



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 4/6/2022

ALL

Item Creation Date: 3/2/2022

E31282- Forklift Package - MOTION - (Equipment Depot, LTD)

Agenda Item#: 13.

**Background:**

**S87-E31282.S - Approve a purchase from Equipment Depot, LTD. for forklifts through the Interlocal Agreement for Cooperative Purchasing with Sourcewell in the total amount of \$134,558.63 for the Fleet Management Department on behalf of Houston Public Works.**

**Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) diesel powered ariel forklift and one (1) LPG (propane) powered 6,000-lb forklift through the Interlocal Agreement for Cooperative Purchasing with Sourcewell **in the total amount of \$134,558.63** for Houston Public Works and that authorization be given to issue a purchase order to **Equipment Depot, LTD**. The department's personnel will utilize these forklifts daily to move warehouse material, unload incoming materials from trucks, move materials from docking area onto shelves or floor space, and also to pull materials for distribution to end users. Funding for this purchase is included in the adopted FY2022 Capital Improvement Plan.

- Fleet Management Department has evaluated the proposed forklift purchase and determined an alternative fuel configuration is not available for the ariel forklift model. The proposed 6,000-lb forklift will be delivered in an LPG (propane) configuration. Propane is an EPA listed, alternative fuel.

These forklifts will come with warranties that range from a one (1) year, unlimited hours full coverage warranty to a two (2) year, 3,000 hours full warranty. These new forklifts will replace existing units that have reached their useful life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/25/2022

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:  
*Gary Glasscock* 3/28/2022  
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**Department Approval Authority**

**Estimated Spending Authority**

Department	FY22	Out Years	Total
Houston Public Works	\$134,558.63	\$0	<b>\$134,558.63</b>

**Amount and Source of Funding:**

**\$134,558.63**

Combined Utility System General Fund

Fund No.: 8305

**Contact Information:**

Coryie Gilmore 832-393-8743

Lena Farris 832-393-8729

Keysha Grayson 832-393-6902

**ATTACHMENTS:**

**Description**

**Type**

E31282-S - Fiscal Form A

Financial Information

E31282 - OBO Waiver

Backup Material

E31282-S - Form B

Backup Material

E31282-S - Delinquent Tax Report

Backup Material

E31282-S - Ownership Forms

Backup Material

E31282-S - Conflict of Interest

Backup Material

E31282-S - Funding Summary

Financial Information

E31282-S - Sourcewell Quote # 1 - 6042 Telehandler - Diesel  
Powered

Backup Material

E31282-S - Sourcewell Quote #2 - FG30N5 - LPG Powered

Backup Material

E31282-S - Sourcewell Contract # 091520-MCF

Backup Material

E31282-S - Interlocal CoOp Approval

Backup Material