



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/6/2022

Item Creation Date:

HR-Master Classification Plan Amend Ord. 2022-169

Agenda Item#: 28.

Summary:

An ordinance amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by City of Houston Ordinance No. 2022-169); to add two (2) classifications and change three (3) job classifications; providing a repealer; providing for severability; and declaring an emergency.

Background:

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by adding 2 job classifications and changing 3 job classifications. No classifications will be delimited at this time. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. This RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

Funding for this item is adopted in the FY 2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

A. Add a Level to the Attorney Job Family, Retitle and Regrade Senior Attorney Jobs

<u>New Job Title</u>	<u>Current Job Title</u>	<u>Old Grade</u>	<u>New Grade</u>
Senior Assistant City Attorney I	New	N/A	30
Senior Assistant City Attorney II	Senior Assistant City Attorney I	32	33
Senior Assistant City Attorney III	Senior Assistant City Attorney II	35	35
Senior Assistant City Attorney – Section Chief	SAME	35	36

B. Add Job Classifications

<u>Proposed Job Title</u>	<u>Proposed Pay Grade</u>
EMS Fellow, MD (Temporary)	3

C. Delete/Delimit Classifications

<u>Job Title</u>	<u>Proposed Action</u>
None	

DocuSigned by:

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Jane Cheeks

Human Resources Director

Prior Council Action:

Rev. to Ord. 98-834 as amended by Ord. 2022-169

Contact Information:

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ATTACHMENTS:

Description

Exhibit A

Prior Council Action

Type

Contract/Exhibit

Backup Material