

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

September 16 & 17, 2025

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Troy Lemon, Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, September 16, 2025 - 5:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Jackson

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

Speakers List

RECESS

RECONVENE

WEDNESDAY - September 17, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 35

MISCELLANEOUS - NUMBERS 1 through 3

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON AMATEUR SPORTS PARK LGC, INC:**
Position Four - **ALAN RESENDEZ**, appointment, for a term to expire January 1, 2028;
Position Five - **LES HAULBROOK**, reappointment, for a term to expire January 1, 2028;
Position Six - **ISLARA RODRIGUEZ IRGIT**, reappointment, for a term to expire January 1, 2027; and
Position Seven - **LAURA A. VELASQUEZ**, reappointment, for a term to expire January 1, 2027
2. REQUEST from Mayor for confirmation of the appointment or reappointment

of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-ONE, CITY OF HOUSTON, TEXAS (HARDY/NEAR NORTHSIDE ZONE)**:

Position One - **JOSEPH M. BARRON**, appointment, for a term to expire December 31, 2025;

Position Two - **JORGE B. BUSTAMANTE**, reappointment, for a term to expire December 31, 2026;

Position Three - **JONATHAN EMILIO TRUJILLO**, appointment, for a term to expire December 31, 2025;

Position Four - **DIEGO G. ARIAS**, appointment, for a term to expire December 31, 2026;

Position Five - **DANIEL ORTIZ**, reappointment, for a term to expire December 31, 2025;

Position Six - **MONTE LARGE**, reappointment, for a term to December 31, 2026; and

Position Seven - **ELIA QUILES**, reappointment, for a term to December 31, 2025

3. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF HARDY/NEAR NORTHSIDE REDEVELOPMENT AUTHORITY:**

Position One - **JOSEPH M. BARRON**, appointment, for a term to expire December 31, 2025;

Position Two - **JORGE B. BUSTAMANTE**, reappointment, for a term to expire December 31, 2026;

Position Three - **JONATHAN EMILIO TRUJILLO**, appointment, for a term to expire December 31, 2025;

Position Four - **DIEGO G. ARIAS**, appointment, for a term to expire December 31, 2026;

Position Five - **DANIEL ORTIZ**, reappointment, for a term to expire December 31, 2025;

Position Six - **MONTE LARGE**, reappointment, for a term to December 31, 2026; and

Position Seven - **ELIA QUILES**, reappointment, for a term to December 31, 2025

PROPERTY - NUMBER 4

4. RECOMMENDATION from Director of Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Zachary Green, of PL Corporation, declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ±683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. **Parcel SY24-068 - DISTRICT I - MARTINEZ**

PURCHASING AND TABULATION OF BIDS - NUMBERS 5 through 11

5. APPROVE spending authority for full and final settlement, indemnity

- agreement and release for Uniform Services for the Houston Airport System, awarded to **CINTAS CORPORATION** - \$672,475.38 - Enterprise Fund
6. **AMEND MOTION NO. 2022-497, 10/05/22, TO INCREASE** spending authority for Purchase of Airfield Lighting for the Houston Airport System, awarded to **TURTLE AND HUGHES, INC** - \$610,180.21 - Enterprise Fund
 7. APPROVE spending authority in an amount not to exceed \$4,200,000.00 for Purchase of Transportation Vehicle Parts and Services through the Cooperative Purchasing Agreement with TIPS for the Fleet Management Department, from **DEFENDER SUPPLY, LLC** - Through November 30, 2027 - Fleet Management Fund
 8. APPROVE spending authority in the amount not to exceed \$2,433,245.00 for Purchase of Professional Support Services to support the Enterprise Suite of Microsoft Products through the Texas Department of Information Resources for the Houston Information Technology Services and Various City Departments, from **CARASOFT TECHNOLOGY CORPORATION** - Through September 30, 2028 - Central Service Revolving and Other Funds
 9. APPROVE spending authority in the amount not to exceed \$60,124,498.65 for Purchase of Enterprise Agreement Licenses (EA), Server Cloud Enrollment Licenses (SCE) and Related Software Maintenance through the Texas Department of Information Resources for Houston Information Technology Services and Various Departments, from **SHI GOVERNMENT SOLUTIONS, INC** - Through September 30, 2028 - Central Service Revolving and Other Funds
 10. **SAVE WATER CO** for Purchase of a Water Conservation Program Incentive for Houston Public Works - \$250,000.00 - Enterprise Fund
 11. APPROVE spending authority in the amount not to exceed \$5,327,348.60 for Pest Control Services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners for Various Departments, from **RENTOKIL NORTH AMERICA, INC d/b/a HOLDER'S PEST SOLUTIONS** - Through October 17, 2028 - General and Other Funds

ORDINANCES - NUMBERS 12 through 35

12. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas and **HARRIS COUNTY** for Emergency Rental Assistance Administrative Funds to reimburse for third party costs incurred for review of Emergency Rental Assistance Program Case Files, and Compliance Support - \$22,141.35 - Grant Fund
13. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **WESLEY COMMUNITY CENTER, INC OF HOUSTON, TEXAS** to provide HOME Investment Partnerships Program – American Rescue Plan and Community Development Block Grant funding for program that will serve approximately 35 households annually who are at risk for homelessness or experiencing homelessness - \$580,264.00 - Grant Fund
14. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY**

DEVELOPMENT CORPORATION to provide Housing Opportunities for Persons With AIDS Funds for administration and operation of Community Residence and Program that provides Transitional Housing, Short-Term Rent, Mortgage, and Utility (STRMU) Assistance, and Supportive Services to a minimum of 145 unduplicated HOPWA eligible households living with HIV/AIDS - \$740,343.35 - Grant Fund

15. ORDINANCE appropriating \$3,409,000.00 out of Equipment Acquisition Consolidated Fund, \$16,565,000.00 out of Fire Consolidated Construction Fund, \$1,571,000.00 out of Police Consolidated Construction Fund, \$250,000.00 out of Fleet Equipment Special Revenue Fund and \$575,000.00 out of Contributed Capital Project Fund for purchases of Various Vehicles and Fleet Maintenance Equipment for Various City Departments
16. ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, Exhibit A) as most recently amended by Ordinance No. 2025-495; to create three (3) new job classifications; change three (3) and delete four (4) job classifications; providing a repealer; providing for severability
17. ORDINANCE appropriating \$449,000.00 out of Contributed Capital Project Fund, \$75,000.00 out of General Improvement Consolidated Construction Fund, 409,000.00 out of Fire Consolidated Construction Fund, \$402,000.00 out of Police Consolidated Construction Fund, \$150,000.00 Public Health Consolidated Construction Fund, \$75,000.00 out of Public Library Consolidated Construction Fund, \$484,000.00 out of Solid Waste Consolidated Construction Fund and \$684,000.00 out of Parks Consolidated Construction Fund; for Environmental Services Program
18. ORDINANCE approving and authorizing contract between City of Houston and **PUMP SOLUTIONS, INC** for KSB Small Submersible Pump Repair Services for Houston Public Works; providing a maximum contract amount - 3 Years with 2 one-year options - \$5,687,377.09 - Enterprise Fund
19. ORDINANCE approving and authorizing contract between City of Houston and **ALFA LAVAL, INC** Belt Filter Press, Repair, and Maintenance Services for Houston Public Works; providing a maximum contract amount - 3 Years with 2 one-year options - \$6,938,062.82 - Enterprise Fund
20. ORDINANCE altering maximum Prima Facie Speed Limits in certain school zones in the City of Houston; making various findings and containing other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty; providing for severability; containing a savings clause; containing a repealer
21. ORDINANCE authorizing Ground Lease and Purchase Option Agreement between City of Houston, Texas, as Tenant, and **HOUSTON POLICE OFFICERS' PENSION SYSTEM**, as Landlord, for approximately 4.7 acres out of the Obedience Smith Survey, Abstract No. 696, located in Houston, Harris County, Texas, including all improvements thereon; providing a maximum contract amount - **DISTRICT I - MARTINEZ**
22. ORDINANCE accepting and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)**

- and City of Houston for **Economic Development Initiative – Community Project Funding Grant** for the Denver Harbor Stormwater Improvements Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative for the Grant, to accept such Grant Funds, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT H - CASTILLO**
23. ORDINANCE approving and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)** and City of Houston for **Economic Development Initiative – Community Project Funding Grant** for E.P. Hill Multi-Use Park Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative for the Grant, to accept such Grant Funds, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT D - EVANS-SHABAZZ**
24. ORDINANCE accepting and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)** and the City of Houston for the Edgewood Multi-Use Park Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT D - EVANS-SHABAZZ**
25. ORDINANCE approving and authorizing four (4) Grant Applications to the **TEXAS WATER DEVELOPMENT BOARD** for funding from the **Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Grant Program** for 99 home elevations; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative in the Grant application process - **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS; G - HUFFMAN; H - CASTILLO; I - MARTINEZ; J - POLLARD and K - CASTEX-TATUM**
26. ORDINANCE appropriating \$17,067,114.75 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services contract between City of Houston and **FREESE AND NICHOLS, INC** for Kingwood Central Wastewater Treatment Plant (FN518) Improvements; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT E - FLICKINGER**
27. ORDINANCE appropriating \$323,462.77 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge as a second additional appropriation for Professional Engineering Services contract between City of Houston and **HR GREEN, INC** for Arlington Heights Area Drainage and Paving (Sub-Project 2) (as approved by Ordinance No. 2014-0380); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge - **DISTRICT E - FLICKINGER**
28. ORDINANCE appropriating \$105,000.00 out of Water & Sewer System Consolidated Construction Fund as additional appropriation to contract

between City of Houston and **PARADIGM CONSULTANTS, INC** for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (Approved by Ordinance No. 2021-1083); providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT D - EVANS-SHABAZZ**

29. ORDINANCE granting to **ARROWHEAD ASSET SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
30. ORDINANCE granting to **CLEAR WATER RECYCLING, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
31. ORDINANCE granting to **FCC ENVIRONMENTAL SERVICES TEXAS, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
32. ORDINANCE granting to **HALLMARK MITIGATION AND CONSTRUCTION LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
33. ORDINANCE granting to **HYDRO CLEAR SERVICES LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
34. ORDINANCE granting to **TEXAS PRIDE SEPTIC, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
35. ORDINANCE granting to **THERMO FLUIDS INC**, a Foreign Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings

related thereto - **FIRST READING**
END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Davis first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY
BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE
NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT
THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE
PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL
WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA
ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN
THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER
CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO
ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT
THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

Speakers List

Agenda Item#:

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

MYR ~ Amateur Sports Park Appts

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON AMATEUR SPORTS PARK LGC, INC:**

Position Four - **ALAN RESENDEZ**, appointment, for a term to expire January 1, 2028;

Position Five - **LES HAULBROOK**, reappointment, for a term to expire January 1, 2028;

Position Six - **ISLARA RODRIGUEZ IRGIT**, reappointment, for a term to expire January 1, 2027;
and

Position Seven - **LAURAA. VELASQUEZ**, reappointment, for a term to expire January 1, 2027

Background:

The Honorable City Council
City of Houston

Dear Council Members:

Pursuant to Subchapter D of Chapter 431, Texas Transportation Code; Chapter 394, Texas Local Government Code; and City of Houston Resolution No. 2010-58 (November 9, 2010), I am nominating the following individuals for appointment or reappointment to the Board of Directors of the Houston Amateur Sports Park LGC, Inc., subject to Council confirmation:

Alan Resendez appointment to Position Four, for a term to expire January 1, 2028;

Les Haulbrook, reappointment to Position Five, for a term to expire January 1, 2028;

Islara Rodriguez Irgit, reappointment to Position Six, for a term to expire January 1, 2027;

and

Laura Velasquez, reappointment to Position Seven, for a term to expire January 1, 2027.

The résumés of the nominees are attached for your review.

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

MYR ~ TIRZ 21 - Hardy Near Northside

Agenda Item#: 2.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-ONE, CITY OF HOUSTON, TEXAS (HARDY/NEAR NORTHSIDE ZONE)**:

Position One - **JOSEPH M. BARRON**, appointment, for a term to expire December 31, 2025;

Position Two - **JORGE B. BUSTAMANTE**, reappointment, for a term to expire December 31, 2026;

Position Three - **JONATHAN EMILIO TRUJILLO**, appointment, for a term to expire December 31, 2025;

Position Four - **DIEGO G. ARIAS**, appointment, for a term to expire December 31, 2026;

Position Five - **DANIEL ORTIZ**, reappointment, for a term to expire December 31, 2025;

Position Six - **MONTE LARGE**, reappointment, for a term to December 31, 2026; and

Position Seven - **ELIA QUILES**, reappointment, for a term to December 31, 2025

Background:

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 2003-1258, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Tax Increment Reinvestment Zone Number Twenty-One, City of Houston, Texas (Hardy/Near Northside Zone), subject to Council confirmation:

Joseph M. Barron, appointment to Position One, for a term to expire December 31, 2025;

Jorge B. Bustamante, reappointment to Position Two, for a term to expire December 31, 2026;

Jonathan Emilio Trujillo, appointment to Position Three, for a term to expire December 31, 2025;

Diego G. Arias, appointment to Position Four, for a term to expire December 31, 2026;

Daniel Ortiz, reappointment to Position Five, for a term to expire December 31, 2025; and as Chair for a term as Chair to expire December 31, 2025.

Monte Large, reappointment to Position Six, for a term to expire December 31, 2026;

and

Elia Quiles, reappointment to Position Seven, for a term to expire December 31, 2025.

Pursuant to the Bylaws of the Hardy/Near Northside Redevelopment Authority ("Authority"), appointment of a director to the Board of Directors of this Zone constitutes appointment of such director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review

Prior Council Action:

appointment or reappointment to the Board of Directors of Tax Increment Reinvestment Zone Number Twenty-One, City of Houston, Texas (Hardy/Near Northside Zone), subject to Council confirmation:

Joseph M. Barron, appointment to Position One, for a term to expire December 31, 2025;
Jorge B. Bustamante, reappointment to Position Two, for a term to expire December 31, 2026;
Jonathan Emilio Trujillo, appointment to Position Three, for a term to expire December 31, 2025;
Diego G. Arias, appointment to Position Four, for a term to expire December 31, 2026;
Daniel Ortiz, reappointment to Position Five, for a term to expire December 31, 2025; and as Chair for a term as Chair to expire December 31, 2025.
Monte Large, reappointment to Position Six, for a term to expire December 31, 2026;
Elia Quiles, reappointment to Position Seven, for a term to expire December 31, 2025.

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

MYR ~ Hardy Near Northside RDA

Agenda Item#: 3.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF HARDY/NEAR NORTHSIDE REDEVELOPMENT AUTHORITY**:

Position One - **JOSEPH M. BARRON**, appointment, for a term to expire December 31, 2025;

Position Two - **JORGE B. BUSTAMANTE**, reappointment, for a term to expire December 31, 2026;

Position Three - **JONATHAN EMILIO TRUJILLO**, appointment, for a term to expire December 31, 2025;

Position Four - **DIEGO G. ARIAS**, appointment, for a term to expire December 31, 2026;

Position Five - **DANIEL ORTIZ**, reappointment, for a term to expire December 31, 2025;

Position Six - **MONTE LARGE**, reappointment, for a term to December 31, 2026; and

Position Seven - **ELIA QUILES**, reappointment, for a term to December 31, 2025

Background:

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 2003-1258, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Tax Increment Reinvestment Zone Number Twenty-One, City of Houston, Texas (Hardy/Near Northside Zone), subject to Council confirmation:

Joseph M. Barron, appointment to Position One, for a term to expire December 31, 2025;

Jorge B. Bustamante, reappointment to Position Two, for a term to expire December 31, 2026;

Jonathan Emilio Trujillo, appointment to Position Three, for a term to expire December 31, 2025;

Diego G. Arias, appointment to Position Four, for a term to expire December 31, 2026;

Daniel Ortiz, reappointment to Position Five, for a term to expire December 31, 2025; and as Chair for a term as Chair to expire December 31, 2025.

Monte Large, reappointment to Position Six, for a term to expire December 31, 2026;

and

Elia Quiles, reappointment to Position Seven, for a term to expire December 31, 2025.

Pursuant to the Bylaws of the Hardy/Near Northside Redevelopment Authority ("Authority"), appointment of a director to the Board of Directors of this Zone constitutes appointment of such director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District I

Item Creation Date: 8/12/2025

HPW20CW10324/Non-Acceptance of Moers Road within
South Houston Gardens, Section 8/Parcel SY24-068

Agenda Item#: 4.

Summary:

RECOMMENDATION from Director of Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Zachary Green, of PL Corporation, declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ± 683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. **Parcel SY24-068 - DISTRICT I - MARTINEZ**

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ± 683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. Parcel SY24-068

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ± 683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. Parcel SY24-068

SPECIFIC EXPLANATION: Zachary Green, of PL Corporation, 16801 Greenspoint Park Dr, Houston, TX 77060, on behalf of J. Bradley Green, of Forest Lawn Texas, LLC, requested the non-acceptance of 50-foot-wide Moers Road, from Almeda Genoa Road north ± 683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680, Harris County, Texas. The applicant plans to incorporate the subject road into the surrounding cemetery for the expansion of the area and additional plots. The road has never been paved or used for utility purposes, and the City has identified no future need for it. The Joint Referral Committee reviewed and approved the request.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ± 683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	HPW-Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Council District I Map
Aerial Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 8/12/2025

HPW20CW10324/Non-Acceptance of Moers Road within South Houston Gardens,
Section 8/Parcel SY24-068

Agenda Item#:

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ±683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. Parcel SY24-068

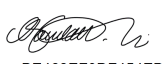
RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ±683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680. Parcel SY24-068

SPECIFIC EXPLANATION: Zachary Green, of PL Corporation, 16801 Greenspoint Park Dr, Houston, TX 77060, on behalf of J. Bradley Green, of Forest Lawn Texas, LLC, requested the non-acceptance of 50-foot-wide Moers Road, from Almeda Genoa Road north ±683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680, Harris County, Texas. The applicant plans to incorporate the subject road into the surrounding cemetery for the expansion of the area and additional plots. The road has never been paved or used for utility purposes, and the City has identified no future need for it. The Joint Referral Committee reviewed and approved the request.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 50-foot-wide Moers Road, from Almeda Genoa Road north ±683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 9/5/2025

BE463EF0DF454EB...

Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	HPW-Real Estate Services	832.395.3164

ATTACHMENTS:

Description

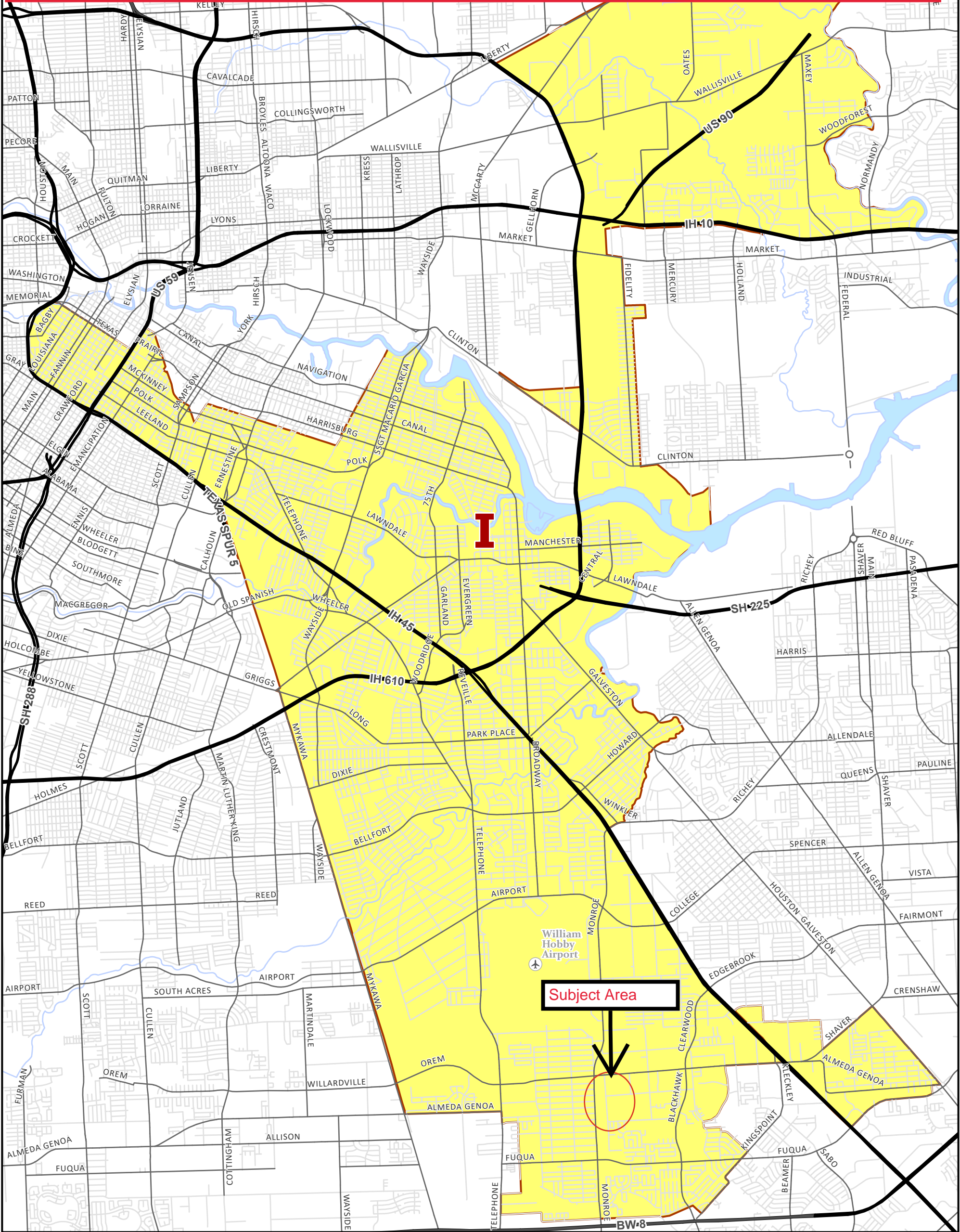
Aerial Map
Council District I Map

Type

Backup Material
Backup Material

Non-acceptance of 50-foot-wide Moers Road, from Alameda Genoa Road north +/-683 feet, within the South Houston Gardens Subdivision, Section 8, in the John Robinson Survey, Abstract 680, Harris County, Texas.

Parcel SY24-068

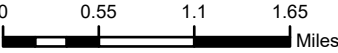


CITY OF HOUSTON

Council District I - Joaquin Martinez

 **Council District I**

Source: COHGIS Database
Date: January 2024
Reference: pj26286



**PLANNING &
DEVELOPMENT
DEPARTMENT**

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

AERIAL LOCATION MAP


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Prepared by: Cynthia Wells, City of Houston, 611 Walker, 19th Floor, Houston, TX

Non-acceptance of 50-foot-wide Moers Road, from Alameda Genoa Road north +/-683 feet, within the South

Parcel SY24-068

[illegible]



HOUSTON

PUBLIC WORKS

Disclaimer Statement: Geospatial or map data maintained by the Houston Public Works are for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and only represents the approximate location of property boundaries.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 9/5/2025

SR1706685448 - Uniform Services Settlement (Cintas Corporation) - MOTION

Agenda Item#: 5.

Summary:

APPROVE spending authority for full and final settlement, indemnity agreement and release for Uniform Services for the Houston Airport System, awarded to **CINTAS CORPORATION** - \$672,475.38 - Enterprise Fund

Background:

SR1706685448— Approve spending authority for a full and final settlement, indemnity agreement, and release between the City of Houston and Cintas Corporation in the total amount of \$672,475.38 for the uniform services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority for a full and final settlement, indemnity agreement, and release between the City of Houston and **Cintas Corporation** in the total amount of **\$672,475.38** for uniform services for the Houston Airport System.

Houston Airports continued to utilize Cintas' services beyond the contract expiration period to ensure uninterrupted uniform availability for employees during the transition to updated uniforms. While efforts were underway to order and distribute the new uniform sets, staff needed to remain properly attired to maintain operational standards. Additionally, delays occurred due to back-ordered items and sizing issues, which required exchanges and further extended the uniform rollout process.

Fiscal Note:

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2026	Out Years	Total
Houston Airport System	\$672,475.38	\$0.00	\$672,475.38

Amount and Source of Funding:

\$672,475.38
HAS Revenue Fund
Fund No.: 8001

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 9/5/2025

SR1706685448 - Uniform Services Settlement (Cintas Corporation) - MOTION

Agenda Item#: 19.

Background:

SR1706685448— Approve spending authority for a full and final settlement, indemnity agreement, and release between the City of Houston and Cintas Corporation in the total amount of \$672,475.38 for the uniform services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority for a full and final settlement, indemnity agreement, and release between the City of Houston and **Cintas Corporation** in the total amount of **\$672,475.38** for uniform services for the Houston Airport System.

Houston Airports continued to utilize Cintas' services beyond the contract expiration period to ensure uninterrupted uniform availability for employees during the transition to updated uniforms. While efforts were underway to order and distribute the new uniform sets, staff needed to remain properly attired to maintain operational standards. Additionally, delays occurred due to back-ordered items and sizing issues, which required exchanges and further extended the uniform rollout process.

Fiscal Note:

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

A blue ink signature of Jedediah Greenfield.

Jedediah Greenfield, Chief Procurement Officer
Strategic Procurement Division

Estimated Spending Authority:			
Department	FY2026	Out Years	Total
Houston Airport Sys	\$672,475.38	\$0.00	\$672,475.38

Amount and Source of Funding:

\$672,475.38

HAS Revenue Fund

Fund No.: 8001

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Ownership Form
Tax Report
Invoice 1
Invoice 2
Certification of Funds
Certification of Funds

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

S31239.A1 - Purchase of Airfield Lighting - (Turtle and Hughes, Inc.) - MOTION

Agenda Item#: 6.

Summary:

AMEND MOTION NO. 2022-497, 10/05/22, TO INCREASE spending authority for Purchase of Airfield Lighting for the Houston Airport System, awarded to **TURTLE AND HUGHES, INC** - \$610,180.21 - Enterprise Fund

Background:

S31239.A1 – Amend Council Motion 2022-0497, passed on October 5, 2022, to increase the spending authority to \$1,177,214.21 for the purchase of airfield lighting for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2022-0497 to increase the spending authority to **\$1,177,214.21** for the purchase of airfield lighting awarded to **Turtle and Hughes, Inc.** for the Houston Airport System.

This award was approved by Council on October 5, 2022 by Motion No. 2022-0497 for a 36-month term, with two one-year options to renew in the amount not to exceed \$567,034.00. Expenditures as of August 26, 2025, totaled \$551,191.89. All other terms and conditions shall remain as previously approved by City Council.

Spending authority incurred expenditures higher than anticipated due to increased repairs. The additional spending authority will enable HAS to continue to make purchases for the remainder of the current award, which expires October 12, 2027. Having airfield lighting repair materials available through a supply vendor is essential for ensuring the safety and reliability of airfield operations and a Part 139 Certificate with the FAA. In addition, the lack of sufficient lighting can result in increased risk of accidents, including but not limited to plane accidents.

The award consists of lamps, regulators, washers, filters, connectors, cables, sign panels, bulbs, and assemblies to be used at George Bush Intercontinental, William P. Hobby, and Ellington airports. The supplies are used for maintaining lighting on airport runways and taxiways.

This recommendation is made pursuant to subsection 252(a)(2) of the Texas Local Government Code, which provides that “a procurement necessary to preserve or protect the public health or

safety of the municipality's residents" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percentage goal-document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Airport System	\$268,295.28	\$341,884.93	\$610,180.21

Prior Council Action:

Council Motion No. 2022-0497, Passed October 5, 2022

Amount and Source of Funding:

\$610,180.21 – HAS Revenue Fund (8001)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Purchasing Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

S31239.A1 - Purchase of Airfield Lighting - (Turtle and Hughes, Inc.) - MOTION

Agenda Item#: 18.

Summary:

NOT A REAL CAPTION

amend Council Motion No. 2022-0497 to increase the spending authority to **\$1,177,214.21** for the purchase of airfield lighting awarded to **TURTLE AND HUGHES, INC.** for the Houston Airport System - \$610,180.21 – Enterprise Fund

Background:

S31239.A1 – Amend Council Motion 2022-0497, passed on October 5, 2022, to increase the spending authority to \$1,177,214.21 for the purchase of airfield lighting for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2022-0497 to increase the spending authority to **\$1,177,214.21** for the purchase of airfield lighting awarded to **Turtle and Hughes, Inc.** for the Houston Airport System.

This award was approved by Council on October 5, 2022 by Motion No. 2022-0497 for a 36-month term, with two one-year options to renew in the amount not to exceed \$567,034.00. Expenditures as of August 26, 2025, totaled \$551,191.89. All other terms and conditions shall remain as previously approved by City Council.

Spending authority incurred expenditures higher than anticipated due to increased repairs. The additional spending authority will enable HAS to continue to make purchases for the remainder of the current award, which expires October 12, 2027. Having airfield lighting repair materials available through a supply vendor is essential for ensuring the safety and reliability of airfield operations and a Part 139 Certificate with the FAA. In addition, the lack of sufficient lighting can result in increased risk of accidents, including but not limited to plane accidents.

The award consists of lamps, regulators, washers, filters, connectors, cables, sign panels, bulbs, and assemblies to be used at George Bush Intercontinental, William P. Hobby, and Ellington airports. The supplies are used for maintaining lighting on airport runways and taxiways.

This recommendation is made pursuant to subsection 252(a)(2) of the Texas Local Government Code, which provides that “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents” is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percentage goal-document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

9/9/2025

Jerald Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Airport System	\$268,295.28	\$341,884.93	\$610,180.21

Prior Council Action:

Council Motion No. 2022-0497, Passed October 5, 2022

Amount and Source of Funding:

\$610,180.21 – HAS Revenue Fund (8001)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Purchasing Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:**Description**

Council Motion 2022-0497
Health and Safety Justification
MWBE Waiver
Secretary of State (SOS)
Funding
Harris County Tax Statement 1
Harris County Tax Statement 2
Ownership Information Form
Conflict of Interest Questionnaire
Signed coversheet
Form A - HAS

Type

Ordinance/Resolution/Motion
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material
Backup Material
Backup Material
Backup Material
Signed Cover sheet
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date:

SR1648609269 - Transportation Vehicle Parts and Services
(Defender Supply, LLC)

Agenda Item#: 7.

Summary:

APPROVE spending authority in an amount not to exceed \$4,200,000.00 for Purchase of Transportation Vehicle Parts and Services through the Cooperative Purchasing Agreement with TIPS for the Fleet Management Department, from **DEFENDER SUPPLY, LLC** - Through November 30, 2027 - Fleet Management Fund

Background:

P51-SR1648609269 - Approve spending authority to purchase transportation vehicle parts and services from Defender Supply, LLC, through the Cooperative Purchasing Agreement with TIPS in an amount not to exceed \$4,200,000.00. The Cooperative Agreement expires November 30, 2027. If TIPS and Defender Supply, LLC agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar transportation vehicle parts and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement.

Specific Explanation:

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer (CPO) recommend that City Council approve spending authority to purchase transportation vehicle parts and services through the Cooperative Purchasing Agreement with TIPS in an amount not to exceed **\$4,200,000.00** for the FMD and that authorization be given to make purchases, as needed, from the TIPS contract supplier **Defender Supply, LLC**. This amount is anticipated to fund **two (2) years** of transportation vehicle parts and services from **Defender Supply, LLC**.

The Cooperative Agreement expires **November 30, 2027** ("Expiration Date"). If TIPS and **Defender Supply, LLC** agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar transportation vehicle parts and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement. If TIPS and **Defender Supply, LLC** do not agree to extend Cooperative Agreement before the expiration date, but TIPS and **Defender Supply, LLC** execute a new Cooperative Agreement with substantially similar terms and conditions, as determined by the CPO and Director of FMD in conjunction with the City Attorney, as the existing Cooperative Agreement before the end of the term of this award, this award authorizes the City to purchase similar transportation vehicle parts and services under the new

Cooperative Agreement and automatically extends the term of this award to match the term of the new Cooperative Agreement. Notwithstanding the foregoing, the terms of this award, including any renewals or extensions, shall not exceed ten years.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

M/WBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Houston Hire First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Department	Estimated Spending Authority		Total
	FY2026	Out Years	
Fleet Management	\$2,100,000.00	\$2,100,000.00	\$4,200,000.00

Amount and Source of Funding:

\$4,200,000.00

Fleet Management Fund

Fund No.: 1005

Contact Information:

Desiree Heath SPD (832) 393-8742

Candice Gambrell SPD (832) 393-9129

Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:

Description	Type
--------------------	-------------

Signed coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date:

SR1648609269 - Transportation Vehicle Parts and Services (Defender Supply, LLC)

Agenda Item#: 5.

Background:

P51-SR1648609269 - Approve spending authority to purchase transportation vehicle parts and services from Defender Supply, LLC, through the Cooperative Purchasing Agreement with TIPS in an amount not to exceed \$4,200,000.00. The Cooperative Agreement expires November 30, 2027. If TIPS and Defender Supply, LLC agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar transportation vehicle parts and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement.

Specific Explanation:

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer (CPO) recommend that City Council approve spending authority to purchase transportation vehicle parts and services through the Cooperative Purchasing Agreement with TIPS in an amount not to exceed **\$4,200,000.00** for the FMD and that authorization be given to make purchases, as needed, from the TIPS contract supplier **Defender Supply, LLC**. This amount is anticipated to fund **two (2) years** of transportation vehicle parts and services from **Defender Supply, LLC**.

The Cooperative Agreement expires **November 30, 2027** ("Expiration Date"). If TIPS and **Defender Supply, LLC** agree to extend the Cooperative Agreement before the expiration date, this award authorizes the City to purchase similar transportation vehicle parts and services under the extended Cooperative Agreement and automatically extends the term of this award to match the term of the extended Cooperative Agreement. If TIPS and **Defender Supply, LLC** do not agree to extend Cooperative Agreement before the expiration date, but TIPS and **Defender Supply, LLC** execute a new Cooperative Agreement with substantially similar terms and conditions, as determined by the CPO and Director of FMD in conjunction with the City Attorney, as the existing Cooperative Agreement before the end of the term of this award, this award authorizes the City to purchase similar transportation vehicle parts and services under the new Cooperative Agreement and automatically extends the term of this award to match the term of the new Cooperative Agreement. Notwithstanding the foregoing, the terms of this award, including any renewals or extensions, shall not exceed ten years.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

M/WBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Houston Hire First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Department Approval Authority

Department	Estimated Spending Authority		Total
	FY2026	Out Years	
Fleet Management	\$2,100,000.00	\$2,100,000.00	\$4,200,000.00

Amount and Source of Funding:

\$4,200,000.00
Fleet Management Fund
Fund No.: 1005

Contact Information:

Desiree Heath SPD (832) 393-8742
Candice Gambrell SPD (832) 393-9129
Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Goal	Backup Material
Certification of Funds	Financial Information
Form 1295	Backup Material
Request to Purchase from Cooperative	Backup Material
CPO Approval	Backup Material
TIPS Contract	Backup Material
OwnerShip Form	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

SR1692484205 – Microsoft Unified Support Services
(Carahsoft Technology Corp.) - MOTION

Agenda Item#: 8.

Summary:

APPROVE spending authority in the amount not to exceed \$2,433,245.00 for Purchase of Professional Support Services to support the Enterprise Suite of Microsoft Products through the Texas Department of Information Resources for the Houston Information Technology Services and Various City Departments, from **CARAHSOFT TECHNOLOGY CORPORATION** - Through September 30, 2028 - Central Service Revolving and Other Funds

Background:

SR1692484205 – Approve a motion for spending authority in the amount not to exceed \$2,433,245.00 for the purchase of Professional Support Services to support the enterprise suite of Microsoft products from Carahsoft Technology Corporation (Carahsoft) through the Texas Department of Information Resources (DIR) for Houston Information Technology Services (HITS) and various City departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that the City Council approve a motion for spending authority in the amount not to exceed **\$2,433,245.00** for the purchase of Professional Support Services to support the enterprise suite of Microsoft products from **Carahsoft Technology Corporation** through the cooperative purchasing agreement with DIR. Additionally, it is recommended that authorization be given to issue purchase orders to the DIR vendor Carahsoft Technology Corporation, as necessary. The requested spending authority is expected to sustain HITS and various City departments through September 30, 2028.

This purchase will allow HITS to purchase Professional Support Services to support Microsoft products for City departments, including:

- 24/7/365 problem resolution support for Microsoft technologies with a dedicated Incident Manager;
- On-demand technical assessments to prevent risk and avoid downtime;
- Service Delivery Management, including product implementation support, cloud transition planning, and other proactive support services; and
- Education services, including both on-demand and instructor-led training classes for the City of Houston technical staff and end users.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2026 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Lisa Kent, Chief Information Officer

ESTIMATED SPENDING AUTHORITY

Department	FY2026	Out Years	Total
Houston Information Technology Services	\$641,297.50	\$1,537,695.00	\$2,178,992.50
Houston Airport System	\$34,538.75	\$92,587.50	\$127,126.25
Houston Public Works	\$34,538.75	\$92,587.50	\$127,126.25
Total	\$710,375.00	\$1,722,870.00	\$2,433,245.00

Amount and Source of Funding:

\$ 127,126.25 – HAS Revenue Fund (8001)

\$2,178,992.50 – Central Service Revolving Fund (1002)

\$ 127,126.25 – Water & Sewer System Operating Fund (8300)

\$2,433,245.00 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

SR1692484205 – Microsoft Unified Support Services (Carahsoft Technology Corp.) -
MOTION

Agenda Item#: 17.

Summary:

NOT A REAL CAPTION

Approve a motion for spending authority in the amount not to exceed \$2,433,245.00 for the purchase of Professional Support Services to support the enterprise suite of Microsoft products from **CARAHSOFT TECHNOLOGY CORPORATION** through the Texas Department of Information Resources for Houston Information Technology Services and various City departments - Through September 30, 2028 - General, Central Service Revolving, and Enterprise Funds

Background:

SR1692484205 – Approve a motion for spending authority in the amount not to exceed \$2,433,245.00 for the purchase of Professional Support Services to support the enterprise suite of Microsoft products from Carahsoft Technology Corporation (Carahsoft) through the Texas Department of Information Resources (DIR) for Houston Information Technology Services (HITS) and various City departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that the City Council approve a motion for spending authority in the amount not to exceed **\$2,433,245.00** for the purchase of Professional Support Services to support the enterprise suite of Microsoft products from **Carahsoft Technology Corporation** through the cooperative purchasing agreement with DIR. Additionally, it is recommended that authorization be given to issue purchase orders to the DIR vendor Carahsoft Technology Corporation, as necessary. The requested spending authority is expected to sustain HITS and various City departments through September 30, 2028.

This purchase will allow HITS to purchase Professional Support Services to support Microsoft products for City departments, including:

- 24/7/365 problem resolution support for Microsoft technologies with a dedicated Incident Manager;
- On-demand technical assessments to prevent risk and avoid downtime;
- Service Delivery Management, including product implementation support, cloud transition planning, and other proactive support services; and
- Education services, including both on-demand and instructor-led training classes for the City of Houston technical staff and end users.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2026 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

9/9/2025

Jordan Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

9/9/2025

Lisa Kent, Chief Information Officer

ESTIMATED SPENDING AUTHORITY

Department	FY2026	Out Years	Total
Houston Information Technology Services	\$641,297.50	\$1,537,695.00	\$2,178,992.50
Houston Airport System	\$34,538.75	\$92,587.50	\$127,126.25
Houston Public Works	\$34,538.75	\$92,587.50	\$127,126.25
Total	\$710,375.00	\$1,722,870.00	\$2,433,245.00

DS
JW

9/9/2025

Amount and Source of Funding:

\$ 127,126.25 – HAS Revenue Fund (8001)
\$2,178,992.50 – Central Service Revolving Fund (1002)
\$ 127,126.25 – Water & Sewer System Operating Fund (8300)
\$2,433,245.00 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Direct Award Approval	Contract/Exhibit
Delinquent Tax Report	Other
Conflict of Interest	Other
1295 Certificate	Other
Quote	Contract/Exhibit
Ownership form	Backup Material
Form A - HAS	Financial Information
Certificate of Funds	Financial Information
Signed coversheet	Signed Cover sheet
Funding Verification for HPW & HITS	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date: 9/4/2025

SR1706153899 - Enterprise Licenses, Server Cloud
Enrollment Licenses and Software Maintenance

Agenda Item#: 9.

Summary:

APPROVE spending authority in the amount not to exceed \$60,124,498.65 for Purchase of Enterprise Agreement Licenses (EA), Server Cloud Enrollment Licenses (SCE) and Related Software Maintenance through the Texas Department of Information Resources for Houston Information Technology Services and Various Departments, from **SHI GOVERNMENT SOLUTIONS, INC** - Through September 30, 2028 - Central Service Revolving and Other Funds

Background:

SR1706153899 - Approve a motion for spending authority in the amount not to exceed \$60,124,498.65 for the purchase of Enterprise Agreement Licenses (EA), Server Cloud Enrollment Licenses (SCE), and related software maintenance from SHI Government Solutions, Inc., through the Texas Department of Information Resources (DIR) for Houston Information Technology Services (HITS) and various departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve a motion for spending authority in the amount not to exceed **\$60,124,498.65** for the purchase of enterprise agreement licenses, server cloud enrollment licenses, and related software maintenance through the Texas Department of Information Resources (DIR) and that authorization be given to issue purchase orders, as necessary, to the DIR vendor SHI Government Solutions, Inc., for Houston Information Technology Services (HITS) and various departments. This request is expected to sustain the City's Microsoft licenses and the necessary software maintenance through September 30, 2028.

This request will allow the City to purchase Microsoft enterprise agreement licenses and essential software maintenance for a full range of Microsoft products and services. This includes but is not limited to Microsoft 365, including Outlook, PowerPoint, Word, Excel, Teams as well as security solutions. The purchase will also allow the City to have flexibility to acquire key software such as Windows Server, SQL Server, SharePoint, and Microsoft System Center. These tools are critical for maintaining server performance, enabling virtualization of the City's physical server environment, and reducing hardware and support costs. Additionally, this purchase ensures the City remains compliant with software licensing requirements while enhancing security and data protection across all City departments.

This is a multi-year agreement to purchase licenses and software maintenance for the fleet of the City's computers. This agreement supports the ongoing modernization of the City's technology to current software standards including the capability to utilize Azure, Microsoft's trusted cloud platform, and ensuring that the City remains in compliance with software licensing requirements.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division
Services

Lisa Kent, Chief Information Officer
Houston Information Technology

Estimated Spending Authority			
Department	FY26	Out Years	Total
Houston Information Technology	\$ 12,760,819.88	\$42,390,535.00	\$55,151,354.88
Houston Airport System	\$ 1,361,580.90	\$ 2,830,256.52	\$ 4,191,837.42
Houston Public Works	\$ 224,737.21	\$ 556,569.14	\$ 781,306.35
Grand Total	\$14,347,137.99	\$45,777,360.66	\$60,124,498.65

Prior Council Action:

N/A

Amount and Source of Funding:

\$55,151,354.88 - Central Service Revolving Fund (1002)

\$ 4,191,837.42 - HAS Revenue Fund (8001)

\$ 781,306.35 - W & S System Operating Fund (8300)

\$60,124,498.65 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 7/31/2025

SR1641345018 – Water Conservation Program Incentive
(Save Water Co.) – MOTION

Agenda Item#: 10.

Summary:

SAVE WATER CO for Purchase of a Water Conservation Program Incentive for Houston Public Works - \$250,000.00 - Enterprise Fund

Background:

SR1641345018 – Approve a purchase in the total amount of \$250,000.00 for a Water Conservation Incentive Program from Save Water Co. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$250,000.00** for a water conservation program incentive from **Save Water Co.** for Houston Public Works (HPW).

Save Water Co. will implement a toilet and showerhead replacement program for multi-family residential water customers. Usage by multi-family residential accounts represents approximately 25% of the city's retail water consumption. Ensuring water use efficiency in this area is critical to meeting the City's water conservation goals, as submitted to the Texas Water Development Board, and to managing overall water system demand.

Implementing an effective water efficiency program requires specialized knowledge to screen eligible participants and to maximize, verify, and quantify water savings accurately.

The vendor will oversee marketing, program administration, inspections, and the provision of labor and materials to replace inefficient water fixtures (1,250 toilets and 1,250 showerheads) with rebated, high-efficiency, water-saving fixtures. They will also conduct detailed water efficiency analyses and provide post-implementation reporting.

Save Water Co. is a highly certified local vendor that brings proven expertise in Houston's water infrastructure and building challenges. With a strong track record of successfully completing large-scale projects in the area, they offer a comprehensive range of specialized services. Unlike most vendors, they deliver end-to-end solutions, streamlining execution and significantly reducing overall project time and cost.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local

Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Public Works	\$250,000.00	\$0	\$250,000.00

Amount and Source of Funding:

\$250,000.00

Water & Sewer System Operating Fund

Fund: 8300

Contact Information:

Erika Lawton, Division Manager

Finance/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/31/2025

SR1641345018 – Water Conservation Program Incentive (Save Water Co.) – MOTION

Agenda Item#:

Background:

SR1641345018 – Approve a purchase in the total amount of \$250,000.00 for a Water Conservation Incentive Program from Save Water Co. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$250,000.00** for a water conservation program incentive from **Save Water Co.** for Houston Public Works (HPW).

Save Water Co. will implement a toilet and showerhead replacement program for multi-family residential water customers. Usage by multi-family residential accounts represents approximately 25% of the city's retail water consumption. Ensuring water use efficiency in this area is critical to meeting the City's water conservation goals, as submitted to the Texas Water Development Board, and to managing overall water system demand.

Implementing an effective water efficiency program requires specialized knowledge to screen eligible participants and to maximize, verify, and quantify water savings accurately.

The vendor will oversee marketing, program administration, inspections, and the provision of labor and materials to replace inefficient water fixtures (1,250 toilets and 1,250 showerheads) with rebated, high-efficiency, water-saving fixtures. They will also conduct detailed water efficiency analyses and provide post-implementation reporting.

Save Water Co. is a highly certified local vendor that brings proven expertise in Houston's water infrastructure and building challenges. With a strong track record of successfully completing large-scale projects in the area, they offer a comprehensive range of specialized services. Unlike most vendors, they deliver end-to-end solutions, streamlining execution and significantly reducing overall project time and cost.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

9/9/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

9/9/2025

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Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2026	Out Years	Total
Houston Public Works	\$250,000.00	\$0	\$250,000.00

DS

9/9/2025

Amount and Source of Funding:

\$250,000.00

Water & Sewer System Operating Fund
Fund: 8300

Contact Information:

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
PROFESSIONAL SERVICES JUSTIFICATION FORM	Backup Material
QUOTE	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
TAX REPORT	Backup Material
CONFLICT OF INTEREST	Backup Material
1295 FORM	Backup Material
MWBE WAIVER	Backup Material
CERTIFICATE OF LIABILITY INSURANCE	Backup Material
CERTIFICATE OF FUNDS	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

SR167924330 - Pest Control Services - (Rentokil North America, Inc. d/b/a Holder's Pest Solutions) - MOTION

Agenda Item#: 11.

Summary:

APPROVE spending authority in the amount not to exceed \$5,327,348.60 for Pest Control Services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners for Various Departments, from **RENTOKIL NORTH AMERICA, INC d/b/a HOLDER'S PEST SOLUTIONS** - Through October 17, 2028 - General and Other Funds

Background:

S19-SR167924330 – Approve spending authority in the amount not to exceed \$5,327,348.60 for pest control services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners vendor Rentokil North America, Inc. d/b/a Holder's Pest Solutions for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$5,327,348.60** for the purchase of pest control services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners vendor **Rentokil North America, Inc. d/b/a Holder's Pest Solutions** through the remainder of the Choice Partners contract term October 17, 2028 for various departments.

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, incidentals, vehicles, licenses, permits, insurance, transportation, safety data sheets (SDS), and safety measures necessary to provide pest control services in a safe manner and in accordance with the most recent and effective scientific pest control procedures. The contractor shall also be required to perform other work/services on demand, including extermination of termites, mosquitoes, bee swarms/wasps, bat abatement, control of avian pests (birds), and the humane removal of animals.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation

The Choice Partners agreement does not have a MWBE subcontracting component; however,

Rentokil North America, Inc. d/b/a Holder's Pest Solutions has agreed to subcontract 12% of the work to a certified City of Houston M/WBE firm and has designated the following company as its certified M/WBE contractor.

Name	Type of Work	Dollar Amount	Percentage
Assurance Pest Control	Pest Control Services	\$639,281.83	12%

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield,
Signature
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
General Services Department	\$ 130,000.00	\$4,370,000.00	\$4,500,000.00
Houston Parks and Recreation	\$ 5,000.00	\$198,000.00	\$203,000.00
Houston Public Works	\$ 96,500.00	\$ 193,350.00	\$ 289,850.00
Houston Airport System	\$ 81,540.00	\$ 252,958.60	\$ 334,498.60
TOTALS	\$313,040.00	\$5,014,308.60	\$5,327,348.60

Amount and Source of Funding:

\$4,653,000.00 – General Fund (1000)
\$ 334,498.60 – HAS Revenue Fund (8001)
\$ 282,350.00 – Water and Sewer System Operating Fund (8300)
\$ 7,500.00 – Building Inspection Fund (2301)
\$ 50,000.00 – Parks Golf Special Fund (2104)
\$5,327,348.60 - TOTAL

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722

Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

Signed coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

SR167924330 - Pest Control Services - (Rentokil North America, Inc. d/b/a Holder's Pest Solutions) - MOTION

Agenda Item#:

Background:

S19-SR167924330 – Approve spending authority in the amount not to exceed \$5,327,348.60 for pest control services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners vendor Rentokil North America, Inc. d/b/a Holder's Pest Solutions for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$5,327,348.60** for the purchase of pest control services through the Interlocal Agreement for Cooperative Purchasing with Choice Partners vendor **Rentokil North America, Inc. d/b/a Holder's Pest Solutions** through the remainder of the Choice Partners contract term October 17, 2028 for various departments.

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, incidentals, vehicles, licenses, permits, insurance, transportation, safety data sheets (SDS), and safety measures necessary to provide pest control services in a safe manner and in accordance with the most recent and effective scientific pest control procedures. The contractor shall also be required to perform other work/services on demand, including extermination of termites, mosquitoes, bee swarms/wasps, bat abatement, control of avian pests (birds), and the humane removal of animals.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation

The Choice Partners agreement does not have a MWBE subcontracting component; however, Rentokil North America, Inc. d/b/a Holder's Pest Solutions has agreed to subcontract 12% of the work to a certified City of Houston M/WBE firm and has designated the following company as its certified M/WBE contractor.

Name	Type of Work	Dollar Amount	Percentage
Assurance Pest Control	Pest Control Services	\$639,281.83	12%

Pay or Play Program:


This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
General Services Department	\$ 130,000.00	\$4,370,000.00	\$4,500,000.00

Houston Parks and Recreation	\$ 5,000.00	\$198,000.00	\$203,000.00
Houston Public Works	\$ 96,500.00	\$ 193,350.00	\$ 289,850.00
Houston Airport System	\$ 81,540.00	\$ 252,958.60	\$ 334,498.60
TOTALS	\$313,040.00	\$5,014,308.60	\$5,327,348.60

Amount and Source of Funding:

\$4,653,000.00 – General Fund (1000)
\$ 334,498.60 – HAS Revenue Fund (8001)
\$ 282,350.00 – Water and Sewer System Operating Fund (8300)
\$ 7,500.00 – Building Inspection Fund (2301)
\$ 50,000.00 – Parks Golf Special Fund (2104)
\$5,327,348.60 - TOTAL

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Secretary of State (SOS)	Backup Material
Cooperative Agreement	Contract/Exhibit
Pricing	Backup Material
MWBE Participation Plan	Backup Material
MWBE Letter of Intent	Backup Material
COI and Endorsements	Backup Material
AM Best Ratings	Backup Material
Drug Policy Forms	Backup Material
Funding	Financial Information
Direct Award Justification	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 5/1/2025

HCD25-58 ERA Costs Reimbursement Harris County Interlocal Agreement

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas and **HARRIS COUNTY** for Emergency Rental Assistance Administrative Funds to reimburse for third party costs incurred for review of Emergency Rental Assistance Program Case Files, and Compliance Support - \$22,141.35 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing an Interlocal Agreement between the City of Houston (City) and Harris County providing up to \$22,141.35 in American Rescue Plan Act of 2021 Emergency Rental Assistance (ERA-2) Administrative funds to reimburse for third party costs incurred by Harris County to perform an independent file review of Houston-Harris County Emergency Rental Assistance Program (ERA Program) case files.

The Houston-Harris County ERA Program was a Covid-19 program intended to provide rental assistance to eligible households impacted during the Covid-19 pandemic. The program has spent all program funds through January 2023.

The County and the City worked with an independent third party to perform a program file review to respond to follow up desk review questions from the U.S. Department of the Treasury. The expected American Rescue Plan Act of 2021 Emergency Rental Assistance funds close out date is September 29, 2025.

Fiscal Note:

No fiscal note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on May 27, 2025.

Michael Nichols, Director

Prior Council Action:

Amount and Source of Funding:

\$22,141.35 Federal Government – Grant (5000)

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:**Description**

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 5/1/2025

HCD25-58 ERA Costs Reimbursement Harris County Interlocal Agreement

Agenda Item#: 27.

Summary:

NOT A REAL CAPTION

Ordinance authorizing an Interlocal Agreement between the City of Houston and Harris County providing up to \$22,141.35 American Rescue Plan Act of 2021 Emergency Rental Assistance Administrative funds to reimburse for third party costs incurred by Harris County to perform an independent file review of Houston-Harris County Emergency Rental Assistance Program case files.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing an Interlocal Agreement between the City of Houston (City) and Harris County providing up to \$22,141.35 in American Rescue Plan Act of 2021 Emergency Rental Assistance (ERA-2) Administrative funds to reimburse for third party costs incurred by Harris County to perform an independent file review of Houston-Harris County Emergency Rental Assistance Program (ERA Program) case files.

The Houston-Harris County ERA Program was a Covid-19 program intended to provide rental assistance to eligible households impacted during the Covid-19 pandemic. The program has spent all program funds through January 2023.

The County and the City worked with an independent third party to perform a program file review to respond to follow up desk review questions from the U.S. Department of the Treasury. The expected American Rescue Plan Act of 2021 Emergency Rental Assistance funds close out date is September 29, 2025.

Fiscal Note:

No fiscal note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on May 27, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Amount and Source of Funding:

\$22,141.35 Federal Government – Grant (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Public Notice
SAP - Purchase Requisition
Approved PNFDF

Type

Public Notice
Other
Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District H, ALL

Item Creation Date: 6/27/2025

HCD25-73 Wesley Community Center

Agenda Item#: 13.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **WESLEY COMMUNITY CENTER, INC OF HOUSTON, TEXAS** to provide HOME Investment Partnerships Program – American Rescue Plan and Community Development Block Grant funding for program that will serve approximately 35 households annually who are at risk for homelessness or experiencing homelessness - \$580,264.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Wesley Community Center (Wesley), providing up to \$580,264.00 in HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) and Community Development Block Grant (CDBG) funding for a program that will serve a minimum of 35 households annually who are at-risk of or experiencing homelessness. This agreement is one part of Mayor Whitmire's program to end street homelessness in the City of Houston.

Wesley's Homeless Prevention Program will work primarily with households who are referred through The Way Home's Coordinated Entry System, while also accepting referrals from other City-approved sources as appropriate. Services may include financial assistance, case management, food, transportation, outreach services, and other supportive services such as income/employment supports and referrals to other wrap-around services.

Year 1	HOME-ARP	CDBG	TOTAL	PERCENT
Program	\$261,504.60	\$0.00	\$261,504.60	90.13%
Administration	\$0.00	\$28,627.40	\$28,627.40	9.87%
Subtotal	\$261,504.60	\$28,627.40	\$290,132.00	100.00%
Year 2	HOME-ARP	CDBG	TOTAL	PERCENT
Program	\$261,504.60	\$0.00	\$261,504.60	90.13
Administration	\$0.00	\$28,627.40	\$28,627.40	9.87%
Subtotal	\$261,504.60	\$28,627.40	\$290,132.00	100.00%
Total	\$523,009.20	\$57,254.80	\$580,264.00	100.00%

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). Wesley was one of the agencies that responded and was selected from the applicants that proposed homeless prevention services.

The initial Agreement period is from Date of Countersignature to August 31, 2026, with an optional one-year renewal at the City's discretion. Wesley has received funding from the City of Houston since 2022. There were no findings or concerns in the most recent compliance monitoring for other funded projects.

Fiscal Note:

No fiscal note is required for grant items.

The Housing and Affordability Committee Chair was briefed on this item on July 14, 2025 and this item was reviewed by the Quality of Life Committee on July 24, 2025.

Michael Nichols, Director

Amount and Source of Funding:

\$580,264.00 Federal Government – Grant Fund – (5000)

Contact Information:

Roxanne Lawson,
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet
Public Notice

Type

Signed Cover sheet
Public Notice



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District H, ALL

Item Creation Date: 6/27/2025

HCD25-73 Wesley Community Center

Agenda Item#: 18.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Wesley Community Center (Wesley), providing up to \$580,264.00 in HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) and Community Development Block Grant (CDBG) funding for a program that will serve a minimum of 35 households annually who are at-risk of or experiencing homelessness. This agreement is one part of Mayor Whitmire's program to end street homelessness in the City of Houston.

Wesley's Homeless Prevention Program will work primarily with households who are referred through The Way Home's Coordinated Entry System, while also accepting referrals from other City-approved sources as appropriate. Services may include financial assistance, case management, food, transportation, outreach services, and other supportive services such as income/employment supports and referrals to other wrap-around services.

Year 1	HOME-ARP	CDBG	TOTAL	PERCENT
Program	\$261,504.60	\$0.00	\$261,504.60	90.13%
Administration	\$0.00	\$28,627.40	\$28,627.40	9.87%
Subtotal	\$261,504.60	\$28,627.40	\$290,132.00	100.00%
Year 2	HOME-ARP	CDBG	TOTAL	PERCENT
Program	\$261,504.60	\$0.00	\$261,504.60	90.13
Administration	\$0.00	\$28,627.40	\$28,627.40	9.87%
Subtotal	\$261,504.60	\$28,627.40	\$290,132.00	100.00%
Total	\$523,009.20	\$57,254.80	\$580,264.00	100.00%

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). Wesley was one of the agencies that responded and was selected from the applicants that proposed homeless prevention services.

The initial Agreement period is from Date of Countersignature to August 31, 2026, with an optional one-year renewal at the City's discretion. Wesley has received funding from the City of Houston since 2022. There were no findings or concerns in the most recent compliance monitoring for other funded projects.

Fiscal Note:

No fiscal note is required for grant items.

The Housing and Affordability Committee Chair was briefed on this item on July 14, 2025 and this item was reviewed by the Quality of Life Committee on July 24, 2025.

Designed by

 Michael Nichols, Director

Amount and Source of Funding:

\$580,264.00 Federal Government – Grant Fund – (5000)

Contact Information:

Roxanne Lawson,
 (832) 394-6307

ATTACHMENTS:

Description	Type
PNFDF Signed 4 pags	Backup Material
DTR 2025	Backup Material
Affidavit of Ownership	Backup Material
Public Notice	Public Notice
Fact Sheet	Backup Material
SAP Doc1	Financial Information
SAP Doc2 - OA	Financial Information

Public Notice

The City of Houston, through its Housing and Community Development Department (HCDD), is proposing to allocate Community Development Block Grant (CDBG), Housing Opportunities for Persons With AIDS (HOPWA), and HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) funds up to the amount designated below, for the following participating agencies in its Public Services Program.

Community Development Block Grant		
Agency Name	Activity	Award Amount
Healthcare for the Homeless - Houston	Homeless/Transportation Services	\$250,000.00
Healthcare for the Homeless - Houston	Homeless Services	\$70,000.00
SEARCH Homeless Services	Child Care Services	\$100,000.00
The Beacon of Downtown Houston	Homeless Services	\$500,000.00
Wesley Community Center	Homeless Services	\$60,000.00
Total		\$980,000.00

Housing Opportunities for Persons With AIDS		
Agency Name	Activity	Award Amount
The Women's Home	Supportive Services	\$323,000.00
Access Care of Coastal Texas	Tenant-Based Rental Assistance, Supportive Services, Permanent Housing Placement, STRMUA	\$1,280,000.00
Allies in Hope	Tenant-Based Rental Assistance, Supportive Services, Operations	\$2,405,000.00
The Montrose Center	Tenant-Based Rental Assistance, Supportive Services, Permanent Housing Placement, STRMUA	\$1,800,000.00
Bread of Life, Inc.	Tenant-Based Rental Assistance, Supportive Services, Permanent Housing Placement, STRMUA	\$1,805,000.00
Fundacion Latinoamericana De Accion Social, Inc.	Tenant-Based Rental Assistance, Supportive Services, Permanent Housing Placement	\$755,000.00
Brentwood Community Foundation	Supportive Services, STRMUA, Operations	\$745,000.00
A Caring Safe Place	Supportive Services, Operations	\$1,025,000.00
Catholic Charities of the Archdiocese of Galveston-Houston	Tenant-Based Rental Assistance, Supportive Services, Permanent Housing Placement, STRMUA	\$1,545,000.00
Houston HELP, Inc.	Supportive Services, Operations	\$420,000.00
Houston SRO Housing Corp.	Supportive Services, Operations	\$312,000.00

Total	\$12,415,000.00
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*STRMUA – Short Term Rental Mortgage Utility Assistance

HOME Investment Partnerships Program – American Rescue Plan		
Agency Name	Activity	Award Amount
Healthcare for the Homeless - Houston	Case Management, Food, Outpatient Health Services, Transportation, Outreach Services and Financial Assistance	\$630,000.00
Wesley Community Center	Case Management, Food, Transportation, Outreach Services and Financial Assistance	\$525,000.00
Northwest Assistance Ministries	Case Management, Food, Transportation, Outreach Services and Financial Assistance	\$1,160,000.00
Fundacion Latinoamericana De Accion Social, Inc.	Case Management and Financial Assistance	\$1,000,000.00
Total		\$3,315,000.00

The public has thirty (30) days to comment on the proposed item. The thirty-day period extends from Monday, June 30, 2025, through Tuesday, July 29, 2025. Upon completion of the 30-day public comment period, HCDD will take the items to City Council.

For additional information on these items, contact Estrella Colón at 281-726-5006. Written comments can be submitted by email to Estrella.Colon@houstontx.gov.

For specific questions or concerns about fair housing or landlord/tenant relations, please contact Yolanda Guess-Jeffries at (832) 394-6200 ext 5. For any information about our Complaints and Appeals Process, please access the following: <https://houstontx.gov/housing/complaints.html> and <https://houstontx.gov/housing/appeals.html>. For more information about HCDD and its programs, please access HCDD's website at www.houstontx.gov/housing.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date:

HCD25-87 Brentwood Economic Community Development
Foundation

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION** to provide Housing Opportunities for Persons With AIDS Funds for administration and operation of Community Residence and Program that provides Transitional Housing, Short-Term Rent, Mortgage, and Utility (STRMU) Assistance, and Supportive Services to a minimum of 145 unduplicated HOPWA eligible households living with HIV/AIDS - \$740,343.35 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Brentwood Economic Community Development Foundation (BCF), providing up to \$740,343.35 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the administration and operation of a community residence and program that provides transitional housing, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, and Supportive Services to a minimum of 145 unduplicated HOPWA eligible households living with HIV/AIDS.

BCF will manage an 18-unit transitional housing facility for men living with HIV/AIDS. Through its rental assistance programs, BCF will provide rental subsidies to approximately 100 unduplicated households who are at-risk of becoming homeless. BCF will also provide Supportive Services to 25 HOPWA eligible households. Supportive Services may include mental health counseling sessions, health education, and nutritional education classes to improve health and quality of life.

Category	Amount	Percent
Short-Term Rent, Mortgage, and Utility Assistance	\$375,000.00	50.65%
Supportive Services	\$200,000.00	27.02%
Operations	\$115,000.00	15.53%
Administration	\$50,343.35	6.80%
Total	\$740,343.35	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in March 2025 with the option to renew in up to a one-year increment at the City's discretion. BCF was selected, with an initial term from the date of countersignature to August 31, 2026.

BCF has received funding through various agreements with the City since 1995 and had no findings on their last compliance monitoring review.

Fiscal Note:

No fiscal note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on August 19, 2025.

Michael Nichols, Director

Amount and Source of Funding:

\$740,343.35 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date:

HCD25-87 Brentwood Economic Community Development Foundation

Agenda Item#: 18.

Summary:

NOT A REAL CAPTION

Ordinance authorizing a Subrecipient Agreement between the City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT FOUNDATION**, providing up to \$740,343.35 in Housing Opportunities for Persons with AIDS funds for the administration and operation of a community residence and program that provides transitional housing, Short-Term Rent, Mortgage, and Utility assistance, and Supportive Services to a minimum of 145 unduplicated HOPWA eligible households living with HIV/AIDS.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Brentwood Economic Community Development Foundation (BCF), providing up to \$740,343.35 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the administration and operation of a community residence and program that provides transitional housing, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, and Supportive Services to a minimum of 145 unduplicated HOPWA eligible households living with HIV/AIDS.

BCF will manage an 18-unit transitional housing facility for men living with HIV/AIDS. Through its rental assistance programs, BCF will provide rental subsidies to approximately 100 unduplicated households who are at-risk of becoming homeless. BCF will also provide Supportive Services to 25 HOPWA eligible households. Supportive Services may include mental health counseling sessions, health education, and nutritional education classes to improve health and quality of life.

Category	Amount	Percent
Short-Term Rent, Mortgage, and Utility Assistance	\$375,000.00	50.65%
Supportive Services	\$200,000.00	27.02%
Operations	\$115,000.00	15.53%
Administration	\$50,343.35	6.80%
Total	\$740,343.35	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in March 2025 with the option to renew in up to a one-year increment at the City's discretion. BCF was selected, with an initial term from the date of countersignature to August 31, 2026.

BCF has received funding through various agreements with the City since 1995 and had no findings on their last compliance monitoring review.

Fiscal Note:

No fiscal note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on August 19, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Amount and Source of Funding:

\$740,343.35 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

DTR Report
Ownership Form
CAP, DD

Type

Backup Material
Backup Material
Financial Information

SAP - PR
SAP - OA
Budget

Financial Information
Financial Information
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/18/2025

FIN - Fleet Appropriation - FY26

Agenda Item#: 15.

Summary:

ORDINANCE appropriating \$3,409,000.00 out of Equipment Acquisition Consolidated Fund, \$16,565,000.00 out of Fire Consolidated Construction Fund, \$1,571,000.00 out of Police Consolidated Construction Fund, \$250,000.00 out of Fleet Equipment Special Revenue Fund and \$575,000.00 out of Contributed Capital Project Fund for purchases of Various Vehicles and Fleet Maintenance Equipment for Various City Departments

Background:

The Director of Finance recommends that City Council approve an ordinance authorizing the total appropriation of \$22,370,000 out of the following funds: Equipment Acquisition Consolidated Construction Fund (1800), Fire Consolidated Construction Fund (4500), Contributed Capital Project Fund (4515), Fleet Equipment Special Revenue Fund (9002), and Police Consolidated Construction Fund (4504) for vehicles and related equipment for various city departments.

The appropriation will cover purchases of various vehicles and fleet maintenance equipment, such as vehicles for administrative and maintenance operations for Citywide departments. Emergency response, investigative, and administrative vehicles for the Police and Fire departments.

This appropriation ordinance is required to provide funding for the purchase of capital equipment (vehicles). SPD will return to Council at a later date to authorize purchase orders for the planned vehicle purchases.

FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

Melissa Dubowski
Chief Business Officer/Finance Director
Finance Department

Amount and Source of Funding:

\$ 3,409,000 - Equipment Acquisition Consolidated Construction Fund (1800)
\$ 16,565,000 - Fire Consolidated Construction Fund (4500)
\$ 1,571,000 - Police Consolidated Construction Fund (4504)

\$ 250,000 - Fleet Equipment Special Revenue Fund (9002)
\$ 575,000 - Contributed Capital Project Fund (4515)

\$ 22,370,000 - Total FY26 Fleet Appropriation

Contact Information:

Gary Glasscock (Dir. FMD) - (832) 393-6901
Christopher, Gonzales - FIN (832) 393-9072
Jorge Guzman – FIN (832) 393-9137

ATTACHMENTS:

Description

RCA Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/9/2025

ALL

Item Creation Date: 8/18/2025

FIN - Fleet Appropriation - FY26

Agenda Item#: 15.

Summary:

Approve an ordinance authorizing the total appropriation of \$22,370,000 for the following funds: Equipment Acquisition Consolidated Fund (1800), Fire Consolidated Construction Fund (4500), Contributed Capital Project Fund (4515), Fleet Equipment Special Revenue Fund (9002), and Police Consolidated Construction Fund (4504) for vehicles and related equipment for various city departments.

Background:

The Director of Finance recommends that City Council approve an ordinance authorizing the total appropriation of \$22,370,000 out of the following funds: Equipment Acquisition Consolidated Fund (1800), Fire Consolidated Construction Fund (4500), Contributed Capital Project Fund (4515), Fleet Equipment Special Revenue Fund (9002), and Police Consolidated Construction Fund (4504) for vehicles and related equipment for various city departments.

The appropriation will cover purchases of various vehicles and fleet maintenance equipment, such as vehicles for administrative and maintenance operations for Citywide departments. Emergency response, investigative, and administrative vehicles for the Police and Fire departments.

This appropriation ordinance is required to provide funding for the purchase of capital equipment (vehicles). SPD will return to Council at a later date to authorize purchase orders for the planned vehicle purchases.

FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

A blue ink signature of Melissa Dubowski, written over a white rectangular background.

76B4CD915D404C7...

Melissa Dubowski

Chief Business Officer/Finance Director
Finance Department

Amount and Source of Funding:

\$ 3,409,000 - Equipment Acquisition Consolidated Fund (1800)
\$ 16,565,000 - Fire Consolidated Construction Fund (4500)
\$ 1,571,000 - Police Consolidated Construction Fund (4504)
\$ 250,000 - Fleet Equipment Special Revenue Fund (9002)
\$ 575,000 - Contributed Capital Project Fund (4515)

\$ 22,370,000 - Total FY26 Fleet Appropriation

Contact Information:

Gary Glasscock (Dir. FMD) - (832) 393-6901
Christopher, Gonzales - FIN (832) 393-9072
Jorge Guzman - FIN (832) 393-9137

ATTACHMENTS:

Description	Type
FMBB Documentation	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

HR-Classification Plan Amend 2025-495 (Exhibit A)

Agenda Item#: 16.

Summary:

ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, Exhibit A) as most recently amended by Ordinance No. 2025-495; to create three (3) new job classifications; change three (3) and delete four (4) job classifications; providing a repealer; providing for severability

Background:

The Human Resources Department recommends the following revisions to the City's Master Classification Ordinance (Exhibit A) by creating 3 new jobs, changing 3 jobs and deleting 4 jobs.

AMEND MASTER CLASSIFICATION ORDINANCE

A. New Jobs

<u>Job Title</u>	<u>Pay Grade</u>
Airport Customer Service Agent	13
Terminal Operations Officer	17
Airport Terminal Operations Supervisor	23

B. Change Jobs

<u>Current Job Title</u>	<u>Current Pay Grade</u>	<u>New Job Title</u>
Landside Agent	13	Traffic Operations Agent

Human Resources and Houston Airport System propose the above new job classifications and revised job title for a career ladder in Terminal Operations that better aligns with the duties and responsibilities needed.

<u>Current Job Title</u>	<u>Current Pay Grade</u>	<u>New</u>
<u>Pay Grade</u>		
Airport Emergency Management Program Manager	23	28
Airport Emergency Management Specialist	21	24

Human Resources and Houston Police Department propose the above pay grade changes to better align with similarly specialized jobs in the City.

C. Delete Jobs

<u>Job Title</u>	<u>Grade</u>
Associate Planner	13
Planner	16
Planner Leader	24
Senior Planner	20

The above jobs are no longer needed. This job series was replaced with another career ladder.

Jane Cheeks
Human Resources Director

Prior Council Action:

2025-495 (Exhibit A)

Contact Information:

Janet McCown 832-395-2752
Arlynn Phillips 832-393-8036

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date:

HR-Classification Plan Amend 2025-495 (Exhibit A)

Agenda Item#: 24.

Summary:

ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, Exhibit A) as most recently amended by Ordinance No. 2025-495; to create three (3) new job classifications; change three (3) and delete four (4) job classifications; providing a repealer; providing for severability

Background:

The Human Resources Department recommends the following revisions to the City's Master Classification Ordinance (Exhibit A) by creating 3 new jobs, changing 3 jobs and deleting 4 jobs.

AMEND MASTER CLASSIFICATION ORDINANCE

A. New Jobs

<u>Job Title</u>	<u>Pay Grade</u>
Airport Customer Service Agent	13
Terminal Operations Officer	17
Airport Terminal Operations Supervisor	23

B. Change Jobs

<u>Current Job Title</u>	<u>Current Pay Grade</u>	<u>New Job Title</u>
Landside Agent	13	Traffic Operations Agent

Human Resources and Houston Airport System propose the above new job classifications and revised job title for a career ladder in Terminal Operations that better aligns with the duties and responsibilities needed.

<u>Current Job Title</u>	<u>Current Pay Grade</u>	<u>New Pay Grade</u>
Airport Emergency Management Program Manager	23	28
Airport Emergency Management Specialist	21	24

Human Resources and Houston Police Department propose the above pay grade changes to better align with similarly specialized jobs in the City.

C. Delete Jobs

<u>Job Title</u>	<u>Grade</u>
Associate Planner	13
Planner	16
Planner Leader	24
Senior Planner	20

The above jobs are no longer needed. This job series was replaced with another career ladder.

DocuSigned by:

 23571A9195CB4EE...
 Jane Cheeks
 Human Resources Director

Prior Council Action:

2025-495 (Exhibit A)

Contact Information:

Janet McCown 832-395-2752
Arilynn Phillips 832-393-8036

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet
Ordinance	Ordinance/Resolution/Motion
Exhibit A	Contract/Exhibit
Prior Council Action	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/26/2025

25ENVR001 – Appropriation for the Environmental Services Program FY26

Agenda Item#: 17.

Summary:

ORDINANCE appropriating \$449,000.00 out of Contributed Capital Project Fund, \$75,000.00 out of General Improvement Consolidated Construction Fund, 409,000.00 out of Fire Consolidated Construction Fund, \$402,000.00 out of Police Consolidated Construction Fund, \$150,000.00 Public Health Consolidated Construction Fund, \$75,000.00 out of Public Library Consolidated Construction Fund, \$484,000.00 out of Solid Waste Consolidated Construction Fund and \$684,000.00 out of Parks Consolidated Construction Fund; for Environmental Services Program

Background:

RECOMMENDATION: Appropriate funds to the Professional Environmental Consulting Services and Environmental Remediation Services Contracts for the GSD Environmental Services Program FY26

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$2,723,000.00 for the Professional Environmental Consulting Services and Environmental Remediation Services Contracts under the GSD Environmental Services Program for FY26. GSD will utilize these contracts to provide Environmental Consulting Services and Environmental Remediation Services for client departments. Having these contracts in place enables the City to respond quickly to environmental needs. The program is supported through appropriations from various bond funds.

PROJECT LOCATIONS: Citywide

PROGRAM DESCRIPTION: The Environmental Services Program FY26 scope of work consists of professional consulting and remediation services. The program covers environmental assessments, remediation, abatement, demolition, and facility modifications to ensure compliance with regulations, while enabling the City to respond quickly to urgent needs and support ongoing projects.

HISTORY AND BACKGROUND: On January 25, 2022, by Ordinance No. 2022-35, City Council awarded a contract to Magna Flow Environmental Services, Inc. for citywide special waste and stormwater interceptor pump-outs for City facilities.

On February 1, 2023, by Ordinance No. 2023-66, City Council awarded four (4) five-year task order

contracts for Environmental Remediation, Underground Storage Tank Removal, and Demolition Services and appropriated \$750,000.00. The firms are (1) Inland Environments Ltd., (2) RNDI Companies, Inc., (3) AAR Incorporated and (4) TRT Abatement, Inc.

On September 24, 2024, by Ordinance No. 2024-685, City Council awarded twenty (20) five-year task order contracts for environmental consulting services and appropriated \$800,000.00 to the program. These consulting firms are (1) Arcadis U.S. Inc., (2) Atlas Technical Consultants, LLC, (3) CRG Texas Environmental Services, Inc., (4) ECS Southwest, LLP, (5) EFI Global, Inc., (6) Environmental Consultants International, LLC, (7) EnviroPhase, LLC, (8) ERC Environmental & Construction Services, (9) Ferkam Management Corporation, dba Fercam Group, (10) FERN Environmental, LLC, (11) Honesty Environmental Services, Inc., (12) UES Professional Solutions 64, LLC, (13) Professional Service Industries H, Inc., (14) Ninyo & Moore Geotechnical, Inc., (15) SKA Consulting, LP, (16) Terra Nova Consulting, Inc., (17) Terracon Consultants, Inc., (18) Terrain Solutions, Inc., (19) Weston Solutions, Inc. and (20) WSP USA Environmental & Infrastructure, Inc.

On February 12, 2025, by Ordinance No. 2025-95, City Council increased the maximum contract amounts for Environmental Remediation, Underground Storage Tank Removal, and Demolition Services Task Order Contracts for City facilities and dangerous buildings.

M/WBE PARTICIPATION: No City M/WBE participation goal was established for the contracts with AAR, Inc., Compass Abatement Service, LLC., Inland Environments, LTD and RNDI Companies Inc. because these contracts do not exceed the \$1,000,000 threshold required for goal-oriented contracts under Section 15-82 of the City Code of Ordinances.

M/WBE goals have been established for each of the remaining contracts. Please see the attachment for the specific contract goals and achieved participation levels for these contracts.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of these projects.

WBS Nos: D-600002, D-EVREMD, G-EVREMD, C-EVREMD, H-EVREMD, F-EVREMD, E-000276, L-000130

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Theresa Tran Carapucci
Houston Health Department

Sandy Gaw
Houston Public Library

Larius Hassen

J. Noe Diaz

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

Ordinance No. 2022-35, Dated January 25, 2022
Ordinance No. 2023-66, Dated February 1, 2023
Ordinance No. 2024-685, Dated September 24, 2024
Ordinance No. 2025-95, Dated February 12, 2025

Amount and Source of Funding:

\$ 449,000.00 – Contributed Capital Project Fund (4515)
\$ 75,000.00 – General Improvement Consolidated Construction Fund (4509)
\$ 409,000.00 – Fire Consolidated Construction Fund (4500)
\$ 402,000.00 – Police Consolidated Construction Fund (4504)
\$ 150,000.00 – Public Health Consolidated Construction Fund (4508)
\$ 75,000.00 – Public Library Consolidated Construction Fund (4507)
\$ 484,000.00 – Solid Waste Consolidated Construction Fund (4503)
\$ 684,000.00 – Parks Consolidated Construction Fund (4502)
\$ 2,728,000.00 – Total Appropriation

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/9/2025

ALL

Item Creation Date: 8/26/2025

25ENVR001 – Appropriation for the Environmental Services Program FY26

Agenda Item#: 33.

Summary:

APPROPRIATE \$2,728,000.00 for the Professional Environmental Consulting Services and Environmental Remediation Services Contracts under the GSD Environmental Services Program for FY26. These consulting firms are (1) Arcadis U.S. Inc., (2) Atlas Technical Consultants, LLC, (3) CRG Texas Environmental Services, Inc., (4) ECS Southwest, LLP, (5) EFI Global, Inc., (6) Environmental Consultants International, LLC, (7) EnviroPhase, LLC, (8) ERC Environmental & Construction Services, (9) Ferkam Management Corporation, dba Fercam Group, (10) FERN Environmental, LLC, (11) Honesty Environmental Services, Inc., (12) UES Professional Solutions 64, LLC, (13) Professional Service Industries H, Inc., (14) Ninyo & Moore Geotechnical, Inc., (15) SKA Consulting, LP, (16) Terra Nova Consulting, Inc., (17) Terracon Consultants, Inc., (18) Terrain Solutions, Inc., (19) Weston Solutions, Inc. and (20) WSP USA Environmental & Infrastructure, Inc.

Background:

RECOMMENDATION: Appropriate funds to the Professional Environmental Consulting Services and Environmental Remediation Services Contracts for the GSD Environmental Services Program FY26

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$2,728,000.00 for the Professional Environmental Consulting Services and Environmental Remediation Services Contracts under the GSD Environmental Services Program for FY26. GSD will utilize these contracts to provide Environmental Consulting Services and Environmental Remediation Services for client departments. Having these contracts in place enables the City to respond quickly to environmental needs. The program is supported through appropriations from various bond funds.

PROJECT LOCATIONS: Citywide

PROGRAM DESCRIPTION: The Environmental Services Program FY26 scope of work consists of professional consulting and remediation services. The program covers environmental assessments, remediation, abatement, demolition, and facility modifications to ensure compliance with regulations, while enabling the City to respond quickly to urgent needs and support ongoing projects.

HISTORY AND BACKGROUND: On January 25, 2022, by Ordinance No. 2022-35, City Council awarded a contract to Magna Flow Environmental Services, Inc. for citywide special waste and stormwater interceptor pump-outs for City facilities.

On February 1, 2023, by Ordinance No. 2023-66, City Council awarded four (4) five-year task order contracts for Environmental Remediation, Underground Storage Tank Removal, and Demolition Services and appropriated \$750,000.00. The firms are (1) Inland Environments Ltd., (2) RNDI Companies, Inc., (3) AAR Incorporated and (4) TRT Abatement, Inc.

On September 24, 2024, by Ordinance No. 2024-685, City Council awarded twenty (20) five-year task order contracts for environmental consulting services and appropriated \$800,000.00 to the program. These consulting firms are (1) Arcadis U.S. Inc., (2) Atlas Technical Consultants, LLC, (3) CRG Texas Environmental Services, Inc., (4) ECS Southwest, LLP, (5) EFI Global, Inc., (6) Environmental Consultants International, LLC, (7) EnviroPhase, LLC, (8) ERC Environmental & Construction Services, (9) Ferkam Management Corporation, dba Fercam Group, (10) FERN Environmental, LLC, (11) Honesty Environmental Services, Inc., (12) UES Professional Solutions 64, LLC, (13) Professional Service Industries H, Inc., (14) Ninyo & Moore Geotechnical, Inc., (15) SKA Consulting, LP, (16) Terra Nova Consulting, Inc., (17) Terracon Consultants, Inc., (18) Terrain Solutions, Inc., (19) Weston Solutions, Inc. and (20) WSP USA Environmental & Infrastructure, Inc.

On February 12, 2025, by Ordinance No. 2025-95, City Council increased the maximum contract amounts for Environmental Remediation, Underground Storage Tank Removal, and Demolition Services Task Order Contracts for City facilities and dangerous buildings.

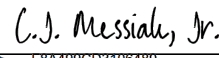
M/WBE PARTICIPATION: No City M/WBE participation goal was established for the contracts with AAR, Inc., Compass Abatement Service, LLC., Inland Environments, LTD and RNDI Companies Inc. because these contracts do not exceed the \$1,000,000 threshold required for goal-oriented contracts under Section 15-82 of the City Code of Ordinances.

M/WBE goals have been established for each of the remaining contracts. Please see the attachment for the specific contract goals and achieved participation levels for these contracts

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of these projects.

WBS Nos: D-600002, D-EVREMD, G-EVREMD, C-EVREMD, H-EVREMD, F-EVREMD, E-000276, L-000130

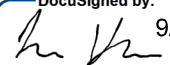
DIRECTOR’S SIGNATURE/DATE:


DocuSigned by:
 8/28/2025
C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Theresa Tran Carapucci
Houston Health Department

Sandy Gaw
Houston Public Library

DocuSigned by:
 9/5/2025
Larius Hassen
Solid Waste Department

DS

J. Noe Diaz
Houston Police Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

- Ordinance No. 2022-35, Dated January 25, 2022
- Ordinance No. 2023-66, Dated February 1, 2023
- Ordinance No. 2024-685, Dated September 24, 2024
- Ordinance No. 2025-95, Dated February 12, 2025

Amount and Source of Funding:

- \$ 449,000.00 – Contributed Capital Project Fund (4515)
- \$ 75,000.00 – General Improvement Consolidated Construction Fund (4509)
- \$ 409,000.00 – Fire Consolidated Construction Fund (4500)
- \$ 402,000.00 – Police Consolidated Construction Fund (4504)
- \$ 150,000.00 – Public Health Consolidated Construction Fund (4508)
- \$ 75,000.00 – Public Library Consolidated Construction Fund (4507)
- \$ 484,000.00 – Solid Waste Consolidated Construction Fund (4503)
- \$ 684,000.00 – Parks Consolidated Construction Fund (4502)
- \$ 2,728,000.00 – Total Appropriation

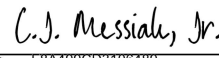
Contact Information:
Enid M. Howard
Council Liaison
Phone: 832.393.8023

DS


ATTACHMENTS:

Description	Type
MWBE Information	Backup Material
Prior RCAs and Ordinances	Backup Material
CIP Form As	Backup Material

DIRECTOR’S SIGNATURE/DATE:


DocuSigned by:
 8/28/2025
C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Theresa Tran Carapucci
Houston Health Department

Sandy Gaw
Houston Public Library

Larius Hassen
Solid Waste Department

Signed by:

J. Noe Diaz
Houston Police Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

- Ordinance No. 2022-35, Dated January 25, 2022
- Ordinance No. 2023-66, Dated February 1, 2023
- Ordinance No. 2024-685, Dated September 24, 2024
- Ordinance No. 2025-95, Dated February 12, 2025

Amount and Source of Funding:

- \$ 449,000.00 – Contributed Capital Project Fund (4515)
- \$ 75,000.00 – General Improvement Consolidated Construction Fund (4509)
- \$ 409,000.00 – Fire Consolidated Construction Fund (4500)
- \$ 402,000.00 – Police Consolidated Construction Fund (4504)
- \$ 150,000.00 – Public Health Consolidated Construction Fund (4508)
- \$ 75,000.00 – Public Library Consolidated Construction Fund (4507)
- \$ 484,000.00 – Solid Waste Consolidated Construction Fund (4503)
- \$ 684,000.00 – Parks Consolidated Construction Fund (4502).
- \$ 2,728,000.00 – Total Appropriation

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

DS


ATTACHMENTS:

Description	Type
<u>MWBE Information</u>	Backup Material
<u>Prior RCAs and Ordinances</u>	Backup Material
<u>CIP Form As</u>	Backup Material

DIRECTOR’S SIGNATURE/DATE:

DocuSigned by:
C.J. Messiah, Jr. 8/28/2025
C. J. Messiah, Jr.
General Services Department

DocuSigned by: 9/4/2025
Thomas Muñoz
Thomas Muñoz
Houston Fire Department

Theresa Tran Carapucci
Houston Health Department

Sandy Gaw
Houston Public Library

Larius Hassen
Solid Waste Department

J. Noe Diaz
Houston Police Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

- Ordinance No. 2022-35, Dated January 25, 2022
- Ordinance No. 2023-66, Dated February 1, 2023
- Ordinance No. 2024-685, Dated September 24, 2024
- Ordinance No. 2025-95, Dated February 12, 2025

Amount and Source of Funding:

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- \$ 409,000.00 – Fire Consolidated Construction Fund (4500)
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- \$ 484,000.00 – Solid Waste Consolidated Construction Fund (4503)
- \$ 684,000.00 – Parks Consolidated Construction Fund (4502)
- \$ 2,728,000.00 – Total Appropriation

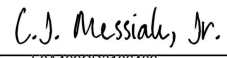
Contact Information:

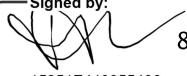
Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

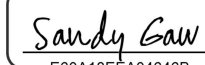
Description	Type
MWBE Information	Backup Material
Prior RCAs and Ordinances	Backup Material
CIP Form As	Backup Material

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
 8/28/2025
C. J. Messiah, Jr.
General Services Department

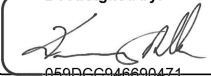
Signed by:
 8/31/2025
Theresa Tran Carapucci
Houston Health Department

Thomas Muñoz
Houston Fire Department

Signed by:
 9/2/2025
Sandy Gaw
Houston Public Library

Larius Hassen
Solid Waste Department

J. Noe Diaz
Houston Police Department

DocuSigned by:
 8/29/2025
Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

- Ordinance No. 2022-35, Dated January 25, 2022
- Ordinance No. 2023-66, Dated February 1, 2023
- Ordinance No. 2024-685, Dated September 24, 2024
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Amount and Source of Funding:

- \$ 449,000.00 – Contributed Capital Project Fund (4515)
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- \$ 484,000.00 – Solid Waste Consolidated Construction Fund (4503)
- \$ 684,000.00 – Parks Consolidated Construction Fund (4502)
- \$ 2,728,000.00 – Total Appropriation

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

DS


ATTACHMENTS:

Description	Type
MWBE Information	Backup Material
Prior RCAs and Ordinances	Backup Material
CIP Form As	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 7/9/2025

BVB-2025-0005 KSB Small Submersible Pump Repair
Services (Pump Solutions, Inc.) - ORDINANCE

Agenda Item#: 18.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **PUMP SOLUTIONS, INC** for KSB Small Submersible Pump Repair Services for Houston Public Works; providing a maximum contract amount - 3 Years with 2 one-year options - \$5,687,377.09 - Enterprise Fund

Background:

Best Value Bids received May 22, 2025 for BVB-2025-0005 - Approve an ordinance awarding a contract to Pump Solutions, Inc. in the maximum contract amount of \$5,687,377.09 for KSB small submersible pump repair services for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an ordinance awarding a three (3) year contract, with two (2) one-year options to **Pump Solutions, Inc.** in the maximum contract amount of **\$5,687,377.09** for KSB small submersible pump repair services for HPW.

The scope of work requires the contractor to provide the specified equipment, labor, supervision, appurtenances, and resources needed to perform precise repair services for KSB small submersible pumps at various City of Houston facilities. The KSB small submersible pumps range from 3.4 horsepower to 124 horsepower. This contract covers disconnecting, transporting, reconditioning, rewinding, repairing, installing, and testing the pumps.

The Best Value Bid (BVB) was advertised in accordance with the requirements of the State of Texas bid laws, and as a result, best value bids were received from the following two (2) firms:

<u>Company</u>	<u>Total Amount</u>
1. Pumps Solutions, Inc. bid)	\$5,687,377.09 (Best qualified
2. Zone Industries, LLC	\$49,096,140.96

The evaluation committee consisted of employees from Houston Public Works. The BVB was evaluated based on the following criteria:

- Experience and Expertise
- Past Performance
- Pricing

M/WBE Subcontracting:

The BVB was advertised with a 3% goal for M/WBE participation. Pumps Solutions, Inc. has designated the companies below as its certified M/WBE subcontractors.

Name	Type of Work	Percentage
Race Horse Express	Pump Transport	1.25%
Vizion Crane	Crane Services	.75%
Hillday Public Relations, DBA Hillday Industries	Administrative Management and General Management Consulting Services - Safety	.25%
Coastal Machine and Mechanical, LLC	Machining Services	.75%
TOTAL		3.00%

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, Pump Solutions, Inc. will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Pump Solutions, Inc. is a designated HHF company, but it was the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
Houston Public Works	\$1,800,000.00	\$3,887,377.09	\$5,687,377.09

Amount and Source of Funding:

\$5,687,377.09 - Water and Sewer System Operating Fund (8300)

Contact Information:

Erika Lawton, Division Manager

Finance/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:**Description****Type**

Signed coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/9/2025

BVB-2025-0005 KSB Small Submersible Pump Repair Services (Pump Solutions, Inc.) -
ORDINANCE

Agenda Item#:

Background:

Best Value Bids received May 22, 2025 for BVB-2025-0005 - Approve an ordinance awarding a contract to Pump Solutions, Inc. in the maximum contract amount of \$5,687,377.09 for KSB small submersible pump repair services for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an ordinance awarding a three (3) year contract, with two (2) one-year options to **Pump Solutions, Inc.** in the maximum contract amount of **\$5,687,377.09** for KSB small submersible pump repair services for HPW.

The scope of work requires the contractor to provide the specified equipment, labor, supervision, appurtenances, and resources needed to perform precise repair services for KSB small submersible pumps at various City of Houston facilities. The KSB small submersible pumps range from 3.4 horsepower to 124 horsepower. This contract covers disconnecting, transporting, reconditioning, rewinding, repairing, installing, and testing the pumps.

The Best Value Bid (BVB) was advertised in accordance with the requirements of the State of Texas bid laws, and as a result, best value bids were received from the following two (2) firms:

<u>Company</u>	<u>Total Amount</u>
1. Pumps Solutions, Inc.	\$5,687,377.09 (Best qualified bid)
2. Zone Industries, LLC	\$49,096,140.96

The evaluation committee consisted of employees from Houston Public Works. The BVB was evaluated based on the following criteria:

- Experience and Expertise
- Past Performance
- Pricing

M/WBE Subcontracting:

The BVB was advertised with a 3% goal for M/WBE participation. Pumps Solutions, Inc. has designated the companies below as its certified M/WBE subcontractors.

Name	Type of Work	Percentage
Race Horse Express	Pump Transport	1.25%
Vizion Crane	Crane Services	.75%
Hillday Public Relations, DBA Hillday Industries	Administrative Management and General Management Consulting Services - Safety	.25%
Coastal Machine and Mechanical, LLC	Machining Services	.75%
TOTAL		3.00%

Pay or Play Program:


The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, Pump Solutions, Inc. will provide health benefits to eligible employees in compliance with City policy.


Hire Houston First:


The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Pump Solutions, Inc. is a designated HHF company, but it was the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

DS


ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
Houston Public Works	\$1,800,000.00	\$3,887,377.09	\$5,687,377.09

Amount and Source of Funding:

\$5,687,377.09 - Water and Sewer System Operating Fund (8300)

Contact Information:

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
BVB-2025-0005 - COF	Financial Information
KSB Small Sub Pumps Svcs -Contract Specific Goal	Backup Material
BVB-2025-0005 - MWBE Plan	Backup Material
BVB-2025-0005 - Letters of Intent	Backup Material
BVB-2025-0005 - Drug Forms	Backup Material
BVB-2025-0005 - 1295 form	Backup Material
BVB-2025-0005 - Conflict of Interest	Backup Material
BVB-2025-0005 - Hire Houston First	Backup Material
BVB-2025-0005 - Insurance	Backup Material
BVB-2025-0005 - AM Best	Backup Material
BVB-2025-0005 - OA 4600018962	Backup Material
BVB-2025-0005 - Ownership form	Backup Material
BVB-2025-0005 - Tax Report	Backup Material
BVB-2025-0005 - Pop Forms	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 4/16/2025

DOC1160696574 - (1 of 2) Belt Filter Press and Centrifuges Parts, Repair & Maintenance Services (Alfa Laval, Inc.) - ORDINANCE

Agenda Item#: 19.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **ALFA LAVAL, INC** Belt Filter Press, Repair, and Maintenance Services for Houston Public Works; providing a maximum contract amount - 3 Years with 2 one-year options - \$6,938,062.82 - Enterprise Fund

Background:

Formal Bids were received on December 19, 2024, for P39 – DOC1160696574 (1 of 2)- Approve an ordinance to award a contract to Alfa Laval, Inc., in an amount not to exceed \$6,938,062.82, for belt filter press, repair, and maintenance services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that the City Council approve an ordinance awarding a contract to **Alfa Laval, Inc.**, in an amount not to exceed **\$6,938,062.82** for belt filter press parts, repair, and maintenance services for HPW. This contract will be for a thirty-six (36) month period, with two (2) one (1) year options to extend. An additional award will be requested at a later date for the 2nd awarded vendor.

The scope of work details the general requirements, standards, codes, and guidelines for the repair and replacement of parts, as well as the maintenance services for belt filter presses and centrifuges. The contractor will be responsible for providing all necessary supervision, labor, parts, tools, materials, equipment, supplies, and facilities to effectively complete maintenance services on approximately twenty-one (21) belt filter press assemblies located at various wastewater facilities throughout the City of Houston.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two (2) bids were received.

The following bidders and their respective total maximum contract values are as follows:

Company Name:	Total Maximum Contract Value:	Services:
Alfa Laval, Inc.	\$ 6,938,062.82	Belt Filter Press Parts, Repairs, and Maintenance Services
Andritz Separation, Inc.	\$ 350,274.85	Centrifuges Parts, Repairs, and Maintenance Services

Alfa Laval, Inc.: Award based on their bid meeting the scope of work and technical specifications for the provision of **Belt Filter Press Parts, Repairs, and Maintenance Services**, for the bid line Items: 1, 3 through 8, and parts bid line items: 1 through 331. Alfa Laval, Inc. submitted the most responsive bid for these items in an amount not to exceed **\$6,938,062.82**.

M/WBE Participation:

MWBE Zero Percentage Goal Documents approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the selected contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

ESTIMATED SPENDING AUTHORITY

Department	FY2026	Out-Years	Amount
HPW	\$150,000.00	\$6,788,062.82	\$6,938,062.82

Amount and Source of Funding:

\$6,938,062.82

Water and Sewer System Operating Fund
Fund No. 8300

Contact Information:

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Signed coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/16/2025

DOC1160696574 - (1 of 2) Belt Filter Press and Centrifuges Parts, Repair & Maintenance Services (Alfa Laval, Inc.) - ORDINANCE

Agenda Item#:

Background:

Formal Bids were received on December 19, 2024, for P39 – DOC1160696574 (1 of 2)- Approve an ordinance to award a contract to Alfa Laval, Inc., in an amount not to exceed \$6,938,062.82, for belt filter press, repair, and maintenance services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that the City Council approve an ordinance awarding a contract to **Alfa Laval, Inc.**, in an amount not to exceed **\$6,938,062.82** for belt filter press parts, repair, and maintenance services for HPW. This contract will be for a thirty-six (36) month period, with two (2) one (1) year options to extend. An additional award will be requested at a later date for the 2nd awarded vendor.

The scope of work details the general requirements, standards, codes, and guidelines for the repair and replacement of parts, as well as the maintenance services for belt filter presses and centrifuges. The contractor will be responsible for providing all necessary supervision, labor, parts, tools, materials, equipment, supplies, and facilities to effectively complete maintenance services on approximately twenty-one (21) belt filter press assemblies located at various wastewater facilities throughout the City of Houston.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two (2) bids were received.

The following bidders and their respective total maximum contract values are as follows:

Company Name:	Total Maximum Contract Value:	Services:
Alfa Laval, Inc.	\$ 6,938,062.82	Belt Filter Press Parts, Repairs, and Maintenance Services
Andritz Separation, Inc.	\$ 350,274.85	Centrifuges Parts, Repairs, and Maintenance Services

Alfa Laval, Inc.: Award based on their bid meeting the scope of work and technical specifications for the provision of **Belt Filter Press Parts, Repairs, and Maintenance Services**, for the bid line items: 1, 3 through 8, and parts bid line items: 1 through 331. Alfa Laval, Inc. submitted the most responsive bid for these items in an amount not to exceed **\$6,938,062.82**.

M/WBE Participation:

MWBE Zero Percentage Goal Documents approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the selected contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

DocuSigned by:

7/30/2025

Jonathan Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

8/4/2025


Randall V. Macchi, Director
Houston Public Works

ESTIMATED SPENDING AUTHORITY

Department	FY2026	Out-Years	Amount
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HPW	\$150,000.00	\$6,788,062.82	\$6,938,062.82
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Amount and Source of Funding:
\$6,938,062.82
Water and Sewer System Operating Fund
Fund No. 8300

DS


7/31/2025

Contact Information:

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
01 DOC1160696574 -BID TAB -Side by Side Belt Filter Press	Backup Material
02 DOC1160696574 -Ownership Info -Alfa Laval	Backup Material
03 DOC1160696574 -CIQ -Alfa Laval	Backup Material
04 DOC1160696574 -OBO MWBE Pre-Award GFE -Alfa Laval	Backup Material
05 DOC1160696574 -Drug Forms -Alfa Laval	Backup Material
06 DOC1160696574 -COI with Endorsements -Alfa-Laval	Backup Material
07 DOC1160696574 -AM Best Ratings -Alfa Laval	Backup Material
08 DOC1160696574 -Pay or Play -Alfa Laval	Backup Material
09 DOC1160696574 -TXSOS Verification -Alfa Laval	Backup Material
10 DOC1160696574 -Form 1295 -Alfa Laval	Backup Material
11 DOC1160696574 -Tax Report -Alfa Laval	Backup Material
12 DOC1160696574 -FY26 FINAL COF & PR for Alfa Laval	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date: 7/23/2025

HPW 20MSD18 - 2025 School Speed Zone Ordinance

Agenda Item#: 20.

Summary:

ORDINANCE altering maximum Prima Facie Speed Limits in certain school zones in the City of Houston; making various findings and containing other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty; providing for severability; containing a savings clause; containing a repealer

Background:

SUBJECT: An Ordinance approving changes to the School Speed Zone Ordinance.

RECOMMENDATION: Adopt an Ordinance approving changes to the City of Houston School Speed Zone Ordinance.

SPECIFIC EXPLANATION: Houston City Council adopts the City's School Speed Zone Ordinance on a periodic basis to establish the limits and directions for school speed zones throughout the City. The most recent changes were passed and adopted on October 2, 2024, by Ordinance No. 2024-0739. The list of all approved changes requested by Houston Public Works is provided. Recent changes have become necessary due to the opening, relocation or closing of schools. This amendment is included in Table 1. A full listing of all school speed zones, including all changes, is contained in Table 3 and is recommended for adoption.

Table1 lists new School Speed Zones:	
<i>New school speed zones represent school openings or relocations due to new construction or rebuilding of existing school facilities.</i>	
Proposed Action:	Wilchester (ES) and Holy Spirit Episcopal School.
Table 2 lists all School Speed Zones recommended for removal:	
<i>Removal of existing school speed zones that are recommended for removal due to closing or school boundary adjustments.</i>	
Proposed Action:	N/A
Table3 represents a full listing of all school speed zones with the recommended changes.	

It is recommended that the City Council approve the changes to the School Speed Zones-20 MPH previously approved by Ordinance Number 2024-0739.

Randall V. Macchi, JD
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2024-0739 dated: October 2, 2024

Contact Information:

Name	Service Line	Contract No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Colin J. Lupold, P.E., PTOE, Deputy Director	HPW-Construction	832.395.3371

ATTACHMENTS:

Description

Signed Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

Item Creation Date: 7/23/2025

HPW 20MSD18 - 2025 School Speed Zone Ordinance

Agenda Item#: 35.

Summary:

ORDINANCE ALTERING MAXIMUM PRIMA FACIE SPEED LIMITS IN CERTAIN SCHOOL ZONES IN THE CITY OF HOUSTON; MAKING VARIOUS FINDINGS AND CONTAINING OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL AND PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; CONTAINING A SAVINGS CLAUSE; CONTAINING A REPEALER

Background:

SUBJECT: An Ordinance approving changes to the School Speed Zone Ordinance.

RECOMMENDATION: Adopt an Ordinance approving changes to the City of Houston School Speed Zone Ordinance.

SPECIFIC EXPLANATION: Houston City Council adopts the City's School Speed Zone Ordinance on a periodic basis to establish the limits and directions for school speed zones throughout the City. The most recent changes were passed and adopted on October 2, 2024, by Ordinance No. 2024-0739. The list of all approved changes requested by Houston Public Works is provided. Recent changes have become necessary due to the opening, relocation or closing of schools. This amendment is included in Table 1. A full listing of all school speed zones, including all changes, is contained in Table 3 and is recommended for adoption.

Table1 lists new School Speed Zones:	
<i>New school speed zones represent school openings or relocations due to new construction or rebuilding of existing school facilities.</i>	
Proposed Action:	Wilchester (ES) and Holy Spirit Episcopal School.
Table 2 lists all School Speed Zones recommended for removal:	
<i>Removal of existing school speed zones that are recommended for removal due to closing or school boundary adjustments.</i>	
Proposed Action:	N/A
Table3 represents a full listing of all school speed zones with the recommended changes.	

It is recommended that the City Council approve the changes to the School Speed Zones-20 MPH previously approved by Ordinance Number 2024-0739.

DocuSigned by:

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Randall V. Macchi, JD

Director, Houston Public Works

Prior Council Action:

Ordinance No. 2024-0739 dated: October 2, 2024

Contact Information:

Name	Service Line	Contract No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Colin J. Lupold, P.E., PTOE, Deputy Director	HPW-Construction	832.395.3371

ATTACHMENTS:

Description

Prior Council Action
 Table 1 RCA 2025

Type

Backup Material
 Backup Material

Table 3 RCA 2025
Ordinance

Backup Material
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District H

Item Creation Date:

HPW - 20FMS128 - HUD EDI-CPF Grant Agreement
Denver Harbor Stormwater Improvements

Agenda Item#: 22.

Summary:

ORDINANCE accepting and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)** and City of Houston for **Economic Development Initiative – Community Project Funding Grant** for the Denver Harbor Stormwater Improvements Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative for the Grant, to accept such Grant Funds, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT H - CASTILLO**

Background:

RECOMMENDATION:

Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD); and authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION:

HUD administers the Economic Development Initiative - Community Project Funding (EDI-CPF) grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a Community Project Funding Request to Congresswoman Sylvia Garcia for the **Denver Harbor Stormwater Drainage Improvements** project which was approved for funding in the 2024 Federal Fiscal Year. The project will consist of the regrading of ditches and realignment of culverts in the eastern portion of Denver Harbor to increase the flow of water through the area and restore the capacity of the local drainage system. The benefits of this project will include reducing street ponding and protecting homes and businesses from flood damage.

The grant agreement between the City and HUD defines the terms and conditions for the

management of the federally funded project. The federal cost share for the project will be \$850,000.00, which will be used to produce a Design Concept Report (DCR) and a Preliminary Engineering Report (PER). These reports will provide information to secure additional funding for final design and construction of solutions to reduce street ponding and protect homes and businesses from flood damage in Denver Harbor.

The table below identifies the funding amount, estimated City of Houston share, and total amount of funding from the agreement.

Project	Grant Award	Estimated Local Match	Total
Denver Harbor Stormwater Drainage Improvements	\$850,000.00	0.00	\$850,000.00

FISCAL NOTE:

No fiscal note is required on grant items.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded DDSRF (5400)

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date:

HPW - 20FMS128 - HUD EDI-CPF Grant Agreement Denver Harbor Stormwater Improvements

Agenda Item#:

Background:

RECOMMENDATION:

Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD); and authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION:

HUD administers the Economic Development Initiative - Community Project Funding (EDI-CPF) grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a Community Project Funding Request to Congresswoman Sylvia Garcia for the **Denver Harbor Stormwater Drainage Improvements** project which was approved for funding in the 2024 Federal Fiscal Year. The project will consist of the regrading of ditches and realignment of culverts in the eastern portion of Denver Harbor to increase the flow of water through the area and restore the capacity of the local drainage system. The benefits of this project will include reducing street ponding and protecting homes and businesses from flood damage.

The grant agreement between the City and HUD defines the terms and conditions for the management of the federally funded project. The federal cost share for the project will be \$850,000.00, which will be used to produce a Design Concept Report (DCR) and a Preliminary Engineering Report (PER). These reports will provide information to secure additional funding for final design and construction of solutions to reduce street ponding and protect homes and businesses from flood damage in Denver Harbor.

The table below identifies the funding amount, estimated City of Houston share, and total amount of funding from the agreement.

Project	Grant Award	Estimated Local Match	Total
Denver Harbor Stormwater Drainage Improvements	\$850,000.00	0.00	\$850,000.00

FISCAL NOTE:

No fiscal note is required on grant items.

DocuSigned by:

8/25/2025

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Randall V. Macchi, JD

Director, Houston Public Works

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded DDSRF (5400)

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

City Finance Approval of RCA

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District D

Item Creation Date:

HPW - 20FMS137 - HUD-CPF Grant Agreement E.P. Hill
Multi Use Park

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)** and City of Houston for **Economic Development Initiative – Community Project Funding Grant** for E.P. Hill Multi-Use Park Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative for the Grant, to accept such Grant Funds, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION

Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD) relating to the Economic Development Initiative - Community Project Funding (EDI-CPF) grant for the E.P. Hill Multi-Use Park project; authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION

HUD administers the EDI-CPF grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a CPF Request to Congressman Al Green for the **E.P. Hill Multi Use Park** project which was approved for funding in the 2024 Federal Fiscal Year. The project involves constructing a multi-use detention basin and associated facilities, such as bioswales, walking trails, benches, playgrounds, basket court, picnic pavilion with benches, pedestrian lighting, and new parking lot with EP Hill Park. Creating multi-use detention will benefit future Sunnyside storm sewer system drainage improvements.

The grant agreement between the City and HUD define the terms and conditions for the management of the federally funded project. The awarded amount of \$850,000.00 will be used for

construction activities. A local match is not required with EDI-CPF. The date HUD signs the grant agreement will be the start date for the period of performance and the budget period. Fiscal Year 2024 CPF grant awards must be spent by August 31, 2032.

Project	Grant Award	Estimated Local Match	Total
E.P. Hill Multi-Use Park	\$850,000.00	\$0.00	\$850,000.00

FISCAL NOTE:

No fiscal note is required on grant items.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded DDSRF (5400)

Contact Information:

Name	Service	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date:

HPW - 20FMS137 - HUD-CPF Grant Agreement E.P. Hill Multi Use Park

Agenda Item#:

Background:

RECOMMENDATION

Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD) relating to the Economic Development Initiative - Community Project Funding (EDI-CPF) grant for the E.P. Hill Multi-Use Park project; authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION

HUD administers the EDI-CPF grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a CPF Request to Congressman Al Green for the **E.P. Hill Multi Use Park** project which was approved for funding in the 2024 Federal Fiscal Year. The project involves constructing a multi-use detention basin and associated facilities, such as bioswales, walking trails, benches, playgrounds, basket court, picnic pavilion with benches, pedestrian lighting, and new parking lot with EP Hill Park. Creating multi-use detention will benefit future Sunnyside storm sewer system drainage improvements.

The grant agreement between the City and HUD define the terms and conditions for the management of the federally funded project. The awarded amount of \$850,000.00 will be used for construction activities. A local match is not required with EDI-CPF. The date HUD signs the grant agreement will be the start date for the period of performance and the budget period. Fiscal Year 2024 CPF grant awards must be spent by August 31, 2032.

Project	Grant Award	Estimated Local Match	Total
E.P. Hill Multi-Use Park	\$850,000.00	\$0.00	\$850,000.00

FISCAL NOTE:

No fiscal note is required on grant items.

DocuSigned by:

8/28/2025

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Randall V. Macchi, JD

Director, Houston Public Works

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded DDSRF (5400)

Contact Information:

Name	Service	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

City Finance Approval of RCA
Grant Agreement

Type

Backup Material
Backup Material

**BAYOU
PARKLAND**

WHITE OAK DR

**E.P. HILL
PARK**

HERMANN PARK DR

SOUTH MACCREGOR WAY

**RICE
UNIVERSITY**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District D

Item Creation Date:

HPW - 20FMS138 HUD-CPF Grant Agreement Edgewood
Multi-Use Park

Agenda Item#: 24.

Summary:

ORDINANCE accepting and authorizing Grant Agreement between the **U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)** and the City of Houston for the Edgewood Multi-Use Park Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any pertaining to the program - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION: Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD) for the Edgewood Multi-Use Park project; and authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION: HUD administers the Economic Development Initiative - Community Project Funding (EDI-CPF) grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a Community Project Funding Request to Congressman Al Green for the Edgewood Park Multi-Use Park project which was approved for funding in the 2024 Federal Fiscal Year. The project will create 8.5 acre-feet of multi-use detention for planned stormwater conveyance infrastructure in the Sunnyside neighborhood. The detention will support stormwater systems on Southbank Street. Construction award is scheduled for May 2026. The awarded amount of \$850,000.00 will be used for construction activities.

The grant agreement between the City and HUD defines the terms and conditions for the management of the federally funded project. A local match is not required with EDI-CPF. However, shown below are Community Development Block Grant - 2015 Disaster Recovery (CDBG-DR15) and City of Houston amounts allocated to complete the project. City Council approved a Third Amendment to a Professional Engineering Services contract with HR Green on January 8, 2025,

under Ordinance No. 2025-0006. The Third Amendment expanded the scope of work to include the design of stormwater detention improvements at Edgewood Park and appropriated additional funds for the added scope.

Project	EDI-CPF Grant Award	City of Houston Fund 4042	CDBG-DR15	Total Project Cost
Edgewood Multi-Use Park	\$850,000.00	\$336,274.00	\$3,425,470.00	\$4,611,744.00

FISCAL NOTE: No fiscal note is required on grant items.

Randall V. Macchi, JD
Director, Houston Public Works

Prior Council Action:

Ordinance 2025-0006, Dated 1-08-2025

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded - DDSR Fund 5400

\$3,425,470.00 Federal Government - Grant Funded Fund 5000 (**CDBG-DR15 - Future Allocation**)

\$336,274.00 Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge Fund 4042 (**Previous Appropriation under Ordinance No. 2025-0006**)

Contact Information:

Name	Service	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date:

HPW - 20FMS138 HUD-CPF Grant Agreement Edgewood Multi-Use Park

Agenda Item#:

Background:

RECOMMENDATION: Approve an ordinance accepting and authorizing a grant agreement between the City of Houston and the U.S. Department of Housing and Urban Development (HUD) for the Edgewood Multi-Use Park project; and authorizing the Director of Houston Public Works or designee to act as a signatory on the grant agreement, to accept and expend this award, to extend the budget period if needed, and to authorize the Mayor to execute this contract and all subsequent amendments with the approval of the City Attorney in connection with this grant.

SPECIFIC EXPLANATION: HUD administers the Economic Development Initiative - Community Project Funding (EDI-CPF) grants, which are congressionally directed allocations aimed at supporting specific projects that address community development needs. By providing financial support, these grants enable communities to undertake initiatives that improve living conditions, stimulate economic growth, and enhance the quality of life for all residents in our communities.

The City of Houston submitted a Community Project Funding Request to Congressman Al Green for the Edgewood Park Multi-Use Park project which was approved for funding in the 2024 Federal Fiscal Year. The project will create 8.5 acre-feet of multi-use detention for planned stormwater conveyance infrastructure in the Sunnyside neighborhood. The detention will support stormwater systems on Southbank Street. Construction award is scheduled for May 2026. The awarded amount of \$850,000.00 will be used for construction activities.

The grant agreement between the City and HUD defines the terms and conditions for the management of the federally funded project. A local match is not required with EDI-CPF. However, shown below are Community Development Block Grant - 2015 Disaster Recovery (CDBG-DR15) and City of Houston amounts allocated to complete the project. City Council approved a Third Amendment to a Professional Engineering Services contract with HR Green on January 8, 2025, under Ordinance No. 2025-0006. The Third Amendment expanded the scope of work to include the design of stormwater detention improvements at Edgewood Park and appropriated additional funds for the added scope.

Project	EDI-CPF Grant Award	City of Houston Fund 4042	CDBG-DR15	Total Project Cost
Edgewood Multi-Use Park	\$850,000.00	\$336,274.00	\$3,425,470.00	\$4,611,744.00

FISCAL NOTE: No fiscal note is required on grant items.

DocuSigned by:

8/28/2025

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Randall V. Macchi, JD

Director, Houston Public Works

Prior Council Action:

Ordinance 2025-0006, Dated 1-08-2025

Amount and Source of Funding:

\$850,000.00 Federal Government - HPW Grant Funded - DDSR Fund 5400

\$3,425,470.00 Federal Government - Grant Funded Fund 5000 (**CDBG-DR15 - Future Allocation**)\$336,274.00 Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge Fund 4042 (**Future Appropriation**)

Contact Information:

Name	Service	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

City Finance Approval of RCA
Prior Council Action

Type

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District A, District B, District C, District D, District F, District G, District H, District I, District J, District K, ETJ

Item Creation Date:

HPW - 20FMS134 FY24 FMA Grant Applications Home Elevations

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing four (4) Grant Applications to the **TEXAS WATER DEVELOPMENT BOARD** for funding from the **Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Grant Program** for 99 home elevations; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works to act as the City's representative in the Grant application process - **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS; G - HUFFMAN; H - CASTILLO; I - MARTINEZ; J - POLLARD and K - CASTEX-TATUM**

Background:

RECOMMENDATION:

Approve an ordinance for authorization to submit four (4) applications to the Texas Water Development Board (TWDB) for funding from the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) grant program for 99 home elevations; declaring the City's eligibility; authorizing the Director or designee of Houston Public Works to act as a signatory on the grant application with the authority to apply.

SPECIFIC EXPLANATION:

The FEMA Flood Mitigation Assistance (FMA) grant program provides funding for mitigation projects and studies to reduce or eliminate claims under the National Flood Insurance Program (NFIP). Since the FY2015 FMA, the City of Houston has applied for and received FMA grants to elevate 320 homes that have experienced repetitive flood loss or are at risk of repetitive flood loss (not all homes elect to move forward). Eligible costs include engineering, design, permitting, construction, and project management. Participation in the program is voluntary. Houston Public Works (HPW) annually solicits interest from repetitive loss homeowners through mail outs and public meetings. Interested homeowners can apply to participate and find additional information at <https://houstonrecovers.org/riskreduction>.

HPW prepared four (4) applications to the FY2024 FMA program for the elevation of 99 homes two feet above the 500-year or 2% flood event. Properties are grouped into separate applications depending on whether they qualify under FMA criteria using pre-calculated benefits (PCB) or a benefit-cost analysis (BCA). One application is a re-submittal of the FY2023 PCB application for 38 homes, another PCB application is for 9 homes. The other two applications - one for 31 homes, one for 21 homes - are separated by the type of BCA. FEMA also allows for the use of different methodologies to yield a positive benefit-cost ratio, but differing BCA methodologies cannot be combined into one application.

The total projected cost of 99 home elevations including cost to administer the grant is \$33,509,247.20. The total federal cost share requested is \$29,977,860.07. The homeowner share depends on the NFIP loss history of each property at the time of application: Severe repetitive loss is 100% covered by the grant, repetitive loss 90%, and non-repetitive loss

75%. The cost to administer the grant, including application development, is budgeted to be 5% of the total projected elevation cost or \$1,675,462.36. The City is responsible for \$169,935.79 of that amount.

	Number of Homes	Fed Request	Estimated Homeowner Match	Estimated City Match	Total
FY2023 PCB Resubmit	38	\$10,513,918.13	\$990,321.96	\$49,516.10	\$11,553,756.19
FY24 Modeled Damages	31	\$10,897,807.11	\$1,941,654.33	\$98,575.52	\$12,938,036.96
FY23 BCA	21	\$6,357,006.53	\$123,556.98	\$6,177.85	\$6,486,741.36

Resubmit					
FY24 PCB	9	\$2,209,128.30	\$305,918.07	\$15,666.32	\$2,530,712.69
Total	99	\$29,977,860.07	\$3,361,451.34	\$169,935.79	\$33,509,247.20

If awarded, HPW will request Council authorization to accept the grant agreement and appropriation of the local share.

FISCAL NOTE:

No fiscal note is required on grant items.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

\$29,977,860.07 - Fed/State/Local Pass Through Fund 5030

\$169,935.79 - Water and Sewer System Operating Fund 8300 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact Line
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District D, District F, District G, District H, District I, District J, District K, ETJ

Item Creation Date:

HPW - 20FMS134 FY24 FMA Grant Applications Home Elevations

Agenda Item#:

Background:

RECOMMENDATION:

Approve an ordinance for authorization to submit four (4) applications to the Texas Water Development Board (TWDB) for funding from the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) grant program for 99 home elevations; declaring the City's eligibility; authorizing the Director or designee of Houston Public Works to act as a signatory on the grant application with the authority to apply.

SPECIFIC EXPLANATION:

The FEMA Flood Mitigation Assistance (FMA) grant program provides funding for mitigation projects and studies to reduce or eliminate claims under the National Flood Insurance Program (NFIP). Since the FY2015 FMA, the City of Houston has applied for and received FMA grants to elevate 320 homes that have experienced repetitive flood loss or are at risk of repetitive flood loss (not all homes elect to move forward). Eligible costs include engineering, design, permitting, construction, and project management. Participation in the program is voluntary. Houston Public Works (HPW) annually solicits interest from repetitive loss homeowners through mail outs and public meetings. Interested homeowners can apply to participate and find additional information at <https://houstonrecovers.org/riskreduction>.

HPW prepared four (4) applications to the FY2024 FMA program for the elevation of 99 homes two feet above the 500-year or 2% flood event. Properties are grouped into separate applications depending on whether they qualify under FMA criteria using pre-calculated benefits (PCB) or a benefit-cost analysis (BCA). One application is a re-submittal of the FY2023 PCB application for 38 homes, another PCB application is for 9 homes. The other two applications - one for 31 homes, one for 21 homes - are separated by the type of BCA. FEMA also allows for the use of different methodologies to yield a positive benefit-cost ratio, but differing BCA methodologies cannot be combined into one application.

The total projected cost of 99 home elevations including cost to administer the grant is \$33,509,247.20. The total federal cost share requested is \$29,977,860.07. The homeowner share depends on the NFIP loss history of each property at the time of application: Severe repetitive loss is 100% covered by the grant, repetitive loss 90%, and non-repetitive loss 75%. The cost to administer the grant, including application development, is budgeted to be 5% of the total projected elevation cost or \$1,675,462.36. The City is responsible for \$169,935.79 of that amount.

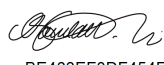
	Number of Homes	Fed Request	Estimated Homeowner Match	Estimated City Match	Total
FY2023 PCB Resubmit	38	\$10,513,918.13	\$990,321.96	\$49,516.10	\$11,553,756.19
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FY23 BCA Resubmit	21	\$6,357,006.53	\$123,556.98	\$6,177.85	\$6,486,741.36
FY24 PCB	9	\$2,209,128.30	\$305,918.07	\$15,666.32	\$2,530,712.69
Total	99	\$29,977,860.07	\$3,361,451.34	\$169,935.79	\$33,509,247.20

If awarded, HPW will request Council authorization to accept the grant agreement and appropriation of the local share.

FISCAL NOTE:

No fiscal note is required on grant items.

DocuSigned by:


 8/26/2025
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 Randall V. Macchi, JD
 Director, Houston Public Works

Amount and Source of Funding:

\$29,977,860.07 - Fed/State/Local Pass Through Fund 5030
\$169,935.79 - Water and Sewer System Operating Fund 8300 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact Line
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

ATTACHMENTS:

Description	Type
City Finance Approval of RCA	Backup Material
Scope of Work for Resub BCA	Backup Material
Scope of Work for Modeled Damages	Backup Material
Scope of Work for PCB	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District E

Item Creation Date: 2/19/2025

HPW – 20FAC2557 PES / Freese and Nichols, Inc.

Agenda Item#: 26.

Summary:

ORDINANCE appropriating \$17,067,114.75 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services contract between City of Houston and **FREESE AND NICHOLS, INC** for Kingwood Central Wastewater Treatment Plant (FN518) Improvements; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT E - FLICKINGER**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Freese and Nichols, Inc. for Kingwood Central Wastewater Treatment Plant (FN 518) Improvements.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Freese and Nichols, Inc. for Kingwood Central Wastewater Treatment Plant (FN 518) Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) for wastewater plant facilities and is required to provide improvements to ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

This contract adheres to Federal guidelines, as the City may seek FEMA reimbursement.

DESCRIPTION/SCOPE: This project consists of the design of electrical, mechanical, structural, process, and piping improvements.

LOCATION: The project is located at 3928 Kingwood Drive, Kingwood, Tx 77339.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$14,401,801.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,852,594.00.

The negotiated maximum for Phase I Services is \$3,046,882.00.

The total cost of this project is \$17,067,114.75 to be appropriated as follows: \$16,254,395.00 for Contract services and \$812,719.75 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.33% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total</u>
1. Amani Engineering, Inc.	Land Surveying Services	\$ 220,870.00	1.36%
2. Gupta & Associates, Inc.	Electrical Engineering Services	\$1,680,204.00	10.34%
3. HVJ Associates, Inc.	Engineering Services	\$ 197,361.00	1.21%
4. Kalluri Group, Inc.	Engineering Services	\$1,047,460.00	6.44%
5. Mbroh Engineering, Inc.	Engineering Consulting Services	\$1,109,975.00	6.83%
6. B&E Reprographics, Inc.	Reprographic Services	\$ 25,000.00	0.15%
TOTAL		\$4,280,870.00	26.33%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. R-000265-0165-3

Amount and Source of Funding:

\$17,067,114.75 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW -Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description

Signed coversheet
signed contract PART 1

Type

Signed Cover sheet
Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/22/2025

District E

Item Creation Date: 2/19/2025

HPW – 20FAC2557 PES / Freese and Nichols, Inc.

Agenda Item#: 23.

Background:

SUBJECT: Professional Engineering Services Contract between the City and Freese and Nichols, Inc. for Kingwood Central Wastewater Treatment Plant (FN 518) Improvements.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Freese and Nichols, Inc. for Kingwood Central Wastewater Treatment Plant (FN 518) Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) for wastewater plant facilities and is required to provide improvements to ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

This contract adheres to Federal guidelines, as the City may seek FEMA reimbursement.

DESCRIPTION/SCOPE: This project consists of the design of electrical, mechanical, structural, process, and piping improvements.

LOCATION: The project is located at 3928 Kingwood Drive, Kingwood, Tx 77339.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$14,401,801.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,852,594.00.

The negotiated maximum for Phase I Services is \$3,046,882.00.

The total cost of this project is \$17,067,114.75 to be appropriated as follows: \$16,254,395.00 for Contract services and \$812,719.75 for CIP Cost Recovery.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.33% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total</u>
1. Amani Engineering, Inc.	Land Surveying Services	\$ 220,870.00	1.36%
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6. B&E Reprographics, Inc.	Reprographic Services	\$ 25,000.00	0.15%
TOTAL		\$4,280,870.00	26.33%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:




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Randall V. Macchi, JD

Director, Houston Public Works

DocuSigned by:



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WBS No. R-000265-0165-3

Amount and Source of Funding:
\$17,067,114.75 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW -Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

**CITY OF HOUSTON
AND
FREESE AND NICHOLS, INC.**

**PROFESSIONAL ENGINEERING SERVICES
FOR DESIGN OF
KINGWOOD CENTRAL WASTEWATER TREATMENT PLANT (FN 518) IMPROVEMENTS**

WBS NO. R-000265-0165-3

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EXHIBITS

"A"	ADDITIONAL TERMS
•	"A-1" SCOPE OF WORK
"B"	PROJECT SCHEDULE
"C"	FULLY-BURDENED LABOR RATES
"D"	FORM OF CERTIFICATE OF INSURANCE
"E"	DRUG POLICY COMPLIANCE AGREEMENT
"F"	DRUG POLICY COMPLIANCE DECLARATION
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"N"	ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS IF AGREEMENT IS FUNDED BY AMERICAN RESCUE PLAN ACT FUNDS OR U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FUNDS

CONTRACT
FOR
PROFESSIONAL ENGINEERING SERVICES
FOR
KINGWOOD CENTRAL WASTEWATER TREATMENT PLANT (FN 518) IMPROVEMENTS
WBS NO. R-000265-0165-3

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

THIS CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES ("Contract") is made on the date countersigned by the City Controller, by and between the **CITY OF HOUSTON, TEXAS** (the "City"), a municipal corporation and home-rule city of the State of Texas principally situated in Harris County, and **FREESE AND NICHOLS, INC.** (the "Engineer"), acting by and through its duly authorized officer. The initial addresses of the parties, which one party may change by giving notice to the respective other party, are as follows:

City

Director
Houston Public Works
City of Houston
P.O. Box 1562
Houston, Texas 77251

Engineer

David Munn, Principal/ Vice President
FREESE AND NICHOLS, INC.
801 Cherry Street, Suite 2800
Forth Worth, TX 76102

RECITALS:

WHEREAS, the City desires to obtain professional engineering services in connection with the planning and/or design of the Project hereinafter described; and

WHEREAS, the Engineer desires to provide such services in exchange for the fees hereinafter specified;

NOW, THEREFORE, for and in consideration of the premises and mutual covenants herein contained, it is agreed as follows:

ARTICLE 1

GENERAL

- 1.1 **Definitions:** The following Definitions are used throughout this Contract, including Exhibit "A". See Exhibit "A" for any additional Definitions applicable to this Contract.
- 1.1.1 **Additional Services:** Services completed by Engineer in support of the Project that are not part of Basic Services, but are included in Article 2 of this Contract and as further described in Exhibit "A", Exhibit "A-1", and the Notice(s) to Proceed.
- 1.1.2 **Basic Services:** Services completed by Engineer in support of the Project, included in Article 2 of this Contract and as further described in Exhibit "A", Exhibit "A-1", and the Notice(s) to Proceed.
- 1.1.3 **City:** As defined in the preamble of this Contract, including its successors and assigns.
- 1.1.4 **City Design Manual:** "City of Houston Infrastructure Design Manual" in effect at the time of execution of this Contract, a current version of which can be found on the internet at the following URL:
<https://www.houstonpermittingcenter.org/media/6371/download?inline>
- 1.1.5 **City Personnel:** All City employees, but not elected officials.
- 1.1.6 **Consent Decree:** The document entitled Consent Decree between the City and the United States, and the State of Texas entered on April 1, 2021 in *United States and the State of Texas v. City of Houston*, Civil Action No. 4:18-cv-03368, in the United States District Court for the Southern District of Texas, Houston Division. A copy of the Consent Decree is attached as Appendix A, and electronically available at the following URL:
<http://www.publicworks.houstontx.gov/wastewater-cd>
- 1.1.7 **Consent Decree Obligations:** Any and all obligations or requirements set forth in the Consent Decree that are applicable to all, or any part of the Services covered by the Consent Decree that are performed by Engineer and its Consultants or agents under this Contract or amendments thereto, including Additional Services, if any.
- 1.1.8 **Construction Documents:** All of the graphic and written information prepared or assembled by Engineer for communicating the design and for administering the bidding and construction of the Project.
- 1.1.9 **Construction Package:** The services and deliverables that make up a whole or a part of the Project, as further described in this Contract.

- 1.1.10 **Consultant (also “Subcontractor”)**: The professional Consultant, contractor or other professional entity subcontracted by Engineer to provide a portion of engineering services or Work required under the City-Engineer Contract.
- 1.1.11 **Consultant Subcontract Cost**: The ordinary and reasonable cost of Consultant subcontracts made by Engineer and approved by the Director for the principal purpose of obtaining the professional services of others in connection with the performance of any service under this Contract.
- 1.1.12 **Director**: The Director of the Houston Public Works, or such other person designated from time to time by the Director by notice to Engineer to administer this Contract on behalf of the City.
- 1.1.13 **Documents**: The reports, charts, analyses, maps, letters, tabulations, exhibits, notes, models, photographs, the original transparencies of all drawings, Construction Documents, computer programs including source and object codes, and all other records, information, communications and correspondence (including in electronic form, such as email), Works and other work products obtained by or prepared by Engineer, its Consultant or Subcontractor as part of its services under this Contract. The Director shall specify the medium and format in which Engineer shall provide such documents.
- 1.1.14 **Engineer**: As defined in the preamble of this Contract, including its successors and assigns.
- 1.1.15 **FEMA**: the Federal Emergency Management Agency.
- 1.1.16 **Fully-Burdened Labor Rate**: The Engineer’s fixed hourly rates, which includes all payment due Engineer for Raw Salary, salary burdens, benefits, insurance, overtime premium, payroll taxes, bonuses, overhead, profit and clerical and management support, vacations, holidays and non-productive time of all kinds. The categories of service for which Fully Burdened Labor Rates are payable are set out in Exhibit “C.” All other categories of service are treated as overhead and should be included in Engineer’s Fully-Burdened Labor Rate. Payments to contract personnel and personnel employed through employment agencies will be paid based on actual costs and are not subject to enhancement by the above included costs.
- 1.1.17 **Geographic Information System (GIS)**: A system designed to capture, store, manipulate, analyze, manage, and present all types of geographical information.
- 1.1.18 **Negotiated Lump Sum**: An amount negotiated with Engineer consistent with the terms of this Contract that City shall pay Engineer for the completed performance of services in each Work Order, not to exceed the estimated total cost of the following:
- 1.1.18.1 Fully-burdened labor rates for services performed directly by Engineer and Engineer's employees, plus
 - 1.1.18.2 Reimbursable Expenses, plus

- 1.1.18.3 Consultant Subcontract Costs, plus
 - 1.1.18.4 Reasonable fees paid to contract personnel and personnel employed through employment agencies.
 - 1.1.18.5 Under no circumstance is Engineer permitted to bill, nor will the City pay, costs calculated as a percentage of actual costs incurred.
- 1.1.19 **Notice to Proceed:** A written communication from the Director that authorizes Engineer to begin performance of work. Multiple Notices to Proceed should be anticipated for contracts that include multiple projects/subprojects. A Notice to Proceed will contain the following:
- 1.1.19.1 A declaration that the City has allocated adequate funds for that phase or service;
 - 1.1.19.2 The Negotiated Lump Sum for all work described in the Notice to Proceed;
 - 1.1.19.3 A work description for each service Engineer, Consultants, or suppliers will perform under the Notice to Proceed;
 - 1.1.19.4 The maximum cost and portion of the Negotiated Lump Sum associated with each work description;
 - 1.1.19.5 Whether the work description represents a Basic or Additional Service;
 - 1.1.19.6 The phase of the Project to which the work is attributable; and
 - 1.1.19.7 Acceptance of the preceding Phase, when applicable.
- 1.1.20 **Project:** As identified in the title of this Contract.
- 1.1.21 **Project Schedule:** The schedule of project activities and events, showing initiation point, duration, and ending points using the form attached as Exhibit "B." The schedule will indicate time to be allowed for reviews by the City staff. The Project Schedule shall be drafted by Engineer in consultation with the Director, approved by the Director, and updated monthly at the time of invoice submittal.
- 1.1.22 **Reimbursable Expenses:** Reimbursable Expenses are limited to the following: (1) the ordinary and reasonable cost of copying, printing, postage, delivery services, long distance telephone calls and any additional expenses listed in Exhibit "A" incurred by the Engineer in the course of his performance of services under this Contract, including any sales tax Engineer is legally required to pay for Reimbursable Expenses; and (2) the ordinary and reasonable costs of travel including meals and lodging to and from points outside of Houston by representatives of the Engineer, not-to-exceed the amounts established under the City's then current travel reimbursement policy for its employees, if such travel is reasonably necessary to accomplish a task and authorized by the Director.
- 1.1.23 **Subcontractor (also "Consultant"):** The professional Consultant, contractor or other professional entity subcontracted by Engineer to provide a portion of engineering services or Work required under the City-Engineer Contract.

- 1.1.24 **Supplemental Notice to Proceed:** A Notice to Proceed amending a preceding Notice to Proceed, which must be issued before services commence, containing the elements required for the original Notice to Proceed and the following:
- 1.1.24.1 A description of the changes in the scope or quality of work between the Supplemental Notice to Proceed and the preceding Notice to Proceed;
 - 1.1.24.2 Acceptance for work completed under the previous Notice to Proceed, when applicable;
 - 1.1.24.3 The percentage difference between the original Notice to Proceed for that Phase and all subsequent Supplemental Notices to Proceed; and
 - 1.1.24.4 The incremental cost of the services in the Supplemental Notice to Proceed.
- 1.1.25 **Work or Services:** The entire construction work or services required to be provided by the Construction Documents. The Work or services may constitute the whole or a part of the Project and may be one or more Construction Packages.
- 1.2 **Review of Existing Information:**
- 1.2.1 Existing utility information, existing record drawings of previous projects, and existing survey information are readily available to the Engineer and the public. The Director shall provide access to such information. It is the responsibility of the Engineer to physically gather this information from available sources.
 - 1.2.2 The Engineer shall review applicable existing information and develop independent recommendations based on the information.
- 1.3 **Contract Term:** This Contract is effective on the Countersignature Date and expires upon the completion of the Work.

ARTICLE 2

DUTIES OF ENGINEER

- 2.1 **Services in General:** Engineer agrees to provide prompt and efficient professional services and Work in relation to the design and management of the Project for the fees hereinafter specified. Engineer shall perform its Work in accordance with the professional skill and care ordinarily provided by competent engineers, practicing in the same or similar locality and under the same or similar circumstances and professional license; and as expeditiously as is prudent considering the ordinarily professional skill and care of a competent engineer, except that for Work covered by the Consent Decree, Engineer shall perform its Work in connection with the standards and requirements of Article 2.24.1.
- 2.1.1 All Services and Work performed under this Agreement is deemed to be Services and Work covered by the Consent Decree unless Contractor submits a request, in writing, for a determination that a portion of the Services and Work is not covered by the Consent Decree and the City declares in writing that a portion of the Services and work is not covered by the Consent Decree.

- 2.1.2 Additionally, this Contract will be funded in whole or in part by the Federal Emergency Management Agency (FEMA). As such, Engineer shall certify that during the performance of work under this Contract Engineer will comply with all applicable local, state, and Federal laws, regulations, executive orders, Federal policies, procedures, and directives, including any regulations relating to, but not limited to, the FEMA Public Assistance Grant Program.
- 2.1.3 In anticipation of the City's potential use or application for reimbursement of restricted federal funds to pay for some or all of the Services provided under this Agreement and any change orders, Exhibits "K," "L," "M," and "N" are incorporated into this Agreement. The parties agree to take such action as is necessary to amend this Agreement, if the Director determines that it is necessary to incorporate additional state or federal laws and regulations or grant requirements into this Agreement. Any ambiguity in this Agreement shall be resolved to permit the parties to comply with the applicable state and federal laws and regulations and grant requirements.
- 2.1.4 Engineer also agrees to perform such specific tasks as are set forth in Exhibit "A-1", when directed to do so by a Notice to Proceed, which is attached hereto and made a part hereof for all purposes. In the event of an inconsistency between these terms and conditions and the terms of Exhibit "A-1", the terms of Exhibit "A-1" shall control, except for those terms and conditions specifically related to Services covered by the Consent Decree, in which case the terms specifically related to the Services covered by the Consent Decree control.
- 2.1.5 The Basic Services in this Contract are divided into three distinct phases:
- 2.1.5.1 Phase I - Preliminary Design;
 - 2.1.5.2 Phase II - Final Design; and
 - 2.1.5.3 Phase III - Construction Phase Services.
- 2.1.6 Preliminary and Final Designs shall conform to the latest City Design Manual as well as other design criteria that may be provided for this Contract by the Director.
- 2.1.7 The City may use a construction project manager as well as City personnel to review portions of the design; however, Engineer acknowledges that while others may suggest design ideas and components of the Project, such suggestions do not relieve Engineer of its professional responsibility to the City for complete design of the Project.
- 2.1.8 Engineer shall make periodic verbal or written reports and recommendations to the Director with respect to conditions, transactions, situations or circumstances encountered by Engineer relating to the services to be performed under this Contract and shall attend meetings determined to be necessary by the Director.
- 2.1.9 The Engineer shall reference the City's Project Title and City's Project WBS Numbers on all correspondence and submittals.
- 2.1.10 The Engineer shall manage the efforts of the Project team members and Consultants, assign manpower, delegate responsibilities, review work progress, monitor conformance to the scope regarding the budget and schedule, and otherwise direct the progress of the work.
- 2.1.11 Periodic meetings shall be held to review the progress of the engineering effort or to address other issues which may arise. The Director shall initiate meetings that include the Engineer and his Consultants, and if necessary, the Director and other applicable parties. The Engineer shall prepare

and deliver meeting record memorandum of decisions and action items to the City within two business days after each meeting.

- 2.1.12 The Engineer shall notify the Director immediately of any deviation from the Scope of Services and/or Fee agreed to in this Contract. The Engineer shall not perform services outside of the Contract scope without a duly executed Amendment to this Contract.
- 2.1.13 The Engineer shall route all written communication with regulatory agencies, neighborhood associations, and City Council through the Director.
- 2.1.14 Engineer shall, upon written request, provide the Director with a written and/or electronic copy of materials prepared and/or referenced by Engineer or made available to it as a result of its performance under this Contract.
- 2.1.15 Engineer shall coordinate performance of the Services hereunder with the Director and such other persons as the Director may specify.
- 2.1.16 Engineer shall perform the Basic Services or Additional Services required for any Phase of this Contract only upon receipt of a Notice to Proceed.
- 2.1.17 Engineer understands and acknowledges that the City may determine not to proceed with this Contract after completion of Engineer's Services for any Notice to Proceed. Engineer understands and acknowledges that the City may determine not to proceed with this Contract after completion of Engineer's services for either Phase I - Preliminary Design or Phase II - Final Design.
- 2.1.18 Engineer shall review Notices to Proceed to ensure the work descriptions specified within the Notices to Proceed and change order forms are adequately detailed. Engineer shall report to the Director any work description that does not adequately detail the Services Engineer intends to provide. Engineer may not receive payment for work if the work description in a Supplemental Notice to Proceed does not appear different in scope from the work description in a previous Notice to Proceed.
- 2.1.19 Engineer shall coordinate the performance of Services hereunder with the Director and governmental agencies and other bodies having jurisdiction over this Project or City consultants performing Services related to the Project.
- 2.1.20 Engineer agrees that the Director may reduce the scope of Services for any of the Services identified in the Notice to Proceed or may divide the Project into separate Construction Packages by issuing a written notice describing: (1) the scope of the reduced Project or the scope of each Construction Package; and (2) the revised Time of Performance.
- 2.1.21 Engineer understands and acknowledges that this Contract contains the entirety of potential Services the City may request from Engineer through issuance of Notices to Proceed and that the inclusion of any particular Service in this Contract does not guarantee that Engineer will be requested to perform that Service during the performance of this Contract.
- 2.1.22 Time is of the essence to the performance by the Engineer under this Contract. Timely performance by both parties is essential to the Contract. However, with regard to Services covered by the Consent Decree, neither Party is liable for delays or other failures to perform its obligations under the Contract to the extent the delay or failure is caused by a Force Majeure. For Services covered by the Consent Decree, Force Majeure shall mean any event arising from causes beyond the control of the City or Engineer, its Consultants, Subcontractors, or its agents, that delays or prevents the performance of any

Services despite the Engineers', Consultants', Subcontractors', or agents' best efforts to fulfill the obligation. "Best efforts" include using efforts to anticipate reasonably foreseeable Force Majeure events and to address the effects of any such event (a) as it is occurring, and (b) after it has occurred, such that the delay is minimized to the extent reasonably practicable.

- 2.1.23 If any event occurs that may delay or prevent the performance by Engineer, its Consultants, Subcontractors, agent, or supplier of any Services under the Contract covered by the Consent Decree, Engineer must provide the City written notice immediately, but no later than 48 hours from the date Engineer, its Consultant, Subcontractor, agent, supplier, or any entity controlled by the Engineer or Consultant first knew, or by the exercise of due diligence, should have known, that the event might cause a delay. Within 10 days thereafter, or such other time as the City and Engineer agree in writing, Engineer shall provide to the City in writing the following: an explanation and description of the reasons for the delay; the anticipated duration of any delay; all actions taken to prevent or minimize the delay; a schedule for implementing any measure to be taken to prevent or mitigate the delay or the effect of the delay; and the Engineer's rationale for attributing the delay to a Force Majeure event, if it intends to assert such a claim. Failure to comply with the requirements of this paragraph may, at the City's option, preclude the Engineer from asserting any claim of Force Majeure. The Engineer shall be deemed to know of any circumstance of which the Engineer, its Consultants, Subcontractors, its agent, supplier, or any entity controlled by the Engineer or Consultant knew or, through best efforts, should have known.
- 2.1.24 If Engineer presents a claim of Force Majeure for any delay related to Services covered by the Consent Decree, and the City considers the claim, in its sole and absolute discretion, to be a good faith claim of Force Majeure, the City may present the claim of Force Majeure to the United States and the State of Texas under the terms of the Consent Decree. If the United States and the State of Texas agree that the delay or anticipated delay is attributable to a Force Majeure event, the time for the Engineer to perform the Services covered by the Consent Decree under this Contract that are affected by the Force Majeure event will be extended by the amount of the extension afforded to the City under the Consent Decree.
- 2.1.25 If the City presents a claim for Force Majeure under the Consent Decree and an extension of time is not granted, no extension of time will be extended under this Contract. It is within the City's sole and absolute discretion whether to invoke the Dispute Resolution procedures of the Consent Decree regarding any denied claim for Force Majeure.
- 2.1.26 Notwithstanding any other provision in this Contract, Engineer's failure to comply with the Force Majeure provisions for Services covered by the Consent Decree will constitute a material breach of this Contract and an event of default.
- 2.1.27 Engineer shall identify all government agencies having regulatory jurisdiction and obtain authorization from the City prior to communication with the agencies.

2.2 Phase I – Preliminary Design

- 2.2.1 Engineer shall submit to the Director, within ten days of the Notice to Proceed for Phase I, a Project Schedule reflecting actual dates for activities and reviews set forth therein. The Project Schedule shall

commence on the date of the Notice to Proceed and be based upon the number of calendar days established in this Contract.

- 2.2.2 Once the Engineer has billed for the entire Limit on Phase I Compensation, Engineer shall complete the Phase I work for no further compensation.
- 2.2.3 Engineer shall submit 6 electronic copies of the preliminary design and outline specification Documents to the Director in hard copy format and one electronic copy in the format requested by the Director.
- 2.2.4 Engineer shall attend preliminary conferences with officials from local, state, and federal agencies, utility companies, and other entities as necessary for the Project.
- 2.2.5 Engineer shall conduct a thorough utility plan review, and Engineer shall follow the City's Utility Coordination Ordinance and procedures.
- 2.2.6 The Notice to Proceed for Phase I shall specify Phase I milestones and the Engineer's Fully-Burdened Labor Rate with corresponding job classifications, Reimbursable Expenses, and Consultant Subcontract Cost necessary to reach each milestone. Engineer shall perform all services necessary to complete each milestone.
 - 2.2.6.1 The City will utilize the documentation provided by Engineer related to Fully-Burdened Labor Rates, Reimbursable Expenses, and Consultant Subcontract Cost in order to determine the cost reasonableness for the Negotiated Lump Sum in each Notice to Proceed.
- 2.2.7 After receiving the Notice to Proceed for Phase I, Engineer shall perform the following Phase I services during the Project:
 - 2.2.7.1 Prepare a Preliminary Engineering Report (PER) which contains the findings and recommendations resulting from this Phase of work. Follow the guidelines in Exhibit A-1, at a minimum, and as further described in the Notice to Proceed;
 - 2.2.7.2 Prepare and participate in the Technical Review Committee (TRC) meeting, as further described in Article 2 of this Contract;
 - 2.2.7.3 Determine the hydraulic impact and mitigation options of the proposed drainage improvements to the existing drainage system HGL of an interconnected City system including but not limited to in-line system storage and in-line system restriction as part of these services;
 - 2.2.7.4 Identify hydraulic impacts and mitigation options of the proposed drainage improvements to the receiving system of other governmental agencies including, but not limited to, detention basin, or low impact design (LID) method; and
 - 2.2.7.5 Engineer understands and acknowledges that standard engineering practice typically requires multiple modeling iterations for development of a sound proposed condition and determination of the best viable level of service.

2.3 Phase II - Final Design

- 2.3.1 The Engineer shall submit to the Director within ten days of any Notice to Proceed for Phase II, the Project Schedule updated to reflect firm dates for the beginning and end of each activity set forth therein and the review dates for such activities.

- 2.3.2 The Engineer shall submit a detailed construction cost estimate at the 60%, 90%, and Bid Ready Drawings stages:
- 2.3.2.1 Engineer shall inform the Director of any adjustments to previous estimates of the Project construction cost which are indicated by market conditions or authorized changes in the scope and requirements of the Project within five business days of determining the adjustment; and
 - 2.3.2.2 Engineer does not guarantee that bids will not vary from the final construction cost estimate.
- 2.3.3 The Engineer shall submit 8 electronic copies of the recommendations, analyses and other deliverables identified in this Contract in hard copy format and one electronic copy in the format requested by the Director.
- 2.3.4 Agency Approvals and Signatures
- 2.3.4.1 The Engineer shall design the Project in compliance with the standard of care in the industry and the requirements of applicable laws, codes, and regulations, including the City of Houston Building Code. The Construction Documents shall conform to applicable federal, state, and City regulations.
 - 2.3.4.2 The Engineer shall prepare the Documents necessary to obtain approval of governmental authorities having jurisdiction over the design or operation of the Project and all public and private utilities including pipeline transmission and railroad companies affected by the Project; obtain the signatures of representatives of such governmental authorities and public and private utilities; and obtain the signatures of City officials indicated by the City's standard title block for drawings.
 - 2.3.4.3 The Engineer shall obtain required signatures from other governmental agencies, public utilities, and private utilities, which may impact the Project prior to final approval by the Houston Public Works. Governmental agencies include, but are not limited to, Harris County and Harris County Flood Control District. Utility signatures include, but are not limited to, AT&T, Centerpoint Energy-Electric, Centerpoint Energy-Gas, and cable TV.
- 2.3.5 Additional Requirements
- 2.3.5.1 The Engineer is responsible for quality and completion of the Final Design as requested by the Director.
 - 2.3.5.2 The Engineer shall specify the minimum acceptable performance and/or material standards associated with temporary facilities and structures that are determined necessary to implement the Project, that are potentially cause for significant disruption to local communities or businesses, and that are not solely for the convenience of the construction contractor.
 - 2.3.5.3 The Engineer shall review results from Additional Services prior to submittal to the City and where applicable, incorporate this information into the Final Design documents. Such Additional Services may include, but not be limited to, survey, geotechnical, environmental, traffic control, storm water pollution prevention plans, street lighting plans, tree mitigation/planting plans, and special studies.

- 2.3.5.4 The Engineer shall incorporate the City Standard Details as applicable. The Engineer shall review each Standard Details and edit as necessary to suit Project-specific requirements and to meet the design intent of the Project. Revisions to the Standard Details shall not be incorporated based solely on Engineer's preference, but are subject to review and acceptance by the Director. The Engineer shall notify the Director of all proposed changes to Standard Details and provide reasons for such proposed changes. The Engineer shall prepare additional nonstandard details necessary for bidding and construction of the Project.
- 2.3.5.4.1 The Engineer shall incorporate and utilize Capital Projects Standard drawings and details as applicable.
- 2.3.5.5 The Engineer shall verify findings from Utility Plan Review with the results of the Survey Services (see Additional Services) and identify potential conflicts during construction. Proposed designs shall strive to avoid conflicts where physically and financially feasible. Relocations of private utilities shall be coordinated with the City of Houston as early in design process as possible.
- 2.3.5.6 The Engineer shall obtain the written approval for the necessary Right of Entry to the properties affected by the Project, using the City's designated form that is currently in use. The Engineer shall turn in all acquired Rights of Entry to the City before proceeding to Phase III, Construction Phase Services. The Engineer shall perform its due diligence prior to coordinating with the City for additional assistance. Engineer shall identify and prepare encroachment letters.
- 2.3.5.7 The Engineer shall prepare a construction duration estimate for the proposed project. The construction duration estimate shall be based upon tasks, subtasks, critical dates, milestones, and deliverables and shall consider the interdependence of the various items, and adjacent construction projects. Scheduling software or other available industry methodologies may be used to assist in the construction duration estimate preparation. The Engineer must substantiate the construction duration estimate to the City and assist the City in interpreting the estimate. The construction duration estimate shall be submitted no later than the Final Drawing and Specification milestone submittal.
- 2.3.5.8 For Water Plant projects, the Engineer shall perform the following work:
- 2.3.5.8.1 Develop valve and water plant shut-down sequences for situations in which construction could necessitate a partial or entire shut-down;
- 2.3.5.8.2 Plan sequences in coordination with the assigned project manager of the City Drinking Water Operations Branch of the Houston Public Works Public Utilities Division ("Drinking Water Operations"), and include sequences in Bid Documents; and
- 2.3.5.8.3 Prepare a plan view showing locations of existing valves, and required working condition status to operate during construction.
- 2.3.5.9 For projects with paving and drainage improvements and other projects, as applicable:

- 2.3.5.9.1 Design of in-line system storage and or restriction shall be include in Basic Services; and
 - 2.3.5.9.2 Floodplain Management Office approval is part of Basic Services.
- 2.3.6 Bidding Services
 - 2.3.6.1 The Engineer shall prepare specifications in accordance with the Construction Specification Institute (CSI) standard format adopted by the City. The Engineer shall use the City Standard Specifications Table of Contents for Construction Documents as a guide for organization of the Contract Documents. The City Standard Specifications (Divisions 00-16) are prepared to include the requirements, features, construction materials, and related items desired by the City based on the City's experience and needs. The Engineer shall review each Standard Specification and supplement as necessary to suit Project-specific requirements and to meet the design intent of the Project. Supplements to the Standard Specifications shall not be incorporated based solely on the Engineer's preference. Supplements are subject to review and acceptance by the Director. The Engineer shall prepare additional nonstandard specifications necessary for bidding and construction of the Project. Incorporate Guide Specifications necessary for bidding and construction of the Project.
 - 2.3.6.2 The Engineer shall incorporate the CSI Division 00 front-end documents provided by the City into the Project specifications.
 - 2.3.6.3 The Engineer shall prepare detailed Construction Documents and Conformed Drawings based on the guidelines provided by the Director. The Construction Documents shall set forth recommended alternate bid items for the Project in a manner that permits ready evaluation and comparison. The Engineer shall furnish copies of the Construction Documents and the Conformed Drawings to the City within ten business days after bid award, or as otherwise stated by the City, in the following numbers and formats: 10 full size sets; seven reduced size drawings (11 inches by 17 inches); eight sets of the project manual; and one compact disc of all associated reports. Conformed Drawings represent the Bid Documents revised to reflect all addenda changes made during the bid period.
 - 2.3.6.3.1 The Engineer shall furnish the City with a CD or DVD of the final plans in a format usable by AutoCAD 2016 or later.
 - 2.3.6.4 The Engineer shall assist the City in conducting the pre-bid conference and submit meeting minutes within three business days.
 - 2.3.6.5 The Engineer shall prepare necessary addenda to address issues or clarifications necessary for completion of the bidding process.
 - 2.3.6.6 The Engineer shall furnish three copies of the tabulation of bids received with a written recommendation for the award of a construction contract, and submit within three business days after the bid opening.

- 2.3.6.7 The Engineer shall provide clarification, correct discrepancies, correct errors and omissions; assist the City in evaluating the bid proposals; and assist in the preparation of a construction contract between the City and the successful bidder.

2.4 Phase III – Construction Phase Services

- 2.4.1 Upon issuance of a Notice to Proceed for Phase III, Engineer shall provide professional services during construction to assist in obtaining a completed Project in accordance with the purpose and intent of the Construction Documents.
- 2.4.2 The Engineer shall participate in pre-construction conferences and monthly construction progress meetings. When requested by the construction project manager, the Engineer shall attend other meetings related to project design in lieu of attending the monthly construction progress meetings.
- 2.4.3 The Engineer shall make visits to the Project site at appropriate intervals as construction proceeds to observe and provide a written construction site observation report on the progress and the quality of the executed Work.
 - 2.4.3.1 The frequency of these visits should be monthly, after the construction contractor has mobilized and is constructing the proposed improvements. Site visits should occur during times when the construction contractor is actively performing major construction activities. Site visits should be coordinated with the construction project manager. These monthly visits shall be combined with any site visits made to resolve field problems relating to the construction or monthly progress meetings.
 - 2.4.3.2 The personnel provided by Engineer to perform site visits shall be experienced in the administration of construction contracts and shall be under the supervision of a professional engineer registered by the State of Texas. Supporting personnel shall be provided from the Project design team when specialized knowledge of the Project design is required.
 - 2.4.3.3 Site Observation Reports
 - 2.4.3.3.1 The report shall be included in the Engineer's monthly invoice, unless otherwise approved by the Director.
 - 2.4.3.3.2 The report shall be in writing, shall include all referenced supporting documents, and shall advise the Director of deviations from the Construction Documents, the contractor's construction schedule, or other items as set forth below, observed by or brought to the attention of the Engineer at the time of the Site Observation.
 - 2.4.3.3.3 Provide percentage of completion of the Work and an overall map, showing complete and incomplete areas.
 - 2.4.3.3.4 The report shall be submitted to the construction project manager within three business days after the site visit.
 - 2.4.3.3.5 The following guidelines are intended to provide consistency when preparing the required Construction Site Observation Reports. These

guidelines are intended to be the minimum requirements and do not replace sound professional judgment.

2.4.3.3.5.1 A brief narrative of the type of construction activities occurring at the time of the site visit is to be prepared. The narrative should include a description of the progress to date and the general quality of the ongoing work (based upon the Contract Documents). The following items should be observed and reported for each project site:

- 2.4.3.3.5.1.1 The date and time period on the job site;
- 2.4.3.3.5.1.2 The station and street work in progress or facility location observed;
- 2.4.3.3.5.1.3 The description of work should include the type of activities the construction contractor was performing (e.g., excavating, backfilling, paving, etc.), approximate size of crew, number and type of equipment in use (e.g., 1 back hoe, 3 dump trucks, etc.), and where these activities were occurring (e.g., Along Misty Valley, between Foggy Lane and Rainy Day);
- 2.4.3.3.5.1.4 Whether the work is in general conformance with the Contract Documents or report the observed deficiencies;
- 2.4.3.3.5.1.5 Identify whether the traffic control plan is being followed by the construction contractor or report the observed deficiencies and the impact the construction is having on traffic;
- 2.4.3.3.5.1.6 Whether NPDES storm water pollution prevention plan (SWPPP) is being followed by the construction contractor or report the observed deficiencies;
- 2.4.3.3.5.1.7 Whether trench safety system is in compliance with the construction

- contractor's submittal or report the observed deficiencies;
- 2.4.3.3.5.1.8 Note what discussions were held with the inspector, other City personnel, or construction contractor;
- 2.4.3.3.5.1.9 Note what type of progress construction contractor has made since the last site visit;
- 2.4.3.3.5.1.10 To assist in the description of the work activities, the use of color photographs is required. Two photographs are to be furnished. Include a "byline" with each photograph. The byline should describe the activity, time and place; and
- 2.4.3.3.5.1.11 Report any work that has been discovered that have not been approved by the Director or any work that deviates from the approved submittal or Contract Documents.
- 2.4.3.3.5.2 Unsafe conditions and major work deficiencies observed should be immediately brought to the attention of the City Inspector and the construction project manager. Document such notifications on the report.
- 2.4.3.3.5.3 Report and color photographs are to be sent to the design project manager (one copy) and construction project manager (one copy).
- 2.4.4 The Engineer shall review and take appropriate action upon the shop drawings, samples, and other submissions furnished by the construction contractor and submitted to Engineer by the City. Engineer shall determine if the shop drawings, samples, and other submissions conform to the requirements of the Construction Documents. Engineer shall notify the Director if the shop drawings, samples or other submissions do not conform to the Construction Documents. Such action(s) shall be taken within 14 calendar days of receipt from the City unless approved in advance by the Director. Engineer shall maintain a log of all construction contractor submittals which shall include the submittal date, the action taken, and the date returned.
- 2.4.5 The Engineer shall prepare supporting data and provide other services (including revisions to Construction Documents) at no charge to the City in connection with change orders when such change orders are required either: (1) to make clarifications or to correct discrepancies, errors, or omissions in

the Construction Documents; (2) to conform the Construction Documents to the requirements of all applicable laws, codes, and regulations, including the City of Houston Building Code (which is expressly made applicable to this Project) as it was in effect at the time of execution of this Contract; or (3) with respect to Work covered by the Consent Decree, to make the Work conform with the requirements of the Consent Decree.

- 2.4.6 The Engineer shall review laboratory, shop, and mill tests of material and equipment for general conformance with Contract Document requirements and report to the Director in writing on such matters.
- 2.4.7 The Engineer shall provide design clarifications and recommendations to assist the City in resolving field problems relating to the construction. Requests for Information (RFIs) will normally be generated by the construction contractor when a situation or condition is anticipated or encountered in the field that may not be fully addressed in the construction Contract Documents. RFIs are to be reviewed, a complete and fully responsive written answer provided, and returned to the construction project manager with a copy to the design project manager within five business days depending upon the criticality and impacted cost of the condition as described in the RFI. Engineer's response to RFI's concerning proposed modifications or unforeseen conditions shall only address the technical and design aspect of the issue. Any cost or schedule impacts shall be addressed to the construction contractor by the construction project manager.
- 2.4.8 The Engineer shall evaluate construction contractor change and cost proposals and substitutions and recommend to the City to either approve or disapprove the construction contractor's proposal or substitution, unless instructed not to do so by the Director.
- 2.4.9 No less than 30 days and no more than 45 days before the expiration of the correction period established by the Construction Documents, Engineer, in company with the Director, shall observe the construction site. Within 14 days after such observation, Engineer shall furnish the Director with a written report enumerating items which require repair or replacement as provided under the correction period provisions of the Construction Documents.
- 2.4.10 To avoid misunderstandings or questions, Engineer understands and agrees that the Director shall have the responsibility for the general administration of the construction contract. Accordingly, Engineer shall not have the authority or responsibility to issue direct instructions to the construction contractor, to reject work done by the construction contractor, or to require special inspections or tests. Engineer, however, shall provide continuing counsel to the Director throughout the construction of the Project.
- 2.4.11 Within 30 calendar days of receipt of construction contractor's "as-built" drawings, the Engineer shall prepare and submit the Record Drawings to the design project manager. The Record Drawings shall become the property of the City and shall show significant changes made in the Work by the construction contractor during the construction of the Project. Record Drawings shall be prepared on the original as-bid drawings in the format specified by the Director at the time of execution. The Engineer shall prepare the record documents based solely upon the marked-up "as-built" drawings, addenda, revisions, change orders and other data furnished by the City and the construction contractor. The "as-built" drawings provided by the construction contractor shall clearly depict:
 - 2.4.11.1 Any deviations from the proposed utilities alignments shown in the as-bid drawings;
 - 2.4.11.2 Actual alignments of utilities if different from alignment shown in the as-bid drawings;

- and
- 2.4.11.3 The presence of existing utilities that are either not shown or shown incorrectly in the as-bid drawings should be accurately depicted.
- 2.4.11.4 Other revisions to be shown include:
 - 2.4.11.4.1 PPCM (Potentially Petroleum Contaminated Material) encounters;
 - 2.4.11.4.2 Lengths for proposed utilities that differ from that shown in the as-bid drawings;
 - 2.4.11.4.3 Deviations from proposed tunneling lengths;
 - 2.4.11.4.4 Existing pavement composition, *e.g.*, "unreinforced concrete with asphalt overlay";
 - 2.4.11.4.5 The name of the manufacturer for installed valves that are 20 inches and larger in diameter;
 - 2.4.11.4.6 Deviations from proposed restrained joint lengths for water line project only;
 - 2.4.11.4.7 Identify type of pipe material installed;
 - 2.4.11.4.8 Revisions due to construction contractor's Requests for Information; and
 - 2.4.11.4.9 Other changes made by the construction contractor.
- 2.4.11.5 Project RFI's (construction contractor's Request for Information) should be reviewed to ensure the accuracy of the record drawings.
- 2.4.11.6 Changes shall be made electronically using the Conformed Drawings as a baseline. Actual alignments of utilities shall be shown. Incorrectly shown utilities shall be crossed out and drawn correctly. Inaccurate callouts shall have a line drawn through them. Revised callouts shall be noted in the Conformed Drawings.
- 2.4.11.7 All record drawing revisions shall be accompanied by a revision number contained within a triangle. The revision shall then be dated and initialed in the revision block. Any revisions made by, or under the supervision of, an Engineer other than the one whose seal appears on the subject drawing shall be signed and sealed by the Professional Engineer responsible for the revision.
- 2.4.12 Provide, in the event the Project construction exceeds the time stated in the Construction Documents by more than 30 days, the continuing services required to be done by Engineer during construction of the Project.
- 2.4.13 For contracts that require the construction contractor to service, calibrate, maintain or provide periodic site inspections for a period of one year after the date of substantial completion, the Engineer shall accompany the construction contractor and construction project manager during such visits. For projects involving startup, testing, calibration, training and operation of facilities or systems, the Engineer shall assist the construction project manager in accomplishing such tasks in accordance with the Contract Documents.
- 2.4.14 When requested by the Director, the Engineer shall visit manufacturers' facilities in order to prequalify major products and materials to be incorporated into a construction contract or verify manufacturers'

compliance with the Contract Documents. The Engineer shall accompany City staff or may travel unaccompanied, as approved by the Director. A written report shall be generated to document the results of the trips. Cost for travel shall be considered a Reimbursable Expense.

- 2.4.15 Within 30 calendar days of receipt of the construction "as-built" drawings, the Engineer shall provide field verified GPS'ed information of all newly installed assets. All GIS information shall be delivered in the required format detailed in the Houston Public Works Infrastructure Design Manual.

2.5 **Additional Services:** Engineer shall perform the Additional Services specified below if and when the Director authorizes such services.

2.5.1 Survey Services

2.5.1.1 Perform in accordance with the City Design Manual and other City design requirements as designated in writing by the Director.

2.5.1.2 Where new City of Houston monumentation is required in accordance with the City Design Manual, provide separate cost for task under surveying Additional Services.

2.5.2 Drug Detection and Deterrence. Conduct random, reasonable suspicion, and post-accident drug testing necessary to comply with this Contract.

2.5.3 Geotechnical Investigation. Perform in accordance with the City Design Manual and other City requirements as designated in writing by the Director.

2.5.4 Environmental Site Assessment. Perform in accordance with the City Design Manual and other City requirements as designated in writing by the Director.

2.5.5 Special Licenses and Permits (Payment)

2.5.5.1 The actual cost of special licenses and permits, including required inspection fees, shall be reimbursed by the City.

2.5.5.2 This Additional Service does not include engineering work associated with Basic Services.

2.5.6 Traffic Control Plan (TCP)

2.5.6.1 The specific traffic control work consists of the completed TCP, appropriate specifications and general notes, and traffic control construction cost estimates.

2.5.6.2 The TCP shall show detailed construction sequences and the necessary traffic control phases, complete with all barricades, signing, striping, delineation, detours, temporary traffic signals and any other devices, to protect the traveling public and provide safety to the construction forces.

2.5.6.3 The TCP should be accomplished with the least inconvenience to the traveling public consistent with expeditious completion of the Project in time and costs.

2.5.6.4 Construction Sequencing and TCP shall be in accordance with general traffic engineering principles and practices governing traffic control during construction as prescribed by the guidelines of the "Texas Manual on Uniform Traffic Control Devices" (TMUTCD), and City of Houston requirements.

2.5.6.5 Standards and Guidelines

- 2.5.6.5.1 The construction of the Project should be scheduled or sequenced to minimize the down time for the construction contractor and to maximize the utilization of space for the travel ways. Sequencing is accomplished by partitioning the Project into construction phases, which may be further segmented into steps. A “*phase*” is a major portion of the construction, scheduled in a logical progression toward Project completion. A “*step*” is a minor portion of the construction, subordinate to a particular phase.
- 2.5.6.5.2 The TCP should clearly distinguish areas of construction with areas of traffic for each phase. The work zone is also to be distinguished from the actual construction limits.
- 2.5.6.5.3 Maintain minimum emergency travel lane width of ten feet at all times. If space is not available within the existing roadway, temporary widening of the pavement section may be necessary to provide a minimum 10-foot emergency travel lane.
- 2.5.6.5.4 The TCP should contain the following basic elements:
 - 2.5.6.5.4.1 Project approach signing;
 - 2.5.6.5.4.2 Phasing overview (as applicable);
 - 2.5.6.5.4.3 Detailed plans for each phase of construction and any designated steps; and
 - 2.5.6.5.4.4 Necessary TCP details, including appropriate City standards (Barricade & Construction, etc.), typical lane closures, and intersection details.
- 2.5.6.6 Drawings
 - 2.5.6.6.1 Engineer shall verify and show existing field conditions of roadways and access to adjacent properties.
 - 2.5.6.6.2 Engineer shall show traffic control devices and location of traffic flow, indicated by direction arrows, for each phase of the Project.
 - 2.5.6.6.3 Engineer shall define construction areas by appropriate identifications, such as cross-hatching. Show all barricades, traffic signing, traffic signal changes, detour routing, and special intersection treatment details.
 - 2.5.6.6.4 Engineer shall show only roadways that are existing or to be constructed under the Project. Do not show roadways that have been removed or that will be constructed in future contracts.
 - 2.5.6.6.5 Engineer shall prepare cross sections for major thoroughfares and for each roadway variation showing the traffic lanes, construction pavement markings, delineators, barriers, buffer zone for barrels and concrete traffic barriers (CTBs), pavement drop-off, and construction details.

- 2.5.6.6.6 Engineer shall pictorially represent all construction signing and label with appropriate identification number as shown in TMUTCD. Show and identify all other traffic control devices in the plans and cross sections.
- 2.5.6.6.7 Engineer shall use a "typical" TCP detail for portions of the Project wherever possible.
- 2.5.6.6.8 Engineer shall prepare traffic control construction quantities and estimate of construction cost.
- 2.5.6.6.9 Engineer shall add general notes to the drawings or to the City's Standard General Note Drawing, as required for clarity.
- 2.5.6.6.10 Engineer shall include the City of Houston Standard Specifications for Traffic Control, and supplement as required.
- 2.5.6.7 For paving projects, include the following.
 - 2.5.6.7.1 Engineer shall show temporary traffic control measures required during construction, such as temporary adjustments to traffic signal configurations, revisions to signal timing sequences, installations of contractor-supplied equipment and conduit to provide for proper signal operation, and parking restriction signs in areas where parking is not currently restricted but added roadway capacity is required.
 - 2.5.6.7.2 Where substantial roadway capacity is being lost during construction, the Engineer shall show placement of contractor-supplied changeable message signs with proposed messages to encourage use of alternative routes by the traveling public.
- 2.5.7 Storm Water Pollution Prevention Plan (SWPPP). Perform in accordance with the City Design Manual and other City requirements.
- 2.5.8 Existing Conditions Survey and Analysis
 - 2.5.8.1 The Engineer shall perform a survey and analyses of the existing conditions at designated locations. The Engineer shall submit the results of this work in a separate report.
 - 2.5.8.2 This special service is used where a separate deliverable is desired, and where the survey/analysis is not directly related to the scope of the new work, thus the engineering cost would not be included in the Basic Services.
- 2.5.9 Street Lighting Plans
 - 2.5.9.1 For new roadway construction or complete roadway reconstruction, it is the City of Houston's practice to upgrade street lighting along all roadways to current recommended levels as part of the Capital Improvement Projects.
 - 2.5.9.2 Proposed Street Lighting locations shall be provided at 1"=40' scale (minimum) consistent with project overall layouts.
 - 2.5.9.3 Design consultant will prepare the lighting layout, spacing the streetlights in accordance with the current published CenterPoint Energy Guidelines and Specifications.

- Distances shall avoid driveway/utility conflicts. The design should include any existing street lighting and generally begin layouts at intersections working away from them.
- 2.5.9.4 Street Lighting plans shall show the proposed street lighting locations, electrical conduits, pull boxes and power feed locations provided by CenterPoint Energy in accordance with published CenterPoint Energy specifications.
- 2.5.9.5 The approved layout will be submitted to CenterPoint Energy for review and cost estimate preparation for temporary or new fixtures. Conduit and pull box costs shall be included in the Engineer's Project construction cost estimate.
- 2.5.9.6 Street Lighting Plans shall include a table showing the locations of the existing and proposed streetlights by station number.
- 2.5.10 Tree Protection, Mitigation, and Planting Plan. Perform in accordance with the City Design Manual and other City requirements, as designated in writing by the Director.
- 2.5.11 Traffic Signals. Perform in accordance with the City Design Manual and other City requirements, as designated in writing by the Director.
- 2.5.12 Impact Analysis and Mitigation Report for projects requiring drainage and pavement improvements.
- 2.5.12.1 Perform Impact Analysis and Mitigation Report when authorized by the City as designated in writing by the Director.
- 2.5.12.2 A separate hydraulic analysis and report as required by government agencies having regulatory jurisdiction.
- 2.5.12.3 Includes quantification of existing and proposed outflows and water surface elevation at outfall to the receiving system.
- 2.5.13 Design of detention pond or low impact development. For mitigation of adverse impacts; perform in accordance with the City Design Manual and other City requirements as designated in writing by the Director.
- 2.5.14 Technical Review Committee (TRC) Meeting
- 2.5.14.1 The Engineer shall attend a Pre-TRC meeting, as scheduled by the Director.
- 2.5.14.1.1 The purpose of the Pre-TRC is to allow the Director to review the preliminary design, presentation materials, and recommendations.
- 2.5.14.1.2 The Engineer shall have completed and submitted the Preliminary Engineering Report (PER) prior to the Pre-TRC meeting.
- 2.5.14.1.3 As part of the Pre-TRC, the Engineer shall prepare a Microsoft PowerPoint presentation, a TRC agenda and an executive summary showing the alternatives, recommendations, and estimated construction and project costs.
- 2.5.14.2 The Engineer will have two weeks to revise the report and presentation based on comments from the Pre-TRC. Once revisions have been made, the Engineer shall submit to the Director one copy of the report with all exhibits, maps, and computer model output listed in other parts of this Contract. The Executive Summary from the report will be included with the notice of TRC distribution.

- 2.5.14.3 Upon successful completion of the Pre-TRC meeting, the Engineer shall attend a TRC Meeting.
 - 2.5.14.3.1 The purpose of the TRC meeting is to present the preliminary engineering recommendations to the City's Technical Review Committee for approval to proceed to Final Design.
 - 2.5.14.3.2 The Engineer will provide equipment for preparation and presentation of the TRC meeting.
 - 2.5.14.3.3 Members of the TRC are City staff and may include senior managers representing engineering, operations, maintenance, and construction divisions. Other stakeholders may attend at the City's direction.
 - 2.5.14.3.4 The TRC will evaluate the Engineer's recommendations and approve or modify as appropriate.
 - 2.5.14.3.5 Within three business days following the TRC Meeting, the Engineer shall submit a summary of the decisions and action items from the meeting, and a revised construction cost estimate.
 - 2.5.14.3.6 At the conclusion of the TRC, Engineer shall:
 - 2.5.14.3.6.1 Submit a revised estimate of probable construction cost, based on the outcome of the TRC;
 - 2.5.14.3.6.2 Revise the PER in response to the Technical Review Committee's record of decisions and action items and furnish three final copies of the PER; and
 - 2.5.14.3.6.3 Submit final PER in PDF Format on a CD in a single file with a Table of Contents.
 - 2.5.14.3.6.4 Engineer shall make such revisions to the preliminary design as may be required by the Director as a result of Committee recommendations.
 - 2.5.14.3.7 Upon acceptance by the TRC of the need to acquire additional right-of-way or easements for the project, the Director may issue to the Engineer a Notice to Proceed for the preparation of right-of-way and easement documents. These documents shall be delivered to the Director within the time specified in the Notice to Proceed.
- 2.5.15 Independent Quantity Take-Off
 - 2.5.15.1 Engineer shall perform the following service(s).
 - 2.5.15.1.1 Have an independent third party (Estimator) perform a quantity take-off from the Bid Ready Drawings and Specifications prior to Final Submittal. Engineer may provide other documents that will assist the Estimator to complete the task; however, these documents shall in no way compromise the independent judgment of the Estimator. Estimator shall identify each bid item and prepare the quantities for each bid item in accordance with the City of Houston's Standard

- Construction Specifications and/or Custom Specifications, as applicable, that is part of the detailed construction cost estimate.
- 2.5.15.1.2 Engineer is to review the quantity take-off with the Estimator and resolve all discrepancies in the bid items and quantities.
- 2.5.15.1.3 Engineer is to submit a signed letter confirming that an independent quantity take-off was performed, identifying the independent third party who performed the quantity take off, and certifying the accurateness of the bid items and quantities that are included in the detailed construction cost estimate.
- 2.5.15.1.4 The Engineer shall submit evidence of the third party review and mark-up of an independent quantity take-off to accompany the signed letter deliverable.
- 2.5.16 Other Additional Services
- 2.5.16.1 Provide the services of a Consultant to perform subsurface investigations, including performance of test borings, soil samples, and other foundation investigations, laboratory analyses of the samples, and engineering analyses. Engineer or the Consultant shall prepare a detailed report of all findings, and Engineer shall deliver to the Director two bound copies of the report and an electronic copy in the form requested by the Director.
- 2.5.16.2 Prepare special studies and reports, such as environmental Documents (including representation and testimony at hearings and community meetings), grant applications, etc.
- 2.5.16.3 Provide the services of an independent cost estimator as a consultant to make a comprehensive construction cost estimate for the Project, in a form satisfactory to the Director. The independent cost estimate shall be in addition to the cost estimates prepared by Engineer.
- 2.5.16.4 Provide value engineering services including the review of other engineers, either within the same organization or in other firms, to determine whether a proposed solution is optimum and, if not, to suggest a better approach for meeting the Project's functional and financial criteria.
- 2.5.16.5 Provide a scale model of the Project.
- 2.5.16.6 Reproduce Construction Documents, reports, and other materials, other than those reproductions included in the Basic Services, and excluding reproductions for the office use of Engineer and Engineer's Consultants.
- 2.5.16.7 Provide, in the event of termination of Engineer's services pursuant to this Contract, such services as are reasonable and necessary for preserving partially finished work products or for the recording of work products in a particular manner (including the making of record prints of drawings, etc.).
- 2.5.16.8 Provide construction management services on the site during Project construction.

- 2.5.16.9 During the Final Design or Construction Phase, make revisions to Construction Documents, prepare addenda, or prepare change orders to reflect Project scope changes requested by the Director, required to address changed conditions or change in direction previously approved by the Director, mandated by changing governmental laws, or necessitated by City's acceptance of substitutions proposed by the construction contractor.
- 2.5.16.10 Prepare supporting data and other services in connection with change orders, other than those change orders and related services included in Section 2.4 of Article 2 of this Contract.
- 2.5.16.11 Consult with the City concerning replacement of any construction work damaged by fire or any other causes and furnish professional services as may be required in connection with the replacement of such work.
- 2.5.16.12 Prepare or obtain the services of a Consultant to prepare Operation and Maintenance (O & M) Manuals.
- 2.5.16.13 Prepare for, present to, and attend public engagement, preliminary conferences with the City, as requested by the Director. In addition to the foregoing, Engineer shall attend all other meetings as required by the Director.
- 2.5.16.14 Perform services in the event the Basic Services are suspended by the Director for a period exceeding 12 months, and the Engineer provides evidence satisfactory to the Director that additional effort is necessary to resume the Basic Services.
- 2.5.16.15 Unless instructed otherwise by the Director, cooperate fully with surety's representative in the event of construction contractor default; permit surety to copy all relevant documents at surety's expense.
- 2.5.16.16 Provide any Additional Services or other design services related to the Project and not otherwise included in the Basic Services or Additional Services as requested by the Director.
- 2.5.16.17 Travel to points outside Houston and its extraterritorial jurisdiction, if such travel is reasonably necessary to accomplish a task under this Contract and is authorized in writing by the Director. Travel costs shall include common carrier fares, ground transportation expenses and parking fees, and for overnight trips, the costs of lodging and meals and shall not exceed the appropriation limits of this Contract.
- 2.5.17 Public Engagement
- 2.5.17.1 Engineer shall prepare for, present to, and attend the public engagement meetings. This includes but is not limited to:
- 2.5.17.1.1 Initiation Meetings with the City's Public Engagement;
- 2.5.17.1.2 Public Meetings Design and Construction; and
- 2.5.17.1.3 Stakeholder Meetings Design and Construction.
- 2.5.17.2 Engineer shall create/produce project exhibits for virtual and in-person presentations. These include but are not limited to:
- 2.5.17.2.1 Pre-Existing and Proposed Conditions Renderings and Exhibits;

- 2.5.17.2.2 Construction Phasing Maps;
- 2.5.17.2.3 Proposed Improvement Map;
- 2.5.17.2.4 Typical Sections; and
- 2.5.17.2.5 Required Design Features Exhibits.

2.6 Time of Performance: Engineer shall perform the Basic Services in accordance with the following:

- 2.6.1 Phase I - Preliminary Design - 260 calendar days for each Construction Package separately;
- 2.6.2 Phase II - Final Design - 410 calendar days for each Construction Package separately;
- 2.6.3 Phase III - Construction Phase Services shall be completed at reasonable intervals in conjunction with the progress of the Project construction and for the period of construction time stated in the Construction Documents;
- 2.6.4 Time taken for review of Phase I and Phase II designs by City personnel shall be in addition to the calendar day periods specified above. In the preparation of the Project Schedule, Engineer shall allow at a minimum, 40 calendar days for City review of Phase I, and 40 calendar days for City review of Phase II; and
- 2.6.5 Upon written request of Engineer to the Director and the Director's approval, and with respect to Projects covered by the Consent Decree, subject to the terms in Paragraphs 2.1.22 through 2.1.26 inclusive, the City shall grant time extensions during each Phase for any delays caused by the City or other agencies with which the services must be coordinated and over which Engineer has no control.
- 2.6.6 The Engineer's failure to meet the Consent Decree timeline for this Project could impact future project awards as a prime consultant related to other Consent Decree projects.
- 2.6.7 Notwithstanding any other provision in this Agreement, to the extent that a delay related to milestone review of Services covered by the Consent Decree is solely caused by the City's failure to comply with its specified deadlines for review times, then the time for delivery of the Services will be extended by the number of days that the City's milestone review exceeds the applicable review period.

2.7 Engineer's Invoices

- 2.7.1 Unless instructed otherwise in writing by the Director, Engineer must invoice the City for all Phase I amounts plus all Phase I-related Additional Services and Reimbursable Expenses before the Director issues a Notice to Proceed for Phase II.
- 2.7.2 Unless instructed otherwise in writing by the Director, Engineer must invoice the City for all Phase II lump sum payments plus all Phase II-related Additional Services and Reimbursable Expenses before the Director issues a Notice to Proceed for Phase III.
- 2.7.3 The amounts set out in the Phases I, II, and III Notices to Proceed shall constitute Engineer's total compensation under the Contract for a Construction Package unless the Director requests in writing an Additional Service or Reimbursable Expense not related to any of the above phases.
- 2.7.4 If Director and Engineer do not agree to the lump sum amount for such Construction Package, then the Director may send notice to the Engineer deleting such Construction Package from the Contract.
- 2.7.5 To receive fees for Phase I Services, Engineer shall submit copies of original invoices showing the corresponding Phase I Services and associated costs performed for each Construction Package and

- not previously invoiced. The invoice must include itemizations supporting the costs included. The itemization shall include, where applicable:
- 2.7.5.1 A breakdown of the type and cost of each item included within the definition of Reimbursable Expenses;
 - 2.7.5.2 A breakdown of the individual expenditures allowable as travel costs in the definition of Reimbursable Expenses;
 - 2.7.5.3 The actual invoice cost of Consultant Subcontract Cost, including a copy of the Consultant's invoice;
 - 2.7.5.4 The number of hours expended by Engineer's employees times the Fully-Burdened Labor Rate for said employee for each Construction Package and upon request by the Director a copy of employee time sheets;
 - 2.7.5.5 Reasonable costs of contract personnel and personnel employed through employment agencies; and
 - 2.7.5.6 A breakdown of the work performed in the Construction Package and a percent of the total that is completed.
- 2.7.6 To receive fees for Additional Services, Engineer shall submit copies of original invoices showing the corresponding Additional Services performed and not previously invoiced. The invoice must include itemizations supporting the costs included. The itemization shall include, where applicable:
- 2.7.6.1 A breakdown of the type and cost of each item included within the definition of Reimbursable Expenses;
 - 2.7.6.2 A breakdown of the individual expenditures allowable as travel costs in the definition of Reimbursable Expenses;
 - 2.7.6.3 The actual invoice cost of Consultant Subcontract Cost, including a copy of that the Consultant's invoice;
 - 2.7.6.4 The number of hours expended by Engineer's employees times the Fully-Burdened Labor Rate for each Additional Service and upon request by the Director a copy of employee time sheets;
 - 2.7.6.5 Reasonable contract personnel cost of personnel and personnel employed through employment agencies; and
 - 2.7.6.6 A reference to the work description in the applicable Notice to Proceed that authorized the item.
- 2.7.7 With each monthly invoice Engineer shall submit a copy of the updated Project Schedule, a brief narrative of the services performed in the preceding month, and a list of the planned activities for the following month. Any request for modification of the approved Project Schedule shall be submitted by Engineer in writing for the Director's consideration.
- 2.7.8 Claims for Additional Services shall be submitted for payment within a maximum of 60 days from the date of completion of the Additional Service.
- 2.7.9 Upon request of the Director, Engineer shall submit reports to the Director for informational purposes, showing all of the information set out in this Section, although such information shall not affect the method by which Engineer is paid.

2.8 **Insurance.** Engineer shall provide and maintain certain insurance in full force and effect at all times during the term of this Contract and any extensions thereto. Such insurance is described as follows.

2.8.1 **Risks and Limits of Liability**

2.8.1.1 Engineer shall maintain the following insurance coverages in the following amounts:

<u>COVERAGE</u>	<u>LIMIT OF LIABILITY</u>
Workers' Compensation	<ul style="list-style-type: none">• Texas Statutory for Workers' Compensation
Employer's Liability	<ul style="list-style-type: none">• Bodily Injury by accident \$500,000 (each accident)• Bodily Injury by Disease \$500,000 (policy limit)• Bodily Injury by Disease \$500,000 (each employee)
Commercial General Liability: Including Broad Form Coverage, Bodily Injury and Property Damage (Products and Completed Operations required when Physical Operations performed)	<ul style="list-style-type: none">• \$1,000,000 Limit each Occurrence and \$2,000,000 aggregate per 12-month period
Automobile Liability	<ul style="list-style-type: none">• \$1,000,000 combined single limit for (1) Any Auto or (2) All Owned, Hired, and Non-Owned Autos
Professional Liability	<ul style="list-style-type: none">• \$2,000,000 Limit per claim; \$4,000,000 aggregate
Excess Liability, as needed	<ul style="list-style-type: none">• As needed, Commercial General Liability, Automobile Liability, and/or Professional Liability limits required above may be satisfied by any combination of Primary and Excess Limits
Aggregate Limits are per 12-month policy period unless otherwise indicated.	

2.8.2 **Insurance Coverage.** At all times during the term of this Contract and any extensions or renewals, Engineer shall provide and maintain insurance coverage that meets the Contract requirements. Prior to beginning performance under the Contract, at any time upon the Director's request, or each time coverage is renewed or updated, Engineer shall furnish to the Director current certificates of insurance evidencing adequate coverage, as necessary. Engineer shall be responsible for and pay (a) all premiums and (b) any claims or losses to the extent of any deductible amounts. Engineer waives any claim it may have for premiums or deductibles against the City, its officers, agents, or employees. Engineer shall also require all subcontractors or consultants to provide proof of insurance coverage meeting all requirements stated above.

2.8.3 **Form of insurance.** The form of the insurance shall be approved by the Director and the City Attorney; such approval (or lack thereof) shall never (a) excuse non-compliance with the terms of this Section, or (b) waive or estop the City from asserting its rights to terminate this Contract. The policy issuer shall (1) be admitted and authorized to transact insurance business in Texas, or (2) be an eligible non-admitted insurer in the State of Texas and have a Best's rating of at least B+, and a Best's Financial Size Category of Class VI or better, according to the most current Best's Key Rating Guide.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District E

Item Creation Date: 4/17/2025

HPW – 20INF2534 Additional Appropriation / HR Green,
Inc.

Agenda Item#: 27.

Summary:

ORDINANCE appropriating \$323,462.77 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge as a second additional appropriation for Professional Engineering Services contract between City of Houston and **HR GREEN, INC** for Arlington Heights Area Drainage and Paving (Sub-Project 2) (as approved by Ordinance No. 2014-0380); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge - **DISTRICT E - FLICKINGER**

Background:

SUBJECT: Second Additional Appropriation for the Professional Engineering Services Contract between the City and HR Green, Inc. for Arlington Heights Area Drainage and Paving (Sub-Project 2).

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with HR Green, Inc.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to address and reduce the risk of structural flooding. Improvements include modification of street conveyance and sheet flow, and provide detention as needed for mitigation.

DESCRIPTION/SCOPE: This project provides for the design of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. The project will serve the Arlington Heights area.

LOCATION: The project is generally bound by Balcones Drive on the west, Freeton Street on the east, Edgebrook Drive on the north, and Parliament Drive on the south.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on April 30, 2014, under Ordinance No. 2014-0380. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I - preliminary design and 60% of Phase II - final design. The below subsequent Council Actions associated with this contract include:

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<u>Ord. No.</u>	<u>Ord. Date</u>	<u>Type</u>	<u>Scope of the Action</u>	<u>Accomplished to Date</u>
2015-0297	04-08-2015	Add	Phase II - Final Design including Basic and Additional Services, and Phase III - Construction Phase Services.	60% of Phase I- preliminary design.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: Under the scope of the Second Additional Appropriation, the Consultant will accomplish the following: environmental and engineering updates. The project encountered challenges with the detention system design, leading to delays and updates in plans. A fee of \$207,030.00 is budgeted for Basic Services and \$101,029.78 for Additional Services.

The total requested appropriation is \$323,462.77 to be appropriated as follows: \$308,059.78 for contract services and \$15,402.99 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original contract amount and subsequent appropriation total \$886,049.00. The Consultant has been paid \$720,023.00 (81.26%). Of this amount, \$162,946.00 (22.63%) has been paid to M/WBE subcontractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,194,108.78. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$162,946.00	13.65%
Unpaid Prior M/WBE Commitment		\$ 49,954.00	4.18%
1. Aviles Engineering Corporation	Engineering consulting services	\$ 81,507.48	6.83%
2. Civitas Engineering Group	Engineering services	\$ 13,800.00	1.16%
3. Kuo & Associates, Inc.	Surveying and mapping services	<u>\$142,590.00</u>	<u>11.94%</u>
TOTAL		\$450,797.48	37.76%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. M-410006-0002-3

Prior Council Action:

Ordinance No. 2014-0380, dated 04-30-2014

Ordinance No. 2015-0297, dated 04-08-2015

Amount and Source of Funding:

\$323,462.77 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Original appropriation of \$396,000.00 from Fund 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Subsequent appropriation of \$630,000.00 from Fund 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	HPW – Infrastructure Delivery Line	832-395-2291

ATTACHMENTS:

Description

Signed coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/22/2025

District E

Item Creation Date: 4/17/2025

HPW – 201NF2534 Additional Appropriation / HR Green, Inc.

Agenda Item#: 29.

Background:

SUBJECT: Second Additional Appropriation for the Professional Engineering Services Contract between the City and HR Green, Inc. for Arlington Heights Area Drainage and Paving (Sub-Project 2).

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with HR Green, Inc.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to address and reduce the risk of structural flooding. Improvements include modification of street conveyance and sheet flow, and provide detention as needed for mitigation.

DESCRIPTION/SCOPE: This project provides for the design of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. The project will serve the Arlington Heights area.

LOCATION: The project is generally bound by Balcones Drive on the west, Freeton Street on the east, Edgebrook Drive on the north, and Parliament Drive on the south.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on April 30, 2014, under Ordinance No. 2014-0380. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I - preliminary design and 60% of Phase II - final design. The below subsequent Council Actions associated with this contract include:

<u>Ord. No.</u>	<u>Ord. Date</u>	<u>Type</u>	<u>Scope of the Action</u>	<u>Accomplished to Date</u>
2015-0297	04-08-2015	Add	Phase II - Final Design including Basic and Additional Services, and Phase III - Construction Phase Services.	60% of Phase I - preliminary design.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: Under the scope of the Second Additional Appropriation, the Consultant will accomplish the following: environmental and engineering updates. The project encountered challenges with the detention system design, leading to delays and updates in plans. A fee of \$207,030.00 is budgeted for Basic Services and \$101,029.78 for Additional Services.

The total requested appropriation is \$323,462.77 to be appropriated as follows: \$308,059.78 for contract services and \$15,402.99 for CIP Cost Recovery.

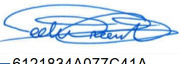
PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

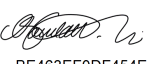
M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original contract amount and subsequent appropriation total \$886,049.00. The Consultant has been paid \$720,023.00 (81.26%). Of this amount, \$162,946.00 (22.63%) has been paid to M/WBE subcontractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,194,108.78. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$162,946.00	13.65%

Unpaid Prior M/WBE Commitment		\$ 49,954.00	4.18%
1. Aviles Engineering Corporation	Engineering consulting services	\$ 81,507.48	6.83%
2. Civitas Engineering Group	Engineering services	\$ 13,800.00	1.16%
3. Kuo & Associates, Inc.	Surveying and mapping services	<u>\$142,590.00</u>	<u>11.94%</u>
TOTAL		\$450,797.48	37.76%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 6121834A077C41A
 Randall V. Macchi, JD
 Director, Houston Public Works

DocuSigned by:

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WBS No. M-410006-0002-3

Prior Council Action:

Ordinance No. 2014-0380, dated 04-30-2014

Ordinance No. 2015-0297, dated 04-08-2015

Amount and Source of Funding:

\$323,462.77 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Original appropriation of \$396,000.00 from Fund 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

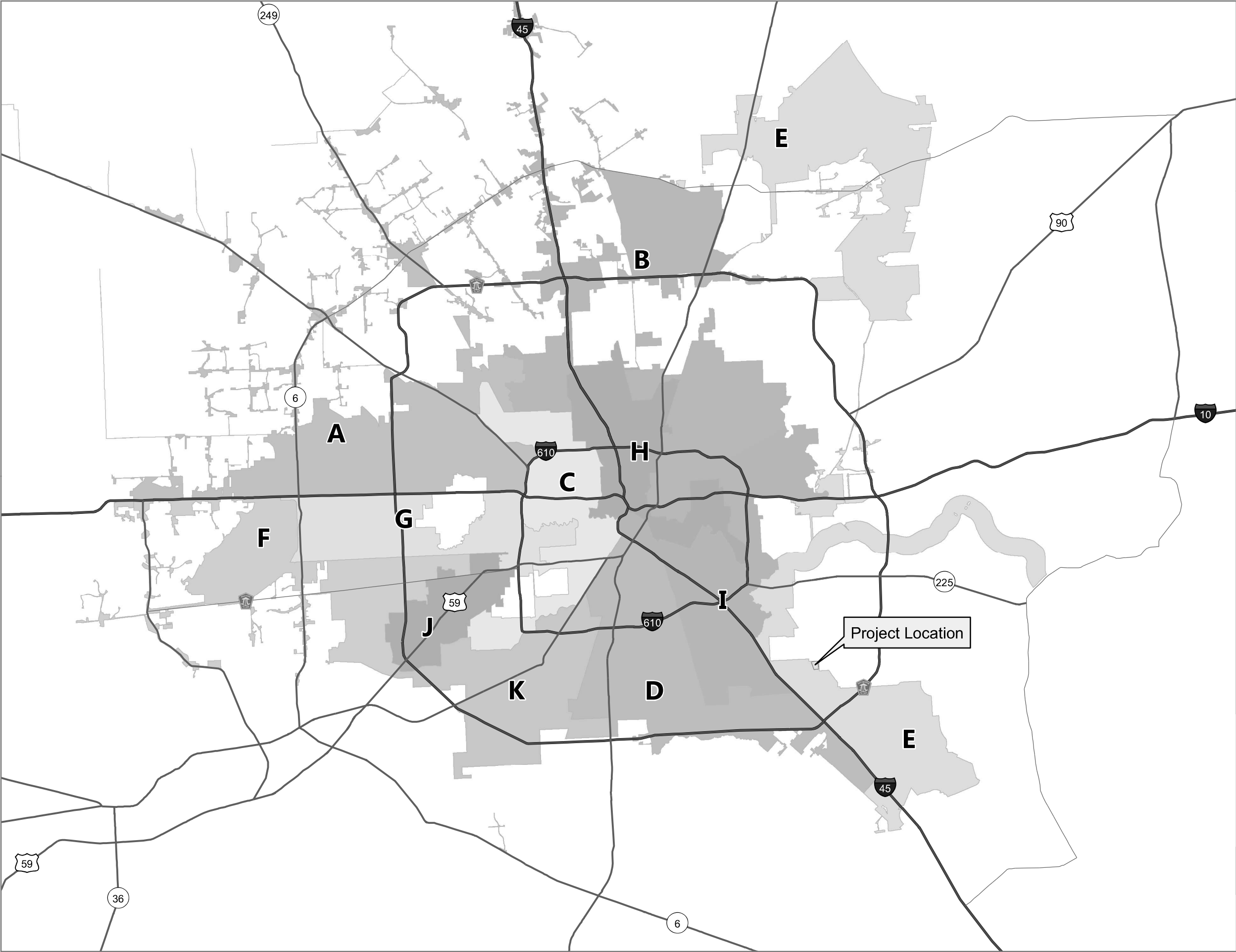
Subsequent appropriation of \$630,000.00 from Fund 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	HPW – Infrastructure Delivery Line	832-395-2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
CIP Form A	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Prior Council Action	Backup Material



CITY OF HOUSTON
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

Legend

- Project Boundary
- Major Roads**
 - Major Highways
 - State Highways
 - Other Roads



ARLINGTON HEIGHTS AREA
DRAINAGE & PAVING
(SUB-PROJECT 2)

WBS NO. M-410006-0002-3

EXHIBIT A
LOCATION MAP

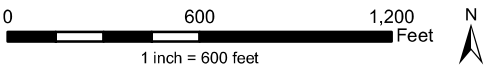
	11011 Richmond Ave, Suite 200 Houston, TX 77042 Phone: 713.965.9996 Firm No. F-11278	DATE: 10/7/2016
		DRAWN BY: M.S.L.
HRG JOB NO: 85130030	APPROVED BY: M.S.L.	DESIGNED BY: M.S.L.



CITY OF HOUSTON
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

Legend

- Drainage Channels
- [Outline] Sub-Project 1 Boundary
- [Thick Outline] Sub-Project 2 Boundary



ARLINGTON HEIGHTS AREA
DRAINAGE & PAVING
(SUB-PROJECT 2)

WBS NO. M-410006-0002-3

EXHIBIT B - VICINITY MAP

GIMS MAP NO. 5752b & 5753d - KEY MAP NO. 576 B, C, F, & G
SIMS BAYOU WATERSHED



11011 Richmond Ave, Suite 200
Houston, TX 77042
Phone: 713.965.9996
Firm No. F-11278

DATE: 10/6/2016

DRAWN BY: M.S.L.

HRG JOB NO: 85130030

APPROVED BY: M.S.L.

DESIGNED BY: M.S.L.

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

District D

Item Creation Date: 4/28/2025

HPW – 20FAC2569 Additional Appropriation / Paradigm
Consultants, Inc.

Agenda Item#: 28.

Summary:

ORDINANCE appropriating \$105,000.00 out of Water & Sewer System Consolidated Construction Fund as additional appropriation to contract between City of Houston and **PARADIGM CONSULTANTS, INC** for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (Approved by Ordinance No. 2021-1083); providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Additional Appropriation for the Professional Materials Engineering Laboratory Agreement between the City and Paradigm Consultants, Inc. for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant.

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Materials Engineering Laboratory Agreement with Paradigm Consultants, Inc.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

PREVIOUS HISTORY AND SCOPE: City Council approved the original Agreement for Paradigm Consultants, Inc. on December 8, 2021, under Ordinance No. 2021-1083. This Professional Materials and Engineering Laboratory Agreement supports the construction of Capital Improvement Plan (CIP) projects.

Materials testing assures the quality of construction projects and construction compliance with the project specification. Specific engineering testing and analysis are identified in the technical specifications contained in the assigned construction contract.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The scope of service provided by the Agreement includes construction materials testing services for the construction project listed below. Paradigm Consultants DBA CMT Technical Services requires additional funding due to the change in scope of the construction project that required additional material testing services to be performed. The requested appropriation is necessary to pay for services rendered by Paradigm

Consultants DBA CMT Technical Services.

The total requested appropriation is \$105,000.00 to be appropriated as follows: \$100,000.00 for contract services and \$5,000.00 for CIP Cost Recovery.

Project Name	Construction Contract Ordinance No.	Authorized	Additional funds for Project Completion
Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant	2023-0769	09-20-2023	\$100,000.00

LOCATION: The project area is generally bound by Fuqua Street on the north, Beamer Ditch on the south, Sageville Drive on the east, and Kingspoint Road on the west.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: A City M/WBE participation goal was not established for this agreement. A waiver of the M/WBE goal was submitted by Houston Public Works and approved by the Office of Business Opportunity. The scope of work is not divisible due to the unique nature of services provided.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. R-000536-0033-4

Prior Council Action:

Ordinance No. 2021-1083, dated 12-08-2021

Ordinance No. 2023-0769, dated 09-20-2023

Amount and Source of Funding:

\$105,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Previous (prior) appropriation of \$22,840,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW - Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description

Signed coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/22/2025

District D

Item Creation Date: 4/28/2025

HPW – 20FAC2569 Additional Appropriation / Paradigm Consultants, Inc.

Agenda Item#: 25.

Background:

SUBJECT: Additional Appropriation for the Professional Materials Engineering Laboratory Agreement between the City and Paradigm Consultants, Inc. for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant.

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Materials Engineering Laboratory Agreement with Paradigm Consultants, Inc.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

PREVIOUS HISTORY AND SCOPE: City Council approved the original Agreement for Paradigm Consultants, Inc. on December 8, 2021, under Ordinance No. 2021-1083. This Professional Materials and Engineering Laboratory Agreement supports the construction of Capital Improvement Plan (CIP) projects.

Materials testing assures the quality of construction projects and construction compliance with the project specification. Specific engineering testing and analysis are identified in the technical specifications contained in the assigned construction contract.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The scope of service provided by the Agreement includes construction materials testing services for the construction project listed below. Paradigm Consultants DBA CMT Technical Services requires additional funding due to the change in scope of the construction project that required additional material testing services to be performed. The requested appropriation is necessary to pay for services rendered by Paradigm Consultants DBA CMT Technical Services.

The total requested appropriation is \$105,000.00 to be appropriated as follows: \$100,000.00 for contract services and \$5,000.00 for CIP Cost Recovery.

Project Name	Construction Contract Ordinance No.	Authorized	Additional funds for Project Completion
Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant	2023-0769	09-20-2023	\$100,000.00


LOCATION: The project area is generally bound by Fuqua Street on the north, Beamer Ditch on the south, Sageville Drive on the east, and Kingspoint Road on the west.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: A City M/WBE participation goal was not established for this agreement. A waiver of the M/WBE goal was submitted by Houston Public Works and approved by the Office of Business Opportunity. The scope of work is not divisible due to the unique nature of services provided.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:




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Randall V. Macchi, JD

Director, Houston Public Works

DocuSigned by:



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WBS No. R-000536-0033-4

Prior Council Action:

Ordinance No. 2021-1083, dated 12-08-2021
Ordinance No. 2023-0769, dated 09-20-2023

Amount and Source of Funding:

\$105,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

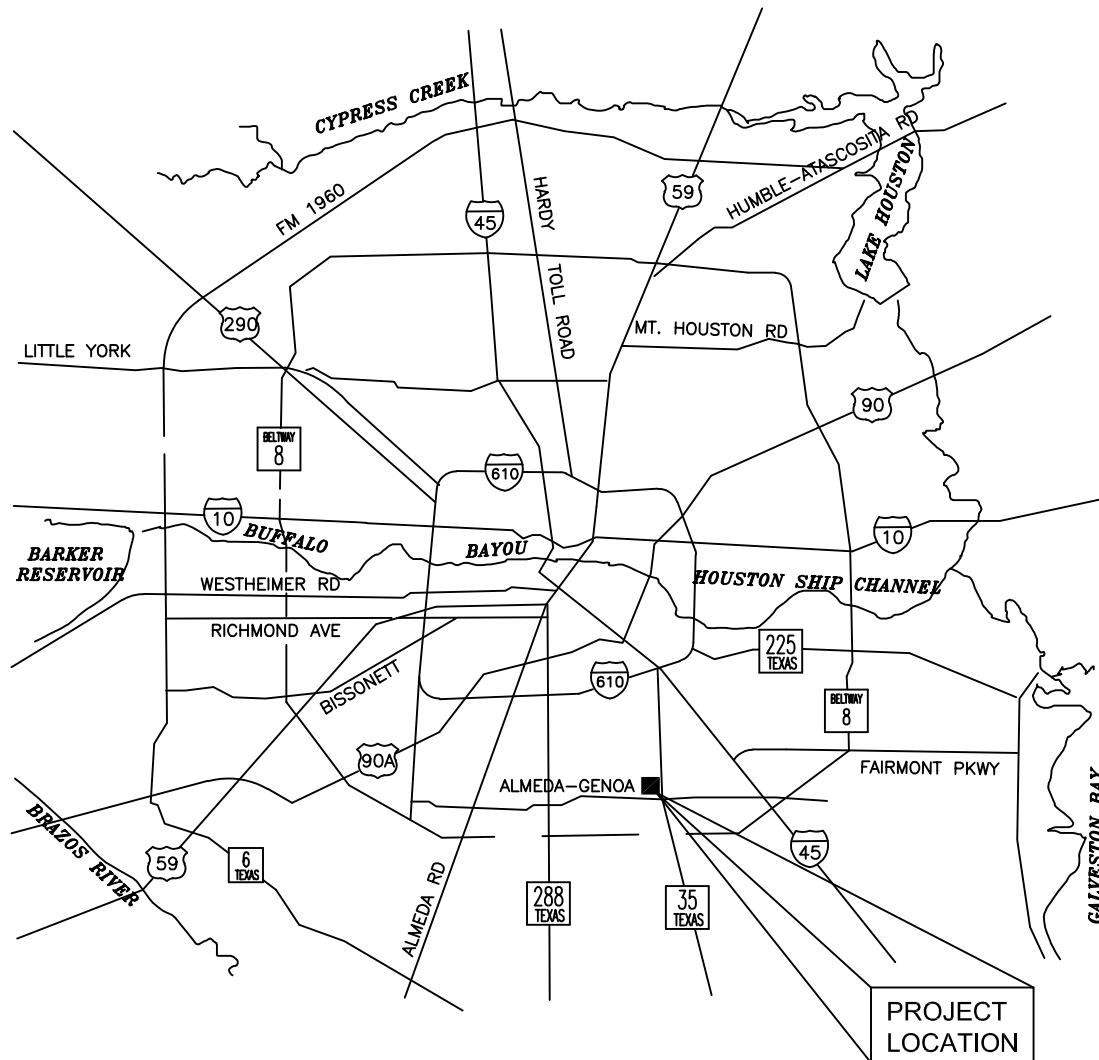
Previous (prior) appropriation of \$22,840,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW - Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
CIP Form A	Financial Information
Maps	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Prior Council Action	Backup Material
Form 1295	Backup Material



SCALE: N.T.S.

CITY OF HOUSTON
FORCE MAIN FLOW DIVERSION FROM SAGEMONT LIFT STATION TO SOUTHEAST WWTP
WBS CODE R-000536-0033-4
LOCATION MAP





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Arrowhead Asset Services, LLC SWF

Agenda Item#: 29.

Summary:

ORDINANCE granting to **ARROWHEAD ASSET SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise Arrowhead Asset Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Arrowhead Asset Services, LLC
SWF RCA_signed

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Arrowhead Asset Services, LLC SWF

Agenda Item#: 31.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise Arrowhead Asset Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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EC

DocuSigned by:

Tina Paez

606AE9EC66A94CC

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Clear Water Recycling, LLC SWF

Agenda Item#: 30.

Summary:

ORDINANCE granting to **CLEAR WATER RECYCLING, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator Clear Water Recycling, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Clear Water Recycling, LLC SWF
RCA_signed

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Clear Water Recycling, LLC SWF

Agenda Item#: 28.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator Clear Water Recycling, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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EC

DocuSigned by:

Tina Paez

606AE9EC86A94CC

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - FCC Environmental Services Texas, LLC SWF

Agenda Item#: 31.

Summary:

ORDINANCE granting to **FCC ENVIRONMENTAL SERVICES TEXAS, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator FCC Environmental Services Texas, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

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ATTACHMENTS:

Description

Type

8.29.2025 FCC Environmental Services Texas, LLC SWF RCA_signed Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - FCC Environmental Services Texas, LLC SWF

Agenda Item#: 30.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator FCC Environmental Services Texas, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

606AE9FC66A04CC...

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Hallmark Mitigation and Construction LLC SWF

Agenda Item#: 32.

Summary:

ORDINANCE granting to **HALLMARK MITIGATION AND CONSTRUCTION LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hallmark Mitigation and Construction LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Hallmark Mitigation and Construction LLC SWF RCA_signed	Signed Cover sheet
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Hallmark Mitigation and Construction LLC SWF

Agenda Item#: 34.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hallmark Mitigation and Construction LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DocuSigned by:

Tina Paez

606AE9FC66A04CC...

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Hydro Clear Services LLC SWF

Agenda Item#: 33.

Summary:

ORDINANCE granting to **HYDRO CLEAR SERVICES LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hydro Clear Services LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Hydro Clear Services LLC SWF
RCA_signed

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Hydro Clear Services LLC SWF

Agenda Item#: 33.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hydro Clear Services LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

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Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Texas Pride Septic, Inc. SWF

Agenda Item#: 34.

Summary:

ORDINANCE granting to **TEXAS PRIDE SEPTIC, INC.**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Texas Pride Septic, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Texas Pride Septic, Inc. SWF
RCA_signed

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Texas Pride Septic, Inc. SWF

Agenda Item#: 32.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Texas Pride Septic, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

606AE9EC66A94CC...

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Thermo Fluids Inc. SWF

Agenda Item#: 35.

Summary:

ORDINANCE granting to **THERMO FLUIDS INC**, a Foreign Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto -

FIRST READING

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Thermo Fluids Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

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Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

8.29.2025 Thermo Fluids Inc. SWF
RCA_signed

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/16/2025

ALL

Item Creation Date: 8/29/2025

ARA - Thermo Fluids Inc. SWF

Agenda Item#: 29.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Thermo Fluids Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 268 solid waste operator franchises. For FY 2026, the total solid waste franchise revenue to the City is projected to be \$10,000,000.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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EC

DocuSigned by:

Tina Paez

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Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

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