

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

August 26 & 27, 2025

**MAYOR**  
JOHN WHITMIRE

**CONTROLLER**  
CHRIS HOLLINS

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Mary Nan Huffman  
District G

Abbie Kamin  
District C

Mario Castillo  
District H

Carolyn Evans-Shabazz  
District D

Joaquin Martinez  
District I

Fred Flickinger  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Julian Ramirez  
Position 1

Twila Carter  
Position 3

Willie Davis  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Troy Lemon, Interim City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, August 26, 2025 - 5:30 PM**  
**City Hall - In Person Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**6:00 P.M. - INVOCATION AND PLEDGE OF ALLEGIANCE - Council**  
**Member Davis**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**Speakers List**

**RECESS**

**RECONVENE**

**WEDNESDAY - August 27, 2025 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 48**

**MISCELLANEOUS - NUMBER 1**

1. REQUEST from Mayor for confirmation of the reappointment of **JUAN C. GARCIA** as Chair of the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY**, for a term to expire August 31, 2027

**PURCHASING AND TABULATION OF BIDS - NUMBERS 2 through 9**

2. **PLACER LABS INC** for an Economic Development Location Analytics Platform for the Mayor's Office of Economic Development - 1 Year - \$140,000.00 - General Fund
3. APPROVE spending authority in an amount not to exceed \$202,119.00 for

Purchase of Integrated Ballistics Identification System Technology for the Houston Police Department, from **FORENSIC TECHNOLOGY INC** - 3 Years - Grant Fund

4. **SILSBEE FORD**, The Interlocal Purchasing System supplier, for Purchase of Ford Police Transit Vans for the Fleet Management Department on behalf of the Houston Police Department - \$114,852.00 - Police Consolidated Construction Fund
5. **CHASTANG ENTERPRISES, LLC - \$329,514.00, HOLT TRUCK CENTERS OF TEXAS, LLC - \$493,052.00, RUSH TRUCK CENTERS OF TEXAS, LLC - 458,896.00 and SILSBEE FORD - \$199,134.00** for Purchase of Medium and Super Duty Trucks through the BuyBoard, Houston-Galveston Area Council (H-GAC) and The Interlocal Purchasing Program (TIPS) Cooperative Purchasing Agreements for Houston Public Works - Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax and Other Funds
6. **M-B COMPANIES, INC** for Purchase of Pavement Marking Trucks through Sourcewell Cooperative Purchasing Program for Houston Public Works - \$900,273.62 - Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax
7. **VECTOR CONTROLS, LLC** for Purchase of Valves through The Interlocal Purchasing System (TIPS) Cooperative Purchasing Program for Houston Public Works - \$689,117.53 - Enterprise Fund
8. APPROVE spending authority in the amount not to exceed \$8,936,200.00 for Plumbing Maintenance and Repair Services through the Cooperative Purchasing with Harris County Department of Education for Various Departments, from **THE BRANDT COMPANIES, LLC** - Through September 20, 2026 - General and Other Funds
9. APPROVE spending authority in the amount not to exceed \$9,581,227.45 for Janitorial and Associated Services through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education for Various Departments, from **AMBASSADOR SERVICES, INC** - 1 Year with 1 one-year option - General and Other Funds

#### **RESOLUTIONS - NUMBER 10**

10. RESOLUTION amending Resolution No. 2021-28 to amend Certificate of Formation and Bylaws of the **HOUSTON SPACEPORT DEVELOPMENT CORPORATION**

#### **ORDINANCES - NUMBERS 11 through 48**

11. ORDINANCE **AMENDING CHAPTER 4 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Ambulances, including Mobile Stroke Units; containing findings and other provisions relating to the foregoing subject; providing for severability
12. ORDINANCE **AMENDING CHAPTERS 3 AND 30 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to City of Houston Alcohol

Permits and Sound Regulations, respectively, affected by the adoption and implementation of Senate Bill 1008, as passed by the 89th Texas Legislature; containing findings and other provisions relating to the foregoing subject; providing for severability

13. **ORDINANCE AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Food and Drugs; creating a fee; containing findings and other provisions relating to the foregoing subject; providing for severability
14. ORDINANCE authorizing the issuance of one or more Series of City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for the payment of the current expenses of the City for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026; prescribing the terms and forms thereof and authorizing the Finance Working Group to determine certain terms and conditions relating thereto; providing for the payment of the principal thereof and interest thereon; approving and authorizing the distribution of a Preliminary Official Statement, and official Notice of Sale to be used in connection with the sale of the Notes; authorizing the preparation and distribution of an Official Statement; authorizing the execution and delivery of a Paying Agent/Registrar Agreement; and making other findings and provisions relating to such notes and matters incident thereto; and declaring an emergency
15. ORDINANCE approving a Supplemental Borrowing evidenced by City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025A to provide for payment of current expenses of the City for a portion of the Fiscal Year beginning July 1, 2025 and ending June 30, 2026; providing for the payment of the principal of and interest on such Notes; authorizing the procedure for determining the terms and conditions of such Notes; authorizing the execution of a Note Purchase Agreement; making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency
16. ORDINANCE authorizing the issuance of Public Improvement Refunding Bonds in one or more Series; authorizing the levy of an Ad Valorem Tax for the payment and security thereof; authorizing certain designated officials to approve the Principal Amount, Interest Rates, Prices, Redemption Features, Terms and Sale thereof in accordance with certain parameters; authorizing such officials to determine the outstanding obligations to be Defeased and Refunded; approving certain other Procedures, Provisions and Agreements related thereto, including one or more purchase contracts, Paying Agent/Registrar Agreements, Escrow Agreements, and Other Agreements; approving the Preparation, Distribution and use of one or more Preliminary Official Statements and Official Statements in connection with such offerings; making certain findings and other declarations necessary and incidental to the issuance of such bonds; and declaring an emergency
17. ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **THE BEACON OF DOWNTOWN HOUSTON** providing Community Development Block Grant Funds for a Homeless Diversion Services Program for households experiencing or at risk of experiencing homelessness in the City - 1 Year - \$480,922.00 - Grant Fund



18. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HEALTHCARE FOR THE HOMELESS - HOUSTON** to provide Home Investment Partnerships Program - American Rescue Plan and Community Development Block Grant Funding to provide Street Medicine Program for individuals experiencing homelessness - \$700,000.00 - Grant Fund
19. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **THE MONTROSE CENTER** to provide Housing Opportunities for Persons With AIDS Funds for project that provides Tenant-Based Rental Assistance, Short-Term Rent, Mortgage, Utility Assistance, Permanent Housing Placement Services, and Supportive Services for low income households in which one or more members are living with HIV/AIDS - Through August 31, 2026 - \$1,791,846.00 - Grant Fund
20. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **THE WOMEN'S HOME** to provide Housing Opportunities for Persons With AIDS Funds to administer Wholelife Collaborative Program to provide Supportive Services and Case Management to low-income households living with HIV/AIDS - Through August 31, 2026 - \$321,888.41 - Grant Fund
21. ORDINANCE declaring Surplus and authorizing Purchase and Sale Agreement between City of Houston, Texas Seller, and **P.M. INVESTORS, INC**, Purchaser, for sale of two (2) contiguous parcels of land located south of Bush Intercontinental Airport near intersection of Sam Houston Tollway/Beltway 8 and Morales Road, Houston, Harris County, Texas (Parcel Nos. 0741410000048 and 0741410000017), for \$215,000.00 - Revenue - **DISTRICT B - JACKSON**
22. ORDINANCE appropriating \$508,000.00 out of Airports Improvement Fund; approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **TEXAS A&M ENGINEERING EXPERIMENT STATION (TEES)** for Energy Services for Houston Airport System; amending Ordinance No. 2024-0250 to increase maximum contract amount
23. ORDINANCE appropriating \$185,802.33 out of Airports Improvement Fund and approving and authorizing Reimbursable Agreement between City of Houston and **FEDERAL AVIATION ADMINISTRATION** for Design, Engineering, Review, and Construction at William P. Hobby Airport (HOU) - **DISTRICT I - MARTINEZ**
24. ORDINANCE appropriating \$1,500,000.00 out of Airports Improvement Fund as additional appropriation for Professional Services Contract between City of Houston and **FENTRESS ARCHITECTS, LTD** for Mickey Leland International Terminal (MLIT) Project at George Bush Intercontinental Airport/Houston (Project No. 826) - **DISTRICT B - JACKSON**
25. ORDINANCE approving and authorizing a third amendment to Grant Agreement between City of Houston and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for PM 2.5 Micrometers Air Quality Monitoring and extending the term - Through August 31, 2026
26. ORDINANCE approving and authorizing Grant Agreement between City of Houston and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY**

for Whole Air Quality Monitoring

27. ORDINANCE appropriating \$5,575,000 out of Fire Consolidated Construction Fund for replacement of Bunker Gear, Emergency Life Safety Equipment and Ballistic Gear for the Houston Fire Department
28. ORDINANCE appropriating \$1,524,820.00 out of Public Health Consolidated Construction Fund for IT Improvement Project for Houston Health Department; providing funding for Contingencies, Environmental Remediation and Environmental Services - **DISTRICT K - CASTEX-TATUM**
29. ORDINANCE appropriating \$5,744,000.00 out of Public Health Consolidated Construction Fund for Holcombe Lab Expansion Project; providing funding for Materials Testing and Contingencies - **DISTRICT D - EVANS-SHABAZZ**
30. ORDINANCE approving and authorizing Parking License Agreement between **WINPARK MANAGEMENT, LLC**, as Licensor, and City Houston, Texas, for the Administration Regulatory Affairs Department - 1 Year with 9 one-year options - \$605,600.00 - Park Houston Special Revenue Fund - **DISTRICT D - EVANS-SHABAZZ**
31. ORDINANCE awarding contract to (1) **ODIGO SERVICES, LLC**, ( 2 ) **SOUTHERN BROTHERS PROPERTIES, LLC**, (3) **NL CONCRETE SERVICES, LLC**, (4) **HOGAN CONSTRUCTION AND CONCRETE, LLC**, (5) **XIRCUIT MECHANICS, LLC**, (6) **ROMAN EMPERORS ROAD, LLC**, (7) **TRUCON CONTRACTORS, LLC**, (8) **SKILLED CONSTRUCTION SUBS UNLIMITED, LLC**, (9) **CANEY CREEK CAPITAL, LLC DBA CANEY CREEK LAND SERVICES**, and (10) **ZETA ENGINEERING, LLC** for Small Contractors Rotation Program 3.0 for Houston Public Works; providing a maximum contract amount - 2 Years with 1 one-year option - \$2,185,000.00 - Enterprise and Special Revenue Fund
32. ORDINANCE approving and authorizing contract with **HOMETOWN VETERINARY HOSPITAL, PLLC dba VERGI** to provide Veterinary Services for the Houston Police Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$530,341.96 - General Fund
33. ORDINANCE approving and authorizing contract between City of Houston and **HIGHWAY 6 TRANSMISSION CENTER, INC** for Automatic Transmission Rebuild and Remanufactured Services for Light-Duty Vehicles for the Houston Fleet Management Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$2,113,350.10 - Fleet Management Fund
34. ORDINANCE approving and amending Ordinance No. 2024-776 to increase the maximum contract amount; and authorizing first amendment with **UNIVERSITY OF HOUSTON**, on behalf of its College of Optometry for Optometry and Vision Services for the Houston Health Department; \$2,100,000.00 - Essential Public Health Services Fund
35. ORDINANCE approving and awarding Interlocal Agreement between City of Houston and **LONE STAR COLLEGE** to provide Emergency Medical Services Educational Training for the Houston Fire Department Emergency

Medical Technicians and Paramedics; providing a maximum contract amount - 3 Years with 2 one-year options - \$10,431,488.00 - General Fund

36. ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **AMERESCO, INC** for Water Meter Replacement Services through the Purchasing Cooperative of America (PCA) Cooperative Purchasing Program for Houston Public Works; providing a maximum contract amount - 2 Years - \$8,508,930.00 - Enterprise Fund
37. ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **TDINDUSTRIES, INC**, for Full-Service Facility Maintenance and Repair Services through Cooperative Purchasing with OMNIA Partners for the Houston Public Works Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$99,647,511.00 - Enterprise and Other Funds
38. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS** for Cooperative Purchasing through TXShare Program
39. ORDINANCE amending Ordinance No. 2024-598 to set maximum contract amount; approving and authorizing first amendment to contract with **EFI GLOBAL, INC**, for Professional Environmental Consulting Services for the Houston Housing and Community Development Department - \$190,000.00 - Grant Fund
40. ORDINANCE approving and authorizing Derivative Agreement with **OTIS ELEVATOR COMPANY** for Elevator Maintenance and Repair Services from OMNIA Partners Purchasing Cooperative for Various Departments; providing a maximum contract amount - 49 Months - \$8,438,390.00 - General, Enterprise and Other Funds
41. ORDINANCE approving and authorizing agreement among City of Houston, Texas, **TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-EIGHT, CITY OF HOUSTON, TEXAS**, and **MEDICAL CENTER AREA REDEVELOPMENT AUTHORITY - DISTRICT D - EVANS-SHABAZZ and K - CASTEX-TATUM**
42. ORDINANCE approving and authorizing Interlocal Agreement for Multi-Street Mobility and Safety Improvements by and between City of Houston, Texas, and **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY - DISTRICT D - EVANS-SHABAZZ**
43. ORDINANCE approving and authorizing the submission of Grant Application to the **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for funding from the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP) for eight (8) Home Elevations; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works ("Director") to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any pertaining to the program
44. ORDINANCE approving the acceptance of funds through a Grant Agreement between the City of Houston and the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for the reimbursement for the elevation

- of seven flood-prone structures as part of the **Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) Program**; declaring the City's eligibility for such Grant; authorizing the City of Houston Director of Houston Public Works ("Director") to act as the City's representative in the application process; authorizing the Director to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
45. ORDINANCE approving the acceptance of funds through a Grant Agreement between the City of Houston and the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for the reimbursement for the elevation of 24 flood-prone structures as part of the **Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) Program**; declaring the City's eligibility for such Grant; authorizing the City of Houston Director of Houston Public Works ("Director") to act as the City's representative in the application process; authorizing the Director to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
46. ORDINANCE approving and authorizing the submission of Grant Applications to the **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for funding through the **Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP)** for Drainage Improvement Projects; declaring the City's eligibility for such Grant; authorizing the director of Houston Public Works or Director's Designee ("Director") to act as the City's representative in the Grant Application Process
47. ORDINANCE approving and authorizing submission of Grant Application to the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for **Federal Emergency Management Agency's (FEMA) Fiscal Year 2024 Flood Mitigation Assistance (FMA)** for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works ("Director") to act as the City's representative in the Grant application process
48. ORDINANCE appropriating \$5,400,849.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge; awarding contract to **VORTEX LINING SYSTEMS, LLC** for Westridge and Braes Terrace Area Drainage and Paving Improvements; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge, contingency and testing services - **DISTRICT K - CASTEX-TATUM**

#### **END OF CONSENT AGENDA**

#### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **NON CONSENT AGENDA - NUMBERS 49 and 50**

## **NON-CONSENT - MISCELLANEOUS**

49. RECEIVE nominations for Positions 10, 11, 12 and 13 of the **HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION BOARD OF DIRECTORS**, for two-year staggered terms
50. RECEIVE nominations for Position 8 of the **BOARD OF DIRECTORS OF THE HOUSTON CIVIC EVENTS, INC, CITY OF HOUSTON, TEXAS**, for a term to expire January 1, 2027

## **MATTERS HELD - NUMBER 51**

51. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY, TEXAS**, for Operation and Maintenance of Various Parks - **DISTRICTS C - KAMIN; F - THOMAS; G-HUFFMAN; and J - POLLARD**  
**TAGGED BY COUNCIL MEMBERS KAMIN, HUFFMAN and POLLARD**  
This was item 24 on agenda of August 20, 2025

## **PROPOSITION A - NUMBER 52**

52. ORDINANCE **AMENDING CHAPTER 45 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, adding Section 45-111 prohibiting sitting, standing, and walking on median strips measuring six feet or less in width and on divided roadways where no median strip exists; declaring certain conduct to be unlawful and providing a penalty therefor; containing findings and other provisions relating to the foregoing subject; providing for severability

## **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Carter first**

### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

Speakers List

Agenda Item#:

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

MYR ~ 2025 HCHSA Chair Appt. Ltr

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of **JUAN C. GARCIA** as Chair of the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY**, for a term to expire August 31, 2027

### **Background:**

August 2025  
The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to Section 335.035 of the Texas Local Government Code, I am reappointing Mr. Juan C. Garcia as Chair of the Harris County-Houston Sports Authority, for a term to expire August 31, 2027, subject to confirmation by the City Council and the concurrent appointment of Mr. Garcia as Chair by the Harris County Commissioners Court.

Mr. Garcia's résumé is attached for your review.

### **ATTACHMENTS:**

Description	Type
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

ALL

Item Creation Date: 6/9/2025

SR1672060456 - Placer AI - MOTION (Placer Labs Inc.)

Agenda Item#: 2.

### **Summary:**

**PLACER LABS INC** for an Economic Development Location Analytics Platform for the Mayor's Office of Economic Development - 1 Year - \$140,000.00 - General Fund

### **Background:**

**SR1672060456– Approve a sole source purchase to Placer Labs Inc. in the total amount of \$140,000.00 for an economic development location analytics platform for the Mayor's Office of Economic Development.**

### **Specific Explanation:**

The Director of the Mayor's Office of Economic Development and the Chief Procurement Officer recommend that the City Council approve the sole source purchase of economic development location analytics platform from **Placer Labs Inc.** in the total amount of **\$140,000.00** for a **12-month period** for the Mayor's Office of Economic Development.

The scope of work requires the supplier to provide access to Placer's location analytics platform (the "Placer Platform") and access to Placer XTRA reports. The platform tracks visits to public assets, including parks, libraries, and multiservice centers, which will help quantify economic return on investments made by the City or Redevelopment Authorities. Additionally, sales tax data can be collected to demonstrate the economic impact of public infrastructure, investments, and incentives which will allow for more comprehensive performance metrics. Multiple divisions will have access to the platform to aid in developing and reporting performance metrics including city and community engagement events.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

### **MWBE Participation:**

MWBE Zero percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.



**Fiscal Note:**

Funding for this item is not included in the FY2026 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2026	Out Years	Total
General Government	\$140,000.00	\$0.00	\$140,000.00

**Amount and Source of Funding:**

\$140,000.00

General Fund

Fund No.: 1000

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

**ATTACHMENTS:****Description**

Signed coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 6/9/2025

SR1672060456 - Placer AI - MOTION (Placer Labs Inc.)

Agenda Item#: 11.

## **Summary:**

NOT A REAL CAPTION

Approve a sole source purchase to **PLACER LABS INC.** in the total amount of \$140,000.00 for an economic development location analytics platform for the Mayor's Office of Economic Development - 1 year - General Fund

## **Background:**

**SR1672060456— Approve a sole source purchase to Placer Labs Inc. in the total amount of \$140,000.00 for an economic development location analytics platform for the Mayor's Office of Economic Development.**

## **Specific Explanation:**

The Director of the Mayor's Office of Economic Development and the Chief Procurement Officer recommend that the City Council approve the sole source purchase of economic development location analytics platform from **Placer Labs Inc.** in the total amount of **\$140,000.00** for a **12-month period** for the Mayor's Office of Economic Development.

The scope of work requires the supplier to provide access to Placer's location analytics platform (the "Placer Platform") and access to Placer XTRA reports. The platform tracks visits to public assets, including parks, libraries, and multiservice centers, which will help quantify economic return on investments made by the City or Redevelopment Authorities. Additionally, sales tax data can be collected to demonstrate the economic impact of public infrastructure, investments, and incentives which will allow for more comprehensive performance metrics. Multiple divisions will have access to the platform to aid in developing and reporting performance metrics including city and community engagement events.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, " a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

## **MWBE Participation:**

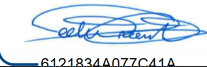
MWBE Zero percent goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

## **Fiscal Note:**

Funding for this item is not included in the FY2026 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  


6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

Estimated Spending Authority:			
Department	FY2026	Out Years	Total
General Government	\$140,000.00	\$0.00	\$140,000.00

## **Amount and Source of Funding:**

\$140,000.00  
 General Fund  
 Fund No.: 1000

## **Contact Information:**

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

**ATTACHMENTS:**

Description	Type
Ownership Form	Backup Material
Tax Report	Backup Material
Sole Source Justification Form	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds	Backup Material
Quote	Backup Material
Signed coversheet	Signed Cover sheet
Funding Verification - Gen. Gov't	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/12/2025

SR1579043968 – Integrated Ballistics Identification System  
(Forensic Technology Inc.) – MOTION

Agenda Item#: 3.

### **Summary:**

APPROVE spending authority in an amount not to exceed \$202,119.00 for Purchase of Integrated Ballistics Identification System Technology for the Houston Police Department, from **FORENSIC TECHNOLOGY INC - 3 Years - Grant Fund**

### **Background:**

**SR1579043968 - Approve spending authority in an amount not to exceed \$202,119.00 for the purchase of Integrated Ballistics Identification System Technology from the sole source supplier Forensic Technology Inc., for a three-year term for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$202,119.00** for the purchase of Integrated Ballistics Identification System Technology (IBIS) from the sole source supplier, **Forensic Technology Inc.**, for the Houston Police Department.

IBIS is used by law enforcement agencies to investigate firearm-related crimes. It helps identify links between different shooting incidents by analyzing the unique markings left on bullets and cartridge cases when a firearm is discharged. The system supports collaboration across jurisdictions and has played a key role in solving thousands of cases. The vendor will supply the necessary equipment, software, maintenance, and training.

Forensic Technology is the sole source vendor for IBIS because it is the exclusive manufacturer and patent holder of the system and its components. The proprietary nature of the technology and required access to sensitive information limit manufacturing, servicing, and upgrades to Forensic Technology alone. Additionally, IBIS is the only ballistic identification system approved for use within the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) program and meets all associated security standards.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

**MWBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note:**

No fiscal note is required on grant items.

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**Jedediah Greenfield**  
**Chief Procurement Officer**

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**Department Approval Authority**

**Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2026</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	<u>\$202,119.00</u>	\$0	<u>\$202,119.00</u>

**Amount and Source of Funding:**

\$202,119.00 - Federal Government – Grant Funded (5000)

**Contact Information:**

<b><u>Name</u></b>	<b><u>Dept/Division</u></b>	<b><u>Phone No.:</u></b>
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1728
<b>Veronica Pacheco, Division Manager</b>	Finance/SPD	(832) 393-9151
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance /SPD	(832) 393-8727
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:****Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/12/2025

### SR1579043968 – Integrated Ballistics Identification System (Forensic Technology Inc.) – MOTION

Agenda Item#: 3.

#### **Background:**

**SR1579043968 - Approve spending authority in an amount not to exceed \$202,119.00 for the purchase of Integrated Ballistics Identification System Technology from the sole source supplier Forensic Technology Inc., for a three-year term for the Houston Police Department.**

#### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$202,119.00** for the purchase of Integrated Ballistics Identification System Technology (IBIS) from the sole source supplier, **Forensic Technology Inc.**, for the Houston Police Department.

IBIS is used by law enforcement agencies to investigate firearm-related crimes. It helps identify links between different shooting incidents by analyzing the unique markings left on bullets and cartridge cases when a firearm is discharged. The system supports collaboration across jurisdictions and has played a key role in solving thousands of cases. The vendor will supply the necessary equipment, software, maintenance, and training.

Forensic Technology is the sole source vendor for IBIS because it is the exclusive manufacturer and patent holder of the system and its components. The proprietary nature of the technology and required access to sensitive information limit manufacturing, servicing, and upgrades to Forensic Technology alone. Additionally, IBIS is the only ballistic identification system approved for use within the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Integrated Ballistic Information Network (NIBIN) program and meets all associated security standards.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

#### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity

#### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

#### **Fiscal Note:**

No fiscal note is required on grant items.

DocuSigned by:

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**Jedediah Greenfield**  
Chief Procurement Officer

\_\_\_\_\_  
**Department Approval Authority**

#### **Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Police Department	\$202,119.00	\$0	\$202,119.00

#### **Amount and Source of Funding:**

\$202,119.00 - Federal Government – Grant Funded (5000)

#### **Contact Information:**

Name	Dept/Division	Phone No.:
------	---------------	------------

<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1728
<b>Veronica Pacheco, Division Manager</b>	Finance/SPD	(832) 393-9151
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance /SPD	(832) 393-8727
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Ownership Form  
Cleared Tax Report  
Certification of Funds  
Acknowledged Form 1295  
Conflict of Interest Questionnaire  
Sole Source Justification  
Quote  
OBO Goal Waiver Request

**Type**

Backup Material  
Backup Material  
Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/11/2025

SR1655149830 – Ford Police Transit Vans (Silsbee Ford)  
– MOTION

Agenda Item#: 4.

### **Summary:**

**SILSBEE FORD**, The Interlocal Purchasing System supplier, for Purchase of Ford Police Transit Vans for the Fleet Management Department on behalf of the Houston Police Department - \$114,852.00 - Police Consolidated Construction Fund

### **Background:**

**SR1655149830 - Approve the purchase of Ford Police Transit Vans through The Interlocal Purchasing System ("TIPS") from the supplier Silsbee Ford in the total amount of \$114,852.00, for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) Ford Police Transit Vans through TIPS from the supplier **Silsbee Ford** in the total amount of **\$114,852.00**, for the Fleet Management Department on behalf of the Houston Police Department.

The Transit Vans have been vetted and approved by the Fleet Management Department. The vans are replacements, not additions to the fleet. The vans will be allocated to the Houston Police Department and will be used for administrative purposes, such as cargo transport, or delivery and transporting emergency response personnel to crime scenes. The vans will also be utilized during large events such as parades, civil unrest, and marathons.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **MWBE Subcontracting:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing



agreement for this purchase.

**Fiscal Note:**

\_No significant Fiscal Operating impact is anticipated as a result of this project.

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**Jedediah Greenfield**  
**Chief Procurement Officer**

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**Department Approval Authority**

**Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2026</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	\$114,852.00	\$0	\$114,852.00

**Prior Council Action:**

Ordinance No. 2025-0265, passed on April 2, 2025

**Amount and Source of Funding:**

\$114,852.00 – Police Consolidated Construction Fund (4504)

**Contact Information:**

<b><u>Name</u></b>	<b><u>Dept/Division</u></b>	<b><u>Phone No.:</u></b>	
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 1728	308-
<b>Veronica Pacheco, Division Manager</b>	Finance/SPD	(832) 9151	393-
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance /SPD	(832) 8727	393-
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 9126	393-

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/11/2025

SR1655149830 – Ford Police Transit Vans (Silsbee Ford) – MOTION

Agenda Item#: 3.

### **Background:**

**SR1655149830 - Approve the purchase of Ford Police Transit Vans through The Interlocal Purchasing System ("TIPS") from the supplier Silsbee Ford in the total amount of \$114,852.00, for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) Ford Police Transit Vans through TIPS from the supplier **Silsbee Ford** in the total amount of **\$114,852.00**, for the Fleet Management Department on behalf of the Houston Police Department.

The Transit Vans have been vetted and approved by the Fleet Management Department. The vans are replacements, not additions to the fleet. The vans will be allocated to the Houston Police Department and will be used for administrative purposes, such as cargo transport, or delivery and transporting emergency response personnel to crime scenes. The vans will also be utilized during large events such as parades, civil unrest, and marathons.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **MWBE Subcontracting:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

**Jedediah Greenfield**  
Chief Procurement Officer

DocuSigned by:

**Department Approval Authority**

### **Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Police Department	\$114,852.00	\$0	\$114,852.00

### **Prior Council Action:**

Ordinance No. 2025-0265, passed on April 2, 2025

### **Amount and Source of Funding:**

\$114,852.00 – Police Consolidated Construction Fund (4504)

### **Contact Information:**

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1728
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
MWBE Goal Waiver	Backup Material
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Coop Justification Form	Backup Material
Quote	Backup Material
Ordinance 2025-0265	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/11/2025

SR1606609864 – Medium and Super Duty Trucks  
(Chastang Enterprises, LLC; Holt Truck Centers of Texas,  
LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford)  
- MOTION

Agenda Item#: 5.

### **Summary:**

**CHASTANG ENTERPRISES, LLC - \$329,514.00, HOLT TRUCK CENTERS OF TEXAS, LLC - \$493,052.00, RUSH TRUCK CENTERS OF TEXAS, LLC - 458,896.00 and SILSBEE FORD - \$199,134.00** for Purchase of Medium and Super Duty Trucks through the BuyBoard, Houston-Galveston Area Council (H-GAC) and The Interlocal Purchasing Program (TIPS) Cooperative Purchasing Agreements for Houston Public Works - Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax and Other Funds

### **Background:**

**SR1606609864 – Approve a purchase in the total amount of \$1,480,596.00 for medium and super duty trucks from Chastang Enterprises, LLC; Holt Truck Centers of Texas, LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford, through the BuyBoard, Houston-Galveston Area Council (H-GAC) and The Interlocal Purchasing Program (TIPS) cooperative purchasing agreements for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$1,480,596.00** for medium and super duty trucks from **Chastang Enterprises, LLC; Holt Truck Centers of Texas, LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford**, through the BuyBoard, Houston-Galveston Area Council (H-GAC), and The Interlocal Purchasing System (TIPS), cooperative purchasing agreements for Houston Public Works (HPW).

These vehicles have been vetted and approved by the Fleet Management Department (FMD). They will be used to replace older vehicles within HPW for Traffic and Drainage Operations.

### **BUYBOARD CONTRACTOR:**

**Chastang Enterprises, LLC:** Approve the purchase of four (4) super duty trucks in the total amount of **\$329,514.00**. These trucks will be used to transport personnel and materials/equipment for signal maintenance, traffic maintenance repair, and bridge maintenance to job sites citywide.

### **H-GAC CONTRACTOR:**

**Holt Truck Centers of Texas, LLC:** Approve the purchase of four (4) medium duty trucks in the total amount of **\$493,052.00**. These trucks will be used to clean and repair streets and bridges citywide, helping to reduce hazards and prevent dangerous situations for workers and the public.

**Rush Truck Centers of Texas, LLC:** Approve the purchase of two (2) trucks in the total amount of **\$458,896.00**. These trucks will be used for cleaning and repairing streets and bridges citywide to improve safety for work crews and civilians.

**TIPS CONTRACTOR:**

**Silsbee Ford:** Approve the purchase of four (4) super duty trucks in the total amount of **\$199,134.00**. These trucks will be used to transport concrete repair and bridge maintenance personnel to inspect and repair job sites across the city.

These vehicles will come with a five-year or 60,000-mile full warranty. The expected service life for these vehicles is seven years or 100,000 miles. They will replace current vehicles that have reached the end of their service life and will be auctioned for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Participation:**

Zero percent goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
Houston Public Works

**Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$1,480,596.00	\$0	\$1,480,596.00

**Amount and Source of Funding:**

\$1,089,980.00 - Dedicated Drainage and Street Renewal Fund -Ad Valorem Tax (2311)

\$ 390,616.00 – Stormwater Fund (2302)

\$1,480,596.00 - Total

**Contact Information:**

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/11/2025

SR1606609864 – Medium and Super Duty Trucks (Chastang Enterprises, LLC; Holt Truck Centers of Texas, LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford) - MOTION

Agenda Item#:

### **Background:**

**SR1606609864 – Approve a purchase in the total amount of \$1,480,596.00 for medium and super duty trucks from Chastang Enterprises, LLC; Holt Truck Centers of Texas, LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford, through the BuyBoard, Houston-Galveston Area Council (H-GAC) and The Interlocal Purchasing Program (TIPS) cooperative purchasing agreements for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$1,480,596.00** for medium and super duty trucks from **Chastang Enterprises, LLC; Holt Truck Centers of Texas, LLC; Rush Truck Centers of Texas, LLC; and Silsbee Ford**, through the BuyBoard, Houston-Galveston Area Council (H-GAC), and The Interlocal Purchasing System (TIPS), cooperative purchasing agreements for Houston Public Works (HPW).

These vehicles have been vetted and approved by the Fleet Management Department (FMD). They will be used to replace older vehicles within HPW for Traffic and Drainage Operations.

### **BUYBOARD CONTRACTOR:**

**Chastang Enterprises, LLC:** Approve the purchase of four (4) super duty trucks in the total amount of **\$329,514.00**. These trucks will be used to transport personnel and materials/equipment for signal maintenance, traffic maintenance repair, and bridge maintenance to job sites citywide.

### **H-GAC CONTRACTOR:**

**Holt Truck Centers of Texas, LLC:** Approve the purchase of four (4) medium duty trucks in the total amount of **\$493,052.00**. These trucks will be used to clean and repair streets and bridges citywide, helping to reduce hazards and prevent dangerous situations for workers and the public.

**Rush Truck Centers of Texas, LLC:** Approve the purchase of two (2) trucks in the total amount of **\$458,896.00**. These trucks will be used for cleaning and repairing streets and bridges citywide to improve safety for work crews and civilians.

### **TIPS CONTRACTOR:**

**Silsbee Ford:** Approve the purchase of four (4) super duty trucks in the total amount of **\$199,134.00**. These trucks will be used to transport concrete repair and bridge maintenance personnel to inspect and repair job sites across the city.

These vehicles will come with a five-year or 60,000-mile full warranty. The expected service life for these vehicles is seven years or 100,000 miles. They will replace current vehicles that have reached the end of their service life and will be auctioned for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **M/WBE Participation:**


Zero percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

### **Fiscal Note:**


Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  


Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:  


Randall V. Macchi, Director  
Houston Public Works

DS  


**Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$1,480,596.00	\$0	\$1,480,596.00

**Amount and Source of Funding:**

1,089,980.00 - Dedicated Drainage and Street Renewal Fund -Ad Valorem Tax (2311)  
\$ 390,616.00 – Stormwater Fund (2302)  
\$1,480,596.00 - Total

**Contact Information:**

Erika Lawton, Division Manager  
Brian Blum, Assistant Director  
Candice Gambrell, Assistant Director  
Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833  
HPW/PFW (832) 395-2717  
Finance/SPD (832) 393-9129  
Finance/SPD (832) 393-9126

**ATTACHMENTS:**

Description	Type
COOP JUSTIFICATION FORMS	Backup Material
QUOTES	Backup Material
CONFLICT OF INTEREST	Backup Material
CONTRACT STATUS	Backup Material
FORMS 1295	Backup Material
MWBE WAIVER	Backup Material
OWNERSHIP INFORMATION FORMS	Backup Material
TAX REPORTS	Backup Material
CERTIFICATE OF FUNDS	Financial Information





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/14/2025

SR1679443539 - Pavement Marking Trucks (M-B  
Companies, Inc.) - MOTION

Agenda Item#: 6.

### **Summary:**

**M-B COMPANIES, INC** for Purchase of Pavement Marking Trucks through Sourcewell Cooperative Purchasing Program for Houston Public Works - \$900,273.62 - Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax

### **Background:**

**SR1679443539 – Approve a purchase in the total amount of \$900,273.62 for pavement marking trucks from M-B Companies, Inc., through the Sourcewell Cooperative Purchasing Program for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$900,273.62** for two (2) pavement marking trucks from **M-B Companies, Inc.**, through the Sourcewell Cooperative Purchasing Program for Houston Public Works (HPW).

These units will be used to mark street lanes throughout the City of Houston. Pavement markings provide visual guidance and are an effective, low-cost strategy to prevent vehicles from encroaching on the roadside or other travel lanes and have been shown to reduce run-off-the-road (roadway departure) and cross-over-the-centerline crashes.

These vehicles have been vetted and approved by the Fleet Management Department and will be additions to the Traffic & Drainage Operations fleet.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
Houston Public Works

**Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$900,273.62	\$0	\$900,273.62

**Amount and Source of Funding:**

\$900,273.62

Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax

Fund: 2311

**Contact Information:**

Erika Lawton, Division Manager

Finance/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/14/2025

SR1679443539 - Pavement Marking Trucks (M-B Companies, Inc.) - MOTION

Agenda Item#:

### **Background:**

**SR1679443539 – Approve a purchase in the total amount of \$900,273.62 for pavement marking trucks from M-B Companies, Inc., through the Sourcewell Cooperative Purchasing Program for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$900,273.62** for two (2) pavement marking trucks from **M-B Companies, Inc.**, through the Sourcewell Cooperative Purchasing Program for Houston Public Works (HPW).

These units will be used to mark street lanes throughout the City of Houston. Pavement markings provide visual guidance and are an effective, low-cost strategy to prevent vehicles from encroaching on the roadside or other travel lanes and have been shown to reduce run-off-the-road (roadway departure) and cross-over-the-centerline crashes.

These vehicles have been vetted and approved by the Fleet Management Department and will be additions to the Traffic & Drainage Operations fleet.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Macchi, Director  
Houston Public Works

DS

### **Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$900,273.62	\$0	\$900,273.62

### **Amount and Source of Funding:**

\$900,273.62

Dedicated Drainage & Street Renewal Fund - Ad Valorem Tax

Fund: 2311

### **Contact Information:**

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
COOP JUSTIFICATION FORM	Backup Material
QUOTE	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
TAX ACCOUNT STATUS	Backup Material
CONFLICT OF INTEREST	Backup Material
1295 FORM	Backup Material
MWBE WAIVER	Backup Material
CERTIFICATE OF FUNDS	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

District A, District F

Item Creation Date: 8/8/2025

### **SR1669519789 – Valves (Vector Controls, LLC) - MOTION**

Agenda Item#: 7.

#### **Summary:**

**VECTOR CONTROLS, LLC** for Purchase of Valves through The Interlocal Purchasing System (TIPS) Cooperative Purchasing Program for Houston Public Works - \$689,117.53 - Enterprise Fund

#### **Background:**

**SR1669519789 – Approve a purchase in the total amount of \$689,117.53 for valves from Vector Controls, LLC, through The Interlocal Purchasing System (TIPS) cooperative purchasing program for Houston Public Works.**

#### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$689,117.53** for valves from **Vector Controls, LLC**, through The Interlocal Purchasing System (TIPS) cooperative purchasing program for Houston Public Works (HPW).

Vector Controls, LLC will furnish and install one (1) 48-inch butterfly valve at the Katy-Addicks Re-Pump, two (2) 36-inch butterfly valves, and one (1) 30-inch plunger valve at Belaire Braes for Drinking Water Operations. These valves are critical components used to control the flow of incoming treated surface water before it is retreated, repressurized, and pumped back into the distribution system.

The valves control and regulate the flow of liquids, gases, and slurries through pipelines. They are particularly useful in repump plants due to their ability to isolate and control the flow of liquids, which is essential for the efficient operation of the plants. Replacement of these valves is essential to the production of approximately 30 million gallons of water per day. They are important for economic, environmental, and regulatory compliance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

#### **M/WBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
Houston Public Works

**Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$689,117.53	\$0	\$689,117.53

**Amount and Source of Funding:**

\$689,117.53  
Combined Utility System General Purpose Fund  
Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District A, District F

Item Creation Date: 8/8/2025

SR1669519789 – Valves (Vector Controls, LLC) - MOTION

Agenda Item#: 4.

### **Background:**

**SR1669519789 – Approve a purchase in the total amount of \$689,117.53 for valves from Vector Controls, LLC, through The Interlocal Purchasing System (TIPS) cooperative purchasing program for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$689,117.53** for valves from **Vector Controls, LLC**, through The Interlocal Purchasing System (TIPS) cooperative purchasing program for Houston Public Works (HPW).

Vector Controls, LLC will furnish and install one (1) 48-inch butterfly valve at the Katy-Addicks Re-Pump, two (2) 36-inch butterfly valves, and one (1) 30-inch plunger valve at Belaire Braes for Drinking Water Operations. These valves are critical components used to control the flow of incoming treated surface water before it is retreated, repressurized, and pumped back into the distribution system.

The valves control and regulate the flow of liquids, gases, and slurries through pipelines. They are particularly useful in repump plants due to their ability to isolate and control the flow of liquids, which is essential for the efficient operation of the plants. Replacement of these valves is essential to the production of approximately 30 million gallons of water per day. They are important for economic, environmental, and regulatory compliance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **M/WBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director  
Houston Public Works

DS

### **Estimated Spending Authority**

Department	FY2026	Out Years	Total
Houston Public Works	\$689,117.53	\$0	\$689,117.53

### **Amount and Source of Funding:**

\$689,117.53

Combined Utility System General Purpose Fund

Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

Description	Type
CERTIFICATE OF INSURANCE	Backup Material
CONFLICT OF INTEREST	Backup Material
CONTRACT STATUS	Backup Material
COOP JUSTIFICATION FORM	Backup Material
DRUG POLICY COMPLIANCE AGREEMENT	Backup Material
FORM 1295	Backup Material
MWBE WAIVER	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
QUOTES	Backup Material
TAX REPORT	Backup Material
CERTIFICATE OF FUNDS	Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

WS1469348499 - Purchase of Plumbing Maintenance and Repair Services - MOTION (The Brandt Companies, LLC)

Agenda Item#: 8.

### **Summary:**

APPROVE spending authority in the amount not to exceed \$8,936,200.00 for Plumbing Maintenance and Repair Services through the Cooperative Purchasing with Harris County Department of Education for Various Departments, from **THE BRANDT COMPANIES, LLC** - Through September 20, 2026 - General and Other Funds

### **Background:**

**S19-WS1469348499 – Approve spending authority in the amount not to exceed \$8,936,200.00 for plumbing maintenance and repair services through the Cooperative Purchasing Agreement with the Harris County Department of Education (HCDE) for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$8,936,200.00** for the purchase of plumbing maintenance and repair services through the Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **The Brandt Companies, LLC** through the remainder of the HCDE contract term **September 20, 2026** for various departments.

The scope of work requires the contractor to provide all labor, supervision, management, personnel, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform plumbing repairs, minor construction and new installations at various City facilities for Houston Public Works, Houston Airport System, Houston Parks and Recreation, and General Services departments. GSD is responsible for managing over 300 facilities citywide that require plumbing services. This agreement will allow GSD facilities to remain operational and maintain a healthy and safe environment for employees and citizens visiting city facilities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, The Brandt Companies, LLC has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

<b>Name</b>	<b>Type of Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
Triton Supply, Inc.	Plumbing Supplier	\$804,258.00	9%
Vizion Crane and Industrial Support, LLC	Crane Rental Services	\$ 89,362.00	1%
JLA Construction Solutions, LLC	Concrete, Earthwork, & Sawing Services	\$ 89,362.00	1%
<b>TOTALS</b>		<b>\$982,982.00</b>	<b>11%</b>

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield,**  
**Signature**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY26</b>	<b>Out-Years</b>	<b>Total Amount</b>
General Services Department	\$400,000.00	\$5,600,000.00	\$ 6,000,000.00
Houston Airport System	\$150,000.00	\$1,100,000.00	\$ 1,250,000.00
Houston Parks and Recreation	\$ 25,000.00	\$800,000.00	\$825,000.00
Houston Public Works	\$ 640,600.00	\$220,600.00	\$861,200.00
<b>TOTALS</b>	<b>\$1,215,600.00</b>	<b>\$7,720,600.00</b>	<b>\$8,936,200.00</b>

**Amount and Source of Funding:**

\$6,000,000.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)

\$1,250,000.00 – HAS Revenue Fund (8001)

\$ 825,000.00 – General Fund (1000)

\$ 861,200.00 – Water and Sewer System Operating Fund (8300)

**\$8,936,200.00 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:****Description**

Signed coversheet  
Client & Department Signature Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

WS1469348499 - Purchase of Plumbing Maintenance and Repair Services - MOTION  
(The Brandt Companies, LLC)

Agenda Item#: 13.

### **Background:**

**S19-WS1469348499 – Approve spending authority in the amount not to exceed \$8,936,200.00 for plumbing maintenance and repair services through the Cooperative Purchasing Agreement with the Harris County Department of Education (HCDE) for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$8,936,200.00** for the purchase of plumbing maintenance and repair services through the Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **The Brandt Companies, LLC** through the remainder of the HCDE contract term **September 20, 2026** for various departments.

The scope of work requires the contractor to provide all labor, supervision, management, personnel, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform plumbing repairs, minor construction and new installations at various City facilities for Houston Public Works, Houston Airport System, Houston Parks and Recreation, and General Services departments. GSD is responsible for managing over 300 facilities citywide that require plumbing services. This agreement will allow GSD facilities to remain operational and maintain a healthy and safe environment for employees and citizens visiting city facilities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, The Brandt Companies, LLC has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

<b>Name</b>	<b>Type of Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
Triton Supply, Inc.	Plumbing Supplier	\$804,258.00	9%
Vizion Crane and Industrial Support, LLC	Crane Rental Services	\$ 89,362.00	1%
JLA Construction Solutions, LLC	Concrete, Earthwork, & Sawing Services	\$ 89,362.00	1%
<b>TOTALS</b>		<b>\$982,982.00</b>	<b>11%</b>

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

**Jedediah Greenfield,**  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority Signature

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
General Services Department	\$400,000.00	\$5,600,000.00	\$ 6,000,000.00
Houston Airport System	\$150,000.00	\$1,100,000.00	\$ 1,250,000.00
Houston Parks and Recreation	\$ 25,000.00	\$800,000.00	\$825,000.00
Houston Public Works	\$ 640,600.00	\$220,600.00	\$861,200.00
TOTALS	\$1,215,600.00	\$7,720,600.00	\$8,936,200.00

Amount and Source of Funding:

\$6,000,000.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)  
\$1,250,000.00 – HAS Revenue Fund (8001)  
\$ 825,000.00 – General Fund (1000)  
\$ 861,200.00 – Water and Sewer System Operating Fund (8300)  
**\$8,936,200.00 - TOTAL**

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Cooperative Agreement	Contract/Exhibit
Price Proposal	Backup Material
Secretary of State (SOS)	Backup Material
COI and Endorsements	Backup Material
AM Best Rating	Backup Material
Drug Policy Forms	Backup Material
Cooperative Justification	Backup Material
MWBE Specific Goal	Backup Material
MWBE Participation Plan	Backup Material
MWBE Letter of Intent (LOI)	Backup Material
Funding	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

WS1469348499 - Purchase of Plumbing Maintenance and Repair Services - MOTION  
(The Brandt Companies, LLC)

Agenda Item#: 13.

### **Background:**

**S19-WS1469348499 – Approve spending authority in the amount not to exceed \$8,936,200.00 for plumbing maintenance and repair services through the Cooperative Purchasing Agreement with the Harris County Department of Education (HCDE) for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$8,936,200.00** for the purchase of plumbing maintenance and repair services through the Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **The Brandt Companies, LLC** through the remainder of the HCDE contract term **September 20, 2026** for various departments.

The scope of work requires the contractor to provide all labor, supervision, management, personnel, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform plumbing repairs, minor construction and new installations at various City facilities for Houston Public Works, Houston Airport System, Houston Parks and Recreation, and General Services departments. GSD is responsible for managing over 300 facilities citywide that require plumbing services. This agreement will allow GSD facilities to remain operational and maintain a healthy and safe environment for employees and citizens visiting city facilities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, The Brandt Companies, LLC has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

Name	Type of Work	Dollar Amount	Percentage
Triton Supply, Inc.	Plumbing Supplier	\$804,258.00	9%
Vizion Crane and Industrial Support, LLC	Crane Rental Services	\$ 89,362.00	1%
JLA Construction Solutions, LLC	Concrete, Earthwork, & Sawing Services	\$ 89,362.00	1%
<b>TOTALS</b>		<b>\$982,982.00</b>	<b>11%</b>

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield,**  
Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

8/22/2025

**Department Approval Authority Signature**

ESTIMATED SPENDING AUTHORITY

Department	FY26	Out-Years	Total Amount
General Services Department	\$400,000.00	\$5,600,000.00	\$ 6,000,000.00
Houston Airport System	\$150,000.00	\$1,100,000.00	\$ 1,250,000.00
Houston Parks and Recreation	\$ 25,000.00	\$800,000.00	\$825,000.00
Houston Public Works	\$ 640,600.00	\$220,600.00	\$861,200.00
TOTALS	\$1,215,600.00	\$7,720,600.00	\$8,936,200.00

Amount and Source of Funding:

\$6,000,000.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)  
\$1,250,000.00 – HAS Revenue Fund (8001)  
\$ 825,000.00 – General Fund (1000)  
\$ 861,200.00 – Water and Sewer System Operating Fund (8300)  
**\$8,936,200.00 - TOTAL**

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Cooperative Agreement	Contract/Exhibit
Price Proposal	Backup Material
Secretary of State (SOS)	Backup Material
COI and Endorsements	Backup Material
AM Best Rating	Backup Material
Drug Policy Forms	Backup Material
Cooperative Justification	Backup Material
MWBE Specific Goal	Backup Material
MWBE Participation Plan	Backup Material
MWBE Letter of Intent (LOI)	Backup Material
Funding	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

SR1563673457 - Purchase of Janitorial and Associated Services - MOTION (Ambassador Services, Inc.)

Agenda Item#: 9.

### **Summary:**

APPROVE spending authority in the amount not to exceed \$9,581,227.45 for Janitorial and Associated Services through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education for Various Departments, from **AMBASSADOR SERVICES, INC** - 1 Year with 1 one-year option - General and Other Funds

### **Background:**

**S19-SR1563673457 – Approve spending authority in the amount not to exceed \$9,581,227.45 for janitorial and associated services through the interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) for various departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$9,581,227.45** for the purchase of janitorial and associated services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **Ambassador Services, Inc.** for a one-year term with one option year for various departments.

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, materials, supplies, incidentals, vehicles, licenses, permits, insurance, and transportation to provide janitorial and cleaning services at various City facilities. The janitorial cleaning and associated services requirements includes porter, recycling, window washing, power washing and other work services as required. This agreement will allow city facilities to remain operational and maintain a healthy and safe environment for employees and the citizens visiting the city facilities. The Strategic Procurement Division (SPD) will start on a new procurement shortly with a Request for Proposal (RFP) and is estimating that the new contract will be in effect by the time the current agreement expires.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”



**M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, Ambassador Services, Inc. has agreed to subcontract 26% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

<b>Subcontractor</b>	<b>Type of Work</b>	<b>Amount</b>	<b>MWBE Percentage</b>
Ambassador Services, LLC	Janitorial Services	\$871,891.70	9.1%
CM Simple Janitorial, LLC	Janitorial Services	\$124,555.96	1.3%
Facilities Management Resources, LLC	Janitorial Services	\$996,447.65	10.4%
Shining Armor Cleaning Service	Janitorial Services	\$124,555.96	1.3%
Diversified Chemical and Supply, Inc.	Janitorial Supplies	\$373,667.87	3.9%
<b>TOTAL</b>		<b>\$2,491,119.14</b>	<b>26%</b>

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield,**  
**Signature**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY26</b>	<b>Out-Years</b>	<b>Total Amount</b>
General Services Department	\$2,032,336.08	\$6,574,891.37	\$8,607,227.45
Parks and Recreation	\$ 15,000.00	\$ 529,000.00	\$ 544,000.00
Administration & Regulatory Affairs	\$ 360,000.00	\$0.00	\$ 360,000.00
Houston Health Department	\$ 50,000.00	\$ 20,000.00	\$ 70,000.00
<b>TOTALS</b>	<b>\$2,457,336.08</b>	<b>\$7,123,891.37</b>	<b>\$9,581,227.45</b>

**Amount and Source of Funding:**

\$9,044,227.45 – General Fund (1000)

\$ 360,000.00 – BARC Revenue Fund (2427)

\$ 177,000.00 – Parks Special Revenue Fund (2100)

**\$9,581,227.45 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:****Description**

Signed Coversheet

Signed Coversheet w/ Client Signature

**Type**

Signed Cover sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

Item Creation Date:

SR1563673457 - Purchase of Janitorial and Associated Services - MOTION  
(Ambassador Services, Inc.)

Agenda Item#: 9.

### **Background:**

**S19-SR1563673457 – Approve spending authority in the amount not to exceed \$9,581,227.45 for janitorial and associated services through the interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) for various departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$9,581,227.45** for the purchase of janitorial and associated services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **Ambassador Services, Inc.** for a one-year term, with a one-year option to extend for various departments.

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, materials, supplies, incidentals, vehicles, licenses, permits, insurance, and transportation to provide janitorial and cleaning services at various City facilities. The janitorial cleaning and associated services requirements includes porter, recycling, window washing, power washing and other work services as required. This agreement will allow city facilities to remain operational and maintain a healthy and safe environment for employees and the citizens visiting the city facilities. The Strategic Procurement Division (SPD) will start on a new procurement shortly with a Request for Proposal (RFP) and is estimating that the new contract will be in effect by the time the current agreement expires.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, Ambassador Services, Inc. has agreed to subcontract 26% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

Subcontractor	Type of Work	Amount	MWBE Percentage
Ambassador Services, LLC	Janitorial Services	\$871,891.70	9.1%
CM Simple Janitorial, LLC	Janitorial Services	\$124,555.96	1.3%
Facilities Management Resources, LLC	Janitorial Services	\$996,447.65	10.4%
Shining Armor Cleaning Service	Janitorial Services	\$124,555.96	1.3%
Diversified Chemical and Supply, Inc.	Janitorial Supplies	\$373,667.87	3.9%
<b>TOTAL</b>		<b>\$2,491,119.14</b>	<b>26%</b>

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

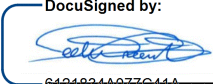
### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



8/12/2025

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**Jedediah Greenfield,**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

**ESTIMATED SPENDING AUTHORITY**

Department	FY26	Out-Years	Total Amount
General Services Department	\$2,032,336.08	\$6,574,891.37	\$8,607,227.45
Parks and Recreation	\$ 15,000.00	\$ 529,000.00	\$ 544,000.00
Administration & Regulatory Affairs	\$ 360,000.00	\$0.00	\$ 360,000.00
Houston Health Department	\$ 50,000.00	\$ 20,000.00	\$ 70,000.00
<b>TOTALS</b>	<b>\$2,457,336.08</b>	<b>\$7,123,891.37</b>	<b>\$9,581,227.45</b>

**Amount and Source of Funding:**

\$9,044,227.45 – General Fund (1000)  
\$ 360,000.00 – BARC Revenue Fund (2427)  
\$ 177,000.00 – Parks Special Revenue Fund (2100)  
**\$9,581,227.45 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties (Form 1295)	Backup Material
Cooperative Agreement	Contract/Exhibit
Pricing	Backup Material
Cooperative Agreement Justification	Backup Material
COI and Endorsements	Backup Material
Drug Policy Forms	Backup Material
Funding	Financial Information
MWBE Contract Specific Goal	Backup Material
MWBE Participation Plan	Backup Material
LOI - Ambassador Services	Backup Material
LOI - Diversified Chemical and Supply	Backup Material
LOI Shining Armor Cleaning	Backup Material
LOI - CM Simple Janitorial	Backup Material
LOI - Facilities Management Resources	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

Item Creation Date:

SR1563673457 - Purchase of Janitorial and Associated Services - MOTION  
(Ambassador Services, Inc.)

Agenda Item#: 9.

### **Background:**

**S19-SR1563673457 – Approve spending authority in the amount not to exceed \$9,581,227.45 for janitorial and associated services through the interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) for various departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in the amount not to exceed **\$9,581,227.45** for the purchase of janitorial and associated services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) vendor **Ambassador Services, Inc.** for a one-year term, with a one-year option to extend for various departments.

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, materials, supplies, incidentals, vehicles, licenses, permits, insurance, and transportation to provide janitorial and cleaning services at various City facilities. The janitorial cleaning and associated services requirements includes porter, recycling, window washing, power washing and other work services as required. This agreement will allow city facilities to remain operational and maintain a healthy and safe environment for employees and the citizens visiting the city facilities. The Strategic Procurement Division (SPD) will start on a new procurement shortly with a Request for Proposal (RFP) and is estimating that the new contract will be in effect by the time the current agreement expires.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **M/WBE Subcontracting:**

The interlocal agreement for cooperative purchasing with the Harris County Department of Education does not have a M/WBE subcontracting component; however, Ambassador Services, Inc. has agreed to subcontract 26% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

Subcontractor	Type of Work	Amount	MWBE Percentage
Ambassador Services, LLC	Janitorial Services	\$871,891.70	9.1%
CM Simple Janitorial, LLC	Janitorial Services	\$124,555.96	1.3%
Facilities Management Resources, LLC	Janitorial Services	\$996,447.65	10.4%
Shining Armor Cleaning Service	Janitorial Services	\$124,555.96	1.3%
Diversified Chemical and Supply, Inc.	Janitorial Supplies	\$373,667.87	3.9%
<b>TOTAL</b>		<b>\$2,491,119.14</b>	<b>26%</b>

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

### **Hire Houston First:**


This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
8/12/2025

6124834A077C41A...  
**Jedediah Greenfield,**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:  
  
8/25/2025

95A0D43C88BC4F3...  
**Department Approval Authority Signature**

**ESTIMATED SPENDING AUTHORITY**

Department	FY26	Out-Years	Total Amount
General Services Department	\$2,032,336.08	\$6,574,891.37	\$8,607,227.45
Parks and Recreation	\$ 15,000.00	\$ 529,000.00	\$ 544,000.00
Administration & Regulatory Affairs	\$ 360,000.00	\$0.00	\$ 360,000.00
Houston Health Department	\$ 50,000.00	\$ 20,000.00	\$ 70,000.00
<b>TOTALS</b>	<b>\$2,457,336.08</b>	<b>\$7,123,891.37</b>	<b>\$9,581,227.45</b>

**Amount and Source of Funding:**

\$9,044,227.45 – General Fund (1000)  
\$ 360,000.00 – BARC Revenue Fund (2427)  
\$ 177,000.00 – Parks Special Revenue Fund (2100)  
**\$9,581,227.45 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties (Form 1295)	Backup Material
Cooperative Agreement	Contract/Exhibit
Pricing	Backup Material
Cooperative Agreement Justification	Backup Material
COI and Endorsements	Backup Material
Drug Policy Forms	Backup Material
Funding	Financial Information
MWBE Contract Specific Goal	Backup Material
MWBE Participation Plan	Backup Material
LOI - Ambassador Services	Backup Material
LOI - Diversified Chemical and Supply	Backup Material
LOI Shining Armor Cleaning	Backup Material
LOI - CM Simple Janitorial	Backup Material
LOI - Facilities Management Resources	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

Item Creation Date: 8/14/2025

HAS – Amendment No. 1 to Certificate of Formation and  
Bylaws for Houston Spaceport Development Corporation  
(HSDC)

Agenda Item#: 10.

### **Summary:**

RESOLUTION amending Resolution No. 2021-28 to amend Certificate of Formation and Bylaws of the **HOUSTON SPACEPORT DEVELOPMENT CORPORATION**

### **Background:**

#### **RECOMMENDATION:**

Pass a Resolution approving and authorizing Amendment No. 1 to the Certificate of Formation and Bylaws of the Houston Spaceport Development Corporation, a Local Government Corporation.

#### **SPECIFIC EXPLANATION:**

On September 15, 2021, City Council passed Resolution 2021-28, authorizing the creation of the Houston Spaceport Corporation (HSDC), approving the Certificate of Formation, approving the initial Bylaws, and appointing the initial Board of Directors. The HSDC was created pursuant to Sections 501 and 507 of the Texas Local Government Code.

As stated at the time, one of the primary benefits of a Spaceport Development Corporation was the ability to accept grant awards under the Texas Spaceport Trust Fund for eligible projects such as roads, utilities, and building structures. HSDC was subsequently successful in being awarded a \$5M grant for the Taxiway L project at Houston Spaceport at Ellington Airport (EFD).

HSDC applied for tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and received advice from the Internal Revenue Service (IRS) noting that the HSDC Certificate of Formation must be amended to include an adequate purpose clause to meet the organizational test under 501(c)(3). As such, the Resolution now before City Council will amend the Certificate of Formation and Bylaws to add organizational purpose clause language suggested by the IRS.

#### **Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **Director's Signature:**

---

Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

09/15/2021 (R) 2021-28

**Amount and Source of Funding:**

No funding required.

**Contact Information:**

Todd Curry 281/233-1896  
Jim Szczesniak 281/233-1877

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 8/14/2025

HAS – Amendment No. 1 to Certificate of Formation and Bylaws for Houston Spaceport Development Corporation (HSDC)

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Pass a Resolution approving and authorizing Amendment No. 1 to the Certificate of Formation and Bylaws of the Houston Spaceport Development Corporation, a Local Government Corporation.

#### **SPECIFIC EXPLANATION:**

On September 15, 2021, City Council passed Resolution 2021-28, authorizing the creation of the Houston Spaceport Corporation (HSDC), approving the Certificate of Formation, approving the initial Bylaws, and appointing the initial Board of Directors. The HSDC was created pursuant to Sections 501 and 507 of the Texas Local Government Code.

As stated at the time, one of the primary benefits of a Spaceport Development Corporation was the ability to accept grant awards under the Texas Spaceport Trust Fund for eligible projects such as roads, utilities, and building structures. HSDC was subsequently successful in being awarded a \$5M grant for the Taxiway L project at Houston Spaceport at Ellington Airport (EFD).

HSDC applied for tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and received advice from the Internal Revenue Service (IRS) noting that the HSDC Certificate of Formation must be amended to include an adequate purpose clause to meet the organizational test under 501(c)(3). As such, the Resolution now before City Council will amend the Certificate of Formation and Bylaws to add organizational purpose clause language suggested by the IRS.

#### **Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **Director's Signature:**

Signed by:

  
219BB453A1504CE...  
Jim Szczesniak  
Houston Airport System

#### **Prior Council Action:**

09/15/2021 (R) 2021-28

#### **Amount and Source of Funding:**

No funding required.

#### **Contact Information:**

Todd Curry            281/233-1896  
Jim Szczesniak       281/233-1877



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Amendments to Chapter 4 of the Houston Code of Ordinances Relating to Ambulances

Agenda Item#: 11.

### **Summary:**

**ORDINANCE AMENDING CHAPTER 4 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Ambulances, including Mobile Stroke Units; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

The Director of the Houston Health Department (HHD), in collaboration with the Houston Fire Department (HFD), recommends City Council approval of an ordinance amending Chapter 4 of the Houston Code of Ordinances relating to ambulances. The proposed amendments ensure alignment with operational responsibilities of HHD and HFD and update references to reflect current statutory and regulatory requirements.

*Two major changes included in this amendment are:*

- Section 4-6: Deletes the outdated reference to the American College of Surgeons Essential Equipment for Ambulances (1970) and instead references Section 157.11 of the Texas Administrative Code and the HHD-approved Medical Equipment List.
- Section 4-9: Authorizes Mobile Stroke Units and other operators to provide emergency services under agreement with the City of Houston.

*Additional amendments are summarized as follows:*

- Section 4-1 (Definitions): Expands definitions to include "Mobile Stroke Unit (MSU)," defined as an ambulance equipped with specialized stroke treatment equipment, including laboratory and telemedicine capabilities used to administer emergency treatment before arrival at the hospital.
- Section 4-3 (City emergency ambulance driver's permit): Clarifies that applicants must hold a Class C Texas driver's license or an equivalent license issued by another state.
- Section 4-4 (Personnel required during operation of emergency ambulances): Requires a minimum of one certified Emergency Medical Technician (EMT) on each ambulance; removes the requirement for a certificate of proficiency issued by the health officer.

- Section 4-5 (Structural and licensing requirements): Requires ambulances operating within the City to comply with Chapter 773 of the Texas Health and Safety Code and with updated HHD and HFD equipment standards.
- Section 4-6 (Required equipment): Removes outdated references and replaces them with current equipment requirements based on state regulations and HHD-approved standards.
- Section 4-9 (Persons authorized to engage in emergency ambulance service): While HFD remains the primary provider of emergency ambulance services, this section allows other operators, including Mobile Stroke Units, to operate under agreement with the City.
- Section 4-10 (General authorization): Removes outdated statutory references.
- Section 4-15 (Ambulance service operator's permit, insurance required): Updates insurance requirements to reflect current state law.
- Section 4-20 (Rules and regulations): Grants the Director authority to promulgate rules for implementation and enforcement of the ordinance.

These amendments were presented to the Quality of Life Committee on March 3, 2025.

HHD requests that City Council approve the proposed amendments to Chapter 4 of the Houston Code of Ordinances. These amendments enhance the City's ability to effectively regulate ambulance operations and emergency medical services.

**Fiscal Note:**

No Fiscal note is required.

---

**Stephen L. Williams, M.Ed., M.P.A.**  
**Director, Houston Health Department**

**Contact Information:**

Reyes Ramirez; Health Department  
 713-907-5962

**ATTACHMENTS:**

**Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Amendments to Chapter 4 of the Houston Code of Ordinances Relating to Ambulances

Agenda Item#: 65.

### **Summary:**

**AN ORDINANCE AMENDING CHAPTER 4 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO AMBULANCES, INCLUDING MOBILE STROKE UNITS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY**

### **Background:**

The Director of the Houston Health Department (HHD), in collaboration with the Houston Fire Department (HFD), recommends City Council approval of an ordinance amending Chapter 4 of the Houston Code of Ordinances relating to ambulances. The proposed amendments ensure alignment with operational responsibilities of HHD and HFD and update references to reflect current statutory and regulatory requirements.

*Two major changes included in this amendment are:*

- Section 4-6: Deletes the outdated reference to the American College of Surgeons Essential Equipment for Ambulances (1970) and instead references Section 157.11 of the Texas Administrative Code and the HHD-approved Medical Equipment List.
- Section 4-9: Authorizes Mobile Stroke Units and other operators to provide emergency services under agreement with the City of Houston.

*Additional amendments are summarized as follows:*

- Section 4-1 (Definitions): Expands definitions to include "Mobile Stroke Unit (MSU)," defined as an ambulance equipped with specialized stroke treatment equipment, including laboratory and telemedicine capabilities used to administer emergency treatment before arrival at the hospital.
- Section 4-3 (City emergency ambulance driver's permit): Clarifies that applicants must hold a Class C Texas driver's license or an equivalent license issued by another state.
- Section 4-4 (Personnel required during operation of emergency ambulances): Requires a minimum of one certified Emergency Medical Technician (EMT) on each ambulance; removes the requirement for a certificate of proficiency issued by the health officer.
- Section 4-5 (Structural and licensing requirements): Requires ambulances operating within the City to comply with Chapter 773 of the Texas Health and Safety Code and with updated HHD and HFD equipment standards.
- Section 4-6 (Required equipment): Removes outdated references and replaces them with current equipment requirements based on state regulations and HHD-approved standards.
- Section 4-9 (Persons authorized to engage in emergency ambulance service): While HFD remains the primary provider of emergency ambulance services, this section allows other operators, including Mobile Stroke Units, to operate under agreement with the City.
- Section 4-10 (General authorization): Removes outdated statutory references.
- Section 4-15 (Ambulance service operator's permit, insurance required): Updates insurance requirements to reflect current state law.
- Section 4-20 (Rules and regulations): Grants the Director authority to promulgate rules for implementation and enforcement of the ordinance.

These amendments were presented to the Quality of Life Committee on March 3, 2025.

HHD requests that City Council approve the proposed amendments to Chapter 4 of the Houston Code of Ordinances. These

amendments enhance the City's ability to effectively regulate ambulance operations and emergency medical services.

**Fiscal Note:**

No Fiscal note is required.

DocuSigned by:

*Stephen Williams*

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**Stephen L. Williams, M.Ed., M.P.A.**  
**Director, Houston Health Department**

**Prior Council Action:**

N/A

**Amount and Source of Funding:**

N/A

**Contact Information:**

Reyes Ramirez; Health Department  
713-907-5962



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/19/2025

ARA - Ordinance Amending Chapter 3 and Chapter 30

Agenda Item#: 12.

### **Summary:**

**ORDINANCE AMENDING CHAPTERS 3 AND 30 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to City of Houston Alcohol Permits and Sound Regulations, respectively, affected by the adoption and implementation of Senate Bill 1008, as passed by the 89th Texas Legislature; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance amending Chapter 3 of the City of Houston Code of Ordinances ("the Code") relating to Alcoholic Beverages, as well as Chapter 30 of the Code relating to Sound and Noise Level Regulation.

The amendments to Chapter 3 and Chapter 30 are necessitated by the approval of Senate Bill 1008 by the 89<sup>th</sup> Texas Legislature which goes into effect on September 1, 2025.

SB 1008 relates to the regulation of food service establishments, retail food stores, mobile food units, roadside food vendors, temporary food service establishments, or an employee of any of those entities if the entity or person is located within the department's jurisdiction.

The provisions of SB 1008 preempt the City of Houston from continuing to collect alcohol fees pursuant to §11.38 and §61.36 of the Texas Alcoholic Beverage Code (TABC). Under the TABC, municipalities are required to certify a location's eligibility to sell alcoholic beverages based on statutory, mandated distances from schools, churches, hospitals, and day care centers. Although the TABC was not amended to eliminate a city's *duty* to perform these measurements and certify the locations as "wet" or "dry," the remuneration to municipalities for performing these services was eliminated – effectively turning the certification requirement into an unfunded mandate and eliminating our ability to fund the inspectors that perform inspection and measurement services.

Accordingly, ARA is proposing to amend Chapter 3 to mimic what other Texas cities have done by putting the burden of proof regarding distance measurements on the alcohol license applicant by requiring the submission of certified land survey. The cost of the survey will be borne by the applicant.

SB1008 also preempts the City's ability to regulate sound amplification for food establishments,

including mobile food trucks. Thus, the proposed amendment to Chapter 30 aligns with the new statutory language to exempt from the noise ordinance the business types exempted from sound regulation pursuant to SB 1008.

In summary, proposed amendments are as follows:

### **Chapter 3 – Alcoholic Beverages**

- Add Section 3-15 authorizing the City to promulgate rules regarding application requirements, which will allow the City to include rules regarding the documents that will be required for the application, such as a survey.
- Add Section 3-21 to continue to require payment and application prior to selling alcoholic beverages for the limited types of businesses that are *not* included in the SB1008 preemption.

### **Chapter 30 – Sound and Noise Level Regulation**

- Add Subsection 30-2 (c) which eliminates food service establishments from sound permit regulation requirement.

### **Departmental Approval Authority:**

\_\_\_\_\_ -

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

### **Contact Information:**

Naelah Yahya Phone: (832) 393-8530

Maria Irshad Phone: (832) 393-8643

### **ATTACHMENTS:**

#### **Description**

Updated Signed Coversheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/19/2025

ARA - Ordinance Amending Chapter 3 and Chapter 30

Agenda Item#: 12.

### **Summary:**

ORDINANCE **AMENDING CHAPTERS 3 AND 30 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to City of Houston Alcohol Permits and Sound Regulations, respectively, affected by the adoption and implementation of Senate Bill 1008, as passed by the 89th Texas Legislature; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance amending Chapter 3 of the City of Houston Code of Ordinances ("the Code") relating to Alcoholic Beverages, as well as Chapter 30 of the Code relating to Sound and Noise Level Regulation.

The amendments to Chapter 3 and Chapter 30 are necessitated by the approval of Senate Bill 1008 by the 89<sup>th</sup> Texas Legislature which goes into effect on September 1, 2025.

SB 1008 relates to the regulation of food service establishments, retail food stores, mobile food units, roadside food vendors, temporary food service establishments, or an employee of any of those entities if the entity or person is located within the department's jurisdiction.

The provisions of SB 1008 preempt the City of Houston from continuing to collect alcohol fees pursuant to §11.38 and §61.36 of the Texas Alcoholic Beverage Code (TABC). Under the TABC, municipalities are required to certify a location's eligibility to sell alcoholic beverages based on statutory, mandated distances from schools, churches, hospitals, and day care centers. Although the TABC was not amended to eliminate a city's *duty* to perform these measurements and certify the locations as "wet" or "dry," the remuneration to municipalities for performing these services was eliminated – effectively turning the certification requirement into an unfunded mandate and eliminating our ability to fund the inspectors that perform inspection and measurement services.

Accordingly, ARA is proposing to amend Chapter 3 to mimic what other Texas cities have done by putting the burden of proof regarding distance measurements on the alcohol license applicant by requiring the submission of certified land survey. The cost of the survey will be borne by the applicant.

SB1008 also preempts the City's ability to regulate sound amplification for food establishments, including mobile food trucks. Thus, the proposed amendment to Chapter 30 aligns with the new statutory language to exempt from the noise ordinance the business types exempted from sound regulation pursuant to SB 1008.

In summary, proposed amendments are as follows:

### **Chapter 3 – Alcoholic Beverages**

- Add Section 3-15 authorizing the City to promulgate rules regarding application requirements, which will allow the City to include rules regarding the documents that will be required for the application, such as a survey.
- Add Section 3-21 to continue to require payment and application prior to selling alcoholic beverages for the limited types of businesses that are *not* included in the SB1008 preemption.

### **Chapter 30 – Sound and Noise Level Regulation**

- Add Subsection 30-2 (c) which eliminates food service establishments from sound permit regulation requirement.

### **Departmental Approval Authority:**

DocuSigned by:

Tina Paetz

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Tina Paetz, Director  
Administration & Regulatory  
Affairs Department

Other Authorization



**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Maria Irshad Phone: (832) 393-8643

**ATTACHMENTS:**

**Description**

Ord Amend Ch 3 and Ch 30 RCA\_signed  
Ordinance  
Redline

**Type**

Signed Cover sheet  
Ordinance/Resolution/Motion  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/20/2025

HHD – Chapter 20 Amendments - Food and Drug

Agenda Item#: 13.

### **Summary:**

ORDINANCE AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to Food and Drugs; creating a fee; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

The Director of the Houston Health Department (HHD) requests City Council approval of an ordinance amending Chapter 20 of the Houston Code of Ordinances relating to food and drugs. The proposed amendments are requested in order to comply with Senate Bill 1008 which passed during the 89<sup>th</sup> Texas Legislature and to update other provisions that are obsolete or need revisions.

Senate Bill 1008 requires local jurisdictions to align their food safety regulations with the Texas Food Establishment Rules (TEFR) and the Food and Drug Administration (FDA) Model Food Code. It also requires local jurisdictions to align their permit fees and fee structure with the State's fee structure risk-based framework. HHD currently uses an employee-based model.

The key components of the Chapter 20 amendments are the following:

- **Ordinance Repeal and Revision:** All local provisions that are duplicative, inconsistent, or more restrictive than state law will be repealed. Only administrative and enforcement mechanisms authorized under state law will remain.
- **Administrative Modernization:** The ordinance update will include revisions to ensure consistent terminology, definitions, risk classifications, and procedures aligned with the FDA and TFER framework.

The changes to permit fees and structure are as follows:

- **Food Dealer Permits:** The current employee-tiered fee structure (ranging from \$291.36 to \$1,059.51 based on the number of people employed at the food establishment) will be eliminated. Moving forward, permit fees will be assigned based on risk classification:
  - Low Risk: \$258
  - Medium Risk: \$515
  - High Risk: \$773
  - All nonprofit permits will be removed as required by the new law.

- **Food Service Manager Certifications:** All related fees (initial certification, renewals, replacement cards, and administrative/technology fees) will be eliminated.
- **Mobile Food Units:** The Electronic Monitoring System fee (\$264.88) and several administrative fees will be eliminated. The medallion fee will be reduced from \$708.54 to a flat \$258.
- **Special Food Permits:**
  - Frozen dessert permits (annual and prorated), including nonprofit variations, will be eliminated.
  - Temporary food dealer permits will be reduced significantly:
    - 10+ consecutive day permit will drop from \$794.63 to \$104.
    - Per-day permit (\$79.45) will be replaced with a flat \$52 permit valid for 14 days.
- **Other Permit Eliminations:** Farm produce peddler licenses and state reciprocal manager certificate applications will also be discontinued.

Additionally, in accordance with Texas Health and Safety Code §437.0065(c)(2), local public health authorities are authorized to establish a specific permit for vendors operating at farmers markets, separate from general food establishment permits. To support compliance with this statute and ensure appropriate oversight of direct-to-consumer food sales at local markets, we respectfully recommend the creation of a Farmers Market Vendor Permit. The fee is \$100.

These amendments were presented to the Quality of Life Committee on August 18, 2025.

HHD requests that City Council approve the proposed amendments to Chapter 20 of the Houston Code of Ordinances. These amendments enhance the City's ability to effectively regulate food and drug operations within the City.

**Fiscal Note:**

No Fiscal note is required.

---

**Stephen L. Williams, M.Ed., M.P.A.**  
**Director, Houston Health Department**

**Contact Information:**

Reyes Ramirez - Health Department  
 713-907-5962

**ATTACHMENTS:**

**Description**

Signed RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/20/2025

HHD – Chapter 20 Amendments - Food and Drug

Agenda Item#:

### **Summary:**

**AN ORDINANCE AMENDING CHAPTER 20 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO FOOD AND DRUGS; CREATING A FEE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

### **Background:**

The Director of the Houston Health Department (HHD) requests City Council approval of an ordinance amending Chapter 20 of the Houston Code of Ordinances relating to food and drugs. The proposed amendments are requested in order to comply with Senate Bill 1008 which passed during the 89<sup>th</sup> Texas Legislature and to update other provisions that are obsolete or need revisions.

Senate Bill 1008 requires local jurisdictions to align their food safety regulations with the Texas Food Establishment Rules (TEFR) and the Food and Drug Administration (FDA) Model Food Code. It also requires local jurisdictions to align their permit fees and fee structure with the State's fee structure risk-based framework. HHD currently uses an employee-based model.

The key components of the Chapter 20 amendments are the following:

- **Ordinance Repeal and Revision:** All local provisions that are duplicative, inconsistent, or more restrictive than state law will be repealed. Only administrative and enforcement mechanisms authorized under state law will remain.
- **Administrative Modernization:** The ordinance update will include revisions to ensure consistent terminology, definitions, risk classifications, and procedures aligned with the FDA and TFER framework.

The changes to permit fees and structure are as follows:

- **Food Dealer Permits:** The current employee-tiered fee structure (ranging from \$291.36 to \$1,059.51 based on the number of people employed at the food establishment) will be eliminated. Moving forward, permit fees will be assigned based on risk classification:
  - Low Risk: \$258
  - Medium Risk: \$515
  - High Risk: \$773
  - All nonprofit permits will be removed as required by the new law.
- **Food Service Manager Certifications:** All related fees (initial certification, renewals, replacement cards, and administrative/technology fees) will be eliminated.
- **Mobile Food Units:** The Electronic Monitoring System fee (\$264.88) and several administrative fees will be eliminated. The medallion fee will be reduced from \$708.54 to a flat \$258.
- **Special Food Permits:**
  - Frozen dessert permits (annual and prorated), including nonprofit variations, will be eliminated.
  - Temporary food dealer permits will be reduced significantly:
    - 10+ consecutive day permit will drop from \$794.63 to \$104.
    - Per-day permit (\$79.45) will be replaced with a flat \$52 permit valid for 14 days.
- **Other Permit Eliminations:** Farm produce peddler licenses and state reciprocal manager certificate applications will also be discontinued.

Additionally, in accordance with Texas Health and Safety Code §437.0065(c)(2), local public health authorities are authorized to establish a specific permit for vendors operating at farmers markets, separate from general food establishment permits. To support compliance with this statute and ensure appropriate oversight of direct-to-consumer food sales at local markets, we respectfully recommend the creation of a Farmers Market Vendor Permit. The fee is \$100.

These amendments were presented to the Quality of Life Committee on August 18, 2025.

HHD requests that City Council approve the proposed amendments to Chapter 20 of the Houston Code of Ordinances. These amendments enhance the City's ability to effectively regulate food and drug operations within the City.

**Fiscal Note:**

No Fiscal note is required.

DocuSigned by:

*Stephen Williams*

A8219D332CF4298

**Stephen L. Williams, M.Ed., M.P.A.**  
**Director, Houston Health Department**

**Contact Information:**

Reyes Ramirez - Health Department  
713-907-5962



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO TRANS 2025

Agenda Item#: 14.

### **Summary:**

ORDINANCE authorizing the issuance of one or more Series of City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for the payment of the current expenses of the City for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026; prescribing the terms and forms thereof and authorizing the Finance Working Group to determine certain terms and conditions relating thereto; providing for the payment of the principal thereof and interest thereon; approving and authorizing the distribution of a Preliminary Official Statement, and official Notice of Sale to be used in connection with the sale of the Notes; authorizing the preparation and distribution of an Official Statement; authorizing the execution and delivery of a Paying Agent/Registrar Agreement; and making other findings and provisions relating to such notes and matters incident thereto; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve an Ordinance authorizing the issuance of one or more series of City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025, approving and authorizing the distribution of a Preliminary Official Statement, and Official Notice of Sale to be used in connection with the sale of the Notes.

#### **SPECIFIC EXPLANATION:**

The City's General Fund revenue collections are not evenly distributed throughout the fiscal year. The major revenue source is ad valorem taxes, the largest part of which is collected shortly before the tax delinquency date of February 1st of each year. In order to finance its general operation expenditures each fiscal year, the City borrows against anticipated collection of taxes and revenues to cover temporary cash flow shortages. This request is for City Council's approval to issue Tax and Revenue Anticipation Notes (TRANS) for Fiscal Year (FY) 2026 in an aggregate amount not to exceed \$265 million (maximum allowable).

The TRANS are structured in two parts, primarily to allow the City to comply with federal tax laws and arbitrage regulations. The first ordinance will approve the initial borrowing. This initial issuance is sized to comply with the federal tax law exemptions and avoid arbitrage penalties. We currently project that the initial issuance will be between \$50 and \$150 million approximately and this amount, based on preliminary cash flows for FY 2026, will continue to be conservatively refined until the pricing in October. The ordinance also authorizes the preparation of the Preliminary Official Statement (POS), Official Statement, and Notice of Sale (NOS) in respect to the competitive sale of the initial TRANS Series 2025 Notes. Prior to distribution, the Finance Working Group (FWG) will approve and deem final the POS and NOS in conformity with the City's disclosure policies. The closing for the Notes is anticipated to occur in October 2025.

The second ordinance will authorize the Mayor and City Controller to approve the terms of one or more supplemental borrowings if there are additional cash needs later in the fiscal year. If a

supplemental borrowing occurs (not to exceed \$265 million in aggregate for the initial and any supplemental borrowing), the FWG is authorized to determine certain matters relating to the supplemental borrowing consistent with the terms of this ordinance. The supplemental notes, if issued, would be repaid prior to fiscal year end. The supplemental borrowing option was last utilized in FY 2009, in an amount of \$40 million for Hurricane Ike related expenditures.

For the first borrowing, electronic bids for the Notes are expected to be received in or around October 2025 with the winning bid(s) approved via motion at the City Council meeting. If any bid becomes a leading bid within two minutes prior to the scheduled end of the bidding, the time period for submission of bids will automatically be extended by two minutes from the time that such bid was received. At the close of the bidding period, the Office of the City Controller, Finance Department, and the City's Co-Financial Advisors will verify interest rate calculations of bids received and join the City Council session to announce the results. Since this is a competitive auction, there will not be a necessity for an underwriting team.

If market conditions are unfavorable for the sale of the Notes by competitive bidding as described above, an ordinance authorizing the negotiated sale or private placement of the notes may be presented to City Council for approval at a later date.

This item was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.

---

Melissa Dubowski, Chief Business Officer/Director of Finance   Chris Hollins, Houston City Controller

**Contact Information:**

Alma Tamborello  
Vernon Lewis

**Phone:** 832-393-9099  
**Phone:** 832-393-3518

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO TRANS 2025

Agenda Item#: 17.

## **Summary:**

NOT A REAL CAPTION

ORDINANCE authorizing issuance of one or more series of City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for payment of current expenses of the City for the fiscal year beginning July 1, 2025 and ending June 30, 2026; prescribing terms and form thereof and authorizing the Finance Working Group to determine certain terms and conditions relating thereto; providing for the payment of the principal thereof and interest thereon; authorizing the distribution of a Preliminary Official Statement, and Official Notice of Sale to be used in connection with sale of the Notes; authorizing the distribution of an Official Statement, authorizing the execution and delivery of Paying Agent/Registrar Agreement; and making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency

## **Background:**

### **RECOMMENDATION:**

Approve an Ordinance authorizing the issuance of one or more series of City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025, approving and authorizing the distribution of a Preliminary Official Statement, and Official Notice of Sale to be used in connection with the sale of the Notes.

### **SPECIFIC EXPLANATION:**

The City's General Fund revenue collections are not evenly distributed throughout the fiscal year. The major revenue source is ad valorem taxes, the largest part of which is collected shortly before the tax delinquency date of February 1st of each year. In order to finance its general operation expenditures each fiscal year, the City borrows against anticipated collection of taxes and revenues to cover temporary cash flow shortages. This request is for City Council's approval to issue Tax and Revenue Anticipation Notes (TRANS) for Fiscal Year (FY) 2026 in an aggregate amount not to exceed \$265 million (maximum allowable).

The TRANS are structured in two parts, primarily to allow the City to comply with federal tax laws and arbitrage regulations. The first ordinance will approve the initial borrowing. This initial issuance is sized to comply with the federal tax law exemptions and avoid arbitrage penalties. We currently project that the initial issuance will be between \$50 and \$150 million approximately and this amount, based on preliminary cash flows for FY 2026, will continue to be conservatively refined until the pricing in October. The ordinance also authorizes the preparation of the Preliminary Official Statement (POS), Official Statement, and Notice of Sale (NOS) in respect to the competitive sale of the initial TRANS Series 2025 Notes. Prior to distribution, the Finance Working Group (FWG) will approve and deem final the POS and NOS in conformity with the City's disclosure policies. The closing for the Notes is anticipated to occur in October 2025.

The second ordinance will authorize the Mayor and City Controller to approve the terms of one or more supplemental borrowings if there are additional cash needs later in the fiscal year. If a supplemental borrowing occurs (not to exceed \$265 million in aggregate for the initial and any supplemental borrowing), the FWG is authorized to determine certain matters relating to the supplemental borrowing consistent with the terms of this ordinance. The supplemental notes, if issued, would be repaid prior to fiscal year end.

The supplemental borrowing option was last utilized in FY 2009, in an amount of \$40 million for Hurricane Ike related expenditures.

For the first borrowing, electronic bids for the Notes are expected to be received in or around October 2025 with the winning bid(s) approved via motion at the City Council meeting. If any bid becomes a leading bid within two minutes prior to the scheduled end of the bidding, the time period for submission of bids will automatically be extended by two minutes from the time that such bid was received. At the close of the bidding period, the Office of the City Controller, Finance Department, and the City's Co-Financial Advisors will verify interest rate calculations of bids received and join the City Council session to announce the results. Since this is a competitive auction, there will not be a necessity for an underwriting team.

If market conditions are unfavorable for the sale of the Notes by competitive bidding as described above, an ordinance authorizing the negotiated sale or private placement of the notes may be presented to City Council for approval at a later date.

This item was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.

DocuSigned by:

76F4CD915D404C7  
Melissa Dubowski, Chief Business Officer/Director of Finance

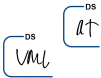
Signed by:

58A54327117A4AE  
Chris Hollins, Houston City Controller



**Contact Information:**

Alma Tamborello  
Vernon Lewis



**Phone:** 832-393-9099  
**Phone:** 832-393-3518

## Certificate Of Completion

Envelope Id: 22FEE9B6-598E-47B9-AEC0-922C22108E1D

Status: Completed

Subject: Complete with Docusign: Final RCA - TRANS 2025.pdf

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 2

Lauren Yaxon

AutoNav: Enabled

611 Walker St.

Envelopeld Stamping: Enabled

HITS

Time Zone: (UTC-06:00) Central Time (US & Canada)

Houston, TX 77002

Lauren.Yaxon@houston.tx.gov

IP Address: 204.235.229.249

## Record Tracking

Status: Original

8/18/2025 2:09:30 PM

Holder: Lauren Yaxon

Lauren.Yaxon@houston.tx.gov

Location: DocuSign

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: City of Houston IT Services

Location: Docusign

## Signer Events

Alma Tamborello

Alma.Tamborello@houston.tx.gov

Deputy Director, Finance Department

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

## Signature

DS

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.249

## Timestamp

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Viewed: 8/18/2025 3:50:43 PM

Signed: 8/18/2025 3:50:55 PM

## Electronic Record and Signature Disclosure:

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Melissa Dubowski

Melissa.Dubowski@houston.tx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

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Signature Adoption: Uploaded Signature Image

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Viewed: 8/25/2025 4:31:14 PM

Signed: 8/25/2025 4:31:21 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon M Lewis

Vernon.Lewis@houston.tx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

DS

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.251

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Signed: 8/26/2025 10:34:29 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houston.tx.gov

City Controller

Security Level: Email, Account Authentication  
(None)

Signed by:  
  
58A54327117A4AE...

Signature Adoption: Drawn on Device

Using IP Address:

2600:100d:b0a1:9013:254d:9376:2cb3:2175

Signed using mobile

Sent: 8/26/2025 10:34:31 AM

Resent: 8/26/2025 10:52:41 AM

Viewed: 8/26/2025 1:13:35 PM

Signed: 8/26/2025 1:13:46 PM

## Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Elvira Ontiveros Elvira.Ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 8/18/2025 3:50:56 PM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 7/22/2025 1:04:09 PM ID: fdbbb579-409d-4a44-a947-9e713983cb1f	<div>COPIED</div>	Sent: 8/26/2025 10:34:30 AM Viewed: 8/26/2025 11:05:39 AM
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Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/18/2025 2:10:58 PM
Certified Delivered	Security Checked	8/26/2025 1:13:35 PM
Signing Complete	Security Checked	8/26/2025 1:13:46 PM
Completed	Security Checked	8/26/2025 1:13:46 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Houston - Information Technology (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Houston - Information Technology:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

### **To advise City of Houston - Information Technology of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [IT@cityofhouston.net](mailto:IT@cityofhouston.net) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Houston - Information Technology**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [IT@cityofhouston.net](mailto:IT@cityofhouston.net) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Houston - Information Technology**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to [docusign@houstontx.gov](mailto:docusign@houstontx.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Houston - Information Technology as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Houston - Information Technology during the course of your relationship with City of Houston - Information Technology.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO TRANS 2025 Supplemental

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving a Supplemental Borrowing evidenced by City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025A to provide for payment of current expenses of the City for a portion of the Fiscal Year beginning July 1, 2025 and ending June 30, 2026; providing for the payment of the principal of and interest on such Notes; authorizing the procedure for determining the terms and conditions of such Notes; authorizing the execution of a Note Purchase Agreement; making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve an Ordinance approving a supplemental borrowing evidenced by City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for payment of current expenses of the City for a portion of the fiscal year beginning July 1, 2025 and ending June 30, 2026; providing for the payment of the principal of and interest on such Notes; authorizing the procedure for determining the terms and conditions of such Notes; authorizing the execution of a Note Purchase Agreement; making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency.

#### **SPECIFIC EXPLANATION:**

The City's General Fund revenue collections are not evenly distributed throughout the fiscal year. The major revenue source is ad valorem taxes, the largest part of which is collected shortly before the tax delinquency date of February 1st of each year. In order to finance its general operation expenditures each fiscal year, the City borrows against anticipated collection of taxes and revenues to cover temporary cash flow shortages. This request is for City Council's approval to issue Tax and Revenue Anticipation Notes (TRANS) for Fiscal Year (FY) 2026 in an aggregate amount not to exceed \$265 million (maximum allowable).

The TRANS are structured in two parts, primarily to allow the City to comply with federal tax laws and arbitrage regulations. The first ordinance will approve the initial borrowing. This initial issuance is sized to comply with the federal tax law exemptions and avoid arbitrage penalties. We currently project that the initial issuance will be between \$50 and \$150 million approximately and this amount, based on preliminary cash flows for FY 2026, will continue to be conservatively refined until the pricing in October. The ordinance also authorizes the preparation of the POS, Official Statement, and NOS in respect to the competitive sale of the initial TRANS Series 2025 Notes. Prior to distribution, the finance working group (FWG) will approve and deem final the POS and NOS in conformity with the City's disclosure policies. The closing for the Notes is anticipated to occur in October 2025.

The second ordinance will authorize the Mayor and City Controller to authorize the terms of one or more supplemental borrowings if there are additional cash needs later in the fiscal year. If a supplemental borrowing occurs (not to exceed \$265 million in aggregate for the initial and any supplemental borrowing), the FWG is authorized to determine certain matters relating to the supplemental borrowing consistent with the terms of this ordinance. The supplemental notes, if issued, would be repaid prior to fiscal year end. The supplemental borrowing option was last utilized in FY 2009, in an amount of \$40 million for Hurricane Ike related expenditures.

For the first borrowing, electronic bids for the Notes are expected to be received in or around October 2025 with the winning bid(s) approved via motion at the City Council meeting. If any bid becomes a leading bid within two minutes prior to the scheduled end of the bidding, the time period for submission of bids will automatically be extended by two minutes from the time that such bid was received. At the close of the bidding period, the Office of the City Controller, Finance Department, and the City's Financial Advisors will verify interest rate calculations of bids received and join the City Council session to announce the results. Since this is a competitive auction, there will not be a necessity for an underwriting team.

If market conditions are unfavorable for the sale of the Notes by competitive bidding as described above, an ordinance authorizing the negotiated sale or private placement of the notes may be presented to City Council for approval at a later date.

This item was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.

---

Melissa Dubowski, Chief Business Officer/Director of Finance   Chris Hollins, Houston City Controller

**Contact Information:**

Alma Tamborello

**Phone:** 832-393-9099

Vernon Lewis

**Phone:** 832-393-3518

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO TRANS 2025 Supplemental

Agenda Item#: 18.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE authorizing a supplemental borrowing evidenced by City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for payment of current expenses of the City for a portion of the fiscal year beginning July 1, 2025 and ending June 30, 2026; providing for the payment of the principal of and interest on such Notes; authorizing the procedure for determining the terms and conditions of such Notes; authorizing the execution of a Note Purchase Agreement; making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve an Ordinance approving a supplemental borrowing evidenced by City of Houston, Texas Tax and Revenue Anticipation Notes, Series 2025 to provide for payment of current expenses of the City for a portion of the fiscal year beginning July 1, 2025 and ending June 30, 2026; providing for the payment of the principal of and interest on such Notes; authorizing the procedure for determining the terms and conditions of such Notes; authorizing the execution of a Note Purchase Agreement; making other findings and provisions related to such notes and matters incident thereto; and declaring an emergency.

#### **SPECIFIC EXPLANATION:**

The City's General Fund revenue collections are not evenly distributed throughout the fiscal year. The major revenue source is ad valorem taxes, the largest part of which is collected shortly before the tax delinquency date of February 1st of each year. In order to finance its general operation expenditures each fiscal year, the City borrows against anticipated collection of taxes and revenues to cover temporary cash flow shortages. This request is for City Council's approval to issue Tax and Revenue Anticipation Notes (TRANS) for Fiscal Year (FY) 2026 in an aggregate amount not to exceed \$265 million (maximum allowable).

The TRANS are structured in two parts, primarily to allow the City to comply with federal tax laws and arbitrage regulations. The first ordinance will approve the initial borrowing. This initial issuance is sized to comply with the federal tax law exemptions and avoid arbitrage penalties. We currently project that the initial issuance will be between \$50 and \$150 million approximately and this amount, based on preliminary cash flows for FY 2026, will continue to be conservatively refined until the pricing in October. The ordinance also authorizes the preparation of the POS, Official Statement, and NOS in respect to the competitive sale of the initial TRANS Series 2025 Notes. Prior to distribution, the finance working group (FWG) will approve and deem final the POS and NOS in conformity with the City's disclosure policies. The closing for the Notes is anticipated to occur in October 2025.

The second ordinance will authorize the Mayor and City Controller to authorize the terms of one or more supplemental borrowings if there are additional cash needs later in the fiscal year. If a supplemental borrowing occurs (not to exceed \$265 million in aggregate for the initial and any supplemental borrowing), the FWG is authorized to determine certain matters relating to the supplemental borrowing consistent with the terms of this ordinance. The supplemental notes, if issued, would be repaid prior to fiscal year end. The supplemental borrowing option was last utilized in FY 2009, in an amount of \$40 million for Hurricane Ike related expenditures.

For the first borrowing, electronic bids for the Notes are expected to be received in or around October 2025 with the winning bid(s) approved via motion at the City Council meeting. If any bid becomes a leading bid within two minutes prior to the scheduled end of the bidding, the time period for submission of bids will automatically be extended by two minutes from the time that such bid was received. At the close of the bidding period, the Office of the City Controller, Finance Department, and the City's Financial Advisors will verify interest rate calculations of bids received and join the City Council session to announce the results. Since this is a competitive auction, there will not be a necessity for an underwriting team.

If market conditions are unfavorable for the sale of the Notes by competitive bidding as described above, an ordinance authorizing the negotiated sale or private placement of the notes may be presented to City Council for approval at a later date.

This item was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.

DocuSigned by:

788400915D404C7  
Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:

88A933711744F5  
Chris Hollins, Houston City Controller

### **Contact Information:**

**Contact Information:**

Alma Tamborello  
Vernon Lewis



**Phone:** 832-393-9099  
**Phone:** 832-393-3518

## Certificate Of Completion

Envelope Id: AD37043F-1F1B-4BB4-9193-0AAAE1AB8A15

Status: Completed

Subject: Complete with Docusign: Final RCA - TRANS 2025 Supplemental.pdf

Source Envelope:

Document Pages: 2

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 2

Lauren Yaxon

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Envelopeld Stamping: Enabled

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Time Zone: (UTC-06:00) Central Time (US & Canada)

Houston, TX 77002

Lauren.Yaxon@houston.tx.gov

IP Address: 204.235.229.249

## Record Tracking

Status: Original

Holder: Lauren Yaxon

Location: DocuSign

8/18/2025 2:11:11 PM

Lauren.Yaxon@houston.tx.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: City of Houston IT Services

Location: Docusign

## Signer Events

Alma Tamborello

Alma.Tamborello@houston.tx.gov

Deputy Director, Finance Department

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

## Signature

DS

Signature Adoption: Pre-selected Style  
Using IP Address: 204.235.229.249

## Timestamp

Sent: 8/18/2025 2:12:20 PM

Viewed: 8/18/2025 3:51:18 PM

Signed: 8/18/2025 3:51:27 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Melissa Dubowski

Melissa.Dubowski@houston.tx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

DocuSigned by:  
  
76B4CD915D404C7...

Signature Adoption: Uploaded Signature Image  
Using IP Address: 204.235.229.249

Sent: 8/18/2025 3:51:29 PM

Resent: 8/25/2025 8:34:55 AM

Viewed: 8/25/2025 4:31:43 PM

Signed: 8/25/2025 4:31:47 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon M Lewis

Vernon.Lewis@houston.tx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication  
(None)

DS

Signature Adoption: Pre-selected Style  
Using IP Address: 204.235.229.251

Sent: 8/25/2025 4:31:49 PM

Resent: 8/26/2025 8:03:23 AM

Viewed: 8/26/2025 10:52:05 AM

Signed: 8/26/2025 10:52:10 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houston.tx.gov

City Controller

Security Level: Email, Account Authentication  
(None)

Signed by:  
  
58A54327117A4AE...

Signature Adoption: Drawn on Device  
Using IP Address:  
2600:100d:b0a1:9013:254d:9376:2cb3:2175  
Signed using mobile

Sent: 8/26/2025 10:52:12 AM

Resent: 8/26/2025 10:52:39 AM

Viewed: 8/26/2025 1:14:00 PM

Signed: 8/26/2025 1:14:10 PM

## Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
Accepted: 8/26/2025 1:14:00 PM ID: c73029ad-be97-4a3d-bf0c-14effdb3af16		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Elvira Ontiveros Elvira.Ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/18/2025 3:51:28 PM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 7/22/2025 1:04:09 PM ID: fdbbb579-409d-4a44-a947-9e713983cb1f	COPIED	Sent: 8/26/2025 10:52:11 AM Viewed: 8/26/2025 11:06:25 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/18/2025 2:12:20 PM
Certified Delivered	Security Checked	8/26/2025 1:14:00 PM
Signing Complete	Security Checked	8/26/2025 1:14:10 PM
Completed	Security Checked	8/26/2025 1:14:10 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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ii. send us an email to [docusign@houstontx.gov](mailto:docusign@houstontx.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Houston - Information Technology as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Houston - Information Technology during the course of your relationship with City of Houston - Information Technology.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO PIB 2025

Agenda Item#: 16.

### **Summary:**

ORDINANCE authorizing the issuance of Public Improvement Refunding Bonds in one or more Series; authorizing the levy of an Ad Valorem Tax for the payment and security thereof; authorizing certain designated officials to approve the Principal Amount, Interest Rates, Prices, Redemption Features, Terms and Sale thereof in accordance with certain parameters; authorizing such officials to determine the outstanding obligations to be Defeased and Refunded; approving certain other Procedures, Provisions and Agreements related thereto, including one or more purchase contracts, Paying Agent/Registrar Agreements, Escrow Agreements, and Other Agreements; approving the Preparation, Distribution and use of one or more Preliminary Official Statements and Official Statements in connection with such offerings; making certain findings and other declarations necessary and incidental to the issuance of such bonds; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve an Ordinance authorizing the issuance of Public Improvement Refunding Bonds in one or more series; authorizing the levy of an ad valorem tax for the payment and security thereof; authorizing certain designated officials to approve the principal amount, interest rates, prices, redemption features, terms, and sale thereof in accordance with certain parameters; authorizing such officials to determine the outstanding obligations to be defeased and refunded; approving certain other procedures, provisions and agreements related thereto, including one or more purchase contracts, paying agent/registrar agreements, escrow agreements, and other agreements; approving the preparation, distribution and use of one or more Preliminary Official Statements and Official Statements in connection with such offerings; making certain findings and other declarations necessary and incidental to the issuance of such bonds; and declaring an emergency.

#### **SPECIFIC EXPLANATION:**

The Public Improvement and Refunding Bonds issued in one or more series to refund certain outstanding short-term general obligation (tax supported) commercial paper notes and certain public improvement bonds to achieve present value debt service savings consistent with the parameters established under the City's adopted financial policies. The principal amount of the Series 2025 Bonds (issued in one or more series) will not exceed \$575 million.

The City has been issuing short-term commercial paper to fund its Capital Improvement Program and equipment procurements for over twenty years. Consistent with the City's financial policies, outstanding general obligation commercial paper notes are periodically refinanced with long-term fixed rate bonds with a final maturity to match the useful life of the capital improvement project or equipment financed with such notes. This transaction represents the normal refinancing of these commercial paper notes with long-term fixed rate refunding bonds.

The Finance Working Group is recommending refunding certain outstanding general obligation commercial paper notes, certain outstanding public improvement bonds, and financing all related costs of issuance.

This transaction was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.



**Contact Information:**

Alma Tamborello  
Vernon Lewis

**Phone:** 832-393-9099  
**Phone:** 832-393-3518

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

FIN - GO PIB 2025

Agenda Item#: 15.

## **Summary:**

ORDINANCE AUTHORIZING THE ISSUANCE OF PUBLIC IMPROVEMENT REFUNDING BONDS IN ONE OR MORE SERIES; AUTHORIZING THE LEVY OF AN AD VALOREM TAX FOR THE PAYMENT AND SECURITY THEREOF; AUTHORIZING CERTAIN DESIGNATED OFFICIALS TO APPROVE THE PRINCIPAL AMOUNT, INTEREST RATES, PRICES, REDEMPTION FEATURES, TERMS AND SALE THEREOF IN ACCORDANCE WITH CERTAIN PARAMETERS; AUTHORIZING SUCH OFFICIALS TO DETERMINE THE OUTSTANDING OBLIGATIONS TO BE DEFEASED AND REFUNDED; APPROVING CERTAIN OTHER PROCEDURES, PROVISIONS AND AGREEMENTS RELATED THERETO, INCLUDING ONE OR MORE PURCHASE CONTRACTS, PAYING AGENT/REGISTRAR AGREEMENTS, ESCROW AGREEMENTS, AND OTHER AGREEMENTS; APPROVING THE PREPARATION, DISTRIBUTION AND USE OF ONE OR MORE PRELIMINARY OFFICIAL STATEMENTS AND OFFICIAL STATEMENTS IN CONNECTION WITH SUCH OFFERINGS; MAKING CERTAIN FINDINGS AND OTHER DECLARATIONS NECESSARY AND INCIDENTAL TO THE ISSUANCE OF SUCH BONDS; AND DECLARING AN EMERGENCY

## **Background:**

### **RECOMMENDATION:**

Approve an Ordinance authorizing the issuance of Public Improvement Refunding Bonds in one or more series; authorizing the levy of an ad valorem tax for the payment and security thereof; authorizing certain designated officials to approve the principal amount, interest rates, prices, redemption features, terms, and sale thereof in accordance with certain parameters; authorizing such officials to determine the outstanding obligations to be defeased and refunded; approving certain other procedures, provisions and agreements related thereto, including one or more purchase contracts, paying agent/registrar agreements, escrow agreements, and other agreements; approving the preparation, distribution and use of one or more Preliminary Official Statements and Official Statements in connection with such offerings; making certain findings and other declarations necessary and incidental to the issuance of such bonds; and declaring an emergency.

### **SPECIFIC EXPLANATION:**

The Public Improvement and Refunding Bonds issued in one or more series to refund certain outstanding short-term general obligation (tax supported) commercial paper notes and certain public improvement bonds to achieve present value debt service savings consistent with the parameters established under the City's adopted financial policies. The principal amount of the Series 2025 Bonds (issued in one or more series) will not exceed \$575 million.

The City has been issuing short-term commercial paper to fund its Capital Improvement Program and equipment procurements for over twenty years. Consistent with the City's financial policies, outstanding general obligation commercial paper notes are periodically refinanced with long-term fixed rate bonds with a final maturity to match the useful life of the capital improvement project or equipment financed with such notes. This transaction represents the normal refinancing of these commercial paper notes with long-term fixed rate refunding bonds.

The Finance Working Group is recommending refunding certain outstanding general obligation commercial paper notes, certain outstanding public improvement bonds, and financing all related costs of issuance.

This transaction was presented to the Budget and Fiscal Affairs Committee on July 29, 2025.

DocuSigned by:

Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:

Chris Hollins, Houston City Controller

## **Contact Information:**

Alma Tamborello

Vernon Lewis

Phone: 832-393-9099

Phone: 832-393-3518

## Certificate Of Completion

Envelope Id: 0FE574E3-1334-4C5B-9C0C-89FA95FE6BC6

Status: Completed

Subject: Complete with Docusign: Final RCA - PIB 2025.pdf

Source Envelope:

Document Pages: 1

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 2

Lauren Yaxon

AutoNav: Enabled

611 Walker St.

Envelopeld Stamping: Enabled

HITS

Time Zone: (UTC-06:00) Central Time (US & Canada)

Houston, TX 77002

Lauren.Yaxon@houston.tx.gov

IP Address: 204.235.229.249

## Record Tracking

Status: Original

8/18/2025 2:22:35 PM

Holder: Lauren Yaxon

Lauren.Yaxon@houston.tx.gov

Location: DocuSign

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: City of Houston IT Services

Location: Docusign

## Signer Events

Alma Tamborello

Alma.Tamborello@houston.tx.gov

Deputy Director, Finance Department

City of Houston IT Services

Security Level: Email, Account Authentication (None)

## Signature

DS  
A↑

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.249

## Timestamp

Sent: 8/18/2025 2:23:43 PM

Resent: 8/21/2025 9:06:49 AM

Viewed: 8/21/2025 9:07:24 AM

Signed: 8/21/2025 9:11:19 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Melissa Dubowski

Melissa.Dubowski@houston.tx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
76B4CD915D404C7...

Signature Adoption: Uploaded Signature Image

Using IP Address: 204.235.229.249

Sent: 8/21/2025 9:11:21 AM

Resent: 8/25/2025 8:34:52 AM

Viewed: 8/25/2025 4:32:42 PM

Signed: 8/25/2025 4:33:02 PM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon M Lewis

Vernon.Lewis@houston.tx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication (None)

DS  
VM

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.251

Sent: 8/25/2025 4:33:03 PM

Resent: 8/26/2025 8:03:21 AM

Viewed: 8/26/2025 10:33:24 AM

Signed: 8/26/2025 10:33:31 AM

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houston.tx.gov

City Controller

Security Level: Email, Account Authentication (None)

Signed by:  
  
58A54327117A4AE...

Signature Adoption: Drawn on Device

Using IP Address:

2600:100d:b0a1:9013:254d:9376:2cb3:2175

Signed using mobile

Sent: 8/26/2025 10:33:33 AM

Resent: 8/26/2025 10:52:43 AM

Viewed: 8/26/2025 1:13:10 PM

Signed: 8/26/2025 1:13:21 PM

## Electronic Record and Signature Disclosure:

Signer Events	Signature	Timestamp
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Elvira Ontiveros Elvira.Ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/21/2025 9:11:20 AM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 7/22/2025 1:04:09 PM ID: fdbbb579-409d-4a44-a947-9e713983cb1f	COPIED	Sent: 8/26/2025 10:33:32 AM Viewed: 8/26/2025 11:05:09 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/18/2025 2:23:43 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Envelope Updated	Security Checked	8/20/2025 2:57:16 PM
Certified Delivered	Security Checked	8/26/2025 1:13:10 PM
Signing Complete	Security Checked	8/26/2025 1:13:21 PM
Completed	Security Checked	8/26/2025 1:13:21 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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ii. send us an email to [docusign@houstontx.gov](mailto:docusign@houstontx.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 6/25/2025

HCD25-75 The Beacon of Downtown Houston

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **THE BEACON OF DOWNTOWN HOUSTON** providing Community Development Block Grant Funds for a Homeless Diversion Services Program for households experiencing or at risk of experiencing homelessness in the City - 1 Year - \$480,922.00 - Grant Fund

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement for Homeless Diversion Services between the City of Houston (City) and The Beacon of Downtown Houston (The Beacon), to provide up to \$480,922.00 in Community Development Block Grant (CDBG) funds for Case Management and Diversion solutions to homeless households.

The Beacon will serve as a centralized Day Center and Access Point for individuals and families at-risk of or experiencing homelessness and are seeking resources, supportive services and housing solutions. With the requested funds, The Beacon will provide a holistic, wraparound service model of case management that promotes self-resolution with minimal assistance. The program goal is to support at least 50 households in achieving a positive outcome by securing and/or maintaining stable housing.

CATEGORY	AMOUNT	PERCENT
Program	\$432,829.80	90.00%
Administration	\$48,092.20	10.00%
<b>Total</b>	<b>\$480,922.00</b>	<b>100.00%</b>

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). The Beacon was one of the agencies that responded and was selected from the applicants that proposed a Diversion Service activity.

This Agreement will provide funding from September 1, 2025, to August 31, 2026. This will be The Beacon's first contract with the City of Houston.

### **Fiscal Note:**

No Fiscal Note is required on grant items.



This item was reviewed by the Quality of Life Committee on July 28, 2025.

---

Michael Nichols

**Amount and Source of Funding:**

\$480,922.00 Federal Government- Grant Fund (5000)

**Contact Information:**

Roxanne Lawson

832-394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/12/2025

ALL

Item Creation Date: 6/25/2025

HCD25-75 The Beacon of Downtown Houston

Agenda Item#: 21.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement for Homeless Diversion Services between the City of Houston (City) and The Beacon of Downtown Houston (The Beacon), to provide up to \$480,922.00 in Community Development Block Grant (CDBG) funds for Case Management and Diversion solutions to homeless households.

The Beacon will serve as a centralized Day Center and Access Point for individuals and families at-risk or experiencing homelessness that are seeking resources, supportive services and housing solutions. With the requested funds, The Beacon will provide a holistic, wraparound service model of case management that promotes self-resolution with minimal assistance. The program goal is to support at least 50 households in achieving a positive outcome by recuring and/or maintaining stable housing.

CATEGORY	AMOUNT	PERCENT
Program	\$432,829.80	90.00%
Administration	\$48,092.20	10.00%
<b>Total</b>	<b>\$480,922.00</b>	<b>100.00%</b>

In March 2025, in partnership with the Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). The Beacon was one of the agencies that responded and was selected from the applicants that proposed a Diversion Service activity.

This Agreement will provide funding from September 1, 2025, to August 31, 2026. The Beacon has not previously received funding from the City of Houston.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

DocuSigned by:

*Michael Nichols*

Michael Nichols

### **Amount and Source of Funding:**

\$480,922.00 Federal Government- Grant Fund (5000)

### **Contact Information:**

Roxanne Lawson  
832-394-6307

### **ATTACHMENTS:**

**Description**

Budget

**Type**

Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 6/25/2025

### HCD25-77 Healthcare for the Homeless - Houston - Subrecipient Agreement

Agenda Item#: 18.

#### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HEALTHCARE FOR THE HOMELESS - HOUSTON** to provide Home Investment Partnerships Program - American Rescue Plan and Community Development Block Grant Funding to provide Street Medicine Program for individuals experiencing homelessness - \$700,000.00 - Grant Fund

#### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Healthcare for the Homeless - Houston, providing up to \$700,000.00 in HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) and Community Development Block Grant (CDBG) funding for a program that will serve approximately 200 individuals annually. Healthcare for the Homeless - Houston's Street Medicine program delivers vital wraparound services directly to those living in encampments.

Healthcare for the Homeless - Houston's Street Medicine program offers primary and urgent medical care, substance use treatment and mental health support, HIV and STI testing, and more. The Street Medicine program is in partnership with The Way Home, Houston's homeless response system, and will utilize the Coordinated Entry (CE) system for housing assessments.

CATEGORY	HOME-ARP	CDBG	TOTAL	PERCENT
<b>Year 1</b>				
Program	\$314,000.00	\$0.00	\$314,000.00	90.00%
Administration	\$0.00	\$34,900.00	\$34,900.00	10.00%
<b>Year 2</b>				
Program	\$316,000.00	\$0.00	\$316,000.00	90.00%
Administration	\$0.00	\$35,100.00	\$35,100.00	10.00%
<b>TOTAL</b>	<b>\$630,000.00</b>	<b>\$70,000.00</b>	<b>\$700,000.00</b>	

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City of Houston invited organizations to submit proposals under a Request for Expression of Interest (REI). Healthcare for the Homeless - Houston was one of the agencies that responded and was selected from the applicants that proposed an outreach activity.

The initial Agreement period is from September 1, 2025, to August 31, 2026, with an option to renew at the City's discretion. Healthcare for the Homeless - Houston has received funding from the City of Houston since 2003. HHH had one finding on their last compliance monitoring review due to a late payment submission, which has since been resolved.

**Fiscal Note:**

No fiscal note is required for grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

---

Michael Nichols, Director

**Amount and Source of Funding:**

\$700,000.00 Federal Government – Grant Fund – (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/12/2025

ALL

Item Creation Date: 6/25/2025

HCD25-77 Healthcare for the Homeless - Houston - Subrecipient Agreement

Agenda Item#: 43.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Healthcare for the Homeless - Houston, providing up to \$700,000.00 in HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) and Community Development Block Grant (CDBG) funding for a program that will serve approximately 200 individuals annually. Healthcare for the Homeless - Houston's Street Medicine program delivers vital wraparound services directly to those living in encampments.

Healthcare for the Homeless - Houston's Street Medicine program offers primary and urgent medical care, substance use and mental health support, HIV and STI testing, and more. The Street Medicine program is in partnership with The Way Home, Houston's homeless response system, and will utilize the Coordinated Entry (CE) system for housing assessments.

CATEGORY	HOME-ARP	CDBG	TOTAL	PERCENT
<b>Year 1</b>				
Program	\$314,000.00	\$0.00	\$314,000.00	90.00%
Administration	\$0.00	\$34,900.00	\$34,900.00	10.00%
<b>Year 2</b>				
Program	\$316,000.00	\$0.00	\$316,000.00	90.00%
Administration	\$0.00	\$35,100.00	\$35,100.00	10.00%
<b>TOTAL</b>	<b>\$630,000.00</b>	<b>\$70,000.00</b>	<b>\$700,000.00</b>	

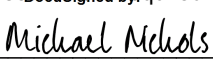
In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City of Houston invited organizations to submit proposals under a Request for Expression of Interest (REI). Healthcare for the Homeless - Houston was one of the agencies that responded and was selected from the applicants that proposed an outreach activity.

The initial agreement period is from September 1, 2025, to August 31, 2026, with an option to renew at the City's discretion. Healthcare for the Homeless - Houston has received funding from the City of Houston since 2003. HHH had one finding on the last compliance monitoring due to a late payment submission, which has since been resolved.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

### **Fiscal Note:**

No fiscal note is required for grant items.

  
 Michael A. Nichols, Director

### **Amount and Source of Funding:**

\$700,000.00 Federal Government – Grant Fund – (5000)

### **Contact Information:**

Roxanne Lawson  
 (832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Public Notice  
 Fact Sheet  
 Ownership Form

#### **Type**

Public Notice  
 Backup Material  
 Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date:

HCD25-85 The Montrose Center - Subrecipient Agreement

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **THE MONTROSE CENTER** to provide Housing Opportunities for Persons With AIDS Funds for project that provides Tenant-Based Rental Assistance, Short-Term Rent, Mortgage, Utility Assistance, Permanent Housing Placement Services, and Supportive Services for low income households in which one or more members are living with HIV/AIDS - Through August 31, 2026 - \$1,791,846.00 - Grant Fund

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and The Montrose Center (Montrose), providing up to \$1,791,846.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for a project that provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utility Assistance (STRMU); (3) Permanent Housing Placement Services (PHPS); and (4) Supportive Services to a minimum of 199 low income households living with HIV/AIDS.

Housing assistance will be provided as follows: (1) TBRA for 78 households, (2) STRMU for 110 households, and (3) PHPS for 11 households to provide housing stability and prevent homelessness. Supportive Services will include case management, mental health counseling, substance abuse counseling, and other services that will promote housing stability, improve access to care or related services, and reinforce opportunities towards independent living for all household members.

Category	Amount	Percent
Tenant-Based Rental Assistance	\$915,000.00	51.06%
Short-Term Rent, Mortgage, and Utility Assistance	\$525,000.00	29.30%
Supportive Services	\$210,000.00	11.72%
Administrative	\$121,846.00	6.80%
Permanent Housing Placement Services	\$20,000.00	1.12%
<b>Total</b>	<b>\$1,791,846.00</b>	<b>100.00%</b>

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in March 2025 with

a one-year renewal option at the City's discretion. Montrose was one of the selected agencies. This Agreement will begin on the date of countersignature of the City Controller and provide funding through August 31, 2026.

Montrose has received various Agreements through the City since 2007 and had no findings on their last compliance monitoring review.

**Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

---

Michael Nichols, Director

**Amount and Source of Funding:**

\$1,791,846.00 Federal Government – Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date:

HCD25-85 The Montrose Center - Subrecipient Agreement

Agenda Item#: 28.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and The Montrose Center (Montrose), providing up to \$1,791,846.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for a project that provides (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utility Assistance (STRMU); (3) Permanent Housing Placement Services (PHPS); and (4) Supportive Services to a minimum of 199 low income households living with HIV/AIDS.

Housing assistance will be provided as follows: (1) TBRA for 78 households, (2) STRMU for 110 households, and (3) PHPS for 11 households to provide housing stability and prevent homelessness. Supportive Services will include case management, mental health counseling, substance abuse counseling, and other services that will promote housing stability, improve access to care or related services, and reinforce opportunities towards independent living for all household members.

Category	Amount	Percent
Tenant-Based Rental Assistance	\$915,000.00	51.06%
Short-Term Rent, Mortgage, and Utility Assistance	\$525,000.00	29.30%
Supportive Services	\$210,000.00	11.72%
Administrative	\$121,846.00	6.80%
Permanent Housing Placement Services	\$20,000.00	1.12%
<b>Total</b>	<b>\$1,791,846.00</b>	<b>100.00%</b>

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in March 2025 with a one-year renewal option at the City's discretion. Montrose was one of the selected agencies. This Agreement will begin on the date of countersignature of the City Controller and provide funding through August 31, 2026.

Montrose has received various Agreements through the City since 2007 and had no findings on their last compliance monitoring review.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on July 28, 2025.

DocuSigned by:

  
Michael Nichols, Director

### **Amount and Source of Funding:**

\$1,791,846.00 Federal Government – Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Public Notice  
Affidavit of Ownership  
Delinquent Tax Report  
Signed PNDF  
SAP Docs  
Fact Sheet

#### **Type**

Public Notice  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 7/26/2025

HCD25-88 The Women's Home HOPWA New Agreement

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **THE WOMEN'S HOME** to provide Housing Opportunities for Persons With AIDS Funds to administer Wholelife Collaborative Program to provide Supportive Services and Case Management to low-income households living with HIV/AIDS - Through August 31, 2026 - \$321,888.41 - Grant Fund

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance approving and authorizing a Subrecipient Agreement between the City of Houston (City) and The Women's Home to provide up to \$321,888.41 in Housing Opportunities for Persons with AIDS (HOPWA) funds to administer and operate the WholeLife Collaborative program, which provides supportive services and case management to a minimum of 70 unduplicated HOPWA eligible households living with HIV/AIDS.

Supportive Services include substance use treatment, long-term recovery supports, mental health counseling, basic needs assistance, adult education, and case management to promote housing stability and access to care and/or related services. The assisted households will further their wellness and long-term resiliency goals resulting in improved housing stability and overall health.

Category	Amount	Percent
Supportive Services	\$300,000.00	93%
Administration	\$21,888.41	7%
Total	\$321,888.41	100%

HCD conducted a Notice of Funding Availability (NOFA, N021425) for HOPWA services in March 2025 with the option to renew for up to a one-year increment at the City's discretion. The Women's Home was selected, with an initial term from countersignature date to August 31, 2026.

The Women's Home has received funding through various agreements with the City since 2000 and had no findings on the last compliance monitoring.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on August 19, 2025.

---

Michael Nichols, Director

**Amount and Source of Funding:**

\$321,888.41 Federal Government – Grant Funded (5000)

**Contact Information:**

Roxanne Lawson

(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 7/26/2025

HCD25-88 The Women's Home HOPWA New Agreement

Agenda Item#: 23.

### **Summary:**

ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston (City) and **The Women's Home**, providing up to **\$321,888.41** in Housing Opportunities for Persons with AIDS (HOPWA) funds to administer and operate the WholeLife Collaborative program which provides supportive services and case management to a minimum of 70 unduplicated HOPWA eligible households living with HIV/AIDS.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance approving and authorizing a Subrecipient Agreement between the City of Houston (City) and The Women's Home to provide up to \$321,888.41 in Housing Opportunities for Persons with AIDS (HOPWA) funds to administer and operate the WholeLife Collaborative program, which provides supportive services and case management to a minimum of 70 unduplicated HOPWA eligible households living with HIV/AIDS.

Supportive Services include substance use treatment, long-term recovery supports, mental health counseling, basic needs assistance, adult education, and case management to promote housing stability and access to care and/or related services. The assisted households will further their wellness and long-term resiliency goals resulting in improved housing stability and overall health.

Category	Amount	Percent
Supportive Services	\$300,000.00	93%
Administration	\$21,888.41	7%
Total	\$321,888.41	100%

HCD conducted a Notice of Funding Availability (NOFA, N021425) for HOPWA services in March 2025 with the option to renew for up to a one-year increment at the City's discretion. The Women's Home was selected, with an initial term from countersignature date to August 31, 2026.

The Women's Home has received funding through various agreements with the City since 2000 and had no findings on the last compliance monitoring.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on August 19, 2025.

DocuSigned by:

*Michael Nichols*

Michael Nichols, Director

### **Amount and Source of Funding:**

\$321,888.41 Federal Government – Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

TWH Ownership Information  
Budget  
SAP Documents

#### **Type**

Backup Material  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District B

Item Creation Date: 8/11/2025

HAS - Purchase and Sale Agreement with P. M. Investors,  
Inc. for Surplus Land at IAH

Agenda Item#: 21.

### **Summary:**

ORDINANCE declaring Surplus and authorizing Purchase and Sale Agreement between City of Houston, Texas Seller, and **P.M. INVESTORS, INC**, Purchaser, for sale of two (2) contiguous parcels of land located south of Bush Intercontinental Airport near intersection of Sam Houston Tollway/Beltway 8 and Morales Road, Houston, Harris County, Texas (Parcel Nos. 0741410000048 and 0741410000017), for \$215,000.00 - Revenue - **DISTRICT B - JACKSON**

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing a Purchase and Sale Agreement between the City of Houston, as Seller, and P. M Investors, Inc., as Buyer, in connection with the sale of two parcels of vacant land at George Bush Intercontinental Airport/Houston (IAH).

#### **SPECIFIC EXPLANATION:**

In 2005, the City of Houston, through its Houston Airport System (HAS), purchased two (2) contiguous parcels of land from the previous owners as part of a noise mitigation program. The property is located south of IAH, near the intersection of Beltway 8 and Morales Road.

HAS has determined the properties to be surplus to its needs and canvassed other City departments, but none were interested in acquiring the properties. The properties were subsequently advertised to the general public via bid sale. The successful bidder, P. M. Investors, Inc., submitted a bid in the amount of \$215,000.00, which exceeded the minimum bid of \$191,000.00 based on appraisal.

HAS requests approval of the Purchase and Sale Agreement for the property sale described below:

Buyer	Property Description	Sales Price
P. M. Investors	· Tract 1: 0.4823 acres (21,007 square feet) of land, Tract 21A, Block 1, Wooded Acres Subdivision. (Also referenced by Harris County Appraisal District as Tax I.D. No. 0741410000048)	\$215,000.00

	· Tract 2: 1.6102 acres (70,140 square feet) of land, being all of lots 17 & 19, Block 1, Wooded Acres (Also referenced by Harris County Appraisal District as Tax I.D. 0741410000017)	
	Estimated Title Insurance and Closing Costs (not-to-exceed amount; deducted from sales price)	(\$550.00)
	Total Sales Proceeds	\$214,450.00

The Legal Department prepared the Purchase and Sale Agreement and has reviewed the documentation related to the acquisition.

**Fiscal Note:**

Revenue for this item is not included in the FY2026 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
Jim Szczesniak  
Houston Airport System

**Amount and Source of Funding:**

REVENUE  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry 281/233-1896  
Francisco Cuellar 281/233-1682

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 8/11/2025

HAS - Purchase and Sale Agreement with P. M. Investors, Inc. for Surplus Land at IAH

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing a Purchase and Sale Agreement between the City of Houston, as Seller, and P. M. Investors, Inc., as Buyer, in connection with the sale of two parcels of vacant land at George Bush Intercontinental Airport/Houston (IAH).

### **SPECIFIC EXPLANATION:**

In 2005, the City of Houston, through its Houston Airport System (HAS), purchased two (2) contiguous parcels of land from the previous owners as part of a noise mitigation program. The property is located south of IAH, near the intersection of Beltway 8 and Morales Road.

HAS has determined the properties to be surplus to its needs and canvassed other City departments, but none were interested in acquiring the properties. The properties were subsequently advertised to the general public via bid sale. The successful bidder, P. M. Investors, Inc., submitted a bid in the amount of \$215,000.00, which exceeded the minimum bid of \$191,000.00 based on appraisal.

HAS requests approval of the Purchase and Sale Agreement for the property sale described below:

Buyer	Property Description	Sales Price
P. M. Investors	· Tract 1: 0.4823 acres (21,007 square feet) of land, Tract 21A, Block 1, Wooded Acres Subdivision. (Also referenced by Harris County Appraisal District as Tax I.D. No. 0741410000048)  · Tract 2: 1.6102 acres (70,140 square feet) of land, being all of lots 17 & 19, Block 1, Wooded Acres (Also referenced by Harris County Appraisal District as Tax I.D. 0741410000017)	\$215,000.00
	Estimated Title Insurance and Closing Costs (not-to-exceed amount; deducted from sales price)	(\$550.00)
	Total Sales Proceeds	\$214,450.00

The Legal Department prepared the Purchase and Sale Agreement and has reviewed the documentation related to the acquisition.

### **Fiscal Note:**

Revenue for this item is not included in the FY2026 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

Signed by:

*Jim Szczesniak*

219BB453A1504CE

Jim Szczesniak  
Houston Airport System

### **Amount and Source of Funding:**

REVENUE

HAS Revenue Fund

Fund 8001

Initial  
lt  
  
Initial  
FL

**Contact Information:**

Todd Curry	281/233-1896
Francisco Cuellar	281/233-1682



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

HAS – Additional Appropriation to the Interlocal Agreement with Texas A&M Engineering Experiment Station (TEES) for Energy Management-Related Engineering Services

Agenda Item#: 22.

### **Summary:**

ORDINANCE appropriating \$508,000.00 out of Airports Improvement Fund; approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **TEXAS A&M ENGINEERING EXPERIMENT STATION (TEES)** for Energy Services for Houston Airport System; amending Ordinance No. 2024-0250 to increase maximum contract amount

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing Amendment No. 4 to the Interlocal Agreement for Energy Services with the Texas A&M Engineering Experiment Station (TEES), appropriating \$508,000.00 from the Airports Improvement Fund (8011), and increasing the maximum contract amount.

#### **SPECIFIC EXPLANATION:**

On April 17, 2019, City Council adopted Ordinance 2019-284 approving and authorizing an Interlocal Agreement between the City and Texas A&M Engineering Experiment Station (TEES) for energy management-related engineering and technology-oriented services, including project commissioning services. The Agreement had an initial term of three years with a one-year renewal option period and a maximum contract amount of \$7,500,000.00. Either party may terminate the Agreement upon 60 days' notice to the other party.

On September 9, 2020, City Council adopted Ordinance 2020-766 appropriating \$250,000.00 to the Interlocal Agreement with TEES for commissioning services in support of a Design-Build Agreement with J.E. Dunn Construction Company for a Vehicle Maintenance Facility at IAH.

On September 21, 2021, City Council adopted Ordinance 2021-817, appropriating \$3,637,480.00 to the Interlocal Agreement with TEES for commissioning services for the Mickey Leland International Terminal (MLIT) Construction Project (Project No. 826) and the Federal Inspection Services (FIS) Renovation and Expansion Project (Project No. 828) as part of the IAH Terminal Redevelopment Program (ITRP) and increasing the maximum contract amount to \$11,387,480.00. The contract term was extended by two years, for a total contract term of six years. Amendment No. 1 to the Interlocal Agreement was authorized to reflect the new contract maximum and increased contract term.



On September 27, 2022, City Council adopted Ordinance 2022-0722, appropriating \$115,752.00 to the Interlocal Agreement with TEES for commissioning services in support of ITRP (Project Nos. 826 and 828) and increasing the maximum contract amount accordingly to \$11,503,232.00. The Contract term was extended by six months for a total of six years and six months. Amendment No. 2 to the Interlocal Agreement was authorized to reflect the new contract maximum and increased contract term.

On January 25, 2023, City Council adopted Ordinance 2023-61, appropriating \$57,625.00 to the Interlocal Agreement with TEES for commissioning services in support of the Construction Contract with FMG Construction Group, LLC for the IAH Terminal B Garage, 3<sup>rd</sup> & 4<sup>th</sup> Levels Rehab Project at IAH.

On April 24, 2024, City Council adopted Ordinance 2024-250 appropriating \$772,560.00 to the Interlocal Agreement with TEES for commissioning services in support of the MLIT Construction Project (Project No. 826) and to increase the maximum contract amount. Amendment No. 3 to the Interlocal Agreement was authorized to reflect the new contract maximum.

It is now requested that City Council adopt an ordinance to appropriate \$508,000.00 to fund additional commissioning services by TEES in support of the FIS Project (Project No. 828) and to increase the maximum contract amount to \$12,839,202.00. The ordinance will also authorize Amendment No. 4 to the Interlocal Agreement to reflect the new contract maximum (which includes the current appropriation and all previous appropriations). The additional funding of \$508,000.00 will allow for FIS commissioning services for the remainder of the contract term.

Services are requested and authorized through individual letters of authorization (LOAs). MWBE participation is determined based on letters of authorization and cumulative participation throughout the term of the Interlocal Agreement.

**FAA AIP Grant Program:**

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

**MWBE Participation:**

The Minority/Women Business Enterprise (MWBE) goal assigned to this Interlocal Agreement is 5.00%. Currently, TEES is achieving 6.31% participation towards the goal. The HAS Office of Business Opportunity will continue to monitor this project.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

---

Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

04/17/2019 (O) 2019-284  
09/09/2020 (O) 2020-766  
09/21/2021 (O) 2021-817  
09/27/2022 (O) 2022-722  
01/25/2023 (O) 2023-061  
04/24/2024 (O) 2024-250

**Amount and Source of Funding:**

\$508,000.00  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry 281/233-1896  
Gary High 281/233-1675

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HAS – Additional Appropriation to the Interlocal Agreement with Texas A&M Engineering Experiment Station (TEES) for Energy Management-Related Engineering Services

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing Amendment No. 4 to the Interlocal Agreement for Energy Services with the Texas A&M Engineering Experiment Station (TEES), appropriating \$508,000.00 from the Airports Improvement Fund (8011), and increasing the maximum contract amount.

#### **SPECIFIC EXPLANATION:**

On April 17, 2019, City Council adopted Ordinance 2019-284 approving and authorizing an Interlocal Agreement between the City and Texas A&M Engineering Experiment Station (TEES) for energy management-related engineering and technology-oriented services, including project commissioning services. The Agreement had an initial term of three years with a one-year renewal option period and a maximum contract amount of \$7,500,000.00. Either party may terminate the Agreement upon 60 days' notice to the other party.

On September 9, 2020, City Council adopted Ordinance 2020-766 appropriating \$250,000.00 to the Interlocal Agreement with TEES for commissioning services in support of a Design-Build Agreement with J.E. Dunn Construction Company for a Vehicle Maintenance Facility at IAH.

On September 21, 2021, City Council adopted Ordinance 2021-817, appropriating \$3,637,480.00 to the Interlocal Agreement with TEES for commissioning services for the Mickey Leland International Terminal (MLIT) Construction Project (Project No. 826) and the Federal Inspection Services (FIS) Renovation and Expansion Project (Project No. 828) as part of the IAH Terminal Redevelopment Program (ITRP) and increasing the maximum contract amount to \$11,387,480.00. The contract term was extended by two years, for a total contract term of six years. Amendment No. 1 to the Interlocal Agreement was authorized to reflect the new contract maximum and increased contract term.

On September 27, 2022, City Council adopted Ordinance 2022-0722, appropriating \$115,752.00 to the Interlocal Agreement with TEES for commissioning services in support of ITRP (Project Nos. 826 and 828) and increasing the maximum contract amount accordingly to \$11,503,232.00. The Contract term was extended by six months for a total of six years and six months. Amendment No. 2 to the Interlocal Agreement was authorized to reflect the new contract maximum and increased contract term.

On January 25, 2023, City Council adopted Ordinance 2023-61, appropriating \$57,625.00 to the Interlocal Agreement with TEES for commissioning services in support of the Construction Contract with FMG Construction Group, LLC for the IAH Terminal B Garage, 3<sup>rd</sup> & 4<sup>th</sup> Levels Rehab Project at IAH.

On April 4, 2024, City Council adopted Ordinance 2024-250 appropriating \$772,560.00 to the Interlocal Agreement with TEES for commissioning services in support of the MLIT Construction Project (Project No. 826) and to increase the maximum contract amount. Amendment No. 3 to the Interlocal Agreement was authorized to reflect the new contract maximum.

It is now requested that City Council adopt an ordinance to appropriate \$508,000.00 to fund additional commissioning services by TEES in support of the FIS Project (Project No. 828) and to increase the maximum contract amount to \$12,839,202.00. The ordinance will also authorize Amendment No. 4 to the Interlocal Agreement to reflect the new contract maximum (which includes the current appropriation and all previous appropriations). The additional funding of \$508,000.00 will allow for FIS commissioning services for the remainder of the contract term.

Services are requested and authorized through individual letters of authorization (LOAs). MWBE participation is determined based on letters of authorization and cumulative participation throughout the term of the Interlocal Agreement.

#### **FAA AIP Grant Program:**

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

#### **MWBE Participation:**

The Minority/Women Business Enterprise (MWBE) goal assigned to this Interlocal Agreement is 5.00%. Currently, TEES is achieving 6.31% participation towards the goal. The HAS Office of Business Opportunity will continue to monitor this project.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

Signed by:

*Jim Szczesniak*

219BB453A1504CE...

Jim Szczesniak

Houston Airport System

**Prior Council Action:**

04/17/2019 (O) 2019-284

09/09/2020 (O) 2020-766

09/21/2021 (O) 2021-817

09/27/2022 (O) 2022-722

01/25/2023 (O) 2023-061

04/04/2024 (O) 2024-250

**Amount and Source of Funding:**

\$508,000.00

Airports Improvement Fund

Fund 8011

**Contact Information:**

Todd Curry 281/233-1896

Gary High 281/233-1675



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District I

Item Creation Date: 8/7/2025

HAS – Reimbursable Agreement with FAA for Preliminary Design, Engineering, Review, and Construction/Installation Activities for the West Concourse Expansion Project at HOU

Agenda Item#: 23.

### **Summary:**

ORDINANCE appropriating \$185,802.33 out of Airports Improvement Fund and approving and authorizing Reimbursable Agreement between City of Houston and **FEDERAL AVIATION ADMINISTRATION** for Design, Engineering, Review, and Construction at William P. Hobby Airport (HOU) - **DISTRICT I - MARTINEZ**

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing a Reimbursable Agreement between the City of Houston and the Federal Aviation Administration (FAA) to perform Preliminary Design, Engineering, Review, and Construction/Installation Activities for the Terminal Expansion impacting FOTS and MALSR at William P. Hobby Airport (HOU) and appropriating \$185,802.33 from the Airports Improvement Fund.

#### **SPECIFIC EXPLANATION:**

This Reimbursable Agreement provides funding for the Federal Aviation Administration (FAA) to perform site visit, preliminary design, engineering, review, and construction/installation activities in support of the West Concourse Expansion Project at HOU. The Project includes the construction of seven additional gates and related components.

Support services from the FAA are necessary as the Expansion Project impacts FAA National Airspace System (NAS) facilities, including Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR), Fiber Optic Transmission Systems (FOTS), and FAA cabling and infrastructure. The FAA will provide the MALSR equipment and shelter as a Target of Opportunity (TOO) to improve the infrastructure, and the Reimbursable Agreement provides funding for the FAA to establish these services.

The work to be performed through the execution of this Reimbursable Agreement will include technical consultation, site visits, feasibility assessments, spectrum analysis, project planning, scope definition, development of cost estimate(s) and design packages, construction/installation oversight, modification, removal, and restoration, and travel to ensure the project meets FAA rules and regulations.

### **Project Costs:**

The estimated FAA costs associated with this Reimbursable Agreement are as follows:

DESCRIPTION OF REIMBURSABLE ITEM	ESTIMATED COST
<b>Labor</b>	
WB4010, WB4020, WB4050, WB4060 - Engineering Support	\$123,566.19
Labor Subtotal	\$123,566.19
Labor Overhead	\$24,564.96
<b>Total Labor</b>	<b>\$148,131.15</b>
<b>Non-Labor</b>	
WB4010, WB4020, WB4050, WB4060 - Engineering Travel	\$24,854.00
Drafting (Outsourced)	\$10,026.72
Non-Labor Subtotal	\$34,880.72
Non-Labor Overhead	\$2,790.46
<b>Total Non-Labor</b>	<b>\$37,671.18</b>
<b>TOTAL ESTIMATED COST</b>	<b>\$185,802.33</b>

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

\_\_\_\_\_  
Jim Szczesniak  
Houston Airport System

**Amount and Source of Funding:**

\$185,802.33  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry      281/233-1896  
Scott Hill      281/233-1639

**ATTACHMENTS:**

**Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 8/7/2025

HAS – Reimbursable Agreement with FAA for Preliminary Design, Engineering, Review, and Construction/Installation Activities for the West Concourse Expansion Project at HOU

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance approving and authorizing a Reimbursable Agreement between the City of Houston and the Federal Aviation Administration (FAA) to perform Preliminary Design, Engineering, Review, and Construction/Installation Activities for the Terminal Expansion impacting FOTS and MALSR at William P. Hobby Airport (HOU) and appropriating \$185,802.33 from the Airports Improvement Fund.

#### **SPECIFIC EXPLANATION:**

This Reimbursable Agreement provides funding for the Federal Aviation Administration (FAA) to perform site visit, preliminary design, engineering, review, and construction/installation activities in support of the West Concourse Expansion Project at HOU. The Project includes the construction of seven additional gates and related components.

Support services from the FAA are necessary as the Expansion Project impacts FAA National Airspace System (NAS) facilities, including Medium Intensity Approach Light System with Runway Alignment Indicator Lights (MALSR), Fiber Optic Transmission Systems (FOTS), and FAA cabling and infrastructure. The FAA will provide the MALSR equipment and shelter as a Target of Opportunity (TOO) to improve the infrastructure, and the Reimbursable Agreement provides funding for the FAA to establish these services.

The work to be performed through the execution of this Reimbursable Agreement will include technical consultation, site visits, feasibility assessments, spectrum analysis, project planning, scope definition, development of cost estimate(s) and design packages, construction/installation oversight, modification, removal, and restoration, and travel to ensure the project meets FAA rules and regulations.

#### **Project Costs:**

The estimated FAA costs associated with this Reimbursable Agreement are as follows:

DESCRIPTION OF REIMBURSABLE ITEM	ESTIMATED COST
<b>Labor</b>	
WB4010, WB4020, WB4050, WB4060 - Engineering Support	\$123,566.19
Labor Subtotal	\$123,566.19
Labor Overhead	\$24,564.96
<b>Total Labor</b>	<b>\$148,131.15</b>
<b>Non-Labor</b>	
WB4010, WB4020, WB4050, WB4060 - Engineering Travel	\$24,854.00
Drafting (Outsourced)	\$10,026.72
Non-Labor Subtotal	\$34,880.72
Non-Labor Overhead	\$2,790.46
<b>Total Non-Labor</b>	<b>\$37,671.18</b>
<b>TOTAL ESTIMATED COST</b>	<b>\$185,802.33</b>

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director’s Signature:**

DS  
DS

Signed by:

Kelly Woodward

B6B92B95627641E...

Jim Szczesniak  
Houston Airport System

**Amount and Source of Funding:**

\$185,802.33  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry	281/233-1896
Scott Hill	281/233-1639





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District B

Item Creation Date: 8/7/2025

HAS – Additional Appropriation to the Professional Services  
Contract with Fentress Architects, Ltd. for A/E Design  
Services for the Mickey Leland International Terminal (MLIT)  
Project at IAH; Project No. 826

Agenda Item#: 24.

### **Summary:**

ORDINANCE appropriating \$1,500,000.00 out of Airports Improvement Fund as additional appropriation for Professional Services Contract between City of Houston and **FENTRESS ARCHITECTS, LTD** for Mickey Leland International Terminal (MLIT) Project at George Bush Intercontinental Airport/Houston (Project No. 826) - **DISTRICT B - JACKSON**

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance appropriating \$1,500,000.00 out of the Airports Improvement Fund (8011) for the Professional Services Contract with Fentress Architects, Ltd. for the Mickey Leland International Terminal (MLIT) Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 826).

#### **SPECIFIC EXPLANATION:**

On November 30, 2016, City Council adopted Ordinance 2016-919, approving and authorizing a Professional Services Contract with Fentress Architects, Ltd. for Architectural and Engineering (A/E) Design Services for the Mickey Leland International Terminal (MLIT) Project and appropriating \$54,177,500.00. On October 31, 2018, City Council adopted Ordinance 2018-877, authorizing Amendment No. 1 to the Agreement for the revised approach reallocating the existing design services to provide Program Validation and an overall Concept Design for both the MLIT and Federal Inspection Service (FIS) facilities, including a new International Central Processor (ICP). On September 9, 2020, City Council adopted Ordinance 2020-765, appropriating \$19,861,600.00. On December 8, 2021, City Council adopted Ordinance 2021-1045, appropriating \$5,852,500.00. On September 28, 2022, City Council adopted Ordinance 2022-747, appropriating \$1,501,674.00. On June 22, 2023, City Council adopted Ordinance 2023-504, appropriating \$10,750,000.00. On April 16, 2024, City Council adopted Ordinance 2024-251, appropriating \$2,000,000.00.

This project is for the replacement of the Old Terminal C North (OCN) Pier and refurbishment of the Terminal D and C-D Connector facilities. The upgraded MLIT is designed to accommodate a total of 13 wide-body gates, including 2 gates for A380 aircraft, and a new modern concessions space within the C-Knuckle. The existing Terminal D ticketing and curb facilities will be closed once

the Terminal D carriers have relocated to the new ICP. The Contractor, Fentress, also provides Design and Construction Administration for the new Checked Baggage Inspection System (CBIS)/Checked Baggage Resolution Area (CBRA).

The appropriation of \$1,500,000.00 now requested will facilitate design and construction administration services to accommodate:

- Checked Baggage Inspection System/Checked Bag Resolution Area (CBIS/CBRA) improvements: Sitework preparations, fire main installation, electrical infrastructure, Automated People Mover (APM) power refeed, and new sanitary lift station and sanitary sewer line; the completion of the CBIS Project by Spring 2026;
- The completion of the MLIT project by Fall 2025: Design support and reinspection services to complete the work.

An equal amount will remain unspent under previously appropriated funds for the Professional Services Contract with Hellmuth, Obata and Kassabaum, Inc. (HOK) for the FIS Renovation and Expansion Project at IAH. This will result in a net neutral impact to the overall ITRP budget.

**Project Costs:**

Appropriations to this contract, including the requested additional appropriation, are as follows:

Item	Previous Appropriations	Committed to Date	Remaining Uncommitted	This Appropriation
A/E Design Services	\$93,051,674.00	\$92,967,644.60	\$84,029.40	\$1,500,000.00
Civic Art	\$1,091,600.00	\$1,091,600.00	\$0.00	\$0.00
<b>Total Amount</b>	<b>\$94,143,274.00</b>	<b>\$94,059,244.60</b>	<b>\$84,029.40</b>	<b>\$1,500,000.00</b>

The MLIT costs for the agreement are included in the overall ITRP budget.

**MWBE Participation:**

The MWBE goal approved for this professional services contract is 30%, and the current participation is 28.37%. The additional appropriation will fund outstanding scopes to be completed by subconsultants including MWBE firms. Per Fentress's updated forecast for MWBE participation, all MWBE scopes have been increased to meet or exceed the approved 30% goal by the end of the contract. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWSBE Program.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

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Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

11/30/2016 (O) 2016-919  
10/31/2018 (O) 2018-877  
09/09/2020 (O) 2020-765  
12/08/2021 (O) 2021-1045  
09/28/2022 (O) 2022-747  
06/22/2023 (O) 2023-504  
04/16/2024 (O) 2024-251

**Amount and Source of Funding:**

\$1,500,000.00  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry 281/233-1896  
Gary High 281/233-1675

**ATTACHMENTS:****Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 8/7/2025

HAS – Additional Appropriation to the Professional Services Contract with Fentress Architects, Ltd. for A/E Design Services for the Mickey Leland International Terminal (MLIT) Project at IAH; Project No. 826

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Adopt an ordinance appropriating \$1,500,000.00 out of the Airports Improvement Fund (8011) for the Professional Services Contract with Fentress Architects, Ltd. for the Mickey Leland International Terminal (MLIT) Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 826).

#### **SPECIFIC EXPLANATION:**

On November 30, 2016, City Council adopted Ordinance 2016-919, approving and authorizing a Professional Services Contract with Fentress Architects, Ltd. for Architectural and Engineering (A/E) Design Services for the Mickey Leland International Terminal (MLIT) Project and appropriating \$54,177,500.00. On October 31, 2018, City Council adopted Ordinance 2018-877, authorizing Amendment No. 1 to the Agreement for the revised approach reallocating the existing design services to provide Program Validation and an overall Concept Design for both the MLIT and Federal Inspection Service (FIS) facilities, including a new International Central Processor (ICP). On September 9, 2020, City Council adopted Ordinance 2020-765, appropriating \$19,861,600.00. On December 8, 2021, City Council adopted Ordinance 2021-1045, appropriating \$5,852,500.00. On September 28, 2022, City Council adopted Ordinance 2022-747, appropriating \$1,501,674.00. On June 22, 2023, City Council adopted Ordinance 2023-504, appropriating \$10,750,000.00. On April 16, 2024, City Council adopted Ordinance 2024-251, appropriating \$2,000,000.00.

This project is for the replacement of the Old Terminal C North (OCN) Pier and refurbishment of the Terminal D and C-D Connector facilities. The upgraded MLIT is designed to accommodate a total of 13 wide-body gates, including 2 gates for A380 aircraft, and a new modern concessions space within the C-Knuckle. The existing Terminal D ticketing and curb facilities will be closed once the Terminal D carriers have relocated to the new ICP. The Contractor, Fentress, also provides Design and Construction Administration for the new Checked Baggage Inspection System (CBIS)/Checked Baggage Resolution Area (CBRA).

The appropriation of \$1,500,000.00 now requested will facilitate design and construction administration services to accommodate:

- Checked Baggage Inspection System/Checked Bag Resolution Area (CBIS/CBRA) improvements: Sitework preparations, fire main installation, electrical infrastructure, Automated People Mover (APM) power refeed, and new sanitary lift station and sanitary sewer line; the completion of the CBIS Project by Spring 2026;
- The completion of the MLIT project by Fall 2025: Design support and reinspection services to complete the work.

An equal amount will remain unspent under previously appropriated funds for the Professional Services Contract with Hellmuth, Obata and Kassabaum, Inc. (HOK) for the FIS Renovation and Expansion Project at IAH. This will result in a net neutral impact to the overall ITRP budget.

#### **Project Costs:**

Appropriations to this contract, including the requested additional appropriation, are as follows:

Item	Previous Appropriations	Committed to Date	Remaining Uncommitted	This Appropriation
A/E Design Services	\$93,051,674.00	\$92,967,644.60	\$84,029.40	\$1,500,000.00
Civic Art	\$1,091,600.00	\$1,091,600.00	\$0.00	\$0.00
<b>Total Amount</b>	<b>\$94,143,274.00</b>	<b>\$94,059,244.60</b>	<b>\$84,029.40</b>	<b>\$1,500,000.00</b>

The MLIT costs for the agreement are included in the overall ITRP budget.

#### **MWBE Participation:**

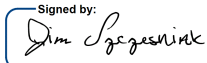
The MWBE goal approved for this professional services contract is 30%, and the current participation is 28.37%. The additional appropriation will fund outstanding scopes to be completed by subconsultants including MWBE firms. Per Fentress's updated forecast for MWBE participation, all MWBE scopes have been increased to meet or exceed the approved 30% goal by the end of the contract. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWSBE Program.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**



Signed by:  
  
219BB453A1504CE

Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

11/30/2016 (O) 2016-919  
10/31/2018 (O) 2018-877  
09/09/2020 (O) 2020-765  
12/08/2021 (O) 2021-1045  
09/28/2022 (O) 2022-747  
06/22/2023 (O) 2023-504  
04/16/2024 (O) 2024-251

**Amount and Source of Funding:**

\$1,500,000.00  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry 281/233-1896  
Gary High 281/233-1675



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Texas Commission on Environmental Quality (PM  
2.5 Monitoring)

Agenda Item#: 25.

### **Summary:**

ORDINANCE approving and authorizing a third amendment to Grant Agreement between City of Houston and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for PM 2.5 Micrometers Air Quality Monitoring and extending the term - Through August 31, 2026

### **Background:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the Third Amendment between the City of Houston (City) and the Texas Commission on Environmental Quality (TCEQ) (**TCEQ Contract No. 582-23-40032**) for the PM 2.5 Micrometers air quality monitoring. This third amendment extends the contract term to August 31, 2026, and has an award amount of \$122,859.32 and raising the contract maximum amount to \$499,857.78 for FY 2026.

### **Specific Explanation:**

The original grant contract was processed and fully executed under Controller Contract No. 79838 NCA (No Council Action), with an effective date of October 14, 2022. The First Amendment was processed and executed under Controller Contract No. FC79838 NCA, with an effective date of August 1, 2023. The Second Amendment was processed and executed under Controller Contract No. C79838 NCA, with an effective date of June 26, 2024. The amounts of the original contract and the first and second amendments totaled \$376,998.46 which were under the high value grant threshold and did not require council action.

Amendment 3 has an FY26 award amount of \$122,859.32 and raising the contract maximum amount to \$499,857.78 which makes this a high value grant. Pursuant to Administrative Policy 4-1, Grant Acquisition, Management and Compliance, city council approval is required for grants over \$400,000 for the entire grant contract period. TCEQ elected to utilize its third of three one-year renewal options in accordance with Special Term and Condition, Article 1.

This contract requires the City to continue to operate and maintain air monitoring equipment at two (2) air monitoring network station sites located at the Clinton and Wayside locations in Houston, Texas. The data collected is used specifically to measure the Particulate Matter (PM) in the air. The Federal Clean Air Act requires the Environmental Protection Agency (EPA) to set air quality standards, including those for PM, to protect both public health and public welfare. The work reports and invoices for cost reimbursement are forwarded to TCEQ quarterly.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant assistance program, and to authorize the Director or his designee to act as the City's representative with the authority to apply for, to accept and expend subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by TCEQ during the project period and if it does not require cash matching funds.

**Grant Source:**

The funding source for this project is from the Texas Commission on Environmental Quality through the United States Environmental Protection Agency.

**Fiscal Note**

No Fiscal Note is required on grant items.

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Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

-

**Amount and Source of Funding:**

\$122,859.32

Fund 5030

Federal/Local/State Pass Through

**Contact Information:**

Reyes Ramirez; Health Department  
713-907-5962

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Texas Commission on Environmental Quality (PM 2.5 Monitoring)

Agenda Item#: 23.

### **Summary:**

ORDINANCE APPROVING AND AUTHORIZING A THIRD AMENDMENT TO THE GRANT AGREEMENT BETWEEN THE CITY OF HOUSTON AND THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR PM 2.5 MICROMETERS AIR QUALITY MONITORING AND EXTENDING THE TERM

### **Background:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the Third Amendment between the City of Houston (City) and the Texas Commission on Environmental Quality (TCEQ) (**TCEQ Contract No. 582-23-40032**) for the PM 2.5 Micrometers air quality monitoring. This third amendment extends the contract term to August 31, 2026, and has an award amount of \$122,859.32 and raising the contract maximum amount to \$499,857.78 for FY 2026.

### **Specific Explanation:**

The original grant contract was processed and fully executed under Controller Contract No.79838 NCA (No Council Action), with an effective date of October 14, 2022. The First Amendment was processed and executed under Controller Contract No. FC79838 NCA, with an effective date of August 1, 2023. The Second Amendment was processed and executed under Controller Contract No. C79838 NCA, with an effective date of June 26, 2024. The amounts of the original contract and the first and second amendments totaled \$376,998.46 which were under the high value grant threshold and did not require council action.

Amendment 3 has an FY26 award amount of \$122,859.32 and raising the contract maximum amount to \$499,857.78 which makes this a high value grant. Pursuant to Administrative Policy 4-1, Grant Acquisition, Management and Compliance, city council approval is required for grants over \$400,000 for the entire grant contract period. TCEQ elected to utilize its third of three one-year renewal options in accordance with Special Term and Condition, Article 1.

This contract requires the City to continue to operate and maintain air monitoring equipment at two (2) air monitoring network station sites located at the Clinton and Wayside locations in Houston, Texas. The data collected is used specifically to measure the Particulate Matter (PM) in the air. The Federal Clean Air Act requires the Environmental Protection Agency (EPA) to set air quality standards, including those for PM, to protect both public health and public welfare. The work reports and invoices for cost reimbursement are forwarded to TCEQ quarterly.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant assistance program, and to authorize the Director or his designee to act as the City's representative with the authority to apply for, to accept and expend subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by TCEQ during the project period and if it does not require cash matching funds.

### **Grant Source:**

The funding source for this project is from the Texas Commission on Environmental Quality through the United States Environmental Protection Agency.

### **Fiscal Note**

No Fiscal Note is required on grant items.

*Stephen Williams*

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Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

### **Amount and Source of Funding:**

\$122,859.32

Fund 5030

Federal/Local/State Pass Through



**Contact Information:**

Reyes Ramirez; Health Department  
713-907-5962

**ATTACHMENTS:**

Description	Type
TCEQ PM 2.5 Grant Agreement [Fully Executed]	Contract/Exhibit
Amendment 1 TCEQ 582-23-40043 [Fully Executed]	Contract/Exhibit
Amendment 2 TCEQ 582-23-40032 [Fully Executed]	Contract/Exhibit
Amendment 3 TCEQ 582-23-40032 [Par. Executed]	Contract/Exhibit
RCA Coversheet [Signed]	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Texas Commission on Environmental Quality (105  
Network Air Quality Monitoring)

Agenda Item#: 26.

### **Summary:**

ORDINANCE approving and authorizing Grant Agreement between City of Houston and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for Whole Air Quality Monitoring

### **Background:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the grant agreement between the City of Houston (City) and the Texas Commission on Environmental Quality (TCEQ) (**TCEQ Contract No. 582-26-00134**) for the 105 Network air quality monitoring. This agreement has an award amount of \$831,400.00 for FY 2026. The City has an in-kind match requirement of \$204,747.76.

### **Specific Explanation:**

This grant agreement is for the 105 Network Air Quality monitoring which is part of the Clean Air Act. This is a two-year contract with a performance period from 9/1/25 – 8/31/27. The award amount is \$831,400.00 for the current performance period and the City has a required in-kind match of \$204,747.76. The grant performance period is from September 1, 2025, through August 31, 2029, with an anticipated award amount not-to-exceed \$1,662,800.00 for a maximum term of four (4) years. The contract is renewable for up to one (1) additional two-year period.

This contract requires the City to continue to operate, support, and maintain air monitoring equipment at eight (8) air monitoring network station sites located at various locations in Houston, Texas. The data collected is used specifically to measure the Ozone, Sulfur Dioxide, Carbon Monoxide, Oxides of Nitrogen, 10-micron Particular Matter (PM10), and meteorological parameters (wind speed, wind direction, temperature, barometric pressure, relative humidity, dew point, solar radiation, UV radiation, and precipitation) in the air. The work reports and invoices for cost reimbursement are forwarded to TCEQ quarterly.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant assistance program, and to authorize the Director or his designee to act as the City's representative with the authority to apply for, to accept and expend subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by TCEQ during the project period and if it does not require cash matching funds.

**Grant Source:**

The funding source for this project is from the Texas Commission on Environmental Quality through the United States Environmental Protection Agency.

**Fiscal Note**

No Fiscal Note is required on grant items.

---

Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

**Amount and Source of Funding:**

\$1,662,800.00

**Fund 5030 Federal/Local/State Pass Through**

**Contact Information:**

Reyes Ramirez; Health Department  
713-907-5962

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/15/2025

HHD – Texas Commission on Environmental Quality (105 Network Air Quality Monitoring)

Agenda Item#: 24.

### **Summary:**

ORDINANCE APPROVING AND AUTHORIZING A GRANT AGREEMENT BETWEEN THE CITY OF HOUSTON AND THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY FOR WHOLE AIR QUALITY MONITORING

### **Background:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the grant agreement between the City of Houston (City) and the Texas Commission on Environmental Quality (TCEQ) (**TCEQ Contract No. 582-26-00134**) for the 105 Network air quality monitoring. This agreement has an award amount of \$831,400.00 for FY 2026. The City has an in-kind match requirement of \$204,747.76.

### **Specific Explanation:**

This grant agreement is for the 105 Network Air Quality monitoring which is part of the Clean Air Act. This is a two-year contract with a performance period from 9/1/25 – 8/31/27. The award amount is \$831,400.00 for the current performance period and the City has a required in-kind match of \$204,747.76. The grant performance period is from September 1, 2025, through August 31, 2029, with an anticipated award amount not-to-exceed \$1,662,800.00 for a maximum term of four (4) years. The contract is renewable for up to one (1) additional two-year period.

This contract requires the City to continue to operate, support, and maintain air monitoring equipment at eight (8) air monitoring network station sites located at various locations in Houston, Texas. The data collected is used specifically to measure the Ozone, Sulfur Dioxide, Carbon Monoxide, Oxides of Nitrogen, 10-micron Particular Matter (PM10), and meteorological parameters (wind speed, wind direction, temperature, barometric pressure, relative humidity, dew point, solar radiation, UV radiation, and precipitation) in the air. The work reports and invoices for cost reimbursement are forwarded to TCEQ quarterly.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant assistance program, and to authorize the Director or his designee to act as the City's representative with the authority to apply for, to accept and expend subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by TCEQ during the project period and if it does not require cash matching funds.

### **Grant Source:**

The funding source for this project is from the Texas Commission on Environmental Quality through the United States Environmental Protection Agency.

### **Fiscal Note**

No Fiscal Note is required on grant items.

DocuSigned by:

*Stephen Williams*

A8219D332CE1498

Stephen L. Williams, M.Ed., M.P.A.

Director, Houston Health Department

### **Amount and Source of Funding:**

\$1,662,800.00

**Fund 5030 Federal/Local/State Pass Through**

### **Contact Information:**

Reyes Ramirez, Health Department

713-907-5962

### **ATTACHMENTS:**

#### **Description**

TCEQ 582-26-00134 Grant Agreement [Par. Executed]

RCA Coversheet [Signed]

#### **Type**

Contract/Exhibit

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 7/30/2025

FIN-HFD FY26 Equipment Appropriation

Agenda Item#: 27.

### **Summary:**

ORDINANCE appropriating \$5,575,000 out of Fire Consolidated Construction Fund for replacement of Bunker Gear, Emergency Life Safety Equipment and Ballistic Gear for the Houston Fire Department

### **Background:**

The Director of Finance recommends that City Council adopt an Ordinance authorizing the appropriation of \$5,575,000.00 from the Fire Consolidated Construction Fund (4500).

Bunker Gear: (\$2,375,000) There are approximately 3600 sets of bunker gear assigned in the field. HFD replaces approximately 10% of the bunker gear per year because of mandatory retirement due to age. Additional gear is retired prematurely due to excessive wear or damage from heat, smoke, and other fire hazards. (WBS C-EQ0001)

Emergency Life Safety Equipment: (\$2,700,000) HFD has approximately 3,600 employees in the emergency response area that require life safety equipment. This allows the replacement of equipment that has reached its life expectancy and/or allows for the replacement of outdated/damaged equipment. Equipment such as air packs and air pack assemblies, radios and radio accessories, hydraulic stretchers, stair chairs, thermal imagers, suppression equipment, fire station ventilation equipment and other various equipment that are vital to HFD's operational needs. (WBS C-EQ0003)

Ballistic Gear: (\$500,000) HFD to replace current gear that was purchased with grant funding that is reaching its end-of-life cycle. Approximately 350 vests and helmets are to be replaced. (WBS C-EQ0006)

Funding is included in the FY26 Capital Improvement Plan.

This equipment will be purchased using existing contracts or SPD will return to council for approval of the purchases.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

---

Melissa Dubowski  
Chief Business Officer/Director of Finance  
Finance Department

**Amount and Source of Funding:**

\$ 5,575,000 - Fire Consolidated Construction Fund (4500)

---

\$ 5,575,000 - Total FY26 Equipment Appropriation

**Contact Information:**

Chief Fritsch, HFD Phone: 832-394-6745

Christopher Gonzales, FIN Phone: 832-393-9072

**ATTACHMENTS:**

**Description**

Signed Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/12/2025

ALL

Item Creation Date: 7/30/2025

FIN-HFD FY26 Equipment Appropriation

Agenda Item#: 38.

### **Summary:**

ORDINANCE appropriating \$5,575,000 out of the Fire Consolidated Construction Fund for equipment replacement for the Houston Fire Department.

### **Background:**

The Director of Finance recommends that City Council adopt an Ordinance authorizing the appropriation of \$5,575,000.00 from the Fire Consolidated Construction Fund (4500).

**Bunker Gear:** (\$2,375,000) There are approximately 3600 sets of bunker gear assigned in the field. HFD replaces approximately 10% of the bunker gear per year because of mandatory retirement due to age. Additional gear is retired prematurely due to excessive wear or damage from heat, smoke, and other fire hazards. (WBS C-EQ0001)

**Emergency Life Safety Equipment:** (\$2,700,000) HFD has approximately 3,600 employees in the emergency response area that require life safety equipment. This allows the replacement of equipment that has reached its life expectancy and/or allows for the replacement of outdated/damaged equipment. Equipment such as air packs and air pack assemblies, radios and radio accessories, hydraulic stretchers, stair chairs, thermal imagers, suppression equipment, fire station ventilation equipment and other various equipment that are vital to HFD's operational needs. (WBS C-EQ0003)

**Ballistic Gear:** (\$500,000) HFD to replace current gear that was purchased with grant funding that is reaching its end-of-life cycle. Approximately 350 vests and helmets are to be replaced. (WBS C-EQ0006)

Funding is included in the FY26 Capital Improvement Plan.

This equipment will be purchased using existing contracts or SPD will return to council for approval of the purchases.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Melissa Dubowski".

Melissa Dubowski 453497...

Chief Business Officer/Director of Finance  
Finance Department

DS  
AT

DS  
LG

### **Amount and Source of Funding:**

\$ 5,575,000 - Fire Consolidated Construction Fund (4500)

\$ 5,575,000 - Total FY26 Equipment Appropriation

### **Contact Information:**

Chief Fritsch, HFD Phone: 832-394-6745

Christopher Gonzales, FIN Phone: 832-393-9072

### **ATTACHMENTS:**

#### **Description**

Budget Posting  
Form A's

#### **Type**

Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District K

Item Creation Date: 8/5/2025

25CONS630 – Additional Appropriation – Times  
Construction, Inc. - 8000 North Stadium – IT Improvements

Agenda Item#: 28.

### **Summary:**

ORDINANCE appropriating \$1,524,820.00 out of Public Health Consolidated Construction Fund for IT Improvement Project for Houston Health Department; providing funding for Contingencies, Environmental Remediation and Environmental Services - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for construction services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate an additional \$1,524,820.00 to the construction contract with Times Construction, Inc. for the 8000 North Stadium – IT Improvement project for the Houston Health Department (HHD). The project was originally funded by a Federal Government grant, but the grant supporting this project was cancelled by the Centers for Disease Control (CDC) March 24, 2025. As a result of this cancellation, additional funding is required.

**PROJECT LOCATION:** 8000 N. Stadium Drive Houston, TX 77054

**PROJECT DESCRIPTION:** The project will add new fan coil units and new wiring to the server closets on each floor and two condensing units on the roof. New doors with electrified mortise locks, access control panels, and cameras installed at the intermediate distribution frame (IDF) rooms to improve security. The existing network wiring will be replaced with new copper lines, and multi-mode fiber and new electrical panels will be installed to support this upgraded infrastructure.

**PREVIOUS HISTORY:** On January 29, 2025, by Ordinance 2025-47, City Council awarded a Competitive Sealed Proposal (CSP) contract to Times Construction, Inc. and appropriated \$1,414,820.00 to provide construction services for the 8000 North Stadium – IT Improvements project using Federal Government – Grant Funds

### **FUNDING SUMMARY:**

It is recommended that City Council appropriate funds for construction phase services.

\$ 1,286,200.00	Construction Cost
\$ 128,620.00	<u>10% Contingency Cost</u>
\$ 1,414,820.00	Total Estimated Contract Services



\$ 30,000.00	Environmental Services
\$ 80,000.00	<u>Environmental Remediation</u>
<b>\$ 1,524,820.00</b>	<b>Total Funding</b>

**M/WBE PARTICIPATION:** A contract specific goal of **9.00%** MBE and **3.00%** WBE has been established for the construction phase services of this contract. The contractor has submitted the following certified firms to achieve the goal:

Firm (MBE)	Work Description	Certification Type	Amount	% of Contract
JPS Drywall, LLC	Drywall, Painting	MBE	\$77,172.00	6%
BLTI Services, LLC., dba Harrison Alarm Service	Security Systems	WBE	\$38,586.00	3%
Selrico Communications	Network Cabling	SBE	\$38,586.00	3%
<b>Total</b>			<b>\$154,344.00</b>	<b>12%</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**WBS No:** H-000130

**DIRECTOR'S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

\_\_\_\_\_  
Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Prior Council Action:**

Ordinance No. 2025-47; Dated January 29, 2025

**Amount and Source of Funding:**

**\$1,524,820.00** Public Health Consolidated Construction Fund (4508)

**Previous Funding:**

**\$1,414,820.00** Federal Government – Grant Funded (5000)

**Contact Information:**

Enid M. Howard.

Council Liaison

Phone: 832-393-8023

**ATTACHMENTS:****Description**

Signed Coversheet

MAPS

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District K

Item Creation Date: 8/5/2025

25CONS630 – Additional Appropriation – Times Construction, Inc. - 8000 North Stadium – IT Improvements

Agenda Item#: 16.

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for construction services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate an additional \$1,524,820.00 to the construction contract with Times Construction, Inc. for the 8000 North Stadium – IT Improvement project for the Houston Health Department (HHD). The project was originally funded by a Federal Government grant, but the grant supporting this project was cancelled by the Centers for Disease Control (CDC) March 24, 2025. As a result of this cancellation, additional funding is required.

**PROJECT LOCATION:** 8000 N. Stadium Drive Houston, TX 77054

**PROJECT DESCRIPTION:** The project will add new fan coil units and new wiring to the server closets on each floor and two condensing units on the roof. New doors with electrified mortise locks, access control panels, and cameras installed at the intermediate distribution frame (IDF) rooms to improve security. The existing network wiring will be replaced with new copper lines, and multi-mode fiber and new electrical panels will be installed to support this upgraded infrastructure.

**PREVIOUS HISTORY:** On January 29, 2025, by Ordinance 2025-47, City Council awarded a Competitive Sealed Proposal (CSP) contract to Times Construction, Inc. and appropriated \$1,414,820.00 to provide construction services for the 8000 North Stadium – IT Improvements project using Federal Government – Grant Funds

### **FUNDING SUMMARY:**

It is recommended that City Council appropriate funds for construction phase services.

\$ 1,286,200.00	Construction Cost
<u>\$ 128,620.00</u>	<u>10% Contingency Cost</u>
\$ 1,414,820.00	Total Estimated Contract Services
\$ 30,000.00	Environmental Services
<u>\$ 80,000.00</u>	<u>Environmental Remediation</u>
<b>\$ 1,524,820.00</b>	<b>Total Funding</b>

**M/WBE PARTICIPATION:** A contract specific goal of **9.00%** MBE and **3.00%** WBE has been established for the construction phase services of this contract. The contractor has submitted the following certified firms to achieve the goal:

Firm (MBE)	Work Description	Certification Type	Amount	% of Contract
JPS Drywall, LLC	Drywall, Painting	MBE	\$77,172.00	6%
BLTI Services, LLC., dba Harrison Alarm Service	Security Systems	WBE	\$38,586.00	3%
Selrico Communications	Network Cabling	SBE	\$38,586.00	3%
<b>Total</b>			<b>\$154,344.00</b>	<b>12%</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**WBS No:** H-000130

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C.J. Messiah, Jr.

8/12/2025

F84499CD3106489

C. J. Messiah, Jr.

General Services Department

Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Prior Council Action:**  
Ordinance No. 2025-47; Dated January 29, 2025

**Amount and Source of Funding:**  
\$1,524,820.00 Public Health Consolidated Construction Fund (4508)

**Previous Funding:**  
\$1,414,820.00 Federal Government – Grant Funded (5000)

**Contact Information:**

DS

Enid M. Howard.

Council Liaison

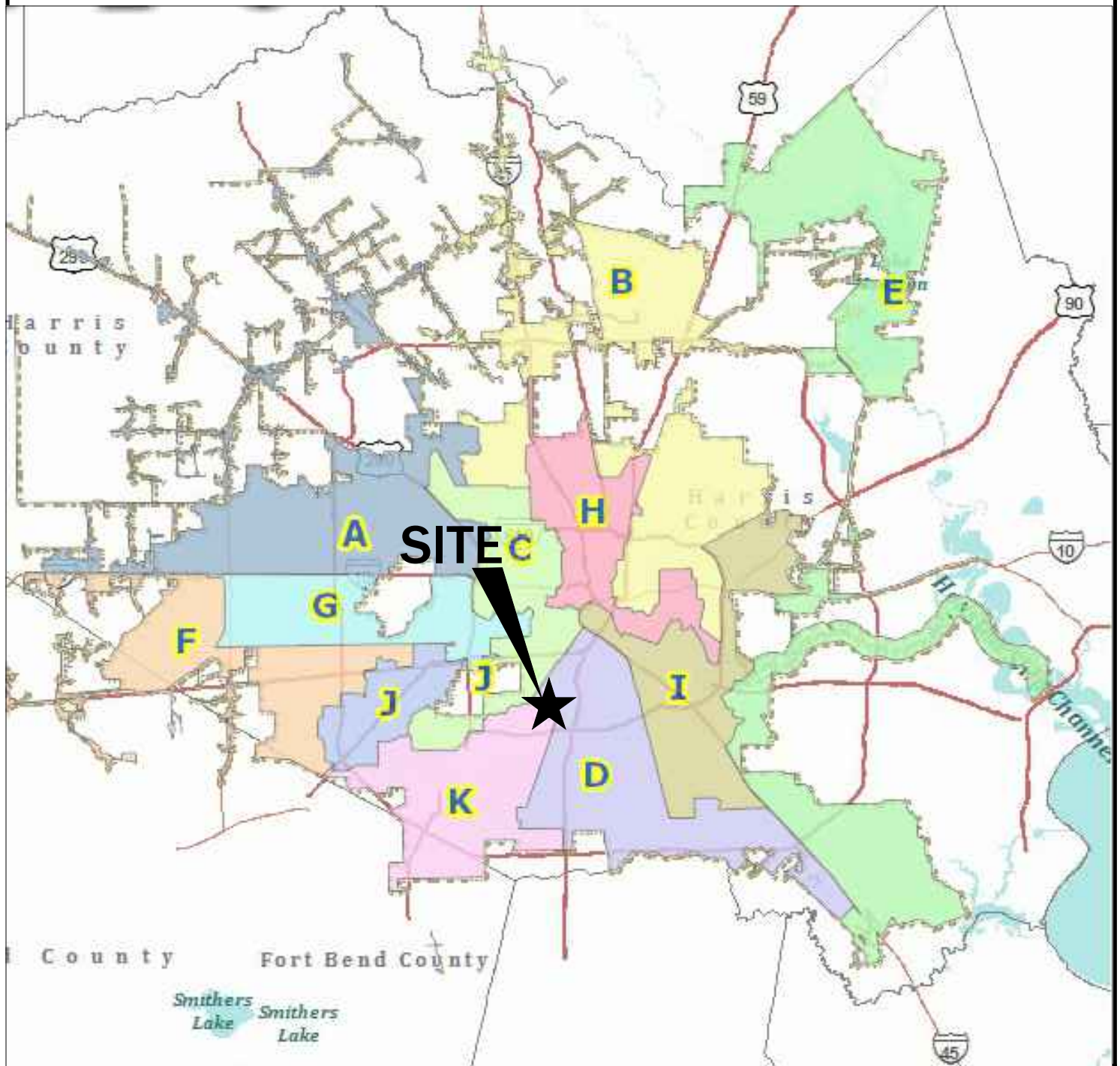
Phone: 832-393-8023

EH

**ATTACHMENTS:**

Description	Type
<u>MAPS</u>	Backup Material
<u>Prior Council Action</u>	Backup Material
<u>Tax Delinquent Report</u>	Backup Material

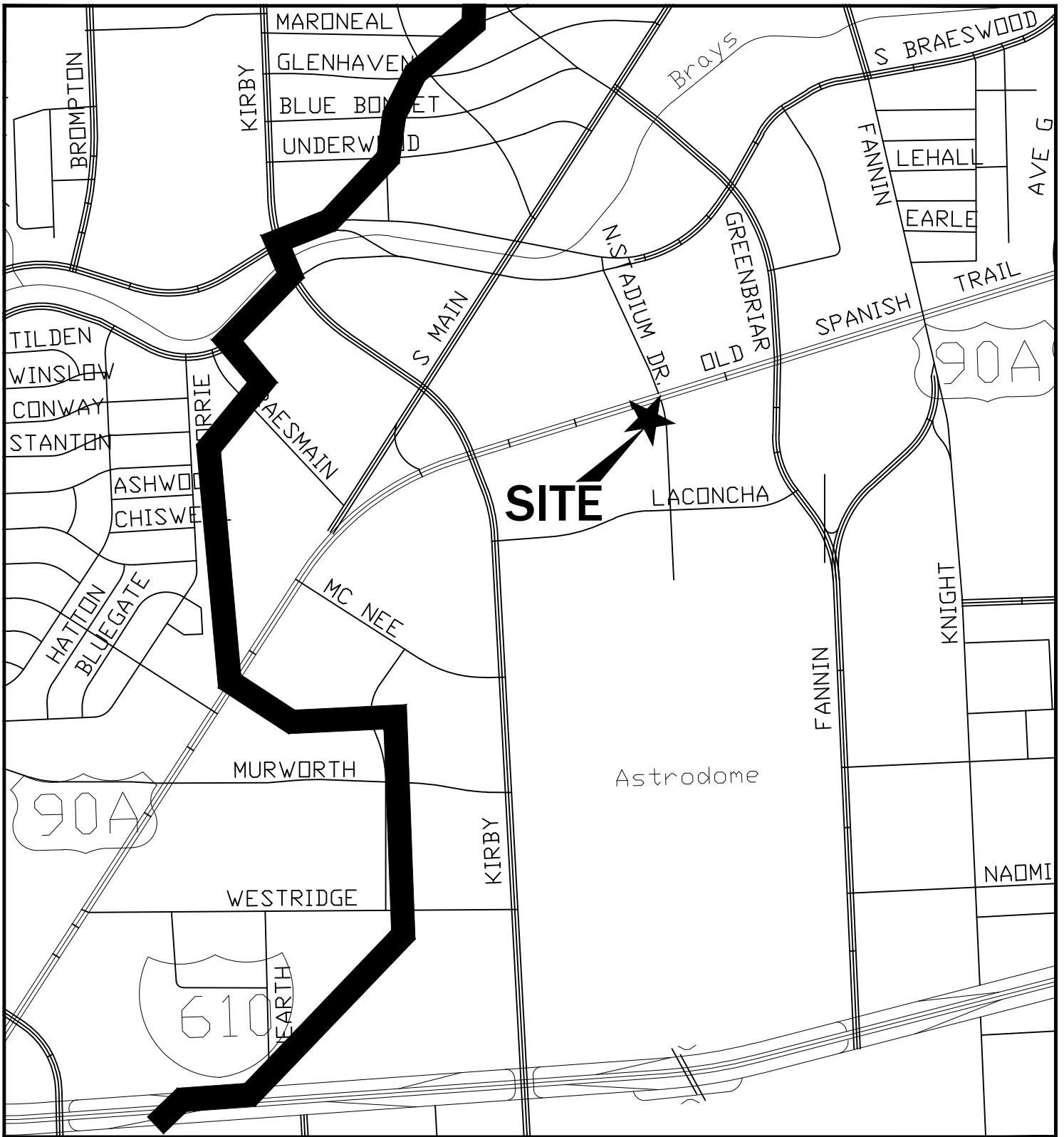
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



HEALTH HEADQUARTERS ELEVATOR UPGRADE  
8000 N. STADIUM DR. HOUSTON, TX 77054

COUNCIL DISTRICT "K"

KEYMAP No. 532M



HEALTH HEADQUARTERS ELEVATOR UPGRADE  
8000 N. STADIUM DR. HOUSTON, TX 77054

COUNCIL DISTRICT "K"

KEY MAP NO. 532M



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D

Item Creation Date: 8/12/2025

25CONS632 – Additional Appropriation – Structure Tone  
Southwest, LLC - Holcombe Lab Expansion

Agenda Item#: 29.

### **Summary:**

ORDINANCE appropriating \$5,744,000.00 out of Public Health Consolidated Construction Fund for Holcombe Lab Expansion Project; providing funding for Materials Testing and Contingencies -  
**DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for construction services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate an additional \$5,744,000.00 to the CMAR contract with Structure Tone Southwest, LLC to provide construction phase services. The Centers for Disease Control (CDC) cancelled a portion of the federal grant supporting this project on March 24, 2025. This project was originally a federal Government funded project. Due to the cancellation, additional funding is required.

**PROJECT LOCATION:** 2250 Holcombe, Houston, TX 77030

**PROJECT DESCRIPTION:** The project will design and construct a new, approximately 14,000 square foot, two-story, Biosafety Level 2 (BSL-2) lab adjacent to the existing lab buildings on the same site. The purpose of the new lab is to allow for the study of emerging diseases in coordination with the CDC. The new facility will operate on Mechanical Electrical Plumbing Technology systems, including a backup generator, which are independent of the existing systems on site. This work shall include utility connections, partial parking lot reconstruction (more spaces, utility routes, and underground detention), flatwork between the existing and new buildings, and landscaping around the new structure. When the building is completed in Fall 2026, operating costs will begin in Fiscal Year 2027.

**PREVIOUS HISTORY:** On November 29, 2023, by Ordinance 2023-1021; City Council awarded a construction manager at risk (CMAR) Contract to Structure Tone Southwest, LLC to provide pre-construction and construction phase services for the new Holcombe Lab Expansion for the Houston Health Department.

**FUNDING SUMMARY:** It is recommended that City Council appropriate funds for construction phase services, including an additional appropriation of \$80,000.00 for materials testing services under the contract with QC Laboratories.

\$ 5,380,800.00	Construction Cost (Estimate)
\$ 283,200.00	5% Contingency Cost (Estimate)

\$ 5,664,000.00	Total Estimated Contract Services
\$ 80,000.00	Materials Testing
<b>\$ 5,744,000.00</b>	<b>Total Funding</b>

**M/WBE PARTICIPATION:** A **16.00%** MBE goal and a **5.00%** WBE goal have been established for the construction phase services of this contract. The construction manager will submit the list of proposed certified subcontractors with the issuance of the GMP proposal.

**FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are listed below:

Project	FY2026	FY2027	FY2027	FY2029	FY2030	Total
Holcombe Lab Expansion WBS No. H-000426	\$0	\$627,647.00	\$988,000.00	\$1,037,400.00	\$1,089,270.00	\$3,742,317.00

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**WBS No:** H-000426

**DIRECTOR'S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

\_\_\_\_\_  
Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Prior Council Action:**

Ordinance no. 2023-1021; Dated November 29, 2023

**Amount and Source of Funding:**

**\$5,744,000.00** Public Health Consolidated Construction Fund (4508)

**Previous Funding:**

**\$9,852,340.00** Federal Government – Grant Funded (5000)



**Contact Information:**

Enid M. Howard

Council Liaison

**Phone:** 832-393-8023

**ATTACHMENTS:****Description**

Signed Coversheet

MAPS

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D

Item Creation Date: 8/12/2025

25CONS632 – Additional Appropriation – Structure Tone Southwest, LLC - Holcombe Lab Expansion

Agenda Item#: 44.

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for construction services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate an additional \$5,744,000.00 to the CMAR contract with Structure Tone Southwest, LLC to provide construction phase services. The Centers for Disease Control (CDC) cancelled a portion of the federal grant supporting this project on March 24, 2025. This project was originally a federal Government funded project. Due to the cancellation, additional funding is required.

**PROJECT LOCATION:** 2250 Holcombe, Houston, TX 77030

**PROJECT DESCRIPTION:** The project will design and construct a new, approximately 14,000 square foot, two-story, Biosafety Level 2 (BSL-2) lab adjacent to the existing lab buildings on the same site. The purpose of the new lab is to allow for the study of emerging diseases in coordination with the CDC. The new facility will operate on Mechanical Electrical Plumbing Technology systems, including a backup generator, which are independent of the existing systems on site. This work shall include utility connections, partial parking lot reconstruction (more spaces, utility routes, and underground detention), flatwork between the existing and new buildings, and landscaping around the new structure. When the building is completed in Fall 2026, operating costs will begin in Fiscal Year 2027.

**PREVIOUS HISTORY:** On November 29, 2023, by Ordinance 2023-1021; City Council awarded a construction manager at risk (CMAR) Contract to Structure Tone Southwest, LLC to provide pre-construction and construction phase services for the new Holcombe Lab Expansion for the Houston Health Department.

**FUNDING SUMMARY:** It is recommended that City Council appropriate funds for construction phase services, including an additional appropriation of \$80,000.00 for materials testing services under the contract with QC Laboratories.

\$ 5,380,800.00	Construction Cost (Estimate)
\$ 283,200.00	5% Contingency Cost (Estimate)
<hr/>	
\$ 5,664,000.00	Total Estimated Contract Services
\$ 80,000.00	Materials Testing
<hr/>	
<b>\$ 5,744,000.00</b>	<b>Total Funding</b>

**M/WBE PARTICIPATION:** A **16.00%** MBE goal and a **5.00%** WBE goal have been established for the construction phase services of this contract. The construction manager will submit the list of proposed certified subcontractors with the issuance of the GMP proposal.

**FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are listed below:

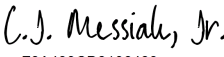
Project	FY2026	FY2027	FY2027	FY2029	FY2030	Total
Holcombe Lab Expansion WBS No. H-000426	\$0	\$627,647.00	\$988,000.00	\$1,037,400.00	\$1,089,270.00	\$3,742,317.00

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

WBS No: H-000426

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:  
 8/15/2025  
FOA4299CD93106489...  
C. J. Messiah, Jr.  
General Services Department

Stephen L. Williams, M. Ed., MPA  
Houston Health Department

Prior Council Action:

Ordinance no. 2023-1021; Dated November 29, 2023

Amount and Source of Funding:

\$5,744,000.00 Public Health Consolidated Construction Fund (4508)

Previous Funding:

\$9,852,340.00 Federal Government – Grant Funded (5000)

Contact Information:

Enid M. Howard  
Council Liaison  
Phone: 832-393-8023

DS  

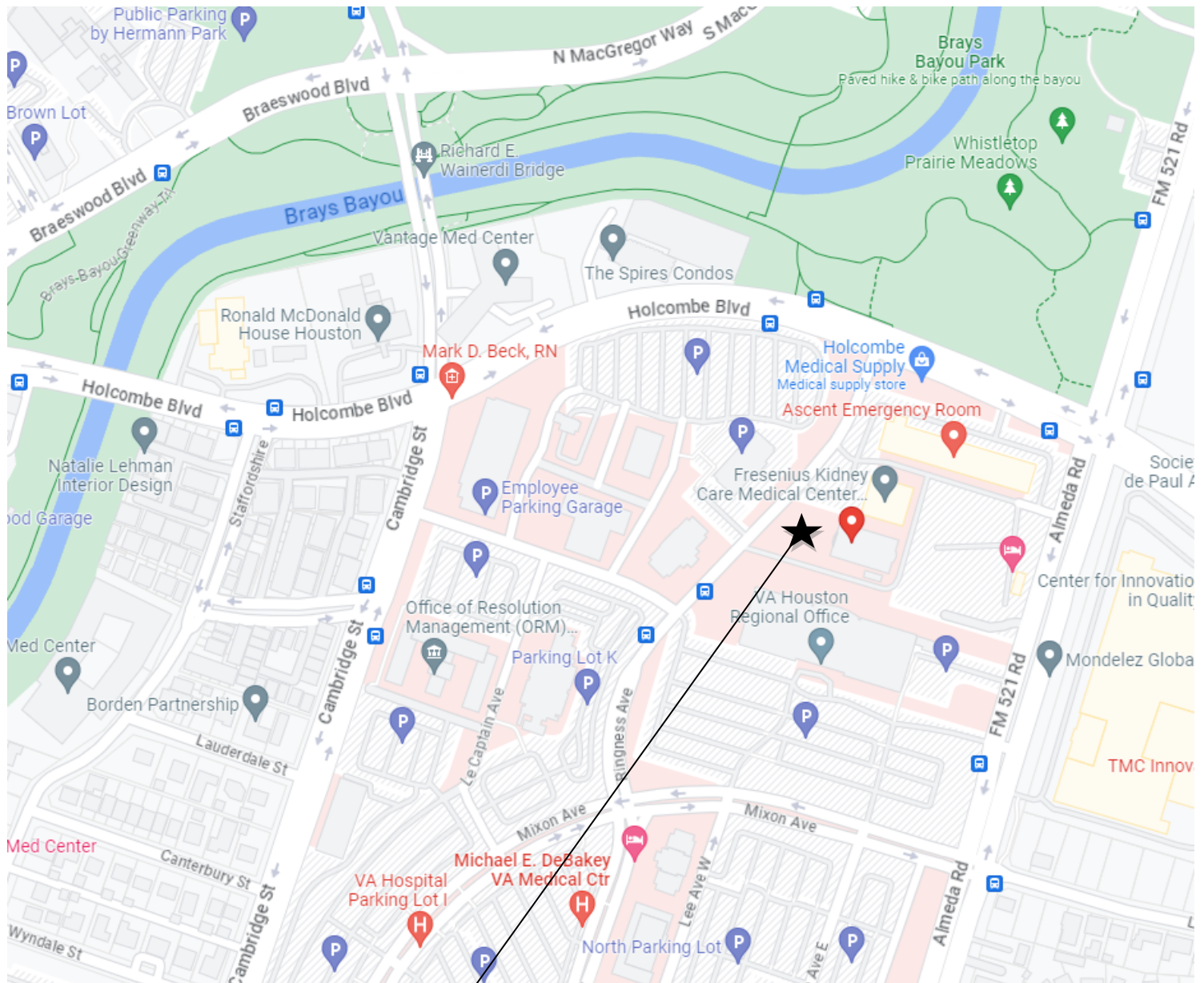

ATTACHMENTS:

Description

- CIP FORM A
- Prior Council Action
- MAPS

Type

- Backup Material
- Backup Material
- Backup Material

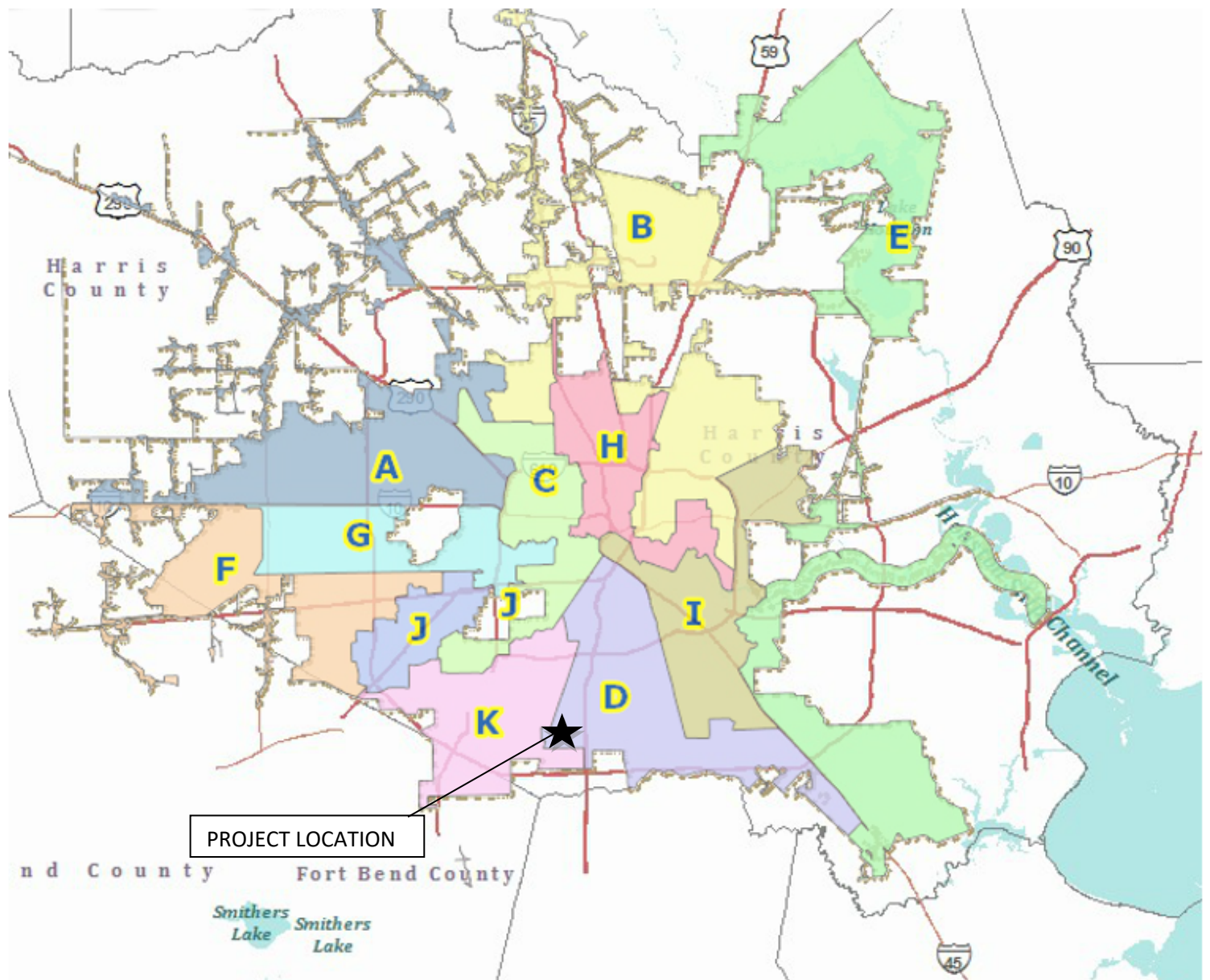


PROJECT LOCATION

## **Holcombe Lab Expansion** **H-000426**

2250 Holcombe Blvd.  
Houston, TX 77030

COUNCIL DISTRICT 'D'



**Holcombe Lab Expansion**  
**H-000426**

2250 Holcombe Blvd.  
Houston, TX 77030

COUNCIL DISTRICT 'D'



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D

Item Creation Date: 7/22/2025

25CF163 - Parking License Agreement - 2811 Travis -  
Parking Management Division of ARA

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing Parking License Agreement between **WINPARK MANAGEMENT, LLC**, as Licensor, and City Houston, Texas, for the Administration Regulatory Affairs Department - 1 Year with 9 one-year options - \$605,600.00 - Park Houston Special Revenue Fund - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**RECOMMENDATION:** Approve and authorize a Parking License Agreement between Winpark Management LLC, licensor, and the City of Houston, licensee, for parking spaces at a parking garage located at 2811 Travis, Houston, Texas for the Parking Management Division of the Administration and Regulatory Affairs Department (ARA), whose employees operate out of 2500 Fannin.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends approval of a Parking License Agreement with Winpark Management LLC for 50 parking spaces for vehicles utilized by the Parking Management Division. The parking license will be for an initial term of one year, commencing on the first day of the next month following the date of the month on which the City Controller countersigns the Agreement. The Agreement shall automatically renew for nine one-year terms unless notice of non-renewal is delivered to the other party at least 30 days prior to the end of the current one-year term. Notwithstanding anything contained in the Agreement to the contrary, the Agreement shall terminate upon termination of the lease between Licensee and 2500 Fannin LP, estimated to be July 2035 and Licensee shall give at least 60 days' notice to Licensor of said termination. Licensee shall pay Licensor \$100 per month per space for 50 parking spaces (\$60,000.00 per year; \$5,000 per month). During any Midtown Event (maximum of 4 per year), Licensor shall notify Licensee at least 14 days in advance of the event and Licensee shall either vacate the Property during the event at no additional fee or be charged \$8 per vehicle per day of the event. Event-related fees shall be included on the following month's invoice.

### **FUNDING SUMMARY:**

\$ 50,000.00 Rent (FY26; 10 months)

\$ 1,200.00 Midtown Event fee (\$8.00 x 50 spaces per event for 3 events in FY2026)

\$ 540,000.00 Rent (outgoing years)

\$ 14,400.00 Midtown Event fee (\$8.00 x 50 spaces per event for 4 events per year for 9 years)

**\$ 605,600.00 TOTAL**

**FISCAL NOTE:** Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY2026</b>	<b>Out-Years</b>	<b>Total</b>
<b>Administration and Regulatory Affairs</b>	\$51,200.00	\$554,400.00	\$605,600.00

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

---

Tina Paez  
Administration and Regulatory Affairs

**Amount and Source of Funding:**

\$605,600.00 - Park Houston Special Revenue Fund (8700)

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet  
MAPS

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

District D

Item Creation Date: 7/22/2025

25CF163 - Parking License Agreement - 2811 Travis - Parking Management Division of ARA

Agenda Item#: 29.

### Summary:

NOT A REAL CAPTION

Approve and authorize a Parking License Agreement between **WINPARK MANAGEMENT LLC**, licensor, and the City of Houston, licensee, for parking spaces at a parking garage located at 2811 Travis, Houston, Texas for the Parking Management Division of the Administration and Regulatory Affairs Department (ARA), whose employees operate out of 2500 Fannin

### Background:

**RECOMMENDATION:** Approve and authorize a Parking License Agreement between Winpark Management LLC, licensor, and the City of Houston, licensee, for parking spaces at a parking garage located at 2811 Travis, Houston, Texas for the Parking Management Division of the Administration and Regulatory Affairs Department (ARA), whose employees operate out of 2500 Fannin.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends approval of a Parking License Agreement with Winpark Management LLC for 50 parking spaces for vehicles utilized by the Parking Management Division. The parking license will be for an initial term of one year, commencing on the first day of the next month following the date of the month on which the City Controller countersigns the Agreement. The Agreement shall automatically renew for nine one-year terms unless notice of non-renewal is delivered to the other party at least 30 days prior to the end of the current one-year term. Notwithstanding anything contained in the Agreement to the contrary, the Agreement shall terminate upon termination of the lease between Licensee and 2500 Fannin LP, estimated to be July 2035 and Licensee shall give at least 60 days' notice to Licensor of said termination. Licensee shall pay Licensor \$100 per month per space for 50 parking spaces (\$60,000.00 per year; \$5,000 per month). During any Midtown Event (maximum of 4 per year), Licensor shall notify Licensee at least 14 days in advance of the event and Licensee shall either vacate the Property during the event at no additional fee or be charged \$8 per vehicle per day of the event. Event-related fees shall be included on the following month's invoice.

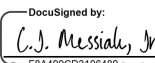
### FUNDING SUMMARY:

\$ 50,000.00 Rent (FY26; 10 months)  
 \$ 1,200.00 Midtown Event fee (\$8.00 x 50 spaces per event for 3 events in FY2026)  
 \$ 540,000.00 Rent (outgoing years)  
 \$ 14,400.00 Midtown Event fee (\$8.00 x 50 spaces per event for 4 events per year for 9 years)  
**\$ 605,600.00 TOTAL**


**FISCAL NOTE:** Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
Department	FY2026	Out-Years	Total
Administration and Regulatory Affairs	\$51,200.00	\$554,400.00	\$605,600.00

### DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:  
  
 C. J. Messiah, Jr.  
 General Services Department

8/13/2025

DocuSigned by:  
  
 Tina Paez  
 Administration and Regulatory Affairs

### Amount and Source of Funding:

\$605,600.00 - Park Houston Special Revenue Fund (8700)



**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

<sup>DS</sup>  
*EH*

**ATTACHMENTS:**

**Description**

- Signed Coversheet GSD
- Signed Coversheet Client
- MAPS
- SAP Documents
- Funding Verification for ARA

**Type**

- Signed Cover sheet
- Signed Cover sheet
- Backup Material
- Backup Material
- Financial Information

## MAP

Midtown Garage Parking License 2811 Travis Street, Houston, TX 77006



**Facility Address:** 2811 Travis Street, Houston, TX 77006

This indoor garage is located on the right (east) side of Travis Street between Anita Street and Dennis Street. Look for a sign that reads "Park, Enter Here". There will also be another sign at the top of the entrance that reads "2811" in white.

### Amenities

-  Covered Parking
-  Handicap Accessible
-  License Plate Required
-  Mobile Pass Accepted
-  Oversize Vehicle Friendly
-  Self Park

### Hours of Operation

Monday: 24/7  
Tuesday: 24/7  
Wednesday: 24/7  
Thursday: 24/7  
Friday: 24/7  
Saturday: 24/7  
Sunday: 24/7



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 6/17/2025

### DOC1170621997 - Small Contractor Rotation Program 3.0 - ORDINANCE

Agenda Item#: 31.

#### **Summary:**

ORDINANCE awarding contract to (1) **ODIGO SERVICES, LLC**, (2) **SOUTHERN BROTHERS PROPERTIES, LLC**, (3) **NL CONCRETE SERVICES, LLC**, (4) **HOGAN CONSTRUCTION AND CONCRETE, LLC**, (5) **XIRCUIIT MECHANICS, LLC**, (6) **ROMAN EMPERORS ROAD, LLC**, (7) **TRUCON CONTRACTORS, LLC**, (8) **SKILLED CONSTRUCTION SUBS UNLIMITED, LLC**, (9) **CANEY CREEK CAPITAL, LLC DBA CANEY CREEK LAND SERVICES**, and (10) **ZETA ENGINEERING, LLC** for Small Contractors Rotation Program 3.0 for Houston Public Works; providing a maximum contract amount - 2 Years with 1 one-year option - \$2,185,000.00 - Enterprise and Special Revenue Fund

#### **Background:**

**Request for Qualifications (RFQ) received August 29, 2024, for DOC1170621997 – Approve an ordinance awarding contracts to multiple vendors in the maximum award amount of \$2,185,000.00 for the Small Contractor Rotation Program 3.0 for Houston Public Works.**

#### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance implementing a two-year Small Contractor Rotation Program with a one-year option to renew in the amount not to exceed **\$2,185,000.00** and awarding 10 contracts to pre-qualified vendors for small construction categories of work in work order amounts not to exceed \$100,000 to **Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Hogan Construction and Concrete, LLC, Xircuiit Mechanics, LLC, Roman Emperors Road, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), Skilled Construction Subs Unlimited, LLC, Caney Creek Capital, LLC, DBA Caney Creek Land Services, Zeta Engineering, LLC** for Houston Public Works.

The Small Contractor Rotation Program is a two-year program that rotates small work order opportunities for those contractors selected to participate. While in the program, the contractors will gain access to bonding and financial partners. They will also have an opportunity to sharpen the skills necessary to compete in larger City projects. Such skills include estimating, bidding, project management, and exposure to City requirements.

The categories of work include asphalt, concrete panel replacement, curb and gutter repair,

wheelchair ramps, sidewalk and driveway repairs, brick paving restoration, landscape work such as sod replacement, shrubs, trees, fence restoration, and small diameter waterline repairs. To remain in the program, contractors must meet the performance requirements regarding the quality of work, schedule, and overall management of the work order.

The RFQ was advertised in accordance with the State of Texas bid laws, and as a result, responses were received from

1. Odigo Services, LLC
2. Southern Brothers Properties, LLC
3. NL Concrete Services, LLC,
4. Hogan Construction and Concrete, LLC
5. Xircuit Mechanics, LLC
6. Roman Emperors Road, LLC
7. TruCon Contractors, LLC (formerly TC True Concrete, LLC)
8. Skilled Construction Subs Unlimited, LLC
9. Caney Creek Capital, LLC, DBA Caney Creek Land Services
10. Zeta Engineering, LLC
11. Rawway Concrete and Sawing, LLC
12. The M Suite, LLC

Non-responsive vendors:

13. Match and Mix Construction, LLC,
14. Pioneer Project Management and Investment, LLC
15. Aaiss Investment, LLC
16. JCM USA Inc
17. Rob Mac Industries
18. Star Homeworks, LLC
19. Terratek Services Group, LLC
20. Wilson Unlimited, LLC
21. Stafford Building Corporation

The Evaluation Committee consisted of members from HPW. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

The following contractors received the highest overall scores and were deemed the best-qualified firms to meet the requirements outlined in the RFQ:

1. Odigo Services, LLC
2. Southern Brothers Properties, LLC
3. NL Concrete Services, LLC,
4. Hogan Construction and Concrete, LLC
5. Xircuit Mechanics, LLC
6. Roman Emperors Road, LLC
7. TruCon Contractors, LLC (formerly TC True Concrete, LLC)
8. Skilled Construction Subs Unlimited, LLC

9. Caney Creek Capital, LLC, DBA Caney Creek Land Services
10. Zeta Engineering, LLC

**M/WBE Participation:**

Zero-percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Hogan Construction and Concrete, LLC, Roman Emperors Road, LLC, and Skilled Construction Subs Unlimited, LLC will pay into the program. Caney Creek Capital, LLC, DBA Caney Creek Land Services will provide health insurance to covered employees and Xircuit Mechanics, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), and Zeta Engineering, LLC will both pay into the program and provide health insurance to covered employees.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Xircuit Mechanics, LLC, Roman Emperors Road, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), Skilled Construction Subs Unlimited, LLC, and Zeta Engineering, LLC are designated HHF companies, but they were successful awardees without the application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
Houston Public Works

-

**ESTIMATED SPENDING AUTHORITY**

Department	FY2026	Out-Years	Amount
HPW	\$495,000.00	\$1,690,000.00	\$2,185,000.00

**Amount and Source of Funding:**

**\$1,950,000.00**

Fund No. 2312

Dedicated Drainage and Street Removal Fund- Metro Et Al

**\$235,000.00**

Fund No. 8300

Water and Sewer System Operating Fund

**Contact Information:**

Erika Lawton, Division Manager

Finance/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

**Type**

Signed Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/17/2025

DOC1170621997 - Small Contractor Rotation Program 3.0 - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Qualifications (RFQ) received August 29, 2024, for DOC1170621997 – Approve an ordinance awarding contracts to multiple vendors in the maximum award amount of \$2,185,000.00 for the Small Contractor Rotation Program 3.0 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance implementing a two-year Small Contractor Rotation Program with a one-year option to renew in the amount not to exceed **\$2,185,000.00** and awarding 10 contracts to pre-qualified vendors for small construction categories of work in work order amounts not to exceed \$100,000 to **Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Hogan Construction and Concrete, LLC, Xircuit Mechanics, LLC, Roman Emperors Road, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), Skilled Construction Subs Unlimited, LLC, Caney Creek Capital, LLC, DBA Caney Creek Land Services, Zeta Engineering, LLC** for Houston Public Works.

The Small Contractor Rotation Program is a two-year program that rotates small work order opportunities for those contractors selected to participate. While in the program, the contractors will gain access to bonding and financial partners. They will also have an opportunity to sharpen the skills necessary to compete in larger City projects. Such skills include estimating, bidding, project management, and exposure to City requirements.

The categories of work include asphalt, concrete panel replacement, curb and gutter repair, wheelchair ramps, sidewalk and driveway repairs, brick paving restoration, landscape work such as sod replacement, shrubs, trees, fence restoration, and small diameter waterline repairs. To remain in the program, contractors must meet the performance requirements regarding the quality of work, schedule, and overall management of the work order.

The RFQ was advertised in accordance with the State of Texas bid laws, and as a result, responses were received from

1. Odigo Services, LLC
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3. NL Concrete Services, LLC,
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8. Skilled Construction Subs Unlimited, LLC
9. Caney Creek Capital, LLC, DBA Caney Creek Land Services
10. Zeta Engineering, LLC
11. Rawway Concrete and Sawing, LLC
12. The M Suite, LLC

Non-responsive vendors:

13. Match and Mix Construction, LLC,
14. Pioneer Project Management and Investment, LLC
15. Aaiss Investment, LLC
16. JCM USA Inc
17. Rob Mac Industries
18. Star Homeworks, LLC
19. Terratek Services Group, LLC
20. Wilson Unlimited, LLC
21. Stafford Building Corporation

The Evaluation Committee consisted of members from HPW. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

The following contractors received the highest overall scores and were deemed the best-qualified firms to meet the requirements outlined in the RFQ:

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3. NL Concrete Services, LLC,
4. Hogan Construction and Concrete, LLC
5. Xircuit Mechanics, LLC
6. Roman Emperors Road, LLC
7. TruCon Contractors, LLC (formerly TC True Concrete, LLC)
8. Skilled Construction Subs Unlimited, LLC
9. Caney Creek Capital, LLC, DBA Caney Creek Land Services
10. Zeta Engineering, LLC

#### **M/WBE Participation:**

Zero-percentage Goal document approved by the Office of Business Opportunity.

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Hogan Construction and Concrete, LLC, Roman Emperors Road, LLC, and Skilled Construction Subs Unlimited, LLC will pay into the program. Caney Creek Capital, LLC, DBA Caney Creek Land Services will provide health insurance to covered employees and Xircuit Mechanics, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), and Zeta Engineering, LLC will both pay into the program and provide health insurance to covered employees.

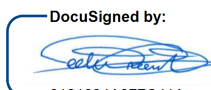
#### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Odigo Services, LLC, Southern Brothers Properties, LLC, NL Concrete Services, LLC, Xircuit Mechanics, LLC, Roman Emperors Road, LLC, TruCon Contractors, LLC (formerly TC True Concrete, LLC), Skilled Construction Subs Unlimited, LLC, and Zeta Engineering, LLC are designated HHF companies, but they were successful awardees without the application of the HHF preference.

#### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

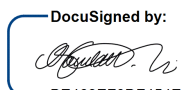
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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:



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Randall V. Macchi, Director  
Houston Public Works

DS



#### **ESTIMATED SPENDING AUTHORITY**

Department	FY2026	Out-Years	Amount
HPW	\$495,000.00	\$1,690,000.00	\$2,185,000.00

#### **Amount and Source of Funding:**

**\$1,950,000.00**

Fund No. 2312

Dedicated Drainage and Street Removal Fund- Metro Et Al

**\$235,000.00**

Fund No. 8300

Water and Sewer System Operating Fund

#### **Contact Information:**

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS



**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
DOC1170621997 - COF with PRs	Financial Information
DOC1170621997 - Ownership forms - All Vendors	Backup Material
DOC1170621997 - Tax Report - All Vendors	Backup Material
DOC1170621997 - POP forms - All Vendors	Backup Material
DOC1170621997 - Drug forms - All Vendors	Backup Material
DOC1170621997 - 1295 forms - All Vendors	Backup Material
DOC1170621997 - Conflict of Interest Forms - All Vendors	Backup Material
DOC1170621997 - Insurance - Vendors 1-5	Backup Material
DOC1170621997 - Insurance - Vendors 6-8	Signed Cover sheet
DOC1170621997 - Insurance - Vendors 9-10	Signed Cover sheet
DOC1170621997 - AMBest - All Vendors	Backup Material
DOC1170621997 - SOS Website - All Vendors	Backup Material
DOC1170621997 - Hire Houston First - 8 Participating Vendors	Backup Material
DOC1170621997 - TruCon Contractors, LLC - New Name Documentation	Backup Material
DOC1170621997 - OA Screenshots	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/12/2025

Doc1238112480 - Veterinary Services for HPD -  
ORDINANCE (Hometown Veterinary Hospital, PLLC dba  
VERGI)

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing contract with **HOMETOWN VETERINARY HOSPITAL, PLLC dba VERGI** to provide Veterinary Services for the Houston Police Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$530,341.96 - General Fund

### **Background:**

**P36-Doc1238112480 - Request for Proposals received September 23, 2024 - Approve an ordinance awarding a contract to Hometown Veterinary Hospital, PLLC dba VERGI in the maximum contract amount of \$530,341.96 for veterinary services for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options**, to **Hometown Veterinary Hospital, PLLC dba VERGI** in the maximum contract amount not to exceed **\$530,341.96** for veterinary services for the Houston Police Department.

The scope of services requires the contractor to provide veterinary services to the canines assigned to the HPD. Services include, but are not limited to, annual examinations, therapy, deworming, and X-rays as required to maintain the canines' health. The contractor shall be on call 24 hours a day, seven days per week, including weekends and holidays, to respond to incidents as needed.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the state of Texas bid laws, and as a result, one proposal was received from Hometown Veterinary Hospital, PLLC dba VERGI. The evaluation committee consisted of employees from the Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Responsible
3. Financial Stability
4. Technical Competence

## 5. Price Proposal

Hometown Veterinary Hospital, PLLC dba VERGI received a high score and was deemed the best-qualified veterinarian to meet the requirements outlined in the RFP.

### **M/WBE Participation:**

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The contract requires compliance with the City's Pay or Play program regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Hometown Veterinary Hospital, PLLC dba VERGI is a designated HHF company, but they were the successful awardee without application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY26</b>	<b>Out Years</b>	<b>Total</b>
Houston Police Department	\$80,341.96	\$450,000.00	<b>\$530,341.96</b>

### **Amount and Source of Funding:**

\$530,341.96 – General Fund (1000)

### **Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1627
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

### **ATTACHMENTS:**

#### **Description**

Signed coversheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/12/2025

Doc1238112480 - Veterinary Services for HPD - ORDINANCE (Hometown Veterinary Hospital, PLLC dba VERGI)

Agenda Item#: 1.

### **Background:**

**P36-Doc1238112480 - Request for Proposals received September 23, 2024 - Approve an ordinance awarding a contract to Hometown Veterinary Hospital, PLLC dba VERGI in the maximum contract amount of \$530,341.96 for veterinary services for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options**, to **Hometown Veterinary Hospital, PLLC dba VERGI** in the maximum contract amount not to exceed **\$530,341.96** for veterinary services for the Houston Police Department.

The scope of services requires the contractor to provide veterinary services to the canines assigned to the HPD. Services include, but are not limited to, annual examinations, therapy, deworming, and X-rays as required to maintain the canines' health. The contractor shall be on call 24 hours a day, seven days per week, including weekends and holidays, to respond to incidents as needed.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the state of Texas bid laws, and as a result, one proposal was received from Hometown Veterinary Hospital, PLLC dba VERGI. The evaluation committee consisted of employees from the Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Responsible
3. Financial Stability
4. Technical Competence
5. Price Proposal

Hometown Veterinary Hospital, PLLC dba VERGI received a high score and was deemed the best-qualified veterinarian to meet the requirements outlined in the RFP.

### **M/WBE Participation:**

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The contract requires compliance with the City's Pay or Play program regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Hometown Veterinary Hospital, PLLC dba VERGI is a designated HHF company, but they were the successful awardee without application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Jedediah Greenfield.

8/13/2025

6121034A077C41A...  
**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY26	Out Years	Total
Houston Police Department	\$80,341.96	\$450,000.00	<b>\$530,341.96</b>

**Amount and Source of Funding:**

\$530,341.96 – General Fund (1000)

**Contact Information:**

Name	Dept/Division	Phone No.:
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1627
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Ownership Form  
Tax Report  
Certification of Funds  
Conflict of Interest Form  
OA 4600015778  
Partially Executed Contract  
HHF Certification

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date:

ITB-2025-0046 - Automatic Transmission Rebuild and Remanufactured Services  
for Light-Duty Vehicles

Agenda Item#: 33.

### **Summary:**

ORDINANCE approving and authorizing contract between City of Houston and **HIGHWAY 6 TRANSMISSION CENTER, INC** for Automatic Transmission Rebuild and Remanufactured Services for Light-Duty Vehicles for the Houston Fleet Management Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$2,113,350.10 - Fleet Management Fund

### **Background:**

**Formal Bids Received May 29, 2025, for ITB-2025-0046 - Approve an ordinance awarding a contract to Highway 6 Transmission Center, Inc. in an amount not to exceed \$2,113,350.10, for automatic transmission rebuild and remanufactured services for light-duty vehicles for a three (3) year term with two (2) one-year options for the Fleet Management Department.**

### **Specific Instructions**

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options**, to **Highway 6 Transmission Center, Inc.** on its low bid in an amount not to exceed **\$2,113,350.10** for automatic transmission rebuild and remanufactured services for light-duty vehicles for the FMD.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two electronic bids were received as outlined below.

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>Highway 6 Transmission Center, Inc.</b>	<b>\$2,113,350.10</b>
2.	Hardy Collision Center, Inc.	\$2,198,137.56

- Subsequent to receipt of the bid, the Strategic Procurement Division contacted potential bidders to determine the reason for the limited response to the ITB. Potential bidders stated they were not in the core business of providing these services or could not be competitive.

The Contractor shall furnish all labor, tools, supplies, parts, materials, equipment, and facilities necessary to provide automatic transmission repair/exchange (remanufactured) services for the FMD.

### **M/WBE Subcontracting:**

Zero percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the proposed contractor has elected to pay into the Contractor Responsibility Fund in compliance with City Policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Highway 6 Transmission Center, Inc.** does not meet the requirements for HHF designation. No HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

<b>Department</b>	<b>Estimated Spending Authority</b>		<b>Total</b>
	<b>FY2026</b>	<b>Out Years</b>	
Fleet Management	\$350,662.68	\$1,762,687.42	\$2,113,350.10

**Amount and Source of Funding:**

**\$2,113,350.10**

Fleet Management Fund

Fund: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date: 7/8/2025

P33.WS1285008716.A1 - Optometry and Vision Services  
Interlocal Agreement with University of Houston

Agenda Item#: 34.

### **Summary:**

ORDINANCE approving and amending Ordinance No. 2024-776 to increase the maximum contract amount; and authorizing first amendment with **UNIVERSITY OF HOUSTON**, on behalf of its College of Optometry for Optometry and Vision Services for the Houston Health Department; \$2,100,000.00 - Essential Public Health Services Fund

### **Background:**

**P33-WS1285008716.A1 – Approve an ordinance amending Ordinance No. 2024-776, (approved October 16, 2024) to increase the maximum contract amount to \$2,625,000.00 between the City of Houston and University of Houston, on behalf of its College of Optometry for optometry and vision services for the Houston Health Department.**

### **SPECIFIC EXPLANATION:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount **to \$2,625,000.00 between the City of Houston and University of Houston, on behalf of its College of Optometry for optometry and vision services for the Houston Health Department.**

The contract was awarded on October 16, 2024, by Ordinance No. 2024-776 for a one-year term in the original amount of \$525,000.00. The contractual agreement includes provisions that facilitate automatic annual renewals until August 1, 2029. Expenditures as of June 12, 2025, total \$342,725.00. An increase of the maximum contract amount is needed to continue providing services to the community in the successive years to support the See to Succeed Initiative.

The See to Succeed Program began in 2011 when the Houston Health Department partnered with the University of Houston College of Optometry, Berkeley Eye Center, Essilor Foundation, Essilor Corporation, Eye Care for Kids, Kids Vision for Life, One Sight Foundation, San Jacinto Community College, and Wal-Mart Corporation. The See to Succeed initiative also partners with area public school districts and charter/private schools to implement a community-based service model to provide high-volume walk-through services. This program serves children ages 6-18 with vision problems, either due to health issues, family history, or injuries that may have occurred. The students will receive comprehensive vision exams that include testing for disease, color blindness, depth perception, eye muscle balance, and the need for eyewear prescriptions.



**M/WBE Participation:**

MWBE zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<hr/> Jedediah Greenfield Chief Procurement Officer	<hr/> Department Approval Authority Signature
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Estimated Spending Authority			
Department	FY2026	Out-Years	Award Amount
Houston Health Department (HHD)	\$ 525,000.00	\$ 1,575,000.00	\$2,100,000.00

**Prior Council Action:**

Ordinance No. 2024-776; Passed 10/16/2024

**Amount and Source of Funding:**

**\$2,100,000.00**

Essential Public Health Services

Fund 2010

**Contact Information:**

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

**ATTACHMENTS:****Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date: 7/8/2025

P33.WS1285008716.A1 - Optometry and Vision Services Interlocal Agreement with University of Houston

Agenda Item#: 37.

### **Summary:**

ORDINANCE APPROVING AND AMENDING ORDINANCE NO. 2024-776 TO INCREASE THE MAXIMUM CONTRACT AMOUNT; AND AUTHORIZING A FIRST AMENDMENT WITH THE **UNIVERSITY OF HOUSTON**, ON BEHALF OF ITS COLLEGE OF OPTOMETRY FOR OPTOMETRY AND VISION SERVICES FOR THE HOUSTON HEALTH DEPARTMENT - \$2,100,000.00 - Essential Public Health Services

### **Background:**

**P33-WS1285008716.A1 – Approve an ordinance amending Ordinance No. 2024-776, (approved October 16, 2024) to increase the maximum contract amount to \$2,625,000.00 between the City of Houston and University of Houston, on behalf of its College of Optometry for optometry and vision services for the Houston Health Department.**

### **SPECIFIC EXPLANATION:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount to **\$2,625,000.00 between the City of Houston and University of Houston, on behalf of its College of Optometry for optometry and vision services for the Houston Health Department.**

The contract was awarded on October 16, 2024, by Ordinance No. 2024-776 for a one-year term in the original amount of \$525,000.00. The contractual agreement includes provisions that facilitate automatic annual renewals until August 1, 2029. Expenditures as of June 12, 2025, total \$342,725.00. An increase of the maximum contract amount is needed to continue providing services to the community in the successive years to support the See to Succeed Initiative.

The See to Succeed Program began in 2011 when the Houston Health Department partnered with the University of Houston College of Optometry, Berkeley Eye Center, Essilor Foundation, Essilor Corporation, Eye Care for Kids, Kids Vision for Life, One Sight Foundation, San Jacinto Community College, and Wal-Mart Corporation. The See to Succeed initiative also partners with area public school districts and charter/private schools to implement a community-based service model to provide high-volume walk-through services. This program serves children ages 6-18 with vision problems, either due to health issues, family history, or injuries that may have occurred. The students will receive comprehensive vision exams that include testing for disease, color blindness, depth perception, eye muscle balance, and the need for eyewear prescriptions.

### **M/WBE Participation:**

MWBE zero-percentage goal document approved by the Office of Business Opportunity.

### **Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield  
Chief Procurement Officer

DocuSigned by:

A8219D332CF4498...

Department Approval Authority Signature

### **Estimated Spending Authority**

Department	FY2026	Out-Years	Award Amount
Houston Health Department (HHD)	\$ 525,000.00	\$ 1,575,000.00	\$2,100,000.00

### **Prior Council Action:**

On 10/16/2024, City Council passed Ordinance No. 2024-776, which approved the interlocal agreement between the City of Houston and the University of Houston, on behalf of its College of Optometry, for optometry and vision services for the Houston Health Department. The ordinance authorized the City Council to increase the maximum contract amount to \$2,625,000.00.

Ordinance No. 2024- / /6; Passed 10/16/2024

**Amount and Source of Funding:**  
**\$2,100,000.00**  
Essential Public Health Services  
Fund 2010

**Contact Information:**

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
Funding Verification	Backup Material
MWBE	Backup Material
RCA P33-WS1285008716	Backup Material
Original Contract	Backup Material
Funding Verification	Financial Information
Signed coversheet	Signed Cover sheet
Corrected Ordinance	Ordinance/Resolution/Motion

## Certificate Of Completion

Envelope Id: 3E21B848-65FD-4112-A64F-A55CA51A24E0	Status: Completed
Subject: Complete with Docusign: 08.19.25_REVISED RCA for P33-WS1285008716.A1_UH Optometry Vision Servic...	
Source Envelope:	
Document Pages: 2	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Lena Farris
Time Zone: (UTC-06:00) Central Time (US & Canada)	611 Walker St.
	HITS
	Houston, TX 77002
	Lena.Farris@houston.tx.gov
	IP Address: 204.235.229.251

## Record Tracking

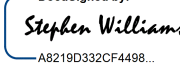
Status: Original	Holder: Lena Farris	Location: DocuSign
8/19/2025 3:22:36 PM	Lena.Farris@houston.tx.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: City of Houston IT Services	Location: Docusign

## Signer Events

Signer Events	Signature	Timestamp
Jedediah Greenfield	DocuSigned by:  6121834A077C41A...	Sent: 8/19/2025 3:24:29 PM
Jedediah.Greenfield@houston.tx.gov		Viewed: 8/19/2025 3:30:02 PM
Chief Procurement Officer		Signed: 8/19/2025 3:30:08 PM
City of Houston	Signature Adoption: Uploaded Signature Image	
Security Level: Email, Account Authentication (None)	Using IP Address: 204.235.229.251	

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

Stephen Williams	DocuSigned by:  A8219D332CF4498...	Sent: 8/19/2025 3:24:29 PM
Stephen.Williams@houston.tx.gov		Viewed: 8/19/2025 3:32:58 PM
Director		Signed: 8/19/2025 3:36:04 PM
Houston Health Department	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 204.235.229.249	

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/19/2025 3:24:29 PM
Certified Delivered	Security Checked	8/19/2025 3:32:58 PM
Signing Complete	Security Checked	8/19/2025 3:36:04 PM
Completed	Security Checked	8/19/2025 3:36:04 PM
Payment Events	Status	Timestamps



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date:

SR1536464351 - Interlocal Agreement with Lone Star  
College - ORIDANCE

Agenda Item#: 35.

### **Summary:**

ORDINANCE approving and awarding Interlocal Agreement between City of Houston and **LONE STAR COLLEGE** to provide Emergency Medical Services Educational Training for the Houston Fire Department Emergency Medical Technicians and Paramedics; providing a maximum contract amount - 3 Years with 2 one-year options - \$10,431,488.00 - General Fund

### **Background:**

**S38-SR1536464351- Approve an ordinance awarding an interlocal agreement between the City of Houston and Lone Star College (LSC) to provide Emergency Medical Services Educational Training for the Emergency Medical Technicians (EMT) and Paramedics in an amount not to exceed \$10,431,488.00 for the Houston Fire Department (HFD).**

### **Specific Explanation:**

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend City Council approve an ordinance awarding an Interlocal Agreement (ILA) for a **three-year term with two one-year options** to **Lone Star College (LSC)** in the maximum contract amount not to exceed **\$10,431,488.00** for emergency medical services training for the Emergency Medical Technicians and Paramedics for the Houston Fire Department.

Lone Star College shall provide all labor, materials, and supervision necessary for EMT and Paramedic classes held at the college. The college shall provide Emergency Medical Service Education Programs for EMTs and Paramedics which meet the national education training standards that address the Texas Administrative Code, Title 25, Health Services, Part 1, Chapter 157, Emergency Medical Care, Subchapter C'. The minimum curriculum shall include all content required by the current national EMT and/or Paramedic educational standards and competencies as defined in the National EMS Education Standards by the United States Department of Transportation. The college shall comply with all National Registry of Emergency Medical Technicians' testing requirements.

The benefits of this education include, but are not limited to:

- LSC provides an educational program recognized by the Texas Department of State Health Services for the Emergency Medical Professions.
- LSC is accredited by the Commission on Accreditation of Allie Health Education Programs (CAAHEP).

- LSC is recognized for its National Registry of Emergency Medical Technicians pass percentage rate.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that “a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services” and that such a purchase “satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services

**MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an interlocal agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

<b>Department</b>	<b>FY26</b>	<b>Out Years</b>	<b>Total</b>
Houston Fire Department	\$760,380.00	\$9,671,108.00	\$10,431,488.00

**Amount and Source of Funding:**

\$10,431,488.00 - General Fund (1000)

**Contact Information:**

Lena Farris 832-393-8729  
 Candice Gambrell 832-393-9129  
 Jedediah Greenfield 832-393-9126

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date:

SR1536464351 - Interlocal Agreement with Lone Star College - ORIDANCE

Agenda Item#: 43.

### **Summary:**

NOT A REAL CAPTION

ORDINANCE awarding an interlocal agreement between the City of Houston and **LONE STAR COLLEGE** to provide Emergency Medical Services Educational Training for the Emergency Medical Technicians and Paramedics in an amount not to exceed \$10,431,488.00 for the Houston Fire Department

### **Background:**

**S38-SR1536464351- Approve an ordinance awarding an interlocal agreement between the City of Houston and Lone Star College (LSC) to provide Emergency Medical Services Educational Training for the Emergency Medical Technicians (EMT) and Paramedics in an amount not to exceed \$10,431,488.00 for the Houston Fire Department (HFD).**

### **Specific Explanation:**

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend City Council approve an ordinance awarding an Interlocal Agreement (ILA) for a **three-year term with two one-year options to Lone Star College (LSC)** in the maximum contract amount not to exceed **\$10,431,488.00** for emergency medical services training for the Emergency Medical Technicians and Paramedics for the Houston Fire Department.

Lone Star College shall provide all labor, materials, and supervision necessary for EMT and Paramedic classes held at the college. The college shall provide Emergency Medical Service Education Programs for EMTs and Paramedics which meet the national education training standards that address the Texas Administrative Code, Title 25, Health Services, Part 1, Chapter 157, Emergency Medical Care, Subchapter C'. The minimum curriculum shall include all content required by the current national EMT and/or Paramedic educational standards and competencies as defined in the National EMS Education Standards by the United States Department of Transportation. The college shall comply with all National Registry of Emergency Medical Technicians' testing requirements.

The benefits of this education include, but are not limited to:

- LSC provides an educational program recognized by the Texas Department of State Health Services for the Emergency Medical Professions.
- LSC is accredited by the Commission on Accreditation of Allie Health Education Programs (CAAHEP).
- LSC is recognized for its National Registry of Emergency Medical Technicians pass percentage rate.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services

### **MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an interlocal agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:

**Department Approval Authority**

Estimated Spending Authority



Department	FY26	Out Years	Total
Houston Fire Department	\$760,380.00	\$9,671,108.00	\$10,431,488.00

**Amount and Source of Funding:**

\$10,431,488.00 - General Fund (1000)

**Contact Information:**

Lena Farris 832-393-8729  
Candice Gambrell 832-393-9129  
Jedediah Greenfield 832-393-9126

**ATTACHMENTS:**

Description	Type
Certification of Funds	Financial Information
OBO Waiver	Backup Material
Ownership Forms	Backup Material
Master Service Agreement	Backup Material
Interlocal Justification	Backup Material
Funding Verification Form	Financial Information
Signed coversheet	Signed Cover sheet
Funding Verification-HFD	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 7/18/2025

SR1641320072 – Water Meter Replacement Services  
(Ameresco, Inc.) - ORDINANCE

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **AMERESCO, INC** for Water Meter Replacement Services through the Purchasing Cooperative of America (PCA) Cooperative Purchasing Program for Houston Public Works; providing a maximum contract amount - 2 Years - \$8,508,930.00 - Enterprise Fund

### **Background:**

**SR1641320072 – Approve an ordinance authorizing a derivative agreement between the City of Houston and Ameresco, Inc. in the maximum amount of \$8,508,930.00 for water meter replacement services through the Purchasing Cooperative of America (PCA) cooperative purchasing program for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a two (2) year derivative agreement between the City of Houston and **Ameresco, Inc.**, in the maximum contract amount of **\$8,508,930.00** for water meter replacement services through the Purchasing Cooperative of America (PCA) cooperative purchasing program for Houston Public Works (HPW).

This agreement supports the Small Meter Replacement Project under Customer Account Services (CAS), a vital initiative to enhance water meter reliability and billing accuracy across Houston. With approximately 500,000 customer accounts over 600 square miles, many meters are over 20 years old and nearing the end of their useful life. The aging infrastructure has led to increased maintenance, service inefficiencies, and inaccurate readings, making timely meter replacement critical to ensuring accurate billing and reliable service.

Ameresco, Inc. will replace approximately 25,310 small meters citywide within 12 months, establishing a performance benchmark. All replacement services will be conducted in accordance with the Scope of Work, adhering to required technical and quality standards. This timely replacement is critical to modernizing the water metering system and advancing a more efficient and sustainable utility infrastructure.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government

Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

**M/WBE Participation:**

The proposed contract is issued with a 2% MWBE participation level. Ameresco, Inc. designated the below name company as its MWBE subcontractor.

Name	Type of Work	Dollar Amount	Percentage
THR Enterprises Inc.	Field Support	\$175,000.00	2%

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY26 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Director  
Houston Public Works

Department	FY2026	Out Years	Total
Houston Public Works	<b>\$4,000,000.00</b>	\$4,508,930.00	<b>\$8,508,930.00</b>

**Amount and Source of Funding:**

\$8,508,930.00

Combined Utility System General Purpose Fund  
Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

-

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 7/18/2025

SR1641320072 – Water Meter Replacement Services (Ameresco, Inc.) - ORDINANCE

Agenda Item#: 36.

## **Background:**

**SR1641320072 – Approve an ordinance authorizing a derivative agreement between the City of Houston and Ameresco, Inc. in the maximum amount of \$8,508,930.00 for water meter replacement services through the Purchasing Cooperative of America (PCA) cooperative purchasing program for Houston Public Works.**

## **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a two (2) year derivative agreement between the City of Houston and **Ameresco, Inc.**, in the maximum contract amount of **\$8,508,930.00** for water meter replacement services through the Purchasing Cooperative of America (PCA) cooperative purchasing program for Houston Public Works (HPW).

This agreement supports the Small Meter Replacement Project under Customer Account Services (CAS), a vital initiative to enhance water meter reliability and billing accuracy across Houston. With approximately 500,000 customer accounts over 600 square miles, many meters are over 20 years old and nearing the end of their useful life. The aging infrastructure has led to increased maintenance, service inefficiencies, and inaccurate readings, making timely meter replacement critical to ensuring accurate billing and reliable service.

Ameresco, Inc. will replace approximately 25,310 small meters citywide within 12 months, establishing a performance benchmark. All replacement services will be conducted in accordance with the Scope of Work, adhering to required technical and quality standards. This timely replacement is critical to modernizing the water metering system and advancing a more efficient and sustainable utility infrastructure.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

## **M/WBE Participation:**

The proposed contract is issued with a 2% M/WBE participation level. Ameresco, Inc. designated the below name company as its M/WBE subcontractor.

Name	Type of Work	Dollar Amount	Percentage
THR Enterprises Inc.	Field Support	\$175,000.00	2%

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY26 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Macchi, Director  
Houston Public Works

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Department	FY2026	Out Years	Total
Houston Public Works	\$4,000,000.00	\$4,508,930.00	\$8,508,930.00

## **Amount and Source of Funding:**

\$8,508,930.00

Combined Utility System General Purpose Fund  
Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

Description	Type
AM BEST - STEADFAST INSURANCE COMPANY	Backup Material
AM BEST - HARTFORD ACCIDENT & INDEMNITY CO.	Backup Material
AM BEST HARTFORD FIRE INSURANCE CO.	Backup Material
CERTIFICATE OF LIABILITY INSURANCE	Backup Material
CONFLICT OF INTEREST	Backup Material
COOP JUSTIFICATION FORM	Backup Material
DRUG FORMS	Backup Material
LETTER OF INTENT	Backup Material
MWBE GOAL	Backup Material
MWBE PARTICIPATION	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
PARTIALLY SIGNED CONTRACT	Backup Material
POP 1	Backup Material
POP 2	Backup Material
POP 3	Backup Material
TAX REPORT	Backup Material
TXSOS	Backup Material
1295 FORM	Backup Material
CERTIFICATION OF FUNDS	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/6/2025

SR1646722278 - Full Service Facility Maintenance and Repairs (TDIndustries, Inc.) - ORDINANCE

Agenda Item#: 37.

### **Summary:**

ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **TDINDUSTRIES, INC.**, for Full-Service Facility Maintenance and Repair Services through Cooperative Purchasing with OMNIA Partners for the Houston Public Works Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$99,647,511.00 - Enterprise and Other Funds

### **Background:**

**SR1646722278 – Approve an ordinance awarding a derivative agreement between the City of Houston and TDIndustries, Inc. in the maximum contract amount of \$99,647,511.00 for a full-service facility maintenance and repair contract through the OMNIA Partners cooperative purchasing agreement for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year with two (2) one-year options, derivative agreement between the City of Houston and **TDIndustries, Inc.** in the maximum contract amount of **\$99,647,511.00** for a full-service facility maintenance and repair contract through the OMNIA Partners cooperative purchasing agreement for Houston Public Works.

This agreement is for a full-service facility maintenance and repair contract for 241 HPW facilities. The scope of work requires the contractor to provide all labor, material, and supervision necessary to perform full-service maintenance that would include: life safety, elevator/escalator, pest control, recycle and trash pickup, landscaping, janitorial, mechanical, electrical, thermal imaging, window washing, pressure washing, roof repair, carpet and tile, painting, HVAC, fence repair, and general maintenance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

The proposed contract is issued with a 24% MWBE participation level. TDIndustries, Inc.

designated the below named companies as its MWBE subcontractors.

<b>Name</b>	<b>Type of Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
Abilities Unlimited, Inc.	Temporary Staffing	\$249,118.78	0.25%
Assurance Pest Control, Inc.	Pest Control	\$149,471.27	0.15%
EVCO Partners, LP DBA Burgoon Company	O&M Parts and Materials	\$249,118.78	0.25%
Competitive Choice, Inc.	Safety Supplies, Plumbing, and HVAC Parts and materials	\$398,590.04	0.40%
CPMR Houston, Inc.	Pump Repairs	\$99,647.51	0.10%
Houston Chem Safe, Inc.	HVAC parts and materials Electrical parts and materials Chemical treatment	\$597,885.07	0.60%
RJY Group, LLC	Facility management of: Inspection and repair of fire equipment, generators, and elevators.	\$5,111,917.00	5.13%
Superior Building Services, Inc.	Janitorial services	\$9,904,962.59	9.94%
Tejas Office Products, Inc.	Office supplies	\$49,823.76	0.05%
Texas Landscape Group, LLC	Landscaping services	\$6,506,982.47	6.53%
TSP Texas Specialty Products, LTD	HVAC parts and equipment	\$597,885.07	0.60%
<b>TOTAL</b>		<b>\$23,915,402.34</b>	<b>24%</b>

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer

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Randall V. Macchi, Director

<b>Estimated Spending Authority:</b>			
Department	FY2026	Out Years	Total
Houston Public Works	\$25,871,400.00	\$73,776,111.00	\$99,647,511.00

**Amount and Source of Funding:**

\$ 350,000.00 – Project Cost Recovery Fund (1001)  
\$ 7,145,900.00 - Building Inspection Fund (2301)  
\$ 2,725,632.00 - Stormwater Fund (2302)  
\$ 4,297,440.00 - Dedicated Drainage and Street Renewal Fund METRO ET AL (2312)  
\$ 5,950,000.00 - Houston Transtar Center Fund (2402)  
\$67,536,533.00 - Water & Sewer System Operating Fund (8300)  
\$11,642,006.00 - Combined Utility System General Purpose Fund (8305)

**Contact Information:**

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:****Description**

Signed coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/6/2025

SR1646722278 - Full Service Facility Maintenance and Repairs (TDIndustries, Inc.) -  
ORDINANCE

Agenda Item#:

### **Background:**

**SR1646722278 – Approve an ordinance awarding a derivative agreement between the City of Houston and TDIndustries, Inc. in the maximum contract amount of \$99,647,511.00 for a full-service facility maintenance and repair contract through the OMNIA Partners cooperative purchasing agreement for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year with two (2) one-year options, derivative agreement between the City of Houston and **TDIndustries, Inc.** in the maximum contract amount of **\$99,647,511.00** for a full-service facility maintenance and repair contract through the OMNIA Partners cooperative purchasing agreement for Houston Public Works.

This agreement is for a full-service facility maintenance and repair contract for 241 HPW facilities. The scope of work requires the contractor to provide all labor, material, and supervision necessary to perform full-service maintenance that would include: life safety, elevator/escalator, pest control, recycle and trash pickup, landscaping, janitorial, mechanical, electrical, thermal imaging, window washing, pressure washing, roof repair, carpet and tile, painting, HVAC, fence repair, and general maintenance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

The proposed contract is issued with a 24% MWBE participation level. TDIndustries, Inc. designated the below named companies as its MWBE subcontractors.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Dollar Amount</u></b>	<b><u>Percentage</u></b>
Abilities Unlimited, Inc.	Temporary Staffing	\$249,118.78	0.25%
Assurance Pest Control, Inc.	Pest Control	\$149,471.27	0.15%
EVCO Partners, LP DBA Burgoon Company	O&M Parts and Materials	\$249,118.78	0.25%
Competitive Choice, Inc.	Safety Supplies, Plumbing, and HVAC Parts and materials	\$398,590.04	0.40%
CPMR Houston, Inc.	Pump Repairs	\$99,647.51	0.10%
Houston Chem Safe, Inc.	HVAC parts and materials Electrical parts and materials Chemical treatment	\$597,885.07	0.60%
RJY Group, LLC	Facility management of: Inspection and repair of fire equipment, generators, and elevators.	\$5,111,917.00	5.13%
Superior Building Services, Inc.	Janitorial services	\$9,904,962.59	9.94%
Tejas Office Products, Inc.	Office supplies	\$49,823.76	0.05%
Texas Landscape Group, LLC	Landscaping services	\$6,506,982.47	6.53%
TSP Texas Specialty Products LTD	HVAC parts and equipment	\$597,885.07	0.60%

Products, LTD	Equipment	\$597,000.00	0.00%
<b>TOTAL</b>		<b>\$23,915,402.34</b>	<b>24%</b>

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



8/11/2025

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:



8/12/2025

Randall Marchi, Director  
Houston Public Works

Estimated Spending Authority:			
Department	FY2026	Out Years	Total
Houston Public Works	\$25,871,400.00	\$73,776,111.00	\$99,647,511.00

DS



8/11/2025

**Amount and Source of Funding:**

- \$ 350,000.00 – Project Cost Recovery Fund (1001)
- \$ 7,145,900.00 - Building Inspection Fund (2301)
- \$ 2,725,632.00 - Stormwater Fund (2302)
- \$ 4,297,440.00 - Dedicated Drainage and Street Renewal Fund METRO ET AL (2312)
- \$ 5,950,000.00 - Houston Transtar Center Fund (2402)
- \$67,536,533.00 - Water & Sewer System Operating Fund (8300)
- \$11,642,006.00 - Combined Utility System General Purpose Fund (8305)

**Contact Information:**

- |  |                            |
|--|----------------------------|
| Erika Lawton, Division Manager                 | Finance/SPD (832) 395-2833 |
| Brian Blum, Assistant Director                 | HPW/PFW (832) 395-2717     |
| Candice Gambrell, Assistant Director           | Finance/SPD (832) 393-9129 |
| Jedediah Greenfield, Chief Procurement Officer | Finance/SPD (832) 393-9126 |

**ATTACHMENTS:**

Description	Type
Approved COOP Form	Backup Material
Conflict of Interest Form	Backup Material
MWBE Approved Goal	Backup Material
MWBE Plan	Backup Material
MWBE LOI	Backup Material
Insurance	Backup Material
AM Best	Backup Material
Ownership Information Form	Backup Material
TX SOS	Backup Material
Tax Report	Backup Material
Drug Forms	Backup Material
POP 1	Backup Material
POP 2	Backup Material
POP 3	Backup Material
Form 1295	Backup Material
Partially Signed Contract	Backup Material
Certification of Funds	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/14/2025

### **SR1681887248 - TXShare Interlocal Agreement - ORDINANCE**

Agenda Item#: 38.

#### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS** for Cooperative Purchasing through TXShare Program

#### **Background:**

**SR1681887248 – Approve an interlocal agreement between the City of Houston and the North Central Texas Council of Government for cooperative purchasing through the TXShare program.**

#### **Specific Explanation:**

The City Attorney and Chief Procurement Officer recommend that City Council approve an interlocal agreement between the City of Houston and the **North Central Texas Council of Government** for cooperative purchasing through the TXShare program for the Strategic Procurement Division.

The interlocal agreement allows membership in the TXShare program. TXShare offers contracts that are fully compliant with Chapter 791 and Chapter 252 of the Texas Local Government Code and federal procurement standards in 2 CFR 200. Every contract comes with comprehensive documentation to support audits and ensure legal defensibility. TXShare offers a wide range of contracts, including technology, infrastructure, equipment, and professional services. In addition, TXShare offers, at no charge, procurement training and resources.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

#### **Amount and Source of Funding:**

NA

#### **Contact Information:**

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

ALL

Item Creation Date: 8/14/2025

SR1681887248 - TXShare Interlocal Agreement - ORDINANCE

Agenda Item#: 48.

### **Background:**

**SR1681887248 – Approve an interlocal agreement between the City of Houston and the North Central Texas Council of Government for cooperative purchasing through the TXShare program.**

### **Specific Explanation:**

The City Attorney and Chief Procurement Officer recommend that City Council approve an interlocal agreement between the City of Houston and the **North Central Texas Council of Government** for cooperative purchasing through the TXShare program for the Strategic Procurement Division.

The interlocal agreement allows membership in the TXShare program. TXShare offers contracts that are fully compliant with Chapter 791 and Chapter 252 of the Texas Local Government Code and federal procurement standards in 2 CFR 200. Every contract comes with comprehensive documentation to support audits and ensure legal defensibility. TXShare offers a wide range of contracts, including technology, infrastructure, equipment, and professional services. In addition, TXShare offers, at no charge, procurement training and resources.

A handwritten signature in blue ink, appearing to read "Jedediah Greenfield", is written over a horizontal line.

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

### **Amount and Source of Funding:**

NA

### **Contact Information:**

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

### **ATTACHMENTS:**

#### **Description**

Interlocal Agreement

#### **Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

District B

Item Creation Date: 7/22/2025

T32722.A1- Professional Environmental Consulting  
Service- (EFI Global, Inc.)

Agenda Item#: 39.

### **Summary:**

ORDINANCE amending Ordinance No. 2024-598 to set maximum contract amount; approving and authorizing first amendment to contract with **EFI GLOBAL, INC.**, for Professional Environmental Consulting Services for the Houston Housing and Community Development Department - \$190,000.00 - Grant Fund

### **Background:**

T32722.A1 - Approve an amending ordinance to Ordinance No. 2024-598 (approve August 13, 2024) to increase the maximum contract amount to \$335,000.00; approving and authorizing a first amendment to the Contract No. 4600018296 between the City of Houston and EFI Global, Inc. for professional environmental consulting services for the Houston Housing and Community Development Department (HCDD).

### **Specific Explanation:**

The Director of the Houston Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount to \$335,000.00; approving and authorizing a first amendment to the Contract No. 4600018296 between the City of Houston and EFI Global, Inc. for professional environmental consulting services for the Houston Housing and Community Development Department (HCDD).

The contract was awarded on August 13, 2024, by Ordinance No. 2024-598 with agreement terms effective on September 5, 2024, and expires upon the completion of the project unless terminated sooner with the maximum contract amount \$145,000.00, for environmental consulting services related to the demolition of an apartment complex. Expenditures as of July 15, 2025 totaled \$145,000.00, leaving this contract depleted of funds. The amendment add environmental consulting services related to an additional demolition of another apartment complex to increase the contract amount by \$190,000.00 will allow the City to continue to receive professional environmental consulting and advisory services that are required for current the projects.

The scope of work requires the consultant to have all applicable licenses, permits, insurance, and training for environmental-related project management, air monitoring, reporting, and other environmental consulting services. The consultant's services must adhere to all applicable local, state, and federal regulations including those for abatement and demolition of structures according

to the Texas Commission on Environmental Quality (TCEQ), Texas Department of State Health Services (TDSHS), and Texas Department of Licensing and Regulation (TDLR) rules and regulations when applicable.

The contract was awarded with a 15% MWBE goal, and EFI Global, Inc., is currently achieving 79%

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jedediah Greenfield**  
**Authority**  
**Chief Procurement Officer**  
**Finance/ Strategic Procurement Division**

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**Department Approval**

Estimated Spending Authority			
Department	FY2026	Out-Years	Total
Houston Housing Department	\$190,000.00	\$0.00	\$190,000.00

**Prior Council Action:**

Ordinance 2024-0598, passed August 13, 2024

**Amount and Source of Funding:**

Total of Funds: \$190,000.00

Fund Name: Federal State Local – Pass Through Fund

Fund No. 5030

**Contact Information:**

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8108
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

7/22/2025 Signed RCA

**Type**

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 7/22/2025

T32722.A1- Professional Environmental Consulting Service- (EFI Global, Inc.)

Agenda Item#:

### **Background:**

T32722.A1 - Approve an amending ordinance to Ordinance No. 2024-598 (approve August 13, 2024) to increase the maximum contract amount to \$335,000.00; approving and authorizing a first amendment to the Contract No. 4600018296 between the City of Houston and EFI Global, Inc. for professional environmental consulting services for the Houston Housing and Community Development Department (HCDD).

### **Specific Explanation:**

The Director of the Houston Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount to \$335,000.00; approving and authorizing a first amendment to the Contract No. 4600018296 between the City of Houston and EFI Global, Inc. for professional environmental consulting services for the Houston Housing and Community Development Department (HCDD).

The contract was awarded on August 13, 2024, by Ordinance No. 2024-598 with agreement terms effective on September 5, 2024, and expires upon the completion of the project unless terminated sooner with the maximum contract amount \$145,000.00. Expenditures as of July 15, 2025 totaled \$145,000.00, leaving this contract depleted of funds. The amendment to increase the contract amount to \$335,000.00 will allow the City to continue to receive professional environmental consulting and advisory services that are required for current ongoing projects.

The scope of work requires the contractor to provide environmental consulting services related to the demolition of four apartment complexes. The scope of work requires the consultant to have all applicable licenses, permits, insurance, and training for environmental-related project management, air monitoring, reporting, and other environmental consulting services. The consultant's services must adhere to all applicable local, state, and federal regulations including those for abatement and demolition of structures according to the Texas Commission on Environmental Quality (TCEQ), Texas Department of State Health Services (TDSHS), and Texas Department of Licensing and Regulation (TDLR) rules and regulations when applicable.

### **MWBE Participation:**

The contract was awarded with a 15% MWBE goal. EFI Global, Inc. is currently on track to meet this 15% MWBE goal, and to date, the total amount disbursed under the contract is \$24,837.70. EFI Global, Inc. has successfully completed the project for the Spring Apartments situated at 11810 Chimney Rock Rd, Houston, Texas. EFI Global, Inc. will comply with the advertised 15% MWBE goal for Professional Environmental Consulting Services at Cityview at Biscayne, located at 17030 Imperial Valley Drive, Houston, Texas.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jedediah Greenfield**  
Chief Procurement Officer  
Finance/ Strategic Procurement Division

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**Department Approval Authority**

Estimated Spending Authority			
Department	FY2026	Out-Years	Total
Houston Housing Department	\$190,000.00	\$0.00	\$190,000.00

### **Prior Council Action:**

Ordinance 2024-0598, passed August 13, 2024

### **Amount and Source of Funding:**

Total of Funds: \$190,000.00

Fund Name: Federal State Local – Pass Through Fund

Fund No. 5030



**Contact Information:**

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8108
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
Previous Contract	Backup Material
Previous Ordinance	Backup Material
Exhibit B	Backup Material
Exhibit F	Backup Material
COI w Endorsement	Backup Material
Housing Conflict of Interest	Backup Material
Form 1295	Backup Material
MWBE Goal	Backup Material
Contract Audit Summary	Backup Material
POP	Backup Material
SAMS	Backup Material
Wage Rate	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
First Amendment Contract	Contract/Exhibit
OA 4600018396	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

WS1227227659 - Elevator Maintenance and Repair  
Services - ORDINANCE (Otis Elevator Company)

Agenda Item#: 40.

### **Summary:**

ORDINANCE approving and authorizing Derivative Agreement with **OTIS ELEVATOR COMPANY** for Elevator Maintenance and Repair Services from OMNIA Partners Purchasing Cooperative for Various Departments; providing a maximum contract amount - 49 Months - \$8,438,390.00 - General, Enterprise and Other Funds

### **Background:**

**S19-WS1227227659 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and Otis Elevator Company in the maximum contract amount of \$8,438,390.00 for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve and authorize a derivative agreement for a **forty-nine-month term** between the City of Houston and **Otis Elevator Company** in the maximum contract amount of **\$8,438,390.00** for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for various Departments

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform scheduled monthly and quarterly preventive maintenance as well as un-scheduled repair services for elevators at various City of Houston facilities. Additionally, the contractor shall be required to perform all work in strict accordance with current and future City Building and American National Standards Institute of Elevator Codes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield,**  
**Signature**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY26</b>	<b>Out-Years</b>	<b>Total Amount</b>
General Services Department	\$282,354.00	\$6,605,146.00	\$6,887,500.00
Houston Parks and Recreation	\$3,000.00	\$1,247,000.00	\$1,250,000.00
Houston Public Works	\$ 75,228.00	\$225,662.00	\$300,890.00
<b>TOTALS</b>	<b>\$360,582.00</b>	<b>\$8,077,808.00</b>	<b>\$8,438,390.00</b>

**Amount and Source of Funding:**

\$6,887,500.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)

\$1,250,000.00 – General Fund (1000)

\$ 300,890.00 – Water and Sewer System Operating Fund (8300)

**\$8,438,390.00 - TOTAL**

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:****Description**

Signed coversheet

Client & Department Signature Coversheet

**Type**

Signed Cover sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

WS1227227659 - Elevator Maintenance and Repair Services - ORDINANCE (Otis Elevator Company)

Agenda Item#:

### **Background:**

**S19-WS1227227659 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and Otis Elevator Company in the maximum contract amount of \$8,438,390.00 for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve and authorize a derivative agreement for a **forty-nine-month term** between the City of Houston and **Otis Elevator Company** in the maximum contract amount of **\$8,438,390.00** for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for various Departments

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform scheduled monthly and quarterly preventive maintenance as well as un-scheduled repair services for elevators at various City of Houston facilities. Additionally, the contractor shall be required to perform all work in strict accordance with current and future City Building and American National Standards Institute of Elevator Codes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

8/13/2025

**Jedediah Greenfield,**  
Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
**Department Approval Authority Signature**

### **ESTIMATED SPENDING AUTHORITY**

Department	FY26	Out-Years	Total Amount
General Services Department	\$282,354.00	\$6,605,146.00	\$6,887,500.00
Houston Parks and Recreation	\$3,000.00	\$1,247,000.00	\$1,250,000.00
Houston Public Works	\$ 75,228.00	\$225,662.00	\$300,890.00
<b>TOTALS</b>	<b>\$360,582.00</b>	<b>\$8,077,808.00</b>	<b>\$8,438,390.00</b>

### **Amount and Source of Funding:**

\$6,887,500.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)

\$1,250,000.00 – General Fund (1000)

\$ 300,890.00 – Water and Sewer System Operating Fund (8300)  
**\$8,438,390.00 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Cooperative Justification	Backup Material
Cooperative Agreement	Contract/Exhibit
Proposal	Backup Material
Secretary of State (SOS)	Backup Material
Funding	Financial Information
COI and Endorsements	Backup Material
Drug Policy Forms	Backup Material
Contract	Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

WS1227227659 - Elevator Maintenance and Repair Services - ORDINANCE (Otis Elevator Company)

Agenda Item#:

### **Background:**

**S19-WS1227227659 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and Otis Elevator Company in the maximum contract amount of \$8,438,390.00 for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for Various Departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve and authorize a derivative agreement for a **forty-nine-month term** between the City of Houston and **Otis Elevator Company** in the maximum contract amount of **\$8,438,390.00** for elevator maintenance and repair services from the Omnia Partners Purchasing Cooperative for various Departments

The scope of work requires the contractor to provide all labor, personnel, supervision, management, equipment, parts, materials, supplies, rental of equipment, incidentals, vehicles, licenses, permits, insurance, transportation, and safety measures to perform scheduled monthly and quarterly preventive maintenance as well as un-scheduled repair services for elevators at various City of Houston facilities. Additionally, the contractor shall be required to perform all work in strict accordance with current and future City Building and American National Standards Institute of Elevator Codes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2026 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 8/13/2025

**Jeddiah Greenfield,**  
Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

 8/22/2025

**Department Approval Authority Signature**

### **ESTIMATED SPENDING AUTHORITY**

Department	FY26	Out-Years	Total Amount
General Services Department	\$282,354.00	\$6,605,146.00	\$6,887,500.00
Houston Parks and Recreation	\$3,000.00	\$1,247,000.00	\$1,250,000.00
Houston Public Works	\$ 75,228.00	\$225,662.00	\$300,890.00
<b>TOTALS</b>	<b>\$360,582.00</b>	<b>\$8,077,808.00</b>	<b>\$8,438,390.00</b>

### **Amount and Source of Funding:**

\$6,887,500.00 – M.R.R. (Maintenance, Renewal and Replacement Fund) (2105)

\$1,250,000.00 – General Fund (1000)

\$ ~~300,890.00~~ – Water and Sewer System Operating Fund (8300)  
**\$8,438,390.00 - TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
Ownership Information Form	Backup Material
Tax Clearance Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Cooperative Justification	Backup Material
Cooperative Agreement	Contract/Exhibit
Proposal	Backup Material
Secretary of State (SOS)	Backup Material
Funding	Financial Information
COI and Endorsements	Backup Material
Drug Policy Forms	Backup Material
Contract	Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D, District K

Item Creation Date:

MYR - Medical Center Area TIRZ Tri-Party Agreement

Agenda Item#: 41.

### **Summary:**

ORDINANCE approving and authorizing agreement among City of Houston, Texas, **TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-EIGHT, CITY OF HOUSTON, TEXAS**, and **MEDICAL CENTER AREA REDEVELOPMENT AUTHORITY - DISTRICT D - EVANS-SHABAZZ and K - CASTEX-TATUM**

### **Background:**

City Council approved the creation of Tax Increment Reinvestment Zone Number Twenty-Eight (Medical Center Area Zone) on December 14, 2022. The Medical Center Area Zone ("the Zone") was created for the purpose of leveraging the expenditure of public funds for eligible projects including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements in the general area of the Texas Medical Center and Hermann Park.

On September 27, 2023, City Council approved Resolution 2023-022, that created the Medical Center Area Redevelopment Authority ("the Authority") to assist the Zone with implementing the Project Plan and Reinvestment Zone Financing Plan ("Project Plan"). The Project Plan was also approved by City Ordinance 2023-785.

Approval of the proposed Tri-Party Agreement will empower the Authority to act on behalf of the City and the Medical Center Zone to implement the Project Plan and Reinvestment Zone Financing Plan, contract with developers for projects provided in the Plan, issue or incur obligations, and use the tax increment generated by the Medical Center Zone to pay for such obligations.

The Tri-Party Agreement is consistent with other Tri-Party Agreements that City Council has approved for other tax increment reinvestment zones.



**Prior Council Action:**

Ordinance No. 2022-976, 12/14/22; Resolution No. 2023-0022, 9/27/23; Ordinance No. 2023-785, 9/27/23

**Contact Information:**

\_\_\_\_Jennifer D. Curley, Assistant Director  
Phone: (832) 393 - 0981

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D, District K

Item Creation Date:

MYR - Medical Center Area TIRZ Tri-Party Agreement

Agenda Item#: 48.

### **Background:**

City Council approved the creation of Tax Increment Reinvestment Zone Number Twenty-Eight (Medical Center Area Zone) on December 14, 2022. The Medical Center Area Zone ("the Zone") was created for the purpose of leveraging the expenditure of public funds for eligible projects including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements in the general area of the Texas Medical Center and Hermann Park.

On September 27, 2023, City Council approved Resolution 2023-022, that created the Medical Center Area Redevelopment Authority ("the Authority") to assist the Zone with implementing the Project Plan and Reinvestment Zone Financing Plan ("Project Plan"). The Project Plan was also approved by City Ordinance 2023-785.

Approval of the proposed Tri-Party Agreement will empower the Authority to act on behalf of the City and the Medical Center Zone to implement the Project Plan and Reinvestment Zone Financing Plan, contract with developers for projects provided in the Plan, issue or incur obligations, and use the tax increment generated by the Medical Center Zone to pay for such obligations.

The Tri-Party Agreement is consistent with other Tri-Party Agreements that City Council has approved for other tax increment reinvestment zones.

Signed by:

A handwritten signature in black ink that reads "Gwendolyn E. Tillotson-Bell".

Gwendolyn E. Tillotson-Bell, Chief Economic Development Officer

### **Prior Council Action:**

Ordinance No. 2022-976, 12/14/22; Resolution No. 2023-0022, 9/27/23; Ordinance No. 2023-785, 9/27/23

### **Contact Information:**

Jennifer D. Curley, Assistant Director

Phone: (832) 393 - 0981

### **ATTACHMENTS:**

Description	Type
PCA 2023-785	Backup Material
PCA 2023-022	Backup Material
PCA 2022-976	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D

Item Creation Date: 8/7/2025

HPW – 20INA187 Interlocal Agreement - OST/Alameda  
Redevelopment Authority

Agenda Item#: 42.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement for Multi-Street Mobility and Safety Improvements by and between City of Houston, Texas, and **OLD SPANISH TRAIL/ALAMEDA CORRIDORS REDEVELOPMENT AUTHORITY - DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**SUBJECT:** An Interlocal Agreement between the City of Houston (“City”), and Old Spanish Trail/Alameda Corridors Redevelopment Authority (“Authority”), for the design and construction of multi-street mobility and safety improvements located in Reinvestment Zone Number Seven (“Zone”).

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and Old Spanish Trail/ Alameda Corridors Redevelopment Authority (“Authority”), for the design and construction of multi-street mobility and safety improvements located in Reinvestment Zone Number Seven (“Zone”).

**PROJECT NOTICE/JUSTIFICATION:** By Resolution No. 1998-0028, passed by the City on July 8, 1998, the City authorized the creation of the Authority to aid, assist, and act on behalf of the City in connection with the Zone. On February 1, 2001 the City, the Zone, and the Authority entered into an amended tri-party agreement, approved by Ordinance No. 2001-0127, for the Authority to administer the Zone and implement the Zone’s project plan and reinvestment zone financing plan.

### **LOCATIONS:**

Corridor	Council District	Project Location	Project Description
Live Oak Street	D	Pierce Street to Truxillo Street	Sidewalk and Pedestrian Safety Improvements
Tuam Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
Anita Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
Rosalie Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements

Stuart Street	D	Live Oak Street to Dead End	Sidewalk and Pedestrian Safety Improvements
Francis Street	D	Paige Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
St. Charles Street	D	Alabama Street to Holman Street	Sidewalk and Pedestrian Safety Improvements
Emancipation Avenue	D	McGowen Street to Pierce Street	Mill and Overlay

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and the Authority consists of the design and construction for transportation safety improvements.

The multi-street mobility and safety improvements shall include the improvements to Live Oak Street Reconstruction, Greater Third Ward Neighborhood Streets, Emancipation Ave mill and overlay, crosswalks and intersections, including new pavement markings, signals, and related sidewalk modifications. Upon completion of the project, the City will accept all standard public infrastructure components of the project for City maintenance.

The Authority is responsible for the design and construction of the project. The City has not appropriated any monies under the program and the Authority is responsible for any and all funding required for the requested improvements.

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Randall V. Macchi, JD  
Director, Houston Public Works

WBS No. N-T07000-0006-7

**Prior Council Action:**

Resolution No. 1998-0028, dated July 8, 1998  
Ordinance No. 1998-0681, dated August 19, 1998  
Ordinance No. 2001-0127, dated February 1, 2001

**Contact Information:**

<b><u>Name</u></b>	<b><u>Service Line</u></b>	<b><u>Contact Number</u></b>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E.,	HPW-Construction	832.395.2443

PTOE, Deputy Director		
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**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District D

Item Creation Date: 8/7/2025

HPW – 201NA187 Interlocal Agreement - OST/Alameda Redevelopment Authority

Agenda Item#: 57.

### **Background:**

**SUBJECT:** An Interlocal Agreement between the City of Houston ("City"), and Old Spanish Trail/Alameda Corridors Redevelopment Authority ("Authority"), for the design and construction of multi-street mobility and safety improvements located in Reinvestment Zone Number Seven ("Zone").

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and Old Spanish Trail/ Alameda Corridors Redevelopment Authority ("Authority"), for the design and construction of multi-street mobility and safety improvements located in Reinvestment Zone Number Seven ("Zone").

**PROJECT NOTICE/JUSTIFICATION:** By Resolution No. 1998-0028, passed by the City on July 8, 1998, the City authorized the creation of the Authority to aid, assist, and act on behalf of the City in connection with the Zone. On February 1, 2001 the City, the Zone, and the Authority entered into an amended tri-party agreement, approved by Ordinance No. 2001-0127, for the Authority to administer the Zone and implement the Zone's project plan and reinvestment zone financing plan.


### **LOCATIONS:**

Corridor	Council District	Project Location	Project Description
Live Oak Street	D	Pierce Street to Truxillo Street	Sidewalk and Pedestrian Safety Improvements
Tuam Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
Anita Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
Rosalie Street	D	Sauer Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
Stuart Street	D	Live Oak Street to Dead End	Sidewalk and Pedestrian Safety Improvements
Francis Street	D	Paige Street to Emancipation Avenue	Sidewalk and Pedestrian Safety Improvements
St. Charles Street	D	Alabama Street to Holman Street	Sidewalk and Pedestrian Safety Improvements
Emancipation Avenue	D	McGowen Street to Pierce Street	Mill and Overlay

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and the Authority consists of the design and construction for transportation safety improvements.

The multi-street mobility and safety improvements shall include the improvements to Live Oak Street Reconstruction, Greater Third Ward Neighborhood Streets, Emancipation Ave mill and overlay, crosswalks and intersections, including new pavement markings, signals, and related sidewalk modifications. Upon completion of the project, the City will accept all standard public infrastructure components of the project for City maintenance.

The Authority is responsible for the design and construction of the project. The City has not appropriated any monies under the program and the Authority is responsible for any and all funding required for the requested improvements.

DocuSigned by:  
  
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8/19/2025

Randall V. Macchi, JD  
Director, Houston Public Works

WBS No. N-T07000-0006-7

**Prior Council Action:**

Resolution No. 1998-0028, dated July 8, 1998  
Ordinance No. 1998-0681, dated August 19, 1998  
Ordinance No. 2001-0127, dated February 1, 2001

**Contact Information:**

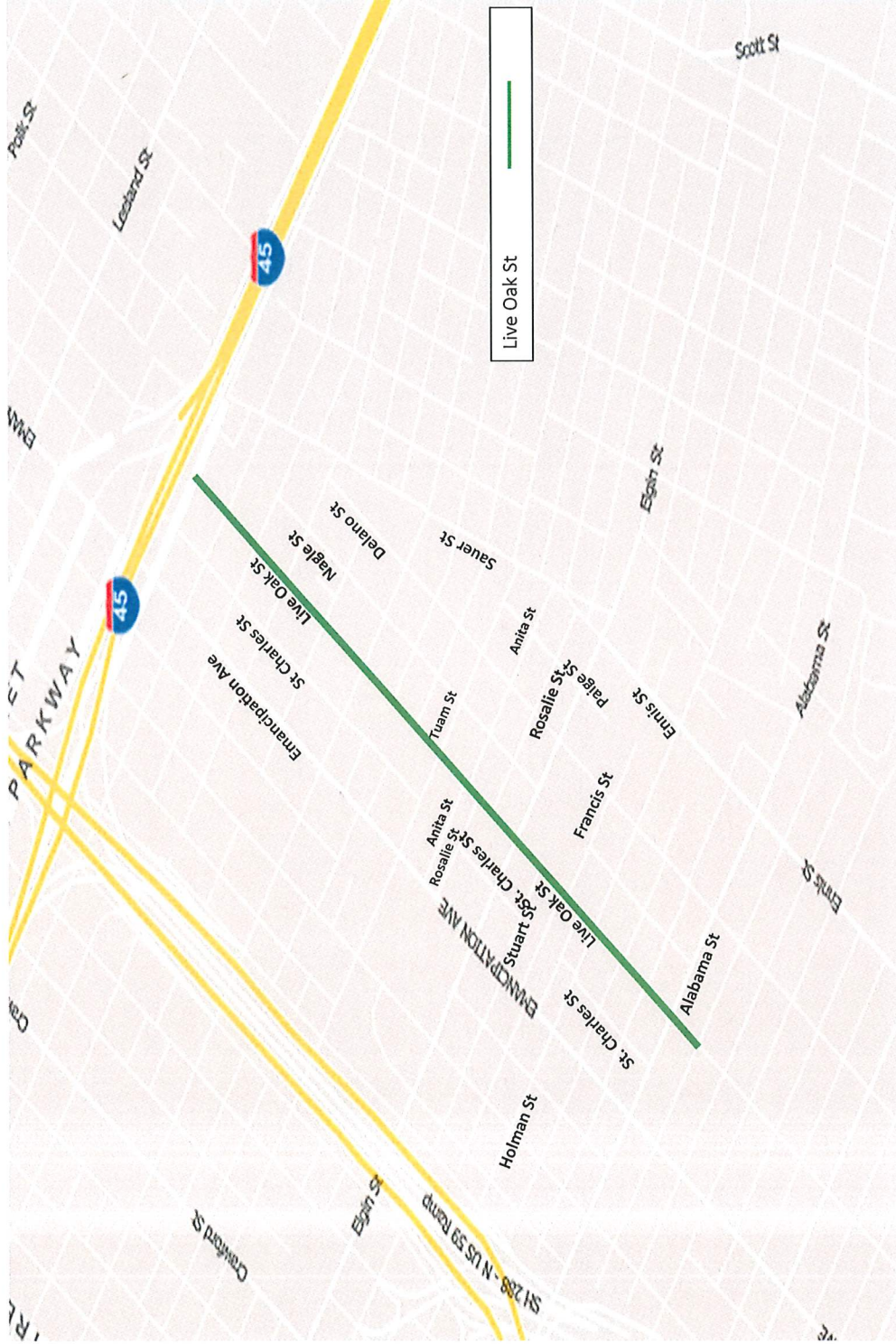
<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

**ATTACHMENTS:**

<u>Description</u>	<u>Type</u>
Map	Backup Material
Prior Council Action	Backup Material

Agility Project No. 246117

Project Name: Live Oak Street Reconstruction Project



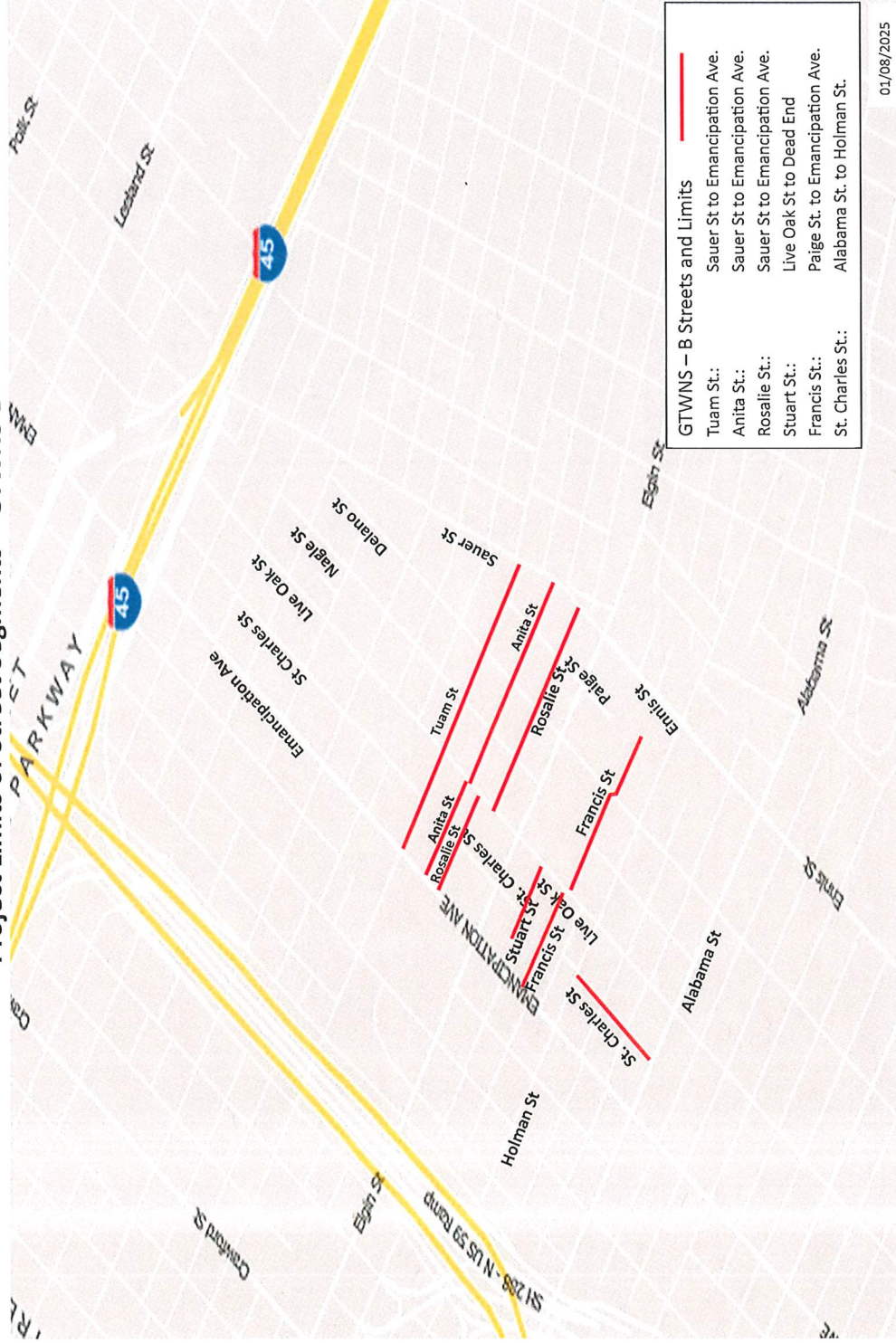
OST/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY



Agility Project No. 246117

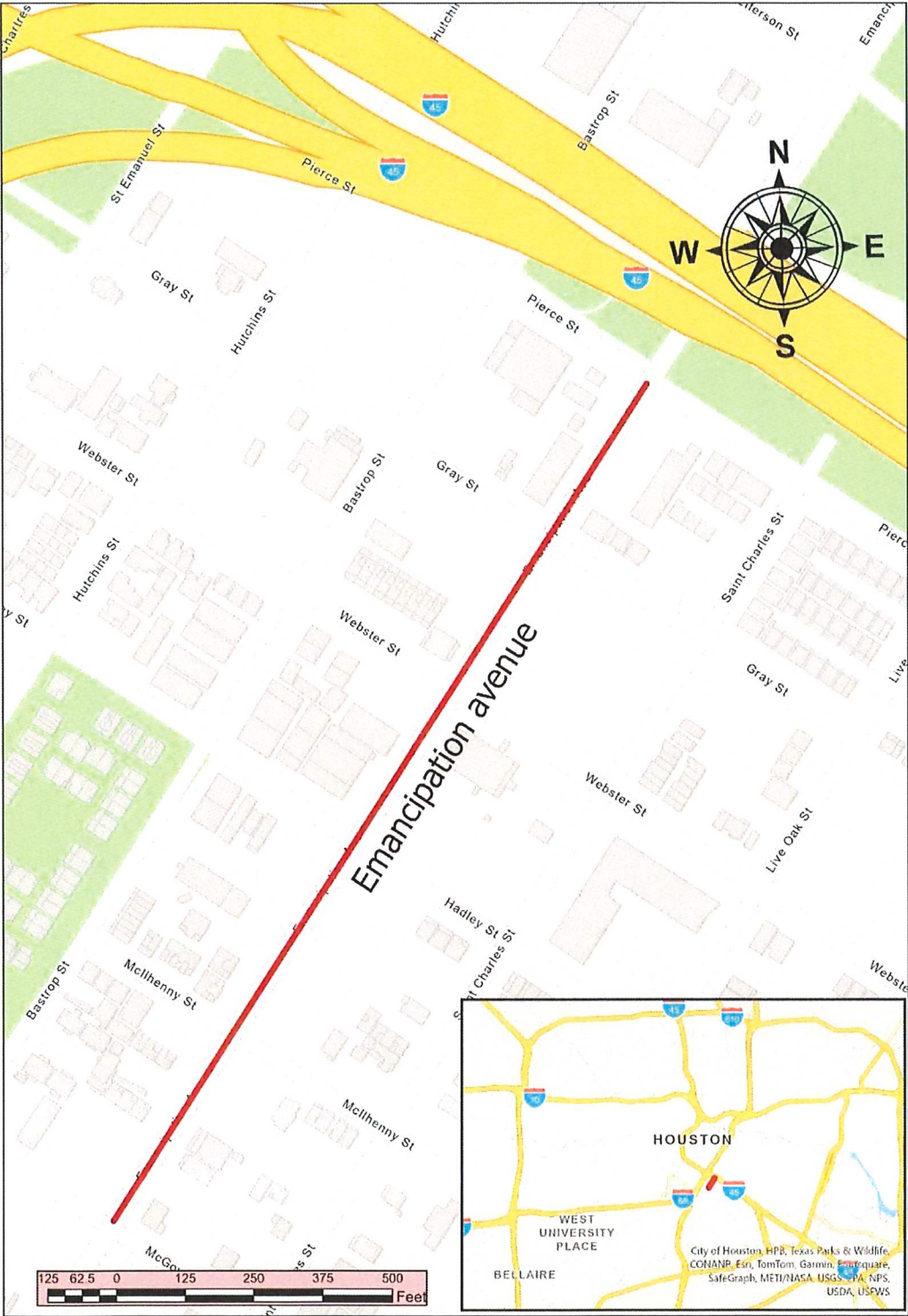
Project Name: **Greater Third Ward Neighborhood Streets Improvement - Bond Projects**

Project Limits of Street Segments – GTWNS-B



OST/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY

PROJECT MAP  
EMANCIPATION AVE MILL & OVERLAY





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District B, District C, District D, District E, District H

Item Creation Date:

20FMS123 - DR-4798 HMGP Grant Application Home Elevations

Agenda Item#: 43.

### **Summary:**

ORDINANCE approving and authorizing the submission of Grant Application to the **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for funding from the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP) for eight (8) Home Elevations; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works ("Director") to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any pertaining to the program

### **Background:**

#### **RECOMMENDATION**

Approve an ordinance for authorization to apply to the Texas Division Emergency Management (TDEM) for funding from the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP) for eight (8) home elevations; declaring the City's eligibility for such grants; authorizing the Director of Houston Public Works or designee to act as a signatory on the grant applications with authority to apply.

#### **SPECIFIC EXPLANATION**

The HMGP program provides post-disaster funding for eligible mitigation projects that reduce long-term disaster risks such as flood damage. As the HMGP grant recipient for the state of Texas, TDEM published notices of funding opportunity for the HMGP program related to DR-4798 Hurricane Beryl.

The HMGP Home Elevation Program is part of FEMA's Hazard Mitigation Grant Program, which was designed to fund community-level projects, will help homeowners elevate their structures above base flood elevation levels to prevent future flood damage and reduce their reliance on federal disaster assistance.

Houston Public Works prepared five (5) applications to the DR-4798 HMGP funding opportunity to elevate eight (8) homes to a height of two feet above the 500-year flood event in accordance with the City of Houston Floodplain Ordinance. One application grouped four (4) homes and four additional applications were prepared for individual homes. See attached list of locations.

The homeowners will be responsible for providing the required 25% local match and any costs overruns that cannot be covered under the grant. The federal funding request includes subrecipient management cost which is 100% federally reimbursable. If the applications are selected for funding, Houston Public Works will bring acceptance of the grant award(s) to City Council for approval.

The table below identifies the requested funding amounts and anticipated local match requirements.

Application	#of Homes	Elevation Federal Share 75%	Elevation Homeowner Share 25%	Subrecipient Management Cost 100% Federal	Total Federal Request	Total Project Cost
Grouped Application	4	\$856,096.94	\$285,365.65	\$57,073.13	\$913,170.07	\$1,198,535.72
Desoto	1	\$339,766.12	\$113,255.37	\$22,651.08	\$362,417.21	\$475,672.58
Wentworth	1	\$234,299.80	\$78,099.93	\$15,619.99	\$249,919.79	\$328,019.72

Cornett	1	\$203,483.16	\$67,827.72	\$13,565.54	\$217,048.70	\$284,876.42
Sagemeadow	1	\$212,828.28	\$70,942.76	\$14,188.55	\$227,016.83	\$297,959.59
<b>Totals</b>	<b>8</b>	<b>\$1,846,474.30</b>	<b>\$ 615,491.43</b>	<b>\$123,098.29</b>	<b>\$1,969,572.60</b>	<b>\$2,585,064.03</b>

**FISCAL NOTE:**

No fiscal note is required on grant items.

---

Randall V. Macchi, JD  
Director, Houston Public Works

**Amount and Source of Funding:**

\$1,969,572.60 - Federal State Local – Pass Through Fund 5030

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

**Description**

Signed Coversheet  
List of HMGP Elevation Locations

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District C, District D, District E, District H

Item Creation Date:

20FMS123 - DR-4798 HMGP Grant Application Home Elevations

Agenda Item#:

### **Background:**

### **RECOMMENDATION**

Approve an ordinance for authorization to apply to the Texas Division Emergency Management (TDEM) for funding from the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program (HMGP) for eight (8) home elevations; declaring the City's eligibility for such grants; authorizing the Director of Houston Public Works or designee to act as a signatory on the grant applications with authority to apply.

### **SPECIFIC EXPLANATION**

The HMGP program provides post-disaster funding for eligible mitigation projects that reduce long-term disaster risks such as flood damage. As the HMGP grant recipient for the state of Texas, TDEM published notices of funding opportunity for the HMGP program related to DR-4798 Hurricane Beryl.

The HMGP Home Elevation Program is part of FEMA's Hazard Mitigation Grant Program, which was designed to fund community-level projects, will help homeowners elevate their structures above base flood elevation levels to prevent future flood damage and reduce their reliance on federal disaster assistance.

Houston Public Works prepared five (5) applications to the DR-4798 HMGP funding opportunity to elevate eight (8) homes to a height of two feet above the 500-year flood event in accordance with the City of Houston Floodplain Ordinance. One application grouped four (4) homes and four additional applications were prepared for individual homes. See attached list of locations.

The homeowners will be responsible for providing the required 25% local match and any costs overruns that cannot be covered under the grant. The federal funding request includes subrecipient management cost which is 100% federally reimbursable. If the applications are selected for funding, Houston Public Works will bring acceptance of the grant award(s) to City Council for approval.


The table below identifies the requested funding amounts and anticipated local match requirements.

Application	#of Homes	Elevation Federal Share 75%	Elevation Homeowner Share 25%	Subrecipient Management Cost 100% Federal	Total Federal Request	Total Project Cost
Grouped Application	4	\$856,096.94	\$285,365.65	\$57,073.13	\$913,170.07	\$1,198,535.72
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Wentworth	1	\$234,299.80	\$78,099.93	\$15,619.99	\$249,919.79	\$328,019.72
Cornett	1	\$203,483.16	\$67,827.72	\$13,565.54	\$217,048.70	\$284,876.42
Sagemeadow	1	\$212,828.28	\$70,942.76	\$14,188.55	\$227,016.83	\$297,959.59
<b>Totals</b>	<b>8</b>	<b>\$1,846,474.30</b>	<b>\$ 615,491.43</b>	<b>\$123,098.29</b>	<b>\$1,969,572.60</b>	<b>\$2,585,064.03</b>

### **FISCAL NOTE:**

No fiscal note is required on grant items.



DocuSigned by:  
 8/8/2025  
8E483EF0DE454EB  
Randall V. Macchi, JD  
Director, Houston Public Works

**Amount and Source of Funding:**

\$1,969,572.60 - Federal State Local – Pass Through Fund 5030

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

Description	Type
List of HMGP Elevation Locations	Backup Material
City Finance Approval of RCA	Backup Material
SF424-Desoto	Backup Material
SF424-Sagemeadow	Backup Material
SF424-Wentworth	Backup Material
SF424-Cornett	Backup Material
SF424 - 4 Properties	Backup Material



## DR 4798 Hazard Mitigation Grant Program Application – Home Elevations

### Property Locations

LOCATION	COUNCIL DISTRICT
<b>Grouped Application (4 Homes)</b>	
W Montgomery Road, Houston, TX 77088	B
N Braeswood Blvd, Houston, TX 77025	C
Dunham Pl, Houston, TX 77345	E
Spell St, Houston, TX 77022	H
<b>Individual Applications</b>	
Desoto Street, Houston, TX 77091	B
Sagemeadow Ln, Houston, TX 77089	D
Wentworth St. Houston, TX 77004	D
Cornett Dr. Houston, TX 77064	-



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District A, District B, District C, District G

Item Creation Date:

HPW - 20FMS130 FY22 FMA Home Elevations Grant  
Agreement Acceptance (7 Homes)

Agenda Item#: 44.

### **Summary:**

ORDINANCE approving the acceptance of funds through a Grant Agreement between the City of Houston and the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for the reimbursement for the elevation of seven flood-prone structures as part of the **Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) Program**; declaring the City's eligibility for such Grant; authorizing the City of Houston Director of Houston Public Works ("Director") to act as the City's representative in the application process; authorizing the Director to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

#### **RECOMMENDATION:**

Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$1,837,487.29 to complete the elevation of seven flood prone structures as part of the Federal Emergency Management Agency Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, establishing a maximum aggregate amount equal to the total FMA grant amount of \$1,837,487.29.

#### **SPECIFIC EXPLANATION:**

Ordinance 2023-0208, approved March 29, 2023, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate 7 pre-selected properties, or pre-selected alternate properties. Eligible activities include design, permitting, construction, and project management.



As sub-applicant of the awarded FMA grant, the City of Houston will be reimbursed for either 100%, 90%, or 75% eligible costs per property, depending on the NFIP loss of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to the application and will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the property. For this agreement, the City of Houston will be fully reimbursed for all eligible costs per property. The City's costs for administering the grant and project management of the elevation projects are also reimbursable.

To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into a separate agreement with the elevation contractor, which they selected from a pool of pre-qualified companies. The City is not a party to the agreement between the homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also will execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements with the approval of the City Attorney. The contract effective date is February 15, 2024 with a current project completion date of September 14, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

**FISCAL NOTE:** No fiscal note required on grant items.

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Randall V. Macchi, JD  
Director, Houston Public Works

**Prior Council Action:**

Ordinance 2023-208, Dated 3/29/2023

**Amount and Source of Funding:**

\$1,837,487.29 - Federal State Local - Pass Through Fund 5030

**Contact Information:**

Name	Service Line	Contact Line
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District G

Item Creation Date:

HPW - 20FMS130 FY22 FMA Home Elevations Grant Agreement Acceptance (7 Homes)

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$1,837,487.29 to complete the elevation of seven flood prone structures as part of the Federal Emergency Management Agency Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, establishing a maximum aggregate amount equal to the total FMA grant amount of \$1,837,487.29.

#### **SPECIFIC EXPLANATION:**

Ordinance 2023-0208, approved March 29, 2023, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate 7 pre-selected properties, or pre-selected alternate properties. Eligible activities include design, permitting, construction, and project management.

As sub-applicant of the awarded FMA grant, the City of Houston will be reimbursed for either 100%, 90%, or 75% eligible costs per property, depending on the NFIP loss of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to the application and will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the property. For this agreement, the City of Houston will be fully reimbursed for all eligible costs per property. The City's costs for administering the grant and project management of the elevation projects are also reimbursable.

To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into a separate agreement with the elevation contractor, which they selected from a pool of pre-qualified companies. The City is not a party to the agreement between the homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also will execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements

with the approval of the City Attorney. The contract effective date is February 15, 2024 with a current project completion date of September 14, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

**FISCAL NOTE:** No fiscal note required on grant items.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Randall V. Macchi".

7/9/2025

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Randall V. Macchi, JD

Director, Houston Public Works

### **Prior Council Action:**

Ordinance 2023-208, Dated 3/29/2023

### **Amount and Source of Funding:**

\$1,837,487.29 - Federal State Local - Pass Through Fund 5030

**Contact Information:**

Name	Service Line	Contact Line
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

Description	Type
City Finance Approval of RCA	Backup Material
Prior Council Action	Backup Material
Agreement	Backup Material
Property Locations	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District A, District B, District C, District E, District F, District  
H, District J, District K

Item Creation Date:

HPW - 20FMS131 FY22 FMA Home Elevations Grant  
Agreement Acceptance (24 Homes)

Agenda Item#: 45.

### **Summary:**

ORDINANCE approving the acceptance of funds through a Grant Agreement between the City of Houston and the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for the reimbursement for the elevation of 24 flood-prone structures as part of the **Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) Program**; declaring the City's eligibility for such Grant; authorizing the City of Houston Director of Houston Public Works ("Director") to act as the City's representative in the application process; authorizing the Director to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

**RECOMMENDATION:** Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$3,696,320.97 to complete the elevation of 24 flood prone structures as part of the Federal Emergency Management Agency Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, establishing a maximum aggregate amount equal to the total FMA grant amount of \$3,998,901.79.

**SPECIFIC EXPLANATION:** Ordinance 2023-0208, approved March 29, 2023, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate 24 pre-selected properties, or pre-selected alternate properties. Eligible activities include design, permitting, construction, and project management.

As sub-applicant of the awarded FMA grant, the City of Houston will be reimbursed for either 100%, 90%, or 75% eligible costs per property, depending on the NFIP loss of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to the application.

Homeowners will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the project. The cumulative homeowner share is \$288,172.21.

The City's costs for administering the grant and project management of the elevation projects are reimbursable except the City's cost share which is \$14,408.61. To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into a separate agreement with the elevation contractor, which they selected from a pool of pre-qualified companies. The City is not a party to the agreement between the homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also will execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements with the approval of the City Attorney. The contract effective date is February 15, 2024 with a current project completion of September 14, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

**FISCAL NOTE:** No fiscal note required on grant items.

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Randall V. Macchi, JD  
Director, Houston Public Works

**Prior Council Action:**

Ordinance 2023-208, Dated 3/29/2023

**Amount and Source of Funding:**

\$3,696,320.97 - Federal State Local - Pass Through Fund 5030

\$288,172.21 Fund 1021 – Grant Matching Fund

\$14,408.61 Fund 8300 – Water and Sewer System Operating Fund

**Contact Information:**

Name	Service Line	Contact Line
Roberto Medina, Assistant	DO-HPW HPW Council	832.395.2456

Director	Liaison Office	
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District E, District F, District H, District J, District K

Item Creation Date:

HPW - 20FMS131 FY22 FMA Home Elevations Grant Agreement Acceptance (24 Homes)

Agenda Item#:

### **Background:**

**RECOMMENDATION:** Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$3,696,320.97 to complete the elevation of 24 flood prone structures as part of the Federal Emergency Management Agency Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, establishing a maximum aggregate amount equal to the total FMA grant amount of \$3,998,901.79.

**SPECIFIC EXPLANATION:** Ordinance 2023-0208, approved March 29, 2023, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate 24 pre-selected properties, or pre-selected alternate properties. Eligible activities include design, permitting, construction, and project management.

As sub-applicant of the awarded FMA grant, the City of Houston will be reimbursed for either 100%, 90%, or 75% eligible costs per property, depending on the NFIP loss of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to the application.

Homeowners will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the project. The cumulative homeowner share is \$288,172.21.

The City's costs for administering the grant and project management of the elevation projects are reimbursable except the City's cost share which is \$14,408.61. To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into a separate agreement with the elevation contractor, which they selected from a pool of pre-qualified companies. The City is not a party to the agreement between the homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also will execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements with the approval of the City Attorney. The contract effective date is February 15, 2024 with a current project completion of September 14, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

**FISCAL NOTE:** No fiscal note required on grant items.

Funding for this item is included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Randall V. Macchi, JD  
Director, Houston Public Works

### **Prior Council Action:**

Ordinance 2023-208, Dated 3/29/2023



**Amount and Source of Funding:**

\$3,696,320.97 - Federal State Local - Pass Through Fund 5030

\$288,172.21 Fund 1021 – Grant Matching Fund

\$14,408.61 Fund 8300 – Water and Sewer System Operating Fund

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact Line</b>
Roberto Medina, Assistant Director	DO-HPW HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:****Description**

City Finance Approval of RCA

Ordinance 2023-0208

Agreement

Property Locations

**Type**

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District B, District D, District E

Item Creation Date:

HPW - 20FMS125 - HMGP Grant Application Drainage Improvement Projects

Agenda Item#: 46.

### **Summary:**

ORDINANCE approving and authorizing the submission of Grant Applications to the **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for funding through the **Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP)** for Drainage Improvement Projects; declaring the City's eligibility for such Grant; authorizing the director of Houston Public Works or Director's Designee ("Director") to act as the City's representative in the Grant Application Process

### **Background:**

**RECOMMENDATION:** Approve an ordinance for authorization to submit three (3) applications to the Texas Division of Emergency Management (TDEM) for funding through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) for drainage improvement projects; authorizing the Director or designee of Houston Public Works to act as a signatory on the grant applications with authority to apply.

**SPECIFIC EXPLANATION:** HMGP makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable and cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. As the HMGP grant recipient for the state of Texas, TDEM published notices of funding opportunity for the HMGP program related to DR-4798 Hurricane Beryl.

Houston Public Works (HPW) prepared three (3) applications for drainage infrastructure improvement:

**Pleasantville Drainage Improvements Project.** Improve the capacity of closed drainage storm sewer collection to reduce localized neighborhood flooding and convey storm water toward Buffalo Bayou. A small detention pond will allow for the capture of floodwaters mitigating downstream flooding. This project will mitigate flood risks to the Pleasantville neighborhood by increasing stormwater collection capacity and restoring drainage to Buffalo Bayou, reducing upstream staging.

**Sunnyside Drainage Improvements (MLK Blvd Trunkline).** This project proposes increasing the stormwater pipe along Martin Luther King Blvd to reduce flooding in the 2, 10, and 100-year events. Increasing the conveyance system along Martin Luther King Blvd (MLK Trunkline) will reduce flooding upstream of Sim's Bayou within the Sunnyside neighborhood. As part of the project the storm sewer flow between Doulton Drive and the Saltwater Ditch will be reversed to redirect flow away from the open ditch (Saltwater Ditch) and into the MLK Trunkline (proposed box culverts).

**Freeway Manor/Gulfway Terrace Neighborhood Flood Risk Reduction Project.** Improvements to two existing channels to address the identified flooding hazard within three neighborhoods Freeway Manor North, Freeway Manor, and Gulfway Terrace. This will directly mitigate flooding caused by the existing channels overtopping and encroaching into the adjacent neighborhoods.

Federal Cost Share, Local Share, and total percentages are shown below. If awarded, approval of the grant agreement and appropriation of the local share will be requested at a later date.

Project	Council District	Estimated Local Match Share (City of Houston)	Percentage of Total Projected Cost Local Share	Estimated Federal Cost Share (FEMA)	Percentage of Total Projected Cost Federal Share	Projected Total Cost
Sunnyside Drainage Improvements Project	D	\$25,164,083.98	50%	\$25,164,083.98	50%	\$50,328,167.96
Pleasantville Drainage Improvement Project	B	\$10,155,907.25	47.74%	\$11,115,395.08	52.26%	\$21,271,302.33
Freeway Manor/Gulf Terrace Neighborhood Flood Risk Reduction Project	E	\$35,955,000.00	41.5%	\$50,726,325.66	58.5%	\$86,681,325.66
<b>Totals</b>		<b>\$71,274,991.23</b>	<b>45.03%</b>	<b>\$87,005,804.72</b>	<b>54.97%</b>	<b>\$158,280,795.95</b>

**FISCAL NOTE:** No fiscal note is required on grant items.  
No significant fiscal operating impact is anticipated as a result of this project.

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Randall V. Macchi, JD  
Director, Houston Public Works

**Amount and Source of Funding:**

\$87,005,804.72 - Fed/State/Local Pass Through (5030)

\$71,274,991.23 - Dedicated Drainage and Street Renewal Capital Fund- Ad Valorem Tax Fund 4046 (**Future Appropriation**)

**Contact Information:**

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District B, District D, District E  
Item Creation Date:

HPW - 20FMS125 - HMGP Grant Application Drainage Improvement Projects

Agenda Item#:

### **Background:**

**RECOMMENDATION:** Approve an ordinance for authorization to submit three (3) applications to the Texas Division of Emergency Management (TDEM) for funding through the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) for drainage improvement projects; authorizing the Director or designee of Houston Public Works to act as a signatory on the grant applications with authority to apply.

**SPECIFIC EXPLANATION:** HMGP makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable and cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. As the HMGP grant recipient for the state of Texas, TDEM published notices of funding opportunity for the HMGP program related to DR-4798 Hurricane Beryl.

Houston Public Works (HPW) prepared three (3) applications for drainage infrastructure improvement:

**Pleasantville Drainage Improvements Project.** Improve the capacity of closed drainage storm sewer collection to reduce localized neighborhood flooding and convey storm water toward Buffalo Bayou. A small detention pond will allow for the capture of floodwaters mitigating downstream flooding. This project will mitigate flood risks to the Pleasantville neighborhood by increasing stormwater collection capacity and restoring drainage to Buffalo Bayou, reducing upstream staging.


**Sunnyside Drainage Improvements (MLK Blvd Trunkline).** This project proposes increasing the stormwater pipe along Martin Luther King Blvd to reduce flooding in the 2, 10, and 100-year events. Increasing the conveyance system along Martin Luther King Blvd (MLK Trunkline) will reduce flooding upstream of Sim's Bayou within the Sunnyside neighborhood. As part of the project the storm sewer flow between Doulton Drive and the Saltwater Ditch will be reversed to redirect flow away from the open ditch (Saltwater Ditch) and into the MLK Trunkline (proposed box culverts).

**Freeway Manor/Gulfway Terrace Neighborhood Flood Risk Reduction Project.** Improvements to two existing channels to address the identified flooding hazard within three neighborhoods Freeway Manor North, Freeway Manor, and Gulfway Terrace. This will directly mitigate flooding caused by the existing channels overtopping and encroaching into the adjacent neighborhoods.

Federal Cost Share, Local Share, and total percentages are shown below. If awarded, approval of the grant agreement and appropriation of the local share will be requested at a later date.

Project	Council District	Estimated Local Match Share (City of Houston)	Percentage of Total Projected Cost Local Share	Estimated Federal Cost Share (FEMA)	Percentage of Total Projected Cost Federal Share	Projected Total Cost
Sunnyside Drainage Improvements Project	D	\$25,164,083.98	50%	\$25,164,083.98	50%	\$50,328,167.96
Pleasantville Drainage Improvement Project	B	\$10,155,907.25	47.74%	\$11,115,395.08	52.26%	\$21,271,302.33
Freeway Manor/Gulf Terrace Neighborhood Flood Risk Reduction Project	E	\$35,955,000.00	41.5%	\$50,726,325.66	58.5%	\$86,681,325.66
<b>Totals</b>		<b>\$71,274,991.23</b>	<b>45.03%</b>	<b>\$87,005,804.72</b>	<b>54.97%</b>	<b>\$158,280,795.95</b>

**FISCAL NOTE:** No fiscal note is required on grant items.  
No significant fiscal operating impact is anticipated as a result of this project.

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7/28/2025  
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Randall V. Macchi, JD  
Director, Houston Public Works

**Amount and Source of Funding:**  
\$87,005,804.72 - Fed/State/Local Pass Through (5030)  
\$71,274,991.23 - Dedicated Drainage and Street Renewal Capital Fund- Ad Valorem Tax Fund 4046 (**Future Appropriation**)

**Contact Information:**

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

Description	Type
Finance Approval	Backup Material
Sunnyside Narrative	Signed Cover sheet
Sunnyside Adjusted Scope	Signed Cover sheet
Pleasantville Narrative	Signed Cover sheet
Freeway Manor Narrative	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District E

Item Creation Date:

20FMS127 - FY24 FMA Grant Application Freeway  
Manor/Gulf Terrace Neighborhoods Flood Risk Reduction

Agenda Item#: 47.

### **Summary:**

ORDINANCE approving and authorizing submission of Grant Application to the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** for **Federal Emergency Management Agency's (FEMA) Fiscal Year 2024 Flood Mitigation Assistance (FMA)** for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction Project; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works ("Director") to act as the City's representative in the Grant application process

### **Background:**

**RECOMMENDATION:** Approve an ordinance for authorization to apply to the Texas Water Development (TWDB) for funding from the Federal Emergency Management Agency's (FEMA) Fiscal Year 2024 Flood Mitigation Assistance (FMA) for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction project; declaring the City's eligibility for such grants; authorizing the Director of Houston Public Works or designee to act as a signatory on the grants application.

**SPECIFIC EXPLANATION:** The FEMA Flood Mitigation Assistance (FMA) grant program is a federal grant program designed to reduce or eliminate the long-term risk of flood damage to people and property. It provides funding to state and local governments for projects that mitigate flood risks.

Houston Public Works (HPW) prepared an application to the FY24 FMA for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction Project. The project will reduce the risk of flooding for three neighborhoods within the City of Houston: Freeway Manor North, Freeway Manor South, and Gulfway Terrace. The proposed mitigation activity includes improvements to two existing channels (C106-10-00 and C106-10-01) by enclosing the channels within a closed drainage system to prevent localized flooding.

The total cost for this project is over \$86.6 million including engineering, design, and construction costs. If awarded, the City of Houston will be responsible for all non-reimbursable costs and 100% of overruns, if any. The table below identifies the requested funding amount, estimated local share, and total projected cost. If awarded, approval of the grant agreement and appropriation of the local share will be requested at a later date.

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<b>Project</b>	<b>Federal Request</b>	<b>% of Federal Share</b>	<b>Estimated Local Match</b>	<b>% of Local Cost Share</b>	<b>Total</b>
Freeway Manor/Guflway Terrace Neighborhood Flood Reduction	\$50,000,000.00	58%	\$36,681,325.66	42%	\$86,681,325.66

**FISCAL NOTE:**

No fiscal note is required on grant items.

No Significant Fiscal Operating Impact is anticipated as a result of this project.

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Randall V. Macchi, JD  
Director, Houston Public Works

**Amount and Source of Funding:**

\$50,000,000.00 Fed/Local/Pass Fund (5030)

\$36,681,325.66 Dedicated Drainage And Street Renewal Capital Fund - Ad Valorem Tax Fund 4046 **(Future Appropriation)**

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact Number</b>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Project Location

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date:

20FMS127 - FY24 FMA Grant Application Freeway Manor/Gulf Terrace Neighborhoods  
Flood Risk Reduction

Agenda Item#:

### **Background:**

**RECOMMENDATION:** Approve an ordinance for authorization to apply to the Texas Water Development (TWDB) for funding from the Federal Emergency Management Agency's (FEMA) Fiscal Year 2024 Flood Mitigation Assistance (FMA) for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction project; declaring the City's eligibility for such grants; authorizing the Director of Houston Public Works or designee to act as a signatory on the grants application.

**SPECIFIC EXPLANATION:** The FEMA Flood Mitigation Assistance (FMA) grant program is a federal grant program designed to reduce or eliminate the long-term risk of flood damage to people and property. It provides funding to state and local governments for projects that mitigate flood risks.

Houston Public Works (HPW) prepared an application to the FY24 FMA for the Freeway Manor/Gulf Terrace Neighborhoods Flood Risk Reduction Project. The project will reduce the risk of flooding for three neighborhoods within the City of Houston: Freeway Manor North, Freeway Manor South, and Gulfway Terrace. The proposed mitigation activity includes improvements to two existing channels (C106-10-00 and C106-10-01) by enclosing the channels within a closed drainage system to prevent localized flooding.

The total cost for this project is over \$86.6 million including engineering, design, and construction costs. If awarded, the City of Houston will be responsible for all non-reimbursable costs and 100% of overruns, if any. The table below identifies the requested funding amount, estimated local share, and total projected cost. If awarded, approval of the grant agreement and appropriation of the local share will be requested at a later date.

Project	Federal Request	% of Federal Share	Estimated Local Match	% of Local Cost Share	Total
Freeway Manor/Gulfway Terrace Neighborhood Flood Reduction	\$50,000,000.00	58%	\$36,681,325.66	42%	\$86,681,325.66

### **FISCAL NOTE:**

No fiscal note is required on grant items.

No Significant Fiscal Operating Impact is anticipated as a result of this project.

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Randall V. Macchi, JD  
Director, Houston Public Works

### **Amount and Source of Funding:**

\$50,000,000.00 Fed/Local/Pass Fund (5030)

\$36,681,325.66 Dedicated Drainage And Street Renewal Capital Fund - Ad Valorem Tax Fund 4046 (Future Appropriation)

### **Contact Information:**

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	HPW – Financial Management Services	832.395.2054



**ATTACHMENTS:**

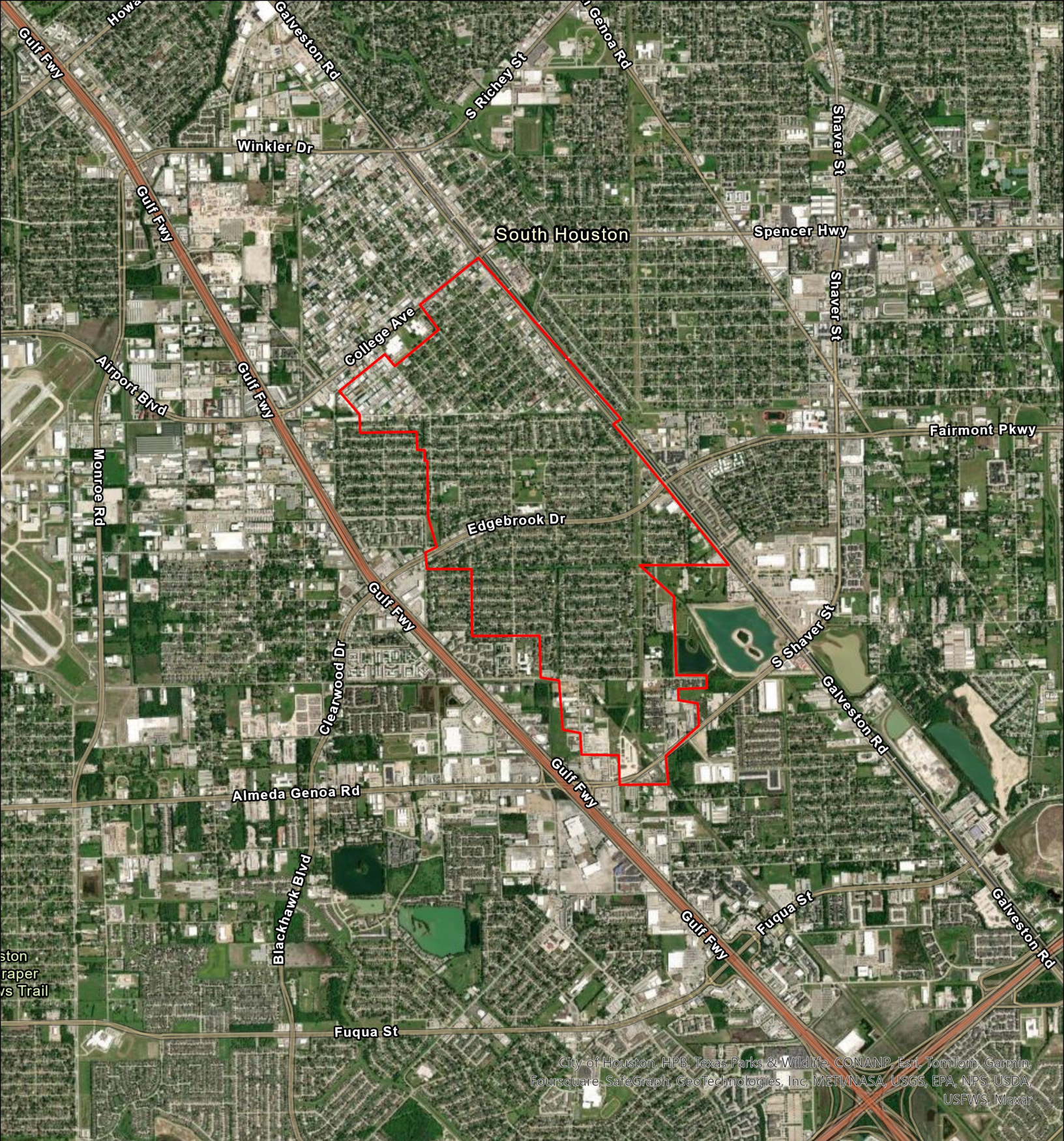
**Description**

Project Location  
City Finance Approval of RCA  
Scope of Work

**Type**

Backup Material  
Backup Material  
Backup Material

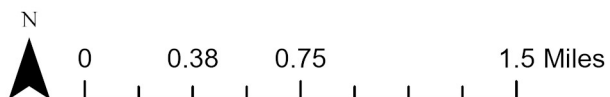




## C106-10 Alternative 7 Project Location

 Project Area

Project Location Coordinates: 29.6454174, -95.2302691







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District K

Item Creation Date: 4/15/2025

20INF2545 Contract Award / Vortex Lining Systems, LLC

Agenda Item#: 48.

### **Summary:**

ORDINANCE appropriating \$5,400,849.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge; awarding contract to **VORTEX LINING SYSTEMS, LLC** for Westridge and Braes Terrace Area Drainage and Paving Improvements; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge, contingency and testing services - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Contract Award for Westridge and Braes Terrace Area Drainage and Paving Improvements.

**RECOMMENDATION:** Award a Construction Contract to Vortex Lining Systems, LLC for Westridge and Braes Terrace Area Drainage and Paving Improvements and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the ReBuild Houston Process that utilize a worst first methodology, objective data, and benefit/cost analysis. The project was constructed to improve the drainage of streets and reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project consists of rehabilitation of storm drainage necessary concrete paving repair related to work done on drainage system in the Westridge and Braes Terrace area. The Contract duration for this project is 440 calendar days. This project will be designed by Isani Consultants LP.

**LOCATION:** The project area is generally bound by South Braeswood Boulevard on the north, Interstate 610 South Loop Feeder Road on the south, Bevlyn Drive on the east, and Timberside Drive on the west.

**BIDS:** This project was advertised for bidding on February 14, 2025. Bids were received on March 06, 2025. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Vortex Lining Systems, LLC	\$4,728,044.12

2. Lewis Concrete Restoration	\$5,099,990.00
3. PM Construction & Rehab, LLC	\$5,197,887.00
4. US Infra Rehab Services	\$7,045,966.88
5. MC2 Civil, LLC	\$7,330,845.00

**AWARD:** It is recommended that this construction contract be awarded to Vortex Lining Systems, LLC with a low bid of \$4,728,044.12.

**PROJECT COST:** The total cost of this project is \$5,400,849.00 to be appropriated as follows:

• Bid Amount	\$4,728,044.12
• Contingencies	\$ 236,402.21
• Testing Services	\$ 200,000.00
• CIP Cost Recovery	\$ 236,402.67

Testing Services will be provided by Ninyo & Moore Geotechnical and Environmental Sciences Consultants under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Vortex Lining Systems does not meet the requirements for HHF designation; no HHF firms were within three percent.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

<u>MBE-Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. To-Mex Construction, LLC	Utility Line, Construction	\$ 333,799.91	7.06%
2. Jays Logistics LLC	General Freight Trucking, Long-Distance, Truckload	\$ 172,100.81	3.64%
TOTAL		\$ 505,900.72	10.70%

<u>WBE- Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. BUKU Contractor's Supply, LLC	Construction Material Merchant Wholesalers	\$ 150,351.80	3.18%
2. Champion Fuel Solutions	Bulk Stations, Petroleum	\$ 16,075.35	0.34%
3. F & L Coatings and Concrete, L.L.C.	Other Specialty Trade Contractors	\$ 91,724.06	1.94%

TOTAL \$ 258,151.21 5.46%

<u>SBE- Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction Management, Water and Sewer Line	\$ 177,774.46	3.76%
2. Houston Barricade and Supply, LLC	Flagging	\$ 11,347.31	0.24%

TOTAL \$ 189,121.77 4.00%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

---

Randall V. Macchi, JD  
Director, Houston Public Works

WBS No. M-410016-0001-4

**Amount and Source of Funding:**

\$5,400,849.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW	832.395.2291

**ATTACHMENTS:**

**Description**

Signed coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/22/2025

District K

Item Creation Date: 4/15/2025

20INF2545 Contract Award / Vortex Lining Systems, LLC

Agenda Item#: 22.

## **Background:**

**SUBJECT:** Contract Award for Westridge and Braes Terrace Area Drainage and Paving Improvements.

**RECOMMENDATION:** Award a Construction Contract to Vortex Lining Systems, LLC for Westridge and Braes Terrace Area Drainage and Paving Improvements and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the ReBuild Houston Process that utilize a worst first methodology, objective data, and benefit/cost analysis. The project was constructed to improve the drainage of streets and reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project consists of rehabilitation of storm drainage necessary concrete paving repair related to work done on drainage system in the Westridge and Braes Terrace area. The Contract duration for this project is 440 calendar days. This project will be designed by Isani Consultants LP.

**LOCATION:** The project area is generally bound by South Braeswood Boulevard on the north, Interstate 610 South Loop Feeder Road on the south, Bevlyn Drive on the east, and Timberside Drive on the west.

**BIDS:** This project was advertised for bidding on February 14, 2025. Bids were received on March 06, 2025. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
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5. MC2 Civil, LLC	\$7,330,845.00

**AWARD:** It is recommended that this construction contract be awarded to Vortex Lining Systems, LLC with a low bid of \$4,728,044.12.

**PROJECT COST:** The total cost of this project is \$5,400,849.00 to be appropriated as follows:

• Bid Amount	\$4,728,044.12
• Contingencies	\$ 236,402.21
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Testing Services will be provided by Ninjo & Moore Geotechnical and Environmental Sciences Consultants under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Vortex Lining Systems does not meet the requirements for HHF designation; no HHF firms were within three percent.

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**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

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TOTAL		\$ 505,900.72	10.70%

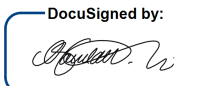
<u>WBE- Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. BUKU Contractor's Supply, LLC	Construction Material Merchant Wholesalers	\$ 150,351.80	3.18%
2. Champion Fuel Solutions	Bulk Stations, Petroleum	\$ 16,075.35	0.34%
3. F & L Coatings and Concrete, L.L.C.	Other Specialty Trade Contractors	\$ 91,724.06	1.94%
TOTAL		\$ 258,151.21	5.46%

<u>SBE- Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction Management, Water and Sewer Line	\$ 177,774.46	3.76%
2. Houston Barricade and Supply, LLC	Flagging	\$ 11,347.31	0.24%
TOTAL		\$ 189,121.77	4.00%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:



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Randall V. Macchi, JD  
Director, Houston Public Works

DocuSigned by:



6121834A077C41A...

WBS No. M-410016-0001-4

**Amount and Source of Funding:**

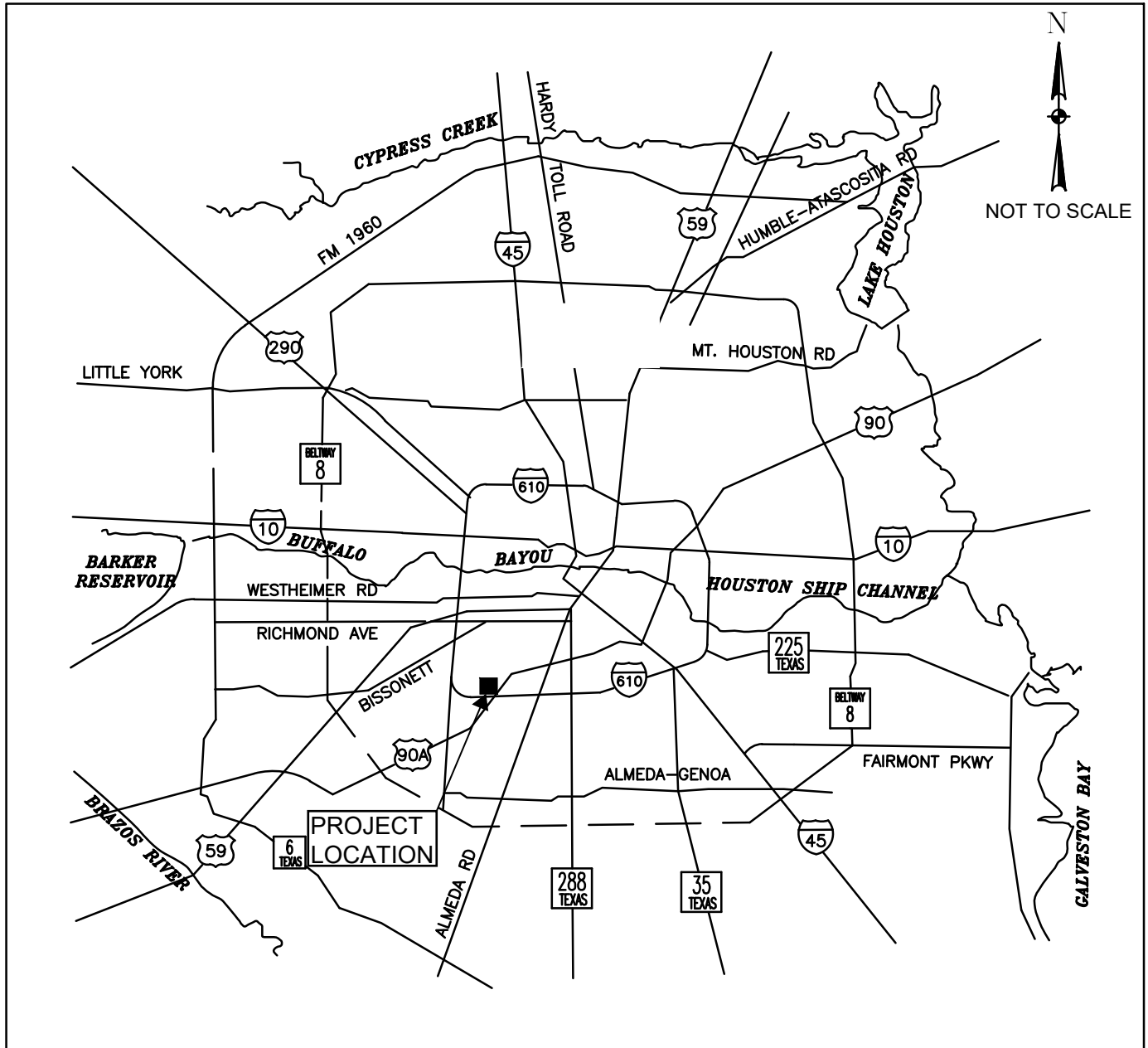
\$5,400,849.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW	832.395.2291

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



## LOCATION MAP

Westridge and Braes Terrace Area Drainage  
and Paving Improvements  
WBS No. M-410016-0001-4







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

Item Creation Date:

MYR ~ 2025 HAHC Nominations

Agenda Item#: 49.

### **Summary:**

RECEIVE nominations for Positions 10, 11, 12 and 13 of the **HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION BOARD OF DIRECTORS**, for two-year staggered terms

### **Background:**

## **NON-CONSENT AGENDA**

### **MISCELLANEOUS**

Motion to set a date not less than seven (7) days from August 20, 2025, to receive nominations for Positions 10, 11, 12 and 13 of the Houston Archaeological and Historical Commission Board of Directors, for two-year staggered terms.

	<b>Position</b>	<b>Member</b>	<b>Nominated by</b>	<b>Term</b>
<b>Expiring</b>				
	Position 10	Vacant	CM Gallegos	3/1/2024
	Position 11	Dominic L. Kam-Fai Yap	CM Robinson	3/1/2022
	Position 12	Charles J. Stava	CM Cisneros	3/1/2022
	Position 13	Ben Koush	CM Gallegos	3/1/2023

SO



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

Item Creation Date:

MYR ~ 2025 Civic Events Nominations

Agenda Item#: 50.

### **Summary:**

RECEIVE nominations for Position 8 of the **BOARD OF DIRECTORS OF THE HOUSTON CIVIC EVENTS, INC, CITY OF HOUSTON, TEXAS**, for a term to expire January 1, 2027

### **Background:**

#### **NON-CONSENT AGENDA**

##### **MISCELLANEOUS**

Motion to set a date not less than seven (7) days from August 20, 2025, to receive nominations for appointment to Position 8 of the Board of Directors of the Houston Civic Events, Inc., City of Houston, Texas for a term to expire January 1, 2027.

<b>Position</b>	<b>Member</b>	<b>Nominated by</b>
Position 8	Diana C. K. Untermeyer	CM Martin

SO



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/26/2025

District A, District C, District G, District H, District J

Item Creation Date: 6/20/2025

PRD - Interlocal Agreement for Operation and Maintenance  
of various City Parks

Agenda Item#: 51.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY, TEXAS**, for Operation and Maintenance of Various Parks - **DISTRICTS C - KAMIN; F - THOMAS; G- HUFFMAN; and J - POLLARD**

**TAGGED BY COUNCIL MEMBERS KAMIN, HUFFMAN and POLLARD**

This was item 24 on agenda of August 20, 2025

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends that the City Council approve an Interlocal Agreement between the City of Houston and Harris County (the County) to transfer the operation and maintenance responsibility of various City Parks situated in Harris County Precinct 4 to the County.

The Interlocal Agreement applies to seven (7) City Parks:

Park Name	District	Address
Bonham Park	J	8401 Braes Acres Road, Houston, TX 77074
Cottage Grove Park	C	2100 Arabelle Street, Houston, TX 77007
Jaycee Park	C	1300 Seamist Drive, Houston, TX 77008
Kirkwood Greenspace	F	9791 S. Kirkwood Drive, Houston, TX 77099
Reeves (Gail) Park	C	8800 Mullins Drive, Houston, TX 77096
Waldemar Park	G	11700 Waldemar Drive, Houston, TX 77077
Ballfield and perimeter greenspace at The Lorraine Cherry Nature Preserve	C	2400 West 11 <sup>th</sup> Street, Houston, TX 77008

The proposed interlocal agreement authorizes the County to operate and maintain the Parks and improvements in the Parks for public park and recreational purposes. The proposed agreement is for a term of 20 years. The City will retain ownership and shall not be responsible for any costs or expenses under this agreement.

The County shall be solely responsible for operating and maintaining the Parks in the same manner it would other county parks, including mowing every 14 days, litter removal every three days, and quarterly playground inspections.

HPARD will retain exclusive control and supervision of the designated nature preserve area consisting of approximately 18 acres of wooded area and natural trails located inside The Lorraine Cherry Nature Preserve (the “Excluded Area”) and continue to provide ongoing operations and maintenance of the Excluded Area.

**Fiscal Note:** No significant Fiscal Operating impact is anticipated as a result of this action.

**Director's Signature:**

---

Kenneth Allen, Director  
Houston Parks and Recreation Department

**Amount and Source of Funding:**

No city of Houston funding required.

**Contact Information:**

Martha Escalante, Sr. Staff Analyst  
Houston Parks and Recreation Department  
(O) 832-395-7069

**ATTACHMENTS:**

**Description**

Corrected RCA/Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/19/2025

District A, District C, District G, District H, District J

Item Creation Date: 6/20/2025

PRD - Interlocal Agreement for Operation and Maintenance of various City Parks

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY, TEXAS**, for Operation and Maintenance of Various Parks - **DISTRICTS C - KAMIN; F - THOMAS; G- HUFFMAN; and J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends that the City Council approve an Interlocal Agreement between the City of Houston and Harris County (the County) to transfer the operation and maintenance responsibility of various City Parks situated in Harris County Precinct 4 to the County.

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Ballfield and perimeter greenspace at The Lorraine Cherry Nature Preserve	C	2400 West 11 <sup>th</sup> Street, Houston, TX 77008

The proposed interlocal agreement authorizes the County to operate and maintain the Parks and improvements in the Parks for public park and recreational purposes. The proposed agreement is for a term of 20 years. The City will retain ownership and shall not be responsible for any costs or expenses under this agreement.

The County shall be solely responsible for operating and maintaining the Parks in the same manner it would other county parks, including mowing every 14 days, litter removal every three days, and quarterly playground inspections.

HPARD will retain exclusive control and supervision of the designated nature preserve area consisting of approximately 18 acres of wooded area and natural trails located inside The Lorraine Cherry Nature Preserve (the "Excluded Area") and continue to provide ongoing operations and maintenance of the Excluded Area.

**Fiscal Note:** No significant Fiscal Operating impact is anticipated as a result of this action.

### **Director's Signature:**

DocuSigned by:  
  
 059DCC940690474  
 Kenneth Allen, Director  
 Houston Parks and Recreation Department

### **Amount and Source of Funding:**

No city of Houston funding required.

### **Contact Information:**

Martha Escalante, Sr. Staff Analyst  
 Houston Parks and Recreation Department  
 (O) 832-395-7069

### **ATTACHMENTS:**

**Description**

RCA  
ILA  
Ordinance

**Type**

Signed Cover sheet  
Backup Material  
Ordinance/Resolution/Motion



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/26/2025

Item Creation Date:

Proposition A Council Member item - Standing in Medians

Agenda Item#: 52.

### **Summary:**

**ORDINANCE AMENDING CHAPTER 45 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, adding Section 45-111 prohibiting sitting, standing, and walking on median strips measuring six feet or less in width and on divided roadways where no median strip exists; declaring certain conduct to be unlawful and providing a penalty therefor; containing findings and other provisions relating to the foregoing subject; providing for severability

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Prop A submission letter	Signed Cover sheet





## CITY OF HOUSTON – CITY COUNCIL

### Proposition A Council Member Item: Prevention of Median and Roadway Blockage

**Summary:** ORDINANCE to prevent people from standing in the medians and roadways.

**Background:** The Houston Code of Ordinances does not prevent pedestrians from standing and walking on medians, which has led to potential nuisance and dangers to pedestrians and vehicles.

**Specific Explanation:** This ordinance would prevent pedestrians from standing on medians or divided roadways.

**Proposal:**

The following shall be added as Section 45-111 of the Houston Code of Ordinances, which is currently reserved:

**AN ORDINANCE AMENDING CHAPTER 45 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, ADDING SECTION 45-111 PROHIBITING SITTING, STANDING, AND WALKING ON MEDIANS STRIPS MEASURING SIX FEET OR LESS IN WIDTH AND ON DIVIDED ROADWAYS WHERE NO MEDIANS STRIP EXISTS.**

**WHEREAS**, the City Council finds that while the City of Houston is only 7.4% of the population of Texas, it was responsible for 15.6% of the accidents and 15.0% of the traffic fatalities in the State in 2024.

**WHEREAS**, the City Council finds that according to the Houston Police Department statistics, 33.9% of those killed in traffic accidents are pedestrians, which is up nearly 2% since the City's 2020 Vision Zero Action plan was published.

**WHEREAS**, the City Council finds that Houston's socially vulnerable communities are at greater risk than the rest of the population and as such, there is a need to protect pedestrians, especially those from vulnerable communities.

**WHEREAS**, the City desires to restrict people from sitting, standing or walking on a median that measures six feet or less, where they would be among the most vulnerable; **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:**

The findings contained in the preamble of this Ordinance are determined to be true and correct and are adopted as a part of this Ordinance.

Chapter 45 of the Code of Ordinances, Houston, Texas, is amended by adding a new Section 45-111 as follows:

**Sec. 45-111. Sitting, standing, and walking in certain areas prohibited.**

(a) Except as otherwise permitted by law, a person commits an offense if the person sits, stands or walks on a median strip that measures six feet or less in width or in areas between divided roadways where no median strip exists (b) This section does not apply if the person:

- (1) is crossing a divided roadway in the most direct route possible;
- (2) is the victim of or rendering aid in an emergency situation or in compliance with the directions of a peace officer;
- (3) is performing work in the right-of-way in accordance with a permit issued under another section of this code; or
- (4) has prior authorization from the city or is otherwise in compliance with applicable laws and regulations.

\* \* \*

Respectfully submitted pursuant to Article VII, Section 3 of the Houston City Charter by:



Council Member Mary Nan Huffman, District G



Council Member Amy Peck, District A



Council Member Fred Flickinger, District E