

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

April 29 & 30, 2025

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, April 29, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member
Flickinger

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

Speakers List

RECESS

RECONVENE

WEDNESDAY - April 30, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION
REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds and a Quarterly Investment Report by the City Controller

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 78

MISCELLANEOUS - NUMBERS 1 through 11

1. REQUEST from Mayor for confirmation of the reappointment to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER THREE (MAIN STREET MARKET SQUARE ZONE)**:
Position Two - **CURTIS V. FLOWERS**, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and

Position Four - **KEITH EDWARD HAMM**, for a term to expire December 31, 2026

2. REQUEST from Mayor for confirmation of the reappointment to the **BOARD OF DIRECTORS OF THE DOWNTOWN REDEVELOPMENT AUTHORITY**:

Position Two - **CURTIS V. FLOWERS**, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and
Position Four - **KEITH EDWARD HAMM**, for a term to expire December 31, 2026

3. REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE)**:

Position Three - **CORTNEY ROBINSON JONES**, appointment, for a term to expire May 6, 2027; and

Position Six - **CATHY EVANS-JACKSON**, reappointment, for a term to expire May 6, 2026

4. REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY**:

Position Three - **CORTNEY ROBINSON JONES**, appointment, for a term to expire May 6, 2027; and

Position Six - **CATHY EVANS-JACKSON**, reappointment, for a term to expire May 6, 2026

5. REQUEST from Mayor for confirmation of the appointment of **KRISTY VIENNE (Lone Star College Representative)** to Position Eight of the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER ELEVEN (GREATER GREENSPPOINT ZONE)** for a term to expire August 31, 2027

6. REQUEST from Mayor for confirmation of the appointment of **KRISTY VIENNE (Lone Star College Representative)** to Position Eight of the **BOARD OF DIRECTORS OF THE GREATER GREENSPPOINT REDEVELOPMENT AUTHORITY** for a term to expire August 31, 2027

7. REQUEST from Mayor for confirmation of the appointment to the **BOARD OF DIRECTORS OF HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER TWELVE**:

Position Three - **QUYEN M. PHAM**, for an unexpired term ending June 1, 2027; and

Position Five - **TIFFANY CARMON JACKSON**, for a term to expire June 1, 2029

8. REQUEST from Mayor for confirmation of the appointment of **PASCAL CLISSA** to Position Nine of the **NEAR NORTHWEST MANAGEMENT DISTRICT BOARD OF DIRECTORS** for a term to expire June 1, 2027

9. ORDINANCE appropriating \$102,864.73 out of Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax; approving and authorizing first amendment to contract between the City of Houston and **JERDON ENTERPRISE, L.P.** for Citywide Traffic Signal Rebuild Package #13 FY19

(approved by Ordinance No. 2019-0436); providing funding for CIP cost recovery relating to construction of facilities financed by Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax - **DISTRICTS C - KAMIN and D - EVANS SHABAZZ**

10. RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 2, awarded to **JERDON ENTERPRISE, L.P.** for Citywide Traffic Signal Rebuild Package #13 (FY2019)- Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax - **DISTRICTS C - KAMIN and D - EVANS-SHABAZZ**
This item should only be considered after passage of Item 9 above
11. RECOMMENDATION from Director Administration & Regulatory Affairs Department for the designation of a residential parking permit area in the 2100 block of West Main Street and the 2400 - 2500 block of Ruth Street - **DISTRICTS C - KAMIN and D - EVANS-SHABAZZ**

ACCEPT WORK - NUMBER NUMBER 12 and 13

12. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$15,044,785.06 and acceptance of work on contract with **GRAVA, LLC** for FY2023 Roadway Rehabilitation Project #4 - 0.30% over the original contract amount - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; F - THOMAS; G - HUFFMAN and J - POLLARD**
13. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$16,831,384.24 and acceptance of work on contract with **SPAWGLASS CONSTRUCTION CORP.**, for the new Westbury Neighborhood Library - 4.00% over the original construction amount - **DISTRICT K - CASTEX-TATUM**

PROPERTY - NUMBERS 14 through 16

14. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from John Krejci, Merriman Holt Powell Architects, on behalf of Alief Montessori Community School, declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th Street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision **Parcel SY25-036 - DISTRICT F - FLICKINGER**
15. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of an alley, from Interstate 45 South to Park Place Boulevard, between Dover Street and Erie Street, in Block 24 of Park Place , and a utility easement being out of and a part of Lot 11 in Block 24 of Park Place, both located in the J.R. Harris Survey, Abstract No. 27, Harris County, Texas, abandoning the easements to **PAPP FAMILY LIMITED PARTNERSHIP**, the underlying Fee Owner, in consideration of its payment to the City in the cash amount of \$62,173.00, conveyance to the City of a Sanitary Sewer Manhole Easement, and a Water Meter Easement, both being out of and a part of Lot 9 in Block 24 of Park Place, also located in the J.R. Harris Survey, Abstract No. 27, Harris County, Texas - **DISTRICT**

I - MARTINEZ

16. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from **PAPP FAMILY LIMITED PARTNERSHIP**, declining the acceptance of, rejecting, and refusing the dedication of 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey **Parcel SY24-040C - DISTRICT I - MARTINEZ**
This item should only be considered after passage of Item 15 above

PURCHASING AND TABULATION OF BIDS - NUMBERS 17 through 34

17. **METRO FIRE APPARATUS SPECIALISTS, INC** for Purchase of Pumper Trucks and Aerial Ladder Trucks through the Interlocal Agreement for Cooperative Purchasing with Sourcewell for the Fleet Management Department on behalf of the Houston Fire Department - \$10,166,969.00 - Fire Consolidated Construction Fund
18. **SILSBEE TOYOTA - \$251,168.00, and CHASTANG ENTERPRISES - HOUSTON, LLC dba CHASTANG FORD - \$191,978.00**, for Purchase of Light-Duty and Super-Duty Vehicles the The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for the Fleet Management Department on behalf of Houston Public Works - \$443,146.00 - Enterprise and Other Funds
19. APPROVE spending authority in the total amount of \$168,156.00 for Purchase of Four (4) Electric Forklifts for the Fleet Management Department on behalf of the Solid Waste Management Department through the General Service Administration Cooperative Purchasing Program supplier, **ATLAS TOYOTA MATERIAL HANDLING, LLC** - Container Lease Fund
20. APPROVE spending authority in the total amount of \$4,459,236.00 for Purchase of Ten (10) Heil Automated Side Loaders for the Fleet Management Department on behalf of the Solid Waste Management Department through the BuyBoard Purchasing Cooperative supplier, **CHASTANG ENTERPRISE LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund
21. APPROVE spending authority in an amount not to exceed \$3,880,129.05 for Purchase of Nine (9) LET2 - Dual Drive X12 Chassis with a Heil 33-yd Durapack Side Loaders for the Fleet Management Department on behalf of the Solid Waste Management Department through the Buyboard Purchasing Cooperative, awarded to **HOLT TRUCK CENTERS OF TEXAS** - Equipment Acquisition Consolidated Fund
22. **HOLT TRUCK CENTERS OF TEXAS**, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing supplier, for Purchase of Eight (8) Grapple Rear Steer Loader Trucks for the Fleet Management Department on behalf of the Solid Waste Management Department - \$2,072,320.00 - Equipment Acquisition Consolidated Fund
23. APPROVE spending authority in an amount not to exceed \$880,600.47 for Purchase of Three (3) Rear Loaders for the Fleet Management Department

- on behalf of the Solid Waste Management Department through the Houston-Galveston Area Council (H-GAC), awarded to **HOUSTON FREIGHTLINER, INC** - Equipment Acquisition Consolidated Fund
24. APPROVE spending authority in the amount of \$413,263.38 for Wastewater Surveillance Services for the Houston Health Department, awarded to **WILLIAMS MARSH RICE UNIVERSITY** - Grant Fund
 25. **FARRWEST ENVIRONMENTAL SUPPLY, INC** for Purchase of Two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks through the Buyboard Purchasing Cooperative Agreement for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department - \$203,400.50 - Grant Fund
 26. **CHASTANG ENTERPRISES - HOUSTON LLC/dba CHASTANG FORD, INC** for Purchase of Two (2) 2025 Ford F350 Pickup Trucks through the Buyboard Purchasing Cooperative Agreement for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$189,984.00 - Grant Fund
 27. **ABACUS QUALITY SYSTEM SERVICES, INC** for Purchase of Two (2) xTool Laser Cutter Machines with Various Accessories for the Houston Public Library - \$14,517.90 - General Fund
 28. APPROVE spending authority in the amount not to exceed \$3,000,000.00 for a Work-Based Contract for Houston Public Works through the Cooperative Contract with OMNIA Partners contractor, **BROWN & ROOT INDUSTRIAL SERVICES, LLC**, for a term through April 30, 2026 - Enterprise Fund
 29. **ENVIRONMENTAL IMPROVEMENTS, INC** to Purchase Two (2) Polymer Feed Skid Systems for Houston Public Works - \$93,372.00 -Enterprise Fund
 30. **HAROLD BECK AND SONS, INC**, The Interlocal Purchasing System supplier, for Purchase of Ten (10) Rotary Actuators for Houston Public Works - \$134,193.00 - Enterprise Fund
 31. APPROVE spending authority in an amount not to exceed \$600,000.00 for Replacement of Four (4) Chemical Tanks for Houston Public Works, awarded to **KINETIC MOTORWERKS, LLC** - Enterprise Fund
 32. **KINETIC MOTORWERKS, LLC** to Furnish, Deliver and Install Chemical Tanks for Houston Public Works - \$887,551.75 - Enterprise Fund
 33. APPROVE spending authority in an amount not to exceed \$306,842.37 for a Contract Management System Integrated into the City of Houston's eProcurement System for the Strategic Procurement Division and Houston Public Works, awarded to **GOVOPTICS, LLC** - 5 Years - Enterprise Fund
 34. **AMEND MOTION #2020-0226, 05/13/20, as amended by MOTION #2024-0538, 06/26/24, TO INCREASE** spending authority from \$3,822,941.26 to \$5,710,522.09 and **TO EXTEND** the award from May 19, 2025 to May 19, 2026 for Industrial, Medical and Specialty Gases for Various Departments from **AIRGAS, USA, LLC** - General and Other Funds

RESOLUTIONS - NUMBERS 35 and 36

35. RESOLUTION approving and authorizing submission of Financial Assistance Application under the **TEXAS WATER DEVELOPMENT BOARD'S STATE WATER IMPLEMENTATION FUND FOR TEXAS PROGRAM**; declaring the City of Houston's eligibility for such financial assistance, and authorizing the Director of the Department of Houston Public Works to act as the City's representative in the application process
36. RESOLUTION approving and authorizing nomination of **POWELL ELECTRICAL SYSTEMS, INC**, located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075, to the Office of the Governor Economic Development & Tourism through the Economic Development Bank, as an Enterprise Project - **DISTRICT I - MARTINEZ**

ORDINANCES - NUMBERS 37 through 78

37. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **AVENUE COMMUNITY DEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds to continue providing Housing Education and Counseling to low-to-moderate income households - **DISTRICT H - CASTILLO**
38. ORDINANCE approving and authorizing first amendment to contract between City of Houston and **COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** for Strategic Homeless Planning Services for the City of Houston Housing and Community Development Department
39. ORDINANCE amending Ordinance No. 2025-200 regarding second amendment to Loan Agreement between City of Houston and **HOUSTON HABITAT FOR HUMANITY, INC**, to reduce original loan amount, eliminate future advances on City loan, reduce Habitat's administrative reporting requirements, agree upon a form of Intercreditor and Subordination Agreement for use during acquisition of additional third-party construction financing by Habitat, and reduce total number of designated units to be completed; to include forms of amendments to Loan Documents - **DISTRICT B - JACKSON**
40. ORDINANCE approving and authorizing Reimbursable Memorandum of Agreement between City of Houston and **U.S. CUSTOMS AND BORDER PROTECTION** for Computer Hardware and Software at George Bush Intercontinental Airport/Houston (IAH) for the Houston Airport System; providing a maximum contract amount - \$287,983.00 - Enterprise Fund
41. ORDINANCE appropriating \$7,821,168.00 out of Airports Improvement Fund as additional appropriation to Program Management Support Services Contracts between City of Houston and 1) **HOUSTON AVIATION ALLIANCE**, a Joint Venture, and 2) **PARSONS & H.J. RUSSELL IAH TEAM**, a Joint Venture, for Houston Airport System (Project No. 801
42. ORDINANCE making general appropriation of certain Revenues of the City in support of Annual Budgets for Fiscal Year 2025; authorizing certain transfers
43. ORDINANCE approving and authorizing Settlement, Release and Indemnity

Agreement between City of Houston and **ST. HARLEM CONSTRUCTION, LLC** and **AMERIFACTORS FINANCIAL GROUP LLC**; and a Settlement, Release and Indemnity Agreement between City of Houston and **V&S Construction LLC**; to settle two related lawsuits - \$1,066,255.38 - Enterprise Fund

44. ORDINANCE approving and awarding contract between City of Houston and **RAFTELIS FINANCIAL, INC** for Professional Consulting Services to conduct a Rate Study for Water and Wastewater Combined Utility System for Houston Public Works; providing a maximum contract amount - 1 Year with 2 one-year options - \$804,095.00 - Enterprise Fund
45. ORDINANCE amending Ordinance No. 2018-1032 to increase maximum contract amount and; approving and authorizing third amendment to extend contract term between City of Houston and (1) **ALPHA EYECARE ASSOCIATES PLLC**, (2) **CHINESE COMMUNITY CENTER**, (3) **HOME DELIVERY INCONTINENT SUPPLIES CO**, (4) **MERC MEDICAL SUPPLY**, (5) **TEXAS SOUTHERN UNIVERSITY**, (6) **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON**, (7) **MPJ AUDIOLOGY CONSULTANT, LLC** (8) **INTERFAITH CARE PARTNERS**, (9) **ALZHEIMER'S DISEASE AND RELATED DISORDERS**, (10) **BAKER RIPLEY**, (11) **DINSMORE MEDICAL SYSTEMS LLC**, (12) **HEARING AID EXPRESS**, (13) **HEIGHT HEARING AIDS, LLC**, (14) **PERRY LEE HOME HEALTH**, (15) **SYNERGY- KATY- HASELDEN HOMECARE LLC**, (16) **SYNERGY CONROE- MOSHER INITIATIVES INC**, (17) **ENTRAMED, INC dba SENTIDO HEALTH**, (18) **MONTROSE COUNSELING CENTER**, for Aging and Caregiver Supportive Services to Senior Adults through Harris County Area Agency on Aging for the City of Houston Health Department - 1 Year - \$6,520,000.00 - Grant and Other Funds
46. Ordinance amending Ordinance No. 2009-0392, as amended, to increase maximum contract amount and approving and authorizing fifth amendment to contract between City of Houston and **CENTRALSQUARE TECHNOLOGIES, LLC** to extend contract term for Automated Records Management System for the Houston Police Department - 6 Months with 2 three-month options - \$1,700,120.74 - General and Other Funds
47. ORDINANCE approving and authorizing first amendment to extend contract term between City of Houston and **CONTINENTAL AMERICAN INSURANCE COMPANY** for Voluntary Supplemental Insurance Coverage for the Human Resource Department
48. ORDINANCE approving and authorizing first amendment with **COCA-COLA SOUTHWEST BEVERAGES, LLC** for Soft Drink Marketing Partnership for Various Departments - 6 Months - Revenue
49. ORDINANCE approving and authorizing first amendment with **COMPASS GROUP USA, LLC** For Snack Vending Machine Concessions for Various Departments - 6 Months - Revenue
50. ORDINANCE de-appropriating \$11,372,598.57 out of Police Consolidated Construction Fund and de-appropriating \$10,700,000.00 out of Contributed Capital Project Fund previously appropriated under Ordinance 2024-23; appropriating \$12,402,282.00 out of Police Consolidated Construction Fund

and appropriating \$10,700,000.00 out of Contributed Capital Project Fund; awarding a Construction Contract to **SPAWGLASS CONSTRUCTION CORPORATION** for North Belt Police Station Project; setting a deadline for the proposer's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for engineering testing, construction inspection services, Civic Art, contingency and furniture, fixtures, and equipment - **DISTRICT B - JACKSON**

51. ORDINANCE appropriating \$800,000.00 out of General Improvement Consolidated Construction Fund for Modernization of select elevators at City Hall - **DISTRICT I - MARTINEZ**
52. ORDINANCE appropriating \$3,000,000.00 out of Parks & Recreation Dedication Fund and \$919,000.00 out of Parks Consolidated Construction Fund for Interior Renovations at Metropolitan Multi-Service Center - **DISTRICT C - KAMIN**
53. ORDINANCE appropriating \$110,000.00 out of Parks Consolidated Construction Fund and awarding Construction Manager At Risk Contract to **TIMES CONSTRUCTION, INC.**, for Edgewood Park Community Center - **DISTRICT D – EVANS-SHABAZZ**
54. ORDINANCE amending Ordinance No. 2025-268 relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving amendment to Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT C - KAMIN**
55. ORDINANCE appropriating \$1,357,930.00 out of Parks Consolidated Construction Fund, approving and authorizing agreement for Project Management and Advanced Funding – Gregg Street Bridge between City of Houston and **BUFFALO BAYOU PARTNERSHIP** - **DISTRICTS B - JACKSON and H - CASTILLO**
56. ORDINANCE establishing the north and south sides of the 1000 Block of East 7th Street, between Norhill Boulevard and Michaux Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
57. ORDINANCE establishing the north and south sides of the 1000 Block of East 7th 1/2 Street, between Norhill Boulevard and Michaux Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
58. ORDINANCE consenting to the addition of 0.6170 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61**, for inclusion in its district
59. ORDINANCE consenting to the addition of 15.022 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285**, for inclusion in its district
60. ORDINANCE consenting to the addition of 253.33 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 586**, for inclusion in its

- district
61. ORDINANCE consenting to the addition of 10.708 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10**, for inclusion in its district
 62. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, situated in the John Austin Survey, Abstract No. 1; abandoning said easement to **MELISSA ASBELL** and **JASON ASBELL**, the abutting Property Owner, in consideration of its payment to the City in the amount of \$49,500.00, and other good and valuable consideration - **DISTRICT C - KAMIN**
 63. ORDINANCE consenting the assignment of Ordinance No. 2012-920, Ordinance No. 2012-921, Ordinance No. 2013-505, and Ordinance No. 2021-84, and the permits granted thereby, to Construct, Operate, Maintain, Improve, Repair and Replace certain pipelines in certain portions of specified public street rights-of-way to **ONEOK NGL DISTRIBUTION SYSTEM, L.L.C.**; approving and authorizing a Consent to Assignment by and between City of Houston, Texas, and **ONEOK NGL DISTRIBUTION SYSTEM, L.L.C.**
 64. ORDINANCE appropriating \$2,818,813.81 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **K FRIESE & ASSOCIATES, LLC** for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree, providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; D - EVANS-SHABAZZ; H - CASTILLO and K - CASTEX-TATUM**
 65. ORDINANCE appropriating \$4,129,734.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AMANI ENGINEERING, INC** for Work Order Small Diameter Waterline Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund
 66. ORDINANCE appropriating \$2,100,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **TRILOGY ENGINEERING SERVICES, LLC** for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
 67. ORDINANCE appropriating \$39,735,000.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BOYER, INC** for Easthaven WWTP Flow Diversion Package 2, setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery

relating to Construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, and construction management - **DISTRICT I - MARTINEZ**

68. ORDINANCE appropriating \$11,239,461.50 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **TEXKOTA ENTERPRISES, LLC** for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency and testing services - **DISTRICT C - KAMIN**
69. ORDINANCE granting to **CHING YI LO dba A. URANUS SERVICE**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
70. ORDINANCE granting to **ACTION ROLL-OFFS, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
71. ORDINANCE granting to **ASTRO WASTE, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
72. ORDINANCE granting to **BAY AREA VACUUM SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
73. ORDINANCE granting to **DYNASTY ENVIRONMENTAL AND CONSTRUCTION GROUP LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
74. ORDINANCE granting to **EAGLE PRENTICE, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF

Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

75. ORDINANCE granting to **HAT SERVICES LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
76. ORDINANCE granting to **INTRA-SERVICES, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
77. ORDINANCE granting to **MR SHINE POWERWASH, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**
78. ORDINANCE granting to **SPECIALIZED MAINTENANCE SERVICES, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT - NUMBER 79

NON-CONSENT - MISCELLANEOUS

79. **SET A PUBLIC HEARING DATE** to consider the permanent closure of certain northbound and southbound traffic lanes on Main Street between Rusk St. and Commerce St., for the Main Street Promenade, excepting the southbound traffic lane of Main St. between Franklin St. and Congress St -**DISTRICTS H - CASTILLO and I - MARTINEZ**
SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY, MAY 7, 2025

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MATTERS HELD - NUMBERS 80 and 81

80. ORDINANCE **AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to City Contracting, including

but not limited to the adoption of City-Wide Goal for City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing Veteran-Owned Business Enterprise Program; containing a repealer; making various findings and provisions relating to the foregoing subject; providing for severability

DELAYED BY MOTION 2025-0208

This was Item 58 on Agenda March 26, 2025

- 81.** APPROVE spending authority in an amount not to exceed \$19,006,369.00 for Office and Cleaning Supplies for Various Departments through the Cooperative Purchasing Agreement with Sourcwell, awarded to **STAPLES CONTRACT & COMMERCIAL LLC** - General and Other Funds
TAGGED BY COUNCIL MEMBER CARTER

This was Item 9 on Agenda April 16, 2025

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Evans-Shabazz first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date:

Speakers List

Agenda Item#:

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 TIRZ # 3 ReAppts. ltr. 4-14-2025

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the reappointment to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER THREE (MAIN STREET MARKET SQUARE ZONE)**:

Position Two - **CURTIS V. FLOWERS**, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and

Position Four - **KEITH EDWARD HAMM**, for a term to expire December 31, 2026

Background:

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 95-1323, and Resolution No. 99-39, as amended,

I am nominating the following individuals for reappointment to the Board of Directors of Reinvestment Zone Number Three, City of Houston, Texas (Main Street Market Square Zone), subject to Council confirmation:

Curtis V. Flowers, reappointment to Position Two, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and

Keith Edward Hamm, reappointment to Position Four, for a term to expire December 31, 2026.

Pursuant to the Bylaws of the Downtown Redevelopment Authority (formerly the Main Street Market Square Redevelopment Authority), appointment of a director to the Board of Directors of this Zone will also constitute appointment of the director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

2025 TIRZ # 3 ReAppts. ltr. 4-14-2025

Type

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 95-1323, and Resolution No. 99-39, as amended, I am nominating the following individuals for reappointment to the Board of Directors of Reinvestment Zone Number Three, City of Houston, Texas (Main Street Market Square Zone), subject to Council confirmation:

Curtis V. Flowers, reappointment to Position Two, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and
Keith Edward Hamm, reappointment to Position Four, for a term to expire December 31, 2026.

Pursuant to the Bylaws of the Downtown Redevelopment Authority (formerly the Main Street Market Square Redevelopment Authority), appointment of a director to the Board of Directors of this Zone will also constitute appointment of the director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "John Whitmire", is written over a printed name and title.

John Whitmire
Mayor

JW:SO:jsk

Attachments

cc: Ms. Gwen Tillotson, Chief Economic Development Officer, Mayor's Office of Economic Development

CURTIS V. FLOWERS

2321 Ruth St, Houston, TX 77004 | 281 660-7482 | curtisvflowers@gmail.com



EDUCATION

Executive School of Government Program

Harvard College, Cambridge, MA
1997

Master of Business Administration (MBA) in Finance

Atlanta University School of Business Administration, Atlanta, GA
1988

Bachelor of Arts in Economics

Clark College, Atlanta, GA
1983



PROFESSIONAL SKILLS

- Leadership
- Team Management
- Business Development
- Marketing & Public Relations
- Cross-functional Collaboration
- Strong Communication
- Problem-Solving



HONORS

- Downtown Redevelopment Board, TIRZ 3, Board Chair
- Ex-Officio Directors of Central Houston, Inc.
- Securities Licenses Series 7,79,63



PROFESSIONAL SUMMARY

An analytical and accomplished professional with over 25 years in investment banking, municipal securities underwriting, and financial management. Demonstrated expertise in leading cross-functional teams, developing strategic plans, and driving revenue growth. Proven ability to build and maintain key relationships, mentor staff, and ensure compliance with regulatory standards. Skilled in analyzing market trends, identifying revenue opportunities, and representing the organization at industry events.



PROFESSIONAL EXPERIENCE

Executive Director

J.P. Morgan, Houston, TX

May 2019 – Present

- Lead marketing efforts for investment banking services, targeting the largest Municipal Bond Issuers in the Southwest region, with successful distribution to top institutional investors nationwide
- Build and maintain relationships with key to drive revenue growth
- Guide and mentor staff members, offering direction, feedback, and professional development opportunities to enhance their skills and performance
- Ensure compliance with securities laws, regulations, and internal policies, mitigating risks and safeguarding the organization's standing
- Engage in industry forums and professional organizations to stay informed on best practices and emerging trends, contributing to continuous innovation and process improvement

Managing Director

Loop Capital Markets, Houston, TX

Apr 1998 – May 2019

- Led the underwriting of over \$25 billion in municipal securities, ensuring high-quality decision-making and compliance with financial regulations
- Fostered a collaborative culture by mentoring and motivating staff, resulting in enhanced team performance and revenue growth
- Identified new business opportunities, strengthened key stakeholder relationships, and represented the company at industry events to promote brand visibility and drive revenue growth



ADDITIONAL EXPERIENCE

Deputy Treasurer

City of Houston, Houston, TX

Jan 1996 – Jan 1998

Institutional Broker

Coastal Securities, LTD, Houston, TX

Mar 1993 – Jan 1996

Commercial Banking Officer

Bank of America, San Francisco, California

Aug 1988 – Dec 1990



REFERENCES

Available upon request

KEITH EDWARD HAMM
Department of Political Science
Rice University
713-348-3896
hamm@rice.edu
January 2011

Current Positions: Edwards Professor in American Government, Rice University
Director: Harlan Program in State Elections, Campaigns and Politics-
Rice University

Educational Background

Ph.D.- Political Science- University of Wisconsin-Milwaukee	1972-1977
M.A.- Political Science- Florida Atlantic University	1971-1972
Graduate Studies- Ocean Engineering- Columbia University	1969-1970
A.B.- Physics- Franklin and Marshall College	1965-1969

Fields of Specialization

American Politics; Campaign Finance, Legislative Process; Political Parties and Interest Groups; Urban Politics; State Politics

Teaching Experience

Rice University	Professor	1994-Present
Rice University	Associate Professor	1988-1994
Texas A&M University	Associate Professor	1983-1988
Texas A&M University	Assistant Professor	1977-1983

Courses Taught: Approaches to American Government; Comparative Legislatures; Political Parties and Interest Groups; Money and Politics; Social Scientific Thinking; Urban Politics; State Legislatures; State Politics; Southern Politics; Urban Government and Administration; Intergovernmental Relations; State and Local Government

Administrative Experience

Department Chair, Rice University, 1995-1999
Department Graduate Coordinator, 2001-2002

Professional Positions

Co-Editor, Legislative Studies Quarterly, 1997-2002
Editor, APSA Legislative Studies Section Newsletter, 1991-1997

PROFESSIONAL ACTIVITY 2005-2010

Publications:

"Committee Specialization in State Legislatures During the Twentieth Century: Do Legislatures Tap the Talents of Their Members?" State Politics and Policy Quarterly (forthcoming). With Ronald D. Heldund and Stephanie Shirley Post. forthcoming.

"Partisan Stacking on Committees." Legislative Studies Quarterly, 34 (May 2009): 175-191. With Ronald D. Hedlund, Kevin Coombs, and Nancy Martorano.

"Campaign Finance Laws and Candidacy Decisions in State Legislative Elections." Political Research Quarterly. 61 (September 2008): 458-467. With Robert Hogan.

"Legislative Politics in the States," in Politics in the American States, Ninth Edition, edited by Virginia Gray and R. Hanson, (CQ Press. 2007). 154-191. With Gary Moncrief.

"Measuring State Legislative Committee Power: Change and Chamber Differences in the 20th Century" State Politics and Policy Quarterly. 6 (2006): 88-111. With Ronald D. Hedlund and Nancy Martorano

101 Chambers: Congress, State Legislatures, and the Future of Legislative Studies (Ohio State Press, 2005) With Peverill Squire.

Research Grants Funded

"Campaign Finance Laws and the Legislative Agenda in Connecticut." Funded by the Carnegie Corporation of New York. 2009-2011

"Campaign Finance Laws and Lobbying Strategies in Connecticut." Funded by the Rockefeller Brothers Foundation. 2009-2011

Professional Awards

Fulbright Chair in North American Studies, Carleton University (Ottawa, Canada) January –June 2006

Editorial Boards

Legislative Studies Quarterly

Review Panels

2010 Fulbright Foundation Peer Review Panel (Political Science)

Foundation Boards

Institute on Money in State Politics, 2006-

Campaign Finance Institute Academic Advisory Board, 2005-

Professional Conference Presentations and Invited Talks 2006-2010

Invited Presentation: "A Summary of the National Institute on Money in State Politics' Past Activity and Proposals for Future Work on Independent Expenditures in the States." Presented at annual meeting of the National Institute on Money in State Politics. Flathead Lake, Montana. June 10-14, 2010.

"State Legislative Evolution: Path Dependency, Organization Theory and Bounded Rational Choice." Prepared for presentation at the annual meeting of the State Politics and Policy Conference in Springfield, Illinois. June 3-5, 2010. With Nancy Martorano Miller and Ronald D. Hedlund.

"Paths, Events and Strategic Choices: The Evolution of American State Legislatures" Prepared for presentation at the annual meeting of the American Political Science Association in Toronto, Canada. September 3-6, 2009. With Nancy Martorano Miller and Ronald D. Hedlund.

"Institutionalization: New Concepts and New Methods." Prepared for presentation at the 21st International Political Science Association World Congress (Research Committee of Legislative Specialists), Santiago, Chile, July 12-16, 2009. With Randolph Stevenson, Andrew Spiegelman, Ronald D. Hedlund.

"Did They Ever Return?: The Development of a Committee Property Rights "Norm"

for State Legislators During the Twentieth Century." Paper presented at the 2008 Annual Meeting of the American Political Science Association. With Ronald D. Hedlund and Greg Vonnahme.

Invited Presentation: "Comments on Campaign Finance in the States." Presented at The Future of the Institute on Money in State Politics Strategic Planning Meeting. Flathead Lake, Montana. May 18-21, 2008.

"Appointing Legislative Committees: The Effects of Party, Institution and Committee Jurisdiction." Paper prepared for delivery at the 2007 Annual Meeting of the Northeastern Political Science Association. With Ronald D. Hedlund and Nancy Martorano.

"Candidate Perception of Campaign Financing in State Legislative Elections: Preliminary Observations." Paper presented at the 2007 Annual Meeting of the American Political Science Association. With Robert Hogan.

"Parallel Jurisdictions, Oversight Capability and Administrative Review: U.S State Legislative Committees and Administrative Agencies." Paper delivered at the 2007 Research Committee of Legislative Specialists for the International Political Science Association Conference "Legislative Oversight, Influence and Autonomy: Changing the Balance of Power", SUNY-Albany, August 24-26, 2007. With Ronald D. Hedlund and Nancy Martorano.

Invited Presentation. "State Contribution Records and Academic Research ." Presented at the Mission 2008: Moving the Institute on Money in State Politics Services and Information out to the Nation. Averill's Flathead Lake Lodge, Bigfork, Montana. May 30-June 2, 2007.

Invited Presentation. "Did They Ever Return?: The Development of a Committee Property Rights Norm in State Legislatures During the Twentieth Century." Invited talk at Conference on State Legislative Politics, University of Rochester. April 16-20, 2007. Co-authored with Ronald D. Hedlund.

"The Effects of Campaign Finance Laws on Interest Group Contribution Strategies in State Elections." Paper presented at the Seventh Annual Conference on State Politics and Policy. Austin, TX. February 23-24, 2007. With Robert Hogan and Rhonda Wrzenski.

"Party Balance on U.S. State Legislative Committees: An Examination of Trends in the Early 21st Century-- Continuity or Change?" A paper presented at the 2006 Northeastern Political Science Association meeting. With Ronald D. Hedlund, Kevin Coombs and Nancy Martorano.

"Legislative Committee Jurisdiction and Administrative Oversight: Patterns in the American States." Paper presented at the 2006 American Political Science Association meeting. With Nancy Martorano and Ronald D. Hedlund.

"Legislative Professionalization and Committee Systems: Institutional Versus Individual-Level Impact." A research paper prepared for the 20th International Political Science Association World Congress (Research Committee of Legislative Specialists), Fukuoka, Japan. July 9-13, 2006. With R. Hedlund.

"The Impact of Legislative Professionalization: A Review of the Literature Focusing on the U.S. States." A Paper Presented at the "Political Center or Periphery: Legislatures and Parliaments in the 21st Century" Sponsored by the Taiwanese Political Science Association, July 7 - 8, 2006. With D. Goodman.

"Roundtable on Perspectives from the Academic Community." Presented at The Future of the Institute on Money in State Politics Strategic Planning Meeting, B-Bar Ranch, Emigrant Montana. May 31-June 4, 2006.

"Comparative Analysis of Regulatory Regimes in the Canadian Provinces." Paper presented at the Conference on Party and Election Finance: Consequences for Democracy, University of Calgary, May 25-26, 2006. With K. Hebda.

Invited Presentation "The Impact of Election Finance Laws in the Canadian Provinces and U.S. States." Political Science Speaker Series at Carleton University (Ottawa, Canada). March 9, 2006.

"Factors Affecting Interest Group Contributions to Candidates in State Legislative Elections." Paper presented at the Midwest Political Science Association meeting (April 20-23, 2006). With R. Hogan and R. Wrzenski.

University Service

Member: University Graduate Council, 2004- 2005, 2007-2010

Member: University Institutional Review Board, 2007-

Member: Dean's Advisory Committee 2009-

Member: Department Graduate Committee, 2008-

Chair: Department Personnel Evaluation Committee, 2007

Member: Department Personnel Evaluation Committee, 2006-2007.

PROFESSIONAL ACTIVITY BEFORE 2005

PUBLICATIONS

2000-2004

"Electoral Reforms, Membership Stability, and the Existence of Committee Property Rights in American Legislatures." British Journal of Political Science, 35 (2004): 169-181. With P. Squire, R.D. Hedlund and G. Moncrief.

"Legislative Lobbying," in Handbook of Political Literature and Research on Interest Groups, edited by Clive Thomas (Greenwood Press, 2004). 167-175. With Robert Hogan.

"Legislative Politics in the States," in Politics in the American States, Eight Edition, edited by Virginia Gray and R. Hanson, (CQ Press, August, 2003). 157-193. With Gary Moncrief.

"Structuring Committee Decision Making: Rules and Procedures in U.S. State Houses and Senates." Journal of Legislative Studies, 7 (Summer 2001): 13-34. With Ronald Hedlund and Nancy Martorano.

A Transforming South: Exploring Patterns of State House Seat Contestation." The American Review of Politics 21 (2000 Spring): 201-224. With Nancy Martorano and R. Bruce Anderson.

1996-1999

"Legislative Politics in the States," pp. 144-190 in Politics in the American States, Seventh Edition, edited by Virginia Gray and R. Hanson, (CQ Press, 1999). With Gary Moncrief.

"The Costs of Representation in State Legislatures: Variations in District-Level Campaign Spending," pp. 59-79 in Campaign Finance in State Legislative Elections, edited by Joel Thompson and Gary Moncrief (CQ Press, 1998). With Robert Hogan.

"Gender and Campaign Contributions," pp. 117-138 in Campaign Finance in State Legislative Elections, edited by Joel Thompson and Gary Moncrief (CQ Press, 1998). With Gary Moncrief and Joel Thompson.

"Political Parties as Vehicles for Organizing U.S. State Legislative Committees," Legislative Studies Quarterly, (August 1996): 383-408. With Ronald D. Hedlund.

"Legislative Politics and the Paradox of Voting; Electoral Reform in Fourth Republic France," British Journal of Political Science, (April 1996): 165-198. With Eric Browne.

1991-1995

"Explaining State Aid Allocations: Targeting Within Universalism," Social Science Quarterly, (September 1994): 524-540; with Robert M. Stein.

"The Impact of Lobbying Laws and Their Enforcement: A Contrasting View," Social Science Quarterly, (June 1994): 378-381; with A. R. Weber and R. B. Anderson.

"Committees in State Legislatures," pp. 669-700 in The Encyclopedia of the American Legislative System, edited by Joel J. Silbey, et. al.; with Ronald D. Hedlund; (Scribner's, 1994)

"Political Parties in State Legislatures," pp. 947-982 in The Encyclopedia of the American Legislative System, edited by Joel J. Silbey, et. al.; with Ronald D. Hedlund; (Scribner's, 1994)

"Legislative Party Development and the Speaker System," Journal of Politics, (November 1993): 1140-1151, with Robert Harmel.

"Representation and Policy Making in the American States," pp. 177-241, in Representation and Policy Formation in Federal Systems: Canada and the United States, edited by David Olson and C. Franks (Institute of Governmental Studies, University of California-Berkeley, 1993); with Norman Luttbeg.

"Interest Group and Party Influence in the Legislative Process," Journal of Politics, (February 1992): 82-100; with C. Wiggins and C. Bell.

"Iowa: Interest Groups and the Politics of Moderation" pp. 76-93, in Interest Groups in the Midwest, edited by C. Thomas and R. Hrebener, with Charles W. Wiggins (Iowa State Press, 1993).

"Mid-Session Vacancies in State Legislatures: Why Do Legislators Leave and How Are They Replaced?" pp. 127-146, in State Legislative Careers, edited by G. Moncrief and J. Thompson; (University of Michigan Press, 1992) with David M. Olson.

"The Transformation of Texas Interest Group Politics: From Personal to Informational Lobbying," pp. 152-180, in Interest Groups in the South, ed. by R. Hrebener and C. Thomas (University of Alabama Press, 1992); with C. W. Wiggins.

"The Biennial Budget Cycle," pp. 65-78 in Budgeting in Texas, Aman Khan, ed. (Lunham: University Press of America, 1991); with Charles W. Wiggins.

1986-1990

"Accounting for Change in the Number of Committee Positions," Legislative Studies Quarterly, (May, 1990): 201-226; with R. D. Hedlund.

"A Comparative Analysis of the Targeting Capacity of State and Federal Aid Allocations: 1977, 1982," Social Science Quarterly (September 1987): 447-465; with R. M. Stein.

"The Role of 'Subgovernments' in U.S. State Policy Making: An Exploratory Analysis," Legislative Studies Quarterly (August 1986): 321-351.

"Development of a Party Role in a No-Party Legislature," Western Political Quarterly (March 1986): 79-92; with R. Harmel.

"Federal Aid and the Mobilization of Black Political Influence," Research in Urban Policy (1986): 95-113; with R.M. Stein.

1981-1985

"The 1982 Gubernatorial Transition in Texas," pp. 372-404, in Gubernatorial Transitions: The 1982 Elections, T. L. Beyle, ed., (Durham: Duke University Press, 1985); with C. W. Wiggins and H. R. Balenoff.

"Patterns of Influence Among Legislative Committees, Interest Groups and Executive Agencies," Legislative Studies Quarterly (August 1983): 379-426; reprinted in Handbook of Legislative Research, G. Loewenberg et al., ed., (Harvard University Press, 1985) and reprinted in Public Policy Theories, Models and Concepts: An Anthology, 1994 Prentice Hall.

Annual Versus Biennial Budgeting? Public Policy Resources Laboratory, Texas A&M University, 1984, coauthored with C. W. Wiggins.

"Ethnic and Partisan Minorities in Two Southern State Legislatures," Legislative Studies Quarterly (May 1983): 177-189; with R. Harmel and R. J. Thompson.

"Black Voting Cohesion and Distinctiveness in Three Southern Legislatures," Social Science Quarterly (March 1983): 183-192; with R. Harmel and R. J. Thompson.

"An Analysis of Support for Tax Limitation Referenda," Public Choice (December 1982): 187-194; with R. M. Stein and P. K. Freeman.

"Consistency Between Committee and Floor Voting in U.S. State Legislatures," Legislative Studies Quarterly (November 1982): 473-490.

"Effects of Structural Change in Legislative Committee Systems on Their Performance in U.S. States," Legislative Studies Quarterly (August 1982): 383-399; with G. Moncrief.

"Impacts of Districting Change on Voting Cohesion and Representation," Journal of Politics (May 1981): 544-555; with R. Harmel and R. J. Thompson.

"Factors Influencing the Adoption of New Methods of Legislative Oversight in the U.S. States," Legislative Studies Quarterly (February 1981): 133-150; with R. D. Robertson.

1973-1980

"State Legislative Committee Decisions: Similar Results in Different Settings?" Legislative Studies Quarterly (February 1980): 31-54.

"The Electability of Women Candidates: The Effects of Sex Role Stereotypes," Journal of Politics (May 1979): 513-524; with R. D. Hedlund, P. K. Freeman and R. M. Stein.

"A Reconceptualization of Legislative Accountability," pp. 63-86, in Accountability in Urban Society: Public Agencies Under Fire; edited by S. Greer, R. Hedlund and J. Gibson (Sage Publications, 1978); with R. D. Hedlund.

"Institutional Innovation and Performance Effectiveness in Public Policy Making," pp. 117-132, in Legislative Reform: The Policy Impact, L. N. Rieselbach, ed., (Lexington Books, 1978); with R. D. Hedlund.

"Enacting Public Policy in State Government," in State Government and Politics in the Secondary Curriculum, W.W. Stevens et al., eds., (Sangamon State University Press 1978); with R. D. Hedlund.

"Institutional Development and Legislative Effectiveness: Rules Changes in the Wisconsin Assembly," pp. 173-213, in Comparative Legislative Reforms and Innovations, A. I. Baaklini, ed., (State University of New York Press 1977); with R. D. Hedlund.

"Conflict and Perceived Group Benefits from Legislative Rules Changes," Legislative Studies Quarterly (May 1976): 181-200; with R. D. Hedlund.

Public Attitudes Toward Energy and Its Conservation: A Statewide Survey of Public Opinion. A Report Prepared for Wisconsin Office of State Planning and Energy, published by the University of Wisconsin -- Milwaukee, 1977; with R. D. Hedlund and R. M. Stein.

"Empirical Tests of Attribute, Social Field, and Status Field Theories on International Relations Data," International Studies Quarterly (December 1973): 405-443; with J. Vincent et al.

Professional Awards 1996-2002

Best Paper Award, presented by the State Politics and Policy Section of the American Political Science Association for paper delivered at the 2001 APSA meeting, 2002. Paper entitled "A 'Tools of the Trade' Look at Comparing Congress with State Legislatures." With Peverill Squire.

Best Paper Award, presented by the State Politics and Policy Section of the American Political Science Association for paper delivered at the 1995 APSA meeting, 1996. Paper entitled "The Development of Committee Specialization in State Legislatures." With Ronald D. Hedlund.

Research Grants Funded

"The Impact of Election Finance Laws: Preliminary Results from the Canadian Provinces." January 2004-February 2005. Funding Agency: Canadian Studies Grant Program. International Academic Relations Division of the Department of Foreign Affairs Canada.

"Testing the Effects of Campaign Finance Laws on State Legislative Elections" (Co-PI: Robert Hogan, Louisiana State University), July 2002-June 2004. Funding Agency: Political Science Program, National Science Foundation.

"The Evolution of Specialization and Its Effects on Performance: Model Testing for American State Legislative Committees in the Twentieth Century." (Co-PI: Ronald D. Hedlund, Northeastern Univ.). September 1995-August 2000. Funding Agency: Political Science Program, National Science Foundation.

"A Proposal to Collect, Analyze and Disseminate State Legislative Campaign Finance Data" (Project in conjunction with Joel Thompson, Gary Moncrief, David Breaux and Anthony Geirzynski.). April 15, 1994-October 14, 1998. Funding Agency: Political Science Program, National Science Foundation.

Editorial Boards

Journal of Politics, 1997- 2000; Legislative Studies Quarterly, 2002- , 1983-1989; State Politics and Policy Quarterly, 1999-2003; State and Local Government Review, 1995-1997; American Politics Quarterly, 1981-1987.

Professional Paper Presentations 1997-2005

"Campaign Finance Laws and Candidacy Decisions in State Legislative Elections." Paper presented at the American Political Science Association meeting, Washington, D.C. (September 2005). With R. Hogan.

"The Evolution of Election Finance Laws in the U.S. States and Canadian Provinces: Convergent or Divergent Patterns? Paper to be presented at the Sub-State/Sub-National Legislatures: Representation, Policy-making, and Governance Conference sponsored by the IPSA Research Committee of Legislative Specialists. (Quebec City, Quebec, October 2004). With R. Hogan.

"The Evolution of Committee Specialization in U.S. State Legislatures: The Impact of Professionalization." Paper to be presented at the "Sub-State/Sub-National Legislatures: Representation, Policy-making, and Governance Conference sponsored by the IPSA Research Committee of Legislative Specialists. (Quebec City, Quebec, October 2004.) With R.D. Hedlund.

"Contrasts in Contesting: How Campaign Election Laws Affect Candidacy Decisions in State Legislative Elections." Paper presented at the 2004 Western Political Science Association meeting. With R. Hogan.

"State Campaign Finance Laws: First Order Effects?" Paper presented at the 2003 American Political Science Association meeting. With Robert Hogan. Modified paper presented at the 2004 Pacific Northwest Political Science Association meeting in Vancouver, Canada.

"Comparative Legislative Research: An Observer's Perspective." Conference on the Comparative Study of Deputy "Hill Style" in Latin American Legislatures. (February 2001). Texas A&M University.

"A 'Tools of the Trade' Look at Comparing Congress with State Legislatures." Paper presented at the American Political Science Association meeting. (August-September 2001). With Peverill Squire.

"The Effects of Campaign Laws on State Legislative Elections." Paper represented at the State Politics and Policy Conference at Texas A&M University (March 2001). With Robert E. Hogan.

"Accounting for Restructuring of State Legislative Committee Systems: The Impact of Executive Branch Reorganizations," American Political Science Association meeting, Washington, D.C. (September, 2000). With Ronald D. Hedlund and Laura L. Delgado.

"The Theoretical and Empirical Limits of House-Centric Models of Legislative Behavior," American Political Science Association meeting, Washington, D.C., (September, 2000). With Peverill Squire, Ronald D. Hedlund and Gary Moncrief.

"Examining Committee Structures, Procedures, and Powers in U.S. State Legislatures," Midwest Political Science Association meeting, Chicago, IL (April, 2000). With N. Martorano and R. D. Hedlund.

"The Evolution of Committee Structure, Powers and Procedures in Twentieth Century State Legislatures," American Political Science Association Meeting, Atlanta, GA (September 1999), with Ronald D. Hedlund and Nancy Martorano.

"State Legislative Seat Contestation in the South: Is an Open Seat All It Takes?" Southern Political Science Association Meeting, Savannah, GA (November 1999), with Nancy Martorano and R. Burce Anderson.

"The Impact of State Campaign Finance Systems on the Pool of Legislative Candidates," Southwestern Political Science Association Meeting, San Antonio, TX (April 1999), with Leah Barnett.

"Do Specialists Control the Committee Agenda? Evidence from State Legislative Committees Throughout the Twentieth Century," Western Political Science Association Meeting, Seattle, WA (March 1999), with Ronald D. Hedlund, Eileen M. Dougherty and Laura L. Delgado.

"Determining Legislative Outcomes: The Effects of Committee Specialization on Legislative Committee Performance," American Political Science Association Meeting, Boston, MA (September 1998), with Ronald D. Hedlund, Nancy Martorano, and Chris Adolph.

"The Evolution of Committee Structure, Powers and Procedures in State Legislatures," Southwestern Political Science Association Meeting, Corpus Christi, TX (March 1998) with Ronald D. Hedlund and Nancy Martorano.

"Committee Specialization in State Legislatures During the Twentieth Century: Do Legislators Tap the Talents of Their Members?," American Political Science Association, Washington, DC. (August/September 1997) with Ronald D. Hedlund and Stephanie Shirley Post.

Panel Chair or Discussant 1996-2006

"Public Finance, Small Donors and Political Parties: The States as Laboratories for Campaign Finance Research." 2006 American Political Science Association meeting.

"The State of Campaign Finance Reform." 2004 Midwest Political Science Association meeting.

"Campaign Finance Issues," 2003 Southwestern Social Science Association meeting.

"The State of Subnational Politics." 2003 Southwestern Social Science Association meeting.

"Cross-National Study of Legislatures." 2002 American Political Science Association meeting.

"Legislative Committee Assignments." 2002 American Political Science Association meeting.

"Thinking Outside the Box." 2002 Southwest Social Association meeting.

"Power and Influence in State Legislatures." 2001 Midwest Political Science Association meeting.

"State Legislative Activity and Careers." 2000 Midwest Political Science Association meeting.

"The Asian Experience with Parliamentary Committees," International Conference on The Changing Role of Parliamentary Committees, Budapest, Hungary, June 1996.

"The Changing Roles of Political Parties Inside and Outside Parliament," International Conference on The New Democratic Parliaments: The First Years," Ljubljana, Slovenia, June, 1996.

"Internationalism and Parliamentary Democracy in Russia, Hungary, and Slovenia," International Conference on The New Democratic Parliaments: The First Years," Ljubljana, Slovenia, June 1996.

Additional Professional Activity

Vice-President and Program Chair: 1986 Southwestern Political Science Association Meeting

Section Chair: State Politics Section -- 1996 Southern Political Science Association Meeting; Policy and Administration Section--1992 Southern Political Science Association Meeting; Legislatures Section -- 1990 Midwest Political Science Association Meeting; Political Institutions Section --1985 Southwestern Political Science Association Meeting; Legislative Studies Section--1984 American Political Science Association Meeting

Council Member-at-Large: Legislative Studies Section Organization, 1984-85, 1997-1999

Chair: 1992 V. O. Key Book Award Committee, Southern Political Science Association

Member: Member, 2009 APSA Legislative Studies Section Committee on Loewenberg-Jewell Best Paper Prize; Member, 2004 APSA Legislative Studies Section Committee on Loewenberg-Jewell Best Paper Prize; 2000 Editorial Policies Committee of the Southwestern Political Science Association; 1992 Site Policy Committee of the Southwestern Social Science Association; 1988- Southwestern Political Science Association Executive Council; 1988- CQ Press Prize Committee, American Political Science Association, 1985- CQ Press Prize Committee, American Political Science Association; 1985- Membership Committee of the Southern Political Science Association; 1982- ICPSR Acquisition Advisory Committee on Comparative State Politics.

Other Professional Service

Reviewer: National Science Foundation- various years. Journals: American Journal of Political Science, American Political Science Review, American Politics Quarterly, American Review of Politics, American Journal of Political Science, Journal of Politics, Legislative Studies Quarterly, Policy Studies Journal, Political Research Quarterly, Rural Sociology, Social Science Journal, Social Science Quarterly, and State and Local Government Review. Presses: Addison-Wesley Publishing Company, Advisory Commission on Intergovernmental Relations, Brooks/Cole Press, CQ Press, Dorsey Press,

Harper Collins Publishing Company, Kentucky University Press, Ohio State Press, Penn State Press, Random House, University of Wisconsin Press, and West Publishing Company.

University Service: Rice University

Chair: University Graduate Council Subcommittee on Fundraising, 1993-1994
Chair: University Graduate Council Subcommittee on Finance and Funding, 1992-1993
Chair: University Graduate Council Subcommittee on Admissions and Recruitment, 1992-1993
Director: Graduate Admissions, Department of Political Science, 1990-1994
Director: Graduate Program, 2001-2002
Member: University Graduate Council, 1990-1996, 2001-2005, 2007
Member: Graduate Committee, Department of Political Science, 1988-1997 and 2001-2003 ; also numerous faculty search committees

Home Address:
6735 Meadowlawn
Houston, Texas 77023



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 Main Street Market Square RA ReAppt. ltr. 4-14-2025

Agenda Item#: 2.

Summary:

REQUEST from Mayor for confirmation of the reappointment to the **BOARD OF DIRECTORS OF THE DOWNTOWN REDEVELOPMENT AUTHORITY:**

Position Two - **CURTIS V. FLOWERS**, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and

Position Four - **KEITH EDWARD HAMM**, for a term to expire December 31, 2026

Background:

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 95-1323, and Resolution No. 99-39, as amended,

I am nominating the following individuals for reappointment to the Board of Directors of Reinvestment Zone Number Three, City of Houston, Texas (Main Street Market Square Zone), subject to Council confirmation:

Curtis V. Flowers, reappointment to Position Two, for a term to expire December 31, 2026, and will serve as Chair for a term ending December 31, 2025; and

Keith Edward Hamm, reappointment to Position Four, for a term to expire December 31, 2026.

Pursuant to the Bylaws of the Downtown Redevelopment Authority (formerly the Main Street Market Square Redevelopment Authority), appointment of a director to the Board of Directors of this Zone will also constitute appointment of the director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR~ 2025 TIRZ # 7 Appt. lrt. 4-14-205

Agenda Item#: 3.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE)**:

Position Three - **CORTNEY ROBINSON JONES**, appointment, for a term to expire May 6, 2027; and

Position Six - **CATHY EVANS-JACKSON**, reappointment, for a term to expire May 6, 2026

Background:

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance Nos. 97-478, 97-565, 99-914 and 99-1069 and Resolution No. 98-28, I am appointing or reappointing the following individuals to both Boards of Directors of the Old Spanish Trail/Almeda Corridors Zone (TIRZ No. 7) and the Old Spanish Trail/Almeda Corridors Redevelopment Authority, subject to City Council confirmation:

Cortney Robinson Jones, appointment to Position Three, for a term to expire May 6, 2027; and

Cathy Evans-Jackson, reappointment to Position Six, for a term to expire May 6, 2026.

Pursuant to the bylaws of the Old Spanish Trail/Almeda Corridors Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

2025 TIRZ # 7 Appt. lrt. 4-14-205

Type

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance Nos. 97-478, 97-565, 99-914 and 99-1069 and Resolution No. 98-28, I am appointing or reappointing the following individuals to both Boards of Directors of the Old Spanish Trail/Almeda Corridors Zone (TIRZ No. 7) and the Old Spanish Trail/Almeda Corridors Redevelopment Authority, subject to City Council confirmation:

Cortney Robinson Jones, appointment to Position Three, for a term to expire May 6, 2027;
and

Cathy Evans-Jackson, reappointment to Position Six, for a term to expire May 6, 2026.

Pursuant to the bylaws of the Old Spanish Trail/Almeda Corridors Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

A handwritten signature in dark ink, appearing to read "J. Whitmire", is written over the printed name and title.

John Whitmire
Mayor

JW:SO:jsk

Attachments

cc: Ms. Gwen Tillotson, Chief Economic Development Officer, Mayor's Office of Economic Development

Cortney Robinson Jones
5502 Zoemark Lane, Houston, TX, 77021
Cell: (713) 822-7861
crobin23@gmail.com

Work Experience

Harvard Business School – Social Enterprise Initiative

Special Projects Lead (September 2022 – Current)

- Created and implemented a needs assessment of the social founder community to identify their specific needs and barriers to growth.
- Built and managed a faculty taskforce that created a curriculum meeting the needs of social impact leaders serving Black and Brown communities.
- Identified and built relationships with relevant external partners across the nation in an effort to create a strong recruitment pipeline.
- Successfully launched a 5-month development program for 34 rising social impact leaders whose organizations serve communities of color.

Chicago Bulls

Senior Manager of Community Relations (December 2019 – July 2022)

- Developed compelling written program proposals and grant recommendations including a \$500,000 COVID-19 grant
- Piloted large-scale programs designed to support the new KPIs of the Community Relations team including a development program for public school coaches working with teen girls and the first ever Black History Classroom Exchange in partnership with the Oklahoma City Thunder.
- Worked across teams to develop and lead the execution of new social justice initiatives designed to lend resources and support to Black social entrepreneurs and nonprofit leaders in Chicago
- Streamlined programs to create a targeted school-based initiative that refreshed and clarified the Bulls approach to school partnership

University of Chicago Booth School of Business –The Rustandy Center for Social Sector Innovation

Associate Director, Hong Kong Programme on Social Innovation (August 2017 – December 2019)

- Developed the strategy and execution of the programmatic arm of a 30-million-dollar grant by developing capacity building programs aimed at supporting the social sector in Hong Kong
- Built and maintained relationships across Hong Kong's NGO, social enterprise, government, and business communities, and establish partnerships with local academic and social sector organizations.
- Conducted needs assessments of social sector organizations in disparate Asian countries (including Hong Kong, Indonesia, and India) to identify skill and resource gaps
- Represented the university at community and external events, communicating the aims of the overall program
- Successfully developed, planned, and launched several large-scale programs including a conference on NGO board governance which drew over 500 people.

University of Chicago Booth School of Business – The Rustandy Center for Social Sector Innovation

Assistant Director of Programs (August 2015 – August 2017)

- Facilitated partnerships with teams across the university to support the social impact career goals of Booth students by developing relationships with top-tier social sector organizations in Chicago.
- Launched a Corporate Citizenship Summit aimed at supporting the needs of 200+ alumni in the field and creating learning opportunity for 100+ current students
- Oversaw the Center's community engagement events including volunteer service opportunities and facilitated nonprofit Executive Director/MBA mentoring relationships
- Effectively managed and facilitated 20% growth of the Rustandy Center's impact investing program by sourcing quality social startups for student enrichment and implementing an alumni/student mentoring component.

Leadership

Chicago Bulls Women's Employee Resource Group (2020 - 2022)

Executive Board Member

America Needs You Chicago (2015-2019)

Mentor Coach

Skills

Salesforce, Microsoft Word, Power Point, Excel, Access; Adobe Photoshop, HTML, SPSS, Access Database, Spanish

Education

Pepperdine University (2012) M.A. in Clinical Psychology; Emphasis: Marriage and Family

Cortney Robinson Jones
5502 Zoemark Lane, Houston, TX, 77021
Cell: (713) 822-7861
crobin23@gmail.com

Spelman College (2010) B.A. in Psychology and Spanish minor

Cathy Evans-Jackson

5503 Beekman Road, Houston, Texas 77021, Phone (713) 858-0233

Objective: To provide excellent customer care and professional counseling service to help students meet their academic and career goals.

Work Experience:

Education: 30 years

School Counselor

Jacinto City Elementary School; Galena Park Independent School District (2012-Present)

Guidance Lessons: Character Ed., Fire Safety, Drug Awareness, Stranger Danger, Bullying, Goal Setting, College and Career planning, Random Acts of Kindness, Test Taking Skills, Gun Safety, WHO.

- Red Ribbon Week Coordinator
- Drug-free Art and Essay Contest
- RTI/PST Team
- Leadership Team
- Foundations Team
- CPAC Team
- School Crisis Team
- Parent Involvement Coordinator
- Master Schedule
- Foster Care Coordinator
- McKinney Vento Liaison
- Transition 5th to 6th Grade registration
- Individual Counseling
- Test Preparation: Cogat
- Character Education Coordinator
- PTA member

W. C. Cunningham Middle School; Galena Park Independent School District (2009-2012)

- Course scheduling 7th/8th grades
 - Guidance Lessons: Dating Awareness/Bully Prevention
 - Parent Involvement Coordinator
 - Individual/Group Counseling
 - Team Coordinated Testing Materials for the TAKS/STAAR Test
 - 7th-9th grade Transition Registration
 - 4 year college and career planning
 - Campus Crisis Team
 - PTA member
 - College Day Team Coordinator
 - Career Day Team Coordinator
- * Conflict Resolution/Suicide Prevention

McNamara Elementary School; Houston Independent School District (1994-2009)

Counselor/Teacher

Grief Facilitator: Bo's Place (2007-2015)

Volunteer as a Grief Facilitator on 2/4 Mondays for the Middle School Teenage Group.

Teacher

Ruby L. Thompson Elementary; Houston Independent School District (1990-1994)

Taught first grade

Scoutmaster for the Boy Scouts of America

PTO Member

Honors/Professional Organizations:

Teacher/Counselor of the Year

McNamara Elementary School (1998)

Houston Counselor's Association

President (2004-2005)

Secretary (2002-2004)

Education:

Grief Facilitator (2007)

Bo's Place Grief Center

10050 Buffalo Speedway

Houston, Texas 77025

Master of Education Degree (1994)

Major: Guidance and Counseling

Prairie View A&M University

Alternative Certification Program (1990)

Houston Independent School District

Teacher Certification

Bachelor of Arts Degree (1984)

Major: Journalism/Advertising and Public Relations

Prairie View A&M University

Information for New Appointments To Tax Increment Reinvestment Zone (TIRZ) Boards

Please be advised that once Houston ISD has appointed an individual to a Tax Increment Reinvestment Zone Board, the City of Houston will in turn go through its process to have the individual appointed by the City of Houston. This information is not required of an individual who is being reappointed to the same TIRZ Zone board.

The following information has been requested for new appointees:

Name: Mrs. Cathy Evans-Jackson

Home Address: 5503 Beekman Road

Telephone: 713 858-0233

Occupation: Elementary School Counselor

Employer: Galena Park ISD / Jacinto City Elementary

Work Address: 10910 Wiggins Street, Houston, Texas 77029

Work Telephone No.: 832/386-4615

Email address: candrew62@yahoo.com or candrews1@galenaparkisd.com

Ethnicity of Appointee: African American

Please attach a copy of the individual's resume.

WARNING: The City of Houston will not forward an individual's name to City Council for approval to a board if the individual is found to be delinquent on their property taxes (real property and/or business personal property) . An individual must be current on their property taxes and/or in a current payment agreement with the tax office. For delinquent tax accounts, an individual may contact the Houston ISD delinquent tax collector, Linebarger Goggan Blair & Sampson, LLP, Leah Stolar at 713-844-3437 or Leah.stolar@lgbs.com.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 Old Spanish Trail/Almeda Corridors RA Appt.
ltr. 4-14-2025

Agenda Item#: 4.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY:**

Position Three - **CORTNEY ROBINSON JONES**, appointment, for a term to expire May 6, 2027;
and

Position Six - **CATHY EVANS-JACKSON**, reappointment, for a term to expire May 6, 2026

Background:

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance Nos. 97-478, 97-565, 99-914 and 99-1069 and Resolution No. 98-28, I am appointing or reappointing the following individuals to both Boards of Directors of the Old Spanish Trail/Almeda Corridors Zone (TIRZ No. 7) and the Old Spanish Trail/Almeda Corridors Redevelopment Authority, subject to City Council confirmation:

Cortney Robinson Jones, appointment to Position Three, for a term to expire May 6, 2027;
and

Cathy Evans-Jackson, reappointment to Position Six, for a term to expire May 6, 2026.

Pursuant to the bylaws of the Old Spanish Trail/Almeda Corridors Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 TIRZ # 11 Appt. ltr. 4-14-2025

Agenda Item#: 5.

Summary:

REQUEST from Mayor for confirmation of the appointment of **KRISTY VIENNE (Lone Star College Representative)** to Position Eight of the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER ELEVEN (GREATER GREENSPPOINT ZONE)** for a term to expire August 31, 2027

Background:

April 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Chapter 311, Texas Tax Code, and City of Houston Ordinance 98-713, I am nominating the following individual for appointment to the Reinvestment Zone Number Eleven, City of Houston, Texas (Greater Greenspoint Zone) Board of Directors, subject to City Council confirmation:

Kristy Vienne, (Lone Star College Representative), appointment to Position Eight, for a term to expire August 31, 2027.

Pursuant to the bylaws of the Greater Greenspoint Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute an appointment of the director to the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

025 TIRZ # 11 Appt. ltr. 4-14-2025

Type

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Chapter 311, Texas Tax Code, and City of Houston Ordinance 98-713, I am nominating the following individual for appointment to the Reinvestment Zone Number Eleven, City of Houston, Texas (Greater Greenspoint Zone) Board of Directors, subject to City Council confirmation:

Kristy Vienne, (Lone Star College Representative), appointment to Position Eight, for a term to expire August 31, 2027.

Pursuant to the bylaws of the Greater Greenspoint Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute an appointment of the director to the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "John Whitmire", is written over the word "Sincerely,".

John Whitmire
Mayor

JW:SO:jsk

Attachment

cc: Ms. Gwendolyn Tillotson-Bell, Chief Economic Development Officer, Mayor's Office of Economic Development

Dr. Kristy Vienne, CASP

2112 Carriage Run W, Conroe TX 77384

Office: 832.813.6512

Cell: 936-662-3552

Kristy.vienne@lonestar.edu

Experienced Higher Education executive with over 27 years in higher education and over 24 years in increasing levels of technical knowledge of the higher education landscape, as well as increasing supervisory roles and responsibilities. Extensive oversight and responsibility for financial operations for both community college and four year institutions. Additional specializations in auxiliary services, student account services, process improvement, card technology, financial literacy, student theory, student advising, and student development and programming. Diversified skills in strategic planning, operational efficiency, divisional budgeting, project management, leadership, organizational climate and development, campus-wide collaboration, and consensus building. Strong emphasis on student development and professional development for staff.

Professional Experience

Lone Star College

Vice Chancellor for Finance & Administration/Chief Financial Officer

February 2024 - Present

- Responsible for developing and recommending short and long-range goals for financial planning, budgeting, procurement, accounting and reporting for Lone Star College System ("System")
- Oversight of current Fiscal Year System Budget allocation model as well as modeling for future budget models to ensure System agility and financial stability; ensuring that the budget is linked to and supports the college's strategic plans.
- Oversight of the daily operations of Payroll, Forecasting and Modeling, Budgets, Financial Reporting, Treasury, Investments, Real Estate, Energy Management, Auxiliary Services, Procurement, Asset Management, Shared Contracts, and Travel and Commercial Card Services for the System.
- Reports the financial condition of the System to the Board of Trustees, the Audit and Finance Committee, other governmental agencies, and Chancellor's Cabinet and administration on a regular basis.
- Monitors cash flow. Oversees investment activities to ensure appropriate supply of cash at highest possible yield on reserve funds while complying with statutory limitations on types of investments
- Ensures that the college is in compliance with financial regulatory, legal, administrative, contractual, procedural, and accounting standards.
- Provide strategic, proactive, and innovative leadership to the Finance and Administration division that supports the greater college community system.
- Develop and recommend short- and long-range fiscal planning for the College
- Develop and establish operational policies and procedures and ensures implementation of appropriate financial systems

- Practices continuous improvement; conducts and oversees work activity to increase efficiency of and improve the effectiveness and productivity of assigned areas through identified KPIs and goals.
- Responsible for supervision, oversight, and establishment and maintaining of a supportive culture of staff in all assigned areas
- Provide leadership for overall College strategic planning for Finance and Administration, working closely with, informing, and consulting with the Chancellor and other executive leadership for key financial recommendations and decisions.
- Serve as a member of the College's Chancellor's Cabinet
- Responsible for process development, improvement, and training for all service areas
- Creates and maintains a customer service culture, program, orientation, and focus for assigned financial areas. Monitors departmental activities and customer satisfaction with service delivery; identifies and implements appropriate improvement measures
- Serve on executive committees and councils in budgeting and capital development, and acts as legislative liaison as directed
- Serve as public spokesperson and official representative for the System on matters of budget and finance at the direction of the Chancellor
- Supports other administrators and department heads, helping them determine how to accomplish their objectives and thereby providing a supportive foundation for organizational success.
- Maintain professional growth and development through seminars, workshops, and professional affiliations to keep abreast of latest developments in higher education finance on federal, state, and local matters and other related areas
- Handle governmental relations and advocacy support for local, state and federal level in collaboration with the Chancellor and our elected officials.

Interim, Vice Chancellor for Finance & Administration/Chief Financial Officer

December 2023 – February 2024

- Responsible for developing and recommending short and long-range goals for financial planning, budgeting, procurement, accounting and reporting for Lone Star College ("College")
- Oversee the daily operations of Payroll, Budgets, Financial Reporting, Real Estate, and Supply Management. Provide strategic, proactive, and innovative leadership to the Finance and Administration division that supports the greater college community
- Develop and recommend short- and long-range fiscal planning for the College
- Develop and establish operational policies and procedures and ensures implementation of appropriate financial systems
- Responsible for supervision and oversight of staff in all assigned areas
- Work closely with, inform, and consult with the Chancellor and other executive leadership
- Provide leadership for overall College strategic planning for Finance and Administration
- Serve as a member of the College's Chancellor's Cabinet
- Serve on executive committees and councils in budgeting and capital development, and acts as legislative liaison as directed
- Serve as public spokesperson and official representative for the College on matters of budget and finance at the direction of the Chancellor

- Maintain professional growth and development through seminars, workshops, and professional affiliations to keep abreast of latest developments in higher education finance and other related areas
- Responsible for process development, improvement, and training for all service areas

Sr. Associate Vice Chancellor, Administrative Services

April 2023 – November 2023

- Provided leadership and oversight of budgets, financial planning, and student account services desk for the division of Administrative Services
- Developed key collaborative relationships with campus teams to understand campus culture and needs to prioritize strategic plans and improvement
- Oversight of the Administrative Services campus team extending to five campuses of the Lone Star system with oversight including construction and facilities operations, business services, vending, food services, and other related auxiliary service functions
- Tasked with implementing plans and processes to promote efficiencies and standardize processes and procedures across this system
- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of NelNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, mail services, vending, hotel, and/or other revenue generating/support operations
- Oversight and management of the strategic operating plan and assessment for administrative services division

Sam Houston State University

AVP, Auxiliary Services & Business Services, Finance & Operations

January 2023 – April 2023

- Oversight of the Travel and Disbursement area including policy and services related to university travel, p-card, and disbursements
- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of TouchNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Oversight of the campus real estate portfolio including management of purchase, sell, and rental activities on behalf of the campus
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer services and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services

- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students
- Oversight and management of the strategic operating plan and assessment for the division

AVP, Auxiliary Services & Student Financial Services, Finance & Operations

May 2021 – January 2023

- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of TouchNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Oversight of the campus real estate portfolio including management of purchase, sell, and rental activities on behalf of the campus
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer services and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students
- Oversight and management of the strategic operating plan and assessment for the division

AVP, Auxiliary Services, Finance & Operations

September 2019 – May 2021

- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer service and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students

Assistant Vice President for Student Affairs

May 2010 – September 2019

- Managed the fiduciary and operational responsibilities for the Student Money Management Center, Bearkat OneCard Services Office, oversight of Assessment for the division, professional development for the division, and the IT technical liaison for division
- Oversight and facilitation of the Walker County Leadercast Professional Development Program for Sam Houston State University and surrounding community
- Developed collaborative partnerships with academic departments and representatives
- Supervised assessment and strategic planning for Division of Student Affairs
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Student Affairs liaison for numerous campus wide initiatives including 60x30 chair on student debt and Reimagining the First year Experience

Director of Student Money Management Center, Division of Student Affairs**August 2008 – May 2010**

- Managed the fiduciary and operational responsibilities for the center
- Researched and developed new financial literacy outreach programs and services for the university community
- Oversight of research studies related to financial literacy and the center
- Developed and conducted presentations and workshops for the university community

Director of Bearkat OneCard Services, Division of Student Affairs**January 2006 – May 2010**

- Supervised the financial management operations and staff in the operation of the University's OneCard program
- Coordinated efforts of the University with those of the local banking institution
- Assisted all OneCard users in acquiring cards, maintain declining account balances, and implementing additional features such as security access, Visa/Master Card options, and maintaining status of card reader equipment
- Served as team leader for Banner Work Flow Committee

Northwestern State University**Assistant Director of Auxiliary Services, Division of Business Affairs****Oct 2002 – Jan 2006**

- Coordinated, managed, and sustained the University card systems and the University's OneCard Office
- Affiliated functions for programs in campus wide debit functions which included food and vending services, snack and vending machines, laundry vendors, residence hall and event access, campus elections, parking access, and others developed with CS Gold

Investment Representative, Edward Jones Investment**May 1999 – September 2002**

- Met with individual clients one on one to discuss current financial situations
- Helped to develop financial portfolios tailored to client's needs, goals, and objectives.
- Maintained accurate and up-to-date records on clients transactions and holdings, developed, proposed, & implemented retirement plans for individuals and businesses

- Participated in ongoing financial planning continuing education courses in order to further my financial skills, and maintain a federally mandated curriculum

Accounting Specialist I, Division of Business Affairs

Jan. 1999 – May 1999

- Printed, issued, and collected time and attendance reports for all classes of employment and verified for correctness
- Built batch transactions to post all leave and overtime to employee records, verified calculations to balance general ledger accounts after each payroll
- Reconciled payroll general ledger and prepared month-end vouchers for retirement systems, 3rd party insurance carriers, local unions, and foundations
- Assisted Payroll Supervisor in entering payroll assignments, taxes, deductions, and benefits for payroll processing

Financial Aid Wages and Labor, Division of Business Affairs

June 1997 - Jan. 1999

- Responsible for verification of eligibility for financial aid prior to student loan issuance
- Worked with financial aid lenders on issuance and reissuance of financial aid refund checks
- Distribution of financial aid refund checks to Bursar's Office for processing
- Worked with Director of Financial Aid and Assistant Director of Financial Aid on special projects including financial aid appeals committee, reasonable academic progress verification, and verification requests and independent judgement interviews

Athletic Department Office Aid, Student/PT, Athletic Department

Aug 1995 - June 1997

- Responsible for clerical and administrative task for the Athletic Director of Northwestern State and Athletic leadership team.
- Scheduled meetings on behalf of Athletic Department staff and assisted with minute taking for key athletic meetings
- Assisted with Ticket Sales for pre-game and onsite events
- Assisted with Athletic events including game operations, and gate operations
- Assisted with marketing and mass letter campaigns

Campus Involvement

LSC Year Long Academic Calendar Search & Implementation Committee 2023 - present

60x30 Hire Education Coordinating Board Task Force 2016 - 2020

- Student Debt 2016-
- Student Debt Letter Initiative, Summer 2018

Banner ERP Planning Group/Implementation Team	2008 – 2014
SHSU Staff Council (Chair 2013-2014)	2010 – 2014
SHSU FORWARD Committee	2018 – 2022
SHSU Housing and Food Insecurity Committee	2018 - 2023
Walker County Leadercast, Chair	2010 – 2019
Walker County Leadercast Women's Chair	2018 - 2019
SHSU Financial Aid Appeals Committee	2013 - 2022
SHSU Athletic Appeals Committee	2014 - 2023

Special Projects

NACAS DIAL Diversity and Inclusion Curriculum & Mentor Program	Spring 2023 – present
LSC Equitable Access Program Research & Implementation	Fall 2023 – present
SHSU Athletic Training Table	Fall 2022
Conference Center & Hotel Research & Planning	Summer 2022
COVID Taskforce	March 2020 -Fall 2021
SHSU Student Thrift Store Implementation	January 2021
Bearkat Bundle Inclusive Access Textbook Program	November 2019 – 2023
<ul style="list-style-type: none"> • Develop campus mapping of all processes and procedures for IA program • Developed Opt-Out program for students • Developed full marketing campaign and communication for faculty and students • Managed oversight of textbook annex for bookstore warehousing • Developed reconciliation processes for program • Developed partnerships and communication with publishers • Oversight of campus implementation 	
Concession for Athletics	March 2021
<ul style="list-style-type: none"> • Implemented new concession partner • Implemented new delivery and order app • Implemented alcohol sales for athletics 	
RICOH Mail Parcel Delivery Box implementation	June 2021
RICOH Mail Services Implementation	January 2020
COMPLETE Research Taskforce	March 2020
Outsourcing/Transition of Kat Post	December 2019
Implementation of Concessions/TABC for SHSU	December 2019
Establish New Employee Development Program for SHSU	2019 – 2020
<ul style="list-style-type: none"> • Work with University committee to make recommendations for future employee training program • Research best practices in higher education and establish protocols for SHSU 	

Established Food & Housing Insecurity Network	2018 – 2020
<ul style="list-style-type: none"> • Promote Awareness of Housing and Food Insecurity on Campus • Develop campus network to triage student concerns • Work to develop partnerships and donations for the Food Pantry • Educate the University Community on Federal and State programs for students • Developed Meal Swipe Program with Aramark & SGA for food insecure students 	
Established SHSU Money Management Center	2007 – 2008
<ul style="list-style-type: none"> • Gain buy-in for and establish SMMC, related policies, and procedures • Hired and trained SMMC staff • Built office into a free-standing SMMC • Ranked #6 Center in Nation by LendEDU in 2017 	
SHSU 60x30 Student Debt Chair	2016 – 2022
SHSU Banner Workflow (Chair)	2008 – 2012
Established Texas Association of Collegiate Financial Education Professionals (TACFEP)	2013 – 2014
<ul style="list-style-type: none"> • Developed Association and Invite Inaugural Member Campuses • Hosted Inaugural Symposium • Developed By-Laws & Association Governing Structure 	

Education

Sam Houston State University, Huntsville, TX	
Doctorate of Education	May 2010
Northwestern State University, Natchitoches, LA	
Specialist (Plus 12) Instructional Design	
Master of Arts, (48-hour program)	August 2005
B.S. in Science, Business Administration	May 1999
Minors: Marketing	

Certifications

CASP certified, Certified Auxiliary Services Professional, National Auxiliary Services Certification	effective December 2022
AFCPE Accredited Financial Counselor	2010- 2022

Selected Professional Development

LBJ School of Public Affairs, University of Texas – Austin	2016
Governor's Executive Development Program	

Refereed Publications

Chandler, J., Vienne, K., & Slate, J.R. (2009). Differences in freshmen completion of a career planning tool as a function of gender and ethnicity. *Graduate Research Journal*. Available online at <http://grj.fp.expressacademic.org/article.php?autoID=118&issueID=64>

Vienne, J. & Slate, J.R. (2009). A college financial management center: What do students think? *International Journal of Educational Leadership Preparation*. 4(1). Retrieved from Retrieved from the Connexions Web site: <http://cnx.org/content/m20960/1.1/>.

Non-Refereed Publications

2009

Vienne, K. (2009, August). College students need to handle debt, credit cards wisely. *USA Today*, Retrieved December 2, 2009 from http://www.usatoday.com/money/perfi/college/2009-08-13-college-students-debt-credit_N.htm

Vienne, K. (2009, June). Dealing with millennial students and their helicopter parents. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2009/06/02/dealing-with-millennial-students-and-their-helicopter-parents>

Vienne, K. (2009, June). College students making changes to adapt to slow economy, HigherOne survey shows. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2009/06/09/college-students-making-changes-to-adapt-to-slow-economy-higher-one-survey-shows>

2008

Vienne, K. (2008, June). One card yields many benefits at Sam Houston State University: University makes life easier for students with Higher One Bearkat OneCard. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2008/11/05/policy-and-procedure-manual-a-necessity-for-campus-card-offices>

Vienne, K. (2008, November). Policy and procedure manual a necessity for campus card offices. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2008/11/05/policy-and-procedure-manual-a-necessity-for-campus-card-offices>

2007

Vienne, K. (2007). Case study: The Phelon group helps Higher One set the bar for client centricity. Retrieved June 19, 2009 from <http://www.phelongroup.com/resources/HigherOne-CaseStudy.pdf>

Teaching Experience

For all Teaching Experience, I was responsible for the following:

- Prepare and deliver lectures to undergraduate or graduate students on topics such as programming, data structures, and software design.
- Evaluate and grade students' class work, laboratory work, assignments, and papers.

- Prepare course materials such as syllabi, homework assignments, and handouts.
- Compile, administer, and grade examinations or assign this work to others.
- Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction.
- Initiate, facilitate, and moderate classroom discussions.
- Maintain student attendance records, grades, and other required records.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional conferences.
- Maintain regularly scheduled office hours to advise and assist students.

Sam Houston State University

Adjunct Faculty, First Year Experience

2006 - 2023

- UNIV 1301: Introduction to College

Adjunct Faculty, College of Education

2013 - 2023

- HEDL 7374: College Student
- HIED 7374: Student Affairs Theory
- Higher Education Finance & Budgeting
- HIED 5361: Issues in Higher Education
- DVED: 7365: Non-cognitive Development

Selected Projects

- | | |
|--|--|
| • Ad Astra Schedule VII | • CampusLabs |
| • Banner Enterprise Identity Services (BEIS) | • CampusLabs OrgLink |
| • Banner Flexible Registration | • COMPLETE Textbook Program |
| • Banner Finance | • EAB Student Success Collaborative |
| • Banner Financial Aid | • EAB Student Success Collaborative Campus |
| • Banner Human Resources | • Ellucian DegreeWorks |
| • Banner Student | • Tapingo Implementation |
| • Banner Workflow | • Micros Upgrade |
| • Bearkat Bundle -Inclusive Access textbook complete program | • SEATZ deployment |
| | • COVID Taskforce |

Business Process Improvements

- Resignation Process
- Inclusive Access Textbook program at SHSU and Lone Star
- Catering and Dining program enhancement at SHSU and Lone Star System
- Student registration
- Drop-for-non-payment
- Transcript request process
- Student payment processing
- Employee hiring and onboarding

- Student Debt Letter Implementation
- Mail Services
- Inclusive Access Textbook program
- Debt Collection
- Payment Plans and Transcript Holds

Juried Scholarly Presentations

Vienne, K., & Slate, J.R. (2010). Cumulative Debt Levels: Differences for Undergraduate Students as a Function of Familial or Credit Characteristics. Paper presented at the American Educational Research Association, New Orleans, Louisiana.

Ashorn, J., & Vienne, K. (2010). Financial Literacy Program Innovations: Conception to Execution. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Denver, CO.

Vienne, K., Ashorn, J., & Johnson, Mary. (2010). Transforming Financial Education in Higher Education. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Denver, CO.

Goebel, P., Vienne, K., & Brossman-Ashorn, J. (2009). Financial success for college student: Two successful money management programming model. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Scottsdale, AZ.

Harvey, W. & Vienne, K. (2009). Student satisfaction with advising and mentoring center services. Paper presented at the Southwest Educational Research Association Conference, San Antonio, TX.

Chandler, J. & Vienne, K. (2008). Differences in freshmen completion of a career-planning tool as a function of gender and ethnicity. Paper presented at the Southwest Educational Research Association Conference, New Orleans, LA.

Vienne, K. (2007). The burden of borrowing: Debt for Diplomas. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Non-Juried Scholarly Presentations

Chandler, J. & Vienne, K. (2008). Differences in freshmen completion of a career-planning tool as a function of gender and ethnicity. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Vienne, K. (2007). The burden of borrowing: Debt for Diplomas. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Presentations at International Professional Meetings

Vienne, K. (2014). Enhancing Student Service through a OneCard Solution: Case Study of Sam Houston State University. European Campus Card Association Conference, University of Cantabria, Spain.

Vienne, K. (2014). Future of Smart Card Systems and Standardization on Campus Smart Cards: Round Table. European Campus Card Association Conference, University of Cantabria, Spain.

Presentations at National Professional Meetings

Vienne, K. (2024). Technology and Partnerships for Growth and Student Success. P3. Denver, Colorado.

Vienne, K., Tyree, L., & Valdez, E. (2023). Leveraging your Leadership Voice. NACAS. Toronto, Canada.

Vienne, K., & Tyree, L. (2023). Keynote Panel: Women Supporting Women in Leadership. NACAS Women in Higher Education Leadership Summit. NACAS. California.

Vienne, K., Harrison, S., & Markley, N. (2022). Reimagining Bookstore Experiences to Drive Student Success, Revenue, and Retention. NACAS. Las Vegas, Nevada.

Vienne, K. & Shultz, S. (2021). How do we build student engagement in a COVID 19 World? Looking Ahead Through the Lens of Campus Dining. ASSCU Webinar.

Vienne, K., Adams-Gaston, J., Harrison, D. & Monday, E. (2018). Keynote: 30,000 Foot View: Senior Administrators' Perspectives on Institutional Support for Collegiate Financial Well-Being. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Goebel, P. (2018). Reaching for the Stars: Creating a Collegiate Financial Well-Being Program from Concept to Reality. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Goebel, P. (2018). Professional Development and Certification in Financial Education. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Winkelman, R., & Brown, M. (2018). Create a Student Loyalty Program Through GET Rewards. NACCU National Conference. Reno, NV.

Vienne, K. (2015). Leading on Purpose: Strategic Leadership to Position Your Card Office as a Critical Center on Campus. NACCU National Conference. New Orleans, LA.

Vienne, K. (2015). Campus Cards: Trends and Technology. Higher One Users Group National Conference. Dallas, Tx.

Vienne, K., & Adkins, L.E. (2013). Championing a Campus Card Program. National Association of Campus Auxiliary Services. Anaheim, CA.

Vienne, K., & Johnson, Mary. (2010). Promoting Financial Literacy on Campus: How One University is Answering the Call. Paper presented at the Higher One Users Conference, Napa Valley, CA.

Vienne, K. (2013). Senior Level Overview. NACCU Regional Conference: Philadelphia, PA.

Goebel, P., & Vienne, K. (2010). Mentors and money: A conversation of engagement. Paper presented at the Texas Association of College and University Student Personnel Administrators Conference, Fort Worth, TX.

Vienne, K. & Champagne, D. (2010). Two Voices/One Goal: Breaking Silos for Student Financial Success. National Association of Student Affairs Professionals and Administrators, Chicago, IL.

Vienne, K. (2009). Working with our clients: Millennial and their helicopter parents. National Association of Campus Card Users, Orlando, FL.

Vienne, K. (2009). The how to's of developing a policy and procedure manual. National Association of Campus Card Users, Orlando, FL.

Vienne, K. (2008). Effective campus assessment: Getting the feedback you need. National Association of Campus Card Users, Las Vegas, NV.

Vienne, K., & Wilson, A. (2007). Creative disbursement applications. Higher One Users Conference, New Haven, CT.

Vienne, K. (2007). Disaster recover plans: Why, when, and how. National Association of Campus Card Users, Atlanta, GA.

Glass, S., Vienne, K., Mezzatesta, L., and Rivera, C. (2006). Orientation: Tools and best practices. Higher One Users Conference, New Haven, CT.

Vienne, K. & Nichols, D. (2006). Communication & collaboration: The important link. A case study of Sam Houston State University, the past, present, & future. Higher One Users Conference, New Haven, CT.

Vienne, K. (2006). A university trend: The evolution of an onecard office from beginning to marketing. National Association of Campus Card Users, San Diego, CA.

Vienne, K. (2004). Roundtable discussion: Best marketing practices. Diebold Users Group Conference, Norfolk, VA.

Presentations at State Professional Meetings

Vienne, K. (2014). Keynote Speaker. Leading on Purpose: Strategic Leadership to Position Your Card Office as a Critical Center on Campus. NACCU Regional Conference, San Antonio, TX.

Vienne, K. (2010). An Inside Look at Promising Financial Literacy Practices. TG Annual Conference, Austin, TX.

Vienne, K. (2009). Keynote Speaker on Developing a Money Management Center. TG Financial Literacy Symposium, Houston, TX.

Vienne, K. (2006). "Policy and Procedure Manuals: Do I Need One and Why." Texas Association of College & University Student Personnel Administrators, Dallas, TX.

Vienne, K. (2004). "Developing a Card Office from Beginning to Marketing." Louisiana Association of College and University Student Personnel Administrators

Professional Memberships

- National Association of College and University Business Officers (NACUBO), 2015 – present
- Texas Association of Community College Business Officers, (TACCBO) 2022 - present
- Southern Association of College and University Business Officers (SACUBO), 2019- present
- Texas Association of Collegiate Financial Education Professionals, Founding Member, 2013
- Texas Association of Collegiate Financial Education Professionals, Board of Directors, 2014-2015
- NASPA Texas, Board of Directors, 2014 – present
- National Association of Student Affairs Administrators in Higher Education, 2009 – present
- National Association of Campus Card Users, 2003- present
- Higher One Users Advisory Board, 2006-2014
- Higher One Marketing Steering Committee, 2006-2012
- CBORD Card Systems Users Group Advisory Board, 2003-2006
- Texas Association of College & University Student Personnel Administrators, 2006- present
- Phi Delta Kappa, 2005 – 2010
- Louisiana Association of College & University Student Personnel Administrators, 2003-2006
- Sam Houston State University Project CONNECT Advisory Board, 2010-2013
- Huntsville Leadership Institute, Cohort 30, 2011-2012

Association Leadership Roles

National Association of Auxiliary Services (NACAS)

- National Board Member At Large, Board member, 2022 - present
- Chair of Committees, 2023 - 2026
- DIAL Mentor Program, 2023 - present

Texas Association of College & University student Personnel Administrators

- TACUSPA Board Member, 2018 - 2020
- Professional Development and Education Director, 2018 - 2020, 2022
- Financial Advisory Taskforce Member, 2018
- New Professionals Institute, Chair, 2018, 2017
- Conference Keynote Chair, 2016
- Conference Co-Chair, 2013

Texas Association of College Financial Education Professionals

- Board Member – By Laws, 2014 - 2015
- Founding Member, 2013

NASPA - Texas

- Board Member - 2013 - 2020

Professional/Academic Awards

- NACAS National Innovator of the Year Award, 2022
- NACCU Distinguished Service Award, 2017
- BankMobile ACE Efficiency Award Recipient, 2019, 2018, 2017
- LENEDU, Top 5 Student Money Management Center National Rankings, 2018
- LENEDU, Top 10 Student Money Management Center National Rankings, 2017, 2019
- Sammy Award Nominee for Excellence in Service, Faculty/Administrator Category, Sam Houston State University, April 2014.
- Texas Association of College & University Student Personnel Administrators Research Grant, 2010.
- National Dissertation of the Year Finalists, National Association of Student Affairs Administrators, 2010
- Outstanding Research Award, College of Education, Sam Houston State University, April 2009.
- Sammy Award Nominee for Excellence in Service, College of Education, Sam Houston State University, April 2009.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 Greater Greenspoint RA Appt. ltr. 4-14-2025

Agenda Item#: 6.

Summary:

REQUEST from Mayor for confirmation of the appointment of **KRISTY VIENNE (Lone Star College Representative)** to Position Eight of the **BOARD OF DIRECTORS OF THE GREATER GREENSPPOINT REDEVELOPMENT AUTHORITY** for a term to expire August 31, 2027

Background:

April 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Chapter 311, Texas Tax Code, and City of Houston Ordinance 98-713, I am nominating the following individual for appointment to the Reinvestment Zone Number Eleven, City of Houston, Texas (Greater Greenspoint Zone) Board of Directors, subject to City Council confirmation:

Kristy Vienne, (Lone Star College Representative), appointment to Position Eight, for a term to expire August 31, 2027.

Pursuant to the bylaws of the Greater Greenspoint Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute an appointment of the director to the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

2025 Greater Greenspoint RA Appt. ltr. 4-14-
2025

Type

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2025

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City of Houston, Texas

Dear Council Members:

Pursuant to Chapter 311, Texas Tax Code, and City of Houston Ordinance 98-713, I am nominating the following individual for appointment to the Reinvestment Zone Number Eleven, City of Houston, Texas (Greater Greenspoint Zone) Board of Directors, subject to City Council confirmation:

Kristy Vienne, (Lone Star College Representative), appointment to Position Eight, for a term to expire August 31, 2027.

Pursuant to the bylaws of the Greater Greenspoint Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute an appointment of the director to the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "John Whitmire", is written over the word "Sincerely,".

John Whitmire
Mayor

JW:SO:jsk

Attachment

cc: Ms. Gwendolyn Tillotson-Bell, Chief Economic Development Officer, Mayor's Office of
Economic Development

Dr. Kristy Vienne, CASP

2112 Carriage Run W, Conroe TX 77384

Office: 832.813.6512

Cell: 936-662-3552

Kristy.vienne@lonestar.edu

Experienced Higher Education executive with over 27 years in higher education and over 24 years in increasing levels of technical knowledge of the higher education landscape, as well as increasing supervisory roles and responsibilities. Extensive oversight and responsibility for financial operations for both community college and four year institutions. Additional specializations in auxiliary services, student account services, process improvement, card technology, financial literacy, student theory, student advising, and student development and programming. Diversified skills in strategic planning, operational efficiency, divisional budgeting, project management, leadership, organizational climate and development, campus-wide collaboration, and consensus building. Strong emphasis on student development and professional development for staff.

Professional Experience

Lone Star College

Vice Chancellor for Finance & Administration/Chief Financial Officer

February 2024 - Present

- Responsible for developing and recommending short and long-range goals for financial planning, budgeting, procurement, accounting and reporting for Lone Star College System ("System")
- Oversight of current Fiscal Year System Budget allocation model as well as modeling for future budget models to ensure System agility and financial stability; ensuring that the budget is linked to and supports the college's strategic plans.
- Oversight of the daily operations of Payroll, Forecasting and Modeling, Budgets, Financial Reporting, Treasury, Investments, Real Estate, Energy Management, Auxiliary Services, Procurement, Asset Management, Shared Contracts, and Travel and Commercial Card Services for the System.
- Reports the financial condition of the System to the Board of Trustees, the Audit and Finance Committee, other governmental agencies, and Chancellor's Cabinet and administration on a regular basis.
- Monitors cash flow. Oversees investment activities to ensure appropriate supply of cash at highest possible yield on reserve funds while complying with statutory limitations on types of investments
- Ensures that the college is in compliance with financial regulatory, legal, administrative, contractual, procedural, and accounting standards.
- Provide strategic, proactive, and innovative leadership to the Finance and Administration division that supports the greater college community system.
- Develop and recommend short- and long-range fiscal planning for the College
- Develop and establish operational policies and procedures and ensures implementation of appropriate financial systems

- Practices continuous improvement; conducts and oversees work activity to increase efficiency of and improve the effectiveness and productivity of assigned areas through identified KPIs and goals.
- Responsible for supervision, oversight, and establishment and maintaining of a supportive culture of staff in all assigned areas
- Provide leadership for overall College strategic planning for Finance and Administration, working closely with, informing, and consulting with the Chancellor and other executive leadership for key financial recommendations and decisions.
- Serve as a member of the College's Chancellor's Cabinet
- Responsible for process development, improvement, and training for all service areas
- Creates and maintains a customer service culture, program, orientation, and focus for assigned financial areas. Monitors departmental activities and customer satisfaction with service delivery; identifies and implements appropriate improvement measures
- Serve on executive committees and councils in budgeting and capital development, and acts as legislative liaison as directed
- Serve as public spokesperson and official representative for the System on matters of budget and finance at the direction of the Chancellor
- Supports other administrators and department heads, helping them determine how to accomplish their objectives and thereby providing a supportive foundation for organizational success.
- Maintain professional growth and development through seminars, workshops, and professional affiliations to keep abreast of latest developments in higher education finance on federal, state, and local matters and other related areas
- Handle governmental relations and advocacy support for local, state and federal level in collaboration with the Chancellor and our elected officials.

Interim, Vice Chancellor for Finance & Administration/Chief Financial Officer

December 2023 – February 2024

- Responsible for developing and recommending short and long-range goals for financial planning, budgeting, procurement, accounting and reporting for Lone Star College ("College")
- Oversee the daily operations of Payroll, Budgets, Financial Reporting, Real Estate, and Supply Management. Provide strategic, proactive, and innovative leadership to the Finance and Administration division that supports the greater college community
- Develop and recommend short- and long-range fiscal planning for the College
- Develop and establish operational policies and procedures and ensures implementation of appropriate financial systems
- Responsible for supervision and oversight of staff in all assigned areas
- Work closely with, inform, and consult with the Chancellor and other executive leadership
- Provide leadership for overall College strategic planning for Finance and Administration
- Serve as a member of the College's Chancellor's Cabinet
- Serve on executive committees and councils in budgeting and capital development, and acts as legislative liaison as directed
- Serve as public spokesperson and official representative for the College on matters of budget and finance at the direction of the Chancellor

- Maintain professional growth and development through seminars, workshops, and professional affiliations to keep abreast of latest developments in higher education finance and other related areas
- Responsible for process development, improvement, and training for all service areas

Sr. Associate Vice Chancellor, Administrative Services

April 2023 – November 2023

- Provided leadership and oversight of budgets, financial planning, and student account services desk for the division of Administrative Services
- Developed key collaborative relationships with campus teams to understand campus culture and needs to prioritize strategic plans and improvement
- Oversight of the Administrative Services campus team extending to five campuses of the Lone Star system with oversight including construction and facilities operations, business services, vending, food services, and other related auxiliary service functions
- Tasked with implementing plans and processes to promote efficiencies and standardize processes and procedures across this system
- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of NelNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, mail services, vending, hotel, and/or other revenue generating/support operations
- Oversight and management of the strategic operating plan and assessment for administrative services division

Sam Houston State University

AVP, Auxiliary Services & Business Services, Finance & Operations

January 2023 – April 2023

- Oversight of the Travel and Disbursement area including policy and services related to university travel, p-card, and disbursements
- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of TouchNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Oversight of the campus real estate portfolio including management of purchase, sell, and rental activities on behalf of the campus
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer services and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services

- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students
- Oversight and management of the strategic operating plan and assessment for the division

AVP, Auxiliary Services & Student Financial Services, Finance & Operations

May 2021 – January 2023

- Oversight of the Student Financial Services (Bursar) including policy and services related to student and employee receipt systems, student refunds, and daily and past due collections as well as providing departmental oversight of TouchNet marketplace stores, receipt systems, and merchant agreement
- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Oversight of the campus real estate portfolio including management of purchase, sell, and rental activities on behalf of the campus
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer services and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students
- Oversight and management of the strategic operating plan and assessment for the division

AVP, Auxiliary Services, Finance & Operations

September 2019 – May 2021

- Managed the fiduciary and operational responsibilities for the campus auxiliary operations including bookstore, food services, catering, retail operations, concessions, mail services, vending, hotel, golf course, and/or other revenue generating/support operations
- Developed collaborative partnerships with academic departments and representatives
- Provided financial leadership between the revenue centers and the campus
- Responsible for exceptional customer service and ensuring highest quality of products and services are delivered to campus community
- Supervised assessment and strategic planning for Auxiliary Services
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Oversight of campus inclusive access textbook program
- Oversight of campus thrift store for students

Assistant Vice President for Student Affairs

May 2010 – September 2019

- Managed the fiduciary and operational responsibilities for the Student Money Management Center, Bearkat OneCard Services Office, oversight of Assessment for the division, professional development for the division, and the IT technical liaison for division
- Oversight and facilitation of the Walker County Leadercast Professional Development Program for Sam Houston State University and surrounding community
- Developed collaborative partnerships with academic departments and representatives
- Supervised assessment and strategic planning for Division of Student Affairs
- Developed and managed annual budgets for information technology operations and projects
- Contract negotiation, contract management, and vendor management
- Student Affairs liaison for numerous campus wide initiatives including 60x30 chair on student debt and Reimagining the First year Experience

Director of Student Money Management Center, Division of Student Affairs**August 2008 – May 2010**

- Managed the fiduciary and operational responsibilities for the center
- Researched and developed new financial literacy outreach programs and services for the university community
- Oversight of research studies related to financial literacy and the center
- Developed and conducted presentations and workshops for the university community

Director of Bearkat OneCard Services, Division of Student Affairs**January 2006 – May 2010**

- Supervised the financial management operations and staff in the operation of the University's OneCard program
- Coordinated efforts of the University with those of the local banking institution
- Assisted all OneCard users in acquiring cards, maintain declining account balances, and implementing additional features such as security access, Visa/Master Card options, and maintaining status of card reader equipment
- Served as team leader for Banner Work Flow Committee

Northwestern State University**Assistant Director of Auxiliary Services, Division of Business Affairs****Oct 2002 – Jan 2006**

- Coordinated, managed, and sustained the University card systems and the University's OneCard Office
- Affiliated functions for programs in campus wide debit functions which included food and vending services, snack and vending machines, laundry vendors, residence hall and event access, campus elections, parking access, and others developed with CS Gold

Investment Representative, Edward Jones Investment**May 1999 – September 2002**

- Met with individual clients one on one to discuss current financial situations
- Helped to develop financial portfolios tailored to client's needs, goals, and objectives.
- Maintained accurate and up-to-date records on clients transactions and holdings, developed, proposed, & implemented retirement plans for individuals and businesses

- Participated in ongoing financial planning continuing education courses in order to further my financial skills, and maintain a federally mandated curriculum

Accounting Specialist I, Division of Business Affairs

Jan. 1999 – May 1999

- Printed, issued, and collected time and attendance reports for all classes of employment and verified for correctness
- Built batch transactions to post all leave and overtime to employee records, verified calculations to balance general ledger accounts after each payroll
- Reconciled payroll general ledger and prepared month-end vouchers for retirement systems, 3rd party insurance carriers, local unions, and foundations
- Assisted Payroll Supervisor in entering payroll assignments, taxes, deductions, and benefits for payroll processing

Financial Aid Wages and Labor, Division of Business Affairs

June 1997 - Jan. 1999

- Responsible for verification of eligibility for financial aid prior to student loan issuance
- Worked with financial aid lenders on issuance and reissuance of financial aid refund checks
- Distribution of financial aid refund checks to Bursar's Office for processing
- Worked with Director of Financial Aid and Assistant Director of Financial Aid on special projects including financial aid appeals committee, reasonable academic progress verification, and verification requests and independent judgement interviews

Athletic Department Office Aid, Student/PT, Athletic Department

Aug 1995 - June 1997

- Responsible for clerical and administrative task for the Athletic Director of Northwestern State and Athletic leadership team.
- Scheduled meetings on behalf of Athletic Department staff and assisted with minute taking for key athletic meetings
- Assisted with Ticket Sales for pre-game and onsite events
- Assisted with Athletic events including game operations, and gate operations
- Assisted with marketing and mass letter campaigns

Campus Involvement

LSC Year Long Academic Calendar Search & Implementation Committee 2023 - present

60x30 Hire Education Coordinating Board Task Force 2016 - 2020

- Student Debt 2016-
- Student Debt Letter Initiative, Summer 2018

Banner ERP Planning Group/Implementation Team	2008 – 2014
SHSU Staff Council (Chair 2013-2014)	2010 – 2014
SHSU FORWARD Committee	2018 – 2022
SHSU Housing and Food Insecurity Committee	2018 - 2023
Walker County Leadercast, Chair	2010 – 2019
Walker County Leadercast Women's Chair	2018 - 2019
SHSU Financial Aid Appeals Committee	2013 - 2022
SHSU Athletic Appeals Committee	2014 - 2023

Special Projects

NACAS DIAL Diversity and Inclusion Curriculum & Mentor Program	Spring 2023 – present
LSC Equitable Access Program Research & Implementation	Fall 2023 – present
SHSU Athletic Training Table	Fall 2022
Conference Center & Hotel Research & Planning	Summer 2022
COVID Taskforce	March 2020 -Fall 2021
SHSU Student Thrift Store Implementation	January 2021
Bearkat Bundle Inclusive Access Textbook Program	November 2019 – 2023
<ul style="list-style-type: none"> • Develop campus mapping of all processes and procedures for IA program • Developed Opt-Out program for students • Developed full marketing campaign and communication for faculty and students • Managed oversight of textbook annex for bookstore warehousing • Developed reconciliation processes for program • Developed partnerships and communication with publishers • Oversight of campus implementation 	
Concession for Athletics	March 2021
<ul style="list-style-type: none"> • Implemented new concession partner • Implemented new delivery and order app • Implemented alcohol sales for athletics 	
RICOH Mail Parcel Delivery Box implementation	June 2021
RICOH Mail Services Implementation	January 2020
COMPLETE Research Taskforce	March 2020
Outsourcing/Transition of Kat Post	December 2019
Implementation of Concessions/TABC for SHSU	December 2019
Establish New Employee Development Program for SHSU	2019 – 2020
<ul style="list-style-type: none"> • Work with University committee to make recommendations for future employee training program • Research best practices in higher education and establish protocols for SHSU 	

Established Food & Housing Insecurity Network	2018 – 2020
<ul style="list-style-type: none"> • Promote Awareness of Housing and Food Insecurity on Campus • Develop campus network to triage student concerns • Work to develop partnerships and donations for the Food Pantry • Educate the University Community on Federal and State programs for students • Developed Meal Swipe Program with Aramark & SGA for food insecure students 	
Established SHSU Money Management Center	2007 – 2008
<ul style="list-style-type: none"> • Gain buy-in for and establish SMMC, related policies, and procedures • Hired and trained SMMC staff • Built office into a free-standing SMMC • Ranked #6 Center in Nation by LendEDU in 2017 	
SHSU 60x30 Student Debt Chair	2016 – 2022
SHSU Banner Workflow (Chair)	2008 – 2012
Established Texas Association of Collegiate Financial Education Professionals (TACFEP)	2013 – 2014
<ul style="list-style-type: none"> • Developed Association and Invite Inaugural Member Campuses • Hosted Inaugural Symposium • Developed By-Laws & Association Governing Structure 	

Education

Sam Houston State University, Huntsville, TX	
Doctorate of Education	May 2010
Northwestern State University, Natchitoches, LA	
Specialist (Plus 12) Instructional Design	
Master of Arts, (48-hour program)	August 2005
B.S. in Science, Business Administration	May 1999
Minors: Marketing	

Certifications

CASP certified, Certified Auxiliary Services Professional, National Auxiliary Services Certification	effective December 2022
AFCPE Accredited Financial Counselor	2010- 2022

Selected Professional Development

LBJ School of Public Affairs, University of Texas – Austin	2016
Governor's Executive Development Program	

Refereed Publications

Chandler, J., Vienne, K., & Slate, J.R. (2009). Differences in freshmen completion of a career planning tool as a function of gender and ethnicity. *Graduate Research Journal*. Available online at <http://grj.fp.expressacademic.org/article.php?autoID=118&issueID=64>

Vienne, J. & Slate, J.R. (2009). A college financial management center: What do students think? *International Journal of Educational Leadership Preparation*. 4(1). Retrieved from Retrieved from the Connexions Web site: <http://cnx.org/content/m20960/1.1/>.

Non-Refereed Publications

2009

Vienne, K. (2009, August). College students need to handle debt, credit cards wisely. *USA Today*, Retrieved December 2, 2009 from http://www.usatoday.com/money/perfi/college/2009-08-13-college-students-debt-credit_N.htm

Vienne, K. (2009, June). Dealing with millennial students and their helicopter parents. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2009/06/02/dealing-with-millennial-students-and-their-helicopter-parents>

Vienne, K. (2009, June). College students making changes to adapt to slow economy, HigherOne survey shows. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2009/06/09/college-students-making-changes-to-adapt-to-slow-economy-higher-one-survey-shows>

2008

Vienne, K. (2008, June). One card yields many benefits at Sam Houston State University: University makes life easier for students with Higher One Bearkat OneCard. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2008/11/05/policy-and-procedure-manual-a-necessity-for-campus-card-offices>

Vienne, K. (2008, November). Policy and procedure manual a necessity for campus card offices. *CR80News*, Retrieved June 19, 2009 from <http://www.cr80news.com/2008/11/05/policy-and-procedure-manual-a-necessity-for-campus-card-offices>

2007

Vienne, K. (2007). Case study: The Phelon group helps Higher One set the bar for client centricity. Retrieved June 19, 2009 from <http://www.phelongroup.com/resources/HigherOne-CaseStudy.pdf>

Teaching Experience

For all Teaching Experience, I was responsible for the following:

- Prepare and deliver lectures to undergraduate or graduate students on topics such as programming, data structures, and software design.
- Evaluate and grade students' class work, laboratory work, assignments, and papers.

- Prepare course materials such as syllabi, homework assignments, and handouts.
- Compile, administer, and grade examinations or assign this work to others.
- Plan, evaluate, and revise curricula, course content, and course materials and methods of instruction.
- Initiate, facilitate, and moderate classroom discussions.
- Maintain student attendance records, grades, and other required records.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional conferences.
- Maintain regularly scheduled office hours to advise and assist students.

Sam Houston State University

Adjunct Faculty, First Year Experience

2006 - 2023

- UNIV 1301: Introduction to College

Adjunct Faculty, College of Education

2013 - 2023

- HEDL 7374: College Student
- HIED 7374: Student Affairs Theory
- Higher Education Finance & Budgeting
- HIED 5361: Issues in Higher Education
- DVED: 7365: Non-cognitive Development

Selected Projects

- | | |
|--|--|
| • Ad Astra Schedule VII | • CampusLabs |
| • Banner Enterprise Identity Services (BEIS) | • CampusLabs OrgLink |
| • Banner Flexible Registration | • COMPLETE Textbook Program |
| • Banner Finance | • EAB Student Success Collaborative |
| • Banner Financial Aid | • EAB Student Success Collaborative Campus |
| • Banner Human Resources | • Ellucian DegreeWorks |
| • Banner Student | • Tapingo Implementation |
| • Banner Workflow | • Micros Upgrade |
| • Bearkat Bundle -Inclusive Access textbook complete program | • SEATZ deployment |
| | • COVID Taskforce |

Business Process Improvements

- Resignation Process
- Inclusive Access Textbook program at SHSU and Lone Star
- Catering and Dining program enhancement at SHSU and Lone Star System
- Student registration
- Drop-for-non-payment
- Transcript request process
- Student payment processing
- Employee hiring and onboarding

- Student Debt Letter Implementation
- Mail Services
- Inclusive Access Textbook program
- Debt Collection
- Payment Plans and Transcript Holds

Juried Scholarly Presentations

Vienne, K., & Slate, J.R. (2010). Cumulative Debt Levels: Differences for Undergraduate Students as a Function of Familial or Credit Characteristics. Paper presented at the American Educational Research Association, New Orleans, Louisiana.

Ashorn, J., & Vienne, K. (2010). Financial Literacy Program Innovations: Conception to Execution. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Denver, CO.

Vienne, K., Ashorn, J., & Johnson, Mary. (2010). Transforming Financial Education in Higher Education. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Denver, CO.

Goebel, P., Vienne, K., & Brossman-Ashorn, J. (2009). Financial success for college student: Two successful money management programming model. Paper presented at the Association for Financial Counseling, Planning, and Education Conference, Scottsdale, AZ.

Harvey, W. & Vienne, K. (2009). Student satisfaction with advising and mentoring center services. Paper presented at the Southwest Educational Research Association Conference, San Antonio, TX.

Chandler, J. & Vienne, K. (2008). Differences in freshmen completion of a career-planning tool as a function of gender and ethnicity. Paper presented at the Southwest Educational Research Association Conference, New Orleans, LA.

Vienne, K. (2007). The burden of borrowing: Debt for Diplomas. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Non-Juried Scholarly Presentations

Chandler, J. & Vienne, K. (2008). Differences in freshmen completion of a career-planning tool as a function of gender and ethnicity. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Vienne, K. (2007). The burden of borrowing: Debt for Diplomas. Paper presented at the Sam Houston State University Graduate Research Exchange, Huntsville, TX.

Presentations at International Professional Meetings

Vienne, K. (2014). Enhancing Student Service through a OneCard Solution: Case Study of Sam Houston State University. European Campus Card Association Conference, University of Cantabria, Spain.

Vienne, K. (2014). Future of Smart Card Systems and Standardization on Campus Smart Cards: Round Table. European Campus Card Association Conference, University of Cantabria, Spain.

Presentations at National Professional Meetings

Vienne, K. (2024). Technology and Partnerships for Growth and Student Success. P3. Denver, Colorado.

Vienne, K., Tyree, L., & Valdez, E. (2023). Leveraging your Leadership Voice. NACAS. Toronto, Canada.

Vienne, K., & Tyree, L. (2023). Keynote Panel: Women Supporting Women in Leadership. NACAS Women in Higher Education Leadership Summit. NACAS. California.

Vienne, K., Harrison, S., & Markley, N. (2022). Reimagining Bookstore Experiences to Drive Student Success, Revenue, and Retention. NACAS. Las Vegas, Nevada.

Vienne, K. & Shultz, S. (2021). How do we build student engagement in a COVID 19 World? Looking Ahead Through the Lens of Campus Dining. ASSCU Webinar.

Vienne, K., Adams-Gaston, J., Harrison, D. & Monday, E. (2018). Keynote: 30,000 Foot View: Senior Administrators' Perspectives on Institutional Support for Collegiate Financial Well-Being. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Goebel, P. (2018). Reaching for the Stars: Creating a Collegiate Financial Well-Being Program from Concept to Reality. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Goebel, P. (2018). Professional Development and Certification in Financial Education. NASPA Symposium on Collegiate Financial Well-Being. Columbus, Ohio.

Vienne, K., Winkelman, R., & Brown, M. (2018). Create a Student Loyalty Program Through GET Rewards. NACCU National Conference. Reno, NV.

Vienne, K. (2015). Leading on Purpose: Strategic Leadership to Position Your Card Office as a Critical Center on Campus. NACCU National Conference. New Orleans, LA.

Vienne, K. (2015). Campus Cards: Trends and Technology. Higher One Users Group National Conference. Dallas, Tx.

Vienne, K., & Adkins, L.E. (2013). Championing a Campus Card Program. National Association of Campus Auxiliary Services. Anaheim, CA.

Vienne, K., & Johnson, Mary. (2010). Promoting Financial Literacy on Campus: How One University is Answering the Call. Paper presented at the Higher One Users Conference, Napa Valley, CA.

Vienne, K. (2013). Senior Level Overview. NACCU Regional Conference: Philadelphia, PA.

Goebel, P., & Vienne, K. (2010). Mentors and money: A conversation of engagement. Paper presented at the Texas Association of College and University Student Personnel Administrators Conference, Fort Worth, TX.

Vienne, K. & Champagne, D. (2010). Two Voices/One Goal: Breaking Silos for Student Financial Success. National Association of Student Affairs Professionals and Administrators, Chicago, IL.

Vienne, K. (2009). Working with our clients: Millennial and their helicopter parents. National Association of Campus Card Users, Orlando, FL.

Vienne, K. (2009). The how to's of developing a policy and procedure manual. National Association of Campus Card Users, Orlando, FL.

Vienne, K. (2008). Effective campus assessment: Getting the feedback you need. National Association of Campus Card Users, Las Vegas, NV.

Vienne, K., & Wilson, A. (2007). Creative disbursement applications. Higher One Users Conference, New Haven, CT.

Vienne, K. (2007). Disaster recover plans: Why, when, and how. National Association of Campus Card Users, Atlanta, GA.

Glass, S., Vienne, K., Mezzatesta, L., and Rivera, C. (2006). Orientation: Tools and best practices. Higher One Users Conference, New Haven, CT.

Vienne, K. & Nichols, D. (2006). Communication & collaboration: The important link. A case study of Sam Houston State University, the past, present, & future. Higher One Users Conference, New Haven, CT.

Vienne, K. (2006). A university trend: The evolution of an onecard office from beginning to marketing. National Association of Campus Card Users, San Diego, CA.

Vienne, K. (2004). Roundtable discussion: Best marketing practices. Diebold Users Group Conference, Norfolk, VA.

Presentations at State Professional Meetings

Vienne, K. (2014). Keynote Speaker. Leading on Purpose: Strategic Leadership to Position Your Card Office as a Critical Center on Campus. NACCU Regional Conference, San Antonio, TX.

Vienne, K. (2010). An Inside Look at Promising Financial Literacy Practices. TG Annual Conference, Austin, TX.

Vienne, K. (2009). Keynote Speaker on Developing a Money Management Center. TG Financial Literacy Symposium, Houston, TX.

Vienne, K. (2006). "Policy and Procedure Manuals: Do I Need One and Why." Texas Association of College & University Student Personnel Administrators, Dallas, TX.

Vienne, K. (2004). "Developing a Card Office from Beginning to Marketing." Louisiana Association of College and University Student Personnel Administrators

Professional Memberships

- National Association of College and University Business Officers (NACUBO), 2015 – present
- Texas Association of Community College Business Officers, (TACCBO) 2022 - present
- Southern Association of College and University Business Officers (SACUBO), 2019- present
- Texas Association of Collegiate Financial Education Professionals, Founding Member, 2013
- Texas Association of Collegiate Financial Education Professionals, Board of Directors, 2014-2015
- NASPA Texas, Board of Directors, 2014 – present
- National Association of Student Affairs Administrators in Higher Education, 2009 – present
- National Association of Campus Card Users, 2003- present
- Higher One Users Advisory Board, 2006-2014
- Higher One Marketing Steering Committee, 2006-2012
- CBORD Card Systems Users Group Advisory Board, 2003-2006
- Texas Association of College & University Student Personnel Administrators, 2006- present
- Phi Delta Kappa, 2005 – 2010
- Louisiana Association of College & University Student Personnel Administrators, 2003-2006
- Sam Houston State University Project CONNECT Advisory Board, 2010-2013
- Huntsville Leadership Institute, Cohort 30, 2011-2012

Association Leadership Roles

National Association of Auxiliary Services (NACAS)

- National Board Member At Large, Board member, 2022 - present
- Chair of Committees, 2023 - 2026
- DIAL Mentor Program, 2023 - present

Texas Association of College & University student Personnel Administrators

- TACUSPA Board Member, 2018 - 2020
- Professional Development and Education Director, 2018 - 2020, 2022
- Financial Advisory Taskforce Member, 2018
- New Professionals Institute, Chair, 2018, 2017
- Conference Keynote Chair, 2016
- Conference Co-Chair, 2013

Texas Association of College Financial Education Professionals

- Board Member – By Laws, 2014 - 2015
- Founding Member, 2013

NASPA - Texas

- Board Member - 2013 - 2020

Professional/Academic Awards

- NACAS National Innovator of the Year Award, 2022
- NACCU Distinguished Service Award, 2017
- BankMobile ACE Efficiency Award Recipient, 2019, 2018, 2017
- LENEDU, Top 5 Student Money Management Center National Rankings, 2018
- LENEDU, Top 10 Student Money Management Center National Rankings, 2017, 2019
- Sammy Award Nominee for Excellence in Service, Faculty/Administrator Category, Sam Houston State University, April 2014.
- Texas Association of College & University Student Personnel Administrators Research Grant, 2010.
- National Dissertation of the Year Finalists, National Association of Student Affairs Administrators, 2010
- Outstanding Research Award, College of Education, Sam Houston State University, April 2009.
- Sammy Award Nominee for Excellence in Service, College of Education, Sam Houston State University, April 2009.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 HCID No. 12 Appt, ltr. 4-14-2025

Agenda Item#: 7.

Summary:

REQUEST from Mayor for confirmation of the appointment to the **BOARD OF DIRECTORS OF HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER TWELVE:**

Position Three - **QUYEN M. PHAM**, for an unexpired term ending June 1, 2027; and

Position Five - **TIFFANY CARMON JACKSON**, for a term to expire June 1, 2029

Background:

April 2024

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3880 of the Texas Special District Local Laws Code and upon the recommendation of the Board of Directors of Harris County Improvement District No. 12, I nominate the following individuals for appointment to the Board of Directors of Harris County Improvement District No. 12, subject to Council confirmation:

Quyen M. Pham, appointment to Position Three, for an unexpired term ending June 1, 2027;
and

Tiffany Carmon Jackson, appointment to Position Five, for a term to expire June 1, 2029.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

2025 HCID No. 12 Appt, ltr. 4-14-2025

Type

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2024

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3880 of the Texas Special District Local Laws Code and upon the recommendation of the Board of Directors of Harris County Improvement District No. 12, I nominate the following individuals for appointment to the Board of Directors of Harris County Improvement District No. 12, subject to Council confirmation:

Quyen M. Pham, appointment to Position Three, for an unexpired term ending June 1, 2027;
and
Tiffany Carmon Jackson, appointment to Position Five, for a term to expire June 1, 2029.

The résumés of the nominees are attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "John Whitmire".

John Whitmire
Mayor

JW:SO:jsk

Attachments

cc: Mr. Joseph M. "Pepe" Schwartz, Legal Counsel, Harris County Improvement District
No. 12

QUYEN M. PHAM

440 Louisiana Street, Suite 1125, Houston, Texas 77002 *(832) 641-3629 *quyenpham@qmplaw.com

EXPERIENCE

PHAM & PRICHARD, PLLC (f/k/a Law Office of Quyen M. Pham, PLLC), Houston, Texas

Managing Attorney/Founder of Law Firm

November 2007- Present

- Manage daily tasks of a law firm such as accounting, marketing, budgeting, and scheduling.
- Represents thousands of clients, including court appointed clients, with cases in family law, personal injury, criminal defense, and contract disputes, managing all aspects of the litigation process.
- Negotiate settlements with opposing counsel and insurance companies in various disputes, including custody, property division, child support, personal injury damages, breach of contract, etc.
- Conduct legal research for favorable case law to support clients' positions.
- Draft and review contracts, complaints, motions, subpoenas, discovery, and other legal documents.
- Attend depositions, mediations, hearings, and trials.
- Prepare witness lists and exhibits to prepare for all court proceedings, including trials.

BLUE BADGER HOLDINGS, LLC, Houston, Texas

Managing Member/Founder of Property Management Company

April 2017 - Present

- Analyze market conditions for acquisitions.
- Negotiate and review contracts from offer to closing of rental properties.
- Review comparable properties to determine rental prices.
- Manage multiple residential properties, including MLS listings, drafting leases, and managing tenants.
- Collect and record security deposits, pet deposits, and rent payments from tenants, including Section 8.
- Facilitate repairs and maintenance work, ensuring timely completion of repairs.
- Remits payments to contractors, vendors, and expenses associated with the properties.

P&G HOMES, LLC, Houston, Texas

Managing Member/Founder of Residential Construction Company

March 2021 - Present

- Analyze market conditions for acquisitions of prospective projects for spec homes.
- Negotiate and review contracts for acquisition and resale.
- Design floor plans and 3D renderings by providing concepts and visuals to architects and engineers.
- Collaborate with draftsmen for drawing of plans.
- Obtain necessary permits from the City of Houston.
- Remits payments to subcontractors, vendors, and other expenses.
- Stage completed projects with furniture for professional pictures and listing.
- Conduct market research to determine the listing price for completed projects.

EDUCATION

THURGOOD MARSHALL SCHOOL OF LAW, Texas Southern University, Houston, Texas

Juris Doctor

May 2007

THE UNIVERSITY OF TEXAS, Austin, Texas

Bachelor of Arts in Sociology; Minor- Business Foundations

December 2003

MEMBERSHIPS

- Texas State Bar
- Federal Southern District of Texas
- Texas Real Estate Commission, Sales Agent

November 02, 2007

February 05, 2009

July 9, 2021

TIFFANY CARMON JACKSON, MBA

Houston, TX | (713) 206-8858 | tncarmon@yahoo.com

PROFESSIONAL EXPERIENCE

Vinmar International

Business Unit Controller

Jun 2022 – present

Budgeting & Forecasting | Financial Reporting | GL Accounting

- Ensure accurate financial reporting in a timely manner including financial statements, balance sheet validation and flux analysis
- Prepare analytics and narratives for monthly financial reviews with leadership for multiple entities
- Prepare full forecasts, budgets, and reconcile intercompany variances for multiple entities
- Primary contact with Internal audit and other department to develop a robust internal control
- Assist line and functional managers with internal control of processes and forecasting functions
- Provide mentorship and leadership to team members throughout various business units
- Collaborate with peers to initiate improvement in controls and processes
- Collaborate and knowledge share with colleagues throughout finance and accounting team

Independent Contract

May 2021 – Jun 2022

Budgeting & Forecasting | Financial Reporting | Financial Statement Analysis

- Supported accounting and financial deliverables with financial modeling, budgeting and forecasting
- Accurately performed month, quarter and year-end close activities
- Managed cash and balance sheet reconciliations
- Performed various ad hoc reporting and analysis upon request

SMIT Salvage Americas, LLC

Finance Manager

Jul 2019 – Apr 2021

Budgeting & Forecasting | Financial Reporting | GL Accounting | Treasury and Cash Management

- Supported accounting and financial deliverables and reporting for American region including financial modeling, budget, forecast, strategic planning, tax preparation and compliance (local, state, federal), bookkeeping, contract billing and cash flow forecast
- Prepared analytics and narratives for monthly/quarterly financial reviews with international leadership (parent company)
- Supported General Manager, affiliated stakeholders and Joint Venture with the financial reporting and monthly reviews
- Supported Project Cost Controllers with preparing and maintaining budgets and controls for all projects and contracts
- Complied with DCAA and FAR on government contracts subject to audit and review of for accounting, processes, and system overview
- HR support including payroll to subscribed PEO, headcount management, fiscal and annual 401K tracking and contributions, and pension plan funding and reporting

Prince Minerals, Inc.

Accounting Supervisor

Oct 2018 – Jul 2019

Cash Management | Treasury Accounting

- Directly supervised a team of accountants; interviewed, trained, planned, efficiently organized and delegated accountabilities
- Appraised performances, rewarded and disciplined employees, addressed and resolved complaints or problems
- Managed cash and bank reconciliations and transaction postings for over 70 bank accounts in various currencies
- Reviewed and approved general ledger journal entries and balance sheet reconciliations prepared by team members
- Accurately performed month, quarter and year end close activities while maintaining deadlines
- Prepared work papers for external auditors

Prince Minerals, Inc.

Senior Accountant

Apr 2017 – Oct 2018

Full Cycle Accounting | GL Accounting | Intercompany Accounting

- Supported all aspects of accounting for the North American business units
- Accurately performed month, quarter and year-end close activities
- Analyzed fluctuations in general ledger and balance sheet accounts, prepared and reconciled balance sheet
- Investigated and resolved errors and inconsistencies in financial entries, documents and reports
- Key liaison between business and external auditors and prepared, supported and explained audit requests and schedules
- Prepared sales/use and VAT tax filings, filed Annual Report for all registered states

TIFFANY CARMON JACKSON, MBA

Houston, TX | (713) 206-8858 | tnccarmon@yahoo.com

PetroSaudi Oil Services, Ltd.

Independent Contractor

Jul 2015 – Apr 2017

Budgeting & Forecasting | Strategic Planning | Financial Reporting

- Prepared financial modeling forecasts, budgets, and strategic planning for multiple businesses and entities
- Prepared and analyzed Balance Sheet and Profit/Loss statements for various stakeholders
- Reconciled balance sheet accounts for multiple businesses and entities monthly
- Performed various ad hoc reporting and analysis upon request

KBR, Inc.

Lead Accountant & ERP Implementation Team Member

Jan 2013 – Jul 2015

Financial Reporting | Intercompany Accounting | ERP System Implementation

- Directly led and supervised a Project Accountant team of 8
- Performed month end close activities for over 20 commercial projects with contract values of \$5MM or more
- Prepared and managed revenue recognition models for projects
- Prepared journal entries for cost and revenue accruals, withholding tax, prepaid tax in compliance with U.S. GAAP
- Led monthly Accounts Receivable meetings with Project Managers and Financial Specialist to review invoices, payment status, and update course of action for outstanding receivables
- Reviewed payment terms on awarded contracts for accuracy, billing milestones, quotation analysis and project information
- Provided leadership and support as the appointed liaison between accounting staff and Sr. Management.
- Tested and confirmed key design decisions, data structures, test iterations, reporting, security design and data validation
- Provided support to end users during and after system implementation

KBR, Inc.

Senior Accountant

Mar 2010 – Jan 2013

Financial Reporting | Intercompany Accounting

- Managed and compiled monthly reporting schedules for the 7 product service lines under the Technology Business Unit
- Prepared monthly P&L statements, project & overhead status reports, backlog, balance sheet analysis, sales status reports
- Prepared quarterly and annual forecast and budgets for business unit's project and overhead cost centers
- Prepared financial reporting and narratives for monthly business unit presentation with executive leadership team

Cameron International

Financial Analyst

Jan 2007 – Mar 2010

Financial Reporting | SEC Reporting | Intercompany Accounting

- Prepared and analyzed consolidated monthly financial reports distributed to the Executive Management team
- Compiled, consolidated and analyzed financial reports for actual, forecast, budget modeling, flux analysis and various analytics
- Supported the monthly accounting closing process to ensure accurate and timely financial reporting
- Processed journal entries and reconciled monthly product lines using U.S. GAAP
- Prepared monthly, quarterly and annual metrics to summarize financial performance
- Prepared various periodic and annual reports filed with SEC including 10-K and 10-Q
- Prepared and organized work papers for annual internal and external audit
- Presented data to senior management to understand the company's growth, challenges and directions
- Developed and improved financial reporting processes and procedures that reduced month-end close by 50%
- Prepared ad hoc reports and analysis upon request for management and corporate executives

EDUCATION

Master of Business Administration in Accounting

University of Houston-Victoria, Victoria, TX

Bachelor of Business Administration

University of Houston, Houston, TX

RECOGNITION

-
- Successfully migrated the local accounting system to a Global Accounting and reporting system (Smit Salvage)
 - Received "MVP" award and Bonus for contributions to Oracle implementation (KBR)
 - Developed an automated process to reduce month-end close procedures from 10 to 5 days (Cameron)
 - Received "Spot" awards and recognized by Sr. Executive Leader for primary contributions in year-end close and budget completion (Cameron)



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

Item Creation Date: 4/14/2025

MYR ~ 2025 Near Northwest Management District Appt. ltr.
4-14-205

Agenda Item#: 8.

Summary:

REQUEST from Mayor for confirmation of the appointment of **PASCAL CLISSA** to Position Nine of the **NEAR NORTHWEST MANAGEMENT DISTRICT BOARD OF DIRECTORS** for a term to expire June 1, 2027

Background:

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3811 of the Texas Special District Local Laws Code, Chapter 375 of the Texas Local Government Code and City of Houston, Texas Resolution No. 2001-24, I am nominating the following individual for appointment to the Near Northwest Management District Board of Directors, as recommended by the District Board of Directors, subject to Council confirmation:

Pascal Clissa, appointment to Position Nine, for a term to expire June 1, 2027.
The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type

2025 Near Northwest Management District
Appt. ltr. 4-14-205

Signed Cover sheet



JOHN WHITMIRE
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

April 2025

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3811 of the Texas Special District Local Laws Code, Chapter 375 of the Texas Local Government Code and City of Houston, Texas Resolution No. 2001-24, I am nominating the following individual for appointment to the Near Northwest Management District Board of Directors, as recommended by the District Board of Directors, subject to Council confirmation:

Pascal Clissa, appointment to Position Nine, for a term to expire June 1, 2027.

The résumé of the nominee is attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "John Whitmire".

John Whitmire
Mayor

JW:SO:jsk

Attachment

cc: Mr. Wayne Norden, President/CEO, Near Northwest Management District
Ms. Shalu Aggarwal, Director of Administration, Near Northwest Management District



PASCAL CLISSA

Hopewell, VA | 804-994-8093 | pclissa@gmail.com | [linkedin.com/in/pascalclissa](https://www.linkedin.com/in/pascalclissa)

PLANT MANAGEMENT | LEAN MANUFACTURING METHODOLOGIES | PROCESS SAFETY | COST OPTIMIZATION

SUMMARY OF QUALIFICATIONS

- HIGH PERFORMING OPERATIONS & PLANT EXECUTIVE with 25+ years of chemical industry expertise, including 10+ years in providing strategic leadership for operations within several multi-national manufacturing companies, covering their safety, health, environmental, quality, production, distribution, material management, and maintenance performance.
- PROCESS-IMPROVING INNOVATOR with expertise in lean manufacturing methodologies, as well as a consistent record of improving safety, enhancing organizational structures, advancing production processes, and reducing costs for many facilities.
- SUPPORTIVE PEOPLE LEADER with the ability to coach, reinforce and correct employee performance for optimum productivity.

KEY ACHIEVEMENTS

Serve as the Senior Operations Manager at Ashland, a global specialty materials company with customers in 100+ countries.

Improved the safety record of the maintenance department at Ashland's Hopewell site from six OSHA recordable injuries to one OSHA injury in 24 months while operating as the company's Senior Operations Manager.

Managed the entire Ammonium Sulfate fertilizer asset chain for AdvanSix, a company that delivers best-in-class customer experiences and differentiated products in the industries of nylon solutions, chemical intermediates, and plant nutrients.

Attained \$30 Million in revenue growth for AdvanSix by designing and implementing a new Ammonium Sulfate loading organization in partnership with the HR department. The project also reduced costs and achieved higher loading volumes.

Served as the Plant Manager of Honeywell, a Fortune 500 company with \$38+ Billion in revenue that invents and manufactures technologies to address challenges linked to safety, security, and energy. Oversaw annual budgets ranging up to \$56 Million.

Led operations for three different plants (two simultaneously) at Honeywell, including a 34 million lbs. per year multi-product line Chemical plant, 1+ Million tons per year Ammonium Sulfate plant, and 858 Million Lbs. per year Crude Caprolactam plant.

PROFESSIONAL EXPERIENCE

Senior Operations Manager

April 2020 – April 2023

Engineering and Maintenance Manager

February 2019 – April 2020

Ashland Inc. | Hopewell, VA

Reduced the overall recordable incidents by facilitating all shop safety meetings, holding safety discussions, and distributing proper work and safety expectations to 5 direct and 150 matrixed reports, including supervisors, mechanics, and E&I technicians. Leads regular GEMBA activities to encourage safety-related cultural behavior change/procedural adherence and attends on-the-job Kaizen events to point out significant safety concerns and provide quick improvement recommendations.

- Served as a key member of the executive team that led the implementation of the COVID-19 mitigation plan— the team devised and implemented a strategy that reduced the virus's spread in the plant, which included activities from isolating individuals to designing crisis-managing procedures and documents compliant with current government regulations.
- Conducted a 41-day major maintenance shutdown of two units with shared assets, taking advantage of the downtime to complete a site-wide electrical infrastructure upgrade project; managed to complete an after-pandemics capital project with 150-300 contractors on-site by utilizing excellent coordination skills to reduce human contact.
- Provided support for the implementation of the Ashland Production System (Toyota Way derivative) for the site.
- Reduced the annual budget overspend of the maintenance department from 0.09% in 2019 (\$1 Million) to 0.02% in 2020 (\$200,000); according to estimations, the allocation of the planned budget for 2021 will even result in savings (\$300,000)
- Supported the implementation of two major reorganization strategies while achieving significant cost savings.
- Attained a successful enhancement of annual maintenance TARs while leading operations on schedule and budget.
- Implemented an imbedded mechanical integrity contractor to support 68 MI inspections for the site (vessel and piping); hired a contractor to perform a piping inspection for the first time in the company's history and authorized a 3-5-year review plan, which is currently 83% complete and highly efficient in its findings.
- Supported the HR team in re-launching an improved version of the operator-to-mechanic program, a company's internal college that allows operators to requalify and become mechanics; produced three talents to date.

Home Address:

11615 Magnolia Crest Circle
Cypress, TX 77433

Senior Value Stream Manager

April 2017 – February 2019

AdvanSix | Hopewell, VA

Successfully led all facets of ammonium sulfate production and logistics for a fully integrated and worldwide influential manufacturer of nylon 6 resin, chemical intermediates, and ammonium sulfate fertilizer.

- Reduced the annual number of OSHA recordable from 13 (2015) and 5 (2016) to 0 (2017, 2018) in 24 months.
- Coordinated with the Business Director to develop and optimize entire site production, quality, and distribution chain.
- Contributed towards the creation of four capital projects addressing a single point of failure in the supply chain.
- Participated in customer interactions to address their product quality concerns (VOC) by meeting in-person to examine their findings, making direct problem evaluations, and bringing back ideas for feasible product improvements.
- Supported and optimized the operation of a new Ammonium Sulfate gantry, worth \$40 Million.
- Developed and implemented with HR a new Ammonium Sulfate loading organization to reduce cost and achieve higher loading volumes increasing revenue by \$30M.

Plant Manager (Performance, Materials, and Technologies Division)

October 2011 – March 2017

Honeywell | Hopewell, VA.

Led several strategic and tactical objectives in line with the site and corporate objectives and significantly improved plant safety, reliability, and product quality, while supervising 12 direct reports and up to 24 indirect reports. Ensured continuous improvement of plant safety programs by enhancing the existing plant safety awareness (GEMBA/Kaizen).

- Served as the key member of a team responsible for developing plant projects; contributed towards the development of a project that resulted in a \$3.2 Million cost reduction through the elimination of a Hazardous Waste Incinerator while ensuring compliance with all legal environment regulation requirements and achieving the best rationalization.
- Achieved excellent safety results over the last two years, including seven first aid cases, one OSHA recordable, and zero lost time work cases; maintained 100% process safety management compliance for all plants.
- Proposed and ran a five-year-plan resulting in 99.6% on-time customer delivery, 3.0% of fixed cost spending reduction, increased production volumes in Oxime's plant (36%, 11%, and 12% respectively per product line), increased production volumes in Caprolactam plant by 3.3%, and attained progress in Granular Ammonium Sulfate quality by 3.77%
- Acknowledged with the Right and Fast Award for providing all Ammonium Sulfate customers with mid-grade material while the plant experienced production difficulties and avoided the loss of \$875,000 in revenue.
- Attained \$1 Million in annual savings through an organizational reconstruction (optimizing headcount and job tasks)

ADDITIONAL PROFESSIONAL EXPERIENCE

Operations Manager, Specialty Product Division | Honeywell | Pottsville, PA

Assistant Plant Manager, LDPE unit | LyondellBasell | Berre L'Etang, France

Six Sigma Black Belt Leader | Basell USA Inc. | Pasadena, TX

Senior Maintenance Mechanical Engineer | Basell USA Inc. | Pasadena, TX

Maintenance and Project Supervisor, Safety Coordinator | Himont USA Inc. | Gahanna, OH

AREAS OF EXPERTISE

OPERATIONAL SKILLS: Lean Manufacturing | Six Sigma Techniques | Root Cause Analysis | Maintenance Reliability | Process Safety | Manufacturing Operations | Supply Chain | ISO Standards | 5S | FMEA | MS Office | SAP

LEADERSHIP SKILLS: Manufacturing Management | Plant Rationalizations | Team Management | Process Improvement | Decision-Making | Strategic Problem-Solving | Cost Optimization | Budget Control | Continuous Improvement | Project Management | Business Development

PROFESSIONAL TRAINING

Process Safety Design for Manufacturing Plants | Critical Thinking (AMA) | Managing a World Class Maintenance | Lean Manufacturing | FMEA Development & Implementation | Implementing Requirements of ISO/TS 16949:2002 & Internal Auditing

CERTIFICATIONS

Six Sigma Black Belt Certification

EDUCATION

Bachelor of Science, Aerospace Engineering | Ohio State University | Columbus, OH

Schuessler-Kimsey, Jackie - MYR

From: Odegard, Scout - MYR
Sent: Friday, April 4, 2025 11:52 AM
To: Schuessler-Kimsey, Jackie - MYR
Subject: Re: TIRZ/ Management District Tax Checks
Attachments: CURTIS V. FLOWERS_NON_EDITABLE_RESUME (1).pdf

Curtis Flowers resume.

Best,

Scout Odegard

Mayor's Advisor for Boards & Commissions

scout.odegaard@houstontx.gov

C: 832.405.2270



Book time to meet with me

From: Odegard, Scout - MYR
Sent: Friday, April 4, 2025 11:40 AM
To: Schuessler-Kimsey, Jackie - MYR <Jackie.Schuessler-Kimsey@houstontx.gov>
Subject: TIRZ/ Management District Tax Checks

Hi Jackie,

When you are in on Monday, will you please submit the following for tax checks and get letters ready. If their info is not in granicus, I have attached their resumes.

TIRZ 7 OST/Almeda:

- Position 6 Reappointment of Cathy Evans Jackson: 5503 Beekman Rd. Houston TX 77021
- Position 3 New Appointment of Courtney Robinson Jones: 5502 Zoemark Lane, Houston, TX, 77021

Near Northwest Management District: Pascal Clissa - This letter should just need to be redated. We also already got his tax check in.

TIRZ 3 Market Square:

- Reappointment Curtis Flowers 2321 Ruth St. Houston TX 77004
- Reappointment Keith Hamm 6735 Meadowlawn Houston TX 77023

TRZ 11 Greenspoint:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C, District D

Item Creation Date: 8/1/2023

HPW-20PMO139-A Amendment / Jerdon Enterprise, L.P.

Agenda Item#: 9.

Summary:

ORDINANCE appropriating \$102,864.73 out of Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax; approving and authorizing first amendment to contract between the City of Houston and **JERDON ENTERPRISE, L.P.** for Citywide Traffic Signal Rebuild Package #13 FY19 (approved by Ordinance No. 2019-0436); providing funding for CIP cost recovery relating to construction of facilities financed by Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax - **DISTRICTS C - KAMIN and D - EVANS SHABAZZ**

Background:

SUBJECT: First Amendment to the Construction Contract between the City of Houston and Jerdon Enterprise, L.P. for Citywide Traffic Signal Rebuild Package #13 (FY2019).

RECOMMENDATION: Approve the First Amendment to the Construction Contract with Jerdon Enterprise, L.P. for Citywide Traffic Signal Rebuild Package #13 (FY2019) and appropriate additional funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan and is required to meet current City of Houston standards as well as improve traffic signals, mobility, and safety at intersections.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on June 12, 2019, under ordinance 2019-0436. The scope of services under the original contract consisted of rebuilding traffic signals, curb-ramps, pavement markings, signing, and other work detailed on the plans. The project was designed by Gunda Corporation, LLC with 270 calendar days allowed for construction. This project was awarded to Jerdon Enterprise, L.P. with an original contract amount of \$980,980.80.

LOCATION: The project area is located at Main Street / Fannin Street and Sunset Boulevard.

ADDITIONAL APPROPRIATION: An approval is requested for an additional appropriation of \$97,966.41 in excess of the original contract value for additional work described in Change Order No. 2, for additional materials required due to unforeseen field conditions. The requested appropriation will cover payment for work completed by the Contractor.

The total cost of this additional appropriation is \$102,864.73 to be appropriated as follows:

- \$97,966.41 - Contract Service
- \$4,898.32 - CIP Cost Recovery

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First'(HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Jerdon Enterprise, L.P. is a designated HHF, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: No City M/WSBE participation goals were established for this project as the original contract did not exceed the threshold of \$1,000,000.00 required for a goal-oriented contract per section 15-82 of the Code of Ordinance.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. N-310650-0088-4

Prior Council Action:

Ordinance No. 2019-0436, Dated 06-12-2019

Amount and Source of Funding:

\$102,864.73 - Fund 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Original (previous) appropriation of \$1,575,648.24 from Fund No. 4040 METRO Projects Construction DDSRF (Supported by Third Party Funds METRO)

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C, District D
Item Creation Date: 8/1/2023

HPW-20PMO139-A Amendment / Jerdon Enterprise, L.P.

Agenda Item#:

Background:

SUBJECT: First Amendment to the Construction Contract between the City of Houston and Jerdon Enterprise, L.P. for Citywide Traffic Signal Rebuild Package #13 (FY2019).

RECOMMENDATION: Approve the First Amendment to the Construction Contract with Jerdon Enterprise, L.P. for Citywide Traffic Signal Rebuild Package #13 (FY2019) and appropriate additional funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan and is required to meet current City of Houston standards as well as improve traffic signals, mobility, and safety at intersections.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on June 12, 2019, under ordinance 2019-0436. The scope of services under the original contract consisted of rebuilding traffic signals, curb-ramps, pavement markings, signing, and other work detailed on the plans. The project was designed by Gunda Corporation, LLC with 270 calendar days allowed for construction. This project was awarded to Jerdon Enterprise, L.P. with an original contract amount of \$980,980.80.

LOCATION: The project area is located at Main Street / Fannin Street and Sunset Boulevard.

ADDITIONAL APPROPRIATION: An approval is requested for an additional appropriation of \$97,966.41 in excess of the original contract value for additional work described in Change Order No. 2, for additional materials required due to unforeseen field conditions. The requested appropriation will cover payment for work completed by the Contractor.

The total cost of this additional appropriation is \$102,864.73 to be appropriated as follows:

- \$97,966.41 - Contract Service
- \$4,898.32 - CIP Cost Recovery

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PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: No City M/WSBE participation goals were established for this project as the original contract did not exceed the threshold of \$1,000,000.00 required for a goal-oriented contract per section 15-82 of the Code of Ordinance.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Randall V. Macchi".

4/14/2025

BE463EF0DE454EB...

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. N-310650-0088-4

Prior Council Action:

Ordinance No. 2019-0436, Dated 06-12-2019

Amount and Source of Funding:

\$102,864.73 - Fund 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Original (previous) appropriation of \$1,575,648.24 from Fund No. 4040 METRO Projects Construction DDSRF (Supported by Third Party Funds METRO)

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
Ownership Information Form and Tax Report	Backup Material
OBO Document - HHF	Backup Material
Pay or Play (POP 1-3)	Backup Material
Form 1295	Backup Material
Prior Council Action	Backup Material
Prior Change Order No. 1	Backup Material
Change Order No. 2	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C, District D

Item Creation Date: 3/3/2025

HPW-20PMO139-B Change Order / Jerdon Enterprise,
L.P.

Agenda Item#: 10.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 2, awarded to **JERDON ENTERPRISE, L.P.** for Citywide Traffic Signal Rebuild Package #13 (FY2019) - Dedicated Drainage & Street Renewal Capital Fund - Ad Valorem Tax - **DISTRICTS C - KAMIN and D - EVANS-SHABAZZ**

This item should only be considered after passage of Item 9 above

Background:

SUBJECT: Pass a motion approving Change Order No. 2 for Citywide Traffic Signal Rebuild Package #13 (FY2019).

RECOMMENDATION: (SUMMARY) Pass a motion approving Change Order No. 2.

PROJECT NOTIFICATION/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan and is required to meet current City of Houston standards as well as improve traffic signals, mobility, and safety at intersections.

LOCATION: The project area is located at Main Street / Fannin Street and Sunset Boulevard.

CHANGE ORDER NO. 2: The additional funds are needed for the work described in Change Order No. 2, for additional materials required due to unforeseen field conditions. The additional work was discovered during the performance of the contract. The project was awarded to Jerdon Enterprise, L.P. with an original Contract Amount of \$980,980.80.

The proposed Change Order No. 2 is in the amount of \$97,966.41 or 9.99% above the original contract amount and extends the original contract time. This will increase the original contract amount to \$1,078,947.21.

M/WBE PARTICIPATION: No City M/WSBE participation goals were established for this project as the original contract did not exceed the threshold of \$1,000,000.00 required for a goal-oriented contract per section 15-82 of the Code of Ordinance.

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. N-310650-0088-4

Prior Council Action:

Ordinance No. 2019-0436, Dated 06-12-2019

Amount and Source of Funding:

No additional funding required.

Original appropriation of \$1,575,648.24 from Fund No. 4040 METRO Projects Construction
DDSRF
(Supported by Third Party Funds METRO)

Subsequent appropriation of \$102,864.73 - Fund 4046 - Dedicated Drainage and Street Renewal
Capital Fund - Ad Valorem Tax

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description

Signed Coversheet
Change Order No. 2

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C, District D
Item Creation Date: 3/3/2025

HPW-20PMO139-B Change Order / Jerdon Enterprise, L.P.

Agenda Item#:

Background:

SUBJECT: Pass a motion approving Change Order No. 2 for Citywide Traffic Signal Rebuild Package #13 (FY2019).

RECOMMENDATION: (SUMMARY) Pass a motion approving Change Order No. 2.

PROJECT NOTIFICATION/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan and is required to meet current City of Houston standards as well as improve traffic signals, mobility, and safety at intersections.

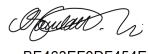
LOCATION: The project area is located at Main Street / Fannin Street and Sunset Boulevard.

CHANGE ORDER NO. 2: The additional funds are needed for the work described in Change Order No. 2, for additional materials required due to unforeseen field conditions. The additional work was discovered during the performance of the contract. The project was awarded to Jerdon Enterprise, L.P. with an original Contract Amount of \$980,980.80.

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M/WBE PARTICIPATION: No City M/WSBE participation goals were established for this project as the original contract did not exceed the threshold of \$1,000,000.00 required for a goal-oriented contract per section 15-82 of the Code of Ordinance.

DocuSigned by:

 4/14/2025
BE463EF0DF454EB...

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. N-310650-0088-4

Prior Council Action:

Ordinance No. 2019-0436, Dated 06-12-2019

Amount and Source of Funding:

No additional funding required.

Original appropriation of \$1,575,648.24 from Fund No. 4040 METRO Projects Construction DDSRF
(Supported by Third Party Funds METRO)

Subsequent appropriation of \$102,864.73 - Fund 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description	Type
Maps	Backup Material
Prior Council Action	Backup Material
Ownership Information Form and Tax Report	Backup Material
Change Order No. 2	Backup Material
Prior Change Order No. 1	Backup Material

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

Document 00941

CHANGE ORDER No. 2

PROJECT: Citywide Traffic Signal Rebuild Package #13 (FY19)

CONTRACT No.: 4600015531 PROJECT No.: N-310650-0088-4 (N-310650-0088)TO: Jerdon Enterprise, L.P.13403 Redfish LaneContractor and
Address for Written NoticeStafford, TX 77477

1.01 DESCRIPTION OF CHANGES

CONTRACT CHANGE

Amount

Time

ITEM 1 SCOPE: Additional items and time necessary to complete work.

\$97,966.41

1,000 Days

JUSTIFICATION: Unforeseen field conditions required adjustments to Metro design. Items and time added to finish the project.

Unit Item No	Unit Item Description	Unit	Add/Deduct Qty	Unit Price	Add/Deduct Amount
112	Intersection improvements including Installation of Bollards on Main Street. Installation of median pavers along north side of Main Street and metro buttons, Installation of 8inch concrete pavement and 2-inch Type D HMA Asphalt.	EA	1.00	\$97,966.41	\$97,966.41

TOTALS: \$97,966.41 1,000 Days

CITY OF HOUSTON
STANDARD DOCUMENT

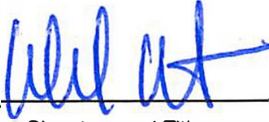
CHANGE ORDER

PROJECT No.: N-310650-0088-4 (N-310650-0088)

CHANGE ORDER No. 2

1.02 ACCEPTANCE BY CONTRACTOR

Contractor agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for changes include all costs associated with this Change Order.

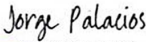
Contractor Signature and Title
Darrol Vincent, Jr., President

April 8, 2025

Date

1.03 ACCEPTANCE BY THE CITY

DocuSigned by:



4/4/2025

Project Manager

Date

DocuSigned by:



4/7/2025

Managing Engineer Sr. Division Mgr. Date

DocuSigned by:



4/7/2025

Deputy Director

Date

DocuSigned by:



4/7/2025

Senior Staff Analyst

Date

Signed by:



4/7/2025

Deputy Assistant Director

Date

Director - Required for COs to Council

Date

Mayor - Required for COs to Council

Date

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: N-310650-0088-4 (N-310650-0088)

CHANGE ORDER No. 2

EXECUTIVE SUMMARY

1.01 CONTRACT PRICE SUMMARY

DOLLAR AMOUNTPERCENT

A.	Original Contract Price	\$980,980.80	100.00%
B.	Previous Change Orders	\$47,543.35	4.85%
C.	This Change Order	\$97,966.41	9.99%
D.	Contract Price	\$1,126,490.56	114.83%

1.02 CONTRACT TIME SUMMARY

DURATIONCOMPLETION DATE

A.	Original Contract Time	270 Days	Sunday, March 29, 2020
B.	Previous Change Orders	155 Days	Monday, August 31, 2020
C.	This Change Order	1000 Days	Sunday, May 28, 2023
D.	Contract Time	1425 Days	Sunday, May 28, 2023

1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

- A. Including this Change Order, the following table is provided to track conditions related to Paragraph 7.1.2.3 of Document 00700 - General Conditions.

CHANGE ORDER
No.

AMOUNT ADDED

PERCENT OF ORIGINAL
CONTRACT PRICE

1	\$47,543.35	4.85%
2	\$97,966.41	9.99%

TOTALS	\$145,509.76	14.83%
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C, District D

Item Creation Date: 4/17/2025

ARA - Residential Permit Parking

Agenda Item#: 11.

Summary:

RECOMMENDATION from Director Administration & Regulatory Affairs Department for the designation of a residential parking permit area in the 2100 block of West Main Street and the 2400 - 2500 block of Ruth Street - **DISTRICTS C - KAMIN and D - EVANS-SHABAZZ**

Background:

The Administration and Regulatory Affairs Department recommends that the following proposed areas be designated as Residential Permit Parking (RPP) areas and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

- Application 10212024-87-385, for the area of the 2100 block of West Main Street
Tuesday – Sunday, 11 a.m. – 11 p.m., tow-away zone
- Application 10212024-67-386, for the area of the 2400 -2500 block of Ruth Street
Monday – Sunday, 5 p.m. – 2 a.m., tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 210 permit parking areas have been designated.

The Administration & Regulatory Affairs Department and Houston Public Works reviewed the applications and held a hybrid public hearing on March 25, 2025, to discuss and ensure that any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200-foot boundary of the requested zone, as well as to the Riverside Civic Association and the Super Neighborhood Council.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Maria Irshad Phone: (832) 393-8643

ATTACHMENTS:**Description**

RCA - Residential Permit Parking
Map 2400-2500 Ruth St
Layout 2400-2500 Ruth St
Map 2100 West Main St
Layout 2100 West Main St

Type

Signed Cover sheet
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C, District D

Item Creation Date: 4/17/2025

ARA - Residential Permit Parking

Agenda Item#: 70.

Background:

The Administration and Regulatory Affairs Department recommends that the following proposed areas be designated as Residential Permit Parking (RPP) areas and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

- Application 10212024-87-385, for the area of the 2100 block of West Main Street
Tuesday – Sunday, 11 a.m. – 11 p.m., tow-away zone
- Application 10212024-67-386, for the area of the 2400 -2500 block of Ruth Street
Monday – Sunday, 5 p.m. – 2 a.m., tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 210 permit parking areas have been designated.

The Administration & Regulatory Affairs Department and Houston Public Works reviewed the applications and held a hybrid public hearing on March 25, 2025, to discuss and ensure that any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200-foot boundary of the requested zone, as well as to the Riverside Civic Association and the Super Neighborhood Council.

Departmental Approval Authority:

DocuSigned by:

Tina Paez

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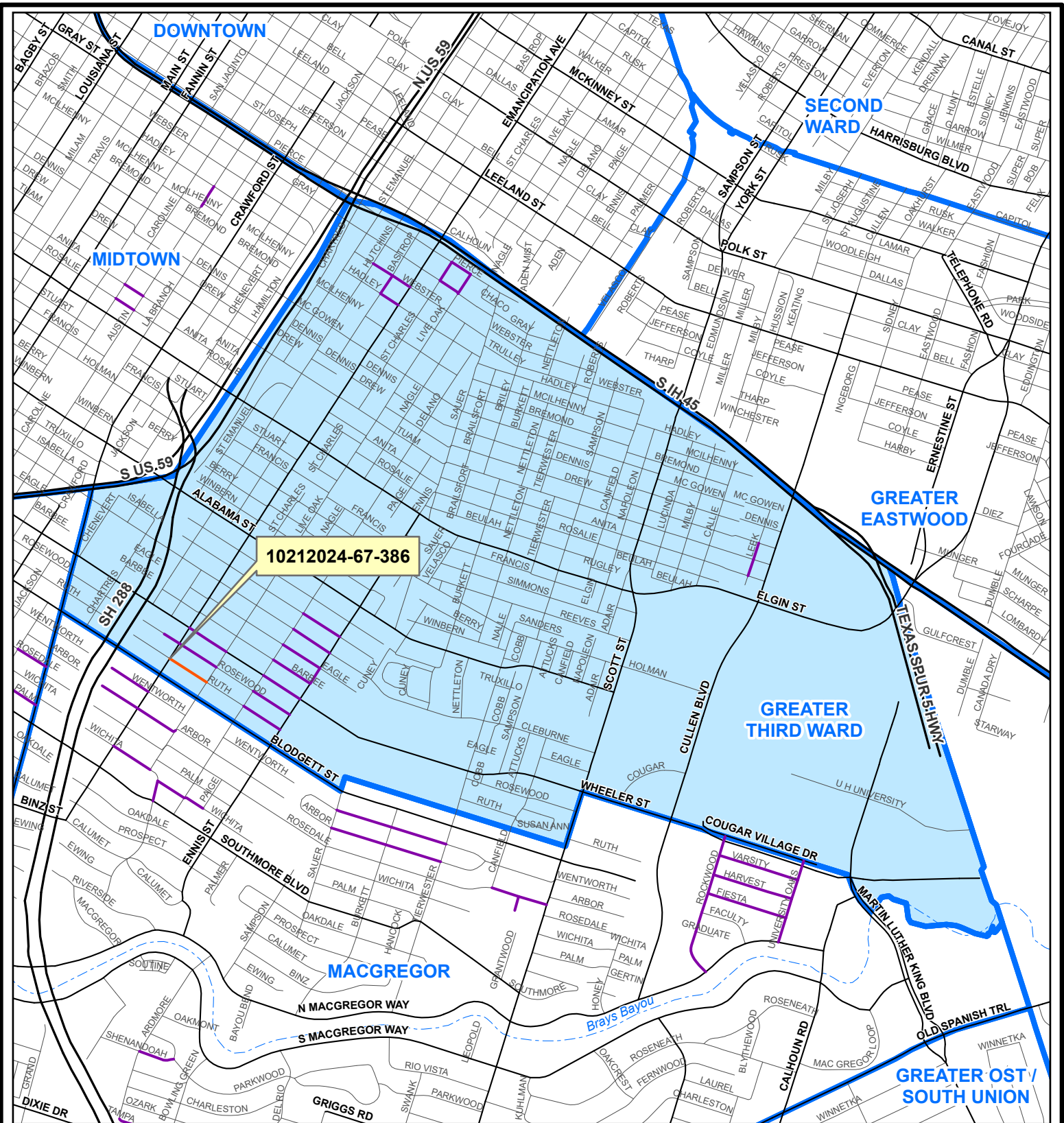
Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

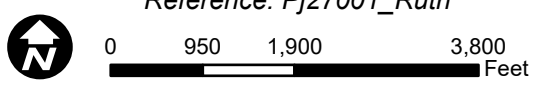
Maria Irshad Phone: (832) 393-8643



- GREATER THIRD WARD (SN#67)
- Existing Areas
- Proposed Areas
- Local Street
- Major Road
- Freeway
- Tollway
- Proposed Road
- Water Line

Residential Parking Permit Areas
Application: 10212024-67-386
2400-2500 RUTH ST
(77004)

Source: COGIS Database
 Date: April 2025
 Reference: Pj27001_Ruth














**PLANNING &
DEVELOPMENT
DEPARTMENT**

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



 Proposed

Land Use:

-  Single-Family Residential
-  Multi-Family Residential
-  Commercial
-  Office
-  Industrial
-  Public & Institutional
-  Transportation & Utility
-  Park & Open Spaces
-  Agriculture Production
-  Undeveloped
-  Unknown

Proposed Residential Parking Permit Area

Application: 10212024-67-386

**2400-2500 RUTH ST
(77004)**



0 100 200 400 Feet

Source: COHGIS Database

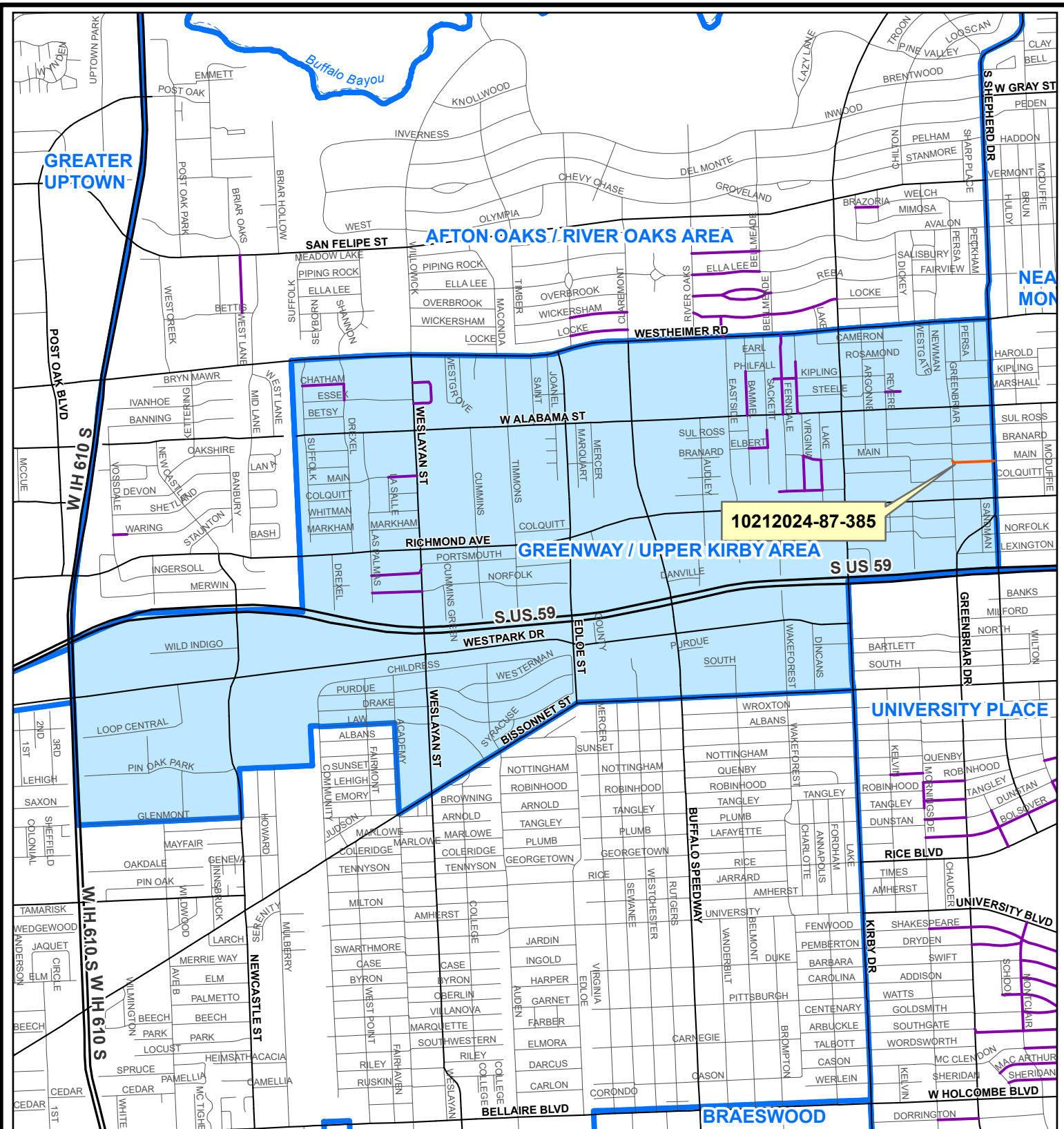
Date: March 2025

Reference: Pj26818_Ruth

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
DEVELOPMENT
DEPARTMENT**



Residential Parking Permit Areas

Application: 10212024-87-385

2100 WEST MAIN ST

(77098)

Source: COHGIS Database

Date: April 2025

Reference: Pj27000_W_Main



PLANNING & DEVELOPMENT DEPARTMENT

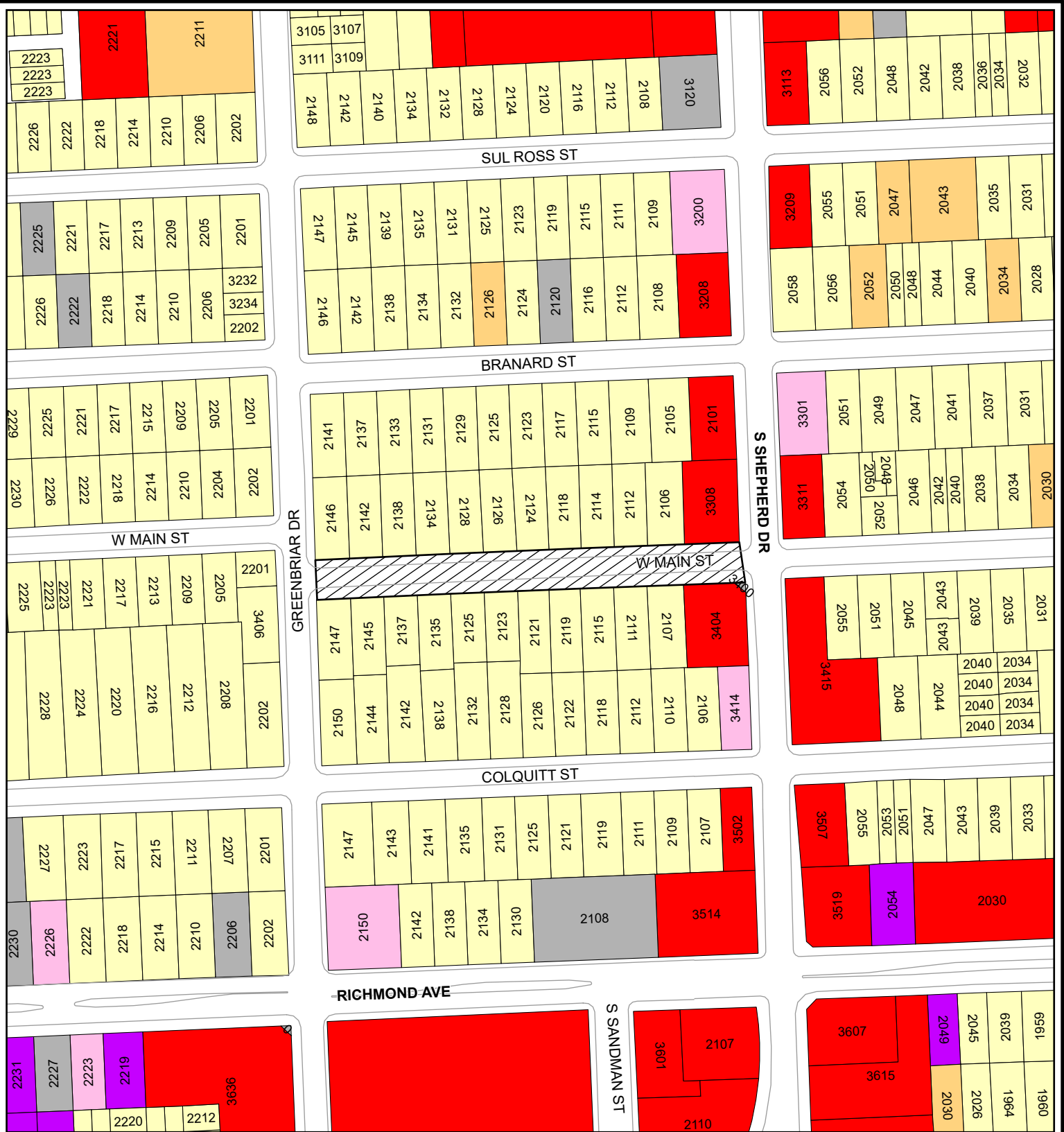
This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

GREENWAY/UPPER KIRBY AREA (SN#87)

- Existing Areas
- Proposed Areas
- Local Street
- Major Road
- Freeway
- Tollway
- Proposed Road
- Water Line



0 1,125 2,250 4,500 Feet



Proposed

Land Use:

- Single-Family Residential
- Multi-Family Residential
- Commercial
- Office
- Industrial
- Public & Institutional
- Transportation & Utility
- Park & Open Spaces
- Agriculture Production
- Undeveloped
- Unknown

Proposed Residential Parking Permit Area

Application: 10212024-87-385

**2100 WEST MAIN ST
(77098)**



0 100 200 400 Feet

Source: COHGIS Database

Date: November 2024

Reference: Pj26817_W_Main

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
DEVELOPMENT
DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District A, District B, District D, District F, District G, District
J

Item Creation Date: 12/27/2024

HPW-20PMO186 Accept Work / Grava, LLC

Agenda Item#: 12.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$15,044,785.06 and acceptance of work on contract with **GRAVA, LLC** for FY2023 Roadway Rehabilitation Project #4 - 0.30% over the original contract amount - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; F - THOMAS; G - HUFFMAN and J - POLLARD**

Background:

SUBJECT: Accept Work for FY2023 Roadway Rehabilitation Project #4

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$15,044,785.06, or 0.30% over the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Roadway Rehabilitation Program and was required to provide construction repair, rehabilitation, removal, disposal, and/or replacement of roadway pavement and other pavement related improvements.

DESCRIPTION/SCOPE: This project consisted of providing construction services to resolve localized street and pavement problems. The scope was established by each work authorization. The City of Houston designed the project with 365 calendar days allowed for construction. The project was awarded to Grava, LLC with an original Contract Amount of \$15,000,000.00.

LOCATION: The projects were located in 8 locations.

<u>WA No.</u>	<u>Work Authorization Location</u>	<u>Council District</u>
WA#1	SNBR Boundary 29 – 1203 (East Houston)	B
WA#2	Dairy Ashford - Briar Patch Road	G
WA#3	North Post Oak (Memorial Drive to Woodway Drive)	A
WA#4	Wheeler Street (Almeda Road to 288)	D

WA#5	Rosedale Street (Sauer to Ennis)	D
WA#6	SNBR Boundary 25-1957 (Alief)	F,J
WA#7	Mykawa (Beltway 8 –Airport City Limits)	D
WA#8	SNBR 17-287	F

CONTRACT COMPLETION AND COST: The Contractor, Grava, LLC, has completed the work under the subject Contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 1 is \$15,044,785.06, an increase of \$44,785.06 or 0.30% over the original Contract Amount. The increased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goals for this project were 13.00% MBE, 3.00% WBE, and 4.00% SBE. The M/W/SBE goals approved for this project were 13.00% MBE, 3.00% WBE, and 4.00% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 26.43% MBE, 12.84% WBE, and 20.34% SBE. The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Outstanding for the following reasons: All goals were exceeded and goal credit subcontractors utilized. For the reasons listed, the Contractor's performance exceeded our expectations and meets the intent and the spirit of the City's MWSBE program.

Randall V. Macchi, J.D.
Director
Houston Public Works

WBS No(s). N-321040-0080-4

Prior Council Action:

Ordinance No. 2023-0450, dated 06-14-2023

Amount and Source of Funding:

No additional funding required.

Total (original) appropriation of \$17,600,000.00 from Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Contact Information:

Name	Service Line	Contract No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District A, District B, District D, District F, District G, District J

Item Creation Date: 12/27/2024

HPW-20PMO186 Accept Work / Grava, LLC

Agenda Item#: 12.

Background:

SUBJECT: Accept Work for FY2023 Roadway Rehabilitation Project #4

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$15,044,785.06, or 0.30% over the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Roadway Rehabilitation Program and was required to provide construction repair, rehabilitation, removal, disposal, and/or replacement of roadway pavement and other pavement related improvements.

DESCRIPTION/SCOPE: This project consisted of providing construction services to resolve localized street and pavement problems. The scope was established by each work authorization. The City of Houston designed the project with 365 calendar days allowed for construction. The project was awarded to Grava, LLC with an original Contract Amount of \$15,000,000.00.

LOCATION: The projects were located in 8 locations.

<u>WA No.</u>	<u>Work Authorization Location</u>	<u>Council District</u>
WA#1	SNBR Boundary 29 – 1203 (East Houston)	B
WA#2	Dairy Ashford - Briar Patch Road	G
WA#3	North Post Oak (Memorial Drive to Woodway Drive)	A
WA#4	Wheeler Street (Almeda Road to 288)	D
WA#5	Rosedale Street (Sauer to Ennis)	D
WA#6	SNBR Boundary 25-1957 (Alief)	F,J
WA#7	Mykawa (Beltway 8 –Airport City Limits)	D
WA#8	SNBR 17-287	F

CONTRACT COMPLETION AND COST: The Contractor, Grava, LLC, has completed the work under the subject Contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 1 is \$15,044,785.06, an increase of \$44,785.06 or 0.30% over the original Contract Amount. The increased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goals for this project were 13.00% MBE, 3.00% WBE, and 4.00% SBE. The M/W/SBE goals approved for this project were 13.00% MBE, 3.00% WBE, and 4.00% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 26.43% MBE, 12.84% WBE, and 20.34% SBE. The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Outstanding for the following reasons: All goals were exceeded and goal credit subcontractors utilized. For the reasons listed, the Contractor's performance exceeded our expectations and meets the intent and the spirit of the City's MWSBE program.

DocuSigned by:

4/23/2025

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Randall V. Macchi, J.D.
Director
Houston Public Works

WBS No(s). N-321040-0080-4

Prior Council Action:

Ordinance No. 2023-0450, dated 06-14-2023

Amount and Source of Funding:

No additional funding required.

Total (original) appropriation of \$17,600,000.00 from Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Contact Information:

Name	Service Line	Contract No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E., PTOE, Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description

Maps
OBO Documents
Prior Council Action
Ownership Information Form and Tax Report
Change Order
Final Estimate

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District K

Item Creation Date: 4/17/2025

25CONS616 – Accept Work – SpawGlass Construction Corp. – Westbury Neighborhood Library (New)

Agenda Item#: 13.

Summary:

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$16,831,384.24 and acceptance of work on contract with **SPAWGLASS CONSTRUCTION CORP.**, for the new Westbury Neighborhood Library - 4.00% over the original construction amount - **DISTRICT K - CASTEX-TATUM**

Background:

RECOMMENDATION: The General Services Department (GSD) recommends approval of the final contract amount of \$16,831,384.24 and acceptance of work on the construction contract with SpawGlass Construction Corp. for the new Westbury Neighborhood Library – 4.00% over the original construction amount.

SPECIFIC EXPLANATION: GSD recommends that City Council approve the final construction amount of \$16,831,384.24, accept the work, and authorize final payment to SpawGlass Construction Corp. for construction services at the new Westbury Neighborhood Library for the Houston Public Library

PROJECT LOCATION: 11630 Chimney Rock Rd., Houston, Texas 77035.

PROJECT DESCRIPTION: The project combined the Meyer Neighborhood Library and the Frank HPL Express Library. The replacement facility is an approximately 20,000-square-foot library with a TECHLink concept, meeting and conference spaces, adult quiet space, teen area, children's area, public computers, and adequate staff space. Site improvements included landscaping, parking, stormwater detention, fencing, and exterior lighting.

The project incorporated the LEED™ (Leadership in Energy and Environmental Design) Green Building Rating System for New Construction (LEED-NC).

The design consultant was BRAVE / Architecture, Inc.

CONTRACT COMPLETION AND COST: The contractor completed the project within 590 days: the original contract time of 403 days, plus 187 days approved by Change Orders, caused by weather, waterline, civil easement resolution and HVAC Testing and Balancing (TAB) issues. The project's final cost, including Change Orders, is \$16,831,384.24, an increase of \$646,722.24

over the original contract amount.

PREVIOUS CHANGE ORDERS: Change orders added an additional fire hydrant and waterline revision caused by the address change from Belrose to Chimney Rock; staff parking lot pavement, water pressuring, striping, landscape and irrigation. Change orders also added Testing and Balancing (TAB) of the Heating, Ventilation and Air Conditioning (HVAC) system; furniture upgrades and furniture storage for an additional 3.5 months caused by the waterline impact.

M/WBE PARTICIPATION: The advertised M/WBE contract goals for this project were 18% MBE and 10% WBE (28% total). The M/W/SBE goals approved for this project were 18.00% MBE, 6.00% WBE and 8.00% SBE (32.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 13.37% MBE, 4.87% WBE, and 5.68% SBE (23.923% total). The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Unsatisfactory for the following reasons: No good faith efforts were made to achieve the awarded goals nor utilize goal credit subcontractors to the extent possible. For the reasons listed, SpawGlass Construction Corp.'s performance does not meet the intent nor the spirit of the City of Houston's MWSBE program.

WBS No: E-000262-0001-4

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Sandy Gaw
Houston Public Library

Prior Council Action:

Ordinance No. 2020-0082; Dated January 29, 2020
Ordinance No. 2020-0537; Dated June 17, 2020
Ordinance No. 2022-0078; Dated February 2, 2022
Ordinance No. 2022-0515; Dated June 29, 2022
Ordinance No. 2024-0631; Dated August 28, 2024

Amount and Source of Funding:

No Additional Funding Required

Previous Funding:
\$18,473,528.11 Public Library Consolidated Construction Fund (4507)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District K

Item Creation Date: 4/17/2025

25CONS616 – Accept Work – SpawGlass Construction Corp. – Westbury Neighborhood Library (New)

Agenda Item#: 45.

Background:

RECOMMENDATION: The General Services Department (GSD) recommends approval of the final contract amount of \$16,831,384.24 and acceptance of work on the construction contract with SpawGlass Construction Corp. for the new Westbury Neighborhood Library – 4.00% over the original construction amount.

SPECIFIC EXPLANATION: GSD recommends that City Council approve the final construction amount of \$16,831,384.24, accept the work, and authorize final payment to SpawGlass Construction Corp. for construction services at the new Westbury Neighborhood Library for the Houston Public Library

PROJECT LOCATION: 11630 Chimney Rock Rd., Houston, Texas 77035.

PROJECT DESCRIPTION: The project combined the Meyer Neighborhood Library and the Frank HPL Express Library. The replacement facility is an approximately 20,000-square-foot library with a TECHLink concept, meeting and conference spaces, adult quiet space, teen area, children's area, public computers, and adequate staff space. Site improvements included landscaping, parking, stormwater detention, fencing, and exterior lighting.

The project incorporated the LEED™ (Leadership in Energy and Environmental Design) Green Building Rating System for New Construction (LEED-NC).

The design consultant was BRAVE / Architecture, Inc.

CONTRACT COMPLETION AND COST: The contractor completed the project within 590 days: the original contract time of 403 days, plus 187 days approved by Change Orders, caused by weather, waterline, civil easement resolution and HVAC Testing and Balancing (TAB) issues. The project's final cost, including Change Orders, is \$16,831,384.24, an increase of \$646,722.24 over the original contract amount.

PREVIOUS CHANGE ORDERS: Change orders added an additional fire hydrant and waterline revision caused by the address change from Belrose to Chimney Rock; staff parking lot pavement, water pressuring, striping, landscape and irrigation. Change orders also added Testing and Balancing (TAB) of the Heating, Ventilation and Air Conditioning (HVAC) system; furniture upgrades and furniture storage for an additional 3.5 months caused by the waterline impact.

M/WBE PARTICIPATION: The advertised M/WBE contract goals for this project were 18% MBE and 10% WBE (28% total). The M/W/SBE goals approved for this project were 18.00% MBE, 6.00% WBE and 8.00% SBE (32.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 13.37% MBE, 4.87% WBE, and 5.68% SBE (23.923% total). The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Unsatisfactory for the following reasons: No good faith efforts were made to achieve the awarded goals nor utilize goal credit subcontractors to the extent possible. For the reasons listed, SpawGlass Construction Corp.'s performance does not meet the intent nor the spirit of the City of Houston's MWSBE program.

WBS No: E-000262-0001-4

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C.J. Messiah, Jr. 4/23/2025

C. J. Messiah, Jr.

General Services Department

Sandy Gaw
Houston Public Library

Prior Council Action:

Ordinance No. 2020-0082; Dated January 29, 2020
Ordinance No. 2020-0537; Dated June 17, 2020
Ordinance No. 2022-0078; Dated February 2, 2022
Ordinance No. 2022-0515; Dated June 29, 2022
Ordinance No. 2024-0631; Dated August 28, 2024


Amount and Source of Funding:

No Additional Funding Required

Previous Funding:
\$18,473,528.11 Public Library Consolidated Construction Fund (4507)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

DocuSigned by:

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ATTACHMENTS:

Description	Type
OBO Clearance Report	Backup Material
Prior Council Action	Backup Material
Tax Delinquent Report	Backup Material
Consent of Surety	Backup Material
Change Orders 1-7	Backup Material
Contractor Certification of Final Completion	Backup Material
Certificate of Payment	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District F

Item Creation Date: 3/18/2025

HPW20TC10388/Non-acceptance of 60 foot-wide I
Street/SY25-036

Agenda Item#: 14.

Summary:

RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from John Krejci, Merriman Holt Powell Architects, on behalf of Alief Montessori Community School, declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th Street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision **Parcel SY25-036 - DISTRICT F - FLICKINGER**

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. **Parcel SY25-036**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. **Parcel SY25-036**

SPECIFIC EXPLANATION: John Krejci of Merriman Holt Powell Architects, on behalf of Alief Montessori Community School, requested the non-acceptance of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. I Street has never been paved or used for utility purposes and the City has identified no future need for I Street. Alief Montessori Community School intends to build a sports and activity center for the existing Alief Montessori Community School Campus. The other abutting owner, Alief Community Church, is currently using the portion of I Street to be non-accepted as Church parking and will continue to use it as parking following the non-acceptance. The Joint Referral Committee reviewed and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Parcel Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District F

Item Creation Date: 3/18/2025

HPW20TC10388/Non-acceptance of 60 foot-wide I Street/SY25-036

Agenda Item#:

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. **Parcel SY25-036**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. **Parcel SY25-036**

SPECIFIC EXPLANATION: John Krejci of Merriman Holt Powell Architects, on behalf of Alief Montessori Community School, requested the non-acceptance of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision. I Street has never been paved or used for utility purposes and the City has identified no future need for I Street. Alief Montessori Community School intends to build a sports and activity center for the existing Alief Montessori Community School Campus. The other abutting owner, Alief Community Church, is currently using the portion of I Street to be non-accepted as Church parking and will continue to use it as parking following the non-acceptance. The Joint Referral Committee reviewed and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 of the Dairy Subdivision.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

DocuSigned by:

4/14/2025

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Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Parcel Map

Type

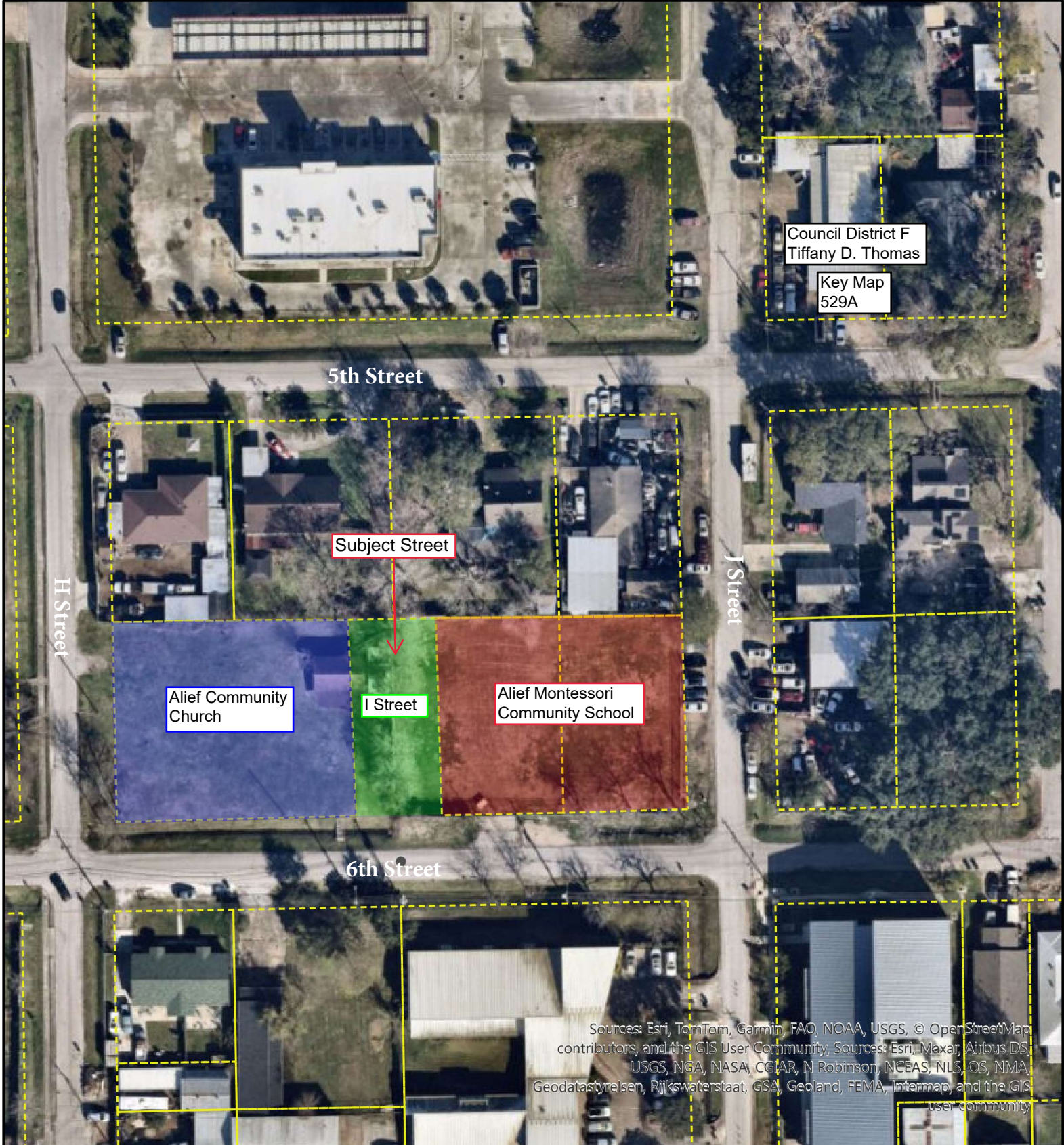
Backup Material

LOCATION MAP

Request for a motion declining the acceptance of, rejecting, and refusing the dedication of 60 foot-wide I Street, from 6th street north to its terminus between Blocks 56 and 57 being within the Dairy Subdivision. Parcel SY25-036

Subject Address: I Street

Prepared by: City of Houston, 611 Walker, 19th Floor, Houston, TX





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 2/12/2025

HPW20ET10296A/Abandonment and sale of an alley, from Interstate 45 south ± 316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement; in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement, all located in the Park Place Subdivision/SY24-040 (1 of 2)

Agenda Item#: 15.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of an alley, from Interstate 45 South to Park Place Boulevard, between Dover Street and Erie Street, in Block 24 of Park Place, and a utility easement being out of and a part of Lot 11 in Block 24 of Park Place, both located in the J.R. Harris Survey, Abstract No. 27, Harris County, Texas, abandoning the easements to **PAPP FAMILY LIMITED PARTNERSHIP**, the underlying Fee Owner, in consideration of its payment to the City in the cash amount of \$62,173.00, conveyance to the City of a Sanitary Sewer Manhole Easement, and a Water Meter Easement, both being out of and a part of Lot 9 in Block 24 of Park Place, also located in the J.R. Harris Survey, Abstract No. 27, Harris County, Texas - **DISTRICT I - MARTINEZ**

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ± 316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement. **Parcels SY24-040A, SY24-040B, DY24-008, and KY24-089**

RECOMMENDATION: It is recommend City Council approve an ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ± 316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for a consideration of \$62,173 and the conveyance to the City of a sanitary sewer manhole easement and a water meter easement.

SPECIFIC EXPLANATION: Papp Family Limited Partnership requested the abandonment and sale of an alley, from Interstate 45 south ± 316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement; and the non-acceptance of an alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. The applicant plans to incorporate the requested alley and utility easements into its abutting property for future use. The Joint Referral

Committee reviewed and approved the request. Papp Family Limited Partnership has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Papp Family Limited Partnership:

Parcel SY24-040A

4,903 square-foot of alley easement	\$59,277.00
-------------------------------------	-------------

Valued at \$12.09 per square foot x 100%

Parcel SY24-040B

1,241 square-foot of utility easement	\$7,502.00
---------------------------------------	------------

Valued at \$12.09 per square foot x 50%

TOTAL ABANDONMENT AND SALE	\$66,779.00
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In exchange, Papp Family Limited Partnership has paid:

Cash	\$62,173.00
------	-------------

Plus convey to the City:

Parcel DY24-008

362 square-foot of sanitary sewer manhole easement	\$2,188.00
--	------------

Valued at \$12.09 per square foot x 50%

Parcel KY24-089

200 square-foot of water meter easement	\$2,418.00
---	------------

Valued at \$12.09 per square foot x 100%

TOTAL CASH AND CONVEYANCES	\$66,779.00
-----------------------------------	--------------------

It is recommend City Council approve an ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south \pm 316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for a consideration of \$62,173.00 and the conveyance to the City of a sanitary sewer manhole easement and a water meter easement.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

REVENUE

FUND 1000

General Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:**Description**

Signed Coversheet

Aerial Map

Parcel Map

Type

Signed Cover sheet

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 2/12/2025

HPW20ET10296A/Abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement; in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement, all located in the Park Place Subdivision/SY24-040 (1 of 2)

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement. **Parcels SY24-040A, SY24-040B, DY24-008, and KY24-089**

RECOMMENDATION: It is recommend City Council approve an ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for a consideration of \$62,173 and the conveyance to the City of a sanitary sewer manhole easement and a water meter easement.

SPECIFIC EXPLANATION: Papp Family Limited Partnership requested the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement; and the non-acceptance of an alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. The applicant plans to incorporate the requested alley and utility easements into its abutting property for future use. The Joint Referral Committee reviewed and approved the request. Papp Family Limited Partnership has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Papp Family Limited Partnership:

Parcel SY24-040A

4,903 square-foot of alley easement	\$59,277.00
Valued at \$12.09 per square foot x 100%	

Parcel SY24-040B

1,241 square-foot of utility easement	\$7,502.00
Valued at \$12.09 per square foot x 50%	

TOTAL ABANDONMENT AND SALE	\$66,779.00
-----------------------------------	--------------------

In exchange, Papp Family Limited Partnership has paid:

Cash	\$62,173.00
------	-------------

Plus convey to the City:

Parcel DY24-008

362 square-foot of sanitary sewer manhole easement	\$2,188.00
Valued at \$12.09 per square foot x 50%	

Parcel KY24-089

200 square-foot of water meter easement	\$2,418.00
Valued at \$12.09 per square foot x 100%	


TOTAL CASH AND CONVEYANCES	\$66,779.00
-----------------------------------	--------------------

It is recommend City Council approve an ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for a consideration of \$62,173.00 and the conveyance to the City of a sanitary sewer manhole easement and a water meter easement.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



4/15/2025

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Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

REVENUE
FUND 1000
General Fund

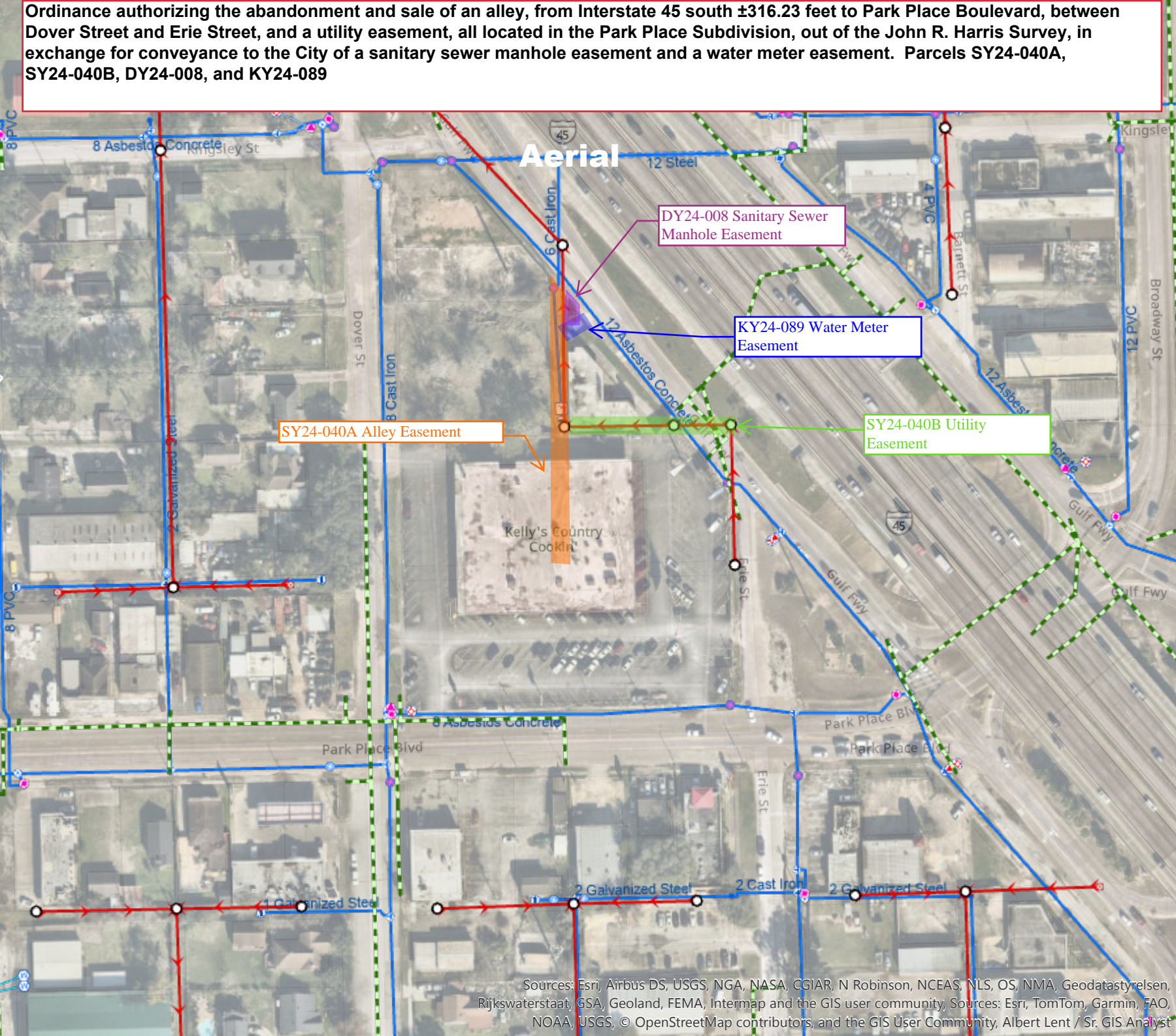
Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

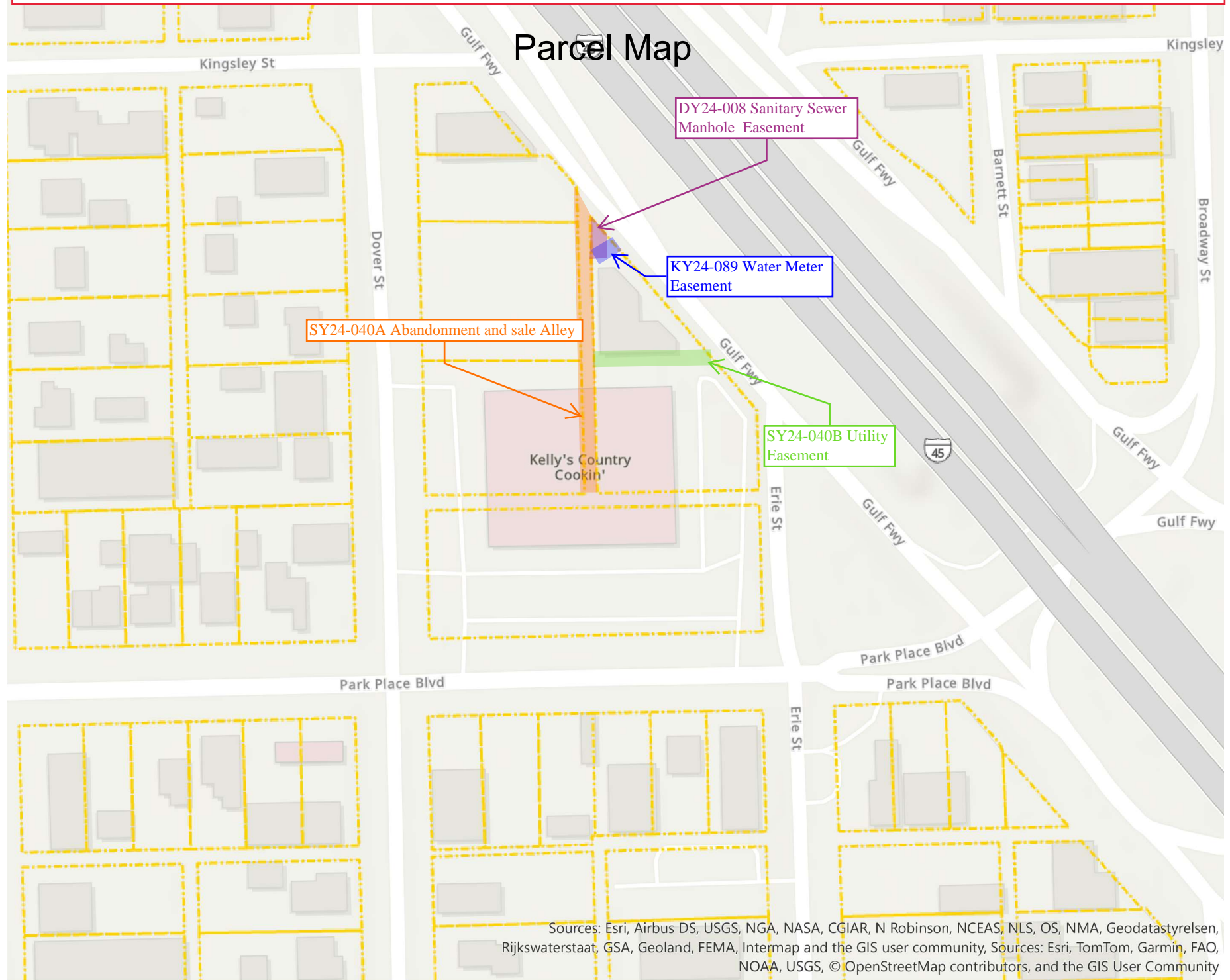
ATTACHMENTS:

Description	Type
Aerial Map	Backup Material
Parcel Map	Backup Material
Attachment A	Financial Information

Ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement. Parcels SY24-040A, SY24-040B, DY24-008, and KY24-089



Ordinance authorizing the abandonment and sale of an alley, from Interstate 45 south ±316.23 feet to Park Place Boulevard, between Dover Street and Erie Street, and a utility easement, all located in the Park Place Subdivision, out of the John R. Harris Survey, in exchange for conveyance to the City of a sanitary sewer manhole easement and a water meter easement. Parcels SY24-040A, SY24-040B, DY24-008, and KY24-089





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 2/25/2025

HPW20ET10296B/Non-acceptance of a 16 foot-wide alley,
from Dover Street to Erie Street, between Interstate 45 and
Park Place Boulevard all located in the Park Place
Subdivision/SY24-040C (2 of 2)

Agenda Item#: 16.

Summary:

RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from **PAPP FAMILY LIMITED PARTNERSHIP**, declining the acceptance of, rejecting, and refusing the dedication of 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey **Parcel SY24-040C - DISTRICT I - MARTINEZ**
This item should only be considered after passage of Item 15 above

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. **Parcel SY24-040C**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey.

SPECIFIC EXPLANATION: Papp Family Limited Partnership, requested the non-acceptance of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. The 16 foot-wide alley has never been used for right-of-way and utility purposes and the City has identified no future need for the 16 foot-wide alley. The applicant has incorporated the non-accepted alley into their property and plans to redevelop it in the future. The Joint Referral Committee reviewed and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of non-acceptance of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Aerial Map
Parcel Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 2/25/2025

HPW20ET10296B/Non-acceptance of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard all located in the Park Place Subdivision/SY24-040C (2 of 2)

Agenda Item#:

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. **Parcel SY24-040C**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey.

SPECIFIC EXPLANATION: Papp Family Limited Partnership, requested the non-acceptance of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. The 16 foot-wide alley has never been used for right-of-way and utility purposes and the City has identified no future need for the 16 foot-wide alley. The applicant has incorporated the non-accepted alley into their property and plans to redevelop it in the future. The Joint Referral Committee reviewed and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of non-acceptance of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

DocuSigned by:

4/15/2025

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Randall V. Macchi, JD
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

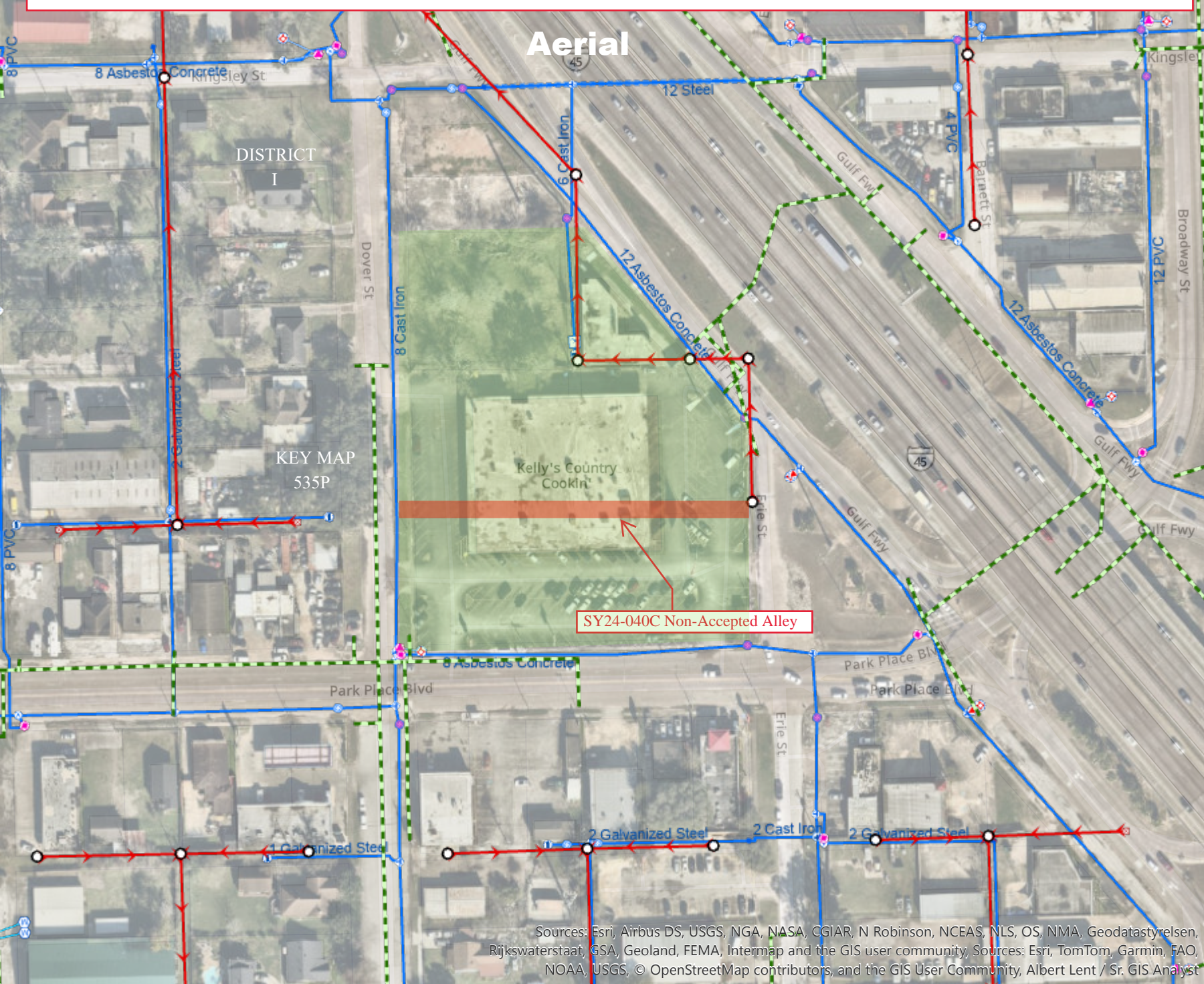
Description

Aerial Map
Parcel Map

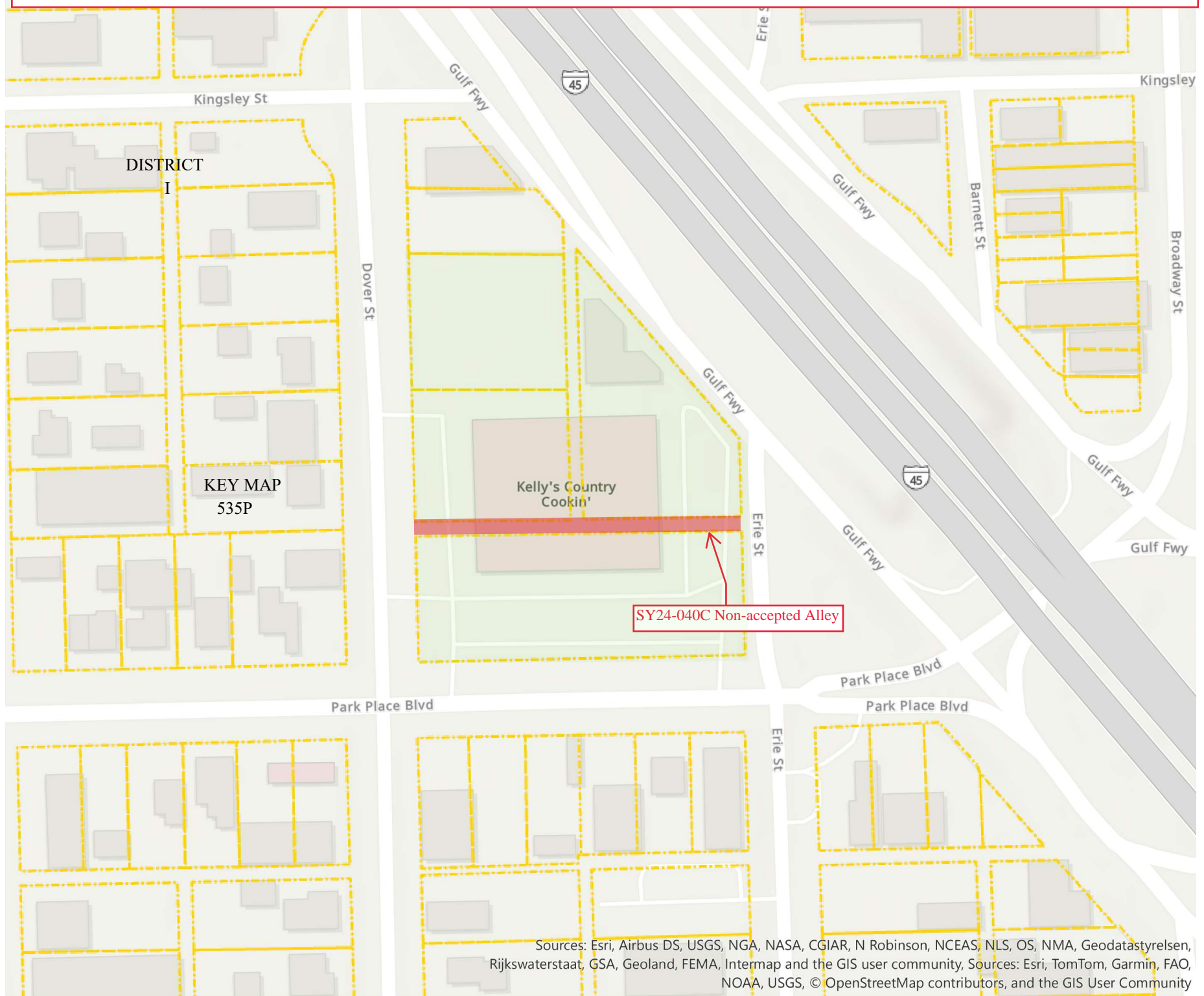
Type

Backup Material
Backup Material

Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. Parcel SY24-040C



Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 16 foot-wide alley, from Dover Street to Erie Street, between Interstate 45 and Park Place Boulevard, all located in the Park Place Subdivision, out of the John R. Harris Survey. Parcel SY24-040C





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 3/14/2025

SR1488788974 - 2025 Fire Fighting Trucks (Metro Fire Apparatus Specialists, Inc.) - MOTION

Agenda Item#: 17.

Summary:

METRO FIRE APPARATUS SPECIALISTS, INC for Purchase of Pumper Trucks and Aerial Ladder Trucks through the Interlocal Agreement for Cooperative Purchasing with Sourcwell for the Fleet Management Department on behalf of the Houston Fire Department - \$10,166,969.00 - Fire Consolidated Construction Fund

Background:

SR1488788974 - Approve the purchase of pumper trucks and aerial ladder trucks from Metro Fire Apparatus Specialties, Inc. in the total amount of \$10,166,969.00 through the Interlocal Agreement for Cooperative Purchasing with Sourcwell for the Fleet Management Department on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of seven (7) pumper trucks and two (2) aerial ladder trucks in the total amount of **\$10,166,969.00** from the Sourcwell cooperative vendor, **Metro Fire Apparatus Specialists, Inc.** for the Houston Fire Department.

These vehicles have been vetted and approved by the Fleet Management Department. These new units will replace existing units that have reached their life expectancy and the old units will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Fire Department	\$10,166,969.00	\$0.00	\$10,166,969.00

Prior Council Action:

Appropriation Ordinance 2024-0592 approved by City Council on

Amount and Source of Funding:

\$10,166,969.00

Fire Consolidated Construction Fund

Fund No.: 4500 - **Previously appropriated by Ord. No.: 2024-0592**

Contact Information:

Name	Dept/Division	Phone No.:
Lena Farris, Division Manager	Finance/SPD	(832) 393-8729
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/18/2025

SR1522856041 - Light Duty and Super Duty Vehicles
(Silsbee Toyota and Chastang Enterprises – Houston, LLC
dba Chastang Ford) - MOTION

Agenda Item#: 18.

Summary:

SILSBEE TOYOTA - \$251,168.00, and CHASTANG ENTERPRISES - HOUSTON, LLC dba CHASTANG FORD - \$191,978.00, for Purchase of Light-Duty and Super-Duty Vehicles the The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for the Fleet Management Department on behalf of Houston Public Works - \$443,146.00 - Enterprise and Other Funds

Background:

(P23-SR1522856041) Approve a purchase in the total amount of \$443,146.00 for light-duty and super-duty vehicles from Silsbee Toyota and Chastang Enterprises – Houston, LLC dba Chastang Ford through The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$443,146.00** for light-duty and super-duty vehicles from **Silsbee Toyota and Chastang Enterprises – Houston, LLC dba Chastang Ford** through The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for Houston Public Works.

These vehicles have been vetted and approved by the Fleet Management Department. They will be used to replace older vehicles within HPW.

The Interlocal Purchasing System (TIPS):

Silsbee Toyota: Approve the purchase of four (4) hybrid vehicles in the total amount of \$251,168.00

Transportation and Drainage Operations (TDO) will use these vehicles to transport supervisory personnel, materials, and equipment to job sites, increasing the number of investigations, inspections, and repairs completed.

BuyBoard Contractor:

Chastang Enterprises – Houston, LLC dba Chastang Ford: Approve the purchase of one (1) Ford Super Duty vehicle in the total amount of \$191,978.00.

This vehicle will have a crane body, which will be used to lift pumps, motors, and other heavy equipment at the water facilities.

These units will come with full warranties of three years or 36,000.00 miles. The life expectancy of these vehicles is seven-years and/or 100,000 miles. The vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$443,146.00	\$0	\$443,146.00

Amount and Source of Funding:

\$188,376.00 – Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax (2311)

\$ 62,792.00 – Storm Water Fund (2302)

\$191,978.00 - Combined Utility System General Purpose Fund (8305)

\$443,146.00 Total

Contact Information:

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

RCA Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/18/2025

SR1522856041 - Light Duty and Super Duty Vehicles (Silsbee Toyota and Chastang Enterprises – Houston, LLC dba Chastang Ford) - MOTION

Agenda Item#: 28.

Background:

(P23-SR1522856041) Approve a purchase in the total amount of \$443,146.00 for light-duty and super-duty vehicles from Silsbee Toyota and Chastang Enterprises – Houston, LLC dba Chastang Ford through The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of \$443,146.00 for light-duty and super-duty vehicles from **Silsbee Toyota and Chastang Enterprises – Houston, LLC dba Chastang Ford** through The Interlocal Purchasing System (TIPS) and the BuyBoard Cooperative Purchasing Agreements for Houston Public Works.

These vehicles have been vetted and approved by the Fleet Management Department. They will be used to replace older vehicles within HPW.

The Interlocal Purchasing System (TIPS):

Silsbee Toyota: Approve the purchase of four (4) hybrid vehicles in the total amount of \$251,168.00

Transportation and Drainage Operations (TDO) will use these vehicles to transport supervisory personnel, materials, and equipment to job sites, increasing the number of investigations, inspections, and repairs completed.

BuyBoard Contractor:

Chastang Enterprises – Houston, LLC dba Chastang Ford: Approve the purchase of one (1) Ford Super Duty vehicle in the total amount of \$191,978.00.

This vehicle will have a crane body, which will be used to lift pumps, motors, and other heavy equipment at the water facilities.

These units will come with full warranties of three years or 36,000.00 miles. The life expectancy of these vehicles is seven-years and/or 100,000 miles. The vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Department Approval Authority

DS

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Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$443,146.00	\$0	\$443,146.00

Amount and Source of Funding:

\$188,376.00 – Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax (2311)
\$ 62,792.00 – Storm Water Fund (2302)
\$191,978.00 - Combined Utility System General Purpose Fund (8305)
\$443,146.00 Total

Contact Information:

Erika Lawton, Division Manager	Finance/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Approved COOP - Silsbee	Backup Material
Approved COOP - Chastang	Backup Material
Quote - Silsbee	Backup Material
Quote - Chastang	Backup Material
Ownership Form - Silsbee	Backup Material
Ownership Form - Chastang	Backup Material
Tax Report - Silsbee	Backup Material
Tax Report - Chastang	Backup Material
Conflict of Interest - Silsbee	Backup Material
Conflict of Interest - Chastang	Backup Material
Approved MWBE Goal Waiver	Backup Material
Certification of Funds	Financial Information
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/9/2025

SR1504353054 - Electric Forklifts (Atlas Toyota Material Handling, LLC.) -MOTION

Agenda Item#: 19.

Summary:

APPROVE spending authority in the total amount of \$168,156.00 for Purchase of Four (4) Electric Forklifts for the Fleet Management Department on behalf of the Solid Waste Management Department through the General Service Administration Cooperative Purchasing Program supplier, **ATLAS TOYOTA MATERIAL HANDLING, LLC** - Container Lease Fund

Background:

SR1504353054 – Approve spending authority in the total amount of \$168,156.00 for the purchase of four (4) electric forklifts from Atlas Toyota Material Handling, LLC. through the General Service Administration cooperative purchasing program for the Fleet Management Department on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$168,156.00** for the purchase of four (4) electric forklifts through the General Service Administration cooperative purchasing program supplier **Atlas Toyota Material Handling, LLC.** for Solid Waste Management.

These electric forklifts will be utilized to assist the container program personnel in off-loading and loading containers of large quantities. Additionally, the forklifts will be utilized to transport containers around the yard for organizational and inventory purposes. The container/lease delivery program services citizens in need of container repair issues such as broken lids, wheels and damaged containers. Deliveries are also made to citizens that participate in the Add-A-Can program.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Solid Waste Management	\$168,156.00	\$0.00	\$168,156.00

Amount and Source of Funding:

\$168,156.00 - Container Lease Fund (2313)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/9/2025

SR1504353054 - Electric Forklifts (Atlas Toyota Material Handling, LLC.) -MOTION

Agenda Item#: 12.

Background:

SR1504353054 – Approve spending authority in the total amount of \$168,156.00 for the purchase of four (4) electric forklifts from Atlas Toyota Material Handling, LLC. through the General Service Administration cooperative purchasing program for the Fleet Management Department on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$168,156.00** for the purchase of four (4) electric forklifts through the General Service Administration cooperative purchasing program supplier **Atlas Toyota Material Handling, LLC.** for Solid Waste Management.

These electric forklifts will be utilized to assist the container program personnel in off-loading and loading containers of large quantities. Additionally, the forklifts will be utilized to transport containers around the yard for organizational and inventory purposes. The container/lease delivery program services citizens in need of container repair issues such as broken lids, wheels and damaged containers. Deliveries are also made to citizens that participate in the Add-A-Can program.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.


Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.


Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/15/2025

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Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

DocuSigned by:

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Department Approval

4/15/2025

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Solid Waste Management	\$168,156.00	\$0.00	\$168,156.00

Amount and Source of Funding:

\$168,156.00 - Container Lease Fund (2313)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498797734 - Automated Side Loader Trucks (Chastang Enterprise LLC., dba Chastang Ford) - MOTION

Agenda Item#: 20.

Summary:

APPROVE spending authority in the total amount of \$4,459,236.00 for Purchase of Ten (10) Heil Automated Side Loaders for the Fleet Management Department on behalf of the Solid Waste Management Department through the BuyBoard Purchasing Cooperative supplier, **CHASTANG ENTERPRISE LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund

Background:

SR1498797734 – Approve spending authority in the total amount of \$4,459,236.00 for the purchase of ten (10) Heil automated side loaders from the BuyBoard purchasing cooperative supplier, Chastang Enterprise LLC., dba Chastang Ford for the Fleet Management Department, on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$4,459,236.00** for the purchase of ten (10) Heil automated side loaders from the BuyBoard purchasing cooperative supplier, **Chastang Enterprise LLC., dba Chastang Ford**.

These trucks will be an addition to Houston's fleet of eco-friendly vehicles. The Heil automated side loader is a purpose-built service vehicle used for refuse and recycling collection. These trucks will improve service delivery in waste collection and provide sufficient health and safety protocol for the public.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Solid Waste Management Department	\$4,459,236.00	\$0.00	\$4,459,236.00

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6, 2024.

Amount and Source of Funding:

\$4,459,236.00

Equipment Acquisition Consolidated Fund

Fund No.: 1800 - **Previously appropriated by Ord. 2024-592**

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498797734 - Automated Side Loader Trucks (Chastang Enterprise LLC., dba Chastang Ford) - MOTION

Agenda Item#: 15.

Background:

SR1498797734 – Approve spending authority in the total amount of \$4,459,236.00 for the purchase of ten (10) Heil automated side loaders from the BuyBoard purchasing cooperative supplier, Chastang Enterprise LLC., dba Chastang Ford for the Fleet Management Department, on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$4,459,236.00** for the purchase of ten (10) Heil automated side loaders from the BuyBoard purchasing cooperative supplier, **Chastang Enterprise LLC., dba Chastang Ford**.

These trucks will be an addition to Houston's fleet of eco-friendly vehicles. The Heil automated side loader is a purpose-built service vehicle used for refuse and recycling collection. These trucks will improve service delivery in waste collection and provide sufficient health and safety protocol for the public.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

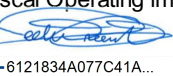
Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

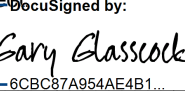
Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

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Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

4/15/2025

4/15/2025

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Solid Waste Management Department	\$4,459,236.00	\$0.00	\$4,459,236.00

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6, 2024.

Amount and Source of Funding:

\$4,459,236.00

Equipment Acquisition Consolidated Fund

Fund No.: 1800 - **Previously appropriated by Ord. 2024-592**

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
Ownership form	Backup Material
Certification of funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Justification form	Backup Material
MWBE	Backup Material
PBJ	Backup Material
Quote	Backup Material
Clear tax report	Backup Material
Appropriated Ordinance	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498765885 – Battle Side Loaders (HOLT Truck Center of Texas, LLC) – MOTION

Agenda Item#: 21.

Summary:

APPROVE spending authority in an amount not to exceed \$3,880,129.05 for Purchase of Nine (9) LET2 - Dual Drive X12 Chassis with a Heil 33-yd Durapack Side Loaders for the Fleet Management Department on behalf of the Solid Waste Management Department through the Buyboard Purchasing Cooperative, awarded to **HOLT TRUCK CENTERS OF TEXAS** - Equipment Acquisition Consolidated Fund

Background:

SR1498765885 - Approve spending authority in an amount not to exceed \$3,880,129.05 for the purchase of nine (9) LET2 – dual drive X12 chassis with a Heil 33 yd durapack side loaders from HOLT Truck Centers of Texas, LLC, through the Buyboard purchasing cooperative, for the Fleet Management Department on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$3,880,129.05** for a one-time purchase of nine (9) LET2 – dual drive X12 chassis with a Heil 33 yd durapack side loaders with the fog maker fire suppression system from **HOLT Truck Centers of Texas, LLC**, through the Buyboard cooperative for Solid Waste Management Department.

These trucks will be an addition to Houston's fleet of eco-friendly vehicles. The battle side loader is a purpose-built service vehicle used for refuse and recycling collection.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Solid Waste Management	\$3,880,129.05	0.00	\$3,880,129.05

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6th, 2024.

Amount and Source of Funding:

\$ 3,880,129.05 – EquipAcqConsolidated Fund

Fund No.: 1800 – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498765885 – Battle Side Loaders (HOLT Truck Center of Texas, LLC) – MOTION

Agenda Item#: 18.

Background:

SR1498765885 - Approve spending authority in an amount not to exceed \$3,880,129.05 for the purchase of nine (9) LET2 – dual drive X12 chassis with a Heil 33 yd durapack side loaders from HOLT Truck Centers of Texas, LLC, through the Buyboard purchasing cooperative, for the Fleet Management Department on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$3,880,129.05** for a one-time purchase of nine (9) LET2 – dual drive X12 chassis with a Heil 33 yd durapack side loaders with the fog maker fire suppression system from **HOLT Truck Centers of Texas, LLC**, through the Buyboard cooperative for Solid Waste Management Department.

These trucks will be an addition to Houston's fleet of eco-friendly vehicles. The battle side loader is a purpose-built service vehicle used for refuse and recycling collection.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

4/15/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Proposed by:

Gary Glasscock

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Department Approval Authority

4/15/2025

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Solid Waste Management	\$3,880,129.05	0.00	\$3,880,129.05

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6th, 2024.

Amount and Source of Funding:

\$ 3,880,129.05 – EquipAcqConsolidated Fund

Fund No.: 1800 – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Cooperative Justification	Backup Material
MWBE Goal Waiver	Backup Material
Ownership Information Form	Backup Material
Quote	Backup Material
Tax Report	Backup Material
Appropriation Ordinance	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1504377805 - Grapple Rear Steer Loader Trucks (Holt
Truck Centers of Texas)- MOTION

Agenda Item#: 22.

Summary:

HOLT TRUCK CENTERS OF TEXAS, the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing supplier, for Purchase of Eight (8) Grapple Rear Steer Loader Trucks for the Fleet Management Department on behalf of the Solid Waste Management Department - \$2,072,320.00 - Equipment Acquisition Consolidated Fund

Background:

SR1504377805 – Approve the purchase of eight (8) Grapple Rear Steer loader trucks in the total amount of \$2,072,320.00 through the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing System supplier, Holt Truck Centers of Texas for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of eight (8) Grapple Rear Steer loader trucks in the total amount of **\$2,072,320.00**, through the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing System supplier, **Holt Truck Centers of Texas** for the Solid Waste Management Department.

The purchase of additional Grapple rear steer loader trucks was vetted and approved by the Fleet Management Department. These trucks will be assigned to the Solid Waste Management Department, where they will enhance the efficiency of daily operations, specifically for bulk waste collection, illegal dumping clean up, and the transport of storm debris. To ensure long-term reliability, the purchase includes a 3-year/50,000.00-mile extended warranty.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Solid Waste Management	\$2,072,320.00	\$0	\$2,072,320.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council on August 14, 2024.

Amount and Source of Funding:

\$2,072,320.00 – Equipment Acquisition Consolidate Fund (1800) - **Previously appropriated by Ord. #2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1504377805 - Grapple Rear Steer Loader Trucks (Holt Truck Centers of Texas)-
MOTION

Agenda Item#: 19.

Background:

SR1504377805 – Approve the purchase of eight (8) Grapple Rear Steer loader trucks in the total amount of \$2,072,320.00 through the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing System supplier, Holt Truck Centers of Texas for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of eight (8) Grapple Rear Steer loader trucks in the total amount of **\$2,072,320.00**, through the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing System supplier, **Holt Truck Centers of Texas** for the Solid Waste Management Department.

The purchase of additional Grapple rear steer loader trucks was vetted and approved by the Fleet Management Department. These trucks will be assigned to the Solid Waste Management Department, where they will enhance the efficiency of daily operations, specifically for bulk waste collection, illegal dumping clean up, and the transport of storm debris. To ensure long-term reliability, the purchase includes a 3-year/50,000.00-mile extended warranty.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

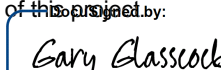
No significant Fiscal or Spending impact is anticipated as a result of this project.

4/15/2025


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Jedediah Greenfield
Chief Procurement Officer

Finance/Strategic Procurement
Division


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Department Approval Authority

4/15/2025

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Solid Waste Management	\$2,072,320.00	\$0	\$2,072,320.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council on August 14, 2024.

Amount and Source of Funding:

\$2,072,320.00 – Equipment Acquisition Consolidate Fund (1800) - **Previously appropriated by Ord. #2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730

Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
CERTIFICATE OF FUNDS	Financial Information
2024-592 APPROPRIATION	Backup Material
CLEAR TAX	Backup Material
CONFLICT OF INTEREST	Backup Material
CONTRACT STATUS	Backup Material
JUSTIFICATION FORM	Backup Material
MWBE WAIVER	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
PBJ	Backup Material
QUOTE	Backup Material
SPEC CHASSIS	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498765822 – Rear Loaders (Houston Freightliner, Inc.)
– MOTION

Agenda Item#: 23.

Summary:

APPROVE spending authority in an amount not to exceed \$880,600.47 for Purchase of Three (3) Rear Loaders for the Fleet Management Department on behalf of the Solid Waste Management Department through the Houston-Galveston Area Council (H-GAC), awarded to **HOUSTON FREIGHTLINER, INC** - Equipment Acquisition Consolidated Fund

Background:

SR1498765822 - Approve spending authority in an amount not to exceed \$880,600.47 for the purchase of three (3) Rear loaders from Houston Freightliner, Inc., through the Houston-Galveston Area Council (H-GAC) purchasing cooperative for the Fleet Management Department on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$880,600.47** for a one-time purchase of three (3) Rear loaders from **Houston Freightliner, Inc.**, through the Houston-Galveston Area Council cooperative for the Fleet Management Department on behalf of the Solid Waste Department.

This purchase of additional self-loading grapple trucks will help the solid waste department collect, transport, and dispose of storm debris more promptly and efficiently. The trucks will come with a 5-year/150,000-mile extended warranty.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business

Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Departmental approval authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Solid Waste Management Department	\$880,600.47	0.00	\$800,600.47

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6th, 2024.

Amount and Source of Funding:

\$ 800,600.47 – Equipment Acquisition Consolidated
Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1498765822 – Rear Loaders (Houston Freightliner, Inc.) – MOTION

Agenda Item#: 16.

Background:

SR1498765822 - Approve spending authority in an amount not to exceed \$880,600.47 for the purchase of three (3) Rear loaders from Houston Freightliner, Inc., through the Houston-Galveston Area Council (H-GAC) purchasing cooperative for the Fleet Management Department on behalf of the Solid Waste Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$880,600.47** for a one-time purchase of three (3) Rear loaders from **Houston Freightliner, Inc.**, through the Houston-Galveston Area Council cooperative for the Fleet Management Department on behalf of the Solid Waste Department.

This purchase of additional self-loading grapple trucks will help the solid waste department collect, transport, and dispose of storm debris more promptly and efficiently. The trucks will come with a 5-year/150,000-mile extended warranty.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

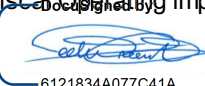
Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

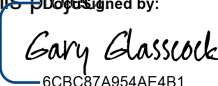
Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

4/15/2025


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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division


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Departmental approval authority

4/15/2025

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Solid Waste Management Department	\$880,600.47	0.00	\$800,600.47

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6th, 2024.

Amount and Source of Funding:

\$ 800,600.47 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
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Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Cooperative Justification Form	Backup Material
MWBE Goal Waiver	Backup Material
Ownership Information Form	Backup Material
Quote	Backup Material
Tax Report	Backup Material
Appropriation Ordinance	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/24/2025

SR1547403025 - Wastewater Testing (William B. Marsh
Rice University) - MOTION

Agenda Item#: 24.

Summary:

APPROVE spending authority in the amount of \$413,263.38 for Wastewater Surveillance Services for the Houston Health Department, awarded to **WILLIAMS MARSH RICE UNIVERSITY** - Grant Fund

Background:

SR1547403025 – Emergency Purchase Order – Approve spending authority to Williams Marsh Rice University for final payment in the amount of \$413,263.38 for wastewater surveillance services for the Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority for the final payment to **Williams Marsh Rice University** in the amount of **\$413,263.38** for wastewater surveillance services for the Health and Human Services Department.

The Chief Procurement Officer issued an emergency purchase order to Rice University on December 18, 2022. The Health and Human Services Department and Houston Public Works collaborated with Rice University to train jurisdictions on collecting, processing, and analyzing samples to perform SARS-CoV-2 wastewater surveillance to provide insight into the presence of COVID-19 in Houston and other local communities. Community transmission of mpox, influenza and COVID-19 is a significant public health concern, and since most influenza cases are not reported it is vital for wastewater testing to occur for analytical purposes.

The emergency purchase order covers work completed between January 2023 and April 2024. In May 2024, a multiyear contract was executed and approved to continue this work.

Secretary of State Filing Date

May 19, 1981

City Registration Date

February 1, 2022

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Health Department	\$413,263.38	\$0.00	\$413,263.38

Amount and Source of Funding:

\$413,263.38 - Federal Government Grant Fund (5000)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/24/2025

SR1547403025 - Wastewater Testing (William B. Marsh Rice University) - MOTION

Agenda Item#: 37.

Background:

SR1547403025 – Emergency Purchase Order – Approve spending authority to Williams Marsh Rice University for final payment in the amount of \$413,263.38 for wastewater surveillance services for the Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority for the final payment to **Williams Marsh Rice University** in the amount of **\$413,263.38** for wastewater surveillance services for the Health and Human Services Department.

The Chief Procurement Officer issued an emergency purchase order to Rice University on December 18, 2022. The Health and Human Services Department and Houston Public Works collaborated with Rice University to train jurisdictions on collecting, processing, and analyzing samples to perform SARS-CoV-2 wastewater surveillance to provide insight into the presence of COVID-19 in Houston and other local communities. Community transmission of mpox, influenza and COVID-19 is a significant public health concern, and since most influenza cases are not reported it is vital for wastewater testing to occur for analytical purposes.

The emergency purchase order covers work completed between January 2023 and April 2024. In May 2024, a multiyear contract was executed and approved to continue this work.

Secretary of State Filing Date

May 19, 1981

City Registration Date

February 1, 2022

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

4/24/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Health Department	\$413,263.38	\$0.00	\$413,263.38

Amount and Source of Funding:

\$413,263.38 - Federal Government Grant Fund (5000)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

ATTACHMENTS:

Description

Certification of Funds
EPO Justification Form
Invoices

Type

Financial Information
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1517705942 - Chevrolet Silverado 2500HD Trucks (FarrWest Environmental Supply, Inc.)- MOTION

Agenda Item#: 25.

Summary:

FARRWEST ENVIRONMENTAL SUPPLY, INC for Purchase of Two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks through the BuyBoard Purchasing Cooperative Agreement for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department - \$203,400.50 - Grant Fund

Background:

SR1517705942 - Approve the purchase of two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks from FarrWest Environmental Supply, Inc. through the BuyBoard Purchasing Cooperative agreement in the total amount of \$203,400.50 for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$203,400.50** for the purchase of two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks through the BuyBoard Purchasing Cooperative supplier **FarrWest Environmental Supply, Inc.** for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

The Fleet Management Department has vetted and approved these trucks, which will replace front-line units that have reached the end of serviceable life. These trucks will be assigned to the Houston Fire Department Hazmat Team and will pull decontamination trailers during emergency response situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
The Mayor's Office of Public Safety and Homeland Security	\$203,400.50	\$0	\$203,400.50

Amount and Source of Funding:

\$203,400.50 – Fed/Local/State Pass Fund (5030)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727

Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126
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ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1517705942 - Chevrolet Silverado 2500HD Trucks (FarrWest Environmental Supply, Inc.)- MOTION

Agenda Item#: 14.

Background:

SR1517705942 - Approve the purchase of two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks from FarrWest Environmental Supply, Inc. through the BuyBoard Purchasing Cooperative agreement in the total amount of \$203,400.50 for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$203,400.50** for the purchase of two (2) 2025 Chevrolet Silverado 2500HD Pickup Trucks through the BuyBoard Purchasing Cooperative supplier **FarrWest Environmental Supply, Inc.** for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

The Fleet Management Department has vetted and approved these trucks, which will replace front-line units that have reached the end of serviceable life. These trucks will be assigned to the Houston Fire Department Hazmat Team and will pull decontamination trailers during emergency response situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

4/15/2025

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4/16/2025

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Initial

Estimated Spending Authority

Department	FY2025	Out Years	Total
The Mayor's Office of Public Safety and Homeland Security	\$203,400.50	\$0	\$203,400.50

Amount and Source of Funding:

\$203,400.50 – Fed/Local/State Pass Fund (5030)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type

Description	Type
Certification of Funds	Financial Information
Justification Form	Backup Material
MWBE Form	Backup Material
Ownership Information Form	Backup Material
PBJ	Backup Material
Quote	Backup Material
Specs	Backup Material
Tax Report	Backup Material
Coopertive Contract	Backup Material
Verification of Grant Funding-BA	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/23/2025

SR1546925093 - Ford F350 Pickup Trucks - MOTION

Agenda Item#: 26.

Summary:

CHASTANG ENTERPRISES - HOUSTON LLC/dba CHASTANG FORD, INC for Purchase of Two (2) 2025 Ford F350 Pickup Trucks through the BuyBoard Purchasing Cooperative Agreement for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$189,984.00 - Grant Fund

Background:

SR1517705942 - Approve the purchase of two (2) 2025 Ford F350 Pickup Trucks from Chastang Enterprises – Houston LLC/dba Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$189,984.00 for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$189,984.00** for the purchase of two (2) 2025 Ford F350 Pickup Trucks through the BuyBoard Purchasing Cooperative supplier **Chastang Enterprises – Houston LLC/dba Chastang Ford** for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

The Fleet Management Department has vetted and approved these trucks, which will replace front-line units that have reached the end of serviceable life. These trucks will be assigned to the Houston Police Department Bomb Squad and used during emergency response situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Estimated Spending Authority

<u>Department</u>	<u>FY2025</u>	<u>Out Years</u>	<u>Total</u>
Houston Police Department	\$189,984.00	\$0	\$189,984.00

Amount and Source of Funding:

Amount and Source of Funding:

\$189,584.00 – Fed/Local/State Pass Fund (5030)

\$400.00 – General Fund (1000)

\$189,984.00 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/23/2025

SR1546925093 - Ford F350 Pickup Trucks - MOTION

Agenda Item#:

Background:

SR1517705942 - Approve the purchase of two (2) 2025 Ford F350 Pickup Trucks from Chastang Enterprises – Houston LLC/dba Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$189,984.00 for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$189,984.00** for the purchase of two (2) 2025 Ford F350 Pickup Trucks through the BuyBoard Purchasing Cooperative supplier **Chastang Enterprises – Houston LLC/dba Chastang Ford** for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

The Fleet Management Department has vetted and approved these trucks, which will replace front-line units that have reached the end of serviceable life. These trucks will be assigned to the Houston Police Department Bomb Squad and used during emergency response situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

<p>DocuSigned by:</p> <p><i>Yesenia Chuca</i> 4/24/2025</p> <p>8D73A80C652E465...</p> <p>Jedediah Greenfield Chief Procurement Officer</p>	<p>Signed by:</p> <p><i>Larry J Satterwhite</i> 4/24/2025</p> <p>0632E370EBD44D8...</p> <p>Department Approval Authority</p>
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Estimated Spending Authority

Department	FY2025	Out Years	Total
The Mayor's Office of Public Safety and Homeland Security	\$189,984.00	\$0	\$189,984.00

Initial

JJ

4/24/2025

Amount and Source of Funding:

Amount and Source of Funding:

\$189,584.00 – Fed/Local/State Pass Fund (5030)

\$400.00 – General Fund (1000)

\$189,984.00 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727

<u>Teresa Chica, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9127</u>
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Ownership Affidavit	Backup Material
COF	Financial Information
Justification Form	Backup Material
MWBE	Backup Material
PBJ	Backup Material
Quote	Backup Material
Tax Report	Backup Material
Conflict of Interest Questionnaire	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/17/2025

SR1531240763 – xTool Equipment – (Abacus Quality System Services, Inc.) - MOTION

Agenda Item#: 27.

Summary:

ABACUS QUALITY SYSTEM SERVICES, INC for Purchase of Two (2) xTool Laser Cutter Machines with Various Accessories for the Houston Public Library - \$14,517.90 - General Fund

Background:

Informal bids were received on April 3, 2025, for solicitation INF-2025-0092 – Approve an award in an amount not to exceed \$14,517.90 for the purchase of two (2) xTool laser cutter machines with various accessories, from Abacus Quality System Services Inc., for the Houston Public Library.

Specific Explanation:

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) xTool laser cutter machines with various accessories, in the total amount of **\$14,517.90**, from **Abacus Quality System Services Inc.**

These laser machines will expand customer access to the Library's TechLink multimedia technology centers. The new equipment will support community engagement by enabling access to a variety of creative technologies, including 3D printing, laser engraving and custom embroidery. This purchase is part of an ongoing effort to enhance the technology offered at the TechLink locations and will serve as an upgrade to the laser machines currently in use that are reaching the end of serviceable life.

This project was advertised in accordance with the requirements of the State of Texas Bid laws, as a result, eight (8) bids were received as outlined below:

Supplier:

Amount:

Abacus Quality System Services Inc.	\$14,517.90
Patricia Tech Supply	\$15,489.74
SCM Consultants	\$15,773.10
H.M.T Services	\$17,643.30
Hardron Engineering	\$18,024.00
AMG Supply LLC	\$18,182.00
Kaptain Bailey	\$19,319.52
Valmark Energy LLC	\$19,984.00

Abacus Quality System Services Inc. has already received \$107,152.21 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Abacus Quality System Services Inc. does not meet the requirements for HHF designation; no HHF firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Library	\$14,517.90	\$0	\$14,517.90

Amount and Source of Funding:

\$14,517.90 – General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type

Signed Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/17/2025

SR1531240763 – xTool Equipment – (Abacus Quality System Services, Inc.) - MOTION

Agenda Item#: 27.

Background:

Informal bids were received on April 3, 2025, for solicitation INF-2025-0092 – Approve an award in an amount not to exceed \$14,517.90 for the purchase of two (2) xTool laser cutter machines with various accessories, from Abacus Quality System Services Inc., for the Houston Public Library.

Specific Explanation:

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) xTool laser cutter machines with various accessories, in the total amount of **\$14,517.90**, from **Abacus Quality System Services Inc.**

These laser machines will expand customer access to the Library's TechLink multimedia technology centers. The new equipment will support community engagement by enabling access to a variety of creative technologies, including 3D printing, laser engraving and custom embroidery. This purchase is part of an ongoing effort to enhance the technology offered at the TechLink locations and will serve as an upgrade to the laser machines currently in use that are reaching the end of serviceable life.

This project was advertised in accordance with the requirements of the State of Texas Bid laws, as a result, eight (8) bids were received as outlined below:

<u>Supplier:</u>	<u>Amount:</u>
Abacus Quality System Services Inc.	\$14,517.90
Patricia Tech Supply	\$15,489.74
SCM Consultants	\$15,773.10
H.M.T Services	\$17,643.30
Hardron Engineering	\$18,024.00
AMG Supply LLC	\$18,182.00
Kaptain Bailey	\$19,319.52
Valmark Energy LLC	\$19,984.00

Abacus Quality System Services Inc. has already received \$107,152.21 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Abacus Quality System Services Inc. does not meet the requirements for HHF designation; no HHF firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY2025 adopted budget. No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

For:

Yesenia Chuca

4/22/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Library	\$14,517.90	\$0	\$14,517.90

Amount and Source of Funding:

\$14,517.90 – General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

CERTIFICATE OF FUNDS

BID TAB INF-2025-0092

CLEAR TAX

CONFLICT OF INTEREST

OWNERSHIP INFORMATION FORM

SOW

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

SR1527101186 - Waterline Repairs (Brown & Root Industrial Services, LLC) - MOTION

Agenda Item#: 28.

Summary:

APPROVE spending authority in the amount not to exceed \$3,000,000.00 for a Work-Based Contract for Houston Public Works through the Cooperative Contract with OMNIA Partners contractor, **BROWN & ROOT INDUSTRIAL SERVICES, LLC**, for a term through April 30, 2026 - Enterprise Fund

Background:

SR1527101186 – Approve Spending Authority in the amount not to exceed \$3,000,000.00 for a work order-based contract with Brown & Root Industrial Services, LLC, through the cooperative contract with Omnia Partners for a term through April 30, 2026 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that the City Council approve spending authority in an amount not to exceed **\$3,000,000.00**, through the cooperative contract with Omnia Partners contractor, **Brown & Root Industrial Services, LLC** for a work order-based contract for a **term through April 30, 2026**.

This work order-based contract will address emergency waterline repairs throughout the water distribution system. The scope of work requires the removal, disposal, repair, or installation of new-diameter waterlines, valves, fire hydrants, and related work.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Subcontracting:

This award has been established with a 16% MBE goal and a 5% WBE goal. Since this is a work order-based award, subcontractor MWBE utilization will be determined as specific projects are submitted and approved.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$ 500,000.00	\$ 2,500,000.00	\$ 3,000,000.00

Amount and Source of Funding:

\$3,000,000.00 – Water & Sewer Operating System Fund (8300)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

SR1527101186 - Waterline Repairs (Brown & Root Industrial Services, LLC) - MOTION

Agenda Item#: 17.

Background:

SR1527101186 – Approve Spending Authority in the amount not to exceed \$3,000,000.00 for a work order-based contract with Brown & Root Industrial Services, LLC, through the cooperative contract with Omnia Partners for a term through April 30, 2026 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that the City Council approve spending authority in an amount not to exceed **\$3,000,000.00**, through the cooperative contract with Omnia Partners contractor, **Brown & Root Industrial Services, LLC** for a work order-based contract for a **term through April 30, 2026**.

This work order-based contract will address emergency waterline repairs throughout the water distribution system. The scope of work requires the removal, disposal, repair, or installation of new-diameter waterlines, valves, fire hydrants, and related work.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Subcontracting:

This award has been established with a 16% MBE goal and a 5% WBE goal. Since this is a work order-based award, subcontractor MWBE utilization will be determined as specific projects are submitted and approved.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/15/2025

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Jedediah Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

4/17/2025

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Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$ 500,000.00	\$ 2,500,000.00	\$ 3,000,000.00

Amount and Source of Funding:

\$3,000,000.00 – Water & Sewer Operating System Fund (8300)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description

Ownership Form

Type

Backup Material

Tax Report
Cooperative Contract
Cooperative Justification Form
Fiscal Form A

Backup Material
Backup Material
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

SR1517124264 - Polymer Feed Skid System -
(Environmental Improvements Inc.) - MOTION

Agenda Item#: 29.

Summary:

ENVIRONMENTAL IMPROVEMENTS, INC to Purchase Two (2) Polymer Feed Skid Systems for Houston Public Works - \$93,372.00 -Enterprise Fund

Background:

SR1517124264 – Approve the purchase of two (2) polymer feed skid systems in the total amount of \$93,372.00 through the sole source supplier, Environmental Improvements Inc., for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) polymer feed skid systems in the total amount of **\$93,372.00** through the sole source supplier, **Environmental Improvements Inc.**

A polymer feed skid system is used for liquid polymer activation by stripping the oil off the polymer molecule and exposing it to water. The system acts as magnets, with polymers absorbing water, unwinding, and extending when exposed to water. It injects polymer into the sludge service line, as sludge is introduced onto the belt filter press to aid in dewatering. The dewatering process requires a certain polymer-to-water ratio to ensure target solids capture. Polymer is used to enhance the thickened waste-activated sludge used in the dewatering process and functions as a sludge chemical conditioning agent to increase solids capture.

This is a replacement to the existing assembly at the Southeast Plant. Without this equipment being replaced the SE Plant can have problems with polymer concentration, feed water control, and solution quality which can lead to Texas Commission on Environmental Quality (TCEQ) violations.

Cleanwater1 is the sole manufacturer of the polymer feed skid system assembly and Environmental Improvements Inc. is the only authorized reseller in the state of Texas.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code which provides that “a procurement of items that are available from only one source...” is exempt from the competitive requirements for purchases.

M/WBE Participation:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 adopted budget. No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$93,372.00	\$0	\$93,372.00

Amount and Source of Funding:

\$93,372.00 – Combined Utility System General Purpose Fund (8305)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

SR1517124264 - Polymer Feed Skid System - (Environmental Improvements Inc.) -
MOTION

Agenda Item#: 29.

Summary:

ENVIRONMENTAL IMPROVEMENTS, INC to Purchase Two (2) Polymer Feed Skid Systems for Houston Public Works - \$93,372.00 -Enterprise Fund

Background:

SR1517124264 – Approve the purchase of two (2) polymer feed skid systems in the total amount of \$93,372.00 through the sole source supplier, Environmental Improvements Inc., for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) polymer feed skid systems in the total amount of **\$93,372.00** through the sole source supplier, **Environmental Improvements Inc.**

A polymer feed skid system is used for liquid polymer activation by stripping the oil off the polymer molecule and exposing it to water. The system acts as magnets, with polymers absorbing water, unwinding, and extending when exposed to water. It injects polymer into the sludge service line, as sludge is introduced onto the belt filter press to aid in dewatering. The dewatering process requires a certain polymer-to-water ratio to ensure target solids capture. Polymer is used to enhance the thickened waste-activated sludge used in the dewatering process and functions as a sludge chemical conditioning agent to increase solids capture.

This is a replacement to the existing assembly at the Southeast Plant. Without this equipment being replaced the SE Plant can have problems with polymer concentration, feed water control, and solution quality which can lead to Texas Commission on Environmental Quality (TCEQ) violations.

Cleanwater1 is the sole manufacturer of the polymer feed skid system assembly and Environmental Improvements Inc. is the only authorized reseller in the state of Texas.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 adopted budget. No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

6121834A077C41A

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

DS

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$93,372.00	\$0	\$93,372.00

Amount and Source of Funding:

\$93,372.00 – Combined Utility System General Purpose Fund (8305)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
CERTIFICATE OF FUNDS	Financial Information
CONFLICT OF INTEREST	Backup Material
JUSTIFICATION FORM	Backup Material
QUOTE	Backup Material
TAX REPORT	Backup Material
Funding Verification	Financial Information
Signed Coversheet	Signed Cover sheet
Ownership Information Form	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1522583197- Rotary Actuators (Harold Beck and Sons Inc.) - MOTION

Agenda Item#: 30.

Summary:

HAROLD BECK AND SONS, INC, The Interlocal Purchasing System supplier, for Purchase of Ten (10) Rotary Actuators for Houston Public Works - \$134,193.00 - Enterprise Fund

Background:

SR1522583197 – Approve the purchase of ten (10) rotary actuators in the total amount of \$134,193.00 through The Interlocal Purchasing System (TIPS) supplier, Harold Beck and Sons Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of ten (10) rotary actuators in the total amount of **\$134,193.00** through The Interlocal Purchasing System (TIPS) supplier, **Harold Beck and Sons Inc.**

Rotary actuators are used in the water and wastewater industry to separate feed lines, tanks, and filters. These actuators have an output device that delivers oscillating motion through fluid pressure against internal components. The existing actuators are over eight years old and are exhibiting signs of corrosion, debris buildup, seal degradation, and slow response times. These will replace existing actuators located at plants one and two of the East Water Purification Plant.

This equipment is essential because it plays a critical role in controlling fluid flow and improving water treatment system efficiency. It is important for economic, environmental, and regulatory compliance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$134,193.00	\$0	\$134,193.00

Amount and Source of Funding:

\$134,193.00– Combined Utility System General Purpose Fund (8305)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/14/2025

SR1522583197- Rotary Actuators (Harold Beck and Sons Inc.) - MOTION

Agenda Item#: 13.

Background:

SR1522583197 – Approve the purchase of ten (10) rotary actuators in the total amount of \$134,193.00 through The Interlocal Purchasing System (TIPS) supplier, Harold Beck and Sons Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of ten (10) rotary actuators in the total amount of **\$134,193.00** through The Interlocal Purchasing System (TIPS) supplier, **Harold Beck and Sons Inc.**

Rotary actuators are used in the water and wastewater industry to separate feed lines, tanks, and filters. These actuators have an output device that delivers oscillating motion through fluid pressure against internal components. The existing actuators are over eight years old and are exhibiting signs of corrosion, debris buildup, seal degradation, and slow response times. These will replace existing actuators located at plants one and two of the East Water Purification Plant.

This equipment is essential because it plays a critical role in controlling fluid flow and improving water treatment system efficiency. It is important for economic, environmental, and regulatory compliance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/15/2025

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Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

4/17/2025

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Randall V. Macchi, Director
 Houston Public Works

DS

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$134,193.00	\$0	\$134,193.00

Amount and Source of Funding:

\$134,193.00– Combined Utility System General Purpose Fund (8305)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
CERTIFICATE OF FUNDS	Financial Information
CONFLICT OF INTEREST	Backup Material
CONTRACT STATUS	Backup Material
JUSTIFICATION FORM	Backup Material
MWBE WAIVER	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
QUOTE	Backup Material
TAX REPORT	Backup Material
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date: 4/10/2025

SR1493315782 - Replacement of Chemical Tanks (Kinetic Motorwerks, LLC) - MOTION

Agenda Item#: 31.

Summary:

APPROVE spending authority in an amount not to exceed \$600,000.00 for Replacement of Four (4) Chemical Tanks for Houston Public Works, awarded to **KINETIC MOTORWERKS, LLC** - Enterprise Fund

Background:

Emergency Purchase order (P23-SR1493315782) – Approve spending authority in an amount not to exceed \$600,000.00 to Kinetic Motorwerks, LLC for the replacement of four chemical tanks for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$600,000.00 to Kinetic Motorwerks, LLC** for the replacement of four chemical tanks.

The Chief Procurement Officer issued an emergency purchase order to Kinetic Motorwerks, LLC on November 8, 2024, to replace four (4) chemical tanks at the Northwest Wastewater Treatment Plant (WWTP), which have been rendered unusable and irreparable. The internal and external lining of the tanks are exposed. These tanks are needed to store bleach used for disinfection of the final plant effluent before discharging into the receiving stream as mandated by the Texas Commission on Environmental Quality (TCEQ). Disinfection is the process used to inactivate most microorganisms in wastewater, including disease-causing bacteria. Work is expected to be completed in June 2025.

This work order includes repairing damage to the concrete foundation discovered during the removal of the old tanks. The contractor will provide all supervision, labor, materials, and equipment to remove and replace the chemical tanks and repair the foundation in the tank containment area.

Making these repairs in a timely manner helps maintain the reliability and functionality of the WWTP's infrastructure, preventing disruptions in service and maintain our compliance with TCEQ. The emergency purchase order was issued to Kinetic Motorwerks LLC because they are familiar with the work requirements and were able to provide repair crews with short notice.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas

Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Secretary of State Filing Date:	City Registration Date:
October 9, 2017	October 12, 2017

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$600,000.00	\$0.00	\$600,000.00

Amount and Source of Funding:

\$600,000.00
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

RCA Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date: 4/10/2025

SR1493315782 - Replacement of Chemical Tanks (Kinetic Motorwerks, LLC) - MOTION

Agenda Item#: 24.

Background:

Emergency Purchase order (P23-SR1493315782) – Approve spending authority in an amount not to exceed \$600,000.00 to Kinetic Motorwerks, LLC for the replacement of four chemical tanks for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$600,000.00 to Kinetic Motorwerks, LLC** for the replacement of four chemical tanks.

The Chief Procurement Officer issued an emergency purchase order to Kinetic Motorwerks, LLC on November 8, 2024, to replace four (4) chemical tanks at the Northwest Wastewater Treatment Plant (WWTP), which have been rendered unusable and irreparable. The internal and external lining of the tanks are exposed. These tanks are needed to store bleach used for disinfection of the final plant effluent before discharging into the receiving stream as mandated by the Texas Commission on Environmental Quality (TCEQ). Disinfection is the process used to inactivate most microorganisms in wastewater, including disease-causing bacteria. Work is expected to be completed in June 2025.

This work order includes repairing damage to the concrete foundation discovered during the removal of the old tanks. The contractor will provide all supervision, labor, materials, and equipment to remove and replace the chemical tanks and repair the foundation in the tank containment area.

Making these repairs in a timely manner helps maintain the reliability and functionality of the WWTP's infrastructure, preventing disruptions in service and maintain our compliance with TCEQ. The emergency purchase order was issued to Kinetic Motorwerks LLC because they are familiar with the work requirements and were able to provide repair crews with short notice.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Secretary of State Filing Date:	City Registration Date:
October 9, 2017	October 12, 2017

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

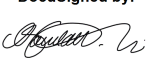
This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 6121834A077C41A
 Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

DocuSigned by:

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 Randall V. Macchi, Director
 Houston Public Works

DS


Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$600,000.00	\$0.00	\$600,000.00

Amount and Source of Funding:

\$600,000.00
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Approved EPO Justification	Backup Material
Quote	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

DOC1218582993 - Chemical Tanks with Installation (Kinetic Motorwerks, LLC) - MOTION

Agenda Item#: 32.

Summary:

KINETIC MOTORWERKS, LLC to Furnish, Deliver and Install Chemical Tanks for Houston Public Works - \$887,551.75 - Enterprise Fund

Background:

Formal Bids Received October 24, 2024, for P07-DOC1218582993 – Approve an award to Kinetic Motorwerks, LLC in an amount not to exceed \$887,551.75 to furnish, deliver, and install chemical tanks for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Kinetic Motorwerks, LLC** on its bid in an amount not to exceed **\$887,551.75** to furnish, deliver and install chemical tanks for Houston Public Works.

This purchase requires the vendor to furnish, deliver and install a total of twelve (12) chemical tanks at the following water purification plant and wastewater treatment plants (WWTP).

Southeast Water Purification Plant (SEWPP), 3100 Genoa Red-Bluff

- Two (2) 24,000-gallon fiberglass ferric sulfate storage tanks.

Almeda Sims WWTP, 12355 Almeda Road

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks

Southwest WWTP, 4211 Beechnut Road

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks
- Three (3) 6500-gallon sodium hypochlorite tanks.

WCID #111 WWTP, 10600 Huntington Point Drive

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks.

Sims South WWTP, 3505 Old Galveston

- One (1) 10,000-gallon vertical, single-wall sodium hypochlorite tank.

This project was advertised in accordance with the requirements of the State of Texas bid laws,

and two (2) formal bids were received.

Company

Kinetic Motorwerks LLC.

Harrington Industrial Plastics LLC.

Total

\$887,551.75

\$417,810.15 – Incomplete bid

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance, which promotes economic opportunity for Houston businesses and supports job creation. In this case, Kinetic Motorwerks, LLC is a designated HHF company, but it was the successful awardee without applying the HHF preference.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield,
Chief Procurement Officer
Finance Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$887,551.75	\$0.00	\$887,551.75

Amount and Source of Funding:

\$887,551.75

Combined Utility System General Purpose Fund

Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

DOC1218582993 - Chemical Tanks with Installation (Kinetic Motorwerks, LLC) - MOTION

Agenda Item#: 24.

Background:

Formal Bids Received October 24, 2024, for P07-DOC1218582993 – Approve an award to Kinetic Motorwerks, LLC in an amount not to exceed \$887,551.75 to furnish, deliver, and install chemical tanks for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Kinetic Motorwerks, LLC** on its bid in an amount not to exceed **\$887,551.75** to furnish, deliver and install chemical tanks for Houston Public Works.

This purchase requires the vendor to furnish, deliver and install a total of twelve (12) chemical tanks at the following water purification plant and wastewater treatment plants (WWTP).

Southeast Water Purification Plant (SEWPP), 3100 Genoa Red-Bluff

- Two (2) 24,000-gallon fiberglass ferric sulfate storage tanks.

Alameda Sims WWTP, 12355 Alameda Road

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks

Southwest WWTP, 4211 Beechnut Road

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks
- Three (3) 6500-gallon sodium hypochlorite tanks.

WCID #111 WWTP, 10600 Huntington Point Drive

- Two (2) 6500-gallon sodium bisulfite chemical storage tanks.

Sims South WWTP, 3505 Old Galveston

- One (1) 10,000-gallon vertical, single-wall sodium hypochlorite tank.

This project was advertised in accordance with the requirements of the State of Texas bid laws, and two (2) formal bids were received.

Company

Kinetic Motorwerks LLC.

Harrington Industrial Plastics LLC.

Total

\$887,551.75

\$417,810.15 – Incomplete bid

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance, which promotes economic opportunity for Houston businesses and supports job creation. In this case, Kinetic Motorwerks, LLC is a designated HHF company, but it was the successful awardee without applying the HHF preference.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Jedediah Greenfield.

Jedediah Greenfield,
Chief Procurement Officer
Finance Strategic Procurement Division

DocuSigned by:

A blue ink signature of Randall V. Macchi.

Randall V. Macchi, Director
Houston Public Works

DS

A blue ink signature of Randall V. Macchi.

Estimated Spending Authority

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$887,551.75	\$0.00	\$887,551.75

Amount and Source of Funding:

\$887,551.75
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	Finance/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Bid Tabulation - Kinetic Motorwerks, LLC 4.15.25	Backup Material
COF - WWO & DWO Chemical Tanks 2.12.25	Financial Information
Ownership Form - Kinetic Motorwerks, LLC	Backup Material
Tax Report - Kinetic Motorwerks, LLC 3.11.25	Backup Material
COH Conflict of Interest Form 1.15.25	Backup Material
Goal Waiver Approved - Kinetic Motorwerks, LLC 4.9.25	Backup Material
Drug Forms - Kinetic Motorwerks, LLC 4.14.25	Backup Material
COI&E - Kinetic Motorwerks, LLC 4.14.25	Backup Material
HHF Designation - Kinetic Motorwerks, LLC. 1.17.25	Backup Material
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/24/2025

SR1547305699 - Contract Management System
(GovOptics, LLC) - MOTION

Agenda Item#: 33.

Summary:

APPROVE spending authority in an amount not to exceed \$306,842.37 for a Contract Management System Integrated into the City of Houston's eProcurement System for the Strategic Procurement Division and Houston Public Works, awarded to **GOVOPTICS, LLC** - 5 Years - Enterprise Fund

Background:

SR1547305699 – Approve spending authority in an amount not to exceed \$306,842.37 to GovOptics, LLC for a contract management system integrated into the City of Houston's eProcurement system for the Strategic Procurement Division and Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$306,842.37** to the sole source supplier **GovOptics, LLC** for a **period of five-years** for a contract management system integrated into the City's eProcurement system for the Strategic Procurement Division and Houston Public Works.

The scope of work requires the sole source supplier to provide all labor, materials, hosting, and maintenance for an integrated contract management system. The City of Houston launched Beacon as the public portal for hosting and responding to all bids and proposals. This additional contract management module will automatically allow a project to move from a procurement to a contract. It will provide an electronic, automated, and searchable contract database, which will allow SPD and departments to easily search for contracts that will be utilized in SPD's procurement hub. The procurement hub is being launched to help departments purchase items on contract and reduce non-contract spend.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

MWBE Participation:

MWBE Zero percent goal document was approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Finance Department	\$0.00	\$236,772.37	\$236,772.37
Houston Public Works	\$70,070.00	\$0.00	\$70,070.00

Amount and Source of Funding:

\$70,070.00 – Water and Sewer System Operating Fund (8300)

\$236,772.37 – General Fund (1000)

\$306,842.37 - Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/24/2025

SR1547305699 - Contract Management System (GovOptics, LLC) - MOTION

Agenda Item#: 34.

Summary:

NOT A REAL CAPTION

Approve spending authority in an amount not to exceed \$306,842.37 to GovOptics, LLC for a contract management system integrated into the City of Houston's eProcurement system for the Strategic Procurement Division and Houston Public Works

Background:

SR1547305699 – Approve spending authority in an amount not to exceed \$306,842.37 to GovOptics, LLC for a contract management system integrated into the City of Houston's eProcurement system for the Strategic Procurement Division and Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$306,842.37** to the sole source supplier **GovOptics, LLC** for a **period of five-years** for a contract management system integrated into the City's eProcurement system for the Strategic Procurement Division and Houston Public Works.

The scope of work requires the sole source supplier to provide all labor, materials, hosting, and maintenance for an integrated contract management system. The City of Houston launched Beacon as the public portal for hosting and responding to all bids and proposals. This additional contract management module will automatically allow a project to move from a procurement to a contract. It will provide an electronic, automated, and searchable contract database, which will allow SPD and departments to easily search for contracts that will be utilized in SPD's procurement hub. The procurement hub is being launched to help departments purchase items on contract and reduce non-contract spend.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

MWBE Participation:

MWBE Zero percent goal document was approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

4/24/2025

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Finance Department	\$0.00	\$236,772.37	\$236,772.37
Houston Public Works	\$70,070.00	\$0.00	\$70,070.00

Amount and Source of Funding:

\$70,070.00 – Water and Sewer System Operating Fund (8300)

\$236,772.37 – General Fund (1000)

\$306,842.37 - Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Fiscal Form A
Sole Source Justification Form
Quote

Type

Financial Information
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 3/7/2025

S28945.A2 - Industrial, Medical, and Specialty Gases
(Airgas USA, LLC) - MOTION

Agenda Item#: 34.

Summary:

AMEND MOTION #2020-0226, 05/13/20, as amended by MOTION #2024-0538, 06/26/24, TO INCREASE spending authority from \$3,822,941.26 to \$5,710,522.09 and **TO EXTEND** the award from May 19, 2025 to May 19, 2026 for Industrial, Medical and Specialty Gases for Various Departments from **AIRGAS, USA, LLC** - General and Other Funds

Background:

P23-S28945.A2 – Amend Council Motion 2020-0226, passed on May 13, 2020, as amended by Council Motion No. 2024-0538, passed on June 26, 2024, to increase the spending authority from \$3,822,941.26 to \$5,710,522.09, and extend the award to Airgas, USA, LLC. from May 19, 2025, to May 19, 2026, for Industrial, Medical and Specialty Gases for Various Departments/

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that the City Council amend Council Motion No. 2020-0226 to increase the spending authority from **\$3,822,941.26 to \$5,710,522.09** and extend the award to **Airgas USA, LLC.** from **May 19, 2025, to May 19, 2026**, for the purchase of Industrial, Medical and Specialty Gases for Houston Airport System, Houston Public Works, Houston Information Technology System, Houston Health, Fleet Management, Solid Waste Management, Administration & Regulatory Affairs, Fire, and Police Departments.

This award began May 19, 2020, for a 36-month term with two one-year options to renew, in the amount not to exceed \$1,647,937.59. An amending motion was approved by Council Motion No. 2024-0538 on June 26, 2024, to increase spending authority from \$1,647,937.59 to \$3,822,941.26. Expenditures to date total \$3,045,743.66.

This award consists of various types of gases such as acetylene, argon, helium, carbon dioxide, nitrogen, and cylinder rentals, replacements, and refurbishments to be used by various departments for welding, pipe cutting, water lab, and quality control testing, and the water treatment process. The City of Houston has seen a significant increase in the usage of Industrial, Medical, and Specialty Gases, especially with the addition of the Northeast Water Purification Plant – Expansion, which uses refrigerated liquid oxygen for onsite ozone generation as their primary disinfectant, and the addition of the Kingwood area facilities. This is required for the production of

safe drinking water and to remain in compliance with the Texas Commission on Environmental Quality (TCEQ) regulations, thus making it a health and safety concern.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Administrative and Regulatory Affairs	\$0.00	\$7,407.30	\$7,407.30
Fleet Management	\$0.00	\$75,000.00	\$75,000.00
Houston Fire Department	\$15,000.00	\$168,400.00	\$183,400.00
Houston Public Works	\$252,911.61	\$1,348,861.92	\$1,601,773.53
Houston Information Technology Services (HITS)	\$0.00	\$20,000.00	\$20,000.00
Total	\$267,911.61	\$1,619,669.22	\$1,887,580.83

Prior Council Action:

Council Motion No. 2020-0226 - Approved by City Council on May 13, 2020.

Council Motion No. 2024-0538 - Approved by City Council on June 26, 2024.

Amount and Source of Funding:

\$7,407.30	Fund No. 2427 – BARC Special Revenue
\$75,000.00	Fund No. 1005 – Fleet Management
\$183,400.00	Fund No. 1000 – General Fund
\$6,809.60	Fund No. 2302 – Stormwater Fund
\$41,080.47	Fund No. 2312 – Dedicated Drainage Street Renewal Fund – Metro et al
\$1,553,883.46	Fund No. 8300 - Water & Sewer System Operating Fund
\$20,000.00	Fund No. 1002 – Central Service Revolving Fund
\$1,887,580.83	TOTAL

Contact Information:

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice M. Gambrell, Assistant Director Executive Level

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District E

Item Creation Date: 4/4/2025

HPW – 20FMS122 Texas Water Development Board
Access State Water Implementation Fund for Texas
(SWIFT) for East Water Purification Plant Enhancement
Project

Agenda Item#: 35.

Summary:

RESOLUTION approving and authorizing submission of Financial Assistance Application under the **TEXAS WATER DEVELOPMENT BOARD'S STATE WATER IMPLEMENTATION FUND FOR TEXAS PROGRAM**; declaring the City of Houston's eligibility for such financial assistance, and authorizing the Director of the Department of Houston Public Works to act as the City's representative in the application process

Background:

SUBJECT: Approve a Resolution authorizing the submission of a financial assistance application under the Texas Water Development Board's (TWDB) State Water Implementation Fund for Texas (SWIFT) Program for the East Water Purification Plant Enhancement Project.

RECOMMENDATION: It is recommended that City Council approve a Resolution authorizing the submission of a financial assistance application under the Texas Water Development Board's (TWDB) State Water Implementation Fund for Texas (SWIFT) Program; declaring the City's eligibility for such financial assistance; and authorizing the Director of Houston Public Works to act as the City's representative in the application process.

SPECIFIC EXPLANATION: The Director of Houston Public Works wishes to apply for low-interest rate loan from the TWDB under the new SWIFT Program. The loan will be utilized for the East Water Purification Plant Enhancement Project. The interest rates available for this program in 2024 are up to 14% below the current bond market rates.

In 2013, the 83rd Texas Legislature passed House Bill 4 and Senate Joint Resolution 1 providing for the creation of the SWIFT program. This program is designed to provide funding for projects that are in the TWDB state water plan.

For the first round of SWIFT funding, entities submitted projects to TWDB using an abridged application on February 3, 2025. The projects were prioritized and approved for moving to the next application phase by the TWDB on April 10, 2025. The City of Houston submitted a regional project to TWDB in the initial abridged application phase and the project was approved by the TWDB. This water project is included in the FY2025-FY2029 Adopted Capital Improvement Plan

(CIP).

This resolution will authorize the City to make application with the TWDB to receive loan commitment from the SWIFT program for the enhancement of the East Water Purification Plant, with the maximum amount of \$966,092,000.00. A portion of this loan will close in late 2025.

The item was presented to the Service Delivery Council Committee on April 14, 2025.

It is recommended City Council approve a Resolution authorizing the City to make loan application with the TWDB for the SWIFT water infrastructure state funding program.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

No funding is required at this time.

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Samir Solanki, Chief Financial Officer	HPW-Financial Management Services	832.395.2658

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District E

Item Creation Date: 4/4/2025

HPW – 20FMS122 Texas Water Development Board Access State Water Implementation Fund for Texas (SWIFT) for East Water Purification Plant Enhancement Project

Agenda Item#: 22.

Background:

SUBJECT: Approve a Resolution authorizing the submission of a financial assistance application under the Texas Water Development Board's (TWDB) State Water Implementation Fund for Texas (SWIFT) Program for the East Water Purification Plant Enhancement Project.

RECOMMENDATION: It is recommended that City Council approve a Resolution authorizing the submission of a financial assistance application under the Texas Water Development Board's (TWDB) State Water Implementation Fund for Texas (SWIFT) Program; declaring the City's eligibility for such financial assistance; and authorizing the Director of Houston Public Works to act as the City's representative in the application process.

SPECIFIC EXPLANATION: The Director of Houston Public Works wishes to apply for low-interest rate loan from the TWDB under the new SWIFT Program. The loan will be utilized for the East Water Purification Plant Enhancement Project. The interest rates available for this program in 2024 are up to 14% below the current bond market rates.

In 2013, the 83rd Texas Legislature passed House Bill 4 and Senate Joint Resolution 1 providing for the creation of the SWIFT program. This program is designed to provide funding for projects that are in the TWDB state water plan.

For the first round of SWIFT funding, entities submitted projects to TWDB using an abridged application on February 3, 2025. The projects were prioritized and approved for moving to the next application phase by the TWDB on April 10, 2025. The City of Houston submitted a regional project to TWDB in the initial abridged application phase and the project was approved by the TWDB. This water project is included in the FY2025-FY2029 Adopted Capital Improvement Plan (CIP).

This resolution will authorize the City to make application with the TWDB to receive loan commitment from the SWIFT program for the enhancement of the East Water Purification Plant, with the maximum amount of \$966,092,000.00. A portion of this loan will close in late 2025.

The item was presented to the Service Delivery Council Committee on April 14, 2025.

It is recommended City Council approve a Resolution authorizing the City to make loan application with the TWDB for the SWIFT water infrastructure state funding program.

DocuSigned by:

4/17/2025

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Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

No funding is required at this time.

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Samir Solanki, Chief Financial Officer	HPW-Financial Management Services	832.395.2658

ATTACHMENTS:

Description	Type
Service Delivery Committee Agenda	Backup Material
Service Delivery Committee Presentation	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 4/9/2025

MYR - TEZ Powell Electrical Systems, Inc.

Agenda Item#: 36.

Summary:

RESOLUTION approving and authorizing nomination of **POWELL ELECTRICAL SYSTEMS, INC**, located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075, to the Office of the Governor Economic Development & Tourism through the Economic Development Bank, as an Enterprise Project - **DISTRICT I - MARTINEZ**

Background:

SUBJECT:

A resolution to Powell Electrical Systems, Inc. located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075 as an Enterprise Project.

RECOMMENDATION:

Council approves a resolution to nominate Powell Electrical Systems, Inc. located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075 as an Enterprise Project.

SPECIFIC EXPLANATION:

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ). A municipality must certify that it is in compliance with Chapter 2303 of the Texas Government Code prior to the nomination.

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating Powell Electrical Systems, Inc. as its 5th TEZ project in the FY24-FY25 biennium with a planned capital investment of \$8 million, the creation of 15 jobs, and the retention of 649 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone

or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 16, 2025.

Powell Electrical Systems, Inc. is a designer, manufacturer, and packager of electrical systems headquartered in Houston. Their products serve industrial and utility companies in distributing, controlling, generating, or managing electrical energy systems and other dynamic process systems.

Powell Electrical Systems, Inc. plans to spend \$8 million over the next five years. \$6 million will be invested in 7232 Airport Blvd to replace the wastewater system and upgrades to tooling, assembly/tilt tables, and other equipment used in manufacturing electrical components. \$2 million will be invested in 8550 Mosley Rd to conduct upgrades on the facility's HVAC and IT infrastructure.

Gwendolyn Tillotson-Bell
Chief Economic Development Officer

Prior Council Action:

Ord. 2015-0515, 6/3/2015

Contact Information:

Andrew Busker
832.393.0871

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 4/9/2025

MYR - TEZ Powell Electrical Systems, Inc.

Agenda Item#: 5.

Background:

SUBJECT:

A resolution to Powell Electrical Systems, Inc. located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075 as an Enterprise Project.

RECOMMENDATION:

Council approves a resolution to nominate Powell Electrical Systems, Inc. located at 7232 Airport Blvd, Houston, TX 77061 and 8550 Mosley Road, Houston, TX 77075 as an Enterprise Project.

SPECIFIC EXPLANATION:

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ). A municipality must certify that it is in compliance with Chapter 2303 of the Texas Government Code prior to the nomination.

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating Powell Electrical Systems, Inc. as its 5th TEZ project in the FY24-FY25 biennium with a planned capital investment of \$8 million, the creation of 15 jobs, and the retention of 649 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 16, 2025.

Powell Electrical Systems, Inc. is a designer, manufacturer, and packager of electrical systems headquartered in Houston. Their products serve industrial and utility companies in distributing, controlling, generating, or managing electrical energy systems and other dynamic process systems.

Powell Electrical Systems, Inc. plans to spend \$8 million over the next five years. \$6 million will be invested in 7232 Airport Blvd to replace the wastewater system and upgrades to tooling, assembly/tilt tables, and other equipment used in manufacturing electrical components. \$2 million will be invested in 8550 Mosley Rd to conduct upgrades on the facility's HVAC and IT infrastructure.

Signed by:

A handwritten signature in black ink that reads "Gwendolyn Tillotson-Bell". The signature is written in a cursive, flowing style.

16A39551BAE24DE...

Gwendolyn Tillotson-Bell

Chief Economic Development Officer

Prior Council Action:

Ord. 2015-0515, 6/3/2015

Contact Information:

Andrew Busker

832.393.0871



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 12/4/2024

HCD24-119 Avenue CDC - First Amendment

Agenda Item#: 37.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **AVENUE COMMUNITY DEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds to continue providing Housing Education and Counseling to low-to-moderate income households - **DISTRICT H - CASTILLO**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Avenue Community Development Corporation (Avenue CDC), providing up to \$200,000.00 in additional Community Development Block Grant (CDBG) funds to continue providing housing education and counseling to approximately 345 additional low-to moderate-income households.

These services will be provided in the form of pre-purchase education classes and counseling, post purchase one-on-one counseling and semi-annual workshops, and foreclosure intervention counseling. The program will seek to serve households living at or below 80% of the Area Median Income (AMI) and facing impediments to achieving homeownership and/or maintaining homeownership.

Category	Amount	Percent
Program	\$170,000.00	85.00%
Administrative	\$30,000.00	15.00%
Total	\$200,000.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with a one-year renewal option, at the City's discretion. Avenue CDC was one of the agencies selected. The original Agreement term began January 1, 2024 and has been extended through May 31, 2025 by way of extension letters. This First Amendment adds additional funding and further extends the term through December 31, 2025.

Avenue CDC has received funding through numerous contracts and Agreements with the City since 2000. No findings were reported by Compliance and Monitoring during the most recent monitoring period. As of February 2025, Avenue CDC has expended approximately 80% of their allocated funding and served approximately 86% of their client goal.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee Chair was provided with briefing materials on this item on December 17, 2024.

Michael Nichols, Director

Prior Council Action:

11/29/2023 (O) 2023-1017

Amount and Source of Funding:

\$200,000.00 Federal Government – Grant (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:**Description**

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 12/4/2024

HCD24-119 Avenue CDC - First Amendment

Agenda Item#: 5.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Avenue Community Development Corporation (Avenue CDC), providing up to \$200,000.00 in additional Community Development Block Grant (CDBG) funds to continue providing housing education and counseling to approximately 345 additional low-to moderate-income households.

These services will be provided in the form of pre-purchase education classes and counseling, post purchase one-on-one counseling and semi-annual workshops, and foreclosure intervention counseling. The program will seek to serve households living at or below 80% of the Area Median Income (AMI) and facing impediments to achieving homeownership and/or maintaining homeownership.

Category	Amount	Percent
Program	\$170,000.00	85.00%
Administrative	\$30,000.00	15.00%
Total	\$200,000.00	100.00%

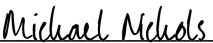
HCD conducted a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with a one-year renewal option, at the City's discretion. Avenue CDC was one of the agencies selected. The original Agreement term began January 1, 2024 and has been extended through May 31, 2025 by way of extension letters. This First Amendment adds additional funding and further extends the term through December 31, 2025.

Avenue CDC has received funding through numerous contracts and Agreements with the City since 2000. No findings were reported by Compliance and Monitoring during the most recent monitoring period. As of February 2025, Avenue CDC has expended approximately 80% of their allocated funding and served approximately 86% of their client goal.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee Chair was provided with briefing materials on this item on December 17, 2024.

Designed by:

Michael Nichols, Director

Prior Council Action:

11/29/2023 (O) 2023-1017

Amount and Source of Funding:

\$200,000.00 Federal Government – Grant (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Public Notice	Public Notice
Ordinance - Prior Council Action	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 3/4/2025

HCD25-26 Coalition for the Homeless Strategic Homeless Planning Services - CDBG First Amendment

Agenda Item#: 38.

Summary:

ORDINANCE approving and authorizing first amendment to contract between City of Houston and **COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** for Strategic Homeless Planning Services for the City of Houston Housing and Community Development Department

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement for Strategic Homeless Planning Services between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (Coalition), providing up to an additional \$130,000.00 in Community Development Block Grant (CDBG) funds for strategic homeless planning services.

As the Lead Agency for The Way Home, Coalition is the sole-source provider for data and analysis on homeless response system trends that guides the development, advocacy, and coordination of community strategies to prevent and effectively end homelessness. Their collaboration with homeless services providers, affordable housing providers, medical care facilities, community stakeholders, those with lived experience, non-profits and for-profit business allows for greater alignment in every aspect of planning and decision-making necessary for providing critical homeless services and responding to emerging issues in the homeless response system.

The Coalition addresses problems of homelessness and provides systemic solutions through landlord engagement, stakeholder recruitment, encampment response strategies, needs assessments, gap analyses, and systems operations support. They continue to serve as liaison at the City, county, state, and federal levels, support homeless services providers, establish standards, coordinate affordable housing options and supportive services for the homeless, and advocate on behalf of the very vulnerable homeless and at-risk populations.

CATEGORY	AMOUNT	PERCENT
Program Services	\$117,000.00	90.00%
Administration	\$13,000.00	10.00%
Total	\$130,000.00	100.00%

The Coalition has received funding through the city for various grants since 2005. The initial agreement term was from April 1, 2024, to March 31, 2025, but services did not start until June 1, 2024, after council approval. The term was administratively extended to May 31, 2025. This

First Amendment will extend the current agreement term by an additional twelve (12) months to end on May 31, 2026.

No Notice of Funding Availability (NOFA) was performed as the agency is a sole-source provider being the designated Lead Agency. There were no findings in the most recent annual compliance monitoring. As of January 2025, Coalition has utilized 55.83% of their funds.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality-of-Life Committee on April 7, 2025.

Michael C. Nichols, Director

Prior Council Action:

5/21/2024 (O) 2024-0352

Amount and Source of Funding:

\$130,000.00 Federal Government - Grant Funded (5000)

Contact Information:

Roxanne Lawson, 832-394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/4/2025

HCD25-26 Coalition for the Homeless Strategic Homeless Planning Services - CDBG
First Amendment

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a First Amendment to the Subrecipient Agreement for Strategic Homeless Planning Services between the City of Houston and the Coalition for the Homeless Houston/Harris County, providing up to an additional \$130,000.00 in Community Development Block Grant (CDBG) Admin funds for Strategic Homeless Planning Services

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement for Strategic Homeless Planning Services between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (Coalition), providing up to an additional \$130,000.00 in Community Development Block Grant (CDBG) funds for strategic homeless planning services.

As the Lead Agency for The Way Home, Coalition is the sole-source provider for data and analysis on homeless response system trends that guides the development, advocacy, and coordination of community strategies to prevent and effectively end homelessness. Their collaboration with homeless services providers, affordable housing providers, medical care facilities, community stakeholders, those with lived experience, non-profits and for-profit business allows for greater alignment in every aspect of planning and decision-making necessary for providing critical homeless services and responding to emerging issues in the homeless response system.

The Coalition addresses problems of homelessness and provides systemic solutions through landlord engagement, stakeholder recruitment, encampment response strategies, needs assessments, gap analyses, and systems operations support. They continue to serve as liaison at the City, county, state, and federal levels, support homeless services providers, establish standards, coordinate affordable housing options and supportive services for the homeless, and advocate on behalf of the very vulnerable homeless and at-risk populations.

CATEGORY	AMOUNT	PERCENT
Program Services	\$117,000.00	90.00%
Administration	\$13,000.00	10.00%
Total	\$130,000.00	100.00%

The Coalition has received funding through the city for various grants since 2005. The initial agreement term was from April 1, 2024, to March 31, 2025, but services did not start until June 1, 2024, after council approval. The term was administratively extended to May 31, 2025. This First Amendment will extend the current agreement term by an additional twelve (12) months to end on May 31, 2026.

No Notice of Funding Availability (NOFA) was performed as the agency is a sole-source provider being the designated Lead Agency. There were no findings in the most recent annual compliance monitoring. As of January 2025, Coalition has utilized 55.83% of their funds.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality-of-Life Committee on April 7, 2025.

DocuSigned by:

Michael Nichols

Michael O. Nichols, Director

Prior Council Action:

5/21/2024 (O) 2024-0352

Amount and Source of Funding:

\$130,000.00 Federal Government - Grant Funded (5000)

Contact Information:

Roxanne Lawson, 832-394-6307

ATTACHMENTS:

Description	Type
Public Notice	Public Notice



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B

Item Creation Date: 4/17/2025

HCD25-51 Correction to 2nd Amendment to Robins
Landing Loan Agreement

Agenda Item#: 39.

Summary:

ORDINANCE amending Ordinance No. 2025-200 regarding second amendment to Loan Agreement between City of Houston and **HOUSTON HABITAT FOR HUMANITY, INC.**, to reduce original loan amount, eliminate future advances on City loan, reduce Habitat's administrative reporting requirements, agree upon a form of Intercreditor and Subordination Agreement for use during acquisition of additional third-party construction financing by Habitat, and reduce total number of designated units to be completed; to include forms of amendments to Loan Documents - **DISTRICT B - JACKSON**

Background:

The Housing and Community Development Department recommends Council approval of an Ordinance authorizing an Amendment to Ordinance No. 2025-200, approved by City Council on March 19, 2025, to include several attachments to the Second Amendment to the Loan Agreement between the City of Houston and Houston Habitat for Humanity, Inc. that were inadvertently not included with the Second Amendment when it was approved by City Council, and makes no other changes or modifications.

Michael Nichols, Director

Prior Council Action:

12/03/2019 (O) 2019-0965; 01/06/2021 (O) 2021-0012; 05/05/2021 (O) 2021-0354; 09/01/2021 (O) 2021-756; 11/30/2022 (O) 2021-1022; 03/16/2023 (O) 2023-173; 03/19/25 (O) 2025-200

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B

Item Creation Date: 4/17/2025

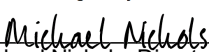
HCD25-51 Correction to 2nd Amendment to Robins Landing Loan Agreement

Agenda Item#: 67.

Background:

The Housing and Community Development Department recommends Council approval of an Ordinance authorizing an Amendment to Ordinance No. 2025-200, approved by City Council on March 19, 2025, to include several attachments to the Second Amendment to the Loan Agreement between the City of Houston and Houston Habitat for Humanity, Inc. that were inadvertently not included with the Second Amendment when it was approved by City Council, and makes no other changes or modifications.

DocuSigned by:


Michael Nichols, Director
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Prior Council Action:

12/03/2019 (O) 2019-0965; 01/06/2021 (O) 2021-0012; 05/05/2021 (O) 2021-0354; 09/01/2021 (O) 2021-756; 11/30/2022 (O) 2021-1022; 03/16/2023 (O) 2023-173; 03/19/25 (O) 2025-200

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Ordinance 2019-965
Ordinance 2021-0012
Ordinance 2021-0354
Ordinance 2021-0756
Ordinance 2021-1022
Ordinance 2023-173
Ordinance 2025-200

Type

Backup Material
Backup Material
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Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B

Item Creation Date: 4/10/2025

HAS – Reimbursable Memorandum of Agreement (RMOA)
with U.S. CBP for Computer Hardware and Software at IAH

Agenda Item#: 40.

Summary:

ORDINANCE approving and authorizing Reimbursable Memorandum of Agreement between City of Houston and **U.S. CUSTOMS AND BORDER PROTECTION** for Computer Hardware and Software at George Bush Intercontinental Airport/Houston (IAH) for the Houston Airport System; providing a maximum contract amount - \$287,983.00 - Enterprise Fund

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Reimbursable Memorandum of Agreement (RMOA) between the City of Houston and U.S. Customs and Border Protection (CBP) for costs related to providing computer hardware and software at George Bush Intercontinental Airport/Houston (IAH) and setting a maximum contract amount of \$287,983.00.

SPECIFIC EXPLANATION:

The U.S. Customs and Border Protection (CBP) requires an upgrade to computer hardware and software for its operation at George Bush Intercontinental Airport/Houston (IAH). The CBP provided a rough order of magnitude estimate of \$287,983.00 for multiple pieces of data equipment, including latest generation desktop computers and a 15% contingency. Recurring costs are \$0. This refresh will provide CBP with the latest computer hardware and software to support efficient and secure passenger processing at IAH.

In order to facilitate this upgrade, CBP requires the Houston Airport System (HAS) to enter into a Reimbursable Memorandum of Agreement (RMOA) and reimburse CBP for the aforementioned costs. HAS will reimburse CBP for actual costs for identified equipment. The RMOA is consistent with previous reimbursable agreements entered into with CBP and other federal agencies, such as the Transportation Security Administration (TSA) and the Federal Aviation Administration (FAA).

Thus, it is now requested that City Council adopt an ordinance approving and authorizing the RMOA with CBP and setting a maximum contract amount of \$287,983.00.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Jim Szczesniak
Houston Airport System

Estimated Spending Authority			
DEPARTMENT	FY2025	OUTYEARS	TOTAL
Houston Airport System	\$287,983.00	\$0.00	\$287,983.00

Amount and Source of Funding:

\$287,983.00
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Darryl Daniel 281/233-1931
Saba Abashawl 281/233-1829

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 4/10/2025

HAS – Reimbursable Memorandum of Agreement (RMOA) with U.S. CBP for Computer Hardware and Software at IAH

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Reimbursable Memorandum of Agreement (RMOA) between the City of Houston and U.S. Customs and Border Protection (CBP) for costs related to providing computer hardware and software at George Bush Intercontinental Airport/Houston (IAH) and setting a maximum contract amount of \$287,983.00.

SPECIFIC EXPLANATION:

The U.S. Customs and Border Protection (CBP) requires an upgrade to computer hardware and software for its operation at George Bush Intercontinental Airport/Houston (IAH). The CBP provided a rough order of magnitude estimate of \$287,983.00 for multiple pieces of data equipment, including latest generation desktop computers and a 15% contingency. Recurring costs are \$0. This refresh will provide CBP with the latest computer hardware and software to support efficient and secure passenger processing at IAH.

In order to facilitate this upgrade, CBP requires the Houston Airport System (HAS) to enter into a Reimbursable Memorandum of Agreement (RMOA) and reimburse CBP for the aforementioned costs. HAS will reimburse CBP for actual costs for identified equipment. The RMOA is consistent with previous reimbursable agreements entered into with CBP and other federal agencies, such as the Transportation Security Administration (TSA) and the Federal Aviation Administration (FAA).

Thus, it is now requested that City Council adopt an ordinance approving and authorizing the RMOA with CBP and setting a maximum contract amount of \$287,983.00.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Signed by:

Jim Szczesniak

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Jim Szczesniak

Houston Airport System

Estimated Spending Authority

DEPARTMENT	FY2025	OUTYEARS	TOTAL
Houston Airport System	\$287,983.00	\$0.00	\$287,983.00

Amount and Source of Funding:

\$287,983.00

HAS Revenue Fund

Fund 8001

Contact Information:

Todd Curry 281/233-1896

Darryl Daniel 281/233-1931

Saba Abashawl 281/233-1829



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B

Item Creation Date: 4/1/2025

HAS – Additional Appropriation for the Program
Management Support Services (PMSS) Contracts with the
Houston Aviation Alliance (HAA) and Parsons & H.J. Russell
IAH Team (PHJR); Project No. 801

Agenda Item#: 41.

Summary:

ORDINANCE appropriating \$7,821,168.00 out of Airports Improvement Fund as additional appropriation to Program Management Support Services Contracts between City of Houston and 1) **HOUSTON AVIATION ALLIANCE**, a Joint Venture, and 2) **PARSONS & H.J. RUSSELL IAH TEAM**, a Joint Venture, for Houston Airport System (Project No. 801)

Background:

RECOMMENDATION:

Adopt an Ordinance appropriating \$7,821,168.00 from the Airports Improvement Fund (8011) for the Program Management Support Services (PMSS) Contracts with the Houston Aviation Alliance (HAA), a Joint Venture, and the Parsons & H.J. Russell IAH Team (PHJR), a Joint Venture, (Project No. 801).

SPECIFIC EXPLANATION:

The Program Management Support Services (PMSS) scope of services includes the provision for staffing, services, and systems in support of the Project Management, Design Management, and Construction Management (PM/DM/CM) and Project Controls Services at IAH. A wide variety of skills and capabilities are required under the PMSS Contracts by the Houston Airport System.

Resource requirements are prepared on an individual basis for each assignment, and Letters of Authorization (LOAs) are executed prior to the commencement of any given assignment. Appropriations have been completed on an annual basis, funding approximately each subsequent year of services.

On April 8, 2015, Houston City Council adopted Ordinance 2015-314, approving and authorizing two PMSS Contracts—one with the Houston Aviation Alliance (HAA) and one with the Parsons & H.J. Russell IAH Team (PHJR)—and appropriating an initial amount of \$21,000,000.00. The Contracts had an initial term of eight years with a two-year extension option.

On October 19, 2016, City Council adopted Ordinance 2016-801, approving and authorizing Amendment No. 1 to the Contracts and appropriating an additional \$22,000,000.00. Amendment No. 1 updated the Contracts' *Exhibit B: PMSS Consultant's Raw Salary Rates* due to increases caused by inflation and costs of employment.

On March 7, 2018, City Council adopted Ordinance 2018-174, appropriating an additional \$18,144,400.00.

On May 8, 2019, City Council adopted Ordinance 2019-349, approving and authorizing Amendment No. 2 to the Contracts and appropriating an additional \$18,900,000.00. Amendment No. 2 updated the Contracts' *Exhibit B: PMSS Consultant's Raw Salary Rates* due to increases caused by inflation and costs of employment.

On August 26, 2020, City Council adopted Ordinance 2020-739, appropriating an additional \$13,000,000.00.

On September 29, 2021, City Council adopted Ordinance 2021-840, appropriating an additional \$14,600,000.00.

On September 28, 2022, City Council adopted Ordinance 2022-757, appropriating an additional \$15,600,000.00.

On August 29, 2023, City Council adopted Ordinance 2023-699, appropriating an additional \$11,982,349.00 and authorizing Amendment #3.

On April 24, 2024, City Council adopted Ordinance 2024-253, appropriating an additional \$13,000,000.00 and authorizing Amendment #4 to add one one-year renewal option to the contract's term. The contract period now expires on April 13, 2026.

The total of PMSS appropriations to date is \$148,226,749.00, with HAA receiving \$54,996,719.00 and PHJR receiving \$93,230,030.00.

It is now requested that City Council adopt an ordinance appropriating an additional \$7,821,168.00 for continued and uninterrupted delivery for Program Management Support Services, including to provide close-out and completion support for the IAH Terminal Redevelopment Program (ITRP). The PMSS team has successfully delivered several major achievements, such as the Mickey Leland International Terminal (MLIT) relife/refresh, including the new Terminal D-West Pier, more than 600 additional parking spaces, crucial roadway openings, a variety of concessions locations, art commissions, and Phase 1 of the International Central Processor (ICP), generating positive revenue streams for HAS and creating both an exciting space and a unique passenger experience.

M/WBE Participation:

The M/WBE goal advertised for each Contract was 35%. The current participation for HAA is 41.00%. The current participation for PHJR is 40.26%. The HAS Office of Business Opportunity will continue to monitor these agreements in accordance with its procedures.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Jim Szczesniak
Houston Airport System

Prior Council Action:

04/08/2015 (O) 2015-314
10/19/2016 (O) 2016-801
03/07/2018 (O) 2018-174
05/08/2019 (O) 2019-349
08/26/2020 (O) 2020-739
09/29/2021 (O) 2021-840
09/28/2022 (O) 2022-757
08/29/2023 (O) 2023-699
04/24/2024 (O) 2024-253

Amount and Source of Funding:

\$7,821,168.00
Airports Improvement Fund
Fund 8011

Contact Information:

Todd Curry 281/233-1896
Gary High 281/233-1675

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 4/1/2025

HAS – Additional Appropriation for the Program Management Support Services (PMSS) Contracts with the Houston Aviation Alliance (HAA) and Parsons & H.J. Russell IAH Team (PHJR); Project No. 801

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an Ordinance appropriating \$7,821,168.00 from the Airports Improvement Fund (8011) for the Program Management Support Services (PMSS) Contracts with the Houston Aviation Alliance (HAA), a Joint Venture, and the Parsons & H.J. Russell IAH Team (PHJR), a Joint Venture, (Project No. 801).

SPECIFIC EXPLANATION:

The Program Management Support Services (PMSS) scope of services includes the provision for staffing, services, and systems in support of the Project Management, Design Management, and Construction Management (PM/DM/CM) and Project Controls Services at IAH. A wide variety of skills and capabilities are required under the PMSS Contracts by the Houston Airport System. Resource requirements are prepared on an individual basis for each assignment, and Letters of Authorization (LOAs) are executed prior to the commencement of any given assignment. Appropriations have been completed on an annual basis, funding approximately each subsequent year of services.

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The total of PMSS appropriations to date is \$148,226,749.00, with HAA receiving \$54,996,719.00 and PHJR receiving \$93,230,030.00.

It is now requested that City Council adopt an ordinance appropriating an additional \$7,821,168.00 for continued and uninterrupted delivery for Program Management Support Services, including to provide close-out and completion support for the IAH Terminal Redevelopment Program (ITRP). The PMSS team has successfully delivered several major achievements, such as the Mickey Leland International Terminal (MLIT) relife/refresh, including the new Terminal D-West Pier, more than 600 additional parking spaces, crucial roadway openings, a variety of concessions locations, art commissions, and Phase 1 of the International Central Processor (ICP), generating positive revenue streams for HAS and creating both an exciting space and a unique passenger experience.

M/WBE Participation:

The M/WBE goal advertised for each Contract was 35%. The current participation for HAA is 41.00%. The current participation for PHJR is 40.26%. The HAS Office of Business Opportunity will continue to monitor these agreements in accordance with its procedures.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
GH

Signed by:

Jim Szczesniak

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Jim Szczesniak

Houston Airport System

Prior Council Action:

04/08/2015 (O) 2015-314

10/19/2016 (O) 2016-801

03/07/2018 (O) 2018-174

05/08/2019 (O) 2019-349

08/26/2020 (O) 2020-739

09/29/2021 (O) 2021-840

09/28/2022 (O) 2022-757

08/29/2023 (O) 2023-699

04/24/2024 (O) 2024-253

Amount and Source of Funding:

\$7,821,168.00

Airports Improvement Fund

Fund 8011

Contact Information:

Todd Curry 281/233-1896

Gary High 281/233-1675



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 3/28/2025

FIN - FY2025 General Appropriation

Agenda Item#: 42.

Summary:

ORDINANCE making general appropriation of certain Revenues of the City in support of Annual Budgets for Fiscal Year 2025; authorizing certain transfers

Background:

The City begins each fiscal year operating on an interim spending plan until the General Appropriation Ordinance or annual certification is brought forward and approved by City Council. The FY2025 interim spending plan was adopted by City Council along with the annual budget in June 2024, using FY2024 spending estimates.

Ordinance 2024-449 approved the General Fund Adopted Budget of \$3,046,427,769. The annual certification process requires the City Controller to certify the level of funding that the Controller's Office analysis indicates will be available for the current year. This action will establish the General Fund appropriation at **\$3,107,622,908**, which is \$61,195,139 higher than the current and adopted budgets for General Fund expenditures. City Council approval of the budget transfers and appropriation ordinance is requested including:

General Funds:

- Budget transfer from the General Fund ending fund balance:
 - To Fire in the amount of \$57.4 million mainly due to the following:
 - Funding for classified overtime, phase down, and special pay costs \$50.6 million,
 - Funding for Winter Storm Enzo costs \$3.1 million,
 - Funding for Ethan Health LGC \$2.5 million,
 - Funding for billing collection fees related to higher than anticipated ambulance fees \$949,166, and
 - Funding for Voluntary Municipal Employee Retirement Payment Option costs \$297,289.
 - To Police in the amount of \$26.6 million mainly due to the following:
 - Funding for classified overtime overage \$17.7 million,
 - Funding for cadet salary increase and incentives \$4.5 million,
 - Funding for Voluntary Municipal Employee Retirement Payment Option costs \$2.5 million,
 - Funding for Crime Reduction Initiative \$1 million,
 - Funding for overtime for traffic control at George Bush International Airport \$849,540.
 - To Solid Waste in the amount of \$6.5 million mainly due to the following:

- Funding for disaster related heavy trash pickup services \$3.5 million,
 - Funding for higher than anticipated overtime costs \$1.4 million,
 - Funding for vehicle tracking, routing, and performance services \$980,148, and
 - Funding for Voluntary Municipal Employee Retirement Payment Option costs \$621,685.
- To Houston Health Department in the amount of \$3.6 million to support Credible Messenger & Community Violence program and to fund Voluntary Municipal Employee Retirement Payment Option costs.
- To General Services in the amount of \$2 million mainly due to the following:
 - Funding for facilities security services \$1.3 million,
 - Funding for facilities maintenance services \$500,000, and
 - Funding for Voluntary Municipal Employee Retirement Payment Option costs \$472,846.
- To Parks & Recreation in the amount of \$1.1 million to fund Voluntary Municipal Employee Retirement Payment Option costs.
- To Houston Public Library in the amount of \$1 million to fund Voluntary Municipal Employee Retirement Payment Option costs and Mobile Technology Library program.
- To Administration & Regulatory Affairs in the amount of \$990,476 to fund Voluntary Municipal Employee Retirement Payment Option costs and BARC Spay and Neuter program.
- To Housing & Community Development in the amount of \$644,653 to fund Voluntary Municipal Employee Retirement Payment Option costs.
- To Debt Service in the amount of \$409,957 to reflect higher captured revenue transfer to DDSRF.
- To Municipal Courts in the amount of \$306,831 to fund Voluntary Municipal Employee Retirement Payment Option costs.
- Budget transfer to the General Fund ending fund balance:
 - From various departments in the amount of \$23.3 million to reflect savings in the service chargeback funds such as electricity, fuel, insurance fees, and IT services.
 - From General Government in the amount of \$8.1 million mainly due to the following:
 - Pension OPEB savings \$10.7 million,
 - Election savings \$3 million, and
 - McKinney rental reduction \$300,760.
 - Offset with due to:
 - Funding for prior year Council District Service Fund rollover \$3.5 million,
 - Funding for transfer of proceeds from North Houston Highway Improvement Project (NHHIP) \$1.6 million, and
 - Funding for unspent City Council funds from prior year \$758,209.

- From various departments in the amount of \$5 million to reflect health benefit savings.
- From Finance in the amount of \$1.1 million mainly due to vacancy savings.
- From Office of Business Opportunity in the amount of \$823,672 mainly due to vacancy savings.
- From Houston Emergency Center in the amount of \$769,831 due to savings from the HEC OEM and HPW consolidation.
- From Planning & Development in the amount of \$499,876 mainly due to vacancy savings.
- From Legal in the amount of \$254,724 mainly due to vacancy savings.

Enterprise Funds:

- Budget transfers and appropriation from ending fund balance:
 - To Aviation Operating Fund in the amount of \$7 million primarily due to operating transfers as a result of higher than anticipated interest.
- Budget transfer and appropriation to ending fund balance:
 - From Combined Utility System Operating Fund in the amount of \$3.9 million due to lower debt transfer.

Other Funds:

- Budget transfers and appropriation from ending fund balance:
 - To DDSRF – Metro ET AL in the amount of \$19.2 million due to transfer in Interfund Electricity expenses,
 - To Fleet Management Fund in the amount of \$2.6 million due to higher than anticipated vehicle repair and maintenance supplies,
 - To Convention & Entertainment Facility Operating Fund in the amount of \$1.7 million due to higher transfer to Houston First Corporation,
 - To Maintenance Renewal & Replacement Fund in the amount of \$1.7 million due to higher than anticipated building maintenance services,
 - To BARC Special Revenue Fund in the amount of \$821,082 due to funding for spay and neuter surgeries,
 - To Park Special Revenue Fund in the amount of \$527,476 million due to higher than anticipated transfer to General Fund, and
 - To Tourism Promotion Special Revenue Fund in the amount of \$369,755 due to higher payment to Houston Arts Alliance.

Director of Finance

Prior Council Action:

Ord. #2024-417 (Continuing Appropriation), June 5, 2024

Ord. #2024-449 (Adoption of the FY2025 Budget), June 12, 2024

Amount and Source of Funding:

Contact Information:

Paula Lichanpanit, Deputy Director

Phone: 832-393-9089

ATTACHMENTS:

Description

Revised Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/31/2026

ALL

Item Creation Date: 3/28/2025

FIN - FY2025 General Appropriation

Agenda Item#: 25.

Summary:

ORDINANCE making general appropriation of certain Revenues of the City in support of Annual Budgets for Fiscal Year 2025; authorizing certain transfers

Background:

The City begins each fiscal year operating on an interim spending plan until the General Appropriation Ordinance or annual certification is brought forward and approved by City Council. The FY2025 interim spending plan was adopted by City Council along with the annual budget in June 2024, using FY2024 spending estimates.

Ordinance 2024-449 approved the General Fund Adopted Budget of \$3,046,427,769. The annual certification process requires the City Controller to certify the level of funding that the Controller's Office analysis indicates will be available for the current year. This action will establish the General Fund appropriation at **\$3,107,622,908**, which is \$61,195,139 higher than the current and adopted budgets for General Fund expenditures. City Council approval of the budget transfers and appropriation ordinance is requested including:

General Funds:

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 - Funding for Voluntary Municipal Employee Retirement Payment Option costs \$621,685.
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 - Funding for facilities security services \$1.3 million,
 - Funding for facilities maintenance services \$500,000, and
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 - To Houston Public Library in the amount of \$1 million to fund Voluntary Municipal Employee Retirement Payment Option costs and Mobile Technology Library program.
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- To Municipal Courts in the amount of \$306,831 to fund Voluntary Municipal Employee Retirement Payment Option costs.
- Budget transfer to the General Fund ending fund balance:
 - From various departments in the amount of \$23.3 million to reflect savings in the service chargeback funds such as electricity, fuel, insurance fees, and IT services.
 - From General Government in the amount of \$8.1 million mainly due to the following:
 - Pension OPEB savings \$10.7 million,
 - Election savings \$3 million, and
 - McKinney rental reduction \$300,760.
 - Offset with due to:
 - Funding for prior year Council District Service Fund rollover \$3.5 million,
 - Funding for transfer of proceeds from North Houston Highway Improvement Project (NHHIP) \$1.6 million, and
 - Funding for unspent City Council funds from prior year \$758,209.
 - From various departments in the amount of \$5 million to reflect health benefit savings.
 - From Finance in the amount of \$1.1 million mainly due to vacancy savings.
 - From Office of Business Opportunity in the amount of \$823,672 mainly due to vacancy savings.
 - From Houston Emergency Center in the amount of \$769,831 due to savings from the HEC OEM and HPW consolidation.
 - From Planning & Development in the amount of \$499,876 mainly due to vacancy savings.
 - From Legal in the amount of \$254,724 mainly due to vacancy savings.

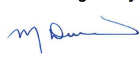
Enterprise Funds:

- Budget transfers and appropriation from ending fund balance:
 - To Aviation Operating Fund in the amount of \$7 million primarily due to operating transfers as a result of higher than anticipated interest.
- Budget transfer and appropriation to ending fund balance:
 - From Combined Utility System Operating Fund in the amount of \$3.9 million due to lower debt transfer.

Other Funds:

- Budget transfers and appropriation from ending fund balance:
 - To DDSRF – Metro ET AL in the amount of \$19.2 million due to transfer in Interfund Electricity expenses,
 - To Fleet Management Fund in the amount of \$2.6 million due to higher than anticipated vehicle repair and maintenance supplies,
 - To Convention & Entertainment Facility Operating Fund in the amount of \$1.7 million due to higher transfer to Houston First Corporation,
 - To Maintenance Renewal & Replacement Fund in the amount of \$1.7 million due to higher than anticipated building maintenance services,
 - To BARC Special Revenue Fund in the amount of \$821,082 due to funding for spay and neuter surgeries,
 - To Park Special Revenue Fund in the amount of \$527,476 million due to higher than anticipated transfer to General Fund, and
 - To Tourism Promotion Special Revenue Fund in the amount of \$369,755 due to higher payment to Houston Arts Alliance.

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Melissa Dubowski
Director of Finance

Prior Council Action:

Ord. #2024-417 (Continuing Appropriation), June 5, 2024

Ord. #2024-449 (Adoption of the FY2025 Budget), June 12, 2024

Contact Information:

Paula Lichanpanit, Deputy Director

Phone: 832-393-9089



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/9/2025

Cause No. 2024-38922: St Harlem Construction, LLC and AmeriFactors Financial Group, LLC v City of Houston, in the 80th Judicial District Court of Harris County, Texas/Cause No. 2024-24785: V&S Construction, LLC v City of Houston, in the 152nd Judicial District Court of Harris County, Texas

Agenda Item#: 43.

Summary:

ORDINANCE approving and authorizing Settlement, Release and Indemnity Agreement between City of Houston and **ST. HARLEM CONSTRUCTION, LLC** and **AMERIFACTORS FINANCIAL GROUP LLC**; and a Settlement, Release and Indemnity Agreement between City of Houston and **V&S Construction LLC**; to settle two related lawsuits - \$1,066,255.38 - Enterprise Fund

Background:

The City engaged St. Harlem to perform emergency water line repairs following a drought in 2023. The City of Houston, through Houston Public Works, entered into Contract No. SPD-CMH-082420 with St. Harlem Construction LLC. St. Harlem subcontracted the water line repairs to V&S Construction and Earth Engineering, Inc. St. Harlem assigned some of its accounts receivable to Amerifactors, a factoring company.

After matters involving Patrece Lee (a manager at HPW) came to light, the City placed a hold on payment for emergency water line repairs. St. Harlem and Amerifactors filed suit against the City of Houston seeking to recover the contractual amounts owed (\$1,299,350.67) plus interest and attorney's fees. V&S Construction also filed a separate lawsuit seeking to recover against the City directly. Earth Engineering did not file suit, but claims it is owed \$12,255.38.

The City Attorney recommends that Council adopt an Ordinance authorizing and approving the Settlement Release and Indemnity Agreements in the above referenced lawsuits, and approve and authorize payments totaling \$1,066,255.38 out of the Water and Sewer System Operating Fund 8300 in settlement of all claims.

The settlement requires all parties to settle contemporaneously such that all parties' claims are resolved. Therefore, both settlement agreements are presented in this ordinance.

Prior Council Action:

None

Amount and Source of Funding:

Fiscal Note: Funding for the item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	Current FY	Out Year	TOTAL
Houston Public Works	\$ 1,066,255.38	\$ -	\$ 1,066,255.38
Total	\$ 1,066,255.38	\$ -	\$ 1,066,255.38

Arturo G. Michel, City Attorney

Prior Council Action:

None

Amount of Funding:

\$1,066,255.38

Water and Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Eric Laskowski 832-393-6475

Suzanne Chauvin 832-393-6219

ATTACHMENTS:

Description	Type
Final Settlement, Release and Indemnity Agreement for St. Harlem and Amerifactors	Backup Material
Final Settlement, Release and Indemnity Agreement for V&S Construction	Backup Material
Cover Sheet	Signed Cover Sheet
Ordinance	Ordinance/Resolution/Motion

ATTACHMENTS:

Description	Type
Signed Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/9/2025

Cause No. 2024-38922: St Harlem Construction, LLC and AmeriFactors Financial Group, LLC v City of Houston, in the 80th Judicial District Court of Harris County, Texas/Cause No. 2024-24785: V&S Construction, LLC v City of Houston, in the 152nd Judicial District Court of Harris County, Texas

Agenda Item#: 22.

Summary:

NOT A REAL CAPTION

ORDINANCE approving and authorizing two Settlement, Release and Indemnity Agreements (“Releases”) in related lawsuits. The first lawsuit was brought by St Harlem Construction, LLC (“St Harlem”) and Amerifactors Financial Group, LLC (“Amerifactors”) against the City of Houston, and the second lawsuit was brought by V&S Construction LLC (“V&S”) against the City of Houston. Both lawsuits involve a contract to perform emergency repairs to broken water lines, and were approved by Patrece Lee. The two settlements, which are bound together, total \$1,066,255.38. Payments include \$450,000.00 to Amerifactors, \$80,000 to St. Harlem Construction, and \$524,000.00 to St. Harlem’s subcontractor V&S Construction and \$12,255.38 to its subcontractor Earth Engineering, Inc.

Background:

The City engaged St. Harlem to perform emergency water line repairs following a drought in 2023. The City of Houston, through Houston Public Works, entered into Contract No. SPD-CMH-082420 with St. Harlem Construction LLC. St. Harlem subcontracted the water line repairs to V&S Construction and Earth Engineering, Inc. St. Harlem assigned some of its accounts receivable to Amerifactors, a factoring company.

After matters involving Patrece Lee (a manager at HPW) came to light, the City placed a hold on payment for emergency water line repairs. St. Harlem and Amerifactors filed suit against the City of Houston seeking to recover the contractual amounts owed (\$1,299,350.67) plus interest and attorney’s fees. V&S Construction also filed a separate lawsuit seeking to recover against the City directly. Earth Engineering did not file suit, but claims it is owed \$12,255.38.

The City Attorney recommends that Council adopt an Ordinance authorizing and approving the Settlement Release and Indemnity Agreements in the above referenced lawsuits, and approve and authorize payments totaling \$1,066,255.38 out of the Water and Sewer System Operating Fund 8300 in settlement of all claims.

The settlement requires all parties to settle contemporaneously such that all parties’ claims are resolved. Therefore, both settlement agreements are presented in this ordinance.

Prior Council Action:

None

Amount and Source of Funding:

Fiscal Note: Funding for the item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	Current FY	Out Year	TOTAL
Houston Public Works	\$ 1,066,255.38	\$ -	\$ 1,066,255.38
Total	\$ 1,066,255.38	\$ -	\$ 1,066,255.38

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Arturo G. Michel, City Attorney

Prior Council Action:

None

Amount of Funding:

\$1,066,255.38
Water and Sewer System Operating Fund

Water and Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Eric Laskowski 832-393-6475
Suzanne Chauvin 832-393-6219

ATTACHMENTS:

Description	Type
Final Settlement, Release and Indemnity Agreement for St. Harlem and Amerifactors	Backup Material
Final Settlement, Release and Indemnity Agreement for V&S Construction	Backup Material
Cover Sheet	Signed Cover Sheet
Ordinance	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 2/3/2025

DOC1245412366 - Rate Study - Water and Wastewater
Combined Utility System (Raftelis Financial Consultants,
Inc.) - ORDINANCE

Agenda Item#: 44.

Summary:

ORDINANCE approving and awarding contract between City of Houston and **RAFTELIS FINANCIAL, INC** for Professional Consulting Services to conduct a Rate Study for Water and Wastewater Combined Utility System for Houston Public Works; providing a maximum contract amount - 1 Year with 2 one-year options - \$804,095.00 - Enterprise Fund

Background:

Request for Qualifications received October 10, 2024, for DOC1245412366 - Approve an ordinance awarding a contract to Raftelis Financial Consultants, Inc. in the maximum contract amount of \$804,095.00 for professional consulting services to conduct a rate study for water and wastewater combined utility system for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a one-year contract with two (2) one-year options to extend to Raftelis Financial Consultants, Inc. for a maximum contract amount of \$804,095.00 for professional consulting services to conduct a rate study for water and wastewater combined utility system for HPW.

HPW conducts an evaluation and analysis of the water and wastewater rate-setting assumptions approximately every five years. This regular review assesses changes in operating and maintenance costs, allocation methodologies for both capital and operating costs, overhead cost rates for all water plants, customer classes, and consumption patterns.

The scope of work outlines specific tasks, including reviewing class profiles, consumption patterns, and growth associated with providing water and wastewater to all customers; reviewing current rate methodology and validating that the proposed rates will generate sufficient revenues to fully fund operations, maintenance, replacements, capital improvements, equipment purchases, and existing debt service obligations and meet current and future financial performance measures.

The Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws and as a result, responses were received from Black and Veatch Corporation, Carollo

Engineers, Inc., New Gen Strategies and Solutions, LLC, and Raftelis Financial Consultants, Inc.

The Evaluation Committee consisted of members from Houston Public Works. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

Raftelis Financial Consultants, Inc. received the highest overall score and was deemed the best-qualified firm to meet the requirements outlined in the RFQ.

M/WBE Participation:

This RFQ was advertised with a 10% goal for M/WBE participation. Raftelis Financial Consultants, Inc. has designated the company listed below as its certified M/WBE subcontractor.

Name	Type of Work	Percentage
Atlas Design Services	Engineering Services	10%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Raftelis Financial Consultants, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Strategic Procurement Division

Randall V. Macchi
Director Houston Public Works

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ESTIMATED SPENDING AUTHORITY

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Department	FY2025	Out-Years	Amount
HPW	\$250,000.00	\$554,095.00	\$804,095.00

Amount and Source of Funding:

\$804,095.00

Water and Sewer System Operating Fund

Fund No. 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/3/2025

DOC1245412366 - Rate Study - Water and Wastewater Combined Utility System (Raftelis Financial Consultants, Inc.) - ORDINANCE

Agenda Item#: 21.

Background:

Request for Qualifications received October 10, 2024, for DOC1245412366 - Approve an ordinance awarding a contract to Raftelis Financial Consultants, Inc. in the maximum contract amount of \$804,095.00 for professional consulting services to conduct a rate study for water and wastewater combined utility system for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a one-year contract with two (2) one-year options to extend to Raftelis Financial Consultants, Inc. for a maximum contract amount of \$804,095.00 for professional consulting services to conduct a rate study for water and wastewater combined utility system for HPW.

HPW conducts an evaluation and analysis of the water and wastewater rate-setting assumptions approximately every five years. This regular review assesses changes in operating and maintenance costs, allocation methodologies for both capital and operating costs, overhead cost rates for all water plants, customer classes, and consumption patterns.

The scope of work outlines specific tasks, including reviewing class profiles, consumption patterns, and growth associated with providing water and wastewater to all customers; reviewing current rate methodology and validating that the proposed rates will generate sufficient revenues to fully fund operations, maintenance, replacements, capital improvements, equipment purchases, and existing debt service obligations and meet current and future financial performance measures.

The Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws and as a result, responses were received from Black and Veatch Corporation, Carollo Engineers, Inc., New Gen Strategies and Solutions, LLC, and Raftelis Financial Consultants, Inc.

The Evaluation Committee consisted of members from Houston Public Works. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

Raftelis Financial Consultants, Inc. received the highest overall score and was deemed the best-qualified firm to meet the requirements outlined in the RFQ.

M/WBE Participation:

This RFQ was advertised with a 10% goal for M/WBE participation. Raftelis Financial Consultants, Inc. has designated the company listed below as its certified M/WBE subcontractor.

Name	Type of Work	Percentage
Atlas Design Services	Engineering Services	10%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

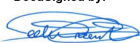
Hire Houston First:

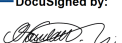
The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Raftelis Financial Consultants, Inc. does not meet the requirements for


HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

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Jedediah Greenfield
Chief Procurement Officer
Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi
Director Houston Public Works

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ESTIMATED SPENDING AUTHORITY

Department	FY2025	Out-Years	Amount
HPW	\$250,000.00	\$554,095.00	\$804,095.00

Amount and Source of Funding:

\$804,095.00
Water and Sewer System Operating Fund
Fund No. 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
DOC1245412366 - COF	Financial Information
DOC1245412366 - Ownership form	Backup Material
DOC1245412366 - MWBE Goal Approval	Backup Material
DOC1245412366 - MWBE Plan	Backup Material
DOC1245412366 - Letter of Intent	Backup Material
DOC1245412366 - Drug Forms	Backup Material
DOC1245412366 - Insurance	Backup Material
DOC1245412366 - AM Best	Backup Material
DOC1245412366 - Form 1295	Backup Material
DOC1245412366 - Conflict of Interest	Backup Material
DOC1245412366 - POP forms	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/2/2025

Q26125.A4 - Aging and Caregiver Supportive Services - ORDINANCE

Agenda Item#: 45.

Summary:

ORDINANCE amending Ordinance No. 2018-1032 to increase maximum contract amount and; approving and authorizing third amendment to extend contract term between City of Houston and (1) **ALPHA EYECARE ASSOCIATES PLLC**, (2) **CHINESE COMMUNITY CENTER**, (3) **HOME DELIVERY INCONTINENT SUPPLIES CO**, (4) **MERC MEDICAL SUPPLY**, (5) **TEXAS SOUTHERN UNIVERSITY**, (6) **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON**, (7) **MPJ AUDIOLOGY CONSULTANT, LLC** (8) **INTERFAITH CARE PARTNERS**, (9) **ALZHEIMER'S DISEASE AND RELATED DISORDERS**, (10) **BAKER RIPLEY**, (11) **DINSMORE MEDICAL SYSTEMS LLC**, (12) **HEARING AID EXPRESS**, (13) **HEIGHT HEARING AIDS, LLC**, (14) **PERRY LEE HOME HEALTH**, (15) **SYNERGY- KATY- HASELDEN HOMECARE LLC**, (16) **SYNERGY CONROE- MOSHER INITIATIVES INC**, (17) **ENTRAMED, INC dba SENTIDO HEALTH**, (18) **MONTROSE COUNSELING CENTER**, for Aging and Caregiver Supportive Services to Senior Adults through Harris County Area Agency on Aging for the City of Houston Health Department - 1 Year - \$6,520,000.00 - Grant and Other Funds

Background:

S72-Q26125.A4 - Approve an Ordinance amending Ordinance No. 2018-1032 (Passed on December 19, 2018) to increase the maximum contract amounts from \$25,759,544.17 to \$32,279,544.17; approving and authorizing the third amendment to extend the contract term from September 30, 2025, to September 30, 2026, for contracts between the City of Houston and (1) Alpha Eyecare Associates PLLC, (2) Chinese Community Center, (3) Home Delivery Incontinent Supplies Co., (4) MERC Medical Supply, (5) Texas Southern University, (6) University of Texas Health Science Center at Houston, (7) MPJ Audiology Consultant, LLC (8) Interfaith Care Partners, (9) Alzheimer's Disease and Related Disorders, (10) Baker Ripley, (11) Dinsmore Medical Systems LLC, (12) Hearing Aid Express, (13) Height Hearing Aids, LLC, (14) Perry Lee Home Health, (15) Synergy- Katy- Haselden Homecare LLC, (16) Synergy Conroe- Mosher Initiatives Inc., (17) EntraMED, Inc. Db a Sentido Health, (18) Montrose Counseling Center, for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum award amount from

\$25,759,544.17 to \$32,279,544.17; approving and authorizing the third amendment **to extend the contracts terms from September 30, 2025, to September 30, 2026**, for contracts between the City of Houston and (1) Alpha Eyecare Associates PLLC, (2) Chinese Community Center, (3) Home Delivery Incontinent Supplies Co., (4) MERC Medical Supply, (5) Texas Southern University, (6) University of Texas Health Science Center at Houston, (7) MPJ Audiology Consultant, LLC (8) Interfaith Care Partners, (9) Alzheimer's Disease and Related Disorders, (10) Baker Ripley, (11) Dinsmore Medical Systems LLC, (12) Hearing Aid Express, (13) Height Hearing Aids, LLC, (14) Perry Lee Home Health, (15) Synergy- Katy- Haselden Homecare LLC, (16) Synergy Conroe- Mosher Initiatives Inc., (17) EntraMed, Inc. Db a Sentido Health, (18) Montrose Counseling Center, for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging (HCAAA) for the Houston Health Department.

On December 19, 2018, Ordinance No. 2018-1032 awarded the original (25) twenty-five contracts for three years with two one-year renewal options and a total award amount of \$11,141,736.17. On March 31, 2021, Amending Ordinance No. 2021-0235 was approved to increase the maximum contract amount from \$11,141,736.17 to \$22,639,544.17 for seventeen of the twenty-five contracts awarded. On August 30, 2023, ninety (90) days extension letters were issued to twenty-two (22) contractors, extending the current contract terms to December 31, 2023. On November 1, 2023, Ordinance No. 2023-924 increased the maximum award amount to \$25,759,544.17 and extended the contract terms from September 30, 2023, to September 30, 2024. On September 25, 2024, Ordinance No. 2024-704 extended twenty (20) contract terms from September 30, 2024, to September 30, 2025. This amendment is to increase the maximum contract amount for fifteen (15) contracts that now need additional funds and to extend the contract terms for eighteen (18) contracts to September 30, 2026, to allow for the completion of the RFP process and awarding of new contracts.

Seven of the twenty-five (25) contracts will expire on September 30, 2025, and will not be extended for the following reasons: 1) two vendors were taken over by one of the other awarded vendors; 2) the department no longer uses four vendors; and 3) one vendor has been awarded a new contract.

The continued services will exceed the originally projected maximum dollar amounts, therefore, HHD requests the maximum contract amounts be increased as indicated below:

Contract No.	Contractor	Current Contract Amount	Requested Contract Increase	Revised Contract Amount
4600015184	Alpha Eyecare Associates PLLC	\$170,670.00	\$350,000.00	\$520,670.00
4600015186	Chinese Community Center	\$860,252.00	\$550,000.00	\$1,410,252.00
4600015221	Home Delivery Incontinent Supplies Co., Inc.	\$842,650.00	\$350,000.00	\$1,192,650.00
4600015199	MERC Medical Supply	\$842,650.00	\$350,000.00	\$1,192,650.00
4600015193	Texas Southern University	\$1,331,090.00	\$500,000.00	\$1,831,090.00
	University of			

4600015194	Texas Science Center at Houston	\$2,998,924.05	\$780,000.00	\$3,778,924.05
4600015195	MPJ Audiology Consultant, LLC	\$490,450.00	\$340,000.00	\$830,450.00
4600015213	Interfaith Care Partners	\$366,400.00	\$400,000.00	\$766,400.00
4600015183	Alzheimer's Disease and Related Disorders	\$685,449.37	\$500,000.00	\$1,185,449.37
460015185	Baker Ripley	\$1,024,713.50	\$250,000.00	\$1,274,713.50
4600015187	Dinsmore Medical Systems LLC	\$402,436.80	\$250,000.00	\$652,436.80
4600015189	Hearing Aid Express	\$823,728.00	\$250,000.00	\$1,073,728.00
4600015190	Heights Hearing Aids, LLC	\$778,080.00	\$250,000.00	\$1,028,080.00
4600015196	Perry Lee Home Health	\$2,506,050.00	\$800,000.00	\$3,306,050.00
4600015201	Synergy-Katy-Haselden Homecare	\$1,223,425.00	\$600,000.00	\$1,823,425.00
4600015203	Synergy-Conroe – Mosher Initiatives, Inc.	\$1,998,675.00	\$0.00	\$1,998,675.00
4600015197	Entramed Inc. dba Sentido Health	\$879,775.00	\$0.00	\$879,775.00
4600015192	Montrose Counseling Center	\$615,103.25	\$0.00	\$615,103.25
	TOTALS	\$25,759,544.17	\$6,520,000.00	\$32,279,544.17

The scope of work requires contractors to address local and statewide service gaps due to the COVID-19 pandemic. These gaps include additional supportive services, the ability to take on new referrals, and the delivery of incontinence supplies and nutritional supplements. There is also a demand for increased caregiver information services, in-home services, and respite services, among others. The increased funding from the Older Americans Act of 1965 allows contractors to meet the heightened demand for these supportive services for adults aged 60 and older in Harris County through a direct or community-based services delivery system.

The scope of work requires the contractors to provide the following, but not limited to:

Option 1: Support Services

Emergency Responses
Evidence-Based Interventions
Ombudsman Services

Option 2: Family Caregiver Support Services

Caregiver Information Services

Caregiver Respite Care-In Home
Option 3: Health Promotion Services
Dental Services Hearing Services
Vision Services
Medical Supply Provider
Mental Health Provider

Option 4: In-Home Services
Personal Assistance Visiting

-
M/WBE Participation:

M/WBE zero-percentage goal approved by the Office of Business Opportunity.

Fiscal Note:

No fiscal note is required for grant-funded items.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$480,000.00	\$6,040,000.00	\$6,520,000.00

Prior Council Action:

Ordinance No. 2018-1032, passed December 19, 2018
Ordinance No. 2021-0235, passed March 31, 2021
Ordinance No. 2023-0924, passed November 1, 2023
Ordinance No. 2024-0704, passed September 25, 2024

-
Amount and Source of Funding:

\$ 340,000.00 - State - Grant Fund (5010)
\$6,180,000.00 - Federal/Local/State/Pass Grant Fund (5030)
\$6,520,000.00 – Total

Contact Information:

Name	Dept./Division	Phone No.:
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice M. Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
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Coversheet (revised)

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 4/2/2025

Q26125.A4 - Aging and Caregiver Supportive Services - ORDINANCE

Agenda Item#: 27.

Background:

S72-Q26125.A4 - Approve an Ordinance amending Ordinance No. 2018-1032 (Passed on December 19, 2018) to increase the maximum contract amounts from \$25,759,544.17 to \$32,279,544.17; approving and authorizing the third amendment to extend the contract term from September 30, 2025, to September 30, 2026, for contracts between the City of Houston and (1) Alpha Eyecare Associates PLLC, (2) Chinese Community Center, (3) Home Delivery Incontinent Supplies Co., (4) MERC Medical Supply, (5) Texas Southern University, (6) University of Texas Health Science Center at Houston, (7) MPJ Audiology Consultant, LLC (8) Interfaith Care Partners, (9) Alzheimer's Disease and Related Disorders, (10) Baker Ripley, (11) Dinsmore Medical Systems LLC, (12) Hearing Aid Express, (13) Height Hearing Aids, LLC, (14) Perry Lee Home Health, (15) Synergy- Katy- Haselden Homecare LLC, (16) Synergy Conroe- Mosher Initiatives Inc., (17) EntraMed, Inc. Db a Sentido Health, (18) Montrose Counseling Center, for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum award amount from **\$25,759,544.17 to \$32,279,544.17**; approving and authorizing the third amendment to **extend the contracts terms from September 30, 2025, to September 30, 2026**, for contracts between the City of Houston and (1) Alpha Eyecare Associates PLLC, (2) Chinese Community Center, (3) Home Delivery Incontinent Supplies Co., (4) MERC Medical Supply, (5) Texas Southern University, (6) University of Texas Health Science Center at Houston, (7) MPJ Audiology Consultant, LLC (8) Interfaith Care Partners, (9) Alzheimer's Disease and Related Disorders, (10) Baker Ripley, (11) Dinsmore Medical Systems LLC, (12) Hearing Aid Express, (13) Height Hearing Aids, LLC, (14) Perry Lee Home Health, (15) Synergy- Katy- Haselden Homecare LLC, (16) Synergy Conroe- Mosher Initiatives Inc., (17) EntraMed, Inc. Db a Sentido Health, (18) Montrose Counseling Center, for aging and caregiver supportive services to senior adults through the Harris County Area Agency on Aging (HCAAA) for the Houston Health Department.

On December 19, 2018, Ordinance No. 2018-1032 awarded the original (25) twenty-five contracts for three years with two one-year renewal options and a total award amount of \$11,141,736.17. On March 31, 2021, Amending Ordinance No. 2021-0235 was approved to increase the maximum contract amount from \$11,141,736.17 to \$22,639,544.17 for seventeen of the twenty-five contracts awarded. On August 30, 2023, ninety (90) days extension letters were issued to twenty-two (22) contractors, extending the current contract terms to December 31, 2023. On November 1, 2023, Ordinance No. 2023-924 increased the maximum award amount to \$25,759,544.17 and extended the contract terms from September 30, 2023, to September 30, 2024. On September 25, 2024, Ordinance No. 2024-704 extended twenty (20) contract terms from September 30, 2024, to September 30, 2025. This amendment is to increase the maximum contract amount for fifteen (15) contracts that now need additional funds and to extend the contract terms for eighteen (18) contracts to September 30, 2026, to allow for the completion of the RFP process and awarding of new contracts.

Seven of the twenty-five (25) contracts will expire on September 30, 2025, and will not be extended for the following reasons: 1) two vendors were taken over by one of the other awarded vendors; 2) the department no longer uses four vendors; and 3) one vendor has been awarded a new contract.

The continued services will exceed the originally projected maximum dollar amounts, therefore, HHD requests the maximum contract amounts be increased as indicated below:

Contract No.	Contractor	Current Contract Amount	Requested Contract Increase	Revised Contract Amount
4600015184	Alpha Eyecare Associates PLLC	\$170,670.00	\$350,000.00	\$520,670.00
4600015186	Chinese Community Center	\$860,252.00	\$550,000.00	\$1,410,252.00
4600015221	Home Delivery Incontinent Supplies Co., Inc.	\$842,650.00	\$350,000.00	\$1,192,650.00
4600015199	MERC Medical Supply	\$842,650.00	\$350,000.00	\$1,192,650.00

	Supply			
4600015193	Texas Southern University	\$1,331,090.00	\$500,000.00	\$1,831,090.00
4600015194	University of Texas Science Center at Houston	\$2,998,924.05	\$780,000.00	\$3,778,924.05
4600015195	MPJ Audiology Consultant, LLC	\$490,450.00	\$340,000.00	\$830,450.00
4600015213	Interfaith Care Partners	\$366,400.00	\$400,000.00	\$766,400.00
4600015183	Alzheimer's Disease and Related Disorders	\$685,449.37	\$500,000.00	\$1,185,449.37
460015185	Baker Ripley	\$1,024,713.50	\$250,000.00	\$1,274,713.50
4600015187	Dinsmore Medical Systems LLC	\$402,436.80	\$250,000.00	\$652,436.80
4600015189	Hearing Aid Express	\$823,728.00	\$250,000.00	\$1,073,728.00
4600015190	Heights Hearing Aids, LLC	\$778,080.00	\$250,000.00	\$1,028,080.00
4600015196	Perry Lee Home Health	\$2,506,050.00	\$800,000.00	\$3,306,050.00
4600015201	Synergy-Katy-Haselden Homecare	\$1,223,425.00	\$600,000.00	\$1,823,425.00
4600015203	Synergy-Conroe – Mosher Initiatives, Inc.	\$1,998,675.00	\$0.00	\$1,998,675.00
4600015197	Entramed Inc. dba Sentido Health	\$879,775.00	\$0.00	\$879,775.00
4600015192	Montrose Counseling Center	\$615,103.25	\$0.00	\$615,103.25
	TOTALS	\$25,759,544.17	\$6,520,000.00	\$32,279,544.17

The scope of work requires contractors to address local and statewide service gaps due to the COVID-19 pandemic. These gaps include additional supportive services, the ability to take on new referrals, and the delivery of incontinence supplies and nutritional supplements. There is also a demand for increased caregiver information services, in-home services, and respite services, among others. The increased funding from the Older Americans Act of 1965 allows contractors to meet the heightened demand for these supportive services for adults aged 60 and older in Harris County through a direct or community-based services delivery system.

The scope of work requires the contractors to provide the following, but not limited to:

Option 1: Support Services

Emergency Responses
Evidence-Based Interventions
Ombudsman Services

Option 2: Family Caregiver Support Services

Caregiver Information Services
Caregiver Respite Care-In Home

Option 3: Health Promotion Services

Dental Services Hearing Services
Vision Services
Medical Supply Provider
Mental Health Provider

Option 4: In-Home Services

Personal Assistance Visiting

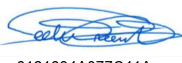
M/WBE Participation:

M/WBE zero-percentage goal approved by the Office of Business Opportunity.

Fiscal Note:

No fiscal note is required for grant-funded items.

4/10/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Department Approval

4/10/2025

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$480,000.00	\$6,040,000.00	\$6,520,000.00

Prior Council Action:

Ordinance No. 2018-1032, passed December 19, 2018
Ordinance No. 2021-0235, passed March 31, 2021
Ordinance No. 2023-0924, passed November 1, 2023
Ordinance No. 2024-0704, passed September 25, 2024

Amount and Source of Funding:

\$ 340,000.00 - Estate Fund (5010)
~~\$6,180,000.00~~ - Federal/Local/State/Pass Grant Fund (5030)
\$6,520,000.00 – Total

Contact Information:

Name	Dept./Division	Phone No.:
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice M. Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Original Ordinance 2018 -1032 and Agreements	Backup Material
Original RCA - Q26125	Backup Material
Ordinance 2021-0235 and Amendments (17) - Q26125	Backup Material
RCA - Q26125.A1 - 2021-0235	Backup Material
Ordinance 2023-924 and Amendments (22) - Q26125	Backup Material
RCA- Q26125.A2 - 2023-924	Backup Material
Ordinance 2024-704 and Second Amendments (20) - Q26125	Backup Material
RCA - Q26125.A3 - 2024-704	Backup Material
MWBE Goal Waiver	Backup Material
Alpha 1295	Backup Material
Alpha CIQ	Backup Material
Alpha Delinquent Tax Report	Backup Material
Alpha OIF	Backup Material
Alzheimers 1295	Backup Material
Alzheimers CIQ	Backup Material
Alzheimers Delinquent Tax Report	Backup Material
Alzheimers OIF	Backup Material
Baker Ripley 1295	Backup Material
Baker Ripley CIQ	Backup Material
Baker Ripley Delinquent Tax Report	Backup Material
Baker Ripley OIF	Backup Material
Chinese 1295	Backup Material
Chinese CIQ	Backup Material
Chinese Delinquent Tax Report	Backup Material
Chinese OIF	Backup Material
Dinsmore 1295	Backup Material
Dinsmore CIQ	Backup Material
Dinsmore Delinquent Tax Report	Backup Material
Dinsmore OIF	Backup Material
Haselden 1295	Backup Material

Haselden CIQ	Backup Material
Haselden Delinquent Tax Report	Backup Material
Haselden OIF	Backup Material
Hearing Aid 1295	Backup Material
Hearing Aid CIQ	Backup Material
Hearing Aid Delinquent Tax Report	Backup Material
Hearing Aid OIF	Backup Material
Heights Hearing 1295	Backup Material
Heights Hearing CIQ	Backup Material
Heights Hearing Delinquent Tax Report	Backup Material
Heights Hearing OIF	Backup Material
Home Delivery 1295	Backup Material
Home Delivery CIQ	Backup Material
Home Delivery Delinquent Tax Report	Backup Material
Home Delivery OIF	Backup Material
IFC 1295	Backup Material
IFC CIQ	Backup Material
IFC Delinquent Tax Report	Backup Material
IFC OIF	Backup Material
Merc 1295	Backup Material
Merc CIQ	Backup Material
Merc Delinquent Tax Report	Backup Material
Merc OIF	Backup Material
MPJ 1295	Backup Material
MPJ CIQ	Backup Material
MPJ Delinquent Tax Report	Backup Material
MPJ OIF	Backup Material
Perry Lee 1295	Backup Material
Perry Lee CIQ	Backup Material
Perry Lee Delinquent Tax Report	Backup Material
Perry Lee OIF	Backup Material
TSU CIQ	Backup Material
UT CIQ	Backup Material
COFs	Financial Information
SIGNED Coversheet	Signed Cover sheet
Verification of Grant Funding-BA	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/23/2025

T22086.A5 – Records Management System
(CentralSquare Technologies, LLC) - ORDINANCE

Agenda Item#: 46.

Summary:

Ordinance amending Ordinance No. 2009-0392, as amended, to increase maximum contract amount and approving and authorizing fifth amendment to contract between City of Houston and **CENTRALSQUARE TECHNOLOGIES, LLC** to extend contract term for Automated Records Management System for the Houston Police Department - 6 Months with 2 three-month options - \$1,700,120.74 - General and Other Funds

Background:

T22086.A5 – Approve an Ordinance amending Ordinance No. 2009-0392 (Approved May 6, 2009), to increase the maximum contract amount from \$38,672,694.00 to \$40,372,814.74; approving and authorizing a Fifth Amendment to Contract No. 4600009630 between the City of Houston and CentralSquare Technologies, LLC, (formerly TriTech Software Systems/Tiburon, Inc.) to extend the contract term from May 11, 2025, to November 12, 2025, with two additional three-month renewal options, for the automated records management system for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an Ordinance amending Ordinance No. 2009-0392 (Approved May 6, 2009), to increase the maximum contract amount from **\$38,672,694.00 to \$40,372,814.74** and authorize a fifth amendment to the contract between the City of Houston and **CentralSquare Technologies, LLC** (formerly TriTech Software Systems/Tiburon, Inc.) to extend the contract term from **May 11, 2025, to November 12, 2025, with two additional three-month renewal options**, for the automated records management system for the HPD.

The contract was awarded on May 6, 2009, by Ordinance No. 2009-0392, for a five-year term, with eight (8) successive one-year terms and, City Council authorized an initial appropriation of \$1,243,402.38. On October 14, 2009, by Ordinance No. 2009-962, City Council authorized an additional appropriation of \$9,016,897.00 to implement the automated records management system and project-related costs. On March 10, 2010, by Ordinance No. 2010-0211, City Council authorized a change order to increase the maximum contract amount by \$79,118.00 to add a subscription fee for the national Leads Online database and approved a maximum contract amount of \$35,479,920.00. On June 22, 2011, by Ordinance No. 2011-0536, the maximum contract amount was increased by \$3,192,774.00 to add additional functionality, interfaces, software

licensing, equipment, and other third-party components, resulting in a new maximum contract amount of \$38,672,694.00. On June 28, 2017, by Ordinance No. 2017-0468, a first amendment to the contract was approved to revise the payment term provisions of the contract. On February 23, 2022, a second amendment to the contract was approved by Ordinance No. 2022-0137 to extend the contract term from May 12, 2022, to May 12, 2023. On April 5, 2023, a third amendment to the contract was approved by Ordinance No. 2023-228 to extend the contract term from May 12, 2023, to May 12, 2024. On April 10, 2024, a fourth amendment to the contract was approved by Ordinance No. 2024-221 to extend the contract term from May 12, 2024, to May 11, 2025.

This request for a fifth amendment aims to extend the contract term from May 11, 2025, to November 12, 2025, with two additional three-month renewal options, and increase the maximum contract amount from \$38,672,694.00 to \$40,372,814.74. The contract has a remaining funding of \$306,971.16 and will require \$1,700,120.74 additional expending authority to carry the City through the extended term. This extension will allow for sufficient time for HPD to have a new system in place.

The scope of work requires the contractor to provide all labor, equipment, materials, supplies, installation, and supervision necessary to implement and maintain an automated records management system for HPD, which consists of hardware, software, professional services, support personnel, and maintenance.

M/WBE Participation:

The TriTech Software System contract for an Automated Records Management System for HPD was awarded in 2009 with an 18% goal. MWBE subcontractors listed for goal credit were utilized for project management, training, documentation, IT consulting and implementation support, and hardware. The ongoing maintenance on the contract is non-divisible and can only be provided by the Prime.

The October 17, 2012, RCA indicates that the Prime was achieving 15.61% of the 18% MWBE goal. According to the department, the maintenance phase began in 2012, resulting in future work being completed by the Prime. It appears that there have been several contract extensions / additional appropriations, such that the current contract value is \$38MM+. As options to extend the contract were exercised, the additional dollars paid on the contract diluted the Prime's MWBE attainment. The Prime is currently achieving 4.12% of the 18% goal. The proposed 1-yr contract extension is for ongoing system maintenance only, which will need to be provided by the Prime. Given the current and future needs on this contract, the Prime will not meet the 18% goal. It does appear that the Prime has made Good Faith Efforts to utilize all goal credit subcontractors to full capacity. A final GFE assessment will be conducted at the end of the contract.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

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Department	FY2025	Out Years	Total
Houston Police Department	\$1,071,565.00	\$628,555.74	\$1,700,120.74

Prior Council Action:

Ordinance No. 2009-0392, passed on May 6, 2009
Ordinance No. 2009-0962, passed on October 14, 2009
Ordinance No. 2010-0211, passed on March 10, 2010
Ordinance No. 2011-0536, passed on June 22, 2011
Ordinance No. 2017-0468, passed on June 28, 2017
Ordinance No. 2022-0137, passed on February 23, 2022
Ordinance No. 2023-0228, passed on April 5, 2023
Ordinance No. 2024-0221, passed on April 10, 2024
Appropriation Ordinance No.: 2025-164 – approved on February 26, 2025.

Amount and Source of Funding:

\$ 800,000.00 – Contributed Capital Project Fund (4515) – Previously appropriated by
Ord No.: 2025-164
\$ 271,565.00 - Asset Forfeiture Fund – Justice (2203)
\$ 628,555.74 – General Fund (1000)
\$1,700,120.74 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat	City Council Liaison	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/23/2025

T22086.A5 – Records Management System (CentralSquare Technologies, LLC) - ORDINANCE

Agenda Item#:

Background:

T22086.A5 – Approve an Ordinance amending Ordinance No. 2009-0392 (Approved May 6, 2009), to increase the maximum contract amount from \$38,672,694.00 to \$40,372,814.74; approving and authorizing a Fifth Amendment to Contract No. 4600009630 between the City of Houston and CentralSquare Technologies, LLC, (formerly TriTech Software Systems/Tiburon, Inc.) to extend the contract term from May 11, 2025, to November 12, 2025, with two additional three-month renewal options, for the automated records management system for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an Ordinance amending Ordinance No. 2009-0392 (Approved May 6, 2009), to increase the maximum contract amount from **\$38,672,694.00 to \$40,372,814.74** and authorize a fifth amendment to the contract between the City of Houston and **CentralSquare Technologies, LLC** (formerly TriTech Software Systems/Tiburon, Inc.) to extend the contract term from **May 11, 2025, to November 12, 2025, with two additional three-month renewal options**, for the automated records management system for the HPD.

The contract was awarded on May 6, 2009, by Ordinance No. 2009-0392, for a five-year term, with eight (8) successive one-year terms and, City Council authorized an initial appropriation of \$1,243,402.38. On October 14, 2009, by Ordinance No. 2009-962, City Council authorized an additional appropriation of \$9,016,897.00 to implement the automated records management system and project-related costs. On March 10, 2010, by Ordinance No. 2010-0211, City Council authorized a change order to increase the maximum contract amount by \$79,118.00 to add a subscription fee for the national Leads Online database and approved a maximum contract amount of \$35,479,920.00. On June 22, 2011, by Ordinance No. 2011-0536, the maximum contract amount was increased by \$3,192,774.00 to add additional functionality, interfaces, software licensing, equipment, and other third-party components, resulting in a new maximum contract amount of \$38,672,694.00. On June 28, 2017, by Ordinance No. 2017-0468, a first amendment to the contract was approved to revise the payment term provisions of the contract. On February 23, 2022, a second amendment to the contract was approved by Ordinance No. 2022-0137 to extend the contract term from May 12, 2022, to May 12, 2023. On April 5, 2023, a third amendment to the contract was approved by Ordinance No. 2023-228 to extend the contract term from May 12, 2023, to May 12, 2024. On April 10, 2024, a fourth amendment to the contract was approved by Ordinance No. 2024-221 to extend the contract term from May 12, 2024, to May 11, 2025.

This request for a fifth amendment aims to extend the contract term from May 11, 2025, to November 12, 2025, with two additional three-month renewal options, and increase the maximum contract amount from \$38,672,694.00 to \$40,372,814.74. The contract has a remaining funding of \$306,971.16 and will require \$1,700,120.74 additional expending authority to carry the City through the extended term. This extension will allow for sufficient time for HPD to have a new system in place.

The scope of work requires the contractor to provide all labor, equipment, materials, supplies, installation, and supervision necessary to implement and maintain an automated records management system for HPD, which consists of hardware, software, professional services, support personnel, and maintenance.

M/WBE Participation:

The TriTech Software System contract for an Automated Records Management System for HPD was awarded in 2009 with an 18% goal. MWBE subcontractors listed for goal credit were utilized for project management, training, documentation, IT consulting and implementation support, and hardware. The ongoing maintenance on the contract is non-divisible and can only be provided by the Prime.

The October 17, 2012, RCA indicates that the Prime was achieving 15.61% of the 18% MWBE goal. According to the department, the maintenance phase began in 2012, resulting in future work being completed by the Prime. It appears that there have been several contract extensions / additional appropriations, such that the current contract value is \$38MM+. As options to extend the contract were exercised, the additional dollars paid on the contract diluted the Prime's MWBE attainment. The Prime is currently achieving 4.12% of the 18% goal. The proposed 1-yr contract extension is for ongoing system maintenance only, which will need to be provided by the Prime. Given the current and future needs on this contract, the Prime will not meet the 18% goal. It does appear that the Prime has made Good Faith Efforts to utilize all goal credit subcontractors to full capacity. A final GFE assessment will be conducted at the end of the contract.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

4/23/2025

For:


Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Police Department	\$1,071,565.00	\$628,555.74	\$1,700,120.74

Prior Council Action:

Ordinance No. 2009-0392, passed on May 6, 2009
Ordinance No. 2009-0962, passed on October 14, 2009
Ordinance No. 2010-0211, passed on March 10, 2010
Ordinance No. 2011-0536, passed on June 22, 2011
Ordinance No. 2017-0468, passed on June 28, 2017
Ordinance No. 2022-0137, passed on February 23, 2022
Ordinance No. 2023-0228, passed on April 5, 2023
Ordinance No. 2024-0221, passed on April 10, 2024
Appropriation Ordinance No.: 2025-164 – approved on February 26, 2025.

Amount and Source of Funding:

\$ 800,000.00 – Contributed Capital Project Fund (4515) – Previously appropriated by
Ord No.: 2025-164
\$ 271,565.00 - Asset Forfeiture Fund – Justice (2203)
\$ 628,555.74 – General Fund (1000)
\$1,700,120.74 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat	City Council Liaison	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Verification Form	Backup Material
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Certification of Funds and PR	Financial Information
Contract	Backup Material
Ordinance 2009-0962	Backup Material
Ordinance 2010-0211	Backup Material
Ordinance 2011-0536	Backup Material
Ordinance 2017-0468	Backup Material
Ordinance 2022-0137	Backup Material
Ordinance 2023-0228	Backup Material
Ordinance 2024-0221	Backup Material
Ordinance 2025-0164	Backup Material
First Amendment	Backup Material
Second Amendment	Backup Material
Third Amendment	Backup Material
Fourth Amendment	Backup Material
Prior RCA's	Backup Material
Conflict of Interest Questionnaire	Backup Material
Outline Agreement Screenshot	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/8/2025

T29203.A1 - Voluntary Supplemental Insurance Coverage
(Continental American Insurance Company) - ORDINANCE

Agenda Item#: 47.

Summary:

ORDINANCE approving and authorizing first amendment to extend contract term between City of Houston and **CONTINENTAL AMERICAN INSURANCE COMPANY** for Voluntary Supplemental Insurance Coverage for the Human Resource Department

Background:

P40-T29203.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600016520 between the City of Houston and Continental American Insurance Company (approved by Ordinance No. 2021-132 on February 24, 2021) to extend the contract term from April 30, 2026, to December 31, 2027, for Voluntary Supplemental Insurance Coverage, Consisting of Group Supplemental Hospital Indemnity Plan, Group Critical Illness With Cancer Insurance Plan, and Group Accident Insurance Plan for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston ("City") and **Continental American Insurance Company** to extend the contract term from **April 30, 2026, to December 31, 2027**, for Voluntary Supplemental Insurance Coverage, Consisting of Group Supplemental Hospital Indemnity Plan, Group Critical Illness With Cancer Insurance Plan, and Group Accident Insurance Plan ("Voluntary Supplemental Insurance Coverage") for the Human Resources Department (HR).

The contract was awarded on February 24, 2021, by Ordinance No. 2021-132 for a three (3) year term, with two (2) one-year renewal options. This request for a first amendment to the agreement seeks to extend the contract term from April 30, 2026, to December 31, 2027, ensuring that HR continues to offer Voluntary Supplemental Insurance Coverage to City employees and their dependents. Under the contract, the contractor is responsible for delivering high-quality supplemental insurance solutions, managing the entire supplemental insurance process, and overseeing claims processing, administrative services, and reporting. Additionally, this contract term extension is necessary to align this coverage with other benefits on a calendar-year basis.

M/WBE PARTICIPATION:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2021-132 passed on February 24, 2021

Amount and Source of Funding:

No Funding Required

Contact Information:

Name	Dept/Division	Phone No.:
Shalyn Musgrove, Executive Staff Analyst	HR	(832) 393-6122
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/8/2025

T29203.A1 - Voluntary Supplemental Insurance Coverage (Continental American Insurance Company) - ORDINANCE

Agenda Item#:

Background:

P40-T29203.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600016520 between the City of Houston and Continental American Insurance Company (approved by Ordinance No. 2021-132 on February 24, 2021) to extend the contract term from April 30, 2026, to December 31, 2027, for Voluntary Supplemental Insurance Coverage, Consisting of Group Supplemental Hospital Indemnity Plan, Group Critical Illness With Cancer Insurance Plan, and Group Accident Insurance Plan for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston ("City") and **Continental American Insurance Company** to extend the contract term from **April 30, 2026, to December 31, 2027**, for Voluntary Supplemental Insurance Coverage, Consisting of Group Supplemental Hospital Indemnity Plan, Group Critical Illness With Cancer Insurance Plan, and Group Accident Insurance Plan ("Voluntary Supplemental Insurance Coverage") for the Human Resources Department (HR).

The contract was awarded on February 24, 2021, by Ordinance No. 2021-132 for a three (3) year term, with two (2) one-year renewal options. This request for a first amendment to the agreement seeks to extend the contract term from April 30, 2026, to December 31, 2027, ensuring that HR continues to offer Voluntary Supplemental Insurance Coverage to City employees and their dependents. Under the contract, the contractor is responsible for delivering high-quality supplemental insurance solutions, managing the entire supplemental insurance process, and overseeing claims processing, administrative services, and reporting. Additionally, this contract term extension is necessary to align this coverage with other benefits on a calendar-year basis.

M/WBE PARTICIPATION:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/15/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2021-132 passed on February 24, 2021

Amount and Source of Funding:

No Funding Required

Contact Information:

Name	Dept/Division	Phone No.:
Shalyn Musgrove, Executive Staff Analyst	HR	(832) 393-6122
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

MWBE Goal Document
Ownership Form
Clear Tax Report

Type

Backup Material
Backup Material
Backup Material

Conflict of Interest Questionnaire
Ordinance 2021-132
Contract
Previous RCA
Partially Signed First Amendment

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date:

T24654.A1 - Soft Drink Marketing Partnership (Coca-Cola Southwest Beverages, LLC.) - ORDINANCE

Agenda Item#: 48.

Summary:

ORDINANCE approving and authorizing first amendment with **COCA-COLA SOUTHWEST BEVERAGES, LLC** for Soft Drink Marketing Partnership for Various Departments - 6 Months - Revenue

Background:

S19-T24654.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600013153 between the City of Houston and Coca-Cola Southwest Beverages, LLC. (approved by Ord. No. 2015-0064 on January 28, 2015) to extend the contract term from May 5, 2025 to November 5, 2025 for soft drink marketing partnership for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Coca-Cola Southwest Beverages, LLC** to extend the contract term **from May 5, 2025 to November 5, 2025** for soft drink marketing partnership for various Departments.

This contract was awarded on January 28, 2015, by Ordinance No. 2015-0064, for a five-year term with five one-year options in the estimated revenue amount of \$3,859,261.20. Commission revenues as of April 7, 2025 totaled \$1,221,084.63 and sponsorship revenues totaled \$720,000.00 for a total aggregate amount of \$1,941,084.67. In consideration for this contract term, the contractor has agreed to honor its ten-year pricing and all other terms and conditions through November 5, 2025. The extension of the contract term will allow the City to continue with soft drink marketing partnership services until a new contract is awarded.

The scope of work requires the contractor to furnish all labor, personnel, management, supervision, and transportation necessary to provide 238 soft drink vending machines, including soft drinks, bottled water, and juice drinks. These vending machines are installed at department locations citywide, including general services, public works, airports, parks and recreation, administrative and regulatory affairs, and health departments.

M/WBE Subcontracting

The contract was awarded with a 15% participation goal. Coca-Cola Southwest Beverages, LLC. is currently achieving 148.91% of the required M/WBE goal.

Fiscal Note:

Revenue for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer**Prior Council Action:**

Ordinance No. 2015-0064; passed January 28, 2015

Amount and Source of Funding:

REVENUE

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date:

T24654.A1 - Soft Drink Marketing Partnership (Coca-Cola Southwest Beverages, LLC.) -
ORDINANCE

Agenda Item#: 56.

Background:

S19-T24654.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600013153 between the City of Houston and Coca-Cola Southwest Beverages, LLC. (approved by Ord. No. 2015-0064 on January 28, 2015) to extend the contract term from May 5, 2025 to November 5, 2025 for soft drink marketing partnership for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Coca-Cola Southwest Beverages, LLC.** to extend the contract term **from May 5, 2025 to November 5, 2025** for soft drink marketing partnership for various Departments.

This contract was awarded on January 28, 2015, by Ordinance No. 2015-0064, for a five-year term with five one-year options in the estimated revenue amount of \$3,859,261.20. Commission revenues as of April 7, 2025 totaled \$1,221,084.63 and sponsorship revenues totaled \$720,000.00 for a total aggregate amount of \$1,941,084.67. In consideration for this contract term, the contractor has agreed to honor its ten-year pricing and all other terms and conditions through November 5, 2025. The extension of the contract term will allow the City to continue with soft drink marketing partnership services until a new contract is awarded.

The scope of work requires the contractor to furnish all labor, personnel, management, supervision, and transportation necessary to provide 238 soft drink vending machines, including soft drinks, bottled water, and juice drinks. These vending machines are installed at department locations citywide, including general services, public works, airports, parks and recreation, administrative and regulatory affairs, and health departments.

M/WBE Subcontracting

The contract was awarded with a 15% participation goal. Coca-Cola Southwest Beverages, LLC. is currently achieving 148.91% of the required M/WBE goal.

Fiscal Note:

Revenue for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer

4/16/2025

Prior Council Action:

Ordinance No. 2015-0064; passed January 28, 2015

Amount and Source of Funding:

REVENUE

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

Contract
Ordinance 2015-0064
RCA - Original
MWBE Verification
Harris County Tax Statement

Type

Contract/Exhibit
Ordinance/Resolution/Motion
Backup Material
Backup Material
Backup Material

First Amendment

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date:

T24654.A2 - Snack Vending Machine Concessions
(Compass Group USA, LLC) - ORDINANCE

Agenda Item#: 49.

Summary:

ORDINANCE approving and authorizing first amendment with **COMPASS GROUP USA, LLC** For Snack Vending Machine Concessions for Various Departments - 6 Months - Revenue

Background:

S19-T24654.A2 - Approve an ordinance authorizing a first amendment to Contract No. 4600013154 between the City of Houston and Compass Group USA, LLC (approved by Ord. No. 2015-0065, passed on January 28, 2015) to extend the contract term from May 5, 2025 to November 5, 2025 for snack vending machine concessions for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Compass USA, LLC**. to extend the contract term **from May 5, 2025 to November 5, 2025** for snack vending machine concessions for various Departments.

This contract was awarded on January 28, 2015, by Ordinance No. 2015-0065, for a five-year term with one five-year option in the estimated revenue amount of \$1,626,255.90. Commission revenues as of April 7, 2025 totaled \$925,447.38. In consideration for this contract term, the contractor has agreed to honor its ten-year pricing and all other terms and conditions through November 5, 2025. The extension of the contract term will allow the City to continue with snack vending machine concession services until a new contract is awarded.

The scope of work requires the contractor to furnish all labor, personnel, management, supervision, equipment, and transportation necessary to provide 177 snack vending machines to include chips, candy bars, and cookies. These machines are placed at various citywide locations, including general services, public works, parks, airports, community centers, health clinics, police facilities, and administrative buildings.

M/WBE Subcontracting

The contract was awarded with a 15% participation goal. Compass Group USA, LLC. is currently achieving 118.43% of the required M/WBE goal.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer

Prior Council Action:

Ordinance No. 2015-0065; passed January 28, 2015

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date:

T24654.A2 - Snack Vending Machine Concessions (Compass Group USA, LLC) - ORDINANCE

Agenda Item#: 60.

Background:

S19-T24654.A2 - Approve an ordinance authorizing a first amendment to Contract No. 4600013154 between the City of Houston and Compass Group USA, LLC (approved by Ord. No. 2015-0065, passed on January 28, 2015) to extend the contract term from May 5, 2025 to November 5, 2025 for snack vending machine concessions for various Departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Compass USA, LLC**. to extend the contract term **from May 5, 2025 to November 5, 2025** for snack vending machine concessions for various Departments.

This contract was awarded on January 28, 2015, by Ordinance No. 2015-0065, for a five-year term with one five-year option in the estimated revenue amount of \$1,626,255.90. Commission revenues as of April 7, 2025 totaled \$925,447.38. In consideration for this contract term, the contractor has agreed to honor its ten-year pricing and all other terms and conditions through November 5, 2025. The extension of the contract term will allow the City to continue with snack vending machine concession services until a new contract is awarded.

The scope of work requires the contractor to furnish all labor, personnel, management, supervision, equipment, and transportation necessary to provide 177 snack vending machines to include chips, candy bars, and cookies. These machines are placed at various citywide locations, including general services, public works, parks, airports, community centers, health clinics, police facilities, and administrative buildings.

M/WBE Subcontracting

The contract was awarded with a 15% participation goal. Compass Group USA, LLC. is currently achieving 118.43% of the required M/WBE goal.

Fiscal Note:

Revenue for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer

4/16/2025

Prior Council Action:

Ordinance No. 2015-0065; passed January 28, 2015

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

Contract
 Ordinance 2015-0065
 Ownership Information Form
 Tax Report
 Harris County Tax Statement
 Secretary of State (SOS)

Type

Contract/Exhibit
 Ordinance/Resolution/Motion
 Backup Material
 Backup Material
 Backup Material
 Backup Material

MWBE Verification
First Amendment

Backup Material
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B

Item Creation Date: 9/10/2024

25CONS587 - De-Appropriate/Appropriate Funds - SpawGlass
Construction Corporation – North Belt Police Station

Agenda Item#: 50.

Summary:

ORDINANCE de-appropriating \$11,372,598.57 out of Police Consolidated Construction Fund and de-appropriating \$10,700,000.00 out of Contributed Capital Project Fund previously appropriated under Ordinance 2024-23; appropriating \$12,402,282.00 out of Police Consolidated Construction Fund and appropriating \$10,700,000.00 out of Contributed Capital Project Fund; awarding a Construction Contract to **SPAWGLASS CONSTRUCTION CORPORATION** for North Belt Police Station Project; setting a deadline for the proposer's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for engineering testing, construction inspection services, Civic Art, contingency and furniture, fixtures, and equipment - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION: Approve an Ordinance (i) awarding a construction contract to SpawGlass Construction Corporation; (ii) de-appropriating the sum of \$22,072,598.57 out of the contract with Christensen Building Group LLC (previously appropriated by Ordinance No. 2024-23); and (iii) appropriating \$23,102,282.00 for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a construction contract to SpawGlass Construction Corporation on the proposal amount of \$20,330,007.00.

On July 29, 2020, by Ordinance No. 2020-662, City Council awarded a CMAR contract to Christensen Building Group, LLC, to perform pre-construction and construction phase services and appropriated \$150,000.00 for the pre-construction phase for the project. On January 17, 2024, by Ordinance No. 2024-23, City Council appropriated an additional \$22,072,598.57 for the project. However, Christensen Building Group, LLC, was unable to meet the bonding requirements necessary for the construction phase of the project. GSD subsequently re-advertised the project for construction phase services utilizing the Competitive Sealed Proposal (CSP) procurement.

Therefore, GSD recommends that City Council award a construction contract to SpawGlass Construction Corporation, de-appropriate \$22,072,598.57 from the contract with Christensen Building Group LLC, and appropriate \$22,072,598.57, plus an additional \$1,029,683.43, to the project. The project will utilize TIRZ11, The Greater Greenspoint Redevelopment Authority, funds and Capital Improvement Project Funds.

PROJECT LOCATION: 320 Gears Rd., Unit B, Houston, TX 77067

PROJECT DESCRIPTION: This project will include a new 29,000 S.F. Police Station and a 2,000 S.F. Fleet Building. This facility will be the first of its kind for the City of Houston, providing facilities and amenities with the North Belt Police Station and Fire Station No. 84. This model will improve operational processes between Police and Fire, creating more efficient efforts as first responders. Program spaces will include patrol, administration, investigative functions, and opportunities for community relations, as well as a Fleet Building for the maintenance of HPD vehicles. Site improvements will include landscaping, parking, storm water detention, fencing, exterior lighting, and a 100% back-up generator.

The contract duration for this project is 426 days after the date of commencement of the work.

PROPOSALS: On December 13, 2024, and December 20, 2024, GSD advertised a Request for CSP for construction services for the North Belt Police Station. The request for CSP contained selection criteria that ranked respondents on experience, key personnel, safety, proposed fees, and Hire Houston First. The Statements of Qualification were received on February 6, 2025, and two firms responded. A selection committee comprised of

representatives from GSD and HPD evaluated the respondents and SpawGlass Construction Corporation offers the best value for the City based on the advertised criteria.

The two proposers are ranked as follows:

1. **SpawGlass Construction Corporation**
2. Patriot Contracting, LLC.

AWARD: It is recommended that City Council award the construction contract to SpawGlass Construction Corporation and appropriate funds for the project, including an additional appropriation of \$500,000.00 for engineering testing under a contract with Geotech Engineering and Testing and \$300,000.00 with Powers Brown Architecture of Texas, LLC for construction inspection services.

FUNDING SUMMARY:

\$ 20,330,007.00 Construction Cost
 \$ 1,016,500.00 5% Contingency Cost
\$ 21,346,507.00 Total Construction Services
 \$ 500,000.00 Engineering Testing
 \$ 300,000.00 Construction Inspection Services
 \$ 600,000.00 Furniture, Fixtures and Equipment
 \$ 355,775.00 Civic Art (1.75%)
\$ 23,102,282.00 TOTAL FUNDING

CONSTRUCTION GOALS: A contract specific goal of 17.18% MBE goal and a 5.15% WBE goal have been established for the construction phase for this contract. The contractor has submitted the following certified firms to achieve the goals:

FIRM	WORK DESCRIPTION	CERTIFICATION TYPE	AMOUNT	% OF CONTRACT
Bandos Steel, LLC	Steel & Erection	MBE	\$1,562,217.00	7.68%
Canalco, Inc.	Waterproof Supplier	MBE	\$ 50,000.00	0.25%
Craftec Architectural Glass, LLC	Glass & glazing	WBE	\$580,000.00	2.85%
Custer Fence, LLC	Fencing Services	SBE	\$ 180,840.00	0.89%
Fresno Texas Terrazzo, LLC	Flooring Services	SBE	\$ 33,744.00	0.17%
Intex United, Inc.	Signage Services	SBE	\$60,690.00	0.30%
Team Marathon Fitness, Inc DBA Marathon Fitness	Fitness equipment	WBE	\$ 80,022.00	0.39%
Q Recycling & Construction Services, Inc.	Concrete Services	MBE	\$ 1,931,293.00	9.50%
JD AMT LLC, DBA Advanced Technology	Mobile Electrical Supplier	WBE	\$60,000.00	0.30%
TOTAL			\$4,538,806.00	22.33%

PLAY OR PAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case

Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact

PROJECT	FY25	FY26	FY27	FY28	FY29	Total
North Belt Police Station (G- 000165)	\$0.00	20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00
TOTAL	\$0.00	\$20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00

WBS: G-000165

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

J. Noe Diaz
Houston Police Department

Prior Council Action:

Ordinance No.2020-662; Dated July 29, 2020
Ordinance No.2024-23; Dated January 17, 2024

Amount and Source of Funding:

De-Appropriate:

\$ 11,372,598.57 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 22,072,598.57 Total

Appropriate:

\$ 12,402,282.00 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 23,102,282.00 Total

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
MAPS	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date: 9/10/2024

25CONS58- De-Appropriate/Appropriate Funds - SpawGlass Construction Corporation –
North Belt Police Station

Agenda Item#: 38.

Background:

RECOMMENDATION: Approve an Ordinance (i) awarding a construction contract to SpawGlass Construction Corporation; (ii) de-appropriating the sum of \$22,072,598.57 out of the contract with Christensen Building Group LLC (previously appropriated by Ordinance No. 2024-23); and (iii) appropriating \$23,102,282.00 for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a construction contract to SpawGlass Construction Corporation on the proposal amount of \$20,330,007.00.

On July 29, 2020, by Ordinance No. 2020-662, City Council awarded a CMAR contract to Christensen Building Group, LLC, to perform pre-construction and construction phase services and appropriated \$150,000.00 for the pre-construction phase for the project. On January 17, 2024, by Ordinance No. 2024-23, City Council appropriated an additional \$22,072,598.57 for the project. However, Christensen Building Group, LLC, was unable to meet the bonding requirements necessary for the construction phase of the project. GSD subsequently re-advertised the project for construction phase services utilizing the Competitive Sealed Proposal (CSP) procurement.

Therefore, GSD recommends that City Council award a construction contract to SpawGlass Construction Corporation, de-appropriate \$22,072,598.57 from the contract with Christensen Building Group LLC, and appropriate \$22,072,598.57, plus an additional \$1,029,683.43, to the project. The project will utilize TIRZ11, The Greater Greenspoint Redevelopment Authority, funds and Capital Improvement Project Funds.

PROJECT LOCATION: 320 Gears Rd., Unit B, Houston, TX 77067

PROJECT DESCRIPTION: This project will include a new 29,000 S.F. Police Station and a 2,000 S.F. Fleet Building. This facility will be the first of its kind for the City of Houston, providing facilities and amenities with the North Belt Police Station and Fire Station No. 84. This model will improve operational processes between Police and Fire, creating more efficient efforts as first responders. Program spaces will include patrol, administration, investigative functions, and opportunities for community relations, as well as a Fleet Building for the maintenance of HPD vehicles. Site improvements will include landscaping, parking, storm water detention, fencing, exterior lighting, and a 100% back-up generator.

The contract duration for this project is 426 days after the date of commencement of the work.

PROPOSALS: On December 13, 2024, and December 20, 2024, GSD advertised a Request for CSP for construction services for the North Belt Police Station. The request for CSP contained selection criteria that ranked respondents on experience, key personnel, safety, proposed fees, and Hire Houston First. The Statements of Qualification were received on February 6, 2025, and two firms responded. A selection committee comprised of representatives from GSD and HPD evaluated the respondents and SpawGlass Construction Corporation offers the best value for the City based on the advertised criteria.

The two proposers are ranked as follows:

1. **SpawGlass Construction Corporation**
2. Patriot Contracting, LLC.

AWARD: It is recommended that City Council award the construction contract to SpawGlass Construction Corporation and appropriate funds for the project, including an additional appropriation of \$500,000.00 for engineering testing under a contract with Geotech Engineering and Testing and \$300,000.00 with Powers Brown Architecture of Texas, LLC for construction inspection services.

FUNDING SUMMARY:

\$ 20,330,007.00 Construction Cost
 \$ 1,016,500.00 5% Contingency Cost
\$ 21,346,507.00 Total Construction Services
 \$ 500,000.00 Engineering Testing
 \$ 300,000.00 Construction Inspection Services
 \$ 600,000.00 Furniture, Fixtures and Equipment
 \$ 355,775.00 Civic Art (1.75%)
\$ 23,102,282.00 TOTAL FUNDING

CONSTRUCTION GOALS: A contract specific goal of 17.18% MBE goal and a 5.15% WBE goal have been established for the construction phase for this contract. The contractor has submitted the following certified firms to achieve the goals:

FIRM	WORK DESCRIPTION	CERTIFICATION TYPE	AMOUNT	% OF CONTRACT
Bandos Steel, LLC	Steel & Erection	MBE	\$1,562,217.00	7.68%
Canalco, Inc.	Waterproof Supplier	MBE	\$ 50,000.00	0.25%
Craftec Architectural Glass, LLC	Glass & glazing	WBE	\$580,000.00	2.85%
Custer Fence, LLC	Fencing Services	SBE	\$ 180,840.00	0.89%
Fresno Texas Terrazzo, LLC	Flooring Services	SBE	\$ 33,744.00	0.17%
Intex United, Inc.	Signage Services	SBE	\$60,690.00	0.30%
Team Marathon Fitness, Inc DBA Marathon Fitness	Fitness equipment	WBE	\$ 80,022.00	0.39%
Q Recycling & Construction Services, Inc.	Concrete Services	MBE	\$ 1,931,293.00	9.50%
JD AMT LLC, DBA Advanced Mobile Technology	Electrical Supplier	WBE	\$60,000.00	0.30%
TOTAL			\$4,538,806.00	22.33%

PLAY OR PAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.


HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact

PROJECT	FY25	FY26	FY27	FY28	FY29	Total
North Belt Police Station (G-000165)	\$0.00	20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00
TOTAL	\$0.00	\$20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
 4/7/2025
587499CDD3106489
C. J. Messiah, Jr.
General Services Department

J. Noe Diaz
Houston Police Department

Prior Council Action:


Ordinance No.2020-662; Dated July 29, 2020
Ordinance No.2024-23; Dated January 17, 2024

Amount and Source of Funding:

De-Appropriate:
\$ 11,372,598.57 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 22,072,598.57 Total

Appropriate:
\$ 12,402,282.00 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 23,102,282.00 Total

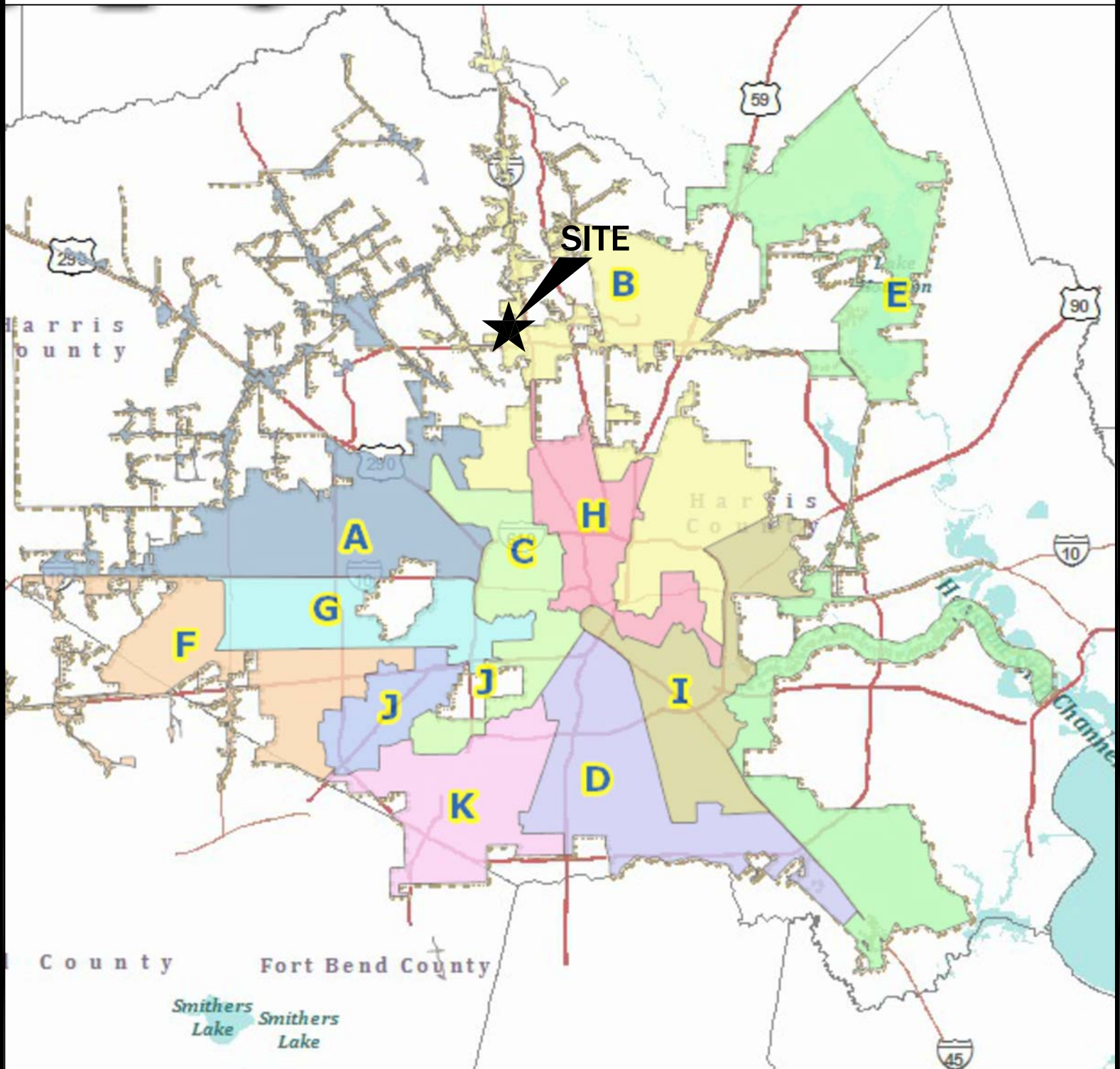
Contact Information:


Enid M. Howard
Council Liaison
Phone: 832.393.8023

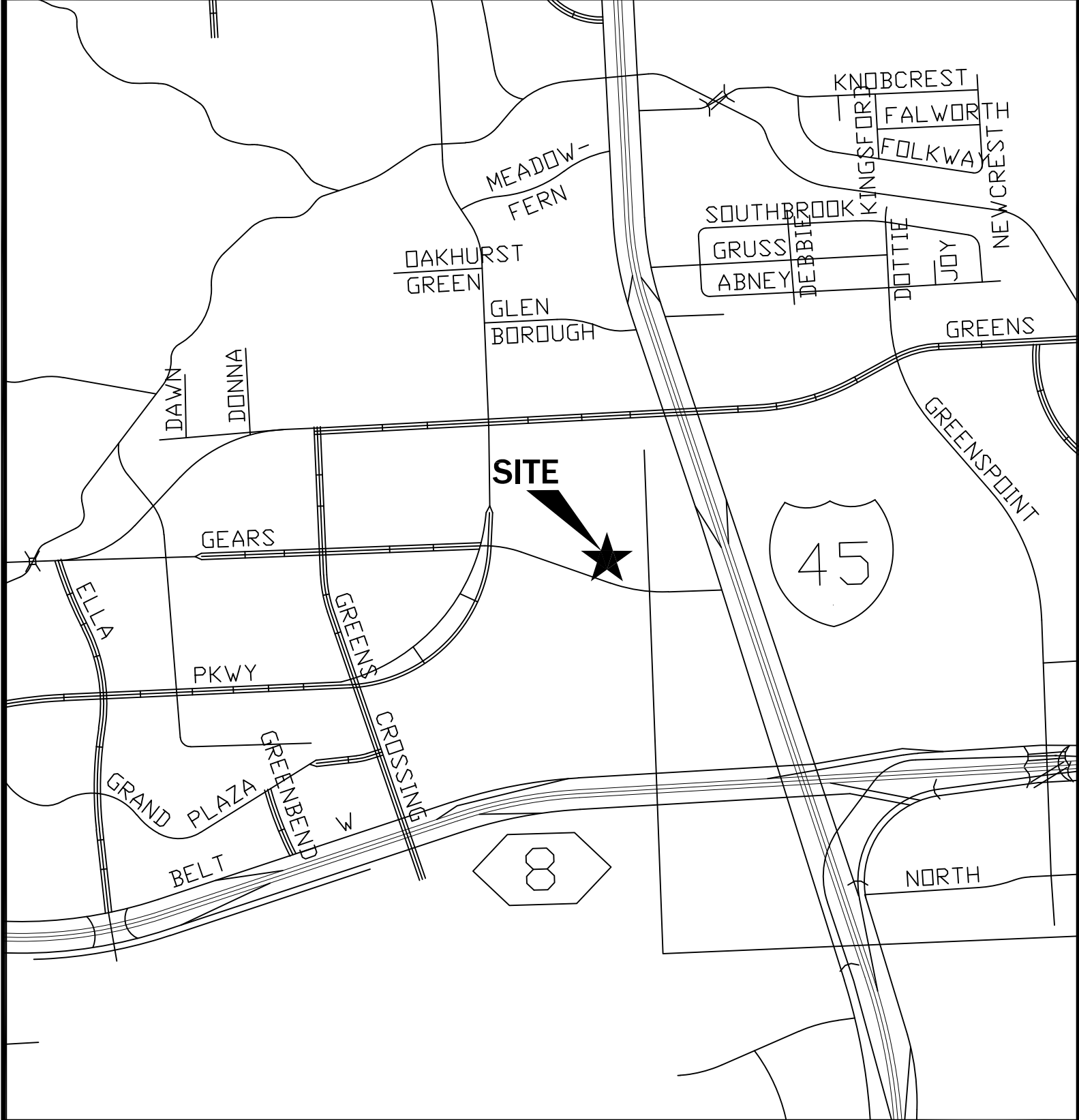
ATTACHMENTS:

Description	Type
MAPS	Backup Material
PRIOR COUCIL ACTION	Backup Material
CIP FORM A	Backup Material
TAX DELINQUENT REPORT	Backup Material

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



NORTH BELT POLICE STATION
320 GEARS RD. UNIT B HOUSTON, TEXAS 77067



NORTH BELT POLICE STATION
320 GEARS RD. UNIT B HOUSTON, TEXAS 77067



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 3/25/2025

25CONS609 Appropriate Funds for Elevators
Modernization/Repair

Agenda Item#: 51.

Summary:

ORDINANCE appropriating \$800,000.00 out of General Improvement Consolidated Construction Fund for Modernization of select elevators at City Hall - **DISTRICT I - MARTINEZ**

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$800,000.00 out of the existing General Improvement Consolidated Construction Fund for the modernization of select elevators at City Hall. The work will include the comprehensive modernization of two (2) hydraulic elevators that have reached the end of their life cycle and, due to significant aging, replacement parts have become obsolete. The project also includes the final modernization components of three (3) standard elevators.

This Council action is for the appropriation of funds only. To procure installation services, GSD will utilize existing awards or agreements or will coordinate with the City's Strategic Procurement Division (SPD) and return to Council for approval in accordance with the City procurement procedures.

PROJECT DESCRIPTION: This project includes, but is not limited to, comprehensive modernization of elevator No. 5 and elevator No.6. This modernization includes the replacement of the elevator control system, electrical and hydraulic systems, door components, cab finishes, phones, and safety sensors and switches.

The project also includes the replacement of stabilization components, the repair of door frames and the adjustment of support cables in elevator No. 1, elevator No. 2 and elevator No. 3.

PROJECT LOCATION: 901 Bagby St., Houston, TX 77002

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS No: D-000260

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Prior Council Action:

Amount and Source of Funding:

\$800,000.00 – General Improvement Consolidated Construction Fund (4509)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832-393-8023

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date: 3/25/2025

25CONS609 Appropriate Funds for Elevators Modernization/Repair

Agenda Item#: 6.

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$800,000.00 out of the existing General Improvement Consolidated Construction Fund for the modernization of select elevators at City Hall. The work will include the comprehensive modernization of two (2) hydraulic elevators that have reached the end of their life cycle and, due to significant aging, replacement parts have become obsolete. The project also includes the final modernization components of three (3) standard elevators.

This Council action is for the appropriation of funds only. To procure installation services, GSD will utilize existing awards or agreements or will coordinate with the City's Strategic Procurement Division (SPD) and return to Council for approval in accordance with the City procurement procedures.

PROJECT DESCRIPTION: This project includes, but is not limited to, comprehensive modernization of elevator No. 5 and elevator No.6. This modernization includes the replacement of the elevator control system, electrical and hydraulic systems, door components, cab finishes, phones, and safety sensors and switches.

The project also includes the replacement of stabilization components, the repair of door frames and the adjustment of support cables in elevator No. 1, elevator No. 2 and elevator No. 3.

PROJECT LOCATION: 901 Bagby St., Houston, TX 77002

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS No: D-000260

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C.J. Messiah, Jr.

4/10/2025

C. J. Messiah, Jr.

General Services Department

Prior Council Action:

Amount and Source of Funding:

\$800,000.00 – General Improvement Consolidated Construction Fund (4509)

Contact Information:

Enid M. Howard

Council Liaison

Phone: 832-393-8023



ATTACHMENTS:

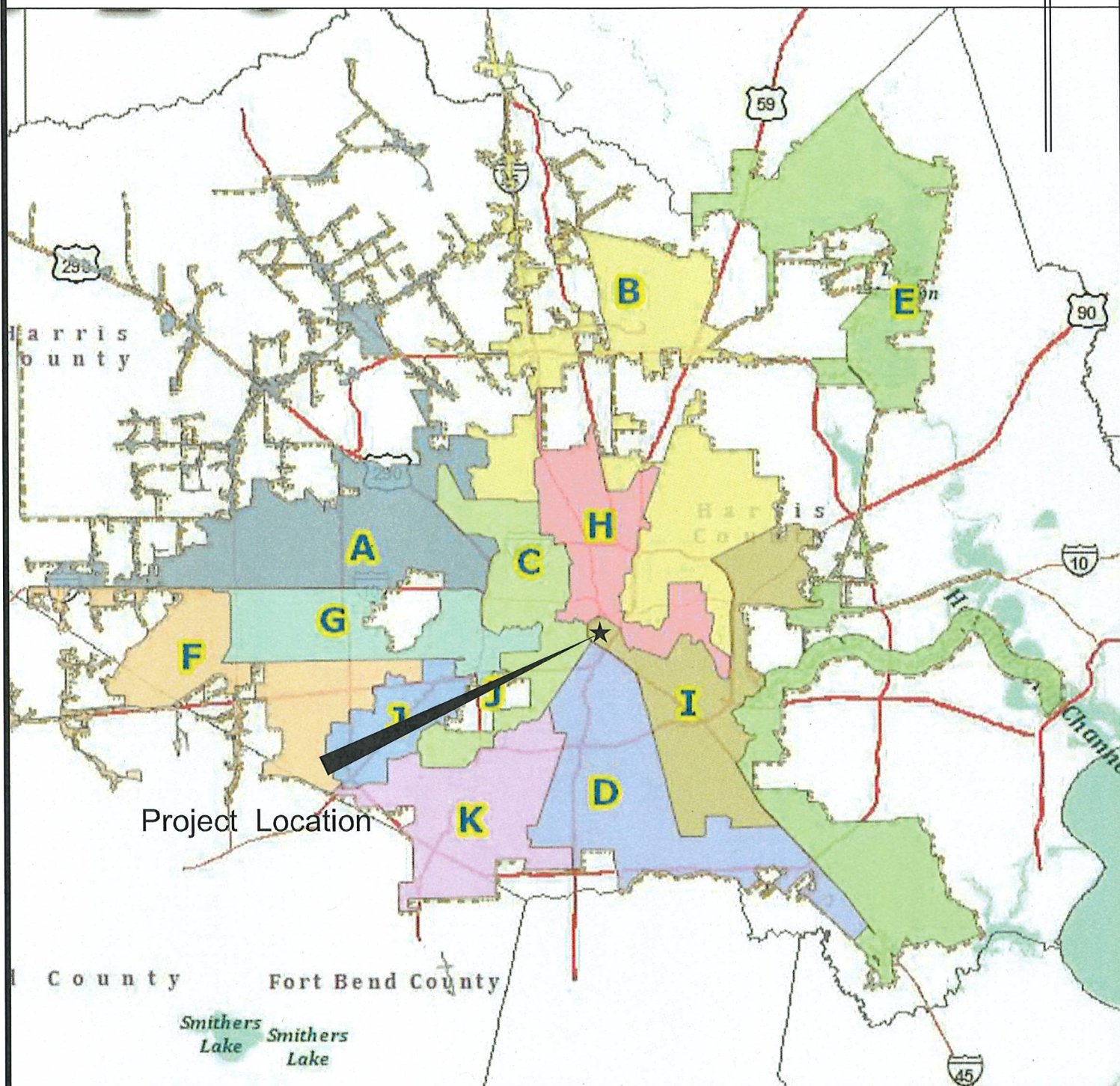
Description

- [Maps](#)
- [Previous Ordinance](#)
- [CIP Form A](#)

Type

- Backup Material
- Ordinance/Resolution/Motion
- Financial Information

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



Appropriate Funds to the project for Elevator
Modernization

901 Bagby, Houston, TX 77002

COUNCIL DISTRICT "I"

KEY MAP NO. 493L

KEY MAP NO. 493 L



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date:

25PARK412 - Appropriate Funds - HVAC Replacement
Services - Metropolitan Multi-Service Center

Agenda Item#: 52.

Summary:

ORDINANCE appropriating \$3,000,000.00 out of Parks & Recreation Dedication Fund and \$919,000.00 out of Parks Consolidated Construction Fund for Interior Renovations at Metropolitan Multi-Service Center - **DISTRICT C - KAMIN**

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$3,000,000.00 out of the Parks & Recreation Dedication Fund and \$919,000.00 out of the Parks Consolidated Construction Fund for the interior renovations at the Metropolitan Multi-Service Center for the Houston Parks and Recreation Department.

This council action is the appropriation of funds only. The department will utilize existing contracts, if possible. Otherwise, GSD will coordinate with the Strategic Procurement Division (SPD) and return to Council for approval in accordance with City procurement procedures.

PROJECT DESCRIPTION: This project includes, but is not limited to, interior renovations of the lobby, restrooms, and mechanical, electrical, and plumbing (MEP) systems including replacement of the pool dehumidification unit, ductwork in the pool area and locker rooms and waterline improvements.

PROJECT LOCATION: 1475 West Gray, Houston, Texas 77019

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS No: F-000968

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Amount and Source of Funding:

\$ 3,000,000.00 Parks & Recreation Dedication Fund (4035)
\$ 919,000.00 Parks Consolidated Construction Fund (4502)
\$ 3,919,000.00 Total

Contact Information:

Enid Howard
Council Liaison
Phone: 832 393-8073

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/6/2025

District C

Item Creation Date:

25PARK412 - Appropriate Funds - HVAC Replacement Services - Metropolitan Multi-Service Center

Agenda Item#: 8.

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$3,000,000.00 out of the Parks & Recreation Dedication Fund and \$919,000.00 out of the Parks Consolidated Construction Fund for the interior renovations at the Metropolitan Multi-Service Center for the Houston Parks and Recreation Department.

This council action is the appropriation of funds only. The department will utilize existing contracts, if possible. Otherwise, GSD will coordinate with the Strategic Procurement Division (SPD) and return to Council for approval in accordance with City procurement procedures.

PROJECT DESCRIPTION: This project includes, but is not limited to, interior renovations of the lobby, restrooms, and mechanical, electrical, and plumbing (MEP) systems including replacement of the pool dehumidification unit, ductwork in the pool area and locker rooms and waterline improvements.

PROJECT LOCATION: 1475 West Gray, Houston, Texas 77019

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS No: F-000968

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C. J. Messiah, Jr. 5/22/2025

F8A199CD3106489
C. J. Messiah, Jr.

General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

None

Amount and Source of Funding:

\$ 3,000,000.00 Parks & Recreation Dedication Fund (4035)
\$ 919,000.00 Parks Consolidated Construction Fund (4502)
\$ 3,919,000.00 Total

Contact Information:
Enid Howard
Council Liaison
Phone: 832 393-8073

DS
EH

ATTACHMENTS:

Description

[CIP FORM A](#)

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District D, District G

Item Creation Date:

25PARK405 – Award Construction Manager at Risk Contract –
Times Counsrtruction, Inc. – Edgewood Park Community Center

Agenda Item#: 53.

Summary:

ORDINANCE appropriating \$110,000.00 out of Parks Consolidated Construction Fund and awarding Construction Manager At Risk Contract to **TIMES CONSTRUCTION, INC.**, for Edgewood Park Community Center - **DISTRICT D – EVANS-SHABAZZ**

Background:

RECOMMENDATION: Award Construction Manager at Risk (CMAR) contract and appropriate funds for pre-construction phase services.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) contract to Times Construction, Inc. to provide pre-construction phase and construction phase services for the Edgewood Park Community Center for the Houston Parks and Recreation Department. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

On June 28 and July 5, 2024, GSD advertised a Request for Proposals (RFP) containing selection criteria that ranked respondents on experience, key personnel, and firm's safety rating. RFPs were due on July 25, 2024, and six firms responded. GSD evaluated the respondents and interviewed the three highest-ranked firms. Times Construction, Inc. offers the best value for the City based on the advertised criteria.

PROJECT LOCATION: 5803 Bellfort Avenue, Houston, TX 77033

PROJECT DESCRIPTION: The project will design and construct a new Community Center. The new facility will be approximately 12,000 square feet and include an indoor gymnasium, meeting spaces, a warming kitchen, recreational staff offices, restrooms, storage, and necessary support spaces. Associated demolition, sidewalks, landscaping, and irrigation associated with the building, furniture, fixtures, equipment, IT, and security will also be a part of the project.

The new building will be constructed with energy-efficient mechanical, electrical, and plumbing systems (MEP) and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

AWARD: It is recommended that the City Council award a CMAR contract to Times Construction, Inc. and appropriate \$110 000 00 for pre-construction phase services

and appropriate \$110,000.00 for pre-construction phase services.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to Play and will provide health benefits to eligible employees in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. The proposed contractor meets the requirements of Hire Houston First.

FUNDING SUMMARY:

\$110,000.00 Pre-Construction Phase Services

FISCAL NOTE:

Capital Project Information						
Estimated Fiscal Operating Impact						
Project	FY25	FY26	FY27	FY28	FY29	Total
New Edgewood Park Community Center (WBS No: F-000785)	0	\$37,134.00	\$153,721.00	\$159,101.00	\$164,669.00	\$514,625.00

WBS No: F-000785

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

None

Amount and Source of Funding:

\$ 110,000.00 Parks Consolidated Construction Fund (4502)

Contact Information:

Enid Howard
Council Liaison
Phone: (832) 393-8073

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D, District G

Item Creation Date:

25PARK405 – Award Construction Manager at Risk Contract – Times Counsrtruction, Inc.

– Edgewood Park Community Center

Agenda Item#: 12.

Background:

RECOMMENDATION: Award Construction Manager at Risk (CMAR) contract and appropriate funds for pre-construction phase services.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) contract to Times Construction, Inc. to provide pre-construction phase and construction phase services for the Edgewood Park Community Center for the Houston Parks and Recreation Department. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

On June 28 and July 5, 2024, GSD advertised a Request for Proposals (RFP) containing selection criteria that ranked respondents on experience, key personnel, and firm's safety rating. RFPs were due on July 25, 2024, and six firms responded. GSD evaluated the respondents and interviewed the three highest-ranked firms. Times Construction, Inc. offers the best value for the City based on the advertised criteria.

PROJECT LOCATION: 5803 Bellfort Avenue, Houston, TX 77033

PROJECT DESCRIPTION: The project will design and construct a new Community Center. The new facility will be approximately 12,000 square feet and include an indoor gymnasium, meeting spaces, a warming kitchen, recreational staff offices, restrooms, storage, and necessary support spaces. Associated demolition, sidewalks, landscaping, and irrigation associated with the building, furniture, fixtures, equipment, IT, and security will also be a part of the project.

The new building will be constructed with energy-efficient mechanical, electrical, and plumbing systems (MEP) and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

AWARD: It is recommended that the City Council award a CMAR contract to Times Construction, Inc. and appropriate \$110,000.00 for pre-construction phase services.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to Play and will provide health benefits to eligible employees in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. The proposed contractor meets the requirements of Hire Houston First.

FUNDING SUMMARY:


\$110,000.00 Pre-Construction Phase Services

FISCAL NOTE:

Capital Project Information						
Estimated Fiscal Operating Impact						
Project	FY25	FY26	FY27	FY28	FY29	Total
New Edgewood Park Community Center (WBS No: F-000785)	0	\$37,134.00	\$153,721.00	\$159,101.00	\$164,669.00	\$514,625.00

WBS No: F-000785

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
 3/17/2025
F8A199CD3106489
C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

None

Amount and Source of Funding:

\$ 110,000.00 Parks Consolidated Construction Fund (4502)

Contact Information:

Enid Howard
Council Liaison
Phone: (832) 393-8073

DS


ATTACHMENTS:

Description

- CIP FORM A
- MAPS-SITE AND VICINITY
- PAY OR PLAY
- Form 1295
- Tax Delinquent Report

Type

- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date:

MYR - TIRZ 2025 Montrose AMENDED Budget

Agenda Item#: 54.

Summary:

ORDINANCE amending Ordinance No. 2025-268 relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving amendment to Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT C - KAMIN**

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 AMENDED Operating Budget and the FY25 – FY29 AMENDED CIP Budget for Reinvestment Zone Number Twenty-Seven (Montrose Zone).

- The total Operating Budget for FY25 is \$13,363,391 which includes \$547,391 for fund transfers required by the tri-party agreement between the Zone, Authority and the City, and \$12,816,000 for project costs committed to improving sidewalks and addressing localized stormwater drainage issues. The amended budget includes the addition of the West Gray Multi-Service Center as a capital improvement project.
- The FY25 Operating Budget also includes \$205,000 for administration and overhead.
- The Budget includes a municipal services charge payment in FY25 of \$196,546 to pay for the incremental cost of providing services to the area.
- The FY25 – FY29 CIP totals \$132,642,636 and includes provisions for the construction of pedestrian mobility improvements and planning, design and construction of stormwater drainage improvements, assessment of affordable housing needs in the Zone, and the revitalization of the West Gray Multi-Service Center.

Attachments: FY25 AMENDED Operating Budget and FY25 - FY29 AMENDED CIP Budget

Gwendolyn F. Tillotson, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2025-268, 4/2/2025

Contact Information:

____ Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:**Description****Type**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B, District H

Item Creation Date: 4/18/2025

PRD - Gregg Street Bridge Agreement for Project
Management Advanced Funding

Agenda Item#: 55.

Summary:

ORDINANCE appropriating \$1,357,930.00 out of Parks Consolidated Construction Fund, approving and authorizing agreement for Project Management and Advanced Funding – Gregg Street Bridge between City of Houston and **BUFFALO BAYOU PARTNERSHIP - DISTRICTS B - JACKSON and H - CASTILLO**

Background:

In 2022, the City, Harris County (the “County”), and Buffalo Bayou Partnership (BBP) executed a Development, Construction, Operations, Maintenance, and Concession Agreement (the “Tri-Party Agreement”; Ord. No. 2022-715), a historic \$310 Million public-private partnership to advance the construction of a significant portion of the Buffalo Bayou East Master Plan over a 10-year period.

The Gregg Street Bridge Project is a key Park Project under the Tri-Party Agreement that will create a pedestrian and bicycle connection between Houston's Greater Fifth Ward (north of the bayou) and the Second Ward and East End communities (south of the bayou). The design and construction of the Bridge Project is to be funded equally by both the City and the County (\$7,200,000 each).

RECOMMENDATION:

City Council approval is recommended for an ordinance allowing the City of Houston (the “City”) and the Buffalo Bayou Partnership (BBP) to enter into an agreement for the Gregg Street Bridge Project (the “Bridge Project”) management, and the appropriation of \$1,357,930.00 from the Parks Consolidated Construction Fund for the design and management of this phase of the project. The Department also requests City Council authorize the Director or their designee to act as the City's representative with the authority to accept and expend funds, and to extend the term and/or budget and project period.

This Agreement will:

1. Transfer the project management responsibilities for the Bridge Project from the City to BBP. The City will pay a total of \$585,000 in three annual installments of \$195,000 to cover BBP's costs to meet the project management obligations for the Bridge Project during both the design and construction phases;

2. Authorize the City to reimburse BBP up to \$50,000 for documented and approved actual expenses incurred while seeking construction funding to reduce the City's funding obligations for the Bridge Project; and
3. Authorize the City to reimburse BBP up to \$722,930 for expenses accrued for the City's contribution of half of the estimated design costs of the Bridge Project.

BBP is the project manager for the Japhet Creek Bridge, a similar hike and bike bridge project located approximately 700 feet east of Hirsch Road, downstream from the Bridge Project. Both bridges are classified as Park Projects under the Tri-Party Agreement and provide for trail circulation and connectivity within the Park.

This Agreement does not authorize funding for the construction of the Bridge Project. The Council will be asked to consider a separate action for funding construction activities at a later date once the Bridge Project design is finalized.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Kenneth Allen, Director
Houston Parks and Recreation Department

Prior Council Action:

Ord. 2022-715

Amount and Source of Funding:

\$1,357,930.00 - Fund 4502 Parks Consolidated Construction Fund

Contact Information:

Brian Crimmins
Special Projects Manager
Mayor's Office
Ph. 832-393-1044

Martha Escalante
Sr. Staff Analyst
Houston Parks and Recreation Department
Ph. 832-395-7069

ATTACHMENTS:

Description

No Tag Request Memo
RCA

Type

Backup Material
Signed Cover sheet



CITY OF HOUSTON

Parks and Recreation

Interoffice Memorandum

To: Mayor John Whitmire, City Council Members, Marta Crinejo
From: Kenneth Allen, Director
Houston Parks and Recreation Department
Date: April 24, 2025
Subject: No Tag request for Gregg Street Bridge Agreement with Buffalo Bayou Partnership

The Houston Parks and Recreation Department (HPARD) respectfully requests Council approval of this item on April 30, 2025, to ensure critical funding and progress for the Gregg Street Bridge Project (Bridge Project).

This ordinance assigns Bridge Project management to the Buffalo Bayou Partnership (BBP), while also appropriating funds for the design and oversight of this essential phase. Approval is pivotal to securing the \$20 million commitment from the Kinder Foundation, scheduled for release on May 1, contingent upon initiating the design work.

The Bridge Project plays a vital role in the Buffalo Bayou East Master Plan Tri-Party Agreement (Ord. No. 2022-715) by establishing a key pedestrian and bicycle connection across Buffalo Bayou. Maintaining the project schedule is imperative to meeting contractual milestones and ensuring the overall success of the Buffalo Bayou East project. A delay on this item will disrupt the timely advancement of park projects outlined in the Tri-Party Agreement.

Please contact Council Liaison, Martha Escalante, at 832-395-7069 with any questions or requests to meet to discuss this item.

Sincerely,

Kenneth Allen, Director
Houston Parks and Recreation Department



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District B, District H

Item Creation Date: 4/18/2025

PRD - Gregg Street Bridge Agreement for Project Management Advanced Funding

Agenda Item#: 72.

Background:

In 2022, the City, Harris County (the "County"), and Buffalo Bayou Partnership (BBP) executed a Development, Construction, Operations, Maintenance, and Concession Agreement (the "Tri-Party Agreement"; Ord. No. 2022-715), a historic \$310 Million public-private partnership to advance the construction of a significant portion of the Buffalo Bayou East Master Plan over a 10-year period.

The Gregg Street Bridge Project is a key Park Project under the Tri-Party Agreement that will create a pedestrian and bicycle connection between Houston's Greater Fifth Ward (north of the bayou) and the Second Ward and East End communities (south of the bayou). The design and construction of the Bridge Project is to be funded equally by both the City and the County (\$7,200,000 each).

RECOMMENDATION:

City Council approval is recommended for an ordinance allowing the City of Houston (the "City") and the Buffalo Bayou Partnership (BBP) to enter into an agreement for the Gregg Street Bridge Project (the "Bridge Project") management, and the appropriation of \$1,357,930.00 from the Parks Consolidated Construction Fund for the design and management of this phase of the project. The Department also requests City Council authorize the Director or their designee to act as the City's representative with the authority to accept and expend funds, and to extend the term and/or budget and project period.

This Agreement will:


1. Transfer the project management responsibilities for the Bridge Project from the City to BBP. The City will pay a total of \$585,000 in three annual installments of \$195,000 to cover BBP's costs to meet the project management obligations for the Bridge Project during both the design and construction phases;
2. Authorize the City to reimburse BBP up to \$50,000 for documented and approved actual expenses incurred while seeking construction funding to reduce the City's funding obligations for the Bridge Project; and
3. Authorize the City to reimburse BBP up to \$722,930 for expenses accrued for the City's contribution of half of the estimated design costs of the Bridge Project.

BBP is the project manager for the Japhet Creek Bridge, a similar hike and bike bridge project located approximately 700 feet east of Hirsch Road, downstream from the Bridge Project. Both bridges are classified as Park Projects under the Tri-Party Agreement and provide for trail circulation and connectivity within the Park.

This Agreement does not authorize funding for the construction of the Bridge Project. The Council will be asked to consider a separate action for funding construction activities at a later date once the Bridge Project design is finalized.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DocuSigned by:

059DEC046690471...
Kenneth Allen, Director
Houston Parks and Recreation Department

Prior Council Action:

Ord. 2022-715

Amount and Source of Funding:

\$1,357,930.00 - Fund 4502 Parks Consolidated Construction Fund

Contact Information:

Brian Crimmins
Special Projects Manager
Mayor's Office
Ph. 832-393-1044

Martha Escalante
Sr. Staff Analyst
Houston Parks and Recreation Department
Ph. 832-395-7069

ATTACHMENTS:

Description	Type
Ord 2022-715	Ordinance/Resolution/Motion
AFA	Backup Material
Form A	Backup Material
Funds Reservaton	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 2/19/2025

PLN - Special Minimum Lot Size Block Application No. 868
(1000 block of East 7th Street, north and south sides,
between Norhill Boulevard and Michaux Street)

Agenda Item#: 56.

Summary:

ORDINANCE establishing the north and south sides of the 1000 Block of East 7th Street, between Norhill Boulevard and Michaux Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1007 East 7th Street, Lot 17, Block 18, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,600 square feet for the 1000 block of East 7th Street, north and south sides, between Norhill Boulevard and Michaeux Street.

Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Amount and Source of Funding:

Contact Information:

Anna Sedillo, Council Liaison

Phone: 832-393-6578

Jacqueline Brown, Planner III

Phone: 832-393-6587

ATTACHMENTS:**Description**

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 2/19/2025

PLN - Special Minimum Lot Size Block Application No. 868 (1000 block of East 7th Street, north and south sides, between Norhill Boulevard and Michaux Street)

Agenda Item#: 8.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1007 East 7th Street, Lot 17, Block 18, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,600 square feet for the 1000 block of East 7th Street, north and south sides, between Norhill Boulevard and Michaeux Street.

Signed by:

Robert Williamson

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Vonn Tran

Director

Planning and Development Department

Prior Council Action:

Amount and Source of Funding:

Contact Information:

Anna Sedillo, Council Liaison

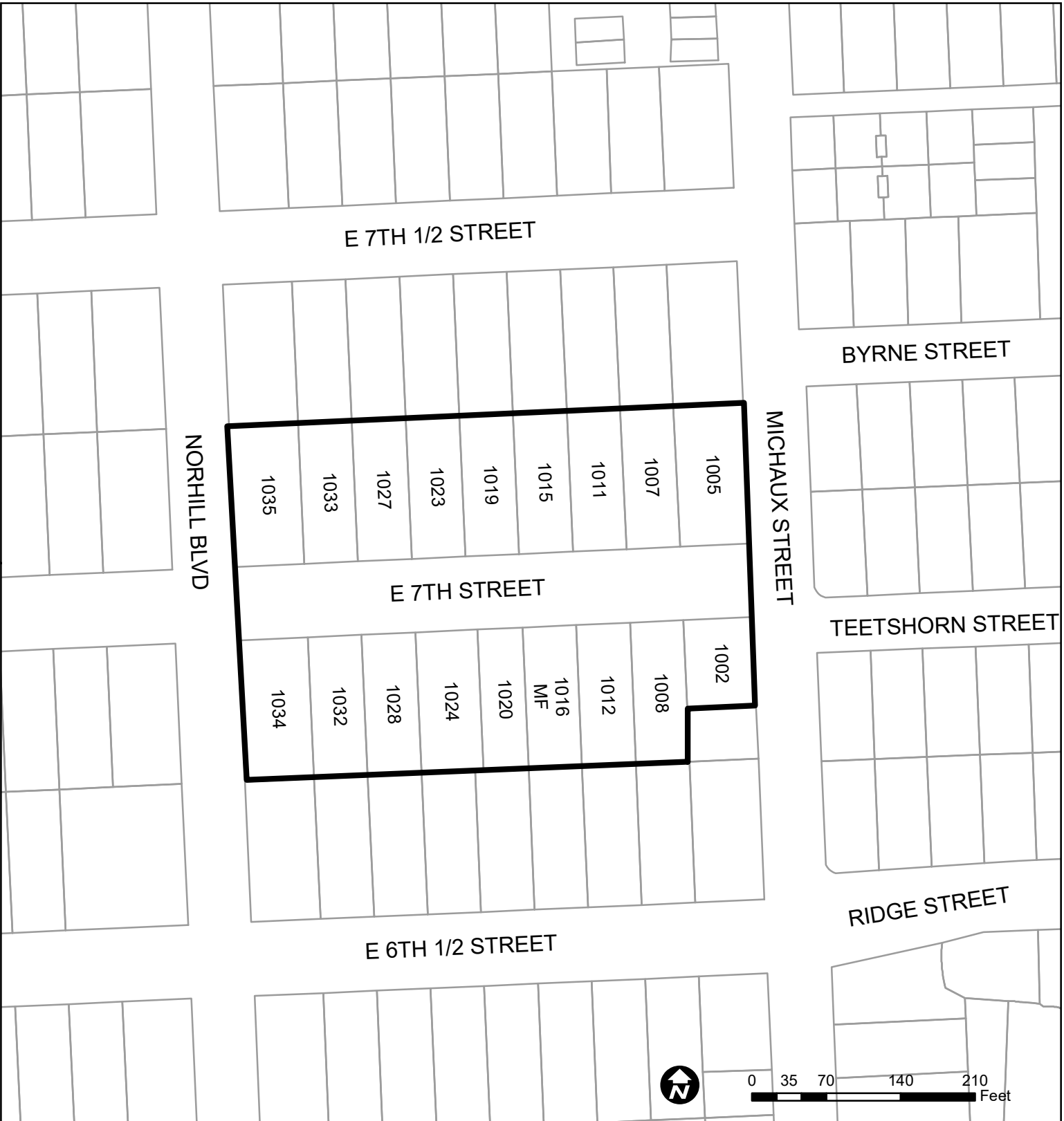
Phone: 832-393-6578

Jacqueline Brown, Planner III


Phone: 832-393-6587

ATTACHMENTS:

Description	Type
Map	Backup Material



Special Minimum Lot Size
1000 block of East 7th Street, north and south sides,
between Norhill Boulevard and Michaux Street
6,600 Square Feet

 Special Minimum Lot Size Boundary

All properties within the
 application area are single
 family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District
 Date: August 9, 2024
 Reference: MLS 868

This map is made available for reference purposes
 only and should not be substituted for a survey
 product. The City of Houston will not accept
 liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 2/20/2025

PLN - Special Minimum Lot Size Block Application No. 869
(1000 block of East 7 1/2 Street, north and south sides,
between Norhill Boulevard and Michaux Street)

Agenda Item#: 57.

Summary:

ORDINANCE establishing the north and south sides of the 1000 Block of East 7th 1/2 Street, between Norhill Boulevard and Michaux Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas
- **DISTRICT H - CASTILLO**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1036 E. 7 1/2 Street, Lot 9, Block 19, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLS B). The application includes written evidence of support from the owners of 54% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLS B application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,850 square feet for the 1000 block of E. 7 1/2 Street, north and south sides, between Norhill Boulevard and Michaux Street.

Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff
Phone: 832-393-6578

Jacqueline Brown, Planner III
Phone: 832-393-6587

ATTACHMENTS:

Description

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District H

Item Creation Date: 2/20/2025

PLN - Special Minimum Lot Size Block Application No. 869 (1000 block of East 7 1/2 Street, north and south sides, between Norhill Boulevard and Michaux Street)

Agenda Item#: 9.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1036 E. 7 1/2 Street, Lot 9, Block 19, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 54% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,850 square feet for the 1000 block of E. 7 1/2 Street, north and south sides, between Norhill Boulevard and Michaux Street.

Signed by:

Robert Williamson

8F6534365ED8422...

Vonn Tran

Director

Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff

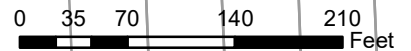
Phone: 832-393-6578

Jacqueline Brown, Planner III


Phone: 832-393-6587

ATTACHMENTS:

Description	Type
Map	Backup Material



Special Minimum Lot Size
1000 block of E. 7th 1/2 Street, north and south sides,
between Norhill Boulevard and Michaux Street
5,850 Square Feet

 Special Minimum Lot Size Boundary

All properties within the application area are single family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District
 Date: August 9, 2024
 Reference: MLS 869

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ETJ

Item Creation Date: 1/28/2025

HPW - 20WR554 – Petition Addition (0.6170) Harris County Municipal Utility District No. 61

Agenda Item#: 58.

Summary:

ORDINANCE consenting to the addition of 0.6170 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 61**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 0.6170 acres to Harris County Municipal Utility District No. 61.

RECOMMENDATION: Petition for the City's consent to the addition of 0.6170 acres to Harris County Municipal Utility District No. 61 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 61 (the "District") was created through the TCEQ in 1973, and currently consists of 542.9063 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 0.6170 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Franz Road, Burton Park Lane, Mason Manor Drive, and North Mason Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Williamsburg Regional Sewage Authority Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 62, Harris County Municipal Utility District No. 63, Harris County Municipal Utility District No. 64, Harris County Municipal Utility District No. 65, West Harris County Municipal Utility District No. 2, West Harris County Municipal Utility District No. 5, and Westside Ventures, Ltd. Potable water is provided by the Williamsburg Regional Water Plant.

The nearest major drainage facility for Harris County Municipal Utility District No. 61 is Mason Creek, which flows into Buffalo Bayou, and finally into the Houston Ship Channel. Mason Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet

-
Maps

-
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/28/2025

HPW - 20WR554 – Petition Addition (0.6170) Harris County Municipal Utility District No. 61

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 0.6170 acres to Harris County Municipal Utility District No. 61.

RECOMMENDATION: Petition for the City's consent to the addition of 0.6170 acres to Harris County Municipal Utility District No. 61 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 61 (the "District") was created through the TCEQ in 1973, and currently consists of 542.9063 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 0.6170 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Franz Road, Burton Park Lane, Mason Manor Drive, and North Mason Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Williamsburg Regional Sewage Authority Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 62, Harris County Municipal Utility District No. 63, Harris County Municipal Utility District No. 64, Harris County Municipal Utility District No. 65, West Harris County Municipal Utility District No. 2, West Harris County Municipal Utility District No. 5, and Westside Ventures, Ltd. Potable water is provided by the Williamsburg Regional Water Plant.

The nearest major drainage facility for Harris County Municipal Utility District No. 61 is Mason Creek, which flows into Buffalo Bayou, and finally into the Houston Ship Channel. Mason Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

3/27/2025

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Randall V. Macchi

Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

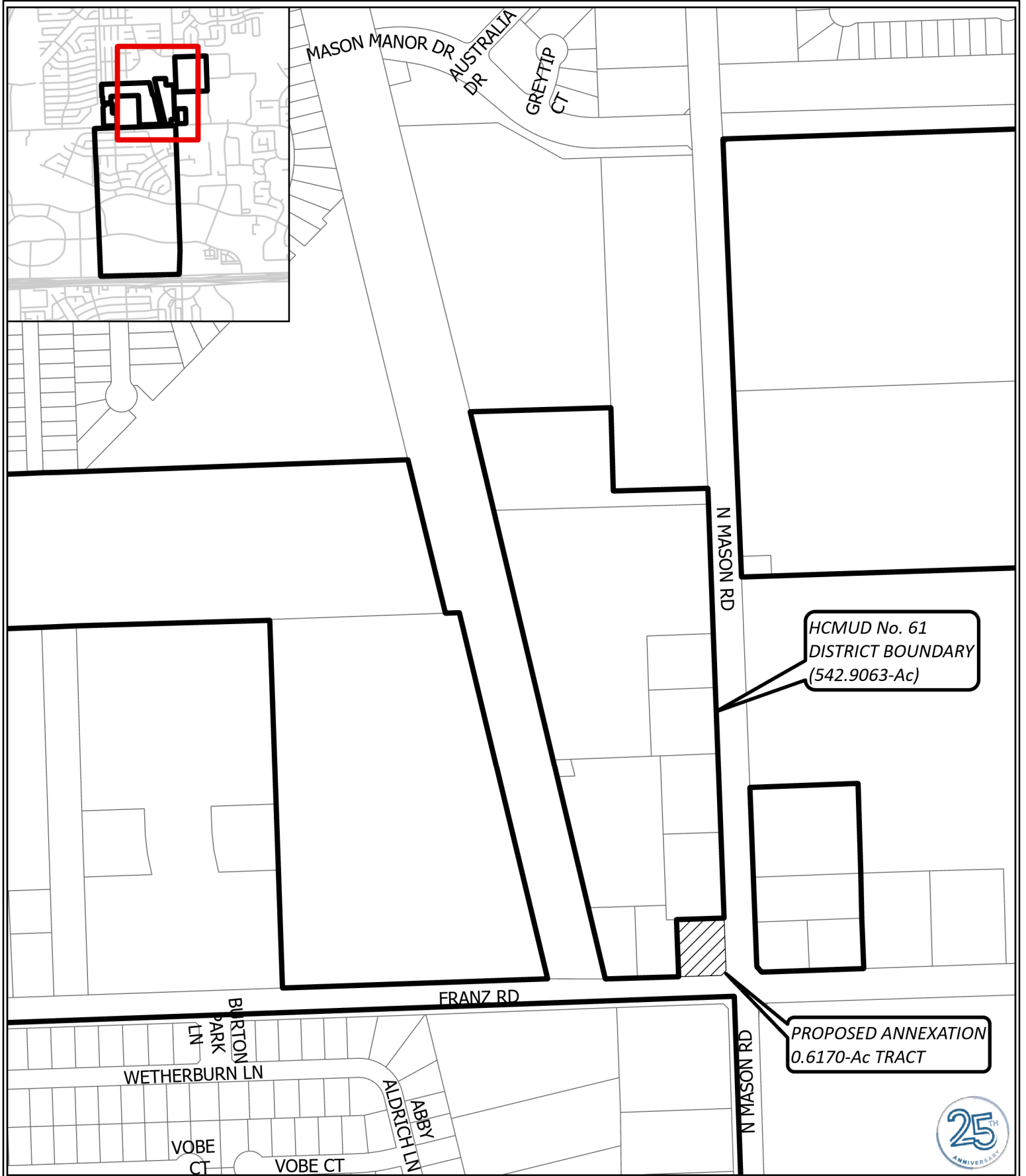
ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
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HCMUD No. 61

ANNEXATION TRACT VICINITY MAP

- Proposed Annexation
- Existing Boundary
- HCAD Parcels

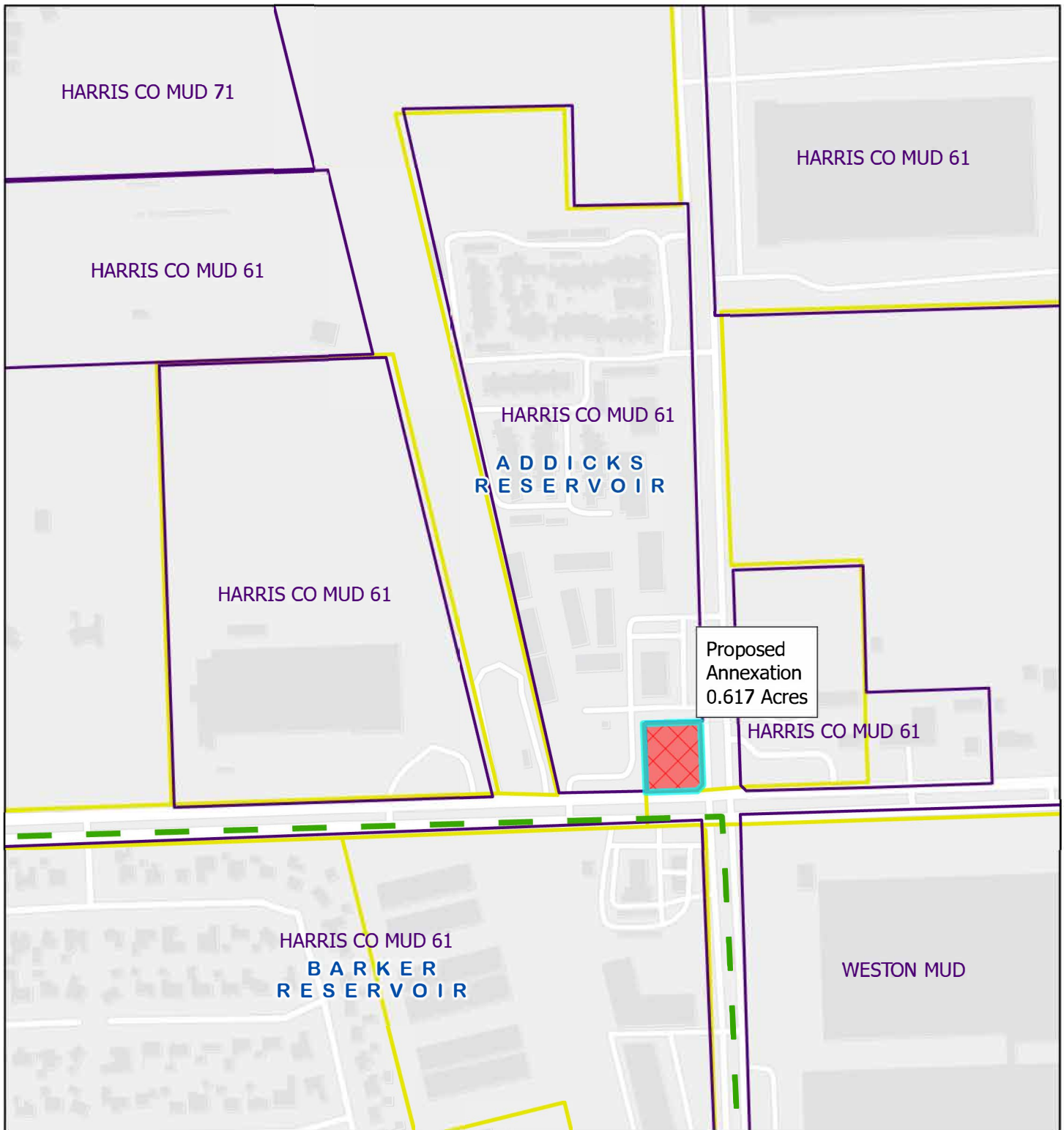


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1" equals 100 feet



Harris County Municipal Utility District No. 61 (0.6170 acres)

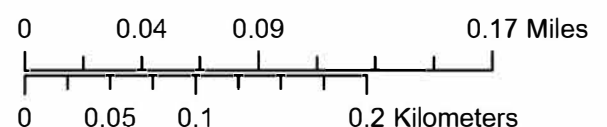


1/21/2025 9:57 AM

1:4,424

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones
- 100 Year Floodplain

- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ETJ

Item Creation Date: 3/12/2025

HPW – 20WR548 – Petition Addition (15.022) Harris County Municipal Utility District No. 285

Agenda Item#: 59.

Summary:

ORDINANCE consenting to the addition of 15.022 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 285**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 15.022 acres to Harris County Municipal Utility District No. 285.

RECOMMENDATION: Petition for the City's consent to the addition of 15.022 acres to Harris County Municipal Utility District No. 285 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 285 (the "District") was created through the TCEQ in 1986 and currently consists of 1,227.40 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 15.022 acres of developed land, proposed to be removed and developed as industrial property, to the District. The proposed annexation tract is in the vicinity of Wallisville Road, Moore Road, Beltway 8, and Miller Road 2/Dell Dale Street. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 285 Wastewater Treatment Plant No. 2. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 285 is Carpenters Bayou, which flows to the Barge Channel, and then into the Houston Ship Channel. Carpenters Bayou is within the Carpenters Bayou watershed. The proposed annexation tract is not within the 100- year floodplain and is within the 500-year floodplain (43.33%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/12/2025

HPW – 20WR548 – Petition Addition (15.022) Harris County Municipal Utility District
No.285

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 15.022 acres to Harris County Municipal Utility District No. 285.

RECOMMENDATION: Petition for the City's consent to the addition of 15.022 acres to Harris County Municipal Utility District No. 285 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 285 (the "District") was created through the TCEQ in 1986 and currently consists of 1,227.40 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 15.022 acres of developed land, proposed to be removed and developed as industrial property, to the District. The proposed annexation tract is in the vicinity of Wallisville Road, Moore Road, Beltway 8, and Miller Road 2/Dell Dale Street. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 285 Wastewater Treatment Plant No. 2. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 285 is Carpenters Bayou, which flows to the Barge Channel, and then into the Houston Ship Channel. Carpenters Bayou is within the Carpenters Bayou watershed. The proposed annexation tract is not within the 100- year floodplain and is within the 500-year floodplain (43.33%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

3/27/2025

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Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

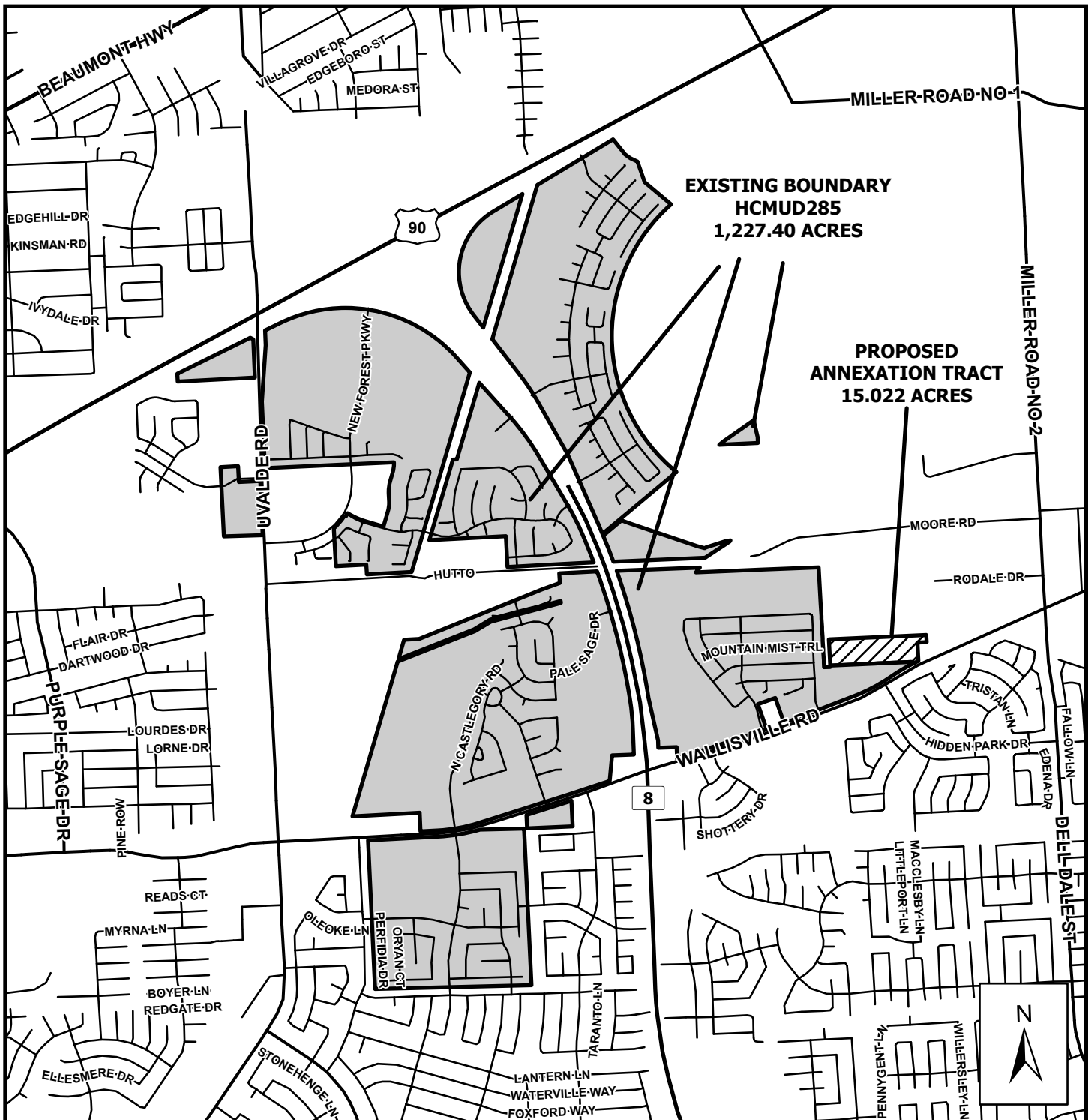
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HARRIS COUNTY MUD NO. 285

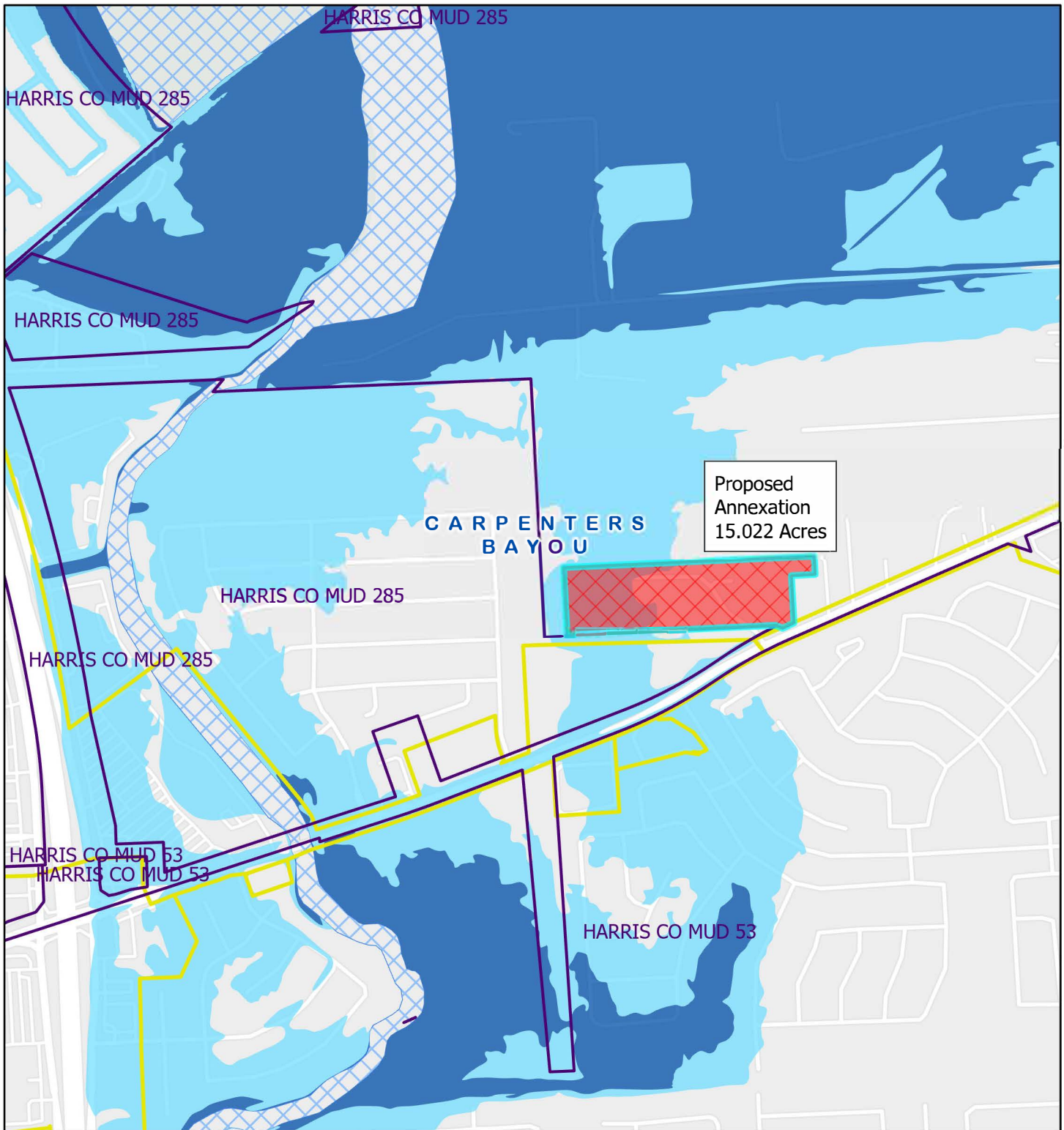
KEY MAPS: 457G, 457J, 457K, 457L, 457M, 457P, 457Q, 457R, 457T, 457U, 457V, 457X, 457Y, 458S



VICINITY EXHIBIT

N.T.S.






Harris County Municipal Utility District No. 285 (15.022 acres)

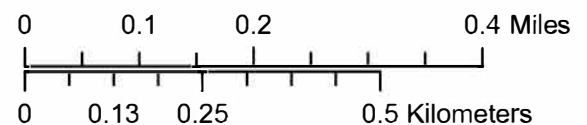


1/28/2025 8:32 AM

1:10,636

-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ETJ

Item Creation Date: 3/12/2025

HPW – 20WR546 – Petition Addition (253.33) Harris County Municipal Utility District No. 586

Agenda Item#: 60.

Summary:

ORDINANCE consenting to the addition of 253.33 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 586**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 253.33 acres to Harris County Municipal Utility District No. 586.

RECOMMENDATION: Petition for the City's consent to the addition of 253.33 acres to Harris County Municipal Utility District No. 586 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 586 (the "District") was created through the TCEQ in 2023 and currently consists of 162.76 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 253.33 acres of vacant land, proposed to be developed as single-family residential property, to the District. The proposed annexation tract is located in the vicinity of Betka Road, Aztec Street, Little Mound Creek, and Kickapoo Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 586 Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 586 is Little Mound Creek, which flows into Cypress Creek, then flows into Spring Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Little Mound Creek is within the Upper Cypress Creek watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

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Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/12/2025

HPW – 20WR546 – Petition Addition (253.33) Harris County Municipal Utility District No. 586

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 253.33 acres to Harris County Municipal Utility District No. 586.

RECOMMENDATION: Petition for the City's consent to the addition of 253.33 acres to Harris County Municipal Utility District No. 586 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 586 (the "District") was created through the TCEQ in 2023 and currently consists of 162.76 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 253.33 acres of vacant land, proposed to be developed as single-family residential property, to the District. The proposed annexation tract is located in the vicinity of Betka Road, Aztec Street, Little Mound Creek, and Kickapoo Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 586 Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 586 is Little Mound Creek, which flows into Cypress Creek, then flows into Spring Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Little Mound Creek is within the Upper Cypress Creek watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

3/27/2025

BF463EF0DF454EB

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

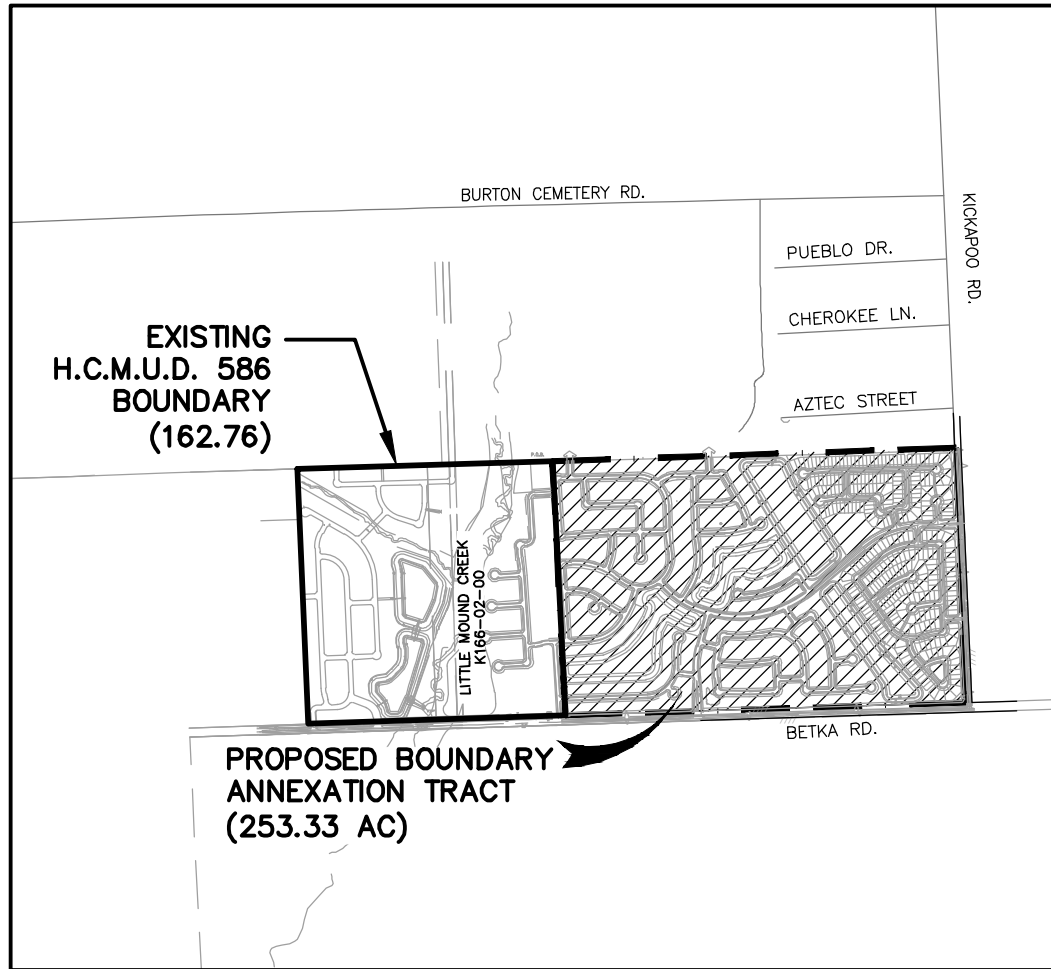
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Description

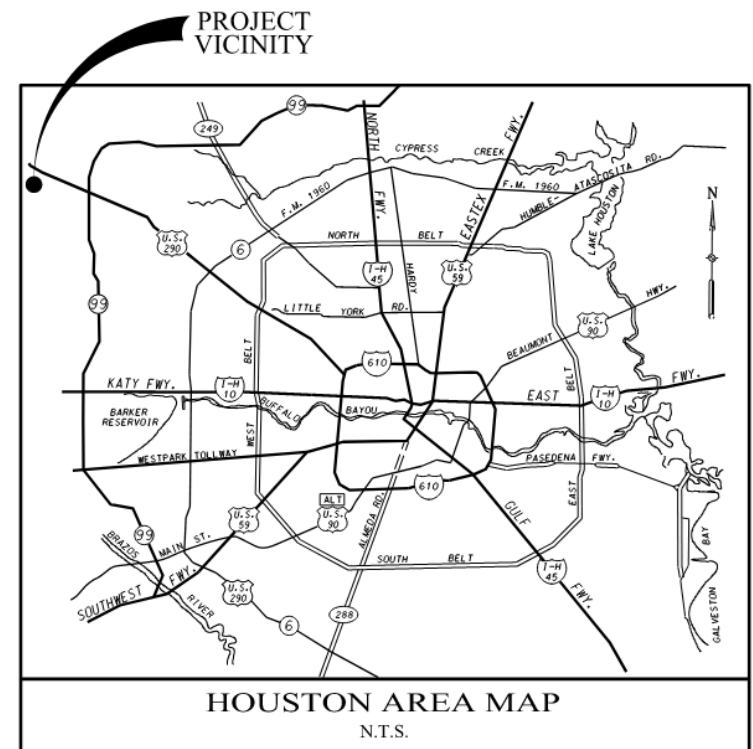
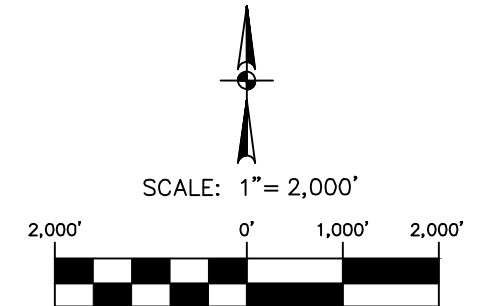
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Fact Sheet

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PROPOSED TOTAL ACREAGE
H.C.M.U.D. 586=
416.09 AC



H.C.M.U.D. 586

VICINITY MAP

HOUSTON ETJ, HARRIS, TEXAS

JOB NO. 42212-01

DATE OCTOBER 2024

DESIGNER MAR

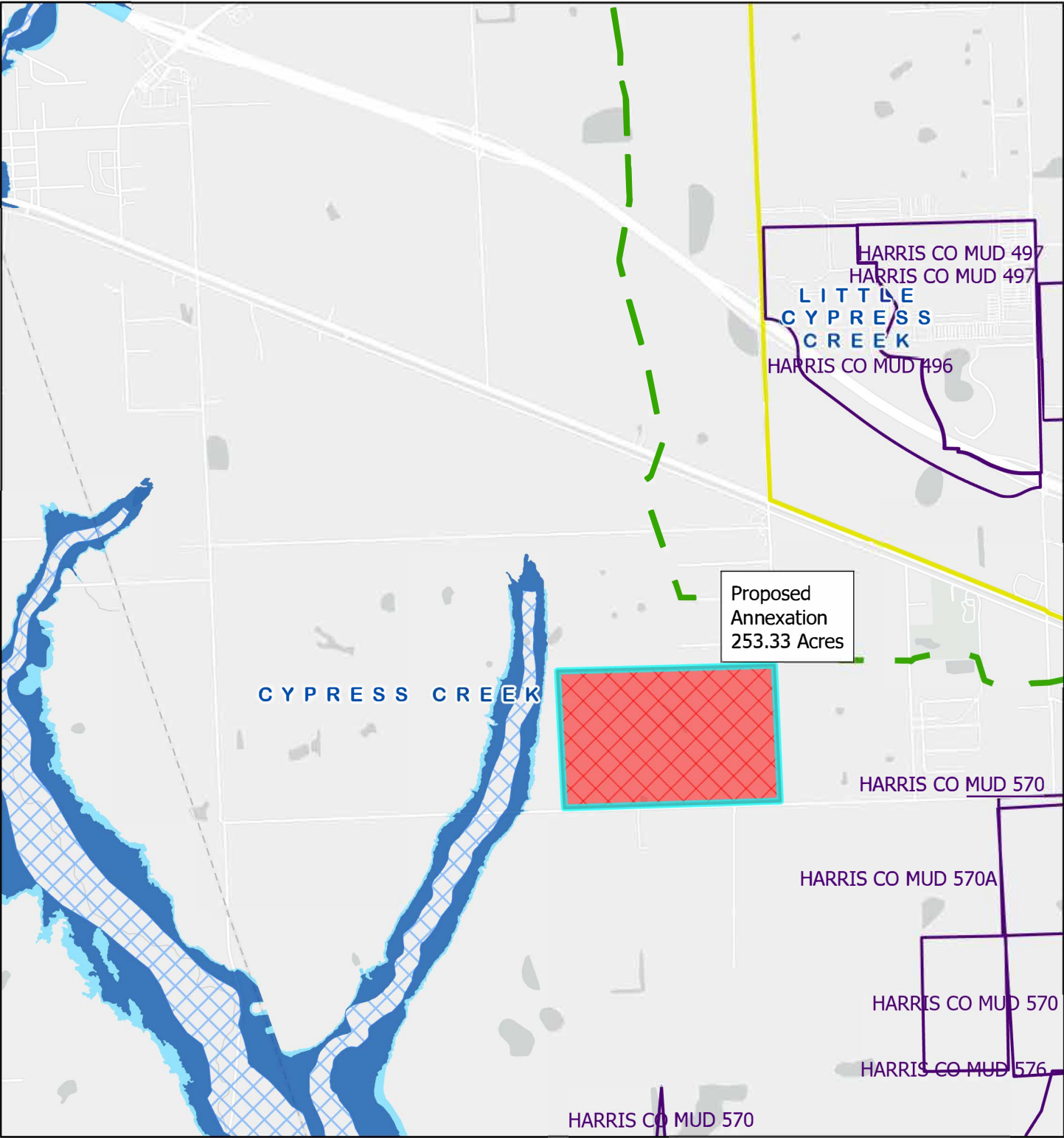
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SHEET 1 of 1

**PAPE-DAWSON
ENGINEERS**

2107 CITYWEST BLVD, 3RD FLR | HOUSTON, TX 77042 | 713.428.2400
TEXAS ENGINEERING FIRM #470 | TEXAS SURVEYING FIRM #10028800

Harris County Municipal Utility District No. 586 (253.33 acres)



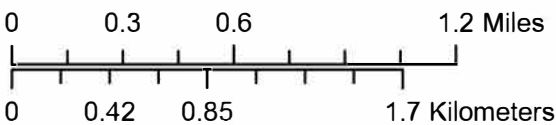
Proposed
Annexation
253.33 Acres

1/28/2025 7:47 AM

1:32,878

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones
- 100 Year Floodplain

- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ETJ

Item Creation Date: 1/28/2025

HPW - 20WR552 – Petition Addition (10.708) Northwest Harris County Municipal Utility
District No. 10

Agenda Item#: 61.

Summary:

ORDINANCE consenting to the addition of 10.708 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 10.708 acres to Northwest Harris County Municipal Utility District No. 10.

RECOMMENDATION: Petition for the City's consent to the addition of 10.708 acres to Northwest Harris County Municipal Utility District No. 10 be approved.

SPECIFIC EXPLANATION: Northwest Harris County Municipal Utility District No. 10 (the "District") was created through the TCEQ in 1977, and currently consists of 1,296.6715 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 10.708 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Huffmeister Road, Skinner Road, Little Cypress Creek, and Barker Cypress Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Harris County Municipal Utility District No. 10 Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 10 is Dry Gulley, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Dry Gulley is within the Cypress Creek watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

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Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/28/2025

HPW - 20WR552 – Petition Addition (10.708) Northwest Harris County Municipal Utility District No. 10

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 10.708 acres to Northwest Harris County Municipal Utility District No. 10.

RECOMMENDATION: Petition for the City's consent to the addition of 10.708 acres to Northwest Harris County Municipal Utility District No. 10 be approved.

SPECIFIC EXPLANATION: Northwest Harris County Municipal Utility District No. 10 (the "District") was created through the TCEQ in 1977, and currently consists of 1,296.6715 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 10.708 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Huffmeister Road, Skinner Road, Little Cypress Creek, and Barker Cypress Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.


The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Harris County Municipal Utility District No. 10 Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 10 is Dry Gulley, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Dry Gulley is within the Cypress Creek watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:


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3/27/2025

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

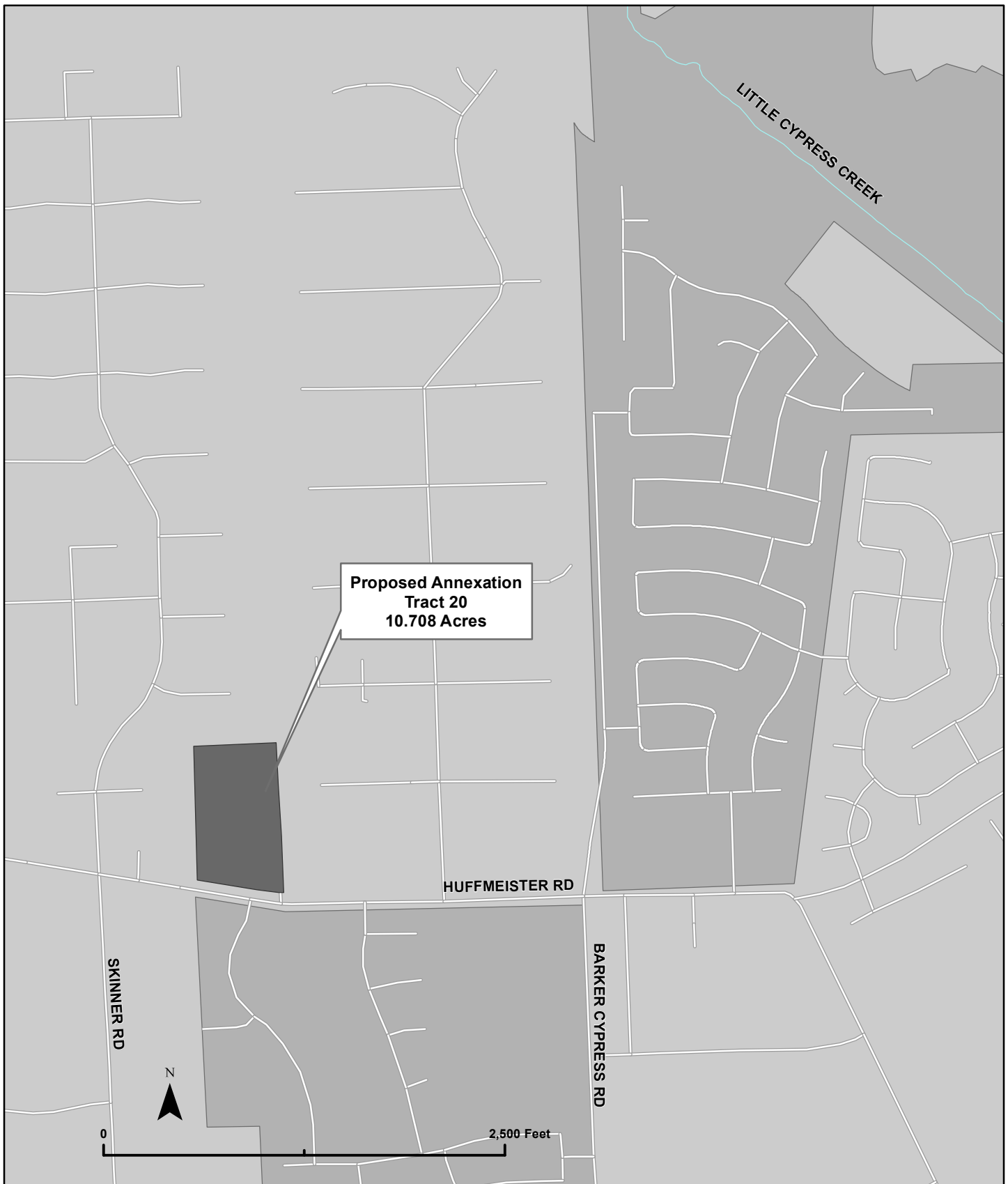
ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material

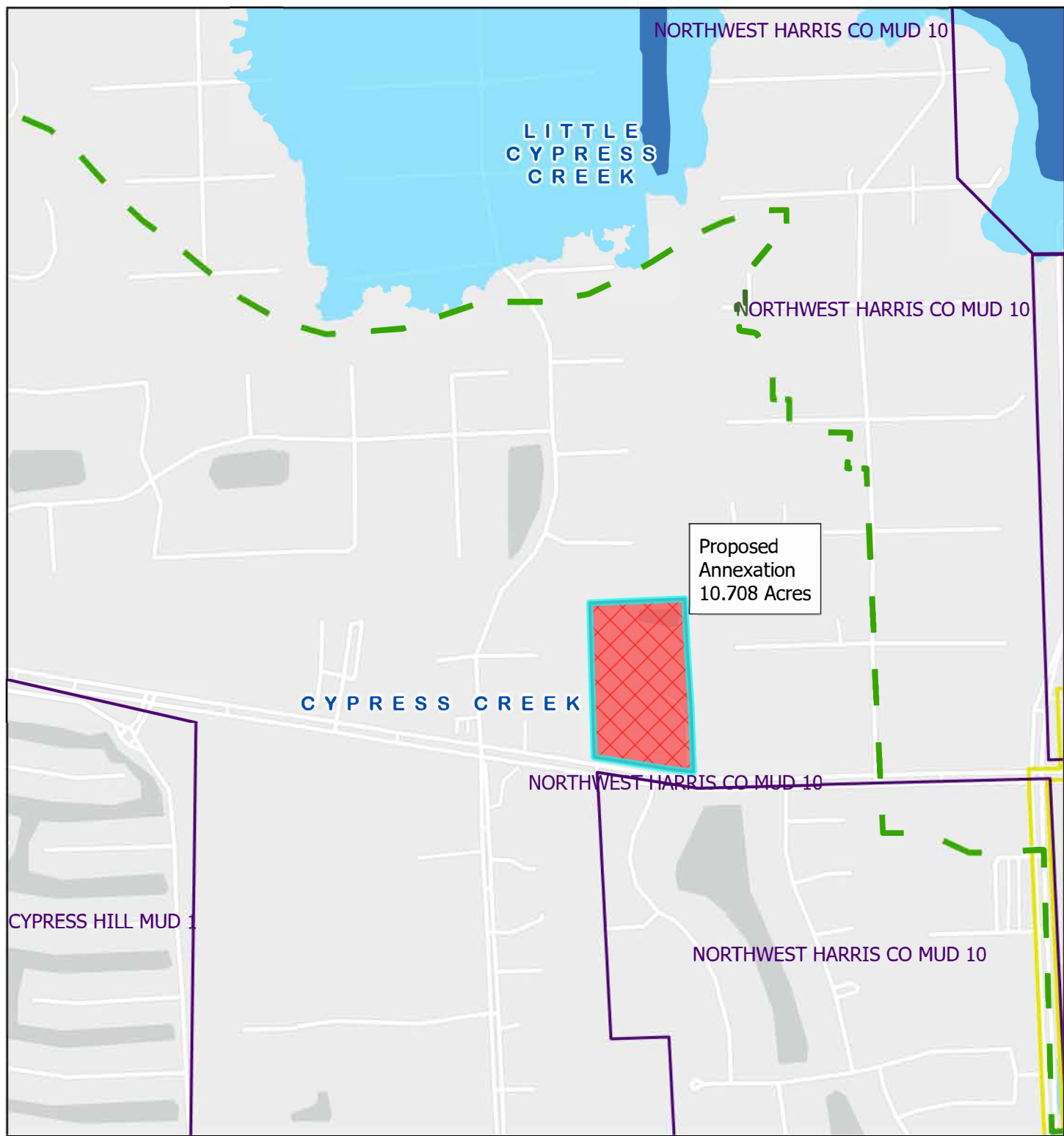


Legend

Northwest Harris County MUD 10 Boundary

Northwest Harris County MUD 10 Tract 20-(10.708 Acre) Annexation Vicinity Map

Northwest Harris County Municipal Utility District No. 10 (10.708 acres)



1/15/2025 2:13 PM

1:9,177





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date: 2/25/2025

HPW20ET10335/Abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision/ Parcel SY24-079

Agenda Item#: 62.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, situated in the John Austin Survey, Abstract No. 1; abandoning said easement to **MELISSA ASBELL** and **JASON ASBELL**, the abutting Property Owner, in consideration of its payment to the City in the amount of \$49,500.00, and other good and valuable consideration - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1. **Parcel SY24-079**

RECOMMENDATION: It is recommended City Council approve an Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1, in exchange for a consideration of \$49,500.00.

SPECIFIC EXPLANATION: Melissa Asbell and Jason Asbell requested the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1. The applicants plan to incorporate the requested right-of-way into their abutting property for future use. The Joint Referral Committee reviewed and approved the request.

Melissa Asbell and Jason Asbell have completed the transaction requirements, have accepted the City's offer, and have rendered payment in full.

The City will abandon and sell to Melissa and Jason Asbell:

Parcel SY24-079	\$49,500.00
660 square-foot of right-of-way	
Valued at \$75.00 per square foot x 100%	

TOTAL ABANDONMENT AND SALE	\$49,500.00
-----------------------------------	--------------------

In exchange, Melissa Asbell and Jason Asbell have paid:

Cash \$49,500.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1, in exchange for a consideration of \$49,500.00.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

REVENUE
FUND 1000
General Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Aerial Map
Parcel Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/25/2025

HPW20ET10335/Abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision/ Parcel SY24-079

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1. **Parcel SY24-079**

RECOMMENDATION: It is recommended City Council approve an Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1, in exchange for a consideration of \$49,500.00.

SPECIFIC EXPLANATION: Melissa Asbell and Jason Asbell requested the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1. The applicants plan to incorporate the requested right-of-way into their abutting property for future use. The Joint Referral Committee reviewed and approved the request.

Melissa Asbell and Jason Asbell have completed the transaction requirements, have accepted the City's offer, and have rendered payment in full.

The City will abandon and sell to Melissa and Jason Asbell:

Parcel SY24-079 \$49,500.00
660 square-foot of right-of-way
Valued at \$75.00 per square foot x 100%

TOTAL ABANDONMENT AND SALE \$49,500.00

In exchange, Melissa Asbell and Jason Asbell have paid:


Cash \$49,500.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Survey, Abstract 1, in exchange for a consideration of \$49,500.00.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 4/9/2025
BE463EF0DF454EB...

Randall V. Macchi, JD
Director, Houston Public Works

Amount and Source of Funding:

REVENUE
FUND 1000
General Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction- Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Aerial Map
Parcel Map
Attachment A

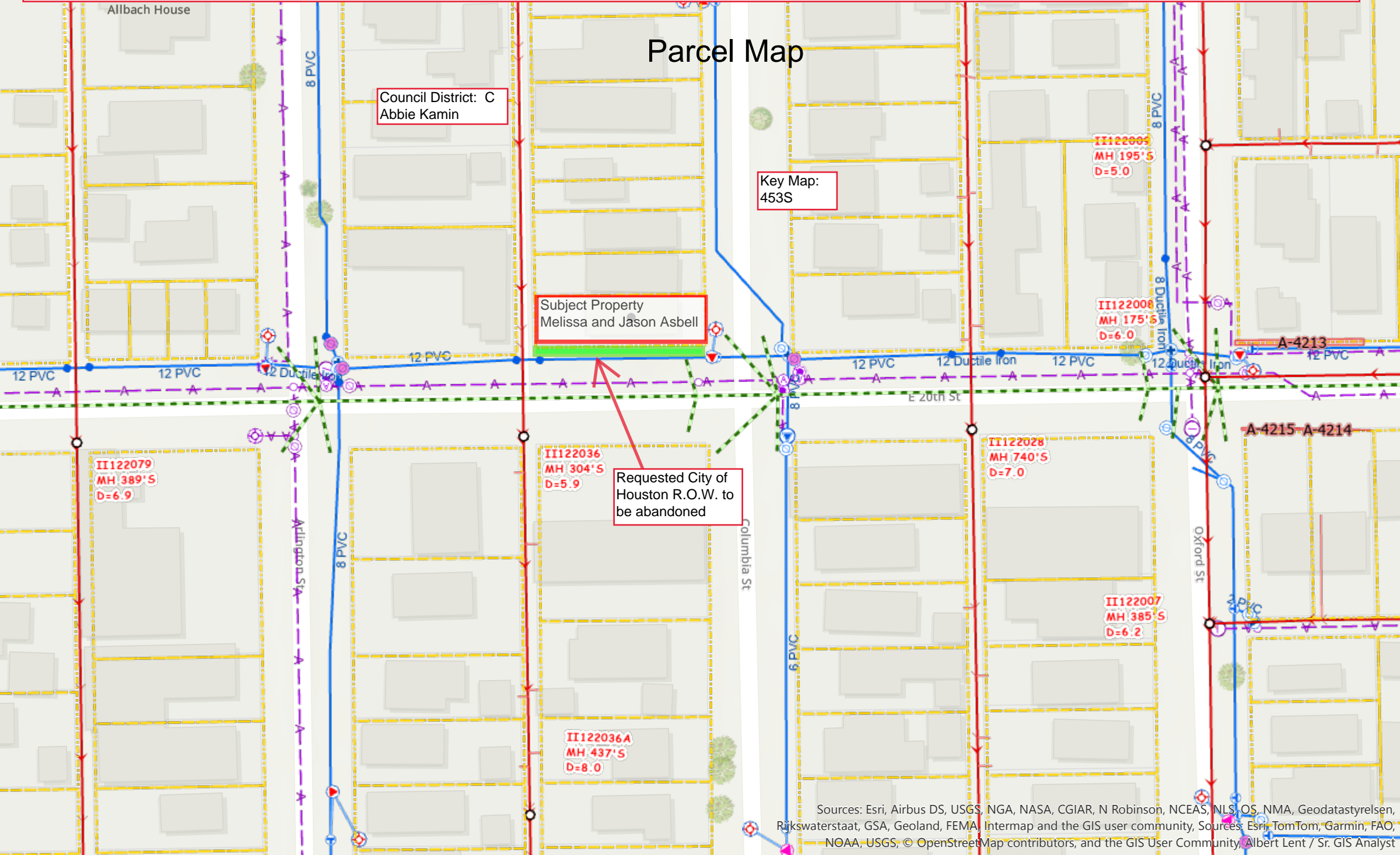
Type

Backup Material
Backup Material
Financial Information

Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Two Leagues Survey, Abstract 1. Parcel SY24-079



Ordinance authorizing the abandonment and sale of a 5 foot-wide portion of E. 20th Street, being adjacent to Lot 1, Block 1 of the Charleston Heights Subdivision, out of the John Austin Two Leagues Survey, Abstract 1. Parcel SY24-079





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District D, District E, District I

Item Creation Date: 3/26/2025

HPW - 20RPS80 / Pipeline Permits Transfer to ONEOK
NGL Distribution System, L.L.C.

Agenda Item#: 63.

Summary:

ORDINANCE consenting the assignment of Ordinance No. 2012-920, Ordinance No. 2012-921, Ordinance No. 2013-505, and Ordinance No. 2021-84, and the permits granted thereby, to Construct, Operate, Maintain, Improve, Repair and Replace certain pipelines in certain portions of specified public street rights-of-way to **ONEOK NGL DISTRIBUTION SYSTEM, L.L.C.**; approving and authorizing a Consent to Assignment by and between City of Houston, Texas, and **ONEOK NGL DISTRIBUTION SYSTEM, L.L.C.**

Background:

Recommendation:

It is recommended that City Council issue an Ordinance consenting to the assignment of Ordinance No. 2012-0920, Ordinance No. 2012-0921, Ordinance No. 2013-0505, and Ordinance No. 2021-0084, and the permits granted thereby, to construct, operate, maintain, improve, repair and replace certain pipelines in certain portions of specified public street rights-of-way to ONEOK NGL Distribution System, L.L.C.; approving and authorizing a consent to assignment by and between the City of Houston, Texas, and ONEOK NGL Distribution System, L.L.C..

Background:

By Ordinance No. 2012-0920, passed and adopted by City Council on October 24, 2012, the City granted Williams Olefins Feedstock Pipelines, L.L.C. a permit to operate, maintain, improve, repair and replace one existing pipeline for underground transportation of materials in specified portions of public street rights-ofway of the City, in accordance with Article IX of Chapter 40 of the Code of Ordinances, City of Houston, Texas (the "Code").

By Ordinance No. 2012-0921, passed and adopted by City Council on October 24, 2012, the City granted Williams Field Services – Gulf Coast Company, L.P. a permit to operate, maintain, improve, repair and replace three existing pipelines for underground transportation of materials in specified portions of public street rights-ofway of the City, in accordance with Article IX of Chapter 40 of the Code.

By Ordinance No. 2013-0505, passed and adopted by City Council on May 29, 2013, the City granted Williams Purity Pipelines, LLC a permit to operate, maintain, improve, repair and replace two existing pipelines for underground transportation of materials in specified portions of public street rights-ofway of the City, in accordance with Article IX of Chapter 40 of the Code.

Subsequent to the issuance of this permit, additional pipelines were added to the Permit by one separate addendum Document Control No. 2014-001 issued by the Office of the City Engineer, Houston Public Works ("HPW").

By Ordinance No. 2021-0084, passed and adopted by City Council on February 3, 2021, the City granted Easton Energy Pipelines LLC a permit to construct, operate, maintain, improve, repair and replace one new pipeline for underground transportation of materials in specified portions of public street rights-of-way of the City, in accordance with Article IX of Chapter 40 of the Code.

On June 18, 2024, ONEOK NGL Distribution System, L.L.C., a Texas limited liability company ("ONEOK") acquired the pipelines covered by the four permit ordinances described above and the permits granted thereby (collectively, the "Permits") by virtue of mesne assignments, name changes and/or other transactions.

Section 13 of the Permits provides that the Permits may not be assigned, in whole or in part, except in accordance with the provisions of Section 40-234(r) of the Code, which requires prior consent of the City Council to the assignment of the Permits. Pursuant to Section 13 of the Permits, ONEOK has filed with Director of HPW a consent to assignment in which ONEOK accepts the terms of the Permits and agrees to comply with all of the provisions of the Permits.

Randall V. Macchi, JD
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2012-0920, dated 10-24-2012
Ordinance No. 2012-0921, dated 10-24-2012
Ordinance No. 2013-0505, dated 05-29-2013
Ordinance No. 2021-0084, dated 02-03-2021

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Gilbert Portillo, P.E., CFM, Managing Engineer	Houston Permitting Center-Office of City Engineer	832.394.9546

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District D, District E, District I
Item Creation Date: 3/26/2025

HPW - 20RPS80 / Pipeline Permits Transfer to ONEOK NGL Distribution System, L.L.C.

Agenda Item#:

Background:

Recommendation:

It is recommended that City Council issue an Ordinance consenting to the assignment of Ordinance No. 2012-0920, Ordinance No. 2012-0921, Ordinance No. 2013-0505, and Ordinance No. 2021-0084, and the permits granted thereby, to construct, operate, maintain, improve, repair and replace certain pipelines in certain portions of specified public street rights-of-way to ONEOK NGL Distribution System, L.L.C.; approving and authorizing a consent to assignment by and between the City of Houston, Texas, and ONEOK NGL Distribution System, L.L.C..

Background:

By Ordinance No. 2012-0920, passed and adopted by City Council on October 24, 2012, the City granted Williams Olefins Feedstock Pipelines, L.L.C. a permit to operate, maintain, improve, repair and replace one existing pipeline for underground transportation of materials in specified portions of public street rights-of-way of the City, in accordance with Article IX of Chapter 40 of the Code of Ordinances, City of Houston, Texas (the "Code").

By Ordinance No. 2012-0921, passed and adopted by City Council on October 24, 2012, the City granted Williams Field Services – Gulf Coast Company, L.P. a permit to operate, maintain, improve, repair and replace three existing pipelines for underground transportation of materials in specified portions of public street rights-of-way of the City, in accordance with Article IX of Chapter 40 of the Code.

By Ordinance No. 2013-0505, passed and adopted by City Council on May 29, 2013, the City granted Williams Purity Pipelines, LLC a permit to operate, maintain, improve, repair and replace two existing pipelines for underground transportation of materials in specified portions of public street rights-of-way of the City, in accordance with Article IX of Chapter 40 of the Code. Subsequent to the issuance of this permit, additional pipelines were added to the Permit by one separate addendum Document Control No. 2014-001 issued by the Office of the City Engineer, Houston Public Works ("HPW").

By Ordinance No. 2021-0084, passed and adopted by City Council on February 3, 2021, the City granted Easton Energy Pipelines LLC a permit to construct, operate, maintain, improve, repair and replace one new pipeline for underground transportation of materials in specified portions of public street rights-of-way of the City, in accordance with Article IX of Chapter 40 of the Code.

On June 18, 2024, ONEOK NGL Distribution System, L.L.C., a Texas limited liability company ("ONEOK") acquired the pipelines covered by the four permit ordinances described above and the permits granted thereby (collectively, the "Permits") by virtue of mesne assignments, name changes and/or other transactions.

Section 13 of the Permits provides that the Permits may not be assigned, in whole or in part, except in accordance with the provisions of Section 40-234(r) of the Code, which requires prior consent of the City Council to the assignment of the Permits. Pursuant to

Section 13 of the Permits, ONEOK has filed with Director of HPW a consent to assignment in which ONEOK accepts the terms of the Permits and agrees to comply with all of the provisions of the Permits.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Randall V. Macchi".

4/18/2025

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Randall V. Macchi, JD
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2012-0920, dated 10-24-2012
Ordinance No. 2012-0921, dated 10-24-2012
Ordinance No. 2013-0505, dated 05-29-2013
Ordinance No. 2021-0084, dated 02-03-2021

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Gilbert Portillo, P.E., CFM, Managing Engineer	Houston Permitting Center-Office of City Engineer	832.394.9546

ATTACHMENTS:

Description

Pipeline permits map
PCA 2012-0920
PCA 2012-0921
PCA 2013-0505
PCA 2021-0084
Addendum 2014-001

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C, District D, District H, District K

Item Creation Date: 11/25/2024

HPW – 20FAC2534 PES / K Friese & Associates, LLC

Agenda Item#: 64.

Summary:

ORDINANCE appropriating \$2,818,813.81 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **K FRIESE & ASSOCIATES, LLC** for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree, providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; D - EVANS-SHABAZZ; H - CASTILLO and K - CASTEX-TATUM**

Background:

SUBJECT: Professional Engineering Services Contract between the City and K Friese & Associates, LLC for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Ardmore Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with K Friese & Associates, LLC for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Ardmore Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to rehabilitate, reconstruct and design its wastewater lift station facilities.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the design of electrical, mechanical, structure, process, and piping improvements at various lift stations throughout the City.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Ardmore Lift Station	7750 Ardmore Street	D
Ambrose Lift Station	13311 Ambrose Street	K
Stella Link Lift Station	8826 Stella Link Road	K
Asbury Lift Station	204 Asbury Avenue	C

Cottage Grove Lift Station	5210 Kiam Street	C
Studemont Lift Station	611 Wendal Street	H

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,908,310.78.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$776,273.80.

The negotiated maximum for Phase I Services is \$384,440.78.

The total cost of this project is \$2,818,813.81 to be appropriated as follows: \$2,684,584.58 for Contract services and \$134,229.23 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 42.04% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Isani Consultants, LP	Engineering services	\$ 140,000.00	5.21%
2. Mbroh Engineering, Inc.	Engineering consulting services	\$ 405,208.81	15.09%
3. Fivengineering, LLC	Engineering consulting services	\$ 166,045.63	6.19%
4. HVJ Associates, Inc.	Geotechnical Testing Laboratories or Services	\$ 46,968.00	1.75%
5. V & A Consulting Engineers, Inc.	Odor Control Services	\$ 130,000.00	4.84%
6. Amani Engineering, Inc.	Land surveying services	\$ <u>240,630.00</u>	<u>8.96%</u>
TOTAL		\$ 1,128,852.44	42.04%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No. R-000267-0187-3

Amount and Source of Funding:

\$2,818,813.81 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW	832.395.2365

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C, District D, District H, District K

Item Creation Date: 11/25/2024

HPW – 20FAC2534 PES / K Friese & Associates, LLC

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and K Friese & Associates, LLC for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Ardmore Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with K Friese & Associates, LLC for Lift Station Improvement Projects (Asbury Lift Station, Ambrose Lift Station, Studemont Lift Station, Ardmore Lift Station, Cottage Grove Lift Station, and Stella Link Lift Station) Consent Decree and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to rehabilitate, reconstruct and design its wastewater lift station facilities.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the design of electrical, mechanical, structure, process, and piping improvements at various lift stations throughout the City.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Ardmore Lift Station	7750 Ardmore Street	D
Ambrose Lift Station	13311 Ambrose Street	K
Stella Link Lift Station	8826 Stella Link Road	K
Asbury Lift Station	204 Asbury Avenue	C
Cottage Grove Lift Station	5210 Kiam Street	C
Studemont Lift Station	611 Wendal Street	H

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,908,310.78.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$776,273.80.

The negotiated maximum for Phase I Services is \$384,440.78.


The total cost of this project is \$2,818,813.81 to be appropriated as follows: \$2,684,584.58 for Contract services and \$134,229.23 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 42.04% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Isani Consultants, LP	Engineering services	\$ 140,000.00	5.21%
2. Mbroh Engineering, Inc.	Engineering consulting services	\$ 405,208.81	15.09%
3. Fivengineering, LLC	Engineering consulting services	\$ 166,045.63	6.19%
4. HVJ Associates, Inc.	Geotechnical Testing Laboratories or Services	\$ 46,968.00	1.75%
5. V & A Consulting Engineers, Inc.	Odor Control Services	\$ 130,000.00	4.84%
6. Amani Engineering, Inc.	Land surveying services	\$ <u>240,630.00</u>	<u>8.96%</u>
TOTAL		\$ 1,128,852.44	42.04%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 3/27/2025
BE463EEF0DF454EB
Randall V. Macchi, Director
Houston Public Works
WBS No. R-000267-0187-3

Amount and Source of Funding:
\$2,818,813.81 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO docs	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

Ambrose Lift Station

PROJECT:
City of Houston Lift
Station Improvement
Projects WBS No.:
R-000267-0187-3

13311 Ambrose St
Houston, TX 77045

Council District K



Ardmore Lift Station

PROJECT:

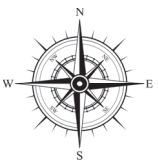
City of Houston Lift
Station Improvement
Projects WBS No.:
R-000267-0187-3

7750 Ardmore Street
Houston, TX 77054

Council District D



0 450 900
ft



Asbury Lift Station

PROJECT:
City of Houston Lift
Station Improvement
Projects WBS No.:
R-000267-0187-3

204 Asbury Avenue
Houston, TX 77007

Council District C

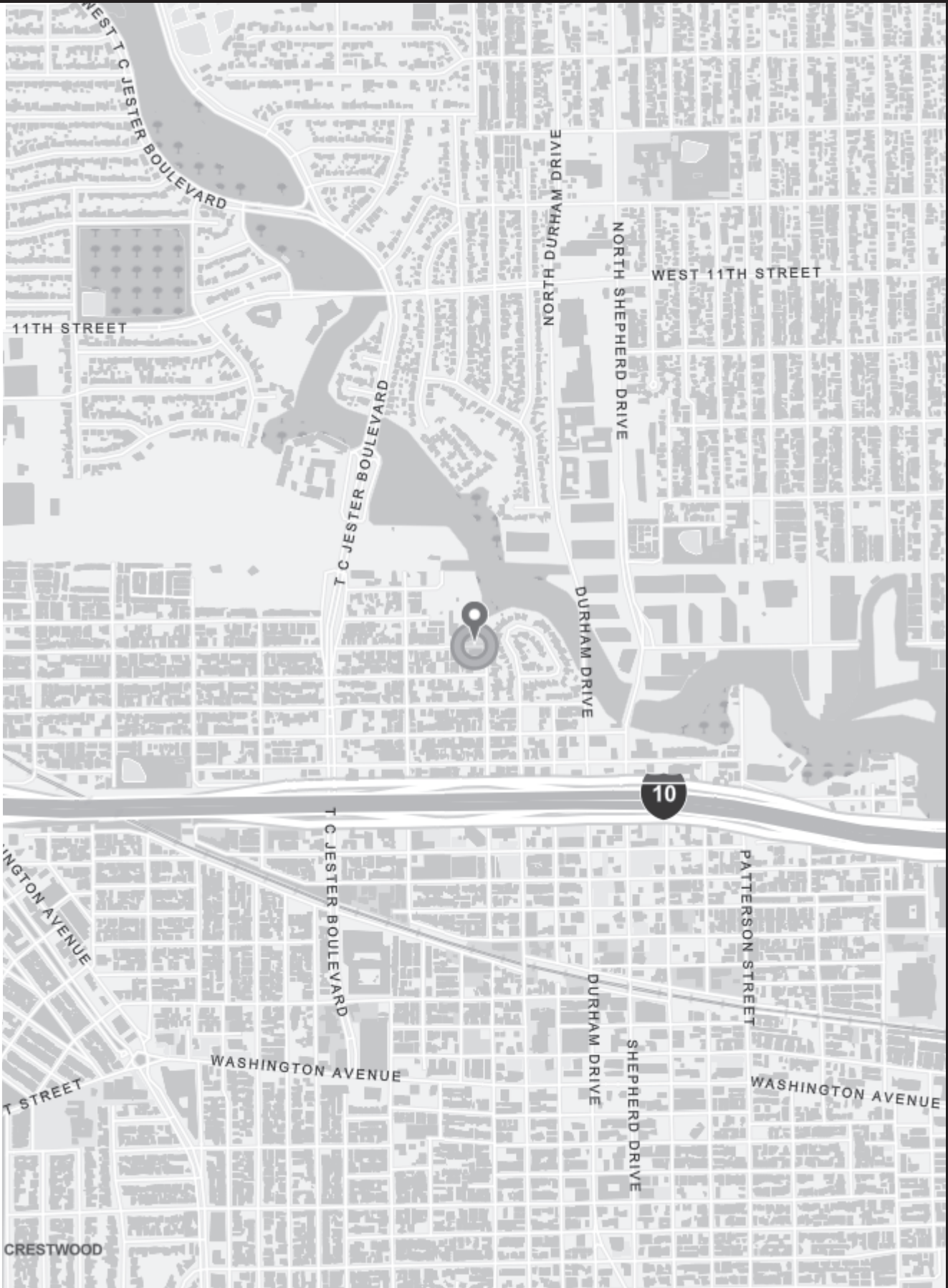


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Cottage Grove Lift Station

PROJECT:
City of Houston Lift
Station Improvement
Projects
WBS No.:
R-000267-0187-3
5210 Kiam Street
Houston, TX 77007

Council District C



0 450 900
ft



Stella Link Lift Station

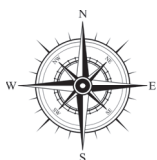
PROJECT:

City of Houston Lift Station Improvement Projects

WBS No.:
R-000267-0187-3

8826 Stella Link Road
Houston, TX 77025

Council District K



Studemont Lift Station

PROJECT:
City of Houston Lift
Station Improvement
Projects
WBS No.:
R-000267-0187-3

611 Wendel Street
Houston, TX 77009

Council District H





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 12/2/2024

HPW – 20INF2524 PES / Amani Engineering, Inc.

Agenda Item#: 65.

Summary:

ORDINANCE appropriating \$4,129,734.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AMANI ENGINEERING, INC** for Work Order Small Diameter Waterline Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Engineering Services Contract between the City and Amani Engineering, Inc. for Work Order Small Diameter Waterline Projects.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Amani Engineering, Inc. for Work Order Small Diameter Waterline Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Water Utility System Facilities Capital Improvement Plan and is required to provide the design of small diameter water line extensions, above grade crossings, and water line replacements in neighborhoods where the systems are inadequate throughout the City.

DESCRIPTION/SCOPE: This project consists of the design of small diameter water line extensions/replacements. The project scope is established by each work authorization.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$2,433,880.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,499,200.00.

The negotiated maximum for Phase I Services is \$142,680.00.

The total cost of this project is \$4,129,734.00 to be appropriated as follows: \$3,933,080.00 for Contract services and \$196,654.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 29.69% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani	Engineering services	\$ 400,000.00	10.17%

Engineering, Inc.			
2. Asakura Robinson Company LLC	Landscape architectural services	\$ 40,000.00	1.02%
3. ASV Consulting Group, Inc.	Land surveying services	\$ 50,000.00	1.27%
4. Disha Services Inc.	Engineering services	\$ 65,000.00	1.65%
5. EJES Incorporated	Civil engineering services	\$ 30,000.00	0.76%
6. Geotest Engineering, Inc.	Testing laboratories, Environmental Services	\$ <u>582,900.00</u>	<u>14.82%</u>
TOTAL		\$1,167,900.00	29.69%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000700-0086-3

Amount and Source of Funding:

\$4,129,734.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP Assistant Director	HPW-Engineering	832.395.2291

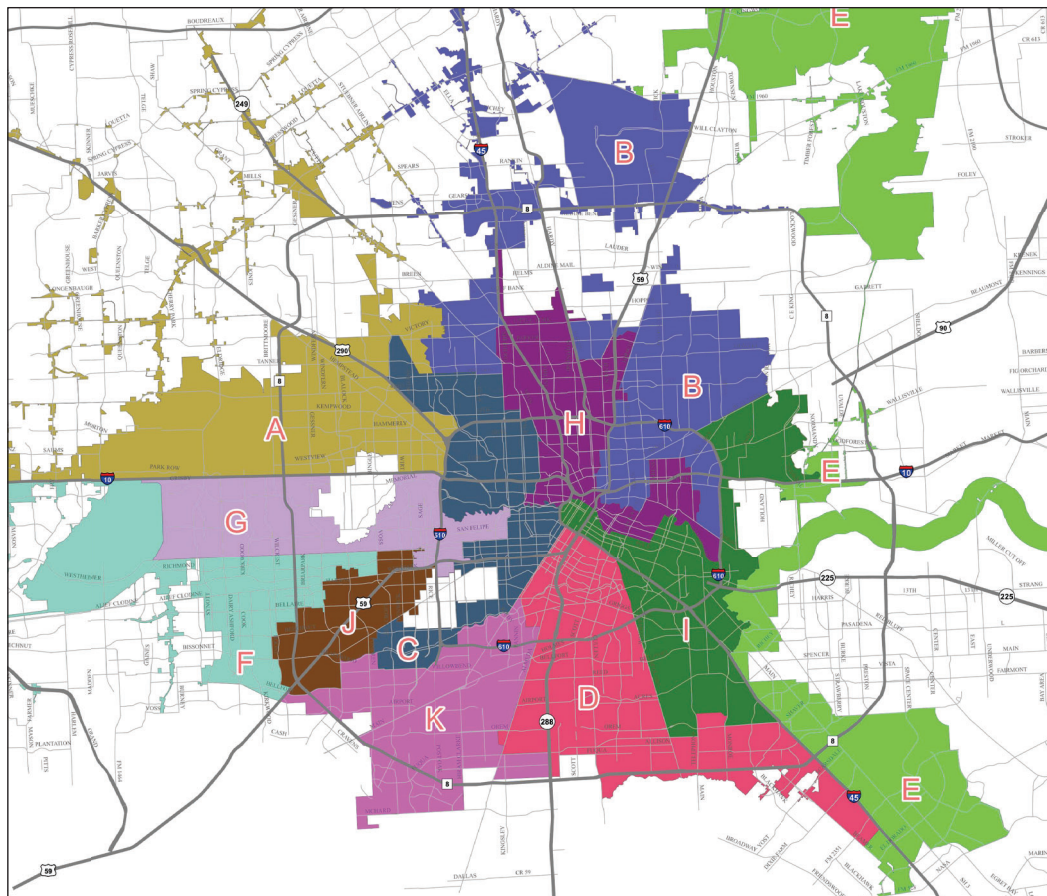
ATTACHMENTS:

Description

Maps
Signed Coversheet

Type

Backup Material
Signed Cover sheet



COUNCIL MEMBERS:

- DISTRICT A - AMY PECK
- DISTRICT B - TARSHA JACKSON
- DISTRICT C - ABBIE KAMIN
- DISTRICT D - CAROLYN EVANS-SHABAZZ
- DISTRICT E - FRED FLICKINGER
- DISTRICT F - TIFFANY D. THOMAS
- DISTRICT G - MARY NAN HUFFMAN
- DISTRICT H - MARIO CASTILLO
- DISTRICT I - JOAQUIN MARTINEZ
- DISTRICT J - EDWARD POLLARD
- DISTRICT K - MARTHA CASTEX-TATUM
- AT LARGE 1 - JULIAN RAMIREZ
- AT LARGE 2 - WILLIE DAVIS
- AT LARGE 3 - TWILA CARTER
- AT LARGE 4 - LETITIA PLUMMER
- AT LARGE 5 - SALLIE ALCORN

NOTE: THIS PROJECT IS THROUGHOUT THE CITY
IN SEVERAL COUNCIL DISTRICTS





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/2/2024

HPW – 20INF2524 PES / Amani Engineering, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Amani Engineering, Inc. for Work Order Small Diameter Waterline Projects.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Amani Engineering, Inc. for Work Order Small Diameter Waterline Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Water Utility System Facilities Capital Improvement Plan and is required to provide the design of small diameter water line extensions, above grade crossings, and water line replacements in neighborhoods where the systems are inadequate throughout the City.

DESCRIPTION/SCOPE: This project consists of the design of small diameter water line extensions/replacements. The project scope is established by each work authorization.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$2,433,880.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,499,200.00.

The negotiated maximum for Phase I Services is \$142,680.00.

The total cost of this project is \$4,129,734.00 to be appropriated as follows: \$3,933,080.00 for Contract services and \$196,654.00 for CIP Cost Recovery.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

MWBE PARTICIPATION: The standard MWBE goal set for the project is 26.00%. The Consultant has proposed a 29.69% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Engineering services	\$ 400,000.00	10.17%
2. Asakura Robinson Company LLC	Landscape architectural services	\$ 40,000.00	1.02%
3. ASV Consulting Group, Inc.	Land surveying services	\$ 50,000.00	1.27%
4. Disha Services Inc.	Engineering services	\$ 65,000.00	1.65%
5. EJES Incorporated	Civil engineering services	\$ 30,000.00	0.76%
6. Geotest Engineering, Inc.	Testing laboratories, Environmental Services	\$ 582,900.00	14.82%
TOTAL		\$1,167,900.00	29.69%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:



BE463EF0DF454EB...

3/27/2025

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000700-0086-3

Amount and Source of Funding:
\$4,129,734.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP Assistant Director	HPW-Engineering	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 8/28/2024

HPW – 20INF2503 PES / Trilogy Engineering Services,
LLC

Agenda Item#: 66.

Summary:

ORDINANCE appropriating \$2,100,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **TRILOGY ENGINEERING SERVICES, LLC** for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Engineering Services Contract between the City and Trilogy Engineering Services, LLC for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Trilogy Engineering Services, LLC for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to replace water and wastewater lines.

DESCRIPTION/SCOPE: This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established by each work authorization.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees are based on a negotiated lump sum amount. The total Basic Services appropriation is \$2,000,000.00.

The total cost of this project is \$2,100,000.00 to be appropriated as follows: \$2,000,000.00 for Contract services and \$100,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the

Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 30.00% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Isani Consultants, LP	Engineering Services	\$400,000.00	20.00%
2. Delmet Services, LLC	Staffing Services	<u>\$200,000.00</u>	<u>10.00%</u>
TOTAL		\$600,000.00	30.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. R-000020-0097-3, S-000020-0093-3

Amount and Source of Funding:

\$2,100,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM Assistant Director	HPW-Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/28/2024

HPW – 201NF2503 PES / Trilogy Engineering Services, LLC

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Trilogy Engineering Services, LLC for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Trilogy Engineering Services, LLC for Technical Services and Staff Augmentation for Neighborhood Water and Wastewater Line Replacement and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to replace water and wastewater lines.

DESCRIPTION/SCOPE: This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established by each work authorization.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees are based on a negotiated lump sum amount. The total Basic Services appropriation is \$2,000,000.00.

The total cost of this project is \$2,100,000.00 to be appropriated as follows: \$2,000,000.00 for Contract services and \$100,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 30.00% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Isani Consultants, LP	Engineering Services	\$400,000.00	20.00%
2. Delmet Services, LLC	Staffing Services	\$200,000.00	10.00%
TOTAL		\$600,000.00	30.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

4/14/2025

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Randall V. Macchi, J.D.

Director, Houston Public Works

WBS No. R-000020-0097-3, S-000020-0093-3

Amount and Source of Funding:

\$2,100,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM Assistant Director	HPW-Facilities Delivery Line	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Map	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District I

Item Creation Date:

HPW – 20FAC2554 Contract Award / Boyer, Inc.

Agenda Item#: 67.

Summary:

ORDINANCE appropriating \$39,735,000.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BOYER, INC** for Easthaven WWTP Flow Diversion Package 2, setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to Construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, and construction management - **DISTRICT I - MARTINEZ**

Background:

SUBJECT: Contract Award for Easthaven WWTP Flow Diversion Package 2 Fuqua and Blackhawk to Monroe and Swiftwater.

RECOMMENDATION: Award a Construction Contract to Boyer, Inc. for Easthaven WWTP Flow Diversion Package 2 Fuqua and Blackhawk to Monroe and Swiftwater and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan Consolidation Package for wastewater facilities and is required to control operations and maintenance cost and ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the construction of 42-inch and 54-inch gravity sanitary sewer lines by microtunnel construction method, including the installation of valves, connections, and appurtenances. The Contract duration for this project is 670 calendar days. This project was designed by IDS Engineering Group, Inc.

LOCATION: The project area is generally bound by Almeda Genoa Road on the north, South Sam Houston Parkway on the south, Blackhawk Boulevard on the east and Telephone Road on the west.

PROPOSAL: This project was advertised for competitive sealed proposals on September 27, 2024. Proposals were received on October 31, 2024. The proposals received are as follows:

Proposer

Proposer Bid
Price

1.	Pate Garver, LP	\$25,100,943.00	(Disqualified)
2.	Reytec Construction	\$32,265,975.00	
3.	MC2 Civil, LLC	\$32,493,925.00	
4.	Super Excavators, Inc.	\$33,587,911.50	
5.	Boyer, Inc.	\$34,792,138.00	
6.	HB Trenchless	\$39,990,740.00	

AWARD: A Selection Committee was comprised of members from Houston Public Works, General Services Department, and Houston Airport System. The Selection Committee reviewed the proposals and recommended that this construction contract be awarded to Boyer, Inc. based on their Qualifications, Project Approach, Total Proposal Price, Financial Capabilities, Experience, Safety, and Hire Houston First Designation with a total proposal bid price of \$34,792,138.00 and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$39,735,000.00 to be appropriated as follows:

• Bid Amount	\$34,792,138.00
• Contingencies	\$ 1,739,606.90
• Testing Services	\$ 575,000.00
• CIP Cost Recovery	\$ 1,740,338.10
• Construction Management	\$ 887,917.00

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

Construction Management Services will be provided by Plummer Associates under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

MWSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Blazey Construction Services, LLC	Utility line (i.e., sewer, water), construction	\$ 1,830,067.00	5.26%
2.	Maple Associates, LLC, DBA NA	Nondurable Goods Merchant Wholesalers	\$ 2,007,507.00	5.77%
	TOTAL		\$ 3,837,574.00	11.03%

TOTAL \$ 3,657,574.00 11.05%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	F & L Coatings and Concrete, L.L.C.	Protective Coating	\$ 222,670.00	0.64%
2.	T&T Trucking	Dump trucking (e.g., gravel, sand, topsoil)	\$ 758,469.00	2.18%
3.	LD2 Services, Inc.	Nondurable goods, merchant wholesalers	\$ <u>1,471,708.00</u>	<u>4.23%</u>
	TOTAL		\$ 2,452,847.00	7.05%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Huff & Mitchell, Inc.	Utility line (i.e., sewer, water), construction	\$ 692,364.00	1.99%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. R-000536-034A-4

Amount and Source of Funding:

\$39,735,000.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM	HPW, Capital Projects	832.395.2365

ATTACHMENTS:

Description	Type
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Signed Coversheet
Maps

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District I
Item Creation Date:

HPW – 20FAC2554 Contract Award / Boyer, Inc.

Agenda Item#:

Background:

SUBJECT: Contract Award for Easthaven WWTP Flow Diversion Package 2 Fuqua and Blackhawk to Monroe and Swiftwater.

RECOMMENDATION: Award a Construction Contract to Boyer, Inc. for Easthaven WWTP Flow Diversion Package 2 Fuqua and Blackhawk to Monroe and Swiftwater and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City’s Capital Improvement Plan Consolidation Package for wastewater facilities and is required to control operations and maintenance cost and ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the construction of 42-inch and 54-inch gravity sanitary sewer lines by microtunnel construction method, including the installation of valves, connections, and appurtenances. The Contract duration for this project is 670 calendar days. This project was designed by IDS Engineering Group, Inc.

LOCATION: The project area is generally bound by Almeda Genoa Road on the north, South Sam Houston Parkway on the south, Blackhawk Boulevard on the east and Telephone Road on the west.

PROPOSAL: This project was advertised for competitive sealed proposals on September 27, 2024. Proposals were received on October 31, 2024. The proposals received are as follows:

<u>Proposer</u>	<u>Proposer Bid Price</u>	
1. Pate Garver, LP	\$25,100,943.00	(Disqualified)
2. Reytec Construction	\$32,265,975.00	
3. MC2 Civil, LLC	\$32,493,925.00	
4. Super Excavators, Inc.	\$33,587,911.50	
5. Boyer, Inc.	\$34,792,138.00	
6. HB Trenchless	\$39,990,740.00	

AWARD: A Selection Committee was comprised of members from Houston Public Works, General Services Department, and Houston Airport System. The Selection Committee reviewed the proposals and recommended that this construction contract be awarded to Boyer, Inc. based on their Qualifications, Project Approach, Total Proposal Price, Financial Capabilities, Experience, Safety, and Hire Houston First Designation with a total proposal bid price of \$34,792,138.00 and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$39,735,000.00 to be appropriated as follows:

• Bid Amount	\$34,792,138.00
• Contingencies	\$ 1,739,606.90
• Testing Services	\$ 575,000.00
• CIP Cost Recovery	\$ 1,740,338.10
• Construction Management	\$ 887,917.00

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

Construction Management Services will be provided by Plummer Associates under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/W/SBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

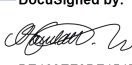
<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Blazey Construction Services, LLC	Utility line (i.e., sewer, water), construction	\$ 1,830,067.00	5.26%
2. Maple Associates, LLC, DBA NA	Nondurable Goods Merchant Wholesalers	\$ 2,007,507.00	5.77%
TOTAL		\$ 3,837,574.00	11.03%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. F & L Coatings and Concrete, L.L.C.	Protective Coating	\$ 222,670.00	0.64%
2. T&T Trucking	Dump trucking (e.g., gravel, sand, topsoil)	\$ 758,469.00	2.18%
3. LD2 Services, Inc.	Nondurable goods, merchant wholesalers	\$ 1,471,708.00	4.23%
TOTAL		\$ 2,452,847.00	7.05%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Huff & Mitchell, Inc.	Utility line (i.e., sewer, water), construction	\$ 692,364.00	1.99%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:

 4/14/2025
 BE463EF0DF454EB...
 Randall V. Macchi, JD
 Director, Houston Public Works

WBS No. R-000536-034A-4

Amount and Source of Funding:

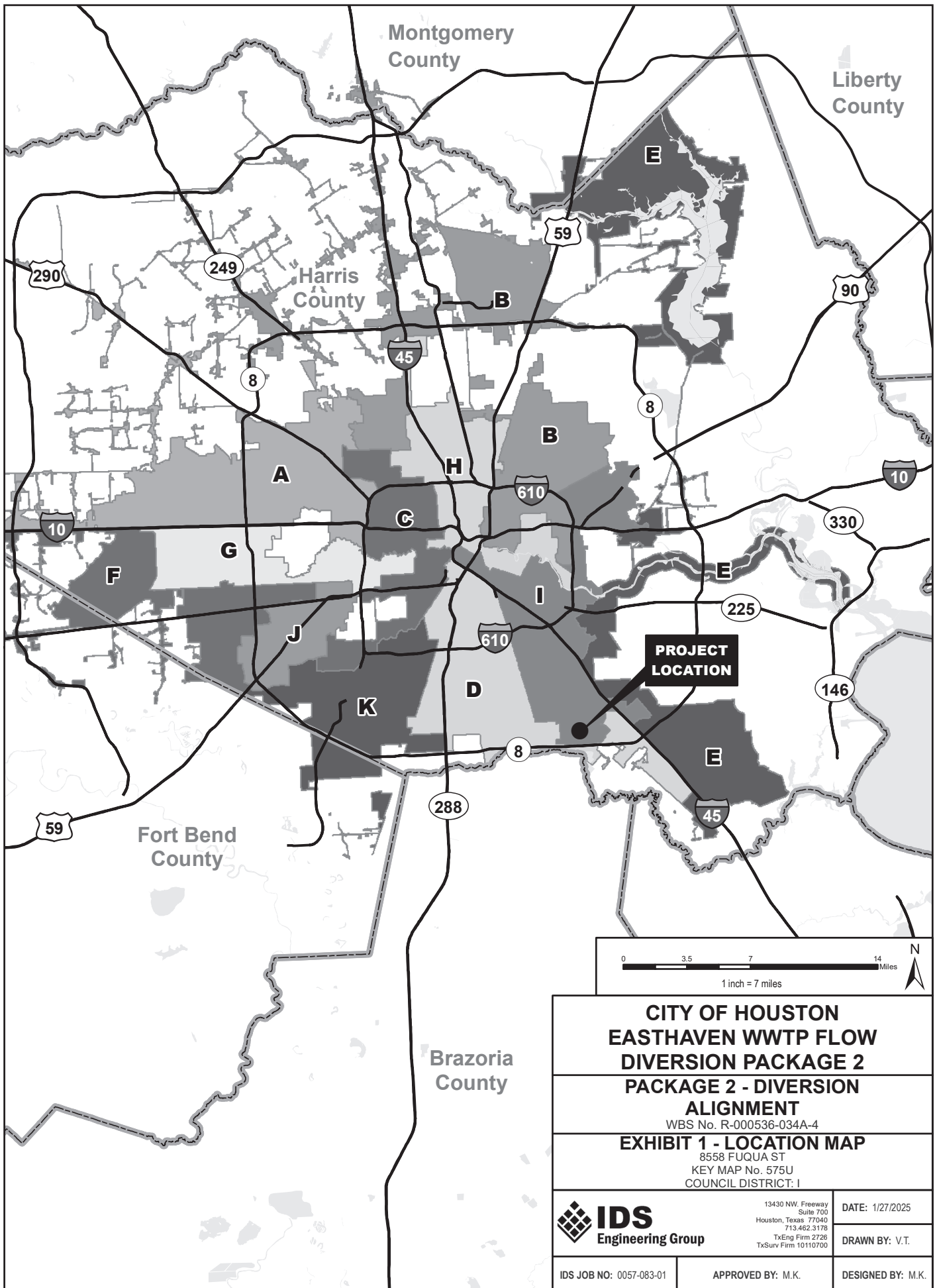
\$39,735,000.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact No.</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM	HPW, Capital Projects	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material
Rider	Backup Material



**CITY OF HOUSTON
EASTHAVEN WWTP FLOW
DIVERSION PACKAGE 2**

**PACKAGE 2 - DIVERSION
ALIGNMENT**

WBS No. R-000536-034A-4

EXHIBIT 1 - LOCATION MAP

8558 FUQUA ST

KEY MAP No. 575U

COUNCIL DISTRICT: I



13430 NW. Freeway
Suite 700
Houston, Texas 77040
713.462.3178
TxEng Firm 2726
TxSurv Firm 10110700

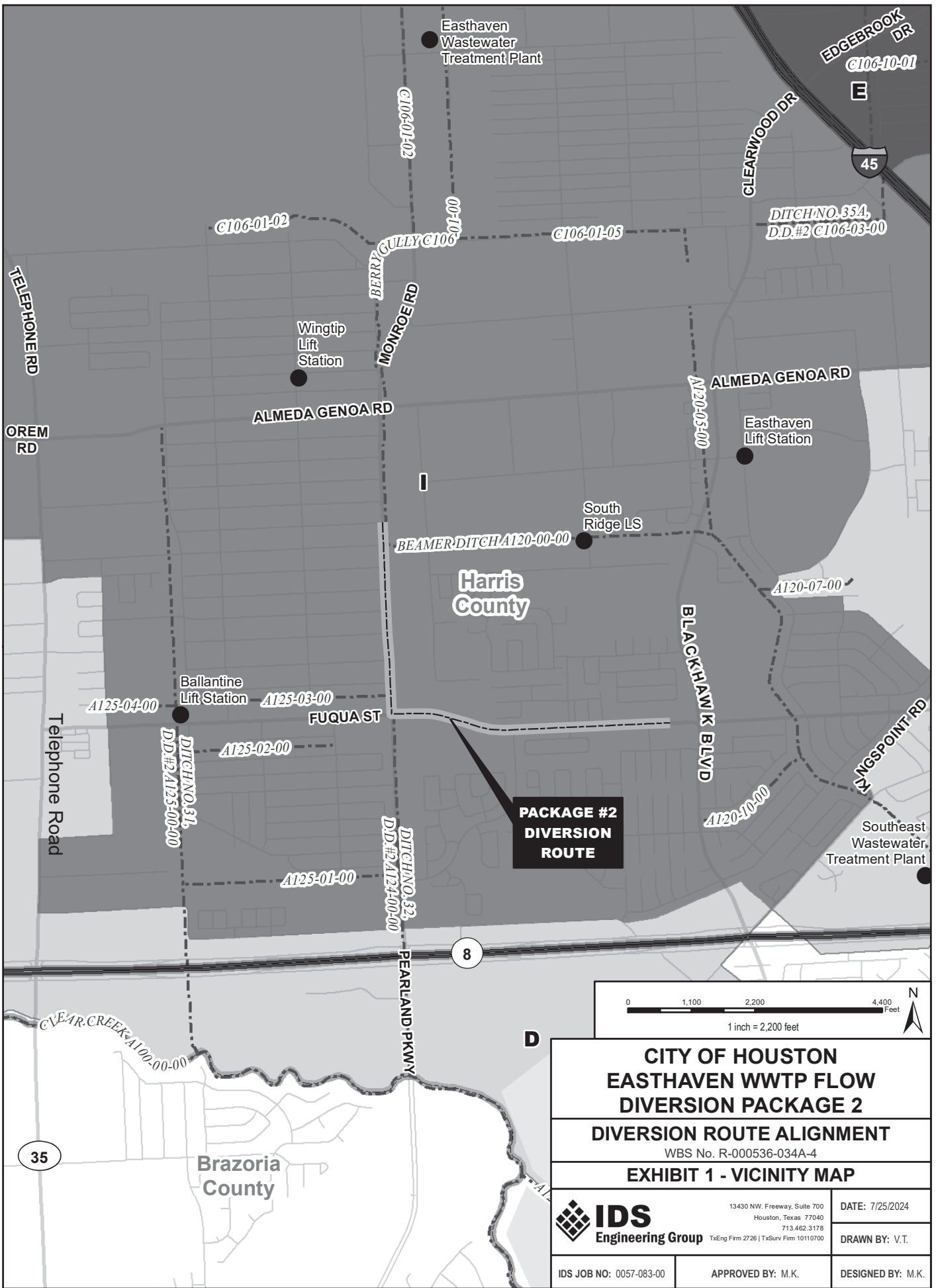
DATE: 1/27/2025

DRAWN BY: V.T.

IDS JOB NO: 0057-083-01

APPROVED BY: M.K.

DESIGNED BY: M.K.





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

District C

Item Creation Date: 12/11/2024

HPW – 20INF2522 Contract Award / Texkota Enterprises, LLC

Agenda Item#: 68.

Summary:

ORDINANCE appropriating \$11,239,461.50 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **TEXKOTA ENTERPRISES, LLC** for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency and testing services - **DISTRICT C - KAMIN**

Background:

SUBJECT: Contract Award for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions.

RECOMMENDATION: Reject low bid, return bid bond, award Construction Contract to the second low bidder Texkota Enterprises, LLC for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) and is required to improve customer service, water quality and capacity, fire protection, and system reliability.

DESCRIPTION/SCOPE: This project consists of the replacement of distribution water lines and upgrades of small water lines that do not meet standards. The Contract duration for this project is 410 calendar days. This project was designed by CP&Y, Inc.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Water Line Replacement in Mandell Place, Montrose	North: Westheimer Road, South: Richmond Avenue	C
Water Line Replacement in Westmoreland, and Courtlandt Place Subdivisions	North: McGowen Street, South: West Alabama Street	C

BIDS: This project was advertised for bidding on June 07, 2024. Bids were received on June 27, 2024. The five (5) bids are as follows:

Bidder

Bid Amount

1.	ISJ Underground Utilities, LLC	\$ 9,550,000.00	Non- Responsible
2.	Texkota Enterprises, LLC	\$ 9,944,965.00	
3.	T Construction LLC	\$10,664,850.00	
4.	Grava, LLC	\$10,974,396.16	
5.	Total Contracting Limited	\$14,538,619.00	

AWARD: The apparent low bidder, ISJ Underground Utilities, LLC was considered non-responsible due to the denial of their Good Faith Effort (GFE) by the Office of Business Opportunity. Therefore, it is recommended that this construction contract be awarded to the second low bidder Texkota Enterprises, LLC with a bid of \$9,944,965.00.

PROJECT COST: The total cost of this project is \$11,239,461.50 to be appropriated as follows:

• Bid Amount	\$ 9,944,965.00
• Contingencies	\$ 497,248.25
• Testing Services	\$ 300,000.00
• CIP Cost Recovery	\$ 497,248.25

Testing Services will be provided by Geotest Engineering, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Texkota Enterprises, LLC is HHF designated and was awarded the contract based on their designation and was awarded the contract based on their designation.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal and 8.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Barron Contractors, Inc.	Utility Line Services	\$ 546,973.08	5.50%
2.	Reyes Pineda Construction Inc, dba R P Construction	Specialty Trade Contractors	\$ 596,697.90	6.00%
3.	SAK Sisters Contractors	Flagging	\$ 149,174.48	1.50%
	TOTAL		\$ 1,292,845.46	13.00%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Houston Heavy Civil LLC	Water and Sewer Line Construction	\$ 795,597.20	8.00%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Mickie Service Company	Utility Line Construction	\$ 100,000.00	2.00%

1. Mickle Service Company, Inc.	Utility Line Construction	\$ 198,899.50	2.00%
TOTAL		\$ 994,496.50	10.00%
TOTAL		\$ 2,287,341.96	23.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. S-000035-0266-4

Amount and Source of Funding:

\$11,239,461.50 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 12/11/2024

HPW – 20INF2522 Contract Award / Texkota Enterprises, LLC

Agenda Item#:

Background:

SUBJECT: Contract Award for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions.

RECOMMENDATION: Reject low bid, return bid bond, award Construction Contract to the second low bidder Texkota Enterprises, LLC for Water Line Replacement in Mandell Place, Montrose, Westmoreland, and Courtlandt Place Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) and is required to improve customer service, water quality and capacity, fire protection, and system reliability.

DESCRIPTION/SCOPE: This project consists of the replacement of distribution water lines and upgrades of small water lines that do not meet standards. The Contract duration for this project is 410 calendar days. This project was designed by CP&Y, Inc.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Water Line Replacement in Mandell Place, Montrose	North: Westheimer Road, South: Richmond Avenue	C
Water Line Replacement in Westmoreland, and Courtlandt Place Subdivisions	North: McGowen Street, South: West Alabama Street	C

BIDS: This project was advertised for bidding on June 07, 2024. Bids were received on June 27, 2024. The five (5) bids are as follows:

Bidder	Bid Amount	
1. ISJ Underground Utilities, LLC	\$ 9,550,000.00	Non- Responsible
2. Texkota Enterprises, LLC	\$ 9,944,965.00	
3. T Construction LLC	\$10,664,850.00	
4. Grava, LLC	\$10,974,396.16	
5. Total Contracting Limited	\$14,538,619.00	

AWARD: The apparent low bidder, ISJ Underground Utilities, LLC was considered non-responsible due to the denial of their Good Faith Effort (GFE) by the Office of Business Opportunity. Therefore, it is recommended that this construction contract be awarded to the second low bidder Texkota Enterprises, LLC with a bid of \$9,944,965.00.

PROJECT COST: The total cost of this project is \$11,239,461.50 to be appropriated as follows:

• Bid Amount	\$ 9,944,965.00
• Contingencies	\$ 497,248.25
• Testing Services	\$ 300,000.00
• CIP Cost Recovery	\$ 497,248.25

Testing Services will be provided by Geotest Engineering, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Texkota Enterprises, LLC is HHF designated and was awarded the contract based on their designation and was awarded the contract based on their designation.

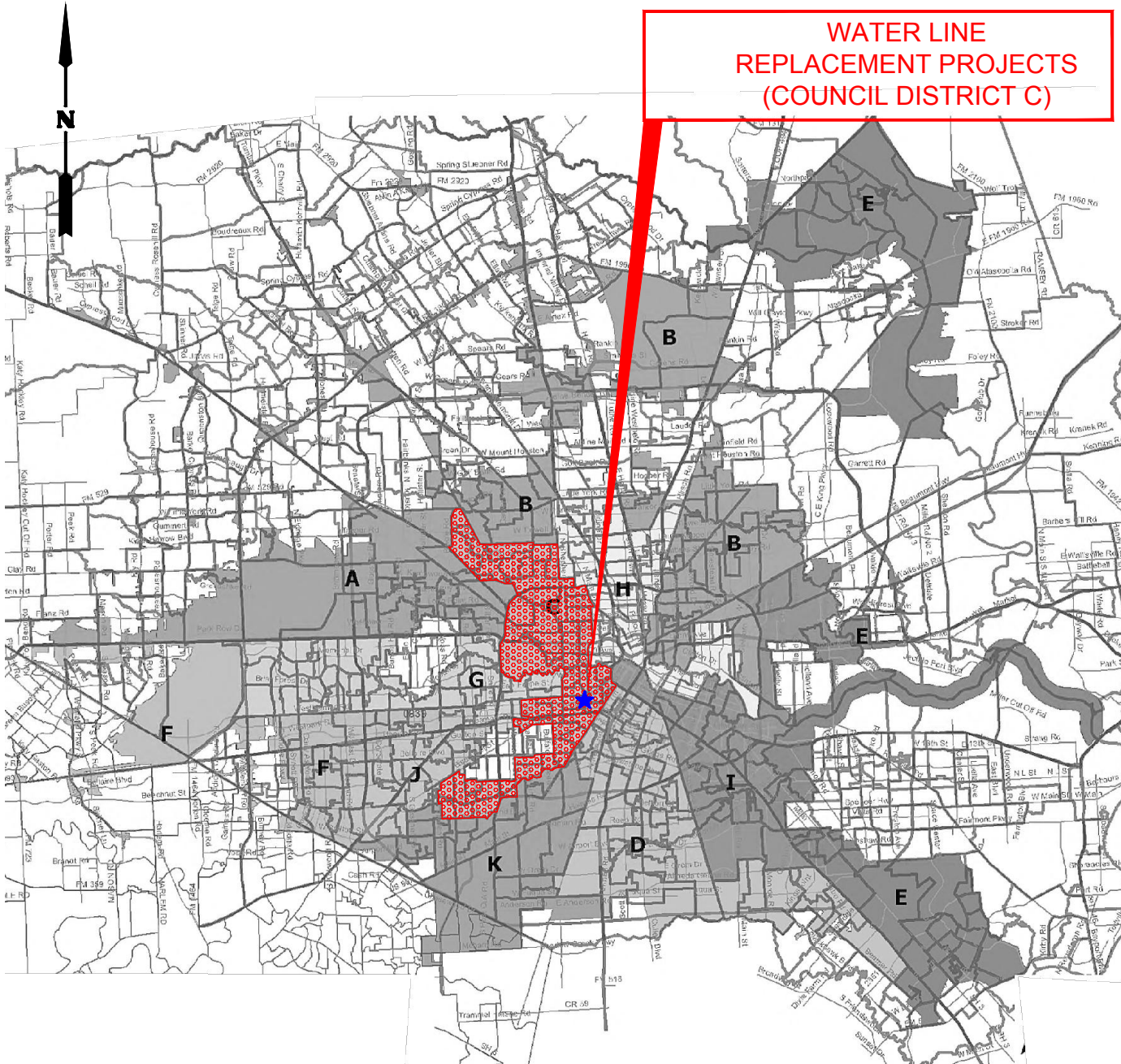
Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material
Rider	Backup Material

**WATER LINE
REPLACEMENT PROJECTS
(COUNCIL DISTRICT C)**

KEY MAP #492 R, V
#493 N, S, T

COUNCIL DISTRICTS

COUNCIL MEMBER:
 DISTRICT A - AMY PECK
 DISTRICT B - TARSHA JACKSON
 DISTRICT C - ABBIE KAMIN
 DISTRICT D - CAROLYN
 EVANS- SHABAZZ
 DISTRICT E - FRED FLICKINGER
 DISTRICT F - TIFFANY D THOMAS
 DISTRICT G - MARY NAN HUFFMAN
 DISTRICT H - MARIO CASTILLO
 DISTRICT I - JOAQUIN MARTINEZ
 DISTRICT J - EDWARD POLLARD
 DISTRICT K - MARTHA
 CASTEX- TATUM
 AT LARGE 1 - JULIAN RAMIREZ
 AT LARGE 2 - WILLIE DAVIS
 AT LARGE 3 - TWILA CARTER
 AT LARGE 4 - LETITIA PLUMMER
 AT LARGE 5 - SALLIE ALCORN



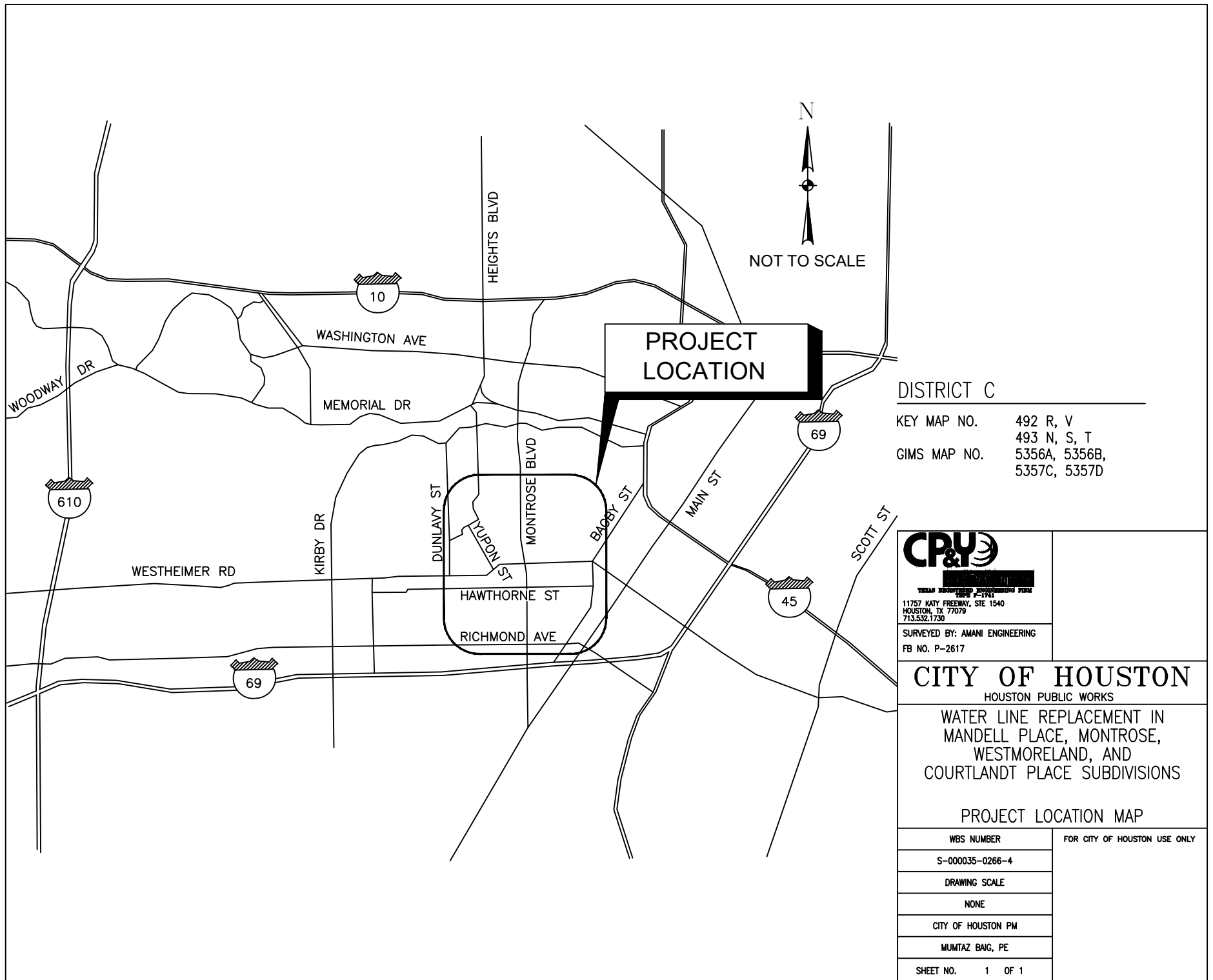
11757 Katy Freeway, Suite 1540
Houston, TX 77079
(713)532-1730, Fax (713)532-1734

CITY OF HOUSTON
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

WBS NO. S-000035-0266-4
WATER LINE REPLACEMENT IN MANDELL PLACE,
MONTROSE, WESTMORELAND, AND COURTLANDT
PLACE SUBDIVISIONS

COUNCIL DISTRICT MAP

WBS NO. S-000035-0266-4	CITY OF HOUSTON PM MUMTAZ BAIG, PE
DRAWING SCALE N.T.S.	DATE 5-2-2024
	EXHIBIT A





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - A. Uranus Service Solid Waste Franchise

Agenda Item#: 69.

Summary:

ORDINANCE granting to **CHING YI LO dba A. URANUS SERVICE**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to A. Uranus Service. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - A. Uranus Service

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - A. Uranus Service Solid Waste Franchise

Agenda Item#: 43.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to A. Uranus Service. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Action Roll-Offs, Inc. Solid Waste Franchise

Agenda Item#: 70.

Summary:

ORDINANCE granting to **ACTION ROLL-OFFS, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Action Roll-Offs, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Action Roll-Offs, Inc.

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Action Roll-Offs, Inc. Solid Waste Franchise

Agenda Item#: 44.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Action Roll-Offs, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

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Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Astro Waste, Inc. Solid Waste Franchise

Agenda Item#: 71.

Summary:

ORDINANCE granting to **ASTRO WASTE, INC.**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto -

FIRST READING

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Astro Waste, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Astro Waste, Inc.

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Astro Waste, Inc. Solid Waste Franchise

Agenda Item#: 45.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Astro Waste, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Bay Area Vacuum, LLC Solid Waste Franchise

Agenda Item#: 72.

Summary:

ORDINANCE granting to **BAY AREA VACUUM SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Bay Area Vacuum, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Bay Area Vacuum, LLC

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Bay Area Vacuum, LLC Solid Waste Franchise

Agenda Item#: 46.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Bay Area Vacuum, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Dynasty Environmental and Construction Group LLC
Solid Waste Franchise

Agenda Item#: 73.

Summary:

ORDINANCE granting to **DYNASTY ENVIRONMENTAL AND CONSTRUCTION GROUP LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Dynasty Environmental and Construction Group LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

RCA - Dynasty Environmental and Construction Group Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Dynasty Environmental and Construction Group LLC Solid Waste Franchise

Agenda Item#: 47.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Dynasty Environmental and Construction Group LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

000AE9FC06A94CC...

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Eagle Prentice, LLC Solid Waste Franchise

Agenda Item#: 74.

Summary:

ORDINANCE granting to **EAGLE PRENTICE, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Eagle Prentice, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Eagle Prentice, LLC

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Eagle Prentice, LLC Solid Waste Franchise

Agenda Item#: 48.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Eagle Prentice, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Hat Services LLC Solid Waste Franchise

Agenda Item#: 75.

Summary:

ORDINANCE granting to **HAT SERVICES LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hat Services LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

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ATTACHMENTS:

Description

RCA - Hat Services LLC

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Hat Services LLC Solid Waste Franchise

Agenda Item#: 49.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Hat Services LLC Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Intra-Services, Inc. Solid Waste Franchise

Agenda Item#: 76.

Summary:

ORDINANCE granting to **INTRA-SERVICES, INC.**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto -

FIRST READING

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Intra-Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Intra-Services, Inc.

Type

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Intra-Services, Inc. Solid Waste Franchise

Agenda Item#: 50.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Intra-Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Mr Shine Powerwash, Inc. Solid Waste Franchise

Agenda Item#: 77.

Summary:

ORDINANCE granting to **MR SHINE POWERWASH, INC**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Mr Shine Powerwash, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Mr Shine Powerwash, Inc.

Type

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Mr Shine Powerwash, Inc. Solid Waste Franchise

Agenda Item#: 51.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Mr Shine Powerwash, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Specialized Maintenance Services, Inc. Solid Waste Franchise

Agenda Item#: 78.

Summary:

ORDINANCE granting to **SPECIALIZED MAINTENANCE SERVICES, INC.**, a Texas Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code OF Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Specialized Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Type

RCA - Specialized Maintenance Services, Inc. Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/15/2025

ARA - Specialized Maintenance Services, Inc. Solid Waste Franchise

Agenda Item#: 52.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Specialized Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 246 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS

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DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 2/18/2025

OBO Amending Chapter 15 of the Code of Ordinances

Agenda Item#: 80.

Summary:

ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to City Contracting, including but not limited to the adoption of City-Wide Goal for City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing Veteran-Owned Business Enterprise Program; containing a repealer; making various findings and provisions relating to the foregoing subject; providing for severability

DELAYED BY MOTION 2025-0208

This was Item 58 on Agenda March 26, 2025

Background:

The City of Houston is committed to ensuring that Minority, Women, and Small Business Enterprises (MWSBE), People with Disabilities Business Enterprises (PDBE), as well as Disadvantaged Business Enterprises (DBE) have significant practicable opportunities to compete for and participate in the City's procurement of Construction Services, Professional Services, and Goods and Services, and that Airport Concession Disadvantaged Business Enterprises (ACDBE) are fully able to participate on Houston Airport System concession contracts.

To this end, the City, in accordance with Chapter 15, Section 15-81(b) of the Code of Ordinances, which requires the City to make its best efforts to initiate a study at least every five years, engaged a consultant, MGT of America Consulting to conduct a Disparity Study of its MWSBE, PDBE, DBE/ACDBE Program. The purpose of the Study, utilizing background information, detailed methodology, statistical data analysis, anecdotal evidence, and other relevant information, was to assess whether discrimination or disparities existed against MWSBE, PDBE, DBE/ACDBE firms in City of Houston contracting and if the evidence warranted the continuation of a race-and-gender conscious program.

Additionally, in light of changing market conditions in its current practice of procurement of goods and services and the final results of the Disparity Study, the City seeks to amend the Code of Ordinances to adopt new city-wide contracting goals to align with the Study's findings and recommendations. As a part of the Disparity Study, an evaluation of economy wide data for veteran-owned businesses participation in the City's MWSBE, PDBE, DBE/ACDBE was also conducted.

Consequently, this Ordinance provides for the establishment of a veteran-owned small business program.

Cylenthia Hoyrd, Director
Office of Business Opportunity

Prior Council Action:

Ordinance 2013-428

Contact Information:

Cylenthia Hoyrd, Director - OBO (832-393-0615)
Joseph Hays, Assistant City Attorney - LGL (832-393-6437)
Rachel Grier, Senior Assistant City Attorney - LGL (832-393-6326)

ATTACHMENTS:

Description

Coversheet
Redline

Type

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Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/18/2025

OBO Amending Chapter 15 of the Code of Ordinances

Agenda Item#:

Summary:

Ordinance Amending Chapter 15 of the Code of Ordinances, Houston, Texas, relating to City contracting, including but not limited to the adoption of a City-wide goal for the City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing a Veteran-OWNED Business Enterprise Program; containing a repeal

Background:

The City of Houston is committed to ensuring that Minority, Women, and Small Business Enterprises (MWSBE), People with Disabilities Business Enterprises (PDBE), as well as Disadvantaged Business Enterprises (DBE) have significant practicable opportunities to compete for and participate in the City's procurement of Construction Services, Professional Services, and Goods and Services, and that Airport Concession Disadvantaged Business Enterprises (ACDBE) are fully able to participate on Houston Airport System concession contracts.

To this end, the City, in accordance with Chapter 15, Section 15-81(b) of the Code of Ordinances, which requires the City to make its best efforts to initiate a study at least every five years, engaged a consultant, MGT of America Consulting to conduct a Disparity Study of its MWSBE, PDBE, DBE/ACDBE Program. The purpose of the Study, utilizing background information, detailed methodology, statistical data analysis, anecdotal evidence, and other relevant information, was to assess whether discrimination or disparities existed against MWSBE, PDBE, DBE/ACDBE firms in City of Houston contracting and if the evidence warranted the continuation of a race-and-gender conscious program.

Additionally, in light of changing market conditions in its current practice of procurement of goods and services and the final results of the Disparity Study, the City seeks to amend the Code of Ordinances to adopt new city-wide contracting goals to align with the Study's findings and recommendations. As a part of the Disparity Study, an evaluation of economy wide data for veteran-owned businesses participation in the City's MWSBE, PDBE, DBE/ACDBE was also conducted.

Consequently, this Ordinance provides for the establishment of a veteran-owned small business program.

Signed by:

A handwritten signature in blue ink that reads "Cylenithia Hoyrd".

D03CB0BF847C4C6...

Cylenithia Hoyrd, Director
Office of Business Opportunity

Prior Council Action:

Ordinance 2013-428

Contact Information:

Cylenithia Hoyrd, Director - OBO (832-393-0615)

Joseph Hays, Assistant City Attorney - LGL (832-393-6437)

Rachel Grier, Senior Assistant City Attorney - LGL (832-393-6326)

ARTICLE V. MINORITY, WOMEN AND SMALL BUSINESS ENTERPRISES

Sec. 15-82. Definitions.

The following words and phrases, when used in this article and in article VI of this chapter, shall have the meanings provided in this section, unless the context clearly indicates another meaning. For the purpose of these definitions, the singular shall also include the plural, and the plural shall also include the singular.

Bidder means any person or legal entity which submits a bid or proposal to provide labor, goods or services to the city by contract for profit.

Commercially useful function means a discrete task or group of tasks, the responsibility for performance of which shall be discharged by the MWSBE by using its own forces or by actively supervising on-site the execution of the tasks by another entity for whose work the MWSBE is responsible. In determining whether a MWSBE is performing a commercially useful function, factors including but not limited to the following shall be considered: (1) whether it has the skill and expertise to perform the work for which it is being utilized and possesses all the necessary licenses; (2) whether it is in the business of performing, managing or supervising the work for which it has been certified and is being utilized; and (3) whether it is performing a real and actual service that is a distinct and verifiable element of the work called for in a contract. An entity may use an employee's license in lieu of the owner's for purposes of determining whether the entity is performing a commercially useful function only when the owner has a documented disability, relevant and specific to the required license, making licensure impossible, when allowed under federal and state law, and otherwise still possesses the skill and expertise to perform the work for which the entity is being utilized. MWSBEs shall be responsible for performing more than fifty percent of the task or group of tasks being counted toward the applicable participation goal unless subcontracting such task or group of tasks in excess of fifty percent has been expressly authorized via a waiver by the OBO director.

Contractor means any person or legal entity providing goods, labor, or services to the city by contract for profit.

Established business enterprise means a MWSBE or any business applying for certification as a MWSBE that, by virtue of its size meets or exceeds the standards promulgated by the U.S. Small Business Administration for that category of business, as determined by the procedures described in section 15-87(a) of this Code.

Goal-oriented contract means any contract, agreement or other undertaking anticipated for construction work in excess of \$1,000,000.00 and for the supply of goods or nonpersonal or nonprofessional services in excess of \$100,000.00:

- a. For which competitive bids are required by law;

- b. Which is not within the scope of the disadvantaged business enterprise programs of the United States Environmental Protection Agency or the United States Department of Transportation or any other federal or state agency having jurisdiction; and
- c. That the initiating city department, in consultation with the OBO director, determines has significant subcontracting potential in fields in which there are adequate numbers of known MWSBEs to compete for and perform the subcontract service(s).

Good faith efforts shall refer to steps taken to achieve a MWSBE goal or other requirements which, by their scope, intensity and usefulness demonstrate a bidder's responsiveness to fulfill the business opportunity objective prior to the award of a contract and a contractor's responsibility to put forth measures to meet or exceed a MWSBE goal throughout the duration of the contract.

Joint venture means an association of a MWSBE and one or more other firms to carry out a single, for-profit business enterprise, for which the parties combine their property, capital, efforts, skills and knowledge, and in which the MWSBE is responsible for a distinct, clearly defined portion of the work of the contract and whose share in the capital contribution, control, management, risks, and profits of the joint venture are commensurate with its ownership interest.

Local firm, local MWSBE, or locally based when describing a firm or entity seeking certification means a sole proprietorship, partnership, corporation or any other business entity with a significant business presence in the ~~Houston-Sugar Land-Baytown~~ metropolitan statistical area that includes the City of Houston ("MSA"), as defined by the Office of Management and Budget within the Executive Office of the President of the United States. A significant business presence includes the requirement that a MWSBE have an established place of business in the ~~Houston-Sugar Land-Baytown metropolitan statistical area at which one or more of its employees is regularly based and that such place of business~~ MSA that has a substantial role in the MWSBE's performance of a commercially useful function.

MWSBE means, collectively, MBEs, WBEs, and SBEs.

Minority business enterprise or MBE means ~~a business which is:~~

- a. A business which is:
 - i. A sole proprietorship in which the owner is a minority person who owns, controls and manages the business; or
 - ~~b-ii.~~ A corporation in which at least 51 percent of the stock or of the assets of such corporation is owned, controlled and managed by one or more minority persons; or

~~e.iii.~~ A partnership in which at least 51 percent of the assets of such partnership is owned, controlled and managed by one or more minority persons; or

~~d.iv.~~ Any other business or professional entity in which at least 51 percent of the assets in such business or professional entity is owned, controlled and managed by one or more minority persons; or

~~e.~~ ~~Any entity in which at least 51 percent of the assets of such entity is owned, controlled and managed by one or more minority persons and one or more women and such minority person; or~~

~~f.v.~~ A business which has been certified as an MBE by the office of business opportunity under any other recognized MBE program; and

b. The majority owner on whom the MBE status relies has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

Minority person means a citizen or legal resident alien of the United States who is:

- a. Black American, which includes persons having origins in any of the black racial groups of Africa;
- b. Hispanic American, which includes persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;
- c. Asian-Pacific American, which includes persons having origins from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands (Republic of Palau), the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kiribati, Juvalu, Nauru, the Federated States of Micronesia, or Hong Kong, or the region generally known as the Far East;
- d. Native American, which includes persons having origins in any of the original peoples of North America, American Indian, Eskimo, Aleut, Native Hawaiian; or
- e. Subcontinent Asian American, which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal, or Sri Lanka.

Origin or descent can be regarded as the ancestry, nationality group, lineage or country in which the person or persons' parents or ancestors were born before their arrival in the United States.

Owned, controlled and managed means that the one or more minority persons or women who own the requisite interests in or assets of a business applying for minority or women business enterprise certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more minority person or woman owners shall have recognized, ultimate control over all day-to-day business decisions affecting the MBE or WBE and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Regulated contract means any contract, agreement or other undertaking:

- a. For which competitive bids are not required by law;
- b. That is not covered by the MBE/WBE programs of the United States Environmental Protection Agency or the United States Department of Transportation or any other federal or state agency having jurisdiction; and
- c. That the recommending city department has determined, in consultation with the director of the office of business opportunity either:
 1. Has significant subcontracting potential in fields in which there are sufficient known MWSBEs to perform the particular subcontract service(s); or

2. Is of a type for which there are sufficient known MWSBEs which have represented their ability to perform the prime contract service to afford effective competition for the prime contract.

Small business enterprise or *SBE* means a firm whose gross revenues or number of employees, averaged over the past three years, inclusive of any affiliates as defined by 13 CFR Section 121.103, does not exceed the size standards defined in Section 3 of the Federal Small Business Act and applicable Small Business Administration regulations related to the size standards found in 13 CFR Part 121. The term shall also include a certified minority/women business enterprise defined in this Code.

Subcontractor means any business providing goods, labor or services to a contractor if such goods, labor or services are procured or used in fulfillment of the contractor's obligations arising from a contract with the City of Houston.

Woman means a person who is a citizen or legal resident alien of the United States and who is of the female gender.

Women business enterprise or *WBE* means ~~a business which is:~~

- a. A business which is:
 - ~~i.~~ i. A sole proprietorship in which the owner is a woman who owns, controls and manages the business; or
 - ~~b-ii.~~ ii. A corporation in which at least 51 percent of the stock or assets of such corporation is owned, controlled and managed by one or more women; or
 - ~~c-iii.~~ iii. A partnership in which at least 51 percent of the assets of such partnership is owned, controlled and managed by one or more women; or
 - ~~d-iv.~~ iv. Any other business or professional entity in which at least 51 percent of the assets in such business or professional entity is owned, controlled and managed by one or more women; or
 - ~~e.~~ Any entity in which at least 51 percent of the assets of such entity is owned, controlled and managed by one or more minority persons and one or more women; or
 - ~~f-v.~~ v. A business which has been certified as a WBE by the office of business opportunity under any other recognized WBE program; and

- b. The majority owner on whom the WBE status relies has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

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ARTICLE VI. PERSONS WITH DISABILITIES BUSINESS ENTERPRISES

Sec. 15-91. Definitions.

- (a) The following words and phrases, when used in this article, shall have the meanings provided in this section, unless the context clearly indicates another meaning.

~~Armed Forces means the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.~~

Chronic or permanent character means, with respect to a medically determined physical or mental impairment, that the impairment is medically anticipated to be of a continuing nature, with no present prognosis of complete or substantially complete recovery through the passage of time and/or the application of presently available medical treatment or rehabilitative therapy.

~~Disabled veteran means an individual who served on active duty in the armed forces, separated from the Armed Forces under honorable conditions, and has a disability rating letter issued by the Department of Veterans Affairs establishing a service-connected disability rating between zero and one-hundred percent, or a disability determination from the Department of Defense.~~

Major life activities means functions significantly affecting a person's quality of life, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Medical doctor means an individual licensed to practice medicine in the State of Texas.

Medically determined means determined by a medical doctor.

Owned, controlled and managed means that the one or more persons with a disability who own the requisite interests in or assets of a business applying for persons with disabilities' business enterprise certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area(s) critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in

the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more persons with a disability owners shall have recognized, ultimate control over all day-to-day business decisions affecting the PDBE and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Person with a disability means a disabled veteran or citizen or legal resident alien of the United States who has a presently existing, medically determined physical or mental impairment of a chronic or permanent character which substantially limits one or more of his or her major life activities. The term persons with disabilities shall not include individuals currently engaging in the illegal use of drugs or currently engaging in the abuse of alcohol. However, the term persons with disabilities does not exclude individuals who have successfully completed a supervised drug or alcohol rehabilitation program and are no longer engaging in the illegal use of drugs or the abuse of alcohol and who otherwise qualify as persons with disabilities under the criteria set forth in this article.

Persons with disabilities business enterprise or PDBE means a business that is:

- a. A sole proprietorship in which the owner is a person with a disability who owns, controls and manages the business; or
- b. A corporation in which at least 51 percent of the stock or of the assets of the corporation is owned, controlled and managed by one or more persons with a disability; or
- c. A partnership in which at least 51 percent of the assets of the partnership is owned, controlled and managed by one or more persons with a disability; or
- d. Any other business or professional entity in which at least 51 percent of the assets in the business or professional entity is owned, controlled and managed by one or more persons with a disability; and-
- f. The majority owner on whom PDBE status relies on has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

- (b) See section 15-82 of this Code for additional definitions.

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ARTICLE XII. VETERAN-OWNED BUSINESS ENTERPRISES

Sec. 15-183. Declaration of policy.

- (a) It is the policy of the city to stimulate the growth of local veteran-owned small businesses, including service-disabled veteran-owned small businesses, by encouraging the full participation of such businesses in all phases of its procurement activities and by affording them a full and fair opportunity to compete for all city contracts. The purposes and objectives of this article are:
- (1) To increase the utilization of local VOSB enterprises to provide goods and services; and
 - (2) To provide opportunities for local VOSB enterprises to broaden and enhance their range of capacities; and
 - (3) To increase opportunities for local VOSB enterprises to serve as contractors for the supply of goods and services to the city, in addition to acting as subcontractors to others.
- (b) This article is intended to be remedial in nature and to continue only until its purposes and objectives are met as determined by regular periodic reviews.
- (c) This article is not intended to duplicate, supplement or overlap in any fashion any state or federal program providing aid or assistance to veterans, or to entities that aid or assist veterans, with respect to rehabilitation, employment, job training, housing, economic or medical assistance and shall be construed and applied in a manner entirely separate from and independent of any such state or federal program.

Sec. 15-184. Definitions.

- (a) The following words and phrases, when used in this article, shall have the meanings provided in this section, unless the context clearly indicates another meaning.

Armed Forces means the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.

Disabled veteran means an individual who served on active duty in the armed forces, separated from the Armed Forces under honorable conditions, and has a disability rating letter issued by the Department of Veterans Affairs establishing a service-connected disability rating between zero and one-hundred percent, or a disability determination from the Department of Defense.

Owned, controlled and managed means that the one or more veterans who own the requisite interests in or assets of a business applying for veteran-owned small business certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area(s) critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more VOSB owners shall have recognized, ultimate control over all day-to-day business decisions affecting the VOSB and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Service-Disabled Veteran, as defined in 13 CFR §128.102, as amended, is a veteran who is registered in the Beneficiary Identification and Records Locator Subsystem or successor system, maintained by Department of Veterans Affairs' Veterans Benefits Administration as a service-disabled veteran.

Service-Disabled Veteran-owned small business or SDVOSB means, as found in 13 CFR Part 128, as amended, a SBE that is not less than fifty-one (51) percent owned, controlled and managed by one or more service-owned veterans, or in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans.

Small business enterprise or SBE means a firm whose gross revenues or number of employees, averaged over the past three years, inclusive of any affiliates as defined by 13 CFR Section 121.103, does not exceed the size standards defined in Section 3 of the Federal Small Business Act and applicable Small Business Administration regulations related to the size standards found in 13 CFR Part 121. The term shall also include a certified VOSB defined in this Code.

Veteran, as defined in 13 CFR Part 128, as amended, is a person who served on active duty with the Armed Forces for any length of time and at any place and who was discharged or released under conditions other than dishonorable. Reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in line of duty or while in training status also qualify as a veteran.

Veteran-owned small business or VOSB means, as found in 13 CFR Part 128, as amended, a SBE that is not less than fifty-one (51) percent owned, controlled and managed by one or more veterans, or in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more veterans.

(b) See section 15-82 of this Code for additional definitions.

Sec. 15-185. Program elements.

- (a) Unless expressly excepted under this article, all elements, requirements and procedures of the MWSBE program set forth in article V of this chapter, including, without limitation, applicable definitions, reporting requirements, goal-setting procedures, city department procedures, exceptions, contract and participation provisions, plan filing requirements, sanctions and established business enterprise provisions, are hereby adopted and incorporated as if fully set forth herein and shall be applied to VOSBs and SDVOSBs, in the same manner as to MWSBEs. In addition, the office of business opportunity may set a preference or contract-specific goals for VOSBs and SDVOSBs.
- (b) The office of business opportunity (OBO) has responsibility for establishing procedures for the VOSB program consistent with the directives set forth under section 15-84 of this Code for the MWSBE program; provided, that the office of business opportunity may simplify, condense or modify reporting and monitoring responsibilities consistent with the anticipated lower volume of VOSB contracts in the interest of administrative efficiency.
- (c) Percentage goals for VOSBs and SDVOSBs shall be separate and apart from percentage goals established for city contracting with MWSBEs.
- (d) All procedures established under this section shall be reviewed and approved by the city attorney prior to implementation. A copy of all procedures established hereunder shall be maintained in the office of business opportunity for inspection, and copies may be purchased at the fees prescribed by law.

Sec. 15-186. Certification.

- (a) The OBO director shall establish a methodology for certification as a VOSB and SDVOSB and provide for such certification in the office of business opportunities policies and procedures. The city may rely on a party's inclusion in the dataset of VOSBs and SDVOSBs maintained by the U.S. Small Business Administration, or certification by another public or private entity that uses similar certification procedures.
- (b) The OBO shall make the final determination as to whether a business is a VOSB or SDVOSB.

- (c) The submission of documentation by a person or business entity that is required to establish status as a VOSB or SDVOSB that is found to contain false information is grounds for suspension or debarment.

Sec. 15-187. Purchases of personal property.

- (a) Contracts of \$100,000.00 or more. In purchasing any personal property that is not affixed to real property, if the city receives one or more bids from a bidder that is a VOSB or SDVOSB and whose bid is within three percent of the lowest bid price received by the city from a bidder who is not a VOSB or SDVOSB, the city shall, subject to the provisions of section 15-98, enter into a contract with a value of \$100,000.00 or more with:
 - (1) The lowest bidder; or
 - (2) The bidder that is a VOSB or SDVOSB, as defined in this article.
- (b) Contracts under \$100,000.00. In purchasing any personal property that is not affixed to real property, if the city receives one or more bids from a bidder that is a VOSB or SDVOSB and whose bid is within five percent of the lowest bid price received by the city from a bidder that is not a VOSB or SDVOSB, the city shall, subject to the provisions of section 15-98, enter into a contract for an expenditure of less than \$100,000.00 with:
 - (1) The lowest bidder; or
 - (2) The bidder that is a VOSB or SDVOSB, as defined in this article.

Sec. 15-188. Purchases of services.

- (a) In procuring services, including construction services, the contracting department shall, subject to the provisions of section 15-98 and subject to Texas Government Code § 2254.004, grant a preference to a VOSB or SDVOSB. In no event shall a contract for services be granted to a VOSB or SDVOSB that is not within:
 - (1) Five percent of the lowest bidder for contracts under \$100,000.00; or
 - (2) Three percent of the lowest bidder for contracts of \$100,000.00 or more.

Sec. 15-189. Purchases under \$50,000.00.

Subject to Texas Government Code § 2254.004, when procuring goods or services valued at less than \$50,000.00 that are not the subject of a blanket purchase order or contract, the city shall, subject to the requirements of section 15-98, select VOSB or SDVOSB provided that any such vendor's bid is no more than five percent greater than the lowest bid, in the event the lowest bid is from one other than VOSB or SDVOSB.

Sec. 15-190. Responsibilities and enforcement.

- (a) OBO shall be responsible for the certification of a business as a VOSB or SDVOSB in accordance with Section 15-93 .
- (b) Department directors shall maintain written records of all departmental actions under this program. Departments are charged with primary responsibility for monitoring their contracts for compliance with the program.
- (c) The contracting or evaluating department shall award additional points to a VOSB or SDVOSB in any bid based on a "best value" evaluation.
- (d) The strategic purchasing division ("SPD") and OBO, in consultation with the legal department, are directed to provide written guidance, including guidance on best value bids, to departments for implementing this article. Such guidance shall include a preference structure that grants the highest number of points to a VOSB or SDVOSB and no points to a business that is not a VOSB or SDVOSB.
- (e) The submission of a form pursuant to subsection (a) above found to contain false information is grounds for debarment per section 15-103(1)(c) of this Code.
- (f) The OBO shall produce semi-annual reports, commencing January 1, 2026, summarizing the dollar amount of procurements awarded to VOSB or SDVOSB under this program.

Sec. 15-191. Exceptions.

- (a) This program does not apply to any contract in which the federal government participates in the form of a grant or loan, or the city acts as a conduit for federal money.
- (b) This program does not apply to contracts in which the contracting department has determined that it would unduly interfere with contract needs. In cases of purchases over \$100,000.00, such determination shall be made in writing, expressly approved by the department director, and furnished in advance to the OBO.

Sec. 15-192. Effective date.

This article shall be effective as to solicitations for procurements published on or after July 1, 2025.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/29/2025

ALL

Item Creation Date: 4/7/2025

SR1510510625 - Office Supplies (Staples Contract & Commercial, LLC) - MOTION

Agenda Item#: 81.

Summary:

APPROVE spending authority in an amount not to exceed \$19,006,369.00 for Office and Cleaning Supplies for Various Departments through the Cooperative Purchasing Agreement with Sourcewell, awarded to **STAPLES CONTRACT & COMMERCIAL LLC** - General and Other Funds

TAGGED BY COUNCIL MEMBER CARTER

This was Item 9 on Agenda April 16, 2025

Background:

SR1510510625 – Approve spending authority in an amount not to exceed \$19,006,369.00 to Staples Contract & Commercial LLC through the cooperative purchasing agreement with Sourcewell for office and cleaning supplies for a term through February 2, 2029 for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$19,006,369.00** to **Staples Contract & Commercial LLC** for office and cleaning supplies for a **term through February 2, 2029**, through the cooperative purchasing agreement with Sourcewell for various departments.

The Cooperative Purchasing Agreement (CPA) with Sourcewell's awarded contractor, Staples, will provide office and cleaning supplies, furniture, and equipment for various departments and be made available through the City's online Marketplace. Using the CPA allows the City to save time and money by combining the buying power of more than 50,000 government, education, and nonprofit organizations. Current negotiated pricing is anticipated to save over \$150,000.00 annually compared to the previous contract. Additionally, SPD negotiated a competitive rebate structure that will result in another estimated \$650,000.00 in annual savings.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

This contract will have a 10% participation level, and Staples Contract & Commercial LLC has identified the below-named company as its certified M/WBE subcontractor.

VENDOR NAME	TYPE OF WORK	Percent
Tejas Office Products, Inc.	Supply/Distribution of Office Products	10%

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a cooperative justification for this purchase.

Fiscal Note:

- Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.
- No significant Fiscal Operating impact is anticipated as a result of this project

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Administration and Regulatory Affairs	\$ 15,000.00	\$ 160,000.00	\$ 175,000.00
Controller's Office	\$ 13,000.00	\$ 119,400.00	\$ 132,400.00
Department of Neighborhoods	\$ -	\$ 40,000.00	\$ 40,000.00
Finance Department	\$ -	\$ 25,000.00	\$ 25,000.00
Fleet Management Department	\$ -	\$ 200,000.00	\$ 200,000.00
General Services Department	\$ -	\$ 475,000.00	\$ 475,000.00
Houston Airport System	\$ 50,000.00	\$ 2,950,000.00	\$ 3,000,000.00
Housing and Community Development	\$ -	\$ 15,000.00	\$ 15,000.00
Houston Fire Department	\$ -	\$ 3,848,185.00	\$ 3,848,185.00
Houston Health Department	\$ 54,000.00	\$ 4,500,000.00	\$ 4,554,000.00
Houston Information Technology	\$ -	\$ 270,000.00	\$ 270,000.00
Houston Police Department	\$ 27,000.00	\$ 573,000.00	\$ 600,000.00
Houston Public Works	\$ 248,160.00	\$ 2,605,200.00	\$ 2,853,360.00
Human Resources	\$ -	\$ 289,524.00	\$ 289,524.00

Municipal Courts Department	\$ 9,500.00	\$ 142,500.00	\$ 152,000.00
Mayor's Office	\$ 4,750.00	\$ 1,159,250.00	\$ 1,164,000.00
Parks and Recreation Department	\$ 7,000.00	\$ 930,900.00	\$ 937,900.00
Solid Waste Department	\$ -	\$ 275,000.00	\$ 275,000.00
TOTAL	\$428,410.00	\$18,577,959.00	\$19,006,369.00

Amount and Source of Funding:

\$7,315,485.00 - General Fund (1000)
 \$111,450.00 – Project Cost Recovery Fund (1001)
 \$407,976.00 – Central Service Revolving Fund (1002)
 \$6,000.00 – Property & Casualty Fund (1004)
 \$200,000.00 – Fleet Management Fund (1005)
 \$60,064.00 – Workers Compensation Admin Fund (1011)
 \$197,500.00 – Parks Special Revenue Fund (2100)
 \$136,500.00 – Parks Golf Special Fund (2104)
 \$40,000.00 – Municipal Court Bldg Security Fund (2207)
 \$12,000.00 – Juvenile Case Manager Fee Fund (2211)
 \$1,180,000.00 – Building Inspection Fund (2301)
 \$78,100.00 – Stormwater Fund (2302)
 \$800.00 – Dedicated Drainage & Street Renewal Fund (2310)
 \$240,400.00 – Dedicated Drainage and Street Renewal Fund – Metro et al (2312)
 \$3,750.00 – TIRZ Affordable Housing Fund (2409)
 \$38,000.00 – BARC Special Revenue Fund (2427)
 \$12,000.00 – State Cable TV Franchise Fee Fund (2428)
 \$24,000.00 – Tourism Promotion Fund (2429)
 \$3,011,250.00 – Federal Government Grant Fund (5000)
 \$1,550,000.00 – Federal State Local Pass-Through Fund (5030)
 \$3,000,000.00 – HAS Revenue Fund (8001)
 \$1,242,610.00 – Water & Sewer System Operating Fund (8300)
 \$47,000.00 – Parking Management Operating Fund (8700)
\$91,484.00 – Health Benefits Fund (9000)
\$19,006,369.00 – Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
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