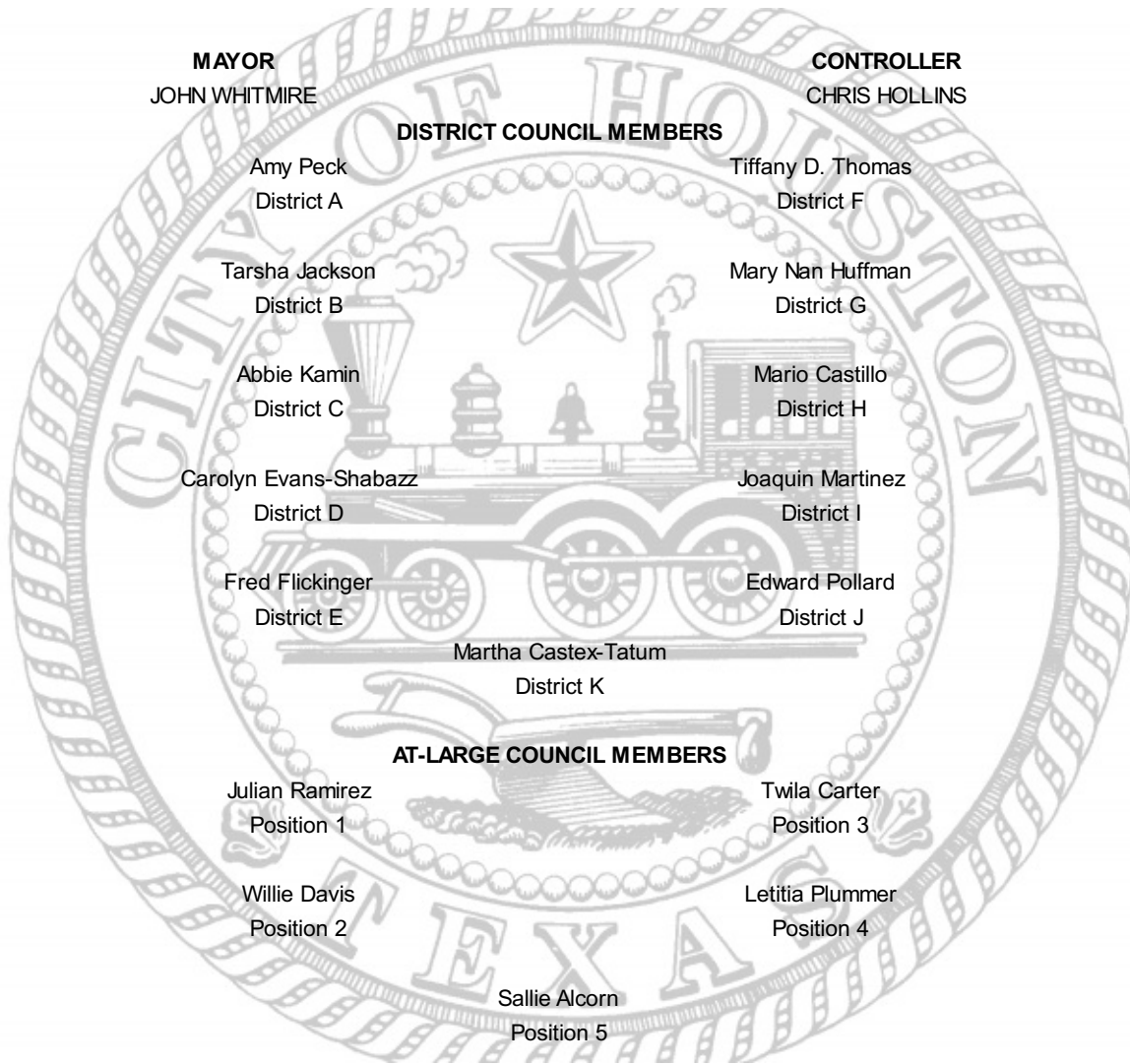


AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

April 15 & 16, 2025



MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck District A	Tiffany D. Thomas District F
Tarsha Jackson District B	Mary Nan Huffman District G
Abbie Kamin District C	Mario Castillo District H
Carolyn Evans-Shabazz District D	Joaquin Martinez District I
Fred Flickinger District E	Edward Pollard District J
Martha Castex-Tatum District K	

AT-LARGE COUNCIL MEMBERS

Julian Ramirez Position 1	Twila Carter Position 3
Willie Davis Position 2	Letitia Plummer Position 4
Sallie Alcorn Position 5	

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, April 15, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Davis

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP04-15-2025A

RECESS

RECONVENE

WEDNESDAY - April 16, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 38

ACCEPT WORK - NUMBER NUMBER 1

1. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$693,784.00 and acceptance of work on contract with **B&D CONTRACTORS, INC** for Hobart Taylor Park - 1.52% over the original contract amount and under the 10% contingency amount - **DISTRICT B - JACKSON**

PURCHASING AND TABULATION OF BIDS - NUMBERS 2 through 9

2. **METRO FIRE APPARATUS SPECIALISTS, INC** for Sole Source Purchase of Spartan Fire Truck Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with 2 one-year terms - \$10,487,879.27 - Fleet Management Fund

3. APPROVE spending authority in an amount not to exceed \$1,112,006.00 for Purchase of Four (4) Roll Off Tractor Trucks for the Fleet Management Department on behalf of the Solid Waste Management Department through the BuyBoard Purchasing Cooperative supplier, **CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund
4. **SILSBEE TOYOTA** for Purchase of Five (5) Toyota Trucks through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$302,715.25 - Container Lease Fund
5. APPROVE spending authority in the total amount of \$204,999.00 for Purchase of an HP Latex R2000 Plus Print for the Houston Airport System through the OMNIA Cooperative Purchasing program supplier, **GRIMCO, INC** - Enterprise Fund
6. **ESI ACQUISITION, INC** for Purchase of a Software Upgrade to the Incident Management Software System for the Mayor's Office of Public Safety and Homeland Security - \$67,500.00 - Grant Fund
7. **FACILITY SOLUTIONS GROUP** for Purchase of Security Lighting Products through the BuyBoard Purchasing Cooperative for the Houston Parks and Recreation Department - \$49,975.75 - General Fund
8. APPROVE spending authority in the total amount of \$18,530,748.00 for Traffic Signal Controllers and Ancillary Components for Houston Public Works through the BuyBoard cooperative purchasing agreement, awarded to **CONSOLIDATED TRAFFIC CONTROL, INC, PARADIGM TRAFFIC SYSTEMS, INC** and **TIGER TRAFFIC, INC** - Special Revenue Fund
9. APPROVE spending authority in an amount not to exceed \$19,006,369.00 for Office and Cleaning Supplies for Various Departments through the Cooperative Purchasing Agreement with Sourcewell, awarded to **STAPLES CONTRACT & COMMERCIAL LLC** - General and Other Funds

RESOLUTIONS - NUMBERS 10 through 12

10. RESOLUTION confirming No Objection to proposed development of certain properties as Affordable Rental Housing, each located in the City of Houston, Texas, and submittal of applications for Non-Competitive 4% Housing Tax Credits for such developments - **DISTRICTS D - EVANS-SHABAZZ; E – FLICKINGER and H - CASTILLO**
11. RESOLUTION confirming No Objection to proposed development of certain properties as Affordable Rental Housing, each located in the Extraterritorial Jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for Limited Purposes, and the submittal of applications for Non-Competitive 4% Housing Tax Credits for such developments
12. RESOLUTION confirming No Objection to proposed development as Affordable Rental Housing of certain properties which are subject to the One Mile Three Year Rule, each located in the City of Houston, Texas, and submittal of applications for Non-Competitive 4% Housing Tax Credits for

such developments; allowing Construction of such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT H - CASTILLO**

ORDINANCES - NUMBERS 13 through 38

13. ORDINANCE relating to the appointment or reappointment and confirmation of the following individuals as Municipal Courts Associate Judges to serve a two-year term beginning immediately upon Council confirmation:
Position 1 **TRACY B. CALABRESE**, appointment
Position 3 **ELEVIA LE**, appointment
Position 4 **GRACE LEE CONNELLY**, appointment
Position 5 **SCOTT JORDAN SHERMAN**, reappointment
Position 9 **CARVANA Y. CLOUD**, appointment
Position 11 **CHRISTOPHER THOMAS GORE**, reappointment
Position 12 **KASHMIRE L. TERRY**, reappointment
Position 14 **VINCENT VU**, appointment
Position 15 **TRACIE J. JACKSON**, reappointment
Position 19 **JOHN J. NA**, reappointment
Position 23 **LOREN JACKSON**, appointment
Position 25 **OMOTOLA ORESUSI**, reappointment
Position 27 **ELAN E.S. MOORE-JONES**, appointment
Position 28 **SARA V. C. GOLDBERT**, reappointment
Position 29 **DANIELA A. FUENTES-SARKIS**, appointment
Position 30 **ANITA BRODERICK JAMES**, appointment
Position 34 **KATHRYN DIAZ GARCIA**, reappointment
Position 43 **BREE PERRIN**, reappointment
Position 44 **JOE VILLARREAL**, reappointment
Position 47 **HEIDI L. WILLIAMS WASHINGTON**, reappointment
Position 48 **JANET MARTON**, appointment
Position 49 **THUY LE**, appointment
Position 50 **KELLY D. BENAVIDES**, appointment
14. ORDINANCE relating to Retail Gas Utility Rates of **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC;** approving suspension of Interim Rate Adjustment and otherwise maintaining current rates in effect until changed
15. ORDINANCE approving and authorizing second amendment to Loan Agreement between City of Houston and **EDISON ARTS FOUNDATION** to change the Scope of Work and extend current construction end date - **DISTRICT K - CASTEX-TATUM**
16. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CATHOLIC CHARITIES OF THE ARCHDIOCESE OF GALVESTON-HOUSTON** to provide Community Development Block Grant Funds for continued provision of Case Management and Employment Services to low- to moderate-income individuals living in Houston - \$140,400.00 - Grant Fund
17. ORDINANCE approving and authorizing an eighth amendment to the Community Development Block Grant Disaster Recovery 2015 Action Plan

to reallocate CDBG-DR15 Funds from the Property Buyout Budget Activity Item to the Public Facilities and Improvements Budget Line Item for Infrastructure Activity within the CDBG-DR15 Budget

18. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES** to provide Emergency Solutions Grants – Rapid Unsheltered Survivor Housing Funds to provide Rapid Rehousing Case Management Services and Rental Assistance to households experiencing homelessness in Houston - \$925,000.00 - Grant Fund
19. ORDINANCE renaming Terminal E at George Bush Intercontinental Airport in honor of **SHEILA JACKSON LEE - DISTRICT B - JACKSON**
20. ORDINANCE appropriating \$7,115,963.08 out of Airports Improvement Fund, awarding Construction Contract to **GRANITE CONSTRUCTION COMPANY** for IAH Terminal A North (RON) Remain Overnight Parking Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 973); setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for construction services, materials engineering & testing services, and contingency relating to IAH Terminal A North (RON) Remain Overnight Parking Project financed by the Airports Improvement Fund - **DISTRICT B - JACKSON**
21. ORDINANCE approving and authorizing agreement between City of Houston and **MCCALL PARKHURST & HORTON, LLP** for Disclosure Counsel Services for Various Departments; providing a maximum contract amount - \$200,000.00 - Enterprise Fund
Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed disclosure counsel, McCall Parkhurst & Horton LLP ("McCall") is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as disclosure counsel for the City. McCall has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.
22. ORDINANCE approving and authorizing agreement between City of Houston and **FROST BROWN TODD, LLP** for Bond Counsel Services for Various Departments; providing a maximum contract amount - \$250,000.00 - Enterprise Fund
Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public

purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed bond counsel, Frost Brown Todd, LLP (“Frost Brown Todd”) is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. The engagement of Frost Brown Todd is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

23. ~~ORDINANCE appropriating \$677,000.00 out of Fire Consolidated Construction Fund to Derivative Agreement with **DUNHILL DEVELOPMENT AND CONSTRUCTION, LLC**; for repair and renovation of Restrooms and Locker Rooms for the Houston Fire Department - **DISTRICT D - EVANS-SHABAZZ**~~
24. ORDINANCE de-appropriating \$11,372,598.57 out of Police Consolidated Construction Fund and de-appropriating \$10,700,000.00 out of Contributed Capital Project Fund previously appropriated under Ordinance 2024-23; appropriating \$12,402,282.00 out of Police Consolidated Construction Fund and appropriating \$10,700,000.00 out of Contributed Capital Project Fund; awarding a Construction Contract to **SPAWGLASS CONSTRUCTION CORPORATION** for North Belt Police Station Project; setting a deadline for the proposer’s execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for engineering testing, construction inspection services, Civic Art, contingency and furniture, fixtures, and equipment - **DISTRICT B - JACKSON**
25. ORDINANCE approving and authorizing Amendment No. 1 to agreements for On-Call Airport Financial Consulting Services between City of Houston and **LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC** for the Houston Airport System; amending Ordinance No. 2021-0151 to increase the maximum contract amount - \$1,400,000.00 - Enterprise Fund
26. ORDINANCE approving and amending Ordinance No. 2022-308 to terminate three Master Contractor Agreements between the City of Houston and (1) **BCB CLAIMS SERVICE, LLC d/b/a BCB CONSTRUCTION, LLC**, (2) **HOMEBASE REPAIRS, LLC**, and (3) **FMG CONSTRUCTION GROUP, LLC** for the Community Entrepreneurship Program for the Housing and Community Development Department; approving and authorizing five First Amendments to Master Contractor Agreement between the City of Houston and (1) **ALL IN ONE BUILDING MAINTENANCE & CONSTRUCTION, LLC**, (2) **DELPA SERVICES LLC d/b/a MCP CONSTRUCTION**, (3) **H.C.G. MANAGEMENT, LLC d/b/a HONESTY CONSTRUCTION GROUP**, (4) **BASAL CONSTRUCTION**, and (5) **ARREIS GROUP, LLC** for the Community Entrepreneurship Program for the Housing and Community Development Department; increasing maximum contract amounts
27. ORDINANCE approving and authorizing Sole Source Agreement between

City of Houston and **TOMCO2 SYSTEMS COMPANY** for Lease of two (2) Carbon Dioxide Storage Tanks for Houston Public Works; providing a maximum contract amount - \$312,000.00 - Enterprise Fund

28. ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and **UTILITY SYSTEMS, SCIENCE & SOFTWARE, INC** for Intelligent Manhole Monitoring Equipment, Installation and Monitoring Services; providing a maximum contract amount - 3 Years with 2 one-year options - \$11,566,079.19 - Enterprise Fund
29. ORDINANCE amending Ordinance No. 2019-0799 (Passed on October 16, 2019), approving and authorizing a first amendment to contract between City of Houston and **PROPERTYROOM.COM** for Abandoned Personal Property Sale and Disposal Services for the Houston Police Department and Houston Airport System, to extend contract term from April 21, 2025 to April 21, 2026
30. ORDINANCE establishing the east side of the 1100 Block of East 7th 1/2 Street, the north side between Norhill Boulevard and Studewood Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
31. ORDINANCE renewing the establishment of the north and south sides of the 600-900 Blocks of West Melwood Street, between Moss and Michaux Streets and the east side 4100 Block of Watson Street between Fugate and West Melwood within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
32. ORDINANCE consenting to the addition of 18.959 acres of land to **BRIDGESTONE MUNICIPAL UTILITY DISTRICT**, for inclusion in its district
33. ORDINANCE consenting to the addition of 64.383 acres of land to **HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 164**, for inclusion in its district
34. ORDINANCE consenting to the addition of 2.913 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 19**, for inclusion in its district
35. ORDINANCE appropriating \$2,153,683.35 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Interlocal Agreement between City of Houston and **FORT BEND COUNTY** for Design and Construction of Blueridge Road Water Line Replacement; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT K - CASTEX-TATUM**
36. ORDINANCE appropriating \$527,379.30 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **BINKLEY & BARFIELD, INC dba CONSULTING ENGINEERS** for Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions I and Water Line Rehabilitation in Central Park and Magnolia Park

Subdivisions II (Approved by Ordinance No. 2020-0124); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - MARTINEZ**

37. ORDINANCE appropriating \$315,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge as an additional appropriation; approving and authorizing second amendment to Professional Engineering Services Contract between City of Houston and **AGUIRRE & FIELDS, LP** for FY19 Professional Engineering Services for Local Drainage Program Work Order Design (Contract 4) (as approved by Ordinance No. 2019-0932); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge
38. ORDINANCE awarding contract to **TEXKOTA ENTERPRISES, LLC.** for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount - \$5,380,000.00

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 39 through 47

39. **DONALSON UMPHREY AUTOMOTIVE GROUP dba SILSBEE TOYOTA** for Purchase of One (1) Toyota Sequoia through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$71,817.00 - Equipment Acquisition Consolidated Fund
TAGGED BY COUNCIL MEMBER PECK
This was Item 5 on Agenda of April 9, 2025
40. **TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC** for Purchase of Traffic Parts and Equipment through the Texas Interlocal Purchasing System for Houston Public Works - \$12,784.50 - Special Revenue Fund
TAGGED BY COUNCIL MEMBERS KAMIN, PLUMMER and ALCORN
This was Item 17 on Agenda of April 9, 2025
41. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of the southern 5-foot-wide portion of a 10-foot-wide utility easement and an adjacent 5-foot-wide aerial easement, both situated within the W.P. Morton Survey, Abstract No. 539, and being out of Lots 69, 70, and 71 out of the Beinhorn Addition, Section No. 3; abandoning said easements to Garden Oaks Self-Storage, LLC, the underlying property owner, in consideration of its payment to the City in the amount of \$37,827.00, and other good and valuable consideration -

DISTRICT C - KAMIN

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 40 on Agenda of April 9, 2025

42. MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(a)

Sec. 28-721

Applicant means the operator [owner] of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Section 28-722. Registration required.

(b) each operator [owner] of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the ~~owner or~~ operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an ~~owner or~~ operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025

43. MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(b)

Summary: Place the burden to apply for a certificate of registration on the operator or the owner.

Sec. 28-721. *Applicant* means the owner or operator of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Sec. 28-722 (b). Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner or operator to the director within 15 calendar days after

the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner or operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025

44. MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment 2

Summary: As to the owner/operator of multiple units in a multifamily property, allow the director to revoke all the owner/operator's certificates of registration under Section 28-733 if 25% or more of the owner/operator's total units in the multifamily property are revoked.

Section 28-733 (b) The Director may revoke all certificates of registration of an owner/operator of multiple units in a multifamily property if 25% or more of the owner/operator's total certificates in the multifamily property have been revoked under this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025

45. Substitute Motion by Council Member Kamin to add a new item (8) in **Section 28-731** of Exhibit A to read as follows:

Amendment 4

“(8) Acknowledgement by the owner or operator that they have completed annual training on how to identify human trafficking activities and victims and how to report human trafficking;”

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025

46. MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment 5

Summary: “Platform” is defined so as not to include the Houston Association of Realtors Multiple Listing Service, since no short-term rentals are rented directly on it.

Sec. 28-721. *Platform* means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions through the platform itself.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025

47. **ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 47 on Agenda of April 9, 2025

This item should only be considered after Items 42 through 46 above

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Carter first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

SP04-15-2025A

Agenda Item#:

ATTACHMENTS:

Description

SP04-15-2025A

Type

Signed Cover sheet

AGENDA

3 MIN

3 MIN

3 MIN

NON-AGENDA

2 MIN

2 MIN

2 MIN

3 MIN

3 MIN

3 MIN

DARLA BERRY – No Address – No Phone – TNR/Feral cats

SARAH BELL EDWARDS – No Address – No Phone – Houston Housing Authority

VALERIE JAMES – No Address – No Phone – Introduction to business

WILL HILL – No Address – No Phone – Greg Abbott and Ken Paxton

MARY BRADFORD – No Address – No Phone – Help for Senior Citizen home replacement/House fire

RADU TUTOF – No Address – No Phone – Bike lanes

BOBBY KERNS – No Address – No Phone – Homeless issues

SANDRA FLOWERS – No Address – No Phone – Coke St.

PREVIOUS

1 MIN

1 MIN

1 MIN

ALLEN WEAH – No Address – No Phone – Organization of City Hall



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date:

25PARK407 – Accept Work – B&D Contractors, Inc. –
Hobart Taylor Park

Agenda Item#: 1.

Summary:

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$693,784.00 and acceptance of work on contract with **B&D CONTRACTORS, INC** for Hobart Taylor Park - 1.52% over the original contract amount and under the 10% contingency amount - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION: The General Services Department recommends approval of the final contract amount of \$693,784.00 and acceptance of work on the contract with B&D Contractors, Inc. for Hobart Taylor Park - 1.52% over the original contract amount

SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve the final contract amount of \$693,784.00, accept the work, and authorize final payment to B&D Contractors, Inc. for construction services at Hobart Taylor Park for the Houston Parks and Recreation Department.

PROJECT LOCATION: 8100 Kenton Street, Houston, Texas 77028

PROJECT DESCRIPTION: The project consisted of the installation of a splash pad, including electrical service and connections for the splash pad, additional play climber and concrete surroundings, new ramp in compliance with the Americans with Disabilities Act (ADA), seat-wall, walkways, and site furniture. The project also included associated grading, drainage and detention.

CONTRACT COMPLETION AND COST: The contractor completed the project within 207 days; the original contract time of 90 days plus an additional 117 days approved by Change Orders. The final cost of the project, including Change Orders, is \$693,784.00, an increase of \$10,360.00 over the original contract amount.

M2L Associates was the project design consultant for this project.

PREVIOUS CHANGE ORDERS: The change orders upgraded the splash pad piping to a more freeze-resistant piping system, changed the concrete to a more durable colored concrete that requires less maintenance, modified the splash pad water source to share the irrigation water source, and added additional piping and valves for irrigation changes.

M/W/SBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 for goal-oriented contracts as provided in §15-82 of the Houston Code of Ordinances.

WBS No: F-000792-0002-4

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Park and Recreation Department

Prior Council Action:

Ordinance No. 2023-920; Dated November 1, 2023

Amount and Source of Funding:

No Additional Funding Required

-

-

Previous Funding:

\$751,766.40 General Fund (1000)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date:

25PARK407 – Accept Work – B&D Contractors, Inc. – Hobart Taylor Park

Agenda Item#: 3.

Background:

RECOMMENDATION: The General Services Department recommends approval of the final contract amount of \$693,784.00 and acceptance of work on the contract with B&D Contractors, Inc. for Hobart Taylor Park - 1.52% over the original contract amount

SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve the final contract amount of \$693,784.00, accept the work, and authorize final payment to B&D Contractors, Inc. for construction services at Hobart Taylor Park for the Houston Parks and Recreation Department.

PROJECT LOCATION: 8100 Kenton Street, Houston, Texas 77028

PROJECT DESCRIPTION: The project consisted of the installation of a splash pad, including electrical service and connections for the splash pad, additional play climber and concrete surroundings, new ramp in compliance with the Americans with Disabilities Act (ADA), seat-wall, walkways, and site furniture. The project also included associated grading, drainage and detention.

CONTRACT COMPLETION AND COST: The contractor completed the project within 207 days; the original contract time of 90 days plus an additional 117 days approved by Change Orders. The final cost of the project, including Change Orders, is \$693,784.00, an increase of \$10,360.00 over the original contract amount.

M2L Associates was the project design consultant for this project.

PREVIOUS CHANGE ORDERS: The change orders upgraded the splash pad piping to a more freeze-resistant piping system, changed the concrete to a more durable colored concrete that requires less maintenance, modified the splash pad water source to share the irrigation water source, and added additional piping and valves for irrigation changes.

M/W/SBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 for goal-oriented contracts as provided in §15-82 of the Houston Code of Ordinances.

WBS No: F-000792-0002-4

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
C. J. Messiah, Jr. 4/8/2025
C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Park and Recreation Department



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date:

SR1446346168 - Spartan Fire Truck Replacement Parts
and Repair Services (Metro Fire Apparatus Specialists, Inc.)
- MOTION

Agenda Item#: 2.

Summary:

METRO FIRE APPARATUS SPECIALISTS, INC for Sole Source Purchase of Spartan Fire Truck Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with 2 one-year terms - \$10,487,879.27 - Fleet Management Fund

Background:

Sole Source for SR1446346168 – Approve the sole source purchase of Spartan fire truck replacement parts and repair services from Metro Fire Apparatus Specialists, Inc. in the amount not to exceed \$10,487,879.27 for a term of 36-months with two one-year options for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase of Spartan fire truck replacement parts and repair services from **Metro Fire Apparatus Specialists, Inc.** in the amount not to exceed **\$10,487,879.27** for the Fleet Management Department (FMD). It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options.**

This award consists of Spartan replacement parts, which include but are not limited to firefighter hooks, magnetic switches, sensors, window regulators, brake chambers, wiper blades, ball valve kits, specialty lights and gauges, outrigger parts, and mud flaps. The FMD will use these materials to repair and maintain Spartan fire trucks citywide. This award also includes a **\$3,807,000.00** labor component for the repair of equipment that cannot be performed by City personnel.

Metro Fire Apparatus Specialists, Inc. is the sole replacement parts distributor and service provider for the entire State of Texas for Spartan fire trucks.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source" is exempt from the competitive requirements for purchases.

M/WBE:

Zero percentage goal – document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source vendor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jedediah Greenfield/Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Signature Approval

ESTIMATED SPENDING AUTHORITY

Department	FY2025	Out Years	Total
Fleet Management	\$0	\$10,487,879.27	\$10,487,879.27

Amount and Source of Funding:

\$10,487,879.27

Fleet Management Fund

Fund No.: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description	Type
--------------------	-------------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 4/4/2025

SR1504377840 – Roll off Tractor Trucks (Chastang Enterprise Houston, LLC dba Chastang Ford.)– MOTION

Agenda Item#: 3.

Summary:

APPROVE spending authority in an amount not to exceed \$1,112,006.00 for Purchase of Four (4) Roll Off Tractor Trucks for the Fleet Management Department on behalf of the Solid Waste Management Department through the BuyBoard Purchasing Cooperative supplier, **CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund

Background:

SR1504377840 - Approve spending authority in an amount not to exceed \$1,112,006.00 for the purchase of four (4) roll off tractor trucks from Chastang Enterprises Houston, LLC dba Chastang Ford, through the Buyboard purchasing cooperative, for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,112,006.00** for a one-time purchase of four (4) roll off tractor trucks through the Buyboard cooperative supplier, **Chastang Enterprise Houston, LLC dba Chastang Ford**.

The Fleet Management Department has vetted and approved these trucks, which will replace vehicles at the end of serviceable life. These vehicles will help to support and accommodate the growing City of Houston population with regards to waste container and removal services.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

SR1504377899 - SW Toyota Tundras (Silsbee Toyota) -
MOTION

Agenda Item#: 4.

Summary:

SILSBEE TOYOTA for Purchase of Five (5) Toyota Trucks through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$302,715.25 - Container Lease Fund

Background:

SR150437789 – Approve the purchase of Five (5) Toyota Tundra trucks in the total amount of **\$302,715.25** through The Interlocal Purchasing System (TIPS) supplier, **Silsbee Toyota** for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of five (5) Toyota Tundra trucks in the total amount of **\$302,715.25** through The Interlocal Purchasing Systems (TIPS) supplier, **Silsbee Toyota** for the Fleet Management Department (FMD), on behalf of the Solid Waste Management Department (SWMD).

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached the end of their useful life. The vehicles will be assigned to the Solid Waste Management Department, where they will support the daily operations of both the Dead Animal Division and the Homeless Abatement Division.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement

for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Solid Waste Management Department	\$302,715.25	\$0	\$302,715.25

Amount and Source of Funding:

\$302,715.25
Container Lease Fund
Fund 2313)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

SR1504377899 - SW Toyota Tundras (Silsbee Toyota) - MOTION

Agenda Item#: 6.

Background:

SR150437789 – Approve the purchase of Five (5) Toyota Tundra trucks in the total amount of \$302,715.25 through The Interlocal Purchasing System (TIPS) supplier, Silsbee Toyota for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of five (5) Toyota Tundra trucks in the total amount of **\$302,715.25** through The Interlocal Purchasing Systems (TIPS) supplier, **Silsbee Toyota** for the Fleet Management Department (FMD), on behalf of the Solid Waste Management Department (SWMD).

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached the end of their useful life. The vehicles will be assigned to the Solid Waste Management Department, where they will support the daily operations of both the Dead Animal Division and the Homeless Abatement Division.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/7/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield
 Chief Procurement Officer

 Finance/Strategic Procurement
 Division

DocuSigned by:

 6CBC87A954AE4B1...

Department Approval Authority

4/7/2025

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Solid Waste Management Department	\$302,715.25	\$0	\$302,715.25

Amount and Source of Funding:

\$302,715.25 – Container Lease Fund (2313)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

SR1472616124- HP Latex R2000 Printer (Grimco, Inc.) -
MOTION

Agenda Item#: 5.

Summary:

APPROVE spending authority in the total amount of \$204,999.00 for Purchase of an HP Latex R2000 Plus Print for the Houston Airport System through the OMNIA Cooperative Purchasing program supplier, **GRIMCO, INC** - Enterprise Fund

Background:

SR1472616124 – Approve spending authority in the total amount of \$204,999.00 for the purchase of an HP Latex R2000 Plus Printer through The OMNIA Cooperative Purchasing program supplier Grimco Inc., for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve the spending authority in the total amount of **\$204,999.00** for the purchase of an HP Latex R2000 Plus Printer through The OMNIA Cooperative purchasing program supplier **Grimco, Inc.**, for the Houston Airport System (HAS).

The Airport System seeks to purchase the HP Latex R2000 Plus printer to replace the obsolete printer currently used in the Airport sign shop. This upgrade is essential to ensure the sign shop can continue producing high-quality signage and graphic materials, including indoor and outdoor wayfinding signs, banners, posters, fleet graphics, decals, and displays. The printer's wide-format capabilities will enhance production efficiency, enabling faster, higher-quality output. The printer will drop shipped directly to the sign shop for easy installation and seamless integration into operations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Airport System	\$204,999.00	\$0	\$204,999.00

Amount and Source of Funding:

\$204,999.00
HAS-AIF Capital Outlay Fund
Fund 8012

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

SR1472616124- HP Latex R2000 Printer (Grimco, Inc.) - MOTION

Agenda Item#: 5.

Background:

SR1472616124 – Approve spending authority in the total amount of \$204,999.00 for the purchase of an HP Latex R2000 Plus Printer through The OMNIA Cooperative Purchasing program supplier Grimco Inc., for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve the spending authority in the total amount of **\$204,999.00** for the purchase of an HP Latex R2000 Plus Printer through The OMNIA Cooperative purchasing program supplier **Grimco, Inc.**, for the Houston Airport System (HAS).

The Airport System seeks to purchase the HP Latex R2000 Plus printer to replace the obsolete printer currently used in the Airport sign shop. This upgrade is essential to ensure the sign shop can continue producing high-quality signage and graphic materials, including indoor and outdoor wayfinding signs, banners, posters, fleet graphics, decals, and displays. The printer's wide-format capabilities will enhance production efficiency, enabling faster, higher-quality output. The printer will drop shipped directly to the sign shop for easy installation and seamless integration into operations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

4/7/2025

Jedediah Greenfield
6121834A077C41A

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Airport System	\$204,999.00	\$0	\$204,999.00

Amount and Source of Funding:

\$204,999.00 – HAS-AIF Capital Outlay Fund (8012)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

CERTIFICATE OF FUNDS

CLEAR TAX

CONFLICT OF INTEREST

CONTRACT STATUS

JUSTIFICATION FORM

MWBE

OWNERSHIP INFORMATION FORM

QUOTE

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 4/7/2025

SR1502963864 - Incident Management Software Upgrade (ESI Acquisition, Inc.) - MOTION

Agenda Item#: 6.

Summary:

ESI ACQUISITION, INC for Purchase of a Software Upgrade to the Incident Management Software System for the Mayor's Office of Public Safety and Homeland Security - \$67,500.00 - Grant Fund

Background:

SR1502963864 - Approve the purchase of a software upgrade to the Incident Management Software system from the sole source supplier ESI Acquisition, Inc. in the total amount of \$67,500.00 for the Mayor's Office of Public Safety and Homeland Security.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of a software upgrade to the Incident Management Software system from sole source supplier, **ESI Acquisition, Inc.**, in the amount of **\$67,500.00**.

This purchase is for an upgrade to the Incident Management Software to Web EOC Nexus. ESI Acquisition, Inc. will provide the technical and consulting services needed to support the configuration and enhancement of the software upgrade to the system currently in use. The services include developing business requirements, building and testing core processes, and facilitating discovery workshops to identify additional configuration needs.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield

Department Approval Authority

Chief Procurement Officer

Estimated Spending Authority

Department	FY2025	Out Years	Total
Mayor's Office of Public Safety and Homeland Security	\$67,500.00	\$0	\$67,500.00

Amount and Source of Funding:

\$67,500.00

Fed/Local/State Pass Fund

Fund 5030

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/28/2025

SR1485783861 - Security lighting and products (Facility Solutions Group) - MOTION

Agenda Item#: 7.

Summary:

FACILITY SOLUTIONS GROUP for Purchase of Security Lighting Products through the BuyBoard Purchasing Cooperative for the Houston Parks and Recreation Department - \$49,975.75 - General Fund

Background:

SR1485783861 – Approve a purchase in the amount of \$49,975.75 for security lighting products from Facility Solutions Group through the Buyboard Purchasing Cooperative for the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that the City Council approve the purchase of security lighting products in the amount of **\$49,975.75** as a one-time purchase order to the Buyboard Purchasing Cooperative vendor, **Facility Solutions Group**.

This project involves a one-time purchase of LED lighting to enhance safety and security purposes. The current lighting fixtures, which have been in use for 25 years, have significantly exceeded their typical lifespan of 10 years, highlighting the critical need for an upgrade to ensure reliable and efficient lighting. The new LED lighting fixtures will provide improved durability, energy efficiency, and brightness, which are essential for maintaining a secure and well-lit environment. The anticipated timeline for this project is approximately one year, which includes the procurement, preparation, and installation of the new fixtures. These fixtures will be at various park locations throughout the City.

Facility Solutions Group has already received \$861.61 for other good and or/services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Parks and Recreation Department	\$49,975.75	\$0.00	\$49,975.75

Amount and Source of Funding:

\$49,975.75
General Fund
Fund No.: 1000

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/28/2025

SR1485783861 - Security lighting and products (Facility Solutions Group) - MOTION

Agenda Item#: 6.

Summary:

NOT A REAL CAPTION

FACILITY SOLUTIONS GROUP for the purchase of security lighting products through the Buyboard Purchasing Cooperative for the Houston Parks and Recreation Department - \$49,975.75 - General Fund

Background:

SR1485783861 – Approve a purchase in the amount of \$49,975.75 for security lighting products from Facility Solutions Group through the Buyboard Purchasing Cooperative for the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that the City Council approve the purchase of security lighting products in the amount of **\$49,975.75** as a one-time purchase order to the Buyboard Purchasing Cooperative vendor, **Facility Solutions Group**.

This project involves a one-time purchase of LED lighting to enhance safety and security purposes. The current lighting fixtures, which have been in use for 25 years, have significantly exceeded their typical lifespan of 10 years, highlighting the critical need for an upgrade to ensure reliable and efficient lighting. The new LED lighting fixtures will provide improved durability, energy efficiency, and brightness, which are essential for maintaining a secure and well-lit environment. The anticipated timeline for this project is approximately one year, which includes the procurement, preparation, and installation of the new fixtures. These fixtures will be at various park locations throughout the City.

Facility Solutions Group has already received \$861.61 for other good and or/services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/10/2025

Signed by

 6121834A077C41A...

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Parks and Recreation (HPARD)	\$49,975.75	\$0.00	\$49,975.75

Amount and Source of Funding:

\$49,975.75
General Fund
Fund No.: 1000

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description	Type
Certification of funds	Financial Information
Contract Status	Backup Material
Quote	Backup Material
CPO approval email	Backup Material
Buyboard letter	Backup Material
Justification form	Backup Material
COOP justification form	Backup Material
Ownership form	Backup Material
Tax screenshot	Backup Material
Conflict of Interest form	Backup Material
Funding Verification PRD	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/5/2025

SR1435263106 - Traffic Signal Controllers and Ancillary Components (Consolidated Traffic Control, Inc., Paradigm Traffic Systems, Inc., and Tiger Traffic, Inc.) - MOTION

Agenda Item#: 8.

Summary:

APPROVE spending authority in the total amount of \$18,530,748.00 for Traffic Signal Controllers and Ancillary Components for Houston Public Works through the BuyBoard cooperative purchasing agreement, awarded to **CONSOLIDATED TRAFFIC CONTROL, INC, PARADIGM TRAFFIC SYSTEMS, INC** and **TIGER TRAFFIC, INC** - Special Revenue Fund

Background:

P23-SR1435263106 - Approve a spending authority in the total amount of \$18,530,748.00 for traffic signal controllers and ancillary components from Consolidated Traffic Control, Inc., Paradigm Traffic Systems, Inc., and Tiger Traffic, Inc. through the BuyBoard cooperative purchasing agreement for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award in the total amount of **\$18,530,748.00** for traffic signal controllers and ancillary components from **Consolidated Traffic Control, Inc., Paradigm Traffic Systems, Inc., and Tiger Traffic, Inc.** through the BuyBoard cooperative purchasing agreement.

This award consists of traffic signal controllers and ancillary components, including associated hardware and parts to be used by Traffic and Drainage Operations to maintain and repair traffic controllers for signal lights throughout the City.

BuyBoard Contract #695-23 (12-month term)

- _Paradigm Traffic Systems, Inc. an award in the amount of \$6,499,859.00

BuyBoard Contract #703-23 (14-month term)

- Consolidated Traffic Control, Inc., an award in the amount of \$11,191,593.00
- Tiger Traffic, Inc., an award in the amount of \$839,296.00

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$1,848,574.18	\$16,682,173.82	\$18,530,748.00

Amount and Source of Funding:

\$18,530,748.00

Dedicated Drainage and Street Renewal Fund – Metro et al
Fund 2312

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 4/7/2025

SR1510510625 - Office Supplies (Staples Contract & Commercial, LLC) - MOTION

Agenda Item#: 9.

Summary:

APPROVE spending authority in an amount not to exceed \$19,006,369.00 for Office and Cleaning Supplies for Various Departments through the Cooperative Purchasing Agreement with Sourcewell, awarded to **STAPLES CONTRACT & COMMERCIAL LLC** - General and Other Funds

Background:

SR1510510625 – Approve spending authority in an amount not to exceed \$19,006,369.00 to Staples Contract & Commercial LLC through the cooperative purchasing agreement with Sourcewell for office and cleaning supplies for a term through February 2, 2029 for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$19,006,369.00** to **Staples Contract & Commercial LLC** for office and cleaning supplies for a **term through February 2, 2029**, through the cooperative purchasing agreement with Sourcewell for various departments.

The Cooperative Purchasing Agreement (CPA) with Sourcewell's awarded contractor, Staples, will provide office and cleaning supplies, furniture, and equipment for various departments and be made available through the City's online Marketplace. Using the CPA allows the City to save time and money by combining the buying power of more than 50,000 government, education, and nonprofit organizations. Current negotiated pricing is anticipated to save over \$150,000.00 annually compared to the previous contract. Additionally, SPD negotiated a competitive rebate structure that will result in another estimated \$650,000.00 in annual savings.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

This contract will have a 10% participation level, and Staples Contract & Commercial LLC has identified the below-named company as its certified M/WBE subcontractor.

VENDOR NAME	TYPE OF WORK	Percent
Tejas Office Products, Inc.	Supply/Distribution of Office Products	10%

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a cooperative justification for this purchase.

Fiscal Note:

- Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.
- No significant Fiscal Operating impact is anticipated as a result of this project

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Administration and Regulatory Affairs	\$ 15,000.00	\$ 160,000.00	\$ 175,000.00
Controller's Office	\$ 13,000.00	\$ 119,400.00	\$ 132,400.00
Department of Neighborhoods	\$ -	\$ 40,000.00	\$ 40,000.00
Finance Department	\$ -	\$ 25,000.00	\$ 25,000.00
Fleet Management Department	\$ -	\$ 200,000.00	\$ 200,000.00
General Services Department	\$ -	\$ 475,000.00	\$ 475,000.00
Houston Airport System	\$ 50,000.00	\$ 2,950,000.00	\$ 3,000,000.00
Housing and Community Development	\$ -	\$ 15,000.00	\$ 15,000.00
Houston Fire Department	\$ -	\$ 3,848,185.00	\$ 3,848,185.00
Houston Health Department	\$ 54,000.00	\$ 4,500,000.00	\$ 4,554,000.00
Houston Information Technology	\$ -	\$ 270,000.00	\$ 270,000.00
Houston Police Department	\$ 27,000.00	\$ 573,000.00	\$ 600,000.00
Houston Public Works	\$ 248,160.00	\$ 2,605,200.00	\$ 2,853,360.00
Human Resources	\$ -	\$ 289,524.00	\$ 289,524.00
Municipal Courts Department	\$ 9,500.00	\$ 142,500.00	\$ 152,000.00
Mayor's Office	\$ 4,750.00	\$ 1,159,250.00	\$ 1,164,000.00

Parks and Recreation Department	\$ 7,000.00	\$ 930,900.00	\$ 937,900.00
Solid Waste Department	\$ -	\$ 275,000.00	\$ 275,000.00
TOTAL	\$428,410.00	\$18,577,959.00	\$19,006,369.00

Amount and Source of Funding:

- \$7,315,485.00 - General Fund (1000)
- \$111,450.00 – Project Cost Recovery Fund (1001)
- \$407,976.00 – Central Service Revolving Fund (1002)
- \$6,000.00 – Property & Casualty Fund (1004)
- \$200,000.00 – Fleet Management Fund (1005)
- \$60,064.00 – Workers Compensation Admin Fund (1011)
- \$197,500.00 – Parks Special Revenue Fund (2100)
- \$136,500.00 – Parks Golf Special Fund (2104)
- \$40,000.00 – Municipal Court Bldg Security Fund (2207)
- \$12,000.00 – Juvenile Case Manager Fee Fund (2211)
- \$1,180,000.00 – Building Inspection Fund (2301)
- \$78,100.00 – Stormwater Fund (2302)
- \$800.00 – Dedicated Drainage & Street Renewal Fund (2310)
- \$240,400.00 – Dedicated Drainage and Street Renewal Fund – Metro et al (2312)
- \$3,750.00 – TIRZ Affordable Housing Fund (2409)
- \$38,000.00 – BARC Special Revenue Fund (2427)
- \$12,000.00 – State Cable TV Franchise Fee Fund (2428)
- \$24,000.00 – Tourism Promotion Fund (2429)
- \$3,011,250.00 – Federal Government Grant Fund (5000)
- \$1,550,000.00 – Federal State Local Pass-Through Fund (5030)
- \$3,000,000.00 – HAS Revenue Fund (8001)
- \$1,242,610.00 – Water & Sewer System Operating Fund (8300)
- \$47,000.00 – Parking Management Operating Fund (8700)
- \$91,484.00 – Health Benefits Fund (9000)
- \$19,006,369.00 – Total**

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
-------------	------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-40 4% HTC Resolution of No Objection - City

Agenda Item#: 10.

Summary:

RESOLUTION confirming No Objection to proposed development of certain properties as Affordable Rental Housing, each located in the City of Houston, Texas, and submittal of applications for Non-Competitive 4% Housing Tax Credits for such developments - **DISTRICTS D - EVANS-SHABAZZ; E – FLICKINGER and H - CASTILLO**

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the multifamily developments listed below:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing
- Regency Park – Preservation of affordable housing

A public hearing on this Resolution was held on April 9, 2025.

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-40 4% HTC Resolution of No Objection - City

Agenda Item#: 8.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the multifamily developments listed below:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing
- Regency Park – Preservation of affordable housing

A public hearing on this Resolution was held on April 9, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-41 4% HTC Resolution of No Objection - ETJ

Agenda Item#: 11.

Summary:

RESOLUTION confirming No Objection to proposed development of certain properties as Affordable Rental Housing, each located in the Extraterritorial Jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for Limited Purposes, and the submittal of applications for Non-Competitive 4% Housing Tax Credits for such developments

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for two multifamily developments listed below:

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located (including the City's extraterritorial jurisdiction).

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

A public hearing on this Resolution was held on April 9, 2025.

Michael C. Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-41 4% HTC Resolution of No Objection - ETJ

Agenda Item#: 9.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for two multifamily developments listed below:

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The TDHCA administers the state’s housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located (including the City’s extraterritorial jurisdiction).

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

A public hearing on this Resolution was held on April 9, 2025.

DocuSigned by:

Michael Nichols

Michael C. Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 3/6/2025

HCD25-43 Independence Heights II 4% HTC One Mile
Three Year Rule Resolution

Agenda Item#: 12.

Summary:

RESOLUTION confirming No Objection to proposed development as Affordable Rental Housing of certain properties which are subject to the One Mile Three Year Rule, each located in the City of Houston, Texas, and submittal of applications for Non-Competitive 4% Housing Tax Credits for such developments; allowing Construction of such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT H - CASTILLO**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution allowing the construction of one property applying for 4% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) to be located within one-mile of similar properties constructed within the last three-years.

To avoid unwanted concentrations of HTC properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located if a similar type of property (for example a property for families) was built in the last three-years and located within one-mile of the applicant property if they also received tax credits.

Independence Heights II, located at 222 Crosstimbers Street, is a proposed 221-unit affordable housing development for families. The applicant is Independence Heights Apartments II, LP, and the developer is a public-private partnership between the Houston Housing Authority (HHA), through Victory Redevelopment Corporation, and Columbia Residential.

Columbia Residential takes pride in developing homes and planning neighborhoods that act as the foundation for creating communities that change lives. Columbia Residential has built over 10,600 units and over 80+ affordable properties in Georgia, Louisiana, Texas, Florida, and Colorado. HHA provides affordable homes to more than 58,000 low-income Houstonians and oversees 25+ public developments across the city.

Based on the developers' experience, and the City's need for affordable housing for families, HCD recommends that Council approve the Resolution allowing construction of this property.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 3/6/2025

HCD25-43 Independence Heights II 4% HTC One Mile Three Year Rule Resolution

Agenda Item#: 10.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution allowing the construction of one property applying for 4% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) to be located within one-mile of similar properties constructed within the last three-years.

To avoid unwanted concentrations of HTC properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located if a similar type of property (for example a property for families) was built in the last three-years and located within one-mile of the applicant property if they also received tax credits.

Independence Heights II, located at 222 Crosstimbers Street, is a proposed 221-unit affordable housing development for families. The applicant is Independence Heights Apartments II, LP, and the developer is a public-private partnership between the Houston Housing Authority (HHA), through Victory Redevelopment Corporation, and Columbia Residential.

Columbia Residential takes pride in developing homes and planning neighborhoods that act as the foundation for creating communities that change lives. Columbia Residential has built over 10,600 units and over 80+ affordable properties in Georgia, Louisiana, Texas, Florida, and Colorado. HHA provides affordable homes to more than 58,000 low-income Houstonians and oversees 25+ public developments across the city.

Based on the developers' experience, and the City's need for affordable housing for families, HCD recommends that Council approve the Resolution allowing construction of this property.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date: 4/2/2025

MYR ~ 2025 Revised Municipal Courts Associate Judges
ReAppt. ltr. 4-2-2025

Agenda Item#: 13.

Summary:

ORDINANCE relating to the appointment or reappointment and confirmation of the following individuals as Municipal Courts Associate Judges to serve a two-year term beginning immediately upon Council confirmation:

Position 1 **TRACY B. CALABRESE**, appointment
Position 3 **ELEVIA LE**, appointment
Position 4 **GRACE LEE CONNELLY**, appointment
Position 5 **SCOTT JORDAN SHERMAN**, reappointment
Position 9 **CARVANA Y. CLOUD**, appointment
Position 11 **CHRISTOPHER THOMAS GORE**, reappointment
Position 12 **KASHMIRE L. TERRY**, reappointment
Position 14 **VINCENT VU**, appointment
Position 15 **TRACIE J. JACKSON**, reappointment
Position 19 **JOHN J. NA**, reappointment
Position 23 **LOREN JACKSON**, appointment
Position 25 **OMOTOLA ORESUSI**, reappointment
Position 27 **ELAN E.S. MOORE-JONES**, appointment
Position 28 **SARA V. C. GOLDBERT**, reappointment
Position 29 **DANIELA A. FUENTES-SARKIS**, appointment
Position 30 **ANITA BRODERICK JAMES**, appointment
Position 34 **KATHRYN DIAZ GARCIA**, reappointment
Position 43 **BREE PERRIN**, reappointment
Position 44 **JOE VILLARREAL**, reappointment
Position 47 **HEIDI L. WILLIAMS WASHINGTON**, reappointment
Position 48 **JANET MARTON**, appointment
Position 49 **THUY LE**, appointment
Position 50 **KELLY D. BENAVIDES**, appointment

Background: **REVISED**

March 2025

The Honorable City Council
Houston, Texas

Re: Appointment or Reappointment of Municipal Courts Associate Judges

Dear Council Members:

I am appointing or reappointing the following individuals as Municipal Courts Associate Judges to serve a two-year term beginning immediately upon Council confirmation:

Names	Positions	Appointment/Reappointment
Tracy B. Calabrese	1	Appointment
Elevia Le	3	Appointment
Grace Lee Connelly	4	Appointment
Scott Jordan Sherman	5	Reappointment
Carvana Y. Cloud	9	Appointment
Christopher Thomas Gore	11	Reappointment
Kashmire L. Terry	12	Reappointment
Vincent Vu	14	Appointment
Tracie J. Jackson	15	Reappointment
John J. Na	19	Reappointment
Loren Jackson	23	Appointment
Omotola Oresusi	25	Reappointment
Elan E.S. Moore-Jones	27	Appointment
Sara V. C. Goldberg	28	Reappointment
Daniela A. Fuentes-Sarkis	29	Appointment
Anita Broderick James	30	Reappointment
Kathryn Diaz Garcia	34	Reappointment
Bree Perrin	43	Reappointment
Joe Villarreal	44	Reappointment
Heidi L. Williams	Washington	47 Reappointment
Janet Marton	48	Appointment
Thuy Le	49	Appointment
Kelly D. Benavides	50	Appointment

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District D

Item Creation Date: 4/9/2025

ARA - UniGas GRIP Suspend

Agenda Item#: 14.

Summary:

ORDINANCE relating to Retail Gas Utility Rates of **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC**; approving suspension of Interim Rate Adjustment and otherwise maintaining current rates in effect until changed

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance relating to the retail gas utility rates of Universal Natural Gas, LLC d/b/a Universal Natural Gas, Inc. (UniGas or Company); approving a suspension of the Gas Reliability Infrastructure Program (GRIP) interim rate adjustment and otherwise maintaining current rates in effect until changed. UniGas provides natural gas distribution service to approximately 48,000 Texas retail customers. Currently, UniGas serves 242 Houston residential customers in the Park Vista at El Tesoro and Allison Park subdivisions. The City of Houston exercises original jurisdiction over the rates, operations, and services of UniGas under the provisions of the Texas Utilities Code for customers inside city limits.

On March 6, 2025, UniGas filed its annual GRIP interim rate adjustment for customers in Texas. The GRIP was established during the 78th Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. The GRIP allows a natural gas utility to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

The current filing would have captured changes in invested capital for the 12-month period ending December 31, 2024. Per the Company, UniGas made substantial capital investments throughout 2024 resulting in a significant incremental increase in net plant. However, given the current inflationary economic conditions and the utility's desire to provide relief to customers, UniGas is requesting the City suspend the current annual interim rate adjustment. The utility is required to file the GRIP, even if their preference is that it be suspended. Thus, UniGas is requesting this suspension. If the Company's request is granted, a GRIP interim rate adjustment will not be implemented at this time and there will be no change to current rates until UniGas files its next GRIP interim rate adjustment or rate case.

ARA recommends that City council adopt an ordinance approving suspension of an interim rate adjustment and otherwise maintaining current rates in effect until changed.

Departmental Approval Authority:

Tina Paez, Director _____ **Other Authorization**
Administration & Regulatory
Affairs Department

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531

ATTACHMENTS:

Description	Type
--------------------	-------------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District K

Item Creation Date: 2/6/2025

HCD25-11 Edison Arts Foundation 2nd Amendment

Agenda Item#: 15.

Summary:

ORDINANCE approving and authorizing second amendment to Loan Agreement between City of Houston and **EDISON ARTS FOUNDATION** to change the Scope of Work and extend current construction end date - **DISTRICT K - CASTEX-TATUM**

Background:

The Housing and Community Development Department (“HCD”) recommends Council approval of an Ordinance authorizing a Second Amendment to the Loan Agreement (“Second Amendment”) between the City of Houston (“City”) and Edison Arts Foundation (“EAF”) to:

- Extend the term of the original construction loan agreement to June 30, 2025, in line with the planned completion date of Phase 2 Stage 2 of the project;
- Modify the Scope of Work by deleting Phase 2 stage 3;
- Modify the budget, though no additional funds are being added at this time;
- Modify existing requirements for investment of private equity funds necessary for completion of Phase 2, Stage 2; and
- Eliminate EAF’s fundraising requirements, as stated in the original construction loan agreement.

Edison Arts Foundation, a 501(c)3 non-profit is building a multi-purpose center, the Edison Performing Arts Center (“EPAC”). EPAC will offer an extraordinary range of arts and multicultural experience through music, dance, theatre, and film. This multi-purpose center will include a 400-seat main theatre, state-of-the-art dance studios, after-school performing and visual arts programming space, retail store front, and festival park.

The City’s \$5,000,000 investment will help EPAC serve the Fort Bend and Houston areas in collaborative effort to serve the underserved community, targeting low to moderate income (LMI) families. EPAC will provide and implement health services, job creation, public programs and cultural arts in both indoor and outdoor performance sites.

Pursuant to Ordinance No. 2020-404 executed on May 13, 2020, the City approved a loan (“Loan”) in the amount of \$5,000,000 in Community Development Block Grant (“CDBG”) funds for acquisition and construction of an approximately 71,000 square foot facility. The project originally included two phases, including three stages in Phase 2, as follows:

- **Phase 1: Acquisition of land.**
- **Phase 1, Stage 1: Demolition and site work.** The City expended a total of \$1,969,505.90 for

work performed during Phase 1, Stage 1.

- **Phase 2, Stage 2: Construction other than EPAC.** Construction of the complete structure of the after-school fine arts program that will be ready to serve families at project completion. Additional improvements include utilities, sidewalk, curbs, exterior lighting, plumbing, HVAC, fire protection systems, new roofing, underground detention, mechanical, and an outdoor festival park. At the end of construction completion EPAC will have a warm shell (a structure with basic finishings) for retail space and health care services. To date, the City has expended a total of \$1,349,999.98 for work performed. Construction is underway (70% complete). Construction completion is anticipated June 30, 2025.
- **Phase 2, Stage 3: Construction of EPAC.** Construction of the main theater and the build out of the retail/commercial spaces that will be occupied as leasehold shared spaces, built out in accordance with the requirements of each individual commercial tenant.

Now, the City and EAF have agreed to eliminate Phase 2, Stage 3 from the City’s participation in the project in order to allow EAF to complete construction of the EPAC using other financing sources and a construction time schedule that is acceptable to EAF and its investors, while allowing the after-school fine arts program and other community-based services to commence in a more timely manner.

Therefore, the Second Amendment will allow for all of the remaining City funds in the amount of \$1,500,000.02 to cover incurred Phase 2, Stage 2 construction costs. Phase 2, Stage 3, will be eliminated from the portion of the project funded by the City. After completion of Phase 2, Stage 2, EAF will then separately complete construction of the main theater and the build out of retail/commercial spaces that will be occupied as leasehold shared spaces for the requirements of the tenant who will provide services. The EAF will be financially responsible for completion of these facilities.

The Second Amendment will meet the City and EPAC goals to provide public programs to the community while meeting the national objective through the completion of the after-school program. The after-school fine arts program will provide ongoing access to educational enrichment by offering homework assistance and arts, acting, music/voice classes, arts academy (performing and visual arts), career readiness & education works program. The after-school program will serve LMI persons including 126 families living in the immediate vicinity at the Edison Lofts affordable housing development. In addition, the Second Amendment will allow EAF more time to complete fundraising efforts and occupy the lease space which will generate funds to help complete Stage 3.

The service provided by the project, as modified by the Second Amendment, align with CDBG City goals to support low-moderate income families.

As of March 1, 2025, the City has expended a total of \$3,319,505.88 for Phase 1 and Phase 2 Stage 1 and portions of Phase 2 Stage 2. The remaining \$1,500,000.02 CDBG funds will be used to complete Phase 2 construction through Stage 2, which is currently 70% complete. Project completion through Phase 2, Stage 2 is estimated for June 30, 2025.

The City will not fund Phase 2, Stage 3 of construction if this Ordinance is approved.

Table 1: EPAC Funding Strategy with Proposed Amendment

Project		CDBG	Retainage	CDBG	
---------	--	------	-----------	------	--

Phase & Stage	Scope of Work	Expended to Date	Held	Funding Remaining	% Completed
Phase I	Site acquisition, demolition, alterations to existing building	\$1,695,059.00	\$0.00	\$0.00	100%
Phase 2, Stage 1	Demolition and site work	\$274,446.90	\$30,494.10	\$0.00	100%
Phase 2, Stage 2	Construction other than Performing Arts Facility	\$1,349,999.98	\$150,000.00	\$1,500,000.02	70%
TOTALS		\$3,319,505.88	\$180,494.10	\$1,500,000.02	

Prior Council Actions:

Pursuant to Ordinance No. 2020-404 executed on May 13, 2020, City Council approved a loan in the amount of \$5,000,000.00 in CDBG funds for acquisition and construction costs for the EPAC, through two phases of development. Phase 1 consisted of site acquisition, full demolition of some areas, and minor demolition with alterations to the existing building. Phase 2 originally consisted of three stages which included the development of a performing arts center to provide after-school programming, an outdoor festival park, health care services clinic, and a retail space.

Pursuant to Ordinance No. 2023-379, executed on May 31, 2023, City Council approved a First Amendment extending the term to May 22, 2025 for completion of the facility and changes to Phases 1 and 2. These changes included an increase in project costs that were incurred by EAF through other financing, modification of the construction schedule in accordance with the amended Scope of Work, amendment of the Restrictive Covenants, and other matters.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Affordability Committee on March 18, 2025.

Michael Nichols, Director

Prior Council Action:

5/13/2020 (O) 2020-404; 5/31/2023 (O) 2023-379

Amount and Source of Funding:

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description
Cover Sheet

Type
Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District K

Item Creation Date: 2/6/2025

HCD25-11 Edison Arts Foundation 2nd Amendment

Agenda Item#: 24.

Background:

The Housing and Community Development Department ("HCD") recommends Council approval of an Ordinance authorizing a Second Amendment to the Loan Agreement ("Second Amendment") between the City of Houston ("City") and Edison Arts Foundation ("EAF") to:

- Extend the term of the original construction loan agreement to June 30, 2025, in line with the planned completion date of Phase 2 Stage 2 of the project;
- Modify the Scope of Work by deleting Phase 2 stage 3;
- Modify the budget, though no additional funds are being added at this time;
- Modify existing requirements for investment of private equity funds necessary for completion of Phase 2, Stage 2; and
- Eliminate EAF's fundraising requirements, as stated in the original construction loan agreement.

Edison Arts Foundation, a 501(c)3 non-profit is building a multi-purpose center, the Edison Performing Arts Center ("EPAC"). EPAC will offer an extraordinary range of arts and multicultural experience through music, dance, theatre, and film. This multi-purpose center will include a 400-seat main theatre, state-of-the-art dance studios, after-school performing and visual arts programming space, retail store front, and festival park.

The City's \$5,000,000 investment will help EPAC serve the Fort Bend and Houston areas in collaborative effort to serve the underserved community, targeting low to moderate income (LMI) families. EPAC will provide and implement health services, job creation, public programs and cultural arts in both indoor and outdoor performance sites.

Pursuant to Ordinance No. 2020-404 executed on May 13, 2020, the City approved a loan ("Loan") in the amount of \$5,000,000 in Community Development Block Grant ("CDBG") funds for acquisition and construction of an approximately 71,000 square foot facility. The project originally included two phases, including three stages in Phase 2, as follows:

- **Phase 1: Acquisition of land.**
- **Phase 1, Stage 1: Demolition and site work.** The City expended a total of \$1,969,505.90 for work performed during Phase 1, Stage 1.
- **Phase 2, Stage 2: Construction other than EPAC.** Construction of the complete structure of the after-school fine arts program that will be ready to serve families at project completion. Additional improvements include utilities, sidewalk, curbs, exterior lighting, plumbing, HVAC, fire protection systems, new roofing, underground detention, mechanical, and an outdoor festival park. At the end of construction completion EPAC will have a warm shell (a structure with basic finishings) for retail space and health care services. To date, the City has expended a total of \$1,349,999.98 for work performed. Construction is underway (70% complete). Construction completion is anticipated June 30, 2025.
- **Phase 2, Stage 3: Construction of EPAC.** Construction of the main theater and the build out of the retail/commercial spaces that will be occupied as leasehold shared spaces, built out in accordance with the requirements of each individual commercial tenant.

Now, the City and EAF have agreed to eliminate Phase 2, Stage 3 from the City's participation in the project in order to allow EAF to complete construction of the EPAC using other financing sources and a construction time schedule that is acceptable to EAF and its investors, while allowing the after-school fine arts program and other community-based services to commence in a more timely manner.

Therefore, the Second Amendment will allow for all of the remaining City funds in the amount of \$1,500,000.02 to cover incurred Phase 2, Stage 2 construction costs. Phase 2, Stage 3, will be eliminated from the portion of the project funded by the City. After completion of Phase 2, Stage 2, EAF will then separately complete construction of the main theater and the build out of retail/commercial spaces that will be occupied as leasehold shared spaces for the requirements of the tenant who will provide services. The EAF will be financially responsible for completion of these facilities.

The Second Amendment will meet the City and EPAC goals to provide public programs to the community while meeting the national objective through the completion of the after-school program. The after-school fine arts program will provide ongoing access to educational enrichment by offering homework assistance and arts, acting, music/voice classes, arts academy (performing and visual arts), career readiness & education works program. The after-school program will serve LMI persons including 126 families living in the immediate vicinity at the Edison Lofts affordable housing development. In addition, the Second Amendment will allow EAF more time to complete fundraising efforts and occupy the lease space which will generate funds to help complete Stage 3.

The service provided by the project, as modified by the Second Amendment, align with CDBG City goals to support low-moderate

income families.

As of March 1, 2025, the City has expended a total of \$3,319,505.88 for Phase 1 and Phase 2 Stage 1 and portions of Phase 2 Stage 2. The remaining \$1,500,000.02 CDBG funds will be used to complete Phase 2 construction through Stage 2, which is currently 70% complete. Project completion through Phase 2, Stage 2 is estimated for June 30, 2025.

The City will not fund Phase 2, Stage 3 of construction if this Ordinance is approved.

Table 1: EPAC Funding Strategy with Proposed Amendment

Project Phase & Stage	Scope of Work	CDBG Expended to Date	Retainage Held	CDBG Funding Remaining	% Completed
Phase 1	Site acquisition, demolition, alterations to existing building	\$1,695,059.00	\$0.00	\$0.00	100%
Phase 2, Stage 1	Demolition and site work	\$274,446.90	\$30,494.10	\$0.00	100%
Phase 2, Stage 2	Construction other than Performing Arts Facility	\$1,349,999.98	\$150,000.00	\$1,500,000.02	70%
TOTALS		\$3,319,505.88	\$180,494.10	\$1,500,000.02	

Prior Council Actions:

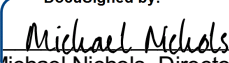
Pursuant to Ordinance No. 2020-404 executed on May 13, 2020, City Council approved a loan in the amount of \$5,000,000.00 in CDBG funds for acquisition and construction costs for the EPAC, through two phases of development. Phase 1 consisted of site acquisition, full demolition of some areas, and minor demolition with alterations to the existing building. Phase 2 originally consisted of three stages which included the development of a performing arts center to provide after-school programming, an outdoor festival park, health care services clinic, and a retail space.

Pursuant to Ordinance No. 2023-379, executed on May 31, 2023, City Council approved a First Amendment extending the term to May 22, 2025 for completion of the facility and changes to Phases 1 and 2. These changes included an increase in project costs that were incurred by EAF through other financing, modification of the construction schedule in accordance with the amended Scope of Work, amendment of the Restrictive Covenants, and other matters.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Affordability Committee on March 18, 2025.

DocuSigned by:

 Michael Nichols, Director

Prior Council Action:

5/13/2020 (O) 2020-404; 5/31/2023 (O) 2023-379

Amount and Source of Funding:

Contact Information:

Roxanne Lawson
 (832) 394-6307

ATTACHMENTS:

Description	Type
DTR	Backup Material
Draft Coversheet	Backup Material
ORD 2020-404	Backup Material
ORD 2023-379	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 1/31/2025

HCD25-20 Catholic Charities Employment Services 1st Amendment

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CATHOLIC CHARITIES OF THE ARCHDIOCESE OF GALVESTON-HOUSTON** to provide Community Development Block Grant Funds for continued provision of Case Management and Employment Services to low- to moderate-income individuals living in Houston - \$140,400.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to an additional \$140,400.00 in Community Development Block Grant (CDBG) funds to provide case management and employment services to 150 additional unduplicated low-to-moderate income individuals living in Houston.

Employment services may include job training and education, resume writing, interview preparation, financial coaching, and training to obtain job certifications for career and employment advancement. By providing these services, Catholic Charities will help participants increase their stability and obtain the resources they need to successfully gain and maintain employment.

Category	Amount	Percent
Program Services	\$119,450.00	85.04%
Administrative	\$20,950.00	14.96%
Total	\$140,400.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for CDBG Entitlement funding in fiscal year 2023 with the option to renew in up to one-year increments at the City's discretion. Catholic Charities was one of the selected agencies. The initial Agreement term was from November 1, 2023, through October 31, 2024. An administrative extension was granted to extend the term of the agreement through April 30 2025, to continue to serve additional clients with remaining allocated funds. The First Amendment will provide funding and extend the agreement through October 31, 2025.

As of December 2024, Catholic Charities has expended approximately 92% of their allocated funding and served 100% of their client goal. Catholic Charities has received funding through various agreements with the City since 2003 and had no findings on the last compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on February 18, 2025.

Michael C. Nichols, Director

Prior Council Action:

03-05-2024 (O) 2024-128

Amount and Source of Funding:

\$140,400.00

Federal Government – Grant Funded

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Revised Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 1/31/2025

HCD25-20 Catholic Charities Employment Services 1st Amendment

Agenda Item#: 23.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to an additional \$140,400.00 in Community Development Block Grant (CDBG) funds to provide case management and employment services to 150 additional unduplicated low-to-moderate income individuals living in Houston.

Employment services may include job training and education, resume writing, interview preparation, financial coaching, and training to obtain job certifications for career and employment advancement. By providing these services, Catholic Charities will help participants increase their stability and obtain the resources they need to successfully gain and maintain employment.

Category	Amount	Percent
Program Services	\$119,450.00	85.04%
Administrative	\$20,950.00	14.96%
Total	\$140,400.00	100.00%

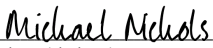
HCD conducted a Notice of Funding Availability (NOFA) for CDBG Entitlement funding in fiscal year 2023 with the option to renew in up to one-year increments at the City's discretion. Catholic Charities was one of the selected agencies. The initial Agreement term was from November 1, 2023, through October 31, 2024. An administrative extension was granted to extend the term of the agreement through April 30 2025, to continue to serve additional clients with remaining allocated funds. The First Amendment will provide funding and extend the agreement through October 31, 2025.

As of December 2024, Catholic Charities has expended approximately 92% of their allocated funding and served 100% of their client goal. Catholic Charities has received funding through various agreements with the City since 2003 and had no findings on the last compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Affordability Committee on February 18, 2025.


 Michael C. Nichols, Director
 728A1927-D7024CF...

Prior Council Action:

03-05-2024 (O) 2024-128

Amount and Source of Funding:

\$140,400.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
 (832) 394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet
Public Notice	Public Notice
Prior Ordinance	Backup Material
Ownership Form	Backup Material
SAP Documents	Financial Information
PNFDF	Backup Material
Fact Sheet	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/11/2025

HCD25-32 CDBG-DR 15 Substantial Amendment #8

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing an eighth amendment to the Community Development Block Grant Disaster Recovery 2015 Action Plan to reallocate CDBG-DR15 Funds from the Property Buyout Budget Activity Item to the Public Facilities and Improvements Budget Line Item for Infrastructure Activity within the CDBG-DR15 Budget

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing and approving a Substantial Amendment to the Community Development Block Grant - Disaster Recovery 2015 Flood Events (CDBG-DR 15) Action Plan. This Action Plan Amendment will allow the transfer of \$3,291,180.00 from the Property Buyout activity to the Public Facilities and Improvements activity within the CDBG-DR 2015 budget for infrastructure projects, as detailed in the table below.

CDBG-DR 15 Proposed Substantial Amendment			
Increase/Decrease	Action Plan Activity	Amount	Amount
Decrease	Property Buyout	(\$3,291,181.00)	
Increase	Public Facilities & Improvements (Infrastructure)		\$3,291,181.00
Total CDBG-DR 15 changes:		(\$3,291,181.00)	\$3,291,181.00

HCD partnered with the Harris County Flood Control District (HCFCD) to launch the Voluntary Buyout Program. The agreement with HCFCD expired on March 31, 2023. Therefore, the \$3,291,180.00 remaining amount from the completed Voluntary Buyout Program will be transferred into the Infrastructure Program to partially fund two Houston Public Works (HPW) detention projects. These projects will support flood mitigation efforts that reduce the risk of future flood losses throughout low-income neighborhoods affected by the 2015 storms.

In accordance with the Citizen Participation Plan, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25% or when an activity is added or deleted in the Plan(s).

Historical Actions for CDBG DR 15 Flood Events Action Plan			
Council			

Date	Ordinance	Summary of Action(s)	Budget Activity
09/14/2016	(O) 2016-705	Submission of Action Plan for CDBG-DR 15 Flood Events (May 29, 2015; November 25, 2015)	\$66,560,000.00
06/28/2017	(O) 2017-483	Amendment #1 to CDBG-DR 15 Action Plan to: 1. Decrease Housing Buyout activity 2. Decrease funding for Planning activity 3. Increase funding for Facilities and Improvements (infrastructure) activity	1. - \$9,340,000.00 2. - \$1,803,507.21 3. +\$11,143,507.21
10/25/2017	(O) 2017-832	Amendment #2 to CDBG-DR 15 Action Plan, including an application for additional CDBG-DR 15 funds to address flooding impacts from major disasters declared in 2015 and future flood resiliency	+\$20,532,000.00
01/15/2020	(O) 2020-51	Amendment #4 to CDBG-DR 15 Action Plan to: 1. Revise age eligibility criteria for age dependent household members under SFHRP 2. Change the valuation method for acquired properties in the Strategic Buyout Program from pre-disaster fair market value to post-disaster fair market value	No budget changes
05/13/2020	(O) 2020-407	Amendment #5 to CDBG-DR 15 Action Plan to revise and replace the "Housing" Buyout Program with the "Property" Buyout Program in the Strategic Buyout Program.	No budget changes
06/02/2021	(O) 2021-0440	Amendment #6 to CDBG-DR 15 Action Plan to: 1. Decrease funding for Housing (Single Family Home Repair), Planning, and Program Administration activity 2. Increase funding for Public Facilities and Improvements (Infrastructure) activity	1. - \$7,098,000.00 2. +\$7,098,000.00

Note: Amendment #3 to CDBG-DR 15 Action Plan was a non-substantial amendment effective November 21, 2019, including minor edits to page headers, spacing, clarifying sentences, and updates to program guidelines.

Amendment #7 to CDBG-DR 15 Action Plan was a non-substantial amendment effective January 14, 2022, including minor edits to projected expenditures.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee Chair was briefed on this item on March 12, 2025.

Michael Nichols, Director

Prior Council Action:

09/14/2016 (O) 2016-705; 06/28/2017 (O) 2017-483; 10/25/2017 (O) 2017-832; 01/15/2020 (O) 2020-51; 05/13/2020 (O) 2020-407; 06/08/2021 (O) 2021-440

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/11/2025

HCD25-32 CDBG-DR 15 Substantial Amendment #8

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing an eighth amendment to the Community Development Block Grant Disaster Recovery 2015 Action Plan to reallocate CDBG-DR15 Funds from the Property Buyout Budget Activity Item to the Public Facilities and Improvements Budget Line Item for Infrastructure Activity within the CDBG-DR15 Budget

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing and approving a Substantial Amendment to the Community Development Block Grant - Disaster Recovery 2015 Flood Events (CDBG-DR 15) Action Plan. This Action Plan Amendment will allow the transfer of \$3,291,180.00 from the Property Buyout activity to the Public Facilities and Improvements activity within the CDBG-DR 2015 budget for infrastructure projects, as detailed in the table below.

CDBG-DR 15 Proposed Substantial Amendment			
Increase/Decrease	Action Plan Activity	Amount	Amount
Decrease	Property Buyout	(\$3,291,181.00)	
Increase	Public Facilities & Improvements (Infrastructure)		\$3,291,181.00
Total CDBG-DR 15 changes:		(\$3,291,181.00)	\$3,291,181.00

HCD partnered with the Harris County Flood Control District (HCFCD) to launch the Voluntary Buyout Program. The agreement with HCFCD expired on March 31, 2023. Therefore, the \$3,291,180.00 remaining amount from the completed Voluntary Buyout Program will be transferred into the Infrastructure Program to partially fund two Houston Public Works (HPW) detention projects. These projects will support flood mitigation efforts that reduce the risk of future flood losses throughout low-income neighborhoods affected by the 2015 storms.

In accordance with the Citizen Participation Plan, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25% or when an activity is added or deleted in the Plan(s).

Historical Actions for CDBG DR 15 Flood Events Action Plan			
Council Date	Ordinance	Summary of Action(s)	Budget Activity
09/14/2016	(O) 2016-705	Submission of Action Plan for CDBG-DR 15 Flood Events (May 29, 2015; November 25, 2015)	\$66,560,000.00
06/28/2017	(O) 2017-483	Amendment #1 to CDBG-DR 15 Action Plan to: 1. Decrease Housing Buyout activity 2. Decrease funding for Planning activity 3. Increase funding for Facilities and Improvements (infrastructure) activity	1. - \$9,340,000.00 2. - \$1,803,507.21 3. +\$11,143,507.21
10/25/2017	(O) 2017-832	Amendment #2 to CDBG-DR 15 Action Plan, including an application for additional CDBG-DR 15 funds to address flooding impacts from major disasters declared in 2015 and future flood resiliency	+\$20,532,000.00
		Amendment #4 to CDBG-DR 15 Action Plan to: 1. Revise age eligibility criteria for	



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

HCD25-50 SEARCH Homeless Services - Initial Agreement ESG-RUSH

Agenda Item#: 18.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES** to provide Emergency Solutions Grants – Rapid Unsheltered Survivor Housing Funds to provide Rapid Rehousing Case Management Services and Rental Assistance to households experiencing homelessness in Houston - \$925,000.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services (SEARCH), providing up to \$925,000.00 in Emergency Solutions Grants – Rapid Unsheltered Survivor Housing (ESG-RUSH) funds, for a program providing rapid re-housing case management services and rental assistance to 40 households.

ESG-RUSH funding is a special ESG grant administered by the U.S. Department of Housing and Urban Development (HUD) for areas that are identified as eligible for Federal Emergency Management Agency (FEMA) Individual Assistance when a “major disaster” is declared under the Stafford Act to address the needs of individuals and families who are experiencing homelessness or are at-risk of homelessness in a declared disaster area and have needs unmet by existing federal disaster relief programs. HUD awarded the City ESG-RUSH funding in response to FEMA DR-4781-TX Texas Severe Storms, Straight-line Winds, Tornadoes, and Flooding and FEMA DR-4798-TX Texas Hurricane Beryl.

SEARCH will quickly move people impacted by the recent disasters who are experiencing homelessness in the Downtown Houston area into permanent housing by providing rental assistance and housing-stability case management services.

CATEGORY	AMOUNT	PERCENT
Program	\$925,000.00	100.00%
Administration	\$0.00	0.00%
Total	\$925,000.00	100.00%

In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for

Expression of Interest (REI). SEARCH Homeless Services was one of the agencies that responded and was subsequently selected to provide rapid re-housing activities.

This Agreement will provide funding for approximately 12 months, from the date of the City Controller's countersignature through April 30, 2026. SEARCH Homeless Services has received funding from the City of Houston since 1996.

This item was reviewed by the Quality of Life Committee on April 7, 2025.

Fiscal Note:

No fiscal note is required for grant items.

Michael Nichols, Director

Amount and Source of Funding:

\$925,000.00

Federal Government – Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson,

(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/31/2025

HCD25-50 SEARCH Homeless Services - Initial Agreement ESG-RUSH

Agenda Item#: 40.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services (SEARCH), providing up to \$925,000.00 in Emergency Solutions Grants – Rapid Unsheltered Survivor Housing (ESG-RUSH) funds, for a program providing rapid re-housing case management services and rental assistance to 40 households.

ESG-RUSH funding is a special ESG grant administered by the U.S. Department of Housing and Urban Development (HUD) for areas that are identified as eligible for Federal Emergency Management Agency (FEMA) Individual Assistance when a “major disaster” is declared under the Stafford Act to address the needs of individuals and families who are experiencing homelessness or are at-risk of homelessness in a declared disaster area and have needs unmet by existing federal disaster relief programs. HUD awarded the City ESG-RUSH funding in response to FEMA DR-4781-TX Texas Severe Storms, Straight-line Winds, Tornadoes, and Flooding and FEMA DR-4798-TX Texas Hurricane Beryl.

SEARCH will quickly move people impacted by the recent disasters who are experiencing homelessness in the Downtown Houston area into permanent housing by providing rental assistance and housing-stability case management services.

CATEGORY	AMOUNT	PERCENT
Program	\$925,000.00	100.00%
Administration	\$0.00	0.00%
Total	\$925,000.00	100.00%

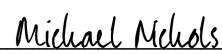
In March 2025, in partnership with Harris County and the Coalition for the Homeless of Houston/Harris County, the City invited organizations to submit proposals under a Request for Expression of Interest (REI). SEARCH Homeless Services was one of the agencies that responded and was subsequently selected to provide rapid re-housing activities.

This Agreement will provide funding for approximately 12 months, from the date of the City Controller's countersignature through April 30, 2026. SEARCH Homeless Services has received funding from the City of Houston since 1996.

This item was reviewed by the Quality of Life Committee on April 7, 2025.

Fiscal Note:

No fiscal note is required for grant items.

DocuSigned by:

 Michael Nichols, Director

Amount and Source of Funding:

\$925,000.00 Federal Government – Grant Fund – (5000)

Contact Information:

Roxanne Lawson,
 (832) 394-6307

ATTACHMENTS:

Description	Type
Affidavit of Ownership	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date: 3/26/2025

HAS – IAH Terminal E Naming Request for Rep. Sheila Jackson Lee

Agenda Item#: 19.

Summary:

ORDINANCE renaming Terminal E at George Bush Intercontinental Airport in honor of **SHEILA JACKSON LEE - DISTRICT B - JACKSON**

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing the naming of Terminal E at George Bush Intercontinental Airport/Houston (IAH) the “Sheila Jackson Lee Terminal E” in honor of the late Congresswoman Sheila Jackson Lee of Texas.

SPECIFIC EXPLANATION:

On December 18, 2024, Houston City Council adopted Resolution 2024-52 in support of initiating the process outlined in City of Houston Executive Order (E.O.) 1-47 to name George Bush Intercontinental Airport/Houston (IAH) Terminal E after the late Congresswoman Sheila Jackson Lee. In the Resolution submittal letter from Council Members, it was noted that Congresswoman Jackson Lee served Houston as U.S. Representative for Texas’s 18th Congressional District (home of IAH) for nearly 30 years and was responsible for securing federal funding in excess of \$125,000,000.00 for the Houston Airport System.

Following the passage of Resolution 2024-52 and pursuant to E.O. 1-47, a public comment period was held from February 21 through March 25, 2025. More than 2,000 comments were received, with approximately 80% voicing support for naming IAH Terminal E for Congresswoman Jackson Lee. Per E.O. 1-47, the Houston Airport System now submits this final naming request package to the Mayor and City Council.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director’s Signature:

Jim Szczesniak
Houston Airport System

Prior Council Action:

12/18/2024 (R) 2024-52

Amount and Source of Funding:

No funding required

Contact Information:

Todd Curry 281/233-1896

Jim Szczesniak 281/233-0000

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 3/26/2025

HAS – IAH Terminal E Naming Request for Rep. Sheila Jackson Lee

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing the naming of Terminal E at George Bush Intercontinental Airport/Houston (IAH) the "Sheila Jackson Lee Terminal E" in honor of the late Congresswoman Sheila Jackson Lee of Texas.

SPECIFIC EXPLANATION:

On December 18, 2024, Houston City Council adopted Resolution 2024-52 in support of initiating the process outlined in City of Houston Executive Order (E.O.) 1-47 to name George Bush Intercontinental Airport/Houston (IAH) Terminal E after the late Congresswoman Sheila Jackson Lee. In the Resolution submittal letter from Council Members, it was noted that Congresswoman Jackson Lee served Houston as U.S. Representative for Texas's 18th Congressional District (home of IAH) for nearly 30 years and was responsible for securing federal funding in excess of \$125,000,000.00 for the Houston Airport System.


Following the passage of Resolution 2024-52 and pursuant to E.O. 1-47, a public comment period was held from February 21 through March 25, 2025. More than 2,000 comments were received, with approximately 80% voicing support for naming IAH Terminal E for Congresswoman Jackson Lee. Per E.O. 1-47, the Houston Airport System now submits this final naming request package to the Mayor and City Council.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Signed by:


210BB453A1504CE...
Jim Szczesniak
Houston Airport System

Prior Council Action:

12/18/2024 (R) 2024-52

Amount and Source of Funding:

No funding required

Contact Information:

Todd Curry 281/233-1896
Jim Szczesniak 281/233-0000

ATTACHMENTS:

Description	Type
Prior Resolution RCA Coversheet Page	Backup Material
Prior Resolution Prop A CM Submittal Letter	Backup Material
Prior Resolution (2024-52)	Backup Material
Public Comments	Backup Material
Support Letters	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date: 4/1/2025

HAS – Construction Contract with Granite Construction Company for the IAH Terminal A North Remain Over Night (RON) Parking Project; Project No. 973

Agenda Item#: 20.

Summary:

ORDINANCE appropriating \$7,115,963.08 out of Airports Improvement Fund, awarding Construction Contract to **GRANITE CONSTRUCTION COMPANY** for IAH Terminal A North (RON) Remain Overnight Parking Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 973); setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for construction services, materials engineering & testing services, and contingency relating to IAH Terminal A North (RON) Remain Overnight Parking Project financed by the Airports Improvement Fund - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a construction contract with Granite Construction Company for the IAH Terminal A North (RON) Remain Overnight Parking Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 973) and appropriating \$7,115,963.08 from the Airports Improvement Fund (8011).

SPECIFIC EXPLANATION:

Remain Over Night (RON) parking refers to an aircraft parked overnight at an airport typically to prepare for early morning departures or subsequent flights the next day. RON allows airlines to optimize flight schedules, maximize aircraft utilization, and meet passenger demand. Based on project definition and advance planning documents developed by HAS, the Terminal A North Infill Site was selected as the preferred alternative for RON parking. This project site is located northwest of the IAH Terminal A North concourse across Taxiway NC between Taxiway NR and Taxiway NF. This alternative maximizes the utilization of existing pavement.

Bids:

An Invitation to Bid (ITB) was advertised in the *Houston Chronicle* on August 30 and September 6, 2024. HAS also advertised the solicitation on the Airports Council International-North America (ACI-NA) website and through the American Association of Airport Executives (AAAE) *Aviation News Today* email publication distribution. The following bids were received and tabulated as follows:

Company	Bid Total
1. Granite Construction Company	\$6,309,319.08
2. Texas Sterling – Banicki, JV LLC	\$9,145,787.38
3. FMG Construction Group, LLC	\$10,105,548.00
4. SpawGlass Construction Corp.	\$15,668,218.70

Granite Construction Company is recommended for award based on its low responsive, responsible bid meeting specifications.

This project will reconstruct select areas and construct new pavement to provide the new apron limits. The design effort included survey, subsurface utility engineering (SUE), geotechnical investigation, and civil design for the apron. The paving will include the existing two no-taxi islands to create a larger apron to be used for RON parking to accommodate the gate reconfiguration along Terminal A.

The typical class of aircraft that meet the Airplane Design Group (ADG) III specifications are the Boeing 737, the Airbus A-320, and the Embraer ERJ 190-100. The typical class of aircraft that meet the ADG V specifications are the Boeing 787-8, Boeing 777-200, Airbus A330-300, and Airbus A350-900. This site allows for the following:

- Seven independent ADG III RON parking positions;
- One ADG V RON parking position in place of two ADG III positions;
- ADG IV taxi lane east of the apron;
- No change to ADG V Taxiway NR;
- No change to ADG VI Taxiway NB.

Construction will be executed in phases to minimize operational restrictions and passenger inconvenience.

The contract time for this project is 190 calendar days.

Professional Engineering Design Services were provided by IEA, Inc.

Project Costs:

\$6,309,319.08 Construction Services
\$ 706,644.00 Contingency
\$ 100,000.00 Materials Engineering & Testing Services
\$7,115,963.08 TOTAL

FAA Federal Grant Program:

A portion of the spending under this contract may be eligible for reimbursement by the Federal Aviation Administration (FAA) under the Airport Infrastructure Grant (AIG) program.

Construction Materials Engineering & Testing Services Contract:

Construction materials engineering and testing services are being provided as part of the existing contract with Professional Service Industries, Inc. under Contract Number 4600016498.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, Granite Construction Company will exercise the "pay" option.

Hire Houston First:

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

DBE Participation:

The advertised DBE goal for this project is 8%. Granite Construction Company has committed to 8.23% participation utilizing the following certified firms:

Firms	Type of Work	%
Terrell Materials Corporation	Fly Ash	0.92%
Airport Lighting Systems	Electrical Materials	0.32%
KLP Commercial, LLC	Steel Metal & Rebar Materials	1.32%
Romar Unlimited	Trucking & Hauling	2.86%
Traffic Signs & Lines LLC	Pavement Markings	2.81%
		TOTAL 8.23%

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Jim Szczesniak
Houston Airport System

Amount and Source of Funding:

\$7,115,963.08
Airports Improvement Fund
Fund 8011

Contact Information:

Todd Curry 281/233-1896
Scott Hill 281/233-1639

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 4/1/2025

HAS – Construction Contract with Granite Construction Company for the IAH Terminal A North Remain Over Night (RON) Parking Project; Project No. 973

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a construction contract with Granite Construction Company for the IAH Terminal A North (RON) Remain Overnight Parking Project at George Bush Intercontinental Airport/Houston (IAH) (Project No. 973) and appropriating \$7,115,963.08 from the Airports Improvement Fund (8011).

SPECIFIC EXPLANATION:

Remain Over Night (RON) parking refers to an aircraft parked overnight at an airport typically to prepare for early morning departures or subsequent flights the next day. RON allows airlines to optimize flight schedules, maximize aircraft utilization, and meet passenger demand. Based on project definition and advance planning documents developed by HAS, the Terminal A North Infill Site was selected as the preferred alternative for RON parking. This project site is located northwest of the IAH Terminal A North concourse across Taxiway NC between Taxiway NR and Taxiway NF. This alternative maximizes the utilization of existing pavement.

Bids:

An Invitation to Bid (ITB) was advertised in the *Houston Chronicle* on August 30 and September 6, 2024. HAS also advertised the solicitation on the Airports Council International-North America (ACI-NA) website and through the American Association of Airport Executives (AAAE) *Aviation News Today* email publication distribution. The following bids were received and tabulated as follows:

Company	Bid Total
1. Granite Construction Company	\$6,309,319.08
2. Texas Sterling – Banicki, JV LLC	\$9,145,787.38
3. FMG Construction Group, LLC	\$10,105,548.00
3. SpawGlass Construction Corp.	\$15,668,218.70

Granite Construction Company is recommended for award based on its low responsive, responsible bid meeting specifications.

This project will reconstruct select areas and construct new pavement to provide the new apron limits. The design effort included survey, subsurface utility engineering (SUE), geotechnical investigation, and civil design for the apron. The paving will include the existing two no-taxi islands to create a larger apron to be used for RON parking to accommodate the gate reconfiguration along Terminal A.

The typical class of aircraft that meet the Airplane Design Group (ADG) III specifications are the Boeing 737, the Airbus A-320, and the Embraer ERJ 190-100. The typical class of aircraft that meet the ADG V specifications are the Boeing 787-8, Boeing 777-200, Airbus A330-300, and Airbus A350-900. This site allows for the following:

- Seven independent ADG III RON parking positions;
- One ADG V RON parking position in place of two ADG III positions;
- ADG IV taxi lane east of the apron;
- No change to ADG V Taxiway NR;
- No change to ADG VI Taxiway NB.

Construction will be executed in phases to minimize operational restrictions and passenger inconvenience.

The contract time for this project is 190 calendar days.

Professional Engineering Design Services were provided by IEA, Inc.

Project Costs:

\$6,309,319.08	Construction Services
\$ 706,644.00	Contingency
\$ 100,000.00	Materials Engineering & Testing Services
\$7,115,963.08	TOTAL

FAA Federal Grant Program:

A portion of the spending under this contract may be eligible for reimbursement by the Federal Aviation Administration (FAA) under the Airport Infrastructure Grant (AIG) program.

Construction Materials Engineering & Testing Services Contract:

Construction materials engineering and testing services are being provided as part of the existing contract with Professional Service Industries, Inc. under Contract Number 4600016498.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, Granite Construction Company will exercise the "pay" option.

Hire Houston First:

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

DBE Participation:

The advertised DBE goal for this project is 8%. Granite Construction Company has committed to 8.23% participation utilizing the following certified firms:


Firms	Type of Work	%
Terrell Materials Corporation	Fly Ash	0.92%
Airport Lighting Systems	Electrical Materials	0.32%
KLP Commercial, LLC	Steel Metal & Rebar	1.32%
Romar Unlimited	Materials Trucking & Hauling	2.86%
Traffic Signs & Lines LLC	Pavement Markings	2.81%
	TOTAL	8.23%

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
SBH

Signed by:

66832805827641E
Jim Szczesniak
Houston Airport System

Amount and Source of Funding:

\$7,115,963.08
Airports Improvement Fund
Fund 8011

Contact Information:

Todd Curry 281/233-1896
Scott Hill 281/233-1639



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

LGL - Disclosure Counsel Engagement Letter - McCall
Parkhurst Horton LLP - CUS 2018C liquidity facility
replacement

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **MCCALL PARKHURST & HORTON, LLP** for Disclosure Counsel Services for Various Departments; providing a maximum contract amount - \$200,000.00 - Enterprise Fund

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed disclosure counsel, McCall Parkhurst & Horton LLP ("McCall") is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as disclosure counsel for the City. McCall has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:

The City Attorney recommends City Council approve an ordinance approving and authorizing a professional services agreement with McCall Parkhurst & Horton, LLP ("Firm") for legal services, including disclosure counsel services, in an amount not to exceed \$200,000.00, for the purpose of representing the City in connection with the replacement of the facility supporting the Combined Utility System First Lien Revenue Refunding Bonds, Series 2018C.

MWBE Information:

This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-disclosure counsel, Bratton & Associates.

PAY OR PLAY:

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

HIRE HOUSTON FIRST:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

FISCAL NOTE:

Funding for this item is contingent on the successful closing of the transaction. Payment for services will not exceed \$200,000.00 and will be paid from HPW-CUS First Lien Rev. Bond Debt Service Fund (8300).

REQUIRED AUTHORIZATION:

Arturo G. Michel, City Attorney

Amount and Source of Funding:

\$200,000.00
HPW-CUS First Lien Rev. Bond Debt Service Fund
Fund 8300

Contact Information:

Eric Nguyen, 832-393-6412

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

LGL - Disclosure Counsel Engagement Letter - McCall Parkhurst Horton LLP - CUS
2018C liquidity facility replacement

Agenda Item#: 9.

Summary:

ORDINANCE approving and authorizing an agreement between the City of Houston and McCall Parkhurst & Horton, LLP for disclosure counsel services for various departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed disclosure counsel, McCall Parkhurst & Horton LLP ("McCall") is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as disclosure counsel for the City. McCall has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:

The City Attorney recommends City Council approve an ordinance approving and authorizing a professional services agreement with McCall Parkhurst & Horton, LLP ("Firm") for legal services, including disclosure counsel services, in an amount not to exceed \$200,000.00, for the purpose of representing the City in connection with the replacement of the facility supporting the Combined Utility System First Lien Revenue Refunding Bonds, Series 2018C.

MWBE Information:

This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-disclosure counsel, Bratton & Associates.

PAY OR PLAY:

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

HIRE HOUSTON FIRST:

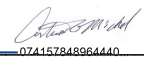
This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

FISCAL NOTE:

Funding for this item is contingent on the successful closing of the transaction. Payment for services will not exceed \$200,000.00 and will be paid from HPW-CUS First Lien Rev. Bond Debt Service Fund (8300).

REQUIRED AUTHORIZATION:

DocuSigned by:



074157849064440

Arturo G. Michel, City Attorney

Amount and Source of Funding:

\$200,000.00

HPW-CUS First Lien Rev. Bond Debt Service Fund

Fund 8300

Contact Information:

Eric Nguyen, 832-393-6412

ATTACHMENTS:

Description

Ordinance
Engagement Letter
Letter of Intent
POP 2 form
POP 1 form
Ownership Information
POP 7 form
Form 1295

Type

Ordinance/Resolution/Motion
Contract/Exhibit
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date:

LGL - Bond Counsel Engagement Letter - Frost Brown
Todd LLP - CUS 2018C liquidity facility replacement

Agenda Item#: 22.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **FROST BROWN TODD, LLP** for Bond Counsel Services for Various Departments; providing a maximum contract amount - \$250,000.00 - Enterprise Fund

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed bond counsel, Frost Brown Todd, LLP ("Frost Brown Todd") is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. The engagement of Frost Brown Todd is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:

The City Attorney recommends City Council approve an ordinance approving and authorizing a professional services agreement with Frost Brown Todd, LLP ("Firm") for legal services, including bond counsel services, in an amount not to exceed \$250,000.00, for the purpose of representing the City in connection with the replacement of the facility supporting the Combined Utility System First Lien Revenue Refunding Bonds, Series 2018C.

MWBE Information:

This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, Baker Williams Matthiesen LLP.

PAY OR PLAY:

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

HIRE HOUSTON FIRST:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department

is utilizing a professional services procurement.

FISCAL NOTE:

Funding for this item is contingent on the successful closing of the transaction. Payment for services will not exceed \$250,000.00 and will be paid from HPW-CUS First Lien Rev. Bond Debt Service Fund (8300).

REQUIRED AUTHORIZATION:

Arturo G. Michel, City Attorney

Amount and Source of Funding:

\$250,000.00
HPW-CUS First Lien Rev. Bond Debt Service Fund
Fund 8300

Contact Information:

Eric Nguyen, 832-393-6412

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date:

LGL - Bond Counsel Engagement Letter - Frost Brown Todd LLP - CUS 2018C liquidity facility replacement

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing an agreement between the City of Houston and FROST BROWN TODD, LLP for bond counsel services for various departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance current expenses. The proposed bond counsel, Frost Brown Todd, LLP ("Frost Brown Todd") is a full-service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. The engagement of Frost Brown Todd is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:

The City Attorney recommends City Council approve an ordinance approving and authorizing a professional services agreement with Frost Brown Todd, LLP ("Firm") for legal services, including bond counsel services, in an amount not to exceed \$250,000.00, for the purpose of representing the City in connection with the replacement of the facility supporting the Combined Utility System First Lien Revenue Refunding Bonds, Series 2018C.

MWBE Information:

This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, Baker Williams Matthiesen LLP.

PAY OR PLAY:

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

HIRE HOUSTON FIRST:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

FISCAL NOTE:

Funding for this item is contingent on the successful closing of the transaction. Payment for services will not exceed \$250,000.00 and will be paid from HPW-CUS First Lien Rev. Bond Debt Service Fund (8300).

REQUIRED AUTHORIZATION:

DocuSigned by:

074157048964448...
Arturo G. Michel, City Attorney

Amount and Source of Funding:

\$250,000.00
HPW-CUS First Lien Rev. Bond Debt Service Fund
Fund 8300

Contact Information:

Eric Nguyen, 832-393-6412

ATTACHMENTS:

Description

Ordinance
Engagement Letter
Affidavit of Ownership

Type

Ordinance/Resolution/Motion
Contract/Exhibit
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District D

Item Creation Date: 4/2/2025

25CONS581 – Additional Appropriation - HFD Val Jahnke
Training Facility Improvements

Agenda Item#: 23.

Summary:

ORDINANCE appropriating \$677,000.00 out of Fire Consolidated Construction Fund to Derivative Agreement with **DUNHILL DEVELOPMENT AND CONSTRUCTION, LLC**; for repair and renovation of Restrooms and Locker Rooms for the Houston Fire Department - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION: Appropriate additional funds for the Houston Fire Department (HFD) Val Jahnke Training Facility project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council approve an Ordinance appropriating an additional \$677,000.00 to Dunhill Development and Construction, LLC for the repair and renovation of the restrooms and locker rooms.

On November 15, 2023, by Ordinance No. 2023-989, City Council appropriated \$1,323,000.00 for the Issuance of a Purchase Order to Dunhill Development and Construction, LLC for repair and construction services at the Houston Fire Department (HFD) Val Jahnke Training Facility.

On December 11, 2024, by Ordinance No. 2024-955, City Council approved and authorized a Derivative Agreement between the City of Houston and Dunhill Development and Construction, LLC for the repair and renovation of the restrooms and locker rooms at the Val Jahnke Training Facility for the project.

The cost of the project is \$2,000,000.00. Ordinance No. 2023-989 appropriated \$1,323,000.00 out of FY24 available funds. This additional appropriation will provide the remaining \$677,000.00 in funding that was not available until FY25.

The underground piping and aged plumbing caused the main sanitary line to collapse, forcing sewage to back into the locker rooms and onto the building grounds. A temporary fix was developed, but the remaining infrastructure began to fail, which created safety and health issues and severely impacted operations until the underground plumbing was repaired. To mitigate the risk of additional damage, the Strategic Procurement Division issued an Emergency Purchase Order to stabilize the facility's conditions.

PROJECT DESCRIPTION: The project includes the purchase of two trailers that will house HFD cadets during the repairs and renovation. The men's and women's locker room areas will be renovated to meet Americans with Disability Act (ADA) compliance and improve safety.

PROJECT LOCATION: 8030 Braniff St, Houston, TX 77061

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

FUNDING SUMMARY:

\$ 615,455.00 Construction Cost
\$ 61,545.00 10% Contingency
\$ 677,000.00 Total Funding

WBS No.: C-000026

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Prior Council Action:

Ordinance No. 2023-989; Dated November 15, 2023
Ordinance No. 2024-955; Dated December 11, 2024

Amount and Source of Funding:

\$677,000.00 - Fire Consolidated Construction Fund (4500)

Previous Funding:

\$1,323,000.00 - Fire Consolidated Construction Fund (4500)

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
Signed Coversheet (Revised)	Signed Cover sheet
25CONS581 - Maps	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District D

Item Creation Date: 4/2/2025

25CONS581 – Additional Appropriation - HFD Val Jahnke Training Facility Improvements

Agenda Item#: 28.

Background:

RECOMMENDATION: Appropriate additional funds for the Houston Fire Department (HFD) Val Jahnke Training Facility project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council approve an Ordinance appropriating an additional \$677,000.00 to Dunhill Development and Construction, LLC for the repair and renovation of the restrooms and locker rooms.

On November 15, 2023, by Ordinance No. 2023-989, City Council appropriated \$1,323,000.00 for the Issuance of a Purchase Order to Dunhill Development and Construction, LLC for repair and construction services at the Houston Fire Department (HFD) Val Jahnke Training Facility.

On December 11, 2024, by Ordinance No. 2024-955, City Council approved and authorized a Derivative Agreement between the City of Houston and Dunhill Development and Construction, LLC for the repair and renovation of the restrooms and locker rooms at the Val Jahnke Training Facility for the project.

The cost of the project is \$2,000,000.00. Ordinance No. 2023-989 appropriated \$1,323,000.00 out of FY24 available funds. This additional appropriation will provide the remaining \$677,000.00 in funding that was not available until FY25.

The underground piping and aged plumbing caused the main sanitary line to collapse, forcing sewage to back into the locker rooms and onto the building grounds. A temporary fix was developed, but the remaining infrastructure began to fail, which created safety and health issues and severely impacted operations until the underground plumbing was repaired. To mitigate the risk of additional damage, the Strategic Procurement Division issued an Emergency Purchase Order to stabilize the facility's conditions.

PROJECT DESCRIPTION: The project includes the purchase of two trailers that will house HFD cadets during the repairs and renovation. The men's and women's locker room areas will be renovated to meet Americans with Disability Act (ADA) compliance and improve safety.

PROJECT LOCATION: 8030 Braniff St, Houston, TX 77061

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

FUNDING SUMMARY:

\$ 615,455.00	Construction Cost
<u>\$ 61,545.00</u>	10% Contingency
\$ 677,000.00	Total Funding

WBS No.: C-000026

DIRECTOR'S SIGNATURE/DATE:

Signed by: C.J. Messiah, Jr. 4/7/2025

C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Prior Council Action:

Ordinance No. 2023-989; Dated November 15, 2023
Ordinance No. 2024-955; Dated December 11, 2024

Amount and Source of Funding:

\$677,000.00 - Fire Consolidated Construction Fund (4500)

Previous Funding:

\$1,323,000.00 - Fire Consolidated Construction Fund (4500)

Contact Information:^{DS}

Enid M. Howard
Council Liaison
Phone: 832.393.8023

EH

ATTACHMENTS:

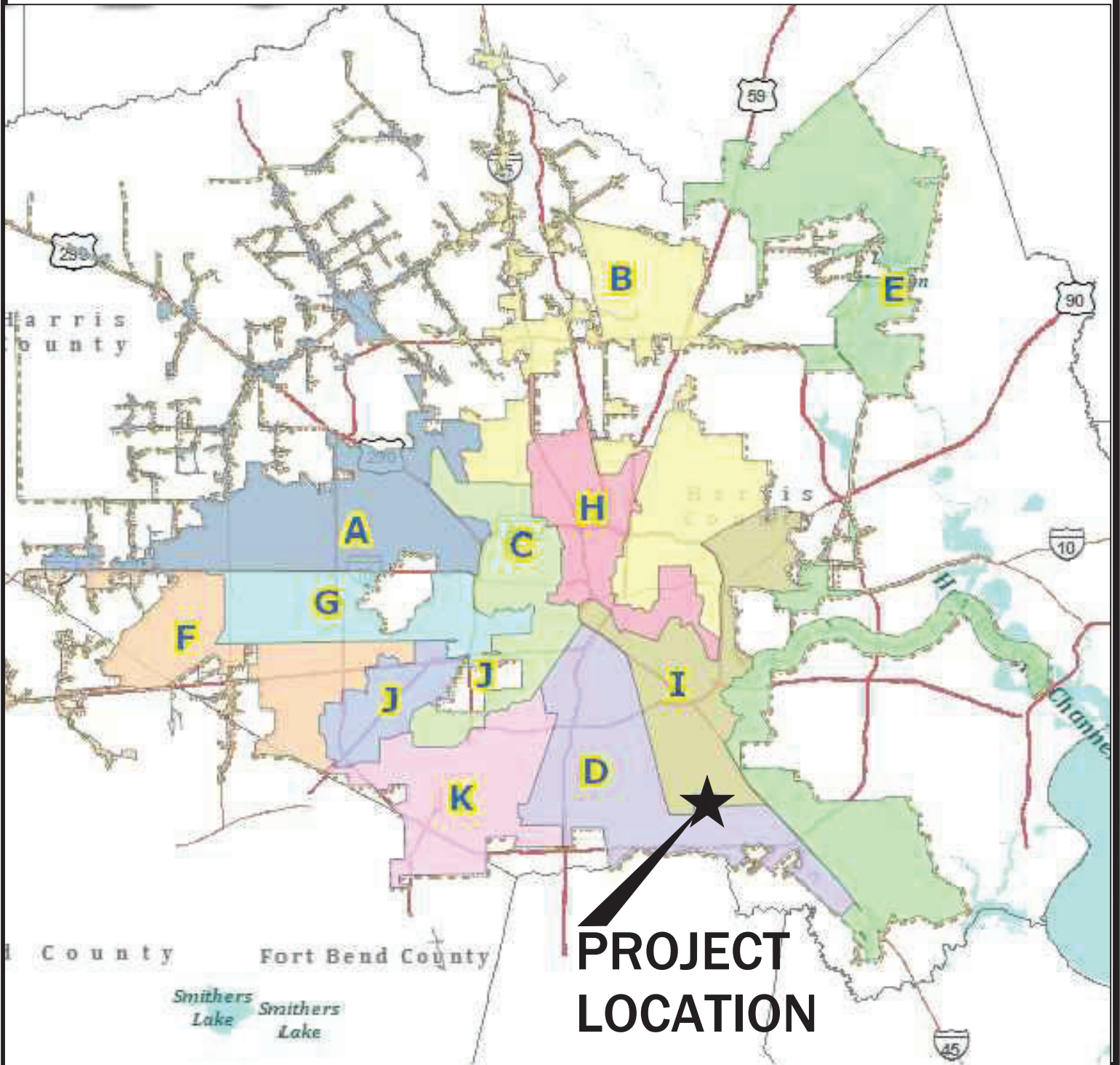
Description

- [Signed Coversheet](#)
- [25CONS581 - Maps](#)
- [25CONS581 - Previous RCA & Ordinance](#)
- [25CONS581 - SAP](#)
- [25CONS581 - CIP Form A](#)

Type

- Signed Cover sheet
- Backup Material
- Backup Material
- Backup Material
- Backup Material

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



VICINITY MAP

VAL JAHNKE TRAINING FACILITY
8030 BRANIFF ST. HOUSTON, TEXAS 77061

COUNCIL DISTRICT "D"

KEYMAP No. 575K

PROJECT LOCATION



SITE MAP

VAL JAHNKE TRAINING FACILITY
8030 BRANIFF ST. HOUSTON, TEXAS 77061



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date: 9/10/2024

25CONS587 - De-Appropriate/Appropriate Funds - SpawGlass
Construction Corporation – North Belt Police Station

Agenda Item#: 24.

Summary:

ORDINANCE de-appropriating \$11,372,598.57 out of Police Consolidated Construction Fund and de-appropriating \$10,700,000.00 out of Contributed Capital Project Fund previously appropriated under Ordinance 2024-23; appropriating \$12,402,282.00 out of Police Consolidated Construction Fund and appropriating \$10,700,000.00 out of Contributed Capital Project Fund; awarding a Construction Contract to **SPAWGLASS CONSTRUCTION CORPORATION** for North Belt Police Station Project; setting a deadline for the proposer's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for engineering testing, construction inspection services, Civic Art, contingency and furniture, fixtures, and equipment - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION: Approve an Ordinance (i) awarding a construction contract to SpawGlass Construction Corporation; (ii) de-appropriating the sum of \$22,072,598.57 out of the contract with Christensen Building Group LLC (previously appropriated by Ordinance No. 2024-23); and (iii) appropriating \$23,102,282.00 for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a construction contract to SpawGlass Construction Corporation on the proposal amount of \$20,330,007.00.

On July 29, 2020, by Ordinance No. 2020-662, City Council awarded a CMAR contract to Christensen Building Group, LLC, to perform pre-construction and construction phase services and appropriated \$150,000.00 for the pre-construction phase for the project. On January 17, 2024, by Ordinance No. 2024-23, City Council appropriated an additional \$22,072,598.57 for the project. However, Christensen Building Group, LLC, was unable to meet the bonding requirements necessary for the construction phase of the project. GSD subsequently re-advertised the project for construction phase services utilizing the Competitive Sealed Proposal (CSP) procurement.

Therefore, GSD recommends that City Council award a construction contract to SpawGlass Construction Corporation, de-appropriate \$22,072,598.57 from the contract with Christensen Building Group LLC, and appropriate \$22,072,598.57, plus an additional \$1,029,683.43, to the project. The project will utilize TIRZ11, The Greater Greenspoint Redevelopment Authority, funds and Capital Improvement Project Funds.

PROJECT LOCATION: 320 Gears Rd., Unit B, Houston, TX 77067

PROJECT DESCRIPTION: This project will include a new 29,000 S.F. Police Station and a 2,000 S.F. Fleet Building. This facility will be the first of its kind for the City of Houston, providing facilities and amenities with the North Belt Police Station and Fire Station No. 84. This model will improve operational processes between Police and Fire, creating more efficient efforts as first responders. Program spaces will include patrol, administration, investigative functions, and opportunities for community relations, as well as a Fleet Building for the maintenance of HPD vehicles. Site improvements will include landscaping, parking, storm water detention, fencing, exterior lighting, and a 100% back-up generator.

The contract duration for this project is 426 days after the date of commencement of the work.

PROPOSALS: On December 13, 2024, and December 20, 2024, GSD advertised a Request for CSP for construction services for the North Belt Police Station. The request for CSP contained selection criteria that ranked respondents on experience, key personnel, safety, proposed fees, and Hire Houston First. The Statements of Qualification were received on February 6, 2025, and two firms responded. A selection committee comprised of

representatives from GSD and HPD evaluated the respondents and SpawGlass Construction Corporation offers the best value for the City based on the advertised criteria.

The two proposers are ranked as follows:

1. **SpawGlass Construction Corporation**
2. Patriot Contracting, LLC.

AWARD: It is recommended that City Council award the construction contract to SpawGlass Construction Corporation and appropriate funds for the project, including an additional appropriation of \$500,000.00 for engineering testing under a contract with Geotech Engineering and Testing and \$300,000.00 with Powers Brown Architecture of Texas, LLC for construction inspection services.

FUNDING SUMMARY:

\$ 20,330,007.00	Construction Cost
\$ <u>1,016,500.00</u>	5% Contingency Cost
\$ 21,346,507.00	Total Construction Services
\$ 500,000.00	Engineering Testing
\$ 300,000.00	Construction Inspection Services
\$ 600,000.00	Furniture, Fixtures and Equipment
\$ <u>355,775.00</u>	Civic Art (1.75%)
\$ 23,102,282.00	TOTAL FUNDING

CONSTRUCTION GOALS: A contract specific goal of 17.18% MBE goal and a 5.15% WBE goal have been established for the construction phase for this contract. The contractor has submitted the following certified firms to achieve the goals:

FIRM	WORK DESCRIPTION	CERTIFICATION TYPE	AMOUNT	% OF CONTRACT
Bandos Steel, LLC	Steel & Erection	MBE	\$1,562,217.00	7.68%
Canalco, Inc.	Waterproof Supplier	MBE	\$ 50,000.00	0.25%
Craftec Architectural Glass, LLC	Glass & glazing	WBE	\$580,000.00	2.85%
Custer Fence, LLC	Fencing Services	SBE	\$ 180,840.00	0.89%
Fresno Texas Terrazzo, LLC	Flooring Services	SBE	\$ 33,744.00	0.17%
Intex United, Inc.	Signage Services	SBE	\$60,690.00	0.30%
Team Marathon Fitness, Inc DBA Marathon Fitness	Fitness equipment	WBE	\$ 80,022.00	0.39%
Q Recycling & Construction Services, Inc.	Concrete Services	MBE	\$ 1,931,293.00	9.50%
JD AMT LLC, DBA Advanced Technology	Mobile Electrical Supplier	WBE	\$60,000.00	0.30%
TOTAL			\$4,538,806.00	22.33%

PLAY OR PAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case

Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact

PROJECT	FY25	FY26	FY27	FY28	FY29	Total
North Belt Police Station (G-000165)	\$0.00	20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00
TOTAL	\$0.00	\$20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00

WBS: G-000165

DIRECTOR'S SIGNATURE/DATE:

 C. J. Messiah, Jr.
 General Services Department

 J. Noe Diaz
 Houston Police Department

Prior Council Action:

Ordinance No.2020-662; Dated July 29, 2020
 Ordinance No.2024-23; Dated January 17, 2024

Amount and Source of Funding:

De-Appropriate:

\$ 11,372,598.57 Police Consolidated Construction Fund (4504)
 \$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 22,072,598.57 Total

Appropriate:

\$ 12,402,282.00 Police Consolidated Construction Fund (4504)
 \$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 23,102,282.00 Total

Contact Information:

Enid M. Howard
 Council Liaison
 Phone: 832.393.8023

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
MAPS	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District B

Item Creation Date: 9/10/2024

25CONS58- De-Appropriate/Appropriate Funds - SpawGlass Construction Corporation –
North Belt Police Station

Agenda Item#: 38.

Background:

RECOMMENDATION: Approve an Ordinance (i) awarding a construction contract to SpawGlass Construction Corporation; (ii) de-appropriating the sum of \$22,072,598.57 out of the contract with Christensen Building Group LLC (previously appropriated by Ordinance No. 2024-23); and (iii) appropriating \$23,102,282.00 for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a construction contract to SpawGlass Construction Corporation on the proposal amount of \$20,330,007.00.

On July 29, 2020, by Ordinance No. 2020-662, City Council awarded a CMAR contract to Christensen Building Group, LLC, to perform pre-construction and construction phase services and appropriated \$150,000.00 for the pre-construction phase for the project. On January 17, 2024, by Ordinance No. 2024-23, City Council appropriated an additional \$22,072,598.57 for the project. However, Christensen Building Group, LLC, was unable to meet the bonding requirements necessary for the construction phase of the project. GSD subsequently re-advertised the project for construction phase services utilizing the Competitive Sealed Proposal (CSP) procurement.

Therefore, GSD recommends that City Council award a construction contract to SpawGlass Construction Corporation, de-appropriate \$22,072,598.57 from the contract with Christensen Building Group LLC, and appropriate \$22,072,598.57, plus an additional \$1,029,683.43, to the project. The project will utilize TIRZ11, The Greater Greenspoint Redevelopment Authority, funds and Capital Improvement Project Funds.

PROJECT LOCATION: 320 Gears Rd., Unit B, Houston, TX 77067

PROJECT DESCRIPTION: This project will include a new 29,000 S.F. Police Station and a 2,000 S.F. Fleet Building. This facility will be the first of its kind for the City of Houston, providing facilities and amenities with the North Belt Police Station and Fire Station No. 84. This model will improve operational processes between Police and Fire, creating more efficient efforts as first responders. Program spaces will include patrol, administration, investigative functions, and opportunities for community relations, as well as a Fleet Building for the maintenance of HPD vehicles. Site improvements will include landscaping, parking, storm water detention, fencing, exterior lighting, and a 100% back-up generator.

The contract duration for this project is 426 days after the date of commencement of the work.

PROPOSALS: On December 13, 2024, and December 20, 2024, GSD advertised a Request for CSP for construction services for the North Belt Police Station. The request for CSP contained selection criteria that ranked respondents on experience, key personnel, safety, proposed fees, and Hire Houston First. The Statements of Qualification were received on February 6, 2025, and two firms responded. A selection committee comprised of representatives from GSD and HPD evaluated the respondents and SpawGlass Construction Corporation offers the best value for the City based on the advertised criteria.

The two proposers are ranked as follows:

1. **SpawGlass Construction Corporation**
2. Patriot Contracting, LLC.

AWARD: It is recommended that City Council award the construction contract to SpawGlass Construction Corporation and appropriate funds for the project, including an additional appropriation of \$500,000.00 for engineering testing under a contract with Geotech Engineering and Testing and \$300,000.00 with Powers Brown Architecture of Texas, LLC for construction inspection services.

FUNDING SUMMARY:

\$ 20,330,007.00 Construction Cost
 \$ 1,016,500.00 5% Contingency Cost
\$ 21,346,507.00 Total Construction Services
 \$ 500,000.00 Engineering Testing
 \$ 300,000.00 Construction Inspection Services
 \$ 600,000.00 Furniture, Fixtures and Equipment
 \$ 355,775.00 Civic Art (1.75%)
\$ 23,102,282.00 TOTAL FUNDING

CONSTRUCTION GOALS: A contract specific goal of 17.18% MBE goal and a 5.15% WBE goal have been established for the construction phase for this contract. The contractor has submitted the following certified firms to achieve the goals:

FIRM	WORK DESCRIPTION	CERTIFICATION TYPE	AMOUNT	% OF CONTRACT
Bandos Steel, LLC	Steel & Erection	MBE	\$1,562,217.00	7.68%
Canalco, Inc.	Waterproof Supplier	MBE	\$ 50,000.00	0.25%
Craftec Architectural Glass, LLC	Glass & glazing	WBE	\$580,000.00	2.85%
Custer Fence, LLC	Fencing Services	SBE	\$ 180,840.00	0.89%
Fresno Texas Terrazzo, LLC	Flooring Services	SBE	\$ 33,744.00	0.17%
Intex United, Inc.	Signage Services	SBE	\$60,690.00	0.30%
Team Marathon Fitness, Inc DBA Marathon Fitness	Fitness equipment	WBE	\$ 80,022.00	0.39%
Q Recycling & Construction Services, Inc.	Concrete Services	MBE	\$ 1,931,293.00	9.50%
JD AMT LLC, DBA Advanced Mobile Technology	Electrical Supplier	WBE	\$60,000.00	0.30%
TOTAL			\$4,538,806.00	22.33%

PLAY OR PAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity of Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact

PROJECT	FY25	FY26	FY27	FY28	FY29	Total
North Belt Police Station (G-000165)	\$0.00	20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00
TOTAL	\$0.00	\$20,828.00	\$312,421.00	\$390,526.00	\$488,158.00	\$1,211,933.00

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C.J. Messiah, Jr. 4/7/2025

C. J. Messiah, Jr.
General Services Department

J. Noe Diaz
Houston Police Department

Prior Council Action:

Ordinance No.2020-662; Dated July 29, 2020
Ordinance No.2024-23; Dated January 17, 2024

Amount and Source of Funding:

De-Appropriate:

\$ 11,372,598.57 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 22,072,598.57 Total

Appropriate:

\$ 12,402,282.00 Police Consolidated Construction Fund (4504)
\$ 10,700,000.00 Contributed Capital Project Fund (4515)
\$ 23,102,282.00 Total

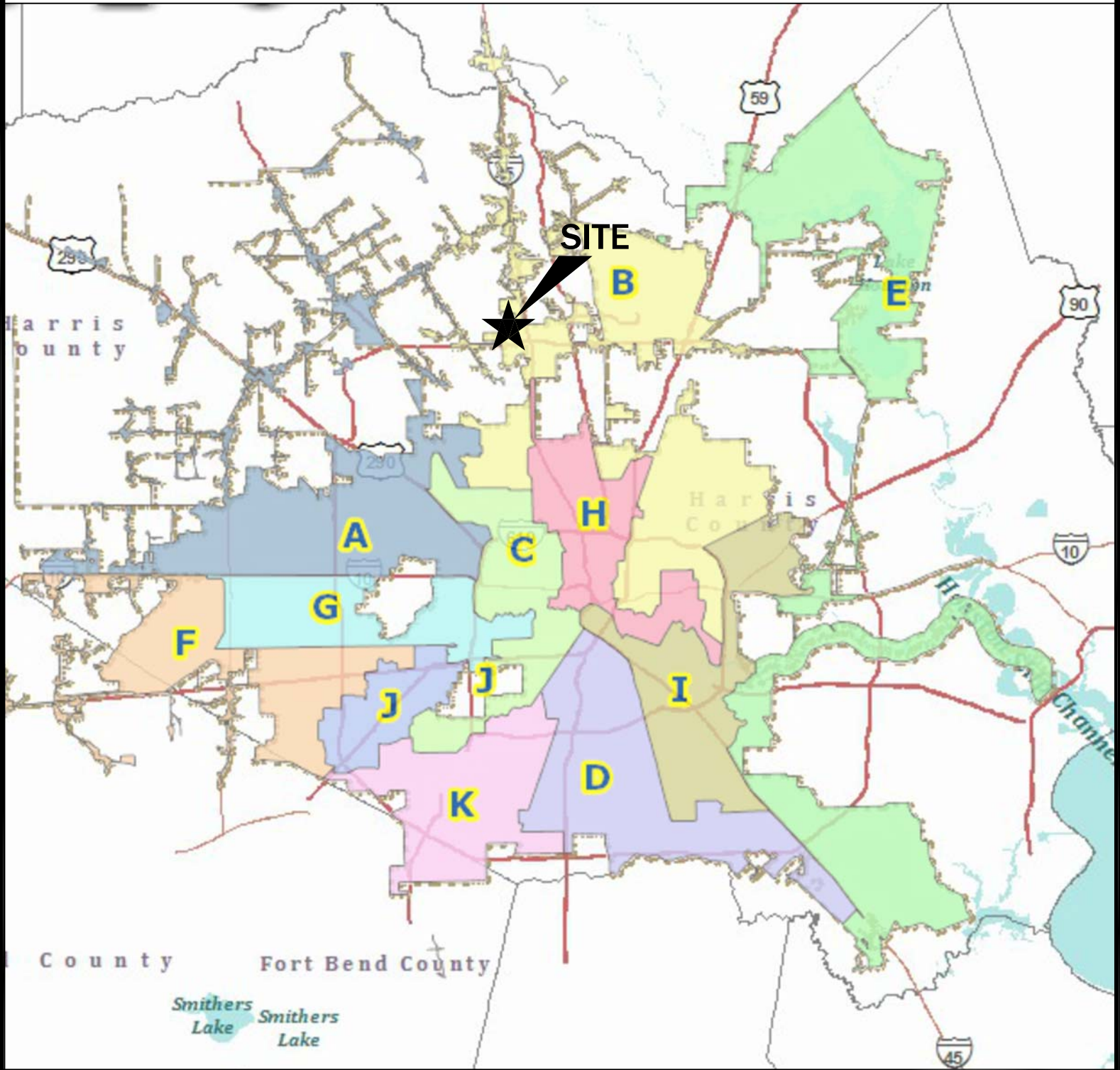
Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

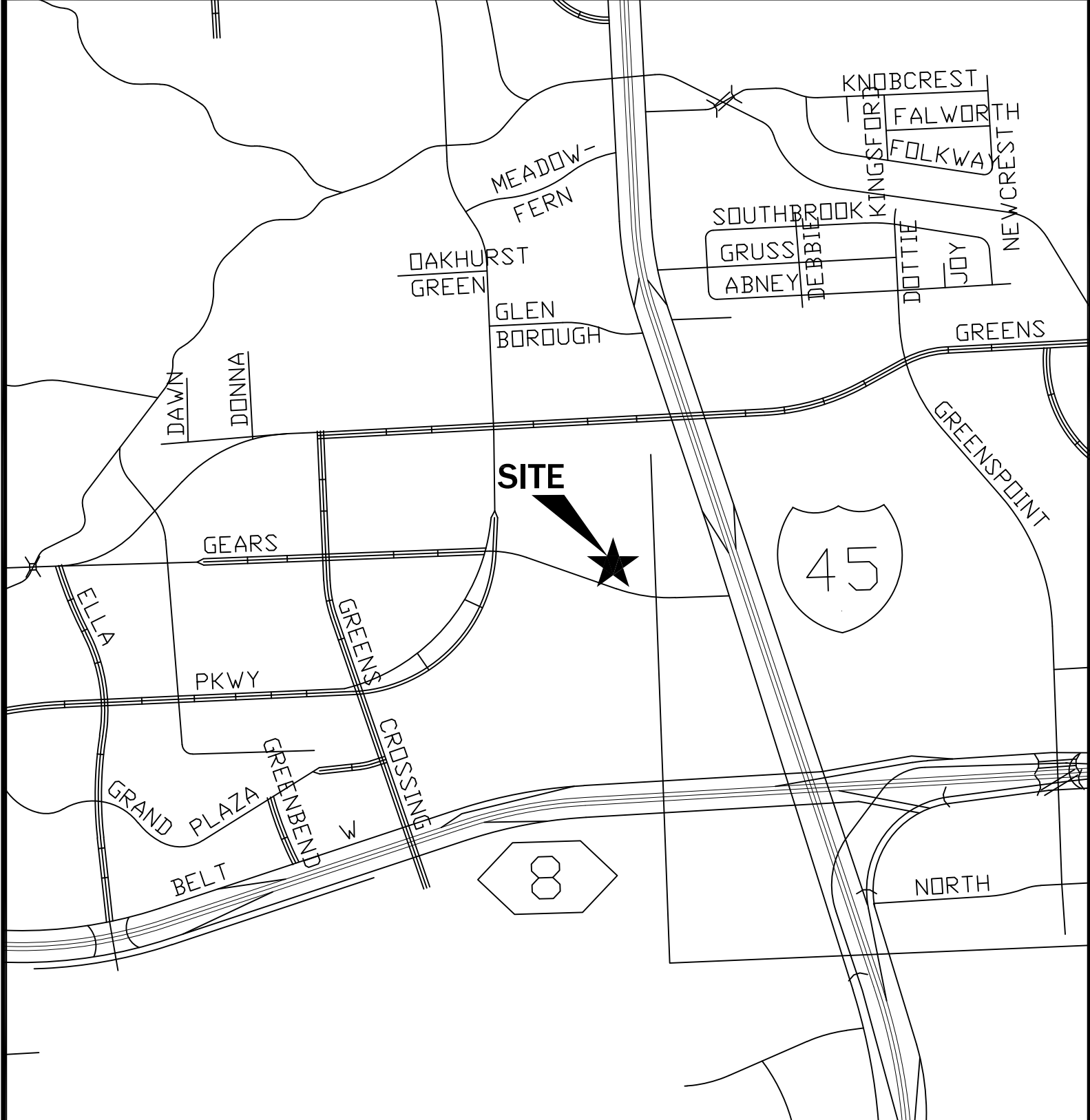
ATTACHMENTS:

Description	Type
MAPS	Backup Material
PRIOR COUCIL ACTION	Backup Material
CIP FORM A	Backup Material
TAX DELINQUENT REPORT	Backup Material

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



**NORTH BELT POLICE STATION
320 GEARS RD. UNIT B HOUSTON, TEXAS 77067**



**NORTH BELT POLICE STATION
320 GEARS RD. UNIT B HOUSTON, TEXAS 77067**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 12/4/2024

CRW10153.A1 – On-Call Airport Financial Consulting Services
(LeighFisher, Inc. and Ricondo & Associates, Inc.) – ORDINANCE

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing Amendment No. 1 to agreements for On-Call Airport Financial Consulting Services between City of Houston and **LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC** for the Houston Airport System; amending Ordinance No. 2021-0151 to increase the maximum contract amount - \$1,400,000.00 - Enterprise Fund

Background:

P44-CRW10153.A1 – Approve an ordinance Amending Ordinance No. 2021-0151 (passed on March 10, 2021) to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00; Approving and authorizing a First Amendment to the Contract No. 4600016365 between the City of Houston and LeighFisher, Inc (Contract No. 4600016365) and Ricondo & Associates (Contract No. 4600016364), to extend contract term from March 9, 2026 to March 8, 2028 in connection with On-Call Airport Consulting Services for the Houston Airport System.

SPECIFIC EXPLANATION:

The Director of the Houston Airport Systems and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$2,500,000.00 to \$3,900,000.00** and authorize a First Amendment to the contract between the City of Houston and **LeighFisher, Inc. and Ricondo & Associates**, to extend the contract term from **March 9, 2026 to March 8, 2028**, in connection with On-Call Airport Consulting Services for the Houston Airport System (HAS).

The contracts were awarded on March 10, 2021, by Ordinance No. 2021-0151 for a five-year term in the original amount of \$2,500,000.00. These contracts incurred additional expenditures due to multiple bond issuances that required feasibility studies, completion of new Passenger Facility Charge (PFC) applications, and consulting on final funding of IAH Terminal Redevelopment Program (ITRP). Expenditures as of February 6, 2025, total \$1,863,849.85, limiting the amount of service HAS can provide to its client departments. An amendment to extend the contract term and the \$1,400,000.00 increase to the maximum contract amount is needed to ensure services continue through the end of the new contract term.

- The scope of work to be provided under these contracts will include the following as required George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD):
- Preparation of financial feasibility studies in support of airport revenue bond issuances, including preparation of sensitivity air traffic and financial forecasts and participation in bond working group, investor, and rating agency meetings.
- Analysis of financial implications of airport development alternatives.
- Development of capital program funding strategies.
- Analysis of airline rentals, fees, and charges, including preparation of budgeted and year-end rates and charges settlement reports.

- Analysis of nonairline rentals, fees, and charges, including customer facility charges (CFC).
- Negotiation of lease agreements between HAS and airline and non-airline tenants.
- Analysis of Houston air traffic market, including airline service analysis and the preparation of air traffic forecasts.
- Analysis related to the City's Passenger Facility Charge (PFC) program for IAH and HOU, including the preparation of PFC applications and amendments.
- Preparation of industry research and benchmarking studies.
- Other financial, business, and operational studies as requested by HAS management.

Each contract expiration date is March 8, 2028. Each firm allocated a maximum contract amount of \$700,000.000.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

The contract was awarded with a 10 % MWBE participation goal. LeighFisher, Inc. is currently at 17 %, and Ricondo & Associates, Inc. is currently at 6.04 %. The Office of Business Opportunity will continue to monitor these contracts to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

_____ Jedediah Greenfield Chief Procurement Officer		_____ Department Approval Authority Signature
---	--	--

Estimated Spending Authority			
DEPARTMENT	FY2025	Out Years	TOTAL
Houston Airport System	\$200,000.00	\$1,200,000.00	\$1,400,000.00

Prior Council Action:

Ordinance No. 2051-0151; passed March 3, 2021

Amount and Source of Funding:

\$1,400,000.00
 HAS Revenue Fund
 Fund No. 8001

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/4/2024

CRW10153.A1 – On-Call Airport Financial Consulting Services (LeighFisher, Inc. and Ricondo & Associates, Inc.) – ORDINANCE

Agenda Item#:

Background:

P44-CRW10153.A1 – Approve an ordinance Amending Ordinance No. 2021-0151 (passed on March 10, 2021) to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00; Approving and authorizing a First Amendment to the Contract No. 4600016365 between the City of Houston and LeighFisher, Inc (Contract No. 4600016365) and Ricondo & Associates (Contract No. 4600016364), to extend contract term from March 9, 2026 to March 8, 2028 in connection with On-Call Airport Consulting Services for the Houston Airport System.

SPECIFIC EXPLANATION:

The Director of the Houston Airport Systems and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00 and authorize a First Amendment to the contract between the City of Houston and LeighFisher, Inc. and Ricondo & Associates, to extend the contract term from March 9, 2026 to March 8, 2028, in connection with On-Call Airport Consulting Services for the Houston Airport System (HAS).

The contracts were awarded on March 10, 2021, by Ordinance No. 2021-0151 for a five-year term in the original amount of \$2,500,000.00. These contracts incurred additional expenditures due to multiple bond issuances that required feasibility studies, completion of new Passenger Facility Charge (PFC) applications, and consulting on final funding of IAH Terminal Redevelopment Program (ITRP). Expenditures as of February 6, 2025, total \$1,863,849.85, limiting the amount of service HAS can provide to its client departments. An amendment to extend the contract term and the \$1,400,000.00 increase to the maximum contract amount is needed to ensure services continue through the end of the new contract term.

- The scope of work to be provided under these contracts will include the following as required George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD):
• Preparation of financial feasibility studies in support of airport revenue bond issuances, including preparation of sensitivity air traffic and financial forecasts and participation in bond working group, investor, and rating agency meetings.
• Analysis of financial implications of airport development alternatives.
• Development of capital program funding strategies.
• Analysis of airline rentals, fees, and charges, including preparation of budgeted and year-end rates and charges settlement reports.
• Analysis of nonairline rentals, fees, and charges, including customer facility charges (CFC).
• Negotiation of lease agreements between HAS and airline and non-airline tenants.
• Analysis of Houston air traffic market, including airline service analysis and the preparation of air traffic forecasts.
• Analysis related to the City's Passenger Facility Charge (PFC) program for IAH and HOU, including the preparation of PFC applications and amendments.
• Preparation of industry research and benchmarking studies.
• Other financial, business, and operational studies as requested by HAS management.

Each contract expiration date is March 8, 2028. Each firm allocated a maximum contract amount of \$700,000.000.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

The contract was awarded with a 10 % MWBE participation goal. LeighFisher, Inc. is currently at 17 %, and Ricondo & Associates, Inc. is currently at 6.04 %. The Office of Business Opportunity will continue to monitor these contracts to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield - 6121834A077C41A... Chief Procurement Officer
Department Approval Authority Signature

Estimated Spending Authority			
DEPARTMENT	FY2025	Out Years	TOTAL
Houston Airport System	\$200,000.00	\$1,200,000.00	\$1,400,000.00

Prior Council Action:

Ordinance No. 2051-0151; passed March 3, 2021

Amount and Source of Funding:

\$1,400,000.00

HAS Revenue Fund

Fund No. 8001

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ordinance No. 2021-151	Backup Material
Original RCA - CRW10153	Backup Material
Executed Agreement - Ricondo	Backup Material
Executed Agreement - Leighfisher	Backup Material
Certification of Funds - CRW10153	Financial Information
TX SOS - CRW10153.A1	Backup Material
Tax Delinquent Report - CRW10153.A1	Backup Material
MWBE_Verification_Form - 4600016364	Backup Material
MWBE_Verification_Form - 4600016365	Backup Material
Ownership Form_Leighfisher	Backup Material
Ownership_Form_Ricondo	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/17/2025

Q29548.A1 - Community Entrepreneurship Program - ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE approving and amending Ordinance No. 2022-308 to terminate three Master Contractor Agreements between the City of Houston and (1) **BCB CLAIMS SERVICE, LLC d/b/a BCB CONSTRUCTION, LLC**, (2) **HOMEBASE REPAIRS, LLC**, and (3) **FMG CONSTRUCTION GROUP, LLC** for the Community Entrepreneurship Program for the Housing and Community Development Department; approving and authorizing five First Amendments to Master Contractor Agreement between the City of Houston and (1) **ALL IN ONE BUILDING MAINTENANCE & CONSTRUCTION, LLC**, (2) **DELPA SERVICES LLC d/b/a MCP CONSTRUCTION**, (3) **H.C.G. MANAGEMENT, LLC d/b/a HONESTY CONSTRUCTION GROUP**, (4) **BASAL CONSTRUCTION**, and (5) **ARREIS GROUP, LLC** for the Community Entrepreneurship Program for the Housing and Community Development Department; increasing maximum contract amounts

Background:

Q29548.A1 - Approve an ordinance amending Ordinance No.: 2022-0308, approved on April 20, 2022 to terminate three Master Contract Agreements between the City and (1) BCB Claims Service LLC dba BCB Construction, LLC (2) Homebase Repair LLC) and (3) FMG Construction Group LLC ; approving and authorizing a first amendment to extend the terms from April 26, 2025 to April 26, 2027 for five (5) master contractor agreements between the City and (1) HCG Management LLC, dba Honesty Construction Group (2) Delpa Services LLC dba MCP Construction (3) All in One Building Maintenance & Construction LLC , (4) Basal Construction, (5) Arreis Group LLC for the Community Entrepreneurship Program (CEP) for Housing and Community Development Department (HCDD).

Specific Explanation:

The Director of the Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve an amending Ordinance to terminate three Master Contract Agreements between the City and (1) BCB Claims Service LLC dba BCB Construction, LLC, (2) Homebase Repair LLC and (3) FMG Construction Group LLC; approving and authorizing a first amendment to extend the terms from April 26, 2025 to April 26, 2027 for five (5) master contractor agreements between the City and (1) HCG Management LLC, dba Honesty Construction Group (2) Delpa Services LLC dba MCP Construction (3) All in One Building Maintenance & Construction LLC , (4) Basal Construction, (5) Arreis Group LLC for the

Community Entrepreneurship Program (CEP) for Housing and Community Development Department (HCDD).

The contracts were awarded on April 20, 2022, by Ordinance No. 2022-0308 for a two-year term commencing on April 26, 2022, with one one-year option in the amount of \$400,000.00. Homebase and FMG Construction informed HCD Procurement team that they no longer wanted to participate in the program and BCB Construction was non-responsive. The vendors were sent termination letters in 2023.

This amendment will increase the maximum contract amount for each contract with All in One, Delpa and HCG. The total amount for each said contract hereby shall never exceed \$100,000.00. The five CEP Master Contractor Agreements shall have the following maximum contract amounts:

Contractor:	Maximum Contract Amount:
All in One	\$100,000.00
Delpa	\$100,000.00
HCG	\$100,000.00
Basal	\$50,000.00
Arreis	\$50,000.00
TOTAL:	\$400,000.00

The scope of work requires contractors to provide all required supervision, labor, materials, tools, equipment, insurance, transportation and expenses necessary to perform rehabilitation of single-family homes and under the applicable HCDD single-family program guidelines.

M/WBE Participation:

M/WBE participation zero-percentage goal document approved by the Office of Business Opportunity (OBO).

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield,
Chief Procurement Officer,
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2022-0308 (approved on April 20, 2022)

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8108
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129

Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

CEP No-tag Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/17/2025

Q29548.A1 - Community Entrepreneurship Program - ORDINANCE

Agenda Item#: 29.

Summary:

Background:

Q29548.A1 - Approve an ordinance amending Ordinance No.: 2022-0308, approved on April 20, 2022 to terminate three Master Contract Agreements between the City and (1) BCB Claims Service LLC dba BCB Construction, LLC (2) Homebase Repair LLC) and (3) FMG Construction Group LLC ; approving and authorizing a first amendment to extend the terms from April 26, 2025 to April 26, 2027 for five (5) master contractor agreements between the City and (1) HCG Management LLC, dba Honesty Construction Group (2) Delpa Services LLC dba MCP Construction (3) All in One Building Maintenance & Construction LLC , (4) Basal Construction, (5) Arreis Group LLC for the Community Entrepreneurship Program (CEP) for Housing and Community Development Department (HCDD).

Specific Explanation:

The Director of the Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve an amending Ordinance to terminate three Master Contract Agreements between the City and (1) BCB Claims Service LLC dba BCB Construction, LLC, (2) Homebase Repair LLC and (3) FMG Construction Group LLC; approving and authorizing a first amendment to extend the terms from April 26, 2025 to April 26, 2027 for five (5) master contractor agreements between the City and (1) HCG Management LLC, dba Honesty Construction Group (2) Delpa Services LLC dba MCP Construction (3) All in One Building Maintenance & Construction LLC , (4) Basal Construction, (5) Arreis Group LLC for the Community Entrepreneurship Program (CEP) for Housing and Community Development Department (HCDD).

The contracts were awarded on April 20, 2022, by Ordinance No. 2022-0308 for a two-year term commencing on April 26, 2022, with one one-year option in the amount of \$400,000.00. Homebase and FMG Construction informed HCD Procurement team that they no longer wanted to participate in the program and BCB Construction was non-responsive. The vendors were sent termination letters in 2023.

This amendment will increase the maximum contract amount for each contract with All in One, Delpa and HCG. The total amount for each said contract hereby shall never exceed \$100,000.00. The five CEP Master Contractor Agreements shall have the following maximum contract amounts:

Contractor:	Maximum Contract Amount:
All in One	\$100,000.00
Delpa	\$100,000.00
HCG	\$100,000.00
Basal	\$50,000.00
Arreis	\$50,000.00
TOTAL:	\$400,000.00

The scope of work requires contractors to provide all required supervision, labor, materials, tools, equipment, insurance, transportation and expenses necessary to perform rehabilitation of single-family homes and under the applicable HCDD single-family program guidelines.

M/WBE Participation:

M/WBE participation zero-percentage goal document approved by the Office of Business Opportunity (OBO).

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

4/10/2025

DocuSigned by:

6121834A077C41A...

DocuSigned by:

728A192FDF024CF...

4/10/2025

Jedediah Greenfield,
Chief Procurement Officer,
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2022-0308 (approved on April 20, 2022)

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8108
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Wavier	Backup Material
Previous RCA	Backup Material
Arreis Group Ownership Form	Backup Material
Previous Contract All in One Building	Backup Material
Previous Contract Delpa	Backup Material
Previous Contract HCG Management	Backup Material
Basal Construction Ownership Form	Backup Material
Delpa (MCP) Ownership Form	Backup Material
Basal Construction Conflict of Interest	Backup Material
All in One Building Ownership Form	Backup Material
(HCG)Honesty Construction Ownership Form	Backup Material
All in One Building Conflict of Interest	Backup Material
Delpa (MCP) Conflict of Interest	Backup Material
Arreis Group Conflict of Interest	Contract/Exhibit
(HCG) Honesty Construction Conflict of Interest	Backup Material
1st Amd to CEP Master Contract AGT (All in One)	Contract/Exhibit
1st Amd to CEP Master Contract Basal Construction	Contract/Exhibit
1st Amd to CEP Master Contract AGT (HCG)	Contract/Exhibit
1st Amd to CEP Master Contract Delpa (MCP)	Contract/Exhibit
1st Amd to CEP Master Contract AGT (Arreis)	Contract/Exhibit
COF	Financial Information
OA	Backup Material
Bond RCA Funding Information	Backup Material
Tax Report	Signed Cover sheet
Ordinance 2022-0308	Backup Material
SIGNED Coversheet	Signed Cover sheet
Caption	Other
Signed Ordinance	Ordinance/Resolution/Motion



Interoffice

Correspondence



To: Marta Crinejo

From: Michael C. Nichols

Date: April 9, 2025

Subject: No-Tag for Ordinance and First Amendment for the Community Entrepreneurship Program (CEP)

This memo serves as notice that an item on the April 16, 2025, agenda will be considered non-taggable. The item, an Ordinance approving and amending Ordinance 2022-308 for the Single Family Community Entrepreneurship Program (CEP) Master Contractor Agreement (MCA) will need to be considered by City Council during the April 16, 2025, session.

The agreements for three of eight MCAs will be terminated. The remaining five agreements expire on April 26, 2025, HCD seeks to extend the term of the five contractor agreements by two years, increasing the maximum contract amounts for three of the five agreements so the home repair work performed by them can continue. Non-passage of this item will cause the contracts to expire and all additional work and future contracts for home rehabilitation will cease for these five contractors. Additionally, HCD requests expedited ordinance number assignment and signatures of these agreements upon approval by City Council.

The term extension for the other five contractors will be presented to City Council in the coming weeks.

HCD stands ready to answer any questions you might have regarding this item. Please reach out to me at 832-394-6134 or 346-651-5351 and we will provide information or arrange a meeting.

HCD respectfully requests that the Council approve this item on April 16th. Thank you for your strong consideration of this request.

DocuSigned by:
Michael Nichols
728A192FDF024CF...

Michael C. Nichols, Director



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District E

Item Creation Date: 3/19/2025

SR1446583423 - Lease of Carbon Dioxide Storage Tanks
(TOMCO2 Systems Company) - ORDINANCE

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and **TOMCO2 SYSTEMS COMPANY** for Lease of two (2) Carbon Dioxide Storage Tanks for Houston Public Works; providing a maximum contract amount - \$312,000.00 - Enterprise Fund

Background:

Sole Source (P23-SR1446583423) - Approve an ordinance awarding a sole source agreement to TOMCO2 Systems Company in an amount not to exceed \$312,000.00 for the lease of two (2) carbon dioxide storage tanks for a two-year term for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source agreement to **TOMCO2 Systems Company** in an amount not to exceed **\$312,000.00** for the lease of two (2) carbon dioxide storage tanks for HPW. **This will be for a two-year term, and then monthly.**

TOMCO2 Systems Company is the exclusive manufacturer with proprietary rights to and sole provider of the carbon dioxide Pressurized Solution Feed System (PSF) currently used at the North East Water Purification Plant (NEWPP). The system comprises two carbonic acid feed system panels with automatic pH controls, liquid carbon dioxide storage receivers with refrigeration units, vaporizers, heaters, and pressure regulators. The NEWPP uses these pressurized bulk storage systems to store and use liquid carbon dioxide (CO2) as needed at the treatment plant. Liquid CO2 effectively manages and adjusts water pH levels, a critical component in the raw water treatment process. The pH level is controlled by injecting carbonic acid into the process stream and measuring the result of the reaction with a pH controller/analyzer. With these tanks onsite, HPW can access the chemical efficiently without costly ventilation requirements. HPW will also benefit from the discounted lease rates offered by TOMCO2 for the long-term equipment lease agreement.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(D) "a procurement of items that are available from only one source, including captive replacement parts or components for equipment" of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$62,400.00	\$249,600.00	\$312,000.00

Amount and Source of Funding:

\$312,000.00
Water and Sewer Operating Fund
Fund: 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 3/19/2025

SR1446583423 - Lease of Carbon Dioxide Storage Tanks (TOMCO2 Systems Company)
- ORDINANCE

Agenda Item#:

Background:

Sole Source (P23-SR1446583423) - Approve an ordinance awarding a sole source agreement to TOMCO2 Systems Company in an amount not to exceed \$312,000.00 for the lease of two (2) carbon dioxide storage tanks for a two-year term for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source agreement to **TOMCO2 Systems Company** in an amount not to exceed **\$312,000.00** for the lease of two (2) carbon dioxide storage tanks for HPW. **This will be for a two-year term, and then monthly.**

TOMCO2 Systems Company is the exclusive manufacturer with proprietary rights to and sole provider of the carbon dioxide Pressurized Solution Feed System (PSF) currently used at the North East Water Purification Plant (NEWPP). The system comprises two carbonic acid feed system panels with automatic pH controls, liquid carbon dioxide storage receivers with refrigeration units, vaporizers, heaters, and pressure regulators. The NEWPP uses these pressurized bulk storage systems to store and use liquid carbon dioxide (CO2) as needed at the treatment plant. Liquid CO2 effectively manages and adjusts water pH levels, a critical component in the raw water treatment process. The pH level is controlled by injecting carbonic acid into the process stream and measuring the result of the reaction with a pH controller/analyzer. With these tanks onsite, HPW can access the chemical efficiently without costly ventilation requirements. HPW will also benefit from the discounted lease rates offered by TOMCO2 for the long-term equipment lease agreement.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(D) "a procurement of items that are available from only one source, including captive replacement parts or components for equipment" of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

3/27/2025

DocuSigned by:

BE463EF0DF454EB...

Randall V. Macchi, Director
Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$62,400.00	\$249,600.00	\$312,000.00

Amount and Source of Funding:

\$312,000.00
Water and Sewer Operating Fund
Fund: 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Sole Source Justification	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest	Backup Material
MWBE Goal Waiver	Backup Material
Certification of Funds	Financial Information
Draft Agreement - Partially Signed	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 2/26/2025

SR1428371247 - Manhole Monitoring Device (Utility Systems Science & Software, Inc.) - ORDINANCE

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and **UTILITY SYSTEMS, SCIENCE & SOFTWARE, INC** for Intelligent Manhole Monitoring Equipment, Installation and Monitoring Services; providing a maximum contract amount - 3 Years with 2 one-year options - \$11,566,079.19 - Enterprise Fund

Background:

Sole Source (P52-SR1428371247) - Approve an ordinance awarding a sole source agreement to Utility Systems Science & Software, Inc. in the maximum contract amount of \$11,566,079.19 for intelligent manhole monitoring equipment, installation and monitoring services for a period not to exceed \$11,566,079.19 for a three (3) year term with two (2) one (1) year option for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an ordinance awarding a sole source agreement to **Utility Systems Science & Software, Inc.** for intelligent manhole monitoring equipment, installation, and monitoring services, in the maximum contract amount of **\$11,566,079.19** for HPW. This is for a **three (3) year term with two (2) one (1) year options to extend.**

This award is for the purchase of 3,000 intelligent sewer manhole monitoring units to be installed in manholes across the city to monitor for sanitary sewer overflows (SSO), and monitoring services. The sewer manhole and channel measurements are monitored by advanced automated monitoring devices utilizing proprietary technology that was created for the City to interface with HPW's Supervisory Control and Data Acquisition (SCADA) and Geographic Information System (ArcGIS) systems. There are currently 2,300 units installed, which are helping to reduce the amount of Sanitary Sewer Overflows in the City and to comply with the Consent Decree. The advanced monitoring provides the City with real-time reporting through existing information systems reporting on the City's wireless Advanced Meter Infrastructure (AMI) interface network.

Utility Systems Science & Software, Inc. uses the Sensus network to communicate with the City of Houston's wireless Advance Meter Infrastructure (AMI) interface network. This unique technology upgrade makes it the only monitoring system that can communicate with various networks, significantly reducing recurring costs. The units are already configured for HPW's systems and

are needed for expansion of the monitoring program as required by the Environmental Protection Agency (EPA) consent decree and the Texas Commission on Environmental Quality (TCEQ).

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(D) "a procurement of items that are available from only one source, including captive replacement parts or components for equipment" of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$2,160,510.00	\$9,405,569.19	\$11,566,079.19

Amount and Source of Funding:

\$11,566,079.19
Water & Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/26/2025

SR1428371247 - Manhole Monitoring Device (Utility Systems Science & Software, Inc.) - ORDINANCE

Agenda Item#:

Background:

Sole Source (P52-SR1428371247) - Approve an ordinance awarding a sole source agreement to Utility Systems Science & Software, Inc. in the maximum contract amount of \$11,566,079.19 for intelligent manhole monitoring equipment, installation and monitoring services t not to exceed \$11,566,079.19 for a three (3) year term with two (2) one (1) year option for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an ordinance awarding a sole source agreement to **Utility Systems Science & Software, Inc.** for intelligent manhole monitoring equipment, installation, and monitoring services, in the maximum contract amount of **\$11,566,079.19** for HPW. This is for a **three (3) year term with two (2) one (1) year options to extend.**

This award is for the purchase of 3,000 intelligent sewer manhole monitoring units to be installed in manholes across the city to monitor for sanitary sewer overflows (SSO), and monitoring services. The sewer manhole and channel measurements are monitored by advanced automated monitoring devices utilizing proprietary technology that was created for the City to interface with HPW's Supervisory Control and Data Acquisition (SCADA) and Geographic Information System (ArcGIS) systems. There are currently 2,300 units installed, which are helping to reduce the amount of Sanitary Sewer Overflows in the City and to comply with the Consent Decree. The advanced monitoring provides the City with real-time reporting through existing information systems reporting on the City's wireless Advanced Meter Infrastructure (AMI) interface network.

Utility Systems Science & Software, Inc. uses the Sensus network to communicate with the City of Houston's wireless Advance Meter Infrastructure (AMI) interface network. This unique technology upgrade makes it the only monitoring system that can communicate with various networks, significantly reducing recurring costs. The units are already configured for HPW's systems and are needed for expansion of the monitoring program as required by the Environmental Protection Agency (EPA) consent decree and the Texas Commission on Environmental Quality (TCEQ).

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(D) "a procurement of items that are available from only one source, including captive replacement parts or components for equipment" of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/12/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

3/17/2025

DocuSigned by:

 BE463EF0DF454EB...

Randall V. Macchi, Director
 Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$2,160,510.00	\$9,405,569.19	\$11,566,079.19

Amount and Source of Funding:

\$11,566,079.19

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager

HPW/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Approved Sole Source Justification	Backup Material
Ownership Information Form	Backup Material
OBO Waiver	Backup Material
Certification of Funds	Financial Information
Partially Signed Contract	Backup Material
Tax Statement	Backup Material
Quote 02272025	Backup Material
Certificate of Insurance	Backup Material
Drug Forms	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/24/2025

T26417.A1 Abandoned Personal Property Sale and
Disposal Services (Propertyroom.com, Inc.)

Agenda Item#: 29.

Summary:

ORDINANCE amending Ordinance No. 2019-0799 (Passed on October 16, 2019), approving and authorizing a first amendment to contract between City of Houston and **PROPERTYROOM.COM** for Abandoned Personal Property Sale and Disposal Services for the Houston Police Department and Houston Airport System, to extend contract term from April 21, 2025 to April 21, 2026

Background:

P38-T26417.A1 – Approve an ordinance authorizing a first amendment to Contract No. 4600015592 between the City of Houston and Propertyroom.com, Inc. (approved by Ord. 2019-0799, on October 16, 2019) to extend the contract term from April 21, 2025, to April 21, 2026, for abandoned personal property sale and disposal services for the Houston Police Department.

Specific Explanation:

The Chief Procurement Officer, Chief of the Houston Police Department, and Director of the Houston Airport System recommend that City Council approve an ordinance authorizing the first amendment to the contract between the City of Houston and **Propertyroom.com, Inc.**, to **extend the contract term from April 21, 2025, to April 21, 2026**, for abandoned personal property sale and disposal services.

The revenue agreement was awarded on October 22, 2019, by Ordinance No. 2019-0799 for a three (3) year term, with two (2) successive one-year renewal terms. The current request for an extension will enable the department to continue services until a new contract is presented to City Council.

The scope of work requires the contractor to be responsible for the sale/auction and final disposal of all property that is taken into their possession from the Houston Police Department (HPD) and Houston Airport Systems (HAS) that is considered abandoned personal property. The contractor is required to provide all labor, equipment, transportation, barcoding, repairs, collection, delivery, and security for items taken into their possession and dispose of those items that do not sell or are deemed to have no market value. The contractor will receive 50% of the total winning bid if the sale amount is \$1,000.00 or below. For sale amounts in excess of \$1,000.00, the contractor will receive 50% of the first \$1,000.00, plus 25% of the sale amount in excess of \$1,000.00.

M/WBE Participation:

MWBE Zero-Percentage goal document was approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2019-0799, passed on October 16, 2019

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet
No Tag Request Memo

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/24/2025

T26417.A1 Abandoned Personal Property Sale and Disposal Services
(Propertyroom.com, Inc.)

Agenda Item#:

Background:

P38-T26417.A1 – Approve an ordinance authorizing a first amendment to Contract No. 4600015592 between the City of Houston and Propertyroom.com, Inc. (approved by Ord. 2019-0799, on October 16, 2019) to extend the contract term from April 21, 2025, to April 21, 2026, for abandoned personal property sale and disposal services for the Houston Police Department.

Specific Explanation:

The Chief Procurement Officer, Chief of the Houston Police Department, and Director of the Houston Airport System recommend that City Council approve an ordinance authorizing the first amendment to the contract between the City of Houston and **Propertyroom.com, Inc., to extend the contract term from April 21, 2025, to April 21, 2026**, for abandoned personal property sale and disposal services.

The revenue agreement was awarded on October 22, 2019, by Ordinance No. 2019-0799 for a three (3) year term, with two (2) successive one-year renewal terms. The current request for an extension will enable the department to continue services until a new contract is presented to City Council.

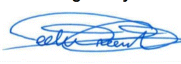
The scope of work requires the contractor to be responsible for the sale/auction and final disposal of all property that is taken into their possession from the Houston Police Department (HPD) and Houston Airport Systems (HAS) that is considered abandoned personal property. The contractor is required to provide all labor, equipment, transportation, barcoding, repairs, collection, delivery, and security for items taken into their possession and dispose of those items that do not sell or are deemed to have no market value. The contractor will receive 50% of the total winning bid if the sale amount is \$1,000.00 or below. For sale amounts in excess of \$1,000.00, the contractor will receive 50% of the first \$1,000.00, plus 25% of the sale amount in excess of \$1,000.00.

M/WBE Participation:

MWBE Zero-Percentage goal document was approved by the Office of Business Opportunity.

Fiscal Note:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025 DocuSigned by:

6121834A077C41A...

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Finance/Strategic Procurement Division

Prior Council Action:

Ordinance No. 2019-0799, passed on October 16, 2019

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
T26417 - Ordinance 2019-0799	Backup Material
Original Contract - 4600015592	Contract/Exhibit
Original RCA – T6417 Propertyroom.com	Backup Material

Ownership Form
Clear Tax Report
MWBE Goal Waiver
Conflict of Interest

Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON

Strategic Procurement
Division

Interoffice

Correspondence

To: Marta Crinejo
Agenda Director

From: Jedediah Greenfield
Chief Procurement Officer

Date: April 8, 2024

Subject: No Tag Request for the contract
amendment for Propertyroom.com, Inc.

The Houston Police Department and Houston Airport System's contract with PropertyRoom.Com, Inc., which provides services for the sale/auction and final disposal of all property that is taken into their possession that is considered abandoned personal property, is set to expire on April 21, 2025.

The amendment to extend this contract is scheduled for consideration at the City Council meeting on April 16, 2025. Given the expiration date of April 21, 2025, a tag would render this item moot, leading to contract termination.

To avoid the disruption of these essential services, we respectfully request that no tag be applied to this item.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 2/21/2025

PLN - Special Minimum Lot Size Block Application No. 870
(1100 block of East 7 1/2 Street, the north side, between
Norhill Boulevard and Studewood Street)

Agenda Item#: 30.

Summary:

ORDINANCE establishing the east side of the 1100 Block of East 7th 1/2 Street, the north side between Norhill Boulevard and Studewood Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1101 East 7 1/2 Street, Lot 18, Block 17, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,850 square feet for the 1100 block of East 7 1/2 Street, the north side, between Norhill Boulevard and Studewood Street.

Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff
Phone: 832-393-6578

Jacqueline Brown, Planner III
Phone: 832-393-6587

ATTACHMENTS:

Description

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 2/21/2025

PLN - Special Minimum Lot Size Block Application No. 870 (1100 block of East 7 1/2 Street, the north side, between Norhill Boulevard and Studewood Street)

Agenda Item#: 12.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1101 East 7 1/2 Street, Lot 18, Block 17, in the Norhill Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,850 square feet for the 1100 block of East 7 1/2 Street, the north side, between Norhill Boulevard and Studewood Street.

Signed by:

Robert Williamson

8F6534385ED8422...

Vonn Tran

Director

Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff

Phone: 832-393-6578

Jacqueline Brown, Planner III

Phone: 832-393-6587

ATTACHMENTS:

Description

Map

Type

Backup Material

WOODLAND STREET

EUCLID STREET

STUDEWOOD STREET

NORHILL BLVD

E 7TH 1/2 STREET

E 7TH STREET

1101
1107
1111
1115
1119
1123
1127
1131
1133



0 35 70 140 210 Feet

Special Minimum Lot Size
1100 block of E. 7th 1/2 Street, north side,
between Norhill Boulevard and Studewood Street
5,850 Square Feet

Source: Harris County Appraisal District
Date: August 9, 2024
Reference: MLS 870


All properties within the application area are single family unless noted as such:

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded



**PLANNING &
DEVELOPMENT
DEPARTMENT**

 Special Minimum Lot Size Boundary



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 2/21/2025

PLN - Special Minimum Lot Size Block Renewal Application
No. 100 (600 - 900 blocks of W Melwood Street, north and
south sides, between Moss and Michaux Streets, and the
4100 block of Watson Street, east side, between Fugate
and W. Melwood Streets)

Agenda Item#: 31.

Summary:

ORDINANCE renewing the establishment of the north and south sides of the 600-900 Blocks of West Melwood Street, between Moss and Michaux Streets and the east side 4100 Block of Watson Street between Fugate and West Melwood within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 710 W Melwood Street, Lot 7, Block 209 in the East Norhill Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-701) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,200 square feet for the 600 - 900 blocks of W Melwood Street, north and south sides, between Moss and Michaux Streets, and the 4100 block of Watson Street, east side, between Fugate and W. Melwood Streets.

Director
Planning and Development Department

Prior Council Action:

Ordinance # 2004-701; passed on June 30, 2004

Contact Information:

Anna Sedillo, Chief of Staff
Phone: 832-393-6578

Jacqueline Brown, Planner III
Phone: 832-393-6587

ATTACHMENTS:

Description

RCA
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District H

Item Creation Date: 2/21/2025

PLN - Special Minimum Lot Size Block Renewal Application No. 100 (600 - 900 blocks of W Melwood Street, north and south sides, between Moss and Michaux Streets, and the 4100 block of Watson Street, east side, between Fugate and W. Melwood Streets)

Agenda Item#: 11.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 710 W Melwood Street, Lot 7, Block 209 in the East Norhill Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-701) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,200 square feet for the 600 - 900 blocks of W Melwood Street, north and south sides, between Moss and Michaux Streets, and the 4100 block of Watson Street, east side, between Fugate and W. Melwood Streets.

Signed by:

Robert Williamson

Vonn Tran

Director

Planning and Development Department

Prior Council Action:

Ordinance # 2004-701; passed on June 30, 2004

Contact Information:

Anna Sedillo, Chief of Staff

Phone: 832-393-6578

Jacqueline Brown, Planner III

Phone: 832-393-6587

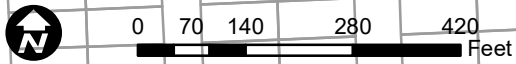
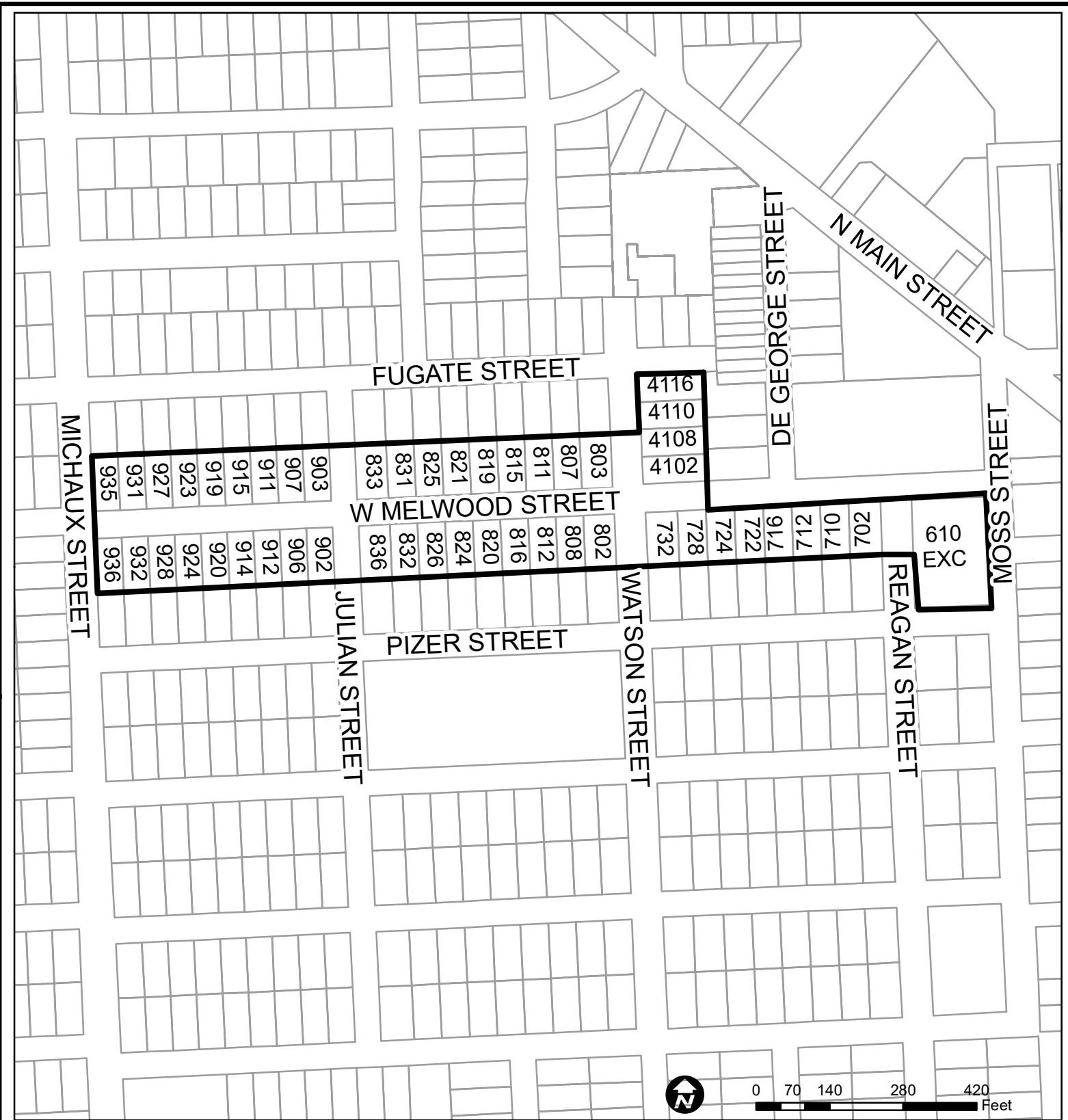
ATTACHMENTS:

Description

Map

Type

Backup Material



Special Minimum Lot Size Renewal
600-900 blocks of W. Melwood Street, north and south sides,
between Moss and Michaux Streets, and the 4100 block of
Watson Street, east side, between Fugate and W. Melwood Streets
5,200 Square Feet

Source: Harris County Appraisal District
 Date: May 22, 2024
 Reference: MLS 100


This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded



PLANNING & DEVELOPMENT DEPARTMENT

 Special Minimum Lot Size Boundary



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ETJ

Item Creation Date: 2/27/2025

HPW - 20WR563 – Petition Addition (18.959) Bridgestone Municipal Utility District

Agenda Item#: 32.

Summary:

ORDINANCE consenting to the addition of 18.959 acres of land to **BRIDGESTONE MUNICIPAL UTILITY DISTRICT**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 18.959 acres to Bridgestone Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 18.959 acres to Bridgestone Municipal Utility District be approved.

SPECIFIC EXPLANATION: Bridgestone Municipal Utility District (the "District") was created through the TCEQ in 1976, and currently consists of 2,337.3919 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 18.959 acres of vacant land, proposed to be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of Spring Cypress Road, TC Jester Boulevard, Pinelakes Boulevard, and Kuykendahl Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Bridgestone Municipal Utility District Wastewater Treatment Plant No. 1. Potable water is provided by the District.

The nearest major drainage facility for Bridgestone Municipal Utility District is Seals Gully, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Seals Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 2/27/2025

HPW - 20WR563 – Petition Addition (18.959) Bridgestone Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of 18.959 acres to Bridgestone Municipal Utility District.

RECOMMENDATION: Petition for the City’s consent to the addition of 18.959 acres to Bridgestone Municipal Utility District be approved.

SPECIFIC EXPLANATION: Bridgestone Municipal Utility District (the “District”) was created through the TCEQ in 1976, and currently consists of 2,337.3919 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 18.959 acres of vacant land, proposed to be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of Spring Cypress Road, TC Jester Boulevard, Pinelakes Boulevard, and Kuykendahl Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

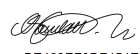
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Bridgestone Municipal Utility District Wastewater Treatment Plant No. 1. Potable water is provided by the District.

The nearest major drainage facility for Bridgestone Municipal Utility District is Seals Gully, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Seals Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100-year or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

 3/27/2025
 BE463EF0DF454EB...

Randall V. Macchi
 Director, Houston Public Works

Contact Information:

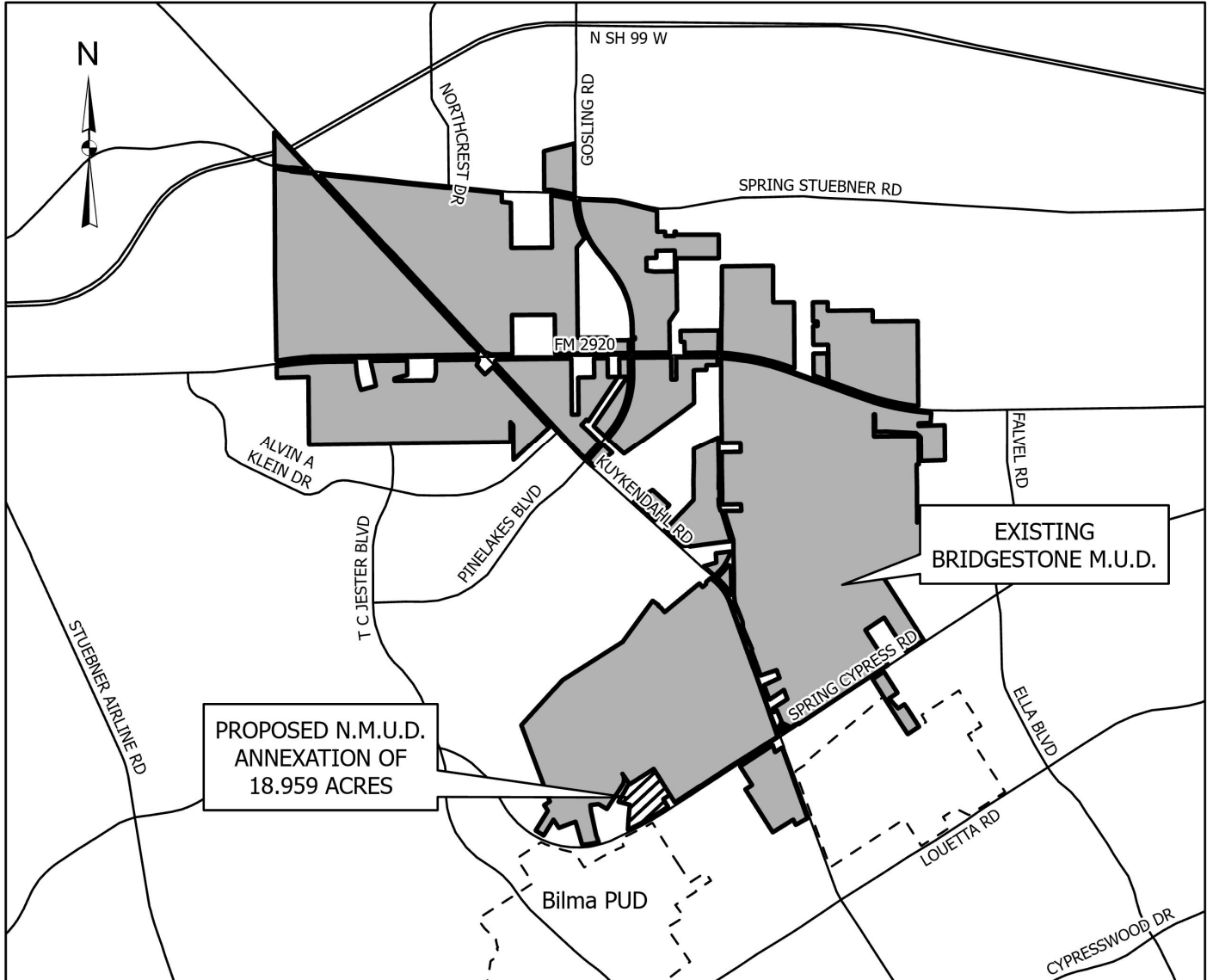
Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

BRIDGESTONE MUNICIPAL UTILITY DISTRICT

Proposed annexation of 18.959 ac of Land

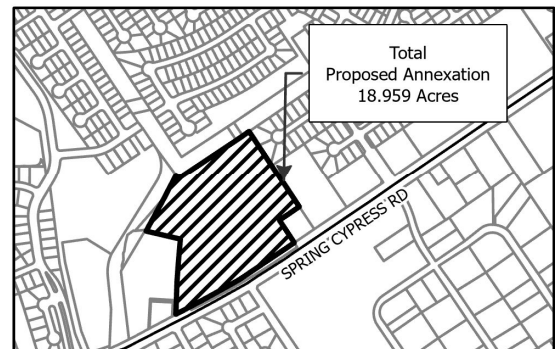


VICINITY MAP N.T.S

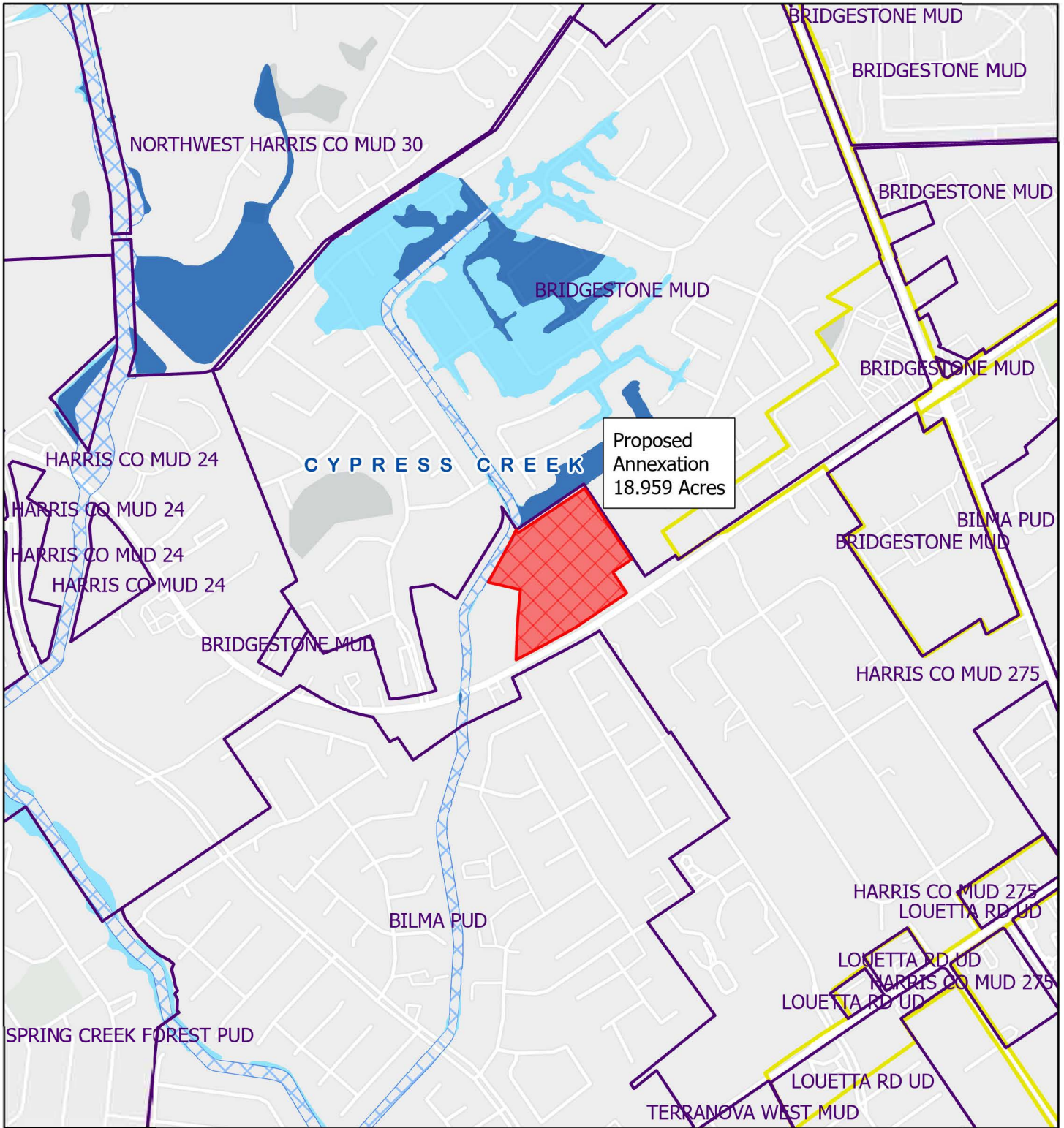


QUIDDITY

Texas Board of Professional Engineers and Land Surveyors
Registration Nos. F-23290 & 10046100








Bridgestone Municipal Utility District (18.959 acres)

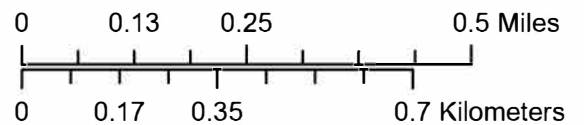


2/26/2025 3:06 PM

1:13,536

-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ETJ

Item Creation Date: 3/13/2025

HPW - 20WR555 – Petition Addition (64.383) Harris County Water Control and Improvement District No. 164

Agenda Item#: 33.

Summary:

ORDINANCE consenting to the addition of 64.383 acres of land to **HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 164**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Water Control and Improvement District No. 164.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Water Control and Improvement District No. 164 be approved.

SPECIFIC EXPLANATION: Harris County Water Control and Improvement District No. 164 (the "District") was created through an act of the Texas Legislature in 2021 and currently consists of 1,224.1 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 64.383 acres, proposed to be developed as single-family residential, commercial, detention/drainage, open space, and Right of Way property, to the District. The proposed annexation tracts are located in the vicinity of Mound Road, Betka Road, Mathis Road, and Warren Ranch Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Grand Prairie Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 570A, Harris County Municipal Utility District No. 570C, Harris County Municipal Utility District No. 570D, and Harris County Municipal Utility District No. 576. Potable water is provided by the Grand Prairie Water Plant.

The nearest major drainage facility for Harris County Water Control and Improvement District No. 164 is Rock Hollow Creek, which flows into Cypress Creek, then flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Rock Hollow Creek is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet

-
Maps

-
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/13/2025

HPW - 20WR555 – Petition Addition (64.383) Harris County Water Control and Improvement District No. 164

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Water Control and Improvement District No. 164.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Water Control and Improvement District No. 164 be approved.

SPECIFIC EXPLANATION: Harris County Water Control and Improvement District No. 164 (the "District") was created through an act of the Texas Legislature in 2021 and currently consists of 1,224.1 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 64.383 acres, proposed to be developed as single-family residential, commercial, detention/drainage, open space, and Right of Way property, to the District. The proposed annexation tracts are located in the vicinity of Mound Road, Betka Road, Mathis Road, and Warren Ranch Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

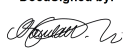
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Grand Prairie Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 570A, Harris County Municipal Utility District No. 570C, Harris County Municipal Utility District No. 570D, and Harris County Municipal Utility District No. 576. Potable water is provided by the Grand Prairie Water Plant.

The nearest major drainage facility for Harris County Water Control and Improvement District No. 164 is Rock Hollow Creek, which flows into Cypress Creek, then flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Rock Hollow Creek is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

 3/27/2025
 BE469EF0DF454EB...

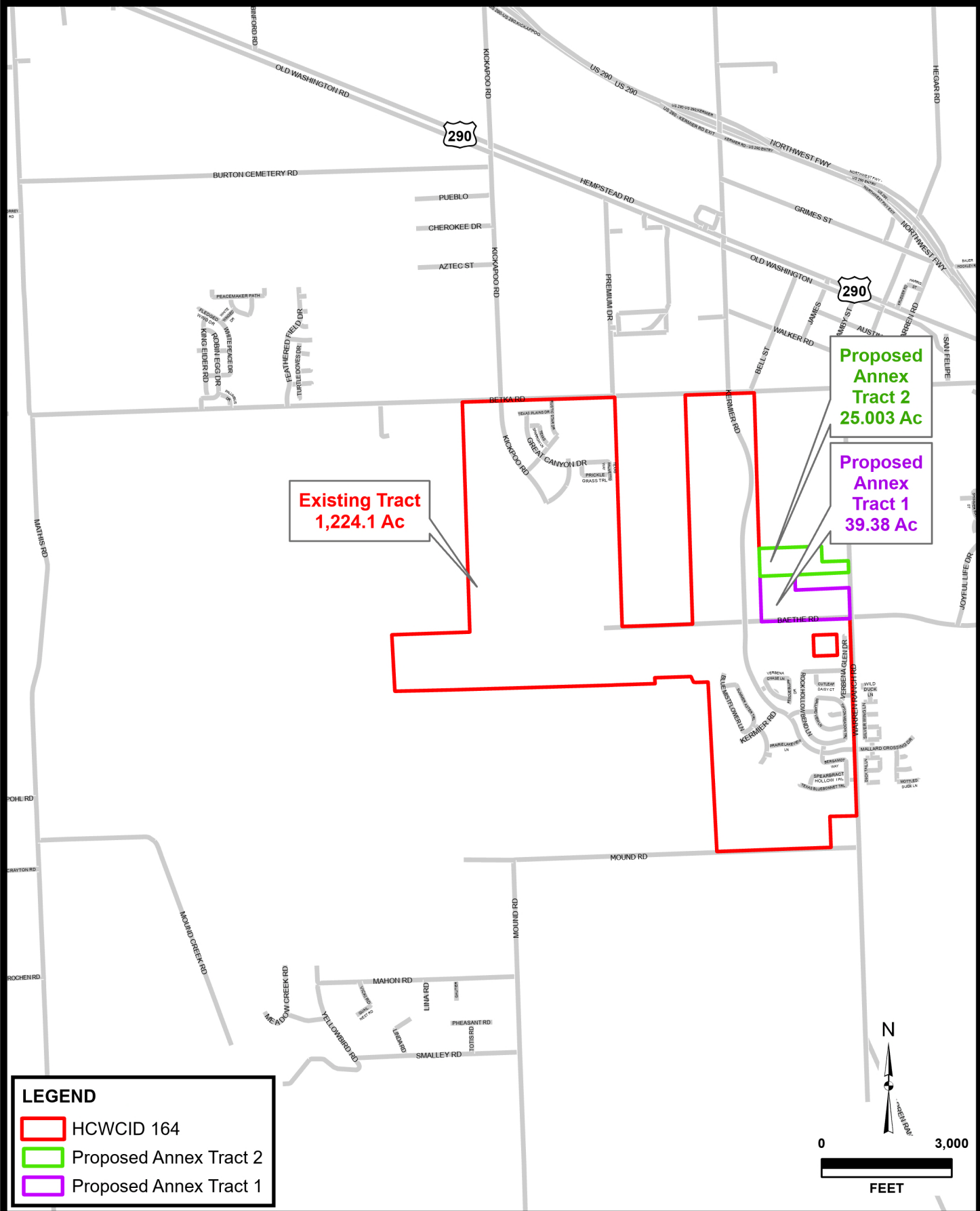
Randall V. Macchi
 Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



Existing Tract
1,224.1 Ac

Proposed Annex
Tract 2
25.003 Ac

Proposed Annex
Tract 1
39.38 Ac

LEGEND

- HCWCD 164
- Proposed Annex Tract 2
- Proposed Annex Tract 1

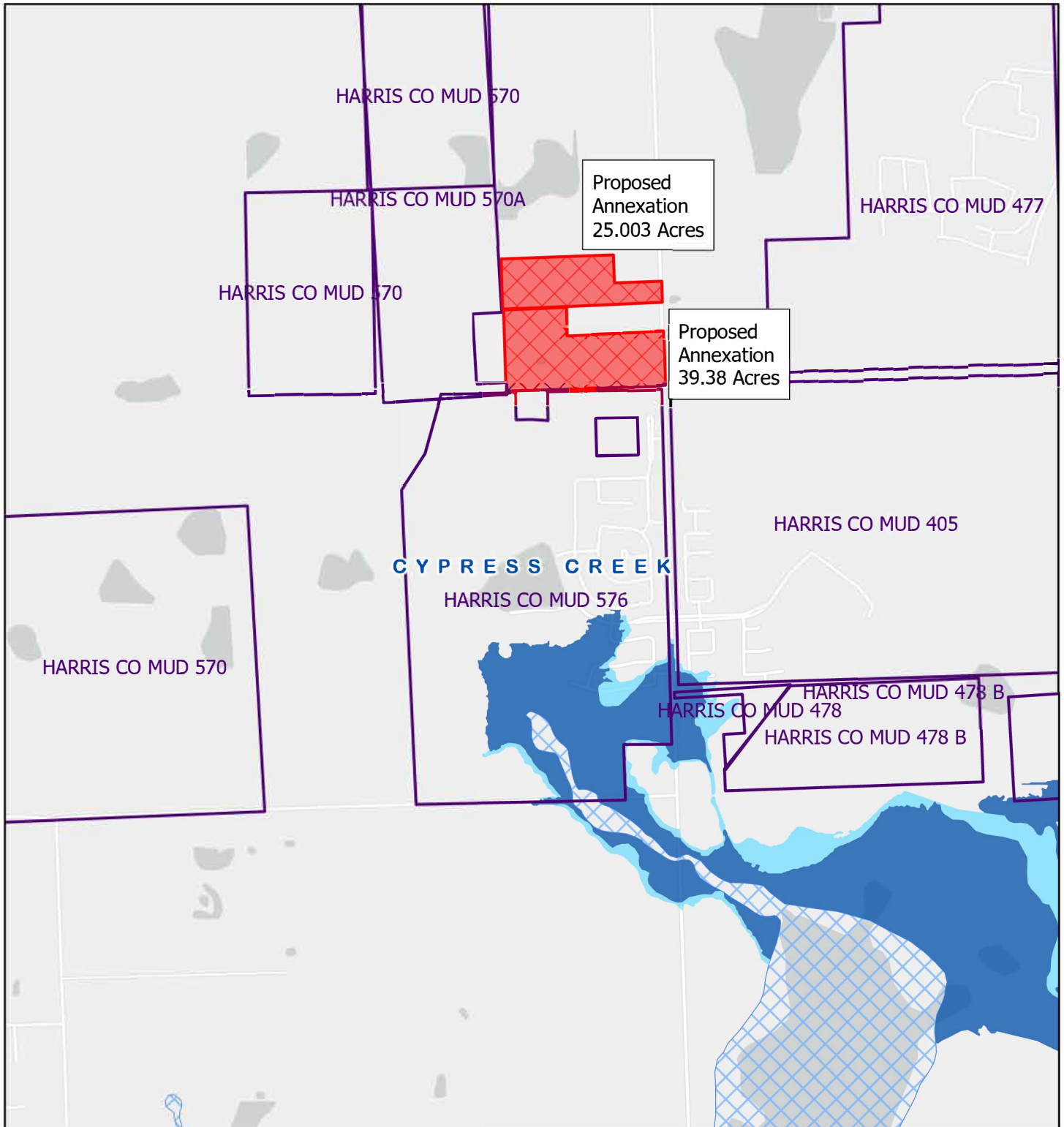
JOB NO.	41585-01
DATE	Feb 2025
DESIGNER	JAM
CHECKED XX	DRAWN XX
SHEET	1.0

HCWCD NO. 164
DISTRICT BOUNDARY 1,288.483 ACRES
VICINITY MAP

PAPE-DAWSON ENGINEERS

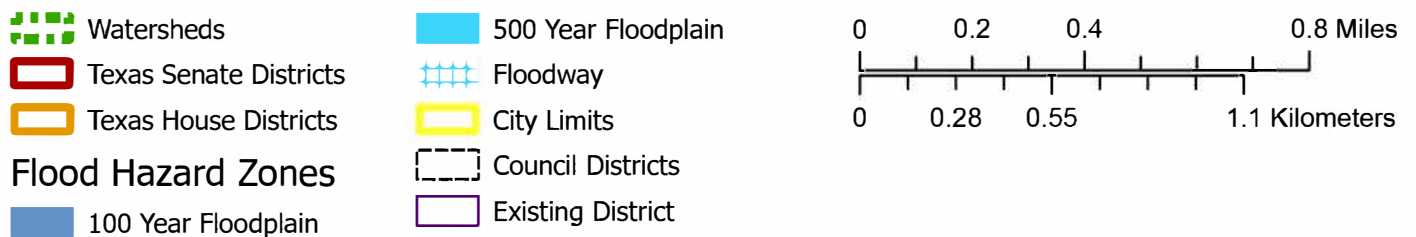
2107 CityWest Boulevard, Third Floor, Houston, TX 77042
TEXAS ENGINEERING FIRM #470 | TEXAS SURVEYING FIRM #10193974

Harris County Water Control and Improvement District No. 164 (64.383 acres)



2/4/2025 2:57 PM

1:21,655





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ETJ

Item Creation Date: 12/27/2023

HPW - 20WR428 – Petition Addition (2.913) Northwest Harris County Municipal Utility District No. 19

Agenda Item#: 34.

Summary:

ORDINANCE consenting to the addition of 2.913 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 19**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 2.913 acres to Northwest Harris County Municipal Utility District No. 19.

RECOMMENDATION: Petition for the City's consent to the addition of 2.913 acres to Northwest Harris County Municipal Utility District No. 19 be approved.

SPECIFIC EXPLANATION: Northwest Harris County Municipal Utility District No. 19 (the "District") was created through the TCEQ in 1979, and currently consists of 1,101.4358 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 2.913 acres of a developed commercial parking lot property, to the District. The proposed annexation tract is located in the vicinity of West Rayford Road, Cannon Gully, Augusta Creek Court, and Community Center Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Harris County Municipal Utility District No. 19 Wastewater Treatment Plant No. 1. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 19 is Cannon Gully, which flows into Willow Creek, then flows to Cypress Creek, then into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. Cannon Gully is within the Willow Creek watershed. The proposed annexation tract is within the 100-year floodplain (7%) and 500-year floodplain (16%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet

-
Maps

-
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
ETJ

Item Creation Date: 12/27/2023

HPW - 20WR428 – Petition Addition (2.913) Northwest Harris County Municipal Utility District No. 19

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of 2.913 acres to Northwest Harris County Municipal Utility District No. 19.

RECOMMENDATION: Petition for the City’s consent to the addition of 2.913 acres to Northwest Harris County Municipal Utility District No. 19 be approved.

SPECIFIC EXPLANATION: Northwest Harris County Municipal Utility District No. 19 (the “District”) was created through the TCEQ in 1979, and currently consists of 1,101.4358 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 2.913 acres of a developed commercial parking lot property, to the District. The proposed annexation tract is located in the vicinity of West Rayford Road, Cannon Gully, Augusta Creek Court, and Community Center Drive. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.


The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Harris County Municipal Utility District No. 19 Wastewater Treatment Plant No. 1. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 19 is Cannon Gully, which flows into Willow Creek, then flows to Cypress Creek, then into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. Cannon Gully is within the Willow Creek watershed. The proposed annexation tract is within the 100-year floodplain (7%) and 500-year floodplain (16%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

3/27/2025
BE463EF0DF454EB...

Randall V. Macchi
Director, Houston Public Works

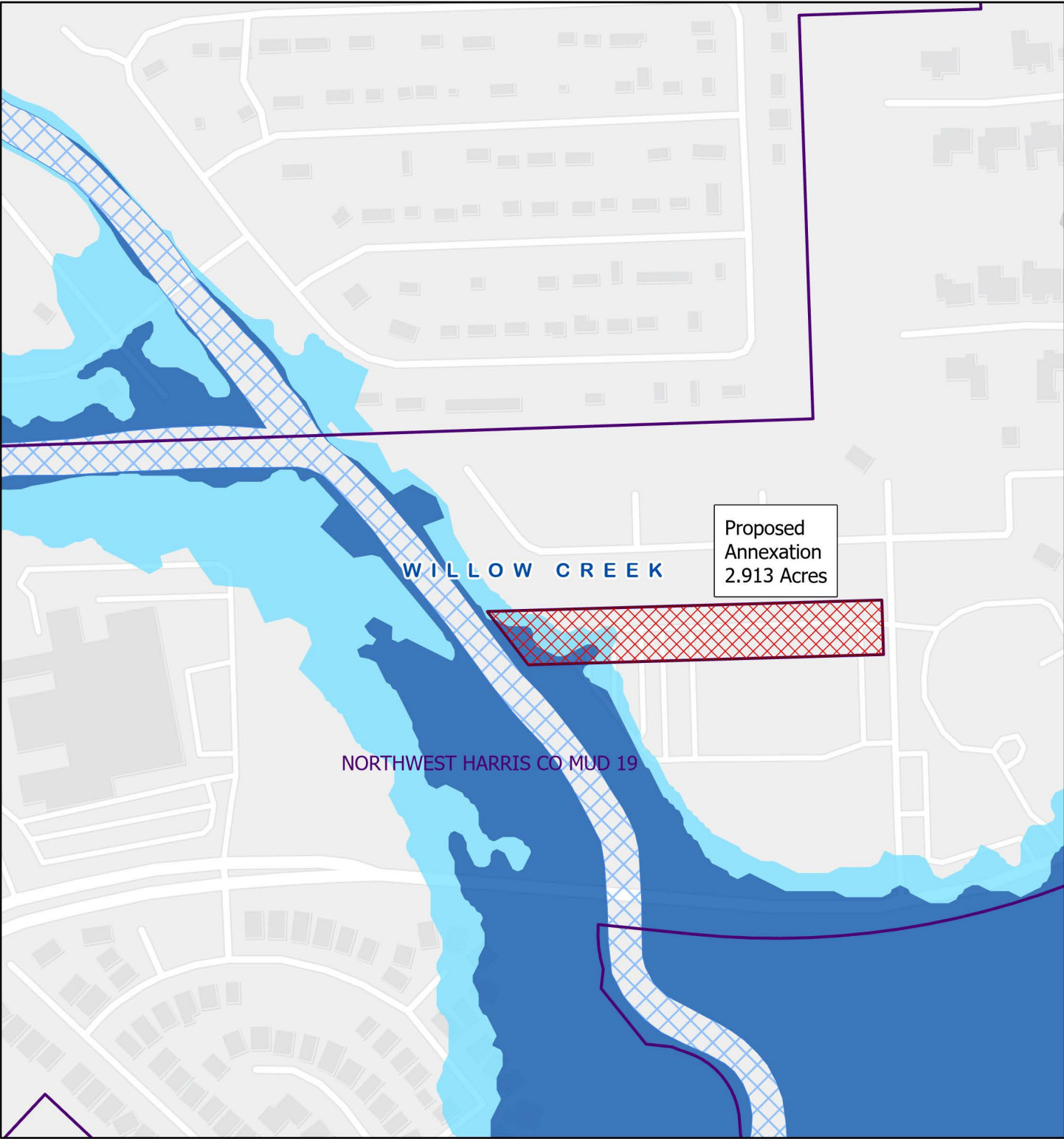
Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

Northwest Harris County Municipal Utility District No. 19 (2.913 acres)



Proposed
Annexation
2.913 Acres

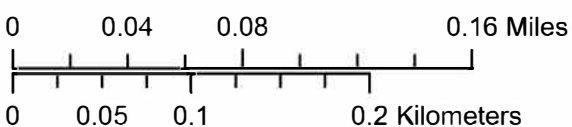
NORTHWEST HARRIS CO MUD 19

WILLOW CREEK

12/7/2023 3:50 PM

1:4,238

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones**
- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District K

Item Creation Date: 9/26/2024

HPW - 20INA173 Interlocal Agreement / Fort Bend County

Agenda Item#: 35.

Summary:

ORDINANCE appropriating \$2,153,683.35 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Interlocal Agreement between City of Houston and **FORT BEND COUNTY** for Design and Construction of Blueridge Road Water Line Replacement; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT K - CASTEX-TATUM**

Background:

SUBJECT: Interlocal Agreement between the City of Houston (City) and Fort Bend County (County) for the Design and Construction of Blueridge Road Water Line Replacement.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and Fort Bend County (County) for the Design and Construction of Blueridge Road Water Line Replacement and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This agreement is authorized under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The County and the City desire to improve a portion of Blueridge Road utilizing funds from the Fort Bend County Mobility Project No. 20205, which funds may only be expended on city streets that are an integral part of or connecting link with county roads or state highways.

DESCRIPTION: This project consists of design and construction of a 16-inch water line for the purpose of replacing the existing 16-inch AC water line.

LOCATION: The project is located at the intersection of Rockergate Drive to South McHard Road.

SCOPE OF THE AGREEMENT AND FEE: Under the Agreement, the City will contribute \$2,051,127.00 for the design and construction of the 16-inch water line to the existing scope of work for the Blueridge Road Widening from Rockergate Drive to South McHard Road. The scope of work will include Phase I, Phase II, and Phase III Engineering services.

The total requested amount of \$2,153,683.35 is to be appropriated as follows: \$2,051,127.00 for the cost of the project and \$102,556.35 for CIP Cost Recovery. The project will be managed by the County. The City will assume responsibility for the perpetual maintenance and repair including

all improvements constructed for the roadway and respective segment within the boundaries of the City of Houston.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

-

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No(s). N-FBC002-0001-7 and S-000521-0233-3

Amount and Source of Funding:

\$2,153,683.35 – Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E. Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 9/26/2024

HPW - 20INA173 Interlocal Agreement / Fort Bend County

Agenda Item#:

Background:

SUBJECT: Interlocal Agreement between the City of Houston (City) and Fort Bend County (County) for the Design and Construction of Blueridge Road Water Line Replacement.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and Fort Bend County (County) for the Design and Construction of Blueridge Road Water Line Replacement and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This agreement is authorized under the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The County and the City desire to improve a portion of Blueridge Road utilizing funds from the Fort Bend County Mobility Project No. 20205, which funds may only be expended on city streets that are an integral part of or connecting link with county roads or state highways.

DESCRIPTION: This project consists of design and construction of a 16-inch water line for the purpose of replacing the existing 16-inch AC water line.

LOCATION: The project is located at the intersection of Rockergate Drive to South McHard Road.

SCOPE OF THE AGREEMENT AND FEE: Under the Agreement, the City will contribute \$2,051,127.00 for the design and construction of the 16-inch water line to the existing scope of work for the Blueridge Road Widening from Rockergate Drive to South McHard Road. The scope of work will include Phase I, Phase II, and Phase III Engineering services.

The total requested amount of \$2,153,683.35 is to be appropriated as follows: \$2,051,127.00 for the cost of the project and \$102,556.35 for CIP Cost Recovery. The project will be managed by the County. The City will assume responsibility for the perpetual maintenance and repair including all improvements constructed for the roadway and respective segment within the boundaries of the City of Houston.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

DocuSigned by:

 3/27/2025
 BE463EE0DE454EB

Randall V. Macchi, J.D.
 Director, Houston Public Works

WBS No(s). N-FBC002-0001-7 and S-000521-0233-3

Amount and Source of Funding:

\$2,153,683.35 – Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

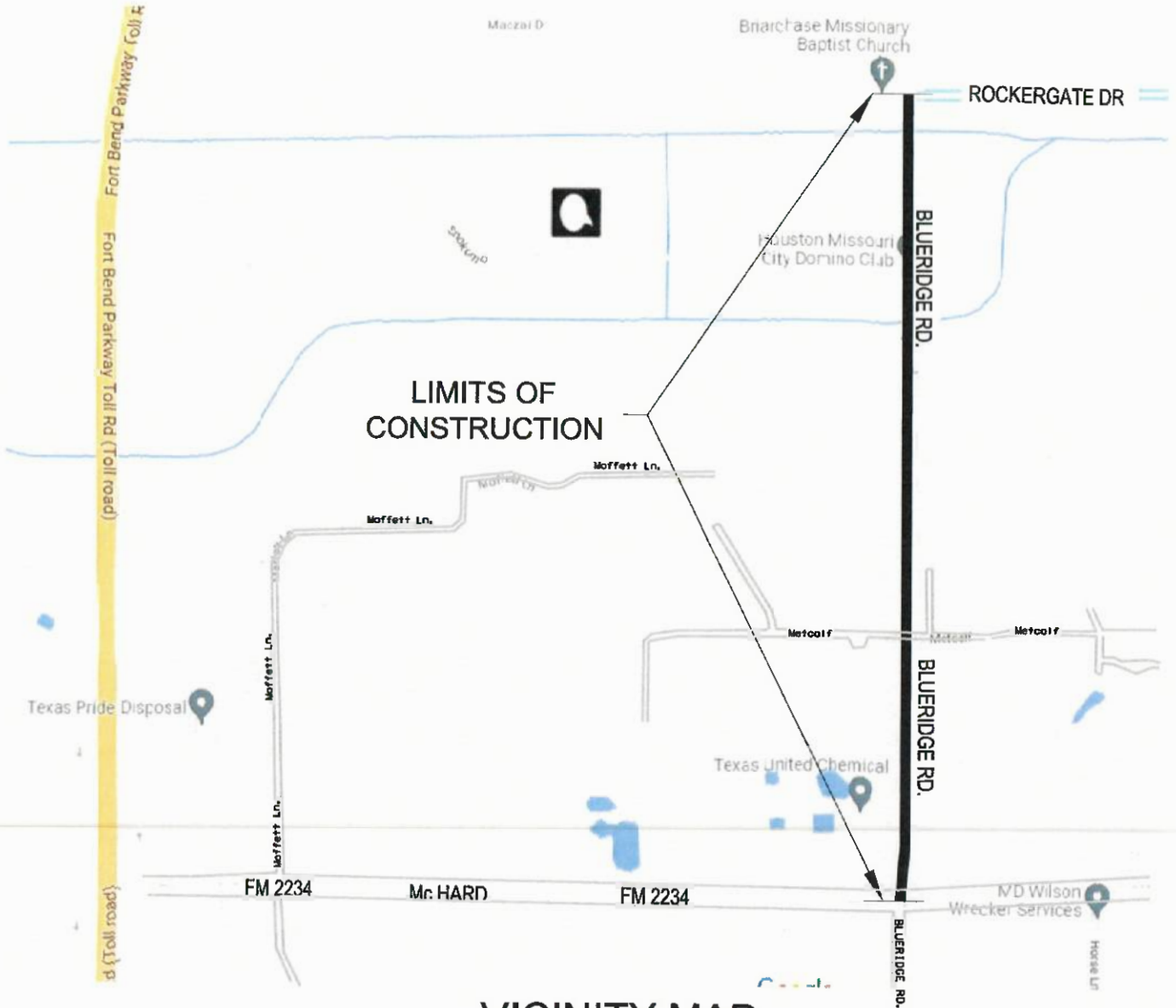
Name	Service Line	Contact Number
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E. Deputy Director	HPW-Construction	832.395.2443

ATTACHMENTS:

Description	Type
-------------	------

SAP Documents
Maps

Financial Information
Backup Material



LIMITS OF CONSTRUCTION

VICINITY MAP

City of Houston / Ft. Bend County

BLUE RIDGE DRIVE WIDENING
FROM ROCKERGATE DRIVE TO
McHARD ROAD

KEY MAP
611A & 611E



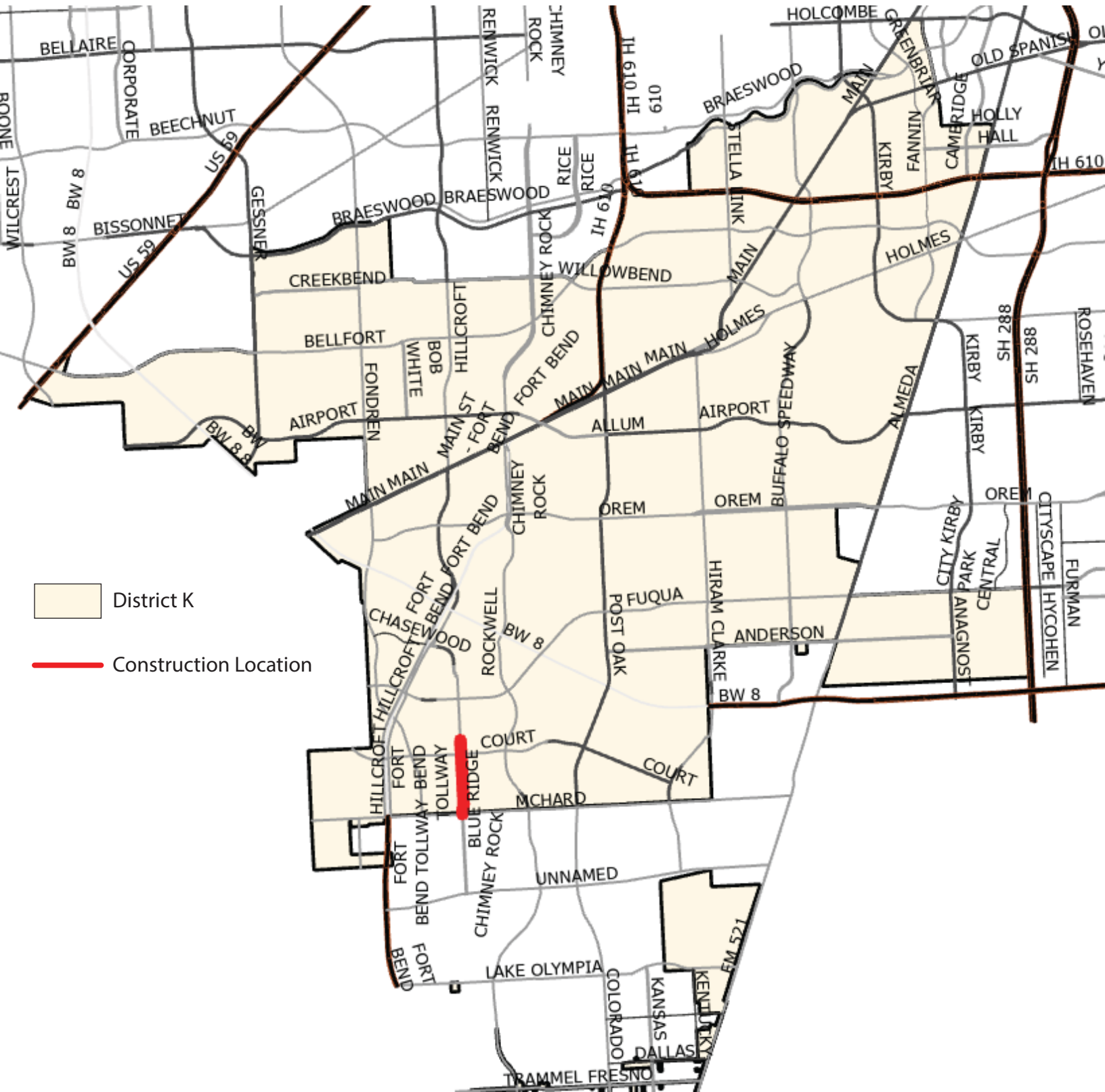
DESIGN ENGINEER NAME
FCM ENGINEERS, PC
3300 S Gessner Rd.
Suite 248
TEL.No.:713-786-4412

TX FIRM No.: F-13481

Description:

Blueridge Drive widening from Rockergate Dr. to Mchard Road

Vicinity Map:





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District I

Item Creation Date: 12/31/2024

HPW – 20INF2525 Amendment / Binkley & Barfield Inc.

Agenda Item#: 36.

Summary:

ORDINANCE appropriating \$527,379.30 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **BINKLEY & BARFIELD, INC dba CONSULTING ENGINEERS** for Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions I and Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions II (Approved by Ordinance No. 2020-0124); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - MARTINEZ**

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and Binkley & Barfield Inc. for Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions I and Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions II.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with Binkley & Barfield Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase the availability of water, improve circulation, and ensure necessary fire protection.

DESCRIPTION/SCOPE: This project is located in two subdivisions. Subdivision I consists of the design of approximately 40,240 linear feet of 16-inch, 12-inch, 8-inch, and 6-inch water lines, fire hydrants, valves, fittings, and related appurtenances. Subdivision II consists of the design of approximately 26,500 linear feet of 8-inch and 6-inch water lines, fire hydrants, valves, fittings, and related appurtenances.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Water Line Rehabilitation in Central Park and Magnolia Park Subdivision I	Canal Street on the North, Harrisburg Boulevard on the South, 75 th Street on the East, and 65 th Street on the West	I
Water Line Rehabilitation in Central Park and Magnolia Park Subdivision II	Navigation Boulevard on the North, Canal Street on the South 75 th on	I

<p>the East and Terminal Street on the West</p>

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on February 19, 2020, under Ordinance No. 2020-0124. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design, and Phase II - final design which includes basic and additional services for Subdivision II. The project was placed on hold due to funding insufficiency.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: Phase II - final design for Subdivision I, Phase III - construction phase services and additional services, and the contract will be updated to incorporate the latest version of Exhibit C – Raw Salaries. A fee of \$238,373.00 is budgeted for Basic Services and \$263,893.00 for Additional Services.

The total requested appropriation is \$527,379.30 to be appropriated as follows: \$502,266.00 for contract services and \$25,113.30 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount totals \$1,493,537.00. The Consultant has been paid \$1,403,114.00 (93.95%). Of this amount, \$1,024,511.00 (73.02%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,995,803.00. The MWBE goal has been previously met.

Name of Firms	Work Description	Amount	% of Total Contract
Paid Prior M/WBE Commitment		\$1,024,511.00	51.33%
Lantech Inc. dba Lantech Consultants, Inc.	Land Surveying Services	\$ 170,775.00	8.56%
	TOTAL	\$1,195,286.00	59.89%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi
Director, Houston Public Works

WBS No. S-000035-0267-3, S-000035-0271-3

Prior Council Action:

Ordinance No. 2020-0124, dated 02-19-2020

Amount and Source of Funding:

\$527,379.30 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Original appropriation of \$1,642,937.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 12/31/2024

HPW – 20INF2525 Amendment / Binkley & Barfield Inc.

Agenda Item#:

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and Binkley & Barfield Inc. for Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions I and Water Line Rehabilitation in Central Park and Magnolia Park Subdivisions II.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with Binkley & Barfield Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase the availability of water, improve circulation, and ensure necessary fire protection.

DESCRIPTION/SCOPE: This project is located in two subdivisions. Subdivision I consists of the design of approximately 40,240 linear feet of 16-inch, 12-inch, 8-inch, and 6-inch water lines, fire hydrants, valves, fittings, and related appurtenances. Subdivision II consists of the design of approximately 26,500 linear feet of 8-inch and 6-inch water lines, fire hydrants, valves, fittings, and related appurtenances.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Water Line Rehabilitation in Central Park and Magnolia Park Subdivision I	Canal Street on the North, Harrisburg Boulevard on the South, 75 th Street on the East, and 65 th Street on the West	I
Water Line Rehabilitation in Central Park and Magnolia Park Subdivision II	Navigation Boulevard on the North, Canal Street on the South, 75 th on the East and Terminal Street on the West	I

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on February 19, 2020, under Ordinance No. 2020-0124. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design, and Phase II - final design which includes basic and additional services for Subdivision II. The project was placed on hold due to funding insufficiency.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: Phase II - final design for Subdivision I, Phase III - construction phase services and additional services, and the contract will be updated to incorporate the latest version of Exhibit C – Raw Salaries. A fee of \$238,373.00 is budgeted for Basic Services and \$263,893.00 for Additional Services.

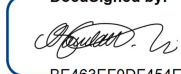
The total requested appropriation is \$527,379.30 to be appropriated as follows: \$502,266.00 for contract services and \$25,113.30 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount totals \$1,493,537.00. The Consultant has been paid \$1,403,114.00 (93.95%). Of this amount, \$1,024,511.00 (73.02%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,995,803.00. The MWBE goal has been previously met.

Name of Firms	Work Description	Amount	% of Total Contract
Paid Prior M/WBE Commitment		\$1,024,511.00	51.33%
Lantech Inc. dba Lantech Consultants, Inc.	Land Surveying Services	\$ 170,775.00	8.56%
TOTAL		\$1,195,286.00	59.89%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 4/1/2025
 BE463EF0DE454EB
 Randall V. Macchi
 Director, Houston Public Works

WBS No. S-000035-0267-3, S-000035-0271-3

Prior Council Action:

Ordinance No. 2020-0124, dated 02-19-2020

Amount and Source of Funding:

\$527,379.30 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

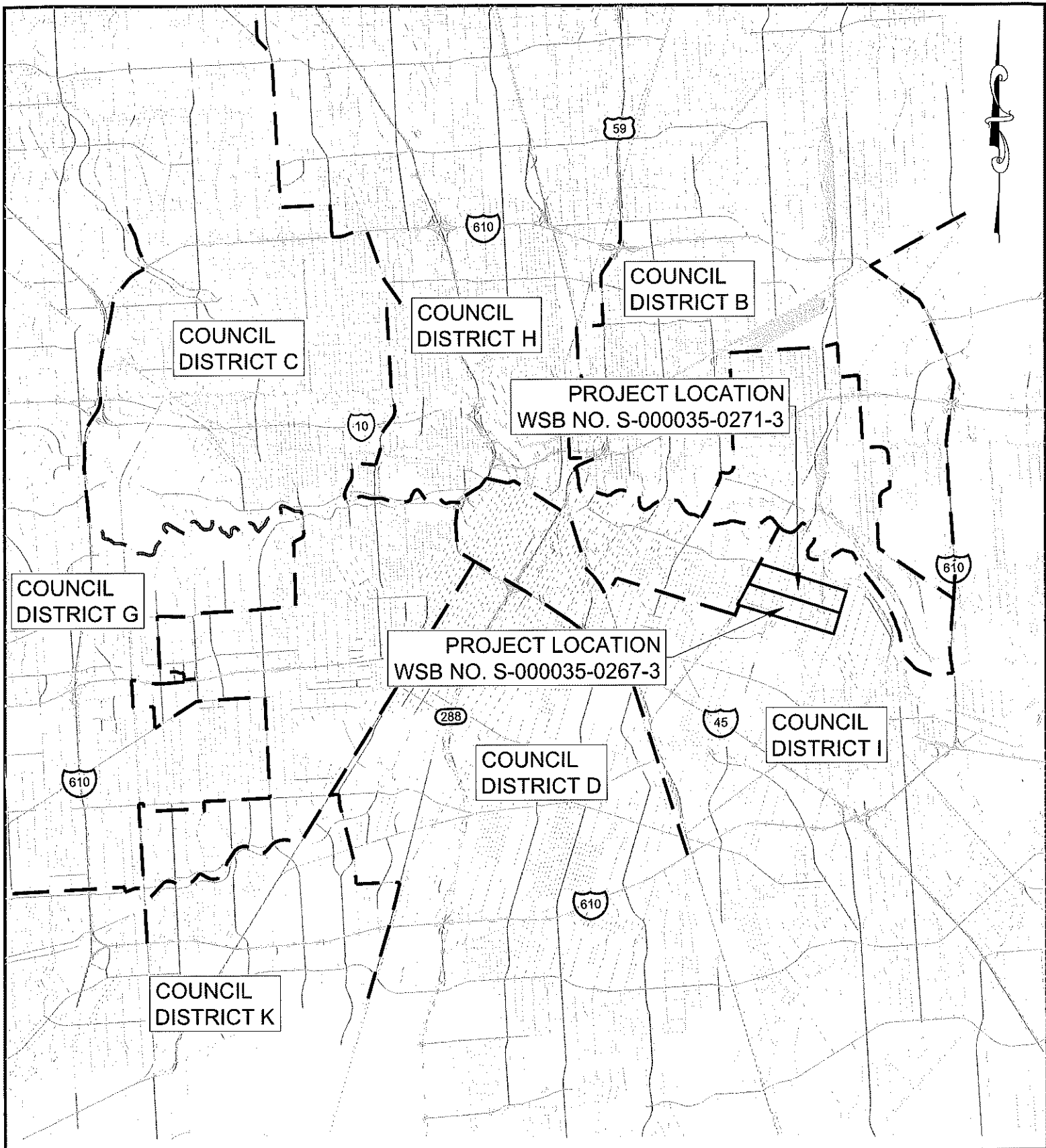
Original appropriation of \$1,642,937.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Prior Council Action	Backup Material



9000' 0' 9000'



SCALE

1"=9000'

KEY MAP 494U, V, Y, & Z & 495S, & W

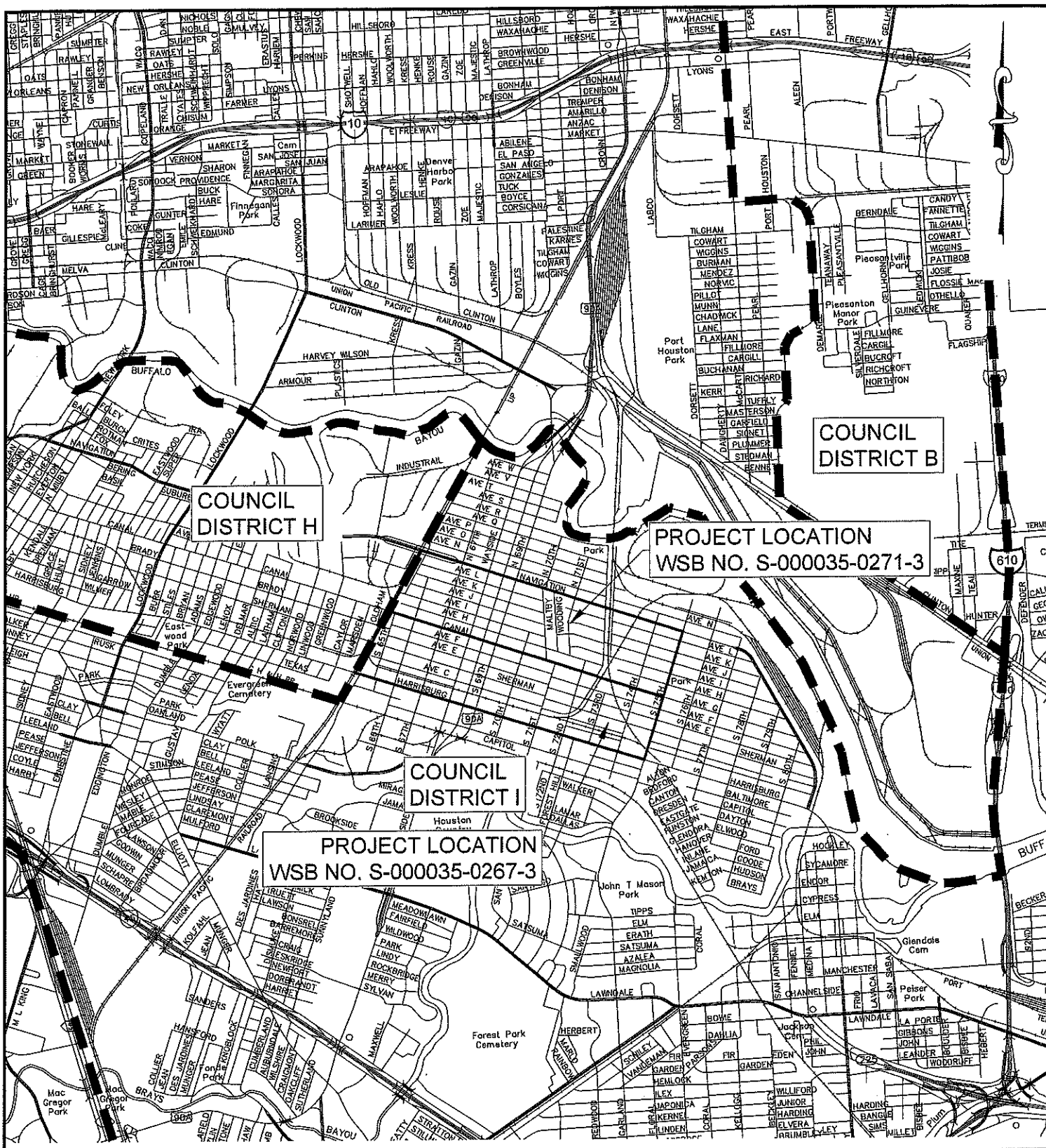
CITY OF HOUSTON

WBS NO. S-000035-0267-3 AND
 WBS NO. S-000035-0271-3
 WATER LINE REPLACEMENT IN CENTRAL
 PARK AND MAGNOLIA PARK
 SUBDIVISIONS I AND II
 PROJECT VICINITY MAP
 HOUSTON, TEXAS

DATE
8/28/2019

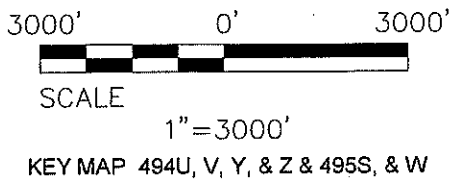
PROJECT NO.

SCALE
SEE BAR SCALE



CITY OF HOUSTON

WBS NO. S-000035-0267-3 AND
 WSB NO. S-000035-0271-3
 WATER LINE REPLACEMENT IN CENTRAL
 PARK AND MAGNOLIA PARK
 SUBDIVISIONS I AND II
 PROJECT VICINITY MAP
 HOUSTON, TEXAS



DATE	PROJECT NO.	SCALE
8/28/2019		SEE BAR SCALE



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 9/17/2024

HPW - 20SWO175 Second Amendment & Addtn'l Approp /
Aguirre & Fields, LP

Agenda Item#: 37.

Summary:

ORDINANCE appropriating \$315,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge as an additional appropriation; approving and authorizing second amendment to Professional Engineering Services Contract between City of Houston and **AGUIRRE & FIELDS, LP** for FY19 Professional Engineering Services for Local Drainage Program Work Order Design (Contract 4) (as approved by Ordinance No. 2019-0932); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge

Background:

SUBJECT: Second Amendment to the Professional Engineering Services Contract between the City and Aguirre & Fields, LP for FY19 Professional Engineering Services for Local Drainage Program Work Order Design (Contract 4).

RECOMMENDATION: Approve the Second Amendment to the Professional Engineering Services Contract with Aguirre & Fields, LP and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) Program and is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

DESCRIPTION/SCOPE: This citywide program provides professional engineering services to resolve localized storm water drainage problems. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

LOCATION: The projects are located throughout the City of Houston.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on November 20, 2019 under Ordinance No. 2019-0932. The scope of services under the original contract consisted of Phase I – preliminary design, and Phase II – final design services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services. The below subsequent Council Actions associated with this contract include:

<u>Ord. No.</u>	<u>Ord. Date</u>	<u>Type</u>	<u>Scope of the Action</u>	<u>Accomplished to Date</u>
------------------------	-------------------------	--------------------	-----------------------------------	------------------------------------

2021-0472	June 09, 2021	Amend	Phase I Preliminary Basic Design and Additional Services, Phase II Final Basic Design and Additional Services, and Phase III Construction Phase Services.	Engineering investigations and design work.
2021-1011	Dec 01, 2021	Add	Phase II Basic Design and Additional Services and Phase III Constructions Phase Services, as they relate to existing and future storm water maintenance, rehabilitation, and reconstruction projects.	Engineering investigations and design work.
2022-0835	October 19, 2022	Add	Phase II Basic Design and Additional Services and Phase III Constructions Phase Services.	Engineering investigations and design work.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Second Amendment, the Consultant will accomplish the following: Continuance of Phase II Basic Design and Additional Services and Phase III Construction Phase Services and extend the terms of the contract by one year to complete drainage improvements for Work Order No. 6. The contract will be updated to incorporate the latest version of Exhibit A-1 - Scope of Work and Exhibit C - Raw Salaries. A fee of \$180,000.00 is budgeted for Basic Services and \$120,000.00 for Additional Services.

The total requested appropriation is \$315,000.00 to be appropriated as follows: \$300,000.00 for contract services and \$15,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount and subsequent appropriations total \$1,050,000.00. The Consultant has been paid \$1,029,572.00 (98.05%). Of this amount, \$352,604.00 (34.25%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,350,000.00. The Consultant proposes the following plan to continue to meet the MWBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$352,604.00	26.12%
Unpaid Prior M/WBE Commitment		\$ 60,646.00	4.49%
1. Amani Engineering, Inc	Land surveying services	\$ 36,000.00	2.67%
2. Chief Solutions, Inc	Drainage Inspection Services	\$ <u>36,000.00</u>	2.67%

Signed Coversheet
Map

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/17/2024

HPW - 20SWO175 Second Amendment & Addtn'l Approp / Aguirre & Fields, LP

Agenda Item#:

Background:

SUBJECT: Second Amendment to the Professional Engineering Services Contract between the City and Aguirre & Fields, LP for FY19 Professional Engineering Services for Local Drainage Program Work Order Design (Contract 4).

RECOMMENDATION: Approve the Second Amendment to the Professional Engineering Services Contract with Aguirre & Fields, LP and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) Program and is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

DESCRIPTION/SCOPE: This citywide program provides professional engineering services to resolve localized storm water drainage problems. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

LOCATION: The projects are located throughout the City of Houston.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on November 20, 2019 under Ordinance No. 2019-0932. The scope of services under the original contract consisted of Phase I – preliminary design, and Phase II – final design services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services. The below subsequent Council Actions associated with this contract include:

<u>Ord. No.</u>	<u>Ord. Date</u>	<u>Type</u>	<u>Scope of the Action</u>	<u>Accomplished to Date</u>
2021-0472	June 09, 2021	Amend	Phase I Preliminary Basic Design and Additional Services, Phase II Final Basic Design and Additional Services, and Phase III Construction Phase Services.	Engineering investigations and design work.
2021-1011	Dec 01, 2021	Add	Phase II Basic Design and Additional Services and Phase III Constructions Phase Services, as they relate to existing and future storm water maintenance, rehabilitation, and reconstruction projects.	Engineering investigations and design work.
2022-0835	October 19, 2022	Add	Phase II Basic Design and Additional Services and Phase III Constructions Phase Services.	Engineering investigations and design work.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Second Amendment, the Consultant will accomplish the following: Continuance of Phase II Basic Design and Additional Services and Phase III Construction Phase Services and extend the terms of the contract by one year to complete drainage improvements for Work Order No. 6. The contract will be updated to incorporate the latest version of Exhibit A-1 - Scope of Work and Exhibit C - Raw Salaries. A fee of \$180,000.00 is budgeted for Basic Services and \$120,000.00 for Additional Services.

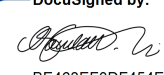
The total requested appropriation is \$315,000.00 to be appropriated as follows: \$300,000.00 for contract services and \$15,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount and subsequent appropriations total \$1,050,000.00. The Consultant has been paid \$1,029,572.00 (98.05%). Of this amount, \$352,604.00 (34.25%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,350,000.00. The Consultant proposes the following plan to continue to meet the MWBE goal.

Name of Firms	Work Description	Amount	% of Total Contract
Paid Prior M/WBE Commitment		\$352,604.00	26.12%
Unpaid Prior M/WBE Commitment		\$ 60,646.00	4.49%
1. Amani Engineering, Inc	Land surveying services	\$ 36,000.00	2.67%
2. Chief Solutions, Inc	Drainage Inspection Services	\$ <u>36,000.00</u>	2.67%
TOTAL		\$485,250.00	35.95%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 3/27/2025
 BE463FE0DE454EB
 Randall V. Macchi, Director
 Houston Public Works

WBS No. M-420126-0106-3

Prior Council Action:

- Ordinance No. 2019-0932, dated 11-20-2019
- Ordinance No. 2021-0472, dated 06-09-2021
- Ordinance No. 2021-1011, dated 12-01-2021
- Ordinance No. 2022-0835, dated 10-19-2022

Amount and Source of Funding:

Total \$315,000.00 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge

Original appropriation of \$110,000.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage-DDSRF (Supported by Drainage Utility Charge).

Subsequent appropriation of \$210,000.00 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund-Drainage Fee.
 Second subsequent appropriation of \$262,500.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge.

Third subsequent appropriation of \$525,000.00 from Fund No. 4046 – Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Fabio Capillo, Deputy Director	Deputy Director Transportation and Drainage Operations	832-395-6685

City of Houston Council Districts

WBS No M-420126-0106-3
FY19 Professional
Engineering Services LDP
Work Order Design
(Contract 4)

District

- A - Amy Peck
- B - Tarsha Jackson
- C - Abbie Kamin
- D - Carolyn Evans-Shabazz
- E - Fred Flickinger
- F - Tiffany D. Thomas
- G - Mary Nan Huffman
- H - Mario Castillo Jr.
- I - Joaquin Martinez
- J - Edward Pollard
- K - Martha Castex-Tatum

At Large Position 1: Julian Ramirez
At Large Position 2: Willie Davis
At Large Position 3: Twila Carter
At Large Position 4: Letitia Plummer
At Large Position 5: Sallie Alcorn

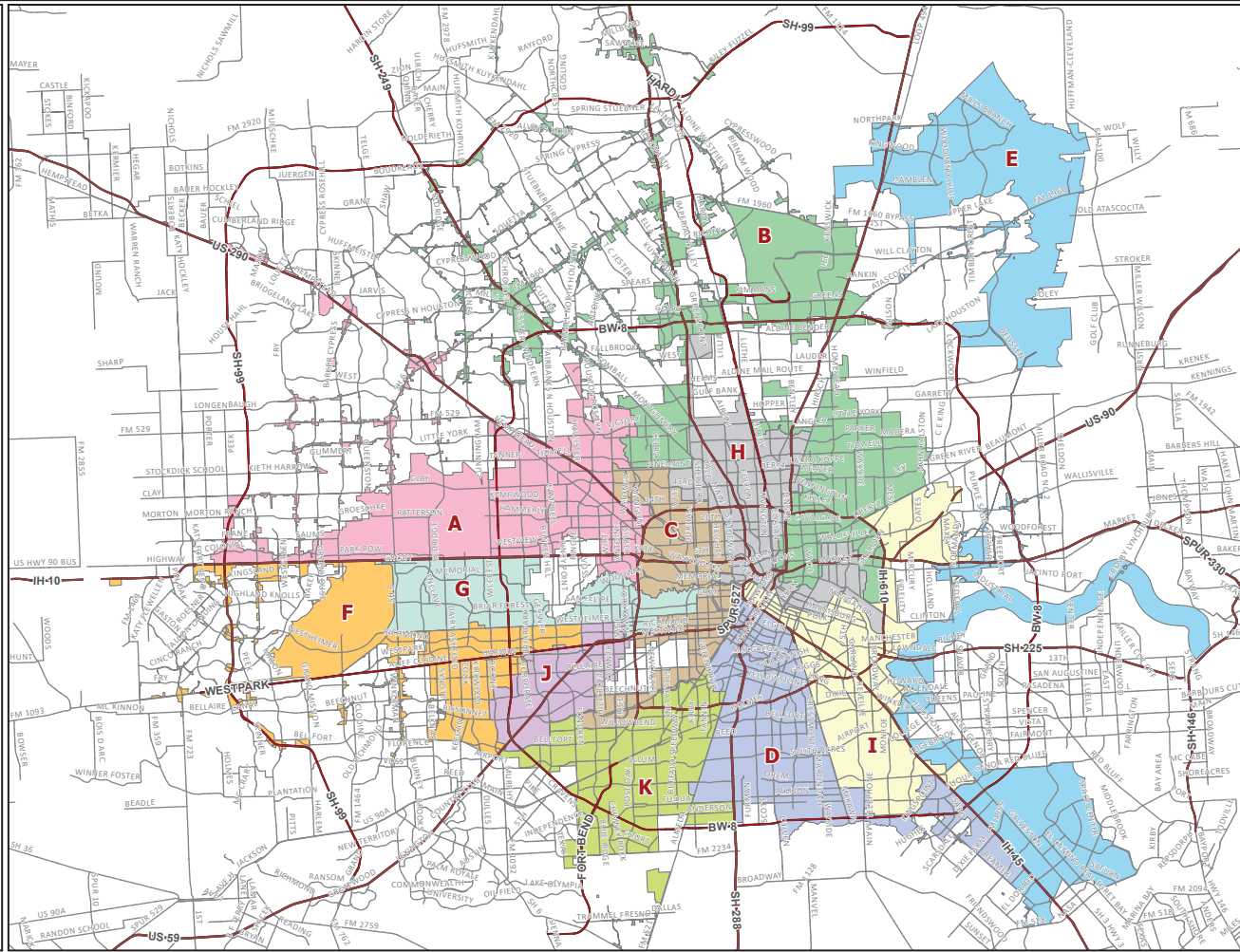
Source: COHGIS Database
Date: February 2024
Reference: pj26286



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
DEVELOPMENT
DEPARTMENT**





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 1/15/2025

HPW - 20DWO129 Contract Award / Texkota Enterprises, LLC.

Agenda Item#: 38.

Summary:

ORDINANCE awarding contract to **TEXKOTA ENTERPRISES, LLC.** for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount - \$5,380,000.00

Background:

SUBJECT: Contract Award for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs.

RECOMMENDATION: Award a Construction Contract to Texkota Enterprises, LLC. for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project is required to provide for the removal, disposal and installation of new diameter waterline valves, fire hydrant and related work.

DESCRIPTION/SCOPE: This project consists of the replacement of small diameter waterline valves that are deteriorated beyond repair, fire hydrants, the installation of new valves, and the replacement of some small diameter water lines that are associated with the installation of the new valves. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on October 4, 2024. Bids were received on November 14, 2024. The five (5) bids are as follows:

	<u>Bidder</u>	<u>Adjustment Factor</u>
1.	Texkota Enterprises, LLC.	0.853
2.	T Construction, LLC	0.867
3.	Lopez Utilities Contractor, LLC	0.899
4.	V & S Construction	0.900
5.	Reytec Construction	0.925

AWARD: It is recommended that this Construction Contract be awarded to Texkota Enterprises, LLC. with a low bid of \$5,000,000.00 (0.853 Adjustment Factor) and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,380,000.00 to be as follows:

· Bid Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 130,000.00

Testing Services will be provided by The Murillo Company under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Texkota Enterprises, LLC. is a designated HHF designated company, but they were the successful awardee without application of the HHF preference

and firm preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 15% MBE goal and 8% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Reyes Pineda Construction Inc dba RP Construction	Replacement of water lines and fire hydrants, water taps, meter boxes, and meter gaskets	\$650,000.00	13.00%
TOTAL		\$650,000.00	13.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Barron Contractors, Inc.	Underground utilities	\$400,000.00	8.00%
TOTAL		\$400,000.00	8.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Mickie Service Company, Inc.	Tapping sleeve and valves and line stoppers	\$100,000.00	2.00%
TOTAL		\$100,000.00	2.00%

FISCAL NOTE: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi
Director, Houston Public Works

WBS No. S-000700-0096-4

Estimated Spending Authority			
DEPARTMENT	FY25	OUT YEARS	TOTAL
Houston Public Works	\$1,122,500.00	\$4,257,500.00	\$5,380,000.00

Amount and Source of Funding:

\$5,380,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Gabriel Mussio, Senior Assistant Director	HPW Houston Water	832-395-4947

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/15/2025

HPW - 20DWO129 Contract Award / Texkota Enterprises, LLC.

Agenda Item#:

Background:

SUBJECT: Contract Award for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs.

RECOMMENDATION: Award a Construction Contract to Texkota Enterprises, LLC. for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project is required to provide for the removal, disposal and installation of new diameter waterline valves, fire hydrant and related work.

DESCRIPTION/SCOPE: This project consists of the replacement of small diameter waterline valves that are deteriorated beyond repair, fire hydrants, the installation of new valves, and the replacement of some small diameter water lines that are associated with the installation of the new valves. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on October 4, 2024. Bids were received on November 14, 2024. The five (5) bids are as follows:

Bidder	Adjustment Factor
1. Texkota Enterprises, LLC.	0.853
2. T Construction, LLC	0.867
3. Lopez Utilities Contractor, LLC	0.899
4. V & S Construction	0.900
5. Reytec Construction	0.925

AWARD: It is recommended that this Construction Contract be awarded to Texkota Enterprises, LLC. with a low bid of \$5,000,000.00 (0.853 Adjustment Factor) and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,380,000.00 to be as follows:

· Bid Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 130,000.00

Testing Services will be provided by The Murillo Company under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Texkota Enterprises, LLC. is a designated HHF designated company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

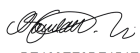
M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 15% MBE goal and 8% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Reyes Pineda Construction Inc dba RP Construction	Replacement of water lines and fire hydrants, water taps, meter boxes, and meter gaskets	\$650,000.00	13.00%
TOTAL		\$650,000.00	13.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Barron Contractors, Inc.	Underground utilities	\$400,000.00	8.00%
TOTAL		\$400,000.00	8.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Mickie Service Company, Inc.	Tapping sleeve and valves and line stoppers	\$100,000.00	2.00%
TOTAL		\$100,000.00	2.00%

FISCAL NOTE: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 3/19/2025
 BE463EF0DF454EB...

Randall V. Macchi
 Director, Houston Public Works

WBS No. S-000700-0096-4

Estimated Spending Authority			
DEPARTMENT	FY25	OUT YEARS	TOTAL
Houston Public Works	\$1,122,500.00	\$4,257,500.00	\$5,380,000.00

Amount and Source of Funding:
 \$5,380,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Gabriel Mussio, Senior Assistant Director	HPW Houston Water	832-395-4947

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/25/2025

SR1504335313 - Toyota Sequoia (Silsbee Toyota) -
MOTION

Agenda Item#: 39.

Summary:

DONALSON UMPHREY AUTOMOTIVE GROUP dba SILSBEE TOYOTA for Purchase of One (1) Toyota Sequoia through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$71,817.00 - Equipment Acquisition Consolidated Fund

TAGGED BY COUNCIL MEMBER PECK

This was Item 5 on Agenda of April 9, 2025

Background:

SR1504335313 – Approve the purchase of one (1) Toyota Sequoia in the total amount of \$71,817.00 through The Interlocal Purchasing System (TIPS) supplier, Donalson Umphrey Automotive Group/DBA Silsbee Toyota for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Toyota Sequoia in the total amount of **\$71,817.00** through The Interlocal Purchasing Systems (TIPS) supplier, **Donalson Umphrey Automotive Group/DBA Silsbee Toyota** for the Solid Waste Management Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Toyota Sequoia will be a replacement and will be assigned to the Solid Waste Management Department, specifically to support the daily operations and activities of the Executive staff.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$71,817.00	\$0	\$71,817.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council August 14,2024

Amount and Source of Funding:

\$71,817.00

Equipment Acquisition Consolidated Fund

Fund 1800

Previously appropriated by Ord. 2024-592

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1504335313 - Toyota Sequoia (Silsbee Toyota) - MOTION

Agenda Item#: 8.

Background:

SR1504335313 – Approve the purchase of one (1) Toyota Sequoia in the total amount of \$71,817.00 through The Interlocal Purchasing System (TIPS) supplier, Donalson Umphrey Automotive Group/DBA Silsbee Toyota for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Toyota Sequoia in the total amount of **\$71,817.00** through The Interlocal Purchasing Systems (TIPS) supplier, **Donalson Umphrey Automotive Group/DBA Silsbee Toyota** for the Solid Waste Management Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Toyota Sequoia will be a replacement and will be assigned to the Solid Waste Management Department, specifically to support the daily operations and activities of the Executive staff.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:


This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.


Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 6121834A077C41A
 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

DocuSigned by:

 99FAFF830B02CB
 Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$71,817.00	\$0	\$71,817.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council August 14, 2024

Amount and Source of Funding:

\$71,817.00 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by Ord. 2024-592**

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/24/2025

WS1445790426 - Traffic Parts and Equipment (Trantex
Transportation Products of Texas, Inc.) - MOTION

Agenda Item#: 40.

Summary:

TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC for Purchase of Traffic Parts and Equipment through the Texas Interlocal Purchasing System for Houston Public Works - \$12,784.50 - Special Revenue Fund

TAGGED BY COUNCIL MEMBERS KAMIN, PLUMMER and ALCORN

This was Item 17 on Agenda of April 9, 2025

Background:

P23-WS1445790426 - Approve a purchase in the total amount of \$12,784.50 for traffic parts and equipment from TranTex Transportation Products of Texas Inc. through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$12,784.50** for traffic parts and equipment from **TranTex Transportation Products of Texas Inc.** through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

This is for the purchase of 100 (one hundred) lane separators, 400 (four hundred) screw anchors, and one (1) Die Quick Change System.

Bike lane separators and screw anchors segregate cycling pathways from other traffic, ensuring a dedicated lane for cyclists and a safe zone. These lane separators provide physical boundaries to separate bicyclists from motorists, buses, and other vehicular traffic. This material will be stored at the Houston Public Works warehouse and installed as needed.

Die Quick Change System is used with thermoplastic handliners to streamline tool or die changeover, minimize downtime, and maximize productivity. It allows for efficient transformation of a bottleneck in production into a seamless process. This system is used on city streets and allows for swapping one die with another automatically. It is safer, quicker, and more efficient than traditional methods.

Trantex Transportation Products of Texas Inc. has already exceeded the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires

Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

This procurement is exempt from the City’s MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$12,784.50	\$0	\$12,784.50

Amount and Source of Funding:

\$12,784.50

Dedicated Drainage and Street Renewal Fund - Metro et al
Fund 2312

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

-

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

WS1445790426 - Traffic Parts and Equipment (Trantex Transportation Products of Texas, Inc.) - MOTION

Agenda Item#: 16.

Background:

P23-WS1445790426) - Approve a purchase in the total amount of \$12,784.50 for traffic parts and equipment from TranTex Transportation Products of Texas Inc. through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$12,784.50** for traffic parts and equipment from **TranTex Transportation Products of Texas Inc.** through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

This is for the purchase of 100 (one hundred) lane separators, 400 (four hundred) screw anchors, and one (1) Die Quick Change System.

Bike lane separators and screw anchors segregate cycling pathways from other traffic, ensuring a dedicated lane for cyclists and a safe zone. These lane separators provide physical boundaries to separate bicyclists from motorists, buses, and other vehicular traffic. This material will be stored at the Houston Public Works warehouse and installed as needed.

Die Quick Change System is used with thermoplastic handliners to streamline tool or die changeover, minimize downtime, and maximize productivity. It allows for efficient transformation of a bottleneck in production into a seamless process. This system is used on city streets and allows for swapping one die with another automatically. It is safer, quicker, and more efficient than traditional methods.

Trantex Transportation Products of Texas Inc. has already exceeded the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

BE463EF0DF454EB...

Randall V. Macchi, Director
Houston Public Works

4/2/2025

DS

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$12,784.50	\$0	\$12,784.50

Amount and Source of Funding:

\$12,784.50 Dedicated Drainage and Street Renewal Fund - Metro et al (2312)

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

-

ATTACHMENTS:

Description	Type
Approved COOP Form - Bike Lane	Backup Material
Approved COOP Form - Die Quick Change	Backup Material
Quote - Bike Lane	Backup Material
Quote - Die Quick Change	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds - Bike Lane	Financial Information
Certification of Funds - Die Quick Change	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

District C

Item Creation Date: 2/5/2025

HPW 20TC10289/Abandonment and sale of a utility easement Beinhorn Addition/SY24-033A and SY24-033B

Agenda Item#: 41.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of the southern 5-foot-wide portion of a 10-foot-wide utility easement and an adjacent 5-foot-wide aerial easement, both situated within the W.P. Morton Survey, Abstract No. 539, and being out of Lots 69, 70, and 71 out of the Beinhorn Addition, Section No. 3; abandoning said easements to Garden Oaks Self-Storage, LLC, the underlying property owner, in consideration of its payment to the City in the amount of \$37,827.00, and other good and valuable consideration - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 40 on Agenda of April 9, 2025

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcels SY24-033A and SY24-033B**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00. **Parcels SY24-033A and SY24-033B**

SPECIFIC EXPLANATION: Steven Henderson, of Windrose Land Services, 5353 W. Sam Houston Parkway N., Suite 150, Houston, TX 77041, on behalf of Garden Oaks Self-Storage, LLC, Nick Boehm, Development Associate, requested the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. The applicant plans to construct a five-story self-storage facility. Garden Oaks Self-Storage, LLC has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Garden Oaks Self-Storage, LLC.:

Parcel SY24-033A

917 square-feet of utility easement \$25,218.00 (R)
Valued at \$55.00 per square foot x 50%

Parcel SY24-033B

917 square-feet of aerial easement \$12,609.00 (R)

Valued at \$55.00 per square foot x 25%

TOTAL ABANDONMENT AND SALE: \$37,827.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, Director
Houston Public Works

Amount and Source of Funding:

REVENUE
Fund 1000
General Fund

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Aerial Map
Survey

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/5/2025

HPW 20TC10289/Abandonment and sale of a utility easement Beinhorn Addition/SY24-033A and SY24-033B

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcels SY24-033A and SY24-033B**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00. **Parcels SY24-033A and SY24-033B**

SPECIFIC EXPLANATION: Steven Henderson, of Windrose Land Services, 5353 W. Sam Houston Parkway N., Suite 150, Houston, TX 77041, on behalf of Garden Oaks Self-Storage, LLC, Nick Boehm, Development Associate, requested the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. The applicant plans to construct a five-story self-storage facility. Garden Oaks Self-Storage, LLC has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Garden Oaks Self-Storage, LLC.:

Parcel SY24-033A

917 square-feet of utility easement \$25,218.00 (R)
 Valued at \$55.00 per square foot x 50%

Parcel SY24-033B

917 square-feet of aerial easement \$12,609.00 (R)
 Valued at \$55.00 per square foot x 25%

TOTAL ABANDONMENT AND SALE: \$37,827.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 3/27/2025
 BE463FE0DF454EB
 Randall V. Macchi, Director
 Houston Public Works

Amount and Source of Funding:

REVENUE
 Fund 1000
 General Fund

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Attachment A

Aerial Map

Survey

Type

Financial Information

Backup Material

Backup Material

Legend

- Boundary
- Utility Easement
- Aerial Easement

Ordinance authorization the abandonment and sale of the southern 5 foot portion of a 10 foot utility easement and an adjacent 5 foot aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcels SY24-033A and SY24-033B**

Aerial Map

U.E./A.E. AREA

1924 W. 34th Street
Houston, Texas 77018



Map Title

Ordinance authorizing Abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcel SY24-033A and SY24-033B**

Legend

ReferenceAndBoundaries_g:
Keymap Grid
Council District
WastewaterUtilitiesScaled

Meter

- Historical Flow Meter

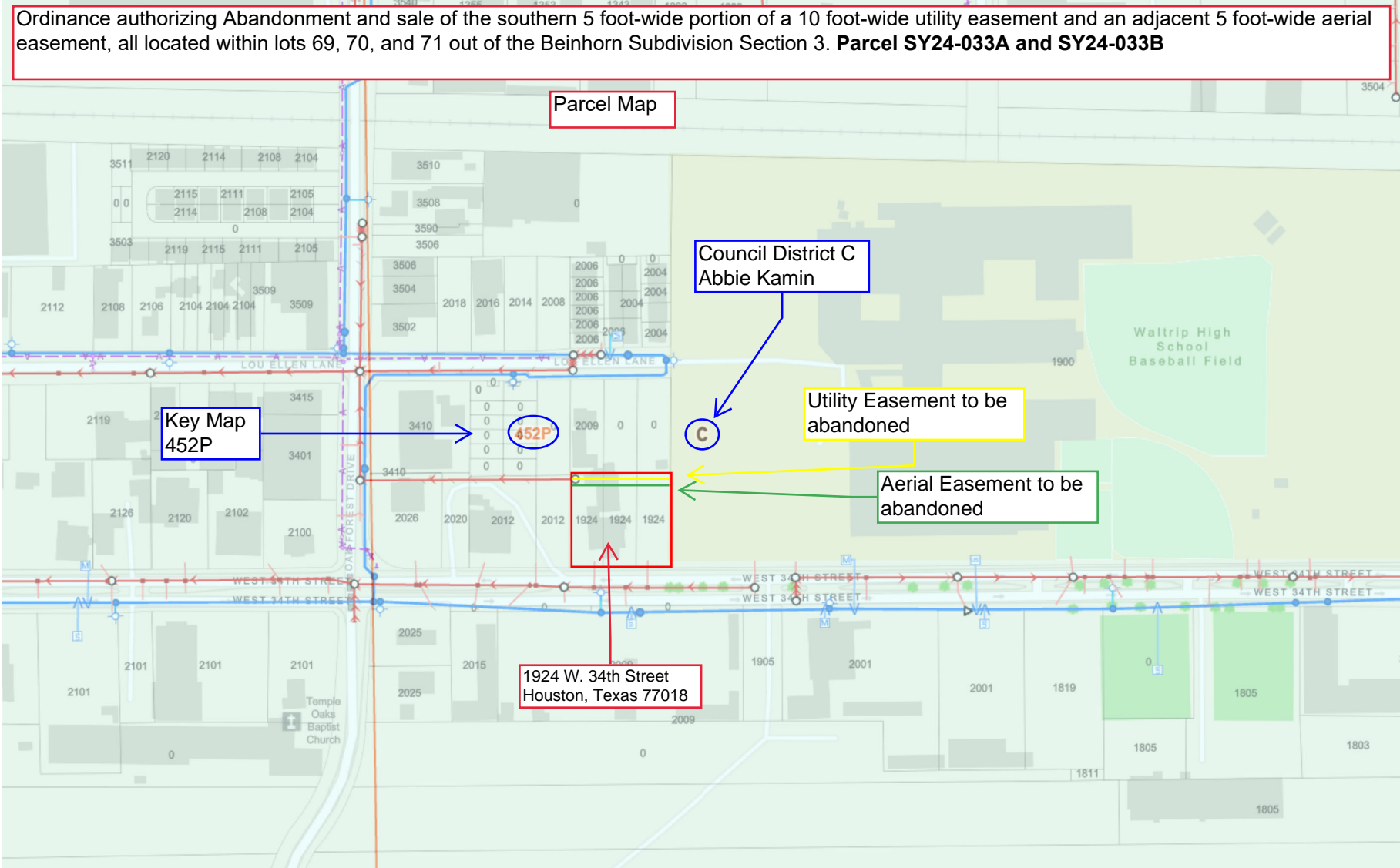
Fitting

- EndofLine
- Interconnect
- Sanitary Node
- Plug
- Reducer
- Stack
- StarTap
- Tee
- UnusualFitting
- Single Wye
- Double Wye

System Valve

- Valve
- Gate Valve
- Valve In Manhole

0 100 200 ft



The following data sets were generated by and for the Houston Public Works Department. The asset information within this map are continually being updated, refined and are being provided to your organization for official use only and remains the property of the Houston Public Works Department. Providing this document to you does not constitute a release under the Freedom of Information Act (5 U.S.C. [section] 552), and due to the sensitivity of the information, this document must be appropriately safeguarded. PLEASE NOTE that these data sets are NOT intended to be used as an authoritative public record for any geographic location or as a legal document and have no legal force or effect. Users are responsible for checking the accuracy, completeness, currency and/or suitability of these datasets themselves. The Department makes no representation, guarantee or warranty as to the accuracy, completeness, currency, or suitability of these datasets, which are provided "AS IS"



PARCEL NO.	<u>SY24-033A</u>
PROJECT NO.	_____
DWG NO	<u>13785R</u>

REV

CHECKED	<u><i>Glenn</i></u>
DATE	<u>2/12/25</u>
APPROVED	<u><i>RD</i></u>

**DESCRIPTION OF
0.0210 OF AN ACRE / 917 SQ. FT. (PARCEL SY24-033A)
UTILITY EASEMENT ABANDONMENT**

A TRACT OR PARCEL CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, SITUATED IN THE W.P. MORTON ONE-THIRD LEAGUE, ABSTRACT NO. 539, HARRIS COUNTY, TEXAS, BEING OUT OF LOTS 69, 70, AND 71, BEINHORN ADDITION SECTION NO. 3, MAP OR PLAT THEREOF RECORDED UNDER VOLUME (VOL.) 27, PAGE (PG.) 38, HARRIS COUNTY MAP RECORDS (H.C.M.R.), DESCRIBED IN DEED TO GARDEN OAKS SELF STORAGE, L.L.C., RECORDED UNDER HARRS COUNTY CLERK'S FILE (H.C.C.F.) NO. RP-2023-470524, WITH SAID 0.0210 OF AN ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, WITH ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (NAD 83) ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541:

COMMENCING, AT A CUT X FOUND ON THE NORTH RIGHT-OF -WAY (R.O.W.) LINE OF W. 34TH STREET (80 FEET R.O.W.), RECORDED UNDER H.C.C.F. NO. K160293, FOR THE SOUTHWEST CORNER OF UNRESTRICTED RESERVE "A", BLOCK 1, HISD WALTRIP HIGH SCHOOL, MAP OR PLAT THEREOF RECORDED UNDER FILM CODE (F.C.) NO. 671108, H.C.M.R., AND THE SOUTHEAST CORNER OF SAID LOT 71.(HAVING GRID COORDINATES OF X: 3,098,930.95, Y: 13,861,971.13);

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG AND WITH THE COMMON LINE BETWEEN SAID LOT 71 AND HISD WALTRIP HIGH SCHOOL, A DISTANCE OF 163.57 FEET TO THE SOUTHEAST CORNER AND **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,926.70, Y: 13,862,134.62);

THENCE, SOUTH 87 DEG. 14 MIN. 40 SEC. WEST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A POINT ON THE EASTERLY LINE OF LOT 68, BEINHORN ADDITION SECTION NO. 2, MAP OR PLAT THEREOF RECORDED UNDER VOL. 27 PG. 39, H.C.M.R., DESCRIBED IN DEED TO KENNETH RAY BARANOUSKI, RECORDED UNDER H.C.C.F. NO. 20110295052, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG THE COMMON LINE OF SAID LOT 69 AND SAID LOT 68, A DISTANCE OF 5.00 FEET TO A 1 INCH IRON PIPE .(HAVING GRID COORDINATES OF X: 3,098,743.50, Y: 13,862,130.81) FOUND FOR THE COMMON NORTH CORNER OF SAID LOT 69 AND SAID LOT 68, THE SOUTHWEST CORNER OF LOT 77 OF SAID BEINHORN ADDITION SECTION NO. 3, THE SOUTHEAST CORNER OF LOT 62 OF SAID BEINHORN ADDITION SECTION NO. 2, AND THE NORTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT, FROM WHICH A 1/2 INCH IRON ROD FOUND BEARS SOUTH 74 DEG. 39 MIN. EAST- 1.08 FEET;

THENCE, NORTH 87 DEG. 14 MIN. 40 SEC. EAST, ALONG THE NORTH LINE OF SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE" SET ON THE WEST LINE OF SAID HISD WALTRIP HIGH SCHOOL, FOR THE SOUTHEAST CORNER OF SAID LOT 75, AND THE NORTHEAST CORNER OF SAID LOT 71 AND OF THE HEREIN DESCRIBED EASEMENT;

THENCE, SOUTH 01 DEG. 29 MIN. 20 SEC. EAST, WITH THE COMMON LINE OF SAID HISD WALTRIP HIGH SCHOOL AND SAID LOT 71, A DISTANCE OF 5.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, AS SHOWN ON JOB NO. 59120-SAN.SWR.ABDN, PREPARED BY WINDROSE LAND SERVICES.

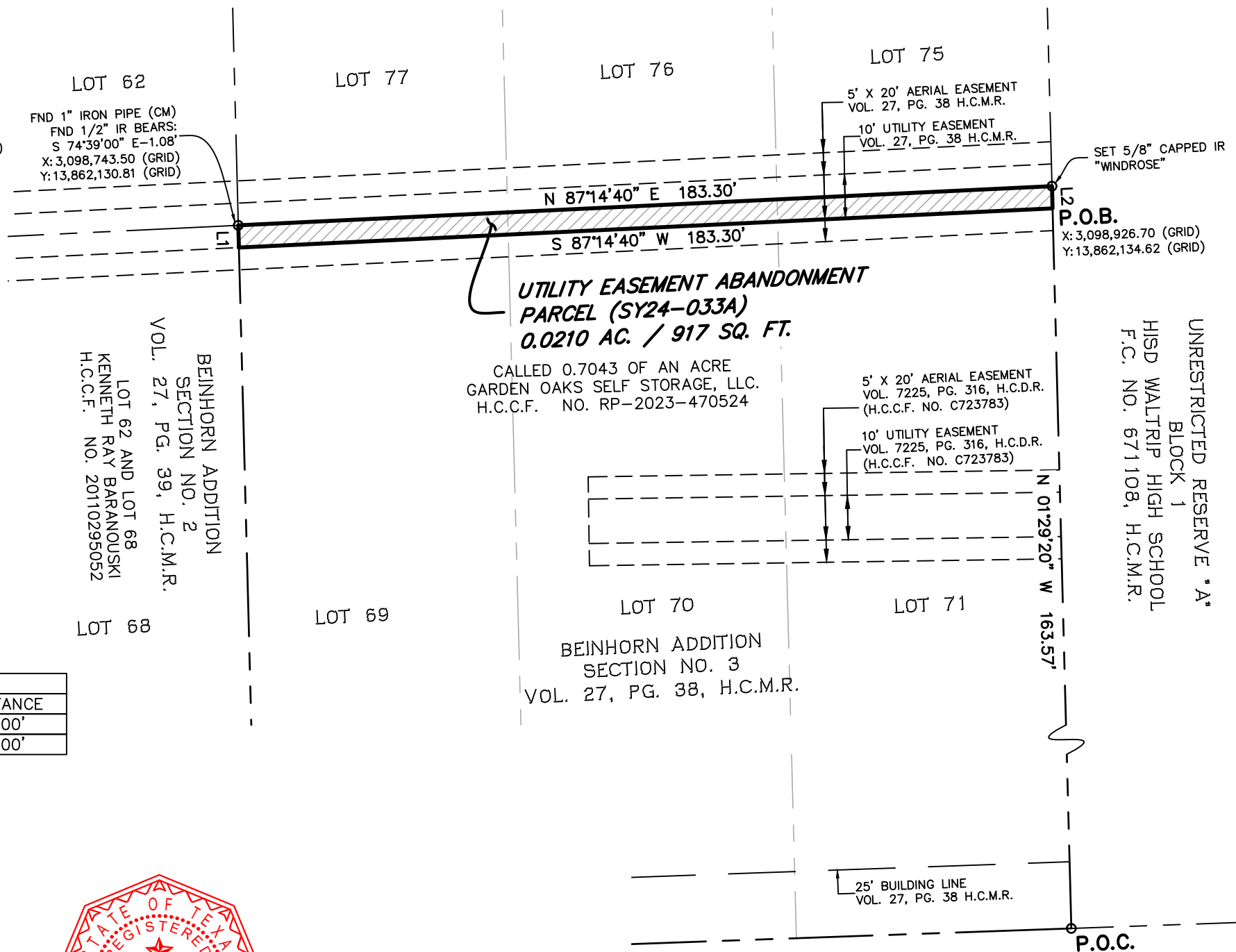
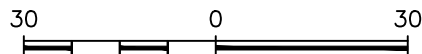
Lucas G. Davis
LUCAS G. DAVIS
R.P.L.S. NO. 6599
STATE OF TEXAS
FIRM REGISTRATION NO. 10108800



2/11/2025
DATE:



SCALE: 1" = 30'



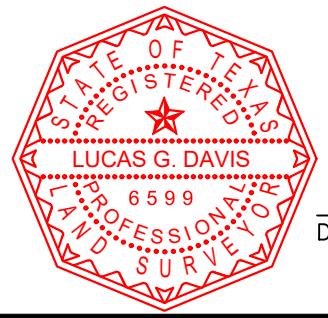
BEINHORN ADDITION
SECTION NO. 2
VOL. 27, PG. 39, H.C.M.R.
LOT 62 AND LOT 68
KENNETH RAY BARANOUSKI
H.C.C.F. NO. 20110295052

CALLED 0.7043 OF AN ACRE
GARDEN OAKS SELF STORAGE, LLC.
H.C.C.F. NO. RP-2023-470524

UNRESTRICTED RESERVE *A*
BLOCK 1
HISD WALTRIP HIGH SCHOOL
F.C. NO. 671108, H.C.M.R.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 01°29'20" W	5.00'
L2	S 01°29'20" E	5.00'

Lucas G. Davis
LUCAS G. DAVIS
Registered Professional Land Surveyor
Texas Registration No. 6599



2/11/2025
DATE

W. 34TH STREET
80' R.O.W.
H.C.C.F. NO. K160293

**EXHIBIT OF
UTILITY EASEMENT ABANDONMENT
PARCEL SY24-033A OUT OF
LOTS 69, 70 & 71 OF BEINHORN ADDITION
VOL. 27, PG. 38, H.C.M.R.
SITUATED IN THE
W.P. MORTON ONE-THIRD LEAGUE, A-539
HARRIS COUNTY, TEXAS**

FIELD BY: KB	DATE: 12/20/2023
DRAWN BY: RK	REV: 11/14/2024
CHECKED BY: JL	REV: 2/11/2025
JOB NO. 59120-SAN ABDN	REV:
SHEET 1 OF 2	REV:

WINDROSE
LAND SURVEYING | PLATTING
5353 W SAM HOUSTON PKWY N, STE 150 | HOUSTON, TX 77041 | 713.458.2281
FIRM REGISTRATION NO. 10108800 | WINDROSESERVICES.COM

GENERAL NOTES

SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY, THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE AND WOULD BE SUBJECT TO ANY AND ALL CONDITIONS OR RESTRICTIONS THAT A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE MAY DISCLOSE.

BEARINGS WERE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE. (NAD83) THIS PLAT IS ACCOMPANIED BY A SEPARATE METES AND BOUNDS DESCRIPTION. (SEE SHEET 2 OF 2)

THIS EXHIBIT DOES NOT IMPLY TO BE A LAND TITLE SURVEY OF THE SUBJECT PROPERTY AND IS NOT INTENDED TO BE USED FOR FEE CONVEYANCE PURPOSES.

ALL COORDINATES SHOWN HEREON ARE REFERENCED TO THE TEXAS STATE PLANE COORDINATE SYSTEM (NAD 83), SOUTH CENTRAL ZONE, AS DETERMINED BY GPS MEASUREMENTS. ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541.

LEGEND

- H.C.C.F. - HARRIS COUNTY CLERK FILE
- H.C.D.R. - HARRIS COUNTY DEED RECORDS
- H.C.M.R. - HARRIS COUNTY MAP RECORDS
- IP - IRON PIPE
- IR - IRON ROD
- NO. - NUMBER
- VOL. - VOLUME
- PG. - PAGE
- R.O.W. - RIGHT-OF-WAY
- SQ. FT. - SQUARE FEET
- F.C. - FILM CODE
- P.O.C. - POINT OF COMMENCEMENT
- P.O.B. - POINT OF BEGINNING

SHT 01



HOUSTON PUBLIC WORKS

APPROVAL

RJD

SURVEY SECTION

2/12/2025

DATE

Glean

RIGHT OF WAY SECTION

KEY MAP No. 452P

FACET MAP No. 5259A

PARCEL NO. SY24-033A

REV

HOUSTON PUBLIC WORKS
ACCEPTED AND FILED
13785R
CITY DRAWING NUMBER
HOUSTON, TEXAS

JOB NO.

WBS NO.

ILMS NO.

COPYRIGHT © WINDROSE LAND SERVICES THIS DOCUMENT IS COPYRIGHTED AND IS AN INSTRUMENT OF SERVICE FOR THE SPECIFIC PROJECT OR TRANSACTION FOR WHICH IT WAS PREPARED. REUSE, COPYING OR MODIFICATION OF THIS DOCUMENT WHETHER IN HARD COPY OR ELECTRONIC FORMAT OTHER THAN FOR THE SPECIFIC PURPOSE INTENDED, WITHOUT WRITTEN PERMISSION FROM WINDROSE LAND SERVICES IS A VIOLATION OF FEDERAL COPYRIGHT LAW.



WINDROSE
LAND SURVEYING | PLATTING

PARCEL NO.	<u>SY24-033B</u>
PROJECT NO.	_____
DWG NO	<u>13785R</u>

REV

**DESCRIPTION OF
0.0210 OF AN ACRE / 917 SQ. FT. (PARCEL SY24-033B)
AERIAL EASEMENT ABANDONMENT**

A TRACT OR PARCEL CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND FROM A PLANE 20 FEET ABOVE THE GROUND UPWARD, SITUATED IN THE W.P. MORTON ONE-THIRD LEAGUE, ABSTRACT NO. 539, HARRIS COUNTY, TEXAS, BEING OUT OF LOTS 69, 70, AND 71, BEINHORN ADDITION SECTION NO. 3, MAP OR PLAT THEREOF RECORDED UNDER VOLUME (VOL.) 27, PAGE (PG.) 38, HARRIS COUNTY MAP RECORDS (H.C.M.R.), DESCRIBED IN DEED TO GARDEN OAKS SELF STORAGE, L.L.C., RECORDED UNDER HARRS COUNTY CLERK'S FILE (H.C.C.F.) NO. RP-2023-470524, WITH SAID 0.0210 OF AN ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, WITH ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (NAD 83) ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541:

COMMENCING, AT A CUT X FOUND ON THE NORTH RIGHT-OF -WAY (R.O.W.) LINE OF W. 34TH STREET (80 FEET R.O.W.), RECORDED UNDER H.C.C.F. NO. K160293, FOR THE SOUTHWEST CORNER OF UNRESTRICTED RESERVE "A", BLOCK 1, HISD WALTRIP HIGH SCHOOL, MAP OR PLAT THEREOF RECORDED UNDER FILM CODE (F.C.) NO. 671108, H.C.M.R., AND THE SOUTHEAST CORNER OF SAID LOT 71.(HAVING GRID COORDINATES OF X: 3,098,930.95, Y: 13,861,971.13);

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG AND WITH THE COMMON LINE BETWEEN SAID LOT 71 AND HISD WALTRIP HIGH SCHOOL, A DISTANCE OF 158.57 FEET TO THE SOUTHEAST CORNER AND **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,926.83, Y: 13,862,129.62);

THENCE, SOUTH 87 DEG. 14 MIN. 40 SEC. WEST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A POINT ON THE EASTERLY LINE OF LOT 68, BEINHORN ADDITION SECTION NO. 2, MAP OR PLAT THEREOF RECORDED UNDER VOL. 27 PG. 39, H.C.M.R., DESCRIBED IN DEED TO KENNETH RAY BARANOUSKI, RECORDED UNDER H.C.C.F. NO. 20110295052, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG THE COMMON LINE OF SAID LOT 69 AND SAID LOT 68, A DISTANCE OF 5.00 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,743.63, Y: 13,862,125.81)

THENCE, NORTH 87 DEG. 14 MIN. 40 SEC. EAST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE" SET ON THE WEST LINE OF SAID HISD WALTRIP HIGH SCHOOL, FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, SOUTH 01 DEG. 29 MIN. 20 SEC. EAST, WITH THE COMMON LINE OF SAID HISD WALTRIP HIGH SCHOOL AND SAID LOT 71, A DISTANCE OF 5.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, ALL DISTANCES BEING MEASURED AT A HORIZONTAL PLANE, AND THE EASEMENT AREA EXTENDING FROM A PLANE 20 FEET ABOVE THE GROUND UPWARD, AS SHOWN ON JOB NO. 59120-AERIAL.ABDN, PREPARED BY WINDROSE LAND SERVICES.




LUCAS G. DAVIS
R.P.L.S. NO. 6599
STATE OF TEXAS
FIRM REGISTRATION NO. 10108800



SHEET 2 OF 2

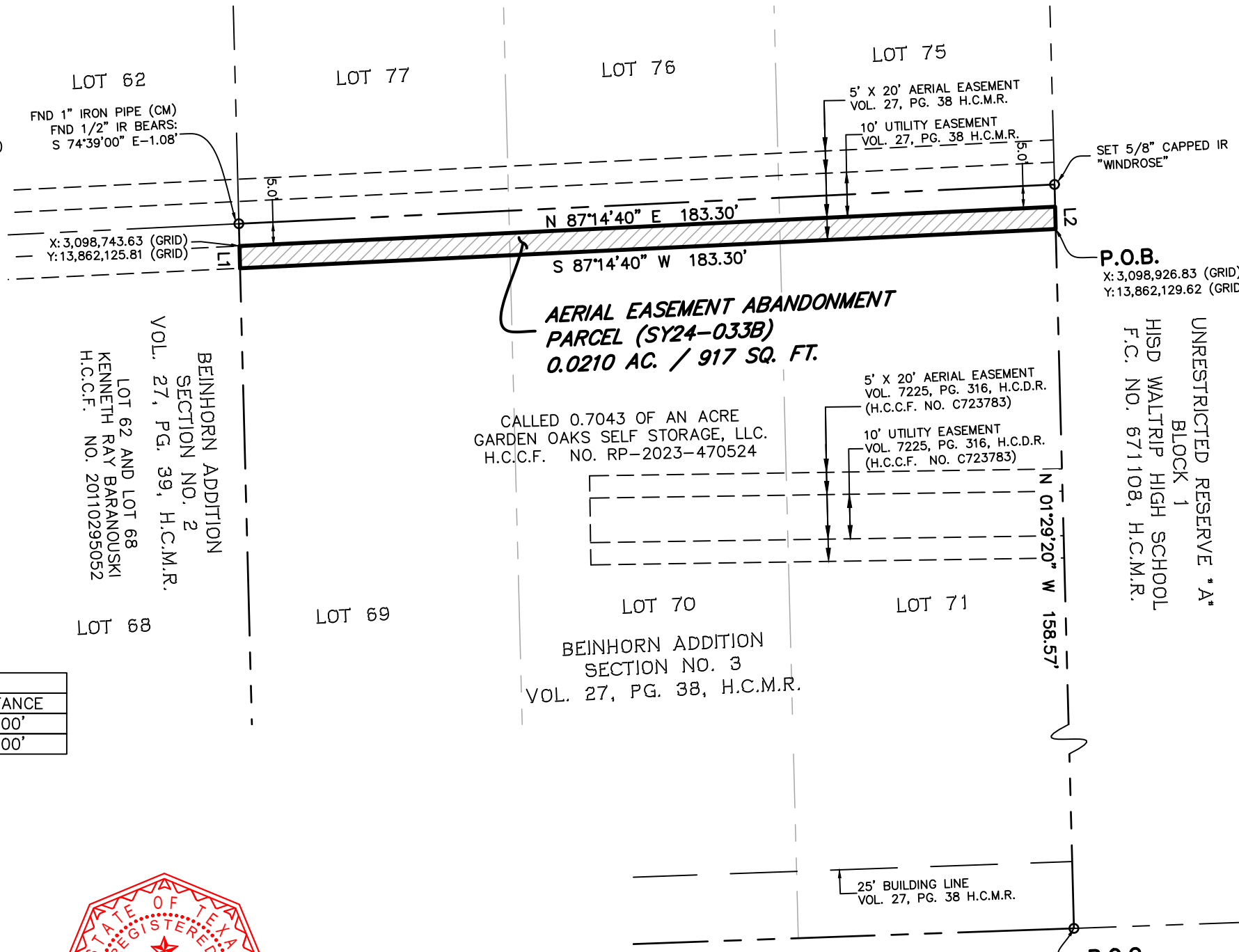
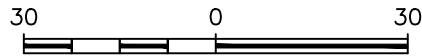
2/11/2025
DATE:

CHECKED 
DATE 2/12/2025

APPROVED 



SCALE: 1" = 30'



BEINHORN ADDITION
SECTION NO. 2
VOL. 27, PG. 39, H.C.M.R.
LOT 62 AND LOT 68
KENNETH RAY BARANOUSKI
H.C.C.F. NO. 20110295052

CALLED 0.7043 OF AN ACRE
GARDEN OAKS SELF STORAGE, LLC.
H.C.C.F. NO. RP-2023-470524

P.O.B.
X: 3,098,926.83 (GRID)
Y: 13,862,129.62 (GRID)

UNRESTRICTED RESERVE "A"
BLOCK 1
HISD WALTRIP HIGH SCHOOL
F.C. NO. 671108, H.C.M.R.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 01°29'20" W	5.00'
L2	S 01°29'20" E	5.00'

Lucas G. Davis
LUCAS G. DAVIS
Registered Professional Land Surveyor
Texas Registration No. 6599



2/11/2025
DATE

W. 34TH STREET
80' R.O.W.
H.C.C.F. NO. K160293

P.O.C.
FND CUT "X"
(CM)
X: 3,098,930.95 (GRID)
Y: 13,861,971.13 (GRID)

GENERAL NOTES

SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY, THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE AND WOULD BE SUBJECT TO ANY AND ALL CONDITIONS OR RESTRICTIONS THAT A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE MAY DISCLOSE.

BEARINGS WERE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE. (NAD83) THIS PLAT IS ACCOMPANIED BY A SEPARATE METES AND BOUNDS DESCRIPTION. (SEE SHEET 2 OF 2)

THIS EXHIBIT DOES NOT IMPLY TO BE A LAND TITLE SURVEY OF THE SUBJECT PROPERTY AND IS NOT INTENDED TO BE USED FOR FEE CONVEYANCE PURPOSES.

ALL COORDINATES SHOWN HEREON ARE REFERENCED TO THE TEXAS STATE PLANE COORDINATE SYSTEM (NAD 83), SOUTH CENTRAL ZONE, AS DETERMINED BY GPS MEASUREMENTS. ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541.

LEGEND

- H.C.C.F. - HARRIS COUNTY CLERK FILE
- H.C.D.R. - HARRIS COUNTY DEED RECORDS
- H.C.M.R. - HARRIS COUNTY MAP RECORDS
- IP - IRON PIPE
- IR - IRON ROD
- NO. - NUMBER
- VOL. - VOLUME
- PG. - PAGE
- R.O.W. - RIGHT-OF-WAY
- SQ. FT. - SQUARE FEET
- F.C. - FILM CODE
- P.O.C. - POINT OF COMMENCEMENT
- P.O.B. - POINT OF BEGINNING

SHT 02



HOUSTON PUBLIC WORKS

APPROVAL

RJD

SURVEY SECTION

2/12/2025
DATE

RIGHT OF WAY SECTION

KEY MAP No. 452P

FACET MAP No. 5259A

PARCEL NO. SY24-033B

REV

JOB NO.

WBS NO.

ILMS NO.



**EXHIBIT OF
AERIAL EASEMENT ABANDONMENT
PARCEL SY24-033B OUT OF
LOTS 69, 70 & 71 OF BEINHORN ADDITION
VOL. 27, PG. 38, H.C.M.R.
SITUATED IN THE
W.P. MORTON ONE-THIRD LEAGUE, A-539
HARRIS COUNTY, TEXAS**



5353 W SAM HOUSTON PKWY N, STE 150 | HOUSTON, TX 77041 | 713.458.2281
FIRM REGISTRATION NO. 10108800 | WINDROSESERVICES.COM

FIELD BY: KB	DATE: 12/20/2023
DRAWN BY: RK	REV: 11/14/2024
CHECKED BY: JL	REV: 2/11/2025
JOB NO. 59120-AERIAL ABDN	REV:
SHEET 1 OF 2	REV:

COPYRIGHT © WINDROSE LAND SERVICES THIS DOCUMENT IS COPYRIGHTED AND IS AN INSTRUMENT OF SERVICE FOR THE SPECIFIC PROJECT OR TRANSACTION FOR WHICH IT WAS PREPARED. REUSE, COPYING OR MODIFICATION OF THIS DOCUMENT WHETHER IN HARD COPY OR ELECTRONIC FORMAT OTHER THAN FOR THE SPECIFIC PURPOSE INTENDED, WITHOUT WRITTEN PERMISSION FROM WINDROSE LAND SERVICES IS A VIOLATION OF FEDERAL COPYRIGHT LAW.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendment 1a

Agenda Item#: 42.

Summary:

MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(a)

Sec. 28-721

Applicant means the operator [owner] of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Section 28-722. Registration required.

(b) each operator [owner] of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the ~~owner or~~ operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an ~~owner or~~ operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendment 1b

Agenda Item#: 43.

Summary:

MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(b)

Summary: Place the burden to apply for a certificate of registration on the operator or the owner.

Sec. 28-721. *Applicant* means the owner or operator of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Sec. 28-722 (b). Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner or operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner or operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendment 2

Agenda Item#: 44.

Summary:

MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment 2

Summary: As to the owner/operator of multiple units in a multifamily property, allow the director to revoke all the owner/operator's certificates of registration under Section 28-733 if 25% or more of the owner/operator's total units in the multifamily property are revoked.

Section 28-733 (b) The Director may revoke all certificates of registration of an owner/operator of multiple units in a multifamily property if 25% or more of the owner/operator's total certificates in the multifamily property have been revoked under this section.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendment 4

Agenda Item#: 45.

Summary:

Substitute Motion by Council Member Kamin to add a new item (8) in **Section 28-731** of Exhibit A to read as follows:

Amendment 4

“(8) Acknowledgement by the owner or operator that they have completed annual training on how to identify human trafficking activities and victims and how to report human trafficking;”

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendment 5

Agenda Item#: 46.

Summary:

MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment 5

Summary: "Platform" is defined so as not to include the Houston Association of Realtors Multiple Listing Service, since no short-term rentals are rented directly on it.

Sec. 28-721. *Platform* means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions through the platform itself.

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 46 on Agenda of April 9, 2025



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 47.

Summary:

ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 47 on Agenda of April 9, 2025

This item should only be considered after Items 42 through 46 above

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the

unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT. There will be a 180-day implementation period to allow registrants to come into compliance.

Departmental Approval Authority:

_____ -

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

ATTACHMENTS:

Description

Coversheet (revised)

Ordinance (revised)

Type

Signed Cover sheet

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 22.

Summary:

NOT A REAL CAPTION

ORDINANCE approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT.

There will be a 180-day implementation period to allow registrants to come into compliance.

DS
ec

Departmental Approval Authority:

DocuSigned by:
Tina Paez
006AE9FC66A94CC...

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

City of Houston Ordinance No. 2025-_____

AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, ADDING ARTICLE XXIII THERETO, ESTABLISHING A REGISTRATION-BASED REGULATORY FRAMEWORK RELATED TO THE ISSUANCE OF CERTIFICATES OF REGISTRATION AND A FEE THEREFOR FOR THE OPERATION OF SHORT-TERM RENTALS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL AND PROVIDING PENALTIES THEREFOR; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, the City of Houston (“City”) has conducted research on the nature and extent of short-term rentals (STRs) in the City and has obtained public input at public meetings and through its online feedback portal regarding the impact of STRs on the City, including in residential neighborhoods; and

WHEREAS, while the City continues to conduct research and compile data on STRs, as of November 10, 2024, the City’s Administration and Regulatory Affairs Department has identified 8,548 properties advertising as STRs in Houston; and

WHEREAS, the City has received numerous calls and complaints from citizens regarding STRs, citing concerns about crime, safety, and nuisances, which have been reported to code enforcement, police, and City Council Members; and

WHEREAS, STRs provide flexible housing options to accommodate visitors who have specific needs when visiting Houston, such as special events, medical treatment, specific location requirements or desires; and

WHEREAS, the City is committed to safeguarding the health and safety of Houston residents, while also recognizing property owner’s evolving use of residential property to add to the available supply of alternative short-term housing accommodations; and

WHEREAS, after extensively evaluating a variety of strategies for the regulation of STRs, the Administration recommends that City Council adopt a registration-based regulatory framework and corresponding annual registration fee to provide the City with essential data, including information regarding the location, ownership, and operation of STRs, allowing better planning to address any impacts resulting from their operation; and

WHEREAS, the City desires to implement a clear and streamlined registration process that is fair, transparent, and accessible to all property owners and operators of STRs; and

WHEREAS, the City Council finds it necessary to adopt this Ordinance for the health, safety, and welfare of the general public and for the protection of property owners and residents of the City; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

Section 2. That Chapter 28 of the Code of Ordinances, Houston, Texas, is hereby amended by adding a new article as set forth in Exhibit A, attached hereto and incorporated herein by this reference.

Section 3. That the City Council hereby approves the new annual short-term rental certificate of registration fee established in Section 28-731(a) of the Code of Ordinances, Houston, Texas, in the amount shown below:

Description	Statutory Authority	Amount
Short-term rental certificate of registration	28-731(a)	275.00

The Director of the Administration and Regulatory Affairs Department shall ensure this new fee is provided to the Director of Finance for incorporation into the City Fee Schedule as soon as possible.

Section 4. That the City Attorney is hereby authorized to direct the publisher of the Code of Ordinances, Houston, Texas, (the "Code") to make such nonsubstantive changes to the Code as are necessary to conform to the provisions adopted in this

Ordinance, and also to make such changes to the provisions adopted in this Ordinance to conform them to the provisions and conventions of the published Code.

Section 5. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 6. That there exists a public emergency requiring this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect at 12:01 a.m. on January 1, 2026.

Section 7. That City Council, having considered the input of various stakeholders (including industry stakeholders and impacted neighbors and community members) and special interest groups, coupled with observations and trends from other jurisdictions and relevant data collected by the Administration and Regulatory Affairs Department, finds and directs as follows:

- (a) The Administration and Regulatory Affairs Department shall begin accepting certificate of registration applications on August 1, 2025; and
- (b) That the owner of a short-term rental who has applied to obtain a certificate of registration for said use on or prior to the effective date of this Ordinance, shall be permitted to continue such use while such certificate of registration application is pending or until it is denied or revoked pursuant to this Code.

PASSED AND ADOPTED ON _____

APPROVED ON _____

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is: _____.

ATTEST:

CITY OF HOUSTON, TEXAS
Signed by:

City Secretary of the City of Houston

Mayor of the City of Houston

PREPARED BY:

Senior Assistant City Attorney
TKL/RVG/kro 03/19/2025
(Requested by Director Tina Paez, Administration
and Regulatory Affairs Department
LD-GC-0000000148

EXHIBIT A

ARTICLE XXIII. SHORT-TERM RENTALS

DIVISION 1. GENERAL

Sec. 28-721. Definitions.

As used in this article, the following words and terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

Applicant means the owner who applies for a certificate of registration pursuant to the requirements of this article.

Certificate of registration means a current and valid certificate issued by the director pursuant to this article to the owner or operator of a short-term rental.

Director means the director of administration and regulatory affairs or the director's designee.

Dwelling unit means a structure, or an area within a structure, designed or used as living quarters for a single family or the equivalent thereof. A dwelling unit includes a single-family residence, and each unit of an apartment, duplex, or multiple dwelling structure designed as a separate habitation for one or more persons.

Emergency condition means any fire, natural disaster, power outage, gas leak, noise violation, or medical emergency. The term shall also include the following crimes occurring at the short-term rental: murder, rape, robbery, aggravated assault, burglary, narcotics offenses (restricted to those of delivery, possession, or manufacture), human trafficking offenses, weapons offenses, prostitution offenses, arson, vandalism, gambling offenses, and disorderly conduct.

Occupant means any individual who rents or occupies a short-term rental during a rental period, including their invited guests.

Operator means the individual who operates or otherwise manages a short-term rental, which may be the owner or the authorized agent of the owner.

Owner means any person or entity who has a legal or equitable interest in the property used as a short-term rental or who is recorded in the official records of the county as holding title to the property used as a short-term rental.

Registrant means any person, partnership, corporation, firm, joint venture, limited liability company, association, organization or any other entity holding a certificate of registration issued pursuant to this article.

Platform means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions.

Short-term rental means a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days. The term "short term rental" shall not include: (1) a boarding home, as defined in article XIV of this chapter, (2) a bed and breakfast, as defined in article II, chapter 20 of this Code; (3) hotel, as defined in article VI of this chapter, (4) a lodging facility, as defined in article XVIII of this chapter, (5) an alternate housing facility, as defined in article IV, chapter 28 of this Code, (6) buildings providing sleeping facilities primarily for the purpose of rendering services regulated by a department or agency of the federal government or of the State of Texas (including, but not limited to, the Texas Department of State Health Services); or (7) a leaseback arrangement under which the seller of a home leases the home back from the purchaser.

Sec. 28-722. Registration required.

- (a) It shall be unlawful for any person to operate, rent, lease, or advertise a short-term rental within the city limits without a valid certificate of registration as provided in this article.
- (b) Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-723. Penalty.

- (a) Any person who violates any provision of this article commits an offense and upon conviction thereof, shall be punished by a fine of not less than \$100.00 and not more than \$500.00 for each violation. Each day any violation continues shall constitute and be punishable as a separate violation of this article.
- (b) The revocation of any permit shall not prohibit the imposition of a criminal penalty, and the imposition of a criminal penalty shall not prevent the revocation or suspension of a certificate of registration.
- (c) These remedies shall be cumulative of any other penalty or remedies available to the city.

Secs. 28-724—28-730. Reserved.

DIVISION 2. CERTIFICATES OF REGISTRATION

Sec. 28-731. Certificate of registration—Application form.

- (a) Each short-term rental shall register with the city on a form prescribed by the director and be accompanied by the non-refundable application fee set forth for this provision in the city fee schedule.
- (b) The certificate of registration application shall contain the following information:
 - (1) The address of the short-term rental;

- (2) The names, mailing addresses, street addresses (if different from the mailing address), telephone numbers, and electronic mail addresses of all owners, operators, and agents (if any) of the short-term rental;
 - (3) Proof of ownership of the property, or a sworn or unsworn declaration from the property owner granting permission for the operation of a short-term rental at the address provided;
 - (4) If the owner is not an individual, the name, mailing address, street address (if different from the mailing address), telephone number, and electronic mail address of a natural person/corporate representative (including an officer, director, or agent) with authority to act on behalf of the owner and a copy of the documents filed with the Texas Secretary of State establishing the entity and showing the entity is in good standing with the State of Texas;
 - (5) The names and 24-hour telephone numbers of one or more emergency contact persons, who shall be the owner, operator, or designated agents and who shall be authorized to respond to emergency conditions as required under section 28-741(b)(5) of this Code;
 - (6) The name and website address of all platforms that facilitated booking transactions for the short-term rental at any time during a twelve-month period prior to the date of application;
 - (7) Acknowledgement by the owner that the use of the property as a short-term rental does not violate any covenants, homeowner association rules, bylaws, deed restrictions, condominium agreement terms, rental agreement terms, or other restrictions, including but not limited to minimum occupancy duration requirements, applicable to the property proposed to be used as a short-term rental;
 - (8) A sworn statement or unsworn declaration that the owner of the short-term rental shall comply with the requirements of this article;
 - (9) Proof of registration with the city for payment of hotel occupancy taxes or proof of remittance of hotel occupancy taxes for the operation of the short-term rental; and
 - (10) Any other information that may be reasonably requested by the director.
- (c) Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

- (d) A separate certificate of registration shall be required for each short-term rental. Certificates of registration issued under the provisions of this article shall be valid only at the address of the short-term rental stated on the certificate of registration.
- (e) Each certificate of registration shall be valid for one year from the date of issuance unless revoked or otherwise invalidated under this article. A registrant shall apply for renewal not more than 90 calendar days prior to the expiration on a form provided by the director.

Sec. 28-732. Issuance or denial of a certificate of registration.

- (a) The director shall approve a certificate of registration application if the director determines that the applicant has submitted a complete certificate of registration application and the proposed short-term rental meets the requirements of this article.
- (b) The director may deny a certificate of registration for any of the following reasons:
 - (1) Any information provided in the certificate of registration application is false, misleading, incorrect, or incomplete;
 - (2) The applicant fails to submit a complete certificate of registration application or fails to provide any other reasonably requested information by the director;
 - (3) The applicant fails to show proof of registration or remittance of hotel occupancy taxes for the operation of the short-term rental; or
 - (4) The applicant is a former registrant whose certificate of registration has been revoked and is subject to the waiting period established in section 28-733(c) of this Code.
- (c) The director shall provide the applicant written notice of the approval or the denial of the certificate of registration by either:
 - (1) Certified mail, return receipt requested, to the address provided in the certificate of registration application; or
 - (2) Electronic mail to the email address provided by the applicant.
- (d) If the director determines that the application is incomplete, the director shall return the application with an explanation of the deficiency. If the director determines that the reason for the denial of a certificate of registration is curable, the director shall allow the applicant, upon the applicant's written request, to submit an amended application to cure the defect in lieu of filing an appeal. If the certificate is denied again, or if the applicant fails to cure any defect in the amended application, notice of denial of a certificate of registration shall be sent to the applicant in the manner provided in section 28-735 of this Code.

- (e) The director's decision to deny the issuance of a certificate of registration shall be final unless an appeal is timely filed pursuant to section 28-735 of this Code.

Sec. 28-733. Revocation of a certificate of registration.

- (a) The director may revoke a certificate of registration for any of the following reasons without refund of any portion of the required fee:
 - (1) The certificate of registration was issued in error;
 - (2) Any information provided in the application is false, misleading, incorrect, or incomplete;
 - (3) The registrant fails to supplement any change in information as required in section 28-731(c) of this Code;
 - (4) The registrant fails to timely report and pay or ensure payment of hotel occupancy taxes required under article III of chapter 44 of this Code and state law;
 - (5) Two or more instances when the City, after providing notice pursuant to section 10-452 of this Code, removes or abates a nuisance prescribed in section 10-451 of this Code at a property operating as a short-term rental;
 - (6) Two or more citations are issued over two separate occasions within a twelve-month period at the property registered as a short-term rental, whether the citations are issued to the owner, operator, or occupants, resulting in two or more convictions for violations of chapter 30 of this Code; or
 - (8) One or more convictions of the owner, operator, or any occupant of the property registered as a short-term rental for any of the following offenses occurring at the short-term rental:
 - a. Kidnapping, unlawful restraint, and smuggling of persons as described in Chapter 20 of the Texas Penal Code;
 - b. Reckless discharge of a firearm as prohibited by the Penal Code;
 - c. Trafficking of persons as described in Chapter 20A of the Texas Penal Code;
 - d. Prostitution as described by Section 43.02, Penal Code, solicitation of prostitution as described by Section 43.021, Penal Code, promotion of prostitution as described by Section 43.03, Penal Code, or aggravated promotion of prostitution as described by Section 43.04, Penal Code;
 - e. Compelling prostitution as prohibited by the Penal Code;

- f. Aggravated assault as described by Section 22.02, Penal Code;
 - g. Sexual assault as described by Section 22.011, Penal Code;
 - h. Aggravated sexual assault as described by Section 22.021, Penal Code;
 - i. Continuous sexual abuse of young child or disabled individual as described by Section 21.02, Penal Code;
 - j. Sexual conduct or performance by a child as described by Section 43.25, Penal Code;
 - k. Employment harmful to a child as described by Section 43.251, Penal Code; or
 - l. Disorderly conduct as described by Section 42.01(a)(7) and (a)(8), Penal Code.
- (b) The director shall provide the applicant written notice of the revocation by certified mail, return receipt requested, to the mailing address of the registrant provided in the certificate of registration application, or by electronic mail to the email address provided by the registrant.
- (c) A registrant whose certificate of registration has been revoked pursuant to items (2) through (8) of subsection (a) of this section of this Code shall be ineligible to reapply for and receive a certificate of registration for the same short-term rental property for which the certificate of registration was revoked for the one-year period following the date that the certificate of registration was revoked.

Sec. 28-734. Notice to platforms to delist short-term rentals.

- (a) The city shall notify and request that a platform remove a short-term rental listing from the platform if the short-term rental listing lacks a certificate of registration number, the short-term rental certificate of registration number is invalid, expired, or the certificate of registration has been revoked. The city's notification shall identify the short-term rental listing to be removed by its physical address and uniform resource locator (URL) and state the reason for removal. The platform shall remove the short-term rental listing within ten (10) business days following receipt of the city's notification requesting that a platform remove a short-term rental listing.
- (b) A registrant may appeal a decision to revoke a certificate of registration application as provided for under section 28-735 of this Code.

Sec. 28-735. Appeal of denial or revocation of a certificate of registration.

If the director determines pursuant to this article that a certificate of registration should be denied or revoked, the director shall provide written notice to the applicant or registrant of the reasons for the denial or revocation. An applicant or registrant may appeal the decision of the director regarding the denial or revocation by filing a written

request for a hearing with the director within 20 calendar days after the applicant or registrant is given notice of the denial or revocation. The applicant's or registrant's written request for a hearing shall set out the grounds on which the denial or revocation is challenged. The director's decision on the denial or revocation shall be final unless the applicant or registrant has timely filed such an appeal. An appeal shall not stay the director's decision on the denial or revocation. The hearing shall be conducted by an impartial hearing officer appointed by the director within 30 calendar days after receipt of a request. At the hearing, the applicant or registrant may present any evidence relevant to the proceedings, in accordance with reasonable rules adopted by the director and approved by the city attorney. The hearing officer shall give written notice to the applicant or registrant of his findings as to whether or not the certificate of registration should be denied or revoked and the reasons therefor. The notice shall be sent by certified mail, return receipt requested, as soon after the conclusion of the hearing as practicable but in no event more than 30 calendar days thereafter. The decision of the hearing officer shall be final and exhaust the certificate of registration applicant's or registrant's administrative remedies.

Sec. 28-736. Certificate of registration not transferrable.

- (a) A certificate of registration issued to a registrant is nontransferable and shall not be assigned nor transferred to another person, entity, or location. A registrant may provide a change of information pursuant to section 28-731(c) of this Code without submitting a new certificate of registration application.
- (b) Notwithstanding the provisions of subsection (a) of this section, a certificate of registration is null and void if the registrant sells or conveys any ownership or leasehold interest in a property operated as a short-term rental. Any change in ownership of a short-term rental, including but not limited to the sale or conveyance of any ownership or leasehold interest therein for more than 30 days, shall require the purchaser, transferee or lessee to apply for a certificate of registration pursuant to this article in order to operate the property as a short-term rental.

Secs. 28-737—28-740. Reserved.

DIVISION 3. SHORT-TERM RENTAL REQUIREMENTS

Sec. 28-741. General requirements.

- (a) The owner, operator, and occupants shall comply with all provisions of this article and applicable provisions of this Code, including, but not limited to:
 - (1) The noise and sound level regulations under chapter 30 of this Code;
 - (2) The buildings and neighborhood protection requirements under chapter 10 of this Code;
 - (3) All applicable solid waste and litter control requirements pursuant to chapter 39 of this Code; and
 - (4) All applicable provisions of the Construction and Fire Code.

- (b) Additionally, it shall be unlawful for an owner or operator of a short-term rental to fail to comply with or use, cause to be used, allow, suffer, advertise or permit the use of the short-term rental in violation of any of the following general requirements:
- (1) *Minimum individual stay.* No owner or operator of a short-term rental shall allow the rental of a short-term rental for a period of less than one night.
 - (2) *Payment of hotel occupancy taxes.* The owner or operator of a short-term rental shall not operate a short-term rental without paying the hotel occupancy taxes required under article III of chapter 44 of this Code and state law.
 - (3) *Advertising or promoting special events.* No owner or operator shall advertise or promote a special event or allow the advertising and promotion of a special event (e.g. banquet, wedding, reception, reunion, bachelor or bachelorette party, concert, or any similar activity that would likely assemble a number of invitees) to be held at a short-term rental.
 - (4) *Public listings.* All public listings or advertisements of a property as a short-term rental, including any public listings or advertisements by platforms, shall include the following information:
 - a. The certificate of registration number; and
 - b. The maximum permitted occupancy limits.
 - (5) *Emergency contact.* Any emergency contact person listed under section 28-731(b)(5) of this Code must be available by phone at all times to respond to emergency conditions while any occupants are on the premises of a short-term rental. If called, the emergency contact person shall respond to the emergency condition within one hour after being notified by the emergency response personnel or the director. The emergency contact person must be authorized to make decisions regarding the premises, its occupants, and shall take reasonable actions to resolve the emergency condition to the extent possible. The owner or operator shall post in a conspicuous location of the short-term rental the names and telephone numbers of one or more emergency contact persons authorized to respond to emergency conditions as required under this subsection.
 - (6) *Certificate of registration to be displayed.* A copy of the approved certificate of registration shall be posted at a conspicuous location inside the front entrance to the short-term rental.

Sec. 28-742. Platform requirements.

- (a) All platforms shall provide the following notice to all owners and operators listing a short-term rental located in the City of Houston through a platform's service: **ARTICLE XXIII, CHAPTER 28 OF THE CITY OF HOUSTON, TEXAS, CODE OF ORDINANCES, STATES IT SHALL BE UNLAWFUL FOR ANY PERSON TO OPERATE A SHORT-TERM RENTAL WITHIN THE CITY WITHOUT A VALID SHORT-TERM RENTAL CERTIFICATE OF REGISTRATION.**
- (b) All platforms displaying listings of short-term rentals located in the city shall require owners or operators using the platform to include the certificate of registration number in any listing for a short-term rental on the platform. The certificate of registration number shall be prominently displayed on the listing. Platforms shall not list a short-term rental without a certificate of registration number issued by the city.
- (c) Notwithstanding any other provisions of this chapter, nothing shall relieve any owner, operator, or platform of the obligation imposed by the applicable provisions of state law and this Code, including but not limited to obligations imposed by the Texas Tax Code. Nothing in this chapter shall be construed to limit any remedies available under the applicable provisions of state law and this Code.

Sec. 28-743. Rules and regulations.

The director is hereby authorized to adopt rules and regulations consistent with the intent and purposes of the provisions of this article. A copy of all rules and regulations shall be maintained in the director's office and the office of the city secretary for inspection by the public, and copies shall be made available for purchase consistent with the fees prescribed by law.