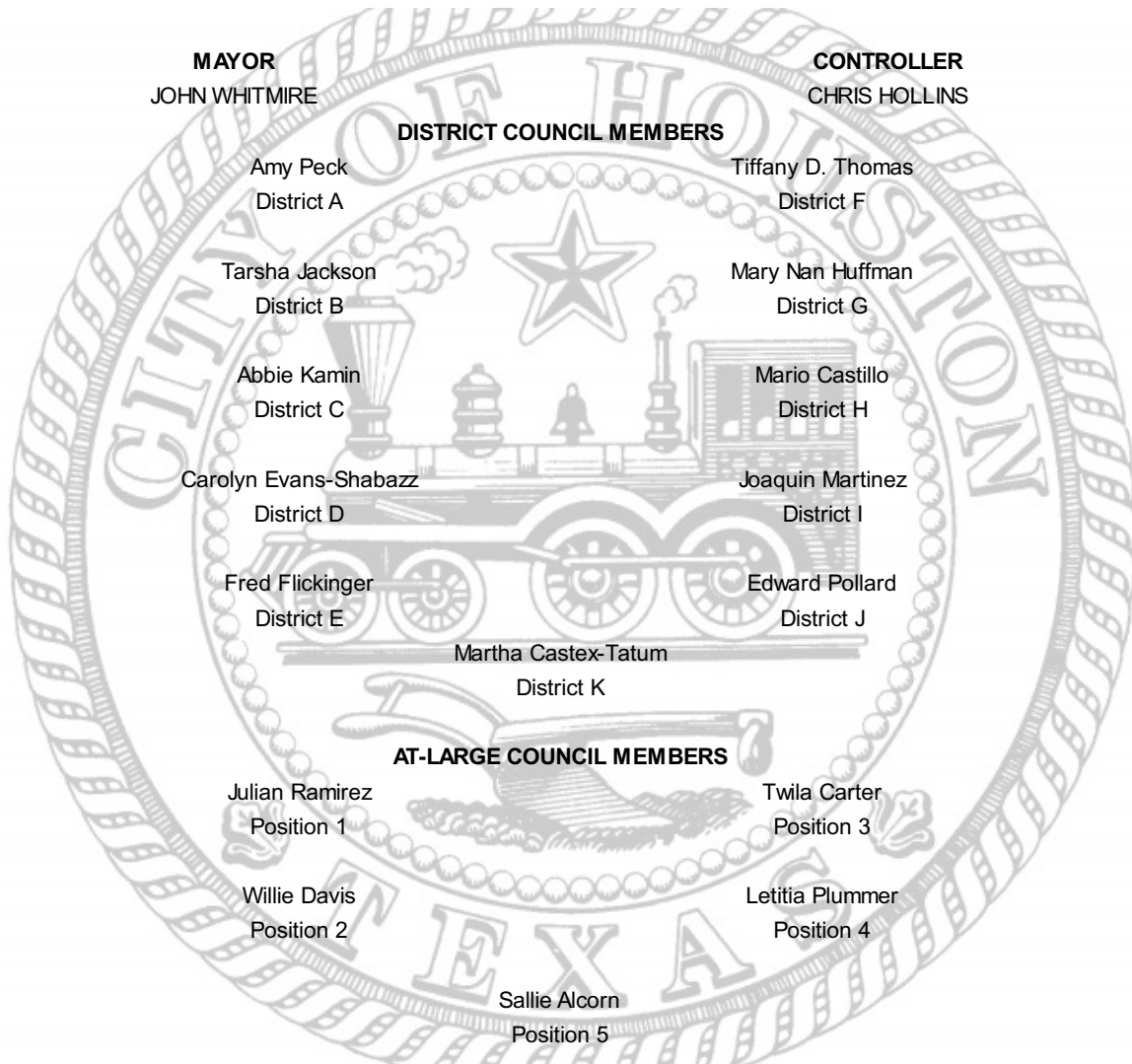


AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

April 8 & 9, 2025



MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck District A	Tiffany D. Thomas District F
Tarsha Jackson District B	Mary Nan Huffman District G
Abbie Kamin District C	Mario Castillo District H
Carolyn Evans-Shabazz District D	Joaquin Martinez District I
Fred Flickinger District E	Edward Pollard District J
Martha Castex-Tatum District K	

AT-LARGE COUNCIL MEMBERS

Julian Ramirez Position 1	Twila Carter Position 3
Willie Davis Position 2	Letitia Plummer Position 4
Sallie Alcorn Position 5	

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, April 8, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Castillo

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP04-08-2025

RECESS

RECONVENE

WEDNESDAY - April 9, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

HEARINGS

- 1. 9:00 AM - PUBLIC HEARING** to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:
Independence Heights 222 Crosstimbers St. District H
Sunflower Terrace 5050 Sunflower St. District D
Regency Park 10600 Southdown Trace Trail District E
- 2. PUBLIC HEARING** to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:
Lancaster Apartments 20100 Park Row Drive
Sugar Creek 11501 West Road

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 3 through 45

PROPERTY - NUMBERS 3

3. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Leandre Bickley, JPL Real Estate Solutions, LLC and Kenneth Jolivet, declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. Parcel **SY25-030 - DISTRICT D - EVANS-SHABAZZ**

PURCHASING AND TABULATION OF BIDS - NUMBERS 4 through 17

4. **ASSOCIATED SUPPLY COMPANY, INC. dba ASCO EQUIPMENT** for Purchase of One (1) Forklift through the Buyboard Cooperative for the Fleet Management Department - \$36,576.16 - Equipment Acquisition Consolidated Fund
5. **DONALSON UMPHREY AUTOMOTIVE GROUP dba SILSBEE TOYOTA** for Purchase of One (1) Toyota Sequoia through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$71,817.00 - Equipment Acquisition Consolidated Fund
6. APPROVE spending authority in an amount not to exceed \$165,320.00 for Purchase of Ten (10) Fuel Trailers for the Fleet Management Department through the Buyboard Cooperative Contract supplier, **NATIONWIDE TRAILERS LLC** - Equipment Acquisition Consolidated Fund
7. APPROVE spending authority in the total amount of \$12,070,941.11 for Purchase of Fuel Cards and Related Services for the Fleet Management Department through the Texas Smart Buy Cooperative Purchasing Program supplier, **U.S. BANK NATIONAL ASSOCIATION** - 2 Years - Fleet Management Fund
8. ORDINANCE appropriating \$178,034.00 out of Equipment Acquisition Consolidated Fund for Planned Tracking and Distribution System Project for Houston Information Technology Services on behalf of Houston Fire Department
9. APPROVE spending authority in an amount not to exceed \$178,034.00 for Purchase of a Tracking and Distribution System for Houston Information Technology Services on behalf of Houston Fire Department awarded to **STATION AUTOMATION INC. dba PSTrax** - 1 Year - \$178,034.00 - Equipment Acquisition Consolidated Fund
This item should only be considered after passage of Item 8 above
10. **CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD** for Purchase of One (1) Ford F350 Truck through the BuyBoard Cooperative Purchasing Program for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$62,259.00 - Grant Fund
11. APPROVE spending authority in an amount not to exceed \$70,000.00 for Purchase of Bridge 4 Public Safety Application Licenses for the Houston

- Police Department from sole source vendor, **NP STRATEGIES LLC dba MOBILITY4** - Equipment Acquisition Consolidated and Other Funds
12. **ANDRITZ SEPARATION, INC** for Sole Source Purchase of Sludge Plant Parts for Houston Public Works - \$992,260.95 - Enterprise Fund
 13. **BOYER, INC** for Emergency Purchase and Installation of Four (4) New Bar Screens for Houston Public Works - \$11,700,000.00 - Enterprise Fund
 14. **ENVIRONMENTAL IMPROVEMENTS, INC** to Furnish and Deliver One (1) Polymer Blending Unit Assembly for Houston Public Works - \$75,411.00 - Enterprise Fund
 15. **HADRON ENGINEERING SERVICES LLC** for Purchase of Recycle Feed Screw Sets for Houston Public Works - \$10,608.00 - Enterprise Fund
 16. **HARTWELL ENVIRONMENTAL CORPORATION, a DXP Company**, for Sole Source Purchase of Mechanical Rake Bar Screen Parts for Houston Public Works - \$298,068.00 - Enterprise Fund
 17. **TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC** for Purchase of Traffic Parts and Equipment through the Texas Interlocal Purchasing System for Houston Public Works - \$12,784.50 - Special Revenue Fund

RESOLUTIONS - NUMBERS 18 and 19

18. RESOLUTION authorizing issuance of Letter of Approval to **SAVIOR EMERGENCY MEDICAL SERVICES LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code
19. RESOLUTION authorizing issuance of Letter of Approval to **SUMMER LINE TRANSPORTATION, INC** pursuant to Section 773.0573 of the Texas Health and Safety Code

ORDINANCES - NUMBERS 20 through 45

20. ORDINANCE supplementing Ordinance No. 2009-1118, as amended and restated by Ordinance No. 2023-350, relating to the issuance of City of Houston, Texas, Combined Utility System Commercial Paper Notes, Series B-7, and Supplementing Ordinance No. 2023-352; authorizing the extension of a Credit Facility, the execution and delivery of the First Amendment to Revolving Credit Agreement, First Amendment to Note Purchase Agreement, and amended and restated Fee Letter, for the City of Houston, Texas Combined Utility System Commercial Paper Notes, Series B-7, resolving other matters related thereto and declaring an emergency
21. ORDINANCE relating to the reappointment and confirmation of **MIHOA VO** as a Full-Time Municipal Court Judge to serve a four-year term beginning immediately upon Council confirmation
22. ORDINANCE denying application of **PETERS HOLDINGS, LLC d/b/a AFFORDABLE ENVIRONMENTAL SERVICES** for the right, privilege, and franchise to collect, haul or transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas,

pursuant to Chapter 39, Code of Ordinances

23. ORDINANCE amending Ordinance No. 2023-0233 to increase maximum contract amount and approving and authorizing first Amended and Restated Agreement between City of Houston and **PORTER HEDGES, LLP.** for Professional Services related to Complex Construction Contracts - \$1,000,000.00 - Enterprise Fund
24. ORDINANCE approving and authorizing Amendment No. 1 to agreements for On-Call Airport Financial Consulting Services between City of Houston and **LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC** for the Houston Airport System; amending Ordinance No. 2021-0151 to increase the maximum contract amount - \$1,400,000.00 - Enterprise Fund
25. ORDINANCE approving and awarding Revenue Contract to **IPT, LLC. dba PAYLOCK IPT, LLC** to provide Vehicle Immobilization Services for the Administration and Regulatory Affairs Department's Park Houston Division; providing a maximum contract amount - Revenue
26. ORDINANCE approving and authorizing agreement between City of Houston and **GROUP 3701, LLC**, for Programmatic Support Services for the Mayor's Office of Public Safety and Homeland Security; providing a maximum contract amount - \$750,000.00 - Grant Fund
27. ORDINANCE approving and authorizing Sole Source Contract between City of Houston and **ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC (ESRI)** for Enterprise License Agreement for Houston Information Technology Services and Various Departments; providing a maximum contract amount - 3 Years with 2 one-year options - \$8,310,000.00 - Enterprise and Central Service Revolving Funds
28. ORDINANCE approving and authorizing first amendment to extend contract term between City of Houston and **DEARBORN NATIONAL LIFE INSURANCE COMPANY** for Employee Group Life Insurance Coverage and administration of Basic and Voluntary Life Insurance Plans for the Human Resources Department - 8 Months
29. ORDINANCE approving and awarding contract to **METROPOLITAN LIFE INSURANCE COMPANY** for Voluntary Group Vision Insurance Plan for active City of Houston Employees, Retirees, and their Eligible Dependents for the Human Resources Department - 3 Years with 2 one-year options
30. ORDINANCE approving and authorizing contract with **IMAGETREND, LLC** and City of Houston for Emergency Medical Tracking Services for Houston Information Technology Services on behalf of the Houston Fire Department; providing a maximum contract amount - 3 Years and 2 one-year options - \$772,689.49 - General and Central Service Revolving Funds
31. ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **ASSETWORKS, INC (f/k/a ASSETWORKS LLC)** for purchase of Software Licensing, Maintenance, Support, Related Hardware, and Professional Services through the United States General Service Administration for Houston Information Technology Services on behalf of the Fleet Management Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$6,395,099.94 - Fleet Management Fund
32. ORDINANCE appropriating \$60,000.00 out of Fire Consolidated

Construction Fund for Professional Surveying, Plating, Environmental Review, and Appraisal Services to support acquisition of Parcel HY25-001 for consolidation of Fire Station 101 & Fire Station 104 - **DISTRICT E - FLICKINGER**

33. ORDINANCE approving and authorizing first amendment to contract between City of Houston and **BFI WASTE SERVICES OF TEXAS, LP** for Waste Disposal Services for the Solid Waste Management Department – Through December 31, 2025
34. ORDINANCE appropriating \$50,000.00 out of Equipment Acquisition Consolidated Fund for Security Upgrades at five Solid Waste Management Facilities - **DISTRICTS C - KAMIN, H - CASTILLO, I - MARTINEZ and K - CASTEX-TATUM**
35. ORDINANCE amending Ordinance No. 2024-963, designating **7 Shadow Lawn Street** as a Protected Landmark to amend the name of the Applicant/Owner - **DISTRICT C - KAMIN**
36. ORDINANCE consenting to the addition of 7.8940 acres of land to **DOWDELL PUBLIC UTILITY DISTRICT** , for inclusion in its district
37. ORDINANCE consenting to the addition of 7.497 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 552**, for inclusion in its district
38. ORDINANCE consenting to the addition of 23.664 acres of land to **MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 96**, for inclusion in its district
39. ORDINANCE consenting to the addition of 1.7932 acres of land to **SHELDON ROAD MUNICIPAL UTILITY DISTRICT** , for inclusion in its district
40. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of the southern 5-foot-wide portion of a 10-foot-wide utility easement and an adjacent 5-foot-wide aerial easement, both situated within the W.P. Morton Survey, Abstract No. 539, and being out of Lots 69, 70, and 71 out of the Beinhorn Addition, Section No. 3; abandoning said easements to Garden Oaks Self-Storage, LLC, the underlying property owner, in consideration of its payment to the City in the amount of \$37,827.00, and other good and valuable consideration - **DISTRICT C - KAMIN**
41. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of four sanitary sewer easements, all situated in the James Pruitt Survey, Abstract No. 628, Harris County, Texas, abandoning the easements to **GULFBELT LOGISTICS PARK PHASE 1, LLC**, the underlying fee owner, in consideration of its payment to the City in the cash amount of \$122,516.00, conveyance to the City of a 25-foot-wide force main sanitary sewer easement, and a 25-foot-wide sanitary sewer easement, all also situated in the James Pruitt Survey, Abstract No. 628, Harris County, Texas, and other good and valuable consideration - **DISTRICT D - EVANS-SHABAZZ**
42. ORDINANCE appropriating \$4,153,315.76 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional

Engineering Services Contract between City of Houston and **ARDURRA GROUP, INC** for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 – Basin IB043); providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**

43. ORDINANCE approving and authorizing Joint Funding Agreement between City of Houston and **U.S. GEOLOGICAL SURVEY** for Water Resource Investigation; providing a maximum funding amount - \$150,000.00 - Enterprise Fund - **DISTRICT E - FLICKINGER**
44. ORDINANCE approving and authorizing Construction Management and Inspection Services Contract between City of Houston and **OTHON, INC** for Small Diameter Waterlines Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Operating Fund - \$5,000,000.00
45. ORDINANCE awarding contract to **TEXKOTA ENTERPRISES, LLC.** for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount - \$5,380,000.00

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 46 through 48

46. MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(a)

Sec. 28-721

Applicant means the operator [~~owner~~] of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Section 28-722. Registration required.

(b) each operator [~~owner~~] of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the ~~owner~~ or operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall

require an ~~owner or~~ operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

Amendment Item 1(b)

Summary: Place the burden to apply for a certificate of registration on the operator or the owner.

Sec. 28-721. *Applicant* means the owner or operator of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Sec. 28-722 (b). Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner or operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner or operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

Amendment 2

Summary: As to the owner/operator of multiple units in a multifamily property, allow the director to revoke all the owner/operator's certificates of registration under Section 28-733 if 25% or more of the owner/operator's total units in the multifamily property are revoked.

Section 28-733 (b) The Director may revoke all certificates of registration of an owner/operator of multiple units in a multifamily property if 25% or more of the owner/operator's total certificates in the multifamily property have been revoked under this section.

Amendment 3

Summary: Limit the number of short-term rental units in a multiunit complex.

Density Limitation: No more than one-fourth (25%) of the total number of units in a multi-unit residential property, as defined in Chapter 42, shall be registered as short-term rentals.

Definition in Chapter 42:

Multi-unit residential (MUR) means the use of property located within the city boundary, for one or more buildings on a tract designed for and containing an aggregate of three to eight dwelling units, which may include multiple duplexes, triplexes, quadraplexes, and apartments and condominiums.

Amendment 4

Summary: Require that the applicant and all its employees receive training on recognizing human trafficking.

As part of the application process, the applicant and all its employees shall be required to receive training on recognizing human trafficking.

Amendment 5

Summary: "Platform" is defined so as not to include the Houston Association of Realtors Multiple Listing Service, since no short-term rentals are rented directly on it.

Sec. 28-721. *Platform* means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions through the platform itself.

TAGGED BY COUNCIL MEMBER RAMIREZ

- 47. ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS,** adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 24 on Agenda of April 2, 2025

- 48. ORDINANCE** approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **HARRIS COUNTY** for construction and operation of the Joint Processing Center - \$14,000,000.00 - General Fund

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 34 on Agenda of April 2, 2025

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Plummer first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT

THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date:

SP04-08-2025

Agenda Item#:

ATTACHMENTS:

Description

SP04-08-2025

Type

Signed Cover sheet

AGENDA

3 MIN

3 MIN

3 MIN

NON-AGENDA

1 MIN

1 MIN

1 MIN

JOY ROTH – No Address – No Phone – Public safety

2 MIN

2 MIN

2 MIN

ISAIAH THOMAS – No Address – No Phone – Gun Violence Event

CHRISTOPER MOORE – No Address – No Phone – WIPO Gun Violence Event

3 MIN

3 MIN

3 MIN

WILL HILL – No Address – No Phone – Greg Abbott and Ken Paxton

ANDREA URUETA – No Address – No Phone – Pedestrian infrastructure and Montrose sidewalk changes

JENNIFER GRIBBLE – No Address – No Phone – Austin St. bike lane removal in Midtown

ERNESTINE NEWTON – No Address – No Phone - Homelessness

SHERRY BUTLER – No Address – No Phone – Safety at apartments

ANNA HARRIS – No Address – No Phone – Campanile dispute

BRUCE BANKS – No Address – No Phone – Solid Waste Department

ARLENE ROSE – No Address – No Phone – Suicide prevention

ALLEN WEAH – No Address – No Phone – Citizen vs. State

SHARON EVANS-BROOKS – No Address – No Phone - Southmore Blvd.

JURATE KOPECKY – No Address – No Phone – Discrimination

GLENDA HENRY – No Address – No Phone – General Land Office (GLO)

STACEY PETERSON – No Address – No Phone – Property for leasing company

MATTHEW NICKSON – No Address – No Phone – Nightclub at 2727 Crossview Dr.

PREVIOUS

1 MIN

1 MIN

1 MIN

ILY MONTOYA-RIVAS – No Address – No Phone – Small Claims Court



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-38 4% HTC Public Hearing - City

Agenda Item#: 1.

Summary:

9:00 AM - PUBLIC HEARING to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Independence Heights 222 Crosstimbers St. District H

Sunflower Terrace 5050 Sunflower St. District D

Regency Park 10600 Southdown Trace Trail District E

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The Texas Department of Community and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing
- Regency Park – Preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on a 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-38 4% HTC Motion to Hold a Public Hearing - City

Agenda Item#: 1.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The Texas Department of Community and Community Affairs (TDHCA) administers the state’s HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must “hold a hearing ...to solicit public input concerning the Application or Development” before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing
- Regency Park – Preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on a 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-39 4% HTC Public Hearing - ETJ

Agenda Item#: 2.

Summary:

PUBLIC HEARING to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Lancaster Apartments 20100 Park Row Drive

Sugar Creek 11501 West Road

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments in the City's Extraterritorial Jurisdiction (ETJ):

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on the 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

Michael Nichols, Director

Contact Information:

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-39 4% HTC Motion to Hold a Public Hearing - ETJ

Agenda Item#: 2.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments in the City's Extraterritorial Jurisdiction (ETJ):

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on the 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District D

Item Creation Date: 2/24/2025

HPW20GRG10382/Non-Acceptance of Cordova Avenue/
Parcel SY25-030

Agenda Item#: 3.

Summary:

RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Leandre Bickley, JPL Real Estate Solutions, LLC and Kenneth Jolivet, declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. Parcel **SY25-030 - DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. **Parcel SY25-030**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. **Parcel SY25-030**

SPECIFIC EXPLANATION: Leandre Bickley, JPL Real Estate Solutions, LLC and Kenneth Jolivet, underlying fee property owners of 4000 Holmes Road, 0 Jester Street, and 7701 Bowen Street, Houston, TX 77051 requested the non-acceptance of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. The avenue has never been paved or used for utility purposes, and the City has identified no future need for this avenue. JPL Real Estate Solutions, LLC plans to build a multi-family residential development consisting of two duplexes. The Joint Referral Committee reviewed the request and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi
Director
Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Addie Jackson, Assistant Director	Construction– Real Estate Services	832-395-3164

ATTACHMENTS:

Description

Signed Coversheet
AERIAL MAP

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 2/24/2025

HPW20GRG10382/Non-Acceptance of Cordova Avenue/ Parcel SY25-030

Agenda Item#:

Background:

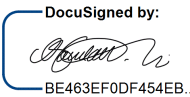
SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. **Parcel SY25-030**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. **Parcel SY25-030**

SPECIFIC EXPLANATION: Leandre Bickley, JPL Real Estate Solutions, LLC and Kenneth Jolivet, underlying fee property owners of 4000 Holmes Road, 0 Jester Street, and 7701 Bowen Street, Houston, TX 77051 requested the non-acceptance of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. The avenue has never been paved or used for utility purposes, and the City has identified no future need for this avenue. JPL Real Estate Solutions, LLC plans to build a multi-family residential development consisting of two duplexes. The Joint Referral Committee reviewed the request and approved the request as a non-acceptance.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Randall V. Macchi
 Director
 Houston Public Works

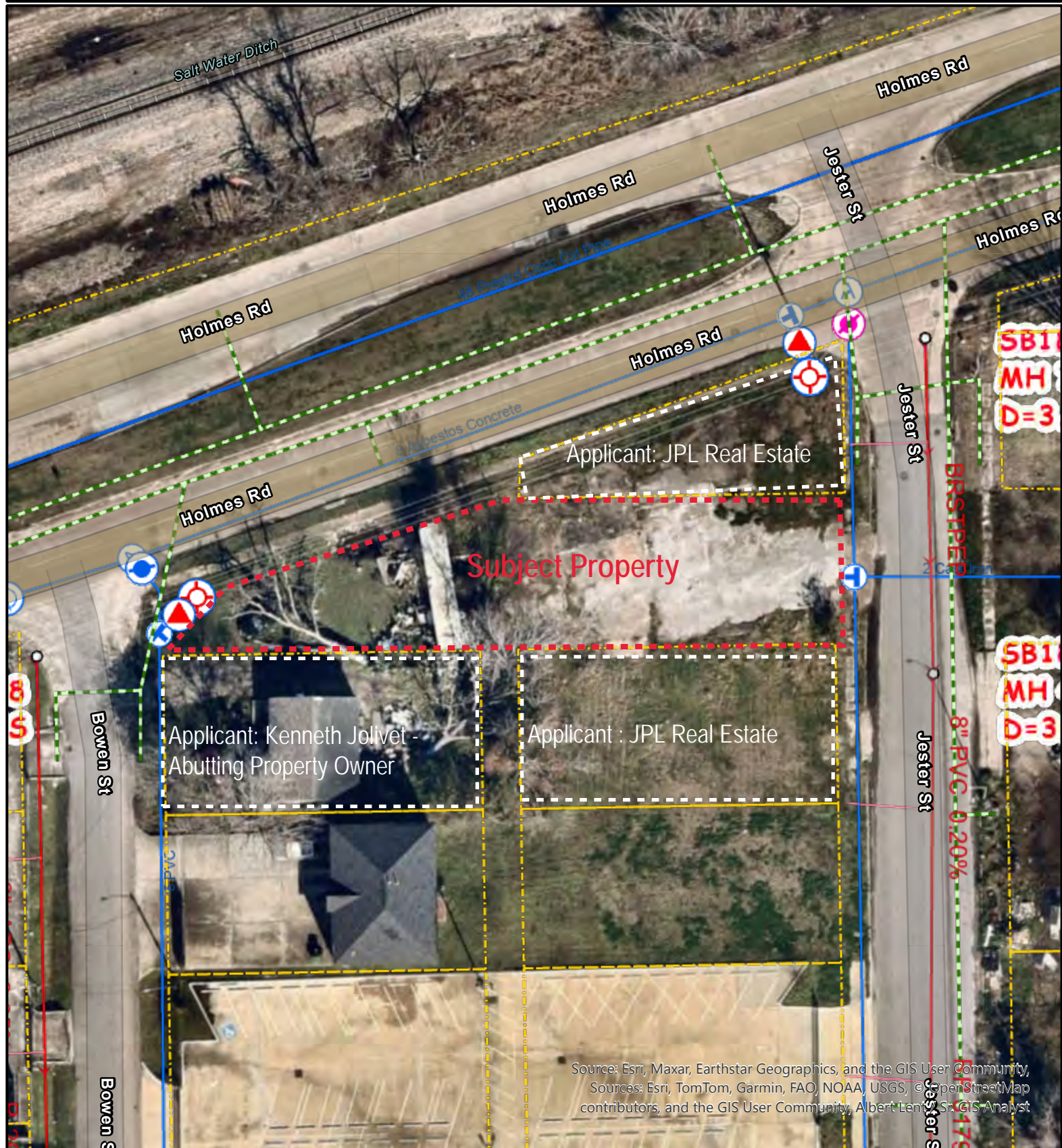
Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Addie Jackson, Assistant Director	Construction– Real Estate Services	832-395-3164

ATTACHMENTS:

Description	Type
AERIAL MAP	Backup Material
UTILITY MAP	Backup Material
COUNCIL DISTRICT MAP	Backup Material

Non-acceptance of Cordova Avenue, from Jester Street west to Bowen Street, being adjacent to Lots 1 and 16, Block 36 and Lot 2, Block A of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey, Abstract 270. (Leandre Bickley, Owner of JPL Real Estate Solutions LLC and Kenneth Jolivet, Abutting Property Owner) SY25-030, HPW20GRG10382



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community, Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community, Albert Lentz, Sr. GIS Analyst



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1474122187 – Forklift (Associated Supply Company, Inc. dba ASCO Equipment) MOTION

Agenda Item#: 4.

Summary:

ASSOCIATED SUPPLY COMPANY, INC. dba ASCO EQUIPMENT for Purchase of One (1) Forklift through the Buyboard Cooperative for the Fleet Management Department - \$36,576.16 - Equipment Acquisition Consolidated Fund

Background:

SR1474122187 – Approve spending authority in an amount not to exceed \$36,576.16 for the purchase of one (1) forklift through the Buyboard Cooperative contract supplier, Associated Supply Company, Inc. dba ASCO Equipment, for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$36,576.16** for the purchase of one (1) Doosan/Bobcat G25E-7 LPG forklift through the Buyboard Cooperative contract supplier, **Associated Supply Company, Inc. dba ASCO Equipment** for the Fleet Management Department.

The forklift in this procurement will be utilized to unload and distribute heavy materials needed to repair solid waste vehicles. The FMD-Parts group will manage the use of this forklift, which will be located at the Solid Waste facility, 1506 Lawndale Street, Houston, Texas.

Associated Supply Company, Inc., dba ASCO Equipment, has already received \$36,330.30 for other purchases in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or

services.

M/WBE Participation:

This procurement is exempt from the City’s MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Director

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Fleet Management Department	\$36,576.16	0.00	\$36,576.16

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$36,576.16
Equipment Acquisition Consolidated Fund
Fund 1800

Previously appropriated by No. 2024-592

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
SIGNED Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1474122187 – Forklift (Associated Supply Company, Inc. dba ASCO Equipment)
MOTION

Agenda Item#: 15.

Background:

SR1474122187 – Approve spending authority in an amount not to exceed \$36,576.16 for the purchase of one (1) forklift through the Buyboard Cooperative contract supplier, Associated Supply Company, Inc. dba ASCO Equipment, for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$36,576.16** for the purchase of one (1) Doosan/Bobcat G25E-7 LPG forklift through the Buyboard Cooperative contract supplier, **Associated Supply Company, Inc. dba ASCO Equipment** for the Fleet Management Department.

The forklift in this procurement will be utilized to unload and distribute heavy materials needed to repair solid waste vehicles. The FMD-Parts group will manage the use of this forklift, which will be located at the Solid Waste facility, 1506 Lawndale Street, Houston, Texas.

Associated Supply Company, Inc., dba ASCO Equipment, has already received \$36,330.30 for other purchases in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

This procurement is exempt from the City’s MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

3/31/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Director

3/31/2025

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Fleet Management Department	\$36,576.16	0.00	\$36,576.16

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$36,576.16 – EquipAcqConsolidated Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Cooperative Justification Form	Backup Material
Ownership Information Form	Backup Material
Quote	Backup Material
Tax Report	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1504335313 - Toyota Sequoia (Silsbee Toyota) -
MOTION

Agenda Item#: 5.

Summary:

DONALSON UMPHREY AUTOMOTIVE GROUP dba SILSBEE TOYOTA for Purchase of One (1) Toyota Sequoia through the Interlocal Purchasing System for the Fleet Management Department on behalf of the Solid Waste Management Department - \$71,817.00 - Equipment Acquisition Consolidated Fund

Background:

SR1504335313 – Approve the purchase of one (1) Toyota Sequoia in the total amount of \$71,817.00 through The Interlocal Purchasing System (TIPS) supplier, Donalson Umphrey Automotive Group/DBA Silsbee Toyota for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Toyota Sequoia in the total amount of **\$71,817.00** through The Interlocal Purchasing Systems (TIPS) supplier, **Donalson Umphrey Automotive Group/DBA Silsbee Toyota** for the Solid Waste Management Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Toyota Sequoia will be a replacement and will be assigned to the Solid Waste Management Department, specifically to support the daily operations and activities of the Executive staff.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$71,817.00	\$0	\$71,817.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council August 14,2024

Amount and Source of Funding:

\$71,817.00
 Equipment Acquisition Consolidated Fund
 Fund 1800

Previously appropriated by Ord. 2024-592

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1504335313 - Toyota Sequoia (Silsbee Toyota) - MOTION

Agenda Item#: 8.

Background:

SR1504335313 – Approve the purchase of one (1) Toyota Sequoia in the total amount of \$71,817.00 through The Interlocal Purchasing System (TIPS) supplier, Donalson Umphrey Automotive Group/DBA Silsbee Toyota for the Fleet Management Department, on behalf of the Solid Waste Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Toyota Sequoia in the total amount of **\$71,817.00** through The Interlocal Purchasing Systems (TIPS) supplier, **Donalson Umphrey Automotive Group/DBA Silsbee Toyota** for the Solid Waste Management Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Toyota Sequoia will be a replacement and will be assigned to the Solid Waste Management Department, specifically to support the daily operations and activities of the Executive staff.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:


This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.


Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

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 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

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 Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$71,817.00	\$0	\$71,817.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, approved by City Council August 14, 2024

Amount and Source of Funding:

\$71,817.00 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by Ord. 2024-592**

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1474268022 – Fuel Trailers (Nationwide Trailers LLC)
MOTION

Agenda Item#: 6.

Summary:

APPROVE spending authority in an amount not to exceed \$165,320.00 for Purchase of Ten (10) Fuel Trailers for the Fleet Management Department through the Buyboard Cooperative Contract supplier, **NATIONWIDE TRAILERS LLC** - Equipment Acquisition Consolidated Fund

Background:

SR1474268022 – Approve spending authority in an amount not to exceed \$165,320.00 for the purchase of fuel trailers through the Buyboard Cooperative contract supplier, Nationwide Trailers LLC, for the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$165,320.00** for the purchase of (10) ten fuel trailers through the Buyboard Cooperative contract supplier, **Nationwide Trailers LLC** for the Fleet Management Department.

The Fleet Department will use these 600-gallon tank trailers to store and manage fuel, allowing convenient transportation to different locations. As extreme weather events become more frequent, it's crucial to have reliable options in place to ensure that fuel is accessible during emergency situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Participation Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Fleet Management Department	\$165,320	\$0.00	\$165,320.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$165,320.00

Equipment Acquisition Consolidated Fund
Fund 1800

Previously appropriated by No. 2024-592

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1474268022 – Fuel Trailers (Nationwide Trailers LLC) MOTION

Agenda Item#: 14.

Background:

SR1474268022 – Approve spending authority in an amount not to exceed \$165,320.00 for the purchase of fuel trailers through the Buyboard Cooperative contract supplier, Nationwide Trailers LLC, for the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$165,320.00** for the purchase of (10) ten fuel trailers through the Buyboard Cooperative contract supplier, **Nationwide Trailers LLC** for the Fleet Management Department.

The Fleet Department will use these 600-gallon tank trailers to store and manage fuel, allowing convenient transportation to different locations. As extreme weather events become more frequent, it's crucial to have reliable options in place to ensure that fuel is accessible during emergency situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Participation Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

3/31/2025

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Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

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Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Fleet Management Department	\$165,320	\$0.00	\$165,320.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$ 165,320.00 – EquipAcqConsolidated Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/27/2025

SR1478591746 - Fuel Cards & Related Services (U.S. Bank National Association) - MOTION

Agenda Item#: 7.

Summary:

APPROVE spending authority in the total amount of \$12,070,941.11 for Purchase of Fuel Cards and Related Services for the Fleet Management Department through the Texas Smart Buy Cooperative Purchasing Program supplier, **U.S. BANK NATIONAL ASSOCIATION** - 2 Years - Fleet Management Fund

Background:

SR1478591746 – Approve spending authority not to exceed \$12,070,941.11 for the purchase of fuel cards and related services from U.S. Bank National Association through the Texas Smart Buy Cooperative Purchasing Program for a two-year term. for the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$12,070,941.11** for fuel cards and related services through the Texas Smart Buy Purchasing Program supplier **U.S. Bank National Association**. for the Fleet Management Department (FMD). The spending authority is expected to sustain the department for **a two-year term**.

The fuel cards will primarily be used by the Houston Fire Department (HFD) and Houston Police Department (HPD). Both departments use the cards in areas of the City where there is not a nearby City-owned fueling facility, which includes the southwest Houston, Kingwood and Greenpoint areas. HFD also uses the cards for unleaded emergency vehicles in areas where the fire stations' unleaded fuel tanks have been converted to diesel. This permits larger, less frequent, deliveries of diesel fuel and decreased transportation costs. It also reduces the time it takes for unleaded HFD emergency vehicles to respond to alarms by eliminating the need to return to the fire station or Houston Public Works, where it is deemed cost effective and operationally beneficial to use.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Estimated Spending Authority

Estimated Spending Authority.

Department	FY2025	Out Years	Total
Fleet Management (FMD)	\$0.00	\$ 12,070,941.11	\$12,070,941.11

Amount and Source of Funding:

\$12,070,941.11

Fleet Management Fund

Fund No.: 1005

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/27/2025

SR1478591746 - Fuel Cards & Related Services (U.S. Bank National Association) - MOTION

Agenda Item#: 13.

Background:

SR1478591746 – Approve spending authority not to exceed \$12,070,941.11 for the purchase of fuel cards and related services from U.S. Bank National Association through the Texas Smart Buy Cooperative Purchasing Program for a two-year term. for the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$12,070,941.11** for fuel cards and related services through the Texas Smart Buy Purchasing Program supplier **U.S. Bank National Association**. for the Fleet Management Department (FMD). The spending authority is expected to sustain the department for a **two-year term**.

The fuel cards will primarily be used by the Houston Fire Department (HFD) and Houston Police Department (HPD). Both departments use the cards in areas of the City where there is not a nearby City-owned fueling facility, which includes the southwest Houston, Kingwood and Greenpoint areas. HFD also uses the cards for unleaded emergency vehicles in areas where the fire stations' unleaded fuel tanks have been converted to diesel. This permits larger, less frequent, deliveries of diesel fuel and decreased transportation costs. It also reduces the time it takes for unleaded HFD emergency vehicles to respond to alarms by eliminating the need to return to the fire station or Houston Public Works, where it is deemed cost effective and operationally beneficial to use.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025

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Jedediah Greenfield
Chief Procurement Officer

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Department Approval Authority

3/31/2025

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Fleet Management (FMD)	\$0.00	\$ 12,070,941.11	\$12,070,941.11

Amount and Source of Funding:

\$12,070,941.11
Fleet Management Department
Fund No.: 1005

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description

Ownership form
Conflict of Interest form
Contract Status
MWBE
Justification form
Notice of Award
Tax Screen Shot
CPO approval email
Certification of funds
Fund Verification

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1378306519.1 – Appropriation for Tracking and Distribution System - ORDINANCES

Agenda Item#: 8.

Summary:

ORDINANCE appropriating \$178,034.00 out of Equipment Acquisition Consolidated Fund for Planned Tracking and Distribution System Project for Houston Information Technology Services on behalf of Houston Fire Department

Background:

SR1378306519.1 - Approve an ordinance appropriating \$178,034.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned tracking and distribution system project for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance to appropriate \$178,034.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned tracking and distribution system project for Houston Information Technology Services (HITS) on behalf of the Houston Fire Department (HFD). This Project is budgeted in the approved FY2025 Capital Improvement Plan adopted by City Council.

The Project description with allocation amount is as follows:

<u>PROJECT</u>	<u>PROJECT NO.</u>	<u>AMOUNT</u>
Tracking & Distribution System	WBS# X-120022*	\$178,034.00

This appropriation is for a web-based tracking and distribution system for inventory and equipment management. This system allows frontline staff to record routine inventory counts, track equipment conditions, log maintenance tasks, and requisition items or services for compliance. The system offers multiple tracking modules, including: a vehicle module for monitoring fire equipment; a personal protective equipment (PPE) module for managing PPE; and a self-contained breathing apparatus (SCBA) module with online forms. This solution will allow for the conversion of over 200 manual HFD checklists with electronic forms, improving efficiency and accuracy. It also provides a Controlled Substance module to ensure compliance in tracking and monitoring the distribution of controlled substances to medic units. By automating the City's current manual processes, this system will enhance efficiency, improve reporting accuracy, and streamline workflows.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division
Services

Lisa Kent
Chief Information Officer
Houston Information Technology

Prior Council Action:

\$178,034.00
Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

SR1378306519.1 – Appropriation for Tracking and Distribution System - ORDINANCES

Agenda Item#: 32.

Background:

SR1378306519.1 - Approve an ordinance appropriating \$178,034.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned tracking and distribution system project for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance to appropriate \$178,034.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned tracking and distribution system project for Houston Information Technology Services (HITS) on behalf of the Houston Fire Department (HFD). This Project is budgeted in the approved FY2025 Capital Improvement Plan adopted by City Council.

The Project description with allocation amount is as follows:

<u>PROJECT</u>	<u>PROJECT NO.</u>	<u>AMOUNT</u>
Tracking & Distribution System	WBS# X-120022*	\$178,034.00

This appropriation is for a web-based tracking and distribution system for inventory and equipment management. This system allows frontline staff to record routine inventory counts, track equipment conditions, log maintenance tasks, and requisition items or services for compliance. The system offers multiple tracking modules, including: a vehicle module for monitoring fire equipment; a personal protective equipment (PPE) module for managing PPE; and a self-contained breathing apparatus (SCBA) module with online forms. This solution will allow for the conversion of over 200 manual HFD checklists with electronic forms, improving efficiency and accuracy. It also provides a Controlled Substance module to ensure compliance in tracking and monitoring the distribution of controlled substances to medic units. By automating the City's current manual processes, this system will enhance efficiency, improve reporting accuracy, and streamline workflows.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

3/27/2025

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Jedediah Greenfield
 Chief Procurement Officer
 Finance/ Strategic Procurement Division

DocuSigned by:

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Lisa Kent
 Chief Information Officer
 Houston Information Technology Services

3/27/2025

DS

Prior Council Action:

\$178,034.00 - Equipment Acquisition Consolidated Fund (1800)

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

<u>Description</u>	<u>Type</u>
Certification of Funds (COF)	Financial Information
SAP CIP and FMBB screenshots	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1378306519.2 - Tracking and Distribution System
(Station Automation Inc dba PStrax) - MOTION

Agenda Item#: 9.

Summary:

APPROVE spending authority in an amount not to exceed \$178,034.00 for Purchase of a Tracking and Distribution System for Houston Information Technology Services on behalf of Houston Fire Department awarded to **STATION AUTOMATION INC. dba PStrax** - 1 Year - \$178,034.00 - Equipment Acquisition Consolidated Fund

This item should only be considered after passage of Item 8 above

Background:

Sole Source (SR1378306519.2) - Approve spending authority in an amount not to exceed \$178,034.00 for the purchase of a tracking and distribution system from Station Automation Inc. dba PStrax for a period of one (1) year for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$178,034.00** from **Station Automation Inc. dba PStrax** for the purchase of a tracking and distribution system for the Houston Fire Department (HFD). The requested spending authority is expected to sustain the department for one (1) year.

This purchase is for a web-based tracking and distribution system designed to manage inventory and equipment efficiently. It enables frontline staff to record routine inventory counts, track equipment conditions, log maintenance tasks, and requisition items or services for compliance. Additionally, the system offers multiple tracking modules, including: a vehicle module for monitoring fire equipment; a PPE module for managing personal protective equipment; and a Self-Contained Breathing Apparatus (SCBA) module with online forms. This purchase will replace over 200 manual HFD checklists with electronic forms, improving efficiency and accuracy. It also includes a Controlled Substance module to ensure compliance in tracking and monitoring the distribution of controlled substances to medic units. By automating the City's current manual processes, this system will enhance efficiency, improve reporting accuracy, and streamline workflows.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First

This procurement is exempt from the City’s Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division
Services

Lisa Kent
Chief Information Officer
Houston Information Technology

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Fire Department	\$178,034.00	\$0.00	\$178,034.00

Amount and Source of Funding:

\$178,034.00
Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
SIGNED Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1378306519.2 - Tracking and Distribution System (Station Automation Inc dba PSTrax)
- MOTION

Agenda Item#: 11.

Background:

Sole Source (SR1378306519.2) - Approve spending authority in an amount not to exceed \$178,034.00 for the purchase of a tracking and distribution system from Station Automation Inc. dba PSTrax for a period of one (1) year for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$178,034.00** from **Station Automation Inc. dba PSTrax** for the purchase of a tracking and distribution system for the Houston Fire Department (HFD). The requested spending authority is expected to sustain the department for one (1) year.

This purchase is for a web-based tracking and distribution system designed to manage inventory and equipment efficiently. It enables frontline staff to record routine inventory counts, track equipment conditions, log maintenance tasks, and requisition items or services for compliance. Additionally, the system offers multiple tracking modules, including: a vehicle module for monitoring fire equipment; a PPE module for managing personal protective equipment; and a Self-Contained Breathing Apparatus (SCBA) module with online forms. This purchase will replace over 200 manual HFD checklists with electronic forms, improving efficiency and accuracy. It also includes a Controlled Substance module to ensure compliance in tracking and monitoring the distribution of controlled substances to medic units. By automating the City's current manual processes, this system will enhance efficiency, improve reporting accuracy, and streamline workflows.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated because of this project.

3/27/2025

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3/27/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division

Lisa Kent
Chief Information Officer
Houston Information Technology Services

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Fire Department	\$178,034.00	\$0.00	\$178,034.00

Amount and Source of Funding:

\$178,034.00 - Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Certification of Funds (COF)

SAP CIP and FMBB screenshots

Conflict of Interest Questionnaire (CIQ)

Acknowledged Form 1295

Ownership Information Form (OIF)

Sole Source Justification (SSJ)

MWBE Waiver

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1497481391 - SWAT Ford F350- (Chastang Enterprises
Houston LLC/DBA Chastang Ford,) MOTION

Agenda Item#: 10.

Summary:

CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD for Purchase of One (1) Ford F350 Truck through the BuyBoard Cooperative Purchasing Program for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$62,259.00 - Grant Fund

Background:

SR1497481391 – Approve the purchase of one (1) Ford F350 truck in the total amount of \$62,259.00 through the BuyBoard Cooperative Purchasing program supplier, Chastang Enterprises Houston, LLC/DBA Chastang Ford, for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

Specific Explanation:

The Director of The Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of (1) Ford F350 truck in the total amount of **\$62,259.00** through the BuyBoard Cooperative Purchasing program, supplier **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Houston Police Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford F350 truck will be a replacement unit and will be assigned to the Houston Police Department (HPD) to support daily operations, particularly to pull the SWAT equipment trailer.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds

and is subject to specific rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Mayor's Office of Public Safety and Homeland Security	\$62,259.00	\$0	\$62,259.00

Amount and Source of Funding:

\$62,259.00 – Fed/Local/State Pass Fund (5030)

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

SR1497481391 - SWAT Ford F350- (Chastang Enterprises Houston LLC/DBA Chastang Ford,) MOTION

Agenda Item#: 7.

Background:

SR1497481391 – Approve the purchase of one (1) Ford F350 truck in the total amount of \$62,259.00 through the BuyBoard Cooperative Purchasing program supplier, Chastang Enterprises Houston, LLC/DBA Chastang Ford, for the Mayor’s Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

Specific Explanation:

The Director of The Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of (1) Ford F350 truck in the total amount of **\$62,259.00** through the BuyBoard Cooperative Purchasing program, supplier **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Houston Police Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford F350 truck will be a replacement unit and will be assigned to the Houston Police Department (HPD) to support daily operations, particularly to pull the SWAT equipment trailer.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City’s M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

3/31/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Signed by:

4/1/2025

Department Approval Authority

Initial

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Mayor’s Office of Public Safety and Homeland Security	\$62,259.00	\$0	\$62,259.00

Amount and Source of Funding:

\$62,259.00 – Fed/Local/State Pass Fund (5030)

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/12/2025

SR1461982799 – Bridge 4 Public Safety Application
Licenses (NP Strategies LLC dba Mobility4) – MOTION

Agenda Item#: 11.

Summary:

APPROVE spending authority in an amount not to exceed \$70,000.00 for Purchase of Bridge 4 Public Safety Application Licenses for the Houston Police Department from sole source vendor, **NP STRATEGIES LLC dba MOBILITY4** - Equipment Acquisition Consolidated and Other Funds

Background:

Sole Source (SR1461982799) - Approve spending authority in an amount not to exceed \$70,000.00 for the purchase of Bridge 4 Public Safety Application Licenses from Sole Source vendor NP Strategies LLC dba Mobility4 for the Houston Police Department.

Specific Explanation:

The Director of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$70,000.00** for the purchase of Bridge 4 Public Safety Application Licenses from Sole Source vendor **NP Strategies LLC dba Mobility4**.

This one-time purchase is for one-thousand (1000) Bridge4PS application licenses for the Houston Police Department. This application allows users to create messaging groups so personnel can communicate with each other in real-time, which makes it more robust than normal messaging apps. It also includes digital recovery services.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

- Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.
- No Fiscal Note is required on grant items.

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Director

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Police Department	\$70,000.00	0.00	\$70,000.00

Amount and Source of Funding:

\$40,000.00 – EquipAcqConsolidated Fund (5000)

\$30,000.00 – AssetForfeitureJust Fund (2203)

\$70,000.00 – Total

Contact Information:

Name	Dept/Division	Phone No.:	
Sonja O’Dat, Council Liaison/Executive Staff Analyst	HPD	(713)	308-1728
Kody Allred, Senior Staff Analyst	Finance/SPD	(832)	393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832)	393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832)	393-9126

ATTACHMENTS:

Description **Type**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District D, District K

Item Creation Date: 3/25/2025

SR1475017322 - Sludge Plant Parts (Andritz Separation, Inc.) - MOTION

Agenda Item#: 12.

Summary:

ANDRITZ SEPARATION, INC for Sole Source Purchase of Sludge Plant Parts for Houston Public Works - \$992,260.95 - Enterprise Fund

Background:

Sole Source – (P23-SR1475017322) - Approve the sole source purchase of sludge plant parts from Andritz Separation, Inc. in the total amount of \$992,260.94 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of sludge plant parts from **Andritz Separation, Inc.** in the total amount of **\$992,260.94** for Houston Public Works.

This is for the purchase of several parts for the sludge drying system at the Almeda Road sludge plant. The sludge system keeps the sludge plant continuously running by removing moisture from the sludge, agitating and breaking up the sludge solids while being dried by warm air, and separating solids from the fluid. The existing parts are worn out, as they are used continuously for 24 hours, 7 days a week, and the lifespan of these parts ranges from 3 months to a year. These parts will be replacing existing parts. This facility also processes biosolids from the Southwest WWTP, and a process disruption will result in operational issues and exceedances.

The current drying system was designed, manufactured, and installed by Andritz Separation, Inc. They are the sole manufacturer and distributor of the replacement parts for the drum dryer system.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
 District D, District K
 Item Creation Date: 3/25/2025

SR1475017322 - Sludge Plant Parts (Andritz Separation, Inc.) - MOTION

Agenda Item#:

Background:

Sole Source – (P23-SR1475017322) - Approve the sole source purchase of sludge plant parts from Andritz Separation, Inc. in the total amount of \$992,260.94 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of sludge plant parts from **Andritz Separation, Inc.** in the total amount of **\$992,260.94** for Houston Public Works.

This is for the purchase of several parts for the sludge drying system at the Almeda Road sludge plant. The sludge system keeps the sludge plant continuously running by removing moisture from the sludge, agitating and breaking up the sludge solids while being dried by warm air, and separating solids from the fluid. The existing parts are worn out, as they are used continuously for 24 hours, 7 days a week, and the lifespan of these parts ranges from 3 months to a year. These parts will be replacing existing parts. This facility also processes biosolids from the Southwest WWTP, and a process disruption will result in operational issues and exceedances.

The current drying system was designed, manufactured, and installed by Andritz Separation, Inc. They are the sole manufacturer and distributor of the replacement parts for the drum dryer system.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025

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 Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

DocuSigned by:

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 Randall V. Macchi, Director
 Houston Public Works

4/1/2025

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$992,260.94	\$0	\$992,260.94

Amount and Source of Funding:

\$755,935.34 Fund: 8300 - Water and Sewer Operating Fund
 \$236,325.60 Fund: 8305 - Combined Utility System General Purpose Fund
 \$992,260.94 Total

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Approved Sole Source Justification	Backup Material
Quote 1	Backup Material

Quote 2
Ownership Information Form
Tax Report
Conflict of Interest Form
Certification of Funds-1
Certification of Funds-2
Approved OBO Goal Waiver

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Financial Information
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/13/2025

SR1446477860 - Replacement of Bar Screens (Boyer, Inc)
- MOTION

Agenda Item#: 13.

Summary:

BOYER, INC for Emergency Purchase and Installation of Four (4) New Bar Screens for Houston Public Works - \$11,700,000.00 - Enterprise Fund

Background:

Emergency Purchase Order – (P52-SR1446477860) Approve spending authority in an amount not to exceed \$11,700,000.00 to Boyer, Inc. for the purchase and installation of four (4) new bar screens with a project completion date of January 2026 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$11,700,000.00** to **Boyer, Inc.** for the purchase and installation of four (4) new bar screens for Houston Public Works. **The estimated completion of this project is January 2026.**

The Chief Procurement Officer issued an emergency purchase order to Boyer, Inc. on November 13, 2024, for the purchase and installation of four (4) bar screens at the 69th St. Wastewater Treatment Plant due to critical failure and significant malfunction of the existing bar screens. The existing bar screens have been in service since 1997. This equipment typically has a life span of 10 – 15 years. However, the equipment has been in service longer by making repairs over the past several years, which has led to recurring failures.

A bar screen is a mechanical filtration device used in wastewater treatment plants to remove large debris such as sticks, rags, plastics, and other solids from influent wastewater streams. The bar screens consist of a series of parallel bars or rods spaced at predetermined intervals to allow water to pass through while trapping larger objects. Inadequate wastewater treatment due to a bar screen failure increases the risk of contaminants entering the public water sources creating sanitary sewer overflows.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Secretary of State Filing Date:	City Registration Date:
March 13, 1986	June 25, 2006

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$4,000,000.00	\$7,700,000.00	\$11,700,000.00

Amount and Source of Funding:

\$11,700,000.00

Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/13/2025

SR1446477860 - Replacement of Bar Screens (Boyer, Inc) - MOTION

Agenda Item#: 10.

Background:

Emergency Purchase Order – (P52-SR1446477860) Approve spending authority in an amount not to exceed \$11,700,000.00 to Boyer, Inc. for the purchase and installation of four (4) new bar screens with a project completion date of January 2026 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$11,700,000.00** to **Boyer, Inc.** for the purchase and installation of four (4) new bar screens for Houston Public Works. **The estimated completion of this project is January 2026.**

The Chief Procurement Officer issued an emergency purchase order to Boyer, Inc. on November 13, 2024, for the purchase and installation of four (4) bar screens at the 69th St. Wastewater Treatment Plant due to critical failure and significant malfunction of the existing bar screens. The existing bar screens have been in service since 1997. This equipment typically has a life span of 10 – 15 years. However, the equipment has been in service longer by making repairs over the past several years, which has led to recurring failures.

A bar screen is a mechanical filtration device used in wastewater treatment plants to remove large debris such as sticks, rags, plastics, and other solids from influent wastewater streams. The bar screens consist of a series of parallel bars or rods spaced at predetermined intervals to allow water to pass through while trapping larger objects. Inadequate wastewater treatment due to a bar screen failure increases the risk of contaminants entering the public water sources creating sanitary sewer overflows.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Secretary of State Filing Date:	City Registration Date:
March 13, 1986	June 25, 2006

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025

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Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

4/1/2025

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Randall V. Macchi, Director
 Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$4,000,000.00	\$7,700,000.00	\$11,700,000.00

Amount and Source of Funding:

\$11,700,000.00

Combined Utility System General Purpose Fund

Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager

HPW/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Type

Approved EPO Justification

Backup Material

Ownership Information Form

Backup Material

Tax Report

Backup Material

CIQ

Backup Material

OBO Waiver

Backup Material

COF

Financial Information

Invoice #1 - Boyer

Backup Material

Invoice #2 - Boyer

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/18/2025

Doc1302593942 - Polymer Blending Unit Assembly
(Environmental Improvements, Inc.) - MOTION

Agenda Item#: 14.

Summary:

ENVIRONMENTAL IMPROVEMENTS, INC to Furnish and Deliver One (1) Polymer Blending Unit Assembly for Houston Public Works - \$75,411.00 - Enterprise Fund

Background:

Formal Bids Received on November 14, 2024, for P37-Doc13025939427 - Approve an award to Environmental Improvements, Inc. in the total amount of \$75,411.00 to furnish and deliver one (1) polymer blending unit assembly for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an award to **Environmental Improvements, Inc.**, in an amount not to exceed **\$75,411.00** to furnish and deliver one (1) polymer blending unit assembly for HPW.

This award is for the purchase of one (1) UGSI polyblend M6000-PC-N-50-C-B polymer blending unit assembly for the 69th Street Wastewater Sludge Plant. This equipment is used to blend the concentrated polymer with plant water and distribute it to the diluted polymer tanks. It is needed to help coagulate treated sludge to form a solid cake for incineration in the flash dryers. Without this unit, the sludge treatment process would shut down, resulting in non-compliance with the Texas Commission on Environmental Quality permit. This is a one-time purchase.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) prospective bidders downloaded the solicitation document from the SPD's Ariba website, and three (3) bids were received.

Company

Environmental Improvements, Inc.

MOservicesusa LLC

Valmark Energy, LLC

Total

\$ 75,411.00

\$ 105,890.00

\$ 107,250.00 (non-responsive)

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

The proposed award requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance, which promotes economic opportunity for Houston businesses and supports job creation. In this case, Environmental Improvements, Inc. does not meet the requirements for HHF designation; no HHF firms were within 5%.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$ 75,411.00	\$0.00	\$ 75,411.00

Amount and Source of Funding:

\$ 75,411.00
Combined Utility System General Purpose Fund
Fund 8305

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
SIGNED Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/18/2025

Doc1302593942 - Polymer Blending Unit Assembly (Environmental Improvements, Inc.) - MOTION

Agenda Item#: 9.

Background:

Formal Bids Received on November 14, 2024, for P37-Doc13025939427 - Approve an award to Environmental Improvements, Inc. in the total amount of \$75,411.00 to furnish and deliver one (1) polymer blending unit assembly for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an award to **Environmental Improvements, Inc.**, in an amount not to exceed **\$75,411.00** to furnish and deliver one (1) polymer blending unit assembly for HPW.

This award is for the purchase of one (1) UGSI polyblend M6000-PC-N-50-C-B polymer blending unit assembly for the 69th Street Wastewater Sludge Plant. This equipment is used to blend the concentrated polymer with plant water and distribute it to the diluted polymer tanks. It is needed to help coagulate treated sludge to form a solid cake for incineration in the flash dryers. Without this unit, the sludge treatment process would shut down, resulting in non-compliance with the Texas Commission on Environmental Quality permit. This is a one-time purchase.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) prospective bidders downloaded the solicitation document from the SPD's Ariba website, and three (3) bids were received.

<u>Company</u>	<u>Total</u>
Environmental Improvements, Inc.	\$ 75,411.00
MOservicesusa LLC	\$ 105,890.00
Valmark Energy, LLC	\$ 107,250.00 (non-responsive)

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance, which promotes economic opportunity for Houston businesses and supports job creation. In this case, Environmental Improvements, Inc. does not meet the requirements for HHF designation; no HHF firms were within 5%.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025
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Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

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Randall V. Macchi, Director
 Houston Public Works

DS

Estimated Spending Authority:

<u>Department</u>	<u>FY25</u>	<u>Out-Years</u>	<u>Total Amount</u>
Houston Public Works	\$ 75,411.00	\$0.00	\$ 75,411.00

Amount and Source of Funding:

\$ 75,411.00 – Combined Utility System General Purpose Fund (8305)

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Doc1302593942 - Bid Tab	Backup Material
Doc1302593942 - Official Signature Page	Backup Material
Doc1302593942 - COF	Financial Information
Doc1302593942 - Ownership Form	Backup Material
Doc1302593942 - Tax Report	Backup Material
Doc1302593942 - Conflict of Interest	Backup Material
Doc1302593942 - MWBE Waiver	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District D

Item Creation Date: 2/23/2025

DOC1378474101 - Recycle Feed Screw Sets - MOTION -
(Hadron Engineering Services LLC)

Agenda Item#: 15.

Summary:

HADRON ENGINEERING SERVICES LLC for Purchase of Recycle Feed Screw Sets for Houston Public Works - \$10,608.00 - Enterprise Fund

Background:

DOC1378474101 - Informal Bids Received December 23, 2024. Approve an award to Hadron Engineering Services LLC in the total amount of \$10,608.00 for the purchase of recycle feed screw sets for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Hadron Engineering Services LLC** in the total amount of \$10,608.00 for the purchase of recycle feed screw sets, and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of seventeen (17) recycle feed screw auger and coupling bolts. A screw press is used in wastewater treatment facilities to dewater sludge. It operates by rotating a screw within a cylindrical screen to separate water from sludge through applied pressure and filtration. The screw press is placed at the end of the cycle to receive sludge from clarifiers or dissolved air flotation (DAF) Systems. These items will be used at the Almeda Sims sludge plant.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Hadron Engineering Services LLC** has already exceeded the \$50,000.00 threshold and therefore requires Council action. Two hundred three (203) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Communication Square LLC	\$6,412.19 * Vendor cancelled
2. Hadron Engineering Services LLC	\$10,608.00
3. Patricia Tech Supply	\$13,619.52
4. Valmark Energy LLC	\$33,992.00

Hadron Engineering Services LLC: Award on its overall low bid meeting specifications in the

total amount of **\$10,608.00**.

MWBE Participation:

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, **Hadron Engineering Services LLC**, does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$10,608.00	\$0.00	\$10,608.00

Amount and Source of Funding:

\$10,608.00

Water and Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832-395-2717

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 2/23/2025

DOC1378474101 - Recycle Feed Screw Sets - MOTION - (Hadron Engineering Services LLC)

Agenda Item#:

Background:

DOC1378474101 - Informal Bids Received December 23, 2024. Approve an award to Hadron Engineering Services LLC in the total amount of \$10,608.00 for the purchase of recycle feed screw sets for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Hadron Engineering Services LLC** in the total amount of \$10,608.00 for the purchase of recycle feed screw sets, and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of seventeen (17) recycle feed screw auger and coupling bolts. A screw press is used in wastewater treatment facilities to dewater sludge. It operates by rotating a screw within a cylindrical screen to separate water from sludge through applied pressure and filtration. The screw press is placed at the end of the cycle to receive sludge from clarifiers or dissolved air flotation (DAF) Systems. These items will be used at the Almeda Sims sludge plant.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Hadron Engineering Services LLC** has already exceeded the \$50,000.00 threshold and therefore requires Council action. Two hundred three (203) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below.

<u>Company</u>	<u>Total Amount</u>
1. Communication Square LLC	\$6,412.19 * Vendor cancelled
2. Hadron Engineering Services LLC	\$10,608.00
3. Patricia Tech Supply	\$13,619.52
4. Valmark Energy LLC	\$33,992.00

Hadron Engineering Services LLC: Award on its overall low bid meeting specifications in the total amount of **\$10,608.00**.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, **Hadron Engineering Services LLC**, does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Machip, Director
Houston Public Works

ds

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$10,608.00	\$0.00	\$10,608.00

Amount and Source of Funding:

\$10,608.00

Water and Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832-395-2717

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Form	Financial Information
Conflict of Interest Form	Backup Material
Certification of Funds	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/25/2025

SR1502801477 - Mechanical Rake Bar Screen Parts
(Hartwell Environmental Corporation, A DXP Company) -
MOTION

Agenda Item#: 16.

Summary:

HARTWELL ENVIRONMENTAL CORPORATION, a DXP Company, for Sole Source Purchase of Mechanical Rake Bar Screen Parts for Houston Public Works - \$298,068.00 - Enterprise Fund

Background:

Sole Source (P23-SR1502801477) - Approve the sole source purchase of mechanical rake bar screen parts from Hartwell Environmental Corporation, A DXP Company in the total amount of \$298,068.00 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of mechanical rake bar screen parts from **Hartwell Environmental Corporation, A DXP Company** in the total amount of **\$298,068.00** for Houston Public Works.

A mechanical rake bar screen is used for water screening and treatment and assists with removing solid refuse from water, improving downstream pumping and pipeline efficiency. In wastewater treatment plants, these screens are part of the pre-treatment process phase. It is used to remove large objects and trash from the influent wastewater flowing through the headworks. Without this equipment being replaced/repared Wastewater Operations will not be able to protect the downstream equipment from clogging and costly damages. This equipment is also necessary to get the permitted flows through the wastewater treatment plant (WWTP), prevent overflows onto the facility grounds as well as sanitary sewer overflows that can lead to Texas Commission on Environmental Quality (TCEQ) violations.

Veolia Water Technologies & Solutions Inc. is the only equipment manufacturer of the bar/climber screen equipment parts needed. Hartwell Environmental Corporation is the only authorized sales distributor in Texas for municipalities.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7) of the Texas Local Government Code which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$298,068.00	\$0.00	\$298,068.00

Amount and Source of Funding:

\$ 298,068.00 -
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 3/25/2025

SR1502801477 - Mechanical Rake Bar Screen Parts (Hartwell Environmental Corporation, A DXP Company) - MOTION

Agenda Item#: 6.

Background:

Sole Source (P23-SR1502801477) - Approve the sole source purchase of mechanical rake bar screen parts from Hartwell Environmental Corporation, A DXP Company in the total amount of \$298,068.00 for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of mechanical rake bar screen parts from **Hartwell Environmental Corporation, A DXP Company** in the total amount of **\$298,068.00** for Houston Public Works.

A mechanical rake bar screen is used for water screening and treatment and assists with removing solid refuse from water, improving downstream pumping and pipeline efficiency. In wastewater treatment plants, these screens are part of the pre-treatment process phase. It is used to remove large objects and trash from the influent wastewater flowing through the headworks. Without this equipment being replaced/repaired Wastewater Operations will not be able to protect the downstream equipment from clogging and costly damages. This equipment is also necessary to get the permitted flows through the wastewater treatment plant (WWTP), prevent overflows onto the facility grounds as well as sanitary sewer overflows that can lead to Texas Commission on Environmental Quality (TCEQ) violations.

Veolia Water Technologies & Solutions Inc. is the only equipment manufacturer of the bar/climber screen equipment parts needed. Hartwell Environmental Corporation is the only authorized sales distributor in Texas for municipalities.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7) of the Texas Local Government Code which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

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Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

3/27/2025

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Randall V. Macchi, Director
 Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$298,068.00	\$0.00	\$298,068.00

Amount and Source of Funding:

\$ 298,068.00 -
 Combined Utility System General Purpose Fund
 Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager HPW/SPD (832) 395-2833
 Brian Blum, Assistant Director HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director
Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9129
Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Approved Sole Source Justification	Backup Material
Quote	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Approved MWBE Goal Waiver	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

WS1445790426 - Traffic Parts and Equipment (Trantex
Transportation Products of Texas, Inc.) - MOTION

Agenda Item#: 17.

Summary:

TRANTEX TRANSPORTATION PRODUCTS OF TEXAS INC for Purchase of Traffic Parts and Equipment through the Texas Interlocal Purchasing System for Houston Public Works - \$12,784.50 - Special Revenue Fund

Background:

P23-WS1445790426 - Approve a purchase in the total amount of \$12,784.50 for traffic parts and equipment from TranTex Transportation Products of Texas Inc. through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$12,784.50** for traffic parts and equipment from **TranTex Transportation Products of Texas Inc.** through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

This is for the purchase of 100 (one hundred) lane separators, 400 (four hundred) screw anchors, and one (1) Die Quick Change System.

Bike lane separators and screw anchors segregate cycling pathways from other traffic, ensuring a dedicated lane for cyclists and a safe zone. These lane separators provide physical boundaries to separate bicyclists from motorists, buses, and other vehicular traffic. This material will be stored at the Houston Public Works warehouse and installed as needed.

Die Quick Change System is used with thermoplastic handliners to streamline tool or die changeover, minimize downtime, and maximize productivity. It allows for efficient transformation of a bottleneck in production into a seamless process. This system is used on city streets and allows for swapping one die with another automatically. It is safer, quicker, and more efficient than traditional methods.

Trantex Transportation Products of Texas Inc. has already exceeded the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$12,784.50	\$0	\$12,784.50

Amount and Source of Funding:

\$12,784.50

Dedicated Drainage and Street Renewal Fund - Metro et al
Fund 2312

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
SIGNED Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/24/2025

WS1445790426 - Traffic Parts and Equipment (Trantex Transportation Products of Texas, Inc.) - MOTION

Agenda Item#: 16.

Background:

P23-WS1445790426) - Approve a purchase in the total amount of \$12,784.50 for traffic parts and equipment from TranTex Transportation Products of Texas Inc. through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$12,784.50** for traffic parts and equipment from **TranTex Transportation Products of Texas Inc.** through the Texas Interlocal Purchasing System (TIPS) for Houston Public Works.

This is for the purchase of 100 (one hundred) lane separators, 400 (four hundred) screw anchors, and one (1) Die Quick Change System.

Bike lane separators and screw anchors segregate cycling pathways from other traffic, ensuring a dedicated lane for cyclists and a safe zone. These lane separators provide physical boundaries to separate bicyclists from motorists, buses, and other vehicular traffic. This material will be stored at the Houston Public Works warehouse and installed as needed.

Die Quick Change System is used with thermoplastic handliners to streamline tool or die changeover, minimize downtime, and maximize productivity. It allows for efficient transformation of a bottleneck in production into a seamless process. This system is used on city streets and allows for swapping one die with another automatically. It is safer, quicker, and more efficient than traditional methods.

Trantex Transportation Products of Texas Inc. has already exceeded the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/31/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

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Randall V. Macchi, Director
Houston Public Works

4/2/2025

DS

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$12,784.50	\$0	\$12,784.50

Amount and Source of Funding:

\$12,784.50 Dedicated Drainage and Street Renewal Fund - Metro et al (2312)

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

-

ATTACHMENTS:

Description	Type
Approved COOP Form - Bike Lane	Backup Material
Approved COOP Form - Die Quick Change	Backup Material
Quote - Bike Lane	Backup Material
Quote - Die Quick Change	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds - Bike Lane	Financial Information
Certification of Funds - Die Quick Change	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/28/2025

HHD – SAVIOR EMERGENCY MEDICAL SERVICES,
LLC

Agenda Item#: 18.

Summary:

RESOLUTION authorizing issuance of Letter of Approval to **SAVIOR EMERGENCY MEDICAL SERVICES LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code

Background:

A resolution authorizing the issuance of a letter of approval to **SAVIOR EMERGENCY MEDICAL SERVICES, LLC**, pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to SAVIOR EMERGENCY MEDICAL SERVICES, LLC pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8 which amended § 773.0573 of the Health and Safety Code to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) The addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only HFD is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. They provide private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) The addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved using the licensed emergency medical services

providers operating in the municipality or county; and

Determination: Citizens, hospitals, and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 89 EMS providers currently licensed in the city. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) The addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 89 EMS providers licensed by the City and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the city's population.

On February 12, 2025, the Houston Health Department (HHD) received an application from SAVIOR EMERGENCY MEDICAL SERVICES, LLC. Based on the application submitted by SAVIOR EMERGENCY MEDICAL SERVICES, LLC, HHD recommends City council approve the issuance of a letter of approval to **SAVIOR EMERGENCY MEDICAL SERVICES, LLC**. (see Exhibit A).

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:

Reyes Ramirez; Health Department
713-907-5962

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/28/2025

HHD – SUMMER LINE TRANSPORTATION, INC

Agenda Item#: 19.

Summary:

RESOLUTION authorizing issuance of Letter of Approval to **SUMMER LINE TRANSPORTATION, INC** pursuant to Section 773.0573 of the Texas Health and Safety Code

Background:

A resolution authorizing the issuance of a letter of approval to **SUMMER LINE TRANSPORTATION, INC** pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to SUMMER LINE TRANSPORTATION, INC pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8 which amended § 773.0573 of the Health and Safety Code to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) The addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only HFD is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. They provide private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) The addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved using the licensed emergency medical services providers operating in the municipality or county; and

Determination: Citizens, hospitals, and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 89 EMS providers currently licensed in the city. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) The addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 89 EMS providers licensed by the City and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the city's population.

On September 3, 2024, the Houston Health Department (HHD) received an application from SUMMER LINE TRANSPORTATION, INC. Based on the application submitted by SUMMER LINE TRANSPORTATION, INC, HHD recommends City council approve the issuance of a letter of approval to **SUMMER LINE TRANSPORTATION, INC.** (see Exhibit A).

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:
Reyes Ramirez; Health Department
713-907-5962

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date:

FIN - CUS CP B-7

Agenda Item#: 20.

Summary:

ORDINANCE supplementing Ordinance No. 2009-1118, as amended and restated by Ordinance No. 2023-350, relating to the issuance of City of Houston, Texas, Combined Utility System Commercial Paper Notes, Series B-7, and Supplementing Ordinance No. 2023-352; authorizing the extension of a Credit Facility, the execution and delivery of the First Amendment to Revolving Credit Agreement, First Amendment to Note Purchase Agreement, and amended and restated Fee Letter, for the City of Houston, Texas Combined Utility System Commercial Paper Notes, Series B-7, resolving other matters related thereto and declaring an emergency

Background:

RECOMMENDATION:

Approve an ordinance supplementing ordinance No. 2009-1118, as amended and restated, relating to the issuance of the City of Houston, Texas, Combined Utility System Commercial Paper Notes, Series B-7 and supplementing ordinance no. 2023-352; Authorizing the extension of a credit facility, the execution and delivery of the first amendment to revolving credit agreement, first amendment to note purchase agreement, and amended and restated bank fee letter, for the City of Houston, Texas Combined Utility System Commercial Paper Notes, Series B-7, resolving other matters related thereto and declaring an emergency.

SPECIFIC EXPLANATION:

The Series B-7 commercial paper program, created in 2023, provides an expedient, cost-effective method of providing interim financing for the Combined Utility System's Capital Improvement Plan projects, including those projects required by a consent decree between the City of Houston, the Environmental Protection Agency and the State of Texas. The aggregate amount of commercial paper for the Series B-7 notes does not exceed \$100 million, which accommodates appropriation capacity. There are no commercial paper notes outstanding on Series B-7.

The Finance Working Group recommends renewing and extending the revolving credit agreement and note purchase agreement with J.P. Morgan in an amount of \$100 million. The bank facility will have a 2-year term.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 3, 2025.

Business Officer/Director of Finance Melissa Dubowski, Chief
Chris Hollins, Houston City Controller

Prior Council Action:

Ordinance No. 2009-1118; 2023-352

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

ATTACHMENTS:

Description

Type

Signed Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date:

FIN - CUS CP B-7

Agenda Item#: 21.

Background:

RECOMMENDATION:

Approve an ordinance supplementing ordinance No. 2009-1118, as amended and restated, relating to the issuance of the City of Houston, Texas, Combined Utility System Commercial Paper Notes, Series B-7 and supplementing ordinance no. 2023-352; Authorizing the extension of a credit facility, the execution and delivery of the first amendment to revolving credit agreement, first amendment to note purchase agreement, and amended and restated bank fee letter, for the City of Houston, Texas Combined Utility System Commercial Paper Notes, Series B-7, resolving other matters related thereto and declaring an emergency.

SPECIFIC EXPLANATION:

The Series B-7 commercial paper program, created in 2023, provides an expedient, cost-effective method of providing interim financing for the Combined Utility System's Capital Improvement Plan projects, including those projects required by a consent decree between the City of Houston, the Environmental Protection Agency and the State of Texas. The aggregate amount of commercial paper for the Series B-7 notes does not exceed \$100 million, which accommodates appropriation capacity. There are no commercial paper notes outstanding on Series B-7.

The Finance Working Group recommends renewing and extending the revolving credit agreement and note purchase agreement with J.P. Morgan in an amount of \$100 million. The bank facility will have a 2-year term.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 3, 2025.

DocuSigned by:

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Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:

58A54327117A4AE

Chris Hollins, Houston City Controller

Prior Council Action:

Ordinance No. 2009-1118; 2023-352

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

Certificate Of Completion

Envelope Id: 2FE1C500-C415-4845-BE94-1BFABB4A8EFC

Subject: Complete with Docusign: Final - RCA Series B-7 CP.pdf

Source Envelope:

Document Pages: 1

Certificate Pages: 5

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

Envelope Originator:

Lisa Dargie

611 Walker St.

HITS

Houston, TX 77002

Lisa.Dargie@houstontx.gov

IP Address: 50.58.210.12

Record Tracking

Status: Original

4/1/2025 9:54:00 AM

Security Appliance Status: Connected

Storage Appliance Status: Connected

Holder: Lisa Dargie

Lisa.Dargie@houstontx.gov

Pool: FedRamp

Pool: City of Houston IT Services

Location: DocuSign

Location: Docusign

Signer Events

Alma Tamborello

alma.tamborello@houstontx.gov

City of Houston IT Services

Security Level: Email, Account Authentication (None)

Signature



Signature Adoption: Pre-selected Style

Using IP Address: 50.58.210.12

Timestamp

Sent: 4/1/2025 9:57:51 AM

Viewed: 4/1/2025 10:48:49 AM

Signed: 4/2/2025 3:39:51 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

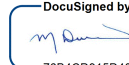
Melissa Dubowski

Melissa.Dubowski@houstontx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication (None)

DocuSigned by:

76B4CD915D404C7...

Signature Adoption: Uploaded Signature Image

Using IP Address: 174.203.3.228

Signed using mobile

Sent: 4/2/2025 3:39:52 PM

Viewed: 4/4/2025 3:07:06 PM

Signed: 4/4/2025 3:07:17 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon Lewis

Vernon.Lewis@houstontx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication (None)



Signature Adoption: Drawn on Device

Using IP Address: 204.235.229.251

Sent: 4/4/2025 3:07:18 PM

Viewed: 4/4/2025 4:48:29 PM

Signed: 4/4/2025 4:48:33 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houstontx.gov

City Controller

Security Level: Email, Account Authentication (None)

Signed by:

58A54327117A4AE...

Signature Adoption: Drawn on Device

Using IP Address: 107.130.206.196

Signed using mobile

Sent: 4/4/2025 4:48:35 PM

Viewed: 4/4/2025 7:01:33 PM

Signed: 4/4/2025 7:01:54 PM

Electronic Record and Signature Disclosure:

Accepted: 4/4/2025 7:01:33 PM

ID: 05f245e6-7dff-465d-a820-829fb1b914bb

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Elvira Ontiveros elvira.ontiveros@houston.tx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 4/2/2025 3:39:52 PM Viewed: 4/2/2025 4:21:50 PM
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Eva Barrios Eva.Barrios@houston.tx.gov Administrative Coordinator COH Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 4/2/2025 3:39:52 PM
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Lillian Rodriguez Lillian.Rodriguez@houston.tx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div style="border: 2px solid blue; padding: 5px; display: inline-block;">COPIED</div>	Sent: 4/4/2025 4:48:34 PM Viewed: 4/4/2025 5:13:45 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Updated	Security Checked	4/1/2025 11:55:56 AM
Certified Delivered	Security Checked	4/4/2025 7:01:33 PM
Signing Complete	Security Checked	4/4/2025 7:01:54 PM
Completed	Security Checked	4/4/2025 7:01:54 PM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Houston - Information Technology (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Houston - Information Technology:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To advise City of Houston - Information Technology of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at IT@cityofhouston.net and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Houston - Information Technology

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to IT@cityofhouston.net and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Houston - Information Technology

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to docusign@houstontx.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Houston - Information Technology as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Houston - Information Technology during the course of your relationship with City of Houston - Information Technology.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date: 3/19/2025

MYR ~ 2025 Full-Time Municipal Court Judge ReAppt. Itr.
3-19-2025

Agenda Item#: 21.

Summary:

ORDINANCE relating to the reappointment and confirmation of **MIHOA VO** as a Full-Time Municipal Court Judge to serve a four-year term beginning immediately upon Council confirmation

Background:

March 2025

The Honorable City Council
Houston, Texas

Re: Reappointment of Full-Time Municipal Court Judge

Dear Council Members:

I am reappointing the following individual as a Full-Time Municipal Court Judge, subject to Council confirmation. The Judge shall serve a four-year term beginning immediately upon Council confirmation:

Name	Position	Reappointment
MiHoa Vo	3	Reappointment

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/26/2025

ARA - Affordable Environmental Services

Agenda Item#: 22.

Summary:

ORDINANCE denying application of **PETERS HOLDINGS, LLC d/b/a AFFORDABLE ENVIRONMENTAL SERVICES** for the right, privilege, and franchise to collect, haul or transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of Affordable Environmental Services (“AES”) for a commercial solid waste operator franchise under Chapter 39 of the City of Houston Code of Ordinances (the “Code”).

AES was previously granted a commercial solid waste operator franchise by ordinance No. 2014-202. The franchise term expired May 2, 2024. AES’s performance under that agreement was not acceptable. The company frequently paid fees to the City late and failed to pay fees altogether from January through March 2024. When ARA audited the company’s payments, AES refused to comply with the audit and failed to maintain the required records.

On February 12, 2025, ARA received AES’s application for a new commercial solid waste operator franchise. In accordance with section 39-115 of the Code, ARA reviewed the application and determined AES does not meet the requirements of Article VII of the Code governing commercial solid waste operators due to its failure to comply with the requirements of the Code of Ordinances and, specifically, Ordinance No. 2014-202. Therefore, the ARA Director recommends City Council deny the application of AES for a new commercial solid waste operator franchise.

The proposed ordinance would deny AES’s application for the right, privilege and franchise to collect, haul, or transport solid or industrial waste from commercial properties located within the City of Houston.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description	Type
RCA - Affordable Environmental Services	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/26/2025

ARA - Affordable Environmental Services

Agenda Item#: 21.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of Affordable Environmental Services ("AES") for a commercial solid waste operator franchise under Chapter 39 of the City of Houston Code of Ordinances (the "Code").

AES was previously granted a commercial solid waste operator franchise by ordinance No. 2014-202. The franchise term expired May 2, 2024. AES's performance under that agreement was not acceptable. The company frequently paid fees to the City late and failed to pay fees altogether from January through March 2024. When ARA audited the company's payments, AES refused to comply with the audit and failed to maintain the required records.

On February 12, 2025, ARA received AES's application for a new commercial solid waste operator franchise. In accordance with section 39-115 of the Code, ARA reviewed the application and determined AES does not meet the requirements of Article VII of the Code governing commercial solid waste operators due to its failure to comply with the requirements of the Code of Ordinances and, specifically, Ordinance No. 2014-202. Therefore, the ARA Director recommends City Council deny the application of AES for a new commercial solid waste operator franchise.

The proposed ordinance would deny AES's application for the right, privilege and franchise to collect, haul, or transport solid or industrial waste from commercial properties located within the City of Houston.

Departmental Approval Authority:

DS
EC

DocuSigned by:
Tina Paez
606AE9FC66A94CC...

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date: 4/9/2025

Copy - LGL – Amendment to Legal Services Agreement
with Porter Hedges LLP Agenda Item

Agenda Item#: 23.

Summary:

ORDINANCE amending Ordinance No. 2023-0233 to increase maximum contract amount and approving and authorizing first Amended and Restated Agreement between City of Houston and **PORTER HEDGES, LLP** for Professional Services related to Complex Construction Contracts - \$1,000,000.00 - Enterprise Fund

Background:

Amending Ordinance No. 2023-0233 on to increase the maximum contract amount from \$500,000.00 to \$1,500,000.00; approving and authorizing a first amendment to Contract No. 4600017646 between the City of Houston and Porter Hedges LLP to extend the contract term from April 10, 2025 to April 10, 2030 for professional legal services.

Specific Explanation:

The City Attorney, Houston Airport System Director, Houston Public Works Director, and Chief Procurement Officer recommend City Council amend Ordinance 2023-0233 to increase the maximum contract amount from \$500,000.00 to \$1,500,000.00 for the professional services agreement between the City of Houston (“City”) and Porter Hedges LLP (“Firm”), and extend the contract term to include five additional 1-year renewal options.

The Firm will provide legal services related to the drafting and negotiation of complex construction contracts of all types for work for the Houston Airport System and Houston Public Works, including design-bid-build, design-build, construction manager-at-risk, job order contracting, indefinite delivery/indefinite quantity, and public-private partnerships (design-build-finance-operate-maintain). The Firm will provide legal advice throughout the procurement process for such matters, including contract negotiation and possible representation on contested construction related matters.

The City seeks these legal services to follow the best practices in the industry. Enterprise funded departments in major cities continuously engage in public works projects at a significant expense. Disputes frequently arise. Construction contract caselaw is dynamic, and the ability to timely update contract language, incorporate the latest evolution of legal standards into negotiations, and advice regarding monitoring of contract performance and dispute resolution are expected to translate into project cost savings and decreased litigation expenses.

Based on the Firm’s qualifications, experience, and costs, the City Attorney, Houston Airport System Director, Houston Public Works Director, and Chief Procurement Officer recommend engaging the Firm to represent the City’s interests. Porter Hedges is a full-service Houston-based law firm. The Firm’s attorneys have significant experience in assisting owners, contractors, subcontractors, suppliers, sureties, design professionals, construction managers, and lenders in resolving complex construction issues.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Government Local Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive requirements for purchase.

MWBE Participation:

The contract was awarded with an 18% MWBE participation goal. The contractor is currently achieving 14.1% participation towards the goal. The HAS Office of Business Opportunity will continue to monitor this Agreement in accordance with its procedures.

FISCAL NOTE:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director’s Signature:

Arturo G. Michel, City Attorney

Jim Szczesniak, Houston Airport System

Jedediah Greenfield, Chief Procurement Officer

Randy Macchi, Houston Public Works

<u>Estimated Spending Authority</u>			
<u>DEPARTMENT</u>	<u>FY2025</u>	<u>OUT YEARS</u>	<u>TOTAL</u>
Houston Airport System	\$0.00	\$500,000.00	\$500,000.00
Houston Public Works	\$150,000.00	\$350,000.00	\$500,000.00

Prior Council Action:

Ordinance 2023-0233 approved by Council on April 11, 2023.

Amount and Source of Funding:

\$ 500,000.00 HAS Revenue Fund (8001)
\$ 500,000.00 Water and Sewer System Operating HPW Fund 8300
 \$1,000,000.00 Total

Contact Information:

Martin Buzak832-393-6431
 Sameera Mahendru832-393-6315

ATTACHMENTS:

Description	Type
Signed RCA	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 4/9/2025

LGL – Amendment to Legal Services Agreement with Porter Hedges LLP Agenda Item

Agenda Item#:

Summary:

AN ORDINANCE AMENDING ORDINANCE NO. 2023-0233 TO INCREASE THE MAXIMUM CONTRACT AMOUNT AND APPROVING AND AUTHORIZING A FIRST AMENDED AND RESTATED AGREEMENT BETWEEN THE CITY OF HOUSTON AND PORTER HEDGES, LLP. FOR PROFESSIONAL SERVICES RELATED TO COMPLEX CONSTRUCTION CONTRACTS; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

The City Attorney, Houston Airport System Director, Houston Public Works Director, and Chief Procurement Officer recommend City Council amend Ordinance 2023-0233 to increase the maximum contract amount from \$500,000.00 to \$1,500,000.00 for the professional services agreement between the City of Houston (“City”) and Porter Hedges LLP (“Firm”) and extend the contract term to include five additional 1-year renewal options.

The Firm will provide legal services related to the drafting and negotiation of complex construction contracts of all types for work for the Houston Airport System and Houston Public Works, including design-bid-build, design-build, construction manager-at-risk, job order contracting, indefinite delivery/indefinite quantity, and public-private partnerships (design-build-finance-operate-maintain). The Firm will provide legal advice throughout the procurement process for such matters, including contract negotiation and possible representation on contested construction related matters.

The City seeks these legal services to follow the best practices in the industry. Enterprise funded departments in major cities continuously engage in public works projects at a significant expense. Disputes frequently arise. Construction contract caselaw is dynamic, and the ability to timely update contract language, incorporate the latest evolution of legal standards into negotiations, and advice regarding monitoring of contract performance and dispute resolution are expected to translate into project cost savings and decreased litigation expenses.

Based on the Firm’s qualifications, experience, and costs, the City Attorney, Houston Airport System Director, Houston Public Works Director, and Chief Procurement Officer recommend engaging the Firm to represent the City’s interests. Porter Hedges is a full-service Houston-based law firm. The Firm’s attorneys have significant experience in assisting owners, contractors, subcontractors, suppliers, sureties, design professionals, construction managers, and lenders in resolving complex construction issues.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Government Local Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive requirements for purchase.

MWBE Participation:

The contract was awarded with an 18% MWBE participation goal. The contractor is currently achieving 14.1% participation towards the goal. The HAS Office of Business Opportunity will continue to monitor this Agreement in accordance with its procedures.

FISCAL NOTE:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director’s Signature:

DocuSigned by:

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Arturo G. Michel, City Attorney

Signed by:

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Jim Szczesniak, Houston Airport System

DocuSigned by:

6121834077C31A
Jedediah Greenfield, Chief Procurement Officer

DocuSigned by:

BE463F00K42EB
Randy Macchi, Houston Public Works

Prior Council Action:

Ordinance 2023-0233 approved by Council on April 11, 2023.

Amount and Source of Funding:

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL

Houston Airport System	\$0.00	\$500,000.00	\$500,000.00
Houston Public Works	\$150,000.00	\$350,000.00	\$500,000.00

-
Amount and Source of Funding:

\$500,000.00 HAS Revenue Fund (8001)
\$500,000.00 Water and Sewer System Operating HPW Fund 8300
\$1,000,000.00 Total

-
Contact Information:

Martin Buzak832-393-6431
Sameera Mahendru832-393-6315



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 12/4/2024

CRW10153.A1 – On-Call Airport Financial Consulting Services
(LeighFisher, Inc. and Ricondo & Associates, Inc.) – ORDINANCE

Agenda Item#: 24.

Summary:

ORDINANCE approving and authorizing Amendment No. 1 to agreements for On-Call Airport Financial Consulting Services between City of Houston and **LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC** for the Houston Airport System; amending Ordinance No. 2021-0151 to increase the maximum contract amount - \$1,400,000.00 - Enterprise Fund

Background:

P44-CRW10153.A1 – Approve an ordinance Amending Ordinance No. 2021-0151 (passed on March 10, 2021) to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00; Approving and authorizing a First Amendment to the Contract No. 4600016365 between the City of Houston and LeighFisher, Inc (Contract No. 4600016365) and Ricondo & Associates (Contract No. 4600016364), to extend contract term from March 9, 2026 to March 8, 2028 in connection with On-Call Airport Consulting Services for the Houston Airport System.

SPECIFIC EXPLANATION:

The Director of the Houston Airport Systems and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$2,500,000.00 to \$3,900,000.00** and authorize a First Amendment to the contract between the City of Houston and **LeighFisher, Inc. and Ricondo & Associates**, to extend the contract term from **March 9, 2026 to March 8, 2028**, in connection with On-Call Airport Consulting Services for the Houston Airport System (HAS).

The contracts were awarded on March 10, 2021, by Ordinance No. 2021-0151 for a five-year term in the original amount of \$2,500,000.00. These contracts incurred additional expenditures due to multiple bond issuances that required feasibility studies, completion of new Passenger Facility Charge (PFC) applications, and consulting on final funding of IAH Terminal Redevelopment Program (ITRP). Expenditures as of February 6, 2025, total \$1,863,849.85, limiting the amount of service HAS can provide to its client departments. An amendment to extend the contract term and the \$1,400,000.00 increase to the maximum contract amount is needed to ensure services continue through the end of the new contract term.

- The scope of work to be provided under these contracts will include the following as required George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD):
- Preparation of financial feasibility studies in support of airport revenue bond issuances, including preparation of sensitivity air traffic and financial forecasts and participation in bond working group, investor, and rating agency meetings.
- Analysis of financial implications of airport development alternatives.
- Development of capital program funding strategies.
- Analysis of airline rentals, fees, and charges, including preparation of budgeted and year-end rates and charges settlement reports.

- Analysis of nonairline rentals, fees, and charges, including customer facility charges (CFC).
- Negotiation of lease agreements between HAS and airline and non-airline tenants.
- Analysis of Houston air traffic market, including airline service analysis and the preparation of air traffic forecasts.
- Analysis related to the City's Passenger Facility Charge (PFC) program for IAH and HOU, including the preparation of PFC applications and amendments.
- Preparation of industry research and benchmarking studies.
- Other financial, business, and operational studies as requested by HAS management.

Each contract expiration date is March 8, 2028. Each firm allocated a maximum contract amount of \$700,000.000.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

The contract was awarded with a 10 % MWBE participation goal. LeighFisher, Inc. is currently at 17 %, and Ricondo & Associates, Inc. is currently at 6.04 %. The Office of Business Opportunity will continue to monitor these contracts to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

_____ Jedediah Greenfield Chief Procurement Officer	_____ Department Approval Authority Signature
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Estimated Spending Authority			
DEPARTMENT	FY2025	Out Years	TOTAL
Houston Airport System	\$200,000.00	\$1,200,000.00	\$1,400,000.00

Prior Council Action:

Ordinance No. 2051-0151; passed March 3, 2021

Amount and Source of Funding:

\$1,400,000.00
 HAS Revenue Fund
 Fund No. 8001

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/4/2024

CRW10153.A1 – On-Call Airport Financial Consulting Services (LeighFisher, Inc. and Ricondo & Associates, Inc.) – ORDINANCE

Agenda Item#:

Background:

P44-CRW10153.A1 – Approve an ordinance Amending Ordinance No. 2021-0151 (passed on March 10, 2021) to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00; Approving and authorizing a First Amendment to the Contract No. 4600016365 between the City of Houston and LeighFisher, Inc (Contract No. 4600016365) and Ricondo & Associates (Contract No. 4600016364), to extend contract term from March 9, 2026 to March 8, 2028 in connection with On-Call Airport Consulting Services for the Houston Airport System.

SPECIFIC EXPLANATION:

The Director of the Houston Airport Systems and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$2,500,000.00 to \$3,900,000.00 and authorize a First Amendment to the contract between the City of Houston and LeighFisher, Inc. and Ricondo & Associates, to extend the contract term from March 9, 2026 to March 8, 2028, in connection with On-Call Airport Consulting Services for the Houston Airport System (HAS).

The contracts were awarded on March 10, 2021, by Ordinance No. 2021-0151 for a five-year term in the original amount of \$2,500,000.00. These contracts incurred additional expenditures due to multiple bond issuances that required feasibility studies, completion of new Passenger Facility Charge (PFC) applications, and consulting on final funding of IAH Terminal Redevelopment Program (ITRP). Expenditures as of February 6, 2025, total \$1,863,849.85, limiting the amount of service HAS can provide to its client departments. An amendment to extend the contract term and the \$1,400,000.00 increase to the maximum contract amount is needed to ensure services continue through the end of the new contract term.

- The scope of work to be provided under these contracts will include the following as required George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD):
• Preparation of financial feasibility studies in support of airport revenue bond issuances, including preparation of sensitivity air traffic and financial forecasts and participation in bond working group, investor, and rating agency meetings.
• Analysis of financial implications of airport development alternatives.
• Development of capital program funding strategies.
• Analysis of airline rentals, fees, and charges, including preparation of budgeted and year-end rates and charges settlement reports.
• Analysis of nonairline rentals, fees, and charges, including customer facility charges (CFC).
• Negotiation of lease agreements between HAS and airline and non-airline tenants.
• Analysis of Houston air traffic market, including airline service analysis and the preparation of air traffic forecasts.
• Analysis related to the City's Passenger Facility Charge (PFC) program for IAH and HOU, including the preparation of PFC applications and amendments.
• Preparation of industry research and benchmarking studies.
• Other financial, business, and operational studies as requested by HAS management.

Each contract expiration date is March 8, 2028. Each firm allocated a maximum contract amount of \$700,000.000.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

The contract was awarded with a 10 % MWBE participation goal. LeighFisher, Inc. is currently at 17 %, and Ricondo & Associates, Inc. is currently at 6.04 %. The Office of Business Opportunity will continue to monitor these contracts to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield - 6121834A077C41A... Chief Procurement Officer
Department Approval Authority Signature

Estimated Spending Authority			
DEPARTMENT	FY2025	Out Years	TOTAL
Houston Airport System	\$200,000.00	\$1,200,000.00	\$1,400,000.00

Prior Council Action:

Ordinance No. 2051-0151; passed March 3, 2021

Amount and Source of Funding:

\$1,400,000.00

HAS Revenue Fund

Fund No. 8001

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ordinance No. 2021-151	Backup Material
Original RCA - CRW10153	Backup Material
Executed Agreement - Ricondo	Backup Material
Executed Agreement - Leighfisher	Backup Material
Certification of Funds - CRW10153	Financial Information
TX SOS - CRW10153.A1	Backup Material
Tax Delinquent Report - CRW10153.A1	Backup Material
MWBE_Verification_Form - 4600016364	Backup Material
MWBE_Verification_Form - 4600016365	Backup Material
Ownership Form_Leighfisher	Backup Material
Ownership_Form_Ricondo	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date: 3/20/2025

Doc1196576892 – Vehicle Immobilization Services (IPT
LLC d.b.a PayLock IPT LLC) - ORDINANCE

Agenda Item#: 25.

Summary:

ORDINANCE approving and awarding Revenue Contract to **IPT, LLC. dba PAYLOCK IPT, LLC** to provide Vehicle Immobilization Services for the Administration and Regulatory Affairs Department's Park Houston Division; providing a maximum contract amount - Revenue

Background:

Proposals received September 12, 2024, for P12-Doc1196516892 - Approve an ordinance awarding a revenue contract to IPT LLC d.b.a PayLock IPT LLC in the maximum amount of \$2,651,598.00 for vehicle immobilization services for a three-year (3) term, with two (2) one-year options for the Administration & Regulatory Affairs Department's Park Houston Division.

Specific Explanation:

The Director of the Administration & Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year (3) revenue contract, with two (2) one-year renewal options** to **IPT LLC d.b.a PayLock IPT LLC (PayLock)** in the maximum amount of **\$2,651,598.00** for vehicle immobilization services for the Administration & Regulatory Affairs Department's Park Houston Division.

The City's Park Houston Division of the Administration and Regulatory Affairs Department (ARA) is responsible for managing the City's Parking and on-street parking operations, including parking enforcement, parking meters, parking permits, and metered lots. The scope of work requires the Contractor to provide vehicle immobilization services to support the City's parking Scofflaw program. In addition, the contractor will provide a service to assist in the location of boot-eligible vehicles and the prices of payments associated with booted vehicles. The Contractor will be paid a contingency fee based on the boots installed and paid. The contingency will be 48% of the boot fee.

This project was advertised in accordance with the requirements of the State of Texas bid laws and as a result a proposal was received from Paylock. The evaluation committee consisted of employees from the ARA Department. The proposal was evaluated based on the following criteria.

- Responsiveness of Proposal
- Technical Competence

- Cost Proposal

PayLock was deemed qualified to perform the requirements as outlined in the RFP.

MWBE Participations:

The RFP was advertised with an **8%** goal for M/WBE participation. PayLock has designated the below-named company as its certified subcontractor.

Company	Type of Work	Percentage
Oxeon, LLC	Temporary Staffing Services	10%

Hire Houston First:

The proposed contract requires compliance with the City’s Hire Houston First (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the firm is not a designated company, therefore, the HHF preference was not applied to the contract award.

Pay or Play Program:

The proposed contract requires compliance with the City’s ‘Pay or Play’ Ordinance regarding health benefits for employees of City Contractors. In this case, PayLock provides health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

 Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Administration & Regulatory Affairs Department	\$250,000.00	\$2,401,598.00	\$2,651,598.00

Amount and Source of Funding:

REVENUE

\$2,651,598.00

ParkHouston Fund

Fund 8700

Contact Information:

Name	Dept/Division	Phone No.:
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Maria Irshad, Deputy Director	ARA	(832) 393-8643
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date: 3/20/2025

Doc1196576892 – Vehicle Immobilization Services (IPT LLC d.b.a PayLock IPT LLC) -
ORDINANCE

Agenda Item#: 30.

Background:

Proposals received September 12, 2024, for P12-Doc1196516892 - Approve an ordinance awarding a revenue contract to IPT LLC d.b.a PayLock IPT LLC in the maximum amount of \$2,651,598.00 for vehicle immobilization services for a three-year (3) term, with two (2) one-year options for the Administration & Regulatory Affairs Department's Park Houston Division.

Specific Explanation:

The Director of the Administration & Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year (3) revenue contract, with two (2) one-year renewal options** to **IPT LLC d.b.a PayLock IPT LLC (PayLock)** in the maximum amount of **\$2,651,598.00** for vehicle immobilization services for the Administration & Regulatory Affairs Department's Park Houston Division.

The City's Park Houston Division of the Administration and Regulatory Affairs Department (ARA) is responsible for managing the City's Parking and on-street parking operations, including parking enforcement, parking meters, parking permits, and metered lots. The scope of work requires the Contractor to provide vehicle immobilization services to support the City's parking Scofflaw program. In addition, the contractor will provide a service to assist in the location of boot-eligible vehicles and the prices of payments associated with booted vehicles. The Contractor will be paid a contingency fee based on the boots installed and paid. The contingency will be 48% of the boot fee.

This project was advertised in accordance with the requirements of the State of Texas bid laws and as a result a proposal was received from Paylock. The evaluation committee consisted of employees from the ARA Department. The proposal was evaluated based on the following criteria.

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

PayLock was deemed qualified to perform the requirements as outlined in the RFP.

MWBE Participations:

The RFP was advertised with an **8%** goal for M/WBE participation. PayLock has designated the below-named company as its certified subcontractor.

Company	Type of Work	Percentage
Oxeon, LLC	Temporary Staffing Services	10%

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the firm is not a designated company, therefore, the HHF preference was not applied to the contract award.


Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City Contractors. In this case, PayLock provides health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

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3/27/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

DS
EC

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Administration & Regulatory Affairs Department	\$250,000.00	\$2,401,598.00	\$2,651,598.00

Amount and Source of Funding:

REVENUE

\$2,651,598.00 -ParkHouston Fund (8700)

Contact Information:

Name	Dept/Division	Phone No.:
Maria Irshad, Deputy Director	ARA	(832) 393-8643
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

- Affidavit of Ownership
- MWBE
- MWBE Exhibit II
- Notice of Intent
- POP-I
- POP-II
- POP-III
- Form 1295
- Conflict Of Interest
- Award Acceptance Memo
- Certification of Funds
- Tax Report
- Contract
- Fund Verification

Type

- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Financial Information
- Backup Material
- Backup Material
- Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date: 3/20/2025

Doc1230655512 - Programmatic Support Services (Group
3701, LLC) - ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **GROUP 3701, LLC**, for Programmatic Support Services for the Mayor's Office of Public Safety and Homeland Security; providing a maximum contract amount - \$750,000.00 - Grant Fund

Background:

Proposals received on October 31, 2024, for P29-Doc1230655512 - Approve an ordinance awarding a contract to Group 3701, LLC in the maximum contract amount of \$750,000.00 for programmatic support services for a three (3) year term, with two (2) one-year options, for the Mayor's Office of Public Safety and Homeland Security.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract term, with two (2) one-year renewal options**, to **Group 3701, LLC** in the maximum contract amount of **\$750,000.00** for programmatic support services.

The scope of services requires the firm to provide programmatic support in managing regional initiatives. The associated tasks will vary throughout the year and will require subject matter expertise in response capabilities, emergency management, homeland security, risk analysis, and Federal Emergency Management Agency (FEMA)'s National Priorities.

Initial projects to support include but are not limited to, designing data collection and research strategies, implementing appropriate processes, analyzing collected information, and creating reports and presentations. Additionally, responsibilities include assisting as needed to support the Houston Urban Area Homeland Security Strategic Plan; tracking National Priorities and Environmental and Historical Preservation (EHP); assisting with the coordination of Advanced Law Enforcement Rapid Response Training (ALERRT); and identifying opportunities for the integration of existing and future projects related to Homeland Security.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws and as a result, proposals were received from Group 3701, LLC and MPACT Strategic Consulting, LLC. The Evaluation Committee (EC) was composed of City of Houston voting members from the Mayor's Office. The proposals were evaluated based on the

following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Cost Proposal

Group 3701, LLC received the highest overall score and was deemed the best-qualified firm to perform the requirements outlined in the RFP.

M/WBE Participation:

This RFP was advertised with a 14% goal for MWBE participation. Group 3701, LLC has designated the following company as its certified MWBE subcontractor.

Vendor Name	Type of Work	Percentage
Virtuo Group Corporation	Data Collection Design Services	14%

Pay or Play Program:

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, Group 3701, LLC has elected to do both, to pay into the Contractors Responsibility Fund and to provide health benefits to eligible employees in compliance with the City policy.

Hire Houston First:

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Department	FY25	Out Years	Total
Mayor's Office of Public Safety and Homeland Security	\$143,380.00	\$606,620.00	\$750,000.00

Amount and Source of Funding:

\$750,000.00
Federal State Local – Pass Through Fund
Fund 5030

Contact Information:

Name	Dept/Division	Phone No.:
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 3/20/2025

Doc1230655512 - Programmatic Support Services (Group 3701, LLC) - ORDINANCE

Agenda Item#:

Background:

Proposals received on October 31, 2024, for P29-Doc1230655512 - Approve an ordinance awarding a contract to Group 3701, LLC in the maximum contract amount of \$750,000.00 for programmatic support services for a three (3) year term, with two (2) one-year options, for the Mayor’s Office of Public Safety and Homeland Security.

Specific Explanation:

The Director of the Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract term, with two (2) one-year renewal options**, to **Group 3701, LLC** in the maximum contract amount of **\$750,000.00** for programmatic support services.

The scope of services requires the firm to provide programmatic support in managing regional initiatives. The associated tasks will vary throughout the year and will require subject matter expertise in response capabilities, emergency management, homeland security, risk analysis, and Federal Emergency Management Agency (FEMA)’s National Priorities.

Initial projects to support include but are not limited to, designing data collection and research strategies, implementing appropriate processes, analyzing collected information, and creating reports and presentations. Additionally, responsibilities include assisting as needed to support the Houston Urban Area Homeland Security Strategic Plan; tracking National Priorities and Environmental and Historical Preservation (EHP); assisting with the coordination of Advanced Law Enforcement Rapid Response Training (ALERRT); and identifying opportunities for the integration of existing and future projects related to Homeland Security.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws and as a result, proposals were received from Group 3701, LLC and MPACT Strategic Consulting, LLC. The Evaluation Committee (EC) was composed of City of Houston voting members from the Mayor’s Office. The proposals were evaluated based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Cost Proposal

Group 3701, LLC received the highest overall score and was deemed the best-qualified firm to perform the requirements outlined in the RFP.

M/WBE Participation:

This RFP was advertised with a 14% goal for MWBE participation. Group 3701, LLC has designated the following company as its certified MWBE subcontractor.

Vendor Name	Type of Work	Percentage
Virtuo Group Corporation	Data Collection Design Services	14%

Pay or Play Program:

The proposed contract requires compliance with the City’s "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, Group 3701, LLC has elected to do both, to pay into the Contractors Responsibility Fund and to provide health benefits to eligible employees in compliance with the City policy.


Hire Houston First:


Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.

3/27/2025

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3/27/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Initial


Estimated Spending Authority			
Department	FY25	Out Years	Total
Mayor's Office of Public Safety and Homeland Security	\$143,380.00	\$606,620.00	\$750,000.00

Amount and Source of Funding:

\$750,000.00 – Federal State Local – Pass Through Fund (5030)

Contact Information:

Name	Dept/Division	Phone No.:
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Goal Document	Backup Material
Certification of Funds	Financial Information
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Partially Executed Contract	Contract/Exhibit
POP-1 Form	Backup Material
POP-2 Form	Backup Material
POP-3 Form	Backup Material
Acknowledged Form 1295	Backup Material
Conflict of Interest Questionnaire	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/18/2025

SR1442990248 - Enterprise License Agreement (ESRI) -
ORDINANCE

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing Sole Source Contract between City of Houston and **ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC (ESRI)** for Enterprise License Agreement for Houston Information Technology Services and Various Departments; providing a maximum contract amount - 3 Years with 2 one-year options - \$8,310,000.00 - Enterprise and Central Service Revolving Funds

Background:

Sole Source (S49-SR1442990248) - Approve an ordinance awarding a sole source contract between the City of Houston and Environmental Systems Research Institute, Inc. (ESRI), in the maximum contract amount of \$8,310,000.00 for an enterprise license agreement (ELA) for a three-year term with two (2) one-year options for Houston Information Technology Services and various departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year sole source contract with two (2) one-year renewal options** for a total of five (5) years to **Environmental Systems Research Institute, Inc. (ESRI)**, in the maximum contract amount of **\$8,310,000.00** for an Enterprise License Agreement (ELA) for Houston Information Technology Services (HITS) and various departments. Funding has been provided for this contract through FY2027. HITS will return to City Council if additional funding for the remainder of the contract term is necessary and available beyond FY2027.

This contract will allow the City to purchase geographic information system (GIS) software that provides mapping, location data management and special analytics products that will allow City departments to overlay data onto maps of geographic areas. This GIS software will be used to enhance decision making, emergency response and disaster management, service delivery, and citizen engagement by utilizing and sharing location-based insights into City services, transactions, and processes. This contract will provide ongoing software upgrades, security patches, technical support, and technical and end user training with tools to facilitate integration with City wide applications. This purchase will also give the City a software solution that includes on premises, cloud-based, and mobile technologies offering greater control over the distribution of software versions throughout various City departments.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Lisa Kent
Chief Information Officer
Houston Information Technology Services

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Information Technology Services	\$1,700,000.00	\$5,830,000.00	\$7,530,000.00
Houston Public Works	\$0	\$780,000.00	\$780,000.00
TOTAL	\$1,700,000.00	\$6,610,000.00	\$8,310,000.00

Amount and Source of Funding:

\$7,530,000.00 - Central Service Revolving Fund (1002)
 \$780,000.00 - HPW – W&S System Operating Fund (8300)
\$8,310,000.00 - TOTAL

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/DBM	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/18/2025

SR1442990248 - Enterprise License Agreement (ESRI) - ORDINANCE

Agenda Item#:

Background:

Sole Source (S49-SR1442990248) - Approve an ordinance awarding a sole source contract between the City of Houston and Environmental Systems Research Institute, Inc. (ESRI), in the maximum contract amount of \$8,310,000.00 for an enterprise license agreement (ELA) for a three-year term with two (2) one-year options for Houston Information Technology Services and various departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year sole source contract with two (2) one-year renewal options** for a total of five (5) years to **Environmental Systems Research Institute, Inc. (ESRI)**, in the maximum contract amount of **\$8,310,000.00** for an Enterprise License Agreement (ELA) for Houston Information Technology Services (HITS) and various departments. Funding has been provided for this contract through FY2027. HITS will return to City Council if additional funding for the remainder of the contract term is necessary and available beyond FY2027.

This contract will allow the City to purchase geographic information system (GIS) software that provides mapping, location data management and special analytics products that will allow City departments to overlay data onto maps of geographic areas. This GIS software will be used to enhance decision making, emergency response and disaster management, service delivery, and citizen engagement by utilizing and sharing location-based insights into City services, transactions, and processes. This contract will provide ongoing software upgrades, security patches, technical support, and technical and end user training with tools to facilitate integration with City wide applications. This purchase will also give the City a software solution that includes on premises, cloud-based, and mobile technologies offering greater control over the distribution of software versions throughout various City departments.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

3/27/2025

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Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

3/26/2025

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Lisa Kent
 Chief Information Officer
 Houston Information Technology Services

DS

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Information Technology Services	\$1,700,000.00	\$5,830,000.00	\$7,530,000.00
Houston Public Works	\$0	\$780,000.00	\$780,000.00
TOTAL	\$1,700,000.00	\$6,610,000.00	\$8,310,000.00

Amount and Source of Funding:

\$7,530,000.00 - Central Service Revolving Fund (1002)
 \$780,000.00 - HPW – W&S System Operating Fund (8300)
\$8,310,000.00 - TOTAL

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS/DBM	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Ownership Inf Form
Clear Tax Report
OBO Waiver
Sole Source Justification Form
Certification of Funds

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/18/2025

T26525.A1 - Basic and Voluntary Life Insurance (Dearborn National Life Insurance Company) - ORDINANCE

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing first amendment to extend contract term between City of Houston and **DEARBORN NATIONAL LIFE INSURANCE COMPANY** for Employee Group Life Insurance Coverage and administration of Basic and Voluntary Life Insurance Plans for the Human Resources Department - 8 Months

Background:

P40-T26525.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600015018 between the City of Houston and Dearborn National Life Insurance Company (approved by Ord. No. 2018-0726 on September 12, 2018) to extend the contract term from April 30, 2025, to December 31, 2025, for employee group life insurance coverage and administration of the basic and voluntary life insurance plans for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston ("City") and **Dearborn National Life Insurance Company** to extend the contract term from **April 30, 2025, to December 31, 2025**, for group life insurance coverage and administration of the employee basic life insurance and voluntary life insurance plans for the Human Resources Department.

The contract was awarded on September 12, 2018, by Ordinance No. 2018-0726, beginning October 1, 2018, through April 30, 2023, with two (2) successive one-year terms, in the maximum contract amount of \$9,187,718.00. Expenditures as of March 25, 2025 total \$4,737,015.15. This request for a first amendment to the agreement aims to extend the contract term from April 30, 2025, to December 31, 2025, ensuring continued group life insurance coverage for City employees and the administration of the basic and voluntary life insurance plans for the Human Resources Department. Additionally, this contract term extension is needed to align basic and voluntary life insurance with other benefits on a calendar-year basis.

M/WBE Participation:

The contract was awarded with a 1.3% M/WBE goal. Dearborn National Life Insurance Company is currently achieving 9.8%.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2018-0726, passed on September 12, 2018

Amount and Source of Funding:

No Funding Required

Contact Information:

Name	Dept/Division	Phone No.:
Shalyn Musgrove, Executive Staff Analyst	HR	(832) 393-6122
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/18/2025

T26525.A1 - Basic and Voluntary Life Insurance (Dearborn National Life Insurance Company) - ORDINANCE

Agenda Item#:

Background:

P40-T26525.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600015018 between the City of Houston and Dearborn National Life Insurance Company (approved by Ord. No. 2018-0726 on September 12, 2018) to extend the contract term from April 30, 2025, to December 31, 2025, for employee group life insurance coverage and administration of the basic and voluntary life insurance plans for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston ("City") and **Dearborn National Life Insurance Company** to extend the contract term from **April 30, 2025, to December 31, 2025**, for group life insurance coverage and administration of the employee basic life insurance and voluntary life insurance plans for the Human Resources Department.

The contract was awarded on September 12, 2018, by Ordinance No. 2018-0726, beginning October 1, 2018, through April 30, 2023, with two (2) successive one-year terms, in the maximum contract amount of \$9,187,718.00. Expenditures as of March 25, 2025 total \$4,737,015.15. This request for a first amendment to the agreement aims to extend the contract term from April 30, 2025, to December 31, 2025, ensuring continued group life insurance coverage for City employees and the administration of the basic and voluntary life insurance plans for the Human Resources Department. Additionally, this contract term extension is needed to align basic and voluntary life insurance with other benefits on a calendar-year basis.

M/WBE Participation:

The contract was awarded with a 1.3% M/WBE goal. Dearborn National Life Insurance Company is currently achieving 9.8%.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/26/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority

3/26/2025

Prior Council Action:

Ordinance No. 2018-0726, passed on September 12, 2018

Amount and Source of Funding:

No Funding Required

Contact Information:

Name	Dept/Division	Phone No.:
Shalyn Musgrove, Executive Staff Analyst	HR	(832) 393-6122
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Goal Document	Backup Material
MWBE Goal Compliance	Backup Material
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Conflict of Interest Questionnaire	Backup Material
Ordinance 2018-0726	Backup Material

Ordinance 2010-0720

Contract

Previous RCA

Texas Amended Certificate of Authority

Partially Signed Amendment

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/18/2025

Copy T32886 - Group Vision Insurance - (Metropolitan Life Insurance Company) - ORDINANCE

Agenda Item#: 29.

Summary:

ORDINANCE approving and awarding contract to **METROPOLITAN LIFE INSURANCE COMPANY** for Voluntary Group Vision Insurance Plan for active City of Houston Employees, Retirees, and their Eligible Dependents for the Human Resources Department - 3 Years with 2 one-year options

Background:

Proposals received on September 21, 2023, for T32886 - Approve an ordinance awarding a contract to Metropolitan Life Insurance Company for a voluntary group vision insurance plan for active City of Houston employees, retirees, and their eligible dependents three (3) year contract, with two (2) one-year options for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options** to **Metropolitan Life Insurance Company** for a voluntary group vision insurance plan for active City of Houston employees, retirees, and their eligible dependents. The Director of the Human Resources Department may terminate this contract at any time by giving 30 days' written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The Scope of Work requires the service provider to provide full-service vision benefits, claims processing, and other related administrative services for the City of Houston's group vision insurance plan. This plan, a value-added benefit, will be available to active employees, retirees, and their eligible dependents and will be fully funded through voluntary employee contributions.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws and as a result, proposals were received from Aflac Benefit Solutions, Avesis Third Party Administrators, LLC, Blue Cross Blue Shield of Texas, EyeMed Vision Care, LLC, Humana Insurance Company, Metropolitan Life Insurance Company, and Vision Service Plan Insurance DBA Vision Service Plan (VSP). The Evaluation Committee consisted of employees from the Human Resources Department and the Finance Department.

The proposals were evaluated based upon the following criteria:

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

Metropolitan Life Insurance Company received the highest overall score and was deemed the best qualified to perform the requirements as outlined in the RFP.

M/WBE Participation:

This RFP was advertised with an 11% M/WBE participation goal. Metropolitan Life Insurance Company has designated the following company as its certified MWBE subcontractor.

Company	Type of Work	Percentage
Bayside Printing	Commercial Lithographic (offset) printing (except books)	3.5%
K2 Benefit Communications	Human Resources Consulting Services	7.5%
	Total	11%

Pay or Play:

The proposed contract requires compliance with the City’s “Pay or Play” Ordinance regarding health benefits for employees of City Contractors. In this case, Metropolitan Life Insurance Company has chosen to play by providing health benefits to each covered employee.

Hire Houston First:

The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Metropolitan Life Insurance Company is not a designated company, therefore, the HHF preference was not applied to the award of the contract.

Fiscal Note:

There is no impact to the fiscal budget. Therefore, no fiscal note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Amount and Source of Funding:

NO FUNDING REQUIRED (Fully funded by voluntary employee contributions.)

Contact Information:

Name	Dept/Division	Phone No.:
Carla Coleman, Assistant Director	HR/DBM	(832) 393-6941

Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/18/2025

T32886 - Group Vision Insurance - (Metropolitan Life Insurance Company) -
ORDINANCE

Agenda Item#:

Background:

Proposals received on September 21, 2023, for T32886 - Approve an ordinance awarding a contract to Metropolitan Life Insurance Company for a voluntary group vision insurance plan for active City of Houston employees, retirees, and their eligible dependents three (3) year contract, with two (2) one-year options for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options to Metropolitan Life Insurance Company** for a voluntary group vision insurance plan for active City of Houston employees, retirees, and their eligible dependents. The Director of the Human Resources Department may terminate this contract at any time by giving 30 days' written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The Scope of Work requires the service provider to provide full-service vision benefits, claims processing, and other related administrative services for the City of Houston's group vision insurance plan. This plan, a value-added benefit, will be available to active employees, retirees, and their eligible dependents and will be fully funded through voluntary employee contributions.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws and as a result, proposals were received from Aflac Benefit Solutions, Avesis Third Party Administrators, LLC, Blue Cross Blue Shield of Texas, EyeMed Vision Care, LLC, Humana Insurance Company, Metropolitan Life Insurance Company, and Vision Service Plan Insurance DBA Vision Service Plan (VSP). The Evaluation Committee consisted of employees from the Human Resources Department and the Finance Department.

The proposals were evaluated based upon the following criteria:

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

Metropolitan Life Insurance Company received the highest overall score and was deemed the best qualified to perform the requirements as outlined in the RFP.

M/WBE Participation:

This RFP was advertised with an 11% M/WBE participation goal. Metropolitan Life Insurance Company has designated the following company as its certified MWBE subcontractor.

Company	Type of Work	Percentage
Bayside Printing	Commercial Lithographic (offset) printing (except books)	3.5%
K2 Benefit Communications	Human Resources Consulting Services	7.5%
	Total	11%

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, Metropolitan Life Insurance Company has chosen to play by providing health benefits to each covered employee.


Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Metropolitan Life Insurance Company is not a designated company, therefore, the HHF preference was not applied to the award of the contract.

Fiscal Note:


There is no impact to the fiscal budget. Therefore, no fiscal note is required as stated in the Financial Policies.

3/29/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

3/31/2025

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Department Approval

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cc

Amount and Source of Funding:

NO FUNDING REQUIRED (Fully funded by voluntary employee contributions.)

Contact Information:

Name	Dept/Division	Phone No.:
Carla Coleman, Assistant Director	HR/DBM	(832) 393-6941
Derek Kent, Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

TX COA FORM
 POP-1
 POP-2
 POP-3
 OBO MWBE Approval
 Partially Executed Contract
 Attachment B MWBE LOI
 Attachment B MWBE LOI

 Attachment A MWBE Plan
 Attachment C MWBE
 Conflict of Interest Questionnaire
 Ownership Information Form
 Cleared Tax
 OA 4600018794

Type

Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Contract/Exhibit
 Backup Material
 Backup Material

 Backup Material
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 Backup Material
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 Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/25/2025

T31165 - Emergency Medical Tracking Services
(ImageTrend, LLC) – ORDINANCE

Agenda Item#: 30.

Summary:

ORDINANCE approving and authorizing contract with **IMAGETREND, LLC** and City of Houston for Emergency Medical Tracking Services for Houston Information Technology Services on behalf of the Houston Fire Department; providing a maximum contract amount - 3 Years and 2 one-year options - \$772,689.49 - General and Central Service Revolving Funds

Background:

Proposals received on August 24, 2023, for S49-T31165 - Approve an ordinance awarding a contract to ImageTrend, LLC in the maximum contract amount of \$772,689.49 for Emergency Medical Tracking Services for a three (3) year term with two (2) one-year options for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options for a maximum five (5) year contract term** to **ImageTrend, LLC**, in the maximum contract amount of **\$772,689.49** for Emergency Medical Tracking Services for the Houston Fire Department (HFD).

The Houston Fire Department/Emergency Medical Services (HFD/EMS) requires all classified members to complete ongoing continuing education to maintain their skills and certifications. These requirements ensure that HFD/EMS personnel receive proper training and stay current with certifications and credentialing, allowing them to provide safe and effective medical care to the residents. Furthermore, the Department of State Health Services (DSHS) mandates a specific number of continuing education hours for Emergency Medical Technicians (EMTs) and Paramedics. HFD/EMS is also responsible for monitoring and tracking members' certification status, certification expiration dates, exam dates, completion of required continuing education hours, credentialing status, criminal history, and any DSHS or HFD investigations. This Emergency Medical Tracking System will allow HFD/EMS to fulfill and track these requirements. The contractor's scope of work includes designing, developing, hosting, implementing, training, maintaining, and improving the database.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws,

and as a result, a proposal was received from ImageTrend, LLC. The Evaluation Committee (EC) was composed of five (5) City of Houston voting members from HITS and HFD. The proposals were evaluated based on the following criteria:

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

ImageTrend, LLC was deemed qualified to meet the requirements outlined in the RFP.

M/WBE Participation:

M/WBE zero percentage goal document approved by the Office of Business of Opportunity.

Pay or Play:

The proposed contract requires compliance with the City’s “Pay or Play” Ordinance regarding health benefits for employees of City Contractors. In this case, ImageTrend has chosen to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City’s “Hire Houston First” ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, ImageTrend, LLC is not a designated company, therefore, the HHF preference was not applied.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

Lisa Kent, Chief Information Officer
 Houston Information Technology
 Services

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Fire Department	\$50,600.00	\$0.00	\$50,600.00
Houston Information Technology Services	\$0.00	\$722,089.49	\$722,089.49
TOTAL	\$50,600.00	\$722,089.49	\$772,689.49

Amount and Source of Funding:

\$722,089.49- Central Service Revolving Fund (1002)

\$50,600.00- General Fund (1000)

\$772,689.49- Total

Contact Information:

Name	Dept/ Division	Phone No.
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/ SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/ SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

ATTACHMENTS:**Description**

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/25/2025

T31165 - Emergency Medical Tracking Services (ImageTrend, LLC) – ORDINANCE

Agenda Item#:

Background:

Proposals received on August 24, 2023, for S49-T31165 - Approve an ordinance awarding a contract to ImageTrend, LLC in the maximum contract amount of \$772,689.49 for Emergency Medical Tracking Services for a three (3) year term with two (2) one-year options for Houston Information Technology Services on behalf of the Houston Fire Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options for a maximum five (5) year contract term to ImageTrend, LLC**, in the maximum contract amount of **\$772,689.49** for Emergency Medical Tracking Services for the Houston Fire Department (HFD).

The Houston Fire Department/Emergency Medical Services (HFD/EMS) requires all classified members to complete ongoing continuing education to maintain their skills and certifications. These requirements ensure that HFD/EMS personnel receive proper training and stay current with certifications and credentialing, allowing them to provide safe and effective medical care to the residents. Furthermore, the Department of State Health Services (DSHS) mandates a specific number of continuing education hours for Emergency Medical Technicians (EMTs) and Paramedics. HFD/EMS is also responsible for monitoring and tracking members' certification status, certification expiration dates, exam dates, completion of required continuing education hours, credentialing status, criminal history, and any DSHS or HFD investigations. This Emergency Medical Tracking System will allow HFD/EMS to fulfill and track these requirements. The contractor's scope of work includes designing, developing, hosting, implementing, training, maintaining, and improving the database.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, a proposal was received from ImageTrend, LLC. The Evaluation Committee (EC) was composed of five (5) City of Houston voting members from HITS and HFD. The proposals were evaluated based on the following criteria:

- Responsiveness of Proposal
- Technical Competence
- Cost Proposal

ImageTrend, LLC was deemed qualified to meet the requirements outlined in the RFP.

M/WBE Participation:

M/WBE zero percentage goal document approved by the Office of Business of Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, ImageTrend has chosen to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, ImageTrend, LLC is not a designated company, therefore, the HHF preference was not applied.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/29/2025

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer

DocuSigned by:

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Lisa Kent, Chief Information Officer
Houston Information Technoloav

3/28/2025

DS


Finance/Strategic Procurement Division

Services

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Fire Department	\$50,600.00	\$0.00	\$50,600.00
Houston Information Technology Services	\$0.00	\$722,089.49	\$722,089.49
TOTAL	\$50,600.00	\$722,089.49	\$772,089.49

Amount and Source of Funding:

\$722,089.49- Central Service Revolving Fund (1002)

\$50,600.00- General Fund (1000)

\$772,689.49- Total

Contact Information:

Name	Dept/ Division	Phone No.
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Derek Kent, Division Manager	Finance/ SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/ SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds (COF)	Financial Information
MWBE Goal Document	Backup Material
Partially Signed Contract	Contract/Exhibit
Ownership Information Form (OIF)	Backup Material
Acknowledged Form 1295	Backup Material
Conflict of Interest Questionnaire	Backup Material
Cleared Tax Report	Backup Material
Pay or Play (2 & 3)	Backup Material
PR 10336639	Backup Material
OA 4600018807	Backup Material
POP-1	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date:

WS1148267221 - Software Licensing, Maintenance, Support, Related Hardware, and Professional Services (AssetWorks, Inc.) - ORDINANCE

Agenda Item#: 31.

Summary:

ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **ASSETWORKS, INC (f/k/a ASSETWORKS LLC)** for purchase of Software Licensing, Maintenance, Support, Related Hardware, and Professional Services through the United States General Service Administration for Houston Information Technology Services on behalf of the Fleet Management Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$6,395,099.94 - Fleet Management Fund

Background:

S05-WS1148267221 – Approve an ordinance authorizing a derivative agreement between the City of Houston and AssetWorks, Inc. (F/K/A AssetWorks LLC) for a maximum contract amount of \$6,395,099.94 for the purchase of software licensing, maintenance, support, related hardware, and professional services through the United States General Service Administration (GSA) for a three (3) year term with two (2) one-year options for Houston Information Technology Services (HITS) on behalf of the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department, the Chief Information Officer, and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a derivative agreement between the City of Houston and **AssetWorks, Inc. (F/K/A AssetWorks LLC)** through the Cooperative Purchasing Agreement with the United States General Services Administration (GSA) in the maximum contract amount of **\$6,395,099.94** for the purchase of software licensing, maintenance, support, related hardware, and professional services for a **three (3) year term with two (2) one-year options** for Houston Information Technology Services (HITS) on behalf of Fleet Management Department (FMD).

Managing the City's transportation assets presents challenges such as maintenance, depreciation, inventory control, loss prevention, and overall operational efficiency. This contract will allow the City to acquire a comprehensive fleet maintenance and management software information system, including necessary equipment, installation, configuration, implementation, hosting, maintenance, support, and professional services. The system will offer a web-based solution with real-time tracking of assets, users, and locations throughout the asset's entire lifecycle, from acquisition to disposal. This purchase will allow the City to improve maintenance practices, increase efficiency, streamline operations, and enhance data transparency, ensuring greater accountability for the City's transportation assets.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement.

Pay or Play:

This procurement is exempt from the City's 'Pay or Play' program because the department is utilizing a Cooperative Purchasing Agreement.

Cooperative Purchasing Agreement.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/ Strategic Procurement Division

Lisa Kent, Chief Information Officer
Houston Information Technology Services

Gary Glasscock, Fleet Management Director
Fleet Management Department

Department	Estimated Spending Authority		Total
	FY2025	Out Years	
Fleet Management	\$100,000.00	\$6,295,099.94	\$6,395,099.94

Amount and Source of Funding:

\$6,395,099.94

Fleet Management Fund
Fund No.: 1005

Contact Information:

Jane Wu	HITS	832-393-0013
Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

WS1148267221 - Software Licensing, Maintenance, Support, Related Hardware, and Professional Services (AssetWorks, Inc.) - ORDINANCE

Agenda Item#:

Background:

S05-WS1148267221 – Approve an ordinance authorizing a derivative agreement between the City of Houston and AssetWorks, Inc. (F/K/A AssetWorks LLC) for a maximum contract amount of \$6,395,099.94 for the purchase of software licensing, maintenance, support, related hardware, and professional services through the United States General Service Administration (GSA) for a three (3) year term with two (2) one-year options for Houston Information Technology Services (HITS) on behalf of the Fleet Management Department (FMD).

Specific Explanation:

The Director of the Fleet Management Department, the Chief Information Officer, and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a derivative agreement between the City of Houston and **AssetWorks, Inc. (F/K/A AssetWorks LLC)** through the Cooperative Purchasing Agreement with the United States General Services Administration (GSA) in the maximum contract amount of **\$6,395,099.94** for the purchase of software licensing, maintenance, support, related hardware, and professional services for a **three (3) year term with two (2) one-year options** for Houston Information Technology Services (HITS) on behalf of Fleet Management Department (FMD).

Managing the City's transportation assets presents challenges such as maintenance, depreciation, inventory control, loss prevention, and overall operational efficiency. This contract will allow the City to acquire a comprehensive fleet maintenance and management software information system, including necessary equipment, installation, configuration, implementation, hosting, maintenance, support, and professional services. The system will offer a web-based solution with real-time tracking of assets, users, and locations throughout the asset's entire lifecycle, from acquisition to disposal. This purchase will allow the City to improve maintenance practices, increase efficiency, streamline operations, and enhance data transparency, ensuring greater accountability for the City's transportation assets.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement.

Pay or Play:

This procurement is exempt from the City's 'Pay or Play' program because the department is utilizing a Cooperative Purchasing Agreement.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
 Finance/ Strategic Procurement Division

DocuSigned by:

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Lisa Kent, Chief Information Officer
 Houston Information Technology Services

3/26/2025

DocuSigned by:

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Gary Glasscock, Fleet Management Director
 Fleet Management Department

3/28/2025

DS

Estimated Spending Authority

Department	Estimated Spending Authority		Total
	FY2025	Out Years	
Fleet Management	\$100,000.00	\$6,295,099.94	\$6,395,099.94

Amount and Source of Funding:

\$6,395,099.94

Fleet Management Fund

Fund No.: 1005

Contact Information:

Jane Wu	HITS	832-393-0013
Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description

MWBE 0% Goal
Certification of Funds
Ownership Form
Tax Report

Type

Backup Material
Financial Information
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District E

Item Creation Date: 3/5/2025

25MH005 – Appropriate Funds for Professional Services
related to land acquisition for the Consolidation of Fire
Stations #101 & 104

Agenda Item#: 32.

Summary:

ORDINANCE appropriating \$60,000.00 out of Fire Consolidated Construction Fund for Professional Surveying, Plating, Environmental Review, and Appraisal Services to support acquisition of Parcel HY25-001 for consolidation of Fire Station 101 & Fire Station 104 - **DISTRICT E - FLICKINGER**

Background:

RECOMMENDATION: The General Services Department (GSD) recommends that City Council authorize and appropriate funds for professional surveying, plating, environmental review, and appraisal services to support the acquisition of Parcel HY25-001 for the consolidation of Fire Station 101 & Fire Station 104 for the Houston Fire Department (HFD)

SPECIFIC EXPLANATION: This project will provide services necessary to acquire Parcel HY25-001 for the design and construction of a fire station consolidating Fire Station 101 and Fire Station 104.

On February 12, 2025, by Ordinance 2025-0109, City Council authorized an Ordinance for the acquisition of Parcel HY25-001 by dedication, donation, purchase, or if necessary, condemnation for public necessity and convenience for the consolidation of Fire Station 101 and Fire Station 104.

Therefore, the General Services Department recommends that City Council authorize and appropriate \$60,000.00 for professional surveying, plating, environmental review, and appraisal services to support the acquisition of Parcel HY25-001 for the consolidation of Fire Station 101 and Fire Station 104. The Strategic Procurement Division (SPD) and GSD will issue purchase orders to vendors as the need for these services arise.

FISCAL NOTE: No significant fiscal operating impact is anticipated as a result of this project.

WBS No.: C-FS0104

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Prior Council Action:

Ordinance 2025-109, dated February 12, 2025

Amount and Source of Funding:

\$60,000.00

Fire Consolidated Construction Fund
Fund 4500

Contact Information:

Enid M. Howard, Council Liaison
General Services Department

Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet GSD

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District E

Item Creation Date: 3/5/2025

25MH005 – Appropriate Funds for Professional Services related to land acquisition for the Consolidation of Fire Stations #101 & 104

Agenda Item#: 7.

Background:

RECOMMENDATION: The General Services Department (GSD) recommends that City Council authorize and appropriate funds for professional surveying, plating, environmental review, and appraisal services to support the acquisition of Parcel HY25-001 for the consolidation of Fire Station 101 & Fire Station 104 for the Houston Fire Department (HFD)

SPECIFIC EXPLANATION: This project will provide services necessary to acquire Parcel HY25-001 for the design and construction of a fire station consolidating Fire Station 101 and Fire Station 104.

On February 12, 2025, by Ordinance 2025-0109, City Council authorized an Ordinance for the acquisition of Parcel HY25-001 by dedication, donation, purchase, or if necessary, condemnation for public necessity and convenience for the consolidation of Fire Station 101 and Fire Station 104.

Therefore, the General Services Department recommends that City Council authorize and appropriate \$60,000.00 for professional surveying, plating, environmental review, and appraisal services to support the acquisition of Parcel HY25-001 for the consolidation of Fire Station 101 and Fire Station 104. The Strategic Procurement Division (SPD) and GSD will issue purchase orders to vendors as the need for these services arise.

FISCAL NOTE: No significant fiscal operating impact is anticipated as a result of this project.

WBS No.: C-FS0104

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
C. J. Messiah, Jr. 3/14/2025
C. J. Messiah, Jr.
General Services Department

Thomas Muñoz
Houston Fire Department

Prior Council Action:

Ordinance 2025-109, dated February 12, 2025

Amount and Source of Funding:

\$60,000.00 Fire Consolidated Construction Fund (4500)

Contact Information:

Enid M. Howard
Council Liaison

Phone: 832.393.8023

^{DS}
EH

ATTACHMENTS:

Description

[FORMA](#)

[Prior Council Action](#)

Type

Financial Information

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 4/2/2025

Copy T28984.A1 - Disposal and Maintenance of Transfer
Stations (BFI Waste Services of Texas, LP) -
ORDINANCE

Agenda Item#: 33.

Summary:

ORDINANCE approving and authorizing first amendment to contract between City of Houston and **BFI WASTE SERVICES OF TEXAS, LP** for Waste Disposal Services for the Solid Waste Management Department – Through December 31, 2025

Background:

T28984.A1 – Approve an ordinance authorizing a first amendment to Contract #4600015954 between the City of Houston and BFI Waste Services of Texas, LP (Republic) (approved on March 11, 2020 by Ord. No.: 2020-0211) to change the contract end date to December 31, 2025 and to delete and replace Exhibit "A" of the agreement for waste disposal services for the Solid Waste Department.

Specific Explanation:

The Interim Director of the Solid Waste Department and the Chief Procurement Officer recommend that City Council approve a first amendment to the contract between the City of **Houston and BFI Waste Services of Texas, LP (Republic)** to change the contract end date to **December 31, 2025** and to delete and replace Exhibit "A" of the agreement for waste disposal services for the Solid Waste Department.

This agreement was awarded on March 11, 2020, by Ordinance No. 2020-0211 for ten (10) years with a maximum contract amount not to exceed \$240,671,368. The original scope of work requires furnishing all personnel, services, materials, supplies, tools, scale maintenance, scale control maintenance, spare parts, trailers, tractors, transportation, and the like necessary and proper for the efficient operation and maintenance of the transfer stations.

This First Amendment modifies the term of the Agreement to end on December 31, 2025, changes the rates outlined in Exhibit H, and prioritizes the City of Houston waste trucks at the various stations.

M/WBE Subcontracting:

The Contract was awarded with an 11% goal for M/WBE participation. To date, the contractor has achieved 21% participation. The Office of Business Opportunity will continue to monitor this award.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Ordinance 2020-0211; Passed March 11, 2020

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Revised Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/15/2025

ALL

Item Creation Date: 4/2/2025

T28984.A1 - Disposal and Maintenance of Transfer Stations (BFI Waste Services of Texas, LP) - ORDINANCE

Agenda Item#: 33.

Summary:

ORDINANCE approving and authorizing first amendment to contract between City of Houston and **BFI WASTE SERVICES OF TEXAS, LP** to extend contract term for Waste Disposal Services for the Solid Waste Management Department

Background:

T28984.A1 – Approve an ordinance authorizing a first amendment to Contract #4600015954 between the City of Houston and BFI Waste Services of Texas, LP (Republic) (approved on March 11, 2020 by Ord. No.: 2020-0211) to change the contract term to end on December 31, 2025 and to delete and replace Exhibit "A" of the agreement for waste disposal services for the Solid Waste Department.

Specific Explanation:

The Interim Director of the Solid Waste Department and the Chief Procurement Officer recommend that City Council approve a first amendment to the contract between the City of **Houston and BFI Waste Services of Texas, LP (Republic)** to change the contract term to end on **December 31, 2025** and to delete and replace Exhibit "A" of the agreement for waste disposal services for the Solid Waste Department.

This agreement was awarded on March 11, 2020, by Ordinance No. 2020-0211 for ten (10) years with a maximum contract amount not to exceed \$240,671,368. The original scope of work requires furnishing all personnel, services, materials, supplies, tools, scale maintenance, scale control maintenance, spare parts, trailers, tractors, transportation, and the like necessary and proper for the efficient operation and maintenance of the transfer stations.

This First Amendment modifies the term of the Agreement to end on December 31, 2025, changes the rates outlined in Exhibit H, and prioritizes the City of Houston waste trucks at the various stations.

M/WBE Subcontracting:

The Contract was awarded with an 11% goal for M/WBE participation. To date, the contractor has achieved 21% participation. The Office of Business Opportunity will continue to monitor this award.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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4/7/2025

Jedediah Greenfield, Chief Procurement Officer

Finance/Strategic Procurement Division

Prior Council Action:

Ordinance 2020-0211; Passed March 11, 2020

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
SIGNED Coversheet	Signed Cover sheet
Partially Executed Amendment	Backup Material
Ordinance 2020-0211	Backup Material
Ordinance	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District C, District H, District I, District K

Item Creation Date: 2/27/2025

25CONS611 – Appropriate Funds - Security Upgrades at
Solid Waste Management Facilities

Agenda Item#: 34.

Summary:

ORDINANCE appropriating \$50,000.00 out of Equipment Acquisition Consolidated Fund for Security Upgrades at five Solid Waste Management Facilities - **DISTRICTS C - KAMIN, H - CASTILLO, I - MARTINEZ and K - CASTEX-TATUM**

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Service Department (GSD) utilizes citywide contracts to facilitate construction projects and repair services, which allows the City to respond quickly to emergency situations and expedite smaller construction projects

Therefore, GSD recommends that City Council appropriate \$50,000.00 for security upgrades at five Solid Waste Management (SWM) Facilities.

PROJECT DESCRIPTION: The project provides security upgrades, including access control devices, CCTV cameras, intrusion alarms and fence repairs at five Solid Waste Management facilities.

PROJECT LOCATIONS:

Facility Name	Location	District
Reuse Warehouse Houston	9003 N. Main St. Houston, TX 77022	H
Northwest Service Center	1245 Judiway St. Houston, TX 77018	C
Southwest Service Center	1506 Central St. Houston, TX 77012	I
Environmental Service Center - South	11500 S. Post Oak Rd. Houston, TX 77035	K
Environmental Service Center - North	5614 Neches St. Houston, TX 77026	H

FISCAL NOTE: There is no significant Fiscal Operating impact is anticipated as a result of this project.

DIRECTOR'S SIGNATURE/DATE:

C.J. Messiah, Jr.
General Services Department

Larius Hassen
Interim Director
Solid Waste Management Department

Amount and Source of Funding:

\$50,000.00 -- Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Enid M Howard
Council Liaison
Phone: 832-393-8023

ATTACHMENTS:

Description

Signed Coversheet (Revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District C, District H, District I, District K

Item Creation Date: 2/27/2025

25CONS611 – Appropriate Funds - Security Upgrades at Solid Waste Management Facilities

Agenda Item#: 36.

Summary:

ORDINANCE appropriating \$50,000.00 out of Equipment Acquisition Consolidated Fund for Security Upgrades at five Solid Waste Management Facilities - **DISTRICTS C - KAMIN, H - CASTILLO, I - MARTINEZ and K - CASTEX-TATUM**

Background:

RECOMMENDATION: Appropriate funds for the project.

SPECIFIC EXPLANATION: The General Service Department (GSD) utilizes citywide contracts to facilitate construction projects and repair services, which allows the City to respond quickly to emergency situations and expedite smaller construction projects

Therefore, GSD recommends that City Council appropriate \$50,000.00 for security upgrades at five Solid Waste Management (SWM) Facilities.

PROJECT DESCRIPTION: The project provides security upgrades, including access control devices, CCTV cameras, intrusion alarms and fence repairs at five Solid Waste Management facilities.

PROJECT LOCATIONS:

Facility Name	Location	District
Reuse Warehouse Houston	9003 N. Main St. Houston, TX 77022	H
Northwest Service Center	1245 Judiway St. Houston, TX 77018	C
Southwest Service Center	1506 Central St. Houston, TX 77012	I
Environmental Service Center - South	11500 S. Post Oak Rd. Houston, TX 77035	K
Environmental Service Center - North	5614 Neches St. Houston, TX 77026	H

FISCAL NOTE: There is no significant Fiscal Operating impact is anticipated as a result of this project.

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C.J. Messiah, Jr. 4/3/2025
 C.J. Messiah, Jr.
 General Services Department

Larius Hassen
 Interim Director
 Solid Waste Management Department

Amount and Source of Funding:

\$50,000.00 — Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Enid M Howard
 Council Liaison
 Phone: 832-393-8023

EH

ATTACHMENTS:

Description

Signed Coversheet GSD
Signed Coversheet Client
SAP Documents
MAPS
FORM A
Ordinance

Type

Signed Cover sheet
Signed Cover sheet
Financial Information
Backup Material
Financial Information
Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District C

Item Creation Date:

PLN - Amendment to Ordinance No. 2024-963 designating
7 Shadow Lawn Street as a Protected Landmark

Agenda Item#: 35.

Summary:

ORDINANCE amending Ordinance No. 2024-963, designating **7 Shadow Lawn Street** as a Protected Landmark to amend the name of the Applicant/Owner - **DISTRICT C - KAMIN**

Background:

The Planning and Development Department recommends amending Ordinance No. 2024-963, designating a protected landmark and approved by City Council on December 11, 2024, to correct the name of the property owners. Ordinance No. 2024-963 designated the property at 7 Shadow Lawn Street, also known as "Dr. and Mrs. Robert A. Johnston House," as a Protected Landmark. The amendment will reflect the property owners as David F. Webb and Nancy R. Webb and remove their son, Alexander Webb who submitted the application on their behalf, within Exhibit "A" of the ordinance (page 5).

The Planning and Development Department recommends City Council to approve the amendment to Ordinance No.2024-963.

Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Cara Quigley, Planner I
832-393-6562

ATTACHMENTS:

Description	Type
Revised Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District C

Item Creation Date:

PLN - Amendment to Ordinance No. 2024-963 designating 7 Shadow Lawn Street as a Protected Landmark

Agenda Item#: 35.

Summary:

ORDINANCE amending Ordinance No. 2024-963, designating **7 Shadow Lawn Street** as a Protected Landmark to amend the name of the Applicant/Owner - **DISTRICT C - KAMIN**

Background:

The Planning and Development Department recommends amending Ordinance No. 2024-963, designating a protected landmark and approved by City Council on December 11, 2024, to correct the name of the property owners. Ordinance No. 2024-963 designated the property at 7 Shadow Lawn Street, also known as "Dr. and Mrs. Robert A. Johnston House," as a Protected Landmark. The amendment will reflect the property owners as David F. Webb and Nancy R. Webb and remove their son, Alexander Webb who submitted the application on their behalf, within Exhibit "A" of the ordinance (page 5).

The Planning and Development Department recommends City Council to approve the amendment to Ordinance No.2024-963.

Signed by:

Handwritten signature of Vonn Tran in black ink.

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Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Cara Quigley, Planner I
832-393-6562

ATTACHMENTS:

Description	Type
Ordinance No. 2024-963	Backup Material
Ordinance Package	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ETJ

Item Creation Date: 3/6/2025

HPW - 20WR553 – Petition Addition (7.8940) Dowdell Public Utility District

Agenda Item#: 36.

Summary:

ORDINANCE consenting to the addition of 7.8940 acres of land to **DOWDELL PUBLIC UTILITY DISTRICT**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 7.8940 acres to Dowdell Public Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 7.8940 acres to Dowdell Public Utility District be approved.

SPECIFIC EXPLANATION: Dowdell Public Utility District (the "District") was created through an act of the Texas Legislature in 1971 and currently consists of 1,532.5744 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 7.8940 of mixed used land, proposed to be developed as single family residential and commercial property, to the District. The proposed annexation tract is located in the vicinity of FM 2920, Hufsmith Kuykendahl, Mahaffey Road and Dowdell Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Dowdell Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Dowdell Public Utility District is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/6/2025

HPW - 20WR553 – Petition Addition (7.8940) Dowdell Public Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of 7.8940 acres to Dowdell Public Utility District.

RECOMMENDATION: Petition for the City’s consent to the addition of 7.8940 acres to Dowdell Public Utility District be approved.

SPECIFIC EXPLANATION: Dowdell Public Utility District (the “District”) was created through an act of the Texas Legislature in 1971 and currently consists of 1,532.5744 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 7.8940 of mixed used land, proposed to be developed as single family residential and commercial property, to the District. The proposed annexation tract is located in the vicinity of FM 2920, Hufsmith Kuykendahl, Mahaffey Road and Dowdell Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

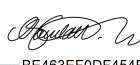
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Dowdell Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Dowdell Public Utility District is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

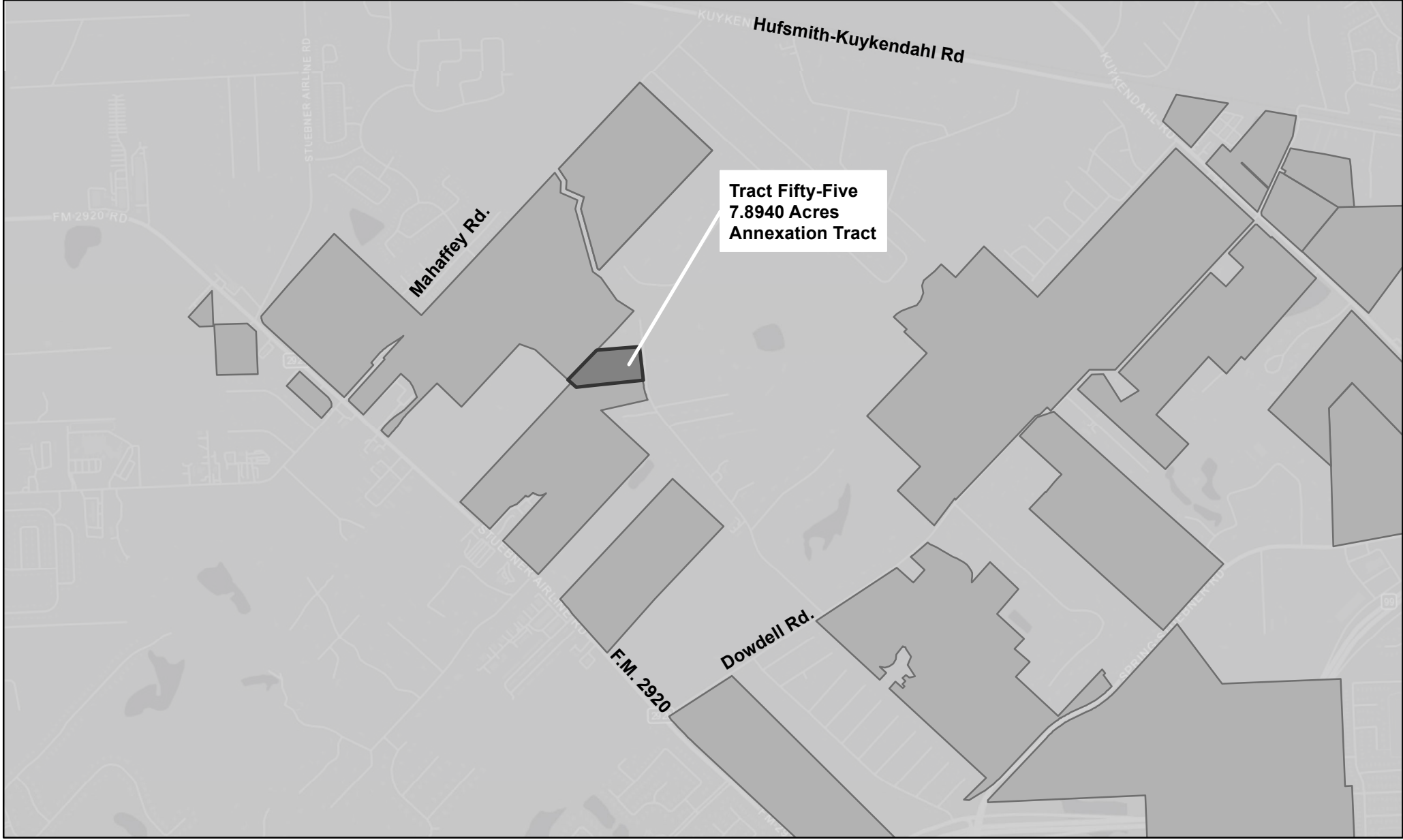
DocuSigned by:

 3/17/2025
 BE463EF0DF454EB...
 Randall V. Macchi
 Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075


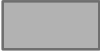
ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

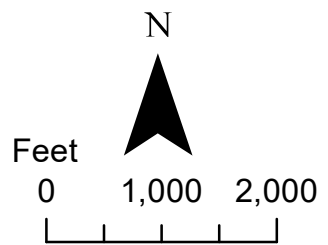


**Tract Fifty-Five
7.8940 Acres
Annexation Tract**

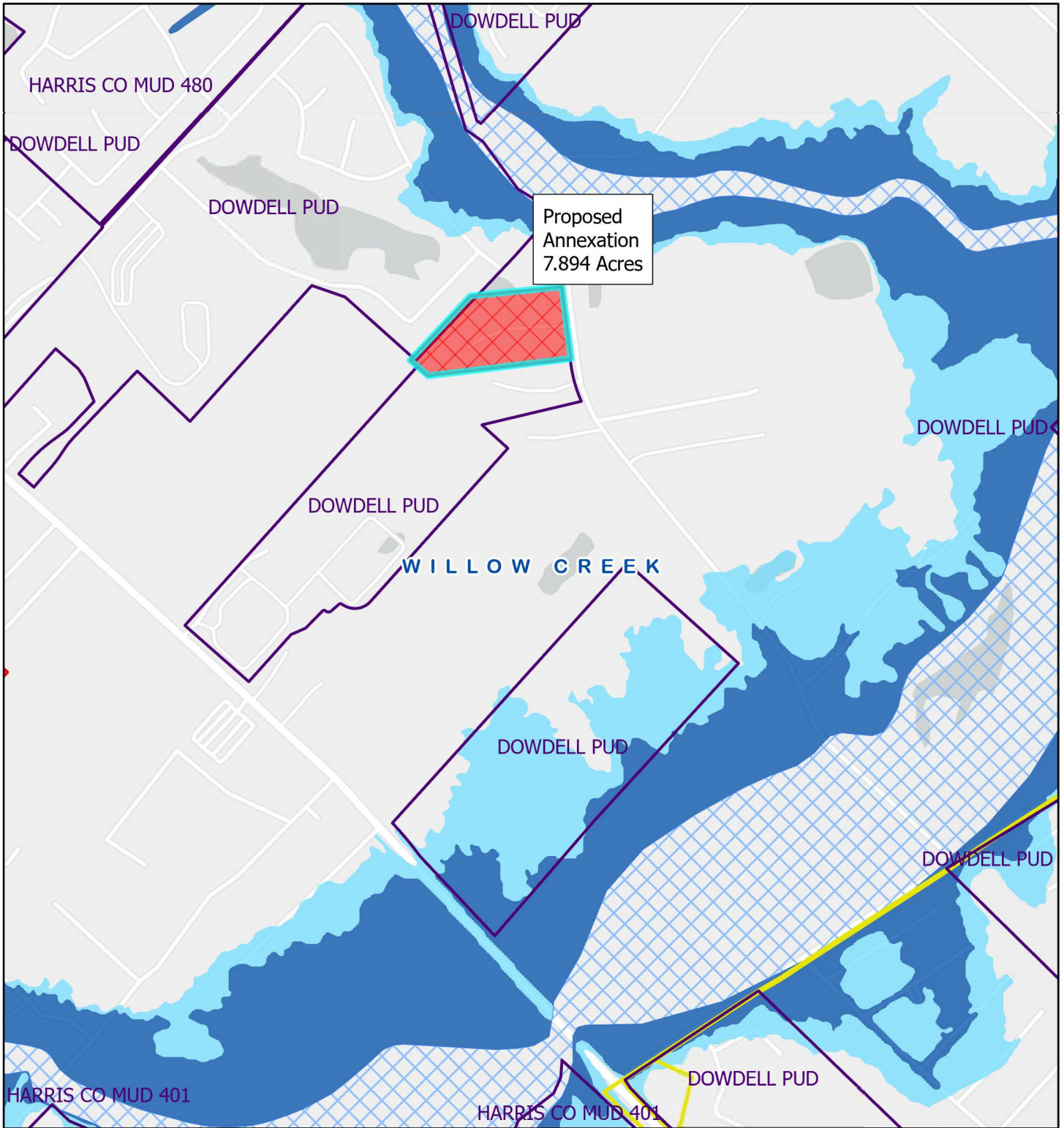
Legend

-  Tract 55
-  Existing Dowdell Boundary

**Tract Fifty-Five 7.8940 Acres
Annexation Vicinity Map**








Dowdell Public Utility District (7.8940 acres)

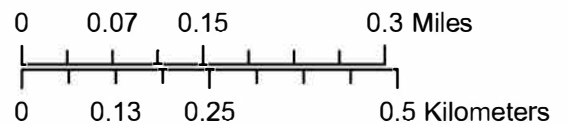


1/29/2025 12:30 PM

1:10,058

-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District A

Item Creation Date:

HPW - 20WR531 – Petition Addition (7.497) Harris County Municipal
Utility District No. 552

Agenda Item#: 37.

Summary:

ORDINANCE consenting to the addition of 7.497 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 552**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 7.497 acres to Harris County Municipal Utility District No. 552.

RECOMMENDATION: Petition for the City's consent to the addition of 7.497 acres to Harris County Municipal Utility District No. 552 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 552 (the "District") was created through an act of the Texas Legislature in 2017, and currently consists of 156.748 acres within Harris County. The District is within the corporate limits of the City of Houston (the "City") and has petitioned the City for consent to add 7.497 acres of vacant land, proposed to be developed as single-family residential property, to the District. The proposed annexation tract is located in the vicinity of West Tidwell Road, Deihl Road, Bingle Road and North Houston Rosslyn Road.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will be provided with wastewater treatment by the City of Houston's Northwest Wastewater Treatment Plant. Potable water is provided by the City.

The nearest major drainage facility for Harris County Municipal Utility District No. 552 is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet

Maps

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
 District A
 Item Creation Date:

HPW - 20WR531 – Petition Addition (7.497) Harris County Municipal Utility District No. 552

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of 7.497 acres to Harris County Municipal Utility District No. 552.

RECOMMENDATION: Petition for the City’s consent to the addition of 7.497 acres to Harris County Municipal Utility District No. 552 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 552 (the “District”) was created through an act of the Texas Legislature in 2017, and currently consists of 156.748 acres within Harris County. The District is within the corporate limits of the City of Houston (the “City”) and has petitioned the City for consent to add 7.497 acres of vacant land, proposed to be developed as single-family residential property, to the District. The proposed annexation tract is located in the vicinity of West Tidwell Road, Deihl Road, Bingle Road and North Houston Rosslyn Road.

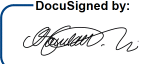
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will be provided with wastewater treatment by the City of Houston’s Northwest Wastewater Treatment Plant. Potable water is provided by the City.

The nearest major drainage facility for Harris County Municipal Utility District No. 552 is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

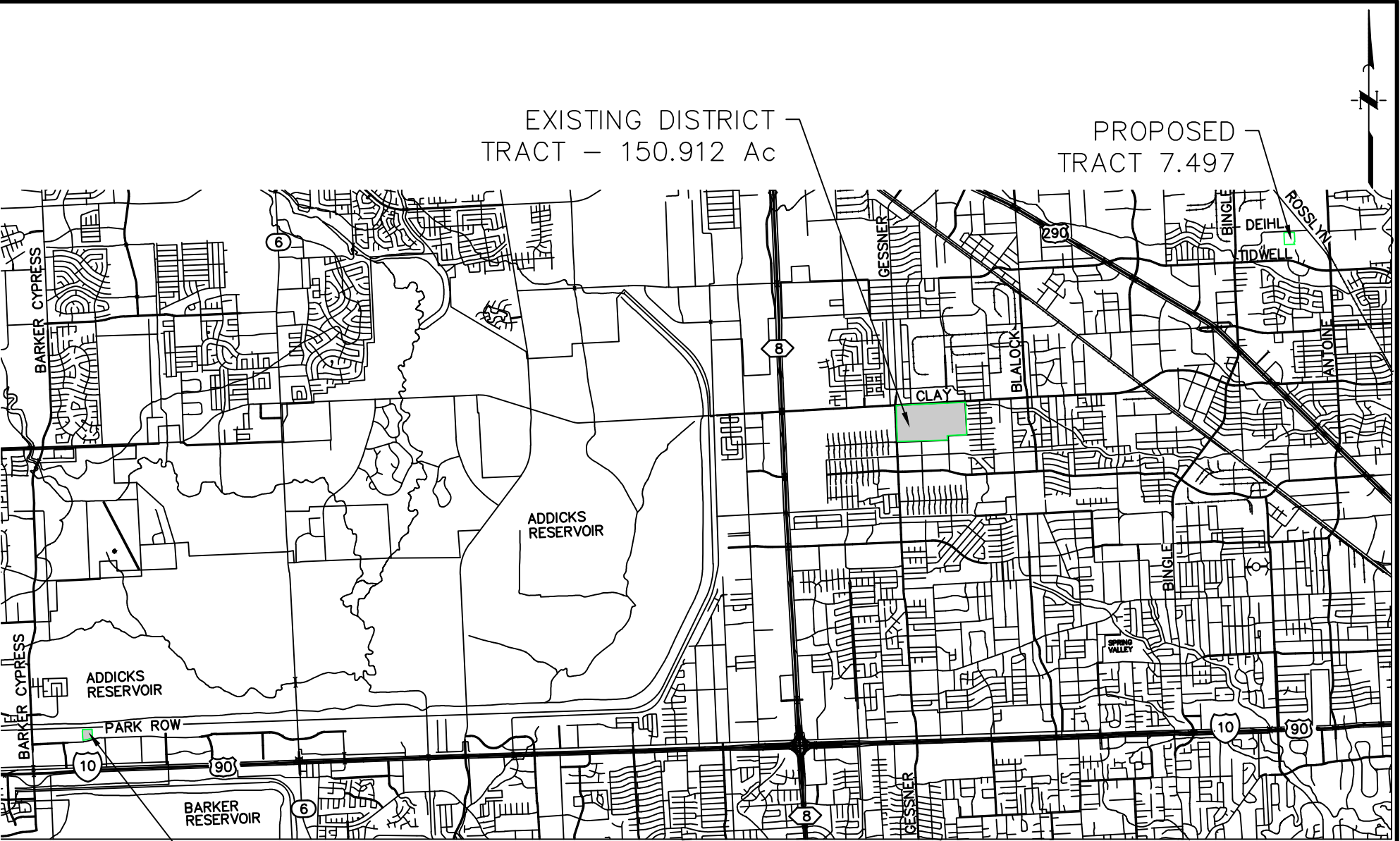
DocuSigned by:

 3/17/2025
 BE463FE0DE454EB
 Randall V. Macchi
 Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



EXISTING DISTRICT
TRACT - 150.912 Ac

PROPOSED
TRACT 7.497

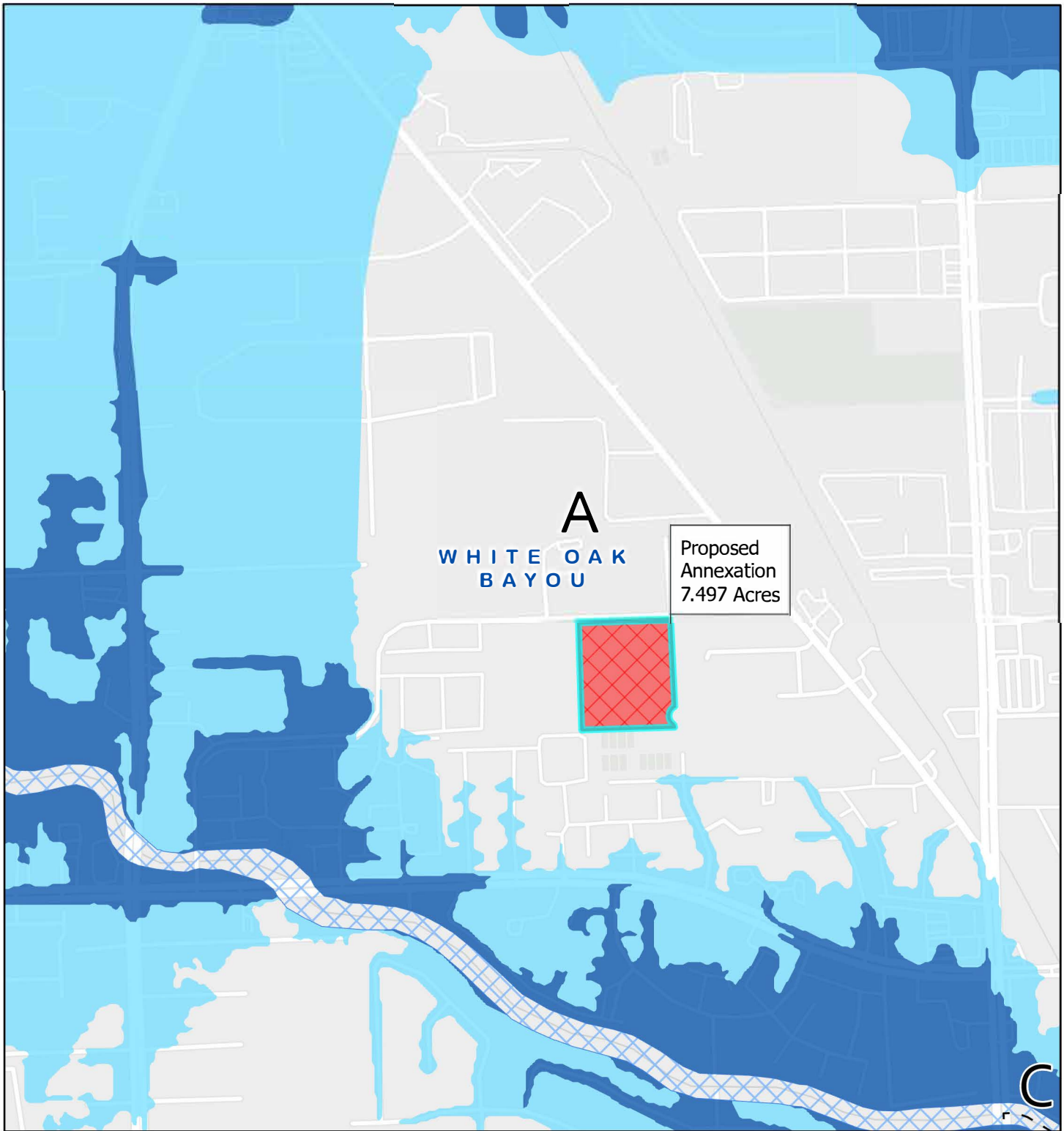
EXISTING DISTRICT
TRACT - 5.799 Ac

HARRIS COUNTY MUD 552
ACRES TO BE ANNEXED: 7.497
KEY MAPS:450J, 447X, 451B
SURVEYS: AT. MILES (A-556), W.C.R.R. CO.(A-902),
AG. HOLLAND (A-346)

NTS








Harris County Municipal Utility District No. 552 (7.497 acres)

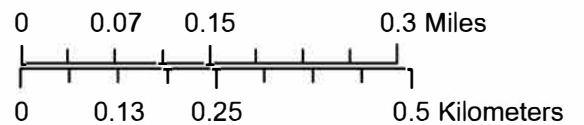


3/5/2025 3:59 PM

1:9,698

-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ETJ

Item Creation Date:

HPW - 20WR541 – Petition Addition (23.664) Montgomery County Municipal Utility District No. 96

Agenda Item#: 38.

Summary:

ORDINANCE consenting to the addition of 23.664 acres of land to **MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 96**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 23.664 acres to Montgomery County Municipal Utility District No. 96.

RECOMMENDATION: Petition for the City's consent to the addition of 23.664 acres to Montgomery County Municipal Utility District No. 96 to be approved.

SPECIFIC EXPLANATION: Montgomery County Municipal Utility District No. 96 (the "District") was created through the TCEQ in 2006 and currently consists of 285.513 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 23.664 acres of vacant land to be developed as single-family residential property, to the District. The proposed annexation tract is in the vicinity of Kingwood Drive, Northpark Drive, West Fork San Jacinto River and IH-59. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Montgomery County Municipal Utility District 96 Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Montgomery County Municipal Utility District No. 96 is San Jacinto River which flows into Houston Ship Channel. The San Jacinto River is within the San Jacinto River watershed. The proposed annexation tract is within the 100- year floodplain (29%) and 500- year floodplain (71%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi

Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

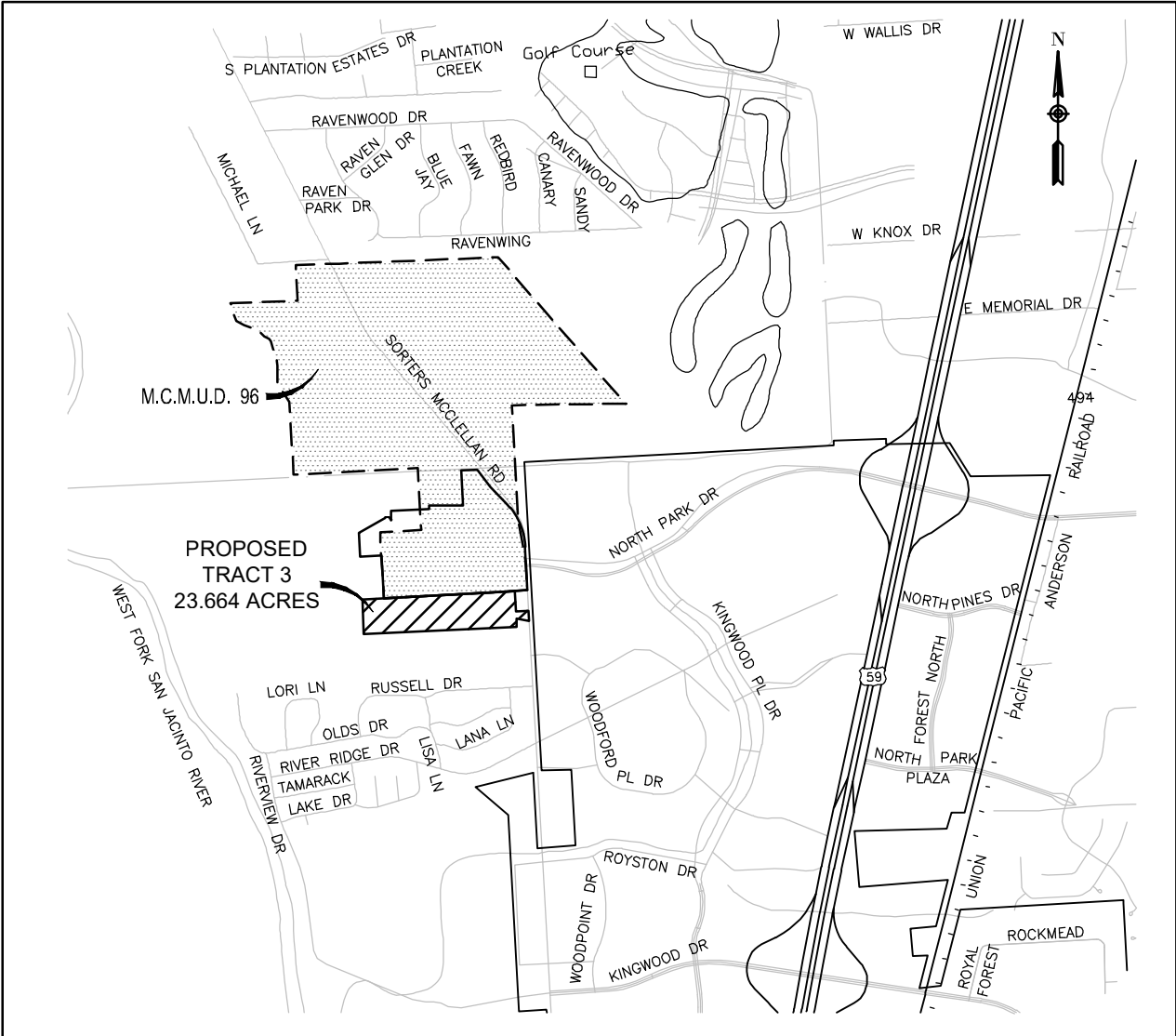
Description

Maps
Revised Coversheet

Type

Backup Material
Signed Cover sheet

MONTGOMERY COUNTY – MUD 96
VICINITY MAP



R.G. Miller Engineers, Inc. | TxEng F - 487

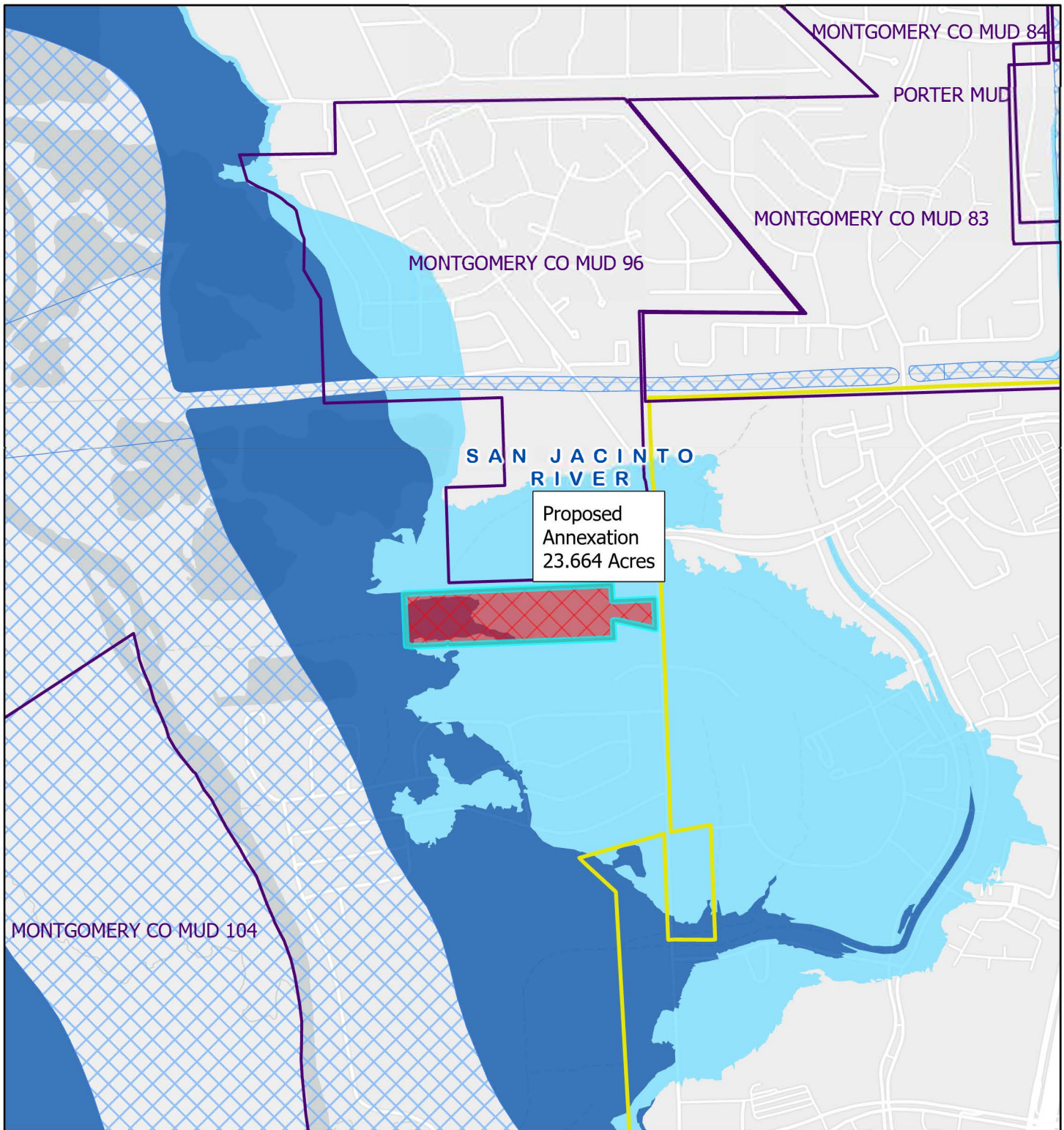
1080 Eldridge Parkway, Ste 600
Houston, TX 77077

713.461.9600 | rgmiller.dccm.com

DATE: 10/14/2024 SCALE: N.T.S.

L:\4459_MCVUD_96\NORTH-PARK SOUTH\5057.000 GENERAL\CAD\EXHIBITS\VICINITY MAP EXHIBIT\VICINITYMAP.DWG Oct. 14, 2024--12:30 PM DAYSI GOMEZ

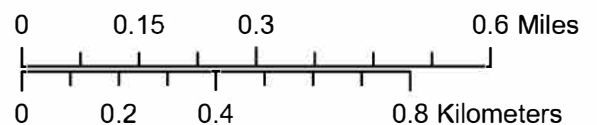
Montgomery County Municipal Utility District No. 96 (23.664 acres)



12/10/2024 7:42 AM

1:15,574

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones**
- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ETJ

Item Creation Date:

HPW - 20WR541 – Petition Addition (23.664) Montgomery County Municipal Utility District No. 96

Agenda Item#: 38.

Summary:

ORDINANCE consenting to the addition of 23.664 acres of land to **MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 96**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 23.664 acres to Montgomery County Municipal Utility District No. 96.

RECOMMENDATION: Petition for the City's consent to the addition of 23.664 acres to Montgomery County Municipal Utility District No. 96 to be approved.

SPECIFIC EXPLANATION: Montgomery County Municipal Utility District No. 96 (the "District") was created through the TCEQ in 2006 and currently consists of 285.513 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 23.664 acres of vacant land to be developed as single-family residential property, to the District. The proposed annexation tract is in the vicinity of Kingwood Drive, Northpark Drive, West Fork San Jacinto River and IH-59. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Montgomery County Municipal Utility District 96 Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Montgomery County Municipal Utility District No. 96 is San Jacinto River which flows into Houston Ship Channel. The San Jacinto River is within the San Jacinto River watershed. The proposed annexation tract is within the 100- year floodplain (29%) and 500- year floodplain (71%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

Randall V. Macchi

Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Application	Backup Material
Petition	Backup Material
Fact Sheet	Backup Material
Signed Coversheet	Signed Cover sheet
Ordinance	Ordinance/Resolution/Motion
Maps	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ETJ

Item Creation Date: 11/26/2024

HPW - 20WR542 – Petition Addition (1.7932) Sheldon Road Municipal Utility District

Agenda Item#: 39.

Summary:

ORDINANCE consenting to the addition of 1.7932 acres of land to **SHELDON ROAD MUNICIPAL UTILITY DISTRICT**, for inclusion in its district

Background:

SUBJECT: Petition for the City’s consent to the addition of three (3) tracts of land totaling 1.7932 acres to Sheldon Road Municipal Utility District.

RECOMMENDATION: Petition for the City’s consent to the addition of three (3) tracts of land totaling 1.7932 acres to Sheldon Road Municipal Utility District be approved.

SPECIFIC EXPLANATION: Sheldon Road Municipal Utility District (the “District”) was created through the County in 1959, and currently consists of 664.4107 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add three (3) tracts of developed land totaling 1.7932 acres, single family residences, to the District. The proposed annexation tracts are located in the vicinity of US Highway 90, Miller Road 2, Beaumont Highway, and Sheldon Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

Sheldon Road Municipal Utility District has also requested to dis-annex two (2) tracts of land totaling 3.1622 acres, pursuant to Texas Water Code, Sections 54.739-54.747. This action seeks to remove the specified tracts from the District’s jurisdictional boundaries.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Sheldon Woods Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Sheldon Road Municipal Utility District is Harris County Flood Control District Ditch Unit #G103-07-03, which flows into the San Jacinto River, then eventually into the Houston Ship Channel. Harris County Flood County Control District Unit #G103-07-03 is within the San Jacinto River watershed. The proposed annexation tracts are not within the 100-year floodplain, but are within the 500-year floodplain (100%). All three (3) tracts already have existing drainage systems and there are no proposed changes to the development of these properties.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
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Signed Coversheet
Maps

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 11/26/2024

HPW - 20WR542 – Petition Addition (1.7932) Sheldon Road Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of three (3) tracts of land totaling 1.7932 acres to Sheldon Road Municipal Utility District.

RECOMMENDATION: Petition for the City’s consent to the addition of three (3) tracts of land totaling 1.7932 acres to Sheldon Road Municipal Utility District be approved.

SPECIFIC EXPLANATION: Sheldon Road Municipal Utility District (the “District”) was created through the County in 1959, and currently consists of 664.4107 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add three (3) tracts of developed land totaling 1.7932 acres, single family residences, to the District. The proposed annexation tracts are located in the vicinity of US Highway 90, Miller Road 2, Beaumont Highway, and Sheldon Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

Sheldon Road Municipal Utility District has also requested to dis-annex two (2) tracts of land totaling 3.1622 acres, pursuant to Texas Water Code, Sections 54.739-54.747. This action seeks to remove the specified tracts from the District’s jurisdictional boundaries.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Sheldon Woods Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Sheldon Road Municipal Utility District is Harris County Flood Control District Ditch Unit #G103-07-03, which flows into the San Jacinto River, then eventually into the Houston Ship Channel. Harris County Flood County Control District Unit #G103-07-03 is within the San Jacinto River watershed. The proposed annexation tracts are not within the 100-year floodplain, but are within the 500-year floodplain (100%). All three (3) tracts already have existing drainage systems and there are no proposed changes to the development of these properties.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

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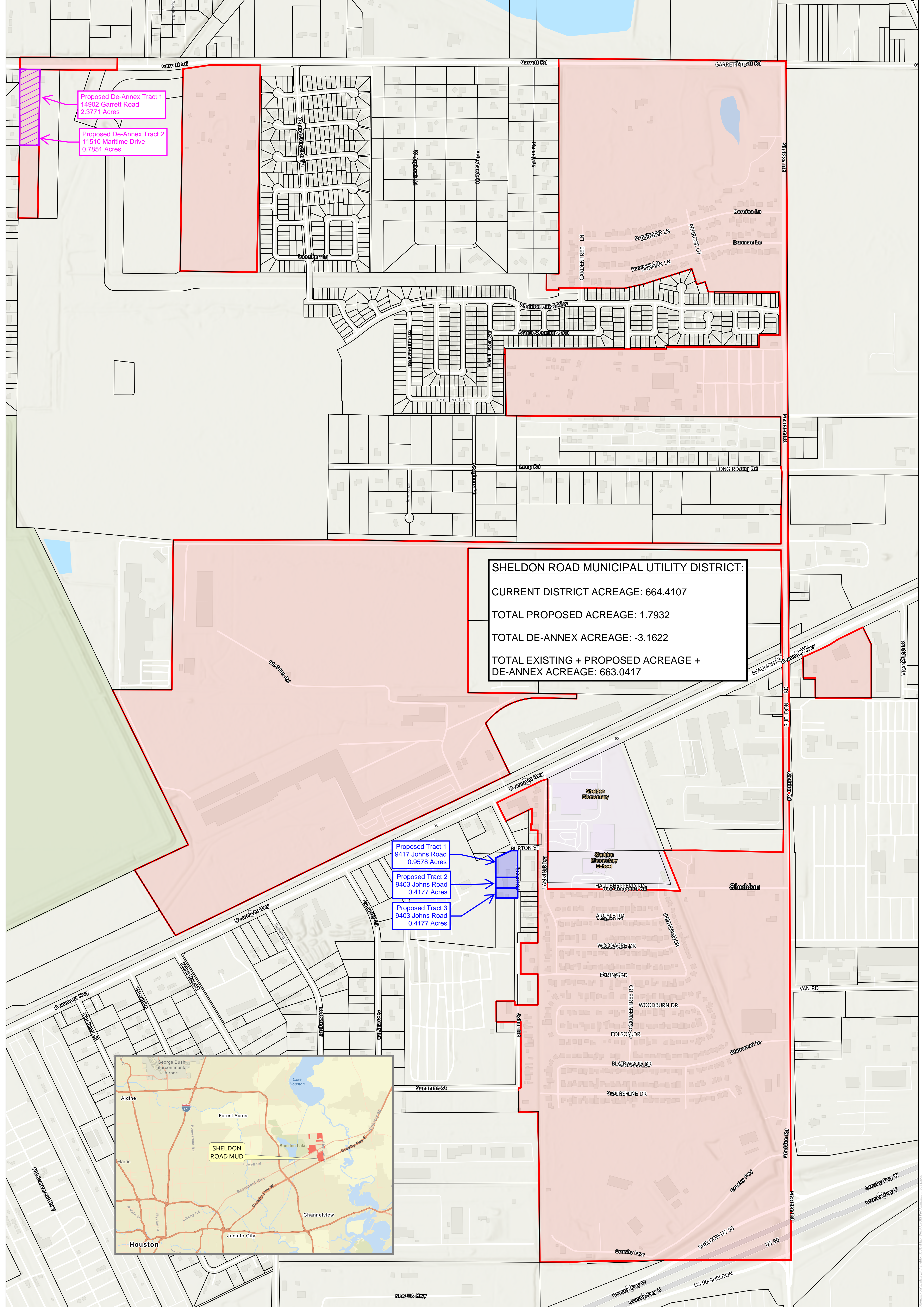
Randall V. Macchi
 Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Fact Sheet	Backup Material



Proposed De-Annex Tract 1
14902 Garrett Road
2.3771 Acres

Proposed De-Annex Tract 2
11510 Maritime Drive
0.7851 Acres

SHELDON ROAD MUNICIPAL UTILITY DISTRICT:

CURRENT DISTRICT ACREAGE: 664.4107

TOTAL PROPOSED ACREAGE: 1.7932

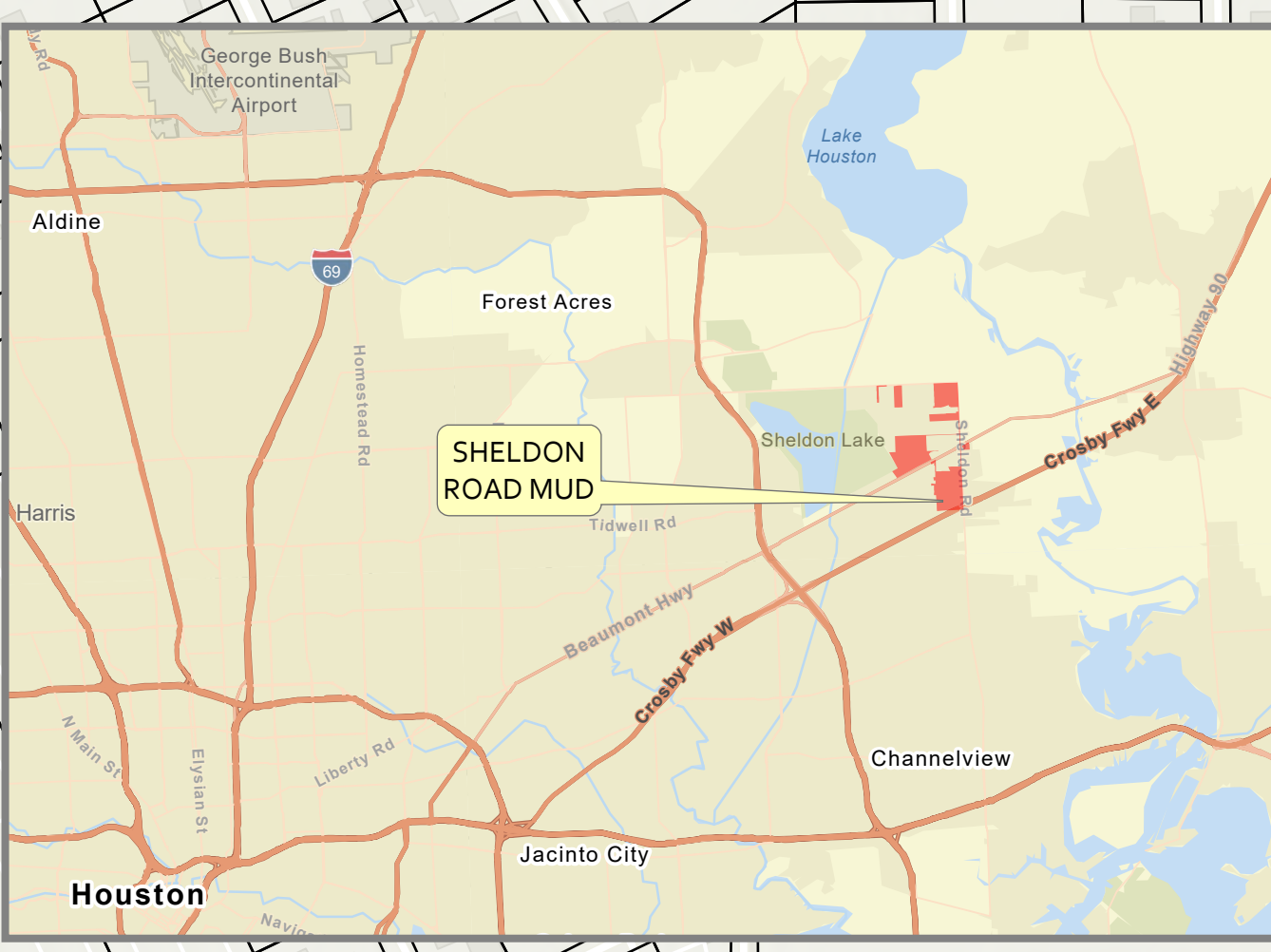
TOTAL DE-ANNEX ACREAGE: -3.1622

TOTAL EXISTING + PROPOSED ACREAGE + DE-ANNEX ACREAGE: 663.0417

Proposed Tract 1
9417 Johns Road
0.9578 Acres

Proposed Tract 2
9403 Johns Road
0.4177 Acres

Proposed Tract 3
9403 Johns Road
0.4177 Acres



0 800 Feet



- Proposed Annexation Parcels
- Proposed Deannexation Parcels
- Current District Boundary

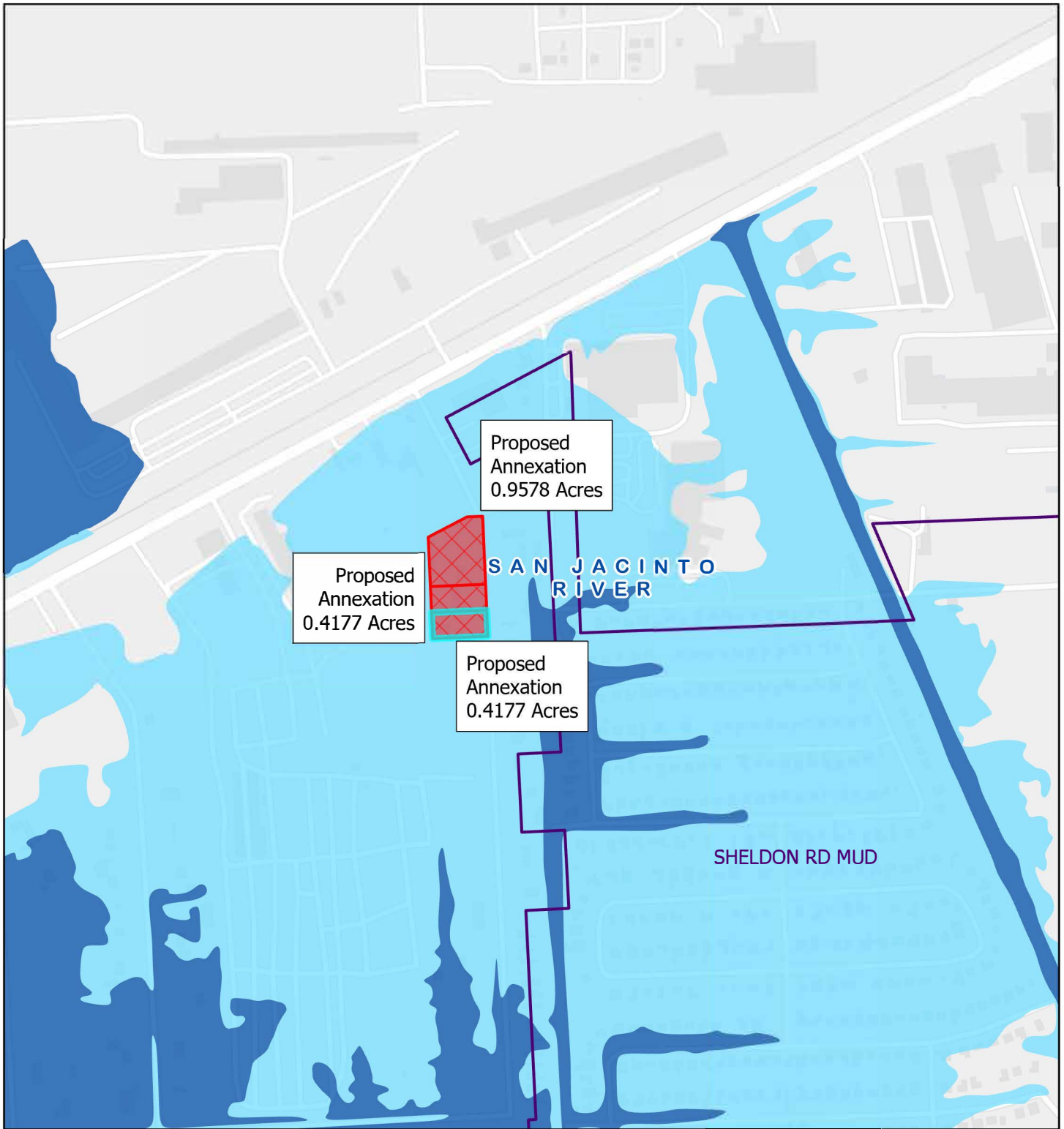


SHELDON ROAD MUD

9419 LAMKIN
HOUSTON TX 77049
(281) 456-9825

Date: 11/18/2024

Sheldon Road Municipal Utility District (1.7932 acres)

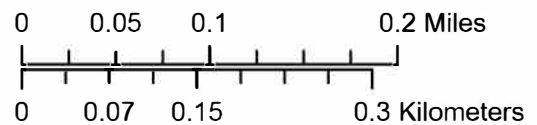


11/19/2024 8:22 AM

1:6,475

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones
- 100 Year Floodplain

- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District



TOTAL ABANDONMENT AND SALE: \$37,827.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, Director
Houston Public Works

Amount and Source of Funding:

REVENUE
Fund 1000
General Fund

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Aerial Map
Survey

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/5/2025

HPW 20TC10289/Abandonment and sale of a utility easement Beinhorn Addition/SY24-033A and SY24-033B

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcels SY24-033A and SY24-033B**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00. **Parcels SY24-033A and SY24-033B**

SPECIFIC EXPLANATION: Steven Henderson, of Windrose Land Services, 5353 W. Sam Houston Parkway N., Suite 150, Houston, TX 77041, on behalf of Garden Oaks Self-Storage, LLC, Nick Boehm, Development Associate, requested the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. The applicant plans to construct a five-story self-storage facility. Garden Oaks Self-Storage, LLC has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Garden Oaks Self-Storage, LLC.:

Parcel SY24-033A

917 square-feet of utility easement \$25,218.00 (R)
Valued at \$55.00 per square foot x 50%

Parcel SY24-033B

917 square-feet of aerial easement \$12,609.00 (R)
Valued at \$55.00 per square foot x 25%

TOTAL ABANDONMENT AND SALE: \$37,827.00

It is recommended City Council approve an Ordinance authorizing the abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3, in exchange for a cash consideration of \$37,827.00.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 3/27/2025
 BE463FE0DF454EB
 Randall V. Macchi, Director
 Houston Public Works

Amount and Source of Funding:

REVENUE
Fund 1000
General Fund

Contact Information:

Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Attachment A

Aerial Map

Survey

Type

Financial Information

Backup Material

Backup Material

Legend

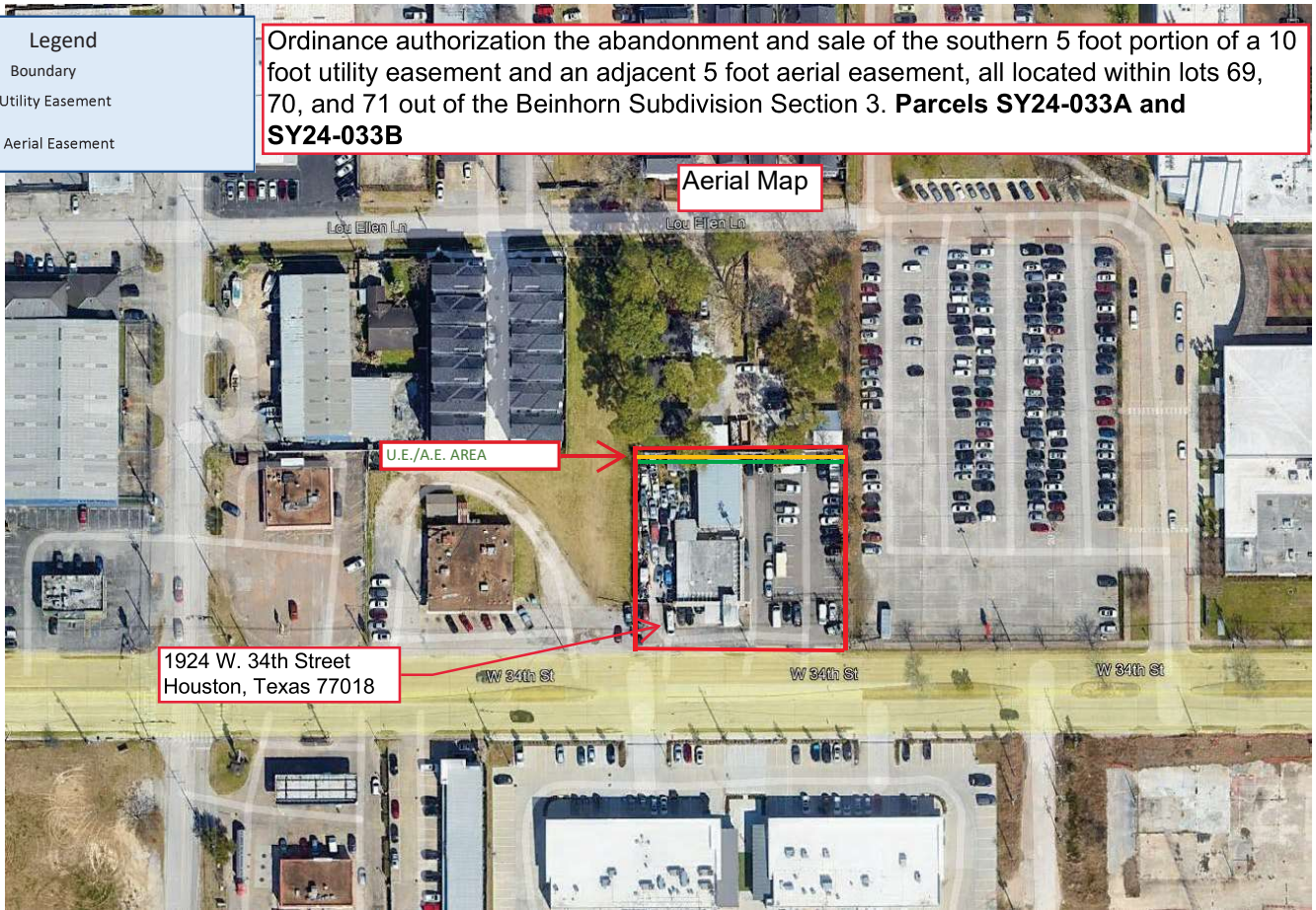
- Boundary
- Utility Easement
- Aerial Easement

Ordinance authorization the abandonment and sale of the southern 5 foot portion of a 10 foot utility easement and an adjacent 5 foot aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcels SY24-033A and SY24-033B**

Aerial Map

U.E./A.E. AREA

1924 W. 34th Street
Houston, Texas 77018



Map Title

Ordinance authorizing Abandonment and sale of the southern 5 foot-wide portion of a 10 foot-wide utility easement and an adjacent 5 foot-wide aerial easement, all located within lots 69, 70, and 71 out of the Beinhorn Subdivision Section 3. **Parcel SY24-033A and SY24-033B**

Legend

ReferenceAndBoundaries_g:
Keymap Grid
Council District
WastewaterUtilitiesScaled

Meter

- Historical Flow Meter

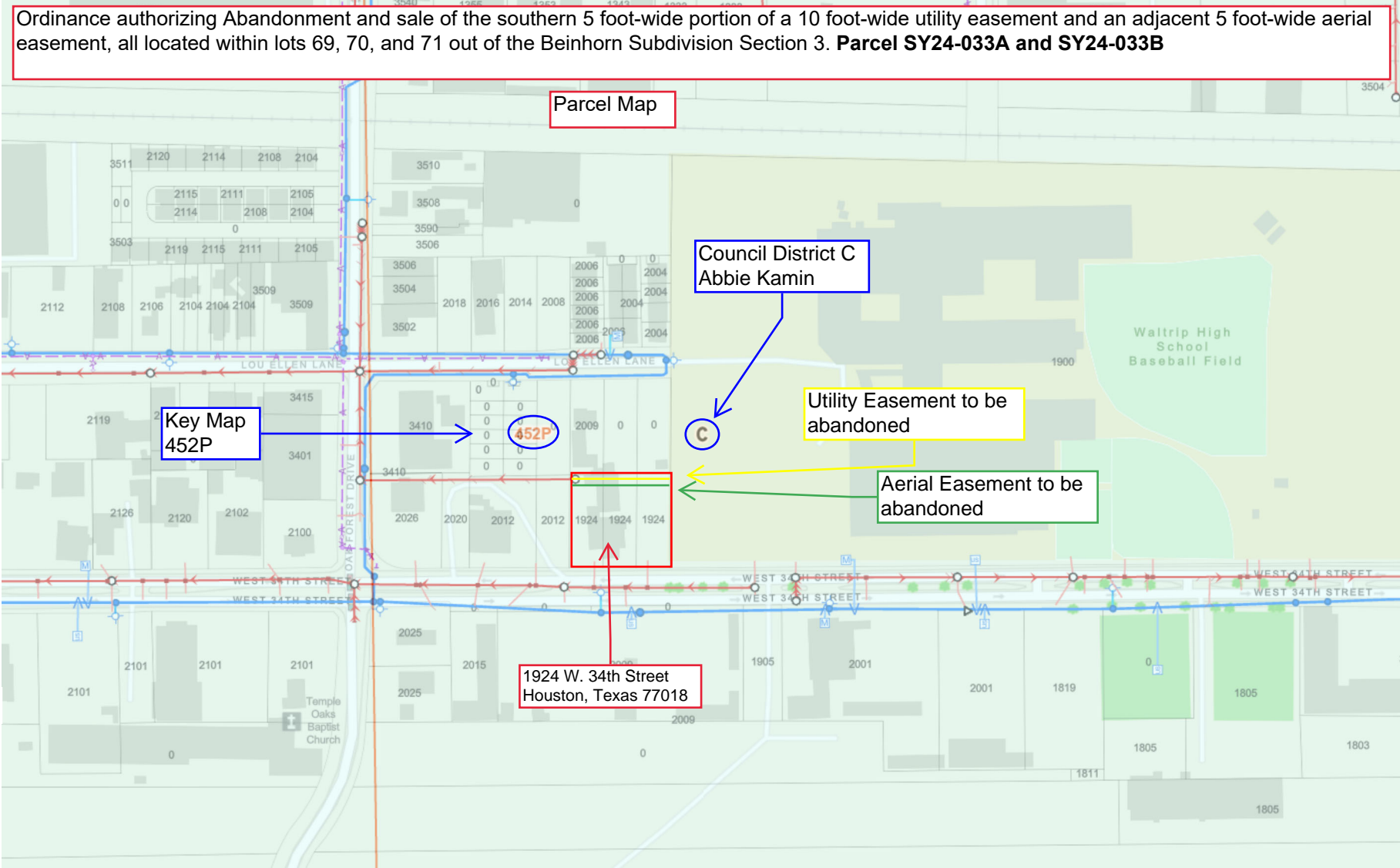
Fitting

- EndofLine
- Interconnect
- Sanitary Node
- Plug
- Reducer
- Stack
- StarTap
- Tee
- UnusualFitting
- Single Wye
- Double Wye

System Valve

- Valve
- Gate Valve
- Valve In Manhole

0 100 200 ft



The following data sets were generated by and for the Houston Public Works Department. The asset information within this map are continually being updated, refined and are being provided to your organization for official use only and remains the property of the Houston Public Works Department. Providing this document to you does not constitute a release under the Freedom of Information Act (5 U.S.C. [section] 552), and due to the sensitivity of the information, this document must be appropriately safeguarded. PLEASE NOTE that these data sets are NOT intended to be used as an authoritative public record for any geographic location or as a legal document and have no legal force or effect. Users are responsible for checking the accuracy, completeness, currency and/or suitability of these datasets themselves. The Department makes no representation, guarantee or warranty as to the accuracy, completeness, currency, or suitability of these datasets, which are provided "AS IS"



PARCEL NO.	<u>SY24-033A</u>
PROJECT NO.	_____
DWG NO	<u>13785R</u>

REV

CHECKED

DATE

2/12/25

APPROVED

**DESCRIPTION OF
0.0210 OF AN ACRE / 917 SQ. FT. (PARCEL SY24-033A)
UTILITY EASEMENT ABANDONMENT**

A TRACT OR PARCEL CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, SITUATED IN THE W.P. MORTON ONE-THIRD LEAGUE, ABSTRACT NO. 539, HARRIS COUNTY, TEXAS, BEING OUT OF LOTS 69, 70, AND 71, BEINHORN ADDITION SECTION NO. 3, MAP OR PLAT THEREOF RECORDED UNDER VOLUME (VOL.) 27, PAGE (PG.) 38, HARRIS COUNTY MAP RECORDS (H.C.M.R.), DESCRIBED IN DEED TO GARDEN OAKS SELF STORAGE, L.L.C., RECORDED UNDER HARRS COUNTY CLERK'S FILE (H.C.C.F.) NO. RP-2023-470524, WITH SAID 0.0210 OF AN ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, WITH ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (NAD 83) ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541:

COMMENCING, AT A CUT X FOUND ON THE NORTH RIGHT-OF -WAY (R.O.W.) LINE OF W. 34TH STREET (80 FEET R.O.W.), RECORDED UNDER H.C.C.F. NO. K160293, FOR THE SOUTHWEST CORNER OF UNRESTRICTED RESERVE "A", BLOCK 1, HISD WALTRIP HIGH SCHOOL, MAP OR PLAT THEREOF RECORDED UNDER FILM CODE (F.C.) NO. 671108, H.C.M.R., AND THE SOUTHEAST CORNER OF SAID LOT 71.(HAVING GRID COORDINATES OF X: 3,098,930.95, Y: 13,861,971.13);

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG AND WITH THE COMMON LINE BETWEEN SAID LOT 71 AND HISD WALTRIP HIGH SCHOOL, A DISTANCE OF 163.57 FEET TO THE SOUTHEAST CORNER AND **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,926.70, Y: 13,862,134.62);

THENCE, SOUTH 87 DEG. 14 MIN. 40 SEC. WEST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A POINT ON THE EASTERLY LINE OF LOT 68, BEINHORN ADDITION SECTION NO. 2, MAP OR PLAT THEREOF RECORDED UNDER VOL. 27 PG. 39, H.C.M.R., DESCRIBED IN DEED TO KENNETH RAY BARANOUSKI, RECORDED UNDER H.C.C.F. NO. 20110295052, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG THE COMMON LINE OF SAID LOT 69 AND SAID LOT 68, A DISTANCE OF 5.00 FEET TO A 1 INCH IRON PIPE .(HAVING GRID COORDINATES OF X: 3,098,743.50, Y: 13,862,130.81) FOUND FOR THE COMMON NORTH CORNER OF SAID LOT 69 AND SAID LOT 68, THE SOUTHWEST CORNER OF LOT 77 OF SAID BEINHORN ADDITION SECTION NO. 3, THE SOUTHEAST CORNER OF LOT 62 OF SAID BEINHORN ADDITION SECTION NO. 2, AND THE NORTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT, FROM WHICH A 1/2 INCH IRON ROD FOUND BEARS SOUTH 74 DEG. 39 MIN. EAST- 1.08 FEET;

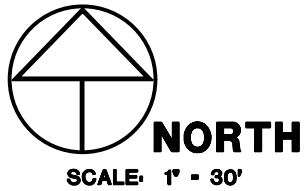
THENCE, NORTH 87 DEG. 14 MIN. 40 SEC. EAST, ALONG THE NORTH LINE OF SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE" SET ON THE WEST LINE OF SAID HISD WALTRIP HIGH SCHOOL, FOR THE SOUTHEAST CORNER OF SAID LOT 75, AND THE NORTHEAST CORNER OF SAID LOT 71 AND OF THE HEREIN DESCRIBED EASEMENT;

THENCE, SOUTH 01 DEG. 29 MIN. 20 SEC. EAST, WITH THE COMMON LINE OF SAID HISD WALTRIP HIGH SCHOOL AND SAID LOT 71, A DISTANCE OF 5.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, AS SHOWN ON JOB NO. 59120-SAN.SWR.ABDN, PREPARED BY WINDROSE LAND SERVICES.

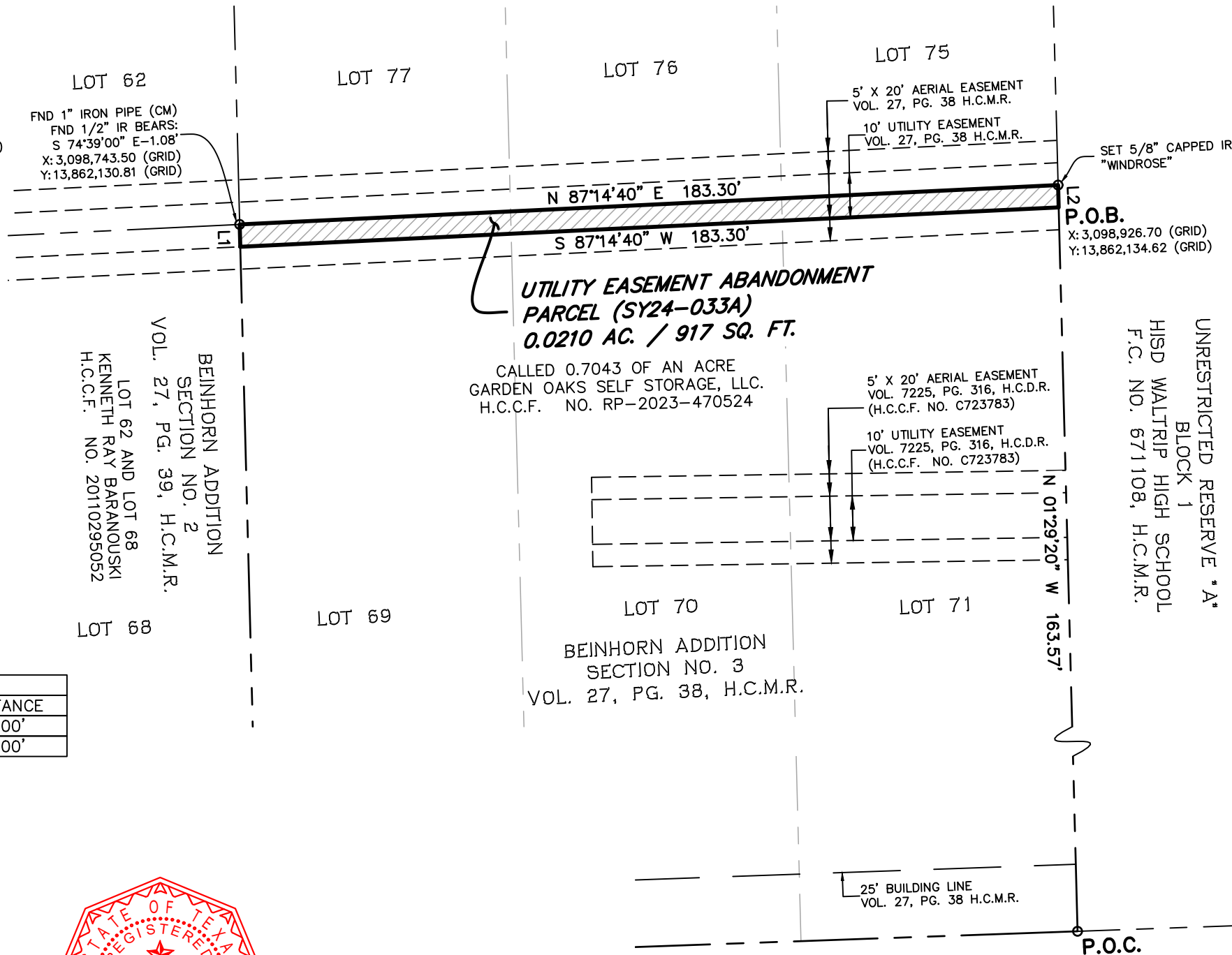
LUCAS G. DAVIS
R.P.L.S. NO. 6599
STATE OF TEXAS
FIRM REGISTRATION NO. 10108800



2/11/2025
DATE:



30 0 30



**UTILITY EASEMENT ABANDONMENT
PARCEL (SY24-033A)
0.0210 AC. / 917 SQ. FT.**

CALLED 0.7043 OF AN ACRE
GARDEN OAKS SELF STORAGE, LLC.
H.C.C.F. NO. RP-2023-470524

BEINHORN ADDITION
SECTION NO. 2
VOL. 27, PG. 39, H.C.M.R.
LOT 62 AND LOT 68
KENNETH RAY BARANOUSKI
H.C.C.F. NO. 20110295052

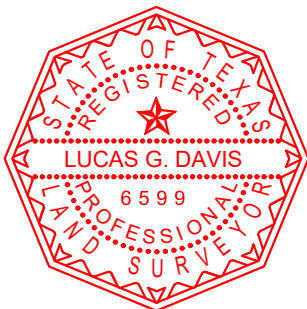
UNRESTRICTED RESERVE *A*
BLOCK 1
HISD WALTRIP HIGH SCHOOL
F.C. NO. 671108, H.C.M.R.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 01°29'20" W	5.00'
L2	S 01°29'20" E	5.00'

LEGEND

- H.C.C.F. - HARRIS COUNTY CLERK FILE
- H.C.D.R. - HARRIS COUNTY DEED RECORDS
- H.C.M.R. - HARRIS COUNTY MAP RECORDS
- IP - IRON PIPE
- IR - IRON ROD
- NO. - NUMBER
- VOL. - VOLUME
- PG. - PAGE
- R.O.W. - RIGHT-OF-WAY
- SQ. FT. - SQUARE FEET
- F.C. - FILM CODE
- P.O.C. - POINT OF COMMENCEMENT
- P.O.B. - POINT OF BEGINNING

Lucas G. Davis
LUCAS G. DAVIS
Registered Professional Land Surveyor
Texas Registration No. 6599



2/11/2025
DATE

W. 34TH STREET
80' R.O.W.
H.C.C.F. NO. K160293

**EXHIBIT OF
UTILITY EASEMENT ABANDONMENT
PARCEL SY24-033A OUT OF
LOTS 69, 70 & 71 OF BEINHORN ADDITION
VOL. 27, PG. 38, H.C.M.R.
SITUATED IN THE
W.P. MORTON ONE-THIRD LEAGUE, A-539
HARRIS COUNTY, TEXAS**

WINDROSE
LAND SURVEYING | PLATTING
5353 W SAM HOUSTON PKWY N, STE 150 | HOUSTON, TX 77041 | 713.458.2281
FIRM REGISTRATION NO. 10108800 | WINDROSESERVICES.COM

FIELD BY:	KB	DATE:	12/20/2023
DRAWN BY:	RK	REV:	11/14/2024
CHECKED BY:	JL	REV:	2/11/2025
JOB NO.	59120-SAN ABDN	REV:	
SHEET	1 OF 2	REV:	

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GENERAL NOTES

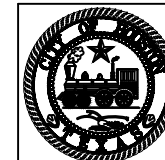
SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY, THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE AND WOULD BE SUBJECT TO ANY AND ALL CONDITIONS OR RESTRICTIONS THAT A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE MAY DISCLOSE.

BEARINGS WERE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE. (NAD83) THIS PLAT IS ACCOMPANIED BY A SEPARATE METES AND BOUNDS DESCRIPTION. (SEE SHEET 2 OF 2)

THIS EXHIBIT DOES NOT IMPLY TO BE A LAND TITLE SURVEY OF THE SUBJECT PROPERTY AND IS NOT INTENDED TO BE USED FOR FEE CONVEYANCE PURPOSES.

ALL COORDINATES SHOWN HEREON ARE REFERENCED TO THE TEXAS STATE PLANE COORDINATE SYSTEM (NAD 83), SOUTH CENTRAL ZONE, AS DETERMINED BY GPS MEASUREMENTS. ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541.

SHT 01



HOUSTON PUBLIC WORKS

APPROVAL

RJD

SURVEY SECTION

2/12/2025

DATE

Glean

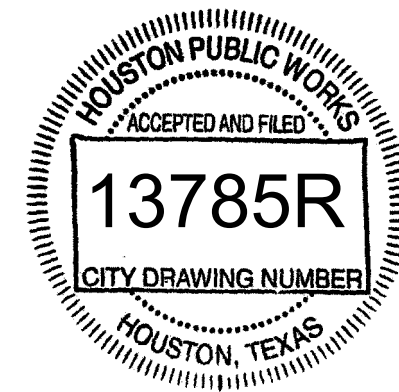
RIGHT OF WAY SECTION

KEY MAP No. 452P

FACET MAP No. 5259A

PARCEL NO. SY24-033A

REV



JOB NO.

WBS NO.

ILMS NO.



WINDROSE
LAND SURVEYING | PLATTING

PARCEL NO.	<u>SY24-033B</u>
PROJECT NO.	_____
DWG NO	<u>13785R</u>

REV

**DESCRIPTION OF
0.0210 OF AN ACRE / 917 SQ. FT. (PARCEL SY24-033B)
AERIAL EASEMENT ABANDONMENT**

A TRACT OR PARCEL CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND FROM A PLANE 20 FEET ABOVE THE GROUND UPWARD, SITUATED IN THE W.P. MORTON ONE-THIRD LEAGUE, ABSTRACT NO. 539, HARRIS COUNTY, TEXAS, BEING OUT OF LOTS 69, 70, AND 71, BEINHORN ADDITION SECTION NO. 3, MAP OR PLAT THEREOF RECORDED UNDER VOLUME (VOL.) 27, PAGE (PG.) 38, HARRIS COUNTY MAP RECORDS (H.C.M.R.), DESCRIBED IN DEED TO GARDEN OAKS SELF STORAGE, L.L.C., RECORDED UNDER HARRS COUNTY CLERK'S FILE (H.C.C.F.) NO. RP-2023-470524, WITH SAID 0.0210 OF AN ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, WITH ALL BEARINGS BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE (NAD 83) ALL COORDINATES ARE GRID AND MAY BE CONVERTED TO SURFACE BY APPLYING A COMBINED SCALE FACTOR OF 0.999899541:

COMMENCING, AT A CUT X FOUND ON THE NORTH RIGHT-OF -WAY (R.O.W.) LINE OF W. 34TH STREET (80 FEET R.O.W.), RECORDED UNDER H.C.C.F. NO. K160293, FOR THE SOUTHWEST CORNER OF UNRESTRICTED RESERVE "A", BLOCK 1, HISD WALTRIP HIGH SCHOOL, MAP OR PLAT THEREOF RECORDED UNDER FILM CODE (F.C.) NO. 671108, H.C.M.R., AND THE SOUTHEAST CORNER OF SAID LOT 71. (HAVING GRID COORDINATES OF X: 3,098,930.95, Y: 13,861,971.13);

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG AND WITH THE COMMON LINE BETWEEN SAID LOT 71 AND HISD WALTRIP HIGH SCHOOL, A DISTANCE OF 158.57 FEET TO THE SOUTHEAST CORNER AND **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,926.83, Y: 13,862,129.62);

THENCE, SOUTH 87 DEG. 14 MIN. 40 SEC. WEST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A POINT ON THE EASTERLY LINE OF LOT 68, BEINHORN ADDITION SECTION NO. 2, MAP OR PLAT THEREOF RECORDED UNDER VOL. 27 PG. 39, H.C.M.R., DESCRIBED IN DEED TO KENNETH RAY BARANOUSKI, RECORDED UNDER H.C.C.F. NO. 20110295052, FOR THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, NORTH 01 DEG. 29 MIN. 20 SEC. WEST, ALONG THE COMMON LINE OF SAID LOT 69 AND SAID LOT 68, A DISTANCE OF 5.00 FEET TO THE NORTHWEST CORNER OF THE HEREIN DESCRIBED EASEMENT, (HAVING GRID COORDINATES OF X: 3,098,743.63, Y: 13,862,125.81)

THENCE, NORTH 87 DEG. 14 MIN. 40 SEC. EAST, OVER AND ACROSS SAID LOTS 69, 70, AND 71, A DISTANCE OF 183.30 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE" SET ON THE WEST LINE OF SAID HISD WALTRIP HIGH SCHOOL, FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED EASEMENT;

THENCE, SOUTH 01 DEG. 29 MIN. 20 SEC. EAST, WITH THE COMMON LINE OF SAID HISD WALTRIP HIGH SCHOOL AND SAID LOT 71, A DISTANCE OF 5.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.0210 OF AN ACRE OR 917 SQUARE FEET OF LAND, ALL DISTANCES BEING MEASURED AT A HORIZONTAL PLANE, AND THE EASEMENT AREA EXTENDING FROM A PLANE 20 FEET ABOVE THE GROUND UPWARD, AS SHOWN ON JOB NO. 59120-AERIAL.ABDN, PREPARED BY WINDROSE LAND SERVICES.




LUCAS G. DAVIS
R.P.L.S. NO. 6599
STATE OF TEXAS
FIRM REGISTRATION NO. 10108800

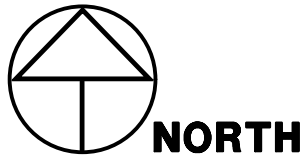


SHEET 2 OF 2

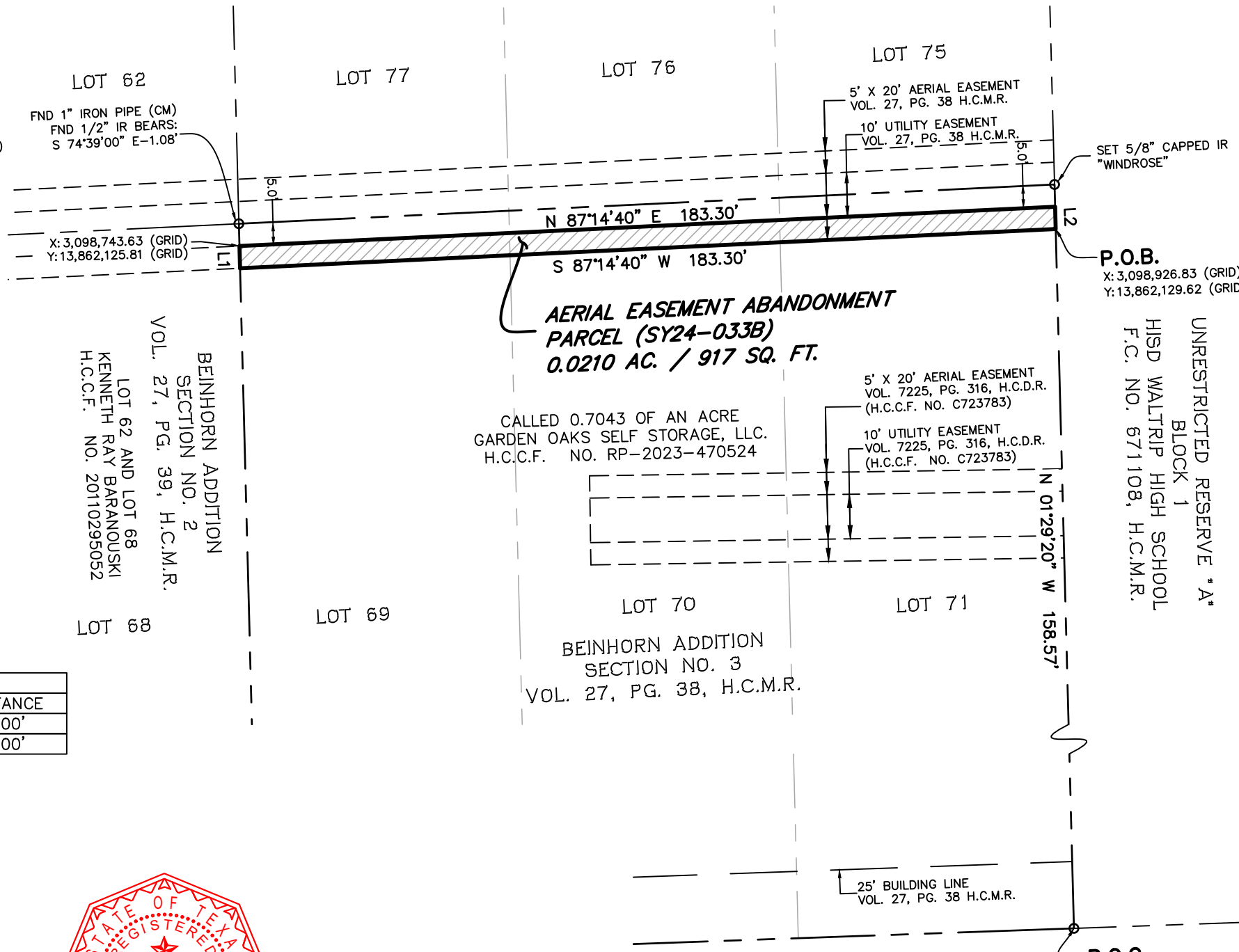
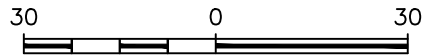
DATE: 2/11/2025

CHECKED 
DATE 2/12/2025

APPROVED 



SCALE: 1" = 30'



BEINHORN ADDITION
SECTION NO. 2
VOL. 27, PG. 39, H.C.M.R.
LOT 62 AND LOT 68
KENNETH RAY BARANOUSKI
H.C.C.F. NO. 20110295052

CALLED 0.7043 OF AN ACRE
GARDEN OAKS SELF STORAGE, LLC.
H.C.C.F. NO. RP-2023-470524

P.O.B.
X: 3,098,926.83 (GRID)
Y: 13,862,129.62 (GRID)

UNRESTRICTED RESERVE "A"
BLOCK 1
HISD WALTRIP HIGH SCHOOL
F.C. NO. 671108, H.C.M.R.

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 01°29'20" W	5.00'
L2	S 01°29'20" E	5.00'



2/11/2025
DATE

Lucas G. Davis
LUCAS G. DAVIS
Registered Professional Land Surveyor
Texas Registration No. 6599

FIELD BY:	KB	DATE:	12/20/2023
DRAWN BY:	RK	REV:	11/14/2024
CHECKED BY:	JL	REV:	2/11/2025
JOB NO.	59120-AERIAL ABDN	REV:	
SHEET	1 OF 2	REV:	

WINDROSE
LAND SURVEYING | PLATTING
5353 W SAM HOUSTON PKWY N, STE 150 | HOUSTON, TX 77041 | 713.458.2281
FIRM REGISTRATION NO. 10108800 | WINDROSESERVICES.COM

W. 34TH STREET
80' R.O.W.
H.C.C.F. NO. K160293

**EXHIBIT OF
AERIAL EASEMENT ABANDONMENT
PARCEL SY24-033B OUT OF
LOTS 69, 70 & 71 OF BEINHORN ADDITION
VOL. 27, PG. 38, H.C.M.R.
SITUATED IN THE
W.P. MORTON ONE-THIRD LEAGUE, A-539
HARRIS COUNTY, TEXAS**

GENERAL NOTES

SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY, THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE AND WOULD BE SUBJECT TO ANY AND ALL CONDITIONS OR RESTRICTIONS THAT A CURRENT TITLE REPORT OR ABSTRACTORS CERTIFICATE MAY DISCLOSE.

BEARINGS WERE BASED ON THE TEXAS COORDINATE SYSTEM OF 1983, SOUTH CENTRAL ZONE. (NAD83) THIS PLAT IS ACCOMPANIED BY A SEPARATE METES AND BOUNDS DESCRIPTION. (SEE SHEET 2 OF 2)

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LEGEND

- H.C.C.F. - HARRIS COUNTY CLERK FILE
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- NO. - NUMBER
- VOL. - VOLUME
- PG. - PAGE
- R.O.W. - RIGHT-OF-WAY
- SQ. FT. - SQUARE FEET
- F.C. - FILM CODE
- P.O.C. - POINT OF COMMENCEMENT
- P.O.B. - POINT OF BEGINNING

SHT 02



HOUSTON PUBLIC WORKS

APPROVAL

SURVEY SECTION

2/12/2025
DATE

RIGHT OF WAY SECTION

KEY MAP No. 452P

FACET MAP No. 5259A

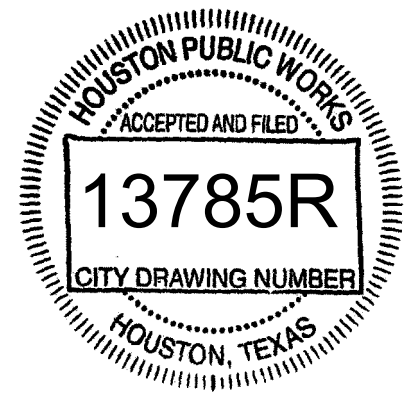
PARCEL NO. SY24-033B

REV

JOB NO.

WBS NO.

ILMS NO.



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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District D

Item Creation Date: 2/24/2025

HPW20CW10190/Sale of four 30 foot-wide sanitary sewer easements/Conveyance of two sanitary sewer easements/Parcels SY23-039A through SY23-039D, DY23-006 and DY23-007

Agenda Item#: 41.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of four sanitary sewer easements, all situated in the James Pruitt Survey, Abstract No. 628, Harris County, Texas, abandoning the easements to **GULFBELT LOGISTICS PARK PHASE 1, LLC**, the underlying fee owner, in consideration of its payment to the City in the cash amount of \$122,516.00, conveyance to the City of a 25-foot-wide force main sanitary sewer easement, and a 25-foot-wide sanitary sewer easement, all also situated in the James Pruitt Survey, Abstract No. 628, Harris County, Texas, and other good and valuable consideration - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628. **Parcels SY23-039A through SY23-039D, DY23-006 and DY23-007**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628, and a cash consideration of \$122,218.00 to the City.

SPECIFIC EXPLANATION: Alejandro Sanchez, of LJA Engineering, 1904 West Grand Parkway North, Ste. 100, Katy, TX 77449, on behalf of Dan Muniza, Managerial Official, of Gulfbelt Logistics Park Phase I, LLC, requested the abandonment and sale of four 30-foot-wide sanitary sewer easements in exchange for conveyance to the city of a 25-foot-wide force main sanitary sewer easement, and a 25-foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628. The applicant plans to build industrial warehouses within the subject property. The Joint Referral Committee reviewed and approved the request.

Gulfbelt Logistics Park Phase I, LLC has completed the transaction requirements, has accepted the

City's offer, and has rendered payment in full.

The City will abandon and sell to Gulfbelt Logistics Park Phase I, LLC:

Parcel SY23-039A

22,024 square-feet of sanitary sewer easement \$60,566.00 (R)
Valued at \$5.50 per square foot x 50%

Parcel SY23-039B

20,099 square-feet of sanitary sewer easement \$55,272.00 (R)
Valued at \$5.50 per square foot x 50%

Parcel SY23-039C

1,405 square-feet of sanitary sewer easement \$3,864.00 (R)
Valued at \$5.50 per square foot x 50%

Parcel SY23-039D

45,466 square-feet of sanitary sewer easement \$125,032.00 (R)
Valued at \$5.50 per square foot x 50%

TOTAL ABANDONMENT AND SALE \$244,734.00

In exchange, Gulfbelt Logistics Park Phase I, LLC has paid:

Cash \$122,218.00

Plus, Gulfbelt Logistics Park Phase I, LLC will convey to the City:

Parcel DY23-006

28,249 square-feet of force-main sanitary sewer easement \$ 77,685.00 (R)
Valued at \$5.50 per square foot x 50%

Parcel DY23-007

16,302 square-feet of sanitary sewer easement \$ 44,831.00 (R)
Valued at \$5.50 per square foot x 50%

TOTAL CASH AND CONVEYANCES \$244,734.00

It is recommended City Council approve an ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628, and a cash consideration of \$122,218.00 to the City.

Fiscal Note

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, Director
Houston Public Works

Amount and Source of Funding:

Revenue
Fund 8300
Water and Sewer System Operating Fund

Contact Information:

Robert Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2546
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Addie L. Jackson, Esq. Assistant Director	Capital Projects - Real Estate Services Construction	832-395-3164

ATTACHMENTS:

Description

Signed Coversheet
Key Map_Council District
Surveys
Conveyance Surveys

Type

Signed Cover sheet
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 2/24/2025

HPW20CW10190/Sale of four 30 foot-wide sanitary sewer easements/Conveyance of two sanitary sewer easements/Parcels SY23-039A through SY23-039D, DY23-006 and DY23-007

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628. **Parcels SY23-039A through SY23-039D, DY23-006 and DY23-007**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628, and a cash consideration of \$122,218.00 to the City.

SPECIFIC EXPLANATION: Alejandro Sanchez, of LJA Engineering, 1904 West Grand Parkway North, Ste. 100, Katy, TX 77449, on behalf of Dan Muniza, Managerial Official, of Gulfbelt Logistics Park Phase I, LLC, requested the abandonment and sale of four 30-foot-wide sanitary sewer easements in exchange for conveyance to the city of a 25-foot-wide force main sanitary sewer easement, and a 25-foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628. The applicant plans to build industrial warehouses within the subject property. The Joint Referral Committee reviewed and approved the request.

Gulfbelt Logistics Park Phase I, LLC has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Gulfbelt Logistics Park Phase I, LLC:

Parcel SY23-039A	
22,024 square-feet of sanitary sewer easement	\$60,566.00 (R)
Valued at \$5.50 per square foot x 50%	
Parcel SY23-039B	
20,099 square-feet of sanitary sewer easement	\$55,272.00 (R)
Valued at \$5.50 per square foot x 50%	
Parcel SY23-039C	
1,405 square-feet of sanitary sewer easement	\$3,864.00 (R)
Valued at \$5.50 per square foot x 50%	
Parcel SY23-039D	
45,466 square-feet of sanitary sewer easement	\$125,032.00 (R)
Valued at \$5.50 per square foot x 50%	
TOTAL ABANDONMENT AND SALE	<u>\$244,734.00</u>

In exchange, Gulfbelt Logistics Park Phase I, LLC has paid:

Cash \$122,218.00

Plus, Gulfbelt Logistics Park Phase I, LLC will convey to the City:

Parcel DY23-006
 28,249 square-feet of force-main sanitary sewer easement \$ 77,685.00 (R)
 Valued at \$5.50 per square foot x 50%

Parcel DY23-007

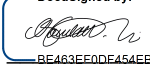
16,302 square-feet of sanitary sewer easement \$ 44,831.00 (R)
 Valued at \$5.50 per square foot x 50%

TOTAL CASH AND CONVEYANCES \$244,734.00

It is recommended City Council approve an ordinance authorizing the abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628, and a cash consideration of \$122,218.00 to the City.

Fiscal Note

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
 3/25/2025
 BE463EF0DE454EB

Randall V. Macchi, Director
 Houston Public Works

Amount and Source of Funding:

Revenue
 Fund 8300
 Water and Sewer System Operating Fund

Contact Information:

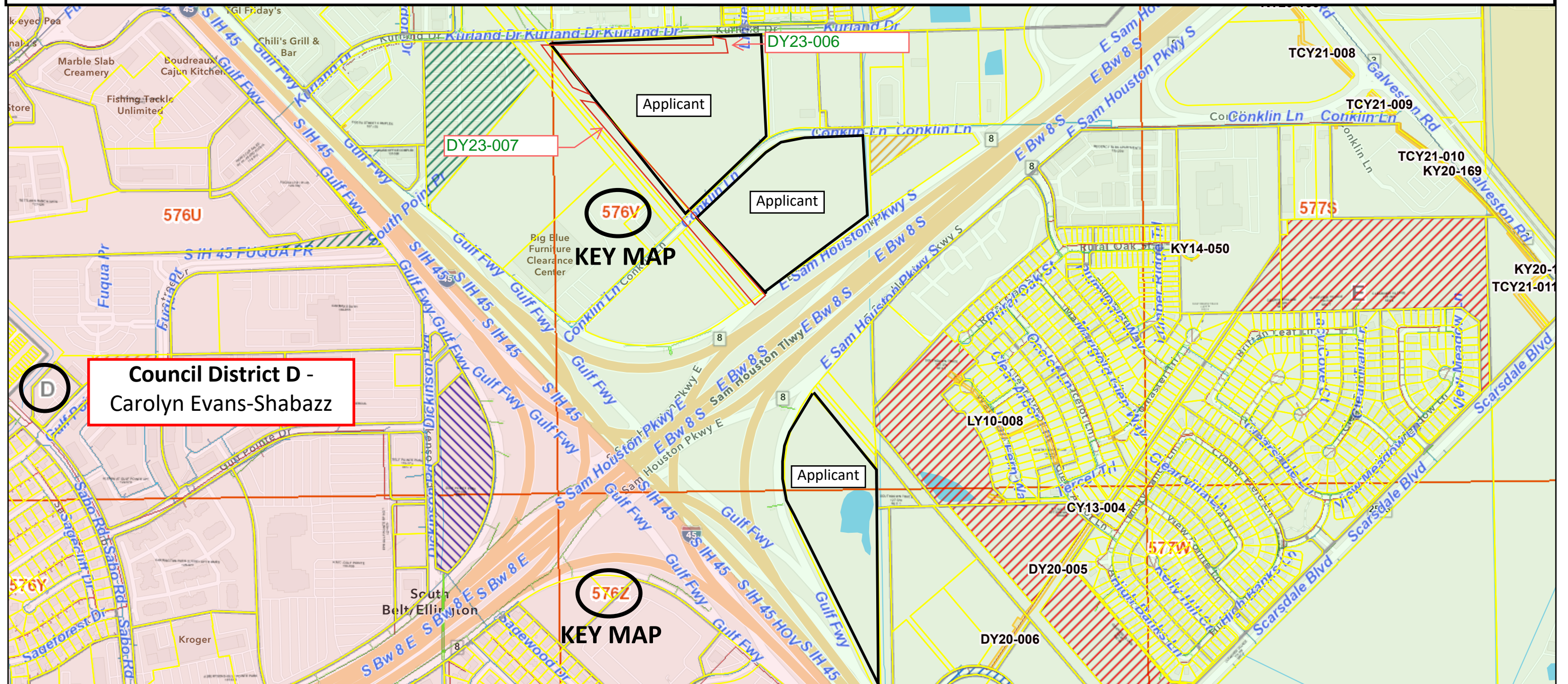
Robert Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2546
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Addie L. Jackson, Esq. Assistant Director	Capital Projects - Real Estate Services Construction	832-395-3164

ATTACHMENTS:

Description	Type
Surveys	Backup Material
Conveyance Surveys	Backup Material
Key Map_Council District	Backup Material
Attachment A	Financial Information

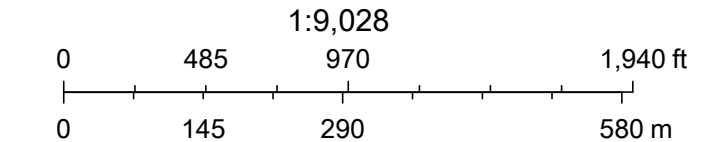
Abandonment and Sale of 30 foot-wide Sanitary Sewer Easements

Abandonment and sale of four 30 foot-wide sanitary sewer easements in exchange for conveyance to the City of a 25 foot-wide force main sanitary sewer easement, and a 25 foot-wide sanitary sewer easement, all located in Tracts 1GG, 1KK, and 1MM, out of the J. Pruitt Survey, A-628. **Parcels SY23-039A through SY23-039D, DY23-006 and DY23-007**

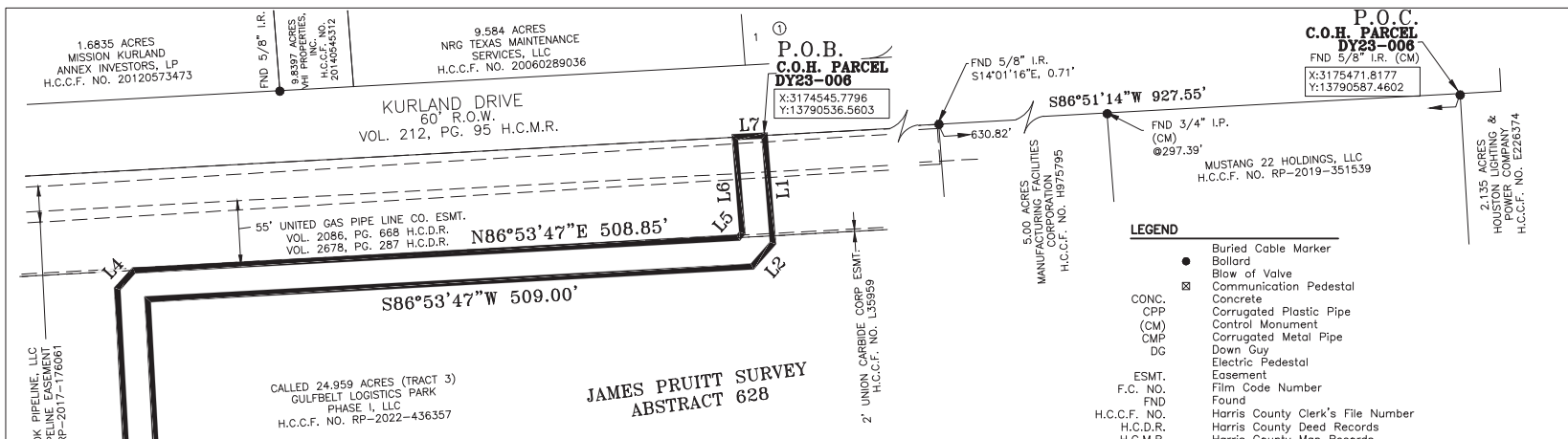


9/29/2022, 7:53:17 AM

- | | | | | | |
|-------------------------------------|------------------------------------|-----------|--------------|----------------------------|--------------------|
| HCAD | OTHER CITIES | C | J | Headwall with Structure | Storm Interconnect |
| Survey Parcels | STATE OF TEXAS | D | K | Headwall without Structure | Unusual Fitting |
| Subdivisions | TEXAS DEPARTMENT OF TRANSPORTATION | E | Keymap Grid | Plug | Cleanout |
| Government Entities, MUD, Metro Etc | METRO | F | Street Names | Reducer | Storm Inlet |
| CITY OF HOUSTON | CITY OF JERSEY VILLAGE | G | Pump Station | Safety End Treatment | Storm Inlet A |
| COUNTY OF HARRIS | Council District | H | Fitting | Stack | Storm Inlet L |
| HCFCD | A | I | Drain Node | Storm Gate Valve | Manhole |
| MUD | B | Flap Gate | | Storm Gate Valve | Junction Box |



Esri Community Maps Contributors, City of Houston, HPB, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Foursquare, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Kirt



C.O.H. PARCEL DY23-006
25' FORCE MAIN EASEMENT
0.6485 OF ONE ACRE
(28,249 SQ. FT.)

LINE	BEARING	DISTANCE
L1	S04°23'12"E	90.98'
L2	S41°18'57"W	26.22'
L3	S41°55'39"W	35.36'
L4	N41°54'43"E	20.70'
L5	N41°18'57"E	5.18'
L6	N04°23'12"W	80.98'
L7	N86°51'14"E	25.01'



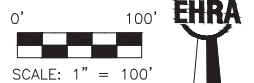
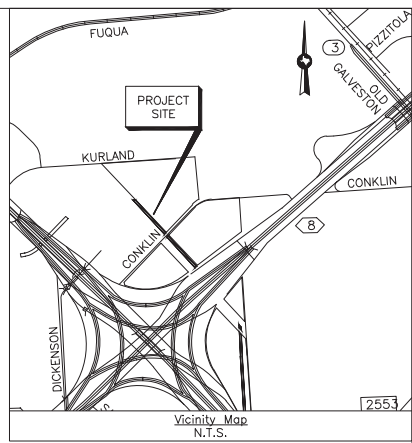
10011 MEADOWGLEN LN
HOUSTON, TEXAS 77042
713-784-4500
WWW.EHRAINCO.COM
TBPE No. F-726
TBPLS No. 10092300

EXHIBIT OF C.O.H. PARCEL
BEING 0.6485 OF ONE ACRE
OF LAND IN THE
JAMES PRUITT SURVEY, A-628,
HARRIS COUNTY, TEXAS

DATE: MAR. 9, 2023	SCALE: 1" = 100'	JOB NO.: 211-556-00
DWG. NAME: 211-556-00.FME(03-09-2023).dwg		

- GENERAL NOTES:**
- This survey was performed in connection with title report issued by Fidelity National Title Insurance Company, countersigned by Charter Title Company under GF No. CH-7655-1076552200236-JL, with an issued date of August 16, 2022. No other research was performed by Edminster, Hinshaw, Russ and Associates, Inc.
 - All bearings are Lambert grid bearings and all coordinates refer to the Texas State Plane Coordinate System South Central Zone (#4204), as defined by article 21.071 of the Natural Resources Code of the State of Texas, 1983 Datum (2001 adjustment). Scale factor = 0.999877609406.
 - According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) for Harris County, Texas, Map No. #8201C105SL, dated June 18, 2007, the subject property appears to be within (a) Unshaded Zone "X" defined as areas outside the 0.2% annual chance floodplain; (b) Shaded Zone "X"; defined as areas of 0.2% annual chance flood event; areas of 1% annual chance flood event with average depths of less than 1-foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood event. (d) Zone "AE"; defined as special flood hazard areas inundated by 1% annual chance flood event with base flood elevations determined.
 This flood statement does not imply that the property or structures thereon will be free from flooding or flood damage. On rare occasions floods can and will occur and flood heights may be increased by man-made or natural causes. This flood statement shall not create liability on the part of Edminster, Hinshaw, Russ and Associates, Inc.
 - This tract is subject to restrictive covenants as recorded under Volume 4209, Page 317 H.C.D.R. and H.C.C.F. No. W090589.
 - This survey does not determine the location of wetlands, fault lines, toxic waste or any other environmental issues.
 - Readily visible improvements/utilities were located with this survey. No subsurface probing, excavation or exploration was performed by Edminster, Hinshaw, Russ and Associates, Inc.
 - Metes and bounds description of even date accompanies this survey.
 - This survey does not address any oil, gas or mineral interest.
 - ONE CALL UTILITY LOCATION SERVICE was performed for this survey on February 9, 2022 to locate and mark all utilities. Ticket No. 2254057348, 2254057349 and 2254057717.
 - At the time of this survey there was no evidence of recent earth moving work, building construction, or building additions observed.
 - Vacant lot. No address and no buildings found.

- LEGEND**
- Buried Cable Marker
 - Bollard
 - ⊗ Blow of Valve
 - ⊗ Communication Pedestal
 - Concrete
 - ▨ Corrugated Plastic Pipe
 - ▨ Control Monument
 - ▨ Corrugated Metal Pipe
 - ▨ Down Guy
 - ▨ Electric Pedestal
 - ▨ Easement
 - ▨ Film Code Number
 - ▨ Found
 - ▨ Harris County Clerk's File Number
 - ▨ Harris County Deed Records
 - ▨ Harris County Map Records
 - ▨ Houston Lighting & Power
 - ▨ Iron Pipe
 - ▨ Iron Rod
 - ▨ Pipeline Marker
 - ▨ Point of Beginning
 - ▨ Point of Commencing
 - ▨ Power Pole
 - ▨ Reinforced Concrete Pipe
 - ▨ Right-Of-Way
 - ▨ Sanitary Manhole
 - ▨ Sign
 - ▨ Sanitary Sewer Easement
 - ▨ Storm Manhole
 - ▨ Texas Department of Transportation Monument
 - ▨ Volume, Page
 - ▨ Vent Pipe, Gas
 - ▨ Water Valve
 - ▨ Tower Houston Lighting & Power Company
 - ▨ Set 5/8" Iron Rod with cap E.H.R.A. 713-784-4500"
- Ditch Highbank
 Overhead Pipe, Gas
 Concrete Curb/Gutter
 Chain Link Fence
 Wrought Iron Fence

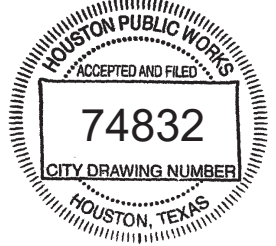


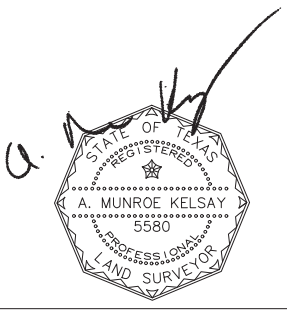
SHT. 3



HOUSTON PUBLIC WORKS

APPROVAL: *[Signature]* 11/14/2023
 SURVEY SECTION: *[Signature]* RIGHT OF WAY SECTION

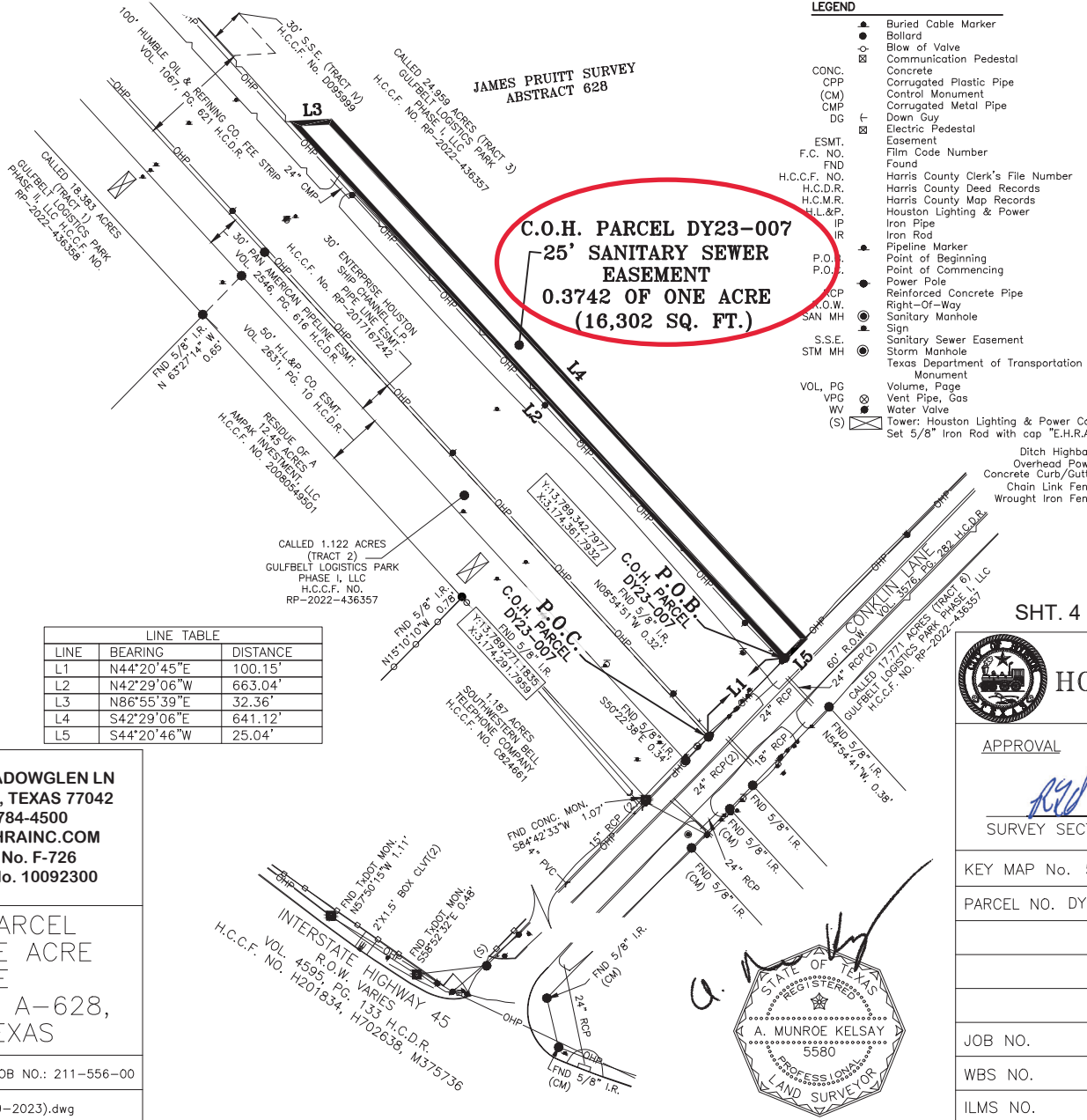
KEY MAP No. 576V	LAMBERT GRID NO. 5851A
PARCEL NO. DY23-006	
JOB NO.	
WBS NO.	
ILMS NO.	



R:\2021\211-556-00.DRAWING\EASEMENT\211-556-00_FME(03-09-2023).DWG

GENERAL NOTES:

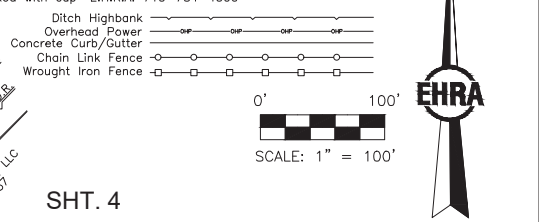
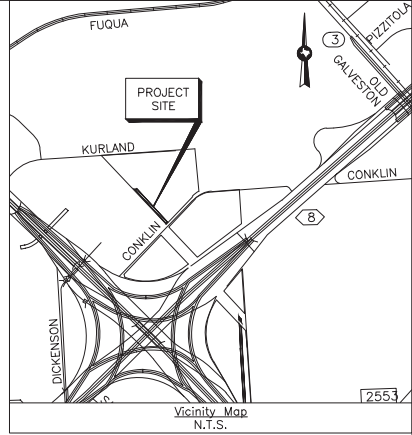
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C.O.H. PARCEL DY23-007
25' SANITARY SEWER EASEMENT
0.3742 OF ONE ACRE
(16,302 SQ. FT.)

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N44°20'45"E	100.15'
L2	N42°29'06"W	663.04'
L3	N86°55'39"E	32.36'
L4	S42°29'06"E	641.12'
L5	S44°20'46"W	25.04'

- LEGEND**
- ▲ Buried Cable Marker
 - Bollard
 - ⊗ Blow of Valve
 - ⊕ Communication Pedestal
 - Concrete
 - CONC. Corrugated Plastic Pipe
 - (CM) Control Monument
 - CMP Corrugated Metal Pipe
 - DG Down Guy
 - ⊗ Electric Pedestal
 - ESMT. Easement
 - F.C. NO. Film Code Number
 - FND Found
 - H.C.C.F. NO. Harris County Clerk's File Number
 - H.C.D.R. Harris County Deed Records
 - H.C.M.R. Harris County Map Records
 - H.L.&P. Houston Lighting & Power
 - IP Iron Pipe
 - IR Iron Rod
 - Pipeline Marker
 - P.O.B. Point of Beginning
 - P.O.C. Point of Commencing
 - Power Pole
 - Reinforced Concrete Pipe
 - R.O.W. Right-Of-Way
 - SAN MH Sanitary Manhole
 - Sign
 - Sanitary Sewer Easement
 - Storm Manhole
 - Monument
 - STM MH Texas Department of Transportation
 - VOL. PG Volume, Page
 - VPG Vent Pipe, Gas
 - WV Water Valve
 - (S) Tower: Houston Lighting & Power Company Set 5/8" Iron Rod with cap "E.H.R.A. 713-784-4500"



SHT. 4

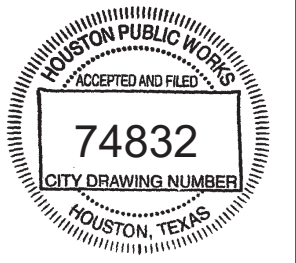


HOUSTON PUBLIC WORKS

APPROVAL: *[Signature]* 11/14/2023
 SURVEY SECTION: *[Signature]* DATE: *[Signature]*
 RIGHT OF WAY SECTION

KEY MAP No. 576V LAMBERT GRID NO. 5851A

PARCEL NO. DY23-007



JOB NO.
 WBS NO.
 ILMs NO.



10011 MEADOWGLEN LN
 HOUSTON, TEXAS 77042
 713-784-4500
 WWW.EHRAINCO.COM
 TBPE No. F-726
 TBPLS No. 10092300

EXHIBIT OF C.O.H. PARCEL
 BEING 0.3742 OF ONE ACRE
 OF LAND IN THE
 JAMES PRUITT SURVEY, A-628,
 HARRIS COUNTY, TEXAS

DATE: MAR. 9, 2023 SCALE: 1"= 100' JOB NO.: 211-556-00
 DWG. NAME: 211-556-00_SSE_NorthBelt 8(03-09-2023).dwg

R:\2021\211-556-00_DRAWING\EASEMENT\211-556-00_COH_SSE(03-09-2023).DWG



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District H

Item Creation Date: 2/4/2025

HPW – 20FAC2548 PES / Ardurra Group, Inc.

Agenda Item#: 42.

Summary:

ORDINANCE appropriating \$4,153,315.76 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **ARDURRA GROUP, INC** for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 – Basin IB043); providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Ardurra Group, Inc. for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 - Basin IB043).

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Ardurra Group, Inc. for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 - Basin IB043) and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to develop and provide mitigation recommendations for the Capacity Remedial Measures Plan (CRMP).

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: The project is located at 2606 Parker Road, Houston, Texas 77093.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$3,097,280.20.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$858,258.62.

The negotiated maximum for Phase I Services is \$869,051.50.

The total cost of this project is \$4,153,315.76 to be appropriated as follows: \$3,955,538.82 for

Contract services and \$197,776.94 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 28.05% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Azcarate & Associates Consulting Engineers, LLC	Mechanical engineering services	\$ 74,629.00	1.89%
2. Gupta & Associates, Inc.	Electrical engineering services	\$ 404,474.00	10.23%
3. Geotest Engineering, Inc.	Engineering services	\$ 85,000.00	2.15%
4. Trilogy Engineering Services LLC	Computer-aided design drafting (CADD) services	\$ 172,620.00	4.36%
5. Ally General Solutions, LLC	Construction surveying services	\$ 43,369.20	1.10%
6. Isani Consultants, LP	Engineering services	\$ <u>328,926.70</u>	<u>8.32%</u>
TOTAL		\$1,109,018.90	28.05%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

 Randall V. Macchi
 Director, Houston Public Works

WBS No. R-001000-0040-3

Amount and Source of Funding:

\$4,153,315.76 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact No.</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW- Capital Projects	832.395.2365

ATTACHMENTS:

<u>Description</u>	<u>Type</u>
Signed Coversheet	Signed Cover sheet

Maps

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 2/4/2025

HPW – 20FAC2548 PES / Ardurra Group, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Ardurra Group, Inc. for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 - Basin IB043).

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Ardurra Group, Inc. for Capacity Remedial Measures Plan (CRMP) CIP Package 10 (Area 1 - Basin IB043) and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan (CIP) and is required to develop and provide mitigation recommendations for the Capacity Remedial Measures Plan (CRMP).

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: The project is located at 2606 Parker Road, Houston, Texas 77093.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$3,097,280.20.

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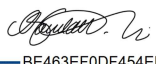
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3. Geotest Engineering, Inc.	Engineering services	\$ 85,000.00	2.15%
4. Trilogy Engineering Services LLC	Computer-aided design drafting (CADD) services	\$ 172,620.00	4.36%
5. Ally General Solutions, LLC	Construction surveying services	\$ 43,369.20	1.10%
6. Isani Consultants, LP	Engineering services	\$ <u>328,926.70</u>	<u>8.32%</u>
TOTAL		\$1,109,018.90	28.05%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

3/20/2025
BE463EF0DF454EB...
Randall V. Macchi
Director, Houston Public Works

WBS No. R-001000-0040-3

Amount and Source of Funding:

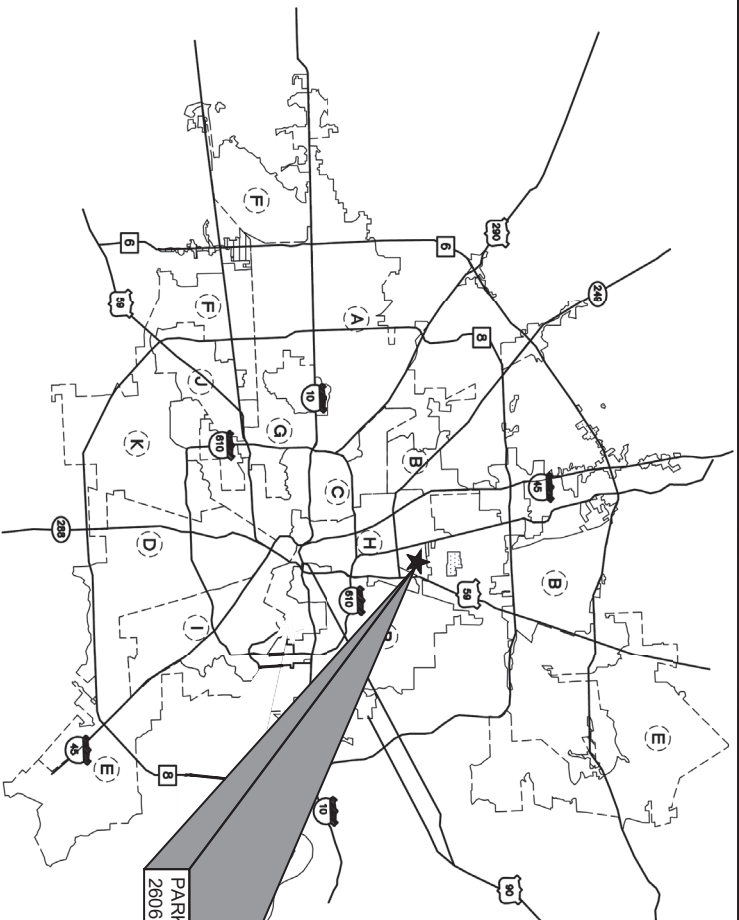
\$4,153,315.76 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:




Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW- Capital Projects	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



LEGEND

-  PROJECT LOCATION
-  COUNCIL DISTRICT BOUNDARY LINE
-  COUNCIL DISTRICT BOUNDARY DESIGNATION

LOCATION MAP
NOT TO SCALE

HARRIS COUNTY KEY MAP No. 494-X, 534-B
GIMS MAP Nos. 2561, 2645

COUNCIL DISTRICT H
COUNCIL MEMBER MARIO CASTILLO

HOUSTON PUBLIC WORKS

CRMP CIP PACKAGE 10 (AREA 1 - BASIN-1B043)
WBS No.: R-001000-0040-3






ARDURRA

3115 Allen Parkway, Suite 300
Houston, Texas 77019
TBPE Firm Registration No. F-10053





- LEGEND**
-  PROJECT LOCATION
 -  COUNCIL DISTRICT BOUNDARY LINE
 -  COUNCIL DISTRICT BOUNDARY DESIGNATION

VICINITY MAP
NOT TO SCALE

HARRIS COUNTY KEY MAP No. 494-X, 534-B

COUNCIL DISTRICT H
COUNCIL MEMBER MARIO CASTILLO



3115 Allen Parkway, Suite 300
Houston, Texas 77019
TBPE Firm Registration No. F-10053



HOUSTON PUBLIC WORKS
CRMP CIP PACKAGE 10 (AREA 1 - BASIN-IB043)
WBS No.: R-001000-0040-3



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

District E

Item Creation Date: 2/6/2025

HPW-20WRC01 Agreement / U.S. Geological Survey

Agenda Item#: 43.

Summary:

ORDINANCE approving and authorizing Joint Funding Agreement between City of Houston and **U.S. GEOLOGICAL SURVEY** for Water Resource Investigation; providing a maximum funding amount - \$150,000.00 - Enterprise Fund - **DISTRICT E - FLICKINGER**

Background:

SUBJECT: Joint Funding Agreement between the City of Houston and U.S. Geological Survey (USGS) for water resource investigations.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Joint Funding Agreement between the City of Houston and U.S. Geological Survey (USGS) and allocate funds.

SPECIFIC EXPLANATION: Lake Houston was constructed in 1954 with the purpose of providing water for municipal, industrial, recreational, mining, and irrigation purposes for the City of Houston. USGS, in cooperation with the City of Houston, has been monitoring the water-quality of the reservoir and its inflows since 2006 to evaluate current conditions and long-term water quality trends. Part of this monitoring program includes a monitoring station that measures water quality physicochemical properties at multiple depths near the Northeast Water Purification Plant's intake pump station. Currently, the USGS maintains a system consisting of a floating platform and data collection and telemetry equipment. The system's components are outdated and have become unreliable, which resulted in the inability to collect data at various depths since February 2024. Due to the age of the equipment, repairing this system has become unfeasible. A land-based replacement built on current technology will improve the reliability of this monitoring station and provide the USGS with ability to service the station promptly as land-based access will result in shorter lead times for repairs. This replacement system is also compatible with sensor technology historically used at this site, allowing for data continuity and comparability through the future.

USGS has conducted meetings and site reconnaissance visits with the City of Houston to establish a location within the intake pump station to install the new monitoring station. The USGS will confirm the final location of the profiler prior to installation. The station will consist of the following:

- Junction box for AC continuous power - AC power to this junction box will be arranged and provided by the City of Houston from existing infrastructure
- Enclosure for battery and battery tender for power backup
- Pedestal on anchor bolts to mount profiling equipment, winch assembly, and datalogger enclosure
- Water-quality monitor

- PVC pipe to serve as guide and protection for monitor cable

The manufacturer of the profiler will test the system internally and a representative will be on-site during installation to provide technical support and installation guidance. Once the replacement site is operational, the original buoy platform will be maintained for a month to assess comparability before being decommissioned to evaluate data comparability. The deliverables include one fully operational fixed vertical profiler system located on the intake facility.

The total requested amount is \$150,000.00.

LOCATION: 115256 W. Lake Houston Pkwy, Houston, TX 77044.

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi
Director, Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$150,000.00	\$0.00	\$150,000.00

Amount and Source of Funding:

\$150,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW-Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 2/6/2025

HPW-20WRC01 Agreement / U.S. Geological Survey

Agenda Item#:

Background:

SUBJECT: Joint Funding Agreement between the City of Houston and U.S. Geological Survey (USGS) for water resource investigations.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Joint Funding Agreement between the City of Houston and U.S. Geological Survey (USGS) and allocate funds.

SPECIFIC EXPLANATION: Lake Houston was constructed in 1954 with the purpose of providing water for municipal, industrial, recreational, mining, and irrigation purposes for the City of Houston. USGS, in cooperation with the City of Houston, has been monitoring the water-quality of the reservoir and its inflows since 2006 to evaluate current conditions and long-term water quality trends. Part of this monitoring program includes a monitoring station that measures water quality physicochemical properties at multiple depths near the Northeast Water Purification Plant's intake pump station. Currently, the USGS maintains a system consisting of a floating platform and data collection and telemetry equipment. The system's components are outdated and have become unreliable, which resulted in the inability to collect data at various depths since February 2024. Due to the age of the equipment, repairing this system has become unfeasible. A land-based replacement built on current technology will improve the reliability of this monitoring station and provide the USGS with ability to service the station promptly as land-based access will result in shorter lead times for repairs. This replacement system is also compatible with sensor technology historically used at this site, allowing for data continuity and comparability through the future.

USGS has conducted meetings and site reconnaissance visits with the City of Houston to establish a location within the intake pump station to install the new monitoring station. The USGS will confirm the final location of the profiler prior to installation. The station will consist of the following:

- Junction box for AC continuous power - AC power to this junction box will be arranged and provided by the City of Houston from existing infrastructure
- Enclosure for battery and battery tender for power backup
- Pedestal on anchor bolts to mount profiling equipment, winch assembly, and datalogger enclosure
- Water-quality monitor
- PVC pipe to serve as guide and protection for monitor cable

The manufacturer of the profiler will test the system internally and a representative will be on-site during installation to provide technical support and installation guidance. Once the replacement site is operational, the original buoy platform will be maintained for a month to assess comparability before being decommissioned to evaluate data comparability. The deliverables include one fully operational fixed vertical profiler system located on the intake facility.

The total requested amount is \$150,000.00.

LOCATION: 115256 W. Lake Houston Pkwy, Houston, TX 77044.

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

3/20/2025

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Randall V. Macchi

Director, Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$150,000.00	\$0.00	\$150,000.00

Amount and Source of Funding:

\$150,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW-Houston Water	832.395.3075

ATTACHMENTS:

Description

SAP Documents

Maps

Type

Financial Information

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 8/22/2024

HPW – 20FAC2508 CMI Contract / Othon, Inc.

Agenda Item#: 44.

Summary:

ORDINANCE approving and authorizing Construction Management and Inspection Services Contract between City of Houston and **OTHON, INC** for Small Diameter Waterlines Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Operating Fund - \$5,000,000.00

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Othon, Inc. for Small Diameter Waterlines Projects.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Othon, Inc. for Small Diameter Waterlines Projects and allocated funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Small Diameter Waterline Projects.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for Capital Projects in connection with Small Diameter Waterline Projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Work Order Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

The requested amount of \$5,000,000.00 will provide construction management and inspection services for future construction contract awards as established by each work authorization.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Othon, Inc., has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Othon, Inc.	Construction Management, Engineering Services	\$ 600,000.00	12.00%
2. Geotest Engineering, Inc.	Testing Services.	\$ 300,000.00	6.00%
3. Brian Smith Construction Inspection, Inc.	Construction Management	\$ 300,000.00	6.00%
TOTAL		\$1,200,000.00	24.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Estimated Spending Authority			
Department	Current FY25	Out Year 1	Total
Houston Public Works	\$1,000,000.00	\$4,000,000.00	\$5,000,000.00

Randall V. Macchi, JD
Director, Houston Public Works

WBS No. S-000020-0092-4

Amount and Source of Funding:

\$5,000,000.00 - Fund No. 8300 – Water and Sewer System Operating.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, Assistant Director	FAC-HPW Capital Projects	832.395.2365

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/22/2024

HPW – 20FAC2508 CMI Contract / Othon, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Othon, Inc. for Small Diameter Waterlines Projects.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Othon, Inc. for Small Diameter Waterlines Projects and allocated funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Small Diameter Waterline Projects.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for Capital Projects in connection with Small Diameter Waterline Projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Work Order Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

The requested amount of \$5,000,000.00 will provide construction management and inspection services for future construction contract awards as established by each work authorization.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.


M/WBE PARTICIPATION: Othon, Inc., has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Othon, Inc.	Construction Management, Engineering Services	\$ 600,000.00	12.00%
2. Geotest Engineering, Inc.	Testing Services.	\$ 300,000.00	6.00%
3. Brian Smith Construction Inspection, Inc.	Construction Management	\$ 300,000.00	6.00%
	TOTAL	\$1,200,000.00	24.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Estimated Spending Authority			
Department	Current FY25	Out Year 1	Total
Houston Public Works	\$1,000,000.00	\$4,000,000.00	\$5,000,000.00

DocuSigned by:

 3/17/2025
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Randall V. Macchi, JD
Director, Houston Public Works

WBS No. S-000020-0092-4

Amount and Source of Funding:

\$5,000,000.00 - Fund No. 8300 – Water and Sewer System Operating.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, Assistant Director	FAC-HPW Capital Projects	832.395.2365

ATTACHMENTS:

Description

Maps
 SAP Documents
 OBO Documents
 Form B
 Ownership Information Form & Tax Report
 Pay or Play
 Form 1295

Type

Backup Material
 Financial Information
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 1/15/2025

HPW - 20DWO129 Contract Award / Texkota Enterprises, LLC.

Agenda Item#: 45.

Summary:

ORDINANCE awarding contract to **TEXKOTA ENTERPRISES, LLC.** for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount - \$5,380,000.00

Background:

SUBJECT: Contract Award for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs.

RECOMMENDATION: Award a Construction Contract to Texkota Enterprises, LLC. for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project is required to provide for the removal, disposal and installation of new diameter waterline valves, fire hydrant and related work.

DESCRIPTION/SCOPE: This project consists of the replacement of small diameter waterline valves that are deteriorated beyond repair, fire hydrants, the installation of new valves, and the replacement of some small diameter water lines that are associated with the installation of the new valves. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on October 4, 2024. Bids were received on November 14, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor</u>
1. Texkota Enterprises, LLC.	0.853
2. T Construction, LLC	0.867
3. Lopez Utilities Contractor, LLC	0.899
4. V & S Construction	0.900
5. Reytec Construction	0.925

AWARD: It is recommended that this Construction Contract be awarded to Texkota Enterprises, LLC. with a low bid of \$5,000,000.00 (0.853 Adjustment Factor) and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,380,000.00 to be as follows:

· Bid Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 130,000.00

Testing Services will be provided by The Murillo Company under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Texkota Enterprises, LLC. is a designated HHF designated company, but they were the successful awardee without application of the HHF preference

and firm preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 15% MBE goal and 8% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Reyes Pineda Construction Inc dba RP Construction	Replacement of water lines and fire hydrants, water taps, meter boxes, and meter gaskets	\$650,000.00	13.00%
TOTAL		\$650,000.00	13.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Barron Contractors, Inc.	Underground utilities	\$400,000.00	8.00%
TOTAL		\$400,000.00	8.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Mickie Service Company, Inc.	Tapping sleeve and valves and line stoppers	\$100,000.00	2.00%
TOTAL		\$100,000.00	2.00%

FISCAL NOTE: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi
Director, Houston Public Works

WBS No. S-000700-0096-4

Estimated Spending Authority			
DEPARTMENT	FY25	OUT YEARS	TOTAL
Houston Public Works	\$1,122,500.00	\$4,257,500.00	\$5,380,000.00

Amount and Source of Funding:

\$5,380,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Gabriel Mussio, Senior Assistant Director	HPW Houston Water	832-395-4947

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/15/2025

HPW - 20DWO129 Contract Award / Texkota Enterprises, LLC.

Agenda Item#:

Background:

SUBJECT: Contract Award for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs.

RECOMMENDATION: Award a Construction Contract to Texkota Enterprises, LLC. for Miscellaneous Small Diameter Waterline, Fire Hydrant, Valve Rehab & Repairs and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project is required to provide for the removal, disposal and installation of new diameter waterline valves, fire hydrant and related work.

DESCRIPTION/SCOPE: This project consists of the replacement of small diameter waterline valves that are deteriorated beyond repair, fire hydrants, the installation of new valves, and the replacement of some small diameter water lines that are associated with the installation of the new valves. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on October 4, 2024. Bids were received on November 14, 2024. The five (5) bids are as follows:

Bidder	Adjustment Factor
1. Texkota Enterprises, LLC.	0.853
2. T Construction, LLC	0.867
3. Lopez Utilities Contractor, LLC	0.899
4. V & S Construction	0.900
5. Reytec Construction	0.925

AWARD: It is recommended that this Construction Contract be awarded to Texkota Enterprises, LLC. with a low bid of \$5,000,000.00 (0.853 Adjustment Factor) and that Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,380,000.00 to be as follows:

· Bid Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 130,000.00

Testing Services will be provided by The Murillo Company under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Texkota Enterprises, LLC. is a designated HHF designated company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

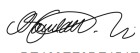
M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 15% MBE goal and 8% WBE goal for this project.

MBE - Name of Firms	Work Description	Amount	% of Contract
1. Reyes Pineda Construction Inc dba RP Construction	Replacement of water lines and fire hydrants, water taps, meter boxes, and meter gaskets	\$650,000.00	13.00%
TOTAL		\$650,000.00	13.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Barron Contractors, Inc.	Underground utilities	\$400,000.00	8.00%
TOTAL		\$400,000.00	8.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Mickie Service Company, Inc.	Tapping sleeve and valves and line stoppers	\$100,000.00	2.00%
TOTAL		\$100,000.00	2.00%

FISCAL NOTE: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 3/19/2025
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Randall V. Macchi
 Director, Houston Public Works

WBS No. S-000700-0096-4

Estimated Spending Authority			
DEPARTMENT	FY25	OUT YEARS	TOTAL
Houston Public Works	\$1,122,500.00	\$4,257,500.00	\$5,380,000.00

Amount and Source of Funding:
 \$5,380,000.00 - Fund No. 8300 - Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832-395-2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832-395-2282
Gabriel Mussio, Senior Assistant Director	HPW Houston Water	832-395-4947

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date:

ARA - Short-Term Rental Ordinance Amendments

Agenda Item#: 46.

Summary:

MOTION by Council Member Ramirez to amend Item 47 as follows:

Amendment Item 1(a)

Sec. 28-721

Applicant means the operator ~~[owner]~~ of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Section 28-722. Registration required.

(b) each operator ~~[owner]~~ of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the ~~owner or~~ operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an ~~owner or~~ operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

Amendment Item 1(b)

Summary: Place the burden to apply for a certificate of registration on the operator or the owner.

Sec. 28-721. *Applicant* means the owner or operator of a short-term rental who applies for a certificate of registration pursuant to the requirements of this article.

Sec. 28-722 (b). Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-731 (10)(c). Any change in the information listed in subsection (b) of this section shall require a

supplement to the original application and must be reported by the owner or operator to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner or operator to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

Amendment 2

Summary: As to the owner/operator of multiple units in a multifamily property, allow the director to revoke all the owner/operator's certificates of registration under Section 28-733 if 25% or more of the owner/operator's total units in the multifamily property are revoked.

Section 28-733 (b) The Director may revoke all certificates of registration of an owner/operator of multiple units in a multifamily property if 25% or more of the owner/operator's total certificates in the multifamily property have been revoked under this section.

Amendment 3

Summary: Limit the number of short-term rental units in a multiunit complex.

Density Limitation: No more than one-fourth (25%) of the total number of units in a multi-unit residential property, as defined in Chapter 42, shall be registered as short-term rentals.

Definition in Chapter 42:

Multi-unit residential (MUR) means the use of property located within the city boundary, for one or more buildings on a tract designed for and containing an aggregate of three to eight dwelling units, which may include multiple duplexes, triplexes, quadraplexes, and apartments and condominiums.

Amendment 4

Summary: Require that the applicant and all its employees receive training on recognizing human trafficking.

As part of the application process, the applicant and all its employees shall be required to receive training on recognizing human trafficking.

Amendment 5

Summary: "Platform" is defined so as not to include the Houston Association of Realtors Multiple Listing Service, since no short-term rentals are rented directly on it.

Sec. 28-721. *Platform* means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions through the platform itself.

TAGGED BY COUNCIL MEMBER RAMIREZ



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 47.

Summary:

ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 24 on Agenda of April 2, 2025

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT. There will be a 180-day implementation period to allow registrants to come into compliance.

Departmental Approval Authority:

_____ -

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

ATTACHMENTS:

Description

Coversheet (revised)

Ordinance (revised)

Type

Signed Cover sheet

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 22.

Summary:

NOT A REAL CAPTION

ORDINANCE approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT.

There will be a 180-day implementation period to allow registrants to come into compliance.

DS
ec

Departmental Approval Authority:

DocuSigned by:
Tina Paez

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

City of Houston Ordinance No. 2025-_____

AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, ADDING ARTICLE XXIII THERETO, ESTABLISHING A REGISTRATION-BASED REGULATORY FRAMEWORK RELATED TO THE ISSUANCE OF CERTIFICATES OF REGISTRATION AND A FEE THEREFOR FOR THE OPERATION OF SHORT-TERM RENTALS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL AND PROVIDING PENALTIES THEREFOR; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, the City of Houston (“City”) has conducted research on the nature and extent of short-term rentals (STRs) in the City and has obtained public input at public meetings and through its online feedback portal regarding the impact of STRs on the City, including in residential neighborhoods; and

WHEREAS, while the City continues to conduct research and compile data on STRs, as of November 10, 2024, the City’s Administration and Regulatory Affairs Department has identified 8,548 properties advertising as STRs in Houston; and

WHEREAS, the City has received numerous calls and complaints from citizens regarding STRs, citing concerns about crime, safety, and nuisances, which have been reported to code enforcement, police, and City Council Members; and

WHEREAS, STRs provide flexible housing options to accommodate visitors who have specific needs when visiting Houston, such as special events, medical treatment, specific location requirements or desires; and

WHEREAS, the City is committed to safeguarding the health and safety of Houston residents, while also recognizing property owner’s evolving use of residential property to add to the available supply of alternative short-term housing accommodations; and

WHEREAS, after extensively evaluating a variety of strategies for the regulation of STRs, the Administration recommends that City Council adopt a registration-based regulatory framework and corresponding annual registration fee to provide the City with essential data, including information regarding the location, ownership, and operation of STRs, allowing better planning to address any impacts resulting from their operation; and

WHEREAS, the City desires to implement a clear and streamlined registration process that is fair, transparent, and accessible to all property owners and operators of STRs; and

WHEREAS, the City Council finds it necessary to adopt this Ordinance for the health, safety, and welfare of the general public and for the protection of property owners and residents of the City; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

Section 2. That Chapter 28 of the Code of Ordinances, Houston, Texas, is hereby amended by adding a new article as set forth in Exhibit A, attached hereto and incorporated herein by this reference.

Section 3. That the City Council hereby approves the new annual short-term rental certificate of registration fee established in Section 28-731(a) of the Code of Ordinances, Houston, Texas, in the amount shown below:

Description	Statutory Authority	Amount
Short-term rental certificate of registration	28-731(a)	275.00

The Director of the Administration and Regulatory Affairs Department shall ensure this new fee is provided to the Director of Finance for incorporation into the City Fee Schedule as soon as possible.

Section 4. That the City Attorney is hereby authorized to direct the publisher of the Code of Ordinances, Houston, Texas, (the "Code") to make such nonsubstantive changes to the Code as are necessary to conform to the provisions adopted in this

Ordinance, and also to make such changes to the provisions adopted in this Ordinance to conform them to the provisions and conventions of the published Code.

Section 5. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 6. That there exists a public emergency requiring this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect at 12:01 a.m. on January 1, 2026.

Section 7. That City Council, having considered the input of various stakeholders (including industry stakeholders and impacted neighbors and community members) and special interest groups, coupled with observations and trends from other jurisdictions and relevant data collected by the Administration and Regulatory Affairs Department, finds and directs as follows:

- (a) The Administration and Regulatory Affairs Department shall begin accepting certificate of registration applications on August 1, 2025; and
- (b) That the owner of a short-term rental who has applied to obtain a certificate of registration for said use on or prior to the effective date of this Ordinance, shall be permitted to continue such use while such certificate of registration application is pending or until it is denied or revoked pursuant to this Code.

PASSED AND ADOPTED ON _____

APPROVED ON _____

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is: _____.

ATTEST:

CITY OF HOUSTON, TEXAS
Signed by:

City Secretary of the City of Houston

Mayor of the City of Houston

PREPARED BY:

Senior Assistant City Attorney
TKL/RVG/kro 03/19/2025
(Requested by Director Tina Paez, Administration
and Regulatory Affairs Department
LD-GC-0000000148

EXHIBIT A

ARTICLE XXIII. SHORT-TERM RENTALS

DIVISION 1. GENERAL

Sec. 28-721. Definitions.

As used in this article, the following words and terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

Applicant means the owner who applies for a certificate of registration pursuant to the requirements of this article.

Certificate of registration means a current and valid certificate issued by the director pursuant to this article to the owner or operator of a short-term rental.

Director means the director of administration and regulatory affairs or the director's designee.

Dwelling unit means a structure, or an area within a structure, designed or used as living quarters for a single family or the equivalent thereof. A dwelling unit includes a single-family residence, and each unit of an apartment, duplex, or multiple dwelling structure designed as a separate habitation for one or more persons.

Emergency condition means any fire, natural disaster, power outage, gas leak, noise violation, or medical emergency. The term shall also include the following crimes occurring at the short-term rental: murder, rape, robbery, aggravated assault, burglary, narcotics offenses (restricted to those of delivery, possession, or manufacture), human trafficking offenses, weapons offenses, prostitution offenses, arson, vandalism, gambling offenses, and disorderly conduct.

Occupant means any individual who rents or occupies a short-term rental during a rental period, including their invited guests.

Operator means the individual who operates or otherwise manages a short-term rental, which may be the owner or the authorized agent of the owner.

Owner means any person or entity who has a legal or equitable interest in the property used as a short-term rental or who is recorded in the official records of the county as holding title to the property used as a short-term rental.

Registrant means any person, partnership, corporation, firm, joint venture, limited liability company, association, organization or any other entity holding a certificate of registration issued pursuant to this article.

Platform means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions.

Short-term rental means a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days. The term "short term rental" shall not include: (1) a boarding home, as defined in article XIV of this chapter, (2) a bed and breakfast, as defined in article II, chapter 20 of this Code; (3) hotel, as defined in article VI of this chapter, (4) a lodging facility, as defined in article XVIII of this chapter, (5) an alternate housing facility, as defined in article IV, chapter 28 of this Code, (6) buildings providing sleeping facilities primarily for the purpose of rendering services regulated by a department or agency of the federal government or of the State of Texas (including, but not limited to, the Texas Department of State Health Services); or (7) a leaseback arrangement under which the seller of a home leases the home back from the purchaser.

Sec. 28-722. Registration required.

- (a) It shall be unlawful for any person to operate, rent, lease, or advertise a short-term rental within the city limits without a valid certificate of registration as provided in this article.
- (b) Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-723. Penalty.

- (a) Any person who violates any provision of this article commits an offense and upon conviction thereof, shall be punished by a fine of not less than \$100.00 and not more than \$500.00 for each violation. Each day any violation continues shall constitute and be punishable as a separate violation of this article.
- (b) The revocation of any permit shall not prohibit the imposition of a criminal penalty, and the imposition of a criminal penalty shall not prevent the revocation or suspension of a certificate of registration.
- (c) These remedies shall be cumulative of any other penalty or remedies available to the city.

Secs. 28-724—28-730. Reserved.

DIVISION 2. CERTIFICATES OF REGISTRATION

Sec. 28-731. Certificate of registration—Application form.

- (a) Each short-term rental shall register with the city on a form prescribed by the director and be accompanied by the non-refundable application fee set forth for this provision in the city fee schedule.
- (b) The certificate of registration application shall contain the following information:
 - (1) The address of the short-term rental;

- (2) The names, mailing addresses, street addresses (if different from the mailing address), telephone numbers, and electronic mail addresses of all owners, operators, and agents (if any) of the short-term rental;
 - (3) Proof of ownership of the property, or a sworn or unsworn declaration from the property owner granting permission for the operation of a short-term rental at the address provided;
 - (4) If the owner is not an individual, the name, mailing address, street address (if different from the mailing address), telephone number, and electronic mail address of a natural person/corporate representative (including an officer, director, or agent) with authority to act on behalf of the owner and a copy of the documents filed with the Texas Secretary of State establishing the entity and showing the entity is in good standing with the State of Texas;
 - (5) The names and 24-hour telephone numbers of one or more emergency contact persons, who shall be the owner, operator, or designated agents and who shall be authorized to respond to emergency conditions as required under section 28-741(b)(5) of this Code;
 - (6) The name and website address of all platforms that facilitated booking transactions for the short-term rental at any time during a twelve-month period prior to the date of application;
 - (7) Acknowledgement by the owner that the use of the property as a short-term rental does not violate any covenants, homeowner association rules, bylaws, deed restrictions, condominium agreement terms, rental agreement terms, or other restrictions, including but not limited to minimum occupancy duration requirements, applicable to the property proposed to be used as a short-term rental;
 - (8) A sworn statement or unsworn declaration that the owner of the short-term rental shall comply with the requirements of this article;
 - (9) Proof of registration with the city for payment of hotel occupancy taxes or proof of remittance of hotel occupancy taxes for the operation of the short-term rental; and
 - (10) Any other information that may be reasonably requested by the director.
- (c) Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

- (d) A separate certificate of registration shall be required for each short-term rental. Certificates of registration issued under the provisions of this article shall be valid only at the address of the short-term rental stated on the certificate of registration.
- (e) Each certificate of registration shall be valid for one year from the date of issuance unless revoked or otherwise invalidated under this article. A registrant shall apply for renewal not more than 90 calendar days prior to the expiration on a form provided by the director.

Sec. 28-732. Issuance or denial of a certificate of registration.

- (a) The director shall approve a certificate of registration application if the director determines that the applicant has submitted a complete certificate of registration application and the proposed short-term rental meets the requirements of this article.
- (b) The director may deny a certificate of registration for any of the following reasons:
 - (1) Any information provided in the certificate of registration application is false, misleading, incorrect, or incomplete;
 - (2) The applicant fails to submit a complete certificate of registration application or fails to provide any other reasonably requested information by the director;
 - (3) The applicant fails to show proof of registration or remittance of hotel occupancy taxes for the operation of the short-term rental; or
 - (4) The applicant is a former registrant whose certificate of registration has been revoked and is subject to the waiting period established in section 28-733(c) of this Code.
- (c) The director shall provide the applicant written notice of the approval or the denial of the certificate of registration by either:
 - (1) Certified mail, return receipt requested, to the address provided in the certificate of registration application; or
 - (2) Electronic mail to the email address provided by the applicant.
- (d) If the director determines that the application is incomplete, the director shall return the application with an explanation of the deficiency. If the director determines that the reason for the denial of a certificate of registration is curable, the director shall allow the applicant, upon the applicant's written request, to submit an amended application to cure the defect in lieu of filing an appeal. If the certificate is denied again, or if the applicant fails to cure any defect in the amended application, notice of denial of a certificate of registration shall be sent to the applicant in the manner provided in section 28-735 of this Code.

- (e) The director's decision to deny the issuance of a certificate of registration shall be final unless an appeal is timely filed pursuant to section 28-735 of this Code.

Sec. 28-733. Revocation of a certificate of registration.

- (a) The director may revoke a certificate of registration for any of the following reasons without refund of any portion of the required fee:
 - (1) The certificate of registration was issued in error;
 - (2) Any information provided in the application is false, misleading, incorrect, or incomplete;
 - (3) The registrant fails to supplement any change in information as required in section 28-731(c) of this Code;
 - (4) The registrant fails to timely report and pay or ensure payment of hotel occupancy taxes required under article III of chapter 44 of this Code and state law;
 - (5) Two or more instances when the City, after providing notice pursuant to section 10-452 of this Code, removes or abates a nuisance prescribed in section 10-451 of this Code at a property operating as a short-term rental;
 - (6) Two or more citations are issued over two separate occasions within a twelve-month period at the property registered as a short-term rental, whether the citations are issued to the owner, operator, or occupants, resulting in two or more convictions for violations of chapter 30 of this Code; or
 - (8) One or more convictions of the owner, operator, or any occupant of the property registered as a short-term rental for any of the following offenses occurring at the short-term rental:
 - a. Kidnapping, unlawful restraint, and smuggling of persons as described in Chapter 20 of the Texas Penal Code;
 - b. Reckless discharge of a firearm as prohibited by the Penal Code;
 - c. Trafficking of persons as described in Chapter 20A of the Texas Penal Code;
 - d. Prostitution as described by Section 43.02, Penal Code, solicitation of prostitution as described by Section 43.021, Penal Code, promotion of prostitution as described by Section 43.03, Penal Code, or aggravated promotion of prostitution as described by Section 43.04, Penal Code;
 - e. Compelling prostitution as prohibited by the Penal Code;

- f. Aggravated assault as described by Section 22.02, Penal Code;
 - g. Sexual assault as described by Section 22.011, Penal Code;
 - h. Aggravated sexual assault as described by Section 22.021, Penal Code;
 - i. Continuous sexual abuse of young child or disabled individual as described by Section 21.02, Penal Code;
 - j. Sexual conduct or performance by a child as described by Section 43.25, Penal Code;
 - k. Employment harmful to a child as described by Section 43.251, Penal Code; or
 - l. Disorderly conduct as described by Section 42.01(a)(7) and (a)(8), Penal Code.
- (b) The director shall provide the applicant written notice of the revocation by certified mail, return receipt requested, to the mailing address of the registrant provided in the certificate of registration application, or by electronic mail to the email address provided by the registrant.
- (c) A registrant whose certificate of registration has been revoked pursuant to items (2) through (8) of subsection (a) of this section of this Code shall be ineligible to reapply for and receive a certificate of registration for the same short-term rental property for which the certificate of registration was revoked for the one-year period following the date that the certificate of registration was revoked.

Sec. 28-734. Notice to platforms to delist short-term rentals.

- (a) The city shall notify and request that a platform remove a short-term rental listing from the platform if the short-term rental listing lacks a certificate of registration number, the short-term rental certificate of registration number is invalid, expired, or the certificate of registration has been revoked. The city's notification shall identify the short-term rental listing to be removed by its physical address and uniform resource locator (URL) and state the reason for removal. The platform shall remove the short-term rental listing within ten (10) business days following receipt of the city's notification requesting that a platform remove a short-term rental listing.
- (b) A registrant may appeal a decision to revoke a certificate of registration application as provided for under section 28-735 of this Code.

Sec. 28-735. Appeal of denial or revocation of a certificate of registration.

If the director determines pursuant to this article that a certificate of registration should be denied or revoked, the director shall provide written notice to the applicant or registrant of the reasons for the denial or revocation. An applicant or registrant may appeal the decision of the director regarding the denial or revocation by filing a written

request for a hearing with the director within 20 calendar days after the applicant or registrant is given notice of the denial or revocation. The applicant's or registrant's written request for a hearing shall set out the grounds on which the denial or revocation is challenged. The director's decision on the denial or revocation shall be final unless the applicant or registrant has timely filed such an appeal. An appeal shall not stay the director's decision on the denial or revocation. The hearing shall be conducted by an impartial hearing officer appointed by the director within 30 calendar days after receipt of a request. At the hearing, the applicant or registrant may present any evidence relevant to the proceedings, in accordance with reasonable rules adopted by the director and approved by the city attorney. The hearing officer shall give written notice to the applicant or registrant of his findings as to whether or not the certificate of registration should be denied or revoked and the reasons therefor. The notice shall be sent by certified mail, return receipt requested, as soon after the conclusion of the hearing as practicable but in no event more than 30 calendar days thereafter. The decision of the hearing officer shall be final and exhaust the certificate of registration applicant's or registrant's administrative remedies.

Sec. 28-736. Certificate of registration not transferrable.

- (a) A certificate of registration issued to a registrant is nontransferable and shall not be assigned nor transferred to another person, entity, or location. A registrant may provide a change of information pursuant to section 28-731(c) of this Code without submitting a new certificate of registration application.
- (b) Notwithstanding the provisions of subsection (a) of this section, a certificate of registration is null and void if the registrant sells or conveys any ownership or leasehold interest in a property operated as a short-term rental. Any change in ownership of a short-term rental, including but not limited to the sale or conveyance of any ownership or leasehold interest therein for more than 30 days, shall require the purchaser, transferee or lessee to apply for a certificate of registration pursuant to this article in order to operate the property as a short-term rental.

Secs. 28-737—28-740. Reserved.

DIVISION 3. SHORT-TERM RENTAL REQUIREMENTS

Sec. 28-741. General requirements.

- (a) The owner, operator, and occupants shall comply with all provisions of this article and applicable provisions of this Code, including, but not limited to:
 - (1) The noise and sound level regulations under chapter 30 of this Code;
 - (2) The buildings and neighborhood protection requirements under chapter 10 of this Code;
 - (3) All applicable solid waste and litter control requirements pursuant to chapter 39 of this Code; and
 - (4) All applicable provisions of the Construction and Fire Code.

- (b) Additionally, it shall be unlawful for an owner or operator of a short-term rental to fail to comply with or use, cause to be used, allow, suffer, advertise or permit the use of the short-term rental in violation of any of the following general requirements:
- (1) *Minimum individual stay.* No owner or operator of a short-term rental shall allow the rental of a short-term rental for a period of less than one night.
 - (2) *Payment of hotel occupancy taxes.* The owner or operator of a short-term rental shall not operate a short-term rental without paying the hotel occupancy taxes required under article III of chapter 44 of this Code and state law.
 - (3) *Advertising or promoting special events.* No owner or operator shall advertise or promote a special event or allow the advertising and promotion of a special event (e.g. banquet, wedding, reception, reunion, bachelor or bachelorette party, concert, or any similar activity that would likely assemble a number of invitees) to be held at a short-term rental.
 - (4) *Public listings.* All public listings or advertisements of a property as a short-term rental, including any public listings or advertisements by platforms, shall include the following information:
 - a. The certificate of registration number; and
 - b. The maximum permitted occupancy limits.
 - (5) *Emergency contact.* Any emergency contact person listed under section 28-731(b)(5) of this Code must be available by phone at all times to respond to emergency conditions while any occupants are on the premises of a short-term rental. If called, the emergency contact person shall respond to the emergency condition within one hour after being notified by the emergency response personnel or the director. The emergency contact person must be authorized to make decisions regarding the premises, its occupants, and shall take reasonable actions to resolve the emergency condition to the extent possible. The owner or operator shall post in a conspicuous location of the short-term rental the names and telephone numbers of one or more emergency contact persons authorized to respond to emergency conditions as required under this subsection.
 - (6) *Certificate of registration to be displayed.* A copy of the approved certificate of registration shall be posted at a conspicuous location inside the front entrance to the short-term rental.

Sec. 28-742. Platform requirements.

- (a) All platforms shall provide the following notice to all owners and operators listing a short-term rental located in the City of Houston through a platform's service: **ARTICLE XXIII, CHAPTER 28 OF THE CITY OF HOUSTON, TEXAS, CODE OF ORDINANCES, STATES IT SHALL BE UNLAWFUL FOR ANY PERSON TO OPERATE A SHORT-TERM RENTAL WITHIN THE CITY WITHOUT A VALID SHORT-TERM RENTAL CERTIFICATE OF REGISTRATION.**
- (b) All platforms displaying listings of short-term rentals located in the city shall require owners or operators using the platform to include the certificate of registration number in any listing for a short-term rental on the platform. The certificate of registration number shall be prominently displayed on the listing. Platforms shall not list a short-term rental without a certificate of registration number issued by the city.
- (c) Notwithstanding any other provisions of this chapter, nothing shall relieve any owner, operator, or platform of the obligation imposed by the applicable provisions of state law and this Code, including but not limited to obligations imposed by the Texas Tax Code. Nothing in this chapter shall be construed to limit any remedies available under the applicable provisions of state law and this Code.

Sec. 28-743. Rules and regulations.

The director is hereby authorized to adopt rules and regulations consistent with the intent and purposes of the provisions of this article. A copy of all rules and regulations shall be maintained in the director's office and the office of the city secretary for inspection by the public, and copies shall be made available for purchase consistent with the fees prescribed by law.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/8/2025

Item Creation Date:

HPD ILA with Harris County - JPC 4th Amendment

Agenda Item#: 48.

Summary:

ORDINANCE approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **HARRIS COUNTY** for construction and operation of the Joint Processing Center - \$14,000,000.00 - General Fund

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 34 on Agenda of April 2, 2025

Background:

The Chief of Police for the Houston Police Department requests Council approval of the Fourth Amendment to the Interlocal Agreement between Harris County and the City of Houston relating to the operations of the Joint Processing Center.

As background, in 2019, HPD transferred all City jail operations to the Harris County Joint Processing Center (JPC). Pursuant to the Interlocal Agreement, a true up process is to be conducted annually to make adjustments based on the JPC's actual costs for the previous 12-months of JPC operations. The true-up process also takes into account the volume of City Class C prisoners arrested by HPD and housed by the JPC.

City Council previously approved three amendments to the Interlocal Agreement stipulating an annual fixed fee instead of a true up adjustment at the end of the billing year. The amendments outlined a fixed rate of \$14,000,000.00 to replace the true up process at the completion of each billing year.

The City of Houston is currently in negotiations with Harris County on the payment terms of the Joint Processing Center agreement and have agreed in the short term to continue the terms of the third amendment for a fixed fee of \$14,000,000.00 for the billing period of March 1, 2025 to February 28, 2026. This 4th amendment allows the continuation of a fixed fee for the City during the negotiation period.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

J. Noe Diaz, Jr.
Chief of Police

Estimated Spending Authority

DEPARTMENT	FY25	OUT YEARS	TOTAL AMOUNT
Houston Police Department	\$4,666,666.67	\$9,333,333.33	\$14,000,000.00

Prior Council Action:

Ordinance 2015-0896 Approved by City Council on 9/23/2015
Ordinance 2022-401 Approved by City Council on 5/25/2022
Ordinance 2023-234 Approved by City Council on 4/5/2023
Ordinance 2024-157 Approved by City Council on 3/20/2024

Amount and Source of Funding:

\$14,000,000.00
General Fund
Fund 1000

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713.308.1627

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

Item Creation Date:

HPD ILA with Harris County - JPC 4th Amendment

Agenda Item#: 27.

Background:

The Chief of Police for the Houston Police Department requests Council approval of the Fourth Amendment to the Interlocal Agreement between Harris County and the City of Houston relating to the operations of the Joint Processing Center.

As background, in 2019, HPD transferred all City jail operations to the Harris County Joint Processing Center (JPC). Pursuant to the Interlocal Agreement, a true up process is to be conducted annually to make adjustments based on the JPC's actual costs for the previous 12-months of JPC operations. The true-up process also takes into account the volume of City Class C prisoners arrested by HPD and housed by the JPC.

City Council previously approved three amendments to the Interlocal Agreement stipulating an annual fixed fee instead of a true up adjustment at the end of the billing year. The amendments outlined a fixed rate of \$14,000,000.00 to replace the true up process at the completion of each billing year.

The City of Houston is currently in negotiations with Harris County on the payment terms of the Joint Processing Center agreement and have agreed in the short term to continue the terms of the third amendment for a fixed fee of \$14,000,000.00 for the billing period of March 1, 2025 to February 28, 2026. This 4th amendment allows the continuation of a fixed fee for the City during the negotiation period.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Signed by:

DS
KS
J. Noe Diaz

J. Noe Diaz, Jr.
Chief of Police

Estimated Spending Authority

DEPARTMENT	FY25	OUT YEARS	TOTAL AMOUNT
Houston Police Department	\$4,666,666.67	\$9,333,333.33	\$14,000,000.00

Prior Council Action:

- Ordinance 2015-0896 Approved by City Council on 9/23/2015
- Ordinance 2022-401 Approved by City Council on 5/25/2022
- Ordinance 2023-234 Approved by City Council on 4/5/2023
- Ordinance 2024-157 Approved by City Council on 3/20/2024

Amount and Source of Funding:

\$14,000,000.00
General Fund
Fund 1000

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713 308 1627

7 10.000.1027

ATTACHMENTS:

Description

Ordinance 2015-0896
Ordinance 1st Amendment
Ordinance 2nd Amendment
Ordinance 3rd Amendment

Type

Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Ordinance/Resolution/Motion