

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

April 1 & 2, 2025

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, April 1, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Evans-Shabazz

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP04-01-2025

RECESS

RECONVENE

WEDNESDAY - April 2, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 43

MISCELLANEOUS - NUMBERS 1 through 3

1. REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-FOUR (GREATER HOUSTON ZONE)**:
Position One - **ANGELICA LUNA KAUFMAN**, appointment, for a term to

expire December 31, 2026;

Position Three - **PERNELL A. DAVIS**, appointment, for a term to expire December 31, 2026; and

Position Four - **CONRAD JOE**, reappointment, for a term to expire December 31, 2027

2. REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF THE GREATER HOUSTON REDEVELOPMENT AUTHORITY**:

Position One - **ANGELICA LUNA KAUFMAN**, appointment, for a term to expire December 31, 2026;

Position Three - **PERNELL A. DAVIS**, appointment, for a term to expire December 31, 2026; and

Position Four - **CONRAD JOE**, reappointment, for a term to expire December 31, 2027

3. REQUEST from Mayor for confirmation of the appointment of **SALLIE ALCORN** to Position One of the **CITY OF HOUSTON DEFERRED COMPENSATION ADVISORY COMMITTEE** for a two-year term

ACCEPT WORK - NUMBERS 4

4. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$315,863.08 and acceptance of work on contract with **TB CONCRETE CONSTRUCTION, INC** for Plum Creek Lift Station Access Road - 17.12% under the original contract amount - **DISTRICT I - MARTINEZ**

PROPERTY - NUMBERS 5

5. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Laurie King, declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey, Parcel SY24-095 - **DISTRICT H - CASTILLO**

PURCHASING AND TABULATION OF BIDS - NUMBERS 6 through 20

6. APPROVE spending authority in an amount not to exceed \$1,640,159.54 for Purchase of the Annual Subscription and Maintenance of the GovService Host Compliance Service for the Administration and Regulatory Affairs Department through the Texas Department of Information Resources Purchasing Cooperative Agreement vendor **CARASOFT TECHNOLOGY CORP.** - Term through June 30, 2029 - General Fund
7. **THE FRENCH CORNER HADDAD INTEREST INC** for Emergency Catering Services for the Houston Emergency Operations Center for the Office of Emergency Management - \$34,898.15 - Houston Emergency

Center Fund

8. **SILSBEE FORD** for Purchase of One 2025 Ford F250 4X2 Truck through The Interlocal Purchasing System (TIPS) Purchasing Cooperative Agreement for the Fleet Management Department - \$54,660.25 - Equipment Acquisition Consolidated Fund
9. APPROVE spending authority in the total amount of \$1,511,415.87 for Purchase of Emission Testing and Oil Change Services for Light-Duty Vehicles for the Fleet Management Department through the Sourcewell Purchasing Cooperative supplier, **VALVOLINE INC** - 3 Years - Fleet Management Fund
10. **CHASTANG ENTERPRISES HOUSTON, LLC/dba CHASTANG FORD** the BuyBoard Cooperative Purchasing Program Supplier for Purchase of One (1) Ford Transit Van for the Fleet Management Department on behalf of the Houston Fire Department - \$46,394.00 - Fire Consolidated Construction Fund
11. **LAKE COUNTRY CHEVROLET**, The Interlocal Purchasing System (TIPS) Supplier, for Purchase of One (1) Chevrolet Tahoe PPV for the Fleet Management Department, on behalf of the Houston Fire Department - \$50,718.50 - Fire Consolidated Construction Fund
12. APPROVE spending authority in an amount not to exceed \$140,392.00 for Purchase of Two (2) Ford F-350 Electrician Utility Trucks for the Fleet Management Department on behalf of the Houston Parks and Recreation Department through the Buyboard Purchasing Cooperative contractor, **CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund
13. **DOGGETT HEAVY MACHINERY SERVICES, LLC - \$142,800.00**, and **EWALD KUBOTA - \$119,538.81**, for Purchase of Earthmoving Equipment for the Fleet Management Department on behalf of Houston Public Works through the Sourcewell Cooperative Purchasing agreement - \$262,338.81 - Enterprise Fund
14. **DRY FORCE CORP.** for Emergency Water Damage Repair Services at Various City Facilities for the General Services Department - \$207,742.58 - Maintenance Renewal and Replacement Fund
15. **SYNERGY MEDICAL LABORATORIES, INC** for Laboratory Testing Services to measure Pre-Exposure to Prophylaxis (PrEP) Adherence for Patients for the Houston Health Department \$110,179.00 - Community Health & Assessment Fund
16. **UNIVERSITY OF TEXAS SAN ANTONIO** for First Responder Opioid Overdose Naloxone Training Development Services for the Houston Health Department - \$98,288.00 - Grant Fund
17. **AMEND MOTION #2023-0031, 01/11/23, TO INCREASE** spending authority from \$1,445,136.00 to \$1,806,420.00 for Purchase of Ammunition and Accessories for the Houston Police Department from **ADAMSON POLICE PRODUCTS** - General Fund
18. **FERGUSON ENTERPRISES LLC** for Purchase of Manhole Covers for Houston Public Works - \$15,851.04 - Enterprise Fund

19. **PM CONSTRUCTION & REHAB, LLC** for Emergency Repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant for Houston Public Works - \$86,854.31 - Enterprise Fund
20. **FERGUSON ENTERPRISES LLC**, the OMNIA Cooperative Purchasing supplier, for Purchase of Ductile Iron Resilient Wedge Gate Valves for Houston Public Works - \$163,213.71 - Enterprise Fund

RESOLUTIONS - NUMBERS 21 through 23

21. RESOLUTION authorizing issuance of Letter of Approval to **B. WILLIAMS & COMPANY LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code
22. RESOLUTION authorizing issuance of Letter of Approval to **DAY SPRING EMS INC** pursuant to Section 773.0573 of the Texas Health and Safety Code
23. RESOLUTION authorizing issuance of Letter of Approval to **ECLIPSE AMBULANCE SERVICE, LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code

ORDINANCES - NUMBERS 24 through 43

24. **ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability
25. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HOUSTON'S CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC** to provide Community Development Block Grant Funds for continued administration and operation of Workforce Development, Case Management, and Career Placement and Retention Program for low-to-moderate income adults residing in the City of Houston - \$250,000.00 - Grant Fund - **DISTRICT D - EVANS-SHABAZZ**
26. ORDINANCE amending Ordinance No. 2023-1093 to increase maximum contract amount and approving and authorizing first amendment agreement between City of Houston and **BAYLOR COLLEGE OF MEDICINE** for TB Prevention Services and Radiology Services for the Houston Health Department - \$29,540.00 - Grant Fund
27. ORDINANCE amending Ordinance No. 2013-0315 to increase maximum contract amount and approving and authorizing third amendment agreement between City of Houston and **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** for TB Prevention Services and Radiology Services for the Houston Health Department - \$88,920.00 - Grant Fund

28. ORDINANCE approving and authorizing Professional Services Agreement between City of Houston and **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** for Opioid Wastewater Analysis for the Houston Health Department; providing a maximum contract amount - \$90,000.00 - Opioid Abatement Fund
29. ORDINANCE appropriating \$11,000,000.00 out of Airports Renewal and Replacement Fund as additional appropriation to three On-Call Aviation Planning Consulting Services Contracts between the City of Houston and **RICONDO & ASSOCIATES, INC; LANDRUM & BROWN, INC; and HNTB CORPORATION**, respectively (Project Nos. 945a, 945b and 945c) - **DISTRICTS - B - JACKSON; E - FLICKINGER and I - MARTINEZ**
30. ORDINANCE appropriating \$12,708,000.00 out of Police Consolidated Construction Fund; and \$1,230,000.00 out of Fleet Equipment Special Revenue Fund for Vehicles and Related Equipment for Various City Departments
31. ORDINANCE appropriating \$350,000.00 out of Police Consolidated Construction Fund for Electrical, Communications and Security System Upgrades at Houston Police Department Impound Lot - **DISTRICTS G - HUFFMAN and H - CASTILLO**
32. ORDINANCE approving and awarding contract to **DORI H. HERTEL, DVM dba D-J VETS** to provide Veterinary Services for Mounted Patrol Horses for the Houston Police Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$444,000.00 - General Fund
33. ORDINANCE approving and authorizing contract between City of Houston and **JSM AIRPORT SERVICES, LLC** for Baggage Handling Systems Operations and Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$33,630,207.00 - Enterprise Fund
34. ORDINANCE approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **HARRIS COUNTY** for construction and operation of the Joint Processing Center - \$14,000,000.00 - General Fund
35. ORDINANCE establishing the north and south sides of the 700 Block of E. 12th Street, between Beverly Street and Studewood Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas
36. ORDINANCE making certain findings related to the use of approximately 7,404 square feet of land out of Sylvan Rodriguez Park, in connection with the replacement of the existing 42-inch Southeast Transmission Water Line along State Highway 3, from Fuqua Street to League City Pump Station, with a new 54-inch Transmission Line
37. ORDINANCE approving and authorizing Purchase and Sale Agreement between City of Houston, Texas, Seller, and **MAJID KHAN and ZAIB ATTIQUE ZIA**, Purchasers, for sale of approximately 5,380 square feet of City owned land, out of Lot 9, Block 19, Genoa Outlots, situated in John Robinson Survey, Abstract 680, Harris County, Texas, for \$70,100.00 - **DISTRICT D - EVANS-SHABAZZ**

38. ORDINANCE approving acceptance of Funds through Grant Agreement between City of Houston and **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for **Lockwood Wastewater Lift Station Generator Installation Project**; authorizing City of Houston Public Works Director or Director's Designee to accept and expend the Grant Funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the Grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the Grant for the Project/Performance period, not to exceed five years - **DISTRICT H - CASTILLO**
39. ORDINANCE appropriating \$2,703,507.45 out of Water & Sewer System Consolidated Construction fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **BOWMAN ENGINEERING & CONSULTING, INC** for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston neighborhood; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS D - EVANS-SHABAZZ and G - HUFFMAN**
40. ORDINANCE appropriating \$145,950.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **IDS ENGINEERING GROUP, INC** for Flow Diversion from Easthaven to Southeast Wastewater Treatment Plant (Approved by Ordinance No. 2019-0730); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS D - EVANS-SHABAZZ and I - MARTINEZ**
41. ORDINANCE appropriating \$837,509.26 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax as additional appropriation; approving and authorizing first amendment to Professional Engineering Services Agreement between the City of Houston and **ISANI CONSULTANTS, L.P.** for Paving and Drainage Improvements in Alief Forest South Area Sub-Project #1 (as approved by Ordinance No. 2019-0340); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRICT F - THOMAS**
42. ORDINANCE appropriating \$441,160.00 out of Water & Sewer System Consolidated Construction Fund as additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **WESTON SOLUTIONS, INC** for Clinton Park Wastewater Treatment Plant Improvements (as approved by Ordinance No. 2016-0204); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**
43. ORDINANCE appropriating \$3,454,490.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation setting a deadline for the bidder's execution of the contract and delivery of all bonds,

insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA -- NUMBERS 44 and 45

NON-CONSENT - MISCELLANEOUS

44. **SET A HEARING DATE** to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Independence Heights 222 Crosstimbers St. District H

Sunflower Terrace 5050 Sunflower St. District D

Regency Park 10600 Southdown Trace Trail District E

HEARING DATE - 9:00 A.M. - WEDNESDAY - APRIL 9, 2025

45. **SET A HEARING DATE** to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Lancaster Apartments 20100 Park Row Drive

Sugar Creek 11501 West Road

HEARING DATE - 9:00 A.M. - WEDNESDAY - APRIL 9, 2025

MATTERS HELD - NUMBERS 46 through 48

46. ORDINANCE approving and authorizing modification to loan between City of Houston, Texas and **MACGREGOR GROCERY, LLC** to modify terms of Loan Documents to reflect Performance Based Forgivable Loan - **DISTRICT D - EVANS-SHABAZZ**

TAGGED BY COUNCIL MEMBER FLICKINGER

This was Item 51 on Agenda of March 26, 2025

47. ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital improvements Budget for the Zone - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBERS KAMIN AND ALCORN

This was Item 56 on Agenda of March 26, 2025

48. ORDINANCE amending Ordinance No. 2011-0867 to reclassify 2041 Norfolk, a corner lot on the south side of Shepherd Street, as a Commercial Lot - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 57 on Agenda of March 26, 2025

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Alcorn

first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date:

SP04-01-2025

Agenda Item#:

ATTACHMENTS:

Description

SP04-01-2025A

Type

Signed Cover sheet

**CITY COUNCIL CHAMBER – CITY HALL 2nd FLOOR - TUESDAY
APRIL 1, 2025 – 2:00 PM**

AGENDA

.....
3 MIN
.....

.....
3 MIN
.....

.....
3 MIN
.....

MIGUEL KREMENLIEV – No Address – No Phone – Item No. – Short Term Rentals

NON-AGENDA

.....
2 MIN
.....

.....
2 MIN
.....

.....
2 MIN
.....

.....
3 MIN
.....

.....
3 MIN
.....

.....
3 MIN
.....

BERNADETTE KEKE – No Address – No Phone – City of Houston retention/City revival

ARMANDO TORRES – No Address – No Phone – Bike Lane infrastructure in Clear Lake

ANGELA ROSS – No Address – No Phone – Harassment and vandalism/Safety

RONNIE HAMPTON – No Address – No Phone – Harassment/Blackmail/Discrimination

MARIA RAMOS – No Address – No Phone – Cement Company

GRANT O’CONNOR – No Address – No Phone – Commercial property/Dumping nuisance

JEAN NUAHN – No Address – No Phone – Assistance

OLGA CHOUBKO – No Address – No Phone – 832-233-2195 – Public Safety

MIKHAIL TCHOUBAO – No Address – No Phone – Public safety

DR. ABDUL MUHAMMAD – No Address – No Phone – Budget deficit/Crime/Infrastructure/Police contract/Homelessness/Traffic

DAVID RICHARD – No Address – No Phone – Hug Houston Community Event

CARLOS ESPINOZA – No Address – No Phone – subject not given

TAMARA PENSIERO – No Address – No Phone – Event rentals

BACILIO ROBLES – No Address – No Phone – Civil problems/Unfair treatment

PREVIOUS

.....
1 MIN
.....

.....
1 MIN
.....

.....
1 MIN
.....

JOSHUA WILLIAMS – No Address – No Phone – Mental Health/Homelessness

KATHRYN McNIEL – No Address – No Phone - Item No. – Short Term Rentals



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/18/2025

MYR ~ 2025 TIRZ # 24 Appt. ltr. 3-18-2025

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-FOUR (GREATER HOUSTON ZONE)**:

Position One - **ANGELICA LUNA KAUFMAN**, appointment, for a term to expire December 31, 2026;

Position Three - **PERNELL A. DAVIS**, appointment, for a term to expire December 31, 2026; and

Position Four - **CONRAD JOE**, reappointment, for a term to expire December 31, 2027

Background:

March 2024

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance Nos. 2012-1048, 2014-714, and 2015-815, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Tax Increment Reinvestment Zone Number Twenty-Four (Greater Houston Zone), subject to City Council confirmation:

Angelica Luna Kaufman, appointment to Position One, for a term to expire December 31, 2026; Pernell A. Davis, appointment to Position Three, for a term to expire December 31, 2026; and Conrad Joe, reappointment to Position Four, for a term to expire December 31, 2027.

Pursuant to the Bylaws of the Greater Houston Redevelopment Authority ("Authority"), appointment by the City of a person to the corresponding position of the Board of the Greater Houston Zone shall constitute appointment by the City of such person to the corresponding position of the Board of the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/18/2025

MYR ~ 2025 Greater Houston Redevelopment Authority
Appt. ltr. 3-18-2025

Agenda Item#: 2.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment to the **BOARD OF DIRECTORS OF THE GREATER HOUSTON REDEVELOPMENT AUTHORITY:**

Position One - **ANGELICA LUNA KAUFMAN**, appointment, for a term to expire December 31, 2026;

Position Three - **PERNELL A. DAVIS**, appointment, for a term to expire December 31, 2026; and

Position Four - **CONRAD JOE**, reappointment, for a term to expire December 31, 2027

Background:

March 2024

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance Nos. 2012-1048, 2014-714, and 2015-815, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Tax Increment Reinvestment Zone Number Twenty-Four (Greater Houston Zone), subject to City Council confirmation:

Angelica Luna Kaufman, appointment to Position One, for a term to expire December 31, 2026; Pernell A. Davis, appointment to Position Three, for a term to expire December 31, 2026; and Conrad Joe, reappointment to Position Four, for a term to expire December 31, 2027.

Pursuant to the Bylaws of the Greater Houston Redevelopment Authority ("Authority"), appointment by the City of a person to the corresponding position of the Board of the Greater Houston Zone shall constitute appointment by the City of such person to the corresponding position of the Board of the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/19/2025

MYR ~ 2025 Deferred Compensation Plan CM Appt. Itr. 3-19-2025

Agenda Item#: 3.

Summary:

REQUEST from Mayor for confirmation of the appointment of **SALLIE ALCORN** to Position One of the **CITY OF HOUSTON DEFERRED COMPENSATION ADVISORY COMMITTEE** for a two-year term

Background:

March 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Article XV of the First Amended Section 457 Eligible Deferred Compensation Plan Document, adopted by Ordinance 2005-1113, I hereby appoint the following individual to the City of Houston Deferred Compensation Advisory Committee for a two-year term, subject to Council confirmation:

Council Member Sallie Alcorn, appointment to Position One.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District I

Item Creation Date: 10/29/2024

HPW - 20WWO1146 Accept Work / TB Concrete Construction,
Inc.

Agenda Item#: 4.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$315,863.08 and acceptance of work on contract with **TB CONCRETE CONSTRUCTION, INC** for Plum Creek Lift Station Access Road - 17.12% under the original contract amount - **DISTRICT I - MARTINEZ**

Background:

SUBJECT: Accept Work for Plum Creek Lift Station Access Road.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final contract amount of \$315,863.08 or 17.12% under the original contract amount, accept the work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Lift Station Renewal and Replacement program and is required to improve wastewater lift stations.

DESCRIPTION/SCOPE: This project consisted of constructing an 11 ft. wide by 1230 ft. long concrete road, approximately 320 linear ft. of 24 in. reinforced concrete pipe storm sewers, precast storm junction boxes, A-1 inlets, and C-1 manhole. KIT Professional, Inc. designed the project with 120 calendar days allowed for construction. The project was awarded to TB Concrete Construction, Inc. with an original contract amount of \$381,097.00.

LOCATION: The project location is 8307 South Loop East, Houston, TX, 77012 and is generally bound by IH-610 on the north and west, Coleto Street on the south, and Old Galveston Road on the east.

CONTRACT COMPLETION AND COST: The contractor, TB Concrete Construction, Inc. has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 60 days approved by Change Order No.1. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 2 and 3 is \$315,863.08, a decrease of \$65,233.92 or 17.12% under the original contract amount. The decreased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goals for this project were 7.00% MBE and 2.00% WBE. The M/WSBE goals approved for this project were 3.50% MBE, 2.00% WBE and 3.50% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 7.65% MBE, 0.00% WBE and 4.34% SBE. The M/W/SBE performance on this project was rated Unsatisfactory due

for the following reasons: The Prime failed to make the necessary Good Faith Efforts to meet the WBE goals for the project. For the reasons listed, the M/W/SBE performance does not meet the good faith efforts requirements mandated by the City's MWSBE Program.

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. R-000267-0171-4

Prior Council Action:

Ordinance No. 2022-0623, dated 08-17-2022

Amount and Source of Funding:

No additional funding required.

Original appropriation of \$434,206.70 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW-Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/29/2024

HPW - 20WWO1146 Accept Work / TB Concrete Construction, Inc.

Agenda Item#:

Background:

SUBJECT: Accept Work for Plum Creek Lift Station Access Road.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final contract amount of \$315,863.08 or 17.12% under the original contract amount, accept the work and authorize final payment.

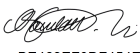
PROJECT NOTICE/JUSTIFICATION: This project was part of the Lift Station Renewal and Replacement program and is required to improve wastewater lift stations.

DESCRIPTION/SCOPE: This project consisted of constructing an 11 ft. wide by 1230 ft. long concrete road, approximately 320 linear ft. of 24 in. reinforced concrete pipe storm sewers, precast storm junction boxes, A-1 inlets, and C-1 manhole. KIT Professional, Inc. designed the project with 120 calendar days allowed for construction. The project was awarded to TB Concrete Construction, Inc. with an original contract amount of \$381,097.00.

LOCATION: The project location is 8307 South Loop East, Houston, TX, 77012 and is generally bound by IH-610 on the north and west, Coletto Street on the south, and Old Galveston Road on the east.

CONTRACT COMPLETION AND COST: The contractor, TB Concrete Construction, Inc. has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 60 days approved by Change Order No.1. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 2 and 3 is \$315,863.08, a decrease of \$65,233.92 or 17.12% under the original contract amount. The decreased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goals for this project were 7.00% MBE and 2.00% WBE. The M/WSBE goals approved for this project were 3.50% MBE, 2.00% WBE and 3.50% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 7.65% MBE, 0.00% WBE and 4.34% SBE. The M/W/SBE performance on this project was rated Unsatisfactory due for the following reasons: The Prime failed to make the necessary Good Faith Efforts to meet the WBE goals for the project. For the reasons listed, the M/W/SBE performance does not meet the good faith efforts requirements mandated by the City's MWSBE Program.

DocuSigned by:

3/17/2025
BE463EF0DF454EB
Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. R-000267-0171-4

Prior Council Action:

Ordinance No. 2022-0623, dated 08-17-2022

Amount and Source of Funding:

No additional funding required.

Original appropriation of \$434,206.70 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW-Houston Water	832.395.8530

ATTACHMENTS:

Description

Maps

OBO Documents

Prior Council Action

Ownership Information Form & Tax Report

Change Order Nos. 1, 2, and 3

Final Estimate

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District H

Item Creation Date: 2/12/2025

HPW 20ET10351/Non-acceptance of a utility easement out
of Bowen Addition and Irvington Addition/SY24-095

Agenda Item#: 5.

Summary:

RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Laurie King, declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey, Parcel SY24-095 - **DISTRICT H - CASTILLO**

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. **Parcel SY24-095**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. **Parcel SY24-095**

SPECIFIC EXPLANATION: Laurie King, 3912 Averill Street, Houston, Texas, 77009, owner, requested the non-acceptance of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. The 4 foot-wide utility easement has never been used for utility purposes and the City has identified no future need for the 4 foot-wide utility easement. The applicant plans to incorporate the non-accepted easement into her property for future residential development. The Joint Referral Committee reviewed and approved the request.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of non-acceptance of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

Randall V. Macchi
Director
Houston Public Works

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction – Real Estate Services	832.395. 3164

ATTACHMENTS:

Description

Signed Coversheet
Aerial Map
Parcel Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 2/12/2025

HPW 20ET10351/Non-acceptance of a utility easement out of Bowen Addition and Irvington Addition/SY24-095

Agenda Item#:

Background:


SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. **Parcel SY24-095**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. **Parcel SY24-095**

SPECIFIC EXPLANATION: Laurie King, 3912 Averill Street, Houston, Texas, 77009, owner, requested the non-acceptance of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. The 4 foot-wide utility easement has never been used for utility purposes and the City has identified no future need for the 4 foot-wide utility easement. The applicant plans to incorporate the non-accepted easement into her property for future residential development. The Joint Referral Committee reviewed and approved the request.

It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of non-acceptance of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the financial policies.

DocuSigned by:

3/18/2025
BE463EF0DF454EB...

Randall V. Macchi
Director
Houston Public Works

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Construction – Real Estate Services	832.395. 3164

ATTACHMENTS:

Description	Type
Parcel Map	Backup Material
Aerial Map	Backup Material

Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. Parcel SY24-095



Aerial

Subject Property


Utility Easement to be non-accepted


Laurie King, Owner

DISTRICT H
MARIO
CASTILLO

KEY MAP
453Y

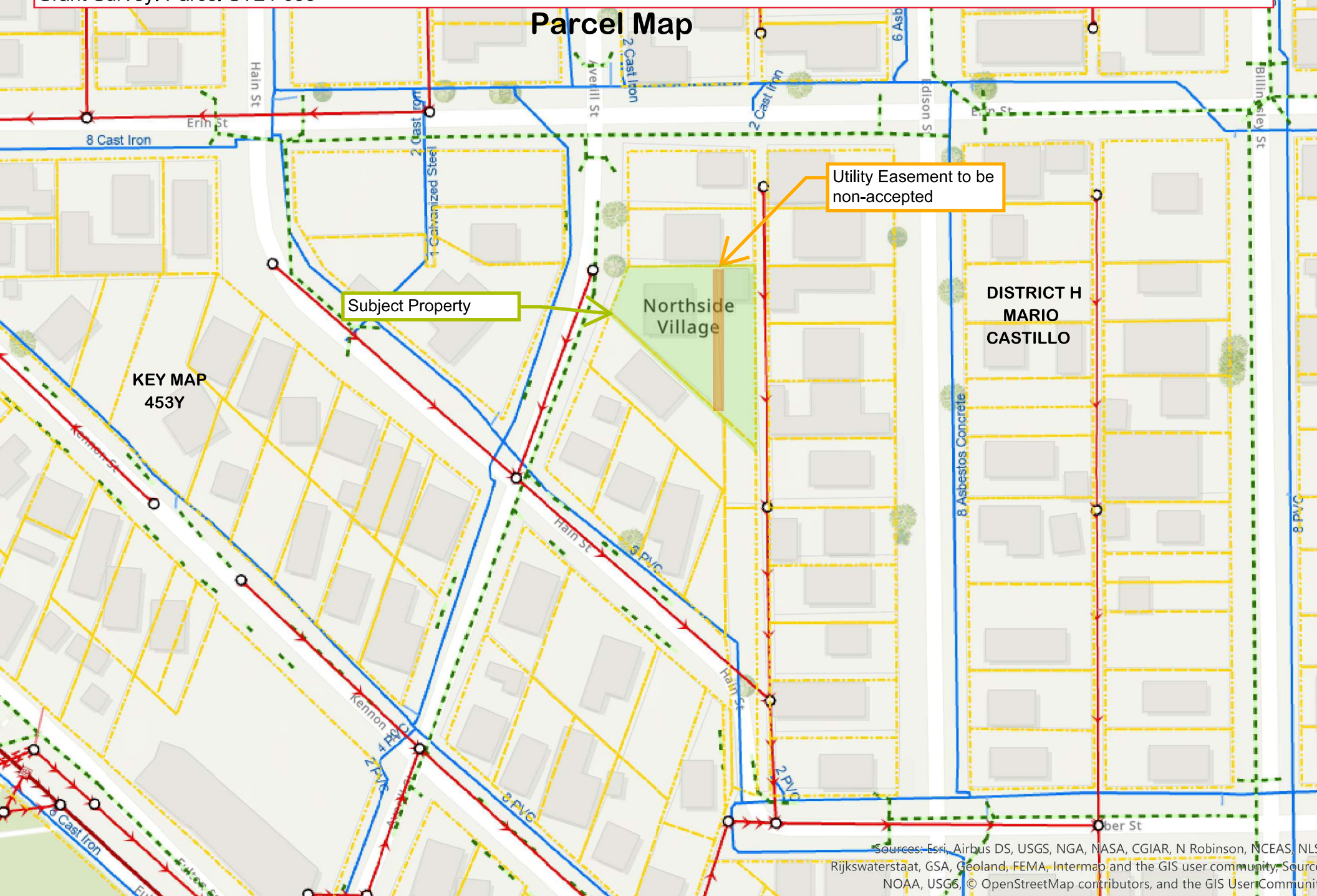
LEGEND

Subject Property 

Utility Easement 

Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 4 foot-wide utility easement, located within Lot 5, Block 3 of the Bowen Addition and portions of Lots 3 through 6, Block 43 of the Irvington Addition, out of the John Austin Two League Grant Survey. Parcel SY24-095

Parcel Map





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 12/4/2024

WS1376778384 - Short-term Rental Portal - MOTION

Agenda Item#: 6.

Summary:

APPROVE spending authority in an amount not to exceed \$1,640,159.54 for Purchase of the Annual Subscription and Maintenance of the GovService Host Compliance Service for the Administration and Regulatory Affairs Department through the Texas Department of Information Resources Purchasing Cooperative Agreement vendor **CARASOFT TECHNOLOGY CORP.** - Term through June 30, 2029 - General Fund

Background:

WS1376778384 - Approve spending authority in an amount not to exceed \$1,640,159.54 for the purchase of the annual subscription and maintenance of the GovService Host Compliance Service from Carahsoft Technology Corp. through the Texas Department of Information Resources (DIR) Purchasing Cooperative agreement for the Administration and Regulatory Affairs Department.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve spending authority not to exceed **\$1,640,159.54** for the purchase of the annual subscription and maintenance of the GovService Host Compliance Service through the Texas Department of Information Resources (DIR) Purchasing Cooperative agreement vendor **Carahsoft Technology Corp.** for the Administration and Regulatory Affairs Department (ARA). The requested spending authority is expected to sustain the department **through June 30, 2029 (FY29)**.

This request will allow ARA and HITS to continue implementing the GovService Host Compliance Service for ARA, which provides the Short-term Rental Registration Portal and 24/7 Assistance Hotline. These services allow for the data collection and syncing of registered properties within the City's existing database, provide an automated system for outreach to non-compliant operators, and provide a public-facing, user-friendly space for filing short-term registration and reporting complaints.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is not included in the FY2025 adopted budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Estimated Fiscal Operating Impact

Recurring or One-Time	Ongoing		
Fund Name	FY2025	Out Year	Total
Administration and Regulatory Affairs (ARA)	\$129,886.73	\$1,510,272.81	\$1,640,159.54
Total	129,886.73	1,510,272.81	1,640,159.54

Amount and Source of Funding:

Amount and Source of Funding:

\$1,640,159.54
General Fund
Fund 1000

Contact Information:

Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/27/2025

SR1509706172 - OEM Emergency Catering (The French Corner Haddad Interest Inc.) - MOTION

Agenda Item#: 7.

Summary:

THE FRENCH CORNER HADDAD INTEREST INC for Emergency Catering Services for the Houston Emergency Operations Center for the Office of Emergency Management - \$34,898.15 - Houston Emergency Center Fund

Background:

Emergency Purchase Order (SR1509706172) – Approve a final payment in the amount of \$34,898.15 to The French Corner Haddad Interest Inc. for emergency catering services for the Houston Emergency Operations Center for the Office of Emergency Management.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve the final payment to **The French Corner Haddad Interest Inc.** in the amount of **\$34,898.15** for emergency catering services for the Houston Emergency Operations Center for the Office of Emergency Management.

The Chief Procurement Officer issued an emergency purchase order to The French Corner on January 18, 2025, in response to the snowstorm, for emergency catering services for the Houston Emergency Center during its activation operation period.

The French Corner Haddad Interest Inc. has already received \$65,952.19 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action.

Secretary of State Filing Date	City Registration Date
February 22, 2005	June 25, 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Emergency Center	\$34,898.15	\$0.00	\$34,898.15

Amount and Source of Funding:

\$34,898.15
Houston Emergency Center Fund
Fund 2205

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/27/2025

SR1509706172 - OEM Emergency Catering (The French Corner Haddad Interest Inc.) - MOTION

Agenda Item#: 21.

Background:

Emergency Purchase Order (SR1509706172) – Approve a final payment in the amount of \$34,898.15 to The French Corner Haddad Interest Inc. for emergency catering services for the Houston Emergency Operations Center for the Office of Emergency Management.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve the final payment to **The French Corner Haddad Interest Inc.** in the amount of **\$34,898.15** for emergency catering services for the Houston Emergency Operations Center for the Office of Emergency Management.

The Chief Procurement Officer issued an emergency purchase order to The French Corner on January 18, 2025, in response to the snowstorm, for emergency catering services for the Houston Emergency Center during its activation operation period.

The French Corner Haddad Interest Inc. has already received \$65,952.19 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action.

Secretary of State Filing Date	City Registration Date
February 22, 2005	June 25, 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is provided in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


6121834A077C41A...

3/25/2025

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Office of Emergency Management	\$34,898.15	\$0.00	\$34,898.15

Amount and Source of Funding:

\$34,898.15
Houston Emergency Center Fund
Fund 2205

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

ATTACHMENTS:

Description

Fiscal Form A

Final Invoice

EPO Justification Form

Type

Financial Information

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/19/2025

SR1474261439 - Parts truck (Silsbee Ford) - MOTION

Agenda Item#: 8.

Summary:

SILSBEE FORD for Purchase of One 2025 Ford F250 4X2 Truck through The Interlocal Purchasing System (TIPS) Purchasing Cooperative Agreement for the Fleet Management Department - \$54,660.25 - Equipment Acquisition Consolidated Fund

Background:

SR1474261439 - Approve the purchase of one (1) 2025 Ford F250 4X2 truck from Silsbee Ford through TIPS Purchasing Cooperative agreement in the total amount of \$54,660.25 for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) 2025 Ford F250 4X2 truck from **Silsbee Ford** through TIPS Purchasing Cooperative agreement in the total amount of **\$54,660.25** for the Fleet Management Department (FMD), and that authorization be given to issue a purchase order to Silsbee Ford.

The Ford F250 4X2 truck will be used to safely transport large and heavy parts between service center's parts rooms. FMD will have the ability to better plan stock orders to service multiple service centers from a larger hub location; having the ability to stock up on large parts will decrease the number of deliveries to each service center. This truck will facilitate the sharing of large parts, such as engines, transmissions and heavy brake components between all service centers and reduce costly down time of vehicles.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield Department Approval Authority
Chief Procurement Officer

Estimated Spending Authority

Department	FY2024	Out Years	Total
Fleet Management Department	\$54,660.25	\$0	\$54,660.25

Prior Council Action:

Appropriation Ordinance 2024-592 approved by City Council August 6th, 2024.

Amount and Source of Funding:

\$ 54,660.25
Equipment Acquisition Consolidated Fund
Fund No.: (1800) - **Previously appropriated by Ord. #2024-592**

Contact Information:

Name	Dept/Division	Phone No.

<u>Name</u>	<u>Dep/Division</u>	<u>Phone No.</u>
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1465291648- Oil Change and other Services for Light
Duty Vehicles (Valvoline Inc.) - MOTION

Agenda Item#: 9.

Summary:

APPROVE spending authority in the total amount of \$1,511,415.87 for Purchase of Emission Testing and Oil Change Services for Light-Duty Vehicles for the Fleet Management Department through the Sourcewell Purchasing Cooperative supplier, **VALVOLINE INC** - 3 Years - Fleet Management Fund

Background:

SR1465291648 – Approve spending authority in the amount of \$1,511,415.87 for the purchase of emission testing and oil change services for light duty vehicles from Valvoline Inc. through the Sourcewell Purchasing Cooperative for a 3-year term for Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$1,511,415.87** for the purchase of emission testing and oil change services for light-duty vehicles through the Sourcewell Purchasing Cooperative supplier, **Valvoline Inc.** for a **3-year term**.

The purchase of emission testing and oil change services for FMD light-duty vehicles is both beneficial and cost-effective. Valvoline Inc. offers a competitive pricing structure that includes discounts ranging from 15% - 20% off the standard municipal rates, resulting in significant cost savings for the City of Houston. Additionally, Valvoline's extensive presence in the Houston area, with approximately 50 locations, ensures convenient access for FMD. The Valvoline app also enables FMD to easily schedule maintenance appointments.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

-

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$231,419.01	\$1,279,996.86	\$1,511,415.87

Amount and Source of Funding:

\$1,511,415.87 – Fleet Management Fund (1005)

Contact Information:

Name	Dept/Division	Phone No.:
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1465291648- Oil Change and other Services for Light Duty Vehicles (Valvoline Inc.) - MOTION

Agenda Item#: 20.

Summary:

NOT A REAL CAPTION

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of \$1,511,415.87 for the purchase of emission testing and oil change services for light-duty vehicles through the Sourcwell Purchasing Cooperative supplier, **VALVOLINE INC.** for a 3-year term

Background:

SR1465291648 – Approve spending authority in the amount of \$1,511,415.87 for the purchase of emission testing and oil change services for light duty vehicles from Valvoline Inc. through the Sourcwell Purchasing Cooperative for a 3-year term for Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$1,511,415.87** for the purchase of emission testing and oil change services for light-duty vehicles through the Sourcwell Purchasing Cooperative supplier, **Valvoline Inc.** for a **3-year term**.

The purchase of emission testing and oil change services for FMD light-duty vehicles is both beneficial and cost-effective. Valvoline Inc. offers a competitive pricing structure that includes discounts ranging from 15% - 20% off the standard municipal rates, resulting in significant cost savings for the City of Houston. Additionally, Valvoline’s extensive presence in the Houston area, with approximately 50 locations, ensures convenient access for FMD. The Valvoline app also enables FMD to easily schedule maintenance appointments.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/26/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

Department Approval Authority

DocuSigned by:

 6CBC87A954AE4B1...

3/28/2025

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$231,419.01	\$1,279,996.86	\$1,511,415.87

Amount and Source of Funding:

\$1,511,415.87 – Fleet Management Fund (1005)

Contact Information:

Name	Dept/Division	Phone No.:
<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
CIQ	Backup Material
Clear Tax Report	Backup Material
COF	Financial Information
Contract Status	Backup Material
COOP	Backup Material
M/WBE Waiver	Backup Material
OIF	Backup Material
Valvoline Contract 031224	Backup Material
Fund Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1488830582- Cargo Support Van (Chastang Enterprises
Houston LLC/DBA Chastang Ford) - MOTION

Agenda Item#: 10.

Summary:

CHASTANG ENTERPRISES HOUSTON, LLC/dba CHASTANG FORD the BuyBoard Cooperative Purchasing Program Supplier for Purchase of One (1) Ford Transit Van for the Fleet Management Department on behalf of the Houston Fire Department - \$46,394.00 - Fire Consolidated Construction Fund

Background:

SR1488830582 – Approve the purchase of one (1) Ford Transit Van in the total amount of \$46,394.00 through the BuyBoard Cooperative Purchasing program supplier Chastang Enterprises Houston, LLC/DBA Chastang Ford, for the Fleet Management Department on behalf of the Houston Fire Department.

Specification Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of (1) Ford Transit van with cargo shelving in the total amount of **\$46,394.00** through the BuyBoard Cooperative Purchasing program supplier **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Fleet Management Department on behalf of the Houston Fire Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford Transit van, equipped with cargo shelving, will be a replacement unit, and will be assigned to the Houston Fire Department (HFD) to specifically support daily operations related to air pack repairs.

Chastang Enterprises Houston LLC/DBA Chastang Ford, has already received \$410,910.34 for other purchases in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 adopted budget. No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$46,394.00	\$0	\$46,394.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$46,394.00 – Fire Consolidated Construction Fund (4500) - **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1488830582- Cargo Support Van (Chastang Enterprises Houston LLC/DBA Chastang Ford) - MOTION

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

Approve the purchase of one (1) Ford Transit Van in the total amount of \$46,394.00 through the BuyBoard Cooperative Purchasing program supplier **CHASTANG ENTERPRISES HOUSTON, LLC/DBA CHASTANG FORD**, for the Fleet Management Department on behalf of the Houston Fire Department.

Background:

SR1488830582 – Approve the purchase of one (1) Ford Transit Van in the total amount of \$46,394.00 through the BuyBoard Cooperative Purchasing program supplier Chastang Enterprises Houston, LLC/DBA Chastang Ford, for the Fleet Management Department on behalf of the Houston Fire Department.

Specification Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of (1) Ford Transit van with cargo shelving in the total amount of **\$46,394.00** through the BuyBoard Cooperative Purchasing program supplier **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Fleet Management Department on behalf of the Houston Fire Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford Transit van, equipped with cargo shelving, will be a replacement unit, and will be assigned to the Houston Fire Department (HFD) to specifically support daily operations related to air pack repairs.

Chastang Enterprises Houston LLC/DBA Chastang Ford, has already received \$410,910.34 for other purchases in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000.00 spending threshold for this fiscal year. Therefore, this procurement requires Council action

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 adopted budget. No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

DocuSigned by:

6CBC87A954AE4B1...

Department Approval Authority

3/28/2025

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Fleet Management Department	\$46,394.00	\$0	\$46,394.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$46,394.00 – Fire Consolidated Construction Fund (4500) - **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
COF	Financial Information
APPROPRIATION 2024-592	Backup Material
CIQ	Backup Material
CONTRACT STATUS	Backup Material
COOP	Backup Material
OIF	Backup Material
PBJ Van HFD	Backup Material
QUOTE	Backup Material
TAX REPORT	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1488830546- Chevrolet Tahoe PPV (Lake Country Chevrolet)- MOTION

Agenda Item#: 11.

Summary:

LAKE COUNTRY CHEVROLET, The Interlocal Purchasing System (TIPS) Supplier, for Purchase of One (1) Chevrolet Tahoe PPV for the Fleet Management Department, on behalf of the Houston Fire Department - \$50,718.50 - Fire Consolidated Construction Fund

Background:

SR1488830546 – Approve the purchase of one (1) Chevrolet Tahoe PPV in the total amount of \$50,718.50 from the Interlocal Purchasing System (TIPS) supplier, Lake Country Chevrolet for the Fleet Management Department, on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Chevrolet Tahoe PPV in the total amount of **\$50,718.50** from, the Interlocal Purchasing Systems (TIPS) supplier, **Lake Country Chevrolet** for the Houston Fire Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Chevrolet Tahoe will replace a vehicle that has reached the end of useful life and will be allocated to the Houston Fire Department's Emergency Operations Command staff, specifically supporting the daily operations and activities of the Executive Assistant Chief.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement

for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Fire Department	\$50,718.50	\$0	\$50,718.50

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$50,718.50 – Fire Consolidated Construction Fund (4500) - **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1488830546- Chevrolet Tahoe PPV (Lake County Chevrolet)- MOTION

Agenda Item#: 13.

Summary:

NOT A REAL CAPTION

Approve the purchase of one Chevrolet Tahoe PPV in the total amount of \$50,718.50 from the Interlocal Purchasing System supplier, **LAKE COUNTY CHEVROLET** for the Fleet Management Department, on behalf of the Houston Fire Department.

Background:

SR1488830546 – Approve the purchase of one (1) Chevrolet Tahoe PPV in the total amount of \$50,718.50 from the Interlocal Purchasing System (TIPS) supplier, Lake County Chevrolet for the Fleet Management Department, on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that the City Council approve the purchase of one (1), Chevrolet Tahoe PPV in the total amount of **\$50,718.50** from, the Interlocal Purchasing Systems (TIPS) supplier, **Lake County Chevrolet** for the Houston Fire Department.

This vehicle has been vetted and approved by the Fleet Management Department. The Chevrolet Tahoe will replace a vehicle that has reached the end of useful life and will be allocated to the Houston Fire Department’s Emergency Operations Command staff, specifically supporting the daily operations and activities of the Executive Assistant Chief.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

3/27/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement
 Division

DocuSigned by:

 6CBC87A954AE4B1... 3/28/2025

Department Approval Authority

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Fire Department	\$50,718.50	\$0	\$50,718.50

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$50,718.50 – Fire Consolidated Construction Fund (4500) - **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
COF	Financial Information
Appropriation 2024-592	Backup Material
CIQ	Backup Material
Contract Status	Backup Material
COOP	Backup Material
OIF	Backup Material
PBJ Tahoe	Backup Material
Quote	Backup Material
Tax Report	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1497487639 – Electrician Utility Trucks (Chastang Enterprises Houston, LLC dba Chastang For) – MOTION

Agenda Item#: 12.

Summary:

APPROVE spending authority in an amount not to exceed \$140,392.00 for Purchase of Two (2) Ford F-350 Electrician Utility Trucks for the Fleet Management Department on behalf of the Houston Parks and Recreation Department through the Buyboard Purchasing Cooperative contractor, **CHASTANG ENTERPRISES HOUSTON, LLC dba CHASTANG FORD** - Equipment Acquisition Consolidated Fund

Background:

SR1497487639 - Approve spending authority in an amount not to exceed \$140,392.00 for the purchase of two (2) Ford F-350 electrician utility trucks from Chastang Enterprises Houston, LLC dba Chastang Ford, through the Buyboard purchasing cooperative, for the Fleet Management Department on behalf of the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$140,392.00 for a one-time purchase of two (2) Ford F-350 electrician utility trucks through the Buyboard cooperative contractor, Chastang Enterprises Houston, LLC dba Chastang Ford for the Houston Parks and Recreation Department.

The Fleet Management Department has vetted and approved these trucks, which will replace the unserviceable or salvaged service trucks. These trucks will be utilized by staff to respond to emergency calls for various types of electrical failures and general park maintenance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Department Director
Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority

DEPARTMENT FY2025 OUT YEARS TOTAL
Parks & Recreation Department \$140,392.00 0.00 \$140,392.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$ 140,392.00 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1497487639 – Electrician Utility Trucks (Chastang Enterprises Houston, LLC dba Chastang For) – MOTION

Agenda Item#: 14.

Summary:

NOT A REAL CAPTION

Approve spending authority in an amount not to exceed \$140,392.00 for the purchase of two (2) Ford F-350 electrician utility trucks from **CHASTANG ENTERPRISES HOUSTON, LLC DBA CHASTANG FORD**, through the Buyboard purchasing cooperative, for the Fleet Management Department on behalf of the Houston Parks and Recreation Department

Background:

SR1497487639 - Approve spending authority in an amount not to exceed \$140,392.00 for the purchase of two (2) Ford F-350 electrician utility trucks from Chastang Enterprises Houston, LLC dba Chastang Ford, through the Buyboard purchasing cooperative, for the Fleet Management Department on behalf of the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$140,392.00 for a one-time purchase of two (2) Ford F-350 electrician utility trucks through the Buyboard cooperative contractor, Chastang Enterprises Houston, LLC dba Chastang Ford for the Houston Parks and Recreation Department.

The Fleet Management Department has vetted and approved these trucks, which will replace the unserviceable or salvaged service trucks. These trucks will be utilized by staff to respond to emergency calls for various types of electrical failures and general park maintenance.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

3/27/2025

DocuSigned by:

6121834A077C41A...

Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Director

DocuSigned by:

6CBC87A954AE4B1...

3/28/2025

Jedediah

Estimated Spending Authority

DEPARTMENT FY2025 OUT YEARS TOTAL
Parks & Recreation Department \$140,392.00 0.00 \$140,392.00

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$ 140,392.00 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by No. 2024-592**

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Certification of Funds
 Conflict of Interest
 Contract Status
 Cooperative Justification
 MWBE Goal Waiver
 Quote
 Tax Report

Type

Financial Information
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/17/2025

SR1494742771 - Earthmoving Equipment (Doggett Heavy Machinery Services, LLC, and Ewald Kubota) - MOTION

Agenda Item#: 13.

Summary:

DOGGETT HEAVY MACHINERY SERVICES, LLC - \$142,800.00, and **EWALD KUBOTA - \$119,538.81**, for Purchase of Earthmoving Equipment for the Fleet Management Department on behalf of Houston Public Works through the Sourcewell Cooperative Purchasing agreement - \$262,338.81 - Enterprise Fund

Background:

P23-SR1494742771 - Approve a purchase in the total amount of \$262,338.81 for earthmoving equipment from Doggett Heavy Machinery Services, LLC, and Ewald Kubota through the Sourcewell Cooperative Purchasing agreement for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$262,338.81** for earthmoving equipment from **Doggett Heavy Machinery Services, LLC**, and **Ewald Kubota** through the Sourcewell Cooperative Purchasing agreement for Houston Public Works.

This equipment has been vetted and approved by the Fleet Management Department. It will be used for paving restoration and will be used replace older equipment.

SOURCEWELL CONTRACTOR:

- **Doggett Heavy Machinery:** the purchase of one (1) John Deere backhoe loader in the amount of **\$142,800.00**
- **Ewald Kubota:** the purchase of one (1) Kubota Tractor Loader with backhoe and concrete breaker in the amount of **\$119,538.81**

The equipment will be used to dig trenches and are equipped with a large bucket, which allows for the material being dug up to be taken directly to a dump truck. These backhoes can also be used to break up asphalt by using a breaker attachment to lift steel plates from the ground, which makes it safer for the operator and moves material over a variety of terrains to complete repairs.

This equipment comes with warranties ranging from one (1) year to ten (10) years on parts and

manufacturer defects.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services”.

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$262,338.81	\$0	\$262,338.81

Amount and Source of Funding:

\$262,338.81
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/17/2025

SR1494742771 - Earthmoving Equipment (Doggett Heavy Machinery Services, LLC, and Ewald Kubota) - MOTION

Agenda Item#: 11.

Summary:

NOT A REAL CAPTION

Approve a purchase in the total amount of \$262,338.81 for earthmoving equipment from **DOGGETT HEAVY MACHINERY SERVICES, LLC**, and **EWALD KUBOTA** through the Sourcwell Cooperative Purchasing agreement for the Fleet Management Department on behalf of Houston Public Works.

Background:

P23-SR1494742771 - Approve a purchase in the total amount of \$262,338.81 for earthmoving equipment from Doggett Heavy Machinery Services, LLC, and Ewald Kubota through the Sourcwell Cooperative Purchasing agreement for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$262,338.81** for earthmoving equipment from **Doggett Heavy Machinery Services, LLC**, and **Ewald Kubota** through the Sourcwell Cooperative Purchasing agreement for Houston Public Works.

This equipment has been vetted and approved by the Fleet Management Department. It will be used for paving restoration and will be used replace older equipment.

SOURCEWELL CONTRACTOR:

- **Doggett Heavy Machinery:** the purchase of one (1) John Deere backhoe loader in the amount of **\$142,800.00**
- **Ewald Kubota:** the purchase of one (1) Kubota Tractor Loader with backhoe and concrete breaker in the amount of **\$119,538.81**

The equipment will be used to dig trenches and are equipped with a large bucket, which allows for the material being dug up to be taken directly to a dump truck. These backhoes can also be used to break up asphalt by using a breaker attachment to lift steel plates from the ground, which makes it safer for the operator and moves material over a variety of terrains to complete repairs.

This equipment comes with warranties ranging from one (1) year to ten (10) years on parts and manufacturer defects.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services”.

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

 6C8C87A954AE4B1...

Department Approval Authority

3/28/2025

Estimated Spending Authority

Department	FY2025	Out Years	Total
------------	--------	-----------	-------

Houston Public Works	\$262,338.81	\$0	\$262,338.81
----------------------	--------------	-----	--------------

Amount and Source of Funding:

\$262,338.81
 Combined Utility System General Purpose Fund
 Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Approved COOP Form - Doggett	Backup Material
Approved COOP Form - Ewald Kubota	Backup Material
Quote - Doggett	Backup Material
Quote - Ewald Kubota	Backup Material
Ownership Information Form - Doggett	Backup Material
Ownership Information Form - Ewald Kubota	Backup Material
Tax Report - Doggett	Backup Material
Tax Report - Ewald Kubota	Backup Material
Conflict of Interest - Doggett	Backup Material
Conflict of Interest - Ewald Kubota	Backup Material
Approved MWBE Goal Waiver	Backup Material
Certification of Funds	Financial Information
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/24/2025

SR1502626736 - Emergency water damage repair services
(Dry Force Corp.) - MOTION

Agenda Item#: 14.

Summary:

DRY FORCE CORP. for Emergency Water Damage Repair Services at Various City Facilities for the General Services Department - \$207,742.58 - Maintenance Renewal and Replacement Fund

Background:

Emergency Purchase Order (SR1502626736) - Approve a final payment in an amount not to exceed \$207,742.58 to Dry Force Corp. for emergency water damage repair services at various city facilities for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve a final payment in the total amount not to exceed **\$207,742.58** to **Dry Force Corp.** for emergency water damage repair services at various city facilities.

The Chief Procurement Officer issued an emergency purchase order to Dry Force Corp. on August 1, 2024. The scope of work included the delivery, set up, monitoring, and take down of water removal equipment as well as water damage remediation and rebuild services for facilities located at 3000 Greens Rd., 900 Bagby St., 4102 W. Lake Houston Parkway, 8000 N. Stadium, and 8030 Braniff Street. Work has been completed at each of these locations, and this request is for final payment of the invoices.

Secretary of State Filing Date:	City Registration Date:
December 22, 2014	December 30, 2024

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

 Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
General Services Department	\$207,742.58	\$0.00	\$207,742.58

Amount and Source of Funding:

\$207,742.58 – M.R.R. Fund (2105)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/24/2025

SR1502626736 - Emergency water damage repair services (Dry Force Corp.) - MOTION

Agenda Item#: 18.

Summary:

NOT A REAL CAPTION

Approve a final payment in an amount not to exceed \$207,742.58 to **DRY FORCE CORP.** for emergency water damage repair services at various city facilities for the General Services Department.

Background:

Emergency Purchase Order (SR1502626736) - Approve a final payment in an amount not to exceed \$207,742.58 to Dry Force Corp. for emergency water damage repair services at various city facilities for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve a final payment in the total amount not to exceed **\$207,742.58 to Dry Force Corp.** for emergency water damage repair services at various city facilities.

The Chief Procurement Officer issued an emergency purchase order to Dry Force Corp. on August 1, 2024. The scope of work included the delivery, set up, monitoring, and take down of water removal equipment as well as water damage remediation and rebuild services for facilities located at 3000 Greens Rd., 900 Bagby St., 4102 W. Lake Houston Parkway, 8000 N. Stadium, and 8030 Braniff Street. Work has been completed at each of these locations, and this request is for final payment of the invoices.

Secretary of State Filing Date:	City Registration Date:
December 22, 2014	December 30, 2024

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

 Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
General Services Department	\$207,742.58	\$0.00	\$207,742.58

Amount and Source of Funding:

\$207,742.58 – M.R.R. Fund (2105)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Justification Form
CPO Email Approval
Final Invoices
Certification of Funds
SAP Funding Screenshot
Funding Verification Form

Type

Backup Material
Backup Material
Backup Material
Financial Information
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/24/2025

SR1510580319 - Laboratory Testing (Synergy Medical Laboratories, Inc.) - MOTION

Agenda Item#: 15.

Summary:

SYNERGY MEDICAL LABORATORIES, INC for Laboratory Testing Services to measure Pre-Exposure to Prophylaxis (PrEP) Adherence for Patients for the Houston Health Department \$110,179.00 - Community Health & Assessment Fund

Background:

Emergency Purchase Order (SR1510580319) – Approve a final payment to Synergy Medical Laboratories, Inc. in the amount of \$110,179.00 for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve final payment to **Synergy Medical Laboratories, Inc.** in the amount of **\$110,179.00** for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department.

The Chief Procurement Officer issued an emergency purchase order to Synergy Medical Laboratories, Inc. for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department. The Houston Health Department participated in a pilot program that utilized the drug Truvada to check medication adherence for PrEP. PrEP is a prescribed medication to help reduce the risk of getting HIV-1 when taken daily. HHD provided the PrEP services for over 100 participants who were given Truvada. The Program is working to switch to utilizing blood tests instead of urine tests.

The emergency purchase order covers work completed between April 2019 and August 2022. In 2022, a sole source purchase order was put in place to cover payment for the remainder of the study.

Secretary of State Filing Date

Out of State (NJ)

City Registration Date

January 2020

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary

to preserve or protect the public health or safety of the municipality's residents.”

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Health Department	\$110,179.00	\$0.00	\$110,179.00

Amount and Source of Funding:

\$110,179.00 – Community Health & Assessment Fund (2020)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/24/2025

SR1510580319 - Laboratory Testing (Synergy Medical Laboratories, Inc.) - MOTION

Agenda Item#: 22.

Background:

Emergency Purchase Order (SR1510580319) – Approve a final payment to Synergy Medical Laboratories, Inc. in the amount of \$110,179.00 for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve final payment to **Synergy Medical Laboratories, Inc.** in the amount of **\$110,179.00** for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department.

The Chief Procurement Officer issued an emergency purchase order to Synergy Medical Laboratories, Inc. for laboratory testing services to measure pre-exposure to prophylaxis (PrEP) adherence for patients for the Houston Health Department. The Houston Health Department participated in a pilot program that utilized the drug Truvada to check medication adherence for PrEP. PrEP is a prescribed medication to help reduce the risk of getting HIV-1 when taken daily. HHD provided the PrEP services for over 100 participants who were given Truvada. The Program is working to switch to utilizing blood tests instead of urine tests.

The emergency purchase order covers work completed between April 2019 and August 2022. In 2022, a sole source purchase order was put in place to cover payment for the remainder of the study.

Secretary of State Filing Date	City Registration Date
Out of State (NJ)	January 2020

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

3/25/2025

6121834A077C41A...
 Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Health Department	\$110,179.00	\$0.00	\$110,179.00

Amount and Source of Funding:

\$110,179.00 – Preventing Spread of Comm Diseases & Opt Fund (2020)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Certification of Funds

Final Invoices

EPO Justification Form

Type

Financial Information

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/25/2025

SR1510510659 - First Responder Opioid Training
(University of Texas at San Antonio) - MOTION

Agenda Item#: 16.

Summary:

UNIVERSITY OF TEXAS SAN ANTONIO for First Responder Opioid Overdose Naloxone Training Development Services for the Houston Health Department - \$98,288.00 - Grant Fund

Background:

Emergency Purchase Order (SR1510510659) – Approve a final payment in the amount of \$98,288.00 to the University of Texas San Antonio for First Responder opioid overdose Naloxone training development services for the Houston Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve final payment in the amount of \$98,288.00 to the **University of Texas San Antonio** for First Responder opioid overdose Naloxone training development services for the Houston Health Department.

The Chief Procurement Officer issued an emergency purchase order to the University of Texas San Antonio for First Responder opioid overdose Naloxone training development services for the Houston Health Department. HHD received grant funding from SAMHSA (Substance Abuse and Mental Health Services), to participate in the FRONTLINES+ Project.

UTSA's responsibility under the FRONTLINES+ project is to conduct the surveillance and evaluation of opioid overuse and misuse and to assist in developing the project's progress evaluation reports as required by the SAMHSA grant.

The emergency purchase order covers work completed from September 29, 2023, to September 29, 2024. HHD is currently working with SPD on a multiyear contract for these services.

Secretary of State Filing Date	City Registration Date
September 2006	December 1985

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

No fiscal note is required on grant funded items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Health Department	\$98,288.00	\$0.00	\$98,288.00

Amount and Source of Funding:

\$98,288.00 – Federal Government Grant Fund (5000)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/25/2025

SR1510510659 - First Responder Opioid Training (University of Texas at San Antonio) - MOTION

Agenda Item#: 21.

Summary:

NOT A REAL CAPTION

Approve a final payment in the amount of \$98,288.00 to the **UNIVERSITY OF TEXAS SAN ANTONIO** for First Responder opioid overdose Naloxone training development services for the Houston Health Department.

Background:

Emergency Purchase Order (SR1510510659) – Approve a final payment in the amount of \$98,288.00 to the University of Texas San Antonio for First Responder opioid overdose Naloxone training development services for the Houston Health Department.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve final payment in the amount of \$98,288.00 to the **University of Texas San Antonio** for First Responder opioid overdose Naloxone training development services for the Houston Health Department.

The Chief Procurement Officer issued an emergency purchase order to the University of Texas San Antonio for First Responder opioid overdose Naloxone training development services for the Houston Health Department. HHD received grant funding from SAMHSA (Substance Abuse and Mental Health Services), to participate in the FRONTLINES+ Project.

UTSA's responsibility under the FRONTLINES+ project is to conduct the surveillance and evaluation of opioid overuse and misuse and to assist in developing the project's progress evaluation reports as required by the SAMHSA grant.

The emergency purchase order covers work completed from September 29, 2023, to September 29, 2024. HHD is currently working with SPD on a multiyear contract for these services.

Secretary of State Filing Date	City Registration Date
September 2006	December 1985

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:


This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

No fiscal note is required on grant funded items.

DocuSigned by:

 6121834A077C41A... 3/26/2025

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Health Department	\$98,288.00	\$0.00	\$98,288.00

Amount and Source of Funding:

\$98,288.00 – Federal Government Grant Fund (5000)

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Certification of Funds
Final Invoice
EPO Justification Form
Verification of Grant Funding-BA

Type

Financial Information
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/18/2025

S32325.A1 Use of Force Training Supplies II (Adamson Police Products) – MOTION

Agenda Item#: 17.

Summary:

AMEND MOTION #2023-0031, 01/11/23, TO INCREASE spending authority from \$1,445,136.00 to \$1,806,420.00 for Purchase of Ammunition and Accessories for the Houston Police Department from **ADAMSON POLICE PRODUCTS** - General Fund

Background:

S32325.A1—Amend Council Motion No. 2023-0031, passed on January 11, 2023, to increase the spending authority from \$1,445,136.00 to \$1,806,420.00 for the purchase of ammunition and accessories from Adamson Police Products for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that the City Council approve an amendment to Council Motion No. 2023-0031 to increase the spending authority from **\$1,445,136.00 to \$1,806,420.00** for the purchase ammunition and accessories from Adamson Police Products for the Houston Police Department (HPD).

This award was approved by City Council on January 11, 2023, by Motion No. 2023-0031 to Adamson Police Products and TXAT, LLC for a 16-month period with two (2) one-year renewal options in the amount not to exceed \$2,216,248.00. Adamson Police Products was awarded \$1,445,136.00. Expenditures as of February 2025 for Adamson Police Products totaled \$1,347,984.00 and. The increase of \$361,284.00 to the Adamson Police Products portion of the award will allow HPD to continue purchasing use-of-force training supply part II items for the remaining term of the current agreement as a renewal agreement is being developed. HPD will add additional funding to TXAT, LLC at a later date.

The scope of work requires Adamson Police Products to provide cartridge ammunition along with various types of ammunition and accessories to be used by HPD for self-protection, training, and qualification of police officers and training cadets.

M/WBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is

required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Office
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority

DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Police Department	\$50,000.00	\$311,284.00	\$361,284.00

Prior Council Action:

Motion No. 2023-0031, passed on January 11, 2023

Amount and Source of Funding:

\$361,284.00 - General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/18/2025

S32325.A1 Use of Force Training Supplies II (Adamson Police Products) – MOTION

Agenda Item#: 17.

Summary:

NOT A REAL CAPTION

Amend Council Motion No. 2023-0031, passed on January 11, 2023, to increase the spending authority from \$1,445,136.00 to \$1,806,420.00 for the purchase of ammunition and accessories from **ADAMSON POLICE PRODUCTS** for the Houston Police Department

Background:

S32325.A1—Amend Council Motion No. 2023-0031, passed on January 11, 2023, to increase the spending authority from \$1,445,136.00 to \$1,806,420.00 for the purchase of ammunition and accessories from Adamson Police Products for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that the City Council approve an amendment to Council Motion No. 2023-0031 to increase the spending authority from **\$1,445,136.00 to \$1,806,420.00** for the purchase ammunition and accessories from Adamson Police Products for the Houston Police Department (HPD).

This award was approved by City Council on January 11, 2023, by Motion No. 2023-0031 to Adamson Police Products and TXAT, LLC for a 16-month period with two (2) one-year renewal options in the amount not to exceed \$2,216,248.00. Adamson Police Products was awarded \$1,445,136.00. Expenditures as of February 2025 for Adamson Police Products totaled \$1,347,984.00 and. The increase of \$361,284.00 to the Adamson Police Products portion of the award will allow HPD to continue purchasing use-of-force training supply part II items for the remaining term of the current agreement as a renewal agreement is being developed. HPD will add additional funding to TXAT, LLC at a later date.

The scope of work requires Adamson Police Products to provide cartridge ammunition along with various types of ammunition and accessories to be used by HPD for self-protection, training, and qualification of police officers and training cadets.

M/WBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield
Chief Procurement Office
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority

DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Police Department	\$50,000.00	\$311,284.00	\$361,284.00

Prior Council Action:

Motion No. 2023-0031, passed on January 11, 2023

Amount and Source of Funding:

\$361,284.00 - General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Division Manager	Finance/SPD	(832) 303-0151

Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9126
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Initial RCA	Backup Material
COF	Financial Information
Motion No. 2023-0031	Backup Material
Ownership Form	Backup Material
Delinquent Tax Report	Backup Material
MWBE	Backup Material
Funding Verification-HPD	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/21/2025

DOC1439549773 - Manhole Covers - MOTION -
(Ferguson Enterprises LLC)

Agenda Item#: 18.

Summary:

FERGUSON ENTERPRISES LLC for Purchase of Manhole Covers for Houston Public Works - \$15,851.04 - Enterprise Fund

Background:

DOC1439549773 - Informal Bids Received January 31, 2025. Approve an award to Ferguson Enterprises LLC in the total amount of \$15,851.04 for the purchase of manhole covers for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Ferguson Enterprises LLC** in the total amount of **\$15,851.04** for the purchase of manhole covers and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of four (4) manhole covers. This item features a recessed area that allows for the installation of paving blocks or screed. This design enables the cover to blend seamlessly with surrounding surfaces, making it ideal for aesthetic applications. These also have an inset tray, which is particularly useful for areas where tiling or block paving is required, leaving only a small portion of the frame visible. These items are used to provide access to underground utilities and sewer systems and prevent anyone or anything from falling in the manhole.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Ferguson Enterprises LLC has already received \$40,275.41 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighty-nine (89) prospective bidders downloaded the solicitation document from SPD's Ariba website, and four (4) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Ferguson Enterprises LLC	\$15,851.04
2. MBE Material Sales	\$19,116.00
3. H.M.T. Services Corporation	\$19,400.00
4. Valmark Energy LLC	\$25,155.20

Ferguson Enterprises LLC.: Award on its overall low bid meeting specifications in the total amount of **\$15,851.04.**

MWBE Participation:

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s Ariba website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Ferguson Enterprises LLC, does not meet the requirements of HHH designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$15,851.04	\$0.00	\$15,851.04

Amount and Source of Funding:

\$15,851.04

Water and Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832.395.2717

ATTACHMENTS:

Description	Type
-------------	------

Signed Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/21/2025

DOC1439549773 - Manhole Covers - MOTION - (Ferguson Enterprises LLC)

Agenda Item#:

Background:

DOC1439549773 - Informal Bids Received January 31, 2025. Approve an award to Ferguson Enterprises LLC in the total amount of \$15,851.04 for the purchase of manhole covers for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Ferguson Enterprises LLC** in the total amount of **\$15,851.04** for the purchase of manhole covers and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of four (4) manhole covers. This item features a recessed area that allows for the installation of paving blocks or screed. This design enables the cover to blend seamlessly with surrounding surfaces, making it ideal for aesthetic applications. These also have an inset tray, which is particularly useful for areas where tiling or block paving is required, leaving only a small portion of the frame visible. These items are used to provide access to underground utilities and sewer systems and prevent anyone or anything from falling in the manhole.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Ferguson Enterprises LLC has already received \$40,275.41 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighty-nine (89) prospective bidders downloaded the solicitation document from SPD's Ariba website, and four (4) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Ferguson Enterprises LLC	\$15,851.04
2. MBE Material Sales	\$19,116.00
3. H.M.T. Services Corporation	\$19,400.00
4. Valmark Energy LLC	\$25,155.20

Ferguson Enterprises LLC.: Award on its overall low bid meeting specifications in the total amount of **\$15,851.04**.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's Ariba website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Ferguson Enterprises LLC, does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jeddiah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Randall W. March, Director
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$15,851.04	\$0.00	\$15,851.04

Amount and Source of Funding:

\$15,851.04

Water and Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832.395.2717

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Form	Backup Material
Conflict of Interest	Backup Material
Certification of Funds	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District F

Item Creation Date: 2/27/2025

SR1479956975 - Wastewater Line Repair (PM Construction & Rehab, LLC) - MOTION

Agenda Item#: 19.

Summary:

PM CONSTRUCTION & REHAB, LLC for Emergency Repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant for Houston Public Works - \$86,854.31 - Enterprise Fund

Background:

Emergency Purchase Order (SR1479956975) – Approve a final payment in the amount not to exceed \$86,854.31 to PM Construction & Rehab, LLC for the emergency repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a final payment in the total amount not to exceed **\$86,854.31** to **PM Construction & Rehab, LLC** for the emergency repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant .

The Chief Procurement Officer issued an emergency purchase order to PM Construction & Rehab, LLC on January 16, 2025. The scope of work included repair of a leaking main influent line that carries influent from the headworks structure d/s of the grit chambers to the aeration basin at the Beltway Wastewater Treatment Plant. The damaged line is a 42-inch cast iron main line and is approximately 4-feet deep. The compromised state of this critical line poses increasing risks to sustained compliance, operational stability, and public safety. PM Construction & Rehab, LLC was chosen because they were familiar with the work requirements and could provide repair crews on short notice. Work has been completed on this project and this request is for final payment of the invoice.

Secretary of State Filing Date:	City Registration Date:
May 8 th , 1997	June 23 rd , 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jedediah Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division**

**Randall V. Macchi – Director
Houston Public Works**

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$86,854.31	\$0.00	\$86,854.31

Amount and Source of Funding:

\$86,854.31 - Water & Sewer System Operating Fund (8300)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District F

Item Creation Date: 2/27/2025

SR1479956975 - Wastewater Line Repair (PM Construction & Rehab, LLC) - MOTION

Agenda Item#: 10.

Summary:

NOT A REAL CAPTION

Approve a final payment in the amount not to exceed \$86,854.31 to **PM CONSTRUCTION & REHAB, LLC** for the emergency repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant for Houston Public Works.

Background:

Emergency Purchase Order (SR1479956975) – Approve a final payment in the amount not to exceed \$86,854.31 to PM Construction & Rehab, LLC for the emergency repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a final payment in the total amount not to exceed **\$86,854.31 to PM Construction & Rehab, LLC** for the emergency repair of a 42-inch sewer line at the Beltway Wastewater Treatment Plant .

The Chief Procurement Officer issued an emergency purchase order to PM Construction & Rehab, LLC on January 16, 2025. The scope of work included repair of a leaking main influent line that carries influent from the headworks structure d/s of the grit chambers to the aeration basin at the Beltway Wastewater Treatment Plant. The damaged line is a 42-inch cast iron main line and is approximately 4-foot deep. The compromised state of this critical line poses increasing risks to sustained compliance, operational stability, and public safety. PM Construction & Rehab, LLC was chosen because they were familiar with the work requirements and could provide repair crews on short notice. Work has been completed on this project and this request is for final payment of the invoice.

Secretary of State Filing Date:	City Registration Date:
May 8 th , 1997	June 23 rd , 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025

DocuSigned by:

 6121834A077C41A...

Jedediah Greenfield,
Chief Procurement Officer
Finance/Strategic Procurement Division

3/27/2025

DocuSigned by:

 BE463EF0DF454EB...

Randall V. Macchi – Director
Houston Public Works

DS

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$86,854.31	\$0.00	\$86,854.31

Amount and Source of Funding:

Amount and Source of Funding:

\$86,854.31 - Water & Sewer System Operating Fund (8300)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

CIQ
Justification Form
MWBE
Ownership Form
Tax Report
Certification of Funds
Final Invoice
Funding Verification

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1498763875 - Ductile iron resilient wedge gate valves
(Ferguson Enterprises LLC) - MOTION

Agenda Item#: 20.

Summary:

FERGUSON ENTERPRISES LLC, the OMNIA Cooperative Purchasing supplier, for Purchase of Ductile Iron Resilient Wedge Gate Valves for Houston Public Works - \$163,213.71 - Enterprise Fund

Background:

SR1498763875 – Approve the purchase of ductile iron resilient wedge gate valves in the total amount of \$163,213.71 through the OMNIA Cooperative Purchasing supplier, Ferguson Enterprises LLC for Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of gate valves in the total amount of **\$163,213.71** through the OMNIA Cooperative Purchasing supplier, **Ferguson Enterprises LLC**.

The purchase of one hundred and eighty-three (183) ductile iron resilient wedge gate valves, in varying sizes, is required to support the Houston Public Works' drinking water, sewage, irrigation, and backflow control systems. These valves, rated for 250 psi working pressure, are designed to meet or exceed AWWA standards. Their durable construction ensures strength, reliability, and efficient flow control, minimizing system disruptions during operation.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Work

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$163,213.71	\$0	\$163,213.71

Amount and Source of Funding:

\$163,213.71– Water & Sewer System Operating Fund (8300)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
Yesenia Chuca, Deputy Assistant Director	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
Jedediah Greenfield, Chief Procurement Officer	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/20/2025

SR1498763875 - Ductile iron resilient wedge gate valves (Ferguson Enterprises LLC) - MOTION

Agenda Item#: 16.

Summary:

NOT A REAL CAPTION

Approve the purchase of ductile iron resilient wedge gate valves in the total amount of \$163,213.71 through the OMNIA Cooperative Purchasing supplier, **FERGUSON ENTERPRISES LLC** for Houston Public Works

Background:

SR1498763875 – Approve the purchase of ductile iron resilient wedge gate valves in the total amount of \$163,213.71 through the OMNIA Cooperative Purchasing supplier, Ferguson Enterprises LLC for Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of gate valves in the total amount of **\$163,213.71** through the OMNIA Cooperative Purchasing supplier, **Ferguson Enterprises LLC**.

The purchase of one hundred and eighty-three (183) ductile iron resilient wedge gate valves, in varying sizes, is required to support the Houston Public Works’ drinking water, sewage, irrigation, and backflow control systems. These valves, rated for 250 psi working pressure, are designed to meet or exceed AWWA standards. Their durable construction ensures strength, reliability, and efficient flow control, minimizing system disruptions during operation.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

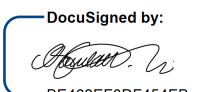
Hire Houston First:

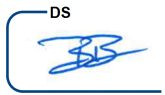
This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/27/2025 
 6121834A077C41A...
 Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

 3/30/2025
 BE463EF0DF454EB...
 Randall V. Macchi, Director
 Houston Public Work

DS 

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$163,213.71	\$0	\$163,213.71

Amount and Source of Funding:
 \$163,213.71– Water & Sewer System Operating Fund (8300)

Contact Information:		
Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/5/2025

HHD – B. Williams & Company LLC

Agenda Item#: 21.

Summary:

RESOLUTION authorizing issuance of Letter of Approval to **B. WILLIAMS & COMPANY LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code

Background:

A resolution authorizing the issuance of a letter of approval to **B. Williams & Company LLC**. pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to B. Williams & Company LLC. pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8, which amended § 773.0573 of the Health and Safety Code, to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) The addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only the Houston Fire Department (HFD) is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. B. Williams & Company LLC. provides private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) The addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved through the use of the licensed emergency medical services providers operating in the municipality or county; and

Determination: Citizens, hospitals and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 90 EMS providers currently licensed in the City. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) The addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 90 EMS providers licensed by the City, and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the City's population.

On August 22, 2024, HHD received an application from B. Williams & Company LLC. dba Elite EMS. Based on the application submitted by B. Williams & Company LLC., HHD recommends that City Council approve the issuance of a letter of approval to **B. Williams & Company LLC.** (see Exhibit A).

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:
Reyes Ramirez; Health Department
713-907-5962;832-393-4860

ATTACHMENTS:

Description	Type
--------------------	-------------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/5/2025

HHD – DAY SPRING EMS INC

Agenda Item#: 22.

Summary:

RESOLUTION authorizing issuance of Letter of Approval to **DAY SPRING EMS INC** pursuant to Section 773.0573 of the Texas Health and Safety Code

Background:

A resolution authorizing the issuance of a letter of approval to **DAY SPRING EMS INC.** pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to DAY SPRING EMS INC pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8 which amended § 773.0573 of the Health and Safety Code to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) the addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only HFD is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. They provide private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) the addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved through the use of the licensed emergency medical services providers operating in the municipality or county; and

Determination: Citizens, hospitals, and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 90 EMS providers currently licensed in the city. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) the addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 90 EMS providers licensed by the City and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the city's population.

On August 26, 2024, the Houston Health Department (HHD) received an application from DAY SPRING EMS INC Based on the application submitted by DAY SPRING EMS INC, HHD recommends City council approve the issuance of a letter of approval to **DAY SPRING EMS INC**. (see Exhibit A).

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:
Reyes Ramirez; Health Department
713-907-5962; 832-393-4860

ATTACHMENTS:

Description	Type
-------------	------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/28/2025

HHD – Eclipse Ambulance Service LLC

Agenda Item#: 23.

Summary:

RESOLUTION authorizing issuance of Letter of Approval to **ECLIPSE AMBULANCE SERVICE, LLC** pursuant to Section 773.0573 of the Texas Health and Safety Code

Background:

RECOMMENDATION:

A resolution authorizing the issuance of a letter of approval to **ECLIPSE AMBULANCE SERVICE LLC**. pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to ECLIPSE AMBULANCE SERVICE LLC pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8 which amended § 773.0573 of the Health and Safety Code to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) the addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only HFD is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. They provide private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) the addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved through the use of the licensed emergency medical services providers operating in the municipality or county; and

Determination: Citizens, hospitals, and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 89 EMS providers currently licensed in the city. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) the addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 89 EMS providers licensed by the City and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the city's population.

On August 21, 2024, the Houston Health Department (HHD) received an application from ECLIPSE AMBULANCE SERVICE LLC. Based on the application submitted by ECLIPSE AMBULANCE SERVICE LLC, HHD recommends City council approve the issuance of a letter of approval to ECLIPSE AMBULANCE SERVICE LLC. (see Exhibit A).

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:

Reyes Ramirez, Health Department
Public Information Officer
Phone: 713-907-5962

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/28/2025

HHD – Eclipse Ambulance Service LLC

Agenda Item#: 2.

Summary:

A RESOLUTION AUTHORIZING THE ISSUANCE OF A LETTER OF APPROVAL TO ECLIPSE AMBULANCE SERVICE, LLC PURSUANT TO SECTION 773.0573 OF THE TEXAS HEALTH AND SAFETY CODE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATED TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Background:

RECOMMENDATION:

A resolution authorizing the issuance of a letter of approval to **ECLIPSE AMBULANCE SERVICE LLC**, pursuant to Section 773.0573 of the Texas Health and Safety Code.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) requests City Council's approval of a resolution authorizing the issuance of a letter of Approval (LOA) to ECLIPSE AMBULANCE SERVICE LLC pursuant to § 773.0573 of the Texas Health and Safety Code.

During the 83rd Legislative Session, the Texas Legislature and the Governor approved Senate Bill 8 which amended § 773.0573 of the Health and Safety Code to require that a new EMS provider seeking a state EMS license must first obtain a letter of approval from the governing body or commissioners court of the jurisdiction in which the applicant is located and intends to provide EMS services.

Section 773.0573 provides that the governing body or commissioners court may issue an LOA if it is determined that:

(1) the addition of another licensed emergency medical services provider will not interfere with or adversely affect the provision of emergency medical services by the licensed emergency medical services providers operating in the municipality or county;

Determination: The addition of these EMS providers will not adversely affect the provision of EMS services because only HFD is authorized to provide emergency medical services in the City; State licensed EMS providers are not authorized to do so except under certain, limited circumstances after providing notice to HFD. They provide private nonemergency transport services. Therefore, a new private provider would not interfere with emergency medical service providers.

(2) the addition of another licensed emergency medical services provider will remedy an existing provider shortage that cannot be resolved through the use of the licensed emergency medical services providers operating in the municipality or county; and

Determination: Citizens, hospitals, and other entities continue contacting HFD for nonemergency medical transports which takes HFD away from providing emergency transport services. There are 89 EMS providers currently licensed in the city. Additional providers will offer the community more EMS service providers for nonemergency transports which should reduce the number of nonemergency calls received by HFD.

(3) the addition of another licensed emergency medical services provider will not cause an oversupply of licensed emergency medical services providers in the municipality or county.

Determination: There are 89 EMS providers licensed by the City and HHD has not received any complaints or concerns from citizens or the stakeholder community regarding an oversupply of providers. This is a relatively low number given the city's population.

On August 21, 2024, the Houston Health Department (HHD) received an application from ECLIPSE AMBULANCE SERVICE LLC. Based on the application submitted by ECLIPSE AMBULANCE SERVICE LLC, HHD recommends City council approve the issuance of a letter of approval to ECLIPSE AMBULANCE SERVICE LLC. (see Exhibit A).

DocuSigned by:

Stephen Williams

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Contact Information:

Reyes Ramirez; Health Department
713-907-5962

ATTACHMENTS:

Description

Eclipse Ambulance Service LLC LOA Application 2024

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 24.

Summary:

ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, adding Article XXIII thereto, establishing a Registration-Based Regulatory Framework related to the issuance of Certificates of Registration and a Fee therefor for the operation of Short-Term Rentals; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing penalties therefor; providing an effective date; providing for severability

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if

the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT. There will be a 180-day implementation period to allow registrants to come into compliance.

Departmental Approval Authority:

_____ -

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

ATTACHMENTS:

Description

Coversheet (revised)

Ordinance (revised)

Type

Signed Cover sheet

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 3/3/2025

ARA - Short-Term Rental Ordinance

Agenda Item#: 22.

Summary:

NOT A REAL CAPTION

ORDINANCE approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving amendments to Chapter 28 of the City of Houston Code of Ordinances, adding Article XXIII to create a registration-based framework for the regulation of short-term rental (STR) properties.

The proposed ordinance defines a short-term rental as a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days, and excludes hotels, bed & breakfasts, and other group homes. If approved, the ordinance would make it unlawful to operate an STR without a valid City of Houston registration certificate. The proposed ordinance would also allow the City to enforce other regulations at short-term rentals including:

- Noise and sound regulations
- Building and neighborhood protection requirements
- Waste and litter requirements
- Fire code provisions
- HOT payment requirements
- Listing and notice requirements
- Emergency contact requirements

The proposed ordinance would also prohibit STRs from advertising as event spaces. The annual registration fee will be \$275, based on a cost of service study performed by the City's Finance Department, which will be paid by an STR registrant in addition to the City's administrative fee. Online STR platforms will be required to remove the listing of any STR that is found to be operating without a valid City of Houston registration within 10 days of being informed of the unregistered STR by the City.

Registration certificates are subject to revocation for several reasons, including but not limited to: if the owner/operator is convicted of a major criminal offence or for multiple violations of the City's sound ordinance; or for multiple nuisance violations, building code violations, or failure to pay HOT.

There will be a 180-day implementation period to allow registrants to come into compliance.

DS
ec

Departmental Approval Authority:

Tina Paez

Tina Paez, Director, ARA

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: 832-393-8503

Kathryn Bruning Phone: 832-394-9414

City of Houston Ordinance No. 2025-_____

AN ORDINANCE AMENDING CHAPTER 28 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, ADDING ARTICLE XXIII THERETO, ESTABLISHING A REGISTRATION-BASED REGULATORY FRAMEWORK RELATED TO THE ISSUANCE OF CERTIFICATES OF REGISTRATION AND A FEE THEREFOR FOR THE OPERATION OF SHORT-TERM RENTALS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; DECLARING CERTAIN CONDUCT TO BE UNLAWFUL AND PROVIDING PENALTIES THEREFOR; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

* * * *

WHEREAS, the City of Houston (“City”) has conducted research on the nature and extent of short-term rentals (STRs) in the City and has obtained public input at public meetings and through its online feedback portal regarding the impact of STRs on the City, including in residential neighborhoods; and

WHEREAS, while the City continues to conduct research and compile data on STRs, as of November 10, 2024, the City’s Administration and Regulatory Affairs Department has identified 8,548 properties advertising as STRs in Houston; and

WHEREAS, the City has received numerous calls and complaints from citizens regarding STRs, citing concerns about crime, safety, and nuisances, which have been reported to code enforcement, police, and City Council Members; and

WHEREAS, STRs provide flexible housing options to accommodate visitors who have specific needs when visiting Houston, such as special events, medical treatment, specific location requirements or desires; and

WHEREAS, the City is committed to safeguarding the health and safety of Houston residents, while also recognizing property owner’s evolving use of residential property to add to the available supply of alternative short-term housing accommodations; and

WHEREAS, after extensively evaluating a variety of strategies for the regulation of STRs, the Administration recommends that City Council adopt a registration-based regulatory framework and corresponding annual registration fee to provide the City with essential data, including information regarding the location, ownership, and operation of STRs, allowing better planning to address any impacts resulting from their operation; and

WHEREAS, the City desires to implement a clear and streamlined registration process that is fair, transparent, and accessible to all property owners and operators of STRs; and

WHEREAS, the City Council finds it necessary to adopt this Ordinance for the health, safety, and welfare of the general public and for the protection of property owners and residents of the City; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON, TEXAS:

Section 1. That the findings contained in the preamble of this Ordinance are determined to be true and correct and are hereby adopted as a part of this Ordinance.

Section 2. That Chapter 28 of the Code of Ordinances, Houston, Texas, is hereby amended by adding a new article as set forth in Exhibit A, attached hereto and incorporated herein by this reference.

Section 3. That the City Council hereby approves the new annual short-term rental certificate of registration fee established in Section 28-731(a) of the Code of Ordinances, Houston, Texas, in the amount shown below:

Description	Statutory Authority	Amount
Short-term rental certificate of registration	28-731(a)	275.00

The Director of the Administration and Regulatory Affairs Department shall ensure this new fee is provided to the Director of Finance for incorporation into the City Fee Schedule as soon as possible.

Section 4. That the City Attorney is hereby authorized to direct the publisher of the Code of Ordinances, Houston, Texas, (the "Code") to make such nonsubstantive changes to the Code as are necessary to conform to the provisions adopted in this

Ordinance, and also to make such changes to the provisions adopted in this Ordinance to conform them to the provisions and conventions of the published Code.

Section 5. That, if any provision, section, subsection, sentence, clause, or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid, the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness or invalidity of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 6. That there exists a public emergency requiring this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect at 12:01 a.m. on January 1, 2026.

Section 7. That City Council, having considered the input of various stakeholders (including industry stakeholders and impacted neighbors and community members) and special interest groups, coupled with observations and trends from other jurisdictions and relevant data collected by the Administration and Regulatory Affairs Department, finds and directs as follows:

- (a) The Administration and Regulatory Affairs Department shall begin accepting certificate of registration applications on August 1, 2025; and
- (b) That the owner of a short-term rental who has applied to obtain a certificate of registration for said use on or prior to the effective date of this Ordinance, shall be permitted to continue such use while such certificate of registration application is pending or until it is denied or revoked pursuant to this Code.

PASSED AND ADOPTED ON _____

APPROVED ON _____

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is: _____.

ATTEST:

CITY OF HOUSTON, TEXAS
Signed by:

City Secretary of the City of Houston

Mayor of the City of Houston

PREPARED BY:

Senior Assistant City Attorney
TKL/RVG/kro 03/19/2025
(Requested by Director Tina Paez, Administration
and Regulatory Affairs Department
LD-GC-0000000148

EXHIBIT A

ARTICLE XXIII. SHORT-TERM RENTALS

DIVISION 1. GENERAL

Sec. 28-721. Definitions.

As used in this article, the following words and terms shall have the meanings ascribed to them in this section, unless the context of their usage clearly indicates another meaning:

Applicant means the owner who applies for a certificate of registration pursuant to the requirements of this article.

Certificate of registration means a current and valid certificate issued by the director pursuant to this article to the owner or operator of a short-term rental.

Director means the director of administration and regulatory affairs or the director's designee.

Dwelling unit means a structure, or an area within a structure, designed or used as living quarters for a single family or the equivalent thereof. A dwelling unit includes a single-family residence, and each unit of an apartment, duplex, or multiple dwelling structure designed as a separate habitation for one or more persons.

Emergency condition means any fire, natural disaster, power outage, gas leak, noise violation, or medical emergency. The term shall also include the following crimes occurring at the short-term rental: murder, rape, robbery, aggravated assault, burglary, narcotics offenses (restricted to those of delivery, possession, or manufacture), human trafficking offenses, weapons offenses, prostitution offenses, arson, vandalism, gambling offenses, and disorderly conduct.

Occupant means any individual who rents or occupies a short-term rental during a rental period, including their invited guests.

Operator means the individual who operates or otherwise manages a short-term rental, which may be the owner or the authorized agent of the owner.

Owner means any person or entity who has a legal or equitable interest in the property used as a short-term rental or who is recorded in the official records of the county as holding title to the property used as a short-term rental.

Registrant means any person, partnership, corporation, firm, joint venture, limited liability company, association, organization or any other entity holding a certificate of registration issued pursuant to this article.

Platform means a listing service, internet website, mobile application, or other digital platform that receives a fee or otherwise financially benefits directly or indirectly, for facilitating short-term rental booking transactions.

Short-term rental means a dwelling unit or any portion of a dwelling unit that is rented out or offered to be rented out for a period of less than 30 consecutive days. The term "short term rental" shall not include: (1) a boarding home, as defined in article XIV of this chapter, (2) a bed and breakfast, as defined in article II, chapter 20 of this Code; (3) hotel, as defined in article VI of this chapter, (4) a lodging facility, as defined in article XVIII of this chapter, (5) an alternate housing facility, as defined in article IV, chapter 28 of this Code, (6) buildings providing sleeping facilities primarily for the purpose of rendering services regulated by a department or agency of the federal government or of the State of Texas (including, but not limited to, the Texas Department of State Health Services); or (7) a leaseback arrangement under which the seller of a home leases the home back from the purchaser.

Sec. 28-722. Registration required.

- (a) It shall be unlawful for any person to operate, rent, lease, or advertise a short-term rental within the city limits without a valid certificate of registration as provided in this article.
- (b) Each owner or operator of a short-term rental operating within the city limits shall register their short-term rental with the city in the manner prescribed in section 28-731 of this Code.

Sec. 28-723. Penalty.

- (a) Any person who violates any provision of this article commits an offense and upon conviction thereof, shall be punished by a fine of not less than \$100.00 and not more than \$500.00 for each violation. Each day any violation continues shall constitute and be punishable as a separate violation of this article.
- (b) The revocation of any permit shall not prohibit the imposition of a criminal penalty, and the imposition of a criminal penalty shall not prevent the revocation or suspension of a certificate of registration.
- (c) These remedies shall be cumulative of any other penalty or remedies available to the city.

Secs. 28-724—28-730. Reserved.

DIVISION 2. CERTIFICATES OF REGISTRATION

Sec. 28-731. Certificate of registration—Application form.

- (a) Each short-term rental shall register with the city on a form prescribed by the director and be accompanied by the non-refundable application fee set forth for this provision in the city fee schedule.
- (b) The certificate of registration application shall contain the following information:
 - (1) The address of the short-term rental;

- (2) The names, mailing addresses, street addresses (if different from the mailing address), telephone numbers, and electronic mail addresses of all owners, operators, and agents (if any) of the short-term rental;
 - (3) Proof of ownership of the property, or a sworn or unsworn declaration from the property owner granting permission for the operation of a short-term rental at the address provided;
 - (4) If the owner is not an individual, the name, mailing address, street address (if different from the mailing address), telephone number, and electronic mail address of a natural person/corporate representative (including an officer, director, or agent) with authority to act on behalf of the owner and a copy of the documents filed with the Texas Secretary of State establishing the entity and showing the entity is in good standing with the State of Texas;
 - (5) The names and 24-hour telephone numbers of one or more emergency contact persons, who shall be the owner, operator, or designated agents and who shall be authorized to respond to emergency conditions as required under section 28-741(b)(5) of this Code;
 - (6) The name and website address of all platforms that facilitated booking transactions for the short-term rental at any time during a twelve-month period prior to the date of application;
 - (7) Acknowledgement by the owner that the use of the property as a short-term rental does not violate any covenants, homeowner association rules, bylaws, deed restrictions, condominium agreement terms, rental agreement terms, or other restrictions, including but not limited to minimum occupancy duration requirements, applicable to the property proposed to be used as a short-term rental;
 - (8) A sworn statement or unsworn declaration that the owner of the short-term rental shall comply with the requirements of this article;
 - (9) Proof of registration with the city for payment of hotel occupancy taxes or proof of remittance of hotel occupancy taxes for the operation of the short-term rental; and
 - (10) Any other information that may be reasonably requested by the director.
- (c) Any change in the information listed in subsection (b) of this section shall require a supplement to the original application and must be reported by the owner to the director within 15 calendar days after the change. Failure to supplement the registration application invalidates the original certificate of registration application. For renewals, the director shall require an owner to reapply for a certificate of registration if information provided in the original application changes. The director may promulgate procedures and regulations regarding the requirement to supplement any change in the information listed under subsection (b) of this section.

- (d) A separate certificate of registration shall be required for each short-term rental. Certificates of registration issued under the provisions of this article shall be valid only at the address of the short-term rental stated on the certificate of registration.
- (e) Each certificate of registration shall be valid for one year from the date of issuance unless revoked or otherwise invalidated under this article. A registrant shall apply for renewal not more than 90 calendar days prior to the expiration on a form provided by the director.

Sec. 28-732. Issuance or denial of a certificate of registration.

- (a) The director shall approve a certificate of registration application if the director determines that the applicant has submitted a complete certificate of registration application and the proposed short-term rental meets the requirements of this article.
- (b) The director may deny a certificate of registration for any of the following reasons:
 - (1) Any information provided in the certificate of registration application is false, misleading, incorrect, or incomplete;
 - (2) The applicant fails to submit a complete certificate of registration application or fails to provide any other reasonably requested information by the director;
 - (3) The applicant fails to show proof of registration or remittance of hotel occupancy taxes for the operation of the short-term rental; or
 - (4) The applicant is a former registrant whose certificate of registration has been revoked and is subject to the waiting period established in section 28-733(c) of this Code.
- (c) The director shall provide the applicant written notice of the approval or the denial of the certificate of registration by either:
 - (1) Certified mail, return receipt requested, to the address provided in the certificate of registration application; or
 - (2) Electronic mail to the email address provided by the applicant.
- (d) If the director determines that the application is incomplete, the director shall return the application with an explanation of the deficiency. If the director determines that the reason for the denial of a certificate of registration is curable, the director shall allow the applicant, upon the applicant's written request, to submit an amended application to cure the defect in lieu of filing an appeal. If the certificate is denied again, or if the applicant fails to cure any defect in the amended application, notice of denial of a certificate of registration shall be sent to the applicant in the manner provided in section 28-735 of this Code.

- (e) The director's decision to deny the issuance of a certificate of registration shall be final unless an appeal is timely filed pursuant to section 28-735 of this Code.

Sec. 28-733. Revocation of a certificate of registration.

- (a) The director may revoke a certificate of registration for any of the following reasons without refund of any portion of the required fee:
 - (1) The certificate of registration was issued in error;
 - (2) Any information provided in the application is false, misleading, incorrect, or incomplete;
 - (3) The registrant fails to supplement any change in information as required in section 28-731(c) of this Code;
 - (4) The registrant fails to timely report and pay or ensure payment of hotel occupancy taxes required under article III of chapter 44 of this Code and state law;
 - (5) Two or more instances when the City, after providing notice pursuant to section 10-452 of this Code, removes or abates a nuisance prescribed in section 10-451 of this Code at a property operating as a short-term rental;
 - (6) Two or more citations are issued over two separate occasions within a twelve-month period at the property registered as a short-term rental, whether the citations are issued to the owner, operator, or occupants, resulting in two or more convictions for violations of chapter 30 of this Code; or
 - (8) One or more convictions of the owner, operator, or any occupant of the property registered as a short-term rental for any of the following offenses occurring at the short-term rental:
 - a. Kidnapping, unlawful restraint, and smuggling of persons as described in Chapter 20 of the Texas Penal Code;
 - b. Reckless discharge of a firearm as prohibited by the Penal Code;
 - c. Trafficking of persons as described in Chapter 20A of the Texas Penal Code;
 - d. Prostitution as described by Section 43.02, Penal Code, solicitation of prostitution as described by Section 43.021, Penal Code, promotion of prostitution as described by Section 43.03, Penal Code, or aggravated promotion of prostitution as described by Section 43.04, Penal Code;
 - e. Compelling prostitution as prohibited by the Penal Code;

- f. Aggravated assault as described by Section 22.02, Penal Code;
 - g. Sexual assault as described by Section 22.011, Penal Code;
 - h. Aggravated sexual assault as described by Section 22.021, Penal Code;
 - i. Continuous sexual abuse of young child or disabled individual as described by Section 21.02, Penal Code;
 - j. Sexual conduct or performance by a child as described by Section 43.25, Penal Code;
 - k. Employment harmful to a child as described by Section 43.251, Penal Code; or
 - l. Disorderly conduct as described by Section 42.01(a)(7) and (a)(8), Penal Code.
- (b) The director shall provide the applicant written notice of the revocation by certified mail, return receipt requested, to the mailing address of the registrant provided in the certificate of registration application, or by electronic mail to the email address provided by the registrant.
- (c) A registrant whose certificate of registration has been revoked pursuant to items (2) through (8) of subsection (a) of this section of this Code shall be ineligible to reapply for and receive a certificate of registration for the same short-term rental property for which the certificate of registration was revoked for the one-year period following the date that the certificate of registration was revoked.

Sec. 28-734. Notice to platforms to delist short-term rentals.

- (a) The city shall notify and request that a platform remove a short-term rental listing from the platform if the short-term rental listing lacks a certificate of registration number, the short-term rental certificate of registration number is invalid, expired, or the certificate of registration has been revoked. The city's notification shall identify the short-term rental listing to be removed by its physical address and uniform resource locator (URL) and state the reason for removal. The platform shall remove the short-term rental listing within ten (10) business days following receipt of the city's notification requesting that a platform remove a short-term rental listing.
- (b) A registrant may appeal a decision to revoke a certificate of registration application as provided for under section 28-735 of this Code.

Sec. 28-735. Appeal of denial or revocation of a certificate of registration.

If the director determines pursuant to this article that a certificate of registration should be denied or revoked, the director shall provide written notice to the applicant or registrant of the reasons for the denial or revocation. An applicant or registrant may appeal the decision of the director regarding the denial or revocation by filing a written

request for a hearing with the director within 20 calendar days after the applicant or registrant is given notice of the denial or revocation. The applicant's or registrant's written request for a hearing shall set out the grounds on which the denial or revocation is challenged. The director's decision on the denial or revocation shall be final unless the applicant or registrant has timely filed such an appeal. An appeal shall not stay the director's decision on the denial or revocation. The hearing shall be conducted by an impartial hearing officer appointed by the director within 30 calendar days after receipt of a request. At the hearing, the applicant or registrant may present any evidence relevant to the proceedings, in accordance with reasonable rules adopted by the director and approved by the city attorney. The hearing officer shall give written notice to the applicant or registrant of his findings as to whether or not the certificate of registration should be denied or revoked and the reasons therefor. The notice shall be sent by certified mail, return receipt requested, as soon after the conclusion of the hearing as practicable but in no event more than 30 calendar days thereafter. The decision of the hearing officer shall be final and exhaust the certificate of registration applicant's or registrant's administrative remedies.

Sec. 28-736. Certificate of registration not transferrable.

- (a) A certificate of registration issued to a registrant is nontransferable and shall not be assigned nor transferred to another person, entity, or location. A registrant may provide a change of information pursuant to section 28-731(c) of this Code without submitting a new certificate of registration application.
- (b) Notwithstanding the provisions of subsection (a) of this section, a certificate of registration is null and void if the registrant sells or conveys any ownership or leasehold interest in a property operated as a short-term rental. Any change in ownership of a short-term rental, including but not limited to the sale or conveyance of any ownership or leasehold interest therein for more than 30 days, shall require the purchaser, transferee or lessee to apply for a certificate of registration pursuant to this article in order to operate the property as a short-term rental.

Secs. 28-737—28-740. Reserved.

DIVISION 3. SHORT-TERM RENTAL REQUIREMENTS

Sec. 28-741. General requirements.

- (a) The owner, operator, and occupants shall comply with all provisions of this article and applicable provisions of this Code, including, but not limited to:
 - (1) The noise and sound level regulations under chapter 30 of this Code;
 - (2) The buildings and neighborhood protection requirements under chapter 10 of this Code;
 - (3) All applicable solid waste and litter control requirements pursuant to chapter 39 of this Code; and
 - (4) All applicable provisions of the Construction and Fire Code.

- (b) Additionally, it shall be unlawful for an owner or operator of a short-term rental to fail to comply with or use, cause to be used, allow, suffer, advertise or permit the use of the short-term rental in violation of any of the following general requirements:
- (1) *Minimum individual stay.* No owner or operator of a short-term rental shall allow the rental of a short-term rental for a period of less than one night.
 - (2) *Payment of hotel occupancy taxes.* The owner or operator of a short-term rental shall not operate a short-term rental without paying the hotel occupancy taxes required under article III of chapter 44 of this Code and state law.
 - (3) *Advertising or promoting special events.* No owner or operator shall advertise or promote a special event or allow the advertising and promotion of a special event (e.g. banquet, wedding, reception, reunion, bachelor or bachelorette party, concert, or any similar activity that would likely assemble a number of invitees) to be held at a short-term rental.
 - (4) *Public listings.* All public listings or advertisements of a property as a short-term rental, including any public listings or advertisements by platforms, shall include the following information:
 - a. The certificate of registration number; and
 - b. The maximum permitted occupancy limits.
 - (5) *Emergency contact.* Any emergency contact person listed under section 28-731(b)(5) of this Code must be available by phone at all times to respond to emergency conditions while any occupants are on the premises of a short-term rental. If called, the emergency contact person shall respond to the emergency condition within one hour after being notified by the emergency response personnel or the director. The emergency contact person must be authorized to make decisions regarding the premises, its occupants, and shall take reasonable actions to resolve the emergency condition to the extent possible. The owner or operator shall post in a conspicuous location of the short-term rental the names and telephone numbers of one or more emergency contact persons authorized to respond to emergency conditions as required under this subsection.
 - (6) *Certificate of registration to be displayed.* A copy of the approved certificate of registration shall be posted at a conspicuous location inside the front entrance to the short-term rental.

Sec. 28-742. Platform requirements.

- (a) All platforms shall provide the following notice to all owners and operators listing a short-term rental located in the City of Houston through a platform's service: **ARTICLE XXIII, CHAPTER 28 OF THE CITY OF HOUSTON, TEXAS, CODE OF ORDINANCES, STATES IT SHALL BE UNLAWFUL FOR ANY PERSON TO OPERATE A SHORT-TERM RENTAL WITHIN THE CITY WITHOUT A VALID SHORT-TERM RENTAL CERTIFICATE OF REGISTRATION.**
- (b) All platforms displaying listings of short-term rentals located in the city shall require owners or operators using the platform to include the certificate of registration number in any listing for a short-term rental on the platform. The certificate of registration number shall be prominently displayed on the listing. Platforms shall not list a short-term rental without a certificate of registration number issued by the city.
- (c) Notwithstanding any other provisions of this chapter, nothing shall relieve any owner, operator, or platform of the obligation imposed by the applicable provisions of state law and this Code, including but not limited to obligations imposed by the Texas Tax Code. Nothing in this chapter shall be construed to limit any remedies available under the applicable provisions of state law and this Code.

Sec. 28-743. Rules and regulations.

The director is hereby authorized to adopt rules and regulations consistent with the intent and purposes of the provisions of this article. A copy of all rules and regulations shall be maintained in the director's office and the office of the city secretary for inspection by the public, and copies shall be made available for purchase consistent with the fees prescribed by law.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D

Item Creation Date: 1/3/2025

HCD25-09 Capital IDEA Houston - 1st Amendment

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HOUSTON'S CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS, INC** to provide Community Development Block Grant Funds for continued administration and operation of Workforce Development, Case Management, and Career Placement and Retention Program for low-to-moderate income adults residing in the City of Houston - \$250,000.00 - Grant Fund - **DISTRICT D - EVANS-SHABAZZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Houston's Capital Investing in Development and Employment of Adults (Capital IDEA), providing up to \$250,000.00 in Community Development Block Grant (CDBG) funds for the continued administration and operation of a workforce development, case management, and career placement and retention program for a minimum of 110 low-to-moderate income adults residing in the City of Houston.

Through Capital IDEA, participants will work to obtain a vocational certificate or a post-secondary education in on-demand job sectors with livable wages. As program participants near the end of their educational program, career placement services will be provided to assist in resume building, job search, and placement in positions paying a living wage of at least \$17.30 per hour.

CATEGORY	AMOUNT	PERCENT
Program	\$215,340.00	86.14%
Administration	\$34,660.00	13.86%
Total	\$250,000.00	100.00%

HCD released a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with the option for renewal in up to a one-year increment at the City's discretion. Capital IDEA was one of the agencies selected. The initial Agreement period was from January 1, 2024, to December 31, 2024, and was administratively extended to February 28, 2025. This First Amendment will extend the Agreement to January 31, 2026.

As of November 2024, Capital IDEA has met 88% of its client goal and utilized approximately 94% of its total funds. There were no findings during their most recent annual compliance

monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee reviewed this item on January 31, 2025.

Michael Nichols, Director

Prior Council Action:

11/15/2023 (O) 2023-983

Amount and Source of Funding:

\$250,000.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D

Item Creation Date: 1/3/2025

HCD25-09 Capital IDEA Houston - 1st Amendment

Agenda Item#: 13.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a First Amendment to the Subrecipient Agreement between the City of Houston and **HOUSTON'S CAPITAL INVESTING IN DEVELOPMENT AND EMPLOYMENT OF ADULTS** (Capital IDEA), providing up to \$250,000.00 in Community Development Block Grant Funds for the continued administration and operation of a workforce development, case management, and career placement and retention program for a minimum of 110 low-to-moderate income adults residing in the City of Houston - **DISTRICT D - EVANS-SHABAZZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Houston's Capital Investing in Development and Employment of Adults (Capital IDEA), providing up to \$250,000.00 in Community Development Block Grant (CDBG) funds for the continued administration and operation of a workforce development, case management, and career placement and retention program for a minimum of 110 low-to-moderate income adults residing in the City of Houston.

Through Capital IDEA, participants will work to obtain a vocational certificate or a post-secondary education in on-demand job sectors with livable wages. As program participants near the end of their educational program, career placement services will be provided to assist in resume building, job search, and placement in positions paying a living wage of at least \$17.30 per hour.

CATEGORY	AMOUNT	PERCENT
Program	\$215,340.00	86.14%
Administration	\$34,660.00	13.86%
Total	\$250,000.00	100.00%

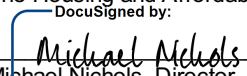
HCD released a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with the option for renewal in up to a one-year increment at the City's discretion. Capital IDEA was one of the agencies selected. The initial Agreement period was from January 1, 2024, to December 31, 2024, and was administratively extended to February 28, 2025. This First Amendment will extend the Agreement to January 31, 2026.

As of November 2024, Capital IDEA has met 88% of its client goal and utilized approximately 94% of its total funds. There were no findings during their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Affordability Committee reviewed this item on January 31, 2025.

DocuSigned by:

 Michael Nichols, Director
728A192FDF024CF...

Prior Council Action:

11/15/2023 (O) 2023-983

Amount and Source of Funding:

\$250,000.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
 (832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/17/2025

HHD - Baylor College of Medicine

Agenda Item#: 26.

Summary:

ORDINANCE amending Ordinance No. 2023-1093 to increase maximum contract amount and approving and authorizing first amendment agreement between City of Houston and **BAYLOR COLLEGE OF MEDICINE** for TB Prevention Services and Radiology Services for the Houston Health Department - \$29,540.00 - Grant Fund

Background:

The Director of the Houston Health Department (HHD) recommends City Council approve and authorize an ordinance amending Ordinance No. 2023-1093 (passed December 13, 2023) to authorize a First Amendment to the TB Physician Agreement between the City of Houston and **Baylor College of Medicine (Contract No. 4600018026)**. The First Amendment will replace Exhibit "C" regarding the doctors' pay schedule for TB prevention and radiology services and increasing the maximum contract from \$211,000.00 to \$240,540.00.

Service Category	FY24 Rate - Annual	FY25 Rate – Annual (NEW)	Difference
TB Prevention Services	\$31,000.00	\$37,200.00	\$6,200.00
Radiologist	\$11,200.00	\$13,440.00	\$2,240.00
Total - Annually	\$42,200.00	\$50,640.00	\$8,440.00
5-YR Estimate	\$211,000.00	\$240,540.00 (1.5-YR @FY24; 3.5-YRS @FY25)	\$29,540.00

The original Physicians Agreement approved on December 13, 2023 by Ordinance 2023-1093 is for a three-year term with two successive one-year renewal terms, with a maximum contract amount of \$211,000.00. The contract performance period is December 27, 2023, through December 27, 2028.

Under this agreement, the contractor provides medical and consultation services for patients with symptoms of TB or latent TB infection. The contractor is responsible for the following services: a) history of contact with tuberculosis; b) physical examination; c) initial and follow-up X-rays; d) laboratory services; e) treatment regimen; and f) follow-up therapy.

HHD's Bureau of Tuberculosis Control provides basic services for tuberculosis prevention and control and outreach services to people with TB or at high risk for developing tuberculosis in the City of Houston jurisdictional area. Services are provided in compliance with the Texas Department of State Health Services (DHS) Tuberculosis Control Program.

Houston jurisdictional area. Services are provided in compliance with the Texas Department of State Health Services' Standards of Performance, the American Thoracic Society, Centers for Disease Control and Prevention and Infectious Diseases Society of America joint statement on diagnosis, treatment and control of tuberculosis.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive procurements for purchases.

Grant Source:

The funding for this project is from the TX Department of State Health Services.

Fiscal Note:

No fiscal note is required on grant funded items.

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

ESTIMATED SPEND AUTHORITY			
FY25	FY26	OUT YEARS	TOTAL
\$0	\$0	\$29,540.00	\$29,540.00

Prior Council Action:

ORD 2023-1093; Passed 12/13/2023

Amount and Source of Funding:

\$29,540.00
Fund 5010 - State

Contact Information:

Contact Information:
Reyes Ramirez; Health Department
713-907-5962

ATTACHMENTS:

Description	Type
RCA Coversheet re Amendment 1 [Signed]	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/17/2025

HHD - Baylor College of Medicine

Agenda Item#: 22.

Summary:

NOT A REAL CAPTION

ORDINANCE AMENDING ORDINANCE NO. 2023-1093 (passed December 27, 2023) to authorize a First Amendment to the TB Physician's Agreement between the City of Houston and **BAYLOR COLLEGE OF MEDICINE** for TB prevention services and Radiology services

Background:

The Director of the Houston Health Department (HHD) recommends City Council approve and authorize an ordinance amending Ordinance No. 2023-1093 (passed December 13, 2023) to authorize a First Amendment to the TB Physician Agreement between the City of Houston and **Baylor College of Medicine (Contract No. 46000012331)**. The First Amendment will replace Exhibit "C" regarding the doctors' pay schedule for TB prevention and radiology services and increasing the maximum contract from \$211,000.00 to \$240,540.00.

Service Category	FY24 Rate - Annual	FY25 Rate – Annual (NEW)	Difference
TB Prevention Services	\$31,000.00	\$37,200.00	\$6,200.00
Radiologist	\$11,200.00	\$13,440.00	\$2,240.00
Total - Annually	\$42,200.00	\$50,640.00	\$8,440.00
5-YR Estimate	\$211,000.00	\$240,540.00 (1.5-YR @FY24; 3.5-YRS @FY25)	\$29,540.00

The original Physicians Agreement approved on December 13, 2023 by Ordinance 2023-1093 is for a three-year term with two successive one-year renewal terms, with a maximum contract amount of \$211,000.00. The contract performance period is December 27, 2023, through December 27, 2028.

Under this agreement, the contractor provides medical and consultation services for patients with symptoms of TB or latent TB infection. The contractor is responsible for the following services: a) history of contact with tuberculosis; b) physical examination; c) initial and follow-up X-rays; d) laboratory services; e) treatment regimen; and f) follow-up therapy.

HHD's Bureau of Tuberculosis Control provides basic services for tuberculosis prevention and control and outreach services to people with TB or at high risk for developing tuberculosis in the City of Houston jurisdictional area. Services are provided in compliance with the Texas Department of State Health Services' Standards of Performance, the American Thoracic Society, Centers for Disease Control and Prevention and Infectious Diseases Society of America joint statement on diagnosis, treatment and control of tuberculosis.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive procurements for purchases.

Grant Source:

The funding for this project is from the TX Department of State Health Services.

Fiscal Note:

No fiscal note is required on grant funded items.

DocuSigned by:

Stephen Williams

A8219D332CF4498...

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

ESTIMATED SPEND AUTHORITY			
FY25	FY26	OUT YEARS	TOTAL
\$0	\$0	\$29,540.00	\$29,540.00

Prior Council Action:

ORD 2023-1093; Passed 12/13/2023

Amount and Source of Funding:

\$29,540.00

Fund 5010 - State

Contact Information:

Contact Information:

Reyes Ramirez; Health Department

713-907-5962

ATTACHMENTS:

Description

RCA Coversheet [Signed]
 Amendment 1 to TB Physicians Agreement
 RCA Coversheet re BCM [12DEC23] [Signed]
 Baylor TB Physician Agreement [Fully Exec]
 ORD 2023-1093 re Baylor's TB Physician's Agreement
 Controller Waiver Request

Type

Signed Cover sheet
 Contract/Exhibit
 Backup Material
 Backup Material
 Backup Material
 Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/24/2025

HHD – University of Texas Health Science Center at
Houston

Agenda Item#: 27.

Summary:

ORDINANCE amending Ordinance No. 2013-0315 to increase maximum contract amount and approving and authorizing third amendment agreement between City of Houston and **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** for TB Prevention Services and Radiology Services for the Houston Health Department - \$88,920.00 - Grant Fund

Background:

The Director of the Houston Health Department (HHD) recommends City Council approve and authorize an ordinance amending Ordinance No. 2013-315 (passed April 10, 2013) to authorize a Third Amendment to the TB Physician Agreement between the City of Houston and **University of Texas Science Center at Houston (Contract No. 4600012106)**. The Third Amendment will replace Exhibit “C” regarding the doctors’ pay schedule for TB prevention and radiology services and increasing the maximum contract from \$156,000.00 to \$244,920.00.

Service Category	FY24 Rate - Annual	FY25 Rate – Annual (NEW)	Difference
TB Prevention Services	\$10,400.00	\$12,480.00	\$2,080.00
Radiologist	\$5,200.00	\$6,240.00	\$1,040.00
Total - Annually	\$15,600.00	\$18,720.00	\$3,120.00
5-YR Estimate	\$78,000.00	\$88,920.00 (1.5-YR @FY24 Rate; 3.5-YRS @FY25 Rate)	\$10,920.00

The original Physician Agreement, approved on April 10, 2013, by Ordinance 2013-315, was for a one-year term with four one-year renewal options, with a maximum contract amount of \$78,000.00. The First Amendment was approved on April 11, 2018, by Ordinance 2018-289, to amend the renewal clause of the agreement to extend the contract to April 2023 and increase the maximum contract amount to \$156,000.00. The Second Amendment was approved on April 12, 2023, under Ordinance 2023-0240, to amend the renewal clause of the agreement to extend the agreement term for five (5) years to April 16, 2028.

Under this agreement, the contractor provides medical and consultation services for patients with symptoms of TB or latent TB infection. The contractor is responsible for the following services: a) history of contact with tuberculosis; b) physical examination; c) initial and follow-up X-rays; d) laboratory services; e) treatment regimen; and f) follow-up therapy.

HHD's Bureau of Tuberculosis Control provides basic services for tuberculosis prevention and control and outreach services to people with TB or at high risk for developing tuberculosis in the City of Houston jurisdictional area. Services are provided in compliance with the Texas Department of State Health Services' Standards of Performance, the American Thoracic Society, Centers for Disease Control and Prevention and Infectious Diseases Society of America joint statement on diagnosis, treatment and control of tuberculosis.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive procurements for purchases.

Grant Source:

The funding for this project is from the TX Department of State Health Services.

Fiscal Note:

No fiscal note is required on grant funded items.

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

ESTIMATED SPEND AUTHORITY			
FY25	FY26	OUT YEARS	TOTAL
\$0	\$0	\$88,920.00	\$88,920.00

Prior Council Action:

ORD 2023-240; Passed 4/12/2023
ORD 2018-289; Passed 4/11/2018
ORD 2013-315; Passed 4/10/2013

Amount and Source of Funding:

\$88,920.00
State - Grant Funded
Fund 5010

Contact Information:

Reyes Ramirez, Health Department
Public Information Officer
Phone: 713-907-5962

ATTACHMENTS:

Description

RCA Coversheet [Signed]

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 2/24/2025

HHD – University of Texas Health Science Center at Houston

Agenda Item#: 24.

Summary:

NOT A REAL CAPTION

ORDINANCE AMENDING ORDINANCE NO. 2013-0315 (passed April 10, 2013) to authorize a Third Amendment to the TB Physician’s Agreement between the City of Houston and **UNIVERSITY OF TEXAS SCIENCE CENTER AT HOUSTON** for TB prevention services and radiology services

Background:

The Director of the Houston Health Department (HHD) recommends City Council approve and authorize an ordinance amending Ordinance No. 2013-315 (passed April 10, 2013) to authorize a Third Amendment to the TB Physician Agreement between the City of Houston and **University of Texas Science Center at Houston (Contract No. 46000012106)**. The Third Amendment will replace Exhibit “C” regarding the doctors’ pay schedule for TB prevention and radiology services and increasing the maximum contract from \$156,000.00 to \$244,920.00.

Service Category	FY24 Rate - Annual	FY25 Rate – Annual (NEW)	Difference
TB Prevention Services	\$10,400.00	\$12,480.00	\$2,080.00
Radiologist	\$5,200.00	\$6,240.00	\$1,040.00
Total - Annually	\$15,600.00	\$18,720.00	\$3,120.00
5-YR Estimate	\$78,000.00	\$88,920.00 (1.5-YR @FY24 Rate; 3.5-YRS @FY25 Rate)	\$10,920.00

The original Physician Agreement, approved on April 10, 2013, by Ordinance 2013-315, was for a one-year term with four one-year renewal options, with a maximum contract amount of \$78,000.00. The First Amendment was approved on April 11, 2018, by Ordinance 2018-289, to amend the renewal clause of the agreement to extend the contract to April 2023 and increase the maximum contract amount to \$156,000.00. The Second Amendment was approved on April 12, 2023, under Ordinance 2023-0240, to amend the renewal clause of the agreement to extend the agreement term for five (5) years to April 16, 2028.

Under this agreement, the contractor provides medical and consultation services for patients with symptoms of TB or latent TB infection. The contractor is responsible for the following services: a) history of contact with tuberculosis; b) physical examination; c) initial and follow-up X-rays; d) laboratory services; e) treatment regimen; and f) follow-up therapy.

HHD’s Bureau of Tuberculosis Control provides basic services for tuberculosis prevention and control and outreach services to people with TB or at high risk for developing tuberculosis in the City of Houston jurisdictional area. Services are provided in compliance with the

Texas Department of State Health Services’ Standards of Performance, the American Thoracic Society, Centers for Disease Control and Prevention and Infectious Diseases Society of America joint statement on diagnosis, treatment and control of tuberculosis.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive procurements for purchases.

Grant Source:

The funding for this project is from the TX Department of State Health Services.

Fiscal Note:

No fiscal note is required on grant funded items.

DocuSigned by:

Stephen Williams

A8219D332CF4498

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 8/8/2024

WS1151815252 - Opioid Wastewater Analysis (University of Texas Health Science Center at Houston) - ORDINANCE

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing Professional Services Agreement between City of Houston and **UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** for Opioid Wastewater Analysis for the Houston Health Department; providing a maximum contract amount - \$90,000.00 - Opioid Abatement Fund

Background:

Professional Services (S36-WS1151815252) - Approve an ordinance authorizing a Professional Services Agreement between the City of Houston and the University of Texas Health Science Center at Houston in the maximum contract amount of \$90,000.00 for opioid wastewater analysis for a one-year term for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing a professional services agreement between the City of Houston and the **University of Texas Health Science Center at Houston** in the maximum contract amount of **\$90,000.00** for opioid wastewater analysis. The contract is for a one-year term.

The scope of work requires monitoring of the usage of opioids in the population from municipal wastewater. The specific goal is to expand the detection of opioids and metabolites in wastewater across communities and analyze opioid mass load and consumption rates from wastewater data.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting goals as the total project expenditure does not exceed the City's \$100,000.00 threshold.

Pay or Play Program:

This procurement is exempt from the requirements of the Pay or Play Program because the services' total expenditure does not exceed the City's \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$90,000.00	\$0.00	\$90,000.00

Amount and Source of Funding:

\$90,000.00

Opioid Abatement Fund

Fund No.: 2216

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393- 9126
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393- 9129
Shelia Baker, Division Manager	FIN/SPD	(832) 393- 8109

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 8/8/2024

WS1151815252 - Opioid Wastewater Analysis (University of Texas Health Science Center at Houston) - ORDINANCE

Agenda Item#: 35.

Summary:

AN ORDINANCE APPROVING AND AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HOUSTON AND THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON FOR OPIOID WASTEWATER ANALYSIS FOR THE HOUSTON HEALTH DEPARTMENT; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

Professional Services (S36-WS1151815252) - Approve an ordinance authorizing a Professional Services Agreement between the City of Houston and the University of Texas Health Science Center at Houston in the maximum contract amount of \$90,000.00 for opioid wastewater analysis for a one-year term for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing a professional services agreement between the City of Houston and the **University of Texas Health Science Center at Houston** in the maximum contract amount of **\$90,000.00** for opioid wastewater analysis. The contract is for a one-year term.

The scope of work requires monitoring of the usage of opioids in the population from municipal wastewater. The specific goal is to expand the detection of opioids and metabolites in wastewater across communities and analyze opioid mass load and consumption rates from wastewater data.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting goals as the total project expenditure does not exceed the City's \$100,000.00 threshold.

Pay or Play Program:

This procurement is exempt from the requirements of the Pay or Play Program because the services' total expenditure does not exceed the City's \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

6121834A077C41A...

3/24/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$90,000.00	\$0.00	\$90,000.00

Amount and Source of Funding:

\$90,000.00

Opioid Abatement Fund

Fund No.: 2216

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393- 9126
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393- 9129
Shelia Baker, Division Manager	FIN/SPD	(832) 393- 8109

ATTACHMENTS:

Description	Type
Professional Service Justification	Backup Material
Letter of Insurance	Backup Material
Certification of Funds	Financial Information
sro	Financial Information
Contract No. 4600018622	Contract/Exhibit
HHD approval	Backup Material
Opioid_Wastewater_Analysis_Ord._Approv&Autho_3.18.25.docx	Ordinance/Resolution/Motion
Funding Verification Form	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District B, District E, District I

Item Creation Date: 3/14/2025

HAS – Additional Appropriation to On-Call Aviation Planning Consulting Services Contracts with Ricondo & Associates, Inc.; Landrum & Brown, Inc.; and HNTB Corporation;
Project Nos. 945ABC

Agenda Item#: 29.

Summary:

ORDINANCE appropriating \$11,000,000.00 out of Airports Renewal and Replacement Fund as additional appropriation to three On-Call Aviation Planning Consulting Services Contracts between the City of Houston and **RICONDO & ASSOCIATES, INC; LANDRUM & BROWN, INC;** and **HNTB CORPORATION**, respectively (Project Nos. 945a, 945b and 945c) - **DISTRICTS - B - JACKSON; E - FLICKINGER and I - MARTINEZ**

Background:

RECOMMENDATION:

Adopt an ordinance appropriating \$11,000,000.00 from the Airports Renewal and Replacement Fund (8010) to the On-Call Aviation Planning Consulting Services contracts with Ricondo & Associates, Inc.; Landrum & Brown Inc.; and HNTB Corporation for the Houston Airport System (Project Nos. 945ABC).

SPECIFIC EXPLANATION:

On September 7, 2022, City Council adopted Ordinance 2022-0692 approving and authorizing On-Call Aviation Planning Consulting Services contracts with Ricondo & Associates, Inc. (945A); Landrum & Brown, Inc. (945B); and HNTB Corporation (945C) and appropriating an initial amount of \$15M towards the contracts. The contracts have terms of three years with two one-year options.

The on-call services performed by the contractors include a broad spectrum of professional aviation planning industry standard activities consistent with that of other large multi-airport systems. Funds are allocated to contracts as needed through Letters of Authorization (LOAs). Services under these contracts include:

- Developing Project Definition Manuals (PDMs), Project Definition Documents (PDDs), and Technical Memorandums
- Developing and updating Master Plans, Airport Layout Plans (ALPs), and Aviation Activity Forecasts
- Runway and Taxiway Layouts
- Terminal planning
- Modeling airfield and airspace movements

- Modeling terminal passenger movements
- Modeling vehicle and roadway activities
- Researching aviation industry trends
- Multi-modal transportation planning
- Environmental planning
- AutoCAD and GIS support
- Presentation graphics support
- Preparation of RFQ/RFPs
- Planning staff augmentation
- Facility planning support

The requested additional funding will allow for a continuation of these vital services. It is anticipated that City Council may be asked to approve a further appropriation for these contracts in the future.

DBE Participation:

The Disadvantaged Business Enterprise (DBE) advertised goal was 25%. The awarded DBE goals for these agreements is as follows: Ricondo & Associates, Inc. – 28%; Landrum & Brown, Inc. – 25%; and HNTB Corporation – 25%. Ricondo is currently achieving 23.37% participation utilizing 15 goal-credit subcontractors. Landrum & Brown is currently achieving 33.40% participation utilizing nine goal-credit subcontractors. And, HNTB is currently achieving 18.51% participation utilizing 11 goal-credit subcontractors. The Office of Business Opportunity will continue to monitor these contracts to ensure compliance with the MWSDBE Program.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director’s Signature:

Jim Szczesniak
Houston Airport System

Prior Council Action:

09/07/2022 (O) 2022-692

Amount and Source of Funding:

\$11,000,000.00
Airports Renewal and Replacement Fund
Fund 8010

Contact Information:

Todd Curry 281/233-1896
Karen Korir 281/233-1967

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District E, District I
Item Creation Date: 3/14/2025

HAS – Additional Appropriation to On-Call Aviation Planning Consulting Services Contracts with Ricondo & Associates, Inc.; Landrum & Brown, Inc.; and HNTB Corporation; Project Nos. 945ABC

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance appropriating \$11,000,000.00 from the Airports Renewal and Replacement Fund (8010) to the On-Call Aviation Planning Consulting Services contracts with Ricondo & Associates, Inc.; Landrum & Brown Inc.; and HNTB Corporation for the Houston Airport System (Project Nos. 945ABC).

SPECIFIC EXPLANATION:

On September 7, 2022, City Council adopted Ordinance 2022-0692 approving and authorizing On-Call Aviation Planning Consulting Services contracts with Ricondo & Associates, Inc. (945A); Landrum & Brown, Inc. (945B); and HNTB Corporation (945C) and appropriating an initial amount of \$15M towards the contracts. The contracts have terms of three years with two one-year options.

The on-call services performed by the contractors include a broad spectrum of professional aviation planning industry standard activities consistent with that of other large multi-airport systems. Funds are allocated to contracts as needed through Letters of Authorization (LOAs). Services under these contracts include:

- Developing Project Definition Manuals (PDMs), Project Definition Documents (PDDs), and Technical Memorandums
- Developing and updating Master Plans, Airport Layout Plans (ALPs), and Aviation Activity Forecasts
- Runway and Taxiway Layouts
- Terminal planning
- Modeling airfield and airspace movements
- Modeling terminal passenger movements
- Modeling vehicle and roadway activities
- Researching aviation industry trends
- Multi-modal transportation planning
- Environmental planning
- AutoCAD and GIS support
- Presentation graphics support
- Preparation of RFQ/RFPs
- Planning staff augmentation
- Facility planning support

The requested additional funding will allow for a continuation of these vital services. It is anticipated that City Council may be asked to approve a further appropriation for these contracts in the future.

DBE Participation:

The Disadvantaged Business Enterprise (DBE) advertised goal was 25%. The awarded DBE goals for these agreements is as follows: Ricondo & Associates, Inc. – 28%; Landrum & Brown, Inc. – 25%; and HNTB Corporation – 25%. Ricondo is currently achieving 23.37% participation utilizing 15 goal-credit subcontractors. Landrum & Brown is currently achieving 33.40% participation utilizing nine goal-credit subcontractors. And, HNTB is currently achieving 18.51% participation utilizing 11 goal-credit subcontractors. The Office of Business Opportunity will continue to monitor these contracts to ensure compliance with the MWSDBE Program.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director’s Signature:

DS
kk

Signed by:

219BB453A1304CE...
Jim Szczesniak
Houston Airport System

Prior Council Action:

09/07/2022 (O) 2022-692

Amount and Source of Funding:

\$11,000,000.00

Airports Renewal and Replacement Fund

Fund 8010

Contact Information:

Todd Curry 281/233-1896

Karen Korir 281/233-1967



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/6/2025

FIN - Fleet Appropriation HPD/FMD/HPW

Agenda Item#: 30.

Summary:

ORDINANCE appropriating \$12,708,000.00 out of Police Consolidated Construction Fund; and \$1,230,000.00 out of Fleet Equipment Special Revenue Fund for Vehicles and Related Equipment for Various City Departments

Background:

Approve an ordinance authorizing the total appropriation of \$13,938,000 from the following funds: Police Consolidated Construction Fund (4504), and Fleet Equipment Special Revenue Fund (9002) for vehicles and related equipment.

SPECIFIC EXPLANATION:

The Director of Finance recommends that City Council approve an ordinance authorizing the total appropriation of \$13,938,000 out of the following funds: \$12,708,000 from the Police Consolidated Construction Fund (4504), and \$1,230,000 from the Fleet Equipment Special Revenue Fund (9002) for vehicles and related equipment for various city departments.

The appropriation will cover the purchases of patrol and emergency vehicles for the Houston Police Department (\$12,708,000) a milling machine for street resurfacing for citywide roadway rehabilitation for the Houston Public Works Department (\$980,000) and funds for shop/support equipment and fleet vehicles for FMD (\$250,000)

This appropriation ordinance is required to provide funding for the purchase of capital equipment (vehicles). SPD will return to Council at a later date to authorize purchase orders for the planned vehicle purchases.

FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

Melissa Dubowski

Chief Business Officer/Finance Director
Finance Department

Amount and Source of Funding:

\$ 12,708,000- Police Consolidated Construction Fund (4504)
\$ 1,230,000- Fleet Equipment Special Revenue Fund (9002)

\$ 13,938,000 - Total Appropriation

Contact Information:

Gary Glasscock (Dir. FMD) - (832) 393-6901
Christopher Gonzales - FIN (832) 393-9072
Jorge Guzman – FIN (832) 393-9137

ATTACHMENTS:

Description

RCA Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/6/2025

FIN - Fleet Appropriation HPD/FMD/HPW

Agenda Item#: 10.

Background:

Approve an ordinance authorizing the total appropriation of \$13,938,000 from the following funds: Police Consolidated Construction Fund (4504), and Fleet Equipment Special Revenue Fund (9002) for vehicles and related equipment.

SPECIFIC EXPLANATION:

The Director of Finance recommends that City Council approve an ordinance authorizing the total appropriation of \$13,938,000 out of the following funds: \$12,708,000 from the Police Consolidated Construction Fund (4504), and \$1,230,000 from the Fleet Equipment Special Revenue Fund (9002) for vehicles and related equipment for various city departments.

The appropriation will cover the purchases of patrol and emergency vehicles for the Houston Police Department (\$12,708,000) a milling machine for street resurfacing for citywide roadway rehabilitation for the Houston Public Works Department (\$980,000) and funds for shop/support equipment and fleet vehicles for FMD (\$250,000)

This appropriation ordinance is required to provide funding for the purchase of capital equipment (vehicles). SPD will return to Council at a later date to authorize purchase orders for the planned vehicle purchases.

FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

76B4GD915D464C7...

Melissa Dubowski
Chief Business Officer/Finance Director
Finance Department

Amount and Source of Funding:

\$ 12,708,000- Police Consolidated Construction Fund (4504)

\$ 1,230,000- Fleet Equipment Special Revenue Fund (9002)

\$ 13,938,000 - Total Appropriation

Contact Information:

Gary Glasscock (Dir. FMD) - (832) 393-6901
Christopher Gonzales - FIN (832) 393-9072
Jorge Guzman – FIN (832) 393-9137

ATTACHMENTS:

Description

SAP Documents

Type

Financial Information

Certificate Of Completion

Envelope Id: 08875BEE-6374-4F60-9F31-3A5C007FF02C
 Subject: Complete with Docusign: RCA Coversheet- FIN Fleet Appropriation HPD FMD HPW.pdf
 Source Envelope:
 Document Pages: 1
 Certificate Pages: 2
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed

 Envelope Originator:
 Alfonso Pena
 611 Walker St.
 HITS
 Houston, TX 77002
 Alfonso.Pena@houstontx.gov
 IP Address: 50.58.210.12


Record Tracking

Status: Original 3/10/2025 2:54:19 PM	Holder: Alfonso Pena Alfonso.Pena@houstontx.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: City of Houston IT Services	Location: Docusign

Signer Events

Alma Tamborello
 Alma.Tamborello@houstontx.gov
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)

Signature




Signature Adoption: Pre-selected Style
 Using IP Address: 50.58.210.12

Timestamp

Sent: 3/10/2025 2:57:23 PM
 Viewed: 3/11/2025 9:52:00 AM
 Signed: 3/11/2025 9:53:30 AM

Electronic Record and Signature Disclosure: Not Offered via Docusign

Christopher Gonzales
 Christopher.Gonzales2@houstontx.gov
 Deputy Asst, Dir.
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)



Signature Adoption: Pre-selected Style
 Using IP Address: 50.58.210.12

Sent: 3/10/2025 2:57:23 PM
 Viewed: 3/11/2025 6:17:55 PM
 Signed: 3/11/2025 6:18:04 PM

Electronic Record and Signature Disclosure: Not Offered via Docusign

Melissa Dubowski
 Melissa.Dubowski@houstontx.gov
 Chief Business Officer/Director of Finance
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 76B4CD915D0404C7...
 Signature Adoption: Uploaded Signature Image
 Using IP Address: 174.234.0.114
 Signed using mobile

Sent: 3/10/2025 2:57:23 PM
 Viewed: 3/10/2025 9:19:31 PM
 Signed: 3/10/2025 9:20:28 PM

Electronic Record and Signature Disclosure: Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
---------------------------	---------------	------------------

Witness Events	Signature	Timestamp
-----------------------	------------------	------------------

Notary Events	Signature	Timestamp
----------------------	------------------	------------------

Envelope Summary Events	Status	Timestamps
--------------------------------	---------------	-------------------

Envelope Sent	Hashed/Encrypted	3/10/2025 2:57:23 PM
Certified Delivered	Security Checked	3/10/2025 9:19:31 PM
Signing Complete	Security Checked	3/10/2025 9:20:28 PM
Completed	Security Checked	3/11/2025 6:18:04 PM

Payment Events	Status	Timestamps
-----------------------	---------------	-------------------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District G, District H

Item Creation Date:

25CONS610 – Appropriate Funds – Electrical,
Communications and Security System Upgrades – HPD
Impound Lot

Agenda Item#: 31.

Summary:

ORDINANCE appropriating \$350,000.00 out of Police Consolidated Construction Fund for Electrical, Communications and Security System Upgrades at Houston Police Department Impound Lot - **DISTRICTS G - HUFFMAN and H - CASTILLO**

Background:

RECOMMENDATION: Appropriate funds for electrical, communications and security system upgrades at the Houston Police Department (HPD) Impound Lot.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$350,000.00 out of the Police Consolidated Construction Fund for the electrical, communications and security system upgrades at the Houston Police Department (HPD) Impound Lot. The work will be executed utilizing pre-positioned City-wide contracts.

PROJECT DESCRIPTION: The project involves the replacement of the aerial electrical system with a new, underground electrical system and the installation of new fiber optic cables, and new security cameras.

PROJECT LOCATION: 1300 Dart Street Houston, TX 77007

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS Nos: G-000234

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

J. Noe Diaz, Jr.
Houston Police Department

Amount and Source of Funding:

\$350,000.00
Police Consolidated Construction Fund
Fund 4504

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

District G, District H

Item Creation Date:

25CONS610 – Appropriate Funds – Electrical, Communications and Security System
Upgrades – HPD Impound Lot

Agenda Item#: 23.

Background:

RECOMMENDATION: Appropriate funds for electrical, communications and security system upgrades at the Houston Police Department (HPD) Impound Lot.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate \$350,000.00 out of the Police Consolidated Construction Fund for the electrical, communications and security system upgrades at the Houston Police Department (HPD) Impound Lot. The work will be executed utilizing pre-positioned City-wide contracts.

PROJECT DESCRIPTION: The project involves the replacement of the aerial electrical system with a new, underground electrical system and the installation of new fiber optic cables, and new security cameras

PROJECT LOCATION: 1300 Dart Street Houston, TX 77007

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS Nos: G-000234

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
C. J. Messiah, Jr. 3/5/2025
C. J. Messiah, Jr.
General Services Department

J. Noe Diaz, Jr.
Houston Police Department

Prior Council Action:

None

Amount and Source of Funding:

\$350,000.00 - Police Consolidated Construction Fund (4504)

Contact Information:

Enid M. Howard
Council Liaison

Phone: 832.393.8023

^{DS}
EH

ATTACHMENTS:

Description

[CIP FORM A](#)

[MAPS-SITE AND VICINITY](#)

Type

Financial Information

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date: 3/5/2025

Doc1116584714 - Veterinary Services for Mounted Patrol
Unit (Dori Hertel, DVM dba D-J Vets) - ORDINANCE

Agenda Item#: 32.

Summary:

ORDINANCE approving and awarding contract to **DORI H. HERTEL, DVM dba D-J VETS** to provide Veterinary Services for Mounted Patrol Horses for the Houston Police Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$444,000.00 - General Fund

Background:

Proposals received on July 25, 2024, for P29-Doc1116584714 - Approve an ordinance awarding a contract to Dori H. Hertel, DVM dba D-J Vets in the maximum contract amount of \$444,000.00 to provide veterinary services for mounted patrol horses for a three (3) year contract term, with two (2) one-year options for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to extend**, to **Dori H. Hertel, DVM dba D-J Vets** in the maximum contract amount of **\$444,000.00** to provide veterinary services for mounted patrol horses for the Houston Police Department (HPD).

The scope of services requires the contractor to provide veterinary services to the horses assigned to the HPD Mounted Patrol Division. Services include, but are not limited to, annual examinations, therapy, deworming, and x-rays as required to maintain the health of the horses. The contractor shall be on-call 24-hours a day, seven days per week, including weekends and holidays, to respond to incidents as needed.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the state of Texas bid laws, and one proposal was received from Dori H. Hertel, DVM, dba D-J Vets. The evaluation committee consisted of employees from the Houston Police Department and BARC. The proposals were evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price Proposal

Dori H. Hertel dba D-J Vets was deemed qualified to perform the requirements outlined in the RFP.

M/WBE Participation:

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The contract requires compliance with the City’s Pay or Play program regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This award requires compliance with the City’s Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Dori H. Hertel dba D-J Vets is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Police Department	\$88,800.00	\$355,200.00	\$444,000.00

Amount and Source of Funding:

\$444,000.00
General Fund
Fund 1000

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O’Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 3/5/2025

Doc1116584714 - Veterinary Services for Mounted Patrol Unit (Dori Hertel, DVM dba D-J Vets) - ORDINANCE

Agenda Item#:

Background:

Proposals received on July 25, 2024, for P29-Doc1116584714 - Approve an ordinance awarding a contract to Dori H. Hertel, DVM dba D-J Vets in the maximum contract amount of \$444,000.00 to provide veterinary services for mounted patrol horses for a three (3) year contract term, with two (2) one-year options for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to extend**, to **Dori H. Hertel, DVM dba D-J Vets** in the maximum contract amount of **\$444,000.00** to provide veterinary services for mounted patrol horses for the Houston Police Department (HPD).

The scope of services requires the contractor to provide veterinary services to the horses assigned to the HPD Mounted Patrol Division. Services include, but are not limited to, annual examinations, therapy, deworming, and x-rays as required to maintain the health of the horses. The contractor shall be on-call 24-hours a day, seven days per week, including weekends and holidays, to respond to incidents as needed.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the state of Texas bid laws, and one proposal was received from Dori H. Hertel, DVM, dba D-J Vets. The evaluation committee consisted of employees from the Houston Police Department and BARC. The proposals were evaluated based upon the following criteria:

- 1. Responsiveness of Proposal
- 2. Technical Competence
- 3. Price Proposal

Dori H. Hertel dba D-J Vets was deemed qualified to perform the requirements outlined in the RFP.

M/WBE Participation:

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The contract requires compliance with the City's Pay or Play program regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Dori H. Hertel dba D-J Vets is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

for

DocuSigned by:
Candice Gambrell
 0EEA3CC0243B4F9...

 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval

3/6/2025

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Police Department	\$88,800.00	\$355,200.00	\$444,000.00

Houston Police Department	\$50,000.00	\$500,200.00	\$444,000.00
---------------------------	-------------	--------------	--------------

Amount and Source of Funding:

\$444,000.00 – General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Goal Document	Backup Material
Certification of Funds	Financial Information
Ownership Form	Backup Material
Clear Tax statement	Backup Material
Partially Signed Contract	Contract/Exhibit
POP Forms	Backup Material
Acknowledged Form 1295	Backup Material
Conflict of Interest Questionnaire	Backup Material
PR Number	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date:

Doc1170449114 - Baggage Handling Systems Operations
and Maintenance Services (JSM Airport Services, LLC) -
ORDINANCE

Agenda Item#: 33.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **JSM AIRPORT SERVICES, LLC** for Baggage Handling Systems Operations and Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$33,630,207.00 - Enterprise Fund

Background:

Proposals Received on October 3, 2024, for S19-Doc1170449114 - Approve an ordinance awarding a contract to JSM Airport Services, LLC in an amount not to exceed \$33,630,207.00 for the baggage handling systems operations and maintenance services for a three-year contract term, with two one-year options for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to JSM Airport Services, LLC** in an amount not to exceed **\$33,630,207.00** for the baggage handling systems operations and maintenance services for the Houston Airport System.

The scope of work requires the Contractor to provide all labor, supervision, management, parts, materials and consumables, equipment, diagnostics, hazardous materials, tools, instruments, reports, transportation, insurance, bonds, and incidentals, and all other associated electrical, mechanical, pneumatic, hydraulic services for equipment and appurtenances, as required, to maintain safety, maximum operational efficiency, and to ensure units are maintained in an acceptable condition of the baggage handling systems. The Contractor shall provide complete operations and maintenance services 24/7, 365 days per year, of existing baggage handling systems at Bush Intercontinental Airport's Terminals A & D and the Federal Inspection Station (FIS).

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) proposals were received from Daifuku Services America Corporation, JSM Airport Services, LLC; Oshkosh AeroTech, LLC; Oxford Electronics, Inc. d/b/a Oxford Airport Technical Services, and Vanderlande Industries, Inc.

The evaluation committee was composed of three (3) evaluators from the Houston Airport System (HAS).

The proposals were evaluated based upon the following criteria.

- Personnel/Staffing Requirements
- Reputation/Qualifications/Experience
- Management/Strategy Plan
- Efficiency/Sustainability/Energy Savings/EAMS
- Fee Schedule

JSM Airport Services, LLC was deemed the best respondent.

M/WBE Participation:

The Request for Proposals (RFP) was issued as a goal-oriented contract with a 3% M/WBE participation level. JSM Airport Services, LLC has designated the below-named company as its certified M/WBE contractor.

Name	Type of Work	Dollar Amount	Percentage
BE Staffing Solutions	Staffing Labor	\$1,008,906.21	3%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, JSM Airport Services, LLC provides health benefits for eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, JSM Airport Services, LLC does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

 Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

 Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Airport System	\$2,122,816.00	\$31,507,391.00	\$33,630,207.00

Amount and Source of Funding:

\$33,630,207.00
HAS Revenue Fund
Fund 8001

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Purchasing Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

Doc1170449114 - Baggage Handling Systems Operations and Maintenance Services
(JSM Airport Services, LLC) - ORDINANCE

Agenda Item#:

Background:

Proposals Received on October 3, 2024, for S19-Doc1170449114 - Approve an ordinance awarding a contract to JSM Airport Services, LLC in an amount not to exceed \$33,630,207.00 for the baggage handling systems operations and maintenance services for a three-year contract term, with two one-year options for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to JSM Airport Services, LLC** in an amount not to exceed **\$33,630,207.00** for the baggage handling systems operations and maintenance services for the Houston Airport System.

The scope of work requires the Contractor to provide all labor, supervision, management, parts, materials and consumables, equipment, diagnostics, hazardous materials, tools, instruments, reports, transportation, insurance, bonds, and incidentals, and all other associated electrical, mechanical, pneumatic, hydraulic services for equipment and appurtenances, as required, to maintain safety, maximum operational efficiency, and to ensure units are maintained in an acceptable condition of the baggage handling systems. The Contractor shall provide complete operations and maintenance services 24/7, 365 days per year, of existing baggage handling systems at Bush Intercontinental Airport's Terminals A & D and the Federal Inspection Station (FIS).

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) proposals were received from Daifuku Services America Corporation, JSM Airport Services, LLC; Oshkosh AeroTech, LLC; Oxford Electronics, Inc. d/b/a Oxford Airport Technical Services, and Vanderlande Industries, Inc.

The evaluation committee was composed of three (3) evaluators from the Houston Airport System (HAS).

The proposals were evaluated based upon the following criteria.

- Personnel/Staffing Requirements
- Reputation/Qualifications/Experience
- Management/Strategy Plan
- Efficiency/Sustainability/Energy Savings/EAMS
- Fee Schedule

JSM Airport Services, LLC was deemed the best respondent.

M/WBE Participation:

The Request for Proposals (RFP) was issued as a goal-oriented contract with a 3% M/WBE participation level. JSM Airport Services, LLC has designated the below-named company as its certified M/WBE contractor.

Name	Type of Work	Dollar Amount	Percentage
BE Staffing Solutions	Staffing Labor	\$1,008,906.21	3%

Pay or Play Program:

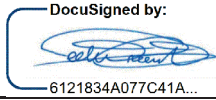
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, JSM Airport Services, LLC provides health benefits for eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, JSM Airport Services, LLC does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.



3/14/2025

6121834A077C41A...

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Airport System	\$2,122,816.00	\$31,507,391.00	\$33,630,207.00

Amount and Source of Funding:

\$33,630,207.00 – HAS Revenue Fund (8001)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Purchasing Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ownership Information Form	Other
Conflict of Interest Questionnaire	Other
Certificate of Interested Parties	Other
POP 1	Other
POP 2	Other
POP 3	Other
Tax Clearance Report	Other
MWBE Specific Goal	Other
MWBE Letter of Intent	Other
MWBE Participation Plan	Other
MWBE Attachment C	Other
MWBE BE Staffing Solutions	Other
Drug Policy Forms	Other
Secretary of State (SOS)	Other
Certificate of Funds	Financial Information
COI and Endorsements	Other
AM Best Ratings	Other
Contract	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

Item Creation Date:

HPD ILA with Harris County - JPC 4th Amendment

Agenda Item#: 34.

Summary:

ORDINANCE approving and authorizing fourth amendment to Interlocal Agreement between City of Houston and **HARRIS COUNTY** for construction and operation of the Joint Processing Center - \$14,000,000.00 - General Fund

Background:

The Chief of Police for the Houston Police Department requests Council approval of the Fourth Amendment to the Interlocal Agreement between Harris County and the City of Houston relating to the operations of the Joint Processing Center.

As background, in 2019, HPD transferred all City jail operations to the Harris County Joint Processing Center (JPC). Pursuant to the Interlocal Agreement, a true up process is to be conducted annually to make adjustments based on the JPC's actual costs for the previous 12-months of JPC operations. The true-up process also takes into account the volume of City Class C prisoners arrested by HPD and housed by the JPC.

City Council previously approved three amendments to the Interlocal Agreement stipulating an annual fixed fee instead of a true up adjustment at the end of the billing year. The amendments outlined a fixed rate of \$14,000,000.00 to replace the true up process at the completion of each billing year.

The City of Houston is currently in negotiations with Harris County on the payment terms of the Joint Processing Center agreement and have agreed in the short term to continue the terms of the third amendment for a fixed fee of \$14,000,000.00 for the billing period of March 1, 2025 to February 28, 2026. This 4th amendment allows the continuation of a fixed fee for the City during the negotiation period.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

J. Noe Diaz, Jr.
Chief of Police

Estimated Spending Authority

DEPARTMENT	FY25	OUT YEARS	TOTAL AMOUNT
Houston Police Department	\$4,666,666.67	\$9,333,333.33	\$14,000,000.00

Prior Council Action:

Ordinance 2015-0896 Approved by City Council on 9/23/2015
Ordinance 2022-401 Approved by City Council on 5/25/2022
Ordinance 2023-234 Approved by City Council on 4/5/2023
Ordinance 2024-157 Approved by City Council on 3/20/2024

Amount and Source of Funding:

\$14,000,000.00
General Fund
Fund 1000

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713.308.1627

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

Item Creation Date:

HPD ILA with Harris County - JPC 4th Amendment

Agenda Item#: 27.

Background:

The Chief of Police for the Houston Police Department requests Council approval of the Fourth Amendment to the Interlocal Agreement between Harris County and the City of Houston relating to the operations of the Joint Processing Center.

As background, in 2019, HPD transferred all City jail operations to the Harris County Joint Processing Center (JPC). Pursuant to the Interlocal Agreement, a true up process is to be conducted annually to make adjustments based on the JPC's actual costs for the previous 12-months of JPC operations. The true-up process also takes into account the volume of City Class C prisoners arrested by HPD and housed by the JPC.

City Council previously approved three amendments to the Interlocal Agreement stipulating an annual fixed fee instead of a true up adjustment at the end of the billing year. The amendments outlined a fixed rate of \$14,000,000.00 to replace the true up process at the completion of each billing year.

The City of Houston is currently in negotiations with Harris County on the payment terms of the Joint Processing Center agreement and have agreed in the short term to continue the terms of the third amendment for a fixed fee of \$14,000,000.00 for the billing period of March 1, 2025 to February 28, 2026. This 4th amendment allows the continuation of a fixed fee for the City during the negotiation period.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Signed by:

DS
KS
J. Noe Diaz

J. Noe Diaz, Jr.
Chief of Police

Estimated Spending Authority

DEPARTMENT	FY25	OUT YEARS	TOTAL AMOUNT
Houston Police Department	\$4,666,666.67	\$9,333,333.33	\$14,000,000.00

Prior Council Action:

- Ordinance 2015-0896 Approved by City Council on 9/23/2015
- Ordinance 2022-401 Approved by City Council on 5/25/2022
- Ordinance 2023-234 Approved by City Council on 4/5/2023
- Ordinance 2024-157 Approved by City Council on 3/20/2024

Amount and Source of Funding:

\$14,000,000.00
General Fund
Fund 1000

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713 308 1627

7 10.000.1027

ATTACHMENTS:

Description

Ordinance 2015-0896
Ordinance 1st Amendment
Ordinance 2nd Amendment
Ordinance 3rd Amendment

Type

Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District C

Item Creation Date: 2/27/2025

PLN - Special Minimum Lot Size Block Application No. 872
(700 block of E. 12th Street, north and south sides, between
Beverly and Studewood Streets)

Agenda Item#: 35.

Summary:

ORDINANCE establishing the north and south sides of the 700 Block of E. 12th Street, between Beverly Street and Studewood Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 717 E. 12th, Lots 19 & 20, Block 33, in the Studes Section 2 Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 58% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to the City Council for consideration.

The Planning and Development Department recommends that the City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 700 block of E. 12th Street, north and south sides, between Beverly and Studewood Streets.

Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff
Phone: 832-393-6578

Angelita Pineda, Council Liaison
Phone: 832-393-6572

Eriq Glenn, Planner
Phone: 832-393-6554

ATTACHMENTS:

Description

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District C

Item Creation Date: 2/27/2025

PLN - Special Minimum Lot Size Block Application No. 872 (700 block of E. 12th Street, north and south sides, between Beverly and Studewood Streets)

Agenda Item#: 8.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 717 E. 12th, Lots 19 & 20, Block 33, in the Studes Section 2 Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 58% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to the City Council for consideration.

The Planning and Development Department recommends that the City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 700 block of E. 12th Street, north and south sides, between Beverly and Studewood Streets.

Signed by:

Vonn Tran

4F7LTAZFOC43452...

Vonn Tran

Director

Planning and Development Department

Contact Information:

Anna Sedillo, Chief of Staff

Phone: 832-393-6578

Angelita Pineda, Council Liaison

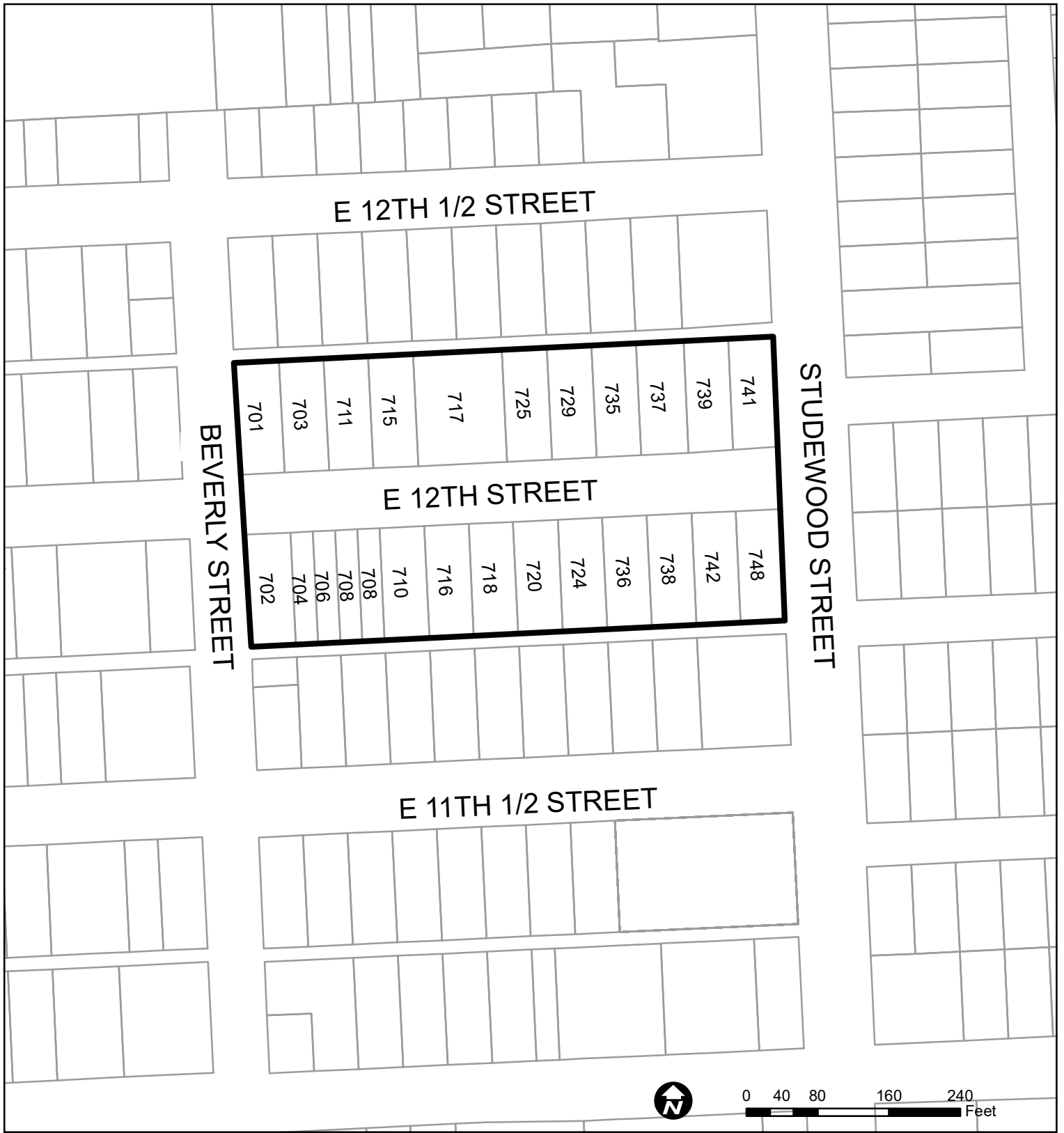
Phone: 832-393-6572

Eriq Glenn, Planner

Phone: 832-393-6554

ATTACHMENTS:

Description	Type
Map	Backup Material



Special Minimum Lot Size
700 block of E. 12th Street, north and south sides,
between Studewood and Beverly Streets
6,250 Square Feet

Source: Harris County Appraisal District
 Date: August 7, 2024
 Reference: MLS 872


All properties within the application area are single family unless noted as such:

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded



PLANNING & DEVELOPMENT DEPARTMENT

 Special Minimum Lot Size Boundary



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District E

Item Creation Date:

HPW 20TRT17 Ordinance Approving Chapter 26 Findings
– Sylvan Rodriguez Park

Agenda Item#: 36.

Summary:

ORDINANCE making certain findings related to the use of approximately 7,404 square feet of land out of Sylvan Rodriguez Park, in connection with the replacement of the existing 42-inch Southeast Transmission Water Line along State Highway 3, from Fuqua Street to League City Pump Station, with a new 54-inch Transmission Line

Background:

SUBJECT: An Ordinance making findings related to the use or taking by Houston Public Works of 7,404 square feet (0.17 acres) of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

RECOMMENDATION: An Ordinance making findings related to the use or taking by Houston Public Works of 7,404 square feet (0.17 acres) of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas. Houston Public Works (HPW) has identified a need for 7,404 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life.

Section 26.001 of the Texas Parks & Wildlife Code provides that a city may not approve any program or project that requires the use or taking of land designated and used as park land unless, after notice and public hearing, its governing body determines that: (1) there is no feasible and prudent alternative to the use or taking of the park land, and (2) the program or project includes all

reasonable planning to minimize harm to the park land.

The SETL Feasibility Study Report assessed three alignment alternatives to identify the most beneficial water line placement. Each alignment was assessed for overall feasibility to construct, impacts to the public, proximity to existing connection points, and cost. Efforts were made to minimize the overall water line length, amount of roadway pavement disturbed, pipeline crossings, the number of easements required as well as minimize impacts to businesses, residences, parks, green spaces and other public facilities. The route through the Park meet the best criteria set by the City and the Co-Participants. The proposed alignment is not within the active area of the Park. The permanent water line will have minimal, if any, effect on the park operations and the park can utilize the surface for park purposes other than planting trees or placing permanent structures over the water line. Temporary construction area will enhance the portion of the park by clearing underbrush and undesirable vegetation.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices were published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. City Council held a public hearing on the use of the park land on March 26, 2025.

Kenneth Allen, Director
Houston Parks and Recreation Department

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Construction, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description

HPW Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District E

Item Creation Date:

HPW 20TRT17 Ordinance Approving Chapter 26 Findings – Sylvan Rodriguez Park

Agenda Item#: 39.

Background:

SUBJECT: An Ordinance making findings related to the use or taking by Houston Public Works of 7,404 square feet (0.17 acres) of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

RECOMMENDATION: An Ordinance making findings related to the use or taking by Houston Public Works of 7,404 square feet (0.17 acres) of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas. Houston Public Works (HPW) has identified a need for 7,404 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life.

Section 26.001 of the Texas Parks & Wildlife Code provides that a city may not approve any program or project that requires the use or taking of land designated and used as park land unless, after notice and public hearing, its governing body determines that: (1) there is no feasible and prudent alternative to the use or taking of the park land, and (2) the program or project includes all reasonable planning to minimize harm to the park land.

The SETL Feasibility Study Report assessed three alignment alternatives to identify the most beneficial water line placement. Each alignment was assessed for overall feasibility to construct, impacts to the public, proximity to existing connection points, and cost. Efforts were made to minimize the overall water line length, amount of roadway pavement disturbed, pipeline crossings, the number of easements required as well as minimize impacts to businesses, residences, parks, green spaces and other public facilities. The route through the Park meet the best criteria set by the City and the Co-Participants. The proposed alignment is not within the active area of the Park. The permanent water line will have minimal, if any, effect on the park operations and the park can utilize the surface for park purposes other than planting trees or placing permanent structures over the water line. Temporary construction area will enhance the portion of the park by clearing underbrush and undesirable vegetation.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices were published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. City Council held a public hearing on the use of the park land on March 26, 2025.

Kenneth Allen, Director
Houston Parks and Recreation Department

DocuSigned by:

3/26/2025

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Construction, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description	Type
FN & Maps	Backup Material
Consent Memo	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D

Item Creation Date: 1/21/2025

HPW - 20HGW10219\Sale of 10801 Kingspoint Rd\Parcel
SY23-067

Agenda Item#: 37.

Summary:

ORDINANCE approving and authorizing Purchase and Sale Agreement between City of Houston, Texas, Seller, and **MAJID KHAN** and **ZAIB ATTIQUE ZIA**, Purchasers, for sale of approximately 5,380 square feet of City owned land, out of Lot 9, Block 19, Genoa Outlots, situated in John Robinson Survey, Abstract 680, Harris County, Texas, for \$70,100.00 - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Purchase and Sale Agreement with Majid Khan and Zaib Attique Zia (Buyer) for the sale of a ±0.1235-acre (5,380 sf) tract of land being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the Harris County Map Records (H.C.M.R.), situated in the J. Robinson Survey, A-680. (**Parcel SY23-067**).

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Majid Khan and Zaib Attique Zia (Buyer) for the sale of ±0.1235-acre (5,380 sf) tract of land being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the H.C.M.R., situated in the J. Robinson Survey, A-680 (**Parcel SY23-067**), for a purchase price of \$70,100.00.

SPECIFIC EXPLANATION: The City of Houston acquired Parcel SY23-067 by deed in 1992 as the Kingspoint Lift Station site. Houston Public Works - Houston Water - Waste Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, it was advertised for public bid sale. Two bids were received, with Majid Khan and Zaib Attique Zia being selected as the winning bidder based on submitting the highest bid at \$70,100.00. This bid exceeded the fair market value for the property established by appraisal to be \$68,057.00.

The sale is in accordance with Section 2-236 of the City of Houston Code of Ordinances, which provides that any land owned by the City, other than land provided for in Sections 2-237, 2-238 and 2-239, determined not to be needed for City purposes, shall be advertised and may be sold to the highest bidder upon authorization of the City Council, based upon the appraised fair market value of such land.

The City will sell to Majid Khan and Zaib Attique Zia:

Parcel SY23-067

±5,380 square foot tract of land \$70,100.00

TOTAL SALE \$70,100.00

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Majid Khan and Zaib Attique Zia (Buyer) for the sale of ±0.1235-acre (5,380 sf) tract, located at 10801 Kingspoint Rd., being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the H.C.M.R., situated in the J. Robinson Survey, A-680 (**Parcel SY23-067**) for a purchase price of \$70,100.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to Majid Khan and Zaib Attique Zia.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi
Director
Houston Public Works

Amount and Source of Funding:

REVENUE
FUND 8300
Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esp., Assistant Director	Construction - Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Signed Coversheet
Funding Verification

Type

Signed Cover sheet
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 1/21/2025

HPW - 20HGW10219\Sale of 10801 Kingspoint Rd\Parcel SY23-067

Agenda Item#:

Background:

SUBJECT: Purchase and Sale Agreement with Majid Khan and Zaib Attique Zia (Buyer) for the sale of a ±0.1235-acre (5,380 sf) tract of land being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the Harris County Map Records (H.C.M.R.), situated in the J. Robinson Survey, A-680. **(Parcel SY23-067).**

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Majid Khan and Zaib Attique Zia (Buyer) for the sale of ±0.1235-acre (5,380 sf) tract of land being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the H.C.M.R., situated in the J. Robinson Survey, A-680 **(Parcel SY23-067)**, for a purchase price of \$70,100.00.

SPECIFIC EXPLANATION: The City of Houston acquired Parcel SY23-067 by deed in 1992 as the Kingspoint Lift Station site. Houston Public Works - Houston Water - Waste Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, it was advertised for public bid sale. Two bids were received, with Majid Khan and Zaib Attique Zia being selected as the winning bidder based on submitting the highest bid at \$70,100.00. This bid exceeded the fair market value for the property established by appraisal to be \$68,057.00.

The sale is in accordance with Section 2-236 of the City of Houston Code of Ordinances, which provides that any land owned by the City, other than land provided for in Sections 2-237, 2-238 and 2-239, determined not to be needed for City purposes, shall be advertised and may be sold to the highest bidder upon authorization of the City Council, based upon the appraised fair market value of such land.

The City will sell to Majid Khan and Zaib Attique Zia:

Parcel SY23-067

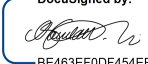
±5,380 square foot tract of land \$70,100.00

TOTAL SALE \$70,100.00

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Majid Khan and Zaib Attique Zia (Buyer) for the sale of ±0.1235-acre (5,380 sf) tract, located at 10801 Kingspoint Rd., being out of Lot 9, Block 19, Genoa Outlots as recorded in Vol 1, Pg 1 of the H.C.M.R., situated in the J. Robinson Survey, A-680 **(Parcel SY23-067)** for a purchase price of \$70,100.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to Majid Khan and Zaib Attique Zia.

FISCAL NOTE:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

3/19/2025
BE463EF0DE454EB
Randall V. Macchi
Director
Houston Public Works

Amount and Source of Funding:

REVENUE
FUND 8300
Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456

Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie L. Jackson, Esp., Assistant Director	Construction - Real Estate Services	832.395.3164

ATTACHMENTS:

Description

Survey
Council Map
Attachment A

Type

Backup Material
Backup Material
Financial Information

RCA Budget Funding Information Request

Department Budget Contact: _____

Fund #	Dept #	GL Account	GL Account Description	Pre Encumbrance or Encumbrance		W.B.S. Element #	FY2025 Amount	Out Year Amounts	FY Budgeted
				Document #					Expense Yes or No
8300	2000	434240	Sale of CA-Land/St				70,100.00	-	Y

SAP Attachments

Fund: 8300 Wtr&SwrSystOperating Budget vs Actual (BCS)
 Fund Center: A2000 HPW - Houston Public Works Period: 1 to 12
 Func. Area: * * Fiscal Year: 2025
 Funded Prog: *
 Grant: *
 Commitment: 434240 Time:15:58:04 Date: 03/19/2025

Description	Original Budget	Current Budget	Actuals	Available Budge	% Util
434240 Sale of CA - Land/St	1,000,000.00-	1,000,000.00-	2,141,937.04-	1,141,937.04	214.19
* Commitments	1,000,000.00-	1,000,000.00-	2,141,937.04-	1,141,937.04	214.19



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District H

Item Creation Date:

HPW-20FMS112 HMGP Lockwood Lift Station Generators
Grant

Agenda Item#: 38.

Summary:

ORDINANCE approving acceptance of Funds through Grant Agreement between City of Houston and **TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM)** for **Lockwood Wastewater Lift Station Generator Installation Project**; authorizing City of Houston Public Works Director or Director's Designee to accept and expend the Grant Funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the Grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the Grant for the Project/Performance period, not to exceed five years - **DISTRICT H - CASTILLO**

Background:

RECOMMENDATION: Adopt an ordinance authorizing acceptance of the **Hazard Mitigation Grant Program (HMGP)** DR-4586 award of \$698,326.96 from the **Texas Division of Emergency Management (TDEM)** for the installation of a generator at the Lockwood wastewater lift station; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years.

SPECIFIC EXPLANATION: Ordinance 2022-0193 approved March 9, 2022, authorized the submittal of a grant application to TDEM for the FEMA Hazard Mitigation Grant Program to install a generator, concrete pad, and automatic transfer switch at the Lockwood Lift Station located at 698 Lockwood Drive. The Lockwood Lift Station is a critical location for power protection. Failure to maintain operations at this critical facility can result in sanitary sewer overflows and contaminated flood water and bayous. The emergency backup generator will ensure continuous service and reduce public health threats.

The HMGP grant program makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. The program is authorized by Section 404 of the Stafford Act. The City of Houston will be reimbursed for 90% of eligible project costs and is responsible for the 10% local share. The HMGP Grant will reimburse 100% of sub-applicant management costs. Requests to appropriate the local cost share will be brought to City Council at the time of

contract awards.

The table below identifies the grant award amounts and anticipated local match requirement:

Project	Federal Award	Local Match	Total
HPW Lockwood Lift Station Generator Grant	\$669,876.31	\$74,430.70	\$744,307.01
Sub-Applicant Management Costs	\$28,453.65	\$0.00	\$28,453.65
Total	\$698,329.96	\$74,430.70	\$772,760.66

FISCAL NOTE: No fiscal note required on grant items.

Randall V. Macchi, JD, Director
Houston Public Works

Prior Council Action:

Ordinance 2022-0193, Dated 03/09/2022

Amount and Source of Funding:

\$698,329.96 Fund 5030 - Federal/State/Local - Pass Through

\$74,430.70 PWE Consolidated Funds - Fund 8500 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	Financial Management Services – Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
 District H
 Item Creation Date:

HPW-20FMS112 HMGP Lockwood Lift Station Generators Grant

Agenda Item#:

Background:

RECOMMENDATION: Adopt an ordinance authorizing acceptance of the **Hazard Mitigation Grant Program (HMGP)** DR-4586 award of \$698,326.96 from the **Texas Division of Emergency Management (TDEM)** for the installation of a generator at the Lockwood wastewater lift station; authorizing the Director or the Director’s designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years.

SPECIFIC EXPLANATION: Ordinance 2022-0193 approved March 9, 2022, authorized the submittal of a grant application to TDEM for the FEMA Hazard Mitigation Grant Program to install a generator, concrete pad, and automatic transfer switch at the Lockwood Lift Station located at 698 Lockwood Drive. The Lockwood Lift Station is a critical location for power protection. Failure to maintain operations at this critical facility can result in sanitary sewer overflows and contaminated flood water and bayous. The emergency backup generator will ensure continuous service and reduce public health threats.


The HMGP grant program makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. The program is authorized by Section 404 of the Stafford Act. The City of Houston will be reimbursed for 90% of eligible project costs and is responsible for the 10% local share. The HMGP Grant will reimburse 100% of sub-applicant management costs. Requests to appropriate the local cost share will be brought to City Council at the time of contract awards.

The table below identifies the grant award amounts and anticipated local match requirement:

Project	Federal Award	Local Match	Total
HPW Lockwood Lift Station Generator Grant	\$669,876.31	\$74,430.70	\$744,307.01
Sub-Applicant Management Costs	\$28,453.65	\$0.00	\$28,453.65
Total	\$698,329.96	\$74,430.70	\$772,760.66

FISCAL NOTE: No fiscal note required on grant items.

DocuSigned by:

 3/17/2025

BE463EF0DF454EB...

Randall V. Macchi, JD, Director
 Houston Public Works

Prior Council Action:

Ordinance 2022-0193, Dated 03/09/2022

Amount and Source of Funding:

\$698,329.96 Fund 5030 - Federal/State/Local - Pass Through

\$74,430.70 PWE Consolidated Funds - Fund 8500 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow, Sr. Assistant Director	Financial Management Services – Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description

Ordinance 2022-0193

Finance Approval

Type

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D, District G

Item Creation Date: 11/19/2024

HPW – 20INF2520 PES / Bowman Engineering & Consulting,
Inc.

Agenda Item#: 39.

Summary:

ORDINANCE appropriating \$2,703,507.45 out of Water & Sewer System Consolidated Construction fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **BOWMAN ENGINEERING & CONSULTING, INC** for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston neighborhood; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS D - EVANS-SHABAZZ and G - HUFFMAN**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Bowman Engineering & Consulting, Inc. for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston Neighborhood.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Bowman Engineering & Consulting, Inc. for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston Neighborhood and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

Project Name	Location	Council District
Water Line Replacement in Shadowbriar and Southlake Areas	Briar Forest to the north, Kirkwood to the east, Westheimer to the south and South Dairy Ashford to the west	G
Water Line Replacement in University of Houston Neighborhood	Elgin to the north, Martin Luther King to the east, North McGregor Way to the south and Burkett to the west	D

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional

Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,047,669.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,527,100.00.

The negotiated maximum for Phase I Services is \$150,769.00.

The total cost of this project is \$2,703,507.45 to be appropriated as follows: \$2,574,769.00 for Contract services and \$128,738.45 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%.The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Bowman Engineering & Consulting, Inc.	Civil engineering services	\$334,719.97	13.00%
2. MBCO Engineering, LLC	Civil engineering services	\$334,719.97	13.00%
TOTAL		\$669,439.94	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No(s). S-000035-0307-3, S-000035-0308-3

Amount and Source of Funding:

\$2,703,507.45 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact No.</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP Assistant Director	HPW, Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Project Location List

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
 District D, District G
 Item Creation Date: 11/19/2024

HPW – 20INF2520 PES / Bowman Engineering & Consulting, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Bowman Engineering & Consulting, Inc. for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston Neighborhood.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Bowman Engineering & Consulting, Inc. for Water Line Replacement in Shadowbriar and Southlake Areas, and University of Houston Neighborhood and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City’s Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

Project Name	Location	Council District
Water Line Replacement in Shadowbriar and Southlake Areas	Briar Forest to the north, Kirkwood to the east, Westheimer to the south and South Dairy Ashford to the west	G
Water Line Replacement in University of Houston Neighborhood	Elgin to the north, Martin Luther King to the east, North McGregor Way to the south and Burkett to the west	D

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,047,669.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,527,100.00.

The negotiated maximum for Phase I Services is \$150,769.00.

The total cost of this project is \$2,703,507.45 to be appropriated as follows: \$2,574,769.00 for Contract services and \$128,738.45 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

Name of Firms	Work Description	Amount	% of Total Contract
1. Bowman Engineering & Consulting, Inc.	Civil engineering services	\$334,719.97	13.00%
2. MBCO Engineering, LLC	Civil engineering services	\$334,719.97	13.00%
TOTAL		\$669,439.94	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WATER LINE REPLACEMENT IN SHADOWBRIAR AND SOUTHLAKE AREAS
WBS S-000035-0307 -3
HOUSTON PUBLIC WORKS

STREET NAME	FROM	TO	SIZE (INCH)	LENGTH (FEET)	COUNCIL DISTRICT	KEY MAP NO.
Rocky Knoll Dr	Ashford Hollow Ln	12410 Rocky Knoll Dr	8	1016	G	
Round Lake Dr	Ashford Hollow Ln	Meadow Lake Dr	8	1084	G	
Rocky Knoll Dr	Meadow Lake Dr	Shadowbriar Dr	8	1572	G	
Ashford Hollow Ln	Rocky Knoll Dr	Overbrook Ln	8	1945	G	
Round Lake Dr	Ashford Hollow Ln	Meadow Lake Dr	8	1084	G	
Olympia Dr	Ashford Hollow Ln	Round Lake Ln	8	1161	G	
Meadow Lake Dr	Ashford Hollow Ln	Burgoyne Dr	8	1155	G	
Burgoyne Dr	Ashford Hollow Ln	Meadow Lake Dr	8	848	G	
Piping Rock Dr	Ashford Hollow Ln	Ella Lee Ln	8	1109	G	
Ella Lee Ln	Ashford Hollow Ln	Piping Rock Dr	8	837	G	
Piping Rock Dr	S Dairy Ashford Rd	Ashford Hollow Ln	8	654	G	
Meadow Lake Dr	Round Lake Dr	Shadowbriar Dr	8	1492	G	
Ivy Glen Dr	Meadow Lake Dr	Meadow Lake Dr	8	433	G	
Crystal Hills Dr	Meadow Lake Dr	End	8	588	G	
Round Lake Dr	Shadowbriar Dr	1906 Round Lake Dr	8	781	G	
Ashgrove Dr	Rocky Knoll Dr	2119 Ashgrove Dr	8	642	G	
Olympia Dr and Willow Lake Dr	Shadowbriar Dr	Round Lake Dr	8	1032	G	
Rocky Knoll Dr and Willow Lake Dr	Ashgrove Dr	Round Lake Dr	8	591	G	
Meadow Lake Dr and Willow Lake Dr	Shadowbriar Dr	Burgoyne Dr	8	1134	G	
Burgoyne Dr	Willow Lake Dr	Piping Rock Dr	8	1746	G	
Piping Rock Dr	Burgoyne Dr	Willow Lake Dr	8	2128	G	
Ella Lee Ln and Willow Lake Dr	Shadowbriar Dr	Piping Rock Dr	8	2372	G	
Shadybriar Dr	Rocky Knoll Dr	End	8	953	G	
Round Lake Dr	Willow Lake Dr	Gray Falls Dr	8	314	G	
Gray Falls Dr	Rocky Knoll Dr	Southlake Dr	8	1250	G	
Cherry Bend Dr	Eagle Falls Dr	2311 Cherry Bend Dr	8	1675	G	
Silver Sage Dr	2310 Silver Sage Dr	2215 Silver Sage Dr	8	891	G	
Holly Knoll St	Southlake Dr	End	8	438	G	
Round Lake Dr	Cherry Bend Dr	Southlake Dr	8	2038	G	
Polar Creek Dr	Kirkwood Dr	End	8	488	G	
Kinbrook Dr	Southlake Dr	End	8	739	G	
Ashurst Dr	Cherry Bend Dr	Cherry Bend Dr	8	433	G	
Willow Lake Dr	Waldermar Dr	End	8	684	G	
W.L.E.	Rocky Knoll Dr	Round Lake Dr	8	235	G	
W.L.E.	Olympia Dr	Meadow Lake Ln	8	273	G	
W.L.E.	Burgoyne Dr	Piping Rock Dr	8	297	G	
W.L.E.	Piping Rock Dr	Ella Lee Ln	8	336	G	
W.L.E.	Shadybriar Dr	Round Lake Dr	8	256	G	
W.L.E.	Shadybriar Dr	Crystal Hills Dr	8	163	G	
W.L.E.	Ashgrove Dr	Olympia Dr	8	213	G	
W.L.E.	Popular Creek Dr	Round Lake Dr	8	384	G	
W.L.E.	Popular Creek Dr	Kinbrook Dr	8	127	G	
W.L.E.	Silver Sage Dr	Holly Knoll St	8	211	G	
South Dairy Ashford Rd (New)	2000 S Dairy Ashford Rd	Westheimer Rd	12	2119	G	
Shadowbriar Dr	Rocky Knoll Dr	Overbrook Ln	12	2463	G	
Overbrook Ln	S Dairy Ashford Rd	Kirkwood Dr	12	5274	G	
Southlake Dr	Gray Falls Dr	Kirkwood Dr	12	1455	G	
Gray Falls Dr	Southlake Dr	Overbrook Ln	12	1086	G	
Total				50,199		



CITY OF HOUSTON
HOUSTON PUBLIC WORKS
 Water Line Replacement in Shadowbriar and Southlake Areas
 WBS No. S-000035-0307-3

PRE-TRC PROJECT LIST
 SCALE: N.T.S. DATE: 11/15/2024

BOWMAN
 ENGINEERING/CONSULTING INC.

7322 Southwest Freeway, Suite 806
 Houston TX 77074
 713-779-2990
 TBPE Firm No. F-9245

Water Line Replacement in University of Houston Neighborhood
 WBS No. S-000035-0308-3
 HOUSTON PUBLIC WORKS

STREET NAME	FROM	TO	SIZE (INCH)	LENGTH (FEET)	COUNCIL DISTRICT	KEY MAP NO.
Francis St	Nettleton St	Sampson St	8	830	D	
Adair St	Elgin St	Simmons St	16	250	D	
Simmons St	Adair St	Scott St	16	360	D	
Scott St	Simmons St	N MacGregor Way	16	6550	D	
Tierwester St	Sanders St	Alabama St	12	780	D	
Sampson St	Holman St	Alabama St	8	410	D	
Alabama St	Sampson St	Scott St	12	1300	D	
Adair St	Holman St	Alabama St	8	370	D	
Cleburne St	Sampson St	Scott St	8	1240	D	
Sampson St	Cleburne St	Wheeler St	8	690	D	
Wheeler St	Tierwester St	Cullen Blvd	8	3200	D	
Rosewood St	Tierwester St	Scott St	8	1800	D	
Tierwester St	Wheeler St	Rosewood St	8	190	D	
Ruth St	Tierwester St	Canfield St	8	860	D	
Eagle St	Canfield St	Scott St	8	780	D	
Canfield St	Eagle St	Blodgett St	8	1350	D	
Cullen Blvd	UH Entrance	Wheeler St	12	1550	D	
Rosedale St	Scott St	Honey Circle Dr	8	1170	D	
Southmore Blvd	Tierwester St	Scott St	8	1930	D	
Grantwood St	Southmore Blvd	North deadend of Grantwood St	8	680	D	
Tierwester St	Prospect St	N MacGregor Way	8	500	D	
N MacGregor Way	Tierwester St	Scott St	12	1920	D	
Calhoun Rd	Martin Luther King Blvd	N MacGregor Way	12	1020	D	
Martin Luther King Blvd	Wheeler St	Calhoun Rd	12	450	D	
			TOTAL:	30,180		



CITY OF HOUSTON
 HOUSTON PUBLIC WORKS

Water Line Replacement in University of Houston Neighborhood
 WBS No. S-000035-0308-3

PRE-TRC PROJECT LIST

SCALE: N.T.S.

DATE: 11/15/2024



7322 Southwest Freeway, Suite 806
 Houston TX 77074
 713-779-2990
 TBPE Firm No. F-9245



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D, District I

Item Creation Date: 9/17/2024

HPW – 20FAC2514 Amendment / IDS Engineering Group, Inc.

Agenda Item#: 40.

Summary:

ORDINANCE appropriating \$145,950.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **IDS ENGINEERING GROUP, INC** for Flow Diversion from Easthaven to Southeast Wastewater Treatment Plant (Approved by Ordinance No. 2019-0730); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS D - EVANS-SHABAZZ and I - MARTINEZ**

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and IDS Engineering Group, Inc. for Flow Diversion from Easthaven to Southeast Wastewater Treatment Plant.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with IDS Engineering Group, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Wastewater Treatment Plant Consolidation Plan and is required to implement decommission of Easthaven Wastewater Treatment Plant.

DESCRIPTION/SCOPE: This project consists of the flow diversion from Easthaven Wastewater Treatment Plant to Southeast Wastewater Treatment Plant.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Easthaven Wastewater Treatment Plant	4545 Scranton Street	I
Southeast Wastewater Treatment Plant	9610 Kingspoint Road	D

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on September 25, 2019, under Ordinance No. 2019-0730. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design - 60% and Phase II-final design - 30%.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: additional geotechnical investigation due to fault crossings identified in Phase I, where additional borings were needed. Four locations were removed from the original scope to be used for future diversion projects. A fee of \$139,000.00 is budgeted for Basic Services.

The total requested appropriation is \$145,950.00 to be appropriated as follows: \$139,000.00 for contract services and \$6,950.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 36.06%. The original contract amount totals \$3,023,140.00. The Consultant has been paid \$2,417,844.45 (79.98%). Of this amount, \$1,281,898.85 (53.02%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$3,162,140.00. The MWBE goal has been previously met.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD, Director
Houston Public Works

WBS No. R-000536-0034-3

Prior Council Action:

Ordinance No. 2019-0730, dated 09-25-2019

Amount and Source of Funding:

\$145,950.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Original appropriation of \$3,325,455.75 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	Capital Projects	832.395.2365

ATTACHMENTS:

Description **Type**

Signed Coversheet
Maps

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
 District D, District I
 Item Creation Date: 9/17/2024

HPW – 20FAC2514 Amendment / IDS Engineering Group, Inc.

Agenda Item#:

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and IDS Engineering Group, Inc. for Flow Diversion from Easthaven to Southeast Wastewater Treatment Plant.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with IDS Engineering Group, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City’s Wastewater Treatment Plant Consolidation Plan and is required to implement decommission of Easthaven Wastewater Treatment Plant.

DESCRIPTION/SCOPE: This project consists of the flow diversion from Easthaven Wastewater Treatment Plant to Southeast Wastewater Treatment Plant.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Easthaven Wastewater Treatment Plant	4545 Scranton Street	I
Southeast Wastewater Treatment Plant	9610 Kingspoint Road	D

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on September 25, 2019, under Ordinance No. 2019-0730. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design - 60% and Phase II-final design - 30%.

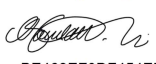
SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: additional geotechnical investigation due to fault crossings identified in Phase I, where additional borings were needed. Four locations were removed from the original scope to be used for future diversion projects. A fee of \$139,000.00 is budgeted for Basic Services.

The total requested appropriation is \$145,950.00 to be appropriated as follows: \$139,000.00 for contract services and \$6,950.00 for CIP Cost Recovery.

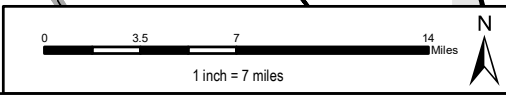
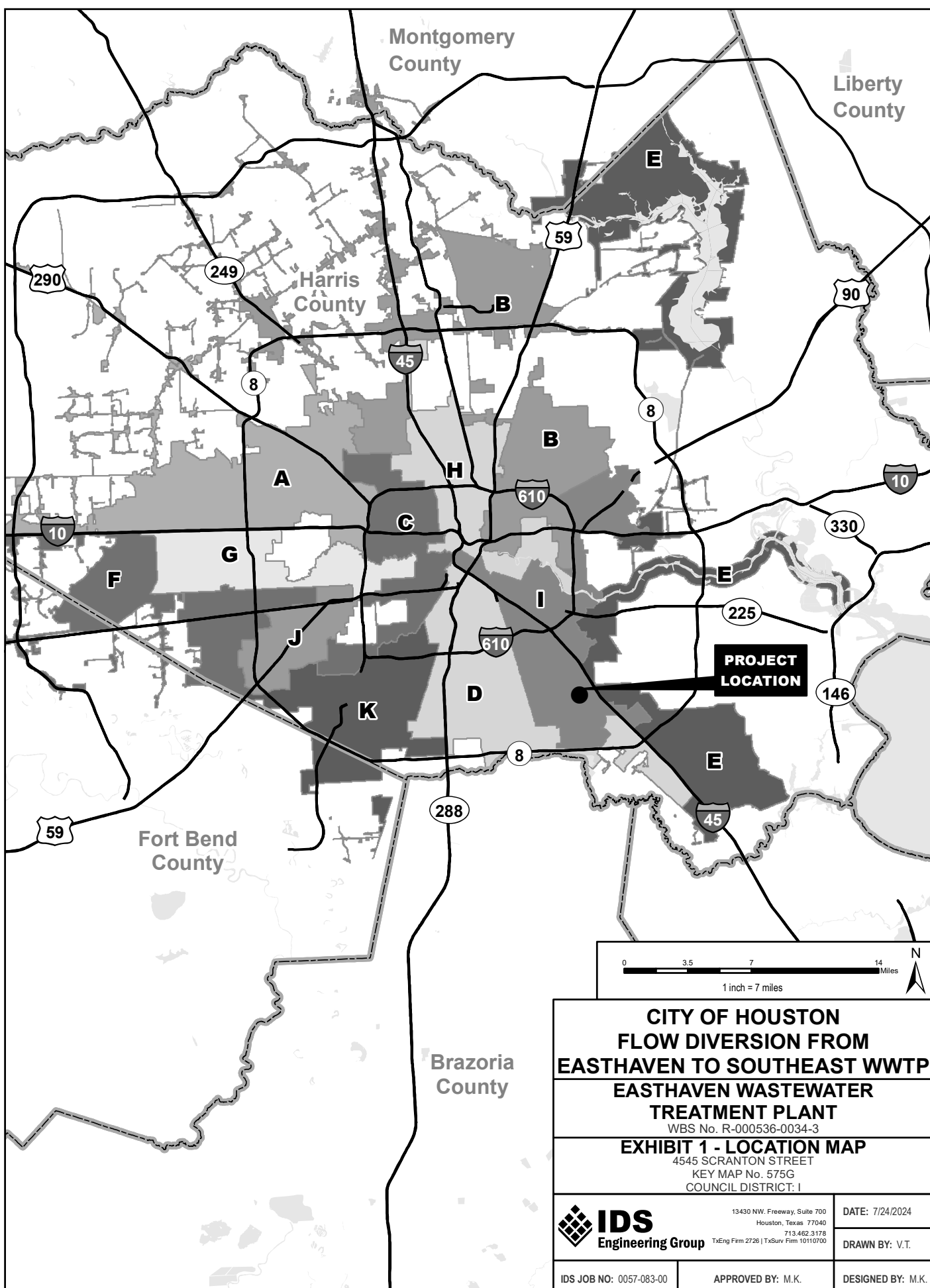
PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 36.06%. The original contract amount totals \$3,023,140.00. The Consultant has been paid \$2,417,844.45 (79.98%). Of this amount, \$1,281,898.85 (53.02%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$3,162,140.00. The MWBE goal has been previously met.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 3/17/2025
 BE463EF0DF454EB
 Randall V. Macchi, JD, Director
 Houston Public Works

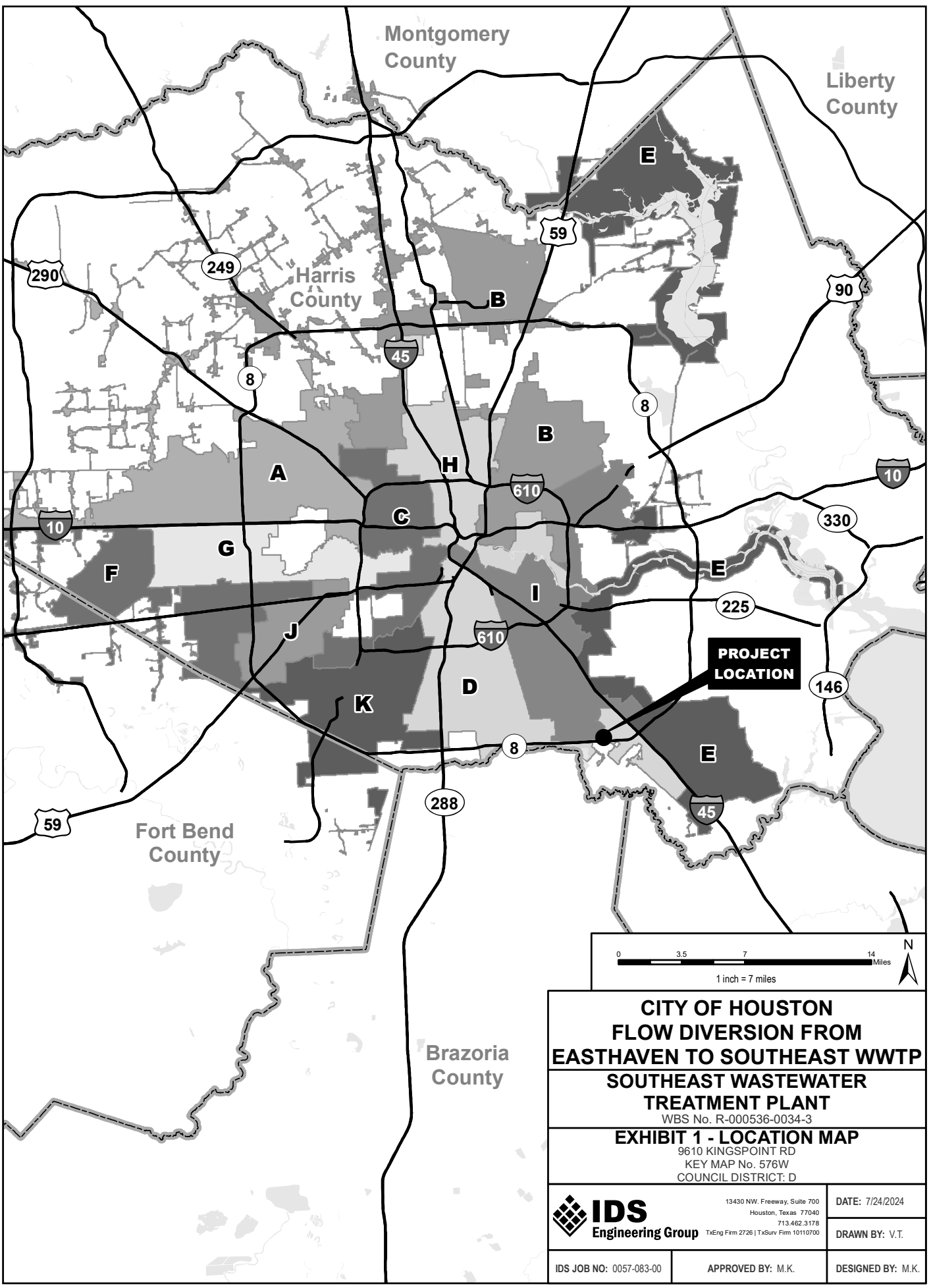
IDS Engineering Group \\houvgsidsb1\Projects\0000\0057-083-00_Easthaven\WWTP\Diversion\Ex1_Easthaven_WWTP_LocationMap_8.5x11.mxd Plotted: 7/24/2024 at 12:13:12 PM by virevino



**CITY OF HOUSTON
FLOW DIVERSION FROM
EASTHAVEN TO SOUTHEAST WWTP
EASTHAVEN WASTEWATER
TREATMENT PLANT**
WBS No. R-000536-0034-3
EXHIBIT 1 - LOCATION MAP
4545 SCRANTON STREET
KEY MAP No. 575G
COUNCIL DISTRICT: I

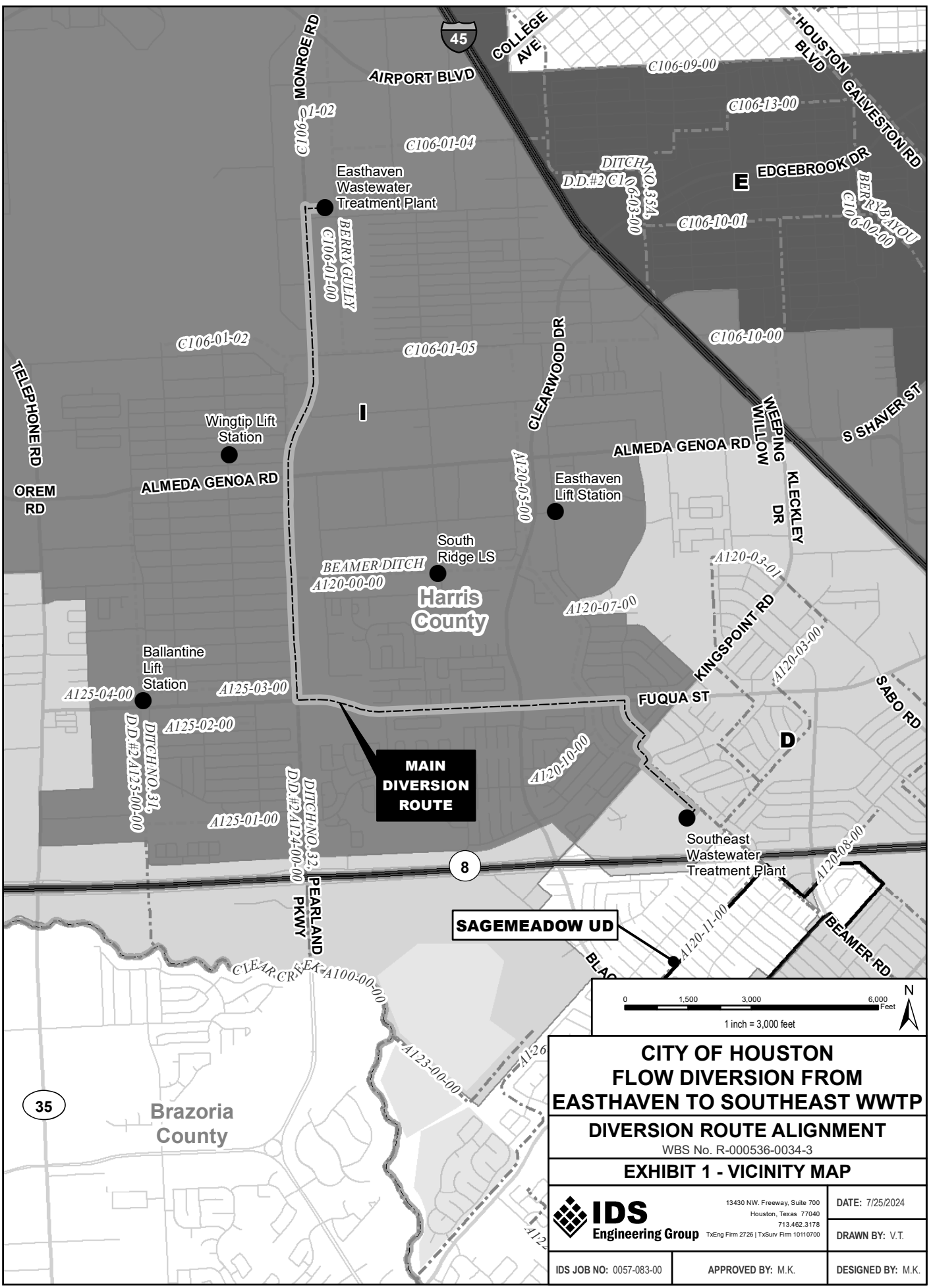
	13430 NW. Freeway, Suite 700 Houston, Texas 77040 713.462.3178 TxEng Firm 2726 TxSurv Firm 10110700	DATE: 7/24/2024
		DRAWN BY: V.T.
IDS JOB NO: 0057-083-00	APPROVED BY: M.K.	DESIGNED BY: M.K.

IDS Engineering Group \\houvgsidsb1\Projects\0000\0057-083-00_EasthavenWWTPDiverison\Ex1_Southeast_WWTP_LocationMap_8.5x11.mxd Plotted: 7/24/2024 at 12:16:51 PM by vtrvino



**CITY OF HOUSTON
FLOW DIVERSION FROM
EASTHAVEN TO SOUTHEAST WWTP
SOUTHEAST WASTEWATER
TREATMENT PLANT**
WBS No. R-000536-0034-3
EXHIBIT 1 - LOCATION MAP
9610 KINGSPPOINT RD
KEY MAP No. 576W
COUNCIL DISTRICT: D

	13430 NW. Freeway, Suite 700 Houston, Texas 77040 713.462.3178 TxEng Firm 2726 TxsSurv Firm 10110700	DATE: 7/24/2024
	IDS JOB NO: 0057-083-00	APPROVED BY: M.K.
		DESIGNED BY: M.K.



**CITY OF HOUSTON
FLOW DIVERSION FROM
EASTHAVEN TO SOUTHEAST WWTP**

DIVERSION ROUTE ALIGNMENT

WBS No. R-000536-0034-3

EXHIBIT 1 - VICINITY MAP



**IDS
Engineering Group**

13430 NW. Freeway, Suite 700
Houston, Texas 77040
713.462.3178
TxEng Firm 2726 | TxSurv Firm 10110700

DATE: 7/25/2024

DRAWN BY: V.T.

IDS JOB NO: 0057-083-00

APPROVED BY: M.K.

DESIGNED BY: M.K.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District F

Item Creation Date: 10/23/2024

HPW – 20INF2518 Amendment / Isani Consultants, L.P.

Agenda Item#: 41.

Summary:

ORDINANCE appropriating \$837,509.26 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax as additional appropriation; approving and authorizing first amendment to Professional Engineering Services Agreement between the City of Houston and **ISANI CONSULTANTS, L.P.** for Paving and Drainage Improvements in Alief Forest South Area Sub-Project #1 (as approved by Ordinance No. 2019-0340); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRICT F - THOMAS**

Background:

SUBJECT: Amendment to the Professional Engineering Services Contract between the City and Isani Consultants, L.P. for Paving and Drainage Improvements in Alief Forest South Area- Sub-Project 1.

RECOMMENDATION: Approve the Amendment to the Professional Engineering Services Contract with Isani Consultants, L.P and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan program. The project addresses a need identified and prioritized through the Rebuild Houston Process, utilizing a worst first methodology, objective data, and benefit/cost analysis.

DESCRIPTION/SCOPE: This project consists of the design of and construction of concrete paving with storm drainage curbs, inlets, sidewalks, driveways, street lighting, and necessary underground utilities.

LOCATION: The project area is generally bound by Harris County Flood Control District (HCFCD) D-122-00-00 on the north, Beechnut Street on the south, Beech Cove Lane on the east and Cook Road on the west.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on May 8, 2019, under Ordinance No. 2019-0340. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished 30% of Phase I – preliminary design. The project was placed on hold due to funding insufficiency.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Amendment, the existing A-1 is deleted in its entirety and replaced with an updated version to include Sub Project 2, which consists of a

deleted in its entirety and replaced with an updated version to include Sub-Project 2, which consists of a detention pond and necessary stormwater and roadway improvements. The budget includes \$434,780.00 for Basic Services and \$362,847.87 for Additional Services.

The total requested appropriation is \$837,509.26 to be appropriated as follows: \$797,627.87 for contract services and \$39,881.39 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount totals \$1,506,250.00. The Consultant has been paid \$633,008.25[42.03%]. Of this amount, \$231,200.27 [36.52%] has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$2,303,877.87. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$231,200.27	10.04%
Unpaid Prior M/WBE Commitment		\$130,299.73	5.66%
1. Associated Testing Laboratories, Inc.	Testing laboratories	\$106,800.00	4.64%
2. Hollaway Environmental and Communications Services, Inc. (Formerly known as Crouch Environmental Services, Inc.)	Environmental consulting services	\$ 7,464.35	0.32%
3. Kuo & Associates, Inc.	Surveying and mapping services	<u>\$225,139.10</u>	<u>9.77%</u>
	TOTAL	\$700,903.45	30.42%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD, Director
Houston Public Works

WBS No. N-210015-0001-3

Prior Council Action:

Ordinance No. 2019-0340, dated 05-08-2019

Amount and Source of Funding:

\$837,509.26 from Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Original appropriation of \$1,657,000.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP, Assistant Director	HPW- Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District F

Item Creation Date: 10/23/2024

HPW – 20INF2518 Amendment / Isani Consultants, L.P.

Agenda Item#:

Background:

SUBJECT: Amendment to the Professional Engineering Services Contract between the City and Isani Consultants, L.P. for Paving and Drainage Improvements in Alief Forest South Area- Sub-Project 1.

RECOMMENDATION: Approve the Amendment to the Professional Engineering Services Contract with Isani Consultants, L.P and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Control Capital Improvement Plan program. The project addresses a need identified and prioritized through the Rebuild Houston Process, utilizing a worst first methodology, objective data, and benefit/cost analysis.

DESCRIPTION/SCOPE: This project consists of the design of and construction of concrete paving with storm drainage curbs, inlets, sidewalks, driveways, street lighting, and necessary underground utilities.

LOCATION: The project area is generally bound by Harris County Flood Control District (HCFCD) D-122-00-00 on the north, Beechnut Street on the south, Beech Cove Lane on the east and Cook Road on the west.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on May 8, 2019, under Ordinance No. 2019-0340. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished 30% of Phase I – preliminary design. The project was placed on hold due to funding insufficiency.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Amendment, the existing A-1 is deleted in its entirety and replaced with an updated version to include Sub-Project 2, which consists of a detention pond and necessary stormwater and roadway improvements. The budget includes \$434,780.00 for Basic Services and \$362,847.87 for Additional Services.

The total requested appropriation is \$837,509.26 to be appropriated as follows: \$797,627.87 for contract services and \$39,881.39 for CIP Cost Recovery.

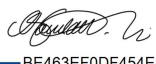
PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original contract amount totals \$1,506,250.00. The Consultant has been paid \$633,008.25[42.03%]. Of this amount, \$231,200.27 [36.52%] has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$2,303,877.87. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$231,200.27	10.04%
Unpaid Prior M/WBE Commitment		\$130,299.73	5.66%
1. Associated Testing Laboratories, Inc.	Testing laboratories	\$106,800.00	4.64%
2. Hollaway Environmental and Communications Services, Inc. (Formerly known as Crouch Environmental Services, Inc.)	Environmental consulting services	\$ 7,464.35	0.32%

3. Kuo & Associates, Inc.	Surveying and mapping services	<u>\$225,139.10</u>	<u>9.77%</u>
	TOTAL	\$700,903.45	30.42%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 BE463EF0DF454EB... 3/17/2025
 Randall V. Macchi, JD, Director
 Houston Public Works

WBS No. N-210015-0001-3

Prior Council Action:

Ordinance No. 2019-0340, dated 05-08-2019

Amount and Source of Funding:

\$837,509.26 from Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

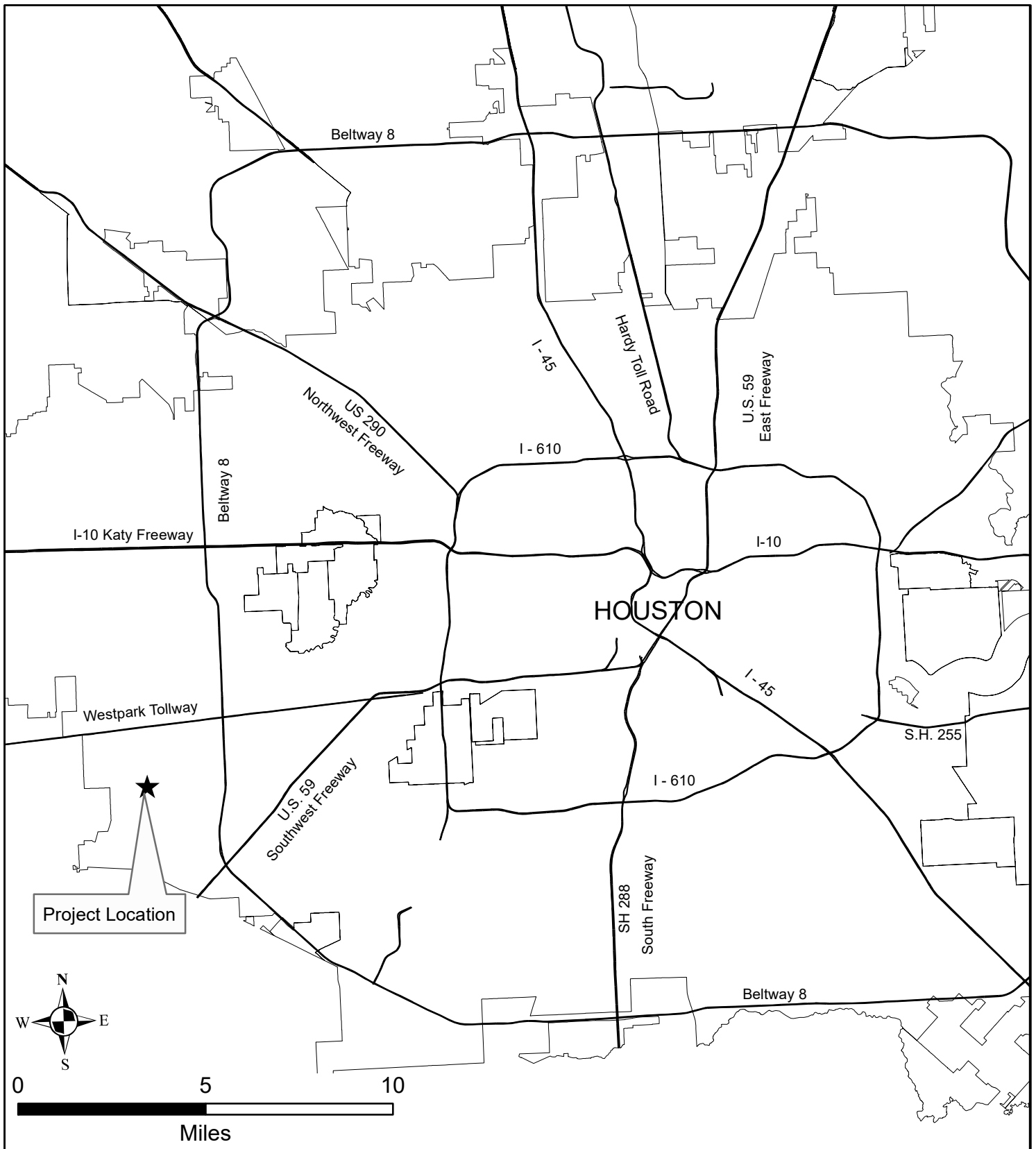
Original appropriation of \$1,657,000.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP, Assistant Director	HPW- Capital Projects	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Prior Council Action	Backup Material



HOUSTON
PUBLIC WORKS

ISANI

civil \ design \ engineers

Legend

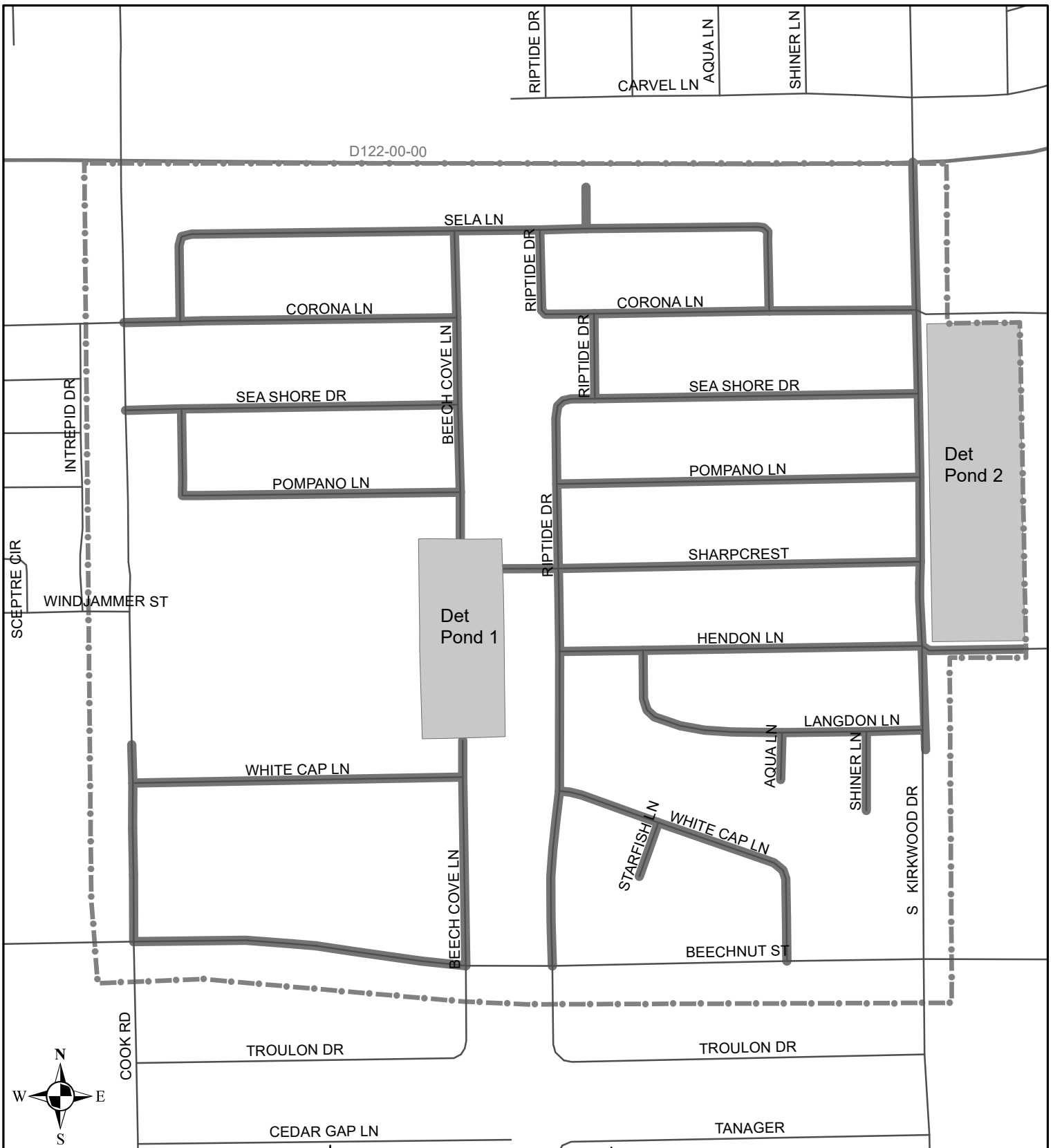
★ Project Location

KEY MAP NO.:
529J, 529N

COUNCIL DISTRICT: F

**PAVING AND DRAINAGE
IMPROVEMENTS IN
ALIEF FOREST SOUTH AREA
- SUB PROJECT 1
(WBS NO.:N-210015-0001-3)**

**EXHIBIT
PROJECT LOCATION MAP**



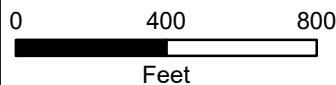
HOUSTON
PUBLIC WORKS

ISANI

civil \ design \ engineers

KEY MAP NO.:
529J, 529N

COUNCIL DISTRICT: F



**PAVING AND DRAINAGE
IMPROVEMENTS IN
ALIEF FOREST SOUTH AREA
- SUB PROJECT 1
(WBS NO.:N-210015-0001-3)**

**EXHIBIT
VICINITY MAP**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District H

Item Creation Date: 1/17/2025

HPW - 20FAC2542 Amendment/ Weston Solutions, Inc.

Agenda Item#: 42.

Summary:

ORDINANCE appropriating \$441,160.00 out of Water & Sewer System Consolidated Construction Fund as additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **WESTON SOLUTIONS, INC** for Clinton Park Wastewater Treatment Plant Improvements (as approved by Ordinance No. 2016-0204); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and Weston Solutions, Inc. for Clinton Park Wastewater Treatment Plant Improvements.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with Weston Solutions, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve inefficient components of the existing wastewater treatment plant facilities.

DESCRIPTION/SCOPE: This project consists of the design of various components of the subject wastewater treatment plant facility.

LOCATION: The project is located at 9030 Clinton Drive, Houston, TX 77029.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on March 23, 2016, under Ordinance No. 2016-0204. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design and 60% of Phase II – final design.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: design improvements, flood mitigation, and drainage improvements. The project was previously placed on hold due to COVID-19 restrictions. A fee of \$235,060.85 is budgeted for Basic Services and \$185,089.60 for Additional Services.

The total requested appropriation is \$441,160.00 to be appropriated as follows: \$420,150.45 for contract services and \$21,009.55 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original contract amount totals \$752,652.00. The Consultant has been paid \$518,377.00 (68.87%) Of this amount, \$184,469.00 (35.59%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,172,802.45. The MWBE goal has been previously met.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$184,469.00	15.73%
Unpaid Prior M/WBE Commitment		\$ 70,973.00	6.05%
1. Gupta & Associates, Inc.	Electrical engineering services	\$ 81,756.00	6.97%
2. Civitas Engineering Group	Mechanical engineering design services	<u>\$ 76,071.00</u>	<u>6.49%</u>
	TOTAL	\$413,269.00	35.24%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, JD
 Director, Houston Public Works

WBS No. R-000265-0113-3

Prior Council Action:

Ordinance No. 2016-0204, dated 03-23-2016

Amount and Source of Funding:

\$441,160.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Original appropriation of \$865,000 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos Mengesha, P.E., CCM	HPW- Assistant Director, Facilities	832.395.2365

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 1/17/2025

HPW - 20FAC2542 Amendment/ Weston Solutions, Inc.

Agenda Item#:

Background:

SUBJECT: First Amendment to the Professional Engineering Services Contract between the City and Weston Solutions, Inc. for Clinton Park Wastewater Treatment Plant Improvements.

RECOMMENDATION: Approve the First Amendment to the Professional Engineering Services Contract with Weston Solutions, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve inefficient components of the existing wastewater treatment plant facilities.

DESCRIPTION/SCOPE: This project consists of the design of various components of the subject wastewater treatment plant facility.

LOCATION: The project is located at 9030 Clinton Drive, Houston, TX 77029.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on March 23, 2016, under Ordinance No. 2016-0204. The scope of services under the original contract consisted of Phase I – preliminary design, Phase II – final design, and Phase III – construction phase services and additional services. Under this contract, the Consultant has accomplished Phase I – preliminary design and 60% of Phase II – final design.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the First Amendment, the Consultant will accomplish the following: design improvements, flood mitigation, and drainage improvements. The project was previously placed on hold due to COVID-19 restrictions. A fee of \$235,060.85 is budgeted for Basic Services and \$185,089.60 for Additional Services.

The total requested appropriation is \$441,160.00 to be appropriated as follows: \$420,150.45 for contract services and \$21,009.55 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

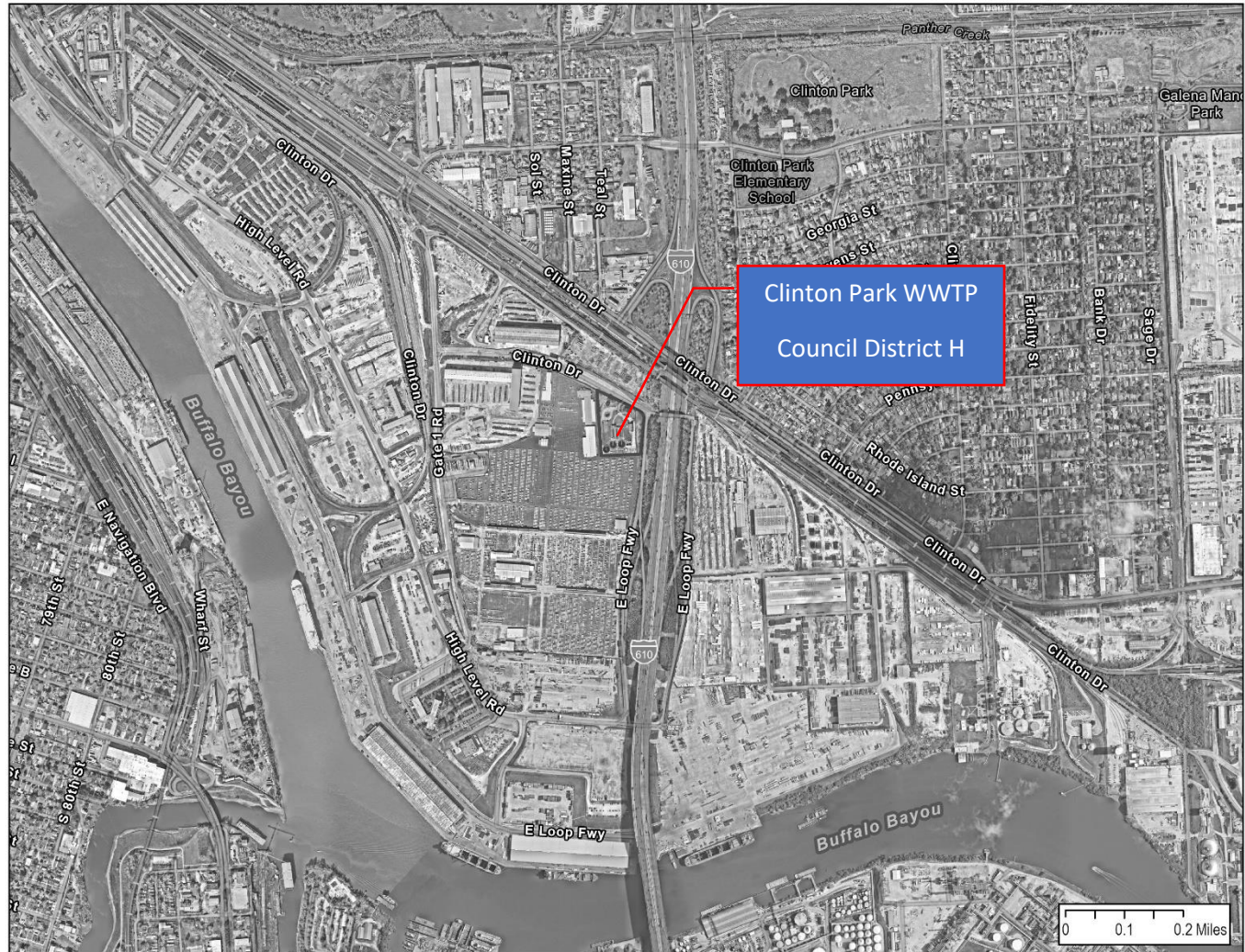
M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original contract amount totals \$752,652.00. The Consultant has been paid \$518,377.00 (68.87%) Of this amount, \$184,469.00 (35.59%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,172,802.45. The MWBE goal has been previously met.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$184,469.00	15.73%
Unpaid Prior M/WBE Commitment		\$ 70,973.00	6.05%
1. Gupta & Associates, Inc.	Electrical engineering services	\$ 81,756.00	6.97%
2. Civitas Engineering Group	Mechanical engineering design services	\$ 76,071.00	6.49%
	TOTAL	\$413,269.00	35.24%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

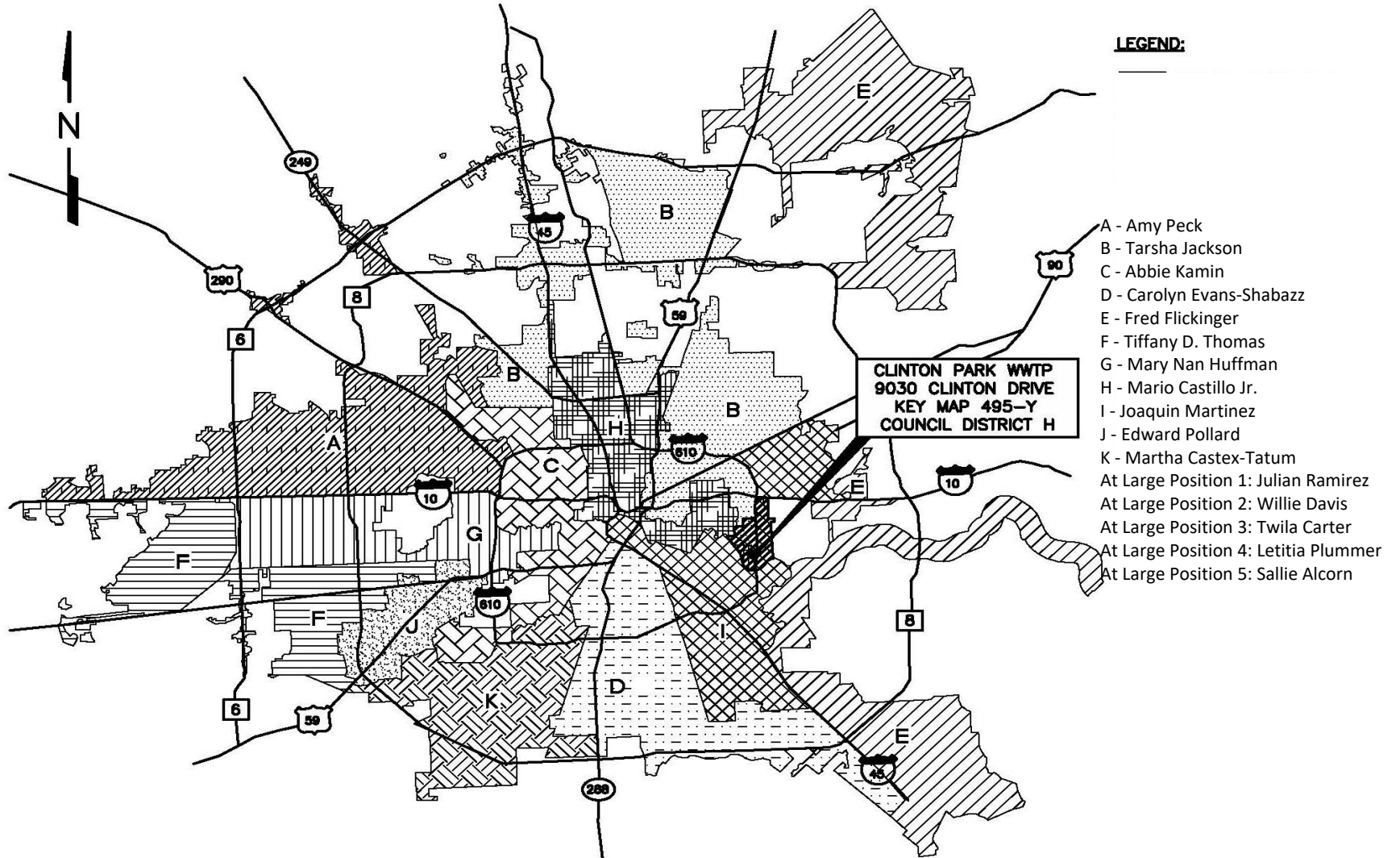
CLINTON PARK WWTP
9030 Clinton Drive, Houston, TX 77029
WBS No. R-000265-0113-3

VICINITY MAP



CLINTON PARK WWTP
9030 Clinton Drive, Houston, TX 77029
WBS No. R-000265-0113-3

□ LOCATION MAP





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ALL

Item Creation Date: 8/7/2024

HPW – 20WWO1123 Contract Award / CSI Consolidated, LLC
dba AIMS Companies

Agenda Item#: 43.

Summary:

ORDINANCE appropriating \$3,454,490.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

RECOMMENDATION: Award a Construction Contract to CSI Consolidated, LLC dba AIMS Companies for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation, and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on May 3, 2024. Bids were received on May 30, 2024. The five (5) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	CSI Consolidated LLC dba AIMS Companies	\$3,140,445.14
2.	Sweeping Corporation of America LLC	\$3,146,200.24

2.	Sweeping Corporation of America, LLC	\$0,170,200.27
3.	Equix Integrity Southeast, Inc.	\$3,163,465.52
4.	Pipe View, LLC dba Pipe View America	\$3,400,959.11
5.	Specialized Maintenance Services, Inc.	\$3,646,893.50

AWARD: It is recommended that this construction contract be awarded to CSI Consolidated, LLC dba AIMS Companies. with a low bid of \$3,140,445.14 and that Addendum Number 1 be made a part of this contract.

PROJECT COST: The total cost of this project is \$3,454,490.00 to be appropriated as follows:

- Bid Amount \$3,140,445.14
- Contingencies \$ 157,022.60
- CIP Cost Recovery \$ 157,022.26

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 14.00% MBE goal and 3.00% WBE goal for this project.

<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Ram Rod Utilities, LLC	Water and sewer line and related structures construction	\$219,831.16	7.00%
2. Atlantic Petroleum & Mineral Resources, Inc	Petroleum bulk stations and terminals	\$219,831.16	7.00%
	TOTAL	<u>\$439,662.32</u>	<u>14.00%</u>

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction management, water and sewer line	\$ 94,213.35	3.00%
	TOTAL	<u>\$ 94,213.35</u>	<u>3.00%</u>

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

Randall V. Macchi
Director, Houston Public Works

WBS No. R-000266-0388-4
File No. 4277-138

Amount and Source of Funding:

\$3,454,490.00 Fund No. 9500 Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/7/2024

HPW – 20WVO1123 Contract Award / CSI Consolidated, LLC dba AIMS Companies

Agenda Item#:

Background:

SUBJECT: Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

RECOMMENDATION: Award a Construction Contract to CSI Consolidated, LLC dba AIMS Companies for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation, and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on May 3, 2024. Bids were received on May 30, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. CSI Consolidated LLC dba AIMS Companies	\$3,140,445.14
2. Sweeping Corporation of America, LLC	\$3,146,200.24
3. Equix Integrity Southeast, Inc.	\$3,163,465.52
4. Pipe View, LLC dba Pipe View America	\$3,400,959.11
5. Specialized Maintenance Services, Inc.	\$3,646,893.50

AWARD: It is recommended that this construction contract be awarded to CSI Consolidated, LLC dba AIMS Companies. with a low bid of \$3,140,445.14 and that Addendum Number 1 be made a part of this contract.

PROJECT COST: The total cost of this project is \$3,454,490.00 to be appropriated as follows:

- Bid Amount \$3,140,445.14
- Contingencies \$ 157,022.60
- CIP Cost Recovery \$ 157,022.26

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 14.00% MBE goal and 3.00% WBE goal for this project.


<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Ram Rod Utilities, LLC	Water and sewer line and related structures construction	\$219,831.16	7.00%

2. Atlantic Petroleum & Mineral Resources, Inc	Petroleum bulk stations and terminals	\$219,831.16	7.00%
		TOTAL	\$439,662.32 14.00%

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction management, water and sewer line	\$ 94,213.35	3.00%
		TOTAL	\$ 94,213.35 3.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

DocuSigned by:
 3/17/2025
 BE403EF0D7499E5...
 Randall V. Macchi
 Director, Houston Public Works

WBS No. R-000266-0388-4
 File No. 4277-138

Amount and Source of Funding:

\$3,454,490.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Map	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material

City of Houston Council Districts

District

- A - Amy Peck
- B - Tarsha Jackson
- C - Abbie Kamin
- D - Carolyn Evans-Shabazz
- E - Fred Flickinger
- F - Tiffany D. Thomas
- G - Mary Nan Huffman
- H - Mario Castillo Jr.
- I - Joaquin Martinez
- J - Edward Pollard
- K - Martha Castex-Tatum

At Large Position 1: Julian Ramirez
 At Large Position 2: Willie Davis
 At Large Position 3: Twila Carter
 At Large Position 4: Letitia Plummer
 At Large Position 5: Sallie Alcorn

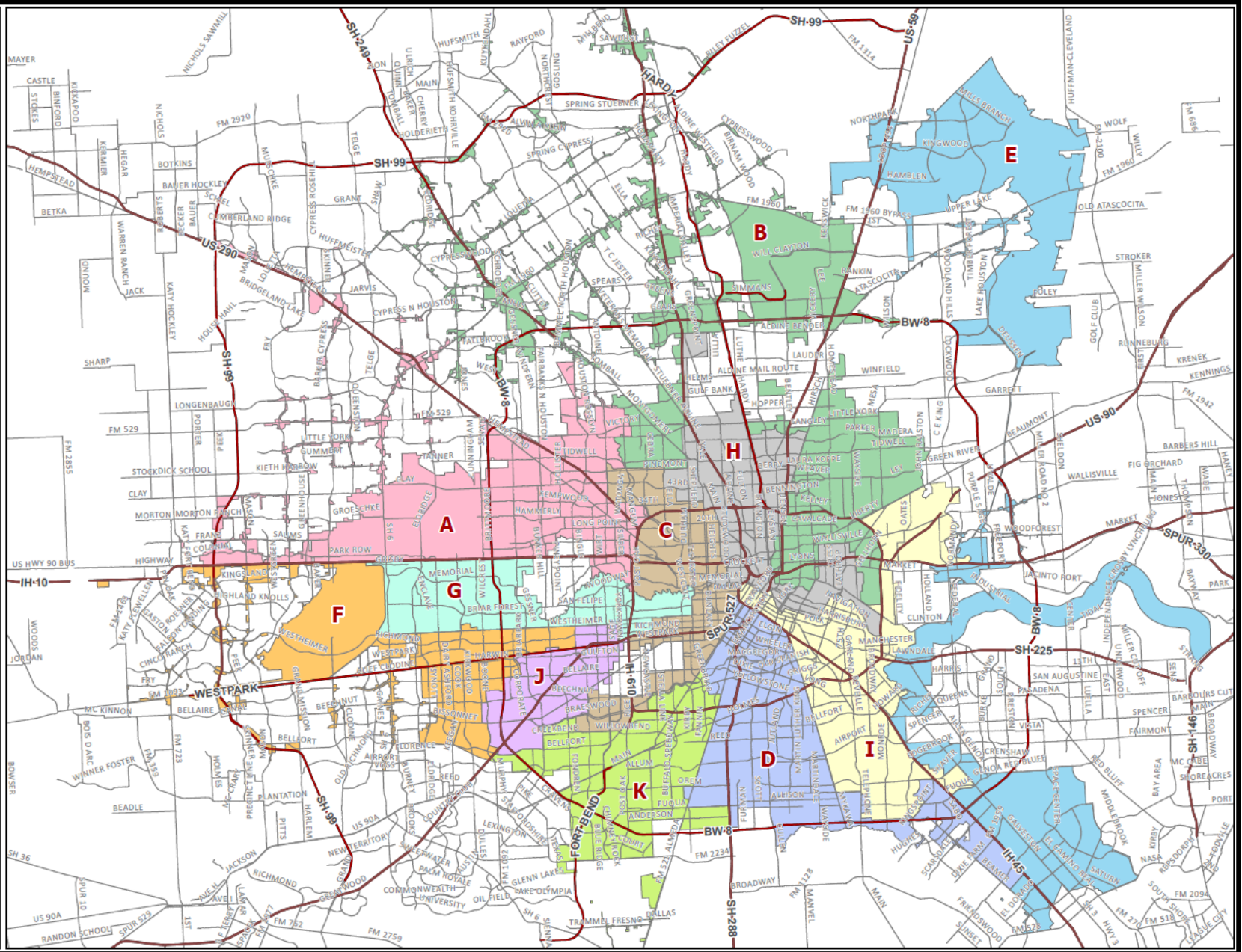
Source: COHGIS Database
 Date: January 2024
 Reference: pj26286



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



PLANNING & DEVELOPMENT DEPARTMENT



Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation

WBS No. R-000266-0388-4

File No. 4277-138



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-38 4% HTC Motion to Hold a Public Hearing - City

Agenda Item#: 44.

Summary:

SET A HEARING DATE to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Independence Heights 222 Crosstimbers St. District H

Sunflower Terrace 5050 Sunflower St. District D

Regency Park 10600 Southdown Trace Trail District E

HEARING DATE - 9:00 A.M. - WEDNESDAY - APRIL 9, 2025

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The Texas Department of Community and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing

· Regency Park – Preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on a 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025
District D, District E, District H
Item Creation Date: 3/4/2025

HCD25-38 4% HTC Motion to Hold a Public Hearing - City

Agenda Item#: 1.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for three applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Council District	Construction Type	Target Population
24703	Independence Heights II	222 Crosstimbers St	H	New Construction	Family
25413	Sunflower Terrace	5050 Sunflower St	D	Rehab/Recon	Family
25410	Regency Park	10600 Southdown Trace Trail	E	Rehab/Recon	Family

The Texas Department of Community and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Independence Heights II – Not located in floodway or 100-year floodplain
- Sunflower Terrace – Preservation of affordable housing
- Regency Park – Preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on a 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-39 4% HTC Motion to Hold a Public Hearing - ETJ

Agenda Item#: 45.

Summary:

SET A HEARING DATE to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

Lancaster Apartments 20100 Park Row Drive

Sugar Creek 11501 West Road

HEARING DATE - 9:00 A.M. - WEDNESDAY - APRIL 9, 2025

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments in the City's Extraterritorial Jurisdiction (ETJ):

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on the 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

Michael Nichols, Director

Contact Information:

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

ETJ

Item Creation Date: 3/5/2025

HCD25-39 4% HTC Motion to Hold a Public Hearing - ETJ

Agenda Item#: 2.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments in the City's Extraterritorial Jurisdiction (ETJ):

TDHCA APP#	Development Name	Development Address	Construction Type	Target Population
25409	Lancaster Apartments	20100 Park Row Drive	Rehab/Recon	Family
25411	Sugar Creek	11501 West Road	Rehab/Recon	Family

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's HTC program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Lancaster Apartments - preservation of affordable housing
- Sugar Creek – preservation of affordable housing

HCD recommends a Motion to hold a Public Hearing on April 9, 2025, on the 4% tax credit Resolution of No Objection.

The Housing and Affordability Committee reviewed this item on March 18, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District D

Item Creation Date: 2/14/2025

HCD25-28 HEB MacGregor Way Amendment

Agenda Item#: 46.

Summary:

ORDINANCE approving and authorizing modification to loan between City of Houston, Texas and **MACGREGOR GROCERY, LLC** to modify terms of Loan Documents to reflect Performance Based Forgivable Loan - **DISTRICT D - EVANS-SHABAZZ**

TAGGED BY COUNCIL MEMBER FLICKINGER

This was Item 51 on Agenda of March 26, 2025

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a modification to the Loan Agreement between the City of Houston ("City") and MacGregor Grocery, LLC ("MacGregor") in the original sum of \$6,888,000.00 ("Loan"). The modification will convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan. No additional funds will be appropriated with this modification.

The Loan documents anticipated that the property would be designated as exempt from taxes and the property tax savings coupled with retail profits would be in an amount sufficient to service the monthly loan payments because the Houston Housing Finance Corporation ("HHFC") owns the land and is a partner with MacGregor. The Development Agreement stipulated that HHFC partnership proceeds would be pledged to pay the Loan. However, the Property was not designated as tax exempt by the Harris County Appraisal District and, thus, the project could not afford to pay both property taxes and partnership proceeds to the HHFC and therefore, repay the Loan.

This loan modification will eliminate the monthly principal and interest payment for the life of the Loan, so long as no default occurs that remains uncured. MacGregor's monthly overhead will be reduced through this loan modification since it was unable to obtain a property tax exemption. HEB will continue serving the surrounding low-to moderate-income neighborhood through the term of the Loan, which matures January 19, 2039. The City has confirmed that MacGregor will continue to pay full property taxes and management district fees.

HISTORY and PROJECT INFO:

Pursuant to Ordinance 2017-168 executed on March 8, 2017, City Council authorized the submission of applications to HUD for the use of a Section 108 loan in the amount of \$5,062,000.00 and Economic Development Initiative (EDI) Funds in the amount of \$8,800,000.00 to purchase certain real property located near the intersection of N. MacGregor Way and SH288 (Property), and approved a Purchase and Sale Agreement between the City and Houston Community College.

Pursuant to Ordinance 2017-809 executed on October 18, 2017, City Council approved a Lease and

Development Agreement between the City and HHFC, which granted HHFC a leasehold interest in the Property and included a purchase option. HHFC assigned its purchase option to MacGregor, who then purchased the Property from the City and entered into a sub-lease with HEB.

The MacGregor project is located at 6055 South Freeway, near the intersection of N. MacGregor Way and SH288. The project consisted of making improvements to the Property by constructing a 90,000 sf HEB grocery store and associated parking in Council District D.

The grocery store is located within the Enhanced Enterprise Community. HEB is one of the largest independent food retailers in the nation. Their stores are designed with the community in mind, and they provide quality products, low prices, and exceptional customer service. The company entered the Houston region in 1988 and now has over 80 stores in the greater Houston area. The MacGregor HEB continues to provide over 250 jobs to the City of Houston.

The Housing and Affordability Committee Chair was briefed on this item on June 12, 2024, and again on March 3, 2025.

No Fiscal Note is required on grant items.

Michael Nichols, Director

Prior Council Action:

2095-349 (O) 3/29/95; 2010-372 (O) 5/12/10; 2012-699 (O) 8/8/12; 2015-055 (R) 12/22/15; 2017-168 (O) 3/8/17; 2017-809 (O) 10/18/17

Contact Information:

Roxanne Lawson, Division Manager
Housing and Community Development Department
Phone: (832) 394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/4/2025

District D

Item Creation Date: 2/14/2025

HCD25-28 HEB MacGregor Way Amendment

Agenda Item#: 19.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a modification to convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan between the City of Houston, Texas and **MacGREGOR GROCERY, LLC - DISTRICT D - EVANS-SHABAZZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an ordinance authorizing a modification to the loan between the City of Houston ("City") and MacGregor Grocery, LLC ("MacGregor") in the original sum of \$6,888,000.00 ("Loan"). The modification will convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan. No additional funds will be appropriated with this modification.

The Loan documents anticipated that the property would be designated as tax exempt and the property tax savings coupled with retail profits would be in an amount sufficient to service the monthly loan payments because the Houston Housing Finance Corporation ("HHFC") owns the land and is a partner with MacGregor. The Development Agreement stipulated that HHFC partnership proceeds would be pledged to pay the Loan. However, the Property was not designated as tax exempt by the Harris County Appraisal District and, thus, the project could not afford to pay both property taxes and partnership proceeds to the HHFC and therefore, repay the Loan.

This loan modification will eliminate the monthly principal and interest payment for the life of the Loan, so long as no default occurs that remains uncured. MacGregor's monthly overhead will be reduced through this loan modification since it was unable to obtain a property tax exemption. HEB will continue serving the surrounding low to moderate income neighborhood through the term of the Loan which matures January 19, 2039. The City has confirmed that MacGregor will continue to pay full property taxes and management district fees.

HISTORY and PROJECT INFO:

Pursuant to Ordinance 2017-168 executed on March 8, 2017, City Council authorized the submission of applications to HUD for the use of a Section 108 loan in the amount of \$5,062,000.00 and Economic Development Initiative (EDI) Funds in the amount of \$8,800,000.00 to purchase certain real property located near the intersection of N. MacGregor Way and SH288 (Property) and approved a Purchase and Sale Agreement between the City and Houston Community College.

Pursuant to Ordinance 2017-809 executed on October 18, 2017, City Council approved a Lease and Development Agreement between the City and HHFC which granted HHFC a leasehold interest in the Property and included a purchase option. HHFC assigned its purchase option to MacGregor who purchased the Property from the City and entered into a sub-lease with HEB.

The MacGregor project is located at 6055 South Freeway near the intersection of N. MacGregor Way and SH288. The project consisted of making improvements to the Property by constructing a 90,000 sf HEB grocery store and associated parking in Council District D.

The grocery store is located within the Enhanced Enterprise Community. HEB is one of the largest independent food retailers in the nation. Their stores are designed with the community in mind, and they provide quality products, low prices, and exceptional customer service. The company entered the Houston region in 1988 and now has over 80 stores in the greater Houston area. MacGregor HEB continues to provide over 250 jobs to the City of Houston.

The Housing and Affordability Committee Chair was briefed on this item on June 12, 2024, and again on March 3, 2025.

No Fiscal Note is required on grant items.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

2095-349 (O) 3/29/95; 2010-372 (O) 5/12/10; 2012-699 (O) 8/8/12; 2015-055 (R) 12/22/15; 2017-168 (O) 3/8/17; 2017-809 (O) 10/18/17

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

ATTACHMENTS:

Description

2017-809 (O) 10/18/17
2017-168 (O) 3/8/17
2015-055 (R) 12/22/15
2012-699 (O) 8/8/12
2010-372 (O) 5/12/10
1995-349 (O) 3/29/95

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District C

Item Creation Date:

MYR - 2025 Montrose TIRZ Budget

Agenda Item#: 47.

Summary:

ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital improvements Budget for the Zone - **DISTRICT C - KAMIN** **TAGGED BY COUNCIL MEMBERS KAMIN AND ALCORN**

This was Item 56 on Agenda of March 26, 2025

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Twenty-Seven (Montrose Zone).

- Total Operating Budget for FY25 is \$15,572,391 which includes \$547,391 for fund transfers required by the tri-party agreement between the Zone, Authority and the City, and \$15,025,000 for project costs committed to improving sidewalks and addressing localized stormwater drainage issues.
- The FY25 Operating Budget also includes \$205,000 for administration and overhead.
- The Budget includes a municipal services charge payment in FY25 of \$196,546 to pay for the incremental cost of providing services to the area.
- The FY25 – FY29 CIP totals \$124,301,362 and includes provisions for the construction of pedestrian mobility improvements and planning, design and construction of stormwater drainage improvements, and an assessment of affordable housing needs in the Zone.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-831, October 11, 2023

Contact Information:

____Jennifer D. Curley, Assistant Director

Phone: (832) 393-0981

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/1/2025

District C

Item Creation Date: 2/13/2025

PLN - Partial Reconsideration and Amendment: Special Minimum Lot Size Block Ordinance 2011-0867 – 2041 Norfolk Street, a corner lot in the 1900-2000 block of Norfolk Street (north and south sides), between S. Shepherd and Hazard Street.

Agenda Item#: 48.

Summary:

ORDINANCE amending Ordinance No. 2011-0867 to reclassify 2041 Norfolk, a corner lot on the south side of Shepherd Street, as a Commercial Lot - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 57 on Agenda of March 26, 2025

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2041 Norfolk Street (Lot 1 and Tract 2A, Block F, Albemarle Place Subdivision), has initiated a request for a partial reconsideration and amendment to the 2011-0867 Special Minimum Lot Size Block Ordinance that was approved by City Council on October 12, 2011. This ordinance applies to the 1900-2000 block of Norfolk Street (both north and south sides) between S. Shepherd Drive and Hazard Street. The property owner seeks to change the designation of 2041 Norfolk Street, which is located at the corner of S. Shepherd Drive and Norfolk Street, from single-family residential to commercial.

As part of the amendment process, the Planning and Development Department carried out the following steps:

- Notifications were mailed to all property owners, informing them that the partial reconsideration and amendment for the existing Special Minimum Lot Size Block Ordinance 2011-0867 had been submitted.
- The notifications stated that written protests must be filed with the Planning and Development Department within 30 days of mailing.
- Five protests were filed in response and presented to Planning Commission.

The Houston Planning Commission reviewed the protested application on December 19, 2024, and determined that the property had been in use as a commercial art gallery prior to the establishment of the 2011-0867 Minimum Lot Size Ordinance. As a result, they voted to recommend that the City Council amend the ordinance to reclassify 2041 Norfolk Street as a commercial lot.

Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Ordinance 2011-0867; passed on October 12, 2011

Contact Information:

Misty Staunton, Division Manager
832-393-6582

Anna Sedillo, Chief of Staff/Council Liaison
832-393-6578

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

District C

Item Creation Date: 2/13/2025

PLN - Partial Reconsideration and Amendment: Special Minimum Lot Size Block Ordinance 2011-0867 – 2041 Norfolk Street, a corner lot in the 1900-2000 block of Norfolk Street (north and south sides), between S. Shepherd and Hazard Street.

Agenda Item#: 44.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2041 Norfolk Street (Lot 1 and Tract 2A, Block F, Albemarle Place Subdivision), has initiated a request for a partial reconsideration and amendment to the 2011-0867 Special Minimum Lot Size Block Ordinance that was approved by City Council on October 12, 2011. This ordinance applies to the 1900-2000 block of Norfolk Street (both north and south sides) between S. Shepherd Drive and Hazard Street. The property owner seeks to change the designation of 2041 Norfolk Street, which is located at the corner of S. Shepherd Drive and Norfolk Street, from single-family residential to commercial.

As part of the amendment process, the Planning and Development Department carried out the following steps:

- Notifications were mailed to all property owners, informing them that the partial reconsideration and amendment for the existing Special Minimum Lot Size Block Ordinance 2011-0867 had been submitted.
- The notifications stated that written protests must be filed with the Planning and Development Department within 30 days of mailing.
- Five protests were filed in response and presented to Planning Commission.

The Houston Planning Commission reviewed the protested application on December 19, 2024, and determined that the property had been in use as a commercial art gallery prior to the establishment of the 2011-0867 Minimum Lot Size Ordinance. As a result, they voted to recommend that the City Council amend the ordinance to reclassify 2041 Norfolk Street as a commercial lot.

Signed by:

A handwritten signature in blue ink that reads "Vonn Tran".

4FZ11A2F0C43452...
Vonn Tran

Director
Planning and Development Department

Prior Council Action:

Ordinance 2011-0867; passed on October 12, 2011

Contact Information:

Misty Staunton, Division Manager
832-393-6582

Anna Sedillo, Chief of Staff/Council Liaison
832-393-6578

ATTACHMENTS:

Description	Type
Ordinance 2011-867	Backup Material