

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

March 25 & 26, 2025

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, March 25, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Carter

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP03-25-2025A

RECESS

RECONVENE

WEDNESDAY - March 26, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

HEARINGS

1. **9:00 A.M. PUBLIC HEARING DATE** on the proposal to use approximately 19,700 square feet of Sylvan Rodriguez Park east for a 20-foot strip of permanent park property for construction and future maintenance and a 30-foot strip of temporary park property for construction for the 54-Inch Water Line Project portion of Southeast Transmission Line Program - **DISTRICT E - FLICKINGER**

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 2 through 49

ACCEPT WORK - NUMBER 2

2. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$323,943.40 and acceptance of work on contract with **PMG PROJECT MANAGEMENT GROUP, LLC** for construction services at Evella Park for the Houston Parks and Recreation

PURCHASING and TABULATION of BIDS - NUMBERS 3 through 15

3. APPROVE spending authority in an amount not to exceed \$1,625,370.25 for Purchase of Technology Related Products and Services through the Texas Department of Information Resources Cooperative Purchasing Contract for the Houston Airport System - Enterprise Fund
4. APPROVE spending authority in the amount not to exceed \$4,750,000.00 for Purchase of Airport Terminal Furniture for the Houston Airport System through The Interlocal Purchasing System Cooperative supplier, **ARCONAS INC** - 5 Years - Enterprise Fund
5. **HALLIDAY TECHNOLOGIES, INC** to Purchase Runway Friction Meters with Accompanying Equipment Accessories through the General Services Administration Purchasing Cooperative for the Houston Airport System - \$238,880.44 - Enterprise Fund
6. **AMEND MOTION #2024-0404, 05/22/24, TO INCREASE** spending authority and expand the scope of work to include Enterprise Risk Assessment Consulting Services with **ERNST & YOUNG** through a Cooperative Contract with Omnia Partners for the Controller's Office and Houston Public Works - \$388,000.00 - General and Enterprise Funds
7. APPROVE spending authority in an amount not to exceed \$79,502.53 for Purchase of an Alignment Machine for the Fleet Management Department through the Sourcewell Cooperative supplier, **MOHAWK LIFTS, LLC** - Equipment Acquisition Consolidated Fund
8. APPROVE spending authority in the amount of \$769,910.00 for Purchase of Mower and Ground Maintenance Equipment Repair Services for the Fleet Management Department through the BuyBoard supplier, **PROFESSIONAL TURF PRODUCTS, LP** - 3 Years - Central Service Revolving Fund
9. **THE SOOMITZ GROUP, LLC.** for Purchase of Visa Gift Cards for the Houston Health Department \$16,760.00 - Grant Fund
10. APPROVE spending authority in the total amount of \$174,034.25 for Purchase of Audio and Video Equipment for the General Services Department on behalf of the Houston Public Library through the BuyBoard Cooperative Purchasing program supplier, **ROMEO MUSIC, LLC** - Public Library Consolidated Construction Fund
11. **TAPEWORKS TEXAS, INC. dba TWIST IST** for Purchase of Studio Cameras and Various Audio/Visual Parts, Accessories and Equipment through the Interlocal Purchasing System for Houston Television of the Mayor's Office - \$1,032,402.29 - Special Revenue Fund
12. **AMEND MOTION #2023-0691, 10/18/23, TO INCREASE** spending authority from \$640,000.00 to \$940,000.00 for Emergency Purchase Order for Maintenance and Repair of Belt Filter Presses for Houston Public Works awarded to **ALFA LAVAL, INC** - Enterprise Fund
13. **CUBIC, ITS, INC** for Purchase of Base Pedestal Traffic Control Systems through the BuyBoard Cooperative Purchasing Program for Houston Public

Works - \$75,500.00 - Special Revenue Fund

14. **eWORLD INNOVATIVE SOLUTIONS, LLC** to Furnish and Deliver Galvanized Bauer Pipes and Fittings for Houston Public Works - \$178,884.90 - Enterprise Fund
15. APPROVE spending authority for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a Category Management Program with **ERNST & YOUNG, LLC** through a Cooperative Contract with Omnia Partners for the Mayor's Office and Strategic Procurement Division - 18 Months - \$3,995,000.00 - General and Enterprise Funds

ORDINANCES - NUMBERS 16 through 49

16. ORDINANCE authorizing the execution of an Amendment to extend the Credit Agreement relating to the City's General Obligation Commercial Paper Notes, Series E-2 Program; confirming and ratifying Ordinance No. 2023-49 and other related Ordinances; confirming and ratifying certain matters and Agreements relating to such program; making findings relating thereto; and declaring an emergency
17. ORDINANCE denying the application of **CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC** for approval of its Distribution Cost Recovery Factor filed with Houston, Texas on February 28, 2025
18. ORDINANCE suspending for forty-five days the implementation of the Interim Rate Adjustment Filing pertaining to the Retail Gas Utility Rates by **CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX** and as **CENTERPOINT ENERGY TEXAS GAS** and otherwise maintaining current rates in effect until changed
19. ORDINANCE authorizing a Substantial Amendment to the Houston Action Plan for Disaster Recovery - 2021 Winter Storm (Plan)
20. ORDINANCE approving and authorizing the Director of the City of Houston Health Department to accept a grant award from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention for the Public Health Crisis Response Grant; authorizing the Director to expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant
21. ORDINANCE appropriating \$3,838,564.00 out of Airports Improvement Fund; approving and authorizing Amendment No. 1 to Lease Agreement with **HOUSTON AVIATION PARTNERS, LLC (Successor by conversion to Woolsey Aviation, Inc) dba MILLION AIR-HOUSTON** for certain premises at Hobby Airport - **DISTRICT I - MARTINEZ**
22. ORDINANCE approving and authorizing Reimbursable Agreement between the City of Houston and the Federal Aviation Administration for Engineering, Design, and Construction Services at George Bush Intercontinental Airport/Houston (IAH); providing a maximum contract amount - \$253,998.81 - Enterprise Fund - **DISTRICT B - JACKSON**
23. ORDINANCE amending Ordinance No. 2024-752 to increase the maximum contract amount for a Professional Services Agreement between the City of

Houston and **HUSCH BLACKWELL LLP** for Legal Services - \$537,000.00
- Property and Casualty Fund

24. ORDINANCE appropriating \$400,000.00 out of Library Special Revenue Fund for Houston Public Library's administration of Adult Literacy Services through the Mayor's Office for Adult Literacy
25. ORDINANCE approving and authorizing a Lease Agreement between **2500 FANNIN, L.P.**, Landlord and the City of Houston, for space at 2500 Fannin, Houston, Texas, as Tenant for the Administration and Regulatory Affairs Department - \$4,469,937.33 - Park Houston Special Revenue Fund - **DISTRICT C - KAMIN**
26. ORDINANCE approving and authorizing Second Amendment to Contract between the City of Houston and **TEXAS A&M ENGINEERING EXTENSION SERVICE (TEEX)**, (Approved by Ordinance No. 2020-0220, on March 25, 2020) to extend the Contract Term for Texas Commission on Environmental Quality (TCEQ) Certification Courses for Houston Public Works
27. ORDINANCE amending Ordinance No. 2022-0004 and authorizing First Amendment between the City of Houston and **SERENITY CARE HOME HEALTH CARE SERVICES, INC** to extend the Contract term for In-Home COVID-19 Vaccines and Health Screening and Monitoring Services for seniors through the Harris County Area Agency on Aging for the Houston Health Department; declaring the City's eligibility for such Grant
28. ORDINANCE relating to Fiscal Affairs of **HARDY/NEAR NORTHSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-ONE, CITY OF HOUSTON, TEXAS (HARDY/NEAR NORTHSIDE ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone **DISTRICT H - CASTILLO**
29. ORDINANCE appropriating \$1,800,000.00 out of the Equipment Acquisition Consolidated Fund for Body Armor and Rifle Plate Replacement for the Houston Police Department
30. ORDINANCE approving and authorizing the submission of an application for and acceptance of grant funds from the Office of the Governor for the FY2026 Northeast and Westside Houston Violent Gang Crime Suppression Grant; declaring the City's eligibility for such grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant
31. ORDINANCE establishing the north and south sides of the 3100 block of Oakdale Street, between Sampson Street and the end of Oakdale Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**
32. ORDINANCE consenting to the addition of 14.64 acres of land to **BRIDGESTONE MUNICIPAL UTILITY DISTRICT**, for inclusion in its District
33. ORDINANCE consenting to the addition of 159.20 acres of land to **HARRIS**

COUNTY MUNICIPAL UTILITY DISTRICT NO. 490, for inclusion in its District

34. ORDINANCE consenting to the addition of 64.383 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 576**, for inclusion in its District
35. ORDINANCE approving and authorizing Purchase and Sale Agreement between City of Houston, Texas, Seller, and **ANDREA G. MURRAY** and **JAN D. SMALLEY**, Purchasers, for sale of approximately 4,722 square-feet of City of Houston Fee Owned property, situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6, 7, & 8, Block 5, of North Park Addition, and the Assignment of a 2,353 square-foot ingress and egress easement, also situated in the Ashbel Smith Survey, Abstract No. 726, Harris County, Texas, for \$61,500.00 - **DISTRICT H - CASTILLO**
36. ORDINANCE approving and authorizing agreement between City of Houston and the **TEXAS WATER DEVELOPMENT BOARD** for reimbursement of the cost to complete the elevation of 27 flood-prone homes (TWDB Contract No. 2100012755) as part of the Federal Emergency Management Agency FY2021 Flood Mitigation Assistance Grant Program; authorizing the Director of Houston Public Works or the director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period; approving the form of City of Houston/Homeowner Agreements and Escrow Cost Deposits Agreements between the City of Houston and property owner(s) for home elevation projects funded by the FY2021 Flood Mitigation Assistance Grant approved herein to be performed by various contractors; authorizing the Mayor to sign the approved City of Houston/Homeowner Agreements and Escrow Cost Deposit Agreements between the City of Houston and the attached property owner(s) in the form approved herein; providing a maximum contract amount; **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; H - CASTILLO and K - CASTEX-TATUM**
37. ORDINANCE approving the acceptance of grant funds through a Grant Agreement between the City of Houston and the **TEXAS DIVISION OF EMERGENCY MANAGEMENT** for the Kingwood Diversion Channel Bridge Replacement Project through the Federal Emergency Management Agency's (FEMA) Grant Program; authorizing the Director or Designee to accept the grant and expend the grant funds, as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant - **DISTRICT E - FLICKINGER**
38. ORDINANCE approving and authorizing First Amendment to the Untreated Water Supply Contract between the City of Houston and **AIR PRODUCTS, LLC**. (Approved by Ordinance No. 2020-1019) to increase the untreated water supply
39. ORDINANCE appropriating \$2,523,688.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between the City of Houston and **CIVITAS**

ENGINEERING GROUP, INC for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basin IB032 and IB022; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**

40. ORDINANCE appropriating \$326,477.81 out of Parks Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AGHA ENGINEERING, LLC** for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Parks Consolidated Construction Fund - **DISTRICT F - THOMAS**
41. ORDINANCE appropriating \$5,500,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; awarding contract to **GRAVA, LLC** for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders No. 3; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge
42. ORDINANCE awarding contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sewer Stoppage Cleaning and Television Inspection X; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount
43. ORDINANCE 2025-179, passed second reading March 19, 2025
ORDINANCE granting to **CITY WASTE, L.P.**, a Texas Limited Partnership, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**
44. ORDINANCE 2025-180, passed second reading March 19, 2025
ORDINANCE granting to **CLEANWAVE SOLUTIONS LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**
45. ORDINANCE 2025-181, passed second reading March 19, 2025
ORDINANCE granting to **CPM-VENTECH, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND**

FINAL READING

46. ORDINANCE 2025-182, passed second reading March 19, 2025
ORDINANCE granting to **CTJ VACUUM SERVICE, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**
47. ORDINANCE 2025-183, passed second reading March 19, 2025
ORDINANCE granting to **DAFOG LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**
48. ORDINANCE 2025-184, passed second reading March 19, 2025
ORDINANCE granting to **DANIEL WAYNE HOLDEN dba MR PUMPER SEWER SERVICE**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**
49. ORDINANCE 2025-185, passed second reading March 19, 2025
ORDINANCE granting to **DTK FACILITY SERVICES, L.L.C.**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT - NUMBER 50

PURCHASING AND TABULATION OF BIDS

50. RECOMMENDATION from Chief Procurement Officer to make the following awards for Veterinary Supplies, Medications, Vaccines, and Equipment for the Administration and Regulatory Affairs Department's BARC Animal Shelter - 5 Years - \$2,295,322.95 - BARC Special Revenue Fund

PATTERSON VETERINARY SUPPLY, INC - \$2,082,563.60

HSB VETERINARY SUPPLIES INC \$119,713.75

COUNCIL DRAW LOTS

Item Nos. 24, 28 and 29, due to receiving identical bids from **PATTERSON VETERINARY SUPPLY, INC** and **HSB VETERINARY SUPPLIES, INC** in the amount of \$93,045.60

MATTERS HELD - NUMBERS 51 through 57

51. ORDINANCE approving and authorizing modification to loan between City of Houston, Texas and **MACGREGOR GROCERY, LLC** to modify terms of Loan Documents to reflect Performance Based Forgivable Loan - **DISTRICT D - EVANS-SHABAZZ**
TAGGED BY COUNCIL MEMBER RAMIREZ
This was Item 29 on Agenda of March 19, 2025
52. ORDINANCE relating to Fiscal Affairs of **MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS (MEMORIAL-HEIGHTS REDEVELOPMENT ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT C - KAMIN; H - CASTILLO and I - MARTINEZ**
TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS
This was Item 43 on Agenda of March 19, 2025
53. ORDINANCE relating to Fiscal Affairs of **GULFGATE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER EIGHT, CITY OF HOUSTON, TEXAS (GULFGATE ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS D - EVANS-SHABAZZ and I - MARTINEZ**
TAGGED BY COUNCIL MEMBER RAMIREZ
This was Item 44 on Agenda of March 19, 2025
54. ORDINANCE amending Ordinance No. 2024-878 relating to Fiscal Affairs of **MEMORIAL CITY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS (MEMORIAL CITY ZONE)**; approving amendment to Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS A - PECK and G - HUFFMAN**
TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS
This was Item 45 on Agenda of March 19, 2025
55. ORDINANCE relating to Fiscal Affairs of **HARRISBURG REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-THREE, CITY OF HOUSTON, TEXAS (HARRISBURG ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS H - CASTILLO and I - MARTINEZ**
TAGGED BY COUNCIL MEMBERS CASTILLO, RAMIREZ and DAVIS
This was Item 46 on Agenda of March 19, 2025
56. ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital improvements Budget for the Zone - **DISTRICT C - KAMIN**
TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS
This was Item 47 on Agenda of March 19, 2025

57. ORDINANCE amending Ordinance No. 2011-0867 to reclassify 2041 Norfolk, a corner lot on the south side of Shepherd Street, as a Commercial Lot - **DISTRICT C - KAMIN**
TAGGED BY COUNCIL MEMBER PECK
This was Item 49 on Agenda of March 19, 2025

SUPPLEMENTAL POSTING - ITEM 58

58. ORDINANCE **AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to City Contracting, including but not limited to the adoption of City-Wide Goal for City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing Veteran-Owned Business Enterprise Program; containing a repealer; making various findings and provisions relating to the foregoing subject; providing for severability

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Pollard first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

SP03-25-2025A

Agenda Item#:

ATTACHMENTS:

Description	Type
SP03-25-2025A	Signed Cover sheet

***CITY COUNCIL CHAMBER – CITY HALL 2nd FLOOR - TUESDAY
MARCH 25, 2025 – 2:00 PM***

AGENDA

3 MIN

3 MIN

3 MIN

MIGUEL KREMENLIEV – No Address – No Phone – Item No. – Short Term Rentals

NON-AGENDA

2 MIN

2 MIN

2 MIN

MARVIN ANSLEY – No Address – No Phone – Ditch behind property

DIANE ANSLEY – No Address – No Phone– Ditch behind property

EDUARDO DURAN – No Address – No Phone – Sociology

3 MIN

3 MIN

3 MIN

LAURA GALLIER – No Address – No Phone – Immigration

JONNIE JARA – No Address – No Phone – Housing

KATHLEEN CURRAN – No Address – No Phone – Severe noise nuisance affecting health and home

MAGGIE McCLOWACKY – No Address – No Phone – Water Main/Repair and temporary water main break

TAMARA PENSIERO – No Address – No Phone – Introduction to business

RICHARD BREAUX – No Address – No Phone – Remodeled property

ROY MORLES – No Address – No Phone – Public safety solution

KEVIN JOHNSON – No Address – No Phone – Public safety solution

PREVIOUS

1 MIN

1 MIN

1 MIN



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District E

Item Creation Date:

HPW 20TRT16 Public Hearing – Sylvan Rodriguez Park

Agenda Item#: 1.

Summary:

9:00 A.M. PUBLIC HEARING DATE on the proposal to use approximately 19,700 square feet of Sylvan Rodriguez Park east for a 20-foot strip of permanent park property for construction and future maintenance and a 30-foot strip of temporary park property for construction for the 54-Inch Water Line Project portion of Southeast Transmission Line Program - **DISTRICT E - FLICKINGER**

Background:

SUBJECT: Public hearing on the proposal to use 19,700 square feet of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

RECOMMENDATION: Approve a motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas.

Houston Public Works (HPW) has identified a need for 19,700 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life. A Feasibility Study Report recommended the existing 42-inch WL be replaced with a 54-inch water line along State Highway 3 and crossing through the Park. This project will improve the water supply reliability to residents of City of Houston and Co-Participants in the project and eliminate the maintenance and repair costs of the existing line. The proposed alignment is not within the active area of the Park and the project will have minimal impact. Permanent above-ground appurtenances placed by the Project which will not adversely affect the surface use of the Park and the temporary construction disturbance will last a duration of 3 months.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices will be published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. The proposed date of the public hearing is Wednesday, March 26, 2025 at 9:00 a.m. in City Council Chambers, 901 Bagby Street 2nd Floor, Houston, Texas. At a later date, an ordinance will be presented to Council to make findings relating to the public hearing.

Kenneth Allen, Director
Houston Parks and Recreation Department

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Capital Projects, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District E

Item Creation Date:

HPW 20TRT16 Motion for Public Hearing – Sylvan Rodriguez Park

Agenda Item#: 61.

Background:

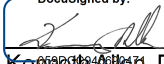
SUBJECT: Motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

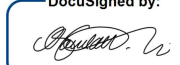
RECOMMENDATION: Approve a motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas.

Houston Public Works (HPW) has identified a need for 19,700 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life. A Feasibility Study Report recommended the existing 42-inch WL be replaced with a 54-inch water line along State Highway 3 and crossing through the Park. This project will improve the water supply reliability to residents of City of Houston and Co-Participants in the project and eliminate the maintenance and repair costs of the existing line. The proposed alignment is not within the active area of the Park and the project will have minimal impact. Permanent above-ground appurtenances placed by the Project which will not adversely affect the surface use of the Park and the temporary construction disturbance will last a duration of 3 months.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices will be published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. The proposed date of the public hearing is Wednesday, March 26, 2025 at 9:00 a.m. in City Council Chambers, 901 Bagby Street 2nd Floor, Houston, Texas. At a later date, an ordinance will be presented to Council to make findings relating to the public hearing.

DocuSigned by:

 2/18/2025
 Kenneth Allen, Director
 Houston Parks and Recreation Department

DocuSigned by:

 2/14/2025
 BE463EF0DF454EB...
 Randall V. Macchi, Director
 Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Capital Projects, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description

Field Notes & Maps
Consent Memo

Type

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District C

Item Creation Date: 2/19/2025

25PARK406– Accept Work – PMG Project Management
Group, LLC. - Evella Park

Agenda Item#: 2.

Summary:

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$323,943.40 and acceptance of work on contract with **PMG PROJECT MANAGEMENT GROUP, LLC** for construction services at Evella Park for the Houston Parks and Recreation Department - 10% over the original contract amount - **DISTRICT C - KAMIN**

Background:

RECOMMENDATION: The General Services Department recommends approval of the final contract amount of \$323,943.40 and acceptance of work on the contract with PMG Project Management Group, LLC. for Evella Park – 10% over the original contract amount.

SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve the final contract amount of \$323,943.40, accept the work and authorize final payment to PMG Project Management Group, LLC., for construction services at Evella Park for the Houston Parks and Recreation Department.

PROJECT LOCATION: 5210 Evella Street, Houston, TX 77026

PROJECT DESCRIPTIONS: The project constructed a new concrete border surrounding the playground, and new concrete sidewalks and benches. The project also provided drainage improvements and installed an underground detention tank. M2L Landscape Architects was the design consultant for this project.

CONTRACT COMPLETION AND COST: The contractor completed the project within 189 days; the original contract time of 116 days, plus 73 days approved by Change Orders. The final cost of the project, including Change Orders, is \$323,943.40, an increase of \$29,449.40 over the original contract amount.

PREVIOUS CHANGE ORDERS: Change Order 1 demobilized the project and required the installation of a temporary playground border in preparation for a public event at the site. Change Order 2 added additional cost due to Excavation Permit delays caused by demobilization and remobilization, extended equipment rental times, repaired damaged piping and the installation of additional piping.

M/WBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for goal-oriented contracts per section 15-82 of the City Code of Ordinances.

WBS No.: F-000792-0001-4

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

Ordinance No. 2023-797; passed September 27, 2023

-

Amount and Source of Funding:

No Additional Funding Required

Previous Funding:

\$1,890,925.00	Federal Government – Grant Funded (5000)
\$ 569,194.00	Parks and Recreation Dedication Fund (4035)
\$2,460,119.00	Total Funding

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District C

Item Creation Date: 2/19/2025

25PARK406– Accept Work – PMG Project Management Group, LLC. - Evella Park

Agenda Item#: 2.

Summary:

NOT A REAL CAPTION

RECOMMENDATION from the Director of the General Services Department for approval of final contract amount of \$323,943.40 and acceptance of work on contract with **PMG PROJECT MANAGEMENT GROUP, LLC** for construction services at Evella Park for the Houston Parks and Recreation Department - 10% over the original contract amount - **DISTRICT C - KAMIN**

Background:

RECOMMENDATION: The General Services Department recommends approval of the final contract amount of \$323,943.40 and acceptance of work on the contract with PMG Project Management Group, LLC. for Evella Park – 10% over the original contract amount.

SPECIFIC EXPLANATION: The General Services Department recommends that City Council approve the final contract amount of \$323,943.40, accept the work and authorize final payment to PMG Project Management Group, LLC., for construction services at Evella Park for the Houston Parks and Recreation Department.

PROJECT LOCATION: 5210 Evella Street, Houston, TX 77026

PROJECT DESCRIPTIONS: The project constructed a new concrete border surrounding the playground, and new concrete sidewalks and benches. The project also provided drainage improvements and installed an underground detention tank. M2L Landscape Architects was the design consultant for this project.

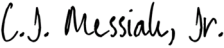
CONTRACT COMPLETION AND COST: The contractor completed the project within 189 days; the original contract time of 116 days, plus 73 days approved by Change Orders. The final cost of the project, including Change Orders, is \$323,943.40, an increase of \$29,449.40 over the original contract amount.

PREVIOUS CHANGE ORDERS: Change Order 1 demobilized the project and required the installation of a temporary playground border in preparation for a public event at the site. Change Order 2 added additional cost due to Excavation Permit delays caused by demobilization and remobilization, extended equipment rental times, repaired damaged piping and the installation of additional piping.

M/WBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for goal-oriented contracts per section 15-82 of the City Code of Ordinances.

WBS No.: F-000792-0001-4

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:
 3/14/2025
18741080CD3106489
C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Prior Council Action:

Ordinance No. 2023-797; passed September 27, 2023
-


Amount and Source of Funding:

No Additional Funding Required

Previous Funding:

\$1,890,925.00	Federal Government – Grant Funded (5000)
\$ 569,194.00	Parks and Recreation Dedication Fund (4035)
\$2,460,119.00	Total Funding

Contact Information:


Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
MAPS-SITE AND VICINITY	Backup Material
TAX DELINQUENT REPORT	Backup Material
ALL APPROVED CHANGE ORDERS	Backup Material
PRELIMINARY FINAL PAY ESTIMATE	Backup Material
CONSENT OF SURETY	Backup Material
CERTIFICATE OF FINAL COMPLETION	Backup Material
CONTRACTORS CERTIFICATE OF FINAL COMPLETION	Backup Material
OBO CLOSEOUT EVAL	Backup Material
PRIOR COUCIL ACTION	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

SR1438313467 - Technology Related Products and
Services - MOTION

Agenda Item#: 3.

Summary:

APPROVE spending authority in an amount not to exceed \$1,625,370.25 for Purchase of Technology Related Products and Services through the Texas Department of Information Resources Cooperative Purchasing Contract for the Houston Airport System - Enterprise Fund

Background:

SR1438313467 – Approve spending authority in an amount not to exceed \$1,625,370.25 for the purchase of technology-related products and services through the Texas Department of Information Resources (DIR) cooperative purchasing contract for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,625,370.25** for a one-time purchase of technology-related products and services through the **Texas Department of Information Resources cooperative purchasing contract** for the Houston Airport System.

This one-time purchase renews HAS technology annual licenses and subscriptions, warranty extensions, computer hardware/software updates, Dell data protection solutions, cyber security software, and equipment maintenance through the DIR cooperative from the below-listed vendors:

CyberOne, LLC:

- IT Vulnerability Management Software - \$130,292.10

The license and annual subscription to include scanners, 1GB NNM, and Consoles for scanning all assets for vulnerabilities, misconfigurations, and malware.

- Network Monitoring Tool - \$72,145.18

Network Detection & Response (NDR) application that measures network traffic.

- IT System log analysis tool - \$268,885.69

Cloud platform log management tool that includes threat protection and log correlation rules to identify, protect, detect, and respond to threats rapidly because of the integrated remediation and incident response capabilities to automate actions along with the 24/7 view of the HAS Network.

Dell Marketing, L.P.:

- Hardware Maintenance - \$252,385.95

Desktops, laptops/replacements, and hardware maintenance on a backup storage array.

- Computer and Video Cable Adapters- \$48,987.50

Equipment refresh for 50 Computers & video cable adapters to replace 25% of our FIDS computers.

Ford Audio-Video Systems, LLC:

- Video Extender Receiver & Transmitter - \$49,465.00

Equipment refresh for 50 Video Extender Receivers and 50 Video Extender Transmitters to replace 25% of our FIDS Equipment.

Freeit Data Solutions, Inc.:

- Data Storage Maintenance for HAS video recordings - \$49,771.85

Hardware maintenance and support to maintain the continuous operations of the HAS data center.

Preferred Technologies, LLC:

- Physical Security Monitoring Software. - \$297,276.33

This software product covers 5 years of software, 25 days of install assistance, and 5 years of licensing.

SHI Government Solutions:

- Remote PC Support tools - \$25,317.16

A tool for providing remote support to end users.

Solid Border, Inc:

- Hueristic IT system auditing tool license and subscription - \$152,450.00

A tool provides 24/7 managed services for the HAS environment and helps with compliance audits, deep insight into event intake, and help with HAS threat intelligence and malware analysis across endpoints.

Summus Industries:

- IT Backup system - \$278,393.49

A cloud-based IT system that provides software, maintenance, and support to increase the resiliency of our IT infrastructure in disaster recovery situations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

Zero percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Airport System	\$1,625,370.25	\$0.00	\$1,625,370.25

Amount and Source of Funding:

\$ 1,625,370.25
HAS-Revenue Fund
Fund 8001

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

SR1438313467 - Technology Related Products and Services - MOTION

Agenda Item#: 5.

Background:

SR1438313467 – Approve spending authority in an amount not to exceed \$1,625,370.25 for the purchase of technology-related products and services through the Texas Department of Information Resources (DIR) cooperative purchasing contract for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,625,370.25** for a one-time purchase of technology-related products and services through the **Texas Department of Information Resources cooperative purchasing contract** for the Houston Airport System.

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- Network Monitoring Tool - \$72,145.18

Network Detection & Response (NDR) application that measures network traffic.

- IT System log analysis tool - \$268,885.69

Cloud platform log management tool that includes threat protection and log correlation rules to identify, protect, detect, and respond to threats rapidly because of the integrated remediation and incident response capabilities to automate actions along with the 24/7 view of the HAS Network.

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Summus Industries:

- A cloud-based IT system that provides software, maintenance, and support to increase the resiliency of our IT infrastructure in disaster recovery situations.

M/WBE Participation:

Hire Houston First:

Fiscal Note:

3/14/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

[illegible]

Form A - SHI GS	Backup Material
Form A - Solid Border	Backup Material
Form A - Summus Industries	Backup Material
Conflict of Interest - CyberOne	Backup Material
Conflict of Interest - Dell	Backup Material
Conflict of Interest - Ford Audio VS	Backup Material
Conflict of Interest - Freeit	Backup Material
Conflict of Interest - Preferred Technologies	Backup Material
Conflict of Interest - SHI GS	Backup Material
Conflict of Interest - Solid Border	Backup Material
Conflict of Interest - Summus	Backup Material
Contract Status - CyberOne (1)	Backup Material
Contract Status - CyberOne (2)	Backup Material
Contract Status - CyberOne (3)	Backup Material
Contract Status - Dell	Backup Material
Contract Status - Ford Audio VS	Backup Material
Contract Status - Freeit	Backup Material
Contract Status - Preferred Technologies	Backup Material
Contract Status - SHI GS	Backup Material
Contract Status - Solid Border	Backup Material
Contract Status - Summus	Backup Material
Cooperative Justification - CyberOne (1)	Backup Material
Cooperative Justification - CyberOne (2)	Backup Material
Cooperative Justification - CyberOne (3)	Backup Material
Cooperative Justification - Dell (1)	Backup Material
Cooperative Justification - Dell (2)	Backup Material
Cooperative Justification - Ford Audio VS	Backup Material
Cooperative Justification - Freeit	Backup Material
Cooperative Justification - Preferred Technologies	Backup Material
Cooperative Justification - SHI GS	Backup Material
Cooperative Justification - Solid Border	Backup Material
Cooperative Justification - Summus	Backup Material
Ownership Form - CyberOne	Backup Material
Ownership Form - Dell	Backup Material
Ownership Form - Ford Audio VS	Backup Material
Ownership Form - Freeit	Backup Material
Ownership Form - Preferred Technologies	Backup Material
Ownership Form - SHI GS	Backup Material
Ownership Form - Solid Border	Backup Material
Ownership Form - Summus	Backup Material
Quote - CyberOne (1)	Backup Material
Quote - CyberOne (2)	Backup Material
Quote - CyberOne (3)	Backup Material
Quote - Dell (1)	Backup Material
Quote - Dell (2)	Backup Material
Quote - Dell (3)	Backup Material
Quote - Ford Audio VS	Backup Material
Quote - Freeit	Backup Material
Quote - Preferred Technologies	Backup Material
Quote - SHI GS	Backup Material
Quote - Solid Border	Backup Material
Quote - Summus	Backup Material
Tax Report - CyberOne	Backup Material
Tax Report - Dell	Backup Material
Tax Report - Ford Audio VS	Backup Material
Tax Report - Freeit	Backup Material
Tax Report - Preferred Technologies	Backup Material
Tax Report - SHI GS	Backup Material
Tax Report - Solid Border	Backup Material
Tax Report - Summus	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/5/2025

SR1472784138 - Airport Terminal Furniture (Arconas Inc.) - MOTION

Agenda Item#: 4.

Summary:

APPROVE spending authority in the amount not to exceed \$4,750,000.00 for Purchase of Airport Terminal Furniture for the Houston Airport System through The Interlocal Purchasing System Cooperative supplier, **ARCONAS INC** - 5 Years - Enterprise Fund

Background:

SR1472784138 – Approve spending authority in the amount not to exceed \$4,750,000.00 for the purchase of airport terminal furniture from Arconas Inc. through the The Interlocal Purchasing System (TIPS) Cooperative for term of 5-years for the Houston Airport System.

Specific Explanation:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$4,750,000.00** for the purchase of airport terminal furniture through the TIPS Cooperative supplier, **Arconas Inc.**, for the term of **5 years**.

This procurement is for repairing and replacing airport and passenger terminal furniture due to the everyday wear caused by the number of passengers who utilize the fixtures. Both airports must repair, maintain, update, and add furniture periodically as passenger needs and expectations change. Furthermore, this procurement will ensure the continuity of aesthetics and design throughout the various terminals during the remodeling processes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Airport System	\$150,000.00	\$4,600,000.00	\$4,750,000.00

Amount and Source of Funding:

\$4,750,000.00

HAS-Revenue Fund
Fund 8001

Contact Information:

Name	Dept./Division	Phone No.:
Yesenia Chuca, Deputy Assistant Director Exec.	Finance/SPD	(832) 393-8727
Kody Allred, Senior Staff Analyst	Finance /SPD	(832) 393-8730
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/5/2025

SR1472784138 - Airport Terminal Furniture (Arconas Inc.) - MOTION

Agenda Item#: 6.

Summary:

APPROVE spending authority in the amount not to exceed \$4,750,000.00 for Purchase of Airport Terminal Furniture for the Houston Airport System through The Interlocal Purchasing System Cooperative supplier, **ARCONAS INC** - 5 Years - Enterprise Fund

Background:

SR1472784138 – Approve spending authority in the amount not to exceed \$4,750,000.00 for the purchase of airport terminal furniture from Arconas Inc. through the The Interlocal Purchasing System (TIPS) Cooperative for term of 5-years for the Houston Airport System.

Specific Explanation:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$4,750,000.00** for the purchase of airport terminal furniture through the TIPS Cooperative supplier, **Arconas Inc.**, for the term of **5 years**.

This procurement is for repairing and replacing airport and passenger terminal furniture due to the everyday wear caused by the number of passengers who utilize the fixtures. Both airports must repair, maintain, update, and add furniture periodically as passenger needs and expectations change. Furthermore, this procurement will ensure the continuity of aesthetics and design throughout the various terminals during the remodeling processes.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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3/20/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Airport System	\$150,000.00	\$4,600,000.00	\$4,750,000.00

Amount and Source of Funding:

\$4,750,000.00

HAS-Revenue Fund
Fund 8001

Contact Information:

Name

Dept./Division

Phone No.:

Yesenia Chuca, Deputy Assistant Director Exec.
Kody Allred, Senior Staff Analyst
Jedediah Greenfield, Chief Procurement Officer

Finance/SPD	(832) 393-8727
Finance /SPD	(832) 393-8730
Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

CIQ
Coop Contract
Justification Form
MWBE
Ownership Form
Tax Status
Scope of Work
Coversheet
COF
Form A
Funding Verification

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Signed Cover sheet
Financial Information
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date: 3/17/2025

SR1494372741 - Runway Friction Meters (Halliday Technologies, Inc.) - MOTION

Agenda Item#: 5.

Summary:

HALLIDAY TECHNOLOGIES, INC to Purchase Runway Friction Meters with Accompanying Equipment Accessories through the General Services Administration Purchasing Cooperative for the Houston Airport System - \$238,880.44 - Enterprise Fund

Background:

SR11494372741 – Approve the purchase of runway friction meters with accompanying equipment and accessories in the amount not to exceed \$238,880.44 from Halliday Technologies, Inc. through the General Services Administration (GSA) Purchasing Cooperative for the Houston Airport System.

Specific Explanation:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) RT3 Flight Continuous Friction Meters with accompanying equipment and accessories in an amount not to exceed **\$238,880.44** through the General Services Administration (GSA) Purchasing Cooperative supplier, **Halliday Technologies, Inc.**

Testing the friction levels of airport runways is essential to ensuring safe takeoffs, landings, and airplane maneuverability. The use of friction meters provides data about areas of the runways that require maintenance, repair, and rubber removal. These RT3 Flight Continuous Friction Meters will ensure compliance with Federal Aviation Administration (FAA) standards and will replace units that have reached the end of useful life.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Airport System	\$238,880.44	\$0.00	\$238,880.44

Amount and Source of Funding:

\$238,880.44

HAS - AIE Capital Outlay Fund

TRANSIT Capital Outlay Fund
Fund 8012

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date: 3/17/2025

SR1494372741 - Runway Friction Meters (Halliday Technologies, Inc.) - MOTION

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

HALLIDAY TECHNOLOGIES, INC. to purchase runway friction meters with accompany equipment accessories through the General Services Administration Purchasing Cooperative for the Houston Airport System - \$238,880.44 - Enterprise Fund

Background:

SR11494372741 – Approve the purchase of runway friction meters with accompanying equipment and accessories in the amount not to exceed \$238,880.44 from Halliday Technologies, Inc. through the General Services Administration (GSA) Purchasing Cooperative for the Houston Airport System.

Specific Explanation:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) RT3 Flight Continuous Friction Meters with accompanying equipment and accessories in an amount not to exceed **\$238,880.44** through the General Services Administration (GSA) Purchasing Cooperative supplier, **Halliday Technologies, Inc.**

Testing the friction levels of airport runways is essential to ensuring safe takeoffs, landings, and airplane maneuverability. The use of friction meters provides data about areas of the runways that require maintenance, repair, and rubber removal. These RT3 Flight Continuous Friction Meters will ensure compliance with Federal Aviation Administration (FAA) standards and will replace units that have reached the end of useful life.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/20/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Airport System	\$238,880.44	\$0.00	\$238,880.44

Amount and Source of Funding:

\$238,880.44

HAS- AIF Capital Outlay Fund
Fund 8012

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
Justification Form	Backup Material
Conflict of Interest Questionnaire	Backup Material
Cooperative Contract	Backup Material
Maintenance LOA	Backup Material
MWBE Waiver	Backup Material
Ownership Form	Backup Material
Sample Picture	Backup Material
Tax Screenshot	Backup Material
Vendor Quote	Backup Material
COF	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

WS1113874188.A2 - Enterprise Assessment (Ernst and Young) - MOTION

Agenda Item#: 6.

Summary:

AMEND MOTION #2024-0404, 05/22/24, TO INCREASE spending authority and expand the scope of work to include Enterprise Risk Assessment Consulting Services with **ERNST & YOUNG** through a Cooperative Contract with Omnia Partners for the Controller's Office and Houston Public Works - \$388,000.00 - General and Enterprise Funds

Background:

WS1113874188.A2 – Amend Council Motion No. 2024-0404, passed on May 22, 2024, to increase the spending authority from \$965,000.00 to \$1,353,000.00 and expand the scope of work to include enterprise risk assessment consulting services with Ernst & Young through a Cooperative Contract with Omnia Partners for the Controller's Office and Houston Public Works.

Specific Explanation:

The Chief Procurement Officer recommends that City Council Amend Council Motion No. 2024-0404, passed on May 22, 2024, to increase the spending authority from **\$965,000.00**, and expand the scope of work to include enterprise risk assessment consulting services for the Controller's Office and Houston Public Works, and extend the term through **December 31, 2025**, with the Omnia Partners consultant **Ernst & Young**.

On May 22, 2024, City Council approved a motion for spending authority for Ernst & Young through the Omnia Partners cooperative contract. On October 16, 2024 City Council approved amending the motion to increase the spending authority from \$580,000.00 to \$965,000.00 to expand the scope of work to include spend analysis for all TIRZs and forensic accounting services for the Mid-Town TIRZ. This current amendment will increase the spending authority from \$965,000.00 to \$1,353,000.00 and expand the scope of work to include enterprise risk assessments for the Controller's Office and Houston Public Works.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

A zero-percent goal document was approved by the Office of Business Opportunity for this Agreement.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Public Works	\$290,000.00	\$0.00	\$290,000.00
Controller's Office	\$98,000.00	\$0.00	\$98,000.00
TOTAL	\$388,000.00	\$0.00	\$388,000.00

Prior Council Action:

Motion 2024-0404 passed May 22 2024

Motion 2024-0791, passed May 22, 2024
Motion 2024-0792, passed, October 16, 2024

Amount and Source of Funding:

\$98,000.00 – General Fund (1000)
\$290,000.00 – Combined Water and Sewer System Operating Fund (8300)
\$388,000.00 – Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

WS1113874188.A2 - Enterprise Assessment (Ernst and Young) - MOTION

Agenda Item#: 7.

Background:

WS1113874188.A2 – Amend Council Motion No. 2024-0404, passed on May 22, 2024, to increase the spending authority from \$965,000.00 to \$1,353,000.00 and expand the scope of work to include enterprise risk assessment consulting services with Ernst & Young through a Cooperative Contract with Omnia Partners for the Controller's Office and Houston Public Works.

Specific Explanation:

The Chief Procurement Officer recommends that City Council Amend Council Motion No. 2024-0404, passed on May 22, 2024, to increase the spending authority from **\$965,000.00**, and expand the scope of work to include enterprise risk assessment consulting services for the Controller's Office and Houston Public Works, and extend the term through **December 31, 2025**, with the Omnia Partners consultant **Ernst & Young**.

On May 22, 2024, City Council approved a motion for spending authority for Ernst & Young through the Omnia Partners cooperative contract. On October 16, 2024 City Council approved amending the motion to increase the spending authority from \$580,000.00 to \$965,000.00 to expand the scope of work to include spend analysis for all TIRZs and forensic accounting services for the Mid-Town TIRZ. This current amendment will increase the spending authority from \$965,000.00 to \$1,353,000.00 and expand the scope of work to include enterprise risk assessments for the Controller's Office and Houston Public Works.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

A zero-percent goal document was approved by the Office of Business Opportunity for this Agreement.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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3/20/2025

Jedediah Greenfield
Chief Procurement Officer

Estimated Spending Authority

Departments	FY2025	Out-Years	Total
Houston Public Works	\$290,000.00	\$0.00	\$290,000.00
Controller's Office	\$98,000.00	\$0.00	\$98,000.00
TOTAL	\$388,000.00	\$0.00	\$388,000.00

Prior Council Action:

Motion 2024-0404, passed May 22, 2024

Motion 2024-0792, passed, October 16, 2024

Amount and Source of Funding:

\$98,000.00 – General Fund (1000)

\$290,000.00 – Combined Water and Sewer System Operating Fund (8300)

\$388,000.00 – Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
Tax Report	Backup Material
CTR Scope of Work	Backup Material
HPW Scope of Work	Backup Material
Certification of Funds	Financial Information
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/12/2025

SR1477140547 - Alignment Machine (Mohawk Lifts, LLC.) - MOTION

Agenda Item#: 7.

Summary:

APPROVE spending authority in an amount not to exceed \$79,502.53 for Purchase of an Alignment Machine for the Fleet Management Department through the Sourcewell Cooperative supplier, **MOHAWK LIFTS, LLC** - Equipment Acquisition Consolidated Fund

Background:

SR1477140547 – Approve spending authority in an amount not to exceed \$79,502.53 for the purchase of an Alignment Machine through the Sourcewell Cooperative supplier, Mohawk Lifts, LLC. for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$79,502.53 for the purchase of an Alignment Machine through the Sourcewell Cooperative supplier, Mohawk Lifts, LLC., for the Fleet Management Department.

This purchase is for a vehicle lift designed specifically for performing wheel alignments on City vehicles. This lift will be used in the automotive repair shop so that a mechanic can access and adjust the suspension components to properly align the wheels and tires, allowing for precise measurements and adjustments during a wheel alignment procedure.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Fleet Management Department	\$79,502.53	\$ 0	\$79,502.53

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$79,502.53

Equipment Acquisition Consolidated Fund

Fund 1800 - Previously appropriated by No. 2024-592

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/12/2025

SR1477140547 - Alignment Machine (Mohawk Lifts, LLC.) - MOTION

Agenda Item#: 11.

Summary:

NOT A REAL CAPTION

APPROVE spending authority for the purchase of an alignment machine from **MOHAWK LIFTS, LLC** through Sourcewell Cooperative for the Fleet Management Department - \$79,502.53 - Equipment Acquisition Consolidated Fund

Background:

SR1477140547 – Approve spending authority in an amount not to exceed \$79,502.53 for the purchase of an Alignment Machine through the Sourcewell Cooperative supplier, Mohawk Lifts, LLC. for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$79,502.53 for the purchase of an Alignment Machine through the Sourcewell Cooperative supplier, Mohawk Lifts, LLC., for the Fleet Management Department.

This purchase is for a vehicle lift designed specifically for performing wheel alignments on City vehicles. This lift will be used in the automotive repair shop so that a mechanic can access and adjust the suspension components to properly align the wheels and tires, allowing for precise measurements and adjustments during a wheel alignment procedure.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.


Hire Houston First:


This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal or Quantitative impact is anticipated as a result of this project.

3/20/2025


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3/20/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Fleet Management Department	\$79,502.53	\$ 0	\$79,502.53

Prior Council Action:

Appropriating Ordinance No. 2024-592, passed on August 14, 2024

Amount and Source of Funding:

\$79,502.53

Equipment Acquisition Consolidated Fund

Fund 1800 - **Previously appropriated by No. 2024-592**

Contact Information:

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Approved Ordinance	Backup Material
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Justification Form	Backup Material
Ownership Information Form	Backup Material
Product Images	Backup Material
Quote	Backup Material
Tax Report	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/7/2025

SR1478645303 – Equipment repair and Ground Maintenance (Professional Turf Products) - MOTION

Agenda Item#: 8.

Summary:

APPROVE spending authority in the amount of \$769,910.00 for Purchase of Mower and Ground Maintenance Equipment Repair Services for the Fleet Management Department through the BuyBoard supplier, **PROFESSIONAL TURF PRODUCTS, LP** - 3 Years - Central Service Revolving Fund

Background:

SR1478645303 – Approve a spending authority in the amount of \$769,910.00 for the purchase of mower and ground maintenance equipment repair services through the BuyBoard cooperative supplier, Professional Turf Products, LP, for a term of three (3) years for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of mower and ground maintenance equipment repair services in the total amount of **\$769,910.00** through the BuyBoard cooperative supplier **Professional Turf Products, LP.**, for a term of **three (3) years** for the Fleet Management Department.

Professional Turf Products, LP is the primary source provider for Toro, Kohler, & Kawasaki Tractor & Mower repair by certified Turf technicians completing the work for the City of Houston. Professional Turf Products is an authorized dealer for Toro, Kohler & Kawasaki OEM Replacement Parts, Service and Warranty Service for the City of Houston. This purchase is expected to sustain the department for approximately three (3) years.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Fleet Management Department	\$23,166.67	\$746,743.33	\$769,910.00

-

Prior Council Action:

.

Amount and Source of Funding:

\$769,910.00

Fleet Management Fund

Fund No.: 1005

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	Finance/SPD	(832) 393-8730
<u>Yesenia Chuca, Deputy Assistant Director</u>	Finance/SPD	(832) 393-8727
<u>Candice Gambrell, Assistant Director</u>	Finance/SPD	(832) 393-9129
<u>Jedediah Greenfield, Chief Procurement Officer</u>	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/7/2025

SR1478645303 – Equipment repair and Ground Maintenance (Professional Turf Products)
- MOTION

Agenda Item#: 15.

Summary:

NOT A REAL CAPTION

APPROVE spending authority for the purchase of mower and ground maintenance equipment repair services from **PROFESSIONAL TURF PRODUCTS, LP** through the BuyBoard - 3 years - \$769,910.00 - Central Service Revolving Fund

Background:

SR1478645303 – Approve a spending authority in the amount of \$769,910.00 for the purchase of mower and ground maintenance equipment repair services through the BuyBoard cooperative supplier, Professional Turf Products, LP, for a term of three (3) years for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of mower and ground maintenance equipment repair services in the total amount of **\$769,910.00** through the BuyBoard cooperative supplier **Professional Turf Products, LP.**, for a term of **three (3) years** for the Fleet Management Department.

Professional Turf Products, LP is the primary source provider for Toro, Kohler, & Kawasaki Tractor & Mower repair by certified Turf technicians completing the work for the City of Houston. Professional Turf Products is an authorized dealer for Toro, Kohler & Kawasaki OEM Replacement Parts, Service and Warranty Service for the City of Houston. This purchase is expected to sustain the department for approximately three (3) years.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/20/2025

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority

3/20/2025

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Fleet Management Department	\$23,166.67	\$746,743.33	\$769,910.00

Prior Council Action:

Amount and Source of Funding:

\$769,910.00
Central Service Revolving Fund
Fund No.: 1005

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
Justification form	Backup Material
MWBE	Backup Material
Proposal	Backup Material
Buyboard	Backup Material
Appropriated ordinance	Backup Material
CPO approval email	Backup Material
Tax screenshot	Backup Material
Coop Contract	Backup Material
Certification of funds	Financial Information
Bid form	Backup Material
Labor rates	Backup Material
Fund Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

SR1477469832 - Medical Monitoring Project Gift Cards (The Soomitz Group, LLC)-
MOTION

Agenda Item#: 9.

Summary:

THE SOOMITZ GROUP, LLC. for Purchase of Visa Gift Cards for the Houston Health Department \$16,760.00 - Grant Fund

Background:

Informal bids were received on February 7th, 2025 for Doc1439871824 - Approve an award in an amount not to exceed \$16,760.00 for the purchase of Visa gift cards from The Soomitz Group, LLC. for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the purchase of two hundred (200) \$75 Visa gift cards, including activation fees, in the total amount of **\$16,760.00**, awarded to **The Soomitz Group, LLC** for the Houston Health Department.

The Medical Monitoring Project (MMP) is an ongoing, Centers for Disease Control (CDC)- funded special surveillance system designed to analyze the experiences and needs of people living with HIV/AIDS. MMP invites four hundred (400) sampled individuals during each study cycle to participate in a telephone or face-to-face interview; those who consent and participate in the interview are given a \$75 Visa gift card upon completion of a health survey.

CDC has funded this project to purchase and activate Visa gift cards. Per the program, the gift cards must have a minimum expiration period of one (1) year to match the MMP data collection cycle. The quantity purchased in this procurement is anticipated to be sufficient for one year.

This project was advertised in accordance with the requirements of the State of Texas bid laws, as a result, three (3) bids were received as outlined below:

<u>Supplier:</u>	<u>Amount:</u>
The Soomitz Group, LLC	\$16,760.00 – Meets scope of work requirements
Rellevate, Inc	\$250.00
DET Logistics Solutions, LLC	\$17,200.00

The Soomitz Group, LLC has already received \$47,959.05 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required for grant items.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

Chief Procurement Officer

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Health Department	\$16,760.00	\$0.00	\$16,760.00

Amount and Source of Funding:

\$16,760.00

Federal Government

Fund 5000

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

SR1477469832 - Medical Monitoring Project Gift Cards (The Soomitz Group, LLC) -
MOTION

Agenda Item#: 13.

Summary:

NOT A REAL CAPTION

THE SOOMITZ GROUP, LLC. for the purchase of Visa gift cards for the Houston Health Department - \$16,760.00 - Grant Fund

Background:

Informal bids were received on February 7th, 2025 for Doc1439871824 - Approve an award in an amount not to exceed \$16,760.00 for the purchase of Visa gift cards from The Soomitz Group, LLC. for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the purchase of two hundred (200) \$75 Visa gift cards, including activation fees, in the total amount of **\$16,760.00**, awarded to **The Soomitz Group, LLC** for the Houston Health Department.

The Medical Monitoring Project (MMP) is an ongoing, Centers for Disease Control (CDC)- funded special surveillance system designed to analyze the experiences and needs of people living with HIV/AIDS. MMP invites four hundred (400) sampled individuals during each study cycle to participate in a telephone or face-to-face interview; those who consent and participate in the interview are given a \$75 Visa gift card upon completion of a health survey.

CDC has funded this project to purchase and activate Visa gift cards. Per the program, the gift cards must have a minimum expiration period of one (1) year to match the MMP data collection cycle. The quantity purchased in this procurement is anticipated to be sufficient for one year.

This project was advertised in accordance with the requirements of the State of Texas bid laws, as a result, three (3) bids were received as outlined below:

<u>Supplier:</u>	<u>Amount:</u>
The Soomitz Group, LLC	\$16,760.00 – Meets scope of work requirements
Rellevate, Inc	\$250.00
DET Logistics Solutions, LLC	\$17,200.00

The Soomitz Group, LLC has already received \$47,959.05 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000 spending threshold for this fiscal year. Therefore, this procurement requires Council action.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required for grant items.

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Jedediah Greenfield
Chief Procurement Officer

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Department Approval Authority

3/20/2025

3/20/2025

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Health Department	\$16,760.00	\$0.00	\$16,760.00

Amount and Source of Funding:

\$16,760.00
Federal Government
Fund 5000

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
CIQ	Backup Material
Justification Memo	Backup Material
Ownership Form	Backup Material
Tax Screenshot	Backup Material
COF	Financial Information
Verification of Grant Funding-BA	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/20/2025

SR1464018882 - Audio and video equipment (Romeo Music, LLC) - MOTION

Agenda Item#: 10.

Summary:

APPROVE spending authority in the total amount of \$174,034.25 for Purchase of Audio and Video Equipment for the General Services Department on behalf of the Houston Public Library through the BuyBoard Cooperative Purchasing program supplier, **ROMEO MUSIC, LLC** - Public Library Consolidated Construction Fund

Background:

WS1473505382 – Approve spending authority in the total amount of \$174,034.25 for the purchase of audio and video equipment through the Buyboard Cooperative Purchasing program supplier, Romeo Music, LLC., for the General Services Department, on behalf of the Houston Public Library.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$174,034.25** for the purchase of various audio and video equipment items through the Buyboard Cooperative Purchasing program supplier, **Romeo Music, LLC**.

This purchase includes Apple-Mac Studios, camcorder and lens, voice TRX 100, NDI Switcher, Ceiling Mic Array, Audio Discrete, music instruments and all other required parts and accessories as needed for the Music production studio, Pod cast studio, and Video production studio. This equipment is to be delivered and installed at Vinson Library located at 3810 West Fuqua, Houston, TX. 77045. This request includes "TECHLink", which is a multimedia and technology center - an innovative and transformative extension of the library's program of services which provide free and equitable access to new and emerging state-of-the-art technologies. The library specializes in video and music creation and has a recording lab, a music recording studio supported by an audio engineering lab, and a podcast/YouTube recording studio. The equipment purchased will provide the tools necessary to operate the labs and studios and will be reserved and used by patrons free of charge while in the library.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Library	\$174,034.25	\$0.00	\$174,034.25

Prior Council Action:

Appropriation Ordinance 2022 843 approved by City Council October 10, 2022

Appropriation Ordinance 2022-843 approved by City Council October 19, 2022.

Amount and Source of Funding:

\$174,034.25

Public Library Consolidated Fund

Fund No.: 4507

Previously appropriated by Ord. #2022-843

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/20/2025

SR1464018882 - Audio and video equipment (Romeo Music, LLC) - MOTION

Agenda Item#: 8.

Summary:

NOT A REAL CAPTION

APPROVE spending authority for the purchase of audio and video equipment through the BuyBoard Cooperative Purchasing Program from **ROMEO MUSIC, LLC** for the General Services Department on behalf of the Houston Public Library - \$174,034.25 - Public Library Consolidated Fund

Background:

WS1473505382 – Approve spending authority in the total amount of \$174,034.25 for the purchase of audio and video equipment through the Buyboard Cooperative Purchasing program supplier, Romeo Music, LLC., for the General Services Department, on behalf of the Houston Public Library.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$174,034.25** for the purchase of various audio and video equipment items through the Buyboard Cooperative Purchasing program supplier, **Romeo Music, LLC.**

This purchase includes Apple-Mac Studios, camcorder and lens, voice TRX 100, NDI Switcher, Ceiling Mic Array, Audio Discrete, music instruments and all other required parts and accessories as needed for the Music production studio, Pod cast studio, and Video production studio. This equipment is to be delivered and installed at Vinson Library located at 3810 West Fuqua, Houston, TX. 77045. This request includes "TECHLink", which is a multimedia and technology center - an innovative and transformative extension of the library's program of services which provide free and equitable access to new and emerging state-of-the-art technologies. The library specializes in video and music creation and has a recording lab, a music recording studio supported by an audio engineering lab, and a podcast/YouTube recording studio. The equipment purchased will provide the tools necessary to operate the labs and studios and will be reserved and used by patrons free of charge while in the library.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

MWBE Participation:

MWBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

3/20/2025

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Library	\$174,034.25	\$0.00	\$174,034.25

Prior Council Action:

Appropriation Ordinance 2022-843 approved by City Council October 19, 2022.

Amount and Source of Funding:

\$174,034.25

Public Library Consolidated Fund

Fund No.: 4507

Previously appropriated by Ord. #2022-843

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Conflict of Interest form
Ownership form
Liability form
Liability form
Certification of funds
Drug form
Appropriated Ordinance
Coop Contract
Justification form
MWBE
Quote
Tax report

Type

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

SR1320445748 - HTV Studio Equipment (TapeWorks Texas, Inc. dba TWIST IST.) -
MOTION

Agenda Item#: 11.

Summary:

TAPEWORKS TEXAS, INC. dba TWIST IST for Purchase of Studio Cameras and Various Audio/Visual Parts, Accessories and Equipment through the Interlocal Purchasing System for Houston Television of the Mayor's Office - \$1,032,402.29 - Special Revenue Fund

Background:

SR1320445748 - Approve the purchase of studio cameras and various audio/visual parts, accessories, and equipment through the The Interlocal Purchasing System (TIPS) supplier, TapeWorks Texas, Inc. dba TWIST IST in the total amount of \$1,032,402.29 for Houston Television (HTV) of the Mayor's Office.

Specific Explanation:

The Mayor's Chief of Staff and the Chief Procurement Officer recommend that City Council approve the purchase of studio cameras and various audio/visual parts, accessories, and equipment in the total amount of **\$1,032,402.29** through The Interlocal Purchasing System (TIPS) supplier, **TapeWorks Texas, Inc. dba TWIST IST**.

This procurement is for studio cameras, support and infrastructure equipment, and supplies, including, but not limited to, cameras, mounting equipment, camera lenses, AC receptacles, cables, couplers, connections, adapters, signal generators, monitors, etc. This equipment will upgrade HTV Studios to 4k acquisition resolution, utilizing the recently added Ross Router system.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases good or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Mayor's Office -HTV	\$1,032,402.29	\$0.00	\$1,032,402.29

Amount and Source of Funding:

\$1,032,402.29

State Cable TV Fund

Fund 2428

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

SR1320445748 - HTV Studio Equipment (TapeWorks Texas, Inc. dba TWIST IST.) -
MOTION

Agenda Item#: 14.

Summary:

NOT A REAL CAPTION

TAPEWORKS TEXAS, INC. dba TWIST IST for the purchase of studio cameras and various audio/visual parts, accessories, and equipment through the Interlocal Purchasing System for Houston Television of the Mayor's Office - \$1,032,402.29 - State Cable TV Fund

Background:

SR1320445748 - Approve the purchase of studio cameras and various audio/visual parts, accessories, and equipment through the The Interlocal Purchasing System (TIPS) supplier, TapeWorks Texas, Inc. dba TWIST IST in the total amount of \$1,032,402.29 for Houston Television (HTV) of the Mayor's Office.

Specific Explanation:

The Mayor's Chief of Staff and the Chief Procurement Officer recommend that City Council approve the purchase of studio cameras and various audio/visual parts, accessories, and equipment in the total amount of **\$1,032,402.29** through The Interlocal Purchasing System (TIPS) supplier, **TapeWorks Texas, Inc. dba TWIST IST**.

This procurement is for studio cameras, support and infrastructure equipment, and supplies, including, but not limited to, cameras, mounting equipment, camera lenses, AC receptacles, cables, couplers, connections, adapters, signal generators, monitors, etc. This equipment will upgrade HTV Studios to 4k acquisition resolution, utilizing the recently added Ross Router system.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases good or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of goods or services.

MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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3/20/2025

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Mayor's Office -HTV	\$1,032,402.29	\$0.00	\$1,032,402.29

Amount and Source of Funding:

\$1,032,402.29

State Cable TV Fund
Fund 2428

Contact Information:

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Yesenia Chuca, Deputy Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<u>Candice Gambrell, Assistant Director</u>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description	Type
Conflict of Interest Questionnaire	Backup Material
Coop Contract	Backup Material
Justification Form	Backup Material
MWBE Goal Form	Backup Material
Ownership Information Form	Backup Material
Quote	Backup Material
Tax Status	Backup Material
COF	Financial Information
Fund Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

E32989.A1 - Maintenance and Repair of Belt Filter Presses
(Alfa Laval, Inc.) - MOTION

Agenda Item#: 12.

Summary:

AMEND MOTION #2023-0691, 10/18/23, **TO INCREASE** spending authority from \$640,000.00 to \$940,000.00 for Emergency Purchase Order for Maintenance and Repair of Belt Filter Presses for Houston Public Works awarded to **ALFA LAVAL, INC** - Enterprise Fund

Background:

Emergency Purchase Order (P23-E32989.A1) Amend Council Motion No. 2023-0691, passed on October 18, 2023, to increase the spending authority from \$640,000.00 to \$940,000.00 to Alfa Laval, Inc. for the maintenance and repair of belt filter presses for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2023-0691, passed on October 18, 2023, to increase the spending authority from **\$640,000.00 to \$940,000.00** to **Alfa Laval, Inc.** for the maintenance and repair of belt filter presses for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order (EPO) on to Alfa Laval on July 27, 2023. This EPO was approved by City Council on October 18, 2023, by Motion No. 2023-0691 in the amount not to exceed \$640,000.00. On September 6, 2024, the Chief Procurement Officer amended the original EPO to increase the spending authority to \$940,000.00.

The additional funds are required for the continuation of the maintenance and repair to the belt filter presses. These presses are used to remove water from liquid wastewater residuals and produce a non-liquid material referred to as "cake." Dewatering wastewater solids reduces the volume of residuals, improve operation, and reduces costs for subsequent storage, processing, transfer, end use, or disposal among other benefits. It is essential to maintain compliance with the Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency's (EPA) Water quality mandates necessary to preserve and protect the public's health and safety. Funds will last until May 2025.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary

to preserve or protect the public health or safety of the municipality's residents.”

Secretary of State Filing Date:	City Registration Date:
June 2, 2000	June 23, 2006

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$300,000.00	\$0.00	\$300,000.00

Prior Council Action:

Council Motion No. 2023-0691, passed on October 18, 2023

Amount and Source of Funding:

\$300,000.00

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager

HPW/SPD (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Type

Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/14/2025

E32989.A1 - Maintenance and Repair of Belt Filter Presses (Alfa Laval, Inc.) - MOTION

Agenda Item#: 9.

Summary:

NOT A REAL CAPTION

AMEND COUNCIL MOTION NO. 2023-0691, passed on October 18, 2023, for Emergency Purchase Order to increase the Spending Authority to **ALFA LAVAL, INC.** for maintenance and repair of belt filter presses for Houston Public Works - \$300,000.00 - Enterprise Fund

Background:

Emergency Purchase Order (P23-E32989.A1) Amend Council Motion No. 2023-0691, passed on October 18, 2023, to increase the spending authority from \$640,000.00 to \$940,000.00 to Alfa Laval, Inc. for the maintenance and repair of belt filter presses for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2023-0691, passed on October 18, 2023, to increase the spending authority from **\$640,000.00 to \$940,000.00** to **Alfa Laval, Inc.** for the maintenance and repair of belt filter presses for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order (EPO) on to Alfa Laval on July 27, 2023. This EPO was approved by City Council on October 18, 2023, by Motion No. 2023-0691 in the amount not to exceed \$640,000.00. On September 6, 2024, the Chief Procurement Officer amended the original EPO to increase the spending authority to \$940,000.00.

The additional funds are required for the continuation of the maintenance and repair to the belt filter presses. These presses are used to remove water from liquid wastewater residuals and produce a non-liquid material referred to as "cake." Dewatering wastewater solids reduces the volume of residuals, improve operation, and reduces costs for subsequent storage, processing, transfer, end use, or disposal among other benefits. It is essential to maintain compliance with the Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency's (EPA) Water quality mandates necessary to preserve and protect the public's health and safety. Funds will last until May 2025.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Secretary of State Filing Date:	City Registration Date:
June 2, 2000	June 23, 2006

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/20/2025

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Jedediah Greenfield, Chief Procurement Officer
 Finance/Strategic Procurement Division

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Randall V. Macchi, Director
 Houston Public Works

3/20/2025

DS

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$300,000.00	\$0.00	\$300,000.00

Prior Council Action:

Council Motion No. 2023-0691, passed on October 18, 2023

Amount and Source of Funding:

\$300,000.00
Water & Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Original RCA	Backup Material
CM 2023-0691	Backup Material
Approved EPO Justification	Backup Material
Ownership Information Form	Backup Material
Tax Statement	Backup Material
Conflict of Interest	Backup Material
Partial Invoice	Backup Material
Approved MWBE Goal Waiver	Backup Material
Certification of Funds	Financial Information
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

SR1485736446 - Traffic Signal Base Pedestals (Cubic, ITS, Inc.) - MOTION

Agenda Item#: 13.

Summary:

CUBIC, ITS, INC for Purchase of Base Pedestal Traffic Control Systems through the BuyBoard Cooperative Purchasing Program for Houston Public Works - \$75,500.00 - Special Revenue Fund

Background:

SR1485736446 - Approve the purchase of base pedestal traffic control systems in the total amount of \$75,500.00 from Cubic, ITS, Inc. through the Buyboard cooperative purchasing program for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the purchase of twenty (20) Naztec NEMA base pedestal traffic control systems in the total amount of **\$75,500.00** through the Buyboard cooperative supplier **Cubic, ITS, Inc.**, for Houston Public Works.

This is for twenty (20) Naztec NEMA base pedestal traffic control systems used for installing traffic signal cabinets and pedestals. The cast aluminum base is ground-mounted on a concrete foundation and is designed to meet safety requirements. It is used for various traffic signal applications and provides reliable performance. These items are installed throughout the city at intersections with traffic signals that regulate and control traffic flow and will be stored at the Houston Public Works warehouse.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$75,500.00	\$0	\$75,500.00

Amount and Source of Funding:

\$75,500.00

Dedicated Drainage and Street Renewal Fund – Metro et al. Fund
Fund 2312

Contact Information:

<u>Name</u>	<u>Dept/Division</u>	<u>Phone No.:</u>
<u>Kody Allred, Senior Staff Analyst</u>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<u>Brian Blum, Assistant Director</u>	<u>HPW</u>	<u>(832) 395-2717</u>
<u>Jedediah Greenfield, Chief Procurement Officer</u>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

SR1485736446 - Traffic Signal Base Pedestals (Cubic, ITS, Inc.) - MOTION

Agenda Item#: 4.

Background:

SR1485736446 - Approve the purchase of base pedestal traffic control systems in the total amount of \$75,500.00 from Cubic, ITS, Inc. through the Buyboard cooperative purchasing program for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the purchase of twenty (20) Naztec NEMA base pedestal traffic control systems in the total amount of **\$75,500.00** through the Buyboard cooperative supplier **Cubic, ITS, Inc.**, for Houston Public Works.

This is for twenty (20) Naztec NEMA base pedestal traffic control systems used for installing traffic signal cabinets and pedestals. The cast aluminum base is ground-mounted on a concrete foundation and is designed to meet safety requirements. It is used for various traffic signal applications and provides reliable performance. These items are installed throughout the city at intersections with traffic signals that regulate and control traffic flow and will be stored at the Houston Public Works warehouse.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/14/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

3/17/2025

DS

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$75,500.00	\$0	\$75,500.00

Amount and Source of Funding:

\$75,500.00 - Dedicated Drainage and Street Renewal Fund – Metro et al. Fund (2312)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Brian Blum, Assistant Director	HPW	(832) 395-2717
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Conflict of Interest Questionnaire
Cooperative Validity
Justification Form
Ownership Information Form
Tax Report
COF
Quote
Funding Verification

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/24/2025

Doc1208861223 - Galvanized Bauer Pipe and Fittings
(eWorld Innovative Solutions, LLC) - MOTION

Agenda Item#: 14.

Summary:

eWORLD INNOVATIVE SOLUTIONS, LLC to Furnish and Deliver Galvanized Bauer Pipes and Fittings for Houston Public Works - \$178,884.90 - Enterprise Fund

Background:

Formal Bids Received September 5, 2024, for P37-Doc1208861223 –Approve an award to eWorld Innovative Solutions, LLC, in the total of \$178,884.90 to furnish and deliver galvanized Bauer pipes and fittings for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an award to **eWorld Innovative Solutions, LLC**, in the total amount of **\$178,884.90** to furnish and deliver galvanized Bauer pipe and fittings for HPW.

This purchase consists of various sizes of galvanized Bauer pipes and fittings to be utilized in emergency bypass procedures in the City of Houston (COH) wastewater lift stations, where accessing manholes may present challenges. The primary purpose and usage of the Bauer pipes and fittings are to increase the City's ability to respond to critical situations promptly and to quickly connect and send flow to the bypassed areas, preventing Texas Commission of Environmental Quality violations and fines. This is a one-time purchase.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fourteen (14) prospective bidders downloaded the solicitation document from the SPD's e-bidding website, and five (5) bids were received.

<u>Company</u>	<u>Total</u>
NPT Group	\$ 48,528.67 (non-responsive)
Ryanvision LLC	\$ 59,675.75 (incomplete bid)
Abacus Quality System Services Inc.	\$ 100,656.09 (non-responsive)
eWorld Innovative Solutions, LLC	\$ 178,884.90
Aluforce Inc.	\$ 199,200.00

MWBE Participation:

A Zero percentage goal was approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, eWorld Innovative Solutions, LLC does not meet the requirements for HHF designation, no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$178,884.90	\$0.00	\$178,884.90

Amount and Source of Funding:

\$178,884.90

Water and Sewer System Operating Fund
Fund 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/24/2025

Doc1208861223 - Galvanized Bauer Pipe and Fittings (eWorld Innovative Solutions, LLC)
- MOTION

Agenda Item#: 10.

Summary:

NOT A REAL CAPTION

EWORLD INNOVATIVE SOLUTIONS, LLC to furnish and deliver galvanized Bauer pipes and fittings for Houston Public Works - \$178,884.90 - Enterprise Fund

Background:

Formal Bids Received September 5, 2024, for P37-Doc1208861223 –Approve an award to eWorld Innovative Solutions, LLC, in the total of \$178,884.90 to furnish and deliver galvanized Bauer pipes and fittings for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that City Council approve an award to **eWorld Innovative Solutions, LLC**, in the total amount of **\$178,884.90** to furnish and deliver galvanized Bauer pipe and fittings for HPW.

This purchase consists of various sizes of galvanized Bauer pipes and fittings to be utilized in emergency bypass procedures in the City of Houston (COH) wastewater lift stations, where accessing manholes may present challenges. The primary purpose and usage of the Bauer pipes and fittings are to increase the City's ability to respond to critical situations promptly and to quickly connect and send flow to the bypassed areas, preventing Texas Commission of Environmental Quality violations and fines. This is a one-time purchase.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fourteen (14) prospective bidders downloaded the solicitation document from the SPD's e-bidding website, and five (5) bids were received.

Company

Total

NPT Group	\$ 48,528.67 (non-responsive)
Ryanvision LLC	\$ 59,675.75 (incomplete bid)
Abacus Quality System Services Inc.	\$ 100,656.09 (non-responsive)
eWorld Innovative Solutions, LLC	\$ 178,884.90
Aluforce Inc.	\$ 199,200.00

MWBE Participation:

A Zero percentage goal was approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for

Houston businesses and supports job creation. In this case, eWorld Innovative Solutions, LLC does not meet the requirements for HHF designation, no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/20/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

3/21/2025

DS

Estimated Spending Authority:

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$178,884.90	\$0.00	\$178,884.90

Amount and Source of Funding:

\$178,884.90
Water and Sewer System Operating Fund
Fund 8300

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Doc1208861223 - Signature Page	Backup Material
Doc1208861223 - Bid Tab	Backup Material
Doc1208861223 - COF	Financial Information
Doc1208861223 - Ownership Form	Backup Material
Doc1025026243 - Tax Report	Backup Material
Doc1208861223 - Conflict of Interest	Backup Material
Doc1208861223 - SOS	Backup Material
Doc1208861223 - HHF	Backup Material
Doc1208861223 - MWBE Waiver	Backup Material
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/19/2025

SR1497601692 - Category Management Implementation (Ernst & Young, LLC) - MOTION

Agenda Item#: 15.

Summary:

APPROVE spending authority for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a Category Management Program with **ERNST & YOUNG, LLC** through a Cooperative Contract with Omnia Partners for the Mayor's Office and Strategic Procurement Division - 18 Months - \$3,995,000.00 - General and Enterprise Funds

Background:

SR1497601692 – Approve Spending Authority in an amount not to exceed \$3,995,000.00 for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a category management program with Ernst & Young, LLC through a Cooperative Contract with Omnia Partners for the Mayor's Office and Strategic Procurement Division.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed \$3,995,000.00 for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a category management program for the Mayor's Office and Strategic Procurement Division for an **eighteen-month** period, and grant the Chief Procurement Officer authority to sign the Master Services Agreement with the Omnia Partners Cooperative supplier, **Ernst & Young, LLP**.

The scope of work requires the consultant to provide all labor and materials to conduct ongoing monitoring and support services related to the enterprise performance and financial, organizational, and forensic accounting assessments completed. The consultant will also support the City in implementing strategies identified throughout the spend analysis assessment, including strategic sourcing opportunities and a category management program. The key focus areas for these services include category management, strategic sourcing, performance management, and spend analytics.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

This spending authority is awarded as a contract-specific, goal-oriented award with a 12.86% MWBE participation level. Ernst & Young has designated the below-named company as its certified MWBE subcontractor.

VENDOR NAME	TYPE OF WORK	Percent
MPACT Strategic Consulting LLC	Managed consulting services	12.86%

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
General Government	\$300,000.00	\$1,278,328.62	\$1,578,328.62
Houston Public Works	\$300,000.00	\$1,401,286.73	\$1,701,286.73
Houston Airport System	\$100,000.00	\$615,384.65	\$715,384.65
Total	\$700,000.00	\$3,295,000.00	\$3,995,000.00

Amount and Source of Funding:

\$1,578,328.62 – General Fund (1000)

\$1,701,286.73 – Water and Sewer System Operating Fund (8300)

\$715,384.65 – HAS Revenue Fund (8001)

\$3,995,000.00 - Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/19/2025

SR1497601692 - Category Management Implementation (Ernst & Young, LLC) - MOTION

Agenda Item#:

Background:

SR1497601692 – Approve Spending Authority in an amount not to exceed \$3,995,000.00 for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a category management program with Ernst & Young, LLC through a Cooperative Contract with Omnia Partners for the Mayor's Office and Strategic Procurement Division.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed \$3,995,000.00 for ongoing monitoring and support services related to the City-wide enterprise assessment and strategic sourcing and implementation of a category management program for the Mayor's Office and Strategic Procurement Division for an **eighteen-month** period, and grant the Chief Procurement Officer authority to sign the Master Services Agreement with the Omnia Partners Cooperative supplier, **Ernst & Young, LLP**.

The scope of work requires the consultant to provide all labor and materials to conduct ongoing monitoring and support services related to the enterprise performance and financial, organizational, and forensic accounting assessments completed. The consultant will also support the City in implementing strategies identified throughout the spend analysis assessment, including strategic sourcing opportunities and a category management program. The key focus areas for these services include category management, strategic sourcing, performance management, and spend analytics.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

This spending authority is awarded as a contract-specific, goal-oriented award with a 12.86% MWBE participation level. Ernst & Young has designated the below-named company as its certified MWBE subcontractor.

VENDOR NAME	TYPE OF WORK	Percent
MPACT Strategic Consulting LLC	Managed consulting services	12.86%

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer

3/20/2025

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
General Government	\$300,000.00	\$1,278,328.62	\$1,578,328.62
Houston Public Works	\$300,000.00	\$1,401,286.73	\$1,701,286.73
Houston Airport System	\$100,000.00	\$615,384.65	\$715,384.65

Amount and Source of Funding:

\$1,578,328.62 – General Fund (1000)
\$1,701,286.73 – Water and Sewer System Operating Fund (8300)
\$715,384.65 – HAS Revenue Fund (8001)
\$3,995,000.00 - Total

Contact Information:

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
Tax Report	Backup Material
MWBE Letter of Intent	Backup Material
Proposal	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

FIN - GO CP E-2

Agenda Item#: 16.

Summary:

ORDINANCE authorizing the execution of an Amendment to extend the Credit Agreement relating to the City's General Obligation Commercial Paper Notes, Series E-2 Program; confirming and ratifying Ordinance No. 2023-49 and other related Ordinances; confirming and ratifying certain matters and Agreements relating to such program; making findings relating thereto; and declaring an emergency

Background:

RECOMMENDATION:

Approve an Ordinance authorizing the execution of an amendment to extend the Credit Agreement relating to the City's General Obligation Commercial Paper Notes, Series E-2 Program; amending, confirming and ratifying Ordinance No. 2023-49 and other related ordinances; confirming and ratifying certain matters and agreements relating to such program; making findings relating thereto; and declaring an emergency.

SPECIFIC EXPLANATION:

The Series E-2 commercial paper program provides an expedient, cost-effective method of providing interim financing for the City of Houston relating to various capital equipment and infrastructure. The program, created in 2002, also provides appropriation capacity and "on time" funding for various capital expenditure projects for the City of Houston.

The existing credit agreement that supports the Series E-2 commercial paper program is scheduled to expire on April 22, 2025. The Series E-2 commercial paper program supports the City's Capital Improvement Program.

The Finance Working Group recommends extending and renewing the credit agreement with Wells Fargo in an amount of \$100 million. The bank facility will have a 2-year term.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 3, 2025.

Melissa Dubowski, Chief Business Officer /Director of Finance Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2015-0580; 2021-488; 2023-49

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

ATTACHMENTS:**Description****Type**

Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

FIN - GO CP E-2

Agenda Item#: 13.

Background:

RECOMMENDATION:

Approve an Ordinance authorizing the execution of an amendment to extend the Credit Agreement relating to the City's General Obligation Commercial Paper Notes, Series E-2 Program; amending, confirming and ratifying Ordinance No. 2023-49 and other related ordinances; confirming and ratifying certain matters and agreements relating to such program; making findings relating thereto; and declaring an emergency.

SPECIFIC EXPLANATION:

The Series E-2 commercial paper program provides an expedient, cost-effective method of providing interim financing for the City of Houston relating to various capital equipment and infrastructure. The program, created in 2002, also provides appropriation capacity and "on time" funding for various capital expenditure projects for the City of Houston.

The existing credit agreement that supports the Series E-2 commercial paper program is scheduled to expire on April 22, 2025. The Series E-2 commercial paper program supports the City's Capital Improvement Program.

The Finance Working Group recommends extending and renewing the credit agreement with Wells Fargo in an amount of \$100 million. The bank facility will have a 2-year term.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 3, 2025.

DocuSigned by:

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Melissa Dubowski, Chief Business Officer /Director of Finance

Signed by:

A blue ink signature of Chris Hollins.

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Chris Hollins, Houston City Controller

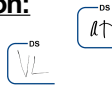
Prior Council Action:

Ord. No. 2015-0580; 2021-488; 2023-49

Contact Information:

Alma Tamborello

Vernon Lewis



Phone: 832-393-9099

Phone: 832-393-3518

Certificate Of Completion

Envelope Id: 84B10A07-0CDC-410E-BAD2-7AD3F8D4D1FF
 Subject: Complete with Docusign: Final RCA - GO CP Series E-2.pdf
 Source Envelope:
 Document Pages: 1
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Completed
 Envelope Originator:
 Lisa Dargie
 611 Walker St.
 HITS
 Houston, TX 77002
 Lisa.Dargie@houston.tx.gov
 IP Address: 50.58.210.12

Record Tracking

Status: Original 3/17/2025 11:23:03 AM	Holder: Lisa Dargie Lisa.Dargie@houston.tx.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: City of Houston IT Services	Location: Docusign

Signer Events

Alma Tamborello
 alma.tamborello@houston.tx.gov
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)

Signature

Signature Adoption: Pre-selected Style
 Using IP Address: 50.58.210.12

Timestamp

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 Viewed: 3/17/2025 12:27:33 PM
 Signed: 3/17/2025 12:36:55 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Melissa Dubowski
 Melissa.Dubowski@houston.tx.gov
 Chief Business Officer/Director of Finance
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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Signature Adoption: Uploaded Signature Image
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 Signed using mobile

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 Viewed: 3/18/2025 10:02:22 PM
 Signed: 3/18/2025 10:03:08 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon Lewis
 Vernon.Lewis@houston.tx.gov
 Deputy City Controller
 City of Houston IT Services
 Security Level: Email, Account Authentication (None)

Signature Adoption: Drawn on Device
 Using IP Address: 174.203.71.204
 Signed using mobile

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 Signed: 3/23/2025 10:55:43 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins
 chris.hollins@houston.tx.gov
 City Controller
 Security Level: Email, Account Authentication (None)

Signed by:

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Signature Adoption: Uploaded Signature Image
 Using IP Address: 204.235.229.251

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Electronic Record and Signature Disclosure:

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Eva Barrios Eva.Barrios@houstontx.gov Administrative Coordinator COH Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/17/2025 12:36:56 PM
Elvira Ontiveros elvira.ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/17/2025 12:36:57 PM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 3/23/2025 10:55:44 PM Viewed: 3/24/2025 9:10:19 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/17/2025 11:33:10 AM
Certified Delivered	Security Checked	3/24/2025 4:13:30 PM
Signing Complete	Security Checked	3/24/2025 4:13:51 PM
Completed	Security Checked	3/24/2025 4:13:51 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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From time to time, City of Houston - Information Technology (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Houston - Information Technology:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To advise City of Houston - Information Technology of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at it@cityofhouston.net and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Houston - Information Technology

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to it@cityofhouston.net and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Houston - Information Technology

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to docusign@houston.tx.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Houston - Information Technology as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Houston - Information Technology during the course of your relationship with City of Houston - Information Technology.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/17/2025

ARA - CenterPoint DCRF Deny

Agenda Item#: 17.

Summary:

ORDINANCE denying the application of **CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC** for approval of its Distribution Cost Recovery Factor filed with Houston, Texas on February 28, 2025

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of CenterPoint Energy Houston Electric, LLC (CenterPoint or Company) for approval of its Distribution Cost Recovery Factor (DCRF) rate filed with the City of Houston (City or Houston). CenterPoint provides transmission and distribution services to approximately one million Houston customers, of which approximately 900,000 are residential customers. The City exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Public Utility Regulatory Act (PURA) for customers inside city limits.

CenterPoint previously filed a DCRF application on December 5, 2024, to increase its DCRF rates, which City Council denied on January 8, 2025. CenterPoint later withdrew that DCRF application. On February 28, 2025, CenterPoint filed this current application requesting a revenue requirement increase of \$122.6 million. Approximately \$70.9 million of the requested revenue requirement is allocated to the residential class. As a result, if this DCRF is approved, the average residential customer using 1,000 kWh per month would experience a \$2.22 increase to the monthly bill.

PURA allows an electric utility to request approval of a DCRF application to adjust its rates for changes in certain distribution costs outside of a full base rates proceeding. The City has only 60 days – until April 29, 2025 – to review the filing to make a determination on the reasonableness of the request. Because of the expedited nature of the filing, the City's rate experts and legal team do not have sufficient time for a full review to determine the reasonableness of the request. Accordingly, the City's legal counsel and utility rate experts recommend City Council adopt an ordinance **denying** CenterPoint's application for approval to amend its DCRF. This will allow the City of Houston to continue to review the request and participate in the appeal at the PUC, which is automatically consolidated with CenterPoint's environs DCRF proceeding already before the PUC.

Fiscal Note:

There is no impact to the fiscal budget and no additional spending authority. Therefore, no Fiscal

Note is required as stated in the Financial Policies.

Departmental Approval Authority:

Tina Paez, Director Administration & Regulatory Affairs Department	Other Authorization
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Contact Information:

Billy Rudolph Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531

ATTACHMENTS:

Description	Type
RCA - CenterPoint DCRF Deny	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date:

ARA - DCFR Deny

Agenda Item#: 54.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of CenterPoint Energy Houston Electric, LLC (CenterPoint or Company) for approval of its Distribution Cost Recovery Factor (DCRF) rate filed with the City of Houston (City or Houston). CenterPoint provides transmission and distribution services to approximately one million Houston customers, of which approximately 900,000 are residential customers. The City exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Public Utility Regulatory Act (PURA) for customers inside city limits.

CenterPoint previously filed a DCRF application on December 5, 2024, to increase its DCRF rates, which City Council denied on January 8, 2025. CenterPoint later withdrew that DCRF application. On February 28, 2025, CenterPoint filed this current application requesting a revenue requirement increase of \$122.6 million. Approximately \$70.9 million of the requested revenue requirement is allocated to the residential class. As a result, if this DCRF is approved, the average residential customer using 1,000 kWh per month would experience a \$2.22 increase to the monthly bill.

PURA allows an electric utility to request approval of a DCRF application to adjust its rates for changes in certain distribution costs outside of a full base rates proceeding. The City has only 60 days – until April 29, 2025 – to review the filing to make a determination on the reasonableness of the request. Because of the expedited nature of the filing, the City's rate experts and legal team do not have sufficient time for a full review to determine the reasonableness of the request. Accordingly, the City's legal counsel and utility rate experts recommend City Council adopt an ordinance **denying** CenterPoint's application for approval to amend its DCRF. This will allow the City of Houston to continue to review the request and participate in the appeal at the PUC, which is automatically consolidated with CenterPoint's environs DCRF proceeding already before the PUC.

Fiscal Note:

There is no impact to the fiscal budget and no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Departmental Approval Authority:

DS

EC

DocuSigned by:

Tina Paez

006AE9FC66A94CC...

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Alisa Talley Phone: (832) 393-8531



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

ARA - CenterPoint GRIP Suspend

Agenda Item#: 18.

Summary:

ORDINANCE suspending for forty-five days the implementation of the Interim Rate Adjustment Filing pertaining to the Retail Gas Utility Rates by **CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX** and as **CENTERPOINT ENERGY TEXAS GAS** and otherwise maintaining current rates in effect until changed

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending, for 45 days, implementation of the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 414,000 residential, 24,000 small general service, and 1,000 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On February 18, 2025, CenterPoint filed an annual GRIP interim rate adjustment for customers within its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which includes Houston. The GRIP was established during the 78th Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$70.7 million to retail gas customers within its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas. The filing captures changes in invested capital from October 1, 2023 through December 31, 2024 — an approximate \$446.2 million increase in net investment. If the requested adjustment is adopted, the fixed customer charge for Houston customers would increase as follows:

CenterPoint Monthly Fixed Customer Charge
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Current vs. Proposed			
<u>Customer Class</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Proposed Increase</u>
Residential	\$ 19.50	\$ 22.38	\$ 2.88
General Service Small	\$ 30.00	\$ 35.14	\$ 5.14
General Service Large	\$ 390.00	\$451.20	\$ 61.20

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect April 19, 2025 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to June 3, 2025. The suspension period will provide the City's rate experts the time necessary to review the request, address potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount and Source of Funding:

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531

ATTACHMENTS:

Description

RCA CenterPoint GRIP

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/11/2025

ARA - CenterPoint GRIP Suspend

Agenda Item#: 17.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending, for 45 days, implementation of the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 414,000 residential, 24,000 small general service, and 1,000 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On February 18, 2025, CenterPoint filed an annual GRIP interim rate adjustment for customers within its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which includes Houston. The GRIP was established during the 78th Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$70.7 million to retail gas customers within its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas. The filing captures changes in invested capital from October 1, 2023 through December 31, 2024 — an approximate \$446.2 million increase in net investment. If the requested adjustment is adopted, the fixed customer charge for Houston customers would increase as follows:

CenterPoint Monthly Fixed Customer Charge Current vs. Proposed			
<u>Customer Class</u>	<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Proposed Increase</u>
Residential	\$ 19.50	\$ 22.38	\$ 2.88
General Service Small	\$ 30.00	\$ 35.14	\$ 5.14
General Service Large	\$ 390.00	\$ 451.20	\$ 61.20

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect April 19, 2025 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to June 3, 2025. The suspension period will provide the City's rate experts the time necessary to review the request, address potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

Departmental Approval Authority:

DS
EC

DocuSigned by:

Tina Paez

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Amount and Source of Funding:

N/A

Contact Information:

City of Houston, Texas 77002-2000

Billy Rudolph Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 1/13/2025

HCD24-118 Substantial Amendment to Action Plan for Disaster Recovery 2021 Winter Storm

Agenda Item#: 19.

Summary:

ORDINANCE authorizing a Substantial Amendment to the Houston Action Plan for Disaster Recovery - 2021 Winter Storm (Plan)

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Substantial Amendment (Amendment) to the Houston Action Plan for Disaster Recovery – 2021 Winter Storm (Plan). This Amendment will: (1) increase the assistance amount in the Home Repair Program's Reimbursement Pathway from \$6,000.00 to \$10,000.00, (2) streamline and clarify eligibility criteria for the Home Repair Program, (3) transfer \$550,000.00 of Community Development Block Grant – Disaster Recovery 2021 (CDBG-DR21) funds from the Rental Housing Counseling budget line item to the Neighborhood Facilities Resilience Program budget line item and (4) make other minor edits throughout the Plan for clarity.

The purpose of these changes is to meet homeowners' needs, align the Winter Storm Home Repair Program with other HCD home repair activities, and realign funds to effectively manage the CDBG-DR21 funds received from the United States Department of Housing and Urban Development (HUD).

The chart below shows the changes in funding for the CDBG-DR21 Action Plan budget.

Community Development Block Grant – Disaster Recovery 2021 Budget Changes		
Budget Line Item Amended	Budget Decrease	Budget Increase
Renter Housing Counseling	(\$550,000.00)	
Neighborhood Facilities Resilience Program		\$550,000.00
TOTAL	\$550,000.00	\$550,000.00

This is the First Amendment to this Plan and does not result in any change in the total funds awarded for the 2021 Winter Freeze.

In accordance with HUD's regulations and the Citizen Participation Plan for Houston's CDBG-DR21, the City is required to amend components of its Plan for a variety of reasons, including when there is a proposed change in program benefit or eligibility criteria or when an activity is

deleted from the Plan. The 30-day public comment period for the Draft Action Plan Amendment extended from February 17, 2025, through March 19, 2025.

Fiscal Note:

No fiscal note is required for grant items.

This item was reviewed by the Housing and Affordability Committee on January 31, 2025.

Michael Nichols, Director

Prior Council Action:

05/03/2023 (O) 2023-308

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 1/13/2025

HCD24-118 Substantial Amendment to Action Plan for Disaster Recovery 2021 Winter Storm

Agenda Item#: 20.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Substantial Amendment (Amendment) to the Houston Action Plan for Disaster Recovery – 2021 Winter Storm (Plan). This Amendment will: (1) increase the assistance amount in the Home Repair Program's Reimbursement Pathway from \$6,000.00 to \$10,000.00, (2) streamline and clarify eligibility criteria for the Home Repair Program, (3) transfer \$550,000.00 of Community Development Block Grant – Disaster Recovery 2021 (CDBG-DR21) funds from the Rental Housing Counseling budget line item to the Neighborhood Facilities Resilience Program budget line item and (4) make other minor edits throughout the Plan for clarity.

The purpose of these changes is to meet homeowners' needs, align the Winter Storm Home Repair Program with other HCD home repair activities, and realign funds to effectively manage the CDBG-DR21 funds received from the United States Department of Housing and Urban Development (HUD).

The chart below shows the changes in funding for the CDBG-DR21 Action Plan budget.

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Budget Line Item Amended	Budget Decrease	Budget Increase
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Neighborhood Facilities Resilience Program		\$550,000.00
TOTAL	\$550,000.00	\$550,000.00

This is the First Amendment to this Plan and does not result in any change in the total funds awarded for the 2021 Winter Freeze.

In accordance with HUD's regulations and the Citizen Participation Plan for Houston's CDBG-DR21, the City is required to amend components of its Plan for a variety of reasons, including when there is a proposed change in program benefit or eligibility criteria or when an activity is deleted from the Plan. The 30-day public comment period for the Draft Action Plan Amendment extended from February 17, 2025, through March 19, 2025.

Fiscal Note:

No fiscal note is required for grant items.

This item was reviewed by the Housing and Affordability Committee on January 31, 2025.

DocuSigned by:

Michael Nichols

728A192FDF024CF...
Michael Nichols, Director

Prior Council Action:

05/03/2023 (O) 2023-308

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Ordinance 2023-308	Backup Material
Public Notice	Public Notice
Public Notice Correction	Public Notice



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

HHD – Centers For Disease Prevention and Control –
Public Health Crisis Response

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing the Director of the City of Houston Health Department to accept a grant award from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention for the Public Health Crisis Response Grant; authorizing the Director to expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

Background:

The Director of the Houston Health Department (HHD) requests that City Council approve an ordinance authorizing HHD to accept and expend a grant award from the Centers for Disease Control and Prevention (CDC) for the continuation of the Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response grant project. This Ordinance will cover the grant performance period from January 17, 2025 through January 16, 2026, with an award amount of \$1,339,555.00.

SPECIFIC EXPLANATION:

The Houston Health Department (HHD) applied for a continuation of the grant for the Public Health Emergency Response: Cooperative Agreement for Emergency Response: Public Health Crisis Response project. The current project period is from January 17, 2025 through January 16, 2026, with an initial allocation of \$1,339,555.00. This ordinance will cover the grant performance period from January 17, 2025 through January 16, 2026.

The CDC is awarding supplemental funding to provide resources urgently needed to prevent, prepare for, and respond to the expanding multistate outbreak of influenza A/H5N1, an influenza A virus with pandemic-level potential, and also strengthens readiness for any respiratory disease threat with the potential to result in large, disruptive outbreaks to communities.

This funding will support efforts to prevent, prepare for, and respond to the ongoing multistate outbreak of influenza A/H5N1, a virus with pandemic potential. Key outreach activities will include disease prevention and control, surveillance and monitoring, and laboratory testing. Additionally, the grant will cover expenses for training, travel, supplies, and equipment. For the FY25 budget, HHD plans to allocate funds as follows: 1% for travel, 2% for indirect costs, 4% for fringe benefits, 8% for salaries, 19% for supplies, and 66% for other expenses.

HHD requests City Council hereby authorize the Mayor, without further City Council action, to execute all related contracts, agreements, amendments, extension or renewal of the contract and documents in connection with the above-mentioned Grant, with the approval of the City Attorney. HHD requests the Director, or his designee, be designated as the official authorized to accept and expend the funds, as awarded, for the purpose of this Grant program and to apply for and accept all subsequent awards, if any, pertaining to the above-mentioned grant. The Mayor and the Director are authorized to execute all documents accepting current and future grant funds for the project period, or for a grant performance period ***not to exceed 5 years***.

Grant Source:

The funding for this project is from a federal government grant through the Centers for Disease Control and Prevention (CDC).

Fiscal Note:

No fiscal note is required on grant items.

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

Amount and Source of Funding:

Total: \$1,339,555.00

Fund 5000 – Federal Government

-

Contact Information:

Reyes Ramirez; Health Department
713-907-5962

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District I

Item Creation Date: 2/6/2025

HAS – Amendment No. 1 to the Lease Agreement with
Houston Aviation Partners, LLC DBA Million Air – Houston
at HOU

Agenda Item#: 21.

Summary:

ORDINANCE appropriating \$3,838,564.00 out of Airports Improvement Fund; approving and authorizing Amendment No. 1 to Lease Agreement with **HOUSTON AVIATION PARTNERS, LLC (Successor by conversion to Woolsey Aviation, Inc) dba MILLION AIR-HOUSTON** for certain premises at Hobby Airport - **DISTRICT I - MARTINEZ**

Background:

RECOMMENDATION:

Adopt an ordinance appropriating \$3,838,564.00 out of the Airports Improvement Fund (8011) and approving and authorizing Amendment No. 1 to the Lease Agreement with Houston Aviation Partners, LLC (successor by conversion to Woolsey Aviation, Inc.) DBA Million Air – Houston (Million Air) at William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

On March 9, 2011, City Council adopted Ordinance 2011-179, approving and authorizing a Lease Agreement with Woolsey Aviation, Inc. DBA Million Air – Houston (Million Air), granting the company the rights to lease and develop approximately 1,111,622 square feet (25.5193 acres) at William P. Hobby Airport (HOU) for fixed-base operator (FBO) activities. The Agreement included a 40-year term with an option for early termination after 30 years. Under the Lease, Million Air committed to investing \$12 million in improvements within the first 10 years, including construction and upgrades to support aviation services. Among these improvements was the installation of above-ground fuel tanks.

The proposed Amendment No. 1 would modify the Lease Agreement between the City of Houston and Million Air to accommodate the Federal Aviation Administration's (FAA) Non-Standard Taxiway Project ("Project") at HOU. The Project requires the removal of Site "E" (87,878 sq. ft.) from Million Air's leased premises, which is the current location of its fuel tanks and fueling infrastructure. To compensate for this loss, the Amendment adds Site "G2" (20,371.60 sq. ft.) to the lease, where Million Air will relocate its fuel facility. Before the relocation begins, Million Air is required to provide the City with a fully executed release of any liens on Site "E," including any leasehold mortgage interests. This release must be approved by the City before any reimbursements for relocation costs can be processed. Additionally, the Amendment affects Site "D," reducing its size to approximately 72,448.4 sq. ft. to accommodate the FAA Project. The Amendment sets

deadlines for Million Air to remove and relocate its fueling equipment and establishes a reimbursement process for relocation costs, capped at \$3,838,564.00, subject to City Council approval of the Amendment. It also includes provisions for environmental compliance, ensuring Million Air is not held responsible for any potential contamination predating its Lease.

The Amendment No. 1 updates rental rates and lease terms, while incorporating federal and state regulatory compliance provisions. It formalizes the City's oversight of the fuel facility relocation to ensure the FAA Project stays on schedule while allowing Million Air to continue operations with minimal disruption. By aligning the Lease with the Airport's infrastructure expansion, this amendment ensures Million Air's continued operations while supporting the long-term development of William P. Hobby Airport.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Jim Szczesniak
Houston Airport System

Prior Council Action:

03/09/2011 (O) 2011-179

Amount and Source of Funding:

\$3,838,564.00
Airports Improvement Fund
Fund 8011

Contact Information:

Todd Curry 281/233-1896
Francisco Cuellar 281/233-1682

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 2/6/2025

HAS – Amendment No. 1 to the Lease Agreement with Houston Aviation Partners, LLC
DBA Million Air – Houston at HOU

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance appropriating \$3,838,564.00 out of the Airports Improvement Fund (8011) and approving and authorizing Amendment No. 1 to the Lease Agreement with Houston Aviation Partners, LLC (successor by conversion to Woolsey Aviation, Inc.) DBA Million Air – Houston (Million Air) at William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

On March 9, 2011, City Council adopted Ordinance 2011-179, approving and authorizing a Lease Agreement with Woolsey Aviation, Inc. DBA Million Air – Houston (Million Air), granting the company the rights to lease and develop approximately 1,111,622 square feet (25.5193 acres) at William P. Hobby Airport (HOU) for fixed-base operator (FBO) activities. The Agreement included a 40-year term with an option for early termination after 30 years. Under the Lease, Million Air committed to investing \$12 million in improvements within the first 10 years, including construction and upgrades to support aviation services. Among these improvements was the installation of above-ground fuel tanks.

The proposed Amendment No. 1 would modify the Lease Agreement between the City of Houston and Million Air to accommodate the Federal Aviation Administration's (FAA) Non-Standard Taxiway Project ("Project") at HOU. The Project requires the removal of Site "E" (87,878 sq. ft.) from Million Air's leased premises, which is the current location of its fuel tanks and fueling infrastructure. To compensate for this loss, the Amendment adds Site "G2" (20,371.60 sq. ft.) to the lease, where Million Air will relocate its fuel facility. Before the relocation begins, Million Air is required to provide the City with a fully executed release of any liens on Site "E," including any leasehold mortgage interests. This release must be approved by the City before any reimbursements for relocation costs can be processed. Additionally, the Amendment affects Site "D," reducing its size to approximately 72,448.4 sq. ft. to accommodate the FAA Project. The Amendment sets deadlines for Million Air to remove and relocate its fueling equipment and establishes a reimbursement process for relocation costs, capped at \$3,838,564.00, subject to City Council approval of the Amendment. It also includes provisions for environmental compliance, ensuring Million Air is not held responsible for any potential contamination predating its Lease.

The Amendment No. 1 updates rental rates and lease terms, while incorporating federal and state regulatory compliance provisions. It formalizes the City's oversight of the fuel facility relocation to ensure the FAA Project stays on schedule while allowing Million Air to continue operations with minimal disruption. By aligning the Lease with the Airport's infrastructure expansion, this amendment ensures Million Air's continued operations while supporting the long-term development of William P. Hobby Airport.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Initial
FL

Signed by:

Jim Szczesniak

219BB459A1504CE...

Jim Szczesniak

Houston Airport System

Prior Council Action:

03/09/2011 (O) 2011-179

Amount and Source of Funding:

\$3,838,564.00

Airports Improvement Fund

Fund 8011

Contact Information:

Todd Curry 281/233-1896

Francisco Cuellar 281/233-1682



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District B

Item Creation Date: 3/6/2025

HAS – Reimbursable Agreement with FAA for Limited
Technical and Engineering Support, Design, and
Construction/Installation Activities for the Completion of Duct
Bank in Vicinity of Ditch G and Runway 26L at IAH

Agenda Item#: 22.

Summary:

ORDINANCE approving and authorizing Reimbursable Agreement between the City of Houston and the Federal Aviation Administration for Engineering, Design, and Construction Services at George Bush Intercontinental Airport/Houston (IAH); providing a maximum contract amount - \$253,998.81 - Enterprise Fund - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Reimbursable Agreement between the City of Houston and the Federal Aviation Administration (FAA) for the FAA to perform Limited Technical and/or Engineering Support, Design, and Construction/Installation Activities in support of the Completion of Duct Bank in Vicinity of Ditch G and Runway 26L Impacting Fiber Optic Transmission System (FOTS) at George Bush Intercontinental Airport/Houston (IAH) and setting a maximum contract amount of \$253,998.81.

SPECIFIC EXPLANATION:

This Reimbursable Agreement provides funding for the Federal Aviation Administration (FAA) to perform limited technical and/or engineering support, design, and construction/installation activities in support of the Rehabilitation of Taxiway SA & SB at IAH (Project No. 646A). Project No. 646A includes the relocation of the FAA duct bank which is currently exposed in the vicinity of Drainage Ditch G1. The duct bank will be relocated, and the exposed section will be re-routed under the ditch.

Support services from the FAA are necessary to support the completion of the duct bank to encase exposed fiber in the vicinity of Ditch G and Runway 26L Approach Lighting System with Sequenced Flashing Lights (ALSF) Shelter and Localizer (LOC) impacting FAA National Airspace System facilities including Fiber Optic Transmission System (FOTS), FAA cabling, and infrastructure. This Reimbursable Agreement provides funding for the FAA to establish these services to meet all applicable FAA standards and to ensure that all impacted systems are working correctly.

The work to be performed through the execution of this Reimbursable Agreement will include the

following: technical consultation, site visits, feasibility assessments, project planning, scope definition, development of cost estimate(s), review of sponsor-provided design packages, development of FAA design packages, construction/installation oversight, modification, removal, and restoration required to address impacted FAA National Airspace System facilities.

Project Costs:

The estimated FAA costs associated with this Agreement are as follows:

DESCRIPTION OF REIMBURSABLE ITEM	ESTIMATED COST
Labor	
WB4010, WB4020, WB4050, WB4060, WB4070 - Engineering Support	\$169,374.80
WB4050 SSC Overtime	\$2,953.20
Labor Subtotal	\$172,328.00
Labor Overhead	\$34,258.81
Total Labor	\$206,586.81
Non-Labor	
WB4010, WB4020, WB4050, WB4060, WB4070 - Engineering Travel	\$33,900.00
Drafting (FAA Contract Drafting)	\$10,000.00
Non-Labor Subtotal	\$43,900.00
Non-Labor Overhead	\$3,512.00
Total non-Labor	\$47,412.00
TOTAL ESTIMATED COST	\$253,998.81

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority

Departments	FY2025	Out Years	Total
Houston Airport System	\$253,998.81	\$0.00	\$253,998.81

Director's Signature:

Jim Szczesniak
Houston Airport System

Amount and Source of Funding:

\$253,998.81
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry	281/233-1896
Scott Hill	281/233-1639

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 3/6/2025

HAS – Reimbursable Agreement with FAA for Limited Technical and Engineering Support,
Design, and Construction/Installation Activities for the Completion of Duct Bank in Vicinity
of Ditch G and Runway 26L at IAH

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Reimbursable Agreement between the City of Houston and the Federal Aviation Administration (FAA) for the FAA to perform Limited Technical and/or Engineering Support, Design, and Construction/Installation Activities in support of the Completion of Duct Bank in Vicinity of Ditch G and Runway 26L Impacting Fiber Optic Transmission System (FOTS) at George Bush Intercontinental Airport/Houston (IAH) and setting a maximum contract amount of \$253,998.81.

SPECIFIC EXPLANATION:

This Reimbursable Agreement provides funding for the Federal Aviation Administration (FAA) to perform limited technical and/or engineering support, design, and construction/installation activities in support of the Rehabilitation of Taxiway SA & SB at IAH (Project No. 646A). Project No. 646A includes the relocation of the FAA duct bank which is currently exposed in the vicinity of Drainage Ditch G1. The duct bank will be relocated, and the exposed section will be re-routed under the ditch.

Support services from the FAA are necessary to support the completion of the duct bank to encase exposed fiber in the vicinity of Ditch G and Runway 26L Approach Lighting System with Sequenced Flashing Lights (ALSF) Shelter and Localizer (LOC) impacting FAA National Airspace System facilities including Fiber Optic Transmission System (FOTS), FAA cabling, and infrastructure. This Reimbursable Agreement provides funding for the FAA to establish these services to meet all applicable FAA standards and to ensure that all impacted systems are working correctly.

The work to be performed through the execution of this Reimbursable Agreement will include the following: technical consultation, site visits, feasibility assessments, project planning, scope definition, development of cost estimate(s), review of sponsor-provided design packages, development of FAA design packages, construction/installation oversight, modification, removal, and restoration required to address impacted FAA National Airspace System facilities.

Project Costs:

The estimated FAA costs associated with this Agreement are as follows:

DESCRIPTION OF REIMBURSABLE ITEM	ESTIMATED COST
Labor	
WB4010, WB4020, WB4050, WB4060, WB4070 - Engineering Support	\$169,374.80
WB4050 SSC Overtime	\$2,953.20
Labor Subtotal	\$172,328.00
Labor Overhead	\$34,258.81
Total Labor	\$206,586.81
Non-Labor	
WB4010, WB4020, WB4050, WB4060, WB4070 - Engineering Travel	\$33,900.00

Drafting (FAA Contract Drafting)	\$10,000.00
Non-Labor Subtotal	\$43,900.00
Non-Labor Overhead	\$3,512.00
Total non-Labor	\$47,412.00
TOTAL ESTIMATED COST	\$253,998.81

Fiscal Note:
Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

Director’s Signature:

DS

SBH

Signed by:



219BB453A1504CE

Jim Szczesniak

Houston Airport System

Amount and Source of Funding:
\$253,998.81
HAS Revenue Fund
Fund 8001

Contact Information:
Todd Curry 281/233-1896
Scott Hill 281/233-1639



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 1/28/2025

LGL-Husch Blackwell LLP-Increase Maximum Contract
Amount

Agenda Item#: 23.

Summary:

ORDINANCE amending Ordinance No. 2024-752 to increase the maximum contract amount for a Professional Services Agreement between the City of Houston and **HUSCH BLACKWELL LLP** for Legal Services - \$537,000.00 - Property and Casualty Fund

Background:

The City Attorney recommends City Council approve an ordinance amending Ordinance No. 2024-752 to increase the maximum contract amount from **\$172,000.00 to \$709,000.00** for a professional services agreement between the City of Houston ("City") and **Husch Blackwell LLP** ("Firm") for legal services.

The original agreement was awarded on October 9, 2024, by Ordinance 2024-752, and provided for Husch Blackwell to provide legal services in litigation regarding the challenge to the MBE portion of the City's MWSBE program. That lawsuit is styled *Landscape Consultants of Texas, Inc., and Metropolitan Landscape Management, Inc. v. City of Houston and Midtown Management District*, No. 4:23-cv-3516, in the United States District Court for the Southern District of Texas.

This original agreement budgeted \$172,000.00 for Husch Blackwell to provide legal services through the dispositive motion stage, and included consulting with attorneys in preparing the City's defense strategy, assisting with discovery, responding to Plaintiffs' dispositive motion, preparing the City's dispositive motion, arguing dispositive motions, preparing expert reports, preparing for and presenting both fact and expert witness deposition testimony, reviewing and analyzing opposing parties' expert reports, and assisting with preparing for opposing expert deposition.

The discovery portion of the case exceeded initial projections. The additional funding is needed for Husch Blackwell to complete dispositive motion briefing and prepare the case for trial, which is set for April 2025.

Hire Houston First: This procurement is exempt from the City's Hire Houston First Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

MWBE Participation: This professional services agreement has obtained a goal waiver from the Office of Business Opportunity.

Fiscal Note: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is

Fiscal Note. Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Legal Department	\$537,000.00	\$0	\$537,000.00

Arturo G. Michel, City Attorney

Jedediah Greenfield, Chief Procurement Officer

Prior Council Action:

Ordinance No. 2024-752, approved by City Council on October 9, 2024

Amount and Source of Funding:

\$537,000.00

Property and Casualty Fund

Fund No.: 1004

Contact Information:

Darah Eckert, (832) 393-6251

Erin Gage, (832) 393-6446

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 1/28/2025

LGL-Husch Blackwell LLP-Increase Maximum Contract Amount

Agenda Item#: 19.

Summary:

AN ORDINANCE AMENDING ORDINANCE NO. 2024-752 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF HOUSTON AND HUSCH BLACKWELL LLP FOR LEGAL SERVICES; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

The City Attorney recommends City Council approve an ordinance amending Ordinance No. 2024-752 to increase the maximum contract amount from **\$172,000.00 to \$709,000.00** for a professional services agreement between the City of Houston ("City") and **Husch Blackwell LLP** ("Firm") for legal services.

The original agreement was awarded on October 9, 2024, by Ordinance 2024-752, and provided for Husch Blackwell to provide legal services in litigation regarding the challenge to the MBE portion of the City's MWSBE program. That lawsuit is styled *Landscape Consultants of Texas, Inc., and Metropolitan Landscape Management, Inc. v. City of Houston and Midtown Management District*, No. 4:23-cv-3516, in the United States District Court for the Southern District of Texas.

This original agreement budgeted \$172,000.00 for Husch Blackwell to provide legal services through the dispositive motion stage, and included consulting with attorneys in preparing the City's defense strategy, assisting with discovery, responding to Plaintiffs' dispositive motion, preparing the City's dispositive motion, arguing dispositive motions, preparing expert reports, preparing for and presenting both fact and expert witness deposition testimony, reviewing and analyzing opposing parties' expert reports, and assisting with preparing for opposing expert deposition.

The discovery portion of the case exceeded initial projections. The additional funding is needed for Husch Blackwell to complete dispositive motion briefing and prepare the case for trial, which is set for April 2025.

Hire Houston First: This procurement is exempt from the City's Hire Houston First Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

MWBE Participation: This professional services agreement has obtained a goal waiver from the Office of Business Opportunity.

Fiscal Note: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

074157848964440...

Arturo G. Michel, City Attorney

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer

Prior Council Action:

Ordinance No. 2024-752, approved by City Council on October 9, 2024

Amount and Source of Funding:

\$537,000.00 – Property and Casualty Fund (1004)

\$537,000.00 – Total

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Legal Department	\$537,000.00	\$0	\$537,000.00

Contact Information:

Darah Eckert, (832) 393-6251

Erin Gage, (832) 393-6446



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 12/5/2024

LIB - MOAL - MAYOR'S OFFICE FOR ADULT LITERACY

Agenda Item#: 24.

Summary:

ORDINANCE appropriating \$400,000.00 out of Library Special Revenue Fund for Houston Public Library's administration of Adult Literacy Services through the Mayor's Office for Adult Literacy

Background:

Houston Public Library (HPL) recommends City Council approve an ordinance appropriating \$400,000.00 out of the Library Special Revenue Fund for the administration of adult literacy services through the Mayor's Office for Adult Literacy (MOAL).

The problem of adult literacy is a critical one in Houston - one in every 5 adults in Harris County is functionally illiterate. Therefore, MOAL advocates for adult literacy and adult education causes and providers in the City of Houston, by developing partnerships to leverage resources, and advising on public policies that place adults on a pathway to improve their lives. The MOAL office is in the Julia Ideson Building and operations are managed by HPL, with staff reporting to the HPL Director or her designee.

Budget:

- Salaries: **\$363,000**
- Professional development opportunities and events for providers: **\$12,000**
- Resources and materials for literacy providers: **\$12,000**
- Travel to meetings of organizations that support our mission: **\$11,500**
- Communications: **\$500**
- Office supplies and printing: **\$1,000**

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Prior Council Action:

Ordinance No. 2018-705 - Passed September 5, 2018

Amount and Source of Funding:

\$400,000.00

Library Special Revenue Fund

Fund 2500

Contact Information:

Federico Salas-Isnardi, Director of MOAL, HPL: (832) 393-0307

John Middleton, Chief Operating Officer, HPL: (832) 393-1681

Rummeka Allen, Administrative Coordinator - Council Liaison, HPL: (832) 393-1567

Hope Waobikeze, Chief Financial Officer, HPL: (832) 393-1348

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 12/5/2024

LIB - MOAL - MAYOR'S OFFICE FOR ADULT LITERACY

Agenda Item#: 45.

Summary:

ORDINANCE appropriating \$400,000.00 out of Library Special Revenue Fund for Houston Public Library's administration of Adult Literacy Services through the Mayor's Office for Adult Literacy

Background:

Houston Public Library (HPL) recommends City Council approve an ordinance appropriating \$400,000.00 out of the Library Special Revenue Fund for the administration of adult literacy services through the Mayor's Office for Adult Literacy (MOAL).

The problem of adult literacy is a critical one in Houston - one in every 5 adults in Harris County is functionally illiterate. Therefore, MOAL advocates for adult literacy and adult education causes and providers in the City of Houston, by developing partnerships to leverage resources, and advising on public policies that place adults on a pathway to improve their lives. The MOAL office is in the Julia Ideson Building and operations are managed by HPL, with staff reporting to the HPL Director or her designee.

Budget:

- Salaries: **\$363,000**
- Professional development opportunities and events for providers: **\$12,000**
- Resources and materials for literacy providers: **\$12,000**
- Travel to meetings of organizations that support our mission: **\$11,500**
- Communications: **\$500**
- Office supplies and printing: **\$1,000**

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Signed by:

A handwritten signature in black ink, appearing to read "Sandy Gaw", is written over a blue horizontal line.

Sandy Gaw, Director, Houston Public Library

Initial

Handwritten initials "JM" in black ink, enclosed within a blue rectangular box.

Prior Council Action:

Ordinance No. 2018-705 - Passed September 5, 2018

Amount and Source of Funding:

\$400,000.00

Library Special Revenue Fund

Fund 2500

Contact Information:

Federico Salas-Isnardi, Director of MOAL, HPL: (832) 393-0307

John Middleton, Chief Operating Officer, HPL: (832) 393-1681

Rummeka Allen, Administrative Coordinator - Council Liaison, HPL: (832) 393-1567

Hope Waobikeze, Chief Financial Officer, HPL: (832) 393-1348

ATTACHMENTS:

Description

FY 2024 Ending Library Fund 2500 Balance

Form A_MOAL

Ordinance

Financial Information

Type

Backup Material

Financial Information

Ordinance/Resolution/Motion

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District D

Item Creation Date: 1/9/2025

25CF157 Lease Agreement - 2500 Fannin

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing a Lease Agreement between **2500 FANNIN, L.P.**, Landlord and the City of Houston, for space at 2500 Fannin, Houston, Texas, as Tenant for the Administration and Regulatory Affairs Department - \$4,469,937.33 - Park Houston Special Revenue Fund - **DISTRICT C - KAMIN**

Background:

RECOMMENDATION: Approve and authorize a Lease Agreement between 2500 Fannin, L.P., landlord, and City of Houston, tenant, for office space at 2500 Fannin, Houston, Texas 77002 for the Parking Management Division of the Administration and Regulatory Affairs Department (ARA).

SPECIFIC EXPLANATION: The General Services Department recommends approval of a Lease Agreement with 2500 Fannin, L.P. for the 14,016 square foot office building and 20 parking spaces at 2500 Fannin, Houston, Texas 77002 for the Parking Management Division of ARA. Parking Management will use the lease space for Administration and Customer Service, Parking Compliance, Parking Programs, and Meter Operations Divisions responsible for regulating on-street parking. ARA Parking Management has leased the 11,411 square-foot office building at 2020 McKinney since March 9, 2011, currently pays \$19,969.25 (\$239,631.00 annually) and 2015 base year coverage of taxes and insurance estimated at \$41,800.00 annually. The current lease at 2020 McKinney expires April 11, 2025. The owner of 2020 McKinney has been negotiating the sale of 2020 McKinney with the Texas Department of Transportation under threat of condemnation relating to the redesign and rebuilding of Interstate 45.

The lease at 2500 Fannin will be 120 months, commencing upon completion of tenant improvements which is estimated to occur by June 30, 2025. The monthly base rent will commence at \$13.35 per square foot and increase in \$.50 intervals per square foot annually. The Landlord will reconfigure and renovate the leased premises at Landlord's sole cost. The tenant will provide property management, utilities, property taxes, and property insurance at their expense.

Expenses shall be as follows:

Months	Rent/RSF/YR (14016 SF)	Monthly Rent	Annual Rent	OE/RSF/YR *Estimated (14016 SF)	Monthly OE	Annual OE	Monthly Rent and Monthly OE	Annual Rent and Annual OE
1-12	\$13.35	\$15,592.80	\$187,113.60	\$11.22	\$13,090.74	\$157,088.89	\$28,683.54	\$344,202.49
13-24	\$13.85	\$16,176.80	\$194,121.60	\$11.78	\$13,745.28	\$164,943.33	\$29,922.08	\$359,064.93
25-36	\$14.35	\$16,760.80	\$201,129.60	\$12.37	\$14,432.54	\$173,190.50	\$31,193.34	\$374,320.10
37-48	\$14.85	\$17,344.80	\$208,137.60	\$12.99	\$15,154.17	\$181,850.03	\$32,498.97	\$389,987.63
49-60	\$15.35	\$17,928.80	\$215,145.60	\$13.64	\$15,911.88	\$190,942.53	\$33,840.68	\$406,088.13
61-72	\$15.85	\$18,512.80	\$222,153.60	\$14.32	\$16,707.47	\$200,489.65	\$35,220.27	\$422,643.25
73-84	\$16.35	\$19,096.80	\$229,161.60	\$15.04	\$17,542.84	\$210,514.14	\$36,639.64	\$439,675.74
85-96	\$16.85	\$19,680.80	\$236,169.60	\$15.79	\$18,419.99	\$221,039.84	\$38,100.79	\$457,209.44
97-108	\$17.35	\$20,264.80	\$243,177.60	\$16.58	\$19,340.99	\$232,091.84	\$39,605.79	\$475,269.44
109-120	\$17.85	\$20,848.80	\$250,185.60	\$17.41	\$20,308.04	\$243,696.43	\$41,156.84	\$493,882.03
Total			\$2,186,496.00			\$1,975,847.17		\$4,162,343.17

FUNDING SUMMARY:

\$ 00.00 Rent and operating expenses FY25 (0 months)
 \$4,162,343.17 Rent and operating expenses (out-going years)
 \$4,162,343.17 Total rent and operating expenses

 \$ 86,976.00 DAC Access Control and CCTV Surveillance Equipment
 \$ 17,679.30 Firetrol Security Intrusion System and Program Monitoring
 \$ 30,269.18 NetSync Switches
 \$ 53,102.68 Selrico Cabling
 \$ 34,567.00 Moving and Salvage
 \$ 45,000.00 Contingency for Security, Information Technology and Moving
 \$ 40,000.00 Contingency for tenant improvements exceeding Landlord's improvements
 \$ 307,594.16 Total one-time cost in FY2025
\$ 4,469,937.33 Total

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority:

Department	FY2025	Out-Years	Total
Administration and Regulatory Affairs	\$307,594.16	\$4,162,343.17	\$4,469,937.33

DIRECTOR'S SIGNATURE/DATE:

 C. J. Messiah, Jr.
 General Services Department

 Tina Paez
 Administration and Regulatory Affairs

Amount and Source of Funding:

\$4,469,937.33
 Park Houston Special Revenue Fund
 Fund 8700

Contact Information:

Enid M. Howard, Council Liaison
 General Services Department
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District D

Item Creation Date: 1/9/2025

25CF157 Lease Agreement - 2500 Fannin

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing a Lease Agreement between **2500 FANNIN, L.P.**, Landlord and the City of Houston, for space at 2500 Fannin, Houston, Texas, as Tenant for the Administration and Regulatory Affairs Department - \$4,469,937.33 - Park Houston Special Revenue Fund - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION: Approve and authorize a Lease Agreement between 2500 Fannin, L.P., landlord, and City of Houston, tenant, for office space at 2500 Fannin, Houston, Texas 77002 for the Parking Management Division of the Administration and Regulatory Affairs Department (ARA).

SPECIFIC EXPLANATION: The General Services Department recommends approval of a Lease Agreement with 2500 Fannin, L.P. for the 14,016 square foot office building and 20 parking spaces at 2500 Fannin, Houston, Texas 77002 for the Parking Management Division of ARA. Parking Management will use the lease space for Administration and Customer Service, Parking Compliance, Parking Programs, and Meter Operations Divisions responsible for regulating on-street parking. ARA Parking Management has leased the 11,411 square-foot office building at 2020 McKinney since March 9, 2011, currently pays \$19,969.25 (\$239,631.00 annually) and 2015 base year overage of taxes and insurance estimated at \$41,800.00 annually. The current lease at 2020 McKinney expires April 11, 2025. The owner of 2020 McKinney has been negotiating the sale of 2020 McKinney with the Texas Department of Transportation under threat of condemnation relating to the redesign and rebuilding of Interstate 45.

The lease at 2500 Fannin will be 120 months, commencing upon completion of tenant improvements which is estimated to occur by June 30, 2025. The monthly base rent will commence at \$13.35 per square foot and increase in \$.50 intervals per square foot annually. The Landlord will reconfigure and renovate the leased premises at Landlord's sole cost. The tenant will provide property management, utilities, property taxes, and property insurance at their expense.

Expenses shall be as follows:

Months	Rent/RSF/YR (14016 SF)	Monthly Rent	Annual Rent	OE/RSF/YR *Estimated (14016 SF)	Monthly OE	Annual OE	Monthly Rent and Monthly OE	Annual Rent and Annual OE
1-12	\$13.35	\$15,592.80	\$187,113.60	\$11.22	\$13,090.74	\$157,088.89	\$28,683.54	\$344,202.49
13-24	\$13.85	\$16,176.80	\$194,121.60	\$11.78	\$13,745.28	\$164,943.33	\$29,922.08	\$359,064.93
25-36	\$14.35	\$16,760.80	\$201,129.60	\$12.37	\$14,432.54	\$173,190.50	\$31,193.34	\$374,320.10
37-48	\$14.85	\$17,344.80	\$208,137.60	\$12.99	\$15,154.17	\$181,850.03	\$32,498.97	\$389,987.63
49-60	\$15.35	\$17,928.80	\$215,145.60	\$13.64	\$15,911.88	\$190,942.53	\$33,840.68	\$406,088.13
61-72	\$15.85	\$18,512.80	\$222,153.60	\$14.32	\$16,707.47	\$200,489.65	\$35,220.27	\$422,643.25
73-84	\$16.35	\$19,096.80	\$229,161.60	\$15.04	\$17,542.84	\$210,514.14	\$36,639.64	\$439,675.74
85-96	\$16.85	\$19,680.80	\$236,169.60	\$15.79	\$18,419.99	\$221,039.84	\$38,100.79	\$457,209.44
97-108	\$17.35	\$20,264.80	\$243,177.60	\$16.58	\$19,340.99	\$232,091.84	\$39,605.79	\$475,269.44
109-120	\$17.85	\$20,848.80	\$250,185.60	\$17.41	\$20,308.04	\$243,696.43	\$41,156.84	\$493,882.03
Total			\$2,186,496.00			\$1,975,847.17		\$4,162,343.17

FUNDING SUMMARY:

\$ 00.00 Rent and operating expenses FY25 (0 months)
\$4,162,343.17 Rent and operating expenses (out-going years)
\$4,162,343.17 Total rent and operating expenses

\$ 86,976.00 DAC Access Control and CCTV Surveillance Equipment
 \$ 17,679.30 Firetrol Security Intrusion System and Program Monitoring
 \$ 30,269.18 NetSync Switches
 \$ 53,102.68 Selrico Cabling
 \$ 34,567.00 Moving and Salvage
 \$ 45,000.00 Contingency for Security, Information Technology and Moving

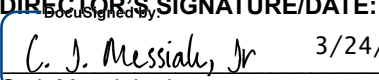


\$ 40,000.00 Contingency for tenant improvements exceeding Landlord's improvements
\$ 307,594.16 Total one-time cost in FY2025
\$ 4,469,937.33 Total

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority:

Department	FY2025	Out-Years	Total
Administration and Regulatory Affairs	\$307,594.16	\$4,162,343.17	\$4,469,937.33

DIRECTOR'S SIGNATURE/DATE:

Docusigned by:
 3/24/2025
C. J. Messiah, Jr.
General Services Department
Docusigned by:
 3/24/2025
Tina Perez
Administration and Regulatory Affairs 

Amount and Source of Funding:

\$4,469,937.33
Park Houston Special Revenue Fund
Fund 8700

Contact Information:

Enid M. Howard, Council Liaison
General Services Department
Phone: 832.393.8023 

ATTACHMENTS:

Description

[Coversheet \(revised\)](#)
[Caption](#)
[COF ARA ParkHouston Office Lease 1-23-25](#)
[RCA Map 2500 Fannin](#)
[SAP Outline Agreement](#)
[Lease Agreement](#)
[Client Signed Coversheet](#)
[Funds Reservation Form](#)
[Ordinance](#)
[Funding Information](#)

Type

Signed Cover sheet
Other
Backup Material
Backup Material
Financial Information
Contract/Exhibit
Signed Cover sheet
Backup Material
Ordinance/Resolution/Motion
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/13/2025

E29070.A2 - Texas Commission on Environmental Quality
Certified Training Services (Texas A&M Engineering
Extension Services) - ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE approving and authorizing Second Amendment to Contract between the City of Houston and **TEXAS A&M ENGINEERING EXTENSION SERVICE (TEEX)**, (Approved by Ordinance No. 2020-0220, on March 25, 2020) to extend the Contract Term for Texas Commission on Environmental Quality (TCEQ) Certification Courses for Houston Public Works

Background:

P23-E29070.A2 - Approve an ordinance authorizing a second amendment to Contract No. 4600016019 for Texas A&M University Engineering Extension Service (TEEX) (approved by Ord. No. 2020-220 on March 25, 2020) as amended by Ord. No. 2023-221 on April 5, 2023, to extend the Contract term from March 29, 2025 to March 29, 2027 for Texas Commission on Environmental Quality (TCEQ) certification courses for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a second amendment to the contract between the City of Houston and **Texas A&M University Engineering Extension Service (TEEX)** to extend the Contract term from **March 29, 2025 to March 29, 2027** for Texas Commission on Environmental Quality (TCEQ) Certified Training Services for Houston Public Works.

The original contract was awarded on April 20, 2020, by Ordinance No. 2020-220, for a three- year term, with two one-year options in the amount of \$955,890.00. On April 5, 2023 a first amendment was approved by Ordinance No. 2023-221 to replace Exhibit C with an updated Exhibit C with revised pricing. Expenditures to date total \$561,930.85. Therefore, no additional spending authority is required. There are enough funds to cover future training costs. All other terms and conditions of the contract shall remain the same.

The Scope of Work requires the contractor to provide all personnel, material, equipment and course selection necessary to render TCEQ certified courses to Houston Public Works employees. As a Texas state agency, TCEQ sets rules, regulations and policies for water and wastewater treatment processes. The training is conducted by TEEX, a TCEQ certified training provider for Drinking Water Operations and Wastewater Operations employees obtaining and

renewing their public water and/or wastewater system occupational licenses at designated City of Houston locations.

MWBE Participation:

This contract has a Zero Percentage Goal that was approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Prior Council Action:

Ordinance 2020-220; Passed March 25, 2020
Ordinance 2023-221; Passed April 5, 2023

-

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Coversheet
No Tag Memo

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/13/2025

E29070.A2 - Texas Commission on Environmental Quality Certified Training Services
(Texas A&M Engineering Extension Services) - ORDINANCE

Agenda Item#: 35.

Background:

P23-E29070.A2 - Approve an ordinance authorizing a second amendment to Contract No. 4600016019 for Texas A&M University Engineering Extension Service (TEEX) (approved by Ord. No. 2020-220 on March 25, 2020) as amended by Ord. No. 2023-221 on April 5, 2023, to extend the Contract term from March 29, 2025 to March 29, 2027 for Texas Commission on Environmental Quality (TCEQ) certification courses for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a second amendment to the contract between the City of Houston and **Texas A&M University Engineering Extension Service (TEEX)** to extend the Contract term from **March 29, 2025 to March 29, 2027** for Texas Commission on Environmental Quality (TCEQ) Certified Training Services for Houston Public Works.

The original contract was awarded on April 20, 2020, by Ordinance No. 2020-220, for a three- year term, with two one-year options in the amount of \$955,890.00. On April 5, 2023 a first amendment was approved by Ordinance No. 2023-221 to replace Exhibit C with an updated Exhibit C with revised pricing. Expenditures to date total \$561,930.85. Therefore, no additional spending authority is required. There are enough funds to cover future training costs. All other terms and conditions of the contract shall remain the same.

The Scope of Work requires the contractor to provide all personnel, material, equipment and course selection necessary to render TCEQ certified courses to Houston Public Works employees. As a Texas state agency, TCEQ sets rules, regulations and policies for water and wastewater treatment processes. The training is conducted by TEEX, a TCEQ certified training provider for Drinking Water Operations and Wastewater Operations employees obtaining and renewing their public water and/or wastewater system occupational licenses at designated City of Houston locations.

MWBE Participation:

This contract has a Zero Percentage Goal that was approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/14/2025

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

BE463EF0DF454EB...

Randall V. Macchi, Director
Houston Public Works

3/17/2025

DS

Prior Council Action:

Ordinance 2020-220; Passed March 25, 2020
Ordinance 2023-221; Passed April 5, 2023

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Tvne
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Tax Statement

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[illegible]



CITY OF HOUSTON

Strategic Procurement
Division

Interoffice

Correspondence

To: Marta Crinejo
Agenda Director

From: Jedediah Greenfield
Chief Procurement Officer

Date: March 21, 2024

Subject: No Tag Request for the contract
amendment for Texas A&M
Engineering Extension Service

Houston Public Works' contract with the Texas A&M Engineering Extension Service (TEEX), which provides TCEQ-certified training for department employees to obtain and renew public water and wastewater system occupational licenses, is set to expire on March 29, 2025.

The amendment to extend this contract is scheduled for consideration at the City Council meeting on March 26, 2025. Given the expiration date of March 29, 2025, a tag would render this item moot, leading to contract termination.

To avoid the disruption of these essential training services, we respectfully request that no tag be applied to this item.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 3/6/2025

E31153.A1 In-Home COVID-19 Vaccines (Serenity Care Home Health Services, Inc.) - ORDINANCE

Agenda Item#: 27.

Summary:

ORDINANCE amending Ordinance No. 2022-0004 and authorizing First Amendment between the City of Houston and **SERENITY CARE HOME HEALTH CARE SERVICES, INC** to extend the Contract term for In-Home COVID-19 Vaccines and Health Screening and Monitoring Services for seniors through the Harris County Area Agency on Aging for the Houston Health Department; declaring the City's eligibility for such Grant

Background:

P43 – E31153.A1 Approve an ordinance authorizing a first amendment to Contract No. 4600016962 between the City of Houston and Serenity Care Home Health Services, Inc. (approved by Ord. No. 2022-0004 on January 5, 2022) to extend the contract term from April 7, 2025, to September 30, 2026, for In-Home Covid-19 Vaccines and Health Screening and Monitoring Services for Seniors through the Harris County Area Agency on Aging for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Serenity Care Home Health Services, Inc.** to extend the contract term from **April 7, 2025, to September 30, 2026**, for In-Home COVID-19 Vaccines and Health Screening and Monitoring Services for Seniors through the Harris County Area Agency on Aging for HHD.

The contract was awarded on January 5, 2022, by Ordinance No. 2022-0004 for a one (1) year term with two (2) one-year renewal options for a maximum contract amount of \$450,000.00. The current contract has remaining funding of \$418,800.00; no additional funds will be required for the extension request for the one-year term. On December 19, 2024, a ninety (90) days extension letter was issued extending the current contract term to April 7, 2025. The requested contract term extension will ensure no gap in the In-Home COVID-19 vaccines and Health Screening and Monitoring Services.

The scope of work will require the contractor to provide all labor, services, and supplies for registered nurses to provide in-home COVID-19 vaccinations for homebound older adults aged 60 and above. The contractor will also offer all necessary vaccines for elderly individuals, ensuring

comprehensive vaccination coverage. These vaccines include but are not limited to, COVID-19, COVID-19 boosters, shingles, flu, pneumonia, and RSV. This service will be conducted in the comfort of the client's home or at a designated location within Harris County.

This recommendation is made pursuant to Chapter 252, Section 252.002 (a) (2), "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

M/WBE zero-percentage goal approved by the Office of Business Opportunity.

Fiscal Note:

No fiscal note is required for grant-funded items.

Jedediah Greenfield, Chief Procurement Officer
Authority
Finance/ Strategic Procurement Division

Department Approval

Prior Council Action:

Ordinance No. 2022-0004, passed January 5, 2022

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Name	Dept./Division	Phone No.:
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice M. Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

ALL

Item Creation Date: 3/6/2025

E31153.A1 In-Home COVID-19 Vaccines (Serenity Care Home Health Care Services, Inc.) - ORDINANCE

Agenda Item#: 52.

Background:

P43 – E31153.A1 Approve an ordinance authorizing a first amendment to Contract No. 4600016962 between the City of Houston and Serenity Care Home Health Care Services, Inc. (approved by Ord. No. 2022-0004 on January 5, 2022) to extend the contract term from April 7, 2025, to September 30, 2026, for In-Home Covid-19 Vaccines and Health Screening and Monitoring Services for Seniors through the Harris County Area Agency on Aging for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Serenity Care Home Health Care Services, Inc.** to extend the contract term from **April 7, 2025, to September 30, 2026**, for In-Home COVID-19 Vaccines and Health Screening and Monitoring Services for Seniors through the Harris County Area Agency on Aging for HHD.

The contract was awarded on January 5, 2022, by Ordinance No. 2022-0004 for a one (1) year term with two (2) one-year renewal options for a maximum contract amount of \$450,000.00. The current contract has remaining funding of \$418,800.00; no additional funds will be required for the extension request for the one-year term. On December 19, 2024, a ninety (90) days extension letter was issued extending the current contract term to April 7, 2025. The requested contract term extension will ensure no gap in the In-Home COVID-19 vaccines and Health Screening and Monitoring Services.

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This recommendation is made pursuant to Chapter 252, Section 252.002 (a) (2), "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

M/WBE zero-percentage goal approved by the Office of Business Opportunity.

Fiscal Note:

No fiscal note is required for grant-funded items.

Candice Gambrell

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DocuSigned by:

Stephen Williams

A8219D332CF4498...

For

3/6/2025

Jedediah Greenfield, Chief Procurement Officer
Finance/ Strategic Procurement Division

Department Approval Authority

3/6/2025

Prior Council Action:

Ordinance No. 2022-0004, passed January 5, 2022

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Name	Dept./Division	Phone No.:
Veronica Pacheco, Division Manager	Finance/SPD	(832) 393-9151
Candice M. Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

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MWBE Goal Waiver

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District B, District H

Item Creation Date:

MYR - 2025 Hardy/Near Northside TIRZ Budget

Agenda Item#: 28.

Summary:

ORDINANCE relating to Fiscal Affairs of **HARDY/NEAR NORTHSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-ONE, CITY OF HOUSTON, TEXAS (HARDY/NEAR NORTHSIDE ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone **DISTRICT H - CASTILLO**

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Hardy/Near Northside Redevelopment Authority (the "Authority") and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Twenty-One (Hardy/Near Northside Zone).

- Total Operating Budget for FY25 is \$3,214,458 which includes \$1,031,003 for required transfers and \$2,183,455 for Project Costs.
- The FY25 – FY29 CIP Budget totals \$2,516,000 and includes provisions for Sidewalk Replacement & Improvements, Hogan/Lorraine Corridor Schematic Design, and Pickney Street Hike and Bike Trail.
- The FY25 Operating Budget includes \$1,316,000 for capital expenditures and \$120,500 for administration and overhead.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-786, 9/27/23

Contact Information:

____Jennifer D. Curley, Assistant Director
Phone: (832) 393-0981

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District B, District H

Item Creation Date:

MYR - 2025 Hardy/Near Northside TIRZ Budget

Agenda Item#: 34.

Summary:

NOT A REAL CAPTION

ORDINANCE relating to Fiscal Affairs of **HARDY/NEAR NORTHSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-ONE, CITY OF HOUSTON, TEXAS (GULFGATE ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT H - CASTILLO**

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Hardy/Near Northside Redevelopment Authority (the "Authority") and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Twenty-One (Hardy/Near Northside Zone).

- Total Operating Budget for FY25 is \$3,214,458 which includes \$1,031,003 for required transfers and \$2,183,455 for Project Costs.
- The FY25 – FY29 CIP Budget totals \$2,516,000 and includes provisions for Sidewalk Replacement & Improvements, Hogan/Lorraine Corridor Schematic Design, and Pickney Street Hike and Bike Trail.
- The FY25 Operating Budget includes \$1,316,000 for capital expenditures and \$120,500 for administration and overhead.
- The Authority must advise the Chief Economic Development Officer of any budget amendments Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Signed by:

Gwendolyn Tillotson

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

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Prior Council Action:

Ordinance No. 2023-786, 9/27/23

DS

Contact Information:

Jennifer D. Curley, Assistant Director

Phone: (832) 393-0981

ATTACHMENTS:

Description

FY2025 Budget Hardy Yards/Near Northside

PCA 2023-786

Type

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

HPD FY25 - Appropriation of Funds for Body Armor and
Rifle Plate Replacement

Agenda Item#: 29.

Summary:

ORDINANCE appropriating \$1,800,000.00 out of the Equipment Acquisition Consolidated Fund for Body Armor and Rifle Plate Replacement for the Houston Police Department

Background:

The Chief of Police for the Houston Police Department requests that City Council approve an ordinance to appropriate \$1,800,000.00 from the FY2025 Equipment Acquisition Consolidated Fund (1800) for the replacement of body armor vests and rifle plates. This funding is included in the FY2025 Capital Improvement Plan (CIP) Budget.

Body Armor and Rifle Plate Replacement WBS: G-EQ0001 \$1.8M

Body armor vests typically have an average lifespan of five (5) years, which aligns with the manufacturer's warranty period. These funds will be used to purchase body armor vests, accessories, and supplies for police officers. With HPD's mandatory wear policy in place, this equipment will directly enhance officer safety, protecting them from blunt force trauma due to vehicle accidents, gunshots, or knife attacks.

HPD will collaborate with the Strategic Purchasing Division (SPD) for all purchases to ensure compliance with procurement rules. Purchases will either be made through existing contracts or, if necessary, brought back to City Council for further approval.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

J. Noe Diaz, Jr.
Chief of Police

Prior Council Action:

Amount and Source of Funding:

\$1,800,000.00

Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713.308.1627

ATTACHMENTS:**Description**

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

HPD FY25 - Appropriation of Funds for Body Armor and Rifle Plate Replacement

Agenda Item#: 12.

Background:

The Chief of Police for the Houston Police Department requests that City Council approve an ordinance to appropriate \$1,800,000.00 from the FY2025 Equipment Acquisition Consolidated Fund (1800) for the replacement of body armor vests and rifle plates. This funding is included in the FY2025 Capital Improvement Plan (CIP) Budget.

Body Armor and Rifle Plate Replacement WBS: G-EQ0001 \$1.8M

Body armor vests typically have an average lifespan of five (5) years, which aligns with the manufacturer's warranty period. These funds will be used to purchase body armor vests, accessories, and supplies for police officers. With HPD's mandatory wear policy in place, this equipment will directly enhance officer safety, protecting them from blunt force trauma due to vehicle accidents, gunshots, or knife attacks.

HPD will collaborate with the Strategic Purchasing Division (SPD) for all purchases to ensure compliance with procurement rules. Purchases will either be made through existing contracts or, if necessary, brought back to City Council for further approval.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

DS
RS
Signed by:
Chief of Police Diaz
J. Noe Diaz, Jr.
Chief of Police

Prior Council Action:

Amount and Source of Funding:

\$1,800,000.00
Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
713.308.1627

ATTACHMENTS:

Description	Type
Form A GEQ0001	Backup Material
Budget Entry Document	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

HPD FY26 Criminal Justice Division-Northeast & Westside
Houston Violent Gang Crime Suppression Grant

Agenda Item#: 30.

Summary:

ORDINANCE approving and authorizing the submission of an application for and acceptance of grant funds from the Office of the Governor for the FY2026 Northeast and Westside Houston Violent Gang Crime Suppression Grant; declaring the City's eligibility for such grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

Background:

The Chief of Police for the Houston Police Department (HPD) recommends that the City Council approve an ordinance authorizing the electronic application for and acceptance of grant funds through the Office of the Governor for the FY26 Northeast & Westside Houston Violent Gang Crime Suppression Grant. The grant amount is \$150,000.00. No cash match or in-kind contribution required. The project period is from October 1, 2025, to September 30, 2026, for a total of 12 months. This will be HPD's first award under this program.

The purpose of the FY26 Northeast & Westside Houston Violent Gang Crime Grant is to provide funding for overtime and laptop equipment. The Houston Police Department will use the grant funds to track and surveil violent gang offenders. HPD's Northeast Crime Suppression Team, Westside Division Crime Suppression Team (CST), and Differential Response Team (DRT) will focus on preventing and suppressing violent gang crime in their respective areas. The goal of this initiative is to reduce the victimization of citizens and businesses by violent gang offenders.

Additionally, the Houston Police Department requests that the City Council authorize the Chief of Police, or his designee, to act as the City's representative in the application process. This includes the authority to apply for, accept, and expend the grant funds as awarded, as well as apply for, accept, and expend any subsequent awards that may extend the budget period. The department also requests authorization for the Mayor to execute all related agreements, with the approval of the City Attorney, in connection with the grant for a period not to exceed five years.

Fiscal Note:

No Fiscal Note is required on grant items.

J. Noe Diaz, Jr.
Chief of Police

Amount and Source of Funding:

\$150,000.00
Fed/Local/State Pass
Fund 5030

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
(713) 308-1627

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date:

HPD FY26 Criminal Justice Division-Northeast & Westside Houston Violent Gang Crime Suppression Grant

Agenda Item#: 13.

Background:

The Chief of Police for the Houston Police Department (HPD) recommends that the City Council approve an ordinance authorizing the electronic application for and acceptance of grant funds through the Office of the Governor for the FY26 Northeast & Westside Houston Violent Gang Crime Suppression Grant. The grant amount is \$150,000.00. No cash match or in-kind contribution required. The project period is from October 1, 2025, to September 30, 2026, for a total of 12 months. This will be HPD's first award under this program.

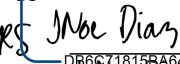
The purpose of the FY26 Northeast & Westside Houston Violent Gang Crime Grant is to provide funding for overtime and laptop equipment. The Houston Police Department will use the grant funds to track and surveil violent gang offenders. HPD's Northeast Crime Suppression Team, Westside Division Crime Suppression Team (CST), and Differential Response Team (DRT) will focus on preventing and suppressing violent gang crime in their respective areas. The goal of this initiative is to reduce the victimization of citizens and businesses by violent gang offenders.

Additionally, the Houston Police Department requests that the City Council authorize the Chief of Police, or his designee, to act as the City's representative in the application process. This includes the authority to apply for, accept, and expend the grant funds as awarded, as well as apply for, accept, and expend any subsequent awards that may extend the budget period. The department also requests authorization for the Mayor to execute all related agreements, with the approval of the City Attorney, in connection with the grant for a period not to exceed five years.

Fiscal Note:

No Fiscal Note is required on grant items.

Signed by:


J. Noe Diaz, Jr.
Chief of Police

Amount and Source of Funding:

\$150,000.00
Fed/Local/State Pass
Fund 5030

Contact Information:

Sonja O'Dat, Executive Staff Analyst
Houston Police Department
(713) 308-1627



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District D

Item Creation Date: 10/31/2024

PLN - Special Minimum Lot Size Block Application No. 867
(3100 block of Oakdale Street, north and south sides,
between Sampson Street and the end of Oakdale Street)

Agenda Item#: 31.

Summary:

ORDINANCE establishing the north and south sides of the 3100 block of Oakdale Street, between Sampson Street and the end of Oakdale Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3131 Oakdale Street, Lot 17, Block 4, in the Southwood Oaks Subdivision, has initiated an application for the designation of a Special Minimum Lot Size Block (SMLS B). The application includes written evidence of support from the owners of 59% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLS B application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to the City Council for consideration.

The Planning and Development Department recommends that the City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,480 square feet for 3100 block of Oakdale Street, north and south sides, between Sampson Street and the end of Oakdale Street.

Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
Phone: 832-393-6578

Bennie Chambers III, Planner II
Phone: 832-393-6636

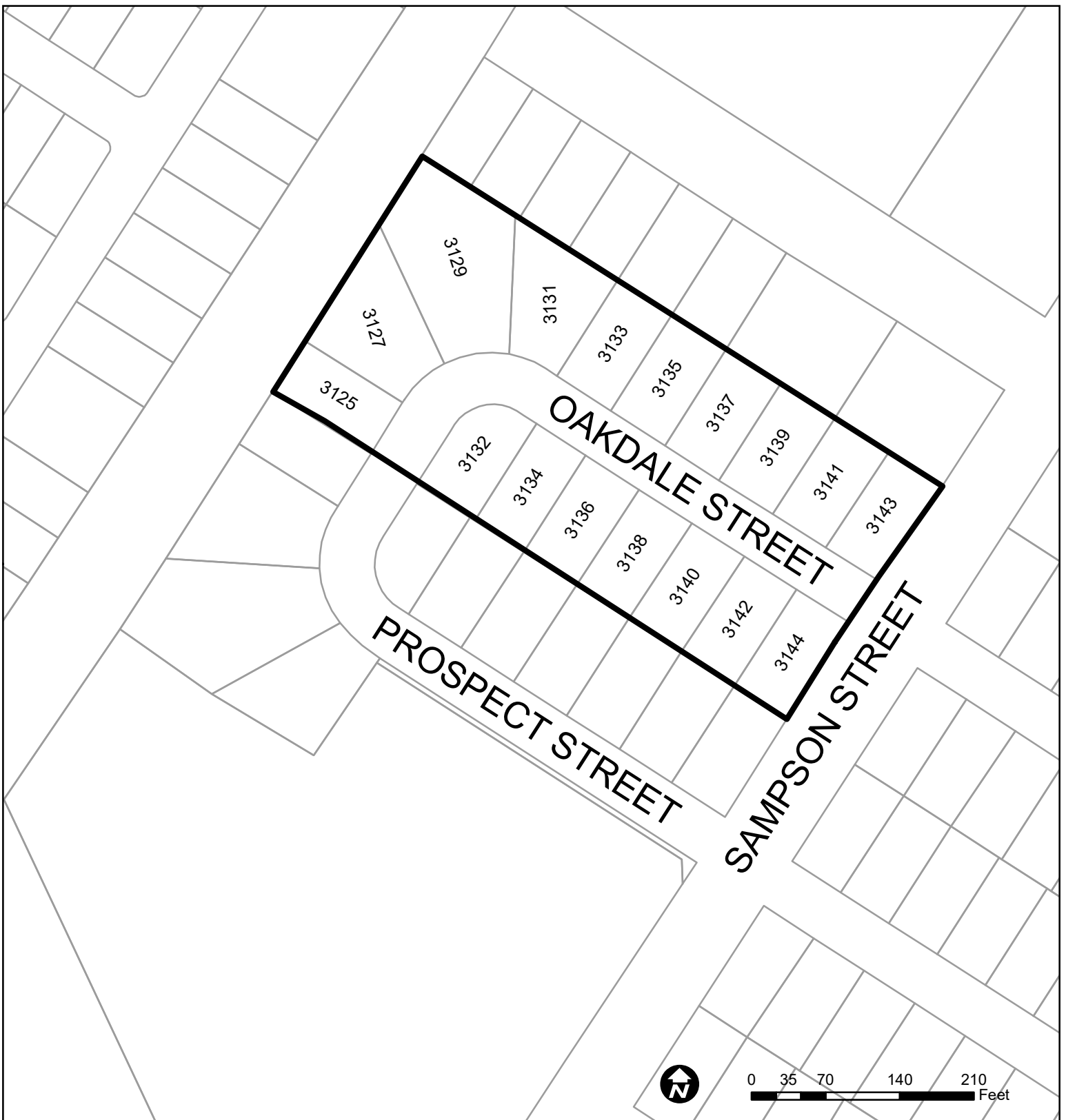
ATTACHMENTS:

Description

Map
RCA

Type

Backup Material
Signed Cover sheet




0 35 70 140 210 Feet

Special Minimum Lot Size
3100 block of Oakdale Street, north and south sides,
between Sampson Street and the end of Oakdale Street
6,480 Square Feet

Source: Harris County Appraisal District
 Date: July 15, 2024
 Reference: MLS 867

All properties within the
 application area are single
 family unless noted as such:

This map is made available for reference purposes
 only and should not be substituted for a survey
 product. The City of Houston will not accept
 liability of any kind in conjunction with its use.

 Special Minimum Lot Size Boundary

MF Multi Family
 COM Commercial
 VAC Vacant
 EXC Excluded



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District D

Item Creation Date: 10/31/2024

PLN - Special Minimum Lot Size Block Application No. 867 (3100 block of Oakdale Street, north and south sides, between Sampson Street and the end of Oakdale Street)

Agenda Item#: 1.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3131 Oakdale Street, Lot 17, Block 4, in the Southwood Oaks Subdivision, has initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 59% of the block. The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. Since no protest was filed in accordance with the Code, no action is required by the Houston Planning Commission, and the application may be submitted directly to the City Council for consideration.

The Planning and Development Department recommends that the City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,480 square feet for 3100 block of Oakdale Street, north and south sides, between Sampson Street and the end of Oakdale Street.

Signed by:


4F741A2F0C43452...
Vonn Tran
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
Phone: 832-393-6578

Bennie Chambers III, Planner II
Phone: 832-393-6636

ATTACHMENTS:

Description	Type
Map	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ETJ

Item Creation Date:

HPW - 20WR539-- Petition Addition (14.64) Bridgestone Municipal Utility District

Agenda Item#: 32.

Summary:

ORDINANCE consenting to the addition of 14.64 acres of land to **BRIDGESTONE MUNICIPAL UTILITY DISTRICT**, for inclusion in its District

Background:

SUBJECT: Petition for the City's consent to the addition of 14.64 acres to Bridgestone Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 14.64 acres to Bridgestone Municipal Utility District be approved.

SPECIFIC EXPLANATION: Bridgestone Municipal Utility District (the "District") was created through the TCEQ in 1976 and currently consists of 2,331.2883 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 14.64 acres of vacant land, proposed to be developed as multi-family residential property, to the District. The proposed annexation tract is in the vicinity of FM 2920, Spring Stuebner Road, Kuykendahl Road and Gosling Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Bridgestone Municipal Utility District Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Bridgestone Municipal Utility District is Upper Seals Gully, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Upper Seals Gully is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

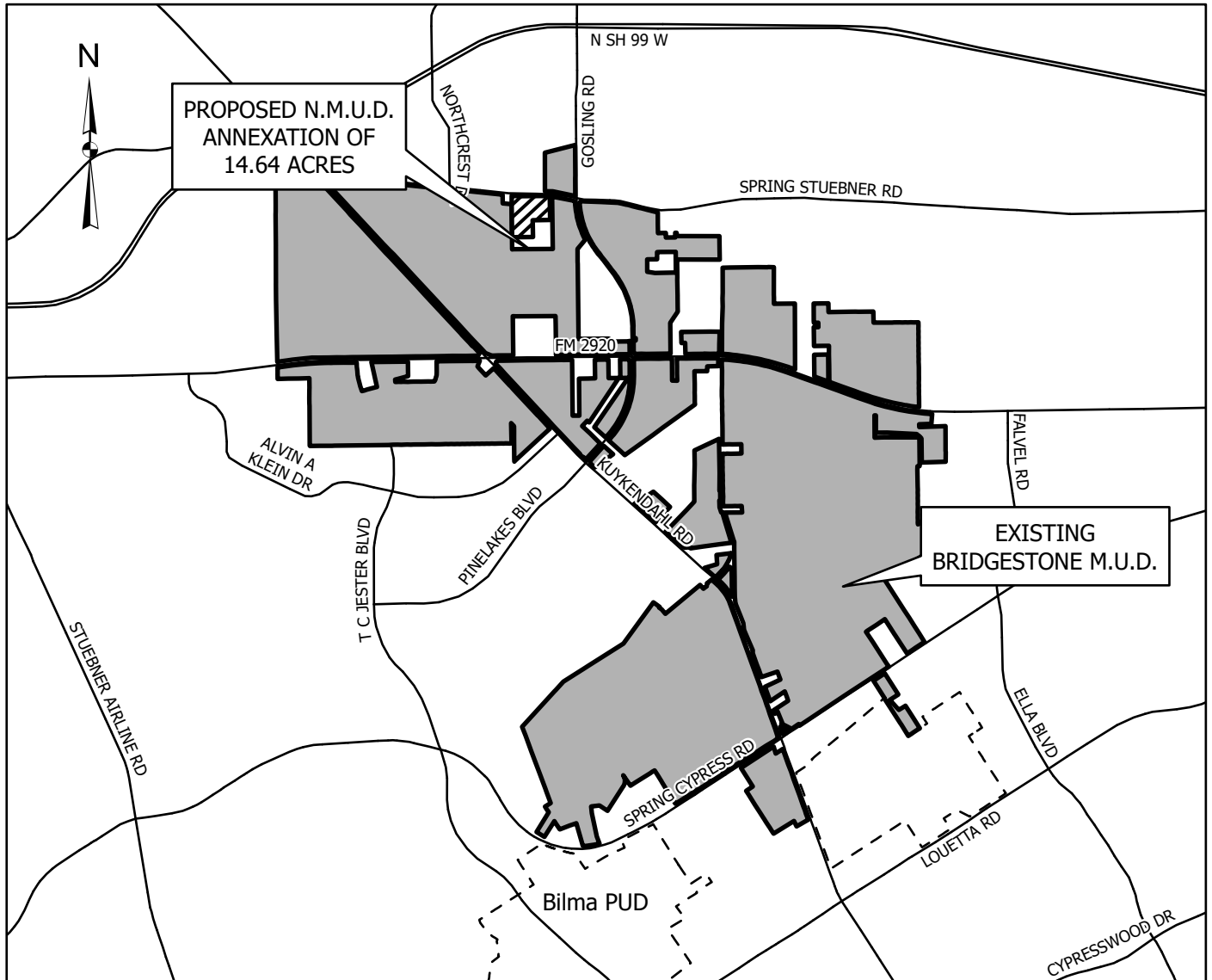
Maps
Signed Coversheet

Type

Backup Material
Signed Cover sheet

BRIDGESTONE MUNICIPAL UTILITY DISTRICT

Proposed annexation of 14.64 Acres of Land

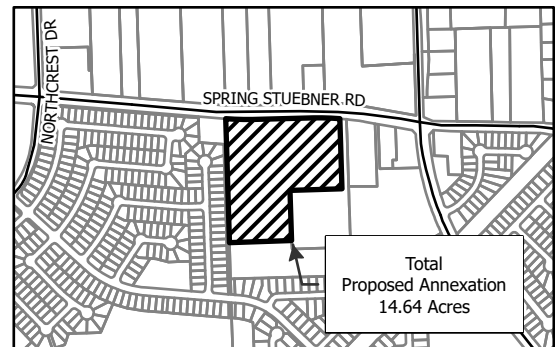


VICINITY MAP N.T.S

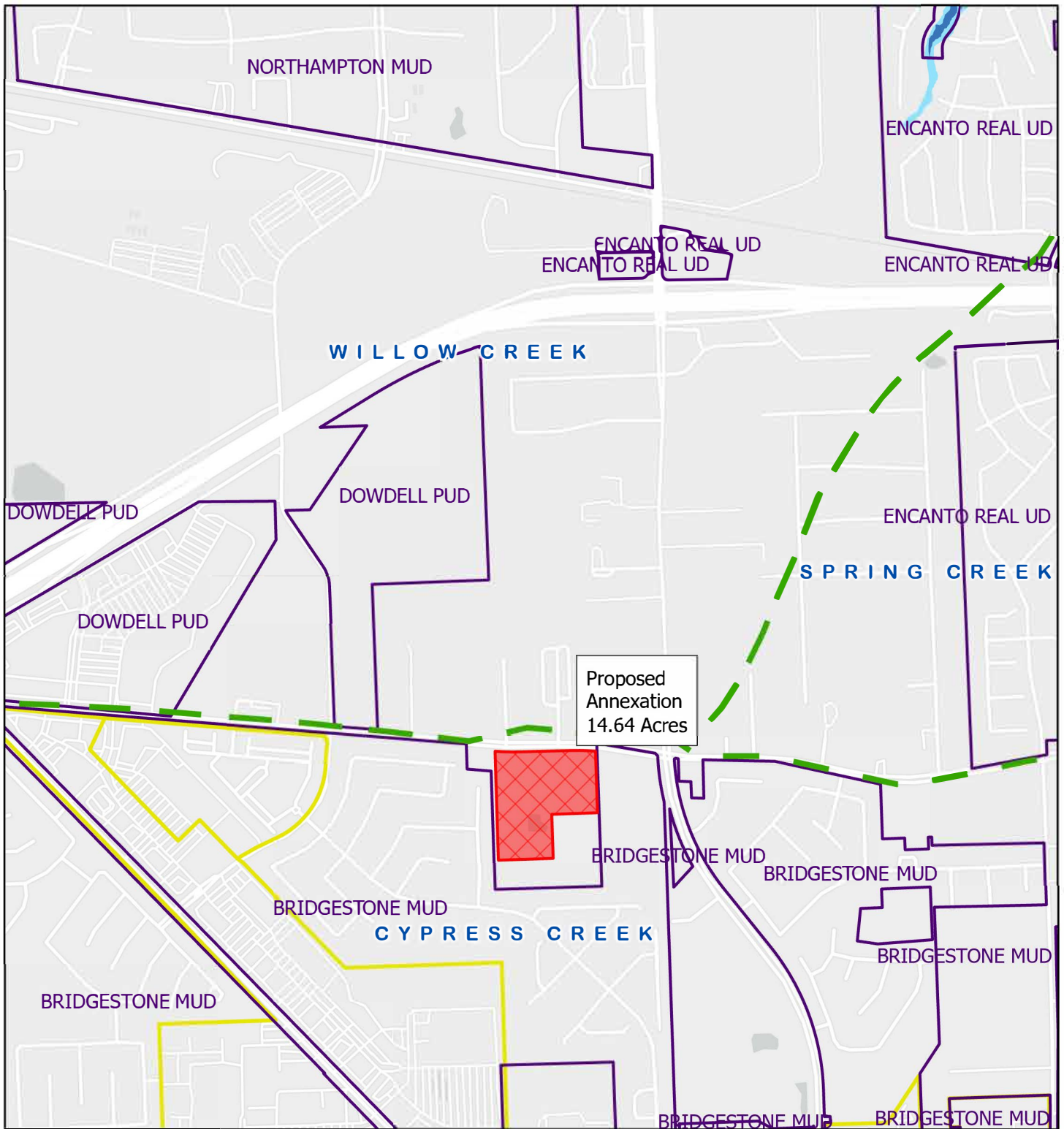


QUIDDITY

Texas Board of Professional Engineers and Land Surveyors
Registration Nos. F-23290 & 10046100








Bridgestone Municipal Utility District (14.64 acres)

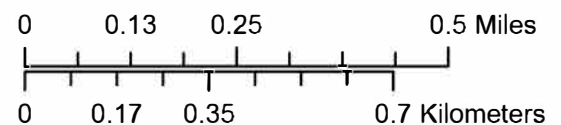


10/15/2024 10:30 AM

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-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date:

HPW - 20WR539-- Petition Addition (14.64) Bridgestone Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 14.64 acres to Bridgestone Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 14.64 acres to Bridgestone Municipal Utility District be approved.

SPECIFIC EXPLANATION: Bridgestone Municipal Utility District (the "District") was created through the TCEQ in 1976 and currently consists of 2,331.2883 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 14.64 acres of vacant land, proposed to be developed as multi-family residential property, to the District. The proposed annexation tract is in the vicinity of FM 2920, Spring Stuebner Road, Kuykendahl Road and Gosling Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

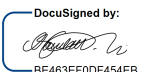
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Bridgestone Municipal Utility District Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Bridgestone Municipal Utility District is Upper Seals Gully, which flows into Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Upper Seals Gully is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

 BE463EF0DF454EB... 3/3/2025
 Randall V. Macchi
 Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ETJ

Item Creation Date: 1/23/2025

HPW - 20WR543 – Petition Addition (159.20) Harris County Municipal
Utility District No. 490

Agenda Item#: 33.

Summary:

ORDINANCE consenting to the addition of 159.20 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 490**, for inclusion in its District

Background:

SUBJECT: Petition for the City's consent to the addition of 159.20 acres to Harris County Municipal Utility District No. 490.

RECOMMENDATION: Petition for the City's consent to the addition of 159.20 acres to Harris County Municipal Utility District No. 490 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 490 (the "District") was created through the TCEQ in 2007 and currently consists of 1,265.27 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 159.20 acres of vacant land, proposed to be developed as single family residential, commercial and other property, to the District. The proposed annexation tract is in the vicinity of House-Hahl Road, Cypress Creek, Katy - Hockley Road and Grand Parkway (SH-99). The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 418 Wastewater Treatment Plant No. 2. Potable water is provided by Harris County Municipal Utility District No. 418's Water Treatment Plants No. 1, No. 2, and No. 3.

The nearest major drainage facility for Harris County Municipal Utility District No. 490 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is within the 100-year floodplain (98.2%) and is not within the 500- year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:**Description**

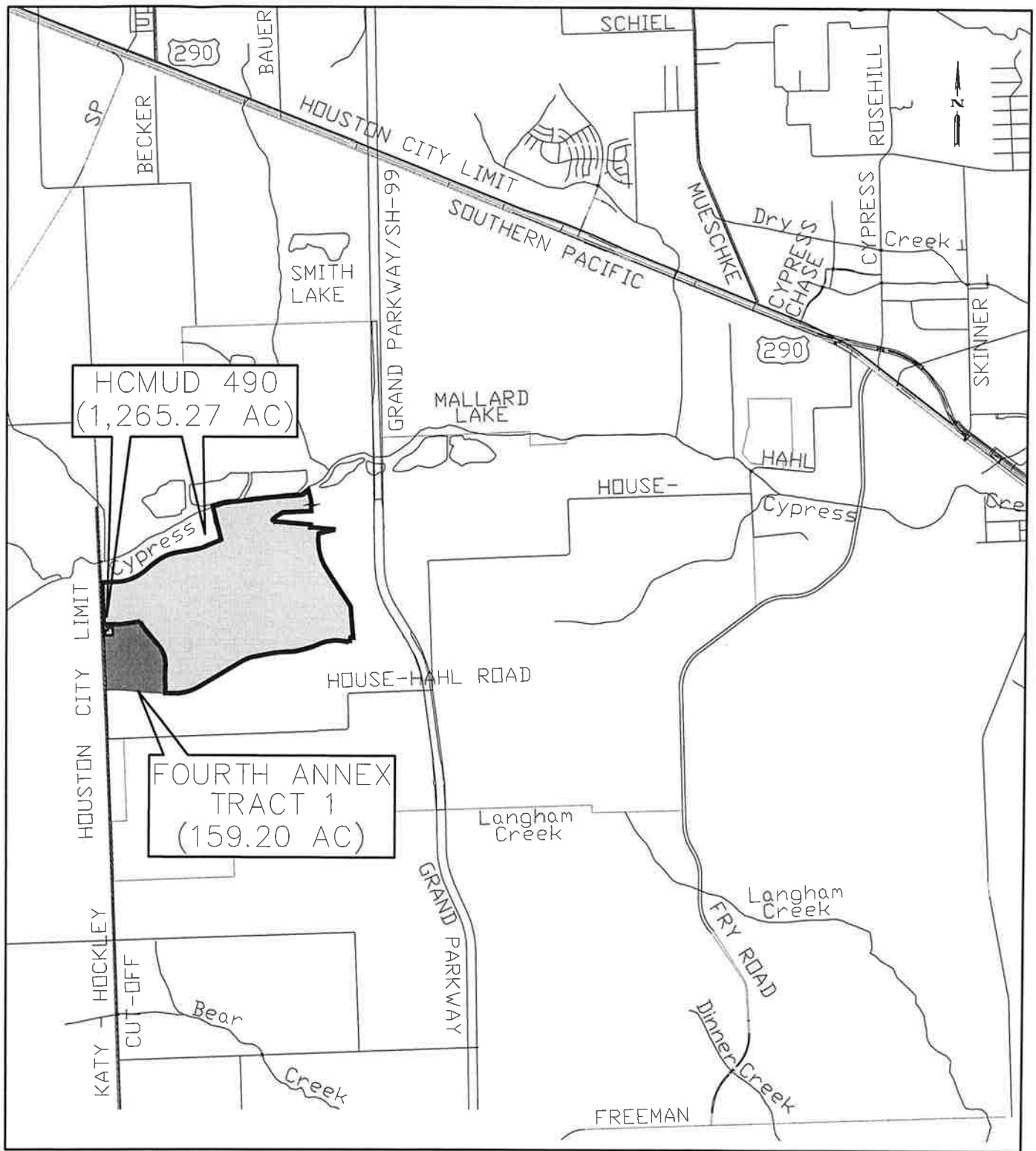
Maps

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Type

Backup Material

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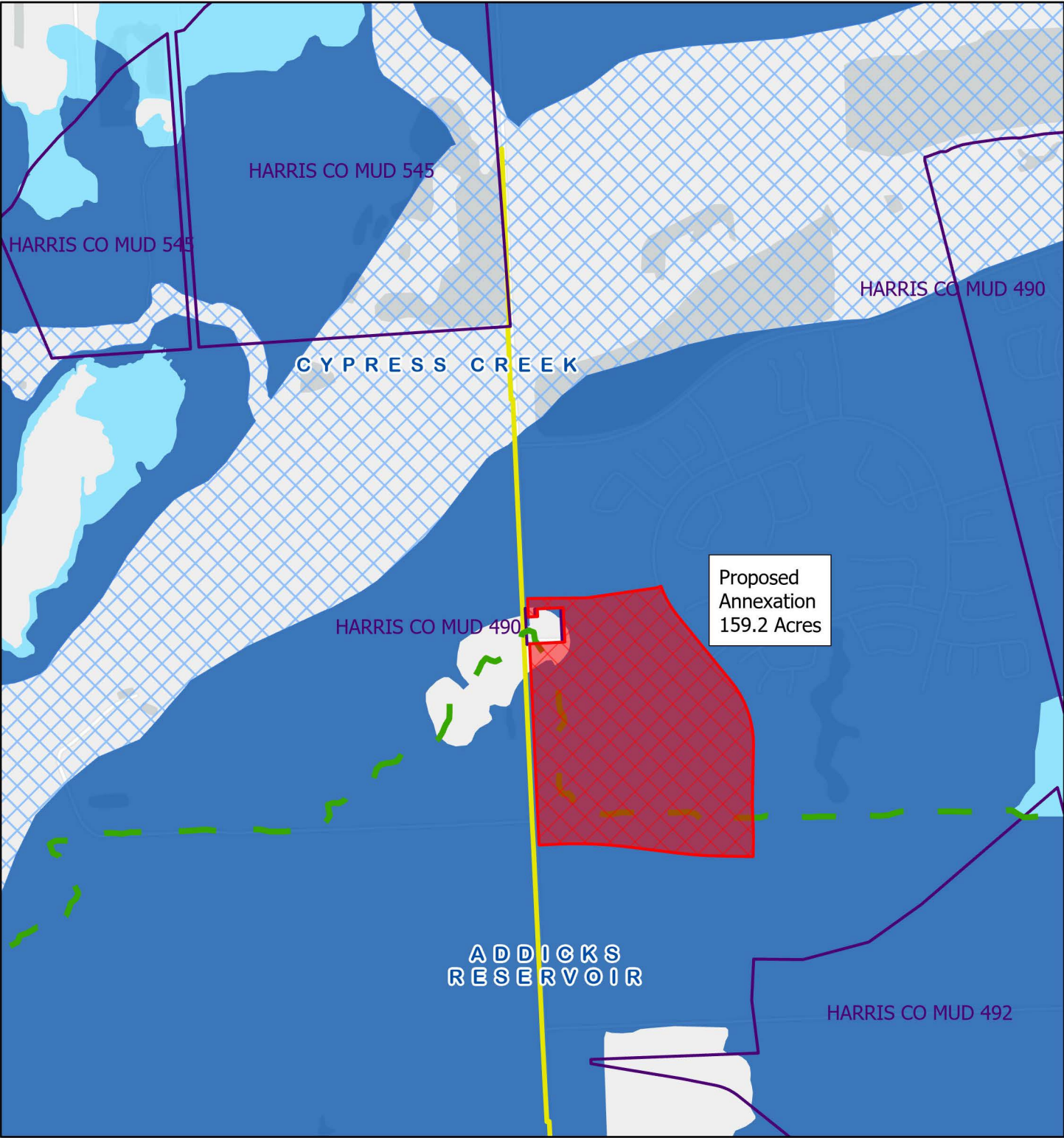


VICINITY MAP

N.T.S.

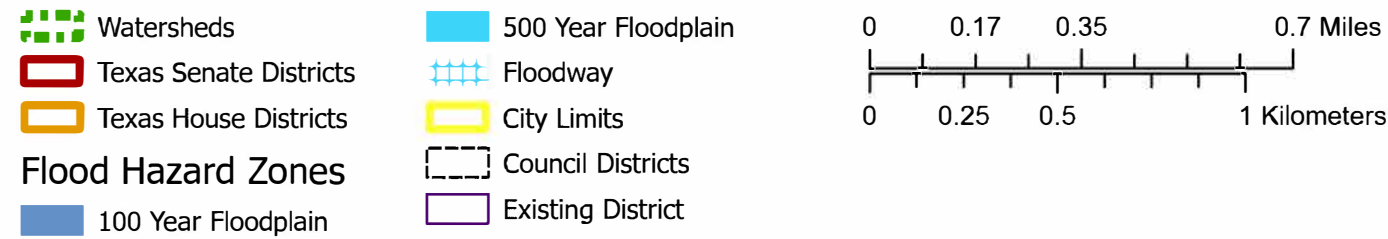
KEY MAP 365 J,K,N,P

Harris County Municipal Utility District No. 490 (159.20 acres)



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1:20,123





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/23/2025

HPW - 20WR543 – Petition Addition (159.20) Harris County Municipal Utility District No. 490

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 159.20 acres to Harris County Municipal Utility District No. 490.

RECOMMENDATION: Petition for the City's consent to the addition of 159.20 acres to Harris County Municipal Utility District No. 490 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 490 (the "District") was created through the TCEQ in 2007 and currently consists of 1,265.27 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 159.20 acres of vacant land, proposed to be developed as single family residential, commercial and other property, to the District. The proposed annexation tract is in the vicinity of House-Hahl Road, Cypress Creek, Katy - Hockley Road and Grand Parkway (SH-99). The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.


The District will have a wastewater collection system. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 418 Wastewater Treatment Plant No. 2. Potable water is provided by Harris County Municipal Utility District No. 418's Water Treatment Plants No. 1, No. 2, and No. 3.

The nearest major drainage facility for Harris County Municipal Utility District No. 490 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is within the 100-year floodplain (98.2%) and is not within the 500- year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

 3/5/2025
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Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Maps
Application
Petition
Back up Matrial
Fact Sheet

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ETJ

Item Creation Date: 12/11/2024

HPW - 20WR544 – Petition Addition (64.383) Harris County Municipal Utility District No. 576

Agenda Item#: 34.

Summary:

ORDINANCE consenting to the addition of 64.383 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 576**, for inclusion in its District

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Municipal Utility District No. 576.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Municipal Utility District No. 576 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 576 (the "District") was created through an act of the Texas Legislature in 2021, and currently consists of 376.6 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of land totaling 64.383 acres of vacant land, proposed to be developed as single family residential, commercial, and other property including drainage and detention, to the District. The proposed annexation tracts are located in the vicinity of Mound Road, Mathis Road, Betka Road, and Warren Ranch Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Grand Prairie Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District 570A, Harris County Municipal Utility District No. 570C, and Harris County Municipal Utility District No. 570D. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 576 is Rock Hollow Creek, which flows into Cypress Creek, then flows into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. Rock Hollow Creek is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

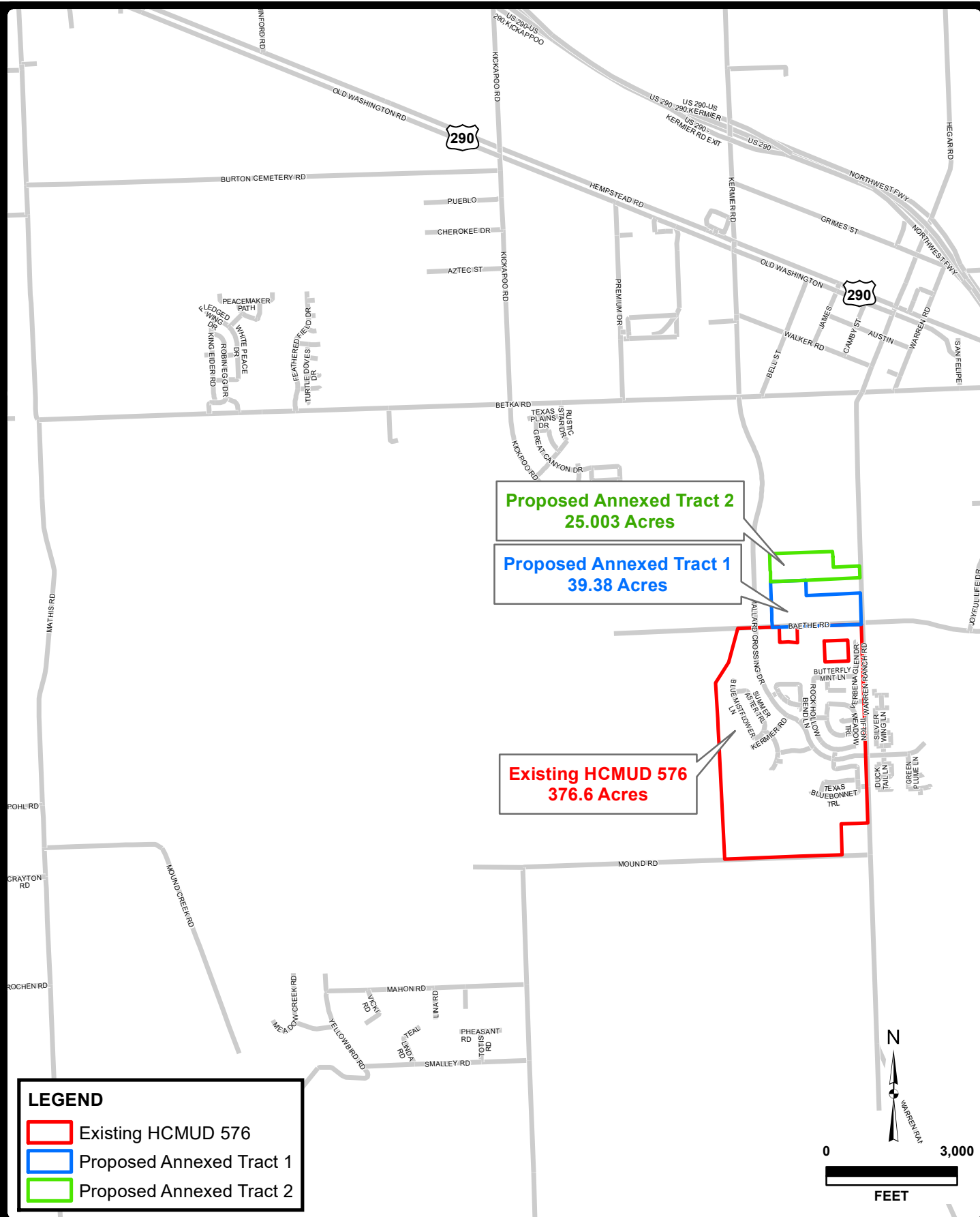
ATTACHMENTS:

Description

Maps
Signed Coversheet

Type

Backup Material
Signed Cover sheet



LEGEND

- Existing HCMUD 576
- Proposed Annexed Tract 1
- Proposed Annexed Tract 2

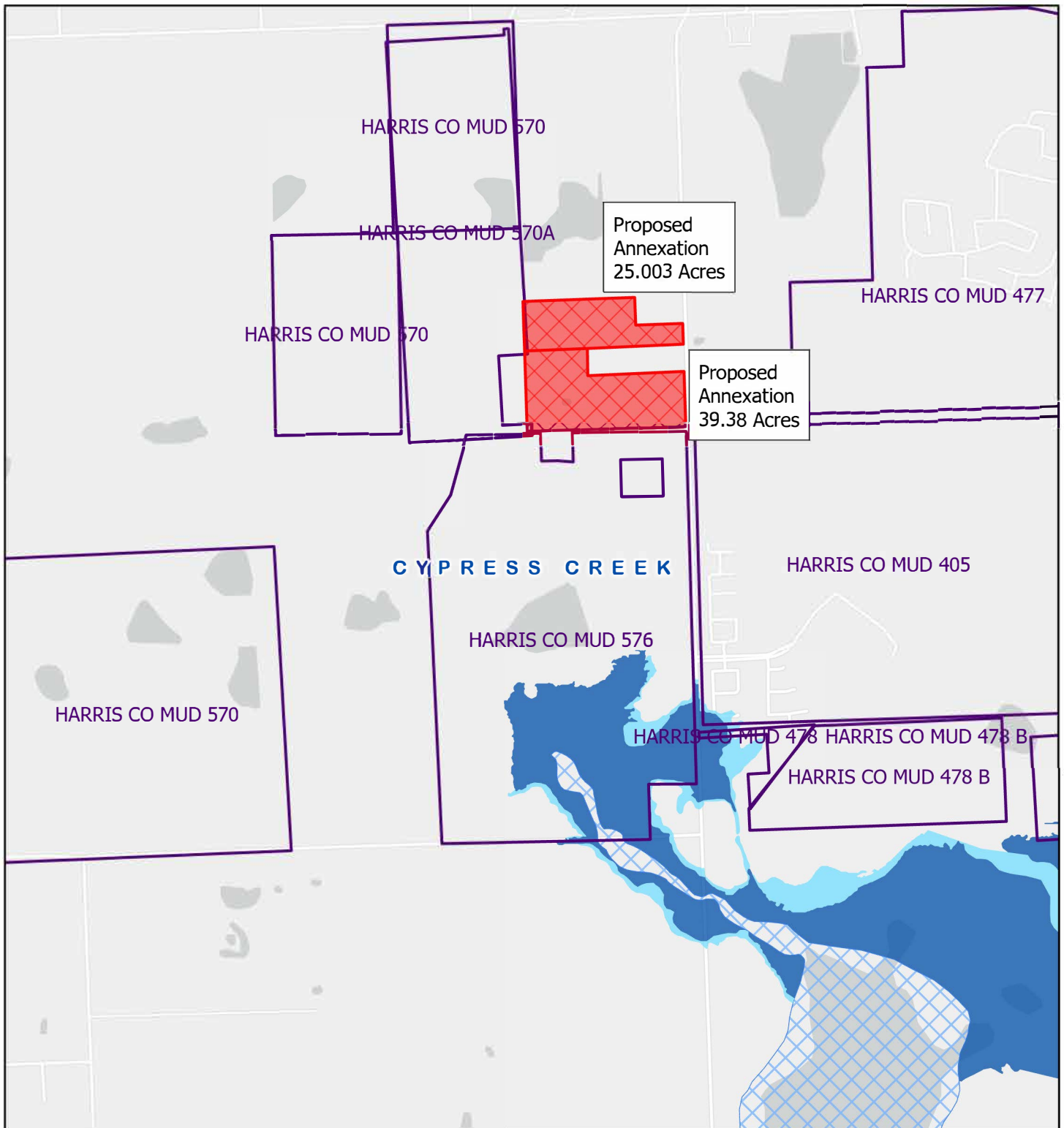
JOB NO.	41585-10
DATE	Mar 2024
DESIGNER	CVN
CHECKED	XX
DRAWN	XX
SHEET	1.0

HCMUD NO. 576 **DISTRICT BOUNDARY 440.983 ACRES** **VICINITY MAP**

PAPE-DAWSON
ENGINEERS

2107 CityWest Boulevard, Third Floor, Houston, TX 77042
 TEXAS ENGINEERING FIRM #470 | TEXAS SURVEYING FIRM #10193974

Harris County Municipal Utility District No. 576 (64.383 acres)

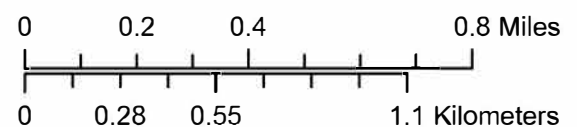


12/10/2024 10:26 AM

1:21,760

- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones
- 100 Year Floodplain

- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 12/11/2024

HPW - 20WR544 – Petition Addition (64.383) Harris County Municipal Utility District No. 576

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Municipal Utility District No. 576.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 64.383 acres to Harris County Municipal Utility District No. 576 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 576 (the "District") was created through an act of the Texas Legislature in 2021, and currently consists of 376.6 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of land totaling 64.383 acres of vacant land, proposed to be developed as single family residential, commercial, and other property including drainage and detention, to the District. The proposed annexation tracts are located in the vicinity of Mound Road, Mathis Road, Betka Road, and Warren Ranch Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Grand Prairie Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District 570A, Harris County Municipal Utility District No. 570C, and Harris County Municipal Utility District No. 570D. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 576 is Rock Hollow Creek, which flows into Cypress Creek, then flows into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. Rock Hollow Creek is within the Cypress Creek watershed. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:


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3/3/2025

Randall V. Macchi
Director, Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
Backup Material
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Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District H

Item Creation Date: 1/16/2025

HPW - 20HGW10309\Sale of 5631 Patrick St.\Parcel
SY24-053

Agenda Item#: 35.

Summary:

ORDINANCE approving and authorizing Purchase and Sale Agreement between City of Houston, Texas, Seller, and **ANDREA G. MURRAY** and **JAN D. SMALLEY**, Purchasers, for sale of approximately 4,722 square-feet of City of Houston Fee Owned property, situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6, 7, & 8, Block 5, of North Park Addition, and the Assignment of a 2,353 square-foot ingress and egress easement, also situated in the Ashbel Smith Survey, Abstract No. 726, Harris County, Texas, for \$61,500.00 - **DISTRICT H - CASTILLO**

Background:

SUBJECT: Purchase and Sale Agreement with Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of a ± 0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6, 7, & 8, Block 5 of North Park Addition (Parcel SY24-053), Harris County, Texas and an easement assignment of a ± 0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726 (Parcel K60-010), Harris County, Texas.

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of ± 0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6, 7, & 8, Block 5 of North Park Addition, Harris County, Texas and an easement assignment of a ± 0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, Harris County, Texas, for a purchase price of \$61,500.00 (Parcels SY24-053 and K60-010).

SPECIFIC EXPLANATION: The City of Houston acquired Parcel SY24-053 by annexation in 1956 as the North Park Water Treatment Plant. Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, it was advertised for public bid sale. One bid was received, with Andrea G. Murray and Jan D. Smalley being selected as the winning bidder based on submitting the highest bid at \$61,500.00. This bid exceeded the fair market value for the property established by appraisal to be \$55,868.00.

The sale is in accordance with Section 2-236 of the City of Houston Code of Ordinances, which

provides that any land owned by the City, other than land provided for in Sections 2-237, 2-238 and 2-239, determined not to be needed for City purposes, shall be advertised and may be sold to the highest bidder upon authorization of the City Council, based upon the appraised fair market value of such land.

The City will sell to Andrea G. Murray and Jan D. Smalley:

Parcel SY24-053

±4,722 square foot tract of land and 2,353 square foot access easement	\$61,500.00
TOTAL SALE	\$61,500.00

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of ±0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6,7, & 8, Block 5 of North Park Addition (Parcel SY24-053), Harris County, Texas and an easement assignment of a ±0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726 (Parcel K60-010), Harris County, Texas, for a purchase price of \$61,500.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to Andrea G. Murray and Jan D. Smalley.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Randall V. Macchi, J.D.
Director, Houston Public Works

Amount and Source of Funding:

REVENUE
Fund 8300-Water and Sewer System Operating Fund

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395. 3164

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet

Council Map

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 1/16/2025

HPW - 20HGW10309\Sale of 5631 Patrick St.\Parcel SY24-053

Agenda Item#:

Background:

SUBJECT: Purchase and Sale Agreement with Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of a ± 0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6,7, & 8, Block 5 of North Park Addition (Parcel SY24-053), Harris County, Texas and an easement assignment of a ± 0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726 (Parcel K60-010), Harris County, Texas.

RECOMMENDATION: It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of ± 0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6,7, & 8, Block 5 of North Park Addition, Harris County, Texas and an easement assignment of a ± 0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, Harris County, Texas, for a purchase price of \$61,500.00 (Parcels SY24-053 and K60-010).

SPECIFIC EXPLANATION: The City of Houston acquired Parcel SY24-053 by annexation in 1956 as the North Park Water Treatment Plant. Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, it was advertised for public bid sale. One bid was received, with Andrea G. Murray and Jan D. Smalley being selected as the winning bidder based on submitting the highest bid at \$61,500.00. This bid exceeded the fair market value for the property established by appraisal to be \$55,868.00.

The sale is in accordance with Section 2-236 of the City of Houston Code of Ordinances, which provides that any land owned by the City, other than land provided for in Sections 2-237, 2-238 and 2-239, determined not to be needed for City purposes, shall be advertised and may be sold to the highest bidder upon authorization of the City Council, based upon the appraised fair market value of such land.

The City will sell to Andrea G. Murray and Jan D. Smalley:

Parcel SY24-053

$\pm 4,722$ square foot tract of land and 2,353 square foot access easement	\$61,500.00
TOTAL SALE	\$61,500.00

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Andrea G. Murray and Jan D. Smalley (Buyer) for the sale of ± 0.1084 acre (4,722 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726, and being out of and a part of Lots 6,7, & 8, Block 5 of North Park Addition (Parcel SY24-053), Harris County, Texas and an easement assignment of a ± 0.0540 acre (2,353 square feet) tract of land situated in the Ashbel Smith Survey, Abstract No. 726 (Parcel K60-010), Harris County, Texas, for a purchase price of \$61,500.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to Andrea

G. Murray and Jan D. Smalley.

FISCAL NOTE: Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

3/7/2025

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Randall V. Macchi, J.D.

Director, Houston Public Works

Amount and Source of Funding:

REVENUE

Fund 8300-Water and Sewer System Operating Fund

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Addie Jackson, Assistant Director	Construction – Real Estate Services	832.395. 3164

ATTACHMENTS:

Description	Type
Council Map	Backup Material
Survey	Backup Material
Easement Metes & Bounds	Backup Material
Fee Parcel Metes & Bounds	Backup Material
Attachment A	Financial Information



Council District H
Mario Castillo



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District A, District B, District C, District D, District E, District
H, District K

Item Creation Date:

HPW-20FMS91 FY2021 FMA Home Elevation Grant
Acceptance & Acceptance of Agreements to Form

Agenda Item#: 36.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and the **TEXAS WATER DEVELOPMENT BOARD** for reimbursement of the cost to complete the elevation of 27 flood-prone homes (TWDB Contract No. 2100012755) as part of the Federal Emergency Management Agency FY2021 Flood Mitigation Assistance Grant Program; authorizing the Director of Houston Public Works or the director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period; approving the form of City of Houston/Homeowner Agreements and Escrow Cost Deposits Agreements between the City of Houston and property owner(s) for home elevation projects funded by the FY2021 Flood Mitigation Assistance Grant approved herein to be performed by various contractors; authorizing the Mayor to sign the approved City of Houston/Homeowner Agreements and Escrow Cost Deposit Agreements between the City of Houston and the attached property owner(s) in the form approved herein; providing a maximum contract amount; **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; H - CASTILLO and K - CASTEX-TATUM**

Background:

RECOMMENDATION:

Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$5,123,197.83 to complete the elevation of twenty-seven flood-prone structures as part of the Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, and establishing a maximum aggregate agreement amount equal to the total 2021 FMA grant amount of \$5,440,258.25.

SPECIFIC EXPLANATION:

Ordinance 2022-0106, approved February 9th, 2022, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate twenty-seven pre-selected properties, or pre-selected alternate properties. Eligible Activities include design, permitting, construction, and project management.

As sub-applicant of the awarded FMA grant the City of Houston will be reimbursed for either 100%, 90%, or 75% of eligible costs per property, depending on the NFIP loss history of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to application.

Homeowners will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the project. The cumulative homeowner share is \$301,913.83.

The City's costs for administering the grant and project management of the elevation projects are reimbursable except for \$15,146.59.

To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into separate agreement with the elevation contractor, which they select from a pool of pre-qualified companies. The City is not a party to the agreement between homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements with the approval of the City Attorney. The contract effective date is August 11, 2023 with a current project completion of August 10, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

FISCAL NOTE:

No fiscal note required on grant items.

Funding for this item is included in the FY 25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director, Houston Public Works

Prior Council Action:

Ordinance 2022-0106, Dated 02/09/2022

Amount and Source of Funding:

\$5,123,197.83 - Federal State Local - Pass Through Fund 5030

\$301,913.83 Fund 1021 – Grant Matching Fund

\$15,146.59 Fund 8300 – Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Interim Chief of Staff	Director's Office-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Government Relations	832.395.2282
David Wurdlow, Senior Assistant Director	Financial Management Services - Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description	Type
Signed Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District A, District B, District C, District D, District E, District H, District K

Item Creation Date:

HPW-20FMS91 FY2021 FMA Home Elevation Grant Acceptance & Acceptance of Agreements to Form

Agenda Item#: 43.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for reimbursement of cost to complete elevation of 27 flood-prone homes as part of the Federal Emergency Management Agency's Flood Mitigation Assistance Grant Program - Enterprise and Grant Funds - **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; H - CASTILLO and K - CASTEX-TATUM**

Background:

RECOMMENDATION:

Approve an ordinance authorizing an agreement for the City of Houston to receive funds from the Texas Water Development Board (TWDB) for reimbursement of up to \$5,123,197.83 to complete the elevation of twenty-seven flood-prone structures as part of the Federal Emergency Management Agency's Flood Mitigation Assistance (FMA) program; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years, approving the form of agreements between the City of Houston and Homeowners for Flood Mitigation Assistance Home Elevation Projects and related Escrow Agreements in substantially the form attached and delegating authority to the Mayor to execute the Agreements, and establishing a maximum aggregate agreement amount equal to the total 2021 FMA grant amount of \$5,440,258.25.

SPECIFIC EXPLANATION:

Ordinance 2022-0106, approved February 9th, 2022, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program (NFIP).

The City of Houston will use the grant funds to pay the eligible costs to elevate twenty-seven pre-selected properties, or pre-selected alternate properties. Eligible Activities include design, permitting, construction, and project management.

As sub-applicant of the awarded FMA grant the City of Houston will be reimbursed for either 100%, 90%, or 75% of eligible costs per property, depending on the NFIP loss history of each property at the time of the grant application. Homeowners volunteered to participate in this program prior to application.

Homeowners will be required to share in the cost of elevating their home if the City will be reimbursed less than 100% for the project. The cumulative homeowner share is \$301,913.83.

The City's costs for administering the grant and project management of the elevation projects are reimbursable except for \$15,146.59.

To facilitate payment of grant funds to the contractor, the City of Houston enters into agreement with the homeowner for expenses eligible under the grant (the Homeowner Agreement). The homeowner enters into separate agreement with the elevation contractor, which they select from a pool of pre-qualified companies. The City is not a party to the agreement between homeowner and contractor, but that agreement is an exhibit to the Homeowner Agreement. If a homeowner elects to have services performed that are not grant eligible, the City and homeowner also execute an Escrow Agreement. Through the Escrow Agreement, the homeowner advances to the City the expenses that are not grant eligible, and the City pays the contractor for those services upon completion.

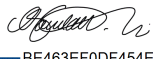
HPW recommends City Council approve an Ordinance authorizing an agreement of acceptance of the grant award, accepting the Homeowner Agreements in substantially the form attached to this item and authorize the Mayor to execute and amend the agreements with the approval of the City Attorney. The contract effective date is August 11, 2023 with a current project completion of August 10, 2026. Any changes to the overall template due to changing federal requirements or other program changes will be brought back for Council approval. HPW will keep Council Members informed with quarterly status reports detailing Homeowner Agreements executed, construction progress, and completed elevations.

FISCAL NOTE:

No fiscal note required on grant items.

Funding for this item is included in the FY 25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



3/20/2025

BE463EE0DE454EB

Randall V. Macchi, J.D.
Director, Houston Public Works

Prior Council Action:

Ordinance 2022-0106, Dated 02/09/2022

Amount and Source of Funding:

\$5,123,197.83 - Federal State Local - Pass Through Fund 5030
\$301,913.83 Fund 1021 – Grant Matching Fund
\$15,146.59 Fund 8300 – Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Interim Chief of Staff	Director's Office-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Government Relations	832.395.2282
David Wurdlow, Senior Assistant Director	Financial Management Services - Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description	Type
Ordinance 2022-0106	Backup Material
Location Map	Backup Material
City/Homeowner Elevation Agreement	Backup Material
Escrow Costs Deposit Agreement	Backup Material
Property List	Backup Material
Finance Approval	Backup Material
Funding Verification for Fund 8300	Financial Information
Signed Coversheet	Signed Cover sheet
Ordinance	Ordinance/Resolution/Motion
Agreement	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District E

Item Creation Date:

HPW-20FMS111 L-PDM Grant Award Kingwood Diversion
Walnut Lane Bridge

Agenda Item#: 37.

Summary:

ORDINANCE approving the acceptance of grant funds through a Grant Agreement between the City of Houston and the **TEXAS DIVISION OF EMERGENCY MANAGEMENT** for the Kingwood Diversion Channel Bridge Replacement Project through the Federal Emergency Management Agency's (FEMA) Grant Program; authorizing the Director or Designee to accept the grant and expend the grant funds, as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant - **DISTRICT E - FLICKINGER**

Background:

RECOMMENDATION: Adopt an ordinance authorizing acceptance of the Fiscal Year 2024 FEMA Legislative Pre-Disaster Mitigation Program (L-PDM) sub-grant award of \$4,000,000.00 from the **Texas Division of Emergency Management (TDEM)** for the Kingwood Diversion Channel Walnut Lane Bridge; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years.

SPECIFIC EXPLANATION: Ordinance 2024-0564 approved July 31, 2024, authorized the submittal of a grant application to TDEM to complete a Community Project Funding Request submitted by Congressman Dan Crenshaw for flood mitigation activities at the Lake Houston Dam. This request was approved for funding in Fiscal Year 2024 Federal appropriations through the FEMA Legislative Pre-Disaster Mitigation (L-PDM) Grant Program administered by TDEM. The project scope will reconstruct the Walnut Lane Bridge and the Kingwood Drive bridges which cross the Kingwood Diversion Channel. The project will increase the bridge spans to accommodate channel widening and improvements managed by the Harris County Flood Control District.

The L-PDM grant program makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. The program is authorized by Section 203 of the Stafford Act. As sub-recipient of the awarded L-PDM grant, the City of Houston will be reimbursed for 75% of eligible project costs. The City is required to contribute 25% of the funding as the local cost share. Requests to appropriate the local cost share will be brought to City Council at the time of

contract awards.

The table below identifies the requested funding amount and anticipated local match requirement:

Project	Managing Department	Federal Award	Estimated Local Match	Total
Kingwood Diversion Channel - Walnut Lane Bridge & Kingwood Drive Double Bridge Project	Houston Public Works	\$4,000,000.00	\$1,333,333.00	\$5,333,333.00

FISCAL NOTE: No fiscal note required on grant items.

Randall V. Macchi, Director
Houston Public Works

Prior Council Action:

Ordinance 2024-0564, July 31, 2024

Amount and Source of Funding:

\$4,000,000.00 Federal/State/Local Pass Through Fund No. 5030

\$1,333,333.00 Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax Fund 4046 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow Sr. Assistant Director	Financial Management Services – Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District E
Item Creation Date:

HPW-20FMS111 L-PDM Grant Award Kingwood Diversion Walnut Lane Bridge

Agenda Item#:

Background:

RECOMMENDATION: Adopt an ordinance authorizing acceptance of the Fiscal Year 2024 FEMA Legislative Pre-Disaster Mitigation Program (L-PDM) sub-grant award of \$4,000,000.00 from the **Texas Division of Emergency Management (TDEM)** for the Kingwood Diversion Channel Walnut Lane Bridge; authorizing the Director or the Director's designee to accept and expend the grant funds as awarded, to extend the budget period, and to apply for and accept all subsequent awards, if any, pertaining to the grant; and authorizing the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant for the project/performance period, not to exceed five years.


SPECIFIC EXPLANATION: Ordinance 2024-0564 approved July 31, 2024, authorized the submittal of a grant application to TDEM to complete a Community Project Funding Request submitted by Congressman Dan Crenshaw for flood mitigation activities at the Lake Houston Dam. This request was approved for funding in Fiscal Year 2024 Federal appropriations through the FEMA Legislative Pre-Disaster Mitigation (L-PDM) Grant Program administered by TDEM. The project scope will reconstruct the Walnut Lane Bridge and the Kingwood Drive bridges which cross the Kingwood Diversion Channel. The project will increase the bridge spans to accommodate channel widening and improvements managed by the Harris County Flood Control District.

The L-PDM grant program makes federal funds available to state, local, tribal and territorial governments to plan for and implement sustainable cost-effective measures designed to reduce the risk to individuals and property from future natural hazards, while also reducing reliance on federal funding from future disasters. The program is authorized by Section 203 of the Stafford Act. As sub-recipient of the awarded L-PDM grant, the City of Houston will be reimbursed for 75% of eligible project costs. The City is required to contribute 25% of the funding as the local cost share. Requests to appropriate the local cost share will be brought to City Council at the time of contract awards.

The table below identifies the requested funding amount and anticipated local match requirement:

Project	Managing Department	Federal Award	Estimated Local Match	Total
Kingwood Diversion Channel - Walnut Lane Bridge & Kingwood Drive Double Bridge Project	Houston Public Works	\$4,000,000.00	\$1,333,333.00	\$5,333,333.00

FISCAL NOTE: No fiscal note required on grant items.

DocuSigned by:

BE463EF0DF454EB
Randall V. Macchi, Director
Houston Public Works

3/7/2025

Prior Council Action:

Ordinance 2024-0564, July 31, 2024

Amount and Source of Funding:

\$4,000,000.00 Federal/State/Local Pass Through Fund No. 5030

\$1,333,333.00 Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax Fund 4046 (**Future Appropriation**)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
David Wurdlow Sr. Assistant Director	Financial Management Services – Capital Projects and Grants Management	832.395.2054

ATTACHMENTS:

Description	Type
Ordinance 2024-0564	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ETJ

Item Creation Date: 1/10/2025

HPW - 20WR551 - First Amendment to the Untreated Water Supply Contract - Air Products, LLC

Agenda Item#: 38.

Summary:

ORDINANCE approving and authorizing First Amendment to the Untreated Water Supply Contract between the City of Houston and **AIR PRODUCTS, LLC**. (Approved by Ordinance No. 2020-1019) to increase the untreated water supply

Background:

SUBJECT: Approve First Amendment to the Untreated Water Supply Contract between the City of Houston and Air Products, LLC.

RECOMMENDATION: Approve an ordinance authorizing the Mayor to execute First Amendment to the Untreated Water Supply Contract between the City of Houston and Air Products, LLC.

PREVIOUS HISTORY AND SCOPE: The City of Houston (the "City") passed and adopted an Untreated Water Supply Contract template by Ordinance 2020-1019 on December 2, 2020. Air Products, LLC ("Air Products") completed the application and renewal process under the approved new contract form. The City and Air Products entered into an Untreated Water Supply Contract ("Original Contract") on January 4, 2022, outlining the delivery terms for up to 1.0 million gallons per day ("MGD") and the peak rate of 972 gallons per minute ("GPM") for use at its facility located at 10202 Strang Road, La Porte, TX 77571.

SCOPE OF THIS AMENDMENT: The requested First Amendment (the "Amendment") is an extension to the Original Contract. The purpose is to officially address Section 2.10.2 of the Original Contract to increase the contract quantity to 3.0 MGD, the peak rate to 2,916 GPM, and to install a second untreated water meter. The terms outlined in the Original Contract remain unchanged, ensuring that all other provisions and agreements are upheld without modification.

Randall V. Macchi
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2020-1019, dated 12-02-2020

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/10/2025

HPW - 20WR551 - First Amendment to the Untreated Water Supply Contract - Air Products, LLC

Agenda Item#:

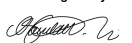
Background:

SUBJECT: Approve First Amendment to the Untreated Water Supply Contract between the City of Houston and Air Products, LLC.

RECOMMENDATION: Approve an ordinance authorizing the Mayor to execute First Amendment to the Untreated Water Supply Contract between the City of Houston and Air Products, LLC.

PREVIOUS HISTORY AND SCOPE: The City of Houston (the "City") passed and adopted an Untreated Water Supply Contract template by Ordinance 2020-1019 on December 2, 2020. Air Products, LLC ("Air Products") completed the application and renewal process under the approved new contract form. The City and Air Products entered into an Untreated Water Supply Contract ("Original Contract") on January 4, 2022, outlining the delivery terms for up to 1.0 million gallons per day ("MGD") and the peak rate of 972 gallons per minute ("GPM") for use at its facility located at 10202 Strang Road, La Porte, TX 77571.

SCOPE OF THIS AMENDMENT: The requested First Amendment (the "Amendment") is an extension to the Original Contract. The purpose is to officially address Section 2.10.2 of the Original Contract to increase the contract quantity to 3.0 MGD, the peak rate to 2,916 GPM, and to install a second untreated water meter. The terms outlined in the Original Contract remain unchanged, ensuring that all other provisions and agreements are upheld without modification.

DocuSigned by:

 3/10/2025
 RE463EE0DE454EB
 Randall V. Macchi
 Director, Houston Public Works

Prior Council Action:

Ordinance No. 2020-1019, dated 12-02-2020

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Phillip Goodwin, Senior Assistant Director	HPW Houston Water	832.395.3075

ATTACHMENTS:

Description

Map
 Prior Council Action

Type

Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District H

Item Creation Date: 12/6/2024

HPW – 20FAC2536 PES / Civitas Engineering Group, Inc.

Agenda Item#: 39.

Summary:

ORDINANCE appropriating \$2,523,688.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between the City of Houston and **CIVITAS ENGINEERING GROUP, INC** for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basin IB032 and IB022; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CASTILLO**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Civitas Engineering Group, Inc. for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basins IB032 and IB022.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Civitas Engineering Group, Inc. for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basins IB032 and IB022 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan and is required to develop and provide mitigation recommendations for the (CRMP).

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: Street list is provided.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,449,265.10.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$954,246.86.

The negotiated maximum for Phase I Services is \$142,440.0.

The total cost of this project is \$2,523,688.00 to be appropriated as follows: \$2,403,511.96 for Contract services and \$120,176.04 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play'

ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 27.52% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. RODS Subsurface Utility Engineering, Inc.	Engineering Services	\$ 14,768.00	0.61%
2. Ally General Solutions, LLC	Traffic Engineering Consulting Services, All Other Support Services	\$ 78,302.00	3.26%
3. RODS Surveying, Inc.	Land Surveying Services	\$258,272.00	10.75%
4. Associated Testing Laboratories, Inc.	Engineering Services, Testing Laboratories	\$292,212.00	12.16%
5. Aurora Technical Services LLC	Engineering Services, Construction Management, Commercial and Institutional Building	\$ 17,820.00	0.74%
TOTAL		\$661,374.00	27.52%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi Director
Houston Public Works

WBS No. R-001000-0034-3

Amount and Source of Funding:

\$2,523,688.00

Water and Sewer System Consolidated Construction Fund
Fund No. 8500

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, Assistant Director	FAC-HPW Capital Projects	832.395.2356

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 12/6/2024

HPW – 20FAC2536 PES / Civitas Engineering Group, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Civitas Engineering Group, Inc. for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basins IB032 and IB022.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Civitas Engineering Group, Inc. for Capacity Remedial Measures Plan (CRMP) Package 9 - Areas 8 and 11 - Basins IB032 and IB022 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvement Plan and is required to develop and provide mitigation recommendations for the (CRMP).

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: Street list is provided.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,449,265.10.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$954,246.86.

The negotiated maximum for Phase I Services is \$142,440.0.

The total cost of this project is \$2,523,688.00 to be appropriated as follows: \$2,403,511.96 for Contract services and \$120,176.04 for CIP Cost Recovery.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 27.52% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. RODS Subsurface Utility Engineering, Inc.	Engineering Services	\$ 14,768.00	0.61%
2. Ally General Solutions, LLC	Traffic Engineering Consulting Services, All Other Support Services	\$ 78,302.00	3.26%
3. RODS Surveying, Inc.	Land Surveying Services	\$258,272.00	10.75%
4. Associated Testing Laboratories, Inc.	Engineering Services, Testing Laboratories	\$292,212.00	12.16%

5.	Aurora Technical Services LLC	Engineering Services, Construction Management, Commercial and Institutional Building	\$ 17,820.00	0.74%
TOTAL			\$661,374.00	27.52%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 3/5/2025
BE463EF0DF454EB
Randall V. Macchi Director
Houston Public Works

WBS No. R-001000-0034-3

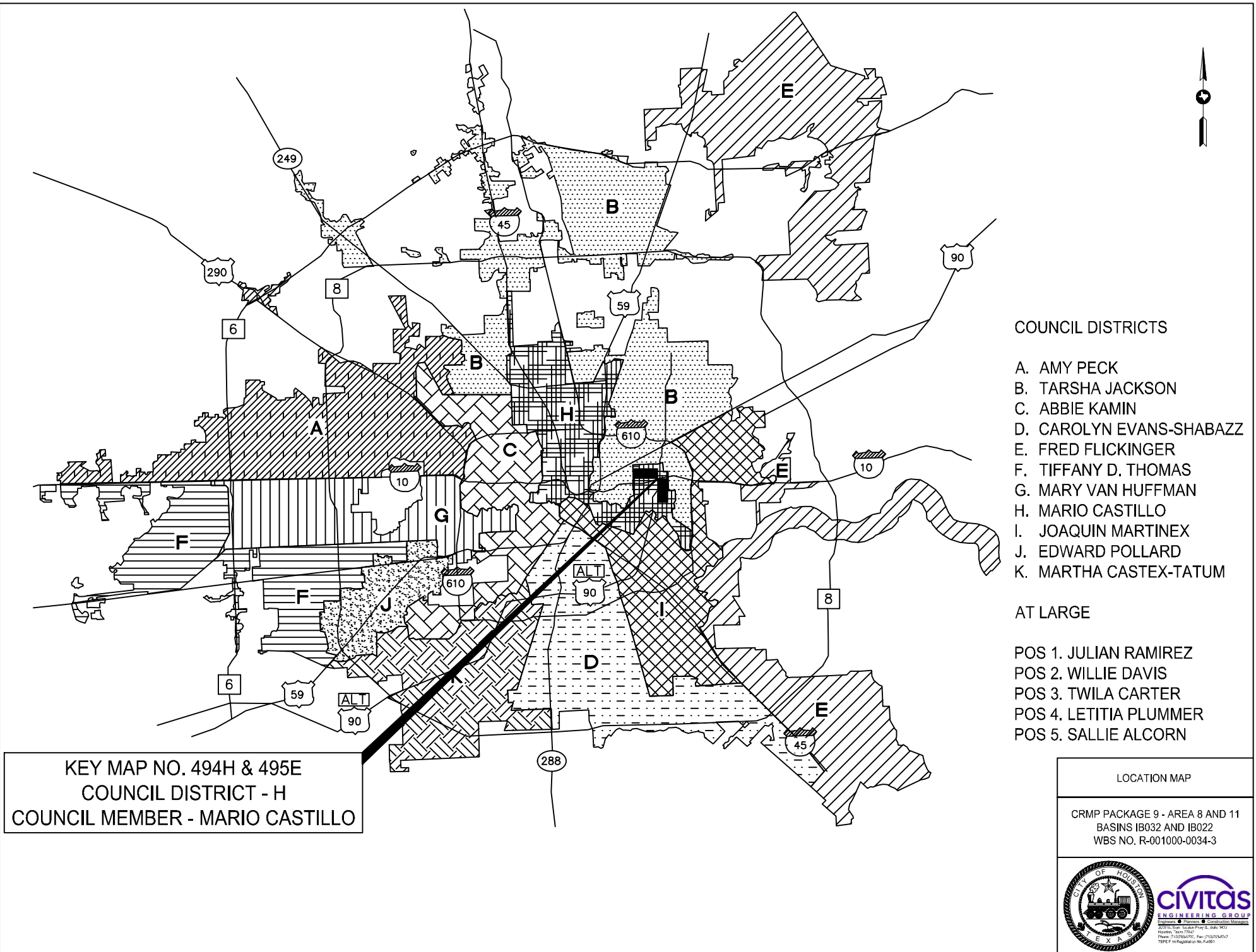
Amount and Source of Funding:
\$2,523,688.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, Assistant Director	FAC-HPW Capital Projects	832.395.2356

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



COUNCIL DISTRICTS

- A. AMY PECK
- B. TARSHA JACKSON
- C. ABBIE KAMIN
- D. CAROLYN EVANS-SHABAZZ
- E. FRED FLICKINGER
- F. TIFFANY D. THOMAS
- G. MARY VAN HUFFMAN
- H. MARIO CASTILLO
- I. JOAQUIN MARTINEZ
- J. EDWARD POLLARD
- K. MARTHA CASTEX-TATUM

AT LARGE

- POS 1. JULIAN RAMIREZ
- POS 2. WILLIE DAVIS
- POS 3. TWILA CARTER
- POS 4. LETITIA PLUMMER
- POS 5. SALLIE ALCORN

LOCATION MAP

CRMP PACKAGE 9 - AREA 8 AND 11
BASINS IB032 AND IB022
WBS NO. R-001000-0034-3





AREA 8
 KEY MAP NO. 495E
 COUNCIL DISTRICT - H
 COUNCIL MEMBER - MARIO CASTILLO

VICINITY MAP - AREA 8

CRMP PACKAGE 9 - AREA 8 AND 11
 BASINS IB032 AND IB022
 WBS NO. R-001000-0034-3



2015 City of Houston Project No. 1402
 Issued: March 2015
 Project: 151014-002, Fee: 151014-002
 T&E: 151014-002, Fee: 151014-002



AREA 11
KEY MAP NO. 494H & 495E
COUNCIL DISTRICT - H
COUNCIL MEMBER - MARIO CASTILLO

VICINITY MAP - AREA 11

CRMP PACKAGE 9 - AREA 8 AND 11
 BASINS IB032 AND IB022
 WBS NO. R-001000-0034-3



Project List for
CRMP Package 9 – Areas 8 and 11 Basins IB032 and IB033
WBS No.: R-001000-0034-3

Area 8

Location	Council District
LYONS AVE., HOUSTON, TX 77020	H
BONHAM ST., HOUSTON, TX 77020	H
DENISION ST., HOUSTON, TX 77020	H
TREMPER ST., HOUSTON, TX 77020	H
AMARILLO ST., HOUSTON, TX 77020	H
ANZAC ST., HOUSTON, TX 77020	H
MARKET ST., HOUSTON, TX 77020	H
ABILENE ST., HOUSTON, TX 77020	H
HARBOR ST., HOUSTON, TX 77020	H
CROWN ST., HOUSTON, TX 77020	H
WAYSIDE DR., HOUSTON, TX 77020	H
EXCHANGE ST., HOUSTON, TX 77020	H
INTERSTATE 10, HOUSTON, TX 77020	H

Area 11

Location	Council District
HAHLO ST., HOUSTON, TX 77020	H
WOOLWORTH ST., HOUSTON, TX 77020	H
KRESS ST., HOUSTON, TX 77020	H
ROUSE ST., HOUSTON, TX 77020	H
GAZIN ST., HOUSTON, TX 77020	H
ZOE ST., HOUSTON, TX 77020	H
MAJESTIC ST., HOUSTON, TX 77020	H
LATHROP ST., HOUSTON, TX 77020	H
BOYLES ST., HOUSTON, TX 77020	H
HARRIS ST., HOUSTON, TX 77020	H
PORT ST., HOUSTON, TX 77020	H
HILLSBORO ST., HOUSTON, TX 77020	H
HERSHE ST., HOUSTON, TX 77020	H
LYONS AVE., HOUSTON, TX 77020	H
INTERSTATE 10, HOUSTON, TX 77020	H



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District F

Item Creation Date: 7/1/2024

HPW – 20INF2421 PES / Agha Engineering, LLC

Agenda Item#: 40.

Summary:

ORDINANCE appropriating \$326,477.81 out of Parks Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AGHA ENGINEERING, LLC** for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Parks Consolidated Construction Fund - **DISTRICT F - THOMAS**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Agha Engineering, LLC for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Agha Engineering, LLC for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: The project is part of Houston Parks and Recreation Facilities Capital Improvement Plan (CIP) and IMD. The project will be implemented by the City under State oversight, using Federal Transportation Alternatives Set-Aside ("TASA") funds, which were awarded by the Houston-Galveston Area Council's Transportation Policy Council and included in the Statewide Transportation Improvement Program. The project is required to design a multi-use trail from Arthur Storey Park to Dairy Ashford Road.

DESCRIPTION/SCOPE: The project consists of the design for an approximate 2-mile, 10-foot wide concrete multi-use trail between Arthur Storey Park and Dairy Ashford Road along Harris County Flood Control District's Drainage Channel D122-00-00. The project design also includes street crossing safety features, access ramps, trail signage, markers, landscape, and amenities.

LOCATION: The project area is generally bound by Bellaire Boulevard on the north, Beechnut Street on the south, West Sam Houston Parkway South on the east, and Dairy Ashford Road on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$291,183.63.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$319,938.09.

The negotiated maximum for Phase I Services is \$97,045.89.

The total cost of this project is \$641,677.81 to be appropriated as follows: \$611,121.72 for Contract services and \$30,556.09 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 61.65% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Agha Engineering, LLC	Graphic Design Services	\$ 58,018.45	9.49%
2. Associated Testing Laboratories, Inc.	Engineering Services	\$ 32,733.64	5.36%
3. Hollaway Environmental and Communications Services, Inc., DBA Hollaway Environmental and Communications Services	Environmental Services	\$ 85,833.99	14.05%
4. M2L Associates, Inc	Landscape Architectural Services	\$ 32,113.95	5.25%
5. RODS Subsurface Utility Engineering, Inc	Engineering Services	\$ 36,321.70	5.94%
6. RODS Surveying, Inc.	Land Surveying Services	\$ 66,429.00	10.87%
7. Transcend Engineers & Planners, LLC	Civil Engineering Services	<u>\$ 65,305.81</u>	<u>10.69%</u>
TOTAL		\$376,756.54	61.65%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

No fiscal note is required on grant items.

Randall V. Macchi, Director
Houston Public Works

Kenneth Allen, Director

Houston Parks and Recreation Department

WBS No. F-000782-0001-3

Amount and Source of Funding:

Total \$641,677.81

\$326,477.81 from Fund No. 4502 – Parks Consolidated Construction Fund

\$315,200.00 from Fund No. 5030 – Federal State Local – Pass Through Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO - HPW Council Liaison Office	(832) 395-2456
Maria Perez, HPW Agenda Director	DO - HPW Council Liaison Office	(832) 395-2282
Tanu Hiremath, P.E., CFM, ENV SP , Assistant Director	HPW - Capital Projects	(832) 395-2291

ATTACHMENTS:

Description

Signed Coversheet

Maps

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District F

Item Creation Date: 7/1/2024

HPW – 20INF2421 PES / Agha Engineering, LLC

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Agha Engineering, LLC for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Agha Engineering, LLC for International Management District (IMD) Bikeways from Dairy Ashford Road to Arthur Storey Park and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: The project is part of Houston Parks and Recreation Facilities Capital Improvement Plan (CIP) and IMD. The project will be implemented by the City under State oversight, using Federal Transportation Alternatives Set-Aside ("TASA") funds, which were awarded by the Houston-Galveston Area Council's Transportation Policy Council and included in the Statewide Transportation Improvement Program. The project is required to design a multi-use trail from Arthur Storey Park to Dairy Ashford Road.

DESCRIPTION/SCOPE: The project consists of the design for an approximate 2-mile, 10-foot wide concrete multi-use trail between Arthur Storey Park and Dairy Ashford Road along Harris County Flood Control District's Drainage Channel D122-00-00. The project design also includes street crossing safety features, access ramps, trail signage, markers, landscape, and amenities.

LOCATION: The project area is generally bound by Bellaire Boulevard on the north, Beechnut Street on the south, West Sam Houston Parkway South on the east, and Dairy Ashford Road on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$291,183.63.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$319,938.09.

The negotiated maximum for Phase I Services is \$97,045.89.

The total cost of this project is \$641,677.81 to be appropriated as follows: \$611,121.72 for Contract services and \$30,556.09 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 61.65% M/WBE plan to meet the goal.


<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Agha Engineering, LLC	Graphic Design Services	\$ 58,018.45	9.49%
2. Associated Testing Laboratories, Inc.	Engineering Services	\$ 32,733.64	5.36%
3. Hollaway Environmental and Communications Services, Inc., DBA Hollaway Environmental and Communications Services	Environmental Services	\$ 85,833.99	14.05%
4. M2L Associates, Inc	Landscape Architectural Services	\$ 32,113.95	5.25%
5. RODS Subsurface Utility Engineering, Inc	Engineering Services	\$ 36,321.70	5.94%

6. RODS Surveying, Inc.	Land Surveying Services	\$ 66,429.00	10.87%
7. Transcend Engineers & Planners, LLC	Civil Engineering Services	<u>\$ 65,305.81</u>	<u>10.69%</u>
TOTAL		\$376,756.54	61.65%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

No fiscal note is required on grant items.

DocuSigned by:
 2/11/2025
PF463EF0DE454EB
Randall V. Macchi, Director
Houston Public Works

DocuSigned by:
 2/19/2025
0539DCC946690471
Kenneth Allen, Director
Houston Parks and Recreation Department

WBS No. F-000782-0001-3

Amount and Source of Funding:
Total \$641,677.81

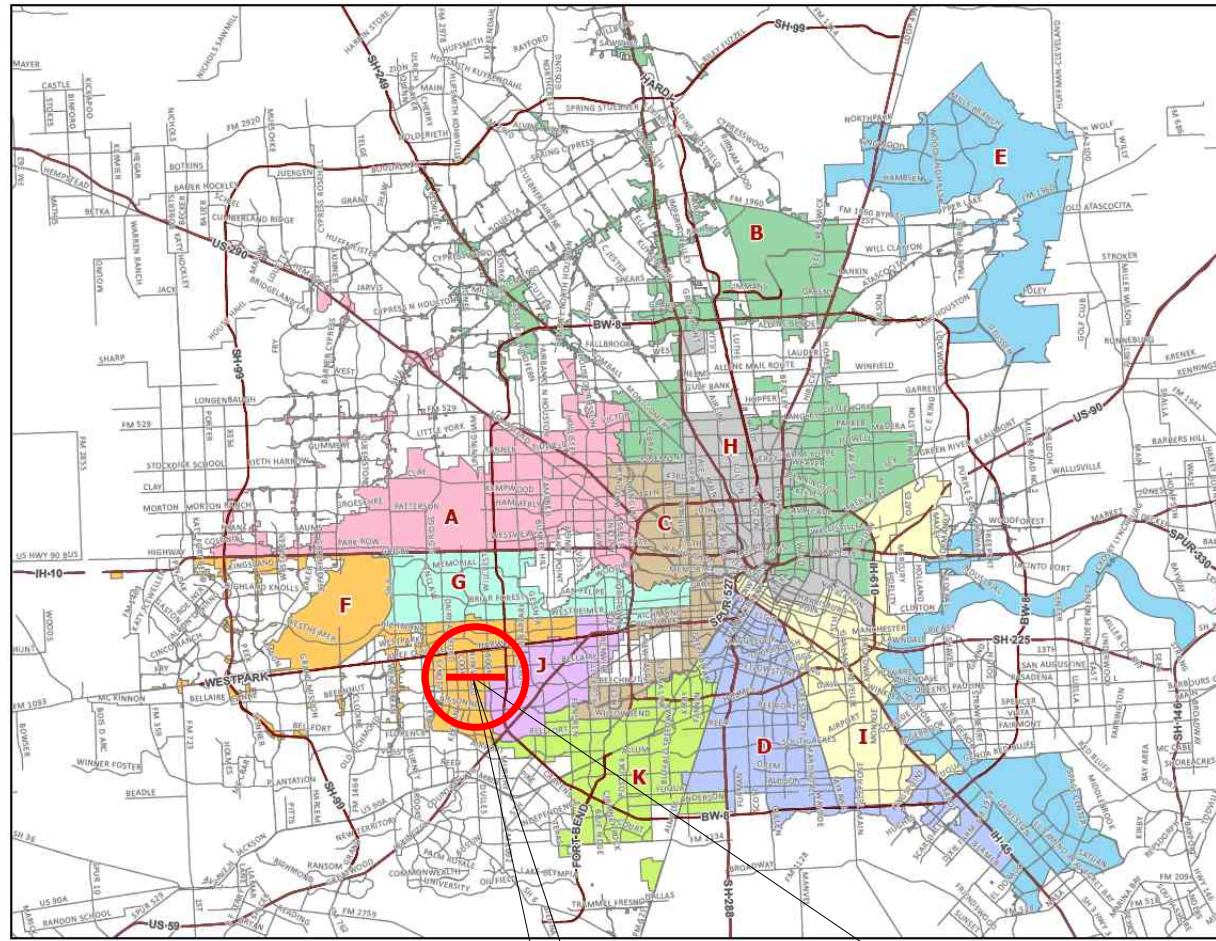
\$326,477.81 from Fund No. 4502 – Parks Consolidated Construction Fund
\$315,200.00 from Fund No. 5030 – Federal State Local – Pass Through Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO - HPW Council Liaison Office	(832) 395-2456
Maria Perez, HPW Agenda Director	DO - HPW Council Liaison Office	(832) 395-2282
Tanu Hiremath, P.E., CFM, ENV SP , Assistant Director	HPW - Capital Projects	(832) 395-2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



**PROJECT
LOCATION**

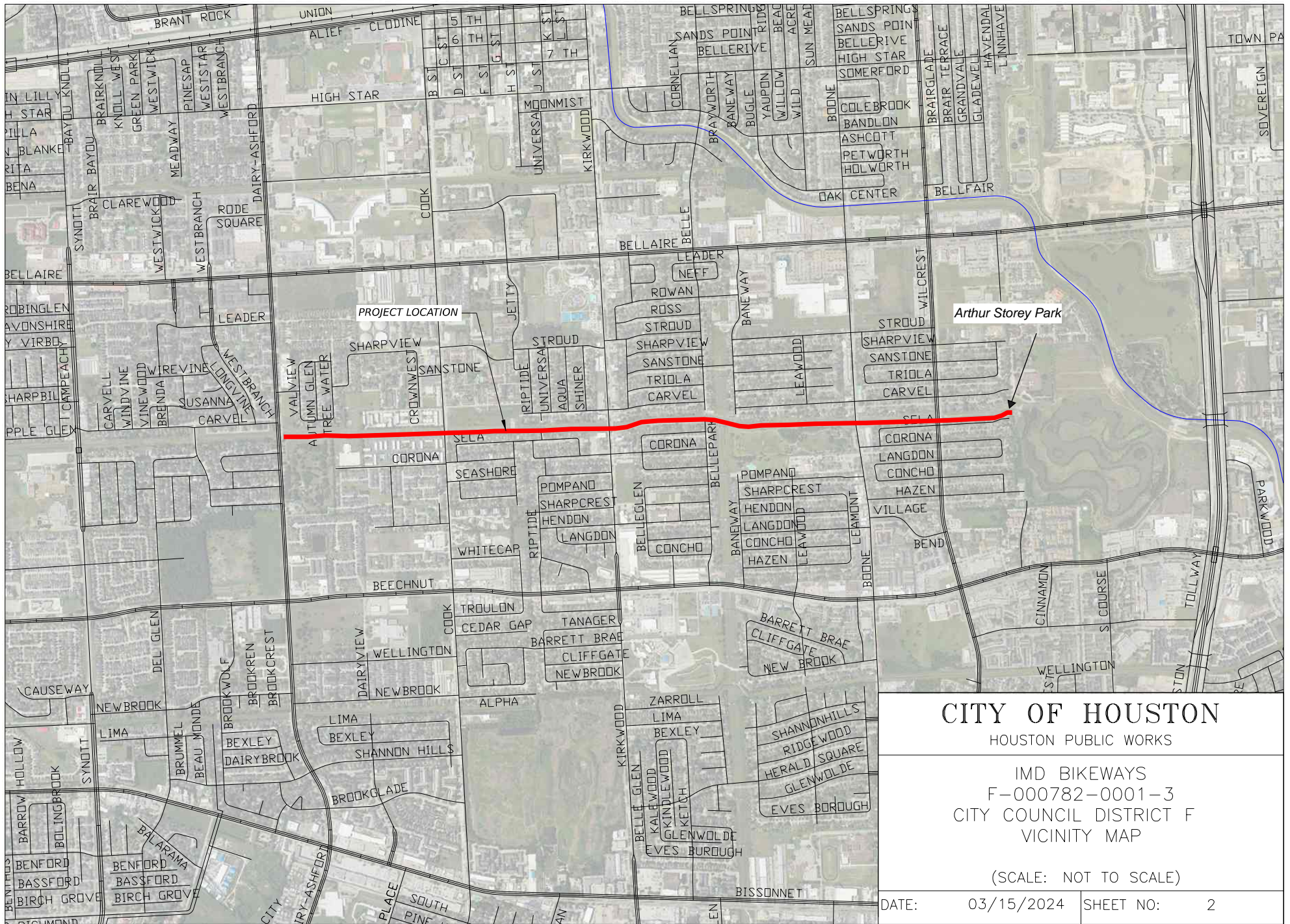
CITY OF HOUSTON

HOUSTON PUBLIC WORKS

IMD BIKEWAYS
F-000782-0001-3
CITY COUNCIL DISTRICT F
LOCATION MAP

(SCALE: NOT TO SCALE)

DATE:	03/15/2024	SHEET NO:	1
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CITY OF HOUSTON

HOUSTON PUBLIC WORKS

IMD BIKEWAYS
F-000782-0001-3
CITY COUNCIL DISTRICT F
VICINITY MAP

(SCALE: NOT TO SCALE)

DATE: 03/15/2024 SHEET NO: 2



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 1/8/2025

HPW – 20SWO179 Contract Award / Grava, LLC

Agenda Item#: 41.

Summary:

ORDINANCE appropriating \$5,500,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; awarding contract to **GRAVA, LLC** for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders No. 3; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services and CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Background:

SUBJECT: Contract Award for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders #3.

RECOMMENDATION: Award a Construction Contract to Grava, LLC for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders #3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Transportation and Drainage Operations Program and is required to provide work authorization on a location by location as-needed basis, to preserve, repair, rehabilitate or reconstruct the stormwater drainage asset including street rehabilitation to a condition that it may be effectively used for its designated functional purpose.

DESCRIPTION/SCOPE: This project consists of the Citywide program that provides construction services to resolve localized stormwater drainage problems and rehabilitate the street to further improve the drainage. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on September 27, 2024. Bids were received on October 17, 2024. The two (2) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor</u>
1. Grava, LLC	0.827
2. T Construction, LLC	0.879

AWARD: It is recommended that this construction contract be awarded to Grava, LLC with a low bid of \$5,000,000.00 (0.827 Adjustment Factor).

PROJECT COST: The total cost of this project is \$5,500,000.00 to be appropriated as follows:

• Bid Amount	\$5,000,000.00
• Testing Services	\$ 250,000.00
• CIP Cost Recovery	\$ 250,000.00

Testing Services will be provided by B2Z Engineering, LLC under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Grava, LLC	Water and sewer line and related structures construction, Asphalt paving, Foundation, building, poured concrete contractors	\$500,000.00	10.00%
2.	Texan Concrete Enterprise Ready Mix, Inc.	Ready-mix concrete manufacturing, Asphalt and concrete mixtures merchant wholesalers	\$150,000.00	3.00%
		TOTAL	\$650,000.00	13.00%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	SEBL Service Supplier, Inc.	Traffic control equipment, Flagging services, Other construction material merchant wholesalers	\$ 50,000.00	1.00%
2.	LGO Construction LLC	Construction management	\$100,000.00	2.00%
		TOTAL	\$150,000.00	3.00%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Ceballos Construction, LLC	Concrete paving, Poured concrete foundation and structure contractors	\$200,000.00	4.00%
		TOTAL	\$200,000.00	4.00%

TOTAL \$200,000.00 4.00 %

-

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. M-430006-0036-4

Amount and Source of Funding:

\$5,500,000.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Fabio Capillo, Deputy Director	Deputy Director Transportation and Drainage Operation	832.395.6685

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/8/2025

HPW – 20SWO179 Contract Award / Grava, LLC

Agenda Item#:

Background:

SUBJECT: Contract Award for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders #3.

RECOMMENDATION: Award a Construction Contract to Grava, LLC for FY2025 Drainage Rehabilitation Storm Water Action Team (SWAT) Work Orders #3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Transportation and Drainage Operations Program and is required to provide work authorization on a location by location as-needed basis, to preserve, repair, rehabilitate or reconstruct the stormwater drainage asset including street rehabilitation to a condition that it may be effectively used for its designated functional purpose.

DESCRIPTION/SCOPE: This project consists of the Citywide program that provides construction services to resolve localized stormwater drainage problems and rehabilitate the street to further improve the drainage. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on September 27, 2024. Bids were received on October 17, 2024. The two (2) bids are as follows:

	<u>Bidder</u>	<u>Adjustment Factor</u>
1.	Grava, LLC	0.827
2.	T Construction, LLC	0.879

AWARD: It is recommended that this construction contract be awarded to Grava, LLC with a low bid of \$5,000,000.00 (0.827 Adjustment Factor).

PROJECT COST: The total cost of this project is \$5,500,000.00 to be appropriated as follows:

• Bid Amount	\$5,000,000.00
• Testing Services	\$ 250,000.00
• CIP Cost Recovery	\$ 250,000.00

Testing Services will be provided by B2Z Engineering, LLC under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

MWSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.


	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Grava, LLC	Water and sewer line and related structures construction, Asphalt paving, Foundation, building, poured concrete contractors	\$500,000.00	10.00%
2.	Texas Concrete Enterprises	Ready mix concrete	\$150,000.00	3.00%

2.	Texan Concrete Enterprise Ready Mix, Inc.	Ready-mix concrete manufacturing, Asphalt and concrete mixtures merchant wholesalers	\$150,000.00	3.00%
		TOTAL	\$650,000.00	13.00%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	SEBL Service Supplier, Inc.	Traffic control equipment, Flagging services, Other construction material merchant wholesalers	\$ 50,000.00	1.00%
2.	LGO Construction LLC	Construction management	\$100,000.00	2.00%
		TOTAL	\$150,000.00	3.00%
	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Ceballos Construction, LLC	Concrete paving, Poured concrete foundation and structure contractors	\$200,000.00	4.00%
		TOTAL	\$200,000.00	4.00%

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FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:
 3/7/2025
BE463EF0DF454EB
Randall V. Macchi, J.D.
Director, Houston Public Works

WBS No. M-430006-0036-4

Amount and Source of Funding:
\$5,500,000.00 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Fabio Capillo, Deputy Director	Deputy Director Transportation and Drainage Operation	832.395.6685

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 1/10/2025

HPW – 20WWO1150 Contract Award / CSI Consolidated, LLC dba
AIMS Companies

Agenda Item#: 42.

Summary:

ORDINANCE awarding contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sewer Stoppage Cleaning and Television Inspection X; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount

Background:

SUBJECT: Contract Award for Sewer Stoppage Cleaning and Television Inspection X.

RECOMMENDATION: Reject low bid, return bid bond, and award Construction Contract to the second low bidder, CSI Consolidated, LLC dba AIMS Companies for Sewer Stoppage Cleaning and Television Inspection X, and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project will provide for sewer stoppage cleaning and television inspection of sanitary sewers throughout the City. The project involves sewer stoppage cleaning and television inspection. The purpose is to reduce sanitary sewer overflows, which is accomplished by clearing stoppages and cleaning sewer lines.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of sewer stoppage cleaning and television inspection. The Contract duration for this project is two years with a one year option to renew, for a total of three years.

This is work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on August 23, 2024. Bids were received on September 19, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Pipe View, LLC dba Pipe View America	Bid Withdrawn
2. CSI Consolidated, LLC dba AIMS Companies	\$3,267,673.50
3. Equix Integrity Southeast, Inc.	\$3,303,582.00
4. Sweeping Corporation of America, LLC	\$3,489,588.03
5. Specialized Maintenance Services, Inc.	\$3,519,033.00

AWARD: The apparent low bidder, Pipe View, LLC dba Pipe View America, was considered non-responsible as they withdrew their bid. Therefore, it is recommended that this Construction Contract be awarded to the second low bidder, CSI Consolidated, LLC dba AIMS Companies, with a bid of \$3,267,673.50.

PROJECT COST: The total cost of this project is \$3,431,057.18 to be allocated as follows:

- Bid Amount \$ 3,267,673.50
- Contingencies \$ 163,383.68

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 4% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Atlantic Petroleum and Mineral Resources, Inc.	Bulk petroleum stations and terminals supply	\$326,767.35	10.00%
TOTAL		\$326,767.35	10.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Wastewater Inspections, Inc.	Water and sewer line and related structures construction / All other miscellaneous waste management	\$ 65,353.47	2.00%
2. Blue Chip Services, LLC	Flagging (i.e., traffic control)	\$ 65,353.47	2.00%
TOTAL		\$130,706.94	4.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction management, water and sewer line	\$ 98,030.21	3.00%
2. Eagle Traffic, Signs & Safety, LLC	Signs and signboards (except paper, paperboard) manufacturing	\$ 32,676.74	1.00%
TOTAL		\$130,706.95	4.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Randall V. Macchi
Director, Houston Public Works

WBS No. R-MA1000-0018-4
File No. WW5100-10

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$100,000.00	\$3,331,057.18	\$3,431,057.18

Amount and Source of Funding:

\$3,431,057.18 - Fund No. 8300 – Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/10/2025

HPW – 20WWO1150 Contract Award / CSI Consolidated, LLC dba AIMS Companies

Agenda Item#:

Background:

SUBJECT: Contract Award for Sewer Stoppage Cleaning and Television Inspection X.

RECOMMENDATION: Reject low bid, return bid bond, and award Construction Contract to the second low bidder, CSI Consolidated, LLC dba AIMS Companies for Sewer Stoppage Cleaning and Television Inspection X, and allocate funds.

PROJECT NOTICE/JUSTIFICATION: This project will provide for sewer stoppage cleaning and television inspection of sanitary sewers throughout the City. The project involves sewer stoppage cleaning and television inspection. The purpose is to reduce sanitary sewer overflows, which is accomplished by clearing stoppages and cleaning sewer lines.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of sewer stoppage cleaning and television inspection. The Contract duration for this project is two years with a one year option to renew, for a total of three years.

This is work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on August 23, 2024. Bids were received on September 19, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Pipe View, LLC dba Pipe View America	Bid Withdrawn
2. CSI Consolidated, LLC dba AIMS Companies	\$3,267,673.50
3. Equix Integrity Southeast, Inc.	\$3,303,582.00
4. Sweeping Corporation of America, LLC	\$3,489,588.03
5. Specialized Maintenance Services, Inc.	\$3,519,033.00

AWARD: The apparent low bidder, Pipe View, LLC dba Pipe View America, was considered non-responsible as they withdrew their bid. Therefore, it is recommended that this Construction Contract be awarded to the second low bidder, CSI Consolidated, LLC dba AIMS Companies, with a bid of \$3,267,673.50.

PROJECT COST: The total cost of this project is \$3,431,057.18 to be allocated as follows:

· Bid Amount	\$ 3,267,673.50
· Contingencies	\$ 163,383.68

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 4% WBE goal for this project.


<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Atlantic Petroleum and Mineral Resources, Inc.	Bulk petroleum stations and terminals supply	\$326,767.35	10.00%
TOTAL		\$326,767.35	10.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Wastewater Inspections, Inc.	Water and sewer line and related structures construction / All other miscellaneous waste management	\$ 65,353.47	2.00%
2. Blue Chip Services, LLC	Flagging (i.e., traffic control)	\$ 65,353.47	2.00%
TOTAL		\$130,706.94	4.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction management, water and sewer line	\$ 98,030.21	3.00%
2. Eagle Traffic, Signs & Safety, LLC	Signs and signboards (except paper, paperboard) manufacturing	\$ 32,676.74	1.00%
TOTAL		\$130,706.95	4.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:

 3/10/2025
 BE463EF0DF454EB
 Randall V. Macchi
 Director, Houston Public Works

WBS No. R-MA1000-0018-4
 File No. WW5100-10

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$100,000.00	\$3,331,057.18	\$3,431,057.18

Amount and Source of Funding:

\$3,431,057.18 - Fund No. 8300 – Water and Sewer System Operating Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description	Type
Map	Backup Material
SAP Documents	Financial Information
OBO Documents	Backup Material
Ownership Information Form & Tax Report	Backup Material
Form B	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulation	Backup Material
Form 1295	Backup Material

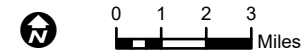
City of Houston Council Districts

Sewer Stoppage Cleaning and Television
Inspection X
WBS. R-MA1000-0018-4
File No. WW5100-10

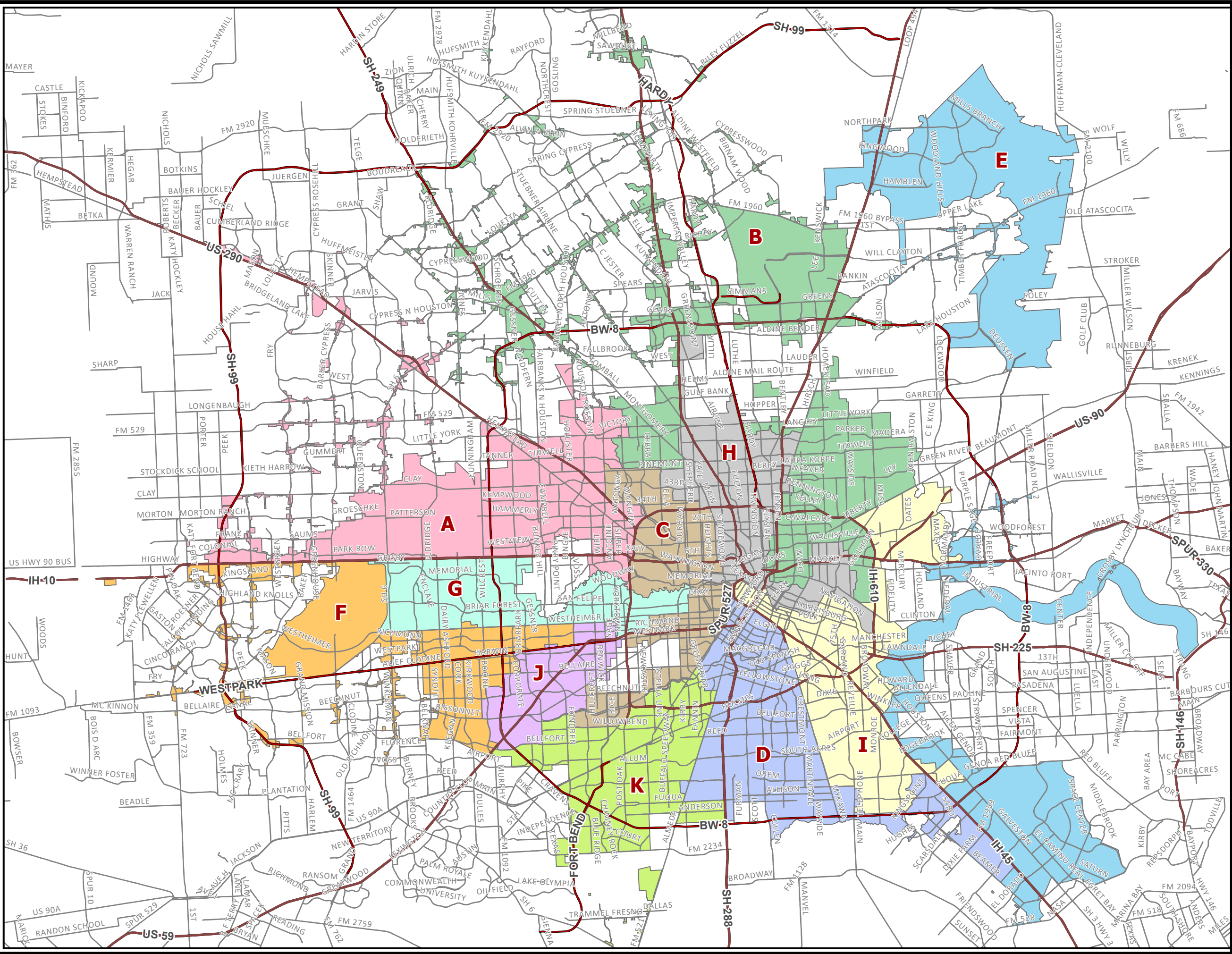
- District
- A - Amy Peck
 - B - Tarsha Jackson
 - C - Abbie Kamin
 - D - Carolyn Evans-Shabazz
 - E - Fred Flickinger
 - F - Tiffany D. Thomas
 - G - Mary Nan Huffman
 - H - Mario Castillo Jr.
 - I - Joaquin Martinez
 - J - Edward Pollard
 - K - Martha Castex-Tatum

At Large Position 1: Julian Ramirez
At Large Position 2: Willie Davis
At Large Position 3: Twila Carter
At Large Position 4: Letitia Plummer
At Large Position 5: Sallie Alcorn

Source: COHGIS Database
Date: February 2024
Reference: pj26286



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - City Waste, L.P. Solid Waste Franchise

Agenda Item#: 43.

Summary:

ORDINANCE 2025-179, passed second reading March 19, 2025

ORDINANCE granting to **CITY WASTE, L.P.**, a Texas Limited Partnership, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to City Waste, L.P. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Fiscal Notes:

No significant Fiscal Operating impact is anticipated as a result of this project.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - Cleanwave Solutions LLC Solid Waste Franchise

Agenda Item#: 44.

Summary:

ORDINANCE 2025-180, passed second reading March 19, 2025

ORDINANCE granting to **CLEANWAVE SOLUTIONS LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Cleanwave Solutions LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Solid Waste Franchise

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – Cleanwave Solutions LLC

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Cleanwave Solutions LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS
EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - CPM-Ventech, LLC Solid Waste Franchise

Agenda Item#: 45.

Summary:

ORDINANCE 2025-181, passed second reading March 19, 2025

ORDINANCE granting to **CPM-VENTECH, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to CPM-Ventech, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Solid Waste Franchise

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – CPM-Ventech, LLC

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to CPM-Ventech, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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ec

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - CTJ Vacuum Service, LLC Solid Waste Franchise

Agenda Item#: 46.

Summary:

ORDINANCE 2025-182, passed second reading March 19, 2025

ORDINANCE granting to **CTJ VACUUM SERVICE, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to CTJ Vacuum Service, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Fiscal Notes:

No significant Fiscal Operating impact is anticipated as a result of this project.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – CTJ Vacuum Service, LLC

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to CTJ Vacuum Service, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - DAFOG LLC Solid Waste Franchise

Agenda Item#: 47.

Summary:

ORDINANCE 2025-183, passed second reading March 19, 2025

ORDINANCE granting to **DAFOG LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to DAFOG LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Fiscal Notes:

No significant Fiscal Operating impact is anticipated as a result of this project.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Solid Waste Franchise

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – DAFOG LLC

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to DAFOG LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

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EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503

Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/14/2025

ARA - Daniel Wayne Holden DBA Mr Pumper Sewer
Service Solid Waste Franchise

Agenda Item#: 48.

Summary:

ORDINANCE 2025-184, passed second reading March 19, 2025

ORDINANCE granting to **DANIEL WAYNE HOLDEN dba MR PUMPER SEWER SERVICE**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Daniel Wayne Holden DBA Mr Pumper Sewer Service. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Fiscal Notes:

No significant Fiscal Operating impact is anticipated as a result of this project.

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Solid Waste Franchise

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – Daniel Wayne Holden DBA Mr Pumper Sewer Service

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Daniel Wayne Holden DBA Mr Pumper Sewer Service. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS
EC

DocuSigned by:

Tina Paez

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Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date:

ARA - DTK Facility Services, L.L.C. Solid Waste Franchise

Agenda Item#: 49.

Summary:

ORDINANCE 2025-185, passed second reading March 19, 2025

ORDINANCE granting to **DTK FACILITY SERVICES, L.L.C.**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to DTK Facility Services, L.L.C. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Fiscal Notes:

No significant Fiscal Operating impact is anticipated as a result of this project.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Amount and Source of Funding:

Revenue

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529

ATTACHMENTS:

Description

RCA - Solid Waste Franchise

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

ALL

Item Creation Date: 2/14/2025

ARA – DTK Facility Services, L.L.C.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to DTK Facility Services, L.L.C. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance review and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 239 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

DS
EC

DocuSigned by:

Tina Paez

606AE9FC66A94CC...

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Billy Rudolph Phone: (832) 393-8503
Rosalinda Salazar Phone: (832) 393-8529



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date: 1/27/2025

Doc1068515524 Veterinary Supplies (Patterson Veterinary Supply, Inc AND HSB Veterinary Supplies, Inc.) - MOTION

Agenda Item#: 50.

Summary:

RECOMMENDATION from Chief Procurement Officer to make the following awards for Veterinary Supplies, Medications, Vaccines, and Equipment for the Administration and Regulatory Affairs Department's BARC Animal Shelter - 5 Years - \$2,295,322.95 - BARC Special Revenue Fund

PATTERSON VETERINARY SUPPLY, INC - \$2,082,563.60

HSB VETERINARY SUPPLIES INC \$119,713.75

COUNCIL DRAW LOTS

Item Nos. 24, 28 and 29, due to receiving identical bids from **PATTERSON VETERINARY SUPPLY, INC** and **HSB VETERINARY SUPPLIES, INC** in the amount of \$93,045.60

Background:

Formal bids received July 11, 2024, for Doc1068515524 - Approve various awards, as shown below, in the amount not to exceed \$2,295,322.95 for veterinary supplies, medications, vaccines, and equipment for a period of sixty (60) months for the Administration and Regulatory Affairs Department's BARC Animal Shelter.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$2,295,322.95** for veterinary supplies, medicines, vaccines, and equipment for **a period of sixty (60) months** for the Administration and Regulatory Affairs Department's BARC Animal Shelter.

The suppliers shall provide veterinary supplies, medications, vaccines, equipment and supplies. Veterinary medications are to be restricted for the designated sites of the Administration and Regulatory Affairs utilizing this award.

Suppliers/distributors shall be named as an Authorized Distributor of Record (ADR) by the manufacturer and shall provide such record upon request. Supplier shall be named as a Verified-Accredited Wholesale Distributor (VAWD) by the National Association of Board of Pharmacy (NABP) and be an active VAWD accredited facilities for supplies.

The Invitation to Bid (ITB) was advertised in accordance with the State of Texas bid laws. Four

prospective bidders downloaded the solicitation document from SPD's Ariba website, and three (3) bids were received as outlined below.

Patterson Veterinary Supply, Inc. Award on its low bid for Group One Line Items Nos. **1, 4, 5, 6, 7, 8, 9, 10, 14, 15, 16, 17, 18, 19, 20, 22, 23, 27, 30, 32, 34, 35, 36, 37, 38, and 39** (medicine and medical supplies) in the amount not to exceed **\$2,082,563.60**.

Note: Item numbers **34, 35, 36, and 37** price calculations are incorrect due to quantities not matching what was requested. Single cards were requested, but the vendor offers sleeves, sleeves are 12 single cards. Quantities were reduced to match their packaging of 12 cards. Item number **34** to 150 sleeves for a total of \$54,000, item number **35** to 150 sleeves for a total of \$114,588.00, item number **36** to 300 sleeves for a total of \$231,408.00, and item number **37** to 1,170 sleeves for a total of **\$711,585.00**.

<u>Company</u>	<u>Total Amount</u>
1. Patterson Veterinary Supply, Inc	\$2,082,563.60
2. HSB Veterinary Supplies, Inc.	\$119,713.75 (Partial Bid/Higher Unit Price)
3. Med FIRST Healthcare Supply, Inc.	(Did not meet specification)

HSB Veterinary Supplies Inc: Awarded to the lowest bidder meeting specifications, Group One Line Items Nos. **3, 12, 13, 21, 25, 26, 31, and 33** (medicine and medical supplies) in the amount not to exceed **\$119,713.75**.

<u>Company</u>	<u>Total Amount</u>
1. HSB Veterinary Supplies, Inc.	\$119,713.75
2. Patterson Veterinary Supply, Inc.	(No Bid)
3. MedFIRST Healthcare Supply, Inc.	(Did not meet specification)

Group One:

Item number 14, lowest bidder was HSB, and the sample was of poor quality. Items Nos. 15 and 16 lowest bidders were HSB and MedFirst, both samples were of poor quality. These were all samples of sutures, when tested the sutures were not strong enough to hold the wound together. Item number 22 lowest bidder was HSB, they sent the incorrect product. Item number 38 lowest bidder was HSB and MedFirst, samples were received from both lowest bidders. However, the products were of poor quality, and sutures were not strong enough to hold the wound together. All these were granted to Patterson Veterinary Supply, Inc. Item number 21 lowest bidder was Patterson. The sample was received and tested from the lowest bidder, products were of poor quality, the sterile part was compromised because it allows water and air through, this item was granted to HSB Veterinary Supplies, Inc.

Tied Bids: Tied bids were received from **Patterson Veterinary Supply, Inc. and HSB Veterinary Supplies, Inc.** on items Nos. **24, 28, and 29**, in an amount not to exceed **\$93,045.60**. It is requested that the City Council draw lots for these items.

Items not needed: Group One Line Items Nos. **2, and 11** will not be awarded. They are no longer required by the department.

MWBE Participation:

M/WBE zero percentage goal document was approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Patterson Veterinary Supply, Inc. and HSB Veterinary Supplies, Inc., are not designated HHF companies. HHF points were not a deciding factor in the award of this contract.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Administration and Regulatory Affairs	\$105,376.89	\$2,189,946.06	\$2,295,322.95

Amount and Source of Funding:

\$2,295,322.95- BARC Special Revenue Fund (2427)

Contact Information:

Name	Dept/Division	Phone No.:	
Karina Galindo, Administration Manager	ARA	(832) 8513	393-
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 9151	393-
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 8727	393-
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 9126	393-

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

Item Creation Date: 1/27/2025

Doc1068515524 Veterinary Supplies (Patterson Veterinary Supply, Inc AND HSB Veterinary Supplies, Inc.) - MOTION

Agenda Item#: 50.

Summary:

RECOMMENDATION from Chief Procurement Officer to make the following awards for Veterinary Supplies, Medications, Vaccines, and Equipment for the Administration and Regulatory Affairs Department's BARC Animal Shelter - 5 Years - \$2,295,322.95 - BARC Special Revenue Fund

PATTERSON VETERINARY SUPPLY, INC - \$2,082,563.60

HSB VETERINARY SUPPLIES INC \$119,713.75

COUNCIL DRAW LOTS

Item Nos. 24, 28 and 29, due to receiving identical bids from **PATTERSON VETERINARY SUPPLY, INC** and **HSB VETERINARIY SUPPLIES, INC** in the amount of \$93,045.60

Background:

Formal bids received July 11, 2024, for Doc1068515524 - Approve various awards, as shown below, in the amount not to exceed \$2,295,322.95 for veterinary supplies, medications, vaccines, and equipment for a period of sixty (60) months for the Administration and Regulatory Affairs Department's BARC Animal Shelter.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$2,295,322.95** for veterinary supplies, medicines, vaccines, and equipment for a **period of sixty (60) months** for the Administration and Regulatory Affairs Department's BARC Animal Shelter.

The suppliers shall provide veterinary supplies, medications, vaccines, equipment and supplies. Veterinary medications are to be restricted for the designated sites of the Administration and Regulatory Affairs utilizing this award.

Suppliers/distributors shall be named as an Authorized Distributor of Record (ADR) by the manufacturer and shall provide such record upon request. Supplier shall be named as a Verified-Accredited Wholesale Distributor (VAWD) by the National Association of Board of Pharmacy (NABP) and be an active VAWD accredited facilities for supplies.

The Invitation to Bid (ITB) was advertised in accordance with the State of Texas bid laws. Four prospective bidders downloaded the solicitation document from SPD's Ariba website, and three (3) bids were received as outlined below.

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Note: Item numbers **34, 35, 36,** and **37** price calculations are incorrect due to quantities not matching what was requested. Single cards

were requested, but the vendor offers sleeves, sleeves are 12 single cards. Quantities were reduced to match their packaging of 12 cards. Item number **34** to 150 sleeves for a total of \$54,000, item number **35** to 150 sleeves for a total of \$114,588.00, item number **36** to 300 sleeves for a total of \$231,408.00, and item number **37** to 1,170 sleeves for a total of **\$711,585.00.**

Company

Total Amount

- | | |
|--|--|
| 1. Patterson Veterinary Supply, Inc | \$2,082,563.60 |
| 2. HSB Veterinary Supplies, Inc. | \$119,713.75 (Partial Bid/Higher Unit Price) |
| 3. Med FIRST Healthcare Supply, Inc. | (Did not meet specification) |

HSB Veterinary Supplies Inc: Awarded to the lowest bidder meeting specifications, Group One Line Items Nos. **3, 12, 13, 21, 25, 26, 31, and 33** (medicine and medical supplies) in the amount not to exceed **\$119,713.75.**

Company

Total Amount

- | | |
|---|------------------------------|
| 1. HSB Veterinary Supplies, Inc. | \$119,713.75 |
| 2. Patterson Veterinary Supply, Inc. | (No Bid) |
| 3. MedFIRST Healthcare Supply, Inc. | (Did not meet specification) |

Group One:

Item number 14, lowest bidder was HSB, and the sample was of poor quality. Items Nos. 15 and 16 lowest bidders were HSB and MedFirst, both samples were of poor quality. These were all samples of sutures, when tested the sutures were not strong enough to hold the wound together. Item number 22 lowest bidder was HSB, they sent the incorrect product. Item number 38 lowest bidder was HSB and MedFirst, samples were received from both lowest bidders. However, the products were of poor quality, and sutures were not strong enough to hold the wound together. All these were granted to Patterson Veterinary Supply, Inc. Item number 21 lowest bidder was Patterson. The sample was received and tested from the lowest bidder, products were of poor quality, the sterile part was compromised because it allows water and air through, this item was granted to HSB Veterinary Supplies, Inc.

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Items not needed: Group One Line Items Nos. **2, and 11** will not be awarded. They are no longer required by the department.

MWBE Participation:

M/WBE zero percentage goal document was approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Patterson Veterinary Supply, Inc. and HSB Veterinary Supplies, Inc., are not designated HHF companies. HHF points were not a deciding factor in the award of this contract.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/24/2025

DocuSigned by:

6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Department Approval Authority

3/24/2025

DS


Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Administration and Regulatory Affairs	\$105,376.89	\$2,189,946.06	\$2,295,322.95

Amount and Source of Funding:

\$2,295,322.95- BARC Special Revenue Fund (2427)

Contact Information:

Name	Dept/Division	Phone No.:
Karina Galindo, Administration Manager	ARA	(832) 393-8513
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
MWBE Goal Waiver	Backup Material
Form A	Financial Information
Bid Tabulation	Backup Material
Patterson Veterinary Supply- Ownership	Backup Material
Patterson Veterinary Supply- CIQ	Backup Material
Patterson Veterinary Supply-Tax Report	Backup Material
HSB Veterinary Supplies- Ownership	Backup Material
HSB Veterinary Supplies-CIQ	Backup Material
HSB Veterinary Supplies -Tax Report	Backup Material
Award Recommendation	Backup Material
Certification of Funds	Backup Material
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District D

Item Creation Date: 2/14/2025

HCD25-28 HEB MacGregor Way Amendment

Agenda Item#: 51.

Summary:

ORDINANCE approving and authorizing modification to loan between City of Houston, Texas and **MACGREGOR GROCERY, LLC** to modify terms of Loan Documents to reflect Performance Based Forgivable Loan - **DISTRICT D - EVANS-SHABAZZ**

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 29 on Agenda of March 19, 2025

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a modification to the Loan Agreement between the City of Houston ("City") and MacGregor Grocery, LLC ("MacGregor") in the original sum of \$6,888,000.00 ("Loan"). The modification will convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan. No additional funds will be appropriated with this modification.

The Loan documents anticipated that the property would be designated as exempt from taxes and the property tax savings coupled with retail profits would be in an amount sufficient to service the monthly loan payments because the Houston Housing Finance Corporation ("HHFC") owns the land and is a partner with MacGregor. The Development Agreement stipulated that HHFC partnership proceeds would be pledged to pay the Loan. However, the Property was not designated as tax exempt by the Harris County Appraisal District and, thus, the project could not afford to pay both property taxes and partnership proceeds to the HHFC and therefore, repay the Loan.

This loan modification will eliminate the monthly principal and interest payment for the life of the Loan, so long as no default occurs that remains uncured. MacGregor's monthly overhead will be reduced through this loan modification since it was unable to obtain a property tax exemption. HEB will continue serving the surrounding low-to moderate-income neighborhood through the term of the Loan, which matures January 19, 2039. The City has confirmed that MacGregor will continue to pay full property taxes and management district fees.

HISTORY and PROJECT INFO:

Pursuant to Ordinance 2017-168 executed on March 8, 2017, City Council authorized the submission of applications to HUD for the use of a Section 108 loan in the amount of \$5,062,000.00 and Economic Development Initiative (EDI) Funds in the amount of \$8,800,000.00 to purchase certain real property located near the intersection of N. MacGregor Way and SH288 (Property), and approved a Purchase and Sale Agreement between the City and Houston Community College.

Pursuant to Ordinance 2017-809 executed on October 18, 2017, City Council approved a Lease and

Development Agreement between the City and HHFC, which granted HHFC a leasehold interest in the Property and included a purchase option. HHFC assigned its purchase option to MacGregor, who then purchased the Property from the City and entered into a sub-lease with HEB.

The MacGregor project is located at 6055 South Freeway, near the intersection of N. MacGregor Way and SH288. The project consisted of making improvements to the Property by constructing a 90,000 sf HEB grocery store and associated parking in Council District D.

The grocery store is located within the Enhanced Enterprise Community. HEB is one of the largest independent food retailers in the nation. Their stores are designed with the community in mind, and they provide quality products, low prices, and exceptional customer service. The company entered the Houston region in 1988 and now has over 80 stores in the greater Houston area. The MacGregor HEB continues to provide over 250 jobs to the City of Houston.

The Housing and Affordability Committee Chair was briefed on this item on June 12, 2024, and again on March 3, 2025.

No Fiscal Note is required on grant items.

Michael Nichols, Director

Prior Council Action:

2095-349 (O) 3/29/95; 2010-372 (O) 5/12/10; 2012-699 (O) 8/8/12; 2015-055 (R) 12/22/15; 2017-168 (O) 3/8/17; 2017-809 (O) 10/18/17

Contact Information:

Roxanne Lawson, Division Manager
Housing and Community Development Department
Phone: (832) 394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/4/2025

District D

Item Creation Date: 2/14/2025

HCD25-28 HEB MacGregor Way Amendment

Agenda Item#: 19.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a modification to convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan between the City of Houston, Texas and **MacGREGOR GROCERY, LLC - DISTRICT D - EVANS-SHABAZZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an ordinance authorizing a modification to the loan between the City of Houston ("City") and MacGregor Grocery, LLC ("MacGregor") in the original sum of \$6,888,000.00 ("Loan"). The modification will convert the loan repayment requirement to the terms and conditions of a performance-based forgivable loan. No additional funds will be appropriated with this modification.

The Loan documents anticipated that the property would be designated as tax exempt and the property tax savings coupled with retail profits would be in an amount sufficient to service the monthly loan payments because the Houston Housing Finance Corporation ("HHFC") owns the land and is a partner with MacGregor. The Development Agreement stipulated that HHFC partnership proceeds would be pledged to pay the Loan. However, the Property was not designated as tax exempt by the Harris County Appraisal District and, thus, the project could not afford to pay both property taxes and partnership proceeds to the HHFC and therefore, repay the Loan.

This loan modification will eliminate the monthly principal and interest payment for the life of the Loan, so long as no default occurs that remains uncured. MacGregor's monthly overhead will be reduced through this loan modification since it was unable to obtain a property tax exemption. HEB will continue serving the surrounding low to moderate income neighborhood through the term of the Loan which matures January 19, 2039. The City has confirmed that MacGregor will continue to pay full property taxes and management district fees.

HISTORY and PROJECT INFO:

Pursuant to Ordinance 2017-168 executed on March 8, 2017, City Council authorized the submission of applications to HUD for the use of a Section 108 loan in the amount of \$5,062,000.00 and Economic Development Initiative (EDI) Funds in the amount of \$8,800,000.00 to purchase certain real property located near the intersection of N. MacGregor Way and SH288 (Property) and approved a Purchase and Sale Agreement between the City and Houston Community College.

Pursuant to Ordinance 2017-809 executed on October 18, 2017, City Council approved a Lease and Development Agreement between the City and HHFC which granted HHFC a leasehold interest in the Property and included a purchase option. HHFC assigned its purchase option to MacGregor who purchased the Property from the City and entered into a sub-lease with HEB.

The MacGregor project is located at 6055 South Freeway near the intersection of N. MacGregor Way and SH288. The project consisted of making improvements to the Property by constructing a 90,000 sf HEB grocery store and associated parking in Council District D.

The grocery store is located within the Enhanced Enterprise Community. HEB is one of the largest independent food retailers in the nation. Their stores are designed with the community in mind, and they provide quality products, low prices, and exceptional customer service. The company entered the Houston region in 1988 and now has over 80 stores in the greater Houston area. MacGregor HEB continues to provide over 250 jobs to the City of Houston.

The Housing and Affordability Committee Chair was briefed on this item on June 12, 2024, and again on March 3, 2025.

No Fiscal Note is required on grant items.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

2095-349 (O) 3/29/95; 2010-372 (O) 5/12/10; 2012-699 (O) 8/8/12; 2015-055 (R) 12/22/15; 2017-168 (O) 3/8/17; 2017-809 (O) 10/18/17

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

ATTACHMENTS

Description	Type
2017-809 (O) 10/18/17	Backup Material
2017-168 (O) 3/8/17	Backup Material
2015-055 (R) 12/22/15	Backup Material
2012-699 (O) 8/8/12	Backup Material
2010-372 (O) 5/12/10	Backup Material
1995-349 (O) 3/29/95	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District C, District H, District I

Item Creation Date:

MYR - 2025 Memorial Heights TIRZ Budget

Agenda Item#: 52.

Summary:

ORDINANCE relating to Fiscal Affairs of **MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS (MEMORIAL-HEIGHTS REDEVELOPMENT ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT C - KAMIN; H - CASTILLO and I - MARTINEZ** **TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS**

This was Item 43 on Agenda of March 19, 2025

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Memorial-Heights Redevelopment Authority (the Authority) and approval of the FY25 – FY29 CIP Budget for Reinvestment Zone Number Five, City of Houston, Texas (Memorial Heights Zone).

- Total Operating Budget for FY25 is \$40,488,114 which includes \$899,770 for fund transfers required by the tri-party agreement between the City, the Memorial Heights Zone, and the Authority.
- The FY25 Operating Budget also provides for \$39,588,344 allocated towards Project Costs, including \$33,674,494 for capital expenditures primarily committed to the Shepherd and Durham Street reconstruction project; the design of flood remediation plans associated with the North Canal Project; and the construction of pedestrian and bicycle facility improvements within the Zone.
- The FY25 Operating Budget also includes \$3,090,000 in developer reimbursements and allocates \$382,500 for administration and overhead.
- The FY25 – FY29 CIP Budget totals \$109,237,376 and includes provisions for the design and construction of pedestrian bridges, reconstruction of streets, hike and bike trails, Shepherd and Durham Reconstruction, and the North Canal Project.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
- The FY25 Operating Budget includes a municipal services cost payment of \$160,652 to pay for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-906, October 25, 2023

Amount and Source of Funding:

Contact Information:

__Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025
District C, District H, District I
Item Creation Date:

MYR - 2025 Memorial Heights TIRZ Budget

Agenda Item#: 26.

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Memorial-Heights Redevelopment Authority (the Authority) and approval of the FY25 – FY29 CIP Budget for Reinvestment Zone Number Five, City of Houston, Texas (Memorial Heights Zone).

- Total Operating Budget for FY25 is \$40,488,114 which includes \$899,770 for fund transfers required by the tri-party agreement between the City, the Memorial Heights Zone, and the Authority.
- The FY25 Operating Budget also provides for \$39,588,344 allocated towards Project Costs, including \$33,674,494 for capital expenditures primarily committed to the Shepherd and Durham Street reconstruction project; the design of flood remediation plans associated with the North Canal Project; and the construction of pedestrian and bicycle facility improvements within the Zone.
- The FY25 Operating Budget also includes \$3,090,000 in developer reimbursements and allocates \$382,500 for administration and overhead.
- The FY25 – FY29 CIP Budget totals \$109,237,376 and includes provisions for the design and construction of pedestrian bridges, reconstruction of streets, hike and bike trails, Shepherd and Durham Reconstruction, and the North Canal Project.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
- The FY25 Operating Budget includes a municipal services cost payment of \$160,652 to pay for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Signed by:

Gwendolyn Tillotson

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-906, October 25, 2023

Amount and Source of Funding:

Contact Information:

Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

FY25 Memorial Heights Budget
PCA 2023-906

Type

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District D, District I

Item Creation Date:

MYR - 2025 Gulfgate TIRZ Budget

Agenda Item#: 53.

Summary:

ORDINANCE relating to Fiscal Affairs of **GULFGATE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER EIGHT, CITY OF HOUSTON, TEXAS (GULFGATE ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS D - EVANS-SHABAZZ and I - MARTINEZ**

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 44 on Agenda of March 19, 2025

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Gulfgate Redevelopment Authority (the "Authority") and the approval of the FY25 - FY29 CIP Budget for Reinvestment Zone Number Eight (the "Zone").

- Total Operating Budget for FY25 is \$26,198,777 which includes \$1,793,073 for fund transfers required by the tri-party agreement between the Zone, Authority and the City and the interlocal agreement between the Zone and Houston Independent School District. The Operating Budget also includes \$24,405,704 for Project Costs committed to corridor mobility projects, an intersection improvement project, and trail connection projects that will improve the quality of life in the community.
- The FY25 Operating Budget includes a developer reimbursement of \$365,000 for public infrastructure improvements such as water, sanitary sewer, drainage, and park improvements.
- The FY25 - FY29 CIP Budget totals \$62,848,300 and includes provisions for the design and construction of sidewalks, intersection improvements, pedestrian mobility improvements, street reconstruction, and concrete panel replacements.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
- The FY25 Operating Budget includes a municipal services cost payment of \$507,330 to pay for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-866, October 25, 2023

Contact Information:

____Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

District D, District I

Item Creation Date:

MYR - 2025 Gulfgate TIRZ Budget

Agenda Item#: 25.

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Gulfgate Redevelopment Authority (the "Authority") and the approval of the FY25 - FY29 CIP Budget for Reinvestment Zone Number Eight (the "Zone").

- Total Operating Budget for FY25 is \$26,198,777 which includes \$1,793,073 for fund transfers required by the tri-party agreement between the Zone, Authority and the City and the interlocal agreement between the Zone and Houston Independent School District. The Operating Budget also includes \$24,405,704 for Project Costs committed to corridor mobility projects, an intersection improvement project, and trail connection projects that will improve the quality of life in the community.
- The FY25 Operating Budget includes a developer reimbursement of \$365,000 for public infrastructure improvements such as water, sanitary sewer, drainage, and park improvements.
- The FY25 - FY29 CIP Budget totals \$62,848,300 and includes provisions for the design and construction of sidewalks, intersection improvements, pedestrian mobility improvements, street reconstruction, and concrete panel replacements.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
- The FY25 Operating Budget includes a municipal services cost payment of \$507,330 to pay for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Signed by:

A handwritten signature in black ink that reads "Gwendolyn Tillotson".

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-866, October 25, 2023

DS

Contact Information:

Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

FY25 Gulfgate Budget
PCA 2023-886

Type

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District A, District G

Item Creation Date:

MYR - 2025 Memorial City AMENDED TIRZ Budget

Agenda Item#: 54.

Summary:

ORDINANCE amending Ordinance No. 2024-878 relating to Fiscal Affairs of **MEMORIAL CITY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS (MEMORIAL CITY ZONE)**; approving amendment to Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS A - PECK and G - HUFFMAN TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS**

This was Item 45 on Agenda of March 19, 2025

Background:

On November 14, 2024, City Council approved a Fiscal Year 2025 Budget for the Memorial City Zone, Ordinance 2024-878.

On December 11, 2024, City Council approved a Fifth Amended Project Plan and Reinvestment Zone financing plan, Ordinance No. 2024-957, to extend the life of the Memorial City Zone to December 31, 2049 so the Zone would be able to issue debt for drainage and detention projects.

The Board of Directors of the Memorial City Zone and the Memorial City Redevelopment Authority have submitted an Amended 2025 Budget to include bond proceeds totaling \$136,599,520 to fund drainage and detention projects in their five-year capital improvement plan.

- Total Operating Budget for FY25 is \$53,617,337 which includes \$3,217,204 for required fund transfers, \$7,368,664 in debt service, and \$50,400,133 for Project Costs primarily committed to the improvements to W140 Channel, Detention Basin A, Memorial Drive drainage and mobility improvements, and Detention Basin C with Public Facilities.
- The FY25 Operating Budget also includes \$187,750 for administration and overhead, and \$3,013,460 for developer reimbursement agreements to MetroNational for detention and roadway construction.
- The FY25 Operating Budget has a municipal services charge of \$2,256,619.
- The FY25-FY29 CIP Budget totals \$273,262,257 and includes provisions for Detention Basin A construction, Memorial Drive drainage and mobility improvements, and W140 Detention Basin deepening and straw extensions along with the addition of Detention Basin C with Public Safety Facilities.

- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY25 Amended Operating Budget and FY25 - FY29 CIP Budget

Gwendolyn Tillotson - Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance 2024-878, November 14, 2024

Contact Information:

____Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025
District A, District G
Item Creation Date:

MYR - 2025 Memorial City AMENDED TIRZ Budget

Agenda Item#: 38.

Summary:

ORDINANCE AMENDING ORDINANCE NO. 2024-878 relating to the fiscal affairs of the Memorial City Redevelopment Authority on behalf of **REINVESTMENT ZONE NUMBER SEVENTEEN, CITY OF HOUSTON, TEXAS (MEMORIAL CITY ZONE)**; approving an Amendment to the Fiscal Year 2025 Operating Budget for the Authority and the Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT A - PECK** and **DISTRICT G - HUFFMAN**

Background:

On November 14, 2024, City Council approved a Fiscal Year 2025 Budget for the Memorial City Zone, Ordinance 2024-878.

On December 11, 2024, City Council approved a Fifth Amended Project Plan and Reinvestment Zone financing plan, Ordinance No. 2024-957, to extend the life of the Memorial City Zone to December 31, 2049 so the Zone would be able to issue debt for drainage and detention projects.

The Board of Directors of the Memorial City Zone and the Memorial City Redevelopment Authority have submitted an Amended 2025 Budget to include bond proceeds totaling \$136,599,520 to fund drainage and detention projects in their five-year capital improvement plan.

- Total Operating Budget for FY25 is \$53,617,337 which includes \$3,217,204 for required fund transfers, \$7,368,664 in debt service, and \$50,400,133 for Project Costs primarily committed to the improvements to W140 Channel, Detention Basin A, Memorial Drive drainage and mobility improvements, and Detention Basin C with Public Facilities.
- The FY25 Operating Budget also includes \$187,750 for administration and overhead, and \$3,013,460 for developer reimbursement agreements to MetroNational for detention and roadway construction.
- The FY25 Operating Budget has a municipal services charge of \$2,256,619.
- The FY25-FY29 CIP Budget totals \$273,262,257 and includes provisions for Detention Basin A construction, Memorial Drive drainage and mobility improvements, and W140 Detention Basin deepening and straw extensions along with the addition of Detention Basin C with Public Safety Facilities.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY25 Amended Operating Budget and FY25 - FY29 CIP Budget

signed by:

Gwendolyn Tillotson

Gwendolyn Tillotson - Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance 2024-878, November 14, 2024

DS

Contact Information:

Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description

FY25 Memorial City Amended Budget
PCA 2024-878
Caption

Type

Backup Material
Backup Material
Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District H, District I

Item Creation Date:

MYR - 2025 Harrisburg TIRZ Budget

Agenda Item#: 55.

Summary:

ORDINANCE relating to Fiscal Affairs of **HARRISBURG REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-THREE, CITY OF HOUSTON, TEXAS (HARRISBURG ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICTS H - CASTILLO and I - MARTINEZ**

TAGGED BY COUNCIL MEMBERS CASTILLO, RAMIREZ and DAVIS

This was Item 46 on Agenda of March 19, 2025

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Harrisburg Redevelopment Authority (the Authority) and Fiscal Years 2025 – 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty-Three, City of Houston, Texas (Harrisburg Zone).

- Total Operating Budget for FY25 is \$16,352,116 which includes \$537,993 for required fund transfers, and \$15,814,123 for Project Costs primarily committed to mobility infrastructure improvements including roadways, bike lanes, sidewalks, trails, streetscape enhancements and intersection enhancements, and park improvements.
- The FY25 Operating Budget also includes \$129,200 for administration and overhead, and \$674,403 for developer reimbursement agreements for the design of water, wastewater, and stormwater infrastructure, streets, and streetscape enhancements as well as an economic developer agreement to rehabilitate and to redevelop 5 buildings into a 35,000 square foot multi-tenant workspace with shared amenities. Annual funding amounts in connection with Buffalo Bayou East greenspace maintenance are also part of the operating budget.
- The FY25 Operating Budget has a municipal services charge of \$325,016.
- The FY25 – FY29 CIP Budget totals \$39,409,346 and includes provisions for the right-of-way acquisition, design, and construction of roadways and sidewalks, trails, and greenspace.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY25 Operating Budget and FY25 – FY29 CIP Budget

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance Number 2023-864, October 18, 2023

Contact Information:

____Jennifer D. Curley, Assistant Director
(832) 393 -0981

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

District H, District I

Item Creation Date:

MYR - 2025 Harrisburg TIRZ Budget

Agenda Item#: 24.

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Harrisburg Redevelopment Authority (the Authority) and Fiscal Years 2025 – 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty–Three, City of Houston, Texas (Harrisburg Zone).

- Total Operating Budget for FY25 is \$16,352,116 which includes \$537,993 for required fund transfers, and \$15,814,123 for Project Costs primarily committed to mobility infrastructure improvements including roadways, bike lanes, sidewalks, trails, streetscape enhancements and intersection enhancements, and park improvements.
- The FY25 Operating Budget also includes \$129,200 for administration and overhead, and \$674,403 for developer reimbursement agreements for the design of water, wastewater, and stormwater infrastructure, streets, and streetscape enhancements as well as an economic developer agreement to rehabilitate and to redevelop 5 buildings into a 35,000 square foot multi-tenant workspace with shared amenities. Annual funding amounts in connection with Buffalo Bayou East greenspace maintenance are also part of the operating budget.
- The FY25 Operating Budget has a municipal services charge of \$325,016.
- The FY25 – FY29 CIP Budget totals \$39,409,346 and includes provisions for the right-of-way acquisition, design, and construction of roadways and sidewalks, trails, and greenspace.
- The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY25 Operating Budget and FY25 – FY29 CIP Budget

Signed by:

A handwritten signature in black ink that reads "Gwendolyn Tillotson".

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance Number 2023-864, October 18, 2023

DS

Contact Information:

Jennifer D. Curley, Assistant Director
(832) 393-0981

ATTACHMENTS:

Description	Type
FY25 Harrisburg Budget	Backup Material
PCA 2023-864	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District C

Item Creation Date:

MYR - 2025 Montrose TIRZ Budget

Agenda Item#: 56.

Summary:

ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS**; approving Fiscal Year 2025 Operating Budget and Fiscal Years 2025-2029 Capital improvements Budget for the Zone - **DISTRICT C - KAMIN** **TAGGED BY COUNCIL MEMBER RAMIREZ and DAVIS**

This was Item 47 on Agenda of March 19, 2025

Background:

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Twenty-Seven (Montrose Zone).

- Total Operating Budget for FY25 is \$15,572,391 which includes \$547,391 for fund transfers required by the tri-party agreement between the Zone, Authority and the City, and \$15,025,000 for project costs committed to improving sidewalks and addressing localized stormwater drainage issues.
- The FY25 Operating Budget also includes \$205,000 for administration and overhead.
- The Budget includes a municipal services charge payment in FY25 of \$196,546 to pay for the incremental cost of providing services to the area.
- The FY25 – FY29 CIP totals \$124,301,362 and includes provisions for the construction of pedestrian mobility improvements and planning, design and construction of stormwater drainage improvements, and an assessment of affordable housing needs in the Zone.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Prior Council Action:

Ordinance No. 2023-831, October 11, 2023

Contact Information:

____Jennifer D. Curley, Assistant Director

Phone: (832) 393-0981

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

District C

Item Creation Date: 2/13/2025

PLN - Partial Reconsideration and Amendment: Special
Minimum Lot Size Block Ordinance 2011-0867 – 2041
Norfolk Street, a corner lot in the 1900-2000 block of Norfolk
Street (north and south sides), between S. Shepherd and
Hazard Street.

Agenda Item#: 57.

Summary:

ORDINANCE amending Ordinance No. 2011-0867 to reclassify 2041 Norfolk, a corner lot on the south side of Shepherd Street, as a Commercial Lot - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER PECK

This was Item 49 on Agenda of March 19, 2025

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2041 Norfolk Street (Lot 1 and Tract 2A, Block F, Albemarle Place Subdivision), has initiated a request for a partial reconsideration and amendment to the 2011-0867 Special Minimum Lot Size Block Ordinance that was approved by City Council on October 12, 2011. This ordinance applies to the 1900-2000 block of Norfolk Street (both north and south sides) between S. Shepherd Drive and Hazard Street. The property owner seeks to change the designation of 2041 Norfolk Street, which is located at the corner of S. Shepherd Drive and Norfolk Street, from single-family residential to commercial.

As part of the amendment process, the Planning and Development Department carried out the following steps:

- Notifications were mailed to all property owners, informing them that the partial reconsideration and amendment for the existing Special Minimum Lot Size Block Ordinance 2011-0867 had been submitted.
- The notifications stated that written protests must be filed with the Planning and Development Department within 30 days of mailing.
- Five protests were filed in response and presented to Planning Commission.

The Houston Planning Commission reviewed the protested application on December 19, 2024, and determined that the property had been in use as a commercial art gallery prior to the establishment of the 2011-0867 Minimum Lot Size Ordinance. As a result, they voted to recommend that the City Council amend the ordinance to reclassify 2041 Norfolk Street as a commercial lot.

Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Ordinance 2011-0867; passed on October 12, 2011

Contact Information:

Misty Staunton, Division Manager
832-393-6582

Anna Sedillo, Chief of Staff/Council Liaison
832-393-6578

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/18/2025

District C

Item Creation Date: 2/13/2025

PLN - Partial Reconsideration and Amendment: Special Minimum Lot Size Block Ordinance 2011-0867 – 2041 Norfolk Street, a corner lot in the 1900-2000 block of Norfolk Street (north and south sides), between S. Shepherd and Hazard Street.

Agenda Item#: 44.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2041 Norfolk Street (Lot 1 and Tract 2A, Block F, Albemarle Place Subdivision), has initiated a request for a partial reconsideration and amendment to the 2011-0867 Special Minimum Lot Size Block Ordinance that was approved by City Council on October 12, 2011. This ordinance applies to the 1900-2000 block of Norfolk Street (both north and south sides) between S. Shepherd Drive and Hazard Street. The property owner seeks to change the designation of 2041 Norfolk Street, which is located at the corner of S. Shepherd Drive and Norfolk Street, from single-family residential to commercial.

As part of the amendment process, the Planning and Development Department carried out the following steps:

- Notifications were mailed to all property owners, informing them that the partial reconsideration and amendment for the existing Special Minimum Lot Size Block Ordinance 2011-0867 had been submitted.
- The notifications stated that written protests must be filed with the Planning and Development Department within 30 days of mailing.
- Five protests were filed in response and presented to Planning Commission.

The Houston Planning Commission reviewed the protested application on December 19, 2024, and determined that the property had been in use as a commercial art gallery prior to the establishment of the 2011-0867 Minimum Lot Size Ordinance. As a result, they voted to recommend that the City Council amend the ordinance to reclassify 2041 Norfolk Street as a commercial lot.

Signed by:

A handwritten signature in black ink that reads "Vonn Tran".

4FZ11A2F0C43452...

Vonn Tran

Director

Planning and Development Department

Prior Council Action:

Ordinance 2011-0867; passed on October 12, 2011

Contact Information:

Misty Staunton, Division Manager
832-393-6582

Anna Sedillo, Chief of Staff/Council Liaison
832-393-6578

ATTACHMENTS:

Description

Ordinance 2011-867

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/25/2025

ALL

Item Creation Date: 2/18/2025

OBO Amending Chapter 15 of the Code of Ordinances

Agenda Item#: 58.

Summary:

ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to City Contracting, including but not limited to the adoption of City-Wide Goal for City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing Veteran-Owned Business Enterprise Program; containing a repealer; making various findings and provisions relating to the foregoing subject; providing for severability

Background:

The City of Houston is committed to ensuring that Minority, Women, and Small Business Enterprises (MWSBE), People with Disabilities Business Enterprises (PDBE), as well as Disadvantaged Business Enterprises (DBE) have significant practicable opportunities to compete for and participate in the City's procurement of Construction Services, Professional Services, and Goods and Services, and that Airport Concession Disadvantaged Business Enterprises (ACDBE) are fully able to participate on Houston Airport System concession contracts.

To this end, the City, in accordance with Chapter 15, Section 15-81(b) of the Code of Ordinances, which requires the City to make its best efforts to initiate a study at least every five years, engaged a consultant, MGT of America Consulting to conduct a Disparity Study of its MWSBE, PDBE, DBE/ACDBE Program. The purpose of the Study, utilizing background information, detailed methodology, statistical data analysis, anecdotal evidence, and other relevant information, was to assess whether discrimination or disparities existed against MWSBE, PDBE, DBE/ACDBE firms in City of Houston contracting and if the evidence warranted the continuation of a race-and-gender conscious program.

Additionally, in light of changing market conditions in its current practice of procurement of goods and services and the final results of the Disparity Study, the City seeks to amend the Code of Ordinances to adopt new city-wide contracting goals to align with the Study's findings and recommendations. As a part of the Disparity Study, an evaluation of economy wide data for veteran-owned businesses participation in the City's MWSBE, PDBE, DBE/ACDBE was also conducted.

Consequently, this Ordinance provides for the establishment of a veteran-owned small business program.

Cylenthia Hoyrd, Director
Office of Business Opportunity

Prior Council Action:

Ordinance 2013-428

Contact Information:

Cylenthia Hoyrd, Director - OBO (832-393-0615)
Joseph Hays, Assistant City Attorney - LGL (832-393-6437)
Rachel Grier, Senior Assistant City Attorney - LGL (832-393-6326)

ATTACHMENTS:

Description

Coversheet
Redline

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/18/2025

OBO Amending Chapter 15 of the Code of Ordinances

Agenda Item#:

Summary:

Ordinance Amending Chapter 15 of the Code of Ordinances, Houston, Texas, relating to City contracting, including but not limited to the adoption of a City-wide goal for the City's Minority, Women, and Small Business Enterprise Program; adding Article XII establishing a Veteran-OWNED Business Enterprise Program; containing a repeal

Background:

The City of Houston is committed to ensuring that Minority, Women, and Small Business Enterprises (MWSBE), People with Disabilities Business Enterprises (PDBE), as well as Disadvantaged Business Enterprises (DBE) have significant practicable opportunities to compete for and participate in the City's procurement of Construction Services, Professional Services, and Goods and Services, and that Airport Concession Disadvantaged Business Enterprises (ACDBE) are fully able to participate on Houston Airport System concession contracts.

To this end, the City, in accordance with Chapter 15, Section 15-81(b) of the Code of Ordinances, which requires the City to make its best efforts to initiate a study at least every five years, engaged a consultant, MGT of America Consulting to conduct a Disparity Study of its MWSBE, PDBE, DBE/ACDBE Program. The purpose of the Study, utilizing background information, detailed methodology, statistical data analysis, anecdotal evidence, and other relevant information, was to assess whether discrimination or disparities existed against MWSBE, PDBE, DBE/ACDBE firms in City of Houston contracting and if the evidence warranted the continuation of a race-and-gender conscious program.

Additionally, in light of changing market conditions in its current practice of procurement of goods and services and the final results of the Disparity Study, the City seeks to amend the Code of Ordinances to adopt new city-wide contracting goals to align with the Study's findings and recommendations. As a part of the Disparity Study, an evaluation of economy wide data for veteran-owned businesses participation in the City's MWSBE, PDBE, DBE/ACDBE was also conducted.

Consequently, this Ordinance provides for the establishment of a veteran-owned small business program.

Signed by:

A handwritten signature in blue ink that reads "Cylenithia Hoyrd".

D03CB0BF847C4C6...

Cylenithia Hoyrd, Director
Office of Business Opportunity

Prior Council Action:

Ordinance 2013-428

Contact Information:

Cylenithia Hoyrd, Director - OBO (832-393-0615)

Joseph Hays, Assistant City Attorney - LGL (832-393-6437)

Rachel Grier, Senior Assistant City Attorney - LGL (832-393-6326)

ARTICLE V. MINORITY, WOMEN AND SMALL BUSINESS ENTERPRISES

Sec. 15-82. Definitions.

The following words and phrases, when used in this article and in article VI of this chapter, shall have the meanings provided in this section, unless the context clearly indicates another meaning. For the purpose of these definitions, the singular shall also include the plural, and the plural shall also include the singular.

Bidder means any person or legal entity which submits a bid or proposal to provide labor, goods or services to the city by contract for profit.

Commercially useful function means a discrete task or group of tasks, the responsibility for performance of which shall be discharged by the MWSBE by using its own forces or by actively supervising on-site the execution of the tasks by another entity for whose work the MWSBE is responsible. In determining whether a MWSBE is performing a commercially useful function, factors including but not limited to the following shall be considered: (1) whether it has the skill and expertise to perform the work for which it is being utilized and possesses all the necessary licenses; (2) whether it is in the business of performing, managing or supervising the work for which it has been certified and is being utilized; and (3) whether it is performing a real and actual service that is a distinct and verifiable element of the work called for in a contract. An entity may use an employee's license in lieu of the owner's for purposes of determining whether the entity is performing a commercially useful function only when the owner has a documented disability, relevant and specific to the required license, making licensure impossible, when allowed under federal and state law, and otherwise still possesses the skill and expertise to perform the work for which the entity is being utilized. MWSBEs shall be responsible for performing more than fifty percent of the task or group of tasks being counted toward the applicable participation goal unless subcontracting such task or group of tasks in excess of fifty percent has been expressly authorized via a waiver by the OBO director.

Contractor means any person or legal entity providing goods, labor, or services to the city by contract for profit.

Established business enterprise means a MWSBE or any business applying for certification as a MWSBE that, by virtue of its size meets or exceeds the standards promulgated by the U.S. Small Business Administration for that category of business, as determined by the procedures described in section 15-87(a) of this Code.

Goal-oriented contract means any contract, agreement or other undertaking anticipated for construction work in excess of \$1,000,000.00 and for the supply of goods or nonpersonal or nonprofessional services in excess of \$100,000.00:

- a. For which competitive bids are required by law;

- b. Which is not within the scope of the disadvantaged business enterprise programs of the United States Environmental Protection Agency or the United States Department of Transportation or any other federal or state agency having jurisdiction; and
- c. That the initiating city department, in consultation with the OBO director, determines has significant subcontracting potential in fields in which there are adequate numbers of known MWSBEs to compete for and perform the subcontract service(s).

Good faith efforts shall refer to steps taken to achieve a MWSBE goal or other requirements which, by their scope, intensity and usefulness demonstrate a bidder's responsiveness to fulfill the business opportunity objective prior to the award of a contract and a contractor's responsibility to put forth measures to meet or exceed a MWSBE goal throughout the duration of the contract.

Joint venture means an association of a MWSBE and one or more other firms to carry out a single, for-profit business enterprise, for which the parties combine their property, capital, efforts, skills and knowledge, and in which the MWSBE is responsible for a distinct, clearly defined portion of the work of the contract and whose share in the capital contribution, control, management, risks, and profits of the joint venture are commensurate with its ownership interest.

Local firm, local MWSBE, or locally based when describing a firm or entity seeking certification means a sole proprietorship, partnership, corporation or any other business entity with a significant business presence in the ~~Houston-Sugar Land-Baytown~~ metropolitan statistical area that includes the City of Houston ("MSA"), as defined by the Office of Management and Budget within the Executive Office of the President of the United States. A significant business presence includes the requirement that a MWSBE have an established place of business in the ~~Houston-Sugar Land-Baytown metropolitan statistical area at which one or more of its employees is regularly based and that such place of business~~ MSA that has a substantial role in the MWSBE's performance of a commercially useful function.

MWSBE means, collectively, MBEs, WBEs, and SBEs.

Minority business enterprise or MBE means ~~a business which is:~~

- a. A business which is:
 - i. A sole proprietorship in which the owner is a minority person who owns, controls and manages the business; or
 - ~~b-ii.~~ A corporation in which at least 51 percent of the stock or of the assets of such corporation is owned, controlled and managed by one or more minority persons; or

~~e.iii.~~ A partnership in which at least 51 percent of the assets of such partnership is owned, controlled and managed by one or more minority persons; or

~~d.iv.~~ Any other business or professional entity in which at least 51 percent of the assets in such business or professional entity is owned, controlled and managed by one or more minority persons; or

~~e.~~ ~~Any entity in which at least 51 percent of the assets of such entity is owned, controlled and managed by one or more minority persons and one or more women and such minority person; or~~

~~f.v.~~ A business which has been certified as an MBE by the office of business opportunity under any other recognized MBE program; and

b. The majority owner on whom the MBE status relies has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

Minority person means a citizen or legal resident alien of the United States who is:

- a. Black American, which includes persons having origins in any of the black racial groups of Africa;
- b. Hispanic American, which includes persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;
- c. Asian-Pacific American, which includes persons having origins from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands (Republic of Palau), the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kiribati, Juvalu, Nauru, the Federated States of Micronesia, or Hong Kong, or the region generally known as the Far East;
- d. Native American, which includes persons having origins in any of the original peoples of North America, American Indian, Eskimo, Aleut, Native Hawaiian; or
- e. Subcontinent Asian American, which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal, or Sri Lanka.

Origin or descent can be regarded as the ancestry, nationality group, lineage or country in which the person or persons' parents or ancestors were born before their arrival in the United States.

Owned, controlled and managed means that the one or more minority persons or women who own the requisite interests in or assets of a business applying for minority or women business enterprise certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more minority person or woman owners shall have recognized, ultimate control over all day-to-day business decisions affecting the MBE or WBE and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Regulated contract means any contract, agreement or other undertaking:

- a. For which competitive bids are not required by law;
- b. That is not covered by the MBE/WBE programs of the United States Environmental Protection Agency or the United States Department of Transportation or any other federal or state agency having jurisdiction; and
- c. That the recommending city department has determined, in consultation with the director of the office of business opportunity either:
 1. Has significant subcontracting potential in fields in which there are sufficient known MWSBEs to perform the particular subcontract service(s); or

2. Is of a type for which there are sufficient known MWSBEs which have represented their ability to perform the prime contract service to afford effective competition for the prime contract.

Small business enterprise or *SBE* means a firm whose gross revenues or number of employees, averaged over the past three years, inclusive of any affiliates as defined by 13 CFR Section 121.103, does not exceed the size standards defined in Section 3 of the Federal Small Business Act and applicable Small Business Administration regulations related to the size standards found in 13 CFR Part 121. The term shall also include a certified minority/women business enterprise defined in this Code.

Subcontractor means any business providing goods, labor or services to a contractor if such goods, labor or services are procured or used in fulfillment of the contractor's obligations arising from a contract with the City of Houston.

Woman means a person who is a citizen or legal resident alien of the United States and who is of the female gender.

Women business enterprise or *WBE* means ~~a business which is:~~

- a. A business which is:
 - ~~i.~~ i. A sole proprietorship in which the owner is a woman who owns, controls and manages the business; or
 - ~~b-ii.~~ ii. A corporation in which at least 51 percent of the stock or assets of such corporation is owned, controlled and managed by one or more women; or
 - ~~c-iii.~~ iii. A partnership in which at least 51 percent of the assets of such partnership is owned, controlled and managed by one or more women; or
 - ~~d-iv.~~ iv. Any other business or professional entity in which at least 51 percent of the assets in such business or professional entity is owned, controlled and managed by one or more women; or
 - ~~e.~~ Any entity in which at least 51 percent of the assets of such entity is owned, controlled and managed by one or more minority persons and one or more women; or
 - ~~f-v.~~ v. A business which has been certified as a WBE by the office of business opportunity under any other recognized WBE program; and

- b. The majority owner on whom the WBE status relies has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

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ARTICLE VI. PERSONS WITH DISABILITIES BUSINESS ENTERPRISES

Sec. 15-91. Definitions.

- (a) The following words and phrases, when used in this article, shall have the meanings provided in this section, unless the context clearly indicates another meaning.

~~Armed Forces means the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.~~

Chronic or permanent character means, with respect to a medically determined physical or mental impairment, that the impairment is medically anticipated to be of a continuing nature, with no present prognosis of complete or substantially complete recovery through the passage of time and/or the application of presently available medical treatment or rehabilitative therapy.

~~Disabled veteran means an individual who served on active duty in the armed forces, separated from the Armed Forces under honorable conditions, and has a disability rating letter issued by the Department of Veterans Affairs establishing a service-connected disability rating between zero and one-hundred percent, or a disability determination from the Department of Defense.~~

Major life activities means functions significantly affecting a person's quality of life, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Medical doctor means an individual licensed to practice medicine in the State of Texas.

Medically determined means determined by a medical doctor.

Owned, controlled and managed means that the one or more persons with a disability who own the requisite interests in or assets of a business applying for persons with disabilities' business enterprise certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area(s) critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in

the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more persons with a disability owners shall have recognized, ultimate control over all day-to-day business decisions affecting the PDBE and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Person with a disability means a disabled veteran or citizen or legal resident alien of the United States who has a presently existing, medically determined physical or mental impairment of a chronic or permanent character which substantially limits one or more of his or her major life activities. The term persons with disabilities shall not include individuals currently engaging in the illegal use of drugs or currently engaging in the abuse of alcohol. However, the term persons with disabilities does not exclude individuals who have successfully completed a supervised drug or alcohol rehabilitation program and are no longer engaging in the illegal use of drugs or the abuse of alcohol and who otherwise qualify as persons with disabilities under the criteria set forth in this article.

Persons with disabilities business enterprise or PDBE means a business that is:

- a. A sole proprietorship in which the owner is a person with a disability who owns, controls and manages the business; or
- b. A corporation in which at least 51 percent of the stock or of the assets of the corporation is owned, controlled and managed by one or more persons with a disability; or
- c. A partnership in which at least 51 percent of the assets of the partnership is owned, controlled and managed by one or more persons with a disability; or
- d. Any other business or professional entity in which at least 51 percent of the assets in the business or professional entity is owned, controlled and managed by one or more persons with a disability; and-
- f. The majority owner on whom PDBE status relies on has a personal net worth that does not exceed the current threshold outlined in the Office of Business Opportunity's Policies and Procedures.

- (b) See section 15-82 of this Code for additional definitions.

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ARTICLE XII. VETERAN-OWNED BUSINESS ENTERPRISES

Sec. 15-183. Declaration of policy.

- (a) It is the policy of the city to stimulate the growth of local veteran-owned small businesses, including service-disabled veteran-owned small businesses, by encouraging the full participation of such businesses in all phases of its procurement activities and by affording them a full and fair opportunity to compete for all city contracts. The purposes and objectives of this article are:
- (1) To increase the utilization of local VOSB enterprises to provide goods and services; and
 - (2) To provide opportunities for local VOSB enterprises to broaden and enhance their range of capacities; and
 - (3) To increase opportunities for local VOSB enterprises to serve as contractors for the supply of goods and services to the city, in addition to acting as subcontractors to others.
- (b) This article is intended to be remedial in nature and to continue only until its purposes and objectives are met as determined by regular periodic reviews.
- (c) This article is not intended to duplicate, supplement or overlap in any fashion any state or federal program providing aid or assistance to veterans, or to entities that aid or assist veterans, with respect to rehabilitation, employment, job training, housing, economic or medical assistance and shall be construed and applied in a manner entirely separate from and independent of any such state or federal program.

Sec. 15-184. Definitions.

- (a) The following words and phrases, when used in this article, shall have the meanings provided in this section, unless the context clearly indicates another meaning.

Armed Forces means the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.

Disabled veteran means an individual who served on active duty in the armed forces, separated from the Armed Forces under honorable conditions, and has a disability rating letter issued by the Department of Veterans Affairs establishing a service-connected disability rating between zero and one-hundred percent, or a disability determination from the Department of Defense.

Owned, controlled and managed means that the one or more veterans who own the requisite interests in or assets of a business applying for veteran-owned small business certification possesses equivalent incidents of such ownership, including an equivalent interest in profit and loss, and has contributed an equivalent percentage of capital and equipment to the business. Contributions of capital and equipment must be real and substantial. In instances where expertise is relied upon to demonstrate ownership, control, and management, it must be shown that the expertise is: (1) in a specialized field; (2) in an area(s) critical to the firm's operation and performance of a commercially useful function; (3) critical to the firm's continued success; and (4) documented in the records of the firm, including but not limited to documentation showing the particular expertise and its value to the firm. Additionally, the individual whose expertise is relied upon must have a significant financial investment in the business. Ownership shall be measured as though not subject to the community property interest of a spouse, if both spouses certify in writing that the nonparticipating spouse relinquishes control over his or her community property interest in the subject business (but by doing so is not required to transfer to his or her spouse his or her community property ownership interest or to characterize the property as the separate property of the spouse). The one or more VOSB owners shall have recognized, ultimate control over all day-to-day business decisions affecting the VOSB and shall hold a title commensurate with such control. Such ultimate control shall be known to and at least tacitly acknowledged in day-to-day operations by employees of the business.

Service-Disabled Veteran, as defined in 13 CFR §128.102, as amended, is a veteran who is registered in the Beneficiary Identification and Records Locator Subsystem or successor system, maintained by Department of Veterans Affairs' Veterans Benefits Administration as a service-disabled veteran.

Service-Disabled Veteran-owned small business or SDVOSB means, as found in 13 CFR Part 128, as amended, a SBE that is not less than fifty-one (51) percent owned, controlled and managed by one or more service-owned veterans, or in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more service-disabled veterans.

Small business enterprise or SBE means a firm whose gross revenues or number of employees, averaged over the past three years, inclusive of any affiliates as defined by 13 CFR Section 121.103, does not exceed the size standards defined in Section 3 of the Federal Small Business Act and applicable Small Business Administration regulations related to the size standards found in 13 CFR Part 121. The term shall also include a certified VOSB defined in this Code.

Veteran, as defined in 13 CFR Part 128, as amended, is a person who served on active duty with the Armed Forces for any length of time and at any place and who was discharged or released under conditions other than dishonorable. Reservists or members of the National Guard called to federal active duty or disabled from a disease or injury incurred or aggravated in line of duty or while in training status also qualify as a veteran.

Veteran-owned small business or VOSB means, as found in 13 CFR Part 128, as amended, a SBE that is not less than fifty-one (51) percent owned, controlled and managed by one or more veterans, or in the case of any publicly owned business, not less than fifty-one (51) percent of the stock of which is owned by one or more veterans.

(b) See section 15-82 of this Code for additional definitions.

Sec. 15-185. Program elements.

- (a) Unless expressly excepted under this article, all elements, requirements and procedures of the MWSBE program set forth in article V of this chapter, including, without limitation, applicable definitions, reporting requirements, goal-setting procedures, city department procedures, exceptions, contract and participation provisions, plan filing requirements, sanctions and established business enterprise provisions, are hereby adopted and incorporated as if fully set forth herein and shall be applied to VOSBs and SDVOSBs, in the same manner as to MWSBEs. In addition, the office of business opportunity may set a preference or contract-specific goals for VOSBs and SDVOSBs.
- (b) The office of business opportunity (OBO) has responsibility for establishing procedures for the VOSB program consistent with the directives set forth under section 15-84 of this Code for the MWSBE program; provided, that the office of business opportunity may simplify, condense or modify reporting and monitoring responsibilities consistent with the anticipated lower volume of VOSB contracts in the interest of administrative efficiency.
- (c) Percentage goals for VOSBs and SDVOSBs shall be separate and apart from percentage goals established for city contracting with MWSBEs.
- (d) All procedures established under this section shall be reviewed and approved by the city attorney prior to implementation. A copy of all procedures established hereunder shall be maintained in the office of business opportunity for inspection, and copies may be purchased at the fees prescribed by law.

Sec. 15-186. Certification.

- (a) The OBO director shall establish a methodology for certification as a VOSB and SDVOSB and provide for such certification in the office of business opportunities policies and procedures. The city may rely on a party's inclusion in the dataset of VOSBs and SDVOSBs maintained by the U.S. Small Business Administration, or certification by another public or private entity that uses similar certification procedures.
- (b) The OBO shall make the final determination as to whether a business is a VOSB or SDVOSB.

- (c) The submission of documentation by a person or business entity that is required to establish status as a VOSB or SDVOSB that is found to contain false information is grounds for suspension or debarment.

Sec. 15-187. Purchases of personal property.

- (a) Contracts of \$100,000.00 or more. In purchasing any personal property that is not affixed to real property, if the city receives one or more bids from a bidder that is a VOSB or SDVOSB and whose bid is within three percent of the lowest bid price received by the city from a bidder who is not a VOSB or SDVOSB, the city shall, subject to the provisions of section 15-98, enter into a contract with a value of \$100,000.00 or more with:

(1) The lowest bidder; or

(2) The bidder that is a VOSB or SDVOSB, as defined in this article.

- (b) Contracts under \$100,000.00. In purchasing any personal property that is not affixed to real property, if the city receives one or more bids from a bidder that is a VOSB or SDVOSB and whose bid is within five percent of the lowest bid price received by the city from a bidder that is not a VOSB or SDVOSB, the city shall, subject to the provisions of section 15-98, enter into a contract for an expenditure of less than \$100,000.00 with:

(1) The lowest bidder; or

(2) The bidder that is a VOSB or SDVOSB, as defined in this article.

Sec. 15-188. Purchases of services.

- (a) In procuring services, including construction services, the contracting department shall, subject to the provisions of section 15-98 and subject to Texas Government Code § 2254.004, grant a preference to a VOSB or SDVOSB. In no event shall a contract for services be granted to a VOSB or SDVOSB that is not within:

(1) Five percent of the lowest bidder for contracts under \$100,000.00; or

(2) Three percent of the lowest bidder for contracts of \$100,000.00 or more.

Sec. 15-189. Purchases under \$50,000.00.

Subject to Texas Government Code § 2254.004, when procuring goods or services valued at less than \$50,000.00 that are not the subject of a blanket purchase order or contract, the city shall, subject to the requirements of section 15-98, select VOSB or SDVOSB provided that any such vendor's bid is no more than five percent greater than the lowest bid, in the event the lowest bid is from one other than VOSB or SDVOSB.

Sec. 15-190. Responsibilities and enforcement.

- (a) OBO shall be responsible for the certification of a business as a VOSB or SDVOSB in accordance with Section 15-93 .
- (b) Department directors shall maintain written records of all departmental actions under this program. Departments are charged with primary responsibility for monitoring their contracts for compliance with the program.
- (c) The contracting or evaluating department shall award additional points to a VOSB or SDVOSB in any bid based on a "best value" evaluation.
- (d) The strategic purchasing division ("SPD") and OBO, in consultation with the legal department, are directed to provide written guidance, including guidance on best value bids, to departments for implementing this article. Such guidance shall include a preference structure that grants the highest number of points to a VOSB or SDVOSB and no points to a business that is not a VOSB or SDVOSB.
- (e) The submission of a form pursuant to subsection (a) above found to contain false information is grounds for debarment per section 15-103(1)(c) of this Code.
- (f) The OBO shall produce semi-annual reports, commencing January 1, 2026, summarizing the dollar amount of procurements awarded to VOSB or SDVOSB under this program.

Sec. 15-191. Exceptions.

- (a) This program does not apply to any contract in which the federal government participates in the form of a grant or loan, or the city acts as a conduit for federal money.
- (b) This program does not apply to contracts in which the contracting department has determined that it would unduly interfere with contract needs. In cases of purchases over \$100,000.00, such determination shall be made in writing, expressly approved by the department director, and furnished in advance to the OBO.

Sec. 15-192. Effective date.

This article shall be effective as to solicitations for procurements published on or after July 1, 2025.