

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

February 25 & 26, 2025

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, February 25, 2025 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Pollard

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP02-25-2025

RECESS

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WEDNESDAY - FEBRUARY 26th, 2025 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 64

MISCELLANEOUS - NUMBERS 1 through 3

1. REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**, for a term to expire December 31, 2026:
Position Two - **KATY CALDWELL**
Position Four - **ELIZABETH A. LARSON**
Position Six - **T. RAY PURSER**
2. REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF MONTROSE REDEVELOPMENT AUTHORITY**, for a term to expire December 31, 2026:
Position Two - **KATY CALDWELL**

Position Four - **ELIZABETH A. LARSON**

Position Six - **T. RAY PURSER**

3. RECOMMENDATION from the Chief Economic Development Officer for approval of payment to the **GREATER HOUSTON PARTNERSHIP** for Corporate Membership at the Managing Partner Level - \$86,150.00 - Tourism Promotion Fund

PURCHASING AND TABULATION OF BIDS - NUMBERS 4 through 9

4. APPROVE spending authority in an amount not to exceed \$720,000.00 for Purchase of Carpets, Adhesives and Related Materials through the Cooperative Purchasing Program with BuyBoard for the Houston Airport System, from **SHAW INTEGRATED AND TURF SOLUTIONS, INC** - Enterprise Fund
5. APPROVE spending authority in an amount not to exceed \$49,800.00 for Purchase of Training Needs Assessment Services for the Human Resources Department, from **COOPERATIVE PERSONNEL SERVICES dba CPS HR CONSULTING** - Central Service Fund
6. **FARRWEST ENVIRONMENTAL SUPPLY, INC** for Purchase of Two Utility Carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department - \$114,871.38 - Grant Fund
7. APPROVE spending authority in an amount not to exceed \$335,313.90 for Purchase of Licenses for First Alert for the SLED Application for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department through the Texas Department of Information Resources supplier, **CARAHSOFT TECHNOLOGY CORP.** - 5 Years - Grant Fund
8. APPROVE spending authority in the total amount of \$227,820.00 for Inspection Services for Houston Public Works, from **BRIAN SMITH CONSTRUCTION INSPECTION, INC** - Enterprise Fund
9. **PATRICIA TECH SUPPLY & SERVICE** for Purchase of Fire Hydrant Extension Kits for Houston Public Works - \$5,518.80 - Enterprise Fund

RESOLUTIONS - NUMBERS 10 and 11

10. RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties, each of which is located in the City of Houston, Texas and within a census tract that has greater than 20% Housing Tax Credit Units per total households in a census tract; allowing construction of such properties; supporting submittal of applications for Competitive 9% Housing Tax Credits for such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT D - EVANS-SHABAZZ**
11. RESOLUTION confirming support for proposed development as Affordable Rental Housing of certain properties which are subject to One Mile Three Year Rule, each located in the City of Houston, Texas, and submittal of applications for Competitive 9% Housing Tax Credits for such developments;

allowing construction of such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT I - MARTINEZ**

ORDINANCES - NUMBERS 12 through 64

12. ORDINANCE **AMENDING CHAPTER 2** of Code of Ordinances, Houston, Texas, relating to establishing the Office of Recovery and Resiliency; repealing Division 2, Article XVI, Chapter 2 of the Code of Ordinances, Houston, Texas, relating to the Office of Sustainability; containing findings and other provisions related to the foregoing subject; containing a repealer and a savings clause
13. ORDINANCE approving and authorizing purchase of Boiler and Machinery Insurance Policy from **NATIONAL FIRE INSURANCE OF HARTFORD (CNA)**; providing a maximum contract amount - 3 Years - \$363,414.00 - Property & Casualty Fund
14. ORDINANCE supplementing City of Houston, Texas, Master Ordinance; supplementing and amending prior ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-3; authorizing the renewal of a credit facility and related documents; and declaring and emergency
15. ORDINANCE supplementing City of Houston, Texas, Master Ordinance; supplementing and amending prior ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-6; authorizing the renewal of a credit facility and related documents; and declaring an emergency
16. ORDINANCE supplementing Master Ordinance and ratifying, confirming and amending Ordinance No. 2020-210 relating to Airport System Senior Lien Commercial Paper Notes, Series A and Series B Program; authorizing execution of amendment to Credit Agreement relating to such program and confirming security and payment with respect thereto; authorizing certain Designated Officials to approve certain terms including interest rate, price and terms relating to sale and delivery of Notes; ratifying and confirming one or more Dealer Agreements, issuing and Paying Agency Agreement and other related agreements; making certain findings and other declarations necessary and incidental to the issuance of Notes; and declaring an emergency
17. ORDINANCE authorizing issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-1, in aggregate principal amount not to exceed \$125,000,000; prescribing terms and conditions thereof; providing for payment thereof; approving and authorizing certain authorized officers and employees to act on behalf of City in selling and delivery of such Flexible Rate Notes, within limitations and procedures specified herein; making certain Covenants and Agreements in connection therewith; resolving other matters incident and related to issuance, sale, security and delivery of such Flexible Rate Notes, including the approval of Paying Agent/Registrar Agreement and Note Purchase Agreement; making other provisions regarding such Flexible Rate Notes and matters incident thereto; authorizing Co-Bond Counsel

Agreement; and declaring an emergency

18. ORDINANCE authorizing issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-2, in aggregate principal amount not to exceed \$200,000,000; prescribing terms and conditions thereof; providing for payment thereof; approving and authorizing certain authorized officers and employees to act on behalf of City in selling and delivery of such Flexible Rate Notes, within limitations and procedures specified herein; making certain Covenants and Agreements in connection therewith; resolving other matters incident and related to issuance, sale, security and delivery of such Flexible Rate Notes, including approval of Paying Agent/Registrar Agreement and Note Purchase Agreement; making other provisions regarding such Flexible Rate Notes and matters incident thereto; authorizing Co-Bond Counsel Agreement; and declaring an emergency
19. ORDINANCE approving creation of Initiative to End Street Homelessness Fund with zero beginning fund balance to receive revenues from various sources; establishing sources and uses of funds therein for City's Initiatives to End Street Homelessness; appropriating any and all funds received into the fund for purposes set out herein and authorizing expenditures consistent with the purpose thereof
20. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HARRIS COUNTY, TEXAS** to provide Emergency Solutions Grant Program and Community Development Block Grant Funds to continue providing services through its Housing and Community Development Department - \$143,750.00 - Grant Fund
21. ORDINANCE approving and authorizing third amendment to Subrecipient Agreement between City of Houston and **THE SALVATION ARMY** to extend term of agreement and provide additional Community Development Block Grant Funds and Emergency Solutions Grant Funds for continuing Administration and Operation of Diversion Services to households who are at risk of immediate homelessness and provide Emergency Shelter and Homeless Prevention Services - \$334,689.86 – Grant Fund - **DISTRICT I - MARTINEZ**
22. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HARRIS COUNTY DOMESTIC VIOLENCE COORDINATING COUNCIL** to provide Emergency Solutions Grants Program and Community Development Block Grant Funds for Continuation of Services previously funded through City's Homeless Services Program - \$944,657.15 - Grant Fund
23. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **THE COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** to provide Housing Opportunities for Persons With Aids Funds and Emergency Solutions Grant Funds for Operation and Maintenance of Homeless Management Information System - \$153,335.00 - Grant Fund
24. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CATHOLIC CHARITIES OF THE ARCHDIOCESE OF GALVESTON-HOUSTON** providing additional

Emergency Solutions Grant Funds and Community Development Block Grant Funds for Rapid Rehousing Case Management and Navigation Services to households at risk or experiencing homelessness - \$264,705.00 - Grant Fund - **DISTRICT C - KAMIN**

25. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES** providing Emergency Solution Grants Funds and Community Development Block Grant Funds for Rapid Rehousing Case Management and Navigation Services to homeless households - \$376,669.00 - Grant Fund - **DISTRICT I - MARTINEZ**
26. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **COVENANT HOUSE TEXAS** to provide Emergency Solutions Grant Funds, Homeless Housing and Services Program Youth Set-Aside Funds, and Community Development Block Grant Funds to provide for continued Administration and Operation of an Emergency Shelter for individual youth experiencing homelessness - \$341,541.00 - Grant Fund
27. ORDINANCE approving and authorizing fifth amendment to Master Contractor Agreement for City of Houston Home Repair Program to be executed by City of Houston and each of the following contractors: **SLSCO, LTD; DSW HOMES, LLC; HOUSTON HABITAT FOR HUMANITY, INC; MAYBERRY HOMES, INC; JAMES W. TURNER CONSTRUCTION, LTD**, to extend renewal period of Master Contractor Agreements
28. ORDINANCE amending Ordinance No. 2023-0155 to increase maximum contract amount and authorizing second amendment for Subrecipient Agreement between City of Houston and **THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** to amend Scope of Work and replace Principal Investigator for **Behavioral Surveillance Services Health Department's Project**; authorizing Director of the Houston Health Department to act as the City's representative in the application process, to apply for, accept and expend Grant Funds as awarded and to apply for, accept, and expend al subsequent awards, declaring the City's eligibility for such Grant
29. ORDINANCE approving and authorizing Peer-to-Peer Operator Agreement between City of Houston, Texas and **TURO, INC**, at George Bush Intercontinental Airport /Houston and William P. Hobby Airport - Revenue - **DISTRICTS B - JACKSON and I - MARTINEZ**
30. ORDINANCE amending Ordinance No. 2024-833 to correct increase in Spending Authority for Lease Agreement between City of Houston, Texas, Tenant, and **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS**, Landlord - \$169,872.51 - Central Service Revolving Fund
31. ORDINANCE approving and authorizing Marketing Agreement between City of Houston, Texas, and **NEWMARK REAL ESTATE OF HOUSTON, LLC**, a Texas Limited Liability Company, for Marketing and Sale of certain real property consisting of approximately 14.946 acres of land located along the east line of Highway 288 Frontage Road and west line of Cityscape Avenue, south of East Orem Drive, Houston, Harris County, Texas (Parcel No. 0451900000696) - **DISTRICT D - EVANS-SHABAZZ**

32. ORDINANCE appropriating the sum of \$319,553.00 out of the Parks and recreation dedication fund and the sum of \$230,000.00 out of the Contributed Capital Project Fund; awarding a Construction Contract to **LANDSCAPE ART, INC.** for Lawndale Dog Park; setting a deadline for the proposer's execution of the Contract and delivery of all bonds, insurance and other required Contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for Engineering and materials testing services and contingencies - **DISTRICT I - MARTINEZ**
33. ORDINANCE amending Ordinance No. 2022-967 to increase maximum contract amount to Professional Services Contract between City of Houston and **HICKS JOHNSON PLLC** for representation of the City in a lawsuit filed against the City - \$1,502,000.00 - Enterprise Fund
34. ORDINANCE approving and amending Ordinance No. 2024-0037 to increase maximum contract amount for agreement for Legal Services with **BECK REDDEN, LLP** relating to a Consolidated Lawsuit filed against the City and against Art Acevedo, in his official capacity of Houston Police Chief - \$800,000.00 - Property & Casualty Fund
35. ORDINANCE approving and amending Ordinance No. 2022-0174 and authorizing first amendment to agreement for Professional Services with **THOMPSON & HORTON LLP** for Legal Services
36. ORDINANCE appropriating \$1,315,346.10 out of Airports Renewal and Replacement Fund; and awarding contract to **NORSTAN COMMUNICATIONS, INC d/b/a BLACK BOX NETWORK SERVICES** for Managed Telecommunications Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$7,650,060.71 - Enterprise Fund
37. ORDINANCE approving and authorizing contract between City of Houston and **PARK ENVIRONMENTAL EQUIPMENT, LLC** for Meter Vault Services for Houston Public Works - 3 Years with 2 one-year options - \$927,750.00 - Enterprise Fund
38. ORDINANCE approving and authorizing first amendment to Software Maintenance Agreement with **PERATON INC fka NORTHROP GRUMMAN SYSTEMS CORPORATION** to extend contract term for continued Computer Aided Dispatching Software Maintenance and Professional Services for Houston Information Technology Services; providing a maximum contract amount - 3 Years - \$5,476,571.78 - Central Service Revolving Fund
39. ORDINANCE approving amendment to Ordinance No. 2021-0980 to increase maximum contract amount for agreement between City of Houston and **COASTAL ASSOCIATES, LLC dba COASTAL HYDRAULICS** for Hydraulic Cylinder and Valve Repair Services for the Fleet Management Department - \$308,311.88 - Fleet Management Fund
40. ORDINANCE appropriating \$1,467,912.76 out of Contribution for Capital Projects Fund; approve Ordinance amending Ordinance No. 2022-0752 to increase maximum contract amount; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **HR GREEN, INC** for TIRZ 17 Memorial City Detention Basin

for Houston Public Works (Approved by Ordinance No. 2022-0752) -

DISTRICT G - HUFFMAN

41. ~~ORDINANCE~~ authorizing a first amendment to the Contract between the City of Houston and **JAMIS FINE FOODS AND SERVICES, LLC**, successor in interest to Ella Burger, Co. 15 LLC, Prince's Hamburgers; amending Ordinance No. 2020-0168, to extend the Contract term to continue the food and beverage concessions to Sharpstown Park and Golf Course for the Houston Parks and Recreation Department - **DISTRICT J - POLLARD**
42. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **CENTER FOR RECOVERY AND WELLNESS RESOURCES** for Evidenced-Based Substance Use Disorder Treatment and Peer Support Services for the Houston Health Department - 2 Years with 3 one-year options - \$144,000.00 - Grant Fund
43. ORDINANCE approving and authorizing Derivative Agreement with **DH PACE COMPANY INC**, for Overhead and Automatic Door Repairs and Replacement Services, through Interlocal Agreement for Cooperative Purchasing with Interlocal Purchasing System; providing a maximum contract amount - Through July 31, 2020 - \$9,079,464.53 - General, Enterprise and Other Funds
44. ORDINANCE approving and awarding Sole Source Contract to **SPARK, INC** for Management and Construction of improvements to certain public-school playgrounds, public parks, and recreational facilities throughout City of Houston for the Houston Parks and Recreation Department; providing a maximum contract amount - 3 Years with 2 one-year options
45. ORDINANCE approving and authorizing agreement for Professional Legal Services with **SLOVER & LOFTUS, LLP** for Legal Services related to Metro Westpark Corridor for Houston Public Works; providing a maximum contract amount - \$300,000.00 - Enterprise Fund - **DISTRICTS C - KAMIN and G - HUFFMAN**
46. ORDINANCE approving and authorizing a Derivative Agreement with **UNITED RENTALS NORTH AMERICA, INC.**, for the Rental and Leasing of Heating, Ventilation, and Air Conditioning Systems through the National Association of State Procurement Officials Cooperative; providing a maximum Contract amount - 1 Year - \$1,500,000.00 - Maintenance, Renewal and Replacement Fund
47. ORDINANCE approving and authorizing Interlocal Agreement with **HARRIS COUNTY DEPARTMENT OF EDUCATION** to provide Record Storage and Retrieval Services for Various Departments; providing a maximum contract amount - 1 Year with 9 one-year options - \$9,024,434.57 - General, Enterprise and Other Funds
48. ORDINANCE appropriating \$1,300,000.00 out of Contributed Capital Project Fund and \$97,545.00 out of Equipment Acquisition Consolidated Fund for Records Management System for the Houston Police Department
49. ORDINANCE renewing the establishment of the north side of the 1000 Block of Usener Street, and the north and south sides of 2500 Block of White Oak Drive, between Norhill Boulevard and Michaux Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

50. ORDINANCE renewing the establishment of the east and west sides of the 1800 Block of Columbia Street, between East 18th Street and East 20th Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**
51. ORDINANCE approving and authorizing Joint Participation Interlocal Agreement among City of Houston, Texas, **HARRIS COUNTY, TEXAS**, and **CITY PARK REDEVELOPMENT AUTHORITY**, for Design and Construction of improvements to roadside ditches located at Sherwood Lane (from Mangum Road to West TC Jester Boulevard), Helberg Road (from Sherwood Lane to Brookwoods Drive), West 12th Street (from Hempstead Road to Ella Boulevard), Seamist Drive (from W 11th Street to Grovewood Lane), Hurst Street (from approximately 1350-ft west of Maxroy Street to Shirkmere Road), Maxroy Street (from W 11th Street to Eureka Street), Toledo Street (from Maxroy Street to Rawls Street), Letein Street (from Maxroy Street to Rawls Street), and Eureka Street (from Maxroy Street to Kansas Street) - **DISTRICTS A - PECK and C - KAMIN**
52. ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **WJ INTERNATIONAL ENVIRONMENTAL SERVICES INC** for Work Order Professional Services, Technical Support, and Staff Augmentation Project; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
53. ORDINANCE appropriating \$1,777,416.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **RPS INFRASTRUCTURE, INC** for a 66-Inch Waterline along Veterans Memorial Drive; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
54. ORDINANCE appropriating \$2,819,452.65 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **HALFF ASSOCIATES, INC** for Water Line Replacement in Memorial Neighborhood Areas A and B; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT G - HUFFMAN**
55. ORDINANCE appropriating \$3,124,468.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **ISANI CONSULTANTS, L.P.** for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages areas; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN and G - HUFFMAN**
56. ORDINANCE appropriating \$3,462,636.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between the City of Houston and **SES**

HORIZON CONSULTING ENGINEERS, INC for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; H - CASTILLO and I - MARTINEZ**

57. ORDINANCE appropriating \$4,825,577.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **ATKINSREALIS USA INC** for Capacity Remedial Measures Plan (CRMP) Package 6 – Area 1 – Basin IB043; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS B - JACKSON and H - CASTILLO**
58. ORDINANCE appropriating \$4,508,650.65 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AURORA TECHNICAL SERVICES, LLC** for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; H - CASTILLO and K - CASTEX-TATUM**
59. ORDINANCE appropriating \$52,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **STANTEC CONSULTING SERVICES INC** for Construction Management and Inspection Services for Large Diameter Water Line Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
60. ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **MBROH ENGINEERING, INC** for Wastewater Facilities and Collection Systems; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
61. ORDINANCE appropriating \$902,265.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Construction Manager-At-Risk Agreement between City of Houston and **BOYER, INC** for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #2, Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK; B - JACKSON and F - THOMAS**
62. ORDINANCE appropriating \$5,831,680.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BOYER, INC** for

- Northbelt 90-Inch Sanitary Sewer Tunnel Liner Removal; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT B - JACKSON**
63. ORDINANCE appropriating \$4,932,500.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **RELIANCE CONSTRUCTION SERVICES, LP** for Work Order Construction Contract for Small Diameter Water Lines; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, design services during construction, relating to construction of facilities financed by the Water and Sewer System Consolidated Construction Fund
64. ORDINANCE awarding contract to **DL GLOVER UTILITIES, LLC** for FY2025 Ditch Reestablishment Work Order Contract #1; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing a maximum contract amount - \$3,500,000.00 - Enterprise Fund

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBER 65

NON-CONSENT - MISCELLANEOUS

65. **SET A PUBLIC HEARING DATE** on the proposal to use approximately 19,700 square feet of Sylvan Rodriguez Park east for a 20-foot strip of permanent park property for construction and future maintenance and a 30-foot strip of temporary park property for construction for the 54-Inch Water Line Project portion of Southeast Transmission Line Program - **DISTRICT E - FLICKINGER**
SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY, MARCH 26, 2025

MATTERS HELD - NUMBERS 66 through 73

66. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of **RUFİ NATARAJAN, (Harris County Appointee)**, to Position Six of **REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS, BOARD OF DIRECTORS**, for a term to expire December 31, 2025
TAGGED BY COUNCIL MEMBER POLLARD

This was Item 2 on Agenda of February 12, 2025

67. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that REQUEST from Mayor for confirmation of the appointment of **RUFİ NATARAJAN (Harris County Appointee)** to Position 6 of the **ST. GEORGE PLACE REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**, for a term to expire December 31, 2025

TAGGED BY COUNCIL MEMBER POLLARD

This was Item 3 on Agenda of February 12, 2025

68. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY:**

Position One - **ZION ESCOBAR, (Harris County Appointee)**, for a term to expire December 20, 2025

Position Six - **UJARI MOHITE, (Harris County Appointee)**, for a term to expire December 20, 2026; and

Position Seven - **THU-MAI NGUYEN**, for a term to expire December 20, 2025

TAGGED BY COUNCIL MEMBERS THOMAS AND POLLARD

This was Item 4 on Agenda of February 12, 2025

69. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY:**

Position One - **ZION ESCOBAR, (Harris County Appointee)**, for a term to expire December 20, 2025

Position Six - **UJARI MOHITE, (Harris County Appointee)**, for a term to expire December 20, 2026; and

Position Seven - **THU-MAI NGUYEN**, for a term to expire December 20, 2025

TAGGED BY COUNCIL MEMBERS THOMAS AND POLLARD

This was Item 5 on Agenda of February 12, 2025

70. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck to APPROVE spending authority in the total amount of \$66,270.00 for Commercial Driver's License Training for Houston Public Works, from **SAN JACINTO COMMUNITY COLLEGE** - Special Revenue and Other Funds

TAGGED BY COUNCIL MEMBER POLLARD

This was Item 20 on Agenda of February 12, 2025

71. ORDINANCE approving and authorizing agreement between City of Houston and **WEAVER AND TIDWELL, LLP** for Professional Auditing Services for the City of Houston Finance Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$7,168,200.00 - General Fund

TAGGED BY COUNCIL MEMBER THOMAS

This was Item 34 on Agenda of February 12, 2025

72. ORDINANCE consenting to the addition of 26.6199 acres of land to **HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 119**, for inclusion in its district

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 46 on Agenda of February 12, 2025

73. MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck to approve recommendation from the Director Houston Public Works for approval of final contract amount of \$3,328,598.32 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sewer Stoppage Cleaning and Television Inspection VI - 1.31% under the original contract amount and under the 5% contingency amount - (WW5100-06) - **DISTRICTS B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; F - THOMAS; G - HUFFMAN; H - CASTILLO and I - MARTINEZ**

DELAYED BY MOTION #2025-113

This was Item 53 on Agenda of February 12, 2025

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Castex-Tatum first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

SP02-25-2025

Agenda Item#:

ATTACHMENTS:

Description	Type
SP02-25-2025	Signed Cover sheet

AGENDA

3 MIN	3 MIN	3 MIN
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NON-AGENDA

1 MIN	1 MIN	1 MIN
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MAURA JOYCE – No Address – No Phone – 59/69 Bridge lights

2 MIN	2 MIN	2 MIN
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NOHEMI LONGORIA – No Address – No Phone – Gang violence in the community

CESAR ESPINOSA – No Address – No Phone – Public safety

GABRIEL GALLEGOS – No Address – No Phone – Closure of Polk Street

3 MIN	3 MIN	3 MIN
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KATHRYN McNEIL – No Address – No Phone – 59/69 Bridge lights

KAYANDRA ELDRIDGE – No Address – No Phone - Streets and drainage

EMMA ROGERS – No Address – No Phone – Expansion of Civility Ordinance

DOUGLAS RAY-BREAUX – No Address – No Phone – Sunnyside Multi-Service Center

JOHNNY GRAHAM – No Address – No Phone – Minority contractors not receiving work

NIKO LETSOS – No Address – No Phone – Police presence in Shady Acres

NIA COLBERT – No Address – No Phone – Mayor Whitmire’s response to housing

BENJAMIN BROADWAY – No Address – No Phone – Port of Houston

PAT DINNON – No Address – No Phone – Hurricane Beryl/Problem not resolved

GLENDA GARCIA – No Address – No Phone – Conflict of Interest/City of Houston issues

EVELYN KEELING – No Address – No Phone – Disappearance of street markings

BRIAN NELSON – No Address – No Phone – IBM Service/Information Technology

SANDRA SANTOS – No Address – No Phone – Dangerous roads and street poles/Abandoned buildings/Homelessness

TONDA CHATMAN – No Address – No Phone – Occupancy Certificate

NAKIA SIMS – No Address – No Phone – Section 3 Business/Red Development at Historic Oaks Allen Parkway Village

STAR EPPS – No Address – No Phone – City Inspector

ROLAND CURRY – No Address – No Phone – Garbage being dumped in front of my house

SARAH MONTGOMERY – No Address – No Phone – East End Neighborhood

JURATE KOPECKY – No Address – No Phone – Issues with apartment complex

PRESSLEY GILES – No Address – No Phone – Neighborhoods

STEVE WILLIAMS – No Address – No Phone – It’s a shame

3 MIN	3 MIN	3 MIN
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DRICGETTE LANE – No Address – No Phone – Road conditions in the area

PREVIOUS

1 MIN	1 MIN	1 MIN
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RODNEY UNDERWOOD – No Address – No Phone – Multiple tickets

JACOB KLEMENTICH – No Address – No Phone – Muslim Day of EID



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 1/30/2025

MYR ~ 2025 TIRZ # 27 Appt. ltr. 1-30-2025

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**, for a term to expire December 31, 2026:

Position Two - **KATY CALDWELL**

Position Four - **ELIZABETH A. LARSON**

Position Six - **T. RAY PURSER**

Background:

January 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311 and City of Houston, Texas Ordinance No. 2015-1257, I am nominating the following individuals for appointment to the Board of Directors of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (Montrose Zone), subject to City Council confirmation:

Katy Caldwell, appointment to Position Two, for a term to expire December 31, 2026;
Elizabeth A. Larson, appointment to Position Four, for a term to expire December 31, 2026;
and
T. Ray Purser, appointment to Position Six, for a term to expire December 31, 2026.

Pursuant to the Bylaws of the Montrose Redevelopment Authority ("Authority"), appointment by the City of a person to the corresponding position of the Board of the Montrose Zone shall constitute appointment by the City of such person to the corresponding position of the Board of the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 1/30/2025

MYR ~ 2025 TIRZ # 27 Redevelopment Authority Appt. ltr.
1-30-2025

Agenda Item#: 2.

Summary:

REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF MONTROSE REDEVELOPMENT AUTHORITY**, for a term to expire December 31, 2026:

Position Two - **KATY CALDWELL**

Position Four - **ELIZABETH A. LARSON**

Position Six - **T. RAY PURSER**

Background:

January 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311 and City of Houston, Texas Ordinance No. 2015-1257, I am nominating the following individuals for appointment to the Board of Directors of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (Montrose Zone), subject to City Council confirmation:

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and

T. Ray Purser, appointment to Position Six, for a term to expire December 31, 2026.

Pursuant to the Bylaws of the Montrose Redevelopment Authority ("Authority"), appointment by the City of a person to the corresponding position of the Board of the Montrose Zone shall constitute appointment by the City of such person to the corresponding position of the Board of the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/7/2025

MYR - GHP Corporate Membership Payment - 2025

Agenda Item#: 3.

Summary:

RECOMMENDATION from the Chief Economic Development Officer for approval of payment to the **GREATER HOUSTON PARTNERSHIP** for Corporate Membership at the Managing Partner Level - \$86,150.00 - Tourism Promotion Fund

Background:

Historically the City of Houston had a contract with the Greater Houston Partnership (GHP) to promote economic development and other specified services, which renewed annually at a cost of \$376,125.00. In November 2014, GHP requested that the Mayor's Office not renew the contract moving forward but rather obtain GHP services through membership. In 2016, the City of Houston negotiated an enhanced membership package with GHP, consisting of managing partner membership, research services and event attendance for a total amount of \$86,150.00. This membership option was in lieu of a contractual relationship. The City renewed membership in calendar years 2017, 2018, 2019, 2020, 2021, 2022, 2023, and 2024.

For calendar year 2025, the City of Houston Chief Economic Development Officer recommends that City Council approve an expenditure of \$86,150.00, which covers the managing partner membership level at GHP, Events, and 50 Hours of research.

GHP has worked since 1989 to promote Houston as the location of choice for conducting business, with a focus on increasing Houston's economic prosperity. The GHP will continue to make its research capabilities available on a systematic basis to the City of Houston, Houston First and the Greater Houston Convention and Visitors Bureau to facilitate the creation of professional, sophisticated marketing reports that include economic and demographic data to sell the benefits and capabilities of the City to various convention, corporate meeting and sports related groups.

In addition, GHP will continue to host major business and community events that help market the City of Houston and specific assets, such as the State of the City and State of the Airports events. As part of its membership, the City of Houston is given opportunities to participate in additional events with high promotional value.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Mayor's Office	\$86,150.00	\$0.00	\$86,150.00

Prior Council Action:

Motions: 2018-0071, 02/14/2018; 2019-0102, 02/27/2019; 2020-0029, 01/22/20; 2021-0056, 02/10/21; 2022-47 01/26/2022; 2023-57 01/25/2023; 2024-164; 02/28/2024

Amount and Source of Funding:

\$86,150.00

Tourism Promotion Fund

Fund 2429

Contact Information:

_____ Jennifer Curley, Assistant Director

Phone: 832-393-0981

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/7/2025

MYR - GHP Corporate Membership Payment - 2025

Agenda Item#: 2.

Summary:

RECOMMENDATION from the Chief Economic Development Officer for approval of payment to the **GREATER HOUSTON PARTNERSHIP** for Corporate Membership at the Managing Partner Level - \$86,150.00 - Tourism Promotion Fund

Background:

Historically the City of Houston had a contract with the Greater Houston Partnership (GHP) to promote economic development and other specified services, which renewed annually at a cost of \$376,125.00. In November 2014, GHP requested that the Mayor's Office not renew the contract moving forward but rather obtain GHP services through membership. In 2016, the City of Houston negotiated an enhanced membership package with GHP, consisting of managing partner membership, research services and event attendance for a total amount of \$86,150.00. This membership option was in lieu of a contractual relationship. The City renewed membership in calendar years 2017, 2018, 2019, 2020, 2021, 2022, 2023, and 2024.

For calendar year 2025, the City of Houston Chief Economic Development Officer recommends that City Council approve an expenditure of \$86,150.00, which covers the managing partner membership level at GHP, Events, and 50 Hours of research.

GHP has worked since 1989 to promote Houston as the location of choice for conducting business, with a focus on increasing Houston's economic prosperity. The GHP will continue to make its research capabilities available on a systematic basis to the City of Houston, Houston First and the Greater Houston Convention and Visitors Bureau to facilitate the creation of professional, sophisticated marketing reports that include economic and demographic data to sell the benefits and capabilities of the City to various convention, corporate meeting and sports related groups.

In addition, GHP will continue to host major business and community events that help market the City of Houston and specific assets, such as the State of the City and State of the Airports events. As part of its membership, the City of Houston is given opportunities to participate in additional events with high promotional value.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Signed by:

Gwendolyn Tillotson-Bell

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2022	OUT YEARS	TOTAL
Mayor's Office	\$86,150.00	\$0.00	\$86,150.00

Prior Council Action:

Motions: 2018-0071, 02/14/2018; 2019-0102, 02/27/2019; 2020-0029, 01/22/20; 2021-0056, 02/10/21; 2022-47 01/26/2022; 2023-57 01/25/2023; 2024-164; 02/28/2024

Amount and Source of Funding:

\$86,150.00

Tourism Promotion Fund

Fund 8429

Contact Information:

Jennifer Curley, Assistant Director

Phone: 832-393-0981

ATTACHMENTS:

Description

Motion 2018-71

11-11-2018 1:00

Type

Ordinance/Resolution/Motion

11-11-2018 1:00

Motion 2019-102	Ordinance/Resolution/Motion
Motion 2020-29	Ordinance/Resolution/Motion
Motion 2021-56	Ordinance/Resolution/Motion
Motion 2022-47	Ordinance/Resolution/Motion
Motion 2023-57	Ordinance/Resolution/Motion
Motion 2024-164	Ordinance/Resolution/Motion
Invoice	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/1/2025

WS1378744582 - Carpets, Adhesives, and Related
Materials (Shaw Integrated and Turf Solutions, Inc.) -
MOTION

Agenda Item#: 4.

Summary:

APPROVE spending authority in an amount not to exceed \$720,000.00 for Purchase of Carpets, Adhesives and Related Materials through the Cooperative Purchasing Program with BuyBoard for the Houston Airport System, from **SHAW INTEGRATED AND TURF SOLUTIONS, INC** - Enterprise Fund

Background:

P40-WS1378744582 - Approve spending authority in the total amount of \$720,000.00 for the purchase of carpets, adhesives, and related materials from Shaw Integrated and Turf Solutions, Inc. through the Cooperative Purchasing Program with BuyBoard for a three-year term for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$720,000.00** for the purchase of carpets, adhesives, and related materials through the Cooperative Purchasing Program with BuyBoard to the vendor **Shaw Integrated and Turf Solutions, Inc.** for three-year term for the Houston Airport System (HAS).

This procurement covers carpets, adhesives, and related materials for carpet installation across all HAS-operated airports and administrative buildings. Replacing worn carpets enhances safety by reducing tripping hazards and ensuring compliance with the Americans with Disabilities Act (ADA) and fire regulations. It also improves hygiene, minimizes allergens and odors, and enhances the overall passenger experience. With increased durability, lower maintenance costs, and better noise reduction, this investment reinforces HAS's commitment to maintaining a safe, clean, and welcoming airport environment.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Subcontracting:

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Airport System	\$120,000.00	\$600,000.00	\$720,000.00

Amount and Source of Funding:

\$720,000.00
HAS-Revenue Fund
Fund 8001

Contact Information:

Name	Dept/Division	Phone No.:	
Catina Chapman, Division Manager	HAS	(281)230-8002	
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151	
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727	
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126	

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/1/2025

WS1378744582 - Carpets, Adhesives, and Related Materials (Shaw Integrated and Turf Solutions, Inc.) - MOTION

Agenda Item#: 5.

Summary:

NOT A REAL CAPTION

APPROVE Spending Authority for the purchase of carpets, adhesives, and related materials from **SHAW INTEGRATED AND TURF SOLUTIONS, INC.** through the Cooperative Purchasing Program for the Houston Airport System - \$750,000.00 - Enterprise Fund

Background:

P40-WS1378744582 - Approve spending authority in the total amount of \$720,000.00 for the purchase of carpets, adhesives, and related materials from Shaw Integrated and Turf Solutions, Inc. through the Cooperative Purchasing Program with BuyBoard for a three-year term for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$720,000.00** for the purchase of carpets, adhesives, and related materials through the Cooperative Purchasing Program with BuyBoard to the vendor **Shaw Integrated and Turf Solutions, Inc.** for three-year term for the Houston Airport System (HAS).

This procurement covers carpets, adhesives, and related materials for carpet installation across all HAS-operated airports and administrative buildings. Replacing worn carpets enhances safety by reducing tripping hazards and ensuring compliance with the Americans with Disabilities Act (ADA) and fire regulations. It also improves hygiene, minimizes allergens and odors, and enhances the overall passenger experience. With increased durability, lower maintenance costs, and better noise reduction, this investment reinforces HAS's commitment to maintaining a safe, clean, and welcoming airport environment.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

MWBE Subcontracting:

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield

Chief Procurement Officer

Finance/Strategic Procurement Division

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Airport System	\$120,000.00	\$600,000.00	\$720,000.00

Amount and Source of Funding:

\$720,000.00

HAS-Revenue Fund

Fund 8001

Contact Information:

Name	Dept/Division	Phone No.:
Catina Chapman, Division Manager	HAS	(281)230-8002
Veronica Pacheco, Interim Division Manager	Finance/SPD	(832) 393-9151
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Coop Justification Form	Backup Material
Certification of Funds	Financial Information
Conflict of Interest Questionnaire	Backup Material
MWBE Goal Waiver	Backup Material
Ownership Form	Backup Material
Quote-Price List	Backup Material
Tax Report	Backup Material
Funding Verification-HAS	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/3/2025

WS1446395756 -Training Needs Assessment - MOTION

Agenda Item#: 5.

Summary:

APPROVE spending authority in an amount not to exceed \$49,800.00 for Purchase of Training Needs Assessment Services for the Human Resources Department, from **COOPERATIVE PERSONNEL SERVICES dba CPS HR CONSULTING** - Central Service Fund

Background:

WS1446395756 – Approve spending authority in an amount not to exceed \$49,800.00 for the purchase of Training Needs Assessment Services from Cooperative Personnel Services dba CPS HR Consulting for the Human Resources Department

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve the purchase of Training Needs Assessment Services in the total amount of **\$49,800.00**, and that a purchase order be issued to **Cooperative Personnel Services dba CPS HR Consulting**

The Training Needs Assessment will be deployed city-wide to identify specific training needs and priorities across the 23 departments, identify existing training programs and offerings, map needs and priorities to existing offerings, and identify training gaps. The assessment includes data collection and analysis, focus groups, an online survey, reporting, and a dashboard. The City of Houston currently utilizes the CPS HR Online Engagement Tool and the 360 Leadership Assessment; this procurement will ensure continuity in the current assessment process.

Cooperative Personnel Services dba CPS HR Consulting has already received \$30,000.00 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000 spending threshold for this fiscal year, therefore this procurement requires Council action.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

-

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance. Bids/proposals were not solicited because the department is utilizing a professional service contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Human Resources Department	\$49,800.00	\$0.00	\$49,800.00

Amount and Source of Funding:

\$49,800.00 - Central Service Fund (100%)

\$45,000.00 – Central Service Fund (1002)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/3/2025

WS1446395756 -Training Needs Assessment - MOTION

Agenda Item#:

Background:

WS1446395756 – Approve spending authority in an amount not to exceed \$49,800.00 for the purchase of Training Needs Assessment Services from Cooperative Personnel Services dba CPS HR Consulting for the Human Resources Department

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve the purchase of Training Needs Assessment Services in the total amount of **\$49,800.00**, and that a purchase order be issued to **Cooperative Personnel Services dba CPS HR Consulting**

The Training Needs Assessment will be deployed city-wide to identify specific training needs and priorities across the 23 departments, identify existing training programs and offerings, map needs and priorities to existing offerings, and identify training gaps. The assessment includes data collection and analysis, focus groups, an online survey, reporting, and a dashboard. The City of Houston currently utilizes the CPS HR Online Engagement Tool and the 360 Leadership Assessment; this procurement will ensure continuity in the current assessment process.

Cooperative Personnel Services dba CPS HR Consulting has already received \$30,000.00 for other goods and/or services in the current fiscal year. The issuance of this purchase order to this vendor will exceed the aggregate \$50,000 spending threshold for this fiscal year, therefore this procurement requires Council action.

MWBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance. Bids/proposals were not solicited because the department is utilizing a professional service contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

2/5/2025


Jeddiah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Human Resources Department	\$49,800.00	\$0.00	\$49,800.00

Amount and Source of Funding:

\$49,800.00 – Central Service Fund (1002)

Contact Information:

Name	Dept/Division	Phone No.:
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jeddiah Greenfield, Chief Procurement	Finance/SPD	(832) 393-9126

~~PERSONAL INFORMATION, EMPLOYMENT INFORMATION, AND OTHER INFORMATION~~ ~~1-11-2023/01/11/2023~~
Officer

ATTACHMENTS:

Description	Type
Justification Form	Backup Material
Quote	Backup Material
Ownership Information Form	Backup Material
Conflict of Interest Questionnaire	Backup Material
CPO Email Approval	Backup Material
COF	Financial Information
Tax Screenshot	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

DOC11318387414 Utility Carts - MOTION

Agenda Item#: 6.

Summary:

FARRWEST ENVIRONMENTAL SUPPLY, INC for Purchase of Two Utility Carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department - \$114,871.38 - Grant Fund

Background:

Formal Bids received November 21, 2024, for S80–Doc11318387414 – Approve an award to Farrwest Environmental Supply, Inc. in the amount not to exceed \$114,871.38 for the purchase of two (2) utility carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an award to **Farrwest Environmental Supply, Inc.** on its low bid meeting specifications in the amount not to exceed **\$114,871.38** for the purchase of two (2) utility carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department and that authorization be given to issue a purchase order. These utility carts will be used during parades, festivals, concerts, or other special events that draw large crowds. It is essential to provide and maintain safety and response capabilities to the public and event attendees where traditional ambulances cannot navigate.

This Invitation to Bid (ITB) project was advertised in accordance with the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division (SPD) canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of utility carts requested. Several prospective bidders downloaded the solicitation document from SPD's ARIBA website, and as a result, two (2) responsive bids were received as outlined below.

Company Name

Farrwest Environmental Supply, Inc. \$114,871.38

Logistics365, Inc. \$181,939.00 Higher Unit Price

MWBE Participation:

This procurement was advertised with a zero-percent M/WBE participation goal, as the expenditure was anticipated to be less than the City's \$100,000.00 threshold. However, the ultimate bid received is in excess of \$100,000.00. Because this procurement was advertised with

a zero-percent MWBE goal, this purchase will proceed with a zero percent MWBE goal.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No fiscal note is required for grant items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval
Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Mayor's Office	\$114,871.38	\$0.00	\$114,871.38

Amount and Source of Funding:

\$114,871.38

Federal Local State Pass-Through Fund
Fund 5030

Contact Information:

Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393-9126

ATTACHMENTS:

Description

SIGNED Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

DOC11318387414 Utility Carts - MOTION

Agenda Item#: 9.

Background:

Formal Bids received November 21, 2024, for S80–Doc11318387414 – Approve an award to Farrwest Environmental Supply, Inc. in the amount not to exceed \$114,871.38 for the purchase of two (2) utility carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an award to **Farrwest Environmental Supply, Inc.** on its low bid meeting specifications in the amount not to exceed **\$114,871.38** for the purchase of two (2) utility carts for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Fire Department and that authorization be given to issue a purchase order. These utility carts will be used during parades, festivals, concerts, or other special events that draw large crowds. It is essential to provide and maintain safety and response capabilities to the public and event attendees where traditional ambulances cannot navigate.

This Invitation to Bid (ITB) project was advertised in accordance with the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division (SPD) canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of utility carts requested. Several prospective bidders downloaded the solicitation document from SPD's ARIBA website, and as a result, two (2) responsive bids were received as outlined below.

Company Name

Farrwest Environmental Supply, Inc. \$114,871.38

Logistics365, Inc. \$181,939.00 Higher Unit Price

MWBE Participation:

This procurement was advertised with a zero-percent MWBE participation goal, as the expenditure was anticipated to be less than the City's \$100,000.00 threshold. However, the ultimate bid received is in excess of \$100,000.00. Because this procurement was advertised with a zero-percent MWBE goal, this purchase will proceed with a zero percent MWBE goal.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No fiscal note is required for grant items.

DocuSigned by:

2/11/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Signed by:

2/17/2025

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Department Approval
Authority

Estimated Spending Authority

Department	FY2025	Out Years	Total
Mayor's Office	\$114,871.38	\$0.00	\$114,871.38

Initial

2/17/2025

Amount and Source of Funding:

\$114,871.38 Federal Local State Pass-Through Fund (5030)

Contact Information:

Lena Farris, Division Manager

FIN/SPD

(832) 393-8729

Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Delinquent Tax Report	Backup Material
Affidavit of Ownership	Backup Material
Bid Tab	Financial Information
Conflict of Interest	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/4/2025

WS1427263420 - Individual Use License for First Alert for
SLED Application – MOTION

Agenda Item#: 7.

Summary:

APPROVE spending authority in an amount not to exceed \$335,313.90 for Purchase of Licenses for First Alert for the SLED Application for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department through the Texas Department of Information Resources supplier, **CARAHSOFT TECHNOLOGY CORP.** - 5 Years - Grant Fund

Background:

WS1427263420 – Approve spending authority in an amount not to exceed \$335,313.90 for the purchase of licenses for First Alert for the SLED application through the Texas Department of Information Resources supplier, Carahsoft Technology Corp. for the Mayor's Office of Public Safety and Homeland Security, on behalf of the Houston Police Department.

SPECIFIC EXPLANATION:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$335,313.90** for the purchase of licenses for First Alert for the SLED application through the Department of Information Resources (DIR) supplier, **Carahsoft Technology Corp.** for the Mayor's Office of Public Safety and Homeland Security, on behalf of the Houston Police Department, for a **5-year term**.

This purchase is for individual licenses for First Alert for the SLED application and access to the DataMinr platform that provides the most accurate real-time alerts related to criminal, homeland security, and cyber security investigations. This application will enhance the Houston Police Department's ability to provide situational awareness throughout the City of Houston region.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is

subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal note is required for grant items.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Mayor's Office of Public Safety and Homeland Security	\$63,157.92	\$272,155.98	\$335,313.90

Amount and Source of Funding:

\$ 335,313.90

Fed/Local/State Pass

Fund 5030

Contact Information:

Name	Dept/Division	Phone No.:
Jennifer Jung, Financial Analyst IV	MYR	(832) 393-0651
Sonja O'Dat, Council Liaison/Executive Staff Analyst	HPD	(713) 308-1728
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/4/2025

WS1427263420 - Individual Use License for First Alert for SLED Application – MOTION

Agenda Item#:

Background:

WS1427263420 – Approve spending authority in an amount not to exceed \$335,313.90 for the purchase of licenses for First Alert for the SLED application through the Texas Department of Information Resources supplier, Carahsoft Technology Corp. for the Mayor's Office of Public Safety and Homeland Security, on behalf of the Houston Police Department.

SPECIFIC EXPLANATION:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$335,313.90** for the purchase of licenses for First Alert for the SLED application through the Department of Information Resources (DIR) supplier, **Carahsoft Technology Corp.** for the Mayor's Office of Public Safety and Homeland Security, on behalf of the Houston Police Department, for a **5-year term**.

This purchase is for individual licenses for First Alert for the SLED application and access to the DataMinr platform that provides the most accurate real-time alerts related to criminal, homeland security, and cyber security investigations. This application will enhance the Houston Police Department's ability to provide situational awareness throughout the City of Houston region.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal note is required for grant items.

DocuSigned by:

2/6/2025

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Jedediah Greenfield

Chief Procurement Officer

Finance/Strategic Procurement Division

Signed by:

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Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Mayor's Office of Public Safety and Homeland Security	\$63,157.92	\$272,155.98	\$335,313.90

Initial

2/6/2025

Amount and Source of Funding:

\$ 335,313.90

Fed/Local/State Pass

Fund (5030)

Contact Information:

Name

Dept/Division

Phone No.:

Jennifer Jung, Financial Analyst IV	MYR	(832) 393-0651
Sonja O’Dat, Council Liaison/Executive Staff Analyst	HPD	(713) 308-1728
Kody Allred, Senior Staff Analyst	Finance/SPD	(832) 393-8730
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Conflict of Interest	Backup Material
Contract Status	Backup Material
Justification Form	Backup Material
OBO Waiver	Backup Material
Ownership Form	Backup Material
Quote	Backup Material
Tax report	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/7/2025

WS1420556745 - Inspection Services (Brian Smith
Construction Inspection, Inc.) - MOTION

Agenda Item#: 8.

Summary:

APPROVE spending authority in the total amount of \$227,820.00 for Inspection Services for Houston Public Works, from **BRIAN SMITH CONSTRUCTION INSPECTION, INC** - Enterprise Fund

Background:

(P23-WS1420556745) Approve spending authority in the total amount of \$227,820.00 for inspection services from Brian Smith Construction Inspection, Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority for Brian Smith Construction Inspection, Inc. in the total amount of \$227,820.00 for inspections.

The vendor will perform inspections of public infrastructures of various construction projects including collection systems and closed-circuit television inspections (CCTV) of sanitary sewer lines in support of wastewater operations. This company possesses extensive experience in construction, project management, and inspection of public infrastructure, including wastewater facilities with statewide service, and it is familiar with the City's requirements. This service is needed to meet regulatory requirements and ensure sustainable operations. The project will be completed in June 2025.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$227,820.00	\$.00	\$227,820.00

Amount and Source of Funding:

\$227,820.00

Water and Sewer Operating Fund

Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager

SPD/HPW (832) 395-2833

Brian Blum, Assistant Director

HPW/PFW (832) 395-2717

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/7/2025

WS1420556745 - Inspection Services (Brian Smith Construction Inspection, Inc.) -
MOTION

Agenda Item#: 8.

Background:

(P23-WS1420556745) Approve spending authority in the total amount of \$227,820.00 for inspection services from Brian Smith Construction Inspection, Inc. for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority for Brian Smith Construction Inspection, Inc. in the total amount of \$227,820.00 for inspections.

The vendor will perform inspections of public infrastructures of various construction projects including collection systems and closed-circuit television inspections (CCTV) of sanitary sewer lines in support of wastewater operations. This company possesses extensive experience in construction, project management, and inspection of public infrastructure, including wastewater facilities with statewide service, and it is familiar with the City's requirements. This service is needed to meet regulatory requirements and ensure sustainable operations. The project will be completed in June 2025.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

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Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$227,820.00	\$.00	\$227,820.00

Amount and Source of Funding:

\$227,820.00

Water and Sewer Operating Fund

Fund No.: 8300

Contact Information:

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

SPD/HPW (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/29/2025

DOC1397687720 - Fire Hydrant Extension Kits - MOTION -
(Patricia Tech Supply & Service)

Agenda Item#: 9.

Summary:

PATRICIA TECH SUPPLY & SERVICE for Purchase of Fire Hydrant Extension Kits for Houston Public Works - \$5,518.80 - Enterprise Fund

Background:

DOC1397687750 - Informal Bids Received December 31, 2024. Approve an award to Patricia Tech Supply & Service in the total amount of \$5,518.80 for the purchase of fire hydrant extension kits for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply & Service** in the total amount of \$5,518.80 for the purchase of fire hydrant extension kits and that authorization be given to issue a purchase order for Houston Public Works.

Fire hydrant extension kits are installed to a hydrant tee to help raise the hydrant to the appropriate depth below ground. When a road right-of-way is retrofitted it is required that a fire hydrant be moved to suit the vertical and horizontal demands of its newly constructed surroundings. The fire hydrants are the Houston Fire Department's (HFD) primary fire protection source for Houston. HFD utilizes the fire hydrants to extinguish fires in and around residences and businesses to protect the public from injury.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Patricia Tech Supply and Service** has already exceeded the \$50,000 threshold and therefore requires Council action. Sixty four (64) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Patricia Tech Supply and Service	\$5,518.80
2. Industry Nations LLC	\$6,113.04
3. Abacus Quality System Services	\$6,144.84
4. Hadron Engineering Services LLC	\$7,440.00

Patricia Tech Supply and Service: Award on its overall low bid meeting specifications in the total amount of \$5,518.80.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, **Patricia Tech Supply and Service**, is a designated HHF company but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$5,518.80	\$0.00	\$5,518.80

Amount and Source of Funding:

\$5,518.80

Water and Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832.395.2717

ATTACHMENTS:

Description	Type
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Signed Coversheet

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/29/2025

DOC1397687720 - Fire Hydrant Extension Kits - MOTION - (Patricia Tech Supply & Service)

Agenda Item#:

Background:

DOC1397687720 - Informal Bids Received December 31, 2024. Approve an award to Patricia Tech Supply & Service in the total amount of \$5,518.80 for the purchase of fire hydrant extension kits for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply & Service** in the total amount of \$5,518.80 for the purchase of fire hydrant extension kits and that authorization be given to issue a purchase order for Houston Public Works.

Fire hydrant extension kits are installed to a hydrant tee to help raise the hydrant to the appropriate depth below ground. When a road right-of-way is retrofitted it is required that a fire hydrant be moved to suit the vertical and horizontal demands of its newly constructed surroundings. The fire hydrants are the Houston Fire Department's (HFD) primary fire protection source for Houston. HFD utilizes the fire hydrants to extinguish fires in and around residences and businesses to protect the public from injury.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Patricia Tech Supply and Service** has already exceeded the \$50,000 threshold and therefore requires Council action. Sixty four (64) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Patricia Tech Supply and Service	\$5,518.80
2. Industry Nations LLC	\$6,113.04
3. Abacus Quality System Services	\$6,144.84
4. Hadron Engineering Services LLC	\$7,440.00

Patricia Tech Supply and Service: Award on its overall low bid meeting specifications in the total amount of \$5,518.80.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, **Patricia Tech Supply and Service**, is a designated HHF company but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Maech, Director
Houston Public Works

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$5,518.80	\$0.00	\$5,518.80

Amount and Source of Funding:

\$5,518.80
Water and Sewer System Operating Fund
Fund No.: 8300

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Brian Blum, Assistant Director	FMS-HPW Procurement Fleet & Warehouse	832.395.2717

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Conflict of Interest	Backup Material
Certification of Funds	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District D

Item Creation Date: 2/10/2025

HCD25-27 Greater Than 20% HTC Units per Total
Households in Census Tract

Agenda Item#: 10.

Summary:

RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties, each of which is located in the City of Houston, Texas and within a census tract that has greater than 20% Housing Tax Credit Units per total households in a census tract; allowing construction of such properties; supporting submittal of applications for Competitive 9% Housing Tax Credits for such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT D - EVANS-SHABAZZ**

Background:

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing construction of Trinity East Senior, applying for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) to be located in a census tract that has greater than 20% HTC units per total households.

9% HTC applicants that propose a development site that is located in a census tract that has more than 20% HTC units per households as reflected in TDHCA's current Site Demographic Characteristics Report will be considered ineligible, unless the Governing Body of the appropriate municipality has no objection to the application. Mitigation must be in the form of a Resolution from the Governing Body containing the development, referencing this rule and authorizing the development to move forward.

Based on the initiatives being taken within the Third Ward Complete Community and Third Ward Choice Neighborhoods Implementation Plan, HCD recommends that Council approve the Resolution allowing construction of Trinity East Senior.

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Type

Cover Sheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District D

Item Creation Date: 2/10/2025

HCD25-27 Greater Than 20% HTC Units per Total Households in Census Tract

Agenda Item#: 11.

Background:

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing construction of Trinity East Senior, applying for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) to be located in a census tract that has greater than 20% HTC units per total households.

9% HTC applicants that propose a development site that is located in a census tract that has more than 20% HTC units per households as reflected in TDHCA's current Site Demographic Characteristics Report will be considered ineligible, unless the Governing Body of the appropriate municipality has no objection to the application. Mitigation must be in the form of a Resolution from the Governing Body containing the development, referencing this rule and authorizing the development to move forward.

Based on the initiatives being taken within the Third Ward Complete Community and Third Ward Choice Neighborhoods Implementation Plan, HCD recommends that Council approve the Resolution allowing construction of Trinity East Senior.

DocuSigned by:

A handwritten signature in black ink that reads "Michael Nichols".

Michael Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I

Item Creation Date:

HCD25-29 9% HTC One Mile Three Year Resolution

Agenda Item#: 11.

Summary:

RESOLUTION confirming support for proposed development as Affordable Rental Housing of certain properties which are subject to One Mile Three Year Rule, each located in the City of Houston, Texas, and submittal of applications for Competitive 9% Housing Tax Credits for such developments; allowing construction of such developments; and authorizing allocation of Tax Credits to such developments - **DISTRICT I - MARTINEZ**

Background:

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) One Mile, Three Year rule for Silverleaf Senior Living located at Blackhawk Blvd. and Texas Sage Dr. in the Gulfgate TIRZ.

To avoid unjustified concentrations of Competitive 9% Housing Tax Credits (HTCs) properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located, if a similar type of HTC property (for example a property for seniors) was built in the last three years and is located within one mile of the applicant property. Silverleaf Senior Living in this year's round of applications for 9% HTCs will be located within one mile of similar properties constructed within the last three years.

Approval of this Resolution does not guarantee the property will receive HTCs. Even though numerous applications are submitted to TDHCA, the amount of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any, of these projects will receive HTCs until the end of July 2025 when awards are announced at the TDHCA board meeting.

Based on the City's urgent need for affordable homes for seniors, HCD recommends that Council approve the Resolution allowing construction of the attached proposed development.

The Housing and Affordability Committee reviewed this item on February 4, 2025.

Michael Nichols, Director

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I

Item Creation Date:

HCD25-29 9% HTC One Mile Three Year Resolution

Agenda Item#: 11.

Summary:

RESOLUTION Confirming Support for the proposed development as affordable rental housing of certain properties which are subject to the One Mile Three Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Competitive 9% Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of tax credits to such developments - **DISTRICT I - MARTINEZ**

Background:

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) One Mile, Three Year rule for Silverleaf Senior Living located at Blackhawk Blvd. and Texas Sage Dr. in the Gulfgate TIRZ.

To avoid unjustified concentrations of Competitive 9% Housing Tax Credits (HTCs) properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located, if a similar type of HTC property (for example a property for seniors) was built in the last three years and is located within one mile of the applicant property.

Silverleaf Senior Living in this year's round of applications for 9% HTCs will be located within one mile of similar properties constructed within the last three years.

Approval of this Resolution does not guarantee the property will receive HTCs. Even though numerous applications are submitted to TDHCA, the amount of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any, of these projects will receive HTCs until the end of July 2025 when awards are announced at the TDHCA board meeting.

Based on the City's urgent need for affordable homes for seniors, HCD recommends that Council approve the Resolution allowing construction of the attached proposed development.

The Housing and Affordability Committee reviewed this item on February 4, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Contact Information:

Roxanne Lawson, Division Manager
Housing and Community Development Department
Phone: (832) 394-6307

ATTACHMENTS:

Description

Caption

Type

Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

MYR - MORR Chapter 2 change

Agenda Item#: 12.

Summary:

ORDINANCE **AMENDING CHAPTER 2** of Code of Ordinances, Houston, Texas, relating to establishing the Office of Recovery and Resiliency; repealing Division 2, Article XVI, Chapter 2 of the Code of Ordinances, Houston, Texas, relating to the Office of Sustainability; containing findings and other provisions related to the foregoing subject; containing a repealer and a savings clause

Background:

In order to better represent the administration's focus on recovery and resilience, Council is asked to amend Chapter 2 to rename the office of Sustainability to the Office of Recovery and Resiliency and move it to the Mayor's office. This office will have the responsibility of updates to the Climate Action Plan.

The fundamental goal of the renamed Mayor's Office of Recovery and Resiliency (MORR) is to seek solutions that allow the City to remain functional in all imaginable conditions across the full cycle of response, recovery, resilience and sustainability. MORR will work to secure resources and encourage building infrastructure more impervious to disruption. MORR will look to harden our key infrastructure elements, making basic city services reliable in all imaginable circumstances, and foster programs that support individuals, families and communities in their efforts to prepare and recover from all forms of upheaval. MORR will seek solutions that guarantee as far as humanly possible the health and safety of all residents in all conditions.

Authorized Signature

Contact Information:

Angela Blanchard
Chief Recovery and Resiliency Officer

ATTACHMENTS:

Description

Signed Coversheet
Redline

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

MYR - MORR Chapter 2 change

Agenda Item#: 12.

Summary:

ORDINANCE **AMENDING CHAPTER 2** of Code of Ordinances, Houston, Texas, relating to establishing the Office of Recovery and Resiliency; repealing Division 2, Article XVI, Chapter 2 of the Code of Ordinances, Houston, Texas, relating to the Office of Sustainability; containing findings and other provisions related to the foregoing subject; containing a repealer and a savings clause

Background:

In order to better represent the administration's focus on recovery and resilience, Council is asked to amend Chapter 2 to rename the office of Sustainability to the Office of Recovery and Resiliency and move it to the Mayor's office. This office will have the responsibility of updates to the Climate Action Plan.

The fundamental goal of the renamed Mayor's Office of Recovery and Resiliency (MORR) is to seek solutions that allow the City to remain functional in all imaginable conditions across the full cycle of response, recovery, resilience and sustainability. MORR will work to secure resources and encourage building infrastructure more impervious to disruption. MORR will look to harden our key infrastructure elements, making basic city services reliable in all imaginable circumstances, and foster programs that support individuals, families and communities in their efforts to prepare and recover from all forms of upheaval. MORR will seek solutions that guarantee as far as humanly possible the health and safety of all residents in all conditions.

DocuSigned by:

Chris Newport

6242EDA1DA4487

Authorized Signature

Contact Information:

Angela Blanchard
Chief Recovery and Resiliency Officer

ATTACHMENTS:

Description

Caption
Ordinance
Redline

Type

Other
Ordinance/Resolution/Motion
Backup Material

Chapter 2 **ADMINISTRATION**

* * *

Secs. 2-509-2-52099. Reserved.

* * *

Secs. 2-667-2-10700. Reserved.

~~DIVISION 2.~~**ARTICLE XX. OFFICE OF SUSTAINABILITY RECOVERY AND RESILIENCE**

Sec. 2-521701. Office of ~~sustainability~~ recovery and resilience; created.

There is hereby established an office of ~~sustainability~~ recovery and resilience, a division of the ~~administration and regulatory affairs department~~ mayor's office.

Sec. 2-522702. Definitions.

As used in this article, the following words, terms, and phrases shall have the meanings assigned to them in this section, unless the context of their usage clearly indicates a different meaning:

Climate action plan means and refers to the city's strategic plan to reduce greenhouse gas emissions within the city boundary.

Director means the city's chief recovery and resilience officer ~~director of administration and regulatory affairs~~ or the director's designee.

Disruption means and refers to any event or circumstance that significantly impacts the City's ability to provide essential services. This may include, but is not limited to, natural disasters such as hurricanes or derecho storms, industrial accidents, major infrastructure failures affecting critical systems, or changes in state or federal law that restrict or hinder municipal operations.

Greenhouse gas means any gas that causes the atmosphere to retain heat and includes gases such as carbon dioxide, methane, nitrous oxide, and fluorinated gases.

Greenhouse gas mitigation means any action that results in a net reduction in greenhouse gases from an activity in relation to the emissions from that activity before the mitigation occurs.

Sec. 2-~~523~~703. Purpose; climate action plan.

- (a) The office of recovery and resilience is responsible for developing solutions that enable the city to function effectively under any imaginable condition, ensuring readiness and adaptability across the entire cycle of response, recovery, resilience, and sustainability by identifying and promoting actionable projects to strengthen critical infrastructure and ensure the reliability of essential city services in all situations.
- (ab) The office of ~~sustainability~~ recovery and resilience shall provide support for greenhouse gas mitigation initiatives and shall serve as liaison among the mayor, city council, city departments, and other public and private entities on matters pertaining to greenhouse gas mitigation. To this end the city shall establish, adopt, implement, and maintain a climate action plan describing and incorporating the city's goals, strategies, action plans, and policies for the reduction of greenhouse gas.
- (bc) The climate action plan shall include, but not be limited to:
 - (1) A greenhouse gas emission inventory compliant with the latest national and international standards and completed using the latest available data;
 - (2) Reasonable, practical, and cost-effective measures to reduce or offset community-wide greenhouse gas emissions to zero percent of the 2014 baseline by the year 2050;
 - (3) Updates to the plan which shall take place not later than five years after the adoption of the most recent climate action plan and include quantitative and qualitative analysis of progress toward the goals specified therein; and
 - (4) Implementation and coordination strategies to achieve the objectives of the climate action plan.

Sec. 2-~~524~~704. Duties of the office of sustainability-recovery and resilience.

The office of ~~sustainability~~ recovery and resilience shall perform various duties, including, but not limited to, the following:

- (1) Assist in developing, coordinating, and formulating policies and legislation relating to greenhouse gas mitigation, and assist in overseeing the implementation of programs consistent with such policies and legislation;
- (2) Act as a public advocate for community-led greenhouse gas mitigation initiatives;
- (3) Assist in the coordination of compliance with all federal, state, and city laws concerning greenhouse gas reporting, energy consumption reporting, and climate action plan implementation;

- (4) Assist in analyzing existing city programs for global warming potential, and in developing and promoting additional programs relating to the implementation of the climate action plan;
- (5) Assist in maintaining statistical data regarding the city's municipal and community greenhouse gas emissions;
- (6) Assist and educate individuals and entities in the public and private sectors regarding best practices to reduce greenhouse gas emissions;
- (7) Provide information to assist in planning and prioritizing resources to reduce greenhouse gas emissions resulting from city operations;
- (8) Identify and advance actionable projects to strengthen critical infrastructure and ensure the reliability of essential city services during disruptions;
- (9) Secure resources and building infrastructure designed to withstand and recover from potential disruptions; and
- (10) Promote programs that empower individuals, families, and communities to prepare for and recover from all forms of emergencies or disruptions.

Sec. 2-525705. Director's authority; duties.

The director shall:

- (1) Oversee the maintenance of the climate action plan;
- (2) Establish an open, inclusive, public process for engaging the diverse ethnic, cultural, and economic communities in the development of the climate action plan, any proposed amendments, and any implementation actions;
- (3) Develop policies and procedures to guide city departments in implementing the climate action plan and other greenhouse gas mitigation activities as needed;
- (4) Lead day-to-day climate action plan implementation across all city departments;
- (5) Implement greenhouse gas mitigation into a strategic function that optimizes the city's strategic and operational climate action plan objectives;
- (6) Make recommendations to the mayor and city council regarding greenhouse gas mitigation and promulgate climate action plan policies in conjunction with department directors;
- (7) When appropriate, consult with legal counsel when making decisions regarding climate action plan implementation;

- (8) Report annually to the mayor and city council on progress toward the goals of the climate action plan;
- (9) Recommend policies and partnerships to fulfill the responsibilities and objectives of the office of recovery and resilience;
- (10) Identify, prioritize, and recommend projects that strengthen critical infrastructure and ensure the continuity of essential city services during emergencies or disruptions; and
- (11) Develop and support programs that help individuals, families, and communities prepare for and recover from emergencies and disruptions.

Sec. 2-~~526~~706. Responsibilities of city departments.

Each department director shall:

- (1) Designate a liaison to periodically report to the department new or updated policies, regulations, and planning activities related to the scope of the climate action plan;
- (2) Direct the liaison to periodically report to the office of ~~sustainability~~ recovery and resilience progress toward the goals of the climate action plan and statistical data regarding the department's greenhouse gas emissions; and
- (3) Consult and coordinate with the office of ~~sustainability~~ recovery and resilience when formulating plans, policies, regulations and public-private partnerships related to greenhouse gas mitigation and climate action plan implementation.

Sec. 2-~~527~~707. Transfer of duties.

To the extent that a provision of this Code or of any ordinance, executive order, administrative procedure, administrative order, or contract of the city devolves a duty to, or imposes a duty on, a department or division other than the office of ~~sustainability~~ recovery and resilience, which duty this ~~division~~ article assigns to the office of ~~sustainability~~ recovery and resilience, the provision shall be construed to refer to the office of sustainability recovery and resilience.

Secs. 2-~~528~~708—2-~~599~~1000. Reserved.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/29/2025

ARA - Boiler & Machinery Insurance

Agenda Item#: 13.

Summary:

ORDINANCE approving and authorizing purchase of Boiler and Machinery Insurance Policy from **NATIONAL FIRE INSURANCE OF HARTFORD (CNA)**; providing a maximum contract amount - 3 Years - \$363,414.00 - Property & Casualty Fund

Background:

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that the Council approve the Boiler & Machinery Insurance policy proposed by National Fire Insurance of Hartford (CNA). The proposal offers a one-year term with two additional optional years, for a total of three years. The proposed premium is not to exceed \$363,414 for the full three policy terms, which includes the base premium amount of \$352,831 and a contingency premium amount of \$10,583, anticipated for coverage of any boiler locations added during the coverage period. The proposed policy term is from March 18, 2025 to March 18, 2028, and is automatically renewed annually.

The City's Insurance Broker of Record and insurance consultant, McGriff Insurance Services, LLC. (McGriff) is assigned the task of soliciting policy proposals and recommending carriers for the renewal of the City's Boiler & Machinery Insurance policy.

Boiler & Machinery Insurance is necessary because it affords coverage for perils that are excluded by the City's Property Insurance program. In addition to indemnification, the insurance carrier provides the boiler inspection services required to comply with State of Texas boiler regulations. There is a limited availability of insurance carriers who maintain an adequate staff of state certified inspectors to meet the City's boiler inspection needs.

Policy specifications require the following: (1) coverage for the City's insured property values (building and contents) of \$7,776,453,003 and (2) business interruption ("BI"), totaling \$619,082,019 to continue revenue streams (business interruption and loss of rental income) in the event of insured damages to Houston Airport System, Houston First Corporation properties and the General Services Department (City Hall Annex parking garage).

Policy Terms	Policy Premium	Contingency Premium	Not to Exceed Premium
1	\$113,029.00	\$3,390.00	\$116,419.00

2	\$117,550.00	\$3,526.00	\$121,067.00
3	<u>\$122,252.00</u>	<u>\$3,667.00</u>	<u>\$125,919.00</u>
Totals	\$352,831.00	\$10,583.00	<u>\$363,414.00</u>

Proposed Coverage, Premium, and Policy Terms

The details of the proposed policy are as follows:

Term: March 18, 2025 to March 18, 2028

Insurance Carrier: National Fire Insurance of Hartford (CNA)

Not to Exceed Premium: \$363,414 (Annual payments due immediately upon receipt of invoice.)

Loss Limit: Total: \$125,000,000 (Property, \$100,000,000; Business Interruption, \$25,000,000)

Per Accident Deductibles: Direct, \$50,000; Indirect, 24-hours Business Interruption

Omnibus Locations Coverage: CNA proposed omnibus location coverage, which extends insurance to all City owned locations, with no sub-limit. This is extremely significant for the City's boiler and machinery loss exposures.

A Request for Proposal (RFP) for Boiler & Machinery Insurance was advertised on December 13 and December 20, 2024. McGriff solicited proposals from insurance carriers that underwrite Boiler & Machinery Insurance, have the capacity to underwrite the City and provide boiler inspection services required by the Texas Department of Licensing and Regulation.

McGriff received proposals from three insurance carriers: National Fire Insurance of Hartford (CNA), Liberty Mutual Fire Insurance Company and Travelers Property Casualty Company of America. The recommended National Fire Insurance of Hartford (CNA) policy provides the broadest coverage, lowest proposed premium rate and is the only proposal for a three-year annual policy term. Liberty Mutual and Travelers offered only two-year rate commitments at higher rates.

McGriff recommends acceptance of the proposed Boiler & Machinery Insurance policy proposed by National Fire Insurance of Hartford (CNA), with a per accident deductible of \$50,000 and a 24-hour waiting period, indirect deductible for Business Interruption / Extra Expense.

ARA recommends that the City accept the proposed three-term Boiler & Machinery Insurance policy proposed by National Fire Insurance of Hartford (CNA), as recommended by the City's Insurance Broker of Record, McGriff.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
Department	FY2025	Out Years	Total
ARA, Property/Casualty Fund 1004	\$ 116,419.00	\$ 246,995.00	\$ 363,414.00

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount and Source of Funding:

\$363,414.00

Property / Casualty Fund

Fund 1004

Contact Information:

ARA - Risk Management

Tina Paquet

Phone: (832) 393-8792

Chris Lutz

Phone: (832) 393-8791

ATTACHMENTS:

Description

Type

RCA - Boiler & Machinery Insurance

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/26/2025

District: All

Item Creation Date: 1/29/2025

ARA-Boiler & Machinery Insurance

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that Council approve the Boiler & Machinery Insurance policy proposed by National Fire Insurance of Hartford (CNA). The proposal offers a one-year term with two additional optional years, for a total of three years. The proposed premium is not to exceed \$363,414 for the full three policy terms, which includes the base premium amount of \$352,831 and a contingency premium amount of \$10,583, anticipated for coverage of any boiler locations added during the coverage period. The proposed policy term is from March 18, 2025 to March 18, 2028, and is automatically renewed annually.

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Boiler & Machinery Insurance is necessary because it affords coverage for perils that are excluded by the City's Property Insurance program. In addition to indemnification, the insurance carrier provides the boiler inspection services required to comply with State of Texas boiler regulations. There is a limited availability of insurance carriers who maintain an adequate staff of state certified inspectors to meet the City's boiler inspection needs. Policy specifications require the following: (1) coverage for the City's insured property values (building and contents) of \$7,776,453,003 and (2) business interruption ("BI"), totaling \$619,082,019 to continue revenue streams (business interruption and loss of rental income) in the event of insured damages to Houston Airport System, Houston First Corporation properties and the General Services Department (City Hall Annex parking garage).

Proposed Coverage, Premium, and Policy Terms

Policy Term	Policy Premium	Contingency Premium	Not to Exceed Premium
1	\$113,029	\$3,390	\$116,419
2	\$117,550	\$3,526	\$121,076
3	\$122,252	\$3,667	\$125,919
Totals	\$352,831	\$10,583	\$363,414

The details of the proposed policy are as follows:

Term:	March 18, 2025 to March 18, 2028
Insurance Carrier:	National Fire Insurance of Hartford (CNA)
Not to Exceed Premium:	\$363,414 (Annual payments due immediately upon receipt of invoice.)
Loss Limit:	Total: \$125,000,000 (Property, \$100,000,000; Business Interruption, \$25,000,000)
Per Accident Deductibles:	Direct, \$50,000; Indirect, 24-hours for Business Interruption

Omnibus Locations Coverage: CNA proposed omnibus location coverage, which extends insurance to all City owned locations, with no sub-limit. This is extremely significant for the City's boiler and machinery loss exposures.

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ARA recommends that the City accept the proposed three-term Boiler & Machinery Insurance policy proposed by National Fire Insurance of Hartford (CNA), as recommended by the City's Insurance Broker of Record, McGriff.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
Department	FY2025	Out Years	Total
ARA, Property/Casualty Fund 1004	\$ 116,419.00	\$ 246,995.00	\$ 363,414.00

Departmental Approval Authority:

DS
EC

DocuSigned by:

Tina Paez

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**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount of Funding

Three-Year Term: \$363,414 – Property / Casualty Fund 1004

Contact Information:

Tina Paquet

Phone: (832) 393-8792

Chris Lutz

Phone: (832) 393-8791



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - CUS 2004B-3

Agenda Item#: 14.

Summary:

ORDINANCE supplementing City of Houston, Texas, Master Ordinance; supplementing and amending prior ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-3; authorizing the renewal of a credit facility and related documents; and declaring an emergency

Background:

RECOMMENDATION:

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-3; authorizing the renewal of a credit facility and related documents.

SPECIFIC EXPLANATION:

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank

The existing letter of credit for the CUS Series 2004B-3 Bonds is scheduled to expire on January 28th, 2025. An interim extension through March 28, 2025, has been executed. Following City Council approval of the ordinance, the City will be seeking approval from the Attorney General.

The Finance Working Group (FWG) recommends renewing the letter of credit for the CUS Series 2004B-3 in an amount of \$75 million with Sumitomo. The bank facility will have a 5-year term.

This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th, 2025.

Melissa Dubowski, Chief Business Officer/Director of Finance Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2008-252

Amount and Source of Funding:

Contact Information:

Alma Tamborello
Vernon Lewis

Phone: 832-393-9099
Phone: 832-393-3518

ATTACHMENTS:

Description

Type

Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - CUS 2004B-3

Agenda Item#: 11.

Summary:

ORDINANCE supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-3; authorizing the renewal of a credit facility and related documents.

Background:

RECOMMENDATION:

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-3; authorizing the renewal of a credit facility and related documents.

SPECIFIC EXPLANATION:

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank

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This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th, 2025.

DocuSigned by:

Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:

Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2008-252

Amount and Source of Funding:

Contact Information:

Alma Tamborello

Vernon Lewis



Phone: 832-393-9099

Phone: 832-393-3518

ATTACHMENTS:

Description

Caption

Type

Other

Certificate Of Completion

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Lauren Yaxon

611 Walker St.

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Houston, TX 77002

Lauren.Yaxon@houston.tx.gov

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Lauren.Yaxon@houston.tx.gov

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Pool: City of Houston IT Services

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Location: Docusign

Signer Events

Alma Tamborello

Alma.Tamborello@houston.tx.gov

City of Houston IT Services

Security Level: Email, Account Authentication
(None)

Signature

DS

Signature Adoption: Pre-selected Style

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Melissa Dubowski

Melissa.Dubowski@houston.tx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication
(None)

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Signature Adoption: Uploaded Signature Image

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon M Lewis

Vernon.Lewis@houston.tx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication
(None)

DS

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.251

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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houston.tx.gov

City Controller

Security Level: Email, Account Authentication
(None)

Signed by:

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Signature Adoption: Drawn on Device

Using IP Address: 174.203.5.41

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Signed: 2/21/2025 2:16:47 PM

Electronic Record and Signature Disclosure:

Accepted: 2/21/2025 2:16:38 PM

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Editor Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Elvira Ontiveros Elvira.Ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/19/2025 3:57:53 PM
Eva Barrios Eva.Barrios@houstontx.gov Administrative Coordinator COH Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/20/2025 4:10:14 PM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/20/2025 4:26:58 PM Viewed: 2/20/2025 5:26:35 PM
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Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Houston - Information Technology:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To advise City of Houston - Information Technology of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at it@cityofhouston.net and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Houston - Information Technology

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to it@cityofhouston.net and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Houston - Information Technology

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to docusign@houstontx.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - CUS 2004B-6

Agenda Item#: 15.

Summary:

ORDINANCE supplementing City of Houston, Texas, Master Ordinance; supplementing and amending prior ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-6; authorizing the renewal of a credit facility and related documents; and declaring an emergency

Background:

RECOMMENDATION:

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-6; authorizing the renewal of a credit facility and related documents.

SPECIFIC EXPLANATION:

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank.

The existing letter of credit for the CUS Series 2004B-6 Bonds is scheduled to expire on January 28th, 2025. An interim extension through March 28, 2025, has been executed. Following City Council approval of the ordinance, the City will be seeking approval from the Attorney General.

The Finance Working Group (FWG) recommends renewing the letter of credit for the CUS Series 2004B-6 in an amount of \$78.33 million with Sumitomo. The bank facility will have a 5-year term.

This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th, 2025.

Melissa Dubowski, Chief Business Officer/Director of Finance Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2010-215

Amount and Source of Funding:

Contact Information:

Alma Tamborello **Phone:** 832-393-9099

Vernon Lewis **Phone:** 832-393-3518

VENUE LEASE - 11/15/17 002 000 0010

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - CUS 2004B-6

Agenda Item#: 15.

Summary:

ORDINANCE supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-6; authorizing the renewal of a credit facility and related documents.

Background:

RECOMMENDATION:

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing and amending prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-6; authorizing the renewal of a credit facility and related documents.

SPECIFIC EXPLANATION:

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank.

The existing letter of credit for the CUS Series 2004B-6 Bonds is scheduled to expire on January 28th, 2025. An interim extension through March 28, 2025, has been executed. Following City Council approval of the ordinance, the City will be seeking approval from the Attorney General.

The Finance Working Group (FWG) recommends renewing the letter of credit for the CUS Series 2004B-6 in an amount of \$78.33 million with Sumitomo. The bank facility will have a 5-year term.

This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th, 2025.

DocuSigned by:



Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:



Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2010-215

Amount and Source of Funding:

Contact Information:

Alma Tamborello

Vernon Lewis



Phone: 832-393-9099

Phone: 832-393-3518

ATTACHMENTS:

Description

Caption

Type

Other

Certificate Of Completion

Envelope Id: 807D9CED-9897-4A46-9F77-3FE2FA651DA4

Subject: Complete with Docusign: Final - CUS 2004B-6 - RCA.pdf

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Document Pages: 1

Certificate Pages: 5

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Envelope Originator:

Lauren Yaxon

611 Walker St.

HITS

Houston, TX 77002

Lauren.Yaxon@houston.tx.gov

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Lauren.Yaxon@houston.tx.gov

Pool: FedRamp

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Signer Events

Alma Tamborello

Alma.Tamborello@houston.tx.gov

City of Houston IT Services

Security Level: Email, Account Authentication (None)

Signature

DS

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.251

Timestamp

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Signed: 2/19/2025 3:57:18 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Melissa Dubowski

Melissa.Dubowski@houston.tx.gov

Chief Business Officer/Director of Finance

City of Houston IT Services

Security Level: Email, Account Authentication (None)

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Signature Adoption: Uploaded Signature Image

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Sent: 2/19/2025 3:57:20 PM

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Signed: 2/20/2025 4:10:29 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Vernon M Lewis

Vernon.Lewis@houston.tx.gov

Deputy City Controller

City of Houston IT Services

Security Level: Email, Account Authentication (None)

DS

Signature Adoption: Pre-selected Style

Using IP Address: 204.235.229.251

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Viewed: 2/20/2025 4:26:27 PM

Signed: 2/20/2025 4:26:34 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Chris Hollins

chris.hollins@houston.tx.gov

City Controller

Security Level: Email, Account Authentication (None)

Signed by:

58A54327117A4AE...

Signature Adoption: Drawn on Device

Using IP Address: 174.203.5.41

Signed using mobile

Sent: 2/20/2025 4:26:37 PM

Viewed: 2/21/2025 1:41:08 PM

Signed: 2/21/2025 2:16:23 PM

Electronic Record and Signature Disclosure:

Accepted: 2/21/2025 1:41:08 PM

ID: b35ab5d7-9f67-414b-961a-25b896c08fbd

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Elvira Ontiveros Elvira.Ontiveros@houstontx.gov Interim Division Manager City of Houston IT Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/19/2025 3:57:19 PM
Eva Barrios Eva.Barrios@houstontx.gov Administrative Coordinator COH Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/20/2025 4:10:30 PM
Lillian Rodriguez Lillian.Rodriguez@houstontx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 2/20/2025 4:26:35 PM Viewed: 2/20/2025 5:26:07 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/19/2025 3:49:38 PM
Certified Delivered	Security Checked	2/21/2025 1:41:08 PM
Signing Complete	Security Checked	2/21/2025 2:16:23 PM
Completed	Security Checked	2/21/2025 2:16:23 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - HAS CP AB

Agenda Item#: 16.

Summary:

ORDINANCE supplementing Master Ordinance and ratifying, confirming and amending Ordinance No. 2020-210 relating to Airport System Senior Lien Commercial Paper Notes, Series A and Series B Program; authorizing execution of amendment to Credit Agreement relating to such program and confirming security and payment with respect thereto; authorizing certain Designated Officials to approve certain terms including interest rate, price and terms relating to sale and delivery of Notes; ratifying and confirming one or more Dealer Agreements, issuing and Paying Agency Agreement and other related agreements; making certain findings and other declarations necessary and incidental to the issuance of Notes; and declaring an emergency

Background:

RECOMMENDATION:

Approve an ordinance supplementing the master ordinance to authorize an amendment extending the existing credit agreement relating to the issuance of Airport System Senior Lien Commercial Paper Notes, Series A and B Program; authorizing and expanding certain delegated duties of the Authorized Representative relating to the administration of such program; ratifying, confirming and authorizing certain technical amendments to Ordinance No. 2020-210, which is the most recent ordinance authorizing such commercial paper program.

SPECIFIC EXPLANATION:

Starting in 1993, City Council began authorizing commercial paper ("CP") programs to provide appropriation capacity and "on time" funding for various capital expenditures of the City to be funded with proceeds of debt. The issuance of CP has provided an expedient, cost-effective method of providing interim financing. CP notes are later refinanced with fixed rate bonds with maturities matching the useful lives of the projects of equipment being financed.

The Houston Airport System's ("HAS") existing \$350 million senior lien CP program, Series A (AMT) and Series B (Non-AMT) currently supports capital expenditures related to HAS's Capital Improvement Plan ("CIP") projects. The related bank facility that provides credit and liquidity support is scheduled to expire on March 31st, 2025. HAS is seeking to extend the existing credit agreement supporting and securing commercial paper notes issued under such senior lien CP program. As part of this extension, the ordinance will ratify and confirm Ordinance No. 2020-210, which is the ordinance that authorized the expansion of the CP program to an amount not to exceed \$350 million to be outstanding at any time. The City regularly issues subordinate lien bonds to refinance CP notes issued from time to time.

The Finance Working Group (the "FWG") recommends renewing the current commercial paper program with its current provider Sumitomo Mitsui Banking Corporation for \$350 million. The bank facility will have a 5-year term.

This transaction was presented to the Budget and Fiscal Affairs Committee on January 13th, 2025.

Melissa Dubowski, Chief Business Officer/Director of Finance Chris Hollins, Houston City Controller

Prior Council Action:

Ord. No. 2016-847, 2020-210

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - C&E Interim Financing C-1

Agenda Item#: 17.

Summary:

ORDINANCE authorizing issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-1, in aggregate principal amount not to exceed \$125,000,000; prescribing terms and conditions thereof; providing for payment thereof; approving and authorizing certain authorized officers and employees to act on behalf of City in selling and delivery of such Flexible Rate Notes, within limitations and procedures specified herein; making certain Covenants and Agreements in connection therewith; resolving other matters incident and related to issuance, sale, security and delivery of such Flexible Rate Notes, including the approval of Paying Agent/Registrar Agreement and Note Purchase Agreement; making other provisions regarding such Flexible Rate Notes and matters incident thereto; authorizing Co-Bond Counsel Agreement; and declaring an emergency

Background:

RECOMMENDATION:

Approve an ordinance authorizing the issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-1, in an aggregate principal amount not to exceed \$125 million.

SPECIFIC EXPLANATION:

The Convention and Entertainment Facilities Department (CEF) of the City has indicated the necessity for funding capital expenditures associated with the George R. Brown Expansion Project.

The Finance Working Group (FWG) recommends the CEF Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-1 be issued through a direct purchase by Huntington Capital Markets, the "Lender", in an aggregate principal amount not to exceed \$125 million.

The Notes shall constitute Subordinate Lien Obligations under the Ordinances of the City authorizing the issuance of the City's outstanding Senior Lien Bonds and will be purchased, when issued, by the Lender pursuant to the terms of a note Purchase Agreement. The City intends to refinance the Notes with refunding bonds which are expected to be issued as fixed-rate obligations (at then current market rates for similarly rated tax-exempt debt) payable in substantially equal annual installments of debt service over a term of thirty (30) years.

This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th, 2025.

Melissa Dubowski, Chief Business Officer/Director of Finance Chris Hollins, Houston City
Controller

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

FIN - C&E Interim Financing C-2

Agenda Item#: 18.

Summary:

ORDINANCE authorizing issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-2, in aggregate principal amount not to exceed \$200,000,000; prescribing terms and conditions thereof; providing for payment thereof; approving and authorizing certain authorized officers and employees to act on behalf of City in selling and delivery of such Flexible Rate Notes, within limitations and procedures specified herein; making certain Covenants and Agreements in connection therewith; resolving other matters incident and related to issuance, sale, security and delivery of such Flexible Rate Notes, including approval of Paying Agent/Registrar Agreement and Note Purchase Agreement; making other provisions regarding such Flexible Rate Notes and matters incident thereto; authorizing Co-Bond Counsel Agreement; and declaring an emergency

Background:

RECOMMENDATION:

Approve an ordinance authorizing the issuance of City of Houston, Texas, Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-2, in an aggregate principal amount not to exceed \$200 million.

SPECIFIC EXPLANATION:

The Convention and Entertainment Facilities Department (CEF) of the City has indicated the necessity for funding capital expenditures associated with the George R. Brown Expansion Project

The Finance Working Group (FWG) recommends the CEF Subordinate Lien Hotel Occupancy Tax and Parking Revenue Flexible Rate Notes, Series C-2 be issued through a direct purchase by Truist Bank, the "Lender", in an aggregate principal amount not to exceed \$200 million.

The Notes shall constitute Subordinate Lien Obligations under the Ordinances of the City authorizing the issuance of the City's outstanding Senior Lien Bonds and will be purchased, when issued, by the Lender pursuant to the terms of a Note Purchase Agreement. The City intends to refinance the Notes with refunding bonds which are expected to be issued as fixed-rate obligations (at then current market rates for similarly rated tax-exempt debt) payable in substantially equal annual installments of debt service over a term of thirty (30) years.

This transaction was presented to the Budget & Fiscal Affairs Committee on January 13th,

2025.

Melissa Dubowski, Chief Business Officer/Director of Finance Chris Hollins, Houston City Controller

Contact Information:

Alma Tamborello

Phone: 832-393-9099

Vernon Lewis

Phone: 832-393-3518

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

FIN - Initiative to End Street Homelessness Fund Creation

Agenda Item#: 19.

Summary:

ORDINANCE approving creation of Initiative to End Street Homelessness Fund with zero beginning fund balance to receive revenues from various sources; establishing sources and uses of funds therein for City's Initiatives to End Street Homelessness; appropriating any and all funds received into the fund for purposes set out herein and authorizing expenditures consistent with the purpose thereof

Background:

ORDINANCE approving the creation of the Initiative to End Street Homelessness Fund ("The Fund") with zero beginning fund balance. The Finance Department recommends the City Council approve the creation of a special revenue fund. Creation of a fund is needed to receive revenues from various sources to support the city's initiative to end street homelessness.

Various sources of funding will include, but are not limited to the General Fund, County, State or Federal Funds, METRO, TIRZs, Management Districts, Philanthropic sources, corporate partners, and others.

Uses of the funding may include, but are not limited to:

- ENDING STREET HOMELESSNESS by moving all remaining individuals from encampments into housing with supportive services.
- DIVERSION AND REHOUSING HUBS by establishing hubs across the region to offer immediate support and services, facilitating a seamless transition from the streets to stable, permanent housing.
- RECLAIM PUBLIC SPACES by restoring public areas for community enjoyment and use, enhancing the quality of life for all.

Fiscal Note: No significant fiscal operating impact is anticipated as a result of this ordinance.

Melissa Dubowski
Chief Business Officer / Director of Finance

Contact Information:

William Bryant, Chief of Staff

Finance Department
Phone: 832-393-4612

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

FIN - Initiative to End Street Homelessness Fund Creation

Agenda Item#: 19.

Summary:

ORDINANCE approving creation of Initiative to End Street Homelessness Fund with zero beginning fund balance to receive revenues from various sources; establishing sources and uses of funds therein for City's Initiatives to End Street Homelessness; appropriating any and all funds received into the fund for purposes set out herein and authorizing expenditures consistent with the purpose thereof

Background:

ORDINANCE approving the creation of the Initiative to End Street Homelessness Fund ("The Fund") with zero beginning fund balance. The Finance Department recommends the City Council approve the creation of a special revenue fund. Creation of a fund is needed to receive revenues from various sources to support the city's initiative to end street homelessness.

Various sources of funding will include, but are not limited to the General Fund, County, State or Federal Funds, METRO, TIRZs, Management Districts, Philanthropic sources, corporate partners, and others.

Uses of the funding may include, but are not limited to:

- ENDING STREET HOMELESSNESS by moving all remaining individuals from encampments into housing with supportive services.
- DIVERSION AND REHOUSING HUBS by establishing hubs across the region to offer immediate support and services, facilitating a seamless transition from the streets to stable, permanent housing.
- RECLAIM PUBLIC SPACES by restoring public areas for community enjoyment and use, enhancing the quality of life for all.

Fiscal Note: No significant fiscal operating impact is anticipated as a result of this ordinance.

DocuSigned by:

A blue ink signature of Melissa Dubowski.

Melissa Dubowski ID: 404C7...

Chief Business Officer / Director of Finance

Contact Information:

William Bryant, Chief of Staff

Finance Department

Phone: 832-393-4612

ATTACHMENTS:

Description

Caption

Type

Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/2/2025

HCD25-03 HCHCD - First Amendment

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HARRIS COUNTY, TEXAS** to provide Emergency Solutions Grant Program and Community Development Block Grant Funds to continue providing services through its Housing and Community Development Department - \$143,750.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Harris County, Texas, providing up to an additional \$143,750.00 in Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) funds to continue providing services through The Harris County Housing and Community Development Department (HCHCD).

HCHCD will continue to provide case management and homelessness prevention services to approximately 25 additional at risk of homelessness households. Support Services will include connections to resources such as job skills programs and tenant education, among other services that address barriers to being stably housed.

CATEGORY	ESG	CDBG	TOTAL	PERCENT
Program Services	\$125,000.00	\$0.00	\$125,000.00	86.96%
Administration	\$0.00	\$18,750.00	\$18,750.00	13.04%
Total	\$125,000.00	\$18,750.00	\$143,750.00	100.00%

HCHCD was initially selected by Child Care Council of Greater Houston, Inc. (CCC) as a service provider while CCC was serving as administrator of the Homeless Services Program (HSP). To avoid a gap in homeless response system services, the City selected HCHCD from the existing HSP providers to continue operations. The original Agreement term began June 24, 2024. This First Amendment adds additional funding and extends the term through June 30, 2026.

As of December 2024, HCHCD has expended approximately 60% of their allocated funding and served approximately 68% of their client goal. No findings were reported by Compliance and Monitoring during the 2024 monitoring period.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was presented to the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

05/29/2024 (O) 2024-384

Amount and Source of Funding:

\$143,750.00

Federal Government – Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/2/2025

HCD25-03 HCHCD - First Amendment

Agenda Item#: 20.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Harris County, Texas, providing up to an additional \$143,750.00 in Emergency Solutions Grant (ESG) and Community Development Block Grant (CDBG) funds to continue providing services through The Harris County Housing and Community Development Department (HCHCD).

HCHCD will continue to provide case management and homelessness prevention services to approximately 25 additional at risk of homelessness households. Support Services will include connections to resources such as job skills programs and tenant education, among other services that address barriers to being stably housed.

CATEGORY	ESG	CDBG	TOTAL	PERCENT
Program Services	\$125,000.00	\$0.00	\$125,000.00	86.96%
Administration	\$0.00	\$18,750.00	\$18,750.00	13.04%
Total	\$125,000.00	\$18,750.00	\$143,750.00	100.00%

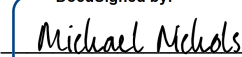
HCHCD was initially selected by Child Care Council of Greater Houston, Inc. (CCC) as a service provider while CCC was serving as administrator of the Homeless Services Program (HSP). To avoid a gap in homeless response system services, the City selected HCHCD from the existing HSP providers to continue operations. The original Agreement term began June 24, 2024. This First Amendment adds additional funding and extends the term through June 30, 2026.

As of December 2024, HCHCD has expended approximately 60% of their allocated funding and served approximately 68% of their client goal. No findings were reported by Compliance and Monitoring during the 2024 monitoring period.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was presented to the Quality of Life Committee on February 3, 2025.


Michael Nichols, Director

Prior Council Action:

05/29/2024 (O) 2024-384

Amount and Source of Funding:

\$143,750.00 Federal Government – Grant Fund (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Public Notice	Public Notice
Ordinance - Prior Council Action	Ordinance/Resolution/Motion
Affidavit of Ownership	Backup Material
Signed PNFDf	Backup Material
SAP Docs	Financial Information
Fact Sheet	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I, ALL

Item Creation Date: 1/8/2025

HCD25-04 The Salvation Army - 3rd Amendment

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing third amendment to Subrecipient Agreement between City of Houston and **THE SALVATION ARMY** to extend term of agreement and provide additional Community Development Block Grant Funds and Emergency Solutions Grant Funds for continuing Administration and Operation of Diversion Services to households who are at risk of immediate homelessness and provide Emergency Shelter and Homeless Prevention Services - \$334,689.86 – Grant Fund - **DISTRICT I - MARTINEZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Third Amendment to the Subrecipient Agreement between the City of Houston (City) and The Salvation Army (TSA), extending the term of the Agreement and providing up to an additional \$334,689.86 in Emergency Solutions Grants Program (ESG) and Community Development Block Grant (CDBG) to continue the provision of homeless program services to include diversion, homelessness prevention, and emergency shelter to a minimum of 775 additional households who are experiencing homelessness or are at-risk for immediate homelessness.

Diversion assists clients in crisis to identify immediate alternative housing arrangements to avoid emergency shelter or unsheltered living. Diversion can include but is not limited to, flexible direct financial assistance, family mediation, and counseling services. Homelessness prevention activities include assistance with short-term rent and utility payments to prevent eviction or termination of services. TSA will also provide emergency shelter for households experiencing homelessness.

CATEGORY	CDBG	ESG	TOTAL	PERCENTAGE
Program	\$0.00	\$291,034.66	\$291,034.66	86.96%
Administration	\$43,655.20	\$0.00	\$43,655.20	13.04%
Total	\$43,655.20	\$291,034.66	\$334,689.86	100.00%

The Way Home, a collaborative partnership between the City of Houston, Harris County, and the Coalition for the Homeless of Houston and Harris County (Coalition), developed the Community COVID Housing Program (CCHP) to specifically respond to COVID-19's impacts on the homeless. For CCHP Phase 2, a joint Request for Expression of Interest from qualified agencies was released in March, 2022 by the Coalition. TSA was one of the qualified agencies selected to

receive funding for Diversion services.

The initial Agreement term was from October 1, 2022, through September 30, 2023, was administratively extended through September 30, 2024, then amended through January 31, 2025. It was then administratively extended through March 31, 2025. This Third Amendment will provide funding through January 31, 2026.

As of November 2024, TSA achieved 157.11% of its goal and expended approximately 82.31% of funding. TSA began receiving funding through the City of Houston in 2012, and there were no findings on their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

9/28/2022 (O) 2022-0717

11/08/2023 (O) 2023-954

09/11/2024 (O) 2024-657

Amount and Source of Funding:

\$334,689.86

Federal Government - Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

District I, ALL

Item Creation Date: 1/8/2025

HCD25-04 The Salvation Army - 3rd Amendment

Agenda Item#: 3.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Third Amendment to the Subrecipient Agreement between the City of Houston (City) and The Salvation Army (TSA), extending the term of the Agreement and providing up to an additional \$334,689.86 in Emergency Solutions Grants Program (ESG) and Community Development Block Grant (CDBG) to continue the provision of homeless program services to include diversion, homelessness prevention, and emergency shelter to a minimum of 775 additional households who are experiencing homelessness or are at-risk for immediate homelessness.

Diversion assists clients in crisis to identify immediate alternative housing arrangements to avoid emergency shelter or unsheltered living. Diversion can include but is not limited to, flexible direct financial assistance, family mediation, and counseling services. Homelessness prevention activities include assistance with short-term rent and utility payments to prevent eviction or termination of services. TSA will also provide emergency shelter for households experiencing homelessness.

CATEGORY	CDBG	ESG	TOTAL	PERCENTAGE
Program	\$0.00	\$291,034.66	\$291,034.66	86.96%
Administration	\$43,655.20	\$0.00	\$43,655.20	13.04%
Total	\$43,655.20	\$291,034.66	\$334,689.86	100.00%

The Way Home, a collaborative partnership between the City of Houston, Harris County, and the Coalition for the Homeless of Houston and Harris County (Coalition), developed the Community COVID Housing Program (CCHP) to specifically respond to COVID-19's impacts on the homeless. For CCHP Phase 2, a joint Request for Expression of Interest from qualified agencies was released in March, 2022 by the Coalition. TSA was one of the qualified agencies selected to receive funding for Diversion services.

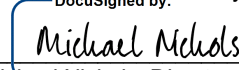
The initial Agreement term was from October 1, 2022, through September 30, 2023, was administratively extended through September 30, 2024, then amended through January 31, 2025. It was then administratively extended through March 31, 2025. This Third Amendment will provide funding through January 31, 2026.

As of November 2024, TSA achieved 157.11% of its goal and expended approximately 82.31% of funding. TSA began receiving funding through the City of Houston in 2012, and there were no findings on their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Designed by:

 Michael Nichols, Director

Prior Council Action:

9/28/2022 (O) 2022-0717

11/08/2023 (O) 2023-954

09/11/2024 (O) 2024-657

Amount and Source of Funding:

\$334,689.86 Federal Government - Grant Funded (5000)

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

HCD25-05 Harris County Domestic Violence Coordinating
Council

Agenda Item#: 22.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **HARRIS COUNTY DOMESTIC VIOLENCE COORDINATING COUNCIL** to provide Emergency Solutions Grants Program and Community Development Block Grant Funds for Continuation of Services previously funded through City's Homeless Services Program - \$944,657.15 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Harris County Domestic Violence Coordinating Council (HCDVCC), providing up to an additional \$944,657.15 in Emergency Solutions Grants Program (ESG) and Community Development Block Grant (CDBG) funds for the continuation of services previously funded through the City's Homeless Services Program (HSP).

HCDVCC's activities include emergency shelter for individuals, families, and persons fleeing domestic violence; rapid rehousing for families experiencing homelessness; assistance with short-term rent and utility payments to prevent eviction or termination of services; and assistance in obtaining services and benefits.

HCDVCC will provide administrative services to nonprofit domestic violence providers, that will serve a minimum of 228 additional households who are homeless or at-risk of homelessness and may be survivors of domestic violence, sexual assault, and/or human trafficking. Administrative services include processing reimbursement requests, monitoring providers for performance and compliance with City, State, and U.S. Department of Housing and Urban Development regulations, and providing technical assistance and training.

CATEGORY	CDBG	ESG	TOTAL	PERCENTAGE
Program	\$0.00	\$821,441.00	\$821,441.00	86.96%
Administration	\$123,216.15	\$0.00	\$123,216.15	13.04%
Total	\$123,216.15	\$821,441.00	\$944,657.15	100.00%

HCD conducted a Notice of Funding Availability for Homeless Services Program administrative services in August 2020. Child Care Council (CCC) was selected as the Administrative Services

Agency. CCC's Agreement to operate as the HSP administrator will not be renewed and will expire on March 31, 2024.

To avoid a gap in homeless response system services, the City selected HCDVCC to operate as an administrator for existing DV agencies that are providing homeless and homelessness prevention services to continue operations. The initial Agreement was from April 1, 2024 – March 31, 2025. This First Amendment will provide funding through March 31, 2026.

HCDVCC was selected due to its history of working with Houston's Homeless system, the City of Houston, and providers that serve survivors of domestic violence, sexual assault, and/or human trafficking.

As of November 2024, HCDVCC has served 93.60% of its goal and expended 50.91% of their funding. The agency received funding from the City of Houston in 2022 and there were no findings associated with that program.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

03/27/2024 (O) 2024-184

Amount and Source of Funding:

\$944,657.15

Federal Government - Grant Funded

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: 832-394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

ALL

Item Creation Date:

HCD25-05 Harris County Domestic Violence Coordinating Council

Agenda Item#: 8.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Harris County Domestic Violence Coordinating Council (HCDVCC), providing up to an additional \$944,657.15 in Emergency Solutions Grants Program (ESG) and Community Development Block Grant (CDBG) funds for the continuation of services previously funded through the City's Homeless Services Program (HSP).

HCDVCC's activities include emergency shelter for individuals, families, and persons fleeing domestic violence; rapid rehousing for families experiencing homelessness; assistance with short-term rent and utility payments to prevent eviction or termination of services; and assistance in obtaining services and benefits.

HCDVCC will provide administrative services to nonprofit domestic violence providers, that will serve a minimum of 228 additional households who are homeless or at-risk of homelessness and may be survivors of domestic violence, sexual assault, and/or human trafficking. Administrative services include processing reimbursement requests, monitoring providers for performance and compliance with City, State, and U.S. Department of Housing and Urban Development regulations, and providing technical assistance and training.

CATEGORY	CDBG	ESG	TOTAL	PERCENTAGE
Program	\$0.00	\$821,441.00	\$821,441.00	86.96%
Administration	\$123,216.15	\$0.00	\$123,216.15	13.04%
Total	\$123,216.15	\$821,441.00	\$944,657.15	100.00%

HCD conducted a Notice of Funding Availability for Homeless Services Program administrative services in August 2020. Child Care Council (CCC) was selected as the Administrative Services Agency. CCC's Agreement to operate as the HSP administrator will not be renewed and will expire on March 31, 2024.

To avoid a gap in homeless response system services, the City selected HCDVCC to operate as an administrator for existing DV agencies that are providing homeless and homelessness prevention services to continue operations. The initial Agreement was from April 1, 2024 – March 31, 2025. This First Amendment will provide funding through March 31, 2026.

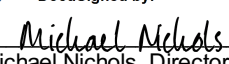
HCDVCC was selected due to its history of working with Houston's Homeless system, the City of Houston, and providers that serve survivors of domestic violence, sexual assault, and/or human trafficking.

As of November 2024, HCDVCC has served 93.60% of its goal and expended 50.91% of their funding. The agency received funding from the City of Houston in 2022 and there were no findings associated with that program.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

DocuSigned by:

 Michael Nichols, Director

Prior Council Action:

03/27/2024 (O) 2024-184

Amount and Source of Funding:

\$944,657.15 Federal Government - Grant Funded (5000)

Contact Information:

Roxanne Lawson
 832-394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/10/2025

HCD25-06 Coalition for the Homeless HMIS - First Amendment

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **THE COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** to provide Housing Opportunities for Persons With Aids Funds and Emergency Solutions Grant Funds for Operation and Maintenance of Homeless Management Information System - \$153,335.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (the Coalition), providing an additional \$87,330.00 of Emergency Solutions Grant (ESG) funds and \$66,005.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the continued operation and maintenance of the Homeless Management Information System (HMIS), which is used to track services received by individuals that are homeless or at-risk of homelessness.

The HMIS is designed to record and store individual client data, including the types of services needed by Houston's homeless community. It was developed in response to the U.S. Congress' request for information on how appropriated federal homeless funds are spent. Congress is not only interested in fiscal responsibility, but also who the homeless are as a group and the outcome from assistance programs. All agencies receiving federal funds for homeless services are required to participate in the HMIS. The City is funding the Coalition, as the designated Lead Agency of the local Continuum of Care, known locally as The Way Home, to comply with this data collection and reporting requirement. Participation in the HMIS enables HCD to track those receiving assistance through the ESG and HOPWA Programs, reduce duplication of client services, and minimize errors in data reporting. The U.S. Department of Housing and Urban Development (HUD) encourages ESG/HOPWA grantees and project sponsors to participate in the HMIS to improve coordination and to enhance beneficiary access to other homeless and community assistance programs.

Category	ESG	HOPWA	Total	Percent
Program	\$87,330.00	\$61,385.00	\$148,715.00	96.5%
Administrative	\$0.00	\$4,620.00	\$4,620.00	3.5%
Total	\$87,330.00	\$66,005.00	\$153,335.00	100%

This First Amendment will extend the current Agreement term by an additional 12 months. The extension period will be from June 1, 2025, to May 31, 2026. The Coalition began receiving funding for HMIS operations through the City in 2012. As of November 2024, the Coalition has operated and maintained the HMIS for The Way Home expending 62.58% of funding allocated.

No Notice of Funding Availability (NOFA) was performed as the agency is a sole-source provider being the designated Lead Agency for The Way Home. There were no findings on the most recent annual compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

6/5/2024 (O) 2024-393

Amount and Source of Funding:

\$153,335.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson

832-394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

ALL

Item Creation Date: 1/10/2025

HCD25-06 Coalition for the Homeless HMIS - First Amendment

Agenda Item#: 24.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (the Coalition), providing an additional \$87,330.00 of Emergency Solutions Grant (ESG) funds and \$66,005.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the continued operation and maintenance of the Homeless Management Information System (HMIS), which is used to track services received by individuals that are homeless or at-risk of homelessness.

The HMIS is designed to record and store individual client data, including the types of services needed by Houston's homeless community. It was developed in response to the U.S. Congress' request for information on how appropriated federal homeless funds are spent. Congress is not only interested in fiscal responsibility, but also who the homeless are as a group and the outcome from assistance programs. All agencies receiving federal funds for homeless services are required to participate in the HMIS. The City is funding the Coalition, as the designated Lead Agency of the local Continuum of Care, known locally as The Way Home, to comply with this data collection and reporting requirement.

Participation in the HMIS enables HCD to track those receiving assistance through the ESG and HOPWA Programs, reduce duplication of client services, and minimize errors in data reporting. The U.S. Department of Housing and Urban Development (HUD) encourages ESG/HOPWA grantees and project sponsors to participate in the HMIS to improve coordination and to enhance beneficiary access to other homeless and community assistance programs.

Category	ESG	HOPWA	Total	Percent
Program	\$87,330.00	\$61,385.00	\$148,715.00	96.5%
Administrative	\$0.00	\$4,620.00	\$4,620.00	3.5%
Total	\$87,330.00	\$66,005.00	\$153,335.00	100%

This First Amendment will extend the current Agreement term by an additional 12 months. The extension period will be from June 1, 2025, to May 31, 2026. The Coalition began receiving funding for HMIS operations through the City in 2012. As of November 2024, the Coalition has operated and maintained the HMIS for The Way Home expending 62.58% of funding allocated.

No Notice of Funding Availability (NOFA) was performed as the agency is a sole-source provider being the designated Lead Agency for The Way Home. There were no findings on the most recent annual compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

6/5/2024 (O) 2024-393

Amount and Source of Funding:

\$153,335.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
832-394-6307

ATTACHMENTS:

Description

Affidavit of Ownership
Public Notice

Type

Backup Material
Public Notice



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C

Item Creation Date: 1/10/2025

HCD25-07 Catholic Charities - RRH/HP - First Amendment

Agenda Item#: 24.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CATHOLIC CHARITIES OF THE ARCHDIOCESE OF GALVESTON-HOUSTON** providing additional Emergency Solutions Grant Funds and Community Development Block Grant Funds for Rapid Rehousing Case Management and Navigation Services to households at risk or experiencing homelessness - \$264,705.00 - Grant Fund - **DISTRICT C - KAMIN**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to an additional \$264,705.00 of Emergency Solutions Grants and Community Development Block Grant funds for the continuation of services.

Catholic Charities will provide rapid rehousing and homelessness prevention services to 80 households at-risk of or experiencing homelessness. Services include tenant-based rental assistance and utility payments to prevent eviction or termination of services; assistance obtaining permanent housing; and case management to assist in obtaining services and benefits.

CATEGORY	CDBG	ESG (HP & RRH)	TOTAL	PERCENTAGE
Program	\$0.00	\$225,000.00	\$225,000.00	85.00%
Administration	\$39,705.00	\$0.00	\$39,705.00	15.00%
TOTAL	\$39,705.00	\$225,000.00	\$264,705.00	100.00%

Catholic Charities was initially selected by Child Care Council, Inc. (CCC), HCD's administrator of the City's Homeless Services Program (HSP), as a service provider. CCC's Agreement to operate as the HSP administrator was not renewed and expired as of March 31, 2024. To avoid a gap in homeless response system services, HCD selected Catholic Charities from the existing HSP providers to continue operations. The initial Agreement was from April 1, 2024 – March 31, 2025, and included the option to renew for up to an additional one-year period at the City's discretion. The First Amendment will provide funding through March 31, 2026.

As of October 31, 2024, Catholic Charities has expended 56% of their funding and served 52.50% of their Homeless Prevention client goal and 49.89% of the rapid rehousing client goal. During 2024, the rapid rehousing referrals were paused for approximately six months due to lack of rental assistance subsidies through the Houston Housing Authority (HHA). However, effective Feb 1, 2025, the Coalition for the Homeless (CFTH) will be taking over the rental assistance subsidy payments through the

Continuum of Care (CoC) funding. The change will allow Catholic Charities to meet the rapid rehousing goals during the extended term of the Agreement.

Catholic Charities has provided services to the City since 2003. There were no findings in the agency's most recent compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

3/06/2024 (O) 2024-128

Amount and Source of Funding:

\$264,705.00

Federal Government - Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: 832-394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

District C

Item Creation Date: 1/10/2025

HCD25-07 Catholic Charities - RRH/HP - First Amendment

Agenda Item#: 18.

Summary:

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Catholic Charities of the Archdiocese of Galveston-Houston (Catholic Charities), providing up to an additional \$264,705.00 of Emergency Solutions Grants and Community Development Block Grant funds for the continuation of services.

Catholic Charities will provide rapid rehousing and homelessness prevention services to 80 households at-risk of or experiencing homelessness. Services include tenant-based rental assistance and utility payments to prevent eviction or termination of services; assistance obtaining permanent housing; and case management to assist in obtaining services and benefits.

CATEGORY	CDBG	ESG (HP & RRH)	TOTAL	PERCENTAGE
Program	\$0.00	\$225,000.00	\$225,000.00	85.00%
Administration	\$39,705.00	\$0.00	\$39,705.00	15.00%
TOTAL	\$39,705.00	\$225,000.00	\$264,705.00	100.00%

Catholic Charities was initially selected by Child Care Council, Inc. (CCC), HCD's administrator of the City's Homeless Services Program (HSP), as a service provider. CCC's Agreement to operate as the HSP administrator was not renewed and expired as of March 31, 2024. To avoid a gap in homeless response system services, HCD selected Catholic Charities from the existing HSP providers to continue operations. The initial Agreement was from April 1, 2024 – March 31, 2025, and included the option to renew for up to an additional one-year period at the City's discretion. The First Amendment will provide funding through March 31, 2026.

As of October 31, 2024, Catholic Charities has expended 56% of their funding and served 52.50% of their Homeless Prevention client goal and 49.89% of the rapid rehousing client goal. During 2024, the rapid rehousing referrals were paused for approximately six months due to lack of rental assistance subsidies through the Houston Housing Authority (HHA). However, effective Feb 1, 2025, the Coalition for the Homeless (CFTH) will be taking over the rental assistance subsidy payments through the Continuum of Care (CoC) funding. The change will allow Catholic Charities to meet the rapid rehousing goals during the extended term of the Agreement.

Catholic Charities has provided services to the City since 2003. There were no findings in the agency's most recent compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

3/06/2024 (O) 2024-128

Amount and Source of Funding:

\$264,705.00 Federal Government - Grant Funded (5000)

Contact Information:

Roxanne Lawson
832-394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I

Item Creation Date: 1/3/2025

HCD25-08 SEARCH Homeless Services

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES** providing Emergency Solution Grants Funds and Community Development Block Grant Funds for Rapid Rehousing Case Management and Navigation Services to homeless households - \$376,669.00 - Grant Fund - **DISTRICT I - MARTINEZ**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services, providing up to \$376,669.00 in Emergency Solution Grant (ESG) and Community Development Block Grant (CDBG) funds for a program providing Rapid Re-housing Case Management services to a minimum of 100 households.

SEARCH Homeless Services will continue to provide housing stability case management and navigation services to homeless households placed into permanent housing through The Way Home. Case Managers will work to ensure housing stability, assist in resolving landlord-tenant conflicts, and assist with linkages to additional services throughout the household's duration in the program.

CATEGORY	ESG	CDBG	TOTAL	PERCENT
Program Services	\$327,538.00	\$0.00	\$327,538.00	86.97%
Administration	\$0.00	\$49,131.00	\$49,131.00	13.03%
Total	\$327,538.00	\$49,131.00	\$376,669.00	100.00%

SEARCH Homeless Services was initially selected by Child Care Council, Inc. as a rapid re-housing case management service provider while serving as administrator of the City's Homeless Services Program (HSP). To avoid a gap in homeless response system services, the City selected SEARCH Homeless Services from the existing pool of Rapid Re-housing Case Management providers to continue operations.

The initial Agreement period was from January 1, 2024 to December 31, 2024, and was administratively extended through February 28, 2025. This First Amendment will extend the term and provide funding through December 31, 2025. SEARCH has received funding from the City of Houston since 1996. As of November 2024, SEARCH has met 96% of their goal and utilized

approximately 93% of its total funds. There were no findings during their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

11/29/2023 (O) 2023-1018

Amount and Source of Funding:

\$376,669.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson,
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

District I

Item Creation Date: 1/3/2025

HCD25-08 SEARCH Homeless Services

Agenda Item#: 10.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services, providing up to \$376,669.00 in Emergency Solution Grant (ESG) and Community Development Block Grant (CDBG) funds for a program providing Rapid Re-housing Case Management services to a minimum of one hundred (100) households.

SEARCH Homeless Services will continue to provide housing stability case management and navigation services to homeless households placed into permanent housing through The Way Home. Case Managers will work to ensure housing stability, assist in resolving landlord-tenant conflicts, and assist with linkages to additional services throughout the household's duration in the program.

CATEGORY	ESG	CDBG	TOTAL	PERCENT
Program Services	\$327,538.00	\$0.00	\$327,538.00	86.97%
Administration	\$0.00	\$49,131.00	\$49,131.00	13.03%
Total	\$327,538.00	\$49,131.00	\$376,669.00	100.00%


SEARCH Homeless Services was initially selected by Child Care Council, Inc. as a rapid re-housing case management service provider while serving as administrator of the City's Homeless Services Program (HSP). To avoid a gap in homeless response system services, the City selected SEARCH Homeless Services from the existing pool of Rapid Re-housing Case Management providers to continue operations.

The initial Agreement period was from January 1, 2024 to December 31, 2024, and was administratively extended through February 28, 2025. This First Amendment will extend the term and provide funding through December 31, 2025. SEARCH has received funding from the City of Houston since 1996. As of November 2024, SEARCH has met 96% of their goal and utilized approximately 93% of its total funds. There were no findings during their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Quality of Life Committee on February 3, 2025.


 Michael Nichols, Director

Prior Council Action:

11/29/2023 (O) 2023-1018

Amount and Source of Funding:

\$376,669.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson,
 (832) 394-6307

ATTACHMENTS:

Description

Delinquent Tax Report
 Affidavit of Ownership

Type

Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/3/2025

HCD25-10 Covenant House Texas

Agenda Item#: 26.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **COVENANT HOUSE TEXAS** to provide Emergency Solutions Grant Funds, Homeless Housing and Services Program Youth Set-Aside Funds, and Community Development Block Grant Funds to provide for continued Administration and Operation of an Emergency Shelter for individual youth experiencing homelessness - \$341,541.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Covenant House Texas, providing up to \$341,541.00 in Emergency Solutions Grant (ESG), Homeless Housing and Services Program – Youth (HHSP-Y), and Community Development Block Grant (CDBG) funds, for the continuation of a Homeless Services program.

Covenant House Texas will provide emergency shelter for individual youth, case management, and essential services to 80 unaccompanied, homeless young adults ages 18 to 24.

CATEGORY	ESG	HHSP-Y	CDBG	TOTAL	PERCENT
Program	\$175,000.00	\$140,291.00	\$0.00	\$315,291.00	92.31%
Administration	\$0.00	\$0.00	\$26,250.00	\$26,250.00	7.69%
Total	\$175,000.00	\$140,291.00	\$26,250.00	\$341,541.00	100.00%

Covenant House Texas was initially selected by Child Care Council, Inc. (CCC) as a service provider while CCC was serving as administrator of the City's Homeless Services Program (HSP). To avoid a gap in services, the City selected Covenant House Texas from the existing HSP providers to continue operations.

The initial Agreement period was from April 8, 2024, to March 31, 2025. This First Amendment will extend the Agreement to March 31, 2026. As of November 2024, Covenant House Texas has met 108% of its client goal and utilized approximately 89% of its total funds. There were no findings during their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

The Quality of Life Committee reviewed this item on February 3, 2025.

Michael Nichols, Director

Prior Council Action:

4/3/2024 (O) 2024-198

Amount and Source of Funding:

\$201,250.00 Federal Government – Grant Funded (5000)

\$140,291.00 State – Grant Fund (5010)

Contact Information:

Roxanne Lawson,

(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/3/2025

HCD25-10 Covenant House Texas

Agenda Item#: 26.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a First Amendment to the Subrecipient Agreement between the City of Houston and **COVENANT HOUSE TEXAS**, providing up to \$341,541.00 in Emergency Solutions Grant, Homeless Housing and Services Program – Youth, and Community Development Block Grant Funds, for the continuation of a Homeless Services program

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and Covenant House Texas, providing up to \$341,541.00 in Emergency Solutions Grant (ESG), Homeless Housing and Services Program – Youth (HHSP-Y), and Community Development Block Grant (CDBG) funds, for the continuation of a Homeless Services program.

Covenant House Texas will provide emergency shelter for individual youth, case management, and essential services to 80 unaccompanied, homeless young adults ages 18 to 24.

CATEGORY	ESG	HHSP-Y	CDBG	TOTAL	PERCENT
Program	\$175,000.00	\$140,291.00	\$0.00	\$315,291.00	92.31%
Administration	\$0.00	\$0.00	\$26,250.00	\$26,250.00	7.69%
Total	\$175,000.00	\$140,291.00	\$26,250.00	\$341,541.00	100.00%

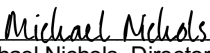
Covenant House Texas was initially selected by Child Care Council, Inc. (CCC) as a service provider while CCC was serving as administrator of the City's Homeless Services Program (HSP). To avoid a gap in services, the City selected Covenant House Texas from the existing HSP providers to continue operations.

The initial Agreement period was from April 8, 2024, to March 31, 2025. This First Amendment will extend the Agreement to March 31, 2026. As of November 2024, Covenant House Texas has met 108% of its client goal and utilized approximately 89% of its total funds. There were no findings during their most recent annual compliance monitoring review.

Fiscal Note:

No Fiscal Note is required on grant items.

The Quality of Life Committee reviewed this item on February 3, 2025.

DocuSigned by:

 Michael Nichols, Director

Prior Council Action:

4/3/2024 (O) 2024-198

Amount and Source of Funding:

\$201,250.00 Federal Government – Grant Funded (5000)

\$140,291.00 State – Grant Fund (5010)

Contact Information:

Roxanne Lawson,
 (832) 394-6307

ATTACHMENTS:

Description

Delinquent Tax Report
 Affidavit of Ownership
 Departmental Sign-Offs

Type

Backup Material
 Backup Material
 Backup Material

SAP Documents
Prior Council Action - Initial Agreement
Fact Sheet

Financial Information
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/30/2025

HCD25-13 Home Repair Program 5th Amendment to the Master Contract Agreement - Additional Contractors

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing fifth amendment to Master Contractor Agreement for City of Houston Home Repair Program to be executed by City of Houston and each of the following contractors: **SLSCO, LTD; DSW HOMES, LLC; HOUSTON HABITAT FOR HUMANITY, INC; MAYBERRY HOMES, INC; JAMES W. TURNER CONSTRUCTION, LTD**, to extend renewal period of Master Contractor Agreements

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Fifth Amendment to the Home Repair Program (HRP) Master Contractor Agreement (MCA) to be executed by the City and each of the following contractors: DSW HOMES, LLC.; HOUSTON HABITAT FOR HUMANITY, INC; JAMES W. TURNER CONSTRUCTION, LTD.; MAYBERRY HOMES, INC; and SLSCO, LTD., to extend the termination dates of the MCAs by an additional two years. No funding is attached to this item.

The HRP provides home repair and reconstruction services for eligible low-and moderate-income (LMI) homeowners to alleviate immediate threats to their health, life, and safety. The Home Repair Program, with the existing seven contractors, has completed 297 homes with an additional 46 homes currently in preconstruction.

Funding under the Master Contractor Agreements will continue to be expended through Tri-Party Agreements between the City, Homeowner, and the Contractor for each Rehabilitation or Reconstruction Project. The total of all Tri-Party Agreement amounts will not exceed the allocated funding available.

This item was reviewed by the Housing and Affordability Committee on January 31, 2025.

Michael Nichols, Director

Prior Council Action:

01/24/2018 (O) 2018-56; 02/07/2018 (O) 2018-84; 11/28/2018 (O) 2018-936; 12/05/2018 (O) 2018-981; 01/13/2019 (O) 2019-83; 06/26/2019 (O) 2019-498; 01/29/2020 (O) 2020-77; 05/19/2020 (O) 2020-406; 02/03/2021 (O) 2021-092; 4/21/2021 (O) 2021-273; 12/07/2022 (O)

2022-933; 12/20/2023 (O) 2023-1149; 12/20/2023 (O) 2023-1150; 12/11/2024 (O) 2024-948; 1/29/2024 (O) 2025-59

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

ALL

Item Creation Date: 1/30/2025

HCD25-13 Home Repair Program 5th Amendment to the Master Contract Agreement -
Additional Contractors

Agenda Item#: 22.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Fifth Amendment to the Home Repair Program (HRP) Master Contractor Agreement (MCA) to be executed by the City and each of the following contractors: DSW HOMES, LLC.; HOUSTON HABITAT FOR HUMANITY, INC; JAMES W. TURNER CONSTRUCTION, LTD.; MAYBERRY HOMES, INC; and SLSCO, LTD., to extend the termination dates of the MCAs by an additional two years. No funding is attached to this item.

The HRP provides home repair and reconstruction services for eligible low-and moderate-income (LMI) homeowners to alleviate immediate threats to their health, life, and safety. The Home Repair Program, with the existing seven contractors, has completed 297 homes with an additional 46 homes currently in preconstruction.

Funding under the Master Contractor Agreements will continue to be expended through Tri-Party Agreements between the City, Homeowner, and the Contractor for each Rehabilitation or Reconstruction Project. The total of all Tri-Party Agreement amounts will not exceed the allocated funding available.

This item was reviewed by the Housing and Affordability Committee on January 31, 2025.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

01/24/2018 (O) 2018-56; 02/07/2018 (O) 2018-84; 11/28/2018 (O) 2018-936; 12/05/2018 (O) 2018-981; 01/13/2019 (O) 2019-83; 06/26/2019 (O) 2019-498; 01/29/2020 (O) 2020-77; 05/19/2020 (O) 2020-406; 02/03/2021 (O) 2021-092; 4/21/2021 (O) 2021-273; 12/07/2022 (O) 2022-933; 12/20/2023 (O) 2023-1149; 12/20/2023 (O) 2023-1150; 12/11/2024 (O) 2024-948; 1/29/2024 (O) 2025-59

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Public Notice	Public Notice
PNFDF	Backup Material
Tax reports for SLSCO, DSW and JWT	Backup Material
Tax Report for Mayberry	Backup Material
Ordinance 2018-56	Backup Material
Ordinance 2018-84	Backup Material
Ordinance 2018-936	Backup Material
Ordinance 2018-981	Backup Material
Ordinance 2019-83	Backup Material
Ordinance 2019-498	Backup Material
Ordinance 2020-77	Backup Material
Ordinance 2020-406	Backup Material
Ordinance 2021-092	Backup Material
Ordinance 2021-273	Backup Material
Ordinance 2022-933	Backup Material
Ordinance 2023-1149	Backup Material
Ordinance 2023-1150	Backup Material
Ordinance 2024-948	Backup Material

Ordinance 2025-59

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/14/2025

HHD – UT Health Science Center Amendment Two

Agenda Item#: 28.

Summary:

ORDINANCE amending Ordinance No. 2023-0155 to increase maximum contract amount and authorizing second amendment for Subrecipient Agreement between City of Houston and **THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** to amend Scope of Work and replace Principal Investigator for **Behavioral Surveillance Services Health Department's Project**; authorizing Director of the Houston Health Department to act as the City's representative in the application process, to apply for, accept and expend Grant Funds as awarded and to apply for, accept, and expend all subsequent awards, declaring the City's eligibility for such Grant

Background:

The Houston Health Department (HHD) Director recommends that City Council approve an ordinance amending Ordinance No. 2023-0155 (passed March 8, 2023) to authorize a Second Amendment to replace the principal investigator and to amend the scope of work and increase the maximum contract amount from \$2,729,889.00 to \$2,789,459.00 in connection with the National Behavioral Surveillance Services Subrecipient Agreement between the City of Houston and the **University of Texas Health Science Center at Houston (UTHSC) (Contract No. 4600017620)**.

Specific Explanation:

Amendment Two of the subrecipient agreement between the City of Houston and UTHSC will replace Principal Investigator Catherine Troisi with Dr. Paige Padgett Wermuth. The scope of work adds a new component for hepatitis testing. The Centers for Disease Control and Prevention (CDC) has provided a supplemental grant award for the budget period, January 1, 2024 through December 31, 2024, which has increased by \$59,570.00 for a current budget total of \$720,479.00. The five (5) year performance period is January 1, 2022 through December 31, 2026 for a maximum, not-to-exceed total of \$2,789,459.00

The original subrecipient agreement was approved on March 8, 2023, under Ordinance 2023-0155, for a 3-year contract with two (2) one-year renewals. Amendment no. 1 was approved on November 15, 2023, under Ordinance 2023-984 to replace and revise the scope of work of the original agreement and to add additional funds to the contract. The CDC provided an additional grant award for behavioral surveillance services to increase the maximum contract by \$209,994.00 for a total not-to-exceed \$2,729,889.00. The five (5) year performance period is January 1, 2022 through December 31, 2026.

HHD requests City Council hereby authorize the Mayor, without further City Council action, to execute all related contracts, agreements, amendments, extension or renewal of the contract and documents in connection with the above-mentioned Grant with the approval of the City Attorney. HHD requests the Director, or his designee, be designated as the official authorized to accept and expend the funds, as awarded, for the purpose of this Grant program and to apply for and accept all subsequent awards, if any, pertaining to the above-mentioned grant. The Mayor and the Director are authorized to execute all documents accepting current and future grant funds for the project period, or for a grant performance period not to exceed 5 years.

Grant Source:

The funding for this project is from a federal government grant through the CDC.

Fiscal Note:

No fiscal note is required for grant items.

Stephen L. Williams, M.Ed., MPA
Director - Houston Health Department

ESTIMATED SPEND AUTHORITY			
FY25	FY26	FY27	TOTAL
\$59,570.00	\$0.00	\$0.00	\$59,570.00

Prior Council Action:

ORD 2021-0954; Passed 11/15/2023

ORD 2023-0155; Passed 3/08/2023

Amount and Source of Funding:

\$59,570.00

Federal Government

Fund 5000

Contact Information:

Reyes Ramirez, Public Information officer

Houston Health Department

Phone: 713-907-5962

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/14/2025

HHD – UT Health Science Center Amendment Two

Agenda Item#: 28.

Summary:

ORDINANCE amending Ordinance No. 2023-0155 to increase maximum contract amount and authorizing second amendment for Subrecipient Agreement between City of Houston and **THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT HOUSTON** to amend Scope of Work and replace Principal Investigator for **Behavioral Surveillance Services Health Department's Project**; authorizing Director of the Houston Health Department to act as the City's representative in the application process, to apply for, accept and expend Grant Funds as awarded and to apply for, accept, and expend al subsequent awards, declaring the City's eligibility for such Grant

Background:

The Houston Health Department (HHD) Director recommends that City Council approve an ordinance amending Ordinance No. 2023-0155 (passed March 8, 2023) to authorize a Second Amendment to replace the principal investigator and to amend the scope of work and increase the maximum contract amount from \$2,729,889.00 to \$2,789,459.00 in connection with the National Behavioral Surveillance Services Subrecipient Agreement between the City of Houston and the **University of Texas Health Science Center at Houston (UTHSC) (Contract No. 4600017620)**.

Specific Explanation:

Amendment Two of the subrecipient agreement between the City of Houston and UTHSC will replace Principal Investigator Catherine Troisi with Dr. Paige Padgett Wermuth. The scope of work adds a new component for hepatitis testing. The Centers for Disease Control and Prevention (CDC) has provided a supplemental grant award for the budget period, January 1, 2024 through December 31, 2024, which has increased by \$59,570.00 for a current budget total of \$720,479.00. The five (5) year performance period is January 1, 2022 through December 31, 2026 for a maximum, not-to-exceed total of \$2,789,459.00

The original subrecipient agreement was approved on March 8, 2023, under Ordinance 2023-0155, for a 3-year contract with two (2) one-year renewals. Amendment no. 1 was approved on November 15, 2023, under Ordinance 2023-984 to replace and revise the scope of work of the original agreement and to add additional funds to the contract. The CDC provided an additional grant award for behavioral surveillance services to increase the maximum contract by \$209,994.00 for a total not-to-exceed \$2,729,889.00. The five (5) year performance period is January 1, 2022 through December 31, 2026.

HHD requests City Council hereby authorize the Mayor, without further City Council action, to execute all related contracts, agreements, amendments, extension or renewal of the contract and documents in connection with the above-mentioned Grant with the approval of the City Attorney. HHD requests the Director, or his designee, be designated as the official authorized to accept and expend the funds, as awarded, for the purpose of this Grant program and to apply for and accept all subsequent awards, if any, pertaining to the above-mentioned grant. The Mayor and the Director are authorized to execute all documents accepting current and future grant funds for the project period, or for a grant performance period not to exceed 5 years.

Grant Source:

The funding for this project is from a federal government grant through the CDC.

Fiscal Note:

No fiscal note is required for grant items.

DocuSigned by:

Stephen Williams

A8219D332CF4498

Stephen L. Williams, M.Ed., MPA

Director - Houston Health Department

ESTIMATED SPEND AUTHORITY			
FY25	FY26	FY27	TOTAL
\$59,570.00	\$0.00	\$0.00	\$59,570.00

Prior Council Action:

ORD 2021-0954; Passed 11/15/2023

ORD 2023-0155; Passed 3/08/2023

Amount and Source of Funding:

\$59,570.00
Federal Government
Fund 5000

Contact Information:

Reyes Ramirez, Public Information officer
Houston Health Department
Phone: 713-907-5962

ATTACHMENTS:

Description	Type
RCA Coversheet [Signed]	Signed Cover sheet
Amend. 2 to UTHSC Subrecipient Agreement	Contract/Exhibit
Notice of Award re Hep B Supplement	Backup Material
ORD 2023-984 re UTHSC Nat'I Behav. Surveillance	Ordinance/Resolution/Motion
Amendment 1 to UTHSC NHBS Sub. Agreement	Contract/Exhibit
RCA Coversheet re Amendment 1 [Signed]	Signed Cover sheet
UT_Health_Behavioral_Surveillance_Amendment_2_Ordinance_2.19.25.docx	Ordinance/Resolution/Motion
Certification of Funds for UTHSC (revised)	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District B, District I

Item Creation Date: 2/12/2025

HAS – Peer-to-Peer Car Sharing Operator Agreement with
Turo, Inc. for IAH and HOU

Agenda Item#: 29.

Summary:

ORDINANCE approving and authorizing Peer-to-Peer Operator Agreement between City of Houston, Texas and **TURO, INC**, at George Bush Intercontinental Airport /Houston and William P. Hobby Airport - Revenue - **DISTRICTS B - JACKSON and I - MARTINEZ**

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Peer-to-Peer Operator Agreement with Turo, Inc., for business at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

Turo, Inc. is a peer-to-peer vehicle sharing digital marketplace that enables vehicle owners via a website/mobile app reservation to share vehicles with airport customers for monetary compensation.

The City provides a customer base for peer-to-peer vehicle sharing operators to pick up, drop off, or engage in business with airport customers. Turo, Inc. wishes to enter into an Operator Agreement with the City via the Houston Airport System (HAS) to establish certain privileges, service standards, and obligations pertaining to business operations at Houston's commercial airports.

The pertinent terms of the Operator Agreement are as follows:

1. Term: The Agreement has a term of three (3) years, with a renewal option of two (2) years. Either party may terminate for convenience upon thirty (30) days' prior written notice.
2. Use of Airports: Turo shall be granted a license for non-exclusive use of HAS parking garages and parking facilities for peer-to-peer car sharing operations. Turo shall not engage nor authorize vehicle owners to engage in any other business operations or activities at the Airport except as set forth in this Agreement. Turo shall ensure that vehicle owners and airport customers do not engage in prohibited activities, including operating a shared vehicle without a valid driver's license, insurance, or proper registration or inspection.

3. **Enforcement of Regulations by Turo:** Turo shall establish and enforce policies requiring compliance with the applicable provisions of the Operating Agreement by vehicle owners. The City will notify Turo in writing of all violation notices that it issues for vehicle owners, and Turo agrees that it shall impose penalties for violations and further shall pay liquidated damages or prohibit the vehicle owner from providing service at IAH and HOU depending on the seriousness of the violation.
4. **Future Innovations:** Turo and the City shall cooperate to identify and implement on a mutually agreeable schedule new programs, services, and operational changes that improve customer service and/or operational efficiency.
5. **Compensation to the City:** Vehicle owners and airport customers will pay the posted parking garage/facility parking rate at the time of exit. Turo shall pay to the City a monthly operating fee of 11% of gross revenue at HOU and of 10% at IAH. The operating fee for IAH will increase to 11% ninety days after all IAH Rental Car Concession Agreements have increased.
6. **Insurance Requirements:** Turo shall, at its cost and expense, obtain and maintain in full force and effect the policies of insurance applicable to this Agreement.
7. **Release and Indemnification:** Turo agrees to and shall release the City from all liability for injury, death, damage, or loss to persons or property. Turo shall defend, indemnify, and hold harmless the City from and against claims arising from operations at the airports.
8. **Other:** Turo agrees to the City's standard legal provisions pertaining to applicable federal, state, and local requirements.

Fiscal Note:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Jim Szczesniak
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Airport System	\$1,166,666.67	\$9,333,333.33	\$10,500,000.00

Amount and Source of Funding:

REVENUE
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Francisco Cuellar 281/233-1682

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District I
Item Creation Date: 2/12/2025

HAS – Peer-to-Peer Car Sharing Operator Agreement with Turo, Inc. for IAH and HOU

Agenda Item#:

Background:

RECOMMENDATION:

Adopt an ordinance approving and authorizing a Peer-to-Peer Operator Agreement with Turo, Inc., for business at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

Turo, Inc. is a peer-to-peer vehicle sharing digital marketplace that enables vehicle owners via a website/mobile app reservation to share vehicles with airport customers for monetary compensation.

The City provides a customer base for peer-to-peer vehicle sharing operators to pick up, drop off, or engage in business with airport customers. Turo, Inc. wishes to enter into an Operator Agreement with the City via the Houston Airport System (HAS) to establish certain privileges, service standards, and obligations pertaining to business operations at Houston's commercial airports.

The pertinent terms of the Operator Agreement are as follows:

1. Term: The Agreement has a term of three (3) years, with a renewal option of two (2) years. Either party may terminate for convenience upon thirty (30) days' prior written notice.
2. Use of Airports: Turo shall be granted a license for non-exclusive use of HAS parking garages and parking facilities for peer-to-peer car sharing operations. Turo shall not engage nor authorize vehicle owners to engage in any other business operations or activities at the Airport except as set forth in this Agreement. Turo shall ensure that vehicle owners and airport customers do not engage in prohibited activities, including operating a shared vehicle without a valid driver's license, insurance, or proper registration or inspection.
3. Enforcement of Regulations by Turo: Turo shall establish and enforce policies requiring compliance with the applicable provisions of the Operating Agreement by vehicle owners. The City will notify Turo in writing of all violation notices that it issues for vehicle owners, and Turo agrees that it shall impose penalties for violations and further shall pay liquidated damages or prohibit the vehicle owner from providing service at IAH and HOU depending on the seriousness of the violation.
4. Future Innovations: Turo and the City shall cooperate to identify and implement on a mutually agreeable schedule new programs, services, and operational changes that improve customer service and/or operational efficiency.
5. Compensation to the City: Vehicle owners and airport customers will pay the posted parking garage/facility parking rate at the time of exit. Turo shall pay to the City a monthly operating fee of 11% of gross revenue at HOU and of 10% at IAH. The operating fee for IAH will increase to 11% ninety days after all IAH Rental Car Concession Agreements have increased.
6. Insurance Requirements: Turo shall, at its cost and expense, obtain and maintain in full force and effect the policies of insurance applicable to this Agreement.
7. Release and Indemnification: Turo agrees to and shall release the City from all liability for injury, death, damage, or loss to persons or property. Turo shall defend, indemnify, and hold harmless the City from and against claims arising from operations at the airports.
8. Other: Turo agrees to the City's standard legal provisions pertaining to applicable federal, state, and local requirements.

Fiscal Note:

Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Initial
FL

Signed by:

A handwritten signature in black ink that reads "Jim Szczesniak".
21080453A1504CE
Jim Szczesniak
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Airport System	\$1,166,666.67	\$9,333,333.33	\$10,500,000.00

Amount and Source of Funding:

REVENUE
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Francisco Cuellar 281/233-1682



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/30/2025

HITS- Port of Houston Amendment

Agenda Item#: 30.

Summary:

ORDINANCE amending Ordinance No. 2024-833 to correct increase in Spending Authority for Lease Agreement between City of Houston, Texas, Tenant, and **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY, TEXAS**, Landlord - \$169,872.51 - Central Service Revolving Fund

Background:

Specific Explanation:

The Chief Information Officer (CIO) recommends that City Council approve an Ordinance to amend Ordinance No. 2024-0833, passed and adopted on November 6, 2024, to increase the maximum contract amount from \$394,368.78 to \$564,241.29 for the Tower Lease Agreement (contract number 4600009845) between the City of Houston and Port of Houston Authority of Harris County for the lease of ground space for a communication tower for Houston Information Technology Services (HITS) on behalf of General Services Department (GSD).

The Tower Lease Agreement was approved by City Council on August 12, 2009, pursuant to Ordinance No. 2009-0737 for a ten-year Tower Lease Agreement with two five-year automatic renewal optional years in the original amount of \$240,000.00. On November 13, 2019, City Council approved a First Amendment to the contract under Ordinance No. 2019-0866 and to increase the maximum contract amount from \$240,000.00 to \$371,241.84, to cover the first five-year automatic renewal term. On November 6, 2024, City Council approved Ordinance No. 2024-0833 to increase the maximum contract amount from \$371,241.84 to \$394,368.78 to cover the second five-year automatic renewal term. Due to a clerical error, Ordinance 2024-0833 omitted the required outyear amount of \$169,872.51 that is needed to fully cover the second five-year automatic renewal term. Therefore, the City is requesting to amend Ordinance No. 2024-0833 to correct the clerical error to add the needed outyear amount of \$169,872.51 and increase the maximum contract amount from \$394,368.78 to \$564,241.29. Expenditures as of January 23, 2024, totaled \$385,498.96. This contract allows the City to continue to lease ground space for a communication tower, maintain and operate communication equipment which includes the antennas, cables, connectors, radios, related transmission and reception hardware for the public safety radio system.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Information Technology Services (HITS)	\$0.00	\$169,872.51	\$169,872.51

 Lisa Kent, Chief Information Officer
 Houston Information Technology Services

Prior Council Action:

Ordinance No. 2019-0866 – passed and adopted November 13, 2019
 Ordinance No. 2024-0833 - passed and adopted November 6, 2024

Amount and Source of Funding:

\$169,872.51
 Central Service Revolving Fund
 Fund 1002

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS, DBM	(832) 393-0013
Nicholas Curran, Assistant Director	HITS, Infrastructure	(832) 393-0320
Richard Vella, Assistant Director	GSD	(832) 393-8065

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/30/2025

HITS- Port of Houston Amendment

Agenda Item#: 9.

Background:

Specific Explanation:

The Chief Information Officer (CIO) recommends that City Council approve an Ordinance to amend Ordinance No. 2024-0833, passed and adopted on November 6, 2024, to increase the maximum contract amount from \$394,368.78 to \$564,241.29 for the Tower Lease Agreement (contract number 4600009845) between the City of Houston and Port of Houston Authority of Harris County for the lease of ground space for a communication tower for Houston Information Technology Services (HITS) on behalf of General Services Department (GSD).

The Tower Lease Agreement was approved by City Council on August 12, 2009, pursuant to Ordinance No. 2009-0737 for a ten-year Tower Lease Agreement with two five-year automatic renewal optional years in the original amount of \$240,000.00. On November 13, 2019, City Council approved a First Amendment to the contract under Ordinance No. 2019-0866 and to increase the maximum contract amount from \$240,000.00 to \$371,241.84, to cover the first five-year automatic renewal term. On November 6, 2024, City Council approved Ordinance No. 2024-0833 to increase the maximum contract amount from \$371,241.84 to \$394,368.78 to cover the second five-year automatic renewal term. Due to a clerical error, Ordinance 2024-0833 omitted the required outyear amount of \$169,872.51 that is needed to fully cover the second five-year automatic renewal term. Therefore, the City is requesting to amend Ordinance No. 2024-0833 to correct the clerical error to add the needed outyear amount of \$169,872.51 and increase the maximum contract amount from \$394,368.78 to \$564,241.29. Expenditures as of January 23, 2024, totaled \$385,498.96. This contract allows the City to continue to lease ground space for a communication tower, maintain and operate communication equipment which includes the antennas, cables, connectors, radios, related transmission and reception hardware for the public safety radio system.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			Total
Department	FY2025	Out Years	
Houston Information Technology Services (HITS)	\$0.00	\$169,872.51	\$169,872.51

DocuSigned by:

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Lisa Kent, Chief Information Officer
Houston Information Technology Services

Prior Council Action:

Ordinance No. 2019-0866 – passed and adopted November 13, 2019

Ordinance No. 2024-0833 - passed and adopted November 6, 2024

Amount and Source of Funding:

\$169,872.51 – Central Service Revolving Fund (1002)

\$169,872.51 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS, DBM	(832) 393-0013
Nicholas Curran, Assistant Director	HITS, Infrastructure	(832) 393-0320
Richard Vella, Assistant Director	GSD	(832) 393-8065

ATTACHMENTS:

Description

COF
Ownership
Motion 2019-0866
Motion 2024-0833
RCA 2019
RCA 2024

Type

Financial Information
Backup Material
Ordinance/Resolution/Motion
Ordinance/Resolution/Motion
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District D

Item Creation Date: 1/7/2025

25CF159 - Marketing Agreement with Newmark Real Estate
of Houston, LLC - 12606 Cityscape

Agenda Item#: 31.

Summary:

ORDINANCE approving and authorizing Marketing Agreement between City of Houston, Texas, and **NEWMARK REAL ESTATE OF HOUSTON, LLC**, a Texas Limited Liability Company, for Marketing and Sale of certain real property consisting of approximately 14.946 acres of land located along the east line of Highway 288 Frontage Road and west line of Cityscape Avenue, south of East Orem Drive, Houston, Harris County, Texas (Parcel No. 0451900000696) - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION: Approve and authorize the Marketing Agreement between the City of Houston, TX, and Newmark Real Estate of Houston, LLC to assist with the marketing of Parcel QY22-007, located at 12606 Cityscape Avenue, Houston, TX 77047.

SPECIFIC EXPLANATION: Parcel QY22-007 consists of approximately 14.95 acres of land, located at 12606 Cityscape along the east line of Highway 288 Frontage Road and the west line of Cityscape Avenue, south of East Orem Drive.

Section 253.014 of the Texas Local Government Code provides the City the option to contract with a broker to sell City-owned property. It was determined that listing the property with a broker who will actively market the property to developers, investors, builders, and end users may yield an earlier, higher return to the City as opposed to a sealed bid sale.

On April 9, 2024, by Ordinance 2024-0225, City Council approved a Marketing Agreement with CBRE, Inc. to market the property. This agreement expired December 31, 2024, pursuant to its terms. The requested action allows the City to enter into a new marketing agreement for this property.

Therefore, the General Services Department recommends that City Council approve and authorize the Marketing Agreement between the City of Houston, TX, and Newmark Real Estate of Houston, LLC to assist with the marketing of Parcel QY22-007.

SCOPE OF CONTRACT AND FEE: The proposed Real Estate Marketing Agreement will commence on the date of countersignature by the City Controller and terminate at the earlier of (a) 11:59 pm on the 30 of June 2025, or (b) upon closing and funding of the City's sale of the property.

Under the terms of the Agreement, Newmark Real Estate of Houston, LLC will perform the following tasks: (1) gather relevant information and develop marketing material; (2) list or advertise the property in appropriate publications, websites, etc.; (3) install agreed-upon signage on the property; (4) identify and target qualified prospects; (5) respond to information requests concerning the property; (6) assist with the City's sale process; and (7) provide periodic progress reports to the City.

The City will pay a one-time fee of 3% of the sales price of the property, or 4% if the purchaser is represented by another broker other than Newmark Real Estate of Houston, LLC. The sale of the property will be conducted in accordance with all applicable state and city laws and will require final approval by City Council.

The Office of Business Opportunity reviewed the Real Estate Marketing Agreement and determined that the level of MWSBE availability would produce minimal MWSBE participation. Therefore, the Office of Business Opportunity has approved a 0% MWSBE goal.

PROPERTY LOCATION: 12606 Cityscape Avenue, Houston, TX 77047.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DIRECTOR'S SIGNATURE / DATE:

C. J. Messiah, Jr.
General Services Department

Michael C. Nichols
Housing and Community Development Department

Prior Council Action:

Ordinance 2024-0225; Dated April 9, 2024

Amount and Source of Funding:

No funding required.

Contact Information:

Enid M. Howard

Council Liaison

Phone: 832.393.8023

ATTACHMENTS:**Description**

Signed Coversheet (Revised)

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/4/2025

District D

Item Creation Date: 1/7/2025

25CF159 - Marketing Agreement with Newmark Real Estate of Houston, LLC - 12606

Cityscape

Agenda Item#: 40.

Summary:

ORDINANCE approving and authorizing a Marketing Agreement between the City of Houston, Texas, and **NEWMARK REAL ESTATE OF HOUSTON, LLC**, a Texas Limited Liability Company, for the marketing and sale of certain real property consisting of approximately 14.946 acres of land located along the east line of Highway 288 Frontage Road and west line of Cityscape Avenue, south of East Orem Drive, Houston, Harris County, Texas (Parcel No. 0451900000696) - **DISTRICT D - EVANS-SHABAZZ**

Background:

RECOMMENDATION: Approve and authorize the Marketing Agreement between the City of Houston, TX, and Newmark Real Estate of Houston, LLC to assist with the marketing of Parcel QY22-007, located at 12606 Cityscape Avenue, Houston, TX 77047.

SPECIFIC EXPLANATION: Parcel QY22-007 consists of approximately 14.95 acres of land, located at 12606 Cityscape along the east line of Highway 288 Frontage Road and the west line of Cityscape Avenue, south of East Orem Drive.

Section 253.014 of the Texas Local Government Code provides the City the option to contract with a broker to sell City-owned property. It was determined that listing the property with a broker who will actively market the property to developers, investors, builders, and end users may yield an earlier, higher return to the City as opposed to a sealed bid sale.

On April 9, 2024, by Ordinance 2024-0225, City Council approved a Marketing Agreement with CBRE, Inc. to market the property. This agreement expired December 31, 2024, pursuant to its terms. The requested action allows the City to enter into a new marketing agreement for this property.

Therefore, the General Services Department recommends that City Council approve and authorize the Marketing Agreement between the City of Houston, TX, and Newmark Real Estate of Houston, LLC to assist with the marketing of Parcel QY22-007.

SCOPE OF CONTRACT AND FEE: The proposed Real Estate Marketing Agreement will commence on the date of countersignature by the City Controller and terminate at the earlier of (a) 11:59 pm on the 30 of June 2025, or (b) upon closing and funding of the City's sale of the property. Under the terms of the Agreement, Newmark Real Estate of Houston, LLC will perform the following tasks: (1) gather relevant information and develop marketing material; (2) list or advertise the property in appropriate publications, websites, etc.; (3) install agreed-upon signage on the property; (4) identify and target qualified prospects; (5) respond to information requests concerning the property; (6) assist with the City's sale process; and (7) provide periodic progress reports to the City.


The City will pay a one-time fee of 3% of the sales price of the property, or 4% if the purchaser is represented by another broker other than Newmark Real Estate of Houston, LLC. The sale of the property will be conducted in accordance with all applicable state and city laws and will require final approval by City Council.

The Office of Business Opportunity reviewed the Real Estate Marketing Agreement and determined that the level of MWSBE availability would produce minimal MWSBE participation. Therefore, the Office of Business Opportunity has approved a 0% MWSBE goal.

PROPERTY LOCATION: 12606 Cityscape Avenue, Houston, TX 77047.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DIRECTOR'S SIGNATURE / DATE:

DocuSigned by:
 1/24/2025
C. J. Messiah, Jr.
General Services Department

Michael C. Nichols
Housing and Community Development Department

Prior Council Action:

Ordinance 2024-0225; Dated April 9, 2024

Amount and Source of Funding:

No funding required.

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

DS


ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
Map	Backup Material
Goal Waiver	Backup Material
Agreement	Contract/Exhibit
Client Signed Coversheet	Signed Cover sheet
Caption	Other
Ordinance	Ordinance/Resolution/Motion

Map

Marketing Agreement with Newmark for the sale of the property at 12606 Cityscape Avenue.

NEIGHBORHOOD MAP



AERIAL PHOTOGRAPH





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I

Item Creation Date: 2/17/2025

25PARK403- Award Construction Contract-Landscape Art,
Inc-Lawndale Dog Park

Agenda Item#: 32.

Summary:

ORDINANCE appropriating the sum of \$319,553.00 out of the Parks and recreation dedication fund and the sum of \$230,000.00 out of the Contributed Capital Project Fund; awarding a Construction Contract to **LANDSCAPE ART, INC.** for Lawndale Dog Park; setting a deadline for the proposer's execution of the Contract and delivery of all bonds, insurance and other required Contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for Engineering and materials testing services and contingencies - **DISTRICT I - MARTINEZ**

Background:

RECOMMENDATION: Award construction contract and appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends City Council award a construction contract to Landscape Art, Inc. on the proposal amount of \$498,621.70 to provide construction services for Lawndale Dog Park for the Houston Parks and Recreation Department (HPARD).

PROJECT LOCATION: 6810 Lawndale Street, Houston, TX 77023

PROJECT DESCRIPTION: The project includes the installation of dog park site amenities, including dog agility features, a pet waste station, ornamental fencing and gates, maintenance gates, sidewalks, drinking fountains, benches and bike racks. The project will also include the installation of landscape boulders, a water meter and tap, trees, shrubs, sod, hydromulch, mulch, and a detention pond.

The contract duration for this project is 150 calendar days from the date of the Notice to Proceed. M2L Associates is the design consultant for this project.

PROPOSALS: On Friday, July 26, 2024, and August 2, 2024, GSD advertised a Request for Competitive Sealed Proposals (CSP) for construction services for Lawndale Dog Park. The CSP contained selection criteria that ranked respondents on experience, key personnel, safety and Hire Houston First. Statements of Qualifications were received on August 29, 2024, and five firms responded. A selection committee comprised of representatives from GSD and HPARD evaluated the respondents and Landscape Art, Inc. submitted the lowest proposal and offers the best value for the City, based on the advertised criteria.

The five proposers are ranked as follows:

1. Landscape Art, Inc.
2. Jerdon Enterprise, L.P.
3. Stone Castle
4. PMG Project Management Group
5. FMG

AWARD: It is recommended that City Council award the construction contract to Landscape Art, Inc., and appropriate funds for the project, including an additional appropriation of \$24,931.09 for contingency and an additional appropriation of \$26,000.21 for engineering and materials testing services under an existing city-wide contract with Kleinfelder, Inc.

FUNDING SUMMARY:

\$ 498,621.70	Construction Contract
\$ 24,931.09	5% Contingency
\$ 26,000.21	Engineering and Materials Testing Services
\$ 549,553.00	Total Funding

M/WBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for goal-oriented contracts per Section 15-82 of the City Code of Ordinances.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, the contractor elected to pay into the Contractor Responsibility Fund, in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact						
Project	FY25	FY26	FY27	FY28	FY29	Total
Lawndale Dog Park (F-COI005-0003-4)	\$0	\$14,000.00	\$15,500.00	\$16,000.00	\$17,000.00	\$62,500.00
Total	\$0	\$14,000.00	\$15,500.00	\$16,000.00	\$17,000.00	\$62,500.00

Amount and Source of Funding:

\$ 319,553.00 - Parks and Recreation Dedication Fund (4035)

\$ 230,000.00 - Contributed Capital Project Fund (4515)

\$ 549,553.00 - Total Funding

WBS No. F-COI005-0003-4

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Kenneth Allen
Houston Parks and Recreation Department

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

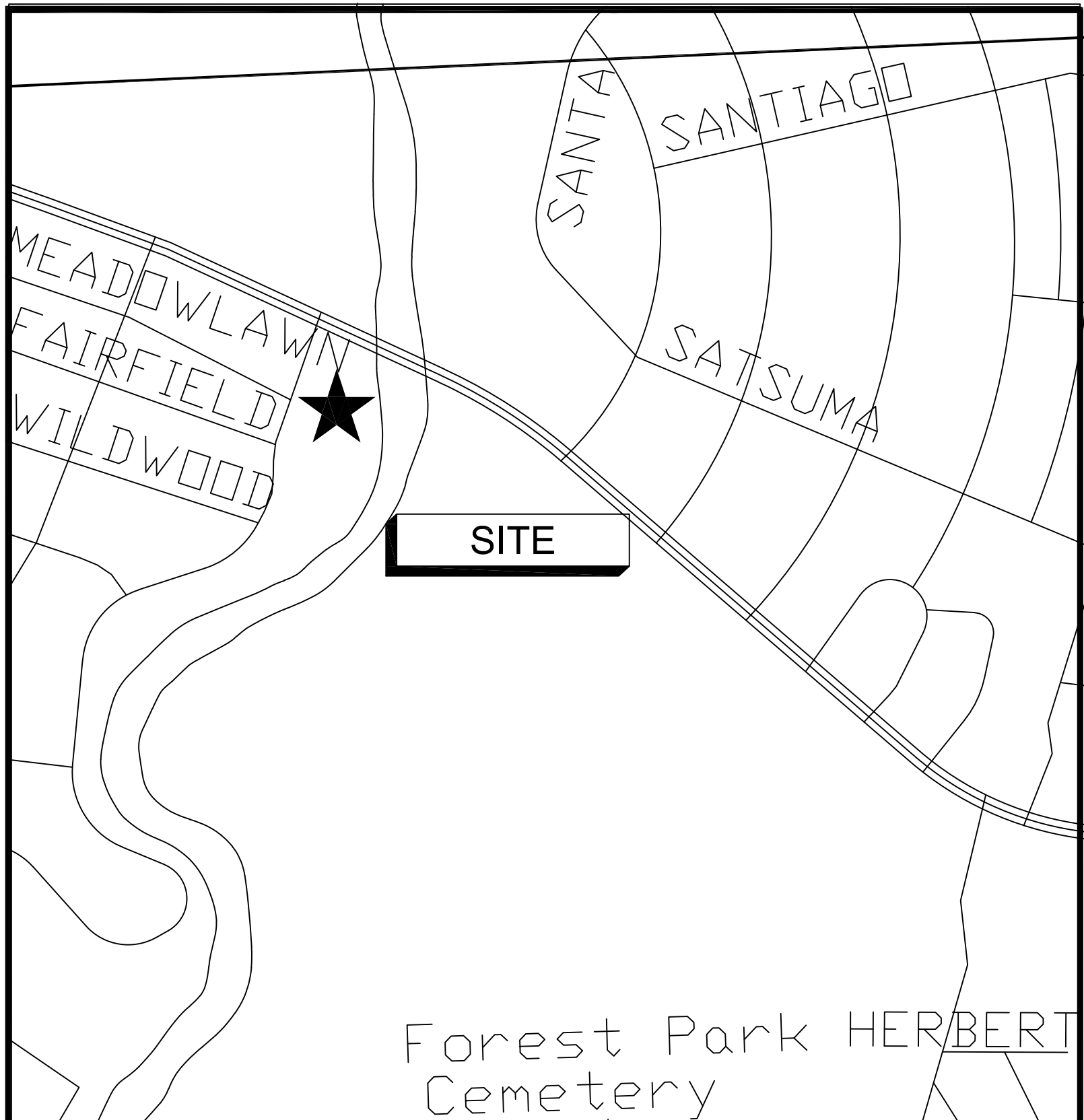
ATTACHMENTS:

Description

MAPS-SITE AND VICINITY
Signed Coversheet

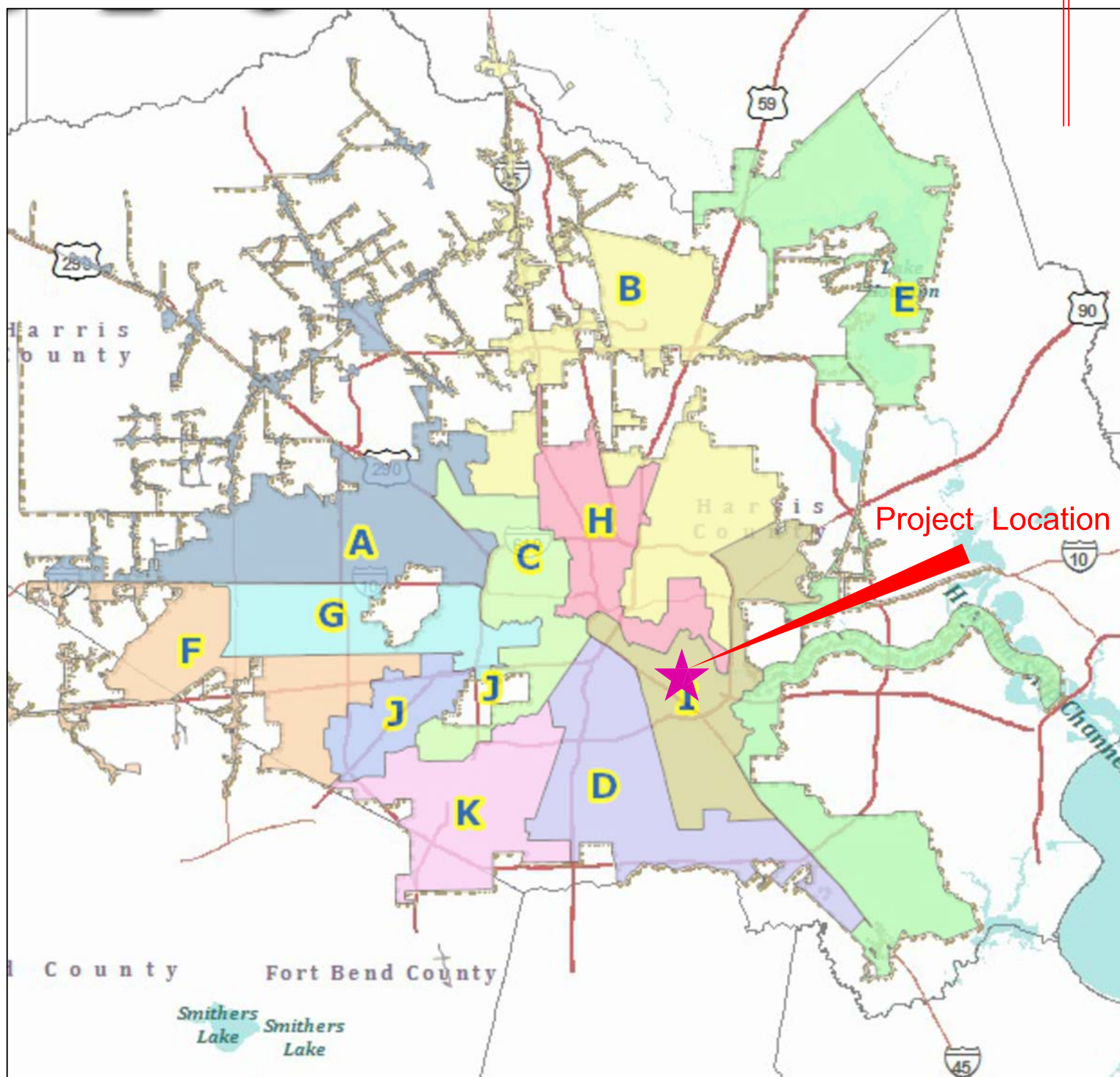
Type

Backup Material
Signed Cover sheet



25PARK403 LAWNDAL E DOG PARK
6810 LAWNDAL E ST
HOUSTON, TX 77023

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



25PARK403 LAWNDAL E DOG PARK
6810 LAWNDAL E ST
HOUSTON, TX 77023



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District I

Item Creation Date: 2/17/2025

25PARK403- Award Construction Contract-Landscape Art, Inc-Lawndale Dog Park

Agenda Item#: 32.

Summary:

ORDINANCE appropriating the sum of \$319,553.00 out of the Parks and recreation dedication fund and the sum of \$230,000.00 out of the Contributed Capital Project Fund; awarding a Construction Contract to **LANDSCAPE ART, INC.** for Lawndale Dog Park; setting a deadline for the proposer's execution of the Contract and delivery of all bonds, insurance and other required Contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for Engineering and materials testing services and contingencies - **DISTRICT I - MARTINEZ**

Background:

RECOMMENDATION: Award construction contract and appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends City Council award a construction contract to Landscape Art, Inc. on the proposal amount of \$498,621.70 to provide construction services for Lawndale Dog Park for the Houston Parks and Recreation Department (HPARD).

PROJECT LOCATION: 6810 Lawndale Street, Houston, TX 77023

PROJECT DESCRIPTION: The project includes the installation of dog park site amenities, including dog agility features, a pet waste station, ornamental fencing and gates, maintenance gates, sidewalks, drinking fountains, benches and bike racks. The project will also include the installation of landscape boulders, a water meter and tap, trees, shrubs, sod, hydromulch, mulch, and a detention pond.

The contract duration for this project is 150 calendar days from the date of the Notice to Proceed.

M2L Associates is the design consultant for this project.

PROPOSALS: On Friday, July 26, 2024, and August 2, 2024, GSD advertised a Request for Competitive Sealed Proposals (CSP) for construction services for Lawndale Dog Park. The CSP contained selection criteria that ranked respondents on experience, key personnel, safety and Hire Houston First. Statements of Qualifications were received on August 29, 2024, and five firms responded. A selection committee comprised of representatives from GSD and HPARD evaluated the respondents and Landscape Art, Inc. submitted the lowest proposal and offers the best value for the City, based on the advertised criteria.

The five proposers are ranked as follows:

1. Landscape Art, Inc.
2. Jerdon Enterprise, L.P.
3. Stone Castle
4. PMG Project Management Group
5. FMG

AWARD: It is recommended that City Council award the construction contract to Landscape Art, Inc., and appropriate funds for the project, including an additional appropriation of \$24,931.09 for contingency and an additional appropriation of \$26,000.21 for engineering and materials testing services under an existing city-wide contract with Kleinfelder, Inc.

FUNDING SUMMARY:

\$ 498,621.70	Construction Contract
\$ 24,931.09	5% Contingency
\$ 26,000.21	Engineering and Materials Testing Services
\$ 549,553.00	Total Funding

M/WBE PARTICIPATION: No City MWBE participation goal was established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for goal-oriented contracts per Section 15-82 of the City Code of Ordinances.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, the contractor elected to pay into the Contractor Responsibility Fund, in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

FISCAL NOTE:

Estimated Fiscal Operating Impact						
Project	FY25	FY26	FY27	FY28	FY29	Total
Lawndale Dog Park (F-COI005- 0003-4)	\$0	\$14,000.00	\$15,500.00	\$16,000.00	\$17,000.00	\$62,500.00
Total	\$0	\$14,000.00	\$15,500.00	\$16,000.00	\$17,000.00	\$62,500.00

Amount and Source of Funding:

\$ 319,553.00 - Parks and Recreation Dedication Fund (4035)

\$ 230,000.00 - Contributed Capital Project Fund (4515).

\$ 549,553.00 - Total Funding

WBS No. F-COI005-0003-4

DIRECTOR'S SIGNATURE/DATE:

C.J. Messiah, Jr. 2/20/2025

C. J. Messiah, Jr.

General Services Department

DocuSigned by:

Kenneth Allen 2/20/2025

Kenneth Allen

Houston Parks and Recreation Department

Contact Information:

Enid M. Howard

Council Liaison

Phone: 832.393.8023

ATTACHMENTS:

Description

[Signed Coversheet](#)

[CIP FORM A](#)

[PAY OR PLAY](#)

[MAPS-SITE AND VICINITY](#)

[TAX DELINQUENT REPORT](#)

[Caption](#)

[Client Department Signature](#)

[SAP Documents](#)

Type

Signed Cover sheet

Financial Information

Backup Material

Backup Material

Backup Material

Other

Backup Material

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/3/2025

LGL - Legal Services: Increase Maximum Spending Amount
(Hicks Johnson PLLC) - ORDINANCE

Agenda Item#: 33.

Summary:

ORDINANCE amending Ordinance No. 2022-967 to increase maximum contract amount to Professional Services Contract between City of Houston and **HICKS JOHNSON PLLC** for representation of the City in a lawsuit filed against the City - \$1,502,000.00 - Enterprise Fund

Background:

On December 14, 2022, City Council passed and adopted Ordinance 2022-967, approving and authorizing an agreement ("Agreement") with Schiffer Hicks Johnson ("Firm") for professional legal services in defending the lawsuit filed by Houston Waterworks Team (HWT) against the City. This case revolves around multiple payment disputes with the design-builder of the nearly two-billion-dollar Northeast Water Purification Plant Expansion Project, as the design-builder seeks significant funds beyond the amount set in the guaranteed maximum price contract as well as delays in the design-builder's performance. ("HWT litigation"). The firm changed its name to Hicks Johnson PLLC in July 2024.

Litigation costs have unexpectedly increased since Council initially approved the legal services contract due to HWT adding 21 new claims to the lawsuit. In response to HWT's new claims, the City also asserted a new counterclaim for liquidated damages and injunctive relief. These additional claims have expanded the scope of the litigation and resulted in a corresponding cost increase by enlarging the volume of case documents, adding more depositions, and broadening the information our expert must consider and the resulting analysis. Consequently, our attorneys' fees, expert fees, and data storage fees have grown to handle and accommodate the new claims.

On April 17, 2024, City Council passed and adopted Ordinance 2024-227 to increase the maximum contract amount \$3,112,000.00 to \$5,646,750.00. Expert discovery, motions practice and preparation for trial are in progress.

To continue these critical legal services through trial to address new claims in the most recent petition and corresponding expert discovery, the City Attorney, Director of Houston Public Works, and the Chief Procurement Officer recommend increasing the maximum contract amount from \$5,646,750 to \$7,148,750.

The City shares the legal fee costs under the Agreement with four water authorities who contribute to the cost of this contract. They pay 84% of the attorney's fees, which is recouped by the City. The four water authorities fully support this contract increase.

MWBE Participation:

The MWBE participation goal for this contract is 20%. To date, the Firm is achieving approximately 2.08% participation, met by the designated and certified firm, Al Odom, P.C. Due to a heavy docket and his representation of the City on another matter, the certified MWBE firm had limited availability to dedicate to this litigation. Now that Mr. Odom has availability to allocate to the HWT litigation, the Firm has relied heavily on Mr. Odom during the depositions to date and expects to dramatically increase the MWBE participation by having Mr. Odom heavily involved in additional depositions, contested hearings, and the trial. The Office of Business Opportunity will continue to monitor this contract to ensure maximum MWBE participation.

Fiscal Note: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Public Works Department	\$1,502,000.00	\$0.00	\$1,502,000.00

Arturo G. Michel, City Attorney

Randy Macchi, Director, Houston Public Works

Jedediah Greenfield, Chief Procurement Officer

Prior Council Action:

Ordinance No. 2022-967 (December 14, 2022)

Ordinance No. 2024-227 (April 17, 2024)

Amount and Source of Funding:

\$1,502,000.00

Water and Sewer System Operating

Fund No. 8300

Contact Information:

M. Lucille Anderson..... 832-393-6485

Erin Gage 832-393-6446

ATTACHMENTS:**Description**

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/3/2025

LGL - Legal Services: Increase Maximum Spending Amount (Hicks Johnson PLLC) -
ORDINANCE

Agenda Item#: 8.

Summary:

AN ORDINANCE AMENDING ORDINANCE NO. 2022-967 TO INCREASE THE MAXIMUM CONTRACT AMOUNT TO A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF HOUSTON AND HICKS JOHNSON PLLC FOR REPRESENTATION OF THE CITY IN A LAWSUIT FILED AGAINST THE CITY; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

On December 14, 2022, City Council passed and adopted Ordinance 2022-967, approving and authorizing an agreement ("Agreement") with Schiffer Hicks Johnson ("Firm") for professional legal services in defending the lawsuit filed by Houston Waterworks Team (HWT) against the City. This case revolves around multiple payment disputes with the design-builder of the nearly two-billion-dollar Northeast Water Purification Plant Expansion Project, as the design-builder seeks significant funds beyond the amount set in the guaranteed maximum price contract as well as delays in the design-builder's performance. ("HWT litigation"). The firm changed its name to Hicks Johnson PLLC in July 2024.

Litigation costs have unexpectedly increased since Council initially approved the legal services contract due to HWT adding 21 new claims to the lawsuit. In response to HWT's new claims, the City also asserted a new counterclaim for liquidated damages and injunctive relief. These additional claims have expanded the scope of the litigation and resulted in a corresponding cost increase by enlarging the volume of case documents, adding more depositions, and broadening the information our expert must consider and the resulting analysis. Consequently, our attorneys' fees, expert fees, and data storage fees have grown to handle and accommodate the new claims.

On April 17, 2024, City Council passed and adopted Ordinance 2024-227 to increase the maximum contract amount \$3,112,000.00 to \$5,646,750.00. Expert discovery, motions practice and preparation for trial are in progress.

To continue these critical legal services through trial to address new claims in the most recent petition and corresponding expert discovery, the City Attorney, Director of Houston Public Works, and the Chief Procurement Officer recommend increasing the maximum contract amount from \$5,646,750 to \$7,148,750.

The City shares the legal fee costs under the Agreement with four water authorities who contribute to the cost of this contract. They pay 84% of the attorney's fees, which is recouped by the City. The four water authorities fully support this contract increase.

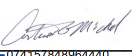
MWBE Participation:

The MWBE participation goal for this contract is 20%. To date, the Firm is achieving approximately 2.08% participation, met by the designated and certified firm, Al Odom, P.C. Due to a heavy docket and his representation of the City on another matter, the certified MWBE firm had limited availability to dedicate to this litigation. Now that Mr. Odom has availability to allocate to the HWT litigation, the Firm has relied heavily on Mr. Odom during the depositions to date and expects to dramatically increase the MWBE participation by having Mr. Odom heavily involved in additional depositions, contested hearings, and the trial. The Office of Business Opportunity will continue to monitor this contract to ensure maximum MWBE participation.

Fiscal Note: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Public Works Department	\$1,502,000.00	\$0.00	\$1,502,000.00

DocuSigned by:


074767848004220
Arturo G. Michel, City Attorney

DocuSigned by:


BE4B3EF0DF45AEB
Randy Macchi, Director, Houston Public Works

DocuSigned by:

0121834A077C41A
Jedediah Greenfield, Chief Procurement Officer

Prior Council Action:

Ordinance No. 2022-967 (December 14, 2022)
Ordinance No. 2024-227 (April 17, 2024)

Amount and Source of Funding:

\$1,502,000.00 – from Water and Sewer System Operating Fund No. 8300

Contact Information:

M. Lucille Anderson..... 832-393-6485
Erin Gage 832-393-6446

ATTACHMENTS:

Description	Type
Ordinance	Ordinance/Resolution/Motion
Signed RCA	Signed Cover sheet
OA & SRO	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/11/2025

LGL Beck Redden - Legal Services: Increase Maximum
Spending Amount

Agenda Item#: 34.

Summary:

ORDINANCE approving and amending Ordinance No. 2024-0037 to increase maximum contract amount for agreement for Legal Services with **BECK REDDEN, LLP** relating to a Consolidated Lawsuit filed against the City and against Art Acevedo, in his official capacity of Houston Police Chief - \$800,000.00 - Property & Casualty Fund

Background:

An Ordinance amending Ordinance No. 2021-0326 as amended by Ordinance No. 2024-0037 to increase the maximum contract amount to a professional services contract between the City of Houston and Beck Redden LLP for representation of the City in a lawsuit filed against the City and Art Acevedo, in his official capacity of Houston Police Chief; containing provisions relating to the subject; and declaring an emergency.

On April 28, 2021, City Council passed and adopted Ordinance No. 2021-0326, approving and authorizing an agreement ("Agreement") with Beck Redden LLP (the "Firm") providing a maximum contract amount of \$1,250,637.50 to represent the City, and Police Chief Art Acevedo in his official capacity in the consolidated lawsuit styled: 4:21-CV-00270; *Clifford Tuttle, Jr. as Representative of the Estate of Dennis W. Tuttle, Deceased, et al v. City of Houston et al.* In the United States District Court for the Southern District of Texas, Houston Division, and any other related litigations later mutually agreed on by the Parties in writing and subject to allocated funds remaining in the Agreement. By Ordinance No. 2024-0037 City Council approved an ordinance increasing the maximum contract amount by \$1,700,000.00 to \$2,950,637.50.

Due to plaintiffs' multiple pleadings, the summary judgment briefing was abnormally voluminous with 100 pages exclusive of exhibits which were hundreds of pages. The trial is set to start in May of 2025. To date, despite extensive summary judgment briefing the Judge has declined to postpone trial preparation deadlines until the court rules on the City's motion for summary judgment. As a result, the City has to begin trial preparation to address all claims, even though the trial court may grant summary judgment on some or all claims.

The City Attorney recommends amending the ordinance to increase the maximum contract amount by \$800,000 for Phase 2 of the litigation which includes services leading up to and including trial preparation and trial.

The additional funding will increase the maximum contract amount from \$2,950,637.50 to

\$3,750,637.50. to continue these critical legal services through trial.

The City Attorney recommends engaging the Firm to represent the City's interests because the Firm and its attorneys are pre-eminent in their representation of governmental entities in complex litigation, having successfully handled other high-stakes section 1983 litigation like the consolidated lawsuit.

MWBE Participation:

The MWBE participation goal for this contract is 24%. To date, the Firm is achieving approximately 14.41% participation, met by the designated and certified firm, Al Odom, P.C. Due to the volume of documents that had to be reviewed and produced the amount of divisible work was significantly lower than anticipated at the outset of this case. In the event the case is tried the Firm anticipates that it will get closer to the 24% goal.

Fiscal Note: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Legal Department	\$800,000.00	-	\$800,000.00
Total	\$800,000.00	-	\$800,000.00

Arturo G. Michel, City Attorney

Prior Council Action:

Ordinance No. 2021-0326

Ordinance No. 2024-0037

Amount and Source of Funding:

\$800,000.00

Property and Casualty Fund

Fund No.: 1004

Contact Information:

Christy Martin 832-393-6438

Mary McKerral 832-393-6422

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/11/2025

Beck Redden - Legal Services: Increase Maximum Spending Amount

Agenda Item#: 53.

Summary:

AN ORDINANCE APPROVING AND AMENDING ORDINANCE NO. 2024-0037 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR AN AGREEMENT FOR LEGAL SERVICES WITH BECK REDDEN, LLP. RELATING TO A CONSOLIDATED LAWSUIT FILED AGAINST THE CITY AND AGAINST ART ACEVEDO, IN HIS OFFICIAL CAPACITY OF HOUSTON POLICE CHIEF; CONTAINING PROVISIONS RELATING TO THE SUBJECT AND DECLARING AN EMERGENCY.

Background:

An Ordinance amending Ordinance No. 2021-0326 as amended by Ordinance No. 2024-0037 to increase the maximum contract amount to a professional services contract between the City of Houston and Beck Redden LLP for representation of the City in a lawsuit filed against the City and Art Acevedo, in his official capacity of Houston Police Chief; containing provisions relating to the subject; and declaring an emergency.

On April 28, 2021, City Council passed and adopted Ordinance No.2021-0326, approving and authorizing an agreement ("Agreement") with Beck Redden LLP (the "Firm") providing a maximum contract amount of \$1,250,637.50 to represent the City, and Police Chief Art Acevedo in his official capacity in the consolidated lawsuit styled: 4:21-CV-00270; *Clifford Tuttle, Jr. as Representative of the Estate of Dennis W. Tuttle, Deceased, et al v. City of Houston et al.* In the United States District Court for the Southern District of Texas, Houston Division, and any other related litigations later mutually agreed on by the Parties in writing and subject to allocated funds remaining in the Agreement. By Ordinance No. 2024-0037 City Council approved an ordinance increasing the maximum contract amount by \$1,700,000.00 to \$2,950,637.50.

Due to plaintiffs' multiple pleadings, the summary judgment briefing was abnormally voluminous with 100 pages exclusive of exhibits which were hundreds of pages. The trial is set to start in May of 2025. To date, despite extensive summary judgment briefing the Judge has declined to postpone trial preparation deadlines until the court rules on the City's motion for summary judgment. As a result, the City has to begin trial preparation to address all claims, even though the trial court may grant summary judgment on some or all claims.

The City Attorney recommends amending the ordinance to increase the maximum contract amount by \$800,000 for Phase 2 of the litigation which includes services leading up to and including trial preparation and trial.

The additional funding will increase the maximum contract amount from \$2,950,637.50 to \$3,750,637.50. to continue these critical legal services through trial.

The City Attorney recommends engaging the Firm to represent the City's interests because the Firm and its attorneys are pre-eminent in their representation of governmental entities in complex litigation, having successfully handled other high-stakes section 1983 litigation like the consolidated lawsuit.

MWBE Participation:

The MWBE participation goal for this contract is 24%. To date, the Firm is achieving approximately 14.41% participation, met by the designated and certified firm, Al Odom, P.C. Due to the volume of documents that had to be reviewed and produced the amount of divisible work was significantly lower than anticipated at the outset of this case. In the event the case is tried the Firm anticipates that it will get closer to the 24% goal.

Fiscal Note: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Legal Department	\$800,000.00	-	\$800,000.00
Total	\$800,000.00	-	\$800,000.00

Arturo G. Michel, City Attorney

Prior Council Action:

Ordinance No. 2021-0326

Ordinance No. 2024-0037

Amount and Source of Funding:

\$800,000.00

Property and Casualty Fund

Fund No.: 1004

Contact Information:

Christy Martin 832-393-6438

Mary McKerall 832-393-6422

ATTACHMENTS:

Description

2024-0037 Ordinance

2021-0326 Ordinance

2021 Original Contract

Coversheet

RCA Funding Information

Type

Backup Material

Backup Material

Backup Material

Signed Cover sheet

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/11/2025

LGL-Legal Services Contract Amendment - Thompson &
Horton, LLP

Agenda Item#: 35.

Summary:

ORDINANCE approving and amending Ordinance No. 2022-0174 and authorizing first amendment to agreement for Professional Services with **THOMPSON & HORTON LLP** for Legal Services

Background:

The City Attorney recommends City Council approve a contract amendment extending the term of an agreement with Thompson & Horton LLP ("Firm") for legal services for two additional years. The scope of this agreement includes general municipal legal services for investigations, labor & employment matters, and redistricting.

MWBE Information:

The MWBE participation goal for this contract is 24% and has been exceeded. The MWBE lawyer engaged in this contract is Edgar Colon. The Office of Business Opportunity will continue to monitor this contract to ensure compliance with the MWBE program.

HIRE HOUSTON FIRST:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

FISCAL NOTE:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Arturo G. Michel, City Attorney

Jedediah-Greenfield Chief Procurement Officer

Prior Council Action:

Ordinance 2022-174, approved by City Council on March 2, 2022

Amount and Source of Funding:

No funding required.

Contact Information:

Suzanne Chauvin, 832-393-6219

Erin Gage, 832-393-6446

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/11/2025

LGL-Legal Services Contract Amendment - Thompson & Horton, LLP

Agenda Item#: 35.

Summary:

ORDINANCE approving and amending Ordinance No. 2022-0174 and authorizing first amendment to agreement for Professional Services with **THOMPSON & HORTON LLP** for Legal Services

Background:

The City Attorney recommends City Council approve a contract amendment extending the term of an agreement with Thompson & Horton LLP ("Firm") for legal services for two additional years. The scope of this agreement includes general municipal legal services for investigations, labor & employment matters, and redistricting.

MWBE Information:

The MWBE participation goal for this contract is 24% and has been exceeded. The MWBE lawyer engaged in this contract is Edgar Colon. The Office of Business Opportunity will continue to monitor this contract to ensure compliance with the MWBE program.

HIRE HOUSTON FIRST:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

FISCAL NOTE:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Arturo G. Michel.

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Arturo G. Michel, City Attorney

DocuSigned by:

A blue ink signature of Jedediah-Greenfield.

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Jedediah-Greenfield Chief Procurement Officer

Prior Council Action:

Ordinance 2022-174, approved by City Council on March 2, 2022

Amount and Source of Funding:

No funding required.

Contact Information:

Suzanne Chauvin, 832-393-6219

Erin Gage, 832-393-6446

ATTACHMENTS:

Description

Ordinance 2022-174
Previous coversheet 02.17.22
OA #4600017124 Executed
Amendment No. 1 - Thompson & Horton
Caption
Ordinance

Type

Backup Material
Backup Material
Backup Material
Contract/Exhibit
Other
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 1/9/2025

Doc1207944421 Managed Telecommunication Maintenance
Services

Agenda Item#: 36.

Summary:

ORDINANCE appropriating \$1,315,346.10 out of Airports Renewal and Replacement Fund; and awarding contract to **NORSTAN COMMUNICATIONS, INC d/b/a BLACK BOX NETWORK SERVICES** for Managed Telecommunications Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$7,650,060.71 - Enterprise Fund

Background:

Request for Proposals were received on October 3, 2024, Doc1207944421 - Approve an ordinance authorizing the appropriation of \$1,315,346.10 from the HAS Renewal & Replacement Fund and award a contract to Norstan Communications, Inc. d/b/a Black Box Network Services in the amount not to exceed \$8,965,406.81 for managed telecommunications maintenance services for the Houston Airport System.

Background:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing the appropriation of \$1,315,346.10 from the HAS Renewal & Replacement Fund (8010) and awarding a three (3) year contract with two (2) one-year options to Norstan Communications, Inc. d/b/a Black Box Network Services in an amount not to exceed \$8,965,406.81 for managed telecommunications maintenance services for the Houston Airport System (HAS).

The scope of work requires the qualified Contractor to be responsible for planning, designing, and implementing the Cisco systems migration, deployment, and decommissioning of all Avaya infrastructure or any ancillary equipment supporting the HAS telephony environment.

The project was advertised in accordance with the requirements of the State of Texas bid law. As a result, three hundred fifteen (315) prospective proposers viewed the solicitation document from SPD's e-bidding website, and as a result, two (2) proposals were received from Norstan Communications, Inc. d/b/a Black Box Network Services and Presidio Networked Solutions Group, LLC.

The Evaluation Committee (EC) was composed of City of Houston voting members from the Houston Airport System, Houston Information Technology Services, Houston Public Works. The

proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Responsibility
3. Financial Stability
4. Technical Competence Requirements
5. Cost Proposal
6. Hire Houston First

The evaluation committee (EC) determined that Norstan Communications, Inc. d/b/a Black Box Network Services provided the most highly qualified overall proposed services to meet the requirements outlined in the scope of work of the RFP and was deemed the best respondent.

MWBE Participation:

The RFP was issued as a goal-oriented contract with a 12% MWBE participation level. Norstan Communications, Inc. d/b/a Black Box Network Services has designated the below-named company as its certified MWBE subcontractor.

Norstan Communications, Inc. d/b/a Black Box Network Services			
Company	Certification	Scope	Goal Percentage
Teksync Technologies, Inc.	MBE	IT Consulting Services, Structure Cabling, Voice Over IP, Support and Maintenance	12%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services has elected to provide health benefits for eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services does not meet the requirements for HHF designation.

Fiscal Note:

Funding for this item is included in the FY2025 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority Signature

Estimated Spending Authority			
Department	FY2025	Out-Years	Total
Houston Airport System	\$3,046,174.10	\$5,919,232.71	\$8,965,406.81

Amount and Source of Funding:

\$7,650,060.71

HAS Revenue Fund

Fund No.: 8001

\$1,315,346.10

HAS Renewal & Replacement Fund

Fund No. 8010

\$8,965,406.81 - Total

Contact Information:

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8722
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 1/9/2025

Doc1207944421 Managed Telecommunication Maintenance Services

Agenda Item#:

Background:

Request for Proposals were received on October 3, 2024, Doc1207944421 - Approve an ordinance authorizing the appropriation of \$1,315,346.10 from the HAS Renewal & Replacement Fund and award a contract to Norstan Communications, Inc. d/b/a Black Box Network Services in the amount not to exceed \$8,965,406.81 for managed telecommunications maintenance services for the Houston Airport System.

Background:

The Director of The Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing the appropriation of \$1,315,346.10 from the HAS Renewal & Replacement Fund (8010) and awarding a three (3) year contract with two (2) one-year options to Norstan Communications, Inc. d/b/a Black Box Network Services in an amount not to exceed \$8,965,406.81 for managed telecommunications maintenance services for the Houston Airport System (HAS).

The scope of work requires the qualified Contractor to be responsible for planning, designing, and implementing the Cisco systems migration, deployment, and decommissioning of all Avaya infrastructure or any ancillary equipment supporting the HAS telephony environment.

The project was advertised in accordance with the requirements of the State of Texas bid law. As a result, three hundred fifteen (315) prospective proposers viewed the solicitation document from SPD's e-bidding website, and as a result, two (2) proposals were received from Norstan Communications, Inc. d/b/a Black Box Network Services and Presidio Networked Solutions Group, LLC.

The Evaluation Committee (EC) was composed of City of Houston voting members from the Houston Airport System, Houston Information Technology Services, Houston Public Works. The proposals were evaluated based upon the following criteria:

- 1. Responsiveness
- 2. Responsibility
- 3. Financial Stability
- 4. Technical Competence Requirements
- 5. Cost Proposal
- 6. Hire Houston First

The evaluation committee (EC) determined that Norstan Communications, Inc. d/b/a Black Box Network Services provided the most highly qualified overall proposed services to meet the requirements outlined in the scope of work of the RFP and was deemed the best respondent.

MWBE Participation:

The RFP was issued as a goal-oriented contract with a 12% MWBE participation level. Norstan Communications, Inc. d/b/a Black Box Network Services has designated the below-named company as its certified MWBE subcontractor.

Norstan Communications, Inc. d/b/a Black Box Network Services			
Company	Certification	Scope	Goal Percentage
Teksync Technologies, Inc.	MBE	IT Consulting Services, Structure Cabling, Voice Over IP, Support and Maintenance	12%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services has elected to provide health benefits for eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services does not meet the requirements for HHF designation.

Fiscal Note:

Funding for this item is included in the FY2025 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

DocuSigned by:



1/23/2025

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority Signature

Estimated Spending Authority			
Department	FY2025	Out-Years	Total
Houston Airport System	\$3,046,174.10	\$5,919,232.71	\$8,965,406.81

Amount and Source of Funding:

\$7,650,060.71
HAS Revenue Fund
Fund No.: 8001

\$1,315,346.10
HAS Renewal & Replacement Fund
Fund No. 8010

Contact Information:

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8722
Yesenia Chuca, Deputy Assistant Director	Finance /SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
AM Best	Backup Material
Certification of Funds	Backup Material
Form 1295	Backup Material
Insurance	Backup Material
Insurance 2	Backup Material
MWBE Verification Form	Backup Material
Ownership Information Form	Backup Material
Secretary of State Registration	Backup Material
Delinquent Tax Report	Backup Material
Partially Executed Contract	Backup Material
Drug Forms	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/3/2025

Doc1273928733-Meter Vault Services (Park Environmental Equipment, LLC) - ORDINANCE

Agenda Item#: 37.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **PARK ENVIRONMENTAL EQUIPMENT, LLC** for Meter Vault Services for Houston Public Works - 3 Years with 2 one-year options - \$927,750.00 - Enterprise Fund

Background:

Formal Bid Received on October 24, 2024, for S92-Doc1273928733 – Approve an ordinance to award a contract in the maximum amount of \$927,750.00 to Park Environmental Equipment, LLC for meter vault services for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that the City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Park Environmental Equipment, LLC** in the maximum contract amount of **\$927,750.00** for meter vault services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, parts, tools, materials, supplies, and equipment to provide on-demand maintenance and replacement of meter vaults within the City of Houston's water distribution system.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD's Ariba website, and one (1) bid was received.

Company

Park Environmental Equipment, LLC

Total Amount

\$ 927,750.00

- Subsequent to receipt of the bid, the Strategic Procurement Division contacted prospective bidders to determine the reason for the limited response to the Invitation to Bid (ITB). A representative from one bidder stated they were viewing the ITB to determine whether they could provide the services. Other prospective bidders did not respond.

M/WBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, **Park Environmental Equipment, LLC** has elected to play by providing health benefits to eligible employees in compliance with the City policy.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Park Environmental Equipment, LLC** was approved as a Local Business to participate in the Hire Houston First program.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$ 100,000.00	\$ 827,750.000	\$ 927,750.00

Amount and Source of Funding:

\$927,750.00

Water and Sewer System Operating Fund
Fund 8300

Contact Information:

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Candice Gambrell, Assistant Director

Jedediah Greenfield, Chief Procurement Officer

HPW/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9129

Finance/SPD (832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/3/2025

Doc1273928733-Meter Vault Services (Park Environmental Equipment, LLC) -
ORDINANCE

Agenda Item#:

Background:

Formal Bid Received on October 24, 2024, for S92-Doc1273928733 – Approve an ordinance to award a contract in the maximum amount of \$927,750.00 to Park Environmental Equipment, LLC for meter vault services for Houston Public Works.

Specific Explanation:

The Chief Procurement Officer and the Director of Houston Public Works (HPW) recommend that the City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Park Environmental Equipment, LLC** in the maximum contract amount of **\$927,750.00** for meter vault services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, parts, tools, materials, supplies, and equipment to provide on-demand maintenance and replacement of meter vaults within the City of Houston's water distribution system.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD's Ariba website, and one (1) bid was received.

Company

Park Environmental Equipment, LLC

Total Amount

\$ 927,750.00

- Subsequent to receipt of the bid, the Strategic Procurement Division contacted prospective bidders to determine the reason for the limited response to the Invitation to Bid (ITB). A representative from one bidder stated they were viewing the ITB to determine whether they could provide the services. Other prospective bidders did not respond.

M/WBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, **Park Environmental Equipment, LLC** has elected to play by providing health benefits to eligible employees in compliance with the City policy.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Park Environmental Equipment, LLC** was approved as a Local Business to participate in the Hire Houston First program.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Randall V. Macchi, Director
Houston Public Works

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Estimated Spending Authority

Department	FY2025	Out Years	Total
Houston Public Works	\$ 100,000.00	\$ 827,750.000	\$ 927,750.00

Amount and Source of Funding:

\$927,750.00 – Water and Sewer System Operating Fund (8300)

Contact Information:

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Doc1273928733-BID TABULATION	Backup Material
MWBE WAIVER	Backup Material
OWNERSHIP INFORMATION FORM	Backup Material
DRUG FORMS	Backup Material
POPs FORMS	Backup Material
COI & ENDORSEMENTS	Backup Material
AM BEST RATING	Backup Material
FORM 1295 CERTIFICATE OF INTEREST PARTIES	Backup Material
HHF FORM	Backup Material
CONFLICT OF INTEREST QUESTIONAIRE	Backup Material
TEXAS SECRETARY OF STATE	Backup Material
TAX REPORT	Backup Material
PARTIALLY SIGNED CONTRACT	Contract/Exhibit
FINANCIAL ATTACHMENT A	Financial Information
CERTIFICATE OF FUNDS	Financial Information
Screenshot of OA4600018674	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/12/2025

E26248.A1 – Computer Aided Dispatching Software Maintenance and Professional Services (Peraton, Inc.) – ORDINANCE

Agenda Item#: 38.

Summary:

ORDINANCE approving and authorizing first amendment to Software Maintenance Agreement with **PERATON INC fka NORTHROP GRUMMAN SYSTEMS CORPORATION** to extend contract term for continued Computer Aided Dispatching Software Maintenance and Professional Services for Houston Information Technology Services; providing a maximum contract amount - 3 Years - \$5,476,571.78 - Central Service Revolving Fund

Background:

E26248.A1 – Approve an amending ordinance to Ordinance No. 2018-0152 (approved on February 28, 2018) to increase the maximum contract amount from \$9,056,279.00 to \$14,532,850.78; approving and authorizing a first amendment to Contract No. 4600014644 between the City of Houston and Peraton, Inc. (previously, Northrop Grumman Systems Corporation) to extend the contract term from March 07, 2025, to March 07, 2028 for continued Computer Aided Dispatching Software Maintenance and Professional Services for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2018-0152 to increase the maximum contract amount from **\$9,056,279.00 to \$14,532,850.78** and to approve a first amendment to the contract between the City of Houston and **Peraton, Inc.** (previously, Northrop Grumman Systems Corporation) to **extend the contract term from March 07, 2025, to March 07, 2028** for continued computer aided dispatching software maintenance and professional services for Houston Information Technology Services (HITS).

The contract was approved pursuant to Ordinance No. 2018-0152, passed and adopted on February 28, 2018, for a five (5) year initial term with two (2) one-year optional renewal terms with a total potential term of seven years, in the initial maximum contract amount of \$9,056,279.00. Expenditures as of February 5, 2025, totaled \$8,213,544.03. This amending Ordinance will increase the maximum contract amount by \$5,476,571.78 from \$9,056,279.00 to \$14,532,850.78. The first amendment will extend the contract term from March 07, 2025, to March 07, 2028, revise the scope of work including, but not limited to, the addition of a close out and transition plan as well as update the list of maintained software products to allow the City to continue to use and receive

computer aided dispatching software maintenance and professional services. The requested spending authority is expected to sustain the HITS department for the contract term and during transition to the new CAD system.

The Computer Aided Dispatch (CAD) is a software system used by the City's 911 call center for emergency services dispatch of police, fire, and ambulance. CAD streamlines the process of dispatching personnel and resources by providing the City's first responders with real-time data management, mapping, and communication tools that enhance situational awareness and operational efficiency. CAD aids in improving response times, ensuring effective resource allocation, and maintaining accurate records of incidents. This request will allow the City to continue to utilize the existing CAD system and receive CAD software maintenance, professional services, database administration support, and migration support as the new CAD system is designed and implemented.

This recommendation is made pursuant to subsection 252.022(a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

This contract was issued with a 26% goal for M/WBE participation goal and Peraton, Inc. (previously, Northrop Grumman Systems Corporation) is currently achieving a 27.8% participation level.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/ Strategic Procurement Division

Lisa Kent
Chief Information Officer
Houston Information Technology Services

Estimated Spending Authority			
DEPARTMENT	FY2025	OUTYEARS	TOTAL
Houston Information Technology Services	\$679,121.08	\$4,797,450.70	\$5,476,571.78

Prior Council Action:

Ordinance No. 2018-0152, passed February 28, 2018

Amount and Source of Funding:

\$5,476,571.78

Central Service Revolving Fund

Fund 1002

Contact Information:

Name	Dept/ Division	Phone No.:
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance/ SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/ SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 2/12/2025

E26248.A1 – Computer Aided Dispatching Software Maintenance and Professional Services (Peraton, Inc.) – ORDINANCE

Agenda Item#: 60.

Background:

E26248.A1 – Approve an amending ordinance to Ordinance No. 2018-0152 (approved on February 28, 2018) to increase the maximum contract amount from \$9,056,279.00 to \$14,532,850.78; approving and authorizing a first amendment to Contract No. 4600014644 between the City of Houston and Peraton, Inc. (previously, Northrop Grumman Systems Corporation) to extend the contract term from March 07, 2025, to March 07, 2028 for continued Computer Aided Dispatching Software Maintenance and Professional Services for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2018-0152 to increase the maximum contract amount from **\$9,056,279.00 to \$14,532,850.78** and to approve a first amendment to the contract between the City of Houston and **Peraton, Inc.** (previously, Northrop Grumman Systems Corporation) to **extend the contract term from March 07, 2025, to March 07, 2028** for continued computer aided dispatching software maintenance and professional services for Houston Information Technology Services (HITS).

The contract was approved pursuant to Ordinance No. 2018-0152, passed and adopted on February 28, 2018, for a five (5) year initial term with two (2) one-year optional renewal terms with a total potential term of seven years, in the initial maximum contract amount of \$9,056,279.00. Expenditures as of February 5, 2025, totaled \$8,213,544.03. This amending Ordinance will increase the maximum contract amount by \$5,476,571.78 from \$9,056,279.00 to \$14,532,850.78. The first amendment will extend the contract term from March 07, 2025, to March 07, 2028, revise the scope of work including, but not limited to, the addition of a close out and transition plan as well as update the list of maintained software products to allow the City to continue to use and receive computer aided dispatching software maintenance and professional services. The requested spending authority is expected to sustain the HITS department for the contract term and during transition to the new CAD system.

The Computer Aided Dispatch (CAD) is a software system used by the City's 911 call center for emergency services dispatch of police, fire, and ambulance. CAD streamlines the process of dispatching personnel and resources by providing the City's first responders with real-time data management, mapping, and communication tools that enhance situational awareness and operational efficiency. CAD aids in improving response times, ensuring effective resource allocation, and maintaining accurate records of incidents. This request will allow the City to continue to utilize the existing CAD system and receive CAD software maintenance, professional services, database administration support, and migration support as the new CAD system is designed and implemented.

This recommendation is made pursuant to subsection 252.022(a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

This contract was issued with a 26% goal for M/WBE participation goal and Peraton, Inc. (previously, Northrop Grumman Systems Corporation) is currently achieving a 27.8% participation level.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

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2/14/2025

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Jedediah Greenfield

Chief Procurement Officer

Finance/ Strategic Procurement Division

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2/14/2025

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Lisa Kent

Chief Information Officer

Houston Information Technology Services

Estimated Spending Authority			
DEPARTMENT	FY2025	OUTYEARS	TOTAL
Houston Information Technology Services	\$679,121.08	\$4,797,450.70	\$5,476,571.78



2/14/2025

Prior Council Action:

Ordinance No. 2018-0152, passed February 28, 2018

Amount and Source of Funding:

\$5,476,571.78 – Central Service Revolving Fund (Fund 1002)

Contact Information:

Name	Dept/ Division	Phone No.:
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance/ SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance/ SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

ATTACHMENTS:**Description**

Vendor Quote
 Certification of Funds (COF)
 SAP Outline Agreement snapshot
 Cleared Tax Report
 Conflict of Interest Questionnaire (CIQ)
 Form 1295 Certificate of Interested Parties
 Ownership Information Form (OIF)
 Sole Source Justification
 MWBE Verification Approval
 Ordinance 2018-0152
 Contract No. 4600014644 – Initial
 Original RCA 2018

Type

Backup Material
 Financial Information
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Backup Material
 Ordinance/Resolution/Motion
 Backup Material
 Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

L29848.A1- Hydraulic Cylinder and Valve Repair Services (Coastal Associates, LLC dba Coastal Hydraulics) - ORDINANCE

Agenda Item#: 39.

Summary:

ORDINANCE approving amendment to Ordinance No. 2021-0980 to increase maximum contract amount for agreement between City of Houston and **COASTAL ASSOCIATES, LLC dba COASTAL HYDRAULICS** for Hydraulic Cylinder and Valve Repair Services for the Fleet Management Department - \$308,311.88 - Fleet Management Fund

Background:

P26-L29848.A1 - Approve an amending ordinance to Ordinance No. 2021-0980, passed November 17, 2021 to increase the maximum contract amount from \$1,233,247.50 to \$1,541,559.38 for Contract No. 4600016866 between the City of Houston and Coastal Associates, LLC dba Coastal Hydraulics for hydraulic cylinder and valve repair services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,233,247.50** to **\$1,541,559.38** for the contract between the City of Houston and **Coastal Associates, LLC dba Coastal Hydraulics** for hydraulic cylinder and valve repair services for the Fleet Management Department.

The original contract was awarded on November 17, 2021, by Ordinance No. 2021-0980 for a three-year term with two one-year options to renew in the maximum contract amount of \$1,233,247.50. Expenditures as of December 30, 2024, totaled \$1,153,402.94.

The purpose of increasing this contract is to address an aging fleet and the inflation in material costs for repairing hydraulic components, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue to render repairs and services until a new contract is approved by City Council.

The scope of work requires the Contractor to provide all labor, personnel, supervision, equipment, parts, materials, supplies, tools, clean-up, and transportation to perform hydraulic pump, hydraulic cylinder and hydraulic valve rebuilding services. The Contractor shall also provide diagnostic and repair services to hydraulic components on various types of vehicles and equipment operated by

the City of Houston.

M/WBE Participation:

This contract was awarded with an 11% goal for MWBE participation. **Coastal Associates, LLC dba Coastal Hydraulics** is currently achieving a 12.5%. The Office of Business Opportunity will continue to evaluate the subcontractor's Good Faith Efforts and monitor this contract for the Prime's MWBE participation.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Department	FY25	Out Years	Total
Fleet Management	\$308,311.88	\$0	\$308,311.88

Prior Council Action:

Ordinance No.: 2021-0980 - Approved by City Council on November 17, 2021

Amount and Source of Funding:

\$308,311.88

Fleet Management Fund

Fund: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

L29848.A1- Hydraulic Cylinder and Valve Repair Services (Coastal Associates, LLC dba Coastal Hydraulics) - ORDINANCE

Agenda Item#:

Background:

P26-L29848.A1 - Approve an amending ordinance to Ordinance No. 2021-0980, passed November 17, 2021 to increase the maximum contract amount from \$1,233,247.50 to \$1,541,559.38 for Contract No. 4600016866 between the City of Houston and Coastal Associates, LLC dba Coastal Hydraulics for hydraulic cylinder and valve repair services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,233,247.50** to **\$1,541,559.38** for the contract between the City of Houston and **Coastal Associates, LLC dba Coastal Hydraulics** for hydraulic cylinder and valve repair services for the Fleet Management Department.

The original contract was awarded on November 17, 2021, by Ordinance No. 2021-0980 for a three-year term with two one-year options to renew in the maximum contract amount of \$1,233,247.50. Expenditures as of December 30, 2024, totaled \$1,153,402.94.

The purpose of increasing this contract is to address an aging fleet and the inflation in material costs for repairing hydraulic components, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue to render repairs and services until a new contract is approved by City Council.

The scope of work requires the Contractor to provide all labor, personnel, supervision, equipment, parts, materials, supplies, tools, clean-up, and transportation to perform hydraulic pump, hydraulic cylinder and hydraulic valve rebuilding services. The Contractor shall also provide diagnostic and repair services to hydraulic components on various types of vehicles and equipment operated by the City of Houston.

M/WBE Participation:

This contract was awarded with an 11% goal for MWBE participation. **Coastal Associates, LLC dba Coastal Hydraulics** is currently achieving a 12.5%. The Office of Business Opportunity will continue to evaluate the subcontractor's Good Faith Efforts and monitor this contract for the Prime's MWBE participation.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

1/7/2025

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Jedediah Greenfield
 Chief Procurement Officer
 Finance/Strategic Procurement Division

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Department Approval

1/8/2025

Estimated Spending Authority			
Department	FY25	Out Years	Total
Fleet Management	\$308,311.88	\$0	\$308,311.88

Prior Council Action:

Ordinance No.: 2021-0980 - Approved by City Council on November 17, 2021

Amount and Source of Funding:

\$303,311.88

Fleet Management Fund

Fund: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description

MWBE Achieved Goal
Ordinance 2021-980
Original RCA
Contract
Ownership Forms
Certification of Funds
Form A

Type

Backup Material
Backup Material
Backup Material
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Backup Material
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District G

Item Creation Date: 1/27/2025

Q30083.A1 - PES Design of TIRZ 17 Memorial City
Detention Basin (HR Green, Inc.) - ORDINANCE

Agenda Item#: 40.

Summary:

ORDINANCE appropriating \$1,467,912.76 out of Contribution for Capital Projects Fund; approve Ordinance amending Ordinance No. 2022-0752 to increase maximum contract amount; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **HR GREEN, INC** for TIRZ 17 Memorial City Detention Basin for Houston Public Works (Approved by Ordinance No. 2022-0752) - **DISTRICT G - HUFFMAN**

Background:

(P07-Q30083.A1) – Approve an Ordinance authorizing an additional appropriation of \$1,467,912.76 out of Contribution for Capital Projects Fund (4510), amending Ordinance No. 2022-0752 (approved on September 28, 2022) to increase the maximum contract amount from \$1,191,700.90 to \$3,850,000.00; approving and authorizing a first amendment to Contract No. 4600017430 between the City of Houston and HR Green Inc. to amend the original contract for professional engineering services for the TIRZ 17 Detention Basin for Houston Public Works.

Specification Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing an additional appropriation of **\$1,467,912.76 out of Contribution for Capital Projects Fund (4510), amending Ordinance No. 2022-0752 (approved on September 28, 2022) to increase the maximum contract amount from \$1,191,700.90 to \$3,850,000.00** and to approve and authorize a first amendment to Contract No. 4600017430 between the City of Houston and HR Green Inc. to amend the original contract for professional engineering services for the design of TIRZ 17 Memorial City Detention Basin for HPW.

This project is part of the Federal Emergency Management Administration's (FEMA) Hazard Mitigation Grant Program (HMGP). City Council authorized an Interlocal agreement between the City and the Memorial City Redevelopment Authority to pay the local cost share of the project by Ordinance No. 2021-0293.

This agreement with HR Green, Inc. was awarded on September 28, 2022, by Ordinance No. 2022-0752 with a maximum contract amount of \$1,191,700.90 and will end upon completion of the work. The

Director of HPW may terminate the contract at any time by giving the Contractor seven (7) days written notice. As of January 28, 2025, expenditures total \$1,191,700.90.

The original scope of services consisted of HR Green Inc. providing improvements to the storm sewer system adding box culverts from HCFCD Unit W151-00-00 on Barryknoll Street continuing west to Gessner Road, north on Gessner Road to Kingsride Lane, west on Kingsride Lane to the proposed sub-surface detention basin located at the Memorial Middle School sports complex and outfalling to the existing storm trunkline (on Vindon Drive).

This first amendment will amend the Terms and Conditions of the original agreement to expand the scope of services, update Fully-Burdened Labor Rates, and increase the limit of appropriation to \$3,850,000 and allow for additional appropriation of funds to continue the provision of Basic and Additional services.

The additional scope of services will include improvements to the storm sewer system beginning from HCFCD (Harris County Flood County District) Unit W151-00-00 on Barrynoll Street and continuing throughout the Memorial City area, thereby ultimately reducing flood-related damages and inundation levels of streets.

MWBE Participation:

The contract was awarded with a 15.67% MWBE participation level. The contractor is currently attaining 34.64%. OBO will continue to monitor the goal progress.

Fiscal Note:

No Fiscal Note is required on grant items.

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority:

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$2,658,299.10	\$0.00	\$2,658,299.10

Prior Council Action:

Ordinance No. 2021-0292; Approved by City Council on April 21st, 2021

Ordinance No. 2021-0293; Approved by City Council on April 21st, 2021

Ordinance No. 2022-0752; Approved by City Council on September 28th, 2022

Amount and Source of Funding:

\$1,467,912.76 – Fund No 4510 - Contribution for Capital Projects (M-430296-0017-3-02)

\$1,190,386.34 – Fund No. 5430 - Federal State Local – PWE pass thru Dedicated Drainage and Street Renewal Fund (M-430296-0017-3-01)

\$2,658,299.10 - Total

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed RCA Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District G

Item Creation Date: 1/27/2025

Q30083.A1 - PES Design of TIRZ 17 Memorial City Detention Basin (HR Green, Inc.) -
ORDINANCE

Agenda Item#: 43.

Background:

(P07-Q30083.A1) – Approve an Ordinance authorizing an additional appropriation of \$1,467,912.76 out of Contribution for Capital Projects Fund (4510), amending Ordinance No. 2022-0752 (approved on September 28, 2022) to increase the maximum contract amount from \$1,191,700.90 to \$3,850,000.00; approving and authorizing a first amendment to Contract No. 4600017430 between the City of Houston and HR Green Inc. to amend the original contract for professional engineering services for the TIRZ 17 Detention Basin for Houston Public Works.

Specification Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that the City Council approve an ordinance authorizing an additional appropriation of **\$1,467,912.76 out of Contribution for Capital Projects Fund (4510), amending Ordinance No. 2022-0752 (approved on September 28, 2022) to increase the maximum contract amount from \$1,191,700.90 to \$3,850,000.00** and to approve and authorize a first amendment to Contract No. 4600017430 between the City of Houston and HR Green Inc. to amend the original contract for professional engineering services for the design of TIRZ 17 Memorial City Detention Basin for HPW.

This project is part of the Federal Emergency Management Administration's (FEMA) Hazard Mitigation Grant Program (HMGP). City Council authorized an Interlocal agreement between the City and the Memorial City Redevelopment Authority to pay the local cost share of the project by Ordinance No. 2021-0293.

This agreement with HR Green, Inc. was awarded on September 28, 2022, by Ordinance No. 2022-0752 with a maximum contract amount of \$1,191,700.90 and will end upon completion of the work. The Director of HPW may terminate the contract at any time by giving the Contractor seven (7) days written notice. As of January 28, 2025, expenditures total \$1,191,700.90.

The original scope of services consisted of HR Green Inc. providing improvements to the storm sewer system adding box culverts from HCFCD Unit W151-00-00 on Barryknoll Street continuing west to Gessner Road, north on Gessner Road to Kingsride Lane, west on Kingsride Lane to the proposed sub-surface detention basin located at the Memorial Middle School sports complex and outfalling to the existing storm trunkline (on Vindon Drive).

This first amendment will amend the Terms and Conditions of the original agreement to expand the scope of services, update Fully-Burdened Labor Rates, and increase the limit of appropriation to \$3,850,000 and allow for additional appropriation of funds to continue the provision of Basic and Additional services.

The additional scope of services will include improvements to the storm sewer system beginning from HCFCD (Harris County Flood County District) Unit W151-00-00 on Barryknoll Street and continuing throughout the Memorial City area, thereby ultimately reducing flood-related damages and inundation levels of streets.

MWBE Participation:

The contract was awarded with a 15.67% MWBE participation level. The contractor is currently attaining 34.64%. OBO will continue to monitor the goal progress.

Fiscal Note:

No Fiscal Note is required on grant items.

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

A blue ink signature of Randall V. Macchi.

Randall V. Macchi, Director
Houston Public Works

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Estimated Spending Authority:

Department	FY25	Out-Years	Total Amount
Houston Public Works	\$2,658,299.10	\$0.00	\$2,658,299.10

Prior Council Action:

Ordinance No. 2021-0292; Approved by City Council on April 21st, 2021
Ordinance No. 2021-0293; Approved by City Council on April 21st, 2021
Ordinance No. 2022-0752; Approved by City Council on September 28th, 2022

Amount and Source of Funding:

\$1,467,912.76 – Fund No 4510 - Contribution for Capital Projects (M-430296-0017-3-02)
\$1,190,386.34 – Fund No. 5430 - Federal State Local – PWE pass thru Dedicated Drainage and Street Renewal Fund (M-430296-0017-3-01)

\$2,658,299.10 - Total

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Ordinance 2022-0752	Ordinance/Resolution/Motion
Ordinance 2021-0293	Ordinance/Resolution/Motion
Ordinance 2021-0292	Ordinance/Resolution/Motion
Original RCA - HR Green, Inc	Backup Material
First Amendment to Agreement - Vendor SIGNED	Backup Material
Affidavit of Ownership Form - HR Green, Inc.	Backup Material
Tax Report - HR Green, Inc.	Backup Material
MWBE Compliance Audit - HR Green, Inc.	Backup Material
Certification of Funds - HR Green, Inc.	Financial Information
CIPMS Form A - HR Green, Inc.	Financial Information
Attachment A - HR Green, Inc.	Financial Information
Funds Reservation doc.	Financial Information
Verification of Grant Funding - JC	Backup Material
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District J

Item Creation Date:

SR1404098406.A1 - Sharpstown Golf Course Concession Agreement (Jamis Fine Foods and Services, LLC) - ORDINANCE

Agenda Item#: 41.

Summary:

ORDINANCE authorizing a first amendment to the Contract between the City of Houston and **JAMIS FINE FOODS AND SERVICES, LLC**, successor in interest to Ella Burger, Co. 15 LLC, Prince's Hamburgers; amending Ordinance No. 2020-0168, to extend the Contract term to continue the food and beverage concessions to Sharpstown Park and Golf Course for the Houston Parks and Recreation Department - **DISTRICT J - POLLARD**

Background:

SR1404098406.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600015957 between the City of Houston and Jamis Fine Foods and Services, LLC (approved by Ordinance No. 2020-0168, on February 11, 2020) to extend the contract from March 2, 2025, to March 2, 2027, to continue to provide food and beverage concessions to Sharpstown Park and Golf Course visitors for the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Jamis Fine Foods and Services, LLC** to extend the contract term from March 2, 2025, to March 2, 2027, to continue to provide food and beverage concessions to Sharpstown Park and Golf Course visitors.

The agreement was awarded on February 11, 2020, by Ordinance No. 2020-0168, with a term commencing on March 3, 2020, and ending on March 2, 2025. On August 19, 2024, a request for an approval for the transfer of operating responsibilities from JKB 1952 Prince's Sharptown [sic], LLC to Jamis Fine Foods and Services LLC also known as Jamis Fine Foods and Services. On August 28, 2024, the Director of the Houston Parks and Recreation Department approved the assignment from Ella Burger CO. 15 LLC, DBA Prince's Hamburgers to Jamis Fine Food and Services, LLC.

The requested extension of the contract term will ensure that patrons utilizing the Sharpstown Park and Golf Course will continue to be able to purchase food and beverages while enjoying the facilities while also allowing time for a new solicitation to be issued and a new contract to be put in

place.

The Contractor will provide all labor, material, supplies, equipment, supervision, licenses and permits to adequately equip, properly operate and maintain all food, beverage, confection and on-course beverage cart services from dawn to dusk, 365 days per year, weather permitting. The Contractor is also required to make all ordinary repairs and maintenance within the concession area at their expense including pest control, trash removal, grease trap cleaning, utilities, phone and television services. The City will continue to make all repairs, maintenance and provide the utilities for the Sharpstown Golf Course Club House building.

Jamis Fine Foods and Services, LLC will pay the City of Houston 7.5% of the Gross Receipts on all sales net of sales tax. Jamis Fine Foods and Services, LLC will also pay \$100 per month for utilities. Concession revenue will be deposited in the Parks Golf Special Fund 2104.

MWBE Participation

This contract was awarded with an 8% MWBE goal. The original awarded vendor sold its interest to Jamis Fine Foods and Services, LLC in October 2024. As a result, there is minimal revenue to report for the current vendor on this agreement and the vendor has not had an adequate amount of time to do so. The Parks and Recreation Department will work with Jamis Fine Foods and Services, LLC to find new MWBE partner(s) moving forward, and the Office of Business Opportunities will continue to monitor this contract for compliance with the MWBE program.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance 2020-0168 - passed on February 11, 2020

Contact Information:

Lena Farris 832-393-8729
Candice Gambrell 832-393-9129
Jedediah Greenfield 832-393-9126

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District J

Item Creation Date:

SR1404098406.A1 - Sharpstown Golf Course Concession Agreement (Jamis Fine Foods and Services, LLC) - ORDINANCE

Agenda Item#: 40.

Summary:

ORDINANCE authorizing a First Amendment to the Contract between the City of Houston and **JAMIS FINE FOODS AND SERVICES, LLC**; amending Ordinance No. 2020-0168, to extend the Contract term to continue the food and beverage concessions to Sharpstown Park and Golf Course for the Houston Parks and Recreation Department - **DISTRICT J - POLLARD**

Background:

SR1404098406.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600015957 between the City of Houston and Jamis Fine Foods and Services, LLC (approved by Ordinance No. 2020-0168, on February 11, 2020) to extend the contract from March 2, 2025, to March 2, 2027, to continue to provide food and beverage concessions to Sharpstown Park and Golf Course visitors for the Houston Parks and Recreation Department.

Specific Explanation:

The Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Jamis Fine Foods and Services, LLC** to extend the contract term from March 2, 2025, to March 2, 2027, to continue to provide food and beverage concessions to Sharpstown Park and Golf Course visitors.

The agreement was awarded on February 11, 2020, by Ordinance No. 2020-0168, with a term commencing on March 3, 2020, and ending on March 2, 2025. On August 19, 2024, a request for an approval for the transfer of operating responsibilities from JKB 1952 Prince's Sharpstown [sic], LLC to Jamis Fine Foods and Services LLC also known as Jamis Fine Foods and Services. On August 28, 2024, the Director of the Houston Parks and Recreation Department approved the assignment from Ella Burger CO. 15 LLC, DBA Prince's Hamburgers to Jamis Fine Food and Services, LLC.

The requested extension of the contract term will ensure that patrons utilizing the Sharpstown Park and Golf Course will continue to be able to purchase food and beverages while enjoying the facilities while also allowing time for a new solicitation to be issued and a new contract to be put in place.

The Contractor will provide all labor, material, supplies, equipment, supervision, licenses and permits to adequately equip, properly operate and maintain all food, beverage, confection and on-course beverage cart services from dawn to dusk, 365 days per year, weather permitting. The Contractor is also required to make all ordinary repairs and maintenance within the concession area at their expense including pest control, trash removal, grease trap cleaning, utilities, phone and television services. The City will continue to make all repairs, maintenance and provide the utilities for the Sharpstown Golf Course Club House building.

Jamis Fine Foods and Services, LLC will pay the City of Houston 7.5% of the Gross Receipts on all sales net of sales tax. Jamis Fine Foods and Services, LLC will also pay \$100 per month for utilities. Concession revenue will be deposited in the Parks Golf Special Fund 2104.

MWBE Participation

This contract was awarded with an 8% MWBE goal. The original awarded vendor sold its interest to Jamis Fine Foods and Services, LLC in October 2024. As a result, there is minimal revenue to report for the current vendor on this agreement and the vendor has not had an adequate amount of time to do so. The Parks and Recreation Department will work with Jamis Fine Foods and Services, LLC to find new MWBE partner(s) moving forward, and the Office of Business Opportunities will continue to monitor this contract for compliance with the MWBE program.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Jedediah Greenfield, written over a white background.

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Jedediah Greenfield, Chief Procurement Officer

Department Approval Authority

Finance/Strategic Procurement Division

Prior Council Action:

Ordinance 2020-0168 - passed on February 11, 2020

Contact Information:

Lena Farris 832-393-8729
Candice Gambrell 832-393-9129
Jedediah Greenfield 832-393-9126

ATTACHMENTS:

Description	Type
OBO Verification Form	Backup Material
Ordinance 2020-0168	Backup Material
Previous RCA	Backup Material
Original Contract	Backup Material
Caption	Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 7/3/2024

WS1163726129 - Evidence-Based Substance Use
Disorder Treatment and Peer Support Services (Center for
Recovery and Wellness Resources) - ORDINANCE

Agenda Item#: 42.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **CENTER FOR RECOVERY AND WELLNESS RESOURCES** for Evidenced-Based Substance Use Disorder Treatment and Peer Support Services for the Houston Health Department - 2 Years with 3 one-year options - \$144,000.00 - Grant Fund

Background:

Professional Services (P20-WS1163726129) – Approve an ordinance authorizing a Subrecipient Agreement between the City of Houston and the Center for Recovery and Wellness Resources for the maximum contract amount of \$144,000.00 for evidence-based substance use disorder treatment and peer support services for a two-year term with three one-year automatic renewals for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a Subrecipient Agreement between the City of Houston and the **Center for Recovery and Wellness Resources** for a maximum contract amount of **\$144,000.00** to provide substance abuse disorder treatment and peer support services for HHD. The contract is for a **two-year term with three one-year automatic renewals** and is effective on the countersignature date.

HHD, a part of the City of Houston, will serve as the lead agency for the comprehensive opioid, stimulant, and substance use site-based program (COSSUP). HHD will partner with the Houston Police Department (HPD) and the Center for Recovery and Wellness resource to implement and participate in an outreach and awareness activities program, increase services for families and children related to family court programming, linking individuals to medical assisted treatment, providing supportive and intensive outpatient services, access to recovery housing, participating in development and implementation meetings, and providing data for reporting and evaluation.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Pay of Play:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the vendor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service justification for this purchase.

Fiscal Note:

No Fiscal Note is required for grant items.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$48,000.00	\$96,000.00	\$144,000.00

Amount and Source of Funding:

\$144,000.00

Federal Government-Grant Funded

Fund No.: 5000

Contact Information:

Name	Dept./Division	Phone No.:
Sheila Baker, Division Manager	Finance/SPD	(832) 393-8108
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 7/3/2024

WS1163726129 - Evidence-Based Substance Use Disorder Treatment and Peer Support Services (Center for Recovery and Wellness Resources) - ORDINANCE

Agenda Item#: 53.

Summary:

Background:

Professional Services (P20-WS1163726129) – Approve an ordinance authorizing a Subrecipient Agreement between the City of Houston and the Center for Recovery and Wellness Resources for the maximum contract amount of \$144,000.00 for evidence-based substance use disorder treatment and peer support services for a two-year term with three one-year automatic renewals for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a Subrecipient Agreement between the City of Houston and the **Center for Recovery and Wellness Resources** for a maximum contract amount of **\$144,000.00** to provide substance abuse disorder treatment and peer support services for HHD. The contract is for a **two-year term with three one-year automatic renewals** and is effective on the countersignature date.

HHD, a part of the City of Houston, will serve as the lead agency for the comprehensive opioid, stimulant, and substance use site-based program (COSSUP). HHD will partner with the Houston Police Department (HPD) and the Center for Recovery and Wellness resource to implement and participate in an outreach and awareness activities program, increase services for families and children related to family court programming, linking individuals to medical assisted treatment, providing supportive and intensive outpatient services, access to recovery housing, participating in development and implementation meetings, and providing data for reporting and evaluation.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that “a procurement for personal, professional, or planning services” is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero percentage goal-document approved by the Office of Business Opportunity.

Pay of Play:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the vendor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service justification for this purchase.

Fiscal Note:

No Fiscal Note is required for grant items.

DocuSigned by:

 2/12/2025

Jeddiah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

 2/12/2025

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Department Approval

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$48,000.00	\$96,000.00	\$144,000.00

Amount and Source of Funding:

\$144,000.00

Federal Government-Grant Funded

Fund No.: 5000

Contact Information:

Name	Dept./Division	Phone No.:
Sheila Baker, Division Manager	Finance/SPD	(832) 393-8108
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Professional Justification	Backup Material
Justification	Backup Material
Tax Report	Financial Information
CIQ	Backup Material
Ownership Affidavit	Backup Material
SAM.GOV	Backup Material
Certificate of Insurance	Backup Material
Form 1295	Backup Material
Pay or Play	Backup Material
COF	Financial Information
OBO Waiver	Backup Material
Subrecipient Agreement/Contract	Contract/Exhibit
OA 4600018617	Contract/Exhibit
Verification of Grant Funding-BA	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/14/2025

WS1287898178 - Overhead and Automatic Door Repairs and Replacement Services for Various Departments – ORDINANCE

Agenda Item#: 43.

Summary:

ORDINANCE approving and authorizing Derivative Agreement with **DH PACE COMPANY INC**, for Overhead and Automatic Door Repairs and Replacement Services, through Interlocal Agreement for Cooperative Purchasing with Interlocal Purchasing System; providing a maximum contract amount - Through July 31, 2020 - \$9,079,464.53 - General, Enterprise and Other Funds

Background:

P44-WS1287898178 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and DH Pace Company Inc. in a maximum contract amount of \$9,079,464.53 for overhead and automatic door repairs and replacement services through the Interlocal Agreement for Cooperative Purchasing with The Interlocal Purchasing System (TIPS) for various departments.

SPECIFIC EXPLANATION:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve and authorize a derivative agreement through July 31, 2029 between the City of Houston and **DH Pace Company, Inc.** in the maximum contract amount of **\$9,079,464.53** for overhead and automatic door repair and replacement services through the Interlocal Agreement for Cooperative Purchasing with The Interlocal Purchasing System (TIPS) for various departments.

This scope of work requires the Contractor to provide all supervision, labor, equipment, replacement parts, materials, expendable items, supplies, tools, transportation, insurance and clean-up to repair all door classifications including overhead and sliding security gates/doors at City-owned and leased facilities, resulting from vandalism and normal wear and tear. This contract will enable the GSD Property Management Division to continue maintenance of all of the City of Houston's Fire, Police, Administrative and Regulatory Affairs (ARA), Health and Fleet Management facilities. The purpose of this Derivative Agreement is to provide support service for repairs, maintenance or replacement of doors. These services are essential for securing the City of Houston facilities' doors and gates while facilitating ambulances and/or other emergency apparatuses in responding to emergency calls without interruptions.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government

Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the department is utilizing an Interlocal/ Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority Signature

Estimated Spending Authority

Department	FY2025	Out Years	Total
General Service Department	\$25,000.00	\$7,066,610.00	\$7,091,610.00
Houston Public Works Department	\$108,234.09	\$1,054,370.44	\$1,162,604.53
Houston Park and Recreation Department	\$5,250.00	\$570,000.00	\$575,250.00
Houston Airport System	\$25,000.00	\$225,000.00	\$250,000.00
Total	\$163,484.09	\$8,915,980.44	\$9,079,464.53

Amount and Source of Funding:

\$7,091,610.00 – Maintenance Renewal and Replacement Fund (2105)

\$1,162,604.53 – W &S System Operating Fund (8300)

\$ 575,250.00 – General Fund (1000)

\$ 250,000.00 - HAS Revenue Fund (8001)

\$9,079,464.53 - Total

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/14/2025

WS1287898178 - Overhead and Automatic Door Repairs and Replacement Services for Various Departments – ORDINANCE

Agenda Item#: 50.

Background:

P44-WS1287898178 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and DH Pace Company Inc. in a maximum contract amount of \$9,079,464.53 for overhead and automatic door repairs and replacement services through the Interlocal Agreement for Cooperative Purchasing with The Interlocal Purchasing System (TIPS) for various departments.

SPECIFIC EXPLANATION:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve and authorize a derivative agreement through July 31, 2029 between the City of Houston and **DH Pace Company, Inc.** in the maximum contract amount of **\$9,079,464.53** for overhead and automatic door repair and replacement services through the Interlocal Agreement for Cooperative Purchasing with The Interlocal Purchasing System (TIPS) for various departments.

This scope of work requires the Contractor to provide all supervision, labor, equipment, replacement parts, materials, expendable items, supplies, tools, transportation, insurance and clean-up to repair all door classifications including overhead and sliding security gates/doors at City-owned and leased facilities, resulting from vandalism and normal wear and tear. This contract will enable the GSD Property Management Division to continue maintenance of all of the City of Houston's Fire, Police, Administrative and Regulatory Affairs (ARA), Health and Fleet Management facilities. The purpose of this Derivative Agreement is to provide support service for repairs, maintenance or replacement of doors. These services are essential for securing the City of Houston facilities' doors and gates while facilitating ambulances and/or other emergency apparatuses in responding to emergency calls without interruptions.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the department is utilizing an Interlocal/ Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

2/10/2025

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority Signature

Estimated Spending Authority

Department	FY2025	Out Years	Total
General Service Department	\$25,000.00	\$7,066,610.00	\$7,091,610.00

General Service Department	\$25,000.00	\$7,000,000.00	\$7,000,000.00
Houston Public Works Department	\$108,234.09	\$1,054,370.44	\$1,162,604.53
Houston Park and Recreation Department	\$5,250.00	\$570,000.00	\$575,250.00
Houston Airport System	\$25,000.00	\$225,000.00	\$250,000.00
Total	\$163,484.09	\$8,915,980.44	\$9,079,464.53

Amount and Source of Funding:

\$7,091,610.00 – Maintenance Renewal and Replacement Fund (2105)
\$1,162,604.53 – W & S System Operating Fund (8300)
\$575,250.00 – General Fund (1000)
\$250,000.00 - HAS Revenue Fund (8001)
\$9,079,464.53 - Total

Contact Information:

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

ATTACHMENTS:

Description	Type
240501 TIPS Contract	Backup Material
Cooperative Justification Form - WS1287898178	Backup Material
MWBE Waiver - WS1287898178	Backup Material
COF - GSD - WS1287898178	Financial Information
COF - HPARD - WS1287898178	Financial Information
COF - HPW - WS1287898178	Financial Information
COF - HAS - WS1287898178	Financial Information
Tax Delinquent Report - WS1287898178	Backup Material
Certificate of Insurance - WS1287898178	Backup Material
Ownership Form - WS1287898175	Backup Material
Certificate of Authority - WS1287898178	Backup Material
Derivative Agreement Overhead - WS1287898178	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

WS1364560839- SPARK, INC. - ORDINANCE

Agenda Item#: 44.

Summary:

ORDINANCE approving and awarding Sole Source Contract to **SPARK, INC** for Management and Construction of improvements to certain public-school playgrounds, public parks, and recreational facilities throughout City of Houston for the Houston Parks and Recreation Department; providing a maximum contract amount - 3 Years with 2 one-year options

Background:

S38-WS1364560839 - Approve an ordinance awarding a sole source contract in an amount not to exceed \$850,000.00 to SPARK, Inc. for the management and construction of improvements to certain public-school playgrounds, public parks, and recreational facilities throughout the City of Houston.

SPECIFIC EXPLANATION:

The Director of the Houston Parks and Recreation Department (HPARD) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for three years with two one-year options in an amount not to exceed \$850,000.00 to SPARK, Inc. for the management and construction of improvements to certain public school playgrounds, public parks, and recreational facilities throughout the City of Houston.

SPARK, Inc. is a non-profit organization that uses Council District Service Fund Program to make improvement to certain public schools playgrounds, public parks, and recreational facilities throughout the City of Houston.

Through various Council District Service Fund Program, the City of Houston has budgeted \$78,100.00 for playground improvements and SPARK has identified the four schools listed below.

Stevens Elementary	\$10,000.00
Chancellor Elementary	\$10,000.00
Almeda Elementary	\$ 8,100.00
Lockhart Elementary	<u>\$50,000.00</u>
Total FY2025 Amount	\$78,100.00

The contract allows for supplemental allocation of up to \$850,000.00 for the term of the agreement

should Council Members opt to request future allocations for other SPARK Park projects through Council District Service Fund Program funding. SPARK Inc. is a program aimed at creating accessible parks in underserved communities. These public schools playgrounds, public parks and recreational facilities are often places within "park deserts," or areas with limited access to public green spaces. The goal is to ensure more equitable access to recreational areas for residents who may otherwise have few options nearby.

The Contractor shall furnish all labor, tools, material, supplies, supervision, transportation, insurance, permits, clean-up and all other expenses necessary to complete the above-referenced projects. The work shall be performed at the sites specified. The Contractor shall coordinate his performance of the services for this contract with the HPARD designated representative.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of the City contractors. In this case, **SPARK, Inc.** will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer Department Approval Authority
Signature
Finance/Strategic Procurement Division

Estimated Spending Authority

Department	FY25	Out Years	Total
Houston Parks and Recreation Department	\$78,100.00	\$771,900.00	\$850,000.00

Amount and Source of Funding:

\$78,100.00
General Fund

Fund 1000

Contact Information:

Lena Farris FIN/SPD 832-393-8729

Candice Gambrell FIN/SPD 832-393-9129

Jedediah Greenfield FIN/SPD 832-393-9126

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date:

WS1364560839- SPARK, INC. - ORDINANCE

Agenda Item#: 44.

Summary:

ORDINANCE approving and awarding Sole Source Contract to **SPARK, INC** for Management and Construction of improvements to certain public-school playgrounds, public parks, and recreational facilities throughout City of Houston for the Houston Parks and Recreation Department; providing a maximum contract amount - 3 Years with 2 one-year options

Background:

S38-WS1364560839 - Approve an ordinance awarding a sole source contract in an amount not to exceed \$850,000.00 to SPARK, Inc. for the management and construction of improvements to certain public-school playgrounds, public parks, and recreational facilities throughout the City of Houston.

SPECIFIC EXPLANATION:

The Director of the Houston Parks and Recreation Department (HPARD) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for three years with two one-year options in an amount not to exceed \$850,000.00 to SPARK, Inc. for the management and construction of improvements to certain public school playgrounds, public parks, and recreational facilities throughout the City of Houston.

SPARK, Inc. is a non-profit organization that uses Council District Service Fund Program to make improvement to certain public schools playgrounds, public parks, and recreational facilities throughout the City of Houston.

Through various Council District Service Fund Program, the City of Houston has budgeted \$78,100.00 for playground improvements and SPARK has identified the four schools listed below.

Stevens Elementary	\$10,000.00
Chancellor Elementary	\$10,000.00
Almeda Elementary	\$ 8,100.00
Lockhart Elementary	\$50,000.00
Total FY2025 Amount	\$78,100.00

The contract allows for supplemental allocation of up to \$850,000.00 for the term of the agreement should Council Members opt to request future allocations for other SPARK Park projects through Council District Service Fund Program funding. SPARK Inc. is a program aimed at creating accessible parks in underserved communities. These public schools playgrounds, public parks and recreational facilities are often places within "park deserts," or areas with limited access to public green spaces. The goal is to ensure more equitable access to recreational areas for residents who may otherwise have few options nearby.

The Contractor shall furnish all labor, tools, material, supplies, supervision, transportation, insurance, permits, clean-up and all other expenses necessary to complete the above-referenced projects. The work shall be performed at the sites specified. The Contractor shall coordinate his performance of the services for this contract with the HPARD designated representative.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of the City contractors. In this case, **SPARK, Inc.** will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



Jedediah Greenfield, Chief Procurement Officer Department Approval Authority Signature
Finance/Strategic Procurement Division

Estimated Spending Authority

Department	FY25	Out Years	Total
Houston Parks and Recreation Department	\$78,100.00	\$771,900.00	\$850,000.00

Amount and Source of Funding:

\$78,100.00

General Fund

Fund 1000

Contact Information:

Lena Farris FIN/SPD 832-393-8729

Candice Gambrell FIN/SPD 832-393-9129

Jedediah Greenfield FIN/SPD 832-393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
OBO Waiver	Backup Material
Sole Source Justification	Backup Material
Ownership Form	Backup Material
Pay or Play Form	Backup Material
Certificate of Insurance	Backup Material
HCAD Report	Backup Material
Form 1295	Backup Material
SIGNED Coversheet	Signed Cover sheet
Partially Signed Contract	Contract/Exhibit
Ordinance	Ordinance/Resolution/Motion
Funding Verification PRD	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C, District G

Item Creation Date: 1/22/2025

WS1420559609 - Legal Services Related to the METRO
Westpark Corridor (Slover & Loftus, LLP) - ORDINANCE

Agenda Item#: 45.

Summary:

ORDINANCE approving and authorizing agreement for Professional Legal Services with **SLOVER & LOFTUS, LLP** for Legal Services related to Metro Westpark Corridor for Houston Public Works; providing a maximum contract amount - \$300,000.00 - Enterprise Fund - **DISTRICTS C - KAMIN and G - HUFFMAN**

Background:

Professional Services (P23-WS1420559609) - Approve an Ordinance authorizing a professional service agreement between the City of Houston and Slover & Loftus, LLP in the total amount of \$300,000.00 for Legal Services related to the METRO Westpark Corridor for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a three-year professional service agreement with two (2) one-year options to extend between the City of Houston and **Slover & Loftus, LLP** for Legal Services related to the METRO Westpark Corridor in the total amount of **\$300,000.00** for HPW.

The scope of work includes reviewing issues related to legal standing; preparation of the Surface Transportation Board ("STB") application and/or petition to modify an existing Certificate of Interim Trail Use to include both abandonment and modification of an existing Subject Rail Corridor; provide advice, guidance, and representation before the STB; review interrogatories and prepare responses. More specifically, the Firm's assistance will include guiding the STB petition process, timeline, and likelihood for approval; research and determine whether STB will allow Metropolitan Transit Authority of Harris County, Texas ("METRO"), to formally authorize the City to directly submit an application and/or petition to communicate with STB, whether STB will allow METRO to delegate all case management directly to the City, or if METRO will be required to sign the petition and all other case documents prepared by the City and the Firm.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractors will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service for this procurement.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$300,000.00	\$0.00	\$300,000.00

Amount and Source of Funding:

\$300,000.00

Combined Utility System General Purpose Fund

Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed RCA Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C, District G

Item Creation Date: 1/22/2025

WS1420559609 - Legal Services Related to the METRO Westpark Corridor (Slover & Loftus, LLP) - ORDINANCE

Agenda Item#: 46.

Summary:

AN ORDINANCE APPROVING AND AUTHORIZING AN AGREEMENT FOR PROFESSIONAL LEGAL SERVICES WITH SLOVER & LOFTUS, LLP FOR LEGAL SERVICES RELATED TO THE METRO WESTPARK CORRIDOR FOR HOUSTON PUBLIC WORKS; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

Professional Services (P23-WS1420559609) - Approve an Ordinance authorizing a professional service agreement between the City of Houston and Slover & Loftus, LLP in the total amount of \$300,000.00 for Legal Services related to the METRO Westpark Corridor for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a three-year professional service agreement with two (2) one-year options to extend between the City of Houston and **Slover & Loftus, LLP** for Legal Services related to the METRO Westpark Corridor in the total amount of **\$300,000.00** for HPW.

The scope of work includes reviewing issues related to legal standing; preparation of the Surface Transportation Board ("STB") application and/or petition to modify an existing Certificate of Interim Trail Use to include both abandonment and modification of an existing Subject Rail Corridor; provide advice, guidance, and representation before the STB; review interrogatories and prepare responses. More specifically, the Firm's assistance will include guiding the STB petition process, timeline, and likelihood for approval; research and determine whether STB will allow Metropolitan Transit Authority of Harris County, Texas ("METRO"), to formally authorize the City to directly submit an application and/or petition to communicate with STB, whether STB will allow METRO to delegate all case management directly to the City, or if METRO will be required to sign the petition and all other case documents prepared by the City and the Firm.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractors will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional service for this procurement.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Jedediah Greenfield, Chief Procurement Officer.

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

A blue ink signature of Randall V. Macchi, Director of Houston Public Works.

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Randall V. Macchi, Director
Houston Public Works

2/18/2025

2/18/2025

DS

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Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$300,000.00	\$0.00	\$300,000.00

Amount and Source of Funding:

\$300,000.00
Combined Utility System General Purpose Fund
Fund No.: 8305

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Professional Service Justification	Backup Material
Scope of Work	Backup Material
Fee Schedule	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Form 1295	Backup Material
MWBE Goal Waiver	Backup Material
Insurance with Endorsements	Backup Material
AM Best	Backup Material
Certification of Funds	Financial Information
OA 4600018696	Backup Material
SRO4500437472	Financial Information
POP Forms	Backup Material
Signed RCA Cover Sheet	Signed Cover sheet
Funding Verification	Financial Information
Ordinance	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

WS1350899183 - Rental and Leasing of HVAC Systems
and Related Equipment (United Rentals (North America),
Inc.)- ORDINANCE

Agenda Item#: 46.

Summary:

ORDINANCE approving and authorizing a Derivative Agreement with **UNITED RENTALS NORTH AMERICA, INC.**, for the Rental and Leasing of Heating, Ventilation, and Air Conditioning Systems through the National Association of State Procurement Officials Cooperative; providing a maximum Contract amount - 1 Year - \$1,500,000.00 - Maintenance, Renewal and Replacement Fund

Background:

S19-WS1350899183 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and United Rentals (North America), Inc. in the maximum contract amount of \$1,500,000.00 for the rental and leasing of heating, ventilation, and air conditioning (HVAC) systems and related equipment for a one-year term from the National Association of State Procurement Officials Cooperative (NASPO) for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve and authorize a derivative agreement for a **one-year term** between the City of Houston and **United Rentals (North America), Inc.** in the maximum contract amount of **\$1,500,000.00** for the rental and leasing of heating, ventilation, and air conditioning (HVAC) systems and related equipment from the National Association of State Procurement Officials Cooperative (NASPO) for the General Services Department.

The scope of work requires the contractor to provide all labor, supervision, management, personnel, HVAC systems, equipment, parts, materials, supplies, incidentals, vehicles, licenses, permits, insurance, and transportation to continue with services in facilities citywide on an as needed basis for the rental and leasing of boilers, a/c units, chillers, generators and related equipment. GSD is also tasked to address proper climate controls and working conditions with various facilities. GSD is responsible for managing over 300 facilities citywide that require HVAC services. This agreement will allow GSD facilities to remain operational and maintain a healthy and safe environment for employees and the citizens visiting the city facilities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government

Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

M/WBE Subcontracting:

Zero percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City’s ‘Pay or Play’ Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

ESTIMATED SPENDING AUTHORITY

Department	FY25	Out-Years	Total Amount
General Services Department	\$250,000.00	\$1,250,000.00	\$1,500,000.00

Amount and Source of Funding:

\$1,500,000.00

M.R.R. (Maintenance, Renewal and Replacement Fund)

Fund No.: 2105

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description

Type

REV -WS1350899183 - Rental and Leasing of Signed Cover sheet
HVAC Systems and Related Equipment



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

WS1350899183 - Rental and Leasing of HVAC Systems and Related Equipment (United Rentals (North America), Inc.)- ORDINANCE

Agenda Item#: 45.

Summary:

ORDINANCE approving and authorizing a Derivative Agreement with **UNITED RENTALS NORTH AMERICA, INC.**, for the Rental and Leasing of Heating, Ventilation, and Air Conditioning Systems through the National Association of State Procurement Officials Cooperative; providing a maximum Contract amount - \$1,500,000.00 - Maintenance, Renewal and Replacement Fund

Background:

S19-WS1350899183 – Approve an ordinance authorizing a Derivative Agreement between the City of Houston and United Rentals (North America), Inc. in the maximum contract amount of \$1,500,000.00 for the rental and leasing of heating, ventilation, and air conditioning (HVAC) systems and related equipment for a one-year term from the National Association of State Procurement Officials Cooperative (NASPO) for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve and authorize a derivative agreement for a **one-year term** between the City of Houston and **United Rentals (North America), Inc.** in the maximum contract amount of **\$1,500,000.00** for the rental and leasing of heating, ventilation, and air conditioning (HVAC) systems and related equipment from the National Association of State Procurement Officials Cooperative (NASPO) for the General Services Department.

The scope of work requires the contractor to provide all labor, supervision, management, personnel, HVAC systems, equipment, parts, materials, supplies, incidentals, vehicles, licenses, permits, insurance, and transportation to continue with services in facilities citywide on an as needed basis for the rental and leasing of boilers, a/c units, chillers, generators and related equipment. GSD is also tasked to address proper climate controls and working conditions with various facilities. GSD is responsible for managing over 300 facilities citywide that require HVAC services. This agreement will allow GSD facilities to remain operational and maintain a healthy and safe environment for employees and the citizens visiting the city facilities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

M/WBE Subcontracting:

Zero percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing a purchasing cooperative for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing a purchasing cooperative for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Jedediah Greenfield, written over a horizontal line.

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval

ESTIMATED SPENDING AUTHORITY

Department	FY25	Out-Years	Total Amount
General Services Department	\$250,000.00	\$1,250,000.00	\$1,500,000.00

Amount and Source of Funding:

\$1,500,000.00

M.R.R. (Maintenance, Renewal and Replacement Fund)

Fund No.: 2105

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	832.393.8722
Yesenia Chuca, Deputy Assistant Director	FIN/SPD	832.393.8727
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Tax Report	Backup Material
Tax Payment	Backup Material
Cooperative Agreement	Contract/Exhibit
Power of Attorney	Backup Material
Conflict of Interest Questionnaire	Backup Material
Certificate of Interested Parties	Backup Material
Secretary of State (SOS)	Backup Material
MWBE Goal Waiver	Backup Material
COI and Endorsements	Backup Material
AM Best Ratings	Backup Material
Derivative Agreement	Contract/Exhibit
GSD Approval	Backup Material
Ordinance	Ordinance/Resolution/Motion
Funding Verification	Financial Information
Rev 2-20-25 Funding	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/8/2025

WS1264742956 - Records Storage & Retrieval Services
(HCDE)

Agenda Item#: 47.

Summary:

ORDINANCE approving and authorizing Interlocal Agreement with **HARRIS COUNTY DEPARTMENT OF EDUCATION** to provide Record Storage and Retrieval Services for Various Departments; providing a maximum contract amount - 1 Year with 9 one-year options - \$9,024,434.57 - General, Enterprise and Other Funds

Background:

WS1264742956 – ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and Harris County Department of Education (HCDE) to provide record storage and retrieval services for various departments.

Specific Explanation:

The Chief of Police and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and the Harris County Department of Education (HCDE) for records storage and retrieval services for various departments. The term of the City's agreement with HCDE is one year term with nine, one-year options for a total 10-year term in the original amount of \$9,024,434.57.

The Scope of Work requires HCDE to provide all facilities, labor, materials, equipment, transportation, and supervision necessary to provide records storage and retrieval services for various City departments. The HCDE vault meets the protection requirements of sensitive security information as defined by the US Department of Homeland Security for the secure and fireproof protection of digital tapes. The HCDE requires its employees to undergo criminal history background checks to ensure regulations set by the US Department of Homeland Security are met.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

M/WBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an interlocal agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

No Fiscal Note is required on grant items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY25	Out Years	Total
ARA	\$14,124.00	\$755,361.00	\$769,485.00
CTR	\$106,500.00	\$1,065,000.00	\$1,171,500.00
DON	\$30,000.00	\$300,000.00	\$330,000.00
FIN	\$5,000.00	\$45,000.00	\$50,000.00
FMD	\$10,000.00	\$90,000.00	\$100,000.00
GSD	\$0	\$100,000.00	\$100,000.00
HAS	\$25,000.00	\$725,000.00	\$750,000.00
HFD	\$20,000.00	\$40,000.00	\$60,000.00
HHD	\$20,000.00	\$611,000.00	\$631,000.00
HITS	\$0	\$15,000.00	\$15,000.00
HPD	\$63,666.68	\$1,942,499.97	\$2,006,166.65
HPL	\$5,000.00	\$45,000.00	\$50,000.00
HPW	\$125,000.00	\$1,125,000.00	\$1,250,000.00
HR	\$12,000.00	\$348,000.00	\$360,000.00
LGL	\$62,423.00	\$697,197.00	\$759,620.00
MYR	\$1,350.00	\$67,430.00	\$68,780.00
MCD	\$2,000.00	\$75,977.00	\$77,977.00
OBO	\$2,500.00	\$17,000.00	\$14,500.00
PRD	\$1,000.00	\$81,000.00	\$82,000.00
PDD	\$13,405.92	\$160,000.00	\$173,405.92
SWM	\$20,000.00	\$180,000.00	\$200,000.00
Total	\$538,969.60	\$8,485,464.97	\$9,024,434.57

Amount and Source of Funding:

\$5,848,605.65 – General Fund (1000)
\$327,500.00 – Central Service Revolving Fund (1002)
\$516,423.00 – Property & Casualty Fund (1004)
\$100,000.00 – Fleet Management Fund (1005)
\$12,500.00 – Workers Compensation (1011)
\$173,405.92 – P&DD Spec Revenue Fund (2308)
\$11,000 – Fed/Local/State Pass Grant - Fund (5030)
\$750,000.00 – HAS Revenue (8001)
\$1,250,000.00 – Water & Sewer System Operating Fund (8300)
\$35,000.00 – Health Benefits Fund (9000)
\$9,024,434.57 – Total

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(832) 393-0930
Fran Shewan, Division Manager	Finance/SPD	(832) 393-7893
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/8/2025

WS1264742956 - Records Storage & Retrieval Services (HCDE)

Agenda Item#: 43.

Background:

WS1264742956 – ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and Harris County Department of Education (HCDE) to provide record storage and retrieval services for various departments.

Specific Explanation:

The Chief of Police and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and the Harris County Department of Education (HCDE) for records storage and retrieval services for various departments. The term of the City's agreement with HCDE is one year term with nine, one-year options for a total 10-year term in the original amount of \$9,024,434.57.

The Scope of Work requires HCDE to provide all facilities, labor, materials, equipment, transportation, and supervision necessary to provide records storage and retrieval services for various City departments. The HCDE vault meets the protection requirements of sensitive security information as defined by the US Department of Homeland Security for the secure and fireproof protection of digital tapes. The HCDE requires its employees to undergo criminal history background checks to ensure regulations set by the US Department of Homeland Security are met.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

M/WBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an interlocal agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

No Fiscal Note is required on grant items.

DocuSigned by:

2/7/2025

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY25	Out Years	Total
ARA	\$14,124.00	\$755,361.00	\$769,485.00
CTR	\$106,500.00	\$1,065,000.00	\$1,171,500.00
DON	\$30,000.00	\$300,000.00	\$330,000.00
FIN	\$5,000.00	\$45,000.00	\$50,000.00
FMD	\$10,000.00	\$90,000.00	\$100,000.00
GSD	\$0	\$100,000.00	\$100,000.00
HAS	\$25,000.00	\$725,000.00	\$750,000.00

HFD	\$20,000.00	\$40,000.00	\$60,000.00
HHD	\$20,000.00	\$611,000.00	\$631,000.00
HITS	\$0	\$15,000.00	\$15,000.00
HPD	\$63,666.68	\$1,942,499.97	\$2,006,166.65
HPL	\$5,000.00	\$45,000.00	\$50,000.00
HPW	\$125,000.00	\$1,125,000.00	\$1,250,000.00
HR	\$12,000.00	\$348,000.00	\$360,000.00
LGL	\$62,423.00	\$697,197.00	\$759,620.00
MYR	\$1,350.00	\$67,430.00	\$68,780.00
MCD	\$2,000.00	\$75,977.00	\$77,977.00
OBO	\$2,500.00	\$17,000.00	\$14,500.00
PRD	\$1,000.00	\$81,000.00	\$82,000.00
PDD	\$13,405.92	\$160,000.00	\$173,405.92
SWM	\$20,000.00	\$180,000.00	\$200,000.00
Total			\$9,024,434.57

Amount and Source of Funding:

\$5,848,605.65 – General Fund (1000)
 \$327,500.00 – Central Service Revolving Fund (1002)
 \$516,423.00 – Property & Casualty Fund (1004)
 \$100,000.00 – Fleet Management Fund (1005)
 \$12,500.00 – Workers Compensation (1011)
 \$173,405.92 – P&DD Spec Revenue Fund (2308)
 \$11,000 – Fed/Local/State Pass Grant - Fund (5030)
 \$750,000.00 – HAS Revenue (8001)
 \$1,250,000.00 – Water & Sewer System Operating Fund (8300)
 \$35,000.00 – Health Benefits Fund (9000)
 \$9,024,434.57 – Total

Contact Information:

Name	Dept/Division	Phone No.:
Sonja O'Dat, Executive Staff Analyst	HPD	(832) 393-0930
Fran Shewan, Division Manager	Finance/SPD	(832) 393-7893
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Interlocal Request Form	Backup Material
CPO Approval	Backup Material
Ownership Form	Backup Material
Approval Goal Waiver Request	Backup Material
Fee Schedule	Backup Material
Certification of Funds - ARA	Financial Information
Certification of Funds - Controllers Office	Financial Information
Certification of Funds - DON	Financial Information
Certification of Funds - FIN	Financial Information
Certification of Funds - FMD	Financial Information
Certification of Funds - GSD	Financial Information
Certification of Funds - HFD	Financial Information
Certification of Funds - HHD	Financial Information
Certification of Funds - Hits	Financial Information
Certification of Funds - HPD	Financial Information
Certification of Funds - HPL	Financial Information
Certification of Funds - HPW	Financial Information
Certification of Funds - HR	Financial Information
Certification of Funds - LGL	Financial Information
Certification of Funds - MYR	Financial Information
Certification of Funds - MCD	Financial Information
Certification of Funds - OBO	Financial Information
Certification of Funds - PRD	Financial Information

Certification of Funds - PDD
 Certification of Funds - SWM
 Certification of Funds - HAS
 Partially Executed Contract
 Funding Verification - HPL
 Funding Verification - LGL
 Funding Verification - CTR
 Funding Verification - FIN
 Funding Verification - HFD
 Funding Verification - PD
 Funding Verification - SWD
 Funding Verification-HPW
 Signed Coversheet

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

HPD - FY25 - Records Management System (RMS)

Agenda Item#: 48.

Summary:

ORDINANCE appropriating \$1,300,000.00 out of Contributed Capital Project Fund and \$97,545.00 out of Equipment Acquisition Consolidated Fund for Records Management System for the Houston Police Department

Background:

The Chief of Police for HPD requests City Council approval of an ordinance to appropriate \$1,300,000.00 from the Contributed Capital Project Fund and \$97,545.00 from the Equipment Acquisition Consolidated Fund for the Records Management System (RMS).

Records Management System WBS: X-100064 \$1,397,545.00

HPD depends significantly on the Records Management System (RMS) to support essential services, such as ensuring traffic safety, preventing crime, safeguarding lives and property, responding promptly to calls-for-service, coordinating homeland security efforts, investigating crimes, apprehending suspects, and overseeing the booking process of arrested individuals into the county jail.

It is HPD's intention to work with the Strategic Purchasing Division on any purchases to ensure procurement rules are followed and will either purchase from existing contracts or return to City Council for additional approval.

Fiscal Note:

No significant fiscal operating impact is anticipated because of this project.

J. Noe Diaz, Jr.
Chief of Police
Houston Police Department

Amount and Source of Funding:

\$1,300,000.00

Contributed Capital Project Fund
Fund 4515

\$97,545.00
Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Sonja O'Dat, City Council Liaison
Houston Police Department
Phone: (713) 308-1627

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

HPD - FY25 - Records Management System (RMS)

Agenda Item#: 49.

Summary:

ORDINANCE appropriating the sum of \$1,300,000.00 out of the Contributed Capital Project Fund and \$97,545.00 out of the Equipment Acquisition Consolidated Fund for the Records Management System for the Houston Police Department

Background:

The Chief of Police for HPD requests City Council approval of an ordinance to appropriate \$1,300,000.00 from the Contributed Capital Project Fund and \$97,545.00 from the Equipment Acquisition Consolidated Fund for the Records Management System (RMS).

Records Management System WBS: X-100064 \$1,397,545.00

HPD depends significantly on the Records Management System (RMS) to support essential services, such as ensuring traffic safety, preventing crime, safeguarding lives and property, responding promptly to calls-for-service, coordinating homeland security efforts, investigating crimes, apprehending suspects, and overseeing the booking process of arrested individuals into the county jail.

It is HPD's intention to work with the Strategic Purchasing Division on any purchases to ensure procurement rules are followed and will either purchase from existing contracts or return to City Council for additional approval.

Fiscal Note:

No significant fiscal operating impact is anticipated because of this project.

Signed by:

Chief of Police Diaz

J. Noe Diaz, Jr.

Chief of Police

Houston Police Department

Amount and Source of Funding:

\$1,300,000.00

Contributed Capital Project Fund

Fund 4515

\$97,545.00

Equipment Acquisition Consolidated Fund

Fund 1800

Contact Information:

Sonja O'Dat, City Council Liaison

Houston Police Department

Phone: (713) 308-1627

ATTACHMENTS:

Description

RMS CIP Form A

FMBB

SRO

Ordinance

Signed RCA

Type

Financial Information

Financial Information

Financial Information

Ordinance/Resolution/Motion

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District H

Item Creation Date: 1/31/2025

PLN - Special Minimum Lot Size Block Renewal Application
No. 88 (1000 block of Usener Street, north side, and 2500
block of White Oak Drive, north and south sides, between
Norhill Boulevard and Michaux Street)

Agenda Item#: 49.

Summary:

ORDINANCE renewing the establishment of the north side of the 1000 Block of Usener Street, and the north and south sides of 2500 Block of White Oak Drive, between Norhill Boulevard and Michaux Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2516 White Oak Drive, Lot 15, Block 23 in the Norhill Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained essentially the same since the original ordinance (2004-0348) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 6,000 square feet for the 1000 block of Usener Street, north side, and 2500 block of White Oak Drive, north and south sides, between Norhill Boulevard and Michaux Street.

Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Ordinance # 2004-0348 passed on April 28, 2004

Amount and Source of Funding:

N/A

Contact Information:

Anna Sedillo, Council Liaison

Phone: 832-393-6578

Jacqueline Brown, Planner

Phone: 832-393-6587

ATTACHMENTS:**Description**

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District H

Item Creation Date: 1/31/2025

PLN - Special Minimum Lot Size Block Renewal Application No. 88 (1000 block of Usener Street, north side, and 2500 block of White Oak Drive, north and south sides, between Norhill Boulevard and Michaux Street)

Agenda Item#: 61.

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 2516 White Oak Drive, Lot 15, Block 23 in the Norhill Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained essentially the same since the original ordinance (2004-0348) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 6,000 square feet for the 1000 block of Usener Street, north side, and 2500 block of White Oak Drive, north and south sides, between Norhill Boulevard and Michaux Street.

Signed by:

Vonn Tran

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Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Ordinance # 2004-0348 passed on April 28, 2004

Amount and Source of Funding:

N/A

Contact Information:

Anna Sedillo, Council Liaison
Phone: 832-393-6578

Jacqueline Brown, Planner
Phone: 832-393-6587

ATTACHMENTS:


Description	Type
Map	Backup Material



0 35 70 140 210 Feet

Special Minimum Lot Size Renewal

1000 block of Usener Street, the north side, and the 2500 block of White Oak Drive, the north and south sides, between Norhill Boulevard and Michaux Street
6,000 Square Feet

 Special Minimum Lot Size Boundary

All properties within the application area are single family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District
 Date: March 13, 2024
 Reference: MLS 88REN

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C

Item Creation Date: 2/3/2025

PLN - Special Minimum Lot Size Block Renewal Application
No. 101REN (1800 block of Columbia Street, east and west
sides, between East 18th and East 20th Streets)

Agenda Item#: 50.

Summary:

ORDINANCE renewing the establishment of the east and west sides of the 1800 Block of Columbia Street, between East 18th Street and East 20th Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas -

DISTRICT C - KAMIN

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1832 Columbia, Lot 20, Block 108 in the Houston Heights Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-0519) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 6,600 square feet for the 1800 block of Columbia Street, east and west sides, between East 18th and East 20th Streets.

Vonn Tran
Director
Planning and Development Department

Prior Council Action:

Ordinance # 2004-519 passed on May 26, 2004

Amount and Source of Funding:

N/A

Contact Information:

Jacqueline Brown, Planner III

Phone: 832-393-6587

Anna Sedillo

Phone: 832-393-6578

ATTACHMENTS:

Description

RCA

Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C

Item Creation Date: 2/3/2025

PLN - Special Minimum Lot Size Block Renewal Application No. 101REN (1800 block of Columbia Street, east and west sides, between East 18th and East 20th Streets)

Agenda Item#: 65.


Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1832 Columbia, Lot 20, Block 108 in the Houston Heights Subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB). The Planning and Development Department mailed notifications to all property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-0519) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 6,600 square feet for the 1800 block of Columbia Street, east and west sides, between East 18th and East 20th Streets.

Signed by:


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Vonn Tran

Director

Planning and Development Department

Prior Council Action:

Ordinance # 2004-519 passed on May 26, 2004

Amount and Source of Funding:

N/A

Contact Information:

Jacqueline Brown, Planner III

Phone: 832-393-6587

Anna Sedillo

Phone: 832-393-6578

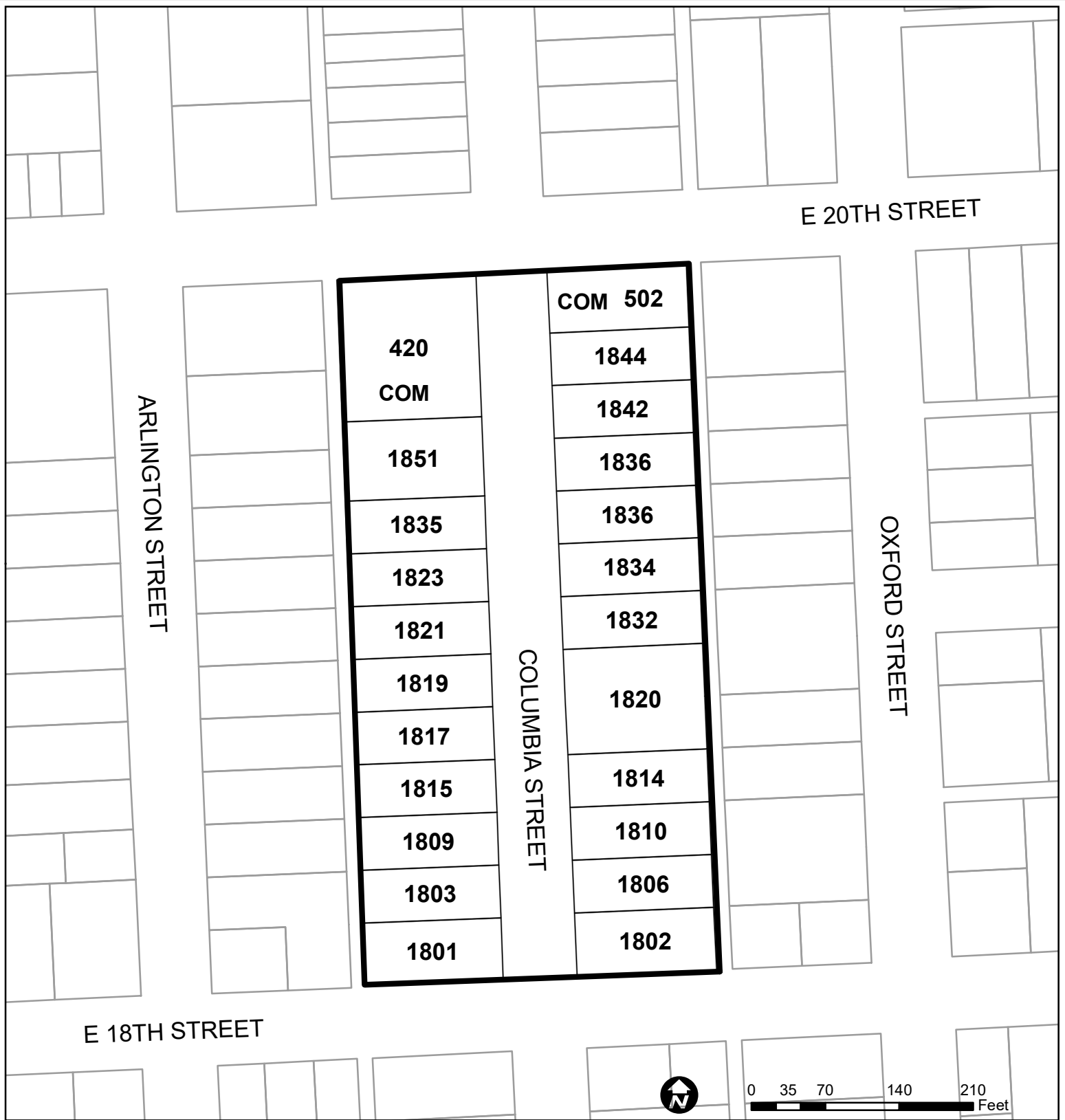
ATTACHMENTS:

Description


Map

Type

Backup Material



Special Minimum Lot Size Renewal
1800 Block of Columbia Street, east and west sides,
between East 18th and East 20th Streets
6,600 Square Feet

 Special Minimum Lot Size Boundary

All properties within the application area are single family unless noted as such:

MF Multi Family
 COM Commercial
 VAC Vacant
 EXC Excluded

Source: Harris County Appraisal District
 Date: May 15, 2024
 Reference: MLS 101REN

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District A, District C

Item Creation Date: 1/16/2025

HPW - 20INA171 Joint Participation Interlocal Agreement /
Harris County

Agenda Item#: 51.

Summary:

ORDINANCE approving and authorizing Joint Participation Interlocal Agreement among City of Houston, Texas, **HARRIS COUNTY, TEXAS**, and **CITY PARK REDEVELOPMENT AUTHORITY**, for Design and Construction of improvements to roadside ditches located at Sherwood Lane (from Mangum Road to West TC Jester Boulevard), Helberg Road (from Sherwood Lane to Brookwoods Drive), West 12th Street (from Hempstead Road to Ella Boulevard), Seamist Drive (from W 11th Street to Grovewood Lane), Hurst Street (from approximately 1350-ft west of Maxroy Street to Shirkmere Road), Maxroy Street (from W 11th Street to Eureka Street), Toledo Street (from Maxroy Street to Rawls Street), Letein Street (from Maxroy Street to Rawls Street), and Eureka Street (from Maxroy Street to Kansas Street) - **DISTRICTS A - PECK and C - KAMIN**

Background:

SUBJECT: Joint Participation Interlocal Agreement between the City of Houston (City), Harris County (County), and City Park Redevelopment Authority (Authority) for Roadside Ditches Improvement Project.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Joint Participation Interlocal Agreement between the City of Houston (City), Harris County (County), and City Park Redevelopment Authority (Authority).

PROJECT NOTICE/JUSTIFICATION: This project involves design and construction improvements to roadside ditches.

DESCRIPTION: The County will provide engineering services and related support services necessary to prepare plans, specifications, and estimated ("PS&E") for the construction of the project. The County shall be responsible for obtaining all necessary permits and jurisdictional approvals for construction of the project. The County will be responsible for managing and inspecting the construction of the project.

LOCATION: The projects are located at:

Council

District

Project Location Description

A

Sherwood Lane (from Mangum Road to West T C Jester Boulevard)

- A Helberg Road (from Sherwood Lane to Brookwoods Drive)
- C West 12th Street (from Hempstead Road to Ella Boulevard)
- C Seamist Drive (from W 11th Street to Grovewood Lane)
- C Hurst Street (from approximately 1350-ft west of Maxroy Street to Shirkmere Road)
- C Maxroy Street (from W 11th Street to Eureka Street)
- C Toledo Street (from Maxroy Street to Rawls Street)
- C Letein Street (from Maxroy Street to Rawls Street)
- C Eureka Street (from Maxroy Street to Kansas Street)

SCOPE OF THE AGREEMENT AND FEE: Under the Agreement, the County will provide \$600,821.00 of the construction cost necessary for the construction of the project. The Authority will provide \$150,206.00 of the construction cost necessary for the construction of the project. The City will assume responsibility for the ongoing maintenance and repairs of the project upon completion.

Randall V. Macchi, Director
Houston Public Works

WBS No(s). M-HC0000-0002-7

Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E. Deputy Director	HPW-Transportation & Drainage Operations	832.395.2443

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet

Map

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District A, District C
Item Creation Date: 1/16/2025

HPW - 201NA171 Joint Participation Interlocal Agreement / Harris County

Agenda Item#:

Summary:

SUBJECT: Joint Participation Interlocal Agreement between the City of Houston (City), Harris County (County), and City Park Redevelopment Authority (Authority) for Roadside Ditches Improvement Project.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Joint Participation Interlocal Agreement between the City of Houston (City), Harris County (County), and City Park Redevelopment Authority (Authority).

PROJECT NOTICE/JUSTIFICATION: This project involves design and construction improvements to roadside ditches.

DESCRIPTION: The County will provide engineering services and related support services necessary to prepare plans, specifications, and estimated ("PS&E") for the construction of the project. The County shall be responsible for obtaining all necessary permits and jurisdictional approvals for construction of the project. The County will be responsible for managing and inspecting the construction of the project.

LOCATION: The projects are located at:

Council

District

Project Location Description

- | | |
|---|---|
| A | Sherwood Lane (from Mangum Road to West T C Jester Boulevard) |
| A | Helberg Road (from Sherwood Lane to Brookwoods Drive) |
| C | West 12th Street (from Hempstead Road to Ella Boulevard) |
| C | Seamist Drive (from W 11th Street to Grovewood Lane) |
| C | Hurst Street (from approximately 1350-ft west of Maxroy Street to Shirkmere Road) |
| C | Maxroy Street (from W 11th Street to Eureka Street) |
| C | Toledo Street (from Maxroy Street to Rawls Street) |
| C | Letein Street (from Maxroy Street to Rawls Street) |
| C | Eureka Street (from Maxroy Street to Kansas Street) |

SCOPE OF THE AGREEMENT AND FEE: Under the Agreement, the County will provide \$600,821.00 of the construction cost necessary for the construction of the project. The Authority will provide \$150,206.00 of the construction cost necessary for the construction of the project. The City will assume responsibility for the ongoing maintenance and repairs of the project upon completion.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Randall V. Macchi", is written over a horizontal line.

1/30/2025

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Randall V. Macchi, Director
Houston Public Works

WBS No(s). M-HC0000-0002-7

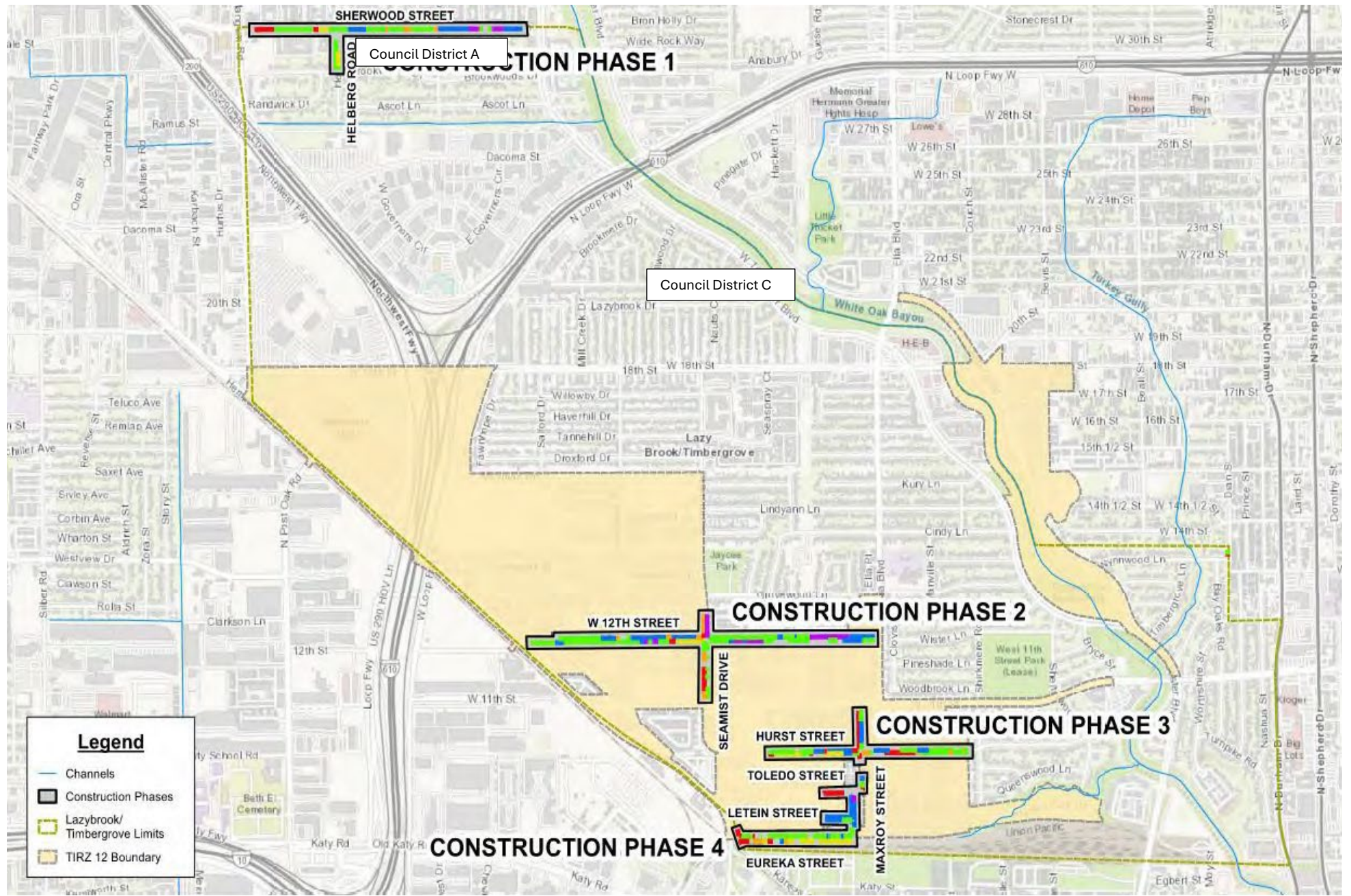
Contact Information:

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Michael Wahl, P.E. Deputy Director	HPW-Transportation & Drainage Operations	832.395.2443

ATTACHMENTS:

Description	Type
Map	Backup Material

COUNCIL DISTRICTS A & C





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 9/5/2024

HPW – 20WWO1145 PES / WJ International Environmental Services Inc.

Agenda Item#: 52.

Summary:

ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **WJ INTERNATIONAL ENVIRONMENTAL SERVICES INC** for Work Order Professional Services, Technical Support, and Staff Augmentation Project; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Engineering Services Contract between the City and WJ International Environmental Services Inc. for Work Order Professional Services, Technical Support, and Staff Augmentation Project.

RECOMMENDATION: An ordinance approving a Professional Engineering Services contract with WJ International Environmental Services Inc. for Work Order Professional Services, Technical Support, and Staff Augmentation Project and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the city's ongoing program required to improve inefficient components of existing wastewater treatment plants and sewer collection system. The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of individual Work Orders issued by the Wastewater Operation Branch. The scope of work is generalized for Work Order related projects and shall include staff augmentation, wastewater facility, wet weather facility and city collection system assessments, technical assistance, design and bid phase services, and additional services as needed.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant's assistance may include staff augmentation, professional and technical engineering services, construction management, and/or perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services, and Additional Services as applicable to each assignment (work order). Basic Services Fee for each assignment will be based on negotiated lump sum amount. The total Basic Services appropriation is \$4,900,000.00.

The contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$100,000.00.

The total cost of this project is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for Contract services and \$250,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26%. The Consultant has proposed the following

firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. WJ International Environmental Services, Inc.	General Engineering Support Services	\$ 650,000.00	13.00%
2. Kalluri Group Inc.	Process, Mechanical, and General Engineering Support Services	\$ 400,000.00	8.00%
3. Mbroh Engineering Inc.	Electrical and General Engineering Support Services	\$ 250,000.00	5.00%
TOTAL		\$1,300,000.00	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi
Director, Houston Public Works

WBS No. R-000020-0096-3

Amount and Source of Funding:

\$5,250,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/5/2024

HPW – 20WWO1145 PES / WJ International Environmental Services Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and WJ International Environmental Services Inc. for Work Order Professional Services, Technical Support, and Staff Augmentation Project.

RECOMMENDATION: An ordinance approving a Professional Engineering Services contract with WJ International Environmental Services Inc. for Work Order Professional Services, Technical Support, and Staff Augmentation Project and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the city's ongoing program required to improve inefficient components of existing wastewater treatment plants and sewer collection system. The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of individual Work Orders issued by the Wastewater Operation Branch. The scope of work is generalized for Work Order related projects and shall include staff augmentation, wastewater facility, wet weather facility and city collection system assessments, technical assistance, design and bid phase services, and additional services as needed.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant's assistance may include staff augmentation, professional and technical engineering services, construction management, and/or perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services, and Additional Services as applicable to each assignment (work order). Basic Services Fee for each assignment will be based on negotiated lump sum amount. The total Basic Services appropriation is \$4,900,000.00.

The contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$100,000.00.


The total cost of this project is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for Contract services and \$250,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. WJ International Environmental Services, Inc.	General Engineering Support Services	\$ 650,000.00	13.00%
2. Kalluri Group Inc.	Process, Mechanical, and General Engineering Support Services	\$ 400,000.00	8.00%
3. Mbroh Engineering Inc.	Electrical and General Engineering Support Services	\$ 250,000.00	5.00%
		TOTAL	26.00%
		\$1,300,000.00	

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

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2/11/2025

Randall V. Macchi
Director, Houston Public Works

WBS No. R-000020-0096-3

Amount and Source of Funding:
\$5,250,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ETJ

Item Creation Date: 3/13/2024

HPW – 20FAC2431 PES / RPS Infrastructure, Inc.

Agenda Item#: 53.

Summary:

ORDINANCE appropriating \$1,777,416.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **RPS INFRASTRUCTURE, INC** for a 66-Inch Waterline along Veterans Memorial Drive; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Engineering Services Contract between the City and RPS Infrastructure, Inc. for a 66-inch Waterline along Veterans Memorial Drive.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with RPS Infrastructure, Inc. for a 66-inch Waterline along Veterans Memorial Drive and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Surface Water Transmission Program and is required to provide an additional water source to the Acres Home Pump Station.

DESCRIPTION/SCOPE: This project consists of the design of approximately 5,396 linear feet of 66-inch water line including open cut and tunnel construction.

LOCATION: The project area is generally bound by West Road on the north, State Highway 249 on the south, Interstate Highway 45 on the east, and Veterans Memorial Drive on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$802,092.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$890,685.00.

The negotiated maximum for Phase I Services is \$13,182.00.

The total cost of this project is \$1,777,416.00 to be appropriated as follows: \$1,692,777.00 for Contract services and \$84,639.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant

provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 24.00%. The Consultant has proposed a 28.56% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Associated Testing Laboratories, Inc.	Engineering Services	\$ 74,744.00	4.42%
2. Fivengineering, DBA 5engineering	Engineering Services	\$271,390.00	16.03%
3. Gurrola Reprographics, Inc.	Reprographic Services	\$ 5,000.00	0.30%
4. United Engineers, Inc.	Topographic Surveying Services	<u>\$132,150.00</u>	<u>7.81%</u>
TOTAL		\$483,284.00	28.56%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0181-3

Amount and Source of Funding:

\$1,777,416.00

Water and Sewer System Consolidated Construction

Fund No. 8500

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Interim Chief of Staff	Director`s Office - HPW Government Relations	(832) 395-2456
Maria Perez, HPW Agenda Director	Director`s Office - HPW Government Relations	(832) 395-2282
Markos E.MengeshaP.E., CCM	Capital Projects	(832) 395-2365

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ETJ

Item Creation Date: 3/13/2024

HPW – 20FAC2431 PES / RPS Infrastructure, Inc.

Agenda Item#: 43.

Background:

SUBJECT: Professional Engineering Services Contract between the City and RPS Infrastructure, Inc. for a 66-inch Waterline along Veterans Memorial Drive.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with RPS Infrastructure, Inc. for a 66-inch Waterline along Veterans Memorial Drive and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Surface Water Transmission Program and is required to provide an additional water source to the Acres Home Pump Station.

DESCRIPTION/SCOPE: This project consists of the design of approximately 5,396 linear feet of 66-inch water line including open cut and tunnel construction.

LOCATION: The project area is generally bound by West Road on the north, State Highway 249 on the south, Interstate Highway 45 on the east, and Veterans Memorial Drive on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$802,092.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$890,685.00.

The negotiated maximum for Phase I Services is \$13,182.00.

The total cost of this project is \$1,777,416.00 to be appropriated as follows: \$1,692,777.00 for Contract services and \$84,639.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 24.00%. The Consultant has proposed a 28.56% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Associated Testing Laboratories, Inc.	Engineering Services	\$ 74,744.00	4.42%
2. Fivengineering, DBA 5engineering	Engineering Services	\$271,390.00	16.03%
3. Gurrola Reprographics, Inc.	Reprographic Services	\$ 5,000.00	0.30%
4. United Engineers, Inc.	Topographic Surveying Services	<u>\$132,150.00</u>	<u>7.81%</u>
TOTAL		\$483,284.00	28.56%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

2/7/2025

BE463EF0DF454EB
Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0181-3

Amount and Source of Funding:

\$1,777,416.00
Water and Sewer System Consolidated Construction
Fund No. 8500

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Interim Chief of Staff	Director`s Office - HPW Government Relations	(832) 395-2456
Maria Perez, HPW Agenda Director	Director`s Office - HPW Government Relations	(832) 395-2282
Markos E.MengeshaP.E., CCM	Capital Projects	(832) 395-2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District G

Item Creation Date: 11/1/2024

HPW – 20INF2519 PES / Halff Associates, Inc.

Agenda Item#: 54.

Summary:

ORDINANCE appropriating \$2,819,452.65 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **HALFF ASSOCIATES, INC** for Water Line Replacement in Memorial Neighborhood Areas A and B; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT G - HUFFMAN**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Halff Associates, Inc. for Water Line Replacement in Memorial Neighborhood Areas A and B.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Halff Associates, Inc. for Water Line Replacement in Memorial Neighborhood Areas A and B and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

-

-

Project Name	Location	Council District
Water Line Replacement in Memorial Neighborhood Area A	IH-10 Katy Freeway to the north, N. Wilcrest Drive to the east, Memorial Drive to the south, and Tully Road to the west	G
Water Line Replacement in Memorial Neighborhood Area B	IH-10 Katy Freeway to the north, Brittmore Road to the east, Memorial Drive to the south, and N. Kirkwood Road to the west	G

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,130,393.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,554,800.00.

The negotiated maximum for Phase I Services is \$159,893.00.

The total cost of this project is \$2,819,452.65 to be appropriated as follows: \$2,685,193.00 for Contract services and \$134,259.65 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Land surveying services	\$322,223.16	12.00%
2. HVJ Associates, Inc.	Geotechnical testing laboratories or services, Environmental consulting services	\$268,519.30	10.00%
3. Isani Consultants, LP	Engineering services	<u>\$107,407.72</u>	<u>4.00%</u>
TOTAL		\$698,150.18	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No(s). S-000035-0309-3, S-000035-0311-3

Amount and Source of Funding:

\$2,819,452.65 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP Assistant Director	HPW, Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Project Location List
Maps

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District G

Item Creation Date: 11/1/2024

HPW – 20INF2519 PES / Halff Associates, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Halff Associates, Inc. for Water Line Replacement in Memorial Neighborhood Areas A and B.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Halff Associates, Inc. for Water Line Replacement in Memorial Neighborhood Areas A and B and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

-

Project Name	Location	Council District
Water Line Replacement in Memorial Neighborhood Area A	IH-10 Katy Freeway to the north, N. Wilcrest Drive to the east, Memorial Drive to the south, and Tully Road to the west	G
Water Line Replacement in Memorial Neighborhood Area B	IH-10 Katy Freeway to the north, Brittmore Road to the east, Memorial Drive to the south, and N. Kirkwood Road to the west	G

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,130,393.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,554,800.00.

The negotiated maximum for Phase I Services is \$159,893.00.

The total cost of this project is \$2,819,452.65 to be appropriated as follows: \$2,685,193.00 for Contract services and \$134,259.65 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

	<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1.	Amani Engineering, Inc.	Land surveying services	\$322,223.16	12.00%
2.	HVJ Associates, Inc.	Geotechnical testing laboratories or services, Environmental consulting services	\$268,519.30	10.00%
3.	Isani Consultants, LP	Engineering services	<u>\$107,407.72</u>	<u>4.00%</u>
		TOTAL	\$698,150.18	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

Reginald. W.

2/7/2025

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BE463EEF0DE454EB
Randall V. Macchi, Director
Houston Public Works

WBS No(s). S-000035-0309-3, S-000035-0311-3

Amount and Source of Funding:

\$2,819,452.65 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP Assistant Director	HPW, Capital Projects	832.395.2291

ATTACHMENTS:

Description

SAP Documents

Project Location List

Maps

OBO Documents

Form B

Ownership Information Form & Tax Report

Pay or Play

Form 1295

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

<u>Area A Major Streets</u>				
Street Name	ROW Length (LF)	From	To	Prop WL Diameter (Inch)
Katy Fwy Frontage Rd	1130	11767 Katy Fwy	N Kirkwood Rd	12
Katy Fwy Frontage Rd	1100	N Kirkwood Rd	W Forest Dr	8
N Kirkwood Rd	4680	Katy Fwy Frontage Rd	Memorial Dr	16
Memorial Dr	0	Memorial Dr & West Forest Dr Intersection		8
<u>TOTAL: 6,910</u>				

Area A Minor Streets

Street Name	ROW Length (LF)	From	To	Prop WL Diameter (Inch)
Britoak Ln	2780	Carlingford Ln	W Forest Dr	8
St Marys Ln	2780	Carlingford Ln	W Forest Dr	8
Myrtlea Dr	3080	End of Misty Meadow Ln (East)	Patchester Dr	8
Kingside Ln	2780	Carlingford Ln	W Forest Dr	8
Barryknoll Ln	2780	Carlingford Ln	W Forest Dr	8
Queensbury Ln	2780	Carlingford Ln	W Forest Dr	8
Pinerock Ln	2780	Carlingford Ln	W Forest Dr	8
Kimberley Ln	3200	486 Kimberley Ln	Patchester Dr	8
Woodthorpe Ln	2780	Carlingford Ln	W Forest Dr	8
Perthshire Rd	3220	142 Perthshire Rd	W Forest Dr	8
Pebblebrook Dr	1850	Dead End (West) Pebblebrook Dr	W Forest Dr	8
Taylorcrest Rd	1850	Dead End (West) Taylorcrest Rd	W Forest Dr	8
Back lot Service (Pebblebrook & Taylorcrest)	200	Dead End (West) Pebblebrook Dr	Dead End (West) Taylorcrest Rd	8
Bateswood Dr	1290	Memorial Dr	Perthshire Rd	8
Back lot Service (Memorial & Dead End (back lot service))	635	Memorial Dr	Dead End (Back lot service)	8
W Forest Dr	430	1-10 Frontage Rd	Britoak Ln	8
W Forest Dr	3600	Britoak Ln	Memorial Dr	8
Carlingford Ln	2280	Britoak Ln	Woodthorpe Ln	8
TOTAL: 41,095				

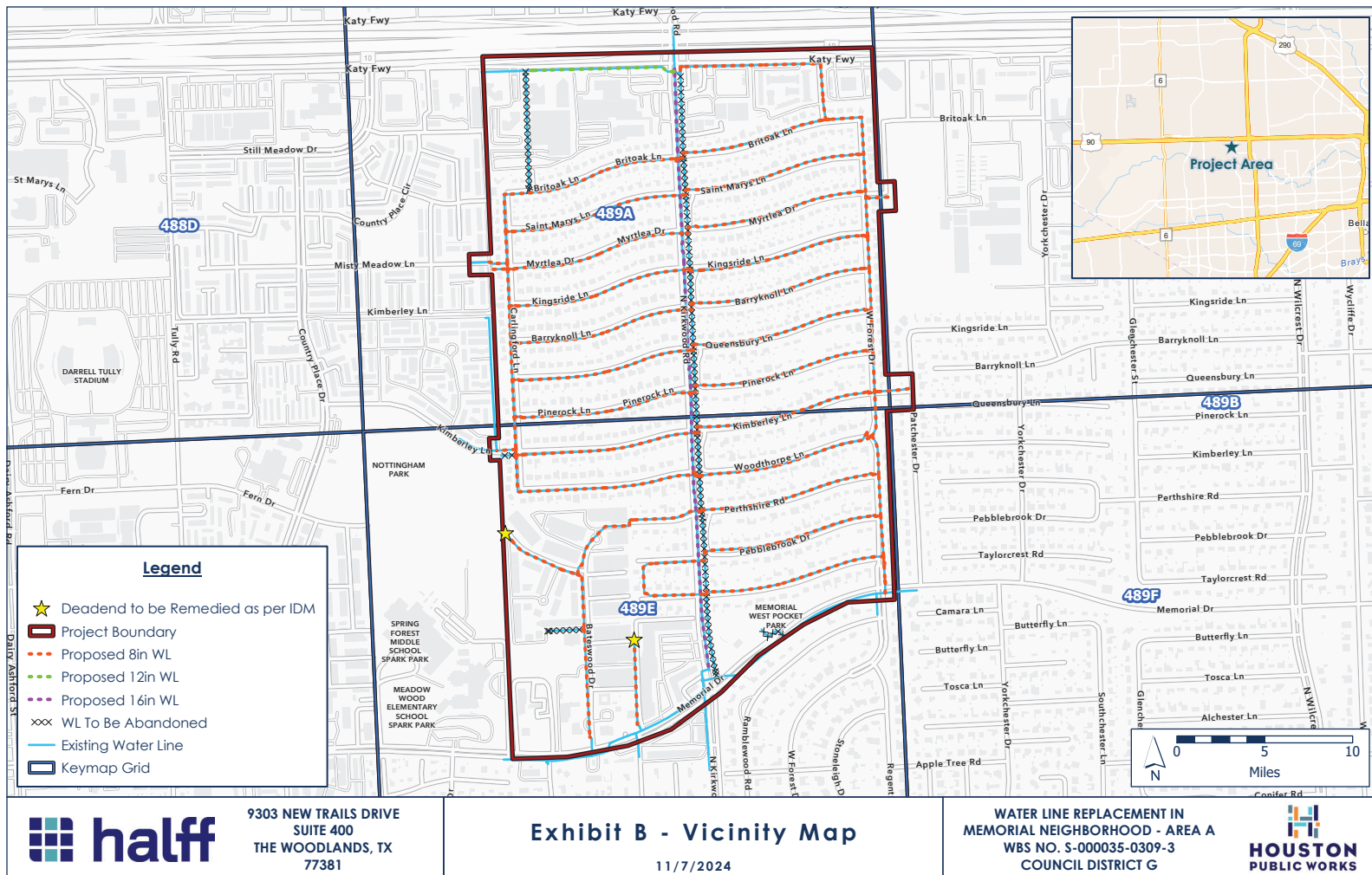
Area B Major Streets

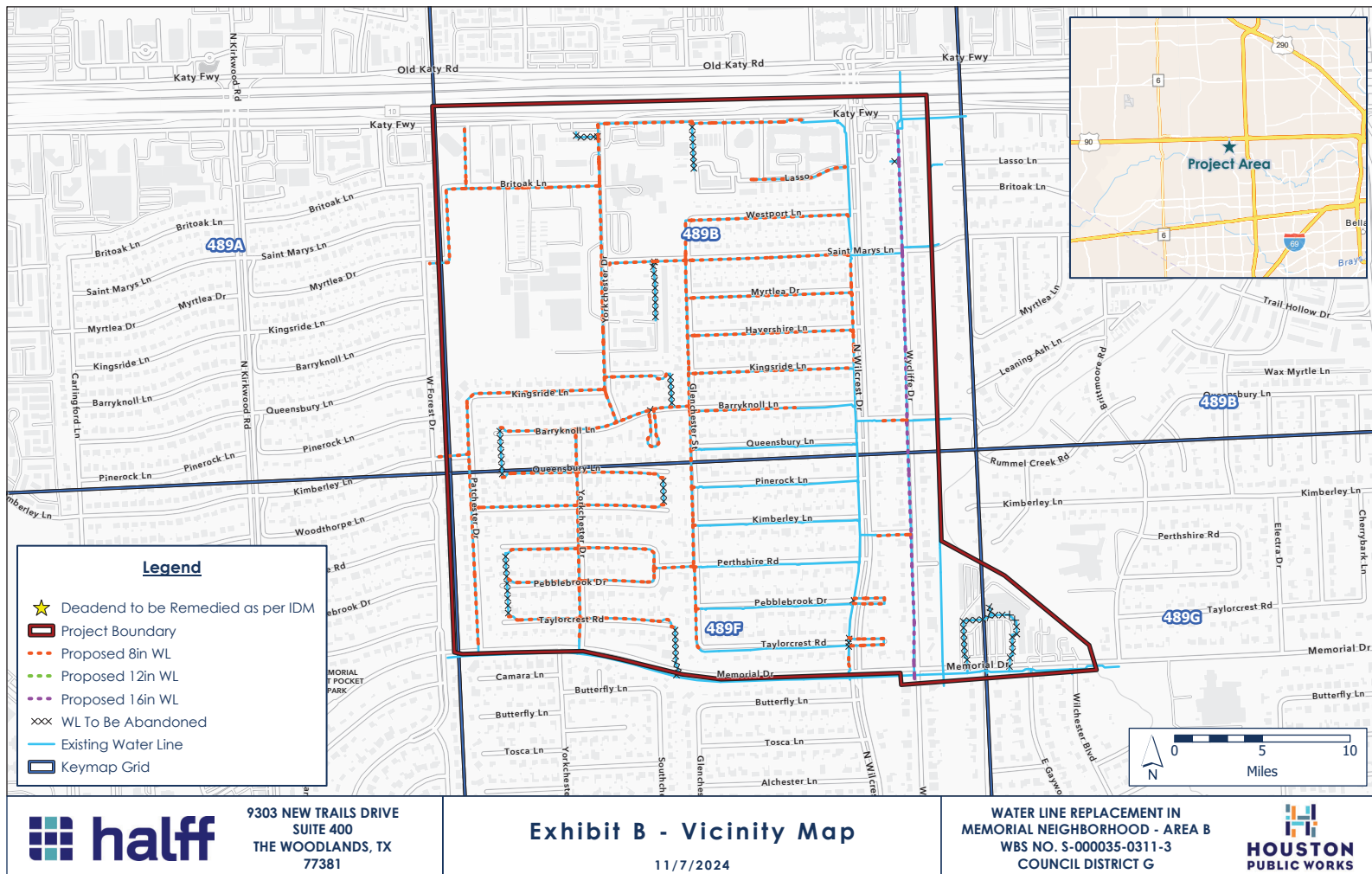
Street Name	ROW Length (LF)	From	To	Prop WL Diameter (Inch)
Katy Fwy Frontage Rd	0	Patchester & Katy Fwy Intersection		8
Katy Fwy Frontage Rd	1650	11115 Katy Fwy	Yorkchester Dr	8
N Wilcrest Dr	850	St Marys Ln	Kingsride Ln	8
N Wilcrest Dr	100	13303 Memorial Dr		8
N Wilcrest Dr	200	N Wilcrest Dr & Pebblebrook Dr Intersection		8
N Wilcrest Dr	200	N Wilcrest Dr & Taylorcrest Rd Intersection		8
Memorial Dr	0	Memorial Dr & Wycliffe Dr Intersection		8
Memorial Dr	0	Memorial Dr & N Wilcrest Dr Intersection		8
<u>TOTAL: 3,000</u>				

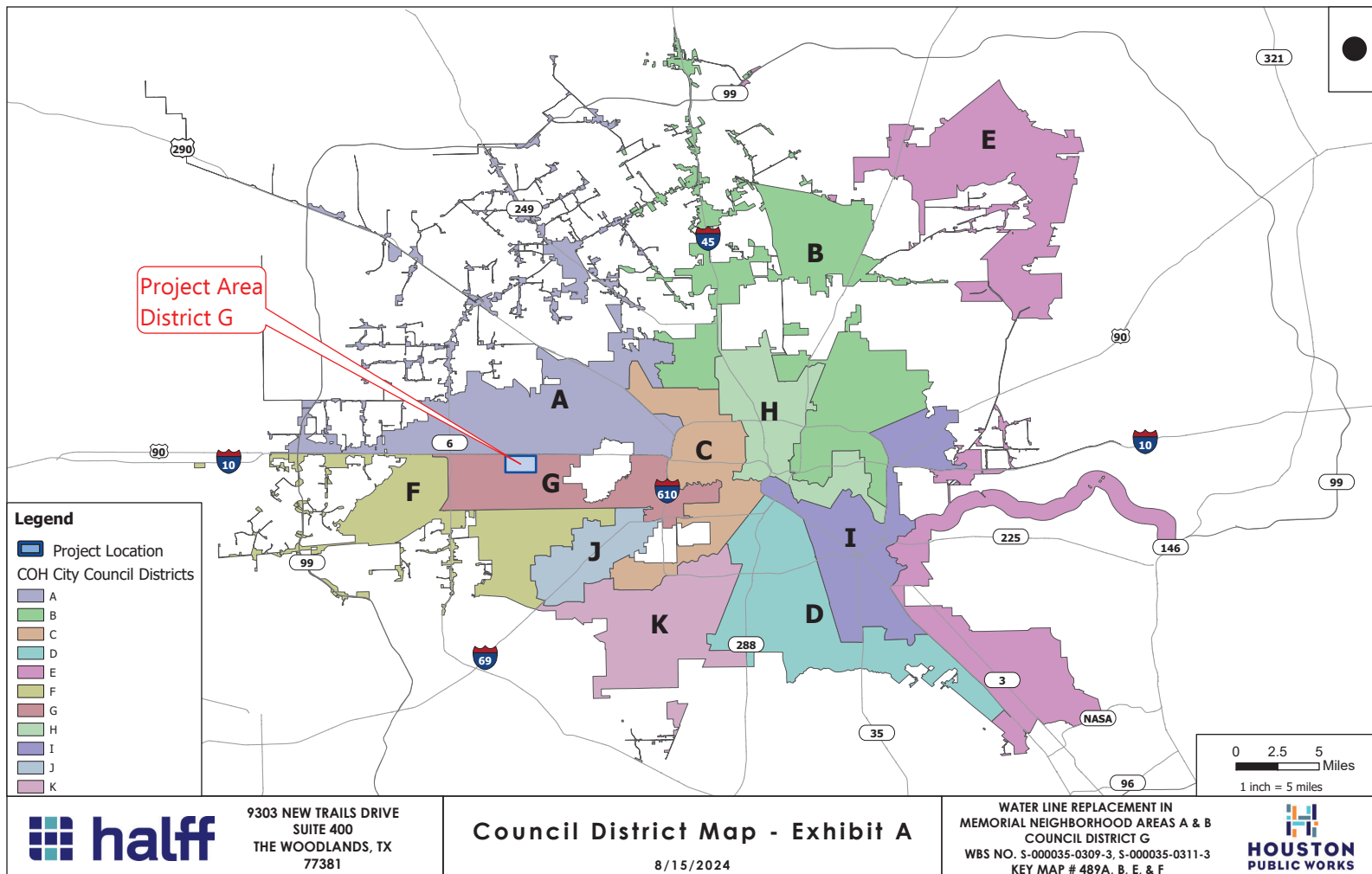
Area B Minor Streets

Street Name	ROW Length (LF)	From	To	Prop WL Diameter (Inch)
Lasso	780	N Wilcrest Dr	11123 Katy	8
Westport Ln	1240	N Wilcrest Dr	Glenchester Dr	8
St Marys Ln	1810	N Wilcrest Dr	Yorkchester Dr	8
Myrtlea Dr	1220	N Wilcrest Dr	Glenchester Dr	8
Havershire Ln	1220	N Wilcrest Dr	Glenchester Dr	8
Kingsride Ln	1220	N Wilcrest Dr	Glenchester Dr	8
Barryknoll Ln	2350	13403 Barryknoll Ln	13730 Barryknoll Ln	8
Barryknoll Ln	300	Wycliffe Dr	N Wilcrest Dr	8
Kimberley Ln	300	Wycliffe Dr	N Wilcrest Dr	8
Pebblebrook Dr	300	N Wilcrest Dr	Dead End (East of N Wilcrest Dr)	8
Taylorcrest Rd	300	N Wilcrest Dr	Dead End (East of N Wilcrest Dr)	8
Wycliffe Dr	4300	Katy Fwy	13211 Memorial Dr	16
Yorkchester Rd	2300	Katy Fwy	Barryknoll Ln	8
Glenchester Dr	2950	Westport Ln	Pebblebrook Dr	8
Kingsride Ln	450	Yorkchester Dr	13602 Kingsride Ln	8
Kingsride Ln	1050	Patchester Dr	Yorkchester Dr	8
Patchester Dr	1880	Kingsride Ln	Memorial Dr	8
Barryknoll Ct	265	Barryknoll Ln	Barryknoll Ln	8
Queensbury Ln	1300	13603 Queensbury Ln	13730 Queensbury Ln	8
Pinerock Ln	1475	13602 Pinerock Ln	Patchester Dr	8
Perthshire Rd	1600	Glenchester St	13726 Perthshire Rd	8
Pebblebrook Dr	1340	13607 Perthshire Rd	13730 Pebblebrook Dr	8
Taylorcrest Rd	1280	13602 Taylorcrest Rd	13730 Taylorcrest Rd	8
Yorkchester Rd	1660	Barryknoll Ln	Memorial Dr	8
Britoak Ln	1200	Yorkchester Dr	Patchester Dr	8
Patchester Dr	580	Britoak Ln	Myrtlea Dr	8
Patchester Dr	460	Britoak Ln	Katy Fwy	8

TOTAL: 35,130









CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C, District G

Item Creation Date: 10/25/2024

HPW – 20INF2513 PES / Isani Consultants, L.P.

Agenda Item#: 55.

Summary:

ORDINANCE appropriating \$3,124,468.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **ISANI CONSULTANTS, L.P.** for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages areas; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN and G - HUFFMAN**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Isani Consultants, L.P. for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages Areas.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Isani Consultants, L.P. for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages Areas and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

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PROJECT NAME	LOCATION	COUNCIL DISTRICT
Waterline Replacement in Shady Acres	North IH 610 on the north, Glen Oak Street on the south, North Durham Drive on the east, East TC Jester Boulevard on the west	C
Waterline Replacement in Ashford South and Ashford Villages Area	Briar Forest Drive on the north, Rock Knoll Drive on the south, South Kirkwood Drive on the east, South Dairy Ashford Drive on the west	G

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump

sum amount. The total Basic Services appropriation is \$1,266,568.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,709,100.00.

The negotiated maximum for Phase I Services is \$180,468.00.

The total cost of this project is \$3,124,468.00 to be appropriated as follows: \$2,975,668.00 for Contract services and \$148,800.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 38.82% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Geotest Engineering, Inc.	Geotechnical Services	\$ 432,862.00	14.55%
2. HVJ Associates, Inc.	Environmental Consulting Services	\$ 10,705.00	0.36%
3. M2L Associates, Inc.	Landscape Architectural Services	\$ 79,760.00	2.68%
4. B & E Reprographics, Inc.	Reprographic Services	\$ 10,500.00	0.35%
5. Kuo & Associates, Inc.	Surveying	<u>\$ 621,344.50</u>	<u>20.88%</u>
TOTAL		\$1,155,171.50	38.82%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS Nos. S-000035-0305-3 and S-000035-0306-3

Amount and Source of Funding:

\$3,124,468.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	Assistant Director, Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Project List

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C, District G
Item Creation Date: 10/25/2024

HPW – 20INF2513 PES / Isani Consultants, L.P.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Isani Consultants, L.P. for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages Areas.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Isani Consultants, L.P. for Waterline Replacement in Shady Acres, Ashford South, and Ashford Villages Areas and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

-

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Waterline Replacement in Shady Acres	North IH 610 on the north, Glen Oak Street on the south, North Durham Drive on the east, East TC Jester Boulevard on the west	C
Waterline Replacement in Ashford South and Ashford Villages Area	Briar Forest Drive on the north, Rock Knoll Drive on the south, South Kirkwood Drive on the east, South Dairy Ashford Drive on the west	G

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,266,568.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,709,100.00.

The negotiated maximum for Phase I Services is \$180,468.00.

The total cost of this project is \$3,124,468.00 to be appropriated as follows: \$2,975,668.00 for Contract services and \$148,800.00 for CIP Cost Recovery.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 38.82% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Geotest Engineering, Inc.	Geotechnical Services	\$ 432,862.00	14.55%
2. HVJ Associates, Inc.	Environmental Consulting Services	\$ 10,705.00	0.36%
3. M2L Associates, Inc.	Landscape Architectural Services	\$ 79,760.00	2.68%

4. B & E Reprographics, Inc.	Reprographic Services	\$ 10,500.00	0.35%
5. Kuo & Associates, Inc.	Surveying	<u>\$ 621,344.50</u>	<u>20.88%</u>
TOTAL		\$1,155,171.50	38.82%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 2/11/2025
RE483EE0DE454EB
Randall V. Macchi, Director
Houston Public Works

WBS Nos. S-000035-0305-3 and S-000035-0306-3

Amount and Source of Funding:

\$3,124,468.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	Assistant Director, Capital Projects	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
Project List	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

ASHFORD SOUTH and ASHFORD VILLAGE AREAS

STREET NAME	FROM	TO	COUNCIL DISTRICT
Briar Forest Dr	S Dairy Ashford Rd	Mossy Stone Dr	G
South Dairy Ashford Rd (New)	Briar Forest Dr	2000 S Dairy Ashford Rd	G
Briar Forest Dr	Mossy Stone Dr	Kirkwood Dr	G
Kirkwood Dr	Briar Forest Dr	Popular Creek Dr	G
Westmere Dr	Briar Forest Dr	Ashford Hollow Ln	G
Stafford Springs Dr	Westmere Dr	End	G
Ashford Hollow Ln	Ashford Pkwy	Westmere Dr	G
Village Green Ct	Westmere Dr	Westmere Dr	G
Dodd Ln	Westmere Dr	Westmere Dr	G
Tallulah Ct	Westmere Dr	Westmere Dr	G
Westella Dr	Ashford Pkwy	Attlee Dr	G
Attlee Dr	Texas Hershey H&B Trail	Wedgehill Ln	G
Wedgehill Ln	Attlee Dr	Shannon Valley Dr	G
Shannon Valley Dr	Wedgehill Ln	Rocky Knoll Dr	G
Ashford Hollow Ln and Nova Dr	Westella Dr	Ashford Pkwy	G
Nova Ct	Ashford Pkwy	End	G
Tallulah Ln and Ashford Hollow	Nova Dr	Whittington Dr	G
Night Star Ln	Whittington Dr	Rocky Knoll Dr	G
Brandywyne Dr	Night Star Ln	Shannon Valley Dr	G
Rincon Dr	Night Star Ln	Shannon Valley Dr	G
Mardel Ct	Rincon Dr	End	G
Waldemar Dr	Sugar Springs Dr	12314 Waldemar Dr	G
W.L.E	Stafford Springs Dr	Dodd Ln	G
W.L.E	Triple Oak Court	Willow Lake Dr	G
Westella Dr	S Dairy Ashford Rd	Ashford Pkwy	G
Ashford Pkwy	Briar Forest Dr	Whittington Dr	G
Whittington Dr	S Dairy Ashford Rd	Shannon Valley Dr	G
Sugar Springs Dr	Eagle Falls Dr	Rocky Knoll Dr	G
Waldemar Dr	Sugar Springs Dr	Cherry Bend Dr	G

Waldemar Dr	Cherry Bend Dr	Kirkwood Dr	G
Cherry Bend Dr	Eagle Bend Dr	Rocky Knoll Dr	G
Willow Lake Dr	Waldemar Dr	End	G
Total			

SHADY ACRES AREAS

STREET NAME	FROM	TO	COUNCIL DISTRICT
N Loop West Frontage Rd	E T C Jester Blvd	Ella Blvd	C
E T C Jester Blvd	N Loop West Frontage Rd	2424 E T C Jester Blvd	C
E T C Jester Blvd	Ella Blvd	2036 E T C Jester Blvd	C
Ella Blvd	N Loop West Frontage Rd	E T C Jester Blvd	C
N Loop West Frontage Rd	Ella Blvd	Brinkman St	C
E T C Jester Blvd	Wynwood Ln	White Oak Bayou Crossing	C
W 11th St	White Oak Bayou	N Durham Dr	C
Pinegate Dr	E T C Jester Blvd	Hackett Dr	C
Hackett Dr	N Loop West Frontage Rd	E T C Jester Blvd	C
Brinkman St	N Loop West Frontage Rd	W 28th St	C
W 28th St	Brinkman St	N Durham Dr	C
Bevis St	N Loop West Frontage Rd	Office Depot	C
Bevis St	W 20th St	W 19th St	C
W 18th St	E T C Jester Blvd	N Durham Dr	C
Bevis St	W 18th St	W 15 1/2 St	C
W 15 1/2 St	Bevis St	Dian St	C
W 16th St	Prince St	N Durham Dr	C
Prince St	W 16th St	W 13th St	C
W 13th St	Prince St	N Durham Dr	C
Dian St	W 16th St	W 15th St	C
W 14th St	Dian St	Prince St	C
Wynwood Ln	E T C Jester Blvd	Dian St	C
Dian St	W 14th St	Wynwoood Ln	C
Groveswood Ln	E T C Jester Blvd	Timbergrove Ln	C
Timbergrove Ln	Wynwood Ln	E T C Jester Blvd	C
Woodhill Rd	Bay Oaks St	E T C Jester Blvd	C
Bay Oaks Rd	Wynwood Ln	W 11th St	C
W 12th St	Bay Oaks St	N Durham Dr	C
Croydon Ct	E T C Jester Blvd	West End	C
Cranston Ct	E T C Jester Blvd	Loop back to E T C Jester Rd	C
Worthshire St	W 11th St	South End	C

Segment inside worthshire loop	Worthshire St	Dead End	C
Easement	Worthshire Loop	Turnpike Rd	C
Prince St	W 11th St	Turnpike Rd	C
Nashua St	W 11th St	Glen Oaks Dr	C
Turnpike Rd	Worthshire St	Nashua St	C
Glen Oaks St	East End	West End	C
W 15th St	Dian St	Prince St	C
Total			



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025
District C, District H, District I
Item Creation Date: 10/22/2024

HPW – 20INF2514 PES / SES Horizon Consulting Engineers, Inc.

Agenda Item#: 56.

Summary:

ORDINANCE appropriating \$3,462,636.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between the City of Houston and **SES HORIZON CONSULTING ENGINEERS, INC** for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; H - CASTILLO and I - MARTINEZ**

Background:

SUBJECT: Professional Engineering Services Contract between the City and SES Horizon Consulting Engineers, Inc. for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with SES Horizon Consulting Engineers, Inc. for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Waterline Replacement in Oak Forest Area A	The project is generally bound by West 43rd Street to the north, Ella Boulevard to the east, East TC Jester Boulevard to the west and West 34th Street to the south.	C
Waterline Replacement in Oak Forest Area B	The project is generally bound by West 43rd Street to the north, Piney Woods Drive to the east, West TC Jester Boulevard to the west and West 34th Street to the south.	C
Waterline Replacement in Second Ward	The project is generally bound by Buffalo Bayou to the north, Lockwood Drive to the east, Chartres Street to the west and	H, I

Harrisburg Boulevard to the south.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,378,636.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,919,000.00.

The negotiated maximum for Phase I Services is \$205,036.00.

The total cost of this project is \$3,462,636.00 to be appropriated as follows: \$3,297,636.00 for Contract services and \$165,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. CSF Consulting, L.P.	Engineering Services	\$ 75,000.00	2.27%
2. HVJ Associates, Inc.	Engineering Services	\$192,500.00	5.84%
3. JAG Engineering, Inc.	Civil Engineering Services, Traffic Engineering Consulting Services	\$500,000.00	15.16%
4. Lavalier Professional Services, LLC	Construction Management	\$ 60,000.00	1.82%
5. Krest Engineers, LLC	Engineering Services	<u>\$ 30,000.00</u>	<u>0.91%</u>
	TOTAL	\$ 857,500.00	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS Nos. S-000035-0312-3, S000035-0313-3, S000035-0317-3

Amount and Source of Funding:

\$3,462,636.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet
Project List

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C, District H, District I
Item Creation Date: 10/22/2024

HPW – 20INF2514 PES / SES Horizon Consulting Engineers, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and SES Horizon Consulting Engineers, Inc. for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with SES Horizon Consulting Engineers, Inc. for Waterline Replacement in Oak Forest A, Oak Forest B, and Second Ward and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of water line replacements and upgrades with all related appurtenances.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Waterline Replacement in Oak Forest Area A	The project is generally bound by West 43rd Street to the north, Ella Boulevard to the east, East TC Jester Boulevard to the west and West 34th Street to the south.	C
Waterline Replacement in Oak Forest Area B	The project is generally bound by West 43rd Street to the north, Piney Woods Drive to the east, West TC Jester Boulevard to the west and West 34th Street to the south.	C
Waterline Replacement in Second Ward	The project is generally bound by Buffalo Bayou to the north, Lockwood Drive to the east, Chartres Street to the west and Harrisburg Boulevard to the south.	H, I

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,378,636.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,919,000.00.

The negotiated maximum for Phase I Services is \$205,036.00.

The total cost of this project is \$3,462,636.00 to be appropriated as follows: \$3,297,636.00 for Contract services and \$165,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
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3. JAG Engineering, Inc.	Civil Engineering Services, Traffic Engineering Consulting Services	\$500,000.00	15.16%
4. Lavalier Professional Services, LLC	Construction Management	\$ 60,000.00	1.82%
5. Krest Engineers, LLC	Engineering Services	<u>\$ 30,000.00</u>	<u>0.91%</u>
TOTAL		\$ 857,500.00	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

2/7/2025
BE463EE0DE454EB

Randall V. Macchi, Director
Houston Public Works

WBS Nos. S-000035-0312-3, S000035-0313-3, S000035-0317-3

Amount and Source of Funding:

\$3,462,636.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
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Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	Capital Projects	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
Project List	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

Water Main Replacement in Oak Forest - AREA A							
Proposed Water Line Street Locations							
STREET NAME	FROM	TO	PROP. LENGTH (LF)	PROP. WL DIAMETER (INCH)	EXIST. WL DIAMETER (INCH)	COUNCIL DISTRICT	KEY MAP NUMBER
Althea Rd	Ella Blvd	Piney Woods Dr	3373	8	6	C	452J/452K
Kinley Ln	Ella Blvd	Althea Rd	950	8	6	C	452K
Wakefield Dr	Ella Blvd	Piney Woods Dr	3441	8	6	C	452J/452K
Chippendale Rd	Ella Blvd	Piney Woods Dr	3379	8	6	C	452J/452K
Woodcrest Dr	Du Barry Ln	Piney Woods Dr	2701	8	6	C	452J/452K
Ebony Ln	Du Barry Ln	Piney Woods Dr	1802	8	6	C	452J/452K/452N
Du Barry Ln	Ella Blvd	Piney Woods Dr	3061	8	8	C	452N/452P
Judiway St	Ella Blvd	Piney Woods Dr	2989	8	8	C	452N/452P
Piney Woods Dr	Lamonte Ln	Judiway St	2462	8	8	C	452J/452N
Gardenia Dr	Ella Blvd	Piney Woods Dr	3473	8	6	C	452J/452K
Oak Forest Dr	Lamonte Ln	Du Barry Ln	2051	8	8	C	452K/452P
Ella Blvd	Lamonte Ln	W 34th St	3491	16	16	C	452K/452P
		TOTAL:	33,173				

Water Main Replacement in Oak Forest - AREA B								
Minor Streets								
STREET NAME	HPW LENGTH (LF)	SES LENGTH (LF)	FROM	TO	PROP. WL DIAMETER (INCH)	EXIST. WL DIAMETER (INCH)	COUNCIL DISTRICT	KEY MAP NUMBER
La Monte Ln	4387	4293	W TC Jester Blvd	Piney Woods Dr	8	8	C	451M/452J
Gardenia Dr	4197	4109	W TC Jester Blvd	Piney Woods Dr	8	6	C	451M/452J
Althea Dr	4015	3938	W TC Jester Blvd	Piney Woods Dr	8	6	C	451M/452J
Wakefield Dr	4010	3747	W TC Jester Blvd	Piney Woods Dr	8	6	C	451M/452J
Chippendale Dr	3829	3568	W TC Jester Blvd	Piney Woods Dr	8	6	C	451M/452J
Woodcrest Ln	3448	3330	W TC Jester Blvd	Piney Woods Dr	8	6	C	451M/452J
Ebony Ln	4078	2965	Du Barry Ln	Piney Woods Dr	8	4 and 6	C	452N
Du Barry Ln	3282	3220	W TC Jester Blvd	Piney Woods Dr	8	8	C	452N
Judiway St	1743	2547	Donna Bell Ln	Piney Woods Dr	8	8	C	452N
W.L.E. (SES Added)	1006	978	East of E TC Jester Blvd	West 953' of access road	8	8	C	452N
Glebe Rd (SES Added)		612	Althea Dr	La Monte Ln	8	8	C	451M
Donna Bell Ln (SES Added)		2304	Judiway St	La Monte Ln	8	8	C	452N/452J
TOTAL:	33,995	35,611						

Water Main Replacement in Oak Forest - AREA B								
Major Streets								
STREET NAME	HPW LENGTH (LF)	EES LENGTH (LF)	FROM	TO	PROP. WL DIAMETER (INCH)	EXIST. WL DIAMETER (INCH)	COUNCIL DISTRICT	KEY MAP NUMBER
W TC Jester Blvd	1746	6898	W 43rd St	W 34th St	12	12	C	451M/451R/452N
E TC Jester Blvd	3270	3234	Gardenia Dr	W 34th St	12	12	C	452J/452N
TOTAL:	5,016	10,132						

TOTAL MINOR PLUS MAJOR	39,011	45,743
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Water Main Replacement in Second Ward North							
Proposed Water Line Street Locations							
	FROM	TO	PROP. LENGTH (LF)	PROP. WL DIAMETER (INCH)	EXIST. WL DIAMETER (INCH)	COUNCIL DISTRICT	KEY MAP NUMBER
Ann St	Lottman St	S Jensen Dr	610	8	8	H	494J
St Charles St	Ann St	Bayou Parkview Dr	620	8	8	H	494J
N Live Oak St	Engelke St	Bayou Parkview Dr	560	8	8	H	494J
Bayou Parkview Dr/Kennedy St	Macalpine St	N Nagle St	1410	8	N/A	H	494J
N Nagle St	2702 N Nagle St	Fox St	315	8	2	H	494J
Bering St	N Nagle St	Middle St	350	8	2	H	494J
Cary St	Middle St	Eastend of Cary St	300	8	0.75	H	494J
N Ennis St	Engelke St	North End of N Ennis St	300	8	2	H	494J
N Velasco St	Engelke St	North End of N Velasco St	1850	8	8	H	494J
N Hutcheson St	Navigation Blvd	Fox St	460	8	8	H	494P
N Everton St	Navigation Blvd	Freund St	740	8	8	H	494P
N York St	Ball St	Foley St	270	8	2	H	494P
Foley St	East ROW to West ROW of N York St		100	8	8	H	494P
Freund St	N Everton St	N Milby St	200	8	2	H	494P
N Milby St	Rotman St	Foley St	800	8	8	H	494P
Burch St	N Milby St	N Drennan St	680	8	N/A, 2, 6	H	494P
Rotman St	N Milby St	N Drennan St	680	8	8	H	494P
N Drennan St	Navigation Blvd	North End of N Drennan St	1850	8	8	H	494P
Jenkins St	Navigation Blvd	Crites St	550	8	8	H	494P
Runnels St	West Dr	S Jensen Dr	1350	8	8	H	494J
Lottman St	Runnels St	Ann St	430	8	8	H	494J
Commerce St	Chartres St	Hutchins St	800	8	N/A & 6	I	493R
Hutchins St	Commerce St	Congress St	630	8	8	I	493R
Franklin St	Chartres St	Hutchins St	580	8	8	I	493R
Congress St	Chartres St	Hutchins St	1320	8	8	I	493R
St Emanuel St	Franklin St	Preston St	503	8	8	I	493R
Chartres St	Commerce St	Lot B	1330	8	8	I	493R
Preston St	Chartres St	Harrisburg Blvd	1992	12	12	I	493R
Texas St	Chartres St	Harrisburg Blvd	1230	12	12	I	493R
Bastrop St	Congress St	Texas St	830	8	6	I	493R
Emancipation Ave	Preston St	Texas St	580	8	8	I	493R
Prairie St	Emancipation Ave	Harrisburg Blvd	270	8	6	I	493R
Saltus St	Live Oak Alley	2620 Saltus St	400	8	4	H	494J
S Jensen Dr	Navigation Blvd	Bayou Parkview Dr	865	8	8	H	494J
St. Charles St	Garrow St	Harrisburg Blvd	510	8	8	H	494N
		<u>TOTAL:</u>	26,265				



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District B, District H

Item Creation Date: 7/12/2024

HPW – 20FAC2455 PES / AtkinsRéalis USA Inc.

Agenda Item#: 57.

Summary:

ORDINANCE appropriating \$4,825,577.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **ATKINSREALIS USA INC** for Capacity Remedial Measures Plan (CRMP) Package 6 – Area 1 – Basin IB043; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS B - JACKSON and H - CASTILLO**

Background:

SUBJECT: Professional Engineering Services Contract between the City and AtkinsRéalis USA Inc. for Capacity Remedial Measures Plan (CRMP) Package 6 - Area 1- Basin IB043.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with AtkinsRéalis USA Inc. for Capacity Remedial Measures Plan (CRMP) Package 6 - Area 1- Basin IB043 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvements Plan (CIP) and is required to develop and provide mitigation recommendations for the Capacity Remedial Measures Plan (CRMP) program.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: The project area is generally bound by Parker Road on the north, Laura Koppe Road on the south, Lockwood Drive on the east and Highway 59 on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$3,122,519.45.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$1,473,267.55.

The negotiated maximum for Phase I Services is \$428,390.94.

The total cost of this project is \$4,825,577.00 to be appropriated as follows: \$4,595,787.00 for Contract services and \$229,790.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 29.91% MWBE plan to meet the goal.

	<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1.	Rods Surveying, Inc.	Land surveying services	\$ 179,743.00	3.91%
2.	Rods Subsurface Utility Engineering, Inc.	Engineering services	\$ 48,765.00	1.06%
3.	Associated Testing Laboratories, Inc.	Engineering services/ Testing laboratories	\$ 327,297.50	7.12%
4.	Concentric Construction Corporation, LLC	Construction management	\$ 145,961.55	3.18%
5.	InduSri Consulting, LLC	Civil engineering services / Drafting services	\$ 174,236.00	3.79%
6.	Ascend Consulting & Engineering PLLC	Civil engineering services	\$ 153,144.00	3.33%
7.	Fivengineering, DBA 5engineering	Engineering consulting services	\$ 153,453.00	3.34%
8.	Agha Engineering LLC, DBA Agha-Romero	Civil engineering services	\$ <u>192,187.33</u>	<u>4.18%</u>
TOTAL			\$1,374,787.38	29.91%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No. R-001000-0031-3

Amount and Source of Funding:

\$4,825,577.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW- Capital Projects	832.395.2356

ATTACHMENTS:**Description**

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District H
Item Creation Date: 7/12/2024

HPW – 20FAC2455 PES / AtkinsRéalis USA Inc.

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and AtkinsRéalis USA Inc. for Capacity Remedial Measures Plan (CRMP) Package 6 - Area 1- Basin IB043.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with AtkinsRéalis USA Inc. for Capacity Remedial Measures Plan (CRMP) Package 6 - Area 1- Basin IB043 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Capital Improvements Plan (CIP) and is required to develop and provide mitigation recommendations for the Capacity Remedial Measures Plan (CRMP) program.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of improvements to the Wastewater Collection and Transmission System with known capacity restraints to target the reduction of sanitary sewer overflows.

LOCATION: The project area is generally bound by Parker Road on the north, Laura Koppe Road on the south, Lockwood Drive on the east and Highway 59 on the west.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$3,122,519.45.

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The total cost of this project is \$4,825,577.00 to be appropriated as follows: \$4,595,787.00 for Contract services and \$229,790.00 for CIP Cost Recovery.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

MWBE PARTICIPATION: The standard MWBE goal set for the project is 26.00%. The Consultant has proposed a 29.91% MWBE plan to meet the goal.

	<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
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		TOTAL	\$1,374,787.38	29.91%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 2/6/2025
SE463EF0DF4545B
Randall V. Macchi, Director
Houston Public Works

WBS No. R-001000-0031-3

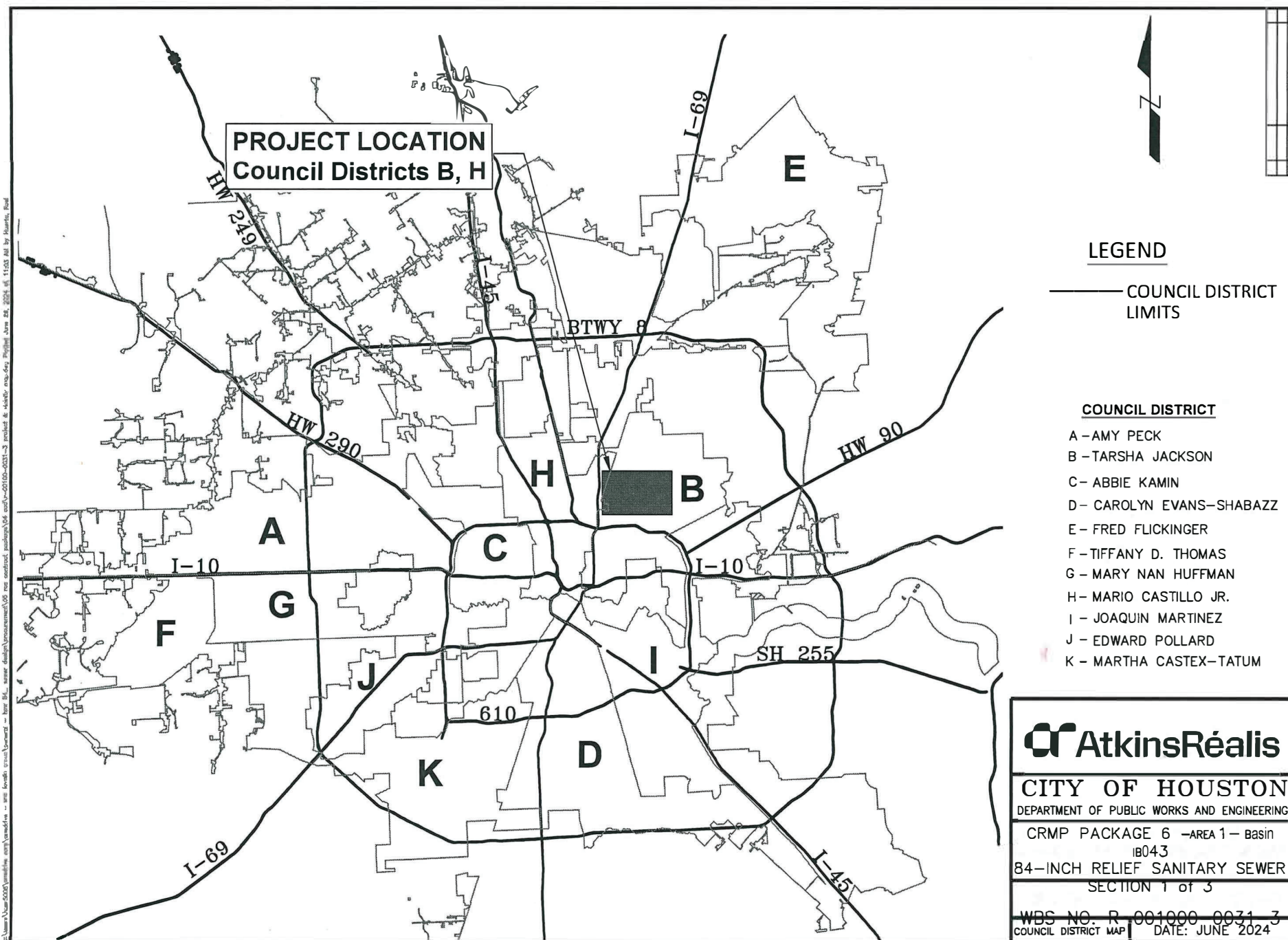
Amount and Source of Funding:
\$4,825,577.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

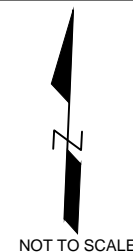
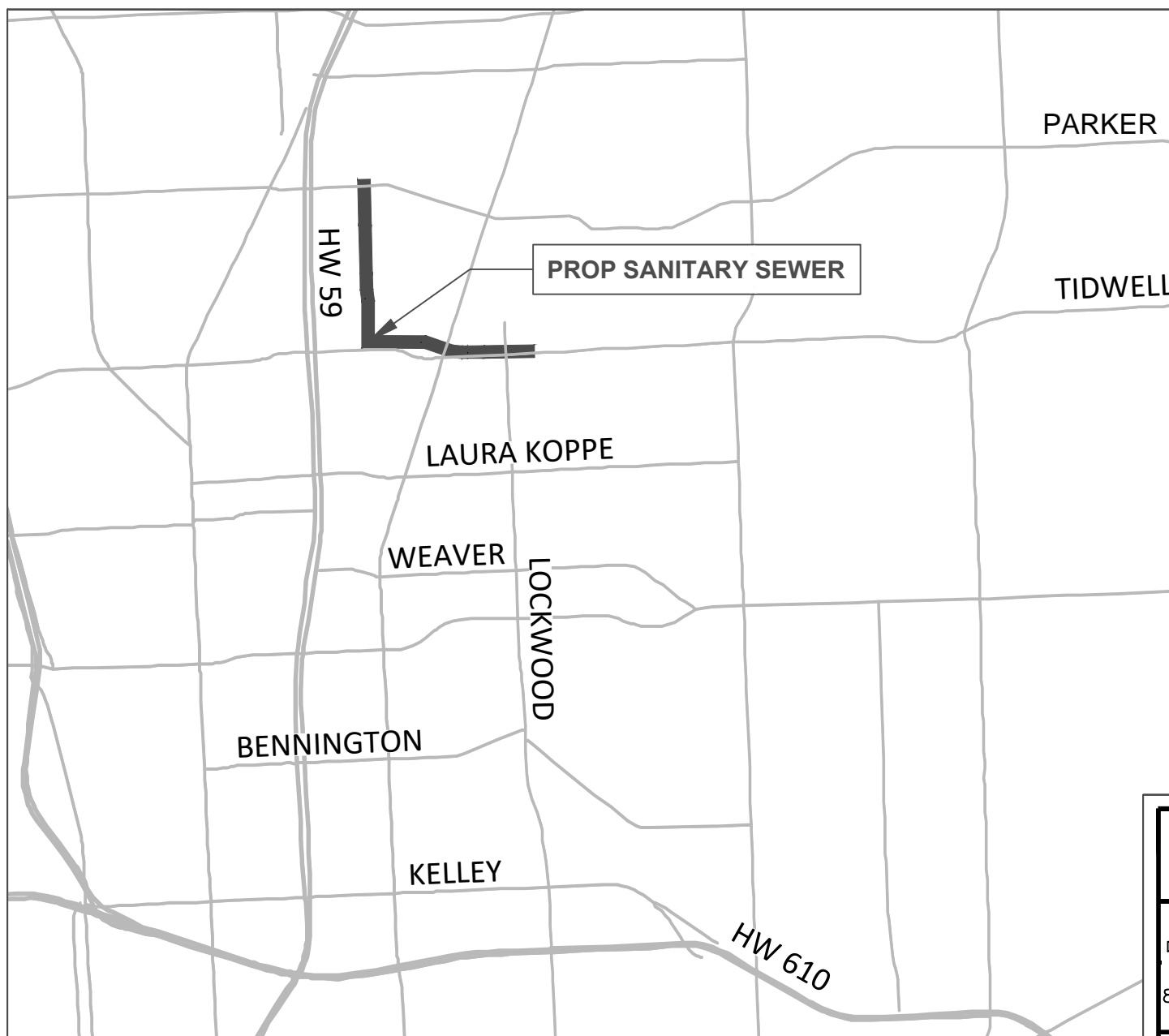
Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha P.E., CCM, Assistant Director	HPW- Capital Projects	832.395.2356

ATTACHMENTS:


Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



c:\users\laur2024\documents\corporate\atkinsrealis\atkinsrealis\84- sewer design\document\001-00100-0031-3 project & vicinity map.dwg Plotted June 26, 2024 at 11:00 AM by Harris, Rod



LEGEND

-  PROP. SANITARY SEWER
- KEY MAP: 414X, 454B, 454C
COUNCIL DISTRICTS: B, H



CITY OF HOUSTON

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING
CRMP Package 6 - Area 1 - Basin IB043

84-INCH RELIEF SANITARY SEWER
SECTION 1 of 3

WBS NO. R-001000-0031-3

VICINITY MAP

DATE: JUNE 2024

No.	Date	Revisions	App.
1	8/30/2024	Added Parker Road Culbut	



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District C, District D, District E, District H, District K

Item Creation Date: 10/8/2024

HPW-20INF2512 PES Award/Aurora Technical Services, LLC

Agenda Item#: 58.

Summary:

ORDINANCE appropriating \$4,508,650.65 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **AURORA TECHNICAL SERVICES, LLC** for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; H - CASTILLO and K - CASTEX-TATUM**

Background:

SUBJECT: Professional Engineering Services Contract between the City and Aurora Technical Services, LLC for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Aurora Technical Services, LLC for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of Water Line Replacements and upgrades with all related appurtenances.

LOCATION: This project is located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,858,953.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$2,435,000.00.

The negotiated maximum for Phase I Services is \$294,453.00.

The total cost of this project is \$4,508,650.65 to be appropriated as follows: \$4,293,953.00 for Contract services and \$214,697.65 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 37.14% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Aurora Technical Services, LLC	Engineering Services	\$ 558,213.89	13.00%
2. Amani Engineering, Inc.	Engineering Services	\$ 175,000.00	4.07%
3. Rahaman & Associates, Inc., DBA Western Group Consultants	Land Surveying And Mapping Services	\$ 385,000.00	8.97%
4. HVJ Associates, Inc.	Engineering Services	\$ 260,000.00	6.06%
5. United Engineers, Inc.	Land Surveying Services	<u>\$ 215,000.00</u>	<u>5.00%</u>
TOTAL		\$1,593,213.89	37.10%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No(s). S-000035-0304-3, S-000035-0303-3, S-000035-0300-3

Amount and Source of Funding:

\$4,508,650.65 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	HPW, Capital Projects	832.395.2291

ATTACHMENTS:

Description
Signed Coversheet
Project Location List

Type
Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C, District D, District E, District H, District K

Item Creation Date: 10/8/2024

HPW-20INF2512 PES Award/Aurora Technical Services, LLC

Agenda Item#:

Background:

SUBJECT: Professional Engineering Services Contract between the City and Aurora Technical Services, LLC for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with Aurora Technical Services, LLC for Water Line Replacement in Texas Medical Center, Melrose Park Neighborhood and in Interstate 10 and Market Street Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines for the increase of water availability, circulation improvement, and fire protection.

DESCRIPTION/SCOPE: This project consists of the design of Water Line Replacements and upgrades with all related appurtenances.

LOCATION: This project is located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The Basic Services Fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$1,858,953.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$2,435,000.00.

The negotiated maximum for Phase I Services is \$294,453.00.


The total cost of this project is \$4,508,650.65 to be appropriated as follows: \$4,293,953.00 for Contract services and \$214,697.65 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 37.14% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Aurora Technical Services, LLC	Engineering Services	\$ 558,213.89	13.00%
2. Amani Engineering, Inc.	Engineering Services	\$ 175,000.00	4.07%
3. Rahaman & Associates, Inc., DBA Western Group Consultants	Land Surveying And Mapping Services	\$ 385,000.00	8.97%
4. HVJ Associates, Inc.	Engineering Services	\$ 260,000.00	6.06%
5. United Engineers, Inc.	Land Surveying Services	<u>\$ 215,000.00</u>	<u>5.00%</u>
TOTAL		\$1,593,213.89	37.10%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 2/7/2025
BE463EF0DF454EB
Randall V. Macchi, Director
Houston Public Works

WBS No(s). S-000035-0304-3, S-000035-0303-3, S-000035-0300-3

Amount and Source of Funding:

\$4,508,650.65 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, P.E., CFM, ENV SP	HPW, Capital Projects	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Backup Material
Project Location List	Backup Material
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

TEXAS MEDICAL CENTER

STREET	FROM	TO	PROP WL	LENGTH (LF)	COUNCIL DISTRICT	KEY MAP #
HOLCOMBE BLVD	HOLCOMBE BLVD	MONTCLAIR DR	12	2,030	D	532H
BERTNER AVE	HOLCOMBE BLVD	JOHN FREEMAN ST	12	2,020	D	532H
W.L.E.	JOHN FREEMAN ST	ROSS STERLING AVE	12	680	D	532H
TAUB LOOP	ROSS STERLING AVE	CAMBRIDGE ST	12	355	D	532H
S MAIN ST	UNIVERSITY BLVD	MONTCLAIR DR	12	2,520	D	532H
ROSS STERLING AVE	FANNIN ST	LAMAR FLEMING ST	12	1,200	C	533E
S MAIN ST	CAMBRIDGE ST	6447 MAIN ST	12	1,260	C,D	532D
CAMBRIDGE ST	S MAIN ST	FANNIN ST	12	350	D	533A 532D
FANNIN ST	CAMBRIDGE ST	JOHN FREEMAN ST	12	1,380	C,D	532H,D 533A
FANNIN ST (W)	6910 FANNIN ST	6629 FANNIN ST	12	1,250	C,D	532H
FANNIN ST (E)	HOLCOMBE BLVD	6630 FANNIN ST	12	650	C,D	532H
BATES AVE	FANNIN ST	1265 BATES AVE	12	420	D	532H
PRESSLER ST	S MAIN ST	FANNIN ST	12	1,400	D	532H
S BRAESWOOD BLVD	HOLCOMBE BLVD	BRAYS BAYOU GREENWAY TRI	16	1,030	D	533E
S BRAESWOOD BLVD	WYNDALE ST	BERTNER AVE	12	1,090	D	532M
WYNDALE ST	S BRAESWOOD BLVD	CAMBRIDGE ST	16	1,340	D	533J
BERTNER AVE	PRESSLER ST	BRAYS BAYOU GREENWAY TRI	12	480	D	532H
BRAYS BAYOU GREENWAY TRI	BERTNER AVE	FANNIN ST	12	1,060	D	532H
BATES AVE	BERTNER AVE	160' WEST OF BERTNER AVE	12	160	D	532H
S BRAESWOOD BLVD	HOLCOMBE BLVD	1653 BRAESWOOD BLVD	12	310	D	533E
BRAYS BAYOU GREENWAY TRI	HOLCOMBE BLVD	BATES AVE	12	750	D	533E
HOLCOMBE BLVD	S BRAESWOOD BLVD	BRAYS BAYOU GREENWAY TRI	8	390	D	533E
OLD SPANISH TRI	GREENBRAIR DR	ALMEDA RD	12	5,900	D,K	532M 533J
CAMBRIDGE ST	LAMAR FLEMING ST	LAMAR FLEMING ST	2	1,170	D	533E
GREENBRIAR DR	OLD SPANISH TRI	FANNIN ST	12	1,800	D,K	532M 532R
FANNIN ST	GREENBRAIR DR	KNIGHT RD	8	1,560	K	532M 532R
KNIGHT RD	FANNIN ST	EL PASO ST	12	2,050	D,K	532M 532R
EL PASEO ST	KNIGHT RD	CAMBRIDGE ST	12	1,650	D,K	532R 532N
EL PASEO ST	CAMBRIDGE ST	ALMEDA RD	12	1,310	D,K	532N
HOLLY HALL ST	FANNIN ST	KNIGHT RD	8	1,010	D	532R
NAOMI ST	DANIEL ST	KNIGHT RD	8	510	D	532R
ENGELMOHR ST	DANIEL ST	ALMEDA RD	8	2,830	D	532R
SARAH AVE	1414 SARAH AVE	CAMBRIDGE ST	8	1,060	D	532V 533S
CAMBRIDGE ST	HOLLY HALL ST	NAOMI ST	8	950	D,K	533N
ALMEDA RD	OLD SPANISH TRI	S LOOP WEST FRONTAGE RD	12	6,970	D	533J 533N
CORDER ST	ALMEDA RD	ARDMORE ST	8	2,750	D	533J 533P
CAYUGA ST	CORDER ST	PAWNEE ST	8	1,050	D	533P
PAWNEE ST	CAYUGA ST	ARDMORE ST	8	860	D	533P
HOLLY HALL ST	CAMBRIDGE ST	288 S LOOP WEST FRONTAGE RD	16	5,200	D	533N 533P
EL RIO ST	HOLLY HALL ST	EL CAMINO ST	12	1,090	D	533N
EL CAMINO ST	EL RIO ST	HOLLY HALL ST	12	1,950	D	533N
EL RIO ST	HOLLY HALL ST	1610 S FWY FRONTAGE RD	12	1,635	D	533N 533S
1610 S FWY FRONTAGE RD	EL RIO ST	EL MUNDO ST	12	990	D	533S
EL MUNDO ST	1610 S FWY FRONTAGE RD	HOLLY HALL ST	12	2,480	D	533S
ARDMORE ST	HOLLY HALL ST	CORDER ST	8	1,750	D	533S
			TOTAL LF	70,650		

MELROSE PARK NEIGHBORHOOD

STREET	FROM	TO	PROP WL	LENGTH (LF)	COUNCIL DISTRICT	KEY MAP #
CASTLEDALE DRIVE	WEST HARDY RD	TROQUOIS STREET	8	1000	H	413Q
CASTLEDALE DRIVE	BAUMAN RD	1034 CASTLEDALE DRIVE	8	770	H	413P 413Q
HARTWICK RD	CARDIFF RD	TROQUOIS STREET	8	850	H	413Q
WEST HARTWICK LN	BAUMAN RD	1034 W HARTWICK LN	8	770	H	413Q 413P
HAVNER ST	CARDIFF RD	TROQUOIS STREET	8	720	H	413Q
HAVNER LN	BAUMEN RD	1034 HAVNER LN	8	770	H	413Q
TROQUOIS STREET	CASTLEDALE DRIVE	HAVNER ST	8	890	H	413Q
PROPOSED EASEMENT	1034 CASTLEDALE DRIVE	1034 HAVNER LN	8	510	H	413Q
BAUMAN RD	CASTLEDALE DRIVE	MITCHELL RD	8	1160	H	413Q
MITCHELL RD	CARDIFF RD	FIELDWORTH DR	8	1850	H	413Q
CARDIFF RD	MITCHELL RD	BREA CREST ST	8	300	H	413Q
BREO CREST ST	CARDIFF RD	FIELDWORTH DR	8	1900	H	413Q
MOONEY RD	CARDIFF RD	BAUMAN RD	8	900	H	413Q
MOONEY RD	FOXRRIDGE RD	FIELDWORTH DR	8	710	H	413Q
SUNNY DR	FOXRRIDGE RD	FIELDWORTH DR	8	710	H	413Q
SUNNY DR	CARDIFF RD	BAUMAN RD	8	950	H	413Q
FIELDWORTH DR	MITCHELL RD	SUNNY DR	8	750	H	413Q
WARDMONT ST	CARDIFF RD	BAUMAN RD	8	1000	H	413Q
WARDMONT ST	FOXRRIDGE RD	1103 WARDMONT ST	8	750	H	413Q
BURNLEY ST	FOXRRIDGE RD	1102 BURNLEY ST	8	610	H	413Q
HOPPER RD	WEST HARDY RD	FOXRRIDGE RD	8	1700	H	413Q
BAUMAN RD	BREO CREST ST	HOPPER RD	8	1100	H	413Q
FOXRRIDGE RD	BREO CREST ST	CARBY RD	8	1550	H	413Q
HOOPER CIR, EASEMENT	FOXRRIDGE RD	CARBY RD	8	620	H	413Q
CARBY RD	FOXRRIDGE RD	903 CARBY RD	8	370	H	413Q
CROMWELL ST	MELROSE PARK RD	1035 CROMWELL ST	6	450	H	413Q
CANINO RD	CROMWELL ST	WILKIE LN	12	3500	H	413Q
WEST HARDY RD	CANINO RD	LITTLE YORK RD	12	2500	H	413Q
WINFREY LN	CANINO RD	JOHN ALBER RD	8	1000	H	413Q
BAUMAN RD	CANINO RD	JOHN ALBER RD	8	950	H	413Q
DOWNNEY ST	CANINO RD	11925 DOWNNEY ST	8	550	H	413Q
MARINE LN	WILKIE LN	JOHN ALBER RD	8	1010	H	413Q
JOHN ALBER RD	JOHN ALBER RD	LITTLE YORK RD	8	1800	H	413Q
MCGALLION RD	JOHN ALBER RD	LITTLE YORK RD	8	900	H	413Q
CARDIFF RD	JOHN ALBER RD	LITTLE YORK RD	8	940	H	413Q
BAUMAN RD (INCLUDING FAIRDAY LN AND FAIRCREST LN)	ALMEDA RD	LITTLE YORK RD	8	1950	H	413Q
ARDMORE ST	HOLLY HALL ST	CORDER ST	8	1,750	H	413Q
			TOTAL LF	38,760		

INTERSTATE 10 AND MARKET STREET SUBDIVISIONS

STREET	FROM	TO	PROP WL	LENGTH (LF)	COUNCIL DISTRICT	KEY MAP #
STRICK LN	DUNWAY ST	WATKIN WAY	8	1186	E	496L 496Q
WATKIN WAY	BIRDIE LN	MYLLA ST	8	1216	E	496L 496Q
JANEY ST	DUNAWAY ST	WATKIN WAY	8	1011	E	496L
MARICOPA LN	MYLLA ST	WATKIN WAY	8	1375	E	496L
MYLLA ST	HILLER ST	WATKIN WAY	8	993	E	496L
MYLLA ST AND FALCON ST	DORWAYNE CT	WATKIN WAY	8	1976	E	496L
DORWAYNE CT	HILLER ST	FALCON ST	8	1191	E	496L
COULSON ST	HILLER ST	PEPPERTREE LN	8	762	E	496L
PEPPERTREE LN	COULSON ST	MARYKNOLL DR	8	593	E	496L
MARYKNOLL DR	PEPPERTREE LN	DORWAYNE CT	8	1014	E	496L
DORWAYNE CT	COULSON CIR	12202 DORWAYNE CT	8	478	E	496L
COULSON CIR	DORWAYNE CT	DORWAYNE CT	8	1743	E	496L
CAPISTRANO ST	COULSON CIR	KATHRYN ST	8	320	E	496L
KATHRYN ST	MYLLA ST	FALCON ST	8	2160	E	496L
YANCY DR	DORWAYNE CT	FALCON ST	8	1059	E	496L
DORWAYNE CT	FALCON ST	FEDERAL RD	8	772	E	496L
KATHRYN ST	FALCON ST	12514 KATHRYN ST	8	377	E	496L
FALCON ST	KATHRYN ST	MARKET ST	8	534	E	496L
FALCON ST, KEYPORT LN, AND DEWEY ST	MARKET ST	MARKET ST	8	2547	E	496L
MAXEY RD	EAST FREEWAY FORTAGERD	MARKET ST	8	1044	E	496L
OATES LN	MAXEY RD	EAST FREEWAY FORTAGERD	8	893	E	496L
ADELIA CT	FEDERAL RD	FEDERAL RD	8	2458	E	496L
COULSON ST	FEDERAL RD	BERTHAS LN	8	742	E	496L
NEAR HARRIS ELEMENTARY SCHOOL	EAST FREEWAY FRONTAGE RD	MARKET ST	8	5,900	E	496L496K
SHEFFIELD BLVD	EAST FREEWAY FRONTAGE RD	MARKET ST	8	1457	E	496M
			TOTAL LF	30816		



CITY OF HOUSTON WATER
WATER LINE REPLACEMENT IN TEXAS MEDICAL CENTER,
MELROSE PARK NEIGHBORHOOD AND IN INTERSTATE10
AND MARKET STREET SUBDIVISIONS
WBS NO. S-000035-0300-3
WBS NO. S-000035-0303-3
WBS NO. S-000035-0304-3

EXHIBIT D – STREETS LIST
COUNCIL DISTRICT MAP

SCALE: NTS
DATE: 10/15/2024

Aurora
Technical
Services, LLC
engineering + construction management

2121 SAGE ROAD, SUITE150,
Houston TX 77056
281–453–7700
TX Firm No. F2059



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 9/3/2024

HPW – 20FAC2509 CMI Contract / Stantec Consulting
Services Inc.

Agenda Item#: 59.

Summary:

ORDINANCE appropriating \$52,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **STANTEC CONSULTING SERVICES INC** for Construction Management and Inspection Services for Large Diameter Water Line Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Stantec Consulting Services Inc. for Construction Management and Inspection Services for Large Diameter Water Line Projects.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Stantec Consulting Services Inc. for Construction Management and Inspection Services for Large Diameter Water Line Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Large Diameter Water Line Projects program.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for Capital Projects in connection with Large Diameter Water Line Projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$50,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$52,500.00 to be appropriated as follows: \$50,000.00 for contract services and \$2,500.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Stantec Consulting Services Inc. has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Othon Inc.	Construction management	<u>\$12,000.00</u>	<u>24.00%</u>
	Total	\$12,000.00	24.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000020-0089-4

Amount and Source of Funding:

\$52,500.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW- Capital Projects	832-395-2365

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/3/2024

HPW – 20FAC2509 CMI Contract / Stantec Consulting Services Inc.

Agenda Item#:

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Stantec Consulting Services Inc. for Construction Management and Inspection Services for Large Diameter Water Line Projects.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Stantec Consulting Services Inc. for Construction Management and Inspection Services for Large Diameter Water Line Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Large Diameter Water Line Projects program.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for Capital Projects in connection with Large Diameter Water Line Projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$50,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$52,500.00 to be appropriated as follows: \$50,000.00 for contract services and \$2,500.00 for CIP Cost Recovery.

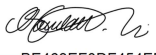
PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Stantec Consulting Services Inc. has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Othon Inc.	Construction management	<u>\$12,000.00</u>	<u>24.00%</u>
	Total	\$12,000.00	24.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 2/12/2025
BE463EE0DF454EB

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000020-0089-4

Amount and Source of Funding:

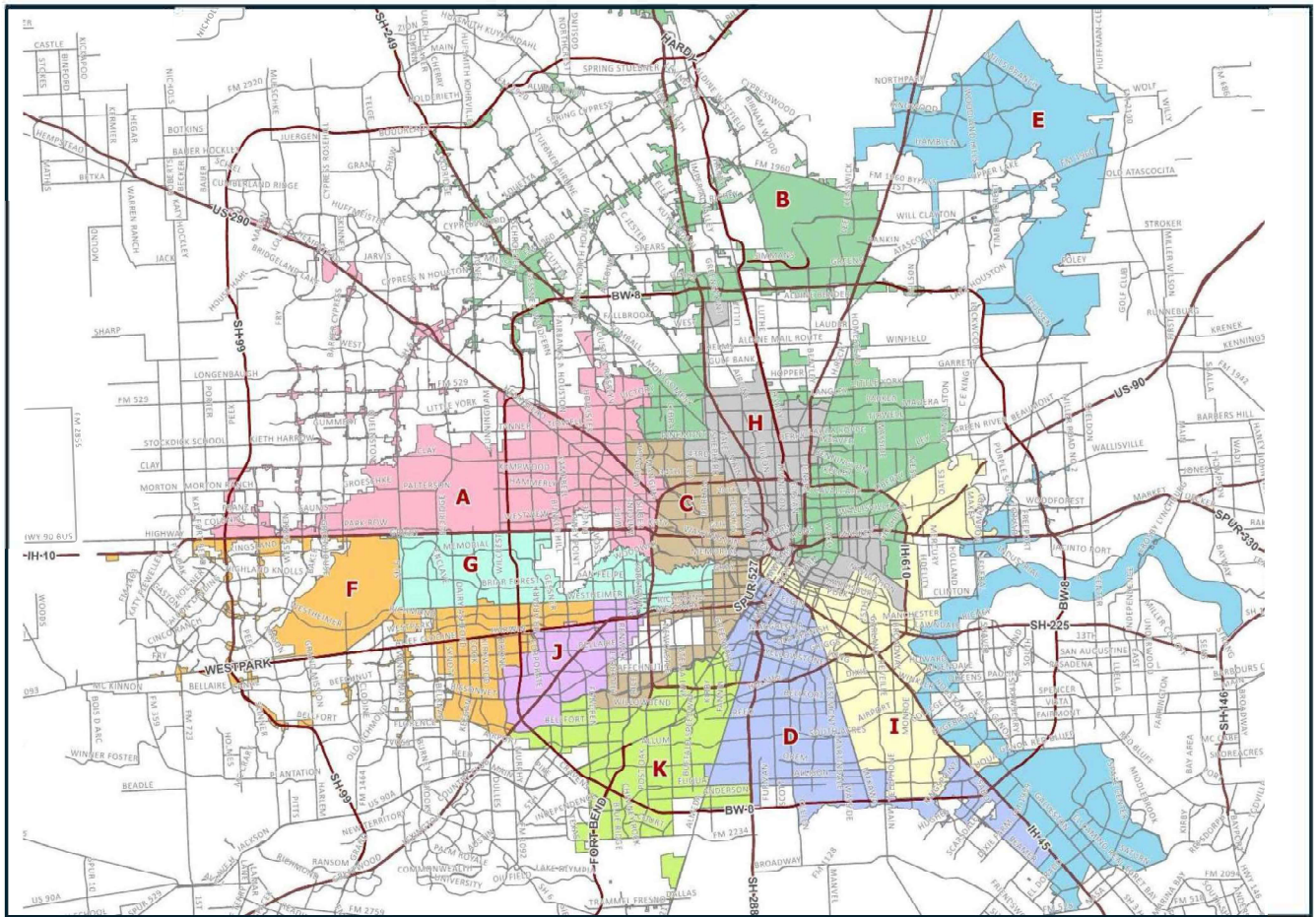
\$52,500.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E., CCM, Assistant Director	HPW- Capital Projects	832-395-2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Map	Backup Material
OBO docs	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material

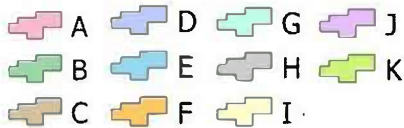


PROJECT NAME:

CMI Inspection for Large
Diameter Water Line Projects

WBS No. S-000020-0089-4

COUNCIL DISTRICT



**CITY OF HOUSTON PUBLIC
WORKS**

CAPITAL PROJECTS

**PROJECT VICINITY MAP - CITY
WIDE**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 12/16/2024

HPW – 20WWO1142 CMI Contract / MBROH Engineering, Inc.

Agenda Item#: 60.

Summary:

ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **MBROH ENGINEERING, INC** for Wastewater Facilities and Collection Systems; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Construction Management and Inspection Services contract between the City of Houston and Mbroh Engineering, Inc. for Wastewater Facilities and Collection Systems.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Mbroh Engineering, Inc. for Wastewater Facilities and Collection Systems and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the city's ongoing program to improve inefficient components of existing wastewater treatment plants and sewer collection systems. The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for capital projects related to the Consent Decree, as well as Sanitary Sewer Cleaning and Television Inspection to support rehabilitation projects. The project consists of individual Work Orders that shall include staff augmentation, wastewater facility, wet weather facility and city collection system assessments, technical assistance, design and bid phase services, construction management and inspection services.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of Houston Public Works.

The requested amount of \$5,000,000.00 will provide construction management and inspection services for future construction contract awards as established by each work authorization.

The total requested appropriation is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for contract services and \$250,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Mbroh Engineering, Inc., has proposed the following firms to achieve the 26% goal for this project.

Name of Firm	Work Description	Amount	Percentage
1. Mbroh Engineering, Inc.	Engineering consulting services	\$ 650,000.00	13.00%
2. Sowell's Consulting Engineers, LLC	Construction management and inspection services	\$ 350,000.00	7.00%
3. Lloyd, Smitha, & Associates, LLC.	Construction management and inspection services	\$ 300,000.00	6.00%
	Total	\$1,300,000.00	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project

Randall V. Macchi,
Director, Houston Public Works

WBS No. R-000020-0095-3

Amount and Source of Funding:

\$5,250,000.00

Water and Sewer System Consolidated Construction Fund

Fund No. 8500

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/16/2024

HPW – 20WWO1142 CMI Contract / MBROH Engineering, Inc.

Agenda Item#:

Background:

SUBJECT: Professional Construction Management and Inspection Services contract between the City of Houston and Mbroh Engineering, Inc. for Wastewater Facilities and Collection Systems.

RECOMMENDATION: Approve a Professional Construction Management and Inspection Services Contract with Mbroh Engineering, Inc. for Wastewater Facilities and Collection Systems and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the city's ongoing program to improve inefficient components of existing wastewater treatment plants and sewer collection systems. The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with the EPA and TCEQ.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for capital projects related to the Consent Decree, as well as Sanitary Sewer Cleaning and Television Inspection to support rehabilitation projects. The project consists of individual Work Orders that shall include staff augmentation, wastewater facility, wet weather facility and city collection system assessments, technical assistance, design and bid phase services, construction management and inspection services.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of Houston Public Works.

The requested amount of \$5,000,000.00 will provide construction management and inspection services for future construction contract awards as established by each work authorization.

The total requested appropriation is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for contract services and \$250,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Mbroh Engineering, Inc., has proposed the following firms to achieve the 26% goal for this project.

Name of Firm	Work Description	Amount	Percentage
1. Mbroh Engineering, Inc.	Engineering consulting services	\$ 650,000.00	13.00%
2. Sowells Consulting Engineers, LLC	Construction management and inspection services	\$ 350,000.00	7.00%
3. Lloyd, Smitha, & Associates, LLC.	Construction management and inspection services	\$ 300,000.00	6.00%
	Total	\$1,300,000.00	26.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project

DocuSigned by:

2/11/2025

BE403EF00DF454EB
Randall V. Macchi,
Director, Houston Public Works

WBS No. R-000020-0095-3

Amount and Source of Funding:

\$5,250,000.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Joseph Majdalani, Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Map	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District A, District B, District F

Item Creation Date: 9/3/2024

HPW – 20FAC2520 Contract Award / Boyer Inc.

Agenda Item#: 61.

Summary:

ORDINANCE appropriating \$902,265.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Construction Manager-At-Risk Agreement between City of Houston and **BOYER, INC** for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #2, Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK; B - JACKSON and F - THOMAS**

Background:

SUBJECT: Construction Manager-At-Risk Agreement (CMAR) for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #1 Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations with Boyer, Inc.

RECOMMENDATION: Approve a Construction Manager-At-Risk Agreement (CMAR) for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #1 Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations to Boyer, Inc and appropriate funds.

DESCRIPTION/SCOPE: The Houston Public Works Department recommends that City Council award a CMAR Contract to Boyer Inc. to provide pre-construction and construction phase services for the renewal/rehabilitation of six existing lift stations. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

PROJECT LOCATION:

	Address	Council District
Enmora #2 Lake Lift Station	10662 Enmora Lane	A
Bretshire #1 Lake Lift Station	6920 Bretshire Drive	B
Red Gully Lake Lift Station	9525 Pochyla Boulevard	B
Cherry Oak Lake Lift Station	4142 Cherry Oak Circle	A
Annunciation Lake Lift Station	6920 Annunciation Street	B
Shadow Lake Lift Station	3225 Shadow Briar Drive	F

AWARD: On November 3, 2023, HPW advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel, pre-construction phase services approach, construction phase services approach, and construction phase fee. The Statements of Qualifications (SOQ) were due on December 21, 2023, and four firms responded. HPW evaluated the respondents and interviewed the three highest ranked firms. Boyer Inc. ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

PROJECT COST: The total cost of this project is \$902,265.00 to be appropriated as follows:

- Pre-Construction Phase Services \$ 859,300.00
- CIP Cost Recovery \$ 42,965.00

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Boyer Inc. is HHF designated and was awarded the contract based on their designation.

M/WSBE PARTICIPATION: No City M/WSBE participation goal is established for this phase of the project.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi
Director, Houston Public Works
WBS No: R-000267-0175-4

Amount and Source of Funding:

\$902,265.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction (Pre-Construction Phase Services)

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E. Assistant Director	Capital Projects – Facilities Service Line	832.395.2365

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet

Maps

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District A, District B, District F
Item Creation Date: 9/3/2024

HPW – 20FAC2520 Contract Award / Boyer Inc.

Agenda Item#:

Background:

SUBJECT: Construction Manager-At-Risk Agreement (CMAR) for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #1 Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations with Boyer, Inc.

RECOMMENDATION: Approve a Construction Manager-At-Risk Agreement (CMAR) for Lift Station Rehabilitation and Reconstruction for Enmora #2, Bretshire #1 Red Gully, Cherry Oak, Annunciation, and Shadow Lake Lift Stations to Boyer, Inc and appropriate funds.

DESCRIPTION/SCOPE: The Houston Public Works Department recommends that City Council award a CMAR Contract to Boyer Inc. to provide pre-construction and construction phase services for the renewal/rehabilitation of six existing lift stations. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

PROJECT LOCATION:

	Address	Council District
Enmora #2 Lake Lift Station	10662 Enmora Lane	A
Bretshire #1 Lake Lift Station	6920 Bretshire Drive	B
Red Gully Lake Lift Station	9525 Pochyla Boulevard	B
Cherry Oak Lake Lift Station	4142 Cherry Oak Circle	A
Annunciation Lake Lift Station	6920 Annunciation Street	B
Shadow Lake Lift Station	3225 Shadow Briar Drive	F

AWARD: On November 3, 2023, HPW advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel, pre-construction phase services approach, construction phase services approach, and construction phase fee. The Statements of Qualifications (SOQ) were due on December 21, 2023, and four firms responded. HPW evaluated the respondents and interviewed the three highest ranked firms. Boyer Inc. ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

PROJECT COST: The total cost of this project is \$902,265.00 to be appropriated as follows:

- Pre-Construction Phase Services \$ 859,300.00
- CIP Cost Recovery \$ 42,965.00

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Boyer Inc. is HHF designated and was awarded the contract based on their designation.

M/WSBE PARTICIPATION: No City M/WSBE participation goal is established for this phase of the project.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

1/30/2025

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Randall V. Macchi

Director, Houston Public Works

WBS No: R-000267-0175-4

Amount and Source of Funding:

\$902,265.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction (Pre-Construction Phase Services)

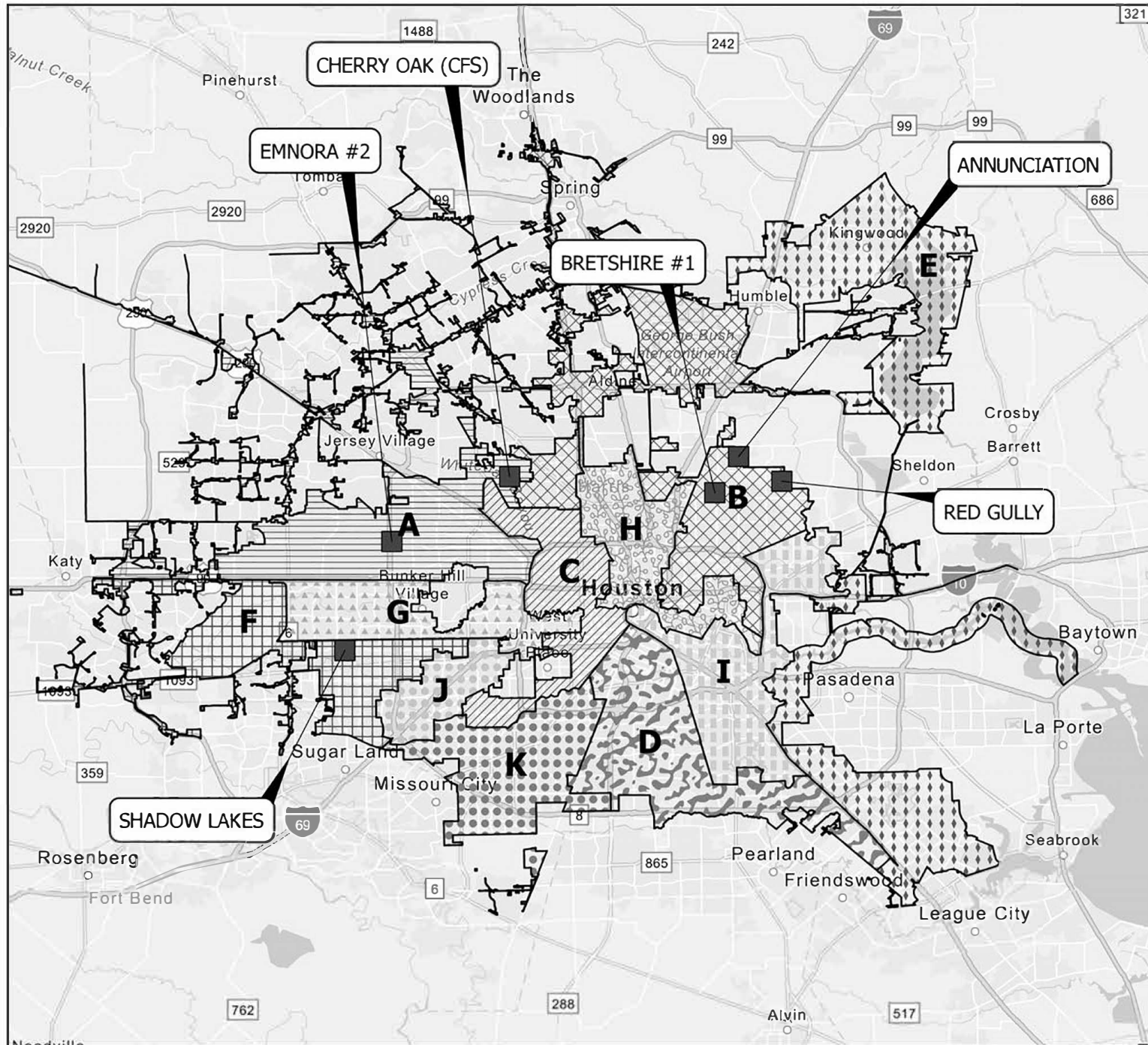
Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Markos E. Mengesha, P.E. Assistant Director	Capital Projects – Facilities Service Line	832.395.2365

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
HHF Certification	Backup Material
Ownership Info Form & Tax Report	Backup Material
Form B	Backup Material
Pay or Play	Backup Material
1295	Backup Material

HOUSTON PUBLIC WORKS
ENGINEERING & CONSTRUCTION DIVISION



Not to Scale

KEY MAP

SHADOW LAKES L.S.: 488Z
EMNORA #2 L.S.: 449Q
CHERRY OAK L.S.: 411U
BRETSKIRE #1 L.S.: 454D
ANNUNCIATION L.S.: 415P
RED GULLY L.S.: 415Z

COUNCIL MEMBERS

DISTRICT A - AMY PECK
DISTRICT B - TARSHA JACKSON
DISTRICT C - ABBIE KAMIN
DISTRICT D - CAROLYN EVANS-SHABAZZ
DISTRICT E - FRED FLICKINGER
DISTRICT F - TIFFANY D. THOMAS
DISTRICT G - MARY HAN HUFFMAN
DISTRICT H - MARIO CASTILLO JR.
DISTRICT I - JOAQUIN MARTINEZ
DISTRICT J - EDWARD POLLARD
DISTRICT K - MARTHA CASTEX-TATUM



10205 Westheimer Road
Suite 800
Houston, TX 77042 USA
Tel: 713-953-4800 Fax: 713-977-4620
www.arcadis.com

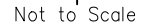


CITY OF HOUSTON

**LIFT STATION REHABILITATION &
RECONSTRUCTION**
DESIGN CONSENT DECREE CMAR
WBS NO.: R-000267-0175-3

PROJECT LOCATION MAP

A detailed street map of a residential area in Ottawa, Ontario, Canada. The map shows a grid of streets with names such as AGAR, OTTAWA, HAMMERLY, NORTON, ALCOTT, EMNORA, MANILA, QUINCANNON, KISMET, SHADOWDALE, FONTANA, DURBAN, KENROSS, BERNADETTE, TRIWAY, STETSON, KEVIN, RIATA, GESSNER, KEMPWOOD, HELMSDALE, ROTHBURY, WESTRAY, BRIGADE, TALINA WAY, SOUTHWICK, HOLLOW HOOK, TEAGUE, ANNISTON, STANDELLIER, MOSS HILL, POMERAN, ROSEFIELD, PINE VILLAGE, PARANA, PALO PINTO, EMNORA, VOGUE, HORNPIPE, POMERAN, ROSEFIELD, MOORBERRY, EAGLEROCK, LEXFORD, ELMGATE, and REYBURN. A large black diagonal line runs across the map from the bottom left to the top right. The map also shows the County Golf Course and the KEMP FOREST area.



EMNORA #2 L.S.: 449Q

NOTE: THE PROJECT IS IN COUNCIL DISTRICT A,
COUNCIL MEMBER: AMY PECK

EMNORA LANE #2 LIFT STATION

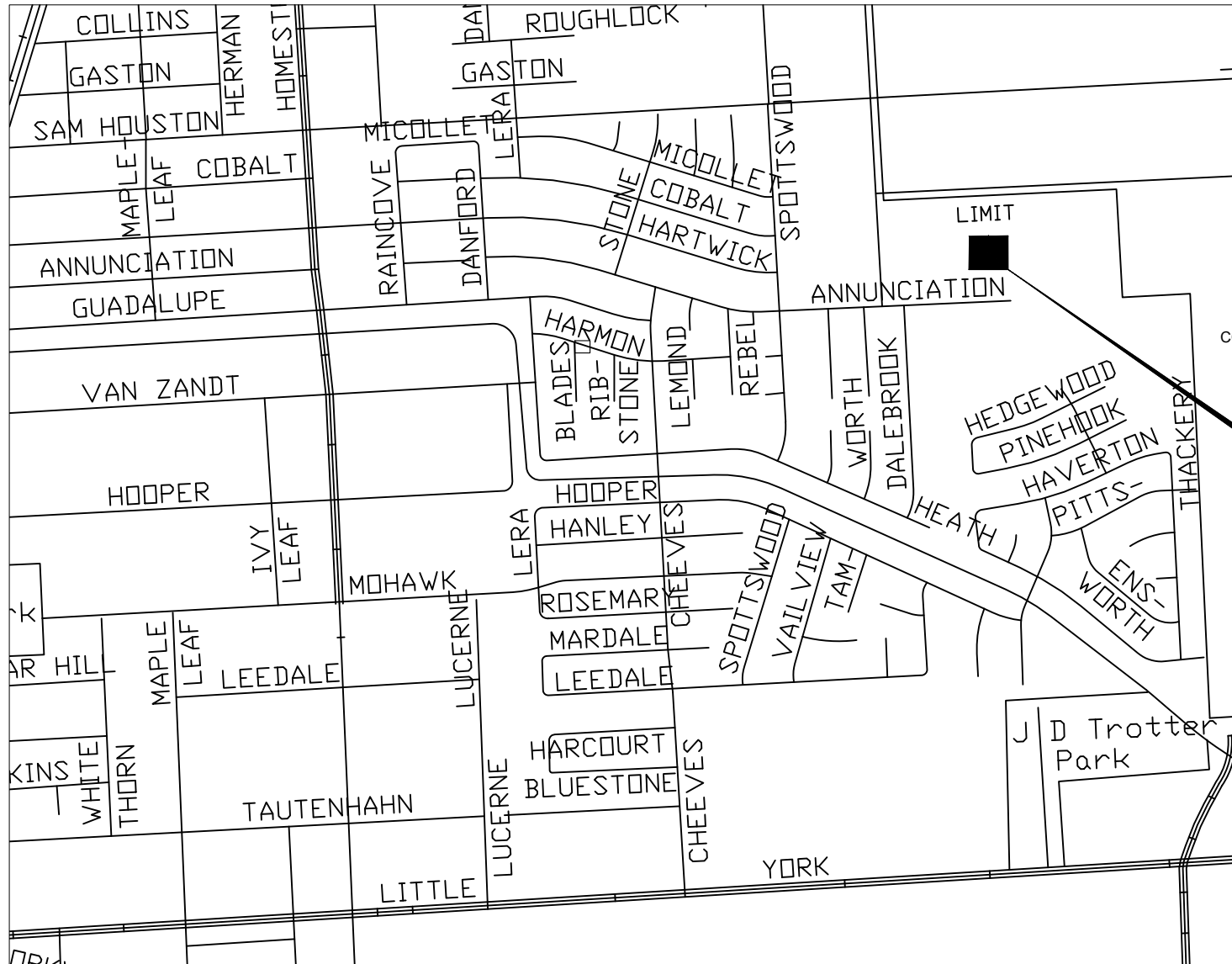


LIFT STATION REHABILITATION &
RECONSTRUCTION
DESIGN CONSENT DECREE CMAR
EMNORA #2 LIFT STATION (FN 065)
WBS NO.: R-000267-0175-3

VICINITY MAP

EMNORA #2 LIFT STATION

HOUSTON PUBLIC WORKS
ENGINEERING & CONSTRUCTION DIVISION



Not to Scale

KEY MAP

ANNUNCIATION L.S.: 415P

NOTE: THE PROJECT IS IN COUNCIL DISTRICT B,
COUNCIL MEMBER: TARSHA JACKSON

ANNUNCIATION LIFT STATION

ANNUNCIATION LIFT STATION



10205 Westheimer Road
Suite 800
Houston, TX 77042
Tel: 713-953-4800 Fax: 713-977-4620
www.arcadis.com

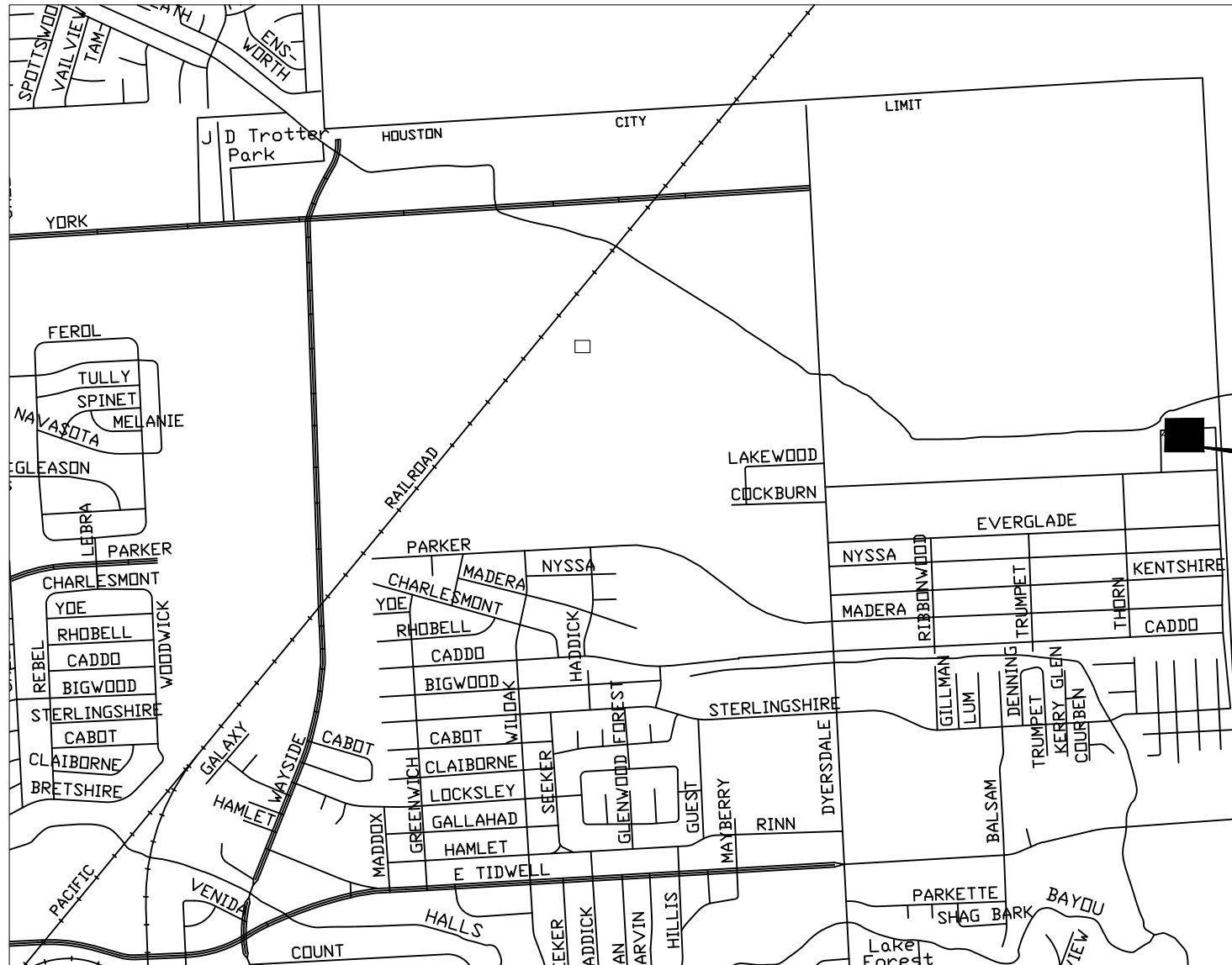


CITY OF HOUSTON

LIFT STATION REHABILITATION &
RECONSTRUCTION
DESIGN CONSENT DECREE CMAR
ANNUNCIATION LIFT STATION (FN 435)
WBS NO.: R-000267-0175-3

VICINITY MAP

HOUSTON PUBLIC WORKS
ENGINEERING & CONSTRUCTION DIVISION



Not to Scale

KEY MAP

RED GULLUY L.S.: 415Z

NOTE: THE PROJECT IS IN COUNCIL DISTRICT B,
COUNCIL MEMBER: TARSHA JACKSON

RED GULLY LIFT STATION

RED GULLY LIFT STATION



10205 Westheimer Road
Suite 800
Houston, TX 77042
Tel: 713-953-4800 Fax: 713-977-4620
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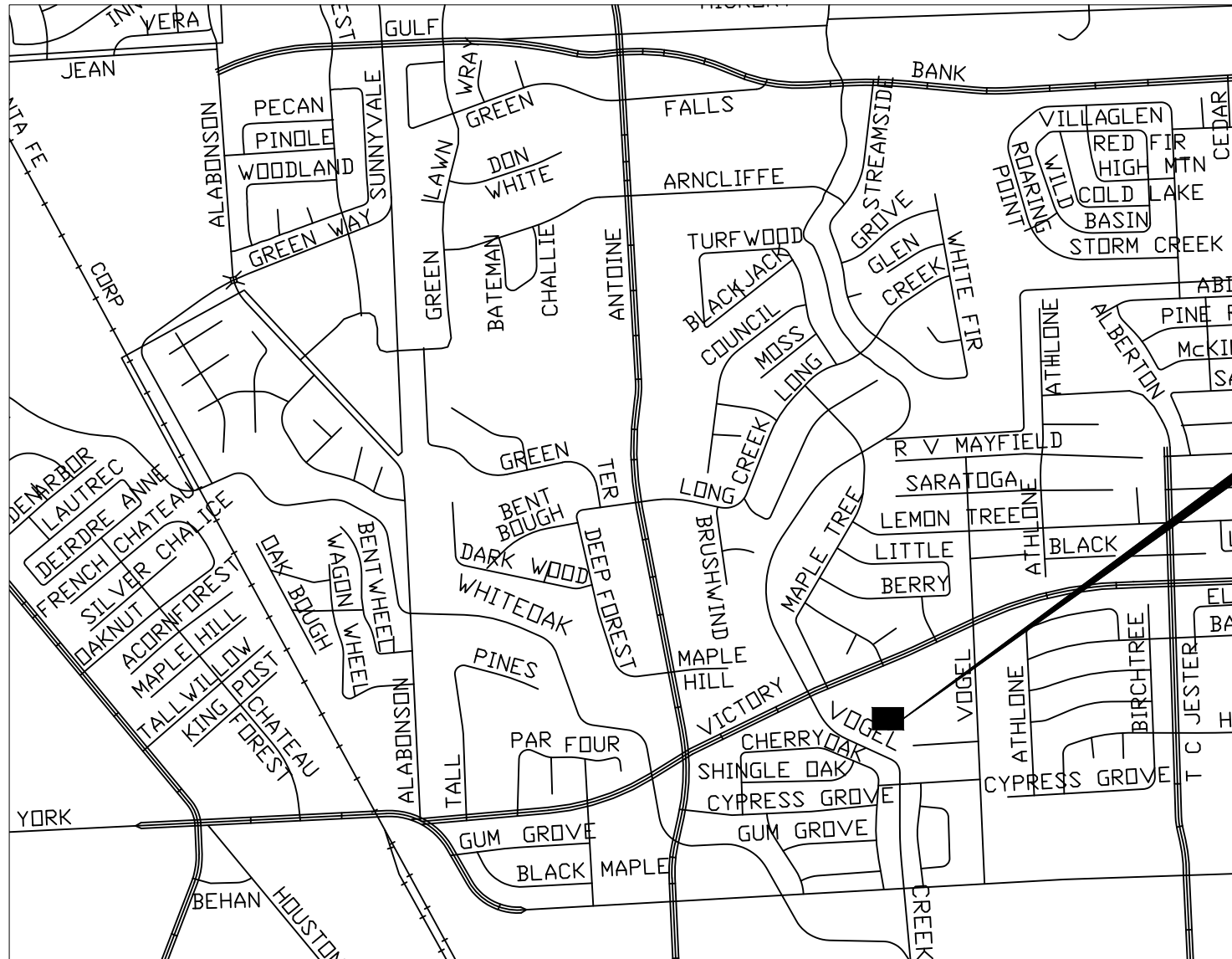


CITY OF HOUSTON

LIFT STATION REHABILITATION &
RECONSTRUCTION
DESIGN CONSENT DECREE CMAR
RED GULLY LIFT STATION (FN 160)
WBS NO.: R-000267-0175-3

VICINITY MAP

HOUSTON PUBLIC WORKS
ENGINEERING & CONSTRUCTION DIVISION



CHERRY OAK LIFT STATION



Not to Scale

KEY MAP

CHERRY OAK L.S.: 411U

NOTE: THE PROJECT IS IN COUNCIL DISTRICT A,
COUNCIL MEMBER: AMY PECK

CHERRY OAK (CFS) LIFT STATION



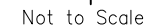
10205 Westheimer Road
Suite 800
Houston, TX 77042
Tel: 713-953-4800 Fax: 713-977-4620
www.arcadis.com



CITY OF HOUSTON

LIFT STATION REHABILITATION &
RECONSTRUCTION
DESIGN CONSENT DECREE CMAR
CHERRY OAK LIFT STATION (FN 235)
WBS NO.: R-000267-0175-3

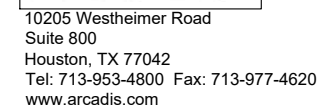
VICINITY MAP



BRETSHIRE #1 L.S.: 454D

NOTE: THE PROJECT IS IN COUNCIL DISTRICT B,
COUNCIL MEMBER: TARSHA JACKSON

BRETSHIRE #1 LIFT STATION



LIFT STATION REHABILITATION &
RECONSTRUCTION
DESIGN CONSENT DECREE CMAR
BRETSCHIRE #1 LIFT STATION (FN 078)
WBS NO.: R-000267-0175-3

VICINITY MAP

BRETSHIRE #1 LIFT STATION

Not to Scale

SHADOW LAKES L.S.: 488Z

SHADOW LAKES LIFT STATION



SHADOW LAKES LIFT STATION



VICINITY MAP



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District B

Item Creation Date: 1/10/2025

HPW – 20WWO1149 Contract Award / Boyer, Inc.

Agenda Item#: 62.

Summary:

ORDINANCE appropriating \$5,831,680.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BOYER, INC** for Northbelt 90-Inch Sanitary Sewer Tunnel Liner Removal; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT B - JACKSON**

Background:

SUBJECT: Contract Award for Northbelt 90-inch Sanitary Sewer Tunnel Liner Removal.

RECOMMENDATION: Award a Construction Contract to Boyer, Inc. for Northbelt 90-inch Sanitary Sewer Tunnel Liner Removal and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project requires the removal of approximately 2,300 linear feet of collapsed or dislodged existing plastic liner from a 90-inch sanitary sewer line.

DESCRIPTION/SCOPE: This project consists of removal of collapsed or dislodged existing plastic liner from a 90-inch sanitary sewer line to avert possible complete sewer blockage. The Contract duration for this project is 180 calendar days.

LOCATION: The project area is generally bound by Pine Tex Drive on the north, Aldine Bender Road on the south, Bearden Falls Lane on the east and Old Humble Road on the west.

BIDS: This project was advertised for bidding on September 6, 2024. Bids were received on October 3, 2024. The two (2) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Boyer, Inc.	\$5,278,800.00
2.	MC2 Civil, LLC	\$5,466,000.00

AWARD: It is recommended that this Construction Contract be awarded to Boyer, Inc. with a low bid of \$5,278,800.00 and that Addendum Number 1 and Rider Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,831,680.00 to be appropriated as follows:

· Bid Amount	\$ 5,278,800.00
· Contingencies	\$ 263,940.00
· Testing Services	\$ 25,000.00
· CIP Cost Recovery	\$ 263,940.00

Testing Services will be provided by Terracon Consultants, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 5% MBE goal and 2% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Magna-Flow International, Inc. dba Magna-Flow Environmental	Solid waste collection	\$273,969.72	5.19%
TOTAL		\$273,969.72	5.19%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. F & L Coatings and Concrete, L.L.C.	Specialty trade contractors	\$109,799.04	2.08%
TOTAL		\$109,799.04	2.08%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Randall V. Macchi
Director, Houston Public Works

WBS No. R-002013-0069-4
File No. WW5173-2

Amount and Source of Funding:

\$5,831,680.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 1/10/2025

HPW – 20WWO1149 Contract Award / Boyer, Inc.

Agenda Item#:

Background:

SUBJECT: Contract Award for Northbelt 90-inch Sanitary Sewer Tunnel Liner Removal.

RECOMMENDATION: Award a Construction Contract to Boyer, Inc. for Northbelt 90-inch Sanitary Sewer Tunnel Liner Removal and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project requires the removal of approximately 2,300 linear feet of collapsed or dislodged existing plastic liner from a 90-inch sanitary sewer line.

DESCRIPTION/SCOPE: This project consists of removal of collapsed or dislodged existing plastic liner from a 90-inch sanitary sewer line to avert possible complete sewer blockage. The Contract duration for this project is 180 calendar days.

LOCATION: The project area is generally bound by Pine Tex Drive on the north, Aldine Bender Road on the south, Bearden Falls Lane on the east and Old Humble Road on the west.

BIDS: This project was advertised for bidding on September 6, 2024. Bids were received on October 3, 2024. The two (2) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Boyer, Inc.	\$5,278,800.00
2.	MC2 Civil, LLC	\$5,466,000.00

AWARD: It is recommended that this Construction Contract be awarded to Boyer, Inc. with a low bid of \$5,278,800.00 and that Addendum Number 1 and Rider Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$5,831,680.00 to be appropriated as follows:

· Bid Amount	\$ 5,278,800.00
· Contingencies	\$ 263,940.00
· Testing Services	\$ 25,000.00
· CIP Cost Recovery	\$ 263,940.00

Testing Services will be provided by Terracon Consultants, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.


M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 5% MBE goal and 2% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Magna-Flow International, Inc. dba Magna-Flow Environmental	Solid waste collection	\$273,969.72	5.19%
		TOTAL	\$273,969.72	5.19%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. F & L Coatings and Concrete, L.L.C.	Specialty trade contractors	\$109,799.04	2.08%
TOTAL		\$109,799.04	2.08%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:

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2/11/2025

Randall V. Macchi
Director, Houston Public Works

WBS No. R-002013-0069-4
File No. WW5173-2

Amount and Source of Funding:
\$5,831,680.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

Contact Information:

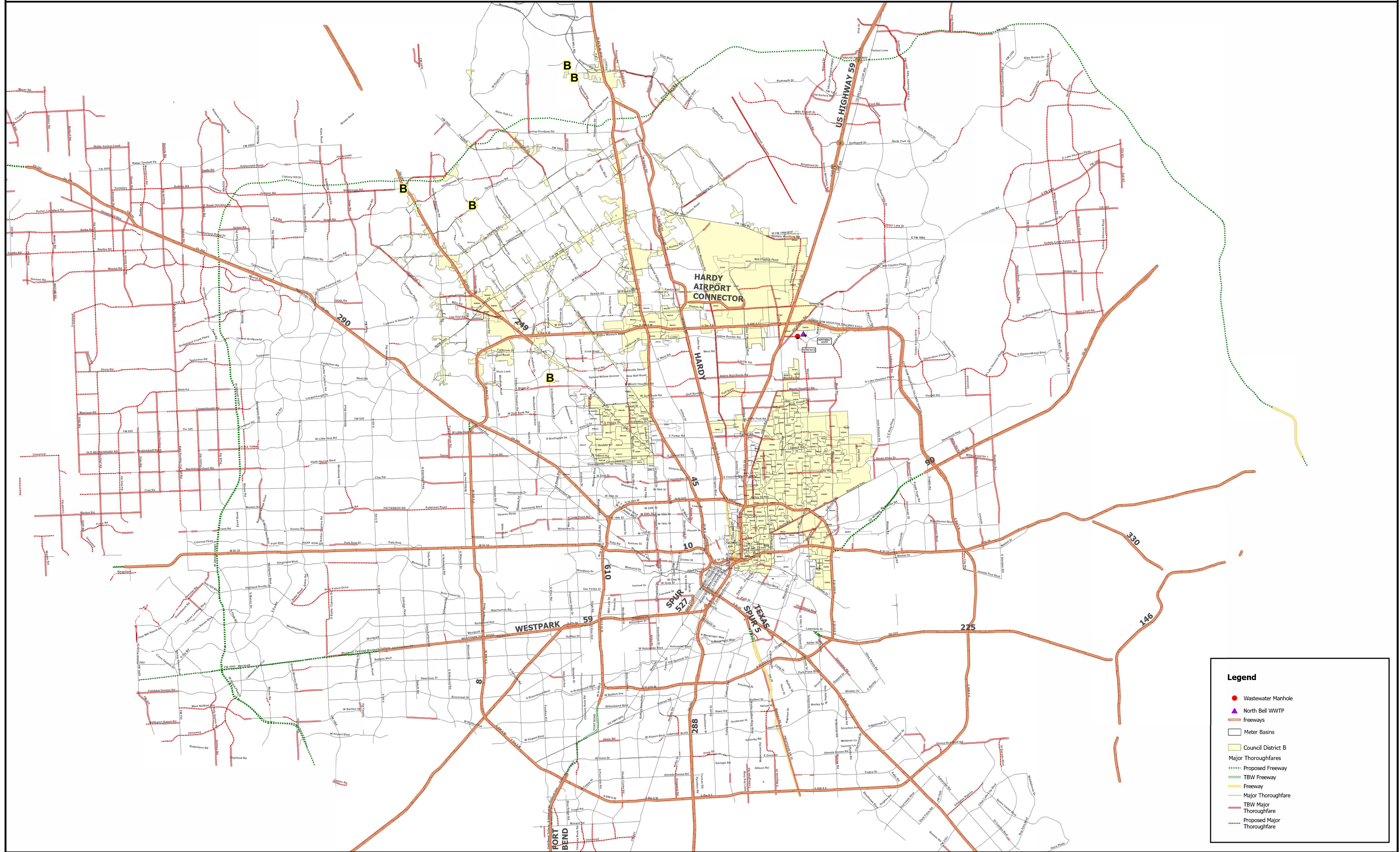
Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

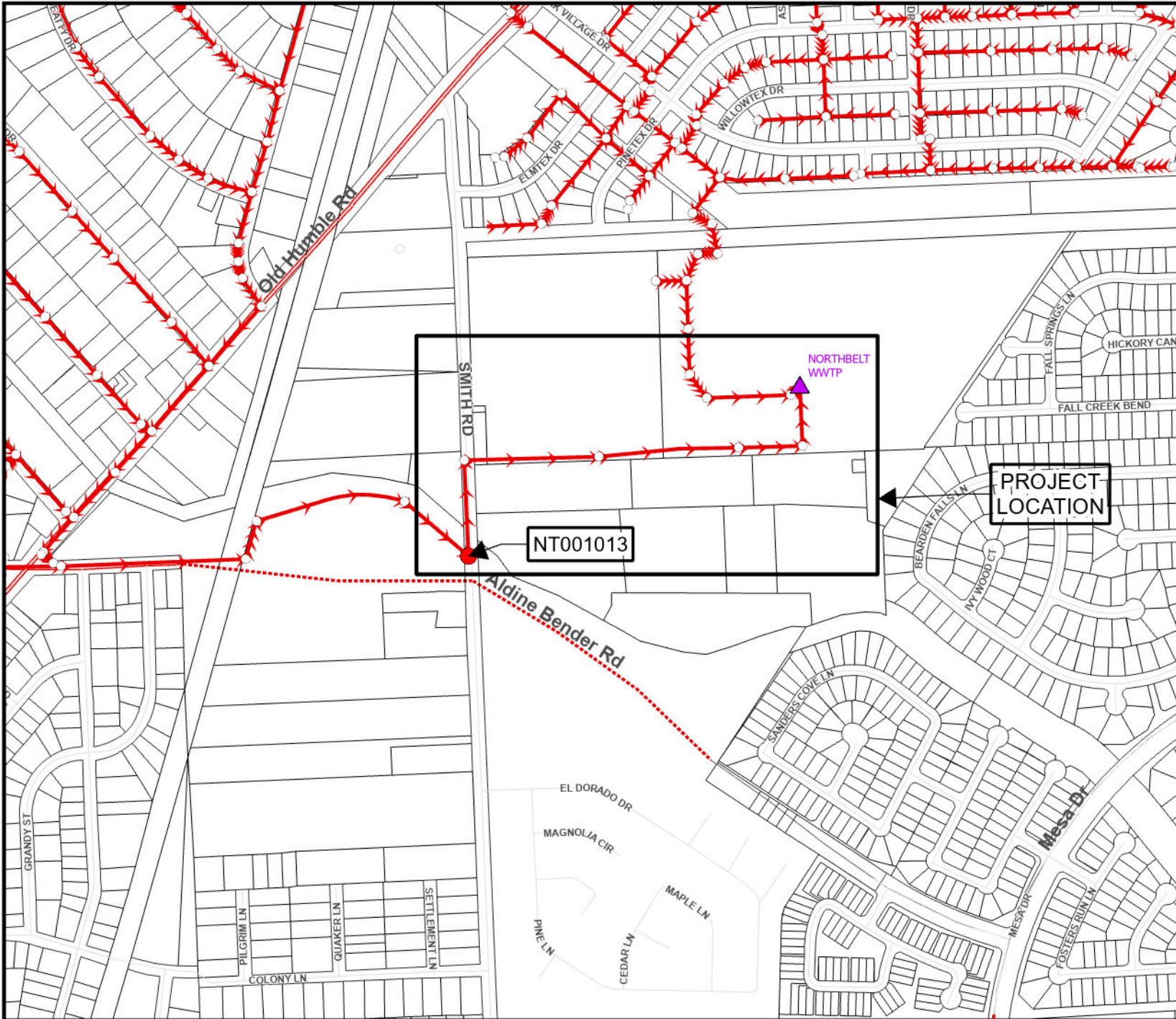
ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulation	Backup Material
Form 1295	Backup Material

CITY OF HOUSTON

Houston Public Works
Northbelt 90-inch Sanitary Sewer Tunnel Liner Removal
Council District B





CITY OF HOUSTON

WBS. R-002013-0069-4

File No. WW5173-2

Key Map : 375X

PROJECT LOCATION MAP

Council District B



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 12/17/2024

HPW – 20INF2523 Contract Award / Reliance Construction
Services, LP

Agenda Item#: 63.

Summary:

ORDINANCE appropriating \$4,932,500.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **RELIANCE CONSTRUCTION SERVICES, LP** for Work Order Construction Contract for Small Diameter Water Lines; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, design services during construction, relating to construction of facilities financed by the Water and Sewer System Consolidated Construction Fund

Background:

SUBJECT: Contract Award for Work Order Construction Contract for Small Diameter Water Lines.

RECOMMENDATION: (SUMMARY) Award a Construction Contract to Reliance Construction Services, LP for Work Order Construction Contract for Small Diameter Water Lines and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Small Diameter Water Line Replacement program and is required to provide replacement and extension of small diameter water lines.

DESCRIPTION/SCOPE: This project consists of the replacement of old, deteriorated, substandard, and under capacity small diameter water lines. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days. This project was designed by SES Horizon Consulting Engineers, Inc.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on September 13, 2024. Bids were received on October 10, 2024. The five (5) bids are as follows:

Bidder

Adjustment Factor:

1.	Reliance Construction Services, LP	1.834
2.	V&S Construction	2.250
3.	T Construction, LLC	3.190
4.	Grava, LLC	3.190
5.	Texkota Enterprises, LLC	3.470

AWARD: It is recommended that this construction contract be awarded to Reliance Construction Services, LP with a low bid of \$4,375,000.00 (1.834 Adjustment Factor) and Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$4,932,500.00 to be appropriated as follows:

• Bid Amount	\$ 4,375,000.00
• Contingencies	\$ 218,750.00
• Testing Services	\$ 120,000.00
• CIP Cost Recovery	\$ 218,750.00

Testing Services will be provided by Geoscience Engineering & Testing, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Reliance Construction Services, LP is a designated HHF company, but they were the successful awardees without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal and 8.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Reliance Construction Services, LP	Water and Sewer Line and Related Structures Construction	\$ 503,125.00	11.50%
2.	Castaneda Trucking Boring & Tunneling	Boring, Tunneling Services	\$ 153,125.00	3.50%
		TOTAL	\$ 656,250.00	15.00%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	KMA Contractors Services Inc.	Brick, Stone, and Related Construction Material Merchant Wholesalers	\$ 175,000.00	4.00%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	R Concrete Repairs	Poured Concrete Foundation and Structure Contractors	\$ 175,000.00	4.00%

TOTAL \$ 1,006,250.00 23.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi
Director, Houston Public Works

WBS No. S-000700-0084-4

Amount and Source of Funding:

\$4,932,500.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW Capital Projects	832.395.2291

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/17/2024

HPW – 20INF2523 Contract Award / Reliance Construction Services, LP

Agenda Item#:

Background:

SUBJECT: Contract Award for Work Order Construction Contract for Small Diameter Water Lines.

RECOMMENDATION: (SUMMARY) Award a Construction Contract to Reliance Construction Services, LP for Work Order Construction Contract for Small Diameter Water Lines and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Small Diameter Water Line Replacement program and is required to provide replacement and extension of small diameter water lines.

DESCRIPTION/SCOPE: This project consists of the replacement of old, deteriorated, substandard, and under capacity small diameter water lines. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days. This project was designed by SES Horizon Consulting Engineers, Inc.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on September 13, 2024. Bids were received on October 10, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor:</u>
1. Reliance Construction Services, LP	1.834
2. V&S Construction	2.250
3. T Construction, LLC	3.190
4. Grava, LLC	3.190
5. Texkota Enterprises, LLC	3.470

AWARD: It is recommended that this construction contract be awarded to Reliance Construction Services, LP with a low bid of \$4,375,000.00 (1.834 Adjustment Factor) and Addendum Number 1 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$4,932,500.00 to be appropriated as follows:

• Bid Amount	\$ 4,375,000.00
• Contingencies	\$ 218,750.00
• Testing Services	\$ 120,000.00
• CIP Cost Recovery	\$ 218,750.00

Testing Services will be provided by Geoscience Engineering & Testing, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Reliance Construction Services, LP is a designated HHF company, but they were the successful awardees without application of the HHF preference.


PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal and 8.00% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Reliance Construction Services, LP	Water and Sewer Line and Related Structures	\$ 503,125.00	11.50%

2.	Castaneda Trucking Boring & Tunneling	Construction Boring, Tunneling Services	\$ 153,125.00	3.50%
TOTAL			\$ 656,250.00	15.00%
<u>WBE - Name of Firms</u> <u>Work Description</u> <u>Amount</u> <u>% of Contract</u>				
1.	KMA Contractors Services Inc.	Brick, Stone, and Related Construction Material Merchant Wholesalers	\$ 175,000.00	4.00%
<u>SBE - Name of Firms</u> <u>Work Description</u> <u>Amount</u> <u>% of Contract</u>				
1.	R Concrete Repairs	Poured Concrete Foundation and Structure Contractors	\$ 175,000.00	4.00%
TOTAL			\$ 1,006,250.00	23.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:
 2/6/2025
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Randall V. Macchi
Director, Houston Public Works

WBS No. S-000700-0084-4

Amount and Source of Funding:
\$4,932,500.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Tanu Hiremath, Assistant Director	INF-HPW Capital Projects	832.395.2291

ATTACHMENTS:

Description	Type
SAP Documents	Backup Material
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material
Rider	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 10/29/2024

HPW – 20SWO176 Contract Award / DL Glover Utilities, LLC

Agenda Item#: 64.

Summary:

ORDINANCE awarding contract to **DL GLOVER UTILITIES, LLC** for FY2025 Ditch Reestablishment Work Order Contract #1; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing a maximum contract amount - \$3,500,000.00 - Enterprise Fund

Background:

SUBJECT: Contract Award for FY2025 Ditch Re-establishment Work Order Contract # 1.

RECOMMENDATION: (SUMMARY) Award a Construction Contract to DL Glover Utilities, LLC for FY2025 Ditch Re-establishment Work Order Contract # 1 with a maximum contract amount not-to-exceed \$3,500,000.00 and allocated funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Transportation and Drainage Operations Program and is required to provide work authorizations on a location by location as-needed basis, for the operation and maintenance of stormwater drainage assets.

DESCRIPTION/SCOPE: This project consists of the Citywide program that provides maintenance services for open drainage systems. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on 08/16/2024. Bids were received on 09/05/2024. The Four (4) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor:</u>
1. DL Glover Utilities, LLC	0.560
2. J. Rivas Construction, LLC	0.585
3. Grava, LLC	0.624
4. T Construction, LLC	0.665

AWARD: It is recommended that this construction contract be awarded to DL Glover Utilities, LLC with a low bid of \$3,500,000.00 (0.560 Adjustment Factor).

PROJECT COST: The total cost of this project is \$3,500,000.00 to be allocated as follows:

• Bid Amount

\$ 3 500 000 00

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, DL Glover Utilities, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 18.00% MBE goal and 5.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Mayoral Trucking LLC	Dump Trucking	\$ 560,000.00	16.00%
2.	Royal Traffic Sign Co.	Flagging Services	\$ 70,000.00	2.00%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Concrete building products merchant wholesalers	\$ 175,000.00	5.00%
TOTAL			\$ 805,000.00	23.00%

FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Estimated Spending Activity			
Department	Current FY25	Out Year 1	Total
Houston Public Works	\$1,500,000.00	\$2,000,000.00	\$3,500,000.00

 Randall V. Macchi, Director
 Houston Public Works

WBS No. M-43M009-0009-4

Prior Council Action:

ORDINANCE awarding contract to **DL GLOVER UTILITIES, LLC** for FY2025 Ditch Reestablishment Work Order Contract #1; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing a maximum contract amount - \$3,500,000.00 - Stormwater Fund

Amount and Source of Funding:

\$3,500,000.00 from Fund No. 2302 – Stormwater Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Fabio Capillo, Deputy Director	HPW Transportation & Drainage Operations	832.395.6685

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/29/2024

HPW – 20SWO176 Contract Award / DL Glover Utilities, LLC

Agenda Item#:

Background:

SUBJECT: Contract Award for FY2025 Ditch Re-establishment Work Order Contract # 1.

RECOMMENDATION: (SUMMARY) Award a Construction Contract to DL Glover Utilities, LLC for FY2025 Ditch Re-establishment Work Order Contract # 1 with a maximum contract amount not-to-exceed \$3,500,000.00 and allocated funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Transportation and Drainage Operations Program and is required to provide work authorizations on a location by location as-needed basis, for the operation and maintenance of stormwater drainage assets.

DESCRIPTION/SCOPE: This project consists of the Citywide program that provides maintenance services for open drainage systems. The scope is established by each work authorization. The Contract duration for this project is 730 calendar days.

LOCATION: The projects are located throughout the City of Houston.

BIDS: This project was advertised for bidding on 08/16/2024. Bids were received on 09/05/2024. The Four (4) bids are as follows:

Bidder	Adjustment Factor:
1. DL Glover Utilities, LLC	0.560
2. J. Rivas Construction, LLC	0.585
3. Grava, LLC	0.624
4. T Construction, LLC	0.665

AWARD: It is recommended that this construction contract be awarded to DL Glover Utilities, LLC with a low bid of \$3,500,000.00 (0.560 Adjustment Factor).

PROJECT COST: The total cost of this project is \$3,500,000.00 to be allocated as follows:

· Bid Amount	\$ 3,500,000.00
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HIRE HOUSTON FIRST: The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, DL Glover Utilities, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 18.00% MBE goal and 5.00% WBE goal for this project.

MBE - Name of Firms	Work Description	Amount	% of Contract
1. Mayoral Trucking LLC	Dump Trucking	\$ 560,000.00	16.00%
2. Royal Traffic Sign Co.	Flagging Services	\$ 70,000.00	2.00%
WBE - Name of Firms	Work Description	Amount	% of Contract
1. Access Data Supply, Inc.	Concrete building products merchant wholesalers	\$ 175,000.00	5.00%
TOTAL		\$ 805,000.00	23.00%


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FISCAL NOTE: Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Estimated Spending Activity			
Department	Current FY25	Out Year 1	Total
Houston Public Works	\$1,500,000.00	\$2,000,000.00	\$3,500,000.00

DocuSigned by:



2/12/2025

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Randall V. Macchi, Director
Houston Public Works

WBS No. M-43M009-0009-4

Amount and Source of Funding:
\$3,500,000.00 from Fund No. 2302 – Stormwater Fund

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Assistant Director	DO-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Council Liaison Office	832.395.2282
Fabio Capillo, Deputy Director	HPW Transportation & Drainage Operations	832.395.6685

ATTACHMENTS:

Description	Type
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Map	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date:

NON CONSENT NUMBERING

Agenda Item#:

Summary:

NON CONSENT AGENDA - NUMBER 65



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District E

Item Creation Date:

HPW 20TRT16 Motion for Public Hearing – Sylvan
Rodriguez Park

Agenda Item#: 65.

Summary:

SET A PUBLIC HEARING DATE on the proposal to use approximately 19,700 square feet of Sylvan Rodriguez Park east for a 20-foot strip of permanent park property for construction and future maintenance and a 30-foot strip of temporary park property for construction for the 54-Inch Water Line Project portion of Southeast Transmission Line Program - **DISTRICT E - FLICKINGER**

SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY, MARCH 26, 2025

Background:

SUBJECT: Motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

RECOMMENDATION: Approve a motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas.

Houston Public Works (HPW) has identified a need for 19,700 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life. A Feasibility Study Report recommended the existing 42-inch WL be replaced with a 54-inch water line along State Highway 3 and crossing through the Park. This project will improve the water supply reliability to residents of City of Houston and Co-Participants in the project and eliminate the maintenance and repair costs of the

existing line. The proposed alignment is not within the active area of the Park and the project will have minimal impact. Permanent above-ground appurtenances placed by the Project which will not adversely affect the surface use of the Park and the temporary construction disturbance will last a duration of 3 months.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices will be published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. The proposed date of the public hearing is Wednesday, March 26, 2025 at 9:00 a.m. in City Council Chambers, 901 Bagby Street 2nd Floor, Houston, Texas. At a later date, an ordinance will be presented to Council to make findings relating to the public hearing.

Kenneth Allen, Director
Houston Parks and Recreation Department

Randall V. Macchi, Director
Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Capital Projects, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

District E

Item Creation Date:

HPW 20TRT16 Motion for Public Hearing – Sylvan Rodriguez Park

Agenda Item#: 61.

Background:

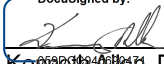
SUBJECT: Motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Sylvan Rodriguez Park (Park) property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction only to replace the existing 42-inch water line with a 54-inch water line along State Highway 3 for the 54-inch Water Line Project (Project) portion of Southeast Transmission Water Line (SETL) Program.

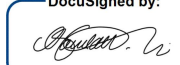
RECOMMENDATION: Approve a motion establishing a date for a public hearing on the proposal to use 19,700 square feet of Park property for a 20-foot strip of permanent park property for construction and future maintenance and a 30-ft strip of temporary park property for construction for the 54-inch Water Line Project portion of Southeast Transmission Line Program.

SPECIFIC EXPLANATION: The city acquired Parcels KY23-008 and TCY24-001 as part of Sylvan Rodriguez Park, a 110-acre park consisting of a central plaza, labyrinth, jogging trail, playground, picnic pavilion, and sports fields located at 1201 Clear Lake City Boulevard, Houston, Texas.

Houston Public Works (HPW) has identified a need for 19,700 square feet of permanent park property and a 30-ft strip of temporary park property as a portion of the alignment needed for approximately 11.4 miles of large diameter transmission water line from the 96-inch discharge line from the Southeast Water Purification Plant at Grayson Rd to League City's pump station along State Highway 3. The new transmission line will replace the existing 42-inch water line along Highway 3 which is nearing the end of its service life. A Feasibility Study Report recommended the existing 42-inch WL be replaced with a 54-inch water line along State Highway 3 and crossing through the Park. This project will improve the water supply reliability to residents of City of Houston and Co-Participants in the project and eliminate the maintenance and repair costs of the existing line. The proposed alignment is not within the active area of the Park and the project will have minimal impact. Permanent above-ground appurtenances placed by the Project which will not adversely affect the surface use of the Park and the temporary construction disturbance will last a duration of 3 months.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices will be published in the Houston Chronicle on March 3, 2025, March 10, 2025, and March 17, 2025. The proposed date of the public hearing is Wednesday, March 26, 2025 at 9:00 a.m. in City Council Chambers, 901 Bagby Street 2nd Floor, Houston, Texas. At a later date, an ordinance will be presented to Council to make findings relating to the public hearing.

DocuSigned by:

 2/18/2025
 Kenneth Allen, Director
 Houston Parks and Recreation Department

DocuSigned by:

 2/14/2025
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 Randall V. Macchi, Director
 Houston Public Works

WBS No. S-000900-0143-3

Contact Information:

Name	Service Line	Contact Number
Roberto Medina, Assistant Director	Director's Office-HPW Council Liaison Office	832.395.2456
Maria Perez, HPW Agenda Coordinator	Director's Office-HPW Council Liaison Office	832.395.2282
Markos Mengesha, Assistant Director	Capital Projects, Facilities Delivery Line	832-395-2365

ATTACHMENTS:

Description

Field Notes & Maps
Consent Memo

Type

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/5/2025

MYR ~ 2025 TIRZ # 1 Appt. ltr. 2-5-2025

Agenda Item#: 66.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of **RUFİ NATARAJAN, (Harris County Appointee)**, to Position Six of **REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS, BOARD OF DIRECTORS**, for a term to expire December 31, 2025

TAGGED BY COUNCIL MEMBER POLLARD

This was Item 2 on Agenda of February 12, 2025

Background:

January 2025

The Honorable City Council
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 90-1452 I am nominating the following individual for appointment to the Reinvestment Zone Number One, City of Houston, Texas, Board of Directors, subject to Council confirmation:

Rufi Natarajan, (Harris County Appointee), appointment to Position Six, for a term to expire December 31, 2025.

Pursuant to the bylaws of the St. George Place Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/5/2025

MYR ~ 2025 St. George Place Redevelopment Authority
Appt. ltr. 2-5-2025

Agenda Item#: 67.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that REQUEST from Mayor for confirmation of the appointment of **RUFİ NATARAJAN (Harris County Appointee)** to Position 6 of the **ST. GEORGE PLACE REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**, for a term to expire December 31, 2025

TAGGED BY COUNCIL MEMBER POLLARD

This was Item 3 on Agenda of February 12, 2025

Background:

January 2025

The Honorable City Council
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 90-1452 I am nominating the following individual for appointment to the Reinvestment Zone Number One, City of Houston, Texas, Board of Directors, subject to Council confirmation:

Rufi Natarajan, (Harris County Appointee), appointment to Position Six, for a term to expire December 31, 2025.

Pursuant to the bylaws of the St. George Place Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/5/2025

MYR ~ 2025 TIRZ # 20 Appt. ltr. 2-5-2025

Agenda Item#: 68.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY:**

Position One - **ZION ESCOBAR, (Harris County Appointee)**, for a term to expire December 20, 2025

Position Six - **UJARI MOHITE, (Harris County Appointee)**, for a term to expire December 20, 2026; and

Position Seven - **THU-MAI NGUYEN**, for a term to expire December 20, 2025

TAGGED BY COUNCIL MEMBERS THOMAS AND POLLARD

This was Item 4 on Agenda of February 12, 2025

Background:

January 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 1999-1330, I am nominating the following individuals for appointment to the Board of Directors of Reinvestment Zone Number Twenty ("TIRZ"), subject to Council confirmation:

Zion Escobar, (Harris County Appointee), appointment to Position One, for a term to expire December 20, 2025;

Ujari Mohite, appointment to Position Six, for a term to expire December 20, 2026;

and

Thu-Mai Nguyen, appointment to Position Seven, for a term to expire December 20, 2025.

Pursuant to the Bylaws of the Southwest Houston Redevelopment Authority ("Authority"), appointment of a director to the Board of Directors of TIRZ will also constitute appointment of such director to the corresponding position on the Board of Directors of the Authority for the same

term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

Item Creation Date: 2/5/2025

MYR ~ 2025 Southwest Houston Redevelopment Authority
Appt. ltr. 2-5-2025

Agenda Item#: 69.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck that the REQUEST from Mayor for confirmation of the appointment of the following individuals to the **BOARD OF DIRECTORS SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY:**

Position One - **ZION ESCOBAR, (Harris County Appointee)**, for a term to expire December 20, 2025

Position Six - **UJARI MOHITE, (Harris County Appointee)**, for a term to expire December 20, 2026; and

Position Seven - **THU-MAI NGUYEN**, for a term to expire December 20, 2025

TAGGED BY COUNCIL MEMBERS THOMAS AND POLLARD

This was Item 5 on Agenda of February 12, 2025

Background:

January 2025

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 1999-1330, I am nominating the following individuals for appointment to the Board of Directors of Reinvestment Zone Number Twenty ("TIRZ"), subject to Council confirmation:

Zion Escobar, (Harris County Appointee), appointment to Position One, for a term to expire December 20, 2025;

Ujari Mohite, appointment to Position Six, for a term to expire December 20, 2026;
and

Thu-Mai Nguyen, appointment to Position Seven, for a term to expire December 20, 2025.

Pursuant to the Bylaws of the Southwest Houston Redevelopment Authority ("Authority"), appointment of a director to the Board of Directors of TIRZ will also constitute appointment of

such director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/22/2025

WS1431050648 - Commercial Driver's License Training
(San Jacinto Community College) - MOTION

Agenda Item#: 70.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck to APPROVE spending authority in the total amount of \$66,270.00 for Commercial Driver's License Training for Houston Public Works, from **SAN JACINTO COMMUNITY COLLEGE** - Special Revenue and Other Funds

TAGGED BY COUNCIL MEMBER POLLARD

This was Item 20 on Agenda of February 12, 2025

Background:

Professional Services - (P23-WS1431050648) Approve spending authority in the total amount of \$66,270.00 for Commercial Driver's License training from San Jacinto Community College for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$66,270.00** for CDL Training from **San Jacinto Community College** for Houston Public Works.

San Jacinto Community College will provide a course overview of the State of Texas Class A Commercial Driver's License for Traffic and Drainage Operations staff. This training will include preparation for mastery of the written Commercial Driver's License exam. Equipment technicians will learn how to operate heavy equipment such as Gradall excavators, dump trucks, combination cleaners, etc. This training is needed so that field staff can adequately understand all aspects of operating vehicles with air brakes over a specified weight with proper safety precautions. Employees must have this training to apply for a CDL, allowing them to grow within the organization.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Randall V. Macchi, Director
Houston Public Works

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$66,270.00	\$0	\$66,270.00

Amount and Source of Funding:

\$33,135.00 - Dedicated Drainage & Street Renewal -Metro et al Fund (2312)

\$33,135.00 - Stormwater Fund (2302)

\$66,270.00 - Total

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:**Description**

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/11/2025

ALL

Item Creation Date: 1/22/2025

WS1431050648 - Commercial Driver's License Training (San Jacinto Community College)
- MOTION

Agenda Item#: 16.

Summary:

NOT A REAL CAPTION

Approve spending authority for Commercial Driver's License training from **SAN JACINTO COMMUNITY COLLEGE** for Houston Public Works - \$66,270.00 - Enterprise and Special Revenue Funds

Background:

Professional Services - (P23-WS1431050648) Approve spending authority in the total amount of \$66,270.00 for Commercial Driver's License training from San Jacinto Community College for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$66,270.00** for CDL Training from **San Jacinto Community College** for Houston Public Works.

San Jacinto Community College will provide a course overview of the State of Texas Class A Commercial Driver's License for Traffic and Drainage Operations staff. This training will include preparation for mastery of the written Commercial Driver's License exam. Equipment technicians will learn how to operate heavy equipment such as Gradall excavators, dump trucks, combination cleaners, etc. This training is needed so that field staff can adequately understand all aspects of operating vehicles with air brakes over a specified weight with proper safety precautions. Employees must have this training to apply for a CDL, allowing them to grow within the organization.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

Hire Houston First:

This procurement was exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services procurement justification for this purchase.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Macchi, Director
Houston Public Works

DS

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Public Works	\$66,270.00	\$0	\$66,270.00

Amount and Source of Funding:

\$33,135.00 - Dedicated Drainage & Street Renewal -Metro et al Fund (2312)

~~\$33,135.00~~ - Stormwater Fund (2302)
\$66,270.00 - Total

Contact Information:

Erika Lawton, Division Manager	SPD/HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Approved Professional Service Justification	Backup Material
Quote	Backup Material
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds	Financial Information
Coversheet	Signed Cover sheet
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 1/21/2025

Doc1081101263 - Professional Audit Services -
ORDINANCE

Agenda Item#: 71.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **WEAVER AND TIDWELL, LLP** for Professional Auditing Services for the City of Houston Finance Department; providing a maximum contract amount - 3 Years with 2 one-year options - \$7,168,200.00 - General Fund

TAGGED BY COUNCIL MEMBER THOMAS

This was Item 34 on Agenda of February 12, 2025

Background:

Request for Proposals (RFP) received on June 20, 2024, for Doc1081101263 - Approve an ordinance awarding a contract to Weaver and Tidwell, LLP in the maximum contract amount of \$7,168,200.00 for professional audit services for the City of Houston Finance Department.

Specific Explanation:

The Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options, for a maximum five (5) year contract term to Weaver and Tidwell, LLP** in the maximum contract amount of **\$7,168,200.00** for audit services for the City of Houston Finance Department. The maximum contract amount of \$7,168,200.00 includes \$1,000,000.00 to cover special services as stated in the contract during the contract term for professional auditing services. The Chief Business Officer/Director of Finance may terminate this agreement at any time by giving (30) thirty days' written notice to the contractor and providing a copy of the notice to the Chief Procurement Officer.

The scope of work requires the firm to audit the Annual Comprehensive Financial Report (ACFR), evaluate the proposed plan for the City's publication of the Single Audit Report, and complete any special services requested by the City. The basic services to be performed under any Engagement Letter (EL) shall be detailed in that EL. These basic services may include, but are not limited to, the following tasks:

- Audit of the ACFR, commencing with the fiscal year beginning July 1, 2024
- Single Audit Report including the Schedule of Expenditures of Federal and State Awards (SEFA/SESA)
- After completing the audit of each fiscal year's financial statements, the Auditor will issue reports on fair presentation, internal control, and compliance

The contractor may also be required to provide special services, including:

- Bond and note offerings;
- Conducting various financial or performance audits;
- Assisting the City as an expert witness;
- Conducting special investigations or studies;
- Providing services and materials necessary to render consents;
- Attending conferences with City and regulatory officials; and
- Reviewing and evaluating the work of other CPA firms

The RFP was advertised in accordance with the requirements of the State of Texas bid laws, and proposals were received from Weaver and Tidwell, LLP, Baker Tilly US, LLP, Carr, Riggs & Ingram LLC, Cherry Bekaert Advisory LLC, CliftonLarsonAllen LLP, Crowe LLP, Forvis Mazars, LLP, Macias Gini & O'Connell LLP, McConnell & Jones LLP, and Whitley Penn LLP. The evaluation committee consisted of employees from Houston Public Works, Houston Airport System, the City Controller's office, and the Finance Department.

The proposals were evaluated based on the following criteria:

1. Responsiveness of Proposal;
2. Technical Competence; and
3. Price Proposal.

Weaver and Tidwell, LLP received the highest overall score and was deemed the best-qualified firm to meet the requirements outlined in the RFP.

MWBE Subcontracting:

This RFP was advertised with a 6% MWBE participation goal. Weaver and Tidwell, LLP has designated the following company as its certified MWBE subcontractor. The following percentage represents the contractor's current commitment for basic services only. The percentage is subject to increase based on future special service request.

Vendor Name	Type of Work	Total Amount	Percentage
HRSS, LLP	Accounting Services	\$430,092.00	6%

Pay or Play

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Weaver and Tidwell, LLP has elected to play and will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First

Hire Houston First does not apply to this expenditure, because it may involve use of Federal Funds and be subject to specific procurement rules of the federal government.

Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Department Approval Authority
Finance/Strategic Procurement Division

Department	FY 2025	Out Years	Total
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Finance Department	\$600,000	\$6,568,200.00	\$7,168,200.00
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Prior Council Action:

Amount and Source of Funding:

\$7,168,200.00
General Fund
Fund 1000

Contact Information:

Name	Dept/Division	Phone No.:
Arif Rasheed, Deputy Director	Finance	(832) 393-9013
Derek Kent, Interim Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/21/2025

Doc1081101263 - Professional Audit Services - ORDINANCE

Agenda Item#:

Background:

Request for Proposals (RFP) received on June 20, 2024, for Doc1081101263 - Approve an ordinance awarding a contract to Weaver and Tidwell, LLP in the maximum contract amount of \$7,168,200.00 for professional audit services for the City of Houston Finance Department.

Specific Explanation:

The Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year renewal options, for a maximum five (5) year contract term to Weaver and Tidwell, LLP** in the maximum contract amount of **\$7,168,200.00** for audit services for the City of Houston Finance Department. The maximum contract amount of \$7,168,200.00 includes \$1,000,000.00 to cover special services as stated in the contract during the contract term for professional auditing services. The Chief Business Officer/Director of Finance may terminate this agreement at any time by giving (30) thirty days' written notice to the contractor and providing a copy of the notice to the Chief Procurement Officer.

The scope of work requires the firm to audit the Annual Comprehensive Financial Report (ACFR), evaluate the proposed plan for the City's publication of the Single Audit Report, and complete any special services requested by the City. The basic services to be performed under any Engagement Letter (EL) shall be detailed in that EL. These basic services may include, but are not limited to, the following tasks:

- Audit of the ACFR, commencing with the fiscal year beginning July 1, 2024;
- Single Audit Report including the Schedule of Expenditures of Federal and State Awards (SEFA/SESA); and
- After completing the audit of each fiscal year's financial statements, the Auditor will issue reports on fair presentation, internal control, and compliance.

The contractor may also be required to provide special services, including:

- Bond and note offerings;
- Conducting various financial or performance audits;
- Assisting the City as an expert witness;
- Conducting special investigations or studies;
- Providing services and materials necessary to render consents;
- Attending conferences with City and regulatory officials; and
- Reviewing and evaluating the work of other CPA firms.

The RFP was advertised in accordance with the requirements of the State of Texas bid laws, and proposals were received from Weaver and Tidwell, LLP, Baker Tilly US, LLP, Carr, Riggs & Ingram LLC, Cherry Bekaert Advisory LLC, CliftonLarsonAllen LLP, Crowe LLP, Forvis Mazars, LLP, Macias Gini & O'Connell LLP, McConnell & Jones LLP, and Whitley Penn LLP. The evaluation committee consisted of employees from Houston Public Works, Houston Airport System, the City Controller's office, and the Finance Department.

The proposals were evaluated based on the following criteria:

1. Responsiveness of Proposal;
2. Technical Competence; and
3. Price Proposal.

Weaver and Tidwell, LLP received the highest overall score and was deemed the best-qualified firm to meet the requirements outlined in the RFP.

MWBE Subcontracting:

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Vendor Name	Type of Work	Total Amount	Percentage
HRSS, LLP	Accounting Services	\$430,092.00	6%

Pay or Play

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City

contractors. In this case, weaver and Howell, LLP has elected to play and will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First

Hire Houston First does not apply to this expenditure, because it may involve use of Federal Funds and be subject to specific procurement rules of the federal government.

FiscalNote:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

1/23/2025

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

1/30/2025

Department Approval Authority

Department	FY 2025	Out Years	Total
Finance Department	\$600,000	\$6,568,200.00	\$7,168,200.00

DS

MLR

1/27/2025

Prior Council Action:

No prior council action.

Amount and Source of Funding:

\$7,168,200.00 – General Fund (1000)

Contact Information:

Name	Dept/Division	Phone No.:
Arif Rasheed, Deputy Director	Finance	(832) 393-9013
Derek Kent, Interim Division Manager	Finance/SPD	(832) 393-8733
Yesenia Chuca, Deputy Assistant Director	Finance/SPD	(832) 393-8727
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description

Clear Tax Report
COF
Ownership Information Form
MWBE Goal
MWBE Forms
POP Form
Acknowledged Form 1295
CIQ
Partially Executed - Professional Auditing Services Agreement
OA# 4600018687 Screenshot

Type

Other
Financial Information
Other
Other
Other
Other
Other
Other
Contract/Exhibit
Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ETJ

Item Creation Date: 9/26/2024

HPW - 20WR536 – Petition Addition (26.6199) Harris
County Water Control and Improvement District No. 119

Agenda Item#: 72.

Summary:

ORDINANCE consenting to the addition of 26.6199 acres of land to **HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 119**, for inclusion in its district

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 46 on Agenda of February 12, 2025

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 26.6199 acres to Harris County Water Control and Improvement District No. 119.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 26.6199 acres to Harris County Water Control and Improvement District No. 119 be approved.

SPECIFIC EXPLANATION: Harris County Water Control and Improvement District No. 119 (the "District") was created through the TCEQ in 1968, and currently consists of 905.82 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 26.6199 acres, proposed to be developed as multi-family residential, commercial property, and remaining acreage that cannot be developed, to the District. The proposed annexation tracts are located in the vicinity of Spring Cypress Road, Hufsmith-Kohrville Road, Indian Trail, and Old Louetta Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Harris County Water Control and Improvement District No. 119 Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Harris County Water Control and Improvement District No. 119 is Pilot Gully, which flows into Cypress Creek, which then flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Pilot Gully is within the Cypress Creek watershed.

The proposed annexation tracts are within the 100-year floodplain (63.96%) and 500-year floodplain (7.39%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Chief Operating Officer
Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water	832.395.2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/26/2024

HPW - 20WR536 – Petition Addition (26.6199) Harris County Water Control and Improvement District No. 119

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 26.6199 acres to Harris County Water Control and Improvement District No. 119.

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 26.6199 acres to Harris County Water Control and Improvement District No. 119 be approved.

SPECIFIC EXPLANATION: Harris County Water Control and Improvement District No. 119 (the "District") was created through the TCEQ in 1968, and currently consists of 905.82 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 26.6199 acres, proposed to be developed as multi-family residential, commercial property, and remaining acreage that cannot be developed, to the District. The proposed annexation tracts are located in the vicinity of Spring Cypress Road, Hufsmith-Kohrville Road, Indian Trail, and Old Louetta Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Harris County Water Control and Improvement District No. 119 Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Harris County Water Control and Improvement District No. 119 is Pilot Gully, which flows into Cypress Creek, which then flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Pilot Gully is within the Cypress Creek watershed. The proposed annexation tracts are within the 100-year floodplain (63.96%) and 500-year floodplain (7.39%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/17/2024

DE403EF0DF454EB

Randall V. Macchi

Chief Operating Officer

Houston Public Works

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water	832.395.2712

ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material

VICINITY MAP
OF PROPOSED TRACT 1 AND 2
TO BE ANNEXED BY
HARRIS COUNTY WATER CONTROL
AND IMPROVEMENT DISTRICT NUMBER 119
BEING 26.6199 ACRES OF LAND
OUT OF THE
DAVID MIDDLETON SURVEY, A-536
HARRIS COUNTY, TEXAS

CURRENT HCWCID No 119
BOUNDARY 905.82 ACRES

TRACT 2
5.5323 ACRES

TRACT 1
21.0876 ACRES

HARRIS COUNTY WCID NO. 119

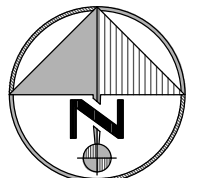
VICINITY MAP
KEY MAP NO 329 L,P

A&S Engineers, Inc.



10377 Stella Link Road
Houston, TX 77025
713 / 942 / 2700

Texas Engineering Registration No. F-000802

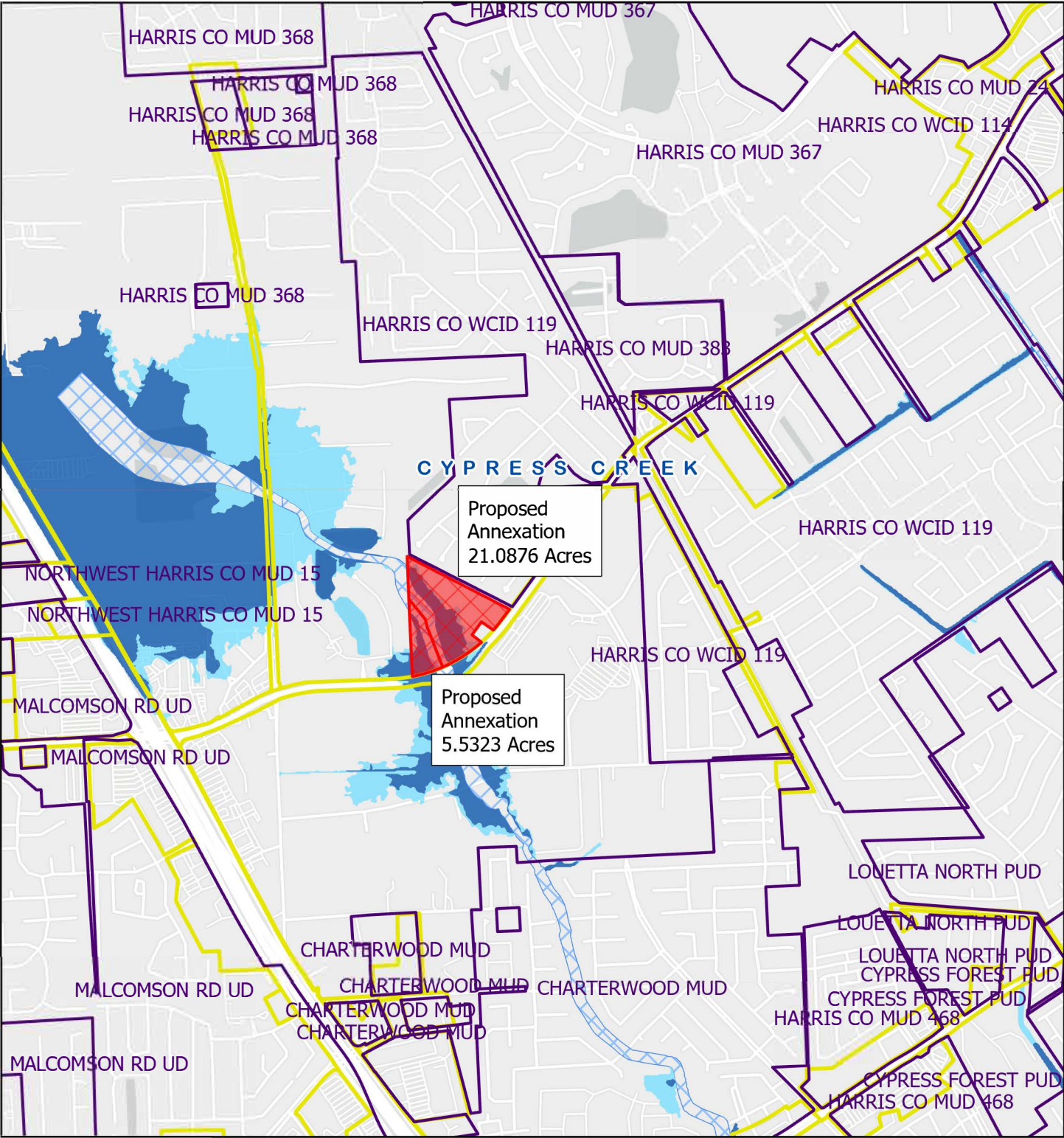


SCALE: 1"=2000'

JULY 2024

JOB NO: 190197

Harris County WCID No. 119 (26.6199 acres)



9/24/2024 2:44 PM

1:21,902





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/25/2025

ALL

Item Creation Date: 9/26/2024

HPW – 20WWO1155 Accept Work / Specialized
Maintenance Services, Inc.

Agenda Item#: 73.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Peck to approve recommendation from the Director Houston Public Works for approval of final contract amount of \$3,328,598.32 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sewer Stoppage Cleaning and Television Inspection VI - 1.31% under the original contract amount and under the 5% contingency amount - (WW5100-06) - **DISTRICTS B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; F - THOMAS; G - HUFFMAN; H - CASTILLO and I - MARTINEZ**
DELAYED BY MOTION #2025-113

This was Item 53 on Agenda of February 12, 2025

Background:

SUBJECT: Accept Work for Sewer Stoppage Cleaning and Television Inspection VI.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final contract amount of \$3,328,598.32 or 1.31% under the original contract amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project provided sewer stoppage cleaning and television inspection of sanitary sewers throughout the city. The purpose was to reduce sanitary sewer overflows, which was accomplished by clearing stoppages and cleaning sewer lines.

DESCRIPTION/SCOPE: This project was awarded to Specialized Maintenance Services, Inc. with 730 calendar days allowed for construction and an original contract amount of \$3,372,768.72.

LOCATION: The projects are located throughout the City of Houston.

CONTRACT COMPLETION AND COST: The contractor, Specialized Maintenance Services, Inc., has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 365 days approved by Change Order No 1. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$3,328,598.32, a decrease of \$44,170.40 or 1.31% under the original contract amount and under the 5% contingency amount. The decreased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goals for this project were 17% MBE and 7% WBE. The M/W/SBE goals approved for this project were 17% MBE, 3% WBE and 4% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 0% MBE and 23.64% WBE and 12.52% SBE. The MWSBE performance on this project was rated Unsatisfactory due to the following reasons: Good Faith Efforts were not achieved in meeting the MBE goal nor in the utilization of all goal credit subcontractors. Additionally, Good Faith Efforts documentation was not provided to OBO when requested. For the reasons listed, the MWSBE performance does not meet the good faith efforts requirements mandated by the City's MWSBE Program.

Randall V. Macchi, Chief Operating Officer
Houston Public Works

WBS No. R-MA1000-0009-4
File No. WW5100-06

Prior Council Action:

Ordinance No. 2019-0731, dated 09-25-2019

Amount and Source of Funding:

No additional funding required.

Original appropriation of \$3,541,407.15 from Fund No. 8300 - Water and Sewer System Operating Fund.

Contact Information:

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/26/2024

HPW – 20WWO1155 Accept Work / Specialized Maintenance Services, Inc.

Agenda Item#:

Background:

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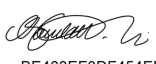
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DocuSigned by:

 10/17/2024
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Randall V. Macchi, Chief Operating Officer
Houston Public Works

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Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

ATTACHMENTS:

Description	Type
Council Districts Map	Backup Material
Location List	Backup Material
Location List	Backup Material
OBO Documents	Backup Material
Prior Council Action	Backup Material
Ownership Information Form & Tax Report	Backup Material
Change Order No. 1	Backup Material
Final Estimate	Backup Material