

# AGENDA

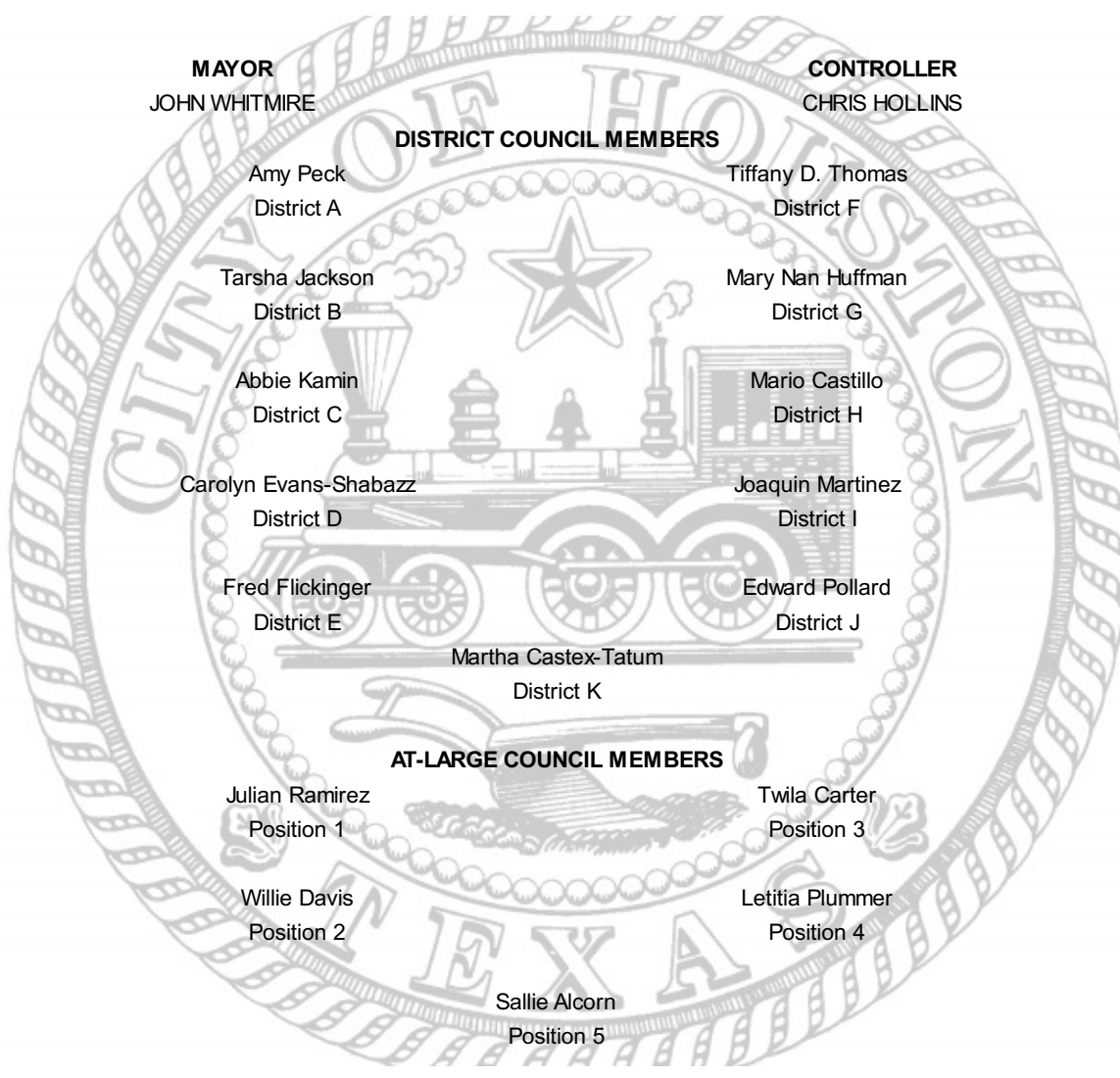
CITY OF HOUSTON ■ CITY COUNCIL

October 22 & 23, 2024

**MAYOR**  
JOHN WHITMIRE

**CONTROLLER**  
CHRIS HOLLINS

## DISTRICT COUNCIL MEMBERS



Amy Peck District A	Tiffany D. Thomas District F
Tarsha Jackson District B	Mary Nan Huffman District G
Abbie Kamin District C	Mario Castillo District H
Carolyn Evans-Shabazz District D	Joaquin Martinez District I
Fred Flickinger District E	Edward Pollard District J
Martha Castex-Tatum District K	

## AT-LARGE COUNCIL MEMBERS

Julian Ramirez Position 1	Twila Carter Position 3
Willie Davis Position 2	Letitia Plummer Position 4
Sallie Alcorn Position 5	

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, October 22, 2024 - 1:30 PM**  
**City Hall - In Person Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Carter**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**sp10-22-2024**

**RECESS**

**RECONVENE**

**WEDNESDAY - OCTOBER 23rd, 2024 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 44**

**MISCELLANEOUS - NUMBERS 1 through 3**

1. RECOMMENDATION from the Mayor's Office for renewal of membership in the **HOUSTON-GALVESTON AREA COUNCIL** - \$92,183.20 - General Fund
2. **\*\*PULLED – This item will not be considered on October 23, 2024**  
RECOMMENDATION from the Chief of Police for extension of Injury on Duty Leave (Salary Continuation) for **Police Sergeant MICHAEL BOSTAIN**, from August 14, 2024 through August 13, 2025
3. RECOMMENDATION from the Fire Chief, for approval of Extension of Injury on Duty Leave (Salary Continuation) for Houston Fire Department, **Firefighter/EMT ANTHONY SIMS**, for the period September 19, 2024 through September 13, 2025

#### ACCEPT WORK - NUMBER 4

4. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$6,191,001.73 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Preventive Maintenance Cleaning and Television Inspection (WW5200-02) - 2.87% under the original contract amount

#### PURCHASING AND TABULATION OF BIDS - NUMBERS 5 through 18

5. **AMEND COUNCIL MOTION NO. 2024-0658, 8/21/2024, TO INCREASE** spending authority from \$1,008,000.00 to \$1,746,000.00 for **HOUSTON PETSET** for Spay and Neuter Services for the Administration and Regulatory Affairs Department - \$738,000.00 - BARC Special Revenue Fund
6. **DON McGILL TOYOTA** for Toyota OEM Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two one-year options - \$1,697,967.61 - Fleet Management Fund
7. **AMEND MOTION #2023-0426, 6/21/2023, TO INCREASE** the spending authority from \$427,255.85 to \$867,240.92 for Purchase of Aftermarket Vehicle Parts and Supplies through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department from **O'REILLY AUTO ENTERPRISES d/b/a O'REILLY AUTO PARTS** - \$439,985.07 - Fleet Management Fund
8. **CHASTANG ENTERPRISES - HOUSTON, LLC dba CHASTANG FORD** - \$3,715,518.00 and **CALDWELL COUNTRY CHEVROLET** - \$244,799.00 for Purchase of Medium-Duty Vehicles for the Fleet Management Department on behalf of Houston Public Works through the BuyBoard Cooperative Purchasing Program
9. **SILSBEE TOYOTA** for Purchase of Toyota Light-Duty SUV Vehicles through the Interlocal Purchasing System Cooperative for the Fleet Management Department on behalf of Houston Public Works - \$1,547,200.00 - Enterprise and Building Inspection Funds
10. **VERMEER EQUIPMENT OF TEXAS - LA** for Purchase of Miscellaneous Equipment through the BuyBoard Cooperative Purchasing Program for the Fleet Management Department on behalf of Houston Public Works - \$156,529.25 - Enterprise Fund
11. **HOUSTON FREIGHTLINER INC** for Purchase of Tractor Trucks through the H-GAC's Cooperative Purchasing Program, known as HGACBuy for Solid Waste Management Department - \$1,231,345.00 - Equipment Acquisition Consolidated Fund
12. APPROVE spending authority in an amount not to exceed \$1,299,658.50 for Purchase of Virtualization Product Licenses and Support through the Texas Department of Information Resources for Houston Information Technology Services and the Houston Health Department from **CDW GOVERNMENT LLC** - General and Central Service Revolving Funds

13. **BRINC DRONES, INC** for Purchase of Indoor Capable Drone Bundles through the BuyBoard Cooperative for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$60,000.00 - Grant Fund
14. APPROVE spending authority in an amount not to exceed \$84,751.10 for Purchase of Binocular Night Vision Device-Fused Kits for Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department from **PROFORCE MARKETING, INC. dba PROFORCE LAW ENFORCEMENT** - Grant Fund
15. **BOYER, INC** for Emergency Purchase of Electrical Services and Repairs for Houston Public Works - \$176,205.60 - Enterprise Fund
16. **ECONOLITE SYSTEMS, INC** for Emergency Purchase to Repair and Replace Traffic Signal Equipment for Houston Public Works - \$191,944.03 – Special Revenue Fund
17. APPROVE spending authority in an amount not to exceed \$500,000.00 for the Emergency Purchase of Traffic Signal Equipment and Repairs for Houston Public Works from **TRAFFIC SYSTEMS CONSTRUCTION, INC** - Special Revenue Fund
18. APPROVE spending authority in an amount not to exceed \$500,000.00 for the Emergency Purchase of Traffic Signal Equipment Repairs for Houston Public Works from **PFEIFFER & SON, LTD** – Special Revenue Fund

#### **RESOLUTIONS - NUMBERS 19 and 20**

19. RESOLUTION of the City Council of the City of Houston, Texas, authorizing the creation of **ETHAN HEALTH**, a Local Government Corporation; approving the Certificate of Formation and Bylaws; appointing the initial Board of Directors and Chair of the Board
20. ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and **ETHAN HEALTH LGC**

#### **ORDINANCES - NUMBERS 21 through 44**

21. ORDINANCE approving, authorizing and ratifying Meet and Confer Agreement between City of Houston and the **HOUSTON ORGANIZATION OF PUBLIC EMPLOYEES**, as the sole and exclusive Bargaining Agent for all Municipal Employees in the Bargaining Unit; providing for severability
22. ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by the City of Houston Ordinance No. 2024-84) and revising the Pay Structure as most recently amended by City of Houston Ordinance No. 2023-531; to add eleven (11) new job classifications; change twenty-seven (27) pay grades; and delete seventeen (17) job classifications; providing a repealer  
**This item should only be considered after passage of Item 21 above**
23. ORDINANCE **AMENDING SECTION 14-73, SECTION 14-170, AND SECTION 14-232 OF THE CODE OF ORDINANCES, HOUSTON,**

**TEXAS**, relating to revisions of longevity pay, vacation hours and personal leave hours

**This item should only be considered after passage of Item 21 above**

24. ORDINANCE approving and authorizing second amendment to Developer Agreement between City of Houston and **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION** under City of Houston Community Housing Development Organization Single-Family Home Development Program to increase maximum contract amount, provide additional Home Investment Partnerships Funds to cover construction cost increases, cost of two additional affordable single-family homes, and an increased developer fee for operating expenses, increase maximum number of homes that may be built, amend cost projections, increase amount of time Director may extend time of performance, change provisions regarding definitions, affordability period, and sales contracts, and replace forms of Homebuyer Home Statement, Homebuyer Note, and Homebuyer Deed of Trust; authorizing the Mayor to execute said second amendment to Developer Agreement with Change Happens Community Development Corporation - **DISTRICTS A - PECK and B - JACKSON**
25. ORDINANCE approving and authorizing the execution of FY 2024 Choice Neighborhoods Planning Grant Agreement between City of Houston, as Co-Applicant, **HOUSTON HOUSING AUTHORITY**, as Lead Applicant, and **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, to receive Choice Neighborhoods Planning Grant - **DISTRICT H - CASTILLO**
26. ORDINANCE appropriating \$950,000.00 out of Airports Improvement Fund as additional appropriation for Construction Contract between City of Houston and **ARCHER WESTERN CONSTRUCTION, LLC** for Terminal A Airport Security and Baggage Handling System at George Bush Intercontinental Airport/Houston (Project No. 673A) - **DISTRICT B - JACKSON**
27. ORDINANCE appropriating \$8,105,208.84 out of Airports Improvement Fund and \$8,275,409.92 out of Airports Renewal and Replacement Fund as additional appropriation to Professional Services Contract between City of Houston and **PARSONS TRANSPORTATION GROUP, INC.**, for Infrastructure Division Extension of Staff (IDES) Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport (Project No. 795) - **DISTRICT B - JACKSON**
28. ORDINANCE amending Ordinance No.2022-0559 to increase maximum contract amount for Front and Rear End Medium and Heavy-Duty Vehicle Repair Services with **THE PRUITT COMPANY, INC.**, for the Fleet Management Department - \$236,326.56 - Fleet Management Fund
29. ORDINANCE relating to Fiscal Affairs of **GREATER GREENSPPOINT REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER ELEVEN, CITY OF HOUSTON, TEXAS (GREENSPPOINT ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT B - JACKSON**
30. ORDINANCE relating to Fiscal Affairs of **OLD SIXTH WARD**

**REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF HOUSTON, TEXAS (OLD SIXTH WARD ZONE);** approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Projects Budget for the Zone - **DISTRICT H - CASTILLO**

31. ORDINANCE relating to Fiscal Affairs of **EAST DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF HOUSTON, TEXAS (EAST DOWNTOWN ZONE);** approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT I - MARTINEZ**
32. ORDINANCE approving and authorizing Director of Mayor's Office of Human Trafficking and Domestic Violence to submit application for Grant Assistance and execute and accept Subrecipient Grant Agreement with the **STATE OF TEXAS OFFICE OF THE GOVERNOR** relating to the **General Victim Assistance-Direct Services Program** by the City of Houston Mayor's Office; declaring the City's eligibility for such Grants; authorizing the Director to act as the City's representative in the application process, to request and/or accept the Grants and manage and expend the Grant Funds as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program including amendments or modifications to these agreements or any subsequent documents necessary to secure the City's Grant Funding through the life of these Grant Awards
33. ORDINANCE authorizing the submission of Electronic Application for Grant Assistance to the **UNITED STATES DEPARTMENT OF HOMELAND SECURITY** for the **FY2024 Port Security Grant** in accordance with the **FY2024 Port Security Grant Program;** declaring the City's eligibility for such Grant; authorizing the Director of the Mayor's Office of Public Safety and Homeland Security to act as the City's representative in the application process, to accept the Grant and expend the Grant Funds as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program
34. ORDINANCE renewing the establishment of the north and south sides of the 700 Block of Ralfallen Street, between Hall Place and Beverly Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
35. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 20 foot-wide storm sewer easement, being out of and a part of Restricted Reserve "B," Wells Fargo Waugh, situated in the Obedience Smith League, Abstract No. 696, Harris County, Texas; abandoning said easement to the abutting property owner, in consideration of its payment to the City in the amount of \$209,633.00, and other good and valuable consideration - **DISTRICT C - KAMIN**
36. ORDINANCE appropriating \$15,703,033.30 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **RESICOM, INC** for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions; setting a deadline for the

bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, and construction management - **DISTRICT C - KAMIN**

37. ORDINANCE NO. 2024-783, passed first reading October 16, 2024  
ORDINANCE granting to **A EVERGREEN VACUUM SERVICES**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
38. ORDINANCE NO. 2024-784, passed first reading October 16, 2024  
ORDINANCE granting to **BUCK WASTE LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
39. ORDINANCE NO. 2024-785, passed first reading October 16, 2024  
ORDINANCE granting to **CONTROL WASTE SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
40. ORDINANCE NO. 2024-786, passed first reading October 16, 2024  
ORDINANCE granting to **DANIELS SHARPSMART, INC**, a Foreign For-Profit Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
41. ORDINANCE NO. 2024-787, passed first reading October 16, 2024  
ORDINANCE granting to **GB RECYCLE LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
42. ORDINANCE NO. 2024-788, passed first reading October 16, 2024  
ORDINANCE granting to **GFL OF TEXAS, LP**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**
43. ORDINANCE NO. 2024-789, passed first reading October 16, 2024  
ORDINANCE granting to **GFL PLANT SERVICES LP**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

44. ORDINANCE NO. 2024-790, passed first reading October 16, 2024  
ORDINANCE granting to **HERITAGE-CRYSTAL CLEAN, LLC**, an Indiana Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**  
**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

**NON-CONSENT - NUMBERS 45 and 46**

**NON-CONSENT - MISCELLANEOUS**

45. **SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection for the 4% tax credit application of **Enclave on Louetta**  
**HEARING DATE - 9:00 AM - WEDNESDAY - OCTOBER 30, 2024**
46. **SET A PUBLIC HEARING DATE** regarding the designation for the TPMS DA LLC Reinvestment Zone for tax abatement purposes and its related tax abatement agreement  
**HEARING DATE - 9:00 AM - WEDNESDAY - NOVEMBER 6, 2024**

**MATTERS HELD - NUMBERS 47 through 49**

47. RESOLUTION confirming approval of proposed development of **ARIZA PARK ROW** as Affordable Rental Housing located in City of Houston, Texas and being a development owned by Public Facility Corporation created and existing under Chapter 303 of the Texas Local Government Code and seeking Tax Exemption in accordance with Chapter 303 - **DISTRICT A - PECK**  
**TAGGED BY COUNCIL MEMBER FLICKINGER**  
This was item 16 on agenda of October 16, 2024
48. RESOLUTION confirming approval of proposed development of **OREM CIRCLE APARTMENTS** as Affordable Rental Housing located in City of Houston, Texas and being a development owned by Public Facility Corporation created and existing under Chapter 303 of the Texas Local Government Code and seeking tax exemption in accordance with Chapter 303 - **DISTRICT D - EVANS-SHABAZZ**  
**TAGGED BY COUNCIL MEMBER FLICKINGER**  
This was item 17 on agenda of October 16, 2024
49. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and the **COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** to provide City of Houston General Funding for continued administration and operation of Housing Navigation Center - \$3,500,000.00 - General Fund - **DISTRICT B - JACKSON**  
**TAGGED BY COUNCIL MEMBERS JACKSON and THOMAS**  
This was item 21 on agenda of October 16, 2024

**SUPPLEMENTAL POSTING - NUMBERS 50 and 51**



50. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE) BOARD OF DIRECTORS**:
- Position One - **MICHAEL MORTON**, appointment for a term to expire December 7, 2026
  - Position Two - **MEGAN TUCKER**, appointment for a term to expire December 7, 2025
  - Position Three - **KURT D. SWAFFORD**, appointment for a term to expire December 7, 2026
  - Position Four - **ANDREW HALPHEN**, appointment for a term to expire December 7, 2025
  - Position Five - **MACKRENA RAMOS**, reappointment for a term to expire December 7, 2026
  - Position Seven - **MONICA M. VASQUEZ**, appointment for a term to expire December 7, 2026
51. REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **CITY PARK REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**:
- Position One - **MICHAEL MORTON**, appointment for a term to expire December 7, 2026
  - Position Two - **MEGAN TUCKER**, appointment for a term to expire December 7, 2025
  - Position Three - **KURT D. SWAFFORD**, appointment for a term to expire December 7, 2026
  - Position Four - **ANDREW HALPHEN**, appointment for a term to expire December 7, 2025
  - Position Five - **MACKRENA RAMOS**, reappointment for a term to expire December 7, 2026
  - Position Seven - **MONICA M. VASQUEZ**, appointment for a term to expire December 7, 2026

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Pollard first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER

CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

sp10-22-2024

Agenda Item#:

### **ATTACHMENTS:**

**Description**

SP10-22-2024

**Type**

Signed Cover sheet

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

MARCUS ADAMS – 1566 Fallen Oaks Dr. – 77091 – 713-594-6797 – Using yard waste for Biofuel

3 MIN

3 MIN

3 MIN

ERICA HERNANDEZ – 6720 Avenue P. – 77011 – 713-261-0400 – Greyhound Bus Station

MARIA CHERNOVA – 300 St. Joseph Parkway, Apt. 222 – 77002 – 347-283-1057 – Noise Ordinance violations by Palapas Bar

BEZERLY VINABLE – 4415 Howcher St. – 77047 – 713-501-6510 – Contract/Work on house

MAYA MORA – 6200 Savoy Dr., Suite 420 – 77036 – 713-728-1126 – Plumbing upgrades by HPW/Winfield II Association

LEAH ROMERO – 105 Stratford St. – 77006 – 281-914-1527 – Commercial business in the neighborhood

THEODORE CARRERO – 3302 Highway 6 St. – 77082 – 346-243-3647 – Immigration

ELIZABETH DILLINGHAM – 310 Kickerillo Dr. – 77029 – 281-413-1202 – Basketball goals

NATHAN GOFF – 418 Hickory Post Ln., - 77079 – 832-459-0511 – City Right of Way/Basketball goals

ALVIN PINON – 511 Byrne St. – 77009 - 832-868-7799 – Handicap/Disabled/Ambulance fee

**PREVIOUS**

1 MIN

1 MIN

1 MIN



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/13/2024

MYR - 2024 Houston-Galveston Area Council Membership

Agenda Item#: 1.

### **Summary:**

RECOMMENDATION from the Mayor's Office for renewal of membership in the **HOUSTON-GALVESTON AREA COUNCIL** - \$92,183.20 - General Fund

### **Background:**

The Houston-Galveston Area Council (H-GAC) was organized in 1966 by local leaders from Brazoria, Galveston and Harris counties and the cities of Galveston and Houston. H-GAC now covers a 13-county region made up of Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, and Wharton counties. H-GAC provides opportunities for local elected officials to work together to resolve significant public issues. The City of Houston has numerous appointments held by elected officials and City staff to various committees and the Board of Directors covering issues such as transportation, criminal justice, homeland security, economic development and the environment.

H-GAC is a funding resource for Houston. As a Council of Government (COG), H-GAC coordinates or administers a variety of important federal and state grants to the City of Houston. An example from 2023-2024 is \$416,559.00 for criminal justice/public safety programs. H-GAC also facilitated the committee process for \$273,000.00 in State Homeland Security Grant funds. In addition, the City of Houston benefits from participating in H-GAC's cooperative purchasing program, enjoying significant savings for the purchase of vehicles, fire trucks, ambulances, radios and construction equipment.

H-GAC is the regional Workforce System helping individuals through 28 career offices to provide training, apprenticeships, employment resources, resume assistance, and adult literacy programs.

Local government dues, state appropriations, and state and federal grants and contracts finance H-GAC activities to fulfill its mission to serve as the instrument of local government cooperation, promoting the region's orderly development and the safety and welfare of its citizens

Annual renewal for H-GAC membership in the amount of \$92,183.20 is calculated using the City of Houston's population from the 2020 Census. The dues amount is the same as the previous year. Dues are calculated at \$0.04 per capita.

**FISCAL NOTE:** Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Joshua Sanders, Chief of Intergovernmental Relations

**Estimated Spending Authority**

<b>DEPARTMENT</b>	<b>FY2025</b>	<b>OUTYEARS</b>	<b>TOTAL</b>
General Government	\$92,183.20	\$0	\$92,183.20

**Amount and Source of Funding:**

\$92,183.20  
General Fund  
Fund 1000

**Contact Information:**

Joshua Sanders, Chief of Intergovernmental Relations  
Mayor's Office  
City of Houston  
**Phone:** 832-393-0805

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

HPD-Michael Bostain Extension of Injury On Duty Leave

Agenda Item#: 2.

### **Summary:**

**\*\*PULLED – This item will not be considered on October 23, 2024**

RECOMMENDATION from the Chief of Police for extension of Injury on Duty Leave (Salary Continuation) for **Police Sergeant MICHAEL BOSTAIN**, from August 14, 2024 through August 13, 2025

### **Background:**

The Police Chief for the Houston Police Department recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Police Sergeant Michael Bostain (Employee No. 107822).

Police Sergeant Michael Bostain was injured on August 11, 2023. He reported that he was exposed to mold and sustained an occupational illness.

Police Sergeant Michael Bostain's first 12-month period of injury leave will end on August 13, 2024. Pursuant to City Ordinance 14-226 (c), City Council, upon request of the department director, Human Resources Director, and the Mayor, may grant additional leaves of absence at full or reduced pay for a period not to exceed an additional 12-months, in increments of three (3) months.

Therefore, a request to grant additional leaves of absence at full or reduced pay for the following periods listed below or until Police Sergeant Michael Bostain returns to full duty or is removed from active duty, whichever occurs first, is hereby submitted:

- August 14, 2024 through November 11, 2024; \$15,193.54
- November 12, 2024 through February 9, 2025; \$15,193.54
- February 10, 2025 through May 10, 2025; \$15,193.54
- May 11, 2025 through August 8, 2025; \$15,193.54
- August 9, 2025 through August 13, 2025; \$844.09

In no event shall the additional leave of absence at full or reduced pay go beyond August 13, 2025.

### **Fiscal Note:**

Funding for this item is included in the FY 2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

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J. Noe Diaz, Jr.  
Chief of Police

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Jane Cheeks  
Human Resources Director

**Amount and Source of Funding:**

\$61,618.25

General Fund (Fund 1000)

**Contact Information:**

Eddie Aguilar- Hernandez                      832-393-6167

Arilynn Ceasar                                      832-393-8036

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

Item Creation Date:

HPD-Michael Bostain Extension of Injury On Duty Leave

Agenda Item#:

**Background:**

The Police Chief for the Houston Police Department recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Police Sergeant Michael Bostain (Employee No. 107822).

Police Sergeant Michael Bostain was injured on August 11, 2023. He reported that he was exposed to mold and sustained an occupational illness.

Police Sergeant Michael Bostain's first 12-month period of injury leave will end on August 13, 2024. Pursuant to City Ordinance 14-226 (c), City Council, upon request of the department director, Human Resources Director, and the Mayor, may grant additional leaves of absence at full or reduced pay for a period not to exceed an additional 12-months, in increments of three (3) months.

Therefore, a request to grant additional leaves of absence at full or reduced pay for the following periods listed below or until Police Sergeant Michael Bostain returns to full duty or is removed from active duty, whichever occurs first, is hereby submitted:


- August 14, 2024 through November 11, 2024; \$15,193.54
- November 12, 2024 through February 9, 2025; \$15,193.54
- February 10, 2025 through May 10, 2025; \$15,193.54
- May 11, 2025 through August 8, 2025; \$15,193.54
- August 9, 2025 through August 13, 2025; \$844.09

In no event shall the additional leave of absence at full or reduced pay go beyond August 13, 2025.

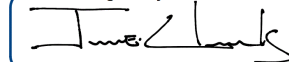
**Fiscal Note:**

Funding for this item is included in the FY 2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

Signed by:

  
 DB6C71815BA64FB...  
 J. Noe Diaz, Jr.  
 Chief of Police

DocuSigned by:

  
 23571A9195CB4FE...  
 Jane Cheeks  
 Human Resources Director

**Amount and Source of Funding:**

\$61,618.25  
General Fund (Fund 1000)

**Contact Information:**

Eddie Aguilar- Hernandez    832-393-6167  
Arilynn Ceasar                832-393-8036



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

HFD-Anthony Sims Extension of Injury On Duty Leave

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from the Fire Chief, for approval of Extension of Injury on Duty Leave (Salary Continuation) for Houston Fire Department, **Firefighter/EMT ANTHONY SIMS**, for the period September 19, 2024 through September 13, 2025

### **Background:**

The Fire Chief for the Houston Fire Department recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Fire Department, Firefighter/ EMT Anthony Sims (Employee No. 162822).

Firefighter/ EMT Anthony Sims was injured on September 5, 2023, while stepping down out of an ambulance. The employee twisted his right knee.

Firefighter/ EMT Anthony Sims' first 12-month period of injury leave will end on September 18, 2024. Pursuant to City Ordinance 14-226 (c), City Council, upon request of the department director, Human Resources Director, and the Mayor, may grant additional leaves of absence at full or reduced pay for a period not to exceed an additional 12-months, in increments of three (3) months.

Therefore, a request to grant additional leaves of absence at full or reduced pay for the following periods listed below or until Firefighter/ EMT Anthony Sims returns to full duty or is removed from active duty as a Firefighter/ EMT, whichever occurs first, is hereby submitted:

- September 19, 2024 through December 17, 2024; \$6,096.28
- December 18, 2024 through March 17, 2025; \$6,096.28
- March 18, 2025 through June 15, 2025; \$6,109.14
- June 16, 2025 through September 13, 2025; \$6,109.14
- September 14, 2025 through September 18, 2025; \$339.40

In no event shall the additional leave of absence at full or reduced pay go beyond September 18, 2025.

### **Fiscal Note:**

Funding for this item is included in the FY 2025 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

---

Thomas Munoz  
Fire Chief

Jane Cheeks  
Human Resources Director

**Amount and Source of Funding:**

\$24,750.24

General Fund (Fund 1000)

**Contact Information:**

Eddie Aguilar-Hernandez

832-393-6167

Arlynn Ceasar

832-393-8036

**ATTACHMENTS:**

**Description**

**Type**

Coversheet

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

Item Creation Date:

HFD-Anthony Sims Extension of Injury On Duty Leave

Agenda Item#:

**Background:**

The Fire Chief for the Houston Fire Department recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Fire Department, Firefighter/ EMT Anthony Sims (Employee No. 162822).

Firefighter/ EMT Anthony Sims was injured on September 5, 2023, while stepping down out of an ambulance. The employee twisted his right knee.

Firefighter/ EMT Anthony Sims' first 12-month period of injury leave will end on September 18, 2024. Pursuant to City Ordinance 14-226 (c), City Council, upon request of the department director, Human Resources Director, and the Mayor, may grant additional leaves of absence at full or reduced pay for a period not to exceed an additional 12-months, in increments of three (3) months.

Therefore, a request to grant additional leaves of absence at full or reduced pay for the following periods listed below or until Firefighter/ EMT Anthony Sims returns to full duty or is removed from active duty as a Firefighter/ EMT, whichever occurs first, is hereby submitted:

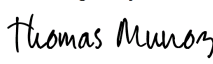
- September 19, 2024 through December 17, 2024; \$6,096.28
- December 18, 2024 through March 17, 2025; \$6,096.28
- March 18, 2025 through June 15, 2025; \$6,109.14
- June 16, 2025 through September 13, 2025; \$6,109.14
- September 14, 2025 through September 18, 2025; \$339.40

In no event shall the additional leave of absence at full or reduced pay go beyond September 18, 2025.

**Fiscal Note:**

Funding for this item is included in the FY 2025 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

DocuSigned by:

  
 \_\_\_\_\_  
 D4888BF826DB406...  
 Thomas Muñoz  
 Fire Chief

DocuSigned by:

  
 \_\_\_\_\_  
 23571A9195CB4FE...  
 Jane Cheeks  
 Human Resources Director

**Amount and Source of Funding:**

\$24,750.24  
General Fund (Fund 1000)

**Contact Information:**

Eddie Aguilar-Hernandez	832-393-6167
Arilynn Ceasar	832-393-8036



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 9/26/2024

HPW – 20WWO1156 Accept Work / Specialized  
Maintenance Services, Inc.

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$6,191,001.73 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Preventive Maintenance Cleaning and Television Inspection (WW5200-02) - 2.87% under the original contract amount

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Preventive Maintenance Cleaning and Television Inspection.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$6,191,001.73 or 2.87% under the original contract amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project provided sanitary sewer preventive maintenance cleaning and television inspection of sanitary sewers throughout the City. The purpose was to reduce sanitary sewer overflows, which was accomplished by cleaning sewer lines.

**DESCRIPTION/SCOPE:** This project consisted of sewer preventive maintenance cleaning and television inspection. The project was awarded to Specialized Maintenance Services, Inc. with 730 calendar days allowed for construction and an original contract amount of \$6,374,127.90.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Specialized Maintenance Services, Inc., has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 152 days approved by Change Order No 3. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$6,191,001.73, a decrease of \$183,126.17 or 2.87% under the original contract amount and under the 5% contingency amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 17.00% MBE and 7.00% WBE. The M/W/SBE goals approved for this project were 17.00% MBE, 3.00% WBE and 4.00% SBE. According to the Office of Business Opportunity, the actual participation

achieved on this project was 1.45% MBE, 6.44% WBE and 7.15% SBE. The M/W/SBE performance on this project was rated Satisfactory due to Good Faith Efforts for the following reasons: the WBE and SBE goals were exceeded while good faith efforts were made to achieve the MBE goal and utilize goal credit subcontractors where possible. For the reasons listed, the MWSBE performance meets the good faith efforts requirements mandated by the City's MWSBE Program.

---

Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No. R-MA1000-0010-4  
File No. WW5200-02

**Prior Council Action:**

Ordinance No. 2019-0755, dated 10-02-2019

**Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$6,692,834.00 from Fund No. 8300 – Water and Sewer System Operating Fund.

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

**ATTACHMENTS:**

**Description**

Location List  
Coversheet

**Type**

Backup Material  
Signed Cover sheet

WW5200-02		Sanitary Sewer Preventive Maintenance Cleaning and Television Inspection	
WBS No. R-MA1000-0010-4		Specialized Maintenance Services, Inc.	
Work Order No.	Basin	Council Dist.	
14	NW164	A	
1	NW164, SW034, IA042, PA002, II082, NW148, NW139, NW157, NW143, NW166, WD054, WD055, NW173, IA028, IA017, WO135, NW176, NW137, IA039, WD050, II074, II066, II073, NW168, II066, IA049, IA015, IA034, IA036, II148, WD042, WD043, WD021, II150, AS090, WDP14, SB140, SB133, FB006, II185, NG112, GRP06, FB022, AS008, WC005, SM006, IIP23, FB010, MC002, FB026, SBP02, NG115, KB322, SW221, AS044, AS077, SW085, SW258, IA029, SO201, SO202, WDP13, IA024, IA009, IA044, IA023, WD014, SW030, IA026, SW033, IV123, II180, WD111, WDP10, II180, FB025, II149	A, B, C, D, E, F, G, H, I, J, K	
6	NW157, WD071, NW176, WD054, IA028, IA029, IA034, IA015, IA024, IA039, NW139, NW138, II066, II073, II066, SO202, SO201, NW164, NW155, IA017, PA002, WO135, NW148, IV123, II082, NW137, NW143, II074, II058, NW173, IA055, SW034, IA026, WD042, WD043, NW168, IA042, WD050, IA023, WD021, WD014, WD055, II057, IA014, WD049, IA044, IA055, WD136, IA009, IA036, IA049, WDP13, WD111, II150, II180, II180, AS090, SW030, II148, IA050, II149, WDP14, SB140, II174, TK217	A, B, C, G, H, I	
8	FB010, FBP03	B	
17	IV123	B	
23	NE011	B	
26	FB018	B	
28	NE006	B	
36	IB038	B	
46	FBP01	B	
48	NG112	B	
49	FB024	B	
51	IB041	B	
53	HS003	B	
54	IB037	B	
58	IV121	B	
59	IV118	B	
67	IV122	B	
11	IV118, FB026, II040, II030, FB018, HS008, II141, SB154, SB086, IIP52, NE011, IB041, IB021, IIP23, IIP23, II133, IB038, II252, IB037, CP001, II186, SB141, SB153, IIP22, II009, FBU11, SB147, SB149	B, E, H, I	
29	AS090	C	
50	AS077	C	
55	NW155	C	
61	II066	C	
62	II178	C	
5	KB304, SW221, AS059, SW083, SW039, SW082, SW085, II175, AS044, CC003, SW088, BW248, SW220, AS081, SB161, AR004, AS090, BW252, WD099, WD107, WD108, MA328, BW251, AR005, WD028, SW258, SW081, BW246, MN270, SW063, SW214, SW218, AS050, AS068, AS077, AS089, SW242, SW259, SW055, MN271, SW046, KB312, FCP01, IIU11, GR013, SB187, GR009, SW077, SW075, WE009, GR015, KB324, SW064, KB311, SW049, GRP06, BW241, SW091, SW012, BW247, WJ276, WE013, CC002	C, D, F, G, J, K	
13	KB324, SB187, AS044, AS068, AS077, SW082, AR004, AR005, AS090, SW220, SW221, AS059, II175	C, D, F, G, J, K	
30	CHP01	D	
40	SB179	D	
43	SB169	D	
44	SB177	D	
68	CH013	D	
69	CH014	D	
10	CH004, CH005, SB050, SB036, SB036, SB037, CHP01, SB179, SB107, SB061, SB204, WC005, WCP01, GM003, SM006, ME001, SB103, SBP16, CHP03, AS008, WCP04, SB024, SBP02, SB005, SB006, SB016, SB137, SB138, SB160, SB131, SB198, SBP19, SBP15, SB169, SB171, SB133, SB167, SB177, SBP21, SB078, WCP06, SB025, SB018, CH010, CH014, SB068, SB066, SB067, SBP33, SB028, WC004	D, E, I	
42	SBP21	E	
16	KB322	F	
33	BW248	F	
35	BW233	F	

Work Order No.	Basin	Council Dist.
4	SW088, CC003, KB322, WD028, BW252, KB319, WD107, WD108, AR005, WD099	F, G
56	NW166	G
18	II140	H
19	II030	H
20	II026	H
24	IB046	H
27	IB013	H
31	IB070	H
37	IB073	H
39	II020	H
41	IB030	H
52	II027	H
64	II074	H
7	EH345	I
21	SB024	I
25	SB154	I
32	SBP33	I
38	SBP11	I
45	SB086	I
65	SB153	I
15	SW258	J
22	KB319	J
34	90262	J
47	MN271	J





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 9/26/2024

HPW – 20WVO1156 Accept Work / Specialized Maintenance Services, Inc.

Agenda Item#: 7.

**Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Preventive Maintenance Cleaning and Television Inspection.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$6,191,001.73 or 2.87% under the original contract amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project provided sanitary sewer preventive maintenance cleaning and television inspection of sanitary sewers throughout the City. The purpose was to reduce sanitary sewer overflows, which was accomplished by cleaning sewer lines.

**DESCRIPTION/SCOPE:** This project consisted of sewer preventive maintenance cleaning and television inspection. The project was awarded to Specialized Maintenance Services, Inc. with 730 calendar days allowed for construction and an original contract amount of \$6,374,127.90.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Specialized Maintenance Services, Inc., has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 152 days approved by Change Order No 3. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$6,191,001.73, a decrease of \$183,126.17 or 2.87% under the original contract amount and under the 5% contingency amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/W/SBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 17.00% MBE and 7.00% WBE. The M/W/SBE goals approved for this project were 17.00% MBE, 3.00% WBE and 4.00% SBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 1.45% MBE, 6.44% WBE and 7.15% SBE. The M/W/SBE performance on this project was rated Satisfactory due to Good Faith Efforts for the following reasons: the WBE and SBE goals were exceeded while good faith efforts were made to achieve the MBE goal and utilize goal credit subcontractors where possible. For the reasons listed, the MWSBE performance meets the good faith efforts requirements mandated by the City's MWSBE Program.

DocuSigned by:  
  
10/17/2024  
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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No. R-MA1000-0010-4  
File No. WW5200-02

**Prior Council Action:**  
Ordinance No. 2019-0755, dated 10-02-2019

**Amount and Source of Funding:**  
No additional funding required.

Original appropriation of \$6,692,834.00 from Fund No. 8300 – Water and Sewer System Operating Fund.

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Dr. Joseph G. Majdalani, P.E., Senior Assistant Director	HPW Houston Water	832.395.8530

**ATTACHMENTS:**

**Description**

Council Districts Map  
Location List  
OBO Documents  
Prior Council Action  
Ownership Information Form & Tax Report  
Change Order Nos. 1, 2 & 3  
Final Estimate

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/14/2024

WS1047921019.A1 – Spay & Neuter Services - MOTION (Houston PetSet)

Agenda Item#: 5.

**Summary:**

**AMEND COUNCIL MOTION NO. 2024-0658, 8/21/2024, TO INCREASE** spending authority from \$1,008,000.00 to \$1,746,000.00 for **HOUSTON PETSET** for Spay and Neuter Services for the Administration and Regulatory Affairs Department - \$738,000.00 - BARC Special Revenue Fund

**Background:**

**WS1047921019.A1 – Amend Motion No. 2024-0658, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to \$1,746,000.00 for Houston PetSet for spay and neuter services for the Administration and Regulatory Affairs Department.**

**Specific Explanation:**

The Director of Administration and Regulatory Affairs (ARA) and the Chief Procurement Officer recommend that City Council amend Motion No. 2024-0658, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to **\$1,746,000.00** for spay and neuter services, and that authorization be given to issue purchase orders to **Houston PetSet** for the Administration and Regulatory Affairs Department (ARA).

Due to rising operational costs and increased demand, Houston PetSet has implemented a pricing adjustment for spay and neuter services. As previously agreed, Houston PetSet will continue to administer microchips and rabies vaccinations, with BARC continuing to supply the inventory for these services. Every spay and neuter procedure will include an e-collar and pain medications for dogs.

**MWBE Subcontracting:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is not included in the FY25 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

**Jedediah Greenfield**  
**Chief Procurement Officer**

**Estimated Fiscal Operating Impact**

Recurring or One-Time \_\_\_\_\_ One Time \_\_\_\_\_

Fund Name	FY2025	Out Year	Total
Administration and Regulatory Affairs (ARA)	\$155,640.00	\$582,360.00	\$738,000.00
<b>Total</b>	<b>155,640.00</b>	<b>582,360.00</b>	<b>738,000.00</b>

**Prior Council Action:**

Motion 2024-0658, passed and adopted on August 21, 2024

**Amount and Source of Funding:**

\$738,000.00  
BARC Special Revenue  
Fund 2427

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

**ATTACHMENTS.**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/14/2024

WS1047921019.A1 – Spay & Neuter Services - MOTION (Houston PetSet)

Agenda Item#: 21.

**Summary:**

**NOT A REAL CAPTION**

**AMEND COUNCIL MOTION NO. 2024-0658**, passed August 21, 2024, to increase spending authority for **HOUSTON PETSET** for Spay and Neuter Services for the Administration and Regulatory Affairs Department - \$738,000.00 - BARC Special Revenue

**Background:**

**WS1047921019.A1 – Amend Motion No. 2024-0658**, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to \$1,746,000.00 for Houston PetSet for spay and neuter services for the Administration and Regulatory Affairs Department.

**Specific Explanation:**

The Director of Administration and Regulatory Affairs (ARA) and the Chief Procurement Officer recommend that City Council amend Motion No. 2024-0658, passed and adopted on August 21, 2024, to increase spending authority from \$1,008,000.00 to **\$1,746,000.00** for spay and neuter services, and that authorization be given to issue purchase orders to **Houston PetSet** for the Administration and Regulatory Affairs Department (ARA).

Due to rising operational costs and increased demand, Houston PetSet has implemented a pricing adjustment for spay and neuter services. As previously agreed, Houston PetSet will continue to administer microchips and rabies vaccinations, with BARC continuing to supply the inventory for these services. Every spay and neuter procedure will include an e-collar and pain medications for dogs.

**MWBE Subcontracting:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is not included in the FY25 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
10/17/2024

6421834A077C41A...  
**Jedediah Greenfield**  
**Chief Procurement Officer**

<b>Estimated Fiscal Operating Impact</b>			
Recurring or One-Time	One Time		
Fund Name	FY2025	Out Year	Total
Administration and Regulatory Affairs (ARA)	\$155,640.00	\$582,360.00	\$738,000.00
<b>Total</b>	<b>155,640.00</b>	<b>582,360.00</b>	<b>738,000.00</b>

**Prior Council Action:**

Motion 2024-0658, passed and adopted on August 21, 2024

**Amount and Source of Funding:**

\$738,000.00  
BARC Special Revenue  
Fund 2427

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

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**Description**

Ownership Form  
Tax Report  
Certification of Funds  
Motion 2024-0658  
Fund Verification  
Coversheet

**Type**

Backup Material  
Backup Material  
Financial Information  
Backup Material  
Financial Information  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date:

Doc1165000479 - Toyota OEM Replacement Parts and Repair Services (Don McGill Toyota) - MOTION

Agenda Item#: 6.

### Summary:

**DON MCGILL TOYOTA** for Toyota OEM Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two one-year options - \$1,697,967.61 - Fleet Management Fund

### Background:

**Formal Bids Received August 1, 2024, for P26-Doc1165000479 - Approve an award to Don McGill Toyota in an amount not to exceed \$1,697,967.61 for Toyota OEM replacement parts and repair services for a term of 36-months with two one-year options for the Fleet Management Department.**

### Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Don McGill Toyota** on its low bid meeting specifications in an amount not to exceed **\$1,697,967.61** for Toyota OEM replacement parts and repair services for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six (36) month period with two one-year options**. This award is for Toyota OEM replacement parts and repair services to be used by the department in its day-to-day repair operations citywide. This award also includes a **\$523,212.50** labor component for repair services that cannot be performed by City personnel.

This is a price list and line-item award. Relative to the price list, the best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The total for sample pricing items does not represent the total amount to be purchased; rather, this award recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Six prospective bidders downloaded the solicitation document from the SAP Business Network Discovery (Ariba) website, and four bids were received as outlined below.

**Don McGill Toyota:** Award on its low bid meeting specifications for Group Nos. 1 - 4 (Toyota OEM replacement parts price list which includes but is not limited to batteries, resistors, sensors, rear drums, rotors, water pumps, and cooling fan motors; labor components, and wrecker service) in an amount not to exceed \$1,697,967.61.

	<u>Company</u>	<u>Sample Pricing &amp; Line Item Totals</u>
1.	Kinetic Motorwerks, LLC	\$530,049.09 (Did Not Meet Specifications)
2.	<b>Don McGill Toyota</b>	<b>\$531,577.09</b>
3.	Houston Platinum Collision Pros, LLC	\$617,666.97
4.	Bergeron Construction Services International, Inc. Dba Fleetworks of Texas, LLC	\$714,366.71

### MWBE Subcontracting:

This bid was issued with a 5% M/WBE participation goal. **Don McGill Toyota** submitted a Pre-Award Good Faith Effort to the Office of Business opportunity, which was approved at 0%. Therefore, **Don McGill Toyota** will not be required to meet the 5% M/WBE participation goal.

### Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Don McGill Toyota** does not meet the requirements for HHF designation; no HHF firms were within three percent.

### Fiscal Note:

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial

Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
<b>Fleet Management</b>	<b>\$339,593.52</b>	<b>\$1,358,374.09</b>	<b>\$1,697,967.61</b>

**Amount and Source of Funding:**

**\$1,697,967.61**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date:

Doc1165000479 - Toyota OEM Replacement Parts and Repair Services (Don McGill Toyota) - MOTION

Agenda Item#: 5.

**Background:**

**Formal Bids Received August 1, 2024, for P26-Doc1165000479 - Approve an award to Don McGill Toyota in an amount not to exceed \$1,697,967.61 for Toyota OEM replacement parts and repair services for a term of 36-months with two one-year options for the Fleet Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Don McGill Toyota** on its low bid meeting specifications in an amount not to exceed **\$1,697,967.61** for Toyota OEM replacement parts and repair services for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six (36) month period with two one-year options**. This award is for Toyota OEM replacement parts and repair services to be used by the department in its day-to-day repair operations citywide. This award also includes a **\$523,212.50** labor component for repair services that cannot be performed by City personnel.

This is a price list and line-item award. Relative to the price list, the best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The total for sample pricing items does not represent the total amount to be purchased; rather, this award recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Six prospective bidders downloaded the solicitation document from the SAP Business Network Discovery (Ariba) website, and four bids were received as outlined below.

**Don McGill Toyota:** Award on its low bid meeting specifications for Group Nos. 1 - 4 (Toyota OEM replacement parts price list which includes but is not limited to batteries, resistors, sensors, rear drums, rotors, water pumps, and cooling fan motors; labor components, and wrecker service) in an amount not to exceed \$1,697,967.61.

<u>Company</u>	<u>Sample Pricing &amp; Line Item Totals</u>
1. Kinetic Motorwerks, LLC	\$530,049.09 (Did Not Meet Specifications)
2. <b>Don McGill Toyota</b>	<b>\$531,577.09</b>
3. Houston Platinum Collision Pros, LLC	\$617,666.97
4. Bergeron Construction Services International, Inc. Db a Fleetworks of Texas, LLC	\$714,366.71

**MWBE Subcontracting:**

This bid was issued with a 5% M/WBE participation goal. **Don McGill Toyota** submitted a Pre-Award Good Faith Effort to the Office of Business opportunity, which was approved at 0%. Therefore, **Don McGill Toyota** will not be required to meet the 5% M/WBE participation goal.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Don McGill Toyota** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

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**Department Approval Authority Signature**

10/9/2024

10/9/2024

**Estimated Spending Authority**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
<b>Fleet Management</b>	<b>\$339,593.52</b>	<b>\$1,358,374.09</b>	<b>\$1,697,967.61</b>

**Amount and Source of Funding:**

**\$1,697,967.61**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

**Description**

MWBE Goal Waiver  
 Ownership Forms  
 Conflict of Interest  
 Bid Tab  
 Form A  
 Tax Report

**Type**

Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Financial Information  
 Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date:

E32608.A1 - Aftermarket Vehicle Parts and Supplies  
(O'Reilly Auto Parts) - MOTION

Agenda Item#: 7.

### **Summary:**

**AMEND MOTION #2023-0426, 6/21/2023, TO INCREASE** the spending authority from \$427,255.85 to \$867,240.92 for Purchase of Aftermarket Vehicle Parts and Supplies through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department from **O'REILLY AUTO ENTERPRISES d/b/a O'REILLY AUTO PARTS** - \$439,985.07 - Fleet Management Fund

### **Background:**

**E32608.A1 - Amend Council Motion No. 2023-0426, passed on June 21, 2023, to increase the spending authority from \$427,255.85 to \$867,240.92 for the purchase of aftermarket vehicle parts and supplies from O'Reilly Auto Enterprises, d/b/a O'Reilly Auto Parts through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2023-0426 to increase the spending authority for the purchase of aftermarket vehicle parts and supplies awarded to **O'Reilly Auto Enterprises d/b/a O'Reilly Auto Parts** through the Cooperative Purchasing Agreement with Sourcewell from **\$427,255.85 to \$867,240.92** for the Fleet Management Department.

This award began July 13, 2023, for a twenty-four-month term with one (1) one-year option to extend, in an amount not to exceed \$427,255.85. Expenditures as of October 9, 2024, totaled \$417,390.70.

Since the award, the vendor now has a huge warehouse locally and delivers overnight to many stores daily. This provides the department with a quick turnaround on parts orders. The stores also have a dedicated delivery system that offers excellent delivery times when shops need parts for quick fixes. Because of the easy accessibility and high demand of the required OEM inventory, the department started using this award more often than other parts contracts, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue making purchases until a new award can be presented to City Council.

This award is used by the department to purchase aftermarket vehicle parts and supplies to

complete repairs and warranty work on the city vehicles.

**MWBE Subcontracting:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield/Chief Procurement Officer**  
**Signature**

**Department Approval Authority**

**Finance/Strategic Procurement Division**  
**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
<b>Fleet Management</b>	<b>\$439,985.07</b>	<b>\$0.00</b>	<b>\$439,985.07</b>

**Prior Council Action:**

Motion No. 2023-0426, Approved by City Council on June 21, 2023

**Amount and Source of Funding:**

**\$439,985.07**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date:

E32608.A1 - Aftermarket Vehicle Parts and Supplies (O'Reilly Auto Parts) - MOTION

Agenda Item#: 11.

**Background:**

**E32608.A1 - Amend Council Motion No. 2023-0426, passed on June 21, 2023, to increase the spending authority from \$427,255.85 to \$867,240.92 for the purchase of aftermarket vehicle parts and supplies from O'Reilly Auto Enterprises, d/b/a O'Reilly Auto Parts through the Cooperative Purchasing Agreement with Sourcwell for the Fleet Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2023-0426 to increase the spending authority for the purchase of aftermarket vehicle parts and supplies awarded to **O'Reilly Auto Enterprises d/b/a O'Reilly Auto Parts** through the Cooperative Purchasing Agreement with Sourcwell from **\$427,255.85 to \$867,240.92** for the Fleet Management Department.

This award began July 13, 2023, for a twenty-four-month term with one (1) one-year option to extend, in an amount not to exceed \$427,255.85. Expenditures as of October 9, 2024, totaled \$417,390.70.

Since the award, the vendor now has a huge warehouse locally and delivers overnight to many stores daily. This provides the department with a quick turnaround on parts orders. The stores also have a dedicated delivery system that offers excellent delivery times when shops need parts for quick fixes. Because of the easy accessibility and high demand of the required OEM inventory, the department started using this award more often than other parts contracts, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue making purchases until a new award can be presented to City Council.

This award is used by the department to purchase aftermarket vehicle parts and supplies to complete repairs and warranty work on the city vehicles.

**MWBE Subcontracting:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/10/2024

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10/10/2024

**Jedediah Greenfield/Chief Procurement Officer  
Finance/Strategic Procurement Division  
ESTIMATED SPENDING AUTHORITY**

**Department Approval Authority Signature**

Department	FY2025	Out Years	Total
Fleet Management	\$439,985.07	\$0.00	\$439,985.07

**Prior Council Action:**

Motion No. 2023-0426, Approved by City Council on June 21, 2023

**Amount and Source of Funding:**

**\$439,985.07**

Fleet Management Fund  
Fund No.: 1005

**Contact Information:**

Desiree Heath SPD 832-393-8742  
Candice Gambrell SPD 832-393-9129  
Jedediah Greenfield SPD 832-393-9126

**ATTACHMENTS:**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS13028814417 - Medium-Duty Vehicles (Chastang Ford,  
and Caldwell Country Chevrolet) - MOTION

Agenda Item#: 8.

### **Summary:**

**CHASTANG ENTERPRISES - HOUSTON, LLC dba CHASTANG FORD** - \$3,715,518.00 and **CALDWELL COUNTRY CHEVROLET** - \$244,799.00 for Purchase of Medium-Duty Vehicles for the Fleet Management Department on behalf of Houston Public Works through the BuyBoard Cooperative Purchasing Program

### **Background:**

**P23-WS1308814417 - Approve a purchase in the total amount of \$3,960,317.00 for medium-duty vehicles from Chastang Enterprises – Houston, LLC DBA Chastang Ford, and Caldwell Country Chevrolet through the BuyBoard cooperative purchasing program for the Fleet Management Department on behalf of Houston Public Works.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$3,960,317.00** for the purchase of forty-seven (47) medium-duty vehicles from Chastang Enterprises – Houston, LLC DBA Chastang Ford and Caldwell Country Chevrolet through the BuyBoard cooperative purchasing program for Houston Public Works.

These vehicles have been vetted and approved by the Fleet Management Department. They will be used to replace older vehicles within HPW and will be used by crews to get to and from job sites and for field operations.

### **BuyBoard Contractor:**

**Chastang Enterprises – Houston, LLC DBA Chastang Ford:** Approve the purchase of forty-two (42) medium-duty vehicles in the total amount of **\$3,715,518.00**. These vehicles are equipped with functional equipment such as cranes, welders, dump containers, and stake beds, and will be used by Houston Water and Transportation and Drainage Operations to complete work orders, emergency repairs, and maintenance citywide.

**Caldwell Country Chevrolet:** Approve the purchase of four (4) medium-duty trucks in the total amount of **\$244,799.00**. These vehicles will be used to transport personnel and equipment to job sites to complete inspections, work orders, emergency repairs, and maintenance assignments for the mowing and signal engineer sections.

These medium-duty trucks come with full warranties of three years or 36,000.00 miles. The life expectancy of these vehicles is seven-years and/or 100,000 miles. These vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

**Estimated Spending Authority**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$3,960,317.00	\$0	\$3,960,317.00

**Amount and Source of Funding:**

\$ 496,133.00 Storm Water Fund (2302)  
 \$ 1,734,821.00 Dedicated Drainage & Street Renewal Fund – Ad Valorem Tax (2311)  
 \$ 1,729,363.00 Combined Utility System General Purpose Fund (8305)  
 \$3,960,317.00

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS13028814417 - Medium-Duty Vehicles (Chastang Ford, and Caldwell Country Chevrolet) - MOTION

Agenda Item#: 10.

**Background:**

**P23-WS1308814417 - Approve a purchase in the total amount of \$3,960,317.00 for medium-duty vehicles from Chastang Enterprises – Houston, LLC DBA Chastang Ford, and Caldwell Country Chevrolet through the BuyBoard cooperative purchasing program for the Fleet Management Department on behalf of Houston Public Works.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$3,960,317.00** for the purchase of forty-seven (47) medium-duty vehicles from Chastang Enterprises – Houston, LLC DBA Chastang Ford and Caldwell Country Chevrolet through the BuyBoard cooperative purchasing program for Houston Public Works.

These vehicles have been vetted and approved by the Fleet Management Department. They will be used to replace older vehicles within HPW and will be used by crews to get to and from job sites and for field operations.

**BuyBoard Contractor:**

**Chastang Enterprises – Houston, LLC DBA Chastang Ford:** Approve the purchase of forty-two (43) medium-duty vehicles in the total amount of **\$3,715,518.00**. These vehicles are equipped with functional equipment such as cranes, welders, dump containers, and stake beds, and will be used by Houston Water and Transportation and Drainage Operations to complete work orders, emergency repairs, and maintenance citywide.

**Caldwell Country Chevrolet:** Approve the purchase of four (4) medium-duty trucks in the total amount of **\$244,799.00**. These vehicles will be used to transport personnel and equipment to job sites to complete inspections, work orders, emergency repairs, and maintenance assignments for the mowing and signal engineer sections.

These medium-duty trucks come with full warranties of three years or 36,000.00 miles. The life expectancy of these vehicles is seven-years and/or 100,000 miles. These vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/10/2024

*John P. Fisher*  
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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

*Gary Glasscock*  
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Department Approval Authority

10/10/2024

**Estimated Spending Authority**

Department	FY2025	Out Years	Total
Houston Public Works	\$3,960,317.00	\$0	\$3,960,317.00

**Amount and Source of Funding:**

\$ 496,133.00 Storm Water Fund (2302)

\$ 1,734,821.00 Dedicated Drainage & Street Renewal Fund – Ad Valorem Tax (2311)

\$ 1,729,363.00 Combined Utility System General Purpose Fund (8305)

\$3,960,317.00

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Approved COOP Form - Caldwell	Backup Material
Approved COOP Form - Chastang	Backup Material
Quotes - Caldwell	Backup Material
Quotes - Chastang	Backup Material
Approved MWBE Goal Waiver	Backup Material
Ownership Information Form - Caldwell	Backup Material
Ownership Information Form - Chastang	Backup Material
Tax Report - Caldwell	Backup Material
Tax Report - Chastang	Backup Material
Conflict of Interest - Caldwell	Backup Material
Conflict of Interest - Chastang	Backup Material
Certification of Funds	Financial Information



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/15/2024

WS1316980145 - Light-duty Toyota Vehicles - MOTION (Silsbee Toyota)

Agenda Item#: 9.

**Summary:**

**SILSBEE TOYOTA** for Purchase of Toyota Light-Duty SUV Vehicles through the Interlocal Purchasing System Cooperative for the Fleet Management Department on behalf of Houston Public Works - \$1,547,200.00 - Enterprise and Building Inspection Funds

**Background:**

**WS1316980145 – Approve the purchase of Toyota light-duty SUV vehicles through The Interlocal Purchasing System Cooperative (TIPS) with Silsbee Toyota in the total amount of \$1,547,200.00 for the Fleet Management Department on behalf of Houston Public Works.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of thirty-two (32) Toyota Highlander Hybrid SUVs through The Interlocal Purchasing System Cooperative (TIPS) with **Silsbee Toyota** in the total amount of **\$1,547,200.00** for the Fleet Management Department on behalf of Houston Public Works.

The Fleet Management Department has vetted and approved the purchase of these hybrid SUVs. These vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Jedediah Greenfield**  
**Chief Procurement Officer**

\_\_\_\_\_  
**Department Approval Authority**

<u>Estimated Spending Authority:</u>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$1,547,200.00	\$0.00	\$1,547,200.00

**Amount and Source of Funding:**

\$96,700.00 – Combined Utility System Gen Pur Fund (8305)

\$1,450,500.00 – Building Inspection Fund (2301)

\$1,547,200.00 – Total

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/15/2024

WS1316980145 - Light-duty Toyota Vehicles - MOTION (Silsbee Toyota)

Agenda Item#: 20.

**Summary:**

**NOT A REAL CAPTION**

**SILSBEE TOYOTA** for the purchase of Toyota light-duty SUV vehicles through the Interlocal Purchasing System Cooperative for the Fleet Management Department on behalf of Houston Public Works - \$1,547,200.00 - Enterprise Fund and Building Inspection Fund

**Background:**

**WS1316980145 – Approve the purchase of Toyota light-duty SUV vehicles through The Interlocal Purchasing System Cooperative (TIPS) with Silsbee Toyota in the total amount of \$1,547,200.00 for the Fleet Management Department on behalf of Houston Public Works.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of thirty-two (32) Toyota Highlander Hybrid SUVs through The Interlocal Purchasing System Cooperative (TIPS) with **Silsbee Toyota** in the total amount of **\$1,547,200.00** for the Fleet Management Department on behalf of Houston Public Works.

The Fleet Management Department has vetted and approved the purchase of these hybrid SUVs. These vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating impact is anticipated as a result of this project.

10/17/2024

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$1,547,200.00	\$0.00	\$1,547,200.00

**Amount and Source of Funding:**

\$96,700.00 – Combined Utility System Gen Pur Fund (8305)

\$1,450,500.00 – Building Inspection Fund (2301)

\$1,547,200.00 – Total

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

**Description**

Ownership Form  
Tax Report  
Cooperative Justification Form  
MWBE Goal Waiver  
Quote  
Certification of Funds  
Funding Verification  
Coversheet

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/11/2024

WS1313000031 - Purchase of Miscellaneous Equipment  
(Vermeer Equipment of Texas - LA ) - MOTION

Agenda Item#: 10.

### **Summary:**

**VERMEER EQUIPMENT OF TEXAS - LA** for Purchase of Miscellaneous Equipment through the BuyBoard Cooperative Purchasing Program for the Fleet Management Department on behalf of Houston Public Works - \$156,529.25 - Enterprise Fund

### **Background:**

**(P23-WS1313000031) - Approve a purchase in the total amount of \$156,529.25 for miscellaneous equipment from Vermeer Equipment of Texas - LA through the BuyBoard cooperative purchasing program for the Fleet Management Department on behalf of Houston Public Works.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$156,529.25** for miscellaneous equipment from **Vermeer Equipment of Texas – LA** through the BuyBoard cooperative purchasing program for Houston Public Works.

The equipment has been vetted and approved by the Fleet Management Department and will be additions to the fleet.

### **BuyBoard Contractor:**

Vermeer Equipment of Texas – LA:

Approve the purchase of one (1) chain trencher. This equipment will be used to dig underground trenches for water/wastewater lines and install electrical conduits at various wastewater treatment plants. This equipment is portable and can cut narrow trenches that run between 12 and 36 inches deep. This equipment has a chain mechanism that wraps around a boom, allowing the operator to efficiently manage the depth of the cut.

Approve the purchase of one (1) brush chipper. This equipment is essential for processing and reducing large amounts of branches, trees, and other organic material. It will be used to cut down tree limbs and branches to allow site accessibility for daily work orders and in the event of emergencies.

These pieces of equipment come with full warranties of one year or 1,000.00 hours. The life

expectancy of this equipment is 10-years and/or 10,000 hours.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

**Estimated Spending Authority**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$156,529.25	\$0	\$156,529.25

**Amount and Source of Funding:**

\$156,529.25  
Combined Utility System General Purpose Fund  
Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/11/2024

WS1313000031 - Purchase of Miscellaneous Equipment (Vermeer Equipment of Texas - LA ) - MOTION

Agenda Item#: 21.

**Background:**

**(P23-WS1313000031) - Approve a purchase in the total amount of \$156,529.25 for miscellaneous equipment from Vermeer Equipment of Texas - LA through the BuyBoard cooperative purchasing program for the Fleet Management Department on behalf of Houston Public Works.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$156,529.25** for miscellaneous equipment from **Vermeer Equipment of Texas – LA** through the BuyBoard cooperative purchasing program for Houston Public Works.

The equipment has been vetted and approved by the Fleet Management Department and will be additions to the fleet.

**BuyBoard Contractor:**

Vermeer Equipment of Texas – LA:

Approve the purchase of one (1) chain trencher. This equipment will be used to dig underground trenches for water/wastewater lines and install electrical conduits at various wastewater treatment plants. This equipment is portable and can cut narrow trenches that run between 12 and 36 inches deep. This equipment has a chain mechanism that wraps around a boom, allowing the operator to efficiently manage the depth of the cut.

Approve the purchase of one (1) brush chipper. This equipment is essential for processing and reducing large amounts of branches, trees, and other organic material. It will be used to cut down tree limbs and branches to allow site accessibility for daily work orders and in the event of emergencies.

These pieces of equipment come with full warranties of one year or 1,000.00 hours. The life expectancy of this equipment is 10-years and/or 10,000 hours.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/15/2024

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

10/16/2024

**Estimated Spending Authority**

Department	FY2025	Out Years	Total
Houston Public Works	\$156,529.25	\$0	\$156,529.25

**Amount and Source of Funding:**

\$156,529.25

Combined Utility System General Purpose Fund

Fund: 8305

**Contact Information:**

Erika Lawton, Division Manager

HPW/SPD

(832) 395-2833

Brian Blum, Assistant Director

HPW/PFW

(832) 395-2717

Carolyn Hanahan, Assistant Chief Policy Officer

Finance/SPD

(832) 393-9127

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD

(832) 393-9126

**ATTACHMENTS:**

**Description**

**Type**

Approved COOP Form

Backup Material

Quote - Trencher

Backup Material

Quote - Brush Chipper

Backup Material

Ownership Information Form

Backup Material

Tax Report

Backup Material

Conflict of Interest Form

Backup Material

Approved OBO Goal Waiver

Backup Material

Certification of Funds

Financial Information



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/9/2024

WS1279943395 - Tractor Trucks (Houston Freightliner Inc.) - MOTION

Agenda Item#: 11.

**Summary:**

**HOUSTON FREIGHTLINER INC** for Purchase of Tractor Trucks through the H-GAC's Cooperative Purchasing Program, known as HGACBuy for Solid Waste Management Department - \$1,231,345.00 - Equipment Acquisition Consolidated Fund

**Background:**

**P40-WS1279943395 - Approve the purchase of tractor trucks through the Cooperative Purchasing Program with H-GAC, in the total amount of \$1,231,345.00, for the Fleet Management Department on behalf of the Solid Waste Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,231,345.00** for the purchase of five (5) tractor trucks from **Houston Freightliner Inc.** through the H-GAC's Cooperative Purchasing Program, known as HGACBuy for the Waste Management Department (SWD).

The Fleet Management Department has vetted and approved these tractor trucks, which will be new to and integrated into the current SWD fleet. They are critical for improving the efficiency of waste collection, transport, and disposal while ensuring consistent service for the City's growing population. Due to its limitations, the existing fleet has faced challenges in maintaining timely garbage collection. These new, fuel-efficient vehicles will enhance operational reliability and reduce CO, CO2, and NOx emissions.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

**MWBE Subcontracting:**

The MWBE Zero Percentage goal document was approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

\_\_\_\_\_  
**Department Approval Authority**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Solid Waste Management Department	\$1,231,345.00	\$0	\$1,231,345.00

**Prior Council Action:**

Appropriation Ord. No.: 2024-592 – approved by City Council August 14, 2024

**Amount and Source of Funding:**

\$1,231,345.00

Equipment Acquisition Consolidated Fund

Fund 1800\

Fund 1000)

**Previously appropriated by Ordinance 2024-592**

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer Finance/SPD  
(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/9/2024

WS1279943395 - Tractor Trucks (Houston Freightliner Inc.) - MOTION

Agenda Item#: 9.

**Background:**

**P40-WS1279943395 - Approve the purchase of tractor trucks through the Cooperative Purchasing Program with H-GAC, in the total amount of \$1,231,345.00, for the Fleet Management Department on behalf of the Solid Waste Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,231,345.00** for the purchase of five (5) tractor trucks from **Houston Freightliner Inc.** through the H-GAC's Cooperative Purchasing Program, known as HGACBuy for the Waste Management Department (SWD).

The Fleet Management Department has vetted and approved these tractor trucks, which will be new to and integrated into the current SWD fleet. They are critical for improving the efficiency of waste collection, transport, and disposal while ensuring consistent service for the City's growing population. Due to its limitations, the existing fleet has faced challenges in maintaining timely garbage collection. These new, fuel-efficient vehicles will enhance operational reliability and reduce CO, CO2, and NOx emissions.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

**MWBE Subcontracting:**

The M/WBE Zero Percentage goal document was approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

10/10/2024

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**Jedediah Greenfield, Chief Procurement Officer**  
 Finance/Strategic Procurement Division

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**Department Approval Authority**

10/10/2024

**Estimated Spending Authority**

Department	FY2025	Out Years	Total
Solid Waste Management Department	\$1,231,345.00	\$0	\$1,231,345.00

**Prior Council Action:**

Appropriation Ord. No.: 2024-592 – approved by City Council August 14, 2024

**Amount and Source of Funding:**

\$1,231,345.00 – Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by Ordinance 2024-592**

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer Finance/SPD  
 (832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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Conflict of Interest Form  
Coop Justification Form  
Form A  
MWBE Goal Waiver  
Quote  
Ownership Form  
Tax Report

Backup Material  
Backup Material  
Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/14/2024

WS1297275484 - VMware Broadcom Licenses (CDW Government LLC) - MOTION

Agenda Item#: 12.

### **Summary:**

APPROVE spending authority in an amount not to exceed \$1,299,658.50 for Purchase of Virtualization Product Licenses and Support through the Texas Department of Information Resources for Houston Information Technology Services and the Houston Health Department from **CDW GOVERNMENT LLC** - General and Central Service Revolving Funds

### **Background:**

**WS1297275484 - Approve spending authority in an amount of not to exceed \$1,299,658.50 for the purchase of Virtualization product licenses and support from CDW Government LLC through the Texas Department of Information Resources (DIR) for a period of three (3) years for Houston Information Technology Services (HITS) and the Houston Health Department (HHD).**

### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,299,658.50** for the purchase of Virtualization product licenses and support from **CDW Government LLC** through DIR for HITS and HHD. The requested spending authority is expected to sustain the departments for a period of three (3) years and includes projected growth.

This purchase is for Virtualization product licenses and support, enabling CDW Government LLC to provide HITS and HHD with essential software, support, and maintenance of the City's virtualized server infrastructure. Virtualized servers are software-based simulations of physical servers that run multiple operating systems and applications on a single physical machine. HITS utilizes these servers to host a wide range of essential systems and applications, including vendor-supported software, database management solutions, advanced security tools, enterprise resource planning, the Houston Municipal Court's Court System Management and Resources Technology (CSMART) system, and Geographic Information Systems (GIS). This purchase will provide the City with enhanced service delivery to meet its increased and growing technological demands.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "A local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jedediah Greenfield  
Chief Procurement Officer  
Finance/ Strategic Procurement Division

\_\_\_\_\_  
Lisa Kent  
Chief Information Officer  
Houston Information Technology Services

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2025</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Information Technology Services	\$308,200.00	\$662,630.00	\$970,830.00
Houston Health Department	\$104,390.00	\$224,438.50	\$328,828.50
			\$1,299,658.50

**Amount and Source of Funding:**

\$970,830.00 – Central Service Revolving Fund (Fund 1002)

\$328,828.50 – General Fund (Fund 1000)

\$1,299,658.50 - Total

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
Jane Wu, Deputy Director	HITS/ DBM	(832) 393-0013
Yesenia Chuca, Deputy Assistant Director	Finance/ SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance / SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/ SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 10/14/2024

WS1297275484 - VMware Broadcom Licenses (CDW Government LLC) - MOTION

Agenda Item#:

**Background:**

**WS1297275484 - Approve spending authority in an amount of not to exceed \$1,299,658.50 for the purchase of Virtualization product licenses and support from CDW Government LLC through the Texas Department of Information Resources (DIR) for a period of three (3) years for Houston Information Technology Services (HITS) and the Houston Health Department (HHD).**

**Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,299,658.50** for the purchase of Virtualization product licenses and support from **CDW Government LLC** through DIR for HITS and HHD. The requested spending authority is expected to sustain the departments for a period of three (3) years and includes projected growth.

This purchase is for Virtualization product licenses and support, enabling CDW Government LLC to provide HITS and HHD with essential software, support, and maintenance of the City's virtualized server infrastructure. Virtualized servers are software-based simulations of physical servers that run multiple operating systems and applications on a single physical machine. HITS utilizes these servers to host a wide range of essential systems and applications, including vendor-supported software, database management solutions, advanced security tools, enterprise resource planning, the Houston Municipal Court's Court System Management and Resources Technology (CSMART) system, and Geographic Information Systems (GIS). This purchase will provide the City with enhanced service delivery to meet its increased and growing technological demands.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "A local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget; therefore, no Fiscal Note is required as stated in the Financial Policies.

10/17/2024

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Jedediah Greenfield  
 Chief Procurement Officer  
 Finance/ Strategic Procurement Division

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Lisa Kent  
 Chief Information Officer  
 Houston Information Technology Services

10/17/2024

Estimated Spending Authority			
DEPARTMENT	FY2025	OUT YEARS	TOTAL
Houston Information Technology Services	\$308,200.00	\$662,630.00	\$970,830.00
Houston Health Department	\$104,390.00	\$224,438.50	\$328,828.50
			\$1,299,658.50

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10/15/2024

**Amount and Source of Funding:**

\$970,830.00 – Central Service Revolving Fund (Fund 1002)  
 \$328,828.50 – General Fund (Fund 1000)  
 \$1,299,658.50 - Total

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Jane Wu, Deputy Director</b>	HITS/ DBM	(832) 393-0013
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance/ SPD	(832) 393-8727
<b>Candice Gambrell, Assistant Director</b>	Finance / SPD	(832) 393-9129
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/ SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Certification of Funds	Financial Information
Conflict of Interest Questionnaire	Backup Material
Cleared Tax Report	Backup Material
Cooperative/ Interlocal Approval	Backup Material
Form A (Attachment A)	Backup Material
OBO Waiver	Backup Material
Ownership Information Form	Backup Material
Purchase Order Addendum	Backup Material
SAP OA snapshot -CDW Government LLC-OA-46-18558	Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/9/2024

WS1288026723 - Indoor Capable Drone Bundles (Brinc Drones, Inc.) - MOTION

Agenda Item#: 13.

**Summary:**

**BRINC DRONES, INC** for Purchase of Indoor Capable Drone Bundles through the BuyBoard Cooperative for the Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department - \$60,000.00 - Grant Fund

**Background:**

**P33-WS1288026723 – Approve the purchase of indoor capable drone bundles from Brinc Drones, Inc. through the BuyBoard Cooperative for the Mayor’s Office of Public Safety and Homeland Security on behalf of the Houston Police Department.**

**Specific Explanation:**

The Director of the Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of three (3) indoor capable drone bundles in the total amount of **\$60,000.00** through BuyBoard Cooperative supplier, **Brinc Drones, Inc.** for the Houston Police Department.

The Brinc Lemur 2 Drone bundles will be utilized by the Houston Police Department (HPD) Bomb Squad. The bomb technicians are certified drone pilots and will use the equipment to help ensure their safety when confronting threats within the community.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City threshold.

**Hire Houston First:**

Hire Houston First does not apply to his expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No Fiscal Note is required on grant items.

\_\_\_\_\_  
**Jedediah Greenfield**  
Chief Procurement Officer

\_\_\_\_\_  
**Department Approval Authority**

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Mayor’s Office of Public Safety and Homeland Security	\$60,000.00	\$0.00	<b>\$60,000.00</b>

**Amount and Source of Funding:**

\$60,000.00  
Fed/Local/State Pass Fund  
Fund 5030

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Kody Allred, Senior Staff Analyst</b>	Finance/SPD	(832) 393-8730
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance/SPD	(832) 393-8727
<b>Candice Gambrell, Assistant Director</b>	Finance/SPD	(832) 393-9129
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/9/2024

WS1288026723 - Indoor Capable Drone Bundles (Brinc Drones, Inc.) - MOTION

Agenda Item#: 7.

**Background:**

**P33-WS1288026723 – Approve the purchase of indoor capable drone bundles from Brinc Drones, Inc. through the BuyBoard Cooperative for the Mayor’s Office of Public Safety and Homeland Security on behalf of the Houston Police Department.**

**Specific Explanation:**

The Director of the Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of three (3) indoor capable drone bundles in the total amount of **\$60,000.00** through BuyBoard Cooperative supplier, **Brinc Drones, Inc.** for the Houston Police Department.

The Brinc Lemur 2 Drone bundles will be utilized by the Houston Police Department (HPD) Bomb Squad. The bomb technicians are certified drone pilots and will use the equipment to help ensure their safety when confronting threats within the community.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participation:**

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City threshold.

**Hire Houston First:**

Hire Houston First does not apply to his expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No Fiscal Note is required on grant items.

10/10/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**

Signed by:  
  
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**Department Approval Authority**

DS

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Mayor’s Office of Public Safety and Homeland Security	\$60,000.00	\$0.00	<b>\$60,000.00</b>

**Amount and Source of Funding:**

\$60,000.00 – Fed/Local/State Pass Fund (5030)

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Kody Allred, Senior Staff Analyst</b>	Finance/SPD	(832) 393-8730
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance/SPD	(832) 393-8727
<b>Candice Gambrell, Assistant Director</b>	Finance/SPD	(832) 393-9129
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

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**ATTACHMENTS:**

**Description**

Justification Form  
CPO Email Approval  
Quote  
Ownership Affidavit  
Conflict of Interest Questionnaire  
Coop Contract  
Certification of Funds  
Verification of Grant Funding-BA

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 9/11/2024

DOC1153163370 - Night Vision Device-Fused Kits (Proforce Law Enforcement)  
- MOTION

Agenda Item#: 14.

### **Summary:**

APPROVE spending authority in an amount not to exceed \$84,751.10 for Purchase of Binocular Night Vision Device-Fused Kits for Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department from **PROFORCE MARKETING, INC. dba PROFORCE LAW ENFORCEMENT** - Grant Fund

### **Background:**

Formal bids received August 1, 2024, for P42-DOC1153163370 – Approve spending authority in an amount not to exceed \$84,751.10 for the purchase of Binocular Night Vision Device-Fused Kits from Proforce Marketing, Inc. DBA Proforce Law Enforcement for Mayor's Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

### **Specific Explanation:**

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority in an amount of **\$84,751.10** for the one-time purchase, delivery, and one-year warranty of two (2) Binocular Night Vision Device-Fused Kits for the Houston Police Department from **Proforce Marketing, Inc. DBA Proforce Law Enforcement**.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) respondents downloaded the solicitation from SPD's Ariba Discovery Website and six (6) were received as outlined below:

<b>Company Name:</b>	<b>Bid Amount</b>
1. Botach, Inc.	\$81,900.00 Non-Responsive
2. Z Bar Supply Company, LLC	\$82,840.00 Non-Responsive
<b>3. Proforce Marketing, Inc. DBA Proforce Law Enforcement</b>	<b>\$84,751.10</b>
4. Maxa Beam Searchlights, Inc. DBA MaxaVision Technologies	\$85,850.00
5. Steele Industries, Inc.	\$90,641.94
6. Kinetic Motorwerks, LLC	\$159,624.60

- The two lowest bids received did not include the required bid documentation in their bid response and were deemed non-responsive, and were therefore not considered for award.

This equipment will be stored with the Tactical Operations Division of the Houston Police Department (HPD) and will be utilized during active shooter, hostage, terrorist, and low-light (visual) situations. These integrated night vision devices with thermal capabilities will assist HPD officers with clearer vision and increased advantage during potentially threatening situations.

### **M/WBE Participation:**

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### **Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No fiscal note is required on grant items.

**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**  
**ESTIMATED SPENDING AUTHORITY**

**Department Approval Authority**

Department	FY25	OUT-YEARS	TOTAL
Mayor's Office of Public Safety and Homeland Security	\$ 84,751.10	\$0	\$ 84,751.10

**Amount and Source of Funding:**

\$ 84,751.10

Fed/Local/State Pass Grant Fund

Fund 5030

**Contact Information:**

Name	Dept/Division	Phone No.:
Rhonda Smith, Deputy Director & CFO	HPD	(713) 308-1708
Sonja O'Dat, Executive Staff Analyst	HPD	(713) 308-1627
Fran Shewan, Division Manager	Finance/SPD	(832) 393-7893
Candice Gambrell, Assistant Director	Finance/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 9/11/2024

DOC1153163370 - Night Vision Device-Fused Kits (Proforce Law Enforcement) - MOTION

Agenda Item#: 8.

**Background:**

Formal bids received August 1, 2024, for P42-DOC1153163370 – Approve spending authority in an amount not to exceed \$84,751.10 for the purchase of Binocular Night Vision Device-Fused Kits from Proforce Marketing, Inc. DBA Proforce Law Enforcement for Mayor’s Office of Public Safety and Homeland Security on behalf of the Houston Police Department.

**Specific Explanation:**

The Director of the Mayor’s Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority in an amount of \$84,751.10 for the one-time purchase, delivery, and one-year warranty of two (2) Binocular Night Vision Device-Fused Kits for the Houston Police Department from **Proforce Marketing, Inc. DBA Proforce Law Enforcement**.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) respondents downloaded the solicitation from SPD’s Ariba Discovery Website and six (6) were received as outlined below:

Company Name:	Bid Amount
1. Botach, Inc.	\$81,900.00 Non-Responsive
2. Z Bar Supply Company, LLC	\$82,840.00 Non-Responsive
<b>3. Proforce Marketing, Inc. DBA Proforce Law Enforcement</b>	<b>\$84,751.10</b>
4. Maxa Beam Searchlights, Inc. DBA MaxaVision Technologies	\$85,850.00
5. Steele Industries, Inc.	\$90,641.94
6. Kinetic Motorwerks, LLC	\$159,624.60

- The two lowest bids received did not include the required bid documentation in their bid response and were deemed non-responsive, and were therefore not considered for award.

This equipment will be stored with the Tactical Operations Division of the Houston Police Department (HPD) and will be utilized during active shooter, hostage, terrorist, and low-light (visual) situations. These integrated night vision devices with thermal capabilities will assist HPD officers with clearer vision and increased advantage during potentially threatening situations.

**M/WBE Participation:**

This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City’s threshold.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No fiscal note is required on grants items.

10/10/2024

*[Signature]*  
6121834A077C41A...

**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division  
**ESTIMATED SPENDING AUTHORITY**

Signed by:

10/11/2024

*[Signature: Larry J Satterwhite]*  
0532E370EDD44D8...

**Department Approval Authority**

DS  
*[Signature]*

Department	FY25	OUT-YEARS	TOTAL
Mayor's Office of Public Safety and Homeland Security	\$ 84,751.10	\$0	\$ 84,751.10

**Amount and Source of Funding:**

\$ 84,751.10 – Fed/Local/State Pass Grant Fund (5030)

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Rhonda Smith, Deputy Director &amp; CFO</b>	HPD	(713) 308-1708
<b>Sonja O'Dat, Executive Staff Analyst</b>	HPD	(713) 308-1627
<b>Fran Shewan, Division Manager</b>	Finance/SPD	(832) 393-7893
<b>Candice Gambrell, Assistant Director</b>	Finance/SPD	(832) 393-9129
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Clear Tax Report  
 Ownership Form  
 Bid Tab  
 Signed PO Addendum  
 Cert of Funds  
 Verification of Grant Funding-BA

**Type**

Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Financial Information  
 Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS1311565595 - Emergency Electrical Service and Repairs (Boyer, Inc.) - MOTION

Agenda Item#: 15.

### **Summary:**

**BOYER, INC** for Emergency Purchase of Electrical Services and Repairs for Houston Public Works - \$176,205.60 - Enterprise Fund

### **Background:**

**Emergency Purchase Order – (P23-WS1311565595) Approve final payment to Boyer, Inc. in the total amount of \$176,205.60 for electrical service and repairs for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$176,205.60** to **Boyer, Inc.** for electrical service and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Boyer, Inc., on July 12, 2024, for electrical service and repairs. Boyer, Inc. provided backup generator power, and licensed electrical staff to maintain the generators and assist with electrical repairs at wastewater treatment plants and lift stations that lost power during Hurricane Beryl until electricity was restored.

Listed are the stations addressed:

1. N. MacGregor #3	13. Cherry Oake
2. N. Houston Rosslyn	14. Landmark
3. East Houston	15. Market #2
4. Hollister	16. Tamworth
5. Curling	17. Cherry St
6. Northbrook	18. Farther Point
7. Scenic Green	19. Crestwood
8. McCarty #2	20. Mississippi
9. Quail View	21. Emnora #1
10. Zachary	22. Tautenhahn
11. Langfield	23. Forest Shores
12. Lydia	

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
March 13, 1986	June 25, 2006

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$176,205.60	\$0.00	\$176,205.60

**Amount and Source of Funding:**

\$176,205.60  
Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS1311565595 - Emergency Electrical Service and Repairs (Boyer, Inc.) - MOTION

Agenda Item#: 14.

Background:

Emergency Purchase Order – (P23-WS1311565595) Approve final payment to Boyer, Inc. in the total amount of \$176,205.60 for electrical service and repairs for Houston Public Works.

Specific Explanation:

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of \$176,205.60 to Boyer, Inc. for electrical service and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Boyer, Inc., on July 12, 2024, for electrical service and repairs. Boyer, Inc. provided backup generator power, and licensed electrical staff to maintain the generators and assist with electrical repairs at wastewater treatment plants and lift stations that lost power during Hurricane Beryl until electricity was restored.

Listed are the stations addressed:

Table with 2 columns listing station names: 1. N. MacGregor #3, 2. N. Houston Rosslyn, 3. East Houston, 4. Hollister, 5. Curling, 6. Northbrook, 7. Scenic Green, 8. McCarty #2, 9. Quail View, 10. Zachary, 11. Langfield, 12. Lydia, 13. Cherry Oake, 14. Landmark, 15. Market #2, 16. Tamworth, 17. Cherry St, 18. Farther Point, 19. Crestwood, 20. Mississippi, 21. Emnora #1, 22. Tautenhahn, 23. Forest Shores.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Table with 2 columns: Secretary of State Filing Date (March 13, 1986) and City Registration Date (June 25, 2006).

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Disaster Recovery Note:

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

Fiscal Note:

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/23/2024

DocuSigned by:

Signature of Jedediah Greenfield

Jedediah Greenfield, Chief Procurement Officer

DocuSigned by:

Signature of Randall V. Macchi

Randall V. Macchi, Chief Operating Officer

10/24/2024

Finance/Strategic Procurement Division

Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$176,205.60	\$0.00	\$176,205.60

DS  


10/23/2024

**Amount and Source of Funding:**

\$176,205.60

Water & Sewer System Operating Fund  
 Fund No.: 8300

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
Approved EPO Justification	Backup Material
Invoice	Backup Material
Ownership Information Form	Backup Material
Conflict of Interest Form	Backup Material
Approved MWBE Goal Waiver	Backup Material
Certification of Funds	Financial Information
Funding Verification	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/11/2024

WS1311548374 - Repair and Replace Traffic Signal  
Equipment (Econolite Systems, Inc) - MOTION

Agenda Item#: 16.

### **Summary:**

**ECONOLITE SYSTEMS, INC** for Emergency Purchase to Repair and Replace Traffic Signal Equipment for Houston Public Works - \$191,944.03 – Special Revenue Fund

### **Background:**

**Emergency Purchase Order – (P23-WS1311548374) Approve final payment in an amount not to exceed \$191,944.03 to Econolite Systems, Inc. to repair and replace traffic signal equipment for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in an amount not to exceed **\$191,944.03** to **Econolite Systems, Inc.** to repair and replace traffic signal equipment for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Econolite Systems on July 10, 2024, to repair and replace traffic signal equipment throughout the City of Houston damaged during the storm event Hurricane Beryl. Traffic and pedestrian signals and associated parts are required to maintain Houston's signalized intersections. Restoring equipment to full functionality ensures an orderly traffic flow for vehicles, motorcycles, bicycles, and pedestrians. The repairs were too extensive for HPW crews. The department does not have a contract for these types of repairs. However, the department is actively working on a procurement for this. HPW reconciled final invoices submitted by the vendor for payments totaling **\$191,944.03**.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
September 24, 2010	June 9, 2015

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.



**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Randall V. Macchi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$191,944.03	\$0.00	\$191,944.03

**Amount and Source of Funding:**

\$191,944.03  
Dedicated Drainage and Street Renewal Fund METRO et al  
Fund No.: 2312

**Contact Information:**

Erika Lawton, Division Manager	HPW/PFW (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD (832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/11/2024

WS1283422286 - Traffic Signal Equipment and Repairs  
(Traffic Systems Construction, Inc.) - MOTION

Agenda Item#: 17.

### **Summary:**

APPROVE spending authority in an amount not to exceed \$500,000.00 for the Emergency Purchase of Traffic Signal Equipment and Repairs for Houston Public Works from **TRAFFIC SYSTEMS CONSTRUCTION, INC** - Special Revenue Fund

### **Background:**

**Emergency Purchase Order – (P23-WS1283422286) -Approve spending authority to Traffic Systems Construction, Inc. in an amount not to exceed \$500,000.00 for traffic signal equipment and repairs for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$500,000.00 to **Traffic, Systems Construction, Inc.** for traffic signal equipment and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Traffic Systems Construction, Inc. on July 10, 2024, to repair and replace traffic signal equipment throughout the City of Houston damaged during the storm event Hurricane Beryl. Traffic and pedestrian signals and associated parts are required to maintain Houston's signalized intersections. Restoring equipment to full functionality ensures an orderly traffic flow for vehicles, motorcycles, bicycles, and pedestrians. The repairs were too extensive for HPW crews. The department does not have a contract for these types of repairs. However, the department is actively working on a procurement for this. The work is expected to be completed by mid-November 2024.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
July 22, 1999	May 9, 2007

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the

department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$500,000.00	\$0.00	\$500,000.00

**Amount and Source of Funding:**

\$500,000.00

Dedicated Drainage and Street Renewal Fund METRO et al  
Fund No.: 2312

**Contact Information:**

Erika Lawton, Division Manager	HPW/PFW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 10/11/2024

WS1283422286 - Traffic Signal Equipment and Repairs (Traffic Systems Construction, Inc.) - MOTION

Agenda Item#:

**Background:**

**Emergency Purchase Order – (P23-WS1283422286) -Approve spending authority to Traffic Systems Construction, Inc. in an amount not to exceed \$500,000.00 for traffic signal equipment and repairs for Houston Public Works.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed \$500,000.00 to **Traffic, Systems Construction, Inc.** for traffic signal equipment and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Traffic Systems Construction, Inc. on July 10, 2024, to repair and replace traffic signal equipment throughout the City of Houston damaged during the storm event Hurricane Beryl. Traffic and pedestrian signals and associated parts are required to maintain Houston's signalized intersections. Restoring equipment to full functionality ensures an orderly traffic flow for vehicles, motorcycles, bicycles, and pedestrians. The repairs were too extensive for HPW crews. The department does not have a contract for these types of repairs. However, the department is actively working on a procurement for this. The work is expected to be completed by mid-November 2024.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
July 22, 1999	May 9, 2007

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/15/2024  
 DocuSigned by:  
  
 Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

10/17/2024  
 DocuSigned by:  
  
 Randall V. Maceni, Chief Operating Officer  
 Houston Public Works

<b>Estimated Spending Authority:</b>			
Department	FY2025	Out Years	Total
Houston Public Works	\$500,000.00	\$0.00	\$500,000.00

DS  
  
 10/16/2024

**Amount and Source of Funding:**

\$500,000.00

Dedicated Drainage and Street Renewal Fund METRO et al  
Fund No.: 2312

**Contact Information:**

Erika Lawton, Division Manager	HPW/PFW	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Approved EPO Justification	Backup Material
Invoice	Backup Material
Ownership Information Form	Backup Material
Conflict of Interest Form	Backup Material
Certification of Funds	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS1311540838 - Traffic Signal Repairs (Pfeiffer & Son,  
Ltd.) - MOTION

Agenda Item#: 18.

### **Summary:**

APPROVE spending authority in an amount not to exceed \$500,000.00 for the Emergency Purchase of Traffic Signal Equipment Repairs for Houston Public Works from **PFEIFFER & SON, LTD** – Special Revenue Fund

### **Background:**

**Emergency Purchase Order (P23-WS1311540838) – Approve spending authority to Pfeiffer & Son, Ltd in an amount not to exceed \$500,000.00 for traffic signal equipment and repairs for Houston Public Works.**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$500,000.00** to **Pfeiffer & Son, Ltd** for traffic signal equipment and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Pfeiffer & Son, Ltd on July 10, 2024, to repair and replace traffic signal equipment throughout the City of Houston damaged during the storm event Hurricane Beryl. Traffic and pedestrian signals and associated parts are required to maintain Houston's signalized intersections. Restoring equipment to full functionality ensures an orderly traffic flow for vehicles, motorcycles, bicycles, and pedestrians. The repairs were too extensive for HPW crews. The department does not have a contract for these types of repairs. However, the department is actively working on a procurement for this. The work is expected to be completed by mid-November 2024.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
November 23, 1962	January 6, 2014

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Randall V. Macchi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$500,000.00	\$0.00	\$500,000.00

**Amount and Source of Funding:**

\$500,000.00  
Dedicated Drainage and Street Renewal Fund METRO et al  
Fund No.: 2312

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/10/2024

WS1311540838 - Traffic Signal Repairs (Pfeiffer & Son, Ltd.) - MOTION

Agenda Item#: 17.

**Summary:**

**NOT A REAL CAPTION**

APPROVE Spending Authority for the Emergency Purchase of traffic signal equipment repairs from **PFEIFFER & SON, LTD** for Houston Public Works - \$500,000.00 - Dedicated Drainage and Street Renewal Fund METRO et al

**Background:**

**Emergency Purchase Order (P23-WS1311540838) – Approve spending authority to Pfeiffer & Son, Ltd in an amount not to exceed \$500,000.00 for traffic signal equipment and repairs for Houston Public Works.**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$500,000.00 to Pfeiffer & Son, Ltd** for traffic signal equipment and repairs for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Pfeiffer & Son, Ltd on July 10, 2024, to repair and replace traffic signal equipment throughout the City of Houston damaged during the storm event Hurricane Beryl. Traffic and pedestrian signals and associated parts are required to maintain Houston's signalized intersections. Restoring equipment to full functionality ensures an orderly traffic flow for vehicles, motorcycles, bicycles, and pedestrians. The repairs were too extensive for HPW crews. The department does not have a contract for these types of repairs. However, the department is actively working on a procurement for this. The work is expected to be completed by mid-November 2024.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
November 23, 1962	January 6, 2014

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/17/2024  
  
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 Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

DocuSigned by:  
  
 10/17/2024  
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 Randall V. Macchi, Chief Operating Officer  
 Houston Public Works

<b>Estimated Spending Authority:</b>			
Department	FY2025	Out Years	Total
Houston Public Works	\$500,000.00	\$0.00	\$500,000.00

DS  
  
 10/17/2024



**Amount and Source of Funding:**

\$500,000.00

Dedicated Drainage and Street Renewal Fund METRO et al  
Fund No.: 2312

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Approved EPO Justification  
Invoice A13237  
Invoice A13358  
Ownership Information Form  
Conflict of Interest Form  
Certification of Funds

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date:

HFD - Articles of Formation - ETHAN LGC

Agenda Item#: 19.

### **Summary:**

RESOLUTION of the City Council of the City of Houston, Texas, authorizing the creation of **ETHAN HEALTH**, a Local Government Corporation; approving the Certificate of Formation and Bylaws; appointing the initial Board of Directors and Chair of the Board

### **Background:**

A Resolution authorizing the City's creation of the ETHAN Health, a Local Government Corporation, approving the Certificate of Formation, and containing other provisions relating to the subject.

### **SPECIFIC EXPLANATION:**

The Houston Fire Department has initiated and currently operates the City's Emergency Telehealth and Navigation (ETHAN) program that utilizes telemedicine and technology innovation to provide effective emergency health care to the public while reducing the number of individuals requiring ambulance transport and treatment at hospital emergency rooms. The ETHAN program relies upon physicians staffing a 24-hour call center to interact with patients and Paramedics/EMTs in the Fire Department's Emergency Medical Services (EMS) Division.

The resolution authorizes the City's creation of the ETHAN HEALTH LGC ("LGC"). Concurrently with this action, City Council will be considering an ordinance to approve an Interlocal Agreement between the City and LGC, which shall govern the relationship between the City and the LGC.

The LGC will be governed by a board of five directors who will set policy for the LGC and balance the interests of the public. The City Council desires to approve the Application and the form of the Certificate, specifically including the Corporation's initial Board of Directors' names in the Certificate.

As by statute, the initial directors are identified in the LGC's Certificate of Formation, which will be filed with the Texas Secretary of State upon Council's approval of the resolution. Note: With Council approval, the Certificate of Formation may be amended at any time.

The Fire Department recommends the approval of the resolution to create ETHAN Health, a Local Government Corporation.

---

Thomas Muñoz, Fire Chief  
Houston Fire Department

**Contact Information:**

Chief Thomas Munoz 832-394-6702  
Dr. David Persse 832-394-6819

**ATTACHMENTS:**

**Description**

HFD Signed RCA  
Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/29/2024

ALL

Item Creation Date:

HFD - Articles of Formation - ETHAN LGC

Agenda Item#: 34.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE to create a Local Government Corporation for the ETHAN program

**Background:**

A Resolution authorizing the City's creation of the ETHAN Health, a Local Government Corporation, approving the Certificate of Formation, and containing other provisions relating to the subject.

**SPECIFIC EXPLANATION:**

The Houston Fire Department has initiated and currently operates the City's Emergency Telehealth and Navigation (ETHAN) program that utilizes telemedicine and technology innovation to provide effective emergency health care to the public while reducing the number of individuals requiring ambulance transport and treatment at hospital emergency rooms. The ETHAN program relies upon physicians staffing a 24-hour call center to interact with patients and Paramedics/EMTs in the Fire Department's Emergency Medical Services (EMS) Division.

The resolution authorizes the City's creation of the ETHAN HEALTH LGC ("LGC"). Concurrently with this action, City Council will be considering an ordinance to approve an Interlocal Agreement between the City and LGC, which shall govern the relationship between the City and the LGC.

The LGC will be governed by a board of five directors who will set policy for the LGC and balance the interests of the public. The City Council desires to approve the Application and the form of the Certificate, specifically including the Corporation's initial Board of Directors' names in the Certificate.

As by statute, the initial directors are identified in the LGC's Certificate of Formation, which will be filed with the Texas Secretary of State upon Council's approval of the resolution. Note: With Council approval, the Certificate of Formation may be amended at any time.

The Fire Department recommends the approval of the resolution to create ETHAN Health, a Local Government Corporation.

DocuSigned by:

Handwritten signature of Thomas Muñoz in blue ink.

D4868BFB26DB406

Thomas Muñoz, Fire Chief  
Houston Fire Department

**Contact Information:**

Chief Thomas Munoz 832-394-6702

Dr. David Persse 832-394-6819

**ATTACHMENTS:**

Description	Type
Powerpoint	Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/29/2024

ALL

Item Creation Date:

HFD - Articles of Formation - ETHAN LGC

Agenda Item#: 34.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE to create a Local Government Corporation for the ETHAN program

**Background:**

A Resolution authorizing the City's creation of the ETHAN Health, a Local Government Corporation, approving the Certificate of Formation, and containing other provisions relating to the subject.

**SPECIFIC EXPLANATION:**

The Houston Fire Department has initiated and currently operates the City's Emergency Telehealth and Navigation (ETHAN) program that utilizes telemedicine and technology innovation to provide effective emergency health care to the public while reducing the number of individuals requiring ambulance transport and treatment at hospital emergency rooms. The ETHAN program relies upon physicians staffing a 24-hour call center to interact with patients and Paramedics/EMTs in the Fire Department's Emergency Medical Services (EMS) Division.

The resolution authorizes the City's creation of the ETHAN HEALTH LGC ("LGC"). Concurrently with this action, City Council will be considering an ordinance to approve an Interlocal Agreement between the City and LGC, which shall govern the relationship between the City and the LGC.

The LGC will be governed by a board of five directors who will set policy for the LGC and balance the interests of the public. The City Council desires to approve the Application and the form of the Certificate, specifically including the Corporation's initial Board of Directors' names in the Certificate.

As by statute, the initial directors are identified in the LGC's Certificate of Formation, which will be filed with the Texas Secretary of State upon Council's approval of the resolution. Note: With Council approval, the Certificate of Formation may be amended at any time.

The Fire Department recommends the approval of the resolution to create ETHAN Health, a Local Government Corporation.

DocuSigned by:

*Thomas Muñoz*

D4868BFB26DB406

Thomas Muñoz, Fire Chief  
Houston Fire Department

**Contact Information:**

Chief Thomas Munoz 832-394-6702

Dr. David Persse 832-394-6819

**ATTACHMENTS:**

Description	Type
Powerpoint	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date:

HFD – Interlocal Agreement - ETHAN HEALTH LGC

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and **ETHAN HEALTH LGC**

### **Background:**

The Fire Chief recommends that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and ETHAN HEALTH LGC.

### **SPECIFIC EXPLANATION:**

The Fire Chief recommends that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and ETHAN HEALTH LGC (“Corporation”). Concurrently with this action, City Council will be considering a resolution to create a Corporation, which will operate the City’s Emergency Telehealth and Navigation (ETHAN) program that utilizes telemedicine and technology innovation to provide effective emergency health care to the public while reducing the number of individuals requiring ambulance transport and treatment at hospital emergency rooms.

Pursuant to the Interlocal Agreement, the City will transfer responsibility and operation of the ETHAN program to the Corporation. The key terms of the Interlocal Agreement include obligations relating to transfer of the City’s ETHAN program to the Corporation, the Corporation’s obligations with respect to the operation of the corporation, requirements relating to budget, finance and reporting, and indemnity. The term of the Interlocal Agreement is ten years with an option to renew for an additional ten years.

### **Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Thomas Muñoz, Fire Chief  
Houston Fire Department

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>Current FY25</b>	<b>Out Years</b>	<b>Total</b>
Houston Fire Department	\$2,475,417.00	\$26,178,107.00	\$28,653,524.00

**Amount and Source of Funding:**

**\$28,653,524.00** - Fund 1000, General Fund

**Contact Information:**

Chief Thomas Munoz 832-394-6702

Dr. David Persse 832-394-6819

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date:

HFD – Interlocal Agreement - ETHAN HEALTH LGC

Agenda Item#:

**Background:**

The Fire Chief recommends that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and ETHAN HEALTH LGC.

**SPECIFIC EXPLANATION:**

The Fire Chief recommends that City Council approve an ordinance authorizing an Interlocal Agreement between the City of Houston and ETHAN HEALTH LGC (“Corporation”). Concurrently with this action, City Council will be considering a resolution to create a Corporation, which will operate the City’s Emergency Telehealth and Navigation (ETHAN) program that utilizes telemedicine and technology innovation to provide effective emergency health care to the public while reducing the number of individuals requiring ambulance transport and treatment at hospital emergency rooms.

Pursuant to the Interlocal Agreement, the City will transfer responsibility and operation of the ETHAN program to the Corporation. The key terms of the Interlocal Agreement include obligations relating to transfer of the City’s ETHAN program to the Corporation, the Corporation’s obligations with respect to the operation of the corporation, requirements relating to budget, finance and reporting, and indemnity. The term of the Interlocal Agreement is ten years with an option to renew for an additional ten years.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Thomas Muñoz, Fire Chief  
Houston Fire Department

Estimated Spending Authority			
Department	Current FY25	Out Years	Total
Houston Fire Department	\$2,475,417.00	\$26,178,107.00	\$28,653,524.00

**Amount and Source of Funding:**

\$28,653,524.00 - Fund 1000, General Fund

**Contact Information:**

Chief Thomas Munoz 832-394-6702  
Dr. David Persse 832-394-6819

**ATTACHMENTS:**

Description	Type
Powerpoint	Backup Material
HFD Signed Coversheet	Signed Cover sheet
Budget Funding Form	Financial Information





# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

HR-Meet and Confer Agreement between HOPE and the City of Houston

Agenda Item#: 21.

## **Summary:**

ORDINANCE approving, authorizing and ratifying Meet and Confer Agreement between City of Houston and the **HOUSTON ORGANIZATION OF PUBLIC EMPLOYEES**, as the sole and exclusive Bargaining Agent for all Municipal Employees in the Bargaining Unit; providing for severability

## **Background:**

The Human Resources Department recommends approval of the proposed Agreement between the City of Houston and the Houston Organization of Public Employees (HOPE).

In 2021, the City of Houston and HOPE, the sole and exclusive bargaining agent for municipal employees, entered into a fifth meet and confer agreement between the parties, which is in full force and effect through June 30, 2024, and continued on a month-to-month basis with an expiration date of June 30, 2025. The parties have negotiated a subsequent agreement in 2024 ("Agreement"). The Agreement affects municipal employees in the bargaining unit for a 3-year term, becomes effective on November 1<sup>st</sup> or the date countersigned by the City Controller, whichever is later and ending June 30, 2027. The pertinent terms of the 2024 Agreement are as follows:

- Across the board and minimum base pay rate increases are agreed upon in accordance with the following schedule:

FY	Month	Year	ACB Increase	Minimum Base Pay Rate
2025	November	2024	\$116.00 bi-weekly	\$16.75/hr
2026	July	2025	3.5%	\$17.25/hr
2027	July	2026	3.5%	\$18.00/hr

- Longevity Pay increases to \$3.00 per bi-weekly pay period for each year of completed service, with no cap on qualifying years of service;
- Bilingual pay for eligible employees increased to \$70 biweekly;

- Compensatory time for exempt UMs expanded;
- Call-Back Pay minimum increased to four (4) hours;
- Guaranteed 24 Personal Leave Hours each year to offset changes to vacation accruals;
- Voluntary Retirement Program (Municipal's Phase Down);
- Emergency event overtime for nonexempt employees at 2X for regular pay;
- Premium holidays added for holiday pay;
- Additional transparency on voluntary and mandatory overtime assignments;
- Expanded representation and onsite access to Union Stewards; and
- Other operational efficiencies.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

---

Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Ordinance 2021-573

**Contact Information:**

Jane Cheeks                    832-393-6043  
Alisa Franklin-Brocks        832-393-6174

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

Item Creation Date:

HR-Meet and Confer Agreement between HOPE and the City of Houston

Agenda Item#: 22.

**Summary:**

ORDINANCE approving, authorizing and ratifying a Meet and Confer Agreement between the City of Houston and the **HOUSTON ORGANIZATION OF PUBLIC EMPLOYEES**, as the sole and exclusive providing for severability

**Background:**

The Human Resources Department recommends approval of the proposed Agreement between the City of Houston and the Houston Organization of Public Employees (HOPE).

In 2021, the City of Houston and HOPE, the sole and exclusive bargaining agent for municipal employees, entered into a fifth meet and confer agreement between the parties, which is in full force and effect through June 30, 2024, and continued on a month-to-month basis with an expiration date of June 30, 2025. The parties have negotiated a subsequent agreement in 2024 ("Agreement"). The Agreement affects municipal employees in the bargaining unit for a 3-year term, becomes effective on November 1<sup>st</sup> or the date countersigned by the City Controller, whichever is later and ending June 30, 2027. The pertinent terms of the 2024 Agreement are as follows:

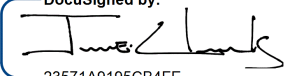
- Across the board and minimum base pay rate increases are agreed upon in accordance with the following schedule:

FY	Month	Year	Minimum Base	
			ACB Increase	Pay Rate
			\$116.00 bi-	
2025	November	2024	weekly	\$16.75/hr
2026	July	2025	3.5%	\$17.25/hr
2027	July	2026	3.5%	\$18.00/hr

- Longevity Pay increases to \$3.00 per bi-weekly pay period for each year of completed service, with no cap on qualifying years of service;
- Bilingual pay for eligible employees increased to \$70 biweekly;
- Compensatory time for exempt UMs expanded;
- Call-Back Pay minimum increased to four (4) hours;
- Guaranteed 24 Personal Leave Hours each year to offset changes to vacation accruals;
- Voluntary Retirement Program (Municipal's Phase Down);
- Emergency event overtime for nonexempt employees at 2X for regular pay;
- Premium holidays added for holiday pay;
- Additional transparency on voluntary and mandatory overtime assignments;
- Expanded representation and onsite access to Union Stewards; and
- Other operational efficiencies.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

DocuSigned by:  
  
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Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Ordinance 2021-573

**Contact Information:**

**Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brocks 832-393-6174

**ATTACHMENTS:**

**Description**

Prior Council Action  
HOPE MCA  
Caption

**Type**

Backup Material  
Contract/Exhibit  
Other



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

HR-Amendment to the Master Classification Plan and  
Municipal Pay Structure

Agenda Item#: 22.

## **Summary:**

ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by the City of Houston Ordinance No. 2024-84) and revising the Pay Structure as most recently amended by City of Houston Ordinance No. 2023-531; to add eleven (11) new job classifications; change twenty-seven (27) pay grades; and delete seventeen (17) job classifications; providing a repealer

**This item should only be considered after passage of Item 21 above**

## **Background:**

The Human Resources Department recommends amending the City's Master Pay Structure (Exhibit B) by revising the pay grade minimums and maximums and amending the City's Master Classification Ordinance (Exhibit A) by creating 11 new jobs, changing 27 jobs, and deleting 17 jobs.

## **AMEND MASTER PAY STRUCTURE**

Amend pay structure to accommodate new minimum pay rates and across-the-board increase established in the Meet and Confer Agreement (MCA) between HOPE and the City of Houston, and to provide appropriate range spreads.

Pay grade 3 adjusted to \$13.00/hour minimum (seasonal employees; exempt from Article 10 of the MCA)

Pay grade 4 eliminated due to no longer a meaningful difference from pay grade 5

Pay grades 5 and above have minimums greater than new City minimum of \$16.75/hour

Other pay grades' minimums and maximums revised to accommodate across-the-board increase and to provide appropriate range spread.

## **AMEND MASTER CLASSIFICATION ORDINANCE**

<b>A. New Jobs</b>	
<b>Job Title</b>	<b>Pay Grade</b>
Airport Parking Development Administrator	28
Benefits Specialist	17
City Engineer (Executive Level)	38

EAP Clinical Administrator	27
Finance Manager	29
Library Associate	10
Library Service Manager	23
Senior Benefits Specialist	21
Senior Library Associate	12
Talent Acquisition Supervisor	24
Traffic Investigator Supervisor	17

**B. Change Jobs**

<u>Current Job Title</u>	<u>Pay Grade</u>	<u>New Job Title</u>	<u>New Pay</u>
Chief Information Officer (Executive Level)	37	Chief Information Officer	38
Traffic Analyst	7	Traffic Investigator	12
Senior Traffic Analyst	13	Senior Traffic Investigator	15

<u>Current Job Title</u>	<u>Pay Grade</u>	<u>New Pay Grade</u>
Administration & Regulatory Affairs Director	37	38
Aviation Director	38	39
Car Attendant	4	5
City Auditor (Executive Level)	34	36
Community & Development Director	35	38
Custodian	4	5
Director of Business Opportunity	34	37
Director of Neighborhoods	35	37
Director of Public Health	37	39
EMS Physician Director, MD (Executive Level)	37	38
Finance Director	37	39
Fire Chief	37	39
Fleet Management Director	35	38
General Services Director	35	38
Human Resources Director	35	38
Laborer	4	5
Library Director	35	38
Park Maintenance Aide	4	5
Parks & Recreation Director	36	38
Planning Director	36	38
Presiding Judge of Municipal Courts	35	38
Safety Supervisor	24	25
Solid Waste Director	37	38
Student Intern I	4	5

**C. Delete Jobs**

<u>Job Title</u>	<u>Pay Grade</u>
Clerk Typist	6

Legal Word Processor	11
Painter Aide	4
PBX Attendant	8
Police Aide	4
Senior Legal Word Processor	13
Senior Motor Vehicle Operator	8
Senior Shared Services Specialist	21
Senior Sludge Processor	15
Shared Services Specialist	17
Sludge Processor	11
Sound Technician	12
Translator	11
Utility Worker	12
Water Service Inspector I	11
Water Service Inspector II	15
Water Service Inspector III	17

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

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Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Rev. to Ord. 1998-834 as amended by Ord. 2023-531 (Exhibit B) and Ord 2024-84 (Exhibit A)

**Contact Information:**

Jane Cheeks                      832-393-6043  
Alisa Franklin-Brocks        832-393-6174

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

Item Creation Date:

HR-Meet and Confer Agreement between HOPE and the City of Houston

Agenda Item#: 22.

**Summary:**

ORDINANCE approving, authorizing and ratifying a Meet and Confer Agreement between the City of Houston and the **HOUSTON ORGANIZATION OF PUBLIC EMPLOYEES**, as the sole and exclusive providing for severability

**Background:**

The Human Resources Department recommends approval of the proposed Agreement between the City of Houston and the Houston Organization of Public Employees (HOPE).

In 2021, the City of Houston and HOPE, the sole and exclusive bargaining agent for municipal employees, entered into a fifth meet and confer agreement between the parties, which is in full force and effect through June 30, 2024, and continued on a month-to-month basis with an expiration date of June 30, 2025. The parties have negotiated a subsequent agreement in 2024 ("Agreement"). The Agreement affects municipal employees in the bargaining unit for a 3-year term, becomes effective on November 1<sup>st</sup> or the date countersigned by the City Controller, whichever is later and ending June 30, 2027. The pertinent terms of the 2024 Agreement are as follows:

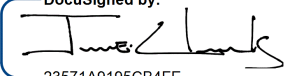
- Across the board and minimum base pay rate increases are agreed upon in accordance with the following schedule:

FY	Month	Year	Minimum Base	
			ACB Increase	Pay Rate
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2025	November	2024	weekly	\$16.75/hr
2026	July	2025	3.5%	\$17.25/hr
2027	July	2026	3.5%	\$18.00/hr

- Longevity Pay increases to \$3.00 per bi-weekly pay period for each year of completed service, with no cap on qualifying years of service;
- Bilingual pay for eligible employees increased to \$70 biweekly;
- Compensatory time for exempt UMs expanded;
- Call-Back Pay minimum increased to four (4) hours;
- Guaranteed 24 Personal Leave Hours each year to offset changes to vacation accruals;
- Voluntary Retirement Program (Municipal's Phase Down);
- Emergency event overtime for nonexempt employees at 2X for regular pay;
- Premium holidays added for holiday pay;
- Additional transparency on voluntary and mandatory overtime assignments;
- Expanded representation and onsite access to Union Stewards; and
- Other operational efficiencies.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

DocuSigned by:  
  
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Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Ordinance 2021-573

**Contact Information:**



**Contact Information:**

Jane Cheeks 832-393-6043

Alisa Franklin-Brocks 832-393-6174

**ATTACHMENTS:**

**Description**

Prior Council Action

HOPE MCA

Caption

**Type**

Backup Material

Contract/Exhibit

Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date:

HR-Ordinance Amending Chapter 14, Relating to Longevity  
Pay, Vacation and Personal Leave

Agenda Item#: 23.

### **Summary:**

**ORDINANCE AMENDING SECTION 14-73, SECTION 14-170, AND SECTION 14-232 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to revisions of longevity pay, vacation hours and personal leave hours

**This item should only be considered after passage of Item 21 above**

### **Background:**

The Human Resources Department recommends the proposed revisions to Chapter 14 Longevity pay, Vacations and Personal Leave.

City Council passed a budget amendment to relating to termination to review and update the city's vacation and sick leave policies including maximum number of hours paid out at termination. Employee compensation and leaves are subject to bargaining with the Houston Organization of Public Employees. With the passing of the ordinance approving the 2024 HOPE Meet and Confer Agreement, the Human Resources Department recommends revising Chapter 14 to align longevity pay, vacations, personal leave and for all employees covered by these provisions.

### **Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

---

Jane Cheeks  
Human Resources Director

### **Prior Council Action:**

Ordinance 2015-1300 adopted 12/16/2015, Ordinance 2017-462 adopted 7/1/2017 and Ordinance 2023-1080 adopted 12/6/2023

### **Contact Information:**

Jane Cheeks                      832-393-6043

Alisa Franklin-Brocks

832-393-6174

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

Item Creation Date:

HR-Ordinance Amending Chapter 14, Relating to Longevity Pay, Vacation and Personal Leave

Agenda Item#: 24.

**Summary:**

ORDINANCE AMENDING SECTION 14-73, SECTION 14-170, and SECTION 14-232 of the CODE OF ORDINANCES, HOUSTON, TEXAS, relating to revisions of longevity pay, vacation hours and personal leave hours

**Background:**

The Human Resources Department recommends the proposed revisions to Chapter 14 Longevity pay, Vacations and Personal Leave.

City Council passed a budget amendment to relating to termination to review and update the city's vacation and sick leave policies including maximum number of hours paid out at termination. Employee compensation and leaves are subject to bargaining with the Houston Organization of Public Employees. With the passing of the ordinance approving the 2024 HOPE Meet and Confer Agreement, the Human Resources Department recommends revising Chapter 14 to align longevity pay, vacations, personal leave and for all employees covered by these provisions.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

DocuSigned by:  
  
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Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Ordinance 2015-1300 adopted 12/16/2015, Ordinance 2017-462 adopted 7/1/2017 and Ordinance 2023-1080 adopted 12/6/2023

**Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brocks 832-393-6174

**ATTACHMENTS:**

Description	Type
Prior Council Action	Backup Material
Caption	Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District A, District B

Item Creation Date:

HCD24-64 Change Happens CDC Second Amendment to  
the Developer Agreement

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing second amendment to Developer Agreement between City of Houston and **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION** under City of Houston Community Housing Development Organization Single-Family Home Development Program to increase maximum contract amount, provide additional Home Investment Partnerships Funds to cover construction cost increases, cost of two additional affordable single-family homes, and an increased developer fee for operating expenses, increase maximum number of homes that may be built, amend cost projections, increase amount of time Director may extend time of performance, change provisions regarding definitions, affordability period, and sales contracts, and replace forms of Homebuyer Home Statement, Homebuyer Note, and Homebuyer Deed of Trust; authorizing the Mayor to execute said second amendment to Developer Agreement with Change Happens Community Development Corporation - **DISTRICTS A - PECK and B - JACKSON**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to the "Developer Agreement (CHDO Single-Family Home Community Housing Development Program)" between the City of Houston and Change Happens Community Development Corporation (CDC) to: (1) increase the maximum amount of the Agreement from \$2,100,000.00 to \$3,096,726.00; (2) provide up to \$996,726.00 in additional Home Investment Partnerships Program (HOME) funds, consisting of (a) \$946,726.00 in HOME set-aside funds to cover (i) construction cost increases and (ii) costs to construct, market, and sell two additional affordable single-family homes, and (b) an increase to the developer fee by up to \$50,000.00 per fiscal year in HOME funds for operating expenses; (3) amend cost projections; (4) increase the maximum number of affordable single-family homes that Developer may build pursuant to the Agreement from nine (9) to ten (10); (5) extend the amount of time the Director may extend the time of performance; (6) change provisions regarding definitions, CHDO Proceeds, Developer Fee, Recapture Requirements, the affordability period, and sales contracts; and (7) replace the forms of the Homebuyer HOME Statement, Homebuyer Note, and Homebuyer Deed of Trust.

On January 18, 2023, by Ordinance 2023-0044, City Council approved an Ordinance authorizing a First Amendment to the Developer Agreement to add state law compliance provisions and extend the time of performance thereunder for the CHDO Single-Family Home Development Program to

be executed by the City of Houston and Change Happens CDC.

The CHDO Single-Family Home Development Program administers newly constructed affordable-family homes for sale to eligible low- and moderate-income homebuyers and expands nonprofit housing providers' capacity.

**Fiscal Note**

No fiscal note is required on grant items.

This item was presented to the Housing and Affordability Committee on August 26, 2024.

---

Michael Nichols, Director

**Prior Council Action:**

02/12/2019 (O) 2019-0082; 12/09/2020 (O) 2020-1075; 01/18/2023 (O) 2023-0044

**Amount and Source of Funding:**

\$996,726.00 – Federal Government - Fund 5000

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024  
District A, District B  
Item Creation Date:

HCD24-64 Change Happens CDC Second Amendment to the Developer Agreement

Agenda Item#: 55.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE authorizing a Second Amendment to Developer Agreement between the City of Houston and **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION - DISTRICT A - PECK** and **DISTRICT B - JACKSON**

**Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to the "Developer Agreement (CHDO Single-Family Home Community Housing Development Program)" between the City of Houston and Change Happens Community Development Corporation (CDC) to: (1) increase the maximum amount of the Agreement from \$2,100,000.00 to \$3,096,726.00; (2) provide up to \$996,726.00 in additional Home Investment Partnerships Program (HOME) funds, consisting of (a) \$946,726.00 in HOME set-aside funds to cover (i) construction cost increases and (ii) costs to construct, market, and sell two additional affordable single-family homes, and (b) an increase to the developer fee by up to \$50,000.00 per fiscal year in HOME funds for operating expenses; (3) amend cost projections; (4) increase the maximum number of affordable single-family homes that Developer may build pursuant to the Agreement from nine (9) to ten (10); (5) extend the amount of time the Director may extend the time of performance; (6) change provisions regarding definitions, CHDO Proceeds, Developer Fee, Recapture Requirements, the affordability period, and sales contracts; and (7) replace the forms of the Homebuyer HOME Statement, Homebuyer Note, and Homebuyer Deed of Trust.

On January 18, 2023, by Ordinance 2023-0044, City Council approved an Ordinance authorizing a First Amendment to the Developer Agreement to add state law compliance provisions and extend the time of performance thereunder for the CHDO Single-Family Home Development Program to be executed by the City of Houston and Change Happens CDC.

The CHDO Single-Family Home Development Program administers newly constructed affordable-family homes for sale to eligible low- and moderate-income homebuyers and expands nonprofit housing providers' capacity.

**Fiscal Note**

No fiscal note is required on grant items.

This item was presented to the Housing and Affordability Committee on August 26, 2024.

DocuSigned by:

*Michael Nichols*

Michael Nichols, Director

**Prior Council Action:**

02/12/2019 (O) 2019-0082; 12/09/2020 (O) 2020-1075; 01/18/2023 (O) 2023-0044

**Amount and Source of Funding:**

\$996,726.00 – Federal Government - Fund 5000

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Public Notice Spanish	Public Notice
Public Notice English	Public Notice
Conflict of Interest Disclosure	Backup Material
Tax report	Backup Material
Ordinance 2020-1075	Backup Material
Ordinance 2023-0044	Backup Material
Ordinance 2019-0082	Backup Material
SAP Docs	Financial Information

UNITED STATES  
PNFDF

FINANCIAL INFORMATION  
Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District H

Item Creation Date: 10/9/2024

HCD24-106 Authorizing Execution of HUD Choice  
Neighborhood Planning Grant Agreement (Irvington Village)

Agenda Item#: 25.

### **Summary:**

ORDINANCE approving and authorizing the execution of FY 2024 Choice Neighborhoods Planning Grant Agreement between City of Houston, as Co-Applicant, **HOUSTON HOUSING AUTHORITY**, as Lead Applicant, and **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, to receive Choice Neighborhoods Planning Grant - **DISTRICT H - CASTILLO**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing the execution of a U.S. Department of Housing and Urban Development (HUD) Choice Neighborhood Planning Grant agreement, and related forms and documents, between the City of Houston (City), the Houston Housing Authority (HHA), and HUD by the Mayor, or the Mayor's designee.

The Houston Housing Authority, as Lead Applicant, and the City of Houston, as Co-Applicant, submitted a joint application to HUD for a \$500,000.00 HUD Choice Neighborhood Planning Grant (Grant). The Grant was awarded by HUD on September 10, 2024, with a period of performance of 30 months from the grant award date (September 10, 2024, through March 10, 2027). HUD now seeks execution of the associated grant agreement by the City and HHA before the end of October, 2024, to secure the Grant.

The Choice Neighborhood Planning Grant will fund the development of a Transformation Plan for the Near Northside – Irvington Village Choice Neighborhood area. As co-applicant, the City will work collaboratively with HHA and other key partners to assist in collecting and analyzing data and obtaining community input from all stakeholders to develop strategies for the Near Northside that are centered on housing quality and variety; economic opportunity; community assets and amenities; and community confidence and safety.

The City will also be a part of the oversight body that reviews summary information and recommendations presented by the Choice Neighborhood Housing, People, and Neighborhood Task Forces.

This is a reimbursement grant, and funding will be managed by the lead applicant, the Houston Housing Authority. No funding will be available to the City of Houston.

This item was reviewed by the Housing and Affordability Committee on October 15, 2024.

---

Michael Nichols, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District H

Item Creation Date: 10/9/2024

HCD24-106 Authorizing Execution of HUD Choice Neighborhood Planning Grant Agreement (Irvington Village)

Agenda Item#: 23.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing the execution of a U.S. Department of Housing and Urban Development (HUD) Choice Neighborhood Planning Grant agreement, and related forms and documents, between the City of Houston (City), the Houston Housing Authority (HHA), and HUD by the Mayor, or the Mayor's designee.

The Houston Housing Authority, as Lead Applicant, and the City of Houston, as Co-Applicant, submitted a joint application to HUD for a \$500,000.00 HUD Choice Neighborhood Planning Grant (Grant). The Grant was awarded by HUD on September 10, 2024, with a period of performance of 30 months from the grant award date (September 10, 2024, through March 10, 2027). HUD now seeks execution of the associated grant agreement by the City and HHA before the end of October, 2024, to secure the Grant.

The Choice Neighborhood Planning Grant will fund the development of a Transformation Plan for the Near Northside – Irvington Village Choice Neighborhood area. As co-applicant, the City will work collaboratively with HHA and other key partners to assist in collecting and analyzing data and obtaining community input from all stakeholders to develop strategies for the Near Northside that are centered on housing quality and variety; economic opportunity; community assets and amenities; and community confidence and safety.

The City will also be a part of the oversight body that reviews summary information and recommendations presented by the Choice Neighborhood Housing, People, and Neighborhood Task Forces.

This is a reimbursement grant, and funding will be managed by the lead applicant, the Houston Housing Authority. No funding will be available to the City of Houston.

This item was reviewed by the Housing and Affordability Committee on October 15, 2024.

DocuSigned by:

*Michael Nichols*

Michael NICHOLS, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District B

Item Creation Date: 10/4/2024

HAS – Additional Appropriation for the Construction Contract with Archer Western Construction, LLC for the Terminal A Baggage Handling System at IAH; Project No. 673A

Agenda Item#: 26.

### **Summary:**

ORDINANCE appropriating \$950,000.00 out of Airports Improvement Fund as additional appropriation for Construction Contract between City of Houston and **ARCHER WESTERN CONSTRUCTION, LLC** for Terminal A Airport Security and Baggage Handling System at George Bush Intercontinental Airport/Houston (Project No. 673A) - **DISTRICT B - JACKSON**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance appropriating \$950,000.00 out of the Airports Improvement Fund (Fund 8011) for the Construction Contract with Archer Western Construction, LLC for the Terminal A Airport Security and Baggage Handling System at George Bush Intercontinental Airport/Houston (IAH) (Project No. 673A).

#### **SPECIFIC EXPLANATION:**

On August 14, 2019, City Council approved Ordinance 2019-617 awarding a construction contract to Archer Western Construction, LLC for the modernization of the airport security and baggage handling system (BHS) in Terminal A at George Bush Intercontinental Airport/Houston (IAH) (Project No. 673A). Ordinance 2019-617 also appropriated \$82,010,273.00 out of the Houston Airport System Consolidated 2011 Construction Fund (8206) for costs associated with the project.

On August 24, 2019, the Transportation Security Administration authorized Other Transaction Agreement (OTA) number 70T04019T9CAP1025, granting the Houston Airport System \$49,286,786.12 for costs associated with the Electronic Baggage Screening Program. Pursuant to the OTA, on November 13, 2019, City Council approved Ordinance 2019-887 de-appropriating \$49,286,786.12 from the Airport System Consolidated 2011 Construction Fund (8206) and appropriating \$49,286,786.12 from the Houston Airport System Grants Fund (8000).

As the project progressed, it was determined that an increase in Contingency to cover additional Construction Costs that cannot be funded with Fund 8000 would be needed. On December 6, 2023, City Council approved Ordinance 2023-1053, appropriating \$2,245,140.00 from Fund 8011 for that purpose. A final appropriation of \$950,000.00 from Fund 8011 is now needed to allow for

the completion of the remaining Construction items. The funds appropriated from Fund 8000 for the OTA items likely won't be fully exhausted but must remain obligated until project closeout; the anticipated net effect will be that the overall project cost will stay within the contract amount as originally appropriated.

It is now requested that City Council approve an additional appropriation of \$950,000.00 from the Airports Improvement Fund (Fund 8011).

**DBE Participation:**

The awarded DBE goal for this project is 5.31%, and the Prime is currently achieving 9.56%. The contract progression stands at 98%. Three subcontractors designated for DBE participation are underutilized due to the inability to make payments from previously appropriated restricted grant funds. Once the requested appropriation from Fund 8011 is approved, the Prime should be able to fully utilize and ensure timely payments to the subcontractors. The Office of Business Opportunity will continue to monitor the contract for compliance with the DBE Program.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

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Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

12/06/2023 (O) 2023-1053  
08/14/2019 (O) 2019-617  
11/13/2019 (O) 2019-887

**Amount and Source of Funding:**

\$950,000.00  
Airports Improvement Fund  
Fund 8011

**Contact Information:**

Todd Curry 281-233-1896  
Clint Stephen 281-233-1382  
Gary High 281-233-1987

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

District B

Item Creation Date: 10/4/2024

HAS – Additional Appropriation for the Construction Contract with Archer Western Construction, LLC for the Terminal A Baggage Handling System at IAH; Project No. 673A

Agenda Item#: 35.

**Background:**

**RECOMMENDATION:**

Enact an ordinance appropriating \$950,000.00 out of the Airports Improvement Fund (Fund 8011) for the Construction Contract with Archer Western Construction, LLC for the Terminal A Airport Security and Baggage Handling System at George Bush Intercontinental Airport/Houston (IAH) (Project No. 673A).

**SPECIFIC EXPLANATION:**

On August 14, 2019, City Council approved Ordinance 2019-617 awarding a construction contract to Archer Western Construction, LLC for the modernization of the airport security and baggage handling system (BHS) in Terminal A at George Bush Intercontinental Airport/Houston (IAH) (Project No. 673A). Ordinance 2019-617 also appropriated \$82,010,273.00 out of the Houston Airport System Consolidated 2011 Construction Fund (8206) for costs associated with the project.

On August 24, 2019, the Transportation Security Administration authorized Other Transaction Agreement (OTA) number 70T04019T9CAP1025, granting the Houston Airport System \$49,286,786.12 for costs associated with the Electronic Baggage Screening Program. Pursuant to the OTA, on November 13, 2019, City Council approved Ordinance 2019-887 de-appropriating \$49,286,786.12 from the Airport System Consolidated 2011 Construction Fund (8206) and appropriating \$49,286,786.12 from the Houston Airport System Grants Fund (8000).

As the project progressed, it was determined that an increase in Contingency to cover additional Construction Costs that cannot be funded with Fund 8000 would be needed. On December 6, 2023, City Council approved Ordinance 2023-1053, appropriating \$2,245,140.00 from Fund 8011 for that purpose. A final appropriation of \$950,000.00 from Fund 8011 is now needed to allow for the completion of the remaining Construction items. The funds appropriated from Fund 8000 for the OTA items likely won't be fully exhausted but must remain obligated until project closeout; the anticipated net effect will be that the overall project cost will stay within the contract amount as originally appropriated.

It is now requested that City Council approve an additional appropriation of \$950,000.00 from the Airports Improvement Fund (Fund 8011).

**DBE Participation:**

The awarded DBE goal for this project is 5.31%, and the Prime is currently achieving 9.56%. The contract progression stands at 98%. Three subcontractors designated for DBE participation are underutilized due to the inability to make payments from previously appropriated restricted grant funds. Once the requested appropriation from Fund 8011 is approved, the Prime should be able to fully utilize and ensure timely payments to the subcontractors. The Office of Business Opportunity will continue to monitor the contract for compliance with the DBE Program.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DocuSigned by:

*Jim Szczesniak*

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Jim Szczesniak

Houston Airport System

**Prior Council Action:**

12/06/2023 (O) 2023-1053

08/14/2019 (O) 2019-617

11/13/2019 (O) 2019-887

DS  
GH

11/13/2019 (U) 2019-001

**Amount and Source of Funding:**

\$950,000.00

Airports Improvement Fund

Fund 8011

**Contact Information:**

Todd Curry 281-233-1896

Clint Stephen 281-233-1382

Gary High 281-233-1987

**ATTACHMENTS:**

**Description**

SAP Document

Ownership Information Form

OBO Documentation

Previous RCAs

Previous Ordinances

**Type**

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District B

Item Creation Date: 10/3/2024

HAS – Additional Appropriation to Professional Services  
Contract with Parsons Transportation Group, Inc. for  
Infrastructure Division Extension of Staff (IDES) Services;  
Project No. 795

Agenda Item#: 27.

### **Summary:**

ORDINANCE appropriating \$8,105,208.84 out of Airports Improvement Fund and \$8,275,409.92 out of Airports Renewal and Replacement Fund as additional appropriation to Professional Services Contract between City of Houston and **PARSONS TRANSPORTATION GROUP, INC.**, for Infrastructure Division Extension of Staff (IDES) Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport (Project No. 795) - **DISTRICT B - JACKSON**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance appropriating \$8,105,208.84 out of the Airports Improvement Fund (8011) and \$8,275,409.92 out of the Airports Renewal and Replacement Fund (8010) (\$16,380,618.76 total) for the Infrastructure Division Extension of Staff (IDES) Services Contract with Parsons Transportation Group, Inc. (Project No. 795).

#### **SPECIFIC EXPLANATION:**

On August 26, 2020, City Council enacted Ordinance 2020-744, approving and authorizing a Professional Services Contract with Parsons Transportation Group, Inc. to perform Extension of Staff Services for the Infrastructure Division of the Houston Airport System (HAS) and appropriating \$26,576,436.00. The contract term is five years with one three-year renewal option.

On June 28, 2023, City Council enacted Ordinance 2023-502, appropriating \$12,000,000.00 to enable the uninterrupted continuation of critical Extension of Staff Services for FY2024.

The Extension of Staff Services team provides systems, services, and staffing in support of and under the direction of the HAS Infrastructure Division for capital projects, not including the IAH Terminal Redevelopment Program (ITRP). Services performed to date include: Aviation Planning, Project Controls, Estimating, Scheduling, Engineering Management, Design and Design Management, Project/Construction Management, Asset Management, Project Design Review and Approval, Project Inspection, Environmental Management and Services, Commissioning Management, Sustainability Management, Financial Controls and Fiscal Management, Procurement Support, and Operational Readiness and Airport Transition (ORAT)



Support.

The Extension of Staff Services teams assist with the execution of all phases of the assigned projects including:

- Program Initiation Phase
- Program Definition Phase
- Design Phase Review and Approval
- Procurement Phase
- Construction Phase
- Commissioning and Activation Phase
- Contract Closeout Phase

HAS Infrastructure Division staff determine work assignments, and detailed scopes of work and cost estimates are prepared on individual basis for each assignment. Task orders (Letters of Authorization (LOA)) are executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

It is now requested that City Council approve additional appropriations totaling \$16,380,618.76 to continue the necessary professional services estimated for the remainder of the base Contract term of September 2025.

**MWBE Participation:**

The advertised and contracted MWBE goal for this agreement is 30%, and Parsons Transportation Group, Inc. committed to 35% participation. All five credit subcontractors are being utilized, and Parsons is currently achieving 25.62% participation towards the goal. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWSBE Program.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

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Jim Szczesniak  
Houston Airport System

**Prior Council Action:**

08/26/2020 (O) 2020-744

06/28/2023 (O) 2023-502

**Amount and Source of Funding:**

\$ 8,105,208.84 Airports Improvement Fund (8011)

\$ 8,275,409.92 Airports Renewal and Replacement Fund (8010)

\$16,380,618.76 TOTAL

**Contact Information:**

Todd Curry 281/233-1896  
Gary High 281/233-1967

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District B

Item Creation Date: 10/3/2024

HAS – Additional Appropriation to Professional Services Contract with Parsons Transportation Group, Inc. for Infrastructure Division Extension of Staff (IDES) Services; Project No. 795

Agenda Item#:

**Background:**

**RECOMMENDATION:**

Enact an ordinance appropriating \$8,105,208.84 out of the Airports Improvement Fund (8011) and \$8,275,409.92 out of the Airports Renewal and Replacement Fund (8010) (\$16,380,618.76 total) for the Infrastructure Division Extension of Staff (IDES) Services Contract with Parsons Transportation Group, Inc. (Project No. 795).

**SPECIFIC EXPLANATION:**

On August 26, 2020, City Council enacted Ordinance 2020-744, approving and authorizing a Professional Services Contract with Parsons Transportation Group, Inc. to perform Extension of Staff Services for the Infrastructure Division of the Houston Airport System (HAS) and appropriating \$26,576,436.00. The contract term is five years with one three-year renewal option.

On June 28, 2023, City Council enacted Ordinance 2023-502, appropriating \$12,000,000.00 to enable the uninterrupted continuation of critical Extension of Staff Services for FY2024.

The Extension of Staff Services team provides systems, services, and staffing in support of and under the direction of the HAS Infrastructure Division for capital projects, not including the IAH Terminal Redevelopment Program (ITRP). Services performed to date include: Aviation Planning, Project Controls, Estimating, Scheduling, Engineering Management, Design and Design Management, Project/Construction Management, Asset Management, Project Design Review and Approval, Project Inspection, Environmental Management and Services, Commissioning Management, Sustainability Management, Financial Controls and Fiscal Management, Procurement Support, and Operational Readiness and Airport Transition (ORAT) Support.

The Extension of Staff Services teams assist with the execution of all phases of the assigned projects including:

- Program Initiation Phase
- Program Definition Phase
- Design Phase Review and Approval
- Procurement Phase
- Construction Phase
- Commissioning and Activation Phase
- Contract Closeout Phase

HAS Infrastructure Division staff determine work assignments, and detailed scopes of work and cost estimates are prepared on individual basis for each assignment. Task orders (Letters of Authorization (LOA)) are executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

It is now requested that City Council approve additional appropriations totaling \$16,380,618.76 to continue the necessary professional services estimated for the remainder of the base Contract term of September 2025.

**MWBE Participation:**

The advertised and contracted MWBE goal for this agreement is 30%, and Parsons Transportation Group, Inc. committed to 35% participation. All five credit subcontractors are being utilized, and Parsons is currently achieving 25.62% participation towards the goal. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWSBE Program.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DocuSigned by:

*Jim Szczesniak*

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Jim Szczesniak



Houston Airport System

**Prior Council Action:**

08/26/2020 (O) 2020-744

06/28/2023 (O) 2023-502

**Amount and Source of Funding:**

\$ 8,105,208.84 Airports Improvement Fund (8011)

\$ 8,275,409.92 Airports Renewal and Replacement Fund (8010)

\$16,380,618.76 TOTAL

**Contact Information:**

Todd Curry 281/233-1896

Gary High 281/233-1967



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date:

L31176.A1 - Front and Rear End Medium and Heavy-Duty Vehicle Repair Services (The Pruitt Company, Inc. ) - ORDINANCE

Agenda Item#: 28.

### **Summary:**

ORDINANCE amending Ordinance No.2022-0559 to increase maximum contract amount for Front and Rear End Medium and Heavy-Duty Vehicle Repair Services with **THE PRUITT COMPANY, INC.**, for the Fleet Management Department - \$236,326.56 - Fleet Management Fund

### **Background:**

**S05-L31176.A1 - Approve an amending ordinance to Ordinance No. 2022-0559, passed July 20, 2022, to increase the maximum contract amount from \$945,306.25 to \$1,181,632.81 for Contract No. 4600017184 between the City of Houston and The Pruitt Company, Inc. for front and rear end medium and heavy-duty vehicle repair services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$945,306.25** to **\$1,181,632.81** for the contract between the City of Houston and **The Pruitt Company, Inc.** for front and rear end medium and heavy-duty vehicle repair services for the Fleet Management Department.

The original contract was awarded on July 20, 2022, by Ordinance No. 2022-0559 for a three-year term with two one-year options to renew in the maximum contract amount of \$945,306.25. Expenditures as of September 26, 2024, totaled \$920,979.60.

The purpose of increasing this contract is due to an increase in the number of vehicles that required outside service repairs, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue receiving services until a new contract is approved by City Council.

The scope of work requires the Contractor to furnish all labor, supervision, tolls, parts (when authorized by the City), equipment, supplies, miscellaneous components, transportation, insurance, and facilities to repair medium and heavy-duty vehicle suspensions (front and rear) and steering performance. The Contractor is also required to inspect the vehicles and submit work estimates electronically. An authorized Work Order, Change Order, or Letter of Authorization is required to initiate services.

### **MWBE Participation:**

Zero percentage document approved by the Office of Business Opportunity.

### **Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Department	Estimated Spending Authority		Total
	FY2025	Out Years	
Fleet Management	\$236,326.56	\$0.00	\$236,326.56

**Prior Council Action:**

Ordinance No.: 2022-0559 - Approved by City Council on July 20, 2022

**Amount and Source of Funding:**

**\$236,326.56**

Fleet Management Fund

Fund: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date:

L31176.A1 - Front and Rear End Medium and Heavy-Duty Vehicle Repair Services (The Pruitt Company, Inc. ) - ORDINANCE

Agenda Item#:

**Background:**

**S05-L31176.A1 - Approve an amending ordinance to Ordinance No. 2022-0559, passed July 20, 2022, to increase the maximum contract amount from \$945,306.25 to \$1,181,632.81 for Contract No. 4600017184 between the City of Houston and The Pruitt Company, Inc. for front and rear end medium and heavy-duty vehicle repair services for the Fleet Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$945,306.25** to **\$1,181,632.81** for the contract between the City of Houston and **The Pruitt Company, Inc.** for front and rear end medium and heavy-duty vehicle repair services for the Fleet Management Department.

The original contract was awarded on July 20, 2022, by Ordinance No. 2022-0559 for a three-year term with two one-year options to renew in the maximum contract amount of \$945,306.25. Expenditures as of September 26, 2024, totaled \$920,979.60.

The purpose of increasing this contract is due to an increase in the number of vehicles that required outside service repairs, thus exhausting the spending authority sooner than anticipated. The additional spending authority will enable the department to continue receiving services until a new contract is approved by City Council.

The scope of work requires the Contractor to furnish all labor, supervision, tolls, parts (when authorized by the City), equipment, supplies, miscellaneous components, transportation, insurance, and facilities to repair medium and heavy-duty vehicle suspensions (front and rear) and steering performance. The Contractor is also required to inspect the vehicles and submit work estimates electronically. An authorized Work Order, Change Order, or Letter of Authorization is required to initiate services.

**MWBE Participation:**

Zero percentage document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/3/2024

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**Jedediah Greenfield, Chief Procurement Officer**

**Department Approval Authority**

**Finance/Strategic Procurement Division**

10/4/2024

Department	Estimated Spending Authority		Total
	FY2025	Out Years	
Fleet Management	\$236,326.56	\$0.00	\$236,326.56

**Prior Council Action:**

Ordinance No.: 2022-0559 - Approved by City Council on July 20, 2022

**Amount and Source of Funding:**

**\$236,326.56**  
 Fleet Management Fund  
 Fund: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

**ATTACHMENTS:**

**Description**

MWBE 0% Goal  
Original Contract  
Ordinance 2022-559  
Original RCA  
Ownership Forms  
COF  
Financial Form A  
2023 - Property Tax Statement

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District B

Item Creation Date: 10/9/2024

MYR - TIRZ 11 FY25 Budget

Agenda Item#: 29.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **GREATER GREENSPPOINT REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER ELEVEN, CITY OF HOUSTON, TEXAS (GREENSPPOINT ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT B - JACKSON**

### **Background:**

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Greater Greenspoint Redevelopment Authority (the Authority) and Fiscal Years 2025-2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Eleven, City of Houston, Texas (Greenspoint Zone).

- Total Operating Budget for FY25 is \$19,896,500 which includes \$3,049,125 for required fund transfers and \$13,755,000 for Project Costs primarily allocated to the expansion of the North Houston Skate Park/Dylan's Park/Rockstar Energy Park sports complex, Greenspoint Road Street and Drainage Improvements, upgrades to Fire Station 74, and maintenance of the North Houston Skate and Bike Park.
- The FY25 Operating Budget also includes \$340,500 for administration and overhead.
- The FY25 Operating Budget has a municipal services charge of \$2,561,519.
- The FY25-FY29 CIP Budget totals \$54,860,000 and includes provisions for the sports park complex improvements and maintenance, Greens Road street and drainage improvements, Northborough Street drainage and sidewalk improvements, and Rankin Road drainage improvements.

The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.

---

Gwendolyn F. Tillotson-Bell, Chief Economic Development Officer

**Prior Council Action:**

Ord. No. 2023-0819, 10/04/2023

**Contact Information:**

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Jennifer D. Curley **Phone:** (832) 393-0981

**ATTACHMENTS:**

**Description**

COVERSHEET

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

District B

Item Creation Date: 10/9/2024

MYR - TIRZ 11 FY25 Budget

Agenda Item#: 28.

**Background:**

The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Greater Greenspoint Redevelopment Authority (the Authority) and Fiscal Years 2025-2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Eleven, City of Houston, Texas (Greenspoint Zone).

- Total Operating Budget for FY25 is \$19,896,500 which includes \$3,049,125 for required fund transfers and \$13,755,000 for Project Costs primarily allocated to the expansion of the North Houston Skate Park/Dylan's Park/Rockstar Energy Park sports complex, Greenspoint Road Street and Drainage Improvements, upgrades to Fire Station 74, and maintenance of the North Houston Skate and Bike Park.
- The FY25 Operating Budget also includes \$340,500 for administration and overhead.
- The FY25 Operating Budget has a municipal services charge of \$2,561,519.
- The FY25-FY29 CIP Budget totals \$54,860,000 and includes provisions for the sports park complex improvements and maintenance, Greens Road street and drainage improvements, Northborough Street drainage and sidewalk improvements, and Rankin Road drainage improvements.

The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.

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 Gwendolyn F. Houston-Bell, Chief Economic Development Officer

**Prior Council Action:**

Ord. No. 2023-0819, 10/04/2023

**Contact Information:**



Jennifer D. Curley Phone: (832) 393-0981



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District H

Item Creation Date: 10/2/2024

MYR - TIRZ 13 FY25 Budget

Agenda Item#: 30.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **OLD SIXTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF HOUSTON, TEXAS (OLD SIXTH WARD ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Projects Budget for the Zone - **DISTRICT H - CASTILLO**

### **Background:**

**SUBJECT:** Approve the Fiscal Year 2025 Operating Budget for Old Sixth Ward Redevelopment Authority and Fiscal Years 2025 - 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (Old Sixth Ward Zone).

**RECOMMENDATION:** City Council adopt an ordinance approving the Fiscal Year 2025 Operating Budget for Old Sixth Ward Redevelopment Authority and the Fiscal Years 2025 - 2029 CIP Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (Old Sixth Ward Zone).

**SPECIFIC EXPLANATION:** The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Old Sixth Ward Redevelopment Authority (the Authority) and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (the Zone).

- The Total Operating Budget for FY25 is \$6,546,722, which includes \$2,278,553 for required fund transfers required by the triparty agreement between the City, Zone, and Authority; and the interlocal agreement between the Zone and the Houston Independent School District.
- The FY25 Budget also includes \$4,268,169 for Project Costs committed to debt service and the planning, designing and construction of pedestrian improvements to enhance pedestrian safety and accessibility.
- The FY25 – FY29 CIP totals \$21,000,251 and includes provisions for design and construction of pedestrian improvements, roadway and street reconstruction.
- The FY25 Operating Budget includes \$3,765,000 for capital expenditures and \$151,250 for administration and overhead. The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
  - The FY25 Operating Budget has a municipal services charge of \$142,891.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

---

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

**Prior Council Action:**

Ord. No. 2022-680, 9/07/2022

**Amount and Source of Funding:**

No funding required

**Contact Information:**

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Jennifer D. Curley **Phone:** (832) 393-0981

**ATTACHMENTS:**

**Description**

COVERSHEET

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

District H

Item Creation Date: 10/2/2024

MYR - TIRZ 13 FY25 Budget

Agenda Item#: 26.

**Background:**

**SUBJECT:** Approve the Fiscal Year 2025 Operating Budget for Old Sixth Ward Redevelopment Authority and Fiscal Years 2025 - 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (Old Sixth Ward Zone).

**RECOMMENDATION:** City Council adopt an ordinance approving the Fiscal Year 2025 Operating Budget for Old Sixth Ward Redevelopment Authority and the Fiscal Years 2025 - 2029 CIP Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (Old Sixth Ward Zone).

**SPECIFIC EXPLANATION:** The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ budgets and recommends approval of the FY25 Operating Budget for the Old Sixth Ward Redevelopment Authority (the Authority) and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Thirteen, City of Houston, Texas (the Zone).

- The Total Operating Budget for FY25 is \$6,546,722, which includes \$2,278,553 for required fund transfers required by the triparty agreement between the City, Zone, and Authority; and the interlocal agreement between the Zone and the Houston Independent School District.
- The FY25 Budget also includes \$4,268,169 for Project Costs committed to debt service and the planning, designing and construction of pedestrian improvements to enhance pedestrian safety and accessibility.
- The FY25 – FY29 CIP totals \$21,000,251 and includes provisions for design and construction of pedestrian improvements, roadway and street reconstruction.
- The FY25 Operating Budget includes \$3,765,000 for capital expenditures and \$151,250 for administration and overhead. The Authority must advise the Chief Economic Development Officer of any budget amendments. Adjustments to the budget that involve an increase, decrease, or adjustment of \$400,000 or more require City Council approval.
  - The FY25 Operating Budget has a municipal services charge of \$142,891.

Attachments: FY25 Operating Budget and FY25 - FY29 CIP Budget

DocuSigned by:

545B5225577744D

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

**Prior Council Action:**

Ord. No. 2022-680, 9/07/2022

**Amount and Source of Funding:**

No funding required

**Contact Information:**

Jennifer D. Curley **Phone:** (832) 393-0981

**ATTACHMENTS:**

**Description**

FY25 Budget  
PCA 2022-680

**Type**

Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District I

Item Creation Date: 10/2/2024

MYR - TIRZ 15 FY25 Budget

Agenda Item#: 31.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **EAST DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF HOUSTON, TEXAS (EAST DOWNTOWN ZONE)**; approving Fiscal Year 2025 Operating Budget for the Authority and Fiscal Years 2025-2029 Capital Improvement Plan Budget for the Zone - **DISTRICT I - MARTINEZ**

### **Background:**

**SUBJECT:** Ordinance approving the Fiscal Year 2025 Operating Budget for the East Downtown Redevelopment Authority and the Fiscal Years 2025 - 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

**RECOMMENDATION:** City Council to adopt an ordinance approving the Fiscal Year 2025 Operating Budget for the East Downtown Redevelopment Authority and Fiscal Years 2025 - 2029 CIP Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

**SPECIFIC EXPLANATION:** The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ Budgets and recommends approval of the FY25 Operating Budget for the East Downtown Redevelopment Authority (the "Authority") and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Fifteen (the "Zone").

- Total Operating Budget for FY25 is \$16,284,488 which includes \$1,576,778 for required fund transfers and \$14,707,710 for Project Costs.
- The FY25 – FY29 CIP totals \$36,958,400 and includes provisions for the design and reconstruction of roadway and streets, pedestrian safety improvements, mobility improvements, utility upgrades and replacements, and greenspace improvements.
- The FY25 Operating Budget includes \$11,370,900 for capital expenditures and \$158,000 for administration and overhead.
- The Authority must advise the Chief Economic Development Officer of any budget amendment. Adjustments to the budget in excess of \$400,000 require City Council approval.

- The budget includes a municipal services cost payment in FY25 of \$313,726 for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 – FY29 CIP Budget

---

Gwendolyn Tillotson-Bell, Chief Economic Development Officer

**Prior Council Action:**

**Ord. No.** 2023-0051, 01/25/23

**Amount and Source of Funding:**

No funding required

**Contact Information:**

---

Jennifer D. Curley **Phone:** (832) 393-0981

**ATTACHMENTS:**

**Description**

Signed Cover sheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

District I

Item Creation Date: 10/2/2024

MYR - TIRZ 15 FY25 Budget

Agenda Item#: 25.

**Background:**

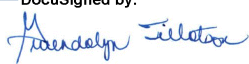
**SUBJECT:** Ordinance approving the Fiscal Year 2025 Operating Budget for the East Downtown Redevelopment Authority and the Fiscal Years 2025 - 2029 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

**RECOMMENDATION:** City Council to adopt an ordinance approving the Fiscal Year 2025 Operating Budget for the East Downtown Redevelopment Authority and Fiscal Years 2025 - 2029 CIP Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

**SPECIFIC EXPLANATION:** The Administration has undertaken a comprehensive review of the proposed FY25 TIRZ Budgets and recommends approval of the FY25 Operating Budget for the East Downtown Redevelopment Authority (the "Authority") and the FY25 – FY29 CIP Budget for Reinvestment Zone Number Fifteen (the "Zone").

- Total Operating Budget for FY25 is \$16,284,488 which includes \$1,576,778 for required fund transfers and \$14,707,710 for Project Costs.
- The FY25 – FY29 CIP totals \$36,958,400 and includes provisions for the design and reconstruction of roadway and streets, pedestrian safety improvements, mobility improvements, utility upgrades and replacements, and greenspace improvements.
- The FY25 Operating Budget includes \$11,370,900 for capital expenditures and \$158,000 for administration and overhead.
- The Authority must advise the Chief Economic Development Officer of any budget amendment. Adjustments to the budget in excess of \$400,000 require City Council approval.
- The budget includes a municipal services cost payment in FY25 of \$313,726 for the incremental cost of providing services to the area.

Attachments: FY25 Operating Budget and FY25 – FY29 CIP Budget

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Gwendolyn Tillotson-Bell, Chief Economic Development Officer

**Prior Council Action:**

Ord. No. 2023-0051, 01/25/23

**Amount and Source of Funding:**

No funding required

**Contact Information:**



Jennifer D. Curley Phone: (832) 393-0981

**ATTACHMENTS:**

Description	Type
PCA 2023-0051	Backup Material
FY25 TIRZ 15 B...	Backup Material

FY25 IIRZ 15 Budget

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 3/20/2024

MYR - Council Approval to Accept Grant Funds Issued by  
OOG for Direct Services to Victims of Human Trafficking

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing Director of Mayor's Office of Human Trafficking and Domestic Violence to submit application for Grant Assistance and execute and accept Subrecipient Grant Agreement with the **STATE OF TEXAS OFFICE OF THE GOVERNOR** relating to the **General Victim Assistance-Direct Services Program** by the City of Houston Mayor's Office; declaring the City's eligibility for such Grants; authorizing the Director to act as the City's representative in the application process, to request and/or accept the Grants and manage and expend the Grant Funds as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program including amendments or modifications to these agreements or any subsequent documents necessary to secure the City's Grant Funding through the life of these Grant Awards

### **Background:**

In 2023 Council approved an ordinance which provided one year of continuation funding for 2 anti-human trafficking case managers to leverage the Mayor's Office of Human Trafficking and Domestic Violence's systems-level approach in meeting the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services.

Since our direct services program's inception in 2017, we served 739 confirmed and potential victims of human trafficking. Because of our unique bridge to the shelter system, 112 victims also achieved longer-term housing. Victims served were diverse across gender, race, and age lines, and many had intersecting vulnerabilities, such as having experienced domestic violence and/or homelessness. Because of our program, case managers were able to rehabilitate victims by providing advocacy and accompaniment, offering emotional support and safety services such as crisis intervention, connecting victims with shelter and housing services, and making medical and mental healthcare referrals.

Council is now asked to approve an Ordinance authorizing a grant application for \$153,456.14 to the Office of the Governor of Texas for the General Victim Assistance - Direct Services Program by the City of Houston Mayor's Office to fund the program for the grant period of October 1, 2024, to September 30, 2025. The application does require, and this ordinance authorizes, the allocation of \$38,364.04 as the City's cash match contribution.

### **Fiscal Note:**

\* Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\* No Fiscal Note is required on grant items.

Minal Patel Davis, Director  
Mayor's Office of Human Trafficking and Domestic Violence

**Estimated Spending Authority**

Department	Current FY	Out Year	Total
Mayor's Office	\$115,092.11	\$38,364.03	\$153,456.14
General Government	\$ 28,773.03	\$ 9,591.01	\$ 38,364.04
<b>Total</b>	<b>\$143,865.14</b>	<b>\$47,955.04</b>	<b>\$191,820.18</b>

**Prior Council Action:**

Ordinance 2023-901 - October 25, 2023  
Ordinance 2022-972 - December 14, 2022  
Ordinance 2021-824 - September 22, 2021  
Ordinance 2020-933 - October 28, 2020  
Ordinance 2018-938 - November 28, 2018  
Resolution 2017-0031 - December 12, 2017

**Amount and Source of Funding:**

\$153,456.14 Grant Fund (5030) FED/LOCAL/STATE/STATE PASS  
\$ 38,364.04 General Fund (1000)  
**\$191,820.18 Total**

**Contact Information:**

Minal Patel Davis, Director  
Mayor's Office of Human Trafficking and Domestic Violence  
**Phone:** 832-393-0977 or 832-596-9965  
**E-Mail:** minal.davis@houstontx.gov

**ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 3/20/2024

MYR - Council Approval to Accept Grant Funds Issued by OOG for Direct Services to Victims of Human Trafficking

Agenda Item#: 14.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE approving and authorizing the submission of an application for grant assistance to the **OFFICE OF THE GOVERNOR OF TEXAS FOR THE GENERAL VICTIM ASSISTANCE – DIRECT SERVICES PROGRAM** (“Grant”) by the City of Houston Mayor’s Office; declaring the City’s eligibility for such Grant; authorizing the City of Houston Mayor to act as the City’s representative in the application process, with the authority to accept and expend such Grant Funds, as awarded, and to apply for, and accept, all subsequent awards, if any, pertaining to the program

**Background:**

In 2023 Council approved an ordinance which provided one year of continuation funding for 2 anti-human trafficking case managers to leverage the Mayor’s Office of Human Trafficking and Domestic Violence’s systems-level approach in meeting the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services.

Since our direct services program’s inception in 2017, we served 739 confirmed and potential victims of human trafficking. Because of our unique bridge to the shelter system, 112 victims also achieved longer-term housing. Victims served were diverse across gender, race, and age lines, and many had intersecting vulnerabilities, such as having experienced domestic violence and/or homelessness. Because of our program, case managers were able to rehabilitate victims by providing advocacy and accompaniment, offering emotional support and safety services such as crisis intervention, connecting victims with shelter and housing services, and making medical and mental healthcare referrals.

Council is now asked to approve an Ordinance authorizing a grant application for \$153,456.14 to the Office of the Governor of Texas for the General Victim Assistance - Direct Services Program by the City of Houston Mayor’s Office to fund the program for the grant period of October 1, 2024, to September 30, 2025. The application does require, and this ordinance authorizes, the allocation of \$38,364.04 as the City’s cash match contribution.

**Fiscal Note:**

\* Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\* Funding for this item will be included in the FY26 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\* No Fiscal Note is required on grant items.

DocuSigned by:  
  
 \_\_\_\_\_ 10/3/2024  
 Minal Patel Davis, Director  
 Mayor’s Office of Human Trafficking and Domestic Violence

Estimated Spending Authority			
Department	Current FY	Out Year	Total
Mayor’s Office	\$115,092.11	\$38,364.03	\$153,456.14
General Government	\$ 28,773.03	\$ 9,591.01	\$ 38,364.04
<b>Total</b>	<b>\$143,865.14</b>	<b>\$47,955.04</b>	<b>\$191,820.18</b>

**Prior Council Action:**

- Ordinance 2023-901 - October 25, 2023
- Ordinance 2022-972 - December 14, 2022
- Ordinance 2021-824 - September 22, 2021
- Ordinance 2020-933 - October 28, 2020
- Ordinance 2018-938 - November 28, 2018
- Resolution 2017-0031 - December 12, 2017

**Amount and Source of Funding:**

\$153,456.14 Grant Fund (5030) FED/LOCAL/STATE/STATE PASS  
 \$ 38,364.04 General Fund (1000)  
**\$191,820.18 Total**

**Contact Information:**

Minal Patel Davis, Director

Mayor's Office of Human Trafficking and Domestic Violence  
**Phone:** 832-393-0977 or 832-596-9965  
**E-Mail:** minal.davis@houstontx.gov

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Certification_of_Funds_3327907	Financial Information
Interlocal Agreement with Harris Health for Hospital Case Manager	Backup Material
OOG VOCA 3327907 Grant Application	Backup Material
Statement of Award	Backup Material
Funding Information	Financial Information



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 9/30/2024

MYR FY2024 Port Security Grant Program

Agenda Item#: 33.

### **Summary:**

ORDINANCE authorizing the submission of Electronic Application for Grant Assistance to the **UNITED STATES DEPARTMENT OF HOMELAND SECURITY** for the **FY2024 Port Security Grant** in accordance with the **FY2024 Port Security Grant Program**; declaring the City's eligibility for such Grant; authorizing the Director of the Mayor's Office of Public Safety and Homeland Security to act as the City's representative in the application process, to accept the Grant and expend the Grant Funds as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program

### **Background:**

It is recommended that Council authorize the director of the Mayor's Office of Public Safety & Homeland Security to apply for, accept received awards, and to request and/or accept any amendments/modifications to this agreement or any subsequent agreements necessary to secure Houston's allocation through this grant program (not to exceed five years).

The U.S. Department of Homeland Security (DHS) provides grant funds to states and local jurisdictions for use in strengthening critical infrastructure against terrorist attack. The Port Security Grant Program (PSGP) is a national competitive program that offers funding to entities for improving port-wide maritime security risk management; enhancing maritime domain awareness; supporting maritime security training and exercises; and for maintaining maritime security mitigation capabilities.

The City of Houston requests authorization to apply for, accept, and manage funds that will be used for the Houston Police Department (HPD) and the Houston Fire Department (HFD). To include:

- Specialized equipment for HPD's Air Support, Interdiction Unit and Marine Unit
- Training Simulator for the Fire Fighting Prop for HFD

### **MATCH REQUIREMENT**

This grant program requires 25% local cost share. The Houston Ship Channel Security District (HSCD) has budgeted the local share for the HFD project and a portion of the HPD projects. HSCD's contribution is \$132,723 will be reimbursed to the City of Houston; the balance (\$442,685) cash share will be paid by Houston Police Department's general fund budget.

Federal Share (75%)	Local Share (25%)	Total

\$1,726,223.00	\$575,408.00	\$2,301,631.00
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**Fiscal Notes:**

- No Fiscal Note is required on grant items
- Funding for this is included in FY25 adopted budget, therefore no fiscal note is required as stated in the financial policy.

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Larry Satterwhite, Director

**Prior Council Action:**

ORD 2023-926

**Amount and Source of Funding:**

\$1,726,223.00 - Federal Government Fund (5000)  
 \$442,685.00 - General Fund (1000)  
 \$132,723.00 - Other Government Fund (5040)  
 \$2,301,631.00 - **Total**

**Contact Information:**

Kimberly House, Division Manager  
 Mayor's Office  
 Phone - 832-393-0930

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District H

Item Creation Date: 4/22/2024

PLN - Special Minimum Lot Size Block Renewal Application  
No.90 (700 block of Ralfallen Street, north and south sides,  
between Hall Place and Beverly Street)

Agenda Item#: 34.

### **Summary:**

ORDINANCE renewing the establishment of the north and south sides of the 700 Block of Ralfallen Street, between Hall Place and Beverly Street within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas  
**- DISTRICT H - CASTILLO**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 711 Ralfallen Street, Lot 78, in the Ridgewood subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB).

The Planning and Development Department mailed notifications to fourteen (14) property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained essentially the same since the original ordinance (2004-66) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,000 square feet for the 700 block of Ralfallen Street, north and south sides, between Hall Place and Beverly Street.

---

Vonn Tran  
Director  
Planning and Development Department

### **Prior Council Action:**

Ordinance 2004-66; passed on January 28, 2004

**Contact Information:**

Anna Sedillo, Council Liaison  
832.393.6578

Eriq Glenn, Planner  
832.393.6634

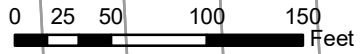
**ATTACHMENTS:**

**Description**

Map  
RCA

**Type**

Backup Material  
Backup Material



**Special Minimum Lot Size Renewal**  
**700 block of Ralfallen Street, north and south**  
**sides, between Hall Place and Beverly Street**  
**5,000 Square Feet**

Source: Harris County Appraisal District  
 Date: January 29, 2024  
 Reference: MLS 90REN

All properties within the application area are single family unless noted as such:

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded



**PLANNING & DEVELOPMENT DEPARTMENT**

Special Minimum Lot Size Boundary



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

District H

Item Creation Date: 4/22/2024

PLN - Special Minimum Lot Size Block Renewal Application No.90 (700 block of Ralfallen Street, north and south sides, between Hall Place and Beverly Street)

Agenda Item#: 11.

**Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 711 Ralfallen Street, Lot 78, in the Ridgewood subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB).

The Planning and Development Department mailed notifications to fourteen (14) property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to the City Council.

The neighborhood and lot size have remained essentially the same since the original ordinance (2004-66) was passed in 2004.

The Planning and Development Department recommends that the City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,000 square feet for the 700 block of Ralfallen Street, north and south sides, between Hall Place and Beverly Street.

Signed by:

A handwritten signature in blue ink that reads "Vonn Tran".

Vonn Tran  
Director  
Planning and Development Department

**Prior Council Action:**

Ordinance 2004-66; passed on January 28, 2004

**Contact Information:**

Anna Sedillo, Council Liaison  
832.393.6578

Eriq Glenn, Planner  
832.393.6634

**ATTACHMENTS:**

Description	Type
Map	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District C

Item Creation Date: 7/23/2024

HPW 20ET10278/Abandonment and Sale of a Storm Sewer Easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh/SY24-022

Agenda Item#: 35.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 20 foot-wide storm sewer easement, being out of and a part of Restricted Reserve "B," Wells Fargo Waugh, situated in the Obediance Smith League, Abstract No. 696, Harris County, Texas; abandoning said easement to the abutting property owner, in consideration of its payment to the City in the amount of \$209,633.00, and other good and valuable consideration -

### **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696. **Parcel SY24-022**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696, in exchange for a consideration of \$209,633.00. **Parcel SY24-022**

### **SPECIFIC EXPLANATION:**

Wells Fargo Bank, National Association, requested the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696. The applicant plans to construct a new bank building over the existing storm sewer easement. The Joint Referral Committee reviewed and approved the request.

Wells Fargo Bank, National Association has completed the transaction requirements, has accepted the City's offer and has rendered payment in full.

The City will abandon and sell to Wells Fargo Bank, National Association:

### **Parcel SY24-022**

3993 square feet of storm sewer easement	\$209,633.00
Valued at \$105.00 per square foot x 50%	

**TOTAL ABANDONMENT AND SALE**

**\$209,633.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696, in exchange for a consideration of \$209,633.00.

**FISCAL NOTE:** Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Amount and Source of Funding:**

REVENUE  
Fund 1000  
General Fund

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Capital Projects-Real Estate Services	832.395.3164

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Parcel Map  
Aerial Map

**Type**

Signed Cover sheet  
Backup Material  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District C

Item Creation Date: 7/23/2024

HPW20ET10278/Abandonment and sale of a Storm Sewer Easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh/SY24-022

Agenda Item#:

**Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696. **Parcel SY24-022**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696, in exchange for a consideration of \$209,633.00. **Parcel SY24-022**

**SPECIFIC EXPLANATION:**

Wells Fargo Bank, National Association, requested the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696. The applicant plans to construct a new bank building over the existing storm sewer easement. The Joint Referral Committee reviewed and approved the request.

Wells Fargo Bank, National Association has completed the transaction requirements, has accepted the City's offer and has rendered payment in full.

The City will abandon and sell to Wells Fargo Bank, National Association:

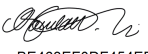
**Parcel SY24-022**

3993 square feet of storm sewer easement                      \$209,633.00  
Valued at \$105.00 per square foot x 50%

**TOTAL ABANDONMENT AND SALE                      \$209,633.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obediance Smith League, A-696, in exchange for a consideration of \$209,633.00.

**FISCAL NOTE:** Revenue for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
 9/18/2024  
BE463EF0DF454EB...

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Amount and Source of Funding:**

REVENUE  
Fund 1000  
General Fund

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Capital Projects-Real Estate Services	832.395.3164

**ATTACHMENTS:**

**Description**

Parcel Map  
Aerial Map  
Attachment A

**Type**

Backup Material  
Backup Material  
Financial Information



Ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obedience Smith League, A-696. Parcel SY24-022

# Parcel Map

Key Map:  
492R

Storm Sewer Easement  
to be abandoned

Subject Property: Wells  
Fargo

DISTRICT C  
ABBIE KAMIN

**Legend**

Subject Tract

Storm Sewer Abandonment

Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community, Source NOAA, USGS, © OpenStreetMap contributors,

Ordinance authorizing the abandonment and sale of a 20-foot-wide storm sewer easement being out of and a part of Restricted Reserve "B", Wells Fargo Waugh, out of Obedience Smith League, A-696. Parcel SY24-022



# Aerial

Key Map:  
492R

DISTRICT C  
ABBIE KAMIN


Storm Sewer Easement  
to be abandoned


Subject Property: Wells  
Fargo

West Pierce Street

West Gray Street

**Legend**

Subject Tract 

Storm Sewer Abandonment 



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District C

Item Creation Date: 5/22/2024

HPW – 20INF2425 Contract Award / Resicom, Inc.

Agenda Item#: 36.

### **Summary:**

ORDINANCE appropriating \$15,703,033.30 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **RESICOM, INC** for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund, contingency, testing services, and construction management - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Contract Award for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions.

**RECOMMENDATION:** Award a Construction Contract to Resicom, Inc. for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plan (CIP) and is required to improve customer service, water quality and capacity, fire protection, and system reliability.

**DESCRIPTION/SCOPE:** This project consists of the replacement of distribution mains and upgrades of small mains that do not meet standards. The Contract duration for this project is 365 calendar days. This project was designed by CP&Y, Inc.

### **LOCATION:**

<b>PROJECT NAME</b>	<b>LOCATION</b>	<b>COUNCIL DISTRICT</b>
Watermain Replacement in Midtown	North: McGowen Street East: Main Street	C
Watermain Replacement in Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions	North: Westheimer Road East: Dunlavy Street	C

**BIDS:** This project was advertised for bidding on March 28, 2024. Bids were received on April 04, 2024.

The six (6) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Resicom, Inc.	\$13,598,228.00
2.	Grava, LLC	\$13,781,565.71
3.	T Construction, LLC	\$14,968,334.00
4.	Total Contracting Limited	\$14,995,950.69
5.	Nerie Construction	\$17,486,307.00
6.	Texkota Enterprises, LLC	\$18,307,044.00

**AWARD:** It is recommended that this construction contract be awarded to Resicom, Inc. with a low bid of \$13,598,228.00.

**PROJECT COST:** The total cost of this project is \$15,703,033.30 to be appropriated as follows:

• Bid Amount	\$ 13,598,228.00
• Contingencies	\$ 679,911.40
• Testing Services	\$ 200,000.00
• CIP Cost Recovery	\$ 679,911.40
• Construction Management	\$ 544,982.50

Testing Services will be provided by Riner Engineering, Inc. under a previously approved contract.

Construction Management Services will be provided by HR Green, Inc under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Resicom, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal and 8.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Resicom, Inc.	Construction Management, Highway, Road, Street and Bridge	\$ 1,019,867.10	7.50%
2.	AJM Construction Company, Incorporated	Utility Line, Construction	\$ 1,019,867.10	7.50%
		<b>TOTAL</b>	\$ 2,039,734.20	15.00%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	J. A. Gamez Trucking Services	Trucking, Specialized Freight	\$ 543,929.12	4.00%

<u>SERVICES</u>	<u>Amount</u>	<u>% of Contract</u>	
<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Wilson Flagging Control	Flagging Services	\$ 271,964.56	2.00%
2. CRG Texas Environmental Services, Inc.	Engineering Consulting Services	\$ 271,964.56	2.00%
<b>TOTAL</b>		\$ 543,929.12	4.00%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

---

Randall V. Macchi  
 Chief Operating Officer  
 Houston Public Works

WBS No. S-000035-0269-4

**Prior Council Action:**

**Amount and Source of Funding:**

\$15,703,033.30 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Tanu Hiremath, Assistant Director	INF- HPW Capital Projects	832.395.2365

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet
Maps	Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District C

Item Creation Date: 5/22/2024

HPW – 20INF2425 Contract Award / Resicom, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Contract Award for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions.

**RECOMMENDATION:** Award a Construction Contract to Resicom, Inc. for Watermain Replacement in the Midtown Area and Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City’s Capital Improvement Plan (CIP) and is required to improve customer service, water quality and capacity, fire protection, and system reliability.

**DESCRIPTION/SCOPE:** This project consists of the replacement of distribution mains and upgrades of small mains that do not meet standards. The Contract duration for this project is 365 calendar days. This project was designed by CP&Y, Inc.

**LOCATION:**

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Watermain Replacement in Midtown	North: McGowen Street East: Main Street	C
Watermain Replacement in Winlow Place, Dearborn Place, Montlew Place, and Lancaster Subdivisions	North: Westheimer Road East: Dunlavy Street	C

**BIDS:** This project was advertised for bidding on March 28, 2024. Bids were received on April 04,2024. The six (6) bids are as follows:

Bidder	Bid Amount
1. Resicom, Inc.	\$13,598,228.00
2. Grava, LLC	\$13,781,565.71
3. T Construction,LLC	\$14,968,334.00
4. Total Contracting Limited	\$14,995,950.69
5. Nerie Construction	\$17,486,307.00
6. Texkota Enterprises, LLC	\$18,307,044.00

**AWARD:** It is recommended that this construction contract be awarded to Resicom, Inc. with a low bid of \$13,598,228.00.

**PROJECT COST:** The total cost of this project is \$15,703,033.30 to be appropriated as follows:

• Bid Amount	\$ 13,598,228.00
• Contingencies	\$ 679,911.40
• Testing Services	\$ 200,000.00
• CIP Cost Recovery	\$ 679,911.40
• Construction Management	\$ 544,982.50

Testing Services will be provided by Riner Engineering, Inc. under a previously approved contract.

Construction Management Services will be provided by HR Green, Inc under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Resicom, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal and 8.00% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Resicom, Inc.	Construction Management, Highway, Road, Street and Bridge	\$ 1,019,867.10	7.50%
2. AJM Construction Company, Incorporated	Utility Line, Construction	\$ 1,019,867.10	7.50%
<b>TOTAL</b>		\$ 2,039,734.20	15.00%

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. J. A. Gamez Trucking Services	Trucking, Specialized Freight	\$ 543,929.12	4.00%

<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Wilson Flagging Control	Flagging Services	\$ 271,964.56	2.00%
2. CRG Texas Environmental Services, Inc.	Engineering Consulting Services	\$ 271,964.56	2.00%
<b>TOTAL</b>		\$ 543,929.12	4.00%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:  
  
 10/3/2024  
RF463EEDDE456ER

Randall V. Macchi  
 Chief Operating Officer  
 Houston Public Works

WBS No. S-000035-0269-4

**Amount and Source of Funding:**

\$15,703,033.30 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

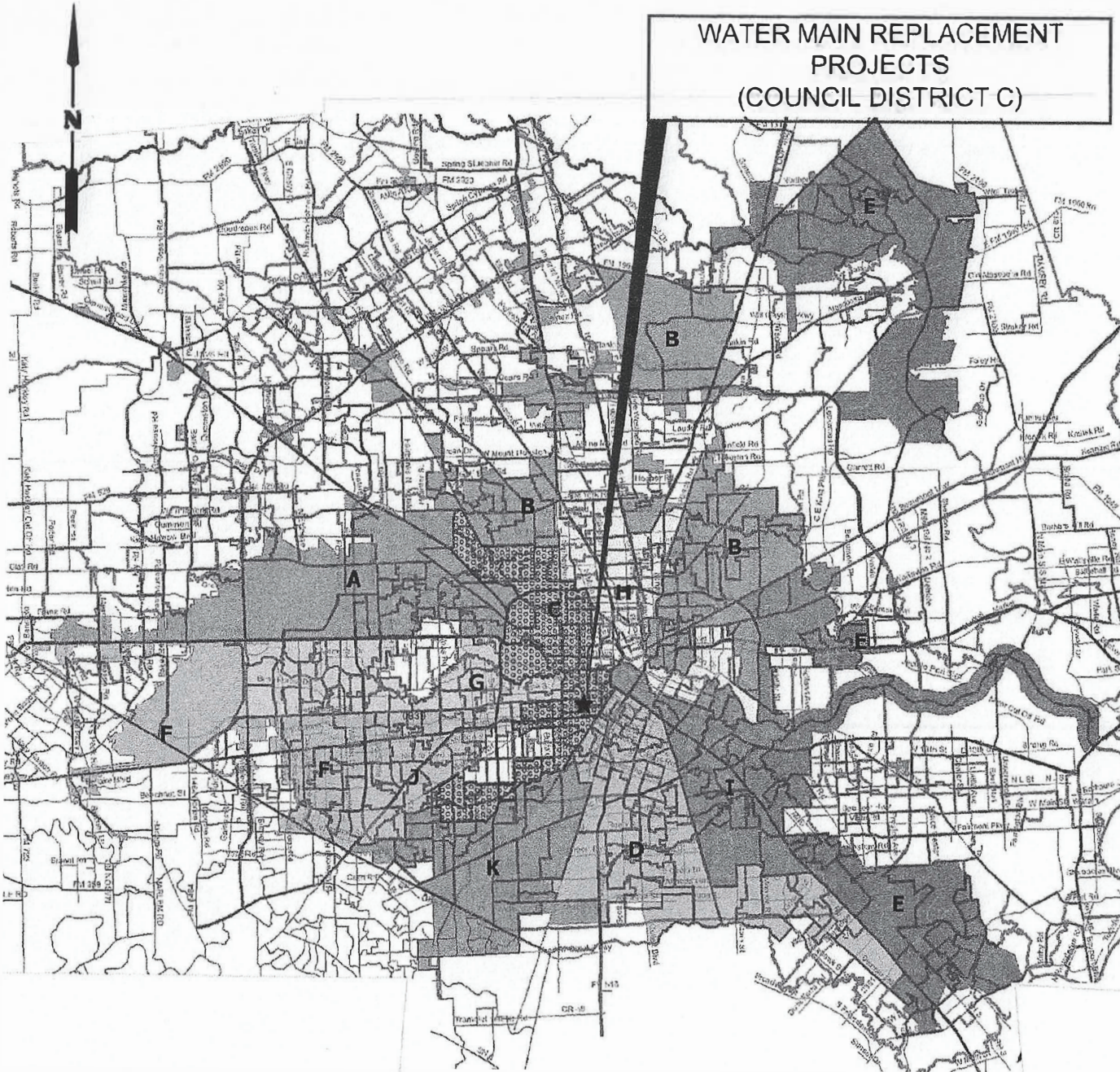
<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Tanu Hiremath, Assistant Director	INF- HPW Capital Projects	832.395.2365

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Ownership Information Form & Tax Report Form B	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material

**WATER MAIN REPLACEMENT  
PROJECTS  
(COUNCIL DISTRICT C)**

KEY MAP #492 U, V, Y, Z  
#493 P, T, W



**COUNCIL DISTRICTS**

- COUNCIL MEMBER:**  
 DISTRICT A - AMY PECK  
 DISTRICT B - TARSHA JACKSON  
 DISTRICT C - ABBIE KAMIN  
 DISTRICT D - CAROLYN EVANS-SHABAZZ  
 DISTRICT E - FRED FLICKINGER  
 DISTRICT F - TIFFANY D THOMAS  
 DISTRICT G - MARY NAN HUFFMAN  
 DISTRICT H - MARIO CASTILLO  
 DISTRICT I - JOAQUIN MARTINEZ  
 DISTRICT J - EDWARD POLLARD  
 DISTRICT K - MARTHA CASTEX-TATUM  
 AT LARGE 1 - JULIAN RAMIREZ  
 AT LARGE 2 - WILLIE DAVIS  
 AT LARGE 3 - TWILA CARTER  
 AT LARGE 4 - LETITIA PLUMMER  
 AT LARGE 5 - SALLIE ALCORN



TBPE FIRM No. F-1741

11757 Katy Freeway, Suite 1540  
Houston, TX 77079  
(713)532-1730, Fax (713)532-1734

**CITY OF HOUSTON**

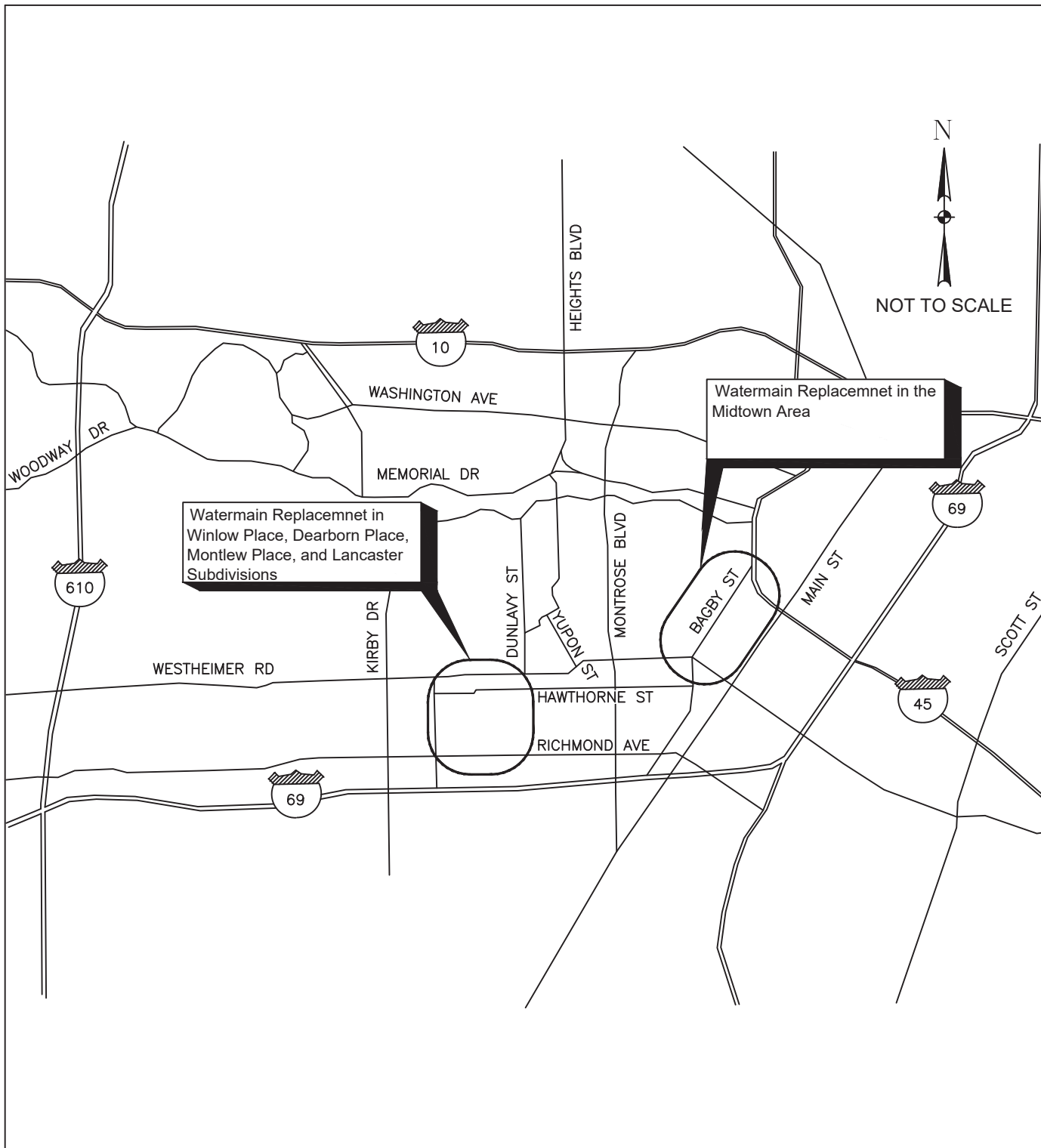
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

WBS NO. S-000035-0269-4  
 WATER MAIN REPLACEMENT IN MIDTOWN AREA,  
 WINLOW PLACE, DEARBORN PLACE, MONTLEW  
 PLACE AND LANCASTER SUBDIVISIONS

**COUNCIL DISTRICT MAP**

WBS NO. S-000035-0269-4	CITY OF HOUSTON PM MUMTAZ BAIG, PE
DRAWING SCALE N.T.S.	DATE 5-2-2024
	EXHIBIT A





**DISTRICT C**

KEY MAP NO. 492 U, V, Y, Z  
 493 P, T, W  
 GIMS MAP NO. 5356A, 5356B,  
 5356C, 5356D,  
 5357D

**CP&I**  
 CONSULTING ENGINEERS  
 11757 KATY FREEWAY, STE 1540  
 HOUSTON, TX 77079  
 713.532.1730  
 SURVEYED BY: AMANI ENGINEERING  
 FB NO. P-2617

**CITY OF HOUSTON**  
 HOUSTON PUBLIC WORKS

**WATERMAIN REPLACEMENT IN  
 MIDTOWN AREA, WINLOW PLACE,  
 DEARBORN PLACE, MONTLEW PLACE  
 AND LANCASTER SUBDIVISIONS**

**PROJECT LOCATION MAP**

WBS NUMBER	FOR CITY OF HOUSTON USE ONLY
S-000035-0269-4	
DRAWING SCALE	
NONE	
CITY OF HOUSTON PM	
MUMTAZ BAIG, PE	
SHEET NO. 1 OF 1	



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – A Evergreen Vacuum Services SWF

Agenda Item#: 37.

### **Summary:**

ORDINANCE NO. 2024-783, passed first reading October 16, 2024

ORDINANCE granting to **A EVERGREEN VACUUM SERVICES**, a Texas Sole Proprietorship, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to A Evergreen Vacuum Services. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

\_\_\_\_\_ -

---

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

10.4.2024 A Evergreen Vacuum Services  
SWF\_Signed

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – A Evergreen Vacuum Services SWF

Agenda Item#: 35.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to A Evergreen Vacuum Services. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:

Tina Paez

606AE9FC66A04CC...

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – Buck Waste LLC SWF

Agenda Item#: 38.

### **Summary:**

ORDINANCE NO. 2024-784, passed first reading October 16, 2024

ORDINANCE granting to **BUCK WASTE LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Buck Waste LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

\_\_\_\_\_ -

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

**Type**

10.4.2024 Buck Waste LLC SWF\_Signed

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – Buck Waste LLC SWF

Agenda Item#: 36.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Buck Waste LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EL

DocuSigned by:

Tina Paez

606AE9FC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Rosalinda Salazar Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/3/2024

ARA – Control Waste Services, LLC SWF

Agenda Item#: 39.

### **Summary:**

ORDINANCE NO. 2024-785, passed first reading October 16, 2024

ORDINANCE granting to **CONTROL WASTE SERVICES, LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Control Waste Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

\_\_\_\_\_ -



---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

**Type**

10.4.2024 Control Waste Services, LLC  
SWF\_Signed

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/3/2024

ARA – Control Waste Services, LLC SWF

Agenda Item#: 37.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Control Waste Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:  
*Tina Paez*  
606AE9EC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/3/2024

ARA – Daniels Sharpsmart, Inc SWF

Agenda Item#: 40.

### **Summary:**

ORDINANCE NO. 2024-786, passed first reading October 16, 2024

ORDINANCE granting to **DANIELS SHARPSMART, INC**, a Foreign For-Profit Corporation, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Daniels Sharpsmart, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

\_\_\_\_\_ -

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

10.4.2024 Daniels Sharpsmart, Inc  
SWF\_Signed

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/3/2024

ARA – Daniels Sharpsmart, Inc SWF

Agenda Item#: 38.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Daniels Sharpsmart, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:

Tina Paez

606AE9FC66A94CC...

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Rosalinda Salazar Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – GB Recycle LLC SWF

Agenda Item#: 41.

### **Summary:**

ORDINANCE NO. 2024-787, passed first reading October 16, 2024

ORDINANCE granting to **GB RECYCLE LLC**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GB Recycle LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

**Type**

10.4.2024 GB Recycle LLC SWF\_Signed

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – GB Recycle LLC SWF

Agenda Item#: 39.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GB Recycle LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:

*Tina Paez*

000A9FC00A94CC...

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Rosalinda Salazar Phone: (832) 393-8529





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – GFL of Texas, LP SWF

Agenda Item#: 42.

### **Summary:**

ORDINANCE NO. 2024-788, passed first reading October 16, 2024

ORDINANCE granting to **GFL OF TEXAS, LP**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GFL of Texas, LP. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

**Type**

10.4.2024 GFL of Texas, LP SWF\_Signed

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – GFL of Texas, LP SWF

Agenda Item#: 41.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GFL of Texas, LP. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:

Tina Paez

606AE9EC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – GFL Plant Services, LP SWF

Agenda Item#: 43.

### **Summary:**

ORDINANCE NO. 2024-789, passed first reading October 16, 2024

ORDINANCE granting to **GFL PLANT SERVICES LP**, a Texas Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GFL Plant Services, LP. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

10.4.2024 GFL Plant Services, LP  
SWF\_Signed

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – GFL Plant Services, LP SWF

Agenda Item#: 42.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to GFL Plant Services, LP. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:  
*Tina Paez*  
606AE9FC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ALL

Item Creation Date: 10/2/2024

ARA – Heritage-Crystal Clean LLC SWF

Agenda Item#: 44.

### **Summary:**

ORDINANCE NO. 2024-790, passed first reading October 16, 2024

ORDINANCE granting to **HERITAGE-CRYSTAL CLEAN, LLC**, an Indiana Limited Liability Company, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas - **SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Heritage-Crystal Clean LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529

**ATTACHMENTS:**

**Description**

10.4.2024 Heritage-Crystal Clean LLC  
SWF\_Signed

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

ALL

Item Creation Date: 10/2/2024

ARA – Heritage-Crystal Clean LLC SWF

Agenda Item#: 43.

**Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Heritage-Crystal Clean LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 207 solid waste operator franchises. For FY 2025, the total solid waste franchise revenue to the City is projected to be \$9,806,079.00.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling, or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages, and force majeure provisions. The proposed franchise term is 10 years from the effective date.

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:

*Tina Paez*

606AE9FC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530  
Rosalinda Salazar      Phone: (832) 393-8529



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

ETJ

Item Creation Date: 9/18/2024

HCD24-107 Motion to Hold Public Hearing 4% HTC  
Enclave on Louetta

Agenda Item#: 45.

### **Summary:**

**SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection for the 4% tax credit application of **Enclave on Louetta**

**HEARING DATE - 9:00 AM - WEDNESDAY - OCTOBER 30, 2024**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for one applicant seeking 4% Housing Tax Credits (HTCs) for the following multifamily development:

<b>TDHCA APP#</b>	<b>Development Name</b>	<b>Development Address</b>	<b>Total Units</b>	<b>Construction Type</b>	<b>Target Population</b>
24481	Enclave on Louetta	2324 Louetta Rd, Spring, TX 77388	358 at 60% AMI	New Construction	Family

The TDHCA administers the state's Housing Tax Credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Zoned schools have met standards
- Not located in 100-year flood plain
- Poverty concentration below 25%

HCD requests a Motion to hold a Public Hearing on October 30, 2024, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Affordability Committee on October 15, 2024.

---

Michael Nichols, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/22/2024

ETJ

Item Creation Date: 9/18/2024

HCD24-107 Motion to Hold Public Hearing 4% HTC Enclave on Louetta

Agenda Item#: 4.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Motion establishing a date for a Public Hearing to provide a Resolution of No Objection for one applicant seeking 4% Housing Tax Credits (HTCs) for the following multifamily development:

TDHCA APP#	Development Name	Development Address	Total Units	Construction Type	Target Population
24481	Enclave on Louetta	2324 Louetta Rd, Spring, TX 77388	358 at 60% AMI	New Construction	Family

The TDHCA administers the state's Housing Tax Credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Zoned schools have met standards
- Not located in 100-year flood plain
- Poverty concentration below 25%

HCD requests a Motion to hold a Public Hearing on October 30, 2024, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Affordability Committee on October 15, 2024.

DocuSigned by:

*Michael Nichols*

Michael Nichols, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District G

Item Creation Date: 10/16/2024

MYR - TA TPMS Set Hearing

Agenda Item#: 46.

### **Summary:**

**SET A PUBLIC HEARING DATE** regarding the designation for the TPMS DA LLC Reinvestment Zone for tax abatement purposes and its related tax abatement agreement

**HEARING DATE - 9:00 AM - WEDNESDAY - NOVEMBER 6, 2024**

### **Background:**

A motion to set a public hearing date for November 6, 2024, regarding the designation for the TPMS DA LLC Reinvestment Zone for tax abatement purposes and its related tax abatement agreement.

### **RECOMMENDATION:**

A motion to set a public hearing date for November 6, 2024, regarding the designation for the TPMS DA LLC Reinvestment Zone for tax abatement purposes and its related tax abatement agreement.

### **SPECIFIC EXPLANATION:**

Section 312.002, Texas Tax Code requires cities to adopt tax abatement guidelines and criteria before entering into tax abatement agreements or designating an area as a reinvestment zone. That Section also provides that cities' tax abatement guidelines and criteria expire after two years. City Council last renewed the tax abatement guidelines and criteria on August 28, 2024. Chapter 312 allows tax abatement agreements within a designated reinvestment zone and requires that the City hold a public hearing before it can adopt an ordinance designating an area as a reinvestment zone. Sec 312.201 allows the governing body of a municipality by ordinance to designate as a reinvestment zone an area, or real or personal property in the taxing jurisdiction or extraterritorial jurisdiction ("ETJ") of the municipality. Additionally, Section 44-126(a) of the Code of Ordinances requires a public hearing on a proposed tax abatement agreement prior to entering into tax abatement agreements. Public hearings on proposed tax abatement agreements are above the statutory requirements for public hearings in Chapter 312 of the Texas Tax Code.

TPMS 3 DA LLC and TPMS 4 DA LLC (The Company) is proposing the development of a mixed-use office and retail center. In Chapter 44 Section 132 of the Code of Ordinances, pursuant to Ordinance No. 2024-624, the tax abatement program allows for an abatement on eligible Green Stormwater Infrastructure (GSI) costs. The Company submitted a GSI abatement application to the City on March 31, 2024, with all supporting documentation. The proposed development includes the combination of bioswales, permeable pavement, and urban forestry as GSI improvements.

In Chapter 44 Section 133 of the Code of Ordinances, pursuant to Ordinance No. 2024-624, the tax abatement program allows for an abatement on eligible demolition costs. The Company submitted a demolition/demolished abatement application to the City on April 22, 2024, with all supporting documentation. The proposed development includes demolishing existing office and retail buildings on the project site.

The City has reviewed the Company's tax abatement application, and the proposed tax abatement agreement was presented to the Economic Development Committee on July 17, 2024. The proposed date of the public hearing is November 6, 2024. The hearing notice will be published in the Houston Chronicle at least 7 days prior to the public hearings as statutorily required in Chapter 312.201(d) of the Texas Tax Code.

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Gwendolyn Tillotson-Bell  
Chief Economic Development Officer

**Prior Council Action:**  
Ord. 2024-624, 8/28/2024

**Contact Information:**  
Andrew Busker  
832.393.0871

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District A

Item Creation Date: 8/30/2024

HCD24-88A HHA PFC Resolution of Approval Ariza Park  
Row

Agenda Item#: 47.

### **Summary:**

RESOLUTION confirming approval of proposed development of **ARIZA PARK ROW** as Affordable Rental Housing located in City of Houston, Texas and being a development owned by Public Facility Corporation created and existing under Chapter 303 of the Texas Local Government Code and seeking Tax Exemption in accordance with Chapter 303 - **DISTRICT A - PECK**

**TAGGED BY COUNCIL MEMBER FLICKINGER**

This was item 16 on agenda of October 16, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of Approval of a Houston Housing Authority Public Facility Corporation seeking tax exemptions for the Ariza Park Row multifamily mixed-income housing development located at 1100 Blackhaw St, 77079.

Chapter 303 of the Texas Local Government Code provides that an exemption from property taxation for multifamily residential developments must meet certain requirements, including providing housing units for low- and moderate-income households. To obtain the exemption, the development must be approved by the governing body of the municipality in which the development is located.

HCD has performed a threshold review and recommends a Resolution of Approval for the following reasons:

- Ariza Park Row – High Opportunity Area

The Houston Housing Authority will hold a public hearing for the PFC listed above on November 19, 2024.

This item was reviewed by the Housing and Affordability Committee on September 17, 2024.

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Michael Nichols, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/15/2024

District A

Item Creation Date: 8/30/2024

HCD24-88A HHA PFC Resolution of Approval Ariza Park Row

Agenda Item#: 18.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of Approval of a Houston Housing Authority Public Facility Corporation seeking tax exemptions for the Ariza Park Row multifamily mixed-income housing development located at 1100 Blackhaw St, 77079.

Chapter 303 of the Texas Local Government Code provides that an exemption from property taxation for multifamily residential developments must meet certain requirements, including providing housing units for low- and moderate-income households. To obtain the exemption, the development must be approved by the governing body of the municipality in which the development is located.

HCD has performed a threshold review and recommends a Resolution of Approval for the following reasons:

- Ariza Park Row – High Opportunity Area

The Houston Housing Authority will hold a public hearing for the PFC listed above on November 19, 2024.

This item was reviewed by the Housing and Affordability Committee on September 17, 2024.

DocuSigned by:

*Michael Nichols*

Michael Nichols, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District D

Item Creation Date: 10/8/2024

HCD24-104 HHA PFC Resolution of Approval Orem Circle

Agenda Item#: 48.

### **Summary:**

RESOLUTION confirming approval of proposed development of **OREM CIRCLE APARTMENTS** as Affordable Rental Housing located in City of Houston, Texas and being a development owned by Public Facility Corporation created and existing under Chapter 303 of the Texas Local Government Code and seeking tax exemption in accordance with Chapter 303 - **DISTRICT D - EVANS-SHABAZZ**

**TAGGED BY COUNCIL MEMBER FLICKINGER**

This was item 17 on agenda of October 16, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of Approval of a Houston Housing Authority Public Facility Corporation seeking tax exemptions for the Orem Circle multifamily mixed-income housing development located at 12781 Martin Luther King Blvd, 77048.

Chapter 303 of the Texas Local Government Code provides that an exemption from property taxation for multifamily residential developments must meet certain requirements, including providing housing units for low- and moderate-income households. To obtain the exemption, the development must be approved by the governing body of the municipality in which the development is located.

HCD has performed a threshold review and recommends a Resolution of Approval for the following reasons:

- Orem Circle – Gulfgate TIRZ

The Houston Housing Authority will hold a public hearing for the PFC listed above on November 19, 2024.

This item was reviewed by the Housing and Affordability Committee on September 17, 2024.

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Michael Nichols, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/15/2024

District D

Item Creation Date: 10/8/2024

HCD24-104 HHA PFC Resolution of Approval Orem Circle

Agenda Item#: 20.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of Approval of a Houston Housing Authority Public Facility Corporation seeking tax exemptions for the Orem Circle multifamily mixed-income housing development located at 12781 Martin Luther King Blvd, 77048.

Chapter 303 of the Texas Local Government Code provides that an exemption from property taxation for multifamily residential developments must meet certain requirements, including providing housing units for low- and moderate-income households. To obtain the exemption, the development must be approved by the governing body of the municipality in which the development is located.

HCD has performed a threshold review and recommends a Resolution of Approval for the following reasons:

- Orem Circle – Gulfgate TIRZ

The Houston Housing Authority will hold a public hearing for the PFC listed above on November 19, 2024.

This item was reviewed by the Housing and Affordability Committee on September 17, 2024.

DocuSigned by:

*Michael Nichols*

Michael Nichols, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

District B

Item Creation Date: 8/20/2024

HCD24-80 Coalition for the Homeless - Housing Navigation  
Center Operations

Agenda Item#: 49.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and the **COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY** to provide City of Houston General Funding for continued administration and operation of Housing Navigation Center - \$3,500,000.00 - General Fund - **DISTRICT B - JACKSON**

**TAGGED BY COUNCIL MEMBERS JACKSON and THOMAS**

This was item 21 on agenda of October 16, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (the Coalition), providing \$3,500,000.00 of City of Houston general funding to continue administration and operation of the Housing Navigation Center located at 2903 Jensen Drive, Houston, Texas 77026.

The City partnered with the Coalition to operate the Housing Navigation Center, which temporarily houses individuals living on the streets, including those from encampments selected for decommissioning, and assists with placing them into permanent housing.

The Coalition, through a procured subrecipient, manages the operations, administrative and compliance activities for the Housing Navigation Center. The facility provides bridge beds for 200 clients annually to stay during the housing placement process. "Bridging" is the time from housing assessment to placement into permanent housing. Funding will support shelter operations including, but not limited to utilities, food, supplies, security, facility staff and case management services. To be eligible for entry, potential clients must be referred and transported to the location by either a homeless service agency or first responders.

Category	Amount	Percent
Program	\$3,150,000.00	90.00%
Administrative	\$350,000.00	10.00%
<b>Total</b>	<b>\$3,500,000.00</b>	<b>100.00%</b>

The Agreement term will be from the date of countersignature by the City Controller to December 31, 2025. There were no findings during the last annual compliance monitoring review. The

Coalition has received funding through the City since 2005.

**Fiscal Note:**

Funding for this item is not included in the FY2025 Adopted Budget. Therefore, a fiscal note is required as stated in the Financial Policies.

This item was reviewed by the Housing and Affordability Committee on August 26, 2024 and will be reviewed by the Quality of Life Committee on October 7, 2024.

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Michael Nichols, Director

<b>Estimated Fiscal Operating Impact</b>			
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Recurring or One-Time		One-time	
		Out	
Department Name	FY2025	Year	Total
General Government	3,500,000.00	0.00	3,500,000.00
<b>Total</b>	<b>3,500,000.00</b>	<b>0.00</b>	<b>3,500,000.00</b>

**Amount and Source of Funding:**

\$3,500,000.00

General Fund

Fund 1000

**Contact Information:**

Roxanne Lawson, Division Manager

Housing and Community Development Department

**Phone:** 832-394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/8/2024

District B

Item Creation Date: 8/20/2024

HCD24-80 Coalition for the Homeless - Housing Navigation Center Operations

Agenda Item#: 17.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and the Coalition for the Homeless of Houston/Harris County (the Coalition), providing \$3,500,000.00 of City of Houston general funding to continue administration and operation of the Housing Navigation Center located at 2903 Jensen Drive, Houston, Texas 77026.

The City partnered with the Coalition to operate the Housing Navigation Center, which temporarily houses individuals living on the streets, including those from encampments selected for decommissioning, and assists with placing them into permanent housing.

The Coalition, through a procured subrecipient, manages the operations, administrative and compliance activities for the Housing Navigation Center. The facility provides bridge beds for 200 clients annually to stay during the housing placement process. "Bridging" is the time from housing assessment to placement into permanent housing. Funding will support shelter operations including, but not limited to utilities, food, supplies, security, facility staff and case management services. To be eligible for entry, potential clients must be referred and transported to the location by either a homeless service agency or first responders.

Category	Amount	Percent
Program	\$3,150,000.00	90.00%
Administrative	\$350,000.00	10.00%
<b>Total</b>	<b>\$3,500,000.00</b>	<b>100.00%</b>

The Agreement term will be from the date of countersignature by the City Controller to December 31, 2025. There were no findings during the last annual compliance monitoring review. The Coalition has received funding through the City since 2005.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

This item was reviewed by the Housing and Affordability Committee on August 26, 2024 and will be reviewed by the Quality of Life Committee on October 7, 2024.

DocuSigned by:

*Michael Nichols*

728A192FD024CF  
Michael Nichols, Director

**Estimated Spending Authority:**

Department	FY2025	Out Years	Total
Housing and Community Development	\$3,500,000.00	\$0	\$3,500,000.00

**Amount and Source of Funding:**

\$3,500,000.00 City of Houston - General Fund (1000)

**Contact Information:**

Roxanne Lawson, 832-394-6307

**ATTACHMENTS:**

Description	Type
Tax Report	Backup Material
Ownership Form	Backup Material
Public Notice	Public Notice
Fact Sheet	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date: 10/3/2024

MYR ~ 2024 TIRZ # 12 City Park Appt. ltr. 10-3-24

Agenda Item#: 50.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE) BOARD OF DIRECTORS**:

- Position One - **MICHAEL MORTON**, appointment for a term to expire December 7, 2026
- Position Two - **MEGAN TUCKER**, appointment for a term to expire December 7, 2025
- Position Three - **KURT D. SWAFFORD**, appointment for a term to expire December 7, 2026
- Position Four - **ANDREW HALPHEN**, appointment for a term to expire December 7, 2025
- Position Five - **MACKRENA RAMOS**, reappointment for a term to expire December 7, 2026
- Position Seven - **MONICA M. VASQUEZ**, appointment for a term to expire December 7, 2026

### **Background:**

October 2024

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311, and City of Houston Ordinance No. 98-1112, I am nominating the following individuals for appointment or reappointment to the Reinvestment Zone Number Twelve, City of Houston, Texas (City Park Zone) Board of Directors, subject to Council confirmation:

Michael Morton, appointment to Position One, for a term to expire December 7, 2026;  
Megan Tucker, appointment to Position Two, for a term to expire December 7, 2025;  
Kurt D. Swafford, appointment to Position Three, for a term to expire December 7, 2026; Andrew Halphen, appointment to Position Four, for a term to expire December 7, 2025;  
Mackrena Ramos, reappointment to Position Five, for a term to expire December 7, 2026; and  
Monica M. Vasquez, appointment to Position Seven, for a term to expire December 7, 2026.



Pursuant to the bylaws of the City Park Redevelopment Authority, appointment of a director to the Board of Directors of this Zone constitutes appointment of that director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/22/2024

Item Creation Date: 10/3/2024

MYR ~ 2024 City Park Redevelopment Authority Appt. ltr.  
10-3-24

Agenda Item#: 51.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **CITY PARK REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS** :

- Position One - **MICHAEL MORTON**, appointment for a term to expire December 7, 2026
- Position Two - **MEGAN TUCKER**, appointment for a term to expire December 7, 2025
- Position Three - **KURT D. SWAFFORD**, appointment for a term to expire December 7, 2026
- Position Four - **ANDREW HALPHEN**, appointment for a term to expire December 7, 2025
- Position Five - **MACKRENA RAMOS**, reappointment for a term to expire December 7, 2026
- Position Seven - **MONICA M. VASQUEZ**, appointment for a term to expire December 7, 2026

### **Background:**

October 2024

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311, and City of Houston Ordinance No. 98-1112, I am nominating the following individuals for appointment or reappointment to the Reinvestment Zone Number Twelve, City of Houston, Texas (City Park Zone) Board of Directors, subject to Council confirmation:

Michael Morton, appointment to Position One, for a term to expire December 7, 2026;  
Megan Tucker, appointment to Position Two, for a term to expire December 7, 2025;  
Kurt D. Swafford, appointment to Position Three, for a term to expire December 7, 2026; Andrew Halphen, appointment to Position Four, for a term to expire December 7, 2025;  
Mackrena Ramos, reappointment to Position Five, for a term to expire December 7, 2026; and  
Monica M. Vasquez, appointment to Position Seven, for a term to expire December 7, 2026.

Pursuant to the bylaws of the City Park Redevelopment Authority, appointment of a director to the Board of Directors of this Zone constitutes appointment of that director to the corresponding

position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire  
Mayor

**ATTACHMENTS:**

**Description**

**Type**