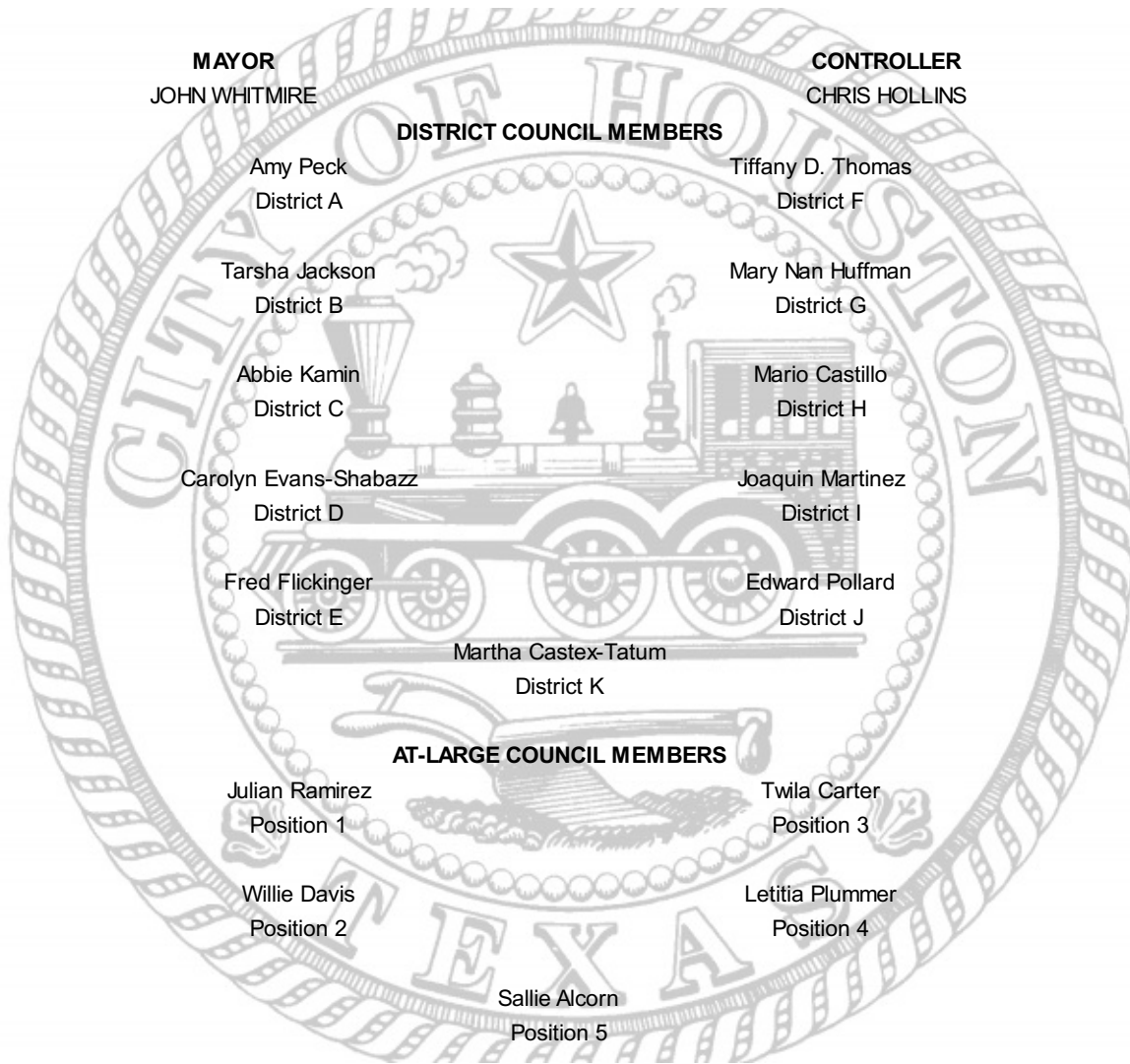


# AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

September 17 & 18, 2024



**MAYOR**  
JOHN WHITMIRE

**CONTROLLER**  
CHRIS HOLLINS

**DISTRICT COUNCIL MEMBERS**

Amy Peck District A	Tiffany D. Thomas District F
Tarsha Jackson District B	Mary Nan Huffman District G
Abbie Kamin District C	Mario Castillo District H
Carolyn Evans-Shabazz District D	Joaquin Martinez District I
Fred Flickinger District E	Edward Pollard District J
Martha Castex-Tatum District K	

**AT-LARGE COUNCIL MEMBERS**

Julian Ramirez Position 1	Twila Carter Position 3
Willie Davis Position 2	Letitia Plummer Position 4
Sallie Alcorn Position 5	

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, September 17, 2024 - 1:30 PM**  
**City Hall - In Person Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Peck**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**Speakers List**

**RECESS**

**RECONVENE**

**WEDNESDAY - SEPTEMBER 18th, 2024 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 34**

**MISCELLANEOUS - NUMBER 1**

1. REQUEST from Mayor for confirmation of the appointment and reappointment of the following individuals to the **HOUSTON SPACEPORT DEVELOPMENT CORPORATION**, for a term to expire June 1, 2026:  
Position One - **JIM SZCZESNIAK**, appointment, and nominated President to the Board by the Mayor subject to Board approval  
Position Three - **MARIE FLICKINGER**, appointment  
Position Five - **EBONY L. CURRY**, reappointment  
Position Seven - **ARTURO MACHUCA**, reappointment

**ACCEPT WORK - NUMBER 2**

2. RECOMMENDATION from Chief Operating Officer, Houston Public Works

for approval of final contract amount of \$2,981,773.86 and acceptance of work on contract with **DL GLOVER, INC** for FY 2022 Local Drainage Program (LDP) Contract #1 - 0.61% under the original Contract Amount - **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; F - THOMAS; G - HUFFMAN; H - CASTILLO; I - MARTINEZ and K - CASTEX-TATUM**

**PURCHASING AND TABULATION OF BIDS - NUMBERS 3 through 12**

3. APPROVE spending authority in the amount not to exceed \$6,478,280.00 for Purchase of Fire Apparatus Equipment, Parts, and Supplies through the Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Fire Department, awarded to **METRO FIRE APPARATUS SPECIALISTS, INC** - Through March 31, 2026 - General Fund
4. APPROVE spending authority in the amount not to exceed \$8,216,000.00 for Purchase of OEM Automotive Parts, Supplies, and Repair Services through the Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Fleet Management Department, awarded to **CHASTANG ENTERPRISES - HOUSTON, LLC** - Through November 30, 2026 - Fleet Management Fund
5. **CHASTANG ENTERPRISES - HOUSTON, LLC d/b/a CHASTANG FORD** for Purchase of Ford F-250 and Ford F-350 Trucks through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Fleet Management Department on behalf of Various Departments - \$1,638,985.02 - Enterprise and Equipment Acquisition Consolidated Fund
6. APPROVE spending authority in the amount not to exceed \$162,026.21 for Purchase of a Bio-Rad Wastewater Surveillance System and Various Components, Assays, and Services for the Houston Health Department, from **BIO-RAD LABORATORIES, INC** - Grant Fund
7. APPROVE spending authority in the amount not to exceed \$113,325.00 for Emergency Purchase of Installation of Fencing, Gate Lock, and the boarding up of windows and doors as preventative security measures at the Monticello Square Apartments for the Housing and Community Development Department, from **LMC CORPORATION** - Grant Fund
8. **KANOPY, INC** for Purchase of Video Streaming Services for the Houston Public Library - 1 Year with one-year option - \$1,384,520.00 - Grant Fund
9. **DIVERSIFIED** for Purchase of On-Site Evaluation Services through the Houston-Galveston Area Council Cooperative Purchasing Program for Houston Public Works - \$99,250.00 - Houston TranStar Fund
10. **PATRICIA TECH SUPPLY AND SERVICE** for Purchase of Meter Pedestals for Houston Public Works - \$33,000.00 - Special Revenue Fund
11. **CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC** for Purchase of Household Hazardous Waste Collection, Transportation and Disposal Services through the Houston-Galveston Area Council Cooperative Purchasing Program for Houston Public Works - Term to expire on June 30, 2025 with 3 option years - \$750,000.00 - Stormwater Fund

12. **WORLDWIDE POWER PRODUCTS, LLC** for Emergency Purchase of Trailer-Mounted Generators for Houston Public Works - \$407,000.00 - Enterprise Fund

**ORDINANCES - NUMBERS 13 through 34**

13. ORDINANCE accepting proposal from **EVANSTON INSURANCE COMPANY (MARKEL)** and approving and authorizing purchase of Medical Professional Liability Insurance - 1 Year - \$99,421.48 - Property and Casualty Fund
14. ORDINANCE supplementing City of Houston, Texas Master Ordinance No. 2004-299, supplementing City of Houston, Texas Ordinance No. 2004-300, Ordinance No. 2008-252, Ordinance No. 2010-215, Ordinance No. 2013-0200; Ordinance No. 2016-213 and Ordinance No. 2019-377; authorizing substitution of Credit Facility, the execution and delivery of a Direct Pay Letter of Credit, Bank Fee Letter, and a Reoffering Memorandum for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-5; and approving Reoffering Memoranda for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-2, Series 2004B-3, Series 2004B-4, Series 2004B-6, Series 2012A, Series 2012B and Series 2012C; and declaring an emergency
15. ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CAREER AND RECOVERY RESOURCES, INC** to extend term of agreement for continuing administration providing Rapid- Rehousing Case Management and Housing Navigation Services to households impacted by the COVID-19 Pandemic - **DISTRICT D - EVANS-SHABAZZ**
16. ORDINANCE approving and authorizing the submission of Substantial Amendment to 2024 Annual Action Plan to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including application for and budget for a special allocation of Emergency Solutions Grants - Rapid Unsheltered Survivor Housing Funding; to accept funds from the aforementioned Grant, if awarded
17. ORDINANCE approving and authorizing Director of City of Houston Health Department to apply, accept, and expend Grant Award from **ENVIRONMENTAL PROTECTION AGENCY** for Environmental and Climate Justice Community Change Grants Program
18. ORDINANCE appropriating \$310,000.00 out of FY25 Equipment Acquisition Consolidated Fund for Citywide Phone System Upgrade Project for the Houston Information Technology Services on behalf of the Houston Emergency Center
19. ORDINANCE appropriating \$282,000.00 from Contributed Capital Project Fund for Fire Station Room Access Control and Surveillance Project for Houston Information Technology Services on behalf of the Houston Fire Department
20. ORDINANCE appropriating \$50,000.00 out of General Improvement

Consolidated Construction Fund; \$150,000.00 out of Parks Consolidated Construction Fund; \$150,000.00 out of Fire Consolidated Construction Fund; \$150,000.00 out of Police Consolidated Construction Fund; \$150,000.00 out of Solid Waste Consolidated Construction Fund; \$100,000.00 out of the Public Health Consolidated Construction Fund; and \$50,000.00 out of Public Library Consolidated Construction Fund; approving and authorizing twenty Environmental Consulting and Task Order Contracts between City of Houston and **ARCADIS U.S. INC, ATLAS TECHNICAL CONSULTANTS, LLC, CRG TEXAS ENVIRONMENTAL SERVICES, INC, ECS SOUTHWEST, LLP, EFI GLOBAL, INC, ENVIRONMENTAL CONSULTANTS INTERNATIONAL, LLC, ENVIROPHASE LLC, ERC ENVIRONMENTAL & CONSTRUCTION SERVICES, INC, FERKAM MANAGEMENT CORPORATION, DBA FERCAM GROUP, FERN ENVIRONMENTAL, LLC, HONESTY ENVIRONMENTAL SERVICES, INC, PROFESSIONAL SERVICE INDUSTRIES HOLDING, INC, NINYO & MOORE GEOTECHNICAL AND ENVIRONMENTAL SCIENCES CONSULTANTS, SKA CONSULTING, L.P., TERRA NOVA CONSULTING, INC, TERRACON CONSULTANTS, INC, TERRAIN SOLUTIONS, INC, UES PROFESSIONAL SOLUTIONS 64, LLC, WESTON SOLUTIONS, INC, AND WSP USA ENVIRONMENTAL & INFRASTRUCTURE, INC**; providing for maximum contract amounts

21. ORDINANCE amending Ordinance No. 2019-0722 to increase maximum contract amount and approving and authorizing first amendment to extend contract term for contract between City of Houston and **OCHIN, INC** to provide Maintenance, Enhancements, and Support for Clinical Management Information System for the Houston Health Department - \$400,000.00 - Health Special Revenue Fund
22. ORDINANCE approving and authorizing second amendment between City of Houston and **QUESTMARK INFORMATION MANAGEMENT, INC** for Jury Management System Services for Municipal Courts Department; providing a maximum contract amount - 6 Months - \$67,100.00 - General and Other Funds
23. ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and **THANKS AGAIN, LLC d/b/a GLIDEPATHCX** for Airport Concessions Loyalty Rewards Program for the Houston Airport System; providing a maximum contract amount - 2 Years with 1 one-year option - \$1,200,000.00 - Enterprise Fund
24. ORDINANCE approving and authorizing submission of Electronic Application for and acceptance of Grant Funds from the **UNITED STATES DEPARTMENT OF JUSTICE** for the **FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant**; declaring the City's eligibility for such Grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program
25. ORDINANCE appropriating \$1,500,000.00 out of Equipment Acquisition Consolidated Fund for new Workforce Scheduling Application for the Houston Police Department

26. ORDINANCE renewing the establishment of the north and south sides of the 1000 - 1100 Blocks of East 16th and Peddie Streets, between Studewood, Michaux, and North Main Streets within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
27. ORDINANCE consenting to the addition of 1.856 acres of land to **HARRIS-FORT BEND COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1**, for inclusion in its district
28. ORDINANCE consenting to the addition of 350.75 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 418**, for inclusion in the district
29. ORDINANCE consenting to the addition of 8.21 acres of land to **PORTER SPECIAL UTILITY DISTRICT**, for inclusion in its district
30. ORDINANCE consenting to the addition of 9.459 acres of land to **FAULKLEY GULLY MUNICIPAL UTILITY DISTRICT**, for inclusion in its district
31. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the 54-Inch Water Line along BW8, Duffer Ln., Perimeter Rd. and Highway 3 from Grayson St. to HCFCD Channel No. B104-05-00 Project; authorizing the acquisition of fee simple or easement interest to twenty-one parcels of land required for the Project and situated in the Luke Hemenway Survey, Abstract Number 800, Luke Hemenway Survey, Abstract Number 801, H.C. Burnett Survey, Abstract Number 1063, and the H.T.& B.R.R. Company Survey, Abstract Number 387, in Harris County, Texas, said parcels of land being located along Beltway 8 and Highway 3 in Houston, Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interest to the twenty-one parcels of land required for the Project - **DISTRICT E - FLICKINGER**
32. ORDINANCE appropriating \$2,536,177.92 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **AMANI ENGINEERING, INC** for Work Order Engineering Services for Capacity Remedial Measures Plan for Package #1 (as approved by Ordinance No. 2021-0138) - **DISTRICTS B - JACKSON and H - CASTILLO**
33. ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **STANTEC CONSULTING SERVICES, INC** for Professional Services and Technical Support for Wastewater Consent Decree Design Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the

34. ~~Water & Sewer System Consolidated Construction Fund~~  
ORDINANCE appropriating \$4,440,000.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **GRAVA, LLC** for Westheimer Work Orders for Small Diameter Water Lines; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, early completion bonus allowance, and CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **END OF CONSENT AGENDA**

### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **MATTERS HELD - NUMBERS 35 and 36**

35. ORDINANCE appropriating \$1,720,791.56 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Professional Engineering Services Contract between City of Houston and **QUIDDITY ENGINEERING, LLC** for Antoine Drive Paving and Drainage: US 290 to Acorn Street; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRICT C - KAMIN**  
**TAGGED BY COUNCIL MEMBERS PECK AND KAMIN**  
This was Item 41 on Agenda of September 11, 2024
36. **PROPOSITION A COUNCIL MEMBER ITEM**  
ORDINANCE amending Sections 40-553 and 40-560 of the Code of Ordinances, Houston, Texas, relating to the required approval of a Sidewalk Plan or payment of a fee-in-lieu thereof for the construction of a new single-family residential use, other than a secondary dwelling unit  
**TAGGED BY COUNCIL MEMBERS EVANS-SHABAZZ AND POLLARD**  
This was Item 47 on Agenda of September 11, 2024

#### **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Ramirez first**

#### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA

ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.





# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

Speakers List

Agenda Item#:

## **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date: 8/28/2024

MYR ~ 2024 Houston Spaceport Development Corporation  
Appt. ltr. 8-28-24

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment and reappointment of the following individuals to the **HOUSTON SPACEPORT DEVELOPMENT CORPORATION**, for a term to expire June 1, 2026:

Position One - **JIM SZCZESNIAK**, appointment, and nominated President to the Board by the Mayor subject to Board approval

Position Three - **MARIE FLICKINGER**, appointment

Position Five - **EBONY L. CURRY**, reappointment

Position Seven - **ARTURO MACHUCA**, reappointment

### **Background:**

August 2024

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Chapter 501 and Chapter 507, Texas Local Government Code and Chapter 22, Texas Business Organizations Code, I am nominating the following individuals for appointment or reappointment to the Houston Spaceport Development Corporation, subject to Council confirmation:

Jim Szczesniak, appointment to Position One, for a term to expire June 1, 2026, and nominated President to the Board by the Mayor subject to Board approval;

Marie Flickinger, appointment to Position Three, for a term to expire June 1, 2026;

Ebony L. Curry, reappointment to Position Five, for a term to expire June 1, 2026;

and

Arturo Machuca, reappointment to Position Seven, for a term to expire June 1, 2026.

The résumés of the nominees are attached for your review.

Sincerely,

John Whitmire  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District A, District B, District C, District D, District E, District F, District G, District H, District I, District K

Item Creation Date: 8/5/2024

HPW-20SWO173 Accept Work/DL Glover Inc.

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from Chief Operating Officer, Houston Public Works for approval of final contract amount of \$2,981,773.86 and acceptance of work on contract with **DL GLOVER, INC** for FY 2022 Local Drainage Program (LDP) Contract #1 - 0.61% under the original Contract Amount - **DISTRICTS A - PECK; B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; E - FLICKINGER; F - THOMAS; G - HUFFMAN; H - CASTILLO; I - MARTINEZ and K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Accept Work for FY 2022 Local Drainage Program (LDP) Contract #1.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final Contract Amount of \$2,981,773.86 or 0.61% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Transportation & Drainage Operations Program and provided work authorizations on a location-by-location basis as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This project consisted of construction services to resolve localized storm water drainage problems. The scope was established by each work authorization. The Contract duration for this project was 730 calendar days. The project was awarded to DL Glover, Inc. with an original Contract Amount of \$3,000,000.00.

**LOCATION:** The projects were located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The Contractor, DL Glover, Inc., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 180 days approved by Change Order No. 2. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$2,981,773.86, a decrease of \$18,226.14 or 0.61% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised and awarded M/WBE contract goals for this project were 7% MBE and 2% WBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 7.53% MBE and 4.94% WBE. The M/WBE performance on this project was rated Satisfactory for the following reasons: The MBE goal was met, the WBE goal was exceeded, and all goal subcontractors utilized to capacity. For the reasons listed, the MWSBE performance meets the good faith efforts requirements mandated by the City's MWSBE Program.

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No(s). M-420126-0118-4

**Prior Council Action:**

Ordinance No. 2021-0786, dated 09-08-2021

**Amount and Source of Funding:**

No additional funding required.

Total (original) appropriation of \$3,450,000.00 from Fund 4042- Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Johana Clark, P.E., Acting Deputy Director	Transportation & Drainage Operations	832.395.2274

**ATTACHMENTS:**

**Description**

Project List  
Signed Coversheet

**Type**

Backup Material  
Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District K

Item Creation Date: 8/5/2024

HPW-20SWO173 Accept Work/DL Glover Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Accept Work for FY 2022 Local Drainage Program (LDP) Contract #1.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final Contract Amount of \$2,981,773.86 or 0.61% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Transportation & Drainage Operations Program and provided work authorizations on a location-by-location basis as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that it may be effectively used for its designated functional purpose.

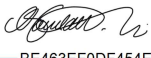
**DESCRIPTION/SCOPE:** This project consisted of construction services to resolve localized storm water drainage problems. The scope was established by each work authorization. The Contract duration for this project was 730 calendar days. The project was awarded to DL Glover, Inc. with an original Contract Amount of \$3,000,000.00.

**LOCATION:** The projects were located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The Contractor, DL Glover, Inc., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 180 days approved by Change Order No. 2. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$2,981,773.86, a decrease of \$18,226.14 or 0.61% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised and awarded M/WSBE contract goals for this project were 7% MBE and 2% WBE. According to the Office of Business Opportunity, the actual participation achieved on this project was 7.53% MBE and 4.94% WBE. The M/WSBE performance on this project was rated Satisfactory for the following reasons: The MBE goal was met, the WBE goal was exceeded, and all goal subcontractors utilized to capacity. For the reasons listed, the MWSBE performance meets the good faith efforts requirements mandated by the City's MWSBE Program.

DocuSigned by:

 9/6/2024  
BE483EF0DE454EB  
Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No(s). M-420126-0118-4

**Prior Council Action:**

Ordinance No. 2021-0786, dated 09-08-2021

**Amount and Source of Funding:**

No additional funding required.

Total (original) appropriation of \$3,450,000.00 from Fund 4042- Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Johana Clark, P.E., Acting Deputy Director	Transportation & Drainage Operations	832.395.2274

**ATTACHMENTS:**

**Description**

Project List  
Maps  
OBO Documents  
Prior Council Action  
Ownership Information Form & Tax Report  
Change Orders  
Final Estimate

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date:

WS1264832443 - Public Safety and Fire Equipment, Parts and Supplies (Metro Fire Apparatus Specialists, Inc.) - MOTION

Agenda Item#: 3.

**Summary:**

APPROVE spending authority in the amount not to exceed \$6,478,280.00 for Purchase of Fire Apparatus Equipment, Parts, and Supplies through the Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Fire Department, awarded to **METRO FIRE APPARATUS SPECIALISTS, INC** - Through March 31, 2026 - General Fund

**Background:**

**WS1264832443 – Approve spending authority in the amount not to exceed \$6,478,280.00 for the purchase of fire apparatus equipment, parts, and supplies from Metro Fire Apparatus Specialists, Inc., through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a term through March 31, 2026 for the Houston Fire Department.**

**Specific Explanation:**

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$6,478,280.00** for the purchase of fire apparatus equipment, parts, and supplies for **Metro Fire Apparatus Specialists, Inc.**, through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a **term through March 31, 2026** for the Houston Fire Department.

This is for the purchase of various public safety and fire catalog equipment, parts, and supplies for Houston Firefighters. Metro Fire Apparatus Specialist, Inc., is a distributor for several manufacturers of public safety and fire equipment, parts, and supplies. HFD will utilize this contract to purchase and stock common parts and supplies for warehouse inventory hardware, cables, sirens, headsets, seals, modules, foam, valves, gaskets for operations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jedediah Greenfield**  
**Chief Procurement Officer**

\_\_\_\_\_  
**Department Approval**

<u>Estimated Spending Authority:</u>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Fire Department	\$877,000.00	\$5,601,280.00	\$6,478,280.00

**Amount and Source of Funding:**

\$6,478,280.00

General Fund

Fund 1000

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date:

WS1264832443 - Public Safety and Fire Equipment, Parts and Supplies (Metro Fire Apparatus Specialists, Inc.) - MOTION

Agenda Item#: 3.

**Summary:**

APPROVE spending authority in the amount not to exceed \$6,478,280.00 for Purchase of Fire Apparatus Equipment, Parts, and Supplies through the Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Fire Department, awarded to **METRO FIRE APPARATUS SPECIALISTS, INC** - Through March 31, 2026 - General Fund

**Background:**

**WS1264832443 – Approve spending authority in the amount not to exceed \$6,478,280.00 for the purchase of fire apparatus equipment, parts, and supplies from Metro Fire Apparatus Specialists, Inc., through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a term through March 31, 2026 for the Houston Fire Department.**

**Specific Explanation:**

The Chief of the Houston Fire Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$6,478,280.00** for the purchase of fire apparatus equipment, parts, and supplies for **Metro Fire Apparatus Specialists, Inc.**, through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a **term through March 31, 2026** for the Houston Fire Department.

This is for the purchase of various public safety and fire catalog equipment, parts, and supplies for Houston Firefighters. Metro Fire Apparatus Specialist, Inc., is a distributor for several manufacturers of public safety and fire equipment, parts, and supplies. HFD will utilize this contract to purchase and stock common parts and supplies for warehouse inventory hardware, cables, sirens, headsets, seals, modules, foam, valves, gaskets for operations.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jedediah Greenfield  
Chief Procurement Officer**

**Department Approval**

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Fire Department	\$877,000.00	\$5,601,280.00	\$6,478,280.00

**Amount and Source of Funding:**

\$6,478,280.00

General Fund  
Fund 1000

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Tax Report	Backup Material
Ownership Form	Backup Material
Cooperative Justification Form	Backup Material
Cooperative Contract	Backup Material
MWBE Goal Waiver	Backup Material
Fiscal Form A	Financial Information
Funding Verification Form-HFD Fund 1000 WS1264832443	Financial Information
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/5/2024

WS1264775068 - Ford Replacement Parts and Repairs (Chastang Enterprises - Houston, LLC) - MOTION

Agenda Item#: 4.

**Summary:**

APPROVE spending authority in the amount not to exceed \$8,216,000.00 for Purchase of OEM Automotive Parts, Supplies, and Repair Services through the Cooperative Purchasing Agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for the Fleet Management Department, awarded to **CHASTANG ENTERPRISES - HOUSTON, LLC** - Through November 30, 2026 - Fleet Management Fund

**Background:**

**WS1264775068 – Approve Spending Authority in the amount not to exceed \$8,216,000.00 for the purchase of OEM automotive parts, supplies, and repair services to Chastang Enterprises – Houston, LLC., through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a term through November 30, 2026, for the Fleet Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$8,216,000.00** for the purchase of OEM automotive parts, supplies, and repair services for the Fleet Management Department, for a **term through November 30, 2026**, with the Texas Local Government Purchasing Cooperative (BuyBoard) contractor **Chastang Enterprises – Houston, LLC**.

This award is for the purchase of Ford replacement parts, supplies, and repair services to be used by the Fleet Management Department to repair City-wide Ford vehicles.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jedediah Greenfield**  
Chief Procurement Officer

\_\_\_\_\_  
**Department Approval Authority**

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Fleet Management Department	\$2,840,000.00	\$5,376,000.00	\$8,216,000.00

**Amount and Source of Funding:**

**Amount and Source of Funding:**

\$8,216,000.00  
Fleet Management Fund  
Fund 1005

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/5/2024

WS1264775068 - Ford Replacement Parts and Repairs (Chastang Enterprises - Houston, LLC) - MOTION

Agenda Item#: 7.

**Background:**

WS1264775068 – Approve Spending Authority in the amount not to exceed \$8,216,000.00 for the purchase of OEM automotive parts, supplies, and repair services to Chastang Enterprises – Houston, LLC., through the cooperative purchasing agreement with the Texas Local Government Purchasing Cooperative (BuyBoard) for a term through November 30, 2026, for the Fleet Management Department.

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed \$8,216,000.00 for the purchase of OEM automotive parts, supplies, and repair services for the Fleet Management Department, for a term through November 30, 2026, with the Texas Local Government Purchasing Cooperative (BuyBoard) contractor **Chastang Enterprises – Houston, LLC.**

This award is for the purchase of Ford replacement parts, supplies, and repair services to be used by the Fleet Management Department to repair City-wide Ford vehicles.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/6/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**

9/10/2024

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**Department Approval Authority**

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Fleet Management Department	\$2,840,000.00	\$5,376,000.00	\$8,216,000.00

**Amount and Source of Funding:**

\$8,216,000.00 – Fleet Management Fund (1005)

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

Description	Type
Cooperative Justification Form	Backup Material
Cooperative Contract	Backup Material

MWBE Goal Waiver  
Fiscal Form A  
Ownership Form  
Tax Report

Backup Material  
Financial Information  
Backup Material  
Backup Material





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/11/2024

WS1264775005 - Super-Duty Trucks - MOTION (Chastang Ford)

Agenda Item#: 5.

**Summary:**

**CHASTANG ENTERPRISES - HOUSTON, LLC d/b/a CHASTANG FORD** for Purchase of Ford F-250 and Ford F-350 Trucks through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Fleet Management Department on behalf of Various Departments - \$1,638,985.02 - Enterprise and Equipment Acquisition Consolidated Fund

**Background:**

**WS1264775005 – Approve the purchase of Ford F-250 trucks through the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of \$1,638,985.02 for the Fleet Management Department on behalf of various departments.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of twenty (20) Ford F-250 and seven (7) Ford F-350 trucks through the Texas Local Government Purchasing Cooperative (BuyBoard) contractor **Chastang Enterprises – Houston, LLC d/b/a Chastang Ford** in the total amount of **\$1,638,985.02** for the Fleet Management Department on behalf of various departments.

The Fleet Management Department has vetted and approved the purchase of these F-250 trucks. These vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposal. Twenty F-250s and four F-350s will be for the Houston Airport System, and the remaining three F-350s are for BARC.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
**Jedediah Greenfield**  
**Chief Procurement Officer**

\_\_\_\_\_  
**Department Approval Authority**

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Fleet Management Department	\$1,638,985.02	\$0.00	\$1,638,985.02

**Amount and Source of Funding:**

\$1,341,972.00 - HAS-ATF Capital Outlay Fund (8012)

\$1,341,972.00 – FISCAL Capital Outlay Fund (0012)  
\$ 297,013.02 – Equipment Acquisition Consolidated Fund (1800)  
\$1,638,985.02 – Total

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer – (832) 393-9126

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/9/2024

WS1242864019 - Wastewater Surveillance System (Bio-Rad Laboratories, Inc.)- MOTION

Agenda Item#: 6.

### **Summary:**

APPROVE spending authority in the amount not to exceed \$162,026.21 for Purchase of a Bio-Rad Wastewater Surveillance System and Various Components, Assays, and Services for the Houston Health Department, from **BIO-RAD LABORATORIES, INC** - Grant Fund

### **Background:**

**Health and Safety (P33-WS1242864019) - Approve spending authority in the amount not to exceed \$162,026.21 for the purchase of a Bio-Rad Wastewater Surveillance System and various components, assays, and services from Bio-Rad Laboratories, Inc. for the Houston Health Department.**

### **Specific Explanation:**

The Director of The Houston Health Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$162,026.21** for the purchase of Bio-Rad systems, assays, and services from **Bio-Rad Laboratories, Inc.**

The Chief Procurement Officer issued a health and safety purchase order to Bio-Rad Laboratories, Inc. on June 11th, 2024, for the purchase of Bio-Rad QX600 AutoDG Droplet Digital PCR System, along with various components, assays, and services for wastewater surveillance for the detection of SARS-CoV-2 and other emerging targets. Digital PCR is the only test and reporting method accepted by the Centers for Disease Control and Prevention (CDC). The implementation of the Bio-Rac QX600 AutoDG Droplet Digital PCR System will allow the City of Houston to accommodate CDC updates to emerging targets for surveillance as well as minimize disruptions and preserve the consistency of testing procedures already in place. Ongoing support, including training and protocol updates aligning with the department's Centers of Excellence for Wastewater testing grants deliverables, will also provide substantial cost savings.

<b>Supplier Secretary of State Filing Date</b>	<b>Supplier City Registration Date</b>
December 30, 1986	August 4, 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, which provides "a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing a health and safety purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a health and safety purchase order for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant funds.

\_\_\_\_\_  
**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Authorized Department Approver**

<b><u>Estimated Spending Authority:</u></b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Health Department	<b>\$162,026.21</b>	\$0.00	<b>\$162,026.21</b>

**Amount and Source of Funding:**

**\$162,026.21**

Federal Government Grant Fund  
Fund 5000

**Contact Information:**

<b><u>Name</u></b>	<b><u>Dept/Division</u></b>	<b><u>Phone No.:</u></b>
<b><u>Kody Allred, Senior Staff Analyst</u></b>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<b><u>Yesenia Chuca, Deputy Assistant Director</u></b>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<b><u>Candice Gambrell, Assistant Director</u></b>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<b><u>Jedediah Greenfield, Chief Procurement Officer</u></b>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

**ATTACHMENTS:**

**Description**  
Coversheet

**Type**  
Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/9/2024

WS1242864019 - Wastewater Surveillance System (Bio-Rad Laboratories, Inc.)-  
MOTION

Agenda Item#: 10.

**Summary:**

**NOT A REAL CAPTION**

APPROVE Spending Authority for the purchase of a Bio-Rad Wastewater Surveillance System and various components, assays, and services from **BIO-RAD LABORATORIES, INC.** for the Houston Health Department - \$162,026.21 - Grant Fund

**Background:**

**Health and Safety (P33-WS1242864019) - Approve spending authority in the amount not to exceed \$162,026.21 for the purchase of a Bio-Rad Wastewater Surveillance System and various components, assays, and services from Bio-Rad Laboratories, Inc. for the Houston Health Department.**

**Specific Explanation:**

The Director of The Houston Health Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$162,026.21** for the purchase of Bio-Rad systems, assays, and services from **Bio-Rad Laboratories, Inc.**

The Chief Procurement Officer issued a health and safety purchase order to Bio-Rad Laboratories, Inc. on June 11th, 2024, for the purchase of Bio-Rad QX600 AutoDG Droplet Digital PCR System, along with various components, assays, and services for wastewater surveillance for the detection of SARS-CoV-2 and other emerging targets. Digital PCR is the only test and reporting method accepted by the Centers for Disease Control and Prevention (CDC). The implementation of the Bio-Rac QX600 AutoDG Droplet Digital PCR System will allow the City of Houston to accommodate CDC updates to emerging targets for surveillance as well as minimize disruptions and preserve the consistency of testing procedures already in place. Ongoing support, including training and protocol updates aligning with the department's Centers of Excellence for Wastewater testing grants deliverables, will also provide substantial cost savings.

Supplier Secretary of State Filing Date	Supplier City Registration Date
December 30, 1986	August 4, 2006

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, which provides "a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing a health and safety purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a health and safety purchase order for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant funds.

9/11/2024

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**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:

**Authorized Department Approver**

9/11/2024

<b>Estimated Spending Authority:</b>			
Department	FY2025	Out Years	Total
Houston Health Department	\$162,026.21	\$0.00	\$162,026.21

**Amount and Source of Funding:**

**\$162,026.21**

Federal Government Grant Fund

Fund 5000

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
<b>Kody Allred, Senior Staff Analyst</b>	Finance/SPD	(832) 393-8730
<b>Yesenia Chuca, Deputy Assistant Director</b>	Finance/SPD	(832) 393-8727
<b>Candice Gambrell, Assistant Director</b>	Finance/SPD	(832) 393-9129
<b>Jedediah Greenfield, Chief Procurement Officer</b>	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Justification Form  
Quote 1  
Quote 2  
Certification of Funds  
Fiscal Form A  
Verification of Grant Funding-BA

**Type**

Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 7/31/2024

WS1207998465 - Property Security Measures (LMC Corporation) - MOTION

Agenda Item#: 7.

### **Summary:**

APPROVE spending authority in the amount not to exceed \$113,325.00 for Emergency Purchase of Installation of Fencing, Gate Lock, and the boarding up of windows and doors as preventative security measures at the Monticello Square Apartments for the Housing and Community Development Department, from **LMC CORPORATION** - Grant Fund

### **Background:**

**Emergency Purchase Order (P-33-WS1207998465) - Approve spending authority in the amount not to exceed \$113,325.00 for the purchase of installation of fencing, gate lock, and the boarding up of windows and doors as preventative security measures at the Monticello Square Apartments from LMC Corporation for the Housing and Community Development Department (HCD).**

### **Specific Explanation:**

The Director of The Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$113,325.00** for the purchase of installation of fencing, gate locks, and the boarding up of windows and doors as preventative security measures at the Monticello Square Apartments from **LMC Corporation**.

The Chief Procurement Officer issued an emergency purchase order to LMC Corporation on April 16<sup>th</sup>, 2024, for the installation of fencing, gate locks, and the boarding up of windows and doors as preventative security provisions at the Monticello Square Apartments located at 5312 Clarewood Drive after reports that squatters had established residence in the units. These measures are necessary in order to secure the property prior to demolition as part of the DR-17 Hurricane Harvey Program. The quote proposal from LMC Corporation includes provisions for weekly property inspection and subsequent repairs for up to 8 months, funding for which is included in the emergency purchase order.

<b>Supplier Secretary of State Filing Date</b>	<b>Supplier City Registration Date</b>
February 14, 1992	July 14, 2007

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, which provides "a procurement necessary

to preserve or protect the public health or safety of the municipality's residents.”

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant funds.

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Housing and Community Development Department	\$113,325.00	\$0.00	\$113,325.00

**Amount and Source of Funding:**

**\$113,325.00**

Fed/Local/State Pass - Grant Fund  
Fund 5030

**Contact Information:**

<b><u>Name</u></b>	<b><u>Dept/Division</u></b>	<b><u>Phone No.:</u></b>
<b><u>Kody Allred, Senior Staff Analyst</u></b>	<u>Finance/SPD</u>	<u>(832) 393-8730</u>
<b><u>Yesenia Chuca, Deputy Assistant Director</u></b>	<u>Finance/SPD</u>	<u>(832) 393-8727</u>
<b><u>Candice Gambrell, Assistant Director</u></b>	<u>Finance/SPD</u>	<u>(832) 393-9129</u>
<b><u>Jedediah Greenfield, Chief Procurement Officer</u></b>	<u>Finance/SPD</u>	<u>(832) 393-9126</u>

**ATTACHMENTS:**

**Description**

**Type**





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 7/5/2024

WS1090381339 -Video Streaming Services (Konopy, Inc.) - MOTION

Agenda Item#: 8.

**Summary:**

**KANOPY, INC** for Purchase of Video Streaming Services for the Houston Public Library - 1 Year with one-year option - \$1,384,520.00 - Grant Fund

**Background:**

**Sole Source for (P12-WS1090381339)- Approve an award to Kanopy, Inc. in the amount not to exceed \$1,384,520.00 for the purchase of video streaming services for one (1) year term with one (1) year option to renew for the Houston Public Library.**

**Specific Explanation:**

The Director of the Houston Public Library (HPL) and the Chief Procurement Officer recommend that City Council approve an award to **Kanopy Inc.** in the amount not to exceed **\$1,384,520.00** for sole source video streaming services for a **one (1) year term with one (1) year option to renew** for Houston Public Library.

The scope of work requires the contractor to provide video streaming services to HPL, offering the community access to over 30,000 US and international feature films, television series, and educational and documentary videos for all ages. Over half of the videos include public performance rights, making them suitable for in-school use for HISD and area school districts as part of HPL's Learning Link program, where all enrolled students automatically have access to video streaming. As of April 2024, the total of Learning Link users was 240,388 elementary-aged students, 99,787 middle school-aged students, 218,980 high school-aged students, and 73,465 Staff and faculty. Providing children and youth with increased access to digital literacy resources assists in the development of their appropriate reading levels throughout early childhood and adolescence, furthering HPL's goal of bridging the technology gap and increasing literacy. The databases and software for these streaming services are manufactured, sold, and distributed exclusively by Kanopy, Inc.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source" is exempt from the competitive requirements for purchases.

**MWBE Subcontracting:**

Goal Waiver Request document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

**Jedediah Greenfield**  
Chief Procurement Officer

**Department Approval Authority**

**Estimated Spending Authority**

Department	FY2025	Out Years	Total
Houston Public Library	\$1,384,520.00	\$0	\$1,384,520.00

**Amount and Source of Funding:**

**\$1,384,520.00**  
Federal Government Grant Fund  
Fund 5000

**Contact Information:**

Adeola Otukoya 832-393-8786  
Candice Gambrell 832-393-9129  
Jedediah Greenfield 832-393-9126

**ATTACHMENTS:**

- - -

**Description**  
Coversheet

**Type**  
Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 7/5/2024

WS1090381339 -Video Streaming Services (Konopy, Inc.) - MOTION

Agenda Item#: 11.

**Summary:**

**NOT A REAL CAPTION**

**KANOPIY, INC.** for the purchase of video streaming services for the Houston Public Library - One Year with One year option - \$1,384,520.00 - Grant Fund

**Background:**

**Sole Source for (P12-WS1090381339)- Approve an award to Kanopy, Inc. in the amount not to exceed \$1,384,520.00 for the purchase of video streaming services for one (1) year term with one (1) year option to renew for the Houston Public Library.**

**Specific Explanation:**

The Director of the Houston Public Library (HPL) and the Chief Procurement Officer recommend that City Council approve an award to **Kanopy Inc.** in the amount not to exceed **\$1,384,520.00** for sole source video streaming services for a **one (1) year term with one (1) year option to renew** for Houston Public Library.

The scope of work requires the contractor to provide video streaming services to HPL, offering the community access to over 30,000 US and international feature films, television series, and educational and documentary videos for all ages. Over half of the videos include public performance rights, making them suitable for in-school use for HISD and area school districts as part of HPL's Learning Link program, where all enrolled students automatically have access to video streaming. As of April 2024, the total of Learning Link users was 240,388 elementary-aged students, 99,787 middle school-aged students, 218,980 high school-aged students, and 73,465 Staff and faculty. Providing children and youth with increased access to digital literacy resources assists in the development of their appropriate reading levels throughout early childhood and adolescence, furthering HPL's goal of bridging the technology gap and increasing literacy. The databases and software for these streaming services are manufactured, sold, and distributed exclusively by Kanopy, Inc.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source" is exempt from the competitive requirements for purchases.

**MWBE Subcontracting:**

Goal Waiver Request document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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9/11/2024

**Jedediah Greenfield**  
**Chief Procurement Officer**

**Department Approval Authority**

**Estimated Spending Authority**

Department	FY2025	Out Years	Total
Houston Public Library	\$1,384,520.00	\$0	\$1,384,520.00

**Amount and Source of Funding:**

**\$1,384,520.00**

Federal Government Grant Fund

Fund 5000

**Contact Information:**

Adeola Otukoya	832-393-8786
Candice Gambrell	832-393-9129
Jedediah Greenfield	832-393-9126

**ATTACHMENTS:**

Description	Type
MWBE Subcontracting	Document

MWBE Goal Waiver  
Ownership Form  
Conflict Of Interest  
Sole Source Justification  
CPO Approval  
Sole Source Letter  
Grant Approval  
Tax Report  
Quote  
Certification of Funds  
Form A  
Verification of Grant Funding-BA

Backup Material  
Backup Material  
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Financial Information  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District A

Item Creation Date: 8/22/2024

WS1227730524 - On-site Evaluation of the Control Room at  
Transtar (Diversified) - MOTION

Agenda Item#: 9.

### **Summary:**

**DIVERSIFIED** for Purchase of On-Site Evaluation Services through the Houston-Galveston Area Council Cooperative Purchasing Program for Houston Public Works - \$99,250.00 - Houston TranStar Fund

### **Background:**

**P23-WS1227730524) Approve the purchase of an on-site evaluation services from Diversified in the total amount of \$99,250.00 through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Diversified** in the total amount of **\$99,250.00** through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works.

This is a request to evaluate the control room floor at TranStar. TranStar is the primary coordination site for state, county, and local agencies for day-to-day transportation and mobility and responding to disasters and emergencies. This consolidated control center houses teams from the City of Houston, Harris County, METRO, and the Texas Department of Transportation (TxDOT). The facility is a thirty (30) year old design. The control room operator workstations are not ergonomically compliant, and the technology is not based on the latest best practices in control rooms; all are approaching the end of life.

The scope of services will provide design expertise and stakeholder coordination in developing a Gap Analysis for the current Control Center.

This recommendation is made pursuant to subsection 271.102 (c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total

expenditure does not exceed the \$100,000.00 threshold.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$99,250.00	\$0.00	\$99,250.00

**Amount and Source of Funding:**

\$99,250.00 - Houston TranStar Fund (2402)

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD (832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/10/2024

District A

Item Creation Date: 8/22/2024

WS1227730524 - On-site Evaluation of the Control Room at Transtar (Diversified) - MOTION

Agenda Item#: 11.

**Summary:**

**NOT A REAL CAPTION**

**DIVERSIFIED** for the purchase of on-site evaluation services through the Houston-Galveston Area Council cooperative purchasing program for Houston Public Works - \$99,250.00 - Houston TranStar Fund

**Background:**

**P23-WS1227730524) Approve the purchase of an on-site evaluation services from Diversified in the total amount of \$99,250.00 through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Diversified** in the total amount of **\$99,250.00** through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works.

This is a request to evaluate the control room floor at TranStar. TranStar is the primary coordination site for state, county, and local agencies for day-to-day transportation and mobility and responding to disasters and emergencies. This consolidated control center houses teams from the City of Houston, Harris County, METRO, and the Texas Department of Transportation (TxDOT). The facility is a thirty (30) year old design. The control room operator workstations are not ergonomically compliant, and the technology is not based on the latest best practices in control rooms; all are approaching the end of life.

The scope of services will provide design expertise and stakeholder coordination in developing a Gap Analysis for the current Control Center.

This recommendation is made pursuant to subsection 271.102 (c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

8/28/2024

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

8/29/2024

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$99,250.00	\$0.00	\$99,250.00

**Amount and Source of Funding:**

99,250.00 - Houston TranStar Fund (2402)

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Approved COOP Form	Backup Material
Quote	Backup Material
Ownership Information Form	Backup Material
Conflict of Interest Form	Backup Material
Tax Report	Backup Material
Form A	Financial Information
Budget vs Actual WS1227730524	Financial Information
Funding Verification	Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/19/2024

1166040020 - Meter Pedestals - MOTION - (Patricia Tech Supply and Service)

Agenda Item#: 10.

### **Summary:**

**PATRICIA TECH SUPPLY AND SERVICE** for Purchase of Meter Pedestals for Houston Public Works - \$33,000.00 - Special Revenue Fund

### **Background:**

**1166040020- Informal Bids Received July 12, 2024. Approve an award to Patricia Tech Supply and Service, in the total amount of \$33,000.00 for the purchase of meter pedestals.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$33,000.00** for the purchase of meter pedestals and that authorization be given to issue a purchase order for Houston Public Works.

Aluminum pedestal meters are commonly used for several outdoor applications, including traffic signals and managing and distributing power for traffic lights. These pedestals are designed to be durable and weather-resistant, making it suitable for outdoor environments. The pedestals are a space saving solution to operate as a utility meter, main disconnect and distribution or power panel for streetlights, park and athletic field lighting, and other uses throughout the City of Houston to regulate traffic. These items will be stored at the Houston Public Works warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech has already received \$54,844.26 for other goods and or services this fiscal year. They are currently above the \$50,000.00 threshold and therefore requires Council action. Forty-nine (49) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
<b>1. Patricia Tech Supply and Service</b>	<b>\$33,000.00</b>

Patricia Tech Supply and Service.: Award on its overall low bid meeting specifications in the total amount of \$33,000.00.

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Operating Officer  
Finance/Strategic Procurement Division

Randall V. Macchi, Chief  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2025	Out Years	Total
Houston Public Works	\$33,000.00	\$0.00	\$33,000.00

**Amount and Source of Funding:**

\$33,000.00  
Dedicated Drainage & Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director                      HPW/PFW                      (832) 395-3717

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/10/2024

ALL

Item Creation Date: 8/19/2024

1166040020 - Meter Pedestals - MOTION - (Patricia Tech Supply and Service)

Agenda Item#: 16.

**Background:**

**1166040020- Informal Bids Received July 12, 2024. Approve an award to Patricia Tech Supply and Service, in the total amount of \$33,000.00 for the purchase of meter pedestals.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$33,000.00** for the purchase of meter pedestals and that authorization be given to issue a purchase order for Houston Public Works.

Aluminum pedestal meters are commonly used for several outdoor applications, including traffic signals and managing and distributing power for traffic lights. These pedestals are designed to be durable and weather-resistant, making it suitable for outdoor environments. The pedestals are a space saving solution to operate as a utility meter, main disconnect and distribution or power panel for streetlights, park and athletic field lighting, and other uses throughout the City of Houston to regulate traffic. These items will be stored at the Houston Public Works warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech has already received \$54,844.26 for other goods and or services this fiscal year. They are currently above the \$50,000.00 threshold and therefore requires Council action. Forty-nine (49) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Patricia Tech Supply and Service	\$33,000.00

Patricia Tech Supply and Service.: Award on its overall low bid meeting specifications in the total amount of \$33,000.00.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Randall V. Machi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:

Department	FY2025	Out Years	Total
Houston Public Works	\$33,000.00	\$0.00	\$33,000.00

**Amount and Source of Funding:**

\$33,000.00  
Dedicated Drainage & Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director

HPW/PFW

(832) 395-3717

**ATTACHMENTS:**

**Description**

Bid Tab  
Ownership Information  
Tax Form  
Conflict of Interest  
Form A  
HHF

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 12/15/2023

WS930002850 - Household Hazardous Waste Collection,  
Transportation and Disposal Services (Clean Earth  
Environmental Solutions, Inc.) - MOTION

Agenda Item#: 11.

### **Summary:**

**CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC** for Purchase of Household Hazardous Waste Collection, Transportation and Disposal Services through the Houston-Galveston Area Council Cooperative Purchasing Program for Houston Public Works - Term to expire on June 30, 2025 with 3 option years - \$750,000.00 - Stormwater Fund

### **Background:**

**P07-WS930002850) Approve the purchase of household hazardous waste collection, transportation and disposal services from Clean Earth Environmental Solutions, Inc. in the total amount of \$750,000.00 through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for an initial term to expires on June 30, 2025 with three (3) options years on for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Clean Earth Environmental Solutions, Inc.** in the total amount of **\$750,000.00** through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works. The initial award expires on June 30, 2025. The contract may be extended for up to three (3) additional twelve (12) month periods.

The scope of services requires the Contractor to provide all the labor, materials, equipment, tools, and supervision necessary to collect, transport, and dispose of household hazardous waste from the City's Environmental Service Center located at 11500 South Post Oak on a regularly scheduled basis. The Contractor is also required to provide the services, as needed, for the City's mobile one-day events, held at various communities citywide. The center and mobile events provide the citizens of Houston, free of charge, drop-off locations to allow for the safe collection and proper disposal of hazardous materials. The materials include hazardous household waste such as paint, used motor oil, antifreeze, pesticides, bathroom cleaners, and pool chemicals. The drop-off facility and mobile events are managed by the Solid Waste Management Department. However, the services are funded through a Houston Public Works funding source as a part of the Department's efforts to reduce the level of hazardous waste material disposed of in the City's stormwater systems, managed and operated by Houston Public Works.

This recommendation is made pursuant to subsection 271.102 (c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of city contractors. In this case, the contractor has elected to play by providing health benefits to each covered employee in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

<b>Estimated Spending Authority</b>			
Department	FY2025	Out-years	Total Amount
Houston Public Works	\$150,000.00	\$600,000.00	\$750,000.00

**Amount and Source of Funding:**

\$750,000.00  
Stormwater Fund  
Fund 2302

**Contact Information:**

<b>NAME</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Erika Lawton, Division Manager	HPW/SPD	832-395-2833
Brian Blum, Assistant Director	HPW	832-395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	FIN/SPD	832-393-9127
Jedediah Greenfield, Chief Procurement Officer	Fin/SPD	832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 12/15/2023

WS930002850 - Household Hazardous Waste Collection, Transportation and Disposal Services (Clean Earth Environmental Solutions, Inc.) - MOTION

Agenda Item#: 11.

**Background:**

**P07-WS930002850) Approve the purchase of household hazardous waste collection, transportation and disposal services from Clean Earth Environmental Solutions, Inc. in the total amount of \$750,000.00 through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for an initial term to expires on June 30, 2025 with three (3) options years on for Houston Public Works.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Clean Earth Environmental Solutions, Inc.** in the total amount of **\$750,000.00** through the Houston-Galveston Area Council (H-GAC) cooperative purchasing program for Houston Public Works. The initial award expires on June 30, 2025. The contract may be extended for up to three (3) additional twelve (12) month periods.

The scope of services requires the Contractor to provide all the labor, materials, equipment, tools, and supervision necessary to collect, transport, and dispose of household hazardous waste from the City's Environmental Service Center located at 11500 South Post Oak on a regularly scheduled basis. The Contractor is also required to provide the services, as needed, for the City's mobile one-day events, held at various communities citywide. The center and mobile events provide the citizens of Houston, free of charge, drop-off locations to allow for the safe collection and proper disposal of hazardous materials. The materials include hazardous household waste such as paint, used motor oil, antifreeze, pesticides, bathroom cleaners, and pool chemicals. The drop-off facility and mobile events are managed by the Solid Waste Management Department. However, the services are funded through a Houston Public Works funding source as a part of the Department's efforts to reduce the level of hazardous waste material disposed of in the City's stormwater systems, managed and operated by Houston Public Works.

This recommendation is made pursuant to subsection 271.102 (c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of city contractors. In this case, the contractor has elected to play by providing health benefits to each covered employee in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/9/2024

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

9/10/2024

Estimated Spending Authority			
Department	FY2025	Out-years	Total Amount
Houston Public Works	\$150,000.00	\$600,000.00	\$750,000.00



**Amount and Source of Funding:**

\$750,000.00 - Stormwater Fund (2302)

**Contact Information:**

<b>NAME</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Erika Lawton, Division Manager	HPW/SPD	832-395-2833
Brian Blum, Assistant Director	HPW	832-395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	FIN/SPD	832-393-9127
Jedediah Greenfield, Chief Procurement Officer	Fin/SPD	832-393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Interlocal justification form	Backup Material
H-GAC Contract - Coop Agreement for Special Provisions - Clean Earth Env.	Contract/Exhibit
HGAC Additional Pricing 2023	Backup Material
Pricing - Cost_Breakdown -Disposal Method - CE submittal	Backup Material
Zero Goal Waiver Approval - Household Hazardous Waste - HPW	Backup Material
Conflict_of_Interest_Questionnaire - _Clean_Earth_Environmental_Solutions_Inc. (2)	Backup Material
Ownership Information Form - Clean Earth 2.29.24	Backup Material
Tax Report	Backup Material
Insurance	Backup Material
Drug Forms	Backup Material
Attachment A - Household Hazardous Waste	Financial Information
Funding Verification	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/9/2024

WS1269519173 - Trailer Mounted Generators (Worldwide Power Products, LLC) - MOTION

Agenda Item#: 12.

### **Summary:**

**WORLDWIDE POWER PRODUCTS, LLC** for Emergency Purchase of Trailer-Mounted Generators for Houston Public Works - \$407,000.00 - Enterprise Fund

### **Background:**

**Emergency Purchase Order – (P23-WS1269519173) Approve final payment to Worldwide Power Products, LLC in the total amount of \$407,000.00 for trailer-mounted generators for Houston Public Works.**

### **Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$407,000.00** to **Worldwide Power Products, LLC** for generators for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Worldwide Power Products, LLC, on July 11, 2024, for three (3) trailer-mounted generators. These generators were requested to assist with alternate power due to power outages across the city caused by Hurricane Beryl. These units were able to assist with electrical needs for critical wastewater facilities, including restoring equipment to full functionality.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
March 17, 2008	February 01, 2012

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Randall V. Macchi, Chief Operating Officer  
Houston Public Works

Estimated Spending Authority:			
Department	FY2025	Out Years	Total
Houston Public Works	\$407,000.00	\$0.00	\$407,000.00

**Amount and Source of Funding:**

\$407,000.00  
Combined Utility System General Purpose Fund  
Fund No.: 8305

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD (832) 395-2833
Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD (832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/9/2024

WS1269519173 - Trailer Mounted Generators (Worldwide Power Products, LLC) - MOTION

Agenda Item#: 12.

**Summary:**

**NOT A REAL CAPTION**

**WORLDWIDE POWER PRODUCTS, LLC** to purchase of Generators for the Houston Public Works - \$407,000.00 - Grant Fund

**Background:**

**Emergency Purchase Order – (P23-WS1269519173) Approve final payment to Worldwide Power Products, LLC in the total amount of \$407,000.00 for trailer-mounted generators for Houston Public Works.**

**Specific Explanation:**

The Chief Operating Officer of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$407,000.00** to **Worldwide Power Products, LLC** for generators for Houston Public Works.

The Chief Procurement Officer issued an emergency purchase order to Worldwide Power Products, LLC, on July 11, 2024, for three (3) trailer-mounted generators. These generators were requested to assist with alternate power due to power outages across the city caused by Hurricane Beryl. These units were able to assist with electrical needs for critical wastewater facilities, including restoring equipment to full functionality.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

<b>Secretary of State Filing Date:</b>	<b>City Registration Date:</b>
March 17, 2008	February 01, 2012

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Disaster Recovery Note:**

This item is related to the impact of the July 2024 Beryl storm DR-4798 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/11/2024

*Jedediah Greenfield*  
6121834A077C41A

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

*Randall V. Macchi*  
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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

9/13/2024

DS  
*[Signature]*

<b>Estimated Spending Authority:</b>			
Department	FY2025	Out Years	Total
Houston Public Works	\$407,000.00	\$0.00	\$407,000.00

**Amount and Source of Funding:**

\$407,000.00

Combined Utility System General Purpose Fund  
Fund No.: 8305

**Contact Information:**

Erika Lawton, Division Manager	HPW/SPD	(832) 395-2833
Brian Blum, Assistant Director	HPW/PFW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Approved EPO Justification	Backup Material
Ownership Information Form	Backup Material
Conflict of Interest Form	Backup Material
Invoice	Backup Material
Form A	Backup Material
Funding Verification	Financial Information
Budget vs Actual WS1269519173	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/7/2024

ARA – Medical Professional Liability Insurance 2024

Agenda Item#: 13.

### **Summary:**

ORDINANCE accepting proposal from **EVANSTON INSURANCE COMPANY (MARKEL)** and approving and authorizing purchase of Medical Professional Liability Insurance - 1 Year - \$99,421.48 - Property and Casualty Fund

### **Background:**

The Administration & Regulatory Affairs Department (ARA) and the Houston Health Department (HHD) recommend that City Council approve the annual Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel). The annual policy term begins October 3, 2024. The proposed policy provides Medical Professional Insurance for the Houston Health Department, Nurse Practitioners and Physicians providing general medicine care to the residents of the City.

Medical Professional Liability Insurance is required by the Texas Medicaid and CHIP Managed Care Organization (Medicaid MCO). Therefore, the Houston Health Department must maintain this Professional Liability Insurance to participate in the Medicaid MCO Program and bill for the medical services provided to residents of the City.

The recommended funding of \$99,421.48 includes the premium of \$75,921.48 for the policy term and \$23,500 as contingent premium for coverage of Medical Professionals added during the policy year.

The City's Insurance Broker of Record, McGriff Insurance Services, LLC (McGriff), solicited proposals from insurance carriers in the global insurance marketplace. The recommended Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel), is the only proposal that meets the minimum policy specifications. The terms of the proposed policy are:

- Term: October 3, 2024 to October 3, 2025
- Insurance Carriers: Evanston Insurance Company (Markel)
- Total Premium Cost: \$99,421.48 (\$75,921.48 Premium + \$23,500 Contingency Premium)
- Insured Limit: \$1M
- Aggregate Limit: \$3M
- Deductible: \$5,000 Each Claim
- Type of Coverage: Medical Professional Liability Insurance for third-party liability claims made against the Houston Health Department and specified Medical Professionals.

**Fiscal Note:** Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority:**

Department	FY 2025	Out Years	Award Amount
Administration & Regulatory Affairs	\$99,421.48	\$ -	\$99,421.48

**Departmental Approval Authority:**

\_\_\_\_\_ -

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Stephen Williams, Director**  
**Houston Health Department**

**Amount and Source of Funding:**

\$75,921.48 Policy Premium

\$23,500.00 Contingency Premium

\$99,421.48 Total Proposed Premium -- Property / Casualty Fund: 1004

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530

Tina Paquet Phone: (832) 393-8792

Porfirio Villarreal Phone: (832) 393-5041

**ATTACHMENTS:**

**Description**

8.20.2024 Medical Professional Liability  
Insurance 2024\_signed

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/7/2024

ARA – Medical Professional Liability Insurance 2024

Agenda Item#: 2.

**Background:**

The Administration & Regulatory Affairs Department (ARA) and the Houston Health Department (HHD) recommend that City Council approve the annual Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel). The annual policy term begins October 3, 2024. The proposed policy provides Medical Professional Insurance for the Houston Health Department, Nurse Practitioners and Physicians providing general medicine care to the residents of the City.

Medical Professional Liability Insurance is required by the Texas Medicaid and CHIP Managed Care Organization (Medicaid MCO). Therefore, the Houston Health Department must maintain this Professional Liability Insurance to participate in the Medicaid MCO Program and bill for the medical services provided to residents of the City.

The recommended funding of \$99,421.48 includes the premium of \$75,921.48 for the policy term and \$23,500 as contingent premium for coverage of Medical Professionals added during the policy year.

The City's Insurance Broker of Record, McGriff Insurance Services, LLC (McGriff), solicited proposals from insurance carriers in the global insurance marketplace. The recommended Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel), is the only proposal that meets the minimum policy specifications. The terms of the proposed policy are:

- Term: October 3, 2024 to October 3, 2025
- Insurance Carriers: Evanston Insurance Company (Markel)
- Total Premium Cost: \$99,421.48 (\$75,921.48 Premium + \$23,500 Contingency Premium)
- Insured Limit: \$1M
- Aggregate Limit: \$3M
- Deductible: \$5,000 Each Claim
- Type of Coverage: Medical Professional Liability Insurance for third-party liability claims made against the Houston Health Department and specified Medical Professionals.

**Fiscal Note:** Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority:**

Department	FY 2025	Out Years	Award Amount
Administration & Regulatory Affairs	\$99,421.48	\$ -	\$99,421.48

**Departmental Approval Authority:**

DS  
EC

DocuSigned by:  
*Tina Paez*  
606AE9FC66A94CC...

DocuSigned by:  
*Stephen Williams*  
A8219D332CF4498...

**Tina Paez, Director**  
Administration & Regulatory Affairs Department

**Stephen Williams, Director**  
Houston Health Department

**Amount and Source of Funding:**

\$75,921.48 Policy Premium  
\$23,500.00 Contingency Premium  
\$99,421.48 Total Proposed Premium – Property / Casualty Fund: 1004

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Tina Paquet Phone: (832) 393-8792  
Porfirio Villarreal Phone: (832) 393-5041





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

FIN - CUS Series 2004B-5

Agenda Item#: 14.

### **Summary:**

ORDINANCE supplementing City of Houston, Texas Master Ordinance No. 2004-299, supplementing City of Houston, Texas Ordinance No. 2004-300, Ordinance No. 2008-252, Ordinance No. 2010-215, Ordinance No. 2013-0200; Ordinance No. 2016-213 and Ordinance No. 2019-377; authorizing substitution of Credit Facility, the execution and delivery of a Direct Pay Letter of Credit, Bank Fee Letter, and a Reoffering Memorandum for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-5; and approving Reoffering Memoranda for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-2, Series 2004B-3, Series 2004B-4, Series 2004B-6, Series 2012A, Series 2012B and Series 2012C; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-5; authorizing the substitution of a credit facility, execution and delivery of a direct pay letter of credit agreement and related documents.

#### **SPECIFIC EXPLANATION:**

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank.

The City is looking to replace the current VRDB 2004B-5 liquidity facility.

The Finance Working Group (FWG) recommends a letter of credit for the CUS Series 2004B-5 in an amount of \$100 million with RBC. The liquidity facility will have a 3-year term.

This transaction was presented to Budget & Fiscal Affairs Committee on July 30, 2024.

**Prior Council Action:**

Ord. No. 2004-299, 2004-300, 2008-252, 2010-215, 2013-0200, 2016-213, 2019-377, 2022-0158

**Contact Information:**

Alma Tamborello  
Vernon Lewis

**Phone:** 832-393-9099  
**Phone:** 832-393-3470

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

Item Creation Date:

FIN - CUS Series 2004B-5

Agenda Item#: 17.

**Summary:**

ORDINANCE supplementing the City of Houston, Texas Master Ordinance No. 2004-299, supplementing the City of Houston, Texas Ordinance No. 2004-300, Ordinance No. 2008-252, Ordinance No. 2010-215, Ordinance No. 2013-0200; Ordinance No. 2016-213 and Ordinance No. 2019-377; authorizing the substitution of a Credit Facility, the execution and delivery of a Direct Pay Letter of Credit, Bank Fee Letter, and a Reoffering Memorandum for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-5; and approving Reoffering Memoranda for the City of Houston, Texas Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-2, Series 2004B-3, Series 2004B-4, Series 2004B-6, Series 2012A, Series 2012B and Series 2012C

**Background:**

**RECOMMENDATION:**

An Ordinance supplementing the City of Houston, Texas, Master Ordinance; supplementing prior Ordinances as it relates to City of Houston, Texas, Combined Utility System First Lien Revenue Refunding Bonds, Series 2004B-5; authorizing the substitution of a credit facility, execution and delivery of a direct pay letter of credit agreement and related documents.

**SPECIFIC EXPLANATION:**

On April 8, 2008, the Combined Utility System (CUS) converted the Series 2004B Bonds, which were originally issued as auction rate securities, into variable rate demand bonds (VRDBs). VRDBs are long term bonds that are remarketed at regular intervals, with the interest rate reset at each remarketing. The VRDBs have provided a cost-effective method of financing a portion of the CUS Capital Improvement Program (CIP). In order to be marketable, the VRDBs require a liquidity facility provided by a highly rated bank.

The City is looking to replace the current VRDB 2004B-5 liquidity facility.

The Finance Working Group (FWG) recommends a letter of credit for the CUS Series 2004B-5 in an amount of \$100 million with RBC. The liquidity facility will have a 3-year term.

This transaction was presented to Budget & Fiscal Affairs Committee on July 30, 2024.

DocuSigned by:

76B4CD915D404G7

Melissa Dubowski, Chief Business Officer/Director of Finance

Signed by:

58A54327117A4AE

Chris Hollins, Houston City Controller

**Prior Council Action:**

Ord. No. 2004-299, 2004-300, 2008-252, 2010-215, 2013-0200, 2016-213, 2019-377, 2022-0158

**Contact Information:**

Alma Tamborello

Vernon Lewis

<sup>DS</sup>

Phone: 832-393-9099

Phone: 832-393-3470

<sup>DS</sup>

**ATTACHMENTS:**

Description

Caption

Type

Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District D

Item Creation Date: 8/9/2024

HCD24-75 Career and Recovery CCHP 2.0 First  
Amendment

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **CAREER AND RECOVERY RESOURCES, INC** to extend term of agreement for continuing administration providing Rapid- Rehousing Case Management and Housing Navigation Services to households impacted by the COVID-19 Pandemic - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to Subrecipient Agreement between the City of Houston (City) and Career and Recovery Resources, Inc. (Career and Recovery), extending the term of the Agreement to continue providing rapid rehousing case management and housing navigation services to a minimum of 17 households as they exit from the Community COVID Housing Program (CCHP). No additional funding is being provided.

The CCHP was developed specifically to prevent and respond to COVID-19's impacts on the homeless by The Way Home, a collaborative partnership between the City of Houston, Harris County, and the Coalition for the Homeless of Houston/Harris County (Coalition). For CCHP Phase 2, a joint Request for Expression of Interest (REI) from qualified agencies was released in March 2022 by the Coalition. Career and Recovery was one of the applicants selected by CCHP partners to receive funding for rapid re-housing case management and housing navigation services.

The initial Agreement period was from October 15, 2022, to September 30, 2023, and was administratively extended to September 30, 2024. This First Amendment would extend the term of the Agreement through January 31, 2025.

As of June 2024, Career and Recovery achieved 90% of its goal and expended approximately 73% of its funding. Career and Recovery began receiving funding through the City of Houston in 2006. There were no findings during their most recent annual compliance monitoring review.

This item was reviewed by the Housing and Affordability Committee on August 26, 2024.

---

Michael Nichols, Director

**Prior Council Action:**

10/04/2022 (O) 2022-764

**Contact Information:**

Roxanne Lawson, Division Manager

Housing and Community Development Department

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

District D

Item Creation Date: 8/9/2024

HCD24-75 Career and Recovery CCHP 2.0 First Amendment

Agenda Item#: 5.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to Subrecipient Agreement between the City of Houston (City) and Career and Recovery Resources, Inc. (Career and Recovery), extending the term of the Agreement to continue providing rapid rehousing case management and housing navigation services to a minimum of 17 households as they exit from the Community COVID Housing Program (CCHP). No additional funding is being provided.

The CCHP was developed specifically to prevent and respond to COVID-19's impacts on the homeless by The Way Home, a collaborative partnership between the City of Houston, Harris County, and the Coalition for the Homeless of Houston/Harris County (Coalition). For CCHP Phase 2, a joint Request for Expression of Interest (REI) from qualified agencies was released in March 2022 by the Coalition. Career and Recovery was one of the applicants selected by CCHP partners to receive funding for rapid re-housing case management and housing navigation services.

The initial Agreement period was from October 15, 2022, to September 30, 2023, and was administratively extended to September 30, 2024. This First Amendment would extend the term of the Agreement through January 31, 2025.

As of June 2024, Career and Recovery achieved 90% of its goal and expended approximately 73% of its funding. Career and Recovery began receiving funding through the City of Houston in 2006. There were no findings during their most recent annual compliance monitoring review.

This item was reviewed by the Housing and Affordability Committee on August 26, 2024.

DocuSigned by:

*Michael Nichols*  
Michael Nichols, Director

**Prior Council Action:**

10/04/2022 (O) 2022-764

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Delinquent Tax Report	Backup Material
Prior Council Action - Initial Agreement	Backup Material
Departmental Sign-Offs	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/5/2024

HCD24-87 Authorizing Submission of the Amended 2024  
Annual Action Plan

Agenda Item#: 16.

### **Summary:**

ORDINANCE approving and authorizing the submission of Substantial Amendment to 2024 Annual Action Plan to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including application for and budget for a special allocation of Emergency Solutions Grants - Rapid Unsheltered Survivor Housing Funding; to accept funds from the aforementioned Grant, if awarded

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing the following:

- 1) The submission of the Amended 2024 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), which includes an application for a special allocation of Emergency Solutions Grants called Rapid Unsheltered Survivor Housing funding (ESG-RUSH), a rapid response program to address homelessness by filling in federal assistance gaps in communities hit by disasters. The application includes a total of \$1,000,000.00 in ESG-RUSH funding.
- 2) The execution of the grant Agreement between the City of Houston and HUD for the grant by the Mayor, or the Mayor's designee.
- 3) The execution of related forms and documents for the grants by the Mayor, or the Mayor's designee.

The City of Houston was impacted by both the Houston Derecho, a Presidentially declared disaster on May 17, 2024 (DR-4781-TX), and Hurricane Beryl, a Presidentially declared disaster dated July 9, 2024 (DR-4798-TX). In response, on August 28, 2024, HUD announced the availability of ESG-RUSH funding in the amount of \$1,000,000.00 for the City of Houston. This funding will be used to provide rapid re-housing (housing subsidies and case management) for up to 37 individuals experiencing homelessness.

HCD proposed to budget the \$1,000,000.00 in ESG-RUSH funding for the following eligible activities:

---

Emergency Solutions Grants Rapid Unsheltered Survivor Housing (ESG-RUSH)		
Rapid Re-Housing	\$925,000.00	92.5%
Administration	\$75,000.00	7.5%
<b>TOTAL</b>	<b>\$1,000,000.00</b>	<b>100.0%</b>

HUD has the authority to reduce citizen participation requirements when a disaster strikes. To expedite the awarding of ESG-RUSH funds and rapidly provide homeless assistance, HUD has waived consultation and citizen participation requirements for this allocation of ESG-RUSH. However, a summary of these changes can be found on HCD's website. To access this funding, the City must submit an amendment to the 2024 Annual Action Plan no later than September 27, 2024.

**Fiscal Note:**

No fiscal note is required for grant items.

The Housing and Affordability Committee Chair was briefed on this item on September 11, 2024.

---

Michael Nichols, Director

**Prior Council Action:**

6/12/2024 (O) 2024-421

**Amount and Source of Funding:**

\$1,000,000.00

Federal Government – Grant Fund

Fund 5000

**Contact Information:**

Roxanne Lawson, Division Manager

Housing and Community Development Department

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

No Tag Request Memo

**Type**

Signed Cover sheet

Backup Material





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/5/2024

HCD24-87 Authorizing Submission of the Amended 2024 Annual Action Plan

Agenda Item#: 41.

**Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing the following:

- 1) The submission of the Amended 2024 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), which includes an application for a special allocation of Emergency Solutions Grants called Rapid Unsheltered Survivor Housing funding (ESG-RUSH), a rapid response program to address homelessness by filling in federal assistance gaps in communities hit by disasters. The application includes a total of \$1,000,000.00 in ESG-RUSH funding.
- 2) The execution of the grant Agreement between the City of Houston and HUD for the grant by the Mayor, or the Mayor’s designee.
- 3) The execution of related forms and documents for the grants by the Mayor, or the Mayor’s designee.

The City of Houston was impacted by both the Houston Derecho, a Presidentially declared disaster on May 17, 2024 (DR-4781-TX), and Hurricane Beryl, a Presidentially declared disaster dated July 9, 2024 (DR-4798-TX). In response, on August 28, 2024, HUD announced the availability of ESG-RUSH funding in the amount of \$1,000,000.00 for the City of Houston. This funding will be used to provide rapid re-housing (housing subsidies and case management) for up to 37 individuals experiencing homelessness.

HCD proposed to budget the \$1,000,000.00 in ESG-RUSH funding for the following eligible activities:

Emergency Solutions Grants Rapid Unsheltered Survivor Housing (ESG-RUSH)		
Rapid Re-Housing	\$925,000.00	92.5%
Administration	\$75,000.00	7.5%
<b>TOTAL</b>	<b>\$1,000,000.00</b>	<b>100.0%</b>

HUD has the authority to reduce citizen participation requirements when a disaster strikes. To expedite the awarding of ESG-RUSH funds and rapidly provide homeless assistance, HUD has waived consultation and citizen participation requirements for this allocation of ESG-RUSH. However, a summary of these changes can be found on HCD’s website. To access this funding, the City must submit an amendment to the 2024 Annual Action Plan no later than September 27, 2024.

**Fiscal Note:**

No fiscal note is required for grant items.

The Housing and Affordability Committee Chair was briefed on this item on September 11, 2024.

DocuSigned by:

*Michael Nichols*

728A192FDF024GF

Michael Nichols, Director

**Prior Council Action:**

6/12/2024 (O) 2024-421

**Amount and Source of Funding:**

\$1,000,000.00 (to be received) – Federal Government – Grant Fund – (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Federal Register	Backup Material



# Interoffice

Correspondence



**To:** Marta Crinejo  
Agenda Director

**From:** Kennisha London  
Deputy Director

DocuSigned by:  
*Kennisha London*  
6A6A747E3DE34CA...

**Date:** September 13, 2024

**Subject:** NO TAG REQUEST – SUBMISSION OF AMENDED  
2024 ANNUAL ACTION PLAN FOR SPECIAL  
ALLOCATION OF ESG-RUSH FUNDS

The Housing and Community Development Department (HCD) respectfully requests City Council not tag item #16 on the September 18, 2024 agenda regarding the submission to HUD of the Amended 2024 Annual Action Plan because the application must be submitted to HUD no later than September 27<sup>th</sup>.

The City of Houston was impacted by Presidentially declared disaster Houston Derecho on May 17, 2024; on July 9, 2024, the City of Houston was impacted by Presidentially declared disaster Hurricane Beryl. In response to these disasters, on August 28<sup>th</sup> HUD announced (and HCD received notice of) the availability of Emergency Solutions Grant Rapid Unsheltered Survivor Housing (ESG-RUSH) funds. A tag on this item may cause the September 27<sup>th</sup> deadline to be missed and the lost opportunity for the City to receive \$1,000,000.00 to rapidly re-house up to 37 individuals.

HCD apologizes that it must request that the council members forgo their authority to tag this item. HCD is available to meet to explain the item and/or answer questions prior to the council meeting in absence of a tag week.

Please contact Roxanne Lawson at 832-394-6307 if there are questions or to inform HCD of council members' requests to schedule meetings related to this item.

Thank you for your consideration.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/28/2024

HHD – Environmental Protection Agency (EPA)

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing Director of City of Houston Health Department to apply, accept, and expend Grant Award from **ENVIRONMENTAL PROTECTION AGENCY** for Environmental and Climate Justice Community Change Grants Program

### **Background:**

#### **RECOMMENDATION:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the Director to apply, accept, and expend a grant award from the **Environmental Protection Agency (EPA)** for the Environmental and Climate Justice Community Change Grants Program. This Ordinance will cover the grant performance period from October 1, 2024 – September 30, 2027 with an anticipated award amount is \$20,000,000.00. HHD will not be required to provide a cash or in-kind match distribution.

#### **SPECIFIC EXPLANATION:**

HHD received notification from EPA of a funding opportunity soliciting projects that support community environmental improvements dealing with air quality, green space infrastructure, and community resilience hubs. HHD projects to use the funds as follows: personnel and fringe benefits – 5%, travel and training – 0.015%, equipment and supplies – 0.021%, contractual – 93%, (which include city departments, academics, private and local COB's) and indirect costs – 1%. This project will focus on the disadvantaged populations of the Greater Fifth Ward and Kashmere Gardens communities. This will encompass zip codes 77020 and 77026. HHD proposes to install a community solar energy system in the community along with nature-based infrastructure solutions, that will be supported by other activities to build resilience in the neighborhood.

This Community Change project titled “Vulnerable to Vibrant: Power for Change” seeks to address the lack of climate resiliency; detrimental pollution impacts; general environmental vulnerability; and the economic disadvantages prevalent throughout the community. The primary proposed activity is building a community solar energy system to support long-term resiliency ensuring that residents have consistent, clean energy especially during climate events (e.g., flooding, hurricanes, extreme heat or cold) and reduce emissions from traditional power sources, minimizing the carbon footprint of our community.

The next proposed project activity is to implement nature-based solutions providing ecosystem services. The nature-based solutions include constructing bioswales, and installing native

grasses/trees, and vegetation to enhance phytoremediation (consistent with EPA guidance) to reduce pollution, flooding, heat, and contamination.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements, amendments, and documents with the approval as to form of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project without further Council action for a period not to exceed 5 years.

**Grant Source:**

The funding for this project is from a federal government grant through the Environmental Protection Agency.

**Fiscal Note:**

No fiscal note is required on grant items.

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Stephen L. Williams, M.Ed., MPA  
Director - Houston Health Department

**Amount and Source of Funding:**

\$20,000,000.00  
Federal Government Grant  
Fund 5000

**Contact Information:**

Porfirio Villarreal; Health Department  
832-393-5041

**ATTACHMENTS:**

**Description**

RCA Coversheet (Signed)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/10/2024

ALL

Item Creation Date: 8/28/2024

HHD – Environmental Protection Agency (EPA)

Agenda Item#: 57.

### **Summary:**

### **Background:**

### **RECOMMENDATION:**

The Director of the Houston Health Department (HHD) recommends City Council approve an ordinance authorizing the Director to apply, accept, and expend a grant award from the **Environmental Protection Agency (EPA)** for the Environmental and Climate Justice Community Change Grants Program. This Ordinance will cover the grant performance period from October 1, 2024 – September 30, 2027 with an anticipated award amount is \$20,000,000.00. HHD will not be required to provide a cash or in-kind match distribution.

### **SPECIFIC EXPLANATION:**

HHD received notification from EPA of a funding opportunity soliciting projects that support community environmental improvements dealing with air quality, green space infrastructure, and community resilience hubs. HHD projects to use the funds as follows: personnel and fringe benefits – 5%, travel and training – 0.015%, equipment and supplies – 0.021%, contractual – 93%, (which include city departments, academics, private and local COB's) and indirect costs – 1%. This project will focus on the disadvantaged populations of the Greater Fifth Ward and Kashmere Gardens communities. This will encompass zip codes 77020 and 77026. HHD proposes to install a community solar energy system in the community along with nature-based infrastructure solutions, that will be supported by other activities to build resilience in the neighborhood.

This Community Change project titled "Vulnerable to Vibrant: Power for Change" seeks to address the lack of climate resiliency; detrimental pollution impacts; general environmental vulnerability; and the economic disadvantages prevalent throughout the community. The primary proposed activity is building a community solar energy system to support long-term resiliency ensuring that residents have consistent, clean energy especially during climate events (e.g., flooding, hurricanes, extreme heat or cold) and reduce emissions from traditional power sources, minimizing the carbon footprint of our community.

The next proposed project activity is to implement nature-based solutions providing ecosystem services. The nature-based solutions include constructing bioswales, and installing native grasses/trees, and vegetation to enhance phytoremediation (consistent with EPA guidance) to reduce pollution, flooding, heat, and contamination.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements, amendments, and documents with the approval as to form of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project without further Council action for a period not to exceed 5 years.

### **Grant Source:**

The funding for this project is from a federal government grant through the Environmental Protection Agency.

### **Fiscal Note:**

No fiscal note is required on grant items.

DocuSigned by:

*Stephen Williams*

Stephen L. Williams, M.Ed., MPA  
Director - Houston Health Department

### **Amount and Source of Funding:**

Total Funds: \$20,000,000.00

**Fund 5000 - Federal Government**

### **Contact Information:**

Porfirio Villarreal; Health Department  
832-393-5041

**ATTACHMENTS:**

**Description**

EPA Intent to Apply re Climate Control Project

**Type**

Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/3/2024

HITS- FY25 Citywide Phone System Upgrade

Agenda Item#: 18.

### **Summary:**

ORDINANCE appropriating \$310,000.00 out of FY25 Equipment Acquisition Consolidated Fund for Citywide Phone System Upgrade Project for the Houston Information Technology Services on behalf of the Houston Emergency Center

### **Background:**

#### **Summary:**

**Approve an Ordinance appropriating \$310,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Phone System Upgrade project for Houston Information Technology Services on behalf of the Houston Emergency Center (HEC).**

#### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$310,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Phone System Upgrade project for Houston Information Technology Services on behalf of HEC. This project is budgeted in the approved FY2025 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

<b>PROJECT</b>	<b>PROJECT NO.</b>	<b>AMOUNT</b>
<b>Citywide Phone System Upgrade</b>	<b>x-680094*</b>	<b>\$310,000.00</b>

This Phone System provides the Houston Emergency Center's (HEC's) voice communications (excluding 911 call takers). This system is used by the Office of Emergency Management (OEM) and the Houston Emergency Center (HEC), including Houston Police Department and Houston Fire Department dispatch functions. This system at the HEC is operating on legacy hardware and is reaching end-of-life. This appropriation will allow for the system upgrade, including to new software versions, hardware, and telecommunications trunk lines. This project does not require physical phone system replacements; this project will migrate the server hardware and software to the cloud thereby reducing the need to maintain physical hardware and infrastructure. Furthermore, by moving this to the cloud, it aligns with the HITS strategic priority of cloud first where it makes business sense, and enhancing the security, connectivity, and efficiency of this system. HITS will leverage existing enterprise contract(s) and cooperative contracts for the purchase of professional services, maintenance services, hardware, and software.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

---

Lisa Kent, Chief Information Officer  
Houston Information Technology Services

**Amount and Source of Funding:**

\$310,000.00  
FY25 Equipment Acquisition Consolidated Fund  
Fund 1800

**Contact Information:**

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS, DBM	(832) 393-0013

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/3/2024

HITS- FY25 Citywide Phone System Upgrade

Agenda Item#: 17.

**Background:**

**Summary:**

Approve an Ordinance appropriating \$310,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Phone System Upgrade project for Houston Information Technology Services on behalf of the Houston Emergency Center (HEC).

**Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$310,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Phone System Upgrade project for Houston Information Technology Services on behalf of HEC. This project is budgeted in the approved FY2025 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

PROJECT	PROJECT NO.	AMOUNT
Citywide Phone System Upgrade	x-680094*	\$310,000.00

This Phone System provides the Houston Emergency Center's (HEC's) voice communications (excluding 911 call takers). This system is used by the Office of Emergency Management (OEM) and the Houston Emergency Center (HEC), including Houston Police Department and Houston Fire Department dispatch functions. This system at the HEC is operating on legacy hardware and is reaching end-of-life. This appropriation will allow for the system upgrade, including to new software versions, hardware, and telecommunications trunk lines. This project does not require physical phone system replacements; this project will migrate the server hardware and software to the cloud thereby reducing the need to maintain physical hardware and infrastructure. Furthermore, by moving this to the cloud, it aligns with the HITS strategic priority of cloud first where it makes business sense, and enhancing the security, connectivity, and efficiency of this system. HITS will leverage existing enterprise contract(s) and cooperative contracts for the purchase of professional services, maintenance services, hardware, and software.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

DocuSigned by:  
  
 44F8FE8CDB7481  
 Lisa Kent, Chief Information Officer  
 Houston Information Technology Services

**Prior Council Action:**

N/A

**Amount and Source of Funding:**

\$310,000.00 - FY25 Equipment Acquisition Consolidated Fund (1800)

**Contact Information:**

Name	Dept/Division	Phone No.:
Jane Wu, Deputy Director	HITS, DBM	(832) 393-0013

**ATTACHMENTS:**

Description	Type
COF	Financial Information
CIP-Form A	Financial Information
FMBB	Financial Information
Fiscal Note	Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/27/2024

### HITS- Fire Station IT Room Access Control & Surveillance Project

Agenda Item#: 19.

#### **Summary:**

ORDINANCE appropriating \$282,000.00 from Contributed Capital Project Fund for Fire Station Room Access Control and Surveillance Project for Houston Information Technology Services on behalf of the Houston Fire Department

#### **Background:**

#### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$282,000.00 from the Contributed Capital Project Fund (4515) for the planned Fire Station IT Room Access Control and Surveillance Project for Houston Information Technology Services on behalf of the Houston Fire Department. This project is budgeted in the approved FY2025 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

<b><u>PROJECT</u></b>	<b><u>PROJECT NO.</u></b>	<b><u>AMOUNT</u></b>
<b>Fire Station IT Room Access Control &amp; Surveillance Project</b>	<b>X-120024*</b>	<b>\$282,000.00</b>

This planned Fire Station IT Room Access Control and Surveillance Project will enable the City to enhance and fortify the City's access control and video surveillance systems in Houston Fire Stations' IT rooms. Physical security equipment, including access control card readers and surveillance cameras, aid in limiting and monitoring physical access to City Fire Station IT equipment rooms. This is vital in protecting the integrity of Houston Fire Department's voice, data, and station alerting systems, as well as protecting entry points into the Citywide network. This appropriation will provide physical security enhancements that bring them into compliance with the City's IT standards for IT equipment room security. HITS will leverage enterprise contract(s) for the purchase of hardware, software, and professional services.

#### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

---

**Lisa Kent, Chief Information Officer**  
Houston Information Technology Services

**Prior Council Action:**

**Amount and Source of Funding:**

\$282,000.00  
Contributed Capital Project Fund  
Fund 4515

**Contact Information:**

Jane Wu, Deputy Director  
HITS/ DBM  
**Phone:** 832.393.0013

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/10/2024

ALL

Item Creation Date: 8/27/2024

HITS- Fire Station IT Room Access Control & Surveillance Project

Agenda Item#: 47.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE to appropriate \$282,000.00 from the Contributed Capital Project Fund for the planned Fire Station IT Room Access Control and Surveillance Project for Houston Information Technology Services on behalf of the Houston Fire Department

**Background:**

**Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$282,000.00 from the Contributed Capital Project Fund (4515) for the planned Fire Station IT Room Access Control and Surveillance Project for Houston Information Technology Services on behalf of the Houston Fire Department. This project is budgeted in the approved FY2025 Capital Improvement Plan adopted by the City Council.

The project description with allocation amount is as follows:

<u>PROJECT</u>	<u>PROJECT NO.</u>	<u>AMOUNT</u>
Fire Station IT Room Access Control & Surveillance Project	X-120024*	\$282,000.00

This planned Fire Station IT Room Access Control and Surveillance Project will enable the City to enhance and fortify the City's access control and video surveillance systems in Houston Fire Stations' IT rooms. Physical security equipment, including access control card readers and surveillance cameras, aid in limiting and monitoring physical access to City Fire Station IT equipment rooms. This is vital in protecting the integrity of Houston Fire Department's voice, data, and station alerting systems, as well as protecting entry points into the Citywide network. This appropriation will provide physical security enhancements that bring them into compliance with the City's IT standards for IT equipment room security. HITS will leverage enterprise contract(s) for the purchase of hardware, software, and professional services.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated because of these projects.

DocuSigned by:  
  
44FF8FE8CCB7481...

**Lisa Kent, Chief Information Officer**  
Houston Information Technology Services

**Prior Council Action:**

**Amount and Source of Funding:**

\$282,000.00  
Contributed Capital Project Fund  
Fund 4515

**Contact Information:**

Jane Wu, Deputy Director  
HITS/ DBM  
Phone: 832.393.0013

**ATTACHMENTS:**

<u>Description</u>	<u>Tvne</u>
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COF  
Fiscal Note  
FMBB doc  
SAP Form A

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Financial Information  
Financial Information  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 7/10/2024

25GM368 – Award Environmental Consulting and Task Order Contracts

Agenda Item#: 20.

### **Summary:**

ORDINANCE appropriating \$50,000.00 out of General Improvement Consolidated Construction Fund; \$150,000.00 out of Parks Consolidated Construction Fund; \$150,000.00 out of Fire Consolidated Construction Fund; \$150,000.00 out of Police Consolidated Construction Fund; \$150,000.00 out of Solid Waste Consolidated Construction Fund; \$100,000.00 out of the Public Health Consolidated Construction Fund; and \$50,000.00 out of Public Library Consolidated Construction Fund; approving and authorizing twenty Environmental Consulting and Task Order Contracts between City of Houston and **ARCADIS U.S. INC, ATLAS TECHNICAL CONSULTANTS, LLC, CRG TEXAS ENVIRONMENTAL SERVICES, INC, ECS SOUTHWEST, LLP, EFI GLOBAL, INC, ENVIRONMENTAL CONSULTANTS INTERNATIONAL, LLC, ENVIROPHASE LLC, ERC ENVIRONMENTAL & CONSTRUCTION SERVICES, INC, FERKAM MANAGEMENT CORPORATION, DBA FERKAM GROUP, FERN ENVIRONMENTAL, LLC, HONESTY ENVIRONMENTAL SERVICES, INC, PROFESSIONAL SERVICE INDUSTRIES HOLDING, INC, NINYO & MOORE GEOTECHNICAL AND ENVIRONMENTAL SCIENCES CONSULTANTS, SKA CONSULTING, L.P., TERRA NOVA CONSULTING, INC, TERRACON CONSULTANTS, INC, TERRAIN SOLUTIONS, INC, UES PROFESSIONAL SOLUTIONS 64, LLC, WESTON SOLUTIONS, INC, AND WSP USA ENVIRONMENTAL & INFRASTRUCTURE, INC;** providing for maximum contract amounts

### **Background:**

**Recommendation:** Award twenty Professional Environmental Consulting Services Task Order Contracts, and appropriate funds Program for FY2025.

**Specific Explanation:** On March 15 and March 22, 2024, the General Services Department (GSD) advertised a Request for Qualifications (RFQ) for professional environmental consulting services citywide. The RFQ contained selection criteria that ranked respondents on company experience, key personnel experience, sub-consultants' experience, and office location. The Statements of Qualifications were due on April 18, 2024, and twenty firms responded. All twenty firms offer the best value for the city

1. Arcadis U.S. Inc. Services, Inc.
2. Atlas Technical Consultants, LLC. 64, LLC

11. Honesty Environmental
12. UES Professional Solutions

- |  |                                     |
|--|-------------------------------------|
| 3. CRG Texas Environmental Services, Inc.<br>H, Inc.                           | 13. Professional Service Industries |
| 4. ECS Southwest, LLP.<br>Inc.   | 14. Ninyo & Moore Geotechnical,     |
| 5. EFI Global, Inc.  | 15. SKA Consulting, LP              |
| 6. Environmental Consultants International, LLC.                               | 16. Terra Nova Consulting, Inc.     |
| 7. EnviroPhase, LLC.   | 17. Terracon Consultants, Inc.      |
| 8. ERC Environmental & Construction Services, Inc.                             | 18. Terrain Solutions, Inc.         |
| 9. Ferkam Management Corporation, dba Fercam<br>Group.<br>Infrastructure, Inc. | 19. Weston Solutions, Inc.          |
| 10. FERN Environmental, LLC.   | 20. WSP USA Environmental &         |

**PROJECT LOCATIONS:** Citywide

**SCOPE OF CONTRACT AND FEE:** The work consists of comprehensive professional environmental consulting services to include: project planning and site studies for asbestos, lead, mold, and indoor air quality; pre-acquisition environmental site assessment; preparation of construction documents, construction administration and inspection; evaluation and remediation of contaminants; system design; preparation of reports; and environmental testing for required work at leaking petroleum storage tank sites on City properties. Under the terms of the contracts, the consultants will complete projects on a task-order basis. Fees for task orders will be paid on a negotiated lump sum or reimbursable basis. Each contract is a five-year contract with a maximum contract amount of \$600,000.00.

**PAY OR PLAY PROGRAM:** The proposed contracts require compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** Due to the specialized and technical nature of the services, there are limited subcontracting opportunities because many certified sub-consultants are unavailable to respond on an emergency basis, which is often required for environmental issues. The Office of Business Opportunity reviewed the scope of services and approved a 10.80% M/WBE goal for each contract, as described in the attached correspondence.

Each consultant will utilize the following certified firms to achieve the goal:

No.	Consultant	MWBE Subcontractor(s)	% of Contract
1	Arcadis U.S. Inc.	A & B Environmental Services, Inc.	2.0
		Infrastructure Associates, Inc.	4.3
		Landtech, Inc.	2.5
		Platinum Environmental Solutions, LLC.	1.0
		Separation Systems Consultants, Inc.	1.0
2	Atlas Technical Consultants, LLC.	A & B Environmental Services, Inc.	1.0
		HVJ Associates, Inc.	3.0
			3.0



		LandTech, Inc. Infrastructure Associates, Inc. IKON Environmental Solutions, LP.	3.0 0.8
3	CRG Texas Environmental Services, Inc.	A & B Environmental Services, Inc. GeoSolutions, LLC. Holcomb Environmental Oil Services, LLC. Source2Load Engineering and Consulting, LLC. Kenall, Inc. Landtech, Inc.	2.0 1.8 2.5 2.5 1.0 1.0
4	ECS Southwest, LLP.	A & B Environmental Services, Inc. Moody Labs, LLC.	7.8 3.0
5	EFI Global, Inc.	A & B Environmental Services, Inc. Micro Analytical Services, Inc. (ASB Lab Only) Separation Systems Consultants, Inc.	6.0 2.0 2.8
6	Environmental Consultants International, LLC.	A & B Environmental Services, Inc. Blue Water Environmental	5.4 5.4
7	EnviroPhase, LLC.	Moody Labs, LLC. Best Drilling Services, Inc. Holcomb Oil Recycling	6.0 3.0 1.8
8	ERC Environmental & Construction Services, Inc.	Fercam Management Corporation Terra Nova Consulting, Inc. Separation Systems Consultants, Inc.	4.5 4.3 2.0
9	Ferkam Management Corporation, dba Fercam Group.	A & B Environmental Services, Inc. Micro Analytical Services, Inc. SQ Environmental, LLC	5.0 3.0 2.8
10	FERN Environmental, LLC.	A & B Environmental Services, Inc. Environmental Analytical Services, LLC	4.0 6.8
11	Honesty Environmental Services, Inc.	Nour Architecture and Design, LLC Environmental Analytical Services, LLC A & B Environmental Services, Inc.	6.8 3.0 1.0
12	UES Professional Solutions 64, LLC.	A & B Environmental Services, Inc. Envirotech Drilling Services, LLC. DCG Environmental, LLC. IKON Environmental Solutions, LP. Holloway Environmental and Communication Services, Inc.	4.0 4.0 1.0 1.0 0.8
13	Professional Service Industries Holding, Inc.	A & B Environmental Services, Inc. CRG Texas Environmental Services, Inc. Separation Systems Consultants, Inc.	4.4 3.4 3.0
14	Ninyo & Moore Geotechnical & Environmental Sciences Consultants, Corp.	Separation Systems Consultants, Inc. FERN Environmental, LLC.	7.0 3.8
15	SKA Consulting, L.P.	A & B Environmental Services, Inc.	3.0 3.0

		Separation Systems Consultants, Inc. Terra Nova Consulting, Inc IKON Environmental Solutions, LP. Lantech, Inc. Community Lattice, LLC	2.0 1.0 1.0 0.8
16	Terra Nova Consulting, Inc.	A & B Environmental Services, Inc.	10.8
17	Terracon Consultants, Inc.	A & B Environmental Services, Inc. Envirotech Environmental Services Environmental Consultants and Management Services Micro Analytical Services, Inc. SM Environmental Services, Inc. Terra Nova Consulting, Inc.	2.0 2.0 2.0 2.0 1.3 1.5
18	Terrain Solutions, Inc.	A & B Environmental Services, Inc. FERN Environmental, LLC.	5.8 5.0
19	Weston Solutions, Inc.	A & B Environmental Services, Inc. Terra Nova Consulting, Inc.	6.0 4.8
20	WSP USA Environmental & Infrastructure, Inc.	Star Geoenvironmental, LLC Strategic Environmental Health & Safety Solutions, Inc. SM Environmental Services, Inc. A & B Environmental Services, Inc.	3.0 2.7 2.7 2.4

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of these projects.

**WBS Nos:** F-EVREMD-0002-3-01-01, D-EVERMD-0002-3-01-01, C-EVERMD-0002-3-01-01, G-EVERMD-0002-3-01-01, E-000276-0002-3-01-01, H-EVERMD-0002-3-01-01, L-000130-0024-3-01-01

**DIRECTOR'S SIGNATURE / DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

\_\_\_\_\_  
Mark Wilfalk  
Solid Waste Management Department

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Cynthia Wilson  
Interim Director  
Houston Public Library

---

Kenneth Allen  
Houston Parks and Recreation Department

---

J. Noe Diaz  
Houston Police Department

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Thomas Munoz  
Houston Fire Department

---

Stephen L. Williams, M. Ed, MPA  
Houston Health Department

**Amount and Source of Funding:**

\$ 50,000.00 – General Improvement Consolidated Construction Fund (4509)  
\$150,000.00 – Parks Consolidated Construction Fund (4502)  
\$150,000.00 – Fire Consolidated Construction Fund (4500)  
\$150,000.00 – Police Consolidated Construction Fund (4504)  
\$150,000.00 – Solid Waste Consolidated Construction Fund (4503)  
\$100,000.00 – Public Health Consolidated Construction Fund (4508)  
\$ 50,000.00 – Public Library Consolidated Construction Fund (4507)  
**\$800,000.00 Total Appropriation**

**Contact Information:**

Enid Howard, Council Liaison  
General Services Department  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet (Revised)  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/27/2024

ALL

Item Creation Date: 7/10/2024

25GM368 – Award Environmental Consulting and Task Order Contract

Agenda Item#: 29.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE approving and authorizing Professional Environmental Consulting Services Task Order Contracts between the City of Houston and **ARCADIS U.S. INC., ATLAS TECHNICAL CONSULTANTS, LLC, CRG TEXAS ENVIRONMENTAL SERVICES, INC., ECS SOUTHWEST, LLC, EFI GLOBAL, INC., ENVIRONMENTAL CONSULTANTS INTERNATIONAL, LLC, ENVIROPHASE, LLC, ERC ENVIRONMENTAL & CONSTRUCTION SERVICES, INC., FERKAM MANAGEMENT CORPORATION da FERCAM GROUP, FERN ENVIRONMENTAL, LLC, HONESTY ENVIRONMENTAL SERVICES, INC, UES PROFESSIONAL SOLUTIONS 64, LLC, PROFESSIONAL SERVICE INDUSTRIES HOLDINGS, INC., NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SERVICES CONSULTANTS, CORP., SKA CONSULTING, L.P., TERRA NOVA CONSULTING, INC., TERRACON CONSULTANTS, INC., TERRAIN SOLUTIONS, INC., WESTON SOLUTIONS, INC.** and **WSP USA ENVIRONMENTAL & INFRASTRUCTURE, INC.;** appropriating \$50,000.00 out of General Improvements Consolidated Construction Fund, \$150,000.00 out of Parks Consolidated Construction Fund, \$150,000.00 out of Fire Consolidated Construction Fund, \$150,000 out of Police Consolidated Construction Fund, \$150,000.00 out of Solid Waste Consolidated Construction Fund, \$45,000.00 out of Library Consolidated Construction Fund, \$150,000.00 out of Public Health Consolidated Construction Fund, and \$50,000.00 out of Public Library Consolidated Construction Fund; providing a maximum contract amount - each contract \$600,000.00 - 5 Years

**Background:**

**Recommendation:** Award twenty Professional Environmental Consulting Services Task Order Contracts, and appropriate funds Program for FY2025.

**Specific Explanation:** On March 15 and March 22, 2024, the General Services Department (GSD) advertised a Request for Qualifications (RFQ) for professional environmental consulting services citywide. The RFQ contained selection criteria that ranked respondents on company experience, key personnel experience, sub-consultants' experience, and office location. The Statements of Qualifications were due on April 18, 2024, and twenty firms responded. All twenty firms offer the best value for the city

- |   |  |
|---|--|
| 1. Arcadis U.S. Inc.                                | 11. Honesty Environmental Services, Inc.         |
| 2. Atlas Technical Consultants, LLC.                | 12. UES Professional Solutions 64, LLC           |
| 3. CRG Texas Environmental Services, Inc.           | 13. Professional Service Industries H, Inc.      |
| 4. ECS Southwest, LLP.                              | 14. Ninyo & Moore Geotechnical, Inc.             |
| 5. EFI Global, Inc.                                 | 15. SKA Consulting, LP                           |
| 6. Environmental Consultants International, LLC.    | 16. Terra Nova Consulting, Inc.                  |
| 7. EnviroPhase, LLC.                                | 17. Terracon Consultants, Inc.                   |
| 8. ERC Environmental & Construction Services, Inc.  | 18. Terrain Solutions, Inc.                      |
| 9. Ferkam Management Corporation, dba Fercam Group. | 19. Weston Solutions, Inc.                       |
| 10. FERN Environmental, LLC.                        | 20. WSP USA Environmental & Infrastructure, Inc. |

**PROJECT LOCATIONS:** Citywide

**SCOPE OF CONTRACT AND FEE:** The work consists of comprehensive professional environmental consulting services to include: project planning and site studies for asbestos, lead, mold, and indoor air quality; pre-acquisition environmental site assessment; preparation of construction documents, construction administration and inspection; evaluation and remediation of contaminants; system design; preparation of reports; and environmental testing for required work at leaking petroleum storage tank sites on City properties. Under the terms of the contracts, the consultants will complete projects on a task-order basis. Fees for task orders will be paid on a negotiated lump sum or reimbursable basis. Each contract is a five-year contract with a maximum contract amount of \$600,000.00.

**PAY OR PLAY PROGRAM:** The proposed contracts require compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** Due to the specialized and technical nature of the services, there are limited subcontracting opportunities because many certified sub-consultants are unavailable to respond on an emergency basis, which is often required for environmental issues. The Office of Business Opportunity reviewed the scope of services and approved a 10.80% M/WBE goal for each contract, as described in the attached correspondence.

Each consultant will utilize the following certified firms to achieve the goal:


No.	Consultant	MWBE Subcontractor(s)	% of Contract
1	Arcadis U.S. Inc.	A & B Environmental Services, Inc.	2.0
		Infrastructure Associates, Inc.	4.3
		Landtech, Inc.	2.5
		Platinum Environmental Solutions, LLC.	1.0
		Separation Systems Consultants, Inc.	1.0
2	Atlas Technical Consultants, LLC.	A & B Environmental Services, Inc.	1.0
		HVJ Associates, Inc.	3.0
		LandTech, Inc.	3.0
		Infrastructure Associates, Inc.	3.0
		IKON Environmental Solutions, LP.	0.8
3	CRG Texas Environmental Services, Inc.	A & B Environmental Services, Inc.	2.0
		GeoSolutions, LLC.	1.8
		Holcomb Environmental Oil Services, LLC.	2.5
		Source2Load Engineering and Consulting, LLC.	2.5
		Kenall, Inc.	1.0
		Landtech, Inc.	1.0
4	ECS Southwest, LLP.	A & B Environmental Services, Inc.	7.8
		Moody Labs, LLC.	3.0
5	EFI Global, Inc.	A & B Environmental Services, Inc.	6.0
		Micro Analytical Services, Inc. (ASB Lab Only)	2.0
		Separation Systems Consultants, Inc.	2.8
6	Environmental Consultants International, LLC.	A & B Environmental Services, Inc.	5.4
		Blue Water Environmental	5.4
7	EnviroPhase, LLC.	Moody Labs, LLC.	6.0
		Best Drilling Services, Inc.	3.0
		Holcomb Oil Recycling	1.8
8	ERC Environmental & Construction Services, Inc.	Fercam Management Corporation	4.5
		Terra Nova Consulting, Inc.	4.3
		Separation Systems Consultants, Inc.	2.0
9	Ferkam Management Corporation, dba Fercam Group.	A & B Environmental Services, Inc.	5.0
		Micro Analytical Services, Inc.	3.0
		SQ Environmental, LLC	2.8
10	FERN Environmental, LLC.	A & B Environmental Services, Inc.	4.0
		Environmental Analytical Services, LLC	6.8
11	Honesty Environmental Services, Inc.	Nour Architecture and Design, LLC	6.8
		Environmental Analytical Services, LLC	3.0
		A & B Environmental Services, Inc.	1.0

12	UES Professional Solutions 64, LLC.	A & B Environmental Services, Inc. Envirotech Drilling Services, LLC. DCG Environmental, LLC. IKON Environmental Solutions, LP. Holloway Environmental and Communication Services, Inc.	4.0 4.0 1.0 1.0 0.8
13	Professional Service Industries Holding, Inc.	A & B Environmental Services, Inc. CRG Texas Environmental Services, Inc. Separation Systems Consultants, Inc.	4.4 3.4 3.0
14	Ninyo & Moore Geotechnical & Environmental Sciences Consultants, Corp.	Separation Systems Consultants, Inc. FERN Environmental, LLC.	7.0 3.8
15	SKA Consulting, L.P.	A & B Environmental Services, Inc. Separation Systems Consultants, Inc. Terra Nova Consulting, Inc IKON Environmental Solutions, LP. Lantech, Inc. Community Lattice, LLC	3.0 3.0 2.0 1.0 1.0 0.8
16	Terra Nova Consulting, Inc.	A & B Environmental Services, Inc.	10.8
17	Terracon Consultants, Inc.	A & B Environmental Services, Inc. Envirotech Environmental Services Environmental Consultants and Management Services Micro Analytical Services, Inc. SM Environmental Services, Inc. Terra Nova Consulting, Inc.	2.0 2.0 2.0 2.0 1.3 1.5
18	Terrain Solutions, Inc.	A & B Environmental Services, Inc. FERN Environmental, LLC.	5.8 5.0
19	Weston Solutions, Inc.	A & B Environmental Services, Inc. Terra Nova Consulting, Inc.	6.0 4.8
20	WSP USA Environmental & Infrastructure, Inc.	Star Geoenvironmental, LLC Strategic Environmental Health & Safety Solutions, Inc. SM Environmental Services, Inc. A & B Environmental Services, Inc.	3.0 2.7 2.7 2.4

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of these projects.

**WBS Nos:** F-EVREMD-0002-3-01-01, D-EVERMD-0002-3-01-01, C-EVERMD-0002-3-01-01, G-EVERMD-0002-3-01-01, E-000276-0002-3-01-01, H-EVERMD-0002-3-01-01, L-000130-0024-3-01-01

**DIRECTOR'S SIGNATURE / DATE:**

DocuSigned by:  
 8/15/2024  
F8A499CD3106489  
 C. J. Messiah, Jr.  
 General Services Department

\_\_\_\_\_  
 Mark Wilfalk  
 Solid Waste Management Department

\_\_\_\_\_  
 Cynthia Wilson  
 Interim Director  
 Houston Public Library

\_\_\_\_\_  
 Kenneth Allen

Houston Parks and Recreation Department

\_\_\_\_\_  
J. Noe Diaz  
Houston Police Department

\_\_\_\_\_  
Thomas Munoz  
Houston Fire Department

\_\_\_\_\_  
Stephen L. Williams, M. Ed, MPA  
Houston Health Department

**Amount and Source of Funding:**

**Maximum Contract Amount for each contract: \$600,000.00 – 5 years**

- \$ 50,000.00 – General Improvement Consolidated Construction Fund (4509)
- \$150,000.00 – Parks Consolidated Construction Fund (4502)
- \$150,000.00 – Fire Consolidated Construction Fund (4500)
- \$150,000.00 – Police Consolidated Construction Fund (4504)
- \$150,000.00 – Solid Waste Consolidated Construction Fund (4503)
- \$100,000.00 – Public Health Consolidated Construction Fund (4508)
- ~~\$ 50,000.00~~ – Public Library Consolidated Construction Fund (4507)
- \$800,000.00 Total Appropriation**

**Contact Information:**

Enid Howard, Council Liaison  
General Services Department  
**Phone:** 832.393.8023

DS  
EH

**ATTACHMENTS:**

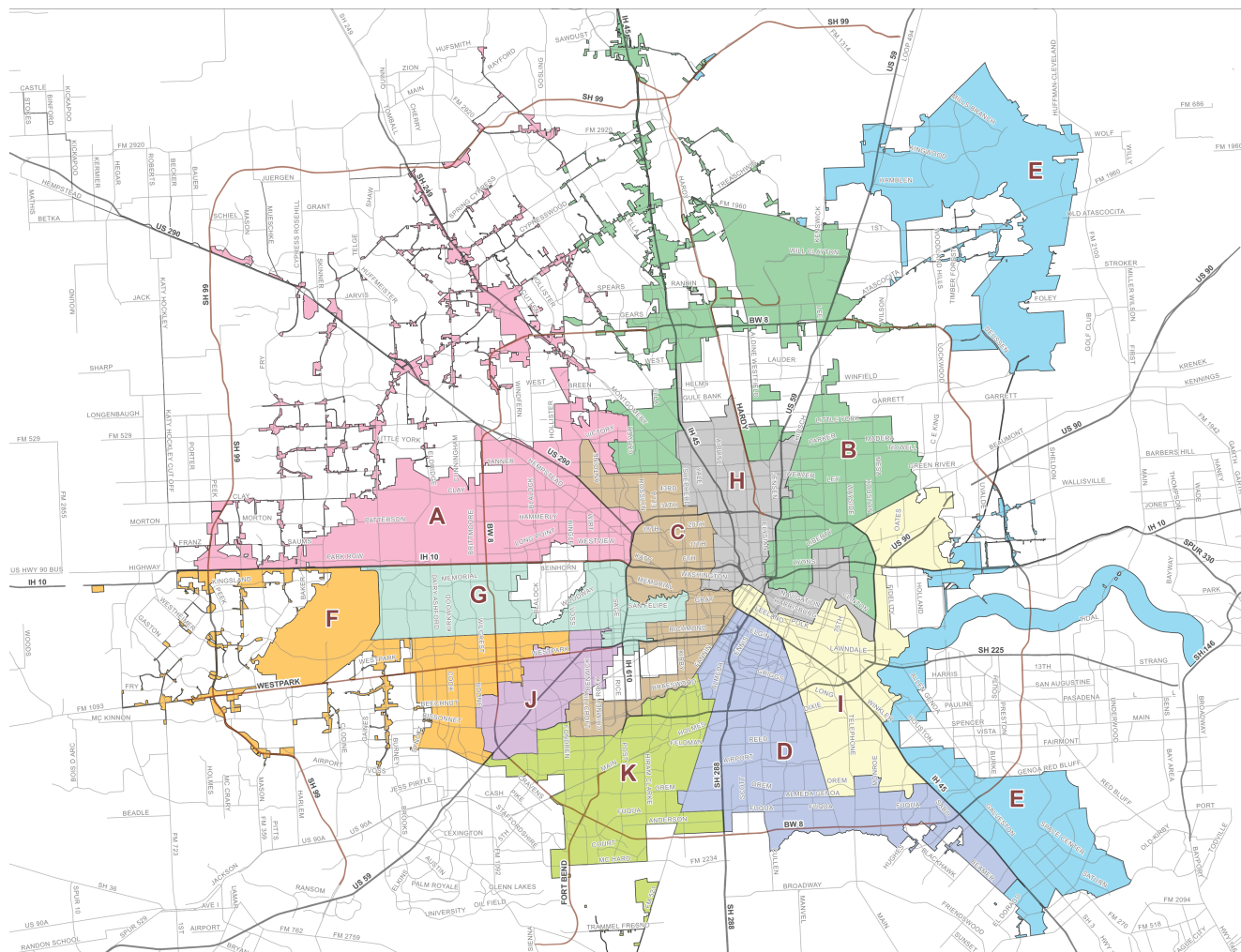
**Description**

- [Signed Coversheet](#)
- [Maps](#)
- [Tax Delinquent Report](#)
- [SAP Documents](#)
- [Client Department Signatures](#)

**Type**

- Signed Cover sheet
- Backup Material
- Backup Material
- Financial Information
- Backup Material

**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**



**PROJECT NAME - 25GM368**

**APPROVE TASK ORDER CONTRACTS AND APPROPRIATE FUNDS  
PROFESSTIONAL ENVIRONMENTAL CONSULTING SERVICES**

**COUNCIL DISTRICTS: ALL**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/3/2024

E28920.A1 – Clinical Management Information System  
(OCHIN, Inc.) - ORDINANCE

Agenda Item#: 21.

### **Summary:**

ORDINANCE amending Ordinance No. 2019-0722 to increase maximum contract amount and approving and authorizing first amendment to extend contract term for contract between City of Houston and **OCHIN, INC** to provide Maintenance, Enhancements, and Support for Clinical Management Information System for the Houston Health Department - \$400,000.00 - Health Special Revenue Fund

### **Background:**

**Sole Source (P2–E28920.A1) - Approve an ordinance amending Ordinance No. 2019-0722 (Passed on September 18, 2019) to increase the maximum contract amount from \$2,591,312.50 to \$2,991,312.50 and authorize the first amendment to extend the contract term from September 30, 2024, to September 30, 2025, for the contract between the City of Houston and OCHIN, Inc. (Contract No. 4600015622) to provide maintenance, enhancements, and support for the Clinical Management Information System for Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that the City Council approve an ordinance to increase the maximum contract amount from **\$2,591,312.50 to \$2,991,312.50** and authorize the first amendment to extend the contract term from **September 30, 2024, to September 30, 2025**, for the contract between the City of Houston and **OCHIN, Inc.** to provide maintenance, enhancements, and support for the Clinical Management Information System (CMIS) for Houston Health Department.

The contract, awarded on September 18, 2019, by Ordinance No. 2019-0722, is for a one-year term with four one-year renewal options, with a maximum contract amount of \$2,591,312.50. The current contract has remaining funding of \$405,528.41. The Houston Health Department and its bureaus, such as health clinics, dental clinics, and STD Clinics, utilize CMIS to manage patient medical records and health-related conditions. The additional funding and contract term extension are necessary to continue providing these services. This amendment extends the contract term to September 30, 2025, allowing for the completion of the process to award a new contract.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment, software, and incidentals necessary to maintain and support the CMIS that will

interface with various Houston Health Department clinics/labs, as well as other public health agencies within the region.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code, which provides that “a procurement of items that are available from only one source...” is exempt from the competitive requirements for purchases.

**M/WBE Participation:**

The M/WBE zero-percentage goal was approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Authority**  
**Finance/ Strategic Procurement Division**

**Department Approval**

<b>Estimated Spending Authority</b>			
<b>Departments</b>	<b>FY2025</b>	<b>Out-Years</b>	<b>Total</b>
<b>Houston Health Department</b>	<b>\$400,000.00</b>		<b>\$400,000.00</b>

**Prior Council Action:**

Ordinance No. 2019-0722; Approved by City Council on September 18, 2019

**Amount and Source of Funding:**

**\$400,000.00**

Health Special Revenue Fund

Fund No. 2002

**Contact Information:**

<b>Name</b>	<b>Dept./Division</b>	<b>Phone No.:</b>
Sheila Baker, Division Manager	Finance/SPD	(832) 393-8109
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 9/3/2024

E28920.A1 – Clinical Management Information System (OCHIN, Inc.) - ORDINANCE

Agenda Item#: 32.

**Summary:**

ORDINANCE Amending Ordinance No. 2019-0722 to increase the Maximum Contract amount and approving and authorizing the First Amendment to extend the Contract term for the Contract between the City of Houston and **OCHIN, INC.** to provide maintenance, enhancements, and support for the Clinical Management Information System for the Houston Health Department - \$400,000.00 - Health Special Revenue Fund

**Background:**

**Sole Source (P2-E28920.A1) - Approve an ordinance amending Ordinance No. 2019-0722 (Passed on September 18, 2019) to increase the maximum contract amount from \$2,591,312.50 to \$2,991,312.50 and authorize the first amendment to extend the contract term from September 30, 2024, to September 30, 2025, for the contract between the City of Houston and OCHIN, Inc. (Contract No. 4600015622) to provide maintenance, enhancements, and support for the Clinical Management Information System for Houston Health Department.**

**Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that the City Council approve an ordinance to increase the maximum contract amount from **\$2,591,312.50 to \$2,991,312.50** and authorize the first amendment to extend the contract term from **September 30, 2024, to September 30, 2025**, for the contract between the City of Houston and **OCHIN, Inc.** to provide maintenance, enhancements, and support for the Clinical Management Information System (CMIS) for Houston Health Department.

The contract, awarded on September 18, 2019, by Ordinance No. 2019-0722, is for a one-year term with four one-year renewal options, with a maximum contract amount of \$2,591,312.50. The current contract has remaining funding of \$405,528.41. The Houston Health Department and its bureaus, such as health clinics, dental clinics, and STD Clinics, utilize CMIS to manage patient medical records and health-related conditions. The additional funding and contract term extension are necessary to continue providing these services. This amendment extends the contract term to September 30, 2025, allowing for the completion of the process to award a new contract.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment, software, and incidentals necessary to maintain and support the CMIS that will interface with various Houston Health Department clinics/labs, as well as other public health agencies within the region.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code, which provides that “a procurement of items that are available from only one source...” is exempt from the competitive requirements for purchases.

**M/WBE Participation:**

The M/WBE zero-percentage goal was approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/10/2024

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/ Strategic Procurement Division**

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**Department Approval Authority**

9/11/2024

Estimated Spending Authority			
Departments	FY2025	Out-Years	Total
Houston Health Department	\$400,000.00		\$400,000.00

**Prior Council Action:**

Ordinance No. 2019-0722; Approved by City Council on September 18, 2019

**Amount and Source of Funding:**

**\$400,000.00**

Health Special Revenue Fund

Fund No. 2002

**Contact Information:**

<b>Name</b>	<b>Dept./Division</b>	<b>Phone No.:</b>
Sheila Baker, Division Manager	Finance/SPD	(832) 393-8109
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
COF	Financial Information
Form A	Financial Information
Dept. Memo	Backup Material
First Amendment	Contract/Exhibit
Ordinance 2019-0722	Ordinance/Resolution/Motion
Original RCA	Backup Material
Tax Report	Backup Material
OCHIN, Inc. -Original Contract	Backup Material
Justification FORM- Sole Source	Backup Material
OBO Waiver	Backup Material
Conflict of Interest Form	Backup Material
Coversheet	Signed Cover sheet
Clinical Management Information System (OCHIN, Inc.)- Ordinance 9.9.24.docx	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/30/2024

T26354.A3- Jury Management System Services(QuestMark Information Management, Inc.) - ORDINANCE

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing second amendment between City of Houston and **QUESTMARK INFORMATION MANAGEMENT, INC** for Jury Management System Services for Municipal Courts Department; providing a maximum contract amount - 6 Months - \$67,100.00 - General and Other Funds

### **Background:**

**P12-T26354.A3 – Approve an ordinance amending Ordinance No. 2018-0678 (approved on September 6, 2018) to increase the maximum contract amount from \$408,750.00 to \$475,850.00 and to approve a second amendment to the contract (4600014962) to extend the contract term from September 30, 2024 to March 31, 2025 between the City of Houston and QuestMark Information Management, Inc. for jury management system services for the Municipal Courts Department.**

### **Specific Explanation:**

The presiding Judge for the Municipal Courts Department (MCD) and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$408,750.00 to \$475,850.00** and to approve a second amendment to the contract between the City of Houston and QuestMark Information Management, Inc. to extend the contract term from **September 30, 2024 to March 31, 2025** for jury management system services for MCD.

The original contract was awarded on September 6, 2018, by Ordinance No. 2018-0678 for a three (3) year term with two (2) one-year options in the amount of \$327,000.00. On August 23, 2023, a first amendment was approved by the City Council by Ordinance No. 2023-0659 to extend the contract term for one year from September 6, 2023, to September 30, 2024, under the same terms and conditions of the contract. On December 20, 2023, an amending ordinance was approved by City Council (Ordinance No. 2023-1140) to increase the maximum contract amount by \$81,750.00 to carry MCD through the extension term of the contract through September 30, 2024. The current requested additional spending authority of \$67,100.00 and the extension of time will enable MCD to continue services until a new contract is presented to City Council within the next few months. Expenditures as of August 30, 2024, totaled \$365,765.86.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials,

supplies, transportation, and postage related to the summoning of prospective jurors for MCD. Services include the maintenance of the list of prospective jurors (jury wheel) that is provided by Harris County every two years, the preparation and mailing of summons forms, and an interactive voice response system and an online platform, both of which allows prospective jurors to claim and exemption/disqualification from service and rest their scheduled appearance date.

**MWBE Participations:**

The contract was awarded with an 11% goal for MWBE participation, and QuestMark Information Management, Inc. is currently achieving 7.79% of the required MWBE goal. OBO will continue to monitor the contract for compliance with MWBE Program.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer    Department Approval Authority**  
**Finance/Strategic Procurement Division**

**Estimated Spending Authority**

<b>Department</b>	<b>FY25</b>	<b>Out Years</b>	<b>Total</b>
Municipal Courts Department	<b>\$67,100.00</b>	0.00	<b>\$67,100.00</b>

**Prior Council Action:**

- Ordinance No. 2018-0678, passed on August 28, 2018
- Ordinance No. 2023-0659, passed on August 23, 2023
- Ordinance No. 2023-1140, passed on December 20, 2023

**Amount and Source of Funding:**

- \$44,000.00 - General Fund (1000)
- \$23,100.00 - Municipal Courts Technology Fund (2207)
- \$67,100.00** - Total

**Contact Information:**

deola Otukoya, Division Manager	FIN/SPD	832.393.8786
randice Gambrell, Assistant Director	FIN/SPD	832.393.9129
dediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/30/2024

T26354.A3- Jury Management System Services(QuestMark Information Management, Inc.) - ORDINANCE

Agenda Item#: 44.

**Background:**

**P12-T26354.A3 – Approve an ordinance amending Ordinance No. 2018-0678 (approved on September 6, 2018) to increase the maximum contract amount from \$408,750.00 to \$475,850.00 and to approve a second amendment to the contract (4600014962) to extend the contract term from September 30, 2024 to March 31, 2025 between the City of Houston and QuestMark Information Management, Inc. for jury management system services for the Municipal Courts Department.**

**Specific Explanation:**

The presiding Judge for the Municipal Courts Department (MCD) and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$408,750.00 to \$475,850.00** and to approve a second amendment to the contract between the City of Houston and QuestMark Information Management, Inc. to extend the contract term from **September 30, 2024 to March 31, 2025** for jury management system services for MCD.

The original contract was awarded on September 6, 2018, by Ordinance No. 2018-0678 for a three (3) year term with two (2) one-year options in the amount of \$327,000.00. On August 23, 2023, a first amendment was approved by the City Council by Ordinance No. 2023-0659 to extend the contract term for one year from September 6, 2023, to September 30, 2024, under the same terms and conditions of the contract. On December 20, 2023, an amending ordinance was approved by City Council (Ordinance No. 2023-1140) to increase the maximum contract amount by \$81,750.00 to carry MCD through the extension term of the contract through September 30, 2024. The current requested additional spending authority of \$67,100.00 and the extension of time will enable MCD to continue services until a new contract is presented to City Council within the next few months. Expenditures as of August 30, 2024, totaled \$365,765.86.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, transportation, and postage related to the summoning of prospective jurors for MCD. Services include the maintenance of the list of prospective jurors (jury wheel) that is provided by Harris County every two years, the preparation and mailing of summons forms, and an interactive voice response system and an online platform, both of which allows prospective jurors to claim and exemption/disqualification from service and rest their scheduled appearance date.

**MWBE Participations:**

The contract was awarded with an 11% goal for MWBE participation, and QuestMark Information Management, Inc. is currently achieving 7.79% of the required MWBE goal. OBO will continue to monitor the contract for compliance with MWBE Program.

**Fiscal Note:**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/9/2024

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**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

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**Department Approval Authority**

9/9/2024

**Estimated Spending Authority**

Department	FY25	Out Years	Total
Municipal Courts Department	\$67,100.00	0.00	\$67,100.00

**Prior Council Action:**

- Ordinance No. 2018-0678, passed on August 28, 2018
- Ordinance No. 2023-0659, passed on August 23, 2023
- Ordinance No. 2023-1140, passed on December 20, 2023

**Amount and Source of Funding:**

\$44,000.00- General Fund (1000)

\$ 23,100.00 - Municipal Courts Technology Fund (2207)

**\$67,100.00** - Total

**Contact Information:**

deola Otukoya, Division Manager	FIN/SPD	832.393.8786
andice Gambrell, Assistant Director	FIN/SPD	832.393.9129
edediah Greenfield, Chief Procurement Officer	FIN/SPD	832.393.9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Certification of Fund (COF)	Financial Information
Form A	Financial Information
Fee Schedule for 6 month Extension	Financial Information
T26354 - Executed Contract	Backup Material
Goal Verification_ OBO	Backup Material
T26354 - RCA_Original	Backup Material
T26354 - Ordinance 2018-678	Backup Material
First Amendment	Backup Material
RCA T26354. A1 _ Signed	Backup Material
T26354. A1 - Ordinance 2023-659	Backup Material
RCA T26354. A2 _ Signed	Backup Material
T26354. A2 - Ordinance 2023-1140	Backup Material
Conflict of Interest	Backup Material
Ownership Form	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

WS1188918296 - Airport Concessions Loyalty Rewards Program  
(Thanks Again, LLC, DBA GlidePathCX) - ORDINANCE

Agenda Item#: 23.

### **Summary:**

ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and **THANKS AGAIN, LLC d/b/a GLIDEPATHCX** for Airport Concessions Loyalty Rewards Program for the Houston Airport System; providing a maximum contract amount - 2 Years with 1 one-year option - \$1,200,000.00 - Enterprise Fund

### **Background:**

**Sole Source (S19-WS1188918296) – Approve an ordinance awarding a sole source agreement with Thanks Again, LLC d/b/a GlidePathCX for the maximum contract amount of \$1,200,000.00 for the airport concessions loyalty rewards program for a two-year (2) term with one (1) one-year option for the Houston Airport System (HAS).**

### **Specific Explanation**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for **a two-year (2) term with one (1) one-year option** to **Thanks Again, LLC d/b/a GlidePathCX** in an amount not to exceed **\$1,200,000.00** for Airport Concessions Loyalty Rewards Program for the Houston Airport System.

The Houston Airport System endeavors to increase passengers' awareness and patronage of available concessions options for parking, shopping, and dining at both Bush Intercontinental and William P. Hobby Airports. GlidePathCX by Thank Again, LLC is a proprietary program that allows airports to develop loyalty rewards for customer purchases while on airport property (parking and in-terminal sales) and in day-to-day consumer spending with airport vendors and other participating businesses. The result is an increase in non-aeronautical revenue for both commercial airports and higher loyalty to HAS concession partners in and away from terminal facilities. The platform also queries customers about their experience after patronizing airport concessions to provide direct feedback to vendors about service growth opportunities.

Under this partnership, the Contractor shall respond to HAS multiple strategic priorities by building platforms for future success by increasing non-aeronautical revenue and contributing to HAS's fiscal responsibility and viability over the course of the contract, make our passengers happy by providing a loyalty rewards program that is of value by partnering with vendors that matters to our customers, and invest in partnerships and employees by using the platform to increase brand awareness of airport vendors and having a positive impact on their net revenues.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

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**MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play**

The proposed contract requires compliance with the City’s ‘Pay or ‘Play ordinance regarding health benefits for employees of City contractors. In this case, Thanks Again, LLC d/b/a GlidePathCX has elected to pay in the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority Signature**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY2025</b>	<b>Out Years</b>	<b>Total</b>
Houston Airport System (HAS)	\$400,000.00	\$800,000.00	\$1,200,000.00

**Amount and Source of Funding:**

**\$1,200,000.00**

HAS Revenue Fund

Fund No. 8001

**Contact Information:**

<b>Name:</b>	<b>Dept./Division</b>	<b>Phone Number</b>
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

Item Creation Date:

WS1188918296 - Airport Concessions Loyalty Rewards Program (Thanks Again, LLC, DBA GlidePathCX) - ORDINANCE

Agenda Item#:

**Background:**

**Sole Source (S19-WS1188918296) – Approve an ordinance awarding a sole source agreement with Thanks Again, LLC d/b/a GlidePathCX for the maximum contract amount of \$1,200,000.00 for the airport concessions loyalty rewards program for a two-year (2) term with one (1) one-year option for the Houston Airport System (HAS).**

**Specific Explanation**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for **a two-year (2) term with one (1) one-year option to Thanks Again, LLC d/b/a GlidePathCX** in an amount not to exceed **\$1,200,000.00** for Airport Concessions Loyalty Rewards Program for the Houston Airport System.

The Houston Airport System endeavors to increase passengers' awareness and patronage of available concessions options for parking, shopping, and dining at both Bush Intercontinental and William P. Hobby Airports. GlidePathCX by Thank Again, LLC is a proprietary program that allows airports to develop loyalty rewards for customer purchases while on airport property (parking and in-terminal sales) and in day-to-day consumer spending with airport vendors and other participating businesses. The result is an increase in non-aeronautical revenue for both commercial airports and higher loyalty to HAS concession partners in and away from terminal facilities. The platform also queries customers about their experience after patronizing airport concessions to provide direct feedback to vendors about service growth opportunities.

Under this partnership, the Contractor shall respond to HAS multiple strategic priorities by building platforms for future success by increasing non-aeronautical revenue and contributing to HAS's fiscal responsibility and viability over the course of the contract, make our passengers happy by providing a loyalty rewards program that is of value by partnering with vendors that matters to our customers, and invest in partnerships and employees by using the platform to increase brand awareness of airport vendors and having a positive impact on their net revenues.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

**MWBE Participation**

MWBE participation zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play**

The proposed contract requires compliance with the City's 'Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, Thanks Again, LLC d/b/a GlidePathCX has elected to pay in the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note**

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

8/21/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

Estimated Spending Authority			
Department	FY2025	Out Years	Total
Houston Airport Svstem	\$400,000.00	\$800,000.00	\$1,200,000.00

(HAS)

**Amount and Source of Funding:**

**\$1,200,000.00**

HAS Revenue Fund

Fund No. 8001

**Contact Information:**

Name:	Dept./Division	Phone Number
Barbara Fisher, Division Manager	Finance/SPD	832.393.8722
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD	832.393.9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	832.393.9126

**ATTACHMENTS:**

**Description**

Ownership Information Form  
Conflict of Interest Questionnaire  
Form 1295  
MWBE Waiver  
POP 1  
POP 2  
POP 3  
Drug Policy Forms  
COI and Endorsements  
Contract  
Funding

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Contract/Exhibit  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

HPD 3061-FY2024 The Human Trafficking Rescue Alliance  
of the Southern District of Texas

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing submission of Electronic Application for and acceptance of Grant Funds from the **UNITED STATES DEPARTMENT OF JUSTICE** for the **FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant**; declaring the City's eligibility for such Grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the electronic application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant in the amount of \$1,000,000.00. The DOJ will provide \$750,000.00 in grant funding. A cash or in-kind match of 25% is required. HPD will provide an in-kind match of \$250,000.00. The grant period becomes effective October 1, 2024, and ends on September 30, 2027, for a total of 36 months. If awarded, this will be the seventh year of funding for HPD under this program.

The purpose of the FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant is to expand and further support collaborative law enforcement partnerships in the Greater Houston Area (GHA). Grant funds will be used for: 1) assigning a task force coordinator to facilitate ongoing operations; 2) providing additional funding for investigations and prosecutions in Harris County and the six surrounding counties; 3) recruiting additional agencies and personnel to assist the task force to better serve the GHA; 4) recruiting and training specialized decoy officers; 5) enhancing current peer-to-peer mentoring resources.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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J. Noe Diaz, Jr.  
Chief of Police

**Amount and Source of Funding:**

\$750,000.00 Federal Government - Grants Fund  
Fund 5000

\$250,000.00 General Fund (In-Kind Match)  
Fund 1000

**Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708  
Sonja O'Dat, Executive Staff Analyst (713) 308-1728

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/10/2024

Item Creation Date:

HPD 3061-FY2024 The Human Trafficking Rescue Alliance of the Southern District of Texas

Agenda Item#: 43.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE approving and authorizing the submission of Electronic Application for and acceptance of Grant Funds through the **U.S. DEPARTMENT OF JUSTICE** for the **FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant** ("Grant"); declaring the City's eligibility for such Grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the Grant Funds as awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period

**Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the electronic application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant in the amount of \$1,000,000.00. The DOJ will provide \$750,000.00 in grant funding. A cash or in-kind match of 25% is required. HPD will provide an in-kind match of \$250,000.00. The grant period becomes effective October 1, 2024, and ends on September 30, 2027, for a total of 36 months. If awarded, this will be the seventh year of funding for HPD under this program.

The purpose of the FY2024 Human Trafficking Rescue Alliance of the Southern District of Texas Grant is to expand and further support collaborative law enforcement partnerships in the Greater Houston Area (GHA). Grant funds will be used for: 1) assigning a task force coordinator to facilitate ongoing operations; 2) providing additional funding for investigations and prosecutions in Harris County and the six surrounding counties; 3) recruiting additional agencies and personnel to assist the task force to better serve the GHA; 4) recruiting and training specialized decoy officers; 5) enhancing current peer-to-peer mentoring resources.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

**Fiscal Note:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2025 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DS  
RS  
Signed by:  
*J. Noe Diaz*  
\_\_\_\_\_  
J. Noe Diaz, Jr.  
Chief of Police

**Amount and Source of Funding:**

\$750,000.00 Federal Government - Grants Fund  
Fund 5000

\$250,000.00 General Fund (In-Kind Match)  
Fund 1000

**Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708  
Sonja O'Dat, Executive Staff Analyst (713) 308-1728

**ATTACHMENTS:**

Description	Type
Signed RCA	Signed Cover sheet

Funding

Funding Verification form-HPD fund 1000 HPD 3061-FY2024 The  
Human Trafficking Rescue Alliance of the Southern District of  
Texas

Financial Information

Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

HPD - Appropriation of Funds - Kronos Workforce  
Scheduling Application

Agenda Item#: 25.

### **Summary:**

ORDINANCE appropriating \$1,500,000.00 out of Equipment Acquisition Consolidated Fund for new Workforce Scheduling Application for the Houston Police Department

### **Background:**

The Chief of Police for the Houston Police Department recommends that City Council approve an ORDINANCE to appropriate \$1,500,000.00 from the FY2025 Equipment Acquisition Consolidated Fund (1800) for a new Workforce Scheduling Application by Ultimate Kronos Group/Kronos Incorporated. This appropriation is budgeted in the FY2025 Capital Improvement Plan Budget approved by City Council.

### **HITS - HPD Police Scheduling Application    WBS: X-100068    \$1,500,000.00**

HPD currently uses a combination of manual forms and an application created in-house 15+ years ago to administer daily police assignments and request reimbursement for overtime worked. HPD desires to implement a new, more functional, easy-to-use, best practice scheduling system which will natively integrate with the upgraded time and attendance system, MyCOH Time, going-live City-wide in early 2025. This will provide much needed functionality to better monitor department activities at each station/division, eliminate paper processing, synchronize information with existing payroll systems, ensure timely compensation and provide real-time auditing capabilities for funded projects i.e., Harvey, Super Bowl, etc.

This appropriation is for HPD's scheduling system implementation. The City intends to come back to City Council in the near future to add spending authority and extend the existing enterprise agreement with UKG/Kronos Incorporated for the City to continue to receive automated time and attendance system services.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

---

J. Noe Diaz, Jr.  
Chief of Police

**Amount and Source of Funding:**

\$1,500,000.00  
Equipment Acquisition Consolidated Fund  
Fund 1800

**Contact Information:**

Rhonda Smith, Deputy Director & CFO, 713.308.1708  
Sonja O'Dat, Executive Staff Analyst, 713.308.1728

**ATTACHMENTS:**

**Description**

Signed RCA

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

Item Creation Date:

HPD - Appropriation of Funds - Kronos Workforce Scheduling Application

Agenda Item#:

**Background:**

The Chief of Police for the Houston Police Department recommends that City Council approve an ORDINANCE to appropriate \$1,500,000.00 from the FY2025 Equipment Acquisition Consolidated Fund (1800) for a new Workforce Scheduling Application by Ultimate Kronos Group/Kronos Incorporated. This appropriation is budgeted in the FY2025 Capital Improvement Plan Budget approved by City Council.

**HITS - HPD Police Scheduling Application WBS: X-100068 \$1,500,000.00**

HPD currently uses a combination of manual forms and an application created in-house 15+ years ago to administer daily police assignments and request reimbursement for overtime worked. HPD desires to implement a new, more functional, easy-to-use, best practice scheduling system which will natively integrate with the upgraded time and attendance system, MyCOH Time, going-live City-wide in early 2025. This will provide much needed functionality to better monitor department activities at each station/division, eliminate paper processing, synchronize information with existing payroll systems, ensure timely compensation and provide real-time auditing capabilities for funded projects i.e., Harvey, Super Bowl, etc.

This appropriation is for HPD's scheduling system implementation. The City intends to come back to City Council in the near future to add spending authority and extend the existing enterprise agreement with UKG/Kronos Incorporated for the City to continue to receive automated time and attendance system services.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

Signed by:  
DS  
RS  
*J. Noe Diaz*  
-----  
J. Noe Diaz, Jr.  
Chief of Police

**Amount and Source of Funding:**

\$1,500,000.00  
Equipment Acquisition Consolidated Fund  
Fund 1800

**Contact Information:**

Rhonda Smith, Deputy Director & CFO, 713.308.1708  
Sonja O'Dat, Executive Staff Analyst, 713.308.1728

**ATTACHMENTS:**

Description	Type
Signed RCA	Signed Cover sheet
Funding	Financial Information
CIP Form	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District H

Item Creation Date: 2/27/2024

PLN - Special Minimum Lot Size Block Renewal App No. 64  
(1000 and 1100 blocks of East 16th and Peddie Streets,  
north and south sides, between Studewood, Michaux, and  
North Main Streets)

Agenda Item#: 26.

### **Summary:**

ORDINANCE renewing the establishment of the north and south sides of the 1000 - 1100 Blocks of East 16th and Peddie Streets, between Studewood, Michaux, and North Main Streets within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1022 Peddie Street, Lot 6 Block 110 of the North Norhill subdivision initiated an application to renew a Special Minimum Lot Size Block (SMLS B).

The Planning and Development Department mailed notifications to seventy-two (72) property owners indicating that the SMLS B renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-38) was passed in 2004.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,000 square feet for the 1000 and 1100 blocks of East 16th and Peddie Streets, north and south sides, between Studewood, Michaux, and North Main Streets.

---

Vonn Tran  
Director  
Planning and Development Department

**Prior Council Action:**

Ordinance 2004-38; approved January 21, 2004

**Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Eriq Glenn, Planner  
832-393-6634

**ATTACHMENTS:**

**Description**

RCA  
Map

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2024

District H

Item Creation Date: 2/27/2024

PLN - Special Minimum Lot Size Block Renewal App No. 64 (1000 and 1100 blocks of East 16th and Peddie Streets, north and south sides, between Studewood, Michaux, and North Main Streets)

Agenda Item#: 43.

**Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 1022 Peddie Street, Lot 6 Block 110 of the North Norhill subdivision initiated an application to renew a Special Minimum Lot Size Block (SMLSB).

The Planning and Development Department mailed notifications to seventy-two (72) property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to the City Council.

The neighborhood and lot size have remained unchanged since the original ordinance (2004-38) was passed in 2004.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,000 square feet for the 1000 and 1100 blocks of East 16th and Peddie Streets, north and south sides, between Studewood, Michaux, and North Main Streets.

Signed by:

  
\_\_\_\_\_  
#FZ11A2F0C43452...  
Vonn Tran  
Director  
Planning and Development Department

**Prior Council Action:**

Ordinance 2004-38; approved January 21, 2004

**Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578


Eriq Glenn, Planner  
832-393-6634

**ATTACHMENTS:**

Description	Type
Map	Backup Material



**Special Minimum Lot Size Renewal**  
**1000 and 1100 blocks of East 16th and Peddie Streets,**  
**north and south sides, between Studewood, Michaux,**  
**and North Main Streets**  
**5,000 Square Feet**

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District  
 Date: August 1, 2023  
 Reference: MLS 64REN

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING & DEVELOPMENT DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ETJ

Item Creation Date:

HPW - 20WR518 – Petition Addition (1.856) Harris-Fort  
Bend Counties Municipal Utility District No. 1

Agenda Item#: 27.

### **Summary:**

ORDINANCE consenting to the addition of 1.856 acres of land to **HARRIS-FORT BEND COUNTIES MUNICIPAL UTILITY DISTRICT NO. 1**, for inclusion in its district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 1.856 acres to Harris-Fort Bend Counties Municipal Utility District No. 1.

**RECOMMENDATION:** Petition for the City's consent to the addition of 1.856 acres to Harris-Fort Bend Counties Municipal Utility District No. 1 be approved.

**SPECIFIC EXPLANATION:** Harris-Fort Bend Counties Municipal Utility District No. 1 the ("District") was created through the TCEQ in 1978, and currently consists of 502.441 acres within Harris and Fort Bend Counties. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 1.856 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is in the vicinity of Falcon Landing Drive, Kingsland Boulevard, Westheimer Parkway, and Bay Hill Boulevard. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system. The annexation tract will be provided with wastewater treatment by the Harris-Fort Bend Counties Municipal Utility District No. 1 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris-Fort Bend Counties Municipal Utility District No. 5. Potable water is provided by the District.

The nearest major drainage facility for Harris-Fort Bend Counties Municipal Utility District No. 1 is Willowfork Drainage Ditch, which flows into the Barker Reservoir, then into the Buffalo Bayou, and finally into the Houston Ship Channel. Willowfork Bayou is within the Barker Reservoir watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.



By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

**Description**

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Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ETJ

Item Creation Date:

HPW - 20WR518 – Petition Addition (1.856) Harris-Fort Bend Counties Municipal Utility District No. 1

Agenda Item#:

**Background:**

SUBJECT: Petition for the City’s consent to the addition of 1.856 acres to Harris-Fort Bend Counties Municipal Utility District No. 1.

RECOMMENDATION: Petition for the City’s consent to the addition of 1.856 acres to Harris-Fort Bend Counties Municipal Utility District No. 1 be approved.

SPECIFIC EXPLANATION: Harris-Fort Bend Counties Municipal Utility District No. 1 the (“District”) was created through the TCEQ in 1978, and currently consists of 502.441 acres within Harris and Fort Bend Counties. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 1.856 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is in the vicinity of Falcon Landing Drive, Kingsland Boulevard, Westheimer Parkway, and Bay Hill Boulevard. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system. The annexation tract will be provided with wastewater treatment by the Harris-Fort Bend Counties Municipal Utility District No. 1 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris-Fort Bend Counties Municipal Utility District No. 5. Potable water is provided by the District.

The nearest major drainage facility for Harris-Fort Bend Counties Municipal Utility District No. 1 is Willowfork Drainage Ditch, which flows into the Barker Reservoir, then into the Buffalo Bayou, and finally into the Houston Ship Channel. Willowfork Bayou is within the Barker Reservoir watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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9/3/2024  
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Randall V. Macchi  
Chief Operating Officer

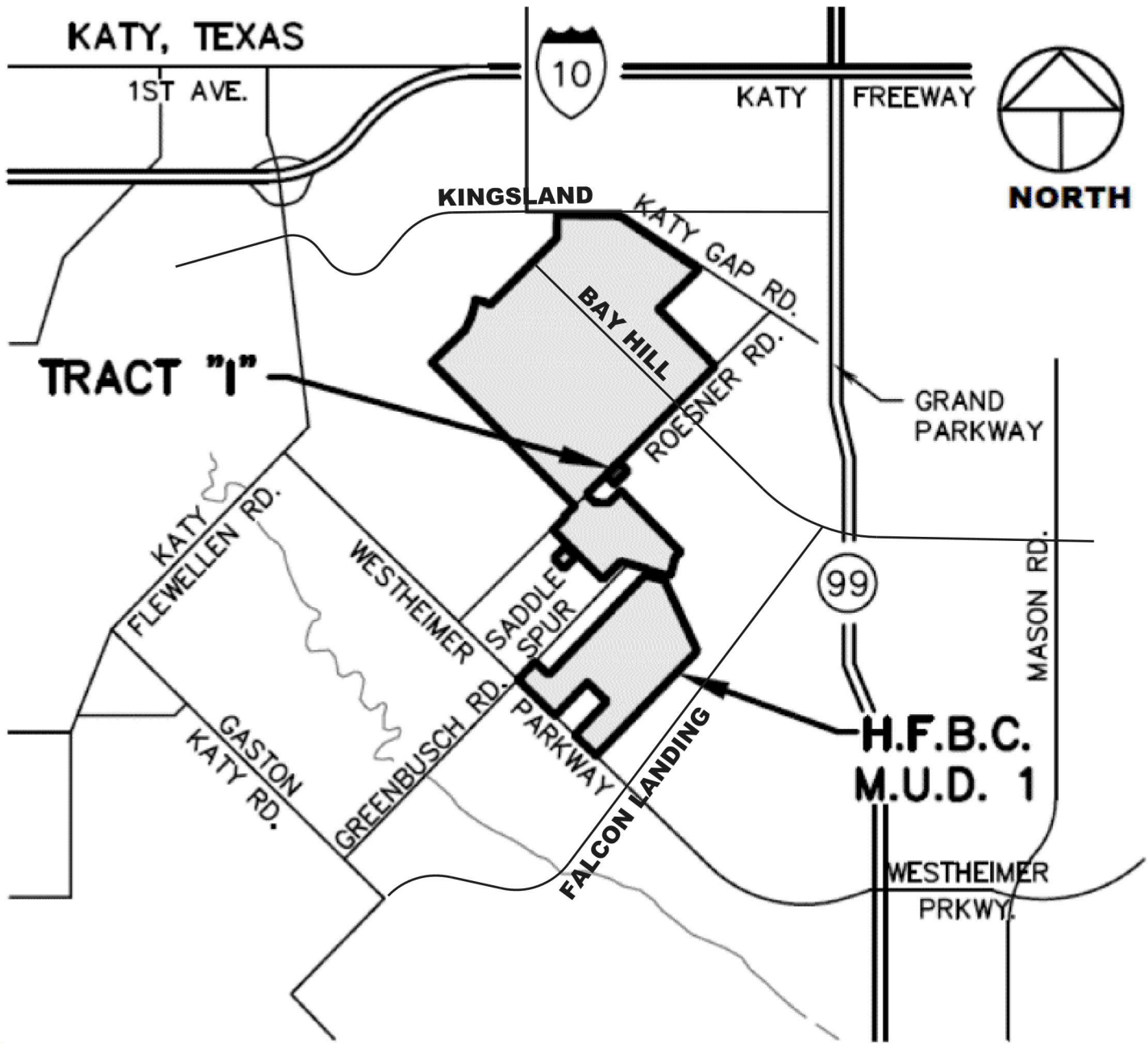
Houston Public Works

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



**H.F.B.C.M.U.D. 1**  
502.441 ACRES



**PROPOSED ANNEXATION**  
**TRACT "I"**

**HARRIS-FORT BEND  
COUNTIES MUD NO. 1  
VICINITY MAP**

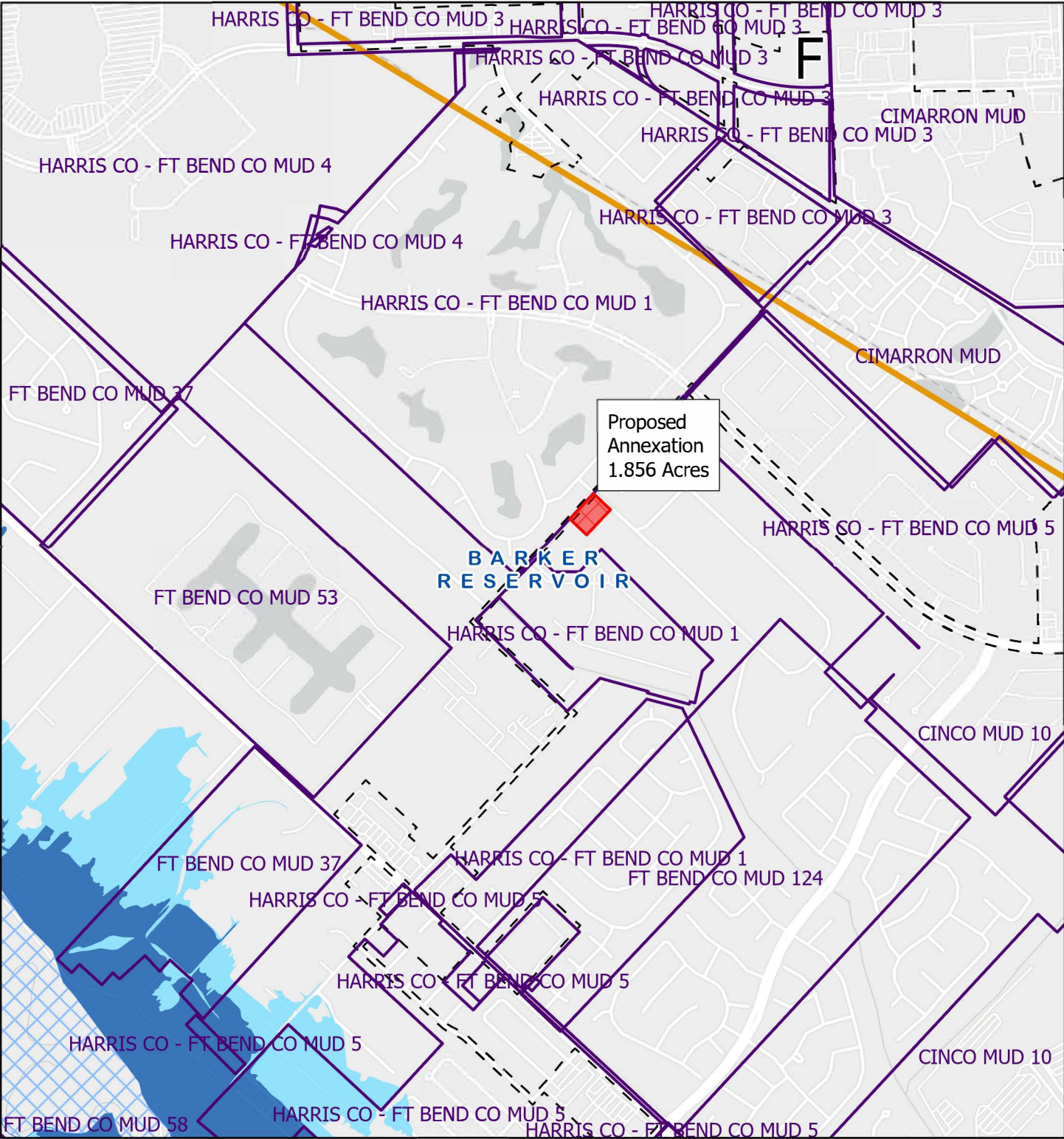


**VOGLER & SPENCER**  
ENGINEERING

777 North Eldridge Parkway, Suite 500  
Houston, Texas 77079  
713-782-0042  
www.vs-eng.com  
Texas P. E. Firm Registration No. F148

**VICINITY MAP OF PROPOSED TRACT TO BE  
ANNEXED INTO H-FBC MUD NO. 1  
BEING 1.856 ACRES OF LAND OUT OF  
THE I.&G.N.R.R. CO. SURVEY A-262  
FORT BEND COUNTY, TEXAS**






# Harris-Fort Bend Counties Municipal Utility District No. 1 (1.856 acres)

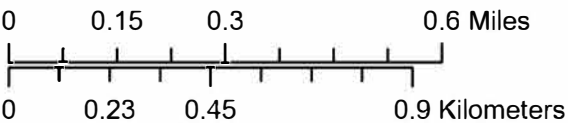


6/20/2024 2:13 PM

1:16,857

-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ETJ

Item Creation Date: 8/8/2024

HPW - 20WR522 – Petition Addition (350.75) Harris County  
Municipal Utility District No. 418

Agenda Item#: 28.

### **Summary:**

ORDINANCE consenting to the addition of 350.75 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 418**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 350.75 acres to Harris County Municipal Utility District No. 418.

**RECOMMENDATION:** Petition for the City's consent to the addition of 350.75 acres to Harris County Municipal Utility District No. 418 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 418 (the "District") was created through the TCEQ in 2005, and currently consists of 344.625 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 350.75 acres of vacant land, proposed to be developed as industrial property, ponds, roads, parking, and open space, to the District. The proposed annexation tract is in the vicinity of Cypress Creek, US – 290, Grand Parkway, and Fry Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 418 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 419, Harris County Municipal Utility District No. 489, Harris County Municipal Utility District No. 490, and Harris County Municipal Utility District No. 493. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 418 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is within the 100-year floodplain (6.2%) and 500-year floodplain (1.9%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, Planning Director	HPW Houston Water	832.395.2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ETJ

Item Creation Date: 8/8/2024

HPW - 20WR522 – Petition Addition (350.75) Harris County Municipal Utility District No. 418

Agenda Item#:

**Background:**

**SUBJECT:** Petition for the City’s consent to the addition of 350.75 acres to Harris County Municipal Utility District No. 418.

**RECOMMENDATION:** Petition for the City’s consent to the addition of 350.75 acres to Harris County Municipal Utility District No. 418 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 418 (the “District”) was created through the TCEQ in 2005, and currently consists of 344.625 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 350.75 acres of vacant land, proposed to be developed as industrial property, ponds, roads, parking, and open space, to the District. The proposed annexation tract is in the vicinity of Cypress Creek, US – 290, Grand Parkway, and Fry Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.


The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 418 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 419, Harris County Municipal Utility District No. 489, Harris County Municipal Utility District No. 490, and Harris County Municipal Utility District No. 493. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 418 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is within the 100-year floodplain (6.2%) and 500-year floodplain (1.9%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:  
  
 8/23/2024  
 BE463EF0DF454EB...

Randall V. Macchi  
 Chief Operating Officer

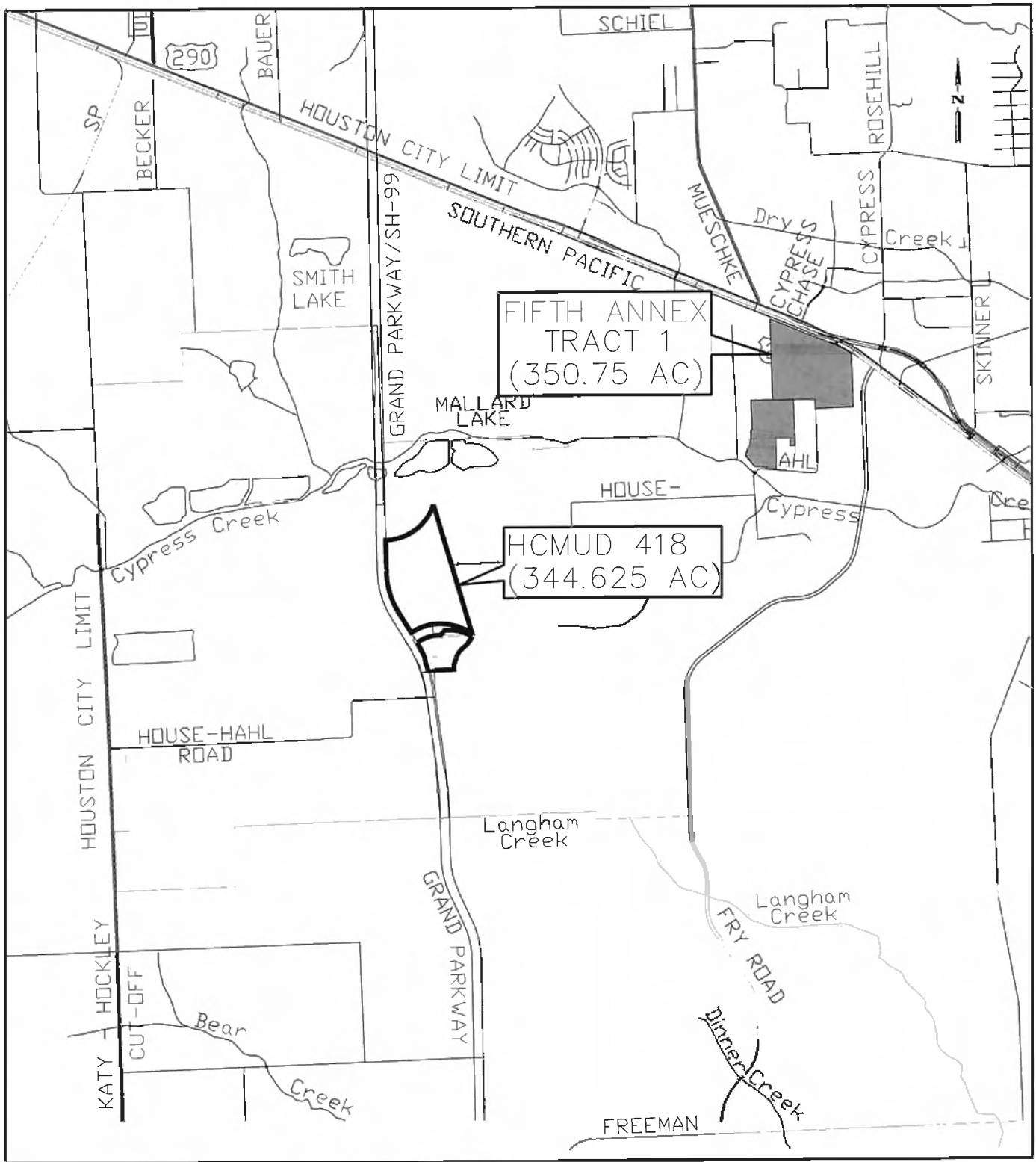
Houston Public Works

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, Planning Director	HPW Houston Water	832.395.2712

**ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



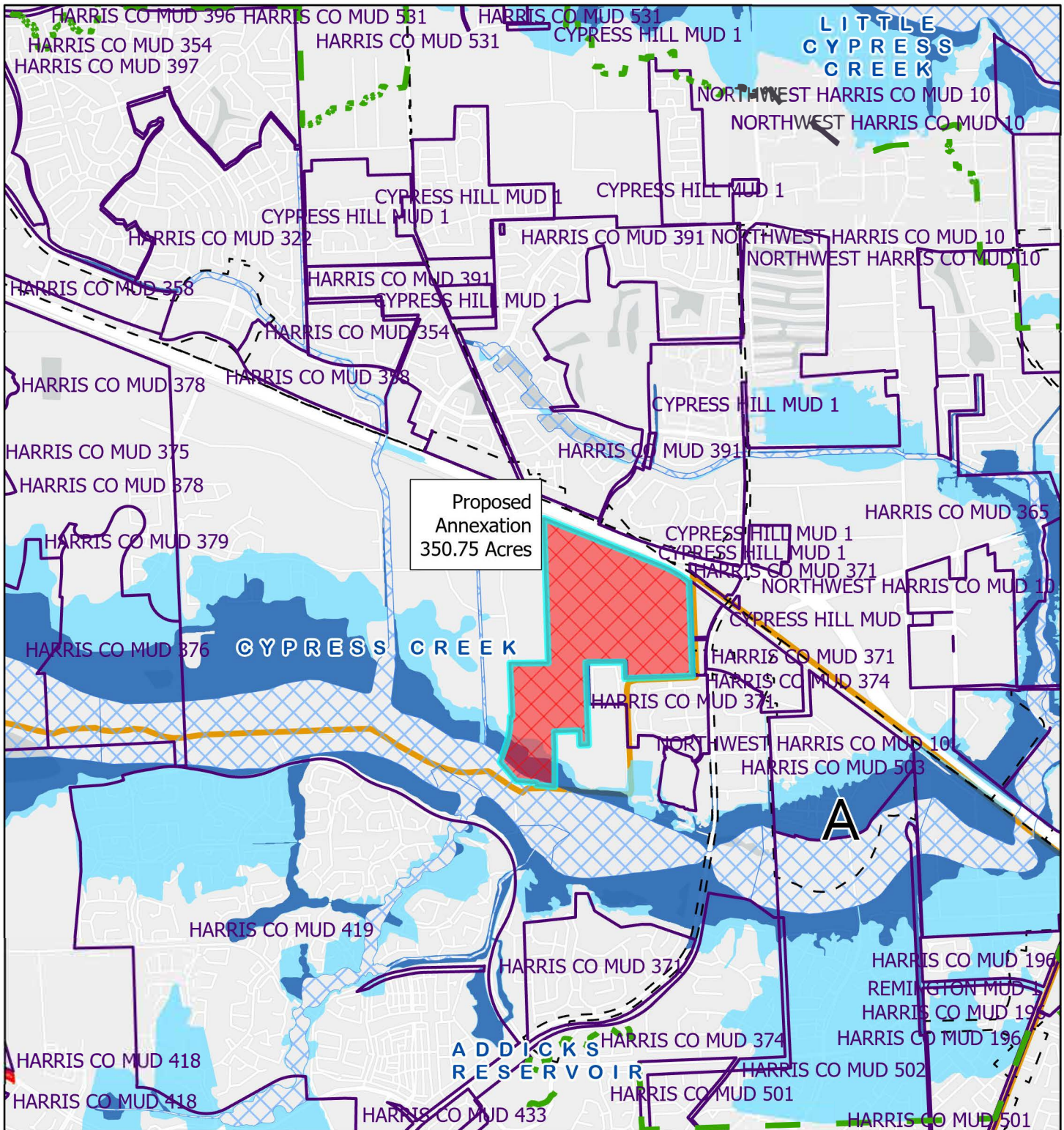
# VICINITY MAP

N.T.S.

KEY MAP 366 C,D,G,H



# Harris County Municipal Utility District No. 418 (350.75 acres)



Proposed Annexation  
350.75 Acres

7/11/2024 9:59 AM

1:41,461

Watersheds	500 Year Floodplain		
Texas Senate Districts	Floodway		
Texas House Districts	City Limits		
<b>Flood Hazard Zones</b>	Council Districts		
100 Year Floodplain	Existing District		



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ETJ

Item Creation Date: 8/7/2024

HPW - 20WR523 – Petition Addition (8.21) Porter Special  
Utility District

Agenda Item#: 29.

### **Summary:**

ORDINANCE consenting to the addition of 8.21 acres of land to **PORTER SPECIAL UTILITY DISTRICT**, for inclusion in its district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 8.21 acres to Porter Special Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of 8.21 acres to Porter Special Utility District be approved.

**SPECIFIC EXPLANATION:** Porter Special Utility District (the "District") was created through the TCEQ in 2005, and currently consists of 12,655.27 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 8.21 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of FM 1314, Riverwalk Drive, Spartan Drive, Sandy Lane, and Fatheree Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Porter Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Porter Municipal Utility District, Porter Special Utility District, and Woodridge Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Porter Special Utility District is Ben's Branch, which flows into San Jacinto River, then flows into the Houston Ship Channel. Ben's Branch is within the San Jacinto River watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ETJ

Item Creation Date: 8/7/2024

HPW - 20WR523 – Petition Addition (8.21) Porter Special Utility District

Agenda Item#:

**Background:**

**SUBJECT:** Petition for the City’s consent to the addition of 8.21 acres to Porter Special Utility District.

**RECOMMENDATION:** Petition for the City’s consent to the addition of 8.21 acres to Porter Special Utility District be approved.

**SPECIFIC EXPLANATION:** Porter Special Utility District (the “District”) was created through the TCEQ in 2005, and currently consists of 12,655.27 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 8.21 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of FM 1314, Riverwalk Drive, Spartan Drive, Sandy Lane, and Fatheree Drive. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Porter Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Porter Municipal Utility District, Porter Special Utility District, and Woodridge Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Porter Special Utility District is Ben’s Branch, which flows into San Jacinto River, then flows into the Houston Ship Channel. Ben’s Branch is within the San Jacinto River watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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8/29/2024  
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Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

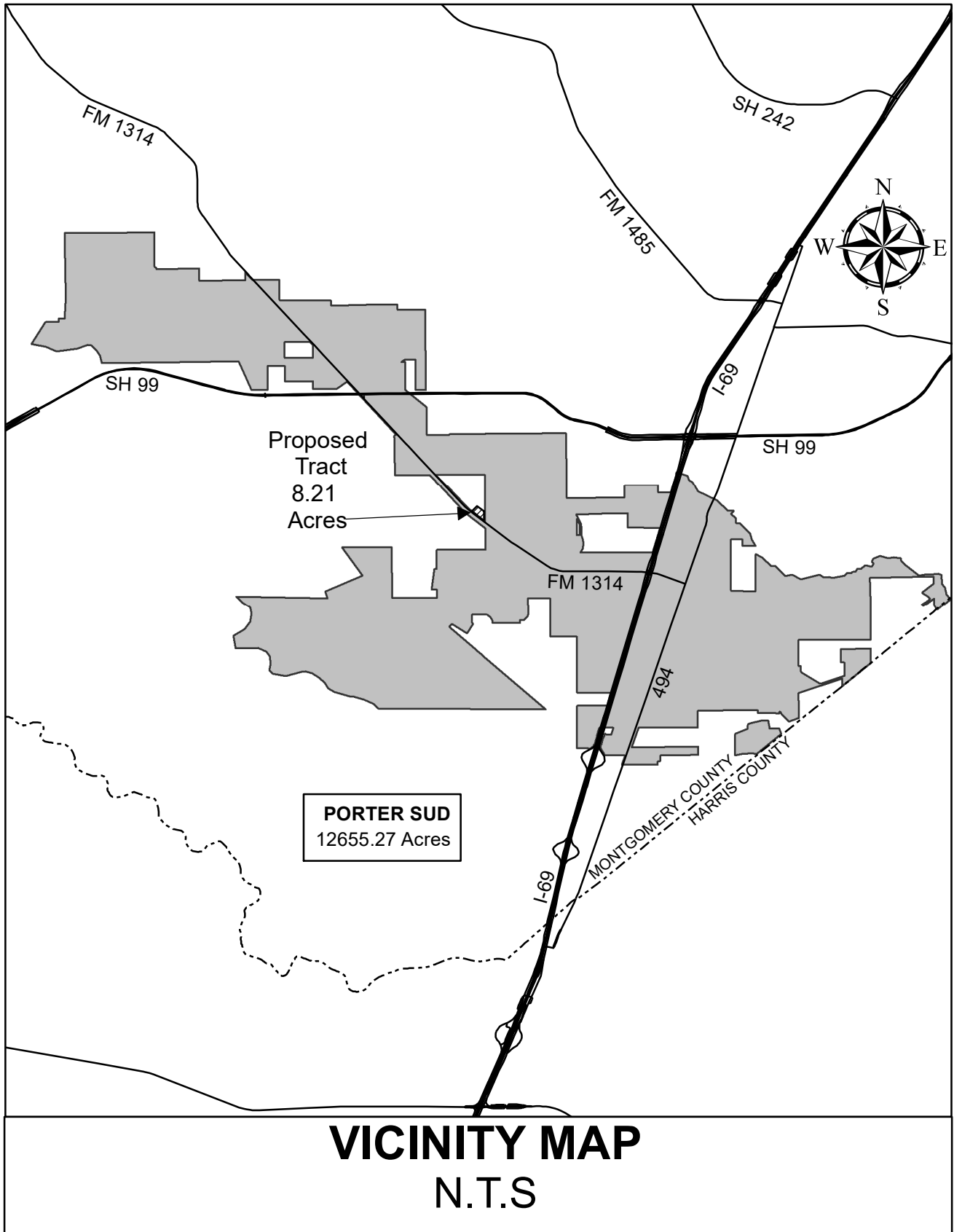
**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

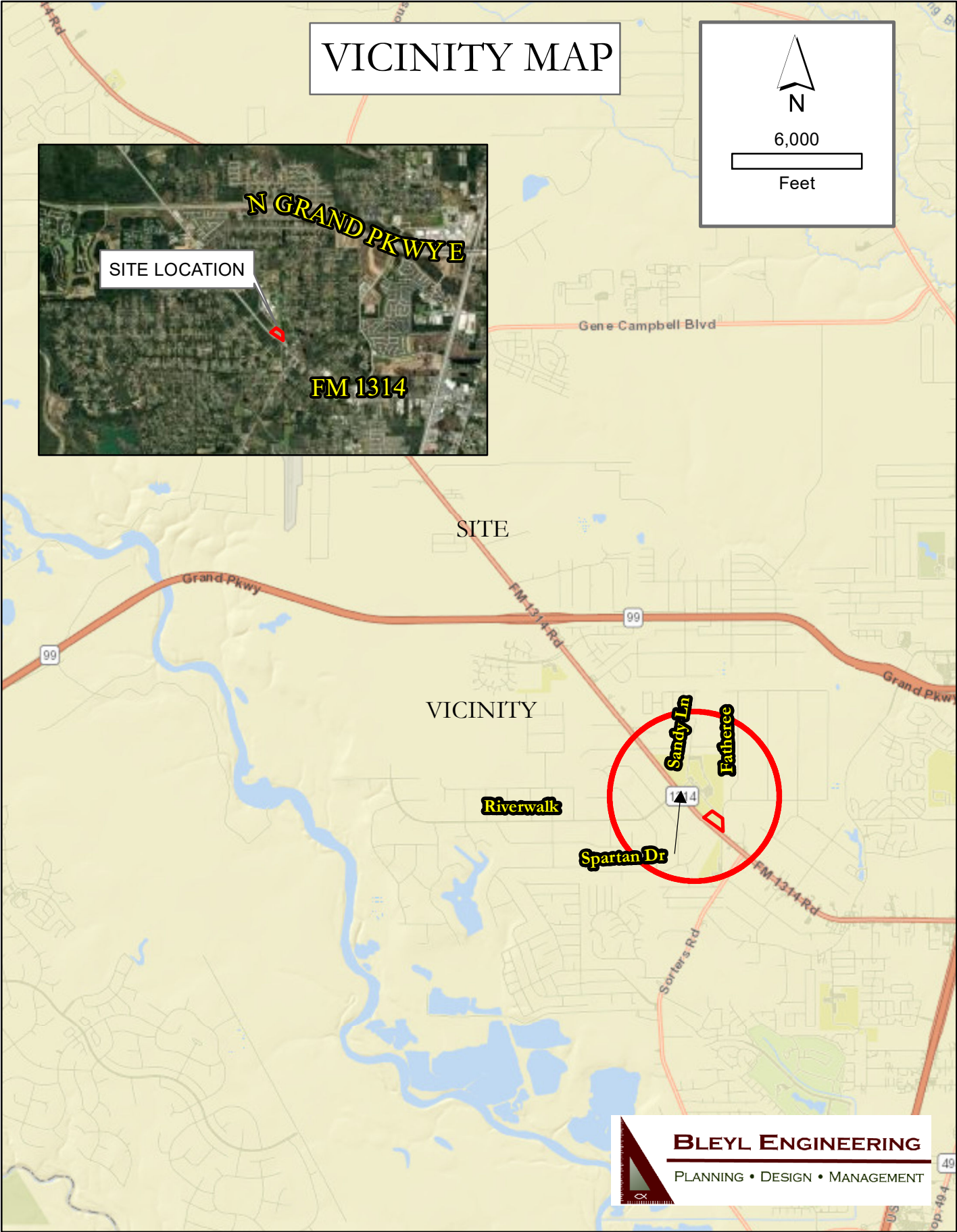
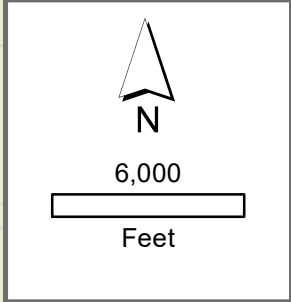
Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

# PORTER SUD (8.21 Acres to be annexed)



# Porter Business Park Annexation

## VICINITY MAP



**BLEYL ENGINEERING**  
PLANNING • DESIGN • MANAGEMENT

# Porter Special Utility District (8.21 acres)

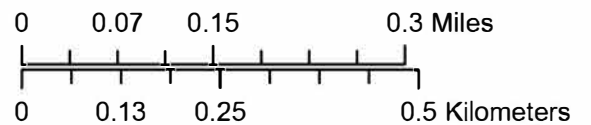


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- Watersheds
- Texas Senate Districts
- Texas House Districts
- Flood Hazard Zones
- 100 Year Floodplain

- 500 Year Floodplain
- Floodway
- City Limits
- Council Districts
- Existing District





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ETJ

Item Creation Date: 8/15/2024

HPW - 20WR526 – Petition Addition (9.459) Faulkey Gully  
Municipal Utility District

Agenda Item#: 30.

### **Summary:**

ORDINANCE consenting to the addition of 9.459 acres of land to **FAULKEY GULLY MUNICIPAL UTILITY DISTRICT**, for inclusion in its district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 9.459 acres to Faulkey Gully Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of 9.459 acres to Faulkey Gully Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Faulkey Gully Municipal Utility District (the "District") was created through the TCEQ in 1973, and currently consists of 950.868 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 9.459 acres of mixed land. Currently, there are private utilities to be removed and proposed to be developed as multi-family residential property, to the District. The proposed annexation tract is located in the vicinity of Spring Cypress Road, North Eldridge Parkway, Waterford Estates Court, and Ginger Fields Lane. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Faulkey Gully Municipal Utility District Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Malcomson Road Utility District. Potable water is provided by the District.

The nearest major drainage facility for Faulkey Gully Municipal Utility District is Faulkey Gully, which flows into Cypress Creek, which flows to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Faulkey Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.



By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ETJ

Item Creation Date: 8/15/2024

HPW - 20WR526 – Petition Addition (9.459) Faulkey Gully Municipal Utility District

Agenda Item#:

**Background:**

**SUBJECT:** Petition for the City’s consent to the addition of 9.459 acres to Faulkey Gully Municipal Utility District.

**RECOMMENDATION:** Petition for the City’s consent to the addition of 9.459 acres to Faulkey Gully Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Faulkey Gully Municipal Utility District (the “District”) was created through the TCEQ in 1973, and currently consists of 950.868 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add 9.459 acres of mixed land. Currently, there are private utilities to be removed and proposed to be developed as multi-family residential property, to the District. The proposed annexation tract is located in the vicinity of Spring Cypress Road, North Eldridge Parkway, Waterford Estates Court, and Ginger Fields Lane. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.


The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Faulkey Gully Municipal Utility District Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Malcomson Road Utility District. Potable water is provided by the District.

The nearest major drainage facility for Faulkey Gully Municipal Utility District is Faulkey Gully, which flows into Cypress Creek, which flows to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. Faulkey Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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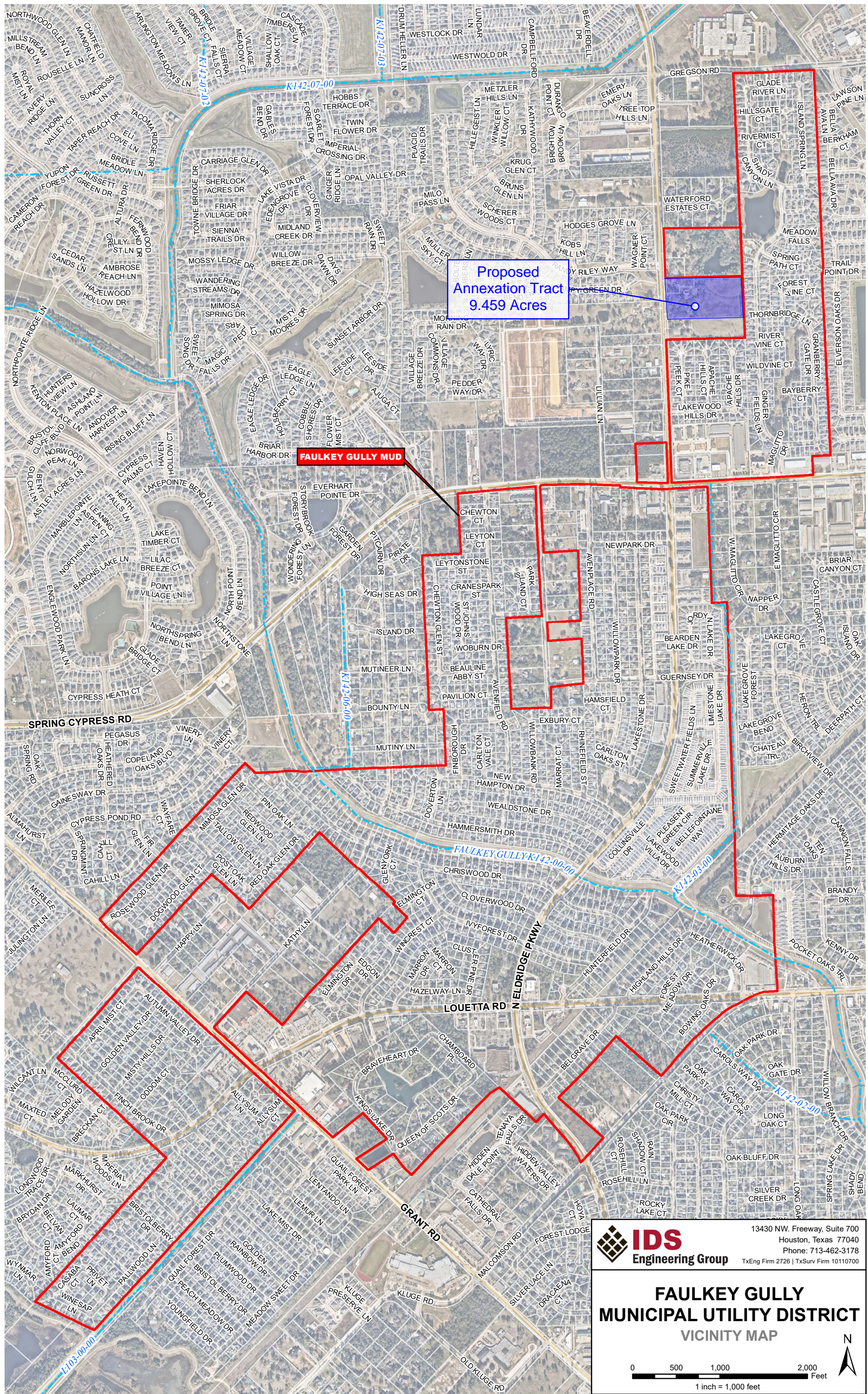
Randall V. Macchi  
 Chief Operating Officer  
 Houston Public Works

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Ekaterina Fitos, HPW Planning Director	HPW Houston Water Planning	832.395.2712

**ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



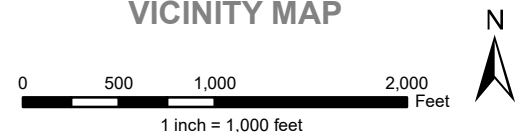
Proposed Annexation Tract  
9.459 Acres

**FAULKY GULLY MUD**

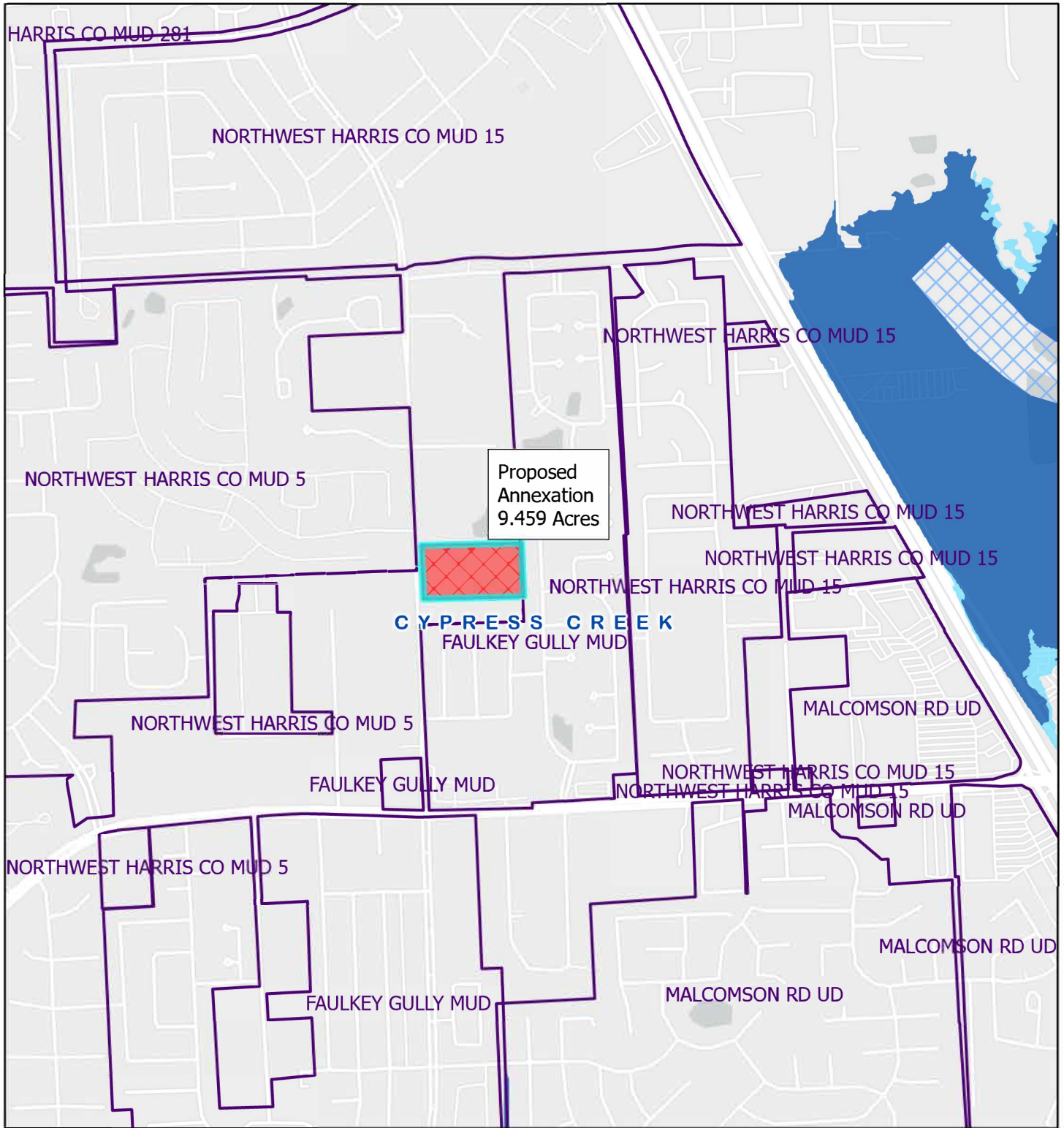
**IDS**  
Engineering Group

13430 NW. Freeway, Suite 700  
Houston, Texas 77040  
Phone: 713-462-3178  
TxEng Firm 2726 | TxSurv Firm 10110700

### FAULKY GULLY MUNICIPAL UTILITY DISTRICT VICINITY MAP








# Faulkey Gully Municipal Utility District (9.459 acres)

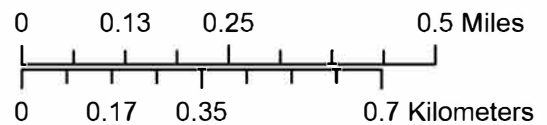


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-  Watersheds
-  Texas Senate Districts
-  Texas House Districts
- Flood Hazard Zones**
-  100 Year Floodplain

-  500 Year Floodplain
-  Floodway
-  City Limits
-  Council Districts
-  Existing District





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District E

Item Creation Date: 8/12/2024

HPW20TBS06/54-INCH WATER LINE ALONG BW8,  
DUFFER LN., PERIMETER RD. AND HIGHWAY 3  
FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-  
05-00 (SETL) PROJECT

Agenda Item#: 31.

### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the 54-Inch Water Line along BW8, Duffer Ln., Perimeter Rd. and Highway 3 from Grayson St. to HCFCD Channel No. B104-05-00 Project; authorizing the acquisition of fee simple or easement interest to twenty-one parcels of land required for the Project and situated in the Luke Hemenway Survey, Abstract Number 800, Luke Hemenway Survey, Abstract Number 801, H.C. Burnett Survey, Abstract Number 1063, and the H.T.& B.R.R. Company Survey, Abstract Number 387, in Harris County, Texas, said parcels of land being located along Beltway 8 and Highway 3 in Houston, Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interest to the twenty-one parcels of land required for the Project - **DISTRICT E - FLICKINGER**

### **Background:**

**SUBJECT:** An ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION: (Summary)** An ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

The 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY

3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT (the "Project") provides for the design and construction of transmission and distribution lines to convey treated water from surface water facilities. The project is required to comply with the Harris-Galveston Subsidence District requirement and to implement the City's regionalization plan. This project is part of the City's long-range water supply plan.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon.

If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

S-000900-0143-2

**Prior Council Action:**

Ordinance 2018-0756, passed September 19, 2018

**Amount and Source of Funding:**

No additional funding required. (Funds were appropriated under Ordinance 2018-0756)

**Contact Information:**

Name	Service Line	Contact No.
Roberto Medina, Interim Chief of	DO-HPW Government	832.395.2456

Staff	Relations	
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Capital Projects - Real Estate Services	832.395.3164

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Location Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 8/12/2024

HPW20TBS06/54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT

Agenda Item#:

### **Background:**

**SUBJECT:** An ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION: (Summary)** An ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.


The 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT (the "Project") provides for the design and construction of transmission and distribution lines to convey treated water from surface water facilities. The project is required to comply with the Harris-Galveston Subsidence District requirement and to implement the City's regionalization plan. This project is part of the City's long-range water supply plan.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon.

If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the 54-INCH WATER LINE ALONG BW8, DUFFER LN., PERIMETER RD. AND HIGHWAY 3 FROM GRAYSON ST. TO HCFCD CHANNEL NO. B104-05-00 (SETL) PROJECT.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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 8/23/2024  
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Randall V. Macchi  
Chief Operating Officer  
Houston Public Works

S-000900-0143-2

### **Prior Council Action:**

Ordinance 2018-0756, passed September 19, 2018

### **Amount and Source of Funding:**

No additional funding required. (Funds were appropriated under Ordinance 2018-0756)



**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact No.</b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Addie L. Jackson, Esq., Assistant Director	Capital Projects - Real Estate Services	832.395.3164

**ATTACHMENTS:**

**Description**

Location Map

Metes and Bounds and Surveys

Ordinance 2018-0756 w/cover sheet

**Type**

Backup Material

Backup Material

Backup Material

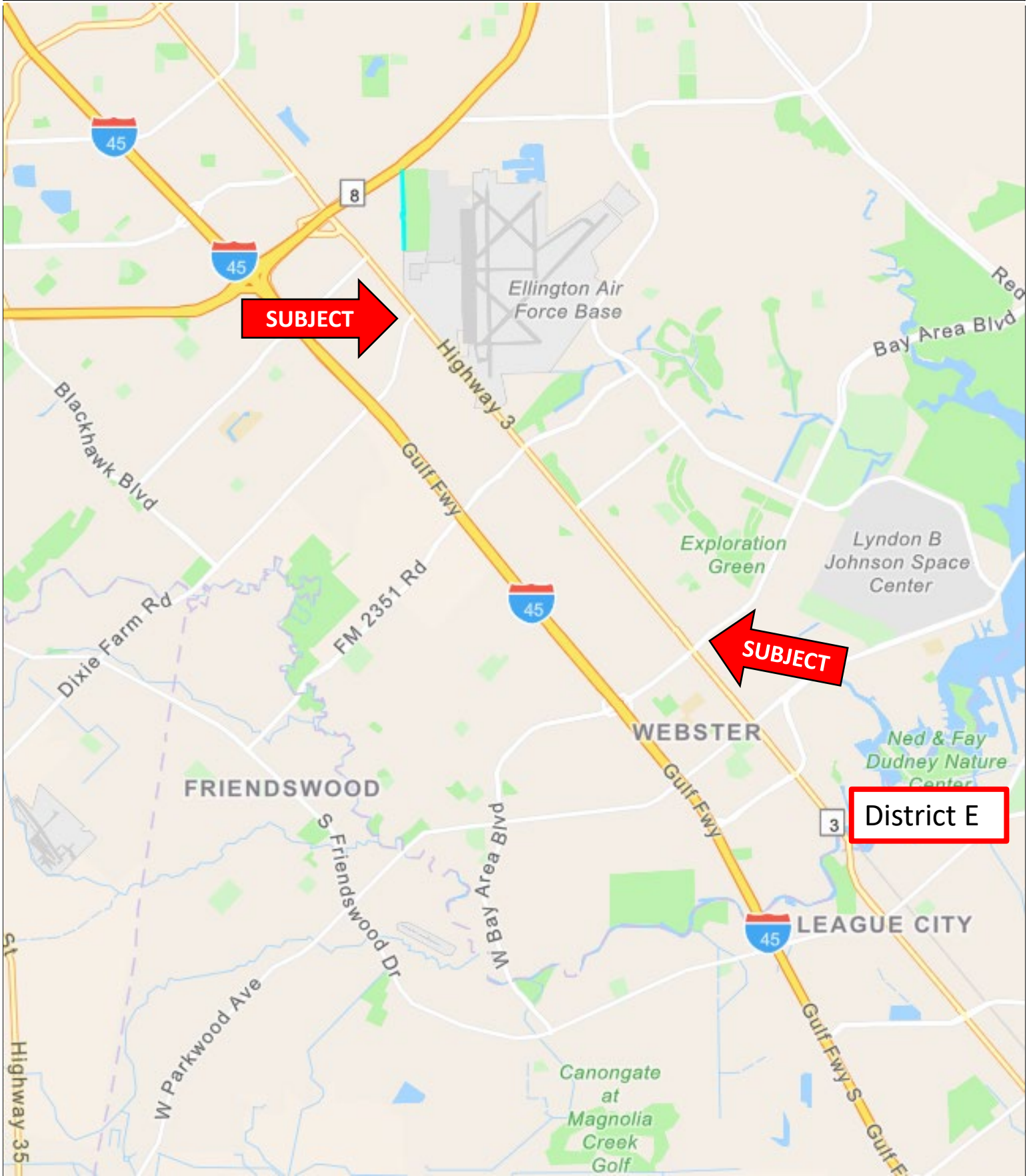
# LOCATION MAP

Description: 54-Inch Water Line along BW8, Duffer Ln., Perimeter Rd. and Highway 3 from Grayson St. to HCFC Channel No. B104-05-00 (SETL) Project

S-000900-0143-2; Parcels: AY23-001, AY23-061 to AY23-063, KY23-001 to KY23-008, KY23-064 to KY23-066, KY23-070, TCY23-001, TCY23-027, TCY23-028, TCY23-034 & TCY24-001; Council District: E: Key Maps 617C, 617G, 577P, 577T, and 577X

Subject Address: Houston, Texas 77062

Prepared by: City of Houston, 611 Walker, 19<sup>th</sup> Floor, Houston, TX





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District B, District H

Item Creation Date: 5/22/2024

HPW – 20WWP09 Amendment / Amani Engineering, Inc.

Agenda Item#: 32.

### **Summary:**

ORDINANCE appropriating \$2,536,177.92 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **AMANI ENGINEERING, INC** for Work Order Engineering Services for Capacity Remedial Measures Plan for Package #1 (as approved by Ordinance No. 2021-0138) - **DISTRICTS B - JACKSON and H - CASTILLO**

### **Background:**

**SUBJECT:** First Amendment to the Professional Engineering Services contract between the City and Amani Engineering, Inc. for Work Order Engineering Services for Capacity Remedial Measures Plan (CRMP) for Package 01.

**RECOMMENDATION:** Approve the First Amendment to the Professional Engineering Services contract with Amani Engineering, Inc. and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the CRMP for the City of Houston and is required to identify improvements necessary to address Recognized Capacity Constraints Areas (RCCAs). The work to be performed under this contract is necessary to maintain compliance with Houston's proposed wastewater consent decree with the EPA and TCEQ.

**DESCRIPTION/SCOPE:** The project is located within the 69th Street Waste Water Treatment Plant (WWTP) Service Area for different capacity constraint areas including but not limited to Area 1 (Upstream and Downstream of Parker Road) and Area 8 (Market Street Area). The Consultant shall provide services related to the CRMP, prepare engineering and technical documentation and collaborate with the City of Houston and its contractors.

**LOCATION:** Area 1 (Parker Rd) bound by Halls Bayou on the North, 610 North Loop East on the South, Homestead Road on the East and I-59 (Eastex Freeway) on the West. Area 8 (Market Street) bound by 1-10 East Freeway on the North, Abilene Street on the South, Dorsett Street on the East and Harbor Street on the West. Area 11 (1-10 East Freeway) bound by Hillsboro Street on the North, 1-10 East Freeway on the South, Port Street on the East and Hoffman Street on the West.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on February 24, 2021 under Ordinance No. 2021-0138. The scope of services under the original contract consisted of evaluating the capacity of the existing Wastewater Collection and Transmission Systems (WCTS) within the study area. In addition, the scope of services included the consultant identifying improvements necessary to address RCCAs to be implemented immediately and identifying improvements in the WCTS

necessary to address RCCAs to be implemented immediately and identifying improvements in the WQTS that are hydraulically connected to the RCCAs, which would be implemented in future phases as set forth in the wastewater consent decree with the EPA and TCEQ. The scope of work under this work order contract also consisted of the consultant performing Phase I - Preliminary Engineering Services based on the cost of time and materials with a not-to-exceed agreed upon amount.

Under this contract, the Consultant has accomplished identification of capacity constraints areas for the 69<sup>th</sup> Street WWTP service area and recommended resolutions that generated three (3) Houston Public Works Capital Projects for an estimated construction cost of more than \$180 million. These projects have been submitted to the EPA for approval on schedule as per Consent Decree and transferred to Houston Public Works Capital Projects to complete design and construction phases. Houston Public Works Capital Projects has selected an Engineer of Record (EOR) for each project.

**SCOPE OF THIS AMENDMENT AND FEE:** Under the scope of this First Amendment, the Consultant will accomplish the following: Since the transfer of the previously mentioned projects to Houston Public Works Capital Projects, the need has been identified to keep the CRMP consultant until the EORs complete design phases. The CRMP consultant will be responsible to provide required communication and bridge services to all EORs and the City of Houston so that all recommended projects, as submitted to the EPA under the Consent Decree, would stay in their scope, budget and schedule. During Phase I - Preliminary Design and Phase II – Final Design, CRMP consultant will participate with the Stakeholders, EORs, and other agencies as needed.

The total requested appropriation for contract services is \$2,536,177.92.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 24.69%. The original contract amount totals \$1,498,880.00. The Consultant has been paid \$1,356,285.12 (90.49%). Of this amount, \$381,142.00 (28.10%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$4,035,057.92. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$ 381,142.00	9.45%
Unpaid Prior M/WBE Commitment		\$ 0.00	0.00%
1. Gunda Corporation, LLC	Engineering Support	\$ 450,000.00	11.15%
2. Zarinkelk Engineering Services, Inc.	Engineering Support	\$ 545,000.00	13.51%
	<b>TOTAL</b>	<b>\$1,376,142.00</b>	<b>34.10%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Randall V. Macchi, Chief Operating Officer

Houston Public Works

WBS No. R-000020-0072-3

**Prior Council Action:**

Ordinance No. 2021-0138, dated 02-24-2021

**Amount and Source of Funding:**

\$2,536,177.92

Water and Sewer System Consolidated Construction Fund  
Fund No. 8500

Original appropriation of \$1,573,824.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

**Contact Information:**

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Akhter Hussain, Supervising Engineer	HPW Houston Water	832.395.2294

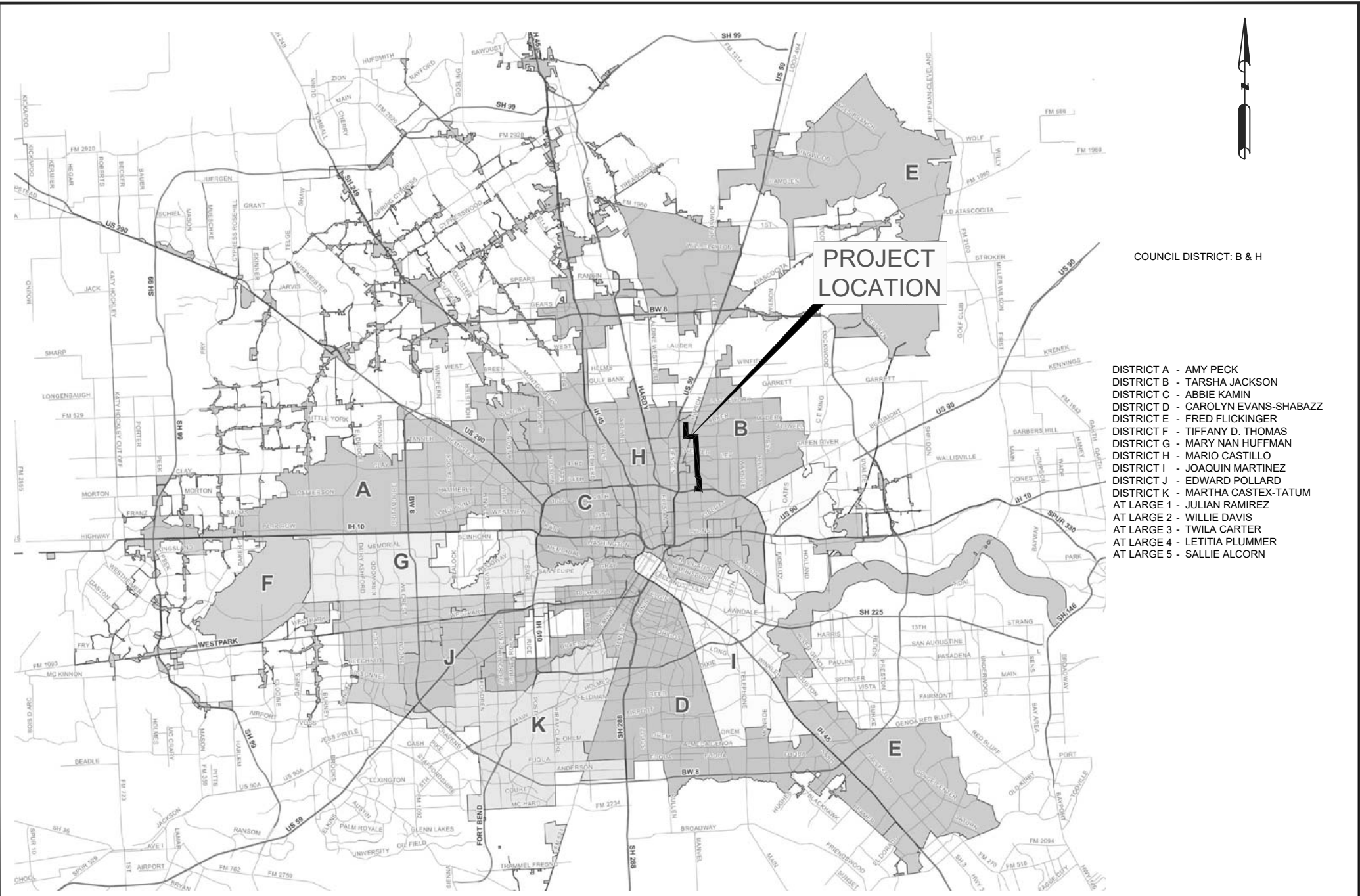
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**Description**

Maps

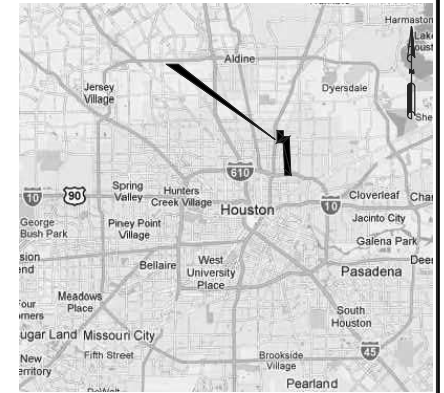
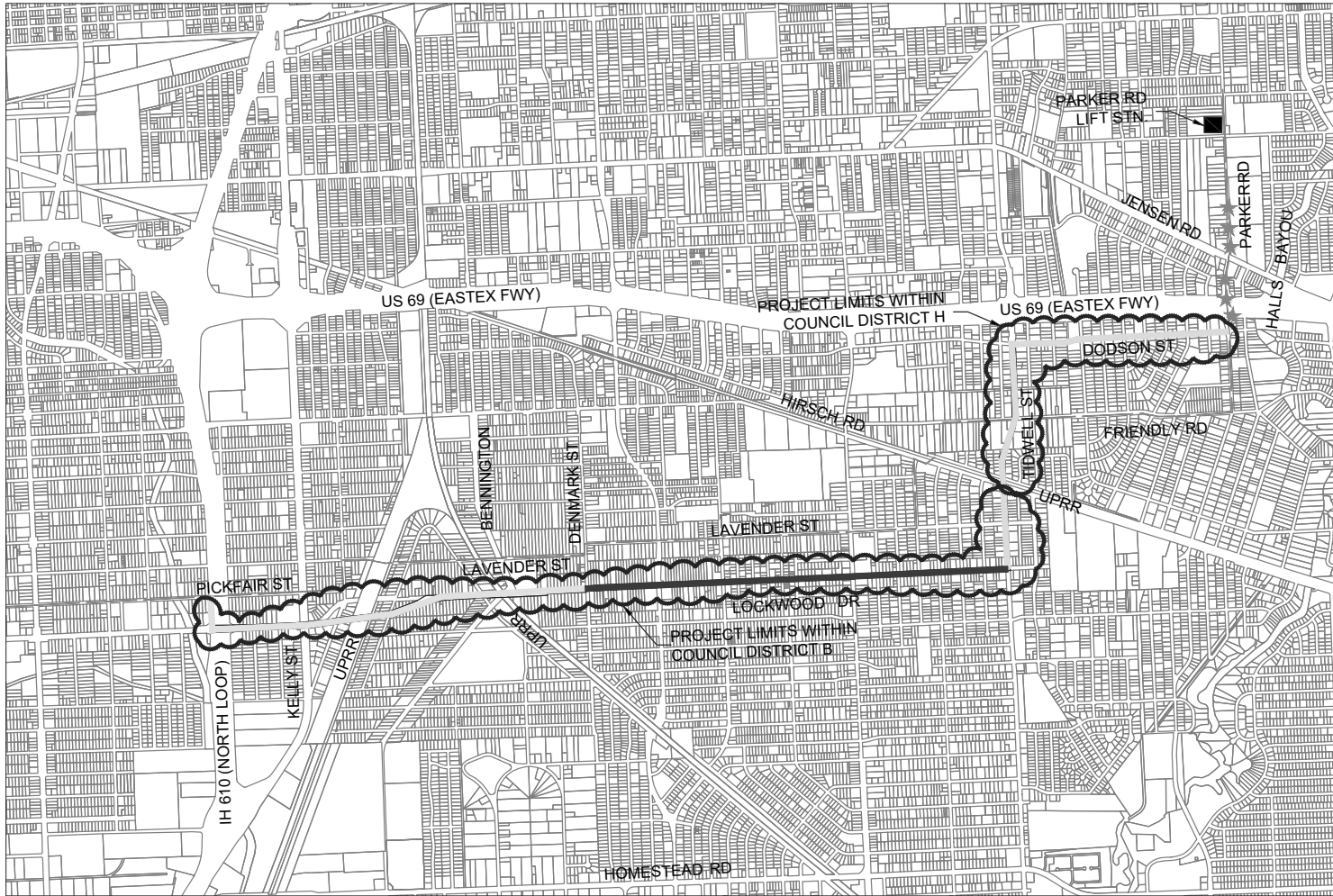
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COUNCIL DISTRICT: B & H

- DISTRICT A - AMY PECK
- DISTRICT B - TARSHA JACKSON
- DISTRICT C - ABBIE KAMIN
- DISTRICT D - CAROLYN EVANS-SHABAZZ
- DISTRICT E - FRED FLICKINGER
- DISTRICT F - TIFFANY D. THOMAS
- DISTRICT G - MARY NAN HUFFMAN
- DISTRICT H - MARIO CASTILLO
- DISTRICT I - JOAQUIN MARTINEZ
- DISTRICT J - EDWARD POLLARD
- DISTRICT K - MARTHA CASTEX-TATUM
- AT LARGE 1 - JULIAN RAMIREZ
- AT LARGE 2 - WILLIE DAVIS
- AT LARGE 3 - TWILIA CARTER
- AT LARGE 4 - LETITIA PLUMMER
- AT LARGE 5 - SALLIE ALCORN



COUNCIL DISTRICT: B & H

**LEGEND:**

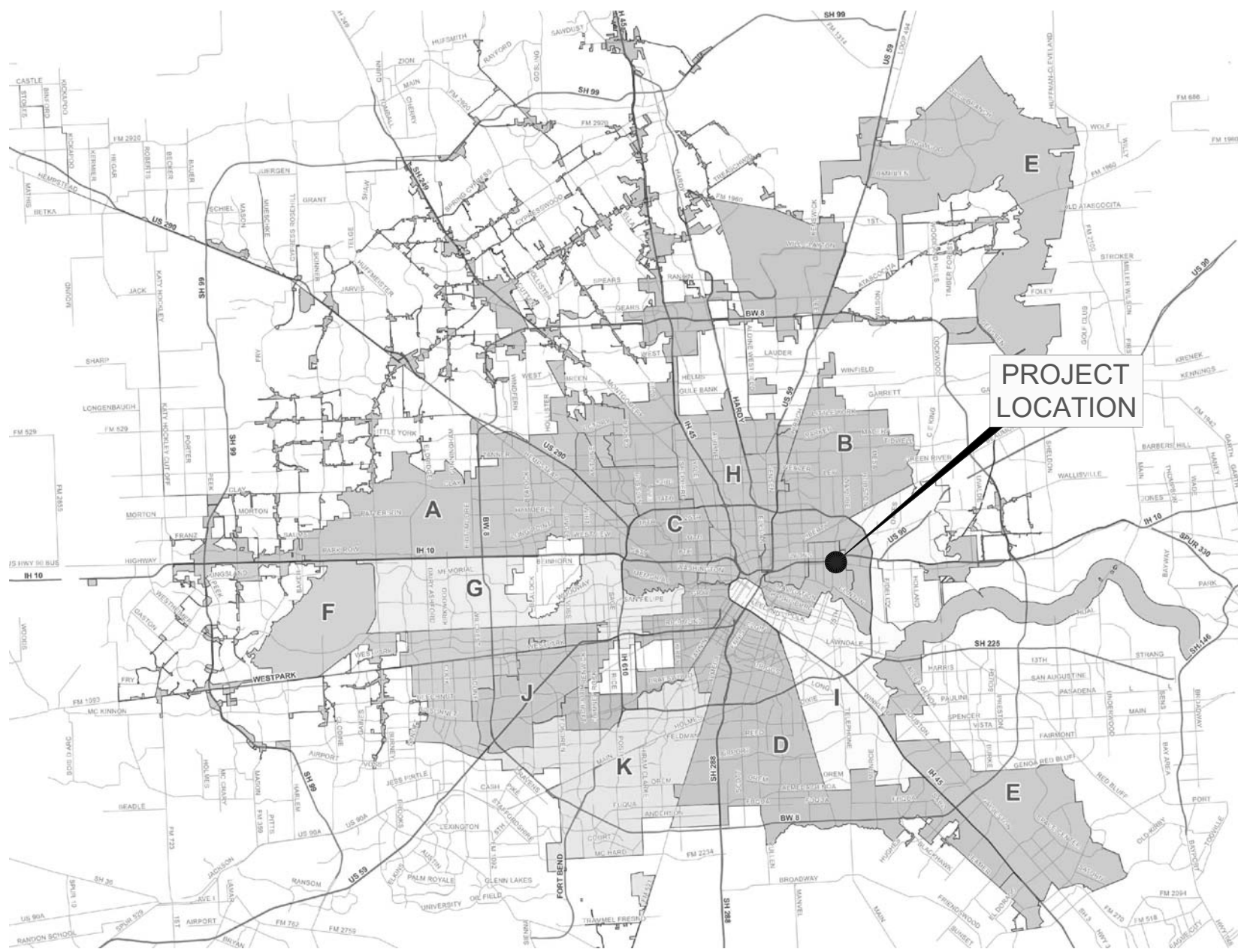
- ★ WET WEATHER SSO
- EXISTING 42"-60" LOCKWOOD TRUNK
- PROPOSED 84" PARALLEL TRUNK (PACKAGE 6); APPROX. 7,900 LF
- PROPOSED 84" PARALLEL TRUNK (PACKAGE 7); APPROX. 7,200 LF
- PROPOSED 84" PARALLEL TRUNK (PACKAGE 8); APPROX. 8,000 LF

**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 11011 RICHMOND AVENUE SUITE 700 HOUSTON, TX. 77042  
 Tel (713) 270-5700 Fax (713) 271-3487  
 TBPE Firm Reg. No.: F-4528  
 TBPLS Firm Reg. No.: 100282-00

**HOUSTON  
 PUBLIC WORKS**

CITY OF HOUSTON  
 WORK ORDER ENGINEERING SERVICES FOR  
 CAPACITY REMEDIAL MEASURES PLAN  
 (CRMP) - PACKAGE 01  
 WBS NO. R-000020-0072-3

**EXHIBIT 2  
 VICINITY MAP  
 CONSENT DECREE AREA 1 (BASIN IB043)**  
 SCALE: 1:500      DATE: 3/22/24

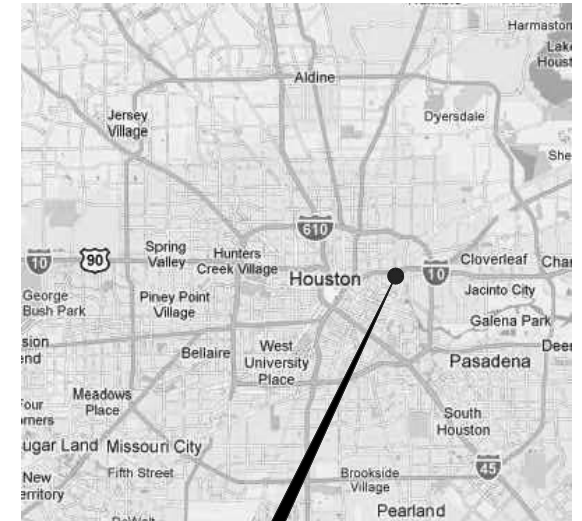
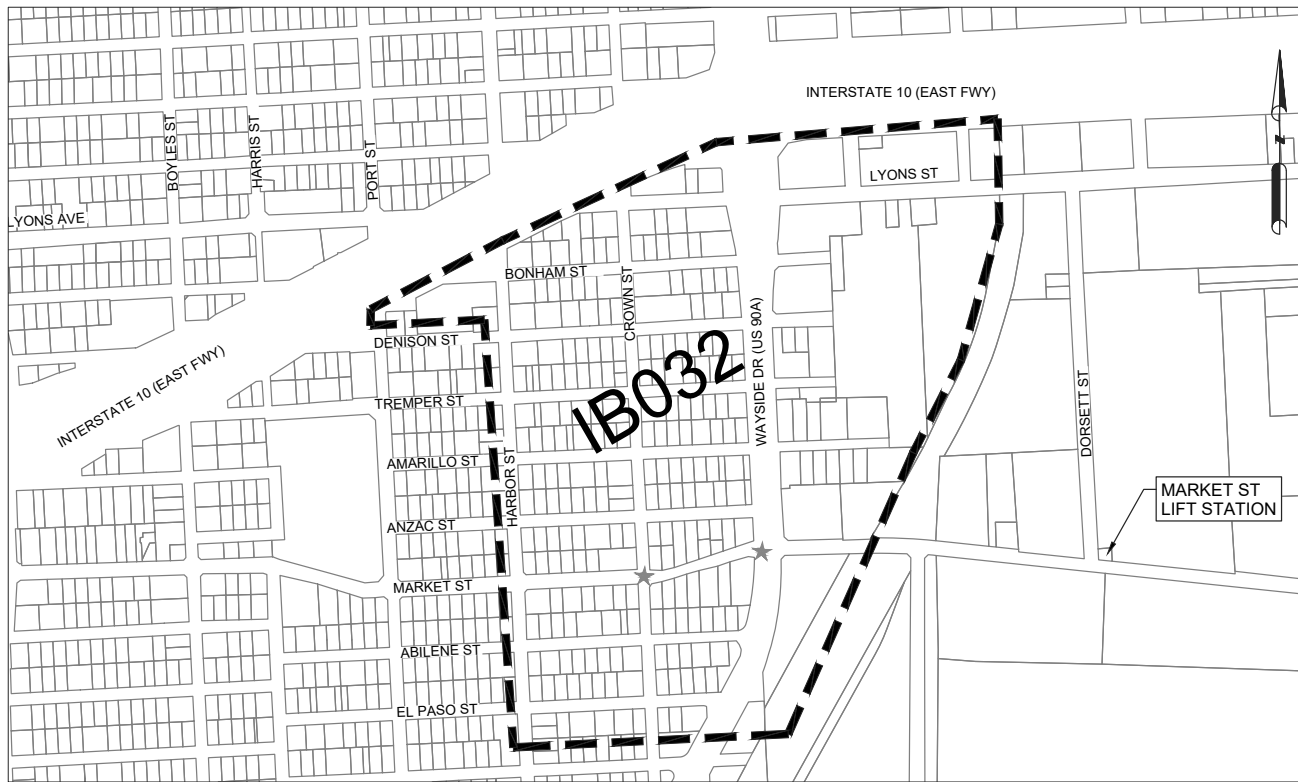


COUNCIL DISTRICT: H

**PROJECT  
LOCATION**

- DISTRICT A - AMY PECK
- DISTRICT B - TARSHA JACKSON
- DISTRICT C - ABBIE KAMIN
- DISTRICT D - CAROLYN EVANS-SHABAZZ
- DISTRICT E - FRED FLICKINGER
- DISTRICT F - TIFFANY D. THOMAS
- DISTRICT G - MARY NAN HUFFMAN
- DISTRICT H - MARIO CASTILLO
- DISTRICT I - JOAQUIN MARTINEZ
- DISTRICT J - EDWARD POLLARD
- DISTRICT K - MARTHA CASTEX-TATUM
- AT LARGE 1 - JULIAN RAMIREZ
- AT LARGE 2 - WILLIE DAVIS
- AT LARGE 3 - TWILA CARTER
- AT LARGE 4 - LETITIA PLUMMER
- AT LARGE 5 - SALLIE ALCORN





PROJECT LOCATION

COUNCIL DISTRICT: H

LEGEND:

- ★ Wet Weather SSO
- Basin Boundary (Approximate)

**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 11011 RICHMOND AVENUE SUITE 700 HOUSTON, TX. 77042  
 Tel (713) 270-5700 Fax (713) 271-3487  
 TBPE Firm Reg. No.: F-4528  
 TBPLS Firm Reg. No.: 100282-00

**HOUSTON  
 PUBLIC WORKS**

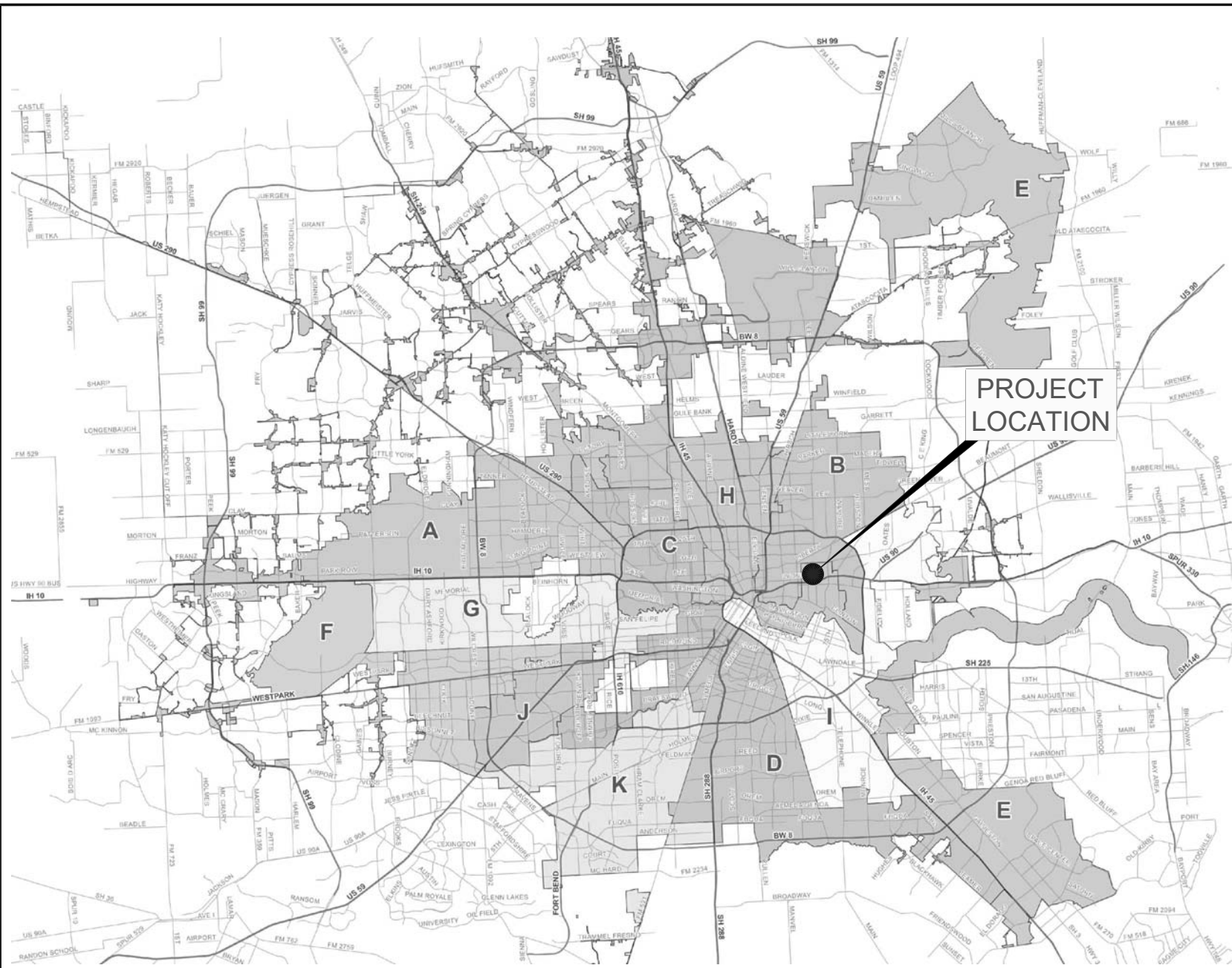
CITY OF HOUSTON  
 WORK ORDER ENGINEERING SERVICES FOR  
 CAPACITY REMEDIAL MEASURES PLAN  
 (CRMP) - PACKAGE 01

WBS NO. R-000020-0072-3

EXHIBIT 2  
 VICINITY MAP  
 AREA 8 (BASIN IB032)

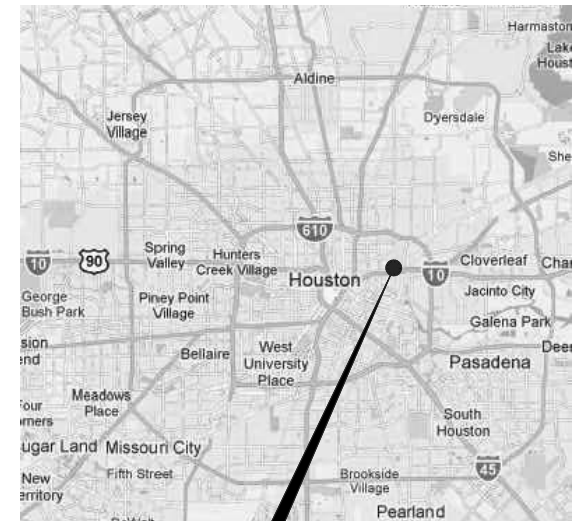
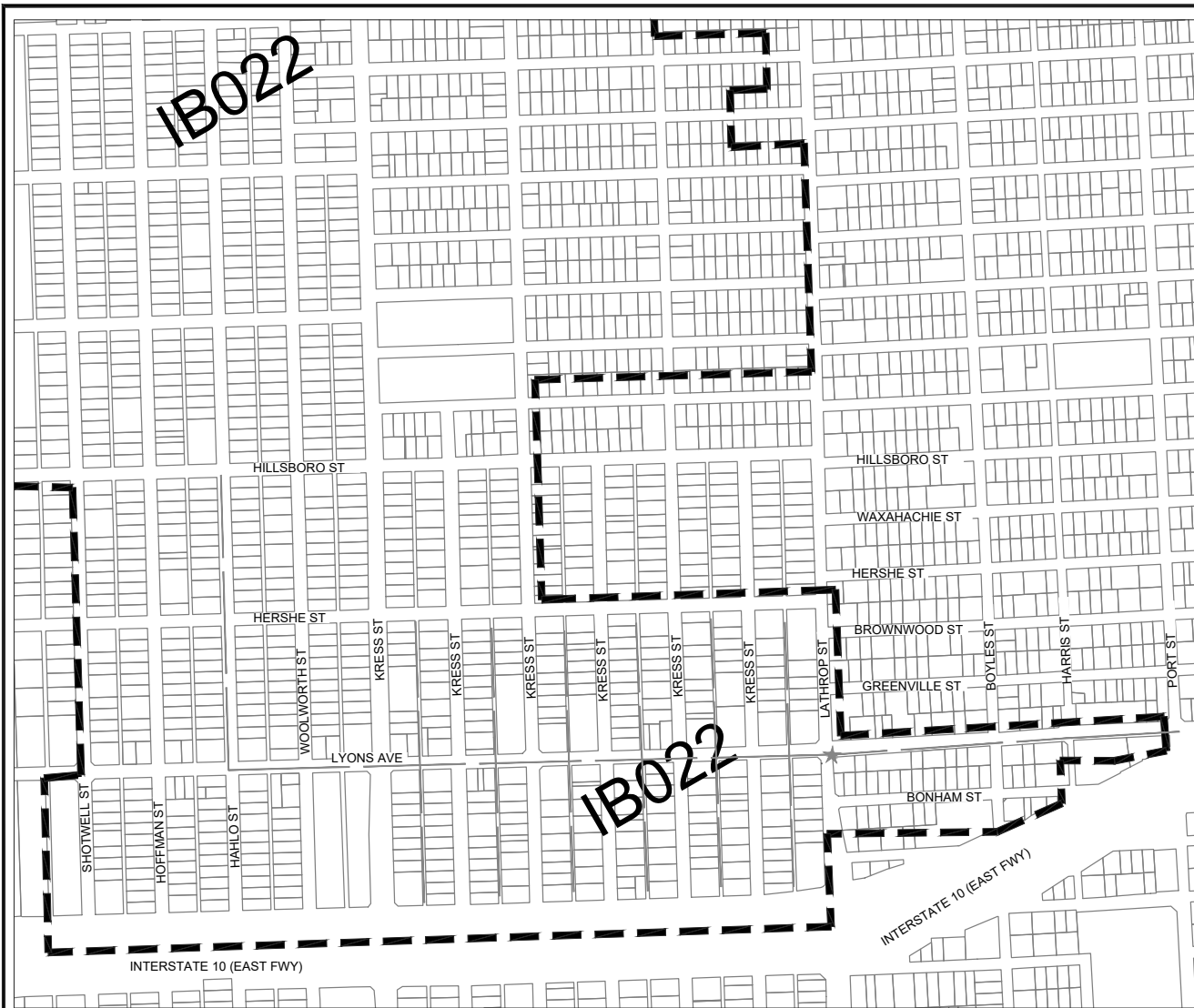
SCALE: 1:500

DATE: 3/22/24



COUNCIL DISTRICT: H

- DISTRICT A - AMY PECK
- DISTRICT B - TARSHA JACKSON
- DISTRICT C - ABBIE KAMIN
- DISTRICT D - CAROLYN EVANS-SHABAZZ
- DISTRICT E - FRED FLICKINGER
- DISTRICT F - TIFFANY D. THOMAS
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- AT LARGE 1 - JULIAN RAMIREZ
- AT LARGE 2 - WILLIE DAVIS
- AT LARGE 3 - TWILA CARTER
- AT LARGE 4 - LETITIA PLUMMER
- AT LARGE 5 - SALLIE ALCORN



PROJECT LOCATION

COUNCIL DISTRICT: H

LEGEND:

- ★ Wet Weather SSO
- Basin Boundary (Approximate)

**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 11011 RICHMOND AVENUE SUITE 700 HOUSTON, TX. 77042  
 Tel (713) 270-5700 Fax (713) 271-3487  
 TBPE Firm Reg. No.: F-4528  
 TBPLS Firm Reg. No.: 100282-00

**HOUSTON  
 PUBLIC WORKS**

CITY OF HOUSTON  
 WORK ORDER ENGINEERING SERVICES FOR  
 CAPACITY REMEDIAL MEASURES PLAN  
 (CRMP) - PACKAGE 01

WBS NO. R-000020-0072-3

EXHIBIT 2  
 VICINITY / STUDY AREA MAP  
 CONSENT DECREE AREA 11 (BASIN IB022)

SCALE: 1:500

DATE: 3/22/24



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 1/22/2024

HPW – 20FAC2418 PES / Stantec Consulting Services,  
Inc.

Agenda Item#: 33.

### **Summary:**

ORDINANCE appropriating \$5,250,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **STANTEC CONSULTING SERVICES, INC** for Professional Services and Technical Support for Wastewater Consent Decree Design Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Stantec Consulting Services, Inc. for Professional Services and Technical Support for Wastewater Consent Decree Design Projects.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Stantec Consulting Services, Inc. for Services and Technical Support for Wastewater Consent Decree Design Projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Program (CIP) and is required to improve inefficient components of the existing wastewater treatment plant facilities.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established by each work authorization.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The total Basic Services appropriation is \$5,000,000.00.

The total cost of this project is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for

Contract services and \$250,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Engineering Services	\$ 225,000.00	4.50 %
2. Concentric Construction Corporation, LLC	Project Management	\$ 105,000.00	2.10 %
3. Fivengineering, DBA 5engineering	Engineering Consulting Services	\$ 450,000.00	9.00 %
4. Isani Consultants, LP	Engineering Services	\$ 215,000.00	4.30 %
5. Kalluri Group, Inc.	Engineering Services	\$ 305,000.00	6.10 %
<b>TOTAL</b>		<b>\$ 1,300,000.00</b>	<b>26.00 %</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No. R-000020-0084-3

**Amount and Source of Funding:**

\$5,250,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact Number</b>
Roberto Medina, Interim Chief of Staff	Director`s Office - HPW Government Relations	(832) 395-2456
Maria Perez, HPW Agenda Director	Director`s Office - HPW Government Relations	(832) 395-2282
Markos E. Mengesha P.E., CCM, Assistant Director	Capital Projects	(832) 395-2365

**ATTACHMENTS:**

Description	Type
-------------	------

Signed Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/22/2024

HPW – 20FAC2418 PES / Stantec Consulting Services, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Stantec Consulting Services, Inc. for Professional Services and Technical Support for Wastewater Consent Decree Design Projects.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Stantec Consulting Services, Inc. for Services and Technical Support for Wastewater Consent Decree Design Projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Program (CIP) and is required to improve inefficient components of the existing wastewater treatment plant facilities.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established by each work authorization.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is based on cost of time and materials with a not-to-exceed agreed upon amount. The total Basic Services appropriation is \$5,000,000.00.

The total cost of this project is \$5,250,000.00 to be appropriated as follows: \$5,000,000.00 for Contract services and \$250,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is 26.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Engineering Services	\$ 225,000.00	4.50 %
2. Concentric Construction Corporation, LLC	Project Management	\$ 105,000.00	2.10 %
3. Fivengineering, DBA 5engineering	Engineering Consulting Services	\$ 450,000.00	9.00 %
4. Isani Consultants, LP	Engineering Services	\$ 215,000.00	4.30 %
5. Kalluri Group, Inc.	Engineering Services	\$ 305,000.00	6.10 %
	<b>TOTAL</b>	\$ 1,300,000.00	26.00 %

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

Randall V. Macchi, Chief Operating Officer  
Houston Public Works

**Amount and Source of Funding:**

\$5,250,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

<b>Name</b>	<b>Service Line</b>	<b>Contact Number</b>
Roberto Medina, Interim Chief of Staff	Director's Office - HPW Government Relations	(832) 395-2456
Maria Perez, HPW Agenda Director	Director's Office - HPW Government Relations	(832) 395-2282
Markos E. Mengesha P.E., CCM, Assistant Director	Capital Projects	(832) 395-2365

**ATTACHMENTS:**

**Description**

SAP Documents  
Map  
OBO Documents  
Form B  
Ownership Information Form & Tax Report  
Pay or Play  
Form 1295

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

ALL

Item Creation Date: 8/12/2024

HPW- 20PMO178 / Contract Award / Grava LLC

Agenda Item#: 34.

### **Summary:**

ORDINANCE appropriating \$4,440,000.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **GRAVA, LLC** for Westheimer Work Orders for Small Diameter Water Lines; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, early completion bonus allowance, and CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **Background:**

**SUBJECT:** Contract Award for Westheimer Work Orders for Small Diameter Water Lines.

**RECOMMENDATION: (SUMMARY)** Reject low bid, return bid bond, award Construction Contract to the second low bidder, Grava LLC for Westheimer Work Orders for Small Diameter Water Lines and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project consists of the construction of small diameter waterline extensions at various locations throughout the City of Houston excluding the Central Business District. New small diameter water lines will be built in neighborhoods where the systems are inadequate. It will also provide for the replacement of old, deteriorated substandard, and under capacity small diameter water lines. Replacement and extensions of small diameter lines will be made when requested by Houston Water. Water quality will be improved by using new small diameter water lines and increasing the potable water circulation.

**DESCRIPTION/SCOPE:** This contract is for construction of small diameter waterline extensions at various locations throughout the City of Houston excluding the Central Business District. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on June 28, 2024 and July 5, 2024. Bids were received on July 25, 2024. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amounts</u>
1. T Construction LLC (non-compliance submission)	2.120 (Non-Responsive)
2. Grava, LLC	3.250

3. Textkota Enterprises, LLC	3.312
4. Reliance Construction Services, LP	3.945
5. MC2 Civil, LLC	4.575

**AWARD:** The apparent low bidder, T Construction LLC, was considered non-responsive due to not submitting an acceptable bid. Therefore, it is recommended that this construction contract be awarded to the second low bidder, Grava LLC, with a bid of \$4,000,000.00 (3.25 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$4,440,000.00 to be appropriated as follows:

• Bid Amount	\$4,000,000.00
• Early Completion Bonus Allowance	\$90,000.00
• Testing Services	\$150,000.00
• CIP Cost Recovery	\$200,000.00

Testing Services will be provided by ECS Southwest, LLP under a previously approved contract.

Bonus for early completion allowance is \$90,000.00. This represents the number of days between the contract substantial completion date and early completion date, 30 calendar days maximum, multiplied by \$1,000.00 per day for 3 approved locations. The actual amount, if applicable, will be based on the early completion date.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal, 8.00% WBE goal for this project.

	<b><u>MBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	Grava LLC	Water and Sewer Line and Related Structures Construction	\$460,000.00	11.50%
2.	Texas Concrete Enterprise Ready Mix, Inc.	Ready Mix Concrete	\$70,000.00	1.75%
3.	Professional Traffic Control, LLC	Traffic Control Equipment	<u>\$70,000.00</u>	<u>1.75%</u>
		<b>TOTAL</b>	<b>\$600,000.00</b>	<b>15.00%</b>

	<b><u>WBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	MVA Construction, LLC	Concrete Paving	\$80,000.00	2.00%

2.	Triton Supply, Inc.	Fixtures, Electric Lighting	\$80,000.00	2.00%
		<b>TOTAL</b>	<b>\$160,000.00</b>	<b>4.00%</b>
<hr/>				
	<b><u>SBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	Ceballos Construction, LLC	Concrete Paving	\$160,000.00	4.00%
		<b>TOTAL</b>	<b>\$160,000.00</b>	<b>4.00%</b>
		<b>CONTRACT TOTAL</b>	<b>\$920,000.00</b>	<b>23.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

---

Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No. S-000700-0089-4

**Amount and Source of Funding:**

\$4,440,000.00  
Water and Sewer System Consolidated Construction  
Fund No. 8500

**Contact Information:**

<u>Name</u>	<u>Service Line</u>	<u>Contact Number</u>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Michael Wahl, Assistant Director	HPW-TDO	832.395.2443

**ATTACHMENTS:**

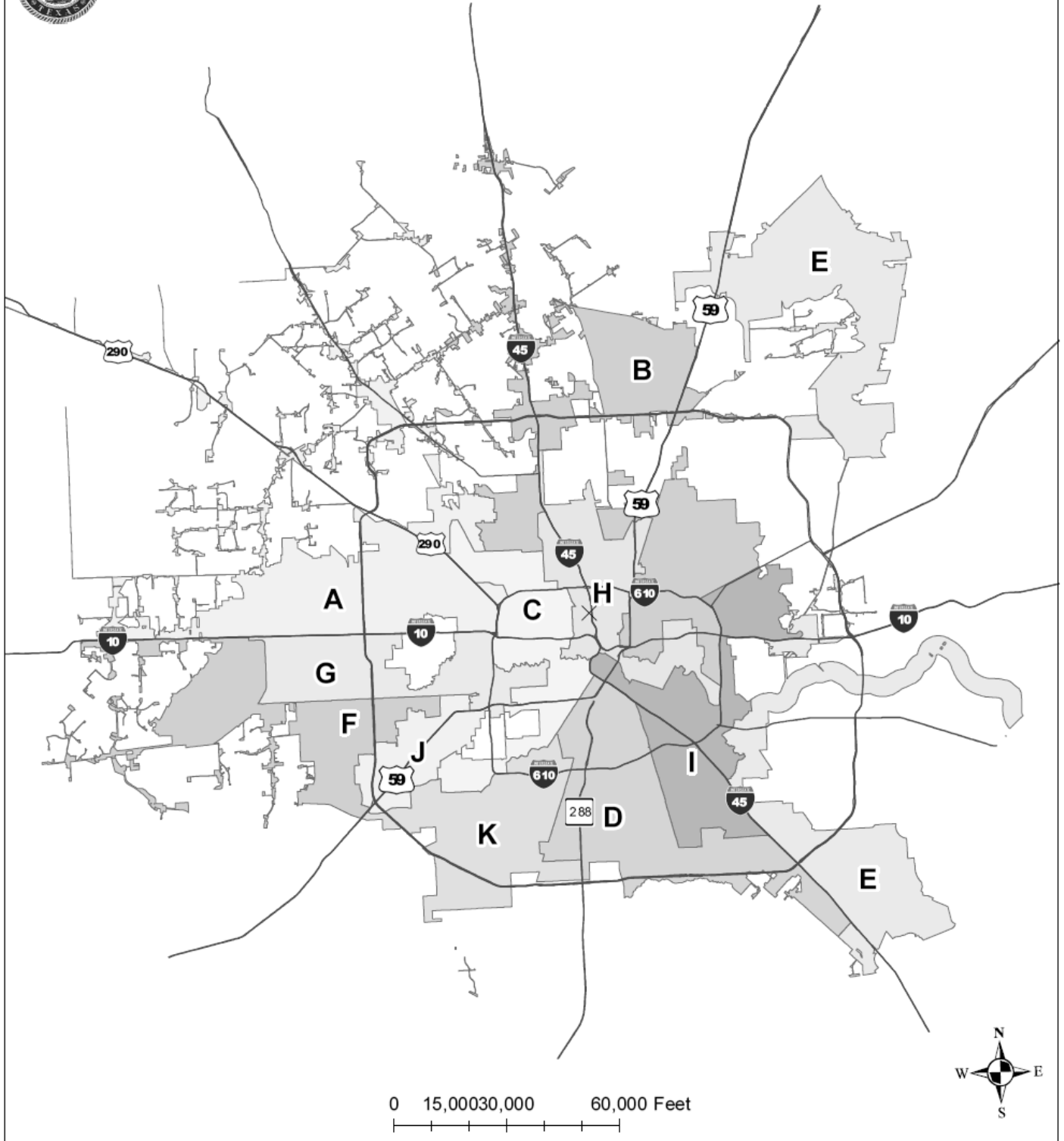
**Description**

Map  
Signed Coversheet

**Type**

Backup Material  
Signed Cover sheet

Houston Public Works  
Transportation & Drainage Operations



Westheimer Work  
Orders for Small  
Diameter Water Lines

WBS No. S-000700-0089-4  
Citywide

City Council District Map/Vicinity Map



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 8/12/2024

HPW- 20PMO178 / Contract Award / Grava LLC

Agenda Item#:

**Background:**

**SUBJECT:** Contract Award for Westheimer Work Orders for Small Diameter Water Lines.

**RECOMMENDATION: (SUMMARY)** Reject low bid, return bid bond, award Construction Contract to the second low bidder, Grava LLC for Westheimer Work Orders for Small Diameter Water Lines and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project consists of the construction of small diameter waterline extensions at various locations throughout the City of Houston excluding the Central Business District. New small diameter water lines will be built in neighborhoods where the systems are inadequate. It will also provide for the replacement of old, deteriorated substandard, and under capacity small diameter water lines. Replacement and extensions of small diameter lines will be made when requested by Houston Water. Water quality will be improved by using new small diameter water lines and increasing the potable water circulation.

**DESCRIPTION/SCOPE:** This contract is for construction of small diameter waterline extensions at various locations throughout the City of Houston excluding the Central Business District. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on June 28, 2024 and July 5, 2024. Bids were received on July 25, 2024. The five (5) bids are as follows:

Bidder	Bid Amounts
1. T Construction, LLC (non-compliance submission)	2.120 (Non-Responsive)
2. Grava, LLC	3.250
3. Texkota Enterprises, LLC	3.312
4. Reliance Construction Services, LP	3.945
5. MC2 Civil, LLC	4.575

**AWARD:** The apparent low bidder, T Construction LLC, was considered non-responsive due to not submitting an acceptable bid. Therefore, it is recommended that this construction contract be awarded to the second low bidder, Grava LLC, with a bid of \$4,000,000.00 (3.25 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$4,440,000.00 to be appropriated as follows:

• Bid Amount	\$4,000,000.00
• Early Completion Bonus Allowance	\$90,000.00
• Testing Services	\$150,000.00
• CIP Cost Recovery	\$200,000.00

Testing Services will be provided by ECS Southwest, LLP under a previously approved contract.

Bonus for early completion allowance is \$90,000.00. This represents the number of days between the contract substantial completion date and early completion date, 30 calendar days maximum, multiplied by \$1,000.00 per day for 3 approved locations. The actual amount, if applicable, will be based on the early completion date.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15.00% MBE goal, 8.00% WBE goal for this project.

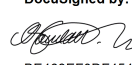
	<b><u>MBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	Grava LLC	Water and Sewer Line and Related Structures Construction	\$460,000.00	11.50%
2.	Texas Concrete Enterprise Ready Mix, Inc.	Ready Mix Concrete	\$70,000.00	1.75%
3.	Professional Traffic Control, LLC	Traffic Control Equipment	<u>\$70,000.00</u>	<u>1.75%</u>
		<b>TOTAL</b>	<b>\$600,000.00</b>	<b>15.00%</b>

	<b><u>WBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	MVA Construction, LLC	Concrete Paving	\$80,000.00	2.00%
2.	Triton Supply, Inc.	Fixtures, Electric Lighting	\$80,000.00	2.00%
		<b>TOTAL</b>	<b>\$160,000.00</b>	<b>4.00%</b>

	<b><u>SBE Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1.	Ceballos Construction, LLC	Concrete Paving	\$160,000.00	4.00%
		<b>TOTAL</b>	<b>\$160,000.00</b>	<b>4.00%</b>

**CONTRACT TOTAL \$920,000.00 23.00%**

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

DocuSigned by:  
  
 9/9/2024  
 BE463EF0DF454EB...  
 Randall V. Macchi, Chief Operating Officer  
 Houston Public Works

WBS No. S-000700-0089-4

**Amount and Source of Funding:**  
 \$4,440,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

<b><u>Name</u></b>	<b><u>Service Line</u></b>	<b><u>Contact Number</u></b>
Roberto Medina, Interim Chief of Staff	DO-HPW Government Relations	832.395.2456
Maria Perez, HPW Agenda Coordinator	DO-HPW Government Relations	832.395.2282
Michael Wahl, Assistant Director	HPW-TDO	832.395.2443

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Map	Backup Material
Ownership Information Form and Tax Report	Backup Material
OBO Documents	Backup Material
Pay or Play (POP 1-3)	Backup Material
Form B	Backup Material
Form 1295	Backup Material
Bid Tabulation	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

District C

Item Creation Date: 12/12/2023

HPW – 20INF2415 PES / Quiddity Engineering, LLC

Agenda Item#: 35.

### **Summary:**

ORDINANCE appropriating \$1,720,791.56 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Professional Engineering Services Contract between City of Houston and **QUIDDITY ENGINEERING, LLC** for Antoine Drive Paving and Drainage: US 290 to Acorn Street; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRICT C - KAMIN**

**TAGGED BY COUNCIL MEMBERS PECK AND KAMIN**

This was Item 41 on Agenda of September 11, 2024

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Quiddity Engineering, LLC for Antoine Drive Paving and Drainage: US 290 to Acorn Street.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Quiddity Engineering, LLC for Antoine Drive Paving and Drainage: US 290 to Acorn Street and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The project is part of the Capital Improvement Plan (CIP) and will include the Plans, Specifications and Estimate package as per Texas Department of Transportation (TxDOT) requirements and General Engineering Consultant oversight.

**DESCRIPTION/SCOPE:** This project will consist of the reconstruction of concrete paving along both sides of Antoine Drive between US 290 Westbound Frontage Road and Acorn Street, replacement of the existing northbound and southbound bridges over Brickhouse Gully, sidewalks, curbs, and median, replacement of the existing small diameter water lines, replacement of the existing sanitary sewer lines, upgrades to existing storm sewers and inlets, and installation of new signals and street lights.

**LOCATION:** The project area is generally bound by Tomball Parkway (Highway 249) on the north, Interstate Highway 10 on the south, Interstate Highway 45 on the east and Sam Houston Tollway (Beltway 8) on the west.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase II - Final Design, Phase III – Construction Phase Services and Additional Services. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$935,570.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$703,279.10.

The total cost of this project is \$1,720,791.56 to be appropriated as follows: \$1,638,849.10 for Contract services and \$81,942.46 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The standard M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.20% M/WBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kuo & Associates, Inc.	Engineering Services	\$122,305.00	7.46%
2. ISANI Consultants, LP	Engineering Services	\$187,428.00	11.44%
3. M2L Associates, Inc.	Landscape Architectural Services	\$ 28,500.00	1.74%
4. Chief Solutions, Inc	Architectural Construction Management	\$ 45,500.00	2.78%
5. Ally General Solutions LLC	Surveying and Mapping	<u>\$ 45,500.00</u>	<u>2.78%</u>
<b>TOTAL</b>		\$429,233.00	26.20%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
 Randall V. Macchi, Chief Operating Officer  
 Houston Public Works

WBS No. N-100030-003A-3

**Amount and Source of Funding:**

\$1,720,791.56

Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax  
 Fund No. 4046

**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
 Assistant Director, Capital Projects  
 Phone: (832) 395-2291

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet
Maps	Backup Material







**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District C

Item Creation Date: 12/12/2023

HPW – 20INF2415 PES / Quiddity Engineering, LLC

Agenda Item#:

**Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Quiddity Engineering, LLC for Antoine Drive Paving and Drainage: US 290 to Acorn Street.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Quiddity Engineering, LLC for Antoine Drive Paving and Drainage: US 290 to Acorn Street and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The project is part of the Capital Improvement Plan (CIP) and will include the Plans, Specifications and Estimate package as per Texas Department of Transportation (TxDOT) requirements and General Engineering Consultant oversight.

**DESCRIPTION/SCOPE:** This project will consist of the reconstruction of concrete paving along both sides of Antoine Drive between US 290 Westbound Frontage Road and Acorn Street, replacement of the existing northbound and southbound bridges over Brickhouse Gully, sidewalks, curbs, and median, replacement of the existing small diameter water lines, replacement of the existing sanitary sewer lines, upgrades to existing storm sewers and inlets, and installation of new signals and street lights.

**LOCATION:** The project area is generally bound by Tomball Parkway (Highway 249) on the north, Interstate Highway 10 on the south, Interstate Highway 45 on the east and Sam Houston Tollway (Beltway 8) on the west.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase II - Final Design, Phase III – Construction Phase Services and Additional Services. The Basic Services fees for Phase II and Phase III are based on a negotiated lump sum amount. The total Basic Services appropriation is \$935,570.00.

The Contract also includes certain Additional Services to be paid either as a lump sum or on a reimbursable basis. The total Additional Services appropriation is \$703,279.10.

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5. Ally General Solutions LLC	Surveying and Mapping	<u>\$ 45,500.00</u>	<u>2.78%</u>
<b>TOTAL</b>		\$429,233.00	26.20%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

  
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8/16/2024

Randall V. Macchi, Chief Operating Officer  
Houston Public Works

WBS No. N-100030-003A-3

**Amount and Source of Funding:**

\$1,720,791.56- Fund No. 4046 –Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2291

**ATTACHMENTS:**

**Description**

**Type**

SAP Documents

Financial Information

Maps

Backup Material

OBO Documents

Backup Material

Form B

Backup Material

Ownership Information Form and Tax Report

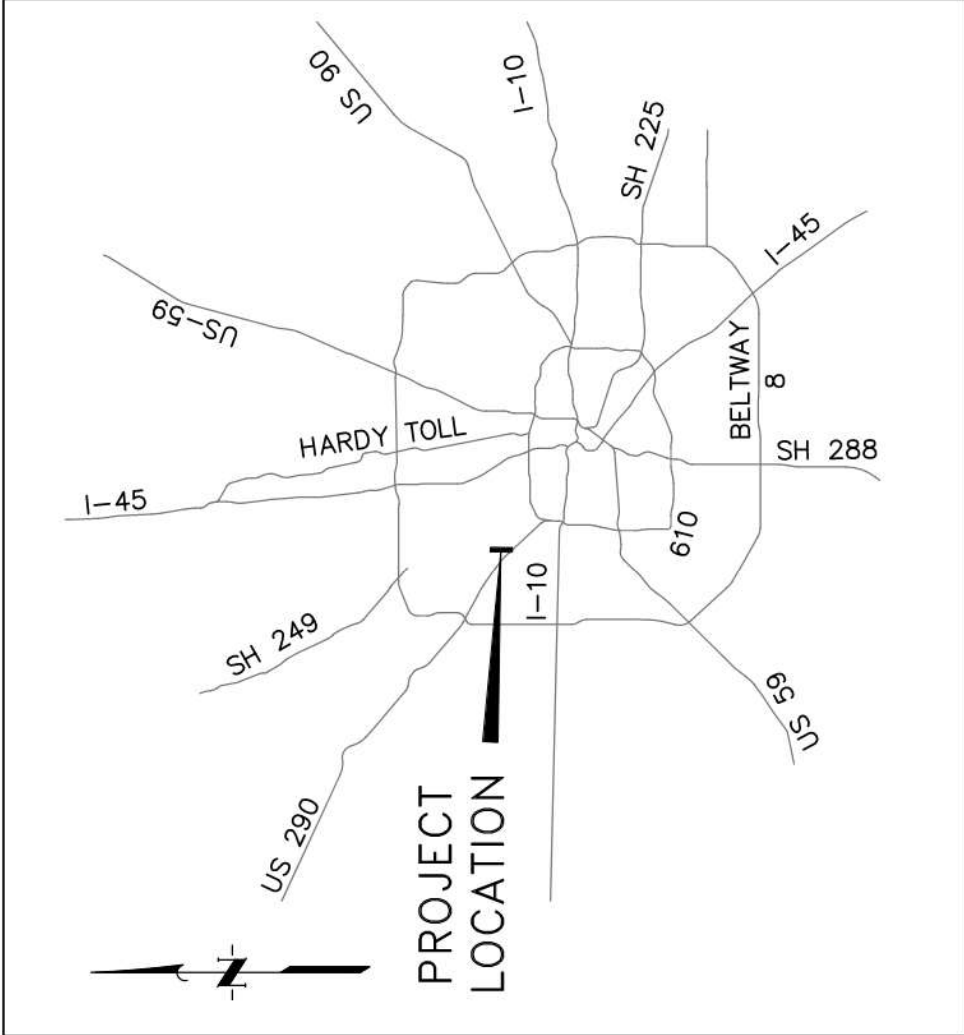
Backup Material

Pay or Play

Backup Material

Form 1295

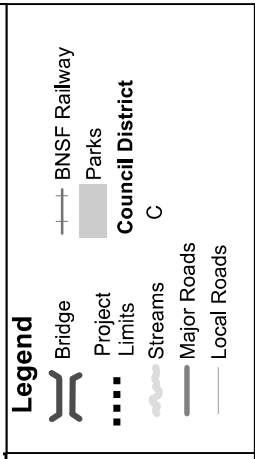
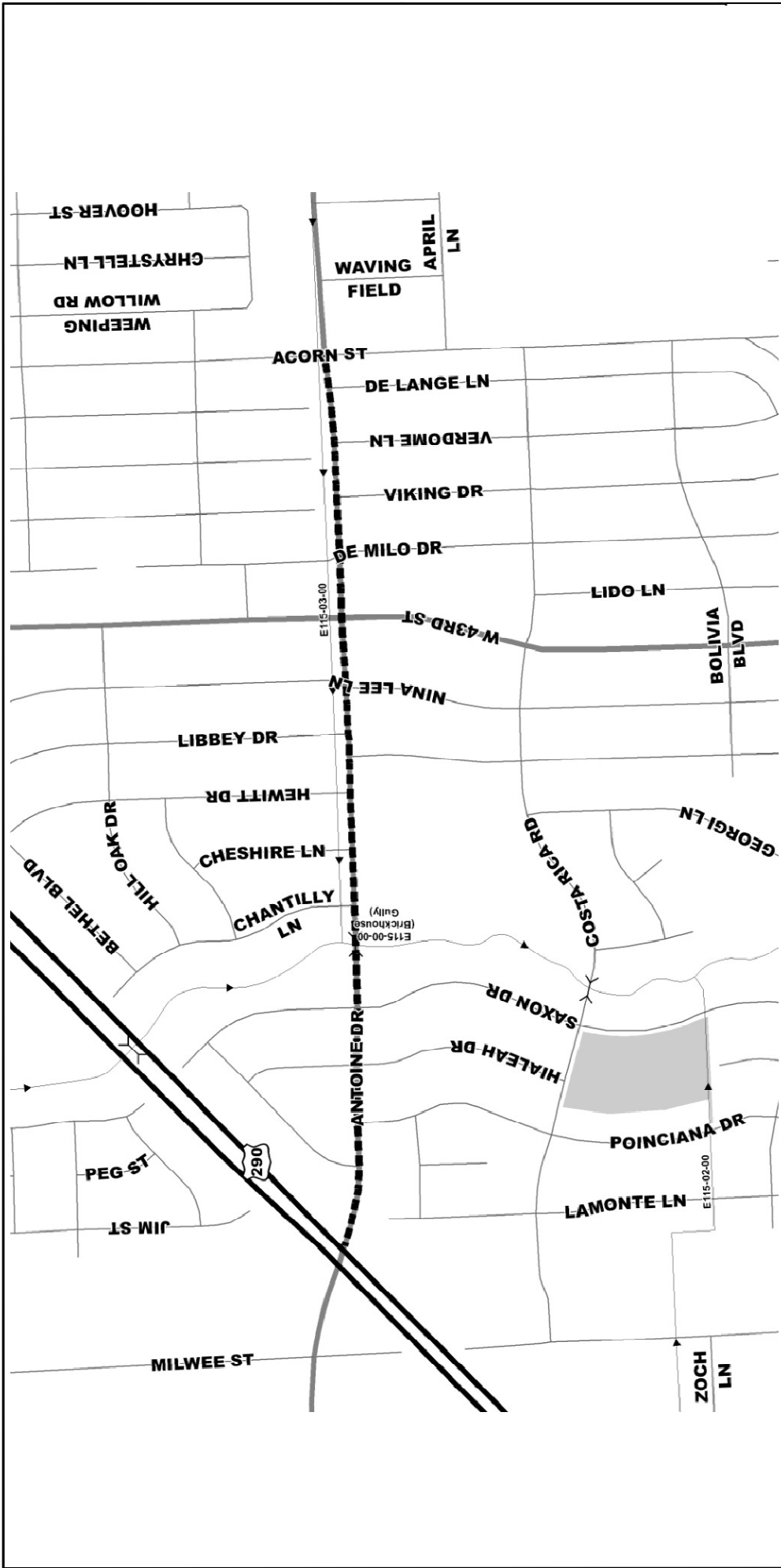
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PLANS AND ESTIMATES ARE  
SUBJECT TO CHANGE

**ANTOINE DRIVE FROM US 290 TO ACORN STREET**  
 PROJECT NO: N-10030-003A-3  
 LOCATION MAP





**ANTOINE DRIVE FROM US 290 TO ACORN STREET**  
 PROJECT NO: N-10030-003A-3

**PROJECT MAP**

  
 Not to Scale





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2024

Item Creation Date:

Proposition A Council Member item - Sidewalk Ordinance

Agenda Item#: 36.

### **Summary:**

#### **PROPOSITION A COUNCIL MEMBER ITEM**

ORDINANCE amending Sections 40-553 and 40-560 of the Code of Ordinances, Houston, Texas, relating to the required approval of a Sidewalk Plan or payment of a fee-in-lieu thereof for the construction of a new single-family residential use, other than a secondary dwelling unit

**TAGGED BY COUNCIL MEMBERS EVANS-SHABAZZ AND POLLARD**

This was Item 47 on Agenda of September 11, 2024

### **ATTACHMENTS:**

#### **Description**

Signed Prop A Council Member request

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 8/27/24  
Item Creation Date: 8/20/24

### Chapter 40 Article XXII. – Sidewalks

#### **Summary:**

ORDINANCE amending **Sec. 40-553. – Applicability.** to remove item (3) as a requirement. Also, to amend **Sec. 40-560. Fee-in-lieu of sidewalk construction eligibility; fee established.** to remove item “a.” under subsection (b) as a requirement.

#### **Background:**

This amendment is regarding the “sidewalk to nowhere” issue that many residential developers are facing in the city of Houston. Currently, the city requires sidewalks to be constructed for new-build single-family homes, even if there are no other sidewalks on the street to connect the sidewalk to. Moreover, currently the city can waive the requirement to construct the sidewalk if the developer pays a fee. This amendment aims to remove the mandatory sidewalk construction requirement for new single-family residential developments, thereby eliminating both the construction requirement and the fee-in-lieu option.

#### **Sec. 40-553. Applicability.**

(a) Except as provided in subsection (b) of this section, any person or entity seeking approval for a building permit, certificate of occupancy, or other construction permit or approval required by this Code for any of the following activities must first obtain approval of a sidewalk plan in accordance with this article:

**(3) Construction of a new single-family residential use other than a secondary dwelling unit;**

#### **Sec. 40-560. Fee-in-lieu of sidewalk construction eligibility; fee established.**

(a) The planning official and sidewalk committee may waive the sidewalk construction requirement only in accordance with this section. An applicant must file a sidewalk plan with the department and pay the application fee for the plan review and fee-in-lieu determination.

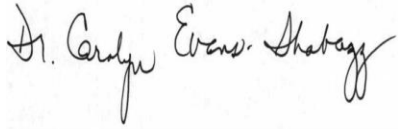
(b) An applicant may request approval to pay a fee-in-lieu of sidewalk construction when either:

(1) The planning official determines the activity listed under section 40-553 meets the following conditions:

**a. Construction of a new single-family residential use, other than a secondary dwelling unit;**

Council Member Edward Pollard, District J

Council Member Carolyn Evans-Shabazz, District D

A handwritten signature in black ink that reads "Dr. Carolyn Evans-Shabazz". The signature is written in a cursive style with a large initial "C".

Council Member Tiffany Thomas, District F

A handwritten signature in black ink that reads "Tiffany Thomas". The signature is written in a cursive style with a large initial "T".