

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

July 16 & 17, 2024

MAYOR
JOHN WHITMIRE

CONTROLLER
CHRIS HOLLINS

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Mario Castillo
District H

Carolyn Evans-Shabazz
District D

Joaquin Martinez
District I

Fred Flickinger
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Julian Ramirez
Position 1

Twila Carter
Position 3

Willie Davis
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, July 16, 2024 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member
Flickinger

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

Speakers List

RECESS

RECONVENE

WEDNESDAY - JULY 17th, 2024 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 9

MISCELLANEOUS - NUMBERS 1 and 2

1. REQUEST from Mayor for confirmation of the appointment of **VONN TRAN** as the Director of the **PLANNING AND DEVELOPMENT DEPARTMENT**
2. **RECOMMENDATION OF THE CHIEF OPERATING OFFICER, HOUSTON PUBLIC WORKS TO AMEND MOTION #2024-117, 2/14/2024, TO REFLECT** the approval of the revised final contract amount of \$3,073,83.05 for the FY2022 Citywide Asphalt Overlay Package #2 on contract with **MAIN LANE INDUSTRIES, LTD** - 2.44% over the original Contract Amount - **DISTRICTS B - JACKSON; C - KAMIN and I - MARTINEZ**

ORDINANCES - NUMBERS 3 through 9

3. **ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to the Council Rules of Procedure including the submission of Agenda Items by Council Members
4. **ORDINANCE** amending Ordinance No. 2023-0407 to increase maximum contract amount for Professional Services Contract between City of Houston and **HUSCH BLACKWELL LLP** to provide representation of City in Various Condemnation Matters - \$375,000.00 - Property and Casualty Fund
5. **ORDINANCE** approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION, d/b/a BRENTWOOD COMMUNITY FOUNDATION**, to extend term of agreement and provide additional Housing Opportunities for Persons With AIDS Funds to provide Short-Term Rent, Mortgage, and Utility Assistance, Supportive Services, and Transitional Housing to low-income households living with HIV/AIDS - \$892,209.00 - Grant Fund - **DISTRICT K - CASTEX-TATUM**
6. **ORDINANCE** approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **A CARING SAFE PLACE, INC**, to extend term of Subrecipient Agreement and provide additional Housing Opportunities for Persons With AIDS Funds to continue to administer and operate a permanent Supportive Housing Community Residence and Transitional Housing Community Residence along with Supportive Services for low-income households affected by or living with HIV/AIDS - \$941,051.94 - Grant Fund
7. **ORDINANCE** approving and authorizing first amendment to agreement between City of Houston and **TEXAS PROPERTY ASSESSED CLEAN ENERGY** (previously approved by Ordinance No. 2021-1093)
8. **ORDINANCE** amending Ordinance No. 2024-0390 to increase maximum contract amounts and approve first amendments to agreements with **ASHBRITT, INC, DRC EMERGENCY SERVICES, INC, T.F.R. ENTERPRISES, INC** and **CERES ENVIRONMENTAL SERVICES, INC** for Disaster Debris Removal Services
9. **ORDINANCE** consenting to the addition of 25.815 acres of land to **CHIMNEY HILL MUNICIPAL UTILITY DISTRICT** , for inclusion in its district

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 10 and 11

NON-CONSENT - MISCELLANEOUS

10. **SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection for the 4% tax credit application for the following multifamily developments:

BRITTONS PLACE	3706 LYONS AVE	DISTRICT B - JACKSON
PLEASANT HILL	3814 LYONS	DISTRICT B -

PURCHASING AND TABULATION OF BIDS

11. **AMEND MOTION #2024-514, PASSED 6/18/2024, TO CORRECT** the name of the cooperative purchasing organization from **Buyboard Purchasing Cooperative** to **TEXAS SMARTBUY**, awarded to **MIDWEST LIBRARY SERVICE - REQUIRES THREE MOTIONS**

MATTERS HELD - NUMBERS 12 through 16

12. RESOLUTION supporting certification of a Municipal Setting Designation outside the boundary of the City of Houston for the site located at 810 Industrial Boulevard, Sugar Land, Texas
TAGGED BY COUNCIL MEMBER RAMIREZ
This was Item 3 on Agenda of July 10, 2024
13. RESOLUTION adopting the recommendation of the City Attorney to assign accounts overlapping with Humble, Clear Creek, Spring Branch, Pasadena, Alief, Galena Park, Klein, Fort Bend, and Aldine Independent School Districts, and those accounts located in multiple school districts (collectively Perdue assigned accounts) to **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP** and **GREENBERG TRAURIG, LLP**, functioning as a Joint Venture and to assign to **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** accounts overlapping all other areas of the City except for the Perdue assigned accounts under the City's respective contract with each law firm for the Collection of Delinquent Ad Valorem Taxes
TAGGED BY COUNCIL MEMBERS EVANS-SHABAZZ, DAVIS and CARTER
This was Item 4 on Agenda of July 10, 2024
14. ORDINANCE appropriating \$1,291,523.00 out of Airports Improvement Fund; awarding construction Contract to **HARPER BROTHERS CONSTRUCTION, LLC** for Drainage Rehabilitation and Upgrade Project at Ellington Airport (Project No. 954); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for construction services, materials testing services and contingency, relating to the Drainage Rehabilitation and Upgrade Project financed by the Airports Improvement Fund - **DISTRICT E - FLICKINGER**
TAGGED BY COUNCIL MEMBER DAVIS
This was Item 9 on Agenda of July 10, 2024
15. ORDINANCE declaring surplus and authorizing the sale of certain real property consisting of the following parcels: 1) approximately 5.89 acres of land located at 4605 Wilmington St. and 9314 Cullen Blvd., Houston, Harris County, Texas 77051, and identified as Parcels Q75-003, P99-001, and part of Parcel Q75-002, 2) approximately 1.248 acres of land located at 8418 and 8422 Jensen Dr., Houston, Harris County, Texas 77093, and identified as Parcel P99-002, and 3) approximately 0.64 acre of land located at 7131

Cullen Blvd., Houston, Harris County, Texas 77021, and identified as part of Parcel P77-001; approving and authorizing a Real Estate Marketing Agreement between City of Houston, Texas, and **WOMACK DEVELOPMENT & INVESTMENT REALTORS, INCORPORATED**, for Marketing and Sale of Surplus Property - **DISTRICTS D - EVANS-SHABAZZ and H - CASTILLO**

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 10 on Agenda of July 10, 2024

16. ORDINANCE approving and authorizing contract between City of Houston and **HOUSTON ARTS ALLIANCE** for Professional Civic Art and Conservation Administration Services; providing a maximum contract amount - 2 Years with 3 one-year options - \$25,000,000.00 - Enterprise and Other Funds

TAGGED BY COUNCIL MEMBERS KAMIN, CASTILLO, MARTINEZ and DAVIS

This was Item 14 on Agenda of July 10, 2024

SUPPLEMENTAL POSTING - NUMBER 17

17. ORDINANCE approving and authorizing a Mutual Aid Agreement with **HARRIS COUNTY, TEXAS**

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Evans-Shabazz first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE - CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

Speakers List

Agenda Item#:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

MYR - Appoint Vonn Tran - Planning Director

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment of **VONN TRAN** as the Director of the **PLANNING AND DEVELOPMENT DEPARTMENT**

Background:

Pursuant to Chapter 33-2 of the Code of Ordinances I am appointing Vonn Tran to the Director position in the Planning and Development Department. She has extensive experience in commercial real estate and knows how to bring parties together to solve problems. Ms. Tran's background also includes working knowledge of Special Districts, such as, Management Districts, TIRZ's and MUD's and how they aid in development and redevelopment. Her responsibilities will include oversight of several ordinances that affect development and neighborhoods, transportation planning, working with the Planning Commission, Houston Archeological and Historical Commission, Tower Commission, and streamlining operations to create efficiencies. She has a customer-centric focus that will take the department to the next level.

Consideration of her appointment will be on the July 17, 2024 agenda. I have attached her resume. Ms. Tran will make herself available to meet with you individually.

Sincerely,

John Whitmire
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District B, District C, District I

Item Creation Date: 6/17/2024

HPW - 20PMO163 Amend Motion/ Main Lane Industries,
Ltd.

Agenda Item#: 2.

Summary:

RECOMMENDATION OF THE CHIEF OPERATING OFFICER, HOUSTON PUBLIC WORKS TO AMEND MOTION #2024-117, 2/14/2024, TO REFLECT the approval of the revised final contract amount of \$3,073,83.05 for the FY2022 Citywide Asphalt Overlay Package #2 on contract with **MAIN LANE INDUSTRIES, LTD** - 2.44% over the original Contract Amount - **DISTRICTS B - JACKSON; C - KAMIN and I - MARTINEZ**

Background:

SUBJECT: Amend Motion 2024-0117, approved on February 14, 2024, for an administrative correction to the final contract amount for the FY2022 Citywide Asphalt Overlay Package #2.

RECOMMENDATION: (SUMMARY) Approve an Amendment to Motion 2024-0117 for an administrative correction to the final Contract Amount from \$2,919,618.90 to \$3,073,283.05, or 2.44% over the original Contract Amount, as reflected in the revised Final Estimate and authorize final payment.

SPECIFIC EXPLANATION: The requested amendment to Motion 2024-0117 will reflect the correct Final Contract amount of \$3,073,283.05, or 2.44% over the original Contract Amount, as referenced in the revised Final Estimate. This action will allow Houston Public Works to authorize final payment to the contractor for the services rendered. All other terms and conditions of this award shall remain as previously approved by City Council.

Randall V. Macchi
Chief Operating Officer
Houston Public Works

WBS No(s). N-321040-0052-4

Prior Council Action:

Ordinance No. 2022-0148, dated 02/23/2022

Motion No. 2024-0117, dated 02/14/2024

Amount and Source of Funding:

No additional funding is required.

Total (original) appropriation of \$3,485,000.00 from Fund 4040 METRO Projects Construction DDSRF.

Contact Information:

Michael T. Wahl, P.E., PTOE

Assistant Director, Transportation, and Drainage Operations

Phone: (832) 395-2443

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District C, District I
Item Creation Date: 6/17/2024

HPW - 20PMO163 Amend Motion/ Main Lane Industries, Ltd.

Agenda Item#:

Background:

SUBJECT: Amend Motion 2024-0117, approved on February 14, 2024, for an administrative correction to the final contract amount for the FY2022 Citywide Asphalt Overlay Package #2.

RECOMMENDATION: (SUMMARY) Approve an Amendment to Motion 2024-0117 for an administrative correction to the final Contract Amount from \$2,919,618.90 to \$3,073,283.05, or 2.44% over the original Contract Amount, as reflected in the revised Final Estimate and authorize final payment.

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DocuSigned by:

A handwritten signature in black ink, appearing to read "Randall V. Macchi".

7/3/2024

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Randall V. Macchi
Chief Operating Officer
Houston Public Works

WBS No(s). N-321040-0052-4

Prior Council Action:

Ordinance No. 2022-0148, dated 02/23/2022

Motion No. 2024-0117, dated 02/14/2024

Amount and Source of Funding:

No additional funding is required.

Total (original) appropriation of \$3,485,000.00 from Fund 4040 METRO Projects Construction DDSRF.

Contact Information:

Michael T. Wahl, P.E., PTOE
Assistant Director, Transportation, and Drainage Operations
Phone: (832) 395-2443

ATTACHMENTS:

Description	Type
Prior Council Action	Backup Material
Final Estimate Revised	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

LGL - Amend Chapter 2

Agenda Item#: 3.

Summary:

ORDINANCE **AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to the Council Rules of Procedure including the submission of Agenda Items by Council Members

Background:

It is recommended that City Council approve an ordinance amending the Council Rules of Procedure in Chapter 2 of the City's Code of Ordinances.

On November 7, 2023, a majority of the qualified voters of the City of Houston voted to amend Article VII, Section 3 of the Houston City Charter to enable three or more City Council Members to place an item on a regular City Council meeting agenda.

Mayor Whitmire established the Proposition A Council Committee to provide a forum compliant with the Texas Open Meetings Act for the discussion and development of proposed agenda items by Council Members for the City Council agenda as well as rules of procedure for Council Member-sponsored agenda items in compliance with the City Charter and other relevant law.

On June 25, 2024, the Proposition A Council Committee approved, as amended, proposed rules for Council Member-sponsored agenda items for consideration as amendments to the Council Rules of Procedure in Section 2-2 of the City's Code of Ordinances.

The Administration also proposes a housekeeping change to Council Rule 7 (Recesses Rule) eliminating the mandatory lunch recess.

Arturo Michel, City Attorney
Legal Department

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

LGL - Amend Chapter 2

Agenda Item#: 4.

Summary:

ORDINANCE **AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to the Council Rules of Procedure including the submission of Agenda Items by Council Members

Background:

It is recommended that City Council approve an ordinance amending the Council Rules of Procedure in Chapter 2 of the City's Code of Ordinances.


On November 7, 2023, a majority of the qualified voters of the City of Houston voted to amend Article VII, Section 3 of the Houston City Charter to enable three or more City Council Members to place an item on a regular City Council meeting agenda.

Mayor Whitmire established the Proposition A Council Committee to provide a forum compliant with the Texas Open Meetings Act for the discussion and development of proposed agenda items by Council Members for the City Council agenda as well as rules of procedure for Council Member-sponsored agenda items in compliance with the City Charter and other relevant law.

On June 25, 2024, the Proposition A Council Committee approved, as amended, proposed rules for Council Member-sponsored agenda items for consideration as amendments to the Council Rules of Procedure in Section 2-2 of the City's Code of Ordinances.

The Administration also proposes a housekeeping change to Council Rule 7 (Recesses Rule) eliminating the mandatory lunch recess.

DocuSigned by:


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Arturo Michel, City Attorney
Legal Department
7/14/2024

ATTACHMENTS:

Description

Ordinance
Table Amendment Document
Rules Approved by Proposition A Council Committee As Amended 06.25.2024

Type

Ordinance/Resolution/Motion
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date:

LGL-Husch Blackwell LLP-Legal Service Agreement

Agenda Item#: 4.

Summary:

ORDINANCE amending Ordinance No. 2023-0407 to increase maximum contract amount for Professional Services Contract between City of Houston and **HUSCH BLACKWELL LLP** to provide representation of City in Various Condemnation Matters - \$375,000.00 - Property and Casualty Fund

Background:

The City Attorney recommends City Council pass an ordinance amending Ordinance No. 2023-0407 to increase the maximum contract amount from **\$275,000.00** to **\$650,000.00** for a professional services agreement between the City of Houston ("City") and **Husch Blackwell LLP** ("Firm") for legal services.

The original contract provided for Husch Blackwell to consult with and represent the City, as needed, in condemnation proceedings for the Windermere Outfall Repair Project, which involves litigation relating to the acquisition of two parcels required for commencement of the Windermere Outfall Repair project. The Windermere Outfall Repair Project is a Houston Public Works Department engineering project designed to repair and improve an aging outfall near Fondren Road to prevent future flooding, as has occurred in the past due to the continuous deterioration of the outfall. The litigation for both parcels involves extensive discovery, motions, and case preparation. Both matters have now moved beyond the special commissioners' hearing stage, resulting in the use of the funding previously allotted for these matters. The matter of *City of Houston v. Radich* (17 Windermere) is docketed for a jury trial in August 2024. The matter of *City of Houston v. Haznain* (18 Windermere) matter is expected to proceed to a jury trial as well in early 2025, but the court has not yet set a trial date. The increase in funding will allow Husch Blackwell to continue to consult with and represent the City in these two matters. The City recommends continuing to engage the Firm to represent the City's interests because the Firm and its attorneys are experienced practitioners in representing governmental clients in condemnation matters and other complex litigation and are familiar with the two matters.

MWBE Participation: The MWBE participation goal for this contract is 18%. The certified MWBE subcontractor for legal services is Monty & Ramirez LLP. The Firm currently is achieving 10% participation towards the goal. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWBE Program.

Fiscal Note: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal

Note is required as stated in the Financial Policies.

Arturo G. Michel, City Attorney

Jedediah Greenfield
Chief Procurement Officer

Estimated Spending Authority			
Department	Current FY	Out Year	Total
Legal Department	\$375,000.00	-	\$375,000.00
Total	\$375,000.00	-	\$375,000.00

Prior Council Action:

Ordinance No. 2023-0407, passed on June 7, 2023

Amount and Source of Funding:

\$375,000.00

Property and Casualty Fund

Fund 1004

Contact Information:

Steven Beard, (832) 393-6295

Erin Gage, (832) 393-6446

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

LGL-Husch Blackwell LLP-Legal Service Agreement

Agenda Item#: 18.

Summary:

AN ORDINANCE AMENDING ORDINANCE NO. 2023-0407 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR A PROFESSIONAL SERVICES CONTRACT BETWEEN HUSCH BLACKWELL LLP AND THE CITY OF HOUSTON TO PROVIDE REPRESENTATION OF THE CITY IN VARIOUS CONDEMNATION MATTERS; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

The City Attorney recommends City Council pass an ordinance amending Ordinance No. 2023-0407 to increase the maximum contract amount from **\$275,000.00** to **\$650,000.00** for a professional services agreement between the City of Houston ("City") and **Husch Blackwell LLP** ("Firm") for legal services.

The original contract provided for Husch Blackwell to consult with and represent the City, as needed, in condemnation proceedings for the Windermere Outfall Repair Project, which involves litigation relating to the acquisition of two parcels required for commencement of the Windermere Outfall Repair project. The Windermere Outfall Repair Project is a Houston Public Works Department engineering project designed to repair and improve an aging outfall near Fondren Road to prevent future flooding, as has occurred in the past due to the continuous deterioration of the outfall. The litigation for both parcels involves extensive discovery, motions, and case preparation. Both matters have now moved beyond the special commissioners' hearing stage, resulting in the use of the funding previously allotted for these matters. The matter of *City of Houston v. Radich* (17 Windermere) is docketed for a jury trial in August 2024. The matter of *City of Houston v. Haznain* (18 Windermere) matter is expected to proceed to a jury trial as well in early 2025, but the court has not yet set a trial date. The increase in funding will allow Husch Blackwell to continue to consult with and represent the City in these two matters. The City recommends continuing to engage the Firm to represent the City's interests because the Firm and its attorneys are experienced practitioners in representing governmental clients in condemnation matters and other complex litigation and are familiar with the two matters.

MWBE Participation: The MWBE participation goal for this contract is 18%. The certified MWBE subcontractor for legal services is Monty & Ramirez LLP. The Firm currently is achieving 10% participation towards the goal. The Office of Business Opportunity will continue to monitor this contract for compliance with the MWBE Program.

Fiscal Note: Funding for this item is included in the FY25 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Arturo G. Michel.

Arturo G. Michel, City Attorney

DocuSigned by:

A blue ink signature of Jeddiah Greenfield.

Jeddiah Greenfield
Chief Procurement Officer

Prior Council Action:

Ordinance No. 2023-0407, passed on June 7, 2023

Amount and Source of Funding:

\$375,000.00 – Property and Casualty Fund (1004)

\$375,000.00 – Total

Contact Information:

Steven Beard, (832) 393-6295

Erin Gage, (832) 393-6446



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District K, ALL

Item Creation Date: 2/29/2024

HCD24-28 Brentwood Community Foundation HOPWA First Amendment

Agenda Item#: 5.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION, d/b/a BRENTWOOD COMMUNITY FOUNDATION**, to extend term of agreement and provide additional Housing Opportunities for Persons With AIDS Funds to provide Short-Term Rent, Mortgage, and Utility Assistance, Supportive Services, and Transitional Housing to low-income households living with HIV/AIDS - \$892,209.00 - Grant Fund - **DISTRICT K - CASTEX-TATUM**

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and the Brentwood Economic Community Development Corporation, dba Brentwood Community Foundation (BCF), to provide up to \$892,209.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the administration and operation of a community residence and program providing transitional housing, Short-Term Rent, Mortgage, and Utility (STRMU) assistance, and Supportive Services to 205 unduplicated HOPWA eligible households living with HIV/AIDS.

BCF operates an 18-unit transitional housing facility for men living with HIV/AIDS. Through its rental assistance programs, BCF will provide rental subsidies to approximately 150 unduplicated households who are at-risk of becoming homeless. BCF will also provide Supportive Services to 135 HOPWA eligible households to include mental health counseling, health education, and nutritional education classes to improve health and quality of life.

Category	Amount	Percent
Short-Term Rent, Mortgage, and Utility Assistance	\$444,875.00	49.86%
Operations	\$174,370.00	19.54%
Supportive Services	\$210,547.00	23.60%
Administration	\$62,417.00	7.00%
Total	\$892,209.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in September 2022, with the option to renew for up to one-year, at the City's discretion. BCF was one of the selected agencies. The initial Agreement began July 1, 2023, with the current term ending on June 30, 2024. An administrative extension was

granted to extend the Agreement through September 30, 2024. This First Amendment will extend the term and provide funding through July 31, 2025.

As of April 2024, BCF has expended approximately 72% of their allocated funding and served 93% of their client goal. Brentwood Community Foundation has received funding through various agreements with the City since 1995 and had no findings on the last compliance monitoring.

Fiscal Note:

No fiscal note is required on grant items.

Michael Nichols, Director

Prior Council Action:

6/21/2023 (O) 2023-491

Amount and Source of Funding:

\$892,209.00

Federal Government – Grant Funded

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/9/2024

District K, ALL

Item Creation Date: 2/29/2024

HCD24-28 Brentwood Community Foundation HOPWA First Amendment

Agenda Item#: 6.

Summary:

NOT A REAL CAPTION

ORDINANCE approving and authorizing First Amendment to contract between the City of Houston and the **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION, dba BRENTWOOD COMMUNITY FOUNDATION (BCF)** to provide up to \$892,209.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds for the administration and operation of a community residence and program providing transitional housing, Short-Term Rent, Mortgage, and Utility assistance, and Supportive Services to households living with HIV/AIDS - **DISTRICT K - CASTEX-TATUM**

Background:

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Administration	\$62,417.00	7.00%
Total	\$892,209.00	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in September 2022, with the option to renew for up to one-year, at the City's discretion. BCF was one of the selected agencies. The initial Agreement began July 1, 2023, with the current term ending on June 30, 2024. An administrative extension was granted to extend the Agreement through September 30, 2024. This First Amendment will extend the term and provide funding through July 31, 2025.

As of April 2024, BCF has expended approximately 72% of their allocated funding and served 93% of their client goal. Brentwood Community Foundation has received funding through various agreements with the City since 1995 and had no findings on the last compliance monitoring.

Fiscal Note:

No fiscal note is required on grant items.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

6/21/2023 (O) 2023-491

Amount and Source of Funding:

\$892,209.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Ownership Form
Board List
Delinquent Tax Report
Ordinance 2023-491

Type

Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 4/1/2024

HCD24-41 A Caring Safe Place HOPWA 1st Amendment

Agenda Item#: 6.

Summary:

ORDINANCE approving and authorizing first amendment to Subrecipient Agreement between City of Houston and **A CARING SAFE PLACE, INC.**, to extend term of Subrecipient Agreement and provide additional Housing Opportunities for Persons With AIDS Funds to continue to administer and operate a permanent Supportive Housing Community Residence and Transitional Housing Community Residence along with Supportive Services for low-income households affected by or living with HIV/AIDS - \$941,051.94 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and A Caring Safe Place, Inc. (ACSP), extending the term of the Agreement and providing up to \$941,051.94 in Housing Opportunities for Persons with AIDS (HOPWA) funds to administer and operate a transitional housing facility and a permanent supportive housing facility along with case management and other supportive services to serve a total of 45 eligible households living with HIV/AIDS.

Services and housing assistance to eligible households will be provided as follows:

(1) Community Residence Transitional Housing and Supportive Services to thirty (30) households; (2) Permanent Supportive Housing and Supportive Services to fifteen (15) households. Supportive Services include case management, health, nutrition, and group therapy sessions to promote housing stability and improve access to care or related services.

Category	Amount	Percent
Operations	\$507,387.38	53.92%
Supportive Services	\$369,924.15	39.31%
Administration	\$63,740.41	6.77%
Total	\$941,051.94	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in September

2022 with the option to renew it for up to one-year at the City's discretion. ACSP was one of the selected agencies. The initial term was from June 1, 2023 to May 31, 2024. An administrative extension was granted to extend the Agreement through October 31, 2024. This First Amendment will extend the term and provide funding through July 31, 2025.

As of April 2024, ACSP has expended approximately 80% of their allocated funding and served 100% of their client goal. ACSP has received funding through various Agreements with the City since its inception and had no findings on the last compliance monitoring review.

Fiscal Note:

No fiscal note is required on grant items.

The Housing and Affordability Committee Chair was briefed on this item on April 10, 2024.

Michael Nichols, Director

Prior Council Action:

5/10/2023 (O) 2023-314

Amount and Source of Funding:

\$941,051.94 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/9/2024

ALL

Item Creation Date: 4/1/2024

HCD24-41 A Caring Safe Place HOPWA 1st Amendment

Agenda Item#: 8.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing a First Amendment to the Subrecipient Agreement between the City of Houston and **A CARING SAFE PLACE, INC.**, extending the term of the Agreement and providing up to \$941,051.94 in Housing Opportunities for Persons with AIDS (HOPWA) Funds to administer and operate a transitional housing facility and a permanent supportive housing facility along with case management and other supportive services to serve households living with HIV/AIDS

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a First Amendment to the Subrecipient Agreement between the City of Houston (City) and A Caring Safe Place, Inc. (ACSP), extending the term of the Agreement and providing up to \$941,051.94 in Housing Opportunities for Persons with AIDS (HOPWA) funds to administer and operate a transitional housing facility and a permanent supportive housing facility along with case management and other supportive services to serve a total of 45 eligible households living with HIV/AIDS.

Services and housing assistance to eligible households will be provided as follows:

(1) Community Residence Transitional Housing and Supportive Services to thirty (30) households; (2) Permanent Supportive Housing and Supportive Services to fifteen (15) households. Supportive Services include case management, health, nutrition, and group therapy sessions to promote housing stability and improve access to care or related services.

Category	Amount	Percent
Operations	\$507,387.38	53.92%
Supportive Services	\$369,924.15	39.31%
Administration	\$63,740.41	6.77%
Total	\$941,051.94	100.00%

HCD conducted a Notice of Funding Availability (NOFA) for HOPWA services in September 2022 with the option to renew it for up to one-year at the City's discretion. ACSP was one of the selected agencies. The initial term was from June 1, 2023 to May 31, 2024. An administrative extension was granted to extend the Agreement through October 31, 2024. This First Amendment will extend the term and provide funding through July 31, 2025.

As of April 2024, ACSP has expended approximately 80% of their allocated funding and served 100% of their client goal. ACSP has received funding through various Agreements with the City since its inception and had no findings on the last compliance monitoring review.

Fiscal Note:

No fiscal note is required on grant items.

The Housing and Affordability Committee Chair was briefed on this item on April 10, 2024.

DocuSigned by:

Michael Nichols

Michael Nichols, Director

Prior Council Action:

5/10/2023 (O) 2023-314

Amount and Source of Funding:

\$941,051.94 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 6/20/2024

E29909.A1 - Houston Pace Program Management (Texas
PACE Authority) - ORDINANCE

Agenda Item#: 7.

Summary:

ORDINANCE approving and authorizing first amendment to agreement between City of Houston and **TEXAS PROPERTY ASSESSED CLEAN ENERGY** (previously approved by Ordinance No. 2021-1093)

Background:

Sole Source for P15-E29909.A1 – Approve an ordinance authorizing a first amendment to Contract No. C79392 between the City of Houston and Texas Property Assessed Clean Energy Authority dba Texas PACE Authority, approved by Ordinance No. 2021-1093 on December 15, 2021, modifying terms of the agreement for the continued services for Houston Pace Program Management for the Administration and Regulatory Affairs Department.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend the City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and Texas Property Assessed Clean Energy dba Texas PACE Authority ("Texas PACE Authority") modifying terms of the agreement to continue the services of the Houston Pace Program Management for the City of Houston.

In November 2015, City Council passed an ordinance establishing the City's PACE Program, and, in July 2016, the City and Texas PACE Authority executed an agreement for Texas PACE Authority to manage the Houston PACE Program, which will allow property owners to obtain PACE financing to pay for qualified water conservation, energy efficiency, and renewable energy retrofit improvements to eligible properties (commercial, industrial, and multi-family (five or more dwelling units) residential properties) ("2016 Agreement"). Upon expiration of the 2016 Agreement, the City conducted an RFI procurement to determine if there were any vendors interested in providing these services to the City. The Texas PACE Authority was the only respondent; therefore, the City opted to move forward with a sole source award recommendation for Texas PACE Authority. On December 15, 2021, City Council passed and adopted Ordinance No. 2021-1093, which approved an agreement between the City and Texas PACE Authority for a three (3) year initial term, with two (2) additional one-year options to renew ("2021 Agreement"). This proposed amendment to the 2021 Agreement modifies the terms of the 2021 Agreement relating to the closeout of the agreement and ownership of "residual" fees upon expiration or termination.

Texas PACE Authority charges two types of fees as part of administration: an application fee and an ongoing interest rate residual. The proposed amendment allows the Texas PACE Authority to collect residuals on projects valued at more than \$5 million. Together, the application fee and the residuals cover the basic service costs to complete a PACE project as well as the ongoing administration costs. As high interest rates and other market disruptions have tightened the lending market, this amendment provides additional revenues for the Texas PACE Authority, increasing its capacity to reach out to property owners that may benefit from the program, as well as engage the community with educational and outreach efforts.

All other terms and conditions of the contract shall remain the same.

MWBE Participation:

M/WBE zero percentage goal document approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No.: 2021-1093, approved by City Council on December 15, 2021

Amount and Source of Funding:

NO FUNDING REQUIRED

Contact Information:

Adeola Otukoya, Division Manager

Finance/SPD (832) 393-8786

Candice Gambrell, Assistant Director

Finance/SPD (832) 393-9129

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 393-9126

ATTACHMENTS:

Description

Type

Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/20/2024

E29909.A1 - Houston Pace Program Management (Texas PACE Authority) -
ORDINANCE

Agenda Item#:

Background:

Sole Source for P15-E29909.A1 – Approve an ordinance authorizing a first amendment to Contract No. C79392 between the City of Houston and Texas Property Assessed Clean Energy Authority dba Texas PACE Authority, approved by Ordinance No. 2021-1093 on December 15, 2021, modifying terms of the agreement for the continued services for Houston Pace Program Management for the Administration and Regulatory Affairs Department.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend the City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and Texas Property Assessed Clean Energy dba Texas PACE Authority ("Texas PACE Authority") modifying terms of the agreement to continue the services of the Houston Pace Program Management for the City of Houston.

In November 2015, City Council passed an ordinance establishing the City's PACE Program, and, in July 2016, the City and Texas PACE Authority executed an agreement for Texas PACE Authority to manage the Houston PACE Program, which will allow property owners to obtain PACE financing to pay for qualified water conservation, energy efficiency, and renewable energy retrofit improvements to eligible properties (commercial, industrial, and multi-family (five or more dwelling units) residential properties) ("2016 Agreement"). Upon expiration of the 2016 Agreement, the City conducted an RFI procurement to determine if there were any vendors interested in providing these services to the City. The Texas PACE Authority was the only respondent; therefore, the City opted to move forward with a sole source award recommendation for Texas PACE Authority. On December 15, 2021, City Council passed and adopted Ordinance No. 2021-1093, which approved an agreement between the City and Texas PACE Authority for a three (3) year initial term, with two (2) additional one-year options to renew ("2021 Agreement"). This proposed amendment to the 2021 Agreement modifies the terms of the 2021 Agreement relating to the closeout of the agreement and ownership of "residual" fees upon expiration or termination.

Texas PACE Authority charges two types of fees as part of administration: an application fee and an ongoing interest rate residual. The proposed amendment allows the Texas PACE Authority to collect residuals on projects valued at more than \$5 million. Together, the application fee and the residuals cover the basic service costs to complete a PACE project as well as the ongoing administration costs. As high interest rates and other market disruptions have tightened the lending market, this amendment provides additional revenues for the Texas PACE Authority, increasing its capacity to reach out to property owners that may benefit from the program, as well as engage the community with educational and outreach efforts.

All other terms and conditions of the contract shall remain the same.

MWBE Participation:

M/WBE zero percentage goal document approved by the Office of Business Opportunity.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/9/2024

DocuSigned by:

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

606AE9FC66A94CC...

Department Approval Authority

7/5/2024

DS


Prior Council Action:

Ordinance No.: 2021-1093, approved by City Council on December 15, 2021

Amount and Source of Funding:

NO FUNDING REQUIRE

Contact Information:

Adeola Otukoya, Division Manager
Candice Gambrell, Assistant Director

Finance/SPD (832) 393-8786
Finance/SPD (832) 393-0120

Candice Sandrell, Assistant Director Finance/SPD (832) 393-9129
Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832) 393-9126

ATTACHMENTS:

Description	Type
1st Amendment Signed	Backup Material
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Conflict Of Interest	Backup Material
Sole Source Justification	Backup Material
Goal Waiver - OBO Approval	Backup Material
Drug Form	Backup Material
Original RCA	Backup Material
Ordinance 2021-1093	Backup Material
Fully Executed Contract	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 7/12/2024

T32620.A1 - Disaster Debris Removal Services - Ordinance

Agenda Item#: 8.

Summary:

ORDINANCE amending Ordinance No. 2024-0390 to increase maximum contract amounts and approve first amendments to agreements with **ASHBRITT, INC, DRC EMERGENCY SERVICES, INC, T.F.R. ENTERPRISES, INC** and **CERES ENVIRONMENTAL SERVICES, INC** for Disaster Debris Removal Services

Background:

T32620.A1 – Approve an amending ordinance to Ordinance No. 2024-0390, approved on May 29, 2024, to increase the maximum contract amount from \$20,000,000.00 to \$120,000,000.00, and approve and authorize a first amendment to contract No. 4600018196 between the City of Houston and Ashbritt Inc.; contract No. 4600018197 between the City of Houston and DRC Emergency Services Inc.; contract No. 4600018199 between the City of Houston and CERES Environmental Services Inc.; and contract No. 4600018200 between the City of Houston and TFR Enterprises Inc. to amend the scope of work for the Solid Waste Department.

Specific Explanation:

The Director of the Solid Waste Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance 2024-0390, approved on May 29, 2024, to increase the maximum from **\$20,000,000.00** to **\$120,000,000.00** and to authorize a first amendments to the contracts between the City of Houston and **Ashbritt Inc., DRC Emergency Services Inc., CERES Environmental Services Inc., and TFR Enterprises Inc.** to amend the scopes of work for the Solid Waste Department. No funding is required at this time.

These contracts were awarded on May 29, 2023, by Ordinance No. 2024-0390. The Solid Waste Department is increasing the maximum contract amount and adding additional spending authority to the contracts in response to the debris cleanup efforts caused by Hurricane Beryl. Additionally, they are updating the scope of work, terms and conditions, and fee schedule for the Windstorm Derecho Disaster and the Hurricane Beryl Disaster. As specific funding is identified, a separate action will come before the City Council for approval.

The scope of work requires the contractor to provide all labor, materials, expandable supplies, vehicles, tools, equipment, and supervision necessary to load and haul debris from the public rights-of-way to debris management sites and/or approved landfills following a hurricane or other

natural or manmade disasters in a timely, efficient, safe, and lawful manner.

MWBE Participation:

These contracts contain a 10% MWBE participation goal, and upon activation, they will use City of Houston-certified MWBE contractors.

Fiscal Note:

There is no impact to the fiscal budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Ordinance 2024-0390

Contact Information:

Jedediah Greenfield, Chief Procurement Officer

Phone: (832) 393-9126

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 7/12/2024

T32620.A1 - Disaster Debris Removal Services - Ordinance

Agenda Item#: 8.

Summary:

ORDINANCE amending Ordinance No. 2024-0390 to increase maximum contract amounts and approve first amendments to agreements with **ASHBRITT, INC, DRC EMERGENCY SERVICES, INC, T.F.R. ENTERPRISES, INC** and **CERES ENVIRONMENTAL SERVICES, INC** for Disaster Debris Removal Services

Background:

T32620.A1 – Approve an amending ordinance to Ordinance No. 2024-0390, approved on May 29, 2024, to increase the maximum contract amount from \$20,000,000.00 to \$120,000,000.00, and approve and authorize a first amendment to contract No. 4600018196 between the City of Houston and Ashbritt Inc.; contract No. 4600018197 between the City of Houston and DRC Emergency Services Inc.; contract No. 4600018199 between the City of Houston and CERES Environmental Services Inc.; and contract No. 4600018200 between the City of Houston and TFR Enterprises Inc. to amend the scope of work for the Solid Waste Department.

Specific Explanation:

The Director of the Solid Waste Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance 2024-0390, approved on May 29, 2024, to increase the maximum from **\$20,000,000.00 to \$160,000,000.00** and to authorize a first amendments to the contracts between the City of Houston and **Ashbritt Inc., DRC Emergency Services Inc., CERES Environmental Services Inc., and TFR Enterprises Inc.** to amend the scopes of work for the Solid Waste Department. No funding is required at this time.

These contracts were awarded on May 29, 2023, by Ordinance No. 2024-0390. The Solid Waste Department is increasing the maximum contract amount and adding additional spending authority to the contracts in response to the debris cleanup efforts caused by Hurricane Beryl. Additionally, they are updating the scope of work, terms and conditions, and fee schedule for the Windstorm Derecho Disaster and the Hurricane Beryl Disaster. As specific funding is identified, a separate action will come before the City Council for approval.

The scope of work requires the contractor to provide all labor, materials, expandable supplies, vehicles, tools, equipment, and supervision necessary to load and haul debris from the public rights-of-way to debris management sites and/or approved landfills following a hurricane or other natural or manmade disasters in a timely, efficient, safe, and lawful manner.

MWBE Participation:

These contracts contain a 10% MWBE participation goal, and upon activation, they will use City of Houston-certified MWBE contractors.

Fiscal Note:

There is no impact to the fiscal budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Ordinance 2024-0390

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet
Ordinance 2024-0390	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ETJ

Item Creation Date:

HPW - 20WR510 – Petition Addition (25.815) Chimney Hill
Municipal Utility District

Agenda Item#: 9.

Summary:

ORDINANCE consenting to the addition of 25.815 acres of land to **CHIMNEY HILL MUNICIPAL UTILITY DISTRICT**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 25.815 acres to Chimney Hill Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 25.815 acres to Chimney Hill Municipal Utility District be approved.

SPECIFIC EXPLANATION: Chimney Hill Municipal Utility District (the "District") was created through the TCEQ in 1976, and currently consists of 595.164 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 25.815 acres of land, proposed to be developed as commercial property, to the District. The proposed annexation tract is in the vicinity of Gusty Trail Lane, Weiman Road, Horsepen Bayou Drive, and North Eldridge Parkway. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Chimney Hill Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Camfield Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Chimney Hill Municipal Utility District is Horsepen Creek, which flows to Langham Creek, then to South Mayde Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Randall V. Macchi
Chief Operating Officer
Houston Public Works

Contact Information:

Ekaterina Fitos
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

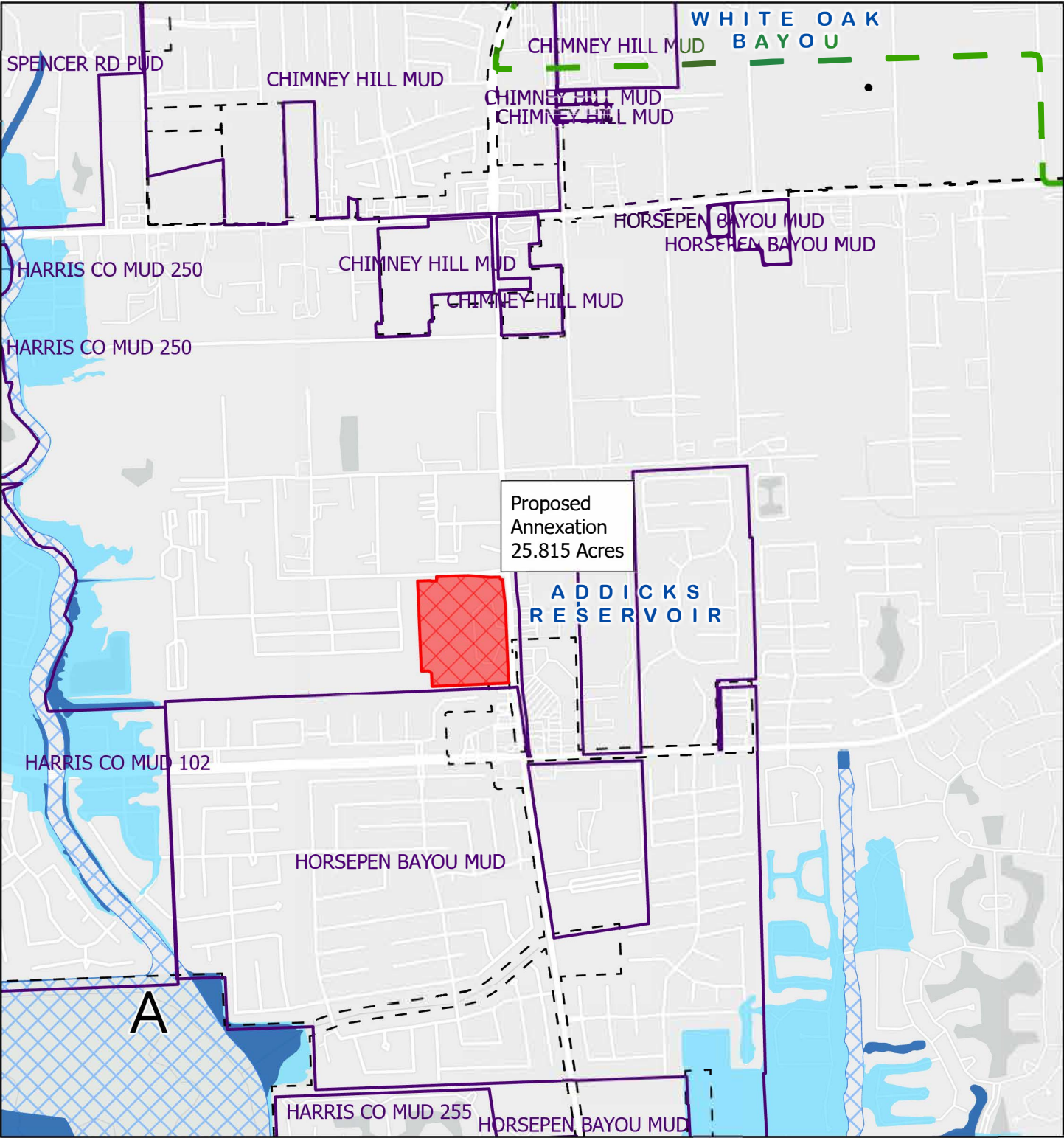
Description

Maps
Signed Coversheet

Type

Backup Material
Signed Cover sheet

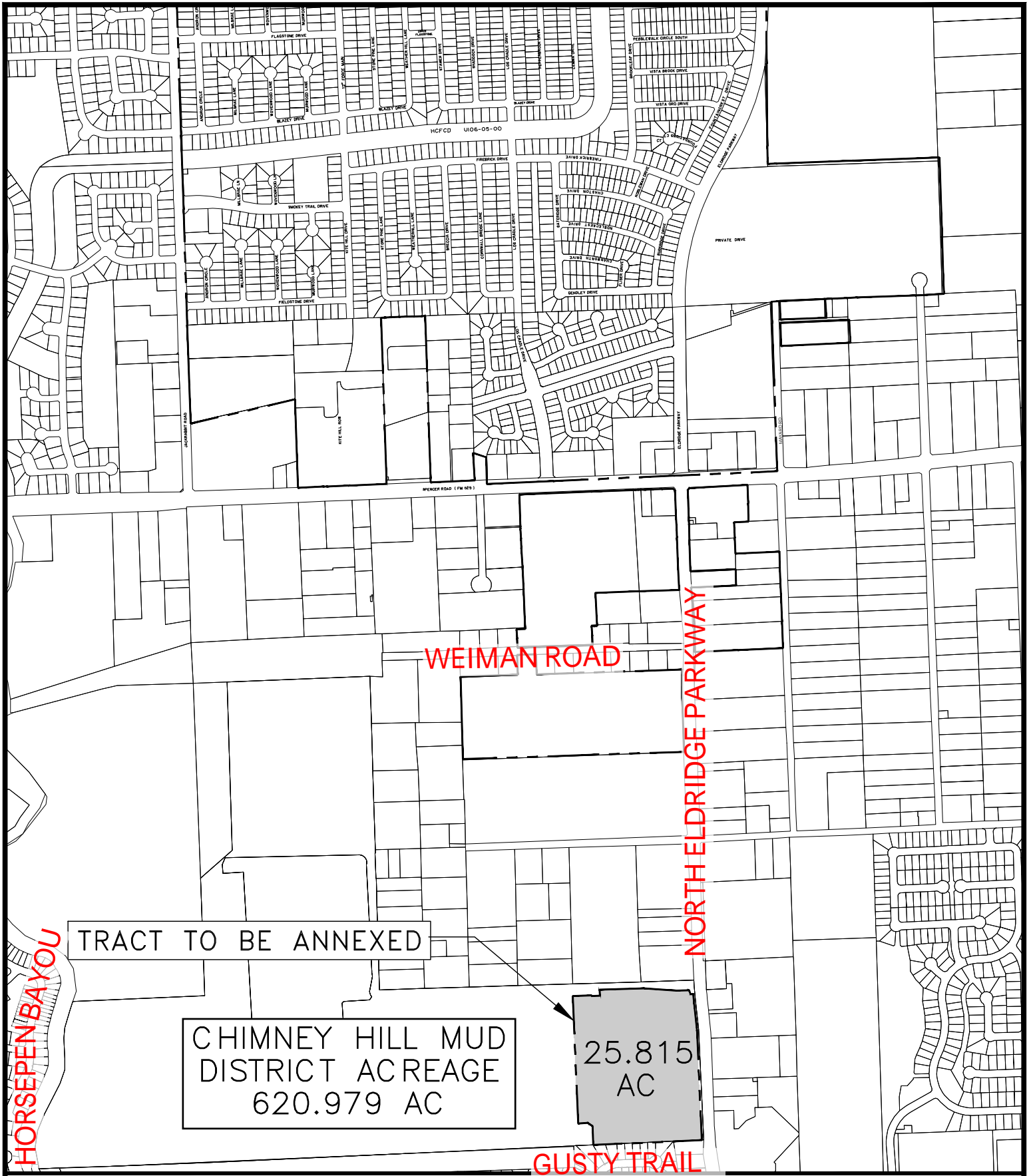
Chimney Hill Municipal Utility District (25.815 acres)



5/6/2024 10:36 AM

1:18,873





CHIMNEY HILL MUNICIPAL UTILITY DISTRICT

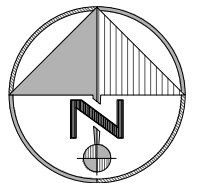
VICINITY MAP

A&S Engineers, Inc.



10377 Stella Link Road
Houston, TX 77025
713 / 942 / 2700

Texas Engineering Registration No. F-000802



SCALE: 1"=1000'

FEBRUARY 2024

JOB NO:092192



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date:

HPW - 20WR510 – Petition Addition (25.815) Chimney Hill Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 25.815 acres to Chimney Hill Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 25.815 acres to Chimney Hill Municipal Utility District be approved.

SPECIFIC EXPLANATION: Chimney Hill Municipal Utility District (the "District") was created through the TCEQ in 1976, and currently consists of 595.164 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 25.815 acres of land, proposed to be developed as commercial property, to the District. The proposed annexation tract is in the vicinity of Gusty Trail Lane, Weiman Road, Horsepen Bayou Drive, and North Eldridge Parkway. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Chimney Hill Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Camfield Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Chimney Hill Municipal Utility District is Horsepen Creek, which flows to Langham Creek, then to South Mayde Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100- or 500-year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

7/3/2024

A handwritten signature in blue ink, appearing to read "Randall V. Macchi", is written over a blue line.

BE463EF0DF454EB...

Randall V. Macchi
Chief Operating Officer
Houston Public Works

Contact Information:

Ekaterina Fitos
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

NON CONSENT NUMBERING

Agenda Item#:

Summary:

NON CONSENT AGENDA - NUMBERS 10 and 11



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District B

Item Creation Date: 6/27/2024

HCD24-67 Motion to Hold a Public Hearing (Brittons Place
and Pleasant Hill Village)

Agenda Item#: 10.

Summary:

SET A PUBLIC HEARING DATE to provide a Resolution of No Objection for the 4% tax credit application for the following multifamily developments:

BRITTONS PLACE 3706 LYONS AVE **DISTRICT B - JACKSON**

PLEASANT HILL VILLAGE 3814 LYONS AVE **DISTRICT B - JACKSON**

HEARING DATE - 9:00 AM - TUESDAY - JULY 24, 2024

Background:

The Housing and Community Development Department (HCD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for an applicant seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Total Units	AMI	Construction Type	Target Population
24466	Brittons Place	3706 Lyons Avenue	48	50% - 60%	Rehab	Family
24467	Pleasant Hill Village	3814 Lyons Avenue	165	50% - 60%	Rehab	Senior

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306.67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Brittons Place - Preservation of Affordable Housing
- Pleasant Hill Village - Preservation of Affordable Housing

HCD requests a Motion to hold a public hearing on July 24, 2024, on the 4% tax credit Resolution of No Objection

no objection.

Michael C. Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District B

Item Creation Date: 6/27/2024

HCD24-67 Motion to Hold a Public Hearing (Brittons Place and Pleasant Hill Village)

Agenda Item#: 1.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for an applicant seeking 4% Housing Tax Credits (HTCs) for the following multifamily developments:

TDHCA APP#	Development Name	Development Address	Total Units	AMI	Construction Type	Target Population
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24467	Pleasant Hill Village	3814 Lyons Avenue	165	50% - 60%	Rehab	Senior

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HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Brittons Place - Preservation of Affordable Housing
- Pleasant Hill Village - Preservation of Affordable Housing

HCD requests a Motion to hold a public hearing on July 24, 2024, on the 4% tax credit Resolution of No Objection.

DocuSigned by:

Michael Nichols

Michael C. Nichols, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 7/3/2024

WS1109995514.A1 - Books For Houston Library - MOTION

Agenda Item#: 11.

Summary:

AMEND MOTION #2024-514, PASSED 6/18/2024, TO CORRECT the name of the cooperative purchasing organization from Buyboard Purchasing Cooperative to TEXAS SMARTBUY, awarded to MIDWEST LIBRARY SERVICE - REQUIRES THREE MOTIONS

Background:

WS1109995514.A1 – Amend Council Motion No. 2024-0514, passed June 18th, 2024, to correct the name of the cooperative purchasing organization from Buyboard Purchasing Cooperative to Texas SmartBuy.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an amendment to Council Motion No. 2024-0514 to **correct the name of the cooperative purchasing organization from Buyboard Purchasing Cooperative to Texas SmartBuy.**

This request was for the purchase and delivery of eight hundred and ninety-eight (898) Chinese books and one thousand and thirty (1030) Spanish books for the Houston Public Library, which serves a culturally diverse community. These books are not available under the current Houston Public Library books contract; therefore, requesting the purchase of these books will accommodate Chinese and Spanish-speaking customers.

Fiscal Note:

There is no impact to the Fiscal Budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Council Motion No. 2024-0514, passed June 18th, 2024,

Contact Information:

Jedediah Greenfield, Chief Procurement Officer

Finance Department
Phone: (832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/3/2024

WS1109995514.A1 - Books For Houston Library - MOTION

Agenda Item#:

Background:

WS1109995514.A1 – Amend Council Motion No. 2024-0514, passed June 18th, 2024, to correct the name of the cooperative purchasing organization from Buyboard Purchasing Cooperative to Texas SmartBuy.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an amendment to Council Motion No. 2024-0514 to **correct the name of the cooperative purchasing organization from Buyboard Purchasing Cooperative to Texas SmartBuy.**

This request was for the purchase and delivery of eight hundred and ninety-eight (898) Chinese books and one thousand and thirty (1030) Spanish books for the Houston Public Library, which serves a culturally diverse community. These books are not available under the current Houston Public Library books contract; therefore, requesting the purchase of these books will accommodate Chinese and Spanish-speaking customers.

Fiscal Note:

There is no impact to the Fiscal Budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/5/2024

DocuSigned by:

A blue ink signature of Jedediah Greenfield, Chief Procurement Officer, is shown within a DocuSign verification box. The signature is stylized and written in cursive.

6121834A077C41A...

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Council Motion No. 2024-0514, passed June 18th, 2024,

Contact Information:

Jedediah Greenfield, Chief Procurement Officer (832) 393-9126

ATTACHMENTS:

Description

Previous Motion Document

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ETJ

Item Creation Date: 5/20/2024

HPW - 20UPA449 - Municipal Setting Designation - Tur-Con
Inc.

Agenda Item#: 12.

Summary:

RESOLUTION supporting certification of a Municipal Setting Designation outside the boundary of the City of Houston for the site located at 810 Industrial Boulevard, Sugar Land, Texas

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 3 on Agenda of July 10, 2024

Background:

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010). As part of the application to the TCEQ for an MSD designation, applicants are required to provide documentation that the application is supported by the following:

- Each municipality with a boundary located within one-half mile from the site,
- Each municipality that owns or operates a groundwater supply well within five miles from the site, and
- Each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well within five miles from the site, as well as the municipality in which the site is located.

Texas Precision Metalcraft Inc. located at 810 Industrial Boulevard, Sugar Land, Texas:

Tur-Con Inc. will file an application with the TCEQ for certification of an MSD for the property Texas Precision Metalcraft Inc. located at 810 Industrial Boulevard, Sugar Land, TX 77478. The TCEQ requires a resolution of support from the City of Houston in order to process their application because:

- The site is located within five miles of a state registered ground water supply well owned and operated by the City of Houston and
- The site is located within one-half mile from the boundary of the City of Houston.

Following the issuance of the MSD ordinance by the City of Sugar Land and a resolution of support from each of the adjacent municipalities and retail public utilities, the applicant will submit

their application to the TCEQ for certification of an MSD for the site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W.

RECOMMENDATION: Adopt a resolution supporting the certification of a Municipal Setting Designation (MSD) for Tur-Con Inc. for the site Texas Precision Metalcraft Inc. located at 810 Industrial Boulevard, Sugar Land, TX 77478.

Randall V. Macchi
Chief Operating Officer
Houston Public Works

Contact Information:

Ekaterina Fitos
Planning Director, Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 5/20/2024

HPW - 20UPA449 - Municipal Setting Designation - Tur-Con Inc.

Agenda Item#:

Background:

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010). As part of the application to the TCEQ for an MSD designation, applicants are required to provide documentation that the application is supported by the following:

- Each municipality with a boundary located within one-half mile from the site,
- Each municipality that owns or operates a groundwater supply well within five miles from the site, and
- Each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well within five miles from the site, as well as the municipality in which the site is located.


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- The site is located within five miles of a state registered ground water supply well owned and operated by the City of Houston and
- The site is located within one-half mile from the boundary of the City of Houston.

Following the issuance of the MSD ordinance by the City of Sugar Land and a resolution of support from each of the adjacent municipalities and retail public utilities, the applicant will submit their application to the TCEQ for certification of an MSD for the site pursuant to Texas Health and Safety Code, Chapter 361, Subchapter W.

RECOMMENDATION: Adopt a resolution supporting the certification of a Municipal Setting Designation (MSD) for Tur-Con Inc. for the site Texas Precision Metalcraft Inc. located at 810 Industrial Boulevard, Sugar Land, TX 77478.

DocuSigned by:


BE463EF0DF454EB...

6/26/2024

Randall V. Macchi
Chief Operating Officer
Houston Public Works

Contact Information:

Ekaterina Fitos
Planning Director, Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Application

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date:

LGL Joint Venture ASSIGN TO PERDUE, BRANDON,
FIELDER, COLLINS & MOTT, LLP AND GREENBERG
TRAURIG, LLP

Agenda Item#: 13.

Summary:

RESOLUTION adopting the recommendation of the City Attorney to assign accounts overlapping with Humble, Clear Creek, Spring Branch, Pasadena, Alief, Galena Park, Klein, Fort Bend, and Aldine Independent School Districts, and those accounts located in multiple school districts (collectively Perdue assigned accounts) to **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP** and **GREENBERG TRAURIG, LLP**, functioning as a Joint Venture and to assign to **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** accounts overlapping all other areas of the City except for the Perdue assigned accounts under the City's respective contract with each law firm for the Collection of Delinquent Ad Valorem Taxes

TAGGED BY COUNCIL MEMBERS EVANS-SHABAZZ, DAVIS and CARTER

This was Item 4 on Agenda of July 10, 2024

Background:

In July 2014, the City implemented a multi-vendor delinquent tax collection process, contracting with Perdue, Brandon, Fielder, Collins & Mott, LLP and Greenberg Traurig, LLP, functioning as a joint venture (Perdue) and Linebarger Goggan Blair & Sampson, LLP (Linebarger) (and collectively, the Firms).

By Ordinance Nos. 2019-359 and 2019-360, City Council approved separate contracts with the Firms for collection of delinquent ad valorem taxes. Under the contracts, the City Attorney is authorized to reassign or reallocate collection accounts from one firm to another firm that is eligible to receive additional accounts. For either Firm to be eligible, but not guaranteed, to receive additional accounts, the Firm must achieve a collection percentage that exceeds the other Firm's collection percentage for the period of July through January of each year. This year, Perdue is eligible to receive additional accounts and the City Attorney hereby recommends City Council approve a Resolution reassigning the accounts in Aldine Independent School District to Perdue.

The City assigns accounts to the Firms based on the overlapping Independent School District. The City Attorney's Office recommends approval of a Resolution assigning the accounts in Aldine Independent School District to Perdue and maintaining the current assignment of accounts in all other school districts. This will result in the assignment of approximately 20% of the delinquent tax roll to Perdue.

Required Authorization:

Arturo G. Michel, City Attorney

Prior Council Action:

Ord. Nos. 2019-359 and 2019-360

Contact Information:

Rahat Huq, Senior Assistant City Attorney
City of Houston Legal Department
Phone: 832-393-6248

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/9/2024

ALL

Item Creation Date:

LGL Joint Venture ASSIGN TO PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP AND GREENBERG TRAURIG, LLP

Agenda Item#: 4.

Summary:

RESOLUTION adopting the recommendation of the City Attorney to assign accounts overlapping with Humble, Clear Creek, Spring Branch, Pasadena, Alief, Galena Park, Klein, Fort Bend, and Aldine Independent School Districts, and those accounts located in multiple school districts (collectively Perdue assigned accounts) to **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP** and **GREENBERG TRAURIG, LLP**, functioning as a Joint Venture and to assign to **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** accounts overlapping all other areas of the City except for the Perdue assigned accounts under the City's respective contract with each law firm for the Collection of Delinquent Ad Valorem Taxes

Background:

In July 2014, the City implemented a multi-vendor delinquent tax collection process, contracting with Perdue, Brandon, Fielder, Collins & Mott, LLP and Greenberg Traurig, LLP, functioning as a joint venture (Perdue) and Linebarger Goggan Blair & Sampson, LLP (Linebarger) (and collectively, the Firms).

By Ordinance Nos. 2019-359 and 2019-360, City Council approved separate contracts with the Firms for collection of delinquent ad valorem taxes. Under the contracts, the City Attorney is authorized to reassign or reallocate collection accounts from one firm to another firm that is eligible to receive additional accounts. For either Firm to be eligible, but not guaranteed, to receive additional accounts, the Firm must achieve a collection percentage that exceeds the other Firm's collection percentage for the period of July through January of each year. This year, Perdue is eligible to receive additional accounts and the City Attorney hereby recommends City Council approve a Resolution reassigning the accounts in Aldine Independent School District to Perdue.

The City assigns accounts to the Firms based on the overlapping Independent School District. The City Attorney's Office recommends approval of a Resolution assigning the accounts in Aldine Independent School District to Perdue and maintaining the current assignment of accounts in all other school districts. This will result in the assignment of approximately 20% of the delinquent tax roll to Perdue.

Required Authorization:

DocuSigned by:

A blue ink signature of Arturo G. Michel, City Attorney, is written over a blue line.

Arturo G. Michel, City Attorney
7/9/2024

Prior Council Action:

Ord. Nos. 2019-359 and 2019-360

Contact Information:

Rahat Huq, Senior Assistant City Attorney
City of Houston Legal Department
Phone: 832-393-6248



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District E

Item Creation Date: 6/11/2024

HAS – Construction Contract with Harper Brothers Construction, LLC. for the Drainage Rehabilitation and Upgrade Project at EFD; Project No. 954

Agenda Item#: 14.

Summary:

ORDINANCE appropriating \$1,291,523.00 out of Airports Improvement Fund; awarding construction Contract to **HARPER BROTHERS CONSTRUCTION, LLC** for Drainage Rehabilitation and Upgrade Project at Ellington Airport (Project No. 954); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for construction services, materials testing services and contingency, relating to the Drainage Rehabilitation and Upgrade Project financed by the Airports Improvement Fund - **DISTRICT E - FLICKINGER**

TAGGED BY COUNCIL MEMBER DAVIS

This was Item 9 on Agenda of July 10, 2024

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Construction Contract with Harper Brothers Construction, LLC for the Drainage Rehabilitation and Upgrade Project at Ellington Airport (EFD) (Project No. 954) and appropriating \$1,291,523.00 from the Airports Improvement Fund (8011).

SPECIFIC EXPLANATION:

The Houston Airport System (HAS) plans to reconstruct two headwalls/culverts at Ellington Airport (EFD) Ditch C located on the south side of the airfield near Runway 35L, and a headwall on the northeast corner of the airfield.

Currently there are five (5) existing 60" corrugated metal pipes (CMP) at the Ditch C location that have reached the end of useful life. These pipes are being replaced with four (4) 8'x8' reinforced concrete boxes (RCB) along with new wingwalls and a headwall, all comprised to make a new culvert.

At the north site, 16 linear feet of 48" CMP will be replaced and connected to the remaining existing CMP. The concrete channel lining will be replaced, and a new headwall and wingwalls will be installed.

Construction will be done in a phased approach to minimize interruptions to daytime aircraft

operations.

Bids:

An Invitation to Bid (ITB) for the Drainage Rehabilitation and Upgrade Project at EFD was advertised in the *Houston Chronicle* on December 8 and December 15, 2023. The following bids were received and tabulated as follows:

<u>COMPANY</u>	<u>BID TOTAL</u>
1. Harper Brothers Construction, LLC	\$1,155,930.00
2. Texas Sterling - Banicki, JV LLC	\$1,505,679.18
3. MC2 Civil, LLC.	\$1,675,180.00

It is recommended that Harper Brothers Construction, LLC be awarded the contract based on its low responsive bid meeting specifications.

Professional Engineering Design Services are provided by AtkinsRealis USA Inc.

The term of this project is 180 days.

Project Costs:

\$1,155,930.00 Construction Services
\$ 115,593.00 Contingency (10%)
\$ 20,000.00 Materials Testing Services
\$1,291,523.00 TOTAL

FAA Federal Grant Program:

This project is eligible for federal funding through the Federal Aviation Administration's Airport Improvement Program (AIP) grant program. Appropriate fund source adjustments will be made in the future as additional AIP funding becomes available.

Materials Testing Services:

Materials Testing Services will be performed by Associated Testing Laboratories under Contract Number 4600016491.

Hire Houston First (HHF):

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor will exercise the "Play" option.

DBE Participation:

The DBE advertised goal for this project is 13%. Harper Brothers Construction has committed to fulfilling a goal of 16.44%, utilizing the following certified firms:

Company Name	Type of Work	%

Willow City Sign & Rail, Inc.	Sign Erection	1.65%
Blue Chip Services, LLC	Waterproofing Services	9.67%
GMJ Paving	Material Supplier	2.16%
R. Ortiz Trucking	Material Supplier	2.96%
TOTAL DBE		16.44%

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Jim Szczesniak
Houston Airport System

Amount and Source of Funding:

\$1,291,523.00
Airports Improvement Fund
Fund 8011

Contact Information:

Todd Curry 281/233-1896
Gary High 281/233-1987

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 6/11/2024

HAS – Construction Contract with Harper Brothers Construction, LLC. for the Drainage Rehabilitation and Upgrade Project at EFD; Project No. 954

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Construction Contract with Harper Brothers Construction, LLC for the Drainage Rehabilitation and Upgrade Project at Ellington Airport (EFD) (Project No. 954) and appropriating \$1,291,523.00 from the Airports Improvement Fund (8011).

SPECIFIC EXPLANATION:

The Houston Airport System (HAS) plans to reconstruct two headwalls/culverts at Ellington Airport (EFD) Ditch C located on the south side of the airfield near Runway 35L, and a headwall on the northeast corner of the airfield.

Currently there are five (5) existing 60" corrugated metal pipes (CMP) at the Ditch C location that have reached the end of useful life. These pipes are being replaced with four (4) 8'x8' reinforced concrete boxes (RCB) along with new wingwalls and a headwall, all comprised to make a new culvert.

At the north site, 16 linear feet of 48" CMP will be replaced and connected to the remaining existing CMP. The concrete channel lining will be replaced, and a new headwall and wingwalls will be installed.

Construction will be done in a phased approach to minimize interruptions to daytime aircraft operations.

Bids:

An Invitation to Bid (ITB) for the Drainage Rehabilitation and Upgrade Project at EFD was advertised in the *Houston Chronicle* on December 8 and December 15, 2023. The following bids were received and tabulated as follows:

<u>COMPANY</u>	<u>BID TOTAL</u>
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3. MC2 Civil, LLC.	\$1,675,180.00

It is recommended that Harper Brothers Construction, LLC be awarded the contract based on its low responsive bid meeting specifications.

Professional Engineering Design Services are provided by AtkinsRealis USA Inc.

The term of this project is 180 days.

Project Costs:

\$1,155,930.00 Construction Services
 \$ 115,593.00 Contingency (10%)
 \$ 20,000.00 Materials Testing Services
\$1,291,523.00 TOTAL

FAA Federal Grant Program:

This project is eligible for federal funding through the Federal Aviation Administration's Airport Improvement Program (AIP) grant program. Appropriate fund source adjustments will be made in the future as additional AIP funding becomes available.

Materials Testing Services:

Materials Testing Services will be performed by Associated Testing Laboratories under Contract Number 4600016491.

Hire Houston First (HHF):

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor will exercise the "Play" option.

DBE Participation:

The DBE advertised goal for this project is 13%. Harper Brothers Construction has committed to fulfilling a goal of 16.44%, utilizing the following certified firms:

Company Name	Type of Work	%
Willow City Sign & Rail, Inc.	Sign Erection	1.65%
Blue Chip Services, LLC	Waterproofing Services	9.67%
GMJ Paving	Material Supplier	2.16%
R. Ortiz Trucking	Material Supplier	2.96%
TOTAL DBE		16.44%

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DocuSigned by:

Jim Szczesniak

219BB453A1504CE

Jim Szczesniak

Houston Airport System

Amount and Source of Funding:

\$1,291,523.00

Airports Improvement Fund

Fund 8011

Contact Information:

Todd Curry 281/233-1896

Gary High 281/233-1987



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

District D, District H

Item Creation Date:

25MH001 – Declare Surplus Parcels and Authorize Marketing Agreement - 4605 Wilmington Street, 9314 Cullen Boulevard, 0 Wilmington Street, 7131 Cullen Boulevard, and 8418 & 8422 Jensen Boulevard

Agenda Item#: 15.

Summary:

ORDINANCE declaring surplus and authorizing the sale of certain real property consisting of the following parcels: 1) approximately 5.89 acres of land located at 4605 Wilmington St. and 9314 Cullen Blvd., Houston, Harris County, Texas 77051, and identified as Parcels Q75-003, P99-001, and part of Parcel Q75-002, 2) approximately 1.248 acres of land located at 8418 and 8422 Jensen Dr., Houston, Harris County, Texas 77093, and identified as Parcel P99-002, and 3) approximately 0.64 acre of land located at 7131 Cullen Blvd., Houston, Harris County, Texas 77021, and identified as part of Parcel P77-001; approving and authorizing a Real Estate Marketing Agreement between City of Houston, Texas, and **WOMACK DEVELOPMENT & INVESTMENT REALTORS, INCORPORATED**, for Marketing and Sale of Surplus Property - **DISTRICTS D - EVANS-SHABAZZ and H - CASTILLO**

TAGGED BY COUNCIL MEMBER RAMIREZ

This was Item 10 on Agenda of July 10, 2024

Background:

RECOMMENDATION: Adopt an ordinance to declare Parcels Q75-002, Q75-003, P99-001, P77-001, and P99-002 as surplus to the needs of the City and approve and authorize Marketing Agreement between the City of Houston, TX, and Womack Development and Investment Realtors, Inc., to assist with the marketing and sale of the referenced parcels located at:

Parcel No.	Address	District
Q75-002	4605 Wilmington Street, Houston, TX 77051	D
Q75-003	9314 Cullen Boulevard, Houston, TX 77051	D
P99-001	0 Wilmington Street, Houston, TX 77051	D
P77-001	7131 Cullen Boulevard, Houston, TX 77021	D
P99-002	8418 & 8422 Jensen Boulevard, Houston, TX 77093	H

SPECIFIC EXPLANATION: Parcel Q75-002 consists of approximately 5.3311-acres of land located at 4605 Wilmington Street, just south of Reed Road at the northwest corner of Cullen Boulevard and Wilmington Street.

Parcel Q75-003 consists of approximately 0.4120-acres of land located at 9314 Cullen Boulevard, just south of Reed Road at the southwest corner of Cullen Boulevard and Carmen Street.

Parcel P99-001 consists of approximately 0.1509-acres of land located at 0 Wilmington Street, just south of Reed Road along the western edge of Parcel Q75-002.

Parcel P77-001 consists of approximately 0.8121-acres of land located at 7131 Cullen Boulevard, just north of Holmes Road at the southeast corner of Cullen Boulevard and Swanson Boulevard.

Parcel P99-002 consists of approximately 1.2485-acres of land located at 8418 & 8422 Jensen Boulevard, just north of East Crosstimbers Street.

Section 253.014 of the Texas Local Government Code provides the City the option to contract with a broker to sell City-owned property. It was determined that listing the properties with a broker who will actively market the properties to developers, investors, builders, and end users may yield an earlier, higher return to the City as opposed to a sealed bid sale.

Therefore, the General Services Department recommends that City Council declare the parcels as surplus and authorize the Marketing Agreement between the City of Houston, TX, and Womack Development and Investment Realtors, Inc., to assist with the marketing of the referenced parcels.

SCOPE OF CONTRACT AND FEE: The proposed Real Estate Marketing Agreement will commence on the date of countersignature by the City Controller and terminate at the earlier of (a) 11:59pm on the 365th day, or (b) upon closing and funding of the City's sale of the property. Under the terms of the Agreement, Womack Development and Investment Realtors, Inc., will perform the following tasks: (1) gather relevant information and develop marketing material; (2) list or advertise the property in appropriate publications, websites, etc.; (3) install agreed-upon signage on the property; (4) identify and target qualified prospects; (5) respond to information requests concerning the property; (6) assist with the City's sale process; and (7) provide periodic progress reports to the City.

The City will pay a one-time fee of 3% of the sales price of the property, or 4% if the purchaser is represented by another broker other than Womack Development and Investment Realtors, Inc. The sale of the property will be conducted in accordance with all applicable state and city laws and will require final approval by City Council.

The Office of Business Opportunity reviewed the Real Estate Marketing Agreement and determined the level of MWSBE availability would produce minimal MWSBE participation. Therefore, the Office of Business Opportunity has approved a 0% MWSBE goal.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Stephen Williams, M.Ed., M.P.A.
Houston Health Department

Prior Council Action:

N/A

Amount and Source of Funding:

No Funding Required

Contact Information:

Enid M. Howard
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/18/2024

District D, District H

Item Creation Date:

25MH001 – Declare Surplus Parcels and Authorize Marketing Agreement - 4605
Wilmington Street, 9314 Cullen Boulevard, 0 Wilmington Street, 7131 Cullen Boulevard,
and 8418 & 8422 Jensen Boulevard

Agenda Item#: 17.

Background:

RECOMMENDATION: Adopt an ordinance to declare Parcels Q75-002, Q75-003, P99-001, P77-001, and P99-002 as surplus to the needs of the City and approve and authorize Marketing Agreement between the City of Houston, TX, and Womack Development and Investment Realtors, Inc., to assist with the marketing and sale of the referenced parcels located at:

Parcel No.	Address	District
Q75-002	4605 Wilmington Street, Houston, TX 77051	D
Q75-003	9314 Cullen Boulevard, Houston, TX 77051	D
P99-001	0 Wilmington Street, Houston, TX 77051	D
P77-001	7131 Cullen Boulevard, Houston, TX 77021	D
P99-002	8418 & 8422 Jensen Boulevard, Houston, TX 77093	H

SPECIFIC EXPLANATION: Parcel Q75-002 consists of approximately 5.3311-acres of land located at 4605 Wilmington Street, just south of Reed Road at the northwest corner of Cullen Boulevard and Wilmington Street.

Parcel Q75-003 consists of approximately 0.4120-acres of land located at 9314 Cullen Boulevard, just south of Reed Road at the southwest corner of Cullen Boulevard and Carmen Street.

Parcel P99-001 consists of approximately 0.1509-acres of land located at 0 Wilmington Street, just south of Reed Road along the western edge of Parcel Q75-002.

Parcel P77-001 consists of approximately 0.8121-acres of land located at 7131 Cullen Boulevard, just north of Holmes Road at the southeast corner of Cullen Boulevard and Swanson Boulevard.

Parcel P99-002 consists of approximately 1.2485-acres of land located at 8418 & 8422 Jensen Boulevard, just north of East Crosstimbers Street.

Section 253.014 of the Texas Local Government Code provides the City the option to contract with a broker to sell City-owned property. It was determined that listing the properties with a broker who will actively market the properties to developers, investors, builders, and end users may yield an earlier, higher return to the City as opposed to a sealed bid sale.

Therefore, the General Services Department recommends that City Council declare the parcels as surplus and authorize the Marketing Agreement between the City of Houston, TX, and Womack Development and Investment Realtors, Inc., to assist with the marketing of the referenced parcels.

SCOPE OF CONTRACT AND FEE: The proposed Real Estate Marketing Agreement will commence on the date of countersignature by the City Controller and terminate at the earlier of (a) 11:59pm on the 365th day, or (b) upon closing and funding of the City's sale of the property. Under the terms of the Agreement, Womack Development and Investment Realtors, Inc., will perform the following tasks: (1) gather relevant information and develop marketing material; (2) list or advertise the property in appropriate publications, websites, etc.; (3) install agreed-upon signage on the property; (4) identify and target qualified prospects; (5) respond to information requests concerning the property; (6) assist with the City's sale process; and (7) provide periodic progress reports to the City.

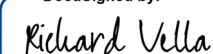
The City will pay a one-time fee of 3% of the sales price of the property, or 4% if the purchaser is represented by another broker other than Womack Development and Investment Realtors, Inc. The sale of the property will be conducted in accordance with all applicable state and city laws and will require final approval by City Council.

The Office of Business Opportunity reviewed the Real Estate Marketing Agreement and determined the level of MWSBE availability would produce minimal MWSBE participation. Therefore, the Office of Business Opportunity has approved a 0% MWSBE goal.

FISCAL NOTE: There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:



6/6/2024

7597721A7E834B6...
C. J. Messiah, Jr.

General Services Department

Stephen Williams, M.Ed., M.P.A.
Houston Health Department

Prior Council Action:

N/A

Amount and Source of Funding:

No Funding Required

Contact Information:

Enid M. Howard
Council Liaison

Phone: 832.393.8023

ATTACHMENTS:

Description

[Vicinity and Site Map](#)

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

ALL

Item Creation Date: 2/1/2024

WS932429947 - Civic Arts Program (Houston Arts Alliance) - ORDINANCE

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **HOUSTON ARTS ALLIANCE** for Professional Civic Art and Conservation Administration Services; providing a maximum contract amount - 2 Years with 3 one-year options - \$25,000,000.00 - Enterprise and Other Funds

TAGGED BY COUNCIL MEMBERS KAMIN, CASTILLO, MARTINEZ and DAVIS

This was Item 14 on Agenda of July 10, 2024

Background:

Sole Source (P15-WS932429947) - Approve an ordinance awarding a contract to Houston Arts Alliance (HAA) in the amount not to exceed \$25,000,000.00 to provide professional civic art and conservation administration services for various departments.

Specific Explanation:

The Director of the Mayor's Office of Cultural Affairs (MOCA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a contract for **two (2) years with three (3) one-year options to renew** between the City of Houston and **Houston Arts Alliance (HAA)** in the amount not to exceed **\$25,000,000.00** to provide professional civic art and conservation administration services for various departments. The funding will be made available by supplemental allocations from various departmental civic art budgets up to the maximum contract amount.

HAA, a nonprofit charity, is uniquely skilled in performing the varied professional services identified in the scope of work needed for the Civic Art Program. City of Houston Ordinance No. 2006-731 provides for the creation, funding, and administration of the City's Civic Art Program. In compliance with the provisions of the City's Civic Art Ordinance, 1.75% of the appropriation for eligible City CIP projects is appropriated for Civic Art Program purposes, including new civic art projects and conservation projects.

The scope of work requires the conservation of artworks within the City's Civic Art Collection, management of collection assets, the acquisition of new portable and site-specific artworks for City parks and facilities, and the promotion and presentation of Civic Art Collection artworks to the public. The HAA will provide services through Letters of Authorization (LOA) issued by MOCA on a project-by-project basis. HAA's fees will be determined by project size and scope and agreed upon in the LOA. The contract stipulates that fees shall not to exceed 13 percent of the lump sum amount of an LOA for the following services: conservation civic art services with budgets over \$100,000.00, acquisition civic art services with budgets over \$225,000.00, and commission civic art services over \$500,000.00. Projects with lesser budgets, as well as other services including deaccession and collection management, will be negotiated on a case-by-case basis. The proposed contract provides that the City may terminate the agreement at any time during the term on 30 days' notice. HAA will also continue to provide Collection Management Services, propose restoration/conservation treatment of those pieces in need of professional treatment, assist with professional conservator selections, negotiate conservator contracts,

perform conservation management, and assist with closing out projects.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that “a procurement of items that are available from only one source...” is exempt from the competitive requirements for purchase.

M/WBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Pay or Play Program:

This procurement is exempt from the City’s ‘Pay or Play’ Program because the department is utilizing a sole source Agreement for this purchase.

Hire Houston First

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Mayor’s Office of Cultural Affairs (MOCA)	\$6,690,287.00	\$18,309,713.00	\$25,000,000.00

Amount and Source of Funding:

\$970,742.00	Public Health Consolidated Construction Fund (4508)
\$1,847,598.00	General Improvement Consolidated Construction Fund (4509)
\$949,199.00	Public Library Consolidated Construction Fund (4507)
\$912,380.00	Parks Consolidated Construction Fund (4502)
\$51,353.00	Street Bridge Consolidated Construction Fund (4506)
\$537,138.00	Fire Consolidated Construction Fund (4500)
\$719,843.00	Emergency Alerting System Fund (4017)
\$199,569.00	Police Consolidated Construction Fund (4504)
\$185,941.00	Solid Waste Consolidated Construction Fund (4503)
\$301,108.00	Miscellaneous Acquisition CP Series E Fund (4039)
\$23,447.00	Equipment Acquisition Consolidated Fund (1800)
\$127,324.00	Reimbursement of Equipment Project Funds (1850)
\$8,988.00	Regional Participat Fund (2425)
\$447,425.00	Water & Sewer System Consolidated Construction Fund (8500)
\$8,521,232.00	HAS-Airport Improvement Fund (8011)

\$9,186,713.00 The funds will be made available by supplemental allocations from various departmental civic budgets, up to the maximum amount.

\$25,000,000.00 **TOTAL**

Contact Information:

Adeola Otukoya, Division Manager, Finance/SPD (832)393-8786
Candice Gambrell, Assistant Director Finance/SPD (832)393-9129
Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832)393-9126

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/1/2024

WS932429947 - Civic Arts Program (Houston Arts Alliance) - ORDINANCE

Agenda Item#:

Background:

Sole Source (P15-WS932429947) - Approve an ordinance awarding a contract to Houston Arts Alliance (HAA) in the amount not to exceed \$25,000,000.00 to provide professional civic art and conservation administration services for various departments.

Specific Explanation:

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This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchase.

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Fiscal Note

No significant Fiscal Operating impact is anticipated as a result of this project.

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

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Department Approval Authority

2/12/2024

2/12/2024

Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Mayor's Office of Cultural Affairs (MOCA)	\$6,690,287.00	\$18,309,713.00	\$25,000,000.00

Amount and Source of Funding:

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\$9,186,713.00 **The funds will be made available by supplemental allocations from various departmental civic budgets, up to the maximum amount.**

\$25,000,000.00 TOTAL

Contact Information:

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 Candice Gambrell, Assistant Director Finance/SPD (832)393-9129
 Jedediah Greenfield, Chief Procurement Officer Finance/SPD (832)393-9126

ATTACHMENTS:

Description	Type
Ownership Form	Backup Material
Clear Tax Report	Backup Material
Funding Information - Form A	Financial Information
Sole Source Justification	Backup Material
MWBE Goal	Backup Material
Ordinance 2006-0731	Backup Material
HAA Contract - Part 1	Contract/Exhibit
HAA Contract - Part 2	Contract/Exhibit
HAA Contract - Part 3	Contract/Exhibit
HAA Contract - Part 4	Contract/Exhibit
HAA Contract - Part 5	Contract/Exhibit
HAA Contract - Part 6	Contract/Exhibit
HAA Contract - Part 7	Contract/Exhibit
HAA Contract - Part 8	Contract/Exhibit
HAA Contract - Part 9	Contract/Exhibit
HAA Contract - Part 10	Contract/Exhibit
HAA Contract - Part 11	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

MYR Mutual Aid Agreement

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing a Mutual Aid Agreement with **HARRIS COUNTY, TEXAS**

Background:

The Acting Director of the Public Safety and Homeland Security recommends that City Council approve an ordinance authorizing a Mutual Aid Agreement between the City of Houston and Harris County, Texas.

In the past, during disasters or civil emergencies and cleanup periods, requests were made between the City and Harris County to provide aid in the form of personnel, supplies, and equipment.

A Mutual Aid Agreement will authorize the City and Harris County to provide mutual aid to each other as the need arises.

Thomas Muñoz, Acting Director
Public Safety and Homeland Security

Contact Information:

Thomas Muñoz, Acting Director
Public Safety and Homeland Security

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/16/2024

Item Creation Date:

MYR Mutual Aid Agreement

Agenda Item#: 17.

Summary:

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Background:

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DocuSigned by:

D:888BF626DB406
Thomas Muñoz, Acting Director
Public Safety and Homeland Security

7/15/2024

Contact Information:

Thomas Muñoz, Acting Director
Public Safety and Homeland Security

ATTACHMENTS:

Description	Type
Caption	Other

Certificate Of Completion

Envelope Id: 6321993D0E2842599F40045D0D789D89
Subject: Complete with DocuSign: MYR Mutual Aid final COVERSHEET.pdf
Source Envelope:
Document Pages: 1
Certificate Pages: 2
AutoNav: Enabled
Envelope Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Status: Sent

Envelope Originator:
Karen Kelly
611 Walker St.
HITS
Houston, TX 77002
Karen.Kelly@houston.tx.gov
IP Address: 204.235.229.248

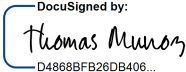
Record Tracking

Status: Original
7/12/2024 1:20:42 PM
Security Appliance Status: Connected
Storage Appliance Status: Connected

Holder: Karen Kelly
Karen.Kelly@houston.tx.gov
Pool: FedRamp
Pool: City of Houston IT Services

Location: DocuSign

Location: DocuSign

Signer Events	Signature	Timestamp
Thomas Munoz Thomas.Munoz@houston.tx.gov EMC Security Level: Email, Account Authentication (None)	<div>DocuSigned by:  D4868BFB26DB406...</div> Signature Adoption: Pre-selected Style Using IP Address: 204.235.238.25	Sent: 7/12/2024 1:23:18 PM Viewed: 7/15/2024 11:19:39 AM Signed: 7/15/2024 11:19:43 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Marta Crinejo
marta.crinejo@houston.tx.gov
Chief Administrative
City of Houston-Agenda Office
Security Level: Email, Account Authentication (None)

Sent: 7/15/2024 11:19:45 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Calvin Curtis Calvin.Curtis@houston.tx.gov CON0000001871 Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/15/2024 11:19:44 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
MONIQUE ADAMS-JONES Monique.Adams-Jones@houstontx.gov Administrative Aide City Secretary Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign Karen Kelly karen.kelly@houstontx.gov City of Houston IT Services Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign Calvin Curtis Calvin.Curtis@houstontx.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	<div>COPIED</div>	Sent: 7/15/2024 11:19:45 AM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/12/2024 1:23:18 PM
Envelope Updated	Security Checked	7/15/2024 11:29:06 AM
Signing Complete	Security Checked	7/15/2024 11:19:43 AM
Payment Events	Status	Timestamps