

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

February 20 & 21, 2024

**MAYOR**  
JOHN WHITMIRE

**CONTROLLER**  
CHRIS HOLLINS

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Mary Nan Huffman  
District G

Abbie Kamin  
District C

Mario Castillo  
District H

Carolyn Evans-Shabazz  
District D

Joaquin Martinez  
District I

Fred Flickinger  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Julian Ramirez  
Position 1

Twila Carter  
Position 3

Willie Davis  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, February 20, 2024 - 1:30 PM**  
**City Hall, 2nd Floor**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Carter**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**SP02-20-2024**

**RECESS**

**RECONVENE**

**WEDNESDAY - FEBRUARY 21, 2024 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**HEARINGS**

1. **PULLED** – This hearing will not take place on Wednesday February 20<sup>th</sup> 9:00 A.M. - **PUBLIC HEARING** regarding the construction of connecting bridges for the greenway at Brays Bayou connecting into a parcel in Braeburn Glen Subdivision, and cross to the south side with a new bridge next to Highway 59 - **DISTRICT J - POLLARD**
2. **PUBLIC HEARING** on the proposed amendment of Article XVI, Chapter 40 of the City's Code of Ordinances to extend provisions of the Civility Ordinance to the Riverside Terrace area

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 3 through 26**

**MISCELLANEOUS - NUMBER 3**

3. REQUEST from Mayor for confirmation of the appointment of **ELIZABETH GONZALEZ BROCK** to Position Two of the **BOARD OF THE**

**METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY**, for a term to expire April 7, 2026

**ACCEPT WORK - NUMBERS 4 through 6**

4. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$2,197,056.65 and acceptance of work on contract with **THE GONZALEZ GROUP, LP** for the Denver Harbor Multi-Service Center Renovation Project - 5.28% over the original contract amount - **DISTRICT H - CASTILLO**
5. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$2,209,409.47 and acceptance of work on contract with **D7 ROOFING & METAL, LLC.** for the Houston Emergency Center Roof Replacement and Mitigation (Hurricane Harvey) Project - 5.26 % over the original contract amount and under the approved 10% contingency - **DISTRICT H - CASTILLO**
6. RECOMMNDATION from Director Houston Public Works for approval of final contract amount of \$3,574,167.49 and acceptance of work on contract with **REYTEC CONSTRUCTION RESOURCES, INC** for Fire Hydrant Replacement Project - 4.90% over the original contract amount

**PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 13**

7. **GPI TX-HGMIV, INC dba STERLING MCCALL CHEVROLET** for GM Car and Truck OEM Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with 2 one-year options - \$2,488,739.10 - Fleet Management Fund
8. **CHASTANG ENTERPRISES - HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-150 XLT 4x4 Hybrid Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$118,386.00 - General and Police Special Services Funds
9. **CALDWELL COUNTRY CHEVROLET** for Purchase of Chevrolet Silverado 1500 ½ Ton Crew Cab 4x2 Pickup Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$671,350.00 - General and Texas Anti-Gang Funds
10. **SILSBEE FORD** for Purchase of a Robot Van Vehicle through the Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS) for the Fleet Management Department on behalf of the Houston Police Department - \$56,171.25 - Grant Fund
11. **KUSTOM SIGNALS, INC** for Purchase of Smart Radar Speed Trailers through the Cooperative Purchasing Program with the Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Police Department - \$48,043.72 - General Fund
12. **M-B COMPANIES, INC** for Purchase of a Pavement Marking Truck through

the Interlocal Agreement for Cooperative Purchasing with Sourcwell for the Fleet Management Department on behalf of Houston Public Works - \$451,744.31 - Special Revenue Fund

13. **DATAMINR, INC** for Purchase of Dataminr First Alert Platform Licenses for Public Safety and Homeland Security on behalf of the Houston Police Department - \$108,000.00 - Grant Fund

#### **RESOLUTIONS - NUMBER 14**

14. RESOLUTION confirming support for proposed development as Affordable Rental Housing of certain properties which are subject to One Mile Three Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments

#### **ORDINANCES - NUMBERS 15 through 26**

15. ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by City of Houston Ordinance No. 2023-1014); to add (9) nine new jobs; amend (1) one pay grade and amend (1) one job title; providing a repealer; providing for severability
16. ORDINANCE approving and authorizing submission of Substantial Amendment to Community Development Block Grant Funds Budget in 2023 Annual Action Plan, transferring funding for Public Facilities and Improvements activities to Economic Development activities in order to assist with Section 108 loan obligations of East End Maker Hub
17. ORDINANCE approving and authorizing Amended and Restated Agreement (Contract No. 4600016836) between City of Houston and **NEW HOPE HOUSING, INC** for the Urban Prairie Project - \$250,000.00 - General Fund - **DISTRICT D - EVANS-SHABAZZ**
18. ORDINANCE approving and authorizing Task Order Contracts with **OLIVIER INC, AECOM TECHNICAL SERVICES, INC,** and **SOWELLS CONSULTING ENGINEERS, LLC.,** to provide Project Management Services for federally funded projects; providing a maximum contract amount - 3 Years with 2 one-year options
19. ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **TDINDUSTRIES, INC** through OMNIA Partners Interlocal Agreement for Cooperative Purchasing for IAH International Terminal Facility Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$57,834,827.47 - Enterprise Fund
20. ORDINANCE amending Ordinance No. 2022-0149 (Passed on February 23, 2022) to increase maximum contract amount for Contract No. 4600017086 for contract between City of Houston and **MICHAEL BAKER INTERNATIONAL, INC** for Professional Engineering Services and



Floodplain Management Staff Consulting for Houston Public Works - \$6,257,696.92 - Building Inspection Fund

21. ORDINANCE approving and authorizing third amendment to contract between City of Houston and **HDR ENGINEERING, INC** to modify the Scope of Services Exhibit "C" "Fully Burdened Labor Rates" (Approved by Ordinance 2021-0411, as amended)
22. ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **GOWAN/GARRETT, INC** through Interlocal Agreement for Cooperative Purchasing with **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Instrument Air System Repair and Replacement Services for Houston Public Works; providing a maximum contract amount - 8 Months with 2 one-year options - \$2,178,302.50 - Enterprise Fund
23. ORDINANCE renewing the establishment of the north and south sides of the 600-900 blocks of Pizer Street, between Michaux Street and Moss Street, within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**
24. ORDINANCE \$3,244,762.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **CSI CONSOLIDATED LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
25. ORDINANCE appropriating \$2,540,148.28 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and \$14,051,919.00 out of Federal Government - Grant Funded; awarding contract to **SPRINT SAND & CLAY, LLC** for DR15 5A Spellman Detention Basin; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge, contingency, testing services - **DISTRICT K - CASTEX-TATUM**
26. ORDINANCE appropriating \$10,400,000.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **CAROLLO ENGINEERS, INC** for Project Advisor/Technical Consultant for the expansion of the East Water Purification Plant; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT E - FLICKINGER**

#### **END OF CONSENT AGENDA**

#### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

## **NON CONSENT AGENDA - NUMBERS 27 through 29**

### **NON-CONSENT - MISCELLANEOUS**

27. MOTION to suspend the rules to receive nominations for Position Two of the **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY**, for a two year term
28. SELECT nomination for the appointment to Position Two of the **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY**, for a two year term
29. CONFIRM the appointment of NOMINEE to Position Two of the **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY**, for a two year term

### **MATTERS HELD - NUMBERS 30 through 43**

30. **CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD**  
for Purchase of two Ford F-250 ¾ Ton Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of Administration and Regulatory Affairs - \$91,440.00 - Contributed Capital Project Fund  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 9 on Agenda of February 14, 2024
31. **CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD**  
for Purchase of Ford F-350 1-Ton Utility Fuel Trucks and Ford F-250 Troubleshooting Response Unit Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department - \$427,280.00 - Equipment Acquisition Consolidated and Other Funds  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 10 on Agenda of February 14, 2024
32. **CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD**  
for Purchase of one High Roof Cargo Van through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$52,259.00 - General and Equipment Acquisition Consolidated Funds  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 11 on Agenda of February 14, 2024
33. **CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD**  
for Purchase of Ford F-350 4X4 Dually Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$64,844.00 - General Fund  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 12 on Agenda of February 14, 2024
34. **CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD**  
for Purchase of Ford F-450 1-Ton 4x4 Crew Cab Pickup Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$72,942.00 - General and Grant Funds  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 13 on Agenda of February 14, 2024

35. **SILSBEE FORD** for Purchase of Four Ford 350 Transit 15 Passenger Vans through the Texas Interlocal Purchasing System (TIPS) Cooperative Purchasing Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$217,704.00 - Equipment Acquisition Consolidated and Other Funds  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 14 on Agenda of February 14, 2024
36. **SILSBEE FORD** for Purchase of Ford F150 Police Pursuit Vehicles through the Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS) for the Fleet Management Department on behalf of the Houston Police Department - \$492,682.50 - Equipment Acquisition Consolidated Fund  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 15 on Agenda of February 14, 2024
37. **CALDWELL COUNTRY CHEVROLET** for Purchase of Chevrolet Malibu LS Sedans through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$192,550.00 - General and Grant Funds  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 16 on Agenda of February 14, 2024
38. **ROB MAC INDUSTRIES** for Purchase of Silica Sand for Houston Public Works - \$16,666.80 - Enterprise Fund  
**TAGGED BY COUNCIL MEMBER KAMIN**  
This was Item 22 on Agenda of February 14, 2024
39. RESOLUTION confirming support for proposed development of certain properties as Affordable Rental Housing, each located in the City of Houston, Texas, and submittal of applications for Housing Tax Credits for such developments  
**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**  
This was Item 23 on Agenda of February 14, 2024
40. RESOLUTION confirming support for proposed development of certain properties as Affordable Rental Housing, each located in the extraterritorial jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for Limited Purposes, and the submittal of applications for Competitive 9% Housing Tax Credits for such developments  
**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**  
This was Item 24 on Agenda of February 14, 2024
41. RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties which are subject to the Two Mile Same Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Competitive 9% Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments  
**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**  
This was Item 25 on Agenda of February 14, 2024
42. RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties, each of which is located in the City of Houston, Texas and within a census tract that has a poverty rate above

40% for individuals; allowing construction of such properties; supporting the submittal of applications for Competitive 9% Housing Tax Credits for such developments; and authorizing the allocation of Tax Credits to such developments

**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**

This was Item 26 on Agenda of February 14, 2024

43. ORDINANCE awarding contract to **BAYSIDE PRINTING COMPANY INC**, for Prepress, Printing, and Bindery Services for the Administration and Regulatory Affairs Department; providing a maximum contract amount - \$7,497,917.67 - Central Service Revolving Fund

**TAGGED BY COUNCIL MEMBERS POLLARD, RAMIREZ AND CARTER**

This was Item 30 on Agenda of February 14, 2024

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Pollard first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE - CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 2/20/2024

Item Creation Date:

SP02-20-2024

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP02-20-2024	Signed Cover sheet

**CITY COUNCIL CHAMBER – CITY HALL 2<sup>nd</sup> FLOOR - TUESDAY  
FEBRUARY 20, 2024 – 2:00 PM**

**AGENDA**

3 MIN

3 MIN

3 MIN

**NON-AGENDA**

1 MIN

1 MIN

1 MIN

2 MIN

2 MIN

2 MIN

GREGORY IVIICEK – 2929 Buffalo Speedway – 77098 – 713-409-1091 – Facial Composite Donation

MOHAMMED SAMADI – No Address – 713-875-7112 – Congratulations to the Mayor

TAYLOR HICKS – No Address – 713-201-9084 – Water issue with bad odor

3 MIN

3 MIN

3 MIN

OTIS MYLES – 5606 Yorkwood St. – 77016 – 713-633-8067 – City permit

DAVID CAVIN – No Address – 832-792-3375 – Trash issues

VICTORIA MALONE – No Address – No Phone – Subject not given

NIA COLBERT – No Address – 346-339-7122 – Mayor Whitmire’s discourtesy towards the homeless after pledging to help

AMOS SIMMS – 1212 Grand Plaza Dr. – 77067 – Organized crime with HPD

SEAN MURPHY – 713-447-9179 – Support infrastructure that is safe for pedestrians and bicyclists

PETE RODRIGUEZ – 2010 N. Main St. – 77009 – 346-648-8321 – Policies and ethics on business

SHAHRAM GHASSEMI – No Address – 202-994-0645 – Government

FURAAN AMED – No Address – No Phone – Subject not given

JESSICA CAMPOS – 1013 Majestic St. – 77020 – 832-836-3536 – Community Gardens

AUDIE MCGREW – 14635 President’s Dr. W – 77047 – 346-203-2750 – Help with living accommodations

**PREVIOUS**

1 MIN

1 MIN

1 MIN



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District J

Item Creation Date: 1/30/2024

PRD - Chapter 26 Public Hearing Braeburn Glen Parcel

Agenda Item#: 1.

### **Summary:**

**PULLED** – This hearing will not take place on Wednesday February 20<sup>th</sup>

**9:00 A.M. - PUBLIC HEARING** regarding the construction of connecting bridges for the greenway at Brays Bayou connecting into a parcel in Braeburn Glen Subdivision, and cross to the south side with a new bridge next to Highway 59 - **DISTRICT J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) requests City Council set a date for a public hearing regarding the construction of connecting bridges for the greenway at Brays Bayou connecting into a parcel in Braeburn Glen Subdivision, and cross to the south side with a new bridge next to Highway 59.

The Braeburn Glen parcel is located in Harris County in the Braeburn Glen Subdivision Section I. Section 26.001 of the Texas Parks & Wildlife Code provides that a city may not approve any program or project for the use of land designated as park land unless, after a public hearing, its governing body determines that: (1) there is no feasible and prudent alternative to the use or taking of the park land, and (2) the program or project includes all reasonable planning to minimize harm to the park land.

The proposed date of the public hearing is Wednesday, February 21, 2024 at 9:00 a.m. in City Council Chambers, 901 Bagby Street, 2nd Floor, Houston, Texas.

### **Director's Signature:**

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Kenneth Allen, Director  
Houston Parks and Recreation Department

### **Contact Information:**

Martha Escalante  
Sr. Staff Analyst  
(O) 832-395-7069



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

Item Creation Date:

HPD Civility Ordinance - Riverside Terrace - Request Public Hearing

Agenda Item#: 2.

### **Summary:**

**PUBLIC HEARING** on the proposed amendment of Article XVI, Chapter 40 of the City's Code of Ordinances to extend provisions of the Civility Ordinance to the Riverside Terrace area

### **Background:**

The Civility Ordinance prohibits certain conduct on sidewalks (lying, sitting or depositing personal possessions) during most daylight hours. It is currently applicable to the Central Business District, Midtown, Old Sixth Ward, Avondale, Hyde Park, East Downtown Management District, Historic Near Northside, South Post Oak/West Bellfort and Near Northside. The ordinance contains provisions for a citizen petition procedure to extend the restrictions to other areas of the City.

The Riverside Civic Association on behalf of residents and business owners in the Riverside Terrace area have submitted a petition to the City Secretary to extend the Civility Ordinance to their neighborhood. In compliance with the procedures set forth in Section 40-353 of the Code of Ordinances, the Legal and Planning and Development Departments have certified that the petition meets required criteria. Further, the Houston Police Department will prepare a report indicating the existence of the kind of conduct that is prohibited under the Civility Ordinance and incidents of criminal misconduct in the Riverside Terrace (Sections 1-5) area.

The ordinance requires a public hearing on the extension to be held with a 14-day notice. The recommended date for the public hearing is **February 21, 2024**.

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Troy Finner  
Chief of Police

### **Contact Information:**

Rhonda Smith, Deputy Director/CFO, 713.308.1708  
Sonja O'Dat, Executive Staff Analyst, 713.308.1728

### **ATTACHMENTS:**



**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/6/2024

Item Creation Date:

HPD Civility Ordinance - Riverside Terrace - Request Public Hearing

Agenda Item#: 1.

### **Summary:**

**SET A PUBLIC HEARING DATE** amending Article XVI, Chapter 40 of the City's Code of Ordinances to extend provisions of the Civility Ordinance to the Riverside Terrace area

**HEARING DATE - 9:00 A.M. - WEDNESDAY - FEBRUARY 21, 2024**

### **Background:**

The Civility Ordinance prohibits certain conduct on sidewalks (lying, sitting or depositing personal possessions) during most daylight hours. It is currently applicable to the Central Business District, Midtown, Old Sixth Ward, Avondale, Hyde Park, East Downtown Management District, Historic Near Northside, South Post Oak/West Bellfort and Near Northside. The ordinance contains provisions for a citizen petition procedure to extend the restrictions to other areas of the City.

The Riverside Civic Association on behalf of residents and business owners in the Riverside Terrace area have submitted a petition to the City Secretary to extend the Civility Ordinance to their neighborhood. In compliance with the procedures set forth in Section 40-353 of the Code of Ordinances, the Legal and Planning and Development Departments have certified that the petition meets required criteria. Further, the Houston Police Department will prepare a report indicating the existence of the kind of conduct that is prohibited under the Civility Ordinance and incidents of criminal misconduct in the Riverside Terrace (Sections 1-5) area.

The ordinance requires a public hearing on the extension to be held with a 14-day notice. The recommended date for the public hearing is **February 21, 2024**.

DocuSigned by:

PS *Troy Finner*

RS A8A225F96B7149C...

Troy Finner

Chief of Police

### **Contact Information:**

Rhonda Smith, Deputy Director/CFO, 713.308.1708

Sonja O'Dat, Executive Staff Analyst, 713.308.1728



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

Item Creation Date: 2/13/2024

MYR ~ 2024 Metropolitan Transit Authority of Harris County  
Appt. ltr. 2-13-2024

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment of **ELIZABETH GONZALEZ BROCK** to Position Two of the **BOARD OF THE METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY**, for a term to expire April 7, 2026

### **Background:**

February 13, 2024

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Subchapter K, Chapter 451 of the Texas Transportation Code, I am submitting the following name for appointment, subject to Council confirmation, as the City of Houston appointee to the Board of the Metropolitan Transit Authority of Harris County:

Elizabeth Gonzalez Brock, appointment to Position Two, for a term to expire April 7, 2025.

The résumé of the nominee is attached for your review.

Sincerely,

John Whitmire  
Mayor

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District H

Item Creation Date: 1/31/2024

25CONS568 – Accept Work – The Gonzalez Group, LP –  
Denver Harbor Multi-Service Center Renovation

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$2,197,056.65 and acceptance of work on contract with **THE GONZALEZ GROUP, LP** for the Denver Harbor Multi-Service Center Renovation Project - 5.28% over the original contract amount - **DISTRICT H - CASTILLO**

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of the final contract amount of \$2,197,056.65 and acceptance of work on a construction contract with The Gonzalez Group, LP, for the Houston Health Department (HHD) - Denver Harbor Multi-Service Center Renovation project - 5.28% over the original construction amount and under the approved 10% contingency.

**PROJECT LOCATION:** 6402 Market St. Houston TX 77020

**PROJECT DESCRIPTION:** The renovation project for the Denver Harbor Multi-Service Center included furnishing all labor and equipment for the interior demolition and renovation of business occupancies and tenant areas, new flooring and finishes, new lighting, wayfinding and signage at selected bathrooms. Exterior improvements included new parking area striping, repair and repainting of fencing, and new site furnishings.

**CONTRACT COMPLETION AND COST:** The contractor completed the project in 378 days: the original contract time of 333 days, plus 45 days approved by Change Orders. The final cost of the project, including Change Orders, is \$2,197,056.65, an increase of \$110,250.65 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Orders added Builder's Risk Insurance excluded from the original Contract; upgraded the paging system; demolished portions of the slab; modified window and door frames; modified a ceiling in a computer room; modified detailing on a canopy, and modified HVAC, signage, flooring, and restroom facilities. Change Orders also added power for automatic door openers and installed data cabling at the WIC Program area, installed Security and IT equipment; installed displays at critical program areas and repaired and painted interior walls.

**CONSTRUCTION GOALS:** The advertised M/WBE contract goals for this project were 19.00% MBE and 11.00% WBE (30.00% total). The M/W/SBE goals approved for this project were 19.00% MBE, 7.95% WBE, and 3.05% SBE (30.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 10.22% MBE, 14.02% WBE, and 1.53% SBE (25.77% total). The standard for meeting M/W/SBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated as Unsatisfactory for the following reasons: The contractor failed to make good faith efforts to meet the MBE and SBE goals and also failed to utilize goal credit subcontractors. For the reasons listed, The Contractor's performance does not meet the intent nor the spirit of the City of Houston's MWSBE program.

**WBS No:** H-000123-0001-4

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M.Ed., M.P.A.  
Houston Health Department

**Prior Council Action:**

Ordinance No. 2021-577, Dated June 30, 2021

**Amount and Source of Funding:**

No Additional Funding Required

**Previous Funding:**

**\$2,357,007.00** Public Health Consolidated Construction Fund (4508)

**Contact Information:**

Enid M. Howard  
Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

25CONS568 - Coversheet

25CONS568 - Maps

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

District H

Item Creation Date: 1/31/2024

25CONS568 – Accept Work – The Gonzalez Group, LP – Denver Harbor Multi-Service  
Center Renovation

Agenda Item#: 7.

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of the final contract amount of \$2,197,056.65 and acceptance of work on a construction contract with The Gonzalez Group, LP, for the Houston Health Department (HHD) - Denver Harbor Multi-Service Center Renovation project - 5.28% over the original construction amount and under the approved 10% contingency.

**PROJECT LOCATION:** 6402 Market St. Houston TX 77020

**PROJECT DESCRIPTION:** The renovation project for the Denver Harbor Multi-Service Center included furnishing all labor and equipment for the interior demolition and renovation of business occupancies and tenant areas, new flooring and finishes, new lighting, wayfinding and signage at selected bathrooms. Exterior improvements included new parking area striping, repair and repainting of fencing, and new site furnishings.

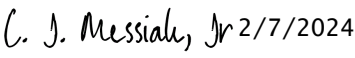
**CONTRACT COMPLETION AND COST:** The contractor completed the project in 378 days: the original contract time of 333 days, plus 45 days approved by Change Orders. The final cost of the project, including Change Orders, is \$2,197,056.65, an increase of \$110,250.65 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Orders added Builder's Risk Insurance excluded from the original Contract; upgraded the paging system; demolished portions of the slab; modified window and door frames; modified a ceiling in a computer room; modified detailing on a canopy, and modified HVAC, signage, flooring, and restroom facilities. Change Orders also added power for automatic door openers and installed data cabling at the WIC Program area, installed Security and IT equipment; installed displays at critical program areas and repaired and painted interior walls.

**CONSTRUCTION GOALS:** The advertised M/WBE contract goals for this project were 19.00% MBE and 11.00% WBE (30.00% total). The M/W/SBE goals approved for this project were 19.00% MBE, 7.95% WBE, and 3.05% SBE (30.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 10.22% MBE, 14.02% WBE, and 1.53% SBE (25.77% total). The standard for meeting M/W/SBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated as Unsatisfactory for the following reasons: The contractor failed to make good faith efforts to meet the MBE and SBE goals and also failed to utilize goal credit subcontractors. For the reasons listed, The Contractor's performance does not meet the intent nor the spirit of the City of Houston's MWSBE program.

**WBS No:** H-000123-0001-4

DIRECTOR’S SIGNATURE/DATE:

DocuSigned by:  
  
C. J. Messiah, Jr.  
General Services Department

Stephen L. Williams, M.Ed., M.P.A.  
Houston Health Department

Prior Council Action:


Ordinance No. 2021-577, Dated June 30, 2021

Amount and Source of Funding:

No Additional Funding Required

Previous Funding:

\$2,357,007.00 Public Health Consolidated Construction Fund (4508)

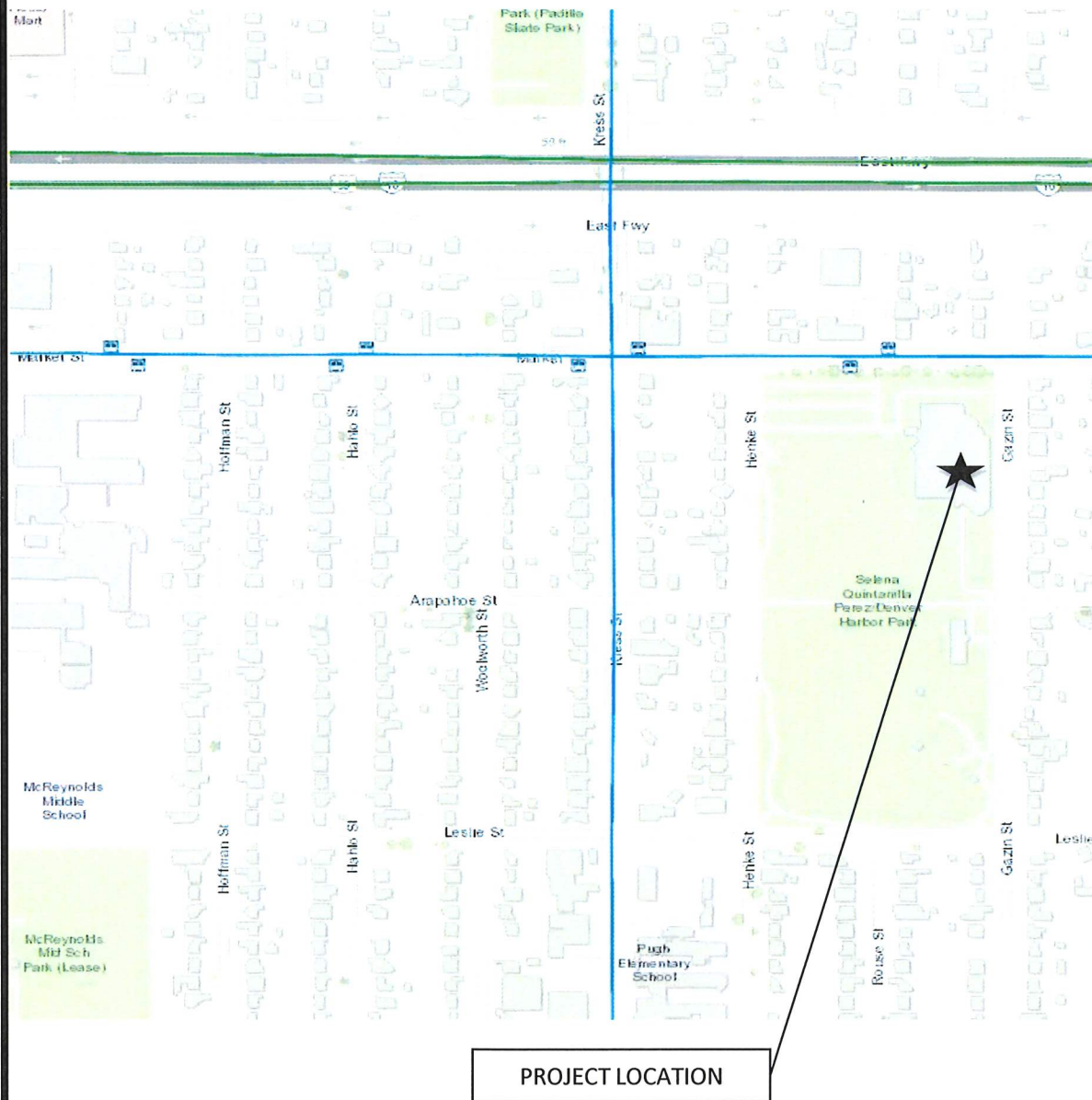
DS  
  
Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
<u>25CONS528 - Maps</u>	Backup Material
<u>25CONS538 - Tax Delinquent</u>	Backup Material
<u>25CONS538 - Previous RCA &amp; Ordinance</u>	Backup Material
<u>25CONS528- Certificate of Final Completion</u>	Backup Material
<u>25CONS538 - Consent of Surety.</u>	Backup Material
<u>25CONS538 - Change Orders</u>	Backup Material



**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**

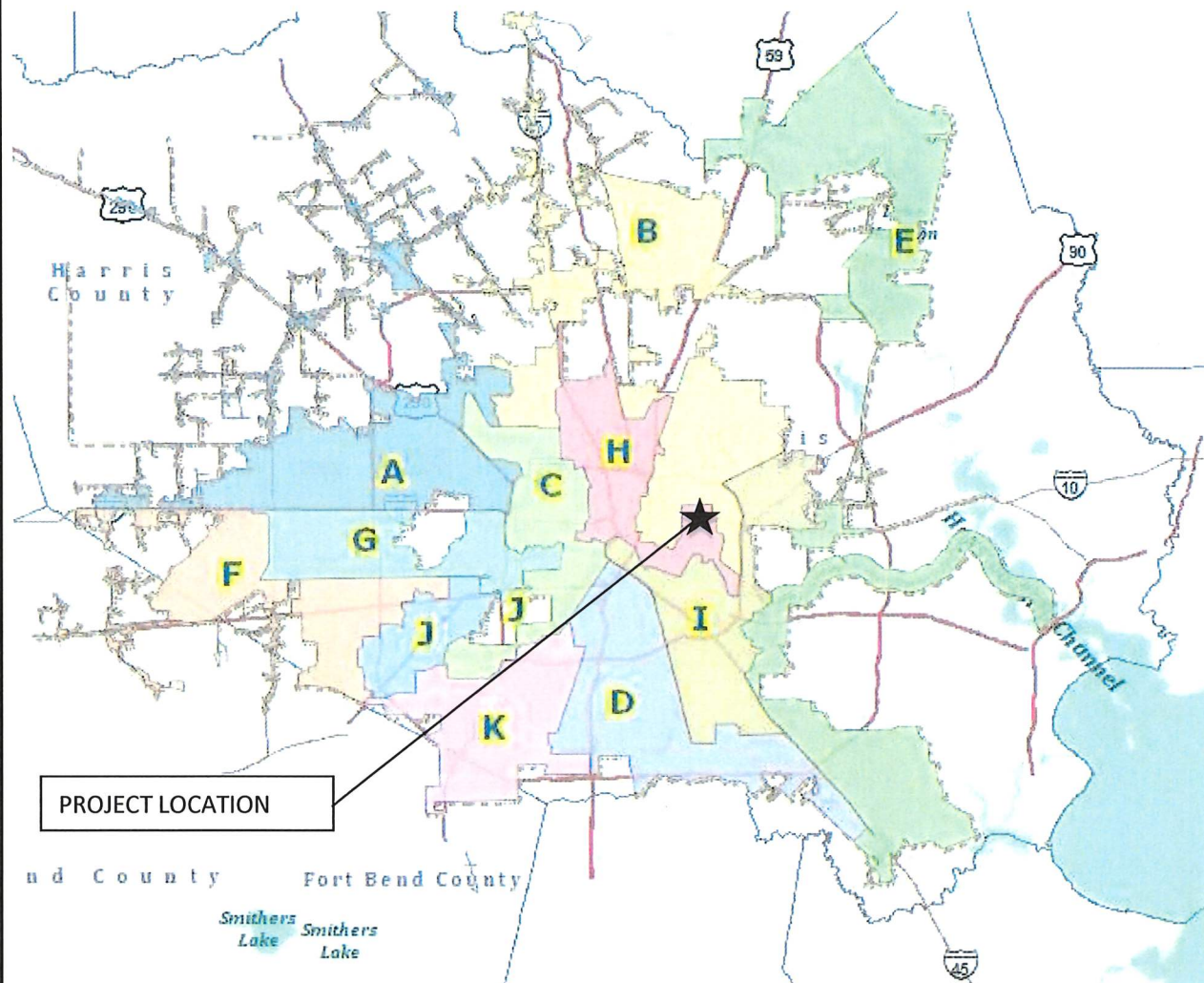


**Denver Harbor Multi - Service Center Renovation**

6402 Market St., Houston, TX 77020

**COUNCIL DISTRICT "H"**

**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**



**Denvor Harbor Multi - Service Center Renovation**

6402 Market St., Houston, TX 77020

**COUNCIL DISTRICT "H"**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District H

Item Creation Date: 2/5/2024

25CONS570 – Accept Work – D7 Roofing & Metal LLC. –  
Houston Emergency Center Roof Replacement and  
Mitigation (Hurricane Harvey)

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$2,209,409.47 and acceptance of work on contract with **D7 ROOFING & METAL, LLC.** for the Houston Emergency Center Roof Replacement and Mitigation (Hurricane Harvey) Project - 5.26 % over the original contract amount and under the approved 10% contingency - **DISTRICT H - CASTILLO**

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of the final contract amount of \$2,209,409.47 and acceptance of work on the construction contract with D7 Roofing & Metal, LLC., for the Houston Emergency Center Roof Replacement and Mitigation (Hurricane Harvey) project. – 5.26 % over the original construction amount and under the approved 10% contingency.

**PROJECT LOCATION:** 5320 N. Shepherd Drive, Houston, TX 77091

**PROJECT DESCRIPTION:** The project installed new emergency roof drain lines, replaced the entire roofing system, replaced all the thru-wall flashings above the metal sun shades, caulked all the windows and wall joints, and power washed the entire building.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 270 days: the original contract time of 180 days, plus 90 days approved by Change Orders. The final cost of the project, including Change Orders, is \$2,209,409.47, an increase of \$110,436.47 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Orders relocated existing ducts, conduits, cable and sprinkler pipes above the ceilings increased drainpipe size, added pipe supports and downspouts.

**M/WBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 13% MBE and 4% WBE (17% total). The M/WBE goals approved for this project were 13.09% MBE and 4.04% WBE (17.13% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 17.97% MBE and 3.21% WBE, and 1.53% SBE

(22.71% total). The standard for meeting MWBE participation goals is the demonstration of Good Faith Efforts. The contractor's M/WBE performance on this project was rated Outstanding for the following reasons: the contractor exceeded the MBE goal, came within 1% of meeting WBE goal, added a SBE firm for additional goal credit, and utilized all goal credit subcontractors to the extent possible on this project. For the reasons listed, the contractor's M/WBE performance meets the intent and the spirit of the City's MWSBE program.

**WBS No:** D-000224-0004-4

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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George Buenik  
Houston Emergency Center

**Prior Council Action:**

Ordinance No. 2022-310; Dated April 27, 2022

**Amount and Source of Funding:**

No Additional Funding Required

**Previous Funding:**

**\$2,308,870.00** General Improvement Consolidated Construction Fund (4509)

**Contact Information:**

Enid M. Howard  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet  
25CONS570 - Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District H

Item Creation Date: 2/5/2024

25CONS570 – Accept Work – D7 Roofing & Metal LLC. – Houston Emergency Center  
Roof Replacement and Mitigation (Hurricane Harvey)

Agenda Item#: 4.

### **Summary:**

#### **NOT A REAL CAPTION**

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$2,209,409.47 and acceptance of work on contract with **D7 ROOFING & METAL, LLC.** for the Houston Emergency Center Roof Replacement and Mitigation (Hurricane Harvey) Project - 5.26 % over the original contract amount - **DISTRICT H - CASTILLO**

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of the final contract amount of \$2,209,409.47 and acceptance of work on the construction contract with D7 Roofing & Metal, LLC., for the Houston Emergency Center Roof Replacement and Mitigation (Hurricane Harvey) project. – 5.26 % over the original construction amount and under the approved 10% contingency.

**PROJECT LOCATION:** 5320 N. Shepherd Drive, Houston, TX 77091

**PROJECT DESCRIPTION:** The project installed new emergency roof drain lines, replaced the entire roofing system, replaced all the thru-wall flashings above the metal sun shades, caulked all the windows and wall joints, and power washed the entire building.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 270 days: the original contract time of 180 days, plus 90 days approved by Change Orders. The final cost of the project, including Change Orders, is \$2,209,409.47, an increase of \$110,436.47 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Orders relocated existing ducts, conduits, cable and sprinkler pipes above the ceilings increased drainpipe size, added pipe supports and downspouts.

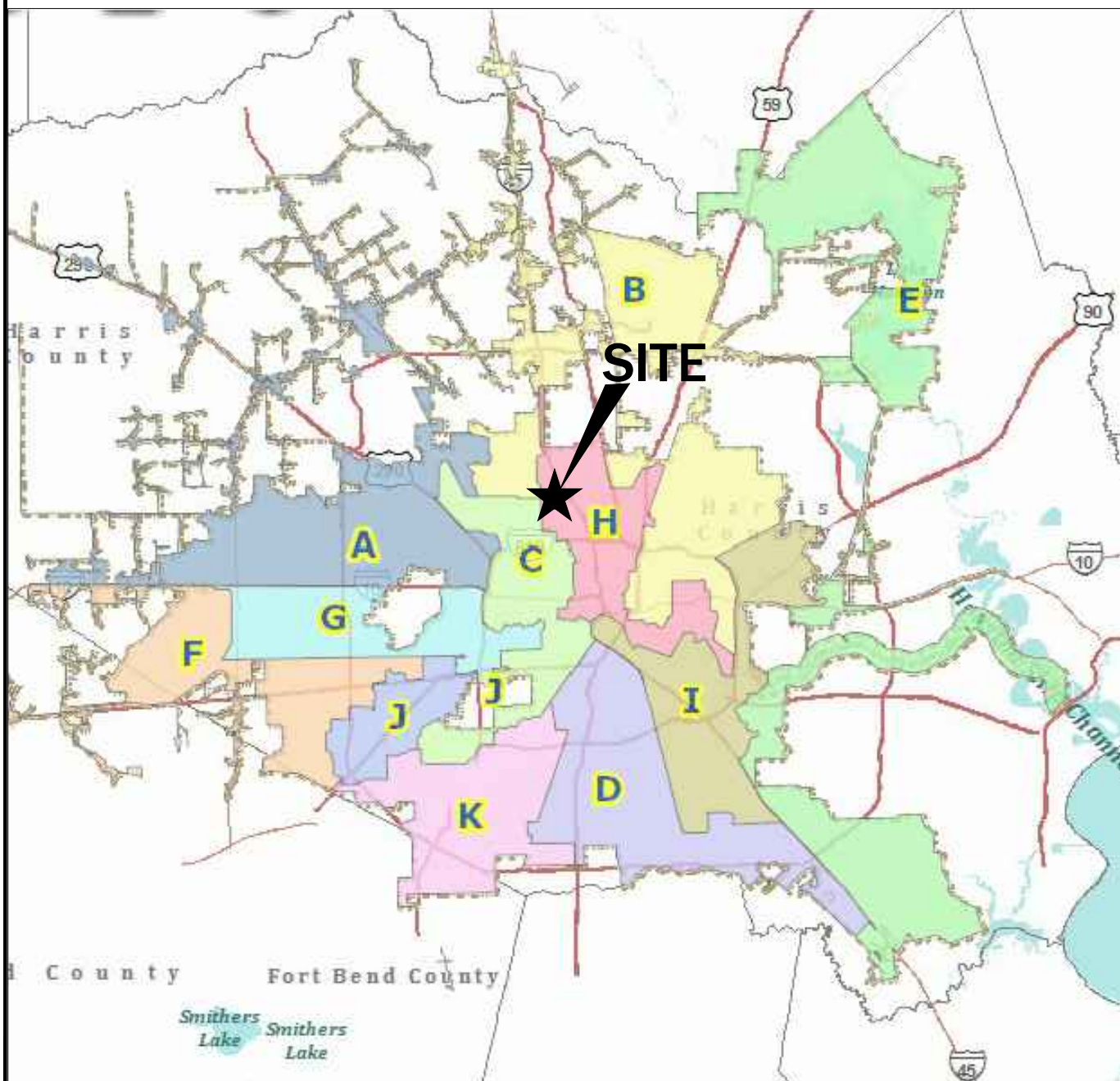
**M/WBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 13% MBE and 4% WBE (17% total). The M/WBE goals approved for this project were 13.09% MBE and 4.04% WBE (17.13% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 17.97% MBE and 3.21% WBE, and 1.53% SBE (22.71% total). The standard for meeting MWBE participation goals is the demonstration of Good Faith Efforts. The contractor's M/WBE performance on this project was rated Outstanding for the following reasons: the contractor exceeded the MBE goal, came within 1% of meeting WBE goal, added a SBE firm for additional goal credit, and utilized all goal credit subcontractors to the extent possible on this project. For the reasons listed, the contractor's M/WBE performance meets the intent and the spirit of the City's MWSBE program.

**WBS No:** D-000224-0004-4

## Backup Material



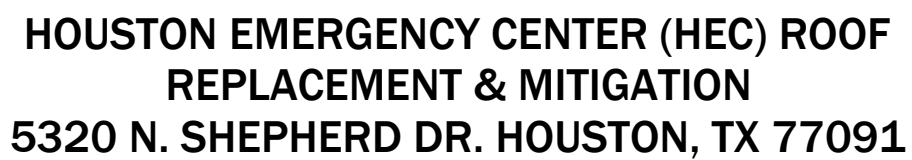
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



**HOUSTON EMERGENCY CENTER (HEC) ROOF  
REPLACEMENT & MITIGATION  
5320 N. SHEPHERD DR. HOUSTON, TX 77091**

**COUNCIL DISTRICT "H"**

**KEYMAP No. 452H**



KEYMAP No. 452H





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/26/2024

HPW – 20DWO111 Accept Work / Reytec Construction  
Resources, Inc.

Agenda Item#: 6.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,574,167.49 and acceptance of work on contract with **REYTEC CONSTRUCTION RESOURCES, INC** for Fire Hydrant Replacement Project - 4.90% over the original contract amount

### **Background:**

**SUBJECT:** Accept Work for Fire Hydrant Replacement Project.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$3,574,167.49 or 4.90% over the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was required to replace damaged or irreparable fire hydrants throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of the replacement of fire hydrants and valves, the height correction of fire hydrants, the relocation of fire hydrants and ancillary work. The project was awarded to Reytec Construction Resources, Inc. with an original contract amount of \$3,407,318.60. The contract duration for this project was 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Reytec Construction Resources, Inc., has completed the work under the subject contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$3,574,167.49, an increase of \$166,848.89 or 4.90% over the original contract amount. The increased cost is the result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE goals for this contract were 12.00% MBE and 8.00% WBE (20.00% total). The M/W/SBE goals approved for this contract were 12.00% MBE, 4.00% WBE, and 4.00% SBE (20.00% total). According to the Office of Business Opportunity, the actual participation achieved on this contract was 19.92% MBE, 4.32% WBE,

and 4.77% SBE (29.01% total). The standard for meeting MWSBE participation goals is demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Satisfactory for following reasons: The Prime exceeded the MBE goal by over 1% and the WBE and SBE goals by less than 1% while also utilizing all goal credit subcontractors on this contract. For the reasons listed, the Contractor's performance meets the intent and the spirit of the City's MWSBE Program.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0273-4; File No. WA 11285

**Prior Council Action:**

Ordinance No. 2019-0290, dated 04-17-2019

**Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$3,697,684.53 from Fund No. 8500 - Water and Sewer System  
Consolidated Construction Fund

**Contact Information:**

Gabriel Mussio, P.E.  
Acting Senior Assistant Director, Houston Water  
Phone: (832) 395-4947

**ATTACHMENTS:**

**Description**

Council District Map  
Signed Coversheet

**Type**

Backup Material  
Signed Cover sheet

# City of Houston Council Districts

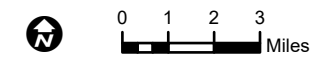
Fire Hydrant Replacement  
Project

WBS No. S-000035-0273-4

- District
- A - Amy Peck
  - B - Tarsha Jackson
  - C - Abbie Kamin
  - D - Carolyn Evans-Shabazz
  - E - Fred Flickinger
  - F - Tiffany D. Thomas
  - G - Mary Nan Huffman
  - H - Mario Castillo Jr.
  - I - Joaquin Martinez
  - J - Edward Pollard
  - K - Martha Castex-Tatum

At Large Position 1: Julian Ramirez  
At Large Position 2: Willie Davis  
At Large Position 3: Twila Carter  
At Large Position 4: Letitia Plummer  
At Large Position 5: Sallie Alcorn

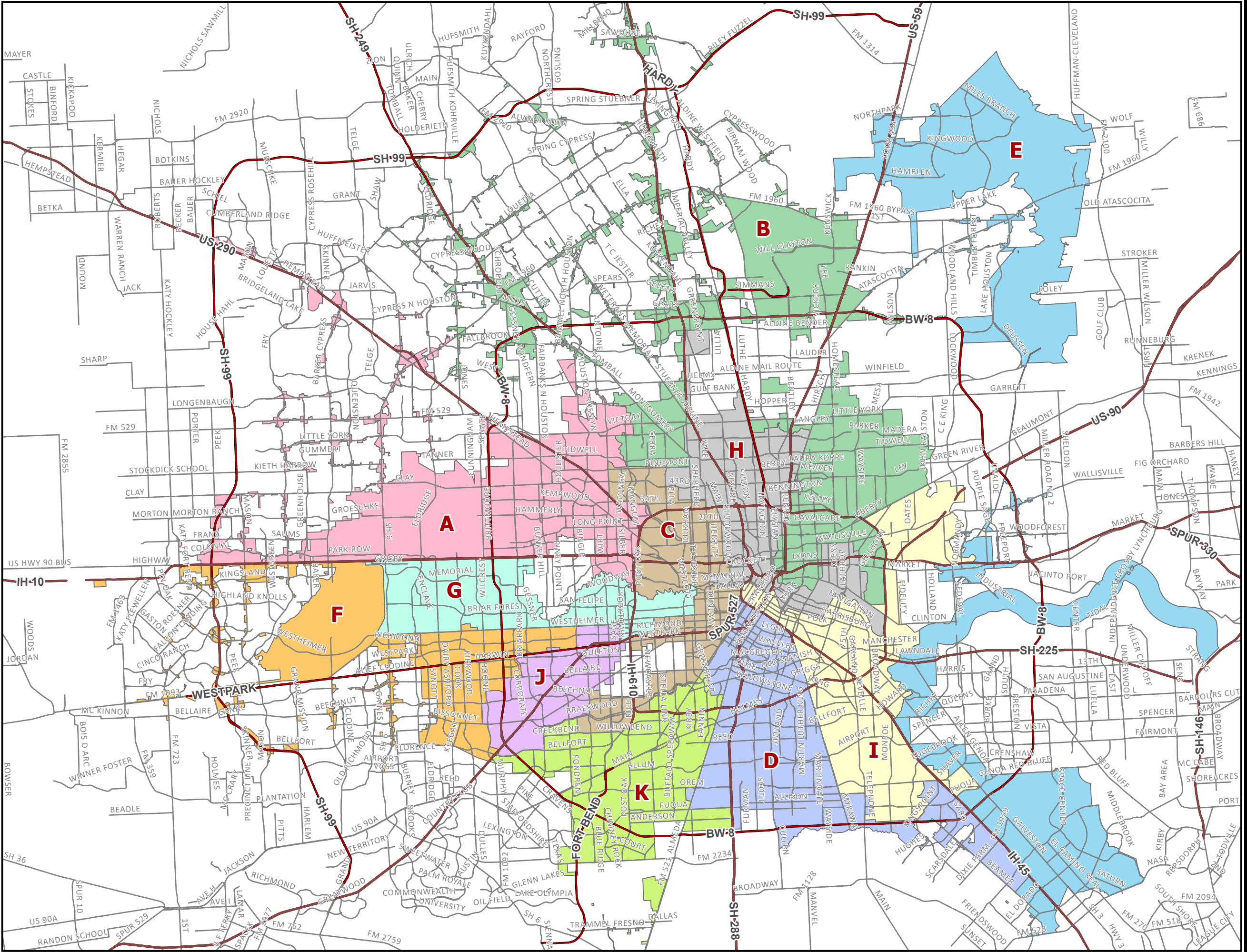
Source: COHGIS Database  
Date: January 2024  
Reference: pj26286



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



PLANNING &  
DEVELOPMENT  
DEPARTMENT







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/26/2024

HPW – 20DWO111 Accept Work / Reytec Construction Resources, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Fire Hydrant Replacement Project.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$3,574,167.49 or 4.90% over the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was required to replace damaged or irreparable fire hydrants throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of the replacement of fire hydrants and valves, the height correction of fire hydrants, the relocation of fire hydrants and ancillary work. The project was awarded to Reytec Construction Resources, Inc. with an original contract amount of \$3,407,318.60. The contract duration for this project was 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Reytec Construction Resources, Inc., has completed the work under the subject contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$3,574,167.49, an increase of \$166,848.89 or 4.90% over the original contract amount. The increased cost is the result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE goals for this contract were 12.00% MBE and 8.00% WBE (20.00% total). The M/W/SBE goals approved for this contract were 12.00% MBE, 4.00% WBE, and 4.00% SBE (20.00% total). According to the Office of Business Opportunity, the actual participation achieved on this contract was 19.92% MBE, 4.32% WBE, and 4.77% SBE (29.01% total). The standard for meeting MWSBE participation goals is demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Satisfactory for following reasons: The Prime exceeded the MBE goal by over 1% and the WBE and SBE goals by less than 1% while also utilizing all goal credit subcontractors on this contract. For the reasons listed, the Contractor's performance meets the intent and the spirit of the City's MWSBE Program.

DocuSigned by:

 2/7/2024  
A93C410B72B3453

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0273-4; File No. WA 11285

### **Prior Council Action:**

Ordinance No. 2019-0290, dated 04-17-2019

### **Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$3,697,684.53 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

### **Contact Information:**

Gabriel Mussio, P.E.  
Acting Senior Assistant Director, Houston Water  
Phone: (832) 395-4947

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Location List	Backup Material
OBO Documents	Backup Material
Prior Council Action	Backup Material
Ownership Form and Tax Report	Backup Material
Change Order Nos.1 to 5	Backup Material
Final Estimate	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date:

S31193.1- GM Car and Truck OEM Replacement Parts and Repair Services  
(GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet ) - MOTION

Agenda Item#: 7.

### **Summary:**

**GPI TX-HGMIV, INC dba STERLING MCCALL CHEVROLET** for GM Car and Truck OEM Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with 2 one-year options - \$2,488,739.10 - Fleet Management Fund

### **Background:**

**Formal Bids Received July 28, 2022 for S91-S31193.1 - Approve an award to GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet (fourth lowest vendor meeting specifications) in the amount not to exceed \$2,488,739.10 for GM car and truck OEM Replacement Parts and Repair Services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a **thirty-six-month term with two (2) one (1) year options** to **GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** (fourth lowest vendor meeting specifications) in the amount not to exceed **\$2,488,739.10** for GM car and truck OEM replacement parts and repair services for the Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received.

Prospective bidders were advised in the solicitation document that it was the City's intent to award multiple awards for automotive GM car and truck OEM replacement parts and repair services; one to a primary source (lowest total bid), another to a secondary source (second lowest total bid); a third to a tertiary source (third lowest total bid), and a fourth source (fourth lowest total bid). First preference in assigning work will be given to the primary source; however, in the event that any services cannot be commenced by the primary source within twenty-four (24) hours of notification by the department; or the workload exceeds the primary sources' capacity or because of special projects, the City may order services from the secondary, third, or fourth sources. In addition, the department may elect to assign work to other sources if the primary source cannot fulfill the work requirements.

The scope of work requires the vendor to furnish all labor, materials, equipment, tools, and supervision necessary to make purchases for replacement parts and repair services for GM vehicles which includes but is not limited to exhaust manifold, bumper chrome, steering position sensor, motor mount, catalytic converter stud, pump. Steel wheel, impact bar and fenders to be used by the Fleet Management Department to repair and maintain vehicles citywide.

Due to a heavy backlog of vehicles requiring repair work, the department requested that SPD move forward with the primary, secondary, and tertiary awards. These awards were approved by City Council on May 10, 2023, by Council Motion No. 2023-0302. This recommendation is for the fourth source necessary to meet the demands of the department for replacement parts and repair services.

### **M/WBE Subcontracting:**

This bid was issued with a 2.08% M/WBE participation goal. **GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** has designated the below named company as its certified M/WBE subcontractor.

<b>Company</b>	<b>Type of Work</b>	<b>Dollar Amount</b>
<b>General Body Manufacturing Co., dba General Truck Body</b>	Medium and light duty upfitting truck repairs, and modifications	\$51,765.77

The Office of Business Opportunity will monitor this award.

The Office of Business Opportunity will monitor this award.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

Estimated Spending Authority			
Department	FY2024	Out-Years	Award Amount
Fleet Management	\$497,747.82	\$1,990,991.28	\$2,488,739.10

**Prior Council Action:**

Council Motion No.: 2023-0302 - Approved by City Council on May 10, 2023

**Amount and Source of Funding:**

**\$2,488,739.10**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	893-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date:

S31193.1- GM Car and Truck OEM Replacement Parts and Repair Services (GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet ) - MOTION

Agenda Item#: 10.

### **Summary:**

#### **NOT A REAL CAPTION**

**GPI TX-HGMIV, INC. dba STERLING MCCALL CHEVROLET** for GM Car and truck OEM Replacement Parts and Repair Services for the Fleet Management Department - \$2,488,739.10 - Fleet Management Fund

### **Background:**

**Formal Bids Received July 28, 2022 for S91-S31193.1 - Approve an award to GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet (fourth lowest vendor meeting specifications) in the amount not to exceed \$2,488,739.10 for GM car and truck OEM Replacement Parts and Repair Services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a **thirty-six-month term with two (2) one (1) year options to GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** (fourth lowest vendor meeting specifications) in the amount not to exceed **\$2,488,739.10** for GM car and truck OEM replacement parts and repair services for the Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received.

Prospective bidders were advised in the solicitation document that it was the City's intent to award multiple awards for automotive GM car and truck OEM replacement parts and repair services; one to a primary source (lowest total bid), another to a secondary source (second lowest total bid); a third to a tertiary source (third lowest total bid), and a fourth source (fourth lowest total bid). First preference in assigning work will be given to the primary source; however, in the event that any services cannot be commenced by the primary source within twenty-four (24) hours of notification by the department; or the workload exceeds the primary sources' capacity or because of special projects, the City may order services from the secondary, third, or fourth sources. In addition, the department may elect to assign work to other sources if the primary source cannot fulfill the work requirements.

The scope of work requires the vendor to furnish all labor, materials, equipment, tools, and supervision necessary to make purchases for replacement parts and repair services for GM vehicles which includes but is not limited to exhaust manifold, bumper chrome, steering position sensor, motor mount, catalytic converter stud, pump. Steel wheel, impact bar and fenders to be used by the Fleet Management Department to repair and maintain vehicles citywide.

Due to a heavy backlog of vehicles requiring repair work, the department requested that SPD move forward with the primary, secondary, and tertiary awards. These awards were approved by City Council on May 10, 2023, by Council Motion No. 2023-0302. This

recommendation is for the fourth source necessary to meet the demands of the department for replacement parts and repair services.

### **M/WBE Subcontracting:**

This bid was issued with a 2.08% M/WBE participation goal. **GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** has designated the below named company as its certified MWBE subcontractor.

<b><u>Company</u></b>	<b><u>Type of Work</u></b>	<b><u>Dollar Amount</u></b>
<b>General Body Manufacturing Co., dba General Truck Body</b>	Medium and light duty upfitting truck repairs, and modifications	\$51,765.77

The Office of Business Opportunity will monitor this award.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **GPI TX-HGMIV, Inc. dba Sterling McCall Chevrolet** does not meet the requirements for HHF designation; no HHF firms were within three percent.




**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

2/13/2024

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

2/13/2024

Estimated Spending Authority			
Department	FY2024	Out-Years	Award Amount
Fleet Management	\$497,747.82	\$1,990,991.28	\$2,488,739.10

**Prior Council Action:**

Council Motion No.: 2023-0302 - Approved by City Council on May 10, 2023

**Amount and Source of Funding:**

**\$2,488,739.10**  
Fleet Management Fund  
Fund No.: 1005

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	893-393-9126

**ATTACHMENTS:**

Description	Type
S31193 A1- MWBE 2.08% Goal Doc	Backup Material
S31193 A1- Bid Tabulation	Backup Material
S31193 A1- Ownership Information - GPI TX- HGMIV Inc. dba Sterling McCall Chevrolet	Backup Material
S31193 A1- Form B	Backup Material
S31193 A1- Tax Report GPI TX- HGMIV Inc. dba Sterling McCall Chevrolet	Backup Material
S31193 A1- Financial Form A	Financial Information
S31193 CM# 23-302	Backup Material
Funding Verification for Funds 6700	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/1/2024

WS993977547 - Ford F150 Hybrid 4x4's (Chastang Enterprises Houston LLC/DBA Chastang Ford) - MOTION

Agenda Item#: 8.

### **Summary:**

**CHASTANG ENTERPRISES - HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-150 XLT 4x4 Hybrid Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$118,386.00 - General and Police Special Services Funds

### **Background:**

**WS993977547 - Approve the purchase for Ford F-150 XLT 4x4 hybrid trucks from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$118,386.00 for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD).**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of two (2) Ford F-150 XLT 4x4 hybrid trucks through the BuyBoard Purchasing Cooperative in the total amount of **\$118,386.00** for the Houston Police Department and that authorization be given to issue purchase orders to **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached the end of useful life. These vehicles will be allocated to the Environmental Protection Division (SEP Unit) of HPD and will be used to investigate environmental crime scenes. The 4x4 capabilities of these trucks are necessary to reach wooded and offroad areas, whereas the truck bed portion will be utilized to ensure the safety of the investigators as they securely transport any hazardous materials or unknown chemicals. The hybrid electric technology of the trucks will reduce fuel consumption and emissions as compared to the vehicles being replaced. This procurement supports the Houston Climate Action Plan.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget, therefore no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

### **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	<b>\$118,386.00</b>	<b>\$0</b>	<b>\$118,386.00</b>

### **Amount and Source of Funding:**

\$117,986.00 – Police Special Services Fund (2201)  
\$ 400.00 – General Fund (1000)

~~\$ 400.00 - General Fund (1000)~~

**\$118,386.00 - Total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/1/2024

WS992937791 - Chevrolet Silverado 1500 1/2-Ton Crew Cab Trucks (Caldwell Country)- MOTION

Agenda Item#: 9.

### **Summary:**

**CALDWELL COUNTRY CHEVROLET** for Purchase of Chevrolet Silverado 1500 ½ Ton Crew Cab 4x2 Pickup Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$671,350.00 - General and Texas Anti-Gang Funds

### **Background:**

**WS992937791- Approve the purchase for Chevrolet Silverado 1500 1/2-Ton crew cab 4x2 pickup trucks in the total amount of \$671,350.00 from Caldwell Country Chevrolet through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$671,350.00** for fifteen (15), Chevrolet Silverado 1500 1/2-Ton crew cab 4x2 pickup trucks through the BuyBoard Purchasing Cooperative agreement for the Houston Police Department and that authorization be given to issue purchase orders to the vendor **Caldwell Country Chevrolet**.

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached the end of useful life. These Chevrolet Silverado 1500 pickup trucks will be purchased using the Texas Anti-Gang Grant to combat gang violence in the City of Houston and surrounding communities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget, therefore no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.

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Jedediah Greenfield  
Chief Procurement Officer

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Department Approval Authority

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Houston Police Department	\$671,350.00	\$0	\$671,350.00

### **Amount and Source of Funding:**

\$670,950.00 - S/L – Texas Anti-Gang Fund (5250)

\$ 400.00 - General Fund (1000)

**\$671,350.00 – Total**

### **Contact Information:**

Jedediah Greenfield

SPD

832-393-9126

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/6/2024

WS997893083 – Robot Van (Silsbee Ford, Inc.) -  
MOTION

Agenda Item#: 10.

### **Summary:**

**SILSBEE FORD** for Purchase of a Robot Van Vehicle through the Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS) for the Fleet Management Department on behalf of the Houston Police Department - \$56,171.25 - Grant Fund

### **Background:**

**P40-WS997893083 - Approve the purchase of a Robot Van vehicle through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of \$56,171.25 for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of a Robot Van Vehicle, 2024 Ford Transit 350 through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of **\$56,171.25**, for the Houston Police Department (HPD), and that authorization be given to issue a purchase order to the TIPS vendor **Silsbee Ford**.

This specialized vehicle has been vetted and approved by the Fleet Management Department and is designed to function as the primary means of transporting and deploying HPD robots, utilized by the HPD Bomb Squad, to incidents involving explosive devices or suspected explosive materials. Specifically designed to facilitate the safe handling of potentially dangerous situations, it plays a critical role in ensuring public safety.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **MWBE Subcontracting:**

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

No fiscal note is required on grant items.

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

<b>Estimated Spending Authority</b>			
<b>Departments</b>	<b>FY2024</b>	<b>Out-Years</b>	<b>Total</b>
Houston Police Department	<b>\$56,171.25</b>	\$0.00	<b>\$56,171.25</b>

**Amount and Source of Funding:**

\$56,171.25

Federal State Local – Pass Through Fund

Grant Fund 5030

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance/SPD

**Phone:** (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/6/2024

WS997893083 – Robot Van (Silsbee Ford, Inc.) - MOTION

Agenda Item#: 15.

### Summary:

#### **NOT A REAL CAPTION**

**SILSBEE FORD** for the purchase of a Robot Van vehicle through the Cooperative Purchasing Program with the Interlocal Purchasing System for the Fleet Management Department on behalf of the Houston Police Department - \$56,171.25 - Grant Fund

### Background:

**P40-WS997893083 - Approve the purchase of a Robot Van vehicle through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of \$56,171.25 for the Fleet Management Department on behalf of the Houston Police Department.**

### Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of a Robot Van Vehicle, 2024 Ford Transit 350 through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of **\$56,171.25**, for the Houston Police Department (HPD), and that authorization be given to issue a purchase order to the TIPS vendor **Silsbee Ford**.

This specialized vehicle has been vetted and approved by the Fleet Management Department and is designed to function as the primary means of transporting and deploying HPD robots, utilized by the HPD Bomb Squad, to incidents involving explosive devices or suspected explosive materials. Specifically designed to facilitate the safe handling of potentially dangerous situations, it plays a critical role in ensuring public safety.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### MWBE Subcontracting:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### Fiscal Note:

No fiscal note is required on grant items.

2/14/2024

Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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*Gary Glasscock*

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Department Approval Authority

2/14/2024

### Estimated Spending Authority

Departments	FY2024	Out-Years	Total
Houston Police Department	\$56,171.25	\$0.00	\$56,171.25

### Amount and Source of Funding:

\$56,171.25

Federal State Local – Pass Through Fund

Grant Fund 5030

### Contact Information:

Jedediah Greenfield, Chief Procurement Officer



Finance/SPD  
**Phone:** (832) 393-9126

**ATTACHMENTS:**

Description	Type
Coop/Interlocal Justification Form	Backup Material
Form A	Financial Information
Quote	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Verification of Grant Funding - JC	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 12/20/2023

WS941037654 - Smart Radar Speed Trailers (Kustom Signals, Inc.) - MOTION

Agenda Item#: 11.

### **Summary:**

**KUSTOM SIGNALS, INC** for Purchase of Smart Radar Speed Trailers through the Cooperative Purchasing Program with the Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Police Department - \$48,043.72 - General Fund

### **Background:**

**P40-WS941037654 - Approve the purchase of smart radar speed trailers in the total amount of \$48,043.72 from Kustom Signals, Inc. through the Cooperative Purchasing Program with the Houston-Galveston Area Council ("HGAC") for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of four smart 18 radar speed trailers in the total amount of **\$48,043.72** through the Cooperative Purchasing Program with the Houston-Galveston Area Council ("HGAC") for the Houston Police Department, and that authorization be given to issue a purchase order to the HGAC vendor **Kustom Signals, Inc.**

These radar speed trailers are equipped with an onboard radar system that measures vehicle speed and displays it on a prominent LED panel, promoting real-time awareness and encouraging compliance with speed limits. Functioning as a force multiplier for law enforcement, these trailers are cost-effective in addressing speeding issues without constant human presence. Their mobility allows strategic deployment to "hot spots" with a history of violations, contributing to traffic calming and safer road environments, in addition to fostering a proactive approach to road safety by making drivers more conscious of their speed behavior. Overall, smart 18 radar speed trailers offer a versatile and effective solution for enhancing traffic safety across various locations within the City.

**Kustom Signals, Inc. has already received \$5,653.56 for the purchase of other goods and/or services this fiscal year. As a result, the total amount paid to this vendor with this additional purchase would exceed the \$50,000.00 threshold, necessitating Council action.**

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **M/WBE Participation:**

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### **Hire Houston First:**

The procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<b>Jedediah Greenfield</b> <b>Chief Procurement Officer</b> <b>Finance/Strategic Procurement Division</b>	<b>Department Approval Authority</b>
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### **Estimated Spending Authority**

<b>Department</b>	<b>FY2024</b>	<b>Out Years</b>	<b>Total</b>
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Houston Police Department	\$48,043.72	\$0	\$48,043.72
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**Amount and Source of Funding:**

\$48,043.72

General Fund

Fund 1000

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD

**Phone:** (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 12/20/2023

WS941037654 - Smart Radar Speed Trailers (Kustom Signals, Inc.) - MOTION

Agenda Item#: 11.

## Summary:

### **NOT A REAL CAPTION**

**KUSTOM SIGNALS, INC.** for the purchase of smart radar speed trailers through the Cooperative Purchasing Program with the Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Police Department - \$48,043.72 - General Fund

## Background:

**P40-WS941037654 - Approve the purchase of smart radar speed trailers in the total amount of \$48,043.72 from Kustom Signals, Inc. through the Cooperative Purchasing Program with the Houston-Galveston Area Council ("HGAC") for the Fleet Management Department on behalf of the Houston Police Department.**

## Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of four smart 18 radar speed trailers in the total amount of **\$48,043.72** through the Cooperative Purchasing Program with the Houston-Galveston Area Council ("HGAC") for the Houston Police Department, and that authorization be given to issue a purchase order to the HGAC vendor **Kustom Signals, Inc.**

These radar speed trailers are equipped with an onboard radar system that measures vehicle speed and displays it on a prominent LED panel, promoting real-time awareness and encouraging compliance with speed limits. Functioning as a force multiplier for law enforcement, these trailers are cost-effective in addressing speeding issues without constant human presence. Their mobility allows strategic deployment to "hot spots" with a history of violations, contributing to traffic calming and safer road environments, in addition to fostering a proactive approach to road safety by making drivers more conscious of their speed behavior. Overall, smart 18 radar speed trailers offer a versatile and effective solution for enhancing traffic safety across various locations within the City.

**Kustom Signals, Inc. has already received \$5,653.56 for the purchase of other goods and/or services this fiscal year. As a result, the total amount paid to this vendor with this additional purchase would exceed the \$50,000.00 threshold, necessitating Council action.**

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

## M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

## Hire Houston First:

The procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

## Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

2/14/2024

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2/19/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

## Estimated Spending Authority

Department	FY2024	Out Years	Total
Houston Police Department	\$48,043.72	\$0	\$48,043.72

**Amount and Source of Funding:**

\$48,043.72  
General Fund  
Fund 1000

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance/SPD  
**Phone:** (832) 393-9126

**ATTACHMENTS:**

Description	Type
Coop/Interlocal Justification Form	Backup Material
Fiscal Form A	Financial Information
Quote	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Funding Verification form-HPD fund 1000 WS941037654 - Smart Radar Speed Trailers (Kustom Signals, Inc.)	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/8/2024

WS995630770 - Pavement Marking Truck (M-B  
Companies, Inc.) - MOTION

Agenda Item#: 12.

### **Summary:**

**M-B COMPANIES, INC** for Purchase of a Pavement Marking Truck through the Interlocal Agreement for Cooperative Purchasing with Sourcewell for the Fleet Management Department on behalf of Houston Public Works - \$451,744.31 - Special Revenue Fund

### **Background:**

**P23-WS995630770 - Approve a purchase in the total amount of \$451,744.31 for a pavement marking truck from M-B Companies, Inc. through the Interlocal Agreement for Cooperative Purchasing with Sourcewell for the Fleet Management Department on behalf of Houston Public Works.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$451,744.31** for a pavement marking truck through the Interlocal Agreement for Cooperative Purchasing with Sourcewell for Houston Public Works (HPW), and that authorization be given to issue a purchase order to **M-B. Companies, Inc.**

This unit will be used to mark street lanes throughout the City of Houston. Markings provide visual guidance. Providing pavement markings is an effective, low-cost strategy to prevent vehicles from encroaching on the roadside or other travel lanes and has been shown to reduce run-off-the-road (Roadway departure) and cross-over-the-centerline crashes. This vehicle has been vetted and approved by the Fleet Management Department. This unit will be used to replace an older vehicle within HPW.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approving Authority

**Estimated Spending Authority**

Department	FY2024	Out Years	Total
Houston Public Works	\$451,744.31	\$0	\$451,744.31

**Amount and Source of Funding:**

\$451,744.31

Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax Fund

Fund No.: 2311

**Contact Information:**

Erika Lawton, Division Manager

Brian Blum, Assistant Director

Carolyn Hanahan, Assistant Chief Policy Officer

Jedediah Greenfield, Chief Procurement Officer

Finance/SPD (832) 395-2833

HPW/PFW (832) 395-2717

Finance/SPD (832) 393-9127

Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/8/2024

WS995630770 - Pavement Marking Truck (M-B Companies, Inc.) - MOTION

Agenda Item#: 11.

### Summary:

#### **NOT A REAL CAPTION**

**M-B COMPANIES, INC.** for the purchase of a pavement marking truck through the Interlocal Agreement for Cooperative Purchasing with Sourcwell for the Fleet Management Department on behalf of Houston Public Works - \$451,744.31 - Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax Fund

### Background:

**P23-WS995630770 - Approve a purchase in the total amount of \$451,744.31 for a pavement marking truck from M-B Companies, Inc. through the Interlocal Agreement for Cooperative Purchasing with Sourcwell for the Fleet Management Department on behalf of Houston Public Works.**

### Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve a purchase in the total amount of **\$451,744.31** for a pavement marking truck through the Interlocal Agreement for Cooperative Purchasing with Sourcwell for Houston Public Works (HPW), and that authorization be given to issue a purchase order to **M-B. Companies, Inc.**

This unit will be used to mark street lanes throughout the city of Houston. Markings provide visual guidance. Providing pavement markings is an effective, low-cost strategy to prevent vehicles from encroaching on the roadside or other travel lanes and has been shown to reduce run-off-the-road (Roadway departure) and cross-over-the-centerline crashes. This vehicle has been vetted and approved by the Fleet Management Department. This unit will be used to replace an older vehicle within HPW.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### MWBE Participation:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

### Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

2/13/2024

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

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Department Approving Authority

2/13/2024

### Estimated Spending Authority

Department	FY2024	Out Years	Total
Houston Public Works	\$451,744.31	\$0	\$451,744.31

### Amount and Source of Funding:

\$451,744.31

Dedicated Drainage and Street Renewal Fund – Ad Valorem Tax Fund

Fund No.: 2311

### Contact Information:

Erika Lawton, Division Manager

Finance/SPD (832) 395-2833



Brian Blum, Assistant Director	HPW/PFW (832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance/SPD (832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD (832) 393-9126

**ATTACHMENTS:**

Description	Type
Approved COOP Form	Backup Material
Quote	Backup Material
Form A	Financial Information
Ownership Information Form	Backup Material
Tax Report	Backup Material
Conflict of Interest Form	Backup Material
OBO Waiver	Backup Material
Funding Verification	Financial Information
Budget vs Actual WS995630770	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/6/2024

WS998032065 - Dataminr First Alert Platform Licenses (Dataminr, Inc.) - MOTION

Agenda Item#: 13.

### **Summary:**

**DATAMINR, INC** for Purchase of Dataminr First Alert Platform Licenses for Public Safety and Homeland Security on behalf of the Houston Police Department - \$108,000.00 - Grant Fund

### **Background:**

**Sole Source (P40-WS998032065) - Approve the purchase of Dataminr First Alert platform licenses in the total amount of \$108,000.00 from Dataminr, Inc., for Public Safety and Homeland Security on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of 15 individual licenses for access and use of the Dataminr First Alert Platform for 12 months for the Houston Police Department (HPD) in the total amount of **\$108,000.00**, and that authorization be given to issue a purchase order to the sole source supplier **Dataminr, Inc.**

HPD will use this product to monitor open-source channels for alerts related to criminal activities, Homeland Security, and Cyber Security. The goal is to ensure timely delivery of pertinent information to relevant personnel. The product includes detection, consolidation, and correlation of data from various publicly accessible platforms in real-time, providing a comprehensive understanding of events. Additionally, the vendor will offer user support, training, and enablement services to ensure seamless deployment and utilization of the product's extensive capabilities, at no extra charge.

Dataminr, Inc. is the sole company with access to source code and thus the only company that can make updates for features and defects to the software included in the Dataminr First Alert Platform. Dataminr, Inc. is also the only company that is authorized to provide ongoing support and exclusively controls access to new users, and customer service processes.

This recommendation is made pursuant to Chapter 252, Section 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

### **Fiscal Note:**

No fiscal note is required on grant items.

<b>Jedediah Greenfield</b> <b>Chief Procurement Officer</b>	<b>Department Approval Authority</b>
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### **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Public Safety and Homeland Security	\$108,000.00	\$0	\$108,000.00

### **Amount and Source of Funding:**

\$108,000.00

Federal State Local – Pass Through Fund

Federal State Local Pass Through Fund  
Fund 5030

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance Department  
832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/6/2024

WS998032065 - Dataminr First Alert Platform Licenses (Dataminr, Inc.) - MOTION

Agenda Item#: 12.

### Summary:

#### **NOT A REAL CAPTION**

**DATAMINR, INC.** for the purchase of Dataminr First Alert platform licenses for Public Safety and Homeland Security on behalf of the Houston Police Department - \$108,000.00 - Grant Fund

### Background:

**Sole Source (P40-WS998032065) - Approve the purchase of Dataminr First Alert platform licenses in the total amount of \$108,000.00 from Dataminr, Inc., for Public Safety and Homeland Security on behalf of the Houston Police Department.**

### Specific Explanation:

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve the purchase of 15 individual licenses for access and use of the Dataminr First Alert Platform for 12 months for the Houston Police Department (HPD) in the total amount of **\$108,000.00**, and that authorization be given to issue a purchase order to the sole source supplier **Dataminr, Inc.**

HPD will use this product to monitor open-source channels for alerts related to criminal activities, Homeland Security, and Cyber Security. The goal is to ensure timely delivery of pertinent information to relevant personnel. The product includes detection, consolidation, and correlation of data from various publicly accessible platforms in real-time, providing a comprehensive understanding of events. Additionally, the vendor will offer user support, training, and enablement services to ensure seamless deployment and utilization of the product's extensive capabilities, at no extra charge.

Dataminr, Inc. is the sole company with access to source code and thus the only company that can make updates for features and defects to the software included in the Dataminr First Alert Platform. Dataminr, Inc. is also the only company that is authorized to provide ongoing support and exclusively controls access to new users, and customer service processes.

This recommendation is made pursuant to Chapter 252, Section 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### MWBE Subcontracting:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

### Fiscal Note:

No fiscal note is required on grant items.

2/14/2024

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2/19/2024

**Jedediah Greenfield**  
**Chief Procurement Officer**

**Department Approval Authority**

DS

### Estimated Spending Authority

Department	FY2024	Out Years	Total
Public Safety and Homeland Security	\$108,000.00	\$0	\$108,000.00

### Amount and Source of Funding:

\$108,000.00

Federal State Local – Pass Through Fund

Fund 5030

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance Department  
832-393-9126

**ATTACHMENTS:**

**Description**

Sole Source Justification Form  
Form A  
Quote  
MWBE Goal Waiver  
Ownership Form  
Tax Report  
Verification of Grant Funding - JC

**Type**

Backup Material  
Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District F

Item Creation Date: 2/13/2024

HCD24-21 9% HTC One Mile Three Year Resolution

Agenda Item#: 14.

### **Summary:**

RESOLUTION confirming support for proposed development as Affordable Rental Housing of certain properties which are subject to One Mile Three Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments

### **Background:**

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) One Mile Three Year rule for the attached proposed development(s).

To avoid unjustified concentrations of competitive 9% housing tax credit (HTCs) properties, TDHCA requires that an applicant receive a resolution from the governing body of the municipality where the development is to be located if a similar type of HTC property (for example a property for seniors) was built in the last three years and is located within one mile of the applicant property.

The attached development(s) in this year's round of applications for 9% tax credits will be located within one mile of similar properties constructed within the last three years.

Approval of this resolution does not guarantee the property will receive HTCs. Even though numerous applications are submitted to TDHCA, the amount of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any, of these projects will receive HTCs until the end of July 2024 when awards are announced at the TDHCA board meeting.

Based on the City's urgent need for affordable homes for families, HCD recommends that Council approve the resolution allowing construction of the attached proposed development(s).

---

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

Description	Type
Cover Sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District F

Item Creation Date: 2/13/2024

HCD24-21 9% HTC One Mile Three Year Resolution

Agenda Item#: 17.

### **Summary:**

#### **NOT A REAL CAPTION**

RESOLUTION confirming support for the proposed development as Affordable Rental Housing of certain properties which are subject to the One Mile Three Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments

### **Background:**

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) One Mile Three Year rule for the attached proposed development(s).

To avoid unjustified concentrations of competitive 9% housing tax credit (HTCs) properties, TDHCA requires that an applicant receive a resolution from the governing body of the municipality where the development is to be located if a similar type of HTC property (for example a property for seniors) was built in the last three years and is located within one mile of the applicant property.

The attached development(s) in this year's round of applications for 9% tax credits will be located within one mile of similar properties constructed within the last three years.

Approval of this resolution does not guarantee the property will receive HTCs. Even though numerous applications are submitted to TDHCA, the amount of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any, of these projects will receive HTCs until the end of July 2024 when awards are announced at the TDHCA board meeting.

Based on the City's urgent need for affordable homes for families, HCD recommends that Council approve the resolution allowing construction of the attached proposed development(s).

DocuSigned by:

*Keith W. Bynam*

69AB087638E6490...

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson

(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

Item Creation Date:

HR- Master Classification Plan Amend 2023-1014

Agenda Item#: 15.

### **Summary:**

ORDINANCE amending City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by City of Houston Ordinance No. 2023-1014); to add (9) nine new jobs; amend (1) one pay grade and amend (1) one job title; providing a repealer; providing for severability

### **Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by adding 9 new jobs, amending 1 pay grade and amending 1 job title. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. This RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

Funding for this item is included in the FY 2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **A. New Jobs**

<u>Job Title</u>	<u>Grade</u>
Associate Staff Analyst (Exe Lvl)	20
Elected Official Administrative Assistant (Exe Lvl)	20
Natural Resources Assistant Superintendent	20
Natural Resources Equipment Technician	13
Natural Resources Technician	8
Natural Resources Specialist	18
Natural Resources Superintendent	24
Recruiter	21
Talent Acquisition Manager	27

#### **B. Change Pay Grades**

<u>Job Title</u>	<u>Current Grade</u>	<u>New Grade</u>
Natural Resources Manager	26	29



**C. Change Job Title**Current Job TitleNew Job Title

Safety Administrator

Safety Manager

---

Jane Cheeks

Human Resources Director

**Prior Council Action:**

Rev. to Ord. 98-834 as amended by 2023-1014

**Contact Information:**

Bob Johnson 832-393-6083

Arlynn Ceasar 832-393-8036

**ATTACHMENTS:****Description**

Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

Item Creation Date:

HR- Master Classification Plan Amend 2023-1014

Agenda Item#: 18.

### **Summary:**

**AN ORDINANCE AMENDING THE CITY'S MASTER CLASSIFICATION PLAN (CITY OF HOUSTON ORDINANCE NO. 1998-834, AS MOST RECENTLY AMENDED BY CITY OF HOUSTON ORDINANCE NO. 2023-1014; TO ADD (9) NINE NEW JOBS; AMEND (1) ONE PAY GRADE AND AMEND (1) ONE JOB TITLE; PROVIDING A REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

### **Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by adding 9 new jobs, amending 1 pay grade and amending 1 job title. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. This RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

Funding for this item is included in the FY 2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **A. New Jobs**


Job Title	Grade
Associate Staff Analyst (Exe Lvl)	20
Elected Official Administrative Assistant (Exe Lvl)	20
Natural Resources Assistant Superintendent	20
Natural Resources Equipment Technician	13
Natural Resources Technician	8
Natural Resources Specialist	18
Natural Resources Superintendent	24
Recruiter	21
Talent Acquisition Manager	27

#### **B. Change Pay Grades**

Job Title	Current Grade	New Grade
Natural Resources Manager	26	29

#### **C. Change Job Title**

Current Job Title	New Job Title
Safety Administrator	Safety Manager

DocuSigned by:  
  
 23571A9195CB4FE...  
 Jane Cheeks  
 Human Resources Director

### **Prior Council Action:**

Rev. to Ord. 98-834 as amended by 2023-1014

### **Contact Information:**

Bob Johnson 832-393-6083  
 Arilynn Ceasar 832-393-8036



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/17/2024

### HCD23-132 Substantial Amendment to the 2023 Annual Action Plan

Agenda Item#: 16.

#### **Summary:**

ORDINANCE approving and authorizing submission of Substantial Amendment to Community Development Block Grant Funds Budget in 2023 Annual Action Plan, transferring funding for Public Facilities and Improvements activities to Economic Development activities in order to assist with Section 108 loan obligations of East End Maker Hub

#### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Substantial Amendment to the Community Development Block Grant (CDBG) funds budget in the 2023 Annual Action Plan, transferring funding for Public Facilities and Improvements activities to Economic Development activities to assist with the Section 108 loan obligations of East End Maker Hub.

In accordance with HUD's Citizen Participation Plan regulations, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25% or when an activity is added or deleted in the Plan(s).

Community Development Block Grant		
Activity	Decrease	Increase
<b>The Program Year 2023 Budget is Amended as follows:</b>		
Public Facilities and Improvements	(\$3,372,745.00)	
Economic Development		\$3,372,745.00
Total CDBG Budget Changes	(\$3,372,745.00)	\$3,372,745.00

#### **Fiscal Note:**

No Fiscal Note is required on grant items.

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Keith W. Bynam, Director

#### **Prior Council Action:**

04/19/2023 (O) 2023-259

**Contact Information:**

Roxanne Lawson,  
(832) 394-6307

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District D

Item Creation Date: 12/28/2023

ARA – New Hope Housing Agreement Amendment

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing Amended and Restated Agreement (Contract No. 4600016836) between City of Houston and **NEW HOPE HOUSING, INC** for the Urban Prairie Project - \$250,000.00 - General Fund - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Administration & Regulatory Affairs Department ("ARA") recommends that City Council adopt an ordinance to authorize an amended and restated agreement between the City of Houston ("City") and New Hope Housing, Inc. ("New Hope") to complete construction of Phase 2 of the Urban Prairie Park Project ("Project").

The City and New Hope jointly prepared and submitted a grant application to the National Fish and Wildlife Foundation ("NFWF") Resilient Communities Grant Program, for funding to integrate nature-based resilience and climate adaptation solutions benefitting affordable housing communities vulnerable to impacts from natural disasters. City Council passed Ordinance No. 2020-788 approving and authorizing submittal and acceptance of grant award on September 16, 2020.

NFWF approved the application and allocated \$400,000 (Grant Funds) to the City for completion of the Project. As a condition for acceptance of the Grant Funds, NFWF required that the City and/or its community partners contribute an additional amount of cash or in-kind donations equivalent to \$400,575 to complete the Project, thus bringing the total amount of Phase 1 of the Project to approximately \$800,575.

On January 1, 2021, NFWF and the City entered into a grant agreement obligating the City to distribute and make eligible use of the grant. Pursuant to Ordinance No. 2021-653 passed and adopted by City Council, New Hope and the City entered a Subrecipient Agreement, countersigned on August 2, 2021, under which New Hope would manage and complete the Project onsite at the Cornerstone Community campus, located at 2605 Reed Road, Houston, TX 77051.

### **Specific Explanation**

The Urban Prairie Project consists of two main phases: (1) integration, restoration, and construction of up to 8 acres of prairie and wetland ecosystem across the Cornerstone Community campus that will allow for detention of stormwater and flood mitigation in wet years, while serving as a water storage facility in dryer years; and (2) integration and construction of a park to provide water storage capacity and reduce the amount of runoff to mitigate flooding to the property and

downstream residents within the neighborhood.

During Phase 1 of the project, there was an unforeseen discovery that resulted in additional costs to the project. Specifically, 5-acres required significant remediation and soil adjustments to the detention pond, including a 5-inch layer of mulch with gypsum pellets that was plowed into the existing earth. As a result, New Hope reported a funding shortfall for a portion of Phase 1 (prairie and sidewalk construction) of the project. Phase 1 of the project was completed in November 2023.

In Phase 2 of the project, the City's one-time contribution of \$250,000 will allow New Hope to complete park construction, cover design services expenses, establish a bus stop, and offset construction costs. New Hope will assume the upfront costs of Phase II and the City will pay based on approved invoices submitted by New Hope.

**Fiscal Note**

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a fiscal note is required as stated in the Financial Policies.

**Estimated Fiscal Operating Impact**

Recurring or One-Time:		One-time	
Department Name	FY 2024	Out Years	Total
General Government	\$250,000	-	\$250,000

**Departmental Approval Authority:**

\_\_\_\_\_ -

\_\_\_\_\_  
**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

\_\_\_\_\_  
**Other Authorization**

**Prior Council Action:**

Ord. No. 2021-653; passed July 28, 2021

**Amount and Source of Funding:**

\$250,000.00  
General Fund  
Fund No. 1000

**Contact Information:**

Naelah Yahya	Phone: (832) 393-8530
Yaneth Calderon	Phone: (832) 393-8930
Valerie Berry	Phone: (832) 393-8510

**ATTACHMENTS:**

Description	Type
New Hope Housing Agreement Amend RCA_revised	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District D

Item Creation Date: 12/28/2023

ARA – New Hope Housing Agreement Amendment

Agenda Item#: 20.

### **Background:**

The Administration & Regulatory Affairs Department (“ARA”) recommends that City Council adopt an ordinance to authorize an amended and restated agreement between the City of Houston (“City”) and New Hope Housing, Inc. (“New Hope”) to complete construction of Phase 2 of the Urban Prairie Park Project (“Project”).

The City and New Hope jointly prepared and submitted a grant application to the National Fish and Wildlife Foundation (“NFWF”) Resilient Communities Grant Program, for funding to integrate nature-based resilience and climate adaptation solutions benefitting affordable housing communities vulnerable to impacts from natural disasters. City Council passed Ordinance No. 2020-788 approving and authorizing submittal and acceptance of grant award on September 16, 2020.

NFWF approved the application and allocated \$400,000 (Grant Funds) to the City for completion of the Project. As a condition for acceptance of the Grant Funds, NFWF required that the City and/or its community partners contribute an additional amount of cash or in-kind donations equivalent to \$400,575 to complete the Project, thus bringing the total amount of Phase 1 of the Project to approximately \$800,575.

On January 1, 2021, NFWF and the City entered into a grant agreement obligating the City to distribute and make eligible use of the grant. Pursuant to Ordinance No. 2021-653 passed and adopted by City Council, New Hope and the City entered a Subrecipient Agreement, countersigned on August 2, 2021, under which New Hope would manage and complete the Project onsite at the Cornerstone Community campus, located at 2605 Reed Road, Houston, TX 77051.

### **Specific Explanation**

The Urban Prairie Project consists of two main phases: (1) integration, restoration, and construction of up to 8 acres of prairie and wetland ecosystem across the Cornerstone Community campus that will allow for detention of stormwater and flood mitigation in wet years, while serving as a water storage facility in dryer years; and (2) integration and construction of a park to provide water storage capacity and reduce the amount of runoff to mitigate flooding to the property and downstream residents within the neighborhood.

During Phase 1 of the project, there was an unforeseen discovery that resulted in additional costs to the project. Specifically, 5-acres required significant remediation and soil adjustments to the detention pond, including a 5-inch layer of mulch with gypsum pellets that was plowed into the existing earth. As a result, New Hope reported a funding shortfall for a portion of Phase 1 (prairie and sidewalk construction) of the project. Phase 1 of the project was completed in November 2023.

In Phase 2 of the project, the City's one-time contribution of \$250,000 will allow New Hope to complete park construction, cover design services expenses, establish a bus stop, and offset construction costs. New Hope will assume the upfront costs of Phase II and the City will pay based on approved invoices submitted by New Hope.

### **Fiscal Note**

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a fiscal note is required as stated in the Financial Policies.

### **Estimated Fiscal Operating Impact**

Recurring or One-Time:		One-time	
Department Name	FY 2024	Out Years	Total
General Government	\$250,000	-	\$250,000

### **Departmental Approval Authority:**

Tina Paez, Director  
Administration & Regulatory  
Affairs Department

Other Authorization

### **Prior Council Action:**

Ord. No. 2024-000, passed July 23, 2024

Ord. No. 2021-653; passed July 28, 2021

**Amount and Source of Funding:**

\$250,000.00

General Fund

Fund No. 1000

**Contact Information:**

Naelah Yahya      Phone: (832) 393-8530

Yaneth Calderon      Phone: (832) 393-8930

Valerie Berry      Phone: (832) 393-8510

**ATTACHMENTS:**

**Description**

2.9.2024 New Hope Agreement Amendment RCA\_signed

Ord. 2021-653 New Hope\_COH Subrecipient Agreement

Ord. 2020-788 NFWF Grant Award

Signed PBJ Urban Prairie Project

Funding Information

**Type**

Signed Cover sheet

Backup Material

Backup Material

Backup Material

Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/25/2024

25DSGN142 - Task Order Contracts for Professional  
Project Management Services - Olivier Inc., AECOM  
Technical Services, Inc., and Sowell's Consulting Engineers,  
LLC

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving and authorizing Task Order Contracts with **OLIVIER INC, AECOM TECHNICAL SERVICES, INC,** and **SOWELLS CONSULTING ENGINEERS, LLC.**, to provide Project Management Services for federally funded projects; providing a maximum contract amount - 3 Years with 2 one-year options

### **Background:**

**RECOMMENDATION:** Award Task Order Contracts for Professional Project Management Services to Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC.

**Specific Explanation:** The General Services Department (GSD) recommends that City Council approve Task Order Contracts for Professional Project Management Services, for federally funded projects, to Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC, and delegate authority to the Director to approve up to the maximum contract amount of \$5,000,000.00 for each contract. Each contract provides for a three-year term with two, one-year renewal options.

GSD utilizes task order contracts to facilitate project management services. Having these contracts in place allows the City to expedite facility design projects and helps the City respond quickly to emergencies. As departments identify federally funded projects, funding is made available through supplemental allocations or bond fund appropriations, up to the maximum contract amount.

On August 4, 2023, and August 11, 2023, GSD advertised a Request for Proposal (RFP) for Project Management Services. The RFP contained selection criteria that ranked respondents on project experience, key personnel experience, proposed design team consultants, and project approach. The RFP was due September 14, 2023, and seven firms responded. A selection committee comprised of GSD employees and a Houston First Corporation representative evaluated and ranked the respondents. The selection committee interviewed all seven firms. Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC, received the highest points based on the advertised criteria and offer the best value for the City.

**SCOPE OF CONTRACT AND FEES:** Under the terms of the contract, Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC. will provide project

management services for the design and construction services for City facilities, overseeing all phases of the project, from pre-design to construction completion. The Contractors will work closely with the GSD Design and Construction Division to review construction plans, cost estimating, drafting, project scheduling, data analysis, timesheet tracking, and administrative tasks.

**PROJECT LOCATION:** Various locations

**MWBE INFORMATION:** Negligible subcontracting opportunities exist due to the technical and specialized nature of the services. The Office of Business Opportunity approved an 11% MWBE goal for each contract. Task Order Contract sub-consultant utilization will be identified as projects and proposals are identified.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, all contractors provide health benefits to eligible employees in compliance with City policy.

**FISCAL NOTE:** There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

**Amount and Source of Funding:**

The maximum contract amount for each contract is \$5,000,000.00 – 5 years.

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/25/2024

25DSGN142 - Task Order Contracts for Professional Project Management Services -  
Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC

Agenda Item#: 6.

### **Background:**

**RECOMMENDATION:** Award Task Order Contracts for Professional Project Management Services to Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC.

**Specific Explanation:** The General Services Department (GSD) recommends that City Council approve Task Order Contracts for Professional Project Management Services, for federally funded projects, to Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC, and delegate authority to the Director to approve up to the maximum contract amount of \$5,000,000.00 for each contract. Each contract provides for a three-year term with two, one-year renewal options.

GSD utilizes task order contracts to facilitate project management services. Having these contracts in place allows the City to expedite facility design projects and helps the City respond quickly to emergencies. As departments identify federally funded projects, funding is made available through supplemental allocations or bond fund appropriations, up to the maximum contract amount.

On August 4, 2023, and August 11, 2023, GSD advertised a Request for Proposal (RFP) for Project Management Services. The RFP contained selection criteria that ranked respondents on project experience, key personnel experience, proposed design team consultants, and project approach. The RFP was due September 14, 2023, and seven firms responded. A selection committee comprised of GSD employees and a Houston First Corporation representative evaluated and ranked the respondents. The selection committee interviewed all seven firms. Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC, received the highest points based on the advertised criteria and offer the best value for the City.

**SCOPE OF CONTRACT AND FEES:** Under the terms of the contract, Olivier Inc., AECOM Technical Services, Inc., and Sowell's Consulting Engineers, LLC, will provide project management services for the design and construction services for City facilities, overseeing all phases of the project, from pre-design to construction completion. The Contractors will work closely with the GSD Design and Construction Division to review construction plans, cost estimating, drafting, project scheduling, data analysis, timesheet tracking, and administrative tasks.


**PROJECT LOCATION:** Various locations

**MWBE INFORMATION:** Negligible subcontracting opportunities exist due to the technical and specialized nature of the services. The Office of Business Opportunity approved an 11% MWBE goal for each contract. Task Order Contract sub-consultant utilization will be identified as projects and proposals are identified.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, all contractors provide health benefits to eligible employees in compliance with City policy.


**FISCAL NOTE:** There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:  
 2/6/2024  
FEA409CD3106489  
C. J. Messiah, Jr.  
General Services Department

Amount and Source of Funding:

The maximum contract amount for each contract is \$5,000,000.00 – 5 years.

<sup>DS</sup>  
Contact Information:   
Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

ATTACHMENTS:

Description	Type
<u>Maps</u>	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date:

E33120 - On-Call Renovation/Repair/Replacement Services  
(TDI Industries, Inc.) - ORDINANCE

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **TDINDUSTRIES, INC** through OMNIA Partners Interlocal Agreement for Cooperative Purchasing for IAH International Terminal Facility Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options - \$57,834,827.47 - Enterprise Fund

### **Background:**

**P13-E33120 – Approve an ordinance awarding a contract to TDIndustries, Inc. through the Omnia Partners Interlocal Agreement for Cooperative Purchasing in the maximum contract amount of \$57,834,827.47 for the IAH International Terminal Facility Maintenance Services for the Houston Airport System (HAS).**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **36-month contract term with two one-year options to TDIndustries, Inc.** in an amount not to exceed **\$57,834,827.47** through the Omnia Partners Interlocal Agreement for Cooperative Purchasing for On-Call Renovation/Repair/Replacement maintenance services for the IAH International Terminal Facility. The Houston Airport System will come back to Council to appropriate funding from Airport Renewal and Replacement fund (8010) for the out-years at a later date.

The scope of work requires the Contractor to perform full maintenance services that will be performed at the following facilities at George Bush Intercontinental Airport (IAH): Federal Inspection Services (FIS), International Corridor Processing (ICP), Terminal D, Terminal D West Pier, International Terminal Secure Corridor, and International Terminal Baggage Screening Building (CBIS). This will encompass approximately 2,000,000 square feet. These services will assure "Day 1" readiness and allow for full functionality of the facilities by providing skilled services to perform the complex maintenance requirements. This will also allow HAS to avoid the need to increase HAS staffing headcount to perform the services, and the flexibility to utilize existing staff to maintain other critical areas and functions at the airports.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government, which provides that "a local government that purchases goods or services from a cooperative

purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

### **MWBE Subcontracting:**

This Cooperative Purchasing request was issued as a goal-oriented contract with an 21% MWBE participation level. TDIIndustries, Inc. has designated the below named companies as its certified MWBE contractors.

<b>Subcontractor</b>	<b>Certification Type</b>	<b>Type of Work</b>	<b>Percentage</b>
Abilities Unlimited	WBE	Staffing Support	2.4%
EVCO Partners	WBE	Supplies & Tools	0.9%
Houston Safe Chem	WBE	Electrical Components	2.0%
Superior Building Services	MBE	Window Washing	2.8%
Houston WiFi, Ltd.	MBE	Painting, Pressure Washing, Glass Replacement	3.5%
Canalco, Inc.	MBE	Roofing Inspections	1.4%
Competitive Choice, Inc.	WBE	Carpet, Painting, Plumbing	1.7%
MEK Interior & Floors, LLC	WBE	Floor Covering	0.5%
JLA Construction Solutions, LLC	MBE	Staffing, Project Management	4.9%
3G Controls, Inc.	MBE	Electrical Installation & Maint. Svcs.	0.5%
EDH Plumbing Contractors, LLC	MBE	Plumbing Services	0.5%
<b>TOTAL</b>			<b>21%</b>

### **Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's Pay or Play Program because the department is utilizing an Interlocal or Cooperative Agreement for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2024	Out-Years	Award Amount
Houston Airport System (HAS)	\$1,895,000.00	\$55,939,827.47	\$57,834,827.47

**Amount and Source of Funding:**

\$37,834,827.47 - HAS Revenue Fund (8001)

\$20,000,000.00 - Airports Renewal and Replacement Fund (8010) (to be appropriated in Out Years)

**\$57,834,827.47 - TOTAL**

**Contact Information:**

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8722
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

E33120 - On-Call Renovation/Repair/Replacement Services (TDI Industries, Inc.) -  
ORDINANCE

Agenda Item#:

### **Background:**

**P13-E33120 – Approve an ordinance awarding a contract to TDI Industries, Inc. through the Omnia Partners Interlocal Agreement for Cooperative Purchasing in the maximum contract amount of \$57,834,827.47 for the IAH International Terminal Facility Maintenance Services for the Houston Airport System (HAS).**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **36-month contract term with two one-year options** to **TDI Industries, Inc.** in an amount not to exceed **\$57,834,827.47** through the Omnia Partners Interlocal Agreement for Cooperative Purchasing for On-Call Renovation/Repair/Replacement maintenance services for the IAH International Terminal Facility. The Houston Airport System will come back to Council to appropriate funding from Airport Renewal and Replacement fund (8010) for the out-years at a later date.

The scope of work requires the Contractor to perform full maintenance services that will be performed at the following facilities at George Bush Intercontinental Airport (IAH): Federal Inspection Services (FIS), International Corridor Processing (ICP), Terminal D, Terminal D West Pier, International Terminal Secure Corridor, and International Terminal Baggage Screening Building (CBIS). This will encompass approximately 2,000,000 square feet. These services will assure "Day 1" readiness and allow for full functionality of the facilities by providing skilled services to perform the complex maintenance requirements. This will also allow HAS to avoid the need to increase HAS staffing headcount to perform the services, and the flexibility to utilize existing staff to maintain other critical areas and functions at the airports.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

This Cooperative Purchasing request was issued as a goal-oriented contract with an 21% MWBE participation level. TDI Industries, Inc. has designated the below named companies as its certified MWBE contractors.

Subcontractor	Certification Type	Type of Work	Percentage
Abilities Unlimited	WBE	Staffing Support	2.4%
EVCO Partners	WBE	Supplies & Tools	0.9%
Houston Safe Chem	WBE	Electrical Components	2.0%
Superior Building Services	MBE	Window Washing	2.8%
Houston WiFi, Ltd.	MBE	Painting, Pressure Washing, Glass Replacement	3.5%
Canalco, Inc.	MBE	Roofing Inspections	1.4%
Competitive Choice, Inc.	WBE	Carpet, Painting, Plumbing	1.7%
MEK Interior & Floors, LLC	WBE	Floor Covering	0.5%
JLA Construction Solutions, LLC	MBE	Staffing, Project Management	4.9%
3G Controls, Inc.	MBE	Electrical Installation & Maint. Svcs.	0.5%
EDH Plumbing Contractors, LLC	MBE	Plumbing Services	0.5%
<b>TOTAL</b>			<b>21%</b>



**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's Pay or Play Program because the department is utilizing an Interlocal or Cooperative Agreement for this purchase.


**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

- Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact is anticipated as a result of this project.

12/13/2023

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2024	Out-Years	Award Amount
Houston Airport System (HAS)	\$1,895,000.00	\$55,939,827.47	\$57,834,827.47

**Amount and Source of Funding:**

\$37,834,827.47 - HAS Revenue Fund (8001)

\$20,000,000.00 - Airports Renewal and Replacement Fund (8010) (to be appropriated in Out Years)

**\$57,834,827.47 - TOTAL**

**Contact Information:**

Name	Dept/Division	Phone No.:
Barbara Fisher, Division Manager	Finance/SPD	(832) 393-8722
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
TDI Ownership Form	Backup Material
TDI Tax Delinquent Report	Backup Material
TDI Drug Policy Form	Backup Material
MWBE Participation Plan	Backup Material
MWBE Goal	Backup Material
TDI Service Contract Quote	Backup Material
Scope of Work	Backup Material
Cooperative Justification Form	Backup Material
Texas Secretary of State	Backup Material
Certification of Funds	Financial Information
Certificate of Insurance & Endorsements	Backup Material
AM Best Ratings	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 11/14/2023

H30115.A1-Professional Engineering Services (Michael Baker International, Inc.) - ORDINANCE

Agenda Item#: 20.

### **Summary:**

ORDINANCE amending Ordinance No. 2022-0149 (Passed on February 23, 2022) to increase maximum contract amount for Contract No. 4600017086 for contract between City of Houston and **MICHAEL BAKER INTERNATIONAL, INC** for Professional Engineering Services and Floodplain Management Staff Consulting for Houston Public Works - \$6,257,696.92 - Building Inspection Fund

### **Background:**

**Professional Services (P04-H30115.A1) - Approve an amending ordinance to Ordinance No. 2022-149 (approved on February 23, 2022) to increase the maximum contract amount from \$1,821,892.00 to \$8,079,588.92 for Contract No. 4600017086 between the City of Houston and Michael Baker International, Inc. for professional engineering services and floodplain management staff consulting for Houston Public Works.**

### **Specification Explanation.**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,821,892.00 to \$8,079,588.92** for the contract between the City of Houston and **Michael Baker International, Inc.** (Michael Baker) for professional engineering services and floodplain management staff consulting for Houston Public Works.

This contract was awarded on February 23, 2022, by Ordinance No. 2022-149 for a three-year term with two one-year options in the maximum contract amount of \$1,821,892.00. The contract expenditures as of October 09, 2023, totaled \$1,289,577.89, and based on the increased scope, the remaining contract capacity of \$532,314.11 will not last until the contract term ends on March 01, 2027. This contract is critical to HPW maintaining the current Service Level Agreement (SLA) metrics approved by the Mayor's Office, and meeting departmental needs, in light of an increase in employee attrition in the plan review section. Given the pace of spending, the Houston Permitting Center (HPC) is quickly reaching the end of its current contract capacity.

The original scope of services consisted of Michael Baker providing professional services, on a negotiated work order basis, to augment the administrative support, plan review and inspection staff of the Floodplain Management Office (FMO), to update the City of Houston Floodplain Management Plan, to revamp the Community Rating System (CRS) development in the floodplain

based on the requirements of Chapter 19. In FY23 the FMO's average monthly plan review was 910. In FY23 the contract expanded to include staff augmentation services for Stormwater Review and Water/Wastewater review to alleviate the operational strain caused by personnel attrition and improve increasingly lagging plan review turnaround times. This increased the average monthly plan review to 2,296. Beginning in late FY23 and continuing into FY24, the Office of the City Engineer has worked with Michael Baker to issue work orders for Traffic Impact Analysis (TIA) reviews and telecom reviews resulting from personnel shortages.

**MWBE Participations:**

The contract was awarded with a 24% M/WBE participation level. The contractor is currently attaining 22.17%. OBO will continue to monitor the goal progress.

**Fiscal Note:**

Funding for this item is included in the FY 24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

Estimated Spending Authority			
Department	FY 2024	Out Years	Total
Houston Public Works	\$1,564,424.23	\$4,693,272.69	\$6,257,696.92

**Prior Council Action:**

Ordinance 2022-149, passed February 23, 2022

**Amount and Source of Funding:**

\$6,257,696.92 – Building Inspection Fund (2301)

**Contact Information:**

Erika Lawton, Division Manager

HPW (832)395-2833

Brian Blum, Assistant Director

HPW (832) 395-2717

Carolyn Hanahan, Assistant Chief Policy Officer

SPD (832) 393-9127

Jedediah Greenfield, Chief Procurement Officer

SPD (832) 395-3754

**ATTACHMENTS:**

**Description**

**Type**

Signed Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/14/2023

H30115.A1-Professional Engineering Services (Michael Baker International, Inc.) -  
ORDINANCE

Agenda Item#:

### **Background:**

**Professional Services (P04-H30115.A1) - Approve an amending ordinance to Ordinance No. 2022-149 (approved on February 23, 2022) to increase the maximum contract amount from \$1,821,892.00 to \$8,079,588.92 for Contract No. 4600017086 between the City of Houston and Michael Baker International, Inc. for professional engineering services and floodplain management staff consulting for Houston Public Works.**

### **Specification Explanation.**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,821,892.00 to \$8,079,588.92** for the contract between the City of Houston and **Michael Baker International, Inc.** (Michael Baker) for professional engineering services and floodplain management staff consulting for Houston Public Works.

This contract was awarded on February 23, 2022, by Ordinance No. 2022-149 for a three-year term with two one-year options in the maximum contract amount of \$1,821,892.00. The contract expenditures as of October 09, 2023, totaled \$1,289,577.89, and based on the increased scope, the remaining contract capacity of \$532,314.11 will not last until the contract term ends on March 01, 2027. This contract is critical to HPW maintaining the current Service Level Agreement (SLA) metrics approved by the Mayor's Office, and meeting departmental needs, in light of an increase in employee attrition in the plan review section. Given the pace of spending, the Houston Permitting Center (HPC) is quickly reaching the end of its current contract capacity.

The original scope of services consisted of Michael Baker providing professional services, on a negotiated work order basis, to augment the administrative support, plan review and inspection staff of the Floodplain Management Office (FMO), to update the City of Houston Floodplain Management Plan, to revamp the Community Rating System (CRS) development in the floodplain based on the requirements of Chapter 19. In FY23 the FMO's average monthly plan review was 910. In FY23 the contract expanded to include staff augmentation services for Stormwater Review and Water/Wastewater review to alleviate the operational strain caused by personnel attrition and improve increasingly lagging plan review turnaround times. This increased the average monthly plan review to 2,296. Beginning in late FY23 and continuing into FY24, the Office of the City Engineer has worked with Michael Baker to issue work orders for Traffic Impact Analysis (TIA) reviews and telecom reviews resulting from personnel shortages.

### **MWBE Participations:**

The contract was awarded with a 24% M/WBE participation level. The contractor is currently attaining 22.17%. OBO will continue to monitor the goal progress.

### **Fiscal Note:**

Funding for this item is included in the FY 24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

1/5/2024

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

1/5/2024

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Estimated Spending Authority			
Department	FY 2024	Out Years	Total
Houston Public Works	\$1,564,424.23	\$4,693,272.69	\$6,257,696.92

### **Prior Council Action:**

Ordinance 2022-149, passed February, 2022

### **Amount and Source of Funding:**

\$6,257,696.92 – Building Inspection Fund (2301)

**Contact Information:**

**Contact Information:**

Erika Lawton, Division Manager	HPW (832)395-2833
Brian Blum, Assistant Director	HPW (832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	SPD (832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	SPD (832) 395-3754

**ATTACHMENTS:**

Description	Type
H30115-ORD-2022-149	Backup Material
H30115 - Attachment A	Financial Information
H30115-Ownership Forms	Backup Material
H30115-Tax Forms	Backup Material
H30115-MWBE-B2G	Backup Material
H30115- Original RCA	Backup Material
H30115 - Executed Contract	Ordinance/Resolution/Motion
Budget vs Actual H30115.A	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

Item Creation Date: 1/18/2024

Q29487.A3 - North Canal High Flow Diversion Channel  
(HDR Engineering, Inc.) - ORDINANCE

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing third amendment to contract between City of Houston and **HDR ENGINEERING, INC** to modify the Scope of Services Exhibit "C" "Fully Burdened Labor Rates" (Approved by Ordinance 2021-0411, as amended)

### **Background:**

**S92-Q29487.A3 – Approve an ordinance authorizing a third amendment to Contract No. 4600016682 between the City of Houston and HDR Engineering, Inc. (approved by Ordinance No. 2021-0411, passed on May 19, 2021), to modify the scope of services Exhibit C, "Fully-Burdened Labor Rates" for professional engineering services for design of North Canal High Flow Diversion Channel for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a third amendment to the contract between the City of Houston and **HDR Engineering, Inc.** to **delete Exhibit C, "Fully-Burdened Labor Rates" in its entirety and replace with Exhibit C-1, "Fully-Burdened Labor Rates"** for professional engineering services for Houston Public Works.

This contract was awarded on May 19, 2021, by Ordinance No. 2021-0411, for a four-year term, with two one-year options, in the amount of \$1,726,445.81. On December 7, 2022, a First Amendment was approved by Ordinance No. 2022-955 to increase the contract amount from \$1,726,445.81 to \$2,697,163.71 to complete Phase II Environmental Site Assessment, recommended because of services completed within the original scope of work. On June 28, 2023, a Second Amendment was approved by Ordinance No. 2023-513 to increase the maximum contract amount from \$2,697,163.71 to \$12,091,869.84 and expand the scope of work and the associated **Exhibit C-1 "Fully-Burdened Labor Rate."** However, the **Exhibit C-1, "Fully-Burdened Labor Rates"** was inadvertently omitted. As a result, **HDR Engineering, Inc.** is unable to invoice the City for the work being done pursuant to the second amendment. To date, there is a remaining balance of \$9,035,045.19 in the contract.

The North Canal High Flow Diversion Channel project is in downtown Houston at the confluence of White Oak and Buffalo Bayous. The full project includes three (3) primary components, or locations, that would be constructed to reduce the flooding adjacent to the component locations

and upstream. These components include the North Canal Channel Diversion, South Canal Channel Diversion and Detention, and street bridge improvements and associated channel improvements at Yale Street and Heights Blvd. Construction of the diversion channels requires property acquisition and a railroad bridge construction. Along with the diversion channels, a downstream easement is required to ensure the integrity and functionality of both the North and South Canal Diversion Channels.

**MWBE Participation:**

This Professional Engineering Services contract was issued with a contract specific goal of 32.61% MWBE participation level. This contractor is currently attaining 28.93%. The Office of Business Opportunity will continue to monitor this contract. The current participation for the selected subcontractors is as follows:

Subcontractor	Type of Work	Percent Attained
Aurora Technical Services, LLC	Utility relocation support/engineering	5.58%
CSF Consulting, L.P.	Structural engineering	4.01%
EJES Incorporated	General civil support	1.70%
Geotest Engineering, Inc.	Geotechnical engineering support	3.00%
Gunda Corporation, LLC	General Engineering	6.08%
Gupta & Associates, Inc.	General Engineering	1.56%
Hollaway Environmental	Environmental consulting services	0.09%
Kuo & Associates, Inc.	Survey & General civil support	5.40%
Talley Landscaping Architects, Inc.	Landscape architect support	1.51%
Total		<b>28.93%</b>

**Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2021-411 – Approved by City Council on May 19, 2021

Ordinance 2022-955 – Approved by City Council on December 7, 2022

Ordinance 2023-513 – Approved by City Council on June 28, 2023

**Amount and Source of Funding:**

No additional spending authority required.

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
Erika Lawton, Division Manager	HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 1/18/2024

Q29487.A3 - North Canal High Flow Diversion Channel (HDR Engineering, Inc.) -  
ORDINANCE

Agenda Item#:

### **Background:**

**S92-Q29487.A3 – Approve an ordinance authorizing a third amendment to Contract No. 4600016682 between the City of Houston and HDR Engineering, Inc. (approved by Ordinance No. 2021-0411, passed on May 19, 2021), to modify the scope of services Exhibit C, “Fully-Burdened Labor Rates” for professional engineering services for design of North Canal High Flow Diversion Channel for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a third amendment to the contract between the City of Houston and **HDR Engineering, Inc. to delete Exhibit C, “Fully-Burdened Labor Rates” in its entirety and replace with Exhibit C-1, “Fully-Burdened Labor Rates”** for professional engineering services for Houston Public Works.

This contract was awarded on May 19, 2021, by Ordinance No. 2021-0411, for a four-year term, with two one-year options, in the amount of \$1,726,445.81. On December 7, 2022, a First Amendment was approved by Ordinance No. 2022-955 to increase the contract amount from \$1,726,445.81 to \$2,697,163.71 to complete Phase II Environmental Site Assessment, recommended because of services completed within the original scope of work. On June 28, 2023, a Second Amendment was approved by Ordinance No. 2023-513 to increase the maximum contract amount from \$2,697,163.71 to \$12,091,869.84 and expand the scope of work and the associated **Exhibit C-1 “Fully-Burdened Labor Rate.”** However, the **Exhibit C-1, “Fully-Burdened Labor Rates”** was inadvertently omitted. As a result, **HDR Engineering, Inc.** is unable to invoice the City for the work being done pursuant to the second amendment. To date, there is a remaining balance of \$9,035,045.19 in the contract.

The North Canal High Flow Diversion Channel project is in downtown Houston at the confluence of White Oak and Buffalo Bayous. The full project includes three (3) primary components, or locations, that would be constructed to reduce the flooding adjacent to the component locations and upstream. These components include the North Canal Channel Diversion, South Canal Channel Diversion and Detention, and street bridge improvements and associated channel improvements at Yale Street and Heights Blvd. Construction of the diversion channels requires property acquisition and a railroad bridge construction. Along with the diversion channels, a downstream easement is required to ensure the integrity and functionality of both the North and South Canal Diversion Channels.

### **MWBE Participation:**

This Professional Engineering Services contract was issued with a contract specific goal of 32.61% MWBE participation level. This contractor is currently attaining 28.93%. The Office of Business Opportunity will continue to monitor this contract. The current participation for the selected subcontractors is as follows:

Subcontractor	Type of Work	Percent Attained
Aurora Technical Services, LLC	Utility relocation support/engineering	5.58%
CSF Consulting, L.P.	Structural engineering	4.01%
EJES Incorporated	General civil support	1.70%
Geotest Engineering, Inc.	Geotechnical engineering support	3.00%
Gunda Corporation, LLC	General Engineering	6.08%
Gupta & Associates, Inc.	General Engineering	1.56%
Hollaway Environmental	Environmental consulting services	0.09%
Kuo & Associates, Inc.	Survey & General civil support	5.40%
Talley Landscaping Architects, Inc.	Landscape architect support	1.51%
Total		<b>28.93%</b>

**Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

2/8/2024


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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

2/10/2024

DS  


**Prior Council Action:**

Ordinance 2021-411 – Approved by City Council on May 19, 2021  
Ordinance 2022-955 – Approved by City Council on December 7, 2022  
Ordinance 2023-513 – Approved by City Council on June 28, 2023

**Amount and Source of Funding:**

No additional spending authority required.

**Contact Information:**

Name	Dept/Division	Phone No.:
Erika Lawton, Division Manager	HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
ORDINANCE 2023-513	Ordinance/Resolution/Motion
ORDINANCE 2022-955	Ordinance/Resolution/Motion
ORDINANCE 2021-411	Ordinance/Resolution/Motion
CONTRACT 4600016682-SECOND AMENDMENT	Contract/Exhibit
CONTRACT 4600016682-FIRST AMENDMENT	Contract/Exhibit
CONTRACT 4600016682	Contract/Exhibit
M/WBE GOAL REPORT	Backup Material
Q29487.A3-OWNERSHIP INFO. FORM	Backup Material
Q29487.A3-TAX REPORT	Backup Material
SIGNED CONTRACT 4600016682-THIRD AMENDMENT	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/16/2024

### WS942646604 - Instrument Air System Repair and Replacement Services (Gowan/Garrett, Inc.) - ORDINANCE

Agenda Item#: 22.

#### **Summary:**

ORDINANCE approving and authorizing Derivative Agreement between City of Houston and **GOWAN/GARRETT, INC** through Interlocal Agreement for Cooperative Purchasing with **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Instrument Air System Repair and Replacement Services for Houston Public Works; providing a maximum contract amount - 8 Months with 2 one-year options - \$2,178,302.50 - Enterprise Fund

#### **Background:**

**S92-WS942646604 - Approve an ordinance authorizing a derivative agreement between the City of Houston and Gowan/Garrett, Inc. in the total amount of \$2,178,302.50 for Instrument Air System Repair and Replacement Services through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education for Houston Public Works.**

#### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding an **eight-month contract with two one-year options** to **Gowan/Garret, Inc.** through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education (HCDE) in the maximum amount not to exceed **\$2,178,302.50** for Instrument Air System Repair and Replacement Services for Houston Public Works.

The contractor shall furnish all supervision, labor, parts, tools, materials, equipment, supplies, transportation, engineering, and facilities necessary to provide precise repair and replacement services for instrument air systems at various Wastewater Operations (WWO) facilities. This includes, but is not limited to, valves, pumps, switches, cylinders, filters, pistons, seals, bearings, motors, integral diesel engines, air dryers, gear boxes, couplings, packing or discharge check, and electrical/mechanical work. The City will monitor the repair of their instrument air systems on a daily basis.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**MWBE Participations:**

The derivative agreement is awarded as a goal-oriented contract with a 2.00% MWBE participation level. Gowan/Garrett, Inc. has designated the below-named companies as its certified MWBE subcontractors.

Name of M/WBE	Type of Work	Dollar Amount	Percentage
S & S HVAC Equipment, LLC	Parts and Equipment	\$ 43,566.05	2%

**Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Director**  
**Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E.,**  
**Houston Public Works**

Estimated Spending Authority

Department	FY24	Out Years	Total
Houston Public Works	\$ 400,000.00	\$ 1,778,302.50	\$ 2,178,302.50

**Amount and Source of Funding:**

**\$2,178,302.50**

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Name	Dept/Division	Phone No.:
Erika Lawton, Division Manager	HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/16/2024

WS942646604 - Instrument Air System Repair and Replacement Services  
(Gowan/Garrett, Inc.) - ORDINANCE

Agenda Item#:

### **Background:**

**S92-WS942646604 - Approve an ordinance authorizing a derivative agreement between the City of Houston and Gowan/Garrett, Inc. in the total amount of \$2,178,302.50 for Instrument Air System Repair and Replacement Services through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **an eight-month contract with two one-year options** to **Gowan/Garrett, Inc.** through the Interlocal Agreement for Cooperative Purchasing with Harris County Department of Education (HCDE) in the maximum amount not to exceed **\$2,178,302.50** for Instrument Air System Repair and Replacement Services for Houston Public Works.

The contractor shall furnish all supervision, labor, parts, tools, materials, equipment, supplies, transportation, engineering, and facilities necessary to provide precise repair and replacement services for instrument air systems at various Wastewater Operations (WWO) facilities. This includes, but is not limited to, valves, pumps, switches, cylinders, filters, pistons, seals, bearings, motors, integral diesel engines, air dryers, gear boxes, couplings, packing or discharge check, and electrical/mechanical work. The City will monitor the repair of their instrument air systems on a daily basis.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participations:**

The derivative agreement is awarded as a goal-oriented contract with a 2.00% MWBE participation level. Gowan/Garrett, Inc. has designated the below-named companies as its certified MWBE subcontractors.

Name of M/WBE	Type of Work	Dollar Amount	Percentage
S & S HVAC Equipment, LLC	Parts and Equipment	\$ 43,566.05	2%

### **Pay or Play Program:**

This procurement is exempt from the City's 'Pay or Play' Program because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

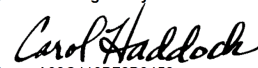
2/8/2024

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**Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E., Director  
Houston Public Works**

2/10/2024

DS



### Estimated Spending Authority

Department	FY24	Out Years	Total
Houston Public Works	\$ 400,000.00	\$ 1,778,302.50	\$ 2,178,302.50

**Amount and Source of Funding:**  
**\$2,178,302.50**

Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Name	Dept/Division	Phone No.:
Erika Lawton, Division Manager	HPW	(832) 395-2833
Brian Blum, Assistant Director	HPW	(832) 395-2717
Carolyn Hanahan, Assistant Chief Policy Officer	Finance /SPD	(832) 393-9127
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
M/WBE GOAL	Backup Material
M/WBE PARTICIPATION	Backup Material
AFFIDAVIT OF OWNERSHIP-GOWAN	Backup Material
DRUGS FORMS	Backup Material
FORM 1295	Backup Material
TAX REPORT	Backup Material
COI & ENDORSEMENTS	Backup Material
AM BEST RATING	Backup Material
LETTER OF INTENT	Backup Material
SOS Direct	Backup Material
COOP Justification Form	Backup Material
SEALED PROPOSAL-CHOICE PARTNERS	Backup Material
CHOICE PARTNERS CONTRACT 22/049MF	Backup Material
SIGNED DERIVATIVE CONTRACT-GOWAN	Backup Material
FINANCIAL ATTACHMENT A	Financial Information
Budget vs Actual WS942646604	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 2/20/2024

District H

Item Creation Date: 9/28/2023

PLN - Special Minimum Lot Size Block Renewal Application  
No. 51 (600-900 blocks of Pizer Street, north and south  
sides, between Michaux and Moss Streets)

Agenda Item#: 23.

### **Summary:**

ORDINANCE renewing the establishment of the north and south sides of the 600-900 blocks of Pizer Street, between Michaux Street and Moss Street, within the City of Houston, Texas as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CASTILLO**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 708 Pizer Street, Lot 7 Block 214 in the East Norhill subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB).

The Planning and Development Department mailed notifications to forty-five (45) property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to City Council for consideration.

The neighborhood and lot size have remained unchanged since the original ordinance (2003-680) was passed in 2003.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,200 square feet for the 600-900 blocks of Pizer Street, north and south sides, between Michaux and Moss Streets.

---

Jennifer Ostlind, AICP  
Interim Director  
Planning and Development Department

### **Prior Council Action:**

Ordinance 2003-680; approved 7-23-2003



**Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Bennie Chambers III, Planner II  
832-393-6636

**ATTACHMENTS:****Description**

RCA  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District H

Item Creation Date: 9/28/2023

PLN - Special Minimum Lot Size Block Renewal Application No. 51 (600-900 blocks of Pizer Street, north and south sides, between Michaux and Moss Streets)

Agenda Item#: 37.

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 708 Pizer Street, Lot 7 Block 214 in the East Norhill subdivision, initiated an application to renew a Special Minimum Lot Size Block (SMLSB).

The Planning and Development Department mailed notifications to forty-five (45) property owners indicating that the SMLSB renewal application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission to submit the application to City Council for consideration.

The neighborhood and lot size have remained unchanged since the original ordinance (2003-680) was passed in 2003.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Lot Size of 5,200 square feet for the 600-900 blocks of Pizer Street, north and south sides, between Michaux and Moss Streets.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "JO", is written over a blue rectangular line.

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Jennifer Ostlind, AICP

Interim Director

Planning and Development Department

### **Prior Council Action:**

Ordinance 2003-680; approved 7-23-2003

### **Contact Information:**

Anna Sedillo, Council Liaison

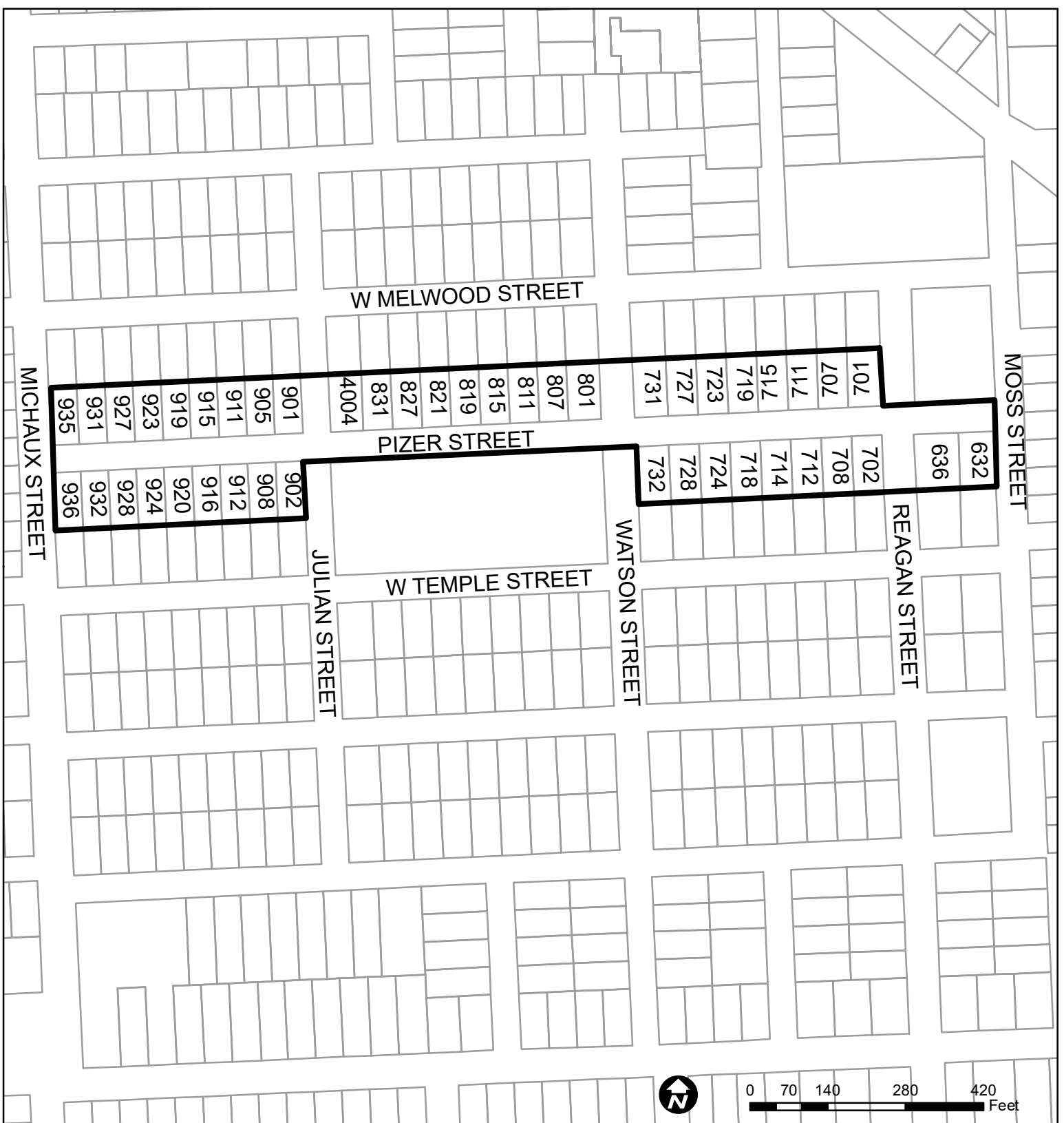
832-393-6578

Bennie Chambers III, Planner II


832-393-6636

### **ATTACHMENTS:**

Description	Type
Map	Backup Material



**Special Minimum Lot Size Renewal**  
**600, 700, 800, and 900 blocks of Pizer Street,**  
**north and south sides, between Michaux and Moss Streets**  
**5,200 Square Feet**

 Special Minimum Lot Size Boundary

All properties within the  
 application area are single  
 family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District  
 Date: July 25, 2023  
 Reference: MLS 51REN

This map is made available for reference purposes  
 only and should not be substituted for a survey  
 product. The City of Houston will not accept  
 liability of any kind in conjunction with its use.



**PLANNING &  
 DEVELOPMENT  
 DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/9/2024

HPW – 20WWO1097 Contract Award / CSI Consolidated,  
LLC dba AIMS Companies

Agenda Item#: 24.

### **Summary:**

ORDINANCE \$3,244,762.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **CSI CONSOLIDATED LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Reject low bid, return bid bond, and award Construction Contract to CSI Consolidated, LLC dba AIMS Companies, the second low bidder and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is a work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 14, 2023. Bids were received on August 10,

2023. The five (5) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Texas Reexcavation, LLC	\$2,902,834.16 (Not HHF Certified)
2.	CSI Consolidated, LLC dba Aims Companies	\$2,949,784.07
3.	Equix Integrity Southeast, Inc.	\$2,976,612.60
4.	Sweeping Corporation of America, LLC	\$3,043,683.91
5.	Specialized Maintenance Services, Inc.	\$3,162,735.48

**AWARD:** The apparent low bidder, Texas Reexcavation, LLC, was not designated as a City or Local Business at the time of the bid. The second bidder, CSI Consolidated, LLC dba AIMS Companies was confirmed as a Hire Houston First certified local business and came within 3% of the lowest bidder. Therefore, in accordance with the Hire Houston First Ordinance 2013-428 (Section 15-178), it is recommended that this Construction Contract be awarded to the second low bidder, CSI Consolidated, LLC dba AIMS Companies with a low bid of \$2,949,784.07.

**PROJECT COST:** The total cost of this project is \$3,244,762.00 to be appropriated as follows:

Bid Amount	\$2,949,784.07
Contingencies	\$ 147,488.73
CIP Cost Recovery	\$ 147,489.20

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba Aims Companies is HHF designated and was awarded the contract based on their designation.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 3% SBE goal for this project.

	<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Atlantic Petroleum & Mineral Resources, Inc.	Petroleum bulk station and terminals	\$206,484.89	7.00%
2.	Faith Utilities, LLC	Utility line construction	\$206,484.89	7.00%
		<b>TOTAL</b>	<b>\$412,969.78</b>	<b>14.00%</b>

	<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Chief Solutions, Inc.	Construction management, water and sewer line	\$ 88,493.52	3.00%
		<b>TOTAL</b>	<b>\$ 88,493.52</b>	<b>3.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0386-4  
File No. 4277-134

**Amount and Source of Funding:**

\$3,244,762.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Farid Sadeghian  
Acting Senior Assistant Director, Houston Water  
Phone: (832) 395-4985

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/9/2024

HPW – 20WWO1097 Contract Award / CSI Consolidated, LLC dba AIMS Companies

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Reject low bid, return bid bond, and award Construction Contract to CSI Consolidated, LLC dba AIMS Companies, the second low bidder and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is a work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 14, 2023. Bids were received on August 10, 2023. The five (5) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Texas Reexcavation, LLC	\$2,902,834.16 (Not HHF Certified)
2. CSI Consolidated, LLC dba Aims Companies	\$2,949,784.07
3. Equix Integrity Southeast, Inc.	\$2,976,612.60
4. Sweeping Corporation of America, LLC	\$3,043,683.91
5. Specialized Maintenance Services, Inc.	\$3,162,735.48

**AWARD:** The apparent low bidder, Texas Reexcavation, LLC, was not designated as a City or Local Business at the time of the bid. The second bidder, CSI Consolidated, LLC dba AIMS Companies was confirmed as a Hire Houston First certified local business and came within 3% of the lowest bidder. Therefore, in accordance with the Hire Houston First Ordinance 2013-428 (Section 15-178), it is recommended that this Construction Contract be awarded to the second low bidder, CSI Consolidated, LLC dba AIMS Companies with a low bid of \$2,949,784.07.

**PROJECT COST:** The total cost of this project is \$3,244,762.00 to be appropriated as follows:

Bid Amount	\$2,949,784.07
Contingencies	\$ 147,488.73
CIP Cost Recovery	\$ 147,489.20

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba Aims Companies is HHF designated and was awarded the contract based on their designation.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 3% SBE goal for this project.

	<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Atlantic Petroleum & Mineral Resources, Inc.	Petroleum bulk station and terminals	\$206,484.89	7.00%
2.	Faith Utilities, LLC	Utility line construction	<u>\$206,484.89</u>	<u>7.00%</u>
		<b>TOTAL</b>	<b>\$412,969.78</b>	<b>14.00%</b>

	<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Chief Solutions, Inc.	Construction management, water and sewer line	\$ 88,493.52	3.00%
		<b>TOTAL</b>	<b>\$ 88,493.52</b>	<b>3.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

DocuSigned by:  
 2/7/2024  
 A03C410B72B3453...  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. R-000266-0386-4  
 File No. 4277-134

**Amount and Source of Funding:**

\$3,244,762.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Farid Sadeghian  
 Acting Senior Assistant Director, Houston Water  
 Phone: (832) 395-4985

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Signed Cover sheet
Bid Tabulations	Backup Material
Form 1295	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District K

Item Creation Date: 12/1/2023

HPW - 20INF2413 Contract Award/ Sprint Sand & Clay, LLC

Agenda Item#: 25.

### **Summary:**

ORDINANCE appropriating \$2,540,148.28 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and \$14,051,919.00 out of Federal Government - Grant Funded; awarding contract to **SPRINT SAND & CLAY, LLC** for DR15 5A Spellman Detention Basin; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge, contingency, testing services - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Contract Award for DR15 5A Spellman Detention Basin.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction Contract to the second low bidder, Sprint Sand & Clay, LLC, for DR15 5A Spellman Detention Basin and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Community Development Block Grant Disaster Recovery Program and is required to construct the neighborhood infrastructure projects, including flood drainage and paving improvements.

**DESCRIPTION/SCOPE:** This project consists of the construction of a stormwater detention basin along the Fondren Diversion Channel D 140-00-00. The Contract duration for this project is 357 calendar days. This project was designed by Tetra Tech, Inc.

**LOCATION:** The project area is generally bound by Bankside Drive on the north, West Bellfort Avenue on the south, Sandpiper Drive on the east and Fondren Diversion Channel on the west.

**BIDS:** This project was advertised for bidding on July 21, 2023. Bids were received on August 10, 2023. The three (3) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>	
1. Serco Construction Group, Ltd.	\$11,488,049.00	Non-responsive
2. Sprint Sand & Clay, LLC	\$14,783,697.54	

3. RES Gulf Coast, LLC dba LECON, Inc. \$19,241,591.00

**AWARD:** The apparent low bidder, Serco Construction Group, Ltd., was considered non-responsive as per the City of Houston Code of Ordinance, Sec. 15.85 due to not submitting an acceptable MWBE plan. Therefore, it is recommended that this construction contract be awarded to the second low bidder Sprint Sand & Clay, LLC, with a bid of \$14,783,697.54.

**PROJECT COST:** The total cost of this project is \$16,592,067.28 to be appropriated as follows:

· Bid Amount	\$14,783,697.54
· Contingencies	\$ 739,184.87
· Testing Services	\$ 330,000.00
· CIP Cost Recovery	\$ 739,184.87

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Hire Houston First does not apply to this contract because it involves the use of federal funds and is subject to specific contract rules of the federal government.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Q Recycling & Construction Services, Inc.	Clearing and grubbing of trees	\$ 147,836.98	1.00%
2.	Rosales R. Trucking DBA Rosales R Trucking	Dump trucking	\$1,774,043.70	12.00%
		<b>TOTAL</b>	<b>\$1,921,880.68</b>	<b>13.00%</b>
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	TGE Resources, Inc.	Environmental consulting and testing	\$ 295,673.95	2.00%
2.	T&T Trucking	Dump trucking	\$ 739,184.88	5.00%
		<b>TOTAL</b>	<b>\$1,034,858.83</b>	<b>7.00%</b>

**FISCAL NOTE:** No Fiscal Note is required on grant items. No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

---

Keith W. Bynam, Director  
Housing and Community Development

WBS No. M-420HUD-005A-4

**Amount and Source of Funding:**

Total: \$16,592,067.28

\$2,540,148.28 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund -  
Drainage Charge

\$14,051,919.00 from Fund No. 5000 – Federal Government – Grant Funded

**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2291

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 12/1/2023

HPW - 20INF2413 Contract Award/ Sprint Sand & Clay, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for DR15 5A Spellman Detention Basin.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction Contract to the second low bidder, Sprint Sand & Clay, LLC, for DR15 5A Spellman Detention Basin and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Community Development Block Grant Disaster Recovery Program and is required to construct the neighborhood infrastructure projects, including flood drainage and paving improvements.

**DESCRIPTION/SCOPE:** This project consists of the construction of a stormwater detention basin along the Fondren Diversion Channel D 140-00-00. The Contract duration for this project is 357 calendar days. This project was designed by Tetra Tech, Inc.

**LOCATION:** The project area is generally bound by Bankside Drive on the north, West Bellfort Avenue on the south, Sandpiper Drive on the east and Fondren Diversion Channel on the west.

**BIDS:** This project was advertised for bidding on July 21, 2023. Bids were received on August 10, 2023. The three (3) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>	
1. Serco Construction Group, Ltd.	\$11,488,049.00	Non-responsive
2. Sprint Sand & Clay, LLC	\$14,783,697.54	
3. RES Gulf Coast, LLC dba LECON, Inc.	\$19,241,591.00	

**AWARD:** The apparent low bidder, Serco Construction Group, Ltd., was considered non-responsive as per the City of Houston Code of Ordinance, Sec. 15.85 due to not submitting an acceptable MWBE plan. Therefore, it is recommended that this construction contract be awarded to the second low bidder Sprint Sand & Clay, LLC, with a bid of \$14,783,697.54.

**PROJECT COST:** The total cost of this project is \$16,592,067.28 to be appropriated as follows:

· Bid Amount	\$14,783,697.54
· Contingencies	\$ 739,184.87
· Testing Services	\$ 330,000.00
· CIP Cost Recovery	\$ 739,184.87

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Hire Houston First does not apply to this contract because it involves the use of federal funds and is subject to specific contract rules of the federal government.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

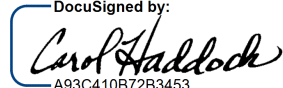
**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Q Recycling & Construction Services, Inc.	Clearing and grubbing of trees	\$ 147,836.98	1.00%
2.	Rosales R. Trucking DBA Rosales R Trucking	Dump trucking	<u>\$1,774,043.70</u>	<u>12.00%</u>
	<b>TOTAL</b>		<b>\$1,921,880.68</b>	<b>13.00%</b>

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	TGE Resources, Inc.	Environmental consulting and testing	\$ 295,673.95	2.00%
2.	T&T Trucking	Dump trucking	<u>\$ 739,184.88</u>	<u>5.00%</u>
	<b>TOTAL</b>		<b>\$1,034,858.83</b>	<b>7.00%</b>

**FISCAL NOTE:** No Fiscal Note is required on grant items. No significant Fiscal Operating impact is anticipated as a result of this project.

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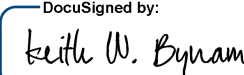


2/7/2024

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

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Keith W. Bynam, Director  
Housing and Community Development

WBS No. M-420HUD-005A-4

**Amount and Source of Funding:**

Total: \$16,592,067.28

\$2,540,148.28 from Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge  
\$14,051,919.00 from Fund No. 5000 – Federal Government – Grant Funded

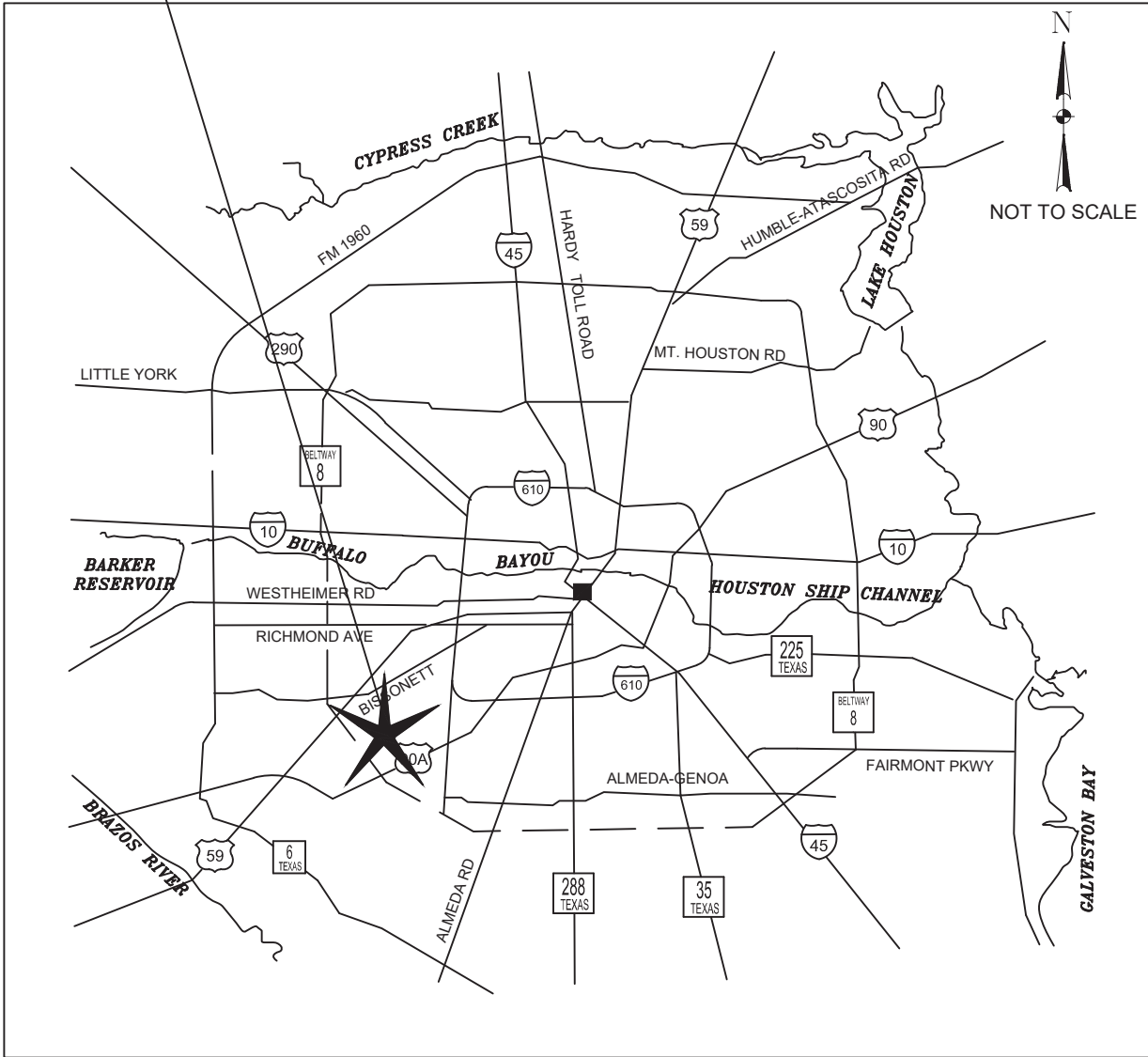
**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2291

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material

## PROJECT LOCATION



## LOCATION MAP

DR15 5A Spellman Detention Basin  
M-420HUD-005A-4

COUNCIL DISTRICT K  
MARTHA CASTEX-TATUM

DR15 5A Spellman Detention Basin  
M-420HUD-005A-4



NOT TO SCALE



VICINITY MAP  
KEY MAP NO 530Z and 570D  
GIMS MAP NO 5053d

COUNCIL DISTRICT K  
MARTHA CASTEX-TATUM



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/24/2024

WS985003126 - Parking Management Trucks (Chastang Enterprises Houston LLC/DBA Chastang Ford)- MOTION

Agenda Item#: 30.

### **Summary:**

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of two Ford F-250 ¾ Ton Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of Administration and Regulatory Affairs - \$91,440.00 - Contributed Capital Project Fund

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 9 on Agenda of February 14, 2024

### **Background:**

**WS982439568 - Approve the purchase of two (2) Ford F-250 3/4-ton trucks in the total amount of \$91,440.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of Administration and Regulatory Affairs.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of two (2), Ford F-250 3/4-ton trucks in the total amount of **\$91,440.00** through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the BuyBoard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Administration and Regulatory Affairs – ParkHouston.

The Ford F-250 3/4-ton trucks will be used by the Senior Parking Meter Technicians/Semi-Skilled Laborer to maintain, repair, install, and uninstall the parking meters and parking meter pay stations that control the 9,000+ spaces for the City of Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage goal documents approved by the Office of Business Opportunity.

-

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.



**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

**Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Administration and Regulatory Affairs	\$91,440.00	\$0	\$91,440.00

**Prior Council Action:**

Appropriation Ordinance No. 2023-695; approved by City Council August 29<sup>th</sup>, 2023.

**Amount and Source of Funding:**

\$91,440.00

Contributed Capital Project Fund

Fund 4515 - **Previously appropriated by Ord. #2023-695**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/6/2024

ALL

Item Creation Date: 1/24/2024

WS985003126 - Parking Management Trucks (Chastang Enterprises Houston LLC/DBA  
Chastang Ford)- MOTION

Agenda Item#: 3.

### **Background:**

**WS982439568 - Approve the purchase of two (2) Ford F-250 3/4-ton trucks in the total amount of \$91,440.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of Administration and Regulatory Affairs.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of two (2), Ford F-250 3/4-ton trucks in the total amount of **\$91,440.00** through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the BuyBoard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**, for the Administration and Regulatory Affairs – ParkHouston.

The Ford F-250 3/4-ton trucks will be used by the Senior Parking Meter Technicians/Semi-Skilled Laborer to maintain, repair, install, and uninstall the parking meters and parking meter pay stations that control the 9,000+ spaces for the City of Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage goal documents approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

1/29/2024

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

1/29/2024

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Administration and Regulatory Affairs	\$91,440.00	\$0	\$91,440.00

### **Prior Council Action:**

Appropriation Ordinance No. 2023-695; approved by City Council August 29<sup>th</sup>, 2023.

### **Amount and Source of Funding:**

\$91,440.00 – Contributed Cap Project Fund (4515) - **Previously appropriated by Ord. #2023-695**

### **Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

### **ATTACHMENTS:**

Description	Type
Fiscal Form A	Financial Information

Justification Form  
MWBE Form  
Quote  
Ownership Affidavit  
Tax Form  
Specs  
Ordinance Notification

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/25/2024

WS986036558 - Fuel and Troubleshooter Utility Trucks (Chastang Enterprises Houston LLC/DBA Chastang Ford.) - MOTION

Agenda Item#: 31.

### **Summary:**

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-350 1-Ton Utility Fuel Trucks and Ford F-250 Troubleshooting Response Unit Trucks through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department - \$427,280.00 - Equipment Acquisition Consolidated and Other Funds

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 10 on Agenda of February 14, 2024

### **Background:**

**WS986036558- Approve the purchase for Ford F-350 1-Ton utility fuel trucks and Ford F-250 troubleshooting response unit trucks from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$427,280.00 for the Fleet Management Department (FMD).**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase for Ford F-350 1-Ton utility fuel trucks and Ford Troubleshooting Response Unit trucks through the BuyBoard Purchasing Cooperative in the total amount of **\$427,280.00** for the Fleet Management Department (FMD), and that authorization be given to issue purchase orders to **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

- The purchase of four (4) Ford F-350 1-Ton utility fuel trucks **in the total amount of \$274,720.00**
- The purchase of two (2) Ford Troubleshooting Response Unit trucks **in the total amount of \$152,560.00**

These new vehicles have been vetted and approved by the Fleet Management Department and will be used as mobile response and fueling units for Fleet Management mechanics and technicians as they transport parts, fuel, and other materials in response to the varying emergency mechanical needs and operational breakdowns of city vehicles. These trucks will replace aged and outdated.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

### **Estimated Spending Authority**

<b>Department</b>	<b>FY2024</b>	<b>Out Years</b>	<b>Total</b>
Fleet Management Department	\$427,280.00	\$0	\$427,280.00

### **Prior Council Action:**

Appropriation Ordinance 2023-576 approved by City Council July 18<sup>th</sup>, 2023.

Appropriation Ordinance 2023-695 approved by City Council Aug. 29<sup>th</sup>, 2023.

### **Amount and Source of Funding:**

**\$ 251,000 - Equipment Acquisition Consolidated Fund (4000) - Previously appropriated by Ord. #2023-576**

\$ 551,000 - Equipment Acquisition Consolidated Fund (1000) - **Previously appropriated by Ord. #2023-370**  
\$ 51,696.17 - Contributed Capital Projects Fund (4515) - **Previously appropriated by Ord. #2023-695**  
\$ 24,583.83 - Fleet Equipment Special Revenue Fund (9002) - **Previously appropriated by Ord. #2023-695**  
**\$427,280.00 - Total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 1/25/2024

WS986036558 - Fuel and Troubleshooter Utility Trucks (Chastang Enterprises Houston LLC/DBA Chastang Ford.) - MOTION

Agenda Item#: 13.

### **Background:**

**WS986036558- Approve the purchase for Ford F-350 1-Ton utility fuel trucks and Ford F-250 troubleshooting response unit trucks from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$427,280.00 for the Fleet Management Department (FMD).**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase for Ford F-350 1-Ton utility fuel trucks and Ford Troubleshooting Response Unit trucks through the BuyBoard Purchasing Cooperative in the total amount of **\$427,280.00** for the Fleet Management Department (FMD), and that authorization be given to issue purchase orders to **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

- The purchase of four (4) Ford F-350 1-Ton utility fuel trucks **in the total amount of \$274,720.00**
- The purchase of two (2) Ford Troubleshooting Response Unit trucks **in the total amount of \$152,560.00**

These new vehicles have been vetted and approved by the Fleet Management Department and will be used as mobile response and fueling units for Fleet Management mechanics and technicians as they transport parts, fuel, and other materials in response to the varying emergency mechanical needs and operational breakdowns of city vehicles. These trucks will replace aged and outdated.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

2/5/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**

**Department Approval Authority**

2/5/2024

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Fleet Management Department	\$427,280.00	\$0	\$427,280.00

### **Prior Council Action:**

Appropriation Ordinance 2023-576 approved by City Council July 18<sup>th</sup>, 2023.

Appropriation Ordinance 2023-695 approved by City Council Aug. 29<sup>th</sup>, 2023.

### **Amount and Source of Funding:**

\$ 351,000 - Equipment Acquisition Consolidated Fund (1800)– **Previously appropriated by Ord. #2023-576**

\$ 51,696.17 - Contributed Capital Projects Fund (4515)- **Previously appropriated by Ord. #2023-695**

\$ 24,583.83 - Fleet Equipment Special Revenue Fund (9002) - **Previously appropriated by Ord. #2023-695**

**\$427,280.00 - Total**

### **Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Justification Form	Backup Material
Fiscal Form A	Financial Information
MWBE Form - Fuel Truck	Backup Material
MWBE Form - Troubleshooter	Backup Material
Quote - Fuel Trucks	Backup Material
Quote - Troubleshooter	Backup Material
Ownership Affidavit	Backup Material
Tax Form	Backup Material
Fuel Truck Body Quote	Backup Material
Troubleshooter Body Quote	Backup Material
Ordinance Notification Fund 1800	Backup Material
Ordinance Notification Fund 4515/9002	Backup Material
Specs - Fuel Truck	Backup Material
Specs - Troubleshooter	Backup Material
Contract Status	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/23/2024

WS982439568 - High Roof Cargo Van (Chastang Enterprises Houston LLC/DBA  
Chastang Ford) - MOTION

Agenda Item#: 32.

### Summary:

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of one High Roof Cargo Van through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$52,259.00 - General and Equipment Acquisition Consolidated Funds

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 11 on Agenda of February 14, 2024

### Background:

**WS982439568 - Approve the purchase for one (1) high roof cargo van in the total amount of \$52,259.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department on behalf of the Houston Police Department.**

### Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the amount of **\$52,259.00** for one (1), high roof cargo van through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the BuyBoard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

These vehicles have been vetted and approved by the Fleet Management Department. The high roof cargo van will be allocated to the Houston Police Department and used for administrative purposes, such as cargo transport or delivery and transporting emergency response personnel to crime scenes. The van will also be utilized during large events such as parades, civil unrest, marathons, large sporting events like the CFP, Superbowl, World Series, and upcoming World Cup games in Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### Fiscal Note:

- No significant Fiscal Operating impact is anticipated as a result of this project.
- Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

### Estimated Spending Authority

<u>Department</u>	<u>FY2024</u>	<u>Out Years</u>	<u>Total</u>
Houston Police Department	\$52,259.00	\$0	\$52,259.00

### Prior Council Action:

Appropriation Ordinance No. 2023-576: approved by City Council July 10<sup>th</sup>, 2023



Appropriation Ordinance No. 2023-576, approved by City Council July 18, 2023.

**Amount and Source of Funding:**

\$ 400.00 - General Fund (1000)

\$51,859.00 - Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by Ord. #2023-576**

**\$52,259.00 - total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/6/2024

ALL

Item Creation Date: 1/23/2024

WS982439568 - High Roof Cargo Van (Chastang Enterprises Houston LLC/DBA Chastang Ford) - MOTION

Agenda Item#: 5.

### **Background:**

**WS982439568 - Approve the purchase for one (1) high roof cargo van in the total amount of \$52,259.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the amount of **\$52,259.00** for one (1), high roof cargo van through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the BuyBoard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

These vehicles have been vetted and approved by the Fleet Management Department. The high roof cargo van will be allocated to the Houston Police Department and used for administrative purposes, such as cargo transport or delivery and transporting emergency response personnel to crime scenes. The van will also be utilized during large events such as parades, civil unrest, marathons, large sporting events like the CFP, Superbowl, World Series, and upcoming World Cup games in Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

- No significant Fiscal Operating impact is anticipated as a result of this project.
- Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

1/30/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**

**Department Approval Authority**

### **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	\$52,259.00	\$0	\$52,259.00

### **Prior Council Action:**

Appropriation Ordinance No.: 2023-576; approved by City Council July 19<sup>th</sup>, 2023.

### **Amount and Source of Funding:**

\$ 400.00 - General Fund (1000)

\$51,859.00 - Equipment Acquisition Consolidated Fund (1800) – **Previously appropriated by Ord. #2023-576**

**\$52,259.00 - total**

### **Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

Description	Type
Justification Form	Backup Material
Fiscal Form A	Financial Information
MWBE Form	Backup Material
Quote	Backup Material
Tax Form	Backup Material
Ownership Affidavit	Backup Material
Contract Letter	Backup Material
Contract Pricing Graphic	Backup Material
Funding Verification form-HPD fund 1000 WS982439568 - High Roof Cargo Van (Chastang Enterprises Houston LLC-DBA Chastang Ford)	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/31/2024

WS992563146 - Ford F-350 4x4 dually truck (Chastang Enterprises Houston LLC/DBA Chastang Ford) - MOTION

Agenda Item#: 33.

### **Summary:**

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-350 4X4 Dually Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$64,844.00 - General Fund

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 12 on Agenda of February 14, 2024

### **Background:**

**WS992563146- Approve the purchase of Ford F-350 4x4 dually truck from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$64,844.00 for the Fleet Management Department (FMD) on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) Ford F-350 4x4 dually truck through the **BuyBoard** Purchasing Cooperative in the total amount of **\$64,844.00** for the Houston Police Department, and that authorization be given to issue purchase orders to **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

This new vehicle has been vetted and approved by the Fleet Management Department. This truck will be used in the day-to-day operations of the Mounted Patrol Unit, which will include transporting materials and equipment for the Mounted Patrol, towing the Mounted Patrol trailers, and provide transportation for HPD officers.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield  
Chief Procurement Officer

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Department Approval Authority

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Houston Police Department	\$64,844.00	\$0	\$64,844.00

### **Amount and Source of Funding:**

\$64,844.00

General Fund

Fund 1000

### **Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

### **ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 1/31/2024

WS992563146 - Ford F-350 4x4 dually truck (Chastang Enterprises Houston LLC/DBA  
Chastang Ford) - MOTION

Agenda Item#: 21.

### **Background:**

**WS986036558- Approve the purchase of Ford F-350 4x4 dually truck from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement in the total amount of \$64,844.00 for the Fleet Management Department (FMD) on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) Ford F-350 4x4 dually truck through the **BuyBoard** Purchasing Cooperative in the total amount of **\$64,844.00** for the Houston Police Department, and that authorization be given to issue purchase orders to **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

This new vehicle has been vetted and approved by the Fleet Management Department. This truck will be used in the day-to-day operations of the Mounted Patrol Unit, which will include transporting materials and equipment for the Mounted Patrol, towing the Mounted Patrol trailers, and provide transportation for HPD officers.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is adopted in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

2/5/2024

DocuSigned by:

6121834A077C41A

**Jedediah Greenfield**  
Chief Procurement Officer

DocuSigned by:

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**Department Approval Authority**

2/5/2024

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Fleet Management Department	\$64,844.00	\$0	\$64,844.00

### **Amount and Source of Funding:**

\$64,844.00 – General Fund (1000)

### **Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

### **ATTACHMENTS:**

Description	Type
Certification of Funds	Financial Information
Justification Form	Backup Material
Pricing Sheet	Backup Material
Quote	Backup Material
MWBE Form	Backup Material
Ownership Affidavit	Backup Material

Ownership / Interest  
Tax Status  
PBJ  
Specs  
Contract Status

Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/1/2024

WS993070974 - Dive Team Unit Truck (Chastang Enterprises Houston LLC/DBA  
Chastang Ford)- MOTION

Agenda Item#: 34.

### **Summary:**

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-450 1-Ton 4x4 Crew Cab Pickup Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$72,942.00 - General and Grant Funds

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 13 on Agenda of February 14, 2024

### **Background:**

**WS993070974 - Approve the purchase of Ford F-450 1-Ton 4x4 crew cab pickup truck in the total amount of \$72,942.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD)**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$72,942.00** for one (1) Ford F-450 1-Ton 4x4 crew cab pickup truck through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the Buyboard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford F-450 1-Ton 4x4 crew cab pickup truck will be allocated to the Houston Police Department and will be used to transport the dive team's grant funded equipment trailer and grant funded dive vessel, along with HPD personnel.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is adopted in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

- No Fiscal Note is required on grant items.

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

### **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	<b>\$72,942.00</b>	\$0	<b>\$72,942.00</b>



**Amount and Source of Funding:**

\$ 400.00 – General Fund (1000)

\$72,542.00 – Fed/Local/State Pass Fund (5030)

**\$72,942.00 - Total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:****Description**

Coversheet

Coversheet

**Type**

Signed Cover sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 2/1/2024

WS993070974 - Dive Team Unit Truck (Chastang Enterprises Houston LLC/DBA Chastang Ford)- MOTION

Agenda Item#: 13.

### Summary:

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-450 1-Ton 4x4 Crew Cab Pickup Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$72,942.00 - General and Grant Funds

### Background:

**WS993070974 - Approve the purchase of Ford F-450 1-Ton 4x4 crew cab pickup truck in the total amount of \$72,942.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD)**

### Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$72,942.00** for one (1) Ford F-450 1-Ton 4x4 crew cab pickup truck through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the Buyboard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford F-450 1-Ton 4x4 crew cab pickup truck will be allocated to the Houston Police Department and will be used to transport the dive team's grant funded equipment trailer and grant funded dive vessel, along with HPD personnel.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### MWBE Subcontracting:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### Fiscal Note:

- Funding for this item is adopted in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

- No Fiscal Note is required on grant items.

2/8/2024

DocuSigned by:  
  
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**Jedediah Greenfield**  
**Chief Procurement Officer**

DocuSigned by:

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**Department Approval Authority**

2/13/2024

### Estimated Spending Authority

Department	FY2024	Out Years	Total
Houston Police Department	\$72,942.00	\$0	\$72,942.00

### Amount and Source of Funding:

\$ 72,942.00 - General Fund (4000)

\$ 400.00 – General Fund (1000)  
\$72,542.00 – Fed/Local/State Pass Fund (5030)  
**\$72,942.00 - Total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

Description	Type
Justification Form	Backup Material
Fiscal Form A	Financial Information
Pricing Sheet	Backup Material
Contract Status	Backup Material
Tax Status	Backup Material
Ownership Affidavit	Backup Material
MWBE Form	Backup Material
Quote	Backup Material
PBJ	Backup Material
Verification of Grant Funding - JC	Backup Material
Funding Verification form-HPD fund WS993070974 - Dive Team Unit Truck (Chastang Enterprises Houston LLCDBA Chastang Ford)	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 2/1/2024

WS993070974 - Dive Team Unit Truck (Chastang Enterprises Houston LLC/DBA Chastang Ford)- MOTION

Agenda Item#: 13.

### Summary:

**CHASTANG ENTERPRISES HOUSTON LLC dba CHASTANG FORD** for Purchase of Ford F-450 1-Ton 4x4 Crew Cab Pickup Truck through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$72,942.00 - General and Grant Funds

### Background:

**WS993070974 - Approve the purchase of Ford F-450 1-Ton 4x4 crew cab pickup truck in the total amount of \$72,942.00 from Chastang Enterprises Houston LLC/DBA Chastang Ford through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD)**

### Specific Explanation:

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$72,942.00** for one (1) Ford F-450 1-Ton 4x4 crew cab pickup truck through the BuyBoard Purchasing Cooperative agreement and that authorization be given to issue purchase orders to the Buyboard vendor **Chastang Enterprises Houston LLC/DBA Chastang Ford**.

This vehicle has been vetted and approved by the Fleet Management Department. The Ford F-450 1-Ton 4x4 crew cab pickup truck will be allocated to the Houston Police Department and will be used to transport the dive team's grant funded equipment trailer and grant funded dive vessel, along with HPD personnel.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### MWBE Subcontracting:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### Fiscal Note:

- Funding for this item is adopted in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

- No Fiscal Note is required on grant items.

2/8/2024

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**Jedediah Greenfield**  
**Chief Procurement Officer**

DocuSigned by:

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**Department Approval Authority**

2/13/2024

### Estimated Spending Authority

Department	FY2024	Out Years	Total
Houston Police Department	\$72,942.00	\$0	\$72,942.00

### Amount and Source of Funding:

\$ 72,942.00 - General Fund (4000)

\$ 400.00 – General Fund (1000)  
\$72,542.00 – Fed/Local/State Pass Fund (5030)  
\$72,942.00 - Total

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

Description	Type
Justification Form	Backup Material
Fiscal Form A	Financial Information
Pricing Sheet	Backup Material
Contract Status	Backup Material
Tax Status	Backup Material
Ownership Affidavit	Backup Material
MWBE Form	Backup Material
Quote	Backup Material
PBJ	Backup Material
Verification of Grant Funding - JC	Backup Material
Funding Verification form-HPD fund WS993070974 - Dive Team Unit Truck (Chastang Enterprises Houston LLCDBA Chastang Ford)	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/28/2024

WS989508748 - Ford 350 Transit 15 Passenger Vans (Silsbee Ford) - MOTION

Agenda Item#: 35.

### **Summary:**

**SILSBEE FORD** for Purchase of Four Ford 350 Transit 15 Passenger Vans through the Texas Interlocal Purchasing System (TIPS) Cooperative Purchasing Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$217,704.00 - Equipment Acquisition Consolidated and Other Funds

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 14 on Agenda of February 14, 2024

### **Background:**

**WS989508748 - Approve the purchase of four (4), Ford 350 Transit 15 passenger vans from Silsbee Ford in the total amount of \$217,704.00 through the Texas Interlocal Purchasing System (TIPS) cooperative purchasing agreement for the Fleet Management Department on behalf of the Houston Police Department (HPD)**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of four (4) Ford 350 Transit 15 passenger vans in the total amount of **\$217,704.00** and that authorization be given to issue a purchase order to the TIPS cooperative vendor, **Silsbee Ford**.

These vehicles have been vetted and approved by the Fleet Management Department. The Ford 350 Transit 15 passenger vans will be allocated to the Houston Police Department and used for administrative purposes, such as cargo transport or delivery and transporting emergency response personnel to crime scenes. The vans will also be utilized during large events such as parades, civil unrest, marathons, large sporting events like the CFP, Superbowl, World Series, and upcoming World Cup games in Houston. This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **M/WBE Participation:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Houston Police Department	\$217,704.00	\$0	\$217,704.00

### **Prior Council Action:**

Appropriation Ordinance 2023-576 approved by City Council July 19<sup>th</sup>, 2023.

**Amount and Source of Funding:**

\$108,852.00 - Equipment Acquisition Consolidated Fund (1800) - **Previously appropriated by Ord. #2023-576**

\$108,852.00 - Asset Forfeiture Treasury Fund (2202)

\$217,704.00 - Total

**Contact Information:**

Jedediah Greenfield    SPD    832-393-8729

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 1/28/2024

WS989508748 - Ford 350 Transit 15 Passenger Vans (Silsbee Ford) - MOTION

Agenda Item#: 8.

### **Background:**

**WS989508748 - Approve the purchase of four (4), Ford 350 Transit 15 passenger vans from Silsbee Ford in the total amount of \$217,704.00 through the Texas Interlocal Purchasing System (TIPS) cooperative purchasing agreement for the Fleet Management Department on behalf of the Houston Police Department (HPD)**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of four (4) Ford 350 Transit 15 passenger vans in the total amount of **\$217,704.00** and that authorization be given to issue a purchase order to the TIPS cooperative vendor, **Silsbee Ford**.

These vehicles have been vetted and approved by the Fleet Management Department. The Ford 350 Transit 15 passenger vans will be allocated to the Houston Police Department and used for administrative purposes, such as cargo transport or delivery and transporting emergency response personnel to crime scenes. The vans will also be utilized during large events such as parades, civil unrest, marathons, large sporting events like the CFP, Superbowl, World Series, and upcoming World Cup games in Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **M/WBE Participation:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact is anticipated as a result of this project.

2/1/2024

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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Department Approval Authority

2/1/2024

### **Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2024</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Police Department	\$217,704.00	\$0	\$217,704.00

### **Prior Council Action:**

Appropriation Ordinance 2023-576 approved by City Council July 19<sup>th</sup>, 2023.

### **Amount and Source of Funding:**

\$108,852.00 - Equipment Acq. Consolidated Fund (1800) - **Previously appropriated by Ord. #2023-576**

\$108,852.00 - Asset Forfeiture Treasury Fund (2202)

\$217,704.00 - Total

### **Contact Information:**

Jedediah Greenfield SPD 832-393-8729

### **ATTACHMENTS:**



Description	Type
Justification Form	Backup Material
Fiscal Form A	Financial Information
MWBE Form	Backup Material
Ownership Affidavit	Backup Material
Tax Status	Backup Material
Quote	Backup Material
Appropriation Ordinance Form	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/31/2024

WS989680895 - Ford F150 Police Pursuit Vehicles  
(Silsbee Ford, Inc.) - MOTION

Agenda Item#: 36.

### **Summary:**

**SILSBEE FORD** for Purchase of Ford F150 Police Pursuit Vehicles through the Cooperative Purchasing Program with The Interlocal Purchasing System (TIPS) for the Fleet Management Department on behalf of the Houston Police Department - \$492,682.50 - Equipment Acquisition Consolidated Fund

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 15 on Agenda of February 14, 2024

### **Background:**

**P40-WS989680895 - Approve the purchase of Ford F150 Police Pursuit Vehicles from Silsbee Ford through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of \$492,682.50 for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of ten (10) Ford F150 Police Pursuit Vehicles through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of **\$492,682.50**, for the Houston Police Department (HPD), and that authorization be given to issue purchase orders to the TIPS vendor **Silsbee Ford**.

These new vehicles have been vetted and approved by the Fleet Management Department and are designated for utilization by HPD officers as both police pursuit vehicles and patrol cars. They will serve HPD officers in conducting high-speed pursuits and fulfilling general patrol duties across the City. Engineered with robust powertrains and other performance enhancements, these vehicles are well-equipped to handle the demanding nature of pursuit driving. The primary objective of these Police Pursuit Vehicles is to empower law enforcement officers to promptly respond to emergencies, engage in pursuit operations, and uphold public safety standards on the streets of the City of Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

**MWBE Subcontracting:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

**Estimated Spending Authority**

Departments	FY2024	Out-Years	Total
Houston Police Department	\$492,682.50	\$0.00	\$492,682.50

**Prior Council Action:**

Appropriation Ord. No.: 2023-695 – approved by City Council August 30, 2023.

**Amount and Source of Funding:**

**\$492,682.50** - Equipment Acquisition Consolidated Fund (1800) - **Previously appropriated by Ord. No.: 2023-695.**

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance/SPD  
(832) 393-9126

**ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 1/31/2024

WS989680895 - Ford F150 Police Pursuit Vehicles (Silsbee Ford, Inc.) - MOTION

Agenda Item#: 23.

### **Background:**

**P40-WS989680895 - Approve the purchase of Ford F150 Police Pursuit Vehicles from Silsbee Ford through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of \$492,682.50 for the Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of ten (10) Ford F150 Police Pursuit Vehicles through the Cooperative Purchasing Program with The Interlocal Purchasing System ("TIPS") in the total amount of **\$492,682.50**, for the Houston Police Department (HPD), and that authorization be given to issue purchase orders to the TIPS vendor **Silsbee Ford**.

These new vehicles have been vetted and approved by the Fleet Management Department and are designated for utilization by HPD officers as both police pursuit vehicles and patrol cars. They will serve HPD officers in conducting high-speed pursuits and fulfilling general patrol duties across the City. Engineered with robust powertrains and other performance enhancements, these vehicles are well-equipped to handle the demanding nature of pursuit driving. The primary objective of these Police Pursuit Vehicles is to empower law enforcement officers to promptly respond to emergencies, engage in pursuit operations, and uphold public safety standards on the streets of the City of Houston.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services".

### **MWBE Subcontracting:**

M/WBE Zero Percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

2/5/2024

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Jedediah Greenfield  
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Jedediah Greenfield  
Chief Procurement Officer

Finance/Strategic Procurement Division

DocuSigned by:  
Gary Glasscock  
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Department Approval Authority

2/5/2024

### **Estimated Spending Authority**

Departments	FY2024	Out-Years	Total
Houston Police Department	<b>\$492,682.50</b>	\$0.00	<b>\$492,682.50</b>

### **Prior Council Action:**

Appropriation Ord. No.: 2023-695 – approved by City Council August 30, 2023.

### **Amount and Source of Funding:**

**\$492,682.50** - Equipment Acquisition Consolidated Fund (1800) - Previously appropriated by Ord. No.: 2023-695.

### **Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance/SPD  
(832) 393-9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coop/Interlocal Justification Form	Backup Material
Form A	Financial Information
Quote	Backup Material
MWBE Goal Waiver	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Ordinance 2023-695	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 1/29/2024

WS989939316 - Chevrolet Malibu LS Sedans (Caldwell Country Chevrolet) -  
MOTION

Agenda Item#: 37.

### **Summary:**

**CALDWELL COUNTRY CHEVROLET** for Purchase of Chevrolet Malibu LS Sedans through the BuyBoard Purchasing Cooperative Agreement for the Fleet Management Department on behalf of the Houston Police Department - \$192,550.00 - General and Grant Funds

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 16 on Agenda of February 14, 2024

### **Background:**

**WS989939316- Approve the purchase for Chevrolet Malibu LS Sedans in the total amount of \$192,550.00 from Caldwell Country Chevrolet through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD).**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$192,550.00** for seven (7), Chevrolet Malibu LS Sedans through the **BuyBoard Purchasing Cooperative** agreement, and that authorization be given to issue purchase orders to the vendor **Caldwell Country Chevrolet**.

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached end of useful life. The Chevrolet Malibu LS Sedans will be purchased using the Texas Anti-Gang Grant to combat gang violence in the City of Houston and surrounding communities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies
- No Fiscal Note is required on grant items.

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**Jedediah Greenfield**  
Chief Procurement Officer

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**Department Approval Authority**

### **Estimated Spending Authority**

<b>Department</b>	<b>FY2024</b>	<b>Out Years</b>	<b>Total</b>
Houston Police Department	\$192,550.00	\$0	\$192,550.00
<b>TOTAL</b>			<b>\$192,550.00</b>

### **Amount and Source of Funding:**

\$192,550.00 - City of Houston Anti-Gang Fund (5050)

\$ 192,150.00 - S/L - Texas Anti-Gang Fund (5250)

\$ 400.00 - General Fund (1000)

**\$192,550.00 - Total**

**Contact Information:**

Jedediah Greenfield      SPD      832-393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 1/29/2024

WS989939316 - Chevrolet Malibu LS Sedans (Caldwell Country Chevrolet) - MOTION

Agenda Item#: 19.

### **Background:**

**WS989939316- Approve the purchase for Chevrolet Malibu LS Sedans in the total amount of \$192,550.00 from Caldwell Country Chevrolet through the BuyBoard Purchasing Cooperative agreement for the Fleet Management Department (FMD) on behalf of the Houston Police Department (HPD).**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase in the total amount of **\$192,550.00** for seven (7), Chevrolet Malibu LS Sedans through the **BuyBoard Purchasing Cooperative** agreement, and that authorization be given to issue purchase orders to the vendor **Caldwell Country Chevrolet**.

These vehicles have been vetted and approved by the Fleet Management Department and will replace vehicles that have reached end of useful life. The Chevrolet Malibu LS Sedans will be purchased using the Texas Anti-Gang Grant to combat gang violence in the City of Houston and surrounding communities.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Subcontracting:**

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

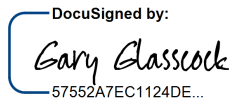
### **Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies
- No Fiscal Note is required on grant items.

2/5/2024

  
6121834A077C41A...

**Jedediah Greenfield**  
Chief Procurement Officer

DocuSigned by:  
  
57552A7EC1124DE...

**Department Approval Authority**

2/5/2024

### **Estimated Spending Authority**

Department	FY2024	Out Years	Total
Houston Police Department	\$192,550.00	\$0	\$192,550.00
<b>TOTAL</b>			<b>\$192,550.00</b>

### **Amount and Source of Funding:**

\$192,150.00 - S/L – Texas Anti-Gang Fund (5250)

\$ 400.00 – General Fund (1000)

**\$192,550.00 – Total**

### **Contact Information:**

Jedediah Greenfield SPD 832-393-9126

### **ATTACHMENTS:**

**Description**

**Type**



Certification of Funds

Justification Form

MWBE Form

Quote

Ownership Affidavit

Tax Form

Contract Status

Pricing Sheet

Specs

Verification of Grant Funding - JC

Funding Verification form-HPD fund 1000 WS989939316 -  
Chevrolet Malibu LS Sedans (Caldwell Country Chevrolet )

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 2/1/2024

I07154 - Silica Sand - MOTION - Rob Mac Industries

Agenda Item#: 38.

### **Summary:**

**ROB MAC INDUSTRIES** for Purchase of Silica Sand for Houston Public Works - \$16,666.80 - Enterprise Fund

**TAGGED BY COUNCIL MEMBER KAMIN**

This was Item 22 on Agenda of February 14, 2024

### **Background:**

**I07154 - Informal Bids Received October 10, 2023. Approve an award to Rob Mac Industries in the total amount of \$16,666.80 for the purchase of silica sand for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Rob Mac Industries** in the total amount of **\$16,666.80** for the purchase of silica sand and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 1,020 bags of silica sand. This product also known as silicon dioxide, is an abundant, naturally occurring mineral commonly found in sand. Silica is used directly in water treatment as a filtration media. It is used for water treatment filtration process to remove organic compounds and other particulate matter from the water to provide clean and safe water for the citizens of the City of Houston. This item meets or exceeds American Water Works Association (AWWA) B100-09 (granular filter material) standard and American National Standards Institute (ANSI/NSF) Standard 61 certification for quality and purity.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Rob Mac Industries has already received \$50,000.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

#### **Company**

**1. Rob Mac Industries**

#### **Total Amount**

**\$16,666.80**

**Rob Mac Industries:** Award on its overall low bid meeting specifications in the total amount of \$16,666.80.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Rob Mac Industries, does not meet the requirements of HHF designation, and no certified firms were within five percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Director  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,  
  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2024	Out Years	Total
Houston Public Works	\$16,666.80	\$0.00	\$16,666.80

**Amount and Source of Funding:**

\$16,666.80  
Water and Sewer System Operating  
Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ALL

Item Creation Date: 2/1/2024

I07154 - Silica Sand - MOTION - Rob Mac Industries

Agenda Item#: 13.

### **Background:**

**I07154 - Informal Bids Received October 10, 2023. Approve an award to Rob Mac Industries in the total amount of \$16,666.80 for the purchase of silica sand for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Rob Mac Industries** in the total amount of **\$16,666.80** for the purchase of silica sand and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 1,020 bags of silica sand. This product also known as silicon dioxide, is an abundant, naturally occurring mineral commonly found in sand. Silica is used directly in water treatment as a filtration media. It is used for water treatment filtration process to remove organic compounds and other particulate matter from the water to provide clean and safe water for the citizens of the City of Houston. This item meets or exceeds American Water Works Association (AWWA) B100-09 (granular filter material) standard and American National Standards Institute (ANSI/NSF) Standard 61 certification for quality and purity.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Rob Mac Industries has already received \$50,000.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website and one (1) bid was received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
<b>1. Rob Mac Industries</b>	<b>\$16,666.80</b>

**Rob Mac Industries:** Award on its overall low bid meeting specifications in the total amount of \$16,666.80.

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Rob Mac Industries, does not meet the requirements of HHF designation, and no certified firms were within five percent.

### **Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Carol Ellinger-Haddock, Director  
Houston Public Works

DS

<b><u>Estimated Spending Authority:</u></b>			
Department	FY2024	Out Years	Total
Houston Public Works	\$16,666.80	\$0.00	\$16,666.80

**Amount and Source of Funding:**

\$16,666.80  
Water and Sewer System Operating  
Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

Description	Type
Bid Tab	Backup Material
Ownership Information	Backup Material
Tax Form	Backup Material
Conflict of Interest	Backup Material
Form A	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District A, District B, District D, District E, District F, District H, District I, District J, District K

Item Creation Date: 1/25/2024

HCD24-04 9% HTC Resolution of Support - City

Agenda Item#: 39.

### **Summary:**

RESOLUTION confirming support for proposed development of certain properties as Affordable Rental Housing, each located in the City of Houston, Texas, and submittal of applications for Housing Tax Credits for such developments

**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**

This was Item 23 on Agenda of February 14, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution of Support for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA), for each of the applications in the attached table located within the city of Houston. Applications will be submitted to TDHCA from across the state, and the number of available 9% HTCs is limited. It will not be known which, if any, of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Only preliminary information is available regarding the applications, and HCD has not underwritten these projects for financial viability. HCD reviewed the applications to determine whether they meet the community development policy objectives of the City of Houston (City) and meet certain minimum standards. Applications were required to meet a minimum of **10 points** from the criteria outlined below to receive a Resolution of Support.

- Sites located within the boundaries of a Complete Community or TIRZ. Sites located in overlaying areas of a Complete Community or TIRZ will not receive combined points - **2 points**
- Proposals to renovate or reconstruct existing rental housing – **2 points**
- Sites located within an underserved area described as the following:
  - Within a census tract that has no other affordable housing development funded with HTCs - **1 point**
  - Within a census tract if the contiguous census tracts do not have any affordable housing developments funded with HTCs that is less than 10-years old (2014 or after) - **2 points**
- Sites that promote access to mass transportation options described as the following:
  - Sites located within 1/4 mile of any public transportation stop - **1 point**
  - Sites located within 1/4 of a high frequency public transportation stop. High frequency

transit service is defined as service arriving every 15 minutes on average from 6:00 am to 8:00 pm seven days a week - **2 points**

- Sites with reduced poverty concentration less than 20% - **1 point**
- Developments providing quality on-site education opportunities at no cost to residents:
  - Provide a High-Quality Pre-Kindergarten (HQ Pre-K) program and associated educational space on-site - **2 points**
  - Operate an after-school learning center that offers, at minimum, 10 hours of weekly, organized, on-site educational services provided by a qualified third-party entity - **1 point**
- Sites zoned to A or B rated school based on TEA rating system:
  - Elementary School – **2 points**
  - Middle School – **2 points**
  - High School – **2 points**
- Developments which promote a mixed income composition whereas:
  - A minimum of 10% of the units to be unrestricted - **1 point**
  - A minimum of 20% of the units to be unrestricted - **2 points**
- Written documentation of community support showing that the applicant has sought, received, and implemented (if needed) views and recommendations regarding the proposed project, from locally organized groups formed to primarily serve the interest of the proposed neighborhood. Letters of support will not be accepted from organizations directly affiliated with the project.
  - Documentation of support from neighborhood-based associations (civic associations, super neighborhoods, etc.), elected officials - **1 point**
- Developments that offer neighborhood beautification efforts and resiliency features. **HCD will require applicants to certify in a letter to HCD that they agree to implement any features indicated below. In addition, development budgets submitted to HCD must clearly indicate the features they are to install. Failure to implement these features (without prior consent from HCD) may impact future resolutions being issued to applicant.**
  - Onsite material recycling – **1 point**
  - Building resiliency features – **up to 5 points**
  - Off-site improvements, trash cans or other eligible efforts determined appropriate by HCD – **1 point**

Based on these criteria, the projects listed in the attached table have achieved the minimum 10-point threshold and qualify for a Resolution of Support.

---

Keith W. Bynam, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

District A, District B, District D, District E, District F, District H, District I, District J, District K

Item Creation Date: 1/25/2024

HCD24-04 9% HTC Resolution of Support - City

Agenda Item#: 2.

### **Summary:**

#### **NOT A REAL CAPTION**

RESOLUTION confirming support for the proposed development of certain properties as Affordable Rental Housing, each located in the City of Houston, Texas, and the submittal of applications for Housing Tax Credits for such developments - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; E - FLICKINGER; F - THOMAS; H - CASTILLO; I - MARTINEZ; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution of Support for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA), for each of the applications in the attached table located within the city of Houston. Applications will be submitted to TDHCA from across the state, and the number of available 9% HTCs is limited. It will not be known which, if any, of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Only preliminary information is available regarding the applications, and HCD has not underwritten these projects for financial viability. HCD reviewed the applications to determine whether they meet the community development policy objectives of the City of Houston (City) and meet certain minimum standards. Applications were required to meet a minimum of **10 points** from the criteria outlined below to receive a Resolution of Support.

- Sites located within the boundaries of a Complete Community or TIRZ. Sites located in overlaying areas of a Complete Community or TIRZ will not receive combined points - **2 points**
- Proposals to renovate or reconstruct existing rental housing – **2 points**
- Sites located within an underserved area described as the following:
  - Within a census tract that has no other affordable housing development funded with HTCs - **1 point**
  - Within a census tract if the contiguous census tracts do not have any affordable housing developments funded with HTCs that is less than 10-years old (2014 or after) - **2 points**
- Sites that promote access to mass transportation options described as the following:
  - Sites located within 1/4 mile of any public transportation stop - **1 point**
  - Sites located within 1/4 of a high frequency public transportation stop. High frequency transit service is defined as service arriving every 15 minutes on average from 6:00 am to 8:00 pm seven days a week - **2 points**
- Sites with reduced poverty concentration less than 20% - **1 point**
- Developments providing quality on-site education opportunities at no cost to residents:
  - Provide a High-Quality Pre-Kindergarten (HQ Pre-K) program and associated educational space on-site - **2 points**
  - Operate an after-school learning center that offers, at minimum, 10 hours of weekly, organized, on-site educational services provided by a qualified third-party entity - **1 point**
- Sites zoned to A or B rated school based on TEA rating system:
  - Elementary School – **2 points**
  - Middle School – **2 points**
  - High School – **2 points**
- Developments which promote a mixed income composition whereas:
  - A minimum of 10% of the units to be unrestricted - **1 point**
  - A minimum of 20% of the units to be unrestricted - **2 points**
- Written documentation of community support showing that the applicant has sought, received, and implemented (if needed) views and recommendations regarding the proposed project, from locally organized groups formed to primarily serve the interest of the proposed neighborhood. Letters of support will not be accepted from organizations directly affiliated with the project.
  - Documentation of support from neighborhood-based associations (civic associations, super neighborhoods, etc.), elected officials - **1 point**
- Developments that offer neighborhood beautification efforts and resiliency features. **HCD will require applicants to certify in a letter to HCD that they agree to implement any features indicated below. In addition, development budgets submitted to HCD must clearly indicate the features they are to install. Failure to implement these features (without prior consent from HCD) may impact future resolutions being issued to applicant.**
  - Onsite material recycling – **1 point**
  - Building resiliency features – **up to 5 points**
  - Off-site improvements, trash cans or other eligible efforts determined appropriate by HCD – **1 point**



Based on these criteria, the projects listed in the attached table have achieved the minimum 10-point threshold and qualify for a Resolution of Support.

DocuSigned by:  
  
69AB087638E6490  
\_\_\_\_\_  
Keith W. Bynam, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Attachment to HCD24-04	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ETJ

Item Creation Date: 1/25/2024

HCD24-05 9% HTC Resolution of Support - ETJ

Agenda Item#: 40.

### **Summary:**

RESOLUTION confirming support for proposed development of certain properties as Affordable Rental Housing, each located in the extraterritorial jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for Limited Purposes, and the submittal of applications for Competitive 9% Housing Tax Credits for such developments

**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**

This was Item 24 on Agenda of February 14, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution of Support for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA), for each of the applications in the attached table located in Houston's ETJ. Applications will be submitted to TDHCA from across the state, and the number of available 9% HTCs is limited. It will not be known if any of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Only preliminary information is available regarding the applications, and HCD has not underwritten these projects for financial viability. HCD reviewed the applications to determine whether they meet the community development policy objectives of the City of Houston (City) and meet certain minimum standards. Applications were required to meet a minimum of **10 points** from the criteria outlined below to receive a Resolution of Support.

- Sites located within the boundaries of a Complete Community or TIRZ. Sites located in overlaying areas of a Complete Community or TIRZ will not receive combined points - **2 points**
- Proposals to renovate or reconstruct existing rental housing – **2 points**
- Sites located within an underserved area described as the following:
  - Within a census tract that has no other affordable housing development funded with HTCs - **1 point**
  - Within a census tract if the contiguous census tracts do not have any affordable housing developments funded with HTCs that is less than 10-years old (2014 or after) - **2 points**
- Sites that promote access to mass transportation options described as the following:
  - Sites located within 1/4 mile of any public transportation stop - **1 point**
  - Sites located within 1/4 of a high frequency public transportation stop. High frequency transit service is defined as service arriving every 15 minutes on average from 6:00 am

- to 8:00 pm seven days a week - **2 points**
- Sites with reduced poverty concentration less than 20% - **1 point**
- Developments providing quality on-site education opportunities at no cost to residents:
  - Provide a High-Quality Pre-Kindergarten (HQ Pre-K) program and associated educational space on-site - **2 points**
  - Operate an after-school learning center that offers, at minimum, 10 hours of weekly, organized, on-site educational services provided by a qualified third-party entity - **1 point**
- Sites zoned to A or B rated school based on TEA rating system:
  - Elementary School – **2 points**
  - Middle School – **2 points**
  - High School – **2 points**
- Developments which promote a mixed income composition whereas:
  - A minimum of 10% of the units to be unrestricted - **1 point**
  - A minimum of 20% of the units to be unrestricted - **2 points**
- Written documentation of community support showing that the applicant has sought, received, and implemented (if needed) views and recommendations regarding the proposed project, from locally organized groups formed to primarily serve the interest of the proposed neighborhood. Letters of support will not be accepted from organizations directly affiliated with the project.
  - Documentation of support from neighborhood-based associations (civic associations, super neighborhoods, etc.), elected officials - **1 point**
- Developments that offer neighborhood beautification efforts and resiliency features. HCD will require applicants to certify in a letter to HCD that they agree to implement any features indicated below. In addition, development budgets submitted to HCD must clearly indicate the features they are to install. Failure to implement these features (without prior consent from HCD) may impact future resolutions being issued to applicant.
  - Onsite material recycling – **1 point**
  - Building resiliency features – **up to 5 points**
  - Off-site improvements, trash cans or other eligible efforts determined appropriate by HCDD – **1 point**

Based on these criteria, the projects listed in the attached table have achieved the minimum 10-point threshold and qualify for a Resolution of Support.

---

Keith W. Bynam, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

ETJ

Item Creation Date: 1/25/2024

HCD24-05 9% HTC Resolution of Support - ETJ

Agenda Item#: 3.

### **Summary:**

#### **NOT A REAL CAPTION**

RESOLUTION confirming support for the proposed development of certain properties as Affordable Rental Housing, each located in the *extraterritorial jurisdiction* of the City of Houston, Texas or having been annexed into the City of Houston only for limited purposes, and the submittal of an applications for Housing Tax Credits for such developments

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution of Support for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA), for each of the applications in the attached table located in Houston's ETJ. Applications will be submitted to TDHCA from across the state, and the number of available 9% HTCs is limited. It will not be known if any of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Only preliminary information is available regarding the applications, and HCD has not underwritten these projects for financial viability. HCD reviewed the applications to determine whether they meet the community development policy objectives of the City of Houston (City) and meet certain minimum standards. Applications were required to meet a minimum of **10 points** from the criteria outlined below to receive a Resolution of Support.

- Sites located within the boundaries of a Complete Community or TIRZ. Sites located in overlaying areas of a Complete Community or TIRZ will not receive combined points - **2 points**
- Proposals to renovate or reconstruct existing rental housing – **2 points**
- Sites located within an underserved area described as the following:
  - Within a census tract that has no other affordable housing development funded with HTCs - **1 point**
  - Within a census tract if the contiguous census tracts do not have any affordable housing developments funded with HTCs that is less than 10-years old (2014 or after) - **2 points**
- Sites that promote access to mass transportation options described as the following:
  - Sites located within 1/4 mile of any public transportation stop - **1 point**
  - Sites located within 1/4 of a high frequency public transportation stop. High frequency transit service is defined as service arriving every 15 minutes on average from 6:00 am to 8:00 pm seven days a week - **2 points**
- Sites with reduced poverty concentration less than 20% - **1 point**
- Developments providing quality on-site education opportunities at no cost to residents:
  - Provide a High-Quality Pre-Kindergarten (HQ Pre-K) program and associated educational space on-site - **2 points**
  - Operate an after-school learning center that offers, at minimum, 10 hours of weekly, organized, on-site educational services provided by a qualified third-party entity - **1 point**
- Sites zoned to A or B rated school based on TEA rating system:
  - Elementary School – **2 points**
  - Middle School – **2 points**
  - High School – **2 points**
- Developments which promote a mixed income composition whereas:
  - A minimum of 10% of the units to be unrestricted - **1 point**
  - A minimum of 20% of the units to be unrestricted - **2 points**
- Written documentation of community support showing that the applicant has sought, received, and implemented (if needed) views and recommendations regarding the proposed project, from locally organized groups formed to primarily serve the interest of the proposed neighborhood. Letters of support will not be accepted from organizations directly affiliated with the project.
  - Documentation of support from neighborhood-based associations (civic associations, super neighborhoods, etc.), elected officials - **1 point**
- Developments that offer neighborhood beautification efforts and resiliency features. HCD will require applicants to certify in a letter to HCD that they agree to implement any features indicated below. In addition, development budgets submitted to HCD must clearly indicate the features they are to install. Failure to implement these features (without prior consent from HCD) may impact future resolutions being issued to applicant.
  - Onsite material recycling – **1 point**
  - Building resiliency features – **up to 5 points**
  - Off-site improvements, trash cans or other eligible efforts determined appropriate by HCDD – **1 point**

Based on these criteria, the projects listed in the attached table have achieved the minimum 10-point threshold and qualify for a Resolution of Support.

DocuSigned by:

Keith W. Bynam

69AB087638E6490

Keith W. Bynam, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Attachment to HCD24-05

**Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 2/20/2024

District B, District J, District K

Item Creation Date: 1/25/2024

HCD24-06 HTC Two-Mile Same Year Resolution

Agenda Item#: 41.

### **Summary:**

RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties which are subject to the Two Mile Same Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Competitive 9% Housing Tax Credits for such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments

**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**

This was Item 25 on Agenda of February 14, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) "Two Mile Same Year" rule for the attached proposed developments.

To avoid unjustified concentrations of competitive 9% Housing Tax Credits (HTC) properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located, if a competitive HTC application proposes a development site located less than two linear miles from the proposed development site of another application within the same calendar year.

The proposed development site(s) listed on the attachment are located less than two linear miles from the proposed development site of another application that is proposed for award in the same calendar year.

Approval of this resolution does not guarantee the properties will receive HTCs. Even though applications from across the state are submitted to TDHCA, the number of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Based on Houston's urgent need for affordable homes for supportive housing, families, and seniors, HCD recommends that Council approve a Resolution allowing construction of the attached proposed development(s).

---

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024  
District B, District J, District K  
Item Creation Date: 1/25/2024

HCD24-06 HTC Two-Mile Same Year Resolution

Agenda Item#: 4.

### **Summary:**

#### **NOT A REAL CAPTION**

RESOLUTION confirming support for the proposed development as Affordable Rental Housing of one or more properties which are subject to the Two-Mile Same Year Rule, each located in the City of Houston, Texas, and the submittal of applications for Housing Tax Credits of such developments; allowing the construction of such developments; and authorizing the allocation of Tax Credits to such developments - **DISTRICT B - JACKSON; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of a Resolution allowing exceptions to the Texas Department of Housing and Community Affairs' (TDHCA) "Two Mile Same Year" rule for the attached proposed developments.

To avoid unjustified concentrations of competitive 9% Housing Tax Credits (HTC) properties, TDHCA requires that an applicant receive a Resolution from the governing body of the municipality where the development is to be located, if a competitive HTC application proposes a development site located less than two linear miles from the proposed development site of another application within the same calendar year.

The proposed development site(s) listed on the attachment are located less than two linear miles from the proposed development site of another application that is proposed for award in the same calendar year.

Approval of this resolution does not guarantee the properties will receive HTCs. Even though applications from across the state are submitted to TDHCA, the number of available 9% HTCs is very limited. Only six to eight developments are typically funded each year in the Houston region. It will not be known which, if any of these projects will receive HTCs until the end of July 2024 when TDHCA announces awards.

Based on Houston's urgent need for affordable homes for supportive housing, families, and seniors, HCD recommends that Council approve a Resolution allowing construction of the attached proposed development(s).

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Attachment to HCD24-06

#### **Type**

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

District B, District D

Item Creation Date: 2/2/2024

HCD24-19 9% HTC Greater Than 40% Poverty Resolution

Agenda Item#: 42.

### **Summary:**

RESOLUTION confirming support for proposed development as Affordable Rental Housing of one or more properties, each of which is located in the City of Houston, Texas and within a census tract that has a poverty rate above 40% for individuals; allowing construction of such properties; supporting the submittal of applications for Competitive 9% Housing Tax Credits for such developments; and authorizing the allocation of Tax Credits to such developments

**TAGGED BY COUNCIL MEMBERS THOMAS AND RAMIREZ**

This was Item 26 on Agenda of February 14, 2024

### **Background:**

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing construction of two properties applying for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) that will be located in a census tract that has a poverty rate above 40% for individuals.

9% HTC applicants that propose a development site that is located within a census tract that has a poverty rate above 40% for individuals must disclose such. Mitigation must be in the form of a resolution from the Governing Body of the appropriate municipality or county containing the development, referencing this rule and/or acknowledging the high poverty rate and authorizing the development to move forward. Two properties in this year's round of applications for 9% HTC's fit this criterion:

- **New Hope Housing Wheatley** located at 1131 and 1117 Bland Street in District B is a proposed 111-unit supportive housing development for families. The applicant is New Hope Housing Wheatley, LLC.
- **WALIPP Senior Residence Expansion** located at 5220 Scott St, and 5134 & 5141 Grantwood Street in District D is a proposed 100-unit development for seniors. The applicant is WALIPP Senior Residence Expansion, LP.

Based on the initiatives being taken within the Acres Homes Complete Community and TIRZ #7 OST/Almeda, HCD recommends that Council approve the resolution allowing construction of these properties.

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Keith W. Bynam, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/13/2024

District B, District D

Item Creation Date: 2/2/2024

HCD24-19 9% HTC Greater Than 40% Poverty Resolution

Agenda Item#: 26.

### **Background:**

The Housing and Community Development Department (HCD) recommends approval of a Resolution allowing construction of two properties applying for competitive 9% Housing Tax Credits (HTCs) allocated by the Texas Department of Housing and Community Affairs (TDHCA) that will be located in a census tract that has a poverty rate above 40% for individuals.

9% HTC applicants that propose a development site that is located within a census tract that has a poverty rate above 40% for individuals must disclose such. Mitigation must be in the form of a resolution from the Governing Body of the appropriate municipality or county containing the development, referencing this rule and/or acknowledging the high poverty rate and authorizing the development to move forward. Two properties in this year's round of applications for 9% HTC's fit this criterion:

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- **WALIPP Senior Residence Expansion** located at 5220 Scott St, and 5134 & 5141 Grantwood Street in District D is a proposed 100-unit development for seniors. The applicant is WALIPP Senior Residence Expansion, LP.

Based on the initiatives being taken within the Acres Homes Complete Community and TIRZ #7 OST/Almeda, HCD recommends that Council approve the resolution allowing construction of these properties.

DocuSigned by:

A handwritten signature in black ink that reads "Keith W. Bynam".

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/20/2024

ALL

Item Creation Date: 11/7/2023

L32630 - Prepress, Printing and Bindery Services (Bayside Printing Company, Inc.) - ORDINANCE

Agenda Item#: 43.

### **Summary:**

ORDINANCE awarding contract to **BAYSIDE PRINTING COMPANY INC.**, for Prepress, Printing, and Bindery Services for the Administration and Regulatory Affairs Department; providing a maximum contract amount - \$7,497,917.67 - Central Service Revolving Fund

**TAGGED BY COUNCIL MEMBERS POLLARD, RAMIREZ AND CARTER**

This was Item 30 on Agenda of February 14, 2024

### **Background:**

**Formal bids received July 20, 2023 for P18–L32630 – Approve an ordinance awarding a contract to Bayside Printing Company Inc. in an amount not to exceed \$7,497,917.67 for prepress, printing and bindery services for Administration and Regulatory Affairs Department.**

### **Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract**, with **two-one-year options** to **Bayside Printing Company, Inc.**, in the maximum contract amount of **\$7,497,917.67** for citywide.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide citywide full-service prepress, printing, and bindery services, which includes copying, imaging, scanning, lithographic printing, offset printing which includes spot color and four-color process printing, and wide format printing. Typical printing jobs include, but are not limited to, business cards, letterheads, envelopes, newsletters, promotional items, invitations, brochures, proclamation folders, violation notice signs, nameplates, red tags and imprinting. The contractor will also provide an online portal for the City to transfer files electronically and to conduct on-line proofing.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-seven (37) prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website, and three (3) bids were received. Prior to issuing the solicitation, SPD canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of services needed.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Bayside Printing Company Inc.	<b>\$7,497,917.67</b>
2. All Print & Office Supply	\$6,550,294.35 (Partial Bid)
3. Bay Matrix, LLC	\$8,940,924.37

### **M/WBE Participation:**

This invitation to Bid was issued as a goal-oriented contract with a 12% for MWBE participation level. Bayside Printing Company Inc. has designated the below-named companies as its certified MWBE subcontractors.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Percentage</u></b>
Bayside Printing Company Inc.	Printing & Binding	5%
The Document Group	Printing, Copy Services, Scanning, Signs, Microfilm	2%

The Document Group

1 to 1 Printers

Printing, Copy Services, Scanning, Signs, Microfilm 3%  
Archiving  
Printing, Signage, Wide Format, Car Wraps, Binding, 4%  
Displays

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bayside Printing Company, Inc. has elected to play into the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Bayside Printing Company, Inc does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

**Estimated Spending Authority**

Departments	FY2024	Out-Years	Total
Administration and Regulatory Affairs	\$392,584.00	\$7,105,333.67	\$7,497,917.67

**Amount and Source of Funding:**

\$7,497,917.67

Central Service Revolving Fund

Fund No.1002

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE NO
Adeola Otukoya, Division Manager	FIN/SPD	(832) 393-8786
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement	FIN/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/7/2023

### L32630 - Prepress, Printing and Bindery Services (Bayside Printing Company, Inc.) - ORDINANCE

Agenda Item#:

#### **Background:**

**Formal bids received July 20, 2023 for P18-L32630 – Approve an ordinance awarding a contract to Bayside Printing Company Inc. in an amount not to exceed \$7,475,000.00 for prepress, printing and bindery services for Administration and Regulatory Affairs Department.**

#### **Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract**, with **two-one-year options** to **Bayside Printing Company, Inc.**, in the maximum contract amount of **\$7,497,917.67** for citywide.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide citywide full-service prepress, printing, and bindery services, which includes copying, imaging, scanning, lithographic printing, offset printing which includes spot color and four-color process printing, and wide format printing. Typical printing jobs include business cards, letterheads, envelopes, newsletters, promotional items, invitations, and brochures. The contractor will also provide an online portal for the City to transfer files electronically and to conduct on-line proofing.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-seven (37) prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website, and three (3) bids were received. Prior to issuing the solicitation, SPD canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of services needed.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Bayside Printing Company Inc.	<b>\$7,497,917.67</b>
2. All Print & Office Supply	\$6,550,294.35 (Partial Bid)
3. Bay Matrix, LLC	\$8,940,924.37

#### **M/WBE Participation:**

This invitation to Bid was issued as a goal-oriented contract with a 12% for MWBE participation level. Bayside Printing Company Inc. has designated the below-named companies as its certified MWBE subcontractors.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Percentage</u></b>
Bayside Printing Company Inc.	Printing & Binding	5%
The Document Group	Printing, Copy Services, Scanning, Signs, Microfiche	3%
	Archiving	
1 to 1 Printers	Printing, Signage, Wide Format, Car Wraps, Binding, Displays	4%

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bayside Printing Company, Inc. has elected to play into the Contractor Responsibility Fund in compliance with City policy.


#### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Bayside Printing Company, Inc does not meet the requirements for HHF designation; no HHF firms were within three percent.

#### **Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

1/17/2024

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Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

1/17/2024

DS  


Estimated Spending Authority			
Departments	FY2024	Out-Years	Total
Administration and Regulatory Affairs	\$392,584.00	\$7,105,333.67	\$7,497,917.67

**Amount and Source of Funding:**

\$7,497,917.67  
Central Service Revolving Fund  
Fund No.1002

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE NO
Adeola Otukoya, Division Manager	FIN/SPD	(832) 393-8786
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement	FIN/SPD	(832) 393-9126

**ATTACHMENTS:**

Description	Type
L32630 Ownership Information Form	Backup Material
L32630 Tax Report	Backup Material
L32630 Bid Tabulation	Backup Material
L32630 - Certificate of Funds	Financial Information
L32630 - Approved Contract -Specific Request - OBO	Backup Material
L32630 - MWBE Letter of Intent	Backup Material
L32630 - Recommendation Memo	Backup Material
Pay or Play Forms	Backup Material