

# AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

November 28 - 29, 2023

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

**DISTRICT COUNCIL MEMBERS**

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Mary Nan Huffman  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

**AT-LARGE COUNCIL MEMBERS**

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, November 28, 2023 - 1:30 PM**  
**City Hall - In Person Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Huffman**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP11-28-2023**

**RECESS**

**RECONVENE**

**WEDNESDAY - NOVEMBER 29, 2023 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 49**

**MISCELLANEOUS - NUMBERS 1 through 4**

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF TAX INCREMENT REINVESTMENT ZONE NUMBER TWENTY-THREE (also known as the "HARRISBURG ZONE")**:
  - Position One - **JAMES K. CARDONA**, reappointment for a term to expire 12/31/2025
  - Position Two - **RICKY CARDENAS**, appointment for a term to expire 12/31/2024
  - Position Three - **VERONICA JUAREZ**, appointment for a term to expire 12/31/2025
  - Position Four - **GILDA RAMIREZ**, reappointment, and to serve as Chair, for a term to expire 12/31/2024

Position Five - **ESTELLA GONZALEZ**, reappointment for a term to expire 12/31/2025

Position Six - **BETH LEE**, appointment for a term to expire 12/31/2024

Position Seven - **LUIS BOLIVAR M. FRAGA**, reappointment for a term to expire 12/31/2025

2. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE HARRISBURG REDEVELOPMENT AUTHORITY**:

Position One - **JAMES K. CARDONA**, reappointment for a term to expire 12/31/2025

Position Two - **RICKY CARDENAS**, appointment for a term to expire 12/31/2024

Position Three - **VERONICA JUAREZ**, appointment for a term to expire 12/31/2025

Position Four - **GILDA RAMIREZ**, reappointment, and to serve as Chair, for a term to expire 12/31/2024

Position Five - **ESTELLA GONZALEZ**, reappointment for a term to expire 12/31/2025

Position Six - **BETH LEE**, appointment for a term to expire 12/31/2024

Position Seven - **LUIS BOLIVAR M. FRAGA**, reappointment for a term to expire 12/31/2025

3. RECOMMENDATION from Director of Human Resources Department for approval of the Holiday Schedule for Calendar Years 2024 and 2025
4. RECOMMENDATION from Director of Human Resources Department to approve Military Leave pay differential for employees called to active duty status during a time of war or state of emergency

#### **ACCEPT WORK - NUMBER 5**

5. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,072,010.04 and acceptance of work on contract with **VORTEX TURNKEY SOLUTIONS, LLC** for Wastewater Collection System Rehabilitation and Renewal - 4.42% over the original contract amount and under the 5% contingency amount (4235-114)

#### **PROPERTY - NUMBER 6**

6. RECOMMENDATION from City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners into the registry of the court and pay all costs in connection with the eminent domain proceeding styled City of Houston v. Aracely Nanez, et al., Cause No. 05019, for acquisition of Parcels AY20-056 and TCY23-014 for the **ANTOINE DRIVE PAVING & DRAINAGE PROJECT - DISTRICT A - PECK**

#### **PURCHASING AND TABULATION OF BIDS - NUMBERS 7 and 8**

7. **COBURN SUPPLY COMPANY, INC** for Purchase of Repair Clamps for Houston Public Works - \$25,308.00 - Enterprise Fund
8. **ABACUS QUALITY SYSTEM SERVICES, INC** for Purchase of Flow Meters for Houston Public Works - \$39,000.00 - Enterprise Fund

#### **RESOLUTIONS - NUMBERS 9 and 10**

9. RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas
10. RESOLUTION of the City Council of the City of Houston, Texas, authorizing the creation of Houston Complete Communities, a Local Government Corporation; approving the Certificate of Formation and Bylaws; appointing the initial Board of Directors and Chair of the Board

#### **ORDINANCES - NUMBERS 11 through 49**

11. ORDINANCE **AMENDING CHAPTER 33 OF THE CODE OF ORDINANCES OF THE CITY OF HOUSTON** by adding a new Division 6, Citywide Truck Route Plan to Article IX, Major Plans; establishing criteria and providing for the evaluation and potential creation of a Citywide Truck Route Plan; providing for other matters related to the subject; providing for a penalty; and establishing an effective date
12. ORDINANCE amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by City of Houston Ordinance No. 2023-531); to add (15) fifteen new job classifications; and amend (5) five pay grades
13. ORDINANCE establishing City of Houston Election Precincts and Designating Polling Places for the City of Houston General Runoff Election to be held on December 9, 2023; making other provisions related to the subject; providing for severability
14. ORDINANCE authorizing a revision to the Affordable Home Development Program Guidelines
15. ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **AVENUE COMMUNITY DEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds to provide Housing Education and Counseling Services for approximately 475 low-to-moderate income households - **DISTRICT H - CISNEROS**
16. ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **SEARCH HOMELESS SERVICES** providing Emergency Solutions Grants Funds for Rapid Rehousing Case Management and Navigation Services to homeless households
17. ORDINANCE approving and authorizing submission of an electronic application for and acceptance of Grant funding through the Federal Emergency Management Agency for the **FEMA FY2022 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM**; declaring the City's eligibility for

such Grant; authorizing the Chief of the Houston Fire Department to act as the City's representative in the application process, to accept and expend the Grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Program

18. ORDINANCE approving and authorizing Purchase Order Addendum for Electric, Eco-Friendly and On-Demand Shared Ride Services within multiple Houston Complete Communities for the Administration and Regulatory Affairs Department; providing a maximum Contract amount - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; F - THOMAS; H - CISNEROS; I - GALLEGOS; J - POLLARD and K - CASTEX-TATUM**
19. ORDINANCE approving and authorizing Purchase and Sale Agreement between the City of Houston, Texas, as Seller, and **HARRIS COUNTY, TEXAS**, as Buyer, for the property located at 3315 Delano Street, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**
20. ORDINANCE approving and authorizing Construction Manager at Risk Contract with **STRUCTURE TONE SOUTHWEST, LLC** for the Holcombe Lab Expansion Project - \$9,852,340.00 - Grant Fund - **DISTRICT D - EVANS-SHABAZZ**
21. ORDINANCE amending Ordinance No. 2005-0137, as amended by Ordinance Nos. 2007-0446, 2011-0645, and 2015-0104, to increase the maximum contract amount to an Agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Record Storage and Retrieval Services - \$1,144,576.20 - General, Grant and Other Funds
22. ORDINANCE approving and authorizing contract between the City of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP** for Professional Services for the Houston Airport System; providing a maximum contract amount - 3 Years - \$420,000.00 - Enterprise Fund
23. ORDINANCE amending Ordinance No. 2016-0879, as amended, to increase the maximum Contract amount; and approving and authorizing a Second Amendment to extend the Contract term to an Interlocal Agreement between the City of Houston and **HARRIS COUNTY RESOURCES** for children and adults in connection with My Brother's Keeper Houston Local Plan for the Houston Health Department - \$665,190.94 - Essential Public Health Services Fund
24. ORDINANCE approving and awarding contract between the City of Houston and **SPAY AND NEUTER ASSISTANCE PROGRAM, INC** for Spay/Neuter Services for the Administration and Regulatory Affairs Department; providing a maximum contract amount - 3 Years - \$793,258.40 - ARPA Recovery Fund
25. ORDINANCE approving and awarding contract between the City of Houston and **HOUSTON PETSET** for Spay/Neuter Services for the Administration and Regulatory Affairs Department; providing a maximum contract amount - 3 Years - \$181,300.00 - ARPA Recovery Fund
26. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **ARCADIS U.S., INC.** for Water Modeling and Field Support for Houston Public Works; providing a maximum Contract amount

27. ORDINANCE amending Ordinance 2014-534, to increase the maximum contract amount; approving and authorizing a Third Amendment to the Contract between the City of Houston and **AIR PRODUCTS AND CHEMICALS, INC** for Operation and Maintenance of the Pure Oxygen Plant at 69th Street Wastewater Treatment Plant for Houston Public Works (Approved by Ordinance No. 2014-534) - \$8,070,923.00 - Enterprise Fund
28. ORDINANCE awarding Contract to **UNIVERSAL PROTECTION SERVICE, LP, D/B/A ALLIED UNIVERSAL SECURITY SERVICES** for Security Guard Services for the Houston Airport System; providing a maximum Contract amount - 3 Years with 2 one-year options - \$36,758,758.00 - Enterprise Fund
29. ORDINANCE awarding Contract to **COLLECTIVE ACTION FOR YOUTH** to provide Credible Messenger Services for the Houston Health Department; providing a maximum contract amount - 3 Years - \$475,000.00 - ARPA Recovery Fund
30. ORDINANCE approving and authorizing an increase in Spending Authority for the Lease Agreement between the City of Houston, Texas, Tenant, and **BRAYS OAKS TOWERS, LTD.**, Landlord, to fund the first and second renewal terms of the Lease - **DISTRICT K - CASTEX-TATUM**
31. ORDINANCE appropriating \$100,000.00 out of the Fifth Ward Voluntary Relocation Fund; approving and authorizing agreement between City of Houston and **HOUSTON COMMUNITY LAND TRUST** to provide for the administration and management of the relocation process on behalf of the City of Houston - **DISTRICT B - JACKSON**
32. ORDINANCE appropriating \$750,000.00 out of the Fifth Ward Voluntary Relocation Fund; approving and authorizing agreement between City of Houston and **FAMILY SERVICE CENTER OF HOUSTON AND HARRIS COUNTY** to provide for the administration and management of the relocation process on behalf of the City of Houston - **DISTRICT B - JACKSON**
33. ORDINANCE approving and authorizing a form for a Forgivable Loan Agreement, First Lien Deed of Trust, Second Lien Deed of Trust, and Promissory Note to be used for homeowners participating in the Fifth Ward Voluntary Relocation Program - **DISTRICT B - JACKSON**
34. ORDINANCE appropriating \$200,000.00 out of the Parks Consolidated Construction Fund and \$1,010,000.00 out of the Park and Recreation Dedication Fund; approving and authorizing an Interlocal Agreement between the City of Houston, Texas, and **GULFGATE REDEVELOPMENT AUTHORITY** for construction of improvements to various parks within the Gulfgate Zone - **DISTRICTS D - EVANS-SHABAZZ and I - GALLEGOS**
35. ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of Grant funds through United States Department of Agriculture in support of the **SOLID WASTE MANAGEMENT DEPARTMENT'S COMPOSTING AND FOOD WASTE REDUCTION GRANT PILOT PROJECT**; declaring the City's eligibility for such Grant; authorizing the Department Director to act as the City's representative in the application process, to electronically apply for, accept, and expend the Grant funds if awarded and to electronically apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and

to extend the budget period

36. ORDINANCE establishing the north and south sides of the 700 block of Ridge Street, between Watson and Reagan Streets, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
37. ORDINANCE making certain findings related to the use of approximately 1,940 square feet of land out of **BAYOU GREENWAY PARK**, known as Halls Bayou, in connection with the construction of improvements to FWSD #23 Wastewater Treatment Plant - **DISTRICT B - JACKSON**
38. ORDINANCE approving and authorizing a Purchase and Sale Agreement between the City of Houston, Texas, Seller, and **HOUSTON LAND BANK**, Purchaser, for the sale of approximately 16,391 square-feet of land being lot Fifty-Eight (58), Block One (1) of Eastex Oaks Village, Section #2, in the Adam Smith Survey, Abst. #694, Harris County, Texas, for \$64,500.00 in cash to the City - **DISTRICT B - JACKSON**
39. ORDINANCE approving and authorizing Purchase and Sale Agreement between the City of Houston, Texas, Seller, and **HOUSTON LAND BANK**, Purchaser, for the sale of approximately 14,632 square-feet of land at the corner of Donegal Way and Hiford Drive, being lot three (3), block sixteen (16), Shamrock Manor Addition, out of the Thomas Tobin Survey, Abstract 774, Harris County, Texas, for \$60,600.00 in cash to the City - **DISTRICT D - EVANS-SHABAZZ**
40. ORDINANCE appropriating \$302,386.00 out of Federal State Local - Pass Through Fund; approving and authorizing Purchase and Sale Agreement between **ELIZABETH L. GHIO** ("Seller") and the City of Houston, Texas ("Purchaser") for the purchase of 1 Hideaway Circle, Houston, TX, 77074, within Lot 1, in Block 3 of Braeburn Valley, Section One, Harris County, Texas; approving a form of Warranty Deed - **DISTRICT J - POLLARD**
41. ORDINANCE appropriating \$297,360.00 out of Federal State Local - Pass Through Fund; approving and authorizing Purchase and Sale Agreement between **FEDERAL NATIONAL MORTGAGE ASSOCIATION** ("Seller") and the City of Houston, Texas ("Purchaser") for the purchase of a 1,081 square foot tract of land, situated in the J. Austin Survey, Abstract No. 1, Harris County, Texas; approving a form of Warranty Deed - **DISTRICT H - CISNEROS**
42. ORDINANCE approving the acquisition by the City of Houston, Texas of a 16,596 square foot permanent access easement, a 18,237 square foot waterline easement, and a 16,635 square foot temporary construction easement, all parcels being situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, from HCII-110 East Medical Center Blvd., LLC; approving and authorizing a Purchase and Sale Agreement between **HCII-110 EAST MEDICAL CENTER BLVD., LLC** ("Seller") and the City of Houston, Texas ("Purchaser") - **DISTRICTS D - EVANS-SHABAZZ and E - MARTIN**
43. ORDINANCE appropriating the sum of \$150,000,000.00 out of the Airport System Consolidated 2011 Construction Fund for the Memorandum of Agreement between the City of Houston and **UNITED AIRLINES, INC.** at

George Bush Intercontinental Airport/Houston (IAH)

44. ORDINANCE appropriating \$550,000.00 out of Metro Projects Construction - DDSRF and approving and authorizing Professional Engineering Services Contract between the City of Houston and **KCI TECHNOLOGIES, INC** for Street Rehabilitation Design Project Contract #4; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction - DDSRF
45. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **PAPE-DAWSON CONSULTING ENGINEERS, LLC** for ADA Self-Evaluation and Transition Plan; providing a maximum Contract amount - \$316,660.00 - Building Inspection Fund
46. ORDINANCE appropriating \$770,000.00 out of Metro Projects Construction DDSRF as an additional appropriation to the Professional Engineering Services Contract between the City of Houston and **GUNDA CORPORATION, LLC** for Negotiated Work Orders on Design Concepts Services for thoroughfare improvements (as approved by Ordinance No. 2021-0544); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF
47. ORDINANCE appropriating \$942,795.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax as an additional appropriation to Professional Engineering Services Contract between the City of Houston and **INTEGRATED MANAGEMENT SERVICES dba IMS ENGINEERS, INC** for Gray and Taft Area Paving and Drainage (Approved by Ordinance No. 2017-0750); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRCT C - KAMIN**
48. ORDINANCE appropriating \$3,260,044.00 out of Water & Sewer System Consolidated Construction Fund; awarding a Contract to **CSI CONSOLIDATED LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the Contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
49. ORDINANCE awarding Contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sewer Stoppage Cleaning and Television Inspection VIII; setting a deadline for the proposer's execution of the Contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**



**NON CONSENT - NUMBER 50**

**NON-CONSENT - MISCELLANEOUS**

50. **SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection for the 4% tax credit application of **LANDING on OREM, LP.**  
**SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY -**  
**DECEMBER 6, 2023**

**MATTERS HELD - NUMBER 51**

51. ORDINANCE approving and authorizing an Interlocal Agreement among the City of Houston, Texas, **HARRIS COUNTY, TEXAS, REINVESTMENT ZONE NUMBER TWENTY, CITY OF HOUSTON, TEXAS (SOUTHWEST HOUSTON ZONE), AND SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY**, relating to the participation of Harris County, Texas, in the Reinvestment Zone - **DISTRICTS F - THOMAS, J - POLLARD and K - CASTEX-TATUM**  
**TAGGED BY COUNCIL MEMBER ALCORN**  
This was item 39 on Agenda of November 15, 2023

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Alcorn first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

SP11-28-2023

Agenda Item#:

### **ATTACHMENTS:**

**Description**

SP11-28-2023

**Type**

Signed Cover sheet

**CITY COUNCIL CHAMBER – CITY HALL 2<sup>nd</sup> FLOOR - TUESDAY  
NOVEMBER 28, 2023 – 2:00 PM**

**AGENDA**

3 MIN

3 MIN

3 MIN

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

ANTASIA ADAMJEE – 8503 Colonial Fall Ln. – Humble, TX – 77396 – Ongoing genocide

MARK RODRIGUEZ – 23 Delmar St. – 77011 – 832-816-9673 – Public safety/school zones

3 MIN

3 MIN

3 MIN

JANICE TAYLOR – 5406 McCulloch Circle – 77056 – 713-443-8817 – Encroachment

DAVID RIVAS – 3510 Manitou Dr. – 77013 – 832-428-0576 – 18 wheelers on my street

ALBERT GILL – 7500 Lyle St. - 77022 – 281-797-0143 – Problem with surveillance in neighborhood or with him

MARION SCOTT – 6100 Rampart St. - 77081 – 832-330-6875 – Corruption

RUBEN GARCIA – 5805 Berry Brook Dr. - 77017 – 713-926-6078 –Water bill \$11k

DAVE JOHNSON – 703 E. 38<sup>th</sup> St. - 77022 – 713-503-3932 – Super neighborhood Independence Heights

LINDA JOHNSON - 703 E. 38<sup>th</sup> St. - 77022 – 713-503-3932 – Super neighborhood Independence Heights

DELICIA McKINNEY – 1424 E. 33<sup>rd</sup> St. - 77022 – 713-702-2371 – Independence Heights – District H

CHRIS McKINNEY – 1424 E. 33<sup>rd</sup> St. - 77022 – 713-702-2371 – Independence Heights – District H

MILLICENT Holliday – 803 E. 38<sup>th</sup> St. – 77022 – 713-858-5469 – Independent Heights Super Council

BRENDA RODRIGUEZ – 504 E. 39<sup>th</sup> St. – 77022 – 346-256-9062 - Independent Heights Super Council

PARUL SHAH – 6211 Logan Creek Ln. - Sugar Land, TX – 77479 – 832-866-5231 – Property tax waiver for qualified daycares

YANG JING – 12622 Huntingwick Dr. - 77024 – 832-283-1835 – Help fix house due to Hurricane Harvey

DAN MOLINA – 4101 Canal St. - 77003 – 346-276-2930 – Installation of a driveway and sidewalk

JOSHUA MORALES – 14518 Alkay St. - 77045 – 281-745-6785 – Illegal dumping

CLAUDIA OBEID – No Address – No Phone – Subject not given

ELIZABETH LOUSTEAU – 316 Goldenrod St. – 77009 – 713-806-0762 – Illegal parking issues/right-of-way/White Oak Music Hall

RAY JONES – 6019 Mohawk St. – 77016 – 832-498-3705 – Solid Waste Management/Heavy trash

TASHIBA DICKISON – 8539 Cargill St. – 77029 – 954-773-3187 – Solid Waste Department

STEVE WILLIAMS – No Address – 832-584-1625 – Black prostitute killed Friday/Yvonne Taylor

JACQUELINE MANUEL – 2017 Rosedale St. – 77004 – 713-344-8183 – Flooding in the alleyway

CARMEN ESTRELLA – 2900 N Main St., Unit A – 77009 – 713-438-2393 – 2900 N. Main/Bike Trail

SHIFA ASMA ABUZAID – 938 Rock Springs Dr. – Richmond, TX – 77469 – No Phone – Calling for a cease fire in the Gaza Strip

**PREVIOUS**

1 MIN

1 MIN

1 MIN

BRENDAN TRAYNOR – 2300 Old Spanish Trail, Apt. 2113 – 77054 – 512-659-7434 – Support cease fire in Gaza

SARA ELSAADI – 1111 Post Oak Blvd. - 77056 – 832-434-6094 – Cease fire in Gaza

RONALD LAWRENCE – 4525 Weaver Rd. - 77016 – 443-762-8678 – Drainage ditch

ART SMITH – 4019 Chapman St. – 77009 – 281-667-1016 – Unsafe neglected city property at 1711 Malvern St.

KOFFEY EL-BEY - 4019 Chapman St. – 77009 – 281-667-1016 – 311 Service Request of health, safety concerns neglected in Houston



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

Item Creation Date:

MYR-2023 Tax Increment Reinvestment Zone Number Twenty-Three (Harrisburg Zone) Appointm

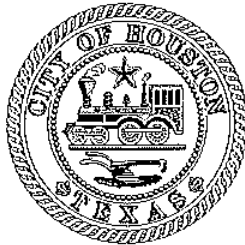
Agenda Item#: 1.

**Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF TAX INCREMENT "HARRISBURG ZONE"**):

- Position One - **JAMES K. CARDONA**, reappointment for a term to expire 12/31/2025
- Position Two - **RICKY CARDENAS**, appointment for a term to expire 12/31/2024
- Position Three - **VERONICA JUAREZ**, appointment for a term to expire 12/31/2025
- Position Four - **GILDA RAMIREZ**, reappointment, and to serve as Chair, for a term to expire 12/31/2024
- Position Five - **ESTELLA GONZALEZ**, reappointment for a term to expire 12/31/2025
- Position Six - **BETH LEE**, appointment for a term to expire 12/31/2024
- Position Seven - **LUIS BOLIVAR M. FRAGA**, reappointment for a term to expire 12/31/2025

**Background:**



**SYLVESTER TURNER**  
MAYOR

**November 2, 2023**

**OFFICE OF THE M  
CITY OF HOUST  
TEXAS**

**The Honorable City Council  
City of Houston, Texas**

**Dear Council Members:**

Pursuant to City of Houston, Texas, Ordinance No. 2011-900, I am requesting the City Council confirm the appointment or reappointment of the following individuals for appointment or reappointment to the Board of Directors of the Tax Increment Reinvestment Zone Number Twenty-Three (also known as the "Harrisburg Zone") for the City Council confirmation:

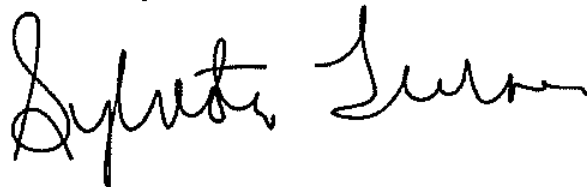
**James K. Cardona**, reappointment to Position One, for a term to expire 12/31/2025  
**Ricky Cardenas**, appointment to Position Two, for a term to expire 12/31/2024  
**Veronica Juarez**, appointment to Position Three, for a term to expire 12/31/2025

reappointment to Position Three, for a term to expire  
Gilda Ramirez, reappointment to Position Four, for a term to expire  
Estella Gonzalez, reappointment to Position Five, for a term to expire  
Beth Lee, appointment to Position Six, for a term to expire December  
and  
Luis Bolivar M. Fraga, reappointment to Position Seven, for a term to  
2025.

Pursuant to the Bylaws of the Harrisburg Redevelopment Authority and  
the City of a person to the corresponding position of the Board of the  
constitute appointment by the City of such person to the corresponding  
the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvester Turner". The signature is written in a cursive, flowing style.

Sylvester Turner  
Mayor

cc: Ms. Gwen Tillotson, Deputy Director, Mayor's Office of Economic

POST OFFICE BOX 1562 • HOUSTON, TEXA

**ATTACHMENTS:**

Description

Type



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

Item Creation Date:

MYR-2023 Tax Increment Reinvestment Zone Number Twenty-Three (HARRISBURG REDEVELOPMENT AUTH

Agenda Item#: 2.

**Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE HARRISBURG REDEVELOPMENT AUTHORITY**

Position One - **JAMES K. CARDONA**, reappointment for a term to expire 12/31/2025

Position Two - **RICKY CARDENAS**, appointment for a term to expire 12/31/2024

Position Three - **VERONICA JUAREZ**, appointment for a term to expire 12/31/2025

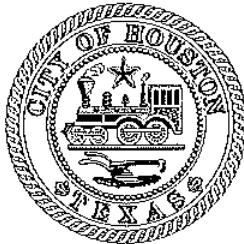
Position Four - **GILDA RAMIREZ**, reappointment, and to serve as Chair, for a term to expire 12/31/2024

Position Five - **ESTELLA GONZALEZ**, reappointment for a term to expire 12/31/2025

Position Six - **BETH LEE**, appointment for a term to expire 12/31/2024

Position Seven - **LUIS BOLIVAR M. FRAGA**, reappointment for a term to expire 12/31/2025

**Background:**



**SYLVESTER TURNER**  
MAYOR

November 2, 2023

**OFFICE OF THE MAYOR**  
**CITY OF HOUSTON**  
**TEXAS**

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 2011-900, I am requesting the confirmation of the following individuals for appointment or reappointment to the Board of Directors of the Harrisburg Reinvestment Zone Number Twenty-Three (also known as the "Harrisburg Reinvestment Zone") for the following terms:

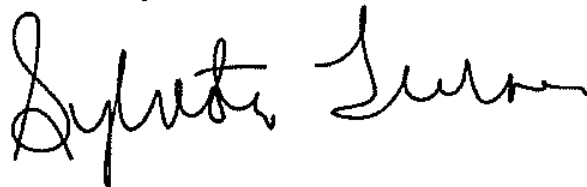
James K. Cardona, reappointment to Position One, for a term to expire 12/31/2025  
Ricky Cardenas, appointment to Position Two, for a term to expire 12/31/2024  
Veronica Juarez, appointment to Position Three, for a term to expire 12/31/2025

Gilda Ramirez, reappointment to Position Four, for a term to expire  
Estella Gonzalez, reappointment to Position Five, for a term to expire  
Beth Lee, appointment to Position Six, for a term to expire December  
and  
Luis Bolivar M. Fraga, reappointment to Position Seven, for a term to  
2025.

Pursuant to the Bylaws of the Harrisburg Redevelopment Authority, the  
the City of a person to the corresponding position of the Board of the  
constitute appointment by the City of such person to the corresponding  
the Authority.

The résumés of the nominees are attached for your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvester Turner". The signature is written in a cursive, flowing style.

Sylvester Turner  
Mayor

cc: Ms. Gwen Tillotson, Deputy Director, Mayor's Office of Economic

POST OFFICE BOX 1562 • HOUSTON, TEXA

**ATTACHMENTS:**

Description

Type





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

HR-Holiday Schedule for Calendar Years 2024 and 2025

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Director of Human Resources Department for approval of the Holiday Schedule for Calendar Years 2024 and 2025

### **Background:**

It is recommended that City Council approve the following Holiday Schedule for 2024 and 2025.

The proposed Holiday Schedules listed below includes the 11 city declared holidays approved in the past.

| <b>Holiday</b>          | <b>Proposed 2024 Schedule</b> |                   | <b>Proposed 2025 Schedule</b> |                   |
|-------------------------|-------------------------------|-------------------|-------------------------------|-------------------|
| New Year's Day          | Monday                        | January 1, 2024   | Wednesday                     | January 1, 2025   |
| Martin Luther King, Jr. | Monday                        | January 15, 2024  | Monday                        | January 20, 2025  |
| Memorial Day            | Monday                        | May 27, 2024      | Monday                        | May 26, 2025      |
| Juneteenth Day          | Wednesday                     | June 19, 2024     | Thursday                      | June 19, 2025     |
| Independence Day        | Thursday                      | July 4, 2024      | Friday                        | July 4, 2025      |
| Labor Day               | Monday                        | September 2, 2024 | Monday                        | September 1, 2025 |
| Veteran's Day           | Monday                        | November 11, 2024 | Tuesday                       | November 11, 2025 |
| Thanksgiving Day        | Thursday                      | November 28, 2024 | Thursday                      | November 27, 2025 |
| Day after Thanksgiving  | Friday                        | November 29, 2024 | Friday                        | November 28, 2025 |
| Christmas Eve           | Tuesday                       | December 24, 2024 | Wednesday                     | December 24, 2025 |
| Christmas Day           | Wednesday                     | December 25, 2024 | Thursday                      | December 25, 2025 |

Plus one (1) floating holiday granted for Municipal and Classified Police Employees and one (1) floating holiday granted for Fire Fighters designated as the "September 11<sup>th</sup> Floating Holiday" according to guidelines established and administered by the Administration for each calendar year.

---

Jane Cheeks  
Human Resources Director

### **Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brocks 832-393-6174

### **ATTACHMENTS:**

#### **Description**

Signed Coversheet

#### **Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

Item Creation Date:

HR-Holiday Schedule for Calendar Years 2024 and 2025

Agenda Item#: 3.

**Summary:**

RECOMMENDATION from Director of Human Resources Department for approval of the Holiday Schedule for Calendar Years 2024 and 2025

**Background:**

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DocuSigned by:

Jane Cheeks  
Human Resources Director

**Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brocks 832-393-6174



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

HR-Military Differential Pay

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from Director of Human Resources Department to approve Military Leave pay differential for employees called to active duty status during a time of war or state of emergency

### **Background:**

The Human Resources Department recommends that City Council adopt a motion to authorize an extension of the period during which City employees called to active duty during a time of war or state of emergency may be compensated when their military salary is less than their city salary as specified in Chapter 14, Article IV.

Chapter 14, Article IV, of the City of Houston Code of Ordinances authorizes compensation for full-time employees who are called to active duty during a time of war or state of emergency for services relating to the war or emergency and who are granted military leave when their military salary is less than their city salary. Section 14-256 of the Code of Ordinances limits the initial authorization to a period of 90 calendar days from the date the employee is called to active duty during a time of war or state of emergency, unless City Council extends the period.

Council has previously approved extensions. Currently, several City of Houston employees have received military orders calling them to active duty during a time of war or state of emergency which may qualify them for compensation under this article.

The current approved period expires on December 31, 2023. It is not expected that the time of war or state of emergency will be resolved by December 31, 2023. To avoid undue disruption to the economic circumstances of these City employees who continue to be called to active duty during a time of war or state of emergency, the Human Resources Department recommends that City Council authorize extension of the period during which City employees called to active duty during a time of war or state of emergency may be compensated when their military salary is less than their city salary as specified in Chapter 14, Article IV to December 31, 2025.

In the event that the time of war or state of the emergency ends prior to the expiration of this extension, then this order will be rescinded.

---

Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Motion 2021-0549

**Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brooks 832-393-6174

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

HR-Military Differential Pay

Agenda Item#: 2.

### **Background:**

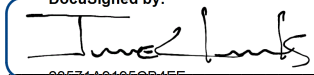
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Jane Cheeks  
Human Resources Director

### **Prior Council Action:**

Motion 2021-0549

### **Contact Information:**

Jane Cheeks 832-393-6043  
Alisa Franklin-Brocks 832-393-6174

### **ATTACHMENTS:**

#### **Description**

Cover sheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/26/2023

HPW – 20WWO1119 Accept Work / Vortex Turnkey  
Solutions, LLC

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,072,010.04 and acceptance of work on contract with **VORTEX TURNKEY SOLUTIONS, LLC** for Wastewater Collection System Rehabilitation and Renewal - 4.42% over the original contract amount and under the 5% contingency amount (4235-114)

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$2,072,010.04 or 4.42% over the original contract amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Neighborhood Sewer Rehabilitation Program and was required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involved wastewater collection system point repairs and pipe bursting. The purpose was to reduce sanitary sewer overflows, which was accomplished by renewal/rehabilitation of deteriorated collection systems.

The work performed under this contract award was necessary to maintain compliance with Houston's proposed wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consisted of wastewater collection system point repairs and pipe bursting. The project was awarded to Vortex Turnkey Solutions, LLC with 730 calendar days allowed for construction and an original contract amount of \$1,984,339.14.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Vortex Turnkey Solutions, LLC, has completed the work under the subject contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$2,072,010.04, an increase of \$87,670.90 or 4.42% over the original contract amount and under the 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 19.44% MBE and 9.17% WBE (28.61% total). The M/WBE goals approved for this project were 19.44% MBE and 9.17% WBE (28.61% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 33.57% MBE and 8.11% WBE (41.68% total). The standard for meeting MWBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/WBE performance on this project was rated Satisfactory for the following reasons: The Prime exceeded the MBE goal by 14% and came within 1% of achieving the WBE goal while making good faith efforts to utilize all subcontractors on the project. For the reasons listed, the Contractor's performance meets the intent and spirit of the City of Houston's MWBE program.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0292-4  
File No. 4235-114

**Prior Council Action:**

Ordinance No. 2019-1012, dated 12-11-2019

**Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$2,113,556.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund. This project was eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

**Contact Information:**

Greg Eyerly  
Senior Assistant Director, Houston Water  
Phone: (832) 395-4979

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Location List

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/26/2023

HPW – 20WWO1119 Accept Work / Vortex Turnkey Solutions, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$2,072,010.04 or 4.42% over the original contract amount, accept the Work and authorize final payment.

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DocuSigned by:  
  
11/17/2023  
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Carol Ellinger Haddock, P.E., Director

Houston Public Works

WBS No. R-000266-0292-4

File No. 4235-114

### **Prior Council Action:**

Ordinance No. 2019-1012, dated 12-11-2019

### **Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$2,113,556.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund. This project was eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

### **Contact Information:**

Greg Eyerly

Senior Assistant Director, Houston Water

Phone: (832) 395-4979



**ATTACHMENTS:**

**Description**

Council District Map  
Location List  
OBO Documents  
Prior Council Action  
Ownership Information Form & Tax Report  
Change Order No. 1  
Final Estimate

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material

4235-114

## Wastewater Collection System Rehabilitation and Renewal

WBS No. R-000266-0292-4

Vortex Turnkey Solutions, LLC

| Work Order No. | Contract Address                       | Council Dist. |
|----------------|--|---------------|
| 4006           | 3918 BADGER FOREST DR HOUSTON TX 77088 | A             |
| 4033           | 6910 WAGONWHEEL LN HOUSTON TX 77088    | A             |
| 4035           | 9840 WARWANA RD HOUSTON TX 77080       | A             |
| 4055           | 9305 HAMMERLY BLVD HOUSTON TX 77080    | A             |
| 4075           | 6910 WAGONWHEEL LN HOUSTON TX 77088    | A             |
| 4087           | 6910 WAGONWHEEL LN HOUSTON TX 77088    | A             |
| 4114           | 7703 LOG HOLLOW DR HOUSTON TX 77040    | A             |
| 4134           | 1405 SHADOWDALE DR HOUSTON TX 77043    | A             |
| 4138           | 3003 BERNADETTE LN HOUSTON TX 77043    | A             |
| 4153           | 9602 LARK MEADOW DR HOUSTON TX 77040   | A             |
| 4182           | 10323 BRIDGELAND LN HOUSTON TX 77041   | A             |
| 4202           | 5502 OAKHAVEN LN HOUSTON TX 77091      | A             |
| 4208           | 1405 SHADOWDALE DR HOUSTON TX 77043    | A             |
| 4209           | 1734 CONRAD SAUER DR HOUSTON TX 77043  | A             |
| 4225           | 11226 TIMBERLINE RD HOUSTON TX 77043   | A             |
| 4231           | 4000 HOLLISTER ST HOUSTON TX 77080     | A             |
| 4248           | 4000 HOLLISTER ST HOUSTON TX 77080     | A             |
| 4260           | 4324 LANGTRY LN HOUSTON TX 77041       | A             |
| 4277           | 6910 WAGONWHEEL LN HOUSTON TX 77088    | A             |
| 4283           | 3003 BERNADETTE LN HOUSTON TX 77043    | A             |
| 4292           | 5502 OAKHAVEN LN HOUSTON TX 77091      | A             |
| 4308           | 9258 MCDADE ST HOUSTON TX 77080        | A             |
| 4321           | 1734 CONRAD SAUER DR HOUSTON TX 77043  | A             |
| 4322           | 8000 W TIDWELL RD HOUSTON TX 77040     | A             |
| 4336           | 2335 GREYBURN LN HOUSTON TX 77080      | A             |
| 4356           | 8808 CAROUSEL LN HOUSTON TX 77080      | A             |
| 4366           | 9714 TRUSCON DR HOUSTON TX 77080       | A             |
| 4406           | 11707 WICKHOLLOW LN HOUSTON TX 77043   | A             |
| 4005           | 7969 EARHART ST HOUSTON TX 77028       | B             |
| 4008           | 7341 HOWTON ST HOUSTON TX 77028        | B             |
| 4017           | 3617 COLLINGSWORTH ST HOUSTON TX 77026 | B             |
| 4025           | 8927 N GREEN RIVER DR HOUSTON TX 77078 | B             |
| 4042           | 4913 CAVALCADE ST HOUSTON TX 77026     | B             |
| 4045           | 834 ENTERPRISE ST HOUSTON TX 77088     | B             |
| 4054           | 2616 PAUL QUINN ST HOUSTON TX 77091    | B             |
| 4059           | 2604 TURNER DR HOUSTON TX 77093        | B             |
| 4068           | 3215 EASTEX FWY HOUSTON TX 77026       | B             |
| 4070           | 6527 BENDING OAKS ST HOUSTON TX 77050  | B             |
| 4076           | 2604 TURNER DR HOUSTON TX 77093        | B             |
| 4099           | 7914 CAROLWOOD DR HOUSTON TX 77028     | B             |
| 4119           | 8317 BERTWOOD ST HOUSTON TX 77016      | B             |

|      |  |   |
|------|--|---|
| 4129 | 4003 CURTIS ST HOUSTON TX 77020        | B |
| 4169 | 1535 TEANAWAY LN HOUSTON TX 77029      | B |
| 4174 | 9214 SHREVEPORT BLVD HOUSTON TX 77028  | B |
| 4178 | 3617 COLLINGSWORTH ST HOUSTON TX 77026 | B |
| 4207 | 2605 LORRAINE ST HOUSTON TX 77026      | B |
| 4214 | 7118 WILLOWTEX DR HOUSTON TX 77396     | B |
| 4237 | 976 GARAPAN ST HOUSTON TX 77091        | B |
| 4267 | 8515 RICHCROFT ST HOUSTON TX 77029     | B |
| 4271 | 2927 BAER ST HOUSTON TX 77020          | B |
| 4272 | 7914 CAROLWOOD DR HOUSTON TX 77028     | B |
| 4276 | 222 BUCKBOARD DR HOUSTON TX 77060      | B |
| 4280 | 4913 CAVALCADE ST HOUSTON TX 77026     | B |
| 4281 | 10325 RAYMONDVILLE RD HOUSTON TX 77093 | B |
| 4284 | 2151 BENSON ST HOUSTON TX 77020        | B |
| 4302 | 5531 N WAYSIDE DR HOUSTON TX 77028     | B |
| 4305 | 10715 CAXTON ST HOUSTON TX 77016       | B |
| 4334 | 112 STANDIFER ST HOUSTON TX 77338      | B |
| 4340 | 3215 EASTEX FWY HOUSTON TX 77026       | B |
| 4342 | 10325 RAYMONDVILLE RD HOUSTON TX 77093 | B |
| 4348 | 1063 W DONOVAN ST HOUSTON TX 77091     | B |
| 4353 | 8927 N GREEN RIVER DR HOUSTON TX 77078 | B |
| 4360 | 2604 TURNER DR HOUSTON TX 77093        | B |
| 4361 | 6538 LEEDALE ST HOUSTON TX 77016       | B |
| 4380 | 8202 FURRAY RD HOUSTON TX 77028        | B |
| 4383 | 5018 NICHOLS ST HOUSTON TX 77020       | B |
| 4397 | 10325 RAYMONDVILLE RD HOUSTON TX 77093 | B |
| 4398 | 2605 LORRAINE ST HOUSTON TX 77026      | B |
| 4413 | 222 BUCKBOARD DR HOUSTON TX 77060      | B |
| 4414 | 3009 NEWHOFF ST HOUSTON TX 77026       | B |
| 4026 | 5059 YARWELL DR HOUSTON TX 77096       | C |
| 4037 | 2400 MEMORIAL DR HOUSTON TX 77007      | C |
| 4041 | 108 GLENWOOD DR HOUSTON TX 77007       | C |
| 4043 | 2027 SUNSET BLVD HOUSTON TX 77005      | C |
| 4044 | 108 GLENWOOD DR HOUSTON TX 77007       | C |
| 4048 | 2319 GRAMERCY ST HOUSTON TX 77030      | C |
| 4053 | 6501 MEMORIAL DR HOUSTON TX 77007      | C |
| 4072 | 2246 GLEN HAVEN BLVD HOUSTON TX 77030  | C |
| 4084 | 5310 LOST FOREST DR HOUSTON TX 77092   | C |
| 4090 | 2400 MEMORIAL DR HOUSTON TX 77007      | C |
| 4091 | 2324 ELLA BLVD HOUSTON TX 77008        | C |
| 4101 | 2319 GRAMERCY ST HOUSTON TX 77030      | C |
| 4107 | 4617 NETT ST HOUSTON TX 77007          | C |
| 4109 | 2118 PARK ST HOUSTON TX 77019          | C |
| 4121 | 6134 BAYOU BRIDGE DR HOUSTON TX 77096  | C |
| 4124 | 1446 CHESHIRE LN HOUSTON TX 77018      | C |
| 4128 | 5443 BIRDWOOD RD HOUSTON TX 77096      | C |
| 4132 | 1702 PARK ST HOUSTON TX 77019          | C |

|      |                                      |   |
|------|--------------------------------------|---|
| 4142 | 5019 LOCH LOMOND DR HOUSTON TX 77096 | C |
| 4149 | 6501 MEMORIAL DR HOUSTON TX 77007    | C |
| 4160 | 2424 MONTROSE BLVD HOUSTON TX 77006  | C |
| 4168 | 2410 QUENBY ST HOUSTON TX 77005      | C |
| 4191 | 8609 DUNLAP ST HOUSTON TX 77074      | C |
| 4192 | 8609 DUNLAP ST HOUSTON TX 77074      | C |
| 4193 | 2424 MONTROSE BLVD HOUSTON TX 77006  | C |
| 4201 | 4316 BLOSSOM ST HOUSTON TX 77007     | C |
| 4203 | 2400 MEMORIAL DR HOUSTON TX 77007    | C |
| 4220 | 1309 NORTH BLVD HOUSTON TX 77006     | C |
| 4221 | 111 HEIGHTS BLVD HOUSTON TX 77007    | C |
| 4224 | 427 TERRACE DR HOUSTON TX 77007      | C |
| 4226 | 1407 DOROTHY ST HOUSTON TX 77008     | C |
| 4228 | 8609 DUNLAP ST HOUSTON TX 77074      | C |
| 4229 | 941 W 18TH ST HOUSTON TX 77008       | C |
| 4232 | 2400 MEMORIAL DR HOUSTON TX 77007    | C |
| 4241 | 1506 NORTH BLVD HOUSTON TX 77006     | C |
| 4244 | 2118 PARK ST HOUSTON TX 77019        | C |
| 4245 | 1014 FISHER ST HOUSTON TX 77018      | C |
| 4254 | 6322 WISTER LN HOUSTON TX 77008      | C |
| 4256 | 16 COURTLANDT PL HOUSTON TX 77006    | C |
| 4257 | 1309 NORTH BLVD HOUSTON TX 77006     | C |
| 4259 | 1709 CANDLELIGHT LN HOUSTON TX 77018 | C |
| 4261 | 6501 MEMORIAL DR HOUSTON TX 77007    | C |
| 4262 | 5607 DUMFRIES DR HOUSTON TX 77096    | C |
| 4264 | 1214 WESTHEIMER RD HOUSTON TX 77006  | C |
| 4265 | 544 YALE ST HOUSTON TX 77007         | C |
| 4287 | 5310 LOST FOREST DR HOUSTON TX 77092 | C |
| 4288 | 5201 PETTY ST HOUSTON TX 77007       | C |
| 4316 | 1506 NORTH BLVD HOUSTON TX 77006     | C |
| 4317 | 2410 QUENBY ST HOUSTON TX 77005      | C |
| 4326 | 4414 NINA LEE LN HOUSTON TX 77092    | C |
| 4332 | 2424 MONTROSE BLVD HOUSTON TX 77006  | C |
| 4337 | 4414 NINA LEE LN HOUSTON TX 77092    | C |
| 4363 | 1321 STUDEWOOD ST HOUSTON TX 77008   | C |
| 4364 | 2424 MONTROSE BLVD HOUSTON TX 77006  | C |
| 4365 | 2118 PARK ST HOUSTON TX 77019        | C |
| 4367 | 510 TAFT ST HOUSTON TX 77019         | C |
| 4368 | 108 GLENWOOD DR HOUSTON TX 77007     | C |
| 4381 | 1446 CHESHIRE LN HOUSTON TX 77018    | C |
| 4387 | 6002 MAXIE ST HOUSTON TX 77007       | C |
| 4388 | 1642 EBONY LN HOUSTON TX 77018       | C |
| 4389 | 6102 GREENMONT DR HOUSTON TX 77092   | C |
| 4399 | 2319 GRAMERCY ST HOUSTON TX 77030    | C |
| 4400 | 2424 MONTROSE BLVD HOUSTON TX 77006  | C |
| 4407 | 1446 CHESHIRE LN HOUSTON TX 77018    | C |
| 4408 | 4326 TULSA RD HOUSTON TX 77092       | C |

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|------|--|---|
| 4412 | 16 COURTLANDT PL HOUSTON TX 77006        | C |
| 4419 | 2027 SUNSET BLVD HOUSTON TX 77005        | C |
| 4013 | 8311 SPRINGTIME LN HOUSTON TX 77075      | D |
| 4020 | 5327 BUNGALOW LN HOUSTON TX 77048        | D |
| 4027 | 7002 SHERWOOD DR HOUSTON TX 77021        | D |
| 4032 | 5498 AIRPORT BLVD HOUSTON TX 77048       | D |
| 4046 | 5002 VENTURA LN HOUSTON TX 77021         | D |
| 4052 | 10830 STOVER ST HOUSTON TX 77075         | D |
| 4056 | 5614 THRUSH DR HOUSTON TX 77033          | D |
| 4066 | 5210 COSBY ST HOUSTON TX 77021           | D |
| 4067 | 11022 SAGEBURROW DR HOUSTON TX 77089     | D |
| 4077 | 4312 IDAHO ST HOUSTON TX 77021           | D |
| 4080 | 8042 BOTANY LN HOUSTON TX 77075          | D |
| 4088 | 5498 AIRPORT BLVD HOUSTON TX 77048       | D |
| 4093 | 7007 CRESTMONT ST HOUSTON TX 77033       | D |
| 4096 | 4312 IDAHO ST HOUSTON TX 77021           | D |
| 4097 | 11611 SAGEDOWNE LN HOUSTON TX 77089      | D |
| 4098 | 12112 ALMEDA RD HOUSTON TX 77045         | D |
| 4108 | 8427 CONSTELLATION LN HOUSTON TX 77075   | D |
| 4111 | 5210 COSBY ST HOUSTON TX 77021           | D |
| 4113 | 12819 PANAY DR HOUSTON TX 77048          | D |
| 4120 | 3409 NATHANIEL BROWN ST HOUSTON TX 77021 | D |
| 4130 | 5614 THRUSH DR HOUSTON TX 77033          | D |
| 4140 | 5216 JACKSON ST HOUSTON TX 77004         | D |
| 4147 | 1200 ELBERTA ST HOUSTON TX 77051         | D |
| 4175 | 5105 HIGGINS ST HOUSTON TX 77033         | D |
| 4177 | 3119 ROSALIE ST HOUSTON TX 77004         | D |
| 4186 | 3211 RALEIGH ST HOUSTON TX 77021         | D |
| 4196 | 5215 GROVETON ST HOUSTON TX 77033        | D |
| 4213 | 5216 JACKSON ST HOUSTON TX 77004         | D |
| 4217 | 10702 DONEGAL WAY HOUSTON TX 77047       | D |
| 4219 | 2500 STUART ST HOUSTON TX 77004          | D |
| 4234 | 2500 STUART ST HOUSTON TX 77004          | D |
| 4253 | 10007 KIRKDALE DR HOUSTON TX 77089       | D |
| 4268 | 3606 ROSEDALE ST HOUSTON TX 77004        | D |
| 4293 | 10606 BUFFUM ST HOUSTON TX 77051         | D |
| 4294 | 10606 BUFFUM ST HOUSTON TX 77051         | D |
| 4297 | 9014 SCOTT ST HOUSTON TX 77051           | D |
| 4298 | 7002 SHERWOOD DR HOUSTON TX 77021        | D |
| 4301 | 3702 MCGOWEN ST HOUSTON TX 77004         | D |
| 4303 | 9216 ASHVILLE DR HOUSTON TX 77051        | D |
| 4306 | 9014 SCOTT ST HOUSTON TX 77051           | D |
| 4307 | 5122 WESTOVER ST HOUSTON TX 77033        | D |
| 4318 | 11802 MURR WAY HOUSTON TX 77048          | D |
| 4319 | 3409 NATHANIEL BROWN ST HOUSTON TX 77021 | D |
| 4328 | 2910 ARBOR ST HOUSTON TX 77004           | D |
| 4333 | 3450 BINZ ST HOUSTON TX 77004            | D |

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|------|--|---|
| 4344 | 3807 JULIUS LN HOUSTON TX 77021          | D |
| 4349 | 5327 BUNGALOW LN HOUSTON TX 77048        | D |
| 4358 | 12402 CLAYGATE DR HOUSTON TX 77047       | D |
| 4362 | 3450 BINZ ST HOUSTON TX 77004            | D |
| 4391 | 8311 SPRINGTIME LN HOUSTON TX 77075      | D |
| 4401 | 10606 BUFFUM ST HOUSTON TX 77051         | D |
| 4402 | 9014 SCOTT ST HOUSTON TX 77051           | D |
| 4404 | 3450 BINZ ST HOUSTON TX 77004            | D |
| 4409 | 8326 COASTWAY LN HOUSTON TX 77075        | D |
| 4003 | 915 OGILVIE ST HOUSTON TX 77017          | E |
| 4009 | 1322 ELTON ST HOUSTON TX 77034           | E |
| 4014 | 1110 MAROBY ST HOUSTON TX 77017          | E |
| 4016 | 150 RAVENHEAD DR HOUSTON TX 77034        | E |
| 4065 | 5407 CHERRY CREEK DR HOUSTON TX 77017    | E |
| 4092 | 1322 ELTON ST HOUSTON TX 77034           | E |
| 4106 | 1110 MAROBY ST HOUSTON TX 77017          | E |
| 4112 | 1013 CIMARRON ST HOUSTON TX 77015        | E |
| 4131 | 12018 PALMDATE ST HOUSTON TX 77034       | E |
| 4136 | 1110 MAROBY ST HOUSTON TX 77017          | E |
| 4144 | 639 REGAL ST HOUSTON TX 77034            | E |
| 4159 | 15323 SILVERMAN ST HOUSTON TX 77598      | E |
| 4184 | 419 MERRIWEATHER ST HOUSTON TX 77598     | E |
| 4239 | 1615 HILLER ST HOUSTON TX 77015          | E |
| 4246 | 1013 CIMARRON ST HOUSTON TX 77015        | E |
| 4266 | 13101 LOUISVILLE ST HOUSTON TX 77015     | E |
| 4274 | 1110 MAROBY ST HOUSTON TX 77017          | E |
| 4327 | 9943 KITTRELL ST HOUSTON TX 77034        | E |
| 4372 | 930 MARLEEN ST HOUSTON TX 77034          | E |
| 4376 | 1566 SHEFFIELD BLVD HOUSTON TX 77015     | E |
| 4385 | 5407 CHERRY CREEK DR HOUSTON TX 77017    | E |
| 4396 | 915 OGILVIE ST HOUSTON TX 77017          | E |
| 4403 | 13735 LUDGATE PASS HOUSTON TX 77034      | E |
| 4004 | 4203 SUN MEADOW DR HOUSTON TX 77072      | F |
| 4028 | 12439 SHADOWVISTA DR HOUSTON TX 77082    | F |
| 4095 | 7817 INTREPID ST HOUSTON TX 77072        | F |
| 4133 | 11622 LEADER ST HOUSTON TX 77072         | F |
| 4139 | 12107 LONGBROOK DR HOUSTON TX 77099      | F |
| 4141 | 9950 WESTPARK DR HOUSTON TX 77063        | F |
| 4143 | 7711 SKYLINE DR HOUSTON TX 77063         | F |
| 4148 | 4203 SUN MEADOW DR HOUSTON TX 77072      | F |
| 4150 | 12730 ASHFORD MEADOW DR HOUSTON TX 77082 | F |
| 4156 | 7817 INTREPID ST HOUSTON TX 77072        | F |
| 4183 | 11614 LEADER ST HOUSTON TX 77072         | F |
| 4255 | 6639 GLADEWELL DR HOUSTON TX 77072       | F |
| 4370 | 2503 PANAGARD DR HOUSTON TX 77082        | F |
| 4371 | 7411 CAMPOREE LN HOUSTON TX 77083        | F |
| 4393 | 10011 LEAWOOD BLVD HOUSTON TX 77099      | F |

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|------|---|---|
| 4411 | 12755 BROOKGLADE CIR HOUSTON TX 77099     | F |
| 4001 | 11215 FORKED BOUGH DR HOUSTON TX 77042    | G |
| 4002 | 1415 TRACE DR HOUSTON TX 77077            | G |
| 4007 | 14019 BRITOAK LN HOUSTON TX 77079         | G |
| 4029 | 10323 LYNBROOK HOLLOW ST HOUSTON TX 77042 | G |
| 4058 | 12338 WHITTINGTON DR HOUSTON TX 77077     | G |
| 4082 | 5658 DEL MONTE DR HOUSTON TX 77056        | G |
| 4083 | 911 BAYOU RIVER DR HOUSTON TX 77079       | G |
| 4102 | 14118 CINDYWOOD CIR HOUSTON TX 77079      | G |
| 4110 | 103 PARK LAUREATE DR HOUSTON TX 77024     | G |
| 4118 | 14122 APPLE TREE RD HOUSTON TX 77079      | G |
| 4126 | 5513 FAIRDALE LN HOUSTON TX 77056         | G |
| 4127 | 3666 LOCKE LN HOUSTON TX 77027            | G |
| 4135 | 14014 BRIARWORTH DR HOUSTON TX 77077      | G |
| 4164 | 103 PARK LAUREATE DR HOUSTON TX 77024     | G |
| 4166 | 2203 LOOSCAN LN HOUSTON TX 77019          | G |
| 4187 | 4655 WILD INDIGO ST HOUSTON TX 77027      | G |
| 4205 | 13634 QUEENSBURY LN HOUSTON TX 77079      | G |
| 4206 | 2215 BLUE WILLOW DR HOUSTON TX 77042      | G |
| 4223 | 2302 GRAY FALLS DR HOUSTON TX 77077       | G |
| 4227 | 2203 LOOSCAN LN HOUSTON TX 77019          | G |
| 4243 | 3654 OLYMPIA DR HOUSTON TX 77019          | G |
| 4273 | 14019 BRITOAK LN HOUSTON TX 77079         | G |
| 4285 | 2203 LOOSCAN LN HOUSTON TX 77019          | G |
| 4286 | 727 BUNKER HILL RD HOUSTON TX 77024       | G |
| 4331 | 5913 STONES THROW RD HOUSTON TX 77057     | G |
| 4338 | 10323 LYNBROOK HOLLOW ST HOUSTON TX 77042 | G |
| 4354 | 6206 SAN FELIPE ST HOUSTON TX 77057       | G |
| 4382 | 102 SIBELIUS LN HOUSTON TX 77079          | G |
| 4394 | 2215 BLUE WILLOW DR HOUSTON TX 77042      | G |
| 4395 | 10222 MEADOW LAKE LN HOUSTON TX 77042     | G |
| 4415 | 10323 LYNBROOK HOLLOW ST HOUSTON TX 77042 | G |
| 4011 | 111 CARL ST HOUSTON TX 77009              | H |
| 4023 | 2522 PERSIMMON ST HOUSTON TX 77093        | H |
| 4024 | 7710 SCHNEIDER ST HOUSTON TX 77093        | H |
| 4030 | 4702 CAPITOL ST HOUSTON TX 77011          | H |
| 4039 | 1006 HENRY ST HOUSTON TX 77009            | H |
| 4051 | 7437 FORCE ST HOUSTON TX 77020            | H |
| 4060 | 111 CARL ST HOUSTON TX 77009              | H |
| 4062 | 7215 HILLSBORO ST HOUSTON TX 77020        | H |
| 4064 | 6908 GAINESVILLE ST HOUSTON TX 77020      | H |
| 4071 | 1702 MCKEE ST HOUSTON TX 77009            | H |
| 4079 | 145 E RIVERWOOD DR HOUSTON TX 77076       | H |
| 4085 | 300 VICTORIA DR HOUSTON TX 77022          | H |
| 4086 | 3404 JULIAN ST HOUSTON TX 77009           | H |
| 4104 | 3404 JULIAN ST HOUSTON TX 77009           | H |
| 4105 | 111 CARL ST HOUSTON TX 77009              | H |

|      |                                      |   |
|------|--------------------------------------|---|
| 4116 | 1006 HENRY ST HOUSTON TX 77009       | H |
| 4137 | 4222 ROGERS ST HOUSTON TX 77022      | H |
| 4151 | 301 ENGLISH ST HOUSTON TX 77009      | H |
| 4154 | 1130 CARBY RD HOUSTON TX 77037       | H |
| 4163 | 3511 CANAL ST HOUSTON TX 77003       | H |
| 4167 | 1506 OVID ST HOUSTON TX 77007        | H |
| 4179 | 1112 KRESS ST HOUSTON TX 77020       | H |
| 4180 | 301 ENGLISH ST HOUSTON TX 77009      | H |
| 4189 | 711 KRESS ST HOUSTON TX 77020        | H |
| 4190 | 633 EUBANKS ST HOUSTON TX 77022      | H |
| 4194 | 1502 WASHINGTON AVE HOUSTON TX 77007 | H |
| 4199 | 6908 GAINESVILLE ST HOUSTON TX 77020 | H |
| 4204 | 908 NORTHWOOD ST HOUSTON TX 77009    | H |
| 4211 | 10103 BAUMAN RD HOUSTON TX 77076     | H |
| 4233 | 1210 NORTHWOOD ST HOUSTON TX 77009   | H |
| 4235 | 1038 SUNNY DR HOUSTON TX 77037       | H |
| 4236 | 3402 ARLINGTON ST HOUSTON TX 77018   | H |
| 4247 | 1006 HENRY ST HOUSTON TX 77009       | H |
| 4249 | 3511 CANAL ST HOUSTON TX 77003       | H |
| 4250 | 912 GRACELAND ST HOUSTON TX 77009    | H |
| 4258 | 247 HOHLDALE ST HOUSTON TX 77022     | H |
| 4282 | 1702 MCKEE ST HOUSTON TX 77009       | H |
| 4291 | 1701 SPRING ST HOUSTON TX 77007      | H |
| 4299 | 912 GRACELAND ST HOUSTON TX 77009    | H |
| 4310 | 3619 KEELAND ST HOUSTON TX 77093     | H |
| 4311 | 7202 KARNES ST HOUSTON TX 77020      | H |
| 4314 | 908 NORTHWOOD ST HOUSTON TX 77009    | H |
| 4323 | 746 E 6TH 1/2 ST HOUSTON TX 77007    | H |
| 4324 | 746 E 6TH 1/2 ST HOUSTON TX 77007    | H |
| 4330 | 1006 HENRY ST HOUSTON TX 77009       | H |
| 4345 | 7710 SCHNEIDER ST HOUSTON TX 77093   | H |
| 4347 | 1112 KRESS ST HOUSTON TX 77020       | H |
| 4350 | 1201 CAPLIN ST HOUSTON TX 77022      | H |
| 4351 | 2105 TIDWELL RD HOUSTON TX 77093     | H |
| 4352 | 306 KELLEY ST HOUSTON TX 77009       | H |
| 4355 | 3200 YALE ST HOUSTON TX 77018        | H |
| 4375 | 2713 CAPLIN ST HOUSTON TX 77026      | H |
| 4379 | 7045 AIRLINE DR HOUSTON TX 77076     | H |
| 4384 | 260 COOPER RD HOUSTON TX 77076       | H |
| 4386 | 1006 HENRY ST HOUSTON TX 77009       | H |
| 4392 | 306 KELLEY ST HOUSTON TX 77009       | H |
| 4410 | 1506 OVID ST HOUSTON TX 77007        | H |
| 4416 | 247 HOHLDALE ST HOUSTON TX 77022     | H |
| 4418 | 7215 HILLSBORO ST HOUSTON TX 77020   | H |
| 4010 | 6102 GLENCOE ST HOUSTON TX 77087     | I |
| 4012 | 8805 DEXTER BLVD HOUSTON TX 77075    | I |
| 4015 | 6418 RIDGEWAY DR HOUSTON TX 77087    | I |



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|------|---|---|
| 4018 | 12013 PALMDATE ST HOUSTON TX 77034      | I |
| 4019 | 1802 N MACGREGOR WAY HOUSTON TX 77023   | I |
| 4021 | 7926 GLENVIEW DR HOUSTON TX 77061       | I |
| 4022 | 5219 LEELAND ST HOUSTON TX 77023        | I |
| 4031 | 8805 DEXTER BLVD HOUSTON TX 77075       | I |
| 4049 | 8152 LYNN ST HOUSTON TX 77017           | I |
| 4050 | 422 TENNESSEE ST HOUSTON TX 77029       | I |
| 4061 | 8805 DEXTER BLVD HOUSTON TX 77075       | I |
| 4063 | 5118 TELEPHONE RD HOUSTON TX 77087      | I |
| 4069 | 6617 AVENUE K HOUSTON TX 77011          | I |
| 4073 | 7719 ARBERRY ST HOUSTON TX 77012        | I |
| 4074 | 5118 TELEPHONE RD HOUSTON TX 77087      | I |
| 4094 | 8010 ELWOOD ST HOUSTON TX 77012         | I |
| 4103 | 6102 GLENCOE ST HOUSTON TX 77087        | I |
| 4117 | 125 N CAROLINA ST HOUSTON TX 77029      | I |
| 4123 | 209 S 69TH ST HOUSTON TX 77011          | I |
| 4125 | 2200 JEFFERSON ST HOUSTON TX 77003      | I |
| 4146 | 4217 CLAY ST HOUSTON TX 77023           | I |
| 4157 | 7726 CAYTON ST HOUSTON TX 77061         | I |
| 4158 | 7027 NARCISSUS ST HOUSTON TX 77087      | I |
| 4161 | 422 TENNESSEE ST HOUSTON TX 77029       | I |
| 4165 | 3702 LAZYWOOD LN HOUSTON TX 77023       | I |
| 4172 | 6713 ILEX ST HOUSTON TX 77087           | I |
| 4173 | 5701 DORBRANDT ST HOUSTON TX 77023      | I |
| 4176 | 7721 SHERMAN ST HOUSTON TX 77012        | I |
| 4181 | 1013 MAXEY RD HOUSTON TX 77015          | I |
| 4198 | 2200 JEFFERSON ST HOUSTON TX 77003      | I |
| 4210 | 11047 LAFFERTY OAKS ST HOUSTON TX 77013 | I |
| 4212 | 11047 LAFFERTY OAKS ST HOUSTON TX 77013 | I |
| 4215 | 1910 KOLFAHL ST HOUSTON TX 77023        | I |
| 4240 | 4217 CLAY ST HOUSTON TX 77023           | I |
| 4251 | 4217 CLAY ST HOUSTON TX 77023           | I |
| 4263 | 1422 BELL ST HOUSTON TX 77002           | I |
| 4269 | 5118 TELEPHONE RD HOUSTON TX 77087      | I |
| 4270 | 7423 MAGNOLIA ST HOUSTON TX 77023       | I |
| 4278 | 12861 MCNAIR ST HOUSTON TX 77015        | I |
| 4279 | 7721 SHERMAN ST HOUSTON TX 77012        | I |
| 4289 | 12861 MCNAIR ST HOUSTON TX 77015        | I |
| 4295 | 7423 MAGNOLIA ST HOUSTON TX 77023       | I |
| 4309 | 11047 LAFFERTY OAKS ST HOUSTON TX 77013 | I |
| 4312 | 8152 LYNN ST HOUSTON TX 77017           | I |
| 4329 | 7926 GLENVIEW DR HOUSTON TX 77061       | I |
| 4343 | 7726 CAYTON ST HOUSTON TX 77061         | I |
| 4346 | 8955 BROADWAY ST HOUSTON TX 77061       | I |
| 4373 | 803 KILROY ST HOUSTON TX 77013          | I |
| 4089 | 6406 INDIGO ST HOUSTON TX 77074         | J |
| 4115 | 6406 INDIGO ST HOUSTON TX 77074         | J |

|      |                                       |   |
|------|---------------------------------------|---|
| 4155 | 9315 EAGLE CREEK LN HOUSTON TX 77036  | J |
| 4195 | 10802 LANGDON LN HOUSTON TX 77072     | J |
| 4230 | 5201 GULFTON ST HOUSTON TX 77081      | J |
| 4304 | 7813 GESSNER DR HOUSTON TX 77036      | J |
| 4034 | 9222 KAPRI LN HOUSTON TX 77025        | K |
| 4036 | 16523 QUAIL PARK DR HOUSTON TX 77489  | K |
| 4038 | 14 BROADHURST DR HOUSTON TX 77047     | K |
| 4057 | 9306 BEVLYN DR HOUSTON TX 77025       | K |
| 4145 | 5806 SPELLMAN RD HOUSTON TX 77096     | K |
| 4170 | 16523 QUAIL PARK DR HOUSTON TX 77489  | K |
| 4171 | 16523 QUAIL PARK DR HOUSTON TX 77489  | K |
| 4185 | 4230 REGENCY DR HOUSTON TX 77045      | K |
| 4200 | 9306 BEVLYN DR HOUSTON TX 77025       | K |
| 4222 | 6333 N SOUTHWOOD CT HOUSTON TX 77035  | K |
| 4238 | 15119 ALROVER ST HOUSTON TX 77053     | K |
| 4242 | 11906 CHADWELL DR HOUSTON TX 77031    | K |
| 4275 | 4949 W OREM DR HOUSTON TX 77045       | K |
| 4296 | 8506 TRIPLE CROWN DR HOUSTON TX 77071 | K |
| 4335 | 16523 QUAIL PARK DR HOUSTON TX 77489  | K |
| 4374 | 14603 CIRCLECHASE DR HOUSTON TX 77489 | K |
| 4405 | 5303 SPELLMAN RD HOUSTON TX 77096     | K |



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District A

Item Creation Date:

LGL - Parcel AY20-056 and TCY23-014; City of Houston v. Aracely Nanez, et al.; Cause No. 1205019; Antoine Drive Paving & Drainage Project; WBS/CIP No. N-100009-0001-2.

Agenda Item#: 6.

**Summary:**

RECOMMENDATION from City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners into the registry of the court and pay all costs in connection with the eminent domain proceeding styled City of Houston v. Aracely Nanez, et al., Cause No. 05019, for acquisition of Parcels AY20-056 and TCY23-014 for the **ANTOINE DRIVE PAVING & DRAINAGE PROJECT - DISTRICT A - PECK**

**Background:**

The Antoine Drive Paving and Drainage Project is part of the City's Street and Traffic Control and Storm Drainage Program and is required to meet City of Houston design and safety standards and improve traffic, safety, and street drainage and remove the risk of structural flooding in the service area by providing for the design and construction of intersections at Hammerly Boulevard, Antoine Drive, and Hempstead Highway along with additional turning lanes, curbs, sidewalks, driveways, street lighting, traffic control, and necessary underground utilities.

This eminent domain proceeding involves the acquisition of easement interest in a parcel of land containing a total of 1608 square feet and the acquisition of a temporary construction easement. The property is located at 2106 Antoine Drive in the City of Houston. The property is owned by Aracely Nanez. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

**City's Appraisal for the Special Commissioners:** .....\$478,531.00

**Landowner's Appraisal for the Special Commissioners:** .....\$570,000.00

**Award of the Special Commissioners' Hearing.** .....\$510,000.00

Parcel AY20-056: \$508,600.00 and Parcel TCY23-014: \$1,400.00

**Court & Misc. Costs:** Special Commissioners' fees; \$1,500.00 (\$500.00 x 3); Process Service; \$90.00; Court Filings; \$350.00; **Estimated Total Court & Misc. Costs:** \$1,940.00.

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Arturo G. Michel, City Attorney

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Carol Ellinger Haddock, P.E.  
Director, Houston Public Works

**Prior Council Action:**

Ordinance No. 2022-0222, passed 3/23/2022  
Ordinance No. 2021-0984, passed 11/17/2021

**Amount and Source of Funding:**

\$510,000.00

Funds previously appropriated under Ordinance No. 2022-0222 out of the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax.

**Contact Information:**

Steven Beard ..... 832-393-6295  
Suzanne Chauvin..... 832-393-6219

**ATTACHMENTS:**

**Description**

Signed Cover sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:  
District A  
Item Creation Date:

LGL - Parcel AY20-056 and TCY23-014; City of Houston v. Aracely Nanez, et al.; Cause No. 1205019; Antoine Drive Paving & Drainage Project; WBS/CIP No. N-100009-0001-2.

Agenda Item#:

**Summary:**

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners of \$510,000.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

**Background:**

The Antoine Drive Paving and Drainage Project is part of the City's Street and Traffic Control and Storm Drainage Program and is required to meet City of Houston design and safety standards and improve traffic, safety, and street drainage and remove the risk of structural flooding in the service area by providing for the design and construction of intersections at Hammerly Boulevard, Antoine Drive, and Hempstead Highway along with additional turning lanes, curbs, sidewalks, driveways, street lighting, traffic control, and necessary underground utilities.

This eminent domain proceeding involves the acquisition of easement interest in a parcel of land containing a total of 1608 square feet and the acquisition of a temporary construction easement. The property is located at 2106 Antoine Drive in the City of Houston. The property is owned by Aracely Nanez. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

**City's Appraisal for the Special Commissioners:** .....\$478,531.00


**Landowner's Appraisal for the Special Commissioners:** .....\$570,000.00

**Award of the Special Commissioners' Hearing.** .....\$510,000.00


Parcel AY20-056: \$508,600.00 and Parcel TCY23-014: \$1,400.00

**Court & Misc. Costs:** Special Commissioners' fees; \$1,500.00 (\$500.00 x 3); Process Service; \$90.00; Court Filings; \$350.00;  
**Estimated Total Court & Misc. Costs:** \$1,940.00.

DocuSigned by:

  
074157848964440  
Arturo G. Michel, City Attorney

DocuSigned by:

  
A11962023  
A93C210B7233453  
Carol Ellinger Haddock, P.E.  
Director, Houston Public Works

**Prior Council Action:**

Ordinance No. 2022-0222, passed 3/23/2022; Ordinance No. 2021-0984, passed 11/17/2021.

**Amount and Source of Funding:**

\$510,000.00; Funds previously appropriated under Ordinance No. 2022-0222 out of the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax.

**Contact Information:**

Steven Beard .....832-393-6295  
Suzanne Chauvin..... 832-393-6219



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 11/2/2023

107177 - Repair Clamps - MOTION - (Coburn Supply Company, Inc.)

Agenda Item#: 7.

### **Summary:**

**COBURN SUPPLY COMPANY, INC** for Purchase of Repair Clamps for Houston Public Works - \$25,308.00 - Enterprise Fund

### **Background:**

**Informal Bids Received October 17, 2023, for 107177 – Approve an award to Coburn Supply Company, Inc., in the total amount of \$25,308.00 for the purchase of repair clamps for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company, Inc.** in the total amount of **\$25,308.00** for the purchase of repair clamps and that authorization be given to issue a purchase order for Houston Public Works.

These clamps are used to repair leaks and broken pipes in the City of Houston's underground water systems. Without these repair clamps the city would not be able to make temporary repairs to the aging infrastructure. This material allows the city to provide continuous water service to citizens with minimal interruptions.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Coburn Supply Company, Inc. has already received \$49,993.26 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD's e-bidding website and ten (10) bids were received as outlined below:

| <b><u>Company</u></b>          | <b><u>Total Amount</u></b> |
|--------------------------------|----------------------------|
| 1. Coburn Supply Company, Inc. | <b>\$25,308.00</b>         |
| 2. Swain Distribution, Inc.    | \$27,358.48                |
| 3. Ferguson Enterprises, LLC   | \$28,279.60                |
| 4. Consolidated Pipe & Supply  | \$29,032.00                |
| 5. Warehouse Merchants         | \$30,919.84                |
| 6. ROB Mac Industries          | \$34,799.64                |

|                                   |             |
|-----------------------------------|-------------|
| 7. Abacus Quality System Services | \$38,150.48 |
| 8. Tiles In Style, LLC            | \$54,931.28 |
| 9. Communication Square LLC       | \$63,337.34 |
| 10. Decoulant, Inc.               | \$66,880.00 |

**Coburn Supply Company, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$25,308.00.

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Coburn Supply Company, Inc, does not meet the requirements of HHF designation, and no certified firms were within five percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

| <u>Estimated Spending Authority:</u> |             |           |             |
|--------------------------------------|-------------|-----------|-------------|
| Department                           | FY2024      | Out Years | Total       |
| Houston Public Works                 | \$25,308.00 | \$0.00    | \$25,308.00 |

**Amount and Source of Funding:**

\$25,308.00  
Water and Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

| <b>Description</b> | <b>Type</b>        |
|--------------------|--------------------|
| Signed Coversheet  | Signed Cover sheet |



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

ALL

Item Creation Date: 11/2/2023

107177 - Repair Clamps - MOTION - (Coburn Supply Company, Inc.)

Agenda Item#: 7.

**Background:**

**Informal Bids Received October 17, 2023, for 107177 – Approve an award to Coburn Supply Company, Inc., in the total amount of \$25,308.00 for the purchase of repair clamps for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company, Inc.** in the total amount of **\$25,308.00** for the purchase of repair clamps and that authorization be given to issue a purchase order for Houston Public Works.

These clamps are used to repair leaks and broken pipes in the City of Houston’s underground water systems. Without these repair clamps the city would not be able to make temporary repairs to the aging infrastructure. This material allows the city to provide continuous water service to citizens with minimal interruptions.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Coburn Supply Company, Inc. has already received \$49,993.26 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD’s e-bidding website and ten (10) bids were received as outlined below:

| <u>Company</u>                    | <u>Total Amount</u> |
|-----------------------------------|---------------------|
| 1. Coburn Supply Company, Inc.    | \$25,308.00         |
| 2. Swain Distribution, Inc.       | \$27,358.48         |
| 3. Ferguson Enterprises, LLC      | \$28,279.60         |
| 4. Consolidated Pipe & Supply     | \$29,032.00         |
| 5. Warehouse Merchants            | \$30,919.84         |
| 6. ROB Mac Industries             | \$34,799.64         |
| 7. Abacus Quality System Services | \$38,150.48         |
| 8. Tiles In Style, LLC            | \$54,931.28         |
| 9. Communication Square LLC       | \$63,337.34         |
| 10. Decoulant, Inc.               | \$66,880.00         |

**Coburn Supply Company, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$25,308.00.

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Coburn Supply Company, Inc, does not meet the requirements of HHF designation, and no certified firms were within five percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
 Jediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

DocuSigned by:  
  
 Carol Ellinger-Haddock, E., Director  
 Houston Public Works

DS

| <u>Estimated Spending Authority:</u> |        |           |       |
|--------------------------------------|--------|-----------|-------|
| Department                           | FY2024 | Out Years | Total |
|                                      |        |           |       |



|                      |             |        |             |
|----------------------|-------------|--------|-------------|
| Houston Public Works | \$25,308.00 | \$0.00 | \$25,308.00 |
|----------------------|-------------|--------|-------------|

**Amount and Source of Funding:**

\$25,308.00

Water and Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Bid Tab

Ownership Information

Tax Form

Conflict of Interest

Form A

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/18/2023

I07102 - Flow Meters - MOTION - (Abacus Quality System Services, Inc.)

Agenda Item#: 8.

### **Summary:**

**ABACUS QUALITY SYSTEM SERVICES, INC** for Purchase of Flow Meters for Houston Public Works - \$39,000.00 - Enterprise Fund

### **Background:**

**I07102 - Informal Bids Received September 15, 2023. Approve an award to Abacus Quality System Services, Inc. in the total amount of \$39,000.00 for the purchase of flow meters for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Abacus Quality System Services, Inc.** in the total amount of **\$39,000.00** for the purchase of flow meters and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of twelve (12) sludge ultrasonic flow meters. Flow meters are used to measure the volume flow of sludge and mud in pipelines. These meters measure the flow by detecting the effect of fluid flow on an ultrasonic beam (or ultrasonic pulse). Without this equipment, the dryer operator cannot adjust or regulate the amount of sludge flowing into the centrifuge, which could potentially cause over or underfeeding, which could be a hazard of overheating or clogging the flash dryer and stopping production. When sludge treatment plant equipment malfunctions, it becomes a safety hazard for the environment and citizens residing in the surrounding neighborhoods.

The existing equipment is old and beyond economic repair and needs to be replaced. The cost estimate for repairs exceeds 70% of the cost for new equipment. The unit shall be a direct replacement of existing equipment with no modifications to the system.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Abacus Quality System Services, Inc.** has already received \$55,163.69 for other goods and/or services this fiscal year. This vendor is above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD's e-bidding website and ten (10) bids were received as outlined below:

| <b><u>Company</u></b>                   | <b><u>Total Amount</u></b> |
|---|----------------------------|
| 1. Abacus Quality System Services, Inc. | \$39,000.00                |
| 2. GK Techstar, LLC                     | \$40,527.00                |
| 3. SCM Consultants, Inc.                | \$41,160.00                |
| 4. h.m.t Services Corporation           | \$42,420.00                |
| 5. HD Supply, Inc.                      | \$42,666.00                |
| 6. US Product Distributors, Inc.        | \$44,462.16                |
| 7. Tech Service Solutions, Inc.         | \$45,497.88                |
| 8. American Oilfield Standard           | \$45,995.04                |
| 9. Bevco Company                        | \$47,928.00                |
| 10. Communication Square, LLC           | \$50,742.00                |

**Abacus Quality System Services, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$39,000.00.

**MWBE Participation:**

This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD’s e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Abacus Quality System Services, Inc. does not meet the requirements of HHF designation, and no certified firms were within five percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

Jedediah Greenfield, Chief Procurement Officer  
 Director  
 Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,  
 Houston Public Works

| <b><u>Estimated Spending Authority:</u></b> |             |           |             |
|---|-------------|-----------|-------------|
| Department                                  | FY2024      | Out Years | Total       |
| Houston Public Works                        | \$39,000.00 | \$0.00    | \$39,000.00 |

**Amount and Source of Funding:**

\$39,000.00  
 Water and Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/18/2023

I07102 - Flow Meters - MOTION - (Abacus Quality System Services, Inc.)

Agenda Item#: 10.

### **Background:**

**I07102 - Informal Bids Received September 15, 2023. Approve an award to Abacus Quality System Services, Inc. in the total amount of \$39,000.00 for the purchase of flow meters for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Abacus Quality System Services, Inc.** in the total amount of **\$39,000.00** for the purchase of flow meters and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of twelve (12) sludge ultrasonic flow meters. Flow meters are used to measure the volume flow of sludge and mud in pipelines. These meters measure the flow by detecting the effect of fluid flow on an ultrasonic beam (or ultrasonic pulse). Without this equipment, the dryer operator cannot adjust or regulate the amount of sludge flowing into the centrifuge, which could potentially cause over or underfeeding, which could be a hazard of overheating or clogging the flash dryer and stopping production. When sludge treatment plant equipment malfunctions, it becomes a safety hazard for the environment and citizens residing in the surrounding neighborhoods.

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This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. **Abacus Quality System Services, Inc.** has already received \$55,163.69 for other goods and/or services this fiscal year. This vendor is above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD's e-bidding website and ten (10) bids were received as outlined below:

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| 3. SCM Consultants, Inc.                       | \$41,160.00                |
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| 5. HD Supply, Inc.                             | \$42,666.00                |
| 6. US Product Distributors, Inc.               | \$44,462.16                |
| 7. Tech Service Solutions, Inc.                | \$45,497.88                |
| 8. American Oilfield Standard                  | \$45,995.04                |
| 9. Bevco Company                               | \$47,928.00                |
| 10. Communication Square, LLC                  | \$50,742.00                |

**Abacus Quality System Services, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$39,000.00.

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Abacus Quality System Services, Inc. does not meet the requirements of HHF designation, and no certified firms were within five percent.

### **Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



Jeddiah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

DS



Estimated Spending Authority:

| Department           | FY2024      | Out Years | Total       |
|----------------------|-------------|-----------|-------------|
| Houston Public Works | \$39,000.00 | \$0.00    | \$39,000.00 |

**Amount and Source of Funding:**

\$39,000.00  
Water and Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Bid Tab  
Ownership Information  
Tax Form  
Conflict of Interest  
Form A

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date: 11/13/2023

CNTL City of Houston Investment Policy

Agenda Item#: 9.

### **Summary:**

RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas

### **Background:**

The Texas Public Funds Investment Act and the City's Investment Policy require that City Council review the City's Investment Policy not less than annually and shall evidence by resolution that it has conducted such review. The last action was December 7, 2022.

The Controller's Office is requesting that Council approve a resolution to revise the Investment Policy for the City of Houston. The policy has been reviewed and approved by the City's Investment Committee (see below) at their meeting on October 26, 2023. The proposal is for no changes to the policy.

---

Chris Brown  
City of Houston Controller

### **Contact Information:**

Vernon Middleton Lewis 832.393.3518

Han Au - 832.393.3524

### **ATTACHMENTS:**

| <b>Description</b> | <b>Type</b>        |
|--------------------|--------------------|
| Coversheet         | Signed Cover sheet |



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

Item Creation Date: 11/13/2023

CNTL City of Houston Investment Policy

Agenda Item#: 9.

**Summary:**

RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas

**Background:**

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The Controller's Office is requesting that Council approve a resolution to revise the Investment Policy for the City of Houston. The policy has been reviewed and approved by the City's Investment Committee (see below) at their meeting on October 26, 2023. The proposal is for no changes to the policy.

DocuSigned by:

*Lenard Polk*

Chris Brown 11/28/2023  
City of Houston Controller

**Contact Information:**

Vernon Middleton Lewis 832.393.3518  
Han Au - 832.393.3524

**ATTACHMENTS:**

| Description                         | Type                        |
|-------------------------------------|-----------------------------|
| Investment Policy Resolution        | Ordinance/Resolution/Motion |
| City of Houston - Investment Policy | Contract/Exhibit            |

DS  
*A*





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

MYR - Complete Communities LGC creation

Agenda Item#: 10.

### **Summary:**

RESOLUTION of the City Council of the City of Houston, Texas, authorizing the creation of Houston Complete Communities, a Local Government Corporation; approving the Certificate of Formation and Bylaws; appointing the initial Board of Directors and Chair of the Board

### **Background:**

The Mayor's Office of Complete Communities (MOCC)'s mission is to champion community-identified projects and programs with the core objective of providing foundational resources to residents in under-resourced neighborhoods in Houston to improve access to services for residents and businesses and create sustainable economic growth and improve the quality of life of Houstonians and the City as a whole. To date, the City has identified Acres Home, Alief-Westwood, Fort Bend Houston, Gulfton, Kashmere Gardens, Magnolia Park-Manchester, Near Northside, Second Ward, Sunnyside, and Third Ward as some of Houston's most under-resourced neighborhoods. Strategic efforts to revitalize Houston's most under-resourced neighborhoods through community identified projects and programs is critical to facilitating a more equitable distribution of services throughout the city and create a more prosperous Houston for all Houstonians, including the Houstonians who work and live in Houston's most under-resourced neighborhoods.

In furtherance of MOCC's objectives and to engage in strategic efforts to revitalize Houston's most under-resourced neighborhoods through community identified projects and programs to facilitate a more equitable distribution of services throughout the City, with a specific focus in Houston's most under-resourced neighborhoods, the Administration requests City Council approve a resolution authorizing the creation of Houston Complete Communities, Inc., ("HCC, Inc.") a local government corporation, approving its certificate of formation and bylaws, and appointing HCC, Inc.'s initial board of directors and chair of the board.

HCC Inc.'s focus is to aid, assist and act on behalf of the City to promote, advocate for, and facilitate public-private partnerships concerning the implementation of innovative community-identified projects and programs that address needs and improve access to services for residents and businesses in Houston's most under-resourced neighborhoods, with the mission of creating a more equitable and prosperous Houston for all Houstonians by collaborating with local stakeholders to improve designated neighborhoods.

The initial board of the LGC is shown below:

- Position 1 (Chair) Desrye Morgan
- Position 2 Joesetta Jones

- Position 3 Dorian Cockrell
- Position 4 Stephen Ives
- Position 5 Antoinette Jackson
- Position 6 Jena Moreno
- Position 7 [Elizabeth Nunez-Martin](#)

\*\* The Director of the Houston Complete Communities Inc., shall be an Ex-Officio non-voting member of the Board.

---

Shannon Buggs, Director  
Mayor's Office of Complete Communities

**Contact Information:**

Shannon Buggs, Director  
Mayor's Office

**Phone:** 832-393-1085

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

Item Creation Date:

MYR - Complete Communities LGC creation

Agenda Item#: 10.

**Summary:**

RESOLUTION of the City Council of the City of Houston, Texas, authorizing the creation of Houston Complete Communities, a Local Government Corporation; approving the Certificate of Formation and Bylaws; appointing the initial Board of Directors and Chair of the Board

**Background:**

The Mayor's Office of Complete Communities (MOCC)'s mission is to champion community-identified projects and programs with the core objective of providing foundational resources to residents in under-resourced neighborhoods in Houston to improve access to services for residents and businesses and create sustainable economic growth and improve the quality of life of Houstonians and the City as a whole. To date, the City has identified Acres Home, Alief-Westwood, Fort Bend Houston, Gulfton, Kashmere Gardens, Magnolia Park-Manchester, Near Northside, Second Ward, Sunnyside, and Third Ward as some of Houston's most under-resourced neighborhoods. Strategic efforts to revitalize Houston's most under-resourced neighborhoods through community identified projects and programs is critical to facilitating a more equitable distribution of services throughout the city and create a more prosperous Houston for all Houstonians, including the Houstonians who work and live in Houston's most under-resourced neighborhoods.

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HCC Inc.'s focus is to aid, assist and act on behalf of the City to promote, advocate for, and facilitate public-private partnerships concerning the implementation of innovative community-identified projects and programs that address needs and improve access to services for residents and businesses in Houston's most under-resourced neighborhoods, with the mission of creating a more equitable and prosperous Houston for all Houstonians by collaborating with local stakeholders to improve designated neighborhoods.

The initial board of the LGC is shown below:

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- Position 2 Joesetta Jones
- Position 3 Dorian Cockrell
- Position 4 Stephen Ives
- Position 5 Antoinette Jackson
- Position 6 Jena Moreno
- Position 7 Elizabeth Nunez-Martin

\*\* The Director of the Houston Complete Communities Inc., shall be an Ex-Officio non-voting member of the Board.

DocuSigned by:

*Shannon Buggs*

Shannon Buggs, Director  
Mayor's Office of Complete Communities

**Contact Information:**

Shannon Buggs, Director  
Mayor's Office  
Phone: 832-393-1085

**ATTACHMENTS:**

| Description   | Type                        |
|---|-----------------------------|
| Final Resolution, Certificate of Formation and Bylaws<br>11/28/2023 | Ordinance/Resolution/Motion |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date:

PLN - Ordinance authorizing the creation of a Citywide Truck Route Plan

Agenda Item#: 11.

### **Summary:**

ORDINANCE AMENDING CHAPTER 33 OF THE CODE OF ORDINANCES OF THE CITY OF HOUSTON by adding a new Division 6, Citywide Truck Route Plan to Article IX, Major Plans; establishing criteria and providing for the evaluation and potential creation of a Citywide Truck Route Plan; providing for other matters related to the subject; providing for a penalty; and establishing an effective date

### **Background:**

#### **Summary**

Ordinance amending Chapter 33 of the City of Houston Code of Ordinances to authorize the Planning and Development Department to establish a Citywide Truck Route Plan with the aim of effectively managing freight movement, enhancing roadway safety, and improving the quality of life in Houston by guiding commercial vehicles to travel on the designated truck routes.

#### **Background**

The Houston-Galveston Area Council (H-GAC) estimates that freight tonnage in the Houston metropolitan area will grow by 60% from 2015 to 2040. The growing freight activities have created a series of challenges. Cut through truck traffic in residential neighborhoods have created traffic safety hazards, roadway damage, noise pollution, and poor air quality in many of our neighborhoods. As the freight movement in the city and the region continue to grow, the through truck traffic has also become a prevailing issue for neighborhoods, especially those in close proximity to the port and the major industry areas.

The proposed enabling ordinance will authorize the Planning and Development Department to establish a Citywide Truck Route Plan by creating objective criteria to designate certain Houston roadways as Truck Routes. The plan will address freight movement on city roadways, improve multi-modal safety, maintain infrastructure in state of good repair, and enhance quality of life for neighborhoods and all users of the road.

The Planning and Development Department collected input and ideas from concerned residents and stakeholders through three public meetings, two stakeholder meetings, community survey, trucking industry survey, online truck hotspot mapping tool, and neighborhood tours. In addition, two interdepartmental meetings and two interagency meetings were conducted to inform and engage representatives from other city departments and partner agencies in the formulation of the plan.

Planning staff presented the proposed ordinance to the Planning Commission on October 19, 2023 and will present to the Transportation, Technology, and Infrastructure Committee on November 9, 2023.

The Planning and Development Department recommends City Council adopt the ordinance and authorize the establishment of a citywide truck route plan.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

**Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Muxian Fang, Planner Manager  
832-393-6537

**ATTACHMENTS:**

**Description**

RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/14/2023

ALL

Item Creation Date:

PLN - Ordinance authorizing the creation of a Citywide Truck Route Plan

Agenda Item#: 39.

### **Background:**

#### **Summary**

Ordinance amending Chapter 33 of the City of Houston Code of Ordinances to authorize the Planning and Development Department to establish a Citywide Truck Route Plan with the aim of effectively managing freight movement, enhancing roadway safety, and improving the quality of life in Houston by guiding commercial vehicles to travel on the designated truck routes.

#### **Background**

The Houston-Galveston Area Council (H-GAC) estimates that freight tonnage in the Houston metropolitan area will grow by 60% from 2015 to 2040. The growing freight activities have created a series of challenges. Cut through truck traffic in residential neighborhoods have created traffic safety hazards, roadway damage, noise pollution, and poor air quality in many of our neighborhoods. As the freight movement in the city and the region continue to grow, the through truck traffic has also become a prevailing issue for neighborhoods, especially those in close proximity to the port and the major industry areas.

The proposed enabling ordinance will authorize the Planning and Development Department to establish a Citywide Truck Route Plan by creating objective criteria to designate certain Houston roadways as Truck Routes. The plan will address freight movement on city roadways, improve multi-modal safety, maintain infrastructure in state of good repair, and enhance quality of life for neighborhoods and all users of the road.

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The Planning and Development Department recommends City Council adopt the ordinance and authorize the establishment of a citywide truck route plan.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "M. Brown", is written over a blue DocuSign signature line.

51C3A0FD66F743D  
Margaret Wallace Brown, AICP, CNU-A

Director

Planning and Development Department

#### **Contact Information:**

Anna Sedillo, Council Liaison

832-393-6578

Muxian Fang, Planner Manager

832-393-6537



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

HR-Master Classification Plan Amend Ord. 2023-531

Agenda Item#: 12.

### **Summary:**

ORDINANCE amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834, as most recently amended by City of Houston Ordinance No. 2023-531); to add (15) fifteen new job classifications; and amend (5) five pay grades

### **Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by adding 15 (fifteen) new job classifications and amending 5 (five) pay grades. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. The RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

Funding for this item is adopted in the FY 2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **A. Add Job Classifications**

| <b><u>New Job Title</u></b>                       | <b><u>New Grade</u></b> |
|---|-------------------------|
| Assistant Laboratory Chief                        | 29                      |
| Certified Medical Assistant                       | 9                       |
| Employee Relations Specialist                     | 17                      |
| HRIM Manager                                      | 30                      |
| HRIM Professional                                 | 26                      |
| Industrial/Organizational Psychology Practitioner | 28                      |
| Laboratory Chief                                  | 31                      |
| Optometrist                                       | 31                      |
| Safety Manager                                    | 27                      |
| Senior Employee Relations Specialist              | 21                      |
| Senior HRIM Professional                          | 28                      |
| Senior Shared Services Specialist                 | 21                      |
| Senior Talent Acquisition Specialist              | 21                      |
| Shared Services Specialist                        | 17                      |

Shared Services Specialist

17

Talent Acquisition Specialist

17

**B. Change Pay Grades**

| <b><u>Job Title</u></b> | <b><u>Current Grade</u></b> | <b><u>New Grade</u></b> |
|-------------------------|-----------------------------|-------------------------|
| Chief Nurse, RN         | 25                          | 26                      |
| Public Health Nurse I   | 15                          | 19                      |
| Public Health Nurse II  | 17                          | 21                      |
| Public Health Nurse III | 21                          | 23                      |
| Public Health Nurse IV  | 22                          | 24                      |

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Jane Cheeks  
Human Resources Director

**Prior Council Action:**

Rev. to Ord. 98-834 as amended by 2023-531

**Contact Information:**

Bob Johnson 832-393-6083

Arilynn Ceasar 832-393-8036

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

HR-Master Classification Plan Amend Ord. 2023-531

Agenda Item#: 12.

### **Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing by adding 15 (fifteen) new job classifications and amending 5 (five) pay grades. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes. The RCA is for the purpose of establishing the titles as authorized classifications. Use of these titles in the future for budgeted positions will be subject to separate review.

Funding for this item is adopted in the FY 2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

| <b>A. Add Job Classifications</b>                 |                  |
|---|------------------|
| <b>New Job Title</b>                              | <b>New Grade</b> |
| Assistant Laboratory Chief                        | 29               |
| Certified Medical Assistant                       | 9                |
| Employee Relations Specialist                     | 17               |
| HRIM Manager                                      | 30               |
| HRIM Professional                                 | 26               |
| Industrial/Organizational Psychology Practitioner | 28               |
| Laboratory Chief                                  | 31               |
| Optometrist                                       | 31               |
| Safety Manager                                    | 27               |
| Senior Employee Relations Specialist              | 21               |
| Senior HRIM Professional                          | 28               |
| Senior Shared Services Specialist                 | 21               |
| Senior Talent Acquisition Specialist              | 21               |
| Shared Services Specialist                        | 17               |
| Talent Acquisition Specialist                     | 17               |

| <b>B. Change Pay Grades</b> |                      |                  |
|-----------------------------|----------------------|------------------|
| <b>Job Title</b>            | <b>Current Grade</b> | <b>New Grade</b> |
| Chief Nurse, RN             | 25                   | 26               |
| Public Health Nurse I       | 15                   | 19               |
| Public Health Nurse II      | 17                   | 21               |
| Public Health Nurse III     | 21                   | 23               |
| Public Health Nurse IV      | 22                   | 24               |

DocuSigned by:

Jane Cheeks

Human Resources Director

### **Prior Council Action:**

Rev. to Ord. 98-834 as amended by 2023-531

### **Contact Information:**

Bob Johnson 832-393-6083  
Arlynn Ceasar 832-393-8036



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/4/2023

### HCD22-87 Amended Affordable Home Development Program Guidelines

Agenda Item#: 14.

#### **Summary:**

ORDINANCE authorizing a revision to the Affordable Home Development Program Guidelines

#### **Background:**

The Housing and Community Development Department (HCD), recommends Council approval of an Ordinance authorizing changes to HCD's Affordable Home Development Program (AHDP) Guidelines. The objective of the AHDP is to boost Houston's affordable housing stock by providing funding for newly constructed, affordable single-family homes and/or infrastructure construction in Large Tract Developments for Low, Moderate and Middle Income (LMMI) Households. Funding for this program is made available through Uptown TIRZ Series 2021 Affordable Home Funds to support eligible developers and households.

The changes to the Guidelines will be implemented in the following areas:

- Added a downpayment assistance pathway – There are now two pathways with which the City can partner with Developers and award funds to accomplish the AHDP Objective:
  - o Reimbursement of Development costs in the form of a forgivable loan that can be used for eligible costs.
  - o Down Payment Assistance – The City will provide down payment assistance to qualified LMMI Homebuyers of Developer's homes in the development.
- Added Monitoring requirements
- Added property requirements
- Added Down Payment Assistance Pathway requirements.
- Clarifications and additions made to regulation considerations including but not limited to; Debarment, changes to record keeping, retention and file management, changes to access to records and changes to MWSBE and Pay or Play requirements.

Version 2.0 of the AHDP Guidelines reflects the adjustments necessary to ease the City's affordable housing crisis. Surging housing prices, increasing construction costs, rising interest rates, and a climate of economic uncertainty is making homeownership for LMMI households increasingly challenging. The revised guidelines provide HCD one more tool to increase the City's affordable housing supply.

#### **Fiscal Note**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no significant Fiscal

Operating impact is anticipated as a result of this project.

This item was reviewed by the Housing and Community Affairs (HCA) Committee on November 15, 2022 and the HCA Chair was briefed on November 8, 2023.

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Keith W. Bynam, Director

**Prior Council Action:**

01/06/2021 (O) 2021-17; 03/24/2011 (O) 2021-211;  
05/05/2021 (O) 2021-354; 09/01/2021 (O) 2021-756;  
11/16/2021 (O) 2021-973

**Contact Information:**

Roxanne Lawson, Division Manager  
Housing and Community Development Department  
**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/4/2023

HCD22-87 Amended Affordable Home Development Program Guidelines

Agenda Item#: 5.

**Background:**

The Housing and Community Development Department (HCD), recommends Council approval of an Ordinance authorizing changes to HCD's Affordable Home Development Program (AHDP) Guidelines. The objective of the AHDP is to boost Houston's affordable housing stock by providing funding for newly constructed, affordable single-family homes and/or infrastructure construction in Large Tract Developments for Low, Moderate and Middle Income (LMMI) Households. Funding for this program is made available through Uptown TIRZ Series 2021 Affordable Home Funds to support eligible developers and households.

The changes to the Guidelines will be implemented in the following areas:

- Added a downpayment assistance pathway – There are now two pathways with which the City can partner with Developers and award funds to accomplish the AHDP Objective:
  - o Reimbursement of Development costs in the form of a forgivable loan that can be used for eligible costs.
  - o Down Payment Assistance – The City will provide down payment assistance to qualified LMMI Homebuyers of Developer's homes in the development.
- Added Monitoring requirements
- Added property requirements
- Added Down Payment Assistance Pathway requirements.
- Clarifications and additions made to regulation considerations including but not limited to; Debarment, changes to record keeping, retention and file management, changes to access to records and changes to MWSBE and Pay or Play requirements.

Version 2.0 of the AHDP Guidelines reflects the adjustments necessary to ease the City's affordable housing crisis. Surging housing prices, increasing construction costs, rising interest rates, and a climate of economic uncertainty is making homeownership for LMMI households increasingly challenging. The revised guidelines provide HCD one more tool to increase the City's affordable housing supply.

**Fiscal Note**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no significant Fiscal Operating impact is anticipated as a result of this project.

This item was reviewed by the Housing and Community Affairs Committee on November 15, 2022 and the Chair was briefed on October 11, 2023.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

**Prior Council Action:**

01/06/2021 (O) 2021-17; 03/24/2011 (O) 2021-211;  
05/05/2021 (O) 2021-354; 09/01/2021 (O) 2021-756;  
11/16/2021 (O) 2021-973

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

| <b>Description</b>    | <b>Type</b>        |
|-----------------------|--------------------|
| Cover Sheet           | Signed Cover sheet |
| Public Notice         | Public Notice      |
| Draft AHDP Guidelines | Backup Material    |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District H

Item Creation Date: 7/28/2023

HCD23-84 - Avenue Community Development Corporation

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **AVENUE COMMUNITY DEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds to provide Housing Education and Counseling Services for approximately 475 low-to-moderate income households - **DISTRICT H - CISNEROS**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Avenue Community Development Corporation (Avenue), providing up to \$200,000.00 in Community Development Block Grant (CDBG) funds to provide housing education and counseling services for approximately 475 low-to-moderate income households.

These services will be provided in the form of pre-purchase education classes and counseling, post purchase one-on-one counseling and semi-annual workshops, and foreclosure intervention counseling. The program will seek to serve households living at or below 80% AMI and BIPOC (Black, Indigenous, and People of Color) or limited English proficiency households.

| <b>Category</b>  | <b>Amount</b>       | <b>Percent</b> |
|------------------|---------------------|----------------|
| Program Services | \$170,066.00        | 85.03%         |
| Administrative   | \$29,934.00         | 14.97%         |
| <b>Total</b>     | <b>\$200,000.00</b> | <b>100.00%</b> |

HCD conducted a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with a one-year renewal option, at the City's discretion. Avenue CDC was one of the agencies selected. This Agreement would provide funding from January 1, 2024 through December 31, 2024.

Avenue has received funding through numerous contracts and Agreements with the City since 2000 and had no findings on its last compliance monitoring.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

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Keith W. Bynam, Director

**Amount and Source of Funding:**

\$200,000.00 Federal Government – Grant Fund (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/14/2023

District H

Item Creation Date: 7/28/2023

HCD23-84 - Avenue Community Development Corporation

Agenda Item#: 4.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Avenue Community Development Corporation (Avenue), providing up to \$200,000.00 in Community Development Block Grant (CDBG) funds to provide housing education and counseling services for approximately 475 low-to-moderate income households.

These services will be provided in the form of pre-purchase education classes and counseling, post purchase one-on-one counseling and semi-annual workshops, and foreclosure intervention counseling. The program will seek to serve households living at or below 80% AMI and BIPOC (Black, Indigenous, and People of Color) or limited English proficiency households.

| Category         | Amount              | Percent        |
|------------------|---------------------|----------------|
| Program Services | \$170,066.00        | 85.03%         |
| Administrative   | \$29,934.00         | 14.97%         |
| <b>Total</b>     | <b>\$200,000.00</b> | <b>100.00%</b> |

HCD conducted a Notice of Funding Availability (NOFA) for CDBG services in December 2022 with a one-year renewal option, at the City's discretion. Avenue CDC was one of the agencies selected. This Agreement would provide funding from January 1, 2024 through December 31, 2024.

Avenue has received funding through numerous contracts and Agreements with the City since 2000 and had no findings on its last compliance monitoring.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

### **Amount and Source of Funding:**

\$200,000.00 Federal Government – Grant Fund (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

| Description            | Type            |
|------------------------|-----------------|
| Public Notice          | Public Notice   |
| Affidavit of Ownership | Backup Material |
| Delinquent Tax Report  | Backup Material |





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/20/2023

### HCD23-116 SEARCH Homeless Services - Rapid Re-Housing

Agenda Item#: 16.

#### **Summary:**

ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **SEARCH HOMELESS SERVICES** providing Emergency Solutions Grants Funds for Rapid Rehousing Case Management and Navigation Services to homeless households

#### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services, providing up to \$327,538.00 in Emergency Solution Grant (ESG) funds for a program providing rapid re-housing case management to a minimum of one hundred (100) households.

SEARCH Homeless Services will provide housing stability case management and navigation services to homeless households placed into permanent housing through The Way Home. Case Managers will work to ensure housing stability, assist in resolving landlord-tenant conflicts, and assist with linkages to additional services throughout the household's duration in the program.

| <b>CATEGORY</b>  | <b>AMOUNT</b>       | <b>PERCENT</b> |
|------------------|---------------------|----------------|
| Program Services | \$327,538.00        | 100.00%        |
| Administration   | \$0.00              | 0.00%          |
| <b>Total</b>     | <b>\$327,538.00</b> | <b>100.00%</b> |

SEARCH Homeless Services was initially selected by Child Care Council, Inc. as a rapid re-housing case management service provider while serving as administrator of the City's Homeless Services Program (HSP). Child Care Council, Inc.'s Agreement to operate as the HSP administrator is not being renewed and will expire on March 31, 2024. To avoid a gap in homeless response system services, the City selected SEARCH Homeless Services from the existing rapid re-housing case management providers to continue operations and will release a NOFA in 2024.

The Agreement term will provide funding from January 1, 2024 – December 31, 2024. SEARCH Homeless Services has received funding from the City of Houston for various agreements since 1996. There were no findings or concerns in the most recent compliance monitoring.

#### **Fiscal Note:**

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on October 17, 2023.

---

Keith W. Bynam, Director

**Amount and Source of Funding:**

\$327,538.00 Federal Government – Grant Funded (5000)

**Contact Information:**

Roxanne Lawson,  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/14/2023

ALL

Item Creation Date: 10/20/2023

HCD23-116 SEARCH Homeless Services - Rapid Re-Housing

Agenda Item#: 11.

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and SEARCH Homeless Services, providing up to \$327,538.00 in Emergency Solution Grant (ESG) funds for a program providing rapid re-housing case management to a minimum of one hundred (100) households.

SEARCH Homeless Services will provide housing stability case management and navigation services to homeless households placed into permanent housing through The Way Home. Case Managers will work to ensure housing stability, assist in resolving landlord-tenant conflicts, and assist with linkages to additional services throughout the household's duration in the program.

| CATEGORY         | AMOUNT              | PERCENT        |
|------------------|---------------------|----------------|
| Program Services | \$327,538.00        | 100.00%        |
| Administration   | \$0.00              | 0.00%          |
| <b>Total</b>     | <b>\$327,538.00</b> | <b>100.00%</b> |

SEARCH Homeless Services was initially selected by Child Care Council, Inc. as a rapid re-housing case management service provider while serving as administrator of the City's Homeless Services Program (HSP). Child Care Council, Inc.'s Agreement to operate as the HSP administrator is not being renewed and will expire on March 31, 2024. To avoid a gap in homeless response system services, the City selected SEARCH Homeless Services from the existing rapid re-housing case management providers to continue operations and will release a NOFA in 2024.

The Agreement term will provide funding from January 1, 2024 – December 31, 2024. SEARCH Homeless Services has received funding from the City of Houston for various agreements since 1996. There were no findings or concerns in the most recent compliance monitoring.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on October 17, 2023.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

### **Amount and Source of Funding:**

\$327,538.00 Federal Government – Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson,  
(832) 394-6307

### **ATTACHMENTS:**

| Description            | Type            |
|------------------------|-----------------|
| Delinquent Tax Report  | Backup Material |
| Affidavit of Ownership | Backup Material |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date:

HFD—Assistance to Firefighters Grant FY2022 FEMA

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing submission of an electronic application for and acceptance of Grant funding through the Federal Emergency Management Agency for the **FEMA FY2022 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM**; declaring the City's eligibility for such Grant; authorizing the Chief of the Houston Fire Department to act as the City's representative in the application process, to accept and expend the Grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Program

### **Background:**

The Houston Fire Department (HFD) requests City Council to approve an ordinance authorizing the application for and acceptance of award from the Federal Emergency Management Agency (FEMA) FY 2022 Assistance to Firefighters Grant Program in the amount of \$475,119.30 with a cash match of \$71,267.90 for a total program cost of \$546,387.20. The anticipated project period is to begin July 07, 2023 and end on July 6, 2025.

### **SPECIFIC EXPLANATION:**

The Houston Fire Department (HFD) requests City Council to approve an ordinance authorizing the application for and acceptance of award from the Federal Emergency Management Agency (FEMA) FY 2022 Assistance to Firefighters Grant Program in the amount of \$475,119.30 with a cash match of \$71,267.90 for a total program cost of \$546,387.20.

For the 2022 Assistance to Firefighters Grant (AFG), the Houston Fire Department (HFD) proposes one project; Blue Card Training program. Previously HFD was awarded the 2018, 2019 and 2020 AFG grant that has installed vehicle exhaust removal systems in our 76 busiest fire stations and provided Blue Card training. HFD is now requesting \$546,387.20. Previously, HFD secured funding from the 2018, 2019 and 2020 AFG grant to certify every officer, 650 Engineer Operators ("EOs,") Incident Command Technician in the Blue Card Program. The intent of this program is to address multiple core competencies identified in the National Preparedness Goal through the introduction of the Blue Card Hazard Zone Incident Command Training and Certification Program (Blue Card). The Blue Card program enables HFD to improve upon issues related to fire management and suppression, threat and hazard identification, operational coordination, and operational communication. As HFD implemented the training and certification process, the need to include all of our EOs became apparent, as EOs are capable of functioning as an officer for HFD. Therefore, HFD is now seeking \$546,387.20 to continue the Blue Card training for CE Certifications, renew licenses, and online subscription and overtime for students and instructors.

The Houston Fire Department also requests City Council to authorize the Fire Chief or his designee to act as the City's representative in the application process with the authority to apply for, accept, and expend the grant funds as awarded, and apply for, accept, and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval as to form of the City Attorney in connection with the grant not to exceed five years.

**Fiscal Note:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

---

Samuel Peña, Fire Chief  
Houston Fire Department

**Amount and Source of Funding:**

\$475,119.30 Federal Grant (Fund 5000)

\$71,267.90 Cash Match (Fund 1000)

**\$546,387.20 Total**

**Contact Information:**

Richard Galvan Phone: 832-394-7223

Michelle Mcleod Phone: 832-394-6744

**ATTACHMENTS:**

**Description**

HFD Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HFD-Assistance to Firefighters Grant FY2022 FEMA

Agenda Item#:

### **Background:**

The Houston Fire Department (HFD) requests City Council to approve an ordinance authorizing the application for and acceptance of award from the Federal Emergency Management Agency (FEMA) FY 2022 Assistance to Firefighters Grant Program in the amount of \$475,119.30 with a cash match of \$71,267.90 for a total program cost of \$546,387.20. The anticipated project period is to begin July 07, 2023 and end on July 6, 2025.

### **SPECIFIC EXPLANATION:**

The Houston Fire Department (HFD) requests City Council to approve an ordinance authorizing the application for and acceptance of award from the Federal Emergency Management Agency (FEMA) FY 2022 Assistance to Firefighters Grant Program in the amount of \$475,119.30 with a cash match of \$71,267.90 for a total program cost of \$546,387.20.

For the 2022 Assistance to Firefighters Grant (AFG), the Houston Fire Department (HFD) proposes one project; Blue Card Training program. Previously HFD was awarded the 2018, 2019 and 2020 AFG grant that has installed vehicle exhaust removal systems in our 76 busiest fire stations and provided Blue Card training. HFD is now requesting \$546,387.20. Previously, HFD secured funding from the 2018, 2019 and 2020 AFG grant to certify every officer, 650 Engineer Operators ("EOs,") Incident Command Technician in the Blue Card Program. The intent of this program is to address multiple core competencies identified in the National Preparedness Goal through the introduction of the Blue Card Hazard Zone Incident Command Training and Certification Program (Blue Card). The Blue Card program enables HFD to improve upon issues related to fire management and suppression, threat and hazard identification, operational coordination, and operational communication. As HFD implemented the training and certification process, the need to include all of our EOs became apparent, as EOs are capable of functioning as an officer for HFD. Therefore, HFD is now seeking \$546,387.20 to continue the Blue Card training for CE Certifications, renew licenses, and online subscription and overtime for students and instructors.

The Houston Fire Department also requests City Council to authorize the Fire Chief or his designee to act as the City's representative in the application process with the authority to apply for, accept, and expend the grant funds as awarded, and apply for, accept, and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval as to form of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

DocuSigned by:

*Samuel Peña*

9329BAD08AC849B

Samuel Peña, Fire Chief  
Houston Fire Department

### **Amount and Source of Funding:**

\$475,119.30 Federal Grant (Fund 5000)

\$71,267.90 Cash Match (Fund 1000)

**\$546,387.20 Total**

### **Contact Information:**

Richard Galvan Phone: 832-394-7223

Michelle Mcleod Phone: 832-394-6744



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District A, District B, District D, District F, District H, District  
I, District J, District K

Item Creation Date: 10/19/2023

ARA - Evolve Houston Purchase Order Addendum

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving and authorizing Purchase Order Addendum for Electric, Eco-Friendly and On-Demand Shared Ride Services within multiple Houston Complete Communities for the Administration and Regulatory Affairs Department; providing a maximum Contract amount - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; F - THOMAS; H - CISNEROS; I - GALLEGOS; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

The Administration & Regulatory Affairs Department Director and Chief Procurement Office recommends that City Council approve an ordinance creating an Addendum to a Purchase Order between the City of Houston and Evolve Houston ("Evolve") to provide electric, eco-friendly, and on-demand shared ride services within multiple Houston Complete Communities. The proposed purchase order will provide funding in the amount of \$281,000.00 to Evolve to fund services through Rye Enterprises LLC ("Ryde") from December 1, 2023 through and including July 31, 2024.

Evolve is a non-profit organization that aims to accelerate clean transportation through electrification. Evolve was created through a public-private collaboration in response to the City of Houston's Climate Action Plan. The City is a founding member of Evolve, along with the University of Houston, Shell Oil, NRG, and CenterPoint Energy.

Evolve's Microgrant Program, launched in August 2022, provides funding in amounts ranging from \$10,000 to as much as \$15,000 to companies that provide a range of clean-energy solutions – including micro-transportation options that facilitate free access for residents to essential services at City facilities such as the City's multi-service centers, libraries, community parks and pools. By tackling the first mile/last-mile commuting challenges, these micro-transportation options provide residents with access to fresh food and grocery stores, thereby enhancing community health and food security.

In June 2023, Ryde was the recipient of one of Evolve's microgrants. That funding, coupled with funding from Council District Service Fund program for District D in August 2023, helped Ryde to launch free transportation services within District D for the past several months. The service has become so popular that the City now wishes to expand Ryde services into the other Complete Communities service areas. If approved, Ryde will provide electric, eco-friendly, and on-demand

shared ride service Monday-Friday from 8 a.m. to 4 p.m., connecting residents in our vulnerable communities to nearby grocery stores, medical care, pharmacies, doctors' offices, schools, and other essential services in the community.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, " a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

**Fiscal Note**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority:**

| <b>Department</b>                   | <b>FY 2024</b> | <b>Out Years</b> | <b>Award Amount</b> |
|-------------------------------------|----------------|------------------|---------------------|
| Administration & Regulatory Affairs | \$244,628      | \$5,372          | \$250,000           |
| General Government                  | \$31,000       | -                | \$31,000            |

**Departmental Approval Authority:**

\_\_\_\_\_ -

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Jedediah Greenfield, CPO  
Strategic Procurement  
Division**

**Amount and Source of Funding:**

\$281,000.00  
General Fund  
Fund No. 1000

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Billy Rudolph Phone: (832) 393-8503  
Valerie Berry Phone: (832) 393-8510

**ATTACHMENTS:**

| <b>Description</b> | <b>Type</b>        |
|--------------------|--------------------|
| Signed Coversheet  | Signed Cover sheet |





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District A, District B, District D, District F, District H, District I, District J, District K

Item Creation Date: 10/19/2023

ARA - Evolve Houston Purchase Order Addendum

Agenda Item#: 20.

**Summary:**

ORDINANCE approving and authorizing a Purchase Order Addendum for Electric, Eco-Friendly and On-Demand Shared Ride Services within multiple Houston Complete Communities for the Administration and Regulatory Affairs Department; providing a maximum Contract amount - **DISTRICTS A - PECK; B - JACKSON; D - EVANS-SHABAZZ; F - THOMAS; H - CISNEROS; I - GALLEGOS; J - POLLARD and K - CASTEX-TATUM**

**Background:**

The Administration & Regulatory Affairs Department Director and Chief Procurement Office recommends that City Council approve an ordinance creating an Addendum to a Purchase Order between the City of Houston and Evolve Houston ("Evolve") to provide electric, eco-friendly, and on-demand shared ride services within multiple Houston Complete Communities. The proposed purchase order will provide funding in the amount of \$281,000.00 to Evolve to fund services through Rye Enterprises LLC ("Ryde") from December 1, 2023 through and including July 31, 2024.

Evolve is a non-profit organization that aims to accelerate clean transportation through electrification. Evolve was created through a public-private collaboration in response to the City of Houston's Climate Action Plan. The City is a founding member of Evolve, along with the University of Houston, Shell Oil, NRG, and CenterPoint Energy.

Evolve's Microgrant Program, launched in August 2022, provides funding in amounts ranging from \$10,000 to as much as \$15,000 to companies that provide a range of clean-energy solutions – including micro-transportation options that facilitate free access for residents to essential services at City facilities such as the City's multi-service centers, libraries, community parks and pools. By tackling the first mile/last-mile commuting challenges, these micro-transportation options provide residents with access to fresh food and grocery stores, thereby enhancing community health and food security.

In June 2023, Ryde was the recipient of one of Evolve's microgrants. That funding, coupled with funding from Council District Service Fund program for District D in August 2023, helped Ryde to launch free transportation services within District D for the past several months. The service has become so popular that the City now wishes to expand Ryde services into the other Complete Communities service areas. If approved, Ryde will provide electric, eco-friendly, and on-demand shared ride service Monday-Friday from 8 a.m. to 4 p.m., connecting residents in our vulnerable communities to nearby grocery stores, medical care, pharmacies, doctors' offices, schools, and other essential services in the community.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements, " a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies."

**Fiscal Note**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority:**

| Department                          | FY 2024   | Out Years | Award Amount |
|-------------------------------------|-----------|-----------|--------------|
| Administration & Regulatory Affairs | \$244,628 | \$5,372   | \$250,000    |
| General Government                  | \$31,000  | -         | \$31,000     |

**Departmental Approval Authority:**

DocuSigned by:  
  
**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

DocuSigned by:  
  
**Jedediah Greenfield, CPO**  
**Strategic Procurement**  
**Division**

**Amount and Source of Funding:**

\$281,000.00  
 General Fund

Fund No. 1000

**Contact Information:**

Naelah Yahya Phone: (832) 393-8530

Billy Rudolph Phone: (832) 393-8503

Valerie Berry Phone: (832) 393-8510

**ATTACHMENTS:**

**Description**

11.6.2023 Complete\_Communities\_Area\_Map

11.3.2023 Signed Evolve PO Addendum

Funding Source

Coversheet (revised)

Caption

Ordinance (signed)

Sole Source Justification Form

**Type**

Backup Material

Backup Material

Financial Information

Signed Cover sheet

Other

Ordinance/Resolution/Motion

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D

Item Creation Date: 11/1/2023

25CF136 Declare surplus, approve, authorize sale of land -  
3315 Delano St. - For Houston Health Department

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing Purchase and Sale Agreement between the City of Houston, Texas, as Seller, and **HARRIS COUNTY, TEXAS**, as Buyer, for the property located at 3315 Delano Street, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**RECOMMENDATION:** Declare surplus to the City's needs and approve and authorize a Purchase and Sale Agreement between City of Houston (Seller) and Harris County (Buyer) for the sale of approximately 89,210 square feet of property located at 3315 Delano Street, Houston, Texas for the Houston Health Department (HHD).

**SPECIFIC EXPLANATION:** The City has declared the property located at 3315 Delano as surplus property and available for sale.

Therefore, GSD recommends declaring the property located at 3315 Delano Street surplus to the City's needs and selling the property to Harris County for the Riverside Hospital Site Revitalization Project. The sale price is the greater of either \$4,014,450.00 or \$45 per square foot as determined by the final survey.

**PROPERTY ADDRESS:** 3315 Delano Street, Houston, TX 77004

**FISCAL NOTE:** Revenue for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

**DIRECTOR'S SIGNATURE / DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Stephen Williams, M. Ed., M.P.A.  
Houston Health Department

**Prior Council Action:**

**Amount and Source of Funding:**

Revenue  
General Fund (1000)

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District D

Item Creation Date: 11/1/2023

25CF136 Declare surplus, approve, authorize sale of land - 3315 Delano St. - For  
Houston Health Department

Agenda Item#: 21.

**Summary:**

ORDINANCE approving and authorizing a Purchase and Sale Agreement between the City of Houston, Texas, as Seller, and Harris County, Texas, as Buyer, for the property located at 3315 Delano Street, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

**Background:**

**RECOMMENDATION:** Declare surplus to the City's needs and approve and authorize a Purchase and Sale Agreement between City of Houston (Seller) and Harris County (Buyer) for the sale of approximately 89,210 square feet of property located at 3315 Delano Street, Houston, Texas for the Houston Health Department (HHD).

**SPECIFIC EXPLANATION:** The City has declared the property located at 3315 Delano as surplus property and available for sale.

Therefore, GSD recommends declaring the property located at 3315 Delano Street surplus to the City's needs and selling the property to Harris County for the Riverside Hospital Site Revitalization Project. The sale price is the greater of either \$4,014,450.00 or \$45 per square foot as determined by the final survey.

**PROPERTY ADDRESS:** 3315 Delano Street, Houston, TX 77004

**FISCAL NOTE:** Revenue for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

**DIRECTOR'S SIGNATURE / DATE:**

DocuSigned by:

*C. J. Messian, Jr* 11/17/2023

C. J. Messian, Jr.

General Services Department

Stephen Williams, M. Ed., M.P.A.  
Houston Health Department

**Prior Council Action:**

**Amount and Source of Funding:**

Revenue  
General Fund (1000)

DS

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

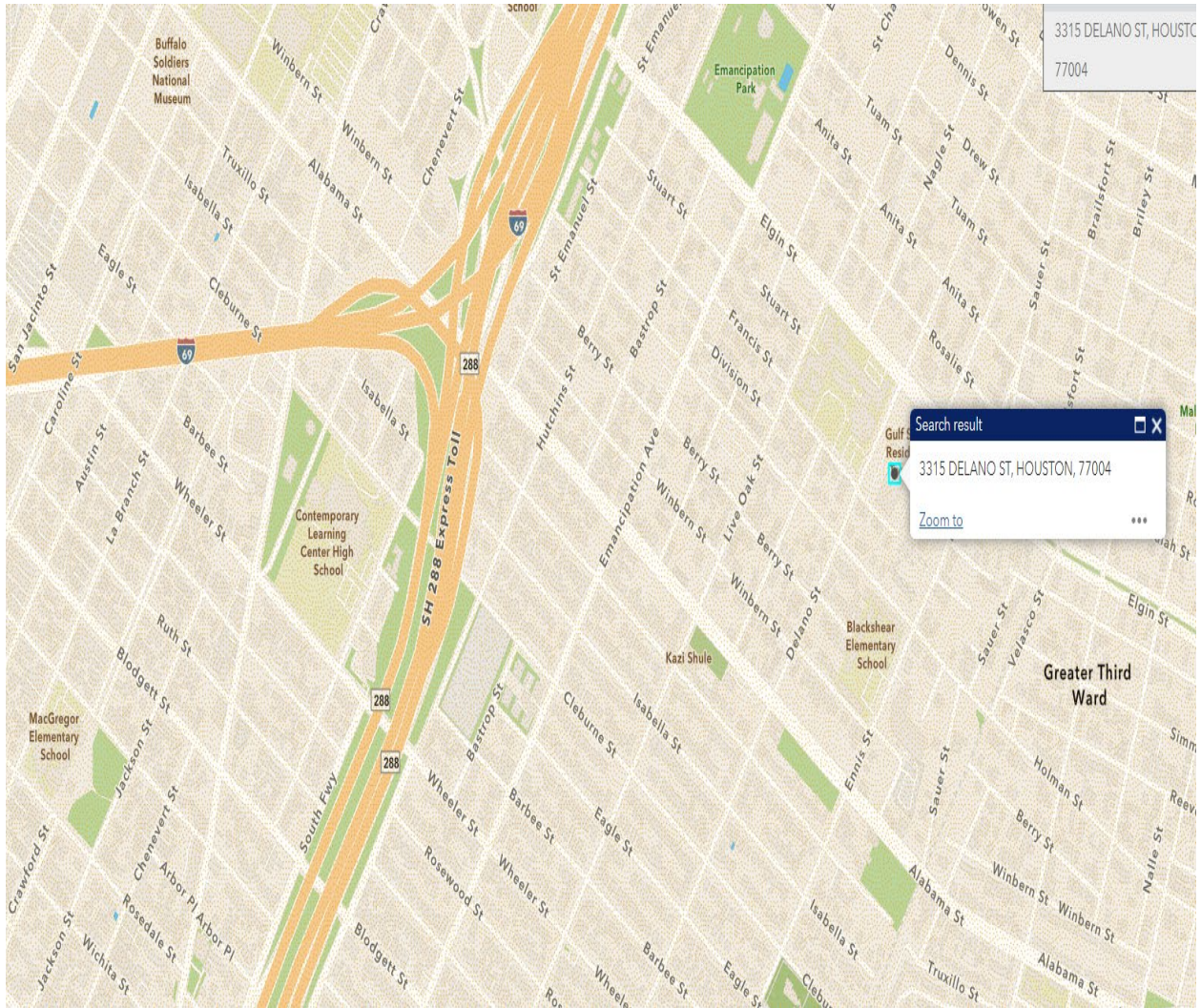
Caption

Form A

**Type**

Other

Backup Material



**Riverside Health Clinic**

**3315 Delano St Houston TX 77004**

**DISTRICT D**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D

Item Creation Date: 10/27/2023

25CONS551 – Award Construction Manager at Risk  
Contract – Structure Tone Southwest, LLC Holcombe Lab  
Expansion

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Construction Manager at Risk Contract with **STRUCTURE TONE SOUTHWEST, LLC** for the Holcombe Lab Expansion Project - \$9,852,340.00 - Grant Fund - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**RECOMMENDATION:** Award Construction Manager at Risk Contract.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) Contract to Structure Tone Southwest, LLC to provide pre-construction and construction phase services for the new Holcombe Lab Expansion for the Houston Health Department.

On April 7 and April 14, 2023, GSD advertised a Request for Proposals (RFP) containing selection criteria that ranked respondents on contractor's past projects, key personnel experience, and their proposed fees. The proposals were due May 4, 2023, and three firms responded. GSD evaluated proposals and interviewed all three firms. Structure Tone Southwest, LLC ranked highest and offers the best value for the city based on the advertised criteria.

**PROJECT LOCATION:** 2250 Holcombe, Houston, TX 77030

**PROJECT DESCRIPTION:** The project will design and construct a new, approximately 20,000 sf, three-story, Biosafety lab, which will be located adjacent to the existing lab. The new lab will be used to study emerging diseases in coordination with the Centers for Disease Control (CDC). It will operate on Mechanical, Electrical, Plumbing, and Technology (MEPT) systems, including a backup generator, which are independent of the existing systems currently on-site. The project will include additional utility connections, partial parking lot reconstruction, which includes additional parking spaces, utility routes, under-parking detention, sidewalks and landscaping. The project will also renovate approximately 3,200 square feet of space in the existing buildings to create additional storage areas and construct a Skybridge to connect the existing facility and the new lab.

**FUNDING SUMMARY:** It is recommended that City Council approve a CMAR contract to



Structure Tone Southwest, LLC for pre-construction and construction phase services.

The following amounts for construction and contingency are based on the construction manager's estimate of cost. The final cost of construction will be submitted to the Director for approval as part of the Guaranteed Maximum Price (GMP) proposal.

|                        |  |
|------------------------|--|
| \$ 9,200.00            | Pre-Construction Phase Services          |
| \$ 9,374,420.00        | Construction Cost (Estimate)             |
| \$ 468,720.00          | 5% Contingency (Estimate)                |
| <b>\$ 9,852,340.00</b> | <b>Total Estimated Contract Services</b> |

**M/WBE PARTICIPATION:** A contract-specific goal of **16.00%** MBE and **5.00%** WBE has been established for the construction phase services of this contract. The Construction Manager will submit the list of proposed certified subcontractors with the issuance of the GMP proposal.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**FISCAL NOTE:** No Fiscal Note is required on grant items.

**Estimated Spending Authority**

| Department                | Current FY | Out Year       | Total                 |
|---------------------------|------------|----------------|-----------------------|
| Houston Health Department | \$9,200.00 | \$9,843,140.00 | <b>\$9,852,340.00</b> |

**Estimated Fiscal Operating Impact**

| Department               | Current FY | FY 2025 | FY 2026   | FY 2027   | FY 2028   | Total              |
|--------------------------|------------|---------|-----------|-----------|-----------|--------------------|
| Holcombe Lab<br>H-000426 | \$ 0       | \$ 0    | \$896,000 | \$941,000 | \$988,000 | <b>\$2,825,000</b> |

**WBS No:** H-000426

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Amount and Source of Funding:**

**\$9,852,340.00**

Federal Government – Grant Funded  
Fund 5000

**Contact Information:**

Enid M. Howard  
Council Liaison

**Phone:** 832-393-8023

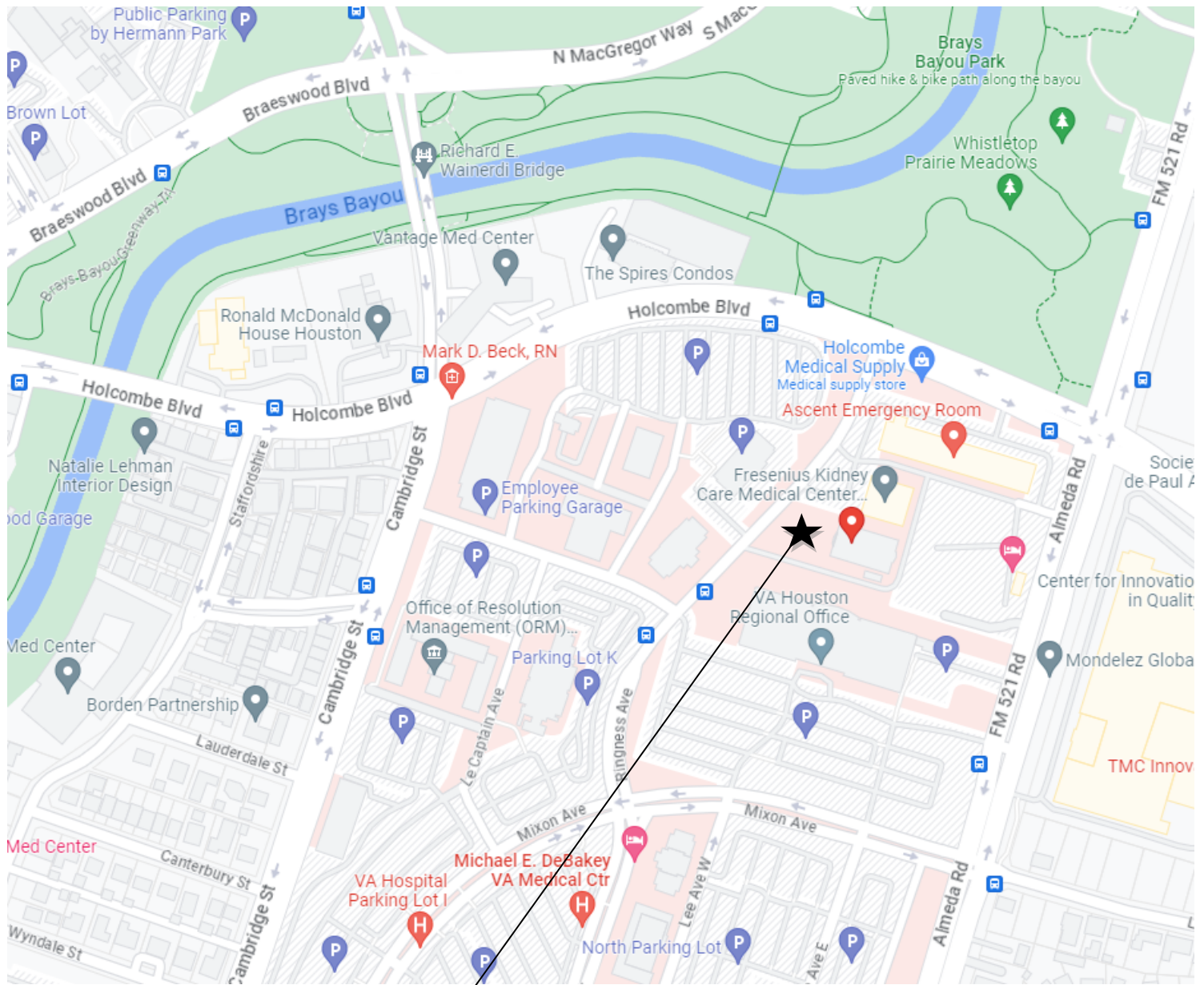
**ATTACHMENTS:**

**Description**

25CONS551 - Maps

**Type**

Backup Material

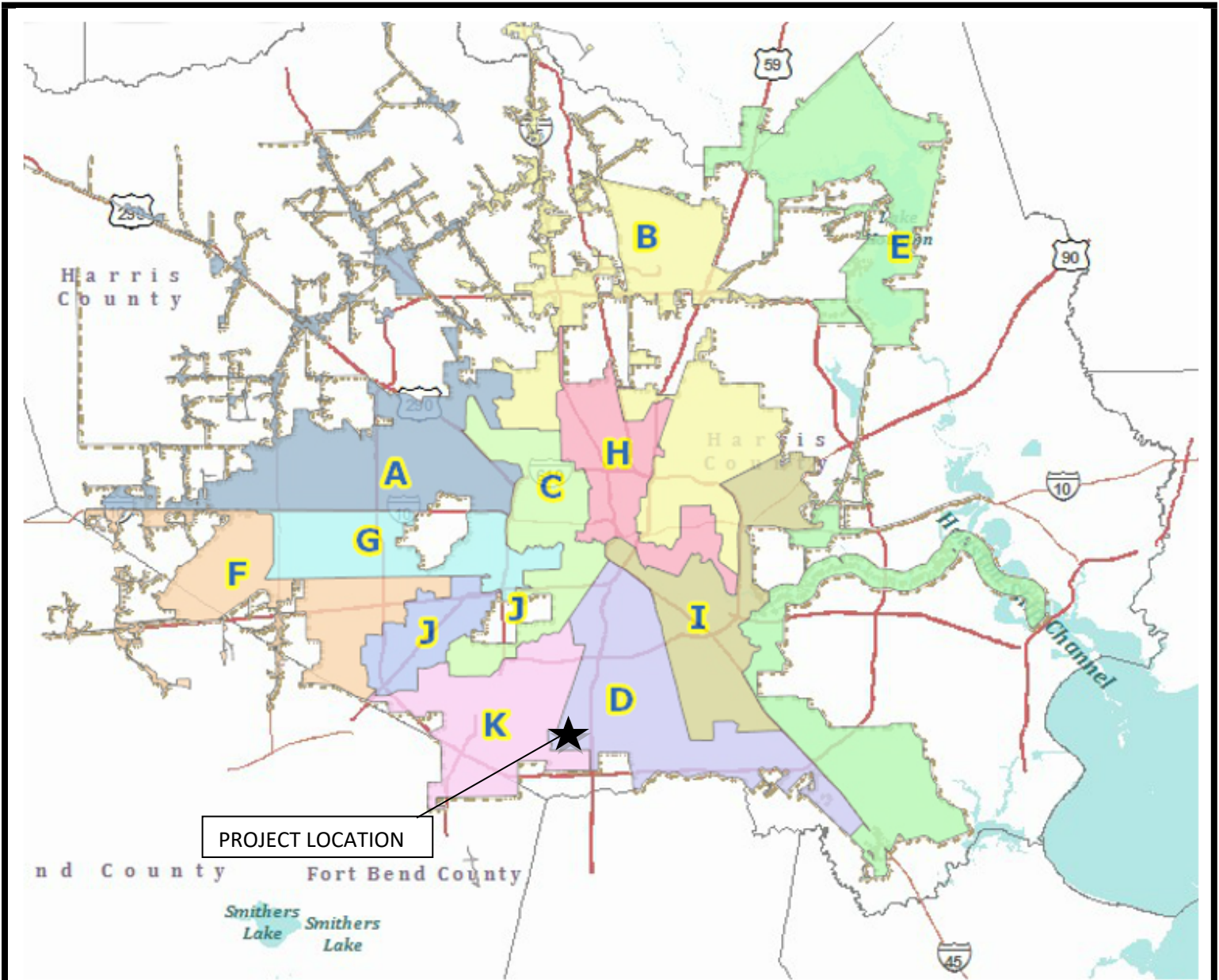


PROJECT LOCATION

## **Holcombe Lab Expansion** **H-000426**

2250 Holcombe Blvd.  
Houston, TX 77030

COUNCIL DISTRICT 'D'



**Holcombe Lab Expansion**  
**H-000426**

2250 Holcombe Blvd.  
Houston, TX 77030

COUNCIL DISTRICT 'D'



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/25/2023

C56710.A4 – Record Storage and Retrieval Services  
(Harris County Department of Education) - ORDINANCE

Agenda Item#: 21.

### **Summary:**

ORDINANCE amending Ordinance No. 2005-0137, as amended by Ordinance Nos. 2007-0446, 2011-0645, and 2015-0104, to increase the maximum contract amount to an Agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Record Storage and Retrieval Services - \$1,144,576.20 - General, Grant and Other Funds

### **Background:**

**P29-C56710.A4 – Approve an amending ordinance to Ordinance No. 2005-137, approved on February 26, 2005, to increase the maximum contract amount from \$9,986,943.65 to \$11,131,519.85 for Contract No. 4600000983 between the City of Houston and Harris County Department of Education for record storage and retrieval services for various departments.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that the City Council approve an amending ordinance to increase the maximum contract amount from **\$9,986,943.65 to \$11,131,519.85** for the contract between the City of Houston and the **Harris County Department of Education** for record storage and retrieval services for various departments.

The Original Agreement was awarded on February 16, 2005, by Ordinance No. 2005-137 for a one- year term, with nine one-year options, for a total 10-year term in the original amount of \$206,000.00. On April 4, 2007, Ordinance No. 2007-446 was approved to increase the maximum contract amount from \$206,000.00 to \$2,528,169.08. On August 3, 2011, Ordinance No. 2011-0645 was approved to increase the maximum contract amount from \$2,528,169.08 to \$4,466,829.65. On February 4, 2015, a First Amendment to the contract was approved by Ordinance No. 2015-0104, increasing the maximum amount from \$4,466,829.65 to \$9,986,943.65 and extending the contract term from February 28, 2015, to February 28, 2025. Expenditures as of October 17, 2023, totaled \$9,984,701.97 with a remaining balance of \$2,241.03 available until the end of the contact term. The increase of **\$1,144,576.20** will allow HPD and all other participating departments to have continued record storage and retrieval services through the end of the contract term on February 28, 2025.

The scope of work requires HCDE to provide all facilities, labor, materials, equipment, transportation, and supervision necessary to provide records storage and retrieval services for

various City departments. The HCDE vault meets the protection requirements of sensitive security information as defined by the U.S. Department of Homeland Security for the secure and fireproof protection of digital tapes. The HCDE requires its employees to undergo criminal history background checks to ensure regulations set by the U.S. Department of Homeland Security are met.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that “a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services” and that such a purchase “satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.”

**M/WBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity

**Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal note is required for grant items.

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**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

| <b>Estimated Spending Authority</b>   |                     |                     |                       |
|---------------------------------------|---------------------|---------------------|-----------------------|
| <b>Department</b>                     | <b>FY24</b>         | <b>Out Years</b>    | <b>Total</b>          |
| Houston Police Department             | \$185,000.00        | \$185,000.00        | \$370,000.00          |
| Department of Neighborhoods           | \$40,000.00         | \$60,000.00         | \$100,000.00          |
| Parks and Recreation                  | \$1,000.00          | \$11,300.00         | \$12,300.00           |
| Mayor's Office                        | \$4,008.00          | \$4,080.00          | \$8,088.00            |
| Administration and Regulatory Affairs | \$0.00              | \$40,000.00         | \$40,000.00           |
| Planning and Development              | \$14,362.92         | \$9,575.28          | \$23,938.20           |
| Houston Health Department             | \$80,000.00         | \$61,250.00         | \$141,250.00          |
| General Services Department           | \$2,000.00          | \$8,000.00          | \$10,000.00           |
| Legal Department                      | \$74,280.00         | \$75,720.00         | \$150,000.00          |
| Fleet Management Department           | \$3,000.00          | \$7,000.00          | \$10,000.00           |
| Houston Fire Department               | \$20,000.00         | \$20,000.00         | \$40,000.00           |
| Office of Business Opportunity        | \$3,000.00          | \$6,000.00          | \$9,000.00            |
| Municipal Courts Department           | \$9,000.00          | \$6,000.00          | \$15,000.00           |
| City Council                          | \$1,500.00          | \$1,500.00          | \$3,000.00            |
| Controller's Office                   | \$106,000.00        | \$106,000.00        | \$212,000.00          |
| <b>Total</b>                          | <b>\$543,150.92</b> | <b>\$601,425.28</b> | <b>\$1,144,576.20</b> |

**Prior Council Action:**

Prior Ordinance No. 2005-137; passed February 16, 2005  
 Prior Ordinance No. 2007-446; passed April 4, 2007  
 Prior Ordinance No. 2011-0645; passed August 3, 2011  
 Prior Ordinance No. 2015-0104; passed February 4, 2015

**Amount and Source of Funding:**

\$998,028.00 – General Fund (1000)  
 \$111,360.00 – Property & Casualty Fund (1004)  
 \$ 10,000 – Fleet Management Fund (1005)  
 \$ 23,938.20 – P&DD Spec Revenue Fund (2308)  
 \$ 1,250.00 – Fed/Local/State Pass Grant - Fund (5030)  
**\$1,144,576.20 – Total**

**Contact Information:**

| <b>Name</b>   | <b>Dept/Division</b> | <b>Phone No.:</b> |      |
|---|----------------------|-------------------|------|
| <b>Frank Rodriguez, Police Administrator</b>          | HPD                  | (713) 308-1700    |      |
| <b>Fran Shewan, Division Manager</b>                  | Finance/SPD          | (832) 7893        | 393- |
| <b>Candice Gambrell, Assistant Director</b>           | Finance/SPD          | (832) 9129        | 393- |
| <b>Jedediah Greenfield, Chief Procurement Officer</b> | Finance/SPD          | (832) 9126        | 393- |

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/25/2023

C56710.A4 – Record Storage and Retrieval Services (Harris County Department of Education) - ORDINANCE

Agenda Item#: 27.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE approving and authorizing a Second Amendment to an Interlocal Agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT of EDUCATION**, approved by Ordinance No. 2005-0137, for Record Storage and Retrieval Services for various departments - \$1,144,576.20 - General, Grant and Other Funds

**Background:**

**P29-C56710.A4 – Approve an amending ordinance to Ordinance No. 2005-137, approved on February 26, 2005, to increase the maximum contract amount from \$9,986,943.65 to \$11,131,519.85 for Contract No. 4600000983 between the City of Houston and Harris County Department of Education for record storage and retrieval services for various departments.**

**Specific Explanation:**

The Chief Procurement Officer recommends that the City Council approve an amending ordinance to increase the maximum contract amount from **\$9,986,943.65 to \$11,131,519.85** for the contract between the City of Houston and the **Harris County Department of Education** for record storage and retrieval services for various departments.

The Original Agreement was awarded on February 16, 2005, by Ordinance No. 2005-137 for a one- year term, with nine one-year options, for a total 10-year term in the original amount of \$206,000.00. On April 4, 2007, Ordinance No. 2007-446 was approved to increase the maximum contract amount from \$206,000.00 to \$2,528,169.08. On August 3, 2011, Ordinance No. 2011-0645 was approved to increase the maximum contract amount from \$2,528,169.08 to \$4,466,829.65. On February 4, 2015, a First Amendment to the contract was approved by Ordinance No. 2015-0104, increasing the maximum amount from \$4,466,829.65 to \$9,986,943.65 and extending the contract term from February 28, 2015, to February 28, 2025. Expenditures as of October 17, 2023, totaled \$9,984,701.97 with a remaining balance of \$2,241.03 available until the end of the contact term. The increase of **\$1,144,576.20** will allow HPD and all other participating departments to have continued record storage and retrieval services through the end of the contract term on February 28, 2025.

The scope of work requires HCDE to provide all facilities, labor, materials, equipment, transportation, and supervision necessary to provide records storage and retrieval services for various City departments. The HCDE vault meets the protection requirements of sensitive security information as defined by the U.S. Department of Homeland Security for the secure and fireproof protection of digital tapes. The HCDE requires its employees to undergo criminal history background checks to ensure regulations set by the U.S. Department of Homeland Security are met.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that “a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services”

and that such a purchase “satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.”

**M/WBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity

**Fiscal Note:**

- Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal note is required for grant items.

DocuSigned by:

11/16/2023

6121834A077C41A...

**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**



| <b>Estimated Spending Authority</b>   |                     |                     |                       |
|---------------------------------------|---------------------|---------------------|-----------------------|
| <b>Department</b>                     | <b>FY24</b>         | <b>Out Years</b>    | <b>Total</b>          |
| Houston Police Department             | \$185,000.00        | \$185,000.00        | \$370,000.00          |
| Department of Neighborhoods           | \$40,000.00         | \$60,000.00         | \$100,000.00          |
| Parks and Recreation                  | \$1,000.00          | \$11,300.00         | \$12,300.00           |
| Mayor's Office                        | \$4,008.00          | \$4,080.00          | \$8,088.00            |
| Administration and Regulatory Affairs | \$0.00              | \$40,000.00         | \$40,000.00           |
| Planning and Development              | \$14,362.92         | \$9,575.28          | \$23,938.20           |
| Houston Health Department             | \$80,000.00         | \$61,250.00         | \$141,250.00          |
| General Services Department           | \$2,000.00          | \$8,000.00          | \$10,000.00           |
| Legal Department                      | \$74,280.00         | \$75,720.00         | \$150,000.00          |
| Fleet Management Department           | \$3,000.00          | \$7,000.00          | \$10,000.00           |
| Houston Fire Department               | \$20,000.00         | \$20,000.00         | \$40,000.00           |
| Office of Business Opportunity        | \$3,000.00          | \$6,000.00          | \$9,000.00            |
| Municipal Courts Department           | \$9,000.00          | \$6,000.00          | \$15,000.00           |
| City Council                          | \$1,500.00          | \$1,500.00          | \$3,000.00            |
| Controller's Office                   | \$106,000.00        | \$106,000.00        | \$212,000.00          |
| <b>Total</b>                          | <b>\$543,150.92</b> | <b>\$601,425.28</b> | <b>\$1,144,576.20</b> |

**Prior Council Action:**

Prior Ordinance No. 2005-137; passed February 16, 2005  
 Prior Ordinance No. 2007-446; passed April 4, 2007  
 Prior Ordinance No. 2011-0645; passed August 3, 2011  
 Prior Ordinance No. 2015-0104; passed February 4, 2015

**Amount and Source of Funding:**

\$998,028.00 – General Fund (1000)  
 \$111,360.00 – Property & Casualty Fund (1004)  
 \$ 10,000 – Fleet Management Fund (1005)  
 \$ 23,938.20 – P&DD Spec Revenue Fund (2308)  
 \$ 1,250.00 – Fed/Local/State Pass Grant - Fund (5030)  
**\$1,144,576.20 – Total**

**Contact Information:**

| <b>Name</b>   | <b>Dept/Division</b> | <b>Phone No.:</b> |
|---|----------------------|-------------------|
| <b>Frank Rodriguez, Police Administrator</b>          | HPD                  | (713) 308-1700    |
| <b>Fran Shewan, Division Manager</b>                  | Finance/SPD          | (832) 393-7893    |
| <b>Candice Gambrell, Assistant Director</b>           | Finance/SPD          | (832) 393-9129    |
| <b>Jedediah Greenfield, Chief Procurement Officer</b> | Finance/SPD          | (832) 393-9126    |

**ATTACHMENTS:**

| <b>Description</b>            | <b>Type</b>           |
|-------------------------------|-----------------------|
| RCA No. 6208                  | Backup Material       |
| RCA No 7258                   | Backup Material       |
| Ordinance 2007-0446           | Backup Material       |
| RCA No 9039                   | Backup Material       |
| Ordinance 2011-0645           | Backup Material       |
| Ordinance 2015-0104           | Backup Material       |
| RCA No 10306                  | Backup Material       |
| First Amendment               | Backup Material       |
| Ownership Form                | Backup Material       |
| Certification of Funds - DON  | Financial Information |
| Certification of Funds - PRD  | Financial Information |
| Certification of Funds - MYR  | Financial Information |
| Certification of Funds - ARA  | Financial Information |
| Certification of Funds - PDD  | Financial Information |
| Certification of Funds - HHD  | Financial Information |
| Certification of Funds - GSD  | Financial Information |
| Certification of Funds - LGL  | Financial Information |
| Certification of Funds - FMD  | Financial Information |
| Certification of Funds - OBO  | Financial Information |
| Certification of Funds - C.C. | Financial Information |

|   |                       |
|---|-----------------------|
| Certification of Funds - CC   | Financial Information |
| Certification of Funds - CTR  | Financial Information |
| Certification of Funds - HPD  | Financial Information |
| Original Contract Part 1  | Backup Material       |
| Original Contract Part 2  | Backup Material       |
| Ordinance 2005-0137   | Backup Material       |
| Funding Verification for PRD  | Financial Information |
| Funding Verification-ARA Fund 1000  | Financial Information |
| RCA Budget Funding Information Request  | Financial Information |
| Funding Verification form-HPD fund 1000 - C56710.A4 – Record Storage and Retrieval Services (Harris County Department of Education) | Financial Information |
| Coversheet  | Signed Cover sheet    |
| Funding Verification  | Backup Material       |
| Funding Verification  | Backup Material       |
| Funding Verification for Funds 1100 & 6700  | Financial Information |
| MCD Funding Source  | Financial Information |
| HFD Funding Source  | Financial Information |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 8/15/2023

### H32950- Professional membership and public relations services (Bay Area Houston Economic Partnership) - ORDINANCE

Agenda Item#: 22.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP** for Professional Services for the Houston Airport System; providing a maximum contract amount - 3 Years - \$420,000.00 - Enterprise Fund

#### **Background:**

Professional Services for S97-H32950 – Approve an ordinance authorizing an agreement between the City of Houston and the Bay Area Houston Economic Partnership in the maximum contract amount not to exceed \$420,000.00 for professional membership and public relations services for the Houston Airport System (HAS).

#### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract between the City of Houston and the Bay Area Houston Economic Partnership in the maximum contract amount not to exceed \$420,000.00 for professional membership and public relation services for the Houston Airport System.

The Bay Area Houston Economic Partnership (BAHEP), located in the Clear Lake area, is a non-profit organization founded in 1983 with the goal of expanding and diversifying the local economy. With over 260 business members, BAHEP has extensive knowledge of trends and upcoming projects and a comprehensive approach to development.

The scope of work requires the Contractor to utilize its expertise through its Aerospace Advisory Committee, Ellington Field Task Force, International Business Development Committee, and Political Protocol Committee to undertake specific tasks dedicated to developing new commercial activities at Ellington Airport (EFD) and Houston Spaceport. Among other activities, BAHEP will identify new airport and spaceport tenants and promote HAS properties for development; perform marketing activities to identify leads for HAS to recruit new or expanding businesses; use social media platforms to communicate information about HAS, EFD, and the Spaceport; and publish articles about HAS. BAHEP will also engage in advocacy at the federal and state levels regarding aviation issues. Additional tasks will be performed pursuant to letters of authorization issued by HAS. Full membership will be provided to HAS in BAHEP, including committee participation and

the benefits resulting from BAHEP's public relations initiatives.

This recommendation is made pursuant to subsection 252.022(a)(74) of the Texas Local Government Code, which provides that expenditures for professional services are exempt from the competitive procurement requirements.

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City Policy.

**Hire Houston First:**

This Procurement is exempt from the City's 'Hire Houston First Ordinance' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/Proposals were not solicited because the city is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

| <b>Estimated Spending Authority</b> |               |                  |                     |
|-------------------------------------|---------------|------------------|---------------------|
| <b>Department</b>                   | <b>FY2024</b> | <b>Out-Years</b> | <b>Award Amount</b> |
| Houston Airport System              | \$105,000.00  | \$315,000.00     | \$420,000.00        |

**Amount and Source of Funding:**

**\$420,000.00**  
HAS-Revenue  
Fund No.: 8001

**Contact Information:**

| <b>Name</b>                                     | <b>Dept/Division</b> | <b>Phone No.:</b> |
|---|----------------------|-------------------|
| Barbara Fisher, Division Manager                | Finance/SPD          | (832) 393-8722    |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD         | (832) 393-9127    |

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 8/15/2023

H32950- Professional membership and public relations services (Bay Area Houston Economic Partnership) - ORDINANCE

Agenda Item#: 28.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE approving and authorizing Professional Services Contract between City of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP** for Houston Airport System; providing a maximum contract amount - 3 Years - \$420,000.00 - Enterprise Fund

### **Background:**

Professional Services for S97-H32950 – Approve an ordinance authorizing an agreement between the City of Houston and the Bay Area Houston Economic Partnership in the maximum contract amount not to exceed \$420,000.00 for professional membership and public relations services for the Houston Airport System (HAS).

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract between the City of Houston and the Bay Area Houston Economic Partnership in the maximum contract amount not to exceed \$420,000.00 for professional membership and public relation services for the Houston Airport System.

The Bay Area Houston Economic Partnership (BAHEP), located in the Clear Lake area, is a non-profit organization founded in 1983 with the goal of expanding and diversifying the local economy. With over 260 business members, BAHEP has extensive knowledge of trends and upcoming projects and a comprehensive approach to development.

The scope of work requires the Contractor to utilize its expertise through its Aerospace Advisory Committee, Ellington Field Task Force, International Business Development Committee, and Political Protocol Committee to undertake specific tasks dedicated to developing new commercial activities at Ellington Airport (EFD) and Houston Spaceport. Among other activities, BAHEP will identify new airport and spaceport tenants and promote HAS properties for development; perform marketing activities to identify leads for HAS to recruit new or expanding businesses; use social media platforms to communicate information about HAS, EFD, and the Spaceport; and publish articles about HAS. BAHEP will also engage in advocacy at the federal and state levels regarding aviation issues. Additional tasks will be performed pursuant to letters of authorization issued by HAS. Full membership will be provided to HAS in BAHEP, including committee participation and the benefits resulting from BAHEP's public relations initiatives.

This recommendation is made pursuant to subsection 252.022(a)(74) of the Texas Local Government Code, which provides that expenditures for professional services are exempt from the competitive procurement requirements.

### **MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City Policy.

### **Hire Houston First:**

This Procurement is exempt from the City's 'Hire Houston First Ordinance' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/Proposals were not solicited because the city is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/15/2023

DocuSigned by:  
  
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Jedediah Greenfield

Department Approval Authority

Chief Procurement Officer  
Finance/Strategic Procurement Division

| <b>Estimated Spending Authority</b> |               |                  |                     |
|-------------------------------------|---------------|------------------|---------------------|
| <b>Department</b>                   | <b>FY2024</b> | <b>Out-Years</b> | <b>Award Amount</b> |
| Houston Airport System              | \$105,000.00  | \$315,000.00     | \$420,000.00        |

**Amount and Source of Funding:**

**\$420,000.00**  
HAS-Revenue  
Fund No.: 8001

**Contact Information:**

| <b>Name</b>                                     | <b>Dept/Division</b> | <b>Phone No.:</b> |
|---|----------------------|-------------------|
| Barbara Fisher, Division Manager                | Finance/SPD          | (832) 393-8722    |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD         | (832) 393-9127    |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD          | (832) 393-9126    |

**ATTACHMENTS:**

| <b>Description</b>                  | <b>Type</b>           |
|-------------------------------------|-----------------------|
| Certification of Funds              | Backup Material       |
| AM Best Rating                      | Backup Material       |
| 0% MWBE Goal                        | Backup Material       |
| Drug Forms                          | Backup Material       |
| Ownership Information Forms         | Backup Material       |
| POP Forms                           | Backup Material       |
| Professional Services Justification | Backup Material       |
| Secretary of State Registration     | Backup Material       |
| H32950 BAHEP Contract               | Contract/Exhibit      |
| RCA Funding Request                 | Financial Information |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 11/2/2023

L14092.A2 - Harris County Resource for Children and Adults - ORDINANCE

Agenda Item#: 23.

### **Summary:**

ORDINANCE amending Ordinance No. 2016-0879, as amended, to increase the maximum Contract amount; and approving and authorizing a Second Amendment to extend the Contract term to an Interlocal Agreement between the City of Houston and **HARRIS COUNTY RESOURCES** for children and adults in connection with My Brother's Keeper Houston Local Plan for the Houston Health Department - \$665,190.94 - Essential Public Health Services Fund

### **Background:**

**L14092.A2 - Approve an amending Ordinance to Ordinance 2016-0879, approved on November 16, 2016 to increase the maximum contract amount from \$2,588,249.48 to \$3,253,440.42; approving and authorizing a second amendment to extend the contract term from December 1, 2023 to December 1, 2025 to an Interlocal Agreement between The City of Houston and Harris County Resources For Children and Adults (Formerly Harris County Protective Services for Children and Adults) in connection with My Brother's Keeper (MBK) Houston Local Plan.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a second amendment to the agreement between the City of Houston and **Harris County Resources For Children and Adults (Formerly Harris County Protective Services for Children and Adults)** to extend the contract term from **December 1, 2023 to December 1, 2025** and increase the maximum contract amount from **\$2,588,249.48 to \$3,253,440.42** in connection with My Brother's Keeper (MBK) Houston Local Plan for the Houston Health Department.

The contract was awarded on November 16, 2016, by ordinance No. 2016-0879 for twelve (12) months, with four one-year renewal options in an amount of \$1,946,090.00. On November 10, 2021, a first amendment was approved by Ordinance No. 2021-956 to extend the agreement term through December 1, 2023,



and increase the maximum contract amount to \$2,588,249.48. HDD is extending this agreement for the continuation of wrap around social services in support of the My Brother's Keeper Houston Initiative.

HDD will work with the Harris County Resources for Children & Adults (HCRCA), in collaboration with other organizations to continue to implement the Early Warning System (EWS) and the System of Care (SOC) response system. The EWS and SOC response system components include a systematic review of academic, behavioral, attendance and other high-risk social factors, an interagency interventions team on HISD campuses, a social services worker, a service provider network, and care coordination to tailor services to the needs of individual students and families. These services are designed to address the social, emotional, physical, and behavioral health issues that are the root causes for poor academic performance, poor attendance, and unacceptable student behavior. A key service component to be included in the systems of care model includes the school-based crisis intervention and supportive counseling services provided by the HCRCA Community Youth Services (CYS) program,

Under this agreement HCRCA responsibilities will include but are not limited to:

- Providing crisis counseling and consultation to students and families from referrals by HISD authorities, parents, social service agencies, interested persons and the students themselves.
- Providing follow up to appropriate referrals from the Texas Department of Family and Protective Services (TDFPS) and the County Youth Service Center.
- Assisting families in voluntary facility placements outside of the home and
- Participating in the MBK Houston EWS and SOC planning and coordinating team and other agreed upon responsibilities listed in the contract.

### **MWBE Participation**

This procurement is exempt from MWBE subcontracting participation because the department utilized an interlocal agency.

### **Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**ESTIMATED SPENDING AUTHORITY**

| <b>Department</b>         | <b>FY24</b>  | <b>Out-Years</b> | <b>Total Amount</b> |
|---------------------------|--------------|------------------|---------------------|
| Houston Health Department | \$191,804.00 | \$473,386.94     | \$665,190.94        |

**Prior Council Action:**

Ordinance No.: 2016-0879; approved on November 16, 2016

Ordinance No.: 2021-0956, approved on November 10, 2021

**Amount and Source of Funding:**

\$665,190.94

Essential Public Health Services Fund

Fund No.: 2010

**Contact Information:**

|   |             |               |
|---|-------------|---------------|
| Sheila Baker, Division Manager                  | Finance/SPD | (832)393-8109 |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance/SPD | (832)393-9127 |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD | (832)393-9126 |

**ATTACHMENTS:**

| <b>Description</b> | <b>Type</b>        |
|--------------------|--------------------|
| Signed Coversheet  | Signed Cover sheet |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/14/2023

ALL

Item Creation Date: 11/2/2023

L14092.A2 - Harris County Resource for Children and Adults - ORDINANCE

Agenda Item#: 55.

### **Background:**

**L14092.A2 - Approve an amending Ordinance to Ordinance 2016-0879, approved on November 16, 2016 to increase the maximum contract amount from \$2,588,249.48 to \$3,253,440.42; approving and authorizing a second amendment to extend the contract term from December 1, 2023 to December 1, 2025 to an Interlocal Agreement between The City of Houston and Harris County Resources For Children and Adults (Formerly Harris County Protective Services for Children and Adults) in connection with My Brother's Keeper (MBK) Houston Local Plan.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a second amendment to the agreement between the City of Houston and **Harris County Resources For Children and Adults (Formerly Harris County Protective Services for Children and Adults)** to extend the contract term from **December 1, 2023 to December 1, 2025** and increase the maximum contract amount from **\$2,588,249.48 to \$3,253,440.42** in connection with My Brother's Keeper (MBK) Houston Local Plan for the Houston Health Department.

The contract was awarded on November 16, 2016, by ordinance No. 2016-0879 for twelve (12) months, with four one-year renewal options in an amount of \$1,946,090.00. On November 10, 2021, a first amendment was approved by Ordinance No. 2021-956 to extend the agreement term through December 1, 2023, and increase the maximum contract amount to \$2,588,249.48. HHD is extending this agreement for the continuation of wrap around social services in support of the My Brother's Keeper Houston Initiative.

HHD will work with the Harris County Resources for Children & Adults (HCRCA), in collaboration with other organizations to continue to implement the Early Warning System (EWS) and the System of Care (SOC) response system. The EWS and SOC response system components include a systematic review of academic, behavioral, attendance and other high-risk social factors, an interagency interventions team on HISD campuses, a social services worker, a service provider network, and care coordination to tailor services to the needs of individual students and families. These services are designed to address the social, emotional, physical, and behavioral health issues that are the root causes for poor academic performance, poor attendance, and unacceptable student behavior. A key service component to be included in the systems of care model includes the school-based crisis intervention and supportive counseling services provided by the HCRCA Community Youth Services (CYS) program,

Under this agreement HCRCA responsibilities will include but are not limited to:

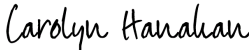
- Providing crisis counseling and consultation to students and families from referrals by HISD authorities, parents, social service agencies, interested persons and the students themselves.
- Providing follow up to appropriate referrals from the Texas Department of Family and Protective Services (TDFPS) and the County Youth Service Center.
- Assisting families in voluntary facility placements outside of the home and
- Participating in the MBK Houston EWS and SOC planning and coordinating team and other agreed upon responsibilities listed in the contract.

**MWBE Participation**

This procurement is exempt from MWBE subcontracting participation because the department utilized an interlocal agency.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
 Carolyn Hanahan 11/7/2023  
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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:  
  
 Stephen Williams 11/7/2023  
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**Department Approval Authority**

For :

**ESTIMATED SPENDING AUTHORITY**

| Department                | FY24         | Out-Years    | Total Amount |
|---------------------------|--------------|--------------|--------------|
| Houston Health Department | \$191,804.00 | \$473,386.94 | \$665,190.94 |

**Prior Council Action:**

Ordinance No.: 2016-0879; approved on November 16, 2016  
 Ordinance No.: 2021-0956, approved on November 10, 2021

**Amount and Source of Funding:**

\$665,190.94  
 Essential Public Health Services Fund  
 Fund No.: 2010

**Contact Information:**

|   |             |               |
|---|-------------|---------------|
| Sheila Baker, Division Manager                  | Finance/SPD | (832)393-8109 |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance/SPD | (832)393-9127 |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD | (832)393-9126 |

**ATTACHMENTS:**

| Description  | Type                  |
|--|-----------------------|
| MBK Interlocal Agreement/Second Amendment with HCR and HDD | Contract/Exhibit      |
| Ordinances 2021-956  | Backup Material       |
| Ordinance No. 2016-0879                                    | Backup Material       |
| PCA First Amendment  | Backup Material       |
| Cooperative/Interlocal                                     | Backup Material       |
| first amendment RCA  | Backup Material       |
| PCA Executed Contract                                      | Backup Material       |
| Form A   | Financial Information |
| Certificate of Funds                                       | Financial Information |
| Funding Verification Form                                  | Financial Information |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/4/2023

L32727 (1of2) - Spay/Neuter Services for BARC (Spay and Neuter Assistance Program Inc.) - ORDINANCE

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and awarding contract between the City of Houston and **SPAY AND NEUTER ASSISTANCE PROGRAM, INC** for Spay/Neuter Services for the Administration and Regulatory Affairs Department; proving a maximum contract amount - 3 Years - \$793,258.40 - ARPA Recovery Fund

### **Background:**

**Formal bids received May 18, 2023 for P16–L32727 – Approve an ordinance authorizing a contract between the City of Houston and Spay and Neuter Assistance Program Inc. (SNAP) in the maximum contract amount of \$793,258.40 for spay/neuter services for the Administration and Regulatory Affairs Department.**

### **Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year contract** between the City of Houston and **Spay and Neuter Assistance Program Inc. (SNAP)** in the maximum contract amount of **\$793,258.40** for spay/neuter services for the BARC division of ARA.

The scope of work requires the contractor to perform spay/neuter operations on dogs and cats and includes all necessary services and supplies. The contractors will provide a complete surgical suite, anesthesia, surgical instruments, sutures, various medications, and other equipment as necessary to complete the surgical operations safely and effectively on dogs and cats. The contractor shall be responsible for providing a sterile environment for performing all surgeries and providing a licensed veterinarian in good standing with the Texas State Board of Veterinary Medical Examiners. Funds from the American Rescue Plan Act (ARPA) will be utilized for the services set forth in these agreements. ARPA is a federal law that was signed into law on March 11, 2021 and was purposed to address the COVID-19 pandemic disaster relief on a national level. The contractors will be required to comply with all laws and regulations associated with these funds.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Seventy-nine (79) prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website, and two (2) bids were received as outlined below. Prior to issuing the solicitation, SPD canvassed the City's registered vendor

database, as well as the market, to identify potential bidders who could possibly provide the type of services needed.

| <u>Company</u>                    | <u>Total Amount</u>        |
|-----------------------------------|----------------------------|
| 1. Spay-Neuter Assistance Program | \$793,258.40               |
| 2. Houston PetSet                 | \$181,300.00 (Partial Bid) |

**M/WBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, SNAP will provide health benefits to eligible employees in compliance with the City policy.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

**Fiscal Note:**

No Fiscal Note is required on grant items.

---

**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**Estimated Spending Authority**

| <u>Department</u>                     | <u>FY24</u>  | <u>Out Years</u> | <u>Total</u> |
|---------------------------------------|--------------|------------------|--------------|
| Administration and Regulatory Affairs | \$355,375.90 | \$437,882.50     | \$793,258.40 |

**Amount and Source of Funding:**

**\$793,258.40**

ARPA Recovery Fund  
Fund No. 5309

**Contact Information:**

|  |              |
|--|--------------|
| Nikki Cooper, Deputy Shelter Director          | 832.395.9098 |
| Adeola Otukoya, Division Manager               | 832.393.8786 |
| Candice Gambrell, Assistant Director           | 832.393.9129 |
| Jedediah Greenfield, Chief Procurement Officer | 832.393.9126 |

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/8/2023

ALL

Item Creation Date: 10/4/2023

L32727 (1of2) - Spay/Neuter Services for BARC (Spay and Neuter Assistance Program Inc.) - ORDINANCE

Agenda Item#: 21.

**Background:**

Formal bids received May 18, 2023 for P16-L32727 – Approve an ordinance authorizing a contract between the City of Houston and Spay and Neuter Assistance Program Inc. (SNAP) in the maximum contract amount of \$793,258.40 for spay/neuter services for the Administration and Regulatory Affairs Department.

**Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year contract** between the City of Houston and **Spay and Neuter Assistance Program Inc. (SNAP)** in the maximum contract amount of **\$793,258.40** for spay/neuter services for the BARC division of ARA.

The scope of work requires the contractor to perform spay/neuter operations on dogs and cats and includes all necessary services and supplies. The contractors will provide a complete surgical suite, anesthesia, surgical instruments, sutures, various medications, and other equipment as necessary to complete the surgical operations safely and effectively on dogs and cats. The contractor shall be responsible for providing a sterile environment for performing all surgeries and providing a licensed veterinarian in good standing with the Texas State Board of Veterinary Medical Examiners. Funds from the American Rescue Plan Act (ARPA) will be utilized for the services set forth in these agreements. ARPA is a federal law that was signed into law on March 11, 2021 and was purposed to address the COVID-19 pandemic disaster relief on a national level. The contractors will be required to comply with all laws and regulations associated with these funds.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Seventy-nine (79) prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website, and two (2) bids were received as outlined below. Prior to issuing the solicitation, SPD canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of services needed.

| <u>Company</u>                    | <u>Total Amount</u>        |
|-----------------------------------|----------------------------|
| 1. Spay-Neuter Assistance Program | \$793,258.40               |
| 2. Houston PetSet                 | \$181,300.00 (Partial Bid) |

**M/WBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, SNAP will provide health benefits to eligible employees in compliance with the City policy.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

**Fiscal Note:**

No Fiscal Note is required on grant items.

10/24/2023

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**Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Department Approval Authority**

10/24/2023

DS

**Estimated Spending Authority**

| <u>Department</u>                     | <u>FY24</u>  | <u>Out Years</u> | <u>Total</u> |
|---------------------------------------|--------------|------------------|--------------|
| Administration and Regulatory Affairs | \$355,375.90 | \$437,882.50     | \$793,258.40 |



**Amount and Source of Funding:**

**\$793,258.40**

ARPA Recovery Found  
Fund No. 5309

**Contact Information:**

|  |              |
|--|--------------|
| Nikki Cooper, Deputy Shelter Director          | 832.395.9098 |
| Adeola Otukoya, Division Manager               | 832.393.8786 |
| Candice Gambrell, Assistant Director           | 832.393.9129 |
| Jedediah Greenfield, Chief Procurement Officer | 832.393.9126 |

**ATTACHMENTS:**

| <b>Description</b>  | <b>Type</b>           |
|---|-----------------------|
| L32727 - Bid Tabulation                                     | Backup Material       |
| L32727 -Certificate of Funds (COF) SNAP                     | Financial Information |
| L32727 Form A - SNAP  | Financial Information |
| L32727 - MWBE Goal Waiver                                   | Backup Material       |
| L32727 - POP Forms - SNAP                                   | Backup Material       |
| L32727 - Ownership Form - SNAP                              | Backup Material       |
| L32727 - Tax Report - SNAP                                  | Backup Material       |
| L32727 - Award Recommendation                               | Backup Material       |
| L32727 - Authorized Signatory Letter - SNAP                 | Backup Material       |
| L32727 - Certificate of Interested Parties Form 1295 - SNAP | Backup Material       |
| L32727 - Drugs Forms - SNAP                                 | Backup Material       |
| L32727 COI, Endorsement and AM Best - SNAP                  | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/10/2023

L32727 (2of2) - Spay/Neuter Services for BARC (Houston-PetSet) - ORDINANCE

Agenda Item#: 25.

### **Summary:**

ORDINANCE approving and awarding contract between the City of Houston and **HOUSTON PETSET** for Spay/Neuter Services for the Administration and Regulatory Affairs Department; providing a maximum contract amount - 3 Years - \$181,300.00 - ARPA Recovery Fund

### **Background:**

Formal bids received May 18, 2023, for P16–L32727 – Approve an ordinance authorizing contract between the City of Houston and Houston PetSet in the maximum contract amount of \$181,300.00 for spay/neuter services for the Administration and Regulatory Affairs Department.

### **Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year contract** between the City of Houston and **Houston PetSet** in the maximum contract amount of **\$181,300.00** for spay/neuter services for the BARC division of ARA. The department has ARPA funding for two-year, and should additional funds become available, the department will return to council for approval for the additional funds.

The scope of work requires the contractors to perform spay/neuter operations on dogs and cats and includes all necessary services and supplies. The contractors will provide a complete surgical suite, anesthesia, surgical instruments, sutures, various medications, and other equipment as necessary to complete the surgical operations safely and effectively on dogs and cats. The contractors shall be responsible for providing a sterile environment for performing all surgeries and providing a licensed veterinarian in good standing with the Texas State Board of Veterinary Medical Examiners. Funds from the American Rescue Plan Act (ARPA) will be utilized for the services set forth in these agreements. ARPA is a federal law that was signed into law on March 11, 2021, and was purposed to address the COVID-19 pandemic disaster relief on a national level. The contractors will be required to comply with all laws and regulations associated with these funds.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Seventy-nine (79) prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website, and two (2) bids were received as outlined below. Prior to issuing the solicitation, SPD canvassed the City's registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of

services needed.

| <u>Company</u>                    | <u>Total Amount</u>          |
|-----------------------------------|------------------------------|
| 1. Houston PetSet                 | \$181,300.00 (Partial Award) |
| 2. Spay-Neuter Assistance Program | \$793,258.40                 |

**M/WBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, Houston Pet Set will provide health benefits to eligible employees in compliance with the City policy.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**Estimated Spending Authority**

| <b>Department</b>                     | <b>FY24</b>  | <b>Out Years</b> | <b>Total</b> |
|---------------------------------------|--------------|------------------|--------------|
| Administration and Regulatory Affairs | \$131,250.00 | \$50,050.00      | \$181,300.00 |

**Amount and Source of Funding:**

**\$181,300.00**

ARPA Recovery Fund

Fund No. 5309

**Contact Information:**

Nikki Cooper, Deputy Shelter Director

832.395.9098

Adeola Otukoya, Division Manager

832.393.8786

Candice Gambrell, Assistant Director

832.393.9129

Jedediah Greenfield, Chief Procurement Officer

832.393.9126

**ATTACHMENTS:**

**Description**

**Type**

COVERSHEET

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/8/2023

ALL

Item Creation Date: 10/10/2023

L32727 (2of2) - Spay/Neuter Services for BARC (Houston-PetSet) - ORDINANCE

Agenda Item#: 22.

**Background:**

Formal bids received May 18, 2023, for P16-L32727 – Approve an ordinance authorizing contract between the City of Houston and Houston PetSet in the maximum contract amount of \$181,300.00 for spay/neuter services for the Administration and Regulatory Affairs Department.

**Specific Explanation:**

The Director of the Administration and Regulatory Affairs Department (ARA) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a **three-year contract** between the City of Houston and **Houston PetSet** in the maximum contract amount of **\$181,300.00** for spay/neuter services for the BARC division of ARA. The department has ARPA funding for two-year, and should additional funds become available, the department will return to council for approval for the additional funds.

The scope of work requires the contractors to perform spay/neuter operations on dogs and cats and includes all necessary services and supplies. The contractors will provide a complete surgical suite, anesthesia, surgical instruments, sutures, various medications, and other equipment as necessary to complete the surgical operations safely and effectively on dogs and cats. The contractors shall be responsible for providing a sterile environment for performing all surgeries and providing a licensed veterinarian in good standing with the Texas State Board of Veterinary Medical Examiners. Funds from the American Rescue Plan Act (ARPA) will be utilized for the services set forth in these agreements. ARPA is a federal law that was signed into law on March 11, 2021, and was purposed to address the COVID-19 pandemic disaster relief on a national level. The contractors will be required to comply with all laws and regulations associated with these funds.

This invitation to bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Seventy-nine (79) prospective bidders downloaded the solicitation document from the Strategic Procurement Division’s (SPD’s) e-bidding website, and two (2) bids were received as outlined below. Prior to issuing the solicitation, SPD canvassed the City’s registered vendor database, as well as the market, to identify potential bidders who could possibly provide the type of services needed.

| <u>Company</u>                    | <u>Total Amount</u>          |
|-----------------------------------|------------------------------|
| 1. Houston PetSet                 | \$181,300.00 (Partial Award) |
| 2. Spay-Neuter Assistance Program | \$793,258.40                 |

**M/WBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City’s "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, Houston Pet Set will provide health benefits to eligible employees in compliance with the City policy.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

**Fiscal Note:**

No Fiscal Note is required on grant items.

10/24/2023

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**Jedediah Greenfield, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:  
  
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**Department Approval Authority**

10/24/2023

DS

**Estimated Spending Authority**

| <b>Department</b>                     | <b>FY24</b>  | <b>Out Years</b> | <b>Total</b> |
|---------------------------------------|--------------|------------------|--------------|
| Administration and Regulatory Affairs | \$131,250.00 | \$50,050.00      | \$181,300.00 |

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**Amount and Source of Funding:**

**\$181,300.00**

ARPA Recovery Fund  
Fund No. 5309

**Contact Information:**

|  |              |
|--|--------------|
| Nikki Cooper, Deputy Shelter Director          | 832.395.9098 |
| Adeola Otukoya, Division Manager               | 832.393.8786 |
| Candice Gambrell, Assistant Director           | 832.393.9129 |
| Jedediah Greenfield, Chief Procurement Officer | 832.393.9126 |

**ATTACHMENTS:**

| <b>Description</b>  | <b>Type</b>           |
|---|-----------------------|
| L32727 - Bid Tabulation   | Backup Material       |
| L32727 - Form A - Houston PetSet  | Financial Information |
| L32727 - Certification of Funds - Houston PetSet                        | Financial Information |
| L32727 - MWBE Goal Waiver   | Backup Material       |
| L32727 - POP Forms Houston PetSet                                       | Backup Material       |
| L32727 - Ownership Form - Houston PetSet                                | Backup Material       |
| L32727 - Tax Report - Houston PetSet                                    | Backup Material       |
| L32727 - Award Recommendation   | Backup Material       |
| L32727 - Authorized Signatory Letter - Houston PetSet                   | Backup Material       |
| L32727 - Certification of Interested Parties form 1295 - Houston PetSet | Backup Material       |
| L32727 - COI Endorsement and AM Best - Houston PetSet                   | Backup Material       |
| L32727 - Drug Forms - Houston PetSet                                    | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/2/2023

Q31260 - Professional Engineering Services for Water Modeling and Field Support  
(Arcadis U.S., Inc.) - ORDINANCE

Agenda Item#: 26.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **ARCADIS U.S., INC.** for Water Modeling and Field Support for Houston Public Works; providing a maximum Contract amount

### **Background:**

**Request for Qualifications received November 17, 2022, for P05-Q31260 - Approve an ordinance awarding a contract to Arcadis U.S., Inc. in the maximum contract amount of \$5,674,298.00 for professional engineering services for water modeling and field support for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract with two (2) one-year options to renew to Arcadis U.S., Inc. for a maximum contract amount of \$5,674,298.00** for professional engineering services for water modeling and field support for HPW.

The scope of work requires the contractor to update the City's water system model, provide technical support for drinking water planning activities and develop a transient model of the City's drinking water transmission system. The contractor will also develop an integrated database for operational, water production, water main break, and customer account service data along with an integrated dashboard for operational and work order data for real-time flow, pressure, and water quality monitoring.

The Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws and as a result, responses were received from Arcadis U.S., Inc., BGE, Inc., Brown and Caldwell, Freese and Nichols, Inc., KIT Professionals, and Lockwood, Andrews & Newnam, Inc.

The Evaluation Committee consisted of members from Houston Public Works, Houston Information Technology Systems and Administration and Regulatory Affairs. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

Arcadis U.S., Inc. received the highest overall score and was deemed the best qualified firm to meet the requirements outlined in the RFQ.

### **M/WBE Participation:**

This RFQ was advertised with a 12% goal for M/WBE participation. Arcadis U.S., Inc. has designated the below-named companies as its certified M/WBE subcontractors.

| Name                           | Type of Work   | Percentage |
|--------------------------------|--|------------|
| Fivengineering, LLC            | Engineering Consulting Services  | 9%         |
| Aurora Technical Services, LLC | Construction management, commercial and institutional building, and Engineering Services | 9%         |
|                                | Total  | 18%        |

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance because this expenditure involves the use of professional engineering services

Engineering Services.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

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**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E., Director**  
**Houston Public Works**

**ESTIMATED SPENDING AUTHORITY**

| <b>Department</b>    | <b>FY2024</b> | <b>Out-Years</b> | <b>Amount</b>  |
|----------------------|---------------|------------------|----------------|
| Houston Public Works | \$510,000.00  | \$5,164,298.00   | \$5,674,298.00 |

**Amount and Source of Funding:**

**\$5,674,298.00**

Water and Sewer System Operating Fund  
Fund No. 8300

**Contact Information:**

| <b>Name</b>                                     | <b>Dept/Division</b> | <b>Phone No.:</b> |
|---|----------------------|-------------------|
| Yesenia Chuca, Division Manager                 | Finance/SPD          | (832) 393-8727    |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD         | (832) 393-9127    |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD          | (832) 393-9126    |

**ATTACHMENTS:**

| <b>Description</b> | <b>Type</b>        |
|--------------------|--------------------|
| Coversheet         | Signed Cover sheet |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/2/2023

Q31260 - Professional Engineering Services for Water Modeling and Field Support  
(Arcadis U.S., Inc. ) - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Qualifications received November 17, 2022, for P05-Q31260 - Approve an ordinance awarding a contract to Arcadis U.S., Inc. in the maximum contract amount of \$5,674,298.00 for professional engineering services for water modeling and field support for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract with two (2) one-year options to renew to Arcadis U.S., Inc. for an initial funding amount of \$2,550,000.00 and a maximum contract amount of \$5,674,298.00** for professional engineering services for water modeling and field support for HPW. The initial funding amount will fund the first two (2) years and a portion of the third year of the initial term of the contract; Houston Public Works will return to City Council if additional funding becomes available to fund the remaining years.

The scope of work requires the contractor to update the City's water system model, provide technical support for drinking water planning activities and develop a transient model of the City's drinking water transmission system. The contractor will also develop an integrated database for operational, water production, water main break, and customer account service data along with an integrated dashboard for operational and work order data for real-time flow, pressure, and water quality monitoring.

The Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws and as a result, responses were received from Arcadis U.S., Inc., BGE, Inc., Brown and Caldwell, Freese and Nichols, Inc., KIT Professionals, and Lockwood, Andrews & Newnam, Inc.

The Evaluation Committee consisted of members from Houston Public Works, Houston Information Technology Systems and Administration and Regulatory Affairs. The responses were evaluated based on the following criteria:

- Responsiveness of Submission
- Technical Competence

Arcadis U.S., Inc. received the highest overall score and was deemed the best qualified firm to meet the requirements outlined in the RFQ.

### **M/WBE Participation:**

This RFQ was advertised with a 12% goal for M/WBE participation. Arcadis U.S., Inc. has designated the below-named companies as its certified M/WBE subcontractors.

| Name                           | Type of Work   | Percentage |
|--------------------------------|--|------------|
| Fivengineering, LLC            | Engineering Consulting Services  | 9%         |
| Aurora Technical Services, LLC | Construction management, commercial and institutional building, and Engineering Services | 9%         |
|                                | Total  | 18%        |

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**


This procurement is exempt from the City's Hire Houston First Ordinance because this expenditure involves the use of professional engineering services.

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.




10/26/2023

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**Jerry Adams, Chief Procurement Officer**  
 Finance/Strategic Procurement Division

DocuSigned by:  
  
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**Carol Ellinger Haddock, P.E., Director**  
 Houston Public Works

DS  


**ESTIMATED SPENDING AUTHORITY**

| Department           | FY2024       | Out-Years      | Amount         |
|----------------------|--------------|----------------|----------------|
| Houston Public Works | \$510,000.00 | \$2,040,000.00 | \$2,550,000.00 |

**Amount and Source of Funding:**

**\$2,550,000.00**

Water and Sewer System Operating Fund  
 Fund No. 8300

**Contact Information:**

| Name  | Dept/Division | Phone No.:     |
|---|---------------|----------------|
| Yesenia Chuca, Division Manager                 | Finance/SPD   | (832) 393-8727 |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD  | (832) 393-9127 |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD   | (832) 393-9126 |

**ATTACHMENTS:**

| Description                          | Type                  |
|--------------------------------------|-----------------------|
| Q31260 - Certification of Funds      | Financial Information |
| Q31260 - Ownership Form              | Financial Information |
| Q31260 - Clear Tax Report            | Financial Information |
| Q31260 - MWBE Plan                   | Financial Information |
| Q31260 - OBO Plan                    | Financial Information |
| Q31260 - Drug Forms                  | Financial Information |
| Q31260 - 1295 form confirmed         | Financial Information |
| Q31260 - Award Recommendation Letter | Financial Information |
| Q31260 - Insurance Forms             | Signed Cover sheet    |
| Q31260 - POP Forms                   | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 11/2/2023

T24149.A3 - Operation and Maintenance of Pure Oxygen Plant at 69th Wastewater Treatment Plant (Air Products and Chemicals, Inc.) - ORDINANCE

Agenda Item#: 27.

### **Summary:**

ORDINANCE amending Ordinance 2014-534, to increase the maximum contract amount; approving and authorizing a Third Amendment to the Contract between the City of Houston and **AIR PRODUCTS AND CHEMICALS, INC** for Operation and Maintenance of the Pure Oxygen Plant at 69th Street Wastewater Treatment Plant for Houston Public Works (Approved by Ordinance No. 2014-534) - \$8,070,923.00 - Enterprise Fund

### **Background:**

**S92-T24149.A3 – Approve an Ordinance amending Ordinance No. 2014-0534 (passed on June 4, 2014) to increase the maximum contract amount from \$12,315,588.00 to \$20,386,511.00; approving and authorizing a third amendment to extend the contract term from December 12, 2023 to January 31, 2026 for contract (No. 4600012548) between the City of Houston and Air Products and Chemicals, Inc. for operation and maintenance of the pure oxygen plant at 69<sup>th</sup> Street Wastewater Treatment Plant (WWTP) for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$12,315,588.00 to \$20,386,511.00** and to approve and authorize a third amendment to the contract between the City of Houston and **Air Products and Chemicals, Inc.** to extend the contract term from **December 12, 2023 to January 31, 2026** for operation and maintenance of the pure oxygen plant at 69<sup>th</sup> Street WWTP for Houston Public Works.

The original contract was awarded on June 4, 2014 by Ordinance 2014-0534, for a three-year term, with two one-year options in the original amount of \$12,315,588.00. On March 20, 2019, a First Amendment was approved by Council by Ordinance 2019-152 to extend the term of the agreement from **June 13, 2019 to June 12, 2022**. A Second Amendment was approved by Council on June 1<sup>st</sup>, 2022 by Ordinance No. 2022-431 to extend the term of the agreement from **June 12, 2022 to December 12, 2023**. Expenditures as of November 01, 2023 total \$12,315,588.00. The extension of the contract term and the increase of \$8,070,923.00 to the maximum contract amount will allow Air Products and Chemicals, Inc. to continue to provide services to the operation of 69<sup>th</sup> Street WWTP until a new facility replacement is built and made

operational.

Since the oxygen plant at 69<sup>th</sup> Street WWTP is nearing the end of its useful life as well as the key operating system component - the Cryogenic Air Separation Unit (ASU) - is now obsolete, Houston Public Works is currently in the process of purchasing and installing an entirely new oxygen plant. The new plant is expected to be in place by 2027.

**MWBE Participations:**

The contract was awarded with a 3% M/WBE participation level. Air Products and Chemicals, Inc. is currently achieving a goal of 1.33%. Goal participation and subcontracting opportunities have been significantly impacted by material changes to the original scope of services. Houston Public Works has since determined that the oxygen plant is nearing the end of its useful life, and the rehabilitation work is no longer feasible. Thus, services under the contract have been limited to plant operation and preventative maintenance services only. Air Products and Chemicals, Inc. will continue to work with the Office of Business Opportunity, on divisible work plans aimed at helping them to meet or exceed the 3% goal.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

Estimated Spending Authority

| Department           | FY2024          | Out Years        | Total           |
|----------------------|-----------------|------------------|-----------------|
| Houston Public Works | \$ 2,000,000.00 | \$ 6,070,923.000 | \$ 8,070,923.00 |

**Prior Council Action:**

Ordinance 2014-0534, passed June 4, 2014  
Ordinance 2019-0152, passed March 20, 2019  
Ordinance 2022-0431, passed June 1, 2022

**Amount and Source of Funding:**

**\$8,070,923.00**

Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

| Name  | Dept/Division | Phone No.:     |
|---|---------------|----------------|
| Erika Lawton, Division Manager                  | HPW           | (832) 395-2833 |
| Brian Blum, Assistant Director                  | HPW           | (832) 395-2717 |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD  | (832) 393-9127 |

Jedediah Greenfield, Chief Procurement Officer | Finance/SPD (832) 393-9126

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 11/2/2023

T24149.A3 - Operation and Maintenance of Pure Oxygen Plant at 69th Wastewater Treatment Plant (Air Products and Chemicals, Inc.) - ORDINANCE

Agenda Item#:

**Background:**

**S92-T24149.A3 – Approve an Ordinance amending Ordinance No. 2014-0534 (passed on June 4, 2014) to increase the maximum contract amount from \$12,315,588.00 to \$20,386,511.00; approving and authorizing a third amendment to extend the contract term from December 12, 2023 to January 31, 2026 for contract (No. 4600012548) between the City of Houston and Air Products and Chemicals, Inc. for operation and maintenance of the pure oxygen plant at 69<sup>th</sup> Street Wastewater Treatment Plant (WWTP) for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$12,315,588.00 to \$20,386,511.00** and to approve and authorize a third amendment to the contract between the City of Houston and **Air Products and Chemicals, Inc.** to extend the contract term from **December 12, 2023 to January 31, 2026** for operation and maintenance of the pure oxygen plant at 69<sup>th</sup> Street WWTP for Houston Public Works.

The original contract was awarded on June 4, 2014 by Ordinance 2014-0534, for a three-year term, with two one-year options in the original amount of \$12,315,588.00. On March 20, 2019, a First Amendment was approved by Council by Ordinance 2019-152 to extend the term of the agreement from **June 13, 2019 to June 12, 2022**. A Second Amendment was approved by Council on June 1<sup>st</sup>, 2022 by Ordinance No. 2022-431 to extend the term of the agreement from **June 12, 2022 to December 12, 2023**. Expenditures as of November 01, 2023 total \$12,315,588.00. The extension of the contract term and the increase of \$8,070,923.00 to the maximum contract amount will allow Air Products and Chemicals, Inc. to continue provide services to the operation of 69<sup>th</sup> Street WWTP until a new facility replacement is built and made operational.

Since the oxygen plant at 69<sup>th</sup> Street WWTP is nearing the end of its useful life as well as the key operating system component - the Cryogenic Air Separation Unit (ASU) - is now obsolete, Houston Public Works is currently in the process of purchasing and installing an entirely new oxygen plant. The new plant is expected to be in place by 2027.

**MWBE Participations:**

The contract was awarded with a 3% M/WBE participation level. Air Products and Chemicals, Inc. is currently achieving a goal of 1.33%. Goal participation and subcontracting opportunities have been significantly impacted by material changes to the original scope of services. Houston Public Works has since determined that the oxygen plant is nearing the end of its useful life, and the rehabilitation work is no longer feasible. Thus, services under the contract have been limited to plant operation and preventative maintenance services only. Air Products and Chemicals, Inc. will continue to work with the Office of Business Opportunity, on divisible work plans aimed at helping them to meet or exceed the 3% goal.

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

DocuSigned by:

*Carolyn Hanahan*

11/7/2023

DocuSigned by:

*Carol Haddock*

11/7/2023

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

Estimated Spending Authority

| Department           | FY2024          | Out Years        | Total           |
|----------------------|-----------------|------------------|-----------------|
| Houston Public Works | \$ 2,000,000.00 | \$ 6,070,923.000 | \$ 8,070,923.00 |

DS  
*BB*

11/7/2023

For :

**Prior Council Action:**

Ordinance 2014-0534, passed June 4, 2014  
Ordinance 2019-0152, passed March 20, 2019  
Ordinance 2022-0431, passed June 1, 2022

**Amount and Source of Funding:**

**\$8,070,923.00**

HPW – Water & sewer System Operating Fund

**Contact Information:**

| <b>Name</b>                                     | <b>Dept/Division</b> | <b>Phone No.:</b> |
|---|----------------------|-------------------|
| Erika Lawton, Division Manager                  | HPW                  | (832) 395-2833    |
| Brian Blum, Assistant Director                  | HPW                  | (832) 395-2717    |
| Carolyn Hanahan, Assistant Chief Policy Officer | Finance /SPD         | (832) 393-9127    |
| Jedediah Greenfield, Chief Procurement Officer  | Finance/SPD          | (832) 393-9126    |

**ATTACHMENTS:**

**Description**

ORDINANCE 2014-0534  
ORDINANCE 2019-0152  
ORDINANCE 2022-0431  
CONTRACT  
OWNERSHIP INFO.  
CONTRACT-1st AMENDMENT  
CONTRACT-2nd AMENDMENT  
PARTIALLY SIGNED CONTRACT 3rd AMENDMENT  
M/WBE GOAL SHEET  
TAX REPORT  
ATTACHMENT A

**Type**

Ordinance/Resolution/Motion  
Ordinance/Resolution/Motion  
Ordinance/Resolution/Motion  
Contract/Exhibit  
Backup Material  
Contract/Exhibit  
Contract/Exhibit  
Contract/Exhibit  
Contract/Exhibit  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

Item Creation Date:

T32472 - Security Guard Services - ORDINANCE  
(Universal Protection Service, LP d/b/a Allied Universal  
Security Services)

Agenda Item#: 28.

### **Summary:**

ORDINANCE awarding Contract to **UNIVERSAL PROTECTION SERVICE, LP, D/B/A ALLIED UNIVERSAL SECURITY SERVICES** for Security Guard Services for the Houston Airport System; providing a maximum Contract amount - 3 Years with 2 one-year options - \$36,758,758.00 - Enterprise Fund

### **Background:**

**Request for Proposals Received on March 16, 2023 for S19-T32472 - Approve an ordinance awarding a contract to Universal Protection Service, LP, d/b/a Allied Universal Security Services in an amount not to exceed \$36,758,758.00 for security guard services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to Universal Protection Service, LP, d/b/a Allied Universal Security Services** in an amount not to exceed **\$36,758,758.00** for security guard services for the Houston Airport System.

The scope of work requires the Contractor to provide competent, fully qualified Security Officers as well as the necessary supervision, labor, tools, equipment, permits, parts, expendable items, material, and supplies to provide security guard services at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU). The Contractor shall provide Security Officers for assignments to duties and locations as described in the Scope of Services or other times or locations designated by the City.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Six proposals were received, from Universal Protection Service, LP, d/b/a Allied Universal Security Services; Covenant Aviation Security, LLC; Global Security Consulting Group, Inc.; HSS Security, LLC; Inter-Con Security Systems, Inc.; and Vets Securing America, Inc. The evaluation committee was comprised of three evaluators from the Houston Airport System (HAS) and two evaluators from the Houston Police Department (HPD).

The proposals were evaluated based upon the following criteria.

- Management Plan/Approach
- Expertise and Qualifications
- Training
- Technology and Value-Added Services
- Price

Universal Protection Service, LP, d/b/a Allied Universal Security Services was deemed the best respondent.

**M/WBE Subcontracting:**

The request for proposals was issued as a goal-oriented contract with a 15% M/WBE participation level. Universal Protection Service, LP, d/b/a Allied Universal Security Services designated the below-named company as its certified M/WBE subcontractor.

| Name                                 | Type of Work            | Dollar Amount  | Percentage |
|--------------------------------------|-------------------------|----------------|------------|
| USAPD, LLC d/b/a USA Patrol Division | Security Guard Services | \$5,513,813.70 | 15%        |

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Universal Protection Service, LP, d/b/a Allied Universal Security Services provides health benefits for eligible employees in compliance with City Policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Universal Protection Service, LP, d/b/a Allied Universal Security Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority**

ESTIMATED SPENDING AUTHORITY

| Department             | FY24           | Out-Years       | Total Amount    |
|------------------------|----------------|-----------------|-----------------|
| Houston Airport System | \$4,017,341.00 | \$32,741,417.00 | \$36,758,758.00 |

**Amount and Source of Funding:**

\$36,758,758.00  
 HAS Revenue Fund  
 Fund 8001



**Contact Information:**

| NAME:   | DEPARTMENT/DIVISION | PHONE        |
|---|---------------------|--------------|
| Barbara Fisher, Purchasing Manager              | FIN/SPD             | 832.393.8722 |
| Carolyn Hanahan, Assistant Chief Policy Officer | FIN/SPD             | 832.393.9127 |
| Jedediah Greenfield, Chief Procurement Officer  | FIN/SPD             | 832.393.9126 |

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

T32472 - Security Guard Services - ORDINANCE (Universal Protection Service, LP d/b/a Allied Universal Security Services)

Agenda Item#:

### **Background:**

**Request for Proposals Received on March 16, 2023 for S19-T32472 - Approve an ordinance awarding a contract to Universal Protection Service, LP, d/b/a Allied Universal Security Services in an amount not to exceed \$36,758,758.00 for security guard services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options to Universal Protection Service, LP, d/b/a Allied Universal Security Services** in an amount not to exceed **\$36,758,758.00** for security guard services for the Houston Airport System.

The scope of work requires the Contractor to provide competent, fully qualified Security Officers as well as the necessary supervision, labor, tools, equipment, permits, parts, expendable items, material, and supplies to provide security guard services at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU). The Contractor shall provide Security Officers for assignments to duties and locations as described in the Scope of Services or other times or locations designated by the City.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Six proposals were received, from Universal Protection Service, LP, d/b/a Allied Universal Security Services; Covenant Aviation Security, LLC; Global Security Consulting Group, Inc.; HSS Security, LLC; Inter-Con Security Systems, Inc.; and Vets Securing America, Inc. The evaluation committee was comprised of three evaluators from the Houston Airport System (HAS) and two evaluators from the Houston Police Department (HPD).

The proposals were evaluated based upon the following criteria.

- Management Plan/Approach
- Expertise and Qualifications
- Training
- Technology and Value-Added Services
- Price

Universal Protection Service, LP, d/b/a Allied Universal Security Services was deemed the best respondent.

### **M/WBE Subcontracting:**

The request for proposals was issued as a goal-oriented contract with a 15% M/WBE participation level. Universal Protection Service, LP, d/b/a Allied Universal Security Services designated the below-named company as its certified M/WBE subcontractor.

| Name                                 | Type of Work            | Dollar Amount  | Percentage |
|--------------------------------------|-------------------------|----------------|------------|
| USAPD, LLC d/b/a USA Patrol Division | Security Guard Services | \$5,513,813.70 | 15%        |

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Universal Protection Service, LP, d/b/a Allied Universal Security Services provides health benefits for eligible employees in compliance with City Policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Universal Protection Service, LP, d/b/a Allied Universal Security Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Carolyn Hanahan

11/9/2023

F52ED3397D1D4B9

FOR :

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

| Department             | FY24           | Out-Years       | Total Amount    |
|------------------------|----------------|-----------------|-----------------|
| Houston Airport System | \$4,017,341.00 | \$32,741,417.00 | \$36,758,758.00 |

**Amount and Source of Funding:**

\$36,758,758.00 – HAS Revenue Fund (8001)

**Contact Information:**

| NAME:   | DEPARTMENT/DIVISION | PHONE        |
|---|---------------------|--------------|
| Barbara Fisher, Purchasing Manager              | FIN/SPD             | 832.393.8722 |
| Carolyn Hanahan, Assistant Chief Policy Officer | FIN/SPD             | 832.393.9127 |
| Jedediah Greenfield, Chief Procurement Officer  | FIN/SPD             | 832.393.9126 |

**ATTACHMENTS:**

| Description                | Type                  |
|----------------------------|-----------------------|
| Ownership Information Form | Backup Material       |
| POP 1                      | Backup Material       |
| POP 2                      | Backup Material       |
| MWBE Participation Plan    | Backup Material       |
| MWBE Goal                  | Backup Material       |
| Funding                    | Financial Information |
| Secretary of State (SOS)   | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date:

T32754 - Credible Messenger Services (Collective Action for Youth ) - ORDINANCE

Agenda Item#: 29.

### **Summary:**

ORDINANCE awarding Contract to **COLLECTIVE ACTION FOR YOUTH** to provide Credible Messenger Services for the Houston Health Department; providing a maximum contract amount - 3 Years - \$475,000.00 - ARPA Recovery Fund

### **Background:**

**Request for Proposals received on July 20, 2023, for P22-T32754 – Approve an ordinance awarding an agreement to Collective Action for Youth in the maximum contract amount of \$475,000.00 to provide credible messenger services for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year agreement with one-year automatic renewal** to **Collective Action for Youth** in the maximum contract amount of **\$475,000.00** to provide credible messenger services for the Houston Health Department.

Credible Messengers improve outcomes for people in the justice system including increased engagement with programs and services; reduction in re-arrests, violations, and anti-social behavior; increased compliance with court mandates; and improved relationships between system stakeholders and community members.

The Request for Proposal (RFP) was advertised in accordance with State of Texas bids laws and as a result, proposals were received from Collective Action for Youth and K16 Ready Society, Inc. d.b.a. Texas Initiative Program (TIPS). The evaluation committee consisted of employees from the Houston Health Department and Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price Proposal

Collective Action for Youth received the highest overall scores and were deemed the best qualified to perform the requirements as outlined in the RFP.

**MWBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City’s “Pay or Play” ordinance requiring health benefits for employees of City Contractors. In this case, Collective Action for Youth will provide health benefits to eligible employees in compliance with the City policy.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

**Fiscal Note:**

No Fiscal Note is required on grant items.

\_\_\_\_\_  
Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

**Estimated Spending Authority:**

| Department                | FY2024      | Out Years    | Total        |
|---------------------------|-------------|--------------|--------------|
| Houston Health Department | \$200,00.00 | \$275,000.00 | \$475,000.00 |

**Amount and Source of Funding:**

\$475,000.00  
ARPA Recovery Fund  
Fund 5309

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance Department  
**Phone:** (832) 393-9126

**ATTACHMENTS:**

| <b>Description</b>   | <b>Type</b>                 |
|----------------------|-----------------------------|
| Coversheet (revised) | Ordinance/Resolution/Motion |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date:

T32754 - Credible Messenger Services (Collective Action for Youth ) - ORDINANCE

Agenda Item#: 35.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE awarding an Agreement to **COLLECTIVE ACTION FOR YOUTH** to provide credible messenger services for the Houston Health Department - maximum contract amount - \$475,000.00 - ARPA Recovery Fund

### **Background:**

**Request for Proposals received on July 20, 2023, for P22-T32754 – Approve an ordinance awarding an agreement to Collective Action for Youth in the maximum contract amount of \$475,000.00 to provide credible messenger services for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year** agreement to **Collective Action for Youth** in the maximum contract amount of **\$475,000.00** to provide credible messenger services for the Houston Health Department.

Credible Messengers improve outcomes for people in the justice system including increased engagement with programs and services; reduction in re-arrests, violations, and anti-social behavior; increased compliance with court mandates; and improved relationships between system stakeholders and community members.

The Request for Proposal (RFP) was advertised in accordance with State of Texas bids laws and as a result, proposals were received from Collective Action for Youth and K16 Ready Society, Inc. d.b.a. Texas Initiative Program (TIPS). The evaluation committee consisted of employees from the Houston Health Department and Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price Proposal

Collective Action for Youth received the highest overall scores and were deemed the best qualified to perform the requirements as outlined in the RFP.

### **MWBE Participation:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance requiring health benefits for employees of City Contractors. In this case, Collective Action for Youth will provide health benefits to eligible employees in compliance with the City policy.

### **Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific federal government procurement rules.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

\_\_\_\_\_  
Jedediah Greenfield  
Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

Estimated Operating Expenditures

| Department                | FY2024      | Out Years    | Total        |
|---------------------------|-------------|--------------|--------------|
| Houston Health Department | \$200,00.00 | \$275,000.00 | \$475,000.00 |

**Amount and Source of Funding:**

\$475,000.00  
ARPA Recovery Fund  
Fund 5309

**Contact Information:**

Jedediah Greenfield, Chief Procurement Officer  
Finance Department  
**Phone:** (832) 393-9126

**ATTACHMENTS:**

**Description**

Funding Verification  
Verification of Grant Funding - JC

**Type**

Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District K

Item Creation Date: 11/3/2023

Library - Increased Funding for Frank Library

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing an increase in Spending Authority for the Lease Agreement between the City of Houston, Texas, Tenant, and **BRAYS OAKS TOWERS, LTD.**, Landlord, to fund the first and second renewal terms of the Lease - **DISTRICT K - CASTEX-TATUM**

### **Background:**

ORDINANCE amending Ordinance No. 2017-0270 to increase the maximum contract amount for contract between the City of Houston and Brays Oak Towers, LTD to pay the lease for the Frank Library Location for the Houston Public Library Department

### **Specific Explanation:**

The Director of the Houston Public Library requests that City Council approve an amending ordinance to increase the maximum Contract amount of the contract between the City of Houston and the Brays Oak Towers, LTD from \$105,940.51 to \$175,333.86 for the Frank Lease.

The contract is in its final term with the maximum amount of \$105,940.51. We have extended the contract until December 2023. The Frank Library is closed at this location, and we are in the process of opening a new Library- The Dr. Shannon Waker Library at a different location. As a result of the extension until December 2023, it is necessary to request an increase in the maximum contract amount to pay the lease for the remainder of the contract. Expiration date for the contract is December 31, 2023 based on lease agreement.

| Months           | \$/SF-YR | Monthly     | Total        |
|------------------|----------|-------------|--------------|
| 11/12/22-6/11/23 | \$16.00  | \$13,878.67 | \$97,150.69  |
| 6/12/23-6/30/23  | \$16.00  | \$8,789.92  | \$8,789.82   |
| 8/1/23-12/31/23  | \$16.00  | \$13,878.67 | \$69,393.35  |
|                  |          |             | \$175,333.86 |

### **Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

### **Estimated Spending Authority:**

Department

FY2024

Out Years

Total



Library

69,393.35

-

69,393.35

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Rhea Lawson, Director - Houston Public Library

**Prior Council Action:**

Ordinance 2017-0270 (passed on 4/25/2017)

**Amount and Source of Funding:**

\$69,393.35

General Fund

Fund: 1000

**Contact Information:**

Hope Obika 832-393-1348

Rummeka Allen 832-393-7621

Patrick Atkins 832-393-1567

**ATTACHMENTS:**

**Description**

Signed Cover Sheet FRANK HPL

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District K

Item Creation Date: 11/3/2023

Library - Increased Funding for Frank Library

Agenda Item#: 27.

**Background:**

ORDINANCE amending Ordinance No. 2017-0270 to increase the maximum contract amount for contract between the City of Houston and Brays Oak Towers, LTD to pay the lease for the Frank Library Location for the Houston Public Library Department

**Specific Explanation:**

The Director of the Houston Public Library requests that City Council approve an amending ordinance to increase the maximum Contract amount of the contract between the City of Houston and the Brays Oak Towers, LTD from \$105,940.51 to \$175,333.86 for the Frank Lease.

The contract is in its final term with the maximum amount of \$105,940.51. We have extended the contract until December 2023. The Frank Library is closed at this location, and we are in the process of opening a new Library- The Dr. Shannon Waker Library at a different location. As a result of the extension until December 2023, it is necessary to request an increase in the maximum contract amount to pay the lease for the remainder of the contract. Expiration date for the contract is December 31, 2023 based on lease agreement.

| Months           | \$/SF-YR | Monthly     | Total        |
|------------------|----------|-------------|--------------|
| 11/12/22-6/11/23 | \$16.00  | \$13,878.67 | \$97,150.69  |
| 6/12/23-6/30/23  | \$16.00  | \$8,789.92  | \$8,789.82   |
| 8/1/23-12/31/23  | \$16.00  | \$13,878.67 | \$69,393.35  |
|                  |          |             | \$175,333.86 |

DS  
RP

**Fiscal Note:**

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

**Estimated Spending Authority:**

| Department | FY2024    | Out Years | Total     |
|------------|-----------|-----------|-----------|
| Library    | 69,393.35 | -         | 69,393.35 |

DS  
HO

DocuSigned by:

*Rhea Lawson*  
363DA421E89945D...

Rhea Lawson, Director - Houston Public Library

**Prior Council Action:**

Ordinance 2017-0270 (passed on 4/25/2017)

**Amount and Source of Funding:**

\$69,393.35  
General Fund  
Fund: 1000

**Contact Information:**

Hope Obika 832-393-1348  
Rummeka Allen 832-393-7621  
Patrick Atkins 832-393-1567

**ATTACHMENTS:**

| Description                         | Type                        |
|-------------------------------------|-----------------------------|
| 2017 FRANK HPL - Original Ordinance | Ordinance/Resolution/Motion |
| Ordinance Ammendment                | Backup Material             |
| RCA Second Ammendment               | Backup Material             |
| Certification of Funds              | Financial Information       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date: 11/17/2023

MYR- Recovery, Fifth Ward Voluntary Relocation Program,  
Community Land Trust

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating \$100,000.00 out of the Fifth Ward Voluntary Relocation Fund; approving and authorizing agreement between City of Houston and **HOUSTON COMMUNITY LAND TRUST** to provide for the administration and management of the relocation process on behalf of the City of Houston - **DISTRICT B - JACKSON**

### **Background:**

The Mayor's Office of Recovery seek approval of an agreement with and appropriation for Community Land Trust (CLT) to provide relocation services for the Fifth Ward Voluntary Relocation Program (FWVRP).

On July 13, 2023, Mayor Sylvester Turner created a Strike Team to begin work on a program to help relocate residents living over the creosote plume adjacent to the Union Pacific Railyard. On September 27, 2023, City Council approved funding in the amount of \$5 million to assist with the relocation of certain residents who voluntarily seek to relocate away from the plume. The FWVRP seeks to provide a relocation plan for eligible homeowners and tenants who voluntarily wish to participate. The FWVRP includes options for acquisition of new residences at fair market value and relocation assistance for homeowners and to help find a comparable replacement rental dwelling for tenants. Relocation assistance will include advisory services, replacement housing payments, buyout of existing leases, relocation assistance for tenants, and moving expenses. The primary eligibility requirement is that residents must have permanently resided in the Relocation Zone prior to July 1, 2023.

Community Land Trust contracts to assist eligible low-income families or individual buyers in obtaining a quality and environmentally safe home that maintains its long-term affordability. Upon closing of each home, the Land Trust acquires and holds a leasehold title to the real property a Land Trust Lot, and transfers leasehold title to such real property to the low-income family or individual in question, who in turn owns the improvements located on such real property. CLT will work with Family Service Center of Houston and Harris County (Family Houston) to provide relocation services for the eligible residents in the FWVRP.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Stephen Costello, Chief  
Mayor's Office of Recovery**

**Prior Council Action:**

Ordinance 2023-803, September 27, 2023

**Amount and Source of Funding:**

\$100,000.00

Fifth Ward Voluntary Relocation Fund

Fund 2011

**Contact Information:**

Gloria Moreno, 832.393.1074

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date: 11/17/2023

MYR- Recovery, Fifth Ward Voluntary Relocation Program,  
Family Service Center of Houston and Harris County

Agenda Item#: 32.

### **Summary:**

ORDINANCE appropriating \$750,000.00 out of the Fifth Ward Voluntary Relocation Fund; approving and authorizing agreement between City of Houston and **FAMILY SERVICE CENTER OF HOUSTON AND HARRIS COUNTY** to provide for the administration and management of the relocation process on behalf of the City of Houston - **DISTRICT B - JACKSON**

### **Background:**

The Mayor's Office of Recovery seek approval of an agreement with and appropriation for Family Service Center of Houston and Harris County (Family Houston) to provide administration and management of the relocation services for the Fifth Ward Voluntary Relocation Program (FWVRP).

On July 13, 2023, Mayor Sylvester Turner created a Strike Team to begin work on a program to help relocate residents living over the creosote plume adjacent to the Union Pacific Railyard. On September 27, 2023, City Council approved funding in the amount of \$5 million to assist with the relocation of certain residents who voluntarily seek to relocate away from the plume. The FWVRP seeks to provide a relocation plan for eligible homeowners and tenants who voluntarily wish to participate. The FWVRP includes options for acquisition of new residences at fair market value and relocation assistance for homeowners and to help find a comparable replacement rental dwelling for tenants. Relocation assistance will include advisory services, replacement housing payments, buyout of existing leases, relocation assistance for tenants, and moving expenses. The primary eligibility requirement is that residents must have permanently resided in the Relocation Zone prior to July 1, 2023.

Family Service Center of Houston and Harris County (Family Houston) will provide administration and management of the relocation process for homeowners and tenants as identified as eligible in the FWVRP program guidelines. Case management services will include eligibility and assessment tasks including intake, resident documentation, buyout of existing leases, rental assistance payments for first and last month rent to the new landlord, and approval process for homeowners. Family Houston will serve as the liaison with the FWVRP third party partners, Houston Land Bank and Community Land Trust.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Stephen Costello, Chief  
Mayor's Office of Recovery**

**Prior Council Action:**

Ordinance 2023-803, September 27, 2023

**Amount and Source of Funding:**

\$750,000.00

Fifth Ward Voluntary Relocation Fund  
Fund 2011

**Contact Information:**

Gloria Moreno - 832.393.1074

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date: 11/17/2023

MYR- Recovery, Fifth Ward Voluntary Relocation Program,  
Forgivable Loan Agreement

Agenda Item#: 33.

### **Summary:**

ORDINANCE approving and authorizing a form for a Forgivable Loan Agreement, First Lien Deed of Trust, Second Lien Deed of Trust, and Promissory Note to be used for homeowners participating in the Fifth Ward Voluntary Relocation Program - **DISTRICT B - JACKSON**

### **Background:**

The Mayor's Office of Recovery seek approval of an ordinance approving and authorizing a form for a Forgivable Loan Agreement, First Lien Deed of Trust, Second Lien Deed of Trust, and Promissory Note to be used for home-owners participating in the Fifth Ward Voluntary Relocation Program (FWVRP).

On July 13, 2023, Mayor Sylvester Turner created a Strike Team to begin work on a program to help relocate residents living over the creosote plume adjacent to the Union Pacific Railyard. On September 27, 2023, City Council approved funding in the amount of \$5 million to assist with the relocation of certain residents who voluntarily seek to relocate away from the plume. The FWVRP seeks to provide a relocation plan for eligible homeowners and tenants who voluntarily wish to participate. The FWVRP includes options for acquisition of new residences at fair market value and relocation assistance for homeowners and to help find a comparable replacement rental dwelling for tenants. Relocation assistance will include advisory services, replacement housing payments, buyout of existing leases, relocation assistance for tenants, and moving expenses. The primary eligibility requirement is that residents must have permanently resided in the Relocation Zone prior to July 1, 2023.

Through the FWVRP, the City may provide forgivable downpayment assistance loans to relocating homeowners who choose to purchase a home. Loans will be forgiven after three years upon completion of the purchase of the home and will include a loan agreement, promissory note, and deed of trust to be executed by the Mayor at each closing without further action of Council. The form of deed of trust includes restrictions prohibiting the sale of the property without City approval prior to forgiveness of the loan.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Stephen Costello, Chief  
Mayor's Office of Recovery**

**Prior Council Action:**

Ord. 2023-803, September 27, 2023

**Amount and Source of Funding:**

None

**Contact Information:**

Gloria Moreno, 832.393.1074

**ATTACHMENTS:**

**Description**

**Type**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D, District I

Item Creation Date: 10/5/2023

PRD - ILA GRA—Gulfgate Zone Parks

Agenda Item#: 34.

### **Summary:**

ORDINANCE appropriating \$200,000.00 out of the Parks Consolidated Construction Fund and \$1,010,000.00 out of the Park and Recreation Dedication Fund; approving and authorizing an Interlocal Agreement between the City of Houston, Texas, and **GULFGATE REDEVELOPMENT AUTHORITY** for construction of improvements to various parks within the Gulfgate Zone - **DISTRICTS D - EVANS-SHABAZZ and I - GALLEGOS**

### **Background:**

The Houston Parks and Recreation Department HPARD recommends City Council approve an interlocal agreement ILA by and between City of Houston and the Gulfgate Redevelopment Authority and appropriate funds for the construction of improvements at seven 7 parks within Reinvestment Zone Number Eight, City of Houston the Gulfgate Zone. The Authority will be responsible for completing the projects in accordance with the scope of work for the improvements at each park as specified in the ILA.

If City Council approves, the ILA will grant the Authority a right-of-entry into the parks for construction of the projects. HPARD will contribute \$200,000 for Charlton Park from the Parks Consolidated Construction Fund. HPARD will contribute an additional \$1,010,000 from the Park and Recreation Dedication Fund as follows:

\$350,000.00 for J.S. and L.H. Cullinan Park Project (park sector 7);  
\$100,000.00 for Golfview Park Project (park sector 7);  
\$450,000.00 for Sims Bayou Park Project (park sector 7); and  
\$110,000.00 for Glenbrook Park Project (park sector 6).

The Authority shall contribute a total of \$3,115,000 under the ILA, which also includes improvements for F.M. Law Park and Reveille Park and shall be responsible for any cost overruns; provided that an increase to the Authority contribution in excess of \$100,000 must be approved in writing by the Chief Development Officer. The ILA will expire upon the end of the warranty period of the last completed project or five years from the Countersignature date, whichever occurs earlier.

**Fiscal Note:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

---

Kenneth Allen, Director  
Houston Parks and Recreation Department

**Prior Council Action:**

N/A

**Amount and Source of Funding:**

\$1,010,000 Park and Recreation Dedication Fund (4035)

\$200,000 Parks Consolidated Construction fund (4502)

**Contact Information:**

Martha Escalante, Sr. Staff Analyst

(O) 832-395-7069

Houston Parks and Recreation Department

**ATTACHMENTS:**

**Description**

Signed RCA ILA Gulfgate Zone Park

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District D, District I

Item Creation Date: 10/5/2023

PRD - ILA GRA--Gulfgate Zone Parks

Agenda Item#: 29.

**Background:**

The Houston Parks and Recreation Department HPARD recommends City Council approve an interlocal agreement ILA by and between City of Houston and the Gulfgate Redevelopment Authority and appropriate funds for the construction of improvements at seven 7 parks within Reinvestment Zone Number Eight, City of Houston the Gulfgate Zone. The Authority will be responsible for completing the projects in accordance with the scope of work for the improvements at each park as specified in the ILA.


If City Council approves, the ILA will grant the Authority a right-of-entry into the parks for construction of the projects. HPARD will contribute \$200,000 for Charlton Park from the Parks Consolidated Construction Fund. HPARD will contribute an additional \$1,010,000 from the Park and Recreation Dedication Fund as follows:

\$350,000.00 for J.S. and L.H. Cullinan Park Project (park sector 7);  
\$100,000.00 for Golfview Park Project (park sector 7);  
\$450,000.00 for Sims Bayou Park Project (park sector 7); and  
\$110,000.00 for Glenbrook Park Project (park sector 6).

The Authority shall contribute a total of \$3,115,000 under the ILA, which also includes improvements for F.M. Law Park and Reveille Park and shall be responsible for any cost overruns; provided that an increase to the Authority contribution in excess of \$100,000 must be approved in writing by the Chief Development Officer. The ILA will expire upon the end of the warranty period of the last completed project or five years from the Countersignature date, whichever occurs earlier.

**Fiscal Note:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DocuSigned by:  
  
059DC946890471  
Kenneth Allen, Director  
Houston Parks and Recreation Department

**Prior Council Action:**

N/A

**Amount and Source of Funding:**

\$1,010,000 Park and Recreation Dedication Fund (4035)  
\$200,000 Parks Consolidated Construction fund (4502)

**Contact Information:**

Martha Escalante, Sr. Staff Analyst  
(O) 832-395-7069  
Houston Parks and Recreation Department



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 9/1/2023

### SWD - USDA Composting and Food Waste Reduction Grant

Agenda Item#: 35.

#### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of Grant funds through United States Department of Agriculture in support of the **SOLID WASTE MANAGEMENT DEPARTMENT'S COMPOSTING AND FOOD WASTE REDUCTION GRANT PILOT PROJECT**; declaring the City's eligibility for such Grant; authorizing the Department Director to act as the City's representative in the application process, to electronically apply for, accept, and expend the Grant funds if awarded and to electronically apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period

#### **Background:**

The Solid Waste Department (SWD) requests City Council approval authority to apply for grant funds from the United States Department of Agriculture (USDA) Composting and Food Waste Reduction Grant Pilot Project, authorizing the Department Director to act as the City's Representative in the application process, to electronically apply for, accept, and expend the grant funds, if awarded, and to electronically apply for, accept, and expend all subsequent awards, if any, pertaining to the application and to extend the budget period; containing provisions relating to the subject.

The estimated grant value is \$400,000.00. There is a 25% match from Fund 2305 Special Recycling Revenue Fund of \$100,000.00. The anticipated project period is from March 1, 2024, to February 28, 2026.

#### **SPECIFIC EXPLANATION:**

The City of Houston provides residential solid waste collection services to nearly 400,000 households. Residents receive garbage collection once per week and recycling every other week. We believe that Houston's goal to reduce the environmental impacts of solid waste disposal by improving the diversion rate of food waste generated through the solid waste system perfectly aligns with the USDA's priorities for this funding. We offer the following request to fund our continued effort to grow composting efforts that will have a direct effect on landfill capacity.

The program has three main objectives: 1) engage with communities through online and broadcast media, printed messages, and community outreach, including focused direct education in food waste and composting 2) work closely with community partners such as the Houston Independent School District, non-profit urban food production organizations, and for-profit food waste composting organizations to launch and sustain additional food waste/compost drop-off locations. 3) Provide home composting kits, kitchen composting receptacles, and family food waste transport

containers free of charge upon completion of applicable training. In this way the City of Houston can improve the diversion rate of recyclable materials generated through the solid waste system by developing and testing strategies for planning and implementing municipal compost plans and food waste reduction plans.

The program goals potentially funded by this grant may be achieved through diversifying the City's approach towards food waste composting education in the following areas:

- \* Social media
- \* Broadcasting and public service announcements (PSA's)
- \* Website development
- \* Focused direct education
- \* Food waste drop-off locations
- \* Home composting kits

**Fiscal Note:**

Funding for this item is included in the FY24 Adopted Budget. Therefore, No Fiscal Note is required as stated in the Financial Policies. No Fiscal Note is required on grant items.

Director's Signature:

\_\_\_\_\_  
 Mark C. Wilfalk  
 Director, Solid Waste Management Dept.

| <b>Estimated Fiscal Operating Impact</b> |                |                     |            |                     |
|--|----------------|---------------------|------------|---------------------|
| Recurring or One-Time                    |                | One-Time            |            |                     |
| Fund Name                                |                | FY2024              | Out Year   | Total               |
| <b>SWD-Recycling Fund</b>                | <b>Revenue</b> | \$100,000.00        | \$0        | \$100,000.00        |
| <b>Total</b>                             |                | <b>\$100,000.00</b> | <b>\$0</b> | <b>\$100,000.00</b> |

**Prior Council Action:**

**Amount and Source of Funding:**

\$400,000.00 Government Grant Fund 5000  
 \$100,000.00 Recycling Revenue Fund 2305  
 \$500,000.00

**Contact Information:**

VERONICA LIZAMA, SWM Deputy Director 832-393-0463  
 DAVID VASQUEZ, SWM Recycling Manager 832-393-0478

**ATTACHMENTS:**

**Description** **Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District H

Item Creation Date: 10/17/2023

PLN - Special Minimum Lot Size Block Application No. 837  
(700 block of Ridge Street, north and south sides, between  
Watson and Reagan Streets)

Agenda Item#: 36.

### **Summary:**

ORDINANCE establishing the north and south sides of the 700 block of Ridge Street, between Watson and Reagan Streets, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 711 Ridge Street, Lot 11 Block 9, in the Woodland Terrace Subdivision, has initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from 56% of the block owners.

The Planning and Development Department mailed notifications to sixteen (16) property owners indicating that the SMLSB application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. One (1) written protest was filed. The Houston Planning Commission considered the protested application on August 10, 2023, and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 700 block of Ridge Street, north and south sides, between Watson and Reagan Streets.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6636

Bennie Chambers III, Planner II  
832-393-6636

**ATTACHMENTS:**

**Description**

RCA

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District H

Item Creation Date: 10/17/2023

PLN - Special Minimum Lot Size Block Application No. 837 (700 block of Ridge Street, north and south sides, between Watson and Reagan Streets)

Agenda Item#: 44.

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 711 Ridge Street, Lot 11 Block 9, in the Woodland Terrance Subdivision, has initiated an application for the designation of a Special Minimum Lot Size Block (SMLSb). The application includes written evidence of support from 56% of the block owners.

The Planning and Development Department mailed notifications to sixteen (16) property owners indicating that the SMLSb application had been submitted. The notification further stated that a written protest must be filed with the Planning and Development Department within thirty days of mailing. One (1) written protest was filed. The Houston Planning Commission considered the protested application on August 10, 2023, and voted to recommend that the City Council establish the SMLSb.

The Planning and Development Department recommends City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 700 block of Ridge Street, north and south sides, between Watson and Reagan Streets.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "M. Brown", is written over a horizontal line.

51C3A0FD06F6743D

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6636

Bennie Chambers III, Planner II  
832-393-6636

### **ATTACHMENTS:**

| Description | Type            |
|-------------|-----------------|
| Map         | Backup Material |

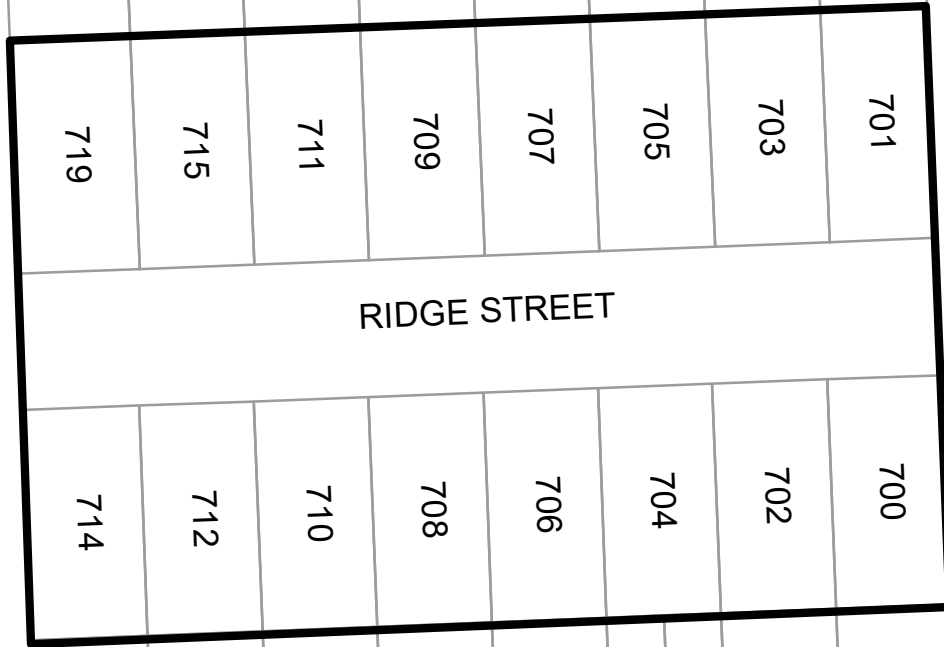


TEETSHORN STREET

WATSON STREET


REAGAN STREET

WENDEL STREET



0 20 40 80 120 Feet

**Special Minimum Lot Size**  
**700 block of Ridge Street, north and south sides,**  
**between Watson and Reagan Streets**  
**5,000 Square Feet**

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District  
 Date: October 11, 2023  
 Reference: MLS 837

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded



**PLANNING & DEVELOPMENT DEPARTMENT**

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date:

HPW 20TRT12 - Ordinance Approving a Public Hearing

Agenda Item#: 37.

### **Summary:**

ORDINANCE making certain findings related to the use of approximately 1,940 square feet of land out of **BAYOU GREENWAY PARK**, known as Halls Bayou, in connection with the construction of improvements to FWSD #23 Wastewater Treatment Plant - **DISTRICT B - JACKSON**

### **Background:**

**SUBJECT:** An Ordinance making findings related to the use or taking of 1,940 square feet (0.0445 acres) of the Bayou Greenways - Hall Access land by Houston Public Works to make proposed improvements to the FWSD#23 Wastewater Treatment Plant ("WWTP").

### **RECOMMENDATION: (SUMMARY)**

Approve an Ordinance making findings related to the use or taking of 1,940 square feet (0.0445 acres) of the Bayou Greenways - Hall Access land by Houston Public Works to make proposed improvements to the FWSD#23 Wastewater Treatment Plant ("WWTP") by replacing the existing 48-inch gravity sewer and three-barrel siphon that conveys sewer flow from the north side of Park Site to the WWTP with a deep 60-inch gravity sewer crossing under the Park Site and connecting to a deep influent lift station at the WWTP that was built in 2017 ("Project").

**SPECIFIC EXPLANATION:** The city acquired 1,940 square feet (0.0445 acres) of land (Parcel BY15-071) as part of Bayou Greenways, an integrated system of connected linear parks with walking, running and bicycle trails along the City's major bayous. Houston Public Works has identified a need for the existing 48-inch wastewater line (WWL) and three-barrel siphon that conveys sewer flow from the north side of Halls Bayou be replaced with a deep 60-inch gravity sewer crossing under Halls Bayou and connecting to a deep influent lift station at the FWSD #23 Wastewater Treatment Plant (WWTP) that was built in 2017. The new gravity sewer will be installed via Micro tunneling. In addition to the utility corridor, a staging area within the park property will be required for construction activities consisting of total area of 14,110 square feet (0.324 acres).

Section 26.001 of the Texas Parks & Wildlife Code provides that a city may not approve any program or project that requires the use or taking of land designated and used as park land unless, after notice and public hearing, its governing body determines that: (1) there is no feasible and prudent alternative to the use or taking of the park land, and (2) the program or project includes all reasonable planning to minimize harm to the park land.

Due to design specifications for the new wastewater line, there is no feasible and prudent

alternative to the use of a portion of the park for the Project. Houston Public Works and the Parks and Recreation Department have worked together to ensure that the Project has a minimal impact on the park. The Project will not impair the function of Halls Bayou Greenway as a whole. When the Project is completed, the new water line will have minimal impact on the continued use of the surface of the Utility Corridor for park purposes.

Texas Parks and Wildlife Code Chapter 26 requires the City to publish three public notices and hold a public hearing prior to authorizing the use or taking of park land for non-park purposes. Notices were published in the Houston Chronicle on October 9, 2023, October 16, 2023, and October 23, 2023. City Council held a public hearing on the use of the park land on November 1, 2023.

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Kenneth Allen, Director  
Houston Parks and Recreation Department

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000265-131A-4

**Prior Council Action:**

Motion 2023-0723, passed November 1, 2023

**Contact Information:**

Markos Mengesha ,P.E., CCM, ENV SP  
Assistant Director, Captial Projects  
Phone: 832-395-2365

**ATTACHMENTS:**

| <b>Description</b> | <b>Type</b> |
|--------------------|-------------|
|--------------------|-------------|



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date: 9/25/2023

HPW20HGW10074\Sale of 0 Elmtex Dr\Parcel SY22-042

Agenda Item#: 38.

### **Summary:**

ORDINANCE approving and authorizing a Purchase and Sale Agreement between the City of Houston, Texas, Seller, and **HOUSTON LAND BANK**, Purchaser, for the sale of approximately 16,391 square-feet of land being lot Fifty-Eight (58), Block One (1) of Eastex Oaks Village, Section #2, in the Adam Smith Survey, Abst. #694, Harris County, Texas, for \$64,500.00 in cash to the City - **DISTRICT B - JACKSON**

### **Background:**

**SUBJECT:** Purchase and Sale Agreement with Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694 (**Parcel SY22-042**).

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694, for a purchase price of \$64,500.00 (**Parcel SY22-042**)

**SPECIFIC EXPLANATION:** The City acquired Parcel SY22-042 by annexation in 1969 as the Eastex Oaks 3 Well No. 1 site. The Eastex Oaks 3 Well No. 1 was demolished in 2013 and Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, Houston Land Bank expressed interest in an acquisition for development as affordable housing. The fair market value for this property was determined to be \$64,500.00.

The sale is in accordance with Section 272.001(g) of the Texas Local Government Code, which permits a home-rule municipality to sell real property directly to an entity for the development of low-income and moderate-income housing.

The City will sell to Houston Land Bank:

### **Parcel SY22-042**

|                                  |             |
|----------------------------------|-------------|
| 16,391 square foot tract of land | \$64,500.00 |
|----------------------------------|-------------|

|                   |                           |
|-------------------|---------------------------|
| <b>TOTAL SALE</b> | <b><u>\$64,500.00</u></b> |
|-------------------|---------------------------|

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale

Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694, for a purchase price of \$64,500.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to the Houston Land Bank.

**FISCAL NOTE:**

Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount and Source of Funding:**

REVENUE  
Water and Sewer Operating Fund  
Fund 8300

**Contact Information:**

Addie L. Jackson  
Assistant Director - Real Estate Services  
(832) 395-3164

**ATTACHMENTS:**

**Description**

Signed cover sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District B

Item Creation Date: 9/25/2023

HPW20HGW10074\Sale of 0 Elmtex Dr\Parcel SY22-042

Agenda Item#:

**Background:**

**SUBJECT:** Purchase and Sale Agreement with Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694 (**Parcel SY22-042**).

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694, for a purchase price of \$64,500.00 (**Parcel SY22-042**)

**SPECIFIC EXPLANATION:** The City acquired Parcel SY22-042 by annexation in 1969 as the Eastex Oaks 3 Well No. 1 site. The Eastex Oaks 3 Well No. 1 was demolished in 2013 and Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, Houston Land Bank expressed interest in an acquisition for development as affordable housing. The fair market value for this property was determined to be \$64,500.00.

The sale is in accordance with Section 272.001(g) of the Texas Local Government Code, which permits a home-rule municipality to sell real property directly to an entity for the development of low-income and moderate-income housing.

The City will sell to Houston Land Bank:

**Parcel SY22-042**

16,391 square foot tract of land \$64,500.00

**TOTAL SALE \$64,500.00**

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 16,391 square foot tract of land being Lot 58, Block 1, Eastex Oaks Village, Section 2 in the A. Smith Survey, Abstract No. 694, for a purchase price of \$64,500.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to the Houston Land Bank.

**FISCAL NOTE:**

Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 11/9/2023  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount and Source of Funding:**

REVENUE  
Water and Sewer Operating Fund  
Fund 8300

**Contact Information:**

Addie L. Jackson  
Assistant Director - Real Estate Services  
(832) 395-3164

**ATTACHMENTS:**

| Description          | Type            |
|----------------------|-----------------|
| Aerial Map           | Backup Material |
| Council District Map | Backup Material |
| Subdivision Plat     | Backup Material |

Deed  
Purchase and Sale Agreement

Backup Material  
Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D

Item Creation Date: 9/26/2023

HPW20HGW10043\Sale of 0 Donegal Way\Parcel SY22-009

Agenda Item#: 39.

### **Summary:**

ORDINANCE approving and authorizing Purchase and Sale Agreement between the City of Houston, Texas, Seller, and **HOUSTON LAND BANK**, Purchaser, for the sale of approximately 14,632 square-feet of land at the corner of Donegal Way and Hiford Drive, being lot three (3), block sixteen (16), Shamrock Manor Addition, out of the Thomas Tobin Survey, Abstract 774, Harris County, Texas, for \$60,600.00 in cash to the City - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

**SUBJECT:** Purchase and Sale Agreement with Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774. **Parcel SY22-009**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774, for a purchase price of \$60,600.00. **Parcel SY22-009**

**SPECIFIC EXPLANATION:** The City acquired Parcel SY22-009 by deed in 1966 as the site for the Outpost Estates Water Treatment Plant. The Outpost Estates Water Treatment Plant was decommissioned in the 1980s and Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, Houston Land Bank expressed interest in an acquisition for development as affordable housing. The fair market value for this property was determined to be \$60,600.00.

The sale is in accordance with Section 272.001(g) of the Texas Local Government Code, which permits a home-rule municipality to sell real property directly to an entity for the development of low-income and moderate-income housing.

The City will sell to Houston Land Bank:

### **Parcel SY22-009**

14,632 square foot tract of land

\$60,600.00



**TOTAL SALE****\$60,600.00**

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774, for a purchase price of \$60,600.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to the Houston Land Bank.

**FISCAL NOTE:**

Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount and Source of Funding:**

Revenue  
Water and Sewer Operating Fund  
Fund 8300

**Contact Information:**

Addie L. Jackson  
Assistant Director - Real Estate Services  
(832) 395-3164

**ATTACHMENTS:****Description**

Signed coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

District D

Item Creation Date: 9/26/2023

HPW20HGW10043\Sale of 0 Donegal Way\Parcel SY22-009

Agenda Item#: 26.

**Background:**

**SUBJECT:** Purchase and Sale Agreement with Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774. **Parcel SY22-009**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774, for a purchase price of \$60,600.00. **Parcel SY22-009**

**SPECIFIC EXPLANATION:** The City acquired Parcel SY22-009 by deed in 1966 as the site for the Outpost Estates Water Treatment Plant. The Outpost Estates Water Treatment Plant was decommissioned in the 1980s and Houston Public Works – Houston Water – Drinking Water Operations determined that the property was surplus to its needs. After all City departments with land needs were canvassed with no interest in the property, Houston Land Bank expressed interest in an acquisition for development as affordable housing. The fair market value for this property was determined to be \$60,600.00.

The sale is in accordance with Section 272.001(g) of the Texas Local Government Code, which permits a home-rule municipality to sell real property directly to an entity for the development of low-income and moderate-income housing.

The City will sell to Houston Land Bank:

**Parcel SY22-009**

14,632 square foot tract of land \$60,600.00

**TOTAL SALE \$60,600.00**

Therefore, it is recommended City Council approve an ordinance authorizing a Purchase and Sale Agreement between the City of Houston and Houston Land Bank (Buyer) for the sale of a 14,632 square foot tract of land at the corner of Donegal Way and Hiford Drive, being Lot 3, Block 16 of the Shamrock Manor Addition, Thomas Tobin Survey, Abstract 774, for a purchase price of \$60,600.00. It is further recommended that City Council authorize the Mayor to execute and the City Secretary to attest the Special Warranty Deed conveying the property to the Houston Land Bank.

**FISCAL NOTE:**

Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 11/7/2023  
Carol E. Haddock, P.E., Director  
Houston Public Works

**Amount and Source of Funding:**

Revenue  
Water and Sewer Operating Fund  
Fund 8300

**Contact Information:**

Addie L. Jackson  
Assistant Director - Real Estate Services  
(832) 395-3164

**ATTACHMENTS:**

| Description        | Type               |
|--------------------|--------------------|
| Signed Cover Sheet | Signed Cover Sheet |

Signed Coversheet  
Aerial Map  
Council District Map  
Subdivision Plat  
Deed  
Purchase and Sale Agreement  
Attachment A  
Funding Verification

Signed Cover sheet  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Contract/Exhibit  
Signed Cover sheet  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District J

Item Creation Date:

HPW - 20FMS42 FMA Acquisition 1 Hideaway Circle

Agenda Item#: 40.

### **Summary:**

ORDINANCE appropriating \$302,386.00 out of Federal State Local - Pass Through Fund; approving and authorizing Purchase and Sale Agreement between **ELIZABETH L. GHIO** ("Seller") and the City of Houston, Texas ("Purchaser") for the purchase of 1 Hideaway Circle, Houston, TX, 77074, within Lot 1, in Block 3 of Braeburn Valley, Section One, Harris County, Texas; approving a form of Warranty Deed - **DISTRICT J - POLLARD**

### **Background:**

**SUBJECT (PROPERTY):** Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Elizabeth Ghio and the City of Houston, appropriation of funds and authorizing payment of the purchase price for the acquisition of 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3, of Braeburn Valley, Section One a subdivision in Harris County, Texas. **Parcel QY22-011**

**RECOMMENDATION:** (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Elizabeth Ghio and the City of Houston, appropriation of funds and authorizing payment of the purchase price & Title Fees (Title Policy, HOA Transfer Fee) to South Land Title, LLC for the acquisition of 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3, of Braeburn Valley, Section One a subdivision in Harris County, Texas. **Parcel QY22-011**

### **SPECIFIC EXPLANATION:**

The structure located at 1 Hideaway Circle has been identified as a Severe Repetitive Loss Structure by the National Flood Insurance Program due to repetitive flooding. The City of Houston included this property in an application for flood mitigation via acquisition of 4 homes under the 2018 FEMA Flood Mitigation Assistance Grant Program approved by Council on January 23, 2019 by Ordinance 2019-0054. This grant was subsequently awarded and accepted by Council on July 21, 2021 by Ordinance 2021-0625. Post acquisition the structure will be demolished and the land beneath returned to green space as required by the terms of the grant agreement.

The City's offer was based on an appraisal by David Ambrose, MAI of the Ambrose Group. The valuation was reviewed and recommended for approval by a senior staff appraiser of Houston Public Works.

The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

Contract for Sale 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3 of Braeburn Valley  
Section One subdivision, **Parcel QY22-011**:.....\$300,000.00  
Title Policy:.....\$1,886.00  
HOA Transfer FEE:.....\$500.00  
Total:.....\$302,386.00

The City will invoice TWDB for reimbursement of acquisition costs.

**FISCAL NOTE:** No fiscal note is required on grant items.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2019-0054, passed January 23, 2019  
Ordinance 2021-0625, passed July 21, 2021  
Ordinance 2022-0654, passed August 24, 2022

**Amount and Source of Funding:**

\$302,386.00 - Fund 5030 - Federal State Local - Pass Through Fund

**Contact Information:**

David Wurdlow  
Assistant Director  
832.395-2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District J

Item Creation Date:

HPW - 20FMS42 FMA Acquisition 1 Hideaway Circle

Agenda Item#:

**Background:**

**SUBJECT (PROPERTY):** Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Elizabeth Ghio and the City of Houston, appropriation of funds and authorizing payment of the purchase price for the acquisition of 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3, of Braeburn Valley, Section One a subdivision in Harris County, Texas. **Parcel QY22-011**

**RECOMMENDATION:** (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Elizabeth Ghio and the City of Houston, appropriation of funds and authorizing payment of the purchase price & Title Fees (Title Policy, HOA Transfer Fee) to South Land Title, LLC for the acquisition of 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3, of Braeburn Valley, Section One a subdivision in Harris County, Texas. **Parcel QY22-011**

**SPECIFIC EXPLANATION:**

The structure located at 1 Hideaway Circle has been identified as a Severe Repetitive Loss Structure by the National Flood Insurance Program due to repetitive flooding. The City of Houston included this property in an application for flood mitigation via acquisition of 4 homes under the 2018 FEMA Flood Mitigation Assistance Grant Program approved by Council on January 23, 2019 by Ordinance 2019-0054. This grant was subsequently awarded and accepted by Council on July 21, 2021 by Ordinance 2021-0625. Post acquisition the structure will be demolished and the land beneath returned to green space as required by the terms of the grant agreement.

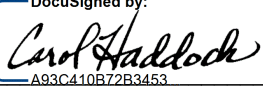
The City's offer was based on an appraisal by David Ambrose, MAI of the Ambrose Group. The valuation was reviewed and recommended for approval by a senior staff appraiser of Houston Public Works.

The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

|   |              |
|---|--------------|
| Contract for Sale 1 Hideaway Circle, Houston, TX 77074 , Lot 1, in Block 3 of Braeburn Valley |              |
| Section One subdivision, <b>Parcel QY22-011</b> .....   |              |
|   | \$300,000.00 |
| Title Policy:.....  | \$1,886.00   |
| HOA Transfer FEE:.....  | \$500.00     |
| Total:.....   | \$302,386.00 |

The City will invoice TWDB for reimbursement of acquisition costs.

**FISCAL NOTE:** No fiscal note is required on grant items.

DocuSigned by:  
 11/14/2023  
A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

**Prior Council Action:**

- Ordinance 2019-0054, passed January 23, 2019
- Ordinance 2021-0625, passed July 21, 2021
- Ordinance 2022-0654, passed August 24, 2022

**Amount and Source of Funding:**

\$302,386.00 - Fund 5030 - Federal State Local - Pass Through Fund

**Contact Information:**

David Wurdlow  
Assistant Director  
832.395-2054

**ATTACHMENTS:**

**Description**

Map  
Finance Approval  
Ordinance 2019-0054  
Ordinance 2021-0625  
Ordinance 2022-0654  
Financial Document

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District H

Item Creation Date:

HPW - 20FMS45 FMA Acquisition 2400 Julian St #0016

Agenda Item#: 41.

### **Summary:**

ORDINANCE appropriating \$297,360.00 out of Federal State Local - Pass Through Fund; approving and authorizing Purchase and Sale Agreement between **FEDERAL NATIONAL MORTGAGE ASSOCIATION** ("Seller") and the City of Houston, Texas ("Purchaser") for the purchase of a 1,081 square foot tract of land, situated in the J. Austin Survey, Abstract No. 1, Harris County, Texas; approving a form of Warranty Deed - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT: (PROPERTY):** Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Federal National Mortgage Association and the City of Houston, appropriation of funds and authorizing payment of the purchase price for the acquisition of 2400 Julian St, Apt 16 Houston, TX 77009, Unit 16, Building 4, .0248 Acres Tract of Land. **Parcel LY23-013**

**RECOMMENDATION:** (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Federal National Mortgage Association and the City of Houston, appropriation of funds and authorizing payment of the purchase price & Title Fees (Title Policy, HOA Transfer Fee) to South Land Title, LLC for the acquisition of 2400 Julian St, Houston, TX 77009, Unit 16, Building 4, .0248 Acres Tract of Land. **Parcel LY23-013**

### **SPECIFIC EXPLANATION:**

The structure located at 2400 Julian St, Apt 16 has been identified as a Severe Repetitive Loss Structure by the National Flood Insurance Program due to repetitive flooding. The City of Houston included this property in an application for flood mitigation via acquisition of 4 homes under the 2018 FEMA Flood Mitigation Assistance Grant Program approved by Council on January 23, 2019 via Ordinance 2019-0054. This grant was subsequently awarded and accepted by Council on July 21st, 2021 via Ordinance 2021-0625. Post acquisition, the structure will be demolished and the land beneath returned to green space as required by the terms of the grant agreement.

The City's offer was based on an appraisal by David Ambrose, MAI of the Ambrose Group. The valuation was reviewed and recommended for approval by a senior staff appraiser of Houston Public Works.

The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

Contract for Sale 2400 Julian St, Apt 16 Houston, TX 77009, Unit 16, Building 4, .06793 Interest



Common Land & Elements, Woodland Heights Condo

**Parcel LY23-013:**.....\$295,000.00  
Title Policy:.....\$1,860.00  
HOA Transfer FEE:.....\$500.00  
Total:.....\$297,360.00

The City will invoice TWDB for reimbursement of acquisition costs.

**FISCAL NOTE:** No fiscal note is required on grant items.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2019-54, passed January 23, 2019  
Ordinance 2021-625, passed July 21, 2021  
Ordinance 2022-654, passed August 24, 2022

**Amount and Source of Funding:**

\$297,360.00 - Fund 5030 - Federal State Local - Pass Through Fund

**Contact Information:**

David Wurdlow  
Assistant Director  
832.395-2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:  
District H  
Item Creation Date:

HPW - 20FMS45 FMA Acquisition 2400 Julian St #0016

Agenda Item#:

**Background:**

**SUBJECT: (PROPERTY):** Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Federal National Mortgage Association and the City of Houston, appropriation of funds and authorizing payment of the purchase price for the acquisition of 2400 Julian St, Apt 16 Houston, TX 77009, Unit 16, Building 4, .0248 Acres Tract of Land. **Parcel LY23-013**

**RECOMMENDATION:** (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Federal National Mortgage Association and the City of Houston, appropriation of funds and authorizing payment of the purchase price & Title Fees (Title Policy, HOA Transfer Fee) to South Land Title, LLC for the acquisition of 2400 Julian St, Houston, TX 77009, Unit 16, Building 4, .0248 Acres Tract of Land. **Parcel LY23-013**

**SPECIFIC EXPLANATION:**

The structure located at 2400 Julian St, Apt 16 has been identified as a Severe Repetitive Loss Structure by the National Flood Insurance Program due to repetitive flooding. The City of Houston included this property in an application for flood mitigation via acquisition of 4 homes under the 2018 FEMA Flood Mitigation Assistance Grant Program approved by Council on January 23, 2019 via Ordinance 2019-0054. This grant was subsequently awarded and accepted by Council on July 21st, 2021 via Ordinance 2021-0625. Post acquisition, the structure will be demolished and the land beneath returned to green space as required by the terms of the grant agreement.

The City's offer was based on an appraisal by David Ambrose, MAI of the Ambrose Group. The valuation was reviewed and recommended for approval by a senior staff appraiser of Houston Public Works.


The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

Contract for Sale 2400 Julian St, Apt 16 Houston, TX 77009, Unit 16, Building 4, .06793 Interest Common Land & Elements, Woodland Heights Condo

|                                |                 |
|--------------------------------|-----------------|
| <b>Parcel LY23-013:</b> .....  | \$295,000.00    |
| Title Policy:.....             | \$1,860.00      |
| <u>HOA Transfer FEE:</u> ..... | <u>\$500.00</u> |
| Total:.....                    | \$297,360.00    |

The City will invoice TWDB for reimbursement of acquisition costs.

**FISCAL NOTE:** No fiscal note is required on grant items.

DocuSigned by:  
 11/14/2023  
A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

**Prior Council Action:**

- Ordinance 2019-54, passed January 23, 2019
- Ordinance 2021-625, passed July 21, 2021
- Ordinance 2022-654, passed August 24, 2022

**Amount and Source of Funding:**

\$297,360.00 - Fund 5030 - Federal State Local - Pass Through Fund

**Contact Information:**

David Wurdlow  
Assistant Director  
832.395-2054





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D, District E

Item Creation Date: 10/18/2023

### HPW20TAE15/42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY PLANT NO. 3 TO LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT

Agenda Item#: 42.

#### **Summary:**

ORDINANCE approving the acquisition by the City of Houston, Texas of a 16,596 square foot permanent access easement, a 18,237 square foot waterline easement, and a 16,635 square foot temporary construction easement, all parcels being situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, from HCII-110 East Medical Center Blvd., LLC; approving and authorizing a Purchase and Sale Agreement between **HCII-110 EAST MEDICAL CENTER BLVD., LLC** ("Seller") and the City of Houston, Texas ("Purchaser") - **DISTRICTS D - EVANS-SHABAZZ and E - MARTIN**

#### **Background:**

**SUBJECT:** PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between HCII-110 East Medical Center Blvd., LLC and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcels AY22-021, KY22-026 and TCY22-010 located at 110 East Medical Center Boulevard for the 42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY PLANT NO. 3 TO THE LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT.

**RECOMMENDATION: (Summary)** An ordinance be passed approving the Purchase and Sale Agreement between HCII-110 East Medical Center Blvd., LLC and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcels AY22-021, KY22-026 and TCY22-010.

#### **SPECIFIC EXPLANATION:**

The 42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY WATER PLANT NO. 3 TO LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT (the "Project") provides for the design and construction of transmission and distribution lines to convey treated water from surface water facilities. The project is required to comply with the Harris-Galveston Subsidence District's requirements and to implement the City's regionalization plan. This program is part of the City's long-range water supply plan.

The City will acquire 18,237 square feet in water line easement on Parcel KY22-026, 16,596 square feet in permanent access easement on Parcel AY22-021 and 16,635 square feet in

temporary construction easement on Parcel TCY22-010. The City's offers were based on an appraisal by Jason Mushinski, MAI. The valuation was reviewed and recommended for approval by a senior staff appraiser of this department. The terms of the purchases include the following:

**Parcel AY22-021 (Permanent Access Easement)**

16,596 SF @ \$8.00 PSF X 50%..... \$ 66,384.00  
 Total Compensation..... \$ 66,384.00

**Parcel KY22-026 (Water Line Easement)**

17,529 (Unencumbered) SF@ \$8.00 PSF x 50%..... \$ 70,116.00  
 708 (Encumbered) SF @ \$8.00 PSF x 25%..... \$ 1,416.00  
 Improvements ..... \$ 10,857.00  
 Total Compensation..... \$ 82,389.00

**Parcel TCY22-010 (Temporary Construction Easement)**

16,635 SF @ \$8.00 PSF x 0.8333%  
 monthly rate of return X 18 months..... \$ 19,961.00  
 Total Compensation..... \$ 19,961.00

TOTAL COMPENSATION ALL PARCELS..... \$ 168,734.00  
 TITLE POLICY AND SERVICES..... \$ 2,453.00

**TOTAL AMOUNT ..... \$ 171,187.00**

Parcel AY22-021 contains a 0.3810 acre (16,596 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.) 674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas, according to City of Houston approved field notes.

Parcel KY22-026 contains a 0.4187 acre (18,237 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.) 674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas according to City of Houston approved field notes.

Parcel TCY22-010 contains a 0.3819 acre (16,635 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.)

674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas, according to City of Houston approved field notes.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000900-0145-2

**Prior Council Action:**

Ordinance 2018-0756, passed September 19, 2018  
Ordinance 2022-0708, passed September 14, 2022

**Amount and Source of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2018-0756)

**Contact Information:**

Addie L. Jackson, Esq.  
Assistant Director – Real Estate Services  
Phone: (832) 395-3164

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District E

Item Creation Date: 10/18/2023

**HPW20TAE15/42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY PLANT NO. 3 TO LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT**

Agenda Item#:

**Background:**

**SUBJECT:** PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between HCII-110 East Medical Center Blvd., LLC and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcels AY22-021, KY22-026 and TCY22-010 located at 110 East Medical Center Boulevard for the 42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY PLANT NO. 3 TO THE LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT.

**RECOMMENDATION: (Summary)** An ordinance be passed approving the Purchase and Sale Agreement between HCII-110 East Medical Center Blvd., LLC and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcels AY22-021, KY22-026 and TCY22-010.

**SPECIFIC EXPLANATION:**

The 42-INCH WATER LINE FROM CLEAR LAKE CITY WATER AUTHORITY WATER PLANT NO. 3 TO LEAGUE CITY BOOSTER PUMP STATION (SETL) PROJECT (the "Project") provides for the design and construction of transmission and distribution lines to convey treated water from surface water facilities. The project is required to comply with the Harris-Galveston Subsidence District's requirements and to implement the City's regionalization plan. This program is part of the City's long-range water supply plan.

The City will acquire 18,237 square feet in water line easement on Parcel KY22-026, 16,596 square feet in permanent access easement on Parcel AY22-021 and 16,635 square feet in temporary construction easement on Parcel TCY22-010. The City's offers were based on an appraisal by Jason Mushinski, MAI. The valuation was reviewed and recommended for approval by a senior staff appraiser of this department. The terms of the purchases include the following:

**Parcel AY22-021 (Permanent Access Easement)**

16,596 SF @ \$8.00 PSF X 50%..... \$ 66,384.00  
 Total Compensation..... \$ 66,384.00

**Parcel KY22-026 (Water Line Easement)**

17,529 (Unencumbered) SF@ \$8.00 PSF x 50%..... \$ 70,116.00  
 708 (Encumbered) SF @ \$8.00 PSF x 25%..... \$ 1,416.00  
 Improvements ..... \$ 10,857.00  
 Total Compensation..... \$ 82,389.00

**Parcel TCY22-010 (Temporary Construction Easement)**

16,635 SF @ \$8.00 PSF x 0.8333%  
 monthly rate of return X 18 months..... \$ 19,961.00  
 Total Compensation..... \$ 19,961.00

TOTAL COMPENSATION ALL PARCELS..... \$ 168,734.00  
 TITLE POLICY AND SERVICES..... \$ 2,453.00

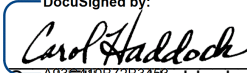
**TOTAL AMOUNT ..... \$ 171,187.00**

Parcel AY22-021 contains a 0.3810 acre (16,596 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.) 674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas, according to City of Houston approved field notes.

Parcel KY22-026 contains a 0.4187 acre (18,237 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.) 674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas according to City of Houston approved field notes.

Parcel TCY22-010 contains a 0.3819 acre (16,635 square feet) tract of land situated in the Robert Wilson Survey, Abstract No. 88, Harris County, Texas, and being out of and a part of a called 5.72 acre tract, being Lot 1 of Webster Rehab, a plat recorded under Film Code Number (F.C. No.) 674704 of the Harris County Map Records (H.C.M.R.) and as described in a certain special warranty deed dated June 5, 2015, conveyed from Webster Rehab, L.P. to HCII-110 East Medical Center Blvd., LLC and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20150246014 of the Official Public Records of Real Property Harris County (O.P.R.O.R.P.H.C.), Texas, according to City of Houston approved field notes.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
 10/25/2023  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000900-0145-2

**Prior Council Action:**

Ordinance 2018-0756, passed September 19, 2018  
Ordinance 2022-0708, passed September 14, 2022

**Amount and Source of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2018-0756)

**Contact Information:**

Addie L. Jackson, Esq.  
Assistant Director – Real Estate Services  
Phone: (832) 395-3164

**ATTACHMENTS:**

| Description                      | Type            |
|----------------------------------|-----------------|
| Location Map                     | Backup Material |
| Ordinance 2018-0756 w/coversheet | Backup Material |
| Ordinance 2022-0708 w/coversheet | Backup Material |
| Surveys/Metes and Bounds         | Backup Material |
| Purchase and Sale Agreement      | Backup Material |





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District B

Item Creation Date: 11/21/2023

HAS – Appropriation for Memorandum of Agreement (MOA)  
with United Airlines for IAH Terminal B Redevelopment

Agenda Item#: 43.

### **Summary:**

ORDINANCE appropriating the sum of \$150,000,000.00 out of the Airport System Consolidated 2011 Construction Fund for the Memorandum of Agreement between the City of Houston and **UNITED AIRLINES, INC.** at George Bush Intercontinental Airport/Houston (IAH)

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance appropriating \$150,000,000.00 from the Airport System Consolidated 2011 Construction Fund (8206) for the Memorandum of Agreement (MOA) between the City of Houston and United Airlines, Inc. at George Bush Intercontinental Airport/Houston (IAH).

#### **SPECIFIC EXPLANATION:**

Pursuant to Ordinance 2011-0899, enacted by Houston City Council on October 19, 2011, the City of Houston, Texas and Continental Airlines, Inc. (with United Airlines as successor-in-interest) entered into a Second Amended and Restated Special Facilities Lease Agreement (SFL) for the redevelopment, expansion, and operation of Terminal B at IAH in multiple phases. The City subsequently entered into multiple amendments to the SFL, as follows: Amendment No. 1 to change certain provisions required by the Federal Aviation Administration (FAA) under the Houston Airport System (HAS) Competition Plan; Amendment No. 2 to allow United to issue bonds to fund certain passenger terminal facilities, and to allow an extension for United to give notice of future Terminal B redevelopment phases up until December 31, 2024; and, Amendment No. 3 to issue bonds to fund certain improvements to the baggage handling system.

On November 15, 2023, City Council enacted Ordinance 2023-1003, approving and authorizing a Memorandum of Agreement (MOA) with United, in furtherance of Phase III of Terminal B Redevelopment. Phase III includes three milestone projects: (1) improvements to and expansion of the Terminal B Processor; (2) replacement of the Terminal B North Concourse to provide 22 narrow-body aircraft equivalent gates; and (3) replacement of the regional gate configuration on Terminal B South to provide 18 large regional gates, all as incorporated in a project definition approved by the Director in October 2023.

In order to accomplish Phase III, several enabling projects must be undertaken as further described in the MOA, including relocation of impacted tenants, engaging additional resources in

the HAS Building Standards Group to oversee the project, making certain improvements to portions of the airfield and roadways, adding additional aircraft parking areas in certain locations at IAH, adding an 8,000-space remote employee parking lot to free up space in the terminal garages for airline passengers, and accommodating a relocation of Houston Police personnel assigned to IAH. Additionally, United is committing to renovate restrooms in all of its leased terminals in accordance with HAS design standards for restrooms in order to provide a 5-star passenger experience.

It is the intent of the parties to amend the SFL, to the extent necessary, to add certain aircraft areas to United's leasehold and to address other matters to facilitate Phase III of the Terminal B Redevelopment. United expects to expend up to \$1,950,000,000.00 on Phase III work, and the City intends to expend \$624,000,000.00 in three tranches to allow the City to reimburse United on a monthly basis, with title vesting in the City on a brick-by-brick basis, for United to construct Phase III redevelopment and certain enabling projects. It is now requested that City Council enact an ordinance appropriating \$150,000,000.00 from the Airport System Consolidated 2011 Construction Fund (8206) as the first of three appropriations.

Supplemental appropriation requests totaling \$474,000,000.00 will be required, with the first occurring in approximately 12 months, and the second occurring in approximately 24 months. Project costs are expected to be fully recoverable from multiple sources: \$375,600,000.00 from United after project completion in 2026 through the SFL, and the remainder from all airlines for applicable airfield components through rates and charges under other airline use and lease agreements, or from other users of certain facilities, such as airport parking.

The subject of this item was part of a preliminary presentation to the City Council Economic Development Committee (EDC) on May 31, 2023.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

**Prior Council Action:**

10/19/2011 (O) 2011-0899  
02/13/2013 (O) 2013-0128  
04/01/2015 (O) 2015-0269  
08/04/2021 (O) 2021-0655  
11/15/2023 (O) 2023-1003

**Amount and Source of Funding:**

\$150,000,000.00  
Airport System Consolidated 2011 Construction Fund

Fund 8206

**Contact Information:**

Todd Curry 281/233-1896

Francisco Cuellar 281/233-1682

**ATTACHMENTS:**

**Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 11/21/2023

HAS – Appropriation for Memorandum of Agreement (MOA) with United Airlines for IAH Terminal B Redevelopment

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance appropriating \$150,000,000.00 from the Airport System Consolidated 2011 Construction Fund (8206) for the Memorandum of Agreement (MOA) between the City of Houston and United Airlines, Inc. at George Bush Intercontinental Airport/Houston (IAH).

### **SPECIFIC EXPLANATION:**

Pursuant to Ordinance 2011-0899, enacted by Houston City Council on October 19, 2011, the City of Houston, Texas and Continental Airlines, Inc. (with United Airlines as successor-in-interest) entered into a Second Amended and Restated Special Facilities Lease Agreement (SFL) for the redevelopment, expansion, and operation of Terminal B at IAH in multiple phases. The City subsequently entered into multiple amendments to the SFL, as follows: Amendment No. 1 to change certain provisions required by the Federal Aviation Administration (FAA) under the Houston Airport System (HAS) Competition Plan; Amendment No. 2 to allow United to issue bonds to fund certain passenger terminal facilities, and to allow an extension for United to give notice of future Terminal B redevelopment phases up until December 31, 2024; and, Amendment No. 3 to issue bonds to fund certain improvements to the baggage handling system.

On November 15, 2023, City Council enacted Ordinance 2023-1003, approving and authorizing a Memorandum of Agreement (MOA) with United, in furtherance of Phase III of Terminal B Redevelopment. Phase III includes three milestone projects: (1) improvements to and expansion of the Terminal B Processor; (2) replacement of the Terminal B North Concourse to provide 22 narrow-body aircraft equivalent gates; and (3) replacement of the regional gate configuration on Terminal B South to provide 18 large regional gates, all as incorporated in a project definition approved by the Director in October 2023.

In order to accomplish Phase III, several enabling projects must be undertaken as further described in the MOA, including relocation of impacted tenants, engaging additional resources in the HAS Building Standards Group to oversee the project, making certain improvements to portions of the airfield and roadways, adding additional aircraft parking areas in certain locations at IAH, adding an 8,000-space remote employee parking lot to free up space in the terminal garages for airline passengers, and accommodating a relocation of Houston Police personnel assigned to IAH. Additionally, United is committing to renovate restrooms in all of its leased terminals in accordance with HAS design standards for restrooms in order to provide a 5-star passenger experience.

It is the intent of the parties to amend the SFL, to the extent necessary, to add certain aircraft areas to United's leasehold and to address other matters to facilitate Phase III of the Terminal B Redevelopment. United expects to expend up to \$1,950,000,000.00 on Phase III work, and the City intends to expend \$624,000,000.00 in three tranches to allow the City to reimburse United on a monthly basis, with title vesting in the City on a brick-by-brick basis, for United to construct Phase III redevelopment and certain enabling projects. It is now requested that City Council enact an ordinance appropriating \$150,000,000.00 from the Airport System Consolidated 2011 Construction Fund (8206) as the first of three appropriations.

Supplemental appropriation requests totaling \$474,000,000.00 will be required, with the first occurring in approximately 12 months, and the second occurring in approximately 24 months. Project costs are expected to be fully recoverable from multiple sources: \$375,600,000.00 from United after project completion in 2026 through the SFL, and the remainder from all airlines for applicable airfield components through rates and charges under other airline use and lease agreements, or from other users of certain facilities, such as airport parking.

The subject of this item was part of a preliminary presentation to the City Council Economic Development Committee (EDC) on May 31, 2023.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DS  


DS  


DocuSigned by:

*Jim Szygemniak*

219BB453A1504CE...

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Mario C. Diaz  
Houston Airport System

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Andy Icken  
Chief Development Officer

**Prior Council Action:**

10/19/2011 (O) 2011-0899  
02/13/2013 (O) 2013-0128  
04/01/2015 (O) 2015-0269  
08/04/2021 (O) 2021-0655  
11/15/2023 (O) 2023-1003

**Amount and Source of Funding:**

\$150,000,000.00  
Airport System Consolidated 2011 Construction Fund  
Fund 8206

**Contact Information:**

Todd Curry           281/233-1896  
Francisco Cuellar   281/233-1682



# CITY OF HOUSTON

Houston Airport System

**Interoffice**

Correspondence

**To:** Mayor Sylvester Turner

**From:** Mario Diaz  
Houston Airport System

**Date:** November 21, 2023

**CC:** Marvalette Hunter, Chief of Staff  
Andy Icken, Chief Development Officer  
COH Department Directors  
HAS Senior Staff

**Subject:** HAS Director's Delegation of  
Authority for November 22 –  
November 28, 2023

I will be out of the office Wednesday, November 22, 2023, through Tuesday, November 28, 2023. I will return to the office on Wednesday, November 29, 2023.

In my absence, Jim Szczesniak, Chief Operating Officer, will be Acting Director and will have delegated signature authority for the Houston Airport System from Wednesday, November 22, 2023, to Tuesday, November 28, 2023. Mr. Szczesniak may be reached at 346-479-1383.

Respectfully submitted,

A handwritten signature in cursive script that reads "Mario Diaz".

Mario Diaz, Director of Aviation  
Houston Airport System



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 5/15/2023

HPW - 20PMO111 PES / KCI Technologies, Inc.

Agenda Item#: 44.

### **Summary:**

ORDINANCE appropriating \$550,000.00 out of Metro Projects Construction - DDSRF and approving and authorizing Professional Engineering Services Contract between the City of Houston and **KCI TECHNOLOGIES, INC** for Street Rehabilitation Design Project Contract #4; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction - DDSRF

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City of Houston and KCI Technologies Inc. for Street Rehabilitation Design Project Contract #4.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with KCI Technologies, Inc. for Street Rehabilitation Design Project Contract #4, and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street Rehabilitation Program and is needed to meet the City of Houston's design and safety standards and improve streets.

**DESCRIPTION/SCOPE:** This contract provides engineering services for Street Rehabilitation. Engineering Services may include topographic surveys, data collection, agency coordination, geotechnical investigations, ADA pedestrian element evaluations and recommendations. Upon request, the following services may also be provided, field pavement assessments, construction and treatment plan preparation, cost estimation, and construction phase services. The proposed Street Rehabilitation will be designed and constructed in compliance with the City of Houston Infrastructure Design Manual, Texas Manual of Uniform Traffic Control Devices and ADA. Projects will be assigned on a work order basis.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract entails the following:

- Conduct existing condition surveys on the selected street segments and produce street base maps.
- Identify drainage and base failures and provide possible solutions within COH's latest standards.
- Identify potential landscape and utility encroachments.
- Identify COH right-of-way and provide boundary surveys when right-of-way acquisition is required.
- Design required geometric improvements to roadway facilities

Design required geometric improvements to roadway facilities.

- Design ADA-compliant pedestrian realm facilities
- Develop construction documents for required street segments.
- Prepare plans, special specifications, general notes, COH typical drawings, quantity take-offs and construction estimates.

The total requested appropriation is \$550,000.00 to be appropriated as follows: \$500,000.00 for contract services and \$50,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WBE PARTICIPATION:** The standard M/WBE goal set for the project is 29.00%. The Consultant has proposed a 36.00% MWBE plan.

| <u>MBE Name of Firms</u>                   | <u>Work Description</u>                  | <u>Amount</u>       | <u>% of Contract</u> |
|--|--|---------------------|----------------------|
| 1 Aviles Engineering Corporation           | Geotechnical & Environmental Engineering | \$30,000.00         | 6.00%                |
| 2 RODS Subsurface Utility Engineering, Inc | SUE & utilities                          | \$25,000.00         | 5.00%                |
| 3 Asakura Robinson Company LLC             | Landscape Architecture                   | \$15,000.00         | 3.00%                |
|  | <b>Total</b>                             | <b>\$70,000.00</b>  | <b>14.00%</b>        |
|  | -  | -                   | -                    |
|  | -  | -                   | -                    |
|  | -  | -                   | -                    |
|  | -  | -                   | -                    |
|  | -  | -                   | -                    |
| <u>WBE Name of Firms</u>                   | <u>Work Description</u>                  | <u>Amount</u>       | <u>% of Contract</u> |
| 1 Gradient Group, LLC                      | Engineering Support                      | \$65,000.00         | 13.00%               |
| 2 MBCO Engineering                         | Surveying                                | \$45,000.00         | 9.00%                |
|  | <b>Total</b>                             | <b>\$110,000.00</b> | <b>22.00%</b>        |
|  | <b>TOTAL</b>                             | <b>\$180,000.00</b> | <b>36.00%</b>        |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.



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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No N-321040-0087-3

**Amount and Source of Funding:**

\$550,000.00- Fund No. 4040 – METRO Projects Construction - DDSRF

**Contact Information:**

Michael T. Wahl, P.E., PTOE  
Assistant Director, Transportation and Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 5/15/2023

HPW - 20PMO111 PES / KCI Technologies, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Professional Engineering Services Contract between the City of Houston and KCI Technologies Inc. for Street Rehabilitation Design Project Contract #4.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with KCI Technologies, Inc. for Street Rehabilitation Design Project Contract #4, and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street Rehabilitation Program and is needed to meet the City of Houston's design and safety standards and improve streets.

**DESCRIPTION/SCOPE:** This contract provides engineering services for Street Rehabilitation. Engineering Services may include topographic surveys, data collection, agency coordination, geotechnical investigations, ADA pedestrian element evaluations and recommendations. Upon request, the following services may also be provided, field pavement assessments, construction and treatment plan preparation, cost estimation, and construction phase services. The proposed Street Rehabilitation will be designed and constructed in compliance with the City of Houston Infrastructure Design Manual, Texas Manual of Uniform Traffic Control Devices and ADA. Projects will be assigned on a work order basis.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract entails the following:

- Conduct existing condition surveys on the selected street segments and produce street base maps.
- Identify drainage and base failures and provide possible solutions within COH's latest standards.
- Identify potential landscape and utility encroachments.
- Identify COH right-of-way and provide boundary surveys when right-of-way acquisition is required.
- Design required geometric improvements to roadway facilities.
- Design ADA-compliant pedestrian realm facilities
- Develop construction documents for required street segments.
- Prepare plans, special specifications, general notes, COH typical drawings, quantity take-offs and construction estimates.

The total requested appropriation is \$550,000.00 to be appropriated as follows: \$500,000.00 for contract services and \$50,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WBE PARTICIPATION:** The standard M/WBE goal set for the project is 29.00%. The Consultant has proposed a 36.00% MWBE plan.

| <b>MBE Name of Firms</b>                   | <b>Work Description</b>                  | <b>Amount</b>      | <b>% of Contract</b> |
|--|--|--------------------|----------------------|
| 1 Aviles Engineering Corporation           | Geotechnical & Environmental Engineering | \$30,000.00        | 6.00%                |
| 2 RODS Subsurface Utility Engineering, Inc | SUE & utilities                          | \$25,000.00        | 5.00%                |
| 3 Asakura Robinson Company LLC             | Landscape Architecture                   | \$15,000.00        | 3.00%                |
|  | <b>Total</b>                             | <b>\$70,000.00</b> | <b>14.00%</b>        |
|  | -  | -                  | -                    |
|  | -  | -                  | -                    |

| <u>WBE Name of Firms</u> | <u>Work Description</u> | <u>Amount</u>       | <u>% of Contract</u> |
|--------------------------|-------------------------|---------------------|----------------------|
| 1 Gradient Group, LLC    | Engineering Support     | \$65,000.00         | 13.00%               |
| 2 MBCO Engineering       | Surveying               | \$45,000.00         | 9.00%                |
|                          | <b>Total</b>            | <b>\$110,000.00</b> | <b>22.00%</b>        |
|                          | <b>TOTAL</b>            | <b>\$180,000.00</b> | <b>36.00%</b>        |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 11/7/2023  
A93C419B72B3453...  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No N-321040-0087-3

**Amount and Source of Funding:**

\$550,000.00- Fund No. 4040 – METRO Projects Construction - DDSRF

**Contact Information:**

Michael T. Wahl, P.E., PTOE  
 Assistant Director, Transportation and Drainage Operations  
 Phone: (832) 395-2443

**ATTACHMENTS:**

| <b>Description</b>                        | <b>Type</b>           |
|---|-----------------------|
| SAP Documents                             | Financial Information |
| Map                                       | Backup Material       |
| Pay or Play (POP 1-3)                     | Backup Material       |
| Form B                                    | Backup Material       |
| OBO Documents                             | Backup Material       |
| Form 1295                                 | Backup Material       |
| Ownership Information Form and Tax Report | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 5/15/2023

HPW – 20MYR01 Professional Services / Pape-Dawson  
Consulting Engineers, LLC

Agenda Item#: 45.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **PAPE-DAWSON CONSULTING ENGINEERS, LLC** for ADA Self-Evaluation and Transition Plan; providing a maximum Contract amount - \$316,660.00 - Building Inspection Fund

### **Background:**

**SUBJECT:** Professional Services Contract between the City and Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan.

**RECOMMENDATION:** An ordinance approving a Professional Services Contract with Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Mayor's initiative program to improve the City's ADA compliance.

**DESCRIPTION/SCOPE:** This project consists of the design and facilitation of public outreach citywide to handle complex implementation planning and tracking to complete the updated transition plan.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is to include self-evaluation analysis including risk audit findings, review of City ADA guidelines, and the City's ADA Policy and Practices.

The Contract duration for this project is one (1) year with a one-year renewal.

The total cost of this project is \$316,660.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.10% MWBE plan to meet the goal.

| <u>Name of Firms</u>          | <u>Work Description</u>              | <u>Amount</u> | <u>% of Total Contract</u> |
|-------------------------------|--------------------------------------|---------------|----------------------------|
| 1. TouchPoint Strategies, LLC | Public relations consulting services | \$82,648.26   | 26.10%                     |
|                               | <b>TOTAL</b>                         | \$82,648.26   | 26.10%                     |

-

**FISCAL NOTE:** Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

| <b>Estimated Spending Authority</b> |              |                  |              |
|-------------------------------------|--------------|------------------|--------------|
| <b>Department</b>                   | <b>FY24</b>  | <b>Out-Years</b> | <b>Total</b> |
| Houston Public Works                | \$316,660.00 | \$0.00           | \$316,660.00 |

**Amount and Source of Funding:**

\$316,660.00  
 Building Inspection Fund  
 Fund No. 2301

**Contact Information:**

Angel Ponce  
 Director, Mayor’s Office for People with Disabilities  
 Phone: (832) 394-0816

**ATTACHMENTS:**

| <b>Description</b>          | <b>Type</b>        |
|-----------------------------|--------------------|
| Signed coversheet - revised | Signed Cover sheet |



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2023

ALL

Item Creation Date: 5/15/2023

HPW – 20MYR01 Professional Services / Pape-Dawson Consulting Engineers, LLC

Agenda Item#: 45.

**Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **PAPE-DAWSON CONSULTING ENGINEERS, LLC** for ADA Self-Evaluation and Transition Plan; providing a maximum Contract amount - \$316,660.00 - Building Inspection Fund

**Background:**

**SUBJECT:** Professional Services Contract between the City and Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan.

**RECOMMENDATION:** An ordinance approving a Professional Services Contract with Pape-Dawson Consulting Engineers, LLC for ADA Self-Evaluation and Transition Plan and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Mayor’s initiative program to improve the City’s ADA compliance.

**DESCRIPTION/SCOPE:** This project consists of the design and facilitation of public outreach citywide to handle complex implementation planning and tracking to complete the updated transition plan.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I Services. Phase I is to include self-evaluation analysis including risk audit findings, review of City ADA guidelines, and the City’s ADA Policy and Practices.

The Contract duration for this project is one (1) year with a one-year renewal.


The total cost of this project is \$316,660.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Consultant provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** M/WBE goal set for the project is 26.00%. The Consultant has proposed a 26.10% MWBE plan to meet the goal.

|    | <u>Name of Firms</u>       | <u>Work Description</u>              | <u>Amount</u> | <u>% of Total Contract</u> |
|----|----------------------------|--------------------------------------|---------------|----------------------------|
| 1. | TouchPoint Strategies, LLC | Public relations consulting services | \$82,648.26   | 26.10%                     |
|    |                            | <b>TOTAL</b>                         | \$82,648.26   | 26.10%                     |

**FISCAL NOTE:** Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
 11/28/2023  
A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

**Estimated Spending Authority**

| Department           | FY24         | Out-Years | Total        |
|----------------------|--------------|-----------|--------------|
| Houston Public Works | \$316,660.00 | \$0.00    | \$316,660.00 |

**Amount and Source of Funding:**

\$316,660.00  
 Building Inspection Fund  
 Fund No. 2301

**Contact Information:**

Angel Ponce  
 Director, Mayor's Office for People with Disabilities  
 Phone: (832) 394-0816

**ATTACHMENTS:**

| Description                      | Type                        |
|----------------------------------|-----------------------------|
| Signed Coversheet                | Signed Cover sheet          |
| Maps                             | Backup Material             |
| OBO Docs                         | Backup Material             |
| FORM B                           | Backup Material             |
| Ownership Info Form & Tax Report | Backup Material             |
| Pay or Play                      | Backup Material             |
| Form 1295                        | Backup Material             |
| SAP Documents                    | Financial Information       |
| Budget vs Actual 20MYR01         | Financial Information       |
| Funding Verification             | Financial Information       |
| Signed Ordinance                 | Ordinance/Resolution/Motion |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 9/11/2023

HPW – 20MSD08 Additional Appropriation / Gunda Corporation, LLC

Agenda Item#: 46.

### **Summary:**

ORDINANCE appropriating \$770,000.00 out of Metro Projects Construction DDSRF as an additional appropriation to the Professional Engineering Services Contract between the City of Houston and **GUNDA CORPORATION, LLC** for Negotiated Work Orders on Design Concepts Services for thoroughfare improvements (as approved by Ordinance No. 2021-0544); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF

### **Background:**

**SUBJECT:** First Additional Appropriation for the Professional Engineering Services Contract between the City of Houston and Gunda Corporation, LLC for Negotiated Work Orders on Design Concepts Services for Thoroughfare Improvements.

**RECOMMENDATION:** Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Gunda Corporation, LLC.

**DESCRIPTION/SCOPE:** This contract is part of the Street, Drainage, and Paving Capital Improvement Plan (CIP) and is required to provide professional engineering services to support development of candidate projects for programming in future years. A Design Concept Report (DCR) is performed to investigate, verify, and define paving and drainage construction/reconstruction projects for thoroughfare improvements.

**LOCATION:** The projects are located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on June 23, 2021, under Ordinance No. 2021-0544. The scope of services under the original contract consisted of Design Concept Services and Additional Services as defined by the work order. Under this contract, the Consultant has completed work authorizations for Thoroughfare Improvement Projects and Houston-Galveston Area Council Transportation Improvement Program application support.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** Under the scope of the First Additional Appropriation, the Consultant will be enabled to accomplish the following: Additional Work Orders to assist with Design Concept Reports, Grant application support and other pending Work Authorizations.



The total requested appropriation is \$770,000.00 to be appropriated as follows: \$700,000.00 for contract services and \$70,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 24.00%. The original contract amount totals \$700,000.00. The Consultant has been paid \$262,798.00 (37.54%). Of this amount, \$71,664.00 (27.27%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,400,000.00.

| <u>Name of Firms</u>                       | <u>Work Description</u>                       | <u>Amount</u>       | <u>% of Total Contract</u> |
|--|---|---------------------|----------------------------|
| Paid Prior M/WBE Commitment                |   | \$ 71,664.00        | 5.12%                      |
| Unpaid Prior M/WBE Commitment              |   | \$ 96,336.00        | 6.88%                      |
| 1. C J Hensch & Associates, Inc.           | Transportation management consulting services | \$ 14,000.00        | 1.00%                      |
| 2. Fivengineering, DBA 5engineering        | Engineering consulting services               | \$ 98,000.00        | 7.00%                      |
| 3. Langrand and Company, LLC. DBA Langrand | Marketing consulting services                 | \$ 28,000.00        | 2.00%                      |
| 4. MBCO Engineering, LLC                   | Civil engineering services                    | <u>\$ 28,000.00</u> | <u>2.00%</u>               |
|  | <b>TOTAL</b>                                  | <b>\$336,000.00</b> | <b>24.00%</b>              |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Ordinance No. 2021-0544, dated 06-23-2021

**Amount and Source of Funding:**

\$770,000.00

METRO Projects Construction DDSRF

Fund No. 4040

Original appropriation of \$735,000.00 from Fund No. 4040 - METRO Projects Construction DDSRF

**Contact Information:**

Khang Nguyen, Assistant Director, Capital Projects

Houston Public Works Department

**Phone:** (832) 395-3308

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/11/2023

HPW – 20MSD08 Additional Appropriation / Gunda Corporation, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** First Additional Appropriation for the Professional Engineering Services Contract between the City of Houston and Gunda Corporation, LLC for Negotiated Work Orders on Design Concepts Services for Thoroughfare Improvements.

**RECOMMENDATION:** Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Gunda Corporation, LLC.

**DESCRIPTION/SCOPE:** This contract is part of the Street, Drainage, and Paving Capital Improvement Plan (CIP) and is required to provide professional engineering services to support development of candidate projects for programming in future years. A Design Concept Report (DCR) is performed to investigate, verify, and define paving and drainage construction/reconstruction projects for thoroughfare improvements.

**LOCATION:** The projects are located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on June 23, 2021, under Ordinance No. 2021-0544. The scope of services under the original contract consisted of Design Concept Services and Additional Services as defined by the work order. Under this contract, the Consultant has completed work authorizations for Thoroughfare Improvement Projects and Houston-Galveston Area Council Transportation Improvement Program application support.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** Under the scope of the First Additional Appropriation, the Consultant will be enabled to accomplish the following: Additional Work Orders to assist with Design Concept Reports, Grant application support and other pending Work Authorizations.

The total requested appropriation is \$770,000.00 to be appropriated as follows: \$700,000.00 for contract services and \$70,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 24.00%. The original contract amount totals \$700,000.00. The Consultant has been paid \$262,798.00 (37.54%). Of this amount, \$71,664.00 (27.27%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,400,000.00.

| <u>Name of Firms</u>                       | <u>Work Description</u>                       | <u>Amount</u>       | <u>% of Total Contract</u> |
|--|---|---------------------|----------------------------|
| Paid Prior M/WBE Commitment                |   | \$ 71,664.00        | 5.12%                      |
| Unpaid Prior M/WBE Commitment              |   | \$ 96,336.00        | 6.88%                      |
| 1. C J Hensch & Associates, Inc.           | Transportation management consulting services | \$ 14,000.00        | 1.00%                      |
| 2. Fivengineering, DBA 5engineering        | Engineering consulting services               | \$ 98,000.00        | 7.00%                      |
| 3. Langrand and Company, LLC. DBA Langrand | Marketing consulting services                 | \$ 28,000.00        | 2.00%                      |
| 4. MBCO Engineering, LLC                   | Civil engineering services                    | \$ 28,000.00        | 2.00%                      |
|  | <b>TOTAL</b>                                  | <b>\$336,000.00</b> | <b>24.00%</b>              |





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District C

Item Creation Date: 10/20/2023

HPW – 20INF2404 Addn'l Approp / Integrated Management Services dba IMS Engineers, Inc.

Agenda Item#: 47.

### **Summary:**

ORDINANCE appropriating \$942,795.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax as an additional appropriation to Professional Engineering Services Contract between the City of Houston and **INTEGRATED MANAGEMENT SERVICES dba IMS ENGINEERS, INC** for Gray and Taft Area Paving and Drainage (Approved by Ordinance No. 2017-0750); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Additional Appropriation for the Professional Engineering Services Contract between the City and Integrated Management Services dba IMS Engineers, Inc. for Gray and Taft Area Paving and Drainage.

**RECOMMENDATION:** Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Integrated Management Services dba IMS Engineers, Inc.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Control Capital Improvement Plan program. The project addresses a need identified and prioritized through the Build Houston Forward (formerly known as ReBuild Houston) Process utilizing a worst first methodology, objective data, and benefit/cost analysis.

**DESCRIPTION/SCOPE:** This project consists of the design and construction for concrete paving with storm drainage, curbs, sidewalks, driveways, street lighting, and necessary underground utilities.

**LOCATION:** The project area is generally bound by West Gray Street on the north, Welch Street on the south, Valentine Street on the east and Taft Street on the west.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on September 27, 2017 under Ordinance No. 2017-0750. The scope of services under the original contract consisted of Phase I – Preliminary Design, Phase II - Final Design, Phase III Construction Phase Services and Additional Services. Under this contract, the Consultant has accomplished Phase I – Preliminary Design.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** Under the scope of the First Additional Appropriation, the Consultant will accomplish the following: Phase II and III Basic and

Additional Appropriation, the Consultant will accomplish the following. Phase II and III Basic and Additional Services. Due to funding restraints during Hurricane Harvey, the project was temporarily delayed which caused design updates based on the current Atlas-14. A fee of \$627,500.00 is budgeted for Basic Services and \$270,400.00 for Additional Services.

The total requested appropriation is \$942,795.00 to be appropriated as follows: \$897,900.00 for contract services and \$44,895.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 24%. The original contract amount totals \$652,402.00. The Consultant has been paid \$633,894.00 (97.16%). Of this amount, \$198,594.00 (31.33%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,550,302.00. The Office of Business Opportunity will continue to assess the Contractor’s Good Faith Efforts and monitor the Contract for MWSBE Compliance.

| <u>Name of Firms</u>          | <u>Work Description</u> | <u>Amount</u>        | <u>% of Total Contract</u> |
|-------------------------------|-------------------------|----------------------|----------------------------|
| Paid Prior M/WBE Commitment   |                         | \$ 198,594.00        | 12.81 %                    |
| Unpaid Prior M/WBE Commitment |                         | \$ 122,503.00        | 7.90 %                     |
| 1. Kuo & Associates, Inc.     | Engineering Services    | \$ 198,000.00        | 12.77 %                    |
| 2. TGE Resources, Inc.        | Environmental Services  | \$ 20,000.00         | 1.29 %                     |
|                               | <b>TOTAL</b>            | <b>\$ 539,097.00</b> | <b>34.77 %</b>             |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-210008-0001-3

**Prior Council Action:**

Ordinance No. 2017-0750, dated 09-27-2017

**Amount and Source of Funding:**

\$942,795.00 - Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Previous (original) appropriation of \$763,300.00 from Fund No. 4042 – Street and Traffic Control and Storm Drainage DDSRF (Supported by Drainage Fees)

**Contact Information:**

**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2291

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District C

Item Creation Date: 10/20/2023

HPW – 20INF2404 Addn'l Approp / Integrated Management Services dba IMS Engineers, Inc.

Agenda Item#: 64.

### **Background:**

**SUBJECT:** Additional Appropriation for the Professional Engineering Services Contract between the City and Integrated Management Services dba IMS Engineers, Inc. for Gray and Taft Area Paving and Drainage.

**RECOMMENDATION:** Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Integrated Management Services dba IMS Engineers, Inc.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Control Capital Improvement Plan program. The project addresses a need identified and prioritized through the Build Houston Forward (formerly known as ReBuild Houston) Process utilizing a worst first methodology, objective data, and benefit/cost analysis.

**DESCRIPTION/SCOPE:** This project consists of the design and construction for concrete paving with storm drainage, curbs, sidewalks, driveways, street lighting, and necessary underground utilities.

**LOCATION:** The project area is generally bound by West Gray Street on the north, Welch Street on the south, Valentine Street on the east and Taft Street on the west.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on September 27, 2017 under Ordinance No. 2017-0750. The scope of services under the original contract consisted of Phase I – Preliminary Design, Phase II - Final Design, Phase III Construction Phase Services and Additional Services. Under this contract, the Consultant has accomplished Phase I – Preliminary Design.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** Under the scope of the First Additional Appropriation, the Consultant will accomplish the following: Phase II and III Basic and Additional Services. Due to funding restraints during Hurricane Harvey, the project was temporarily delayed which caused design updates based on the current Atlas-14. A fee of \$627,500.00 is budgeted for Basic Services and \$270,400.00 for Additional Services.

The total requested appropriation is \$942,795.00 to be appropriated as follows: \$897,900.00 for contract services and \$44,895.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 24%. The original contract amount totals \$652,402.00. The Consultant has been paid \$633,894.00 (97.16%). Of this amount, \$198,594.00 (31.33%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,550,302.00. The Office of Business Opportunity will continue to assess the Contractor's Good Faith Efforts and monitor the Contract for MWSBE Compliance.

| <u>Name of Firms</u>          | <u>Work Description</u> | <u>Amount</u>        | <u>% of Total Contract</u> |
|-------------------------------|-------------------------|----------------------|----------------------------|
| Paid Prior M/WBE Commitment   |                         | \$ 198,594.00        | 12.81 %                    |
| Unpaid Prior M/WBE Commitment |                         | \$ 122,503.00        | 7.90 %                     |
| 1. Kuo & Associates, Inc.     | Engineering Services    | \$ 198,000.00        | 12.77 %                    |
| 2. TGE Resources, Inc.        | Environmental Services  | \$ 20,000.00         | 1.29 %                     |
|                               | <b>TOTAL</b>            | <b>\$ 539,097.00</b> | <b>34.77 %</b>             |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.



DocuSigned by:  
 11/16/2023  
A93C410B72B3453...

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-210008-0001-3

**Prior Council Action:**

Ordinance No. 2017-0750, dated 09-27-2017

**Amount and Source of Funding:**

\$942,795.00 - Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

Previous (original) appropriation of \$763,300.00 from Fund No. 4042 – Street and Traffic Control and Storm Drainage DDSRF (Supported by Drainage Fees)

**Contact Information:**

Tanu Hiremath, P.E., CFM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2291

**ATTACHMENTS:**

| <b>Description</b>                      | <b>Type</b>           |
|---|-----------------------|
| SAP Documents                           | Financial Information |
| Maps                                    | Backup Material       |
| OBO Documents                           | Backup Material       |
| Form B                                  | Backup Material       |
| Ownership Information Form & Tax Report | Backup Material       |
| Pay or Play                             | Backup Material       |
| Form 1295                               | Backup Material       |
| Prior Council Action                    | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 9/27/2023

HPW – 20WWO1096 Contract Award / CSI Consolidated,  
LLC dba Aims Companies

Agenda Item#: 48.

### **Summary:**

ORDINANCE appropriating \$3,260,044.00 out of Water & Sewer System Consolidated Construction Fund; awarding a Contract to **CSI CONSOLIDATED LLC dba AIMS COMPANIES** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the Contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Award a Construction Contract to CSI Consolidated, LLC dba Aims Companies for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is a work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**RIDS:** This project was advertised for bidding on July 7, 2023. Bids were received on August 3,

**BIDS:** This project was advertised for bidding on July 7, 2023. Bids were received on August 3, 2023. The four (4) bids are as follows:

| <u>Bidder</u>                               | <u>Bid Amount</u> |
|---|-------------------|
| 1. CSI Consolidated, LLC dba AIMS Companies | \$2,963,676.17    |
| 2. Equix Integrity Southeast, Inc.          | \$3,034,837.72    |
| 3. Specialized Maintenance Services, Inc.   | \$3,390,645.50    |
| 4. Pro-Pipe, Inc.                           | \$3,729,510.05    |

**AWARD:** It is recommended that this Construction Contract be awarded to CSI Consolidated, LLC dba AIMS Companies with a low bid of \$2,963,676.17.

**PROJECT COST:** The total cost of this project is \$3,260,044.00 to be appropriated as follows:

|                     |                |
|---------------------|----------------|
| · Bid Amount        | \$2,963,676.17 |
| · Contingencies     | \$ 148,184.02  |
| · CIP Cost Recovery | \$ 148,183.81  |

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba Aims Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14.00% MBE goal and 3.00% WBE goal for this project.

| <u>MBE – Name of Firm</u>                       | <u>Work Description</u>              | <u>Amount</u>       | <u>% of Contract</u> |
|---|--------------------------------------|---------------------|----------------------|
| 1. Atlantic Petroleum & Mineral Resources, Inc. | Petroleum bulk station and terminals | \$207,457.33        | 7.00%                |
| 2. Faith Utilities, LLC                         | Utility line construction            | \$207,457.33        | 7.00%                |
|   | <b>TOTAL</b>                         | <b>\$414,914.66</b> | <b>14.00%</b>        |

| <u>SBE – Name of Firm</u> | <u>Work Description</u>                       | <u>Amount</u>      | <u>% of Contract</u> |
|---------------------------|---|--------------------|----------------------|
| 1. Chief Solutions, Inc.  | Construction management, water and sewer line | \$88,910.29        | 3.00%                |
|                           | <b>TOTAL</b>                                  | <b>\$88,910.29</b> | <b>3.00%</b>         |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0387-4  
File No. 4277-133

**Prior Council Action:**

**AN ORDINANCE APPROPRIATING THE SUM OF \$3,260,044.00 OUT OF THE WATER AND SEWER SYSTEM CONSOLIDATED CONSTRUCTION FUND; AWARDING A CONTRACT TO CSI CONSOLIDATED LLC DBA AIMS COMPANIES FOR SANITARY SEWER CLEANING AND TELEVISION INSPECTION IN SUPPORT OF REHABILITATION; SETTING A DEADLINE FOR THE BIDDER'S EXECUTION OF THE CONTRACT AND DELIVERY OF ALL BONDS, INSURANCE, AND OTHER REQUIRED CONTRACT DOCUMENTS TO THE CITY; HOLDING THE BIDDER IN DEFAULT IF IT FAILS TO MEET THE DEADLINES; PROVIDING FUNDING FOR CIP COST RECOVERY AND CONTINGENCIES RELATING TO CONSTRUCTION OF FACILITIES FINANCED BY THE WATER AND SEWER SYSTEM CONSOLIDATED CONSTRUCTION FUND; CONTAINING PROVISIONS RELATING TO THE SUBJECT AND DECLARING AN EMERGENCY.**

**Amount and Source of Funding:**

\$3,260,044.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Greg Eyerly  
Senior Assistant Director  
Phone: (832) 395-4979

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/27/2023

HPW – 20WWO1096 Contract Award / CSI Consolidated, LLC dba Aims Companies

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Award a Construction Contract to CSI Consolidated, LLC dba Aims Companies for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is a work order driven project. Work Orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 7, 2023. Bids were received on August 3, 2023. The four (4) bids are as follows:

| <u>Bidder</u>                               | <u>Bid Amount</u> |
|---|-------------------|
| 1. CSI Consolidated, LLC dba AIMS Companies | \$2,963,676.17    |
| 2. Equix Integrity Southeast, Inc.          | \$3,034,837.72    |
| 3. Specialized Maintenance Services, Inc.   | \$3,390,645.50    |
| 4. Pro-Pipe, Inc.                           | \$3,729,510.05    |

**AWARD:** It is recommended that this Construction Contract be awarded to CSI Consolidated, LLC dba AIMS Companies with a low bid of \$2,963,676.17.

**PROJECT COST:** The total cost of this project is \$3,260,044.00 to be appropriated as follows:

|                     |                |
|---------------------|----------------|
| · Bid Amount        | \$2,963,676.17 |
| · Contingencies     | \$ 148,184.02  |
| · CIP Cost Recovery | \$ 148,183.81  |

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba Aims Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14.00% MBE goal and 3.00% WBE goal for this project.

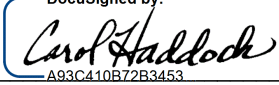
| <u>MBE – Name of Firm</u>                       | <u>Work Description</u>              | <u>Amount</u> | <u>% of Contract</u> |
|---|--------------------------------------|---------------|----------------------|
| 1. Atlantic Petroleum & Mineral Resources, Inc. | Petroleum bulk station and terminals | \$207,457.33  | 7.00%                |

|                         |                           |                     |               |
|-------------------------|---------------------------|---------------------|---------------|
| 2. Faith Utilities, LLC | Utility line construction | <u>\$207,457.33</u> | <u>7.00%</u>  |
| <b>TOTAL</b>            |                           | <b>\$414,914.66</b> | <b>14.00%</b> |

| <u>SBE – Name of Firm</u> | <u>Work Description</u>                       | <u>Amount</u>      | <u>% of Contract</u> |
|---------------------------|---|--------------------|----------------------|
| 1. Chief Solutions, Inc.  | Construction management, water and sewer line | \$88,910.29        | 3.00%                |
| <b>TOTAL</b>              |   | <b>\$88,910.29</b> | <b>3.00%</b>         |

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

DocuSigned by:  
 11/2/2023  
A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. R-000266-0387-4  
 File No. 4277-133

**Amount and Source of Funding:**  
 \$3,260,044.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**  
 Greg Eyerly  
 Senior Assistant Director  
 Phone: (832) 395-4979

**ATTACHMENTS:**

| <b>Description</b>                      | <b>Type</b>           |
|---|-----------------------|
| SAP Documents                           | Financial Information |
| Map                                     | Backup Material       |
| OBO Documents                           | Backup Material       |
| Form B                                  | Backup Material       |
| Ownership Information Form & Tax Report | Backup Material       |
| Pay or Play                             | Backup Material       |
| Bid Extension Letter                    | Backup Material       |
| Bid Tabulations                         | Backup Material       |
| Form 1295                               | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

ALL

Item Creation Date: 10/16/2023

HPW – 20WWO1069 Contract Award / CSI Consolidated,  
LLC dba Aims Companies

Agenda Item#: 49.

### **Summary:**

ORDINANCE awarding Contract to **CSI CONSOLIDATED, LLC dba AIMS COMPANIES** for Sewer Stoppage Cleaning and Television Inspection VIII; setting a deadline for the proposer's execution of the Contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Operating Fund; providing a maximum contract amount

### **Background:**

**SUBJECT:** Contract Award for Sewer Stoppage Cleaning and Television Inspection VIII.

**RECOMMENDATION:** Award a Construction Contract to CSI Consolidated, LLC dba AIMS Companies for Sewer Stoppage Cleaning and Television Inspection VIII and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is required to provide sewer stoppage cleaning and television inspection of sanitary sewers throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by clearing stoppages and cleaning sewer lines.

**DESCRIPTION/SCOPE:** This project consists of sewer stoppage cleaning and television inspection. The contract duration for this project is two years with a one year option to renew, for a total of three years.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on December 09, 2022. Bids were received on January 12, 2023. The four (4) bids are as follows:

| <b><u>Bidder</u></b>                        | <b><u>Bid Amount</u></b> |
|---|--------------------------|
| 1. CSI Consolidated, LLC dba AIMS Companies | \$3,883,680.00           |
| 2. Specialized Maintenance Services, Inc.   | \$3,883,680.00           |
| 3. Equix Integrity Southeast                | \$5,320,641.60           |
| 4. Pro-Pipe, Inc.                           | \$5,361,420.24           |

**AWARD:** Tied bids were received from CSI Consolidated, LLC dba AIMS Companies and Specialized Maintenance Services, Inc. In order to break the tie, lots were drawn by City Council in accordance with Texas Local Government Code § 271.001. Motion 2023-0160 was passed on March

accordance with Texas Local Government Code § 271.901. Motion 2023-0100 was passed on March 1, 2023, naming CSI Consolidated, LLC dba AIMS Companies the successful bidder. It is recommended that this Construction Contract be awarded to CSI Consolidated, LLC dba AIMS Companies, with a low bid of \$3,883,680.00.

**PROJECT COST:** The total cost of this project is \$4,077,864.00 to be appropriated as follows:

|                 |                |
|-----------------|----------------|
| · Bid Amount    | \$3,883,680.00 |
| · Contingencies | \$ 194,184.00  |

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 4% WBE goal for this project.

| <u>MBE - Name of Firms</u>   | <u>Work Description</u>            | <u>Amount</u>       | <u>% of Contract</u> |
|------------------------------|------------------------------------|---------------------|----------------------|
| 1. JBR Utilities, LLC        | Water and sewer lines construction | \$504,878.40        | 13.00%               |
| 2. BJackson Enterprises, LLC | Engineering                        | \$ 38,836.80        | 1.00%                |
|                              | <b>TOTAL</b>                       | <b>\$543,715.20</b> | <b>14.00%</b>        |

| <u>SBE - Name of Firms</u> | <u>Work Description</u>                          | <u>Amount</u>       | <u>% of Contract</u> |
|----------------------------|--|---------------------|----------------------|
| 1. Chief Solutions, Inc.   | Construction management and water and sewer line | \$155,347.20        | 4.00%                |
|                            | <b>TOTAL</b>                                     | <b>\$155,347.20</b> | <b>4.00%</b>         |

**FISCAL NOTE:** Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

\_\_\_\_\_  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. R-MA1000-0014-4

File No. WW5100-08

|                                     |
|-------------------------------------|
| <b>Estimated Spending Authority</b> |
|-------------------------------------|



| <b>Department</b>    | <b>FY2024</b> | <b>Out Years</b> | <b>Total</b>   |
|----------------------|---------------|------------------|----------------|
| Houston Public Works | \$199,500.00  | \$3,878,364.00   | \$4,077,864.00 |

**Prior Council Action:**

Motion No. 2023-0160, dated 03-01-2023

**Amount and Source of Funding:**

\$4,077,864.00 from Fund No. 8300 - Water and Sewer System Operating Fund

**Contact Information:**

Greg Eyerly  
Senior Assistant Director  
Phone: (832) 395-4979

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/16/2023

HPW – 20WWO1069 Contract Award / CSI Consolidated, LLC dba Aims Companies

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sewer Stoppage Cleaning and Television Inspection VIII.

**RECOMMENDATION:** Award a Construction Contract to CSI Consolidated, LLC dba AIMS Companies for Sewer Stoppage Cleaning and Television Inspection VIII and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is required to provide sewer stoppage cleaning and television inspection of sanitary sewers throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by clearing stoppages and cleaning sewer lines.

**DESCRIPTION/SCOPE:** This project consists of sewer stoppage cleaning and television inspection. The contract duration for this project is two years with a one year option to renew, for a total of three years.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on December 09, 2022. Bids were received on January 12, 2023. The four (4) bids are as follows:

| <b>Bidder</b>                               | <b>Bid Amount</b> |
|---|-------------------|
| 1. CSI Consolidated, LLC dba AIMS Companies | \$3,883,680.00    |
| 2. Specialized Maintenance Services, Inc.   | \$3,883,680.00    |
| 3. Equix Integrity Southeast                | \$5,320,641.60    |
| 4. Pro-Pipe, Inc.                           | \$5,361,420.24    |

**AWARD:** Tied bids were received from CSI Consolidated, LLC dba AIMS Companies and Specialized Maintenance Services, Inc. In order to break the tie, lots were drawn by City Council in accordance with Texas Local Government Code § 271.901. Motion 2023-0160 was passed on March 1, 2023, naming CSI Consolidated, LLC dba AIMS Companies the successful bidder. It is recommended that this Construction Contract be awarded to CSI Consolidated, LLC dba AIMS Companies, with a low bid of \$3,883,680.00.

**PROJECT COST:** The total cost of this project is \$4,077,864.00 to be appropriated as follows:

|                 |                |
|-----------------|----------------|
| · Bid Amount    | \$3,883,680.00 |
| · Contingencies | \$ 194,184.00  |

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, CSI Consolidated, LLC dba AIMS Companies is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

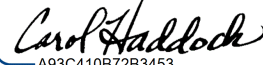
**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 4% WBE goal for this project.

| <u>MBE - Name of Firms</u>   | <u>Work Description</u>            | <u>Amount</u>       | <u>% of Contract</u> |
|------------------------------|------------------------------------|---------------------|----------------------|
| 1. JBR Utilities, LLC        | Water and sewer lines construction | \$504,878.40        | 13.00%               |
| 2. BJackson Enterprises, LLC | Engineering                        | \$ 38,836.80        | 1.00%                |
|                              | <b>TOTAL</b>                       | <b>\$543,715.20</b> | <b>14.00%</b>        |

| <u>SBE - Name of Firms</u> | <u>Work Description</u>                          | <u>Amount</u>       | <u>% of Contract</u> |
|----------------------------|--|---------------------|----------------------|
| 1. Chief Solutions, Inc.   | Construction management and water and sewer line | \$155,347.20        | 4.00%                |
| <b>TOTAL</b>               |  | <b>\$155,347.20</b> | <b>4.00%</b>         |

**FISCAL NOTE:** Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:  
 11/7/2023  
A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. R-MA1000-0014-4  
 File No. WW5100-08

| <b>Estimated Spending Authority</b> |               |                  |                |
|-------------------------------------|---------------|------------------|----------------|
| <b>Department</b>                   | <b>FY2024</b> | <b>Out Years</b> | <b>Total</b>   |
| Houston Public Works                | \$199,500.00  | \$3,878,364.00   | \$4,077,864.00 |

**Prior Council Action:**

Motion No. 2023-0160, dated 03-01-2023

**Amount and Source of Funding:**

\$4,077,864.00 from Fund No. 8300 - Water and Sewer System Operating Fund

**Contact Information:**

Greg Eyerly  
 Senior Assistant Director  
 Phone: (832) 395-4979

**ATTACHMENTS:**

| <b>Description</b>                      | <b>Type</b>           |
|---|-----------------------|
| SAP Documents                           | Financial Information |
| Map                                     | Backup Material       |
| OBO Documents                           | Backup Material       |
| Form B                                  | Backup Material       |
| Ownership Information Form & Tax Report | Backup Material       |
| Pay or Play                             | Backup Material       |
| Bid Extension Letter                    | Backup Material       |
| Bid Tabulations                         | Backup Material       |
| Form 1295                               | Backup Material       |
| Prior Council                           | Backup Material       |



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D

Item Creation Date: 10/25/2023

HCD23-125 Landing on Orem Motion to Request Public  
Hearing

Agenda Item#: 50.

### **Summary:**

**SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection for the 4% tax credit application of **LANDING on OREM, LP.**

**SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 6, 2023**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Landing on Orem, LP.

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Located in TIRZ 8 – Gulfgate
- Not located in a floodway or 100-year floodplain

HCD requests a Motion to hold a public hearing on December 6, 2023, on the 4% tax credit Resolution of No Objection.

---

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023

District D

Item Creation Date: 10/25/2023

HCD23-125 Landing on Orem Motion to Request Public Hearing

Agenda Item#: 67.

### **Summary:**

#### **NOT A REAL CAPTION**

MOTION to set a date for a Public Hearing to provide a Resolution of No Objection for the 4% tax credit application of **LANDING on OREM, LP.**

**Suggested hearing date: 9:00 am December 6, 2023**

### **Background:**

The Housing and Community Development Department (HCD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Landing on Orem, LP.

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Located in TIRZ 8 – Gulfgate
- Not located in a floodway or 100-year floodplain

HCD requests a Motion to hold a public hearing on December 6, 2023, on the 4% tax credit Resolution of No Objection.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2023  
District F, District J, District K  
Item Creation Date: 11/7/2023

MYR - TIRZ 20 ILA

Agenda Item#: 51.

### **Summary:**

ORDINANCE approving and authorizing an Interlocal Agreement among the City of Houston, Texas, **HARRIS COUNTY, TEXAS, REINVESTMENT ZONE NUMBER TWENTY, CITY OF HOUSTON, TEXAS (SOUTHWEST HOUSTON ZONE), AND SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY**, relating to the participation of Harris County, Texas, in the Reinvestment Zone - **DISTRICTS F - THOMAS, J - POLLARD and K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBER ALCORN**

This was item 39 on Agenda of November 15, 2023

### **Background:**

**SUBJECT:** An Ordinance approving and authorizing an interlocal agreement between the City, Harris County, TIRZ #20 and the Southwest Houston RDA to provide for the participation of the County in the TIRZ for the purpose of funding capital projects and maintenance for the capital projects as needed.

**RECOMMENDATION: (Summary)** Adopt an ordinance approving and authorizing an interlocal agreement between the City, Harris County, TIRZ #20 and the Southwest Houston RDA to provide for the participation of the County in the TIRZ for the purpose of funding capital projects and maintenance for the capital projects as needed.

### **SPECIFIC EXPLANATION:**

The City Council approved the Tax Increment Reinvestment Zone (TIRZ No. 20) on December 15, 1999, and the Southwest Houston Redevelopment Authority on February 23, 2000.

Section 311.002 of the Texas Tax Code refers to the meaning of a taxing unit as "a county, an incorporated city or town (including a home-rule city), a school district, a special district or authority (including a junior college district, a hospital district...that is authorized to impose and is imposing ad valorem taxes on property even if the governing body of another political unit determines the tax rate for the unit or otherwise governs its affairs.

The project plan describes the project priorities, projected capital costs, projected revenue over the span of the TIRZ, the participating taxing units and the participation rate for each participating unit. The project plan was approved by the City Council on April 19, 2000. The project plan has been amended five times since the inception of the TIRZ with the last amendment approved on

December 14, 2022.

On October 26, 2023, the TIRZ Board and the Redevelopment Authority Board approved an Interlocal Agreement (“ILA”) with Harris County for Harris County to participate as a taxing unit in TIRZ No. 20. The Harris County Commissioner’s Court approved the ILA on October 31, 2023. The ILA provides that Harris County, Precinct 4, will participate at 100% of the funds actually collected with respect to the Captured Appraised Value from the County’s total ad valorem tax rate (less the portion of the County’s tax rate levied for debt service, and not including any taxes levied by the County on behalf of the Harris County Flood Control District, Harris County Hospital District, Port of Houston Authority, or similar entities). The ILA further provides that 33% of the participation rate must be used to provide affordable housing and 10% of the participation rate will be retained by Harris County to the maintenance and operations of facilities and projects related to the project plan.

The term of the ILA begins with the countersignature of the City Controller and terminates on December 31, 2041.

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. 99-1330; 12/15/1999  
Ord. 2000-310; 4/19/2000  
Res. 2000-08; 02/23/2000  
Ord. 2009-111; 02/18/2009  
Ord. 2013-213; 03/20/2013  
Ord. 2015-1052; 11/4/2015  
Ord. 2017-185; 3/8/2017  
Ord. 2022-975; 12/14/2022

**Amount and Source of Funding:**

No funding required.

**Contact Information:**

---

**Gwendolyn Tillotson, Deputy Director**  
Mayor's Office  
Phone: 832.393.0937

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA #

**SUBJECT:** An Ordinance approving and authorizing an interlocal agreement between the City, Harris County, TIRZ #20 and the Southwest Houston RDA to provide for the participation of the County in the TIRZ for the purpose of funding capital projects and maintenance for the capital projects as needed.

Category #

Page 1 of 1

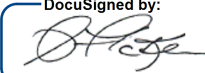
Agenda Item#

**FROM: (Department or other point of origin):**  
Andy Icken, Chief Development Officer, Mayor's Office

Origination Date

Agenda Date

**DIRECTOR'S SIGNATURE:**


DocuSigned by:  
  
F405371A27C1498

**Council Districts affected:**  
Council District J

**For additional information contact:**

Gwendolyn Tillotson-Bell Phone: 832-393-0937

**Prior Council Actions:**

Ord. 99-1330; 12/15/1999  
Ord. 2000-310; 4/19/2000  
Res. 2000-08; 02/23/2000  
Ord. 2009-111; 02/18/2009  
Ord. 2013-213; 03/20/2013  
Ord. 2015-1052; 11/4/2015  
Ord. 2017-185; 3/8/2017  
Ord. 2022-975; 12/14/2022

**RECOMMENDATION: (Summary)** Adopt an ordinance approving and authorizing an interlocal agreement between the City, Harris County, TIRZ #20 and the Southwest Houston RDA to provide for the participation of the County in the TIRZ for the purpose of funding capital projects and maintenance for the capital projects as needed.

**Amount of Funding:**

**SOURCE OF FUNDING:**     [ ] General Fund     [ ] Grant Fund     [ ] Enterprise Fund     [X] N/A

**SPECIFIC EXPLANATION:**

The City Council approved the Tax Increment Reinvestment Zone (TIRZ No. 20) on December 15, 1999, and the Southwest Houston Redevelopment Authority on February 23, 2000.

Section 311.002 of the Texas Tax Code refers to the meaning of a taxing unit as "a county, an incorporated city or town (including a home-rule city), a school district, a special district or authority (including a junior college district, a hospital district...that is authorized to impose and is imposing ad valorem taxes on property even if the governing body of another political unit determines the tax rate for the unit or otherwise governs its affairs.

The project plan describes the project priorities, projected capital costs, projected revenue over the span of the TIRZ, the participating taxing units and the participation rate for each participating unit. The project plan was approved by the City Council on April 19, 2000. The project plan has been amended five times since the inception of the TIRZ with the last amendment approved on December 14, 2022.

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The term of the ILA begins with the countersignature of the City Controller and terminates on December 31, 2041.

## REQUIRED AUTHORIZATION

Other Authorization:

Other Authorization:

Other Authorization:

