

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

September 19-20, 2023

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Karla Cisneros
District H

Carolyn Evans-Shabazz
District D

Robert Gallegos
District I

Dave Martin
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, September 19, 2023 - 1:30 PM
City Hall - In Person Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Kubosh

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP09-19-2023

RECESS

RECONVENE

WEDNESDAY - September 20, 2023 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 32

PROPERTY - NUMBERS 1 and 2

1. RECOMMENDATION from the City Attorney to deposit the amount of the Award of the Special Commissioners of \$61,315.00 into the Registry of the Court and pay all costs, in connection with eminent domain proceedings styled City of Houston v. Stephen Truong's Enterprises, Inc; et al.; Cause No. 22-CCV-072435, for the acquisition of Parcel QY22-006 for the **LIFT STATION RENEWAL AND REPLACEMENT - NORTH MACGREGOR WAY #3, WHEELER, GILPIN, WEST OREM, QUAIL VIEW, and HILLCROFT LIFT STATIONS PROJECT - DISTRICT K - CASTEX-TATUM**
2. RECOMMENDATION from the City Attorney to deposit the amount of the Award of the Special Commissioners of \$133,847.00 into the Registry of the Court and pay all costs, in connection with eminent domain proceedings

styled City of Houston v. University Northwest, LC, et al.; Cause No. 1199257, for the acquisition of Parcels AY21-160 and AY21-162 for the **UNIVERSITY BOULEVARD PAVING & DRAINAGE PROJECT - DISTRICT C - KAMIN**

PURCHASING AND TABULATION OF BIDS - NUMBERS 3 through 6

3. APPROVE spending authority in an amount not to exceed \$150,000.00 for Emergency Purchase Orders for Services and Repairs for Fleet Management Department, awarded to **HOUSTON FREIGHTLINER, INC** - Fleet Management Fund
4. **BARBIZON LIGHTS OF THE ROCKIES, INC** for approval of purchase of Studio Lights and Lighting Equipment through the Buyboard Purchasing Cooperative for Houston Television of the Mayor's Office - \$177,891.00 – State Cable TV Fund
5. APPROVE spending authority in an amount not to exceed \$310,933.20 for the lease of two (2) Postage Meter Machines with two (2) Software Packages through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard) for the Houston Police Department, awarded to **PITNEY BOWES** - 5 Years - General and Other Funds
6. **AMEND MOTION #2020-0109, 3/4/2020, TO INCREASE** the spending authority for the purchase of a Mobile Radiation Detector System for the Public Safety and Homeland Security, awarded to **BUBBLE TECHNOLOGY INDUSTRIES, INC** - \$997,500.00 - Grant Fund

RESOLUTION - NUMBERS 7 through 8

7. RESOLUTION expressing No Objection to application for Non-Competitive 4% Federal Tax Credits for the rehabilitation of Brookside Gardens Apartments, an affordable housing community located at 3525 South Sam Houston Parkway East in the City of Houston, Texas
8. RESOLUTION supporting the nomination of **COUNCIL MEMBER ABBIE KAMIN** as Vice Chair of the Energy, Environment, and Natural Resources Committee and Vice Chair of the Large Cities Council of the National League of Cities

ORDINANCES - NUMBERS 9 through 32

9. ORDINANCE **AMENDING THE CODE OF ORDINANCES OF THE CITY OF HOUSTON, TEXAS**, by amending several sections of **CHAPTER 42 OF THE CODE OF ORDINANCES**, and adding several new sections, all amendments relating to Multi-Unit Residential Performance Standards, Courtyard Style Development Performance Standards, and Entry Feature Performance Standards; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and

providing a penalty therefor; providing for severability; and establishing an effective date

10. ORDINANCE amending the Code of Ordinances of the City of Houston, Texas, by amending several sections of Chapter 26, Parking; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty therefor; providing for severability

This item should only be considered after passage of Item 9 above

11. ORDINANCE **AMENDING CHAPTER 33, ARTICLE VII, DIVISION 5 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Design Guidelines for Designated Historic Buildings; containing findings and other provisions relating to the foregoing subject; providing for severability
12. ORDINANCE approving and authorizing second amendment to Subrecipient Agreement between City of Houston and **ALLIES IN HOPE** to extend the term of the agreement and provide Home Investment Partnerships Program American Rescue Plan Funds to provide housing and supportive services to individuals experiencing homelessness - \$1,070,514.00 - Grant Fund
13. ORDINANCE accepting the proposal from **EVANSTON INSURANCE COMPANY (MARKEL)** and approving and authorizing purchase of Medical Professional Liability Insurance - 1 Year - \$81,359.95 - Property and Casualty Fund
14. ORDINANCE approving and authorizing Grant Application to and accepting award from the **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for **Pregnant People-Infant Linked Longitudinal Surveillance – Congenital Cytomegalovirus** (the “Grant”) by the City of Houston Health Department; declaring the City’s eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City’s representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
15. ORDINANCE creating the Fifth Ward Voluntary Relocation Fund; establishing the sources and uses of the funds therein for the voluntary relocation of certain Fifth Ward/Kashmere Gardens Residents; appropriating \$5,000,000.00 out of the General Fund fund balance and authorizing the transfer of those sums to the Fund for purposes associated with the voluntary relocations; authorizing the appropriation of any and all funds received into the fund and approving the expenditures therefrom for the purposes set out herein
16. ORDINANCE approving and authorizing a Memorandum of Understanding between City of Houston and the **TRANSPORTATION SECURITY ADMINISTRATION** for Transportation Security Equipment and Services at George Bush Intercontinental Airport/Houston - **DISTRICT B - JACKSON**
17. ORDINANCE appropriating \$3,832,800.00 out of Equipment Acquisition Consolidated Fund to replace Bunker Gear and Emergency Life Safety Equipment for the Houston Fire Department

18. ORDINANCE approving and authorizing the execution of a Compromise, Settlement, Release and Indemnification Agreement between **GWENDOLYN SMITHHEART** and the City of Houston to settle a Lawsuit - \$229,000.00 - Property and Casualty Fund
19. ORDINANCE appropriating \$250,000.00 out of Equipment Acquisition Consolidated Fund for the planned Data Center Refresh for the Houston Information Technology Services and Various Departments
20. ORDINANCE amending Ordinance No. 2018-0348 (Passed on April 25, 2018); and Ordinance No. 2022-0866 (Passed on November 2, 2022) to increase the maximum contract between City of Houston and **CYRACOM INTERNATIONAL, INC** for Language Interpretation Services for the Houston Emergency Center - \$140,000.00 - Houston Emergency Center Fund
21. ORDINANCE approving and authorizing Interlocal Agreement with **HOUSTON FIRST CORPORATION** to partially fund the Repair/Replacement of Decorative Lights on Southwest Freeway Bridges in the Downtown Corridor - \$2,660,000.00 - General Fund - **DISTRICT C - KAMIN**
22. ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER SIX, CITY OF HOUSTON, TEXAS, EASTSIDE ZONE**; approving Fiscal Year 2024 Operating Budget for the Zone - **DISTRICTS E - MARTIN and I - GALLEGOS**
23. ORDINANCE relating to Fiscal Affairs of **SOUTH POST OAK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINE, CITY OF HOUSTON, TEXAS**; approving the Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Projects Budget for the Zone - **DISTRICT K - CASTEX-TATUM**
24. ORDINANCE relating to Fiscal Affairs of **EAST DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF HOUSTON, TEXAS (EAST DOWNTOWN ZONE)**; approving Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Projects Budget for the Zone - **DISTRICT I - GALLEGOS**
25. ORDINANCE relating to Fiscal Affairs of **SUNNYSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-SIX, CITY OF HOUSTON, TEXAS (SUNNYSIDE ZONE)**; approving Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Plan Budget for the Zone - **DISTRICT D - EVANS-SHABAZZ**
26. ORDINANCE approving and authorizing 2023 Contract by and between **SAN JACINTO RIVER AUTHORITY** and City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir
27. ORDINANCE approving and authorizing second amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency Flood Mitigation Assistance Program (as approved by Ordinance No. 2021-0725)

28. ORDINANCE approving and authorizing a Second Amendment to the Agreement between the City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency Flood Mitigation Assistance Program (as approved by Ordinance No. 2021-0724)
29. ORDINANCE approving and authorizing fourth amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as approved by Ordinance No. 2016-0735 & 2021-0664, as amended)
30. ORDINANCE approving and authorizing Interlocal Agreement between **CITY OF HILSHIRE** and City of Houston for the Wirt Road Safety Project, from IH-10 Westbound Feeder Road to Westview Drive - **DISTRICT A - PECK**
31. ORDINANCE approving and authorizing Disaster Debris Removal Agreement between City of Houston and **DRC EMERGENCY SERVICES, LLC** for West Fork San Jacinto River and Lake Houston Debris Removal Project; providing a maximum contract amount - \$34,049,368.00 - Grant and Other Funds - **DISTRICT E - MARTIN**
32. ORDINANCE appropriating \$22,840,400.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **MAIN LANE INDUSTRIES LTD** for Force Main Flow Diversion from Sagemont Lift Station to Southeast WWTP; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery, contingency, construction management, and testing services relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT D - EVANS-SHABAZZ**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 33 through 36

33. MOTION by Council Member Castex-Tatum/Seconded by Council Member Robinson to adopt recommendation from the Chief Procurement Officer to award to **GENERAL MOTORS LLC, CUSTOMER CARE & AFTERSALES DIVISION** for Purchase of OEM Automotive Parts and Supplies through the Cooperative Purchasing Agreement with Sourcwell for the Fleet Management Department – Through December 14, 2024 with 1 one-year option - \$4,147,898.50 - Fleet Management Fund
TAGGED BY COUNCIL MEMBER PLUMMER
This was Item 6 on Agenda of September 13, 2023
34. MOTION by Council Member Castex-Tatum/Seconded by Council Member Robinson to adopt recommendation from the Chief Procurement Officer to approve spending authority to Purchase Global R4 Air Sweepers

Replacement Parts and Repair Services through the Interlocal Agreement for Cooperative Purchasing with Texas Local Cooperative (Buyboard) for the Fleet Management Department, from the Buyboard vendor **ASSOCIATED SUPPLY COMPANY, INC** - 5 Months with 2 one-year options - \$1,704,951.00 - Fleet Management Fund

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 8 on Agenda of September 13, 2023

35. ORDINANCE approving and authorizing submission of a Substantial Amendment to 2023 Annual Action Plan to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, changing the Target Area for CDBG Funded Code Enforcement Activities

TAGGED BY COUNCIL MEMBER GALLEGOS

This was Item 15 on Agenda of September 13, 2023

36. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 10-foot-wide prescriptive sanitary sewer easement; abandoning the easement to **RALLIS, LLC**, the underlying fee owner, in exchange for a cash payment of \$2,300.00 and conveyance to the City of a 10-foot-wide sanitary sewer easement, both easements out of and a part of Lot 6 Block 47 of Meineke Addition, located in the Obedience Smith Survey, Abstract No. 696, Harris County, Texas, and other good and valuable consideration - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 23 on Agenda of September 13, 2023

37. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 3-foot-wide utility easement, out of Lot 1, Block 3 Avon Place, situated in the Obedience Smith Survey, Abstract Number 696, Harris County, Texas; abandoning said utility easement to Iain Kennedy and Elizabeth Sanchez Kennedy, the abutting property owners, in consideration of their cash payment to the City in the amount of \$6,888.00, and other good and valuable consideration - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 24 on Agenda of September 13, 2023

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Huffman first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER

CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

Item Creation Date:

SP09-19-2023

Agenda Item#:

ATTACHMENTS:

Description	Type
SP09-19-2023	Signed Cover sheet

CITY COUNCIL CHAMBER – CITY HALL 2nd FLOOR - TUESDAY
SEPTEMBER 19, 2023 – 2:00 PM

AGENDA

1 MIN	1 MIN	1 MIN
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FAZEEL LAKHANI – No Address – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

3 MIN	3 MIN	3 MIN
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JO DUNHAM – No Address – No Phone – Item No. – Chapter 42/Subdivisions, Developments and Platting

LLOYD PULLAPPALLIL – 4603 Floyd St. – 77007 – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

HARRIS BENSON – 510 Lovett Blvd., Apt. 402 – 77006 – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

JUANY WILLIAMS – No Address – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

JEFF TERNOIS – 1903 Jack Oak Ave., - 77055 – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

REBECCA KISTER – 1405 Durham Dr. – 77007 - Item No. – No Phone - Chapter 42/Subdivisions, Developments and Platting

MICHELLE-ANN SMALL – 5347 Beechnut St. – 77096 - Item No. – No Phone - Chapter 42/Subdivisions, Developments and Platting

STAN GEORGE – 2908 La Branch St. – 77004 - Item No. – No Phone - Chapter 42/Subdivisions, Developments and Platting

REBECCA KISTER – 1405 Durham Dr. – 77007 – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

SOPHI ZIMMERMAN – 8839 Shadow Crest St. – 77074 – No Phone - Item No. – Chapter 42/Subdivisions, Developments and Platting

NON-AGENDA

2 MIN	2 MIN	2 MIN
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JASON WILLIAMS – No Address – 832-773-1384 – Project 11/Dredge and Sludge

3 MIN	3 MIN	3 MIN
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EARL BROWNLOW – 12707 Laurel Bank Way – 77014 – 903-819-5222 – Americans We Stand Veterans Youth Project

LORENZA BUTLER, JR. - 4542 N. Rippleridge Dr. – 77053 – 832-880-3733 – Houston Informer Foundation

LORENZA WILTON – 2575 Reed St. – 77051 – No Phone – Complaint about shelter abuse

SERREZA PAGE – No Address – 786-307-9436 – City Worker

JOSEPHINE PIERCE – 23823 Single Oak St. – Spring, TX – 77373 – No Phone – Identity theft

PHILIP TEMPLE – 1607 Cohn St. – 77007 – 832-474-6839 – Woodcrest Storm Water Drainage

RANDALL SMITH – 6500 Sandspoint Dr. – 77074 – 713-851-9599 – Water meter needs to be replaced

TERALD DOUCET – 8406 Silver Lure Dr. – Humble, TX – 77346 – 832-816-3395 – HPD

MARION SCOTT – 6002 Rampart St. – 77081 – 281-620-0374 – Corruption

3 MIN	3 MIN	3 MIN
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DAVID CALVIN – No Address – No Phone – subject not given

PREVIOUS

1 MIN	1 MIN	1 MIN
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SARAH BELL-EDWARDS – 14810 Crosswinds Dr., Apt. 401 – 77032 – 832-455-9838 – Various concerns



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District K

Item Creation Date: 7/20/2023

LGL - Parcel QY22-006; City of Houston v. Stephen Truong's Enterprises, Inc. et al.; Cause No. 22-CCV-072435; Lift Station Renewal and Replacement – N. Macgregor Way #3, Wheeler, Gilpin, West Orem, Quail View, and Hillcroft Lift Stations Project; WBS/CIP No. R-000267-0160-02.

Agenda Item#: 1.

Summary:

RECOMMENDATION from the City Attorney to deposit the amount of the Award of the Special Commissioners of \$61,315.00 into the Registry of the Court and pay all costs, in connection with eminent domain proceedings styled City of Houston v. Stephen Truong's Enterprises, Inc; et al.; Cause No. 22-CCV-072435, for the acquisition of Parcel QY22-006 for the **LIFT STATION RENEWAL AND REPLACEMENT - NORTH MACGREGOR WAY #3, WHEELER, GILPIN, WEST OREM, QUAIL VIEW, and HILLCROFT LIFT STATIONS PROJECT - DISTRICT K - CASTEX-TATUM**

Background:

The Lift Station Renewal and Replacement – North McGregor #3, Wheeler, Gilpin, West Orem, Quail View, and Hillcroft Lift Stations Project is intended to improve wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City and is being executed to address potential capacity and performance issues, ensure compliance with regulatory requirements, reduce operation and maintenance costs, and protect public health.

This eminent domain proceeding involves the acquisition of easement interest in a parcel of land containing a total of 5780 square feet. The property is located at 14501 East Hillcroft Avenue in the City of Houston, Fort Bend County. The property is owned by Stephen Truong's Enterprises, Inc. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

City's Appraisal for the Special Commissioners:\$61,315.00

Award of the Special Commissioners' Hearing:\$61,315.00

Court & Misc. Costs: Special Commissioners' fees; \$1,500.00 (\$500.00 x 3); Process Service;

\$90.00; Court Filings; \$250.00; **Estimated Total Court & Misc. Costs: \$1,840.00.**

Arturo G. Michel, City Attorney

Carol Ellinger Haddock, P.E.
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2018-756, passed 9/19/2018

Ordinance No. 2022-683, passed 9/7/2022

Amount and Source of Funding:

\$61,315.00

Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

Contact Information:

Steven Beard832-393-6295

Michelle Grossman ... 832-393-6216

Suzanne Chauvin..... 832-393-6219

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 7/20/2023

LGL - Parcel QY22-006; City of Houston v. Stephen Truong's Enterprises, Inc. et al.;
Cause No. 22-CCV-072435; Lift Station Renewal and Replacement – N. Macgregor Way
#3, Wheeler, Gilpin, West Orem, Quail View, and Hillcroft Lift Stations Project; WBS/CIP
No. R-000267-0160-02.

Agenda Item#:

Summary:

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners of \$61,315.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

Background:

The Lift Station Renewal and Replacement – North McGregor #3, Wheeler, Gilpin, West Orem, Quail View, and Hillcroft Lift Stations Project is intended to improve wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City and is being executed to address potential capacity and performance issues, ensure compliance with regulatory requirements, reduce operation and maintenance costs, and protect public health.

This eminent domain proceeding involves the acquisition of easement interest in a parcel of land containing a total of 5780 square feet. The property is located at 14501 East Hillcroft Avenue in the City of Houston, Fort Bend County. The property is owned by Stephen Truong's Enterprises, Inc. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

City's Appraisal for the Special Commissioners:\$61,315.00


Award of the Special Commissioners' Hearing.\$61,315.00

Court & Misc. Costs: Special Commissioners' fees; \$1,500.00 (\$500.00 x 3); Process Service; \$90.00; Court Filings; \$250.00;
Estimated Total Court & Misc. Costs: \$1,840.00.

DocuSigned by:


Arturo G. Michel, City Attorney

DocuSigned by:

 8/24/2023
Carol Ellinger Haddock, P.E.
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2018-756, passed 9/19/2018; Ordinance No. 2022-683, passed 9/7/2022.

Amount and Source of Funding:

\$61,315.00; Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

Contact Information:

Steven Beard832-393-6295
Michelle Grossman ... 832-393-6216
Suzanne Chauvin..... 832-393-6219



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District C

Item Creation Date:

LGL – Parcels AY21-160 and AY21-162; City of Houston v. University Northwest, LLC, et al.; Cause No. 1199257; University Boulevard Paving & Drainage Project; WBS/CIP No. N-100006-0001-02.

Agenda Item#: 2.

Summary:

RECOMMENDATION from the City Attorney to deposit the amount of the Award of the Special Commissioners of \$133,847.00 into the Registry of the Court and pay all costs, in connection with eminent domain proceedings styled City of Houston v. University Northwest, LC, et al.; Cause No. 1199257, for the acquisition of Parcels AY21-160 and AY21-162 for the **UNIVERSITY BOULEVARD PAVING & DRAINAGE PROJECT - DISTRICT C - KAMIN**

Background:

The University Boulevard Paving and Drainage Project (from Kirby Drive to Morningside Drive) intends to improve drainage, safety, and traffic circulation in the service area by providing for the design and construction of a non-divided concrete roadway with curbs, sidewalks, street lighting, traffic control, in-line detention, and necessary underground utilities.

This eminent domain proceeding involves the acquisition of two street right-of-way easements containing a total of 486 square feet of land. The property where the easements are located is at 6211 Kirby Drive in the City of Houston. The property is owned by University Northwest, LLC. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the easements, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed properties. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

City's Appraisal for the Special Commissioners:\$133,847.00

Award of the Special Commissioners' Hearing:\$133,847.00

Court & Misc. Costs: Special Commissioners' fees; \$2,250.00 (\$750.00 x 3); Process Service; \$255.00; Court Filings; \$250.00; **Estimated Total Court & Misc. Costs:** \$2,755.00.

Arturo G. Michel, City Attorney

Carol Ellinger Haddock, P.E.
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2023-175, passed 3/8/2023
Ordinance No. 2022-352, passed 5/11/2022.

Amount and Source of Funding:

\$133,847.00

Funds previously appropriated under Ordinance No. 2023-175 out of the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax.

Contact Information:

Steven Beard832-393-6295
Michelle Grossman ... 832-393-6216
Suzanne Chauvin..... 832-393-6219

ATTACHMENTS:

Description

Signed Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date:

LGL – Parcels AY21-160 and AY21-162; City of Houston v. University Northwest, LLC, et al.; Cause No. 1199257; University Boulevard Paving & Drainage Project; WBS/CIP No. N-100006-0001-02.

Agenda Item#:

Summary:

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners' hearing of \$133,847.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

Background:

The University Boulevard Paving and Drainage Project (from Kirby Drive to Morningside Drive) intends to improve drainage, safety, and traffic circulation in the service area by providing for the design and construction of a non-divided concrete roadway with curbs, sidewalks, street lighting, traffic control, in-line detention, and necessary underground utilities.

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Estimated Total Court & Misc. Costs: \$2,755.00.

DocuSigned by:

Arturo C. Michel, City Attorney

DocuSigned by:

8/24/2023
 Carol Ellinger Haddock, P.E.
 Director, Houston Public Works

Prior Council Action:

Ordinance No. 2023-175, passed 3/8/2023; Ordinance No. 2022-352, passed 5/11/2022.

Amount and Source of Funding:

\$133,847.00; Funds previously appropriated under Ordinance No. 2023-175 out of the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax.

Contact Information:

Steven Beard832-393-6295
 Michelle Grossman ... 832-393-6216
 Suzanne Chauvin..... 832-393-6219



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 5/7/2023

E32984 - Vehicle Repair & Maintenance Services (Houston Freightliner, Inc.) - MOTION

Agenda Item#: 3.

Summary:

APPROVE spending authority in an amount not to exceed \$150,000.00 for Emergency Purchase Orders for Services and Repairs for Fleet Management Department, awarded to **HOUSTON FREIGHTLINER, INC** - Fleet Management Fund

Background:

Emergency Purchase Order (E32984) – Approve spending authority in an amount not to exceed \$150,000.00 for the purchase of services and repairs from Houston Freightliner, Inc. for the Fleet Management Department (FMD).

Specific Explanation:

The Director of Fleet Management (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$150,000.00** for services and emergency repairs for trash/recycling services and that authorization be given to issue purchase orders, as necessary, to **Houston Freightliner, Inc.**

The Chief Procurement Officer issued an emergency purchase order to Houston Freightliner on 7/26/23. There has continued to be long downtimes to complete repairs of critical solid waste equipment which affects trash and recycling services. To repair critical equipment immediately and work through the backlog of repairs, this EPO was issued to Houston Freightliner to augment FMD's repair services.

This recommendation is made pursuant to subsection 252.022(a)(1) of the Texas Local Government Code, which provides that a procurement necessary to immediately meet the needs of residents or to preserve public property of the municipality is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Fleet Management Department	150,000.00	\$0.00	\$150,000.00

Amount and Source of Funding:

\$150,000.00

Fleet Management Fund
Fund 1005

Contact Information:

Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/7/2023

E32984 - Vehicle Repair & Maintenance Services (Houston Freightliner, Inc.) - MOTION

Agenda Item#: 7.

Summary:

NOT A REAL CAPTION

HOUSTON FREIGHTLINER, INC. for services and emergency repairs for trash/recycling services and that authorization be given to issue a **one-time** purchase order - \$150,000.00 - Fleet Management Fund

Background:

Emergency Purchase Order (E32984) – Approve spending authority in an amount not to exceed \$150,000.00 for the purchase of services and repairs from Houston Freightliner, Inc. for the Fleet Management Department (FMD).

Specific Explanation:

The Director of Fleet Management (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority in the amount not to exceed **\$150,000.00** for services and emergency repairs for trash/recycling services and that authorization be given to issue purchase orders, as necessary, to **Houston Freightliner, Inc.**

The Chief Procurement Officer issued an emergency purchase order to Houston Freightliner on 7/26/23. There has continued to be long downtimes to complete repairs of critical solid waste equipment which affects trash and recycling services. To repair critical equipment immediately and work through the backlog of repairs, this EPO was issued to Houston Freightliner to augment FMD's repair services.

This recommendation is made pursuant to subsection 252.022(a)(1) of the Texas Local Government Code, which provides that a procurement necessary to immediately meet the needs of residents or to preserve public property of the municipality is exempt from the competitive requirements for purchases.

MWBE Participation:

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/13/2023

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority 9/18/2023

Estimated Spending Authority

Departments	FY2024	Out-Years	Award Amount
Fleet Management Department	150,000.00	\$0.00	\$150,000.00

Amount and Source of Funding:

\$150,000.00

Fleet Management Fund
Fund 1005

Contact Information:

Jedediah Greenfield SPD (832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
Form A	Financial Information
EPO Justification Form	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/31/2023

E32911 HTV Large Studio Lighting (Barbizon Lights of the Rockies, Inc.) - MOTION

Agenda Item#: 4.

Summary:

BARBIZON LIGHTS OF THE ROCKIES, INC for approval of purchase of Studio Lights and Lighting Equipment through the Buyboard Purchasing Cooperative for Houston Television of the Mayor's Office - \$177,891.00 – State Cable TV Fund

Background:

E32911 – Approve the purchase of studio lights and lighting equipment from Barbizon Lights of the Rockies, Inc. through the Buyboard Purchasing Cooperative in the amount of \$177,891.00 for Houston Television (HTV) of the Mayor's Office (MYR)

Specific Explanation:

The Director of Houston Television (HTV) and the Chief Procurement Officer recommend that City Council Approve the purchase of studio lights and lighting equipment in the amount of **\$177,891.00** through the Buyboard Purchasing Cooperative for Houston Television (HTV) of the Mayor's Office and that authorization be given to issues purchase order a one-time purchase order to **Barbizon Lights of the Rockies, Inc.**

HTV Must replace the current aging lights in both the Studio-A and Studio-B grids. The outdated fluorescent light equipment currently in use presents a hazard to the staff and will be replaced with modern LED lighting technology, providing the staff with more flexibility and ease in providing professional lightning for all city department productions as well as external revenue generation by entities seeking to rent the studios for business productions. All new lights and equipment will be delivered to and set up in HTV, first floor of City Hall.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2024	Out Years	Total
Mayor's Office (MYR)	\$177,891.00	\$0.00	\$177,891.00

Amount and Source of Funding:

\$177,891.00 – State Cable TV Fund (2428)

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/31/2023

E32911 HTV Large Studio Lighting (Barbizon Lights of the Rockies, Inc.) - MOTION

Agenda Item#: 8.

Background:

E32911 – Approve the purchase of studio lights and lighting equipment from Barbizon Lights of the Rockies, Inc. through the Buyboard Purchasing Cooperative in the amount of \$177,891.00 for Houston Television (HTV) of the Mayor’s Office (MYR)

Specific Explanation:

The Director of Houston Television (HTV) and the Chief Procurement Officer recommend that City Council Approve the purchase of studio lights and lighting equipment in the amount of **\$177,891.00** through the Buyboard Purchasing Cooperative for Houston Television (HTV) of the Mayor’s Office and that authorization be given to issues purchase order a one-time purchase order to **Barbizon Lights of the Rockies, Inc.**

HTV Must replace the current aging lights in both the Studio-A and Studio-B grids. The outdated fluorescent light equipment currently in use presents a hazard to the staff and will be replaced with modern LED lighting technology, providing the staff with more flexibility and ease in providing professional lightning for all city department productions as well as external revenue generation by entities seeking to rent the studios for business productions. All new lights and equipment will be delivered to and set up in HTV, first floor of City Hall.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal Document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/8/2023

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9/8/2023

Jedediah Greenfield
Chief Procurement Officer

Department Approval Authority

<u>Estimated Spending Authority:</u>			
Department	FY2024	Out Years	Total
Mayor’s Office (MYR)	\$177,891.00	\$0.00	\$177,891.00

Amount and Source of Funding:

\$177,891.00 – State Cable TV Fund (2428)

Contact Information:

Jedediah Greenfield SPD 832-393-9126

ATTACHMENTS:

Description	Type
Justification Form	Backup Material
Justification E-mail Approval	Backup Material

Certification of Funds
MWBE Form
Quote
Ownership Affidavit
Tax report
Fiscal Form A

Financial Information
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/31/2023

E32975 - Postage Machines and software (Pitney Bowes) - MOTION

Agenda Item#: 5.

Summary:

APPROVE spending authority in an amount not to exceed \$310,933.20 for the lease of two (2) Postage Meter Machines with two (2) Software Packages through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard) for the Houston Police Department, awarded to **PITNEY BOWES** - 5 Years - General and Other Funds

Background:

E32975 – Approve spending authority in an amount not to exceed \$310,933.20 for the lease of two (2) postage meter machines with two (2) software packages from Pitney Bowes through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard) for the Houston Police Department (HPD).

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$310,933.20** for the lease of for two(2) postage meter machines with two (2) software packages through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard). Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, **for a five (5) year period to Pitney Bowes**. The postage meter machines, and software packages will be used by the Houston Police Department's Office of Planning Division and Auto Dealers Detail.

The Pitney Bowes postage meter machine and letter folder/envelope stuffer machine assigned to the Auto Dealers Detail is required by state law and city ordinance to mail out notices to the registered owners and lien holders of vehicles that have been towed and are at storage lots. Pitney Bowes software also applies and tracks certified tracking numbers and is essential for Auto Dealers' shipping and integration needs. The offered software packages will only interface with equipment from Pitney-Bowes. The software is also customized to meet HPD's existing Auto Dealers application as it tracks and provides crucial data as it relates to the sale of abandoned vehicle under State law.

The Pitney Bowes postage machine for the mail room, assigned to the Office of Planning & Data Governance is used for postage for all outgoing official business police department mail. Official business mail includes certified mail related to Open Records, property, missing persons, citations, vehicles etc. many of these items are required by law to be sent. The software allows for desktop

processing of certified mail, electronic tracking of delivery and searchable electronic data storage.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that “a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE zero percentage-goal document approved by the Office of Business Opportunity

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Houston Police Department	\$62,186.64	\$248,746.56	\$310,933.20.

Amount and Source of Funding:

\$ 63,706.20 - General Fund (1000)

\$247,227.00 - Auto Dealers Fund (2200)

\$310,933.20 - Total

Contact Information:

Jedediah Greenfield
Chief Procurement Officer
(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/31/2023

E32975 - Postage Machines and software (Pitney Bowes) - MOTION

Agenda Item#: 4.

Summary:

NOT A REAL CAPTION

PITNEY BOWES for approval of spending authority for the lease of two (2) postage meter machines with two (2) software packages from through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard) for the Houston Police Department - 5 years - \$310,933.20 - Special and General Funds

Background:

E32975 – Approve spending authority in an amount not to exceed \$310,933.20 for the lease of two (2) postage meter machines with two (2) software packages from Pitney Bowes through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard) for the Houston Police Department (HPD).

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$310,933.20** for the lease of for two(2) postage meter machines with two (2) software packages through the interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (Buyboard). Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, **for a five (5) year period to Pitney Bowes**. The postage meter machines, and software packages will be used by the Houston Police Department's Office of Planning Division and Auto Dealers Detail.

The Pitney Bowes postage meter machine and letter folder/envelope stuffer machine assigned to the Auto Dealers Detail is required by state law and city ordinance to mail out notices to the registered owners and lien holders of vehicles that have been towed and are at storage lots. Pitney Bowes software also applies and tracks certified tracking numbers and is essential for Auto Dealers' shipping and integration needs. The offered software packages will only interface with equipment from Pitney-Bowes. The software is also customized to meet HPD's existing Auto Dealers application as it tracks and provides crucial data as it relates to the sale of abandoned vehicle under State law.

The Pitney Bowes postage machine for the mail room, assigned to the Office of Planning & Data Governance is used for postage for all outgoing official business police department mail. Official business mail includes certified mail related to Open Records, property, missing persons, citations, vehicles etc. many of these items are required by law to be sent. The software allows for desktop processing of certified mail, electronic tracking of delivery and searchable electronic data storage.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

MWBE Participation:

MWBE zero percentage-goal document approved by the Office of Business Opportunity

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/13/2023

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Jedediah Greenfield
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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Departments	FY2024	Out-Years	Award Amount
Houston Police Department	\$62,186.64	\$248,746.56	\$310,933.20.

Amount and Source of Funding:

\$ 63,706.20 - General Fund (1000)

\$247,227.00 - Auto Dealers Fund (2200)

\$310,933.20 - Total

Contact Information:

Jedediah Greenfield

Chief Procurement Officer

(832) 393-9126

ATTACHMENTS:**Description**

Certification of Funds

Ownership Form

Drug Form

Buyboard 656-21

Goal Waiver - OBO Approval

Certificate of Insurance

Lease Agreement

Coop Justification Form

E32975 - RCA

Tax Report

Coversheet

Funding Verification form-HPD fund 1000 E32975 - Postage
Machines and software (Pitney Bowes)

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Signed Cover sheet

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/18/2023

S28860.A1 - Mobile Radiation Detectors System (Bubble Technology Industries, Inc.) - MOTION

Agenda Item#: 6.

Summary:

AMEND MOTION #2020-0109, 3/4/2020, TO INCREASE the spending authority for the purchase of a Mobile Radiation Detector System for the Public Safety and Homeland Security, awarded to **BUBBLE TECHNOLOGY INDUSTRIES, INC** - \$997,500.00 - Grant Fund

Background:

P16–S28860.A1 – Amend Council Motion No. 2020-0109, approved March 4, 2020, to increase the spending authority from \$5,500,000.00 to \$6,497,500.00, for the purchase of a Mobile Radiation Detector System for the Public Safety and Homeland Security.

Specific Explanation:

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that the City Council approve an amendment to Council Motion No. 2020-0109 to increase the spending authority from **\$5,500,000.00** to **\$6,497,500.00** for Mobile Radiation Detector Systems, mounting components and accessories. Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, to **Bubble Technology Industries, Inc.**

This award was approved by City Council on March 4, 2020, by Council Motion No. 2020-0109 for a thirty-six-month term with two one-year options in the amount not to exceed **\$5,500,000.00**. As of September 8, 2023, the remaining expenditure is **\$1,295.00**. This increase of **\$997,500.00** will allow the Public Safety and Homeland Security to purchase additional Mobile Radiation Detector systems and the accompanying batteries for the systems. These units are approximately 100x more effective than the smaller portable radiation detectors that are being issued to individual officers. The radiation detection equipment can be mounted into police vehicles and/or marine units for increased range of detection of radiological and nuclear materials.

The scope of work requires the supplier to furnish, deliver, and perform requested calibration services and maintenance of the equipment. Mobile radiation detectors are portable, vehicle-mounted gamma and neutron radiation detectors with the ability to determine isotope, direction, and exposure rates for radioactive sources. They are used to sweep large areas such as stadiums or other public gatherings. These mobile systems are to be mounted on police patrol vehicles, helicopters, and boats for use as survey instruments to locate radioactive material as well as the discovery of terror devices. This equipment will be used by air crews, bomb techs, marine officers and patrol officers in the Greater Houston region. This project is supported by the Department of Homeland Security, Counter Weapons of Mass Destruction Office (CWMD).

The supplier will provide a five-year warranty on each FlexSpec system. The warranty includes annual software/hardware updates and applicable to the delivered version of the FlexSpec system. In addition, the warranty includes the parts, labor, and travel to the customer site to address any issues that cannot be readily resolved remotely.

M/WBE Participation:

M/WBE zero-percent goal document approved by the Office of Business Opportunity.

Fiscal Note:

No Fiscal Note is required on grant items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2024	Out Years	Total
Public Safety and Homeland Security	\$997,500.00	\$0.00	\$997,500.00

Prior Council Action:

Motion No. 2020-0109, passed on March 4, 2020.

Amount and Source of Funding:

\$997,500.00

Federal Government – Grant Fund

Fund No. 5000

Contact Information:

	DEPARTMENT/DIVISION	PHONE NO
Adeola Otukoya, Division Manager	FIN/SPD	(832) 393-8786
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/18/2023

**S28860.A1 - Mobile Radiation Detectors System (Bubble Technology Industries, Inc.) -
MOTION**

Agenda Item#: 5.

Summary:**NOT A REAL CAPTION**

BUBBLE TECHNOLOGY INDUSTRIES, INC. to Amend Council Motion No. 2020-0109, approved March 4, 2020, to increase the spending authority for the purchase of a Mobile Radiation Detector System for the Public Safety and Homeland Security - \$997,500.00 - Grant Fund

Background:

P16-S28860.A1 – Amend Council Motion No. 2020-0109, approved March 4, 2020, to increase the spending authority from \$5,500,000.00 to \$6,497,500.00, for the purchase of a Mobile Radiation Detector System for the Public Safety and Homeland Security.

Specific Explanation:

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that the City Council approve an amendment to Council Motion No. 2020-0109 to increase the spending authority from **\$5,500,000.00** to **\$6,497,500.00** for Mobile Radiation Detector Systems, mounting components and accessories. Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, to **Bubble Technology Industries, Inc.**

This award was approved by City Council on March 4, 2020, by Council Motion No. 2020-0109 for a thirty-six-month term with two one-year options in the amount not to exceed \$5,500,000.00. As of September 8, 2023, the remaining expenditure is \$1,295.00. This increase of \$997,500.00 will allow the Public Safety and Homeland Security to purchase additional Mobile Radiation Detector systems and the accompanying batteries for the systems. These units are approximately 100x more effective than the smaller portable radiation detectors that are being issued to individual officers. The radiation detection equipment can be mounted into police vehicles and/or marine units for increased range of detection of radiological and nuclear materials.

The scope of work requires the supplier to furnish, deliver, and perform requested calibration services and maintenance of the equipment. Mobile radiation detectors are portable, vehicle-mounted gamma and neutron radiation detectors with the ability to determine isotope, direction, and exposure rates for radioactive sources. They are used to sweep large areas such as stadiums or other public gatherings. These mobile systems are to be mounted on police patrol vehicles, helicopters, and boats for use as survey instruments to locate radioactive material as well as the discovery of terror devices. This equipment will be used by air crews, bomb techs, marine officers and patrol officers in the Greater Houston region. This project is supported by the Department of Homeland Security, Counter Weapons of Mass Destruction Office (CWMD).

The supplier will provide a five-year warranty on each FlexSpec system. The warranty includes annual software/hardware updates and applicable to the delivered version of the FlexSpec system. In addition, the warranty includes the parts, labor, and travel to the customer

site to address any issues that cannot be readily resolved remotely.

M/WBE Participation:

M/WBE zero-percent goal document approved by the Office of Business Opportunity.

Fiscal Note:

No Fiscal Note is required on grant items.

9/13/2023

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2024	Out Years	Total
Public Safety and Homeland Security	\$997,500.00	\$0.00	\$997,500.00

Prior Council Action:

Final Council Action:

Motion No. 2020-0109, passed on March 4, 2020.

Amount and Source of Funding:

\$997,500.00

Federal Government – Grant Fund

Fund No. 5000

Contact Information:

	DEPARTMENT/DIVISION	PHONE NO
Adeola Otukoya, Division Manager	FIN/SPD	(832) 393-8786
Candice Gambrell, Assistant Director	FIN/SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	FIN/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
S28860.A1 - Certificate of Funds (COF)	Financial Information
S28860.A1- Quote	Backup Material
S28860.A1 - Ownership Information Form	Backup Material
S28860.A1 - Tax Report.	Backup Material
S28860 - Original Coversheet	Backup Material
S28860 - Motion No. 2020 0109	Backup Material
S28860 - OBO Good Faith Efforts	Backup Material
Verification of Grant Funding - JC	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ETJ

Item Creation Date: 8/24/2023

HCD23-99c 4% HTC Resolution of No Objection -
Brookside Gardens

Agenda Item#: 7.

Summary:

RESOLUTION expressing No Objection to application for Non-Competitive 4% Federal Tax Credits for the rehabilitation of Brookside Gardens Apartments, an affordable housing community located at 3525 South Sam Houston Parkway East in the City of Houston, Texas

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for the 4% tax credit application of Brookside Gardens Apartments, LLC.

Brookside Gardens Apartments, LLC, has applied to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the rehabilitation of Brookside Gardens Apartments, a 240-unit affordable housing community for families located at 3525 South Sam Houston Parkway East, Houston TX 77047.

TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located (including the City's Extraterritorial Jurisdiction).

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Preservation of affordable housing
- Not located in a floodway or 100-year floodplain
- Low poverty concentration

Because the Houston Housing Authority will own fee title to the land on which Brookside Gardens Apartments is located and equitable title to the improvements comprising the development, Brookside Gardens Apartments will be exempt from ad valorem taxes.

A public hearing on this Resolution was held on September 13, 2023.

Keith W. Bynam, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ETJ

Item Creation Date: 8/24/2023

HCD23-99c 4% HTC Resolution of No Objection - Brookside Gardens

Agenda Item#: 1.

Background:

The Housing and Community Development Department (HCD) recommends Council approve a Resolution of No Objection for the 4% tax credit application of Brookside Gardens Apartments, LLC.

Brookside Gardens Apartments, LLC, has applied to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the rehabilitation of Brookside Gardens Apartments, a 240-unit affordable housing community for families located at 3525 South Sam Houston Parkway East, Houston TX 77047.

TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located (including the City's Extraterritorial Jurisdiction).

HCD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Preservation of affordable housing
- Not located in a floodway or 100-year floodplain
- Low poverty concentration

Because the Houston Housing Authority will own fee title to the land on which Brookside Gardens Apartments is located and equitable title to the improvements comprising the development, Brookside Gardens Apartments will be exempt from ad valorem taxes.

A public hearing on this Resolution was held on September 13, 2023.

DocuSigned by:

Keith W. Bynam

Keith W. Bynam, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

Item Creation Date:

MYR National League of Cities Nomination - CM Kamin

Agenda Item#: 8.

Summary:

RESOLUTION supporting the nomination of **COUNCIL MEMBER ABBIE KAMIN** as Vice Chair of the Energy, Environment, and Natural Resources Committee and Vice Chair of the Large Cities Council of the National League of Cities

Background:

The National League of Cities (NLC) serves as a resource to and an advocate for 2,725 cities in the United States as well as professionals working in municipal government. The NLC works in partnership with 49 state municipal leagues, including the Texas Municipal League (TML). The mission of the NLC is to strengthen and promote cities as centers of opportunity, leadership, and governance. The NLC is dedicated to helping city leaders build better communities. The NLC will hold its City Summit in Atlanta, Georgia on November 16 - 18, 2023.

The summit will offer local officials education for professional development, discussions on common challenges and new trends affecting cities, and proven best practices that will improve local communities. The NLC will also elect new members for the NLC's Board of Directors.

It is recommended that the City Council adopt a resolution supporting the candidacy of Council Member Abbie Kamin to the National League of Cities leadership position in the Energy, Environment, and Natural Resources Federal Advocacy and Large Cities Committees.

Bill Kelly, Director
Mayor's Office of Government Relations

Contact Information:

Ande Mattei, Mayor's Office
Office of Government Affairs
Phone: 832.393.0834
Email: Ande.Mattei@houstontx.gov

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 6/16/2023

PLN - Chapter 42 Livable Places Housing Amendments

Agenda Item#: 9.

Summary:

ORDINANCE **AMENDING THE CODE OF ORDINANCES OF THE CITY OF HOUSTON, TEXAS**, by amending several sections of **CHAPTER 42 OF THE CODE OF ORDINANCES**, and adding several new sections, all amendments relating to Multi-Unit Residential Performance Standards, Courtyard Style Development Performance Standards, and Entry Feature Performance Standards; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty therefor; providing for severability; and establishing an effective date

Background:

For three years, the Planning and Development Department has been working with the Livable Places Action Committee (LPAC) to update portions of the City's development codes to provide a wider variety of homes at a wider variety of price-points. They focus on affordability, equity, and walkability. These changes will have a positive and long-lasting effect on how our city grows and develops for years to come.

The proposed updates to Chapter 42 (Subdivisions, Developments and Platting) and Chapter 26 Article VIII (Off-Street Parking and Loading) of the City's Code of Ordinances scale back some of the rules that increase development costs and encourage more neighborhood-focused homes. These changes will not override active deed restrictions.

Planning Commission held a public hearing for the proposed amendments on March 16, 2023, and forwarded them to City Council for consideration with two changes on June 8, 2023. City Council held a public hearing for these amendments on June 21, 2023.

The proposed changes address four main areas:

Second Dwelling Unit: Increases maximum size of the second dwelling unit from 900 to 1,500 square feet and requires parking based on the unit size.

Multi-Unit Residential: Brings back this affordable housing type that is small-scale, 3–8-unit apartments with a height restriction and parking based on the unit size to fit better within neighborhoods.

Courtyard Style Development: Promotes this housing type where lots are located around a common courtyard space and do not require street frontage. The proposal includes courtyard

space requirement per lot, parking could be separate from the units and have a height restriction so that homes are at neighborhood scale.

Narrow-Lot Development: Encourages lots to be built with garages and driveways in the rear of the home and incentivizes access from a publicly maintained alley, or a narrow-shared driveway to reduce the number of times pedestrians come in potential conflict with automobiles. It also incentivizes smaller homes by requiring parking based on unit size when the pedestrian realm is preserved. This proposal restricts front-access driveway widths to improve pedestrian safety, reduces impervious surfaces in the right-of-way and improves public access to the street. Narrow-lot development requires front doors and windows along the street to fit in with the neighborhood character and provide better visibility on the street.

Housing Recommendations Ordinance Amendments Timeline:

- LPAC established consensus (May 11 and June 7, 2022)
- Greater Houston Builders Association Developers Council (November 2, 2022)
- LPAC Reviewed ordinance draft (February 21 and March 14, 2023)
- Meeting with Neighborhood Leaders (February – March, 2023)
- Planning Commission presentation and public hearing (March 16, 2023)
- Survey and public comment period (March 16 – April 27, 2023)
- Held multiple citywide public meetings (April 2023)
- Presented at multiple social events (April 2023)
- Presented at several Super Neighborhood and civic association meetings (July 2022 – June 2023)
- Super Neighborhood Alliance (Quarterly meetings since May 2022)
- Bicycle Advisory Committee (April 26, 2023)
- Greater Houston Builder's Association (Quarterly meetings since May 2022)
- Houston Real Estate Council (Quarterly meetings since May 2022)
- Planning Commission action (June 8, 2023)
- Quality of Life Council Committee presentation (June 13, 2023)
- City Council public hearing (June 21, 2023)
- Presented at multiple Super Neighborhood board and community meetings (July 2023 - present)

The Planning and Development Department recommends that City Council approve the housing amendments to Chapters 42 and 26.

Note that the proposed changes to Chapter 26 will be considered in a separate agenda item.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Suvidha Bandi, Principal Planner
832-393-6522

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 6/16/2023

PLN - Chapter 42 Livable Places Housing Amendments

Agenda Item#: 10.

Summary:

ORDINANCE amending the Code of Ordinances of the City of Houston, Texas, by amending several sections of Chapter 42 of the Code of Ordinances, and adding several new sections, all amendments relating to multi-unit residential performance standards, courtyard style development performance standards, and entry feature performance standards; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty therefor; providing for severability; and establishing an effective date

Background:

For three years, the Planning and Development Department has been working with the Livable Places Action Committee (LPAC) to update portions of the City's development codes to provide a wider variety of homes at a wider variety of price-points. They focus on affordability, equity, and walkability. These changes will have a positive and long-lasting effect on how our city grows and develops for years to come.

The proposed updates to Chapter 42 (Subdivisions, Developments and Platting) and Chapter 26 Article VIII (Off-Street Parking and Loading) of the City's Code of Ordinances scale back some of the rules that increase development costs and encourage more neighborhood-focused homes. These changes will not override active deed restrictions.

Planning Commission held a public hearing for the proposed amendments on March 16, 2023, and forwarded them to City Council for consideration with two changes on June 8, 2023. City Council held a public hearing for these amendments on June 21, 2023.

The proposed changes address four main areas:

Second Dwelling Unit: Increases maximum size of the second dwelling unit from 900 to 1,500 square feet and requires parking based on the unit size.

Multi-Unit Residential: Brings back this affordable housing type that is small-scale, 3–8-unit apartments with a height restriction and parking based on the unit size to fit better within neighborhoods.

Courtyard Style Development: Promotes this housing type where lots are located around a common courtyard space and do not require street frontage. The proposal includes courtyard space requirement per lot, parking could be separate from the units and have a height restriction so that homes are at neighborhood scale.

Narrow-Lot Development: Encourages lots to be built with garages and driveways in the rear of the home and incentivizes access from a publicly maintained alley, or a narrow-shared driveway to reduce the number of times pedestrians come in potential conflict with automobiles. It also incentivizes smaller homes by requiring parking based on unit size when the pedestrian realm is preserved. This proposal restricts front-access driveway widths to improve pedestrian safety, reduces impervious surfaces in the right-of-way and improves public access to the street. Narrow-lot development requires front doors and windows along the street to fit in with the neighborhood character and provide better visibility on the street.

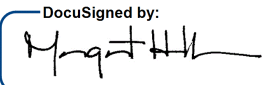
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- Greater Houston Builders Association Developers Council (November 2, 2022)
- LPAC Reviewed ordinance draft (February 21 and March 14, 2023)
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- Houston Real Estate Council (Quarterly meetings since May 2022)
- Planning Commission action (June 8, 2023)
- Quality of Life Council Committee presentation (June 13, 2023)
- City Council public hearing (June 21, 2023)
- Presented at multiple Super Neighborhood board and community meetings (July 2023 - present)

The Planning and Development Department recommends that City Council approve the housing amendments to Chapters 42 and 26.

Note that the proposed changes to Chapter 26 will be considered in a separate agenda item.

DocuSigned by:

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Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:
Anna Sedillo, Council Liaison
832-393-6578

Suvidha Bandi, Principal Planner
832-393-6522

ATTACHMENTS:

Description	Type
Livable Places FAQ	Backup Material
Streetscape Drawing for Narrow Lots	Backup Material
Letters of Support	Backup Material
Planning Commission Chair Letter	Backup Material
Planning Commission Action Amendment Language - June 8 mtg.	Backup Material
RCA	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

PLN - Chapter 26 Livable Places Housing Amendments

Agenda Item#: 10.

Summary:

ORDINANCE amending the Code of Ordinances of the City of Houston, Texas, by amending several sections of Chapter 26, Parking; containing findings and other provisions relating to the foregoing subject; declaring certain conduct to be unlawful and providing a penalty therefor; providing for severability

This item should only be considered after passage of Item 9 above

Background:

For three years, the Planning and Development Department has been working with the Livable Places Action Committee (LPAC) to update portions of the City's development codes to provide a wider variety of homes at a wider variety of price-points. They focus on affordability, equity, and walkability. These changes will have a positive and long-lasting effect on how our city grows and develops for years to come.

The proposed updates to **Chapter 26 Article VIII (Off-Street Parking and Loading)** include parking reductions for smaller homes that are less than 1,500 SF; market-based parking not included or under consideration. The Chapter 26 amendments are a companion item to the Chapter 42 amendments on this agenda. Both sets of housing amendments work together to scale back some of the rules that increase development costs and encourage more neighborhood-focused homes.

Chapter 26 amendments are as follows:

- Parking will be calculated based on the size of the unit rather than the number of bedrooms for small-scale rental properties. Single family homes are still required to provide two parking spaces except for homes less than 1,500 SF that meet narrowly defined criteria.
- Adds the following definitions:
 - Multi-unit residential
 - Courtyard style development
 - Single-family residential

Planning Commission held a public hearing for the proposed amendments on March 16, 2023, and forwarded them to City Council for consideration with two changes on June 8, 2023. City Council held a public hearing for these amendments on June 21, 2023.

The Planning and Development Department recommends that City Council approve the housing

amendments to Chapters 42 and 26.

Note that the proposed changes to Chapter 26 should only be considered after the passage of the Chapter 42 amendments.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Suvidha Bandi, Principal Planner
832-393-6522

ATTACHMENTS:

Description

RCA
Planning Commission Chair Letter
Streetscape Drawing for Narrow Lots
Parking Requirements Flyer

Type

Signed Cover sheet
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

PLN - Chapter 26 Livable Places Housing Amendments

Agenda Item#:

Background:

For three years, the Planning and Development Department has been working with the Livable Places Action Committee (LPAC) to update portions of the City's development codes to provide a wider variety of homes at a wider variety of price-points. They focus on affordability, equity, and walkability. These changes will have a positive and long-lasting effect on how our city grows and develops for years to come.

The proposed updates to **Chapter 26 Article VIII (Off-Street Parking and Loading)** include parking reductions for smaller homes that are less than 1,500 SF; market-based parking not included or under consideration. The Chapter 26 amendments are a companion item to the Chapter 42 amendments on this agenda. Both sets of housing amendments work together to scale back some of the rules that increase development costs and encourage more neighborhood-focused homes.

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Note that the proposed changes to Chapter 26 should only be considered after the passage of the Chapter 42 amendments.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue DocuSign verification line.

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Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Suvidha Bandi, Principal Planner
832-393-6522

ATTACHMENTS:

Description

Streetscape Drawing for Narrow Lots
Parking Requirements Flyer
Letters of Support
Planning Commission Chair Letter
Planning Commission Action Amendment Language - June 8 mtg.

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material

Martha L. Stein
2115 Rutland Street
Houston, Texas 77008
713-553-7632

June 20, 2023

Dear Mayor Turner and City Council Members:

As chair of the Planning Commission, I want to share my perspective on the Commission's recent action to advance proposed changes to Houston's Development Code for your consideration. I don't know anyone who disagrees that Houston's future economic vitality depends on our ability to provide housing for a growing workforce at all points on the pay scale. To this end, the Department of Planning and Development has undertaken a three-year process to devise a strategy to diversify housing options in the City of Houston. This daunting and highly significant endeavor required the tireless work of Department staff and the Livable Places Action Committee - a group of volunteers representing all stakeholders in the residential development process.

The majority of the changes before you have been extensively vetted and, I believe, have strong support, with the exception of narrow lot development regulations. The Planning Commission's vote to forward these changes to the Mayor and City Council was not the result of universal approval of every detail. As one could discern from our lively debate, Commissioners' opinions reflected the same divergence that has been expressed by stakeholders in public discussion. But the vote to send a *complete proposal* to the Mayor and Council is an indication of how strongly the Commission believes in the broad benefit of the Chapter 42 amendments. We acknowledge that at the staff and Commission level, we have failed to come up with an acceptable compromise on narrow lot development with front-loading driveways. This issue is complex, and finding a policy solution requires answering a very subjective question: How do we want Houston to grow? The correct venue for that somewhat philosophical discussion is with you, the elected leaders of our city.

Houston's inner-city neighborhoods have seen robust development through subdividing typical 50' lots to build two single family homes on 25' lots. The most popular and marketable of these are those with driveway access from the street into a two-car garage (front-loaders). Building two side-by-side townhomes currently allows paving 32' of City-owned right-of-way for driveway approaches, frequently resulting in paving almost the entire space from the garage doors to the street. This denser development has spurred growth in many inner-city neighborhoods, but it is often unpopular with residents living nearby. When the Planning Commission reviews plat applications for this type of development, we often hear complaints about more traffic, more concrete, poorer drainage and changed neighborhood character.

It is important to analyze any type of development with an eye toward what it would mean if an entire block or even a whole neighborhood were developed that way. A single subdivided lot (1 into 2) may have minimal impact on the neighborhood compared to two adjacent lots divided into four, and eventually, four adjacent lots divided into eight. An existing street of one-driveway bungalows does not suffer much with the addition of one additional driveway, but a streetscape of green front yards is permanently erased when eight adjacent lots become 16, sometimes on both sides of the street. We can see these results in older inner-city neighborhoods where narrow streets and open ditch drainage

seem insufficient for the housing density. The Planning Commission considers and approves these types of plats regularly, in many cases because we have no other choice.

Our concern is not with what someone chooses to build on their private property. It is no surprise that narrow front loaders are highly marketable. They offer attractive, convenient, suburban style homes in neighborhoods close to Downtown. But we do have grave concerns about the effect this development has on the city's right-of-way. This space, a valuable asset owned by all Houstonians, constitutes our drainage infrastructure and mobility network for cars, bicycles and pedestrians. Currently we are allowing builders to appropriate the public's right-of-way for private use. We are encouraging block after block of development that brings more interactions between moving cars and pedestrians and more parked cars blocking sidewalks. Pedestrian, wheelchair and tricycle access becomes difficult and dangerous. The streetscape becomes mostly concrete, with little grass and virtually no trees. "Shady Acres" becomes "Heat Island Hills" - forever. Is this the *permanent* change we want to encourage in our oldest neighborhoods? Is this the way we want our city to grow?

Of course, neighborhoods with enforceable deed restrictions can successfully prevent unpopular development, and the Minimum Lot Size/Building Line programs can be a solution for non-deed-restricted neighborhoods. We have seen a dramatic increase in MLS/MBL applications. Unfortunately, many of Houston's older neighborhoods have no or unenforceable deed restrictions, low rates of owner occupancy and difficulty in determining ownership. These areas are ripe for development but unable to take advantage of the tools available to maintain their current neighborhood character.

For these reasons – pleas from neighborhood residents and concern for the irreparable harm we are doing to our streetscapes – the Planning Commission asked the Planning and Development Department three years ago to seek ways to *improve* narrow lot front-loading development. *No one is seeking to eliminate it entirely.* The proposal before you is fairly simple: establish a 33' minimum width for a single-family residence with direct driveway access from the street. This would mean that two 50' adjacent lots could be subdivided into three lots, as opposed to four, each having its own driveway. Lots narrower than 33' would be required to use shared driveways or other designs, and as always, projects with special circumstances could seek variances from the Planning Commission. After three years of seeking solutions, this modest proposal seems to offer some hope of preserving precious public right-of-way. We cannot undo the damage already done, but we would like to at least try to mitigate it in those neighborhoods that are about to become "Heat Island Hills."

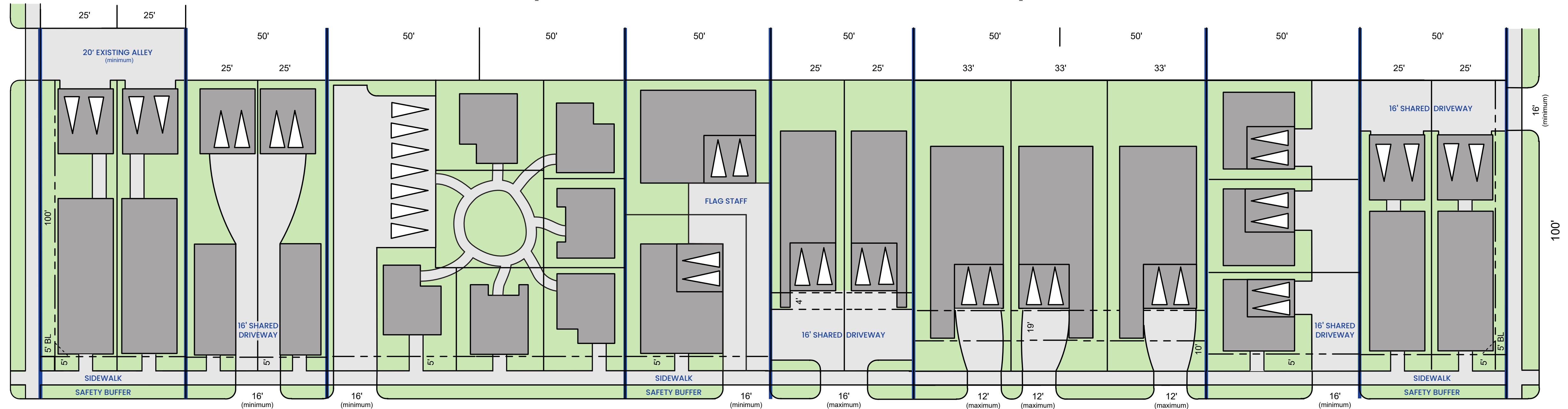
Sincerely,

Marty Stein
Chair, Houston Planning Commission

cc: Planning Commissioners

Livable Places Housing Recommendations*

Incentives and Requirements For Small-Lot Residential Redevelopment



Alley Access (25' Lot)

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- No visibility triangle above 10', resulting in more buildable area (corner lots)
- Allowance of a 65% lot coverage exemption from detention requirements
- Reduced side building line to 5' for corner lots
- No detention required for public alley when proposing alley access
- Reduced parking for units 1,500 sq. ft. or smaller
- Entry feature can be within the building line

Additional requirements:

- Enhanced front door and windows to provide better visibility onto street

Shared Drive (25' Lot)

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- 65% lot coverage exemption from detention requirements
- Driveway included in lot coverage calculation and no additional detention if less than 65%
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- Enhanced front door and windows to provide better visibility onto street

Courtyard Development

New Opportunities:

- Street frontage not required for lots fronting on a shared courtyard
- No minimum lot size or maximum density with at least 150 sq. ft. of green space per lot
- 65% lot coverage exemption from detention requirements on tracts 15,000 sq. ft. or less. 9,750 sq. ft. lot coverage exemption on tracts between 15,001 sq. ft. and 1 acre.**
- No detention required for public alley when proposing alley access**
- Detention calculated for the tract as a whole and not per individual lots**
- Parking may be removed from individual lots but located within the development
- Reduced parking for units 1,000 sq. ft. or smaller
- One guest parking space for every 6 units

Requirements:

- Maximum site depth from street is 150'
- Maximum 30' tall
- Parking on the side or rear but not in the front
- Maximum lot size of 3,500 sq. ft. and a maximum unit size of 1,800 sq. ft.
- Enhanced front door and windows to provide better visibility onto street and courtyard

Flag Lots

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- No visibility triangle above 10', resulting in more buildable area (on corner lots)
- Reduced building line of 5'
- Reduced flag staff width
- Flag staff is included in the lot coverage calculation no separate detention is required if under 65%
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- Enhanced front door and windows to provide better visibility onto street
- All newly created lots abutting the staff take access from the staff

Shared Drive (25' Lot)

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- 65% lot coverage exemption from detention requirements
- Driveway included in lot coverage calculation and no additional detention if less than 65%
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- Balconies or windows to provide better visibility onto street

Front Load Individual Driveway (33' Lot)

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- 65% lot coverage exemption from detention requirements
- Driveway included in lot coverage calculation and no additional detention if less than 65%
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- A maximum of 12' individual driveway per lot
- Enhanced front door and windows to provide better visibility onto street

Shared Drive (50' Lot)

Increased Incentives:

- Increased density from 27 to 35 units per acre
- Improved ability to build an ADU
- No visibility triangle above 10', resulting in more buildable area (corner lots)
- 65% lot coverage exemption from detention requirements
- Driveway included in lot coverage calculation and no additional detention if less than 65%
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- Enhanced front door and windows to provide better visibility onto street

Rear Shared Driveway (25' Lots w/corner access)

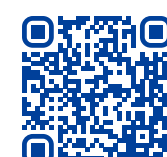
Increased incentives:

- Increased density from 27 to 35 units per acre
- No visibility triangle above 10', resulting in more buildable area (corner lots)
- Improved ability to build an ADU
- Allowance of a 65% lot coverage exemption from detention requirements
- Reduced parking for units 1,500 sq. ft. or smaller

Additional requirements:

- Enhanced front door and windows to provide better visibility onto street
- Shared vehicular access from side street unless it is a major thoroughfare

*To learn about all the housing recommendations visit bit.ly/LivablePlaces or scan the QR code.



** Pending change in Infrastructure Design Manual

Livable Places  Houston



PLANNING &
DEVELOPMENT
DEPARTMENT

Courtyard-Style Development

REQUIREMENTS

- Allowed on property with no deed restrictions
- Platted as individual lots surrounding a courtyard
- Lots must front courtyard, alley, shared driveway, PAE, courtyard access drive, pedestrian pathway, or public street
- No minimum lot size, lot width or density.
- Maximum height is 30 feet
- Total depth is no more than 150 feet back from the public street
- Maximum lot size of 3,500 sq. ft. and maximum unit size of 1,800 sq. ft.
- Common access agreement will be required

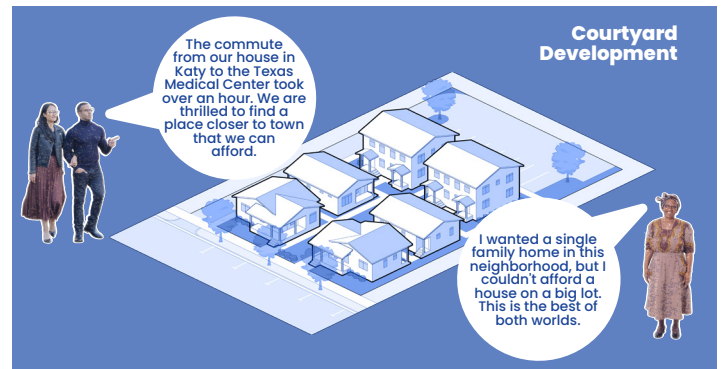
BUILDING LINE

(Distance from Property Line)

- At least 5 feet along local & collector streets
- At least 15 feet along major thoroughfares with right-of-way 80 feet or less
- Units along the street must face the street and have an entry feature

ACCESS

- Alley access when abutting an alley or from shared driveway, PAE or courtyard access drive
- Individual driveways from public street to lots are not allowed
- At least 50% of lots must face the main courtyard or a public street
- Pedestrian connections from units to the courtyard, parking and sidewalk required



- Courtyard space of 150 sq. ft. per lot required, must be a minimum of 12 feet wide
- Main courtyard must be at least 480 sq. ft., with 20 feet between structures

PARKING

- Parking can be located separately from the units within the development

- 1 parking space per unit less than or equal to 1,000 sq. ft.
- 2 parking space per unit greater than 1,000 sq. ft.
- 1 guest parking space required for every 6 units
- Parking must be located on the side or rear of the property

Multi-Unit (3–8 units)

REQUIREMENTS

- Allowed on unrestricted lots or reserves with no deed restrictions
- Maximum depth of 150 feet from a public street
- Maximum number of dwelling units is 8, with only up to 4 units on local streets
- Maximum height is 30 feet

BUILDING LINE

(Distance from Property Line)

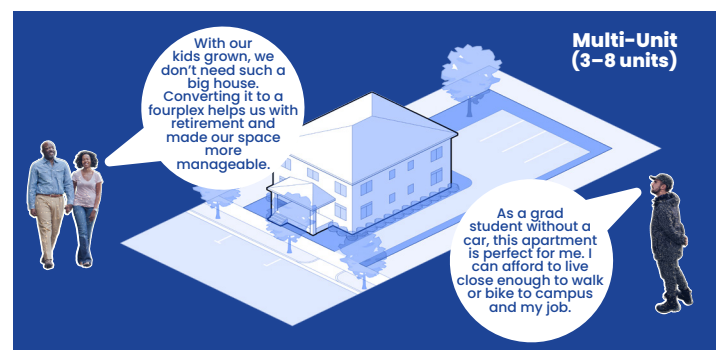
- At least 5 feet along local and collector streets
- At least 15 feet along major thoroughfares with right-of-way of 80 feet or less
- Units along the street must face the street and have an entry feature

ACCESS

- Alley access when abutting an alley
- Maximum 16-foot wide driveway with 4-foot curb radius (1 driveway per public street)
- Must have pedestrian connections to the sidewalk

PARKING

- 1 parking space per unit less than or equal to 1,000 sq. ft.
- 2 parking spaces per unit greater than 1,000 sq. ft.
- 1 guest parking space required for every 6 units
- Parking must be located on the side or rear of the property



To learn more about Livable Places visit bit.ly/LivablePlaces or scan the QR code.



Narrow-Lot Development

REQUIREMENTS

- Properties may not be subdivided to lots narrower than allowed by active deed restrictions
- No more than 27 dwelling units per acre, except properties with side or rear access via alley, flag staff, shared driveway or permanent access easement (PAE) may increase to 35 dwelling units per acre

BUILDING LINE

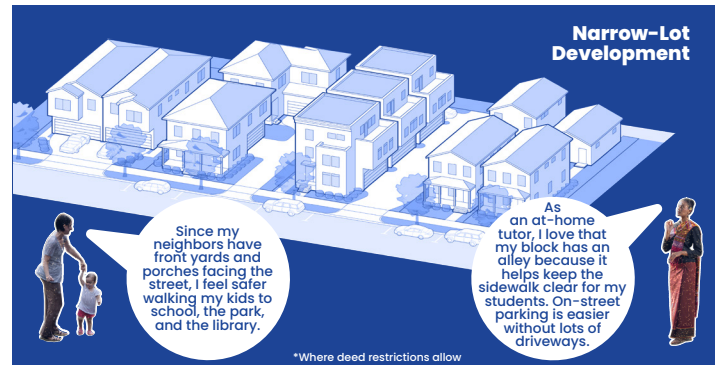
(Distance from Property Line)

- For properties taking access from alley, flag staff, shared driveway or permanent access easement (PAE):
 - at least 5 feet along local and collector streets, or
 - at least 15 feet along major thoroughfares with right-of-way of 80 feet or less
- For properties with garages facing the street, at least a 10-foot building line and

19-foot garage building line is required

ACCESS

- All properties that can, should take access from an alley maintained by the city or HOA
- When property cannot take access from an alley and creating lots 44 feet or wider, the individual driveway must be placed to create at least one uninterrupted span of 20 feet for on-street parking
- When property cannot take access from an alley or side street and creating lots less than 33 feet wide, it must take access via flag staff, shared driveway or permanent access easement (PAE)
- When a 15,000 sq. ft. or smaller property is subdivided into multiple lots with one or more lots 33 feet or wider, vehicular access may be from an individual driveway approach with a maximum of 12 feet per lot.



- For lots with street facing garages, 1/3 of the structure along the street must be occupiable space with front door facing the street.
- For lots with less than 44 feet with street facing garages, functional balconies or large windows on the second floor are allowed to meet the 1/3 occupiable space requirement

PARKING

- For units with 100% occupiable space fronting the street and less than or equal to 1,000 sq. ft. in size, no parking is required.
- 1 parking space per unit for units less than or equal to 1,500 sq. ft.
- 2 parking spaces for units greater than 1,500 sq. ft.
- 1 guest parking space required for every 6 units in shared driveway and PAE developments

Second Dwelling Unit

REQUIREMENTS

- Allowed on single-family residential lots when deed restrictions do not prohibit a detached second dwelling unit
- Maximum detached unit size of 1,500 sq. ft.

BUILDING LINE

(Distance from Property Line)

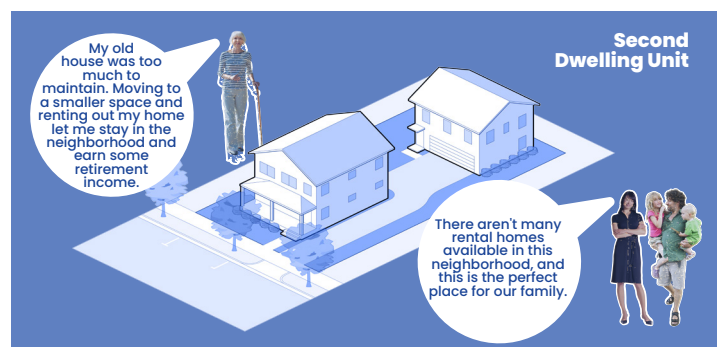
- Must meet deed restrictions

ACCESS

- Alley access when abutting an alley
- Maximum one 12-foot wide driveway for lots less than 40 feet wide

PARKING

- Based on unit size
- If the first dwelling unit meets parking requirements, then:
 - no additional spaces are required for a second dwelling unit less than or equal to 1,000 sq. ft.
 - 1 additional space is required for a second dwelling unit between 1,001 and 1,500 sq. ft.
- Parking must be located on the side or rear of the property



To learn more about Livable Places visit bit.ly/LivablePlaces or scan the QR code.





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

PLN - Chapter 33 Ordinance Amendment Sign Code
Exemption

Agenda Item#: 11.

Summary:

ORDINANCE AMENDING CHAPTER 33, ARTICLE VII, DIVISION 5 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to Design Guidelines for Designated Historic Buildings; containing findings and other provisions relating to the foregoing subject; providing for severability

Background:

The Planning and Development Department recommends an amendment to Chapter 33, Article VII, Division 5 of the Code of Ordinances, adding a new Section 33-269 to provide an exemption to the City of Houston Sign Code to allow rooftop signs on protected landmark buildings and to establish standards.

This amendment establishes an exception to the City's prohibition on rooftop signs for certain historic buildings that previously had rooftop signs and will create a pathway for eligible restoration projects to reconstruct signs as they were originally intended. The eligibility criteria for this exemption is as follows:

- The building must be designated as a protected landmark by the City of Houston.
- The sign must have existed during the historical period that is the basis for landmark designation.
- The building must be two stories tall or less and have an approved Certificate of Appropriateness.

A public hearing was held on June 29, 2023 at the Houston Archeological and Historical Commission and the item was unanimously approved to move forward for Council consideration. A public hearing was held at City Council on September 13, 2023. There were no objections at that public hearing. All notice and hearing requirements have been met for this item.

The Planning and Development Department recommends approval of this amendment to the City of Houston Sign Code.

Margaret Wallace Brown, AICP, CNU-A

Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Nicole Broussard (Smothers), Deputy Assistant Director
832-393-6580

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

PLN - Chapter 33 Ordinance Amendment Sign Code Exemption

Agenda Item#: 11.

Summary:

NOT A REAL CAPTION

ORDINANCE approving and authorizing an amendment to Chapter 33, Article VII, Division 5 of the Code of Ordinances, adding a new Section 33-269 to provide an exemption to the City of Houston Sign Code

Background:

The Planning and Development Department recommends an amendment to Chapter 33, Article VII, Division 5 of the Code of Ordinances, adding a new Section 33-269 to provide an exemption to the City of Houston Sign Code to allow rooftop signs on protected landmark buildings and to establish standards.

This amendment establishes an exception to the City's prohibition on rooftop signs for certain historic buildings that previously had rooftop signs and will create a pathway for eligible restoration projects to reconstruct signs as they were originally intended. The eligibility criteria for this exemption is as follows:

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- The sign must have existed during the historical period that is the basis for landmark designation.
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The Planning and Development Department recommends approval of this amendment to the City of Houston Sign Code.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "M. Brown", is written over a blue rectangular stamp.

51C3A0ED6F6743D

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo, Council Liaison
832-393-6578

Nicole Broussard (Smothers), Deputy Assistant Director
832-393-6580



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 6/21/2023

HCD23-69 Allies in Hope

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing second amendment to Subrecipient Agreement between City of Houston and **ALLIES IN HOPE** to extend the term of the agreement and provide Home Investment Partnerships Program American Rescue Plan Funds to provide housing and supportive services to individuals experiencing homelessness - \$1,070,514.00 - Grant Fund

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to the Subrecipient Agreement between the City of Houston (City) and Allies in Hope (Allies), extending the term of the agreement and providing up to an additional \$1,070,514.00 in HOME Investment Partnership American Rescue Plan (HOME-ARP) funds to provide housing and supportive services to a minimum of 30 unduplicated households experiencing homelessness.

The project's scope of work provides permanent supportive housing through the sponsor leasing of one- and two-bedroom units to 30 unduplicated households at two locations who are experiencing homelessness, as well as providing wrap-around services including case management, mental health assessments, and support, and substance abuse counseling.

CATEGORY	AMOUNT	PERCENT
Support Services	\$560,589.92	52.37%
Tenant-Based Rental Assistance	\$402,841.00	37.63%
Administrative	\$107,083.08	10.00%
Total	\$1,070,514.00	100.00%

HCD selected Allies for the sponsor leasing to address shortages of available one-bedroom units for individuals being housed through the Community-wide COVID-19 Housing Program (CCHP). Allies was selected for this project based on their experience with Parent Leasing under the Housing Opportunities for Persons with AIDS (HOPWA) Program, not a Notice of Funding Availability (NOFA).

This Second Amendment will allow the continued support of clients within the CCHP. The initial Agreement term was from November 1, 2021 and was extended through an Amendment and administrative extension through September 30, 2023. This Second Amendment will provide funding

through August 31, 2024.

As of July 1, 2023, Allies in Hope achieved 100% of their goal and expended approximately 91% of funding. Allies began receiving funding through the City of Houston in 1994, and there were no findings on the annual compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

Keith W. Bynam, Director

Prior Council Action:

10/20/2021 (O) 2021-0887; 08/17/2022 (O) 2022-609

Amount and Source of Funding:

\$1,070,514.00 Federal Government – Grant Fund (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 6/21/2023

HCD23-69 Allies in Hope

Agenda Item#: 9.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Second Amendment to the Subrecipient Agreement between the City of Houston (City) and Allies in Hope (Allies), extending the term of the agreement and providing up to an additional \$1,070,514.00 in HOME Investment Partnership American Rescue Plan (HOME-ARP) funds to provide housing and supportive services to a minimum of 30 unduplicated households experiencing homelessness.

The project's scope of work provides permanent supportive housing through the sponsor leasing of one- and two-bedroom units to 30 unduplicated households at two locations who are experiencing homelessness, as well as providing wrap-around services including case management, mental health assessments, and support, and substance abuse counseling.

CATEGORY	AMOUNT	PERCENT
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As of July 1, 2023, Allies in Hope achieved 100% of their goal and expended approximately 91% of funding. Allies began receiving funding through the City of Houston in 1994, and there were no findings on the annual compliance monitoring.

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

Designated By:

Keith W. Byham

Keith W. Byham, Director

Prior Council Action:

10/20/2021 (O) 2021-0887; 08/17/2022 (O) 2022-609

Amount and Source of Funding:

\$1,070,514.00 Federal Government – Grant Fund (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Public Notice
Delinquent Tax Report
Affidavit of Ownership

Type

Backup Material
Backup Material
Backup Material

Board of Directors
SAP Documents

Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/18/2023

ARA – Medical Professional Liability Insurance 2023

Agenda Item#: 13.

Summary:

ORDINANCE accepting the proposal from **EVANSTON INSURANCE COMPANY (MARKEL)** and approving and authorizing purchase of Medical Professional Liability Insurance - 1 Year - \$81,359.95 - Property and Casualty Fund

Background:

The Administration & Regulatory Affairs Department and the Houston Health Department recommend that City Council approve the annual Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel). The annual policy term begins October 3, 2023. The proposed policy provides Medical Professional Insurance for the Houston Health Department, Nurse Practitioners and Physicians providing general medicine care to the residents of the City.

Medical Professional Liability Insurance is required by the Texas Medicaid and CHIP Managed Care Organization (Medicaid MCO). Therefore, the Houston Health Department must maintain this Professional Liability Insurance to participate in the Medicaid MCO Program and bill for the medical services provided to residents of the City.

The recommended funding of \$81,359.95 includes the premium of \$58,607.95 for the policy term and \$22,752 as contingent premium for coverage of Medical Professionals added during the policy year. The City's Insurance Broker of Record, McGriff, Seibels and Williams, Inc. (McGriff), solicited proposals from insurance carriers in the global insurance marketplace. The recommended Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel), is the only proposal that meets the minimum policy specifications. The terms of the proposed policy are:

- Term: October 3, 2023 to October 3, 2024
- Insurance Carriers: Evanston Insurance Company (Markel)
- Total Premium Cost: \$81,359.95 (\$58,607.95 Premium + \$22,752 Contingency Premium)
- Insured Limit: \$1M
- Aggregate Limit: \$3M
- Deductible: \$5,000 Each Claim
- Type of Coverage: Medical Professional Liability Insurance for third-party liability claims made against the Houston Health Department and specified Medical Professionals

Fiscal Note

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority:

Department	FY 2024	Out Years	Award Amount
Administration & Regulatory Affairs	\$81,359.95	\$ -	\$81,359.95

Departmental Approval Authority:

_____ -

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

**Stephen Williams, Director
Houston Health Department**

Amount and Source of Funding:

\$81,359.95
Property and Casualty Fund
Fund 1004

Contact Information:

Naelah Yahya	Phone: (832) 393-8530
Tina Paquet	Phone: (832) 393-8792
Porfirio Villarreal	Phone: (832) 393-5041

ATTACHMENTS:

Description

Signed cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/18/2023

ARA – Medical Professional Liability Insurance 2023

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

ORDINANCE ACCEPTING THE PROPOSAL FROM THE **EVANSTON INSURANCE COMPANY** AND APPROVING AND AUTHORIZING THE PURCHASE OF MEDICAL PROFESSIONAL LIABILITY INSURANCE - 1 Year - \$81,359.95 - Property & Casualty Fund

Background:

The Administration & Regulatory Affairs Department and the Houston Health Department recommend that City Council approve the annual Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel). The annual policy term begins October 3, 2023. The proposed policy provides Medical Professional Insurance for the Houston Health Department, Nurse Practitioners and Physicians providing general medicine care to the residents of the City.

Medical Professional Liability Insurance is required by the Texas Medicaid and CHIP Managed Care Organization (Medicaid MCO). Therefore, the Houston Health Department must maintain this Professional Liability Insurance to participate in the Medicaid MCO Program and bill for the medical services provided to residents of the City.

The recommended funding of \$81,359.95 includes the premium of \$58,607.95 for the policy term and \$22,752 as contingent premium for coverage of Medical Professionals added during the policy year. The City's Insurance Broker of Record, McGriff, Seibels and Williams, Inc. (McGriff), solicited proposals from insurance carriers in the global insurance marketplace. The recommended Medical Professional Liability Insurance policy proposed by Evanston Insurance Company (Markel), is the only proposal that meets the minimum policy specifications. The terms of the proposed policy are:

- Term: October 3, 2023 to October 3, 2024
- Insurance Carriers: Evanston Insurance Company (Markel)
- Total Premium Cost: \$81,359.95 (\$58,607.95 Premium + \$22,752 Contingency Premium)
- Insured Limit: \$1M
- Aggregate Limit: \$3M
- Deductible: \$5,000 Each Claim
- Type of Coverage: Medical Professional Liability Insurance for third-party liability claims made against the Houston Health Department and specified Medical Professionals

Fiscal Note

Funding for this item is included in the FY24 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority:

Department	FY 2024	Out Years	Award Amount
Administration & Regulatory Affairs	\$81,359.95	\$ -	\$81,359.95

Departmental Approval Authority:

DocuSigned by:

Tina Paez

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Tina Paez, Director
Administration & Regulatory
Affairs Department

DocuSigned by:

Stephen Williams

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Stephen Williams, Director
Houston Health Department

Amount and Source of Funding:

\$81,359.95 - Property and Casualty Fund: 1004

Contact Information:

Naelah Yahya Phone: (832) 393-8530
Tina Paquet Phone: (832) 393-8792

Portirio Villarreal Phone: (832) 393-5041

ATTACHMENTS:

Description	Type
8.24.2023 Evanston Renewal Quote	Backup Material
8.24.2023 Policy Specimen Declaration Page	Backup Material
8.24.2023 FY2024 Funding Information Request	Financial Information
8.24.2023 Medical Professional Liability Insurance 2023_signed	Signed Cover sheet
Ordinance	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HHD – NOFO Pregnant People-Infant Linked Longitudinal Surveillance

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing Grant Application to and accepting award from the **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for **Pregnant People-Infant Linked Longitudinal Surveillance – Congenital Cytomegalovirus** (the “Grant”) by the City of Houston Health Department; declaring the City’s eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City’s representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

Background:

The Houston Health Department (HHD) requests City Council approval and authorization of an ordinance to approving and authorizing an application to and accepting an award from the United States Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The CDC issued the Notice of Funding Opportunity (NOFO) Announcement: CDC-RFA-DD23-003: Pregnant People-Infant Linked longitudinal Surveillance – Congenital Cytomegalovirus (cCMV).

HHD intends to apply for funding for the first- year performance period beginning September 30, 2023, through September 29, 2024, with a total budget of \$503,994. The project period of performance is September 30, 2023, through September 29, 2027, with a cumulative award amount of \$2,015,976.00.

The proposed project will include personnel, supplies, medical record fees associated with the surveillance and bilingual and translational services for recruitment of pregnant participants whose first language is not English.

HHD staff will address, extract, and perform review of electronic health record (EHR) data from pregnant person-infant dyads from pregnancy through six years of age for surveillance and submit the data to CDC.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City’s representative with the

authority to apply for, accept and expend the grant funds as awarded, and to accept all subsequent supplemental awards, if any, and to extend the term and/or the budget and project period not to exceed five years, without any further City Council action, if extended by CDC during the project period and does not require matching funds.

HHD will utilize the funding to enhance surveillance data collection related to (cCMV) infection between clinical and public health partners in Houston. Epidemiologists will collaborate with identified birthing facilities and providers to increase access and availability of electronic health records of pregnant person-infant dyads.

The funding will support and enhance surveillance capacity for (cCMV) incidence and health outcomes in affected infants and children. The project will facilitate awareness and educate the populations most affected by cCMV, inform clinical recommendations and public health policies, improve the quality of surveillance data and provide the foundation for future intervention programs and collaborative research.

All project strategies and activities indicated in the application will be conducted in the Houston /Harris County jurisdiction with an estimated population of 7.15 million.

Fiscal Note:

No fiscal note is required for grant items.

Stephen L. Williams, M.Ed., M.P.A.
Director, Houston Health Department

Amount and Source of Funding:

\$2,015,976.00
Federal Government Grant
Fund 5000

Contact Information:

Porfirio Villarreal
Telephone: 832-393-5041
Cell: 713-826-5695

ATTACHMENTS:

Description	Type
Signed Coversheet HHD_CDC NOFO CDC-RFA-DD-23-003	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HHD_CDC Notice of Funding Opportunity Number: CDC-RFA-DD-23-0003

Agenda Item#: 17.

Background:

The Houston Health Department (HHD) requests City Council approval and authorization of an ordinance to approving and authorizing an application to and accepting an award from the United States Department of Health and Human Services, Centers for Disease Control and Prevention (CDC). The CDC issued the Notice of Funding Opportunity (NOFO) Announcement: CDC-RFA-DD23-003: Pregnant People-Infant Linked longitudinal Surveillance – Congenital Cytomegalovirus (cCMV).

HHD intends to apply for funding for the first- year performance period beginning September 30, 2023, through September 29, 2024, with a total budget of \$503,994. The project period of performance is September 30, 2023, through September 29, 2027, with a cumulative award amount of \$2,015,976.00.

The proposed project will include personnel, supplies, medical record fees associated with the surveillance and bilingual and translational services for recruitment of pregnant participants whose first language is not English.

HHD staff will address, extract, and perform review of electronic health record (EHR) data from pregnant person-infant dyads from pregnancy through six years of age for surveillance and submit the data to CDC.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept all subsequent supplemental awards, if any, and to extend the term and/or the budget and project period not to exceed five years, without any further City Council action, if extended by CDC during the project period and does not require matching funds.

HHD will utilize the funding to enhance surveillance data collection related to (cCMV) infection between clinical and public health partners in Houston. Epidemiologists will collaborate with identified birthing facilities and providers to increase access and availability of electronic health records of pregnant person-infant dyads.

The funding will support and enhance surveillance capacity for (cCMV) incidence and health outcomes in affected infants and children. The project will facilitate awareness and educate the populations most affected by cCMV, inform clinical recommendations and public health policies, improve the quality of surveillance data and provide the foundation for future intervention programs and collaborative research.

All project strategies and activities indicated in the application will be conducted in the Houston /Harris County jurisdiction with an estimated population of 7.15 million.

Fiscal Note:

No fiscal note is required for grant items.

DocuSigned by:

Stephen Williams

A6219D332CF436
Stephen L. Williams, M.Ed., M.P.A.
Director, Houston Health Department

Amount and Source of Funding:

\$2,015,976.00

Federal Government Grant

Fund 5000

Contact Information:

Porfirio Villarreal

Telephone: 832-393-5041

Cell: 713-826-5695

ATTACHMENTS:

Description	Type
Notice of Funding Opportunity Number (NOFO): CDC-RFA-DD-23-0003 ; Component A: Congenital Cytomegalovirus (cCMV)	Backup Material
HHD_CDC Application and Budget Narrative	Backup Material
Notice of Funding Opportunity Number (NOFO): CDC-RFA-DD-23-0003 ; Component A: Congenital Cytomegalovirus (cCMV)	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/10/2023

HHD - Fifth Ward Voluntary Relocation Fund

Agenda Item#: 15.

Summary:

ORDINANCE creating the Fifth Ward Voluntary Relocation Fund; establishing the sources and uses of the funds therein for the voluntary relocation of certain Fifth Ward/Kashmere Gardens Residents; appropriating \$5,000,000.00 out of the General Fund fund balance and authorizing the transfer of those sums to the Fund for purposes associated with the voluntary relocations; authorizing the appropriation of any and all funds received into the fund and approving the expenditures therefrom for the purposes set out herein

Background:

Summary:

ORDINANCE approving the creation of the Fifth Ward Voluntary Relocation Fund, establishing the sources and uses of the funds therein for the voluntary relocation of Fifth Ward/Kashmere Gardens residents living in proximity to the contaminated Union Pacific Railroad site; appropriating and transferring \$5 million out of the General Fund, fund balance and transferring such funds to the fund; appropriating any and all funds received into the fund for the purposes set out herein and authorized expenditures consistent with the purpose thereof.

Background:

The Director of the Houston Health Department (HHD) and the Director of the Finance Department recommend that City Council approve the creation of the Fifth Ward Voluntary Relocation Fund for the voluntary relocation of Fifth Ward/Kashmere Gardens residents living in proximity to the contaminated Union Pacific Railroad (UPRR) site.

The Fifth Ward/Kashmere Gardens is a historically disadvantaged and underserved community that has experienced a variety of detrimental health effects including cancers. Upon request by HHD, the Texas Department of State Health Services (DSHS) conducted a cancer cluster assessment for the census tracts surrounding the site and found that there were 5 different types of cancer observed (larynx, liver, lung and bronchus, childhood acute lymphoblastic leukemia, and esophagus) that were statistically higher than expected. The types of cancers assessed were limited to those linked to exposure to the chemicals of concern that are present at the UPRR site.

To protect the residents living in the highly exposed and dangerous contamination zones with limited means, the requested funding will be used to fund the voluntary relocation out of the danger zones by those residents who choose to relocate.

On July 13, 2023, Mayor Sylvester Turner created the Strike Team to begin work on a program to

help relocate residents living above the creosote plume and in a two and three block radius around the UPRR site. The Strike Team is comprised of members from City departments including Health, Housing, Public Works, Complete Communities, Recovery and Legal teams. The external stakeholders include the Houston Land Bank, Community Land Trust and the office of Harris County Commissioner Rodney Ellis.

The Strike Team has worked to provide a Relocation Plan (Plan) for those residents who voluntarily agree to participate. The Plan includes options to provide acquisition and relocation assistance to those property owners who have been subject to the negative health and safety impacts of the contamination zones and wish to relocate to an area out of harms' way. The Plan may include an offer to purchase property at fair market value, along with relocation assistance services to help find a comparable replacement dwelling. Relocation assistance may include advisory services, replacement housing payments, rental assistance payments, and moving expenses.

Fiscal Note:

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

Stephen L. Williams
Director Houston Health and Human Services

Estimated Fiscal Operating Impact			
Recurring or One-Time:	One-time		
Fund Name	FY2024	Out Year	Total
General Fund - General Government	5,000,000.00	-	5,000,000.00
Total	5,000,000.00	-	5,000,000.00

Amount and Source of Funding:

\$5,000,000.00

General Fund

Fund No.: 1000

Contact Information:

Loren Hopkins 832-393-5155

Porfirio Villarreal 832-393-5041

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet
FAQ document	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/10/2023

HHD - Fifth Ward Voluntary Relocation Fund

Agenda Item#: 15.

Summary:

AN ORDINANCE CREATING THE FIFTH WARD VOLUNTARY RELOCATION FUND; ESTABLISHING THE SOURCES AND USES OF THE FUNDS THEREIN FOR THE VOLUNTARY RELOCATION OF CERTAIN FIFTH WARD/KASHMERE GARDENS RESIDENTS; APPROPRIATING THE SUMS OF UP TO \$5,000,000.00 OUT OF THE GENERAL FUND FUND BALANCE AND AUTHORIZING THE TRANSFER OF THOSE SUMS TO THE FUND FOR PURPOSES ASSOCIATED WITH THE VOLUNTARY RELOCATIONS; AUTHORIZING THE APPROPRIATION OF ANY AND ALL FUNDS RECEIVED INTO THE FUND AND APPROVING THE EXPENDITURES THEREFROM FOR THE PURPOSES SET OUT HEREIN; MAKING VARIOUS FINDINGS AND PROVISIONS RELATED THERETO; AND DECLARING AN EMERGENCY.

Background:

Summary:

ORDINANCE approving the creation of the Fifth Ward Voluntary Relocation Fund, establishing the sources and uses of the funds therein for the voluntary relocation of Fifth Ward/Kashmere Gardens residents living in proximity to the contaminated Union Pacific Railroad site; appropriating and transferring \$5 million out of the General Fund, fund balance and transferring such funds to the fund; appropriating any and all funds received into the fund for the purposes set out herein and authorized expenditures consistent with the purpose thereof.

Background:

The Director of the Houston Health Department (HHD) and the Director of the Finance Department recommend that City Council approve the creation of the Fifth Ward Voluntary Relocation Fund for the voluntary relocation of Fifth Ward/Kashmere Gardens residents living in proximity to the contaminated Union Pacific Railroad (UPRR) site.

The Fifth Ward/Kashmere Gardens is a historically disadvantaged and underserved community that has experienced a variety of detrimental health effects including cancers. Upon request by HHD, the Texas Department of State Health Services (DSHS) conducted a cancer cluster assessment for the census tracts surrounding the site and found that there were 5 different types of cancer observed (larynx, liver, lung and bronchus, childhood acute lymphoblastic leukemia, and esophagus) that were statistically higher than expected. The types of cancers assessed were limited to those linked to exposure to the chemicals of concern that are present at the UPRR site.

To protect the residents living in the highly exposed and dangerous contamination zones with limited means, the requested funding will be used to fund the voluntary relocation out of the danger zones by those residents who choose to relocate.

On July 13, 2023, Mayor Sylvester Turner created the Strike Team to begin work on a program to help relocate residents living above the creosote plume and in a two and three block radius around the UPRR site. The Strike Team is comprised of members from City departments including Health, Housing, Public Works, Complete Communities, Recovery and Legal teams. The external stakeholders include the Houston Land Bank, Community Land Trust and the office of Harris County Commissioner Rodney Ellis.

The Strike Team has worked to provide a Relocation Plan (Plan) for those residents who voluntarily agree to participate. The Plan includes options to provide acquisition and relocation assistance to those property owners who have been subject to the negative health and safety impacts of the contamination zones and wish to relocate to an area out of harms' way. The Plan may include an offer to purchase property at fair market value, along with relocation assistance services to help find a comparable replacement dwelling. Relocation assistance may include advisory services, replacement housing payments, rental assistance payments, and moving expenses.

Fiscal Note:

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Stephen Williams

Stephen L. Williams

Director Houston Health and Human Services

Estimated Fiscal Operating Impact

Estimated Fiscal Operating Impact			
Recurring or One-Time:	One-time		
Fund Name	FY2024	Out Year	Total
General Fund - General Government	5,000,000.00	-	5,000,000.00
Total	5,000,000.00	-	5,000,000.00

Amount and Source of Funding:

\$5,000,000.00
General Fund
Fund No.: 1000

Contact Information:

Loren Hopkins 832-393-5155
Porfirio Villarreal 832-393-5041

ATTACHMENTS:

Description	Type
RCA Novus Coversheet	Signed Cover sheet
Funding Verification	Backup Material
Caption (revised)	Other
FAQ document	Backup Material



Fifth Ward Voluntary Relocation Plan FREQUENTLY ASKED QUESTIONS

WHAT IS THE GOAL OF THE FIFTH WARD VOLUNTARY RELOCATION PLAN (PLAN)?

The Plan is to provide options on acquisition and relocation assistance to property owners and renters who are living over the creosote plume and who wish to relocate to an area out of harms' way.

WHERE IS THE CREOSOTE PLUME LOCATED?



Outlined in purple, the boundaries are north of Liberty Road, west of Lockwood, east of Wipprecht and south of Jewel. The total area encompasses 110 parcels, however only 41 lots are residential properties. This program is focusing on relocating existing residents.

WHY HAS THIS AREA BEEN DEEMED A CANCER CLUSTER?

The Centers for Disease Control and Prevention (CDC) and Council of State and Territorial Epidemiologists (CSTE) define a cancer cluster as a greater than expected number of cancer cases that occurs within a group of people in a geographic area over a defined period of time. The census tract containing most of the properties over the creosote plume was found to have a greater than expected number (2.04 times higher) of liver cancer between the years of 2000 and 2016. Additionally, three other census tracts (CT) adjacent to the UPRR site were found to have greater than expected number of cancer cases: childhood acute lymphoblastic leukemia (4.74 times higher than expected in CT 2111), larynx (3.26 times higher than expected in CT 2111), liver (2.14 times higher than expected in CT 2111); 1.85 times higher than expected in CT 2113; and 2.18 times higher than expected in CT 2116), and lung/bronchus (1.41 times higher than expected in CT 2113). In the four census tracts adjacent to the UPRR site, a total number of 185 cases of childhood leukemia, larynx, liver and lung and bronchus were identified during the same period. Since the formation of the Strike Team, residents continue to pass away from cancer prompting this urgency for action.

IS THE PLAN VOLUNTARY OR MANDATORY?

The Plan is voluntary for residents currently living in the immediate area over the creosote plume adjacent to the Union Pacific Rail Yard.

WHAT COMMUNICATIONS HAVE BEEN MADE TO RESIDENTS IN THE DESIGNATED AREA?

On August 3, 2023, a presentation was made to the Fifth Ward Gardens Community Advisory Board (CAB) regarding the creation and goals of the Strike Team. Interviews were conducted by HHD staff



on four separate days with area residents regarding their preferences for relocation. The interview process was successful as 76% of the residents completed the interview tool. A second CAB meeting is scheduled for September 13, 2023.

WHAT HOUSING OPTIONS WILL BE OFFERED FOR HOMEOWNERS?

The City will work with the Houston Land Bank (HLB) and Community Land Trust (CLT) to provide options to homeowners for a home outside of the contamination area. Agreements with HLB and CLT are currently being drafted.

WHAT WILL BE THE IMPACT TO THE HOMEOWNERS?

The expectation is that homeowners who currently don't have a mortgage will also not have a mortgage in the new home. Homeowners who have lending balance will have a new mortgage approximate to their existing balance.

WHAT IS THE EXPECTED COST OF A NEW HOME?

Current market conditions for the homebuilders used by HLB and CLT are \$250,000.00 for a three bedroom/two bath house with attached garage. Once the City appraises and purchases the existing home from the homeowner, those funds will be applied to the cost of the new home and the City will provide the balance of the construction costs. In addition, soft costs including appraisal, title searches, closing, demolition and administration are conservatively estimated to be approximately \$100,000.00.

WHAT OPTION WILL BE OFFERED TO RENTERS?

An amount up to \$10,000.00 will be offered to renters which will cover first and last months rent and moving expenses. Renters will be given \$5,000.00 upon evidence of a lease outside of the contamination area and the remaining \$5,000.00 upon evidence of a utility bill at the new location.

WHAT SUPPORT IS NEEDED FOR THIS PROGRAM?

Case management/navigator services will be outsourced to a local non-profit. Oversight of the program will be by the Office of Recovery.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District B

Item Creation Date: 8/31/2023

HAS – Memorandum of Understanding with the
Transportation Security Administration for Transportation
Security Equipment and Services at IAH

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing a Memorandum of Understanding between City of Houston and the **TRANSPORTATION SECURITY ADMINISTRATION** for Transportation Security Equipment and Services at George Bush Intercontinental Airport/Houston - **DISTRICT B - JACKSON**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Memorandum of Understanding (MOU) between the Transportation Security Administration (TSA) and the City of Houston for transportation security equipment and services at George Bush Intercontinental Airport/Houston (IAH).

SPECIFIC EXPLANATION:

The purpose of this MOU between the TSA and the City of Houston is to document the Parties' respective understanding of the City's anticipated acquisition of equipment and services and proposed non-monetary transfer of this equipment and services to the TSA. Once finalized and executed, the City can consider this MOU as TSA's approval to proceed with the purchase of the Transportation Security Equipment (TSE), necessary ancillary equipment, and all services necessary and required to incorporate three (3) Rohde and Schwarz (R&S) Advanced Imaging Technology (AIT) units into the George Bush Intercontinental Airport/Houston (IAH) Federal Inspection Services (FIS)/E Consolidation Project. The Houston Airport System (HAS) will acquire the AIT units under an existing appropriation for the FIS Construction Manager At-Risk (CMAR) Agreement with Hensel Phelps. The TSA has determined that these TSEs will improve the operational and security efficiency of the screening operation at the TSA's checkpoint at IAH. This transfer and acceptance of equipment is intended to be mutually beneficial to the Parties.

The City initiated the Checkpoint D, Checkpoint E, and FIS consolidation project in 2021. The existing Checkpoint E was closed to support the expansion to house checkpoints D, E, and FIS. The traffic from the closure of Checkpoint E was sent to Checkpoint C, which was expanded to include six (6) Scarabee Midsize Checkpoint Property Screening Systems (CPSS) as part of a demonstration/pilot with the TSA's Requirements and Capabilities Analysis. The first phase of the new consolidated checkpoint will open with eight (8) lanes in 2024 and will require the City to transfer three (3) R&S AITs in order to have a turnkey opening. The City has one AIT in storage

along with other TSE from the closure of Checkpoint E that will be reused in the new checkpoint. The second phase of the project will add additional lanes in the 2025 time-frame.

The pertinent terms of this Memorandum of Understanding are as follows:

Project Scope:

The City intends to procure, install, and purchase maintenance services for a set period of four (4) years for the R&S AIT units, with the intent to transfer, convey, and assign said equipment, and direct the services to be provided, free and clear of all encumbrances, at no cost to the TSA. In return, the TSA will operate the TSE at the new consolidated Checkpoint. The transfer of the TSE to the TSA will occur following installation and the successful completion of the applicable form of Acceptance Testing of the TSE, and prior to the go-live date. The transfer of ownership will be documented with the execution of the Transfer and Acceptance Letters in a form acceptable to both Parties.

The TSA will supply the following equipment:

- **AITs:** One (1) Leidos Advance Imaging Technology (AIT) currently at IAH.
- **Accessible Property Scanners:** Six (6) Smiths AT X-ray units currently at IAH.
- **WTMDs:** Four (4) CEIA Walk Through Metal Detector (WTMD) units, one currently at IAH and three shipped from the TSA.
- **ETD:** Nine (9) Smiths Detection Explosive Trace Detection (ETD) units.
- **BLS:** Five (5) Smiths Detection Bottled Liquid Scanner (BLS) units currently at IAH.
- **Peripheral Equipment and FF&E:** Any existing peripheral equipment and FF&E from existing checkpoints at IAH that the TSA determines to be reusable.
- **Testing:** Acceptance Testing for any TSA-provided TSE.
- **Maintenance:** Maintenance packages for
 - all TSA supplied equipment, and
 - following the 4-year warranty provided by the City, for the three (3) AIT units transferred from the City.

Term:

This MOU shall continue in full force and effect until the transfer of the Capability Equipment and Services by the City to the TSA. The Parties may mutually agree to extend the duration of the MOU period.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Mario Diaz
Houston Airport System

Amount and Source of Funding:

No funding required.

Contact Information:

Todd Curry 281/233-1896

Gary High 281/233-1675

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 8/31/2023

HAS – Memorandum of Understanding with the Transportation Security Administration for Transportation Security Equipment and Services at IAH

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Memorandum of Understanding (MOU) between the Transportation Security Administration (TSA) and the City of Houston for transportation security equipment and services at George Bush Intercontinental Airport/Houston (IAH).

SPECIFIC EXPLANATION:

The purpose of this MOU between the TSA and the City of Houston is to document the Parties' respective understanding of the City's anticipated acquisition of equipment and services and proposed non-monetary transfer of this equipment and services to the TSA. Once finalized and executed, the City can consider this MOU as TSA's approval to proceed with the purchase of the Transportation Security Equipment (TSE), necessary ancillary equipment, and all services necessary and required to incorporate three (3) Rohde and Schwarz (R&S) Advanced Imaging Technology (AIT) units into the George Bush Intercontinental Airport/Houston (IAH) Federal Inspection Services (FIS)/E Consolidation Project. The Houston Airport System (HAS) will acquire the AIT units under an existing appropriation for the FIS Construction Manager At-Risk (CMAR) Agreement with Hensel Phelps. The TSA has determined that these TSEs will improve the operational and security efficiency of the screening operation at the TSA's checkpoint at IAH. This transfer and acceptance of equipment is intended to be mutually beneficial to the Parties.

The City initiated the Checkpoint D, Checkpoint E, and FIS consolidation project in 2021. The existing Checkpoint E was closed to support the expansion to house checkpoints D, E, and FIS. The traffic from the closure of Checkpoint E was sent to Checkpoint C, which was expanded to include six (6) Scarabee Midsize Checkpoint Property Screening Systems (CPSS) as part of a demonstration/pilot with the TSA's Requirements and Capabilities Analysis. The first phase of the new consolidated checkpoint will open with eight (8) lanes in 2024 and will require the City to transfer three (3) R&S AITs in order to have a turnkey opening. The City has one AIT in storage along with other TSE from the closure of Checkpoint E that will be reused in the new checkpoint. The second phase of the project will add additional lanes in the 2025 time-frame.

The pertinent terms of this Memorandum of Understanding are as follows:

Project Scope:

The City intends to procure, install, and purchase maintenance services for a set period of four (4) years for the R&S AIT units, with the intent to transfer, convey, and assign said equipment, and direct the services to be provided, free and clear of all encumbrances, at no cost to the TSA. In return, the TSA will operate the TSE at the new consolidated Checkpoint. The transfer of the TSE to the TSA will occur following installation and the successful completion of the applicable form of Acceptance Testing of the TSE, and prior to the go-live date. The transfer of ownership will be documented with the execution of the Transfer and Acceptance Letters in a form acceptable to both Parties.

The TSA will supply the following equipment:

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- **Peripheral Equipment and FF&E:** Any existing peripheral equipment and FF&E from existing checkpoints at IAH that the TSA determines to be reusable.
- **Testing:** Acceptance Testing for any TSA-provided TSE.
- **Maintenance:** Maintenance packages for
 - all TSA supplied equipment, and
 - following the 4-year warranty provided by the City, for the three (3) AIT units transferred from the City.

Term:

This MOU shall continue in full force and effect until the transfer of the Capability Equipment and Services by the City to the TSA. The Parties may mutually agree to extend the duration of the MOU period.

Fiscal Note:

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

DocuSigned by:

Mario Diaz

Mario Diaz
Houston Airport System

Amount and Source of Funding:

No funding required.

Contact Information:

Todd Curry	281/233-1896
Gary High	281/233-1675



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/14/2023

FIN - HFD FY24 Equipment Appropriation

Agenda Item#: 17.

Summary:

ORDINANCE appropriating \$3,832,800.00 out of Equipment Acquisition Consolidated Fund to replace Bunker Gear and Emergency Life Safety Equipment for the Houston Fire Department

Background:

The Director of Finance recommends that the City Council adopt an Ordinance authorizing the appropriation of \$3,832,800.00 from the Equipment Acquisition Consolidated Fund (1800).

Bunker Gear: (\$1,900,400) There are approximately 3,600 sets of bunker gear assigned in the field. HFD replaces approximately 900 sets of bunker gear per year because of mandatory retirement due to age. Additional gear is retired prematurely due to excessive wear or damage from heat, smoke, and other fire hazards. (WBS C-EQ0001)

Emergency Life Safety Equipment: (\$1,932,400) HFD has approximately 3,600 employees in the emergency response area that require life safety equipment. This allows the replacement of equipment that has reached its life expectancy and/or allows for the replacement of outdated/damaged equipment (WBS C-EQ0003). Equipment such as air packs and air pack assemblies, radios and radio accessories, hydraulic stretchers, stair chairs, thermal imagers, suppression equipment, fire station ventilation equipment and other various equipment are vital to HFD's operational needs.

Funding is included in the FY24 Adopted Capital Improvement Plan.

This equipment will be purchased using existing contracts or SPD will return to council for approval of the purchases.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

William Jones
Chief Business Officer/Director of Finance
Finance Department

Amount and Source of Funding:

\$ 3,832,800.00
Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Chief FRITSCH, HFD Phone: 832-394-6745
Christopher Gonzales, FIN Phone: 832-393-9072

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/12/2023

ALL

Item Creation Date: 8/14/2023

FIN - HFD FY24 Equipment Appropriation

Agenda Item#: 16.

Summary:

NOT A REAL CAPTION

ORDINANCE appropriating \$3,832,800.00 out of Equipment Acquisition Consolidated Fund for purchase of Bunker Gear and Related Equipment for the Houston Fire Department

Background:

The Director of Finance recommends that the City Council adopt an Ordinance authorizing the appropriation of \$3,832,800.00 from the Equipment Acquisition Consolidated Fund (1800).

Bunker Gear: (\$1,900,400) There are approximately 3,600 sets of bunker gear assigned in the field. HFD replaces approximately 900 sets of bunker gear per year because of mandatory retirement due to age. Additional gear is retired prematurely due to excessive wear or damage from heat, smoke, and other fire hazards. (WBS C-EQ0001)

Emergency Life Safety Equipment: (\$1,932,400) HFD has approximately 3,600 employees in the emergency response area that require life safety equipment. This allows the replacement of equipment that has reached its life expectancy and/or allows for the replacement of outdated/damaged equipment (WBS C-EQ0003). Equipment such as air packs and air pack assemblies, radios and radio accessories, hydraulic stretchers, stair chairs, thermal imagers, suppression equipment, fire station ventilation equipment and other various equipment are vital to HFD's operational needs.

Funding is included in the FY24 Adopted Capital Improvement Plan.

This equipment will be purchased using existing contracts or SPD will return to council for approval of the purchases.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

William Jones

ESFE0EEEC5924C7...

William Jones

Chief Business Officer/Director of Finance
Finance Department

Amount and Source of Funding:

\$ 3,832,800.00

Equipment Acquisition Consolidated Fund
Fund 1800

DS

MD

Contact Information:

Chief FRITSCH, HFD Phone: 832-394-6745

Christopher Gonzales, FIN Phone: 832-393-9072

ATTACHMENTS:

Description

Signed coversheet

CIP Form A

SAP Budget Doc

Type

Signed Cover sheet

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District B

Item Creation Date: 8/10/2023

COPY LGL - Cause No. 2018-16024; Gwendolyn
Smithheart v. City of Houston, in the 129th District Court
Harris County, Texas

Agenda Item#: 18.

Summary:

ORDINANCE approving and authorizing the execution of a Compromise, Settlement, Release and Indemnification Agreement between **GWENDOLYN SMITHHEART** and the City of Houston to settle a Lawsuit - \$229,000.00 - Property and Casualty Fund

Background:

Recommendation:

Approve an ordinance authorizing settlement and release between the City of Houston and *Gwendolyn Smithheart v. City of Houston*, Cause No. 2018-16024, in the 129th District Court of Harris County, Texas.

Specific Explanation:

On August 8, 2017, City of Houston Employee, Terry Wayne Lynch, was driving a City of Houston Ford F350 when he ran a stop sign at the intersection of Lyons Avenue and Schweikhardt Street and collided with Plaintiff in her vehicle.

Plaintiff was taken by ambulance to St. Joseph's Hospital where she was diagnosed with a displaced, broken cervical vertebrae. During her stay, she had x-rays and CT scans to rule out internal injuries, and various other diagnostic testing. Plaintiff's total medical expenses charged were \$192,854.75. Plaintiff wore a neck halo followed by a cervical collar for almost a year and received physical and occupational therapy. Plaintiff alleges that she was laid off from her job in February 2018 because her doctor never cleared her to return to work. Dr. Edward C. Murphy, M.D. was Plaintiff's treating physician. He testified that although Ms. Smithheart eventually healed well, she will experience some residual discomfort for the rest of her life.

Liability cannot be contested since our driver and his passenger admit that the City's driver ran the stop sign. Her past medical expenses alone are very high. With prejudgment interest of more than 5 years (suit was filed 3/8/2018) at 7.75%, the total amount would exceed the cap of \$250,000.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Arturo G. Michel, City Attorney

Estimated Spend Authority			
Department	Current FY	Out Year	Total
Legal	\$229,000.00	\$0.00	\$229,000.00

Amount and Source of Funding:

\$229,000.00

Property and Casualty Fund
Fund 1004

Contact Information:

Kelly A. Dempsey, Section Chief, Torts and Civil Rights Section
Legal Department

Phone: 832.393.6450

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District B

Item Creation Date: 8/10/2023

LGL - Cause No. 2018-16024; Gwendolyn Smithheart v. City of Houston, in the 129th District Court Harris County, Texas

Agenda Item#: 11.

Summary:

An ordinance approving and authorizing settlement and release agreement between the City of Houston and Gwendolyn Smithheart aka Gwendolyn Young Mason in Cause No. 2018-16024; *Gwendolyn Smithheart v. City of Houston*, in the 129th District Court Harris County Texas.

Background:

Recommendation:

Approve an ordinance authorizing settlement and release between the City of Houston and *Gwendolyn Smithheart v. City of Houston*, Cause No. 2018-16024, in the 129th District Court of Harris County, Texas.

Specific Explanation:

On August 8, 2017, City of Houston Employee, Terry Wayne Lynch, was driving a City of Houston Ford F350 when he ran a stop sign at the intersection of Lyons Avenue and Schweikhardt Street and collided with Plaintiff in her vehicle.

Plaintiff was taken by ambulance to St. Joseph's Hospital where she was diagnosed with a displaced, broken cervical vertebrae. During her stay, she had x-rays and CT scans to rule out internal injuries, and various other diagnostic testing. Plaintiff's total medical expenses charged were \$192,854.75. Plaintiff wore a neck halo followed by a cervical collar for almost a year and received physical and occupational therapy. Plaintiff alleges that she was laid off from her job in February 2018 because her doctor never cleared her to return to work. Dr. Edward C. Murphy, M.D. was Plaintiff's treating physician. He testified that although Ms. Smithheart eventually healed well, she will experience some residual discomfort for the rest of her life.

Liability cannot be contested since our driver and his passenger admit that the City's driver ran the stop sign. Her past medical expenses alone are very high. With prejudgment interest of more than 5 years (suit was filed 3/8/2018) at 7.75%, the total amount would exceed the cap of \$250,000.

Amount and Source of Funding:

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spend Authority			
Department	Current FY	Out Year	Total
Legal	\$229,000.00	\$0.00	\$229,000.00

DocuSigned by:

074157848964440

Arturo G. Michel, City Attorney

Prior Council Action:

None

Amount and Source of Funding:

\$229,000.00 – 1004 – Property and Casualty Fund

Contact Information:

Kelly A. Dempsey, Section Chief, Torts and Civil Rights Section
Legal Department - Phone Number 832.393.6450



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/5/2023

HITS- FY24 Data Center Refresh

Agenda Item#: 19.

Summary:

ORDINANCE appropriating \$250,000.00 out of Equipment Acquisition Consolidated Fund for the planned Data Center Refresh for the Houston Information Technology Services and Various Departments

Background:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$250,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Data Center Refresh for the Houston Information Technology Services (HITS) and various departments. The following project is budgeted in the approved FY2024 Capital Improvement Plan adopted by City Council.

The project description with allocation amount is as follows:

<u>PROJECT</u>	<u>PROJECT NO</u>	<u>AMOUNT</u>
-----------------------	--------------------------	----------------------

Data Center Refresh	X-680003*	\$250,000.00
---------------------	-----------	--------------

This data center infrastructure equipment refresh is required to maintain and support the City's growing technological needs. The requested appropriation will allow for the purchase and replacement of data center infrastructure, including network devices, server systems, racks, security devices, and power infrastructure, which provide services to all departments supported by the City's data center. The requested appropriation will also allow for the purchase of professional services. Existing contracts will be utilized for the purchase of hardware, software and peripherals.

Fiscal Note:

No Significant Fiscal Operating impact is anticipated as a result of these projects.

Houston Information Technology Services (HITS)

Prior Council Action:

N/A

Amount and Source of Funding:

\$250,000.00- FY24 Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Jane Wu

Deputy Director- Data Privacy & Business Operations Management

832-393-0013

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 9/5/2023

HITS- FY24 Data Center Refresh

Agenda Item#: 28.

Background:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$250,000.00 from the Equipment Acquisition Consolidated Fund (1800) for the planned Data Center Refresh for the Houston Information Technology Services (HITS) and various departments. The following project is budgeted in the approved FY2024 Capital Improvement Plan adopted by City Council.

The project description with allocation amount is as follows:

PROJECT PROJECT NO AMOUNT

Data Center Refresh	X-680003*	\$250,000.00
---------------------	-----------	--------------

This data center infrastructure equipment refresh is required to maintain and support the City's growing technological needs. The requested appropriation will allow for the purchase and replacement of data center infrastructure, including network devices, server systems, racks, security devices, and power infrastructure, which provide services to all departments supported by the City's data center. The requested appropriation will also allow for the purchase of professional services. Existing contracts will be utilized for the purchase of hardware, software and peripherals.

Fiscal Note:

No Significant Fiscal Operating impact is anticipated as a result of these projects.

DocuSigned by:

44FF8FE8CCB7481...

Lisa Kent, Chief Information Officer
Houston Information Technology Services (HITS)

Prior Council Action:

N/A

Amount and Source of Funding:

\$250,000.00- FY24 Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Jane Wu
Deputy Director- Data Privacy & Business Operations Management
832-393-0013

ATTACHMENTS:

Description	Type
FMBB doc	Financial Information
FMBB doc	Financial Information
Fiscal Note	Financial Information
COF	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

T26260.A2 - Language Interpretation Services (Cyracom International, Inc) - ORDINANCE

Agenda Item#: 20.

Summary:

ORDINANCE amending Ordinance No. 2018-0348 (Passed on April 25, 2018); and Ordinance No. 2022-0866 (Passed on November 2, 2022) to increase the maximum contract between City of Houston and **CYRACOM INTERNATIONAL, INC** for Language Interpretation Services for the Houston Emergency Center - \$140,000.00 - Houston Emergency Center Fund

Background:

S80-T26260.A2 -Approve an amending ordinance to Ord. No. 2018-0348, passed on April 25, 2018, as amended by Ord. No. 2022-0866 on November 2, 2022 to increase the maximum contract amount from \$1,005,480.00 to \$1,145,480.00 for the contract (4600015278) between the City of Houston and Cyracom International, Inc for language interpretation services for the Houston Emergency Center (HEC).

Specific Explanation:

The Director of the Houston Emergency Center and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$1,005,480.00 to \$1,145,480.00 for the contract between the City of Houston and Cyracom International, Inc for language interpretation services.

This contract was awarded on April 25, 2018, by Ordinance No. 2018-0348, for a five-year term, with two (2) one-year options in the original amount of \$718,200.00. On November 2, 2022, by ordinance 2022-0866, the spending authority was increased to \$1,005,480.00. As of August 16, 2023, the expenditures have totaled \$1,005,480.00. HEC now seeks to increase the maximum contract amount to \$1,145,480.00 to continue to provide interpretation services.

The original contract forecasted an average usage of \$8,550 per month over the 84-month contract term. Beginning in 2020 HEC began to see steady increases in the number of language line utilizations and minutes used for translation. By the end of 2020 the average usage increased to approximately \$13,000 per month for approximately 3,200 calls to the service per month and 20,000 minutes used. By the end of 2021 HEC was averaging over 5,000 calls and 34,000 minutes used per month for language translation services for 911 emergency calls at a cost of approximately \$20,000 per month. The usage has been significantly higher than the original estimate, so these additional funds are needed to continue these emergency services. HEC is working with SPD on a new RFP for an early contract renewal.

The scope of work requires the contractor to provide 24-hour a day, seven (7) days per week, 365 days per year interpretation services for callers to the emergency 911 services that speak various languages such as:

- Spanish
- Vietnamese
- Mandarin and/or Cantonese
- Korean
- Arabic
- Germany
- French
- Lgbo

The contractor also provides a web portal that is used by the City to access information related to the contract and billing. In addition, the contractor maintains the utmost courtesy when conversing with an emergency caller and the City of Houston call taker.

M/WBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement
Division

Department Approval Authority

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Houston Emergency Center	\$140,000.00	\$0.00	\$140,000.00

Prior Council Action:

Ordinance No. 2018-0348, Passed on April 25, 2018

Ordinance No. 2022-0866, Passed on November 2, 2022

Amount and Source of Funding:

\$140,000.00 - Houston Emergency Center Fund (2205)

Contact Information:

Name	Dep/Division	Phone
------	--------------	-------

		No.:
Lena Farris, Division Manager	Finance/SPD	(832) 393- 8729
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393- 9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393- 9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

T26260.A2 - Language Interpretation Services (Cyracom International, Inc) -
ORDINANCE

Agenda Item#:

Background:

S80-T26260.A2 -Approve an amending ordinance to Ord. No. 2018-0348, passed on April 25, 2018, as amended by Ord. No. 2022-0866 on November 2, 2022 to increase the maximum contract amount from \$1,005,480.00 to \$1,145,480.00 for the contract (4600015278) between the City of Houston and Cyracom International, Inc for language interpretation services for the Houston Emergency Center (HEC).

Specific Explanation:

The Director of the Houston Emergency Center and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$1,005,480.00 to \$1,145,480.00 for the contract between the City of Houston and Cyracom International, Inc for language interpretation services.

This contract was awarded on April 25, 2018, by Ordinance No. 2018-0348, for a five-year term, with two (2) one-year options in the original amount of \$718,200.00. On November 2, 2022, by ordinance 2022-0866, the spending authority was increased to \$1,005,480.00. As of August 16, 2023, the expenditures have totaled \$1,005,480.00. HEC now seeks to increase the maximum contract amount to \$1,145,480.00 to continue to provide interpretation services.

The original contract forecasted an average usage of \$8,550 per month over the 84-month contract term. Beginning in 2020 HEC began to see steady increases in the number of language line utilizations and minutes used for translation. By the end of 2020 the average usage increased to approximately \$13,000 per month for approximately 3,200 calls to the service per month and 20,000 minutes used. By the end of 2021 HEC was averaging over 5,000 calls and 34,000 minutes used per month for language translation services for 911 emergency calls at a cost of approximately \$20,000 per month. The usage has been significantly higher than the original estimate, so these additional funds are needed to continue these emergency services. HEC is working with SPD on a new RFP for an early contract renewal.

The scope of work requires the contractor to provide 24-hour a day, seven (7) days per week, 365 days per year interpretation services for callers to the emergency 911 services that speak various languages such as:

- Spanish
- Vietnamese
- Mandarin and/or Cantonese
- Korean
- Arabic
- Germany
- French
- Lgbo

The contractor also provides a web portal that is used by the City to access information related to the contract and billing. In addition, the contractor maintains the utmost courtesy when conversing with an emergency caller and the City of Houston call taker.

M/WBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.


Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

DocuSigned by:

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Jedediah Greenfield
Chief Procurement Officer
Finance/Strategic Procurement

DocuSigned by:

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Department Approval Authority

8/29/2023

8/28/2023

Division

Estimated Spending Authority			
Departments	FY2024	Out-Years	Award Amount
Houston Emergency Center	\$140,000.00	\$0.00	\$140,000.00

Prior Council Action:

Ordinance No. 2018-0348, Passed on April 25, 2018
Ordinance No. 2022-0866, Passed on November 2, 2022

Amount and Source of Funding:

\$140,000.00 - Houston Emergency Center Fund (2205)

Contact Information:

Name	Dep/Division	Phone No.:
Lena Farris, Division Manager	Finance/SPD	(832) 393-8729
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

ATTACHMENTS:

Description	Type
Certification of Funds	Financial Information
COI	Backup Material
Ordinance 2018-348	Backup Material
Ordinance 2022-866	Backup Material
Previous RCA	Backup Material
Cyram Contract	Backup Material
Ownership Information	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District C

Item Creation Date: 9/7/2023

MYR - ILA Southwest Freeway Bridge Lights

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing Interlocal Agreement with **HOUSTON FIRST CORPORATION** to partially fund the Repair/Replacement of Decorative Lights on Southwest Freeway Bridges in the Downtown Corridor - \$2,660,000.00 - General Fund - **DISTRICT C - KAMIN**

Background:

SUBJECT: ORDINANCE approving and authorizing an Interlocal Agreement with Houston First Corporation (HFC) to repair and/or replace decorative lighting on the Southwest Freeway bridges in the downtown corridor ("Project").

RECOMMENDATION:

City Council adopt an ordinance authorizing execution of an Interlocal Agreement between Houston First Corporation (HFC) and the City of Houston (City).

SPECIFIC EXPLANATION:

Houston First Corporation will enter into an interlocal agreement with the City of Houston to repair and/or replace the decorative lighting on the Southwest Freeway bridges in the downtown corridor ("Project").

The City desires to fund 2/3rds of the estimated \$4,000,000 project cost, \$2,660,000, for the design and construction. HFC will be responsible for any cost overruns on new installation and for maintenance over the next 10 years.

FISCAL NOTE:

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

Andy F. Icken, Chief Development Officer

Estimated Fiscal Operating Impact			
Recurring or One-Time	One Time		
Fund Name	Current Fiscal Year	Outyear	Total
General Fund	\$2,660,000.00	\$0	\$2,660,000.00

Total	\$2,660,000.00	\$0	\$2,660,000.00
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Amount and Source of Funding:

\$2,660,000.00

General Fund

Fund 1000

Contact Information:

Andy Icken, Chief Development Officer

Mayor's Office

Phone: (832) 393-1064

ATTACHMENTS:

Description

Signed cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District C

Item Creation Date: 9/7/2023

MYR - ILA Southwest Freeway Bridge Lights

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing an Interlocal Agreement with **HOUSTON FIRST CORPORATION** to partially fund the repair/replacement of decorative lights on Southwest Freeway Bridges in the Downtown Corridor - **DISTRICT C - KAMIN**

Background:

SUBJECT: ORDINANCE approving and authorizing an Interlocal Agreement with Houston First Corporation (HFC) to repair and/or replace decorative lighting on the Southwest Freeway bridges in the downtown corridor ("Project").

RECOMMENDATION:

City Council adopt an ordinance authorizing execution of an Interlocal Agreement between Houston First Corporation (HFC) and the City of Houston (City).

SPECIFIC EXPLANATION:

Houston First Corporation will enter into an interlocal agreement with the City of Houston to repair and/or replace the decorative lighting on the Southwest Freeway bridges in the downtown corridor ("Project").

The City desires to fund 2/3rds of the estimated \$4,000,000 project cost, \$2,660,000, for the design and construction. HFC will be responsible for any cost overruns on new installation and for maintenance over the next 10 years.

FISCAL NOTE:

Funding for this item is not included in the FY2024 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial

Policy by:

Andy Icken, Chief Development Officer

Estimated Fiscal Operating Impact				
Recurring or One-Time		One Time		
Fund Name	Current Fiscal Year	Outyear		Total
General Fund	\$2,660,000.00		\$0	\$2,660,000.00
Total	\$2,660,000.00		\$0	\$2,660,000.00

Amount and Source of Funding:

\$2,660,000.00

General Fund

Fund 1000

Contact Information:

Andy Icken, Chief Development Officer

Mayor's Office

Phone: (832) 393-1064

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet
Ordinance	Contract/Exhibit
Interlocal Agreement	Contract/Exhibit
Funding Source	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District E, District I

Item Creation Date:

MYR- FY24 RCA TIRZ 6 Eastside

Agenda Item#: 22.

Summary:

ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER SIX, CITY OF HOUSTON, TEXAS, EASTSIDE ZONE**; approving Fiscal Year 2024 Operating Budget for the Zone - **DISTRICTS E - MARTIN and I - GALLEGOS**

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

RECOMMENDATION Ordinance approving the Fiscal Year 2024 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ budgets and recommends approval of the FY24 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

- Total Operating Budget for FY24 is \$11,448,658 which includes \$11,448,658 in fund transfers to HISD as defined in the Interlocal Agreement between the City of Houston, and Houston Independent School District, and the Eastside Zone
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ordinance 2022-679, 9/07/2022

Amount and Source of Funding:

None

Contact Information:

Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Cover Sheet

CDO Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District E, District I

Item Creation Date:

MYR- FY24 RCA TIRZ 6 Eastside

Agenda Item#:

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

RECOMMENDATION Ordinance approving the Fiscal Year 2024 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ budgets and recommends approval of the FY24 Operating Budget for Reinvestment Zone Number Six, City of Houston, Texas (Eastside Zone).

- Total Operating Budget for FY24 is \$11,448,658 which includes \$11,448,658 in fund transfers to HISD as defined in the Interlocal Agreement between the City of Houston, and Houston Independent School District, and the Eastside Zone
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ordinance 2022-679, 9/07/2022

Amount and Source of Funding:

None

Contact Information:

DocuSigned by:

A handwritten signature in blue ink, appearing to read "A. Icken", is written over a blue line.

DS

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Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Budget

Ord.2022-679

Cover Sheet

Type

Backup Material

Backup Material

Signed Cover sheet



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

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To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY24 Budgets

Date: September 14, 2023

As required by the newly approved TIRZ policy, the Budget and CIP will reflect only projects that have a defined funding source including increment revenue, "council approved" bond proceeds or grant funding. Each TIRZ is required to submit CIP supplemental schedules reflecting the source of funding for capital projects. Any additional funding required for CIP projects must be clearly disclosed.

TIRZ budget to be presented to City Council on *September 19, 2023*, for consideration and approval are listed below:

TIRZ #6 – EASTSIDE (DISTRICT E, I) was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes.

The actual incremental property tax revenue is \$11.4M, comprised of \$3.78M in City increment and \$7.7M in Houston ISD increment.

The FY24 budget is \$11.4M, which is allocated entirely as payment to Houston ISD for the construction of Cesar Chavez High School and an administrative fee to Houston ISD.

TIRZ 6 does not have a FY24 Five-Year CIP.

TIRZ #9 – SOUTH POST OAK (DISTRICT K) was created to facilitate the development of a master-planned community that included commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing.

The actual incremental property tax revenue is \$1.7M, comprised entirely of City increment.

The FY24 budget is \$5.8M, which allocates \$239K for management and consulting services, \$5M for capital projects, and \$469K for debt service. The budget also includes a transfer to the City for administration fees (\$86K).

The FY24 capital projects include improvements to South Post Oak Intersection Improvements (\$1.3M); Affordable Housing Infrastructure (\$1.1M); Curb and Sidewalk Repairs and Improvements (\$600K); and Greenspace and Landscape Improvements (\$550K).

The Five-Year CIP is \$14.3M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.4M

FY24 – FY28 CIP: \$14.3M

Projects ADDED for FY24 – FY28:

- New signature bus shelters will provide comfort and safety from the elements at six existing METRO bus stops along major thoroughfares to match and complement the Five Corners District brand. Includes pavement markings and trash cans.

TIRZ #15 – EAST DOWNTOWN (DISTRICT H, I) was created to facilitate the development of public infrastructure improvements, parking facilities, and assist with the revitalization of old Chinatown from an abandoned and deteriorated neighborhood into a mixed-use district that includes retail, commercial, residential and entertainment development land uses.

The actual incremental property tax revenue is \$6.3M, comprised of \$3.3M in City increment, \$1.6M in County increment, and \$1.5M in Houston ISD increment.

The FY24 budget is \$14M, which allocates \$241K for management and consulting services, \$9.7M for capital projects, \$132K for developer agreements, and \$2.7M for debt service. The budget also includes transfers to Houston ISD for educational facilities (\$505K), to the City for administration fees (\$165K), to Houston ISD for administration fees (\$25K), and the municipal services charge (\$314K).

The FY24 capital projects include roadway, public utility, and sidewalk improvements on Hutchins between Polk and Leeland, Clay between St Emanuel and Hutchins and Bell between St Emanuel and Bastrop (\$6.3M); Walker Street Roadway Rehabilitation (\$850K); Bastrop Promenade/Greenspace (\$850K); and improvements to Columbia Tap (\$550K).

The Five-Year CIP is \$23.9M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$18M

FY24 – FY28 CIP: \$23.9M

Projects ADDED for FY24 – FY28:

- None

TIRZ #26 – SUNNYSIDE (DISTRICT D) was created for the purpose of leveraging the expenditure of public funds for eligible project costs including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements.

The actual incremental property tax revenue is \$4.56M, comprised of \$4.1M in City increment and \$500K in County increment.

The FY24 budget is \$2.2M, which allocates \$774K for management and consulting services and \$1.5M for capital projects. The budget also includes transfers to the city for administration fees (\$203K).

The FY24 capital projects include improvements to Sunnyside Park (\$600K); improvements to Heritage Green (\$530K); Zone-wide beautification projects (\$270K); and Cullen Blvd Beautification (\$50K).

The Five-Year CIP is \$10.2M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.2M

FY24 – FY28 CIP: \$10.2M

Projects ADDED for FY24 – FY28:

None



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District K

Item Creation Date:

MYR- FY24 RCA TIRZ 09 South Post Oak

Agenda Item#: 23.

Summary:

ORDINANCE relating to Fiscal Affairs of **SOUTH POST OAK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINE, CITY OF HOUSTON, TEXAS**; approving the Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Projects Budget for the Zone - **DISTRICT K - CASTEX-TATUM**

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for South Post Oak Redevelopment Authority and the Fiscal Years 2024 – 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Nine, City of Houston Texas (South Post Oak Zone).

RECOMMENDATION City Council adopt an ordinance approving the Fiscal Year 2024 (FY24) Operating Budget for South Post Oak Redevelopment Authority and the Fiscal Years 2024 – 2028 (FY24 – FY28) Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Nine (South Post Oak Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed Fiscal Year 2024 (FY24) TIRZ budgets and recommends approval of the FY24 Operating Budget for South Post Oak Redevelopment Authority (the Authority) and the Fiscal Years 2024 – 2028 (FY24 – FY28) CIP Budget for Reinvestment Zone Number Nine (the Zone).

- The Total Operating Budget for FY24 is \$5,727,440 which includes \$469,440 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the Zone and the Authority) and the interlocal agreement (an agreement between the City, the Zone, the Authority and Houston ISD).
- The FY24 Operating Budget also includes \$5,019,500 for capital expenditures committed to intersection improvements, bus-stop crossing improvements, curb and sidewalk improvements, hardscape improvements within a basin to form an amphitheater and open-air market. The budget allocates \$469,440 to debt service and \$112,500 for administration and overhead.
- The FY24 – FY28 CIP Budget totals \$14,278,500, providing infrastructure to improve safety

and mobility and promote economic development.

- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the FY24 Operating Budget that exceed \$400,000 require City Council approval.
- The FY24 Operating Budget does not include a municipal services charge.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ord. No. 2022-642, 08/24/2022

Amount and Source of Funding:

None

Contact Information:

Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Cover Sheet

Budget memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District K

Item Creation Date:

MYR- FY24 RCA TIRZ 09 South Post Oak

Agenda Item#: 46.

Summary:

AN ORDINANCE RELATING TO THE FISCAL AFFAIRS OF THE SOUTH POST OAK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINE, CITY OF HOUSTON, TEXAS; APPROVING THE FISCAL YEAR 2024 OPERATING BUDGET FOR THE AUTHORITY AND THE FISCAL YEARS 2024-2028 CAPITAL IMPROVEMENT PROJECTS BUDGET FOR THE ZONE; CONTAINING FINDINGS AND OTHER PROVISIONS RELATED TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for South Post Oak Redevelopment Authority and the Fiscal Years 2024 – 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Nine, City of Houston Texas (South Post Oak Zone).

RECOMMENDATION City Council adopt an ordinance approving the Fiscal Year 2024 (FY24) Operating Budget for South Post Oak Redevelopment Authority and the Fiscal Years 2024 – 2028 (FY24 – FY28) Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Nine (South Post Oak Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed Fiscal Year 2024 (FY24) TIRZ budgets and recommends approval of the FY24 Operating Budget for South Post Oak Redevelopment Authority (the Authority) and the Fiscal Years 2024 – 2028 (FY24 – FY28) CIP Budget for Reinvestment Zone Number Nine (the Zone).

- The Total Operating Budget for FY24 is \$5,727,440 which includes \$469,440 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the Zone and the Authority) and the interlocal agreement (an agreement between the City, the Zone, the Authority and Houston ISD).
- The FY24 Operating Budget also includes \$5,019,500 for capital expenditures committed to intersection improvements, bus-stop crossing improvements, curb and sidewalk improvements, hardscape improvements within a basin to form an amphitheater and open-air market. The budget allocates \$469,440 to debt service and \$112,500 for administration and overhead.
- The FY24 – FY28 CIP Budget totals \$14,278,500, providing infrastructure to improve safety and mobility and promote economic development.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the FY24 Operating Budget that exceed \$400,000 require City Council approval.
- The FY24 Operating Budget does not include a municipal services charge.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ord. No. 2022-642, 08/24/2022

Amount and Source of Funding:

None

Contact Information:


DS
F405371A27C1498
Andrew F. Icken, Chief Development Officer
61

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 933.202.0027

PHONE: 652.393.0937

ATTACHMENTS:

Description

Cover Sheet
Budget
Ord. No. 2022-642

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

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To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY24 Budgets

Date: September 14, 2023

As required by the newly approved TIRZ policy, the Budget and CIP will reflect only projects that have a defined funding source including increment revenue, "council approved" bond proceeds or grant funding. Each TIRZ is required to submit CIP supplemental schedules reflecting the source of funding for capital projects. Any additional funding required for CIP projects must be clearly disclosed.

TIRZ budget to be presented to City Council on September 19, 2023, for consideration and approval are listed below:

TIRZ #6 – EASTSIDE (DISTRICT E, I) was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes.

The actual incremental property tax revenue is \$11.4M, comprised of \$3.78M in City increment and \$7.7M in Houston ISD increment.

The FY24 budget is \$11.4M, which is allocated entirely as payment to Houston ISD for the construction of Cesar Chavez High School and an administrative fee to Houston ISD.

TIRZ 6 does not have a FY24 Five-Year CIP.

TIRZ #9 – SOUTH POST OAK (DISTRICT K) was created to facilitate the development of a master-planned community that included commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing.

The actual incremental property tax revenue is \$1.7M, comprised entirely of City increment.

The FY24 budget is \$5.8M, which allocates \$239K for management and consulting services, \$5M for capital projects, and \$469K for debt service. The budget also includes a transfer to the City for administration fees (\$86K).

The FY24 capital projects include improvements to South Post Oak Intersection Improvements (\$1.3M); Affordable Housing Infrastructure (\$1.1M); Curb and Sidewalk Repairs and Improvements (\$600K); and Greenspace and Landscape Improvements (\$550K).

The Five-Year CIP is \$14.3M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.4M

FY24 – FY28 CIP: \$14.3M

Projects ADDED for FY24 – FY28:

- New signature bus shelters will provide comfort and safety from the elements at six existing METRO bus stops along major thoroughfares to match and complement the Five Corners District brand. Includes pavement markings and trash cans.

TIRZ #15 – EAST DOWNTOWN (DISTRICT H, I) was created to facilitate the development of public infrastructure improvements, parking facilities, and assist with the revitalization of old Chinatown from an abandoned and deteriorated neighborhood into a mixed-use district that includes retail, commercial, residential and entertainment development land uses.

The actual incremental property tax revenue is \$6.3M, comprised of \$3.3M in City increment, \$1.6M in County increment, and \$1.5M in Houston ISD increment.

The FY24 budget is \$14M, which allocates \$241K for management and consulting services, \$9.7M for capital projects, \$132K for developer agreements, and \$2.7M for debt service. The budget also includes transfers to Houston ISD for educational facilities (\$505K), to the City for administration fees (\$165K), to Houston ISD for administration fees (\$25K), and the municipal services charge (\$314K).

The FY24 capital projects include roadway, public utility, and sidewalk improvements on Hutchins between Polk and Leeland, Clay between St Emanuel and Hutchins and Bell between St Emanuel and Bastrop (\$6.3M); Walker Street Roadway Rehabilitation (\$850K); Bastrop Promenade/Greenspace (\$850K); and improvements to Columbia Tap (\$550K).

The Five-Year CIP is \$23.9M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$18M

FY24 – FY28 CIP: \$23.9M

Projects ADDED for FY24 – FY28:

- None

TIRZ #26 – SUNNYSIDE (DISTRICT D) was created for the purpose of leveraging the expenditure of public funds for eligible project costs including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements.

The actual incremental property tax revenue is \$4.56M, comprised of \$4.1M in City increment and \$500K in County increment.

The FY24 budget is \$2.2M, which allocates \$774K for management and consulting services and \$1.5M for capital projects. The budget also includes transfers to the city for administration fees (\$203K).

The FY24 capital projects include improvements to Sunnyside Park (\$600K); improvements to Heritage Green (\$530K); Zone-wide beautification projects (\$270K); and Cullen Blvd Beautification (\$50K).

The Five-Year CIP is \$10.2M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.2M

FY24 – FY28 CIP: \$10.2M

Projects ADDED for FY24 – FY28:

None



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District I

Item Creation Date: 9/7/2023

MYR- FY24 RCA TIRZ 15 East Downtown

Agenda Item#: 24.

Summary:

ORDINANCE relating to Fiscal Affairs of **EAST DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FIFTEEN, CITY OF HOUSTON, TEXAS (EAST DOWNTOWN ZONE)**; approving Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Projects Budget for the Zone - **DISTRICT I - GALLEGOS**

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for the East Downtown Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

RECOMMENDATION: City Council to adopt an ordinance approving the Fiscal Year 2024 Operating Budget for the East Downtown Redevelopment Authority and Fiscal Years 2024 - 2028 CIP Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ Budgets and recommends approval of the FY24 Operating Budget for the East Downtown Redevelopment Authority (the "Authority") and the FY24 – FY28 CIP Budget for Reinvestment Zone Number Fifteen (the "Zone").

- Total Operating Budget for FY24 is \$13,993,124 which includes \$1,246,399 for required fund transfers and \$12,746,725 for Project Costs.
- The FY24 – FY28 CIP totals \$23,925,000 and includes provisions for the design and reconstruction of roadway and streets, pedestrian safety improvements, mobility improvements, utility upgrades and replacements, and greenspace improvements.
- The FY24 Operating Budget includes \$9,680,000 for capital expenditures and \$136,000 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendment. Adjustments to the budget in excess of \$400,000 require City Council approval.

- The budget includes a municipal services cost payment in FY24 of \$313,726 for the incremental cost of providing services to the area.

Attachments: FY24 Operating Budget and FY24 – FY28 CIP Budget

Prior Council Action:

Ord. No. 2023-0051, 01/25/23

Amount and Source of Funding:

None

Contact Information:

Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Cover Sheet

CDO Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District I

Item Creation Date: 9/7/2023

MYR- FY24 RCA TIRZ 15 East Downtown

Agenda Item#: 39.

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for the East Downtown Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

RECOMMENDATION: City Council to adopt an ordinance approving the Fiscal Year 2024 Operating Budget for the East Downtown Redevelopment Authority and Fiscal Years 2024 - 2028 CIP Budget for Reinvestment Zone Number Fifteen, City of Houston, Texas (East Downtown Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ Budgets and recommends approval of the FY24 Operating Budget for the East Downtown Redevelopment Authority (the "Authority") and the FY24 – FY28 CIP Budget for Reinvestment Zone Number Fifteen (the "Zone").

- Total Operating Budget for FY24 is \$13,993,124 which includes \$1,246,399 for required fund transfers and \$12,746,725 for Project Costs.
- The FY24 – FY28 CIP totals \$23,925,000 and includes provisions for the design and reconstruction of roadway and streets, pedestrian safety improvements, mobility improvements, utility upgrades and replacements, and greenspace improvements.
- The FY24 Operating Budget includes \$9,680,000 for capital expenditures and \$136,000 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendment. Adjustments to the budget in excess of \$400,000 require City Council approval.
- The budget includes a municipal services cost payment in FY24 of \$313,726 for the incremental cost of providing services to the area.

Attachments: FY24 Operating Budget and FY24 – FY28 CIP Budget

Prior Council Action:

Ord. No. 2023-0051, 01/25/23

Amount and Source of Funding:

None

Contact Information:

DocuSigned by:

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Andrew F. Icken, Chief Development Officer

GT

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Ord. No. 2023-0051

Budget

Type

Backup Material

Backup Material



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

T - 832-393-1064
F - 832-393-0844
www.houstontx.gov

To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY24 Budgets

Date: September 14, 2023

As required by the newly approved TIRZ policy, the Budget and CIP will reflect only projects that have a defined funding source including increment revenue, "council approved" bond proceeds or grant funding. Each TIRZ is required to submit CIP supplemental schedules reflecting the source of funding for capital projects. Any additional funding required for CIP projects must be clearly disclosed.

TIRZ budget to be presented to City Council on *September 19, 2023*, for consideration and approval are listed below:

TIRZ #6 – EASTSIDE (DISTRICT E, I) was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes.

The actual incremental property tax revenue is \$11.4M, comprised of \$3.78M in City increment and \$7.7M in Houston ISD increment.

The FY24 budget is \$11.4M, which is allocated entirely as payment to Houston ISD for the construction of Cesar Chavez High School and an administrative fee to Houston ISD.

TIRZ 6 does not have a FY24 Five-Year CIP.

TIRZ #9 – SOUTH POST OAK (DISTRICT K) was created to facilitate the development of a master-planned community that included commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing.

The actual incremental property tax revenue is \$1.7M, comprised entirely of City increment.

The FY24 budget is \$5.8M, which allocates \$239K for management and consulting services, \$5M for capital projects, and \$469K for debt service. The budget also includes a transfer to the City for administration fees (\$86K).

The FY24 capital projects include improvements to South Post Oak Intersection Improvements (\$1.3M); Affordable Housing Infrastructure (\$1.1M); Curb and Sidewalk Repairs and Improvements (\$600K); and Greenspace and Landscape Improvements (\$550K).

The Five-Year CIP is \$14.3M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.4M

FY24 – FY28 CIP: \$14.3M

Projects ADDED for FY24 – FY28:

- New signature bus shelters will provide comfort and safety from the elements at six existing METRO bus stops along major thoroughfares to match and complement the Five Corners District brand. Includes pavement markings and trash cans.

TIRZ #15 – EAST DOWNTOWN (DISTRICT H, I) was created to facilitate the development of public infrastructure improvements, parking facilities, and assist with the revitalization of old Chinatown from an abandoned and deteriorated neighborhood into a mixed-use district that includes retail, commercial, residential and entertainment development land uses.

The actual incremental property tax revenue is \$6.3M, comprised of \$3.3M in City increment, \$1.6M in County increment, and \$1.5M in Houston ISD increment.

The FY24 budget is \$14M, which allocates \$241K for management and consulting services, \$9.7M for capital projects, \$132K for developer agreements, and \$2.7M for debt service. The budget also includes transfers to Houston ISD for educational facilities (\$505K), to the City for administration fees (\$165K), to Houston ISD for administration fees (\$25K), and the municipal services charge (\$314K).

The FY24 capital projects include roadway, public utility, and sidewalk improvements on Hutchins between Polk and Leeland, Clay between St Emanuel and Hutchins and Bell between St Emanuel and Bastrop (\$6.3M); Walker Street Roadway Rehabilitation (\$850K); Bastrop Promenade/Greenspace (\$850K); and improvements to Columbia Tap (\$550K).

The Five-Year CIP is \$23.9M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$18M

FY24 – FY28 CIP: \$23.9M

Projects ADDED for FY24 – FY28:

- None

TIRZ #26 – SUNNYSIDE (DISTRICT D) was created for the purpose of leveraging the expenditure of public funds for eligible project costs including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements.

The actual incremental property tax revenue is \$4.56M, comprised of \$4.1M in City increment and \$500K in County increment.

The FY24 budget is \$2.2M, which allocates \$774K for management and consulting services and \$1.5M for capital projects. The budget also includes transfers to the city for administration fees (\$203K).

The FY24 capital projects include improvements to Sunnyside Park (\$600K); improvements to Heritage Green (\$530K); Zone-wide beautification projects (\$270K); and Cullen Blvd Beautification (\$50K).

The Five-Year CIP is \$10.2M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.2M

FY24 – FY28 CIP: \$10.2M

Projects ADDED for FY24 – FY28:

None



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District D

Item Creation Date: 9/8/2023

MYR- FY24 RCA TIRZ 26 Sunnyside

Agenda Item#: 25.

Summary:

ORDINANCE relating to Fiscal Affairs of **SUNNYSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-SIX, CITY OF HOUSTON, TEXAS (SUNNYSIDE ZONE)**; approving Fiscal Year 2024 Operating Budget for the Authority and Fiscal Years 2024-2028 Capital Improvement Plan Budget for the Zone - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

RECOMMENDATION: City Council adopt an ordinance approving the Fiscal Year 2024 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ budgets and recommends approval of the FY24 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

Total Operating Budget for FY24 is \$2,426,321, which includes \$178,500 for City administration fees and \$1,450,000 for project costs related to improvements that will enhance economic development in the Sunnyside Zone.

The Zone Board must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 or five percent (5%) of Project Costs require City Council approval.

The FY24 Operating Budget does not have a municipal services charge.

The FY24 - FY28 CIP Budget totals \$10,230,000 and includes provisions for the design and construction of sidewalks, pedestrian mobility improvements, lighting, boulevard trails and beautification.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ord. No. 2022-664; 8/31/2022

Amount and Source of Funding:

None

Contact Information:

Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Signed coversheet

CDO Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District D

Item Creation Date: 9/8/2023

MYR- FY24 RCA TIRZ 26 Sunnyside

Agenda Item#: 25.

Summary:

ORDINANCE relating to the Fiscal Affairs of **SUNNYSIDE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWENTY-SIX, CITY OF HOUSTON, TEXAS (SUNNYSIDE ZONE)**; approving the Fiscal Year 2024 Operating Budget for the Authority and the Fiscal Years 2024-2028 Capital Improvement Plan Budget for the Zone - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Ordinance approving the Fiscal Year 2024 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

RECOMMENDATION: City Council adopt an ordinance approving the Fiscal Year 2024 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of the proposed FY24 TIRZ budgets and recommends approval of the FY24 Operating Budget for the Sunnyside Redevelopment Authority and the Fiscal Years 2024 - 2028 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Twenty – Six, City of Houston, Texas (Sunnyside Zone).

Total Operating Budget for FY24 is \$2,426,321, which includes \$178,500 for City administration fees and \$1,450,000 for project costs related to improvements that will enhance economic development in the Sunnyside Zone.

The Zone Board must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 or five percent (5%) of Project Costs require City Council approval.

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The FY24 - FY28 CIP Budget totals \$10,230,000 and includes provisions for the design and construction of sidewalks, pedestrian mobility improvements, lighting, boulevard trails and beautification.

Attachments: FY24 Operating Budget and FY24 - FY28 CIP Budget

Prior Council Action:

Ord. No. 2022-664; 8/31/2022

Amount and Source of Funding:

None

Contact Information:

DocuSigned by:

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Andrew F. Icken, Chief Development Officer

Gwendolyn Tillotson, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Budget

Ord. No. 2022-664

Type

Backup Material

Backup Material

Cover Sheet
Budget Memo
Ordinance

Signed Cover sheet
Backup Material
Ordinance/Resolution/Motion



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

T - 832-393-1064
F - 832-393-0844
www.houstontx.gov

To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY24 Budgets

Date: September 14, 2023

As required by the newly approved TIRZ policy, the Budget and CIP will reflect only projects that have a defined funding source including increment revenue, "council approved" bond proceeds or grant funding. Each TIRZ is required to submit CIP supplemental schedules reflecting the source of funding for capital projects. Any additional funding required for CIP projects must be clearly disclosed.

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The FY24 budget is \$11.4M, which is allocated entirely as payment to Houston ISD for the construction of Cesar Chavez High School and an administrative fee to Houston ISD.

TIRZ 6 does not have a FY24 Five-Year CIP.

TIRZ #9 – SOUTH POST OAK (DISTRICT K) was created to facilitate the development of a master-planned community that included commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing.

The actual incremental property tax revenue is \$1.7M, comprised entirely of City increment.

The FY24 budget is \$5.8M, which allocates \$239K for management and consulting services, \$5M for capital projects, and \$469K for debt service. The budget also includes a transfer to the City for administration fees (\$86K).

The FY24 capital projects include improvements to South Post Oak Intersection Improvements (\$1.3M); Affordable Housing Infrastructure (\$1.1M); Curb and Sidewalk Repairs and Improvements (\$600K); and Greenspace and Landscape Improvements (\$550K).

The Five-Year CIP is \$14.3M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.4M

FY24 – FY28 CIP: \$14.3M

Projects ADDED for FY24 – FY28:

- New signature bus shelters will provide comfort and safety from the elements at six existing METRO bus stops along major thoroughfares to match and complement the Five Corners District brand. Includes pavement markings and trash cans.

TIRZ #15 – EAST DOWNTOWN (DISTRICT H, I) was created to facilitate the development of public infrastructure improvements, parking facilities, and assist with the revitalization of old Chinatown from an abandoned and deteriorated neighborhood into a mixed-use district that includes retail, commercial, residential and entertainment development land uses.

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The FY24 budget is \$14M, which allocates \$241K for management and consulting services, \$9.7M for capital projects, \$132K for developer agreements, and \$2.7M for debt service. The budget also includes transfers to Houston ISD for educational facilities (\$505K), to the City for administration fees (\$165K), to Houston ISD for administration fees (\$25K), and the municipal services charge (\$314K).

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The Five-Year CIP is \$23.9M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$18M

FY24 – FY28 CIP: \$23.9M

Projects ADDED for FY24 – FY28:

- None

TIRZ #26 – SUNNYSIDE (DISTRICT D) was created for the purpose of leveraging the expenditure of public funds for eligible project costs including the planning, engineering and construction of new streets, water distribution facilities, wastewater collection facilities, storm drainage improvements, roadway and street reconstruction projects, cultural and public facility improvements, parks and other related improvements.

The actual incremental property tax revenue is \$4.56M, comprised of \$4.1M in City increment and \$500K in County increment.

The FY24 budget is \$2.2M, which allocates \$774K for management and consulting services and \$1.5M for capital projects. The budget also includes transfers to the city for administration fees (\$203K).

The FY24 capital projects include improvements to Sunnyside Park (\$600K); improvements to Heritage Green (\$530K); Zone-wide beautification projects (\$270K); and Cullen Blvd Beautification (\$50K).

The Five-Year CIP is \$10.2M.

CIP Projects have an existing funding source.

FY23 – FY27 CIP: \$10.2M

FY24 – FY28 CIP: \$10.2M

Projects ADDED for FY24 – FY28:

None



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 2/21/2023

HPW-20DWO96 2023 Lake Conroe Contract by and
between San Jacinto River Authority and the City of
Houston, Texas

Agenda Item#: 26.

Summary:

ORDINANCE approving and authorizing 2023 Contract by and between **SAN JACINTO RIVER AUTHORITY** and City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir

Background:

SUBJECT: 2023 Contract by and between San Jacinto River Authority and the City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir.

RECOMMENDATION: The 2023 Contract by and between San Jacinto River Authority and the City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir, be approved.

SPECIFIC EXPLANATION: The San Jacinto River Authority (the "Authority") and the City of Houston (the "City") entered into the 1968 Lake Conroe Contract that provided for the City's participation in the construction of the Lake Conroe Dam and Reservoir (the "Project"), the City's acquisition of an undivided two-thirds interest in Lake Conroe and in the yield permitted under Water Right Permit 1962 (now Certificate of Adjudication 10-49630), and the terms and conditions for the Authority's operation and maintenance of Lake Conroe. The 1968 Lake Conroe Contract was amended to address timelines for funding the Project. Under the 1968 Lake Conroe Contract, the Authority maintains the Lake Conroe Dam and Reservoir, and the City pays its proportionate two-thirds share annually of related capital and O&M costs. The 1968 Lake Conroe Contract expired in 2018, and the City and the Authority want to enter into a new contract relating to the ongoing operation of the Lake Conroe Dam and Reservoir.

The 2023 Lake Conroe Contract sets forth the terms and conditions for the parties' use, disposal, and sale of their respective water yields and the Authority's operation and maintenance of the Lake Conroe Dam and Reservoir. Changes from the 1968 Lake Conroe Contract include updated metering requirements and more detailed mediation, recourse, and allocation of liability and litigation protocols arising from the Authority's Hurricane Harvey litigation. The Lake Conroe Contract outlines when the Authority will provide its annual operating budget for review by the City and approval by the Houston City Council, when annual operating payments are due to the Authority from the City, and what the Authority's responsibilities are relating to the accounting of

impounded and diverted water for both the Authority and the City.

The Authority has prepared and submitted to the City a budget setting forth in detail proposed expenditures during the ensuing Fiscal Year (FY) 2023, beginning from September 2022 through August 2023, for the operation, maintenance, and repair of Lake Conroe. Upon execution of this contract, Houston Public Works will bring the budget forward to City Council for approval and will continue to do so on an annual basis. Following Council approval each year, the City shall make payments to the Authority on a monthly basis. This Lake Conroe Contract shall continue in force and effect during the useful life of Lake Conroe unless terminated by mutual agreement of the Parties.

Additionally, the City has back payments owed to the Authority for FY21 (September 2020-August 2021) and FY22 (September 2021-August 2022) which are also pending execution of the 2023 Lake Conroe Contract. Each of these back payments will be included with the upcoming FY23 budget approval and will be paid to the Authority as a one-time lump sum.

This item was presented to the Transportation, Technology, and Infrastructure (TTI) Committee on January 12, 2023.

Approval of 2023 Lake Conroe Contract relating to the ongoing operation of Lake Conroe is requested.

Carol Ellinger Haddock, P. E.
Director, Houston Public Works

Contact Information:

Venus Price, Senior Assistant Director
Houston Public Works Department
Houston Water Division
Phone: (832) 395-2337

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/28/2023

ALL

Item Creation Date: 2/21/2023

HPW-20DWO96 2023 Lake Conroe Contract by and between San Jacinto River Authority and the City of Houston, Texas

Agenda Item#: 9.

Summary:

ORDINANCE approving and authorizing a 2023 Contract by and between **SAN JACINTO RIVER AUTHORITY** and the City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir

Background:

SUBJECT: 2023 Contract by and between San Jacinto River Authority and the City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir.

RECOMMENDATION: The 2023 Contract by and between San Jacinto River Authority and the City of Houston, Texas, relating to the ongoing operation of the Lake Conroe Dam and Reservoir, be approved.

SPECIFIC EXPLANATION: The San Jacinto River Authority (the "Authority") and the City of Houston (the "City") entered into the 1968 Lake Conroe Contract that provided for the City's participation in the construction of the Lake Conroe Dam and Reservoir (the "Project"), the City's acquisition of an undivided two-thirds interest in Lake Conroe and in the yield permitted under Water Right Permit 1962 (now Certificate of Adjudication 10-49630), and the terms and conditions for the Authority's operation and maintenance of Lake Conroe. The 1968 Lake Conroe Contract was amended to address timelines for funding the Project. Under the 1968 Lake Conroe Contract, the Authority maintains the Lake Conroe Dam and Reservoir, and the City pays its proportionate two-thirds share annually of related capital and O&M costs. The 1968 Lake Conroe Contract expired in 2018, and the City and the Authority want to enter into a new contract relating to the ongoing operation of the Lake Conroe Dam and Reservoir.

The 2023 Lake Conroe Contract sets forth the terms and conditions for the parties' use, disposal, and sale of their respective water yields and the Authority's operation and maintenance of the Lake Conroe Dam and Reservoir. Changes from the 1968 Lake Conroe Contract include updated metering requirements and more detailed mediation, recourse, and allocation of liability and litigation protocols arising from the Authority's Hurricane Harvey litigation. The Lake Conroe Contract outlines when the Authority will provide its annual operating budget for review by the City and approval by the Houston City Council, when annual operating payments are due to the Authority from the City, and what the Authority's responsibilities are relating to the accounting of impounded and diverted water for both the Authority and the City.

The Authority has prepared and submitted to the City a budget setting forth in detail proposed expenditures during the ensuing Fiscal Year (FY) 2023, beginning from September 2022 through August 2023, for the operation, maintenance, and repair of Lake Conroe. Upon execution of this contract, Houston Public Works will bring the budget forward to City Council for approval and will continue to do so on an annual basis. Following Council approval each year, the City shall make payments to the Authority on a monthly basis. This Lake Conroe Contract shall continue in force and effect during the useful life of Lake Conroe unless terminated by mutual agreement of the Parties.

Additionally, the City has back payments owed to the Authority for FY21 (September 2020-August 2021) and FY22 (September 2021-August 2022) which are also pending execution of the 2023 Lake Conroe Contract. Each of these back payments will be included with the upcoming FY23 budget approval and will be paid to the Authority as a one-time lump sum.

This item was presented to the Transportation, Technology, and Infrastructure (TTI) Committee on January 12, 2023.

Approval of 2023 Lake Conroe Contract relating to the ongoing operation of Lake Conroe is requested.

DocuSigned by:

 3/22/2023

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Carol Ellinger Haddock, P. E.
Director, Houston Public Works

Contact Information:

Venus Price, Senior Assistant Director
Houston Public Works Department
Houston Water Division

Phone: (832) 395-2337

ATTACHMENTS:

Description

Signed Coversheet
Signed Ordinance
Contract
TTI Agenda

Type

Signed Cover sheet
Ordinance/Resolution/Motion
Contract/Exhibit
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HPW - 20FMS47 Second Amendment of Agreement for
Extension of Time for the 2018 FMA Grant 38 Home
Elevation

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing second amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency Flood Mitigation Assistance Program (as approved by Ordinance No. 2021-0725)

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (one year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for an extension of time.

PROJECT NOTICE/JUSTIFICATION: Ordinance 2019-0054, approved January 23, 2019, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program. Homeowners volunteered to participate in this program prior to application.

The 2018 FMA Grant for 38 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On August 25, 2021, City Council passed Ordinance No. 2021-0725 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During the performance of the grant, TWDB and FEMA have extended the period via an amendment through the previous Council action noted below.

This Council action extends the agreement to allow the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the City of Houston and the TWDB for administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2022-0652, dated 08-24-2022
Ordinance 2021-0725, dated 08-25-2021
Ordinance 2019-0054, dated 01-23-2019

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow, Assistant Director
Houston Public Works Department
Phone: 832.395-2054

ATTACHMENTS:

Description

Signed Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HPW - 20FMS47 Second Amendment of Agreement for Extension of Time for the 2018
FMA Grant 38 Home Elevation

Agenda Item#: 40.

Summary:

ORDINANCE approving and authorizing a Second Amendment to the Agreement between the City of Houston and **THE TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency Flood Mitigation Assistance Program (as approved by Ordinance No. 2021-0725)

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (one year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for an extension of time.

PROJECT NOTICE/JUSTIFICATION: Ordinance 2019-0054, approved January 23, 2019, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program. Homeowners volunteered to participate in this program prior to application.

The 2018 FMA Grant for 38 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On August 25, 2021, City Council passed Ordinance No. 2021-0725 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During the performance of the grant, TWDB and FEMA have extended the period via an amendment through the previous Council action noted below.

This Council action extends the agreement to allow the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the City of Houston and the TWDB for administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:

A handwritten signature in black ink that reads "Carol Ellinger Haddock".

9/11/2023

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2022-0652, dated 08-24-2022

Ordinance 2021-0725, dated 08-25-2021

Ordinance 2019-0054, dated 01-23-2019

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow, Assistant Director
Houston Public Works Department
Phone: 832.395-2054

ATTACHMENTS:

Description	Type
Ordinance 2022-0652	Backup Material
Ordinance 2021-0725	Backup Material
Ordinance 2019-0054	Backup Material
Finance Approval	Backup Material
Ordinance	Ordinance/Resolution/Motion
Amendment	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HPW-20FMS48 2nd Amendment of Agreement for the
2018 FMA Grant for 43 Home Elevations Extension of Time

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing a Second Amendment to the Agreement between the City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency Flood Mitigation Assistance Program (as approved by Ordinance No. 2021-0724)

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (one year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for the extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2018 FMA Grant for 43 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. Ordinance 2019-0054, approved January 23, 2019, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program. Homeowners volunteered to participate in this program prior to application. On August 25, 2021, City Council passed Ordinance No. 2021-0724 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During the performance of the grant TWDB and FEMA have extended the performance period via an amendment through the previous Council action noted below.

This Council action extends the agreement to allow the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the

City of Houston and the TWDB for Administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2022-0653, dated 08-24-2022

Ordinance 2021-0724, dated 08-25-2021

Ordinance 2019-0054, dated 01-23-2019

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow, Assistant Director
Houston Public Works Department

Phone: 832.395-2054

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW-20FMS48 2nd Amendment of Agreement for the 2018 FMA Grant for 43 Home Elevations Extension of Time

Agenda Item#:

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (one year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for the extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2018 FMA Grant for 43 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. Ordinance 2019-0054, approved January 23, 2019, authorized the submittal of a grant application through TWDB for the annual FEMA call for the FMA grant program. The grant program makes funds available nationwide to address mitigation of flooded properties that hold flood insurance policies through the National Flood Insurance Program. Homeowners volunteered to participate in this program prior to application. On August 25, 2021, City Council passed Ordinance No. 2021-0724 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During the performance of the grant TWDB and FEMA have extended the performance period via an amendment through the previous Council action noted below.

This Council action extends the agreement to allow the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the City of Houston and the TWDB for Administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:

A handwritten signature in black ink that reads "Carol Ellinger Haddock". Below the signature is a long horizontal line.

9/11/2023

A93C410B72B3453

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2022-0653, dated 08-24-2022

Ordinance 2021-0724, dated 08-25-2021

Ordinance 2019-0054, dated 01-23-2019

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow
Assistant Director
832.395-2054

ATTACHMENTS:

Description	Type
Ordinance 2021-0724	Backup Material
Ordinance 2022-653	Backup Material
Ordinance 2019-0054	Backup Material
Finance Approval	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HPW-20FMS49 Fourth Amendment of Agreement for 2015
Flood Mitigation Grant Program for Extension of Time

Agenda Item#: 29.

Summary:

ORDINANCE approving and authorizing fourth amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as approved by Ordinance No. 2016-0735 & 2021-0664, as amended)

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (eight months) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for an extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2015 FMA Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During performance of the grant TWDB and FEMA have extended the performance period via amendments and a replacement agreement through the previous Council actions noted below.

This Council action extends the agreement to allow the City to continue administration and complete project/grant closeout of the FMA grant program for an additional eight months.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the City of Houston and the TWDB for Administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2016-0735, dated 09-28-2016
Ordinance 2020-0645, dated 07-22-2020
Ordinance 2021-0644, dated 08-04-2021
Ordinance 2021-1013, dated 12-01-2021
Ordinance 2022-0499, dated 06-22-2022
Ordinance 2023-0170, dated 03-08-2023

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow, Assistant Director
Houston Public Works Department
Phone: 832.395-2054

ATTACHMENTS:

Description

Signed Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

HPW-20FMS49 Fourth Amendment of Agreement for 2015 Flood Mitigation Grant
Program for Extension of Time

Agenda Item#: 32.

Summary:

ORDINANCE approving and authorizing a Fourth Amendment to the Agreement between the City of Houston and the **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as approved by Ordinance No. 2016-0735 & 2021-0664, as amended)

Background:

SUBJECT: Approving and Authorizing an Amendment for the extension of time (eight months) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing an amendment to the agreement with TWDB for an extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2015 FMA Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

During performance of the grant TWDB and FEMA have extended the performance period via amendments and a replacement agreement through the previous Council actions noted below.

This Council action extends the agreement to allow the City to continue administration and complete project/grant closeout of the FMA grant program for an additional eight months.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing an amendment for the extension of time to the agreement between the City of Houston and the TWDB for Administering the FEMA FMA Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:

A handwritten signature in black ink that reads "Carol Haddock".

9/13/2023

A93C410B72B3453...

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Ordinance 2016-0735, dated 09-28-2016
Ordinance 2020-0645, dated 07-22-2020
Ordinance 2021-0644, dated 08-04-2021
Ordinance 2021-1013, dated 12-01-2021
Ordinance 2022-0499, dated 06-22-2022
Ordinance 2023-0170, dated 03-08-2023

Amount and Source of Funding:

No additional funding is required.

Contact Information:

David Wurdlow, Assistant Director
Houston Public Works Department
Phone: 832.395-2054

ATTACHMENTS:

Description	Type
Ordinance 2021-0664	Backup Material
Ordinance 2021-1013	Backup Material
Ordinance 2022-0499	Backup Material
Ordinance 2020-0645	Backup Material
Finance Approval	Backup Material
Ordinance 2016-0735	Backup Material
Ordinance 2021-0170	Backup Material
Ordinance	Ordinance/Resolution/Motion
Amendment	Contract/Exhibit
Signed Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District A

Item Creation Date: 7/14/2023

20INA104 - Wirt Road Safety Project - City of Hilshire
Village

Agenda Item#: 30.

Summary:

ORDINANCE approving and authorizing Interlocal Agreement between **CITY OF HILSHIRE** and City of Houston for the Wirt Road Safety Project, from IH-10 Westbound Feeder Road to Westview Drive - **DISTRICT A - PECK**

Background:

SUBJECT: Interlocal Agreement between the City of Houston (City) and the City of Hilshire Village (Hilshire Village) to construct sidewalk improvements along Wirt Road from IH-10 westbound feeder road to Westview Drive.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and the City of Hilshire Village (Hilshire Village) for sidewalk improvements along Wirt Road.

PROJECT NOTICE/JUSTIFICATION: This project is an opportunity for the City and Hilshire Village to work together to construct sidewalk improvements along Wirt Road from IH-10 westbound feeder road to Westview Drive, referred to as the Wirt Road Safety Project.

DESCRIPTION: This project consists of sidewalk improvements and potential crosswalk locations at intersecting streets and wheelchair ramps on the east and west sides of Wirt Road. Hilshire Village and Harris County entered into a separate agreement in which Hilshire Village will be responsible for funding the design and Harris County will be responsible for funding the construction. The City will not have any financial obligation under this agreement with Hilshire Village.

LOCATION: The project area is located along Wirt Road from IH-10 westbound feeder road to Westview Drive. Bound by Long Point Road on the north, IH-10 on the south, Bingle Road on the west and Antoine Drive on the east.

SCOPE OF THE AGREEMENT: The agreement entails the City agreeing to assist Hilshire Village in the review and permit approval process of the Wirt Road Safety Project.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

Carol Ellinger Haddow, P.E., Director
Houston Public Works

Contact Information:

Michael Wahl, P.E., PTOE
Assistant Director, Transportation & Drainage Operations
Phone: (832) 395-2443

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A

Item Creation Date: 7/14/2023

201NA104 - Wirt Road Safety Project - City of Hilshire Village

Agenda Item#:

Background:

SUBJECT: Interlocal Agreement between the City of Houston (City) and the City of Hilshire Village (Hilshire Village) to construct sidewalk improvements along Wirt Road from IH-10 westbound feeder road to Westview Drive.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and the City of Hilshire Village (Hilshire Village) for sidewalk improvements along Wirt Road.

PROJECT NOTICE/JUSTIFICATION: This project is an opportunity for the City and Hilshire Village to work together to construct sidewalk improvements along Wirt Road from IH-10 westbound feeder road to Westview Drive, referred to as the Wirt Road Safety Project.

DESCRIPTION: This project consists of sidewalk improvements and potential crosswalk locations at intersecting streets and wheelchair ramps on the east and west sides of Wirt Road. Hilshire Village and Harris County entered into a separate agreement in which Hilshire Village will be responsible for funding the design and Harris County will be responsible for funding the construction. The City will not have any financial obligation under this agreement with Hilshire Village.

LOCATION: The project area is located along Wirt Road from IH-10 westbound feeder road to Westview Drive. Bound by Long Point Road on the north, IH-10 on the south, Bingle Road on the west and Antoine Drive on the east.

SCOPE OF THE AGREEMENT: The agreement entails the City agreeing to assist Hilshire Village in the review and permit approval process of the Wirt Road Safety Project.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

DocuSigned by:

Veronica Davis

8/11/2023

0011AE4D66B454...

Carol Ellinger Haddow, P.E., Director
Houston Public Works

For

Contact Information:

Michael Wahl, P.E., PTOE
Assistant Director, Transportation & Drainage Operations
Phone: (832) 395-2443

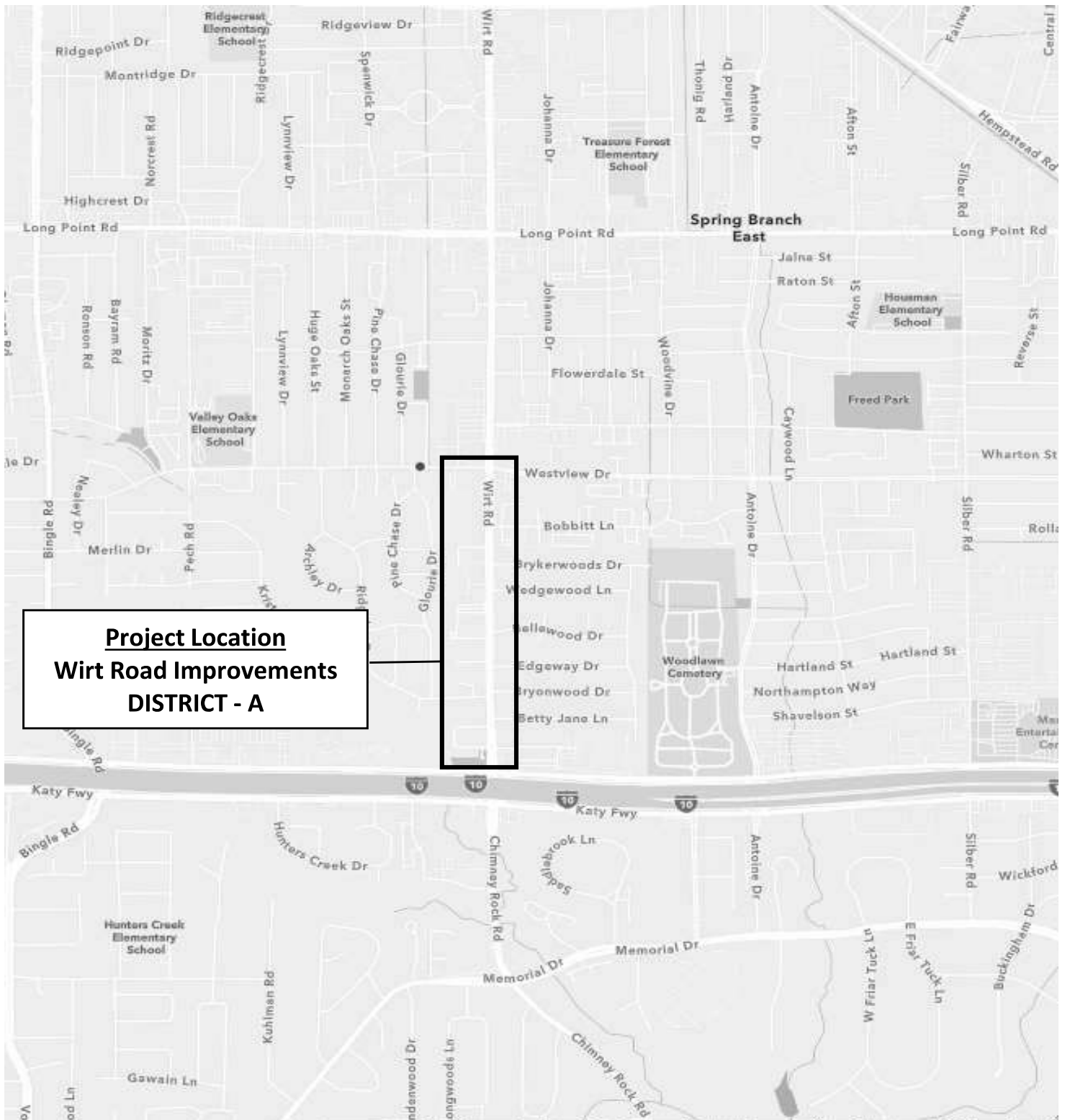
ATTACHMENTS:

Description

Map

Type

Backup Material



Project Location
Wirt Road Improvements
DISTRICT - A

City of Hilshire Village
Wirt Road from IH-10 Westbound Feeder Road to Westview Drive
Interlocal Agreement
DISTRICT - A



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District E

Item Creation Date: 8/11/2023

HPW - 20IDL2404 Agreement/ DRC Emergency Services,
LLC

Agenda Item#: 31.

Summary:

ORDINANCE approving and authorizing Disaster Debris Removal Agreement between City of Houston and **DRC EMERGENCY SERVICES, LLC** for West Fork San Jacinto River and Lake Houston Debris Removal Project; providing a maximum contract amount - \$34,049,368.00 - Grant and Other Funds - **DISTRICT E - MARTIN**

Background:

SUBJECT: Disaster Debris Removal Services Agreement between the City of Houston and DRC Emergency Services, LLC for West Fork San Jacinto River and Lake Houston Debris Removal Project.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Disaster Debris Removal Services Agreement between the City of Houston and DRC Emergency Services, LLC. with the maximum contract amount of \$34,049,368.00.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Disaster Recovery program and is required to remove debris generated by Hurricane Harvey.

DESCRIPTION: This project consists of the removal of 1,012,000 cubic yards of sediment debris deposited by Hurricane Harvey at the confluence of the West Fork San Jacinto River and Lake Houston. The Contract duration for this project is two (2) years with a one-year renewal.

LOCATION: Confluence of the West Fork San Jacinto River and Lake Houston.

PROPOSAL: This project was advertised for request for proposals on January 20, 2023. Proposals were received on February 16, 2023. The proposals received are as follows:

	<u>Proposer</u>	<u>Proposer Bid Price</u>
1.	DRC Emergency Services, LLC	\$34,049,368.00

AWARD: A Selection Committee was comprised of members from Houston Public Works and the Mayor's Recovery Office. The Selection Committee reviewed the proposals and recommended that this debris removal contract be awarded to DRC Emergency Services, LLC based on their Responsiveness of Submission, Technical Competence Requirements, Experience, Capacity to Perform, Fee Proposal, M/WBE Participation, Financial Stability of Respondent, and Safety with a total proposal bid price of \$34,049,368.00.

SCOPE OF THE AGREEMENT AND FEE: The agreement between the City of Houston and DRC Emergency Services, LLC is to provide all labor, material, expendable supplies, vehicles, tools, equipment, and supervision necessary to load and haul debris from the public rights-of-way to debris management sites (formerly called temporary debris storage and reductions sites), and/or approved landfills following a hurricane or other natural or manmade disasters in a timely, efficient, safe and lawful manner.

The total requested amount is \$34,049,368.00 for the cost of the project.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 7.00%. The Contractor has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. AD Construction and Development Incorporated	Tree removal services	\$1,362,774.72	4.00%
2. Scruggs Environmental Services	Land clearing	<u>\$1,022,081.04</u>	<u>3.00%</u>
	TOTAL	\$2,384,855.76	7.00%

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-SOLW21-0001-4

Amount and Source of Funding:

\$30,644,431.20 from Fund No. 5304 - Disaster Recovery Fund - SW

\$ 3,404,936.80 from Fund No. 5010 - State - Grant Fund

\$34,049,368.00

Contact Information:

Tanu Hiremath, P.E., CFM, ENV SP

Assistant Director, Capital Projects

Phone: (832) 395-2291

ATTACHMENTS:

Description

Coversheet (revised)

Maps

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District E

Item Creation Date: 8/11/2023

HPW - 20IDL2404 Agreement/ DRC Emergency Services, LLC

Agenda Item#: 31.

Summary:

NOT A REAL CAPTION

ORDINANCE approving and authorizing a Disaster Debris Removal Services Agreement between the City of Houston and **DRC EMERGENCY SERVICES, LLC** - \$34,049,368.00 - Disaster Recovery and Grant Funds

Background:

SUBJECT: Disaster Debris Removal Services Agreement between the City of Houston and DRC Emergency Services, LLC for West Fork San Jacinto River and Lake Houston Debris Removal Project.

RECOMMENDATION: Adopt an ordinance approving and authorizing a Disaster Debris Removal Services Agreement between the City of Houston and DRC Emergency Services, LLC. with the maximum contract amount of \$34,049,368.00.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Disaster Recovery program and is required to remove debris generated by Hurricane Harvey.

DESCRIPTION: This project consists of the removal of 1,012,000 cubic yards of sediment debris deposited by Hurricane Harvey at the confluence of the West Fork San Jacinto River and Lake Houston. The Contract duration for this project is two (2) years with a one-year renewal.

LOCATION: Confluence of the West Fork San Jacinto River and Lake Houston.

PROPOSAL: This project was advertised for request for proposals on January 20, 2023. Proposals were received on February 16, 2023. The proposals received are as follows:

	<u>Proposer</u>	<u>Proposer Bid Price</u>
1.	DRC Emergency Services, LLC	\$34,049,368.00

AWARD: A Selection Committee was comprised of members from Houston Public Works and the Mayor's Recovery Office. The Selection Committee reviewed the proposals and recommended that this debris removal contract be awarded to DRC Emergency Services, LLC based on their Responsiveness of Submission, Technical Competence Requirements, Experience, Capacity to

Perform, Fee Proposal, M/WBE Participation, Financial Stability of Respondent, and Safety with a total proposal bid price of \$34,049,368.00.

SCOPE OF THE AGREEMENT AND FEE: The agreement between the City of Houston and DRC Emergency Services, LLC is to provide all labor, material, expendable supplies, vehicles, tools, equipment, and supervision necessary to load and haul debris from the public rights-of-way to debris management sites (formerly called temporary debris storage and reductions sites), and/or approved landfills following a hurricane or other natural or manmade disasters in a timely, efficient, safe and lawful manner.


The total requested amount is \$34,049,368.00 for the cost of the project.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal for the project is 7.00%. The Contractor has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. AD Construction and Development Incorporated	Tree removal services	\$1,362,774.72	4.00%
2. Scruggs Environmental Services	Land clearing	\$1,022,081.04	3.00%
TOTAL		\$2,384,855.76	7.00%

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:
 9/14/2023
 A93C410B72B3453...
 Carol Ellinger Haddock, P.E., Director
 Houston Public Works

WBS No. M-SOLW21-0001-4

Amount and Source of Funding:

Total: \$34,049,368.00

\$30,644,431.20 from Fund No. 5304 - Disaster Recovery Fund - SW

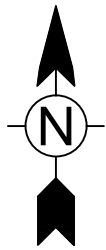
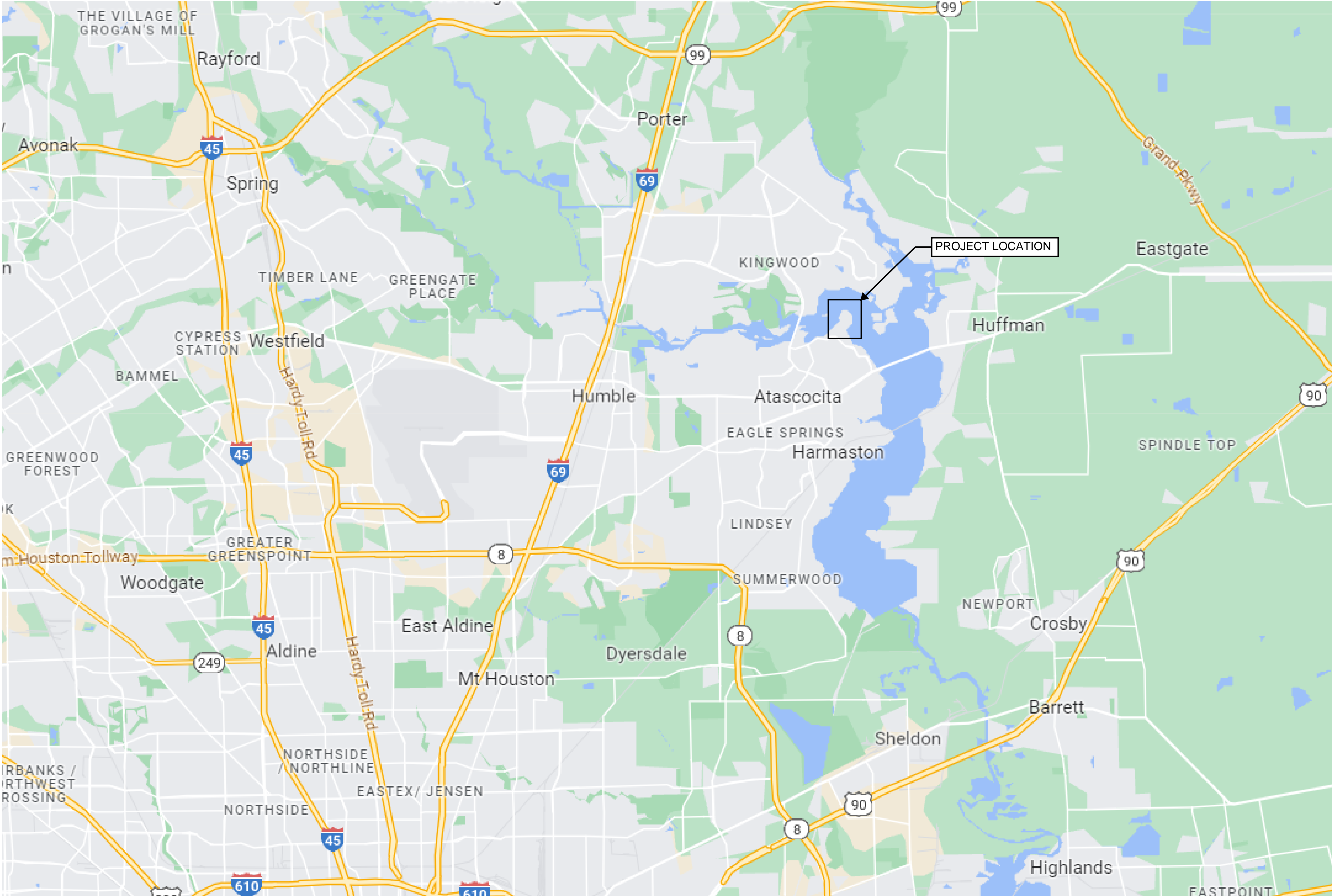
\$3,404,936.80 from Fund No. 5010 - State - Grant Fund

Contact Information:

Tanu Hiremath, P.E., CFM, ENV SP
 Assistant Director, Capital Projects
 Phone: (832) 395-2291

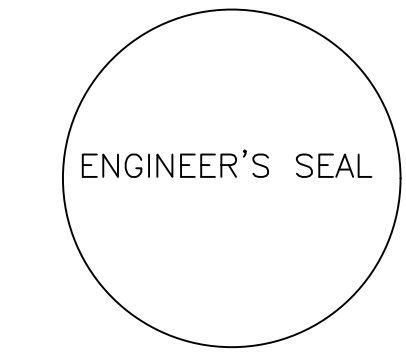
ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material
Finance Approval Email	Backup Material
Signed Coversheet	Signed Cover sheet
Verification of Grant Funding - JC	Backup Material



TETRA TECH, INC.
 1500 CITYWEST BLVD,
 STE. 1000
 HOUSTON, TX 77042
 (832) 251-5160

SURVEYED BY:
 FB NO.



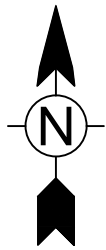
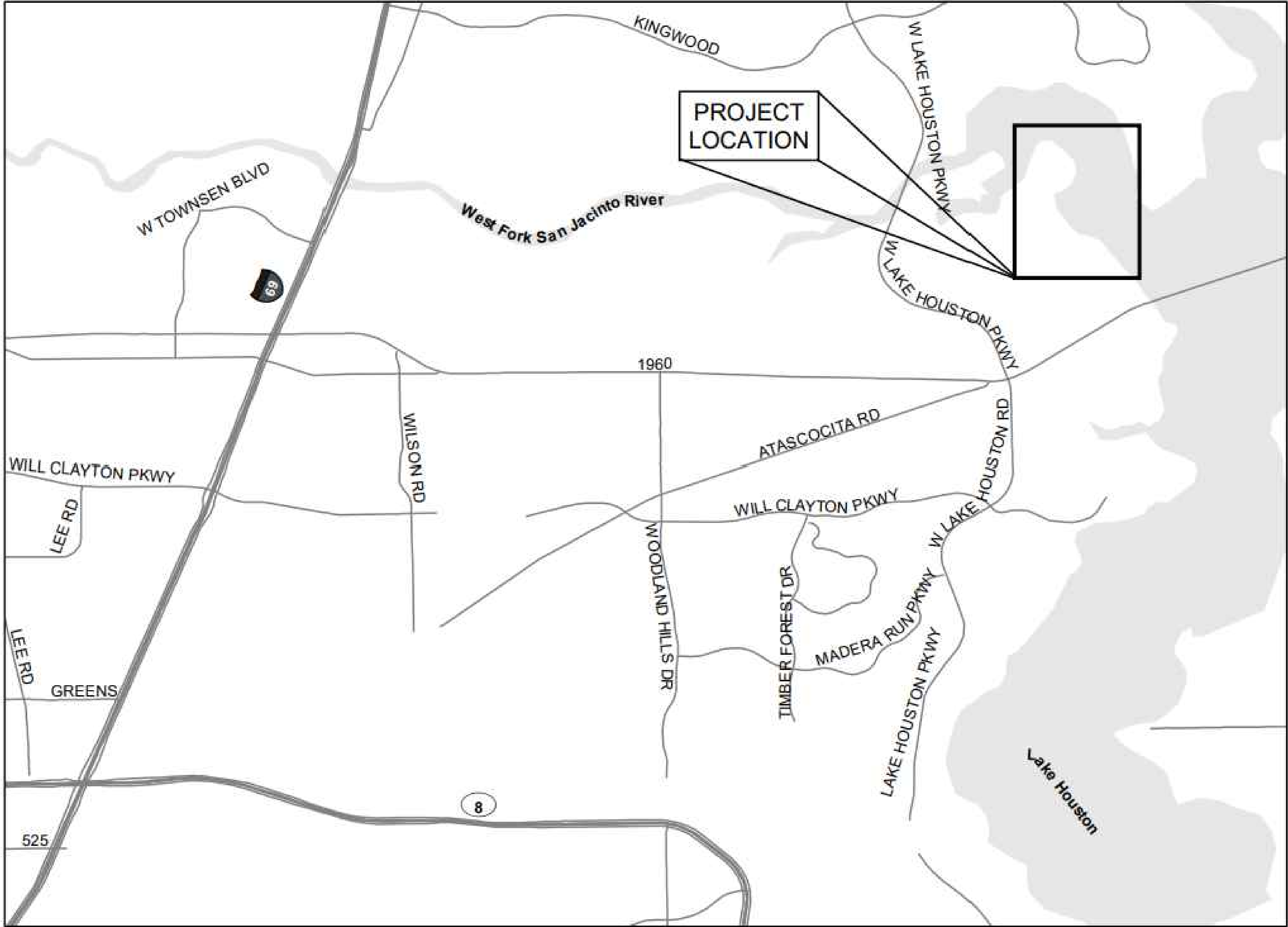
CITY OF HOUSTON
 HOUSTON PUBLIC WORKS

WEST FORK SAN JACINTO
 RIVER AND LAKE HOUSTON
 DEBRIS REMOVAL PROJECT

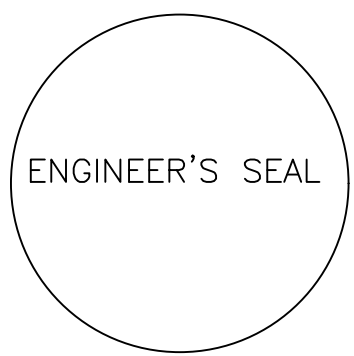
VICINITY MAP

WBS NUMBER	FOR CITY OF HOUSTON USE ONLY
M-SOLW21-0001-4	
DRAWING SCALE	
NOT TO SCALE	
CITY OF HOUSTON PM	
CATHERINE C. GOFORTH, P.E.	
SHEET NO. OF 34	

NO.	DATE	REVISION	APP.
4	08/09/22	PROJECT MANUAL REVISIONS	
3	03/12/21	FINAL DELIVERABLE	
2	02/05/21	DRAFT DELIVERABLE	
1	12/23/20	PRELIMINARY DRAFT DELIVERABLE	



TETRA TECH, INC.
1500 CITYWEST BLVD,
STE. 1000
HOUSTON, TX 77042
(832) 251-5160



SURVEYED BY:
FB NO.

CITY OF HOUSTON

HOUSTON PUBLIC WORKS

WEST FORK SAN JACINTO
RIVER AND LAKE HOUSTON
DEBRIS REMOVAL PROJECT

LOCATION MAP

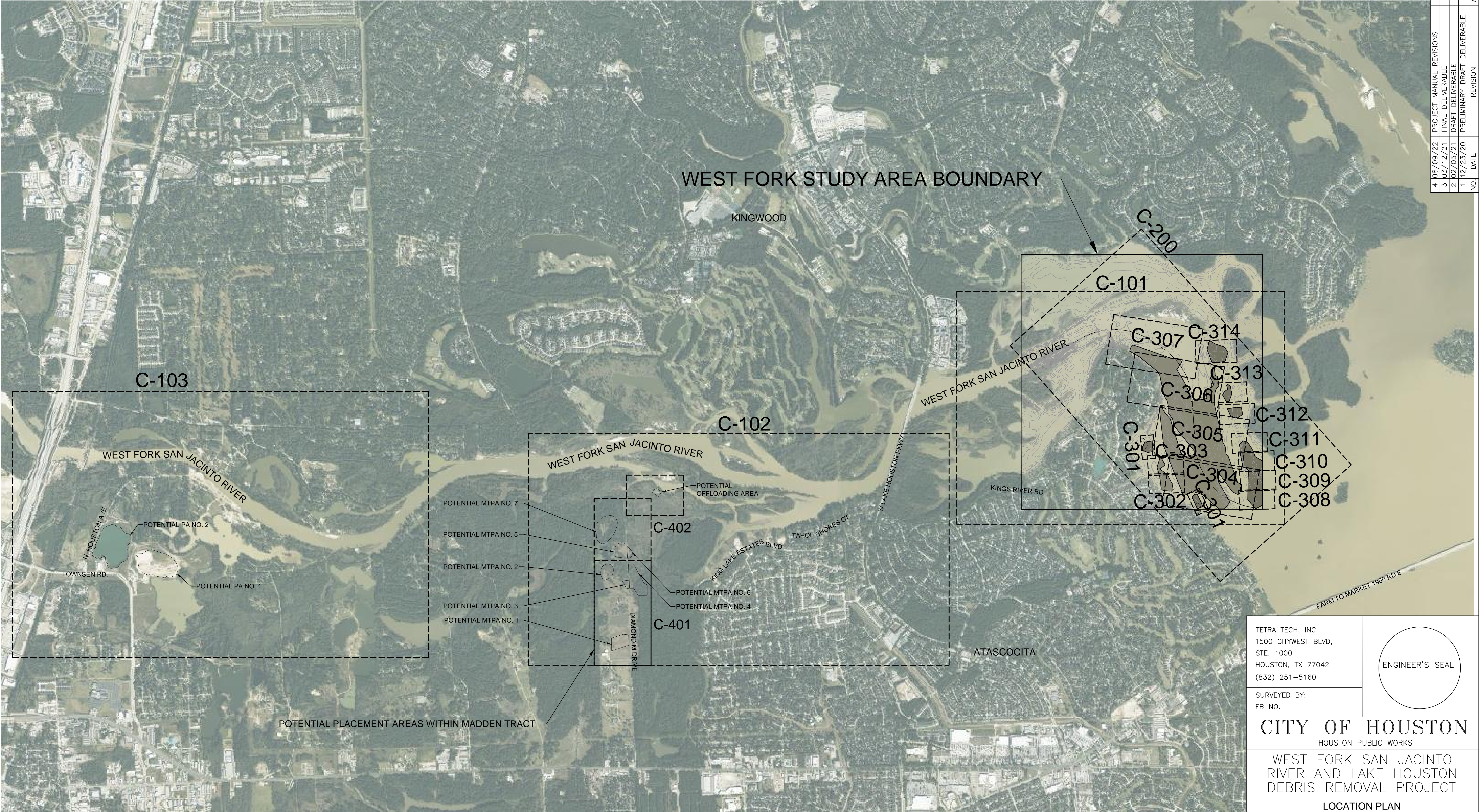
WBS NUMBER
M-SOLW21-0001-4
DRAWING SCALE
NOT TO SCALE
CITY OF HOUSTON PM
CATHERINE C. GOFORTH, P.E.
SHEET NO. OF 34

FOR CITY OF HOUSTON USE ONLY

NO.	DATE	REVISION	APP.
4	08/09/22	PROJECT MANUAL REVISIONS	
3	03/12/21	FINAL DELIVERABLE	
2	02/05/21	DRAFT DELIVERABLE	
1	12/23/20	PRELIMINARY DRAFT DELIVERABLE	

PLOTTED: 10/5/2022

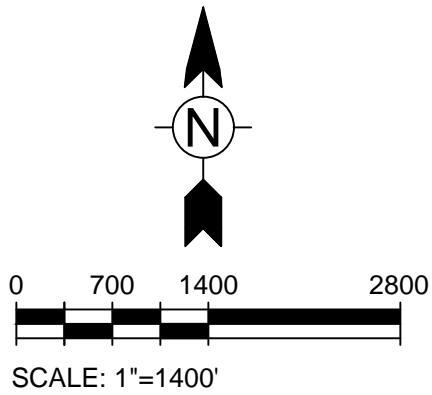
FILE PATH: \\tt.local\IER\Projects\San Antonio\28648-22001\CAD\SheetFiles\G-003 LOCATION PLAN.dwg



LEGEND

DEBRIS REMOVAL AREA

WEST FORK STUDY AREA



LOCATION PLAN
 SCALE: 1"=1400'

TETRA TECH, INC. 1500 CITYWEST BLVD, STE. 1000 HOUSTON, TX 77042 (832) 251-5160		<div>ENGINEER'S SEAL</div>
SURVEYED BY: FB NO.		
CITY OF HOUSTON HOUSTON PUBLIC WORKS		
WEST FORK SAN JACINTO RIVER AND LAKE HOUSTON DEBRIS REMOVAL PROJECT LOCATION PLAN		
G-003		
WBS NUMBER	FOR CITY OF HOUSTON USE ONLY	
M-SOLW21-0001-4		
DRAWING SCALE		
AS NOTED		
CITY OF HOUSTON PM		
CATHERINE C. GOFORTH, P.E.		
SHEET NO. 3 OF 34		

NO.	DATE	REVISION	APP.
4	08/09/22	PROJECT MANUAL REVISIONS	
3	03/12/21	FINAL DELIVERABLE	
2	02/05/21	DRAFT DELIVERABLE	
1	12/23/20	PRELIMINARY DRAFT DELIVERABLE	



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District D

Item Creation Date: 8/4/2023

HPW – 20FDL2309 Contract Award / Main Lane Industries Ltd.

Agenda Item#: 32.

Summary:

ORDINANCE appropriating \$22,840,400.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **MAIN LANE INDUSTRIES LTD** for Force Main Flow Diversion from Sagemont Lift Station to Southeast WWTP; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery, contingency, construction management, and testing services relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Contract Award for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (WWTP).

RECOMMENDATION: Award a Construction Contract to Main Lane Industries Ltd. for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (WWTP) and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) Consolidation Package for wastewater facilities and is required to control operations and maintenance cost and ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the construction of a 36-inch force main by combination of open cut and trenchless construction methods, including installation of valves, connections and appurtenances. The Contract duration for this project is 540 calendar days. This project was designed by HDR Engineering Inc.

LOCATION: The project area is generally bound by Fuqua Street on the north, Beamer Ditch on the south, Sageville Drive on the east and Kingspoint Road on the west.

BIDS: This project was advertised for bidding on May 26, 2023. Bids were received on June 22, 2023. The Three (3) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1 Main Lane Industries Ltd	\$20,163,821.00

1.	Main Lane Industries, Ltd.	\$20,163,821.00
2.	Reytec Construction	\$21,239,425.00
3.	Harper Brothers Construction	\$22,033,428.50

AWARD: It is recommended that this construction contract be awarded to Main Lane Industries Ltd. with a low bid of \$20,163,821.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$22,840,400.00 to be appropriated as follows:

· Bid Amount	\$ 20,163,821.00
· Contingencies	\$ 1,008,206.50
· Testing Services	\$ 100,000.00
· CIP Cost Recovery	\$ 1,008,206.50
· Construction Management	\$ 560,166.00

Testing Services will be provided by Paradigm Consultants, Inc. under a previously approved contract.

Construction Management Services will be provided by Sowell's Consulting Engineers, LLC under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case company Main Lane Industries Ltd. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Texas Concrete Enterprise Ready Mix, Inc.	Concrete Manufacture	\$ 604,914.63	3.00%
2.	Castec Construction LLC	Concrete Paving & Driveways	\$1,209,829.26	6.00%
3.	C.M. Nunez Trucking Co.	Dump Trucking	\$ 604,914.63	3.00%
4.	T. Gray Utility & Rehab Co., LLC.	Water and Sewer Construction	\$ 201,638.21	1.00%
	TOTAL		\$2,621,296.73	13.00%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Pipe Material	\$1,411,467.47	7.00%
	TOTAL		\$1,411,467.47	7.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000536-0033-4

Amount and Source of Funding:

\$22,840,400.00- Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Markos E. Mengesha P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2365

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 8/4/2023

HPW – 20FDL2309 Contract Award / Main Lane Industries Ltd.

Agenda Item#:

Background:

SUBJECT: Contract Award for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (WWTP).

RECOMMENDATION: Award a Construction Contract to Main Lane Industries Ltd. for Force Main Flow Diversion from Sagemont Lift Station to Southeast Wastewater Treatment Plant (WWTP) and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) Consolidation Package for wastewater facilities and is required to control operations and maintenance cost and ensure regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the construction of a 36-inch force main by combination of open cut and trenchless construction methods, including installation of valves, connections and appurtenances. The Contract duration for this project is 540 calendar days. This project was designed by HDR Engineering Inc.

LOCATION: The project area is generally bound by Fuqua Street on the north, Beamer Ditch on the south, Sageville Drive on the east and Kingspoint Road on the west.

BIDS: This project was advertised for bidding on May 26, 2023. Bids were received on June 22, 2023. The Three (3) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Main Lane Industries, Ltd.	\$20,163,821.00
2. Reytec Construction	\$21,239,425.00
3. Harper Brothers Construction	\$22,033,428.50

AWARD: It is recommended that this construction contract be awarded to Main Lane Industries Ltd. with a low bid of \$20,163,821.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$22,840,400.00 to be appropriated as follows:

· Bid Amount	\$ 20,163,821.00
· Contingencies	\$ 1,008,206.50
· Testing Services	\$ 100,000.00
· CIP Cost Recovery	\$ 1,008,206.50
· Construction Management	\$ 560,166.00

Testing Services will be provided by Paradigm Consultants, Inc. under a previously approved contract.

Construction Management Services will be provided by Sowell Consulting Engineers, LLC under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case company Main Lane Industries Ltd. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Texas Concrete Enterprise Ready Mix, Inc.	Concrete Manufacture	\$ 604,914.63	3.00%
2.	Castec Construction LLC	Concrete Paving & Driveways	\$1,209,829.26	6.00%
3.	C.M. Nunez Trucking Co.	Dump Trucking	\$ 604,914.63	3.00%
4.	T. Gray Utility & Rehab Co., LLC.	Water and Sewer Construction	\$ 201,638.21	1.00%
	TOTAL		\$2,621,296.73	13.00%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Pipe Material	\$1,411,467.47	7.00%
	TOTAL		\$1,411,467.47	7.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

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 8/29/2023
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Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000536-0033-4

Amount and Source of Funding:

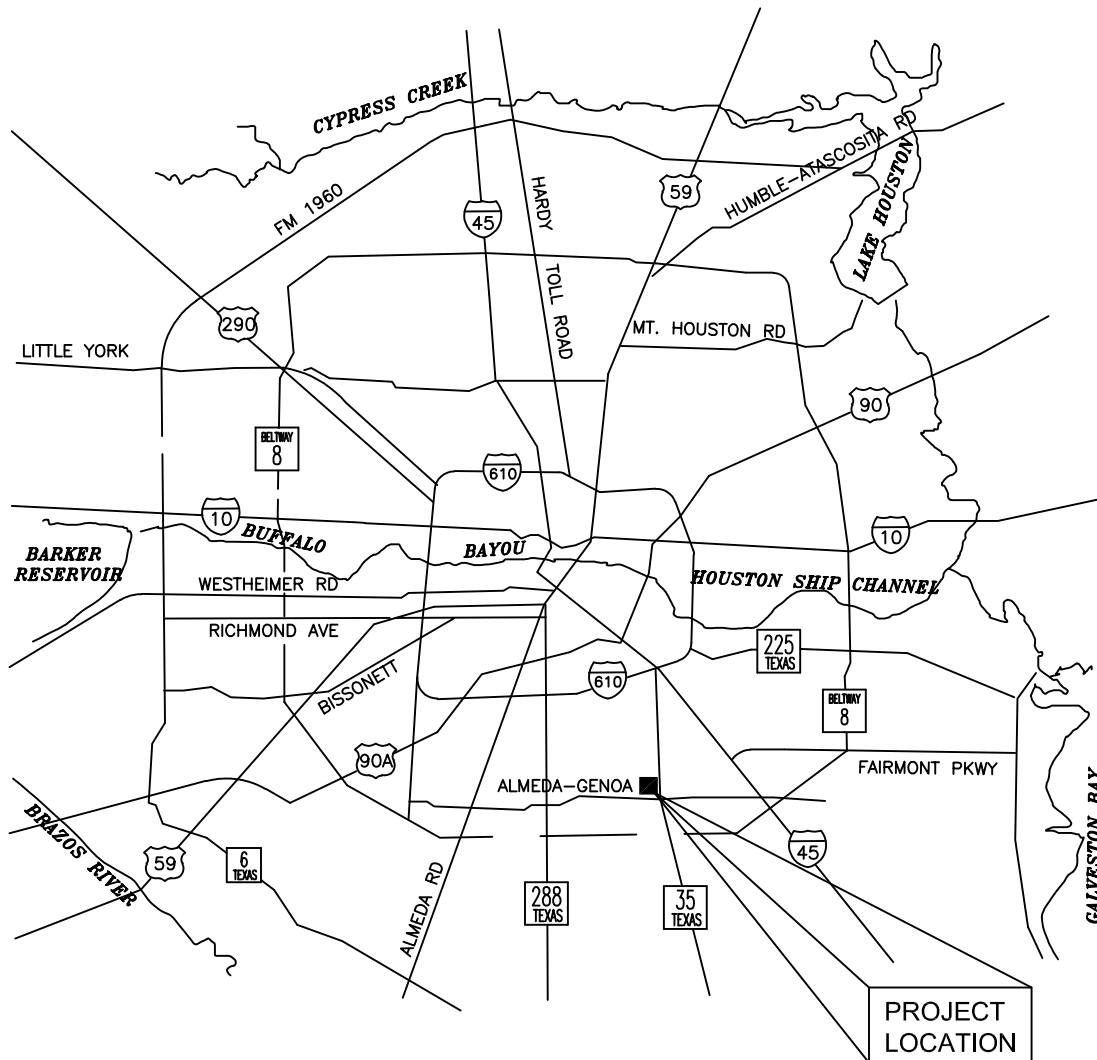
\$22,840,400.00- Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

Markos E. Mengesha P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2365

ATTACHMENTS:

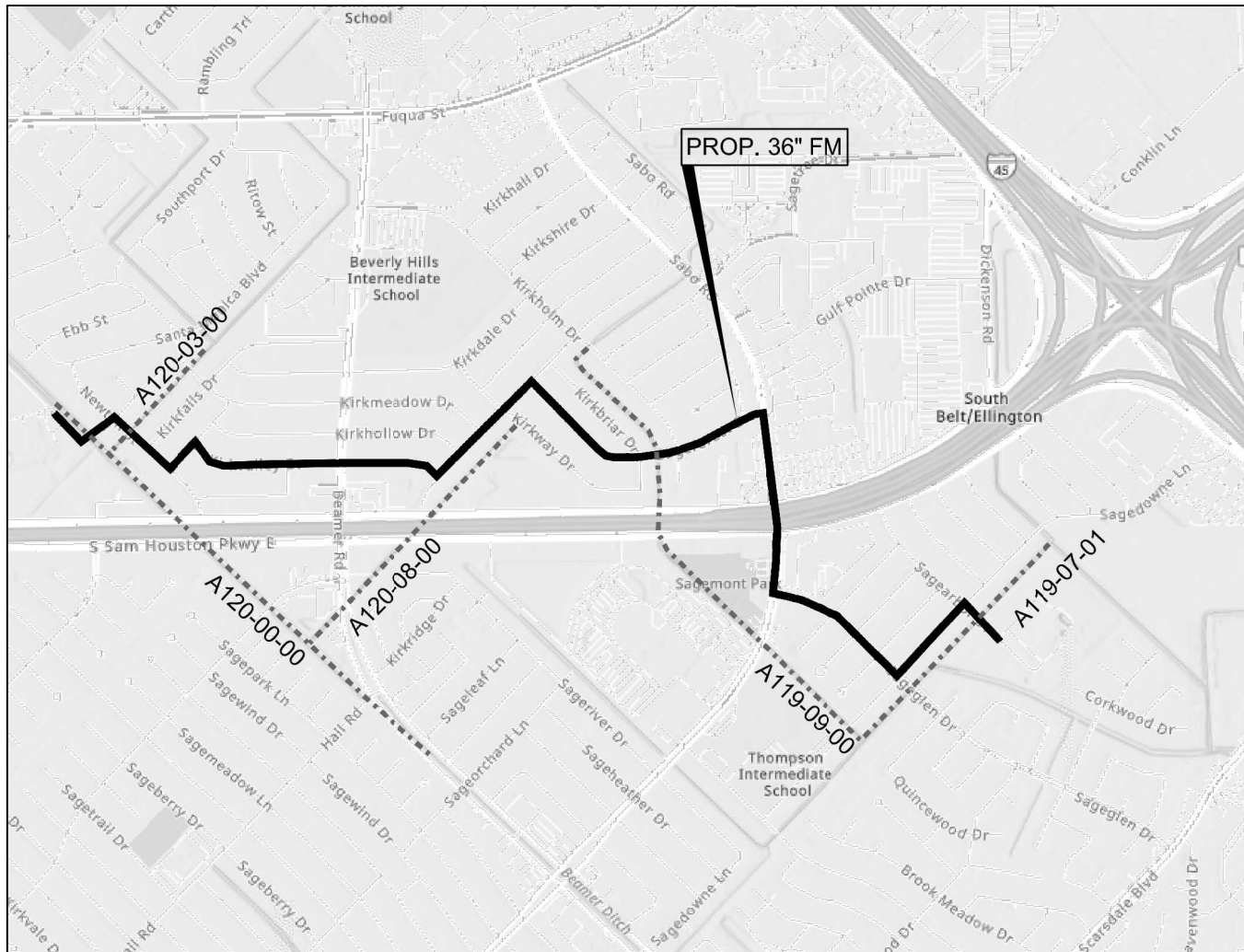
Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play	Backup Material
Bid Tabs	Backup Material
Form 1295	Backup Material



SCALE: N.T.S.

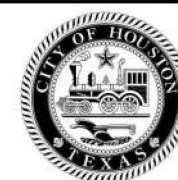
CITY OF HOUSTON
 FORCE MAIN FLOW DIVERSION FROM SAGEMONT LIFT STATION TO SOUTHEAST WWTP
 WBS CODE R-000536-0033-4
 LOCATION MAP





SCALE: N.T.S.

CITY OF HOUSTON
 FORCE MAIN FLOW DIVERSION FROM SAGEMONT LIFT STATION TO SOUTHEAST WWTP
 WBS CODE R-000536-0033-4
 VICINITY MAP





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

E32665-OEM Automotive Parts and Supplies (General Motors LLC, Customer Care & Aftersales Division) - MOTION

Agenda Item#: 33.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Robinson to adopt recommendation from the Chief Procurement Officer to award to **GENERAL MOTORS LLC, CUSTOMER CARE & AFTERSALES DIVISION** for Purchase of OEM Automotive Parts and Supplies through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department – Through December 14, 2024 with 1 one-year option - \$4,147,898.50 - Fleet Management Fund

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 6 on Agenda of September 13, 2023

Background:

P12-E32665 – Approve spending authority in the amount not to exceed \$4,147,898.50 for the purchase of OEM automotive parts and supplies through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of OEM automotive parts and supplies through the Cooperative Purchasing Agreement with Sourcewell in the amount not to exceed **\$4,147,898.50** for the Fleet Management Department and that authorization be given to make purchases, as needed, from the Sourcewell vendor **General Motors LLC, Customer Care & Aftersales Division**. The term is **through December 14, 2024, with one (1) one-year option**.

This award is for the purchase of General Motors and AC Delco replacement parts and repair services to be used by the department in its day-to-day repair operations citywide.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Government Code, which provides that “a local government that purchases goods and services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

M/WBE:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY 2024	Out Years	Total
Fleet Management	\$829,579.70	\$3,318,318.80	\$4,147,898.50

Amount and Source of Funding:

\$4,147,898.50

Fleet Management Fund

Fund No.: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/12/2023

ALL

Item Creation Date:

E32665-OEM Automotive Parts and Supplies (General Motors LLC, Customer Care & Aftersales Division) - MOTION

Agenda Item#: 9.

Summary:

NOT A REAL CAPTION

GENERAL MOTORS LLC, CUSTOMER CARE & AFTERSALES DIVISION for OEM Automotive Parts and Supplies for the Fleet Management Department - 16 months with 1 one-year options - Fleet Management Fund

Background:

P12-E32665 – Approve spending authority in the amount not to exceed \$4,147,898.50 for the purchase of OEM automotive parts and supplies through the Cooperative Purchasing Agreement with Sourcewell for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of OEM automotive parts and supplies through the Cooperative Purchasing Agreement with Sourcewell in the amount not to exceed **\$4,147,898.50** for the Fleet Management Department and that authorization be given to make purchases, as needed, from the Sourcewell vendor **General Motors LLC, Customer Care & Aftersales Division**. The term is **through December 14, 2024, with one (1) one-year option**.

This award is for the purchase of General Motors and AC Delco replacement parts and repair services to be used by the department in its day-to-day repair operations citywide.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Government Code, which provides that “a local government that purchases goods and services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

M/WBE:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/6/2023

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority

9/7/2023

Estimated Spending Authority

Department	FY 2024	Out Years	Total
Fleet Management	\$829,579.70	\$3,318,318.80	\$4,147,898.50

Amount and Source of Funding:

\$4,147,898.50

Fleet Management Fund

Fund No.: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description	Type
E32665- MWBE	Backup Material
E32665 - Cooperative Approval	Backup Material
E32665- Ownership Form	Backup Material
S32665 - Form B	Backup Material
E32665- Tax Report	Backup Material
E32665-Form A	Financial Information
RCA Funding Request	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date:

E32814 - Global Air Sweepers Replacement Parts and Repair Services
(Associated Supply Company, Inc.) - MOTION

Agenda Item#: 34.

Summary:

MOTION by Council Member Castex-Tatum/Seconded by Council Member Robinson to adopt recommendation from the Chief Procurement Officer to approve spending authority to Purchase Global R4 Air Sweepers Replacement Parts and Repair Services through the Interlocal Agreement for Cooperative Purchasing with Texas Local Cooperative (Buyboard) for the Fleet Management Department, from the Buyboard vendor **ASSOCIATED SUPPLY COMPANY, INC** - 5 Months with 2 one-year options - \$1,704,951.00 - Fleet Management Fund

TAGGED BY COUNCIL MEMBER PLUMMER

This was Item 8 on Agenda of September 13, 2023

Background:

S64-E32814 – Approve spending authority to purchase Global R4 air sweepers replacement parts and repair services from Associated Supply company, Inc. through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Cooperative (Buyboard) in the amount not to exceed \$1,704,951.00 for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase Global 4R air sweepers replacement parts and repair services through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Cooperative (Buyboard) in the amount not to exceed **\$1,704,951.00** for the Fleet Management Department and that authorization be given to make purchases from the BuyBoard vendor **Associated Supply Company, Inc.** The term is for **five months, with two (2) one-year options**. The replacement parts and repair services will support the Global 4R air sweepers used by the Houston Airport System.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that “a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services” and that such a purchase “satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services.”

MWBE Subcontractor:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Estimated Spending Authority

DEPARTMENT	FY2024	OUT YEARS	TOTAL
Fleet Management	\$852,475.50	\$852,475.50	\$1,704,951.00

Amount and Source of Funding:**\$1,704,951.00**

Fleet Management Fund

Fund: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/12/2023

ALL

Item Creation Date:

E32814 - Global Air Sweepers Replacement Parts and Repair Services (Associated Supply Company, Inc.) - MOTION

Agenda Item#: 12.

Summary:

NOT A REAL CAPTION

ASSOCIATED SUPPLY COMPANY, INC. for purchase of Global R4 Street Sweepers replacement parts and repair services through the Interlocal Agreement for Cooperative Purchasing with Texas Local Cooperative (Buyboard) for the Fleet Management Department on behalf of Houston Airport System - \$1,704,951.00 - Enterprise Fund

Background:

S64-E32814 – Approve spending authority to purchase Global R4 air sweepers replacement parts and repair services from Associated Supply company, Inc. through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Cooperative (Buyboard) in the amount not to exceed \$1,704,951.00 for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase Global 4R air sweepers replacement parts and repair services through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Cooperative (Buyboard) in the amount not to exceed **\$1,704,951.00** for the Fleet Management Department and that authorization be given to make purchases from the BuyBoard vendor **Associated Supply Company, Inc.** The term is for **five months, with two (2) one-year options**. The replacement parts and repair services will support the Global 4R air sweepers used by the Houston Airport System.

This recommendation is made pursuant to subsection 791.025 of the Texas Government Code, which provides that "a local government may agree with another local government or with the state or a state agency, including the comptroller, to purchase goods and services" and that such a purchase "satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services."

MWBE Subcontractor:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/6/2023

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

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Department Approval Authority Signature 9/7/2023

Estimated Spending Authority			
DEPARTMENT	FY2024	OUT YEARS	TOTAL
Fleet Management	\$852,475.50	\$852,475.50	\$1,704,951.00

Amount and Source of Funding:

\$1,704,951.00

Fleet Management Fund
 Fund: 1005

Contact Information:

Desiree Heath	SPD	832-393-8742
Candice Gambrell	SPD	832-393-9129
Jedediah Greenfield	SPD	832-393-9126

ATTACHMENTS:

Description	Type
E32814 - MWBE 0%	Backup Material
E32814 - Cooperative Approved Request	Backup Material
E32814 - Ownership Form	Backup Material
E32814 - Form B	Backup Material
E32814 - Tax Report	Backup Material
E32814 - Financial Form A	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

ALL

Item Creation Date: 8/7/2023

HCD23-83 Substantial Amendment to the 2023 Annual Action Plan

Agenda Item#: 35.

Summary:

ORDINANCE approving and authorizing submission of a Substantial Amendment to 2023 Annual Action Plan to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, changing the Target Area for CDBG Funded Code Enforcement Activities
TAGGED BY COUNCIL MEMBER GALLEGOS

This was Item 15 on Agenda of September 13, 2023

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Substantial Amendment to the 2023 Annual Action Plan, changing the target areas for the Community Development Block Grant (CDBG) funded code enforcement activities. No additional funding will be provided.

In accordance with HCD's Citizen Participation Plan, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when changing the purpose, scope, location, or beneficiaries of an activity previously described in the Annual Action Plan.

Specifically, the following Super Neighborhoods will be removed from the targeted services areas:

1. Fairbanks/Northwest Crossing
2. IAH/ Airport Area
3. El Dorado/Oates Prairie
4. Pleasantville Area
5. Second Ward
6. Harrisburg/Manchester
7. Gulfgate Riverview/Pine Valley
8. Greater Hobby Area

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

Keith W. Bynam, Director

Prior Council Action:

04/19/2023 (O) 2023-259

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:**Description**

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/12/2023

ALL

Item Creation Date: 8/7/2023

HCD23-83 Substantial Amendment to the 2023 Annual Action Plan

Agenda Item#: 11.

Background:

The Housing and Community Development Department (HCD) recommends Council approval of an Ordinance authorizing a Substantial Amendment to the 2023 Annual Action Plan, changing the target areas for the Community Development Block Grant (CDBG) funded code enforcement activities. No additional funding will be provided.

In accordance with HCD's Citizen Participation Plan, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when changing the purpose, scope, location, or beneficiaries of an activity previously described in the Annual Action Plan.

Specifically, the following Super Neighborhoods will be removed from the targeted services areas:

1. Fairbanks/Northwest Crossing
2. IAH/ Airport Area
3. El Dorado/Oates Prairie
4. Pleasantville Area
5. Second Ward
6. Harrisburg/Manchester
7. Gulfgate Riverview/Pine Valley
8. Greater Hobby Area

This item was reviewed by the Housing and Community Affairs Committee on August 22, 2023.

DocuSigned by:

Keith W. Bynam

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Keith W. Bynam, Director

Prior Council Action:

04/19/2023 (O) 2023-259

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Public Notice
Prior Ordinance 2023-259

Type

Public Notice
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District C

Item Creation Date: 8/9/2023

HPW20GRG9954/ABANDONMENT AND SALE OF A SANITARY SEWER EASEMENT WITHIN BLOCK 47 OF MEINEKE ADDITION/SY21-003, DY21-026

Agenda Item#: 36.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 10-foot-wide prescriptive sanitary sewer easement; abandoning the easement to **RALLIS, LLC**, the underlying fee owner, in exchange for a cash payment of \$2,300.00 and conveyance to the City of a 10-foot-wide sanitary sewer easement, both easements out of and a part of Lot 6 Block 47 of Meineke Addition, located in the Obedience Smith Survey, Abstract No. 696, Harris County, Texas, and other good and valuable consideration - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 23 on Agenda of September 13, 2023

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. **Parcels SY21-003 and DY21-026**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. **Parcels SY21-003 and DY21-026**

SPECIFIC EXPLANATION:

Will Rallis, Rallis, LLC, the underlying fee property owner, requested the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. The applicant plans to use this site for single-family purposes by relocating the sanitary sewer line from the middle of the site to the edge of the east property line. The Joint Referral Committee reviewed and approved the request.

Rallis LLC has completed the transaction requirements and has accepted the City's offer.

The City will abandon and sell to Rallis LLC:

Parcel SY21-003

900 square-feet prescriptive sanitary sewer easement:.....\$45,000.00

Valued at \$100.00 per square foot x 50%

TOTAL ABANDONMENT AND SALE:\$45,000.00

Cash \$2,300.00 (minimum fee)

Plus, Will Rallis will convey to the City:

Parcel DY21-026

900 square-feet sanitary sewer easement:.....\$45,000.00

Valued at \$100 per square foot x 50%

TOTAL CASH AND CONVEYANCE:.....\$47,300.00

Inasmuch as the value of the \$2,300.00 minimum fee plus the sanitary sewer easement being conveyed to the City is equivalent to the value of the prescriptive sanitary sewer easement being abandoned and sold, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696.

Fiscal Note:

"Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies."

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Amount and Source of Funding:

Amount and Source of Funding

REVENUE

Fund 8300

Water and Sewer Operating Fund

Contact Information:

Addie L. Jackson Esq.

Assistant Director- Real Estate Services
832-395-3164

ATTACHMENTS:

Description

Signed coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 8/9/2023

HPW20GRG9954/ABANDONMENT AND SALE OF A SANITARY SEWER
EASEMENT WITHIN BLOCK 47 OF MEINEKE ADDITION/SY21-003, DY21-026

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. **Parcels SY21-003 and DY21-026**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. **Parcels SY21-003 and DY21-026**

SPECIFIC EXPLANATION:

Will Rallis, Rallis, LLC, the underlying fee property owner, requested the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696. The applicant plans to use this site for single-family purposes by relocating the sanitary sewer line from the middle of the site to the edge of the east property line. The Joint Referral Committee reviewed and approved the request.

Rallis LLC has completed the transaction requirements and has accepted the City's offer.

The City will abandon and sell to Rallis LLC:

Parcel SY21-003

900 square-feet prescriptive sanitary sewer easement:.....\$45,000.00

Valued at \$100.00 per square foot x 50%

TOTAL ABANDONMENT AND SALE:\$45,000.00

Cash \$2,300.00 (minimum fee)

Plus, Will Rallis will convey to the City:

Parcel DY21-026

900 square-feet sanitary sewer easement:.....\$45,000.00

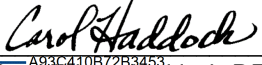
Valued at \$100 per square foot x 50%

TOTAL CASH AND CONVEYANCE:.....\$47,300.00

Inasmuch as the value of the \$2,300.00 minimum fee plus the sanitary sewer easement being conveyed to the City is equivalent to the value of the prescriptive sanitary sewer easement being abandoned and sold, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10-foot-wide prescriptive sanitary sewer easement, in exchange for conveyance to the City of a relocated 10-foot-wide sanitary sewer easement, both located in Lot 6, Block 47 of the Meineke Addition, out of the Obedience Smith Survey, A-696.

Fiscal Note:

"Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies."

DocuSigned by:
 8/29/2023
A93C410B72B3453
Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Amount and Source of Funding:

Amount and Source of Funding
REVENUE
Fund 8300
Water and Sewer Operating Fund

Contact Information:

Addie L. Jackson Esq.
Assistant Director- Real Estate Services
832-395-3164

ATTACHMENTS:

Description	Type
AERIAL MAP	Backup Material
UTILITY MAP	Backup Material
COUNCIL DISTRICT MAP	Backup Material
Attachment A	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/19/2023

District C

Item Creation Date: 8/10/2023

HPW20GRG10166/ABANDONMENT AND SALE OF A UTILITY EASEMENT WITHIN BLOCK 3 OF THE AVON PLACE ADDITION/SY23-015

Agenda Item#: 37.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 3-foot-wide utility easement, out of Lot 1, Block 3 Avon Place, situated in the Obedience Smith Survey, Abstract Number 696, Harris County, Texas; abandoning said utility easement to Iain Kennedy and Elizabeth Sanchez Kennedy, the abutting property owners, in consideration of their cash payment to the City in the amount of \$6,888.00, and other good and valuable consideration - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 24 on Agenda of September 13, 2023

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey. **Parcel SY23-015**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey, in exchange for a consideration of \$6,888.00. **Parcel SY23-015**

SPECIFIC EXPLANATION:

Iain Kennedy and Elizabeth Sanchez Kennedy, the underlying property owner, requested the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey. The applicant plans to build an addition to their current home over the existing easement. The Joint Referral Committee reviewed and approved the request.

Iain Kennedy and Elizabeth Sanchez Kennedy have completed the transaction requirements, have accepted the City's offer and have rendered payment in full.

The City will abandon and sell to Iain Kennedy and Elizabeth Sanchez Kennedy:

Parcel SY23-015

145 square feet utility easement: \$6,888.00
(R)
Valued at \$95.00 per square foot x 50%

TOTAL ABANDONMENT AND SALE \$6,888.00

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement, within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey, in exchange for a consideration of \$6,888.00.

Fiscal Note:

“Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.”

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Amount and Source of Funding:

REVENUE
Fund 1000
General Fund

Contact Information:

Addie L. Jackson, Esq.
Assistant Director
Real Estate Services
832-395-3164

ATTACHMENTS:

Description

Signed coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 8/10/2023

HPW20GRG10166/ABANDONMENT AND SALE OF A UTILITY EASEMENT WITHIN
BLOCK 3 OF THE AVON PLACE ADDITION/SY23-015

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey. **Parcel SY23-015**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey, in exchange for a consideration of \$6,888.00. **Parcel SY23-015**

SPECIFIC EXPLANATION:

Iain Kennedy and Elizabeth Sanchez Kennedy, the underlying property owner, requested the abandonment and sale of a 3-foot-wide utility easement within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey. The applicant plans to build an addition to their current home over the existing easement. The Joint Referral Committee reviewed and approved the request.

Iain Kennedy and Elizabeth Sanchez Kennedy have completed the transaction requirements, have accepted the City's offer and have rendered payment in full.

The City will abandon and sell to Iain Kennedy and Elizabeth Sanchez Kennedy:

Parcel SY23-015

145 square feet utility easement:

\$6,888.00 (R)

Valued at \$95.00 per square foot x 50%

TOTAL ABANDONMENT AND SALE

\$6,888.00

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 3-foot-wide utility easement, within Lot 1, Block 3, out of the Avon Place Addition, out of the Obedience Smith Survey, in exchange for a consideration of \$6,888.00.

Fiscal Note:

"Revenue for this item is included in the FY2024 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies."

DocuSigned by:

 8/30/2023

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Amount and Source of Funding:

REVENUE

Fund 1000

General Fund

Contact Information:

Addie L. Jackson, Esq.

Assistant Director

Real Estate Services

832-395-3164

ATTACHMENTS:

Description	Type
AERIAL MAP	Backup Material
UTILITY MAP	Backup Material
COUNCIL DISTRICT MAP	Backup Material
Attachment A	Financial Information