

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

May 2 & 3, 2023

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Mary Nan Huffman  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

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To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level **by 3:00 pm the Monday before Public Session.**

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, May 2, 2023 - 1:30 PM**  
**City Hall - In Person Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Castex-Tatum**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**SP05-02-2023**

**RECESS**

**RECONVENE**

**WEDNESDAY - May 3, 2023 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 32**

**MISCELLANEOUS - NUMBERS 1 through 8**

1. REQUEST from Mayor for confirmation of the appointment of the following individuals to the **INDEPENDENT POLICE OVERSIGHT BOARD**:
  - Member – **FREDRICK (FRED) MAXIE**, for a term to expire January 31, 2024
  - Member – **RACHAEL HAAS**, for a term to expire January 31, 2024
  - Member – **RANDY ABRAMS**, for a term to expire January 31, 2025
  - Member – **COURTNEY JACOBS CHANCE**, for a term to expire January 31, 2025
  - Panel Chair – **RHUJU VASAVADA**, for a term to expire January 31, 2025
  - Member – **FLORENCE T. CHEN**, for a term to expire January 31, 2025

Member – **WALTER TAEYONG LAWSON**, for a term to expire  
January 31, 2025

2. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE (TIRZ NO. 7)**:
  - Position One - **ALGENITA SCOTT DAVIS**, reappointment, for a term to expire 5/6/2025, and to serve as Chair for a term ending 12/31/2023
  - Position Two - **HEXSER J. HOLLIDAY II**, reappointment for a term to expire 5/6/2024
  - Position Three - **ZINETTA A. BURNEY**, reappointment, for a term to expire 5/6/2025
  - Position Four - **BRIAN G. SMITH**, reappointment, for a term to expire 5/6/2024
  - Position Five - **LAUREN HALLER FONTAINE**, reappointment, for a term to expire 5/6/2025
  - Position Seven - **MICHAEL R. WILLIAMS**, appointment, for a term to expire 5/6/2025
3. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY**:
  - Position One - **ALGENITA SCOTT DAVIS**, reappointment, for a term to expire 5/6/2025, and  
to serve as Chair for a term ending 12/31/2023
  - Position Two - **HEXSER J. HOLLIDAY II**, reappointment, for a term to expire 5/6/2024
  - Position Three - **ZINETTA A. BURNEY**, reappointment, for a term to expire 5/6/2025
  - Position Four - **BRIAN G. SMITH**, reappointment, for a term to expire 5/6/2024
  - Position Five - **LAUREN HALLER FONTAINE**, reappointment, for a term to expire 5/6/2025
  - Position Seven - **MICHAEL R. WILLIAMS**, appointment, for a term to expire 5/6/2025
4. REQUEST from Mayor for confirmation of the reappointment of **MICHAEL A. ROA** to Position Three of the **REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS, BOARD OF DIRECTORS**, for a term to expire December 31, 2024
5. REQUEST from Mayor for confirmation of the reappointment of **MICHAEL A. ROA** to Position Three of the **ST. GEORGE PLACE REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**, for a term to expire December 31, 2024
6. REQUEST from Mayor for confirmation of the appointment of **J. RANDALL POWERS (HISD Representative)** to Position Eight of the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER SIXTEEN**, for a term to expire July 6, 2024
7. REQUEST from Mayor for confirmation of the appointment of **J. RANDALL POWERS (HISD Representative)** to Position Eight of the **BOARD OF**

**DIRECTORS OF THE UPTOWN REDEVELOPMENT AUTHORITY**, for a term to expire July 6, 2024

8. RECOMMENDATION from Director Office of Business Opportunity & Director of the Houston Airport System to set Disadvantaged Business Enterprise goals for DOT/FAA contracts for the period October 1, 2023 through September 30, 2025 in compliance with DBE Ordinance 99-893 and DOT/FAA mandated requirements as reflected in 49 CFR, Part 26

**ACCEPT WORK - NUMBER 9**

9. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,034,897.28 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sewer Stoppage Cleaning and Television Inspection IV (WW5100-04) - 1.43% under the original contract amount

**PURCHASING AND TABULATION OF BIDS - NUMBERS 10 through 17**

10. **U.S. BANK NATIONAL ASSOCIATION** for fuel cards and related services through Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department - 1 year - \$5,166,494.41 - Fleet Management Fund
11. **AMEND COUNCIL MOTION NO. 2018-0616**, passed 11/28/2018, to increase the spending authority to **SIEMENS INDUSTRY, INC.** for water meters and water meter replacement parts for Houston Public Works - \$575,135.75 - Enterprise Fund
12. **WAUKESHA-PEARCE INDUSTRIES, LLC** for the purchase of a Generator through the Cooperative Purchasing Agreement with Buyboard for Houston Public Works - \$159,670.00 - Enterprise Fund
13. **DENALI WATER SOLUTIONS, LLC** to approve final payment for emergency sludge processing for Houston Public Works - \$172,214.37 - Enterprise Fund - **DISTRICT D - EVANS-SHABAZZ** and **DISTRICT E – MARTIN**
14. **MIDDLETON & BROWN, LLC** for Spending Authority for emergency waterline inspection services for Houston Public Works - \$1,647,000.00 - Enterprise Fund
15. **PLANET CELLULAR, INC.** for the purchase of ratchet load binders for Houston Public Works - \$4,881.00 - Stormwater Fund
16. **PATRICIA TECH SUPPLY AND SERVICE** for the purchase of aluminum signal brackets - \$3,775.00 - Special Revenue Fund
17. **TRANTEX TRANSPORTATION PRODUCTS** through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) for Houston Public Works - \$43,056.00 - Special Revenue Fund

**RESOLUTIONS - NUMBERS 18 through 20**



18. RESOLUTION of the City Council adopting the Fiscal Year 2024 (July 1, 2023 through June 30, 2024) Budget Schedule for the City Budgets
19. RESOLUTION approving and authorizing nomination of **ATILAR PHARMA CORPORATION**, located at 16416 Northchase Drive, Houston, Texas, to the Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project - **DISTRICT B - JACKSON**
20. RESOLUTION approving and authorizing nomination of **DNOW, LP**, located at 7402 N. Eldridge Parkway, Houston, Texas, to the Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project

#### **ORDINANCES - NUMBERS 21 through 32**

21. ORDINANCE approving and authorizing submission of the Action Plan for Disaster Recovery 2021 Winter Storm to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including a Community Development Block Grant - Disaster Recovery 2021 Application and Budget for the CDBG-DR21 Grant in the amount of \$50,095,000.00; to accept funds from the aforementioned Grant, if awarded
22. ORDINANCE approving and authorizing a Binding Memorandum of Agreement between **TEXAS SOUTHERN UNIVERSITY** and City of Houston regarding the development and leasing of an Aviation Education Facility at Ellington Airport - 5 Years - **DISTRICT E - MARTIN**
23. ORDINANCE appropriating \$5,433,227.50 out of Airports Renewal and Replacement Fund, awarding Construction Contract to **FMG CONSTRUCTION GROUP, LLC** for the HOU Restroom Renovations Phase 2 Project at William P. Hobby Airport (HOU) (Project No. 209A); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing, and contingencies relating to the HOU Restroom Renovations Phase 2 Project financed by the Airports Renewal and Replacement Fund - **DISTRICT I - GALLEGOS**
24. ORDINANCE approving and authorizing first amendment to Contract No. 46000174 between City of Houston and **GEO-TECHNOLOGY RESEARCH INSTITUTE** (Approved by Ordinance 2022-779) to engage Houston Advanced Research Center for assistance with implementation of City of Houston's Climate Action Plan and the Resilient Houston Plan for the Office of Resilience and Sustainability of the Administration and Regulatory Affairs Department
25. ORDINANCE de-appropriating \$15,000.00 out of the Construction Manager at Risk Contract with **SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC** (Approved by Ordinance No. 2016-783); and appropriating \$15,000.00 out of General Improvement Consolidated Construction Fund to the Task Order and Job Order Contracting Program for Professional Engineering

Services for the City Hall Annex Electrical Switchgear Project - **DISTRICT I - GALLEGOS**

26. ORDINANCE amending Ordinance No. 2022-503 (Passed on June 22, 2022) to increase the maximum contract amount for contract between City of Houston and **MPACT STRATEGIC CONSULTING, LLC** for Staff Augmentation for Contract Compliance Monitoring Services for Construction Contracts for the Office of Business Opportunity - \$338,400.00 - General Fund
27. ORDINANCE amending Ordinance No. 2022-504 (Passed on June 22, 2022) to increase the maximum contract amount for contract between City of Houston and **HILLDAY PUBLIC RELATIONS** for Staff Augmentation for Contract Compliance Monitoring Services for Non-Construction Projects for the Office of Business Opportunity - \$452,808.00 - General Fund
28. ORDINANCE consenting to the addition of 81.53 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 495**, for inclusion in the district
29. ORDINANCE approving and authorizing first amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as Approved by Ordinance No. 2022-0882)
30. ORDINANCE awarding contract to **TIKON GROUP INC** for Concrete and Asphalt Restoration; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to testing services relating to construction financed by the Water & Sewer System Operating Fund
31. ORDINANCE appropriating \$2,107,698.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP cost recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund and Sewer System Consolidated Construction Fund (4277-123)
32. ORDINANCE appropriating \$2,737,627.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-125)

**END OF CONSENT AGENDA**

## **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

### **MATTERS HELD - NUMBER 33**

33. MOTION by Council Member Castex-Tatum/Seconded by Council Member Thomas to adopt recommendation from Chief Procurement Officer to award to **OMEGA ENGINEERS, INC** for approval of spending authority in an amount not to exceed \$876,000.00 for Emergency Waterline Inspection Services for Houston Public Works - Enterprise Fund  
**TAGGED BY COUNCIL MEMBER KUBOSH**  
This was Item 8 on Agenda of April 26, 2023.

### **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Pollard first**

#### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

Item Creation Date:

SP05-02-2023

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP05-02-2023	Signed Cover sheet

**CITY COUNCIL CHAMBER – CITY HALL 2<sup>nd</sup> FLOOR - TUESDAY  
MAY 2, 2023 – 2:00 PM**

**AGENDA**

3 MIN

3 MIN

3 MIN

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

3 MIN

3 MIN

3 MIN

DAVID CONTRERAS – 8007 Green Lawn Dr. – 77088 – 281-857-2766 – Hispanic History Collections

JOHN HUMPREY – 10926 Carlton Dr. – 77047 – 713-454-2513 – Medical separation from City of Houston/Solid Waste Department

JOSE URRUTIA – 7939 Sarita St., Apt. 35 – 77012 - 281-804-9978 – Response from BARC regarding three dogs from 7924 Glover St. – **NEEDS SPANISH TRANSLATION**

RYAN HIDALGO – No Address – No Phone – No subject given

LAURA GALLIER – 1221 Waverly St. – 77008 – 281-460-7197 – Police accountability

SCOTT CARTER – 4722 Braesvalley Dr. – 77096 – 713-484-9655 – Street lighting and City of Houston

VIVIAN WILHITE – 1210 W. Sycamore Rd. – Fresno, TX – 77545 – 713-291-4955 – Water utility services

REBECCA McILWAIN – 2524 Lamar St. – 77003 – 512-413-2302 – Drainage

WILLARD WILSON – 5719 Dolores St., Apt. 5 – 77057 - 713-320-8202 – 4995 Jensen Dr.

**PREVIOUS**

1 MIN

1 MIN

1 MIN

RHONDA BURNETT – 2222 Riverside Dr. – 77074 – 281-302-8253 – Continuation on previous subject/Human experimentation

ILY MONTOYA-RIVAS – 18714 Jodywood Dr. – Humble, TX – 77346 – 832-795-6272 – Airport issues

DAVID SHERMAN – 1022 Heights Blvd. – 77008-6914 – No Phone - No subject given

MARIAN WRIGHT – 709 Bayland Ave. – 77009 – 713-899-7439 – Livable places

JOAN SPENCE – 20514 Humble Brook Dr. – Humble, TX – 77338 – 832-908-2836 – Immigrants

LORRINE ADAMORE – 1401 Redford St., Apt. 1205B – 77034 – 346-349-5573 – Harris County public corruption



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/17/2023

MYR ~ 2023 Houston Independent Police Oversight Board  
(IPOB) Appts. ltr. 4-17-2023

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment of the following individuals to the **INDEPENDENT POLICE OVERSIGHT BOARD:**

- Member – **FREDRICK (FRED) MAXIE**, for a term to expire January 31, 2024
- Member – **RACHAEL HAAS**, for a term to expire January 31, 2024
- Member – **RANDY ABRAMS**, for a term to expire January 31, 2025
- Member – **COURTNEY JACOCKS CHANCE**, for a term to expire January 31, 2025
- Panel Chair – **RHUJU VASAVADA**, for a term to expire January 31, 2025
- Member – **FLORENCE T. CHEN**, for a term to expire January 31, 2025
- Member – **WALTER TAEYONG LAWSON**, for a term to expire January 31, 2025

### **Background:**

April 14, 2023

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston Revised Executive Order 1-5, I am appointing the following individuals to the Independent Police Oversight Board (IPOB), subject to City Council confirmation:

Fredrick (Fred) Maxie, appointment as member, for a term to expire January 31, 2024;  
Rachael Haas, appointment as member, for a term to expire January 31, 2024;  
Randy Abrams, appointment as member, for a term to expire January 31, 2025  
Courtney Jacocks, appointment as member, for a term to expire January 31, 2025;  
Rhuju Vasavada, appointment as panel chair, for a term to expire January 31, 2025;  
Florence T. Chen, appointment as member, for a term to expire January 31, 2025; and  
Walter Taeyong Lawson, appointment as member, for a term to expire January 31, 2025.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/13/2023

MYR ~ 2023 TIRZ # 7 ReAppts. ltr. 4-13-2023

Agenda Item#: 2.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE (TIRZ NO. 7)**:

Position One - **ALGENITA SCOTT DAVIS**, reappointment, for a term to expire 5/6/2025, and to serve as Chair for a term ending 12/31/2023

Position Two - **HEXSER J. HOLLIDAY II**, reappointment for a term to expire 5/6/2024

Position Three - **ZINETTA A. BURNEY**, reappointment, for a term to expire 5/6/2025

Position Four - **BRIAN G. SMITH**, reappointment, for a term to expire 5/6/2024

Position Five - **LAUREN HALLER FONTAINE**, reappointment, for a term to expire 5/6/2025

Position Seven - **MICHAEL R. WILLIAMS**, appointment, for a term to expire 5/6/2025

### **Background:**

March 29, 2023

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance Nos. 97-478, 97-565, 99-914 and 99-1069 and Resolution No. 98-28, I am appointing or reappointing the following individuals to both Boards of Directors of the Old Spanish Trail/Almeda Corridors Zone (TIRZ No. 7) and the Old Spanish Trail/Almeda Corridors Redevelopment Authority, subject to City Council confirmation:

Algenita Scott Davis, reappointment to Position One, for a term to expire May 6, 2025, and to serve as Chair for a term ending December 31, 2023;

Hexser J. Holliday II, reappointment to Position Two, for a term to expire May 6, 2024;

Zinetta A. Burney, reappointment to Position Three, for a term to expire May 6, 2025;

Brian G. Smith, reappointment to Position Four, for a term to expire May 6, 2024;

Lauren Haller Fontaine, reappointment to Position Five, for a term to expire May 6, 2025;  
and

Michael R. Williams, appointment to Position Seven, for a term to expire May 6, 2025.



Pursuant to the bylaws of the Old Spanish Trail/Alameda Corridors Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/13/2023

MYR ~ 2023 Old Spanish Trail/Almeda Corridors  
Redevelopment Authority ReAppts. ltr. 4-13-2023

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY**:

Position One - **ALGENITA SCOTT DAVIS**, reappointment, for a term to expire 5/6/2025,  
and

to serve as Chair for a term ending 12/31/2023

Position Two - **HEXSER J. HOLLIDAY II**, reappointment, for a term to expire 5/6/2024

Position Three - **ZINETTAA. BURNEY**, reappointment, for a term to expire 5/6/2025

Position Four - **BRIAN G. SMITH**, reappointment, for a term to expire 5/6/2024

Position Five - **LAUREN HALLER FONTAINE**, reappointment, for a term to expire  
5/6/2025

Position Seven - **MICHAEL R. WILLIAMS**, appointment, for a term to expire 5/6/2025

### **Background:**

March 29, 2023

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance Nos. 97-478, 97-565, 99-914 and 99-1069 and Resolution No. 98-28, I am appointing or reappointing the following individuals to both Boards of Directors of the Old Spanish Trail/Almeda Corridors Zone (TIRZ No. 7) and the Old Spanish Trail/Almeda Corridors Redevelopment Authority, subject to City Council confirmation:

Algenita Scott Davis, reappointment to Position One, for a term to expire May 6, 2025, and  
to serve as Chair for a term ending December 31, 2023;

Hexser J. Holliday II, reappointment to Position Two, for a term to expire May 6, 2024;

Zinetta A. Burney, reappointment to Position Three, for a term to expire May 6, 2025;

Brian G. Smith, reappointment to Position Four, for a term to expire May 6, 2024;

Lauren Haller Fontaine, reappointment to Position Five, for a term to expire May 6, 2025;  
and  
Michael R. Williams, appointment to Position Seven, for a term to expire May 6, 2025.

Pursuant to the bylaws of the Old Spanish Trail/Alameda Corridors Redevelopment Authority (“Authority”), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/17/2023

MYR ~ 2023 TIRZ #1 HISD ReAppt. ltr. 4-17-2023

Agenda Item#: 4.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of **MICHAEL A. ROA** to Position Three of the **REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS, BOARD OF DIRECTORS**, for a term to expire December 31, 2024

### **Background:**

April 14, 2023

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 90-1452 I am nominating the following individual for reappointment to the Reinvestment Zone Number One, City of Houston, Texas, Board of Directors, subject to Council confirmation:

Michael A. Roa, reappointment to Position Three, for a term to expire December 31, 2024.

Pursuant to the bylaws of the St. George Place Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/17/2023

MYR ~ 2023 St. George Place RA ReAppt. ltr. 4-17-2023

Agenda Item#: 5.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of **MICHAEL A. ROA** to Position Three of the **ST. GEORGE PLACE REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**, for a term to expire December 31, 2024

### **Background:**

April 14, 2023

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 90-1452 I am nominating the following individual for reappointment to the Reinvestment Zone Number One, City of Houston, Texas, Board of Directors, subject to Council confirmation:

Michael A. Roa, reappointment to Position Three, for a term to expire December 31, 2024.

Pursuant to the bylaws of the St. George Place Redevelopment Authority ("Authority"), appointment of the director to the Board of Directors of this Zone will also constitute appointment of the same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner  
Mayor

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/17/2023

MYR ~ 2023 TIRZ # 16 Appt. ltr. 4-17-2023

Agenda Item#: 6.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment of **J. RANDALL POWERS (HISD Representative)** to Position Eight of the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER SIXTEEN**, for a term to expire July 6, 2024

### **Background:**

April 14, 2023

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 99-709, and Resolution No. 1999-66, I am appointing the following individuals to the Board of Directors of the Uptown Development Authority ("Authority"), subject to City Council confirmation:

J. Randall Powers, (HISD Representative) appointment to Position Eight for a term to expire July 6, 2024.

Pursuant to Article II of the Bylaws of the Authority adopted December 1, 1999 by Ordinance No. 1999-66, the term of each Director of the Authority is coterminous with the term for such Director's corresponding position on the Board of Directors of Reinvestment Zone Number Sixteen, as established by Ordinance No. 1999-709, may be amended from time to time.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor



**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/17/2023

MYR ~ 2023 Uptown Development Authority Appt. ltr. 4-17-2023

Agenda Item#: 7.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment of **J. RANDALL POWERS (HISD Representative)** to Position Eight of the **BOARD OF DIRECTORS OF THE UPTOWN REDEVELOPMENT AUTHORITY**, for a term to expire July 6, 2024

### **Background:**

April 14, 2023

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas, Ordinance No. 99-709, and Resolution No. 1999-66, I am appointing the following individuals to the Board of Directors of the Uptown Development Authority ("Authority"), subject to City Council confirmation:

J. Randall Powers, (HISD Representative) appointment to Position Eight for a term to expire July 6, 2024.

Pursuant to Article II of the Bylaws of the Authority adopted December 1, 1999 by Ordinance No. 1999-66, the term of each Director of the Authority is coterminous with the term for such Director's corresponding position on the Board of Directors of Reinvestment Zone Number Sixteen, as established by Ordinance No. 1999-709, may be amended from time to time.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/25/2023

OBO - FFY 2023 - 2025 Disadvantaged Business  
Enterprise Program Goals

Agenda Item#: 8.

### **Summary:**

RECOMMENDATION from Director Office of Business Opportunity & Director of the Houston Airport System to set Disadvantaged Business Enterprise goals for DOT/FAA contracts for the period October 1, 2023 through September 30, 2025 in compliance with DBE Ordinance 99-893 and DOT/FAA mandated requirements as reflected in 49 CFR, Part 26

### **Background:**

Effective March 4, 1999, the United States Department of Transportation adopted a final Rule implementing changes to 49 Code of Federal Regulations, Part 26, which mandated new requirements for participation of Disadvantaged Business Enterprises in U.S. DOT-assisted contracts, for Houston Airport System projects, and if applicable, Houston Public Works projects. Substantial changes in federal regulations required enactment of Ordinance 99-893 to comply with the revised federal requirements for U.S. DOT-assisted contracts. The City is not eligible to receive U.S. DOT financial assistance unless it is in compliance with these federal regulations.

Changes in the Code of Federal Regulations, adopted in February 2010, required all recipients who will award prime contracts valuing more than \$250,000 in federal funds to establish a Disadvantaged Business Enterprise Plan and set Triennial Goals for federally assisted projects. In 2019, City Council approved the City's FFY 2020 – 2022 DBE overall contract Goals.

The Office of Business Opportunity, in cooperation with the Houston Airport System, have analyzed the relevant criteria required by federal authorities, and set an overall DBE Goal of 35% for George Bush Intercontinental Airport and 34% for William P. Hobby Airport for FFY 2023 – 2025 subject to the approval of U.S. DOT/FAA. The federal criteria and the proposed Goals were presented to the Economic Development Council Committee on April 19, 2023. OBO and HAS recommends adoption of the Motion for the referenced DBE Goals in order to comply with federal requirements.

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Marsha E. Murray, Office of Business Opportunity Director

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Mario C. Diaz, Houston Airport System Director

**Prior Council Action:**

Motion 2019-586

**Contact Information:**

Marsha E. Murray, Director  
Office of Business Opportunity  
832-393-0615

Kellie Irving, Deputy Assistant Director  
Houston Airport System's Office of Business Opportunity  
281-233-7833

Mario C. Diaz, Director  
Houston Airport System  
281-233-1877

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/25/2023

OBO - FFY 2023 - 2025 Disadvantaged Business Enterprise Program Goals

Agenda Item#: 8.

### **Summary:**

RECOMMENDATION from Director Office of Business Opportunity & Director of the Houston Airport System to set Disadvantaged Business Enterprise goals for DOT/FAA contracts for the period October 1, 2023 through September 30, 2025 in compliance with DBE Ordinance 99-893 and DOT/FAA mandated requirements as reflected in 49 CFR, Part 26

### **Background:**

Effective March 4, 1999, the United States Department of Transportation adopted a final Rule implementing changes to 49 Code of Federal Regulations, Part 26, which mandated new requirements for participation of Disadvantaged Business Enterprises in U.S. DOT-assisted contracts, for Houston Airport System projects, and if applicable, Houston Public Works projects. Substantial changes in federal regulations required enactment of Ordinance 99-893 to comply with the revised federal requirements for U.S. DOT-assisted contracts. The City is not eligible to receive U.S. DOT financial assistance unless it is in compliance with these federal regulations.

Changes in the Code of Federal Regulations, adopted in February 2010, required all recipients who will award prime contracts valuing more than \$250,000 in federal funds to establish a Disadvantaged Business Enterprise Plan and set Triennial Goals for federally assisted projects. In 2019, City Council approved the City's FFY 2020 – 2022 DBE overall contract Goals.

The Office of Business Opportunity, in cooperation with the Houston Airport System, have analyzed the relevant criteria required by federal authorities, and set an overall DBE Goal of 35% for George Bush Intercontinental Airport and 34% for William P. Hobby Airport for FFY 2023 – 2025 subject to the approval of U.S. DOT/FAA. The federal criteria and the proposed Goals were presented to the Economic Development Council Committee on April 19, 2023. OBO and HAS recommends adoption of the Motion for the referenced DBE Goals in order to comply with federal requirements.

DocuSigned by:

*Marsha Murray*

Marsha E. Murray, Office of Business Opportunity Director  
4/27/2023

Mario C. Diaz, Houston Airport System Director

### **Prior Council Action:**

Motion 2019-586

### **Contact Information:**

Marsha E. Murray, Director  
Office of Business Opportunity  
832-393-0615

Kellie Irving, Deputy Assistant Director  
Houston Airport System's Office of Business Opportunity  
281-233-7833

Mario C. Diaz, Director  
Houston Airport System  
281-233-1877

### **ATTACHMENTS:**

Description	Type
Prior Council Action - Motion 2019-586	Backup Material
Prior Council Action - Ordinance 99-893	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/5/2023

HPW - 20WWO1050 Accept Work/Specialized  
Maintenance Services, Inc.

Agenda Item#: 9.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,034,897.28 and acceptance of work on contract with **SPECIALIZED MAINTENANCE SERVICES, INC** for Sewer Stoppage Cleaning and Television Inspection IV (WW5100-04) - 1.43% under the original contract amount

### **Background:**

**SUBJECT:** Accept Work for Sewer Stoppage Cleaning and Television Inspection IV.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$3,034,897.28 or 1.43% under the original contract amount, accept the work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was required to provide sewer stoppage cleaning and television inspection of sanitary sewers throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sewer stoppage cleaning and television inspection. The project was awarded to Specialized Maintenance Services, Inc. with 730 calendar days allowed for construction and an original contract amount of \$3,078,845.52.

**LOCATION:** The projects are located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The contractor, Specialized Maintenance Services, Inc., has completed the work under the subject contract. The project was completed beyond the established completion date with an additional 365 days approved by Change Order No. 1. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$3,034,897.28, a decrease of \$43,948.24 or 1.43% under the original contract amount. The decrease cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised and approved M/WBE contract goals for this project was 17% MBE and 7% WBE (24% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 0% MBE, 22.11% WBE, and 13.61% SBE (35.72% total). The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated

Satisfactory for the following reasons: The Prime utilized all goal credit subcontractors and exceeded the overall goal. One MBE firm that was selected as part of the original participation plan was reclassified as a firm to count towards SBE participation in 2016, after council award, as a result of the Kossman Contracting vs. City of Houston lawsuit which resulted in Native American-owned firms not being allowed to count towards MBE goal-credit on City construction contracts. For the reasons listed, the Contractor's performance meets the intent and spirit of the City's MWSBE program.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-MA1000-0006-4  
File No. WW5100-04

**Prior Council Action:**

Ordinance No. 2016-0475, dated 06-15-2016

**Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$3,232,787.81 from Fund No. 8300 – Water and Sewer System Operating Fund.

**Contact Information:**

Greg Eyerly  
Senior Assistant Director, Houston Water  
Phone: (832) 395-4979

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Council District Map  
Location List

**Type**

Signed Cover sheet  
Backup Material  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/5/2023

HPW - 20WWO1050 Accept Work/Specialized Maintenance Services, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Sewer Stoppage Cleaning and Television Inspection IV.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final contract amount of \$3,034,897.28 or 1.43% under the original contract amount, accept the work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was required to provide sewer stoppage cleaning and television inspection of sanitary sewers throughout the City.

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DocuSigned by:

 4/21/2023

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-MA1000-0006-4

File No. WW5100-04

### **Prior Council Action:**

Ordinance No. 2016-0475, dated 06-15-2016

### **Amount and Source of Funding:**

No additional funding required.

Original appropriation of \$3,232,787.81 from Fund No. 8300 – Water and Sewer System Operating Fund.

### **Contact Information:**

Greg Eyerly

Senior Assistant Director, Houston Water

Phone: (832) 395-4979

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Location List	Backup Material
OBO Documents	Backup Material
Prior Council Action	Backup Material
Ownership Information Form & Tax Report	Backup Material
Change Order No. 1	Backup Material
Final Estimate	Backup Material

# City of Houston Council Districts

## DISTRICT

- A - AMY PECK
- B - TARSHA JACKSON
- C - ABBIE KAMIN
- D - CAROLYN EVANS-SHABAZZ
- E - DAVID MARTIN
- F - TIFFANY D. THOMAS
- G - MARY NAN HUFFMAN
- H - KARLA CISNEROS
- I - ROBERT GALLEGOS
- J - EDWARD POLLARD
- K - MARTHA CASTEX-TATUM

AT LARGE POSITION 1: MIKE KNOX

AT LARGE POSITION 2: DAVID ROBINSON

AT LARGE POSITION 3: MICHAEL KUBOSH

AT LARGE POSITION 4: LETITIA PLUMMER

AT LARGE POSITION 5: SALLIE ALCORN

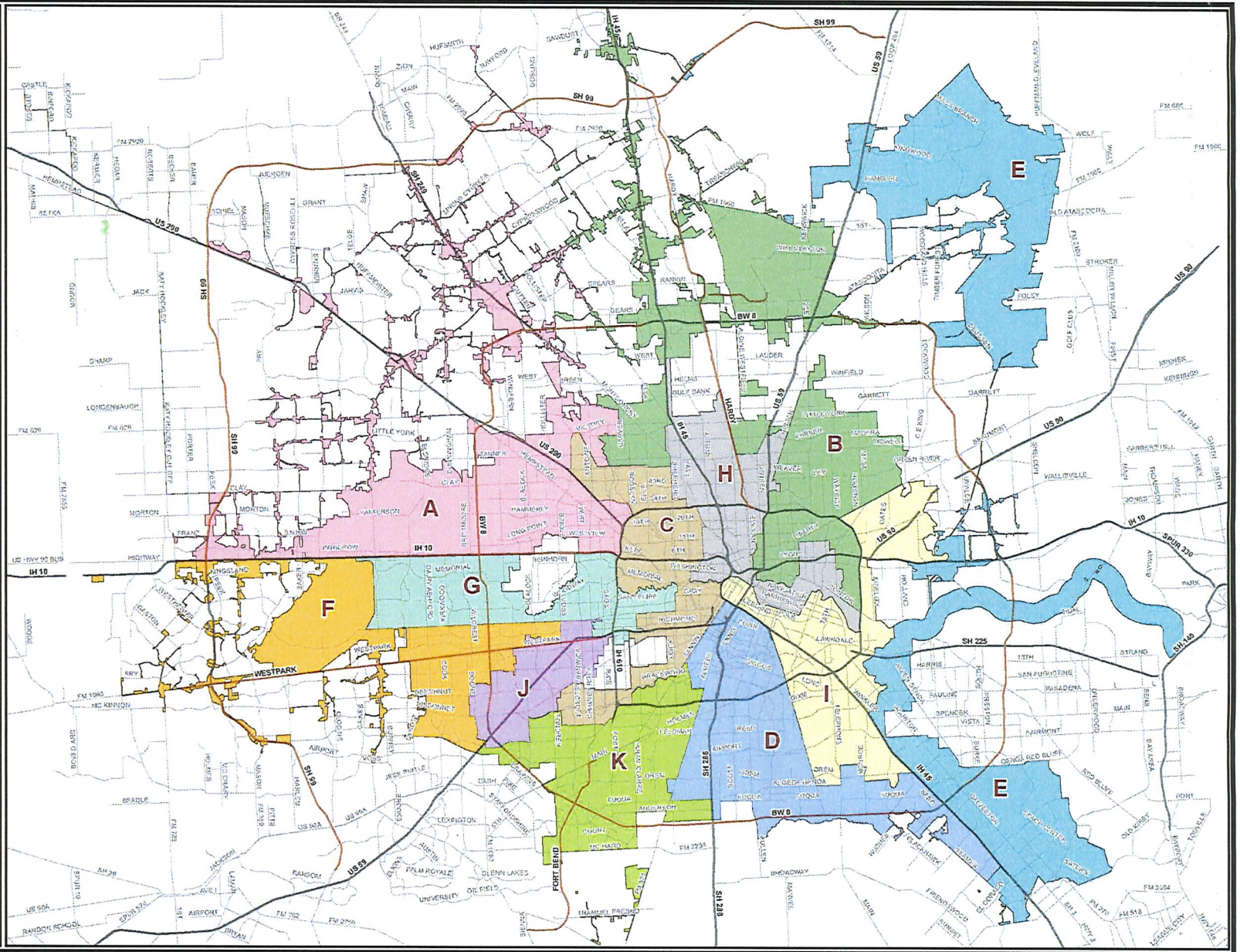
Source: COHGIS  
Date: Jan 2022  
Reference: pj20952

0 4.25 Miles

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



**Sewer Stoppage Cleaning and Television Inspection IV**  
**WBS No. R-MA1000-0006-4**  
**File No. WW5100-04**

WW 5100-04		Sewer Stoppage Cleaning and Television Inspection IV
WBS No. R-MA1000-0006-4		Specialized Maintenance Services, Inc.
<u>WO No.</u>	<u>LINE SEGMENT</u>	<u>Council District</u>
4565	NW169053 NW169052	A
4565	NW169053 NW169052	A
4977	IA067010 IA067009	A
4977	IA067010 IA067009	A
5085	WW001229 WW001229A	A
5085	WW001229 WW001229A	A
5221	NW155043 NW155002	A
5317	NW162065 NW162066	A
5317	NW162064 NW162065	A
5327	A033027A A033027	A
5435	NW143140 NW143139	A
5435	NW143141 NW143140	A
5435	NW143139 NW143138	A
5435	NW143138 NW143137	A
5435	NW143137 NW143136	A
5435	NW143136 NW143003	A
5441	NW161001 NW161002	A
5441	NW161002 NW161004	A
5454	WO135060 WO135064	A
5454	WO135059 WO135060	A
5454	WO135059 WO135060	A
5454	WO135060 WO135064	A
5458	NW147031 NW147030	A
5458	NW147032 NW147031	A
5458	NW147033 NW147032	A
5458	NW147030 NW147030A	A
5468	NW143018 NW143019	A
5468	NW143018A NW143018	A
5468	NW143019 NW143020	A
5468	NW143020 NW143021	A
5469	SB2025039 SB2025038	A
5469	SB2025040 SB2025039	A
5470	WW001045 WW001047	A
5470	WW001040 WW001045	A
5471	NW176110 NW176111	A
5471	NW176109 NW176110	A
5535	WD046003 WD046002	A
5536	WD048036 WD048037	A
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5536	WD048037 WD048039	A
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5539	IA016088 IA016089	A
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5546	WD045032 WD045033	A
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5547	IA019074 IA019076	A
5547	IA019073 IA019074	A
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5548	NW172079A NW172078	A
5548	NW172077 NW172078	A
5549	NW172051 NW172052	A
5549	NW172052 NW172053	A
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5569	IA009017 IA009016	A
5569	IA009018 IA009017	A
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5664	WO127011 WO127021	A
5665	WO126033 WO126034	A
5665	WO126035 WO126035	A
5665	WO126034 WO126035	A
5665	WO126019 WO126033	A
5667	WD055022 WD055023	A
5667	WD055023 WD055024	A
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5698	IA006023 IA006022	A
5698	IA006026 IA006025	A
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5699	WD063024 WD063022	A
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5699	WD063021 WD063020	A
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5716	NW137155 NW137154	A
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5719	ICU01009A	A
5719	ICU01009A	A
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5772	NW151008 NW151007	A
5772	NW151007 NW151006	A
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5051	FB026164 FB026163	B
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5052	RE003059 RE003058	B



5052	RE003059 RE003058	B
5052	RE003059 RE003058	B
5052	RE003059 RE003058	B
5052	RE003059 RE003058	B
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5052	RE003059 RE003058	B
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5309	TW001080 TW001095	B
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5318	PA003059 PA003046	B
5318	PA003060 PA003059	B
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5332	IB029056 IB029053	B
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5409	II084066 II084067	B
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5450	II106008 II106005	B
5450	II106008 II106005	B
5453	FB010063 FB010035	B
5453	FB010064A FB010063	B
5453	FB010064 FB010064A	B
5453	FB010063 FB010062	B
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5455	EO010043 EO010043A	B
5455	EO010043 EO010043A	B
5455	EO010044 EO010043	B

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5457	NW157053 NW157052	B
5457	NW157052 NW157051	B
5457	NW157051 NW157048	B
5457	NW157042 NW157041	B
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5457	NW157044 NW157043	B
5457	NW157054 NW157053	B
5457	NW157046 NW157045	B
5457	NW157047 NW157046	B
5457	NW157048 NW157047	B
5457	NW157048 NW157049	B
5457	NW157049 NW157050	B
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5461	IV118088 IV118088A	B
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5462	IV118082 IV118083	B
5462	IV118079 IV1181164	B
5462	IV118164 IV118082	B
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5697	IB020005 II005023	B
5697	II006057 II006054	B
5697	IB020007 II005046	B
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5707	II083067 II083066	B
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5713	FB006067 FB006066	B
5713	FB006071 FB006066	B
5713	FB006072 FB006071	B
5713	FB006073 FB006072	B
5713	FB006074 FB006073	B
5713	FB006076 FB006074	B
5714	FB005034 FB005033	B
5714	FB005033 FB005032	B
5714	FB005032 FB005031	B
5773	4140105 FB029010	B
5773	4140107 4140105	B
5773	FB029010 FB029007	B
5773	4140109 4140107	B
5854	FBP02008 FBP02007	B
5854	FBP02007 FBP02001	B
5854	FBP02001 FB02002	B
5862	II180073 IIP52091A	B
5862	IIP52076 IIP52077	B



5862	IIP52077 IIP52110	B
5862	IIP52078 IIP52076	B
5862	IIP52091A IIP52089	B
5862	IIP52081 IIP52080	B
5862	IIP52084 IIP52081	B
5862	IIP52086 IIP52084	B
5862	IIP52089 IIP52086	B
5862	IIP52080 IIP52078	B
5879	IIP52111 IIP52111A	B
5879	IIP52083 IIP52082	B
5879	IIP52082 IIP52081	B
5879	IIP52111A IIP52083	B
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5932	FB007003 FB007002	B
5967	IB035049 IB035040	B
5967	IB035040 IB035035	B
5967	IB035052 IB035049	B
5967	IB035053 IB035052	B
5968	IB021093 IB021092	B
5968	IB021092 IB021091	B
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5969	IB021089 IB021088	B
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5969	IB021088 IB021087	B
5969	IB021090 IB021089	B
5971	IB035052 IB035049	B
5971	IB035048 IB035043	B
5971	IB035043 IB035040	B
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/25/2023

E32782 - Fuel Cards and Related Services (U.S. Bank  
National Association) - MOTION

Agenda Item#: 10.

### **Summary:**

**U.S. BANK NATIONAL ASSOCIATION** for fuel cards and related services through Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department - 1 year - \$5,166,494.41 - Fleet Management Fund

### **Background:**

**S17-E32782: Approve spending authority in the amount not to exceed \$5,166,494.41 for fuel cards and related services from U.S. Bank National Association through Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$5,166,494.41** for fuel cards and related services from the Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department (FMD). Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, to the State of Texas contractor, **U.S. Bank National Association**. The spending authority is expected to sustain the department for approximately twelve (12) months.

The fuel cards are primarily used by the Houston Fire Department (HFD) and Houston Police Department (HPD). Both departments use the cards in areas of the City where there is not a nearby City-owned fueling facility, which includes the southwest Houston, Kingwood and Greenspoint areas.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for these purchases.

**Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>Estimated Spending Authority</b>			
Department	FY23	Out Years	Total
Fleet Management Department	\$1,750,779.67	\$3,415,714.74	\$5,166,494.41

**Amount and Source of Funding:**

\$5,166,494.41

Fleet Management Fund

Fund 1005

**Contact Information:**

<b>Name</b>	<b>Dept/Division</b>	<b>Phone No.:</b>
Lena Farris, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/25/2023

E32782 - Fuel Cards and Related Services (U.S. Bank National Association) - MOTION

Agenda Item#: 16.

### **Background:**

**S17-E32782: Approve spending authority in the amount not to exceed \$5,166,494.41 for fuel cards and related services from U.S. Bank National Association through Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$5,166,494.41** for fuel cards and related services from the Texas State Council on Competitive Government contract through the State of Texas Cooperative Purchasing Program for the Fleet Management Department (FMD). Additionally, it is recommended that authorization be given to issue purchase orders, as necessary, to the State of Texas contractor, **U.S. Bank National Association**. The spending authority is expected to sustain the department for approximately twelve (12) months.

The fuel cards are primarily used by the Houston Fire Department (HFD) and Houston Police Department (HPD). Both departments use the cards in areas of the City where there is not a nearby City-owned fueling facility, which includes the southwest Houston, Kingwood and Greenspoint areas.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

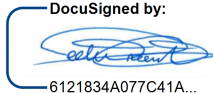
### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for these purchases.

### **Fiscal Note:**

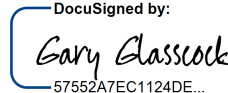
Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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4/26/2023

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4/27/2023

**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
Department	FY23	Out Years	Total
Fleet Management Department	\$1,750,779.67	\$3,415,714.74	\$5,166,494.41

### **Amount and Source of Funding:**

\$5,166,494.41 - Fleet Management Fund (1005)

### **Contact Information:**

Name	Dept/Division	Phone No.:
Lena Farris, Division Manager	Finance/SPD	(832) 393-8727
Candice Gambrell, Assistant Director	Finance /SPD	(832) 393-9129
Jedediah Greenfield, Chief Procurement Officer	Finance/SPD	(832) 393-9126

**ATTACHMENTS:**

**Description**

FORM A  
Ownership Form  
State Contract  
Coop Justification

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 1/4/2023

S26642.A1 - Water Meter and Water Meter Replacement  
Parts (Siemens Industry, Inc.) - MOTION

Agenda Item#: 11.

### **Summary:**

**AMEND COUNCIL MOTION NO. 2018-0616**, passed 11/28/2018, to increase the spending authority to **SIEMENS INDUSTRY, INC.** for water meters and water meter replacement parts for Houston Public Works - \$575,135.75 - Enterprise Fund

### **Background:**

**S26642.A1 – Amend Council Motion No. 2018-0616, passed 11/28/2018, to increase the spending authority from \$28,132,253.94 to \$28,707,389.69 for water meters and water meter replacement parts for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2018-0616 to increase the spending authority from **\$28,132,253.94 to \$28,707,389.69** for water meters and water meter replacement parts awarded to multiple vendors.

This multiple vendor award was approved by Council Motion No. 2018-0616, on November 28, 2018, for a 36-month period with two one-year options. As a result, Siemens Industry, Inc was awarded an amount not to exceed \$2,300,549.60. However, expenditures with this vendor as of April 21, 2023, totaled \$2,298,023.10. A spending authority increase of \$575,135.75 is needed. All other terms and conditions of this award shall remain as previously approved by City Council.

This additional spending authority of **\$575,135.75** will be added to **Siemens Industry, Inc.'s** award to enable the department to continue to make purchases for approximately 157 new meters at the current contract rate until a new award is presented to City Council.

The old meters that are being replaced are inaccurate and result in a loss of revenue to the city. The new meters are needed to install at new accounts as well as replace existing commercial accounts.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### **MWBE Participation:**



M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

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**Jedediah Greenfield**  
**Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E., Director**  
**Houston Public Works**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2023</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$100,000.00	\$475,135.75	\$575,135.75

**Prior Council Action:**

Council Motion No.: 2018-0616, approved on November 28, 2018

**Amount and Source of Funding:**

**\$575,135.75**

HPW – Combined Utility System General Purpose Fund

Fund No.: 8305

**Contact Information:**

Lien-Huong Nguyen HPW 832-395-3666

Erika Lawton HPW 832-395-2833

Brian Blum HPW 832-395-2717

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 1/4/2023

## S26642.A1 - Water Meter and Water Meter Replacement Parts (Siemens Industry, Inc.) - MOTION

Agenda Item#: 10.

### Summary:

#### **NOT A REAL CAPTION**

**AMEND COUNCIL MOTION NO. 2018-0616**, passed 11/28/2018, to increase the spending authority to **SIEMENS INDUSTRY, INC.** for water meters and water meter replacement parts for Houston Public Works - \$575,135.75 - Enterprise Fund

### Background:

**S26642.A1 – Amend Council Motion No. 2018-0616**, passed 11/28/2018, to increase the spending authority from **\$28,132,253.94 to \$28,707,389.69** for water meters and water meter replacement parts for Houston Public Works.

### Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2018-0616 to increase the spending authority from **\$28,132,253.94 to \$28,707,389.69** for water meters and water meter replacement parts awarded to multiple vendors.

This multiple vendor award was approved by Council Motion No. 2018-0616, on November 28, 2018, for a 36-month period with two one-year options. As a result, Siemens Industry, Inc was awarded an amount not to exceed \$2,300,549.60. However, expenditures with this vendor as of April 21, 2023, totaled \$2,298,023.10. A spending authority increase of \$575,135.75 is needed. All other terms and conditions of this award shall remain as previously approved by City Council.

This additional spending authority of **\$575,135.75** will be added to **Siemens Industry, Inc.**'s award to enable the department to continue to make purchases for approximately 157 new meters at the current contract rate until a new award is presented to City Council.

The old meters that are being replaced are inaccurate and result in a loss of revenue to the city. The new meters are needed to install at new accounts as well as replace existing commercial accounts.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### MWBE Participation:

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

### Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

4/27/2023

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**Jedediah Greenfield**  
Chief Procurement Officer  
Finance/Strategic Procurement Division

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**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

4/27/2023

DS

### Estimated Spending Authority

Department	FY2023	Out Years	Total
Houston Public Works	\$100,000.00	\$475,135.75	\$575,135.75

### Prior Council Action:

Council Motion No.: 2018-0616, approved on November 28, 2018

### Amount and Source of Funding:

**\$575,135.75**

HPW – Combined Utility System General Purpose Fund

Fund No.: 8305

**Contact Information:**

Lien-Huong Nguyen HPW 832-395-3666  
Erika Lawton HPW 832-395-2833  
Brian Blum HPW 832-395-2717

**ATTACHMENTS:**

Description	Type
S26642 - ORIGINAL RCA	Backup Material
COUNCIL MOTION 2018-0616	Ordinance/Resolution/Motion
S26642-MWBE WAIVER	Backup Material
S26642.A1 - FORM B	Backup Material
S26642.A1 - OWNERSHIP INFO. FORM - SIEMENS	Backup Material
S26642.A1 - TAX REPORT - SIEMENS INDUSTRY, INC.	Backup Material
S26642.A1 - FORM A	Financial Information
Funding Verification	Financial Information
Budget vs Actual S26642.A1	Financial Information
signed Coversheet	Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

District F

Item Creation Date: 4/17/2023

**E32676 - Generator (Waukesha-Pearce Industries, LLC) -  
MOTION**

Agenda Item#: 12.

### **Summary:**

**WAUKESHA-PEARCE INDUSTRIES, LLC** for the purchase of a Generator through the Cooperative Purchasing Agreement with Buyboard for Houston Public Works - \$159,670.00 - Enterprise Fund

### **Background:**

**E32676 – Approve the purchase in the total amount of \$159,670.00 for a Generator from Waukesha-Pearce Industries LLC through the Cooperative Purchasing Agreement with Buyboard for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) Generator in the total amount of **\$159,670.00** through the Cooperative Purchasing Agreement with Buyboard and that authorization be given to issue a purchase order to **Waukesha-Pearce Industries LLC**.

This is for the purchase of one (1) 175kW natural gas Generator that will be used for backup power at the Wastewater Laboratory. The new generator is required to ensure the laboratory can be operational if/when the facility loses power. The new unit will replace a piece of equipment that is worn and beyond its useful life expectancy. The current unit is nonoperational, and repairs would be uneconomical. This purchase includes two (2) 300-amp three phase transfer switches and installation. This new unit comes with a manufacturer's warranty of twelve (12) months.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were

not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Estimated Spending Authority**

<b>Department</b>	<b>FY2023</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$159,670.00	\$0	\$159,670.00

**Amount and Source of Funding:**

\$159,670.00

Combined Utility System General Purpose Fund  
Fund No.: 8305

**Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/17/2023

E32676 - Generator (Waukesha-Pearce Industries, LLC) - MOTION

Agenda Item#: 13.

## **Background:**

**E32676 – Approve the purchase in the total amount of \$159,670.00 for a Generator from Waukesha-Pearce Industries LLC through the Cooperative Purchasing Agreement with Buyboard for Houston Public Works.**

## **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the purchase of one (1) Generator in the total amount of **\$159,670.00** through the Cooperative Purchasing Agreement with Buyboard and that authorization be given to issue a purchase order to **Waukesha-Pearce Industries LLC**.

This is for the purchase of one (1) 175kW natural gas Generator that will be used for backup power at the Wastewater Laboratory. The new generator is required to ensure the laboratory can be operational if/when the facility loses power. The new unit will replace a piece of equipment that is worn and beyond its useful life expectancy. The current unit is nonoperational, and repairs would be uneconomical. This purchase includes two (2) 300-amp three phase transfer switches and installation. This new unit comes with a manufacturer's warranty of twelve (12) months.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government Code, which provides that "a local government that purchases goods or services [from a cooperative purchasing program or organization] satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

## **MWBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/24/2023

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

4/25/2023

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## **Estimated Spending Authority**

Department	FY2023	Out Years	Total
Houston Public Works	\$159,670.00	\$0	\$159,670.00

## **Amount and Source of Funding:**

\$159,670.00 - Combined Utility System General Purpose Fund  
Fund No.: 8305

## **Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

## **ATTACHMENTS:**

### **Description**

E32676 Quote  
E32676 - Approved CoOp

### **Type**

Backup Material  
Backup Material

E32676 - Form A	Financial Information
E32676 - Ownership Information Form	Backup Material
E32676 - Tax Report	Backup Material
E32676 - Certificate of Insurance	Backup Material
E32676 - MWBE Goal Waiver	Backup Material
E32676 - Drug Policy	Backup Material
Budget vs Actual E32676	Financial Information
Funding Verification	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

District D, District E

Item Creation Date: 4/21/2023

**E32780 - Emergency Sludge Processing Services (Denali Water Solutions, LLC) - MOTION**

Agenda Item#: 13.

### **Summary:**

**DENALI WATER SOLUTIONS, LLC** to approve final payment for emergency sludge processing for Houston Public Works - \$172,214.37 - Enterprise Fund - **DISTRICT D - EVANS-SHABAZZ** and **DISTRICT E – MARTIN**

### **Background:**

**Emergency Purchase Order (E32780) - Approve final payment to Denali Water Solutions LLC in the amount of \$172,214.37 for emergency sludge processing for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$172,214.37** for emergency sludge processing and that authorization be given to issue a purchase order to **Denali Water Solutions, LLC**.

The Chief Procurement Officer issued an emergency purchase order to Denali Water Solutions LLC on September 16, 2022, in order to continue processing sludge at the Southeast Water Purification Plant while transitioning in a new contract. Denali Water Solutions LLC was the previous contract holder; however, they were not awarded the new contract, which caused the need for 2-months of continued service to allow the new vendor to mobilize and begin work without an interruption in service. HPW reconciled final invoices submitted by the vendor for payment totaling \$172,214.37.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were



not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Director  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,  
  
Houston Public Works

Estimated Spending Authority:			
Department	FY2023	Out Years	Total
Houston Public Works	\$172,214.37	\$0.00	\$172,214.37

**Amount and Source of Funding:**

**\$172,214.37**

Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District D, District E

Item Creation Date: 4/21/2023

### E32780 - Emergency Sludge Processing Services (Denali Water Solutions, LLC) - MOTION

Agenda Item#: 12.

#### **Background:**

**Emergency Purchase Order (E32780) - Approve final payment to Denali Water Solutions LLC in the amount of \$172,214.37 for emergency sludge processing for Houston Public Works.**

#### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve final payment in the total amount of **\$172,214.37** for emergency sludge processing and that authorization be given to issue a purchase order to **Denali Water Solutions, LLC**.

The Chief Procurement Officer issued an emergency purchase order to Denali Water Solutions LLC on September 16, 2022, in order to continue processing sludge at the Southeast Water Purification Plant while transitioning in a new contract. Denali Water Solutions LLC was the previous contract holder; however, they were not awarded the new contract, which caused the need for 2-months of continued service to allow the new vendor to mobilize and begin work without an interruption in service. HPW reconciled final invoices submitted by the vendor for payment totaling \$172,214.37.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

#### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

#### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

#### **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

4/26/2023

4/25/2023

DS

Estimated Spending Authority:			
Department	FY2023	Out Years	Total
Houston Public Works	\$172,214.37	\$0.00	\$172,214.37

#### **Amount and Source of Funding:**

**\$172,214.37**

Water & Sewer System Operating Fund  
Fund No.: 8300

#### **Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

#### **ATTACHMENTS:**

##### **Description**

E32780 - Final Invoices

##### **Type**

Backup Material

E32780 - Approved EPO - Justification  
E32780 - Form A  
E32780 - Conflict of Interest Form  
E32780 - Insurance  
Funding Verification  
Budget vs Actual E32780

Backup Material  
Financial Information  
Backup Material  
Backup Material  
Financial Information  
Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/24/2023

**E32781 - Emergency Waterline Inspection Services  
(Middleton & Brown, LLC) - MOTION**

Agenda Item#: 14.

### **Summary:**

**MIDDLETON & BROWN, LLC** for Spending Authority for emergency waterline inspection services for Houston Public Works - \$1,647,000.00 - Enterprise Fund

### **Background:**

**Emergency Purchase Order (E32781) – Approve spending authority in an amount not to exceed \$1,647,000.00 to Middleton & Brown, LLC for emergency waterline inspection services for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,647,000.00** for emergency waterline inspection services and that authorization be given to issue a purchase order to **Middleton & Brown, LLC**.

The Chief Procurement Officer issued an emergency purchase order to Middleton & Brown, LLC on March 16, 2023, as the City of Houston distribution system has been experiencing a high volume of water line breaks, with the number of breaks steadily increasing over the summer months. The contractor will provide additional inspection resources and services due to the increased number of repairs performed during the drought by emergency contractors. The Emergency Purchase Order was issued to Middleton & Brown, LLC because they are familiar with the work requirements and were able to provide Inspectors in short notice.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$1,647,000.00	\$0.00	\$1,647,000.00

**Amount and Source of Funding:**

**\$1,647,000.00**

Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/24/2023

E32781 - Emergency Waterline Inspection Services (Middleton & Brown, LLC) - MOTION

Agenda Item#: 13.

## **Background:**

**Emergency Purchase Order (E32781) – Approve spending authority in an amount not to exceed \$1,647,000.00 to Middleton & Brown, LLC for emergency waterline inspection services for Houston Public Works.**

## **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$1,647,000.00** for emergency waterline inspection services and that authorization be given to issue a purchase order to **Middleton & Brown, LLC**.

The Chief Procurement Officer issued an emergency purchase order to Middleton & Brown, LLC on March 16, 2023, as the City of Houston distribution system has been experiencing a high volume of water line breaks, with the number of breaks steadily increasing over the summer months. The contractor will provide additional inspection resources and services due to the increased number of repairs performed during the drought by emergency contractors. The Emergency Purchase Order was issued to Middleton & Brown, LLC because they are familiar with the work requirements and were able to provide Inspectors in short notice.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

## **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

## **Hire Houston First:**


This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


4/25/2023

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division


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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

4/26/2023

DS



<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$1,647,000.00	\$0.00	\$1,647,000.00

## **Amount and Source of Funding:**

**\$1,647,000.00**

Water & Sewer System Operating Fund

Fund No.: 8300

## **Contact Information:**

Erika Lawton, Division Manager (832) 395-2833

Brian Blum, Assistant Director (832) 395-2717

## **ATTACHMENTS:**

**Description**

E32781 - EPO Justification  
E32781 - Form A  
Budget vs Actual E32781

**Type**

Backup Material  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/12/2023

I06656 - Ratchet Load Binders - MOTION (Planet Cellular, Inc.)

Agenda Item#: 15.

### **Summary:**

**PLANET CELLULAR, INC.** for the purchase of ratchet load binders for Houston Public Works - \$4,881.00 - Stormwater Fund

### **Background:**

**Informal Bids Received March 3, 2023, for I06656 – Approve an award to Planet Cellular, Inc. in the total amount of \$4,818.00 for the purchase of ratchet load binders for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Planet Cellular, Inc.** in the total amount of **\$4,818.00** for the purchase of ratchet load binders and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of one hundred twenty (120) ratchet load binders which will be used to secure loads while transporting material and equipment safely within the City of Houston. These load binders have a working load limit of 9,200 lbs. These items will be stored at Houston Public Works warehouses.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Planet Cellular, Inc. has already received \$46,862.15 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Fourteen (14) prospective bidders downloaded the solicitation document from SPD's e-bidding website and five (5) bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
<b>1. Planet Cellular, Inc.</b>	<b>\$4,818.00</b>
2. h.m.t. Services Corporation	\$4,819.20
3. Abacus Quality System Services, Inc.	\$5,064.00
4. SCM Consultants, Inc.	\$6,120.00
5. Material Deals, LLC	\$8,239.20



**Planet Cellular, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$4,818.00.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Planet Cellular, Inc. does not meet the requirements of HHF designation, and no designated firms were within five percent.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Director  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,  
  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$4,818.00	\$0.00	\$4,818.00

**Amount and Source of Funding:**

\$4,818.00  
Stormwater Fund  
Fund No.: 2302

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/12/2023

I06656 - Ratchet Load Binders - MOTION (Planet Cellular, Inc.)

Agenda Item#:

### **Background:**

**Informal Bids Received March 3, 2023, for I06656 – Approve an award to Planet Cellular, Inc. in the total amount of \$4,818.00 for the purchase of ratchet load binders for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Planet Cellular, Inc.** in the total amount of **\$4,818.00** for the purchase of ratchet load binders and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of one hundred twenty (120) ratchet load binders which will be used to secure loads while transporting material and equipment safely within the City of Houston. These load binders have a working load limit of 9,200 lbs. These items will be stored at Houston Public Works warehouses.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Planet Cellular, Inc. has already received \$46,862.15 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Fourteen (14) prospective bidders downloaded the solicitation document from SPD's e-bidding website and five (5) bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
<b>1. Planet Cellular, Inc.</b>	<b>\$4,818.00</b>
2. h.m.t. Services Corporation	\$4,819.20
3. Abacus Quality System Services, Inc.	\$5,064.00
4. SCM Consultants, Inc.	\$6,120.00
5. Material Deals, LLC	\$8,239.20

**Planet Cellular, Inc.:** Award on its overall low bid meeting specifications in the total amount of \$4,818.00.

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.


### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Planet Cellular, Inc. does not meet the requirements of HHF designation, and no designated firms were within five percent.

### **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

  
Jeddiah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

  
Carol E. Haddock, P.E., Director  
Houston Public Works

DS  


<b><u>Estimated Spending Authority:</u></b>			
Department	FY2023	Out Years	Total
Houston Public Works	\$4,818.00	\$0.00	\$4,818.00

### **Amount and Source of Funding:**

\$4,818.00  
Stormwater Fund  
Fund No.: 2302

**Contact Information:**  
Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Form	Backup Material
Conflict Interest Form	Backup Material
Form A	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/14/2023

I06755 - Aluminum Signal Brackets - MOTION - (Patricia Tech Supply and Service)

Agenda Item#: 16.

### **Summary:**

**PATRICIA TECH SUPPLY AND SERVICE** for the purchase of aluminum signal brackets - \$3,775.00 - Special Revenue Fund

### **Background:**

**Informal Bids Received April 13, 2023, for I06755 – Approve an award to Patricia Tech Supply and Service, in the total amount of \$3,775.00 for the purchase of aluminum signal brackets.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$3,775.00** for the purchase of signal brackets and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of two hundred and fifty (250) aluminum signal brackets. Traffic signals are powered by high voltage electrical wires and these brackets are installed to ensure there is no exposure, which helps to protect public health and safety. These brackets will be used throughout the City of Houston's signal light pole assemblies.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech Supply and Service has already received \$48,925.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Thirteen (13) prospective bidders downloaded the solicitation document from SPD's e-bidding website and five (5) bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Traffic Parts, Inc.	\$3,615.00
<b>2. Patricia Tech Supply and Service</b>	<b>\$3,775.00 (Hire Houston First)</b>
3. Procurement Equipment LLC	\$4,520.00
4. Tiger Traffic, Inc.	\$6,750.00
5. Paradigm Traffic Systems Inc.	\$7,750.00

**Patricia Tech Supply and Service:** Award on its overall low bid with application of the Hire Houston First preference meeting specifications in the total amount of \$3,775.00.

**MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee with application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Director  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$3,775.00	\$0.00	\$3,775.00

**Amount and Source of Funding:**

\$3,775.00

Dedicated Drainage and Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director (832) 395-3717

**ATTACHMENTS:**

Description	Type
Coversheet (revised)	Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/14/2023

I06755 - Aluminum Signal Brackets - MOTION - (Patricia Tech Supply and Service)

Agenda Item#: 16.

## **Summary:**

**PATRICIA TECH SUPPLY AND SERVICE** for the purchase of aluminum signal brackets - \$3,775.00 - Enterprise Fund

## **Background:**

**Informal Bids Received April 13, 2023, for I06755 – Approve an award to Patricia Tech Supply and Service, in the total amount of \$3,775.00 for the purchase of aluminum signal brackets.**

## **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Patricia Tech Supply and Service** in the total amount of **\$3,775.00** for the purchase of signal brackets and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of two hundred and fifty (250) aluminum signal brackets. Traffic signals are powered by high voltage electrical wires and these brackets are installed to ensure there is no exposure, which helps to protect public health and safety. These brackets will be used throughout the City of Houston's signal light pole assemblies.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Patricia Tech Supply and Service has already received \$48,925.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Thirteen (13) prospective bidders downloaded the solicitation document from SPD's e-bidding website and five (5) bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Traffic Parts, Inc.	\$3,615.00
<b>2. Patricia Tech Supply and Service</b>	<b>\$3,775.00 (Hire Houston First)</b>
3. Procurement Equipment LLC	\$4,520.00
4. Tiger Traffic, Inc.	\$6,750.00
5. Paradigm Traffic Systems Inc.	\$7,750.00

**Patricia Tech Supply and Service:** Award on its overall low bid with application of the Hire Houston First preference in the total amount of \$3,775.00.

## **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

## **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Patricia Tech Supply and Service is a designated HHF company, and they were the successful awardee with application of the HHF preference.

## **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 4/27/2023

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

 4/27/2023

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

DS  


## **Estimated Spending Authority:**

Department	FY2023	Out Years	Total
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Houston Public Works	\$3,775.00	\$0.00	\$3,775.00
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**Amount and Source of Funding:**

\$3,775.00  
Dedicated Drainage and Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director (832) 395-3717

**ATTACHMENTS:**

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Form	Backup Material
Conflict of Interest	Backup Material
Form A	Financial Information
HHF Form	Backup Material
Budget vs Actual I06755	Financial Information
Signed Coversheet	Signed Cover sheet
Funding Verification	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

Item Creation Date: 4/14/2023

I06769 - Thermoplastic Compound - MOTION - (TranTex Transportation Products)

Agenda Item#: 17.

### **Summary:**

**TRANTEX TRANSPORTATION PRODUCTS** through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) for Houston Public Works - \$43,056.00 - Special Revenue Fund

### **Background:**

**I06769 – Approve the purchase of thermoplastic compound from TranTex Transportation Products through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) in the total amount of \$43,056.00 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the purchase of thermoplastic compound from TranTex Transportation Products through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) in the total amount of \$43,056.00 for Houston Public Works (HPW), and that authorization be given to issue a purchase order.

This is for the purchase of twenty-three (23) tons of thermoplastic pavement marking compound to be used by Houston Public Works to provide marking through the City's streets and walkways. This material will be applied to streets throughout the City of Houston to ensure safe directional travel for all motorists and pedestrians.

This recommendation is made pursuant to subsection 271.102© of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement



for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Estimated Spending Authority**

Department	FY2023	Out Years	Total
Houston Public Works	\$43,056.00	\$0	\$43,056.00

**Amount and Source of Funding:**

\$43,056.00

Dedicated Drainage and Street Renewal Fund – Metro et al  
Fund No.: 2312

**Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

Item Creation Date: 4/14/2023

106769 - Thermoplastic Compound - MOTION - (TranTex Transportation Products)

Agenda Item#: 9.

### **Background:**

**106769 – Approve the purchase of thermoplastic compound from TranTex Transportation Products through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) in the total amount of \$43,056.00 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the purchase of thermoplastic compound from TranTex Transportation Products through the Cooperative Purchasing Agreement with the Texas Interlocal Purchasing System (TIPS) in the total amount of \$43,056.00 for Houston Public Works (HPW), and that authorization be given to issue a purchase order.

This is for the purchase of twenty-three (23) tons of thermoplastic pavement marking compound to be used by Houston Public Works to provide marking through the City's streets and walkways. This material will be applied to streets throughout the City of Houston to ensure safe directional travel for all motorists and pedestrians.

This recommendation is made pursuant to subsection 271.102© of the Texas Local Government Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

### **MWBE Participation:**

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jonathan Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

Carol Eltinger Haddock, P.E., Director  
Houston Public Works

### **Estimated Spending Authority**

Department	FY2023	Out Years	Total
Houston Public Works	\$43,056.00	\$0	\$43,056.00

### **Amount and Source of Funding:**

\$43,056.00

Dedicated Drainage and Street Renewal Fund – Metro et al  
Fund No.: 2312

### **Contact Information:**

Brian Blum, Assistant Director (832) 395-2717

### **ATTACHMENTS:**

#### **Description**

Ownership Form  
Tax Form

#### **Type**

Backup Material  
Backup Material

Conflict of Interest  
Form A  
HHF Form  
COOP  
Quote

Backup Material  
Financial Information  
Financial Information  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/5/2023

### FIN - FY2024 BUDGET SCHEDULE

Agenda Item#: 18.

#### **Summary:**

RESOLUTION of the City Council adopting the Fiscal Year 2024 (July 1, 2023 through June 30, 2024) Budget Schedule for the City Budgets

#### **Background:**

The City's Business Officer/Director of Finance recommends City Council adopt the budget schedule for the Fiscal Year 2024 City Budget.

The budget schedule will provide City Council, Departments, and the community with advance notice of dates for budget workshops and the deadline for submitting budget amendments. To ensure City Council has all of the information needed prior to adopting the FY2024 Budget, Mayor Turner will present the FY2024 Proposed Budget Summary to City Council on May 16, 2023. This summary will outline the plan to balance the City's FY2024 Budget. Council budget workshops with the department will be held between May 17 through May 25, 2023. Under the budget schedule, City Council will commit to submitting budget amendments between May 17 through May 31, 2023. Adhering to these deadlines ensures the Mayor and Council will have sufficient time to review the amendments, make necessary budgetary revisions, and collaborate in order to hold a public hearing and adopt a balanced FY2024 Budget on June 7, 2023.

The City's Business Officer/Director of Finance recommends City Council adopt the FY2024 Budget schedule to ensure a transparent, efficient and expedited process leading to the adoption of a balanced budget.

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William Jones  
Director of Finance

#### **Contact Information:**

Thy Ruiz, Deputy Director  
Phone: 832-393-9080

#### **ATTACHMENTS:**

Description	Type
FY2024 Budget Schedule RCA Coversheet - Signed	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/5/2023

### FIN - FY2024 BUDGET SCHEDULE

Agenda Item#: 17.

#### **Background:**

The City's Business Officer/Director of Finance recommends City Council adopt the budget schedule for the Fiscal Year 2024 City Budget.

The budget schedule will provide City Council, Departments, and the community with advance notice of dates for budget workshops and the deadline for submitting budget amendments. To ensure City Council has all of the information needed prior to adopting the FY2024 Budget, Mayor Turner will present the FY2024 Proposed Budget Summary to City Council on May 16, 2023. This summary will outline the plan to balance the City's FY2024 Budget. Council budget workshops with the department will be held between May 17 through May 25, 2023. Under the budget schedule, City Council will commit to submitting budget amendments between May 17 through May 31, 2023. Adhering to these deadlines ensures the Mayor and Council will have sufficient time to review the amendments, make necessary budgetary revisions, and collaborate in order to hold a public hearing and adopt a balanced FY2024 Budget on June 7, 2023.

The City's Business Officer/Director of Finance recommends City Council adopt the FY2024 Budget schedule to ensure a transparent, efficient and expedited process leading to the adoption of a balanced budget.

DocuSigned by:

*William Jones*

E5FE0EEFFC5824C7...

William Jones

Director of Finance

#### **Contact Information:**

Thy Ruiz, Deputy Director

Phone: 832-393-9080

#### **ATTACHMENTS:**

##### **Description**

FY2024 Budget Schedule

##### **Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District B

Item Creation Date: 4/17/2023

MYR - TEZ Atilar Pharma Corporation

Agenda Item#: 19.

### **Summary:**

RESOLUTION approving and authorizing nomination of **ATILAR PHARMA CORPORATION**, located at 16416 Northchase Drive, Houston, Texas, to the Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project - **DISTRICT B - JACKSON**

### **Background:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating Atilar Pharma Corporation as its fourth TEZ project in the FY22 – FY23 biennium with a planned capital investment of \$7.15 million, the retention of 5 jobs, and the creation of 495 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 19, 2023.

Atilar Pharma Corporation is a start-up compounding pharmacy that specializes diluting medications and storing the medications in syringes or IV bags to be used in hospitals, pharmacies, and doctors' offices. Their office is located at 16416 Northchase Dr., Houston, TX

77060.

Atilar Pharma Corporation plans to spend \$7.15 million on building improvements, machinery and equipment, and start-up costs over the next five years.

**Andy F. Icken, Chief Development Officer**

**Prior Council Action:**

2015-515, June 3, 2015

**Contact Information:**

Gwendolyn Tillotson-Bell  
Mayor's Office of Economic Development  
832.393.0937

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District B

Item Creation Date: 4/17/2023

MYR - TEZ Atilar Pharma Corporation

Agenda Item#: 9.

### **Background:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating Atilar Pharma Corporation as its fourth TEZ project in the FY22 – FY23 biennium with a planned capital investment of \$7.15 million, the retention of 5 jobs, and the creation of 495 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 19, 2023.

Atilar Pharma Corporation is a start-up compounding pharmacy that specializes diluting medications and storing the medications in syringes or IV bags to be used in hospitals, pharmacies, and doctors' offices. Their office is located at 16416 Northchase Dr., Houston, TX 77060.

Atilar Pharma Corporation plans to spend \$7.15 million on building improvements, machinery and equipment, and start-up costs over the next five years.

DocuSigned by:

A blue ink signature of Andy F. Icken, Chief Development Officer, is shown within a DocuSign envelope.

Andy F. Icken, Chief Development Officer

### **Prior Council Action:**

2015-515, June 3, 2015

### **Contact Information:**

DS

A blue ink signature of Gwendolyn Tillotson-Bell is shown within a DocuSign envelope.

Gwendolyn Tillotson-Bell  
Mayor's Office of Economic Development  
832.393.0937

### **ATTACHMENTS:**

#### **Description**

PCA 2015-515

#### **Type**

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ETJ

Item Creation Date: 4/17/2023

MYR - TEZ DNOW LP

Agenda Item#: 20.

### **Summary:**

RESOLUTION approving and authorizing nomination of **DNOW, LP**, located at 7402 N. Eldridge Parkway, Houston, Texas, to the Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project

### **Background:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating DNOW L.P. as its third TEZ project in the FY22 – FY23 biennium with a planned capital investment of \$11 million, the retention of 315 jobs, and the creation of 75 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is not located within a Texas Enterprise Zone and therefore 35% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 19, 2023.

DNOW L.P. is a leading global stocking supplier of energy and industrial solutions, products, and engineered equipment packages located in the City's ETJ, adjacent to Fairview Gardens and west of Jersey Village. They provide an extensive selection of Pipe, Valves & Fittings; Maintenance,

Repair, and Operations supplies; and Original Equipment Manufacturer products to the energy and industrial markets worldwide. The Houston office is located at 7402 N. Eldridge Pkwy Houston, TX 77041.

DNOW L.P. plans to spend \$11 million on cybersecurity upgrades and a new vendor information management system over the next five years.

**Andy F. Icken, Chief Development Officer**

**Prior Council Action:**

PCA 2015-515, June 3, 2015

**Contact Information:**

Gwendolyn Tillotson-Bell  
Mayor's Office of Economic Development  
832.393.0937

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ETJ

Item Creation Date: 4/17/2023

MYR - TEZ DNOW LP

Agenda Item#: 10.

### **Background:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund are based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, the refund to the company is between \$2,500 and \$7,500 per job.

City Council adopted Ordinance No. 2015-515 authorizing the City to nominate projects for this state-funded incentive. The Administration is nominating DNOW L.P. as its third TEZ project in the FY22 – FY23 biennium with a planned capital investment of \$11 million, the retention of 315 jobs, and the creation of 75 jobs. The amount of investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is not located within a Texas Enterprise Zone and therefore 35% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged. This project was presented to the Economic Development Committee on April 19, 2023.

DNOW L.P. is a leading global stocking supplier of energy and industrial solutions, products, and engineered equipment packages located in the City's ETJ, adjacent to Fairview Gardens and west of Jersey Village. They provide an extensive selection of Pipe, Valves & Fittings; Maintenance, Repair, and Operations supplies; and Original Equipment Manufacturer products to the energy and industrial markets worldwide. The Houston office is located at 7402 N. Eldridge Pkwy Houston, TX 77041.

DNOW L.P. plans to spend \$11 million on cybersecurity upgrades and a new vendor information management system over the next five years.

DocuSigned by:

Andy F. Icken, Chief Development Officer

### **Prior Council Action:**

PCA 2015-515, June 3, 2015

### **Contact Information:**

DS

Gwendolyn Tillotson-Bell  
Mayor's Office of Economic Development  
832.393.0937

### **ATTACHMENTS:**

#### **Description**

2015-515

#### **Type**

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 8/4/2022

HCD22-61 Authorizing submission of the Action Plan for  
Disaster Recovery – 2021 Winter Storm

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing submission of the Action Plan for Disaster Recovery 2021 Winter Storm to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including a Community Development Block Grant - Disaster Recovery 2021 Application and Budget for the CDBG-DR21 Grant in the amount of \$50,095,000.00; to accept funds from the aforementioned Grant, if awarded

### **Background:**

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing the following:

1. The submission of the Action Plan for Disaster Recovery – 2021 Winter Storm to the U.S. Department of Housing and Urban Development (HUD), which is an application to receive the Community Development Block Grant-Disaster Recovery 2021 (CDBG-DR21) funds. The application estimates a total of \$50,095,000.00 in federal funds to deploy long-term recovery from the 2021 Winter Storm and to implement mitigation activities that reduce risks of future disaster events.
2. The execution of the Agreements between the City of Houston (City) and HUD for the disaster recovery grant by the Mayor, or the Mayor's designee; and
3. The execution of related forms and documents for the disaster recovery grant by the Mayor, or the Mayor's designee.

The goal of CDBG-DR21 funds is to help communities with disaster relief, long-term recovery, restoration of infrastructure and housing, economic revitalization, and mitigation in the "most impacted and distressed" (MID) areas resulting from the 2021 Winter Storm.

HCD recommends that the City's allocation of Community Development Block Grant-Disaster Recovery 2021 (CDBG-DR21) funds for the amount of \$50,095,000.00 be distributed among the following categories:

Winter Storm Home Repair Program	\$38,449,272.00	76.8%
Neighborhood Facilities Resilience Program	\$ 6,734,000.00	13.4%

Administration (5% of total grant)	\$ 2,504,750.00	5.0%
Winter Storm Homeowner Reimbursement Program	\$ 1,656,978.00	3.3%
Renter Housing Counseling	\$ 550,000.00	1.1%
Planning	\$ 200,000.00	0.4%
<b>TOTAL</b>	<b>\$50,095,000.00</b>	<b>100%</b>

HUD announced the original allocation of \$30.2 million in May 2022, and in January HUD announced an additional allocation of \$19.7 million. HCD solicited public input in the development of the Action Plan for Disaster Recovery – 2021 Winter Storm through surveys, interviews, and presentations. HCD also developed and distributed written information on these federal grant funds and sponsored three public hearings on August 9, 2022, March 28, 2023, and March 30, 2023.

As stipulated by federal regulations 87 Federal Register 31636 and 88 Federal Register 3198, residents had 30 days to comment on the proposed Action Plan for Disaster Recovery – 2021 Winter Storm before it is approved by City Council. There was a 30-day review period extending from August 5, 2022 through September 4, 2022. After receiving a notice of additional funds in January 2023, HCD has revised and published the Draft Action Plan to include the new allocation amount. The 30-day review period extended from March 28, 2023 through April 27, 2023.

No fiscal note is required for grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 16, 2022 and April 18, 2023.

---

Keith W. Bynam, Director

**Amount and Source of Funding:**

\$50,095,000.00 (to be received) – Federal Government – Grant Fund – (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover Sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 8/4/2022

HCD22-61 Authorizing submission of the Action Plan for Disaster Recovery – 2021 Winter Storm

Agenda Item#: 4.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE for the approval of the Action Plan for Disaster Recovery – 2021 Winter Storm

### **Background:**

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing the following:

1. The submission of the Action Plan for Disaster Recovery – 2021 Winter Storm to the U.S. Department of Housing and Urban Development (HUD), which is an application to receive the Community Development Block Grant-Disaster Recovery 2021 (CDBG-DR21) funds. The application estimates a total of \$50,095,000.00 in federal funds to deploy long-term recovery from the 2021 Winter Storm and to implement mitigation activities that reduce risks of future disaster events.
2. The execution of the Agreements between the City of Houston (City) and HUD for the disaster recovery grant by the Mayor, or the Mayor's designee; and
3. The execution of related forms and documents for the disaster recovery grant by the Mayor, or the Mayor's designee.

The goal of CDBG-DR21 funds is to help communities with disaster relief, long-term recovery, restoration of infrastructure and housing, economic revitalization, and mitigation in the "most impacted and distressed" (MID) areas resulting from the 2021 Winter Storm.

HCD recommends that the City's allocation of Community Development Block Grant-Disaster Recovery 2021 (CDBG-DR21) funds for the amount of \$50,095,000.00 be distributed among the following categories:

Winter Storm Home Repair Program	\$38,449,272.00	76.8%
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<b>TOTAL</b>	<b>\$50,095,000.00</b>	<b>100%</b>

HUD announced the original allocation of \$30.2 million in May 2022, and in January HUD announced an additional allocation of \$19.7 million. HCD solicited public input in the development of the Action Plan for Disaster Recovery – 2021 Winter Storm through surveys, interviews, and presentations. HCD also developed and distributed written information on these federal grant funds and sponsored three public hearings on August 9, 2022, March 28, 2023, and March 30, 2023.

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No fiscal note is required for grant items.

This item was reviewed by the Housing and Community Affairs Committee on August 16, 2022 and April 18, 2023.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

**Amount and Source of Funding:**

\$50,095,000.00 (to be received) – Federal Government – Grant Fund – (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
Housing Committee Packet	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District E

Item Creation Date: 4/20/2023

HAS - Binding MOA with Texas Southern University for an  
Aviation Education Facility at EFD

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing a Binding Memorandum of Agreement between **TEXAS SOUTHERN UNIVERSITY** and City of Houston regarding the development and leasing of an Aviation Education Facility at Ellington Airport - 5 Years - **DISTRICT E - MARTIN**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a binding Memorandum of Agreement (MOA) between Texas Southern University and the City of Houston through the Houston Airport System for the development and lease of an aviation education facility at Ellington Airport (EFD).

#### **SPECIFIC EXPLANATION:**

Texas Southern University (TSU) is an accredited university currently offering a program in aviation science and technology for the post-secondary education of students in the area of aviation. TSU has determined that it needs to expand its aviation training program, and the Houston Airport System (HAS) desires to plan, design, and construct an aeronautical hangar at Ellington Airport (EFD) containing aircraft storage capacity, offices, and classroom space to allow TSU to focus on meeting aviation and aeronautical workforce demands and fostering innovation. The parties seek to move forward with a binding Memorandum of Agreement (MOA) wherein HAS will begin planning and design of the project, to be constructed on approximately two acres of land accessible to Taxilane Kilo at EFD via an existing taxilane connector.

Subsequent to a lease agreement that will be brought to City Council for approval during mid-2023, HAS will construct the facility, at its own cost, under a separate contract. Then, TSU will lease the facility for an initial five-year period under a cost-recovery methodology prepared by HAS.

The pertinent terms of this MOA are as follows:

#### **1. Project Scope:**

HAS will invest up to \$5 Million, under separate contract, to develop the facility comprised of: 22,000 square feet of aircraft hangar, 7,200 square feet of office and training/classroom space, and 20,000 square feet of aircraft apron, an above-ground storage tank with an approximate capacity of 12,000 gallons of aviation fuel, and vehicle parking, all on the Project Site, totaling approximately 2 acres. HAS shall not commence construction of any improvements until a formal



lease agreement has been executed and presented to City Council for approval.

**2. Term:**

TSU shall be given an initial term of five years under a formal lease agreement. TSU shall also be granted a right of first refusal to extend the lease term for an additional five-year option period.

**3. Rental:**

In recognition of TSU's standing as a post-secondary institution of education of students in the area of aviation, which is recognized as an eligible exemption to the Federal Aviation Administration's (FAA) requirement to charge fair market value, under Order 5190.6b, HAS shall charge a reduced annual rent of \$60,000.00, or \$5,000.00 per month, under the lease during the initial five-year term.

If the lease is extended for the five-year option period, full market rate rent shall be charged.

**4. Permitted Use:**

TSU shall only have the right to use the Project Site for the educational purposes of its academy, in order to obtain the initial favorable lease rates.

**Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

---

Mario C. Diaz  
Houston Airport System

**Amount and Source of Funding:**

No funding required

**Contact Information:**

Todd Curry            281/233-1896  
Francisco Cuellar    281/233-1682

**ATTACHMENTS:**

**Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 4/20/2023

HAS - Binding MOA with Texas Southern University for an Aviation Education Facility at EFD

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a binding Memorandum of Agreement (MOA) between Texas Southern University and the City of Houston through the Houston Airport System for the development and lease of an aviation education facility at Ellington Airport (EFD).

### **SPECIFIC EXPLANATION:**

Texas Southern University (TSU) is an accredited university currently offering a program in aviation science and technology for the post-secondary education of students in the area of aviation. TSU has determined that it needs to expand its aviation training program, and the Houston Airport System (HAS) desires to plan, design, and construct an aeronautical hangar at Ellington Airport (EFD) containing aircraft storage capacity, offices, and classroom space to allow TSU to focus on meeting aviation and aeronautical workforce demands and fostering innovation. The parties seek to move forward with a binding Memorandum of Agreement (MOA) wherein HAS will begin planning and design of the project, to be constructed on approximately two acres of land accessible to Taxilane Kilo at EFD via an existing taxilane connector.

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#### **4. Permitted Use:**

TSU shall only have the right to use the Project Site for the educational purposes of its academy, in order to obtain the initial favorable lease rates.

### **Fiscal Note:**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

DS

DS

DocuSigned by:

Liliana Rambo

6C7E64F4F08542B...

Mario C. Diaz  
Houston Airport System

**Amount and Source of Funding:**  
No funding required

**Contact Information:**  
Todd Curry      281/233-1896  
Francisco Cuellar    281/233-1682



# CITY OF HOUSTON

Houston Airport System

## Interoffice

Correspondence

**To:** Mayor Sylvester Turner

**From:** Mario Diaz, Director  
Houston Airport System

**Date:** April 14, 2023

**CC:** Marvalette Hunter, Chief of Staff  
Andy Icken, Chief Development Officer  
COH Department Directors  
HAS Senior Staff

**Subject:** HAS Director's Delegation of  
Authority for April 15, 2023  
thru April 20, 2023

I will be out of the country with limited access to email beginning Saturday, April 15, 2023 thru Thursday, April 20, 2023. I will return to the office on Friday, April 21, 2023. In my absence, Liliana Rambo, Chief Terminal Management Officer, will be Acting Director and will have delegated signature authority for the Houston Airport System. Ms. Rambo may be reached at 281-387-0692.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mario Diaz", is written over a horizontal line.

Mario Diaz, Director  
Houston Airport System



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District I

Item Creation Date: 4/12/2023

HAS - Construction Contract with FMG Construction Group, LLC for HOU Restroom Renovation Phase 2 Project; Project No. 209A

Agenda Item#: 23.

### **Summary:**

ORDINANCE appropriating \$5,433,227.50 out of Airports Renewal and Replacement Fund, awarding Construction Contract to **FMG CONSTRUCTION GROUP, LLC** for the HOU Restroom Renovations Phase 2 Project at William P. Hobby Airport (HOU) (Project No. 209A); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing, and contingencies relating to the HOU Restroom Renovations Phase 2 Project financed by the Airports Renewal and Replacement Fund - **DISTRICT I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Construction Contract with FMG Construction Group, LLC for the HOU Restroom Renovation Phase 2 Project at William P. Hobby Airport (HOU) (Project No. 209A) and appropriating \$5,433,227.50 from the Airports Renewal and Replacement Fund.

#### **SPECIFIC EXPLANATION:**

The Houston Airport System is undertaking the renovation of restrooms at William P. Hobby Airport (HOU) in three phased projects. The improvements will enhance the overall passenger experience, modernize restroom standards, and help maintain HOU's 5-Star rating.

On July 22, 2020, City Council authorized a Construction Contract with The Gonzalez Group, LP for the first phase of the restroom renovation project, which included the upgrade of four public restrooms (two sets) located near Gates 40-43 and 45-47.

Phase 1 has been completed, and it is now requested that City Council authorize Phase 2, to include eight restrooms in the East Concourse at the following locations:

- Gates 20-23 Restrooms (Men's and Women's)
- Gates 24-27 Restrooms (Men's, Women's, and Assisted Restroom)
- Gates 28-32 Restrooms (Men's, Women's, and Assisted Restroom)

The reconstruction process will be coordinated and phased to minimize operational restrictions and passenger inconvenience.

#### **Bids:**

An Invitation to Bid was advertised in the *Houston Chronicle* on August 26 and September 2, 2022. Six bids were received on October 20, 2022 and are as follows:

#### **Firm**

#### **Total Bid Price**

FMG Construction Group, LLC

\$4,022,000.00

<b>FMG Construction Group, LLC</b>	<b><del>\$4,932,000.00</del></b>
Gutier, LLC	\$5,096,007.00
Brown & Root Industrial Services, LLC	\$5,995,398.00
Jamail & Smith Construction, LP (Acting Partner Smith-Jamail, LLC)	\$6,080,000.00
Gadberry Construction Company, Inc.	\$6,497,180.00
The Gonzalez Group, LP	\$6,618,971.00

FMG Construction Group, LLC was deemed as the lowest responsive responsible bidder.

The work requires demolition of the existing interior finishes and interior architecture prior to the commencement of the work, which includes the following elements:

- Floor, Wall, and Ceiling Finishes;
- Counters, Sinks, Soap Dispensers, and Tile Back-Splash;
- Flooring and Stall Design;
- New Toilet Accessories;
- New Signage;
- Mechanical, Electrical, and Plumbing (MEP) Renovations Work;
- Temporary Secure Construction Screen Walls.

The term of the Contract is 545 calendar days.

**Project Costs:**

\$ 4,932,000.00	Construction Services
\$ 493,200.00	10% Contingency
\$ 8,027.50	Materials Testing
<b>\$ 5,433,227.50</b>	<b>TOTAL</b>

**FAA Federal Grant Program:**

HAS was awarded \$4,590,000.00 in grant funding from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for this project.

**Testing Contract:**

Professional materials engineering laboratory services are being provided under Contract 4600016475 with Geotest Engineering, Inc.

**Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, FMG Construction Group, LLC will exercise the "Play" option.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**DBE Participation:**

The DBE Goal for this project is 6%. FMG Construction Group, LLC has committed to 6.25% DBE participation utilizing the following certified subcontractor:

Firm	Type of Work	Amount	%
Competitive Choice, Inc.	Plumbing Supplies/Building Materials	\$308,250.00	6.25 %

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Tcken  
Chief Development Officer

**Amount and Source of Funding:**

\$5,433,227.50

Airports Renewal and Replacement Fund  
Fund 8010

**Contact Information:**

Todd Curry 281/233-1896  
Gary High 281/233-1987

**ATTACHMENTS:**

**Description**

Signed RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 4/12/2023

HAS - Construction Contract with FMG Construction Group, LLC for HOU Restroom  
Renovation Phase 2 Project; Project No. 209A

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Construction Contract with FMG Construction Group, LLC for the HOU Restroom Renovation Phase 2 Project at William P. Hobby Airport (HOU) (Project No. 209A) and appropriating \$5,433,227.50 from the Airports Renewal and Replacement Fund.

### **SPECIFIC EXPLANATION:**

The Houston Airport System is undertaking the renovation of restrooms at William P. Hobby Airport (HOU) in three phased projects. The improvements will enhance the overall passenger experience, modernize restroom standards, and help maintain HOU's 5-Star rating.

On July 22, 2020, City Council authorized a Construction Contract with The Gonzalez Group, LP for the first phase of the restroom renovation project, which included the upgrade of four public restrooms (two sets) located near Gates 40-43 and 45-47.

Phase 1 has been completed, and it is now requested that City Council authorize Phase 2, to include eight restrooms in the East Concourse at the following locations:

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The reconstruction process will be coordinated and phased to minimize operational restrictions and passenger inconvenience.

### **Bids:**

An Invitation to Bid was advertised in the *Houston Chronicle* on August 26 and September 2, 2022. Six bids were received on October 20, 2022 and are as follows:

<b>Firm</b>	<b>Total Bid Price</b>
<b>FMG Construction Group, LLC</b>	<b>\$4,932,000.00</b>
Gutier, LLC	\$5,096,007.00
Brown & Root Industrial Services, LLC	\$5,995,398.00
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The work requires demolition of the existing interior finishes and interior architecture prior to the commencement of the work, which includes the following elements:

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- New Signage;
- Mechanical, Electrical, and Plumbing (MEP) Renovations Work;
- Temporary Secure Construction Screen Walls.

The term of the Contract is 545 calendar days.

### **Project Costs:**

\$ 4,932,000.00	Construction Services
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<b>\$ 5,433,227.50</b>	<b>TOTAL</b>

### **FAA Federal Grant Program:**

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### **Testing Contract:**

Professional materials engineering laboratory services are being provided under Contract 4600016475 with Geotest Engineering, Inc.

### **Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, FMG Construction Group, LLC will exercise the "Play" option.

### **Hire Houston First:**

This Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific requirements.



Hire Houston First does not apply to this expenditure because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**DBE Participation:**

The DBE Goal for this project is 6%. FMG Construction Group, LLC has committed to 6.25% DBE participation utilizing the following certified subcontractor:

Firm	Type of Work	Amount	%
Competitive Choice, Inc.	Plumbing Supplies/Building Materials	\$308,250.00	6.25 %

**CIP Fiscal Note:**


No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DS

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DocuSigned by:



6C7F64F4D08542B

Mario C. Diaz

Houston Airport System

Andy Tcken

Chief Development Officer

**Amount and Source of Funding:**

\$5,433,227.50  
Airports Renewal and Replacement  
Fund Fund 8010

**Contact Information:**

Todd Curry            281/233-1896  
Gary High            281/233-1987



# CITY OF HOUSTON

Houston Airport System

## Interoffice

Correspondence

**To:** Mayor Sylvester Turner

**From:** Mario Diaz, Director  
Houston Airport System

**Date:** April 14, 2023

**CC:** Marvalette Hunter, Chief of Staff  
Andy Icken, Chief Development Officer  
COH Department Directors  
HAS Senior Staff

**Subject:** HAS Director's Delegation of  
Authority for April 15, 2023  
thru April 20, 2023

I will be out of the country with limited access to email beginning Saturday, April 15, 2023 thru Thursday, April 20, 2023. I will return to the office on Friday, April 21, 2023. In my absence, Liliana Rambo, Chief Terminal Management Officer, will be Acting Director and will have delegated signature authority for the Houston Airport System. Ms. Rambo may be reached at 281-387-0692.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mario Diaz", is written over a horizontal line.

Mario Diaz, Director  
Houston Airport System



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 3/7/2023

### ARA – Geo-Technology Research Institute / Houston Advanced Research Center Interlocal Agreement Amendment

Agenda Item#: 24.

#### **Summary:**

ORDINANCE approving and authorizing first amendment to Contract No. 46000174 between City of Houston and **GEO-TECHNOLOGY RESEARCH INSTITUTE** (Approved by Ordinance 2022-779) to engage Houston Advanced Research Center for assistance with implementation of City of Houston's Climate Action Plan and the Resilient Houston Plan for the Office of Resilience and Sustainability of the Administration and Regulatory Affairs Department

#### **Background:**

The Administration & Regulatory Affairs Department recommends that City Council approve an ordinance authorizing a first amendment to the Interlocal Agreement between the City of Houston and Geo-Technology Research Institute to engage Houston Advanced Research Center for assistance with implementation of the City of Houston's Climate Action Plan and Resilient Houston Plan.

On October 7, 2022, City Council adopted Ordinance No. 2022-0779 authorizing an interlocal agreement between the City and GTRI/HARC. The interlocal agreement provides a schedule of hourly rates that include employee names, employee classifications and respective hourly rates.

The amendments to the interlocal agreement propose a more comprehensive list of employee classifications with their corresponding 2023 hourly rates. A more comprehensive schedule of rates provides the City with additional flexibility to access various GTRI/HARC resources. The amendments will not change the maximum interlocal agreement amount of \$228,040.

The interlocal agreement scope remains the same as shown in Exhibit A and allows for GTRI/HARC to assist the City with services including, but not limited to: Identifying and developing additional projects, programs, and initiatives under programmatic areas, including land-use, buildings, heat, energy transition, mobility, water, materials management, city operations, and neighborhood resilience; program management and implementation of funded projects, programs, and initiatives; developing communication, engagement, and outreach strategies to promote success and opportunities related to implementation of projects, programs, and initiatives in defined programmatic areas; developing overall project tracking and evaluation framework and tools to keep track of programmatic activity.

**Fiscal Note**

No Fiscal Note is required on grant items.

**Departmental Approval Authority:**

\_\_\_\_\_ -

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Prior Council Action:**

Ordinance No. 2022-0779; passed October 4, 2022

**Contact Information:**

Naelah Yahya                      Phone: (832) 393-8530  
Priya Zachariah                  Phone: (832) 393-8528

**ATTACHMENTS:****Description**

Signed coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 3/7/2023

ARA – Geo-Technology Research Institute / Houston Advanced Research Center  
Interlocal Agreement Amendment

Agenda Item#: 24.

### **Summary:**

AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO CONTRACT NO. 460001744 BETWEEN THE CITY OF HOUSTON AND GEO-TECHNOLOGY RESEARCH INSTITUTE (APPROVED BY ORDINANCE 2022-779) TO ENGAGE HOUSTON ADVANCED RESEARCH CENTER FOR ASSISTANCE WITH THE IMPLEMENTATION OF THE CITY OF HOUSTON'S CLIMATE ACTION PLAN AND THE RESILIENT HOUSTON PLAN FOR THE OFFICE OF RESILIENCE AND SUSTAINABILITY OF THE ADMINISTRATION AND REGULATORY AFFAIRS DEPARTMENT

### **Background:**

The Administration & Regulatory Affairs Department recommends that City Council approve an ordinance authorizing a first amendment to the Interlocal Agreement between the City of Houston and Geo-Technology Research Institute to engage Houston Advanced Research Center for assistance with implementation of the City of Houston's Climate Action Plan and Resilient Houston Plan.

On October 7, 2022, City Council adopted Ordinance No. 2022-0779 authorizing an interlocal agreement between the City and GTRI/HARC. The interlocal agreement provides a schedule of hourly rates that include employee names, employee classifications and respective hourly rates.

The amendments to the interlocal agreement propose a more comprehensive list of employee classifications with their corresponding 2023 hourly rates. A more comprehensive schedule of rates provides the City with additional flexibility to access various GTRI/HARC resources. The amendments will not change the maximum interlocal agreement amount of \$228,040.

The interlocal agreement scope remains the same as shown in Exhibit A and allows for GTRI/HARC to assist the City with services including, but not limited to: Identifying and developing additional projects, programs, and initiatives under programmatic areas, including land-use, buildings, heat, energy transition, mobility, water, materials management, city operations, and neighborhood resilience; program management and implementation of funded projects, programs, and initiatives; developing communication, engagement, and outreach strategies to promote success and opportunities related to implementation of projects, programs, and initiatives in defined programmatic areas; developing overall project tracking and evaluation framework and tools to keep track of programmatic activity.

### **Fiscal Note**

No Fiscal Note is required on grant items.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

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**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Prior Council Action:**

Ordinance No. 2022-0779; passed October 4, 2022

### **Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Priya Zachariah Phone: (832) 393-8528

### **ATTACHMENTS:**

Description	Type
4.26.2023 GRTI_HARC ILA Amendment Cover Sheet_Signed	Signed Cover sheet
10.7.2022 Executed Geo-Technology Research Institute ILA (Previous ILA)	Backup Material
Ordinance 2022-779 GTRI_HARC	Backup Material

Signed Ordinance

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

District I

Item Creation Date: 4/4/2023

25CONS534 – De-appropriate/Appropriate Funds –  
Schneider Electric Buildings Americas, Inc. - City Hall Annex  
Electrical Switchgear

Agenda Item#: 25.

### **Summary:**

ORDINANCE de-appropriating \$15,000.00 out of the Construction Manager at Risk Contract with **SCHNEIDER ELECTRIC BUILDINGS AMERICA, INC** (Approved by Ordinance No. 2016-783); and appropriating \$15,000.00 out of General Improvement Consolidated Construction Fund to the Task Order and Job Order Contracting Program for Professional Engineering Services for the City Hall Annex Electrical Switchgear Project - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Approve an Ordinance (i) de-appropriating the sum of \$15,000.00 out of the Construction Manager at Risk Contract with Schneider Electric Buildings Americas, Inc. (previously appropriated by Ordinance No. 2016-783); and (ii) appropriating the equivalent amount of \$15,000.00 to the TOC/JOC Program for professional engineering services for City Hall Annex Electrical Switchgear project.

**BACKGROUND:** On June 17, 2015, by Ordinance No. 2015-603, City Council awarded a professional engineering services contract to ARUP Texas, Inc., (ARUP) to design the replacement of the existing 5,000-amp electrical switchgear system. On October 12, 2016, by Ordinance No. 2016-783, City Council awarded a Construction Manager at Risk (CMAR) contract to Schneider Electric Buildings Americas, Inc. (Schneider) to provide pre-construction and construction phase services for the City Hall and City Hall Annex Electrical Switchgear Systems. ARUP initially designed a 3,000-amp electrical switchgear system for which the City of Houston Permitting Center (Permitting Center) issued a permit. However, Schneider had not commenced work on the electrical switchgear before the arrival of Hurricane Harvey. City Hall Annex was flooded during Hurricane Harvey, including the electrical switchgear.

Immediately following Hurricane Harvey, the General Services Department engaged an emergency response contractor to get the electrical switchgear system running immediately. After the emergency work was completed, ARUP redesigned the electrical switchgear system and downsized it to 2,000-amps, advising that the Electrical Code only required 2,000 amps and would result in cost savings. However, ARUP did not re-submit the project to the Permitting Center for approval prior to commencement of construction by Schneider. At the end of the project, during final inspection, the City's inspectors did not accept the completed work and required numerous

design modifications to be completed prior to acceptance by the Permitting Center. The parties have resolved their differences, the litigation with ARUP is settled, and the contract with Schneider can be closed. Remaining funds from the Schneider contract will be utilized for the required design modifications and fund the construction of the electrical switchgear system in City Hall Annex.

**SPECIFIC EXPLANATION:** On August 16, 2017, City Council approved Ordinance 2017-635 appropriating \$494,113.00 in additional funds to the Schneider contract. On April 28, 2021, City Council approved Ordinance No. 2021-304 de-appropriating \$40,000 out of the Schneider contract and appropriating an equivalent amount to the Task order and Job Order (TOC/JOC) Program for professional engineering services. The requested appropriation will be used to provide additional engineering services. Therefore, the General Services Department recommends that City Council de-appropriate \$15,000 out of the contract with Schneider and appropriate those same funds to the TOC/JOC Program for engineering design services of the City Hall Annex Electrical Switchgear project.

**PROJECT LOCATION:** 900 Bagby St., Houston, TX 77002

**PROJECT DESCRIPTION:** The scope of work for the additional engineering services includes permit submission, cost estimating, and commissioning.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**WBS No:** D-000189

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

**Prior Council Action:**

Ordinance No. 2015-603; Dated June 17, 2015  
Ordinance No. 2016-783; Dated October 12, 2016  
Ordinance No. 2017-635; Dated August 16, 2017  
Ordinance No. 2021-304; Dated April 28, 2021

**Amount and Source of Funding:**

**De-appropriate/Appropriate:**

**\$15,000.00** – General Improvement Consolidated Construction Fund (4509)

**Previous Funding:**

**De-appropriate/Appropriate:**

**\$40,000.00** – General Improvement Consolidated Construction Fund (4509)

**Appropriate:**



**\$494,113.00** – General Improvement Consolidated Construction Fund (4509)  
**\$2,500,000.00** – General Improvement Consolidated Construction Fund (4509)

**Contact Information:**

Enid M. Howard

Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

25CONS534 - Maps

**Type**

Signed Cover sheet

Backup Material

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 4/25/2023

District I

Item Creation Date: 4/4/2023

**25CONS534 – De-appropriate/Appropriate Funds – Schneider Electric Buildings  
Americas, Inc. - City Hall Annex Electrical Switchgear**

Agenda Item#: 14.

**Background:**

**RECOMMENDATION:** Approve an Ordinance (i) de-appropriating the sum of \$15,000.00 out of the Construction Manager at Risk Contract with Schneider Electric Buildings Americas, Inc. (previously appropriated by Ordinance No. 2016-783); and (ii) appropriating the equivalent amount of \$15,000.00 to the TOC/JOC Program for professional engineering services for City Hall Annex Electrical Switchgear project.

**BACKGROUND:** On June 17, 2015, by Ordinance No. 2015-603, City Council awarded a professional engineering services contract to ARUP Texas, Inc., (ARUP) to design the replacement of the existing 5,000-amp electrical switchgear system. On October 12, 2016, by Ordinance No. 2016-783, City Council awarded a Construction Manager at Risk (CMAR) contract to Schneider Electric Buildings Americas, Inc. (Schneider) to provide pre-construction and construction phase services for the City Hall and City Hall Annex Electrical Switchgear Systems. ARUP initially designed a 3,000-amp electrical switchgear system for which the City of Houston Permitting Center (Permitting Center) issued a permit. However, Schneider had not commenced work on the electrical switchgear before the arrival of Hurricane Harvey. City Hall Annex was flooded during Hurricane Harvey, including the electrical switchgear.

Immediately following Hurricane Harvey, the General Services Department engaged an emergency response contractor to get the electrical switchgear system running immediately. After the emergency work was completed, ARUP redesigned the electrical switchgear system and downsized it to 2,000-amps, advising that the Electrical Code only required 2,000 amps and would result in cost savings. However, ARUP did not re-submit the project to the Permitting Center for approval prior to commencement of construction by Schneider. At the end of the project, during final inspection, the City's inspectors did not accept the completed work and required numerous design modifications to be completed prior to acceptance by the Permitting Center. The parties have resolved their differences, the litigation with ARUP is settled, and the contract with Schneider can be closed. Remaining funds from the Schneider contract will be utilized for the required design modifications and fund the construction of the electrical switchgear system in City Hall Annex.

**SPECIFIC EXPLANATION:** On August 16, 2017, City Council approved Ordinance 2017-635 appropriating \$494,113.00 in additional funds to the Schneider contract. On April 28, 2021, City Council approved Ordinance No. 2021-304 de-appropriating \$40,000 out of the Schneider contract and appropriating an equivalent amount to the Task order and Job Order (TOC/JOC) Program for professional engineering services. The requested appropriation will be used to provide additional engineering services. Therefore, the General Services Department recommends that City Council de-appropriate \$15,000 out of the contract with Schneider and appropriate those same funds to the TOC/JOC Program for engineering design services of the City Hall Annex Electrical Switchgear project.

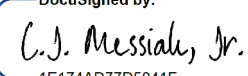
**PROJECT LOCATION:** 900 Bagby St., Houston, TX 77002

**PROJECT DESCRIPTION:** The scope of work for the additional engineering services includes permit submission, cost estimating, and commissioning.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**WBS No:** D-000189

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:  
 4/13/2023  
C. J. MESSIAH, JR.  
General Services Department

Prior Council Action:

Ordinance No. 2015-603; Dated June 17, 2015  
Ordinance No. 2016-783; Dated October 12, 2016  
Ordinance No. 2017-635; Dated August 16, 2017  
Ordinance No. 2021-304; Dated April 28, 2021

Amount and Source of Funding:

De-appropriate/Appropriate:  
\$15,000.00 – General Improvement Consolidated Construction Fund (4509)

Previous Funding:  
De-appropriate/Appropriate:  
\$40,000.00 – General Improvement Consolidated Construction Fund (4509)

Appropriate:  
\$494,113.00 – General Improvement Consolidated Construction Fund (4509)  
\$2,500,000.00 – General Improvement Consolidated Construction Fund (4509)

Contact Information

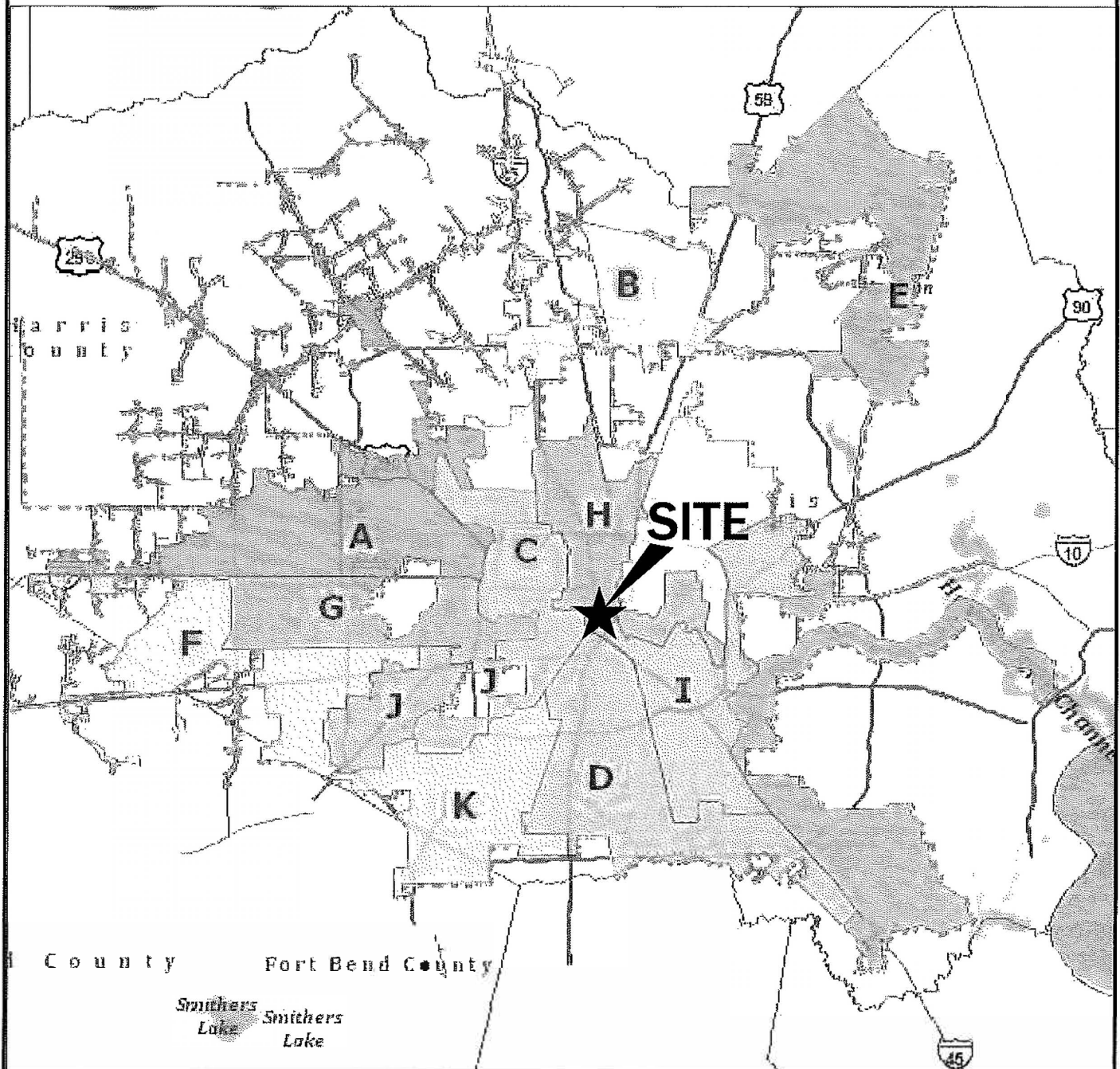
Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

DS  


ATTACHMENTS:

Description	Type
<a href="#">25CONS534 - Previous RCAs &amp; Ordinances</a>	Backup Material
<a href="#">25CONS534 - Maps</a>	Backup Material
<a href="#">25CONS534 - CIP Form A</a>	Backup Material
<a href="#">25CONS534 - Tax Delinquent</a>	Backup Material

**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**



**CITY HALL ANNEX ELECTRICAL SWITCHGEAR  
901 BAGBY ST. HOUSTON, TX 77002**

**COUNCIL DISTRICT "I"**

**KEYMAP No. 493L**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date:

E32354.A1 - Staff Augmentation Contract Compliance  
Monitoring Services for Contraction (MPACT Strategic  
Consulting, LLC) - ORDINANCE

Agenda Item#: 26.

### **Summary:**

ORDINANCE amending Ordinance No. 2022-503 (Passed on June 22, 2022) to increase the maximum contract amount for contract between City of Houston and **MPACT STRATEGIC CONSULTING, LLC** for Staff Augmentation for Contract Compliance Monitoring Services for Construction Contracts for the Office of Business Opportunity - \$338,400.00 - General Fund

### **Background:**

**S38-E32354.A1 - Approve an amending Ordinance to Ordinance No. 2022-0503 approved on June 23, 2022 to increase the maximum contract amount from \$253,800.00 to \$592,200.00 for the contract (4600017304) between the City of Houston and MPACT Strategic Consulting, LLC for staff augmentation contract compliance monitoring service for construction contracts for the Office of Business Opportunity (OBO).**

### **Specific Explanation:**

The Director of the Office of Business Opportunity and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$253,800.00 to \$592,200.00 for the contract between the City of Houston and **MPACT Strategic Consulting, LLC** for staff augmentation for the contract compliance monitoring services for construction contracts.

The contract was awarded on June 23, 2022, by Ordinance No. 2022-0503 for a one (1) year term with two (2) one-year options in the original amount of \$253,800.00. Expenditures as of April 14, 2023, has totaled \$253,800.00. The increase to the maximum contract amount is necessary to continue to provide staff augmentation for the contract compliance monitoring services for construction contracts. The requested increase will fund the remainder of the one (1) year initial term and nine (9) months of the first option year of the contract. OBO will return to City Council to request additional funds should they be required.

The scope of work requires the contractor to provide contract compliance monitoring services as per the guidelines and procedures set forth by the Office of Business Opportunity. The services to be provided is monitoring approximately 319 construction projects, including but not limited to:

- 249 contracts requiring Minority Women Small Disadvantage Business Enterprises

(MWSDBE), Equal Employment Opportunity (EEO) and Davis Bacon/Prevailing Wage monitoring.

- 70 contracts require Labor Standards/Prevailing Wage monitoring only (no MWSDBE monitoring).
- 60-80 projects of the 319, are Texas Water Development Board State Revolving Fund (SRF) contracts, requiring a higher level and frequency of compliance monitoring due to grant provisions.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that " a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

**M/WBE Participation:**

Zero-percent goal documentation approved by the Office of Business Opportunity

**Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

<b>Department</b>	<b>FY23</b>	<b>Out Years</b>	<b>Total</b>
Office of Business Opportunity	\$84,600.00	\$253,800.00	\$338,400.00

**Prior Council Action:**

Ordinance Number 2022-0503 approved on June 23, 2022

**Amount and Source of Funding:**

\$338,400.00  
General Fund  
Fund No.1000

**Contact Information:**

Lena Farris 832-393-8729  
Marsha Murray 832-393-0615

**ATTACHMENTS:**

**Description**

signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

E32354.A1 - Staff Augmentation Contract Compliance Monitoring Services for Construction  
(MPACT Strategic Consulting, LLC) - ORDINANCE

Agenda Item#:

### **Background:**

**S38-E32354.A1 - Approve an amending Ordinance to Ordinance No. 2022-0503 approved on June 23, 2022 to increase the maximum contract amount from \$253,800.00 to \$592,200.00 for the contract (4600017304) between the City of Houston and MPACT Strategic Consulting, LLC for staff augmentation contract compliance monitoring service for construction contracts for the Office of Business Opportunity (OBO).**

### **Specific Explanation:**

The Director of the Office of Business Opportunity and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$253,800.00 to \$592,200.00 for the contract between the City of Houston and **MPACT Strategic Consulting, LLC** for staff augmentation for the contract compliance monitoring services for construction contracts.

The contract was awarded on June 23, 2022, by Ordinance No. 2022-0503 for a one (1) year term with two (2) one-year options in the original amount of \$253,800.00. Expenditures as of April 14, 2023, has totaled \$253,800.00. The increase to the maximum contract amount is necessary to continue to provide staff augmentation for the contract compliance monitoring services for construction contracts. The requested increase will fund the remainder of the one (1) year initial term and nine (9) months of the first option year of the contract. OBO will return to City Council to request additional funds should they be required.

The scope of work requires the contractor to provide contract compliance monitoring services as per the guidelines and procedures set forth by the Office of Business Opportunity. The services to be provided is monitoring approximately 319 construction projects, including but not limited to:

- 249 contracts requiring Minority Women Small Disadvantage Business Enterprises (MWSDBE), Equal Employment Opportunity (EEO) and Davis Bacon/Prevailing Wage monitoring.
- 70 contracts require Labor Standards/Prevailing Wage monitoring only (no MWSDBE monitoring).
- 60-80 projects of the 319, are Texas Water Development Board State Revolving Fund (SRF) contracts, requiring a higher level and frequency of compliance monitoring due to grant provisions.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

### **M/WBE Participation:**

Zero-percent goal documentation approved by the Office of Business Opportunity

### **Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/24/2023

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**Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Department Approval Authority**

4/24/2023

### **Estimated Spending Authority**

Department	FY23	Out Years	Total
Office of Business Opportunity	\$84,600.00	\$253,800.00	\$338,400.00



**Prior Council Action:**

Ordinance Number 2022-0503 approved on June 23, 2022

**Amount and Source of Funding:**

\$338,400.00

General Fund

Fund No.1000

**Contact Information:**

Lena Farris 832-393-8729

Marsha Murray 832-393-0615

**ATTACHMENTS:**

Description	Type
Fiscal Form A -MPACT	Financial Information
OBO Waiver	Backup Material
Ordinance	Backup Material
Executed Contract	Backup Material
Previous RCA	Backup Material
Ownership Forms	Backup Material
Professional Justification Form	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date:

E32356.A1 - Staff Augmentation Contract Compliance  
Monitoring Services Non - Construction (HillDay Public  
Relations) - ORDINANCE

Agenda Item#: 27.

### **Summary:**

ORDINANCE amending Ordinance No. 2022-504 (Passed on June 22, 2022) to increase the maximum contract amount for contract between City of Houston and **HILLDAY PUBLIC RELATIONS** for Staff Augmentation for Contract Compliance Monitoring Services for Non-Construction Projects for the Office of Business Opportunity - \$452,808.00 - General Fund

### **Background:**

**S38 - E32356.A1 - Approve an amending Ordinance to Ordinance No. 2022-0504 approved on June 23, 2022 to increase the maximum contract amount from \$339,606.00 to \$792,414.00 for the contract (4600017305) between the City of Houston and HillDay Public Relations for staff augmentation for contract compliance monitoring services for non-construction projects for the Office of Business Opportunity (OBO).**

### **Specific Explanation:**

The Director of the Office of Business Opportunity and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$339,606.00 to \$792,414.00 for the contract between the City of Houston and **HillDay Public Relations** for staff augmentation for contract compliance monitoring services for non-construction contracts.

The contract was awarded on June 23, 2022, by Ordinance No. 2022-0504 for a term of one (1) year with two (2) one-year options in the original amount of \$339,606.00. Expenditures as of April 14, 2023, has totaled \$339,606.00. The increase to the maximum contract amount is necessary to continue to provide staff augmentation for the contract compliance monitoring services for non-construction contracts. The requested increase will fund the remainder of the one (1) year initial term and nine (9) months of the first option year of the contract. OBO will return to City Council to request additional funds should they be required.

The scope of work requires the contractor to provide contract compliance monitoring services per the Office of Business Opportunity guidelines and procedures. The services to be provided include the monitoring of 517 non-construction contracts including professional services and goods and non professional services. The contractor will be trained on the Office of Business Opportunity internal Standard Operating Procedures (SOP). The additional services to be

provided includes , but are not limited to the following:

- Ongoing monthly reporting.
- Meetings with OBO's Compliance Team and Executive Leaders to review the number of contracts monitored.
- Review of any recommendations for deviations,
- 60-80 projects, of the 319, are Texas Water Development Board State Revolving Fund (SRF) contracts, requiring a higher level and frequency of compliance monitoring due to grant provisions.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that " a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

**M/WBE Participation:**

Zero-percent goal documentation approved by the Office of Business Opportunity

**Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jedediah Greenfield, Chief Procurement Officer**  
**Authority**  
**Finance/Strategic Procurement Division**

**Department Approval**

**Estimated Spending Authority**

<b>Department</b>	<b>FY23</b>	<b>Out Years</b>	<b>Total</b>
Office of Business Opportunity	\$113,202.00	\$339,606.00	\$452,808.00

**Prior Council Action:**

Ordinance Number 2022-0504 approved on June 23, 2022

**Amount and Source of Funding:**

\$452,808.00  
General Fund  
Fund No. 1000

**Contact Information:**

Lena Farris 832-393-8729  
Marsha Murray 832-393-0615

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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signed Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

E32356.A1 - Staff Augmentation Contract Compliance Monitoring Services Non -  
Construction (HillDay Public Relations) - ORDINANCE

Agenda Item#:

### **Background:**

**S38 - E32356.A1 - Approve an amending Ordinance to Ordinance No. 2022-0504 approved on June 23, 2022 to increase the maximum contract amount from \$339,606.00 to \$792,414.00 for the contract (4600017305) between the City of Houston and HillDay Public Relations for staff augmentation for contract compliance monitoring services for non-construction projects for the Office of Business Opportunity (OBO).**

### **Specific Explanation:**

The Director of the Office of Business Opportunity and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$339,606.00 to \$792,414.00 for the contract between the City of Houston and **HillDay Public Relations** for staff augmentation for contract compliance monitoring services for non-construction contracts.

The contract was awarded on June 23, 2022, by Ordinance No. 2022-0504 for a term of one (1) year with two (2) one-year options in the original amount of \$339,606.00. Expenditures as of April 14, 2023, has totaled \$339,606.00. The increase to the maximum contract amount is necessary to continue to provide staff augmentation for the contract compliance monitoring services for non-construction contracts. The requested increase will fund the remainder of the one (1) year initial term and nine (9) months of the first option year of the contract. OBO will return to City Council to request additional funds should they be required.

The scope of work requires the contractor to provide contract compliance monitoring services per the Office of Business Opportunity guidelines and procedures. The services to be provided include the monitoring of 517 non-construction contracts including professional services and goods and non professional services. The contractor will be trained on the Office of Business Opportunity internal Standard Operating Procedures (SOP). The additional services to be provided includes , but are not limited to the following:

- Ongoing monthly reporting.
- Meetings with OBO's Compliance Team and Executive Leaders to review the number of contracts monitored.
- Review of any recommendations for deviations,
- 60-80 projects, of the 319, are Texas Water Development Board State Revolving Fund (SRF) contracts, requiring a higher level and frequency of compliance monitoring due to grant provisions.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that " a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.

### **M/WBE Participation:**

Zero-percent goal documentation approved by the Office of Business Opportunity

### **Fiscal Note:**

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/24/2023

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**Jedediah Greenfield, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

4/24/2023

### **Estimated Spending Authority**

Department	FY23	Out Years	Total
Office of Business Opportunity	\$113,202.00	\$339,606.00	\$452,808.00

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**Prior Council Action:**

Ordinance Number 2022-0504 approved on June 23, 2022

**Amount and Source of Funding:**

\$452,808.00  
General Fund  
Fund No. 1000

**Contact Information:**

Lena Farris 832-393-8729  
Marsha Murray 832-393-0615

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Fiscal Form A	Financial Information
OBO Waiver	Backup Material
Ordinance	Backup Material
Executed Contract	Backup Material
Previous RCA	Backup Material
Ownership Forms	Backup Material
Professional Justification	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/2/2023

ETJ

Item Creation Date: 6/24/2020

HPW - 20WR230 – Petition Addition (81.53 ) Harris County  
Municipal Utility District No. 495

Agenda Item#: 28.

### **Summary:**

ORDINANCE consenting to the addition of 81.53 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 495**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 81.53 acres to Harris County Municipal Utility District No. 495.

**RECOMMENDATION:** Petition for the City's consent to the addition of 81.53 acres to Harris County Municipal Utility District No. 495 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 495 (the "District") was created through an act of Texas Legislature in 2009, and currently consists of 978.56 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 81.53 acres of vacant land, proposed be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of Stockdick-School Road, Porter Road, Beckendorff Road, and Peek Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 495 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 538. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 495 is South Mayde Creek, which flows into Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. South Mayde Creek is within the Addicks Reservoir watershed. The proposed annexation tract is partially within the 100 year floodplain (59%), and within the 500 year floodplain (30%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must

be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 6/24/2020

HPW - 20WR230 – Petition Addition (81.53 ) Harris County Municipal Utility District No. 495

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 81.53 acres to Harris County Municipal Utility District No. 495.

**RECOMMENDATION:** Petition for the City's consent to the addition of 81.53 acres to Harris County Municipal Utility District No. 495 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 495 (the "District") was created through an act of Texas Legislature in 2009, and currently consists of 978.56 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 81.53 acres of vacant land, proposed be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of Stockdick-School Road, Porter Road, Beckendorff Road, and Peek Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 495 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 538. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 495 is South Mayde Creek, which flows into Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. South Mayde Creek is within the Addicks Reservoir watershed. The proposed annexation tract is partially within the 100 year floodplain (59%), and within the 500 year floodplain (30%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

12/8/2020

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Carol Ellinger Haddock, P. E.  
Director

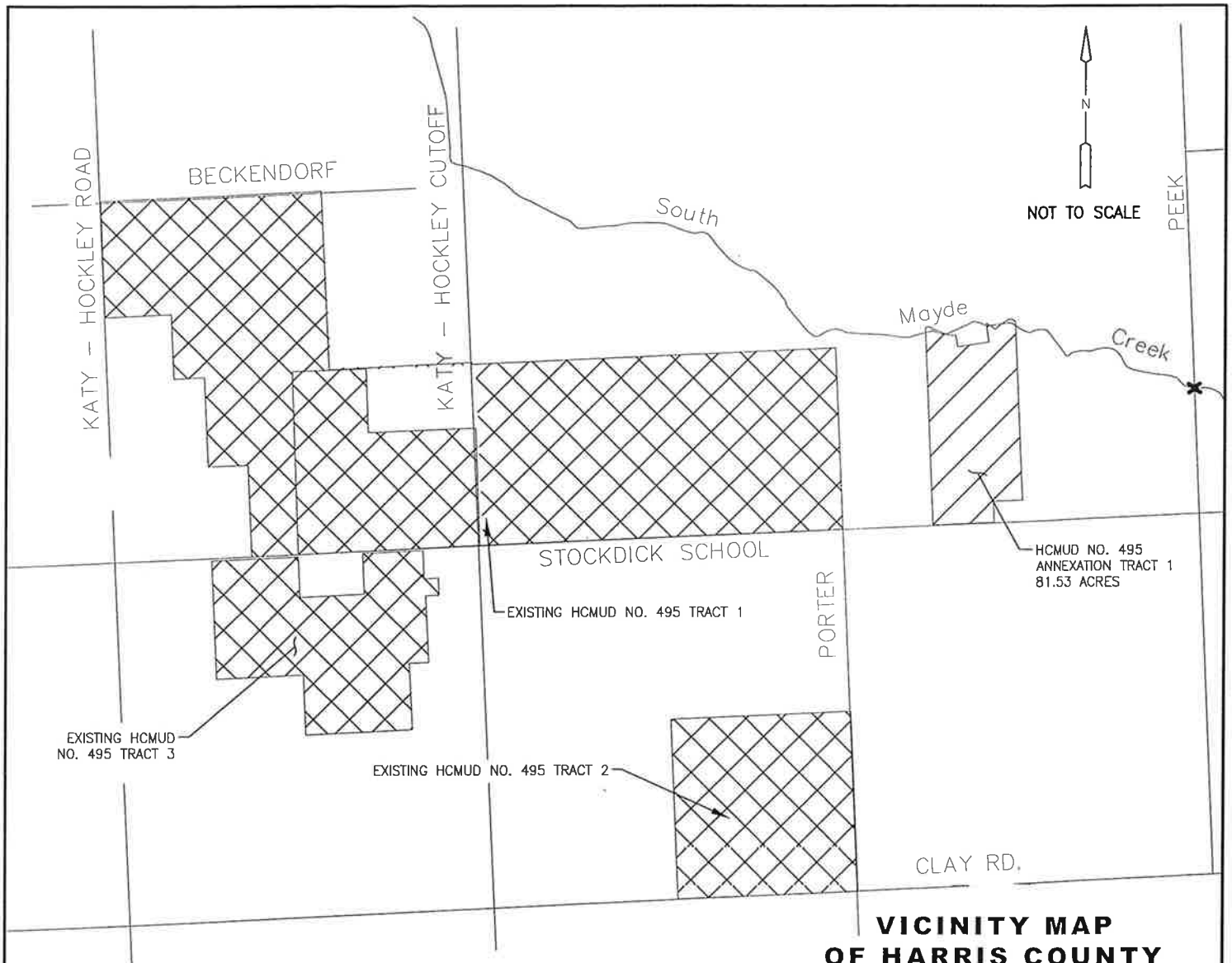
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application1	Backup Material
Application2	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



**VICINITY MAP  
OF HARRIS COUNTY  
MUNICIPAL UTILITY  
DISTRICT NO. 495  
BEING**

**978.56 ACRES  
OUT OF AND PART OF  
H. HUSKEY SURVEY, A-1526,  
S. POST SURVEY, A-1422,  
W. SALYARS SURVEY, A-1532,  
H. & T.C. R.R. CO. SURVEY, A-450,  
H. & T.C. R.R. CO. SURVEY,  
SECTION 67, BLOCK 2, A-453,  
H. & T.C. R.R. CO. SURVEY,  
SECTION 66, BLOCK 2, A/K/A THE  
J.H.W. COBB SURVEY, A-1329,  
AND THE H. & T.C. R.R. CO. SURVEY,  
SECTION 66, BLOCK 2, A/K/A THE  
J.O. THOMAS SURVEY, A-1497 AND THE  
H. & T.C. R.R. CO. SURVEY, SECTION 47,  
BLOCK 2, A-440  
HARRIS COUNTY, TEXAS**

**AREA SUMMARY**

EXISTING HCMUD 495 TRACT 1	622.12 ACRES
EXISTING HCMUD 495 TRACT 2	156.15 ACRES
ANNEXATION TRACT 1	58.48 ACRES
ANNEXATION TRACT 2	141.81 ACRES
<b>TOTAL</b>	<b>978.56 ACRES</b>

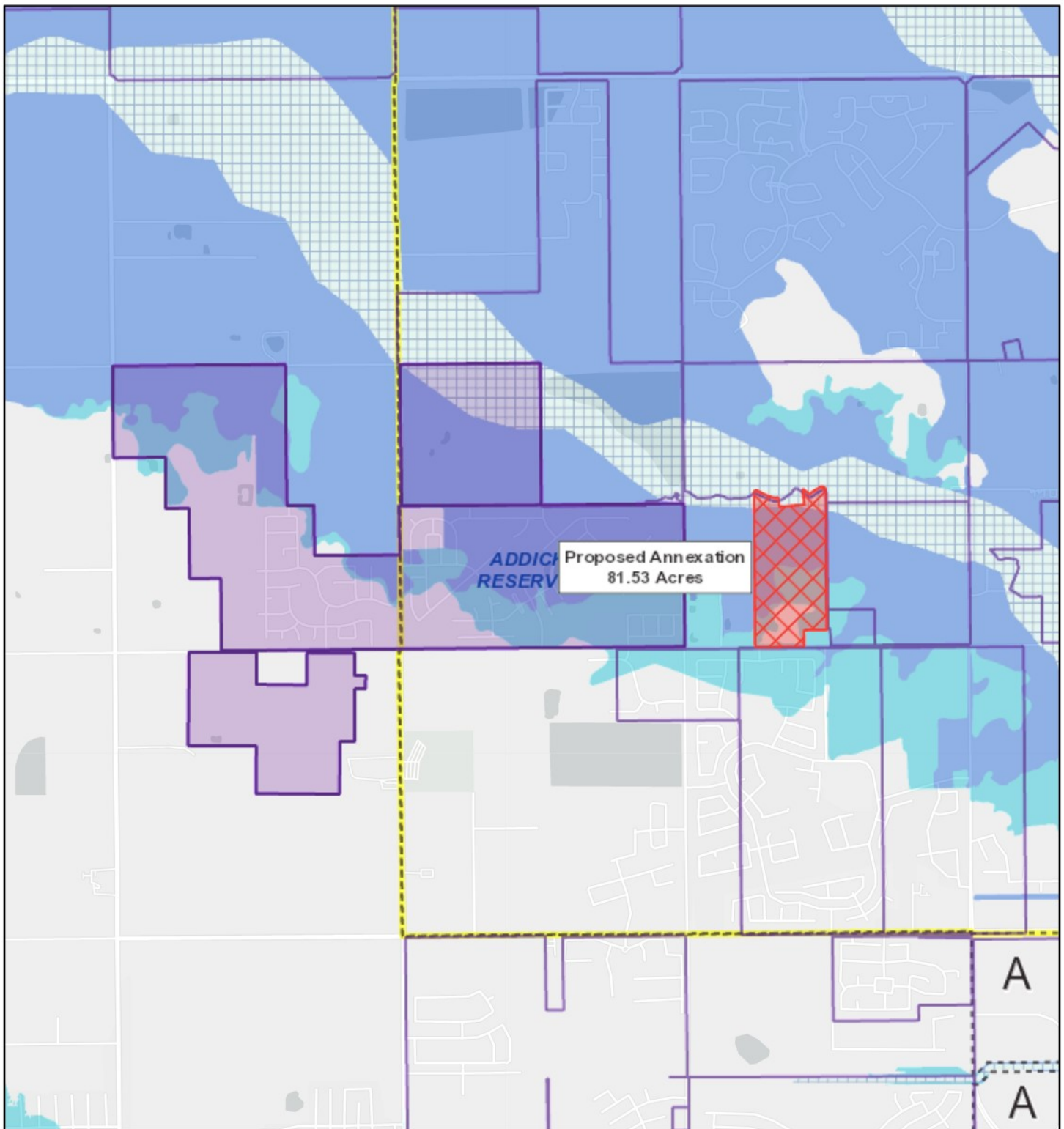
OCTOBER 2019 JOB NO. 2231-0008

**LJA Engineering, Inc.**

2929 Briarpark Drive  
Suite 600  
Houston, Texas 77042

Phone 713.953.5200  
Fax 713.953.5026  
T.B.P.L.S. Firm No. 10110501

# Harris County MUD 495 (81.53 acres)



7/22/2020, 12:11:20 PM

1:36,112

## Flood Hazard Zones

100 Year Floodplain

500 Year Floodplain

Floodway

City Limits

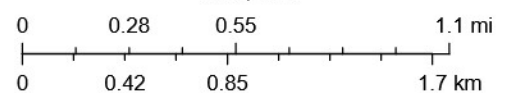
Council Districts

Existing Acreage of District

Proposed Annexation

COH Wastewater Line

COH Water Line



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 3/16/2023

HPW-20FMS39 Amendment of Agreement for Flood  
Mitigation Grant Program for Extension of Time

Agenda Item#: 29.

### **Summary:**

ORDINANCE approving and authorizing first amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as Approved by Ordinance No. 2022-0882)

### **Background:**

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a First Amendment to the Agreement with Texas Water Development Board (TWDB) for an extension of time.

**PROJECT NOTICE/JUSTIFICATION:** The Flood Mitigation Assistance (FMA) Grant for up to 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-0103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes.

During performance of the grant TWDB and the Federal Emergency Management Agency (FEMA) have extended the performance period via amendments and a replacement Agreement through the previous Council actions noted below.

TWDB and FEMA have awarded the City an extension of the project completion date from March 2, 2023 to November 2, 2023 and an extension of the contract expiration date from May, 31, 2023 to January 31, 2024 to allow for continued administration of the FMA Grant.

A total of 20 home elevations have been completed under this voluntary grant program. As approved by TWDB, the proposed six-month extension will allow the City to complete final accounting and closeout of the grant.

**FISCAL NOTE:** No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E. Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-0103 Dated 02-14-2018  
Ordinance 2020-0022 Dated 01-08-2020  
Ordinance 2021-0162 Dated 03-03-2021  
Ordinance 2021-1014 Dated 12-01-2021  
Ordinance 2022-0882 Dated 11-09-2022

**Amount and Source of Funding:**

No additional funding is required.

Total Previously allocated: \$12,921,032.15  
\$12,364,111.50 Fund 5030 – Federal State Local - Pass Through  
\$ 534,868.60 Fund 1021 – Grant Match Fund  
\$ 22,052.05 Fund 1000 – General Fund

**Contact Information:**

David Wurdlow  
Assistant Director  
(832) 395-2054

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/16/2023

HPW-20FMS39 Amendment of Agreement for Flood Mitigation Grant Program for  
Extension of Time

Agenda Item#:

### **Background:**

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a First Amendment to the Agreement with Texas Water Development Board (TWDB) for an extension of time.

**PROJECT NOTICE/JUSTIFICATION:** The Flood Mitigation Assistance (FMA) Grant for up to 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-0103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes.

During performance of the grant TWDB and the Federal Emergency Management Agency (FEMA) have extended the performance period via amendments and a replacement Agreement through the previous Council actions noted below.

TWDB and FEMA have awarded the City an extension of the project completion date from March 2, 2023 to November 2, 2023 and an extension of the contract expiration date from May, 31, 2023 to January 31, 2024 to allow for continued administration of the FMA Grant.

A total of 20 home elevations have been completed under this voluntary grant program. As approved by TWDB, the proposed six-month extension will allow the City to complete final accounting and closeout of the grant.

**FISCAL NOTE:** No Fiscal Note is required on grant items.

DocuSigned by:

 4/13/2023  
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Carol Ellinger Haddock, P.E. Director  
Houston Public Works

### **Prior Council Action:**

Ordinance 2018-0103 Dated 02-14-2018  
Ordinance 2020-0022 Dated 01-08-2020  
Ordinance 2021-0162 Dated 03-03-2021  
Ordinance 2021-1014 Dated 12-01-2021  
Ordinance 2022-0882 Dated 11-09-2022

### **Amount and Source of Funding:**

No additional funding is required.

Total Previously allocated: \$12,921,032.15  
\$12,364,111.50 Fund 5030 – Federal State Local - Pass Through  
\$ 534,868.60 Fund 1021 – Grant Match Fund  
\$ 22,052.05 Fund 1000 – General Fund

### **Contact Information:**

David Wurdlow  
Assistant Director  
(832) 395-2054

### **ATTACHMENTS:**

Description	Type
Prior Council Action Ordinance 2018-0103	Backup Material
Prior Council Action Ordinance 2022-0882	Backup Material
Finance Approval Email	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 11/17/2022

HPW- 20RCS01 Contract Award / Tikon Group, Inc.

Agenda Item#: 30.

### **Summary:**

ORDINANCE awarding contract to **TIKON GROUP INC** for Concrete and Asphalt Restoration; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to testing services relating to construction financed by the Water & Sewer System Operating Fund

### **Background:**

**SUBJECT:** Contract Award for Concrete and Asphalt Restoration

**RECOMMENDATION:** Reject first and second low bid, award Construction Contract to the third lowest bidder, Tikon Group, Inc. for Concrete and Asphalt Restoration and allocate funds.

**SPECIFIC EXPLANATION:** The scope of work requires the contractor to complete the restoration of concrete and asphalt sections of roads, curbs, driveways, sidewalks, and site/yard work that will be performed after City of Houston crews have repaired water and wastewater sewer lines. Other work may include bedding, backfilling, and restoring surfaces around the work area. The pavement repair size will depend upon the excavation for the repair of a utility line, and to comply with all current City of Houston building codes, construction standard specifications and construction standard details.

This is a work-order based contract to assist Houston Public Works in repairing city streets and may include pavement of both small sections of various sizes and panel-to-panel of a road section. Most restorations are in the 10'x14' - 14'x20' range. The contract duration for this project is two (2) years, with one (1) option year to renew, for a total of three (3) years.

**LOCATION:** Various locations within all Council Districts.

**BIDS:** Four (4) bids were received for this project on September 8, 2022, as follows:

Bidder	Adjustment Factor %	
1. Grava LLC.	1.23	<b><i>Bid Withdrawn</i></b>
2.TotalContractingLimited.	1.30	<b><i>Bid Withdrawn</i></b>
3. Tikon Group, Inc.	4.74	
4. Petra LLC	11.00	



**AWARD:** The apparent low bidders, Grava LLC. and Total Contracting Limited withdrew their bids and were deemed non-responsible. Therefore, it is recommended that this contract be awarded to the third (3<sup>rd</sup>) lowest bidder, Tikon Group, Inc. with a bid amount of \$6,938,433.01 (4.74% Adjustment Factor).

**PROJECT COST:** The total cost of this project is **\$7,288,433.01** to be allocated as follows:

PROJECT DETAILS	FY23	Out Years
Bid Amount	\$2,312,811.00	\$4,625,622.01
Testing Services	\$116,666.66	\$233,333.34
<b>TOTAL:</b>	<b>\$2,429,477.66</b>	<b>\$4,858,955.35</b>

Testing Services will be provided by **Geotest Engineering, Inc.**, under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Tikon Group, Inc. is a designated local business, but is the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Tikon Group Inc. has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15% MBE goal and the 5% WBE goal for this project.

MBE - Firm Name	Type of Work	Estimated Amount	Percentage
1. Match and Mix Construction	Concrete Services	\$485,690.31	7.00%
2. Unotec Construction Co. LLC	Concrete Services	\$312,229.49	4.50%
3. Texas Concrete Enterprise Ready Mix	Ready Mix Concrete Supplies	\$242,845.16	3.50%
	<b>MBE Total</b>	<b>\$1,040,764.96</b>	<b>15%</b>

WBE - Firm Name	Type of Work		Percentage
1. Tancoe	Flagging Services	\$104,076.50	1.50%



	<b>WBE Total</b>	<b>\$104,076.50</b>	<b>1.50%</b>
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<b>SBE - Firm Name</b>	<b>Type of Work</b>		<b>Percentage</b>
1. Fabco, LLC.	Construction Supplies	\$242,845.16	3.50%
	<b>SBE Total</b>	<b>\$242,845.16</b>	<b>3.50%</b>

**FISCAL NOTE:** Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-MA1000-0008-4  
File No. HPW – 20RCS01

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY23</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$2,429,477.66	\$4,858,955.35	\$7,288,433.01

**Amount and Source of Funding:**

\$7,288,433.01– Fund No. 8300 – Water and Sewer System Operating

**Contact Information:**

<b>Name</b>	<b>Department/Division</b>	<b>Phone</b>
Daisy Salazar, Project Manager	HPW – Houston Water Operations	832-395-5318
Brian Blum, Assistant Director	HPW/ FMS - Procurement Fleet and Warehousing	832-395-2717
Cheryl Tatum, Sr. Staff Analyst	HPW/ FMS - Procurement Fleet & Warehousing	832-395- 3681

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/17/2022

HPW- 20RCS01 Contract Award / Tikon Group, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Concrete and Asphalt Restoration

**RECOMMENDATION:** Reject first and second low bid, award Construction Contract to the third lowest bidder, Tikon Group, Inc. for Concrete and Asphalt Restoration and allocate funds.

**SPECIFIC EXPLANATION:** The scope of work requires the contractor to complete the restoration of concrete and asphalt sections of roads, curbs, driveways, sidewalks, and site/yard work that will be performed after City of Houston crews have repaired water and wastewater sewer lines. Other work may include bedding, backfilling, and restoring surfaces around the work area. The pavement repair size will depend upon the excavation for the repair of a utility line, and to comply with all current City of Houston building codes, construction standard specifications and construction standard details.

This is a work-order based contract to assist Houston Public Works in repairing city streets and may include pavement of both small sections of various sizes and panel-to-panel of a road section. Most restorations are in the 10'x14' - 14'x20' range. The contract duration for this project is two (2) years, with one (1) option year to renew, for a total of three (3) years.

**LOCATION:** Various locations within all Council Districts.

**BIDS:** Four (4) bids were received for this project on September 8, 2022, as follows:

Bidder	Adjustment Factor %	
1. Grava LLC.	1.23	<i><b>Bid Withdrawn</b></i>
2. Total Contracting Limited.	1.30	<i><b>Bid Withdrawn</b></i>
3. Tikon Group, Inc.	4.74	
4. Petra LLC	11.00	

**AWARD:** The apparent low bidders, Grava LLC. and Total Contracting Limited withdrew their bids and were deemed non-responsible. Therefore, it is recommended that this contract be awarded to the third (3<sup>rd</sup>) lowest bidder, Tikon Group, Inc. with a bid amount of \$6,938,433.01 (4.74% Adjustment Factor).

**PROJECT COST:** The total cost of this project is **\$7,288,433.01** to be allocated as follows:

PROJECT DETAILS	FY23	Out Years
<b>Bid Amount</b>	\$2,312,811.00	\$4,625,622.01
<b>Testing Services</b>	\$116,666.66	\$233,333.34
<b>TOTAL:</b>	<b>\$2,429,477.66</b>	<b>\$4,858,955.35</b>

Testing Services will be provided by **Geotest Engineering, Inc.**, under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Tikon Group, Inc. is a designated local business, but is the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Tikon Group Inc. has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 15% MBE goal and the 5% WBE goal for this project.

MBE - Firm Name	Type of Work	Estimated Amount	Percentage
1. Match and Mix Construction	Concrete Services	\$485,690.31	7.00%
2. Unotec Construction Co. LLC	Concrete Services	\$312,229.49	4.50%
3. Texas Concrete Enterprise Ready Mix	Ready Mix Concrete Supplies	\$242,845.16	3.50%
	<b>MBE Total</b>	<b>\$1,040,764.96</b>	<b>15%</b>

WBE - Firm Name	Type of Work		Percentage
1. Tancoe	Flagging Services	\$104,076.50	1.50%
	<b>WBE Total</b>	<b>\$104,076.50</b>	<b>1.50%</b>

SBE - Firm Name	Type of Work		Percentage
1. Fabco, LLC.	Construction Supplies	\$242,845.16	3.50%
	<b>SBE Total</b>	<b>\$242,845.16</b>	<b>3.50%</b>

**FISCAL NOTE:** Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:



4/21/2023

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-MA1000-0008-4  
File No. HPW – 20RCS01

Estimated Spending Authority			
Department	FY23	Out Years	Total
Houston Public Works	\$2,429,477.66	\$4,858,955.35	\$7,288,433.01

**Amount and Source of Funding:**

\$7,288,433.01– Fund No. 8300 – Water and Sewer System Operating

**Contact Information:**

Name	Department/Division	Phone
Daisy Salazar, Project Manager	HPW – Houston Water Operations	832-395-5318
Brian Blum, Assistant Director	HPW/ FMS - Procurement Fleet and Warehousing	832-395-2717
Cheryl Tatum, Sr. Staff Analyst	HPW/ FMS - Procurement Fleet & Warehousing	832-395- 3681

**ATTACHMENTS:**

Description	Type
Form 1295 Certificate of Interested Parties	Backup Material
HHF Designation	Backup Material
Pay or Play Docs (POP 1, 2, & 3)	Backup Material
Tax Verification	Backup Material
SAP DOCS	Financial Information
OBO MWBE Docs	Backup Material
Ownership and Tax Verification Docs	Backup Material
Bid Tabulations	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date:

HPW – 20WWO997 Contract Award/ Specialized  
Maintenance Services, Inc.

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating \$2,107,698.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP cost recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund and Sewer System Consolidated Construction Fund (4277-123)

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction contract to the second low bidder, Specialized Maintenance Services, Inc. for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 01, 2022. Bids were received on August 04, 2022. The two (2) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Pro-Pipe, Inc.	\$1,516,626.75 (Non-responsive)
2. Specialized Maintenance Services, Inc.	\$1,916,088.75

**AWARD:** The apparent low bidder, Pro-Pipe, Inc., was considered non-responsive as they did not submit the requisite Good Faith Efforts to meet the advertised MWBE goal. Therefore, it is recommended that this construction contract be awarded to the second low bidder, Specialized Maintenance Services, Inc., with a bid of \$1,916,088.75.

**PROJECT COST:** The total cost of this project is \$2,107,698.00 to be appropriated as follows:

Bid Amount	\$1,916,088.75
Contingencies	\$ 95,804.81
CIP Cost Recovery	\$ 95,804.44

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Specialized Maintenance Services, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 3% WBE goal for this project.

<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. JBR Utilities, LLC	Clean and televise lines	\$191,608.88	10.00%
<b>TOTAL</b>		<b>\$191,608.88</b>	<b>10.00%</b>

<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Jaguar Fueling Services, LLC	Fuel Supplier	\$ 57,482.66	3.00%
<b>TOTAL</b>		<b>\$ 57,482.66</b>	<b>3.00%</b>

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Clean and televise lines	\$ 76,643.55	4.00%
<b>TOTAL</b>		<b>\$ 76,643.55</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0344-4  
File No. 4277-123

**Amount and Source of Funding:**

\$2,107,698.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Greg Eyerly  
Senior Assistant Director, Houston Water  
Phone: (832) 395-4979

**ATTACHMENTS:**

**Description**

Map  
Signed Coversheet

**Type**

Backup Material  
Signed Cover sheet



DISTRICT

- AT LARGE POSITION 1: MIKE KNOX  
AT LARGE POSITION 2: DAVID ROBINSON  
AT LARGE POSITION 3: MICHAEL KUBOSH  
AT LARGE POSITION 4: LETTIA PLUMMER  
AT LARGE POSITION 5: SALLIE ALCORN

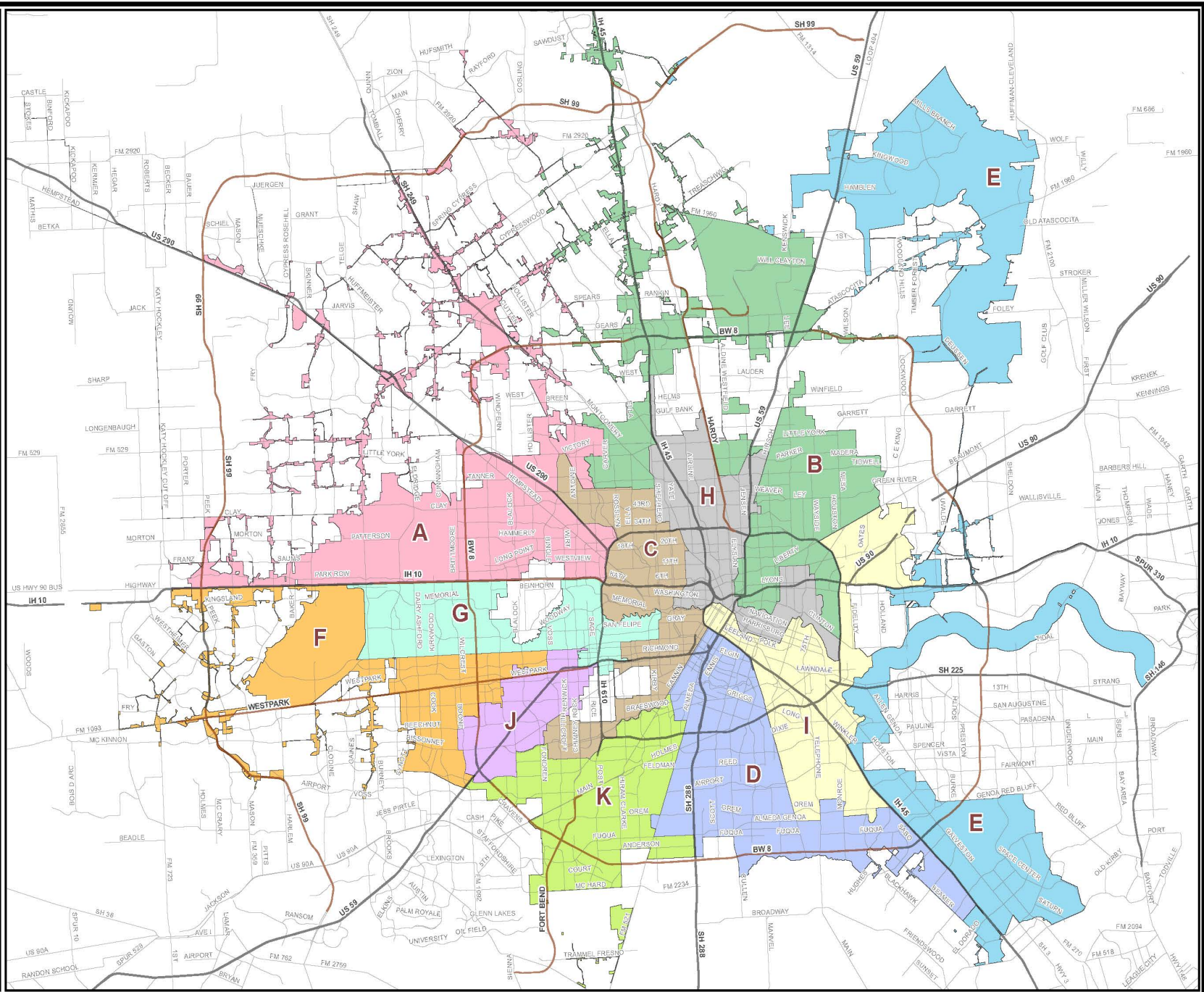
Source: COHGIS  
Date: Jan 2022  
Reference: pj20952



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



PLANNING &  
DEVELOPMENT  
DEPARTMENT



**Sanitary Sewer Cleaning and Television Inspection**  
**WBS No. R-000266-0344-4**  
**File No. 4277-123**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW – 20WWO997 Contract Award/ Specialized Maintenance Services, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction contract to the second low bidder, Specialized Maintenance Services, Inc. for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 01, 2022. Bids were received on August 04, 2022. The two (2) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Pro-Pipe, Inc.	\$1,516,626.75 (Non-responsive)
2. Specialized Maintenance Services, Inc.	\$1,916,088.75

**AWARD:** The apparent low bidder, Pro-Pipe, Inc., was considered non-responsive as they did not submit the requisite Good Faith Efforts to meet the advertised MWBE goal. Therefore, it is recommended that this construction contract be awarded to the second low bidder, Specialized Maintenance Services, Inc., with a bid of \$1,916,088.75.

**PROJECT COST:** The total cost of this project is \$2,107,698.00 to be appropriated as follows:

Bid Amount	\$1,916,088.75
Contingencies	\$ 95,804.81
CIP Cost Recovery	\$ 95,804.44

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Specialized Maintenance Services, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 3% WBE goal for this project.

<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. JBR Utilities, LLC	Clean and televise lines	\$191,608.88	10.00%
<b>TOTAL</b>		<b>\$191,608.88</b>	<b>10.00%</b>

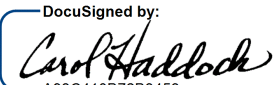
<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Jaguar Fueling Services, LLC	Fuel Supplier	\$ 57,482.66	3.00%
<b>TOTAL</b>		<b>\$ 57,482.66</b>	<b>3.00%</b>

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Clean and televise lines	\$ 76,643.55	4.00%
<b>TOTAL</b>		<b>\$ 76,643.55</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

DocuSigned by:  
 4/17/2023  
A93C410B72B3463...  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0344-4  
File No. 4277-123

**Amount and Source of Funding:**  
\$2,107,698.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**  
Greg Eyerly  
Senior Assistant Director, Houston Water  
Phone: (832) 395-4979

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Map	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulations	Backup Material
Form 1295	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date:

HPW – 20WWO1051 Contract Award/ Specialized  
Maintenance Services, Inc.

Agenda Item#: 32.

### **Summary:**

ORDINANCE appropriating \$2,737,627.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection in support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required Contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-125)

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Award a Construction contract to Specialized Maintenance Services, Inc. for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 29, 2022. Bids were received on September 1, 2022. The two (2) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Specialized Maintenance Services, Inc.	\$2,488,752.40
2. Pro-Pipe, Inc.	\$2,567,876.34

**AWARD:** It is recommended that this construction contract be awarded to Specialized Maintenance Services, Inc. with a low bid of \$2,488,752.40.

**PROJECT COST:** The total cost of this project is \$2,737,627.00 to be appropriated as follows:

- Bid Amount \$2,488,752.40
- Contingencies \$ 124,436.98
- CIP Cost Recovery \$ 124,437.62

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Specialized Maintenance Services, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 14% MBE goal and 3% WBE goal for this project.

<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. JBR Utilities, LLC	Cleaning and televising lines	\$248,875.24	10.00%
<b>TOTAL</b>		<b>\$248,875.24</b>	<b>10.00%</b>

<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Jaguar Fueling Services, LLC	Diesel Fuel	\$ 74,662.57	3.00%
<b>TOTAL</b>		<b>\$ 74,662.57</b>	<b>3.00%</b>

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Cleaning and televising lines	\$ 99,550.10	4.00%
<b>TOTAL</b>		<b>\$ 99,550.10</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000266-0363-4  
File No. 4277-125

**Amount and Source of Funding:**

\$2,737,627.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Greg Eyerly

Senior Assistant Director, Houston Water

Phone: (832) 395-4979

**ATTACHMENTS:****Description**

Map

Signed Coversheet

**Type**

Backup Material

Signed Cover sheet

# City of Houston Council Districts

## DISTRICT

- A - AMY PECK
- B - TARSHA JACKSON
- C - ABBIE KAMIN
- D - CAROLYN EVANS-SHABAZZ
- E - DAVID MARTIN
- F - TIFFANY D. THOMAS
- G - MARY NAN HUFFMAN
- H - KARLA CISNEROS
- I - ROBERT GALLEGOS
- J - EDWARD POLLARD
- K - MARTHA CASTEX-TATUM

AT LARGE POSITION 1: MIKE KNOX

AT LARGE POSITION 2: DAVID ROBINSON

AT LARGE POSITION 3: MICHAEL KUBOSH

AT LARGE POSITION 4: LETITIA PLUMMER

AT LARGE POSITION 5: SALLIE ALCORN

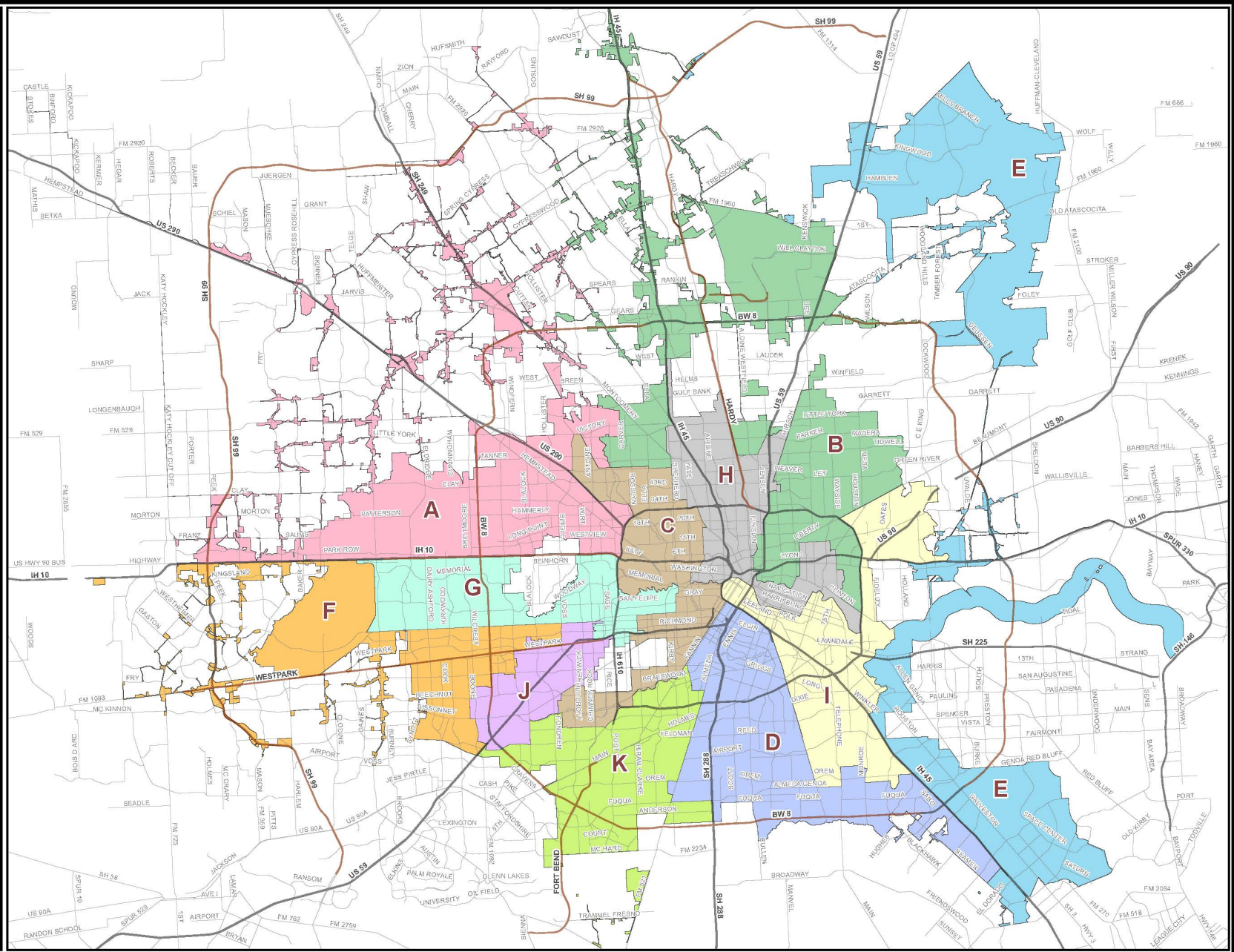
Source: COHGIS  
Date: Jan 2022  
Reference: pj20952



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



**Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation**

**WBS No. R-000266-0363-4**

**File No. 4277-125**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW – 20WWO1051 Contract Award/ Specialized Maintenance Services, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** Award a Construction contract to Specialized Maintenance Services, Inc. for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. This is work order driven project. Work orders will be issued and prioritized based on factors that include, but not limited to sanitary sewer overflow and stoppage history, as set forth in the wastewater consent decree with the EPA and TCEQ. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 29, 2022. Bids were received on September 1, 2022. The two (2) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Specialized Maintenance Services, Inc.	\$2,488,752.40
2. Pro-Pipe, Inc.	\$2,567,876.34

**AWARD:** It is recommended that this construction contract be awarded to Specialized Maintenance Services, Inc. with a low bid of \$2,488,752.40.

**PROJECT COST:** The total cost of this project is \$2,737,627.00 to be appropriated as follows:

- Bid Amount                      \$2,488,752.40
- Contingencies                 \$ 124,436.98
- CIP Cost Recovery            \$ 124,437.62

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Specialized Maintenance Services, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

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<b>TOTAL</b>		<b>\$248,875.24</b>	<b>10.00%</b>


<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
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<b>TOTAL</b>		<b>\$ 74,662.57</b>	<b>3.00%</b>

<u>SBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Cleaning and televising lines	\$ 99,550.10	4.00%
<b>TOTAL</b>		<b>\$ 99,550.10</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

DocuSigned by:  
 4/17/2023  
 A93C410B72B3453  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. R-000266-0363-4  
 File No. 4277-125

**Amount and Source of Funding:**

\$2,737,627.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

**Contact Information:**

Greg Eyerly  
 Senior Assistant Director, Houston Water  
 Phone: (832) 395-4979

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Map	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form & Tax Report	Backup Material
Pay or Play	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulation	Backup Material
Form 1295	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2023

ALL

Item Creation Date: 4/13/2023

E32759 - Emergency Waterline Inspection Services  
(Omega Engineers, Inc.) - MOTION

Agenda Item#: 33.

### **Summary:**

MOTION by Council Member Castex-Tatum/Seconded by Council Member Thomas to adopt recommendation from Chief Procurement Officer to award to **OMEGA ENGINEERS, INC** for approval of spending authority in an amount not to exceed \$876,000.00 for Emergency Waterline Inspection Services for Houston Public Works - Enterprise Fund

**TAGGED BY COUNCIL MEMBER KUBOSH**

This was Item 8 on Agenda of April 26, 2023

### **Background:**

**Emergency Purchase Order (E32759) – Approve spending authority in an amount not to exceed \$876,000.00 to Omega Engineers, Inc. for emergency waterline inspection services for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$876,000.00** for emergency waterline inspection services and that authorization be given to issue a purchase order to **Omega Engineers, Inc.**

The Chief Procurement Officer issued an emergency purchase order to Omega Engineers, Inc. on March 16, 2023, as the City of Houston distribution system has been experiencing a high volume of water line breaks, with the number of breaks steadily increasing over the summer months. The contractor will provide additional inspection resources and services due to the increased number of repairs performed during the drought by emergency contractors.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

### **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

Jedediah Greenfield, Chief Procurement Officer  
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$876,000.00	\$0.00	\$876,000.00

**Amount and Source of Funding:**

**\$876,000.00**

Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/25/2023

ALL

Item Creation Date: 4/13/2023

E32759 - Emergency Waterline Inspection Services (Omega Engineers, Inc.) - MOTION

Agenda Item#: 6.

## **Summary:**

### **NOT A REAL CAPTION**

**OMEGA ENGINEERS, INC.** for emergency waterline inspection services for Houston Public Works - \$876,000.00 - Enterprise Fund

## **Background:**

**Emergency Purchase Order (E32759) – Approve spending authority in an amount not to exceed \$876,000.00 to Omega Engineers, Inc. for emergency waterline inspection services for Houston Public Works.**

## **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$876,000.00** for emergency waterline inspection services and that authorization be given to issue a purchase order to **Omega Engineers, Inc.**

The Chief Procurement Officer issued an emergency purchase order to Omega Engineers, Inc. on March 16, 2023, as the City of Houston distribution system has been experiencing a high volume of water line breaks, with the number of breaks steadily increasing over the summer months. The contractor will provide additional inspection resources and services due to the increased number of repairs performed during the drought by emergency contractors.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) of the Texas Local Government Code for exempted procurements, " which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

## **MWBE Participation:**

This procurement is exempt from the MWBE subcontracting participation goal because the department is utilizing an emergency purchase order for this purchase.

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/19/2023

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Jedediah Greenfield, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

4/19/2023

DS

Estimated Spending Authority:			
Department	FY2023	Out Years	Total
Houston Public Works	\$876,000.00	\$0.00	\$876,000.00

## **Amount and Source of Funding:**

**\$876,000.00**

Water & Sewer System Operating Fund  
 Fund No.: 8300

## **Contact Information:**

Erika Lawton, Division Manager (832) 395-2833  
 Brian Blum, Assistant Director (832) 395-2717

**ATTACHMENTS:**

**ATTACHMENTS:**

**Description**

E32759 EPO Justification  
E32759 Form A  
E32759 Conflict of Interest  
Budget vs Actual E32759  
Funding Verification

**Type**

Backup Material  
Financial Information  
Backup Material  
Financial Information  
Financial Information