

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

December 6 & 7, 2022

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Tarsha Jackson
District B

Mary Nan Huffman
District G

Abbie Kamin
District C

Karla Cisneros
District H

Carolyn Evans-Shabazz
District D

Robert Gallegos
District I

Dave Martin
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, December 6, 2022 - 1:30 PM
Hybrid Public Session (Virtual and in Person) & In-person Council Session

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Martin

Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be City Hall Council Chamber, 901 Bagby, 2nd Floor, Houston, Texas 77002. The Mayor, as presiding officer of City Council, and some Council Members will be physically present. Other Council Members may participate by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties. The meeting will also be streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television.

Members of the public may provide public comment during the Tuesday public session at (936) 755-1521; Conference ID# 480 773 024#. Details for signing up to speak in-person or virtually are posted at <https://www.houstontx.gov/council/meetingsinfo.html>.

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP12-06-2022

RECESS

RECONVENE

WEDNESDAY - December 7, 2022 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds and a Quarterly Investment Report by the City Controller

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 40

MISCELLANEOUS - NUMBERS 1 through 6

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF HARRIS COUNTY IMPROVEMENT DISTRICT NO. 12**, for a term expire June 1, 2027:
 - Position One - **JEFF DORSEY**, appointment
 - Position Two - **STEPHEN C. HELM**, reappointment
 - Position Three - **DAVID BALE**, reappointment
 - Position Four - **WILLIAM R. ROSS**, appointment
2. REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **HOUSTON CIVIC EVENTS, INC** for a term to expire January 2, 2025:
 - Position Two - **LISA FORONDA HARPER**,
 - Position Four - **KYM IRIS KING**
3. RECOMMENDATION from Director Houston Airport System for approval of Membership Fees in the Airports Council International - North America for the Calendar Year 2023 - \$160,184.00 - Enterprise Fund
4. RECOMMENDATION from the Director of the Houston Emergency Center for approval of the **GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK BUDGET** for Fiscal Year 2023 (January 1, 2023 through December 31, 2023)
5. RECOMMENDATION from Director Convention & Entertainment Facilities Department for approval of **HOUSTON FIRST CORPORATION'S** Calendar Year 2023 Budget
6. RECOMMENDATION from Director Houston Public Works for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2023 Public Health Service Fees - \$2,406,030.95 - Enterprise Fund

PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 11

7. **MOTOROLA SOLUTIONS, INC** for approval of spending authority for purchase of Portable and Mobile Subscriber Radios and related services through the Texas Department of Information Resources for Houston Information Technology Services on behalf of Houston Police Department
8. **SCM CONSULTANTS, INC** for purchase of Collapsible Containers for Houston Public Works - \$12,000.00 - Enterprise Fund

9. **PARADIGM TRAFFIC SYSTEMS, INC** for purchase of Traffic Control Equipment for Houston Public Works - \$15,750.00 - Special Revenue Fund
10. **ROMMELMANN ENTERPRISES, LLC** for purchase of Chemical, Chlorine Tablets for Houston Public Works - \$48,000.00 - General Fund
11. **VECTOR CONTROLS, LLC** for CLX Online Chlorine Analyzer, Chlorine Reagent Kit and Equipment Repair for Houston Public Works - \$158,994.72 - Enterprise Fund

RESOLUTIONS - NUMBER 12

12. RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas

ORDINANCES - NUMBERS 13 through 40

13. ORDINANCE relating to the rescheduling or postponement of certain City Council meetings
14. ORDINANCE amending Ordinance No. 2018-56, as amended, to provide additional funding available to Master Contractor Agreements executed thereunder and increase the maximum contract amount of the Master Contractor Agreements and related Tri-Party Agreements executed pursuant thereto; approving and authorizing the third amendment to the Master Contractor Agreement for City of Houston Home Repair Program to be executed by the City of Houston and each of the following contractors: **SLS CO, LTD; PMG CONSTRUCTION, INC; DSW HOMES, LLC; HOUSTON HABITAT FOR HUMANITY, INC; MAYBERRY HOMES, INC; REBUILDING TOGETHER – HOUSTON;** and **JAMES W. TURNER CONSTRUCTION, LTD** to extend the renewal period of the Master Contractor Agreements and correct the name of Rebuilding Together – Houston; authorizing the Mayor to execute a third amendment to Master Contractor Agreement with each contractor
15. ORDINANCE approving and authorizing third amendment between City of Houston and **THE MONTROSE CENTER**, extending the term of the contract and providing additional Housing Opportunities for Persons With AIDS Funds for the continuing administration and operation of a Tenant-Based Rental Assistance Program, a Short-Term Rent, Mortgage, and Utilities Assistance Program, Permanent Housing Placement Services, and other Supportive Services for persons living with HIV/AIDS
16. ORDINANCE approving and authorizing fifth amendment to contract between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION, d/b/a BRENTWOOD COMMUNITY FOUNDATION**, to provide an Advance Payment Provision for Housing Opportunities for People With AIDS Cares Act Funds for the continuing administration and operation of a community residence and an Emergency Rental Assistance Program with Supportive Services
17. ORDINANCE approving and authorizing Grant Application and accepting an

award from the **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for Integrated HIV Surveillance and Prevention Programs for the Houston Health Department, by the City of Houston and the Houston Health Department; declaring the City's eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant, and to extend the budget periods

18. ORDINANCE approving and authorizing the submission of a grant application to the **CENTERS FOR DISEASE CONTROL** (The "CDC"), for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems, (The "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
19. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HARRIS COUNTY** on behalf of the Harris County Sheriff's Office for the Detection and Mitigation of COVID-19 in confinement facilities; providing a maximum contract amount - \$2,317,589.57 - Grant Fund
20. ORDINANCE approving and authorizing the execution of a Compromise, Settlement, Release and Indemnification Agreement between **STANLEY WOODHEAD**, Individually and as sole heir and representative of the Estate of Carma Woodhead and City of Houston to settle a lawsuit - \$399,000.00 - Property & Casualty Fund
21. ORDINANCE amending Ordinance No. 2018-0909 (Passed on November 20, 2018), as amended, to increase the maximum contract amount for agreement between City and **DECOR IQ LLC** for Furnishing, Installation, and Removal of Mini-LED Lighting at Hermann Square - \$129,854.50 - Special Revenue Fund
22. ORDINANCE amending Ordinance No. 221-0411 (Passed on May 19, 2021) to appropriate \$970,717.90 out of Dedicated Drainage and Street Renewal Fund - Drainage Charge as an additional appropriation to Contract No. 4600016682 between City of Houston and **HDR ENGINEERING, INC**; approving and authorizing first amendment to contract for design of the North Canal High Flow Diversion Channel for Houston Public Works; providing funding relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Fund - Drainage Charge
23. ORDINANCE amending Ordinance No. 2019-1021 and Ordinance No. 2019-2022 by expanding the area of the Brittmoore Founders District, GP, LLC Reinvestment Zone for Tax Abatement Purposes; approving and authorizing first amendment to Tax Abatement Agreement between City of Houston, Texas, and **BRITTMOORE FOUNDERS DISTRICT, GP, LLC - DISTRICT A - PECK**
24. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site

located at **1024 Cortlandt Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

25. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1109 Arlington Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
26. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **711 Milby Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT I - GALLEGOS**
27. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **523 W 15th Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
28. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **215 Hawthorne Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
29. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **503 Avondale Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
30. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **600 Avondale Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
31. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **737 Columbia Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
32. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1134 East 14th Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
33. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **1419 Kirby Drive** in Houston, Texas; containing findings and other

- provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT G - HUFFMAN**
34. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1802 North Boulevard** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**
35. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1810 Kane Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
36. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1819 Sabine Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
37. ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **3239 Locke Lane** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT G - HUFFMAN**
38. ORDINANCE appropriating \$100,000.00 out of Contributed Capital Project Fund; approving and authorizing first amendment to Club Creek Park Construction and Maintenance Agreement by and between City of Houston, Texas, and **SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY** - **DISTRICT J - POLLARD**
39. ORDINANCE approving and authorizing submission of a Safe Streets and Roads for all Grant Application to the **U.S. DEPARTMENT OF TRANSPORTATION** for Bissonnet Corridor Safe Streets Projects; declaring the City's eligibility for such Grant; authorizing the Director of Houston Public Works to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program - **DISTRICTS F - THOMAS and J - POLLARD**
40. ORDINANCE appropriating \$5,281,230.00 out of Dedicated Drainage & Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Purchase and Sale Agreement between **CITY OF WEST UNIVERSITY PLACE** ("Seller") and City of Houston, Texas ("Purchaser") for purchase of 73.081 acres of land, located at the 9700 block of Ruffino Road, Houston, Texas; approving a form of Special Warranty Deed - \$5,281,230.00- - General Fund - **DISTRICT J - POLLARD**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBER 41

NON-CONSENT - MISCELLANEOUS

- 41. MOTION TO SET A DATE** not less than seven days from December 7, 2022, to receive nominations for appointment to Position 8 of the **BOARD OF DIRECTORS OF THE HOUSTON CIVIC EVENTS, INC**, for a term to expire January 1, 2025

MATTERS HELD - NUMBERS 42 and 43

- 42. ORDINANCE AMENDING CHAPTER 25, ARTICLE I**, and adding **CHAPTER 25, ARTICLE V TO THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to permits for special events and outdoor music events on private property; declaring certain conduct to be unlawful and providing a penalty therefor

TAGGED BY COUNCIL MEMBER KNOX

This was Item 17 on Agenda of November 30, 2022

- 43. ORDINANCE** approving and authorizing Loan Agreement between City of Houston and **RZ ENTERPRISES USA dba ORACLE CITY HOMES LLC** to provide a loan in Uptown TIRZ Series 2021 Affordable Homes Funds, to finance the infrastructure for a single-family development to be located in Acres Home Complete Community - **DISTRICT B - JACKSON**

TAGGED BY COUNCIL MEMBER JACKSON

This was Item 18 on Agenda of November 30, 2022

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Jackson first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date:

SP12-06-2022

Agenda Item#:

ATTACHMENTS:

Description	Type
SP12-06-2022	Signed Cover sheet

**CITY COUNCIL CHAMBER – HYBRID MEETING – TUESDAY
DECEMBER 6, 2022 – 2:00 PM**

AGENDA

3 MIN

3 MIN

3 MIN

NON-AGENDA

2 MIN

2 MIN

2 MIN

3 MIN

3 MIN

3 MIN

PAUL PRIVAT – 5639 Val Verde St. – 77057 – 713-705-4594 - \$3600 Water bill for 1 month – **(In Person)**

RICHARD JOHSON – 2508 McIlhenny St. – 77004 – 713-412-1552 – Residents’ complaints – **(In Person)**

SIMANAL DEROUSSELLE-FOSTER – 5418 Pecan Leaf Dr. – Missouri City, TX – 77459 – 281-917-7571 – Affordable housing grant assistance – **(Teleconference)**

AARON ROSKI – No Address – 646-597-2585 – Business/Crane operator – **(In Person)**

JESUS GUEVARA – 10511 Gallinule Ln. – 77048 – 832-746-8347 – Sidewalk modification application – **(In Person)**

JOSEPH BALLARD – 6302 Rocky Nook Dr. – Humble, TX – 77396 - 281-850-0388 – Illegal dumping and abandoned cars – **(In Person)**

ANGE DANIEL – 3311 Whitebud – 77082 – 281-254-1891 – Asking questions – **(In Person)**

DERICK MOTEN – 23233 Bright Star Dr. – Spring, TX – 77373 – 346-268-8397 – Disclose police corruption **(Teleconference)**

TOWANA BRYANT – No Address – No Phone – Polydyne contract/On-going issues – **(Virtual)** – towana.bryant@trinityfreightservices.com

STEVE WILLIAMS – No Address – No Phone – Will appear to express opinion – **(Teleconference)**

MONIQUE MACHADO – 11001 Dyer St., Apt. 93 – El Paso, TX – 79934 – 915-801-3393 – Animal situation **(Virtual)** – mlmachado227@gmail.com

KRISTINE MOORE – 502 15TH St. – Galveston, TX – 77550 – 281-770-3475 – BARC – **(Virtual)** – kristineamoore69@yahoo.com

ERICA BLANEY – 1752 Musket Trail – Sumpter, NC 29150 – 609-848-4769 – BARC – **(Virtual)** – pnkrustbot@outlook.com

JANE MATTOCKS – 3430 Morningtide Dr. – Katy, TX - 77449 – 832-722-2200 – BARC – **(Teleconference)**

SUSAN WAGNER – 814 Worthshir St. – 77019 – 713-269-9628 – Children Sex Trafficking – **(Teleconference)**

PREVIOUS

1 MIN

1 MIN

1 MIN

ILY MONTOYA-RIVAS – 9390 FM 1960 Bypass West – Humble, TX – 77338 – 832-795-6272 –Eviction– **(In Person)**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date: 11/16/2022

MYR ~ 2022 Harris County Improvement District No. 12
ReAppts. ltr. 11-16-2022

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF HARRIS COUNTY IMPROVEMENT DISTRICT NO. 12**, for a term expire June 1, 2027:

Position One - **JEFF DORSEY**, appointment
Position Two - **STEPHEN C. HELM**, reappointment
Position Three - **DAVID BALE**, reappointment
Position Four - **WILLIAM R. ROSS**, appointment

Background:

November 10, 2022

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3880 of the Texas Special District Local Laws Code and upon the recommendation of the Board of Directors of Harris County Improvement District No. 12, I nominate the following individuals for appointment or reappointment to the Board of Directors of Harris County Improvement District No. 12, subject to Council confirmation:

Jeff Dorsey, appointment to Position One, for a term to expire June 1, 2027;
Stephen C. Helm, reappointment to Position Two, for an unexpired term ending June 1, 2027;
David Bale, reappointment to Position Three, for an unexpired term ending June 1, 2027;
and
William R. Ross, appointment to Position Four, for a term to expire June 1, 2027.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date: 11/18/2022

MYR ~ 2022 Houston Civic Events ReAppts. ltr. 11-18-2022

Agenda Item#: 2.

Summary:

REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **HOUSTON CIVIC EVENTS, INC** for a term to expire January 2, 2025:

Position Two - **LISA FORONDA HARPER,**

Position Four - **KYM IRIS KING**

Background:

November 15, 2022

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to the Code of Ordinances, City of Houston, Texas, Ch. 25-18, I am reappointing the following individuals to the Houston Civic Event, Inc., subject to Council confirmation:

- Lisa Foronda Harper, reappointment to Position Two, for a term to expire January 1, 2025;
and

Kym Iris King, reappointment to Position Four, for a term to expire January 1, 2025

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date: 11/9/2022

HAS - Renewal of Aviation Organization Membership Fees
for Calendar Year 2023 - Airports Council International-North
America (ACI-NA)

Agenda Item#: 3.

Summary:

RECOMMENDATION from Director Houston Airport System for approval of Membership Fees in the Airports Council International - North America for the Calendar Year 2023 - \$160,184.00 - Enterprise Fund

Background:

RECOMMENDATION:

Pass a motion approving calendar year 2023 membership fees for Airports Council International-North America (ACI-NA) in an amount not to exceed \$160,184.00 for the Houston Airport System.

SPECIFIC EXPLANATION:

Airports Council International (ACI) is the trade association of airport owners and operators worldwide. Headquartered in Montreal, Canada, ACI has 646 members operating over 1,960 airports in 176 countries. ACI is comprised of five geographical regions: Africa, Asia-Pacific, Europe, Latin America-Caribbean, and North America. The North America region, which includes Canada and the United States, is represented by ACI-NA, based in Washington, D.C.

Membership in ACI-NA provides the department with 1) a means of keeping current on the latest techniques of the many functional aspects of airport management; 2) advocacy on legislative issues before the Congress and world forums; 3) a way to exchange information with other airports facing similar situations; 4) a single airport voice in dealing with the federal government; 5) representation in the bilateral negotiating process for international air routes; and 6) training and certification opportunities by a world leader in airport management and operations education. Additionally, ACI-NA was instrumental in securing federal COVID-19 relief funds and Bipartisan Infrastructure Law (BIL) funds for American airports.

Base membership dues are formula-based and are a function of an airport's passenger and cargo activity, where each enplaned and deplaned passenger and each 100 kilograms of enplaned and deplaned cargo equal one traffic unit. For 2019, Houston had 64,986,368.00 traffic units. Base dues for 2023 are \$128,684.00. International air service dues are based on enplaned international passengers; for 2019, Houston had 11,972,839 international passengers, bringing the fee to \$9,000.00. A legislative assessment of \$15,000.00 and a policy assessment of \$7,500.00, both discounted rates, are also included. Total dues for 2023 are \$160,184.00. This amount remains

flat from dues paid for calendar year 2022.

Support of this organization provides member airports with constant communication concerning our position in various legislative and regulatory processes and international civil aviation organizations, such as security issues impacting our airports, and enables our airports to make their voices heard at critical points along the way. Benefits from membership and participation in this organization far outweigh the cost of dues and serve the best interest of the Houston Airport System in meeting the current airport needs of the community, customers, and users.

Fiscal Note:

Funding for this item was included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Mario C. Diaz
Houston Airport System

Estimated Spending Authority			
DEPARTMENT	FY2023	OUT YEARS	TOTAL
Houston Airport System	\$160,184.00	\$0.00	\$160,184.00

Amount and Source of Funding:

\$160,184.00
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Saba Abashawl 281/233-1829

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 11/9/2022

HAS - Renewal of Aviation Organization Membership Fees for Calendar Year 2023 -
Airports Council International-North America (ACI-NA)

Agenda Item#:

Background:

RECOMMENDATION:

Pass a motion approving calendar year 2023 membership fees for Airports Council International-North America (ACI-NA) in an amount not to exceed \$160,184.00 for the Houston Airport System.

SPECIFIC EXPLANATION:

Airports Council International (ACI) is the trade association of airport owners and operators worldwide. Headquartered in Montreal, Canada, ACI has 646 members operating over 1,960 airports in 176 countries. ACI is comprised of five geographical regions: Africa, Asia-Pacific, Europe, Latin America-Caribbean, and North America. The North America region, which includes Canada and the United States, is represented by ACI-NA, based in Washington, D.C.

Membership in ACI-NA provides the department with 1) a means of keeping current on the latest techniques of the many functional aspects of airport management; 2) advocacy on legislative issues before the Congress and world forums; 3) a way to exchange information with other airports facing similar situations; 4) a single airport voice in dealing with the federal government; 5) representation in the bilateral negotiating process for international air routes; and 6) training and certification opportunities by a world leader in airport management and operations education. Additionally, ACI-NA was instrumental in securing federal COVID-19 relief funds and Bipartisan Infrastructure Law (BIL) funds for American airports.

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Fiscal Note:

Funding for this item was included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

DocuSigned by:

Jim Syczyniak

219BB453A1504CE...

Mario C. Diaz

Houston Airport System

Estimated Spending Authority			
DEPARTMENT	FY2023	OUT YEARS	TOTAL
Houston Airport System	\$160,184.00	\$0.00	\$160,184.00

Amount and Source of Funding:

\$160,184.00

HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Saba Abashawl 281/233-1829

ATTACHMENTS:

Description	Type
Attachment A	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/17/2022

HEC Greater Harris County 9-1-1 Emergency Network,
Fiscal Year 2023 Budget

Agenda Item#: 4.

Summary:

RECOMMENDATION from the Director of the Houston Emergency Center for approval of the **GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK BUDGET** for Fiscal Year 2023 (January 1, 2023 through December 31, 2023)

Background:

RECOMMENDATION: (Summary)

Approval of the Greater Harris County 9-1-1 Emergency Network Budget for Fiscal Year 2023 – January 1, 2023, through December 31, 2023

SPECIFIC EXPLANATION:

The Houston Emergency Center is requesting City Council's approval of the Greater Harris County 9-1-1 Emergency Network's annual budget of \$56,913,200 for budget year 2023 (January 1, 2023 – December 31, 2023). This is an increase of approximately \$3.7 million from their 2022 budget.

The Greater Harris County 9-1-1 Emergency Network is the governmental agency that administers the 9-1-1 system, providing coordination and other collateral support for participating jurisdictions within Harris and Fort Bend Counties. Through the 9-1-1 system, emergency calls from citizens are referred to the appropriate emergency response agency such as police, fire, and ambulance services, as well as other agencies including Crisis Hotline, Poison Control, and emergency management operations.

Due to its intergovernmental functions and pursuant to State Law, the Greater Harris County 9-1-1 Emergency Network annual budget must be approved by the Greater Harris County 9-1-1 Emergency Network Board of Managers, Harris County Commissioners' Court, and the City of Houston City Council.

A copy of the budget was delivered to each Council Member during the month of November 2022.

Additionally, a copy of the budget is available for review in the City Secretary's office and copies are available from the Houston Emergency Center. In summary, Greater Harris County 9-1-1 will reimburse the City of Houston approximately \$18.4 million for 178.5 positions associated with HEC 9-1-1 call taking.

Robert Mock, HEC Director

Contact Information:

Robert Mock, HEC Director

Phone: 832-393-2767

ATTACHMENTS:

Description

Coversheet

Operational and Capital Budget For Year 2023

PowerPoint Presentation

Type

Signed Cover sheet

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/17/2022

HEC Greater Harris County 9-1-1 Emergency Network, Fiscal Year 2023 Budget

Agenda Item#: 5.

Summary:

NOT A REAL CAPTION

RECOMMENDATION from the Director of the Houston Emergency Center for approval of the **GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK BUDGET** for Fiscal Year 2023 (January 1, 2023 through December 31, 2023)

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DocuSigned by:

Robert Mock

Robert Mock, HEC Director 12/1/2022

Contact Information:

Robert Mock, HEC Director

Phone: 832-393-2767

ATTACHMENTS:

Description

Operational and Capital Budget For Year 2023
PowerPoint Presentation

Type

Backup Material
Backup Material

Greater Harris County 9-1-1 Emergency Network



Operational and Capital Budget For Year 2023



Greater Harris County 9-1-1 Emergency Network

Year 2023 Operational and Capital Budget Mission Statement and Organizational Values

Mission:

To provide the most efficient, technologically advanced system available to deliver 9-1-1 emergency calls to local public safety agencies, from anyone, anytime, any place, and any device.

TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
General Statement.....	1
Budget Summary, 2023.....	4
Financial Highlights, 2017 - 2021.....	5
Board of Managers.....	6
Operational and Capital Budget, 2023.....	7
Call Center Expense Budgets.....	8
Mission Statement and Organizational Values.....	9
Five-Year Projection, 2023 - 2027.....	12

The following section includes:

- General Statement—Overview of the Budget for the Year 2023
- Available Funds and Budget Summary
- Financial Highlights, 2017 - 2021
- List of Board of Managers

GENERAL STATEMENT

The Greater Harris County 9-1-1 Emergency Network (GHC 9-1-1) provides the 9-1-1 call delivery infrastructure—equipment, software, maintenance, support and training—used by the forty-nine cities and two counties (Harris and Fort Bend) served by GHC 9-1-1 to receive and process the initial 9-1-1 emergency call. For several years, GHC 9-1-1 has been transitioning to a Next Generation (Next Gen) infrastructure in order to have the flexibility to meet the demands on an emergency call center: texting to 9-1-1, location options during a hurricane or other disaster, redundancy, greater interconnection with other 9-1-1 call centers.

Following are the more significant features included in the 2023 Operational and Capital Budget approved by the GHC 9-1-1 Board:

- The wireline service fee rates per month are: \$.80 per residential line, \$1.40 per business line and per business trunk.
- The service fees for wireless and prepaid wireless subscribers are prescribed by law; the statewide flat rate for regular wireless is \$.50 per subscriber number per month, while the prepaid wireless subscribers are assessed a two percent (2%) service fee based on prepaid wireless service purchased by any method. The regular wireless fees collected in Texas are transmitted to the Texas State Comptroller's Office and are distributed within 15 days of receipt to 9-1-1 entities in the State. The prepaid wireless fees are transmitted to the Comptroller and are distributed within 15 days after each calendar quarter. Funds from both the wireless and prepaid wireless subscribers are distributed by population of citizens served by each 9-1-1 entity as a percentage of the total State population.
- The financing proceeds, planned in the amount of \$8.0 million will provide funding for Next Gen 9-1-1 infrastructure. The "Grant" funds are sourced from the American Rescue Plan Act (ARPA) of 2021.
- The salary budget includes the following full-time staff positions:
 - ❖ Operations/technology personnel needed to maintain and support on a 7x24x365 basis, GHC 9-1-1's equipment and supporting systems in more than 60 locations
 - ❖ Database operational staff to manage and maintain the in-house 9-1-1 database
 - ❖ GIS staff to continue to develop and maintain the geographical map for all jurisdictions within Harris and Fort Bend Counties
 - ❖ Public information and education staff to educate both the public and 1,200+ call takers
 - ❖ Administrative/financial staff which handles the daily business functions of GHC 9-1-1

- Network services/connectivity budget includes the following:
 - ❖ Costs for Next Generation 9-1-1 infrastructure and services including diverse, managed Internet-Protocol (IP) based networks used to transport critical emergency voice and data traffic at more than 60 locations within Harris and Fort Bend counties
 - ❖ Costs for wireless location services, as mandated by the Federal Communications Commission (FCC), which provides the 9-1-1 calltaker with a mobile phone number (for call-back, if necessary) and the caller's approximate location information
 - ❖ 9-1-1 trunking, selective router, and in-house database service
- Costs to help fund 9-1-1 calltaker positions for the City of Houston, Harris County Sheriff, and Fort Bend County Sheriff—all employees are the responsibility of the respective agencies. Other GHC 9-1-1 costs for operations and capital outlay associated with the emergency call centers/Public Safety Answering Points (PSAPs) are included throughout the Budget.
- Contract services budget includes costs for programming/customization services of the 9-1-1 calltaker system, second tier software manufacturer support services, and general IT expenses.
- Operating costs for the headquarters facility are included. The headquarters is designed to help better meet GHC 9-1-1's disaster contingency plan and facility security requirements for emergency communication networking systems.
- Capital costs include upgrades to calltaker and backroom equipment at the PSAPs to continue GHC 9-1-1's "Three-Year Capital Replacement" Plan and to accommodate new technology such as digital service, VoIP, wireless location technology, mapping, remote access for diagnostics and maintenance, etc. Also included are funds to support the relocation of 9-1-1 equipment at PSAPs.
- Operating and capital costs are included for Next Gen projects, which include capital replacement and ongoing services. The services include higher capacity network bandwidth and increased diversity/redundancy of the network. The ongoing services and new build-outs will allow a seamless integration of new technological devices capable of accessing 9-1-1 emergency services and to improve interoperability among all emergency response agencies.

- The budget also includes:
 - ❖ Costs associated with GHC 9-1-1's participation in the development and maintenance of the electronic map for all of GHC 9-1-1's territory and mapping updates associated with the Houston-Galveston Area Council (HGAC mapping consortium)
 - ❖ Costs for operation of GHC 9-1-1's 7x24x365 Network Operations Center (NOC), which serves all jurisdictions administered by GHC 9-1-1
 - ❖ Expenses for GHC 9-1-1's ongoing professional training seminars for personnel of participating jurisdictions and agencies throughout the GHC 9-1-1 territory
 - ❖ Expenses for hands-on training classes taught both in the training facility and onsite at PSAPs
 - ❖ Public education programs, including targeted campaigns (e.g., wireless use, proper use of 9-1-1, and texting-to-911)

GHC 9-1-1 partnered with Harris County and the City of Houston in a shared microwave public safety network, serving all of Harris and Fort Bend counties. The shared microwave system was designed to enhance and augment emergency communication needs while enhancing interoperability among all three entities, which will benefit all of the 49 cities in the two county area. Sharing common system components and network paths has resulted in a more redundant multi-path data network while saving costs for all three entities.

The capital funds carried over from year to year are used to pay for planned capital purchases and ongoing capital replacement. Since GHC 9-1-1 has to work with thirty-nine different jurisdictions, the deployment schedule of the capital purchases is sometimes beyond the control of GHC 9-1-1. GHC 9-1-1 remains prepared to deploy capital equipment once a jurisdiction is prepared for the deployment. As a result some capital projects are carried over to the following year.

Significant work by the GHC 9-1-1 Staff will continue, in conjunction with other 9-1-1 entities and regulatory authorities, to ensure that, when necessary, all new technologies allow anyone, at any time, from any place, using any device to contact emergency services—fire, police or medical—by using the digits 9-1-1.

Stan Heffernan
Executive Director

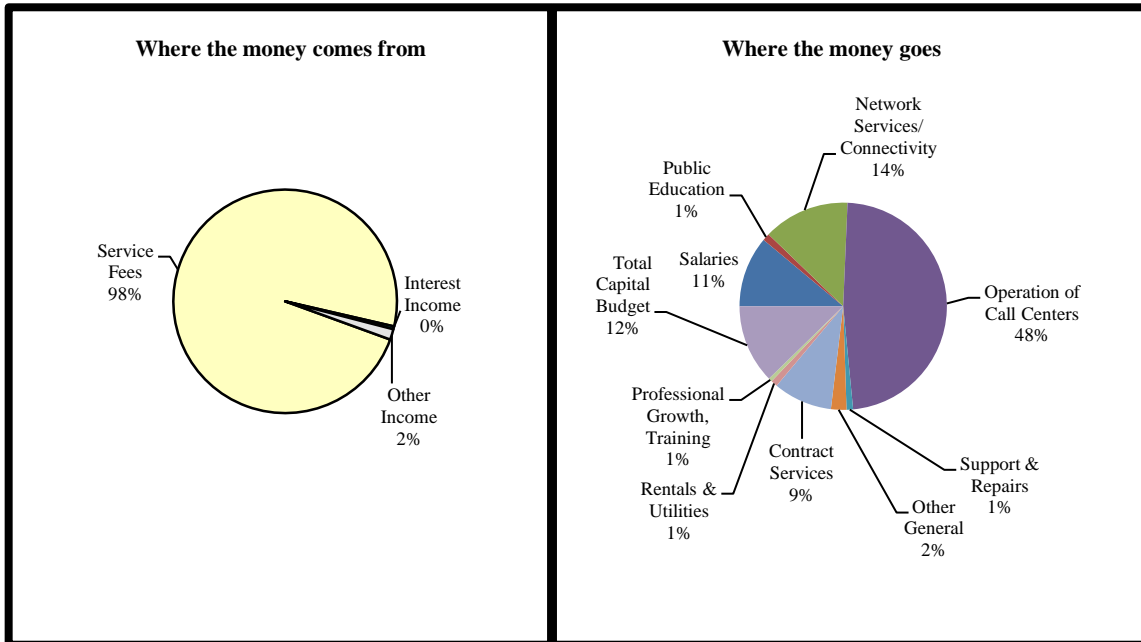
Richard Corbitt
Fiscal Officer
October, 2022

Greater Harris County 9-1-1 Emergency Network

Budget Summary

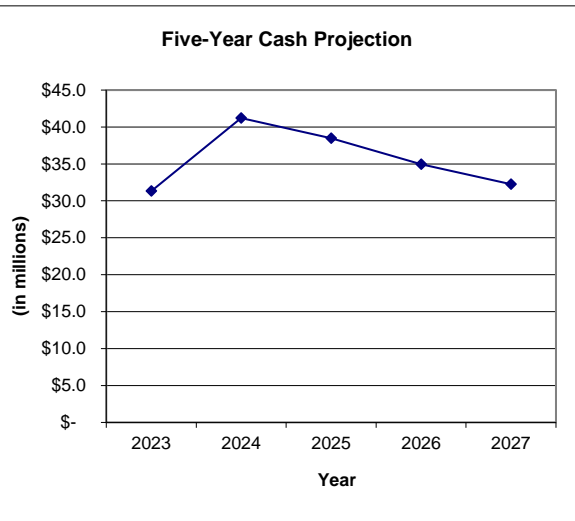
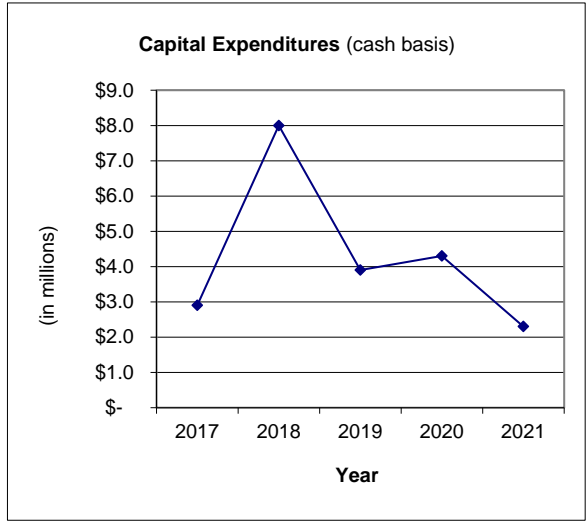
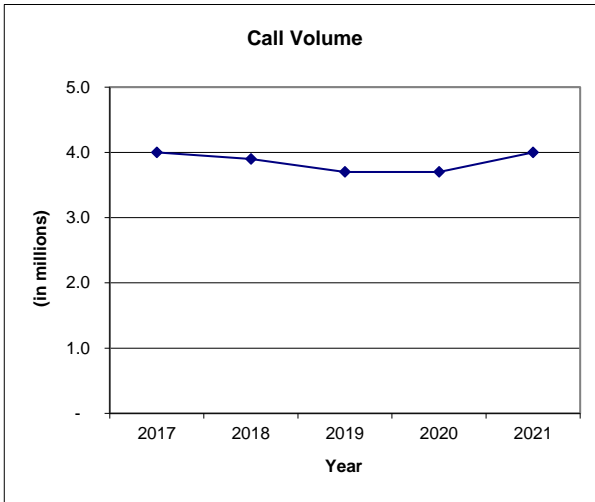
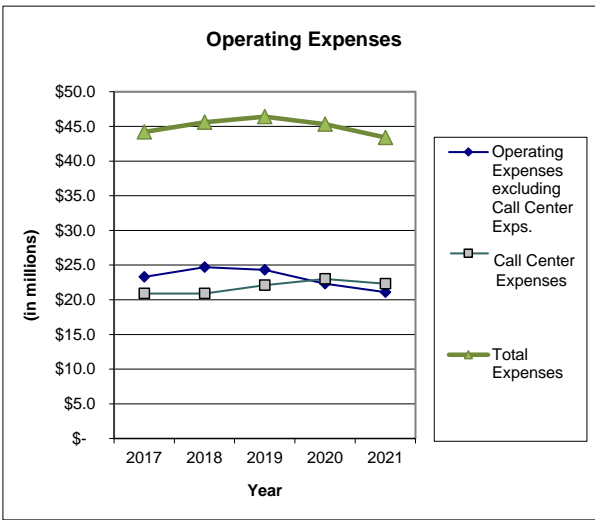
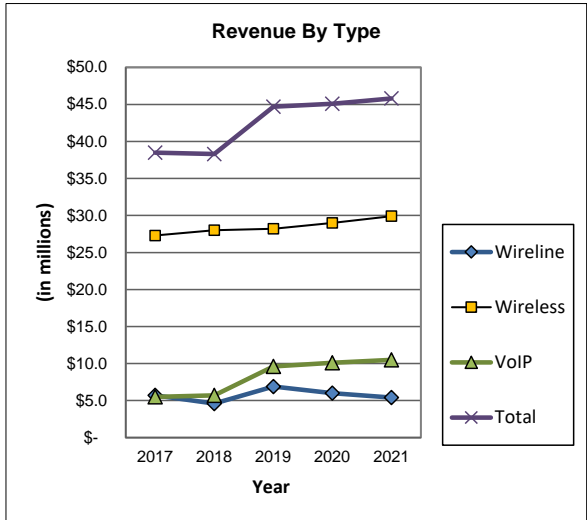
Year 2023

<i>Description</i>	<i>Budget</i>
PROJECTED RECEIPTS	
Total Projected Receipts	\$ 55,730,000
OPERATIONAL AND CAPITAL BUDGET	
Operational Budget	\$ 49,913,200
Capital Budget	\$ 7,000,000



Greater Harris County 9-1-1 Emergency Network

Financial Highlights For Years 2017 - 2021



Greater Harris County 9-1-1 Emergency Network
BOARD OF MANAGERS (Alphabetical Order)

William B. Anders Representing Volunteer Fire Departments	Secretary/Treasurer, Board of Managers
Mark Denman Representing Municipalities	Member, Board of Managers
Vergil Ratliff Representing City of Houston	Member, Board of Managers
Russell S. Rau Representing Harris County	Chairman, Board of Managers
Dennis Storemski Representing City of Houston	Member, Board of Managers
Shawn Thompson Representing AT&T	Member, Board of Managers (Non-voting Member)

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Greater Harris County 9-1-1 Emergency Network
Summary--Projected Receipts and Operational/Capital Budget
Year 2023

<i>Description</i>	<i>Budget 2023</i>	<i>Comments</i>
PROJECTED RECEIPTS		
Service Fees	\$ 46,800,000	9-1-1 Service fees from landline and wireless phones
Interest Income	200,000	
Other Income	730,000	
Financing Proceeds	8,000,000	Next Generation 9-1-1 federal grant funding
Total Projected Receipts	\$ 55,730,000	
OPERATIONAL AND CAPITAL BUDGET		
Operational Budget		
Salaries	\$ 6,300,000	Operational IT and administrative staff
Materials and Supplies	42,000	
Public Education	645,000	Public education about 911 use and other services
Property and Equipment	7,000	
Memberships	7,000	
Network Services/ Connectivity	7,664,200	Network connectivity and provision for Digital PSAP circuits, redundancy/diverse trunking, wireless location technology, and Next Generation infrastructure services
Operation of Call Centers	27,205,000	Calltaker expenses for City of Houston, Harris County, and Fort Bend County
Support & Repairs	580,000	General IT support and repairs
Other General	1,315,000	Electrical/cabling for PSAP, property/liability insurance, and contingency
Contract Services	5,235,000	Legal services, 9-1-1 system software services, technical support, (software, UPS/Generator) maint, other operational tasks
Rentals	28,000	
Utilities	560,000	General utilities including electricity, wireline and wireless telephone service, hand held device services and phones for contingency plan
Professional Growth, Training	325,000	Training for GHC staff and 1,200+ calltakers
Total Operational Budget	\$ 49,913,200	
Total Capital Budget	\$ 7,000,000	Normal capital replacement of existing workstation, power, and infrastructure equipment
Total Operational and Capital Budget	\$ 56,913,200	

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Greater Harris County 9-1-1 Emergency Network
Summary - Call Center Expense Budget
Years 2022 and 2023

<i>Description</i>	<i>2022 Budget</i>	<i>2023 Budget</i>
City of Houston Salaries (178.5 positions)	\$ 17,135,000	\$ 17,755,000
City of Houston Other Expenses	665,000	665,000
Total City of Houston	<u>\$ 17,800,000</u>	<u>\$ 18,420,000</u>
Harris County Salaries (96 positions)	\$ 7,300,000	\$ 7,350,000
Harris County Other Expenses	175,000	200,000
Total Harris County	<u>\$ 7,475,000</u>	<u>\$ 7,550,000</u>
Fort Bend County Salaries (15 positions)	<u>\$ 1,100,000</u>	<u>\$ 1,235,000</u>
Grand Total	<u>\$ 26,375,000</u>	<u>\$ 27,205,000</u>

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Greater Harris County 9-1-1 Emergency Network

Vision

To be the most reliable, accurate, technologically advanced and effective 9-1-1 network

Values

- Honesty
- Knowledge
- Team Work
- Communication
- Respect
- Fairness

Mission

To provide the most efficient, technologically advanced system available to deliver 9-1-1 emergency calls to local public safety agencies, from anyone, anytime, anywhere, and any device

Goals

1. Provide an equal level of 9-1-1 service for all, using any device, at anytime
2. Hire, develop, and retain the most knowledgeable staff available
3. Use technology effectively
4. Provide effective public education

Strategies

Goal 1

Provide an equal level of 9-1-1 **service** for all, using any device, at anytime

- Continue to integrate new technologies into the Greater Harris County 9-1-1 Emergency Network (GHC 9-1-1)
 - Continue to work with call handling equipment (CHE) vendors and data/voice service providers to test VoIP and other new technologies that will impact GHC 9-1-1's PSAPs
 - Actively involve law, fire, EMS and other public safety agencies in the updating, refinement, and accuracy of the GIS database
 - Continue to migrate from a tabular database environment to a spatial or geographic-based environment
 - Continue to improve the real-time plotting of wireline and wireless 9-1-1 calls for service on a geographic-based map display
 - Continue to maintain uninterrupted power systems (UPS) in all PSAPs
- Comply with federal, state and local laws and regulations, e.g. ADA.
 - Participate with Texas 9-1-1 Alliance to jointly contract for regulatory counsel to keep up with changes in PUC and FCC regulations
 - Continue to foster a relationship with and assist the FCC in working on standards for wireless and Internet-Protocol (IP) based services to allow all devices to access the appropriate emergency services agency by using the digits 9-1-1

Goal 2

Hire, develop, and retain the most knowledgeable **staff**

- Attract and hire highly qualified and diverse employees
- Provide a quality work environment
- Support education, training, and professional growth for employees
- Hold all employees consistently accountable for GHC 9-1-1 performance standards and values.

Goal 3

Use **technology** effectively

- Increase performance levels while remaining cost efficient
- Identify and prioritize technology needs for the future
- Train internal and external users to utilize technology effectively and efficiently

Goal 4

Provide effective **public education**

- Continually educate the public on the proper use of 9-1-1
 - Develop wireless education messages on a national and statewide level through participation in the National Emergency Number Association (NENA), the Texas 9-1-1 Public Educators and the Commission on State Emergency Communications (CSEC)
 - Work with various media to continue public education on 9-1-1 campaign issues
 - Update GHC 9-1-1 website to serve as a communication tool between GHC 9-1-1 and its citizens and PSAPs
- Respond to requests from public officials and citizens for information regarding the 9-1-1 system
- Keep the public informed of the demands of changing technology; e.g., wireless, VoIP, etc.

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Greater Harris County 9-1-1 Emergency Network
Five-Year Projection
Years 2023 - 2027

Description		2023	2024	2025	2026	2027
Beginning Capital Fund-January 1	(a)	\$ 32,501,000	\$ 31,317,800	\$ 41,212,235	\$ 38,488,229	\$ 34,952,932
PROJECTED RECEIPTS						
Service Fees	(b)	\$ 46,800,000	\$ 47,290,713	\$ 47,649,533	\$ 47,705,778	\$ 47,846,735
Interest Income		200,000	80,000	80,000	80,000	80,000
Other Income		730,000	700,000	700,000	700,000	700,000
Grant Proceeds		8,000,000	12,000,000	-	-	-
Total Projected Receipts		\$ 55,730,000	\$ 60,070,713	\$ 48,429,533	\$ 48,485,778	\$ 48,626,735
Total Available Sources		\$ 88,231,000	\$ 91,388,513	\$ 89,641,769	\$ 86,974,007	\$ 83,579,666
PROJECTED OPERATIONAL AND CAPITAL BUDGET						
Operational Budget		\$ 49,913,200	\$ 47,988,277	\$ 48,470,540	\$ 48,956,075	\$ 49,199,981
Capital Budget		7,000,000	2,188,000	2,683,000	3,065,000	2,135,000
Total Projected Operational and Capital Budget		\$ 56,913,200	\$ 50,176,277	\$ 51,153,540	\$ 52,021,075	\$ 51,334,981
Ending Capital Fund-December 31	(a)	\$ 31,317,800	\$ 41,212,235	\$ 38,488,229	\$ 34,952,932	\$ 32,244,686

(a) Capital fund balances are set aside for specific, named projects to occur at various times within the next five years.

(b) Current service fee rates: \$.80 residential, \$1.40 business lines and trunks.

www.911.org



Houston Emergency Center

2023 Greater Harris County 9-1-1 Budget Request



HEC Mission

The mission of the Houston Emergency Center is to receive calls from citizens regarding emergencies occurring in Houston and to dispatch the appropriate Police/Fire/EMS assets to those emergencies in an expeditious and efficient manner.



GHC-911 Service Area



GHC 9-1-1 is the largest 9-1-1 system in Texas providing the 9-1-1 telecommunications and technology infrastructure for 5.8 million residents throughout 49 cities (including Houston) and the unincorporated areas of Harris and Fort Bend Counties.

Total FY2023 budget request is \$56.9 Million



2023 Portion of HEC Budget for 9-1-1 Operations Reimbursed by GHC

Description	2023
Salaries (178.5 Positions)	\$17,755,000
Other Expenses	\$665,000
Total	*\$18,420,000

Nearly 1/3 of GHC 9-1-1 budget flows to the City of Houston to operate its 9-1-1 call center. This does NOT include equipment purchases (e.g., I.T., workstations, etc.).

**HEC FY2023 Total Budget is \$32,160,793*



Recent Improvements

Greater Harris County 9-1-1 has completed:

- Replaced and increased the number of 9-1-1 call taking workstations at HEC from 50 to 62
- Provides ruggedized laptops as needed capable of answering 9-1-1 calls
- Upgraded the 9-1-1 phone system from analog to Voice or Internet Protocol (VOIP) to provide more flexibility in 9-1-1 call routing (total cost \$800,000+)
- Upgraded HPD Dispatch Consoles
- Transitioned to a fully Next Gen 911 System
 - Allows for greater flexibility to receive video and picture files from callers
 - City of Houston Computer Aided Dispatch (CAD) in the process of being upgraded to absorb this information



Houston Emergency Center

HEC typically receives 2+ million 911 calls for service each year and 600,000+ non-emergency police calls and over 8100+ texts to 911.

- Same call takers utilized to answer 911 and police non-emergency calls. 911 emergency calls take precedence for staffing.
- 2022 year to date 1.825 million 911 calls have been received for fire / police / medical.
 - Average time to answer 911 calls is 8 seconds
- 2022 year to date HEC has received 547,000 police non-emergency calls.
 - Average time to answer 4 minutes.
- 2022 year to date 50,000+ calls utilized language line translation services



Houston Emergency Center

HEC has 212 frontline call taker and supervisor positions to answer 911 and police non-emergency calls

- Currently experiencing approximate 35% vacancy rate.
- 911 call taker shortages and turnover being experienced nationwide.
- Have increased hiring capacity and schedule for training classes for call takers.
- Bring on board 9 to 10 new hire call takers every 6 to 8 weeks to begin the training process





Questions



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

Houston First Corporation Calendar Year 2023 Budget

Agenda Item#: 5.

Summary:

RECOMMENDATION from Director Convention & Entertainment Facilities Department for approval of **HOUSTON FIRST CORPORATION'S** Calendar Year 2023 Budget

Background:

SPECIFIC EXPLANATION:

As the Destination Management Organization for Houston, Houston First Corporation's (HFC) responsibilities involve the development of the destination brand strategy, promoting the city worldwide, driving tourism and convention business, operating numerous facilities, producing events that serve the community, collaborating with commercial and industry partners, and much more.

HFC promotes Houston's vibrant and diverse culture throughout the world. We create and enhance opportunities for the community, and when we succeed, Houstonians prosper. Within the organization, we continue to emphasize the importance of delivering value through our decisions and in our actions so that we maximize visitation to the region, inspire pride among residents, and contribute to a thriving Houston economy.

In 2021, COVID and the influx of variants continued to impact sentiment towards leisure and business travel, yet Houston welcomed 48.4 million visitors, just five percent less than the 50.8 million visitors in 2019. 26.9 million were day trippers, the most in five years—the closest being 26.2 million in 2019. Domestic overnight visitation accounted for 20.2 million of the 2021 visitation, down five percent from 2019 at 21.2 million and more consistent with 2018's 20.6 million.

While overall visitation impacts the city's local economy, an increase in overnight stays can more than double the economic impact to the city per day—whether more visitors to the area or more nights per visit. Current trends indicate that overnight visitation in 2022 is expected to near 2019's 21.2 million.

In 2023, HFC will be focused on growth and resiliency. The following are HFC's top 2023 priorities:

- **Proliferate Houston's Unified Brand** among businesses and organizations across our community;
- **Develop a 10-year Destination Development Plan** that charts a vision for making

the Houston Region even more globally competitive as a visitor and business destination;

- **Understand and enhance the 360° visitor experience;** and
- **Accelerate long-term city-wide convention sales,** while maximizing short-term opportunities for 2023.

In addition to supporting HFC's day-to-day operations, HFC's CY 2023 budget includes the following expenditures, paid directly to or on behalf of the City:

- **\$18.721 million** of current hotel occupancy tax revenue to fund the City's arts-related contracts;
- **\$1.541 million** lease payment to the City;
- **\$470,000** to the City for protocol services;
- **\$425,000** to the City for the promotion of business travel and hotel occupancy, as the City determines appropriate;
- **\$242,500** to the City for traffic control services within the Central Business District and around Avenida Houston; and
- Payment on the City's behalf of **\$1.368 million** to Discovery Green and **\$1.1 million** to the Hobby Center for the Performing Arts.

Operational highlights include **\$18.1 million** in life safety and capital improvements to facilities and venues.

This item was presented at the December 6, 2023 meeting of the Budget & Fiscal Affairs Committee.

Houston First Corporation recommends approval of its calendar year 2023 budget.

Michael Heckman
President & CEO
Houston First Corporation

Contact Information
Tracey Prince
Houston First
713-853-8112

Contact Information:

Tracey Prince
tracey.prince@houstonfirst.com
713-853-8112

ATTACHMENTS:

Description

Houston First Corporation CY23 Budget
Coversheet
Houston First Corporation CY23 Budget
Summary

Type

Signed Cover sheet
Backup Material



This document is now complete.

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

Houston First Corporation Calendar Year 2023 Budget

Agenda Item#: 6.

Summary:

RECOMMENDATION from Director Convention & Entertainment Facilities Department for approval of **HOUSTON FIRST CORPORATION'S** Calendar Year 2023 Budget

Background:

SPECIFIC EXPLANATION:

As the Destination Management Organization for Houston, Houston First Corporation's (HFC) responsibilities involve the development of the destination brand strategy, promoting the city worldwide, driving tourism and convention business, operating numerous facilities producing events that serve the community, collaborating with commercial and industry partners, and much more.

HFC promotes Houston's vibrant and diverse culture throughout the world. We create and enhance opportunities for the community when we succeed, Houstonians prosper. Within the organization, we continue to emphasize the importance of delivering value through our decisions and in our actions so that we maximize visitation to the region, inspire pride among residents, and contribute to a thriving Houston economy.

In 2021, COVID and the influx of variants continued to impact sentiment towards leisure and business travel, yet Houston welcomed 48.4 million visitors, just five percent less than the 50.8 million visitors in 2019. 26.9 million were day trippers, the most in five years—closest being 26.2 million in 2019. Domestic overnight visitation accounted for 20.2 million of the 2021 visitation, down five percent from 2019 at 21.2 million and more consistent with 2018's 20.6 million.

While overall visitation impacts the city's local economy, an increase in overnight stays can more than double the economic impact to the city per day—whether more visitors to the area or more nights per visit. Current trends indicate that overnight visitation in 2022 is expected to near 2019's 21.2 million.

In 2023, HFC will be focused on growth and resiliency. The following are HFC's top 2023 priorities:

- **Proliferate Houston's Unified Brand** among businesses and organizations across our community;
- **Develop a 10-year Destination Development Plan** that charts a vision for making the Houston Region even more globally competitive as a visitor and business destination;
- **Understand and enhance the 360° visitor experience;** and
- **Accelerate long-term city-wide convention sales,** while maximizing short-term opportunities for 2023.

In addition to supporting HFC's day-to-day operations, HFC's CY 2023 budget includes the following expenditures, paid directly to the City on behalf of the City:

- **\$18.721 million** of current hotel occupancy tax revenue to fund the City's arts-related contracts;
- **\$1.541 million** lease payment to the City;
- **\$470,000** to the City for protocol services;
- **\$425,000** to the City for the promotion of business travel and hotel occupancy, as the City determines appropriate;
- **\$242,500** to the City for traffic control services within the Central Business District and around Avenida Houston; and
- Payment on the City's behalf of **\$1.368 million** to Discovery Green and **\$1.1 million** to the Hobby Center for the Performing Arts.

Operational highlights include **\$18.1 million** in life safety and capital improvements to facilities and venues.

This item was presented at the December 6, 2022 meeting of the Budget & Fiscal Affairs Committee.



Houston First Corporation

CY23 Budget Presentation - Summary

	CY19 Actuals	CY22 Original Budget	CY22 Forecast	CY23 Budget
Venue Revenue	\$ 73,055,432	\$ 67,980,859	\$ 74,547,546	\$ 85,315,300
Parking	\$ 19,282,150	\$ 17,013,729	\$ 19,173,288	\$ 19,903,565
Miscellaneous	\$ 1,053,336	\$ 3,065,850	\$ 1,690,222	\$ 2,852,400
Operating Revenues	\$ 93,390,918	\$ 88,060,438	\$ 95,411,055	\$ 108,071,265
Personnel	\$ 26,593,751	\$ 25,493,968	\$ 22,525,180	\$ 27,341,382
Advertising & Promotion	\$ 7,691,486	\$ 7,784,547	\$ 7,411,447	\$ 8,212,233
Travel, Promotion, and Events	\$ 5,179,252	\$ 5,460,432	\$ 5,460,374	\$ 3,457,040
Facility Maintenance	\$ 8,715,495	\$ 8,519,550	\$ 7,659,367	\$ 10,191,295
Food and Beverage	\$ 16,716,532	\$ 15,746,824	\$ 14,239,740	\$ 14,943,235
Security	\$ 4,141,859	\$ 3,431,473	\$ 3,676,024	\$ 5,454,933
Utilities	\$ 4,737,098	\$ 5,169,980	\$ 5,486,753	\$ 5,767,314
Parking	\$ 3,465,167	\$ 2,190,859	\$ 2,107,951	\$ 2,424,329
Janitorial	\$ 6,318,350	\$ 4,169,912	\$ 5,588,946	\$ 6,534,287
Insurance	\$ 4,286,186	\$ 5,679,229	\$ 5,540,553	\$ 6,411,273
Lease Expense	\$ 1,470,164	\$ 1,526,450	\$ 1,525,067	\$ 1,525,410
Consulting	\$ 3,603,056	\$ 2,382,200	\$ 2,942,712	\$ 2,943,600
Supplies	\$ 1,412,250	\$ 1,173,300	\$ 770,294	\$ 1,092,784
Fees & Services	\$ 963,023	\$ 848,725	\$ 865,267	\$ 928,650
Computer Services	\$ 1,102,990	\$ 1,078,486	\$ 1,091,456	\$ 1,002,096
Legal Expense	\$ 349,821	\$ 600,000	\$ 544,754	\$ 830,000
Other	\$ 1,059,673	\$ 790,659	\$ 1,061,841	\$ 947,482
Operating Expenses	\$ 97,806,153	\$ 92,046,594	\$ 88,497,727	\$ 100,007,343
Net Income From Operations	\$ (4,415,236)	\$ (3,986,156)	\$ 6,913,328	\$ 8,063,922
Hotel Occupancy Tax (Current & Delinquent)	\$ (87,494,966)	\$ (83,640,000)	\$ (86,695,273)	\$ (99,000,000)
Contributions	\$ (1,260,000)	\$ (11,335,000)	\$ (11,335,000)	\$ -
Net Available Pledged Rev. Transfer	\$ (103,714,538)	\$ -	\$ (416,035)	\$ -
Interest Income	\$ 2,165,186	\$ 215,382	\$ 340,187	\$ 515,969
Non-Operating Revenues	\$ 194,634,690	\$ 95,190,382	\$ 98,786,495	\$ 99,515,969
Non Operating Revenue	\$ 194,634,690	\$ 95,190,382	\$ 98,786,495	\$ 99,515,969
Sponsorship Expense	\$ 5,786,610	\$ 1,033,950	\$ 632,458	\$ 1,032,550
Non-COH Contractual Obligations	\$ -	\$ 3,836,573	\$ 3,854,275	\$ 3,679,656
Programming & Events	\$ -	\$ 1,800,000	\$ 1,751,906	\$ 2,985,000
Contingency	\$ -	\$ 1,400,000	\$ 1,500,000	\$ 4,000,000
Capital Spending	\$ 3,007,999	\$ 11,471,000	\$ 13,140,838	\$ 1,215,582
Debt Service	\$ 60,488,148	\$ 66,778,851	\$ 64,120,826	\$ 70,879,200
COH Contractual Obligations	\$ 18,328,516	\$ 17,130,454	\$ 18,157,818	\$ 20,455,416
Hotel Tax Refunds	\$ 2,451,343	\$ 1,050,000	\$ 1,051,063	\$ 1,716,446
Non Operating Expense	\$ 90,062,616	\$ 104,500,828	\$ 104,209,183	\$ 105,963,850
Total Revenue less Expenses	\$ 100,156,838	\$ (13,296,602)	\$ 1,490,640	\$ 1,616,041
Capital - Prior Year Carry Forward	\$ -	\$ 1,976,629	\$ -	\$ 11,415,367
Capital - Financed Projects	\$ 32,475,366	\$ 14,921,913	\$ 6,459,305	\$ 18,122,312
Disaster Expense	\$ 26,382,885	\$ 263,000	\$ 274,573	\$ -



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/14/2022

HPW - 20PMG20 Texas Commission on Environmental
Quality (TCEQ)'s Annual Public Health Service (PHS) Fees

Agenda Item#: 6.

Summary:

RECOMMENDATION from Director Houston Public Works for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2023 Public Health Service Fees - \$2,406,030.95 - Enterprise Fund

Background:

SUBJECT: Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS) Fees.

RECOMMENDATION: Authorize payment of the TCEQ invoices totaling \$2,406,030.95 for the annual PHS fees for the City of Houston (City's) seven separate public water systems.

SPECIFIC EXPLANATION: This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual PHS fees for the City's seven separate public water systems for TCEQ's Fiscal Year 2023. The current invoices cover the period from *September 1, 2022 to August 31, 2023 corresponding to TCEQ's fiscal year 2023*. The annual fees are based on the number of service connections for each public water system.

The PHS fee rate schedule is found in TCEQ's regulations, 30 Texas Administrative Code § 290.51. This fee became effective December 21, 1993 and was last amended in 2016. The current fee rate is \$2.45 per connection. The revenue resulting from the PHS Fees pays TCEQ's expenses to schedule analyses of drinking water for chemical content, collect samples of drinking water for chemical analysis, review system data for the evaluation of sampling waivers, inspect PWSs, review plans for new systems and for major improvements to existing systems, and providing technical assistance as needed.

It is recommended that Council approve the Houston Public Works' request to pay TCEQ the invoiced amount of \$2,406,030.95.

FISCAL NOTE:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Estimated Spending Authority			
DEPARTMENT	FY2023	OUT YEARS	TOTAL
Houston Public Works	\$2,406,030.95	\$0.00	\$2,406,030.95

Prior Council Action:

Motion No. 2021-0668, dated 12-08-2021

Amount and Source of Funding:

\$2,406,030.95

Water and Sewer System Operating Fund

Fund No. 8300

Contact Information:

Phillip Goodwin, Regulatory Compliance Director

Houston Public Works Department

Phone: 832-395-3075

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/7/2022

ALL

Item Creation Date: 11/14/2022

HPW - 20PMG20 Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS) Fees.

Agenda Item#: 2.

Background:

SUBJECT: Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS) Fees.

RECOMMENDATION: Authorize payment of the TCEQ invoices totaling \$2,406,030.95 for the annual PHS fees for the City of Houston (City's) seven separate public water systems.

SPECIFIC EXPLANATION: This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual PHS fees for the City's seven separate public water systems for TCEQ's Fiscal Year 2023. The current invoices cover the period from *September 1, 2022 to August 31, 2023 corresponding to TCEQ's fiscal year 2023*. The annual fees are based on the number of service connections for each public water system.

The PHS fee rate schedule is found in TCEQ's regulations, 30 Texas Administrative Code § 290.51. This fee became effective December 21, 1993 and was last amended in 2016. The current fee rate is \$2.45 per connection. The revenue resulting from the PHS Fees pays TCEQ's expenses to schedule analyses of drinking water for chemical content, collect samples of drinking water for chemical analysis, review system data for the evaluation of sampling waivers, inspect PWSs, review plans for new systems and for major improvements to existing systems, and providing technical assistance as needed.

It is recommended that Council approve the Houston Public Works' request to pay TCEQ the invoiced amount of \$2,406,030.95.

FISCAL NOTE:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Carol Ellinger Haddock 11/28/2022
A93C410B72B3453

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Estimated Spending Authority			
DEPARTMENT	FY2023	OUT YEARS	TOTAL
Houston Public Works	\$2,406,030.95	\$0.00	\$2,406,030.95

Prior Council Action:

Motion No. 2021-0668, dated 12-08-2021

Amount and Source of Funding:

\$2,406,030.95 from Water and Sewer System Operating Fund No. 8300

Contact Information:

Phillip Goodwin

Regulatory Compliance Director

832-395-3075

ATTACHMENTS:

Description

SAP Documents
Prior Council Action
Annual Fees Table
Invoices

Type

Financial Information
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

E32591 - Portable and Mobile Subscriber Radios and
Related Services (Motorola Solutions, Inc.) - MOTION

Agenda Item#: 7.

Summary:

MOTOROLA SOLUTIONS, INC for approval of spending authority for purchase of Portable and Mobile Subscriber Radios and related services through the Texas Department of Information Resources for Houston Information Technology Services on behalf of Houston Police Department

Background:

S17- E32591 - Approve spending authority in the amount of \$48,000,000.00 for the purchase of portable and mobile subscriber radios and related services between the city of Houston and Motorola Solutions, Inc., through the Texas Department of Information Resources (DIR) for Houston Information Technology Services on behalf of Houston Police Department.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve a spending authority in the amount not to exceed **\$48,000,000.00** for the purchase of portable and mobile subscriber radios and related services for Houston Police Department and that authorization be given to issue purchase orders as needed to for **seven years to Motorola Solutions, Inc.**, through the Texas Department of Information Resources (DIR), Contract Number DIR-TSO-4101, for Houston Information Technology Services on behalf of Houston Police Department.

Houston Police Department's current fleet of portable and mobile radios has reached end-of-life and end-of-support by the manufacturer. This request for spending authority will allow the City to replace HPD's aging fleet of portable and mobile radios with next generation communication devices, which includes access to LTE Broadband for active GPS, mapping capabilities, and multi-media messaging functionality in the portable radios. This request will also allow for professional services to configure and deploy the new devices.

The American Rescue Plan Act (ARPA) is a federal law that was signed into law on March 11, 2021 and was purposed to address the COVID-19 pandemic disaster relief on a national level. ARPA funds will be utilized for the services set out in this agreement. The Contractor will be required to comply with all laws and regulations associated with these funds.

This recommendation is made pursuant to subsection 271.102(c) of the Texas Local Government

Code, which provides that "a local government that purchases goods or services from a cooperative purchasing program or organization satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on November 3, 2022.

M/WBE Participation:

A contract- specific goal of 1% was approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

- No significant Fiscal Operating impact is anticipated as a result of this project.
- No Fiscal note is required for grant items.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority					
Department			FY23	Out Years	Total
Houston Services	Information	Technology	\$10,000,000.00	\$38,000,000.00	\$48,000,000.00

Amount and Source of Funding:

\$10,000,000.00 – ARPA Funds (5309)

\$ 5,000,000.00– Capital Equipment Acquisition Fund (1800)

\$33,000,000.00 - Various

\$48,000,000.00 - Total

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jane Wu, Assistant Director	Hits	(832) 395-0013

ATTACHMENTS:

Description **Type**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/14/2022

I06331 - Collapsible Containers - MOTION

Agenda Item#: 8.

Summary:

SCM CONSULTANTS, INC for purchase of Collapsible Containers for Houston Public Works - \$12,000.00 - Enterprise Fund

Background:

Informal Bids Received October 14, 2022, for I06331 – Approve an award to SCM Consultants, Inc., in the total amount of \$12,000.00 for the purchase of Collapsible Containers for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **SCM Consultants, Inc.** in the total amount of **\$12,000.00** for the purchase of collapsible containers and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of thirty-cases of 1-quart collapsible containers that will be stored in HPW warehouses. These containers are used to collect liquid samples from HPW's Wastewater plants and will be transported to HPW laboratories for testing. These containers are mono-material liquid containers that meet EPA and TCEQ guidelines.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. SCM Consultants, Inc. has already received \$49,321.18 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eleven (11) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. SCM Consultants, Inc.	\$12,000.00
2. Bridge The Gap	\$13,763.40
3. Material Deals, LLC	\$13,777.20
4. PKJ International LLC	\$15,450.00
5. Bevco Company	\$17,340.00
6. Galileyah Industrial LLC	\$47,700.00

SCM Consultants, Inc.: Award on its overall low bid meeting specifications in the total amount of \$12,000.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, SCM Consultants, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Director
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,

Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$12,000.00	\$0.00	\$12,000.00

Amount and Source of Funding:

\$12,000.00 – Water and Sewer System Operating Fund (8300)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:**Description**

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/14/2022

I06331 - Collapsible Containers - MOTION

Agenda Item#:

Background:

Informal Bids Received October 14, 2022, for I06331 – Approve an award to SCM Consultants, Inc., in the total amount of \$12,000.00 for the purchase of Collapsible Containers for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **SCM Consultants, Inc.** in the total amount of **\$12,000.00** for the purchase of collapsible containers and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of thirty-cases of 1-quart collapsible containers that will be stored in HPW warehouses. These containers are used to collect liquid samples from HPW's Wastewater plants and will be transported to HPW laboratories for testing. These containers are mono-material liquid containers that meet EPA and TCEQ guidelines.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. SCM Consultants, Inc. has already received \$49,321.18 for other good and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eleven (11) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. SCM Consultants, Inc.	\$12,000.00
2. Bridge The Gap	\$13,763.40
3. Material Deals, LLC	\$13,777.20
4. PKJ International LLC	\$15,450.00
5. Bevco Company	\$17,340.00
6. Galileyah Industrial LLC	\$47,700.00

SCM Consultants, Inc.: Award on its overall low bid meeting specifications in the total amount of \$12,000.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, SCM Consultants, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jeddian Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Carol Eminger Pladdock, P.E., Director
Houston Public Works

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<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$12,000.00	\$0.00	\$12,000.00

Amount and Source of Funding:

\$12,000.00 – Water and Sewer System Operating Fund (8300)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Conflict Interest Form	Backup Material
Tax Report	Backup Material
HHF Certification	Backup Material
Form A	Financial Information
Budget vs Actual	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/22/2022

I06271 - Traffic Control Equipment - Motion

Agenda Item#: 9.

Summary:

PARADIGM TRAFFIC SYSTEMS, INC for purchase of Traffic Control Equipment for Houston Public Works - \$15,750.00 - Special Revenue Fund

Background:

Informal Bids Received September 21, 2022 for I06271 – Approve an award to Paradigm Traffic Systems, Inc. in the total amount of \$15,750.00 for the purchase of traffic control equipment for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Paradigm Traffic Systems, Inc.** in the total amount of **\$15,750.00** for the purchase of traffic control equipment and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 150 loop detectors to be used to replace end of life loop detectors in existing traffic cabinets throughout the City. The loop detectors are used to detect when a vehicle is passing or arriving at an intersection to manage traffic flow.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Paradigm Traffic Systems, Inc. has already received \$49,900.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000.00 threshold and therefore requires Council action. Twenty (20) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Consolidated Traffic Controls	\$15,000.00
2. Paradigm Traffic Systems, Inc.	\$15,750.00 (Hire Houston First)
3. Paradigm Traffic Systems, Inc.	\$15,750.00
4. SCM Consultants, Inc.	\$16,800.00
5. PKJ International LLC	\$17,025.00
6. McCain, Inc	\$20,250.00

Paradigm Traffic Systems, Inc.: Award on its overall low bid meeting specifications in the total amount of \$15,750.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Paradigm Traffic Systems, Inc. is a designated HHF company, and they were the successful awardee with application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Director
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$15,750.00	\$0.00	\$15,750.00

Amount and Source of Funding:

\$15,750.00 – Dedicated Drainage & Street Renewal Fund METRO ET AL (2312)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/22/2022

I06271 - Traffic Control Equipment - Motion

Agenda Item#:

Background:

Informal Bids Received September 21, 2022 for I06271 – Approve an award to Paradigm Traffic Systems, Inc. in the total amount of \$15,750.00 for the purchase of traffic control equipment for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Paradigm Traffic Systems, Inc.** in the total amount of **\$15,750.00** for the purchase of a traffic control equipment and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 150 loop detectors to be used to replace end of life loop detectors in existing traffic cabinets throughout the City. The loop detectors are used to detect when a vehicle is passing or arriving at an intersection to manage traffic flow.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Paradigm Traffic Systems, Inc. has already received \$49,900.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000.00 threshold and therefore requires Council action. Twenty (20) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Consolidated Traffic Controls	\$15,000.00
2. Paradigm Traffic Systems, Inc.	\$15,750.00 (Hire Houston First)
3. Paradigm Traffic Systems, Inc.	\$15,750.00
4. SCM Consultants, Inc.	\$16,800.00
5. PKJ International LLC	\$17,025.00
6. McCain, Inc	\$20,250.00

Paradigm Traffic Systems, Inc.: Award on its overall low bid meeting specifications in the total amount of \$15,750.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Paradigm Traffic Systems, Inc. is a designated HHF company, and they were the successful awardee with application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jonathan Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Carol Elinger-Haddock, P.E., Director
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$15,750.00	\$0.00	\$15,750.00

Amount and Source of Funding:

\$15,750.00 – Dedicated Drainage & Street Renewal Fund METRO ET AL (2312)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
Conflict Interest Form	Backup Material
HHF Certification	Backup Material
Form A	Financial Information
Budget vs Actual	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/16/2022

I06315 - Chemical, Chlorine Tablets - MOTION

Agenda Item#: 10.

Summary:

ROMMELMANN ENTERPRISES, LLC for purchase of Chemical, Chlorine Tablets for Houston Public Works - \$48,000.00 - General Fund

Background:

Informal Bids Received October 11, 2022, for I06315 – Approve an award to Rommelmann Enterprises, LLC., in the total amount of \$48,000.00 for the purchase of Chemical, Chlorine Tablets for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Rommelmann Enterprises, LLC.** in the total amount of **\$48,000.00** for the purchase of chemical, chlorine tablets and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 3-inch chlorine tablets, which will be used for the Parks and Recreation Department. These tablets are used for public swimming pools and fountains spread throughout the City to disinfect the water to prevent algae. These tablets come in fifty-pound buckets and are stored in the warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Rommelmann Enterprises, LLC. has already received \$40,000.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Rommelmann Enterprises, LLC.	\$48,000.00
2. PKJ International LLC	\$52,320.00
3. STS Global USA Corp	\$53,328.00
4. MBE Material Sales	\$53,995.20
5. A6 Scientific Corp.	\$62,160.00
6. Planet Cellular Inc.	\$69,720.00

Rommelmann Enterprises, LLC.: Award on its overall low bid meeting specifications in the total

amount of \$48,000.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Rommelmann Enterprises, LLC. does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Director
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,
Houston Public Works

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$48,000.00	\$0.00	\$48,000.00

Amount and Source of Funding:

\$48,000.00
Water and Sewer System Operating Fund
Fund 8300

Contact Information:

Brian Blum, Interim Assistant Director
Houston Public Works Department
Phone: (832) 395-2717

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/16/2022

I06315 - Chemical, Chlorine Tablets - MOTION

Agenda Item#:

Background:

Informal Bids Received October 11, 2022, for I06315 – Approve an award to Rommelmann Enterprises, LLC., in the total amount of \$48,000.00 for the purchase of Chemical, Chlorine Tablets for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Rommelmann Enterprises, LLC.** in the total amount of **\$48,000.00** for the purchase of chemical, chlorine tablets and that authorization be given to issue a purchase order for Houston Public Works.

This is for the purchase of 3-inch chlorine tablets, which will be used for the Parks and Recreation Department. These tablets are used for public swimming pools and fountains spread throughout the City to disinfect the water to prevent algae. These tablets come in fifty-pound buckets and are stored in the warehouse.

This project was advertised in accordance with the requirements of the State of Texas bid laws for an informal procurement. Rommelmann Enterprises, LLC. has already received \$40,000.00 for other goods and/or services this fiscal year. This purchase would put them above the \$50,000 threshold and therefore requires Council action. Eighteen (18) prospective bidders downloaded the solicitation document from SPD's e-bidding website and six (6) bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Rommelmann Enterprises, LLC.	\$48,000.00
2. PKJ International LLC	\$52,320.00
3. STS Global USA Corp	\$53,328.00
4. MBE Material Sales	\$53,995.20
5. A6 Scientific Corp.	\$62,160.00
6. Planet Cellular Inc.	\$69,720.00

Rommelmann Enterprises, LLC.: Award on its overall low bid meeting specifications in the total amount of \$48,000.00.

MWBE Participation:

This procurement is exempt from the City's MWBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 threshold. However, HPW does solicit bids through SPD's e-bidding website which is promoted to all registered MWBE vendors.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Rommelmann Enterprises, LLC. does not meet the requirements of HHF designation, and no certified firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jonathan Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Carol Ellinger-Haddock, P.E., Director
Houston Public Works

DS

<u>Estimated Spending Authority:</u>			
Department	FY2023	Out Years	Total
Houston Public Works	\$48,000.00	\$0.00	\$48,000.00

Amount and Source of Funding:

\$48,000.00 – General Fund (1000)

Contact Information:

Brian Blum, Interim Assistant Director (832) 395-2717

ATTACHMENTS:

Description

Bid Tab
Ownership Form
Tax Report
Conflict Interest Form
Form A

Type

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

N32480 - CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair - Motion

Agenda Item#: 11.

Summary:

VECTOR CONTROLS, LLC for CLX Online Chlorine Analyzer, Chlorine Reagent Kit and Equipment Repair for Houston Public Works - \$158,994.72 - Enterprise Fund

Background:

Formal bids received November 10, 2022, for N32480 – Approve an award to Vector Controls, LLC in the total amount of \$158,994.72 for CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair for Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Vector Controls, LLC** in the total amount of \$158,994.72 for the purchase of CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair for Houston Public Works.

This award consists of 36 HF Scientific CLX Chlorine Online Analyzers, 36 Chlorine Reagent Kits and equipment repair. These chlorine analyzers measure the total residual chlorine in the wastewater treatment basins with the use of a colored reagent. The sample chlorine reagent kits serve as the interface between the sample tap and the chlorine analyzer. The kit includes inlet and outlet ports, a 60-micron filter and a 20-psi pressure relief valve. The purpose of this purchase is to replace chlorine analyzers that have been discontinued since December 31, 2020 and are reaching the end of their lifecycle. The HF Scientific CLX chlorine online analyzer is critical to maintain Texas Commission on Environmental Quality (TCEQ) compliance with the total residual chlorine limits set by the State of Texas. The units come with a two (2) year warranty and have been tested at the City of Houston wastewater treatment facilities with success.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two prospective (2) bidders downloaded the solicitation documents from SPD's e-bidding website and two (2) bids were received as outline below.

Vector Controls, LLC: Award on its low bid meeting specification for CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair in the total amount of **\$158,994.72**.

Company

Total Amount

Vector Controls, LLC

Atomac Ltd

\$158,994.72

\$208,672.20 (Higher Unit Price)

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Vector Controls, LLC** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer Department Approval
Finance/Strategic Procurement Division**Estimated Spending Authority**

Department	FY2023	Out Years	Total
Houston Public Works Department	\$158,994.72	\$0.00	\$158,994.72

Amount and Source of Funding:

\$158,994.72

Water and Sewer System Operating Fund

Fund 8300

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Brian Blum, Interim Assistant Director	HPW	(832) 395-2717

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

N32480 - CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair - Motion

Agenda Item#:

Background:

Formal bids received November 10, 2022, for N32480 – Approve an award to Vector Controls, LLC in the total amount of \$158,994.72 for CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair for Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Vector Controls, LLC** in the total amount of \$158,994.72 for the purchase of CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair for Houston Public Works.

This award consists of 36 HF Scientific CLX Chlorine Online Analyzers, 36 Chlorine Reagent Kits and equipment repair. These chlorine analyzers measure the total residual chlorine in the wastewater treatment basins with the use of a colored reagent. The sample chlorine reagent kits serve as the interface between the sample tap and the chlorine analyzer. The kit includes inlet and outlet ports, a 60-micron filter and a 20-psi pressure relief valve. The purpose of this purchase is to replace chlorine analyzers that have been discontinued since December 31, 2020 and are reaching the end of their lifecycle. The HF Scientific CLX chlorine online analyzer is critical to maintain Texas Commission on Environmental Quality (TCEQ) compliance with the total residual chlorine limits set by the State of Texas. The units come with a two (2) year warranty and have been tested at the City of Houston wastewater treatment facilities with success.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two prospective (2) bidders downloaded the solicitation documents from SPD's e-bidding website and two (2) bids were received as outline below.

Vector Controls, LLC: Award on its low bid meeting specification for CLX Online Chlorine Analyzer, Chlorine Reagent Kit, and Equipment Repair in the total amount of **\$158,994.72**.

Company

Vector Controls, LLC
Atomac Ltd

Total Amount

\$158,994.72
\$208,672.20 (Higher Unit Price)

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Vector Controls, LLC** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

11/18/2022

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Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

11/22/2022

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Department Approval

Estimated Spending Authority

Department	FY2023	Out Years	Total
Houston Public Works Department	\$158,994.72	\$0.00	\$158,994.72

DS

11/18/2022

Amount and Source of Funding:

\$158,994.72 – Water and Sewer System Operating Fund (8300)

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Brian Blum, Interim Assistant Director	HPW	(832) 395-2717

ATTACHMENTS:

Description	Type
Funding Information	Backup Material
Ownership Form	Backup Material
OBO Waiver	Backup Material
Cleared Tax Report	Backup Material
Bid Tab	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/8/2022

CNTL Resolution approving the Investment Policy for the
City of Houston

Agenda Item#: 12.

Summary:

RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas

Background:

The Texas Public Funds Investment Act and the City's Investment Policy require that City Council review the City's Investment Policy not less than annually and shall evidence by resolution that it has conducted such review. The last action was December 8, 2021.

The Controller's Office is requesting that Council approve a resolution to revise the Investment Policy for the City of Houston. The policy has been reviewed and approved by the City's Investment Committee (see below) at their meeting on October 27, 2022. The proposal is for no changes to the policy.

Chris Brown, City Controller

Prior Council Action:

12/8/21 Res 2021-33

Contact Information:

Charisse Mosely	832-393-3529
Han Au	832-393-3524
Vernon Lewis	832-393-3518

ATTACHMENTS:

Description

Coversheet
Resolution
City of Houston Investment Policy

Type

Signed Cover sheet
Ordinance/Resolution/Motion
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/7/2022

ALL

Item Creation Date: 11/8/2022

CNTL Resolution approving the Investment Policy for the City of Houston

Agenda Item#: 6.

Summary:

RESOLUTION approving and adopting the Investment Policy for the City of Houston, Texas, and making various provisions related to the subject

Background:

The Texas Public Funds Investment Act and the City's Investment Policy require that City Council review the City's Investment Policy not less than annually and shall evidence by resolution that it has conducted such review. The last action was December 8, 2021.

The Controller's Office is requesting that Council approve a resolution to revise the Investment Policy for the City of Houston. The policy has been reviewed and approved by the City's Investment Committee (see below) at their meeting on October 27, 2022. The proposal is for no changes to the policy.

Chris Brown

Chris Brown, City Controller 11/22/2022

Prior Council Action:

12/8/21 Res 2021-33

Contact Information:

Charisse Mosely 832-393-3529
Han Au 832-393-3524
Vernon Lewis 832-393-3518

ATTACHMENTS:

Description

Resolution
City of Houston Investment Policy

Type

Ordinance/Resolution/Motion
Backup Material

City of Houston Resolution No. 2022-_____

A RESOLUTION APPROVING AND ADOPTING THE INVESTMENT POLICY FOR THE CITY OF HOUSTON, TEXAS, AND MAKING VARIOUS PROVISIONS RELATED TO THE SUBJECT.

WHEREAS, the Public Funds Investment Act, Texas Government Code Ann., Chapter 2256 (the "Act"), provides that the governing body of an investment entity shall adopt a written investment policy regarding the investment of its funds; and

WHEREAS, the Act requires that the City Council review and approve the Investment Policy not less than annually; and

WHEREAS, the City's Investment Committee has reviewed the Investment Policy and investment strategies; and

WHEREAS, the written Investment Policy will continue to protect City assets by identifying investment objectives, addressing the issues of investment risks versus rewards, and providing the framework for the establishment of controls, limitations and responsibilities of City employees in the performance of their fiduciary responsibilities;
NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF HOUSTON, TEXAS THAT:

Section 1. The City Council hereby approves and adopts the Investment Policy attached hereto as Exhibit A and made a part hereof by this reference.

Section 2. This Resolution shall be passed finally on the date of its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Resolution within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

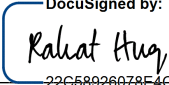
PASSED and ADOPTED this ____ day of _____, 2022.

APPROVED this ____ day of _____, 2022.

Mayor of the City of Houston

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the forgoing Resolution is _____, 2022.

City Secretary

DocuSigned by:

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Prepared by: _____
Assistant City Attorney
Requested by Chris Brown, City Controller
(RH/kro 11.08.2022)
(LD File No. 0342200094001)

This investment policy was reviewed at the Quarterly Investment Committee Meeting on October 27, 2022 and has been approved by the Investment Committee. It is being submitted to City Council for review and approval.

Proposal: No changes

CITY OF HOUSTON INVESTMENT POLICY

1.0 PURPOSE

It is the policy of the City of Houston, Texas (the City) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds. This policy sets forth the investment program of the City and the guidelines to be followed in achieving its objectives.

2.0 SCOPE

This policy is applicable to all investment activities and all funds of the City except employee pension funds, trusteed funds, or escrow funds - any of which is set up and administered separately and whose investment activities are conducted by third parties in accordance with instructions provided in ordinances, contracts, or escrow agreements.

2.1 Funds covered by this policy:

- 2.1.1 **General Fund** - used to account for all financial resources relating to general government operation except those required to be accounted for in other funds. The General Fund is the City's operating fund.
- 2.1.2 **Special Revenue Funds** - used to account for the proceeds of specific revenue sources which are restricted to expenditures for specific purposes.
- 2.1.3 **General Debt Service Funds** - used to account for the payment of interest and principal on all general long-term debt other than debt issued for and serviced by Enterprise Funds.
- 2.1.4 **Capital Project Funds** - used to account for all resources used for the acquisition and/or construction of capital facilities by the City, except those financed by Enterprise Funds.
- 2.1.5 **Enterprise Funds** - used to account for the acquisition, operation and maintenance of governmental facilities and services that are entirely or predominantly self-supporting through user charges.
- 2.1.6 **Trust and Agency Funds** - used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds.

- 2.1.7 Other funds maintained by the City, unless specifically exempted.

3.0 OBJECTIVE

Investment of the funds covered by this policy shall be governed by the following investment objectives, in order of priority:

- 3.1 **Safety:** Safety of principal is the primary objective of the investment program. Investment of the City's funds shall be undertaken in a manner that seeks to ensure the preservation of capital for the overall portfolio. To attain this objective, diversification is required in order that exposure to individual sectors of the market will not have an undue impact on the entire portfolio (see Section 17.0 "Diversification and Maximum Maturities").
- 3.2 **Liquidity:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements that might be reasonably anticipated.
- 3.3 **Return on Investments:** The City's investment portfolio shall be designed with the objective of attaining the best feasible rate of return, throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Return on investment, although important, is subordinate to the safety and liquidity objectives described above.
- 3.4 **Legal Requirements:** The investment yield on certain funds may be restricted from time to time due to state or federal laws regarding arbitrage earnings. The City's investment portfolio shall be designed with the objective of meeting all legal requirements including yield restrictions.

4.0 INVESTMENT COMMITTEE

The City Controller is charged by the City Charter with the supervision of the fiscal affairs of the City of Houston, which includes the investment of the City's funds. To assist the City Controller in this function, an Investment Committee has been established. The Committee is chaired by the City Controller with members including the Deputy Controller – Treasury Division, the Investment Manager, up to two other persons appointed by the Controller, up to three persons appointed by the Mayor, and up to three non-City employees recommended by the Investment Committee and appointed by the City Controller. The Committee will be supported, as needed, by the staff of the Internal Audit Division, Finance Division, and the Legal Department. The Committee meets quarterly, upon written notice, or as called for by the City Controller.

The major responsibilities of the Committee are to:

- 1) Monitor investment results and compliance with this policy.
- 2) Recommend and monitor investment and accounting controls and procedures in accordance with this policy.
- 3) Recommend investment strategies - The Committee may, in its consideration of investment strategies, impose maturity, diversification or liquidity limits, or other investment guidelines, in addition to those required by this policy. In setting investment strategy the Committee may impose guidelines that are stricter than is required by this policy, but in no case shall recommend investments or guidelines not allowed by this policy.
- 4) Review and approve revisions to this policy.
- 5) Review, revise, and adopt, at least annually a list of qualified broker/dealers that are authorized to engage in investment transactions with the City.

5.0 DELEGATION OF AUTHORITY

Authority to manage the City's investment program is derived from State statutes and applicable City ordinances and resolutions. Day to day management responsibility for the investment program is delegated by the City Controller, as the City's investment officer, to one or more investment managers, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to:

- a) Safekeeping of investments
- b) Collateral/Depository agreements
- c) Wire Transfer agreements
- d) Master Repurchase agreements
- e) Securities Lending agreement

Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Manager. The Investment Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Investment Manager shall possess sufficient working knowledge of investment economics and the technical aspects of securities and markets, as well as the supervisory experience and judgment necessary to carry out the responsibilities outlined in this policy.

6.0 INVESTMENT TRAINING

The City Controller, as the investment officer, and all employees who have been delegated the authority to engage in investment transactions (investment officials) shall attend at least one training session, earning not less than 10 hours, relating to their responsibilities under this policy within 12 months after taking office or assuming duties; and attend an investment training session not less than once in a two-year period that begins on the first day of that local government's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 8 hours of investment instruction from an independent source approved by the Investment Committee. Training

must include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

7.0 ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall not engage in personal business activity that conflicts with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Investment officials and employees who are directly involved with the investment function shall disclose to the City Controller, or the Investment Committee, any financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any personal financial/investment positions that could be related to the performance of the City's portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity and shall subordinate their personal investment transactions to those of the City's, particularly with regard to the timing of purchases and sales.

Officers and employees involved in the investment process must file a disclosure statement with the Texas Ethics Commission and the City Secretary, acting on behalf of the governing body of the City of Houston, if:

- a) The officer or employee has a personal business relationship with a business organization offering to engage in an investment transaction with the City; or
- b) The officer or employee is related within the second degree, by affinity or consanguinity, to an individual seeking to transact investment business with the City.
- c) The officer or employee owns 10 percent or more of the voting stock or shares of the business or owns \$5,000 or more of the fair market value of the business organization;
- d) Funds received by the investment officer from the business organization exceed 10 percent of the officer's or employee gross income for the previous year; or
- e) The officer or employee has acquired from the business organization during the previous year an investment with a book value of \$2,500 or more for the personal account of the officer or employee.

8.0 PRUDENCE

Investments shall be made with judgment and care--under investment and economic circumstances then prevailing--which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

- 8.1 The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio under prevailing economic conditions at the moment of investment commitments. Investment officials, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

- 8.2 In determining whether an investment official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds over which the official had responsibility rather than a consideration as to the prudence of a single investment and, whether the investment decision was consistent with the written investment policy of the entity.

9.0 AUTHORIZED AND SUITABLE INVESTMENTS

Investments described below are authorized by the Public Funds Investment Act and considered suitable by the Investment Committee. Section 12 of this Policy describes those investments that are specifically prohibited by the Act. In addition, the purchase of specific investments may at times be restricted or prohibited by the City Controller, as the investment officer, due to current market conditions. Securities that were authorized investments at the time of purchase are not required to be liquidated. Except as provided above, City funds governed by this Policy may be invested in:

- 9.1 Obligations of the United States of America or its agencies and instrumentalities.
- 9.2 Direct obligations of the State of Texas or its agencies and instrumentalities.
- 9.3 Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- 9.4 Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent. From time to time, the City may purchase its own general obligation or enterprise-issued obligations. In such cases, the City's intention is to hold its own obligations on a temporary basis and not to extinguish or discharge the obligations. In such cases, the City deems that no funds held in any interest and sinking fund set aside for a specific obligation will be used to purchase that obligation.
- 9.5 Certificates of Deposit that are issued by a City Council-approved state, national, or savings bank, domiciled in this state, and are:
- a) Guaranteed or insured by the Federal Deposit Insurance Corporation, or its successor; or
 - b) Secured by obligations that are described by 9.1 above, which have a market value of not less than the principal amount of the certificates, but excluding those securities prohibited by the Public Funds Investment Act and this policy; or
 - c) Secured in any other manner and amount provided by law for deposits of the City; or

Certificates of Deposit may be transacted with approved public depositories provided the City has on file a signed Security Agreement that complies with the Public Funds Collateral Act and details:

- a) Eligible collateral;
- b) Collateralization ratios for the various types of eligible collateral;
- c) Standards for collateral custody and control;
- d) Collateral valuation; and
- e) Conditions for agreement termination.

- 9.6 Fully collateralized repurchase agreements having a defined termination date, placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in this state, and secured by a combination of cash and obligations described by 9.1 above, pledged to the City, held in the City's name, and deposited at the time the investment is made with the entity or with a third party selected and approved by the City, and having a market value at the time the funds are disbursed of no less than the principal amount of the funds disbursed. Repurchase Agreements may be transacted with primary dealers and financial institutions provided the City has on file a signed Master Repurchase Agreement which details:

- a) Acceptable types of collateral;
- b) Standards for collateral custody and control;
- c) Collateral valuation and initial margin, accrued interest, marking to market, and margin calls;
- d) Method for transmitting security income;
- e) Condition for agreement termination;
- f) Acceptable methods for delivery of securities and collateral.

- 9.6.1 Reverse repurchase agreements are authorized investments if the term of the agreement does not exceed 90 days; and the maturity of the investment acquired with the proceeds of the reverse repurchase agreement does not exceed the expiration date of the reverse repurchase agreement. Reverse repurchase agreements may be transacted with primary dealers and financial institutions provided the City has on file a signed Master Repurchase Agreement.

- 9.7 Prime Domestic Bankers' Acceptances with stated maturities of 270 days or less from the date of issuance that will be, in accordance with stated terms, liquidated in full at maturity, that are eligible for collateral for borrowing from a Federal Reserve Bank, and that are accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1, or an equivalent rating by at least one nationally recognized credit rating agency.

- 9.8 Commercial Paper with a stated maturity of 365 days or less from the date of its issuance that is rated not less than A-1 or P-1 or an equivalent rating by at least:
- a) Two nationally recognized credit rating agencies; or
 - b) One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.

The maximum exposure to any one issuer other than the City is limited to the lesser of 5% of the market value of the investment pool at the time of purchase or 10% of the issuer's commercial paper program, provided, however, that at no time will the City hold more than 3.5% of the market value of the investment pool in Commercial Paper from a single issuer with a maturity date beyond 90 days. From time to time, the City may purchase its own general obligation or enterprise-issued commercial paper notes up to 10% of the value of the pool. In such cases, the City's intention is to hold its own notes on a temporary basis and not to extinguish or discharge the notes. In such cases, the City deems that no funds held in any interest and sinking fund set aside for a specific note will be used to purchase that note.

Prior to investing any funds, the Investment Manager will evaluate programs. Individual issuers will be monitored as to credit quality and events that may have an effect on the credit quality. Adverse developments will cause the issuer to be excluded from consideration and existing positions to be liquidated as practical.

- 9.9 SEC registered and regulated no-load money market mutual funds with a dollar-weighted average stated maturity of 60 days or less, whose investment objectives include the maintenance of a stable net asset value of \$1 for each share, and provides the City with a prospectus and other information required by the Securities Exchange Act of 1934 (15 U.S.C. Section 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.) The City's investment in any one money market mutual fund shall not exceed 10% of the total assets of the money market mutual fund. The City has a sweep relationship with the main depository bank that sweeps the overnight funds into a money market mutual fund. This relationship is subject to the same limits as any other mutual fund relationship, as previously stated.
- 9.10 SEC registered and regulated bonds issued as the direct obligations of the State of Israel.
- 9.11 Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States, subject to the provisions of Section 12.0.
- 9.12 Investment Pools that function as a money market mutual fund. To be eligible to receive and invest funds on behalf of the City of Houston, the investment pool functioning as a money market mutual fund must mark its portfolio to market daily, to the extent reasonably possible stabilize at a \$1 net asset value, must have an advisory board, must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service, and must have

a weighted average maturity of no longer than 60 days. The City's investment in any one investment pool that functions as a money market fund shall not exceed 10% of total assets of that investment pool.

10.0 SECURITIES LENDING

The City may enter into a securities lending program with an authorized broker/dealer or financial institution in order to enhance investment return. The City may administer a securities lending program directly or, if conditions warrant, use an outside agent. Should an agent be used, one will be recommended by the Investment Committee using appropriate criteria. Securities lending will only be transacted with a written agreement, approved by the City Attorney, which details:

- a) Acceptable types of collateral;
- b) Standards for collateral custody and control;
- c) Collateral valuation and initial margin, accrued interest, marking to market, and margin calls;
- d) Method for transmitting security income; and
- e) Acceptable methods for delivery of securities and collateral.

11.0 SECURITIES SWAPS

The City may take advantage of security swap opportunities to improve portfolio yield. A swap that improves portfolio yield may be selected, even if the transaction results in a current accounting loss, as long as the break-even date occurs within the horizon of the swap.

12.0 PROHIBITED INVESTMENTS

Under the Public Funds Investment Act, the following are not authorized investments, regardless of any other law to the contrary:

- 12.1 Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal. (Commonly referred to as IOs).
- 12.2 Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest. (Commonly referred to as POs).
- 12.3 Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years.
- 12.4 Collateralized mortgage obligations, the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

13.0 EFFECT OF LOSS OF REQUIRED RATING

An investment that requires a minimum rating under this subchapter does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with this investment policy to liquidate an investment that does not have the minimum rating. The City shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through staff research, or with the assistance of broker dealers, banks or safekeeping agents.

14.0 COLLATERALIZATION

All deposits of City funds, repurchase agreements and securities lending agreements, including any accrued interest, will be fully collateralized by securities permitted under this policy. Collateral securities shall have a market value of not less than 102% of the amount of the deposits, secured thereby, adjusted by the insurance coverage provided those deposits by the Federal Deposit Insurance Corporation. Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping or trust receipt) must be supplied to the City and retained. Determination of market value on collateral shall be made on a weekly basis. All collateral relationships will comply with the terms of the Public Funds Collateral Act.

15.0 SAFEKEEPING AND CUSTODY

All security transactions, including collateral for repurchase and securities lending agreements but with the exception of money market transactions, entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian, designated by the Controller, and held in the City's name as evidenced by safekeeping or trust receipts of the bank with which the securities are deposited. The custodian will provide listings of the securities that are held in the name of the City on a periodic basis.

16.0 INVESTMENT STRATEGY

The City's investment program uses a "pooled" investment strategy where all monies of all funds covered by this policy are combined and invested in a portfolio that is stratified by various levels of maturities to meet the requirements of all working capital, construction and debt service funds. In some cases, one or more separate pools of funds may be established to meet specific requirements or yield restrictions for certain funds. By combining the net cash flows of all funds, the pooled investment strategy maximizes return on investment without sacrificing safety and liquidity because economies of scale can be taken advantage of to obtain better prices and reduce transaction and administrative costs.

- 16.1 **General Pool Strategy:** The General Pool consists of those working capital, construction and debt service funds which are not subject to yield restriction under IRS arbitrage regulations. The City combines a variation on the traditional laddered maturity strategy that matches assets and liabilities, with more active management

strategies, such as yield curve analysis, to achieve the best feasible rate of return while fulfilling the investment objectives of this policy.

The core of the General Pool strategy is a ladder in which investment maturities are matched to monthly cash requirements for the next 12-18 months. When investments mature, the proceeds are used to pay bills or re-invested. New cash from bond proceeds, taxes, or other revenues can be invested at the long end of the ladder to take advantage of higher yields or to fill other cash requirements. The ladder may be extended for longer-term funds to take advantage of matching long-term assets against long-term liabilities. At times, some investments might be placed shorter or longer, based on the interest rate outlook.

In order to ensure the ability of the City to meet obligations and to minimize potential liquidation losses, the dollar-weighted average stated maturity of the General Pool shall not exceed 2.5 years.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.2 **Tax-Exempt Pool Strategy:** The Tax-Exempt Pool consists of those funds which are subject to yield restriction and arbitrage regulation under the 1986 Tax Reform Act. This pool was created to:

- a) Demonstrate compliance with IRS regulations regarding arbitrage;
- b) Maximize the amount of interest earned and retained by the City from the investment of funds subject to the regulations;
- c) Minimize the amount of the rebate liability; and
- d) Minimize the cost of administering the arbitrage tracking program.

Due to the nature of municipal bonds (more risk, less liquidity), the strategy for the Tax-Exempt Pool is, generally, to purchase at least AA rated, insured or pre-refunded municipals with short maturities (generally less than 3 years) if the yield is reasonably higher than that of tax-exempt money market mutual funds. Otherwise, funds in this pool will be invested in one or more tax-exempt money market mutual funds that meet the requirements of IRS arbitrage regulations and the liquidity needs of this pool.

In order to ensure the ability of the City to meet obligations and to minimize potential liquidation losses, the average dollar-weighted stated maturity of the Tax-Exempt Pool shall not exceed 1.5 years.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.3 **Housing Department Pool Strategy:** This pool was created to comply with the U.S. Department of Housing and Urban Development (HUD) which requires separate custodial accounts for funds received under federal HUD programs. The strategy for this portfolio is to purchase U. S. Treasury Bills with maturities less than 6 months; targeted to meet the cash needs of the City of Houston Housing and

Community Development Department (HCDD)'s HUD program cash outflows. A deposit account with an approved depository institution (see section 20.2) will contain all funds pending disbursement as well as a minimal reserve, generally under \$20,000. All securities are available for sale to meet liquidity needs.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

- 16.4 **All Other Special Purpose Pools:** As deemed appropriate, the City Controller has created pools for special purposes, including capital projects, special revenue funds and debt service reserves. Each special purpose is limited in duration and has estimable cash outflows, although the outflows may change over time, especially in the case of capital projects. In all cases, the City uses a traditional laddered maturity strategy that matches assets with projected cash outflows. The City may, on occasion, utilize more active management strategies, such as yield curve analysis, to achieve better rates of return while fulfilling the investment objectives of this policy and the purposes for which the pools were created.

The core of the strategy for each special purpose pool is a maturity ladder in which investment maturities are matched to periodic cash requirements for the expected life of the pool. As investments mature, the proceeds are disbursed according to the needs of the project or re-invested. New monies added to the pool will be invested to fill new cash requirements. At times, some investments might be placed shorter or longer, based on the interest rate outlook. As cash flow projections are revised, the portfolio ladder may be adjusted to reflect these changes, either through maturities or sales of securities.

The weighted average stated maturity of each special purpose pool shall not exceed the weighted average cash outflows for the project. This will be considered to have been accomplished by laddering the cash flows to the planned outflows.

All investments in this pool must comply with the objectives and restrictions set forth in this policy.

17.0 DIVERSIFICATION AND MAXIMUM MATURITIES

In consultation with the Investment Committee, the City Controller will set explicit asset mix and diversification constraints within which the Investment Manager is to manage the City's portfolios. The asset mix is stated in terms of a maximum or minimum commitment to each asset category rather than ranges or targets so as to allow the Investment Manager flexibility in implementing investment decisions within the framework of this policy. The Investment Manager may set the commitments anywhere from zero (or the minimum), to the maximum level, based upon the Manager's outlook for the market. All securities must conform to the rules on Authorized and Suitable Investments in Section 9.0 of this policy.

Notwithstanding the limits in this section, for investment pools initially created for funds with limited investment horizons, especially construction projects and other capital project funds, the maximum commitments to each asset category will not apply when the pool has declined to 10% of the original

funds deposited to the pool. At that time, the pool is permitted to invest up to a maximum of 100% of the remaining proceeds in money market mutual funds, US Treasuries, or US Agencies and Instrumentalities; and up to a maximum of 50% of the remaining proceeds in commercial paper with a stated maturity of one month or less, or any combination thereof. All other restrictions within this policy are still applicable, including, but not limited to, maturity, credit ratings, and any other specific concentration limitations as discussed in Section 9.

	Percentage of Total Pool		
Instrument	Minimum	Maximum	Maximum Maturity (a)
General Pool and All Other Pools			
Money Market Mutual Funds and Local Government Pools	0%	25%	N/A
Repurchase Agreements	0%	15%	6 months
Reverse Repurchase Agreements	0%	15%	90 days
Securities Lending Agreements	0%	50%	90 days
Certificates of Deposit (US insured)	0%	15%	2 years
Bank Acceptances	0%	15%	270 days
Commercial Paper	0%	20%	365 days (b)
Municipal Notes and Bonds	0%	20%	5 years
U.S. Agencies and Instrumentalities	0%	85% (c)	5 years
Mortgage Pass-through Securities and Collateralized Mortgages Obligations	0%	20% (d)	15 years (d)
U.S. Treasuries	15%	100%	5 years
Callable Agency Securities	0%	25%	5 years
Tax-Exempt Pool			
Tax-Exempt Money Market Mutual Funds	0%	100%	N/A
Tax-Exempt Municipal Notes and Bonds	0%	100%	5 years
Trust and Agency Pools			
U.S. Treasury and Agency Securities		100%	As permitted under trust regulations

- (a) Investments with maturities greater than the maximum maturity must be specifically approved by the City Controller or the Investment Committee.
- (b) The maximum exposure to any one CP issuer, except for the City, is limited to the lesser of 5% of a pool's market value or 10% of the issuer's commercial paper program, of which 3.5% of a pool's market value can have a maturity beyond 90 days.
- (c) The maximum exposure to any one Agency issuer is 35% of the investment pool.
- (d) The maximum maturity of CMOs is limited to 10 years under this policy. CMOs are further limited to 5% of the total investment portfolio.

18.0 SALE OF SECURITIES

Securities shall not be sold prior to maturity except under the following circumstances:

- a) A decline in the credit quality of the issuer;
- b) A security swap designed to improve the quality, yield, or target duration in the portfolio under the conditions of section 11.0 of this policy; or
- c) Liquidity needs require that a security be sold; or
- d) Diversification limits in section 17.0 of this policy require the reduced concentration in a particular sector.

19.0 COMPETITIVE BIDDING

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for:

- a) Transactions with money market mutual funds and investment pools (which are deemed to be made at prevailing market rates);
- b) Government securities purchased at issue through an approved broker/dealer or financial institution; and
- c) Commercial paper and bankers' acceptances purchased either directly from the issuer or on the secondary market (verification of competitive market levels must be documented).

At least three broker/dealers must be contacted in all other transactions involving individual securities. For those situations where it may be impractical or unreasonable to receive three bids due to secondary market availability or broker inventory limitations, documentation of a competitive market of comparable securities or an explanation of the specific circumstance must be included with the transaction quote/bid sheet. Competitive bidding for security swaps is required.

20.0 AUTHORIZED BROKER/DEALERS AND FINANCIAL INSTITUTIONS

- 20.1 Broker/Dealers - The City Controller will maintain a list of approved broker/dealers and financial institutions that have been approved by the Investment Committee and are authorized to provide investment services in the State of Texas. Investments shall only be made with those firms who qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule) and who have:
- i. Provided audited financial statements;
 - ii. Completed the City's Broker/Dealer Questionnaire;
 - iii. Acknowledged, in writing, that the policy has been thoroughly reviewed by qualified representatives dealing directly with the City's account; and
 - iv. Met the qualifications and standards recommended and approved by the Investment Committee.

An annual review of the financial condition and registrations of authorized broker/dealers and financial institutions providing investment services will be conducted by the City Controller. In addition, the quantity of transactions conducted with each approved broker/dealer will be reviewed at least semi-annually for the prior six-month period. Broker/dealers that have less than three transactions shall be sent a letter informing them of their status, and be given thirty days to respond in writing. The results of this review and the

related recommendations shall be submitted to the Investment Committee. The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity.

20.2 Depositories - The City Controller will maintain a list of qualified public depositories that are authorized to hold City funds. Deposits will only be placed with those institutions that have:

- i. Provided audited financial statements;
- ii. Completed the City's Authorized Depository application;
- iii. Been designated by City Council as an authorized depository;
- iv. Signed the City's Security Agreement; and
- v. Provided collateral as set forth in Sections 9.5 and 14.0 of this policy.

An annual review of the financial condition of each depository holding City funds will be conducted by the City Controller.

A current audited financial statement is required to be on file for each broker/dealer and financial institution that transacts any investment activities with the City.

21.0 INTERNAL CONTROL

In conjunction with its annual financial audit, the City shall cause to be performed a compliance audit of management controls on investments, adherence to the City's established investment policies and the quarterly reports prepared by the investment manager. The results of the review shall be reported to the Investment Committee.

22.0 REPORTING

22.1 Investment performance is continually monitored and evaluated by the Investment Manager. As requested by the City Controller, but not less than quarterly, the Investment Manager will prepare and submit to the Investment Committee, investment reports which demonstrate conformance to the requirements and objectives of this policy.

In addition, the Investment Manager will prepare and submit to the Mayor and City Council, not less than quarterly, a written report of investment transactions for all funds covered by this policy for the preceding reporting period. The report must:

- i. Describe in detail the investment position of the City on the date of the report;
- ii. Be prepared jointly by all investment officers of the entity;
- iii. Be signed by each investment officer of the entity;
- iv. Contain a summary statement, prepared in compliance with generally accepted accounting principles, of each pool fund group that states the beginning market value during the period, additions and changes to the

- market value during the period, ending market value for the period, and fully accrued interest for the reporting period;
- v. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- vi. State the maturity date of each separately invested asset that has a maturity date;
- vii. State the account or fund or pooled group fund for which each individual investment was acquired; and
- viii. State the compliance of the investment portfolio as it relates to the Public Funds Investment Act of the State of Texas and the investment strategy expressed in this policy.

22.2 The City will utilize the following 3 tier approach for valuing securities:

- i. Interactive Data Corporation (IDC) will be the primary source for valuing securities. IDC receives input from multiple dealers when generating a valuation.
- ii. As a backup for securities that are not priced using IDC, Bloomberg, L.P. will provide a secondary source for values.
- iii. Investment Committee approved primary government security dealers will offer a final backup for those securities not valued by the previous two sources.

23.0 PERFORMANCE STANDARDS

Subject to the investment objectives set forth in section 3.0 of this policy, the investment portfolios shall be designed with the objective of attaining the best feasible rate of return, throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs of the portfolio. The overriding objectives of portfolio management are to preserve the capital invested and to meet the liquidity and debt service needs of the City. These objectives supersede the importance of achieving any performance Benchmarks set by this policy.

- 23.1 **Market Yield (Benchmark):** The City's selection of portfolio management is active as opposed to passive. Active management uses investment strategies designed to increase portfolio value by exceeding average rates of return normally achieved using passive management. The basis used by the City Controller to determine whether market returns are being achieved shall be a benchmark recommended by the Investment Committee. The Investment Committee may revise this benchmark if liquidity and debt service needs alter the desired composition of the portfolio.

24.0 INVESTMENT POLICY ADOPTION

The City's investment policy shall be adopted by resolution of City Council. The policy shall be reviewed at least annually by the Investment Committee and the City Council, and any modifications made to such policy must be approved by City Council. The City Council shall evidence by resolution that it has conducted such review. Any modifications made to such policy must be approved by City Council and reflected in such resolution.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date:

MYR - Council Meeting Rescheduling 2023

Agenda Item#: 13.

Summary:

ORDINANCE relating to the rescheduling or postponement of certain City Council meetings

Background:

Per the Charter of the City of Houston, City Council meets weekly in two sessions, one on Tuesday afternoon and one on Wednesday morning, unless Council adopts specific exceptions to the schedule. Proposed exceptions include consolidated (one-day) meetings during weeks with City holidays or other special events, and break weeks, during which Council will not meet. Unless otherwise noted, all meetings begin at 9:00 a.m.

Consolidated/Special Meetings:

Wednesday, January 4, 2023	New Year Day Holiday (Monday, January 2)
Wednesday, January 18, 2023	Martin Luther King, Jr. Holiday (Monday, January 16)
Wednesday, May 31, 2023	Memorial Day Holiday (Monday, May 29)
Wednesday, June 21, 2023	Juneteenth Holiday (Monday, June 19)
Wednesday, September 6, 2023	Labor Day Holiday (Monday, September 4)
Wednesday, November 8, 2023	Election Day (Tuesday, November 7)
Tuesday, January 2, 2024, 11:00 am	Inaugural City Council Meeting

No Council Meetings (postponed to following week):

Week of March 12-18, 2023	Spring Office Work Week
Week of July 2-8, 2023	Fourth of July Holiday Week
Week of November 19-25, 2023	Thanksgiving Holiday Week (includes Thanksgiving holidays, November 23 & 24)
Week of December 24-30, 2023	Holiday Season (includes Christmas holidays, December 22 & 25)
Week of December 31, 2023-January 6, 2024	New Year/Inauguration (includes New Year holiday January 2, 2024)

Contact Information:

Marta Crinejo, Agenda Director
Mayor's Office
Phone: 832.393.1091

ATTACHMENTS:**Description**

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

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Marta Crinejo

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Marta Crinejo, Agenda Director

12/2/2022

Contact Information:

Marta Crinejo, Agenda Director

Mayor's Office

Phone: 832.393.1091

ATTACHMENTS:

Description	Type
Previous Ordinance - 2020	Backup Material
Previous (2020) Signed Cover sheet	Backup Material
Previous Ordinance - 2021	Backup Material
Previous (2021) Signed coversheet	Backup Material
Prior 2021 council action coversheet (establishing 2022 schedule)	Backup Material
Previous Executed Ordinance 2021-1054	Backup Material
Previous coversheet (2022 add August)	Backup Material
Previous Executed Ordinance 2022-562	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 10/21/2022

HCD22-79 Home Repair Program Master Contract
Agreement Additional Funds FY22

Agenda Item#: 14.

Summary:

ORDINANCE amending Ordinance No. 2018-56, as amended, to provide additional funding available to Master Contractor Agreements executed thereunder and increase the maximum contract amount of the Master Contractor Agreements and related Tri-Party Agreements executed pursuant thereto; approving and authorizing the third amendment to the Master Contractor Agreement for City of Houston Home Repair Program to be executed by the City of Houston and each of the following contractors: **SLSCO, LTD; PMG CONSTRUCTION, INC; DSW HOMES, LLC; HOUSTON HABITAT FOR HUMANITY, INC; MAYBERRY HOMES, INC; REBUILDING TOGETHER – HOUSTON;** and **JAMES W. TURNER CONSTRUCTION, LTD** to extend the renewal period of the Master Contractor Agreements and correct the name of Rebuilding Together – Houston; authorizing the Mayor to execute a third amendment to Master Contractor Agreement with each contractor

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance amending Ordinance No. 2018-56, as amended, to allocate an additional \$4,180,400.00 in Community Development Block Grant (CDBG) funds to the Master Contractor Agreements (Agreements) under the City of Houston (City) Home Repair Program (HRP). The City also desires to amend the Agreements to further extend the Agreements' termination date by increasing the length of time the Agreements may be renewed and to correct the name of Rebuilding Together – Houston. Funding under the Agreements will be expended through Tri-Party Agreements between the City, Homeowner, and the Contractor for each rehabilitation or reconstruction project. The total of all Tri-Party Agreement amounts will not exceed the allocated funding available.

The HRP provides home repair and reconstruction services for eligible low-and moderate-income (LMI) homeowners to alleviate immediate threats to their health, life, and safety. The HRP has completed two hundred and fifty-six (256) homes, with nine (9) under construction, and an additional one hundred and seventy-seven (177) homes are currently in preconstruction.

On January 24, 2018, by Ordinance No. 2018-56, City Council approved the use of a Master Contractor Agreement for the City of Houston Home Repair Program and authorized the Mayor to execute a Master Contractor Agreement with each of the following contractors: DSW HOMES, LLC.; HABITAT FOR HUMANITY, INC; JAMES W.

TURNER CONSTRUCTION, LTD.; MAYBERRY HOMES, INC; PMG CONSTRUCTION, INC; REBUILDING TOGETHER - HOUSTON; and SLSCO, LTD.

Single Family Activities	Project Delivery Amount
CDBG Funds	\$4,180,400.00

No fiscal note is required on grant items.

The Housing and Committee Affairs Committee reviewed this item on October 18, 2022.

Keith W. Bynam, Director

Prior Council Action:

01/24/2018 (O) 2018-56; 02/07/2018 (O) 2018-84; 11/28/2018 (O) 2018-936; 12/04/2018 (O) 2018-981; 01/13/2019 (O) 2019-83; 06/26/2019 (O) 2019-498; 01/29/2020 (O) 2020-77; 05/19/2020 (O) 2020-406; 02/03/2021(O) 2021-0092; 04/21/2021 (O) 2021-273; 06/22/2022 (O) 2022-502

Amount and Source of Funding:

\$4,180,400.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/7/2022

ALL

Item Creation Date: 10/21/2022

HCD22-79 Home Repair Program Master Contract Agreement Additional Funds FY22

Agenda Item#: 7.

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance amending Ordinance No. 2018-56, as amended, to allocate an additional \$4,180,400.00 in Community Development Block Grant (CDBG) funds to the Master Contractor Agreements (Agreements) under the City of Houston (City) Home Repair Program (HRP). The City also desires to amend the Agreements to further extend the Agreements' termination date by increasing the length of time the Agreements may be renewed and to correct the name of Rebuilding Together – Houston. Funding under the Agreements will be expended through Tri-Party Agreements between the City, Homeowner, and the Contractor for each rehabilitation or reconstruction project. The total of all Tri-Party Agreement amounts will not exceed the allocated funding available.

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Single Family Activities	Project Delivery Amount
CDBG Funds	\$4,180,400.00

No fiscal note is required on grant items.

The Housing and Committee Affairs Committee reviewed this item on October 18, 2022.

DocuSigned by:

Keith W. Bynam
 Keith W. Bynam, Director

Prior Council Action:

01/24/2018 (O) 2018-56; 02/07/2018 (O) 2018-84; 11/28/2018 (O) 2018-936; 12/04/2018 (O) 2018-981; 01/13/2019 (O) 2019-83; 06/26/2019 (O) 2019-498; 01/29/2020 (O) 2020-77; 05/19/2020 (O) 2020-406; 02/03/2021(O) 2021-0092; 04/21/2021 (O) 2021-273; 06/22/2022 (O) 2022-502

Amount and Source of Funding:

\$4,180,400.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson
 (832) 394-6307

ATTACHMENTS:

Description	Type
Signed Cover Sheet	Signed Cover sheet
Ordinance 2018-56	Backup Material
Ordinance 2018-84	Backup Material
Ordinance 2018-936	Backup Material
Ordinance 2021-937	Backup Material
Ordinance 2018-981	Backup Material
Ordinance 2019-83	Backup Material
Ordinance 2019-498	Backup Material
Ordinance 2020-77	Backup Material

Ordinance 2020-406
Ordinance 2021-92
Ordinance 2022-502
Public Notice -HRP MCAs - English
Public Notice -HRP MCAs - Spanish
SAP Docs

Backup Material
Backup Material
Backup Material
Public Notice
Public Notice
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

HCD22-84 Montrose Center HOPWA 3rd Amendment

Agenda Item#: 15.

Summary:

ORDINANCE approving and authorizing third amendment between City of Houston and **THE MONTROSE CENTER**, extending the term of the contract and providing additional Housing Opportunities for Persons With AIDS Funds for the continuing administration and operation of a Tenant-Based Rental Assistance Program, a Short-Term Rent, Mortgage, and Utilities Assistance Program, Permanent Housing Placement Services, and other Supportive Services for persons living with HIV/AIDS

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing a Third Amendment to the Agreement between the City of Houston (City) and The Montrose Center, providing an additional \$1,200,000.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds, for (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities assistance (STRMU); and (3) supportive services; for 275 low-income households living with/or affected by HIV/AIDS.

The Montrose Center provides rental subsidies and supportive services to participants at risk of becoming homeless. Supportive services include Permanent Housing Placement Services (PHPS), case management, professional counseling, and other services. Housing assistance will be provided as follows: (1) TBRA for 60 households, (2) STRMU for 190 households, and (3) PHP for 25 households of persons living with/or affected by HIV/AIDS. The City provides approximately 41% of the costs for this HOPWA project.

CATEGORY	AMOUNT	PERCENT
STRMU	\$594,942.02	49.58%
TBRA	\$547,307.12	45.61%
Supportive Services	\$57,750.86	4.81%
Administrative	\$0.00	0.00%
Supportive Services – PHP	\$0.00	0.00%
Total	\$1,200,000.00	100.00%

HCD conducted a request for proposals (RFP) for HOPWA funding in 2017. The Montrose Center was one of the agencies selected. The initial agreement period was May 1, 2019, through April 30, 2020. Through previously approved Amendments and administrative extensions, the term was extended to January 31, 2023. This Third Amendment will provide funding through July

31, 2023.

As of September 2022, The Montrose Center has served 276 clients, utilizing approximately 74% of funding. The agency has received funding from the City since 2012. There were no findings on the annual compliance monitoring.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on November 15, 2022.

Keith W. Bynam, Director

Prior Council Action:

4/17/2019 (O) 2019-279

4/21/2020 (O) 2020-340

8/2/2021 (O) 2021-616

Amount and Source of Funding:

\$1,200,000.00

Federal Government – Grant Funded

Fund 5000

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: 832-394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/7/2022

ALL

Item Creation Date:

HCD22-84 Montrose Center HOPWA 3rd Amendment

Agenda Item#: 6.

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing a Third Amendment to the Agreement between the City of Houston (City) and The Montrose Center, providing an additional \$1,200,000.00 in Housing Opportunities for Persons with AIDS (HOPWA) funds, for (1) Tenant-Based Rental Assistance (TBRA); (2) Short-Term Rent, Mortgage, and Utilities assistance (STRMU); and (3) supportive services; for 275 low-income households living with/or affected by HIV/AIDS.

The Montrose Center provides rental subsidies and supportive services to participants at risk of becoming homeless. Supportive services include Permanent Housing Placement Services (PHPS), case management, professional counseling, and other services. Housing assistance will be provided as follows: (1) TBRA for 60 households, (2) STRMU for 190 households, and (3) PHP for 25 households of persons living with/or affected by HIV/AIDS. The City provides approximately 41% of the costs for this HOPWA project.

CATEGORY	AMOUNT	PERCENT
STRMU	\$594,942.02	49.58%
TBRA	\$547,307.12	45.61%
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Supportive Services – PHP	\$0.00	0.00%
Total	\$1,200,000.00	100.00%

HCD conducted a request for proposals (RFP) for HOPWA funding in 2017. The Montrose Center was one of the agencies selected. The initial agreement period was May 1, 2019, through April 30, 2020. Through previously approved Amendments and administrative extensions, the term was extended to January 31, 2023. This Third Amendment will provide funding through July 31, 2023.

As of September 2022, The Montrose Center has served 276 clients, utilizing approximately 74% of funding. The agency has received funding from the City since 2012. There were no findings on the annual compliance monitoring.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on November 15, 2022.

DocuSigned by:

Keith W. Bynam
 Keith W. Bynam, Director

Prior Council Action:

4/17/2019 (O) 2019-279, 4/21/2020 (O) 2020-340, 8/2/2021 (O) 2021-616

Amount and Source of Funding:

\$1,200,000.00 Federal Government – Grant Funded (5000)

Contact Information:

Roxanne Lawson, 832-394-6307

ATTACHMENTS:

Description

Delinquent Tax Report
 Affidavit of Ownership
 SAP Funding Documents

Type

Backup Material
 Backup Material
 Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/21/2022

HCD22-97 Brentwood Community Foundation - 5th
amendment

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing fifth amendment to contract between City of Houston and **BRENTWOOD ECONOMIC COMMUNITY DEVELOPMENT CORPORATION, d/b/a BRENTWOOD COMMUNITY FOUNDATION**, to provide an Advance Payment Provision for Housing Opportunities for People With AIDS Cares Act Funds for the continuing administration and operation of a community residence and an Emergency Rental Assistance Program with Supportive Services

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing a Fifth Amendment to Contract between the City of Houston and Brentwood Economic Community Development Corp, dba Brentwood Community Foundation (Brentwood).

Brentwood requested the ability to receive a Cash Advance to have sufficient operating capital to administer HOPWA-CV activities as specified in the previous amendment. This Contract Amendment incorporates the Cash Advance language necessary to advance portions of the previously approved amount of \$279,337.30 in the Fourth Amendment. There will be no adjustments to the funding or scope of services on this contract.

Brentwood Community Foundation provides support to low-moderate income households affected by HIV/AIDS with short-term rent, mortgage, and utility assistance (STRMU), case management, counseling, a substance abuse program and nutritional services.

No Fiscal Note is required on grant items.

Keith W. Bynam, Director

Prior Council Action:

1-23-2019 (O) 2019-043; 1-22-2020 (O) 2020-061; 6-23-2021 (O) 2021-551; 6-15-2022 (O) 2022-461; 11-16-2022 (O) 2022-0898

Contact Information:

Roxanne Lawson
832-394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/21/2022

HCD22-97 Brentwood Community Foundation - 5th amendment

Agenda Item#: 66.

Background:

The Housing and Community Development (HCD) Department recommends Council approval of an Ordinance authorizing a Fifth Amendment to Contract between the City of Houston and Brentwood Economic Community Development Corp, dba Brentwood Community Foundation (Brentwood).

Brentwood requested the ability to receive a Cash Advance to have sufficient operating capital to administer HOPWA-CV activities as specified in the previous amendment. This Contract Amendment incorporates the Cash Advance language necessary to advance portions of the previously approved amount of \$279,337.30 in the Fourth Amendment. There will be no adjustments to the funding or scope of services on this contract.

Brentwood Community Foundation provides support to low-moderate income households affected by HIV/AIDS with short-term rent, mortgage, and utility assistance (STRMU), case management, counseling, a substance abuse program and nutritional services.

No Fiscal Note is required on grant items.

DocuSigned by:

Keith W. Bynam

Keith W. Bynam, Director

Prior Council Action:

1-23-2019 (O) 2019-043; 1-22-2020 (O) 2020-061; 6-23-2021 (O) 2021-551; 6-15-2022 (O) 2022-461; 11-16-2022 (O) 2022-0898

Contact Information:

Roxanne Lawson
832-394-6307

ATTACHMENTS:

Description	Type
4th amendment PNDFD Signature Page	Other
1st Amendment	Contract/Exhibit
2nd Amendment	Contract/Exhibit
3rd Amendment	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date:

HHD_CDC Request For Application (RFA), PS18-1802:
Integrated HIV Surveillance and Prevention Programs for
Health Departments

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing Grant Application and accepting an award from the **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for Integrated HIV Surveillance and Prevention Programs for the Houston Health Department, by the City of Houston and the Houston Health Department; declaring the City's eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant, and to extend the budget periods

Background:

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing an application to and accepting an award from the United States Department of Health and Human Services, Center for Disease Control and Prevention (CDC). The CDC issued the Request For Application (RFA)- PS18-1802: Integrated HIV Surveillance and Prevention Programs for Health Department, and is a continuation of funding for HIV/STD Surveillance and Prevention Community Based Organizations currently contracted by the Health Department.

HHD is applying for a continuation of the PS18-1802 Integrated HIV Surveillance and Prevention Programs grant for Health Departments. The continuation of this grant will enable the Health Department to continue working with Community Based Organizations to provide HIV Surveillance and Prevention programs. The continuation of the grant will fund the programs from January 1, 2023, through May 31, 2024. The program objectives during the extension will be to continue supporting community-based HIV/STD Counseling, Testing, Referrals and Linkage to Care services, as well as Health, Education and Risk Reduction Services during the continuation period. The anticipated funding amount will be (\$8,671,634.00, January 1, 2023, through May 31, 2024) and (\$548,039.00, beginning January 1, 2024, through May 31, 2024). The total funding amount is \$9,219,673.00.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to as the City's representative with the

authority to apply for, accept and expend the grant funds as awarded, and to accept all subsequent supplemental awards, if any, and to extend the term and/or the budget and project period not to exceed five years, without any further City Council action, if extended by CDC during the project period and does not require matching funds.

HHD will continue to build capacity within the jurisdiction among local service delivery providers, community-based organizations (CBOs) and grassroots organizations, as well as advance partnerships and collaborations for comprehensive HIV program delivery.

Fiscal Note:

No Fiscal Note is required on grant items.

Stephen L. Williams, M.Ed. M.P.A.
Director, Houston Health Department

Prior Council Action:

09-27-2017; 2017-737

Amount and Source of Funding:

\$9,219,673.00

Federal Government - Grant Fund

Fund 5000

Contact Information:

Porfirio Villarreal

Telephone: 832-393-5041

Cell: 713-826-5695

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/2/2022

HHD - CDC Public Health Infrastructure, Workforce and
Data Systems Grant Application

Agenda Item#: 18.

Summary:

ORDINANCE approving and authorizing the submission of a grant application to the **CENTERS FOR DISEASE CONTROL** (The "CDC"), for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems, (The "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

Background:

Summary:

Ordinance - for a submitting an electronic grant application for the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant - \$31,158,995.00 (Anticipated)

Background:

The Houston Health Department is seeking City Council approval to electronically apply for grant funds offered by the Centers for Disease Control (CDC) for Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems. HHD received notification from CDC of a funding opportunity for the training, hiring and retaining public health staff. The grant period is from 11/1/2022 to 10/31/2027. The total anticipated award is \$31,158,995.00. The City is not required to provide a matching cash distribution.

The Houston Health Department plans to focus on strategic areas with limited resources to meet the challenges of the future. the most valuable investment that public health has, is its workforce. Strategies to provide incentives or pay increases, hiring bonuses for hard-to-fill positions, job skills and cross cutting content area trainings of various types will be provided for retention. HHD will also focus on shoring its workforce by strategically retaining and retraining staffing areas of outbreak management, health education, health communication, data analytics, care coordination, laboratory services, administrative and infrastructure, call center, rapid response, and public health corps units. The rapid response and public health corps units, consisting mostly existing staff, will be nimble and trained and ready to respond to any emergent nursing or community needs.

HHD also requests City Council to authorize the Mayor to execute all related contracts, agreements, amendments, and documents with the approval as to form of the City Attorney in

connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, and accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed 5 years.

Stephen L. Williams MEd., M.P.A.
Director - Houston Health Department

Amount and Source of Funding:

\$31,158,995.00 - Anticipated
Federal Grant Funding
Fund 5000

Contact Information:

Wayne Kelley 832-393-4714
Porfirio Villarreal 832-3093-5041

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/21/2022

HHD - Harris County Sheriff's Office

Agenda Item#: 19.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HARRIS COUNTY** on behalf of the Harris County Sheriff's Office for the Detection and Mitigation of COVID-19 in confinement facilities; providing a maximum contract amount - \$2,317,589.57 - Grant Fund

Background:

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing and approving this subrecipient agreement with Harris County in the amount not to exceed \$2,317,589.57.

SPECIFIC EXPLANATION:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that City Council to approve an ordinance authorizing a contract between the City of Houston and Harris County, on behalf of the Harris County Sheriff's Office (HCSO) in an amount not to exceed \$2,317,589.57 for services addressing COVID-19 detection and mitigation in confinement facilities. The contract duration is for an eighteen-month period through July 31, 2024.

The awarded funds will support HCSO continued efforts related to their Healthy Indoor Initiative for detection and mitigation of COVID-19 and other related diseases. The City of Houston will provide HCSO with funds for expenses associated with new and continued support staff with the implementation, diagnostic, screening, and testing programs for residents/detainees/inmates, staff, and visitors with the goal of decreasing the community spread in its entirety.

The scope of work includes but not limited to maintaining distancing policies, visitor policies consistent with recommendations to reduce virus transmission risk. Implementation of infection control practices inside the facility, provide programs to keep cohabitated population up to date on their vaccines, and provide long-term screening and testing measures to monitor and control the spread of COVID-19 within the facilities. HCSO will secure collection supplies, test kits, reagents, consumables, and other necessary supplies for existing and new screening testing or onboarding new platforms to support testing. This will help HCSO with maintaining the appropriate tools needed to assist with rapid identification, electronic reporting, monitoring, analysis, and evaluation of control measures to reduce the spread of COVID-19, that may be translatable to other diseases (e.g., GIS software, visualization dashboards, cloud services). Also, the software or systems to

assist with quality management, biosafety, or training needs related to testing and mitigation efforts.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents” is exempt from the competitive bidding process.

M/WBE Participation:

Zero-percentage goal document provided by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Disaster Note:

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

Fiscal Note:

No Fiscal Note is required on grant items.

Stephen L. Williams, M.Ed., M.P.A.
Officer

Director - Houston Health Department

Jedediah Greenfield, Chief Procurement

Finance/Strategic Procurement Division

Estimated Spending Authority

Department	FY23	FY24	FY25	TOTAL
Health Department	\$2,317,589.57	\$0.00	\$0.00	\$2,317,589.57

Amount and Source of Funding:

Grant Funding Amount: \$2,317,589.57

Federal Government – Grant Funded

Fund 5000

Contact Information:

Porfirio Villarreal 832-393-5041; 713-826-5695

Tracy Ransom 832-393-4486

-

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/21/2022

HHD - Harris County Sheriff's Office

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing a Subrecipient Agreement between the City of Houston and **HARRIS COUNTY** on behalf of the Harris County Sheriff's Office for the Detection and Mitigation of COVID-19 in confinement facilities; providing a maximum contract amount; containing provisions relating to the subject

Background:

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing and approving this subrecipient agreement with Harris County in the amount not to exceed \$2,317,589.57.

SPECIFIC EXPLANATION:

The Director of the Houston Health Department (HHD) and the Chief Procurement Officer recommend that City Council to approve an ordinance authorizing a contract between the City of Houston and Harris County, on behalf of the Harris County Sheriff's Office (HCSO) in an amount not to exceed \$2,317,589.57 for services addressing COVID-19 detection and mitigation in confinement facilities. The contract duration is for an eighteen-month period through July 31, 2024.

The awarded funds will support HCSO continued efforts related to their Healthy Indoor Initiative for detection and mitigation of COVID-19 and other related diseases. The City of Houston will provide HCSO with funds for expenses associated with new and continued support staff with the implementation, diagnostic, screening, and testing programs for residents/detainees/inmates, staff, and visitors with the goal of decreasing the community spread in its entirety.

The scope of work includes but not limited to maintaining distancing policies, visitor policies consistent with recommendations to reduce virus transmission risk. Implementation of infection control practices inside the facility, provide programs to keep cohabitated population up to date on their vaccines, and provide long-term screening and testing measures to monitor and control the spread of COVID-19 within the facilities. HCSO will secure collection supplies, test kits, reagents, consumables, and other necessary supplies for existing and new screening testing or onboarding new platforms to support testing. This will help HCSO with maintaining the appropriate tools needed to assist with rapid identification, electronic reporting, monitoring, analysis, and evaluation of control measures to reduce the spread of COVID-19, that may be translatable to other diseases (e.g., GIS software, visualization dashboards, cloud services). Also, the software or systems to assist with quality management, biosafety, or training needs related to testing and mitigation efforts.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

Zero-percentage goal document provided by the Office of Business Opportunity.

Hire Houston First:

Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Disaster Note:

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

Fiscal Note:

No Fiscal Note is required on grant items.

DocuSigned by:

Stephen L. Williams

Stephen L. Williams, M.Ed., M.P.A.
Director - Houston Health Department
11/30/2022

DocuSigned by:

Jedediah Greenfield

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division
11/30/2022

Estimated Spending Authority

Department	FY23	FY24	FY25	TOTAL
Health Department	\$2,317,589.57	\$0.00	\$0.00	\$2,317,589.57

Amount and Source of Funding:

Grant Funding Amount: \$2,317,589.57
Federal Government – Grant Funded
Fund 5000

Contact Information:

Porfirio Villarreal 832-393-5041; 713-826-5695
Tracy Ransom 832-393-4486

ATTACHMENTS:

Description	Type
HCSO RCA Cover Sheet Agendaltem (Executed)	Signed Cover sheet
HCSO Subrecipient Agreement [Partially Exec]	Backup Material
Certificate of Funds and RCA Budget funding FY23 - HCSO - Confinement	Backup Material
HHD HCSO OBO Goal Waiver Approval	Backup Material
Grant Fund Verification Attached - JC	Backup Material
Ordinance	Ordinance/Resolution/Motion
HCSO Subrecipient Agreement w-LD Partially Exec.	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date:

LGL Woodhead RCA

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing the execution of a Compromise, Settlement, Release and Indemnification Agreement between **STANLEY WOODHEAD**, Individually and as sole heir and representative of the Estate of Carma Woodhead and City of Houston to settle a lawsuit - \$399,000.00 - Property & Casualty Fund

Background:

Recommendation:

Approve an ordinance authorizing settlement and release agreement between the City of Houston and Stanley Woodhead, Individually and as Sole Heir and Representative of the Estate of Carma Woodhead, deceased in Cause No. 2018-56203; *Stanley Woodhead v. City of Houston*; in the 61st Judicial District of Harris County, Texas.

Specific Explanation:

This case involves a three vehicle rear-end collision caused by former City employee, Michael Grigsby, resulting in the fatality of Carma Woodhead. This motor vehicle accident occurred on October 18, 2016, on IH-610 at 2000 North Loop. All three vehicles were traveling in heavy traffic that came to an abrupt stop. Michael Grigsby was operating a Ford F450 work truck. Mr. Grigsby rear-ended a 2005 Dodge Ram pickup that was being operated by Plaintiff Stanley Woodhead. His wife, Carma was a front seat passenger in the truck. The impact pushed the vehicle operated by Woodhead into the rear end of a 1998 Nissan Frontier that was driven by Luis Velazquez-Salada. Ms. Carma Woodhead was transported from the scene via ambulance and passed away at approximately 10:30pm on October 18, 2016. Ms. Woodhead was determined to have died from blunt force head trauma as a result of the collision.

The Estate of Carma Woodhead would be entitled to recover the following damages at trial:

- Physical pain and mental anguish sustained in the past.
- Loss of earning capacity that, in reasonable probability the estate will sustain in the future.
- Medical care and expenses incurred in the past

In addition to recovering his own medical expenses and pain and suffering, Stanley Woodhead, as the surviving spouse of Carma Woodhead, would be entitled to recover the following damages at trial:

- Pecuniary loss sustained in the past.

- Pecuniary loss that, in reasonable probability, will be sustained in the future.
- Loss of companionship and society sustained in the past.
- Loss of companionship and society that, in reasonable probability, will be sustained in the future.
- Mental anguish sustained in the past.
- Mental anguish that, in reasonable probability, will be sustained in the future.
- Loss of inheritance.

Fiscal Note:

Funding for this item is included in the FY2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Arturo G. Michel, City Attorney

Estimated Spend Authority			
Department	Current FY	Out Years	TOTAL
Legal	\$399,000.00	\$0	\$399,000.00

Amount and Source of Funding:

\$399,000.00
 Property and Casualty Fund
 Fund 1004

Contact Information:

Kelly Dempsey, Section Chief of Torts & Civil Rights
 832-393-6450
 Scott Hunter, Sr. Assistant City Attorney, Torts & Civil Rights
 832-393-6480

ATTACHMENTS:

Description	Type
-------------	------



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date:

L28705.A1 - Furnish, Install, and Remove Mini LED Holiday Lights (Decor IQ LLC) - ORDINANCE

Agenda Item#: 21.

Summary:

ORDINANCE amending Ordinance No. 2018-0909 (Passed on November 20, 2018), as amended, to increase the maximum contract amount for agreement between City and **DECOR IQ LLC** for Furnishing, Installation, and Removal of Mini-LED Lighting at Hermann Square - \$129,854.50 -Special Revenue Fund

Background:

L28705.A1 - Approve an amending ordinance to Ordinance No. 2018-0909 passed and adopted November 20, 2018, to increase the maximum contract amount from \$519,418.00 to \$649,272.50 to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square for the Mayor's Office of Special Events under the contract between the City of Houston and Decor IQ LLC.

Specific Explanation:

The Director of the Mayor's Office of Special Events and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2018-0909, passed and adopted November 20, 2018, to increase the maximum contract amount from **\$519,418.00 to \$649,272.50** to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square for the Mayor's Office of Special Events under the contract between the City of Houston and Decor IQ LLC.

This award was approved by Council on November 20, 2018, by Ordinance No. 2018-0909 for a 36-month term, years with two one-year renewal option years, in the amount not to exceed \$519,418.00. Expenditures totaled \$489,455.20 as of October 26, 2022.

The requested increase of \$129,854.50 is needed due to additional services provided, a funding shortfall exists for Fiscal 2023, the final year of the agreement. Increasing the maximum contract amount would allow for additional contract capacity to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square Park.

MWBE Participation:

The contract was awarded with an 11% M/WBE participation goal and Decor IQ, LLC is currently achieving 0.00% participation level. The Office of Business Opportunity will continue to monitor the contract to ensure the M/WBE participation is met.

Pay or Play Program:

The Proposed Contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

Pay or Play Program:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Décor IQ LLC does not meet the requirements of Hire Houston First; no Hire Houston First contractor were within three percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

Jedediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
Department	FY2023	Out-Years	Award Amount
Mayor's Office of Special Events	\$129,854.50	\$0.00	\$129,854.50

Prior Council Action:

Ordinance No. 2018-0909

Amount and Source of Funding:

\$129,854.50
Tourism Promotion Special Revenue Fund
Fund 2429

Contact Information:

NAME:	DEPARTMENT/ DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	(832) 393-8722
Geoffery McDowell, Procurement Specialist	FIN/SPD	(832) 393-9811
Susan Christian, Director	Mayor's Office of Special Events	(832) 393-0868

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

L28705.A1 - Furnish, Install, and Remove Mini LED Holiday Lights (Decor IQ LLC) -
ORDINANCE

Agenda Item#:

Background:

L28705.A1 - Approve an amending ordinance to Ordinance No. 2018-0909 passed and adopted November 20, 2018, to increase the maximum contract amount from \$519,418.00 to \$649,272.50 to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square for the Mayor's Office of Special Events under the contract between the City of Houston and Decor IQ LLC.

Specific Explanation:

The Director of the Mayor's Office of Special Events and the Chief Procurement Officer recommend that City Council approve an amending ordinance to Ordinance No. 2018-0909, passed and adopted November 20, 2018, to increase the maximum contract amount from **\$519,418.00 to \$649,272.50** to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square for the Mayor's Office of Special Events under the contract between the City of Houston and Decor IQ LLC.

This award was approved by Council on November 20, 2018, by Ordinance No. 2018-0909 for a 36-month term, years with two one-year renewal option years, in the amount not to exceed \$519,418.00. Expenditures totaled \$489,455.20 as of October 26, 2022.

The requested increase of \$129,854.50 is needed due to additional services provided, a funding shortfall exists for Fiscal 2023, the final year of the agreement. Increasing the maximum contract amount would allow for additional contract capacity to furnish, install, and remove mini-LED holiday tree lighting at Hermann Square Park.

MWBE Participation:

The contract was awarded with an 11% MWBE participation goal and Decor IQ, LLC is currently achieving 0.00% participation level. The Office of Business Opportunity will continue to monitor the contract to ensure the MWBE participation is met.

Pay or Play Program:

The Proposed Contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

Pay or Play Program:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Décor IQ LLC does not meet the requirements of Hire Houston First; no Hire Houston First contractor were within three percent.

Fiscal Note:

Funding for this item is included in the FY23 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

11/15/2022


Jerediah Greenfield, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2023	Out-Years	Award Amount
Mayor's Office of Special Events	\$129,854.50	\$0.00	\$129,854.50

Prior Council Action:

Ordinance No. 2018-0909

Ordinance NO. 2018-0909

Amount and Source of Funding:

\$129,854.50 Misc Other Services and Charges (2429)

Contact Information:

NAME:	DEPARTMENT/ DIVISION	PHONE
Barbara Fisher, Division Manager	FIN/SPD	(832) 393-8722
Geoffery McDowell, Procurement Specialist	FIN/SPD	(832) 393-9811
Susan Christian, Director	Mayor's Office of Special Events	(832) 393-0868

ATTACHMENTS:

Description	Type
Decor IQ fully executed contract	Backup Material
Dept request	Backup Material
MWBE Goal	Backup Material
Previous RCA	Backup Material
Certification of Funds	Financial Information
Certificate of Insurance & Endorsements	Signed Cover sheet
Decor IQ Drug Policy Form	Signed Cover sheet
Decor IQ Ownership Form	Signed Cover sheet
MWBE Verification Participation	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

ALL

Item Creation Date: 11/23/2022

Q29487.A1 - North Canal High Flow Diversion Channel
(HDR Engineering, Inc.) - ORDINANCE

Agenda Item#: 22.

Summary:

ORDINANCE amending Ordinance No. 221-0411 (Passed on May 19, 2021) to appropriate \$970,717.90 out of Dedicated Drainage and Street Renewal Fund - Drainage Charge as an additional appropriation to Contract No. 4600016682 between City of Houston and **HDR ENGINEERING, INC**; approving and authorizing first amendment to contract for design of the North Canal High Flow Diversion Channel for Houston Public Works; providing funding relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Fund - Drainage Charge

Background:

Q29487.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600016682 between the City of Houston and HDR Engineering, Inc. (approved by Ordinance No. 2021-0411, passed on May 19, 2021) to increase the maximum contract amount from \$1,672,223.99 to \$2,642,941.89 and appropriate \$970,717.90 out of the Dedicated Drainage and Street Renewal Fund – Drainage Charge (4042) to provide professional engineering services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to Contract No. 4600016682 between the City of Houston and HDR Engineering, Inc. to increase the maximum contract amount from **\$1,672,223.99** to **\$2,642,941.89** and appropriate **\$970,717.90** out of the Dedicated Drainage and Street Renewal Fund – Drainage Charge, to provide professional engineering services for Houston Public Works.

This contract was awarded on May 19, 2021, by Ordinance No. 2021-0411. \$1,650,179.99 was appropriated and budgeted by City Council to pay the Cost of Basic Services, and \$22,044.00 had been appropriated and budgeted for the cost of Additional Services. This amendment increases the additional services amount to \$992,761.90 (an increase of \$970,717.90) for a total amount of \$2,642,941.89. The increase in the additional services amount is to complete a Phase II Environmental Site Assessment (ESA) to further assess soil and shallow groundwater conditions. A Phase I ESA was conducted and identified several recognized environmental conditions (RECs) which warrant further investigation.

The North Canal High Flow Diversion Channel project is located in downtown Houston at the confluence of White Oak and Buffalo Bayous. The full project includes three (3) primary components, or locations, that would be constructed to reduce flooding adjacent to the component locations, as well as upstream. These components include the North Canal Channel Diversion, South Canal Channel diversion and Detention, and street bridge improvements and associated channel improvements at Yale Street and Heights Blvd. Construction of the diversion channels requires property acquisition and a railroad bridge construction. Along with the diversion channels, a downstream easement is required to ensure the integrity and functionality of both the North and South Canal Diversion Channels.

MWBE Participation:

This Professional Engineering Services contract was issued with a contract specific goal of 32.6% participation level. The current participation for the selected subcontract is as follows:

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Percent Attained</u>
Aurora Technical Services	Utility relocation support/engineering	5.1%
CSF Consulting	Structural engineering	4.1%
EJES Inc.	General civil support	1.06%
Geotest Engineering	Geotechnical engineering support	3.2%
Gunda Corporation	General Engineering	5.5%
Gupta & Associates	General Engineering	1.6%
Hollaway Environmental	Environmental consulting services	0.1%
Kuo & Associates	Survey & general civil support	5.5%
Talley Landscaping Architects	Landscape architect support	1.6%

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Jedediah Greenfield, Chief Procurement Officer
Director
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E.,
Houston Public Works

WBS# M-43E101-0001-3

Prior Council Action:

Ordinance No. 2021-0411

Amount and Source of Funding:

\$970,717.90

Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge Fund 4042

Contact Information:

Name	Department/Division	Phone Number
Jedediah Greenfield, Chief Procurement Officer	SPD	(832) 393-9126
Brian Blum, Interim Assistant Director	HPW	(832) 395-2717

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District A

Item Creation Date: 11/16/2022

MYR-RCA Brittmoore Zone and Agreement Combined Amendments

Agenda Item#: 23.

Summary:

ORDINANCE amending Ordinance No. 2019-1021 and Ordinance No. 2019-2022 by expanding the area of the Brittmoore Founders District, GP, LLC Reinvestment Zone for Tax Abatement Purposes; approving and authorizing first amendment to Tax Abatement Agreement between City of Houston, Texas, and **BRITTMOORE FOUNDERS DISTRICT, GP, LLC - DISTRICT A - PECK**

Background:

SUBJECT: An Ordinance amending the Brittmoore Founders District, GP, LLC. Tax Abatement Reinvestment Zone and amending a tax abatement agreement between the City of Houston and Brittmoore Founders District, GP, LLC for the construction of an innovation hub and mixed-use development.

RECOMMENDATION: City Council approves an Ordinance amending the Brittmoore Founders District, GP, LLC. Tax Abatement Reinvestment Zone ("Zone") and tax abatement agreement ("Agreement") between the City of Houston ("City") and Brittmoore Founders District GP, LLC ("Founders District") for the construction of an innovation hub and mixed-use development.

SPECIFIC EXPLANATION:

Pursuant to Section 312.204 of the Tax Code, a municipality may enter into a tax abatement agreement in writing with the owner of real property that is located within a reinvestment zone. Section 312.202 of the same code defines the criteria for designating a tax abatement reinvestment zone, one of which is that the area be reasonable likely to attract major investment in the zone that would be a benefit to the land.

The City Council approved the creation of the original Brittmoore Founders District, GP, LLC. Tax Abatement Reinvestment Zone (Ord. No. 2019-1021) and entered into a tax abatement agreement with the Brittmoore Founders District, GP, LLC "Company". (Ord. No. 2019-1022) on December 11, 2019.

In accordance with Section 312.201 of the Tax Code and Article IV, Section 44-126 of the Code of Ordinances of the City of Houston, a public hearing must be held before City Council on the designation of a reinvestment zone for the Company. The public hearing was held on November 16, 2022, at 9:00 A.M. and the public hearing notice was published in the Houston Chronicle on

November 7, 2022. Additionally, and pursuant to Texas Tax Code Section 312.207(d), the notice to amend the tax abatement agreement was published in the Houston Chronicle on November 7, 2022, at least 30 days prior to the council meeting date to approve the agreement, which is scheduled for December 7, 2022.

The Administration recommends that City Council amends the Zone boundary ordinance to include approximately 6 acres adjacent to the project site, located at 0 Clarborough Dr. (HCAD Tax Account No. 0451380000051) and 1256 Brittmoore Rd. (HCAD Tax Account No. 0640450000041) into the Zone. The approval of the amended zone will enable the City Council to consider and approve the amendment to the original tax abatement agreement for the expanded development of office space; multi-family units with athletic and park amenities; commercial retail and restaurant space; and a regional community events center.

The Administration recommends that City Council amends the Agreement ordinance to provide two additional years to the timeline for the company to make the \$150M investment for the construction of the Project and the timeline to hire and retain at least 404 employees from 2023 to 2025. The other terms of the original agreement are unchanged including the required community benefits are as described in Chapter 44 of the Code of Ordinances. The company commits to providing 20% of its residential units for workforce/affordable housing and will continue its collaboration with Houston Community College, Spring Branch ISD and LoneStar College.

The estimated value of the abatable investment subject to the proposed ad valorem tax abatement is \$150 million for the construction of an entrepreneurial hub and mixed-use development. Based upon a 90% abatement rate, the City tax to be abated is estimated at approximately \$6 million over a 10-year period but will be calculated on the actual taxable value assessed by Harris County Appraisal District.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 2022-344, 5/19/22

Ord. No. 2019-1021, 12/11/19

Ord. No. 2019-1022, 12/11/19

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_1024 Cortlandt Street NovusCover

Agenda Item#: 24.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1024 Cortlandt Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1024 Cortlandt Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1024 Cortlandt Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1024 Cortlandt Street	NONE	\$30,000	\$278,518	\$1,486	\$22,290

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2011-0015; 06/29/2011

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_1109 Arlington Street

Agenda Item#: 25.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1109 Arlington Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1109 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1109 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1109 Arlington Street	NONE	\$136,000	\$124,772	\$666	\$9,990

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2008-0004; 01/20/2008

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District I

Item Creation Date: 11/14/2022

MYR- RCA 2022 HSTE _711 Milby Street

Agenda Item#: 26.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **711 Milby Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT I - GALLEGOS**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 711 Milby Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 711 Milby Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
711 Milby Street	Ironworks	\$807,650	\$1,500,340	\$9,601	\$144,017

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2019-710; 9/18/2019

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA 2022 HSTE_523 West 15th Street

Agenda Item#: 27.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **523 W 15th Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 523 West 15th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 523 West 15th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
523 West 15 th Street	None	\$100	\$228,013	\$1,217	\$18,255

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2007-48, 12/19/2007

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/7/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA 2022 HSTE_523 West 15th Street

Agenda Item#: 23.

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 523 West 15th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 523 West 15th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
523 West 15 th Street	None	\$100	\$228,013	\$1,217	\$18,255

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2007-48, 12/19/2007

Amount and Source of Funding:

NONE

DS

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Res. No. 2007-48, 12/19/2007

HSTE Memo

Cover Letter

Type

Backup Material

Backup Material

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR_RCA-2022 HSTE_215 Hawthorne Street

Agenda Item#: 28.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **215 Hawthorne Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at 215 Hawthorne Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at 215 Hawthorne Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
215 Hawthorne Street	NONE	\$87,343	\$281,126	\$1,500	\$22,500

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 1997-0047; 07/23/1997

Amount and Source of Funding:

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_503 Avondale Street

Agenda Item#: 29.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **503 Avondale Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 503 Avondale Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 503 Avondale Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
503 Avondale Street	NONE	\$70,000	\$135,521	\$723	\$10,848

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2007-0041; 10/10/2007

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 10/27/2022

MYR-RCA-2022 HSTE_600 Avondale Street

Agenda Item#: 30.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **600 Avondale Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at 600 Avondale Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at 600 Avondale Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). **The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.**

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
600 Avondale Street	NONE	\$29,380	\$521,307	\$2,782	\$41,729

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2007-0041; 10/10/2007

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 10/26/2022

MYR-RCA-2022 HSTE_737 Columbia Street

Agenda Item#: 31.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **737 Columbia Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 737 Columbia Street which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 737 Columbia Street which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
737 Columbia Street	None	\$56,989	\$50,914	\$272	\$4,075

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2011-0015

Amount and Source of Funding:

NONE

Contact Information:

Gwendolyn Tillotson, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District H

Item Creation Date: 11/14/2022

MYR- RCA-2022 HSTE_1134 East 14th Street

Agenda Item#: 32.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1134 East 14th Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1134 East 14th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1134 East 14th Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1134 East 14th Street	The House at 1134 East 14th Street	\$210,368	\$167,714	\$895	\$13,425

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2000-0028; 6/14/2000

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District G

Item Creation Date: 11/14/2022

MYR- RCA-2022 HSTE_1419 Kirby Drive

Agenda Item#: 33.

Summary:

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **1419 Kirby Drive** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT G - HUFFMAN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1419 Kirby Drive, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1419 Kirby Drive, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1419 Kirby Drive	The Henderson's House	\$1,137,530	\$991,807	\$5,293	\$79,395

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2022-0294; 4/20/2022

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District C

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_1802 North Boulevard

Agenda Item#: 34.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1802 North Boulevard** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1802 North Boulevard, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1802 North Boulevard, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1802 North Boulevard	G.E. Ploeger House	\$133,151	\$189,669	\$1,012	\$15,180

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2009-0040; 12/29/2009

Amount and Source of Funding:

NONE

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District H

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_1810 Kane Street

Agenda Item#: 35.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1810 Kane Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at 1810 Kane Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at 1810 Kane Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1810 Kane Street	NONE	\$265,391	\$197,475	\$1,054	\$15,810

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2007-0885; 08/01/2007

Amount and Source of Funding:

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District H

Item Creation Date: 11/14/2022

MYR-RCA-2022 HSTE_1819 Sabine Street

Agenda Item#: 36.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **1819 Sabine Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at 1819 Sabine Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at 1819 Sabine Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1819 Sabine Street	NONE	\$16,807	\$146,979	\$784	\$11,765

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2014-022; 05/28/2014

Amount and Source of Funding:

Amount and Source of Funding:

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director

Mayor's Office

Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District G

Item Creation Date: 11/14/2022

MYR- RCA-2022 HSTE_3239 Locke Lane

Agenda Item#: 37.

Summary:

ORDINANCE providing for an Ad Valorem Tax Exemption on a historical site located at **3239 Locke Lane** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such Tax Exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT G - HUFFMAN**

Background:

SUBJECT: Ordinance approving a Historic Site Tax Exemption for a Historic Landmark for the property located at 3239 Locke Lane, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

RECOMMENDATION: That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at 3239 Locke Lane, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

SPECIFIC EXPLANATION:

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2023 property valuation and the City's TY2023 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic Building Description	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
3239 Locke Lane	NONE	\$96,500	\$265,597	\$1,417	\$21,260

Since the property has been designated as a contributing structure and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Res. No. 2014-15; 04/30/2014

Amount and Source of Funding:

NONE

Contact Information:

Gwendolyn Tillotson-Bell, Deputy Director
Mayor's Office
Phone: 832.393.0937

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District J

Item Creation Date:

PRD - ILA Amendment 1 SWRDA Club Creek Park

Agenda Item#: 38.

Summary:

ORDINANCE appropriating \$100,000.00 out of Contributed Capital Project Fund; approving and authorizing first amendment to Club Creek Park Construction and Maintenance Agreement by and between City of Houston, Texas, and **SOUTHWEST HOUSTON REDEVELOPMENT AUTHORITY - DISTRICT J - POLLARD**

Background:

The Houston Parks and Recreation Department (HPARD) requests City Council approval of the First Amendment to Club Creek Park Construction and Maintenance Agreement with Southwest Houston Redevelopment Authority (TIRZ 20). HPARD also requests City Council appropriate \$100,000.00 from the Contributed Capital Project Fund (4515).

The original agreement was approved by City Council on October 27, 2021 (Ordinance 2021-921). The First Amendment modifies the scope of the agreement to include the design, construction, and maintenance of a Vietnam Veterans Memorial as an additional element in the park and expansion of the parking lot.

The appropriation of funds is to reimburse TIRZ 20 for a portion of the cost of the Memorial. Funds were allocated for this work from the District J Council District Service Fund.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

Director's Signature:

Kenneth Allen, Director
Houston Parks and Recreation Department

Prior Council Action:

October 27, 2021 Ordinance 2021-921

Amount and Source of Funding:

\$100,000.00

Contributed Capital Project Fund
Fund 4515

Contact Information:

Martha Escalante, Interim Council Liaison
Houston Parks and Recreation Department
Phone: 832-395-7117
Email: Martha.Escalante@houstontx.gov

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District F, District J

Item Creation Date: 9/15/2022

HPW - 20INA96 Bissonnet Corridor Safe Streets and Roads Project

Agenda Item#: 39.

Summary:

ORDINANCE approving and authorizing submission of a Safe Streets and Roads for all Grant Application to the **U.S. DEPARTMENT OF TRANSPORTATION** for Bissonnet Corridor Safe Streets Projects; declaring the City's eligibility for such Grant; authorizing the Director of Houston Public Works to act as the City's representative in the Grant application process, to accept such Grant Funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program - **DISTRICTS F - THOMAS and J - POLLARD**

Background:

RECOMMENDATION: Ordinance approving and authorizing submission of a Safe Streets and Roads for All Grant application to the U.S. DEPARTMENT OF TRANSPORTATION (USDOT) for the Bissonnet Corridor Safe Streets Project; declaring the City's eligibility for such grant; and authorizing the Director of Houston Public Works to act as signatory on grant application for an estimated project period of 60 months.

SPECIFIC EXPLANATION: Houston Public Works recommends that City Council approve an Ordinance authorizing submission of a grant application to USDOT for improving Bissonnet Corridor Safe Streets Project in sharing the City of Houston goals with Vision Zero and High Injury Network. USDOT published a Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All grant on May 16th, 2022, under the Infrastructure Investment and Job Act ('Bipartisan Infrastructure Law').

The Bissonnet Corridor Safe Streets Project will improve corridor-wide safety, mobility, and accessibility by building on corridor's local investments and interconnect planned projects by other local partnerships. The project limits are from Hillcroft Avenue to South Dairy Ashford Road.

There is a proposed local match of 20% by the City of Houston. If and when the Project is selected for award, Houston Public Works will bring acceptance of the grant award to City Council for approval with detail of specific amounts and sources of required local funding match.

Project	Grant Request	Estimated Local Match (Future appropriation)	Total
Bissonnet Corridor	\$28,789,304.57	\$7,197,326.14	\$35,986,630.71

GRANT FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Amount and Source of Funding:

\$28,789,304.57

Federal Government - HPW Grant Funded DDSRF
Fund 5400

Contact Information:

Katherine Summerlin, Senior Staff Analyst
Houston Public Works Department
Phone: (832) 395-3222

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District F, District J

Item Creation Date: 9/15/2022

HPW - 20INA96 Bissonnet Corridor Safe Streets and Roads Project

Agenda Item#: 41.

Summary:

ORDINANCE approving and authorizing the submission of a Safe Streets and Roads for all Grant Application to the U.S. Department of Transportation for Bissonnet Corridor Safe Streets Projects; declaring the City's eligibility for such Grant; authorizing the Director of Houston Public Works to act as the City's representative in the grant application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program; containing provisions relating to the subject - **DISTRICT F - THOMAS** and **DISTRICT J - POLLARD**

Background:

RECOMMENDATION: Ordinance approving and authorizing submission of a Safe Streets and Roads for All Grant application to the U.S. DEPARTMENT OF TRANSPORTATION (USDOT) for the Bissonnet Corridor Safe Streets Project; declaring the City's eligibility for such grant; and authorizing the Director of Houston Public Works to act as signatory on grant application for an estimated project period of 60 months.

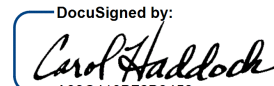
SPECIFIC EXPLANATION: Houston Public Works recommends that City Council approve an Ordinance authorizing submission of a grant application to USDOT for improving Bissonnet Corridor Safe Streets Project in sharing the City of Houston goals with Vision Zero and High Injury Network. USDOT published a Notice of Funding Opportunity (NOFO) for the Safe Streets and Roads for All grant on May 16th, 2022, under the Infrastructure Investment and Job Act ('Bipartisan Infrastructure Law').

The Bissonnet Corridor Safe Streets Project will improve corridor-wide safety, mobility, and accessibility by building on corridor's local investments and interconnect planned projects by other local partnerships. The project limits are from Hillcroft Avenue to South Dairy Ashford Road.

There is a proposed local match of 20% by the City of Houston. If and when the Project is selected for award, Houston Public Works will bring acceptance of the grant award to City Council for approval with detail of specific amounts and sources of required local funding match.

Project	Grant Request	Estimated Local Match (Future appropriation)	Total
Bissonnet Corridor Safe Streets Project	\$28,789,304.57	\$7,197,326.14	\$35,986,630.71

GRANT FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:
 12/1/2022
 A93C410B72B3453...
 Carol Ellinger Haddock, P.E., Director
 Houston Public Works

Amount and Source of Funding:

\$28,789,304.57

Federal Government - HPW Grant Funded DDSRF
 Fund 5400

Contact Information:

Katherine Summerlin, Senior Staff Analyst
 Houston Public Works Department
 Phone: (832) 395-3222

ATTACHMENTS:

Description

Signed Coversheet
Map
Application
Finance Approval Email
Ordinance

Type

Signed Cover sheet
Backup Material
Backup Material
Financial Information
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District J

Item Creation Date: 11/17/2022

HPW 20JDF45 RUFFINO STORMWATER DETENTION PROJECT

Agenda Item#: 40.

Summary:

ORDINANCE appropriating \$5,281,230.00 out of Dedicated Drainage & Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Purchase and Sale Agreement between **CITY OF WEST UNIVERSITY PLACE** ("Seller") and City of Houston, Texas ("Purchaser") for purchase of 73.081 acres of land, located at the 9700 block of Ruffino Road, Houston, Texas; approving a form of Special Warranty Deed - \$5,281,230.00- - General Fund - **DISTRICT J - POLLARD**

Background:

SUBJECT: PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between the City of West University Place, and the City of Houston, appropriating funds, and authorizing payment of the purchase price for the acquisition of Parcel LY23-016, located at the 9700 block of Ruffino Road for the RUFFINO STORMWATER DETENTION PROJECT.

RECOMMENDATION: (Summary) An ordinance be passed approving the Purchase and Sale Agreement between the City of West University Place, and the City of Houston, appropriating funds, and authorizing payment of the purchase price for the acquisition of Parcel LY23-016.

SPECIFIC EXPLANATION:

This tract will serve as the location of the RUFFINO STORMWATER DETENTION PROJECT and provides land area needed for future design and construction of a detention basin. The project will address stormwater drainage problems in the area and help mitigate flooding in the City.

The subject parcel contains 73.08 acres (3,183,410 square feet) of land which the City will acquire in fee. The Seller has accepted the City's offer to purchase the property and is now desirous of entering into a Purchase and Sale Agreement, the terms of which include the following:

Parcel LY23-016 (Fee):

73.08 acres (3,183,410 square feet) @ \$3.30 PSF.....\$ 10,509,460.00 (R)

TOTAL CONSIDERATION.....\$ 10,509,460.00

Title Policy and Services.....\$ 53,000.00

TOTAL AMOUNT.....\$ 10,562,460.00

Parcel LY23-016 contains 73.081 acres (3,183,410 square feet) of land situated in the H.T.& B. R.R. Company Survey, Abstract No. 397, Harris County, Texas and being a remainder called 75 acres as conveyed to City of West University Place, Texas as recorded under Volume 3120, Page 1 of the Harris County Deed Records (H.C.D.R.), according to City of Houston approved field notes.

FISCAL NOTE: Funding for this item is not included in the FY2023 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating Impact is anticipated as a result of this project.

Estimated Fiscal Operating Impact			
Recurring or One-Time		One-Time	
Fund Name	FY2023	Outyear	Total
General Fund	\$5,281,230	\$0	\$5,281,230

Carol Ellinger Haddock, P.E., Director
Houston Public Works

William Jones, Director and Chief Business Officer
Finance Department

M-430296-0019-2

Prior Council Action:

Resolution 2022-0016, passed November 2, 2022

Amount and Source of Funding:

Total Funding: \$10,562,460.00

\$5,281,230.00 - General Fund, Fund 1000

\$5,281,230.00 - Dedicated Drainage & Street Renewal Capital Fund – Ad Valorem Tax, Fund 4046

Contact Information:

Addie Jackson
Assistant Director – Real Estate Services
Phone: (832) 365-3164

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
Location Map	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District J

Item Creation Date: 11/17/2022

HPW 20JDF45 RUFFINO STORMWATER DETENTION PROJECT

Agenda Item#: 70.

Background:

SUBJECT: PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between the City of West University Place, and the City of Houston, appropriating funds, and authorizing payment of the purchase price for the acquisition of Parcel LY23-016, located at the 9700 block of Ruffino Road for the RUFFINO STORMWATER DETENTION PROJECT.

RECOMMENDATION: (Summary) An ordinance be passed approving the Purchase and Sale Agreement between the City of West University Place, and the City of Houston, appropriating funds, and authorizing payment of the purchase price for the acquisition of Parcel LY23-016.

SPECIFIC EXPLANATION:

This tract will serve as the location of the RUFFINO STORMWATER DETENTION PROJECT and provides land area needed for future design and construction of a detention basin. The project will address stormwater drainage problems in the area and help mitigate flooding in the City.

The subject parcel contains 73.08 acres (3,183,410 square feet) of land which the City will acquire in fee. The Seller has accepted the City's offer to purchase the property and is now desirous of entering into a Purchase and Sale Agreement, the terms of which include the following:

Parcel LY23-016 (Fee):

73.08 acres (3,183,410 square feet) @ \$3.30 PSF.....\$ 10,509,460.00 (R)

TOTAL CONSIDERATION.....\$ 10,509,460.00

Title Policy and Services.....\$ 53,000.00

TOTAL AMOUNT.....\$ 10,562,460.00

Parcel LY23-016 contains 73.081 acres (3,183,410 square feet) of land situated in the H.T. & B. R.R. Company Survey, Abstract No. 397, Harris County, Texas and being a remainder called 75 acres as conveyed to City of West University Place, Texas as recorded under Volume 3120, Page 1 of the Harris County Deed Records (H.C.D.R.), according to City of Houston approved field notes.

FISCAL NOTE: Funding for this item is not included in the FY2023 Adopted Budget. Therefore, a Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating Impact is anticipated as a result of this project.

Estimated Fiscal Operating Impact			
Recurring or One-Time		One-Time	
Fund Name	FY2023	Outyear	Total
General Fund	\$5,281,230	\$0	\$5,281,230

DocuSigned by:

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

DocuSigned by:

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William Jones, Director and Chief Business Officer
Finance Department

M-430296-0019-2

Prior Council Action:

Resolution 2022-0016, passed November 2, 2022

Amount and Source of Funding:

Total Funding: \$10,562,460.00

\$5,281,230.00 - General Fund, Fund 1000

\$5,281,230.00 - Dedicated Drainage & Street Renewal Capital Fund – Ad Valorem Tax, Fund 4046

Contact Information:

Addie Jackson

Assistant Director – Real Estate Services

Phone: (832) 365-3164

ATTACHMENTS:

Description

SAP Documents

Location Map

Resolution 2022-0016

Metes and Bounds

Type

Financial Information

Backup Material

Backup Material

Backup Material

LOCATION MAP

Description: RUFFINO STORMWATER DETENTION PROJECT

WBS M-430296-0019-3; PARCEL LY23-016; KEY MAP: 529Z; Council District J

Subject Address: 9700 Block of Ruffino Road, Houston, TX 77031

Prepared by: City of Houston, 611 Walker, 19th Floor, Houston, TX





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date: 11/22/2022

MYR ~ 2022 Houston Civic Events, Inc. CM Nominations
Memo 11-22-2022

Agenda Item#: 41.

Summary:

MOTION TO SET A DATE not less than seven days from December 7, 2022, to receive nominations for appointment to Position 8 of the **BOARD OF DIRECTORS OF THE HOUSTON CIVIC EVENTS, INC.**, for a term to expire January 1, 2025

Background:

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days from December 7, 2022, to receive nominations for appointment to Position 8 of the Board of Directors of the Houston Civic Events, Inc., City of Houston, Texas for a term to expire January 1, 2025.

Position
Position 8

Member
Diana C. K. Untermeyer

Nominated by
CM Christie

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

Item Creation Date:

MYR - Chapter 25 changes - Outdoor Music Events on
Private Property

Agenda Item#: 42.

Summary:

ORDINANCE AMENDING CHAPTER 25, ARTICLE I, and adding **CHAPTER 25, ARTICLE V TO THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to permits for special events and outdoor music events on private property; declaring certain conduct to be unlawful and providing a penalty therefor

TAGGED BY COUNCIL MEMBER KNOX

This was Item 17 on Agenda of November 30, 2022

Background:

The Director of the Mayor's Office of Special Events (MOSE), the Chief of the Houston Police Department, and the Chief of the Houston Fire Department recommend Council approval of an amendment to Chapter 25 of the code of ordinances to require permits for special event and outdoor music events on private property. In cooperation with the Department of Finance, the ordinance change will also create certain fees related to these permits.

Specifically, the requested amendment expands Chapter 25 to require a permit for any outdoor music event with an attendance of over 500 people held on private property, with certain exceptions, including property with an existing A-1 Certificate of Occupancy, property owned by religious organizations, and property owned by institutions of higher education. Additionally, it will require the event to provide security, staffing and traffic plans, and emergency contact information. And it will allow the City to recoup its expenses for emergency responses to unpermitted events and events operating out of compliance with their permits.

The ordinance also adds a permit application fee, which matches the application fee for special events as shown on the fee schedule, and an expedited processing fee of \$200 for both special events and outdoor music events. The FIN fee analysis calculated an expedited processing fee of \$764.20 for both outdoor music events and special events, which the industry will not support. Therefore, MOSE is proposing a lesser fee of \$200 in order to support the promotion of excellent and safe events in the city of Houston. The expedited fee is not applied if the event promoter applies for the permit at least **30** days prior to the event date.

Outdoor music events in the City of Houston ("City") create large crowds, often without adequate crowd management, security, or safety plans, ultimately creating challenges for the City's emergency responders. The Mayor's Office for Special Events ("MOSE"), the Houston Police Department, and

the Houston Fire Department advise that without adequate planning these events require the City to expend excessive resources responding to emergencies that result from over-crowding, understaffing, and poor planning, including medical, fire, and police responses and place a financial burden and staffing strain on the City's first responder resources.

This item was reviewed at a special called session of the Public Safety and Homeland Security committee on October 13, 2022. If this item is approved by Council, it will be effective 90 days after passage. This will allow MOSE time to provide outreach and messaging to inform the affected community of these changes.

Susan Christian, Director
Mayor's Office of Special Events

Troy Finner
Chief of Police

Sam Pena
Fire Chief

Contact Information:

Susan Christian, Director
Mayor's Office of Special Events
Phone: 832.393.0868

ATTACHMENTS:

Description

Coversheet
Redline of Ordinance

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/29/2022

Item Creation Date:

MYR - Chapter 25 changes - Outdoor Music Events on Private Property

Agenda Item#: 17.

Summary:

ORDINANCE AMENDING CHAPTER 25, ARTICLE I, and adding **CHAPTER 25, ARTICLE V TO THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to permits for special events and outdoor music events on private property; declaring certain conduct to be unlawful and providing a penalty therefor

Background:

The Director of the Mayor's Office of Special Events (MOSE), the Chief of the Houston Police Department, and the Chief of the Houston Fire Department recommend Council approval of an amendment to Chapter 25 of the code of ordinances to require permits for special event and outdoor music events on private property. In cooperation with the Department of Finance, the ordinance change will also create certain fees related to these permits.

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The ordinance also adds a permit application fee, which matches the application fee for special events as shown on the fee schedule, and an expedited processing fee of \$200 for both special events and outdoor music events. The FIN fee analysis calculated an expedited processing fee of \$764.20 for both outdoor music events and special events, which the industry will not support. Therefore, MOSE is proposing a lesser fee of \$200 in order to support the promotion of excellent and safe events in the city of Houston. The expedited fee is not applied if the event promoter applies for the permit at least **30** days prior to the event date.

Outdoor music events in the City of Houston ("City") create large crowds, often without adequate crowd management, security, or safety plans, ultimately creating challenges for the City's emergency responders. The Mayor's Office for Special Events ("MOSE"), the Houston Police Department, and the Houston Fire Department advise that without adequate planning these events require the City to expend excessive resources responding to emergencies that result from over-crowding, under-staffing, and poor planning, including medical, fire, and police responses and place a financial burden and staffing strain on the City's first responder resources.

This item was reviewed at a special called session of the Public Safety and Homeland Security committee on October 13, 2022. If this item is approved by Council, it will be effective 90 days after passage. This will allow MOSE time to provide outreach and messaging to inform the affected community of these changes.

DocuSigned by:

Susan Christian

Susan Christian, Director
Mayor's Office of Special Events
11/28/2022

DocuSigned by:

Troy Finner

Troy Finner
Chief of Police
11/29/2022

DocuSigned by:

Samuel Pena

Sam Pena
Fire Chief
11/29/2022

Contact Information:

Susan Christian, Director
Mayor's Office of Special Events
Phone: 832.393.0868

ATTACHMENTS:

Description

Ordinance
Redline of Ordinance

Type

Ordinance/Resolution/Motion
Backup Material

Chapter 25 SPECIAL EVENTS

ARTICLE I. SPECIAL EVENTS—GENERALLY

Sec. 25-5. Application for permit; information required.

- (a) An application shall be submitted on a form supplied by the MOSE director, signed by the special event organizer, and filed with MOSE.
- (b) Each application must be accompanied by the non-refundable application processing fee stated for this provision in the city fee schedule. All tendered fees must be in the form of cash, cashier's check, money order, or other method of payment accepted by the city.
- (c) An application that includes a request to close a freeway entrance ramp or any portion of a state-owned controlled access highway shall be filed not less than 90 days prior to the proposed special event date(s).
- (d) A permit required by section 25-4 of this Code may only be obtained upon written application filed with MOSE containing the following information, if applicable:
 - (1) The date of application and the date and time period desired for the special event, including the anticipated time necessary to set up and take down temporary structures;
 - (2) The designated area and facility desired for the special event;
 - (3) The name, address, and phone number of the special event organizer;
 - (4) The estimated attendance at the special event;
 - (5) The type or purpose of the special event, including the name of the special event, a suggested plan for utilization of the space or area sought under the permit, and a general description of the activities involved;
 - (6) The type of sound system or amplified sound equipment to be used, if any;
 - (7) A description of any special effects or features such as hot air balloons, gun salutes (blanks only), fireworks, bands, or other similar devices or attractions to be used, if any;
 - (8) Whether the special event is for profit or nonprofit purposes, including a description of all commercial activity to occur during the special event, if any;
 - (9) The method by which the clean up and removal of any litter or debris generated by the special event will be handled;

- (10) A description of any goods or services to be sold and a schedule of all fees to be charged;
- (11) Any proposed security control plan or traffic control plan, including a description of security control services and traffic control services that will be provided at the special event, as well as a staffing plan that includes the contact information for the event organizer and security coordinator;
- (12) The names and portions or blocks of any park road, public street, freeway entrance or exit ramp requested to be closed for the special event;
- (13) All documentation relating to the corporate, partnership, non-profit, assumed name, or other organizational status of a special event organizer;
- (14) Descriptions or depictions of any signs the special events organizer proposes to display during the special event; and
- (15) Any other information required by any appropriate director or MOSE.

Sec. 25-6. Issuance; priority of conflicting applications.

- (a) The MOSE director shall review each application to ensure that the proposed special event complies with all applicable provisions of this chapter. The MOSE director shall:
 - (1) Notify the special event organizer of the denial of the application if it is found to conflict with another special event already permitted for the same time, location, and date, or to be incomplete or to violate any provision of this Code, which notice shall set forth the reasons for the denial; or
 - (2) Issue a permit if the special event organizer has satisfied all applicable requirements of this chapter.
- (b) No application shall be accepted for filing that is submitted prior to 365 consecutive days immediately preceding the date(s) sought. A permit application filed fewer than 30 days prior to the commencement of the special event will require an additional expedited processing fee as set forth in the city fee schedule. The director may, in the director's reasonable discretion, deny a permit application filed fewer than 30 days prior to the commencement of the special event if the proposed event's complexity is such that an approval may not be obtained prior to the event being promoted. All applications shall be time stamped immediately upon receipt. An application received first in time shall be the first in right; provided that if two or more conflicting applications are received simultaneously, precedence shall be determined by an impartial means of chance.
- (c) The MOSE director shall notify the special event organizer of the approval or denial of an application upon the receipt and review of all information requested by the MOSE director and any appropriate director taking into consideration the nature

and size of the proposed special event and the time necessary for the MOSE director to coordinate with any appropriate director to determine the availability of city personnel resources to provide the necessary city services requested by the special events organizer or required by the MOSE director.

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Sec. 25-21. Offenses.

- (a) A person commits an offense under this section if they conduct a special event:
- (1) Without an approved special event permit;
 - (2) After the approved special event permit is suspended or revoked; or
 - (3) In violation of an approved permit provisions.
- (b) Any offense committed under this article is a misdemeanor punishable upon conviction by a fine not to exceed \$2,000.

Secs. 25-221—25-49. Reserved.

...

Secs. 25-159—25.160. Reserved.

ARTICLE V. OUTDOOR MUSIC EVENTS ON PRIVATE PROPERTY—GENERALLY

Sec. 25-161. Definitions.

For purposes of this article, the following words and phrases shall have the meanings provided in this section, unless the context of their usage clearly indicates another meaning:

Affected director means the director of any city department having jurisdiction over a core city service affected by an outdoor music event, or the director's designee.

Attendance load means the total number of allowed attendees based on the size of the outdoor music event space.

Attendance load calculation means the calculation used to determine the total number of allowed attendees, which is reached by dividing the available standing room area of the outdoor music event space by 7 square feet per person.

Conditional permit means a permit subject to the satisfaction of conditions that if not satisfied within the time allotted shall result in the automatic revocation of such permit.

EMS medical director means the medical director of EMS or the director's designee.

Fire chief means the chief of the fire department or the chief's designee.

MOSE director means the director of the mayor's office of special events or the director's designee.

Outdoor music event means any form of musical entertainment provided by live performances, including but not limited to a singer, band, or disk jockey, if:

- (1) The event is not a special event as defined in section 25-2 of this Code;
- (2) More than 500 people attend or are expected to attend any performance;
- (3) Any performer or audience member is not within a permanent structure;
- (4) The event is open to the public or requires a ticket or entry fee to attend; and
- (5) The event takes place on private property, unless the event takes place in a permanent outdoor stage area located on a property with an A-1 Certificate of Occupancy.

Outdoor music event organizer means any person who has submitted an application for a permit to conduct an outdoor music event pursuant to this chapter.

Police chief means the chief of police or the police chief's designee.

Permanent structure means a structure fixed to the ground by a foundation, slab, piers, poles, or other means allowed by the Houston Building Code. The term also includes a structure placed on the ground that lacks a foundation, a slab, piers, or poles, and that can only be moved through disassembly into its component parts or by techniques commonly used in house moving. The term does not apply to tents or lean-tos.

Private property means property owned by non-governmental entities. The term does not include property owned by religious organizations, as defined in Section 11.20 of the Texas Tax Code, or institutions of higher education, either public or private.

Property owner means the person or entity that has legal possession or ownership of a property.

Venue operator means the person with control over the location and the real property where the outdoor music event occurs.

Sec. 25-162. Outdoor Music Event permit required.

- (a) It shall be unlawful for any person to conduct an outdoor music event without first securing an outdoor music event permit approved by the Mayor's Office of Special Events ("MOSE") director.
- (b) The MOSE director, with the approval of any affected director, shall promulgate all forms and process all applications necessary to implement the provisions of this chapter relating to outdoor music events on private property.

Sec. 25-163. Outdoor Music Event Permit.

- (a) An outdoor music event organizer shall file a permit application with MOSE no later than the 30th day before the date the outdoor music event organizer plans to hold an outdoor music event, on a form supplied by the MOSE director and signed by the organizer. No applications shall be accepted fewer than 30 days prior to an event unless the director, in the director's reasonable discretion based on the size and complexity of the event, grants an extension of the deadline, if the event is such that MOSE anticipates that it can complete the permitting approval process prior to the start of event promotion.
- (b) Each application must be accompanied by the non-refundable application processing fee as listed in the city fee schedule. All tendered fees must be in the form of cash, cashier's check, money order, or other method of payment accepted by the city.
 - (1) An expedited fee as listed in the city fee schedule will be assessed for applications submitted fewer than 30 days prior to an event.
 - (2) The application will not be approved if the event requires an expedited ramp and/or Texas Department of Transportation state right-of-way closure.
- (c) The application must include:
 - (1) The name, street address, mailing address, electronic mailing address, and telephone number of:
 - a. The outdoor music event organizer;

- b. Each of the outdoor music event organizer's associates and employees assisting in the promotion of the outdoor music event;
 - c. The registered agent for the organizer;
 - d. The venue operator; and
 - e. The property owner of the event location, if different from the venue operator.
- (2) The proposed event control plan pursuant to section 25-164;
 - (3) A statement indicating whether the organizer has been convicted of a crime involving the misappropriation of funds, theft, burglary, or robbery;
 - (4) The address and a physical description of the event location;
 - (5) A copy of the agreement or a written description of the terms and conditions of the agreement between the venue operator and the outdoor music event organizer to use the proposed event location;
 - (6) The dates and times of the outdoor music event;
 - (7) The maximum-allowed attendance load of the usable event space;
 - (8) The maximum number of tickets to be sold;
 - (9) The expected total attendance;
 - (10) The maximum number of persons the outdoor music event organizer will allow to attend the event, including staff and performers, not to exceed the attendance load pursuant to the attendance load calculation;
 - (11) A copy of the agreement or a written description of the agreement between the outdoor music event organizer and each contracted artist who is scheduled to appear at the event along with their management's contact information;
 - (12) Event preparations to comply with the minimum standards of sanitation and health prescribed by Chapter 341, Health and Safety Code, and Chapter 20 of the City Code;
 - (13) Proof of insurance which must cover all operations of the outdoor event including, but not limited to, participants, subcontractors, vendors, exhibitors, volunteers, liquor liability, and auto, if applicable;
 - (14) The Tax ID Number of the entity hosting the outdoor music event;

- (15) A description of any special effects or features such as hot air balloons, gun salutes (blanks only), fireworks, bands, or other similar devices or attractions to be used, if any;
 - (16) A list of unmanned aircraft systems (UAS) to be used, if any, and the purposes for which the UAS will be used;
 - (17) A description of any goods or services to be sold and a schedule of all fees to be charged;
 - (18) The names and portions or blocks of any park road, public street, freeway entrance or exit ramp requested to be closed for the outdoor music event;
 - (19) The manner in which the event is being promoted, such as print, radio, television, and social media, and;
 - (20) Such additional information as the outdoor music event organizer desires to include or that the MOSE director reasonably deems necessary to aid in the determination of whether the requested permit should be granted.
- (d) Permits may not be transferred or assigned under any circumstances.

Sec. 25-164. Event control plan required.

- (a) Outdoor music events must comply with an event control plan that has been approved by the MOSE director in coordination with the Houston police chief, the Houston fire chief, the EMS medical director, and the local health authority. The venue operator and the outdoor music event organizer are responsible for operating an outdoor music event in compliance with an approved event control plan.
- (b) The MOSE director, in consultation with the affected directors, shall promulgate rules, regulations, and criteria to evaluate event control plans required for outdoor music events.
- (c) All control plans shall be subject to review, approval, and appeal in the same manner as a permit application under this article.
- (d) An event control plan for outdoor music events must include the following:
 - (1) Security and crowd control information that includes:
 - a. The number, location, and responsibilities of security personnel, including the provider/agency and command structure;

- b. The number, location, and responsibilities of crowd management personnel;
- c. The security coordinator's name, agency name, phone number(s), and contact information;
- d. The hours security personnel will be on site;
- e. Incident report procedures;
- f. Plans to control crowd circulation including signage, barricades, and corrals, as applicable;
- g. Plans for outdoor queuing for event entry;
- h. Plans for queuing for food, beverages, merchandise, and other similar products and services;
- i. The number and location of metal detectors, if any;
- j. Emergency contingencies, including event stoppage and evacuation;
- k. The names, street addresses, mailing addresses, electronic mailing addresses, and telephone number of an emergency contact person or persons who can be contacted 24 hours a day, seven days a week, in the event of an emergency condition involving the outdoor music event, and who will be physically present at the event throughout its duration; and

(2) Site plan information that includes:

- a. All ingress, egress, and circulation of vehicular and pedestrian traffic, including emergency access for emergency responders;
- b. A description of the square footage that will be accessible to the attendees immediately surrounding the performance area(s);
- c. The total available standing room square footage area within the outdoor music event space;
- d. The location of all tents;
- e. Information required by the Fire Code, including but not limited to any planned use of combustibles, flammables, and pyrotechnics, and their locations;
- f. Fire hydrant locations;
- g. Locations of event exits and emergency exits; and

- h. Street functions, if applicable.
- (3) If the event may affect traffic on a public street, a written proposal for the operation and regulation of traffic control devices used to facilitate vehicular and pedestrian traffic safely and efficiently through a temporary traffic control zone which must be prepared in conformance with the Texas Manual on Uniform Traffic Control Devices.
- (4) First aid and medical information that includes:
 - a. Name of providers, including command structure;
 - b. Number and location of medical personnel and first aid and medical stations;
 - c. Routes of ingress and egress for all emergency vehicles;
 - d. Safety precautions for adverse weather events;
 - e. Location of signage directing the public to first aid and medical stations;
 - f. Accident/incident report procedures; and
 - g. Confirmation that the number of first aid and medical resources meet or exceed, as calculated, the suggested resource requirements detailed in the tables of the Event Safety Alliance's *The Event Safety Guide's* section on Medical, Ambulance, and First-Aid Management.
- (5) If the outdoor music event will include the sale or service of alcohol, the Texas Alcohol Beverage Commission ("TABC") license number and TABC temporary approval and whether attendees may bring their own alcohol for consumption at the venue;
- (6) Food safety permits and protocols; and
- (7) Noise abatement strategies, including a sound permit.
- (e) Minimum number of exits required:

<u>Attendance load</u>	<u>Minimum number of exits</u>	<u>Minimum width of each exit (inches)</u>
<u>500 to 999</u>	<u>4</u>	<u>96</u>
<u>1,000 to 1,999</u>	<u>5</u>	<u>120</u>
<u>2,000 to 2,999</u>	<u>6</u>	<u>120</u>
<u>Over 3,000*</u>	<u>7</u>	<u>120</u>

<p><u>*When the attendance load exceeds 3,000, the total width of exit space in inches shall not be less than the total attendance load multiplied by 0.2 inches per person.</u></p>
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Sec. 25-165. Denial of permit.

(a) Upon review, the MOSE director shall approve an application unless:

- (1) The outdoor music event organizer has failed to tender payment of any applicable fee required by this chapter or this Code;
- (2) The application was not timely filed in accordance with this chapter or fails to contain information required by this chapter;
- (3) The outdoor music event organizer has failed to provide or an event control plan, or has not received the MOSE director's approval of a required event control plan, as well as a plan for provision of first aid or emergency medical services, sanitary facilities, site cleanup and debris removal, or off-site parking or shuttle service, as required;
- (4) The size or nature of the outdoor music event space is inadequate to accommodate the anticipated attendance, will substantially interrupt the safe and orderly movement of traffic or police, fire or ambulance emergency equipment on streets adjacent to, running through, or in the vicinity of the outdoor music event, or would adversely affect the use of the adjacent area by others;
- (5) The application contains a material falsehood or misrepresentation;
- (6) The outdoor music event organizer has failed to timely tender any required insurance documentation;
- (7) The outdoor music event organizer has failed to pay any fees due or has failed to reimburse the city for any costs or fees assessed for city services provided for a previously-permitted outdoor music event;
- (8) The outdoor music event organizer has failed to provide for sufficient safety, health and sanitation equipment, services, or facilities to ensure that the outdoor music event will be safely conducted, or has proposed to utilize equipment or facilities of an unsafe nature;
- (9) The outdoor music event has failed to conform to the requirements of any applicable law;
- (10) The outdoor music event organizer has failed to obtain the requisite approval of any other public agency required to hold the outdoor music event; or

- (11) If a listed performer has a prior conviction of inciting a riot, is under indictment for or has pending charges for inciting a riot, or has prior convictions for certain actions taking place at a music event or concert, including but not limited to reckless conduct, disorderly conduct, criminal negligence, or has a history of other similar activities including pending civil lawsuits or judgments, that information may be taken into consideration when considering the totality of the application.
- (b) The MOSE director may issue a conditional permit if additional requirements are to be satisfied in the future but within the time period prescribed by this article.
- (c) The issuance of a conditional permit shall not authorize an outdoor music event organizer to conduct an outdoor music event and shall serve only to reserve the time, place, and date of the proposed outdoor music event pending the outdoor music event organizer's timely satisfaction of all other requirements of this article. A conditional permit shall be automatically revoked 14 days prior to the event if the organizer has not satisfied the requirements of this article and obtained a final permit by that date.

Sec. 25-166. Revocation and suspension of permit.

- (a) An outdoor music event permit may be revoked or suspended if the MOSE director determines that:

 - (1) A violation of any condition of the permit exists, including failure to obtain approval of any event control plan, failure to implement any such approved plan according to its terms, or if the event exceeds the maximum attendance listed in the approved permit application;
 - (2) The outdoor music event poses an immediate threat to public health or safety;
 - (3) The outdoor music event organizer has failed to obtain any other permit required by this Code or other applicable law;
 - (4) The permit was issued in error or contrary to law;
 - (5) There are two or more violations of section 25-169(b) associated with one outdoor music event; or
 - (6) A responsible party as defined in section 25-168(a)(3) has an outstanding balance for Emergency Response Costs for a prior event, pursuant to section 25-168.
- (b) Except as provided in subsection (c) of this section, notice of revocation or suspension shall be in writing, shall set forth the specific reasons for the revocation or suspension, and shall be provided to the music event organizer.

- (c) When there is an imminent threat to health or safety, e.g., severe weather, bomb threat/terrorist threat, imminent health concerns, fire, or blocked exits, that requires immediate revocation or suspension of a permit, the MOSE director is authorized to notify the outdoor event organizer verbally of such revocation or suspension. Such verbal notification shall be followed by a written notification from the MOSE director within 24 hours. This provision shall not in any way diminish the authority of public safety authorities to preserve public safety and enforce all applicable laws during an outdoor music event.
- (d) The appeal of a revocation shall be handled in the same manner and under the same time requirements as the denial of a permit.
- (e) If an outdoor music event permit is suspended on the day of the event the MOSE director may either:
 - (1) revoke the permit pursuant to section 25-167(a) if the MOSE director determines the violation or threat continues or cannot be fully addressed by the outdoor music event organizer in an adequate timeframe to ensure public health and safety; or
 - (2) reinstate the permit and the outdoor music event may continue as planned if the immediate threat or violation is properly addressed and resolved.

Sec. 25-167. Appeal of permit denial or revocation.

- (a) The decision of the MOSE director is final unless appealed under this section. An outdoor music event organizer may appeal the denial or revocation of a permit by filing a written request for a hearing with the MOSE director within ten (10) business days of the date of such denial or revocation.
- (b) A hearing shall be conducted within ten (10) business days of the receipt of such request before a hearing conducted by an impartial hearing officer appointed by the MOSE director. The director shall not designate a person to act as hearing officer who participated in the review of the application. The appellant may be represented by legal counsel and may present evidence. The MOSE director shall explain the rationale for the denial or revocation during the hearing. The hearing officer shall have the discretion to exclude from hearings any person who is not the appellant, the MOSE director, their legal representatives, and such other persons not entitled to attend and participate as a matter of law and any persons whose presence the hearing officer deems unnecessary to the complete resolution of the matter. The hearing officer shall render a written decision on the matter within five business days of the date of the hearing and will promptly provide a copy of such decision to the outdoor music event organizer. The hearing officer's decision, which shall be based upon the preponderance of credible evidence presented, shall be final.

Sec. 25-168. Emergency Response Cost Recovery.

(a) Definitions. In this section:

Emergency response means the provision, sending, or utilization of public service, police, firefighting, paramedics, rescue service, or any other agent of the city at an outdoor music event.

Expense of an emergency response means the direct and reasonable costs incurred by the city, or by a private person, corporation, or other entity operating at the request of or direction of the city, through the extraordinary use of public services, when making an emergency response to the outdoor music event, including the costs of providing police, firefighting, emergency medical technicians (EMT), paramedics, rescue services at the outdoor music event. These costs further include but are not limited to: all of the salaries, wages, workers' compensation benefits and fringe benefits of the city personnel responding to the incident; all salaries, wages, workers' compensation benefits and fringe benefits of the city personnel engaged in investigation, supervision and preparation of post incident reports; cost of equipment operation, cost of materials obtained directly by the city, cost of any labor or materials, and any property damage.

Responsible party means:

- a. the outdoor music event organizer;
- b. the venue operator; or
- c. the property owner of the event location.

(b) Liability for expenses of emergency response. The city may pursue cost recovery fees and expenses from a responsible party for an emergency response in connection with the operation of an unpermitted outdoor music event or a permitted outdoor music event that violated an approved event control plan in the amount of the expense of the emergency response.

(c) Enforcement, billing, and collection of emergency response costs. Any responsible party liable for the expense of an emergency response, who fails to reimburse the city within 30 days of receiving written notice of the emergency response expenses incurred by the city, shall be considered in default. If the responsible party who is liable for the debt refuses to reimburse the city, the city shall pursue collection actions.

Sec. 25-169. Offenses.

(a) A person commits an offense under this section if they conduct an outdoor music event:

- (1) Without an approved outdoor music event permit;
 - (2) After the approved outdoor music event permit is suspended or revoked; or
 - (3) In violation of an approved event control plan.
- (b) A person commits an offense if they are the responsible party or the individual named as the emergency contact person in section 25-164(d)(1)(k) for the outdoor music event, and an emergency contact:
 - (1) Earlier than 72 hours before the start of the event, fails to respond to a city representative within 24 hours of being contacted by the representative of the city in person, by telephone, or by email;
 - (2) Between 72 hours and 12 hours before the start of the event, fails to respond to the city within 4 hours of being contacted by the representative of the city in person, by telephone, or by email;
 - (3) Between 12 hours prior to the start of the event and the event's beginning, fails to meet police officers or code enforcement officers at the site of the promoted outdoor event within one hour of being contacted by the representative of the city in person, by telephone, or email;
 - (4) During the event, an emergency contact fails to be physically present at the outdoor music event to be able to immediately communicate with police officers or code enforcement officers on scene.
- (c) Any offense committed under this article is a misdemeanor punishable upon conviction by a fine not to exceed \$2,000.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2022

District B

Item Creation Date: 6/14/2022

HCD22-46 Oracle Mansfield Development

Agenda Item#: 43.

Summary:

ORDINANCE approving and authorizing Loan Agreement between City of Houston and **RZ ENTERPRISES USA dba ORACLE CITY HOMES LLC** to provide a loan in Uptown TIRZ Series 2021 Affordable Homes Funds, to finance the infrastructure for a single-family development to be located in Acres Home Complete Community - **DISTRICT B - JACKSON**

TAGGED BY COUNCIL MEMBER JACKSON

This was Item 18 on Agenda of November 30, 2022

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an agreement between the City of Houston (City) and RZ Enterprises USA, Inc. to provide a loan of \$7,465,500.00 in Uptown TIRZ Series 2021 Affordable Homes Funds to finance the infrastructure needed to construct affordable single-family homes. This project will be administered by the HCDD's Large Tract Division's Affordable Home Development Program (AHDP) to increase affordable single-family homeownership opportunities for households earning between 60% and 120% of the Area Median Income (AMI). The proposed Oracle Mansfield developments will be located at 1538-1658 W. Tidwell Street, 0 Mansfield Rd., 0 Paul Quinn St., and 1236 Bland Street Houston TX 77091, in the Acres Homes Complete Community.

The vacant raw land must undergo horizontal and vertical construction to prepare the lots for new construction. RZ Enterprise USA, Inc. will build 189 single-family homes, which will include 117 homes targeting households whose income is 90% to 120% AMI. The remaining 72 properties will be market-rate homes. The development's home designs have a mix of two- and three-bedroom single-family attached and detached homes.

The loan agreement is a maximum of five years, beginning from the date of the closing of the transaction and ending on the earlier of December 31, 2023, as may be extended by HCDD, but in no event longer than five years, or the date all affordable homes have been sold to homebuyers. The affordability period on these homes will be five years commencing when the sale and City loan to the homebuyer has closed. The loan will be non-amortizing throughout the construction period. The City's Deed of Trust is to be fully released upon closing the sales of 117 affordable homes and closing the respective City loans to homebuyers. Partial releases of the City's Deed of Trust securing the construction loan will be provided as the lots are sold. This project is aligned with the City's efforts to invest in creating affordable housing opportunities for homebuyers in desirable Houston neighborhoods.

Sources	Amount	Uses	Amount
TIRZ – Bond (COH HCD)	\$7,465,500.00	Land Acquisition	\$4,939,000.00
Home Sales	\$55,307,720.00	Site Work	\$6,262,000.00
		Hard Construction Costs	\$41,567,100.00
		Soft Costs	\$7,175,280.00
		Developer Fee	\$2,829,840.00
Estimated Total	\$62,773,220.00	Estimated Total	\$62,773,220.00

Fiscal Note:

No significant Fiscal Operating Impact is anticipated as a result of this project.

This item was reviewed by the Housing and Community Affairs Committee on June 21, 2022.

Keith W. Bynam, Director

Prior Council Action:

05/05/2021 (O) 2021-354

09/01/2021 (O) 2021-756

11/10/2021 (O) 2021-973

Amount and Source of Funding:

\$7,465,500.00

Uptown TIRZ Series 2021 Affordable Housing Fund
Fund 2430

Contact Information:

Roxanne Lawson, Division Manager

Housing and Community Development Department

Phone: (832) 394-6307

ATTACHMENTS:

Description

Type