AGENDA
CITY OF HOUSTON • CITY COUNCIL
June 28 & 29, 2022

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS
Amy Peck
District A
Tarsha Jackson
District B
Abbie Kamin
District C
Carolyn Evans-Shabazz
District D
Dave Martin
District E
Tiffany D. Thomas
District F
Mary Nun Huffman
District G
Karla Cisneros
District H
Robert Gallegos
District I
Edward Pollard
District J
Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS
Mike Knox
Position 1
David W. Robinson
Position 2
Sallie Alcorn
Position 5
Michael Kubosh
Position 3
Lettitia Plummer
Position 4

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at http://houston.novusagenda.com/agendapublic/. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for $52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at speakers@houstontx.gov or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level.
AGENDA - COUNCIL MEETING Tuesday, June 28, 2022 - 1:30 PM
Hybrid Public Session (Virtual and in Person) & In-person Council Session

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Huffman

Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.

The public meeting location will be City Hall Council Chamber, 901 Bagby, 2nd Floor, Houston, Texas 77002. The Mayor, as presiding officer of City Council, and some Council Members will be physically present. Other Council Members may participate by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties. The meeting will also be streamed as usual on the City’s website (https://www.houstontx.gov/htv/index.html), Facebook site (https://www.facebook.com/pg/HoustonTelevision/videos/) and the municipal channel on public television.

Members of the public may provide public comment during the Tuesday public session at (936) 755-1521; Conference ID# 404 577 10#. Details for signing up to speak in-person or virtually are posted at https://www.houstontx.gov/council/meetingsinfo.html.

ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary’s Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP06-28-2022

RECESS

RECONVENE

WEDNESDAY - JUNE 29, 2022 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY THE CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR’S REPORT
CONSENT AGENDA NUMBERS 1 through 29

MISCELLANEOUS - NUMBERS 1 through 9

1. REQUEST from Mayor for confirmation of the appointment of ISLARA RODRIGUEZ IRGIT to Position Six of the BOARD OF DIRECTORS OF THE HOUSTON AMATEUR SPORTS PARK LGC, INC for a term to expire January 1, 2024

2. REQUEST from Mayor for confirmation of the appointment or reappointment to the BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER EIGHTEEN, CITY OF HOUSTON, TEXAS, FIFTH WARD ZONE:
   - Position One - ALICE KIRKMON, appointment, for a term to expire 7/20/2023
   - Position Two - HARVEY CLEMONS JR., reappointment, for a term to expire 7/20/2024, and to serve as Chair for a term ending 12/31/2022
   - Position Three - KATHY FLANAGAN PAYTON, reappointment, for a term to expire 7/20/2023
   - Position Four - RUDY RAMIREZ, appointment, for a term to expire 7/20/2024
   - Position Five - STEPHEN J. “JAMIE” BRYANT, reappointment, for a term to expire 7/20/2023
   - Position Seven - ALLISON HAY, reappointment, for a term to expire 7/20/2023

3. REQUEST from Mayor for confirmation of the appointment or reappointment to the BOARD OF DIRECTORS OF THE FIFTH WARD REDEVELOPMENT AUTHORITY:
   - Position One - ALICE KIRKMON, appointment, for a term to expire 7/20/2023
   - Position Two - HARVEY CLEMONS JR., reappointment, for a term to expire 7/20/2024, and to serve as Chair for a term ending 12/31/2022
   - Position Three - KATHY FLANAGAN PAYTON, reappointment, for a term to expire 7/20/2023
   - Position Four - RUDY RAMIREZ, appointment, for a term to expire 7/20/2024
   - Position Five - STEPHEN J. “JAMIE” BRYANT, reappointment, for a term to expire 7/20/2023
   - Position Seven - ALLISON HAY, reappointment, for a term to expire 7/20/2023

4. REQUEST from Mayor for confirmation of the appointment of MATTHEW K. ZEVE to Position Three of the BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS (MEMORIAL-HEIGHTS ZONE), for a term to expire December 31, 2022

5. REQUEST from Mayor for confirmation of the appointment of MATTHEW K. ZEVE to Position Three of the BOARD OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY, for a term to expire December 31, 2022
6. REQUEST from Mayor for confirmation of the appointment of LINDA H. SMITH to Position Six of the GREATER NORTHSIDE MANAGEMENT DISTRICT BOARD OF DIRECTORS, for a term to expire June 1, 2025.

7. ORDINANCE appropriating $600,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and $104,550.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to the contract between the City of Houston and SER CONSTRUCTION PARTNERS, LLC for Change Order No. 2 for Briarwood Area Drainage and Paving Improvements (approved by Ordinance No. 2020-0162); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and Water & Sewer System Consolidated Construction Fund - DISTRICT F - THOMAS.

8. RECOMMENDATION from Director Department of Houston Public Works for approval of Change Order No. 2 in the amount of $1,296,464.74 for Briarwood Area Drainage and Paving Improvements on contract with SER CONSTRUCTION PARTNERS LLC - DISTRICT F - THOMAS. This item should only be considered after passage of Item 7 above.

9. RECOMMENDATION from Director Finance Department to approve the Fiscal Year 2023-2027 Capital Improvement Plan (CIP) and establish a charge of $75.00 plus postage for the adopted CIP documents and a charge of $5.00 plus postage for a CD version.

PROPERTY - NUMBERS 10 and 11

10. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Amy Silvey, Clay and Company, on behalf of Victor Zurita and Ana Zurita, owners, declining the acceptance of, rejecting, and refusing the dedication of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract out of the John Austin 2 League Grant Survey, Parcel SY22-090 - DISTRICT C - KAMIN.

11. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Maria Alejandra Saucedo, owner Agua Santa Properties, LLC, disclaiming a 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J. R. Harris Survey, A-67, South Side Buffalo Bayou, Parcel SY22-092 - DISTRICT I - GALLEGOS.

PURCHASING AND TABULATION OF BIDS - NUMBER 12

12. AMEND MOTION #2021-0646, 12/01/2021, TO INCREASE spending authority for Emergency Removal and Dewatering of Sediment, awarded to DENALI WATER SOLUTIONS, LLC for Houston Public Works -
RESOLUTION supporting the request of a waiver of the local match requirements in the Federal Off-System Bridge Program (South Kirkwood Drive (northbound) at Keegan’s Bayou; Southbank Street at HCFCD Ditch; Vasser Street at HCFCD Ditch; Hamilton Street at Little White Oak Bayou; Glen Haven Blvd at Poor Farm Ditch) administered by the Texas Department of Transportation - **DISTRICTS B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS and H - CISNEROS**

ORDINANCES - NUMBERS 14 through 29

14. ORDINANCE amending City’s Master Classification Plan (City of Houston Ordinance No. 1998-834) by revising the pay structure for City employees (Exhibit B)

15. ORDINANCE approving and authorizing Loan Agreement between City of Houston and **THE BUFFALO BAYOU PARTNERSHIP**, joined by **LOCKWOOD SOUTH APTS, LP**, to provide a loan of Hurricane Harvey Community Development Block Grant Disaster Recovery Funds for the City of Houston’s Harvey Multifamily Program, to partially finance new construction of Lockwood South, an 80-unit affordable rental housing community, located at 733 N. Drennan Street, Houston, Texas 77003 - **DISTRICT H - CISNEROS**

16. ORDINANCE approving and authorizing agreement between City of Houston and **MY CONNECT COMMUNITY** to be used towards the land acquisition and new development costs for Connect South Apts, a 77-unit affordable rental development for families located at 6440 Hillcroft Street, Houston, Texas - **DISTRICT J - POLLARD**

17. ORDINANCE approving and authorizing Revenue Contract between City of Houston and **PERMITIUM SOFTWARE LLC** regarding online requests for copies of Birth and Death Certificates - 1 Year with 2 one-year options

18. ORDINANCE approving and authorizing Final Settlement, Indemnity Agreement and Release between City of Houston and **TRI-STEM, LTD.**; to settle a lawsuit - $2,165,000.00 - Property and Casualty Fund

19. ORDINANCE appropriating $279,230.00 out of General Improvement Consolidated Construction Fund, $1,110,000.00 out of Equipment Acquisition Consolidated Fund, $64,000.00 out of Fire Consolidated Construction Fund, $121,000.00 out of Public Library Consolidated Construction Fund and $524,000.00 out of Parks Consolidated Construction Fund as an appropriation to the FY2022 Task Order and Job Order Contracting Program for Professional and Construction Services to facilitate minor Architectural and Engineering Design Services; Mechanical, Electrical and Plumbing Services; Roof Consulting Services; Construction, Repairs, Rehabilitations, or Alterations of Facilities for its Client Departments; (Approved by Ordinance Numbers 2019-0391, 2019-0677, 2020-0090 and
20. ORDINANCE appropriating additional funds in the amount of $2,800,000.00 from Public Library Consolidated Construction Fund to the Construction Manager At Risk Contract between City of Houston and SPAWGLASS CONSTRUCTION, CORP for Construction Phase Services for the new Westbury Library (Approved by Ordinance No. 2020-0082); providing funding for contingency, financed by the Public Library Consolidated Construction Fund - DISTRICT K - CASTEX-TATUM

21. ORDINANCE appropriating $500,000.00 out of Fire Consolidated Construction Fund, $950,000.00 out of Parks Consolidated Construction Fund, $200,000.00 out of Solid Waste Consolidated Construction Fund, $700,000.00 out of Police Consolidated Construction Fund, $300,000.00 out of Public Library Consolidated Construction Fund, $650,000.00 out of Public Health Consolidated Construction Fund and $800,000.00 out of General Improvement for Project Management Costs for FY22 Capital Improvement Plan Projects

22. ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and BIBLIOTHECA, LLC for Book Management and Security Services for the Houston Public Library; providing a maximum contract amount - 5 Years - $614,018.00 - General Fund

23. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and TEXAS SOUTHERN UNIVERSITY for services addressing COVID-19 Health Disparities among populations at high-risk and underserved for the Houston Health Department; providing a maximum contract amount - $500,000.00 - Grant Fund

24. ORDINANCE awarding contract to COMMERCIAL CHEMICAL PRODUCTS, INC d/b/a POOLSURE for Water Management Maintenance Repair Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years - $2,372,034.60 - General Fund

25. ORDINANCE approving and awarding contract between City of Houston and WHITTAKER LANE CONTRACTING, LLC for Homeless Encampment Cleanup and Abatement Services for the Solid Waste Management Department; providing a maximum contract amount - 3 Years with 1 one-year option - $7,178,306.72 - ARPA Recovery Fund

26. ORDINANCE appropriating $150,000.00 out of Contributed Capital Project Fund; approving and authorizing first amendment to agreement for Improvements and Maintenance of Willow Waterhole Greenway between City of Houston, Texas, and HARRIS COUNTY IMPROVEMENT DISTRICT NO. 5 - DISTRICT K - CASTEX-TATUM

27. ORDINANCE approving and authorizing Professional Engineering Services Contract between City of Houston and GUNDA CORPORATION, INC for Near Real-Time SSO Predictive and Condition Assessment Support for Wastewater Collection Near Systems and Technical Support Services; providing a maximum contract amount - $12,500,000.00 - Enterprise Fund

28. ORDINANCE appropriating $306,909.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge as an additional appropriation; approving and authorizing second amendment to a
Professional Engineering Services Contract between City of Houston and KIT PROFESSIONALS, INC for Westbury Area Drainage and Paving Improvements Sub-Project #1 (as approved by Ordinance No. 2017-0891, as amended); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge - DISTRICT K - CASTEX-TATUM

29. ORDINANCE appropriating $17,310,659.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to BRH-GARVER CONSTRUCTION, LLC for Chelford City Diversion Package 3; setting a deadline for the bidder’s execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - DISTRICT F - THOMAS

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 30 and 31

NON-CONSENT - MISCELLANEOUS

30. MOTION TO SET A DATE not less than seven days from June 29, 2022, to receive nominations for Positions One through Four for the ANIMAL SHELTER ADVISORY COMMITTEE BOARD OF DIRECTORS, for the remainder of a two year term that will end December 31, 2023

31. MOTION TO SET A DATE not less than seven days from June 29, 2022, to receive nominations for Positions 6 and 7 of the HOUSTON LAND BANK, for terms to expire December 31, 2023

MATTERS HELD - NUMBER 32

32. ARISTOTLE PERFORMANCE for Learning and Developmental Training for Houston Public Works - 1 Year - $80,000.00 - Enterprise Fund

TAGGED BY COUNCIL MEMBERS PECK AND ALCORN

This was Item 11 on Agenda of June 22, 2022

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Alcorn first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL
WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 6/28/2022

Item Creation Date:
SP06-28-2022

Agenda Item#:

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CITY COUNCIL CHAMBER – HYBRID MEETING – TUESDAY
JUNE 28, 2022 – 2:00 PM

AGENDA

NON-AGENDA

MOHAMMED MOOSANI – 10 Lochbury Ct. – Spring, TX – 77379 – No payment for last six months – (In Person)


WILL HILL – 3215 Lyons Ave. – 77026 - 281-964-5388 – Public Affairs – (Person)

LISA COCHRAN – 2412 White Oak Dr. – 77009 – 832-954-4635 – Speed control in the 2400 block of White Oak Dr. – (Person)

avery harris – 5646 Birchmont Dr., Unit A – 77091 – 713-851-4687 – Neighborhood boundaries – (Teleconference)

BRENDA CLAY – 7930 Woodward St. – 77051 – 832-893-2594 – Gift cards/COVID-19 shots – (Teleconference)

TENIKA ALFRED – 3208 Michigan St., Apt. 1 – Baytown, TX – 77520 – Honor/Housing – (In Person)

cecilia solomon – 866 Conklin St. – 77088 – 346-219-7912 – Affordable housing – (Teleconference)

Malcolm Pitre – 3214 Live Oak St. – 77004 – No Phone – Water bill calculated in error – (Virtual) – malcolmsaintpitre73@gmail.com


PREVIOUS

Summary:
REQUEST from Mayor for confirmation of the appointment of ISLARA RODRIGUEZ IRGIT to Position Six of the BOARD OF DIRECTORS OF THE HOUSTON AMATEUR SPORTS PARK LGC, INC for a term to expire January 1, 2024

Background:
June 10, 2022

The Honorable City Council
City of Houston

Dear Council Members:

Pursuant to Subchapter D of Chapter 431, Texas Transportation Code; Chapter 394, Texas Local Government Code; and City of Houston Resolution No. 2010-58 (November 9, 2010); I am nominating the following individual for appointment to the Board of Directors of the Houston Amateur Sports Park LGC, Inc., subject to Council confirmation:

Islara Rodriguez Irgit, appointment to Position Six, for a term to expire January 1, 2024.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:
Description  Type
Summary:
REQUEST from Mayor for confirmation of the appointment or reappointment to the BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER EIGHTEEN, CITY OF HOUSTON, TEXAS, FIFTH WARD ZONE:
   Position One - ALICE KIRKMON, appointment, for a term to expire 7/20/2023
   Position Two - HARVEY CLEMONS JR., reappointment, for a term to expire 7/20/2024, and to serve as Chair for a term ending 12/31/2022
   Position Three - KATHY FLANAGAN PAYTON, reappointment, for a term to expire 7/20/2023
   Position Four - RUDY RAMIREZ, appointment, for a term to expire 7/20/2024
   Position Five - STEPHEN J. “JAMIE” BRYANT, reappointment, for a term to expire 7/20/2023
   Position Seven - ALLISON HAY, reappointment, for a term to expire 7/20/2023

Background:
July 1, 2022

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311, and City of Houston Ordinance No. 1999-766, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Reinvestment Zone Number Eighteen, City of Houston, Texas, Fifth Ward Zone, subject to Council confirmation:

Alice Kirkmon, appointment to Position One, for a term to expire July 20, 2023;
Harvey Clemons Jr., reappointment to Position Two, for a term to expire July 20, 2024, and to serve as Chair for a term ending December 31, 2022;
Kathy Flanagan Payton, reappointment to Position Three, for a term to expire July 20, 2023;
Rudy Ramirez, appointment to Position Four, for a term to expire July 20, 2024;
Stephen J. “Jamie” Bryant, reappointment to Position Five, for a term to expire July 20, 2023; and
Allison Hay, reappointment to Position Seven, for a term to expire July 20, 2023.
Pursuant to the bylaws of the Fifth Ward Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute appointment of the director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:
Description Type
Summary:
REQUEST from Mayor for confirmation of the appointment or reappointment to the BOARD OF DIRECTORS OF THE FIFTH WARD REDEVELOPMENT AUTHORITY:

- Position One - ALICE KIRKMON, appointment, for a term to expire 7/20/2023
- Position Two - HARVEY CLEMONS JR., reappointment, for a term to expire 7/20/2024, and to serve as Chair for a term ending 12/31/2022
- Position Three - KATHY FLANAGAN PAYTON, reappointment, for a term to expire 7/20/2023
- Position Four - RUDY RAMIREZ, appointment, for a term to expire 7/20/2024
- Position Five - STEPHEN J. “JAMIE” BRYANT, reappointment, for a term to expire 7/20/2023
- Position Seven - ALLISON HAY, reappointment, for a term to expire 7/20/2023

Background:
July 1, 2022

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311, and City of Houston Ordinance No. 1999-766, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Reinvestment Zone Number Eighteen, City of Houston, Texas, Fifth Ward Zone, subject to Council confirmation:

Alice Kirkmon, appointment to Position One, for a term to expire July 20, 2023;
Harvey Clemons Jr., reappointment to Position Two, for a term to expire July 20, 2024, and to serve as Chair for a term ending December 31, 2022;
Kathy Flanagan Payton, reappointment to Position Three, for a term to expire July 20, 2023;
Rudy Ramirez, appointment to Position Four, for a term to expire July 20, 2024;
Stephen J. “Jamie” Bryant, reappointment to Position Five, for a term to expire July 20, 2023; and
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Pursuant to the bylaws of the Fifth Ward Redevelopment Authority, appointment of a director to the Board of Directors of this Zone will also constitute appointment of the director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:
Description   Type
Summary:
REQUEST from Mayor for confirmation of the appointment of MATTHEW K. ZEVE to Position Three of the BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER FIVE, CITY OF HOUSTON, TEXAS (MEMORIAL-HEIGHTS ZONE), for a term to expire December 31, 2022.

Background:
June 10, 2022

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 96-1337 and Resolution No. 97-67, as amended, I am nominating the following individual for appointment to the Board of Directors of Reinvestment Zone Number Five, City of Houston, Texas (Memorial-Heights Zone), subject to Council confirmation:

Matthew K. Zeve, appointment to Position Three, for a term to expire December 31, 2022.

Pursuant to the bylaws of the Memorial-Heights Redevelopment Authority, (“Authority”, appointment by the City of a member to the Board of Directors of this Zone constitutes appointment of the same member to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner
Mayor

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Summary:
REQUEST from Mayor for confirmation of the appointment of MATTHEW K. ZEVE to Position Three of the BOARD OF DIRECTORS OF THE MEMORIAL-HEIGHTS REDEVELOPMENT AUTHORITY, for a term to expire December 31, 2022

Background:
June 10, 2022

The Honorable City Council
City of Houston, Texas

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 96-1337 and Resolution No. 97-67, as amended, I am nominating the following individual for appointment to the Board of Directors of Reinvestment Zone Number Five, City of Houston, Texas (Memorial-Heights Zone), subject to Council confirmation:

Matthew K. Zeve, appointment to Position Three, for a term to expire December 31, 2022.

Pursuant to the bylaws of the Memorial-Heights Redevelopment Authority, ("Authority", appointment by the City of a member to the Board of Directors of this Zone constitutes appointment of the same member to the corresponding position on the Board of Directors of the Authority for the same term.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner
Mayor
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Summary:
REQUEST from Mayor for confirmation of the appointment of LINDA H. SMITH to Position Six of the GREATER NORTHSIDE MANAGEMENT DISTRICT BOARD OF DIRECTORS, for a term to expire June 1, 2025

Background:
June 10, 2022

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Chapter 3812 of the Texas Special District Local Laws Code, Chapter 375 of the Texas Local Government Code, and City of Houston, Texas Resolution No. 2002-2, I am nominating the following individual for appointment to the Greater Northside Management District Board of Directors, as recommended by the Board, subject to Council confirmation:

Linda H. Smith, appointment to Position Six, for a term to expire June 1, 2025.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:
Description                      Type
Summary:
ORDINANCE appropriating $600,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and $104,550.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to the contract between the City of Houston and SER CONSTRUCTION PARTNERS, LLC for Change Order No. 2 for Briarmeadow Area Drainage and Paving Improvements (approved by Ordinance No. 2020-0162); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge and Water & Sewer System Consolidated Construction Fund - DISTRICT F - THOMAS

Background:
SUBJECT: Adopt an Ordinance approving an Additional Appropriation for Change Order No. 2 for Briarmeadow Area Drainage and Paving Improvements.

RECOMMENDATION: (SUMMARY) Adopt an Ordinance approving an Additional Appropriation of $704,550.00 for Briarmeadow Area Drainage and Paving Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage System Capital Improvement Plan. It is required to replace existing residential streets that have been deteriorating beyond economic repair and normal maintenance, improve drainage of streets, and reduce the risk of structural flooding.

DESCRIPTION/SCOPE: This project consists of the construction of reinforced concrete pavement roads with a 6-inch curb and gutter, 5-feet wide sidewalks, and Americans with Disabilities Act-compliant wheelchair ramps. Work further included the construction of storm sewers, sanitary sewers, and waterlines within the project area. The Project was awarded to SER Construction Partners LLC with an original Contract Amount of $14,492,413.50.

LOCATION: The project area is generally bound by Westheimer Road on the north, Richmond Avenue on the south, Hillcroft Avenue on the east, and Ann Arbor Drive on the west.

ADDITIONAL APPROPRIATION: An approval is requested for an additional appropriation of $671,000.00 in excess of the original contract value and an extension of 30 days of contract time for additional work described in Change Order No. 2, to relocate the air release valve, various bid
item quantity overruns, and the proposed walk/bike trail replacement along the median of Stoney Brook Drive. This scope of work is necessary to complete the execution of this project due to the inspection results.

The total requested appropriation is $704,550.00 to be appropriated as follows: $671,000.00 for contract services and $33,550.00 for CIP Cost Recovery.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, SER Construction Partners LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18%. The original Contract is in the amount of $14,492,413.50. The Contractor has been paid $14,452,069.96 (99.72%) to date. Of this amount, $4,643,905.64 (32.13%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $15,163,413.50. According to the Office of Business Opportunity, the Contractor’s to date MWBE/SBE performance is 32.13%.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos.: M-410009-0001-4, S-000500-0153-4, and R-000500-0153-4

**Prior Council Action:**
Ordinance No. 2020-0162, dated 02-26-2020

**Amount and Source of Funding:**
Total: $704,550.00

$600,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge

$104,550.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Original (previous) appropriation Total: $17,116,300.00
$13,536,500.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge) and $3,579,800.00 from Fund 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**
Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

**ATTACHMENTS:**

<table>
<thead>
<tr>
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</thead>
<tbody>
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<td>Signed Cover sheet</td>
</tr>
</tbody>
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Background:

SUBJECT: Adopt an Ordinance approving an Additional Appropriation for Change Order No. 2 for Briarmeadow Area Drainage and Paving Improvements.

RECOMMENDATION: (SUMMARY) Adopt an Ordinance approving an Additional Appropriation of $704,550.00 for Briarmeadow Area Drainage and Paving Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage System Capital Improvement Plan. It is required to replace existing residential streets that have been deteriorating beyond economic repair and normal maintenance, improve drainage of streets, and reduce the risk of structural flooding.

DESCRIPTION/SCOPE: This project consists of the construction of reinforced concrete pavement roads with a 6-inch curb and gutter, 5-feet wide sidewalks, and Americans with Disabilities Act-compliant wheelchair ramps. Work further included the construction of storm sewers, sanitary sewers, and waterlines within the project area. The Project was awarded to SER Construction Partners LLC with an original Contract Amount of $14,492,413.50.

LOCATION: The project area is generally bound by Westheimer Road on the north, Richmond Avenue on the south, Hillcroft Avenue on the east, and Ann Arbor Drive on the west.

ADDITIONAL APPROPRIATION: An approval is requested for an additional appropriation of $671,000.00 in excess of the original contract value and an extension of 30 days of contract time for additional work described in Change Order No. 2, to relocate the air release valve, various bid item quantity overruns, and the proposed walk/bike trail replacement along the median of Stoney Brook Drive. This scope of work is necessary to complete the execution of this project due to the inspection results.

The total requested appropriation is $704,550.00 to be appropriated as follows: $671,000.00 for contract services and $33,550.00 for CIP Cost Recovery.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, SER Construction Partners LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this contract is 18%. The original Contract is in the amount of $14,492,413.50. The Contractor has been paid $14,452,069.96 (99.72%) to date. Of this amount, $4,643,905.64 (32.13%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $15,163,413.50. According to the Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 32.13%.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos.: M-410009-0001-4, S-000500-0153-4, and R-000500-0153-4
**Prior Council Action:**
Ordinance No. 2020-0162, dated 02-26-2020

**Amount and Source of Funding:**
Total: $704,550.00

$600,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge

$104,550.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Original (previous) appropriation Total: $17,116,300.00

$13,536,500.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge) and $3,579,800.00 from Fund 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**
Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

**ATTACHMENTS:**

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<td>SAP documents</td>
<td>Financial Information</td>
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<td>OBO Docs</td>
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<td>Ownership Info Form &amp; Tax Report</td>
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<tr>
<td>Pay or Play</td>
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<td>1295</td>
<td>Backup Material</td>
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<td>Prior Council Action</td>
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Summary:
RECOMMENDATION from Director Department of Houston Public Works for approval of Change Order No. 2 in the amount of $1,296,464.74 for Briarmeadow Area Drainage and Paving Improvements on contract with SER CONSTRUCTION PARTNERS LLC - DISTRICT F - THOMAS
This item should only be considered after passage of Item 7 above

Background:
SUBJECT: Pass a motion approving Change Order No. 2 for Briarmeadow Area Drainage and Paving Improvements.

RECOMMENDATION: (SUMMARY) Pass a motion approving Change Order No. 2.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage System Capital Improvement Plan. It is required to replace existing residential streets that have been deteriorating beyond economic repair and normal maintenance, improve drainage of streets, and reduce the risk of structural flooding.

LOCATION: The project area is generally bound by Westheimer Road on the north, Richmond Avenue on the south, Hillcroft Avenue on the east, and Ann Arbor Drive on the west.

CHANGE ORDER No. 2: This work is required for the additional work described in Change Order No. 2 to relocate the air release valve, various bid item quantity overruns, and the proposed walk/bike trail replacement along the median of Stoney Brook Drive. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 680 calendar days. The project was awarded to SER Construction Partners LLC with an original Contract Amount of $14,492,413.50.

The proposed Change Order No. 2 is in the amount of $1,296,464.74 or 8.95% above the original contract amount and extends the contract time by 30 days. The total amount needed for this Change Order is comprised of the remaining contingency balance of $625,464.74 plus the appropriated amount of $671,000.00 (approved through a separate council action – Part A). Based on this, the original contract amount will increase to $15,163,413.50.
M/WBE PARTICIPATION: The M/WBE goal established for this contract is 18%. The original Contract is in the amount of $14,492,413.50. The Contractor has been paid $14,452,069.96 (99.72%) to date. Of this amount, $4,643,905.64 (32.13%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $15,163,413.50. According to the Office of Business Opportunity, the Contractor’s to date MWBE/SBE performance is 32.13%.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-410009-0001-4

Prior Council Action:
Ordinance No. 2020-0162, dated 02-26-2020

Amount and Source of Funding:
No additional funding is required.

Original (previous) appropriation Total: $17,116,300.00
$13,536,500.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge) and
$3,579,800.00 from Fund 8500 – Water and Sewer System Consolidated Construction

Additional Appropriation Total: $704,550.00
$600,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge
$104,550.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:
Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

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<tr>
<td>Change Order No. 2</td>
<td>Backup Material</td>
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</tbody>
</table>
CITY OF HOUSTON - CITY COUNCIL

Meeting Date: District F
Item Creation Date:

HPW – 20JHL01-B Change Order / SER Construction Partners LLC

Agenda Item#:

**Background:**

**SUBJECT:** Pass a motion approving Change Order No. 2 for Briameadow Area Drainage and Paving Improvements.

**RECOMMENDATION:** (SUMMARY) Pass a motion approving Change Order No. 2.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Drainage System Capital Improvement Plan. It is required to replace existing residential streets that have been deteriorating beyond economic repair and normal maintenance, improve drainage of streets, and reduce the risk of structural flooding.

**LOCATION:** The project area is generally bound by Westheimer Road on the north, Richmond Avenue on the south, Hillcroft Avenue on the east, and Ann Arbor Drive on the west.

**CHANGE ORDER No. 2:** This work is required for the additional work described in Change Order No. 2 to relocate the air release valve, various bid item quantity overruns, and the proposed walk/bike trail replacement along the median of Stoney Brook Drive. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 680 calendar days. The project was awarded to SER Construction Partners LLC with an original Contract Amount of $14,492,413.50.

The proposed Change Order No. 2 is in the amount of $1,296,464.74 or 8.95% above the original contract amount and extends the contract time by 30 days. The total amount needed for this Change Order is comprised of the remaining contingency balance of $625,464.74 plus the appropriated amount of $671,000.00 (approved through a separate council action – Part A). Based on this, the original contract amount will increase to $15,163,413.50.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18%. The original Contract is in the amount of $14,492,413.50. The Contractor has been paid $14,452,069.96 (99.72%) to date. Of this amount, $4,643,905.64 (32.13%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $15,163,413.50. According to the Office of Business Opportunity, the Contractor’s to date MWBE/SBE performance is 32.13%.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

6/11/2022

WBS No. M-410009-0001-4

Prior Council Action:

Ordinance No. 2020-0162, dated 02-26-2020

Amount and Source of Funding:

No additional funding is required.

Original (previous) appropriation Total: $17,116,300.00$13,536,500.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge) and $3,579,800.00 from Fund 8500 – Water and Sewer System Consolidated Construction

Additional Appropriation Total: $704,550.00
$600,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge
$104,550.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction
**Contact Information:**  
Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

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</tr>
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PROJECT: Briarmeadow Area Drainage and Paving Improvements

CONTRACT No.: 4600015883 PROJECT No.: M-410009-0001-4 (M-410009-0001)

TO: SER Construction Partners, LLC.
Address for Written Notice: 3636 Pasadena Blvd.
Pasadena, TX 77503

1.01 DESCRIPTION OF CHANGES

ITEM 1 SCOPE: Relocation of existing Air Release Valves (ARV) that were in the proposed new pavement along Stoney Brook.

JUSTIFICATION: The proposed change was first discovered by SER Construction. The Contractor submitted a Request for Information (RFI) seeking direction on how to proceed. The Engineer of Record recommended to relocate the Air Release Valves behind the curb and away from the new pavement. The Project Manager issued Request for Proposal (RFP). Contractor submitted their proposal which was reviewed based on other similar project's bid item unit prices on CIPMS.

The following is the documentation in support of the Change Order No.2, Item 1:
RFI No. 012
RFP No. 2
WCD No.1
Contractor's Proposal
Drawing Sheet No.068
Contract Modification Memo Backup

The City recommends modifying this scope into the contract, increasing the cost by $10,799.60 and increasing 0 calendar days.

<table>
<thead>
<tr>
<th>Unit Item No</th>
<th>Unit Item Description</th>
<th>Unit</th>
<th>Add/Deduct Qty</th>
<th>Unit Price</th>
<th>Add/Deduct Amount</th>
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<td>136</td>
<td>Relocation of existing Air Release Valves (ARV) that are in the proposed new pavement along Stoney Brook</td>
<td>EA</td>
<td>2.00</td>
<td>$5,399.80</td>
<td>$10,799.60</td>
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ITEM 2 SCOPE: Offset a 24-inch water line not shown on the drawing that had a direct conflict with the proposed 48-inch storm sewer.

$31,785.47 0 Days
The proposed change was first discovered by SER Construction. The Contractor submitted Request For Information (RFI) seeking direction on how to proceed. The Engineer of Record recommended to relocate the 24-inch water line to have enough clearance. The Project Manager issued a request for proposal (RFP). Contractor submitted their proposal which was reviewed based on equipment watch and invoices from Contractor and Sub-Contractor / Supplier.

The following is the documentation in support of the Change Order No.2, Item 2
RFI No. 028
RFP No. 4
WCD No.2
Contractor’s Proposal
Drawing Sheet No.065
City's Parallel Analysis

The City recommends modifying this scope into the contract, increasing the cost by $31,785.47 and increasing 0 calendar days.

<table>
<thead>
<tr>
<th>Unit Item No</th>
<th>Unit Item Description</th>
<th>Unit</th>
<th>Add/Deduct Qty</th>
<th>Unit Price</th>
<th>Add/Deduct Amount</th>
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<tr>
<td>137</td>
<td>Offset a 24-inch water line not shown on the drawing that will have a direct conflict with the proposed 48-inch storm sewer</td>
<td>LS</td>
<td>1.00</td>
<td>$31,785.47</td>
<td>$31,785.47</td>
</tr>
</tbody>
</table>

**ITEM 3 SCOPE:** Major Bid Item Quantity Overruns with Adjusted Contract Unit Prices

$816,327.93 0 Days
The proposed changes were first discovered by the Contractor and Inspector that various Bid Items were going to over-run beyond the EOR's original quantity estimates and became the Major Unit Price Work items due to existing field conditions encountered and measured in the field. The Contractor submitted Request for Information (RFI) seeking direction on how to proceed. The City Project Manager issued Request for Proposal (RFP) requesting the Contractor to adjust the unit prices for these items. The Engineer of Record (EOR) reviewed and approved the over-run quantities. The City Project Manager negotiated unit price adjustment with the Contractor based on the unit prices of the same work items of other similar City projects.

The following is the documentation in support of Change Order No.2, Item 3
RFI No. 031,033
RFP No. 6
Contractor's Proposal
Contract Modification Memo Backup

The City recommends modifying this scope into the contract, increasing the cost by $ 816,327.93 and increasing 0 calendar days.

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<tr>
<th>Unit Item No</th>
<th>Unit Item Description</th>
<th>Unit</th>
<th>Add/Deduct Qty</th>
<th>Unit Price</th>
<th>Add/Deduct Amount</th>
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<tr>
<td>17</td>
<td>Sodding</td>
<td>SY</td>
<td>(3654.00)</td>
<td>$4.90</td>
<td>$(17,904.60)</td>
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<tr>
<td>28</td>
<td>Temporary Asphalt Concrete Pavement for Detour</td>
<td>SY</td>
<td>(1540.00)</td>
<td>$66.50</td>
<td>$(102,410.00)</td>
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<tr>
<td>33</td>
<td>High Early Strength Reinforced Concrete Pavement 9-inch Thick</td>
<td>SY</td>
<td>(6744.00)</td>
<td>$83.40</td>
<td>$(562,449.60)</td>
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<td>35</td>
<td>Street Pavement Expansion Joint With/Without Load Transfer</td>
<td>LF</td>
<td>(634.00)</td>
<td>$30.00</td>
<td>$(19,020.00)</td>
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<td>38</td>
<td>Sidewalk Retaining Wall</td>
<td>LF</td>
<td>(40.00)</td>
<td>$120.00</td>
<td>$(4,800.00)</td>
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<td>86</td>
<td>3/4-inch to 1-inch diameter water taps and copper service line with meter box, long side</td>
<td>EA</td>
<td>(110.00)</td>
<td>$912.40</td>
<td>$(100,364.00)</td>
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<td>106</td>
<td>6-inch Sanitary Sewer Pipe (Lead)</td>
<td>LF</td>
<td>(2878.00)</td>
<td>$62.40</td>
<td>$(179,587.20)</td>
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<td>138</td>
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<td>Temporary Asphalt Concrete Pavement for Detour</td>
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<td>High Early Strength Reinforced Concrete Pavement 9-inch Thick</td>
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<td>$35.00</td>
<td>$69,055.00</td>
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<tr>
<td>143</td>
<td>3/4-inch to 1-inch diameter water taps and copper service line with meter box, long side</td>
<td>EA</td>
<td>142.00</td>
<td>$900.00</td>
<td>$127,800.00</td>
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<tr>
<td>144</td>
<td>6-inch Sanitary Sewer Pipe (Lead)</td>
<td>LF</td>
<td>5629.00</td>
<td>$59.00</td>
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**ITEM 4 SCOPE:** Roadway Excavation, Lime and Curb Ramps Bid Items Quantity Overruns

$364,222.09 0 Days

Print Date: 01/28/2022
JUSTIFICATION: The proposed changes were first discovered by the Contractor and Inspector that Roadway Excavation, Lime and Curb Ramps bid items were going to over-run beyond the EOR's original quantity estimates due to existing field conditions encountered and measured in the field. The Contractor submitted Request for Information (RFI) seeking direction and approval to over-run bid items. The Engineer of Record (EOR) reviewed and approved the over-run quantities.

The following is the documentation in support of Change Order No.2, Item 4
RFI No. 031,033

The City recommends modifying this scope into the contract, increasing the cost by $364,222.09 and increasing 0 calendar days.

ITEM 5 SCOPE: Replacement of Asphalt Median Trail along Stoney Brook Drive from Richmond Ave. to Highmeadow Dr. $73,329.65 30 Days

JUSTIFICATION: The proposed change was first requested by Briarmeadow Area neighborhood HOA. The Engineer of Record (EOR) recommended replacing the existing median trail due to poor condition. The Houston Public Works Transportation & Drainage Operations agreed. The Contractor submitted an Request for Information (RFI) confirming the additional scope of work. The Project Manager issued Request for Proposal (RFP). Contractor submitted their proposal which was reviewed based on EOR's cost estimates.

The following is the documentation in support of Change Order No.2, Item 5
RFI No. 046
RFP No. 5
Contractor's Proposal
EOR's Trail Memo and Recommendation dated October 20, 2021

The City recommends modifying this scope into the contract, increasing the cost by $73,329.65 and increasing 30 calendar days.
CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: M-410009-0001-4 (M-410009-0001)

145 Replacement of an 8 ft Asphalt Median LS 1.00 $73,329.65 $73,329.65
Trail along Stoney Brook from Richmond Ave. to Highmeadow Dr.

TOTALS: $1,296,464.74 30 Days

1.02 ACCEPTANCE BY CONTRACTOR

Contractor agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for changes include all costs associated with this Change Order.

1.03 ACCEPTANCE BY THE CITY

Contractor Signature and Title

2/4/2022

Project Manager

2/4/2022

Managing Engineer

2/4/2022

City Engineer

2/7/2022

Deputy Director - Required for COs to Council

3/9/2022

Director - Required for COs to Council

Date

Date

Date

Date

Mayor - Required for COs to Council

Date

Contractor Initial

Print Date: 01/28/2022

DocuSign Envelope ID: AE6C5E6F-B96A-4505-864B-A8AE46ECC113
## EXECUTIVE SUMMARY

### 1.01 CONTRACT PRICE SUMMARY

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<th>Percent</th>
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<td>Original Contract Price</td>
<td>$14,492,413.50</td>
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</tr>
<tr>
<td>Previous Change Orders</td>
<td>$98,428.00</td>
<td>0.68%</td>
</tr>
<tr>
<td>This Change Order</td>
<td>$1,296,464.74</td>
<td>8.95%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$15,887,306.24</td>
<td>109.62%</td>
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### 1.02 CONTRACT TIME SUMMARY

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<th>Completion Date</th>
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<tr>
<td>Previous Change Orders</td>
<td>0 Days</td>
<td>Wednesday, February 23, 2022</td>
</tr>
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<td>This Change Order</td>
<td>30 Days</td>
<td>Friday, March 25, 2022</td>
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<tr>
<td><strong>Total</strong></td>
<td>710 Days</td>
<td>Friday, March 25, 2022</td>
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### 1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

A. Including this Change Order, the following table is provided to track conditions related to Paragraph 7.1.2.3 of Document 00700 - General Conditions.

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<th>PERCENT OF ORIGINAL CONTRACT PRICE</th>
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</tr>
<tr>
<td>2</td>
<td>$1,296,464.74</td>
<td>8.95%</td>
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<tr>
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**Source Envelope:**  
**Document Pages:** 6  
**Certificate Pages:** 1  
**AutoNav:** Enabled  
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**Envelopesp Stamping:** Enabled  
**Time Zone:** (UTC-06:00) Central Time (US & Canada)

### Record Tracking

- **Status:** Original  
  
- **Security Appliance Status:** Connected  
  **Pool:** FedRamp  
  **Location:** DocuSign  
- **Storage Appliance Status:** Connected  
  **Pool:** City of Houston IT Services  
  **Location:** DocuSign  

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- **Signer:** Michael Y. Ereti  
  **Signature:**  
  **Timestamp:** Sent: 3/9/2022 9:30:11 AM  
  **Viewed:** 3/9/2022 9:30:53 AM  
  **Signed:** 3/9/2022 9:31:02 AM  
  **Signature Adoption:** Pre-selected Style  
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### Electronic Record and Signature Disclosure:

- **Not Offered via DocuSign**

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- **Signing Complete:** Security Checked  
  **3/9/2022 9:31:02 AM**  
- **Completed:** Security Checked  
  **3/9/2022 9:31:02 AM**

### Payment Events

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- **3/9/2022 9:30:11 AM**  
- **3/9/2022 9:30:53 AM**  
- **3/9/2022 9:31:02 AM**
Summary:
RECOMMENDATION from Director Finance Department to approve the Fiscal Year 2023-2027 Capital Improvement Plan (CIP) and establish a charge of $75.00 plus postage for the adopted CIP documents and a charge of $5.00 plus postage for a CD version

Background:
Approval of the Fiscal Year 2023-2027 Proposed Capital Improvement Plan

RECOMMENDATION:
That City Council approve by Motion the Fiscal Year 2023-2027 Capital Improvement Plan (CIP).

SPECIFIC EXPLANATION:
The FY2023-2027 Capital Improvement Plan (CIP) supports improved delivery of services and an improved quality of living for Houstonians, with an emphasis on drainage, transportation infrastructure, mobility, quality of life, affordable housing and public safety. The plan emphasizes the replacement and rehabilitation of existing facilities and the selective addition and expansion of facilities.

The FY2023-2027 CIP book contains vertical construction projects supported by the General Services Department for its clients (Fire, Health, Library, Parks, Police and Solid Waste), projects supported by Houston Public Works (Street & Traffic, Storm Drainage, Water and Wastewater) and the Houston Airport System. In addition, Information Technology, Fleet, and Component Units citywide capital programs are included. This year’s CIP puts an emphasis on Harvey recovery projects.

The FY2023-2027 CIP calls for appropriations of approximately $10.3 billion during the five-year period. Planned appropriations for the Public Improvement & Citywide Capital Programs total approximately $799 million, Component Unit Programs $958 million and $8.6 billion for the Enterprise Programs.

The adopted CIP will be available for public viewing at the Downtown Library and on the City’s website located at http://www.houstontx.gov/cip/
Tantri Emo, Chief Business Officer/Director of Finance

**Amount and Source of Funding:**
N/A

**Contact Information:**
Melissa Dubowski  
Phone: 832-393-9101
Christopher Gonzales  
Phone: 832-393-9072

**ATTACHMENTS:**
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Summary:
RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Amy Silvey, Clay and Company, on behalf of Victor Zurita and Ana Zurita, owners, declining the acceptance of, rejecting, and refusing the dedication of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey. Parcel SY22-090

Background:
SUBJECT: Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey. Parcel SY22-090

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SPECIFIC EXPLANATION: Amy Silvey, of Clay and Company, 5151 San Felipe, Suite 1410, Houston, Texas, 77056, on behalf of Victor Zurita and Ana Zurita, owners, requested the non-acceptance of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey. The applicants plan is to incorporate the alley into their abutting lots to replat into one reserve. The reserve will be used for future development of retail and housing. The alley has never been paved or used for utility purposes, and the City has identified no future need for it. The Joint Referral Committee reviewed and approved the request.

Therefore, it is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 12 foot-wide alley from E. 29th Street north to its
terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey.

**Fiscal Note:**
There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

**Contact Information:**
Bill Boaz
Real Estate Manager
(832) 395-3117

**ATTACHMENTS:**

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Fiscal Note:
There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Contact Information:
Bill Boaz
Real Estate Manager
(832) 395-3117

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Utility Map

Request for a motion declining the acceptance of, rejecting and refusing the dedication of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey. Parcel SY22-090

Victor Zurita and Ana Zurita-Owners
502 North Loop W

Subject Alley to be non-accepted

5/25/2022, 3:45:31 PM

E undertake Community Maps Contributors, Baylor University, City of Houston, HPB, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | Copyright nearmap 2015 | FBC GIS, Fort Bend Central

Kirt Arthur | Houston Water | Houston Water, Mary Gambordella | GIS Analyst | Houston Public Works | Water Division, Kirt Arthur | GIS Supervisor | Houston Public Works | Houston Water GIS, Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

HPW-CP RES
Request for a motion declining the acceptance of, rejecting and refusing the dedication of a 12 foot-wide alley, from E. 29th Street north to its terminus, located within Block 5 of the Sunset Heights Addition, situated between Columbia Street and N. Main Street, within a portion of the Cruger and Moore Tract, out of the John Austin 2 League Grant Survey. Parcel SY22-690
Summary:
RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Maria Alejandra Saucedo, owner Agua Santa Properties, LLC, disclaiming a 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J. R. Harris Survey, A-67, South Side Buffalo Bayou, Parcel SY22-092 - DISTRICT I - GALLEGOS

Background:
SUBJECT: Request for a motion to disclaim a 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou. Parcel SY22-092

RECOMMENDATION: It is recommended City Council approve a motion disclaiming the 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou. Parcel SY22-092

SPECIFIC EXPLANATION: Maria Alejandra Saucedo, owner of Agua Santa Properties, LLC, 715 Pauline Avenue, Pasadena, Texas, 77502, and owner of the subject property, requested the disclaimer of the 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou, Harris County, Texas. The applicant plans to combine her existing private property, that encompasses the subject area on both east and west sides, for possible future development. According to the Harrisburg Townsite plat, the subject area has always been private property, platted as lots, and never designated as an alley or right-of-way. Over the years, this area was paved to be a short cut or pass through to the alley from E. Erath Street. The 20 foot-wide paved segment does not appear on the original plat. There is no available dedicatory language on the plat conveying the subject area to the City or public, no separate document conveying the subject area to the City or public, and no utilities in the subject area that would support the assertion of a City or public alley property interest. The Joint Referral Committee reviewed and approved the request as the
disclaimer of a 20 foot-wide paved segment from E. Erath Street south to the platted alley.

Therefore, it is recommended City Council approve a motion disclaiming the 20 foot-wide paved segment, located within Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou.

**Fiscal Note:**
There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

**Contact Information:**
Bill Boaz
Real Estate Manager
(832) 395-3117

**ATTACHMENTS:**

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Background:

SUBJECT: Request for a motion to disclaim a 20 foot-wide paved segment, currently being used as a right-of-way, from E. Erath Street south to the platted alley, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou. Parcel SY22-092

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Fiscal Note:
There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Contact Information:
Bill Boaz
Real Estate Manager
(832) 395-3117

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(Maria Alejandra Saucedo, owner Agua Santa Properties, LLC and owner of property)

Subject Disclaimer
Disclaimer of a 20 foot-wide alley, from E Erath Street north to its terminus, located within a portion of Lots 21, 22 and 23, Tracts 18, 19, 20, within Block 39 of the Harrisburg Townsite Plat, out of the J.R. Harris Survey, A-67, South Side Buffalo Bayou, Harris County, Texas. (Maria Alejandra Saucedo, owner Agua Santa Properties, LLC and owner of property)
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Summary:
AMEND MOTION #2021-0646, 12/01/2021, TO INCREASE spending authority for Emergency Removal and Dewatering of Sediment, awarded to DENALI WATER SOLUTIONS, LLC for Houston Public Works - $539,300.00 - Enterprise Fund

Background:
E29995.A1 - Amend Council Motion No. 2021-0646, passed 12/01/2021, to increase the spending authority from $5,960,700.00 to $6,500,000.00 for emergency removal and dewatering of sediment for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2021-0646 to increase the spending authority for emergency removal and dewatering of sediment awarded to Denali Water Solutions, LLC from $5,960,700.00 to $6,500,000.00 for Houston Public Works. The additional spending authority is necessary due to increased trucking costs (fuel prices) associated with hauling the residual sediment.

This project involves the removal and dewatering of sediment from a critical forebay at the East Water Purification Plant. The forebay is used to store and convey raw water in the event there is a problem with the primary raw water line which is operated by the Coastal Water Authority. The work includes a total cleanout and excavation of approximately 166,000 cubic yards of residual sediment. The material is loaded into trailers and liquid tankers and disposed in accordance with the Texas Commission on Environmental Quality.

This recommendation is made pursuant to subsection 252.022(a)(2) of the Texas Local Government Code, which provides that “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents” is exempt from the competitive requirements for purchases.

MWBE Participations:
This project was awarded with a 28% MWBE participation goal. Denali Water Solutions, LLC is currently achieving 17.48%. The prime contractor is on target to meet and possibly exceed the overall 28% MWBE goal.
Fiscal Note:
Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

__________________________________  ___________________________________
Jerry Adams, Chief Procurement Officer Carol Ellinger Haddock, P.E., Director
Finance/Strategic Procurement Division Houston Public Works

Estimated Spending Authority

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Prior Council Action:
Council Motion 2021-0646 - Approved by City Council on December 1, 2021

Amount and Source of Funding:
$539,300.00
HPW - Water & Sewer System Operating Fund
Fund No.: 8300

Contact Information:
Desiree Heath
SPD
832-393-8742

Lien-Huong Nguyen
SPD
832-395-3666

Jedediah Greenfield
HPW
832-395-3754

ATTACHMENTS:
Description
Coversheet (revised)
Type
Signed Cover sheet
Background:
E29995.A1 - Amend Council Motion No. 2021-0646, passed 12/01/2021, to increase the spending authority from $5,960,700.00 to $6,500,000.00 for emergency removal and dewatering of sediment for Houston Public Works.

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Fiscal Note:
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Prior Council Action:
Council Motion 2021-0646 - Approved by City Council on December 1, 2021

Amount and Source of Funding:
$539,300.00
HPW - Water & Sewer System Operating Fund
Fund No.: 8300

Contact Information:
Desiree Heath SPD 832-393-8742
Lien-Huong Nguyen SPD 832-395-3666
Jedediah Greenfield HPW 832-395-3754

ATTACHMENTS:
Description: COUNCIL MOTION 2021-0646
Type: Ordinance/Resolution/Motion
Description: FORM B
Type: Backup Material
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Summary:
RESOLUTION supporting the request of a waiver of the local match requirements in the Federal Off-System Bridge Program (South Kirkwood Drive (northbound) at Keegan’s Bayou; Southbank Street at HCFC Ditch; Vasser Street at HCFC Ditch; Hamilton Street at Little White Oak Bayou; Glen Haven Blvd at Poor Farm Ditch) administered by the Texas Department of Transportation - **DISTRICTS B - JACKSON; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS and H - CISNEROS**

Background:
**SUBJECT:** Waiver of Local Match Participation for the Federal Off-System Bridge Program administered by the Texas Department of Transportation (TxDOT).

**RECOMMENDATION:** Approve a Resolution supporting the City of Houston’s request for a Waiver of the Local Match Participation Requirements for the Federal Off-System Bridge Program.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Federal Off-System Bridge Program which is administered by TxDOT to replace or rehabilitate structurally deficient and functionally obsolete bridges located on public roads and streets not located in the designated state highway system. This Resolution will support a request for a waiver of the local match requirements of the program in return for the City agreeing to perform structural improvement work on other deficient bridges within the City’s roadway system program.

**PROJECT SCOPE:** Under this program, the usual fund participation ratios for projects are 80 percent federal, 10 percent state and 10 percent local government. The Texas Administrative Code, Title. 43, Section 15.55 provides that under specified conditions, the 10 percent local government match requirement may be waived if the local government performs an equivalent dollar amount of structural improvement work on another deficient bridge within its jurisdiction (Equivalent-Match Projects). The Texas Transportation Commission approved Minute Order No. 116073 dated August 31, 2021 for the reconstruction of the bridges listed below under the Federal Off-System Bridge Program, hereinafter, referred to as “Participation Waiver” Project. This resolution requests TxDOT’s consideration of waiving the local match participation on the Participation-Waived Off-System Bridge Program by utilizing funds expended in the Bridge Rehabilitation/Replacement Program under the City’s Capital Improvement Plan.
<table>
<thead>
<tr>
<th>Location of Bridge</th>
<th>National Bridge Inventory Number (NBI)</th>
<th>Control-Section-Job number (CSJ)</th>
<th>10% Local Government Participation Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Kirkwood Drive (Northbound) at Keegan’s Bayou</td>
<td>12-102-0-B33642-001</td>
<td>0912-72-625</td>
<td>$115,555</td>
</tr>
<tr>
<td>Southbank Street at HCFCD Ditch</td>
<td>12-102-0-B60161-017</td>
<td>0912-72-626</td>
<td>$42,350</td>
</tr>
<tr>
<td>Vasser Street at HCFCD Ditch</td>
<td>12-102-0-B66473-016</td>
<td>0912-72-627</td>
<td>$73,205</td>
</tr>
<tr>
<td>Hamilton Street at Little White Oak Bayou</td>
<td>12-102-0-B29833-377</td>
<td>0912-72-652</td>
<td>$48,400</td>
</tr>
<tr>
<td>Glen Haven Blvd at Poor Farm Ditch</td>
<td>12-102-0-B26993-568</td>
<td>0912-72-655</td>
<td>$87,120</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$366,630</td>
</tr>
</tbody>
</table>

Based on field investigations, the City of Houston has identified the following bridges as appropriate candidates for replacement under this program to receive the credit.

<table>
<thead>
<tr>
<th>LOCATION (and NBI structure identification number, if applicable)</th>
<th>ON SCHOOL BUS ROUTE?</th>
<th>DESCRIPTION OF STRUCTURAL IMPROVEMENT WORK</th>
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</tr>
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<tbody>
<tr>
<td>1600 Pearl</td>
<td>No</td>
<td>Replace concrete culverts</td>
<td>$220,000</td>
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TxDOT proposes to replace existing deficient four span bridges with a single barrel concrete box culvert crossing, at a cost to the City for their 10% local match. The local match participation required for the reconstruction of the Participation-Waived bridges is $366,630.00.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No(s).
N-140014-0001-7
N-240013-0001-7
N-240012-0001-7
N-240011-0001-7
N-240010-0001-7

**Contact Information:**
Michael Wahl, P.E., PTOE
Assistant Director, Transportation & Drainage Operations
Phone: (832) 395-2443

**ATTACHMENTS:**

<table>
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<tr>
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<tr>
<td>Maps</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
Background:

SUBJECT: Waiver of Local Match Participation for the Federal Off-System Bridge Program administered by the Texas Department of Transportation (TxDOT).

RECOMMENDATION: Approve a Resolution supporting the City of Houston's request for a Waiver of the Local Match Participation Requirements for the Federal Off-System Bridge Program.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Federal Off-System Bridge Program which is administered by TxDOT to replace or rehabilitate structurally deficient and functionally obsolete bridges located on public roads and streets not located in the designated state highway system. This Resolution will support a request for a waiver of the local match requirements of the program in return for the City agreeing to perform structural improvement work on other deficient bridges within the City's roadway system program.

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**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Contact Information:
Michael Wahl, P.E., PTOE
Assistant Director, Transportation & Drainage Operations
Phone: (832) 395-2443

**ATTACHMENTS:**
Description | Type
---|---
Maps | Backup Material
Resolution with City of Houston and TxDOT for a Waiver of the Local Match Participation Requirements for the Federal Off-System Bridge Program.

WBS Nos. N-140014-0001-7; N-240013-0001-7; N-240012-0001-7; N-240011-0001-7; N-240010-0001-7

Council District: B

City Council District Map/Vicinity Map

🌟 Project Location
Resolution with City of Houston and TxDOT for a Waiver of the Local Match Participation Requirements for the Federal Off-System Bridge Program.

WBS Nos. N-140014-0001-7; N-240013-0001-7; N-240012-0001-7; N-240011-0001-7; N-240010-0001-7

Council District: D

City Council District Map/Vicinity Map

Project Location

7200 Calais
Resolution with City of Houston and TxDOT for a Waiver of the Local Match Participation Requirements for the Federal Off-System Bridge Program.

WBS Nos. N-140014-0001-7; N-240013-0001-7; N-240012-0001-7; N-240011-0001-7; N-240010-0001-7

Council District: H
Summary:
ORDINANCE amending City’s Master Classification Plan (City of Houston Ordinance No. 1998-834) by revising the pay structure for City employees (Exhibit B)

Background:
The Human Resources Department recommends the following revisions to the civilian Master Pay Structure (Municipal Salary Structure):

Revise the Master Pay Structure (Municipal Salary Structure) to reflect the City of Houston’s scheduled 3% across-the-board increase to be effective July 9, 2022.

1) PG 3 (seasonal/temporary) No change
2) PG 4-9 Minimum remains $15/hour, maximum +3%
3) PG 10-40 Minimum and maximum +3%

Funding for this item is adopted in the FY 2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

_________________________________________
Jane E. Cheeks
Human Resources Director

Prior Council Action:
Rev. to Ord. 98-834 as amended by Ord. 2022-397 and 2021-969 (Exhibit B)

Contact Information:
Bob Johnson       832-393-6083
Ariylnn Ceasar    832-393-8036

ATTACHMENTS:
<table>
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</thead>
<tbody>
<tr>
<td>Coversheet</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Summary:
An ordinance amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834) by revising the Pay Structure for City employees (Exhibit B); providing a repealer; providing for severability; and declaring an emergency.

Background:
The Human Resources Department recommends the following revisions to the civilian Master Pay Structure (Municipal Salary Structure):

Revise the Master Pay Structure (Municipal Salary Structure) to reflect the City of Houston’s scheduled 3% across-the-board increase to be effective July 9, 2022.

1) PG 3 (seasonal/temporary) No change
2) PG 4-9 Minimum remains $15/hour, maximum +3%
3) PG 10-40 Minimum and maximum +3%

Funding for this item is adopted in the FY 2023 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jane E. Cheeks
Human Resources Director

Prior Council Action:
Rev. to Ord. 98-834 as amended by Ord. 2022-397 and 2021-969 (Exhibit B)

Contact Information:
Bob Johnson 832-393-6083
Arilynn Ceasar 832-393-8036

ATTACHMENTS:
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<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Exhibit B</td>
<td>Contract/Exhibit</td>
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<td>Prior Council Action</td>
<td>Backup Material</td>
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DocuSign Envelope ID: 1C9FF3A8-5C07-4611-BAE7-55A9EC6FBC46
Summary:
ORDINANCE approving and authorizing Loan Agreement between City of Houston and THE BUFFALO BAYOU PARTNERSHIP, joined by LOCKWOOD SOUTH APTS, LP, to provide a loan of Hurricane Harvey Community Development Block Grant Disaster Recovery Funds for the City of Houston’s Harvey Multifamily Program, to partially finance new construction of Lockwood South, an 80-unit affordable rental housing community, located at 733 N. Drennan Street, Houston, Texas 77003 - DISTRICT H - CISNEROS

Background:
The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Contract between the City of Houston and The Buffalo Bayou Partnership to provide a $9,950,000.00 Community Development Block Grant - Disaster Recovery 2017 (CDBG- DR17) loan, for the land acquisition and new development costs for Lockwood South, to be located South of Buffalo Bayou at Drennan Street, Houston, Texas 77003.

Lockwood South will be an 80-unit affordable rental development serving families. The property will provide a mix of one-, two-, and three-bedroom units serving low- to moderate-income households at 30%, 50%, 60%, and 80% of Area Median Income. This will be the first component of an 18 acre, mixed-income, master-planned community as outlined in the recently completed Buffalo Bayou East Master Plan. The project will be a joint venture between the City of Houston, Brinshore Development LLC, and the Buffalo Bayou Partnership.

The loan and affordability period will be 40 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. Borrower will pay an annual installment of interest from available cash flow.

<table>
<thead>
<tr>
<th>Sources:</th>
<th>Uses:</th>
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</thead>
<tbody>
<tr>
<td>City of Houston CDBG-DR17</td>
<td>$9,950,000.00</td>
</tr>
<tr>
<td>Permanent Lender (Capital One)</td>
<td>$3,600,000.00</td>
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<tr>
<td>9% Housing Tax Credit Proceeds</td>
<td>$13,723,628.00</td>
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<tr>
<td>In-Kind Equity/ Deferred</td>
<td></td>
</tr>
<tr>
<td>Amount</td>
<td>Source</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Developer Fee</td>
<td>$850,750.00</td>
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<tr>
<td>National Housing Tax funds</td>
<td>$1,300,00.00</td>
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<tr>
<td><strong>Total Source of Funds:</strong></td>
<td><strong>$29,424,378.00</strong></td>
</tr>
</tbody>
</table>

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on April 19, 2022.

Keith W. Bynam, Director

**Amount and Source of Funding:**
$9,950,000.00
Federal State Local – Pass Through
Fund 5030

**Contact Information:**
Roxanne Lawson, Division Manager
Housing and Community Development Department
Phone: (832) 394-6307

**ATTACHMENTS:**

<table>
<thead>
<tr>
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Lockwood South will be an 80-unit affordable rental development serving families. The property will provide a mix of one-, two-, and three-bedroom units serving low- to moderate-income households at 30%, 50%, 60%, and 80% of Area Median Income. This will be the first component of an 18 acre, mixed-income, master-planned community as outlined in the recently completed Buffalo Bayou East Master Plan. The project will be a joint venture between the City of Houston, Brinshore Development LLC, and the Buffalo Bayou Partnership.

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<tr>
<td>City of Houston CDBG-DR17</td>
<td>Hard Cost $17,144,379.00</td>
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<tr>
<td>Permanent Lender (Capital One)</td>
<td>Soft Cost $4,476,842.00</td>
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<tr>
<td>9% Housing Tax Credit Proceeds</td>
<td>Acquisition Cost $3,500,000.00</td>
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<tr>
<td>In-Kind Equity/ Deferred Developer Fee</td>
<td>Developer Fee $3,065,224.00</td>
</tr>
<tr>
<td>National Housing Tax funds</td>
<td>Reserves $1,237,933.00</td>
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<tr>
<td><strong>Total Source of Funds:</strong></td>
<td><strong>Total Project Cost:</strong> $29,424,378.00</td>
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No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on April 19, 2022.

Keith W. Bynam, Director

**Amount and Source of Funding:**

$9,950,000.00 Federal State Local – Pass Through (5030)

**Contact Information:**

Roxanne Lawson
(832) 394-6307

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<td>HCD20-136 SAP</td>
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Summary:
ORDINANCE approving and authorizing agreement between City of Houston and MY CONNECT COMMUNITY to be used towards the land acquisition and new development costs for Connect South Apts, a 77-unit affordable rental development for families located at 6440 Hillcroft Street, Houston, Texas - DISTRICT J - POLLARD

Background:
The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Contract between the City of Houston and My Connect Community, to provide a $11,900,000.00 Community Development Block Grant – Disaster Recovery 2017 (CDBG-DR17) loan, for the land acquisition and new development costs for Connect South, a 77-unit affordable rental development for families located at 6440 Hillcroft Street, Houston, Texas.

This four-story podium-style property will provide one-, two-, and three-bedroom units serving low-to moderate-income households at 30%, 50%, 60%, and 80% of Area Median Income. This will be the first phase of a 3.2-acre master planned mixed-income development in the Gulfton Complete Community.

The development is within walking distance to healthcare providers, a public library, cultural and big box grocery stores, community centers, houses of worship, public transit and quality public and charter schools. Connect South will contain residential units above enclosed parking and approximately 7,000 square feet of retail space. The project will be a joint venture between the City of Houston, Brinshore Development LLC, and My Connect Community.

The loan and affordability period will be 40 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. Borrower will pay an annual installment of interest from available cash flow.

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<tr>
<td>City of Houston CDBG-DR17</td>
<td>$11,900,000.00, Hard Cost</td>
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<td>Permanent Lender</td>
<td>$3,864,000.00, Soft Cost</td>
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<td>9% Housing Tax Credit</td>
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<td>Proceeds</td>
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This item was reviewed by the Housing and Community Affairs Committee on April 19, 2022.

Keith W. Bynam, Director

**Amount and Source of Funding:**
$11,900,000.00 Federal State Local - Pass Through – (5030)

**Contact Information:**
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(832) 394-6307

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<td>$33,568,547.00 Total Project Cost:</td>
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This item was reviewed by the Housing and Community Affairs Committee on April 19, 2022.

Amount and Source of Funding:
$11,900,000.00 Federal State Local - Pass Through – (5030)

Contact Information:
Roxanne Lawson
(832) 394-6307

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<td>HCD20-149 SAP</td>
<td>Financial Information</td>
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<td>HCD20-149 PNDF</td>
<td>Financial Information</td>
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Summary:
ORDINANCE approving and authorizing Revenue Contract between City of Houston and PERMITIUM SOFTWARE LLC regarding online requests for copies of Birth and Death Certificates - 1 Year with 2 one-year options

Background:
Houston Health Department (HHD) requests City Council approval of an ordinance authorizing and approving a contract between the City of Houston and Permitium Software, LLC for a cloud based software application which automates online requests for birth and death certificates. The contract will be effective from the date of countersignature by the City Controller for 1 year with 2 one-year renewal terms. This will be a revenue contract for HHD.

The software application services provided by Permitium Software LLC allows customers to order birth and death certificates online instead of having to obtain them in person, by mail or ordering them for pick up at HHD. In addition, Permitium Software will provide:

- A method of secure online payment that follows the Payment Card industry Data Security Standards (PCI DSS)
- Information allowing HHD to verify eligibility of requests and consumer identity.
- Email, text, and voicemail updates to consumers on the status of each online request
- Consumer support as needed by maintaining a public phone number and/or electronic address
- Support permitting HHD staff to assist the public at no charge with issues related to the software application.

Permitium will give ongoing support, and offer technical assistance as needed to make sure consumers are satisfied. On average HHD issues approximately 100,000 certificates annually, This online platform will allow ease of access for consumers that are outside of the Houston area.

Projected revenue is $800,000.00 annually.

Fiscal Note:
Revenue for this item is included in the FY2022 budget. Therefore, no Fiscal note is required as stated in the Financial Policy ORD. 2018-390
Contact Information:
Wayne Kelley   HHD   832-393-4714
Porfirio Villarreal   HHD   832-393-5041

ATTACHMENTS:
Description   Type
Summary:
ORDINANCE approving and authorizing Final Settlement, Indemnity Agreement and Release between City of Houston and TRI-STEM, LTD.; to settle a lawsuit - $2,165,000.00 - Property and Casualty Fund

Background:
The City entered into a professional Services Contract for Utility Bill Auditing Services pursuant to Ordinance No. 2009-942, as amended via First Amendment to a Professional Services Contract to Utility Bill Auditing Services, Ordinance No. 2011-0327 (the “Contract”). Tri-Stem claims that while performing an audit it discovered that the City had been overcharged by its utility provider. Tri-Stem agreed to accept 20% of any cash recovery received in judgments or settlements stemming from the alleged overcharges. The City subsequently entered into five settlement agreements with its utility provider concerning the overcharges as well as other issues such as LED conversion and a hike and bike trail. Tri-Stem sued the City claiming to have brought tens of millions of dollars of monetary and non-monetary value to the City in pursuing the overcharges litigation. The City alleged it owed Tri-Stem no compensation because there was no cash recovery directly attributable to the overcharges litigation. The parties mediated this case and have agreed to resolve the litigation.
The City Attorney recommends that Council adopt an Ordinance authorizing and approving the Final Settlement, Indemnity Agreement, and Release and approve and authorize the payment of $2,165,000.00 out of the Property and Casualty Fund 1004 in settlement of all of Tri-Stem’s claims.

Fiscal Note: Funding for the item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Arturo G. Michel, City Attorney

**Amount and Source of Funding:**
$2,165,000.00
Property and Casualty Fund
Fund 1004

**Contact Information:**
Brian Amis.............832-393-6464
Suzanne Chauvin........832-393-6219

**ATTACHMENTS:**

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Summary:
An ordinance approving and authorizing a Final Settlement, Indemnity Agreement and Release ("Release") between the City of Houston ("City") and Tri-Stem, Ltd. (Tri-Stem) in the amount of $2,165,000.00 to settle a lawsuit.

Background:
The City entered into a professional Services Contract for Utility Bill Auditing Services pursuant to Ordinance No. 2009-942, as amended via First Amendment to a Professional Services Contract to Utility Bill Auditing Services, Ordinance No. 2011-0327 (the "Contract"). Tri-Stem claims that while performing an audit it discovered that the City had been overcharged by its utility provider. Tri-Stem agreed to accept 20% of any cash recovery received in judgments or settlements stemming from the alleged overcharges. The City subsequently entered into five settlement agreements with its utility provider concerning the overcharges as well as other issues such as LED conversion and a hike and bike trail. Tri-Stem sued the City claiming to have brought tens of millions of dollars of monetary and non-monetary value to the City in pursuing the overcharges litigation. The City alleged it owed Tri-Stem no compensation because there was no cash recovery directly attributable to the overcharges litigation. The parties mediated this case and have agreed to resolve the litigation.

The City Attorney recommends that Council adopt an Ordinance authorizing and approving the Final Settlement, Indemnity Agreement, and Release and approve and authorize the payment of $2,165,000.00 out of the Property and Casualty Fund 1004 in settlement of all of Tri-Stem’s claims.

Fiscal Note: Funding for the item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Prior Council Action:
None

Amount and Source of Funding:
$2,165,000.00 Property and Casualty Fund 1004

Contact Information:
Brian Amis..........832-393-6464
Suzanne Chauvin.....832-393-6219

Attachments:
Description | Type
--- | ---
Ordinance | Ordinance/Resolution/Motion
Budget Funding Information | Budget/CM Amendment
Fund Reservation Request Form | Budget/CM Amendment
Cover sheet | Signed Cover sheet

Arturo G. Michel, City Attorney
# Certificate Of Completion

**Envelope Id:** 4E68D2ED16704A35BEC3F7CE614EB6A5

**Status:** Completed

**Subject:** Please DocuSign: Coversheet 06.14.22.pdf

**Signatures:** 1

**Certificate Pages:** 2

**Document Pages:** 1

**Initials:** 0

**Source Envelope:**

**AutoNav:** Enabled

**Enveloped Stamping:** Enabled

**Time Zone:** (UTC-06:00) Central Time (US & Canada)

## Record Tracking

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- **Holder:** Milagros Grau
- **Location:** DocuSign
- **IP Address:** 204.235.229.248

**Security Appliance Status:** Connected

- **Pool:** FedRamp

**Storage Appliance Status:** Connected

- **Pool:** City of Houston IT Services

## Signer Events

**Signer:** Arturo Michel

- **Signature:** Arturo.Michel@houstontx.gov
- **City Attorney**
- **Security Level:** Email, Account Authentication (None)
- **Signature Adoption:** Pre-selected Style
- **Using IP Address:** 98.199.196.95
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- **Viewed:** 6/14/2022 1:34:43 PM
- **Signed:** 6/14/2022 1:35:16 PM

**Electronic Record and Signature Disclosure:**

- Not Offered via DocuSign

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**Electronic Record and Signature Disclosure:**

- Not Offered via DocuSign

**angela ricks**

- **angela.ricks@houstontx.gov**
- **City of Houston IT Services**
- **Security Level:** Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**

- Not Offered via DocuSign

## Witness Events

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**Certified Delivered**

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25CONS512 - Appropriation for the Task Order and Job Order (TOC/JOC) Contracting Program

Agenda Item#: 19.

Summary:
ORDINANCE appropriating $279,230.00 out of General Improvement Consolidated Construction Fund, $1,110,000.00 out of Equipment Acquisition Consolidated Fund, $64,000.00 out of Fire Consolidated Construction Fund, $121,000.00 out of Public Library Consolidated Construction Fund and $524,000.00 out of Parks Consolidated Construction Fund as an appropriation to the FY2022 Task Order and Job Order Contracting Program for Professional and Construction Services to facilitate minor Architectural and Engineering Design Services; Mechanical, Electrical and Plumbing Services; Roof Consulting Services; Construction, Repairs, Rehabilitations, or Alterations of Facilities for its Client Departments; (Approved by Ordinance Numbers 2019-0391, 2019-0677, 2020-0090 and 2021-0681)

Background:
RECOMMENDATION: Appropriate funds for the TOC/JOC Contracting Program.

SPECIFIC EXPLANATION: The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services; mechanical, electrical, and plumbing services (MEP); roof consulting services; construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to facility needs. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate a sum of $2,098,230 to the TOC/JOC Contracting Program for professional and construction services for various City Departments.

BACKGROUND: The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project are negotiated based on the size and complexity of the tasks involved. Work orders for JOC are issued and approved in accordance with pre-described and pre-priced tasks as established by the R.S. Means Facilities Construction Cost Data book.

PROJECT LOCATIONS: Citywide

PROJECT DESCRIPTION: See attached list.
PREVIOUS HISTORY AND PROJECT SCOPE:

**TOC CONTRACTORS:** Currently, GSD utilizes fifteen TOC contractors: (1) Building Envelope Consultants, LLC (BEC); (2) Wiss, Janney, Elstner Associates, Inc. (WJE); (3) Walter P. Moore & Associates, Inc. (WPM); (4) AT3+RDC Architects, (AT3); (5) Brown Reynolds & Watford Architects, Inc. (Brown); (6) Collaborate Architects, LLC (Collaborate); (7) English & Associates Architects (English); (8) Interiors Architects, Inc. (IA); (9) Powers Brown Architecture of Texas, LLC. (PBA); (10) Ryden Architecture, LLC (Ryden); (11) Infrastructure Associates, Inc. (Infrastructure); (12) KCI Technologies, Inc. (KCI); (13) Henderson Engineers, Inc. (Henderson); (14) BOCCI/EBE, J.V. (EBE); and (15) E&C Engineers & Consultants, Inc. (E&C).

On May 29, 2019, by Ordinance No. 2019-0391, Council approved building envelope consulting services task order contracts with BEC; WJE; and WPM, for a term of three years with three one-year renewal options. Each contract has a maximum contract amount of $2,500,000.

On January 29, 2020, by Ordinance No. 2020-0090, Council approved professional architectural services task order contracts with English, Collaborate, PBA, Brown, IA, AT3, and Ryden, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of $2,000,000.

On August 11, 2021, by Ordinance No. 2021-0681, Council approved professional MEP services task order contracts with Infrastructure, KCI, Henderson, EBE, and E&C, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of $2,000,000.

**JOC CONTRACTORS:** Currently, GSD utilizes five JOC contractors. On September 4, 2019, by Ordinance No. 2019-0677, Council awarded five job order contracts to: (1) Brown & Root Industrial Services, LLC (BRI); (2) E-Contractors USA, LLC (ECON); (3) ERC Environmental & Construction Services, Inc. (ERC); (4) Jamail & Smith Construction, LP (JAM); and (5) Horizon International Group (HOR) for a term of two years with three one-year renewal options. Each contract has a maximum contract amount of $20,000,000.

**M/WBE/SBE PARTICIPATION:**

**TOC CONTRACTORS:** A 5.0% M/WBE goal has been established for the building envelope consulting services task order contracts with BEC, WPM, and WJE. To date, BEC has achieved 9.3% participation; and WPM has achieved 4.2% participation. There is no utilization to report for WJE because many of the assigned projects have not been completed. However, it is anticipated that WJE will achieve the goal by the completion of their respective contracts.

A 13.35% M/WBE goal has been established for the professional architectural services task order contracts with AT3; Brown; Collaborate; English; IA; PBA; and Ryden. To date, AT3 has achieved 27.3% participation; Brown has achieved 9.6% participation; Collaborate has achieved 6.3% participation; English has achieved 44.5% participation; PBA has achieved 15.9% participation; and Ryden has achieved 32.2% participation. It is anticipated that IA will achieve the goal by the completion of their respective contracts.

An 11.27% M/WBE goal has been established for the professional MEP services task order contracts with Infrastructure; KCI; Henderson; EBE; and E&C. Due to the recent inception of the contracts, there is no utilization to report because no projects have commenced.
**JOE CONTRACTORS:** A 16% MBE goal and 4% WBE goal have been established for each contract. To date, BRI has achieved 12.4% MBE participation and 4.9% WBE participation; JAM has achieved 17.1% MBE participation and 4.2% WBE participation; ECON has achieved 0.3% MBE participation and 5.4% WBE participation; and HOR has achieved 12.9% MBE participation and 9.8% WBE participation. BRI, HOR, and ECONS have made a good faith effort to meet the M/WBE goal and have projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that they will achieve the goals by the completion of the contract. It is anticipated that ERC will achieve the goals by the completion of their contract.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated for these projects.

**Capital Project Information:** See each attached Form A for a breakdown of capital costs.

**WBS Nos:** D-000224, D-000223, G-000176, C-000211, E-000248, F-000708

**DIRECTOR’S SIGNATURE/DATE:**

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<th>C. J. Messiah, Jr.</th>
<th>Troy Finner</th>
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<th>Samuel Peña</th>
<th>Rhea Brown Lawson, Ph.D.</th>
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Kenneth Allen
Houston Parks and Recreation Department

**Prior Council Action:**
Ordinance No. 2019-0391; May 29, 2019
Ordinance No. 2019-0677, September 4, 2019
Ordinance No. 2020-0090, January 29, 2020
Ordinance No. 2021-0681, August 11, 2021

**Amount and Source of Funding:**

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**Contact Information:**

Enid M. Howard
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

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**Background:**

**RECOMMENDATION:** Appropriate funds for the TOC/JOC Contracting Program.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services; mechanical, electrical, and plumbing services (MEP); roof consulting services; construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to facility needs. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate a sum of $2,098,230 to the TOC/JOC Contracting Program for professional and construction services for various City Departments.

**BACKGROUND:** The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project are negotiated based on the size and complexity of the tasks involved. Work orders for JOC are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

**PROJECT LOCATIONS:** Citywide

**PROJECT DESCRIPTION:** See attached list.

**PREVIOUS HISTORY AND PROJECT SCOPE:**

**TOC CONTRACTORS:** Currently, GSD utilizes fifteen TOC contractors: (1) Building Envelope Consultants, LLC (BEC); (2) Wiss, Janney, Elstner Associates, Inc. (WJE); (3) Walter P. Moore & Associates, Inc. (WPM); (4) AT3+RDC Architects, (AT3); (5) Brown Reynolds & Watford Architects, Inc. (Brown); (6) Collaborate Architects, LLC (Collaborate); (7) English & Associates Architects (English); (8) Interiors Architects, Inc. (IA); (9) Powers Brown Architecture of Texas, LLC (PBA); (10) Ryden Architecture, LLC (Ryden); (11) Infrastructure Associates, Inc. (Infrastructure); (12) KCI Technologies, Inc. (KCI); (13) Henderson Engineers, Inc. (Henderson); (14) BOCCI/EBE, J.V. (EBE); and (15) E&C Engineers & Consultants, Inc. (E&C).

On May 29, 2019, by Ordinance No. 2019-0391, Council approved building envelope consulting services task order contracts with BEC; WJE; and WPM, for a term of three years with three one-year renewal options. Each contract has a maximum contract amount of $2,500,000.

On January 29, 2020, by Ordinance No. 2020-0090, Council approved professional architectural services task order contracts with English, Collaborate, PBA, Brown, IA, AT3, and Ryden, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of $2,000,000.

On August 11, 2021, by Ordinance No. 2021-0681, Council approved professional MEP services task order contracts with Infrastructure, KCI, Henderson, EBE, and E&C, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of $2,000,000.

**JOC CONTRACTORS:** Currently, GSD utilizes five JOC contractors. On September 4, 2019, by Ordinance No. 2019-0677, Council awarded five job order contracts to: (1) Brown & Root Industrial Services, LLC (BRI); (2) E-Contractors USA, LLC (ECON); (3) ERC Environmental & Construction Services, Inc. (ERC); (4) Jamail & Smith Construction, LP (JAM); and (5) Horizon International Group (HOR) for a term of two years with three one-year renewal options. Each contract has a maximum contract amount of $20,000,000.

**MWBE/SBE PARTICIPATION:**

**TOC CONTRACTORS:** A 5.0% MWBE goal has been established for the building envelope consulting services task order contracts with BEC, WPM, and WJE. To date, BEC has achieved 9.3% participation; and WPM has achieved 4.2% participation. There is no utilization to report for WJE because many of the assigned projects have not been completed. However, it is anticipated that WJE will
Utilization to report for WJE because many of the assigned projects have not been completed. However, it is anticipated that WJE will achieve the goal by the completion of their respective contracts.

A 13.35% M/WBE goal has been established for the professional architectural services task order contracts with AT3; Brown; Collaborate; English; IA; PBA; and Ryden. To date, AT3 has achieved 27.3% participation; Brown has achieved 9.6% participation; Collaborate has achieved 6.3% participation; English has achieved 44.5% participation; PBA has achieved 15.9% participation; and Ryden has achieved 32.2% participation. It is anticipated that IA will achieve the goal by the completion of their respective contracts.

An 11.27% M/WBE goal has been established for the professional MEP services task order contracts with Infrastructure; KCI; Henderson; EBE; and E&C. Due to the recent inception of the contracts, there is no utilization to report because no projects have commenced.

**JOC CONTRACTORS:** A 16% MBE goal and 4% WBE goal have been established for each contract. To date, BRI has achieved 12.4% MBE participation and 4.9% WBE participation; JAM has achieved 17.1% MBE participation and 4.2% WBE participation; ECON has achieved 0.3% MBE participation and 5.4% WBE participation; and HOR has achieved 12.9% MBE participation and 9.8% WBE participation. BRI, HOR, and ECONS have made a good faith effort to meet the M/WBE goal and have projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that they will achieve the goals by the completion of the contract. It is anticipated that ERC will achieve the goals by the completion of their contract.

**CIP FISCAL NOTE:**
Funding for this item is adopted in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy. No significant Fiscal Operating impact is anticipated for these projects.

**Capital Project Information:** See each attached Form A for a breakdown of capital costs.

**WBS Nos:** D-000224, D-000223, G-000176, C-000211, E-000248, F-000708

**DIRECTOR’S SIGNATURE/DATE:**

C. J. Messiah, Jr. 6/16/2022
General Services Department

Samuel Peña
Houston Fire Department

Kenneth Allen
Houston Parks and Recreation Department

**Prior Council Action:**
Ordinance No. 2019-0391; May 29, 2019
Ordinance No. 2019-0677, September 4, 2019
Ordinance No. 2020-0090, January 29, 2020
Ordinance No. 2021-0681, August 11, 2021

**Amount and Source of Funding:**
$ 279,230.00 – General Improvement Consolidated Construction Fund (4509)
$ 1,110,000.00 – Equipment Acquisition Consolidated Fund (1800)
$ 64,000.00 – Fire Consolidated Construction Fund (4500)
$ 121,000.00 – Public Library Consolidated Construction Fund (4507)
$ 524,000.00 – Parks Consolidated Construction Fund (4502)
$ 2,098,230.00 – Total Appropriation

**Contact Information:**
Enid M. Howard
Council Liaison
Phone: 832.393.8023

**ATTACHMENTS:**

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Client Department Signatures - HPD, HFD, HPL, HPARD  

Backup Material
Summary:
ORDINANCE appropriating additional funds in the amount of $2,800,000.00 from Public Library Consolidated Construction Fund to the Construction Manager At Risk Contract between City of Houston and SPAWGLASS CONSTRUCTION, CORP for Construction Phase Services for the new Westbury Library (Approved by Ordinance No. 2020-0082); providing funding for contingency, financed by the Public Library Consolidated Construction Fund - DISTRICT K - CASTEX-TATUM

Background:

RECOMMENDATION: Appropriate additional funds for construction.

SPECIFIC EXPLANATION: On January 29, 2020, by Ordinance No. 2020-0082, City Council awarded a Construction Manager at Risk (CMAR) Contract to SpawGlass Construction Corp., to provide pre-construction and construction phase services for the new Westbury Neighborhood Library and appropriated $40,000 for pre-construction phase services.

On June 17, 2020, by Ordinance No. 2020-0537, City Council appropriated an additional $14,507,750 to the CMAR Contract with SpawGlass Construction Corp., to provide construction phase services for the new Westbury Neighborhood Library.

On February 2, 2022, by Ordinance No. 2022-0078, City Council appropriated an additional $1,092,074 to the CMAR Contract with SpawGlass Construction Corp., to provide pre-construction and construction phase services for the new Westbury Neighborhood Library due to COVID-19 pandemic construction cost escalations received at 50% Construction Documents estimated construction cost.

The project is currently in permit review and received the final Guaranteed Maximum Price (GMP) on May 5, 2022. The General Services Department completed an internal review of the GMP. Due to the ongoing material supply chain shortage, which has caused continuous escalation, it was determined that additional funding is needed to cover the current cost escalations. The General Services Department recommends that City Council appropriate an additional sum of $2,800,000 to the CMAR contract with SpawGlass Construction Corp. for construction phase services.

PROJECT LOCATION: 5505 Belrose Drive, Houston, TX 77035
PROJECT LOCATION: The new Westbury Library will combine the service areas of the Meyer Neighborhood Library and the Frank HPL Express Library. The replacement facility will be an approximately 20,000 SF library which will include a TECHLink concept, meeting and conference spaces, adult quiet space, teen’s area, children’s area, public computers, and adequate staff space. Site improvements will include landscaping, parking, storm water detention, fencing and exterior lighting.

The project will incorporate the LEED™ (Leadership in Energy and Environmental Design) Green Building Rating System for New Construction (LEED-NC).

The design consultant is BRAVE / Architecture, Inc.

FUNDING SUMMARY: It is recommended that City Council appropriate additional funds for pre-construction and construction phase services.

$2,666,667 Construction Cost
$133,333 5% Contingency
$2,800,000 Total Funding

CONSTRUCTION GOALS: An 18% MBE goal and 10% WBE goal have been established for the construction phase of this contract. The construction manager will submit the list of proposed certified sub-contractors with the issuance of the GMP proposal.

FISCAL NOTE:

Capital Project Information: See the attached Form A for a breakdown of capital costs.

Estimated Fiscal Operating Impact

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DIRECTOR'S SIGNATURE/DATE:

______________________________
C. J. Messiah, Jr.
General Services Department

______________________________
Rhea Brown Lawson, Ph.D.
Houston Public Library

**Prior Council Action:**
Ordinance No. 2020-0082; January 29, 2020
Ordinance No. 2020-0537; June 17, 2020
Ordinance No. 2022-0078; February 2, 2022

**Amount and Source of Funding:**
$2,800,000 – Public Library Consolidated Construction Fund (4507)

**Previous Funding:**
$15,639,824 – Public Library Consolidated Construction Fund (4507)

**Contact Information:**
Enid M. Howard
Council Liaison
Phone: 832.393.8023

**ATTACHMENTS:**

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/29/2022
District K
Item Creation Date: 6/7/2022

25CONS515 – Appropriate Additional Funds to Construction Manager at Risk Contract - SpawGlass Construction Corp. Westbury Library (New)

Agenda Item#: 13.

Background:

RECOMMENDATION: Appropriate additional funds for construction.

SPECIFIC EXPLANATION: On January 29, 2020, by Ordinance No. 2020-0082, City Council awarded a Construction Manager at Risk (CMAR) Contract to SpawGlass Construction Corp., to provide pre-construction and construction phase services for the new Westbury Neighborhood Library and appropriated $40,000 for pre-construction phase services.

On June 17, 2020, by Ordinance No. 2020-0537, City Council appropriated an additional $14,507,750 to the CMAR Contract with SpawGlass Construction Corp., to provide construction phase services for the new Westbury Neighborhood Library.

On February 2, 2022, by Ordinance No. 2022-0078, City Council appropriated an additional $1,092,074 to the CMAR Contract with SpawGlass Construction Corp., to provide pre-construction and construction phase services for the new Westbury Neighborhood Library due to COVID-19 pandemic construction cost escalations received at 50% Construction Documents estimated construction cost.

The project is currently in permit review and received the final Guaranteed Maximum Price (GMP) on May 5, 2022. The General Services Department completed an internal review of the GMP. Due to the ongoing material supply chain shortage, which has caused continuous escalation, it was determined that additional funding is needed to cover the current cost escalations. The General Services Department recommends that City Council appropriate an additional sum of $2,800,000 to the CMAR contract with SpawGlass Construction Corp. for construction phase services.

PROJECT LOCATION: 5505 Belrose Drive, Houston, TX 77035

PROJECT DESCRIPTION: The new Westbury Library will combine the service areas of the Meyer Neighborhood Library and the Frank HPL Express Library. The replacement facility will be an approximately 20,000 SF library which will include a TECHLink concept, meeting and conference spaces, adult quiet space, teen's area, children's area, public computers, and adequate staff space. Site improvements will include landscaping, parking, storm water detention, fencing and exterior lighting.

The project will incorporate the LEED™ (Leadership in Energy and Environmental Design) Green Building Rating System for New Construction (LEED-NC).

The design consultant is BRAVE / Architecture, Inc.

FUNDING SUMMARY: It is recommended that City Council appropriate additional funds for pre-construction and construction phase services.

$ 2,666,667 Construction Cost
$ 133,333 5% Contingency
$ 2,800,000 Total Funding
CONSTRUCTION GOALS: An 18% MBE goal and 10% WBE goal have been established for the construction phase of this contract. The construction manager will submit the list of proposed certified sub-contractors with the issuance of the GMP proposal.

FISCAL NOTE: Funding for this item will be included in the FY2023 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Capital Project Information: See the attached Form A for a breakdown of capital costs.

Estimated Fiscal Operating Impact

<table>
<thead>
<tr>
<th>Project</th>
<th>FY22</th>
<th>FY23</th>
<th>FY24</th>
<th>FY25</th>
<th>FY26</th>
<th>FY23 FY26 Total</th>
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<tr>
<td>Westbury Neighborhood Library (New)</td>
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WBS No: E-000262-0001-4

DIRECTOR’S SIGNATURE/DATE:

[Signature]

6/9/2022

C. J. Messiah, Jr.
General Services Department

Rhea Brown Lawson, Ph.D.
Houston Public Library

Prior Council Action:
Ordinance No. 2020-0082; January 29, 2020
Ordinance No. 2020-0537; June 17, 2020
Ordinance No. 2022-0078; February 2, 2022

Amount and Source of Funding:
$2,800,000 – Public Library Consolidated Construction Fund (4507)

Previous Funding:
$15,639,824 – Public Library Consolidated Construction Fund (4507)

Contact Information:
Enid M. Howard
Council Liaison
Phone: 832.393.8023

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<td>25CONS515 - Previous RCAs &amp; Ordinances</td>
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25MSCL139– Appropriate Funds – Project Management Costs – FY22 Capital Improvement Plan (CIP) Projects

Agenda Item#: 21.

**Summary:**
ORDINANCE appropriating $500,000.00 out of Fire Consolidated Construction Fund, $950,000.00 out of Parks Consolidated Construction Fund, $200,000.00 out of Solid Waste Consolidated Construction Fund, $700,000.00 out of Police Consolidated Construction Fund, $300,000.00 out of Public Library Consolidated Construction Fund, $650,000.00 out of Public Health Consolidated Construction Fund and $800,000.00 out of General Improvement for Project Management Costs for FY22 Capital Improvement Plan Projects

**Background:**

**RECOMMENDATION:** Appropriate the sum of $4,100,000.00 for project management services associated with CIP projects managed by the General Services Department in FY22.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council appropriate $4,100,000.00 to the CIP Project Cost Recovery Fund (Fund 1001) to cover reimbursable project management costs for FY22 CIP projects managed by GSD, for the City departments listed below.

The requested appropriation will reimburse the CIP Project Cost Recovery Fund for the actual cost of project management services provided by architects, engineers, project managers and administrators. These employees provide labor and expertise to manage the design and construction of capital improvement projects and associated contracts. Project management costs are derived from timesheets and salary rates, along with FY22 projections.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this CIP salary recovery expenditure.

**Capital Project Information:** See each attached Form A for a breakdown of capital costs.

**WBS Nos:** C-000SAL-0001-6, D-000SAL-0001-6, H-000SAL-0001-6, E-000SAL-0001-6, F-000SAL-0001-6, G-000SAL-0001-6, L-000SAL-0001-6
DIRECTOR’S SIGNATURE/DATE:

____________________________                            ____________________________  
C. J. Messiah, Jr.                                                        Stephen L. Williams, M Ed., MPA  
General Services Department                                    Houston Health Department

____________________________                            ____________________________  
Troy Finner                                                                 Samuel Peña  
Houston Police Department                                       Houston Fire Department

____________________________                            ____________________________  
Kenneth Allen                                                             Rhea Brown Lawson, Ph.D.  
Houston Parks and Recreation Department              Houston Public Library

____________________________  
Mark Wilfalk  
Solid Waste Management Department

**Amount and Source of Funding:**

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<td>$ 4,100,000.00</td>
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**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

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25MSCL139– Appropriate Funds – Project Management Costs – FY22 Capital Improvement Plan (CIP) Projects

Background:

RECOMMENDATION: Appropriate the sum of $4,100,000.00 for project management services associated with CIP projects managed by the General Services Department in FY22.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council appropriate $4,100,000.00 to the CIP Project Cost Recovery Fund (Fund 1001) to cover reimbursable project management costs for FY22 CIP projects managed by GSD, for the City departments listed below.

The requested appropriation will reimburse the CIP Project Cost Recovery Fund for the actual cost of project management services provided by architects, engineers, project managers and administrators. These employees provide labor and expertise to manage the design and construction of capital improvement projects and associated contracts. Project management costs are derived from timesheets and salary rates, along with FY22 projections.

CIP FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this CIP salary recovery expenditure.

Capital Project Information: See each attached Form A for a breakdown of capital costs.

WBS Nos: C-000SAL-0001-6, D-000SAL-0001-6, H-000SAL-0001-6, E-000SAL-0001-6, F-000SAL-0001-6, G-000SAL-0001-6, L-000SAL-0001-6

Amount of Funding:

$ 500,000.00 Fire Consolidated Construction Fund (4500)
$ 950,000.00 Parks Consolidated Construction Fund (4502)
$ 200,000.00 Solid Waste Consolidated Construction Fund (4503)
$ 700,000.00 Police Consolidated Construction Fund (4504)
$ 300,000.00 Public Library Consolidated Construction Fund (4507)
$ 650,000.00 Public Health Consolidated Construction Fund (4508)
$ 800,000.00 General Improvement Consolidated Construction Fund (4509)
$4,100,000.00 Total Appropriation
DIRECTOR’S SIGNATURE/DATE:

C. J. Messiah, Jr.  6/16/2022
General Services Department

Stephen L. Williams, M Ed., MPA
Houston Health Department

Troy Finner
Houston Police Department

Samuel Peña
Houston Fire Department

Kenneth Allen
Houston Parks and Recreation Department

Rhea Brown Lawson, Ph.D.
Houston Public Library

Mark Wilfalk
Solid Waste Management Department

Enid M. Howard
Council Liaison
Phone: 832.393.8023
E30116 – Book Management and Security Services (Bibliotheca, LLC) - ORDINANCE

Agenda Item#: 22.

Summary:
ORDINANCE approving and authorizing Sole Source Agreement between City of Houston and BIBLIOTHECA, LLC for Book Management and Security Services for the Houston Public Library; providing a maximum contract amount - 5 Years - $614,018.00 - General Fund

Background:
Sole Source S10-E30116 - Approve an Ordinance awarding a sole source Agreement to Bibliotheca, LLC for book management and security services in an amount not to exceed $614,018.00 for the Houston Public Library.

Specific Explanation:
The Director of the Houston Public Library and Chief Procurement Officer recommend that City Council approve an Ordinance awarding a sole source agreement for a five-year term to Bibliotheca, LLC for book management and security services, in an amount not to exceed $614,018.00 for the Houston Public Library.

The scope of work requires incumbent contractor Bibliotheca, LLC (formerly 3M) to provide all required supervision, labor, materials and equipment for the purchase and services on 3M Library System equipment and Bibliotheca equipment, such as library security gates, staff workstations, patron self-service devices, cloud Library applications and software. Bibliotheca, LLC shall also provide both system maintenance and support for existing equipment and technology at 40-plus HPL locations in Houston.

Bibliotheca, LLC is the incumbent contractor who provides the only factory-authorized service offering with trained technicians equipped to maintain 3M RFID (radio frequency identification) equipment with onsite support and software support on PCI-compliant payment system integrated 3M self-checkout machines. Bibliotheca, LLC maintains patents on specific parts of the 3M library system equipment of the Houston Public Library System, and only Bibliotheca, LLC can provide remote support for their proprietary hardware and software. Bibliotheca, LLC shall continue to offer service and support for proprietary hardware and software for security gates, self-serving equipment, RFID pads, material processing equipment and AMH (automated materials handling) systems throughout the HPL system.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that “a procurement of items that are available from only one source” is exempt from the competitive bid process.

M/WBE Participation:
M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. Bibliotheca, LLC will provide health benefits to eligible employees.
employees of City contractors. In this case, Bibliotheca, LLC will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**
This procurement is exempt from the City's ‘Hire Houston First’ Ordinance. Bids/Proposals were not solicited because Houston Public Library is utilizing a sole source contractor for this purchase.

**Fiscal Note:**
Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

**Jerry Adams, Chief Procurement Officer**
Finance/Strategic Procurement Division

**Department Approval Authority**

**Estimated Spending Authority:**

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**Amount and Source of Funding:**
$614,018.00
General Fund
Fund No. 1000

**Contact Information:**

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<td>Barbara Fisher, Purchasing Manager</td>
<td>FIN/SPD</td>
<td>832.393.8722</td>
</tr>
<tr>
<td>Greg Hubbard, Sr. Staff Analyst</td>
<td>FIN/SPD</td>
<td>832.393.8748</td>
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<tr>
<td>Ricardo Peralez, Deputy Director</td>
<td>HPL</td>
<td>832.393.1400</td>
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Background:
Sole Source S10-E30116 - Approve an Ordinance awarding a sole source Agreement to Bibliotheca, LLC for book management and security services in an amount not to exceed $614,018.00 for the Houston Public Library.

Specific Explanation:
The Director of the Houston Public Library and Chief Procurement Officer recommend that City Council approve an Ordinance awarding a sole source agreement for a five-year term to Bibliotheca, LLC for book management and security services, in an amount not to exceed $614,018.00 for the Houston Public Library.

The scope of work requires incumbent contractor Bibliotheca, LLC (formerly 3M) to provide all required supervision, labor, materials and equipment for the purchase and services on 3M Library System equipment and Bibliotheca equipment, such as library security gates, staff workstations, patron self-service devices, cloud Library applications and software. Bibliotheca, LLC shall also provide both system maintenance and support for existing equipment and technology at 40-plus HPL locations in Houston.

Bibliotheca, LLC is the incumbent contractor who provides the only factory-authorized service offering with trained technicians equipped to maintain 3M RFID (radio frequency identification) equipment with onsite support and software support on PCI-compliant payment system integrated 3M self-checkout machines. Bibliotheca, LLC maintains patents on specific parts of the 3M library system equipment of the Houston Public Library System, and only Bibliotheca, LLC can provide remote support for their proprietary hardware and software. Bibliotheca, LLC shall continue to offer service and support for propriety hardware and software for security gates, self-serving equipment, RFID pads, material processing equipment and AMH (automated materials handling) systems throughout the HPL system.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that “a procurement of items that are available from only one source” is exempt from the competitive bid process.

MWBE Participation:
MWBE zero-percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Bibliotheca, LLC will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City’s ‘Hire Houston First’ Ordinance. Bids/Proposals were not solicited because Houston Public Library is utilizing a sole source contractor for this purchase.

Fiscal Note:
Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division  
5/3/2022

Department Approval Authority  
Ruta Brown Lawson  
5/4/2022

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<td>Houston Public Library</td>
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<td>$614,008.00</td>
<td>$614,018.00</td>
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**Amount and Source of Funding:**
$614,018.00
General Fund
Fund No. 1000

**Contact Information:**

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<th>DEPARTMENT/DIVISION</th>
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<td>832.393.8722</td>
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<td>Ordinance/Resolution/Motion</td>
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Summary:
ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and TEXAS SOUTHERN UNIVERSITY for services addressing COVID-19 Health Disparities among populations at high-risk and underserved for the Houston Health Department; providing a maximum contract amount - $500,000.00 - Grant Fund

Background:
Subrecipient Agreement (S38- E32382) - Approve an ordinance awarding a Subrecipient Agreement to Texas Southern University in an amount not to exceed $500,000.00 for services addressing COVID-19 health disparities among populations at high-risk and underserved communities for the Houston Health Department.

Specific Explanation:
The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a contract between the City of Houston and Texas Southern University (TSU) in the amount not to exceed $500,000.00 for a term effective on city controller countersignature date until May 31, 2023.

The scope of work requires TSU to encourage vaccine intake through widely used social media platforms. TSU will develop and implement a training program for community health workers to promote COVID-19 related activities, panel discussions, community engagement events and networking meetings.

This recommendation is made pursuant to subsections 252,022(1)(2a) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality’s residents" is exempt from the competitive requirements for purchases.

M/WBE Participation:
Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involves the use of the federal funds and is subject to specific procurement rules of the federal government.
**Disaster Note**
This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**
No Fiscal Note is required on grant items.

_____________________________
Jerry Adams, Chief Procurement Officer                                 Department Approval
Authority
Finance/Strategic Procurement Division

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**Estimated Spending Authority**

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**Amount and Source of Funding:**
$500,000.00
Federal Government-Grant Funded
Fund No.: 5000

**Contact Information:**
Lena Farris FIN/SPD 832-393-8729
Jerry Adams FIN/SPD 832-393-9126
Porfirio Villareal HHD 832-393-5041

**ATTACHMENTS:**

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<tr>
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<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Background:
Subrecipient Agreement (S38- E32382) - Approve an ordinance awarding a Subrecipient Agreement to Texas Southern University in an amount not to exceed $500,000.00 for services addressing COVID-19 health disparities among populations at high-risk and underserved communities for the Houston Health Department.

Specific Explanation:
The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a contract between the City of Houston and Texas Southern University (TSU) in the amount not to exceed $500,000.00 for a term effective on city controller countersignature date until May 31, 2023.

The scope of work requires TSU to encourage vaccine intake through widely used social media platforms. TSU will develop and implement a training program for community health workers to promote COVID-19 related activities, panel discussions, community engagement events and networking meetings.

This recommendation is made pursuant to subsections 252.022(1)(2a) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive requirements for purchases.

M/WBE Participation:
Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involves the use of the federal funds and is subject to specific procurement rules of the federal government.

Disaster Note
This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:
No Fiscal Note is required on grant items.

Estimated Spending Authority

<table>
<thead>
<tr>
<th>Department</th>
<th>FY22</th>
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Amount and Source of Funding:
$500,000.00
Federal Government-Grant Funded
Fund No.: 5000

Contact Information:

Lena Farris      FIN/SPD       832-393-8729
Jerry Adams      FIN/SPD       832-393-9126
Porfirio Villarreal   HHD     832-393-5041
<table>
<thead>
<tr>
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<tr>
<td>Subrecipient Agreement</td>
<td>Contract/Exhibit</td>
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<td>Certification of Funds</td>
<td>Financial Information</td>
</tr>
<tr>
<td>OBO MWBE Goal Waiver Memo</td>
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</table>
Summary:
ORDINANCE awarding contract to COMMERCIAL CHEMICAL PRODUCTS, INC d/b/a POOLSURE for Water Management Maintenance Repair Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years - $2,372,034.60 - General Fund

Background:
Formal Sole Bid Received March 31, 2022 for S10-L31200 – Approve an ordinance awarding a contract to Commercial Chemical Products, Inc., d/b/a Poolsure in an amount not to exceed $2,372,034.60 for water management maintenance repair services for the Houston Parks & Recreation Department.

Specific Explanation:
The Director of the Houston Parks & Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract to Chemical Products, Inc., d/b/a Poolsure on its sole bid meeting specifications for water management maintenance repair services in an amount not to exceed $2,372,034.60 for the Houston Parks & Recreation Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and one bid was received. Subsequent to the receipt of the bid, prospective bidders were contacted to determine the reason for the limited response to this solicitation. Responses from potential bidders varied as for not bidding. They respectively expressed that they did not have the necessary resources, personnel and/or facilities to meet the City’s scope of work requirements. It was also noted that due to the volatile market for chemicals, bidders felt uncomfortable quoting prices on a multi-year Agreement. Due to the volatility in the chemical market, the City determined it would be in the best interest to shorten the maximum contract term to only three years.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, chemicals, supplies and transportation necessary to provide chemicals and maintenance of controllers and dispensers for City swimming pools. The contractor shall furnish all water-testing equipment and chemicals to maintain proper chemical balance, as required in commercial pools. The contractor shall visit pools once per week to check water balance, replenish chemicals, monitor equipment, and perform year-round maintenance and repair services on the controllers, chemical feed systems, and automated monitoring equipment.

M/WBE Participation:
This bid was issued with a 5% M/WBE participation goal. Chemical Commercial Products, Inc. d/b/a Poolsure submitted a Pre-Award Good Faith Effort to the Office of Business Opportunity, which was approved at 0%. Therefore, Commercial Chemical Products, Inc. d/b/a Poolsure will not be required to meet the 5% M/WBE goal.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Commercial Chemical Products, Inc., d/b/a Poolsure will provide health benefits to eligible employees in compliance with City policy.
**Hire Houston First:**
This proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Commercial Chemical Products, Inc. d/b/a Poolsure is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**
Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority**

<table>
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**Amount and Source of Funding:**
$2,372,034.60
General Fund
Fund No. 1000

**Contact Information:**
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<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
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<tbody>
<tr>
<td>Barbara Fisher, Purchasing Manager</td>
<td>FIN/SPD</td>
<td>832.393.8722</td>
</tr>
<tr>
<td>Greg Hubbard, Sr. Staff Analyst</td>
<td>FIN/SPD</td>
<td>832.393.8748</td>
</tr>
<tr>
<td>Kenneth Allen, Director</td>
<td>PRD</td>
<td>832.395.7050</td>
</tr>
</tbody>
</table>

**ATTACHMENTS:**

<table>
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<tr>
<th>Description</th>
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Background:
Formal Sole Bid Received March 31, 2022 for S10-L31200 – Approve an ordinance awarding a contract to Commercial Chemical Products, Inc., d/b/a Poolsure in an amount not to exceed $2,372,034.60 for water management maintenance repair services for the Houston Parks & Recreation Department.

Specific Explanation:
The Director of the Houston Parks & Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract to Chemical Products, Inc., d/b/a Poolsure on its sole bid meeting specifications for water management maintenance repair services in an amount not to exceed $2,372,034.60 for the Houston Parks & Recreation Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and one bid was received. Subsequent to the receipt of the bid, prospective bidders were contacted to determine the reason for the limited response to this solicitation. Responses from potential bidders varied as for not bidding. They respectively expressed that they did not have the necessary resources, personnel and/or facilities to meet the City’s scope of work requirements. It was also noted that due to the volatile market for chemicals, bidders felt uncomfortable quoting prices on a multi-year Agreement. Due to the volatility in the chemical market, the City determined it would be in the best interest to shorten the maximum contract term to only three years.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, chemicals, supplies and transportation necessary to provide chemicals and maintenance of controllers and dispensers for City swimming pools. The contractor shall furnish all water-testing equipment and chemicals to maintain proper chemical balance, as required in commercial pools. The contractor shall visit pools once per week to check water balance, replenish chemicals, monitor equipment, and perform year-round maintenance and repair services on the controllers, chemical feed systems, and automated monitoring equipment.

M/WBE Participation:
This bid was issued with a 5% M/WBE participation goal. Chemical Commercial Products, Inc. d/b/a Poolsure submitted a Pre-Award Good Faith Effort to the Office of Business Opportunity, which was approved at 0%. Therefore, Commercial Chemical Products, Inc. d/b/a Poolsure will not be required to meet the 5% M/WBE goal.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Commercial Chemical Products, Inc., d/b/a Poolsure will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:
This proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Commercial Chemical Products, Inc. d/b/a Poolsure is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:
Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
General Fund
Fund No. 1000

Contact Information:

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<td>Kenneth Allen, Director</td>
<td>PRD</td>
<td>832.395.7050</td>
</tr>
</tbody>
</table>

ATTACHMENTS:

- Award Recommendation: Backup Material
- Bid Tab: Backup Material
- Certification of Funds: Financial Information
- Funding Form-A: Financial Information
- Ethics Form-1295: Backup Material
- Hire Houston First: Backup Material
- Pay or Play Forms: Backup Material
- Resolution of Contractor: Backup Material
- Ownership Form: Backup Material
- Texas Secretary of State: Backup Material
- Ordinance, Legal Draft: Ordinance/Resolution/Motion
- Certificate of Insurance, Endorse., AMB: Backup Material
- OBO MWBE Waiver: Backup Material
- Coversheet Backup Document: Backup Material
- Vendor-Signed Performance Bond: Contract/Exhibit
- Tax Log Results: Backup Material
- Authorization Signature Form: Backup Material
- Contract: Contract/Exhibit
Summary:
ORDINANCE approving and awarding contract between City of Houston and WHITTAKER LANE CONTRACTING, LLC for Homeless Encampment Cleanup and Abatement Services for the Solid Waste Management Department; providing a maximum contract amount - 3 Years with 1 one-year option - $7,178,306.72 - ARPA Recovery Fund

Background:
Formal Bids Received January 13, 2022 for S72-L29993 – Approve an Ordinance awarding a contract to Whittaker Lane Contracting, LLC for an initial funding amount of $7,178,306.72 and a maximum contract amount of $9,720,215.44 for homeless encampment cleanup and abatement services for the Solid Waste Management Department.

Specific Explanation:
The Director of the Solid Waste Management Department (SWMD) and the Chief Procurement Officer (CPO) recommend that City Council approve an ordinance awarding a three-year contract with one-year option to renew to Whittaker Lane Contracting, LLC (“Contractor”) for an initial funding amount of $7,178,306.72 and a maximum contract amount of $9,720,215.44 for homeless encampment cleanup and abatement services for SWMD. The initial funding amount will fund the three (3) year initial term of the contract; SWMD will return to City Council if additional funding becomes available to fund the remaining out year. The Director of SWMD may terminate the contract at any time by giving thirty (30) days written notice to the Contractor, with a copy of the notice to the CPO.

The American Rescue Plan Act (ARPA) is a federal program that was signed into law on March 11, 2021 and was purposed to address the COVID-19 pandemic disaster relief on a national level. ARPA funds will be utilized for the services set out in this agreement. Contractor will be required to comply with all laws and regulations associated with these funds.

The scope of work requires the contractor to perform weekly cleanups at encampments throughout the City to include needed major remediation activities directed by the City Public Health Authority and Health Department. The more intensive cleanings will include proper sanitizing activities and remediation of biological waste when required. Cleanings of this nature are needed to minimize the potential spread of the COVID-19 virus among a high-risk population. Minimizing the spread of COVID-19 among the homeless population will provide necessary protection to the City’s general population.

Contractor shall be responsible and have the capability to perform environmental clean-up services at the various homeless encampment sites as listed below but not limited to:
This Invitation to Bid (ITB) was advertised in accordance with the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division canvassed the City's registered vendor data base, as well as the market, to identify potential bidders who could possibly provide the type of services needed. Several prospective bidders downloaded the solicitation from SPD’s e-bidding website, and (6) bids were received as outlined below:

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Whittaker Lane Contracting, LLC</td>
<td>$12,351,091.48</td>
</tr>
<tr>
<td>2. S &amp; R Oper. Dba Servpro of the Woodlands/Conroe</td>
<td>$33,695,922.00</td>
</tr>
<tr>
<td>3. Labornow LLC</td>
<td>$8,821,941.44 (did not meet specs)</td>
</tr>
<tr>
<td>4. Facilities Management Resources LLC</td>
<td>$14,426,166.56</td>
</tr>
<tr>
<td>5. Smartscape, LLC</td>
<td>$13,228,511.40 (non-responsive)</td>
</tr>
<tr>
<td>6. Faith Cleaning Services</td>
<td>$13,000.00 (non-responsive)</td>
</tr>
</tbody>
</table>

**M/WBE Participation:**
The ITB was advertised with an 11% goal for M/WBE participation. Whittaker Lane Contracting, LLC has designated the below-named company as its certified M/WBE subcontractor.

<table>
<thead>
<tr>
<th>Company</th>
<th>Type of Work</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>RUJO Services</td>
<td>Temporary Labor Staffing, Cleaning &amp; Janitorial Services</td>
<td>11%</td>
</tr>
</tbody>
</table>

**Pay or Play Program:**
The proposed contract requires compliance with the City’s ‘Pay or Play’ Ordinance regarding health benefits for employees of City contractors. In this case, Whittaker Lane Contracting, LLC has elected to do both, to pay into the Contractor Responsibility Fund and provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**
Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**
- No Fiscal Note required on grant items.
ESTIMATED SPENDING AUTHORITY

<table>
<thead>
<tr>
<th>Department</th>
<th>FY2022</th>
<th>Out-Years</th>
<th>Amount</th>
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<tr>
<td>SWMD</td>
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**Amount and Source of Funding:**
$7,178,306.72 - ARPA Recovery Fund (5309)

**Contact Information:**

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yesenia Chuca, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8727</td>
</tr>
<tr>
<td>Yvette Smith, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-8765</td>
</tr>
<tr>
<td>Mark Wilfalk, Director</td>
<td>SWMD</td>
<td>(832) 393-0431</td>
</tr>
</tbody>
</table>

**ATTACHMENTS:**

<table>
<thead>
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<tr>
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</table>
Background:
Formal Bids Received January 13, 2022 for S72-L29993 – Approve an Ordinance awarding a contract to Whittaker Lane Contracting, LLC for an initial funding amount of $7,178,306.72 and a maximum contract amount of $9,720,215.44 for homeless encampment cleanup and abatement services for the Solid Waste Management Department.

Specific Explanation:
The Director of the Solid Waste Management Department (SWMD) and the Chief Procurement Officer (CPO) recommend that City Council approve an ordinance awarding a three-year contract with one-year option to renew to Whittaker Lane Contracting, LLC ("Contractor") for an initial funding amount of $7,178,306.72 and a maximum contract amount of $9,720,215.44 for homeless encampment cleanup and abatement services for SWMD. The initial funding amount will fund the three (3) year initial term of the contract; SWMD will return to City Council if additional funding becomes available to fund the remaining out year. The Director of SWMD may terminate the contract at any time by giving thirty (30) days written notice to the Contractor, with a copy of the notice to the CPO.

The American Rescue Plan Act (ARPA) is a federal program that was signed into law on March 11, 2021 and was purposed to address the COVID-19 pandemic disaster relief on a national level. ARPA funds will be utilized for the services set out in this agreement. Contractor will be required to comply with all laws and regulations associated with these funds.

The scope of work requires the contractor to perform weekly cleanups at encampments throughout the City to include needed major remediation activities directed by the City Public Health Authority and Health Department. The more intensive cleanings will include proper sanitizing activities and remediation of biological waste when required. Cleanings of this nature are needed to minimize the potential spread of the COVID-19 virus among a high-risk population. Minimizing the spread of COVID-19 among the homeless population will provide necessary protection to the City’s general population.

Contractor shall be responsible and have the capability to perform environmental clean-up services at the various homeless encampment sites as listed below but not limited to:

1. Pressure Washing
2. Disinfectant Services
3. Full Sanitation
4. Trash Pick-up
5. Waste Disposal
6. Special Biochemical Waste
7. Portable Cleaning

This Invitation to Bid (ITB) was advertised in accordance with the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division canvassed the City’s registered vendor data base, as well as the market, to identify potential bidders who could possibly provide the type of services needed. Several prospective bidders downloaded the solicitation from SPD’s e-bidding website, and (6) bids were received as outlined below:

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M/WBE Participation:
The ITB was advertised with an 11% goal for M/WBE participation. Whittaker Lane Contracting, LLC has designated the below-named company as its certified M/WBE subcontractor.

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<td>Temporary Labor Staffing, Cleaning &amp; Janitorial Services</td>
<td>11%</td>
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Pay or Play Program:
The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, Whittaker Lane Contracting, LLC has elected to do both, to pay into the Contractor Responsibility Fund and provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:
• No Fiscal Note required on grant items.

6/16/2022

ESTIMATED SPENDING AUTHORITY

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<tr>
<th>Department</th>
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<td>$4,852,086.72</td>
<td>$7,178,306.72</td>
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</tbody>
</table>

Amount and Source of Funding:
$7,178,306.72 - ARPA Recovery Fund (5309)

Contact Information:
Yesenia Chuca, Division Manager
FIN/SPD (832) 393-8727

Yvette Smith, Sr. Procurement Specialist
FIN/SPD (832) 393-8765

Mark Wilfalk, Director
SWMD (832) 393-0431

ATTACHMENTS:

<table>
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<td>Sam. Gov Check</td>
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<tr>
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<td>Conflict of Interest</td>
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<td>Resolution of Contractor</td>
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<td>Backup Material</td>
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<td>Whittaker Lane Contracting Corp</td>
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<td>Whittaker Department Form</td>
<td>Backup Material</td>
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<td>Drug Forms</td>
<td>Backup Material</td>
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<td>Verification of Grant Funding .YL</td>
<td>Ordinance/Resolution/Motion</td>
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<tr>
<td>Ordinance</td>
<td>Financial Information</td>
</tr>
<tr>
<td>3 Years-L29993 COF Fund 5309 Revised 6-16-22</td>
<td></td>
</tr>
</tbody>
</table>
Summary: 
ORDINANCE appropriating $150,000.00 out of Contributed Capital Project Fund; approving and authorizing first amendment to agreement for Improvements and Maintenance of Willow Waterhole Greenway between City of Houston, Texas, and HARRIS COUNTY IMPROVEMENT DISTRICT NO. 5 - DISTRICT K - CASTEX-TATUM

Background: 
The Houston Parks and Recreation Department requests an appropriation of $150,000.00 and approval of the First Amendment to the Agreement with Brays Oaks Management District (BOMD) for Improvements and Maintenance of Willow Waterhole Greenway. The original agreement, executed on June 16, 2017, did not require Council approval as no City funding was required.

The appropriation of funds is to reimburse BOMD for the paving of Dryad Drive within the Willow Waterhole Greenway. Funding was provided through the Council District Service Fund program by District K.

The Amendment also restates BOMD’s commitment to repair and maintain specific recreation amenities within the Willow Waterhole Greenway as described in Exhibit A of the agreement.

Fiscal Note: 
No significant Fiscal Operating impact is anticipated as a result of this project.

Director’s Signature:
_______________________________
Kenneth Allen, Director
Houston Parks and Recreation Department

Amount and Source of Funding: 
$150,000.00
Contributed Capital Project Fund
Fund 4515
Contact Information:
Jarrel Washington, Council Liaison
Houston Parks and Recreation Department
Phone: 832-395-7069
Email: jarrel.washington@houstontx.gov

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
</table>
Summary:
ORDINANCE approving and authorizing Professional Engineering Services Contract between City of Houston and GUNDA CORPORATION, INC for Near Real-Time SSO Predictive and Condition Assessment Support for Wastewater Collection Near Systems and Technical Support Services; providing a maximum contract amount - $12,500,000.00 - Enterprise Fund

Background:
SUBJECT: Professional Engineering Services contract between the City of Houston (City) and Gunda Corporation, LLC (Consultant) for Near Real-Time Sewer System Overflow (SSO) Predictive Modeling and Condition Assessment Support for Wastewater Collection Systems and Technical Support Services.

RECOMMENDATION: (SUMMARY) An ordinance approving a Professional Engineering Services contract with Gunda Corporation, LLC to provide Near Real-Time SSO Predictive Modeling and Condition Assessment Support for Wastewater Collection Systems and Technical Support Services and allocate funds.

PROJECT NOTICE/JUSTIFICATION: The City of Houston is under a Consent Decree which requires the City to prevent SSOs through monitoring real-time wastewater levels and sending alerts. This project will expand the City’s ongoing effort of near real-time SSO predictive modeling to Citywide service areas and will continue the ongoing closed-circuit television (CCTV) inspections and condition assessment of the wastewater collection system. The project also supports consent decree requirements for Strategic Asset Management (SAM) and Advanced Infrastructure Analytics Platform (AIAP) compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project will expand the City's ongoing effort near real-time SSO predictive modeling to Citywide wastewater service areas. The project will continue the condition assessment work to support the CCTV inspections of approximately four (4) million linear feet of wastewater pipe per year as required by the Consent Decree. The condition assessment support will include QA/QC of CCTV videos to ensure National Association of Sewer Service Companies (NASSCO) compliance and identify defects for rehabilitation. The project will support Consent Decree requirements for SAM and AIAP compliance. The project will use the latest proven technology to support live infrastructure planning for the wastewater system through automated
workflows.

**LOCATION:** This project is located throughout the City.

**SCOPE OF CONTRACT AND FEE:** This project will be a Single Phase Contract managed through work orders. The total Basic Services allocation is based on the cost of time and materials with a not-to-exceed agreed upon amount of $12,500,000.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<table>
<thead>
<tr>
<th>Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Total Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. FCM Engineers, PC</td>
<td>Engineering Services</td>
<td>$1,500,000.00</td>
<td>12.00%</td>
</tr>
<tr>
<td>2. V&amp;A Consulting Engineers, Inc</td>
<td>Engineering Services</td>
<td>$1,500,000.00</td>
<td>12.00%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$3,000,000.00</strong></td>
<td><strong>24.00%</strong></td>
</tr>
</tbody>
</table>

**FISCAL NOTE:** Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No(s). R-MAO120-0001-3

**Estimated Spending Authority:**

<table>
<thead>
<tr>
<th>Department</th>
<th>FY2022</th>
<th>Out Years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houston Public Works</td>
<td>$10,000.00</td>
<td>$12,490,000.00</td>
<td>$12,500,000.00</td>
</tr>
</tbody>
</table>

**Amount and Source of Funding:**

$12,500,000.00
Water and Sewer System Operating Fund
Fund No. 8300

**Contact Information:**

Pratistha Pradhan
Supervising Engineer, Houston Water
Phone: (832) 395-2297
<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Signed Cover sheet</td>
</tr>
<tr>
<td>Map</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
Background:

**SUBJECT:** Professional Engineering Services contract between the City of Houston (City) and Gunda Corporation, LLC (Consultant) for Near Real-Time Sewer System Overflow (SSO) Predictive Modeling and Condition Assessment Support for Wastewater Collection Systems and Technical Support Services.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services contract with Gunda Corporation, LLC to provide Near Real-Time SSO Predictive Modeling and Condition Assessment Support for Wastewater Collection Systems and Technical Support Services and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** The City of Houston is under a Consent Decree which requires the City to prevent SSOs through monitoring real-time wastewater levels and sending alerts. This project will expand the City’s ongoing effort of near real-time SSO predictive modeling to Citywide service areas and will continue the ongoing closed-circuit television (CCTV) inspections and condition assessment of the wastewater collection system. The project also supports consent decree requirements for Strategic Asset Management (SAM) and Advanced Infrastructure Analytics Platform (AIAP) compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project will expand the City’s ongoing effort near real-time SSO predictive modeling to Citywide wastewater service areas. The project will continue the condition assessment work to support the CCTV inspections of approximately four (4) million linear feet of wastewater pipe per year as required by the Consent Decree. The condition assessment support will include QA/QC of CCTV videos to ensure National Association of Sewer Service Companies (NASSCO) compliance and identify defects for rehabilitation. The project will support Consent Decree requirements for SAM and AIAP compliance. The project will use the latest proven technology to support live infrastructure planning for the wastewater system through automated workflows.

**LOCATION:** This project is located throughout the City.

**SCOPE OF CONTRACT AND FEE:** This project will be a Single Phase Contract managed through work orders. The total Basic Services allocation is based on the cost of time and materials with a not-to-exceed agreed upon amount of $12,500,000.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

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<tr>
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<th>Work Description</th>
<th>Amount</th>
<th>% of Total Contract</th>
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<tr>
<td>1. FCM Engineers, PC</td>
<td>Engineering Services</td>
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<td>12.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$3,000,000.00</td>
<td>24.00%</td>
</tr>
</tbody>
</table>

**FISCAL NOTE:** Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No(s). R-MAO120-0001-3
**Estimated Spending Authority:**

<table>
<thead>
<tr>
<th>Department</th>
<th>FY2022</th>
<th>Out Years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houston Public Works</td>
<td>$10,000.00</td>
<td>$12,490,000.00</td>
<td>$12,500,000.00</td>
</tr>
</tbody>
</table>

**Amount and Source of Funding:**

$12,500,000.00 - Fund No. 8300 – Water and Sewer System Operating Fund

**Contact Information:**

Pratistha Pradhan  
Supervising Engineer, Houston Water  
Phone: (832) 395-2297

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
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</tr>
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<tbody>
<tr>
<td>SAP Documents</td>
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</tr>
<tr>
<td>Map</td>
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<tr>
<td>Pay or Play</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Form 1295</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
Summary:
ORDINANCE appropriating $306,909.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge as an additional appropriation; approving and authorizing second amendment to a Professional Engineering Services Contract between City of Houston and KIT PROFESSIONALS, INC for Westbury Area Drainage and Paving Improvements Sub-Project #1 (as approved by Ordinance No. 2017-0891, as amended); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge - DISTRICT K - CASTEX-TATUM

Background:
SUBJECT: Second Amendment to the Professional Engineering Services Contract between the City and KIT Professionals, Inc. for Westbury Area Drainage and Paving Improvements Sub-Project 1.

RECOMMENDATION: Approve the Second Amendment to the Professional Engineering Services Contract with KIT Professionals, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage Capital Improvement Plan (CIP) program and is required to improve street drainage and reduce structural flooding.

DESCRIPTION/SCOPE: This project consists of the design of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities.

LOCATION: The project area is generally bound by Willow Waterhole Bayou on the north, West Airport Boulevard on the south, Chimney Rock on the east and Landsdowne on the west.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on November 15, 2017, under Ordinance No. 2017-0891. The scope of services under the original contract consisted of Basic and Additional Services, as applicable, for Phase I - Preliminary Design, Phase II - Final Design, and Phase III - Construction Phase Services. The requested appropriation was for Phase I - Preliminary Design Basic and Additional Services. On September 2, 2020, by Ordinance No. 2020-0762, City Council approved an Amendment. This Amendment consisted of appropriation for Phase II - Final Design, and Phase III - Construction Phase Services. Under this Amendment, the Consultant has accomplished Phase I - Preliminary Design.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Second Amendment, the
SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Second Amendment, the Consultant will accomplish the following: Phase II - Final Design, including the design of an added surface detention pond and two detention swales enhancing storm water collection system. A fee of $111,858.00 is budgeted for Basic Services and $180,436.00 for Additional Services.

The total requested appropriation is $306,909.00 to be appropriated as follows: $292,294.00 for contract services and $14,615.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original Contract amount and subsequent appropriation total $2,028,730.00. The Consultant has been paid $1,216,770.00 (59.98%) to date. Of this amount, $227,780.00 (18.72%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $2,321,024.00. The Consultant proposes the following plan to meet the M/WBE goal.

<table>
<thead>
<tr>
<th>Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Total Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paid Prior M/WBE Commitment</td>
<td></td>
<td>$227,780.00</td>
<td>9.81%</td>
</tr>
<tr>
<td>Unpaid Prior M/WBE Commitment</td>
<td></td>
<td>$318,870.00</td>
<td>13.74%</td>
</tr>
<tr>
<td>1. Geotest Engineering, Inc.</td>
<td>Geotechnical</td>
<td>$23,120.00</td>
<td>1.00%</td>
</tr>
<tr>
<td>2. InduSri Consulting, LLC</td>
<td>Engineering</td>
<td>$40,000.00</td>
<td>1.72%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$609,770.00</strong></td>
<td><strong>26.27%</strong></td>
</tr>
</tbody>
</table>

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

_______________________
Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-410028-0001-3

Prior Council Action:
Ordinance No. 2017-0891, dated 11-15-2017
Ordinance No. 2020-0762, dated 09-02-2020

Amount and Source of Funding:
$306,909.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage
Charge

Original appropriation of $798,294.60 from Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF
1st Additional Appropriation of $1,474,600.00 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:
Juan Chavira, PE, PMP, CEM, ENV SP
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

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</table>
SUBJECT: Second Amendment to the Professional Engineering Services Contract between the City and KIT Professionals, Inc. for Westbury Area Drainage and Paving Improvements Sub-Project.

RECOMMENDATION: Approve the Second Amendment to the Professional Engineering Services Contract with KIT Professionals, Inc. and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Storm Drainage Capital Improvement Plan (CIP) program and is required to improve street drainage and reduce structural flooding.

DESCRIPTION/SCOPE: This project consists of the design of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities.

LOCATION: The project area is generally bound by Willow Waterhole Bayou on the north, West Airport Boulevard on the south, Chimney Rock on the east and Landsdowne on the west.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on November 15, 2017, under Ordinance No. 2017-0891. The scope of services under the original contract consisted of Basic and Additional Services, as applicable, for Phase I - Preliminary Design, Phase II - Final Design, and Phase III - Construction Phase Services. The requested appropriation was for Phase I - Preliminary Design Basic and Additional Services. On September 2, 2020, by Ordinance No. 2020-0762, City Council approved an Amendment. This Amendment consisted of appropriation for Phase II - Final Design, and Phase III - Construction Phase Services. Under this Amendment, the Consultant has accomplished Phase I - Preliminary Design.

SCOPE OF THIS AMENDMENT AND FEE: Under the scope of the Second Amendment, the Consultant will accomplish the following: Phase II - Final Design, including the design of an added surface detention pond and two detention swales enhancing storm water collection system. A fee of $111,858.00 is budgeted for Basic Services and $180,436.00 for Additional Services.

The total requested appropriation is $306,909.00 to be appropriated as follows: $292,294.00 for contract services and $14,615.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

MWBE PARTICIPATION: The MWBE goal established for this project is 24%. The original Contract amount and subsequent appropriation total $2,028,730.00. The Consultant has been paid $1,216,770.00 (59.98%) to date. Of this amount, $227,780.00 (18.72%) has been paid to MWBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to $2,321,024.00. The Consultant proposes the following plan to meet the MWBE goal.

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<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$609,770.00</strong></td>
<td><strong>26.27%</strong></td>
</tr>
</tbody>
</table>
FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-410028-0001-3

Prior Council Action:
Ordinance No. 2017-0891, dated 11-15-2017
Ordinance No. 2020-0762, dated 09-02-2020

Amount and Source of Funding:
$306,909.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Original appropriation of $798,294.60 from Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF
1st Additional Appropriation of $1,474,600.00 from Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

Contact Information:
Juan Chavira, PE, PMP, CEM, ENV SP
Assistant Director, Capital Projects
Phone: (832) 395-2441

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<td>Prior Council Action</td>
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</tr>
</tbody>
</table>
PROJECT LOCATION

CITY OF HOUSTON
HOUSTON PUBLIC WORKS
WBS M-410028-0001-3

KIT Professionals, Inc.
Engineers • Planners • Construction Managers
2000 W Sam Houston Parkway, Suite 1400, Houston, Texas 77042
Phone: (713) 763-8700 Fax: (713) 763-8747
TBPE Firm Registration No. F-4931

WESTBURY AREA DRAINAGE & PAVING IMPROVEMENTS SUB-PROJECT 1

LOCATION MAP
COUNCIL DISTRICT K

Challenging Challenges...
CITY OF HOUSTON

HOUSTON PUBLIC WORKS
WBS M-410028-0001-3

WESTBURY AREA DRAINAGE & PAVING
IMPROVEMENTS SUB-PROJECT 1

VICINITY MAP
COUNCIL DISTRICT K

KIT Professionals, Inc.
Engineers • Planners • Construction Managers
2000 W Sam Houston Parkway S Suite 1400, Houston, Texas 77042
Phone: (713) 783-8700 Fax: (713) 783-8747
TBPE Firm Registration No. F-4991

Sub-Project 1 Limits

5614 Ludington Drive
(Overflow Swale)

5638 Ludington Drive
(Overflow Swale)

11810 Chimney Rock
Apartment Complex
Detention Site

N.T.S.

CITY OF HOUSTON

HOUSTON PUBLIC WORKS
WBS M-410028-0001-3

WESTBURY AREA DRAINAGE & PAVING
IMPROVEMENTS SUB-PROJECT 1

VICINITY MAP
COUNCIL DISTRICT K

KIT Professionals, Inc.
Engineers • Planners • Construction Managers
2000 W Sam Houston Parkway S Suite 1400, Houston, Texas 77042
Phone: (713) 783-8700 Fax: (713) 783-8747
TBPE Firm Registration No. F-4991

Sub-Project 1 Limits

5614 Ludington Drive
(Overflow Swale)

5638 Ludington Drive
(Overflow Swale)

11810 Chimney Rock
Apartment Complex
Detention Site
Summary:
ORDINANCE appropriating $17,310,659.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to BRH-GARVER CONSTRUCTION, LLC for Chelford City Diversion Package 3; setting a deadline for the bidder’s execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - DISTRICT F - THOMAS

Background:
SUBJECT: Contract Award for Facilities Consolidation - Chelford City Diversion Package 3.

RECOMMENDATION: Award a Construction Contract to BRH-Garver Construction, LLC for Facilities Consolidation - Chelford City Diversion Package 3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Wastewater Treatment Facilities Capital Improvement Plan and is required to control operation costs, maintenance costs, and regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the abandonment of Green Crest Lift Stations, the diversion of the wastewater flow to the Upper Braes Wastewater Treatment Plant and the implementation of a plan for phased consolidation of facilities. The Contract duration for this project is 570 calendar days. This project was designed by Parsons Water & Infrastructure, Inc.

LOCATION: The project area is generally bound by Richmond Avenue on the north, Westpark Drive on the south, Westhollow Drive on the east and Green Crest Drive on the west.

BIDS: This project was advertised for bidding on February 18, 2022. Bids were received on March 17, 2022. The four (4) bids are as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BRH-Garver Construction, LLC</td>
<td>$15,464,235.00</td>
</tr>
<tr>
<td>2. Boyer, Inc.</td>
<td>$17,586,425.00</td>
</tr>
<tr>
<td>3. Harper Brothers Construction</td>
<td>$17,786,142.00</td>
</tr>
<tr>
<td>4. T. Construction LLC</td>
<td>$18,266,410.00</td>
</tr>
</tbody>
</table>
**AWARD:** It is recommended that this construction contract be awarded to BRH-Garver Construction, LLC with a low bid of $15,464,235.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

**PROJECT COST:** The total cost of this project is $17,310,659.00 to be appropriated as follows:

- **Bid Amount** $15,464,235.00
- **Contingencies** $773,212.00
- **Testing Services** $300,000.00
- **CIP Cost Recovery** $773,212.00

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, BRH-Garver Construction, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The Contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.

<table>
<thead>
<tr>
<th>MBE - Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
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<tr>
<td>1. Faith Utilities, LLC</td>
<td>Utility line and construction</td>
<td>$1,196,932.00</td>
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<tr>
<td>2. Blazey Construction Services, LLC</td>
<td>Utility line and construction</td>
<td>$813,419.00</td>
<td>5.26%</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>$2,010,351.00</strong></td>
<td><strong>13.00%</strong></td>
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<thead>
<tr>
<th>WBE - Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
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<tr>
<td>1. T&amp;T Trucking</td>
<td>Dump trucking</td>
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<td>3.00%</td>
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<tr>
<td><strong>TOTAL</strong></td>
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<td><strong>$463,927.05</strong></td>
<td><strong>3.00%</strong></td>
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<table>
<thead>
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<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
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<tr>
<td>1. Gulf Coast Grouting, Inc.</td>
<td>Grouting</td>
<td>$64,950.00</td>
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</tr>
<tr>
<td>2. Castec Construction LLC</td>
<td>Utility line and construction</td>
<td>$553,620.00</td>
<td>3.58%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$618,570.00</strong></td>
<td><strong>4.00%</strong></td>
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</tbody>
</table>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.
All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000536-0029-4

**Amount and Source of Funding:**
$17,310,659.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

**Contact Information:**
R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maps</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Signed Coversheet</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Project Council Districts
WBS R-000536-0029-4
Facilities Consolidation: Chelford City
Diversion Package 3

Council District: F
Background:

SUBJECT: Contract Award for Facilities Consolidation - Chelford City Diversion Package 3.

RECOMMENDATION: Award a Construction Contract to BRH-Garver Construction, LLC for Facilities Consolidation - Chelford City Diversion Package 3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Wastewater Treatment Facilities Capital Improvement Plan and is required to control operation costs, maintenance costs, and regulatory compliance.

The work to be performed under this contract award is necessary to maintain compliance with Houston's wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the abandonment of Green Crest Lift Stations, the diversion of the wastewater flow to the Upper Braes Wastewater Treatment Plant and the implementation of a plan for phased consolidation of facilities. The Contract duration for this project is 570 calendar days. This project was designed by Parsons Water & Infrastructure, Inc.

LOCATION: The project area is generally bound by Richmond Avenue on the north, Westpark Drive on the south, Westhollow Drive on the east and Green Crest Drive on the west.

BIDS: This project was advertised for bidding on February 18, 2022. Bids were received on March 17, 2022. The four (4) bids are as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. BRH-Garver Construction, LLC</td>
<td>$15,464,235.00</td>
</tr>
<tr>
<td>2. Boyer, Inc.</td>
<td>$17,586,425.00</td>
</tr>
<tr>
<td>3. Harper Brothers Construction</td>
<td>$17,786,142.00</td>
</tr>
<tr>
<td>4. T. Construction LLC</td>
<td>$18,266,410.00</td>
</tr>
</tbody>
</table>

AWARD: It is recommended that this construction contract be awarded to BRH-Garver Construction, LLC with a low bid of $15,464,235.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

PROJECT COST: The total cost of this project is $17,310,659.00 to be appropriated as follows:

- Bid Amount: $15,464,235.00
- Contingencies: $ 773,212.00
- Testing Services: $ 300,000.00
- CIP Cost Recovery: $ 773,212.00

Testing Services will be provided by Tolunay-Wong Engineers, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, BRH-Garver Construction, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.
M/WSBE PARTICIPATION: The Contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.

<table>
<thead>
<tr>
<th>MBE - Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Faith Utilities, LLC</td>
<td>Utility line and construction</td>
<td>$1,196,932.00</td>
<td>7.74%</td>
</tr>
<tr>
<td>2. Blazey Construction Services, LLC</td>
<td>Utility line and construction</td>
<td>$813,419.00</td>
<td>5.26%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$2,010,351.00</td>
<td>13.00%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WBE - Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. T&amp;T Trucking</td>
<td>Dump trucking</td>
<td>$463,927.05</td>
<td>3.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$463,927.05</td>
<td>3.00%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SBE - Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Gulf Coast Grouting, Inc.</td>
<td>Grouting</td>
<td>$64,950.00</td>
<td>0.42%</td>
</tr>
<tr>
<td>2. Castec Construction LLC</td>
<td>Utility line and construction</td>
<td>$553,620.00</td>
<td>3.58%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$618,570.00</td>
<td>4.00%</td>
</tr>
</tbody>
</table>

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

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6/10/2022

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000536-0029-4

Amount and Source of Funding:
$17,310,659.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction Fund

Contact Information:
R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

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<tr>
<td>SAP documents</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Maps</td>
<td>Backup Material</td>
</tr>
<tr>
<td>OBO Documents</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Form B</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Ownership Information Form and Tax Report</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Pay or Play</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Bid Tabulations</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Form 1295</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
**Summary:**
MOTION TO SET A DATE not less than seven days from June 29, 2022, to receive nominations for Positions One through Four for the **ANIMAL SHELTER ADVISORY COMMITTEE BOARD OF DIRECTORS**, for the remainder of a two year term that will end December 31, 2023

**Background:**

**NON-CONSENT AGENDA**

**MISCELLANEOUS**

Motion to set a date not less than seven (7) days from June 29, 2022, to receive nominations for appointments to Positions One through Four for the Animal Shelter Advisory Committee Board of Directors, for the remainder of a two year term that will end December 31, 2023. Listed below are the current members.

<table>
<thead>
<tr>
<th>Position</th>
<th>Requirements</th>
<th>Members</th>
<th>Nominated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position 1</td>
<td>Shall be a Texas Licensed Veterinarian</td>
<td>Stephen K Chmaitelli/CM Gallegos</td>
<td>Vacant CM Gallegos</td>
</tr>
<tr>
<td>Position 2</td>
<td>Municipal or county officials</td>
<td>Christopher Soulers</td>
<td>CM Gallegos</td>
</tr>
<tr>
<td>Position 3</td>
<td>A person whose duties include the daily operation of an animal shelter</td>
<td>Salise Shuttleworth</td>
<td>CM Travis</td>
</tr>
<tr>
<td>Position 4</td>
<td>Officer or employee of an animal welfare organization</td>
<td>Angella Madeksho</td>
<td>CM Christie</td>
</tr>
<tr>
<td>Description</td>
<td>Type</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>------</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ATTACHMENTS:**
Summary: 
**MOTION TO SET A DATE** not less than seven days from June 29, 2022, to receive nominations for Positions 6 and 7 of the **HOUSTON LAND BANK**, for terms to expire December 31, 2023

Background: 

**NON-CONSENT AGENDA**

**MISCELLANEOUS**

Motion to set a date on June 29, 2022, to receive nominations for Positions 6 and 7 of the Houston Land Bank for terms to expire on December 31, 2023. The following positions expired on 9/19/2020:

<table>
<thead>
<tr>
<th>Position</th>
<th>Member</th>
<th>Nominated by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position 6</td>
<td>Steve W. Hall</td>
<td>CM Jackson</td>
</tr>
<tr>
<td>Position 7</td>
<td>John David Vasquez</td>
<td>CM Gallegos</td>
</tr>
</tbody>
</table>

SRC/jsk

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
</table>
Summary:
ARISTOTLE PERFORMANCE for Learning and Developmental Training for Houston Public Works - 1 Year - $80,000.00 - Enterprise Fund
TAGGED BY COUNCIL MEMBERS PECK AND ALCORN
This was Item 11 on Agenda of June 22, 2022

Background:
Professional Services for P07-H32303 - Approve spending authority in an amount not to exceed $80,000.00 for learning and developmental training from Aristotle Performance for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **$80,000.00** for a **12-month period** for learning and developmental training and that authorization be given to issue a purchase order to **Aristotle Performance**.

Houston Public Works is committed to building an environment where learning, innovation, and growth are facilitated through a belief that employees are to be heard and acknowledged when speaking up with ideas, questions, and concerns.

The scope of work requires Aristotle Performance to engage within a network of subject matter experts in various fields of organizational development, behavior, and performance. Aristotle Performance is a leading firm in the field of training and providing certification of the Fearless Organization in North America.

Aristotle Performance will complete a three-phase, one year service consisting of strategic planning, environmental evaluation, program implementation, delivery of customized learning and development training programs with measurements and accountability. Aristotle Performance will deliver a final report and presentation to key stakeholders on the outcomes of the project.

This recommendation is made pursuant to subsection 252.022(a)(4) of the Texas Local Government Code, which provides that "a procurement for personal, professional, or planning services" is exempt from the competitive requirements for purchases.
MWBE Participation:
This procurement is exempt from the City’s MWBE subcontracting requirements as the total expenditure does not exceed the $100,000.00 threshold.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First (HHF) Ordinance. Bids/proposals were not solicited because the department is utilizing a professional services contractor for this contract.

Pay or Play Program:
This procurement is exempt from the City’s ‘Pay or Play’ Program as the total expenditure does not exceed the $100,000.00 threshold.

Fiscal Note:
Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division
Houston Public Works

Carol Ellinger Haddock, P.E., Director
Finance/Strategic Procurement Division
Houston Public Works

<table>
<thead>
<tr>
<th>Estimated Spending Authority:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
</tr>
<tr>
<td>Houston Public Works</td>
</tr>
</tbody>
</table>

Amount and Source of Funding:
$80,000.00
Water & Sewer System Operating Fund
Fund No.: 8300

Contact Information:

| Lena Farris, Purchasing Manager       | FIN/SPD | (832) 393-8729 |
| Catherine Scott, Sr. Procurement Specialist | HPW     | (832) 393-8803 |
| Jedediah Greenfield, Assistant Director | HPW     | (832) 395-3754 |

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Background:
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---

**Estimated Spending Authority:**

<table>
<thead>
<tr>
<th>Department</th>
<th>FY2022</th>
<th>Out Years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houston Public Works</td>
<td>$80,000.00</td>
<td>$0.00</td>
<td>$80,000.00</td>
</tr>
</tbody>
</table>

**Amount and Source of Funding:**

- **$80,000.00**
- Water & Sewer System Operating Fund
- Fund No.: 8300
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<td>Catherine Scott, Sr. Procurement Specialist</td>
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<tbody>
<tr>
<td>10297777 Conflict of Interest Form - Aristotle Performance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>10297777 Form A - Aristotle Performance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>10297777 Ownership Forms - Aristotle Performance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>10297777 PSJ - Aristotle Performance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>10297777 Tax Report - Aristotle Performance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>10297777 - Proposal - Aristotle Performance</td>
<td>Backup Material</td>
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</tbody>
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