

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

March 29 & 30, 2022

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Mary Nan Huffman  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level.

NOTE: If a translator is required, please advise when reserving time to speak

**AGENDA - COUNCIL MEETING Tuesday, March 29, 2022 - 1:30 PM**  
**Hybrid Meeting (Virtual and in Person)**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Martin**

**Due to health and safety concerns related to COVID-19, this meeting will offer the options to participate by videoconference or in-person. The meeting will be open to the public but restrictions regarding masks, allowable room capacity, and seating arrangements may be in place.**

**The public meeting location will be City Hall Council Chamber, 901 Bagby, 2nd Floor, Houston, Texas 77002. The Mayor, as presiding officer of City Council, and some Council Members will be physically present. Other Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties. The meeting will also be streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television.**

**Members of the public may provide public comment during the Tuesday public session at (936) 755-1521; Conference ID# 884 141 863#. Details for signing up to speak in-person or virtually are posted at <https://www.houstontx.gov/council/meetingsinfo.html>.**

**Members of the public may attend the Wednesday Council session in-person, or via Teams at (936) 755-1521; Conference ID# 268 656 024# but no public comment will be allowed.**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**SP03-29-2022**

**RECESS**

**RECONVENE**

**WEDNESDAY - MARCH 23, 2022 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY

THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**9:00 A.M.** - **REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY** including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 28**

**MISCELLANEOUS - NUMBERS 1 through 5**

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following to the **REINVESTMENT ZONE NUMBER TEN, CITY OF HOUSTON, TEXAS (LAKE HOUSTON ZONE) BOARD OF DIRECTORS**:

Position One - **KIMBERLY ANN BRUSATORI**, reappointment, for a term to expire 12/31/2023

Position Three - **PHILIP IVY**, reappointment, for a term to expire 12/31/2023

Position Five - **STANLEY J. SARMAN**, reappointment, for a term to expire 12/31/2023, and to serve as Chair for a term ending 12/31/2022

Position Seven - **WILLIAM J. BEATTIE**, for a term to expire 12/31/2023

2. REQUEST from Mayor for confirmation of the appointment or reappointment of the following to the **LAKE HOUSTON REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**:

Position One - **KIMBERLY ANN BRUSATORI**, reappointment, for a term to expire 12/31/2023

Position Three - **PHILIP IVY**, reappointment, for a term to expire 12/31/2023

Position Five - **STANLEY J. SARMAN**, reappointment, for a term to expire 12/31/2023, and to serve as Chair for a term ending 12/31/2022

Position Seven - **WILLIAM J. BEATTIE**, appointment, for a term to expire 12/31/2023

3. REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS**:

**Class A terms to expire December 31, 2024:**

Position One - **ALEX BRENNAN-MARTIN**

Position Two - **BOBBY V.P. SINGH**

Position Three - **TOM M. SEGESTA**

Position Four - **PAUL J. PUENTE**

**Class B terms to expire December 31, 2022:**

Position Five - **RYAN MARTIN**  
Position Six - **ELIZABETH GONZALEZ BROCK**  
Position Seven - **SOFIA ADROGUÉ**  
Position Eight - **JAY S. ZEIDMAN**

**Class C terms to expire December 31, 2023:**

Position Nine - **DAVID M. MINCBERG**  
Position Ten - **NICKI KEENAN**  
Position Eleven - **DESRYE M. MORGAN**  
Position Twelve - **REGINALD L. MARTIN**

4. CONFIRMATION of the reappointment of **GERALD WOMACK** to Position C13 to the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS**, for a three-year term ending December 31, 2023
5. RECOMMENDATION from Director Planning and Development Department for approval of an Honorary Street Marker for **LEMUEL DELRAY BRUCE** to be located at 1602 Seamist Drive in Front of Fire Station 62 - **DISTRICT C - KAMIN**

**ACCEPT WORK - NUMBER 6**

6. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,620,300.33 and acceptance of work on contract with **D. L. ELLIOTT ENTERPRISES, INC** for Water Line Replacement in Inwood Forest-1 Area - 4.5% over the original contract amount and under the 5% contingency amount - **DISTRICTS A - PECK and C - KAMIN**

**PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 11**

7. **RELIABLE TRANSMISSION SERVICE-TEXAS, LLC** for Allison Rebuilt Transmissions, Repair Parts, and Repair Services for the Fleet Management Department - 3 Years with 2 one-year options - \$1,115,000.00 - Fleet Management Fund
8. **ILLUMINA, INC** for the Clarity Laboratory Information Management System for Genomic Testing for the Houston Health Department - \$581,150.00 - Grant Fund
9. **PRIMARY ARMS, LLC** for the Emergency Purchase of Ammunition for the Houston Police Department - \$612,000.00 - General Fund
10. **CREDITRON CORPORATION** for the purchase of Mail Sorters/Extractor and Scanning Equipment, Software, Training and Maintenance Service Plan for Houston Public Works - \$400,638.00 - Enterprise Fund
11. **TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR), THE GENERAL SERVICES ADMINISTRATION (GSA), THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS VALUEPOINT (NASPO VALUEPOINT), OMNIA PARTNERS, and THE INTERLOCAL PURCHASING SYSTEM (TIPS)** for the purchase of Technology-Related Products and Services through Cooperative Purchasing Agreements for Various Departments



## **RESOLUTION - NUMBER 12**

12. RESOLUTION establishing procedures, criteria, and rules for the consideration and establishment of Council Member District Boundaries following receipt of the Year 2020 Decennial Census Count as required by Article V, Section 3 of the Charter of the City of Houston, Texas; calling public hearings at which interested persons shall have an opportunity to be heard; providing for the publication of notice of such hearings; providing for severability; and making other provisions related to the subject  
**HEARING DATES - 9:00 A.M. - & 7:00P.M. - WEDNESDAY - JULY 13, 2022 and 9:00 A.M. WEDNESDAY - JULY 20, 2022**

## **ORDINANCES - NUMBERS 13 through 28**

13. ORDINANCE AMENDING SECTION 21-236 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to the use of Electronic Smoking Devices (E-Cigarettes)
14. ORDINANCE AMENDING CHAPTER 26 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to On-Street Parking Regulations including creating a Parking Benefit District within Midtown, designating Midtown as a Community Parking Program Area, and updating certain provisions regarding the Community Parking Program - **DISTRICTS C - KAMIN and D - EVAN-SHABAZZ**
15. ORDINANCE amending Ordinance No. 2021-1037 relating to the adoption of construction codes for the protection and preservation of lives and property from fire and other perils, to correct errors
16. ORDINANCE suspending for forty-five days the implementation of the Interim Rate Adjustment Filing pertaining to Retail Gas Utility Rates by **CENTERPOINT ENERGY RESOURCES CORP, d/b/a CENTERPOINT ENERGY ENTEX and as CENTERPOINT ENERGY TEXAS GAS**, and otherwise maintaining current rates in effect until changed
17. ORDINANCE approving and authorizing agreement for Option to Purchase Real Property between City of Houston, Texas and **LOVETT CUSTOM HOMES, INC** for purchase of approximately 12.22 acres of land, located at 10301 Stella Link Road, Houston, Harris County, Texas 77025; approving a Special Warranty Deed - \$14,039,150.00 - Grant Fund - **DISTRICT K - CASTEX-TATUM**
18. ORDINANCE approving and authorizing first amendment to Lease Agreement between **ALDINE INDEPENDENT SCHOOL DISTRICT**, Landlord, and City of Houston, Texas, Tenant, for approximately 342,224 sq. ft. of land located at 2500 South Victory Drive, Houston, Texas 77088, currently being used as a Community Resource Center and gathering point for Workforce Development and Training, Education, Business Development and Cultural Activities - **DISTRICT B - JACKSON**
19. ORDINANCE approving and authorizing first amendment to Assignment and Assumption of Lease Agreement between City of Houston, Texas, and

**HOUSTON BUSINESS DEVELOPMENT, INC** pertaining to approximately 342,224 sq. ft. of land located at 2500 South Victory Drive, Houston, Texas 77088 - **DISTRICT B - JACKSON**

**This item should only be considered after passage of Item 18 above**

20. ORDINANCE awarding contract to **WEST PUBLISHING CORPORATION dba WEST, a Thomson Reuters Business** for Purchase and Implementation of an Integrated Document Management Software Platform for City of Houston Legal Department; providing a maximum contract amount - 4 Years with 2 one-year options - \$960,574.00 - Property & Casualty and Equipment Acquisition Consolidated Funds
21. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY** for services of Harris County Sheriff's Office for Internet Crimes Against Children Task Force Program - \$91,507.81 - Grant Fund
22. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY** for the services of Harris County Constable's Office Precinct 5 related to Internet Crimes Against Children Task Force - \$98,940.94 - Grant Fund
23. ORDINANCE establishing the east and west sides of the 800 block of Walton Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
24. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 8 foot-wide utility easement, located out of Lots 270 through 274 and Lots 233 through 235 of Allendale Townsite, Section A, all located in the Callahan and Vince Survey, Abstract No. 89, Harris County, Texas; abandoning said easement to **PHICON, LLC**, the abutting Property Owner, in consideration of its payment to the City in the amount of \$15,206.00, and other good and valuable consideration - **DISTRICT E - MARTIN**
25. ORDINANCE appropriating \$47,314.58 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Interlocal Agreement between City of Houston and **EAST DOWNTOWN REDEVELOPMENT AUTHORITY** for Design and Construction of Walker Street from St. Emanuel Street to Emancipation Avenue; providing funding for CIP Cost Recovery by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - GALLEGOS**
26. ORDINANCE appropriating \$105,266.65 out of Metro Projects Construction DDSRF; approving and authorizing Advanced Funding Agreement between City of Houston and **TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT)** for IH 45 LED Lighting Project; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF - **DISTRICT I - GALLEGOS**
27. ORDINANCE appropriating \$353,521.39 out of Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax as an additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **CIVILTECH**

- ENGINEERING, INC** for Roseland Area Paving and Drainage (Approved by Ordinance No. 2016-0308); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; **DISTRICT C – KAMIN**
28. **ORDINANCE** appropriating \$4,930,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; awarding contract to **DL GLOVER, INC** for FY2022 Street & Drainage Rehabilitation Contract #1; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, contingency, construction management services and CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax

### **END OF CONSENT AGENDA**

### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **MATTERS HELD - NUMBER 29**

29. **ORDINANCE** approving and authorizing agreement for Professional Planning Services between City of Houston and **SWA GROUP** to provide Hurricane Harvey Community Development Block Grant – Disaster Recovery Funds for Professional Planning Services to develop a Lily Pad Master Plan, Implementation Toolkit, and a Conceptual Design for a minimum of one Lily Pad Pilot; setting a maximum contract amount - 1 Year with 1 six-month option - \$367,140.00 - Grant Fund
- TAGGED BY COUNCIL MEMBER MARTIN**
- This was Item 24 on Agenda of March 23, 2022

#### **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Jackson first**

#### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

SP03-29-2022

Agenda Item#:



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

Monthly Financial Report

Agenda Item#:

### **Summary:**

**9:00 A.M. - REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY** including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

Item Creation Date: 3/15/2022

MYR ~ 2022 TIRZ # 10 ReAppts. ltr. 3-15-2022

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following to the **REINVESTMENT ZONE NUMBER TEN, CITY OF HOUSTON, TEXAS (LAKE HOUSTON ZONE) BOARD OF DIRECTORS:**

Position One - **KIMBERLY ANN BRUSATORI**, reappointment, for a term to expire 12/31/2023

Position Three - **PHILIP IVY**, reappointment, for a term to expire 12/31/2023

Position Five - **STANLEY J. SARMAN**, reappointment, for a term to expire 12/31/2023, and to serve as Chair for a term ending 12/31/2022

Position Seven - **WILLIAM J. BEATTIE**, for a term to expire 12/31/2023

### **Background:**

March 11, 2022

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 97-1589, and Resolution No. 2013-62, I am nominating the following individuals for appointment or reappointment to the Reinvestment Zone Number Ten, City of Houston, Texas (Lake Houston Zone) ("Zone") Board of Directors, subject to Council confirmation:

Kimberly Ann Brusatori, reappointment to Position One, for a term to expire December 31, 2023;  
Philip Ivy, reappointment to Position Three, for a term to expire December 31, 2023;  
Stanley J. Sarman, reappointment to Position Five, for a term to expire December 31, 2023, and to serve as Chair for a term ending December 31, 2022, and  
William J. Beattie, appointment to Position Seven, for a term to expire December 31, 2023.

Pursuant to the bylaws of the Lake Houston Redevelopment Authority ("Authority"), appointment by the City of a director to the Board of Directors of the Zone will also constitute appointment of same director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

Item Creation Date: 3/15/2022

MYR ~ 2022 Lake Houston Redevelopment Authority  
ReAppts. ltr. 3-15-2022

Agenda Item#: 2.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following to the **LAKE HOUSTON REDEVELOPMENT AUTHORITY BOARD OF DIRECTORS**:

Position One - **KIMBERLY ANN BRUSATORI**, reappointment, for a term to expire 12/31/2023

Position Three - **PHILIP IVY**, reappointment, for a term to expire 12/31/2023

Position Five - **STANLEY J. SARMAN**, reappointment, for a term to expire 12/31/2023, and to serve as Chair for a term ending 12/31/2022

Position Seven - **WILLIAM J. BEATTIE**, appointment, for a term to expire 12/31/2023

### **Background:**

March 11, 2022

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston, Texas Ordinance No. 97-1589, and Resolution No. 2013-62, I am nominating the following individuals for appointment or reappointment to the Reinvestment Zone Number Ten, City of Houston, Texas (Lake Houston Zone) ("Zone") Board of Directors, subject to Council confirmation:

Kimberly Ann Brusatori, reappointment to Position One, for a term to expire December 31, 2023;  
Philip Ivy, reappointment to Position Three, for a term to expire December 31, 2023;  
Stanley J. Sarman, reappointment to Position Five, for a term to expire December 31, 2023, and to serve as Chair for a term ending December 31, 2022, and  
William J. Beattie, appointment to Position Seven, for a term to expire December 31, 2023.

Pursuant to the bylaws of the Lake Houston Redevelopment Authority ("Authority"), appointment by the City of a director to the Board of Directors of the Zone will also constitute appointment of same director to the corresponding position on the Board of Directors of the Authority for the same term.



The résumés of the nominees are attached for your review.

Sincerely

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date: 3/15/2022

MYR ~ 2022 Houston FIRST Corporation ReAppts. ltr. 3-15-2022

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS:**

#### **Class A terms to expire December 31, 2024:**

Position One - **ALEX BRENNAN-MARTIN**

Position Two - **BOBBY V.P. SINGH**

Position Three - **TOM M. SEGESTA**

Position Four - **PAUL J. PUENTE**

#### **Class B terms to expire December 31, 2022:**

Position Five - **RYAN MARTIN**

Position Six - **ELIZABETH GONZALEZ BROCK**

Position Seven - **SOFIA ADROGUÉ**

Position Eight - **JAY S. ZEIDMAN**

#### **Class C terms to expire December 31, 2023:**

Position Nine - **DAVID M. MINCBERG**

Position Ten - **NICKI KEENAN**

Position Eleven - **DESRYE M. MORGAN**

Position Twelve - **REGINALD L. MARTIN**

### **Background:**

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to Article VI of the Amended and Restated Certificate of Formation of Houston First Corporation approved by Ordinance No. 2014-757 and filed with the Texas Secretary of State on August 15, 2014, I hereby nominate the following individuals for reappointment to the Houston First Corporation Board of Directors, subject to Council confirmation:

#### **Class A terms to expire December 31, 2024:**

Alex Brennan-Martin, reappointment to Position One;

Bobby V.P. Singh, reappointment to Position Two;  
Tom M. Segesta, reappointment to Position Three;  
Paul J. Puente, reappointment to Position Four;

**Class B terms to expire December 31, 2022:**

Ryan Martin, reappointment to Position Five;  
Elizabeth Gonzalez Brock, reappointment to Position Six;  
Sofia Adrogué, reappointment to Position Seven;  
Jay S. Zeidman, reappointment to Position Eight;

**Class C terms to expire December 31, 2023:**

David M. Mincberg, reappointment to Position Nine, and to serve as Chair;  
Nicki Keenan, reappointment to Position Ten;  
Desrye M. Morgan, reappointment to Position Eleven; and  
Reginald L. Martin, reappointment to Position Twelve.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

Description	Type
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date: 3/3/2022

MYR ~ 2022 Houston FIRST Corporation Council nominee  
confirmation

Agenda Item#: 4.

### **Summary:**

CONFIRMATION of the reappointment of **GERALD WOMACK** to Position C13 to the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS**, for a three-year term ending December 31, 2023

### **Background:**

## **NON-CONSENT AGENDA**

### **MISCELLANEOUS**

Motion to set a date not less than seven (7) days from March 9, 2022, to receive nominations for appointment or reappointment to Position C13 on the Houston First Corporation Board of Directors for a three-year term ending December 31, 2023. The following position expired effective December 31, 2020:

**Position**  
Class C13

**Member**  
Gerald Womack

**Nominated by**  
CM Boykins

SRC:jsk

### **ATTACHMENTS:**

**Description**  
Signed letter

**Type**  
Signed Cover sheet



# CITY OF HOUSTON

Office of the Mayor

## Interoffice

Correspondence

*Shannon Ramirez-Conklin*

Shannon Ramirez-Conklin,  
Director of Boards and Commissions

To: Pat Jefferson-Daniels,  
City Secretary

From:

Marta Crinejo,  
Agenda Director

Date: March 3, 2022

Subject: Houston First Corporation  
Nominations

### NON-CONSENT AGENDA

### MISCELLANEOUS

Motion to set a date not less than seven (7) days from March 9, 2022, to receive nominations for appointment or reappointment to Position C13 on the Houston First Corporation Board of Directors for a three-year term ending December 31, 2023. The following position expired effective December 31, 2020:

Position	Member	Nominated by
Class C13	Gerald Womack	CM Boykins

SRC:jsk



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

District C

Item Creation Date: 3/14/2022

PLN - Proposed Honorary Street Marker for Lemuel Delray  
Bruce

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Planning and Development Department for approval of an Honorary Street Marker for **LEMUEL DELRAY BRUCE** to be located at 1602 Seamist Drive in Front of Fire Station 62 - **DISTRICT C - KAMIN**

### **Background:**

The Planning and Development Department received a request for an Honorary Street Marker for Lemuel Delray Bruce to honor and commemorate his service as an arson investigator with the Houston Fire Department.

Investigator Bruce worked diligently on locating the arsonist responsible for multiple fires in the Heights, Lazybrook and Timbergrove areas of Houston. He spent countless hours analyzing case files, witness statements and surveillance videos in pursuit of the serial arsonist. Investigator Bruce's unwavering search led him to the area where he located the suspect and sadly met his untimely death.

The proposed marker is in compliance with the City's Honorary Street Marker Policy and will be located at 1602 Seamist Drive, in front of Fire Station 62. The Planning and Development Department recommends that City Council establish the honorary street marker.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Abraham Zorrilla  
832.393.6634

**ATTACHMENTS:**

**Description**

RCA

Map

Applicant Request

**Type**

Signed Cover sheet

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District C

Item Creation Date: 3/14/2022

PLN - Proposed Honorary Street Marker for Lemuel Delray Bruce

Agenda Item#: 5.

### **Background:**

The Planning and Development Department received a request for an Honorary Street Marker for Lemuel Delray Bruce to honor and commemorate his service as an arson investigator with the Houston Fire Department.

Investigator Bruce worked diligently on locating the arsonist responsible for multiple fires in the Heights, Lazybrook and Timbergrove areas of Houston. He spent countless hours analyzing case files, witness statements and surveillance videos in pursuit of the serial arsonist. Investigator Bruce's unwavering search led him to the area where he located the suspect and sadly met his untimely death.

The proposed marker is in compliance with the City's Honorary Street Marker Policy and will be located at 1602 Seamist Drive, in front of Fire Station 62. The Planning and Development Department recommends that City Council establish the honorary street marker.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue DocuSign signature line.

2A61A07011A5494

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Abraham Zorrilla  
832.393.6634

### **ATTACHMENTS:**

Description	Type
Map	Other
Applicant Request	Backup Material



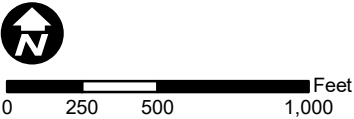
# Proposed Honorary Street Marker

LEMUEL DELRAY BRUCE  
1600 BLOCK OF  
SEAMIST DRIVE

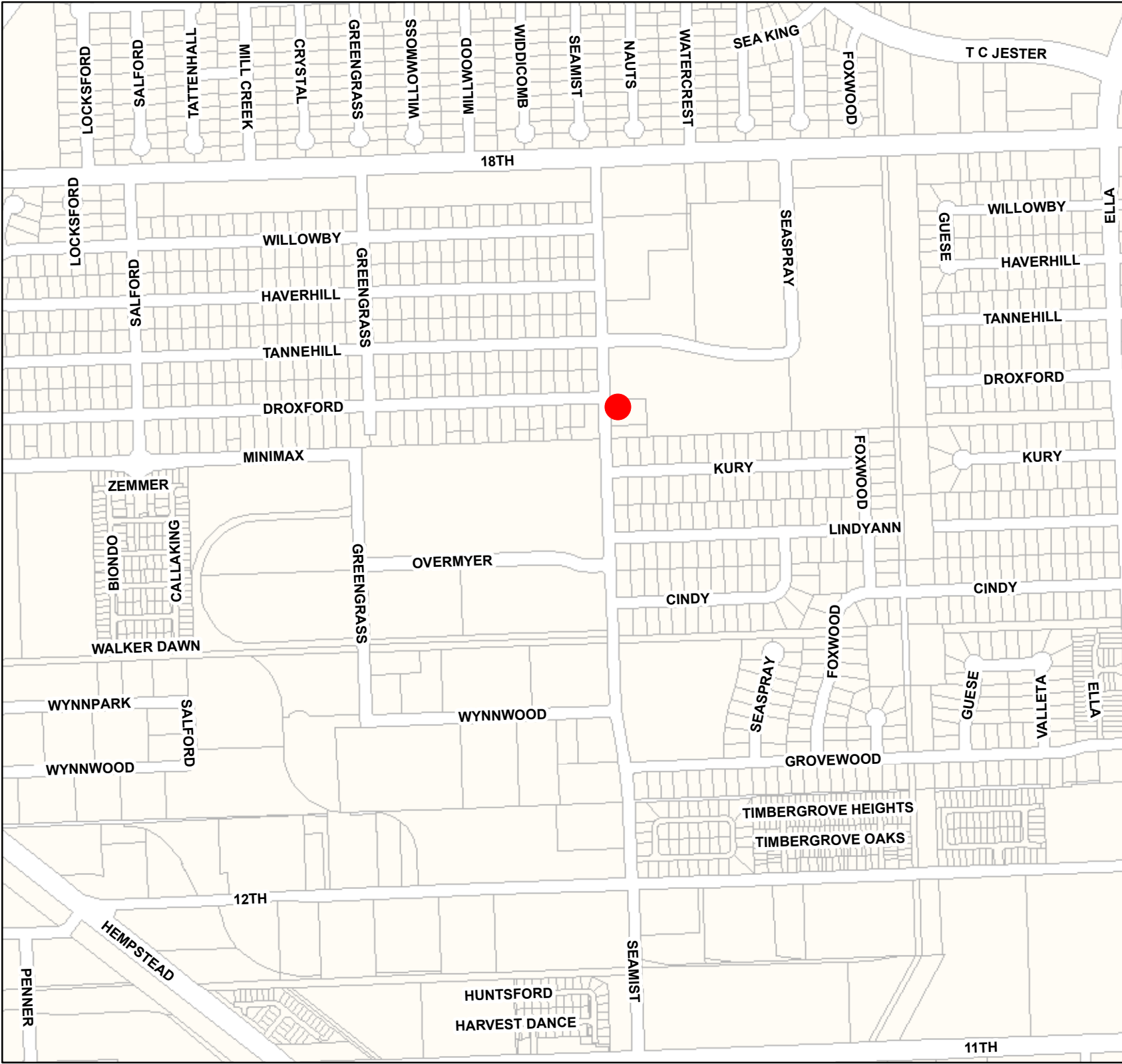
## Legend

 1602 Seamist Drive

Source: Harris County Appraisal District  
Date: March 18, 2022  
Reference: Honorary Street Marker



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.





# CITY OF HOUSTON

## Fire Department

*Promoting Excellence as the World's Largest Accredited Municipal Fire Agency*

**Sylvester Turner**

Mayor

Samuel Peña  
Fire Chief  
500 Jefferson, 17<sup>th</sup> floor  
Houston, Texas 77002

T. 832-394-6702  
F. 832-394-6780  
[www.houstontx.gov](http://www.houstontx.gov)

February 2, 2022

Investigator Lemuel Delray Bruce was an incredible member of the Houston Fire Department (HFD). He rose through the ranks of HFD, beginning his career as a firefighter serving on the city's elite rescue team, then promoting to engineer operator followed by suppression captain. He then tested and promoted into the Houston Arson Bureau as an investigator. His fellow investigators appreciated working alongside him because he was always patient, compassionate, willing to teach, and a stickler for details.

In his final days, Investigator Bruce worked diligently on locating the arsonist responsible for multiple fires in the Heights/Lazybrook/Timbergrove areas of Houston. Investigator Bruce spent countless hours analyzing case files, witness statements, and surveillance videos in pursuit of the serial arsonist. Investigator Bruce's unwavering search for the suspect led him to the area where he located the suspect and sadly met his untimely death. Investigator Bruce was a true servant of the community his entire adult life.

Lemuel Bruce will always be honored and remembered as an outstanding investigator of the Houston Arson Bureau, a loving father, a faithful husband, a dedicated son, a U.S. Marine, and a friend to all who knew him.

The proposed street marker location is at or near the intersection of W 18<sup>th</sup> St.

Respectfully,

A blue ink signature of Samuel Peña, consisting of a stylized 'S' and 'P' followed by a horizontal line.

Samuel Peña  
Fire Chief



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District A, District C

Item Creation Date: 11/15/2021

HPW - 20CJ11 Accept Work / D.L. Elliott Enterprises, Inc.

Agenda Item#: 6.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,620,300.33 and acceptance of work on contract with **D. L. ELLIOTT ENTERPRISES, INC** for Water Line Replacement in Inwood Forest-1 Area - 4.5% over the original contract amount and under the 5% contingency amount - **DISTRICTS A - PECK and C - KAMIN**

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Inwood Forest-1 Area.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final Contract Amount of \$3,620,300.33 or 4.5% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement. This program was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and provide improved fire protection.

**DESCRIPTION/SCOPE:** This project consisted of the replacement of approximately 48,677 linear feet of water lines (13 linear feet of 4-inch; 1,002 linear feet of 6-inch; 41,289 linear feet of 8-inch; 1,627 linear feet of 12-inch; 4,746 linear feet of 16-inch) and the construction of service lines, fire hydrants, valves, fittings, connections, and appurtenances. Van De Wiele & Vogler Inc. designed the project with 535 calendar days allowed for construction. The project was awarded to D. L. Elliott Enterprises, Inc. with an original Contract Amount of \$3,464,335.70.

**LOCATION:** Area 1: is bound by Gulf Bank Road on the north, Maple Tree on the south, White Fir Drive on the east and Antoine Drive on the west. Area 2: Is bound by Pinemont Drive on the north, Bethlehem on the south, Ella Boulevard on the east and Rosslyn Road on the west. Area 3: West Holcombe Boulevard from Edloe to Kirby.

**CONTRACT COMPLETION AND COST:** The Contractor, D. L. Elliott Enterprises, Inc., has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos 1 and 2 is \$3,620,300.33, an increase of \$155,964.63 or 4.5% over the original Contract Amount and under the 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 12.00%

MBE and 8.00% WBE (20.00% total). The M/W/SBE goals approved for this project were 12.00% MBE, 7.00% WBE, and 1.00% SBE (20.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 12.21% MBE, 7.53% WBE, and 1.11% SBE (20.85% total). The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Satisfactory for the following reasons: The Prime exceeded the contract goal and fully utilized all original goal credit subcontractors to full capacity on this project. For the reasons listed, the Contractor's performance meets the intent and spirit of the City's MWSBE program.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0207-4

**Prior Council Action:**

Ordinance No. 2017-0624, dated 08-16-2017

**Amount and Source of Funding:**

No additional funding required.

Total (original) appropriation of \$3,965,100.00 from Fund 8500 – Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District A, District C  
Item Creation Date: 11/15/2021

HPW - 20CJ11 Accept Work / D.L. Elliott Enterprises, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Inwood Forest-1 Area.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final Contract Amount of \$3,620,300.33 or 4.5% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement. This program was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and provide improved fire protection.


**DESCRIPTION/SCOPE:** This project consisted of the replacement of approximately 48,677 linear feet of water lines (13 linear feet of 4-inch; 1,002 linear feet of 6-inch; 41,289 linear feet of 8-inch; 1,627 linear feet of 12-inch; 4,746 linear feet of 16-inch) and the construction of service lines, fire hydrants, valves, fittings, connections, and appurtenances. Van De Wiele & Vogler Inc. designed the project with 535 calendar days allowed for construction. The project was awarded to D. L. Elliott Enterprises, Inc. with an original Contract Amount of \$3,464,335.70.

**LOCATION:** Area 1: is bound by Gulf Bank Road on the north, Maple Tree on the south, White Fir Drive on the east and Antoine Drive on the west. Area 2: Is bound by Pinemont Drive on the north, Bethlehem on the south, Ella Boulevard on the east and Rosslyn Road on the west. Area 3: West Holcombe Boulevard from Edloe to Kirby.

**CONTRACT COMPLETION AND COST:** The Contractor, D. L. Elliott Enterprises, Inc., has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos 1 and 2 is \$3,620,300.33, an increase of \$155,964.63 or 4.5% over the original Contract Amount and under the 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goals for this project were 12.00% MBE and 8.00% WBE (20.00% total). The M/W/SBE goals approved for this project were 12.00% MBE, 7.00% WBE, and 1.00% SBE (20.00% total). According to the Office of Business Opportunity, the actual participation achieved on this project was 12.21% MBE, 7.53% WBE, and 1.11% SBE (20.85% total). The standard for meeting MWSBE participation goals is the demonstration of Good Faith Efforts. The Contractor's M/W/SBE performance on this project was rated Satisfactory for the following reasons: The Prime exceeded the contract goal and fully utilized all original goal credit subcontractors to full capacity on this project. For the reasons listed, the Contractor's performance meets the intent and spirit of the City's MWSBE program.

DocuSigned by:

 3/10/2022

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0207-4

### **Prior Council Action:**

Ordinance No. 2017-0624, dated 08-16-2017

### **Amount and Source of Funding:**

No additional funding required.

Total (original) appropriation of \$3,965,100.00 from Fund 8500 – Water and Sewer System Consolidated Construction Fund.

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

Description	Type
MAPS	Backup Material
OBO DOCS	Backup Material
Prior Council Action	Backup Material
Ownership Information Form and Tax Report	Backup Material
Change Order Nos. 1 - 2	Backup Material
Final Estimate	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/25/2022

S30063 - Allison Rebuilt Transmissions, Parts, and Repair  
Services - MOTION - (Reliable Transmission Service-  
Texas)

Agenda Item#: 7.

### **Summary:**

**RELIABLE TRANSMISSION SERVICE-TEXAS, LLC** for Allison Rebuilt Transmissions, Repair Parts, and Repair Services for the Fleet Management Department - 3 Years with 2 one-year options - \$1,115,000.00 - Fleet Management Fund

### **Background:**

**Formal Bids Received January 6, 2022 for S38 - S30063 - Approve an award to Reliable Transmission Service-Texas, LLC in the amount not to exceed \$1,115,000.00 for Allison rebuilt transmissions, repair parts, and repair services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Reliable Transmission Service-Texas, LLC** on its low overall bid meeting specifications in an amount not to exceed **\$1,115,000.00** for Allison rebuilt transmissions, parts, and repair services for the Fleet Management Department . It is further requested that authorization be given to make purchases, as needed, for a **thirty-six-month period with two one-year options**. This award consists of line items and price lists for Allison rebuilt transmissions, repair parts and repair services to be used by the Fleet Management Department to repair or replace Allison transmissions in City owned equipment and vehicles. This award also includes a **\$390,480.00** labor component for the repair of equipment that cannot be performed by City personnel.

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price is the bid received for quantities of high-use items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen (15) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two (2) bids were received as outlined below.

**Reliable Transmission Service-Texas, LLC:** Award on its low overall bid meeting specifications for Groups 1, 2, and 3 in an amount not to exceed **\$1,115,000.00**.

**Company**

**Sample Pricing & Line Item**

1. **Reliable Transmission Service-Texas, LLC \$ 710,845.28**
2. Stewart & Stevenson, LLC \$1,026,670.43

- Items number fifteen (15) and sixteen (16) from Group II will not be awarded.

**MWBE Subcontracting:**

Zero percent goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

This proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Reliable Transmission Service-Texas, LLC is a designated HHF company, but was the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

---

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority Signature**

**Estimated Spending Authority**

Department	FY22	Out Years	Total
Fleet Management	\$148,667.00	\$966,333.00	\$1,115,000.00

**Amount and Source of Funding:**

**\$1,115,000.00**

Fleet Management Fund  
Fund 1005

**Contact Information:**

Lena Farris, SPD (832) 393-8729  
Keysha Grayson, FMD (832) 393-6902

**ATTACHMENTS:**

**Description**

**Type**

S30063 - Allison Rebuilt Transmissions, Parts,  
and Repair Services (Reliable Transmission  
Service-T

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/25/2022

S30063 - Allison Rebuilt Transmissions, Parts, and Repair Services - MOTION - (Reliable Transmission Service-Texas)

Agenda Item#:

### **Background:**

**Formal Bids Received January 6, 2022 for S38 - S30063 - Approve an award to Reliable Transmission Service-Texas, LLC in the amount not to exceed \$1,115,000.00 for Allison rebuilt transmissions, repair parts, and repair services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Reliable Transmission Service-Texas, LLC** on its low overall bid meeting specifications in an amount not to exceed **\$1,115,000.00** for Allison rebuilt transmissions, parts, and repair services for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six-month period with two one-year options**. This award consists of line items and price lists for Allison rebuilt transmissions, repair parts and repair services to be used by the Fleet Management Department to repair or replace Allison transmissions in City owned equipment and vehicles. This award also includes a **\$390,480.00** labor component for the repair of equipment that cannot be performed by City personnel.

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price is the bid received for quantities of high-use items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen (15) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two (2) bids were received as outlined below.

**Reliable Transmission Service-Texas, LLC:** Award on its low overall bid meeting specifications for Groups 1, 2, and 3 in an amount not to exceed **\$1,115,000.00**.

### **Company**

### **Sample Pricing & Line Item**

1. **Reliable Transmission Service-Texas, LLC \$ 710,845.28**
2. Stewart & Stevenson, LLC \$1,026,670.43

- Items number fifteen (15) and sixteen (16) from Group II will not be awarded.

### **MWBE Subcontracting:**

Zero percent goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Reliable Transmission Service-Texas, LLC is a designated HHF company, but was the successful awardee without application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

3/18/2022

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:  
*Gary Glasscock*  
57552A7EC1124DE...

**Department Approval Authority Signature**

3/21/2022

### **Estimated Spending Authority**

Department	FY22	Out Years	Total
Fleet Management	\$148,667.00	\$966,333.00	\$1,115,000.00

**Amount and Source of Funding:**

**\$1,115,000.00** - Fleet Management Fund (1005)

**Contact Information:**

Lena Farris, SPD (832) 393-8729  
Keysha Grayson, FMD (832) 393-6902

**ATTACHMENTS:**

Description	Type
E30063 - MWBE 0% OBO Waiver	Backup Material
E30063 - Bid Tabulation	Backup Material
E30063 - Ownership Forms	Backup Material
E30063 - Conflict of Interest	Backup Material
E30063 - Form B	Backup Material
S30063 - Delinquent Tax Report	Backup Material
E30063 - Fiscal Form A	Financial Information
E30063 - Certification of Funds	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/4/2022

N31285 - Laboratory Information Management System -  
MOTION (Illumina, Inc.)

Agenda Item#: 8.

### **Summary:**

**ILLUMINA, INC** for the Clarity Laboratory Information Management System for Genomic Testing for the Houston Health Department - \$581,150.00 - Grant Fund

### **Background:**

**Sole Source N31285 – Approve the sole source purchase from Illumina, Inc., in an amount not to exceed \$581,150.00 for the Clarity Laboratory Information Management System for genomic testing for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve a sole source purchase in an amount not to exceed **\$581,150.00** and that authorization be given to issue a purchase order to **Illumina Inc.** for the Clarity Laboratory Information Management System (LIMS) for genomic testing for the Houston Health Department.

The Clarity LIMS helps genomic labs track samples, manage workflows, supports regulatory compliance, integrates with the laboratory's ecosystem, and automates routine tasks. Additionally, the Clarity LIMS helps laboratories reduce time with straightforward implementation, preset protocols for Illumina sample/library prep kits, and flag poor-quality samples.

This purchase will consist of the following:

- Clarity LIMS Enterprise SaaS subscription and support for 60 months;
- Clarity LIMS Onboarding;
- Base Enterprise annual subscription for 60 months; and
- Illumina iCredit for data storage and analysis.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### **M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

<b>Estimated Spending Authority</b>			
Department	FY22	Out Years	Total
Houston Health Department	\$581,150.00	\$0.00	\$581,150.00

**Amount and Source of Funding:**

\$581,150.00

Federal Government - Grant Fund

Fund No.: 5000

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Lena Farris, Purchasing Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Porfirio Villareal, Public Information Officer	HHD	(832) 393-5041

**ATTACHMENTS:****Description**

N31285 - Laboratory Information Management  
System - (Illumina, Inc.)

**Type**

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# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/4/2022

N31285 - Laboratory Information Management System - MOTION (Illumina, Inc.)

Agenda Item#: 9.

## **Background:**

**Sole Source N31285 – Approve the sole source purchase from Illumina, Inc., in an amount not to exceed \$581,150.00 for the Clarity Laboratory Information Management System for genomic testing for the Houston Health Department.**

## **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve a sole source purchase in an amount not to exceed **\$581,150.00** and that authorization be given to issue a purchase order to **Illumina Inc.** for the Clarity Laboratory Information Management System (LIMS) for genomic testing for the Houston Health Department.

The Clarity LIMS helps genomic labs track samples, manage workflows, supports regulatory compliance, integrates with the laboratory's ecosystem, and automates routine tasks. Additionally, the Clarity LIMS helps laboratories reduce time with straightforward implementation, preset protocols for Illumina sample/library prep kits, and flag poor-quality samples.

This purchase will consist of the following:

- Clarity LIMS Enterprise SaaS subscription and support for 60 months;
- Clarity LIMS Onboarding;
- Base Enterprise annual subscription for 60 months; and
- Illumina iCredit for data storage and analysis.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

## **M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

## **Fiscal Note:**

No Fiscal Note is required on grant items.

3/18/2022

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:  
*Stephen Williams*  
A8219D332CF4498...

**Department Approval Authority**

3/18/2022

Estimated Spending Authority			
Department	FY22	Out Years	Total
Houston Health Department	\$581,150.00	\$0.00	\$581,150.00

## **Amount and Source of Funding:**

\$581,150.00

Federal Government - Grant Fund

Fund No.: 5000

## **Contact Information:**

NAME: \_\_\_\_\_ DEPARTMENT/DIVISION PHONE \_\_\_\_\_

Lena Farris, Purchasing Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Porfirio Villareal, Public Information Officer	HHD	(832) 393-5041

**ATTACHMENTS:**

Description	Type
Certification of Funds	Financial Information
SAP screen print of PR	Financial Information
Approved OBO Document	Backup Material
Sole Source Justification	Backup Material
CPO SSJ Approval	Backup Material
Sole Source Letter	Backup Material
Quote	Backup Material
Grant Funding Verification . DW	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date:

E31291 - Ammunition - MOTION ( Primary Arms, LLC )

Agenda Item#: 9.

### **Summary:**

**PRIMARY ARMS, LLC** for the Emergency Purchase of Ammunition for the Houston Police Department - \$612,000.00 - General Fund

### **Background:**

**Emergency Purchase Order for E31291 – Approve payment to Primary Arms, LLC in the total amount of \$612,000.00 for the purchase of ammunition for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer (CPO) recommend that City Council approve payment to **Primary Arms, LLC** in the total amount of **\$612,000.00** for the purchase of ammunition for the Houston Police Department and that authorization be given to issue a purchase order.

The CPO issued an emergency purchase order (EPO) to Primary Arms on March 2, 2022, to purchase ammunition for the Houston Police Department's Training Division. The additional ammunition is vital to continue training for the current and future cadet classes and also to continue the state mandated officer qualifications. The City has a current contract for ammo, however, due to a global shortage, the contracted vendor is not able to provide an uninterrupted supply of ammo.

This EPO is to assist HPD in restoring the ammunition back to its previous two (2) year- reserve level. Due to concerns regarding inventory of ammunition required for state certified training and scheduled cadet classes, an emergency purchase was necessary to protect the health and safety of the citizens of Houston.

This recommendation is made pursuant to subsection 252.022(a)(3) of the Texas Local Government Code, which provides that " a procurement necessary because of unforeseen damage to public machinery, equipment, or other property" is exempt from the competitive requirements for purchases.

### **MWBE Participation:**

Zero- Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. No bids were solicited because these services were obtained through an emergency purchase order.

**Fiscal Note:**

Funding for this item is adopted in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Signature**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY22</b>	<b>Out Years</b>	<b>Total</b>
Houston Police Department	<b>\$612,000.00</b>	\$0.00	<b>\$612,000.00</b>

**Amount and Source of Funding:**

\$612,000.00  
General Fund  
Fund 1000

**Contact Information:**

Lena Farris, Purchasing Manager	FIN/SPD	(832) 393-8729
Sonya Odat, Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/21/2022

N31120 - Mail Sorter/Extractor/Scanner Equipment,  
Software, Training, Maintenance - MOTION (Creditron  
Corporation)

Agenda Item#: 10.

### **Summary:**

**CREDITRON CORPORATION** for the purchase of Mail Sorters/Extractor and Scanning Equipment, Software, Training and Maintenance Service Plan for Houston Public Works - \$400,638.00 - Enterprise Fund

### **Background:**

**Formal bids received January 13, 2022 for P05-N31120 – Approve the purchase of Mail Sorters/Extractor and Scanning Equipment, Software, Training, and Maintenance Service Plan from Creditron Corporation in the amount not to exceed \$400,638.00 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Creditron Corporation** on its low overall bid meeting specifications in the amount not to exceed **\$400,638.00** for two (2) mail sorter/extractor/scanner equipment, software, training, and maintenance service plan and that authorization be given to issue a purchase order.

The scope of work includes furnishing and delivering two (2) mail sorter/extractor/scanners, along with on premise payment processing software, training and a five (5) year maintenance services. This equipment will replace current equipment that is at end of life and not upgradable. This equipment is used to process approximately 900,000 payments mailed yearly to the City of Houston for water services. It opens, sorts, scans, encrypts payment items, and deposits them electronically into the City bank account.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below:

**Creditron Corporation:** Award on its low bid meeting specifications for Groups I – VI in the total amount of **\$400,638.00**.

**Company**

**Total Amount**

1. Creditron Corporation	\$ 400,638.00
2. Fairfax Imaging, Inc.	\$ 480,940.00
3. Cash Management Solutions	\$ 838,594.00
4. RP Solutions	\$ 916,637.00

**MWBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Creditron Corporation does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E. Director**  
**Houston Public Works**

Estimated Spending Authority			
Department	FY22	Out Years	Total
Houston Public Works	\$400,638.00	\$0.00	\$400,638.00

**Amount and Source of Funding:**

\$375,188.00 - Combined Utility System General Purpose Fund (8305)

\$ 25,450.00 - Water & Sewer System Operating Fund (8300)

**\$400,638.00 - Total**

**Contact Information:**

Lena Farris, Purchasing Manager	FIN/SPD	(832) 393-8729
Karen Simonton, Procurement Specialist	FIN/SPD	(832) 393-8027
Jed Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

**Description**

**Type**

N31120 - Mail Sorter,Extractor,Scanner  
Equipment, Software, Training, Maintenance -  
(Creditron Corp

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/21/2022

N31120 - Mail Sorter/Extractor/Scanner Equipment, Software, Training, Maintenance -  
MOTION (Creditron Corporation)

Agenda Item#: 10.

## **Background:**

Formal bids received January 13, 2022 for P05-N31120 – Approve the purchase of Mail Sorters/Extractor and Scanning Equipment, Software, Training, and Maintenance Service Plan from Creditron Corporation in the amount not to exceed \$400,638.00 for Houston Public Works.

## **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Creditron Corporation** on its low overall bid meeting specifications in the amount not to exceed **\$400,638.00** for two (2) mail sorter/extractor/scanner equipment, software, training, and maintenance service plan and that authorization be given to issue a purchase order.

The scope of work includes furnishing and delivering two (2) mail sorter/extractor/scanners, along with on premise payment processing software, training and a five (5) year maintenance services. This equipment will replace current equipment that is at end of life and not upgradable. This equipment is used to process approximately 900,000 payments mailed yearly to the City of Houston for water services. It opens, sorts, scans, encrypts payment items, and deposits them electronically into the City bank account.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Five (5) prospective bidders downloaded the solicitation document from SPD's e-bidding website and four (4) bids were received as outlined below:

**Creditron Corporation:** Award on its low bid meeting specifications for Groups I – VI in the total amount of **\$400,638.00**.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>Creditron Corporation</b>	<b>\$ 400,638.00</b>
2. Fairfax Imaging, Inc.	\$ 480,940.00
3. Cash Management Solutions	\$ 838,594.00
4. RP Solutions	\$ 916,637.00

## **MWBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Creditron Corporation does not meet the requirements for HHF designation; no HHF firms were within three percent.

## **Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

3/21/2022

DocuSigned by:  
*Jerry Adams*  
0DD350139A6F4C8...

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:  
*Carol Haddock*  
A93C410B72B3453...

**Carol Ellinger Haddock, P.E. Director  
Houston Public Works**

3/22/2022

DS  
*JG*

<b><u>Estimated Spending Authority</u></b>			
Department	FY22	Out Years	Total
Houston Public Works	\$400,638.00	\$0.00	\$400,638.00

**Amount and Source of Funding:**

\$375,188.00 - Combined Utility System General Purpose Fund (8305)  
\$ 25,450.00 - Water & Sewer System Operating Fund (8300)  
**\$400,638.00 - Total**

**Contact Information:**

Lena Farris, Purchasing Manager	FIN/SPD	(832) 393-8729
Karen Simonton, Procurement Specialist	FIN/SPD	(832) 393-8027
Jed Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

Description	Type
N31120 - OBO Goal Waiver Approved	Backup Material
N31120 - Ownership Form	Backup Material
N31120 - IT Justification Signed	Backup Material
N31120 - Bid Tab	Backup Material
N31120 - Clear Tax Report	Backup Material
N31120 - Pay or Play forms	Backup Material
N31120 - Insurance Form 1	Backup Material
N31120 - Insurance Form 2	Backup Material
N31120 - Drug Forms	Backup Material
N31120 - Conflict of Interest	Backup Material
N31120 - Policy on Drugs and Alcohol	Backup Material
Budget vs Actual N31120	Financial Information
Revised Funding sheet	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/16/2022

### **N31293 - Technology Related Products and Services - MOTION**

Agenda Item#: 11.

#### **Summary:**

**TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR), THE GENERAL SERVICES ADMINISTRATION (GSA), THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS VALUEPOINT (NASPO VALUEPOINT), OMNIA PARTNERS, and THE INTERLOCAL PURCHASING SYSTEM (TIPS)** for the purchase of Technology-Related Products and Services through Cooperative Purchasing Agreements for Various Departments

#### **Background:**

**N31293 - Approve spending authority in an amount not to exceed \$24,399,400.00 for the purchase of technology related products and services through cooperative purchasing agreements with the Texas Department of Information Resources (DIR), the General Services Administration (GSA), the National Association of State Procurement Officials ValuePoint (NASPO ValuePoint), OMNIA Partners, and The Interlocal Purchasing System (TIPS) for various departments.**

#### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$24,399,400.00** for the purchase of technology-related products and services through cooperative purchasing agreements with the **Texas Department of Information Resources (DIR), the General Services Administration (GSA), the National Association of State Procurement Officials ValuePoint (NASPO ValuePoint), OMNIA Partners, and The Interlocal Purchasing System (TIPS)** for various departments; and that authorization be given to issue purchase orders, as needed, to the contract holders/contractors of these cooperative purchasing programs. The spending authority is expected to sustain the various departments for approximately 12 months.

All citywide purchases will require approval from Houston Information Technology Services (HITS). The Strategic Purchasing Division (SPD) will be responsible for processing all purchase orders citywide. Individual purchases over \$300,000.00 will continue to require separate Council approval. HITS will continue to monitor detailed spending under each agreement and provide monthly reports.

The cooperative purchasing programs will provide technology products and services for all City

departments; this will significantly decrease the amount of staff time required to develop specifications and procure items for IT related software, hardware, equipment, and services.

This item was presented to the Transportation, Technology, and Infrastructure Committee on March 3, 2022.

**M/WBE Subcontracting:**

All purchases made valued at \$100,000.00 or greater are assessed in terms of divisibility of work and the M/WBE capacity related to the type of work to be performed. The City assigns M/WBE participation goal in the pre-procurement phase and will be referenced on each purchase order.

**Hire Houston First:**

These procurements will be exempt from the City's Hire Houston First Ordinance. Bids/proposals will not be solicited, because the department is utilizing a Cooperative Purchasing Agreement for these purchases.

**Fiscal Note:**

- Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No fiscal note is required for grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2022 (3 months)</b>	<b>FY2023 (9 months)</b>	<b>TOTAL</b>
Various Departments	\$6,099,850.00	\$18,299,550.00	\$24,399,400.00

**Amount and Source of Funding:**

\$ 9,562,124.86 – General Fund  
\$ 7,456,456.64 – Grant Funds  
\$ 2,764,452.02 – Enterprise Funds  
\$ 2,037,349.90 – Special Revenue Funds  
\$ 2,579,016.58 – Capital Improvement Funds  
**\$24,399,400.00 – TOTAL**

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jane Wu, Assistant Director	HITS	(832) 393-0013

**ATTACHMENTS:**

**Description**

N31293 - Technology Related Products and Services

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/16/2022

N31293 - Technology Related Products and Services - MOTION

Agenda Item#: 10.

## **Background:**

**N31293 - Approve spending authority in an amount not to exceed \$24,399,400.00 for the purchase of technology related products and services through cooperative purchasing agreements with the Texas Department of Information Resources (DIR), the General Services Administration (GSA), the National Association of State Procurement Officials ValuePoint (NASPO ValuePoint), OMNIA Partners, and The Interlocal Purchasing System (TIPS) for various departments.**

## **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$24,399,400.00** for the purchase of technology-related products and services through cooperative purchasing agreements with the **Texas Department of Information Resources (DIR), the General Services Administration (GSA), the National Association of State Procurement Officials ValuePoint (NASPO ValuePoint), OMNIA Partners, and The Interlocal Purchasing System (TIPS)** for various departments; and that authorization be given to issue purchase orders, as needed, to the contract holders/contractors of these cooperative purchasing programs. The spending authority is expected to sustain the various departments for approximately 12 months.

All citywide purchases will require approval from Houston Information Technology Services (HITS). The Strategic Purchasing Division (SPD) will be responsible for processing all purchase orders citywide. Individual purchases over \$300,000.00 will continue to require separate Council approval. HITS will continue to monitor detailed spending under each agreement and provide monthly reports.

The cooperative purchasing programs will provide technology products and services for all City departments; this will significantly decrease the amount of staff time required to develop specifications and procure items for IT related software, hardware, equipment, and services.

This item was presented to the Transportation, Technology, and Infrastructure Committee on March 3, 2022.

## **M/WBE Subcontracting:**

All purchases made valued at \$100,000.00 or greater are assessed in terms of divisibility of work and the M/WBE capacity related to the type of work to be performed. The City assigns M/WBE participation goal in the pre-procurement phase and will be referenced on each purchase order.

## **Hire Houston First:**

These procurements will be exempt from the City's Hire Houston First Ordinance. Bids/proposals will not be solicited, because the department is utilizing a Cooperative Purchasing Agreement for these purchases.

## **Fiscal Note:**

- Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No fiscal note is required for grant items.

3/18/2022

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*Jerry Adams*  
0DD350139A6F4C8...

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:  
*Lisa Kent*  
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**Department Approval Authority**

3/18/2022

DS  
*JS*

Estimated Spending Authority			
DEPARTMENT	FY2022 (3 months)	FY2023 (9 months)	TOTAL
Various Departments	\$6,099,850.00	\$18,299,550.00	\$24,399,400.00



**Amount and Source of Funding:**

\$ 9,562,124.86 – General Fund  
\$ 7,456,456.64 – Grant Funds  
\$ 2,764,452.02 – Enterprise Funds  
\$ 2,037,349.90 – Special Revenue Funds  
\$ 2,579,016.58 – Capital Improvement Funds  
**\$24,399,400.00 – TOTAL**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Lena Farris, Division Manager	FIN/SPD	(832) 393-8729
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jane Wu, Assistant Director	HITS	(832) 393-0013

**ATTACHMENTS:**

Description	Type
Executive Order 1-59	Backup Material
Previous RCA	Backup Material
Proposed Allocations	Financial Information
TTI Presentation	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

LGL/PLN - Redistricting 2022 Resolution

Agenda Item#: 12.

### **Summary:**

RESOLUTION establishing procedures, criteria, and rules for the consideration and establishment of Council Member District Boundaries following receipt of the Year 2020 Decennial Census Count as required by Article V, Section 3 of the Charter of the City of Houston, Texas; calling public hearings at which interested persons shall have an opportunity to be heard; providing for the publication of notice of such hearings; providing for severability; and making other provisions related to the subject

**HEARING DATES - 9:00 A.M. - & 7:00P.M. - WEDNESDAY - JULY 13, 2022 and 9:00 A.M. WEDNESDAY - JULY 20, 2022**

### **Background:**

The City Charter, as well as state and federal law, require that the City adjust its City Council districts from time to time in order to ensure that the difference in district populations is never more than 10% of average district population. The last time the City adjusted City Council district boundaries, an action called Redistricting, was ten years ago. Since then, our population has grown by 9.8%, and is now more than 2.3 million people. Each of the 11 council districts experienced population change at different rates.

The City anticipates that the 2020 Federal Census will show that the distribution of population among the current Council Districts is materially imbalanced. As a result, adjustments are required to our current districts by City Council before the next municipal election in 2023.

The Texas Election Code requires that to be effective for an election, changes in Council Districts must be adopted more than three months before election day.

The Resolution sets out a redistricting process that provides adequate time for public comment and Council consideration and establishes criteria to be applied as well as rules and procedures to be followed in the preparation of a redistricting plan, and complies with applicable legal requirements.

The Resolution also calls public hearings to afford citizens an opportunity to be heard and participate in the redistricting process. The hearings will all take place in Council chamber, 2nd floor of City Hall, 901 Bagby St. Dates and times are shown below:

9:00 a.m. July 13, 2022 during the regularly scheduled City Council meeting

7:00 p.m. July 13, 2022

9:00 a.m. July 20, 2022 during the regularly scheduled City Council meeting

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Arturo Michel, City Attorney

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Margaret Wallace Brown, Director  
Planning and Development Department

**Contact Information:**

Doug Ray  
Phone: (832) 393-6319

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

Item Creation Date:

LGL/PLN - Redistricting 2022 Resolution

Agenda Item#: 12.

### **Summary:**

RESOLUTION establishing procedures, criteria, and rules for the consideration and establishment of Council Member District Boundaries following receipt of the Year 2020 Decennial Census Count as required by Article V, Section 3 of the Charter of the City of Houston, Texas; calling public hearings at which interested persons shall have an opportunity to be heard; providing for the publication of notice of such hearings; providing for severability; and making other provisions related to the subject

### **Background:**

The City Charter, as well as state and federal law, require that the City adjust its City Council districts from time to time in order to ensure that the difference in district populations is never more than 10% of average district population. The last time the City adjusted City Council district boundaries, an action called Redistricting, was ten years ago. Since then, our population has grown by 9.8%, and is now more than 2.3 million people. Each of the 11 council districts experienced population change at different rates.

The City anticipates that the 2020 Federal Census will show that the distribution of population among the current Council Districts is materially imbalanced. As a result, adjustments are required to our current districts by City Council before the next municipal election in 2023.

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9:00 a.m. July 13, 2022 during the regularly scheduled City Council meeting

7:00 p.m. July 13, 2022

9:00 a.m. July 20, 2022 during the regularly scheduled City Council meeting

DocuSigned by:

*Arturo Michel*

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Arturo Michel, City Attorney

DocuSigned by:

*Margaret Wallace Brown*

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Margaret Wallace Brown, Director  
Planning and Development Department

### **Contact Information:**

Doug Ray  
Phone: (832) 393-6319

### **ATTACHMENTS:**

#### **Description**

Signed resolution

#### **Type**

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/7/2022

HHD - Revise Smoking Ordinance

Agenda Item#: 13.

### **Summary:**

**ORDINANCE AMENDING SECTION 21-236 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to the use of Electronic Smoking Devices (E-Cigarettes)

### **Background:**

The Houston Health Department is seeking approval from City Council to revise Chapter 21 Article IX Section 21-236 of the City of Houston Code of Ordinances to prohibit the use of electronic smoking devices (including electronic cigarettes, electronic cigars, electronic cigarillos, electronic pipes, electronic hookah, vaping device, or any other product that utilizes aerosol liquid or vapor) wherever smoking is currently banned.

City of Houston ordinances prohibit smoking in enclosed public places or workplaces, within 25 feet of a building entrance or exit doors, outdoor arenas and outdoor seating areas of public spectator events and covered bus stops and light rail stops.

Smoking is permitted in private residences as long as they are not used as a childcare, adult day care or health care facility. Smoking is permitted in retail tobacco stores.

According to the U.S. Centers for Disease Control (CDC), most e-cigarettes contain nicotine, a known neurotoxin considered one of the most highly addictive substances available for public consumption, which can harm the developing adolescent brain (which keeps developing until about the age of 25), including long-lasting changes in brain regions involved in addiction, attention, learning, and memory.

While users inhale e-cigarette aerosol into their lungs, bystanders can also breathe in this aerosol when the user exhales it into the air.

The FDA has also raised concerns about the epidemic levels of youth use of e-cigarettes, which may lead to the use of conventional tobacco products like combustible cigarettes and has issued a policy prioritizing enforcement against certain unauthorized flavored e-cigarette products that appeal to kids.

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Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

**Prior Council Action:**

Ord No. 2006-1054 adopted Oct. 18, 2006

**Amount and Source of Funding:**

N/A

**Contact Information:**

Porfirio Villarreal  
Office - 832-393-5041  
Cell - 713-826-5695

**ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

District C, District D

Item Creation Date: 3/7/2022

ARA - Midtown Community Parking Program & Parking  
Benefit District

Agenda Item#: 14.

### **Summary:**

**ORDINANCE AMENDING CHAPTER 26 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to On-Street Parking Regulations including creating a Parking Benefit District within Midtown, designating Midtown as a Community Parking Program Area, and updating certain provisions regarding the Community Parking Program - **DISTRICTS C - KAMIN and D - EVAN-SHABAZZ**

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that the City Council approves an ordinance amending Chapter 26 of the Code (and related Chapters) as follows:

- Creating the Community Parking Program (CPP), which would authorize ARA to issue permits that exempts residents in designated areas from the on-street parking restrictions (meter and/or time limits) after 6 p.m. The CPP program will be deployed in mixed-use areas where multiple establishments rely on the curb space (residential, commercial, small businesses, museums, etc.)
- Creating the Midtown Parking Benefit District (PBD), which would allow the City to split net revenues generated after 6 p.m. and CPP permit revenue in the Midtown area. Revenue generated prior to 6 p.m. is not eligible for the share in order to keep the City whole for the current average meter revenue collected in the area. For revenue generated after 6 p.m. and CPP permit revenue, net revenues are shared 60% with the Parking Benefit District and 40% for the City in the ParkHouston special revenue fund. Shared revenues must be dedicated to infrastructure improvement projects with a citizen-led Advisory Committee and the Midtown Management District as the Project Manager.

Stakeholder engagement included multiple townhall meetings with the Management District and the Super Neighborhood stakeholders, and one 30-day public comment period that had 62% of respondents supporting the PBD and 60% of respondents supporting the CPP. The Midtown Management District has provided a letter of support. The permits will be effective 60 days after City Council approval.

The Midtown PBD and CPP were presented at the June 24, 2021 Transportation, Technology, and Infrastructure Committee meeting.

### **Fiscal Note**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal

Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Maria Irshad                      Phone: (832) 393-8643  
Naelah Yahya                      Phone: (832) 393-8530

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Midtown Community Parking Program & Parking Benefit District Cover Sheet	Signed Cover sheet
Map	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District C, District D

Item Creation Date: 3/7/2022

ARA - Midtown Community Parking Program & Parking Benefit District

Agenda Item#: 12.

### **Summary:**

**AN ORDINANCE AMENDING CHAPTER 26 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, RELATING TO ON-STREET PARKING REGULATIONS INCLUDING CREATING A PARKING BENEFIT DISTRICT WITHIN MIDTOWN, DESIGNATING MIDTOWN AS A COMMUNITY PARKING PROGRAM AREA, AND UPDATING CERTAIN PROVISIONS REGARDING THE COMMUNITY PARKING PROGRAM; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.**

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that the City Council approves an ordinance amending Chapter 26 of the Code (and related Chapters) as follows:

- Creating the Community Parking Program (CPP), which would authorize ARA to issue permits that exempts residents in designated areas from the on-street parking restrictions (meter and/or time limits) after 6 p.m. The CPP program will be deployed in mixed-use areas where multiple establishments rely on the curb space (residential, commercial, small businesses, museums, etc.)
- Creating the Midtown Parking Benefit District (PBD), which would allow the City to split net revenues generated after 6 p.m. and CPP permit revenue in the Midtown area. Revenue generated prior to 6 p.m. is not eligible for the share in order to keep the City whole for the current average meter revenue collected in the area. For revenue generated after 6 p.m. and CPP permit revenue, net revenues are shared 60% with the Parking Benefit District and 40% for the City in the ParkHouston special revenue fund. Shared revenues must be dedicated to infrastructure improvement projects with a citizen-led Advisory Committee and the Midtown Management District as the Project Manager.

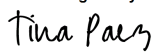
Stakeholder engagement included multiple townhall meetings with the Management District and the Super Neighborhood stakeholders, and one 30-day public comment period that had 62% of respondents supporting the PBD and 60% of respondents supporting the CPP. The Midtown Management District has provided a letter of support. The permits will be effective 60 days after City Council approval.

The Midtown PBD and CPP were presented at the June 24, 2021 Transportation, Technology, and Infrastructure Committee meeting.

### **Fiscal Note**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Departmental Approval Authority:**

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606AE9FC66A94CC...

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Maria Irshad      Phone: (832) 393-8643  
Naelah Yahya      Phone: (832) 393-8530



# City of Houston Community Parking Program -Midtown Application: 10-15-2021

- Existing Meters
- Proposed Meters
- Pavement
- Midtown CPP

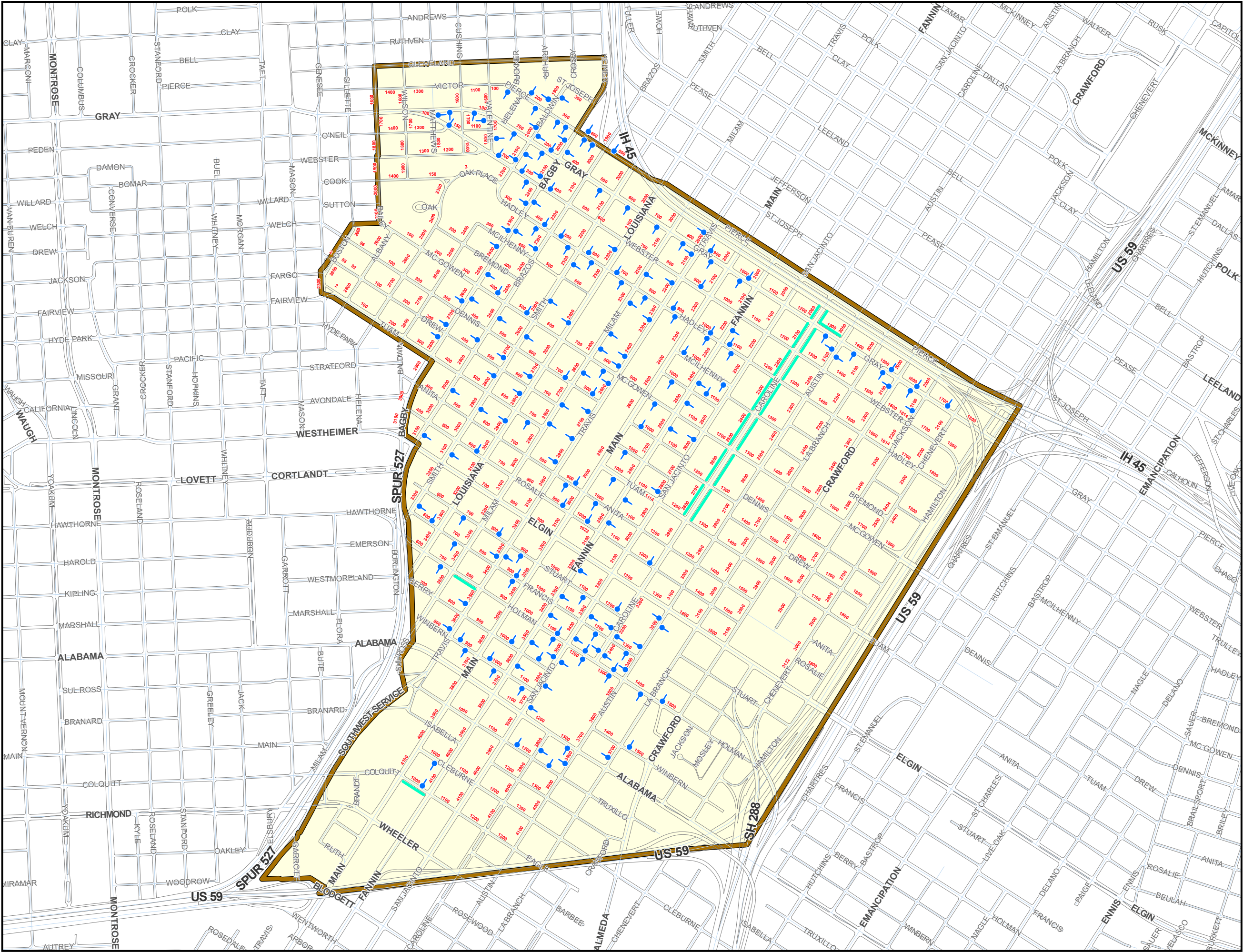
Source: COHGIS DataBase  
Date: November 2021  
Reference: pj25043\_Midtown\_CPP



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



PLANNING &  
DEVELOPMENT  
DEPARTMENT







## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

LGL – City Code and Construction Code Amendments

Agenda Item#: 15.

### **Summary:**

ORDINANCE amending Ordinance No. 2021-1037 relating to the adoption of construction codes for the protection and preservation of lives and property from fire and other perils, to correct errors

### **Background:**

After City Council approved Ordinance No. 2021-1037, errors were discovered in Exhibits C-1, I and J. In Exhibit C-1, Section 101.6 adopts three Appendices that were not supposed to be adopted. Exhibit I sets forth conforming amendments to Sections of the City Code. In drafting the Exhibit, some existing text of Sections 10-298, 19-23(a) and 28-37 was left out. The inadvertently removed text is significant; the corrections simply re-insert the deleted text. Exhibit J sets forth a revised fee schedule for one- and two-family residential dwellings and townhouses. The Legal Department was notified by Houston Code Enforcement that two of the fees set forth in the Fee Schedule are incorrect, which would result in incorrect fees being charged for some permits. The City Attorney recommends that City Council approve an Ordinance to correct the errors

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Arturo Michel, City Attorney

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Carol Haddock, Director, Houston Public Works

### **Prior Council Action:**

Ordinance No. 2021-1037 - December 1, 2021

### **Contact Information:**

Heather Cook – Heather.Cook@houstontx.gov; (832)393-6306

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/10/2022

### ARA - Suspend CenterPoint Entex's Gas Reliability Program Interim Rate Adjustment 2022

Agenda Item#: 16.

#### **Summary:**

ORDINANCE suspending for forty-five days the implementation of the Interim Rate Adjustment Filing pertaining to Retail Gas Utility Rates by **CENTERPOINT ENERGY RESOURCES CORP, d/b/a CENTERPOINT ENERGY ENTEX and as CENTERPOINT ENERGY TEXAS GAS**, and otherwise maintaining current rates in effect until changed

#### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending, for 45 days, implementation of the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 430,000 residential, 27,000 small general service, and 1,000 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On March 3, 2022, CenterPoint filed an annual GRIP interim rate adjustment for customers within the Houston Division. The GRIP was established during the 78<sup>th</sup> Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$19.3 million for service to retail gas customers within the Houston Division. The filing captures changes in invested capital from January 1, 2021 through December 31, 2021 — an approximate \$128 million increase in net investment. If the requested adjustment is adopted, the fixed customer charge for all customer classes would increase as follows:

CenterPoint Monthly Fixed Customer Charge Current vs. Proposed			
Customer Class	Current Rate	Proposed Rate	Proposed Increase

Residential	\$ 18.38	\$ 19.74	\$ 1.36
General Service Small	\$ 22.41	\$ 24.50	\$ 2.09
General Service Large	\$ 247.28	\$ 290.11	\$ 42.83

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect May 2, 2022 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to June 16, 2022. The suspension period will provide the City's rate experts the time necessary to review the request, address any potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current 2022 GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days the implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

#### **Fiscal Note**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **Departmental Approval Authority:**

\_\_\_\_\_ -

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

#### **Contact Information:**

Naelah Yahya Phone: (832) 393-8530

Alisa Talley Phone: (832) 393-8531

#### **ATTACHMENTS:**

##### **Description**

3.16.2022 Suspend CenterPoint Entex's Gas  
Reliability Program Interim Rate Adj. Cover  
Sheet

##### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/10/2022

### ARA - Suspend CenterPoint Entex's Gas Reliability Program Interim Rate Adjustment 2022

Agenda Item#: 15.

#### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending, for 45 days, implementation of the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 430,000 residential, 27,000 small general service, and 1,000 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On March 3, 2022, CenterPoint filed an annual GRIP interim rate adjustment for customers within the Houston Division. The GRIP was established during the 78<sup>th</sup> Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$19.3 million for service to retail gas customers within the Houston Division. The filing captures changes in invested capital from January 1, 2021 through December 31, 2021 — an approximate \$128 million increase in net investment. If the requested adjustment is adopted, the fixed customer charge for all customer classes would increase as follows:

CenterPoint Monthly Fixed Customer Charge Current vs. Proposed			
Customer Class	Current Rate	Proposed Rate	Proposed Increase
Residential	\$ 18.38	\$ 19.74	\$ 1.36
General Service Small	\$ 22.41	\$ 24.50	\$ 2.09
General Service Large	\$ 247.28	\$ 290.11	\$ 42.83

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect May 2, 2022 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to June 16, 2022. The suspension period will provide the City's rate experts the time necessary to review the request, address any potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current 2022 GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days the implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

#### **Fiscal Note**

There is no impact to the fiscal budget or no additional spending authority. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

606AE9FC66A94CC

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

#### **Contact Information:**

Naelah Yahya Phone: (832) 393-8530  
Alisa Talley Phone: (832) 393-8531





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District K

Item Creation Date: 2/15/2022

HCD22-17 10301 Stella Link Rd

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing agreement for Option to Purchase Real Property between City of Houston, Texas and **LOVETT CUSTOM HOMES, INC** for purchase of approximately 12.22 acres of land, located at 10301 Stella Link Road, Houston, Harris County, Texas 77025; approving a Special Warranty Deed - \$14,039,150.00 - Grant Fund - **DISTRICT K - CASTEX-TATUM**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Agreement for Option to Purchase Real Property between the City of Houston (City) and Lovett Custom Homes, Inc. (Seller), for the purchase of 12.22 acres of land for \$14,039,150.00, to develop affordable owner-occupied homes. The land is located north of Stella Link Rd, south of Main St, and east of Willowbend, known as 10301 Stella Link Road (the Property). The acquisition and development of the Property will be supported by the HCDD Harvey Single Family Development (HSFD) Program, which is funded by Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds.

10301 Stella Link Road will be a new construction project of single-family homes in the Willowbend neighborhood. This purchase will increase Houston's housing stock by approximately 240 townhomes. A minimum of 51% of the total homes will be sold to low- to moderate-income homebuyers at 80% of Area Median Income or below. This project is aligned with the City's Hurricane Harvey Recovery efforts to invest in Transit-Oriented Communities and create affordable housing opportunities, for homebuyers impacted by Hurricane Harvey to purchase storm resilient homes in desirable neighborhoods in the city.

The Property comprises approximately 12.22 acres of land. The Purchase Price is \$13,839,150.00, plus approximately \$200,000.00 for other costs, as shown in the chart below.

The Seller understands that there is no obligation to sell the Property under the HSFD Program, but the Seller does so voluntarily. The City's power of eminent domain will not be used. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and acquisition purchase reimbursement approval by the Texas General Land Office.

The following is a breakdown of expected costs:



Sources	Amount	Uses
CDBG -DR 17	\$13,839,150.00	Up to - Acquisition of Land
CDBG -DR 17	\$200,000.00	Estimated Due Diligence, maintenance, and pre-development and planning costs
<b>Total</b>	<b>\$14,039,150.00</b>	<b>Estimated Total</b>

No fiscal note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 15, 2022

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Keith W. Bynam, Director  
Housing and Community Development Department

**Prior Council Action:**

02/03/2021 (O) 2021-93  
07/21/2021 (O) 2021-627

**Amount and Source of Funding:**

\$14,039,150.00  
Federal State Local – Pass through Fund  
Fund 5030

**Contact Information:**

Roxanne Lawson, Division Manager  
Housing and Community Development Department  
**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet (fully executed)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District K

Item Creation Date: 2/15/2022

HCD22-17 10301 Stella Link Rd

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing an Agreement for Option to Purchase Real Property between the City of Houston, Texas and **LOVETT CUSTOM HOMES, INC.** for the purchase of approximately 12.22 acres of land, located at 10301 Stella Link Road, Houston, Harris County, Texas 77025; approving a Special Warranty Deed - \$14,039,150.00 - Grant Fund - **DISTRICT K - CASTEX-TATUM**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Agreement for Option to Purchase Real Property between the City of Houston (City) and Lovett Custom Homes, Inc. (Seller), for the purchase of 12.22 acres of land for \$14,039,150.00, to develop affordable owner-occupied homes. The land is located north of Stella Link Rd, south of Main St, and east of Willowbend, known as 10301 Stella Link Road (the Property). The acquisition and development of the Property will be supported by the HCDD Harvey Single Family Development (HSFD) Program, which is funded by Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds.

10301 Stella Link Road will be a new construction project of single-family homes in the Willowbend neighborhood. This purchase will increase Houston's housing stock by approximately 240 townhomes. A minimum of 51% of the total homes will be sold to low- to moderate-income homebuyers at 80% of Area Median Income or below. This project is aligned with the City's Hurricane Harvey Recovery efforts to invest in Transit-Oriented Communities and create affordable housing opportunities, for homebuyers impacted by Hurricane Harvey to purchase storm resilient homes in desirable neighborhoods in the city.

The Property comprises approximately 12.22 acres of land. The Purchase Price is \$13,839,150.00, plus approximately \$200,000.00 for other costs, as shown in the chart below.

The Seller understands that there is no obligation to sell the Property under the HSFD Program, but the Seller does so voluntarily. The City's power of eminent domain will not be used. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and acquisition purchase reimbursement approval by the Texas General Land Office.

The following is a breakdown of expected costs:

Sources	Amount	Uses
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CDBG -DR 17	\$200,000.00	Estimated Due Diligence, maintenance, and pre-development and planning costs
<b>Total</b>	<b>\$14,039,150.00</b>	<b>Estimated Total</b>

No fiscal note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 15, 2022

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director  
Housing and Community Development Department

### **Prior Council Action:**

02/03/2021 (O) 2021-93

07/21/2021 (O) 2021-627

### **Amount and Source of Funding:**

\$14,039,150.00

Federal State Local – Pass through Fund  
Fund 5030

**Contact Information:**

Roxanne Lawson, Division Manager  
Housing and Community Development Department  
**Phone:** (832) 394-6307

**ATTACHMENTS:**

Description	Type
Cover Sheet	Signed Cover sheet
Public Notice	Public Notice
PNFDF	Contract/Exhibit
Flood Map	Backup Material
Legal Request	Backup Material
Memo	Backup Material
LOI	Backup Material
Fact Sheet	Backup Material
Ordinance 2021-93	Ordinance/Resolution/Motion
Ordinance 2021-627	Ordinance/Resolution/Motion
Option Agreement	Contract/Exhibit
SAP	Financial Information
Grant Funding Verification . DW	Backup Material
Ordinance	Ordinance/Resolution/Motion
Executed Agreement	Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District B

Item Creation Date: 2/16/2022

25CF104 – First Amendment to Lease Between Aldine Independent School District (AISD) & City of Houston at 2500 S. Victory Dr.

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Lease Agreement between **ALDINE INDEPENDENT SCHOOL DISTRICT**, Landlord, and City of Houston, Texas, Tenant, for approximately 342,224 sq. ft. of land located at 2500 South Victory Drive, Houston, Texas 77088, currently being used as a Community Resource Center and gathering point for Workforce Development and Training, Education, Business Development and Cultural Activities - **DISTRICT B - JACKSON**

### **Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Lease Agreement between Aldine Independent School District (Landlord) and City of Houston (Tenant) for Aldine Independent School District's facility located at 2500 S. Victory Drive, Houston, Texas, in the Acres Homes Community consisting of approximately 84,100 square feet of space on 7.86 acres.

**SPECIFIC EXPLANATION:** The General Services Department recommends a First Amendment to Lease Agreement with Aldine Independent School District (Landlord) for approximately 84,100 square feet of space situated on 7.86 acres located at 2500 S. Victory Drive, Houston, Texas. The leased space is comprised of seven one-story buildings connected by outside walkways previously used as the Bethune Academy, an educational facility owned, maintained, and operated by Aldine Independent School District.

The City will repurpose the Bethune Academy as the Bethune Empowerment Center and use the property as a community resource center and gathering point for workforce development and training, education, business development and cultural activities. The City will use strategic partnerships with entities experienced in small business development, economic growth, and community revitalization. The strategic partners will be located on the premises and will provide various services to the community.

The proposed First Amendment to Lease Agreement provides for a modification of the initial term from ten years to thirty (30) years under the same terms and conditions as the initial term and deletion of the option to renew for one additional ten-year term. The Lease provides for commencement on the date City begins occupying the premises to undertake tenant's improvements.

The City shall pay rent in the amount of one dollar (\$1.00) during the term of the lease subject to the City continuously providing the community resource services. The City shall renovate the premises prior to occupancy and shall pay the operating expenses. The City's obligation to pay operating expenses will be transferred under the proposed First Amendment to Assignment and Assumption of Lease Agreement which will be considered in a separate Council action.

No Fiscal Note is required as stated in the Financial Policies.

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Shannon Buggs  
Complete Communities

**Prior Council Action:**

Ordinance No. 2021-89; February 3, 2021

**Amount and Source of Funding:**

\$1.00

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District B

Item Creation Date: 2/16/2022

25CF104 – First Amendment to Lease Between AISD & City of Houston

Agenda Item#: 4.

### **Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Lease Agreement between Aldine Independent School District (Landlord) and City of Houston (Tenant) for Aldine Independent School District's facility located at 2500 Victory Drive, Houston, Texas, in the Acres Homes Community consisting of approximately 84,100 square feet of space on 7.86 acres.

**SPECIFIC EXPLANATION:** The General Services Department recommends a First Amendment to Lease Agreement with Aldine Independent School District (Landlord) for approximately 84,100 square feet of space situated on 7.86 acres located at 2500 Victory Drive, Houston, Texas. The leased space is comprised of seven one-story buildings connected by outside walkways previously used as the Bethune Academy, an educational facility owned, maintained, and operated by Aldine Independent School District. The City will repurpose the Bethune Academy as the Bethune Empowerment Center and use the property as a community resource center and gathering point for workforce development and training, education, business development and cultural activities. The City will use strategic partnerships with entities experienced in small business development, economic growth, and community revitalization. The strategic partners will be located on the premises and will provide various services to the community.

The proposed First Amendment to Lease Agreement provides for a modification of the initial term from ten years to thirty (30) years under the same terms and conditions as the initial term and deletion of the option to renew for one additional ten-year term. The Lease provides for commencement on the date City begins occupying the premises to undertake tenant's improvements.

The City shall pay rent in the amount of one dollar (\$1.00) during the term of the lease subject to the City continuously providing the community resource services. The City shall renovate the premises prior to occupancy and shall pay the operating expenses. The City's obligation to pay operating expenses will be transferred under the proposed First Amendment to Assignment and Assumption of Lease Agreement which will be considered in a separate Council action.

No Fiscal Note is required as stated in the Financial Policies.

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 3/14/2022

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C. J. Messiah, Jr.  
General Services Department

DocuSigned by:

*Shannon Buggs* 3/21/2022

Shannon Buggs...  
Complete Communities

### **Prior Council Action:**

Ordinance No. 2021-89; February 3, 2021

**Amount and Source of Funding:**

\$1.00

**Contact Information:**

Enid M. Howard  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

Description	Type
<u>Ord. No. 2021-89 (Lease with AISD).</u>	Backup Material
<u>RCA LEASE COH-AISD 2-12-21</u>	Backup Material
<u>Map for RCA 2-26-22</u>	Backup Material
<u>First Amendment to Lease signed by Landlord</u>	Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District B

Item Creation Date: 2/16/2022

25CF105– First Amendment to Lease Assignment and Assumption with Houston Business Development Inc. related to 2500 S. Victory Dr.

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Assignment and Assumption of Lease Agreement between City of Houston, Texas, and **HOUSTON BUSINESS DEVELOPMENT, INC** pertaining to approximately 342,224 sq. ft. of land located at 2500 South Victory Drive, Houston, Texas 77088 - **DISTRICT B - JACKSON**

**This item should only be considered after passage of Item 18 above**

### **Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Assignment and Assumption of Lease Agreement ("Assignment") between the City of Houston and Houston Business Development, Inc. ("Assignee") for Aldine Independent School District's facility located at 2500 S. Victory Drive, Houston, Texas, in the Acres Homes Community consisting of approximately 84,100 square feet of space on 7.86 acres.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a First Amendment to Assignment and Assumption of Lease Agreement ("Assignment") between the City of Houston and Houston Business Development Inc. ("Assignee") for approximately 84,100 square feet of space situated on 7.86 acres located at 2500 S. Victory Drive, Houston, Texas.

Aldine Independent School District ("Landlord") and the City entered into a Lease Agreement covering the premises known as Bethune Empowerment Center at 2500 S. Victory Drive (the "Assigned Premises"). City assigned all its rights, title, and interest in the Lease to Assignee. Assignee accepted the assignment of the Lease in full.

The leased space is comprised of seven one-story buildings connected by outside walkways previously used as the Bethune Academy, an educational facility owned, maintained, and operated by the Aldine Independent School District. The City will repurpose the Bethune Academy as the Bethune Empowerment Center and use the property as a community resource center and gathering point for workforce development and training, education, business development and cultural activities. The City will use strategic partnerships with entities experienced in small business development, economic growth, and community revitalization. The strategic partners will be located on the premises providing various services to the community.



The Lease Agreement provided for a ten-year initial term and an option to renew for one additional ten-year term under the same terms and conditions as the initial term. The Lease Agreement was amended to modify the initial term of the lease to thirty (30) years and to delete the renewal option. Under the proposed First Amendment to Assignment and Assumption of Lease Agreement, Assignee agrees accepts the First Amendment to Lease Amendment and expressly assumes and agrees to keep, perform, and fulfill all the terms, covenants, obligations, and condition required to be kept, performed, and fulfilled by the City under or with respect to the Lease, as amended.

The City shall pay rent in the amount of one dollar (\$1.00) during the initial term of the lease subject to City continuously providing the community resource services. The City shall renovate the premises prior to occupancy and shall pay the operating expenses.

No Fiscal Note is required as stated in the Financial Policies.

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Shannon Buggs  
Complete Communities

**Prior Council Action:**

Ordinance No. 2021-90; February 3, 2021

**Amount and Source of Funding:**

\$1.00

**Contact Information:**

Enid M. Howard, Council Liaison  
General Services Department

**Phone:** 832.393.8023

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/21/2022

T29752 - Document Management System - ORDINANCE  
(West Publishing Corporation DBA West, A Thomson  
Reuters Business)

Agenda Item#: 20.

### **Summary:**

ORDINANCE awarding contract to **WEST PUBLISHING CORPORATION dba WEST**, a **Thomson Reuters Business** for Purchase and Implementation of an Integrated Document Management Software Platform for City of Houston Legal Department; providing a maximum contract amount - 4 Years with 2 one-year options - \$960,574.00 - Property & Casualty and Equipment Acquisition Consolidated Funds

### **Background:**

**Request for Proposals received April 15, 2021 for P11-T29752 –Approve an ordinance awarding a contract to West Publishing Corporation dba West, a Thomson Reuters Business in the maximum amount of \$960,574.00 for the purchase and implementation of an integrated document management software platform for the City of Houston Legal Department.**

### **Specific Explanation:**

The City Attorney, Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **four (4) year contract, with two (2) one-year options to renew to West Publishing Corporation dba West, a Thomson Reuters Business** in the maximum contract amount of **\$960,574.00** for the purchase of software, licenses, installation, consulting services, and software maintenance for a document management system for the City of Houston Legal Department. The City Attorney may terminate this agreement at any time by giving 30 days written notice to Contractor with a copy of the notice to the CPO.

The scope of work requires the contractor to provide all software, labor, materials and supervision required for the purchase, licensing, installation, and maintenance of a document management (DM) software/system for the City's Legal Department. The purpose and objective of this project is to provide the Legal Department with a DM system that will meet the following goals:

- Serve as the central repository for documents within the Legal Department;
- Enhance document management with additional security measures;
- Migrate to a paperless, technology-oriented environment;
- Improve workflow and the operational and financial management of the Legal Department;
- Reduce associated costs and realize savings from increased efficiencies in locating and

- reusing documents and reducing supply and data storage costs;
- Streamline the creation of reports and performance analytics;
- Reduce email traffic and increase collaboration by providing for file sharing, version controls, and mobile access;
- Increase productivity and improve client service by enabling personnel to quickly locate and access electronic work files and ensuring the transfer and leverage of knowledge capital;
- Advance the citywide goal of being environmentally and socially responsible by consuming, printing, and storing less paper; and
- Save taxpayer dollars.

As this is a new document management system, the Legal Department does not have sufficient historical information on which to estimate ancillary costs such as document storage needs. Document storage is an additional cost under the contract and the costs will vary depending on the amount of data stored. Accordingly, the Legal Department has estimated its funding needs to last through the initial 3 years of the contract and will return to City Council for approval to fund the remaining out years if the data use and storage costs for the remainder of the contract are expected to exceed the initial maximum contract amount.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State bid laws and as a result, proposals were received from Global Solutions Group Inc., ImageSoft, Inc., Matrix Logic Corporation, RSM, and West Publishing Corporation dba West, a Thomson Reuters Business. The Evaluation Committee consisted of members from the Houston Public Library, the Houston Legal Department, and the Houston Information Technology Services. The proposals were evaluated based on the following criteria:

1. Responsiveness of the Proposal
2. Technical Competence
3. Price Proposal

West Publishing Corporation dba West, a Thomson Reuters Business received one the highest overall scores and was deemed to be the best qualified contractor to perform the requirements as outlined in the RFP.

**M/WBE Subcontracting:**

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

-

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the firms are not designated companies, therefore the HHF preference was not applied to the contract award.

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**Fiscal Note:**

- Funding for this item will be included in the FY2023 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact anticipated as a result of this project.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
Department Name	FY22	Out-Years	Total
Legal Department	\$0	\$635,574.00	\$635,574.00
Houston Information Technology Department	\$175,000.00	\$150,000.00	\$325,000.00
<b>Total</b>	<b>\$175,000.00</b>	<b>\$785,574.00</b>	<b>\$960,574.00</b>

**Prior Council Action:**

Appropriating Ordinance No. 2020-0977, passed on November 18, 2020

**Amount and Source of Funding:**

\$635,574.00 – Property & Casualty Fund (1004)

\$325,000.00 – Equipment Acquisition Consolidated Fund (1800) - **previously appropriated by Ord. No. 2020-0977**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Derek Kent, Sr. Procurement Specialist	FIN/SPD	832.393.8733
Deidra Penny, First Assistant City Attorney	LGL	832.393.1567

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 3/21/2022

T29752 - Document Management System - ORDINANCE (West Publishing Corporation  
DBA West, A Thomson Reuters Business)

Agenda Item#: 21.

### **Summary:**

ORDINANCE awarding a contract to **WEST PUBLISHING CORPORATION dba WEST**, a Thomson Reuters Business for the purchase and implementation of an integrated document management software platform for the City of Houston Legal Department; providing a maximum contract amount - Four years with 2 one-year options \$960,574.00 - Property & Casualty and Equipment Acquisition Consolidated Funds

### **Background:**

**Request for Proposals received April 15, 2021 for P11-T29752 –Approve an ordinance awarding a contract to West Publishing Corporation dba West, a Thomson Reuters Business in the maximum amount of \$960,574.00 for the purchase and implementation of an integrated document management software platform for the City of Houston Legal Department.**

### **Specific Explanation:**

The City Attorney, Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **four (4) year contract, with two (2) one-year options to renew to West Publishing Corporation dba West, a Thomson Reuters Business** in the maximum contract amount of **\$960,574.00** for the purchase of software, licenses, installation, consulting services, and software maintenance for a document management system for the City of Houston Legal Department. The City Attorney may terminate this agreement at any time by giving 30 days written notice to Contractor with a copy of the notice to the CPO.

The scope of work requires the contractor to provide all software, labor, materials and supervision required for the purchase, licensing, installation, and maintenance of a document management (DM) software/system for the City's Legal Department. The purpose and objective of this project is to provide the Legal Department with a DM system that will meet the following goals:

- Serve as the central repository for documents within the Legal Department;
- Enhance document management with additional security measures;
- Migrate to a paperless, technology-oriented environment;
- Improve workflow and the operational and financial management of the Legal Department;
- Reduce associated costs and realize savings from increased efficiencies in locating and reusing documents and reducing supply and data storage costs;
- Streamline the creation of reports and performance analytics;
- Reduce email traffic and increase collaboration by providing for file sharing, version controls, and mobile access;
- Increase productivity and improve client service by enabling personnel to quickly locate and access electronic work files and ensuring the transfer and leverage of knowledge capital;
- Advance the citywide goal of being environmentally and socially responsible by consuming, printing, and storing less paper; and
- Save taxpayer dollars.

As this is a new document management system, the Legal Department does not have sufficient historical information on which to estimate ancillary costs such as document storage needs. Document storage is an additional cost under the contract and the costs will vary depending on the amount of data stored. Accordingly, the Legal Department has estimated its funding needs to last through the initial 3 years of the contract and will return to City Council for approval to fund the remaining out years if the data use and storage costs for the remainder of the contract are expected to exceed the initial maximum contract amount.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State bid laws and as a result, proposals were received from Global Solutions Group Inc., ImageSoft, Inc., Matrix Logic Corporation, RSM, and West Publishing Corporation dba West, a Thomson Reuters Business. The Evaluation Committee consisted of members from the Houston Public Library, the Houston Legal Department, and the Houston Information Technology Services. The proposals were evaluated based on the following criteria:

1. Responsiveness of the Proposal
2. Technical Competence
3. Price Proposal

West Publishing Corporation dba West, a Thomson Reuters Business received one the highest overall scores and was deemed to be the best qualified contractor to perform the requirements as outlined in the RFP.

**M/WBE Subcontracting:**

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the firms are not designated companies, therefore the HHF preference was not applied to the contract award.

**Fiscal Note:**

- Funding for this item will be included in the FY2023 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No significant Fiscal Operating impact anticipated as a result of this project.

3/24/2022

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:  
*Lisa Kent*  
44FF8FE8CCB7481...

**Department Approval Authority**

3/24/2022

DS  
*JW*

Estimated Spending Authority			
Department Name	FY22	Out-Years	Total
Legal Department	\$0	\$635,574.00	\$635,574.00
Houston Information Technology Department	\$175,000.00	\$150,000.00	\$325,000.00
<b>Total</b>	<b>\$175,000.00</b>	<b>\$785,574.00</b>	<b>\$960,574.00</b>

**Prior Council Action:**

Appropriating Ordinance No. 2020-0977, passed on November 18, 2020

**Amount and Source of Funding:**

\$635,574.00 – Property & Casualty Fund (1004)

\$325,000.00 – Equipment Acquisition Consolidated Fund (1800) - **previously appropriated by Ord. No. 2020-0977**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Derek Kent, Sr. Procurement Specialist	FIN/SPD	832.393.8733
Deidra Penny, First Assistant City Attorney	LGL	832.393.1567

**ATTACHMENTS:**

**Description**

OBO Document 1 of 2  
OBO Document 2 of 2  
Ordinance No. 2020-0977  
Ownership Information Form  
Award Recommendation  
Funding Information 1 of 2  
Funding Information 2 of 2  
Ordinance

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information  
Ordinance/Resolution/Motion

SAP  
Pop Forms

Financial Information  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

HPD- 891 Interlocal Agreement with Harris County Sheriff's  
Office - ICAC

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY** for services of Harris County Sheriff's Office for Internet Crimes Against Children Task Force Program - \$91,507.81 - Grant Fund

### **Background:**

The Houston Police Department (HPD) recommends that City Council approve an Interlocal Agreement between the City of Houston and the Harris County. The City of Houston, through HPD, applied for the Internet Crimes Against Children Task Force from the Office of the Governor Criminal Justice Division (CJD). This grant allows HPD to continue to reduce the exploitation of children by expanding the number of affiliate law enforcement agencies and personnel dedicated to investigating and prosecuting Internet-related crimes against children. The grant period is from September 1, 2021 to August 31, 2022.

The target geographical area of the grant program is the Houston Metropolitan Area, which includes incorporated as well as unincorporated areas of Harris County, Texas; and all areas of Brazoria, Chambers, Fort Bend, Galveston, Liberty, Montgomery and Waller Counties. As the lead agency, HPD is entering into an Interlocal Agreement with Harris County which will complete the special condition requirement of the grant for this year's funding.

Pursuant to the Interlocal Agreement, the City of Houston will use \$91,507.81 in grant funds to reimburse Harris County for allowable expenses, including training, equipment, a lease vehicle and fuel, and a portion of the salary and benefits of its investigator participating in the Internet Crimes Against Children Task Force.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

---

Troy Finner  
Chief of Police



**Amount and Source of Funding:**

\$91,507.81

State Grant Fund

Grant 5010

**Contact Information:**

Rhonda Smith, Deputy Director/CFO (713)308-1708

Sonja O'Dat, Council Liaison (713)308-1728

**ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

Item Creation Date:

HPD- 891 Interlocal Agreement with Harris County  
Constable's Office Precinct 5- ICAC

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY** for the services of Harris County Constable's Office Precinct 5 related to Internet Crimes Against Children Task Force - \$98,940.94 - Grant Fund

### **Background:**

The Houston Police Department (HPD) recommends that City Council approve an Interlocal Agreement between the City of Houston and Harris County. The City of Houston, through HPD, applied for the Internet Crimes Against Children Task Force from the Office of the Governor Criminal Justice Division (CJD). This grant allows HPD to continue to reduce the exploitation of children by expanding the number of affiliate law enforcement agencies and personnel dedicated to investigating and prosecuting Internet-related crimes against children. The grant period is from September 1, 2021 to August 31, 2022.

The target geographical area of the grant program is the Houston Metropolitan Area, which includes incorporated as well as unincorporated areas of Harris County, Texas; and all areas of Brazoria, Chambers, Fort Bend, Galveston, Liberty, Montgomery and Waller Counties. As the lead agency, HPD is entering into an Interlocal Agreement with Harris County which will complete the special condition requirement of the grant for this year's funding.

Pursuant to the Interlocal Agreement, the City of Houston will use \$98,940.94 in grant funds to reimburse Harris County for allowable expenses, including training, equipment, a lease vehicle and fuel, and a portion of the salary and benefits of its investigator participating in the Internet Crimes Against Children Task Force.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

---

Troy Finner  
Chief of Police

**Amount and Source of Funding:**

\$98,940.94  
State Grant Fund  
Fund 5010

**Contact Information:**

Rhonda Smith, CFO/Deputy Director (713) 308-1708  
Sonja O'Dat, Council Liaison (713) 308-1728

**ATTACHMENTS:**

Description	Type
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/29/2022

District H

Item Creation Date: 10/4/2021

PLN - Special Minimum Lot Size Block Application No. 792  
(800 block of Walton Street, east and west sides, between  
Jewett Street and West Patton Street)

Agenda Item#: 23.

### **Summary:**

ORDINANCE establishing the east and west sides of the 800 block of Walton Street, within the City of Houston, Texas, as a Special Minimum Lot Size Block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 807 Walton Street, LT 10, Block 104, in the Brooke Smith Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 67% of the block. The Planning and Development Department mailed notifications to twelve (12) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing.

In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 800 block of Walton Street, east and west sides, between Jewett Street and West Patton Street.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Bennie Chambers III, Planner  
832-393-6636

**ATTACHMENTS:**

**Description**

RCA

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/23/2022

District H

Item Creation Date: 10/4/2021

PLN - Special Minimum Lot Size Block Application No. 792 (800 block of Walton Street, east and west sides, between Jewett Street and West Patton Street)

Agenda Item#: 10.

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 807 Walton Street, LT 10, Block 104, in the Brooke Smith Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 67% of the block. The Planning and Development Department mailed notifications to twelve (12) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing.

In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 800 block of Walton Street, east and west sides, between Jewett Street and West Patton Street.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue line.

2A61A07011A5494

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

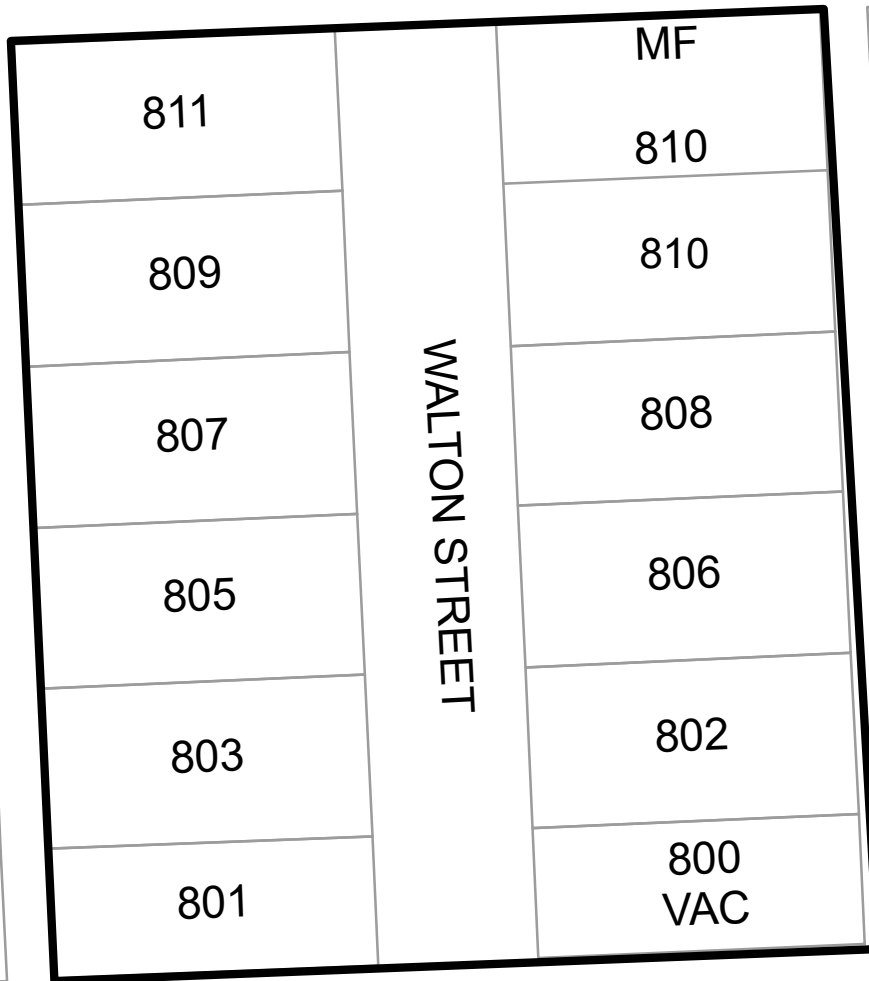
Anna Sedillo, Council Liaison  
832-393-6578

Bennie Chambers III, Planner  
832-393-6636

### **ATTACHMENTS:**

Description	Type
Map	Backup Material

JEWETT STREET



W PATTON STREET



0 15 30 60 90 Feet

### Special Minimum Lot Size

**800 block of Walton Street, east and west sides,  
between Jewett Street and West Patton Street  
5,000 Square Feet**



Special Minimum Lot Size/Special Minimum Building Line Boundary

All properties within the  
application area are single  
family unless noted as such:

MF Multi Family  
COM Commercial  
VAC Vacant  
EXC Excluded

Source: Harris County Appraisal District  
Date: September 30, 2021  
Reference: MLS 792

This map is made available for reference purposes  
only and should not be substituted for a survey  
product. The City of Houston will not accept  
liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District E

Item Creation Date: 2/22/2022

HPW20DOB10011/Abandonment and sale of utility  
easement/SY21-065

Agenda Item#: 24.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 8 foot-wide utility easement, located out of Lots 270 through 274 and Lots 233 through 235 of Allendale Townsite, Section A, all located in the Callahan and Vince Survey, Abstract No. 89, Harris County, Texas; abandoning said easement to **PHICON, LLC**, the abutting Property Owner, in consideration of its payment to the City in the amount of \$15,206.00, and other good and valuable consideration - **DISTRICT E - MARTIN**

### **Background:**

**SUBJECT:** Abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. **Parcel SY21-065**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89, in exchange for a consideration of \$15,206.00. **Parcel SY21-065**

**SPECIFIC EXPLANATION:** Tony Lew, Century Engineering, 3030 South Gessner, Suite 100, Houston, Texas, 77063, on behalf of Phicon, LLC, (Abdul Virani, President), requested the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. Since the utility easement is void of any public utilities, it is no longer needed. The property owner plans to replat its lots into one reserve. The Joint Referral Committee reviewed and approved this request.

Phicon, LLC, has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will sell to Phicon, LLC:

#### **Parcel SY21-065**

4,055 square feet of utility easement  
Valued at \$7.50 per square foot x 50%

\$15,206.00 (R)

#### **TOTAL ABANDONMENT AND SALE**

**\$15,206.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89, in exchange for a consideration of \$15,206.00.

Revenue for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is



required as stated in the Financial Policies.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount and Source of Funding:**

REVENUE

Fund 1000

General Fund

**Contact Information:**

Marjorie L. Cox, Assistant Director-Real Estate  
Houston Public Works Department

**Phone:** (832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet

Location and Parcel Map

Aerial Map

Council District Map

**Type**

Signed Cover sheet

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 2/22/2022

HPW20DOB10011/Abandonment and sale of utility easement/SY21-065

Agenda Item#:

### **Background:**

**SUBJECT:** Abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. **Parcel SY21-065**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89, in exchange for a consideration of \$15,206.00. **Parcel SY21-065**

**SPECIFIC EXPLANATION:** Tony Lew, Century Engineering, 3030 South Gessner, Suite 100, Houston, Texas, 77063, on behalf of Phicon, LLC, (Abdul Virani, President), requested the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. Since the utility easement is void of any public utilities, it is no longer needed. The property owner plans to replat its lots into one reserve. The Joint Referral Committee reviewed and approved this request.

Phicon, LLC, has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will sell to Phicon, LLC:

### **Parcel SY21-065**

4,055 square feet of utility easement  
Valued at \$7.50 per square foot x 50%

\$15,206.00 (R)

### **TOTAL ABANDONMENT AND SALE**

**\$15,206.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89, in exchange for a consideration of \$15,206.00.

Revenue for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

3/15/2022

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

### **Amount and Source of Funding:**

REVENUE

Fund 1000

General Fund

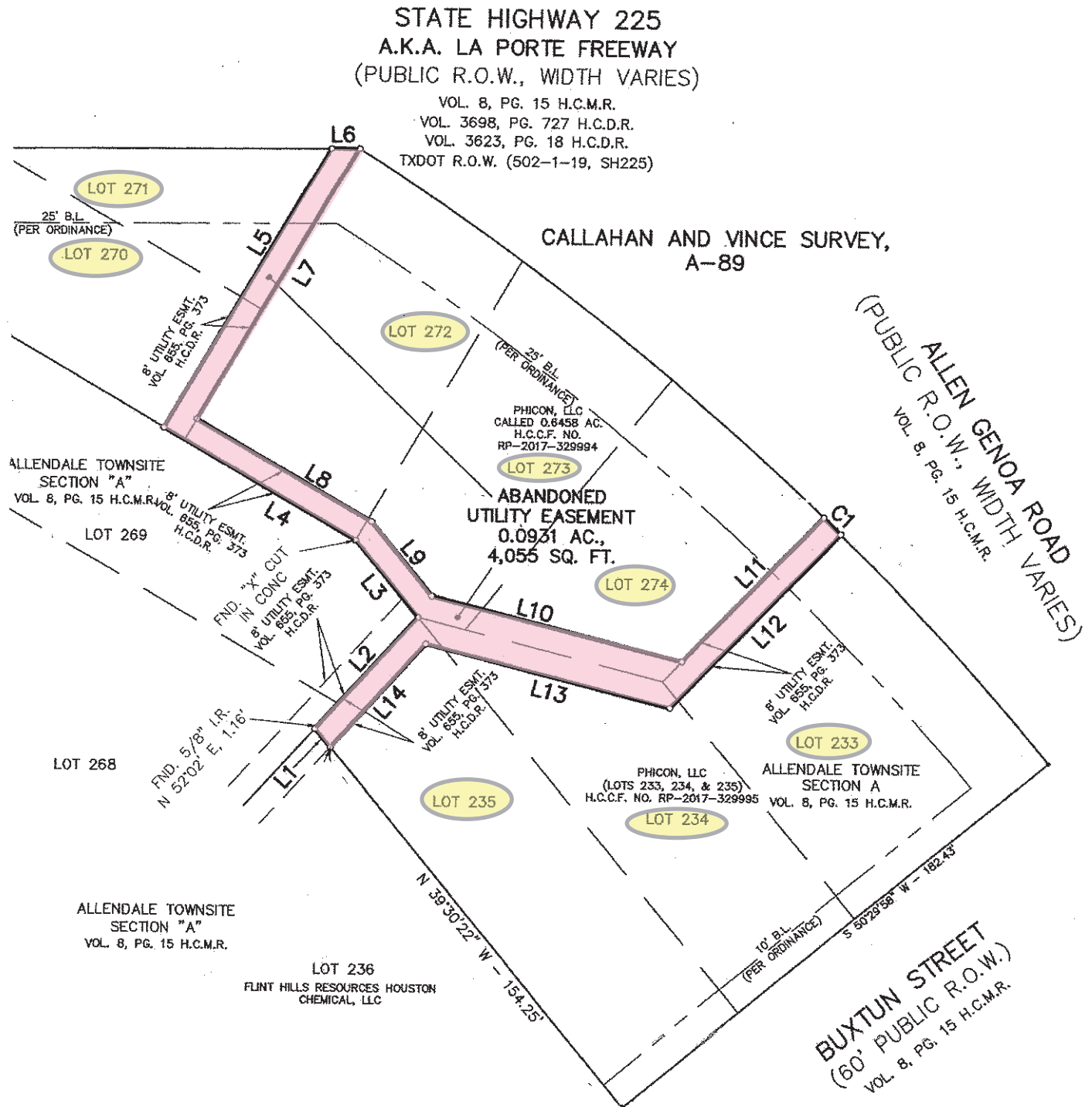
### **Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate  
(832) 395-3130

### **ATTACHMENTS:**

Description	Type
Location and Parcel Map	Backup Material
Aerial Map	Backup Material
Council District Map	Backup Material
RCA Budget Information Request	Financial Information

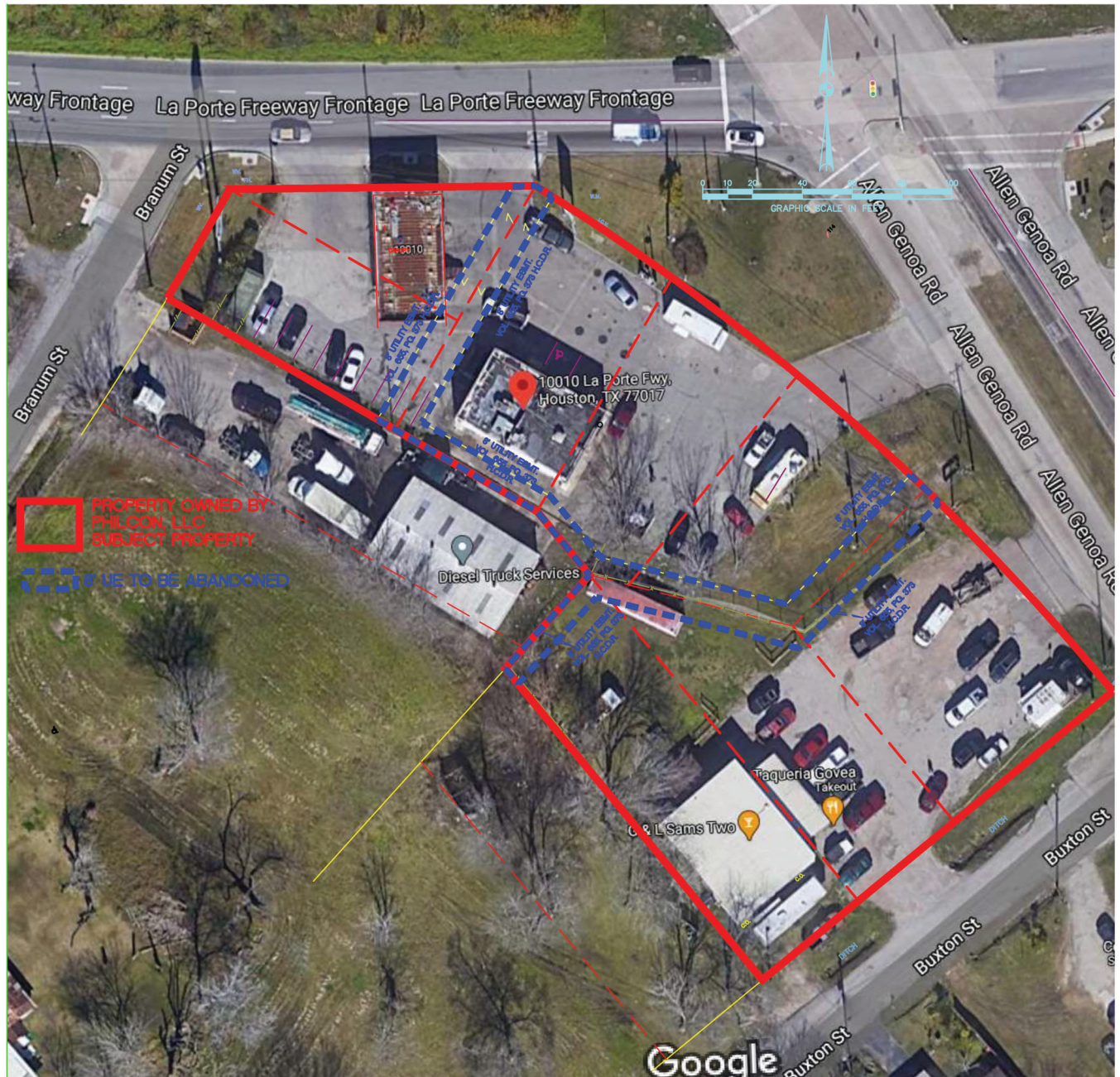
**SUBJECT:** Abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. **Parcel SY21-065**



**Parcel SY21-065 - Utility Easement to be abandoned and sold**

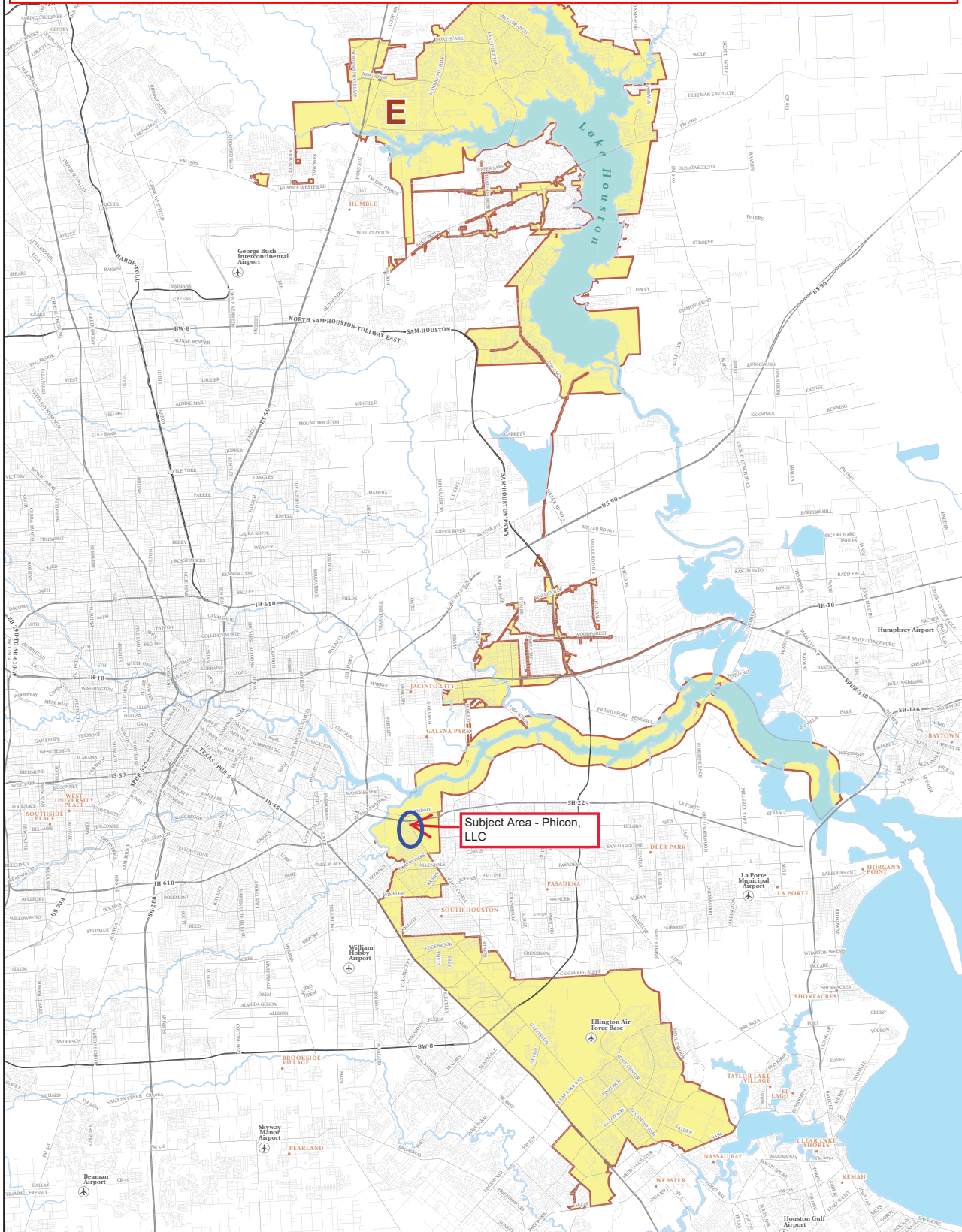
**Phicon, LLC, property owner's lots containing the utility easement**

**Subject:** Abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. **Parcel SY21-065**





**Subject:** Abandonment and sale of an 8 foot-wide utility easement, located within Lots 270 through 274 and Lots 233 through 235 of the Allendale Townsite, Section A, out of the Callahan and Vince Survey, A-89. **Parcel SY21-065**



## City of Houston

### Council District E - David Martin



Source: COHGIS Database  
Date: January 2020  
Reference: PJ20952\_E



0 1 2 4 6 Miles

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District I

Item Creation Date: 11/16/2021

HPW – 20INA58 Interlocal Agreement/ East Downtown  
Redevelopment Authority

Agenda Item#: 25.

### **Summary:**

ORDINANCE appropriating \$47,314.58 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Interlocal Agreement between City of Houston and **EAST DOWNTOWN REDEVELOPMENT AUTHORITY** for Design and Construction of Walker Street from St. Emanuel Street to Emancipation Avenue; providing funding for CIP Cost Recovery by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

### **Background:**

**SUBJECT:** Interlocal Agreement between the City of Houston (City) and East Downtown Redevelopment Authority (Authority) for Walker Street Rehabilitation project.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and East Downtown Redevelopment Authority (Authority) for Walker Street Rehabilitation project and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Chapter 791 of the Texas Government Code program. The project consists of improvements to Walker Street from St. Emanuel Street to Emancipation Avenue.

**DESCRIPTION:** Improvements to Walker Street consist of the rehabilitation of sanitary sewer, restriping and the installation of a pedestrian traffic signal at the intersection of Walker and Emancipation Avenue.

**LOCATION:** The project area is generally bound by Rusk Street on the north, McKinney Street on the south, Emancipation Street on the east and Eastex Freeway on the west.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and the Authority entails the Authority reconstructing Walker Street. The City desires to improve infrastructure in the area and agrees to participate in the Project by entering into this Agreement to reimburse the Authority for the design and construction of certain sanitary sewer rehabilitation improvements. The total estimated project cost is \$1,400,168.40. The City's portion for the project is \$45,061.50.

The total requested amount of \$47,314.58 is to be appropriated as follows: \$45,061.50 for cost of the project and \$2,253.08 for CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). N-T15005-0012-7; R-000500-0305-7

**Amount and Source of Funding:**

\$47,314.58 - Fund No. 8500 HPW-Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Michael Wahl, P.E., PTOE  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 11/16/2021

HPW – 201NA58 Interlocal Agreement/ East Downtown Redevelopment Authority

Agenda Item#:

### **Background:**

**SUBJECT:** Interlocal Agreement between the City of Houston (City) and East Downtown Redevelopment Authority (Authority) for Walker Street Rehabilitation project.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston (City) and East Downtown Redevelopment Authority (Authority) for Walker Street Rehabilitation project and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Chapter 791 of the Texas Government Code program. The project consists of improvements to Walker Street from St. Emanuel Street to Emancipation Avenue.

**DESCRIPTION:** Improvements to Walker Street consist of the rehabilitation of sanitary sewer, restriping and the installation of a pedestrian traffic signal at the intersection of Walker and Emancipation Avenue.

**LOCATION:** The project area is generally bound by Rusk Street on the north, McKinney Street on the south, Emancipation Street on the east and Eastex Freeway on the west.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and the Authority entails the Authority reconstructing Walker Street. The City desires to improve infrastructure in the area and agrees to participate in the Project by entering into this Agreement to reimburse the Authority for the design and construction of certain sanitary sewer rehabilitation improvements. The total estimated project cost is \$1,400,168.40. The City's portion for the project is \$45,061.50.

The total requested amount of \$47,314.58 is to be appropriated as follows: \$45,061.50 for cost of the project and \$2,253.08 for CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

3/9/2022

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). N-T15005-0012-7; R-000500-0305-7

### **Amount and Source of Funding:**

\$47,314.58 - Fund No. 8500 HPW-Water and Sewer System Consolidated Construction Fund.

### **Contact Information:**

Michael Wahl, P.E., PTOE  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-2443

### **ATTACHMENTS:**

#### **Description**

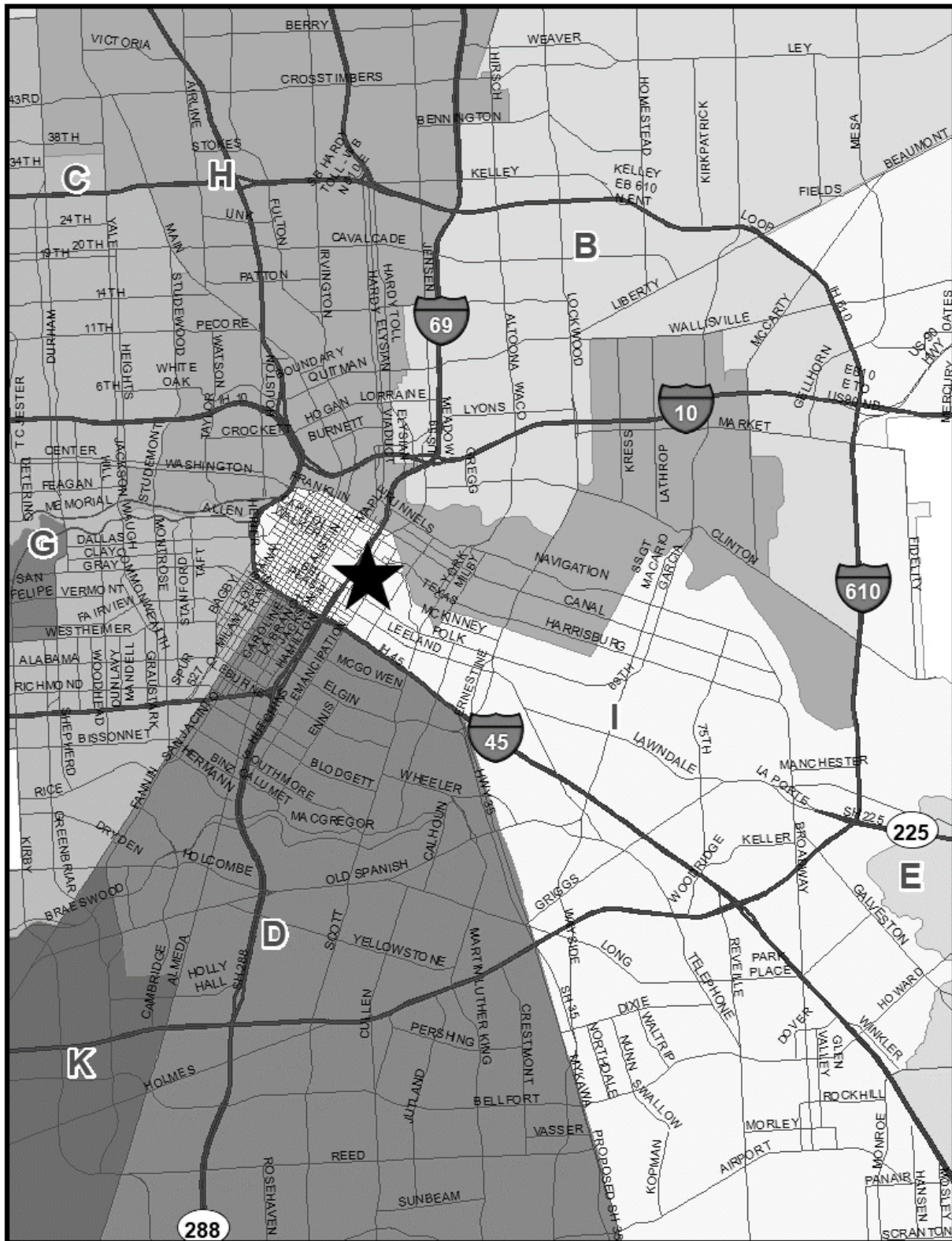
SAP Documents  
Map

#### **Type**

Financial Information  
Backup Material



Houston Public Works  
Transportation & Drainage Operations



Interlocal Agreement between the City  
of Houston and East Downtown  
Redevelopment Authority (TIRZ 15) for  
Walker Street Rehabilitation project.

WBS No. N-T15005-0012-7;  
R-000500-0305-7

City Council District Map/Vicinity Map  
★ Project Location



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District I

Item Creation Date: 1/18/2022

HPW – 201NA57 Advance Funding Agreement / TxDOT

Agenda Item#: 26.

### **Summary:**

ORDINANCE appropriating \$105,266.65 out of Metro Projects Construction DDSRF; approving and authorizing Advanced Funding Agreement between City of Houston and **TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT)** for IH 45 LED Lighting Project; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF - **DISTRICT I - GALLEGOS**

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston (City) and the Texas Department of Transportation (TxDOT) for IH 45 LED Lighting.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston (City) and the Texas Department of Transportation (TxDOT) for IH 45 LED Lighting and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** TxDOT will be installing new traffic signals at various locations. The City has requested that TxDOT include LED lighting at two locations.

**DESCRIPTION:** LED lighting will be installed by TxDOT at IH 45 and Monroe Boulevard underpass and at Belfort Avenue/Howard Drive underpass.

**LOCATION:** The project area is generally bound by Sims Bayou on the north, Glenlea Street on the south, Arizona Street on the east and IH 45 on the west.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and TxDOT is for the installation of LED lighting at two locations in addition to traffic signal improvements at various locations. The City will be funding the total cost of the LED lighting in the amount of \$100,253.95. The total project cost is \$1,438,000.00.

The total requested amount of \$105,266.65 is to be appropriated as follows: \$100,253.95 for cost of the project and \$5,012.70 for CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). N-TX0045-0008-7

**Amount and Source of Funding:**

\$105,266.65 - Fund No. 4045 - METRO Projects Non-DDSRF Capital Fund

**Contact Information:**

Michael Wahl, P.E., PTOE  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 1/18/2022

HPW – 20INA57 Advance Funding Agreement / TxDOT

Agenda Item#:

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston (City) and the Texas Department of Transportation (TxDOT) for IH 45 LED Lighting.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston (City) and the Texas Department of Transportation (TxDOT) for IH 45 LED Lighting and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** TxDOT will be installing new traffic signals at various locations. The City has requested that TxDOT include LED lighting at two locations.


**DESCRIPTION:** LED lighting will be installed by TxDOT at IH 45 and Monroe Boulevard underpass and at Belfort Avenue/Howard Drive underpass.

**LOCATION:** The project area is generally bound by Sims Bayou on the north, Glenlea Street on the south, Arizona Street on the east and IH 45 on the west.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City and TxDOT is for the installation of LED lighting at two locations in addition to traffic signal improvements at various locations. The City will be funding the total cost of the LED lighting in the amount of \$100,253.95. The total project cost is \$1,438,000.00.

The total requested amount of \$105,266.65 is to be appropriated as follows: \$100,253.95 for cost of the project and \$5,012.70 for CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

DocuSigned by:  
 3/10/2022  
A93C410B72B3453  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). N-TX0045-0008-7

### **Amount and Source of Funding:**

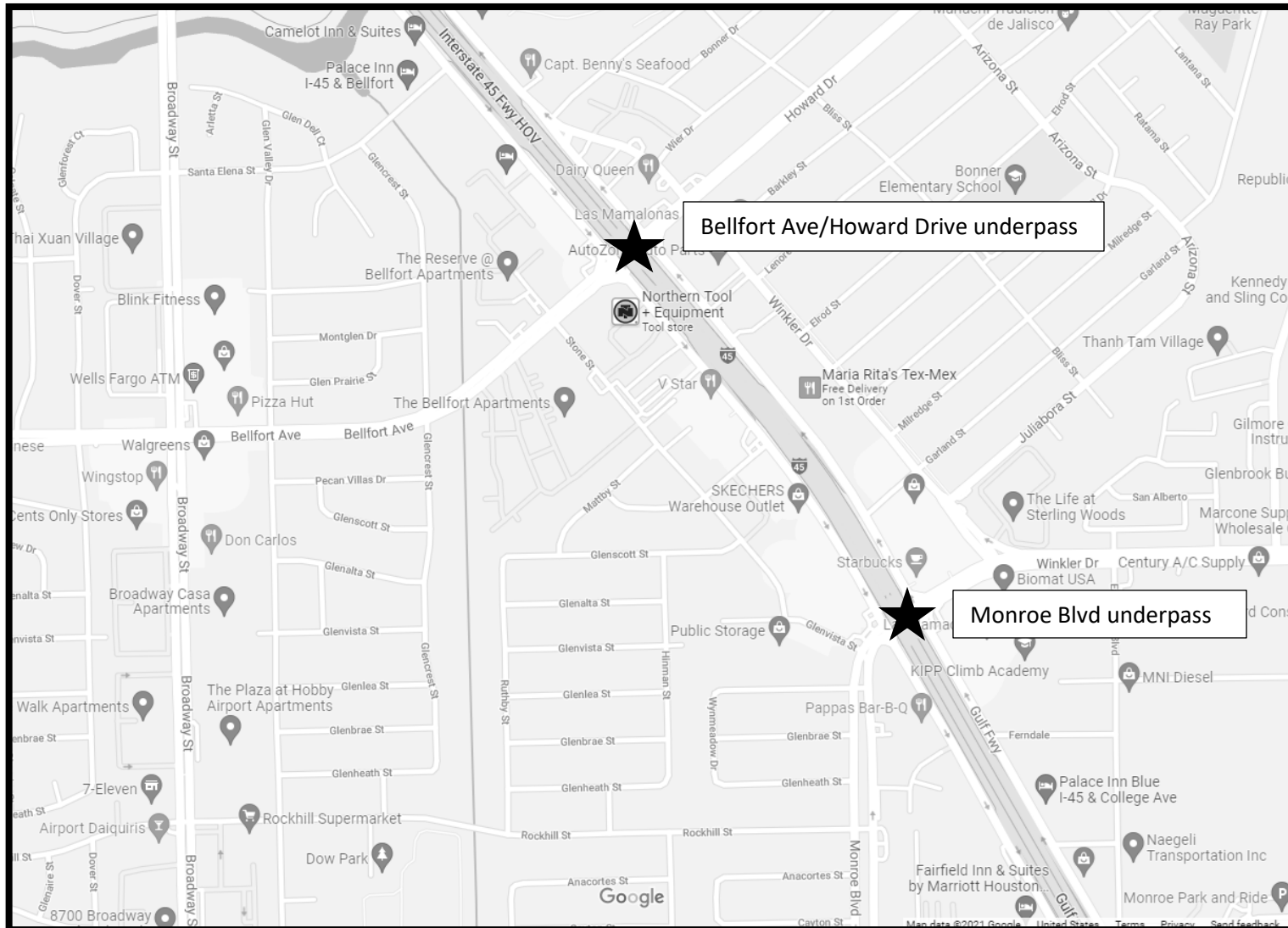
\$105,266.65 - Fund No. 4045 - METRO Projects Non-DDSRF Capital Fund

### **Contact Information:**

Michael Wahl, P.E., PTOE  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-2443

### **ATTACHMENTS:**

Description	Type
SAP Documents	Financial Information
Map	Backup Material



Advance Funding Agreement between City of Houston and TxDOT for the IH 45 LED Lighting Project.

WBS#N-TX0045-0008-7  
CSJ#0912-00-577  
Council District I

Transportation & Drainage Operations  
City Council District Map/Vicinity Map



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

District C

Item Creation Date: 2/7/2022

HPW – 20SH06 Amendment / CivilTech Engineering, Inc.

Agenda Item#: 27.

### **Summary:**

ORDINANCE appropriating \$353,521.39 out of Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax as an additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **CIVILTECH ENGINEERING, INC** for Roseland Area Paving and Drainage (Approved by Ordinance No. 2016-0308); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** First Amendment to Professional Engineering Services Contract between the City and CivilTech Engineering, Inc. for Roseland Area Paving and Drainage.

**RECOMMENDATION:** Approve the First Amendment to the Professional Engineering Services Contract with CivilTech Engineering, Inc. and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Plan that is required to replace existing residential streets that have been deteriorated beyond economical repair and normal maintenance. This project will also improve drainage and provide detention as needed.

**DESCRIPTION/SCOPE:** This project consists of the design of storm drainage, concrete roadway paving, curbs, sidewalks, driveways, street lighting, and necessary underground utilities.

**LOCATION:** The project area is generally bound by Richmond Avenue on the north, US 59 on the south, State Spur 527 on the east and Montrose Boulevard on the west.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on April 20, 2016, under Ordinance No. 2016-0308. The scope of services under the Original Contract consisted of Phase I - Preliminary Design, Phase II - Final Design, Phase III - Construction Phase services, and Additional Services. Under this Contract, the Consultant has accomplished Phase I - Preliminary Design.

**SCOPE OF THIS AMENDMENT AND FEE:** Under the scope of the First Amendment, the Consultant will accomplish the following: Phase II - Final Design, Phase III - Construction Phase services, and Additional Services. The appropriation will provide for a Hydrologic and Hydraulic study and upgrade the design to comply with the requirements of Atlas 14. A fee of \$287,938.00 is budgeted for Basic Services and \$48,749.04 for Additional Services.

The total requested appropriation is \$353,521.39 to be appropriated as follows: \$336,687.04 for contract services and \$16,834.35 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The standard M/WBE goal set for the project is 24.00%. The original Contract amount totals \$806,311.00. The Consultant has been paid \$742,445.00 (92.08%) to date. Of this amount, \$170,660.00 (22.99%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,142,998.04. The Consultant has proposed a 25.39% MWBE plan to meet the goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$170,660.00	14.93%
Unpaid Prior M/WBE Commitment		\$ 50,589.00	4.43%
1. Progressive Consulting Engineers, PLLC, DBA Progressive Traffic & Transportation	Traffic Engineering	\$ 9,430.00	0.83%
2. Midtown Engineers, LLC	Engineering	\$ 50,206.00	4.39%
3. Amani Engineering, Inc.	Surveying	\$ 9,270.00	0.81%
	<b>TOTAL</b>	<b>\$290,155.00</b>	<b>25.39%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-210005-0001-3

**Prior Council Action:**

Ordinance No. 2016-0308, dated 04-20-2016

**Amount and Source of Funding:**

\$353,521.39

Dedicated Drainage and Street Renewal Capital Fund- Ad Valorem Tax  
Fund No. 4046

Original (previous) appropriation of \$943,384.00 from Fund No. 4042A - Street & Traffic Control and Storm Drainage DDSRF-A.

**Contact Information:**

Juan Chavira, PE, PMP, CEM, ENV SP  
Assistant Director, Capital Projects  
Houston Public Works Department  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/7/2022

HPW – 20SH06 Amendment / CivilTech Engineering, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** First Amendment to Professional Engineering Services Contract between the City and CivilTech Engineering, Inc. for Roseland Area Paving and Drainage.

**RECOMMENDATION:** Approve the First Amendment to the Professional Engineering Services Contract with CivilTech Engineering, Inc. and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Plan that is required to replace existing residential streets that have been deteriorated beyond economical repair and normal maintenance. This project will also improve drainage and provide detention as needed.

**DESCRIPTION/SCOPE:** This project consists of the design of storm drainage, concrete roadway paving, curbs, sidewalks, driveways, street lighting, and necessary underground utilities.

**LOCATION:** The project area is generally bound by Richmond Avenue on the north, US 59 on the south, State Spur 527 on the east and Montrose Boulevard on the west.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on April 20, 2016, under Ordinance No. 2016-0308. The scope of services under the Original Contract consisted of Phase I - Preliminary Design, Phase II - Final Design, Phase III - Construction Phase services, and Additional Services. Under this Contract, the Consultant has accomplished Phase I - Preliminary Design.

**SCOPE OF THIS AMENDMENT AND FEE:** Under the scope of the First Amendment, the Consultant will accomplish the following: Phase II - Final Design, Phase III - Construction Phase services, and Additional Services. The appropriation will provide for a Hydrologic and Hydraulic study and upgrade the design to comply with the requirements of Atlas 14. A fee of \$287,938.00 is budgeted for Basic Services and \$48,749.04 for Additional Services.

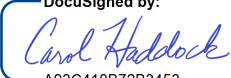
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2. Midtown Engineers, LLC	Engineering	\$ 50,206.00	4.39%
3. Amani Engineering, Inc.	Surveying	\$ 9,270.00	0.81%
<b>TOTAL</b>		<b>\$290,155.00</b>	<b>25.39%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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 3/10/2022  
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\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-210005-0001-3

**Prior Council Action:**  
Ordinance No. 2016-0308, dated 04-20-2016

**Amount and Source of Funding:**  
\$353,521.39 - Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund- Ad Valorem Tax  
  
Original (previous) appropriation of \$943,384.00 from Fund No. 4042A - Street & Traffic Control and Storm Drainage DDSRF-A.

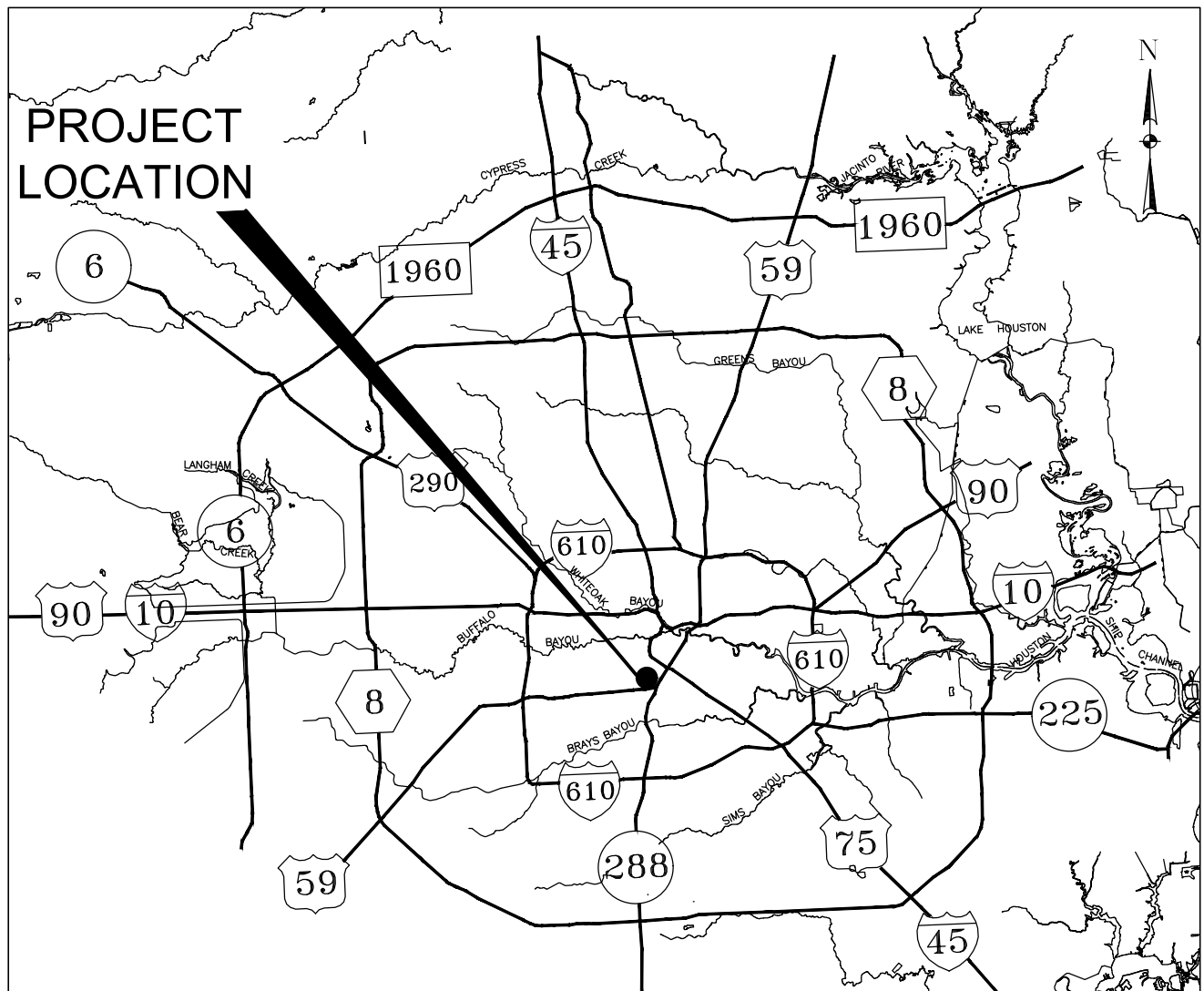
**Contact Information:**  
Juan Chavira, PE, PMP, CEM, ENV SP  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play	Backup Material
Form 1295	Backup Material
Prior Council Action	Backup Material

# ROSELAND AREA PAVING AND DRAINAGE IMPROVEMENTS

WBS No. N-210005-0001-3



LOCATION MAP

N.T.S.

# ROSELAND AREA PAVING AND DRAINAGE IMPROVEMENTS

WBS No. N-210005-0001-3



VICINITY MAP

## LEGEND

■ ■ ■ ■ COUNCIL DISTRICT BOUNDARY



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 1/24/2022

HPW-20SWM73 Contract Award \ DL Glover, Inc.

Agenda Item#: 28.

### **Summary:**

ORDINANCE appropriating \$4,950,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; awarding contract to **DL GLOVER, INC** for FY2022 Street & Drainage Rehabilitation Contract #1; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, contingency, construction management services and CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax

### **Background:**

**SUBJECT:** Contract Award for FY2022 Street & Drainage Rehabilitation Contract #1

**RECOMMENDATION: (SUMMARY)** Award a Construction Contract to DL Glover, Inc. for FY2022 Street & Drainage Rehabilitation Contract #1 and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Transportation and Drainage Operations Program and will provide work authorization on a location by location as needed basis, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset along with street rehabilitation to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to resolve localized storm water drainage problems and rehabilitate the street to further improved the drainage. The scope is established by each work authorization. The contract duration for this project is 730 calendar days.

**LOCATION:** The projects are located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on December 10, 2021, and December 17, 2021. Bids were received on December 30, 2021. The five (5) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor</u>
1. DL Glover, Inc.	0.775
2. J. Rivas Construction LLC.	0.796
3. Total Contracting Limited	0.890
4. Grava LLC.	0.951
5. Tikon Group, Inc.	1.200

**AWARD:** It is recommended that this construction contract be awarded to DL Glover, Inc. with a low bid of \$4,000,000.00 (0.775 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$4,950,000.00 to be appropriated as follows:

Bid Amount	\$4,000,000.00
CIP Cost Recovery	\$200,000.00
Contingencies	\$200,000.00
Testing Services	\$250,000.00
CM&I Services	\$300,000.00

Testing Services will be provided by Alpha Testing, Inc. under a previously approved contract.

Construction Management Services will be provided by Entech Civil Engineers, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case DL Glover, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.

<b><u>MBE - Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1. J. Rivas Construction LLC	Concrete & Underground Utility	\$120,000.00	3.00%
2. Big Country 94 Asphalt Construction, L.L.C.	Asphalt Paving/Construction and Repairs	\$120,000.00	3.00%
3. Clearview Clearing & Site Services, Inc.	Land Clearing and Civil Site Work Services	\$80,000.00	2.00%
4. DLC Underground Utilities, LLC	Excavation, Point Repairs	\$120,000.00	3.00%
5. T. Gray Utility & Rehab Co., L.L.C.	Manhole/Sewer Rehabilitation	\$80,000.00	2.00%
TOTAL:		\$520,000.00	13.00%
<b><u>WBE - Name of Firms</u></b>			
1. Access Data Supply, Inc.	Facilities Support Management Services	\$280,000.00	7.00%

TOTAL: \$280,000.00 7.00%

**CONTRACT TOTAL \$800,000.00 20.00%**

**Fiscal Note:** No significant Fiscal Operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-321040-0054-4

**Amount and Source of Funding:**

\$4,950,000.00 from Fund No. 4046 – Dedicated Drainage and Street Renewal Capital Fund- AD  
Valorem Tax

**Contact Information:**

Bijen Malla, Senior Project Manager  
Transportation & Drainage Operations  
Phone: (832) 395-2214

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/24/2022

HPW-20SWM73 Contract Award \ DL Glover, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for FY2022 Street & Drainage Rehabilitation Contract #1

**RECOMMENDATION: (SUMMARY)** Award a Construction Contract to DL Glover, Inc. for FY2022 Street & Drainage Rehabilitation Contract #1 and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Transportation and Drainage Operations Program and will provide work authorization on a location by location as needed basis, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset along with street rehabilitation to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to resolve localized storm water drainage problems and rehabilitate the street to further improved the drainage. The scope is established by each work authorization. The contract duration for this project is 730 calendar days.

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5. Tikon Group, Inc.	1.200

**AWARD:** It is recommended that this construction contract be awarded to DL Glover, Inc. with a low bid of \$4,000,000.00 (0.775 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$4,950,000.00 to be appropriated as follows:

Bid Amount	\$4,000,000.00
CIP Cost Recovery	\$200,000.00
Contingencies	\$200,000.00
Testing Services	\$250,000.00
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Testing Services will be provided by Alpha Testing, Inc. under a previously approved contract.

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**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case DL Glover, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.


**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.



**WBE - Name of Firms**

**CONTRACT TOTAL \$800,000.00 20.00%**

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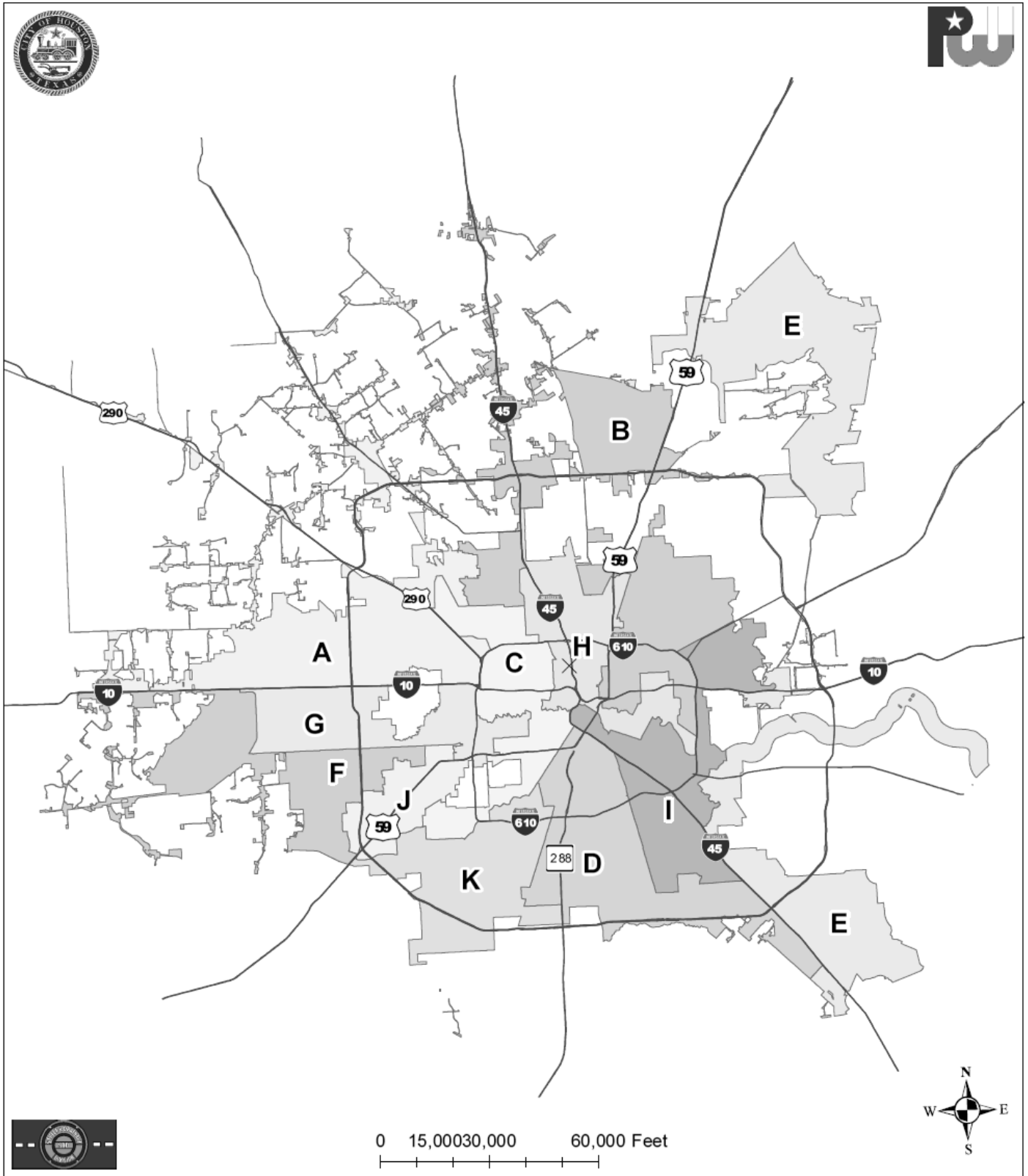
WBS No. N-321040-0054-4

**Contact Information:**

**ATTACHMENTS:**

Description	Type
Map	Backup Material
SAP Documents	Financial Information
OBO Documents	Backup Material
Form B	Backup Material
POP Documents	Backup Material
Bid Tabs	Backup Material
Hire Houston First	Backup Material
Form 1295	Backup Material
Bid Extension Letter	Backup Material
Ownership Information Form	Backup Material

DEPARTMENT OF HOUSTON PUBLIC WORKS  
Transportation and Drainage Operations



FY2022 Street & Drainage  
Rehabilitation Contract #1

WBS No. N-321040-0054-4  
Citywide

City Council District Map/Vicinity Map



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/29/2022

ALL

Item Creation Date: 2/15/2022

### T29675-The Resilience Hubs-Houston Lily Pad Plan - ORDINANCE (SWA Group)

Agenda Item#: 29.

#### **Summary:**

ORDINANCE approving and authorizing agreement for Professional Planning Services between City of Houston and **SWA GROUP** to provide Hurricane Harvey Community Development Block Grant – Disaster Recovery Funds for Professional Planning Services to develop a Lily Pad Master Plan, Implementation Toolkit, and a Conceptual Design for a minimum of one Lily Pad Pilot; setting a maximum contract amount - 1 Year with 1 six-month option - \$367,140.00 - Grant Fund

**TAGGED BY COUNCIL MEMBER MARTIN**

This was Item 24 on Agenda of March 23, 2022

#### **Background:**

**Request for Proposals received June 17, 2021 for S33-T29675 – Approve an Ordinance awarding a contract to SWA Group in the maximum contract amount of \$367,140.00 in Hurricane Harvey Community Development Block Grant—Disaster Recovery (CDBG-DR17) Funds for the Administration and Regulatory Affairs Department and the Housing Community Development Department for professional planning services to develop a Lily Pad master plan, an implementation toolkit, and a conceptual design for a minimum of one Lily Pad pilot.**

#### **Specific Explanation:**

The Directors of the Administration and Regulatory Affairs Department (ARA) and Housing Community Development Department (HCDD) and the Chief Procurement Officer (CPO) recommend that City Council approve an ordinance awarding a contract for professional planning services with a **one (1) year term, with one (1) six-month option to renew to SWA Group** in the maximum contract amount of **\$367,140.00** to develop a Lily Pad master plan, an implementation toolkit, and a conceptual design for a minimum of one Lily Pad pilot for ARA and HCDD. The Directors of ARA and HCDD may terminate the contract at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the CPO.

The scope of work requires the contractor to create a plan for Lily Pads across Houston that are intended to operate before, during, and after disturbances, making them steady-state assets for local emergency management and city officials. The hubs must be capable of confronting disasters and extreme weather events. In addition, shall create a mesh of uninterrupted operations that individually support entire neighborhoods and together support the entire city of Houston.

The Resilience Hubs – Houston Lily Pad Plan will consist of the following tasks:

Task 1: Resilience Hub/Lily Pad Background Evaluation to generate a Base Map and Memo.

Task 2: Stakeholder and Community Engagement to ensure Lily Pad Master Plan, Lily Pad Implementation Tool Kit and Pilot address the needs of the community.

Task 3: Development of Houston Lily Pad Master Plan which will be utilized by the City for implementation.

Task 4: Development of Houston Lily Pad Implementation Tool Kit for future implementation.

Task 5: Development of a conceptual design for a selected pilot Lily Pad site, including programming, funding strategies, and phasing plan.

Task 6: Project Management

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws. Twenty-one (21) prospective proposers downloaded the solicitation document on the Strategic Procurement Division's (SPD) e-bidding website, and as a result, five (5) proposals were received from:

1. Building Community Workshop
2. RG Miller Engineers
3. Stantec Consulting Services, Inc.
4. SWA Group
5. Tetra Tech

The evaluation committee (EC) consisted of employees from ARA, Houston Public Works (HPW) and the City of Houston Mayor's Office (MYR).

The proposals were evaluated based upon the following criteria:

1. Proposer's Background and Experience Providing Similar Services
2. Management Approach and Understanding of Scope Requirements
3. Background and Experience of Key Personnel
4. Price Proposal

SWA Group received the highest overall score and was deemed the best qualified to perform the requirements as outlined in the RFP.

**M/WBE Participation:**

The RFP was advertised with a 24% goal for M/WBE participation. SWA Group has designated the below-named companies as its certified M/WBE subcontractors.

<b>Company</b>	<b>Type of Work</b>	<b>Percentage</b>	<b>Total Amount</b>
RDLR	Architectural Services	27.87%	\$102,321.91
Infrastructure Associates	MEP Engineering Design	8.92%	\$32,748.88
Crouch Environmental Services, DBA Hollaway Environmental + Communications	Public Engagement	2.23%	\$8,187.22
	<b>TOTAL</b>	<b>39.02%</b>	<b>\$143,258.01</b>

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**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, SWA Group has elected to play and will provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

No Fiscal Note required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**ESTIMATED SPENDING AUTHORITY**

Department	FY2022	Out-Years	Amount
HCDD	\$300,000.00	\$67,140.00	\$367,140.00

**Amount and Source of Funding:**

\$367,140.00

Federal/State/local-Pass Through Fund

Fund:5030

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE NO
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Roxanne Lawson, Division Manager	HCDD	(832) 394-6307
Naelah Yahya, Council Liaison	ARA	(832) 393-8530

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/15/2022

T29675-The Resilience Hubs-Houston Lily Pad Plan - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Proposals received June 17, 2021 for S33-T29675 – Approve an Ordinance awarding a contract to SWA Group in the maximum contract amount of \$367,140.00 in Hurricane Harvey Community Development Block Grant—Disaster Recovery (CDBG-DR17) Funds for the Administration and Regulatory Affairs Department and the Housing Community Development Department for professional planning services to develop a Lily Pad master plan, an implementation toolkit, and a conceptual design for a minimum of one Lily Pad pilot.**

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2. Management Approach and Understanding of Scope Requirements
3. Background and Experience of Key Personnel
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[illegible]

Award Recommendation

## MWBE Forms

Sub Cert. RDLR

Sub Cert. Crouch Hollaway

Sub Cert. Infrastructure

Secretary of State

Verified State of Texas Debarred Vendor List

## RCA Backup

Backup material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material