

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL Hybrid Meeting (Virtual and In-Person)

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Tarsha Jackson  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo, Agenda Director

Pat Jefferson Daniel, City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston,

Texas 77251.

To reserve time to appear before Council call 832-393-1100, or email us at [speakers@houstontx.gov](mailto:speakers@houstontx.gov) or weather permitting you may come to the Office of the City Secretary, City Hall Annex, Public Level.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Wednesday, July 7, 2021 - 9:00 AM**  
**Hybrid Meeting (Virtual and In-Person)**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Knox**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. On Wednesday some Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor, and some Council Members will meet in-person in the City Hall Council Chambers, 901 Bagby, 2nd Floor, Houston, Texas 77002.**

**In the interest of public health and safety, members of the public may only participate virtually in accordance with the Governor's orders. Members of the public may call in to listen to the meeting, and public comment will be allowed on Wednesday during the public session portion of the meeting via teleconference at (936) 755-1521; Conference ID# 161 483 183#. Details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>.**

**9:00 AM - ROLL CALL**

**ADOPT MINUTES OF PREVIOUS MEETING**

**9:30 AM - PUBLIC SPEAKERS**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP07-07-2021**

**REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY** including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds and a Quarterly Investment Report by the City Controller

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 21**

**PURCHASING AND TABULATION OF BIDS - NUMBER 1**

1. **DELL MARKETING LP** for approval of spending authority to purchase Refresh Mobile

**RESOLUTIONS - NUMBERS 2 and 3**

2. RESOLUTION approving the issuance and sale of Houston Housing finance Corporation Multifamily Housing Revenue Bonds (Temenos Place Apartments) Series 2021 - - **DISTRICT D - EVANS-SHABAZZ**
3. RESOLUTION approving the issuance and sale by Houston Housing Finance Corporation of Multifamily Housing Revenue Bonds (Summit at Renaissance Park) Series 2021 - **DISTRICT B - JACKSON**

**ORDINANCES - NUMBERS 4 through 21**

4. ORDINANCE approving and authorizing Loan Agreement between City of Houston and **TEMENOS COMMUNITY DEVELOPMENT CORPORATION**, joined by **TEMENOS PERMANENT AFFORDABLE, LLC**, to provide a loan of Hurricane Harvey Community Development Block grant Disaster Recovery Funds for the City of Houston's Harvey Multifamily Program, Home Investment Partnerships Program Funds and Homeless and Housing Bonds, to finance the acquisition of new construction of Temenos Place Apartments, a 95-unit affordable rental housing community, located at 1703 Gray Street, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**
5. ORDINANCE approving and authorizing Performance-Based Loan of 2017 Community Development Block Grant Disaster Recovery Program Funds by City of Houston and **TXZNH, LLC**, in the amount of \$14,900,000.00, as evidenced by a Promissory Note, Loan Agreement, and other Related Documents, to assist with the financing of construction for a 325 unit senior affordable housing community, located in the vicinity of Greenspoint Mall near 12300 N. Freeway, Houston, Texas - **DISTRICT B - JACKSON**
6. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **TEXAS A&M AGRILIFE EXTENSION SERVICE** by and through it's Wildlife Services Unit for Wildlife Hazard Management Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport, providing a maximum contract amount - 5 Years - \$1,293,733.00 - Enterprise Fund - **DISTRICTS B - JACKSON; E - MARTIN and I - GALLEGOS**
7. ORDINANCE amending Ordinance No. 2013-409 (Passed on May 8, 2013) to increase the maximum contract amount for agreement for the purchase of Co-Location Data Center Services for Houston Information Technology Services - \$1,483,427.93 - Central Service Revolving Fund
8. ORDINANCE approving and awarding contract to **ACROSS THE STREET PRODUCTIONS** for Blue Card Certification Training for Firefighters for the Houston Fire Department; providing a maximum contract amount - 3 Years with two one-year options - \$1,791,500.00 - Grant Fund
9. ORDINANCE awarding Sole Source Contract to **SIRSI CORPORATION d/b/a SIRSIDYNIX** for an Integrated Library System and Discovery Services for the Houston Public Library; providing a maximum contract amount - 3 Years with two one-year options - \$1,013,060.00 - H.A.L.A.N. FUND
10. ORDINANCE approving and authorizing Various Agreements between City of Houston and 1) **A-1 PERSONNEL OF HOUSTON, INC**, 2) **LANESTAFFING, INC**, 3) **RECRUITING SOURCE INTERNATIONAL LLC**, and 4) **THE RESERVES NETWORK INC. dba EXECUTEAM STAFFING**, respectively, for contingent workforce services for the Human Resources Department; providing maximum contract amounts - 3 Years with two one-year options - \$25,000,000.00 - Central Service Revolving Fund

11. ORDINANCE awarding contract to **CODE STUDIO, INC** for Consulting Services for the Livable Places Initiative for the Planning and Development Department; providing a maximum contract amount - 2 Years with one one-year option - \$399,975.00 - P&DD Spec Revenue Fund
12. ORDINANCE approving and authorizing an Economic Development Agreement between City of Houston, Texas and **A-S 154 WESTHEIMER RANCH, L.P.** for the Redevelopment, Construction and Operation of a Retail Commercial Development - **DISTRICT G - TRAVIS**
13. ORDINANCE designating the property municipally known as 3428 Piping Rock Lane and also known as "Mr. & Mrs. Alfred E. Reidel House" being located within the City of Houston, Texas, as a protected landmark - **DISTRICT G - TRAVIS**
14. ORDINANCE establishing the north side of the 2600 and 2700 block of Eagle Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**
15. ORDINANCE consenting to the creation of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 569**, containing approximately 568.04 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas authorizing the district to issue bonds, subject to certain conditions
16. ORDINANCE consenting to the creation of **WALLER COUNTY MUNICIPAL UTILITY DISTRICT NO. 35**, containing approximately 696.16 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas authorizing the district to issue bonds, subject to certain conditions
17. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of: (1) five prescriptive sanitary sewer easements; (2) six prescriptive water line easements; and (3) eleven prescriptive storm sewer easements, all located within the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning such portions to **401 FRANKLIN STREET, LTD** and **401 FRANKLIN SOUTH LTD**, the abutting property owners, in consideration of their payment to the City in the amount of \$1,990,800.00, and other consideration - **DISTRICT H - CISNEROS**
18. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 10-foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S.W. Allen Survey, Abstract No. 94, Harris County, Texas; abandoning said easement to the **HARTMAN GARDEN OAKS ACQUISITIONS, LLC**, in consideration of its cash payment to the City in the amount of \$7,020.00, and other consideration - **DISTRICT H - CISNEROS**
19. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a portion of Hardy Street, from Sterrett Street north  $\pm$  250.31 feet, or a  $\pm$  0.0276 acre tract of City fee-owned public right-of-way, both public rights-of-way being out of Hardy Street, located in the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning and selling said public rights-of-way to **UG OLD HARDY, LP**, the abutting property owner, in consideration of its payment to the City in the amount of \$929,515.00, and other good and valuable consideration - **DISTRICT H - CISNEROS**
20. ORDINANCE relating to the Retail Gas Utility Tariff and Rates of **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC**; approving Universal Natural Gas, LLC'S Tariff; setting Universal Natural Gas, LLC's Rates and Rate Schedules; containing findings and other provisions relating to the foregoing subject; providing for severability - **DISTRICTS B - JACKSON; D - EVANS-SHABAZZ and E - MARTIN**
21. ORDINANCE granting to **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC** the right, privilege and franchise to construct, install, extend, retire, operate and maintain its facilities within the public rights-of-way of the City of Houston, Texas, for the transportation, delivery, sale and distribution of natural gas; containing other provisions relating to the foregoing subject; containing a repealer; providing for severability and providing an effective date - **DISTRICTS B - JACKSON; D - EVANS-SHABAZZ and E - MARTIN**  
**- FIRST READING**



## END OF CONSENT AGENDA

### CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBER 22

#### PURCHASING AND TABULATION OF BIDS

22. **AMEND MOTION #2021-0166, 4/7/2021, previously amended by MOTION #2021-0248, 5/12/2021 and further amended by MOTION #2021-0361, 6/8/2021, TO INCREASE** spending authority from \$3,072,000.00 to \$4,096,000.00 on award to **CHANCELLOR'S BALL ROOM dba LEMOND KITCHEN** to provide meals to areas within the City of Houston with food insecurities due to the COVID-19 Pandemic - **REQUIRES THREE MOTIONS**

#### MATTERS HELD - NUMBER 23

23. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **INDEPENDENT POLICE OVERSIGHT BOARD**, for a term to expire January 31, 2023:

Board Chair - **STEPHEN IVES**, appointment  
Panel Chair - **KIARA GRADNEY**, appointment  
Panel Chair - **RHODA CHANIN CLAMEN**, reappointment  
Member - **STEPHANIE BUNDAGE JUVANE**, reappointment  
Member - **MATTHEW M. SWEENEY**, appointment  
Member - **TOBIAS A. COLE**, appointment  
Member - **JOHNNY SOLIS III**, appointment  
Member - **CORTLAN J. WICKLIFF**, appointment  
Member - **BIANCA ROBERSON**, appointment  
Member - **SONIA CORRALES**, appointment

**DELAYED BY MOTION #2021-0403, 6/30/2021**

This was Item 4 on Agenda of June 30, 2021

#### MATTERS TO BE PRESENTED BY COUNCIL - Council Member Peck first

#### ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

**NOTE** - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/7/2021

Item Creation Date:

SP07-07-2021

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP07-07-2021	Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – WEDNESDAY**  
**JULY 7, 2021 – 9:30 AM**

**AGENDA**

3 MIN	3 MIN	3 MIN
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**NON-AGENDA**

2 MIN	2 MIN	2 MIN
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3 MIN	3 MIN	3 MIN
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JACK O’CONNOR – 1217 St. Johns Wood – 77077 – 832-771-7007 – Private streets/City tax

LOUIS DARLING – 427 Corwin St. – 77076 – 281-763-3620 – Street/Nordling & Corwin

JOSEPH BALLARD – 6302 Rocky Nook Dr. – Humble, TX – 77396 – 281-850-0388 – Encroachment

ADOLPHUS SQUARE – Post Office Box 91512 – 77092 – 346-606-4090 – Homelessness and crime

BRITTANY VEAL – 12411 Glen Meadow Dr. – Stafford, TX – 77477 – 832-757-3076 – Nightlife in Houston

STEVEN WILLIAMS – No Address – No Phone – Will appear to express peronal opinion

NECOLE LOWERY – 5317 Evella St. – 77026 – 346-360-4088 – Sidewalk

GREGORY POLITTE – 500 Jefferson St. – 77002 – 713-875-8861 – Reinstatement of Captain Gregory Green

**PREVIOUS**

1 MIN	1 MIN	1 MIN
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JEFF BERG – 5454 Washington Ave. – 77007 – 337-453-6188 – Washington Ave. noise and nuisance bars

DUSAN VRABEL – 12326 Zavalla St. – 77085 – 979-922-0193 – Prosecution by Inspector

JAN LIGHTFOOT – 12319 Chesterbrook Dr. – 77031 – 832-800-1302 – Not receiving City services



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/7/2021

ALL

Item Creation Date: 6/25/2021

**H29959 -Refresh of Mobile Technology Devices - MOTION  
(Dell Marketing, LP)**

Agenda Item#: 1.

### **Summary:**

**DELL MARKETING LP** for approval of spending authority to purchase Refresh Mobile Technology Devices through the Texas Department of Information Resources for the Houston Police Department - \$592,069.80 - Equipment Acquisition Consolidated Fund

### **Background:**

**S17 - H29959 – Approve spending authority to refresh mobile technology devices in the total amount of \$592,069.80 from Dell Marketing, LP through the Texas Department of Information Resources for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$592,069.80** to refresh mobile technology devices through the Texas Department of Information Resources (DIR) and that authorization be given to issue a purchase order to **Dell Marketing, LP** for HPD.

This purchase consists of 210 Dell-branded rugged laptops and 210 docking stations. This purchase is necessary to replace ten (10) year old rugged laptops in patrol cars that are failing at an increased rate and causing downtime. The new units come with a standard Dell limited warranty and support on hardware and have a life expectancy of 5-10 years. The vendor will deliver within 8 weeks from receipt of purchase order.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

### **Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**C.I.P. Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2022</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Police Department	\$592,069.80	\$0.00	\$592,069.80

**Prior Council Action:**

Appropriated Ordinance: 2021-75; Approved on 02/03/2021

**Amount of Funding:**

**\$592,069.80**

Equipment Acquisition Consolidated Fund (1800)  
**(previously appropriated by Ord. 2021-75)**

**Contact Information:**

<b>NAME:</b>	<b>DEPT./DIVISION</b>	<b>PHONE</b>
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Senior Procurement Specialist	FIN/SPD	(832) 393-8725
Sonja Odat, City Council Liaison	HPD	(713) 306-1728

**ATTACHMENTS:****Description**

Revised Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date: 6/25/2021

H29959 -Refresh of Mobile Technology Devices - MOTION (Dell Marketing, LP)

Agenda Item#: 1.

### **Summary:**

#### **NOT A REAL CAPTION**

**DELL MARKETING LP** for refresh mobile technology devices through the Texas Department of Information Resources for the Houston Police Department - \$592,069.80 - Equipment Acquisition Consolidated Fund

### **Background:**

**S17 - H29959 – Approve spending authority to refresh mobile technology devices in the total amount of \$592,069.80 from Dell Marketing, LP through the Texas Department of Information Resources for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve spending authority in the total amount of **\$592,069.80** to refresh mobile technology devices through the Texas Department of Information Resources (DIR) and that authorization be given to issue a purchase order to **Dell Marketing, LP** for HPD.

This purchase consists of 210 Dell-branded rugged laptops and 210 docking stations. This purchase is necessary to replace ten (10) year old rugged laptops in patrol cars that are failing at an increased rate and causing downtime. The new units come with a standard Dell limited warranty and support on hardware and have a life expectancy of 5-10 years. The vendor will deliver within 8 weeks from receipt of purchase order.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

### **CIP Fiscal Note:**

***No significant Fiscal Operating impact is anticipated as a result of this project.***

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2022	OUT YEARS	TOTAL
Houston Police Department	\$592,069.80	\$0.00	\$592,069.80

### **Prior Council Action:**

Appropriated Ordinance: 2021-75; Approved on 02/03/2021

### **Amount of Funding:**

**\$592,069.80**

Equipment Acquisition Consolidated Fund (1800)

**(previously appropriated by Ord. 2021-75)**

### **Contact Information:**

NAME:	DEPT./DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Senior Procurement	FIN/SPD	(832) 393-8725

Specialist  
Sonja Odat, City Council Liaison

HPD

(713) 306-1728

**ATTACHMENTS:**

**Description**

Ownership Form  
Cleared Tax Report 04.26.21  
OBO Approval  
FY22 - Certification of Funds  
Quote: 06/23/2021  
Coop Justification  
CPO Justification Approval  
Ordinance 2021-0075

**Type**

Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District D

Item Creation Date: 5/10/2021

### HCD21-76 Temenos Place Apartments 4% HTC Bond Issuance Resolution

Agenda Item#: 2.

#### **Summary:**

RESOLUTION approving the issuance and sale of Houston Housing finance Corporation Multifamily Housing Revenue Bonds (Temenos Place Apartments) Series 2021 - - **DISTRICT D**  
**- EVANS-SHABAZZ**

#### **Background:**

The Housing and Community Development Department (HCDD) recommends Council adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (Issuer) of tax-exempt Multifamily Housing Revenue Bonds, which will be loaned to Temenos Permanent Affordable, LLC (Borrower), to finance a portion of the acquisition and construction of a 95-unit residential rental development to be known as Temenos Place Apartments, located at 1703 Gray Street, Houston, TX 77003 (Project).

The Issuer's Board of Directors is expected to adopt a resolution to authorize its Multifamily Housing Revenue Bonds (Temenos Place Apartments) Series 2021 (Bonds), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$15,500,000.

Section 147(f) of the United States Internal Revenue Code of 1986, as amended, and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction where the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

---

Tom McCasland, Director

#### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

#### **ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District D

Item Creation Date: 5/10/2021

HCD21-76 Temenos Place Apartments 4% HTC Bond Issuance Resolution

Agenda Item#: 2.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (Issuer) of tax-exempt Multifamily Housing Revenue Bonds, which will be loaned to Temenos Permanent Affordable, LLC (Borrower), to finance a portion of the acquisition and construction of a 95-unit residential rental development to be known as Temenos Place Apartments, located at 1703 Gray Street, Houston, TX 77003 (Project).

The Issuer's Board of Directors is expected to adopt a resolution to authorize its Multifamily Housing Revenue Bonds (Temenos Place Apartments) Series 2021 (Bonds), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$15,500,000.

Section 147(f) of the United States Internal Revenue Code of 1986, as amended, and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction where the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

DocuSigned by:

A handwritten signature in black ink that reads "Tom McCasland". The signature is written over a horizontal line.

Tom McCasland, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/7/2021

District B

Item Creation Date: 6/22/2021

### **HCD21-87 Summit at Renaissance Park Bond Issuance Resolution**

Agenda Item#: 3.

#### **Summary:**

RESOLUTION approving the issuance and sale by Houston Housing Finance Corporation of Multifamily Housing Revenue Bonds (Summit at Renaissance Park) Series 2021 - **DISTRICT B - JACKSON**

#### **Background:**

The Housing and Community Development Department (HCDD) recommends Council adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (Issuer) of tax-exempt Multifamily Housing Revenue Bonds, which will be loaned to TXZNH, LLC (Borrower), to finance a portion of the acquisition and construction of a 325-unit residential rental development to be known as Summit at Renaissance Park, located at 12121 Greenspoint Drive, Houston, TX 77060 (Project).

The Issuer's Board of Directors is expected to adopt a resolution to authorize its Multifamily Housing Revenue Bonds (Summit at Renaissance Park) Series 2021 (Bonds), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$40,000,000.00.

Section 147(f) of the United States Internal Revenue Code of 1986, as amended, and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction where the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

---

Tom McCasland, Director

#### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District B

Item Creation Date: 6/22/2021

HCD21-87 Summit at Renaissance Park Bond Issuance Resolution

Agenda Item#: 3.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (Issuer) of tax-exempt Multifamily Housing Revenue Bonds, which will be loaned to TXZNH, LLC (Borrower), to finance a portion of the acquisition and construction of a 325-unit residential rental development to be known as Summit at Renaissance Park, located at 12121 Greenspoint Drive, Houston, TX 77060 (Project).

The Issuer's Board of Directors is expected to adopt a resolution to authorize its Multifamily Housing Revenue Bonds (Summit at Renaissance Park) Series 2021 (Bonds), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$40,000,000.00.

Section 147(f) of the United States Internal Revenue Code of 1986, as amended, and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction where the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

DocuSigned by:

A handwritten signature in black ink that reads "Tom McCasland".

Tom McCasland, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District D

Item Creation Date: 5/10/2021

HCD21-74 Temenos Place

Agenda Item#: 4.

### **Summary:**

ORDINANCE approving and authorizing Loan Agreement between City of Houston and **TEMENOS COMMUNITY DEVELOPMENT CORPORATION**, joined by **TEMENOS PERMANENT AFFORDABLE, LLC**, to provide a loan of Hurricane Harvey Community Development Block grant Disaster Recovery Funds for the City of Houston's Harvey Multifamily Program, Home Investment Partnerships Program Funds and Homeless and Housing Bonds, to finance the acquisition of new construction of Temenos Place Apartments, a 95-unit affordable rental housing community, located at 1703 Gray Street, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Loan Agreement between the City of Houston (City) and Temenos Community Development Corporation (Temenos CDC), a nonprofit partner of The NHP Foundation joined by Temenos Permanent Affordable LLC, for a \$12,500,000.00 loan, consisting of \$8,000,000.00 in Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) program funds, \$3,000,000.00 in HOME Investment Partnership (HOME) Program funds, and \$1,500,000.00 in Homeless and Housing Bond Reinvestment funds, for the acquisition and new construction of Temenos Place, a permanent supportive housing community for the homeless located at 1703 Gray Street, Houston, TX 77004.

Temenos Place will be a newly constructed six-story elevator-served building located in Midtown TIRZ 2, with 95 efficiency apartments. With an anticipated Housing Assistance Payment (HAP) subsidy contract from the Houston Housing Authority, all residents will pay no more than 30% of their monthly adjusted income in rent. Intensive supportive services, coordinated by Temenos CDC, will include addiction recovery support and other health and wellness services such as benefit applications, transportation assistance, crisis intervention, housing mediation, chronic illness management, case management, food support and other needs to protect housing stability for tenants.

The new building will include modern amenities and built-in furniture. The development will be a replacement for Temenos Place II, which was acquired by the Texas Department of Transportation in 2020 through condemnation for the I-45 expansion project. Temenos CDC is constructing the replacement property less than one mile from the original building.

Temenos Place is funded through CDBG-DR17 program funds awarded by the United States

Department of Housing and Urban Development (HUD), through the Texas General Land Office to provide affordable rental units for low-to moderate-income households in accordance with the City's Harvey Multifamily Program Guidelines. The final Loan Agreement is contingent upon receipt of the Authority to Use Grant Funds (AUGF) from HUD, expected to be issued on or around July 16, 2021. The City will not sign the Loan Agreement until the AUGF has been received.

The City's loan term and affordability period will be 40 years, and will commence when the construction period is completed.

Funding for Temenos Place will be as follows:

Sources:		Uses:	
4% Housing Tax Credit Syndication Proceeds	\$9,420,870.00	Hard Cost	\$20,077,556.00
City of Houston Request -DR-17 -HOME -Housing Bond Funds Reinvestment	\$12,500,000.00	Soft Cost	\$6,293,463.00
Harris County CDBG-DR 17	\$11,000,000.00	Acquisition Cost	\$1,930,000.00
In Kind	\$1,044,143.00	Developer Fee	\$2,755,000.00
		Reserves	\$2,908,994.00
Total Source of Funds:	\$33,965,013.00	Total Project Cost:	\$33,965,013.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 15, 2021.

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Tom McCasland, Director

### **Amount of Funding:**

\$8,000,000.00 Federal State Local - Pass Through (5030)  
 \$3,000,000.00 Federal Government - Grant Funded (5000)  
 \$1,500,000.00 Housing Bond Funds Reinvestment (4501)

### **Contact Information:**

Roxanne Lawson  
 (832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Coversheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District D

Item Creation Date: 5/10/2021

HCD21-74 Temenos Place

Agenda Item#: 4.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Loan Agreement between the City of Houston (City) and Temenos Community Development Corporation (Temenos CDC), a nonprofit partner of The NHP Foundation joined by Temenos Permanent Affordable LLC, for a \$12,500,000.00 loan, consisting of \$8,000,000.00 in Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) program funds, \$3,000,000.00 in HOME Investment Partnership (HOME) Program funds, and \$1,500,000.00 in Homeless and Housing Bond Reinvestment funds, for the acquisition and new construction of Temenos Place, a permanent supportive housing community for the homeless located at 1703 Gray Street, Houston, TX 77004.

Temenos Place will be a newly constructed six-story elevator-served building located in Midtown TIRZ 2, with 95 efficiency apartments. With an anticipated Housing Assistance Payment (HAP) subsidy contract from the Houston Housing Authority, all residents will pay no more than 30% of their monthly adjusted income in rent. Intensive supportive services, coordinated by Temenos CDC, will include addiction recovery support and other health and wellness services such as benefit applications, transportation assistance, crisis intervention, housing mediation, chronic illness management, case management, food support and other needs to protect housing stability for tenants.

The new building will include modern amenities and built-in furniture. The development will be a replacement for Temenos Place II, which was acquired by the Texas Department of Transportation in 2020 through condemnation for the I-45 expansion project. Temenos CDC is constructing the replacement property less than one mile from the original building.

Temenos Place is funded through CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development (HUD), through the Texas General Land Office to provide affordable rental units for low-to moderate-income households in accordance with the City's Harvey Multifamily Program Guidelines. The final Loan Agreement is contingent upon receipt of the Authority to Use Grant Funds (AUGF) from HUD, expected to be issued on or around July 16, 2021. The City will not sign the Loan Agreement until the AUGF has been received.

The City's loan term and affordability period will be 40 years, and will commence when the construction period is completed.

Funding for Temenos Place will be as follows:

Sources:		Uses:	
4% Housing Tax Credit Syndication Proceeds	\$9,420,870.00	Hard Cost	\$20,077,556.00
City of Houston Request -DR-17			
-HOME	\$12,500,000.00	Soft Cost	\$6,293,463.00
-Housing Bond Funds Reinvestment			
Harris County CDBG-DR 17	\$11,000,000.00	Acquisition Cost	\$1,930,000.00
In Kind	\$1,044,143.00	Developer Fee	\$2,755,000.00
		Reserves	\$2,908,994.00
Total Source of Funds:	\$33,965,013.00	Total Project Cost:	\$33,965,013.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 15, 2021.

DocuSigned by:

*Tom McLasland*

Tom McLasland, Director



**Amount of Funding:**

\$8,000,000.00 Federal State Local - Pass Through (5030)

\$3,000,000.00 Federal Government - Grant Funded (5000)

\$1,500,000.00 Housing Bond Funds Reinvestment (4501)

**Contact Information:**

Roxanne Lawson

(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District B

Item Creation Date: 6/17/2021

HCD21-83 Summit at Renaissance Park

Agenda Item#: 5.

### **Summary:**

ORDINANCE approving and authorizing Performance-Based Loan of 2017 Community Development Block Grant Disaster Recovery Program Funds by City of Houston and **TXZNH, LLC**, in the amount of \$14,900,000.00, as evidenced by a Promissory Note, Loan Agreement, and other Related Documents, to assist with the financing of construction for a 325 unit senior affordable housing community, located in the vicinity of Greenspoint Mall near 12300 N. Freeway, Houston, Texas - **DISTRICT B - JACKSON**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Loan Agreement between the City of Houston (City) and TXZNH, LLC (TXZNH), to provide \$14,900,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG - DR17) funds for the land acquisition and development costs for the Summit at Renaissance Park, serving working families with rental apartment homes at the Greenspoint Mall (12121 Greenspoint Drive, Houston, TX 77060).

Summit at Renaissance Park will be a 325-unit midrise (5+ Stories) rental development, with a mix of one-, two-, three-, and four-bedroom units affordable to low- to moderate-income households at 30%, 50%, and 60% of Area Median Income. The development is an integral part of a larger mixed-use project redevelopment plan that will include a large central park, which will have an event pavilion lawn, lakes, and walking trails. TXZNH's principal developer has re-developed Gulf Coast Arms Apartments using City HOME Investment Partnership Program funding and currently has The Residences at Hardy Yards under construction, financed with City CDBG-DR17 funding.

Summit at Renaissance Park is funded through CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development (HUD), through the Texas General Land Office to provide affordable rental units for low-to moderate-income households in accordance with the City's Harvey Multifamily Program Guidelines. The final Loan Agreement is contingent upon receipt of the Authority to Use Grant Funds (AUGF) from HUD, expected to be issued on or around July 16, 2021. The City will not sign the Loan Agreement until the AUGF has been received.

The loan and affordability period will be 40 years and will commence when the construction period is completed. The loan will be non-amortizing throughout both the construction

and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. The borrower will pay an annual installment of interest from available cash flow.

Sources & Uses			
Sources	Amount	Uses	Amount
City of Houston Request (CDBG-DR17)	\$14,900,000.00	Hard Cost	\$44,793,897.00
Permanent Lender	\$29,300,000.00	Soft Cost	\$16,896,300.00
4% Housing Tax Credit Proceeds	\$28,809,025.00	Acquisition Cost	\$6,290,000.00
Cash Equity	\$0.00	Developer Fee	\$8,616,922.00
In-Kind Equity/ Deferred Developer Fee	\$3,663,094.00	Reserves	\$75,000.00
Total Source of Funds:	\$76,672,119.00	Total Project Cost:	\$76,672,119.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 15, 2021.

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Tom McCasland, Director

**Amount of Funding:**

\$14,900,000.00 Federal State Local-Pass Through (5030)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District B

Item Creation Date: 6/17/2021

HCD21-83 Summit at Renaissance Park

Agenda Item#: 5.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Loan Agreement between the City of Houston (City) and TXZNH, LLC (TXZNH), to provide \$14,900,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG - DR17) funds for the land acquisition and development costs for the Summit at Renaissance Park, serving working families with rental apartment homes at the Greenspoint Mall (12121 Greenspoint Drive, Houston, TX 77060).

Summit at Renaissance Park will be a 325-unit midrise (5+ Stories) rental development, with a mix of one-, two-, three-, and four-bedroom units affordable to low- to moderate-income households at 30%, 50%, and 60% of Area Median Income. The development is an integral part of a larger mixed-use project redevelopment plan that will include a large central park, which will have an event pavilion lawn, lakes, and walking trails. TXZNH's principal developer has re-developed Gulf Coast Arms Apartments using City HOME Investment Partnership Program funding and currently has The Residences at Hardy Yards under construction, financed with City CDBG-DR17 funding.

Summit at Renaissance Park is funded through CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development (HUD), through the Texas General Land Office to provide affordable rental units for low-to moderate-income households in accordance with the City's Harvey Multifamily Program Guidelines. The final Loan Agreement is contingent upon receipt of the Authority to Use Grant Funds (AUGF) from HUD, expected to be issued on or around July 16, 2021. The City will not sign the Loan Agreement until the AUGF has been received.

The loan and affordability period will be 40 years and will commence when the construction period is completed. The loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. The borrower will pay an annual installment of interest from available cash flow.

Sources & Uses			
Sources	Amount	Uses	Amount
City of Houston Request (CDBG-DR17)	\$14,900,000.00	Hard Cost	\$44,793,897.00
Permanent Lender	\$29,300,000.00	Soft Cost	\$16,896,300.00
4% Housing Tax Credit Proceeds	\$28,809,025.00	Acquisition Cost	\$6,290,000.00
Cash Equity	\$0.00	Developer Fee	\$8,616,922.00
In-Kind Equity/Deferred Developer Fee	\$3,663,094.00	Reserves	\$75,000.00
Total Source of Funds:	\$76,672,119.00	Total Project Cost:	\$76,672,119.00

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 15, 2021.

Designated by:

  
Tom McCasland, Director

### **Amount of Funding:**

\$14,900,000.00 Federal State Local-Pass Through (5030)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021  
District B, District E, District I  
Item Creation Date: 6/9/2021

HAS - Wildlife Hazard Management Services Agreement  
with Texas A&M AgriLife

Agenda Item#: 6.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **TEXAS A&M AGRILIFE EXTENSION SERVICE** by and through it's Wildlife Services Unit for Wildlife Hazard Management Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport, providing a maximum contract amount - 5 Years - \$1,293,733.00 - Enterprise Fund - **DISTRICTS B - JACKSON; E - MARTIN and I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing an interlocal agreement with Texas A&M Agrilife Extension Service by and through its Wildlife Services Unit for a five-year (5) term in an amount not to exceed \$1,293,733.00 for wildlife hazard management services at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD).

#### **SPECIFIC EXPLANATION:**

The United States Department of Agriculture (USDA) completed Wildlife Hazard Assessments (WHAs) of the IAH, HOU and EFD Airports in 2011-2012. Subsequent to the WHAs, the Federal Aviation Administration (FAA) recommended that Wildlife Hazard Mitigation Plans (WHMPs) be developed and implemented in partnership with Certified Airport Wildlife Biologists. WHMPs were developed and established in accordance with Federal Aviation Regulation Part 139.

On May 28, 2014, City Council approved a two-year agreement with the Texas A&M Extension Service through its Wildlife Services Unit to provide two certified wildlife biologists to provide training to airport personnel and work to reduce wildlife hazards at the airports. A subsequent agreement was approved on June 20, 2016 for a five-year term. This five-year agreement was extended an additional two years on February 8, 2019 to add two Wildlife Technicians at William P. Hobby Airport. This partnership has been instrumental in reducing wildlife hazards at the airports.

It is now requested that City Council approve a new agreement with the Texas A&M Extension Service through its Wildlife Services Unit. The contract will continue to have one Certified Airport

Wildlife Biologist at IAH and one Certified Airport Wildlife Biologist and two Wildlife Technicians cooperatively shared between HOU and EFD. A new long-term agreement would continue to support the airports' wildlife mitigation and training efforts and ensure continuous compliance with FAA and USDA requirements.

**MWBE Participation:**

A zero-percent goal document has been approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

ESTIMATED SPENDING AUTHORITY			
Department	FY2022	Out Years	Total
Houston Airport System	\$247,301.00	\$1,046,432.00	\$1,293,733.00

**Amount of Funding:**

\$1,293,733.00  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry      281-233-1896  
Steve Runge      281-233-7351

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District B, District E, District I  
Item Creation Date: 6/9/2021

HAS - Wildlife Hazard Management Services Agreement with Texas A&M AgriLife

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing an interlocal agreement with Texas A&M AgriLife Extension Service by and through its Wildlife Services Unit for a five-year (5) term in an amount not to exceed \$1,293,733.00 for wildlife hazard management services at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD).

### **SPECIFIC EXPLANATION:**

The United States Department of Agriculture (USDA) completed Wildlife Hazard Assessments (WHAs) of the IAH, HOU and EFD Airports in 2011-2012. Subsequent to the WHAs, the Federal Aviation Administration (FAA) recommended that Wildlife Hazard Mitigation Plans (WHMPs) be developed and implemented in partnership with Certified Airport Wildlife Biologists. WHMPs were developed and established in accordance with Federal Aviation Regulation Part 139.

On May 28, 2014, City Council approved a two-year agreement with the Texas A&M Extension Service through its Wildlife Services Unit to provide two certified wildlife biologists to provide training to airport personnel and work to reduce wildlife hazards at the airports. A subsequent agreement was approved on June 20, 2016 for a five-year term. This five-year agreement was extended an additional two years on February 8, 2019 to add two Wildlife Technicians at William P. Hobby Airport. This partnership has been instrumental in reducing wildlife hazards at the airports.

It is now requested that City Council approve a new agreement with the Texas A&M Extension Service through its Wildlife Services Unit. The contract will continue to have one Certified Airport Wildlife Biologist at IAH and one Certified Airport Wildlife Biologist and two Wildlife Technicians cooperatively shared between HOU and EFD. A new long-term agreement would continue to support the airports' wildlife mitigation and training efforts and ensure continuous compliance with FAA and USDA requirements.

### **MWBE Participation:**

A zero-percent goal document has been approved by the Office of Business Opportunity.

### **Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

DocuSigned by:

Mario Diaz

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Mario C. Diaz  
Houston Airport System

Andy Icken  
Chief Development Officer

### **ESTIMATED SPENDING AUTHORITY**

Department	FY2022	Out Years	Total
Houston Airport System	\$247,301.00	\$1,046,432.00	\$1,293,733.00

### **Amount of Funding:**

\$1,293,733.00  
HAS Revenue Fund  
Fund 8001

### **Contact Information:**

Todd Curry 281-233-1896  
Steve Runge 281-233-7351





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/7/2021

ALL

Item Creation Date: 6/20/2021

### **HITS- Data Center Spending Authority Increase**

Agenda Item#: 7.

#### **Summary:**

ORDINANCE amending Ordinance No. 2013-409 (Passed on May 8, 2013) to increase the maximum contract amount for agreement for the purchase of Co-Location Data Center Services for Houston Information Technology Services - \$1,483,427.93 - Central Service Revolving Fund

#### **Background:**

##### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an amending ordinance to Ordinance No. 2013-409 to increase the maximum contract amount from **\$4,852,389.99** to **\$6,335,817.92** for the purchase of co-location data center services for Houston Information Technology Services.

This contract was awarded on May 8, 2013 by Ordinance No. 2013-409, for a 10-year term in the amount not to exceed \$4,852,389.99. The original requested amount was intended to only cover the first 5 years of the contract, and HITS informed Council that a forthcoming Council action would be required to obtain the spending authority needed for the remaining years of the contract. This planned increase to the maximum contract amount will provide the spending authority needed for the planned growth and continuance of co-location data services through the rest of the contract ending May 17, 2023.

The scope of services include co-location space for various departments, monitoring, equipment leasing, data communications, and related products and services such as serving as a backup and recovery site for critical server-based computer applications and databases.

This item was presented at the June 24, 2021 Transportation, Technology, and Infrastructure Council Committee Meeting.

#### **Fiscal Note:**

Funding for this item is included in the FY 2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Lisa Kent, Chief Information Officer**

## Houston Information Technology Services

DEPARTMENT	FY 2022	OUT YEARS	TOTAL
Houston Information Technology Services (HITS)	\$640,279.26	\$843,148.67	\$1,483,427.93

### **Prior Council Action:**

Ordinance 2013-406, passed on May 8, 2013

### **Amount of Funding:**

\$1,483,427.93  
Central Service Revolving Fund  
Fund 1002

### **Contact Information:**

Jane Wu  
HITS- Resource Management  
**Phone:** 832-393-0013

### **ATTACHMENTS:**

#### **Description**

Signed Coversheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date: 6/20/2021

HITS- Data Center Spending Authority Increase

Agenda Item#: 8.

### **Summary:**

**AN ORDINANCE AMENDING ORDINANCE NO. 2013-409 (PASSED ON MAY 8, 2013) TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR THE PURCHASE OF CO-LOCATION DATA CENTER SERVICES FOR HOUSTON INFORMATION TECHNOLOGY SERVICES; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.**

### **Background:**

#### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an amending ordinance to Ordinance No. 2013-409 to increase the maximum contract amount from **\$4,852,389.99** to **\$6,335,817.92** for the purchase of co-location data center services for Houston Information Technology Services.

This contract was awarded on May 8, 2013 by Ordinance No. 2013-409, for a 10-year term in the amount not to exceed \$4,852,389.99. The original requested amount was intended to only cover the first 5 years of the contract, and HITS informed Council that a forthcoming Council action would be required to obtain the spending authority needed for the remaining years of the contract. This planned increase to the maximum contract amount will provide the spending authority needed for the planned growth and continuance of co-location data services through the rest of the contract ending May 17, 2023.

The scope of services include co-location space for various departments, monitoring, equipment leasing, data communications, and related products and services such as serving as a backup and recovery site for critical server-based computer applications and databases.

This item was presented at the June 24, 2021 Transportation, Technology, and Infrastructure Council Committee Meeting.

### **Fiscal Note:**

Funding for this item is included in the FY 2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
*Lisa Kent*  
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**Lisa Kent, Chief Information Officer**  
**Houston Information Technology Services**

DEPARTMENT	FY 2022	OUT YEARS	TOTAL
Houston Information			
Technology Services	\$640,279.26	\$843,148.67	\$1,483,427.93
(HITS)			

### **Prior Council Action:**

Ordinance 2013-406, passed on May 8, 2013

### **Amount of Funding:**

\$1,483,427.93- Central Service Revolving Fund (1002)

### **Contact Information:**

Jane Wu  
HITS- Resource Management  
832-393-0013

### **ATTACHMENTS:**

**Description**

Fiscal Note

COF

Original RCA

original ordinance

original ordinance

Signed Coversheet

Ordinance

**Type**

Financial Information

Financial Information

Backup Material

Backup Material

Backup Material

Signed Cover sheet

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date: 5/17/2021

E29833 - Blue Card Incident Command Certification -  
ORDINANCE (Across the Street Productions, Inc.)

Agenda Item#: 8.

### **Summary:**

ORDINANCE approving and awarding contract to **ACROSS THE STREET PRODUCTIONS** for Blue Card Certification Training for Firefighters for the Houston Fire Department; providing a maximum contract amount - 3 Years with two one-year options - \$1,791,500.00 - Grant Fund

### **Background:**

**Sole Source for P03- E29833 - Approve an ordinance awarding a contract to Across the Street Productions, Inc. in the maximum contract amount of \$1,791,500.00 for Blue Card Incident Command Certification Training for Firefighters for the Houston Fire Department.**

### **Specific Explanation:**

The Houston Fire Chief and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to renew**, between the City of Houston and **Across the Street Productions, Inc.** in the maximum contract amount of **\$1,791,500.00** for Blue Card Incident Command Certification Training for Firefighters of the Houston Fire Department (HFD). The Director may terminate this Agreement at any time by giving 30 days written notice to Contractor, with a copy of the notice to the Chief Procurement Officer.

The scope of work requires the contractor to provide online state-of-the-art incident command training and certification for all HFD command staff, eligible to function as a company or chief officer in Emergency Operations. The contractor will supplement the training provided with continuing education classes designed to maintain the incident command certification while also enhancing officer development.

The National Incident Management System (NIMS) standardized incident management for Type I, II, and III events. The management of NIMS Type IV and V events is determined by the Authority Having Jurisdiction (AHJ). As the AHJ, HFD has chosen the Blue Card Incident Command Training and Certification Program (Blue Card) for incident command training because Blue Card helps standardize command practices for local, every-day, tactical, and strategic emergency operations in accordance with guidance provided by NIMS.

The foundational elements of the Blue Card program have been incorporated in HFD's Structure Fire Guideline to help manage NIMS Type IV and V events, which represent 99 percent of HFD's

incident activity. The program includes 24 hours of hands-on, fully-interactive, incident command simulation training for first-arriving incident commanders, company officers, and first-arriving chief officers in commercial buildings, strip centers, residential structures, big box stores, and multi-unit residential structures.

HFD will monitor this contract to ensure compliance with departmental administrative procedures and guidelines.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

**MWBE Participation:**

Zero-percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No Fiscal note is required on grant funded items

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

DEPARTMENT	FY2022	OUT-YEARS	TOTAL
Houston Fire Department	\$311,737.00	\$1,479,763.00	\$1,791,500.00

**Amount of Funding:**

\$1,791,500.00

Federal Government – Grant Funded

Fund No. 5000

**Contact Information:**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Viviaan Alba-Cruz, Division Manager	HFD	832.394.6755

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/17/2021

E29833 - Blue Card Incident Command Certification - ORDINANCE (Across the Street Productions, Inc.)

Agenda Item#:

### **Summary:**

ORDINANCE approving and awarding contract to **ACROSS THE STREET PRODUCTIONS** for Blue Card Certification Training for Firefighters for the Houston Fire Department; providing a maximum contract amount - 3 Years with two one-year options - \$1,791,500.00 - Grant Funds

### **Background:**

**Sole Source for P03- E29833 - Approve an ordinance awarding a contract to Across the Street Productions, Inc. in the maximum contract amount of \$1,791,500.00 for Blue Card Incident Command Certification Training for Firefighters for the Houston Fire Department.**

### **Specific Explanation:**

The Houston Fire Chief and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to renew**, between the City of Houston and **Across the Street Productions, Inc.** in the maximum contract amount of **\$1,791,500.00** for Blue Card Incident Command Certification Training for Firefighters of the Houston Fire Department (HFD). The Director may terminate this Agreement at any time by giving 30 days written notice to Contractor, with a copy of the notice to the Chief Procurement Officer.

The scope of work requires the contractor to provide online state-of-the-art incident command training and certification for all HFD command staff, eligible to function as a company or chief officer in Emergency Operations. The contractor will supplement the training provided with continuing education classes designed to maintain the incident command certification while also enhancing officer development.

The National Incident Management System (NIMS) standardized incident management for Type I, II, and III events. The management of NIMS Type IV and V events is determined by the Authority Having Jurisdiction (AHJ). As the AHJ, HFD has chosen the Blue Card Incident Command Training and Certification Program (Blue Card) for incident command training because Blue Card helps standardize command practices for local, every-day, tactical, and strategic emergency operations in accordance with guidance provided by NIMS.

The foundational elements of the Blue Card program have been incorporated in HFD's Structure Fire Guideline to help manage NIMS Type IV and V events, which represent 99 percent of HFD's incident activity. The program includes 24 hours of hands-on, fully-interactive, incident command simulation training for first-arriving incident commanders, company officers, and first-arriving chief officers in commercial buildings, strip centers, residential structures, big box stores, and multi-unit residential structures.

HFD will monitor this contract to ensure compliance with departmental administrative procedures and guidelines.

This recommendation is made pursuant to subsection 252.022(a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### **MWBE Participation:**

Zero-percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

### **Fiscal Note:**

No Fiscal note is required on grant funded items

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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*Samuel Pena*  
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**Department Approval Authority**

6/25/2021

6/25/2021



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**Estimated Spending Authority**

DEPARTMENT	FY2022	OUT-YEARS	TOTAL
Houston Fire Department	\$311,737.00	\$1,479,763.00	\$1,791,500.00

**Amount of Funding:**

\$1,791,500.00

Federal Government – Grant Funded

Fund No. 5000

**Contact Information:****Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Viviaan Alba-Cruz, Division Manager	HFD	832.394.6755

**ATTACHMENTS:****Description**

M/WBE Waiver Form  
Sole Source Justification  
Sole Source Letter (Vendor)  
Tax Report  
Department-Vendor Signed Agreement  
Signed Cover Sheet  
Grant funding verified-VP  
Ordinance  
Ordinance Package Submitted  
Funding 6.24.21

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Signed Cover sheet  
Backup Material  
Ordinance/Resolution/Motion  
Other  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date: 5/7/2021

E29825 - Integrated Library System & Discovery Services -  
ORDINANCE (Sirsi Corporation d/b/a SirsiDynix)

Agenda Item#: 9.

### **Summary:**

ORDINANCE awarding Sole Source Contract to **SIRSI CORPORATION d/b/a SIRSIDYNIX** for an Integrated Library System and Discovery Services for the Houston Public Library; providing a maximum contract amount - 3 Years with two one-year options - \$1,013,060.00 - H.A.L.A.N. FUND

### **Background:**

**Sole Source for P03-E29825 – Approve an ordinance awarding a sole source contract between the City of Houston and Sirsi Corporation d/b/a SirsiDynix in the maximum contract amount of \$1,013,060.00 for integrated library system and discovery services for the Houston Public Library.**

### **Specific Explanation:**

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year contract, with two (2) one-year options to renew, between the City of Houston and **Sirsi Corporation d/b/a SirsiDynix** in the maximum contract amount of \$1,013,060.00 for an integrated library system and discovery services for the Houston Public Library. The Director may terminate this Agreement at any time by giving 30 days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The scope of work requires the contractor to provide integrated library system and discovery services to improve service for library customers and to streamline the management of these services including but not limited to:

- 1) Platform enhancements that provide opportunities for more cloud solutions, disaster recovery, bandwidth scalability, and streamlined client architecture.
- 2) The ability to develop and share application programming interfaces with other libraries for a broad range of third-party services.
- 3) Seamless discovery and access to print resources, paid and free electronic resources, and in-house digital assets.
- 4) Mobile responsiveness and web-based online catalog of all library materials.

5) Database architecture that provides flexible transitions to Resource Description and Access and future metadata schema.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

**MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

<b>DEPARTMENT</b>	<b>FY2022</b>	<b>OUT-YEARS</b>	<b>TOTAL</b>
Houston Public Library	\$192,165.00	\$820,895.00	\$1,013,060.00

**Amount of Funding:**

\$1,013,060.00  
H.A.L.A.N. FUND  
Fund No. 7506

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Saima Kadir, Division Manager	HPL	832.395.1698
Rick Peralez, Chief Technology Officer	HPL	832.395.1400

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/7/2021

E29825 - Integrated Library System & Discovery Services - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for P03-E29825 – Approve an ordinance awarding a sole source contract between the City of Houston and Sirsi Corporation d/b/a SirsiDynix in the maximum contract amount of \$1,013,060.00 for integrated library system and discovery services for the Houston Public Library.**

### **Specific Explanation:**

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year contract, with two (2) one-year options to renew, between the City of Houston and **Sirsi Corporation d/b/a SirsiDynix** in the maximum contract amount of \$1,013,060.00 for an integrated library system and discovery services for the Houston Public Library. The Director may terminate this Agreement at any time by giving 30 days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The scope of work requires the contractor to provide integrated library system and discovery services to improve service for library customers and to streamline the management of these services including but not limited to:

- 1) Platform enhancements that provide opportunities for more cloud solutions, disaster recovery, bandwidth scalability, and streamlined client architecture.
- 2) The ability to develop and share application programming interfaces with other libraries for a broad range of third-party services.
- 3) Seamless discovery and access to print resources, paid and free electronic resources, and in-house digital assets.
- 4) Mobile responsiveness and web-based online catalog of all library materials.
- 5) Database architecture that provides flexible transitions to Resource Description and Access and future metadata schema.

This recommendation is made pursuant to subsection 252.022 (a)(7) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source..." is exempt from the competitive requirements for purchases.

### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

6/24/2021

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*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:

*Dr. Rhea Lawson, PL6/24/2021*

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**Department Approval Authority**

### **Estimated Spending Authority**

DEPARTMENT	FY2022	OUT-YEARS	TOTAL
Houston Public Library	\$192,165.00	\$820,895.00	\$1,013,060.00

### **Amount of Funding:**

\$1,013,060.00

\$1,013,060.00  
H.A.L.A.N. FUND  
Fund No. 7506

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Saima Kadir, Division Manager	HPL	832.395.1698
Rick Peralez, Chief Technology Officer	HPL	832.395.1400

**ATTACHMENTS:**

**Description**

Tax Report  
Affidavit of Ownership  
Sole Source Justification  
M/WBE Waiver Form  
New Agreement (4600016779)  
Funding

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date:

### T29684 -Contingent Workforce Services for Departments with Grant Funds, Special Funds, and Enterprise Funds- ORDINANCE

Agenda Item#: 10.

#### **Summary:**

ORDINANCE approving and authorizing Various Agreements between City of Houston and 1) **A-1 PERSONNEL OF HOUSTON, INC.**, 2) **LANESTAFFING, INC.**, 3) **RECRUITING SOURCE INTERNATIONAL LLC**, and 4) **THE RESERVES NETWORK INC. dba EXECUTEAM STAFFING**, respectively, for contingent workforce services for the Human Resources Department; providing maximum contract amounts - 3 Years with two one-year options - \$25,000,000.00 - Central Service Revolving Fund

#### **Background:**

**Request for Proposals received December 17, 2020 for S63-T29684 – Approve an Ordinance awarding contracts to each of the following firms: (1) A-1 Personnel of Houston, Inc., (2) LaneStaffing, Inc. (3) Recruiting Source International L.L.C, and (4) The Reserves Network Inc. DBA ExecuTeam Staffing in the maximum contract amount of \$25,000,000.00 for the Human Resources Department to provide contingent workforce services for departments with grant, special, and enterprise funds.**

#### **Specific Explanation:**

The Director of the Human Resources Department (HRD) and the Chief Procurement Officer (CPO) recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to renew to (1) A-1 Personnel of Houston, Inc., (2) LaneStaffing, Inc. (3) Recruiting Source International L.L.C, and (4) The Reserves Network Inc. DBA ExecuTeam Staffing** in the maximum contract amount of **\$25,000,000.00** to provide contingent workforce services for departments with grant, special, and enterprise funds for HRD. The Director of HRD may terminate the contract at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the CPO.

The scope of work requires the contractors to provide skilled personnel to help with a range of operational, project, and support initiatives through qualified business/administrative, industrial, healthcare professionals and information technology staffing augmentation firms.

The scope of work requires the contractor to provide the following, but are not limited to:

1. Administrative/Clerical

2. Animal Services
3. Customer/Community Services
4. Finance/Accounting
5. General Labor/Maintenance
6. Planning/Program/Project Management
7. IT Professionals and personnel
8. Health Care Professionals

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws. Thirty-five (35) prospective proposers downloaded the solicitation document on the Strategic Procurement Division's (SPD) e-bidding website, and as a result, fifteen (15) proposals were received from LaneStaffing Inc., The Reserves Network, Inc. DBA ExecuTeam, A-1 Personnel, Recruiting Source International L.L.C, Eight Eleven, M&P Dancy, E&T Centers, Pridestaff, HJ Staffing, Cenergy, Confidential Search, Cogent Infotech, GetCorp, Argus, and TMD Staffing.

The evaluation committee (EC), consisted of employees from HRD, Houston Public Works (HPW), Houston Airport System (HAS), and the Houston Parks and Recreation Department (HPARD).

The proposals were evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Cost of Services

A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International, L.L.C and The Reserves Network, Inc. DBA ExecuTeam received the highest overall scores and were deemed the best qualified to perform the requirements as outlined in the RFP.

<b>Contractor Name</b>	<b>FY2022</b>	<b>Out Years</b>	<b>Maximum Contract Award</b>
A-1 Personnel of Houston, Inc.	\$1,250,000	\$5,000,000	\$6,250,000
LaneStaffing, Inc.	\$1,250,000	\$5,000,000	\$6,250,000
Recruiting Source International, L.L.C	\$1,250,000	\$5,000,000	\$6,250,000
The Reserves Network Inc. DBA ExecuTeam Staffing	\$1,250,000	\$5,000,000	\$6,250,000

#### **M/WBE Participation:**

The RFP was issued with an 8.77% M/WBE participation goal. Below is the breakdown of participation by each vendor.

**A-1 Personnel of Houston, Inc.** submitted a MWBE participation plan calculating to **9% MWBE** participation.

<b>Company</b>	<b>Type of Work</b>	<b>Percentage</b>	<b>Total Amount</b>
KC Legal & Financial Consulting Services, Inc.	Payroll Services for Federal & State Tax Deposits	8.77%	\$548,125.00

**LaneStaffing, Inc.** submitted a MWBE participation plan calculating to **13% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
BE Staffing Solutions, LLC	Temporary Labor	2%	\$125,000.00
Perfection Staffing	Temporary Labor	4%	\$250,000.00
At Work Staffing	Temporary Labor	4.5%	\$281,250.00
D-Mars	Advertising	2.5%	\$156,250.00
	<b>TOTAL</b>	<b>13%</b>	<b>\$812,500.00</b>

**Recruiting Source International, L.L.C** submitted a MWBE participation plan calculating to **8.77% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
TNR Accounting & Management Consulting, LLC	Accounting Staff Augmentation	8.77%	\$548,125.00

**The Reserves Network, Inc. DBA ExecuTeam Staffing** submitted a MWBE participation plan calculating to **9% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
K Staffing LLC	Temporary Staffing	9%	\$562,500.00

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International, L.L.C., The Reserves Network, Inc. DBA ExecuTeam Staffing are designated HHF companies, but they were the successful awardees without application of the HHF preference.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors.

In this case, A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International L.L.C. and The Reserves Network Inc. ExecuTeam Staffing has elected to play and will provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**



**ESTIMATED SPENDING AUTHORITY**

DEPARTMENT	FY2022	OUT-YEARS	AMOUNT
Human Resources Department	\$5,000,000.00	\$20,000,000.00	\$25,000,000.00

**Amount of Funding:**

\$25,000,000.00

Central Service Revolving Fund

Fund:1002

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE NO
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Mirian Rocha, Administrative Coordinator	HR	(832) 395-6183

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

T29684 -Contingent Workforce Services for Departments with Grant Funds, Special Funds, and Enterprise Funds-ORDINANCE

Agenda Item#:

### **Background:**

**Request for Proposals received December 17, 2020 for S63-T29684 – Approve an Ordinance awarding contracts to each of the following firms: (1) A-1 Personnel of Houston, Inc., (2) LaneStaffing, Inc. (3) Recruiting Source International L.L.C, and (4) The Reserves Network Inc. DBA ExecuTeam Staffing in the maximum contract amount of \$25,000,000.00 for the Human Resources Department to provide contingent workforce services for departments with grant, special, and enterprise funds.**

### **Specific Explanation:**

The Director of the Human Resources Department (HRD) and the Chief Procurement Officer (CPO) recommend that City Council approve an ordinance awarding a **three (3) year contract, with two (2) one-year options to renew to (1) A-1 Personnel of Houston, Inc., (2) LaneStaffing, Inc. (3) Recruiting Source International L.L.C, and (4) The Reserves Network Inc. DBA ExecuTeam Staffing** in the maximum contract amount of **\$25,000,000.00** to provide contingent workforce services for departments with grant, special, and enterprise funds for HRD. The Director of HRD may terminate the contract at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the CPO.

The scope of work requires the contractors to provide skilled personnel to help with a range of operational, project, and support initiatives through qualified business/administrative, industrial, healthcare professionals and information technology staffing augmentation firms.

The scope of work requires the contractor to provide the following, but are not limited to:

1. Administrative/Clerical
2. Animal Services
3. Customer/Community Services
4. Finance/Accounting
5. General Labor/Maintenance
6. Planning/Program/Project Management
7. IT Professionals and personnel
8. Health Care Professionals

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws. Thirty-five (35) prospective proposers downloaded the solicitation document on the Strategic Procurement Division's (SPD) e-bidding website, and as a result, fifteen (15) proposals were received from LaneStaffing Inc., The Reserves Network, Inc. DBA ExecuTeam, A-1 Personnel, Recruiting Source International L.L.C, Eight Eleven, M&P Dancy, E&T Centers, Pridestaff, HJ Staffing, Cenergy, Confidential Search, Cogent Infotech, GetCorp, Argus, and TMD Staffing.

The evaluation committee (EC), consisted of employees from HRD, Houston Public Works (HPW), Houston Airport System (HAS), and the Houston Parks and Recreation Department (HPARD).

The proposals were evaluated based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Cost of Services

A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International, L.L.C and The Reserves Network, Inc. DBA ExecuTeam received the highest overall scores and were deemed the best qualified to perform the requirements as outlined in the RFP.

Contractor Name	FY2022	Out Years	Maximum Contract Award
A-1 Personnel of Houston, Inc.	\$1,250,000	\$5,000,000	\$6,250,000
LaneStaffing, Inc.	\$1,250,000	\$5,000,000	\$6,250,000
Recruiting Source International, L.L.C	\$1,250,000	\$5,000,000	\$6,250,000

The Reserves Network Inc. DBA ExecuTeam Staffing	\$1,250,000	\$5,000,000	\$6,250,000
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**M/WBE Participation:**

The RFP was issued with an 8.77% M/WBE participation goal. Below is the breakdown of participation by each vendor.

**A-1 Personnel of Houston, Inc.** submitted a MWBE participation plan calculating to **9% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
KC Legal & Financial Consulting Services, Inc.	Payroll Services for Federal & State Tax Deposits	8.77%	\$548,125.00

**LaneStaffing, Inc.** submitted a MWBE participation plan calculating to **13% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
BE Staffing Solutions, LLC	Temporary Labor	2%	\$125,000.00
Perfection Staffing	Temporary Labor	4%	\$250,000.00
At Work Staffing	Temporary Labor	4.5%	\$281,250.00
D-Mars	Advertising	2.5%	\$156,250.00
	<b>TOTAL</b>	<b>13%</b>	<b>\$812,500.00</b>

**Recruiting Source International, L.L.C** submitted a MWBE participation plan calculating to **8.77% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
TNR Accounting & Management Consulting, LLC	Accounting Staff Augmentation	8.77%	\$548,125.00

**The Reserves Network, Inc. DBA ExecuTeam Staffing** submitted a MWBE participation plan calculating to **9% MWBE** participation.

Company	Type of Work	Percentage	Total Amount
K Staffing LLC	Temporary Staffing	9%	\$562,500.00

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International, L.L.C., The Reserves Network, Inc. DBA ExecuTeam Staffing are designated HHF companies, but they were the successful awardees without application of the HHF preference.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors.

In this case, A-1 Personnel of Houston, Inc., LaneStaffing Inc., Recruiting Source International L.L.C. and The Reserves Network Inc. ExecuTeam Staffing has elected to play and will provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY2022 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

6/25/2021

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

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*[Signature]*  
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**Department Approval Authority**

6/25/2021

**ESTIMATED SPENDING AUTHORITY**

DEPARTMENT	FY2022	OUT-YEARS	AMOUNT
Human Resources Department	\$5,000,000.00	\$20,000,000.00	\$25,000,000.00

DS  
*Carla Givens* 6/25/2021

**Amount of Funding:**

\$25,000,000.00  
Central Service Revolving Fund  
Fund:1002

NAME	DEPARTMENT/DIVISION	PHONE NO
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Mirian Rocha, Administrative Coordinator	HR	(832) 395-6183

### Description

A-1 Personnel COF  
LaneStaffing, Inc. COF  
Recruiting Source International-COF  
ExecuTeam- COF  
A-1 Personnel Ownership Form  
LaneStaffing Ownership Form  
ExecuTeam Ownership Form  
Recruiting Source Ownership Form  
Recruiting Source Tax Log  
ExecuTeam Tax Log  
A-1 Personnel Tax Log  
Recruiting Source POP 1  
Recruiting POP 2  
Recruiting Source Drug Forms  
Recruiting Source 1295 Form  
Recruiting Source COI  
LaneStaffing POP 1  
LaneStaffing 1295 Form  
LaneStaffing COI  
Lanestaffing Drug Forms  
RCA Back- up  
ExecuTeam POP 2  
A-1 Personnel Drug Forms  
A-1 Personnel Pop Forms  
A-1 Personnel COI  
ExecuTeam 1295  
ExecuTeam Drug Forms  
ExecuTeam COI  
Executeam POP 1  
A-1 personnel MWBE Forms  
LaneStaffing MWBE Forms  
Recruiting Source MWBE  
Executeam MWBE Forms

[illegible]



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date: 4/12/2021

T29639 - Livable Places initiative - ORDINANCE - (Code Studio, Inc.), Inc.

Agenda Item#: 11.

### **Summary:**

ORDINANCE awarding contract to **CODE STUDIO, INC** for Consulting Services for the Livable Places Initiative for the Planning and Development Department; providing a maximum contract amount - 2 Years with one one-year option - \$399,975.00 - P&DD Spec Revenue Fund

### **Background:**

**Request for Proposal received November 16, 2020 for S49-T29639 - Approve an ordinance awarding a contract to Code Studio, Inc. for a maximum contract of \$399,975.00 to provide consulting services for the Livable Places initiative for the Planning and Development Department.**

### **Specific Explanation:**

The Director of the Planning and Development Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **two (2) year contract with one (1) one-year option** to **Code Studio, Inc.** for a maximum contract amount of \$399,975.00 to provide consulting services for the Livable Places initiative for the Planning and Development Department.

The Livable Places initiative will adjust development standards in order to achieve the goals prescribed in Plan Houston, Resilient Houston, Houston's Climate Action Plan and others to help realize Houston's vision and goals through innovative changes to the City's development codes. The scope of work requires the contractor to research national and international best practices, assist staff with public engagement activities, and develop ordinance concepts that will result in a wider variety of housing and mobility options for Houstonians at all income levels.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, a proposal was received from Code Studio, Inc. The evaluation committee consisted of members from the Planning and Development Department, Houston Public Works, and the Mayor's Office of Resilience.

The proposal was evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation Code Studio, Inc. received a high score and was invited to participate in contract negotiations. The Planning and Development Department is confident that Code Studio, Inc. is well qualified to provide the required services as outlined in the RFP.

This contract was presented to the Quality of Life Committee on June 23, 2021.

**MWBE Subcontracting:**

The RFP was advertised with a 24% goal for MWBE participation. Code Studio, Inc. has designated the below named companies as it's certified MWBE subcontractors.

Name	Type of Work	Percentage
The Black Sheep Company	Strategic planning consulting/Public relations	17%
Asakura Robinson	Landscape architectural services	8%

**Play or Play:**

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City contractors. In this case, Code Studio, Inc. will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. In this case, Code Studio, Inc. is not a designated HHF company therefore the HHF preference was not applied to the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
Department	FY22	Out Years	Total
Planning and Development Department	\$350,000.00	\$49,975.00	\$399,975.00

**Amount of Funding:**

**\$399,975.00**

P&DD Spec Revenue Fund

Fund No.: 2308

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Norbert Aguilar, Sr. Procurement Specialist	FIN/SPD	(832) 393-8751
Jennifer Ostlind, Assistant Director	P&DD	(832) 393.6569

**ATTACHMENTS:****Description**

Sign Cover sheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/12/2021

T29639 - Livable Places initiative - ORDINANCE - (Code Studio, Inc.), Inc.

Agenda Item#:

### **Summary:**

ORDINANCE awarding a contract to **CODE STUDIO, INC.** for consulting services for the livable Places Initiative for the Planning and Development Department; providing a maximum contract amount

### **Background:**

**Request for Proposal received November 16, 2020 for S49-T29639 - Approve an ordinance awarding a contract to Code Studio, Inc. for a maximum contract of \$399,975.00 to provide consulting services for the Livable Places initiative for the Planning and Development Department.**

### **Specific Explanation:**

The Director of the Planning and Development Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **two (2) year contract with one (1) one-year option** to **Code Studio, Inc.** for a maximum contract amount of \$399,975.00 to provide consulting services for the Livable Places initiative for the Planning and Development Department.

The Livable Places initiative will adjust development standards in order to achieve the goals prescribed in Plan Houston, Resilient Houston, Houston's Climate Action Plan and others to help realize Houston's vision and goals through innovative changes to the City's development codes. The scope of work requires the contractor to research national and international best practices, assist staff with public engagement activities, and develop ordinance concepts that will result in a wider variety of housing and mobility options for Houstonians at all income levels.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, a proposal was received from Code Studio, Inc. The evaluation committee consisted of members from the Planning and Development Department, Houston Public Works, and the Mayor's Office of Resilience.

The proposal was evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation Code Studio, Inc. received a high score and was invited to participate in contract negotiations. The Planning and Development Department is confident that Code Studio, Inc. is well qualified to provide the required services as outlined in the RFP.

This contract was presented to the Quality of Life Committee on June 23, 2021.

### **MWBE Subcontracting:**

The RFP was advertised with a 24% goal for MWBE participation. Code Studio, Inc. has designated the below named companies as it's certified MWBE subcontractors.

Name	Type of Work	Percentage
The Black Sheep Company	Strategic planning consulting/Public relations	17%
Asakura Robinson	Landscape architectural services	8%

### **Play or Play:**

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City contractors. In this case, Code Studio, Inc. will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. In this case, Code Studio, Inc. is not a designated HHF company therefore the HHF preference was not applied to the award of the contract.

### **Fiscal Note:**

Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



Funding for this item is included in the FY22 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

6/21/2021

DocuSigned by:

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:

*Matthew*

7D2CE206075E4ED

**Department Approval Authority**

6/22/2021

Estimated Spending Authority				
Department		FY22	Out Years	Total
Planning and Development Department		\$350,000.00	\$49,975.00	\$399,975.00

**Amount of Funding:**

**\$399,975.00**

P&DD Spec Revenue Fund

Fund No.: 2308

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Norbert Aguilar, Sr. Procurement Specialist	FIN/SPD	(832) 393-8751
Jennifer Ostlind, Assistant Director	P&DD	(832) 393.6569

**ATTACHMENTS:**

**Description**

Ownership Inf. Form

Clear Tax Report

Form B

Certification of Funds

MWBE Forms

PoP Form

Signed Agreement

Funding Verification Form for PDD Fund 2308

Signed Contract

Signed Ordinance

Cover Sheet

Certification of Funds Form

**Type**

Backup Material

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Financial Information

Contract/Exhibit

Ordinance/Resolution/Motion

Signed Cover sheet

Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District G

Item Creation Date: 6/23/2021

MYR- RCA\_Westheimer Ranch

Agenda Item#: 12.

### **Summary:**

ORDINANCE approving and authorizing an Economic Development Agreement between City of Houston, Texas and **A-S 154 WESTHEIMER RANCH, L.P.** for the Redevelopment, Construction and Operation of a Retail Commercial Development - **DISTRICT G - TRAVIS**

### **Background:**

Ordinance approving an economic development agreement between the City of Houston ("City") and A-S 154 Westheimer Ranch, L.P. ("Company") pursuant to Chapter 380, Texas Local Government Code.

**RECOMMENDATION:** City Council approves an ordinance approving an economic development agreement between the City of Houston ("City") and A-S 154 Westheimer Ranch, L.P. ("Company") pursuant to Chapter 380, Texas Local Government Code.

In 1989, the State legislature enacted Chapter 380 of the Texas Local Government Code ("Code") to create a mechanism that municipalities could use to grant or loan public funds for economic development purposes. Subsequently, by Ordinance No. 99-674, the City established the City of Houston Chapter 380 loan/grant program, pursuant to the provisions of Chapter 380 of the Code, and adopted criteria for Chapter 380 assistance to provide the City with an additional tool to encourage development in targeted areas to fulfill a critical need to attract tourism, commerce and commercial retail to an area resulting in a positive economic impact.

The Administration proposes to enter into a Chapter 380 agreement with A-S 154 Westheimer Ranch, L.P. (the "Company") to redevelop a low occupancy shopping center, located at 12230 Westheimer Road and consisting of approximately 7.0 acres (the "Development Site") in West Houston to create approximately 88,146 square feet of retail, including a Grocery, Restaurant and Retail center destination for area residents and regional consumers. The project will be an Asian themed retail/restaurant development and feature an Asian Specialty Grocery Store. The Company will be recruiting restaurants and retailers that are primarily new to the U.S. and Texas market and will invest approximately \$19,040,596 in the redevelopment.

The existing facility on the Development Site was built in 1983 and it currently has an occupancy rate of 30%; the Company will increase the occupancy rate to 95% which will increase sales taxes from the site from approximately \$11 thousand to \$225 thousand annually. Additionally, the redevelopment will increase ad valorem taxes from \$38 thousand to \$99 thousand annually. The project will create a minimum of 247 full time equivalent jobs.

During construction, the Company will require their contractor to list available jobs for the project and distribute to council members for placement on website or local job boards. The company will also require their contractor to utilize best efforts to hire from the local community of west Houston and to partner with Houston Builder's Institute to hire new

graduate(s) to join the construction workforce. The company will include job sourcing opportunities like the City's Reentry Program and Turnaround Houston in the Tenant Welcome Packet.

The Incentives will be based solely upon increases in the City's portion of sales tax revenues generated by the Project. Reimbursements will begin upon completion of the Project ("Reimbursement Date") and will terminate upon the earlier of (i) total reimbursement payments having been made equal to the lessor of actual costs incurred or the maximum reimbursement amount of \$ 1,750,000, or (ii) 10 years from the Reimbursement Date. The Incentives will reimburse the Company for the costs of certain extraordinary improvements including demolition, structural improvements for utilities, drainage, off street loading dock and redesign of tenant space.

---

Andrew F. Icken, Chief Development Officer

**Amount of Funding:**

General Fund

**Contact Information:**

---

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District G

Item Creation Date: 6/23/2021

MYR- RCA\_Westheimer Ranch

Agenda Item#: 1.

### **Background:**

Ordinance approving an economic development agreement between the City of Houston ("City") and A-S 154 Westheimer Ranch, L.P. ("Company") pursuant to Chapter 380, Texas Local Government Code.

**RECOMMENDATION:** City Council approves an ordinance approving an economic development agreement between the City of Houston ("City") and A-S 154 Westheimer Ranch, L.P. ("Company") pursuant to Chapter 380, Texas Local Government Code.

In 1989, the State legislature enacted Chapter 380 of the Texas Local Government Code ("Code") to create a mechanism that municipalities could use to grant or loan public funds for economic development purposes. Subsequently, by Ordinance No. 99-674, the City established the City of Houston Chapter 380 loan/grant program, pursuant to the provisions of Chapter 380 of the Code, and adopted criteria for Chapter 380 assistance to provide the City with an additional tool to encourage development in targeted areas to fulfill a critical need to attract tourism, commerce and commercial retail to an area resulting in a positive economic impact.

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The existing facility on the Development Site was built in 1983 and it currently has an occupancy rate of 30%; the Company will increase the occupancy rate to 95% which will increase sales taxes from the site from approximately \$11 thousand to \$225 thousand annually. Additionally, the redevelopment will increase ad valorem taxes from \$38 thousand to \$99 thousand annually. The project will create a minimum of 247 full time equivalent jobs.

During construction, the Company will require their contractor to list available jobs for the project and distribute to council members for placement on website or local job boards. The company will also require their contractor to utilize best efforts to hire from the local community of west Houston and to partner with Houston Builder's Institute to hire new graduate(s) to join the construction workforce. The company will include job sourcing opportunities like the City's Reentry Program and Turnaround Houston in the Tenant Welcome Packet.

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Andrew F. Icken, Chief Development Officer

### **Amount of Funding:**

General Fund

### **Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

RCA\_Westheimer Ranch

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District G

Item Creation Date:

PLN - 3428 Piping Rock Lane Protected Landmark

Agenda Item#: 13.

### **Summary:**

ORDINANCE designating the property municipally known as 3428 Piping Rock Lane and also known as "Mr. & Mrs. Alfred E. Reidel House" being located within the City of Houston, Texas, as a protected landmark - **DISTRICT G - TRAVIS**

### **Background:**

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

The application for Protected Landmark designation of The Mr. and Mrs. Alfred E. Riedel House at 3428 Piping Rock Lane Street was initiated by the owners Mr. Collin and Mrs. Jacquelyn Cox.

A public hearing was held on May 20, 2021 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Yasmin Arslan  
832-393-6631

### **ATTACHMENTS:**

Description	Type
Cover sheet	Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District G

Item Creation Date:

PLN - 3428 Piping Rock Lane Protected Landmark

Agenda Item#: 5.

### **Background:**

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

The application for Protected Landmark designation of The Mr. and Mrs. Alfred E. Riedel House at 3428 Piping Rock Lane Street was initiated by the owners Mr. Collin and Mrs. Jacquelyn Cox.

A public hearing was held on May 20, 2021 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue DocuSign verification line.

2A61A07011A5494...

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo, Council Liaison  
832-393-6578

Yasmin Arslan  
832-393-6631

### **ATTACHMENTS:**

Description	Type
Protected Landmark Designation Report	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/7/2021

District D

Item Creation Date: 11/4/2020

PLN - Special Minimum Lot Size Block App No. 767 (2600  
and 2700 block of Eagle Street, north side)

Agenda Item#: 14.

### **Summary:**

ORDINANCE establishing the north side of the 2600 and 2700 block of Eagle Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the president of the Civic Club of the Washington Terrace Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to eleven (11) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on September 3, 2020 and voted to recommend that City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,250 square feet for the 2600 and 2700 block of Eagle Street, north side.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Abraham Zorrilla  
Planner III  
832.393.6634

Anna Sedillo  
Communications/Council Liaison  
832.393.6578



**ATTACHMENTS:**

**Description**

Cover Sheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District D

Item Creation Date: 11/4/2020

PLN - Special Minimum Lot Size Block App No. 767 (2600 and 2700 block of Eagle Street, north side)

Agenda Item#: 36.

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the president of the Civic Club of the Washington Terrace Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to eleven (11) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on September 3, 2020 and voted to recommend that City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,250 square feet for the 2600 and 2700 block of Eagle Street, north side.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue DocuSign signature line.

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Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department


### **Contact Information:**

Abraham Zorrilla  
Planner III  
832.393.6634

Anna Sedillo  
Communications/Council Liaison  
832.393.6578



**Special Minimum Lot Size**  
**2600-2700 Block of Eagle Street, north side,**  
**between Delano Street and Live Oak Street**  
**5,250 Square Feet**

 Special Minimum Lot Size Boundary

All properties within the application area are single family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District  
 Date: June 9, 2020  
 Reference: MLS 767

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
 DEVELOPMENT  
 DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ETJ

Item Creation Date: 12/18/2020

HPW - 20WR270 – Petition Creation (568.04) Harris  
County Municipal Utility District No. 569

Agenda Item#: 15.

### **Summary:**

ORDINANCE consenting to the creation of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 569**, containing approximately 568.04 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas authorizing the district to issue bonds, subject to certain conditions

### **Background:**

SUBJECT: Petition for the City's consent to the creation of 568.04 acres as Harris County Municipal Utility District No. 569.

RECOMMENDATION: Petition for the City's consent to the creation of 568.04 acres as Harris County Municipal Utility District No. 569 be approved.

SPECIFIC EXPLANATION: The owners of 568.04 acres of land, located within Harris County and in the extraterritorial jurisdiction of the City of Houston (the "City") has petitioned the City for consent to create a district. The proposed district will consist of 568.04 acres. All of the land is vacant and proposed to be developed as single family residential and commercial property. The proposed district is located in the vicinity of Stockdick School Road, Schlipf Road, FM 529, and Pitts Road. The creation of the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system and will be provided with wastewater treatment by the Sunterra Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 569 is Cane Island Branch, which flows into the Buffalo Bayou, and finally into the Houston Ship Channel. Cane Island Branch is within the Barker Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 12/18/2020

HPW - 20WR270 – Petition Creation (568.04) Harris County Municipal Utility District No. 569

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the creation of 568.04 acres as Harris County Municipal Utility District No. 569.

**RECOMMENDATION:** Petition for the City's consent to the creation of 568.04 acres as Harris County Municipal Utility District No. 569 be approved.

**SPECIFIC EXPLANATION:** The owners of 568.04 acres of land, located within Harris County and in the extraterritorial jurisdiction of the City of Houston (the "City") has petitioned the City for consent to create a district. The proposed district will consist of 568.04 acres. All of the land is vacant and proposed to be developed as single family residential and commercial property. The proposed district is located in the vicinity of Stockdick School Road, Schlipf Road, FM 529, and Pitts Road. The creation of the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system and will be provided with wastewater treatment by the Sunterra Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 569 is Cane Island Branch, which flows into the Buffalo Bayou, and finally into the Houston Ship Channel. Cane Island Branch is within the Barker Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock, written in a cursive style.

2/10/2021

A93C410B72B3453...

Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

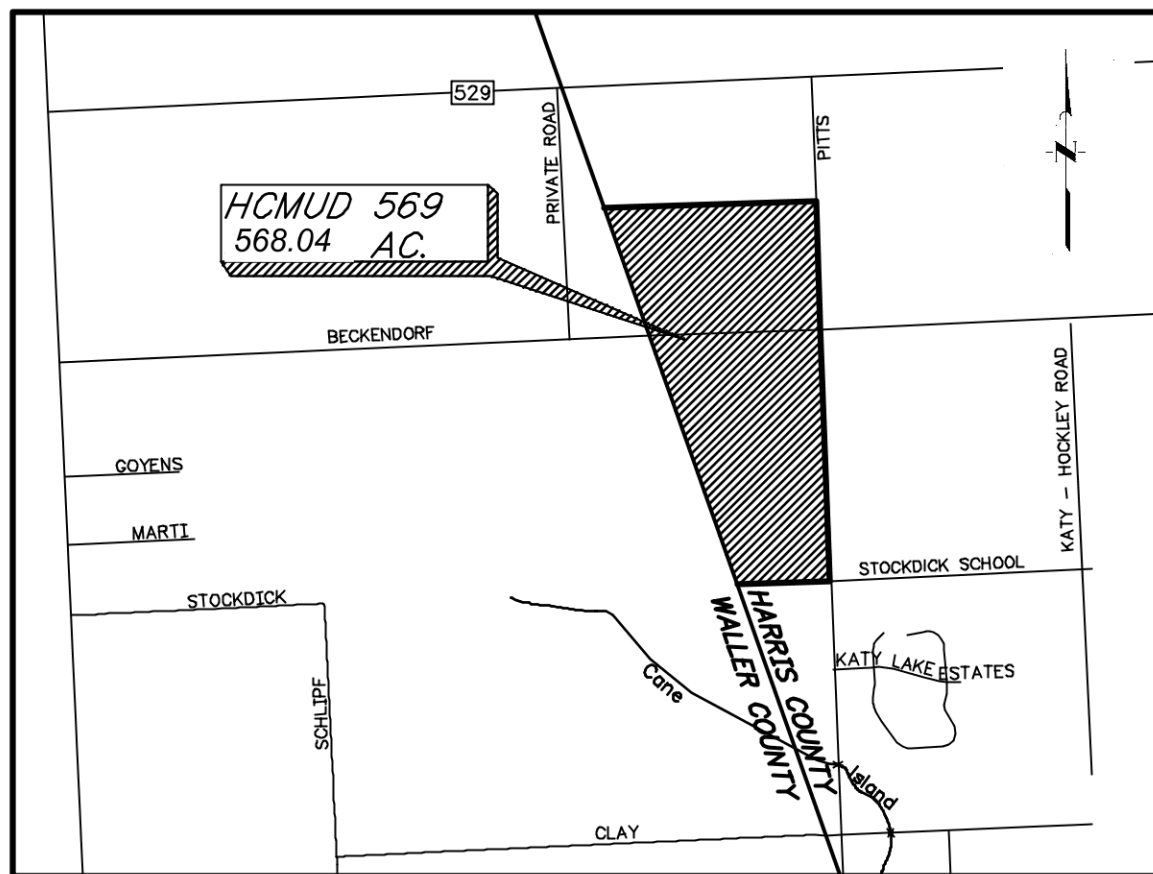
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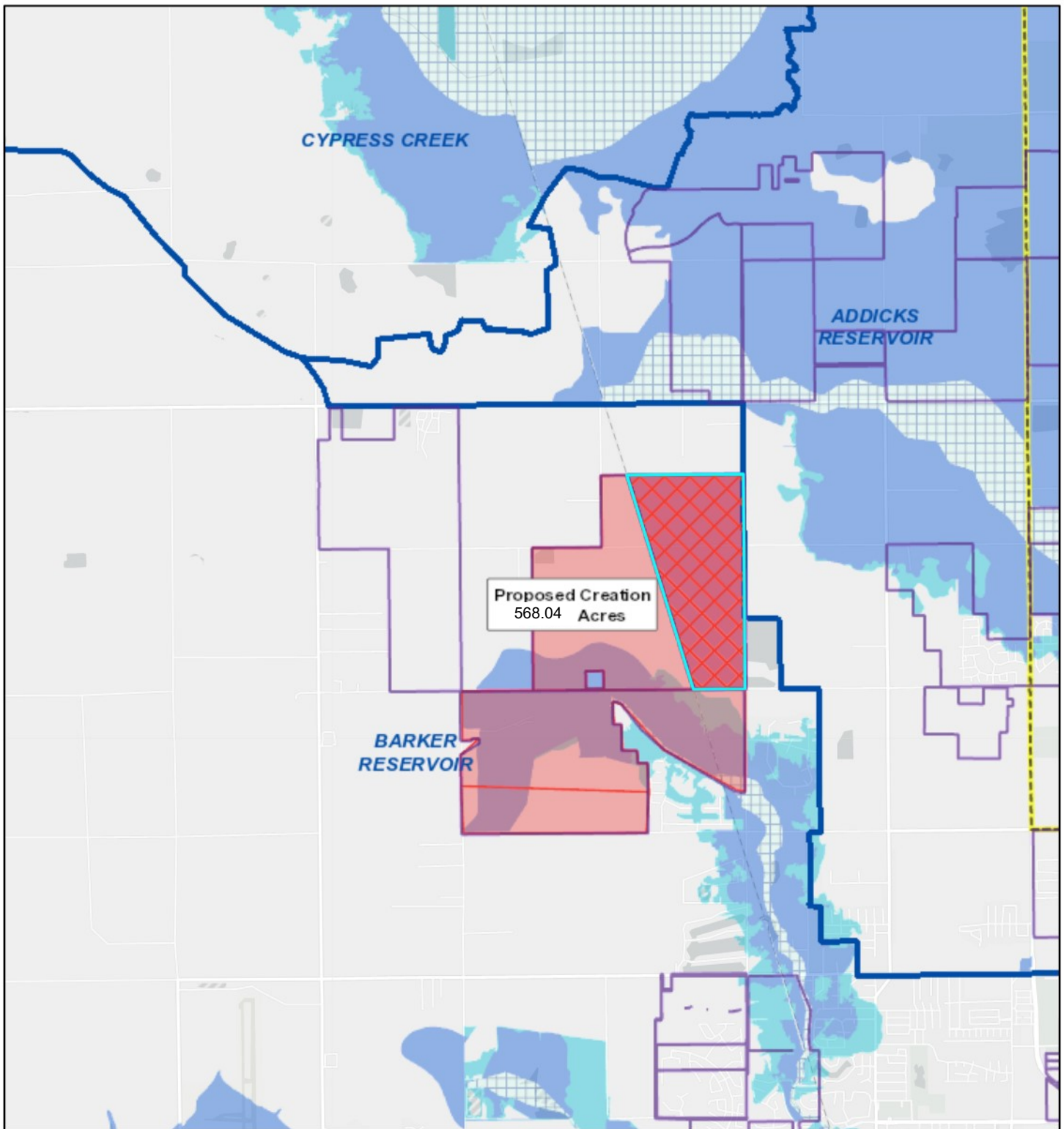
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**VICINITY MAP**  
(SCALE: 1" = 4,000')

# Harris County MUD 569 (568.04 acres)



12/17/2020, 11:03:31 AM

1:72,224

## Flood Hazard Zones

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits



Council Districts



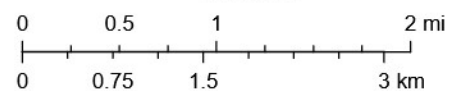
Existing Acreage of District



Proposed Annexation



Watershed



HCFC and HCED,





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ETJ

Item Creation Date: 12/17/2020

HPW - 20WR268 – Petition Creation (696.16) Waller  
County Municipal Utility District No. 35

Agenda Item#: 16.

### **Summary:**

ORDINANCE consenting to the creation of **WALLER COUNTY MUNICIPAL UTILITY DISTRICT NO. 35**, containing approximately 696.16 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas authorizing the district to issue bonds, subject to certain conditions

### **Background:**

**SUBJECT:** Petition for the City's consent to the creation of 696.16 acres as Waller County Municipal Utility District No. 35.

**RECOMMENDATION:** Petition for the City's consent to the creation of 696.16 acres as Waller County Municipal Utility District No. 35 be approved.

**SPECIFIC EXPLANATION:** The owners of 696.16 acres of land, located within Waller County and in the extraterritorial jurisdiction of the City of Houston (the "City"), have petitioned the City for consent to create a district. All of the land is vacant and proposed to be developed as single family residential and commercial property. The proposed annexation tract is located in the vicinity of Stockdick School Road, Schlipf Road, FM 529, and Pitts Road. The creation of the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Sunterra Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Waller County Municipal Utility District No. 35 is Cane Island Branch (T100-00-00), which flows into the Barker Reservoir, which flows into Buffalo Bayou, then eventually flows into the Houston Ship Channel. Cane Island Branch is within the Barker Reservoir watershed. The proposed annexation tract is within the 100 year floodplain (19%), but is not within the 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Point of Contact:  
Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 12/17/2020

HPW - 20WR268 – Petition Creation (696.16) Waller County Municipal Utility District No.

35

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the creation of 696.16 acres as Waller County Municipal Utility District No. 35.

**RECOMMENDATION:** Petition for the City's consent to the creation of 696.16 acres as Waller County Municipal Utility District No. 35 be approved.

**SPECIFIC EXPLANATION:** The owners of 696.16 acres of land, located within Waller County and in the extraterritorial jurisdiction of the City of Houston (the "City"), have petitioned the City for consent to create a district. All of the land is vacant and proposed to be developed as single family residential and commercial property. The proposed annexation tract is located in the vicinity of Stockdick School Road, Schlupf Road, FM 529, and Pitts Road. The creation of the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.


The District will have a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Sunterra Wastewater Treatment Plant No. 1. Potable water will be provided by the District.

The nearest major drainage facility for Waller County Municipal Utility District No. 35 is Cane Island Branch (T100-00-00), which flows into the Barker Reservoir, which flows into Buffalo Bayou, then eventually flows into the Houston Ship Channel. Cane Island Branch is within the Barker Reservoir watershed. The proposed annexation tract is within the 100 year floodplain (19%), but is not within the 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

  
A93C410B72B3453...

2/1/2021

Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

**Point of Contact:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

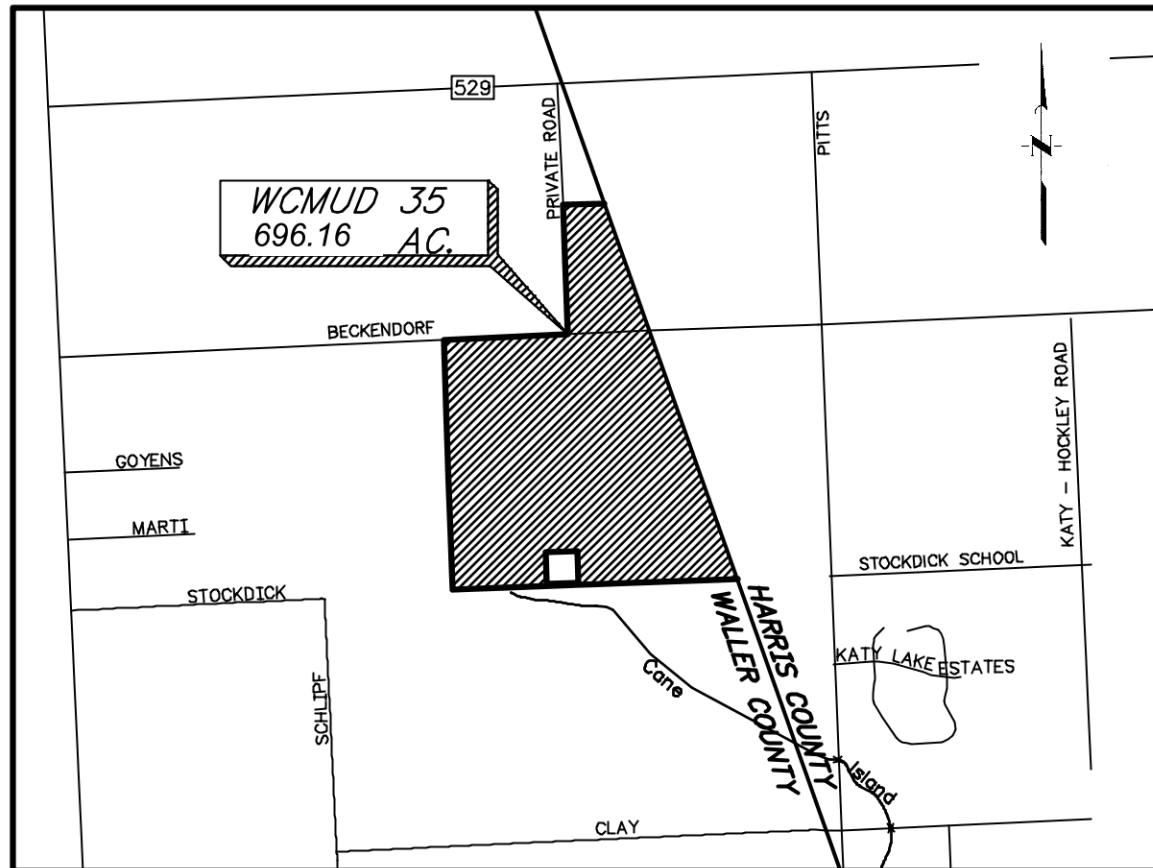
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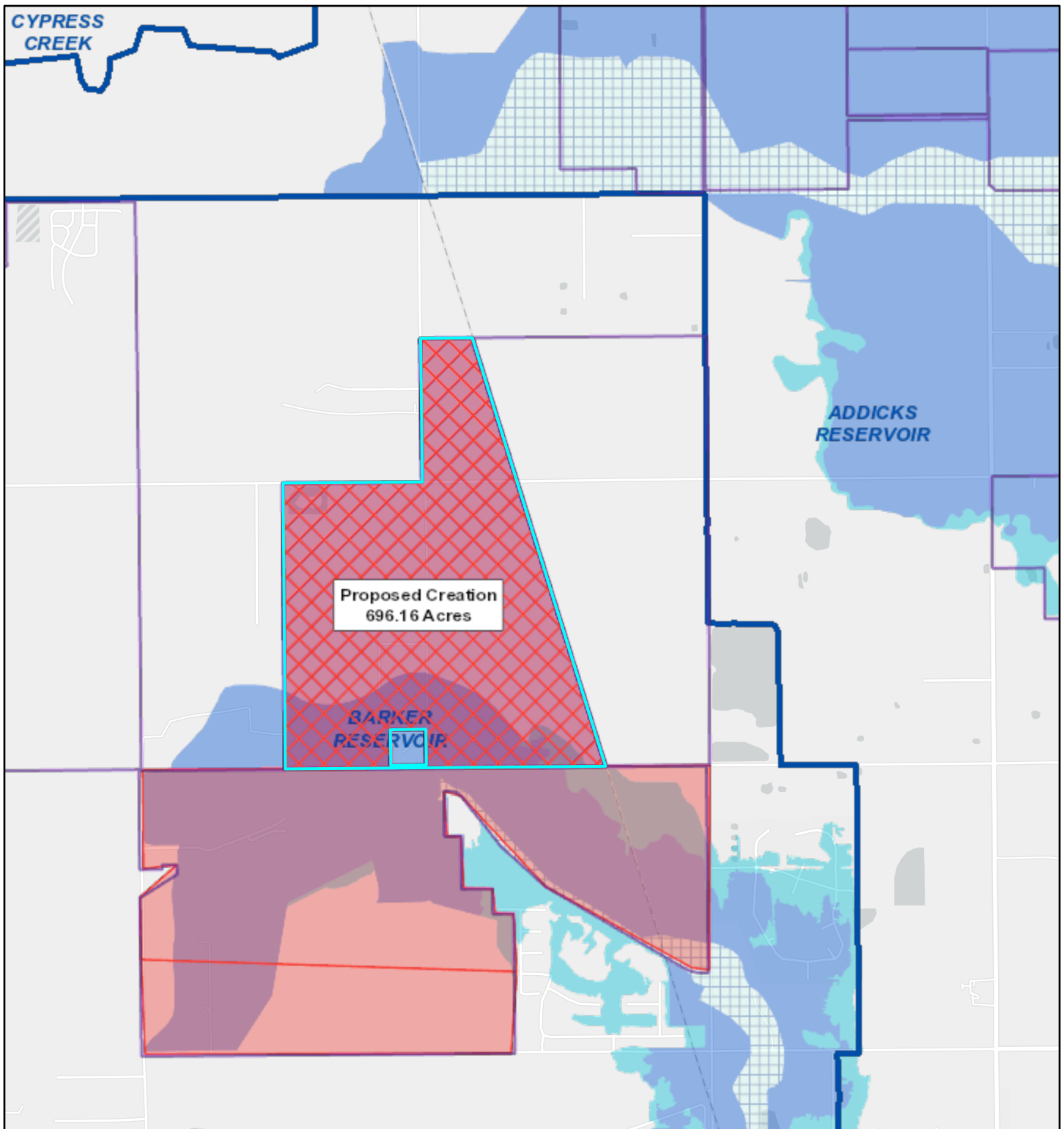
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**VICINITY MAP**  
(SCALE: 1" = 4,000')

# Waller County Municipal Utility District No. 35 (696.16 acres)



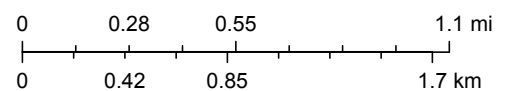
12/16/2020, 1:18:22 PM

1:36,112

## Flood Hazard Zones

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

- Council Districts
- Existing Acreage of District
- Proposed Annexation
- COH Wastewater Line
- COH Water Line



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District H

Item Creation Date: 4/29/2021

HPW20TP9632/Abandonment and Sale of  
Easements/SY16-028A through SY16-028V

Agenda Item#: 17.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of: (1) five prescriptive sanitary sewer easements; (2) six prescriptive water line easements; and (3) eleven prescriptive storm sewer easements, all located within the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning such portions to **401 FRANKLIN STREET, LTD** and **401 FRANKLIN SOUTH LTD**, the abutting property owners, in consideration of their payment to the City in the amount of \$1,990,800.00, and other consideration - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1. **Parcels SY16-028A through SY16-028V.**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1, in exchange for a cash consideration of \$1,990,800.00. **Parcels SY16-028A through SY16-028V.**

**SPECIFIC EXPLANATION:** Mary Lou Henry of Vernon G. Henry and Associates on behalf of 401 Franklin Street, Ltd. and 401 Franklin South, Ltd., requested the abandonment and sale of the subject property interests. The applicants plan to incorporate the easements into their current property to construct a commercial office, retail and multi-family development in the subject area. The Joint Referral Committee reviewed and approved the request. Franklin Street Ltd. and 401 Franklin South, Ltd. have completed the transaction requirements, have accepted the City's offer, and have rendered payment.

The City will abandon and sell to Franklin Street Ltd. and 401 Franklin South, Ltd.:

**Parcel SY16-028A**

6,035 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$241,400.00
<b><u>Parcel SY16-028B</u></b> 2,312 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$92,480.00
<b><u>Parcel SY16-028C</u></b> 133 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$5,320.00
<b><u>Parcel SY16-028D</u></b> 1,376 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$55,040.00
<b><u>Parcel SY16-028E</u></b> 5,489 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$219,560.00
<b><u>Parcel SY16-028F</u></b> 1,808 square feet of water line easement Valued at \$80.00 per square foot x 50%	\$72,320.00
<b><u>Parcel SY16-028G</u></b> 4,145 square feet of sanitary sewer easement Valued at \$80.00 per square foot x 50%	\$165,800.00
<b><u>Parcel SY16-028H</u></b> 1,182 square feet of sanitary sewer easement Valued at \$80.00 per square foot x 50%	\$47,280.00
<b><u>Parcel SY16-028I</u></b> 2,221 square feet of sanitary sewer easement Valued at \$80.00 per square foot x 50%	\$88,840.00
<b><u>Parcel SY16-028J</u></b> 169 square feet of sanitary sewer easement Valued at \$80.00 per square foot x 50%	\$6,760.00
<b><u>Parcel SY16-028K</u></b> 8,540 square feet of sanitary sewer easement Valued at \$80.00 per square foot x 50%	\$341,600.00
<b><u>Parcel SY16-028L</u></b> 5,079 square feet of storm easement Valued at \$80.00 per square foot x 50%	\$203,160.00

**Parcel SY16-028M**

867 square feet of storm sewer easement \$34,680.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028N**

805 square feet of storm sewer easement \$32,200.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028O**

91 square feet of storm sewer easement \$3,640.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028P**

2,037 square feet of storm sewer easement \$81,480.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028Q**

197 square feet of storm sewer easement \$7,880.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028R**

1,003 square feet of storm sewer easement \$40,120.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028S**

2,313 square feet of storm sewer easement \$92,520.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028T**

1,513 square feet of storm sewer easement \$60,520.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028U**

1,702 square feet of storm sewer easement \$68,080.00  
Valued at \$80.00 per square foot x 50%

**Parcel SY16-028V**

753 square feet of storm sewer easement \$30,120.00  
Valued at \$80.00 per square foot x 50%

**TOTAL ABANDONMENT AND SALE****\$1,990,800.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1, in exchange for a cash consideration of \$1,990,800.00.



---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Aerial Map  
Council District Map - H

**Type**

Signed Cover sheet  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 4/29/2021

HPW20TP9632/Abandonment and Sale of Easements/SY16-028A through SY16-028V

Agenda Item#:

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1. **Parcels SY16-028A through SY16-028V.**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1, in exchange for a cash consideration of \$1,990,800.00. **Parcels SY16-028A through SY16-028V.**

**SPECIFIC EXPLANATION:** Mary Lou Henry of Vernon G. Henry and Associates on behalf of 401 Franklin Street, Ltd. and 401 Franklin South, Ltd., requested the abandonment and sale of the subject property interests. The applicants plan to incorporate the easements into their current property to construct a commercial office, retail and multi-family development in the subject area. The Joint Referral Committee reviewed and approved the request. Franklin Street Ltd. and 401 Franklin South, Ltd. have completed the transaction requirements, have accepted the City's offer, and have rendered payment.

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#### **Parcel SY16-028E**

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#### **Parcel SY16-028F**

1,808 square feet of water line easement	\$72,320.00
Valued at \$80.00 per square foot x 50%	

#### **Parcel SY16-028G**

4,145 square feet of sanitary sewer easement	\$165,800.00
Valued at \$80.00 per square foot x 50%	


#### **Parcel SY16-028H**

1,182 square feet of sanitary sewer easement	\$47,280.00
Valued at \$80.00 per square foot x 50%	

<b><u>Parcel SY16-028I</u></b>	
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<b><u>Parcel SY16-028V</u></b>	
753 square feet of storm sewer easement	\$30,120.00
Valued at \$80.00 per square foot x 50%	
<b><u>TOTAL ABANDONMENT AND SALE</u></b>	<b><u>\$1,990,800.00</u></b>

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of: 1) five prescriptive sanitary sewer easements, 2) six prescriptive water line easements, and 3) eleven prescriptive storm sewer easements, being out of Blocks 16, 17, and 18, and Blocks 1, 2, 3, 4, 15, 19, 24, 25, 26, 27, and 28, all located within North Side Buffalo Bayou, out of the John Austin Survey, A-1, in exchange for a cash consideration of \$1,990,800.00.

DocuSigned by:

  
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5/26/2021

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:**

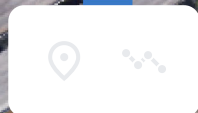
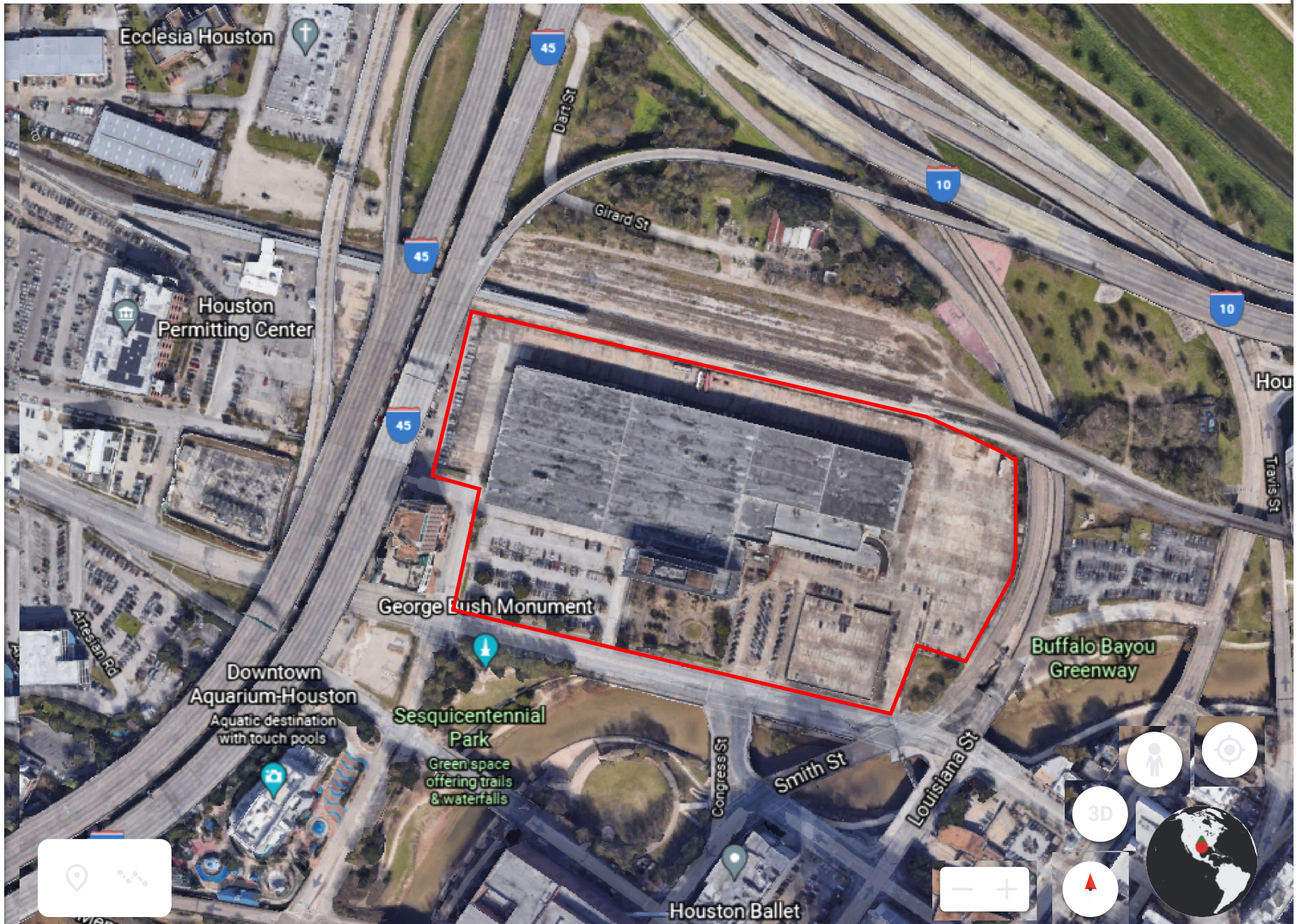
**Description**

Survey Exhibit  
Aerial Map  
Council District Map - H

**Type**

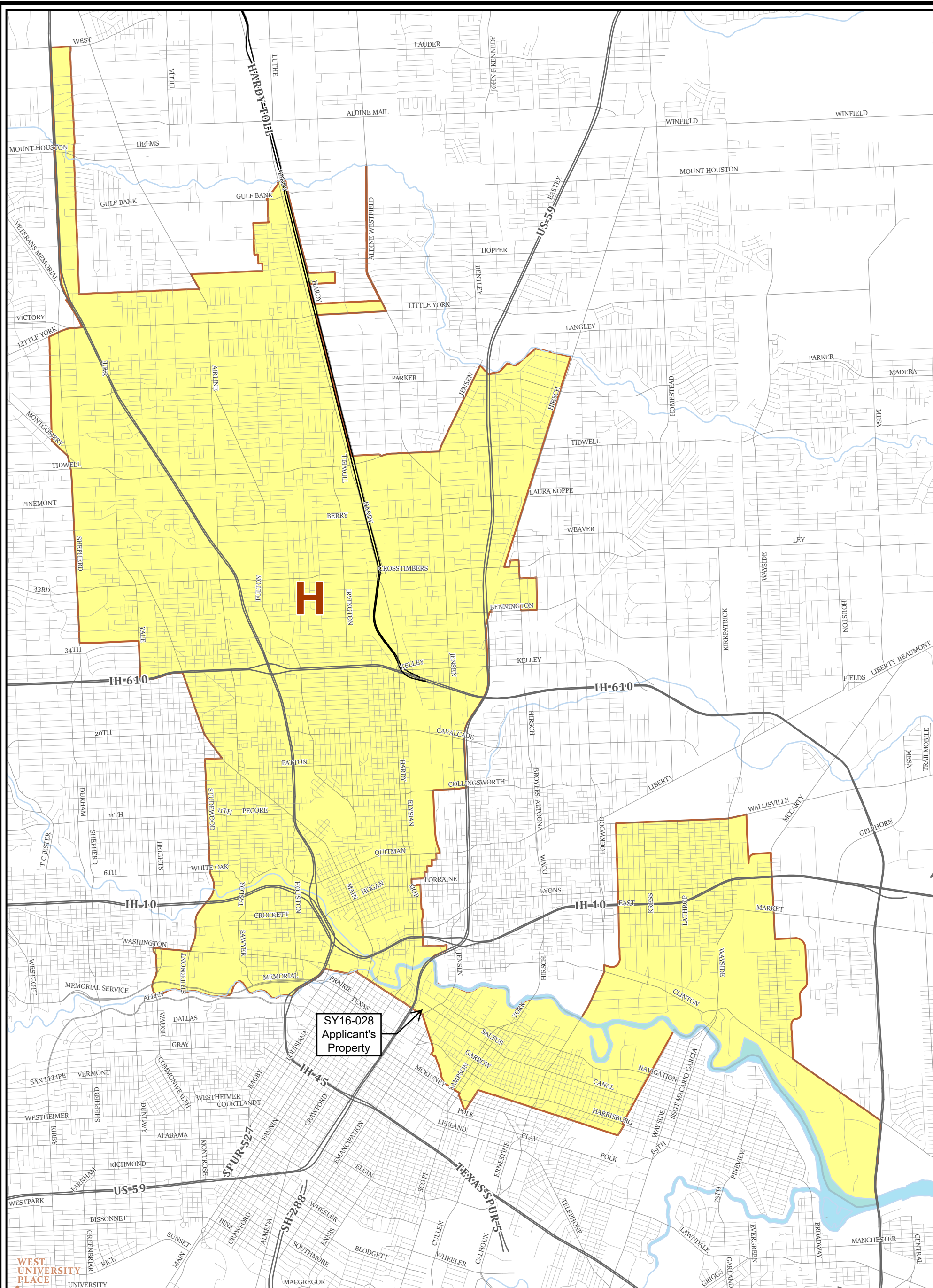
Backup Material  
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Backup Material





Google Camera: 1,293 m 29°46'06"N 95°21'11"W 12 m



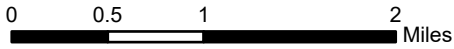


# City of Houston

## Council District H - Karla Cisneros



Source: COHGIS Database  
Date: January 2020  
Reference: PJ20952\_H



This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING & DEVELOPMENT DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District H

Item Creation Date: 6/2/2021

HPW20DOB9753/Abandonment and sale/Sanitary sewer  
easement/SY17-075

Agenda Item#: 18.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 10-foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S.W. Allen Survey, Abstract No. 94, Harris County, Texas; abandoning said easement to the **HARTMAN GARDEN OAKS ACQUISITIONS, LLC**, in consideration of its cash payment to the City in the amount of \$7,020.00, and other consideration - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94. **Parcel SY17-075**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94, in exchange for a consideration of \$7,020.00. **Parcel SY17-075**

**SPECIFIC EXPLANATION:** Jacob Woelmer of Stantec Consulting Services, Inc., 580 Westlake Park Boulevard, Suite 1000, Houston, Texas, 77079, on behalf of Hartman Garden Oaks Acquisitions, LLC, (Allen R. Hartman, Manager), requested the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94. The old sanitary sewer line that impeded the development of the Aldi grocery store located at the intersection of North Shepard Drive and Garden Oaks Boulevard was removed. The Joint Referral Committee reviewed and approved this request.

Hartman Garden Oaks Acquisitions, LLC, has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Hartman Garden Oaks Acquisitions, LLC:

### **Parcel SY17-075**

780 square feet of sanitary sewer easement

\$7,020.00

Valued at \$18.00 per square foot x 50%

**TOTAL ABANDONMENTS AND SALE**

**\$7,020.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94, in exchange for a consideration of \$7,020.00.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate  
(832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Aerial Location Map

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 6/2/2021

HPW20DOB9753/Abandonment and sale/Sanitary sewer easement/SY17-075

Agenda Item#:

### **Background:**

**SUBJECT:** Abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94. **Parcel SY17-075**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94, in exchange for a consideration of \$7,020.00. **Parcel SY17-075**

**SPECIFIC EXPLANATION:** Jacob Woelmer of Stantec Consulting Services, Inc., 580 Westlake Park Boulevard, Suite 1000, Houston, Texas, 77079, on behalf of Hartman Garden Oaks Acquisitions, LLC, (Allen R. Hartman, Manager), requested the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94. The old sanitary sewer line that impeded the development of the Aldi grocery store located at the intersection of North Shepard Drive and Garden Oaks Boulevard was removed. The Joint Referral Committee reviewed and approved this request.

Hartman Garden Oaks Acquisitions, LLC, has completed the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to Hartman Garden Oaks Acquisitions, LLC:

### **Parcel SY17-075**

780 square feet of sanitary sewer easement  
Valued at \$18.00 per square foot x 50%

\$7,020.00

### **TOTAL ABANDONMENTS AND SALE**

**\$7,020.00**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94, in exchange for a consideration of \$7,020.00.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

6/11/2021

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

### **Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate  
(832) 395-3130

### **ATTACHMENTS:**

#### **Description**

Aerial Location Map

#### **Type**

Backup Material

**Subject:** Abandonment and sale of a 10 foot-wide prescriptive sanitary sewer easement, located within the Garden Oaks Shopping Center Seventh Section, out of the S. W. Allen Survey, A-94. **Parcel SY17-075**



Aproximate Location  
of Parcel SY17-075



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District H

Item Creation Date: 5/26/2021

HPW20TP9939/Abandonment and sale of Hardy  
Street/Parcels SY20-054A and SY20-054B

Agenda Item#: 19.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a portion of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, or a  $\pm 0.0276$  acre tract of City fee-owned public right-of-way, both public rights-of-way being out of Hardy Street, located in the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning and selling said public rights-of-way to **UG OLD HARDY, LP**, the abutting property owner, in consideration of its payment to the City in the amount of \$929,515.00, and other good and valuable consideration - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1. **Parcels SY20-054A and SY20-054B**

**RECOMMENDATION:** (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1, in exchange for a consideration of \$929,515.00. **Parcels SY20-054A and SY20-054B**

### **SPECIFIC EXPLANATION:**

Katye Miller with Kimley Horn, on behalf of Fast Equipment Rental, requested the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1. The Joint Referral Committee reviewed and approved the request. Subsequent to the JRC's approval, the property abutting Fast Equipment Rental was sold to UG Old Hardy LP. The applicant, UG Old Hardy LP, plans to incorporate the rights-of-way into its current property to accommodate a Houston Housing Authority project. UG Old Hardy LP has complied with the transaction requirements, has accepted the City's offer, and has rendered payment.

Because the utility construction requirement associated with this transaction will not be completed until after the City Council passes the abandonment ordinance, UG Old Hardy LP, has provided a Letter of Credit (LOC) for \$143,693.00, an amount equal to the total estimated construction costs

associated with the utility construction requirements set forth by the Office of City Engineer as part of the utilities within the subject street to be cut, plugged, and abandoned and relocated and or constructed. The LOC will be for a specific time period which may be less than but not longer than twelve months from the effective date of the ordinance for this transaction. The Director of Houston Public Works or her designee may authorize one extension of the LOC which may be less than but not longer than twelve months, if the applicant has received approved permits and commenced construction of the work required within the initial term of the LOC. Should the conditions of the LOC not be satisfied upon expiration of the LOC, a recommendation will be submitted to the City Council to rescind the ordinance that abandoned the City's property interests. All funds paid by the applicants will be forfeited. Upon the applicant's satisfactory completion of the construction-related work as evidenced by written inspection clearance/approval by the Office of the City Engineer, Houston Public Works, at the applicants request the City will release the LOC.

UG Old Hardy LP has complied with the transaction requirements, has accepted the City's offer, and has rendered payment in full.

The City will abandon and sell to UG Old Hardy LP:

**Parcel SY20-054A**

15,068 square-foot right-of-way easement:	\$858,876.00
Valued at \$57.00 PSF x 100%	

**Parcel SY20-054B**

1,204 square-foot fee-owned street:	\$68,628.00
Valued at \$57.00 PSF x 100%	

Depreciated cost of improvements:	\$2,011.00
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<b>TOTAL ABANDONMENT AND SALE:</b>	<b>\$929,515.00</b>
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Therefore, it is recommended City Council approve an Ordinance authorizing the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1, in exchange for a consideration of \$929,515.00.

---

**Carol Ellinger Haddock, P.E.**  
**Director**  
**Houston Public Works**

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet

Aerial Map

Council District Map

**Type**

Signed Cover sheet

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 5/26/2021

HPW20TP9939/Abandonment and sale of Hardy Street/Parcels SY20-054A and SY20-054B

Agenda Item#:

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1. **Parcels SY20-054A and SY20-054B**

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Because the utility construction requirement associated with this transaction will not be completed until after the City Council passes the abandonment ordinance, UG Old Hardy LP, has provided a Letter of Credit (LOC) for \$143,693.00, an amount equal to the total estimated construction costs associated with the utility construction requirements set forth by the Office of City Engineer as part of the utilities within the subject street to be cut, plugged, and abandoned and relocated and or constructed. The LOC will be for a specific time period which may be less than but not longer than twelve months from the effective date of the ordinance for this transaction. The Director of Houston Public Works or her designee may authorize one extension of the LOC which may be less than but not longer than twelve months, if the applicant has received approved permits and commenced construction of the work required within the initial term of the LOC. Should the conditions of the LOC not be satisfied upon expiration of the LOC, a recommendation will be submitted to the City Council to rescind the ordinance that abandoned the City's property interests. All funds paid by the applicants will be forfeited. Upon the applicant's satisfactory completion of the construction-related work as evidenced by written inspection clearance/approval by the Office of the City Engineer, Houston Public Works, at the applicants request the City will release the LOC.

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15,068 square-foot right-of-way easement:	\$858,876.00
Valued at \$57.00 PSF x 100%	


#### **Parcel SY20-054B**

1,204 square-foot fee-owned street:	\$68,628.00
Valued at \$57.00 PSF x 100%	

Depreciated cost of improvements:	\$2,011.00
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<b>TOTAL ABANDONMENT AND SALE:</b>	<b>\$929,515.00</b>
------------------------------------	---------------------

Therefore, it is recommended City Council approve an Ordinance authorizing the abandonment and sale of Hardy Street, from Sterrett Street north  $\pm 250.31$  feet, and the sale of fee-owned property located within Lot 8, Block 20, of the S.F Noble Addition, out of the John Austin Survey, A-1, in exchange for a consideration of \$929,515.00.

DocuSigned by:  
  
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6/7/2021

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**Carol Ellinger Haddock, P.E.**  
**Director**  
**Houston Public Works**

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:**

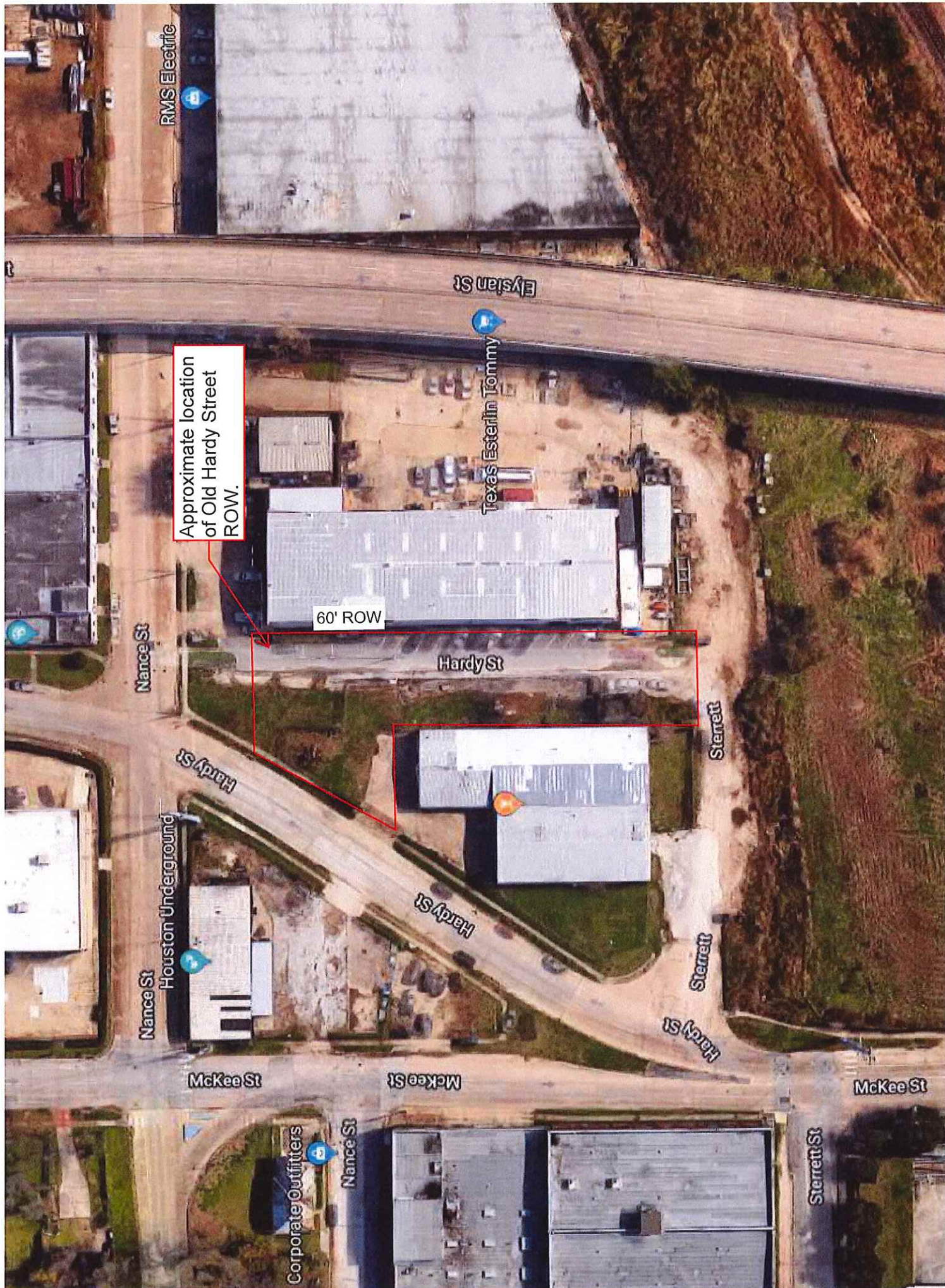
**Description**

Parcel Survey  
Aerial Map  
Council District Map

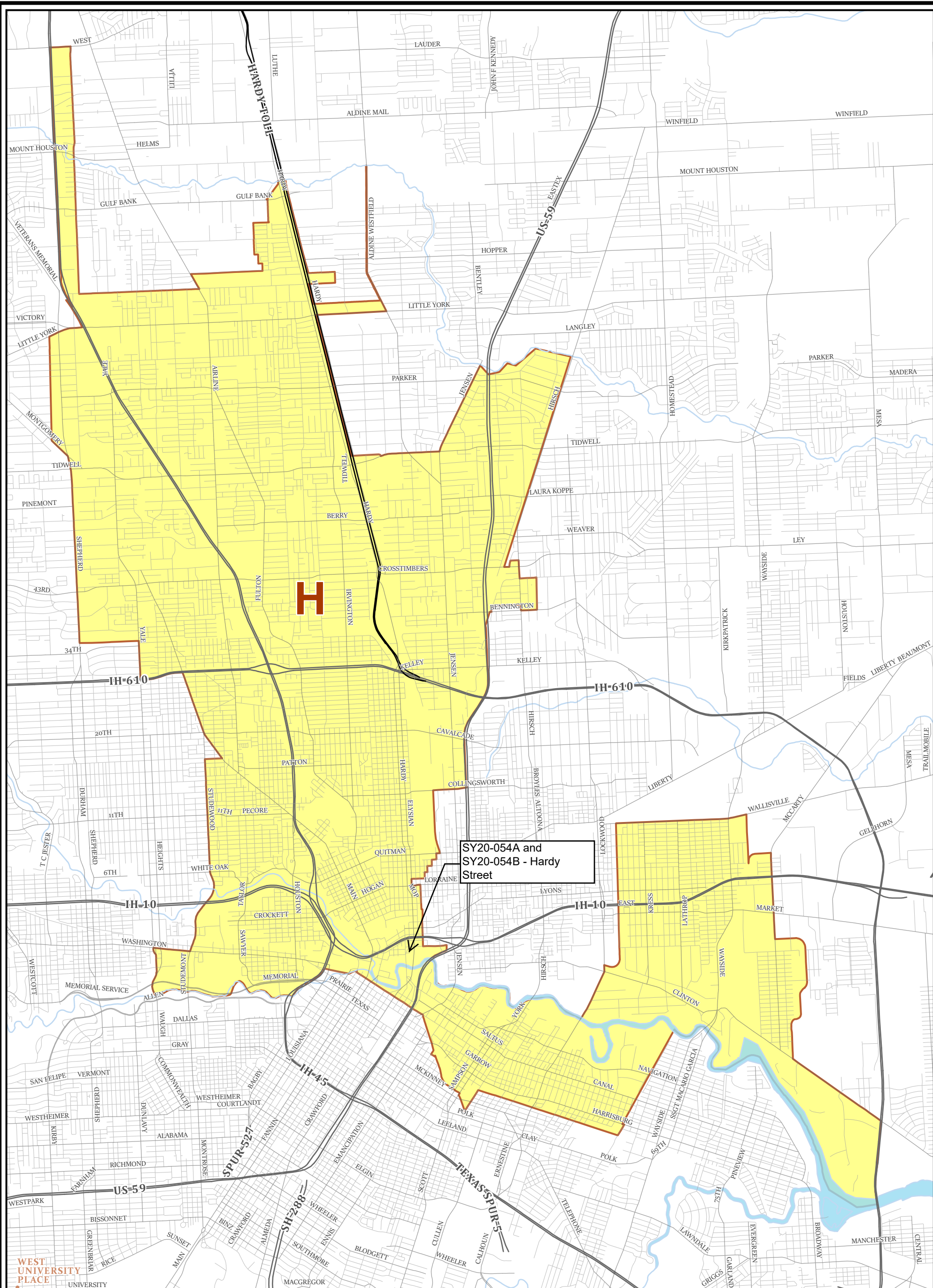
**Type**

Backup Material  
Backup Material  
Backup Material









WEST  
UNIVERSITY  
PLACE

Source: COHGIS Database  
Date: January 2020  
Reference: PJ20952\_H



0 0.5 1 2 Miles

# City of Houston

## Council District H - Karla Cisneros



Council District H



PLANNING &  
DEVELOPMENT  
DEPARTMENT

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021  
District B, District D, District E  
Item Creation Date: 6/7/2021

ARA - Universal Natural Gas Tariffs and Rates Approval

Agenda Item#: 20.

### **Summary:**

ORDINANCE relating to the Retail Gas Utility Tariff and Rates of **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC**; approving Universal Natural Gas, LLC'S Tariff; setting Universal Natural Gas, LLC's Rates and Rate Schedules; containing findings and other provisions relating to the foregoing subject; providing for severability - **DISTRICTS B - JACKSON; D - EVANS-SHABAZZ and E - MARTIN**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving Universal Natural Gas, LLC D/B/A Universal Natural Gas, Inc (Universal Natural Gas) tariffs and rates for customers located in the Houston city limits. Universal Natural Gas provides natural gas distribution service to approximately 19,000 Texas retail customers. Universal Natural Gas plans to install infrastructure and provide natural gas distribution services to existing and future residential, commercial, and industrial customers in Houston. At this time, Universal Natural Gas plans to serve approximately 1,000 residential customers in The Commons at Lake Houston and Park Vista at El Tesoro and Wayside Village developments. The City of Houston (City) exercises original jurisdiction over the rates, operations, and services of Universal Natural Gas under the provisions of the Texas Utilities Code for customers inside city limits.

Universal Natural Gas' tariffs must be approved by the City before the Company may legally apply rates for the provision of service to retail natural gas customers. On March 30, 2021, Universal Natural Gas filed with the City its proposed tariff and rates for service to Houston customers. If Universal Natural Gas' proposed rates are adopted, the monthly fixed customer charge and commodity charge for Houston customers would be as follows:

### **Universal Natural Gas Proposed Rates**

<u>Customer Class</u>	<u>Monthly Customer Charge</u>	<u>Consumption (per McF)</u>
Residential:	\$18.00	\$3.14
Small Commercial:	\$45.00	\$2.91
Large Commercial:	\$175.00	\$2.91

The City's rate expert reviewed the proposed rates and identified no discrepancies and determined that Universal Natural Gas' residential rates are consistent with the rates charged by other natural gas utilities.

ARA recommends that City Council adopt the ordinance approving Universal Natural Gas' proposed rates and tariffs.

**Departmental Approval Authority:**

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**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Lara Cottingham Phone: (832) 393-8503  
Alisa Talley Phone: (832) 393-8643

**ATTACHMENTS:**

**Description**

6.11.2021 Universal Natural Gas Tariffs and  
Rates Approval Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/29/2021  
District B, District D, District E  
Item Creation Date: 6/7/2021

ARA - Universal Natural Gas Tariffs and Rates Approval

Agenda Item#: 5.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving Universal Natural Gas, LLC D/B/A Universal Natural Gas, Inc (Universal Natural Gas) tariffs and rates for customers located in the Houston city limits. Universal Natural Gas provides natural gas distribution service to approximately 19,000 Texas retail customers. Universal Natural Gas plans to install infrastructure and provide natural gas distribution services to existing and future residential, commercial, and industrial customers in Houston. At this time, Universal Natural Gas plans to serve approximately 1,000 residential customers in The Commons at Lake Houston and Park Vista at El Tesoro and Wayside Village developments. The City of Houston (City) exercises original jurisdiction over the rates, operations, and services of Universal Natural Gas under the provisions of the Texas Utilities Code for customers inside city limits.

Universal Natural Gas' tariffs must be approved by the City before the Company may legally apply rates for the provision of service to retail natural gas customers. On March 30, 2021, Universal Natural Gas filed with the City its proposed tariff and rates for service to Houston customers. If Universal Natural Gas' proposed rates are adopted, the monthly fixed customer charge and commodity charge for Houston customers would be as follows:

### **Universal Natural Gas Proposed Rates**

<u>Customer Class</u>	<u>Monthly Customer Charge</u>	<u>Consumption (per McF)</u>
Residential:	\$18.00	\$3.14
Small Commercial:	\$45.00	\$2.91
Large Commercial:	\$175.00	\$2.91

The City's rate expert reviewed the proposed rates and identified no discrepancies and determined that Universal Natural Gas' residential rates are consistent with the rates charged by other natural gas utilities.

ARA recommends that City Council adopt the ordinance approving Universal Natural Gas' proposed rates and tariffs.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

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**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham Phone: (832) 393-8503  
Alisa Talley Phone: (832) 393-8643



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

District B, District D, District E

Item Creation Date: 6/16/2021

ARA - Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) Franchise

Agenda Item#: 21.

### **Summary:**

ORDINANCE granting to **UNIVERSAL NATURAL GAS, LLC d/b/a UNIVERSAL NATURAL GAS, INC** the right, privilege and franchise to construct, install, extend, retire, operate and maintain its facilities within the public rights-of-way of the City of Houston, Texas, for the transportation, delivery, sale and distribution of natural gas; containing other provisions relating to the foregoing subject; containing a repealer; providing for severability and providing an effective date - **DISTRICTS B - JACKSON; D - EVANS-SHABAZZ and E - MARTIN - FIRST READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) the right, privilege and franchise to construct, install, extend, retire, operate and maintain its facilities within the public rights-of-way of the City of Houston, Texas, for the transportation, delivery, sale and distribution of natural gas within the corporate limits of the City of Houston.

Universal Natural Gas, LLC is seeking a franchise agreement with the City of Houston to serve customers in The Commons development located northwest of the intersection of Magnolia Point Dr. and Huffman Cleveland Rd, the Park Vista at El Tesoro development located northwest of the intersection of Mykawa Rd. and E. Orem Dr., and the Westside Village development located southwest of the intersection of Little York Rd. and Mesa Dr. Universal Natural Gas, LLC will supply natural gas to approximately 1,167 residential customers. At this time, Universal Natural Gas, LLC does not have proposed, planned, or likely expansions for the City of Houston other than these developments.

The proposed ordinance grants the franchisee the non-exclusive right, privilege and franchise to use the City's public rights-of-way for the transportation, delivery, sale and distribution of natural gas within the corporate limits of the City of Houston, pursuant to Section 17 of Article II of the City of Houston Charter. In consideration for this grant, the franchisee agrees to pay to the City an annual franchise fee of 5% of Gross Revenues with a CPI adjustment annually. The franchise allows for the City to conduct compliance reviews to monitor and collect franchise fee payments, contains a late payment provision of 12% per annum, compounded daily, and includes quality of service provisions. It also requires Universal Natural Gas, LLC to conduct its activities in the public rights-of-way in compliance with Chapter 40 of the City of Houston Code of Ordinances and other City requirements applicable to investor owned public utilities in Houston. The franchise agreement also contains the City's standard release and indemnification, default and termination, and force majeure provisions. The proposed franchise term is

30 years.

The notice of grant of franchise proposal to Universal Natural Gas, LLC, including the name of the franchisee, description of the nature of the proposed franchise, and location where the ordinance can be found, will be published in the Houston Chronicle for three consecutive weeks as required by City Charter.

For FY 2022, the total franchise revenue to the City is projected to be \$15,000.

**Departmental Approval Authority:**

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**Tina Paez, Director**  
**Administration & Regulatory Affairs Department**

**Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Valerie Berry        Phone: (832) 393-8510

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Universal Natural Gas, LLC Franchise Cover Sheet	Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/29/2021  
District B, District D, District E  
Item Creation Date: 6/16/2021

ARA - Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) Franchise

Agenda Item#: 67.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) the right, privilege and franchise to construct, install, extend, retire, operate and maintain its facilities within the public rights-of-way of the City of Houston, Texas, for the transportation, delivery, sale and distribution of natural gas within the corporate limits of the City of Houston.

Universal Natural Gas, LLC is seeking a franchise agreement with the City of Houston to serve customers in The Commons development located northwest of the intersection of Magnolia Point Dr. and Huffman Cleveland Rd, the Park Vista at El Tesoro development located northwest of the intersection of Mykawa Rd. and E. Orem Dr., and the Westside Village development located southwest of the intersection of Little York Rd. and Mesa Dr. Universal Natural Gas, LLC will supply natural gas to approximately 1,167 residential customers. At this time, Universal Natural Gas, LLC does not have proposed, planned, or likely expansions for the City of Houston other than these developments.

The proposed ordinance grants the franchisee the non-exclusive right, privilege and franchise to use the City's public rights-of-way for the transportation, delivery, sale and distribution of natural gas within the corporate limits of the City of Houston, pursuant to Section 17 of Article II of the City of Houston Charter. In consideration for this grant, the franchisee agrees to pay to the City an annual franchise fee of 5% of Gross Revenues with a CPI adjustment annually. The franchise allows for the City to conduct compliance reviews to monitor and collect franchise fee payments, contains a late payment provision of 12% per annum, compounded daily, and includes quality of service provisions. It also requires Universal Natural Gas, LLC to conduct its activities in the public rights-of-way in compliance with Chapter 40 of the City of Houston Code of Ordinances and other City requirements applicable to investor owned public utilities in Houston. The franchise agreement also contains the City's standard release and indemnification, default and termination, and force majeure provisions. The proposed franchise term is 30 years.

The notice of grant of franchise proposal to Universal Natural Gas, LLC, including the name of the franchisee, description of the nature of the proposed franchise, and location where the ordinance can be found, will be published in the Houston Chronicle for three consecutive weeks as required by City Charter.

For FY 2022, the total franchise revenue to the City is projected to be \$15,000.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

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**Tina Paez, Director**

**Administration & Regulatory Affairs Department**

### **Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Valerie Berry        Phone: (832) 393-8510



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

ALL

Item Creation Date:

EPO-SPD-JSA-03312021.A4 - Houston Eats Restaurant  
Support 2021 #4 - MOTION (Chancellor's Ball Room DBA  
Lemond Kitchen)

Agenda Item#: 22.

### **Summary:**

**AMEND MOTION #2021-0166, 4/7/2021, previously amended by MOTION #2021-0248, 5/12/2021 and further amended by MOTION #2021-0361, 6/8/2021, TO INCREASE** spending authority from \$3,072,000.00 to \$4,096,000.00 on award to **CHANCELLOR'S BALL ROOM dba LEMOND KITCHEN** to provide meals to areas within the City of Houston with food insecurities due to the COVID-19 Pandemic - **REQUIRES THREE MOTIONS**

### **Background:**

**EPO-SPD-JSA-03312021.A4 - Approve a fourth amendment to Council Motion No. 2021-0166, passed on April 7, 2021 to increase the spending authority from \$3,072,000.00 to 4,096,000.00 for the Emergency Purchase Order (EPO) awarded to Chancellor's Ball Room DBA Lemond Kitchen to provide meals to areas within the City of Houston with food insecurities due to the COVID-19 pandemic.**

### **Specific Explanation:**

The Mayor's Office Health Equity Response (H.E.R) and the Chief Procurement Officer recommend that City Council approved a fourth amendment Council Motion No. 2021-0166 to increase the spending authority from **\$3,072,000.00 to \$4,096,000.00** for an EPO awarded to **Chancellor's Ball Room DBA Lemond Kitchen** for the continued use of the Houston Eats Restaurant Support (H.E.R.S) to provide meals to neighborhoods throughout the City that have been identified as having food insecurities due to the COVID-19 pandemic.

On April 7, 2021 City Council approved the Original Motion No. 2021-0166 for an Emergency Purchase Order in an amount not to exceed \$1,024,000.00. On May 12, 2021, City Council approved an amended Motion No. 2021-0248 to increase the spending authority to \$2,048,000.00. On June 8, 2021, City Council approved an amended Motion No. 2021-0361 to increase the spending authority to \$3,072,000.00.

In October 2020, the Mayor's Health Equity Response (H.E.R) Task Force identified twenty-two (22) at risk neighborhoods throughout the City of Houston that were impacted by the lack of food in these areas. To alleviate this problem, the H.E.R.S was created to provide food to these particular areas. This program ran for seven (7) weeks and provide more than 218,000 meals to residences



affected by the COVID-19 food shortages and supported 18 local independent restaurants and caterers.

In order to continue to address the food insecurities in the at risk neighborhoods and provide help to small businesses the H.E.R. Task Force will continue to work with H.E.R.S. to continue to have these restaurants provide and deliver meals to the vulnerable communities as identified by the Federal Emergency Management Agency (FEMA).

This program began on April 1, 2021, on a month-to-month bases as long as COVID-19 is still recognized as a global pandemic and is recognized as a global pandemic and is 100% reimbursable by FEMA.

**MWBE Participation:**

This procurement is exempt from the M/WBE subcontracting goal participation because the Department is utilizing an Emergency Purchase Order for this procurement.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to seek reimbursement from federal, state, and grant sources for which such expenditures are eligible for funding, such as FEMA funds.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Prior Council Action:**

Original Council Motion No. 2021-0166 approved by Council on April 7, 2021  
Amending Council Motion No. 2021-0248 approved by Council on May 12, 2021  
Amending Council Motion No. 2021-0361 approved by Council June 8, 2021

**Amount of Funding:**

\$1,024,000.00  
COVID-19 Disaster Fund  
Fund 5306

**Contact Information:**

Jerry Adams  
SPD  
**Phone:** 832-393-9126

**ATTACHMENTS:**

**Description**

signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

EPO-SPD-JSA-03312021.A4 - Houston Eats Restaurant Support 2021 #4 - MOTION  
(Chancellor's Ball Room DBA Lemond Kitchen)

Agenda Item#:

### **Background:**

**EPO-SPD-JSA-03312021.A4 - Approve a fourth amendment to Council Motion No. 2021-0166, passed on April 7, 2021 to increase the spending authority from \$3,072,000.00 to 4,096,000.00 for the Emergency Purchase Order (EPO) awarded to Chancellor's Ball Room DBA Lemond Kitchen to provide meals to areas within the City of Houston with food insecurities due to the COVID-19 pandemic.**

### **Specific Explanation:**

The Mayor's Office Health Equity Response (H.E.R) and the Chief Procurement Officer recommend that City Council approved a fourth amendment Council Motion No. 2021-0166 to increase the spending authority from **\$3,072,000.00 to \$4,096,000.00** for an EPO awarded to **Chancellor's Ball Room DBA Lemond Kitchen** for the continued use of the Houston Eats Restaurant Support (H.E.R.S) to provide meals to neighborhoods throughout the City that have been identified as having food insecurities due to the COVID-19 pandemic.

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In October 2020, the Mayor's Health Equity Response (H.E.R) Task Force identified twenty-two (22) at risk neighborhoods throughout the City of Houston that were impacted by the lack of food in these areas. To alleviate this problem, the H.E.R.S was created to provide food to these particular areas. This program ran for seven (7) weeks and provide more than 218,000 meals to residences affected by the COVID-19 food shortages and supported 18 local independent restaurants and caterers.

In order to continue to address the food insecurities in the at risk neighborhoods and provide help to small businesses the H.E.R. Task Force will continue to work with H.E.R.S. to continue to have these restaurants provide and deliver meals to the vulnerable communities as identified by the Federal Emergency Management Agency (FEMA).

This program began on April 1, 2021, on a month-to-month bases as long as COVID-19 is still recognized as a global pandemic and is recognized as a global pandemic and is 100% reimbursable by FEMA.

### **MWBE Participation:**


This procurement is exempt from the M/WBE subcontracting goal participation because the Department is utilizing an Emergency Purchase Order for this procurement.

### **Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to seek reimbursement from federal, state, and grant sources for which such expenditures are eligible for funding, such as FEMA funds.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

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6/29/2021

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Prior Council Action:**

Original Council Motion No. 2021-0166 approved by Council on April 7, 2021  
Amending Council Motion No. 2021-0248 approved by Council on May 12, 2021  
Amending Council Motion No. 2021-0361 approved by Council June 8, 2021

**Amount of Funding:**

\$1,024,000.00  
COVID-19 Disaster Fund  
Fund 5306

**Contact Information:**

Jerry Adams    SPD    832-393-9126

**ATTACHMENTS:**

Description	Type
EPO Justification Form	Backup Material
Original Council Motion 2021-0166	Backup Material
Amendment Council Motion 2021-0248	Backup Material
Amendment Council Motion 2021-0361	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/7/2021

Item Creation Date: 6/15/2021

MYR ~ 2021 Independent Police Oversight Board  
ReAppts. ltr. 6-15-2021

Agenda Item#: 23.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **INDEPENDENT POLICE OVERSIGHT BOARD**, for a term to expire January 31, 2023:

Board Chair - **STEPHEN IVES**, appointment  
Panel Chair - **KIARA GRADNEY**, appointment  
Panel Chair - **RHODA CHANIN CLAMEN**, reappointment  
Member - **STEPHANIE BUNDAGE JUVANE**, reappointment  
Member - **MATTHEW M. SWEENEY**, appointment  
Member - **TOBIAS A. COLE**, appointment  
Member - **JOHNNY SOLIS III**, appointment  
Member - **CORTLAN J. WICKLIFF**, appointment  
Member - **BIANCA ROBERSON**, appointment  
Member - **SONIA CORRALES**, appointment

**DELAYED BY MOTION #2021-0403, 6/30/2021**

This was Item 4 on Agenda of June 30, 2021

### **Background:**

June 11, 2021

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to City of Houston Revised Executive Order 1-5, I am appointing or reappointing the following individuals to the Independent Police Oversight Board (IPOB), subject to City Council confirmation:

Stephen Ives, appointment, board chair, for a term to expire January 31, 2023;  
Kiara Gradney, appointment, panel chair, for a term to expire January 31, 2023;  
Rhoda Chanin Clamen, reappointment, panel chair, for a term to expire January 31, 2023;  
Stephanie Bundage Juvane, reappointment, member, for a term to expire January 31, 2023;  
Matthew M. Sweeney, appointment, member, for a term to expire January 31, 2023;

Tobias A. Cole, appointment, member, for a term to expire January 31, 2023;  
Johnny Solis III, appointment, member, for a term to expire January 31, 2023;  
Cortlan J. Wickliff, appointment, member, for a term to expire January 31, 2023;  
Bianca Roberson, appointment, member, for a term to expire January 31, 2023; and  
Sonia Corrales, appointment, member, for a term to expire January 31, 2023.

The résumés of the appointees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**