

# AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

December 1 & 2, 2020

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

**DISTRICT COUNCIL MEMBERS**

Amy Peck  
District A

Tiffany D. Thomas  
District F

Jerry Davis  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

**AT-LARGE COUNCIL MEMBERS**

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, December 1, 2020 - 1:50 PM**  
**Virtual Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Kubosh**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 951 935 551# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 338 865 652#, however no public comment will be allowed outside of the public hearing on project plan amendments, annexations, deannexations, life extensions of various TIRZs**

**ROLL CALL AND ADOPT THE MINUTES OF THE PREVIOUS MEETING**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP12-01-20**

**RECESS**

**RECONVENE**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**HEARINGS**

- 1. PUBLIC HEARING DATE** regarding proposed project plan amendments, annexations, deannexations and life extensions, as applicable, for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN), THREE (MAIN STREET/MARKET SQUARE), SEVEN (OST/ALMEDA), EIGHT (GULFGATE), TEN (LAKE HOUSTON), TWELVE (CITY PARK),**

**FOURTEEN (FOURTH WARD), TWENTY-TWO (LELAND WOODS), TWENTY-FIVE (HIRAM CLARKE), TWENTY-SIX (SUNNYSIDE), and TWENTY-SEVEN (MONTROSE) - DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; E - MARTIN; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 2 through 51**

**MISCELLANEOUS - NUMBERS 2 through 5**

2. RECOMMENDATION from the Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON COMMISSION ON DISABILITIES**:

Position Two - **RICKY DON HARRIS**, reappointment, for a term to expire 7/26/2022

Position Four - **DAQUAN MINOR**, appointment, for a term to expire 7/26/2022

Position Six - **RICHARD E. PETTY**, reappointment, for a term to expire 7/26/2022

Position Seven - **TINA X. WILLIAMS**, reappointment, for a term to expire 7/26/2021

Position Eight - **KIMBERLY AGUILLARD**, appointment, for a term to expire 7/26/2022, and to serve as Chair

Position Ten - **MERIDITH SILCOX**, appointment, for a term to expire 7/26/2022

Position Twelve - **MARK POTTS**, reappointment for a term to expire 7/26/2022

3. RECOMMENDATION from the Mayor for confirmation of the reappointment of **JUDGE J. ELAINE MARSHAL** as the Director and Presiding Judge of the **MUNICIPAL COURTS DEPARTMENT** for a four year term

4. RECOMMENDATION from the Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON PARKS BOARD LGC, INC** for terms to expire January 1, 2023:

Position Seven - **MINDY HILDEBRAND**, reappointment for a term to expire January 1, 2023

Position Eight - **MARIE A. BALDWIN**, appointment for a term to expire January 1, 2023

Position Twelve - **CHRISTOPHER GEORGE**, appointment for a term to expire January 1, 2023

Position Eighteen - **DON M. WOO**, reappointment for a term to expire January 1, 2023

5. RECOMMENDATION from Director Houston Public Works for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2021 Public Health Service Fees - \$2,325,612.15 - Enterprise Fund

**PURCHASING AND TABULATION OF BIDS - NUMBERS 6 through 14**

6. **DELL MARKETING L.P.** - \$2,149,337.87 and **FREEIT DATA SOLUTIONS, INC** - \$117,352.74 for approval of spending authority to purchase Hardware and Software through the Interlocal Agreement for Cooperative Purchasing with the Texas Department of Information Resources (DIR) for the Houston Airport System - Enterprise Fund
7. **KNAPP CHEVROLET, INC** for fifteen Ambulance Cabs & Chassis mounted with Modular Bodies through the Interlocal Agreement for Cooperative Purchasing with Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Fire Department - \$2,963,275.00 - Fire Consolidated Construction Fund
8. **CYPRESS LAWN & TURF EQUIPMENT, INC** for Tractor and Mower Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two-one year options - \$1,209,958.49 - Fleet Management Fund
9. **UR INTERNATIONAL, INC** for renewal of annual License Application for Towed Vehicle Reporting Management System for Houston Police Department - 12 Months - \$63,600.00 - Auto Dealers Fund
10. **TRITECH INTERNATIONAL LTD.** for Gemini Compatible Diver Mounted Display Tether System Accessories for Public Safety and Homeland Security on behalf of the Houston Police Department - \$79,316.00 - General and Grant Funds
11. **ENVIRONMENTAL IMPROVEMENTS, INC** for purchase of Polymer Feed Systems for Houston Public Works - \$59,980.00 - Enterprise Fund
12. **THE STEWART ORGANIZATION** through the Texas Department of Information Resources for spending authority for the purchase of Managed Print Services for Houston Public Works - 4 Years - \$528,000.00 - Building Inspection Fund
13. **CORE & MAIN LP** for PVC Gravity SDR-35 Sewer Pipes and Fitting for Houston Public Works - 3 Years with two one-year options - \$246,357.15 - Enterprise Fund
14. **APPROVE** spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

**ORDINANCES - NUMBERS 15 through 51**

15. **ORDINANCE AMENDING ARTICLE V AND ARTICLE XI OF CHAPTER 47 OF THE CODE OF ORDINANCES**, Houston, Texas, relating to Regulation of Discharges to the City's Wastewater System
16. **RESOLUTION** supporting the provision of adequate resources and funding to operate the City of Houston Industrial Wastewater Pretreatment Program as required by 40 C.F.R. Section 403  
**This item should only be considered after passage of Item 15 above**
17. **ORDINANCE** amending Ordinance No. 2020-393, as amended, to increase the maximum contract amount for contract between City of Houston and **BAKERRIPLEY, INC** for administration and related services for the Housing

and Community Development Department and Mayor's Office of Complete Communities in connection with the City's Rental Assistance Program for individuals who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and provide for other financial assistance - **DISTRICT D - EVANS-SHABAZZ**

18. ORDINANCE authorizing and approving Development Agreement (CHDO Single Family Home Program) between City of Houston and **A CARING SAFE PLACE, INC** ("Developer") to provide up to \$2,286,000.00 of Federal Home Funds to assist in the development of up to nine affordable single-family homes, two of which may include Elder Cottage Housing Opportunity accessory buildings, in the Settegast Super Neighborhood for sale to qualified purchasers who may receive an affordable subsidy funded by a reduction in sales proceeds to be paid to the City by the developer - **DISTRICT B - DAVIS**
19. ORDINANCE authorizing and approving Developer Agreement (CHDO Single Family Home Program) between City of Houston and **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION** to provide up to \$2,100,000.00 of Federal Home Funds to assist in the development of up to eight affordable single-family homes, two of which may include Elder Cottage Housing Opportunity accessory buildings, within the Settegast and Acres Homes Super Neighborhoods, for sale to qualified purchasers who may receive an affordability subsidy funded by a reduction in sales proceeds to be paid to the City by the developers - **DISTRICT B - DAVIS**
20. ORDINANCE approving and authorizing Loan Agreement between City of Houston and **WILLIAM A. LAWSON INSTITUTE FOR PEACE AND PROSPERITY** to provide a loan of Hurricane Harvey Community Development Block Grant Disaster Recovery Funds for the City's Harvey Multifamily Program, to partially finance the new construction of Regency Lofts a 120-unit multifamily affordable rental housing community, located in the vicinity of 3232 Dixie Road, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**
21. ORDINANCE appointing Presiding and Alternate Judges for the Early Voting Ballot Boards, Central Counting Station and Voting Precincts for City of Houston Runoff Election for Office of Council Member, District B to be held on December 12, 2020; prescribing the maximum number of Election Clerks for each voting precinct
22. ORDINANCE establishing City of Houston Election Precincts and designating Polling Places for City of Houston Runoff Election for Office of Council Member, District B to be held on December 12, 2020
23. ORDINANCE approving and authorizing Airport Use and Lease Agreement between City of Houston and **SOUTHWEST AIRLINES CO** for Operations at George Bush Intercontinental Airport/Houston - Revenue - **DISTRICT B - DAVIS**
24. ORDINANCE approving and authorizing the submission of a continuation grant application to the **UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for the National HIV Behavioral Surveillance Grant for the City of Houston Health Department; declaring the City's eligibility for such

Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for an accept all subsequent awards, if any, pertaining to the Grant

25. ORDINANCE appropriating \$325,000.00 out of Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related Technical Support for Houston Information Technology Services on behalf of the Legal Department
26. ORDINANCE amending Ordinance No. 2018-388 to increase the maximum contract amount for Lease Agreement between City of Houston and **HOUSTON FIRST CORPORATION, formerly HOUSTON CONVENTION CENTER HOTEL CORPORATION**; approving and authorizing an amendment to the aforementioned lease agreement approving and authorizing reimbursement for eligible COVID-19 expenditures
27. ORDINANCE appropriating \$522,500.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund; awarding contract to **FMG CONSTRUCTION GROUP, LLC** for City Hall Annex Garage Miscellaneous Hurricane Harvey Project; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies financed by the Miscellaneous Capital Projects/Acquisitions CP Series E - **DISTRICT I - GALLEGOS**
28. ORDINANCE amending Ordinance No. 2020-944, as amended, to increase the maximum contract amount for a contract between the City of Houston and **HOUSTON BUSINESS DEVELOPMENT INC.** for administration and related services for the Office of Business Opportunity in connection with the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and modify the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19
29. ORDINANCE appropriating \$4,687,281.46 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**, for payment to the Montrose Redevelopment Authority as provided herein - **DISTRICT C - KAMIN**
30. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **833 Arlington Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
31. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **4022 Oak Ridge Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
32. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site

located at **1631 Oxford Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

33. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **728 Pizer Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
34. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **920 W. Temple Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
35. ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **1114 Texas Avenue** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**
36. ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of grant funds through the Houston-Galveston Area Council for the **FY20/21 SOLID WASTE GRANT PROGRAM** ("Grant"); declaring the City's eligibility for such Grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the Grant Funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period
37. ORDINANCE further amending Ordinance No. 2011-928 to increase spending authority for Antenna Site License Agreement between City of Houston, Texas, Licensee, and **600 TRAVIS OWNER, LLC**, Licensor, from \$265,539.97 to \$587,254.14
38. ORDINANCE amending Ordinance No. 2020-785 renewing the establishment of the north side of the 1700 block of Haver Street, within the City of Houston, Texas, as a special minimum building line requirement block of 15 feet to replace the map in Exhibit "B" attached thereto - **DISTRICT C - KAMIN**
39. ORDINANCE establishing the north and south sides of the 700 block of East 24th Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**
40. ORDINANCE renewing the establishment of the north and south sides of the 1800 block of Cherryhurst Street within the City of Houston, Texas, as a special minimum building line requirement block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICTS C - KAMIN**
41. ORDINANCE designating the property municipally known as 406 Henry Street and also known as the "House at 406 Henry Street" being located within the City of Houston, Texas, as a protected landmark; containing

- findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT H - CISNEROS**
42. ORDINANCE releasing certain territory consisting of approximately 43.1035 acres of land in Waller County, Texas, located in the vicinity of U.S. Highway 290 and James R. Muse Parkway, from the extraterritorial jurisdiction of the City of Houston, Texas; approving and authorizing Release Agreement between City of Houston and City of Waller, imposing a 5-Year time period for City of Waller to complete annexation of the released territory into its municipal boundaries
  43. ORDINANCE consenting to the addition of 5.9885 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in the district
  44. ORDINANCE consenting to the addition of 23.006 acres of land to **NORTH BELT UTILITY DISTRICT**, for inclusion in the district; containing findings and other provisions related to the foregoing subject
  45. ORDINANCE consenting to the addition of 10.0004 acres of land to **REID ROAD MUNICIPAL UTILITY DISTRICT NO. 2**, for inclusion in the district
  46. ORDINANCE approving and authorizing Purchase and Sale Agreement between **KASMANI INVESTMENTS, INC**, Seller, and the City of Houston, Texas, Purchaser, for acquisition of approximately 9.9727 acres of land located at Ammar Street, Houston, Harris County, Texas [Parcel No. LY19-027] for the Spellman Detention Basin Project in the amount of \$1,303,233.00 out of funds appropriated under Ordinance No. 2019-931; declaring the City's intent to seek reimbursement from the U.S. Housing and Urban Development Department Community Development Block Grant Disaster Recovery 2015 ("CDBG-DR15") Program - **DISTRICT K - CASTEX-TATUM**
  47. ORDINANCE extending the term of existing Untreated Water Supply Contracts between City of Houston and its untreated water customers set to expire December 31, 2020, under certain conditions; approving the forms of contract for new Untreated Water Supply Contracts to be executed by City of Houston and each of its untreated water customers; authorizing the Mayor to sign the approved Untreated Water Supply Contracts between City of Houston and its untreated water customers in the form approved herein and delegating authority to the Mayor or his designee to amend the contract and modify its content
  48. ORDINANCE appropriating \$1,300,000.00 out of Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge as an additional appropriation; approving and authorizing first amendment to contract between City of Houston and **PM CONSTRUCTION & REHAB, LLC** for FY2020 Local Drainage Program Contract #1 (as Approved by Ordinance No. 2019-0977); providing funding for CIP Cost Recovery and engineering and testing services relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge
  49. ORDINANCE appropriating \$1,050,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; approving and authorizing Professional Engineering Services Contract between City of Houston and **R.G. MILLER, INC** for Design of FY21 SWAT Drainage Rehabilitation

- Work Order Design Contract #1; providing funding for CIP Cost Recovery financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge
50. ORDINANCE appropriating \$2,096,656.80 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **BROWN & GAY ENGINEERS, INC** for rehabilitation of Water Storage Tanks at Various Locations; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK, B - DAVIS; E - MARTIN; F - THOMAS; G - TRAVIS; J - POLLARD and K - CASTEX-TATUM**
51. ORDINANCE authorizing transfer of \$2,593,947.00 from Water & Sewer System Consolidated Construction Fund into the HPW-NEWPP Construction Fund; appropriating \$2,593,947.00 from HPW-NEWPP Construction Fund and approving expenditure of said sum from the HPW-NEWPP Construction Fund for services associated with the Northeast Water Purification Plant (“NEWPP”) Expansion Project (“Project”); appropriating \$148,281,578.00 from the Water Authorities Capital Contrib-NEWPP Fund and approving the expenditure of said sum from the Water Authorities Capital Contrib-NEWPP Fund for the Northeast Water Purification Plant Expansion Project; amending Ordinance No. 2015-1260 to increase the maximum project amount

#### **END OF CONSENT AGENDA**

#### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **NON CONSENT - NUMBER 52**

#### **PURCHASING AND TABULATION OF BIDS**

52. **AMEND MOTION #2020-538, 10/28/2020, TO INCREASE** spending authority from \$88,98.00 to \$177,976.00 for the purchase of an additional Step Van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for Fleet Management Department on behalf of the Houston Fire Department, awarded to **CHASTANG ENTERPRISE HOUSTON, LLC. dba CHASTANG FORD - REQUIRES THREE MOTIONS**

#### **MATTERS HELD - NUMBERS 53 through 55**

53. RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay all costs of court in connection with eminent domain proceedings styled City of Houston v. Heang Lim, et al.; Cause No. 1157355; for acquisition of Parcel DY19-012, for the **WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT - DISTRICT K - CASTEX-TATUM**  
**TAGGED BY COUNCIL MEMBER KUBOSH**  
This was Item 4 on Agenda of November 18, 2020.
54. **TEXAS MATERIALS GROUP, INC dba GULF COAST** for Hot Mix

Asphaltic Pavement Type D Concrete for Various Departments - 3 Years with 2 one-year options - \$31,747,375.00 - General and Enterprise Funds

**TAGGED by COUNCIL MEMBERS MARTIN and TRAVIS**

This was Item 9 on Agenda of November 18, 2020

- 55. ORDINANCE AMENDING CHAPTER 2, ARTICLE I, OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable

**TAGGED BY COUNCIL MEMBERS PECK and PLUMMER**

This was Item 13 on Agenda of November 18, 2020

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Travis first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

SP12-01-20

Agenda Item#:

### **ATTACHMENTS:**

**Description**

SP12-01-20

**Type**

Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY  
DECEMBER 1, 2020 – 2:00 PM**

**AGENDA**

3 MIN

3 MIN

3 MIN

**NON-AGENDA**

3 MIN

3 MIN

3 MIN

DIBO JALLOUL – 11018 Chevy Chase Dr. – 77042 – 832-248-3455 – Street Repair

SHARON AUSTIN – 14230 Wunderlich Dr. – 77069 – 337-570-6090 – Unnecessary evictions of senior citizens during Pandemic

ISIAKA OWOLABI – Post Office Box 8043 – 77288 – 832-607-0326 – Thanksgiving

GRACIE HALL – 3412 Webster – 77004 – 713-235-0345 – Housing and Community Development Department/TIRZ Funds/General Land Office

JOSUE ZAMARRON – 5607 Hilary St. – 77026 – 832-306-0400 – Office of Business Opportunity Certification not received

LUCAS ZAMARRON – 5000 Lavender St. – 77026 – 832-306-0400 – Office of Business Opportunity

STEVE WILLIAMS – No Address – 832-394-0200 – HPD/Metro

GLEN JUDKINS – 8110 Hezekiah Ln. – 77088 – 409-800-3083 – Concerns regarding Hurricane Harvey/Home repairs

JOHNNY TAYLOR – 3262 Westheimer Rd., Ste. 341 – 77098 – 832-342-0235 – C.O.H. HOAP Reimbursement Payment

**PREVIOUS**

1 MIN

1 MIN

1 MIN

CHANTELL SWIFT – No Address – 713-261-9241 – Immigrants pay taxes/What is citizenship?

DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77207 – 713-264-0127 – Outlaw from Queen Sheba

NIA COLBERT – 1117 Texas Ave – 77002 – 346-339-7122 – City’s role in Houston’s homeless crisis



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District B, District C, District D, District E, District H, District  
I, District K

Item Creation Date: 10/23/2020

MYR - Public Hearing

Agenda Item#: 1.

### **Summary:**

**PUBLIC HEARING DATE** regarding proposed project plan amendments, annexations, deannexations and life extensions, as applicable, for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN), THREE (MAIN STREET/MARKET SQUARE), SEVEN (OST/ALMEDA), EIGHT (GULFGATE), TEN (LAKE HOUSTON), TWELVE (CITY PARK), FOURTEEN (FOURTH WARD), TWENTY-TWO (LELAND WOODS), TWENTY-FIVE (HIRAM CLARKE), TWENTY-SIX (SUNNYSIDE), and TWENTY-SEVEN (MONTROSE) - DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; E - MARTIN; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

### **Background:**

Public hearing regarding:

- (1) Project plan amendments and annexations for Reinvestment Zone Numbers Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose);
- (2) Project plan amendment and life extension for Reinvestment Zone Number Twenty-Two (Leland Woods);
- (3) Project plan amendments, annexations, and life extensions for Reinvestment Zone Numbers Two (Midtown) and Fourteen (Fourth Ward) and;
- (4) Project plan amendments and deannexations for Reinvestment Zone Numbers Three (Main Street/Market Square) and Seven (Old Spanish Trail/Almeda Corridors).

### **SPECIFIC EXPLANATION:**

Pursuant to Texas Tax Code Sections 311.007(c) and 311.011(e), because each plan amendment will involve an extension of the term of the zone or an increase or decrease in the geographic area of the zone, a public hearing must be held prior to City Council's consideration of ordinances to amend the respective project plans for Reinvestment Zone Numbers Two (Midtown), Three (Main Street/Market Square), Seven (OST/Almeda), Eight (Gulfgate), Ten (Lake Houston), Twelve (City

Park), Fourteen (Fourth Ward), Twenty-Two (Leland Woods), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose).

**Amount of Funding:**

**Contact Information:**

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date: 11/6/2020

MYR ~ 2020 Houston Commission on Disabilities ReAppt.  
ltr. 11-6-2020

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from the Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON COMMISSION ON DISABILITIES**:

Position Two - **RICKY DON HARRIS**, reappointment, for a term to expire 7/26/2022

Position Four - **DAQUAN MINOR**, appointment, for a term to expire 7/26/2022

Position Six - **RICHARD E. PETTY**, reappointment, for a term to expire 7/26/2022

Position Seven - **TINA X. WILLIAMS**, reappointment, for a term to expire 7/26/2021

Position Eight - **KIMBERLY AGUILLARD**, appointment, for a term to expire 7/26/2022,  
and to serve as Chair

Position Ten - **MERIDITH SILCOX**, appointment, for a term to expire 7/26/2022

Position Twelve - **MARK POTTS**, reappointment for a term to expire 7/26/2022

### **Background:**

October 29, 2020

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Sections 2-381 and 2-382 of the City of Houston Code of Ordinances, I am appointing or reappointing the following individuals to the Houston Commission on Disabilities, subject to confirmation by City Council:

Ricky Don Harris, reappointment to Position Two, for a term to expire July 26, 2022;

Daquan Minor, appointment to Position Four, for a term to expire July 26, 2022;

Richard E. Petty, reappointment to Position Six, for a term to expire July 26, 2022;

Tina X. Williams, reappointment to Position Seven, for a term to expire July 26, 2021;

Kimberly Aguillard, appointment to Position Eight, for a term to expire July 26, 2022, and you will serve as Chair;

Meridith Silcox, appointment to Position Ten, for a term to expire July 26, 2022; and

Mark Potts, reappointment to Position Twelve, for a term to expire July 26, 2022.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date: 11/16/2020

MYR ~ 2020 Presiding Judge Municipal Courts ReAppt. ltr.  
11-16-2020

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from the Mayor for confirmation of the reappointment of **JUDGE J. ELAINE MARSHAL** as the Director and Presiding Judge of the **MUNICIPAL COURTS DEPARTMENT** for a four year term

### **Background:**

November 16, 2020

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Section 16-1 of the City of Houston Code of Ordinances, I am pleased to reappoint Judge J. Elaine Marshall as the Director and Presiding Judge of the Municipal Courts Department, subject to City Council confirmation. The Judge shall serve a four-year term beginning immediately upon Council confirmation.

The résumé is attached for your review.

Sincerely,

**Sylvester Turner**

Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date: 11/16/2020

MYR ~ 2020 Houston Parks Board LGC, Inc. ReAppts. ltr.  
11-16-2020

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from the Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON PARKS BOARD LGC, INC** for terms to expire January 1, 2023:

Position Seven - **MINDY HILDEBRAND**, reappointment for a term to expire January 1, 2023

Position Eight - **MARIE A. BALDWIN**, appointment for a term to expire January 1, 2023

Position Twelve - **CHRISTOPHER GEORGE**, appointment for a term to expire January 1, 2023

Position Eighteen - **DON M. WOO**, reappointment for a term to expire January 1, 2023

### **Background:**

November 10, 2020

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to the Code of Ordinances, City of Houston, Texas, Ch. 32, Art. VIII, Sec. 32-202, I am appointing or reappointing the following individuals to the Houston Parks Board LGC, Inc., subject to Council confirmation:

Mindy Hildebrand, reappointment to Position Seven, for a term to expire January 1, 2023;  
Marie A. Baldwin, appointment to Position Eight, for a term to expire January 1, 2023;  
Christopher George, appointment to Position Twelve, for a term to expire January 1, 2023, and  
Don M. Woo, reappointment to Position Eighteen, for a term to expire January 1, 2023.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HPW- 20PMG12 Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS)

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2021 Public Health Service Fees - \$2,325,612.15 - Enterprise Fund

### **Background:**

**SUBJECT:** Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS) Fees.

**RECOMMENDATION:** Authorize payment of the TCEQ invoices totaling \$2,325,612.15 for the annual PHS fees for the City of Houston (City's) seven separate public water systems.

**SPECIFIC EXPLANATION:** This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual PHS fees for the City's seven separate public water systems for TCEQ Fiscal Year 2021. The current invoices cover the period from *September 1, 2020 to August 31, 2021 corresponding to TCEQ's fiscal year 2021*. The annual fees are based on the number of service connections for each public water system.

The PHS fee rate schedule is found in TCEQ's regulations, 30 Texas Administrative Code § 290.51. This fee became effective December 21, 1993 and was last amended in 2016. The current fee rate is \$2.45 per connection. The revenue resulting from the PHS Fees pays TCEQ's expenses to schedule analyses of drinking water for chemical content, collect samples of drinking water for chemical analysis, review system data for the evaluation of sampling waivers, inspect PWSs, review plans for new systems and for major improvements to existing systems, and providing technical assistance as needed.

Recommend that Council approve the Houston Public Works' request to pay TCEQ the invoiced amount of \$2,325,612.15.

### **FISCAL NOTE:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Motion# M#2019-0596 12/04/2019

**Amount of Funding:**

\$2,325,612.15

Water and Sewer System Operating Fund  
Fund No.8300

**Contact Information:**

Phillip Goodwin  
Regulatory Compliance Director  
832-395-3075

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HPW- 20PMG12 Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS)

Agenda Item#: 1.

### **Background:**

**SUBJECT:** Texas Commission on Environmental Quality (TCEQ)'s Annual Public Health Service (PHS) Fees.

**RECOMMENDATION:** Authorize payment of the TCEQ invoices totaling \$2,325,612.15 for the annual PHS fees for the City of Houston (City's) seven separate public water systems.

**SPECIFIC EXPLANATION:** This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual PHS fees for the City's seven separate public water systems for TCEQ Fiscal Year 2021. The current invoices cover the period from *September 1, 2020 to August 31, 2021 corresponding to TCEQ's fiscal year 2021*. The annual fees are based on the number of service connections for each public water system.

The PHS fee rate schedule is found in TCEQ's regulations, 30 Texas Administrative Code § 290.51. This fee became effective December 21, 1993 and was last amended in 2016. The current fee rate is \$2.45 per connection. The revenue resulting from the PHS Fees pays TCEQ's expenses to schedule analyses of drinking water for chemical content, collect samples of drinking water for chemical analysis, review system data for the evaluation of sampling waivers, inspect PWSs, review plans for new systems and for major improvements to existing systems, and providing technical assistance as needed.

Recommend that Council approve the Houston Public Works' request to pay TCEQ the invoiced amount of \$2,325,612.15.

### **FISCAL NOTE:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Carol Haddock*

11/9/2020

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Carol Ellinger Haddock, P.E.

Director

Houston Public Works

### **Prior Council Action:**

Motion# M#2019-0596 12/04/2019

### **Amount of Funding:**

\$2,325,612.15 from Water and Sewer System Operating Fund No.8300

### **Contact Information:**

Phillip Goodwin

Regulatory Compliance Director

832-395-3075

### **ATTACHMENTS:**

#### **Description**

SAP documents  
Prior Council Action  
TCEQ Invoices  
annual fees

#### **Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

H29694 - Hardware and Software - MOTION

Agenda Item#: 6.

### **Summary:**

**DELL MARKETING L.P.** - \$2,149,337.87 and **FREEIT DATA SOLUTIONS, INC** - \$117,352.74 for approval of spending authority to purchase Hardware and Software through the Interlocal Agreement for Cooperative Purchasing with the Texas Department of Information Resources (DIR) for the Houston Airport System - Enterprise Fund

### **Background:**

**S17- H29694 - Approve spending authority in an amount not to exceed \$2,266,690.61 for the purchase of hardware and software through the Texas Department of Information Resources (DIR) for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$2,266,690.61** for the purchase of hardware and software through the Texas Department of Information Resources (DIR) and that authorization is given to issue purchase orders to DIR Go-Direct Vendors **Dell Marketing L.P. and Freeit Data Solutions, Inc.** for the Houston Airport System (HAS).

The FY21 DIR Technology Infrastructure Procurement purchase will address the Transportation Security Administration's (TSA) strict security regulations by upgrading the antiquated access control system and camera server purchased in 2013 for the Advance Surveillance Program. The hardware replacements will reduce the compute platforms and bulky central processing units. The software licensing, maintenance and overall management costs will be reduced while increasing server optimal performance. The end-of-life hardware consists of 32 servers, and four (4) Dell compellent storage arrays in Terminal C and several administration buildings throughout HAS. The hardware will be properly disposed in accordance with the policies of the City's Asset Disposition Division.

### **Dell Marketing, L.P. - \$2,149,337.87**

Dell servers, storage, Veeam software support renewal, workstations, monitors, printers, accessories and extended warranties. These items are yearly operating expenses and life cycle replacements to keep Houston Airport Systems (Hobby, IAH, and Ellington) operational and provide equipment for expansion.

### **Freeit Data Solutions, Inc. - \$117,352.74**

Hewlett Packard Enterprise (HPE) Nimble Storage Array network and one-year warranty for the

Nexsan storage array network. These items will support the growth and continuous operations of HAS. The new hardware will have 5 to 6 years of service life.

This item was presented and discussed at the Council Committee on Transportation, Technology, and Infrastructure on November 5, 2020.

**M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

<b>Estimated Spending Authority</b>			
Department	FY21	Out Years	Total
Houston Airport System	\$2,266,690.61	\$0.00	\$2,266,690.61

**Amount of Funding:**

\$1,835,061.40 - HAS - AIF Capital Outlay Fund (8012)

\$ 431,629.21 - HAS - Revenue Fund (8001)

**\$2,266,690.61 -Total**

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Todd Curry	HAS	(821) 233-1896

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

H29694 - Hardware and Software - MOTION

Agenda Item#: 19.

### **Summary:**

#### **NOT A REAL CAPTION**

**DELL MARKETING L.P.** - \$2,149,337.87 and **FREIT DATA SOLUTIONS, INC.** - \$117,352.74 for approval of spending authority to purchase hardware and software through the Interlocal Agreement for Cooperative Purchasing with the Texas Department of Information Resources (DIR) for the Houston Airport System - Enterprise Fund

### **Background:**

**S17- H29694 - Approve spending authority in an amount not to exceed \$2,266,690.61 for the purchase of hardware and software through the Texas Department of Information Resources (DIR) for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$2,266,690.61** for the purchase of hardware and software through the Texas Department of Information Resources (DIR) and that authorization is given to issue purchase orders to DIR Go-Direct Vendors **Dell Marketing L.P. and Freit Data Solutions, Inc.** for the Houston Airport System (HAS).

The FY21 DIR Technology Infrastructure Procurement purchase will address the Transportation Security Administration's (TSA) strict security regulations by upgrading the antiquated access control system and camera server purchased in 2013 for the Advance Surveillance Program. The hardware replacements will reduce the compute platforms and bulky central processing units. The software licensing, maintenance and overall management costs will be reduced while increasing server optimal performance. The end-of-life hardware consists of 32 servers, and four (4) Dell compellent storage arrays in Terminal C and several administration buildings throughout HAS. The hardware will be properly disposed in accordance with the policies of the City's Asset Disposition Division.

#### **Dell Marketing, L.P. - \$2,149,337.87**

Dell servers, storage, Veeam software support renewal, workstations, monitors, printers, accessories and extended warranties. These items are yearly operating expenses and life cycle replacements to keep Houston Airport Systems (Hobby, IAH, and Ellington) operational and provide equipment for expansion.

#### **Freit Data Solutions, Inc. - \$117,352.74**

Hewlett Packard Enterprise (HPE) Nimble Storage Array network and one-year warranty for the Nexsan storage array network. These items will support the growth and continuous operations of HAS. The new hardware will have 5 to 6 years of service life.

This item was presented and discussed at the Council Committee on Transportation, Technology, and Infrastructure on November 5, 2020.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

11/19/2020

<b>Estimated Spending Authority</b>			
Department	FY21	Out Years	Total
Houston Airport System	\$2,266,690.61	\$0.00	\$2,266,690.61

**Amount of Funding:**

\$1,835,061.40 - HAS - AIF Capital Outlay Fund (8012)

\$ 431,629.21 - HAS - Revenue Fund (8001)

**\$2,266,690.61 -Total****Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Todd Curry	HAS	(821) 233-1896

**ATTACHMENTS:**

Description	Type
Dell Ownership Information	Backup Material
Freeit Ownership Information	Backup Material
Dell Clear Tax Report	Backup Material
Freeit Clear Tax Report	Backup Material
Financial Information	Financial Information
Approved OBO document	Backup Material
Quotes	Backup Material
TTI Presentation	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 10/22/2020

E29769 - FY21 Ambulance Package - MOTION

Agenda Item#: 7.

### **Summary:**

**KNAPP CHEVROLET, INC** for fifteen Ambulance Cabs & Chassis mounted with Modular Bodies through the Interlocal Agreement for Cooperative Purchasing with Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Fire Department - \$2,963,275.00 - Fire Consolidated Construction Fund

### **Background:**

**S87 - E29769 - Approve the purchase of complete ambulance cabs and chassis mounted with modular bodies through the Houston-Galveston Area Council (H-GAC) in the total amount of \$2,963,275.00 for the Fleet Management Department on behalf of of the Houston Fire Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of fifteen (15) complete ambulance cabs and chassis mounted with modular bodies through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the **total amount of \$2,963,275.00** for the Houston Fire Department (HFD), and that authorization be given to issue a purchase order to the H-GAC contract vendor, **Knapp Chevrolet, Inc.** The ambulances will be used citywide by Houston Fire Department personnel for delivery of emergency medical services to the citizens of Houston 24 hours a day, 7 days a week. **The funding for this purchase is included in the adopted FY21 Capital Improvement Plan (CIP).**

These fifteen (15) ambulance cabs and chassis mounted with modular bodies will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these units is ten (10) years. These new gasoline-powered vehicles will meet all of the EPA's current emission standards for vehicles with gasoline engines. These new vehicles will replace existing vehicles that have reached their life expectancy and the old units will be sent to auction for disposal.

### **M/WBE Participation:**

M/WBE Zero Percentage Goal Documented approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Fiscal Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY20</b>	<b>Out Years</b>	<b>Total</b>
Houston Fire	\$2,963,275.00	\$0	\$2,963,275.00
			<b>\$2,963,275.00</b>

**Prior Council Action:**

Appropriation Ordinance 2020-0712 approved by City Council August 18, 2020.

**Amount of Funding:**

**\$2,963,275.00** - Fire Consolidated Construction Fund (4500) - Previously appropriated by Ord. No.: 2020-0712

**Contact Information:**

Coryie Gilmore 832-393-8743

Lena Farris 832-393-8729

Marcelle Cain 832-393-6910

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

ALL

Item Creation Date: 10/22/2020

E29769 - FY21 Ambulance Package - MOTION

Agenda Item#: 20.

**Summary:**

**NOT A REAL CAPTION**

**KNAPP CHEVROLET, INC** for fifteen Ambulance Cabs & Chassis mounted with modular bodies through the Interlocal Agreement for Cooperative Purchasing with Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Fire Department - \$2,963,275.00 - Fire Consolidated Construction Fund

**Background:**

**S87 - E29769 - Approve the purchase of complete ambulance cabs and chassis mounted with modular bodies through the Houston-Galveston Area Council (H-GAC) in the total amount of \$2,963,275.00 for the Fleet Management Department on behalf of the Houston Fire Department.**

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of fifteen (15) complete ambulance cabs and chassis mounted with modular bodies through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the **total amount of \$2,963,275.00** for the Houston Fire Department (HFD), and that authorization be given to issue a purchase order to the H-GAC contract vendor, **Knapp Chevrolet, Inc.** The ambulances will be used citywide by Houston Fire Department personnel for delivery of emergency medical services to the citizens of Houston 24 hours a day, 7 days a week. **The funding for this purchase is included in the adopted FY21 Capital Improvement Plan (CIP).**

These fifteen (15) ambulance cabs and chassis mounted with modular bodies will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these units is ten (10) years. These new gasoline-powered vehicles will meet all of the EPA's current emission standards for vehicles with gasoline engines. These new vehicles will replace existing vehicles that have reached their life expectancy and the old units will be sent to auction for disposal.

**M/WBE Participation:**

M/WBE Zero Percentage Goal Documented approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Fiscal Policies.

11/19/2020

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

11/19/2020

DocuSigned by:  
*Victor Ayres*  
E530CB95B81C439...

**Department Approval Authority Signature**

**Estimated Spending Authority**

Department	FY20	Out Years	Total
Houston Fire	\$2,963,275.00	\$0	\$2,963,275.00
			<b>\$2,963,275.00</b>

**Prior Council Action:**

Appropriation Ordinance 2020-0712 approved by City Council August 18, 2020.

**Amount of Funding:**

**\$2,963,275.00** - Fire Consolidated Construction Fund (4500) - Previously appropriated by Ord. No.: 2020-0712

Contact Information:

**Contact Information:**

Coryie Gilmore 832-393-8743

Lena Farris 832-393-8729

Marcelle Cain 832-393-6910

**ATTACHMENTS:**

**Description**

E29769 - Fiscal Form A

E29769 - Form B

e29769 - Delinquent Tax Report

E29769 - Fair Campaign

E29769 - Affidavit of Ownership

E29769 - Funding Summary

E29769 - HGAC Quote

E29769 - Appropriation Ordinance

E29769 - HGAC Contract

**Type**

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/2/2020

S29567 - Tractors and Mowers Replacement Parts and  
Repair Services - MOTION

Agenda Item#: 8.

### **Summary:**

**CYPRESS LAWN & TURF EQUIPMENT, INC** for Tractor and Mower Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two-one year options - \$1,209,958.49 - Fleet Management Fund

### **Background:**

**Sole Bid Received September 3, 2020 for S91-S29567- Approve an award to Cypress Lawn & Turf Equipment, Inc. in the amount not to exceed \$1,209,958.49 for Toro, Kohler, and Kawasaki tractor and mower replacement parts and repair services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Cypress Lawn & Turf Equipment, Inc.** on its sole bid in the amount not to exceed **\$1,209,958.49** for Toro, Kohler, and Kawasaki tractor and mower replacement parts and repair services for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six-month period with two one-year options**. This award consists of three price lists for Toro, Kohler, and Kawasaki replacement parts which includes but is not limited to spacers, idler pulley flats, gaskets, air cleaner kits, oxygen sensors and oil seals. These parts will be used to repair tractors and mowers citywide. This award also includes a **\$120,890.00** labor component for the repair of equipment that cannot be performed by City maintenance personnel.

This project was advertised in accordance with the requirement of the State of Texas bid laws.

Eleven prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Subsequent to receipt of the bid, vendors were contacted to determine the reason for the limited response to the ITB. Potential bidders advised that they either failed to submit their bid by the deadline stipulated on the ITB or assumed the electronic bid document was sufficient and was unaware they had to send in an original bid.

### **MWBE Subcontracting:**

Zero percent goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that

promotes economic opportunity for Houston businesses and supports job creation. In this case, **Cypress Lawn & Turf Equipment, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2021</b>	<b>Out Years</b>	<b>Total</b>
Fleet Management	\$181,493.73	\$1,028,464.76	\$1,209,958.49

**Amount of Funding:**

**\$1,209,958.49**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

Desiree Heath                   SPD 832 393-8742

Ezechukwu Iwundu   SPD 832 393-8752

Marchelle Cain           FMD 832 393-6910

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/2/2020

S29567 - Tractors and Mowers Replacement Parts and Repair Services - MOTION

Agenda Item#: 15.

### **Background:**

**Sole Bid Received September 3, 2020 for S91-S29567- Approve an award to Cypress Lawn & Turf Equipment, Inc. in the amount not to exceed \$1,209,958.49 for Toro, Kohler, and Kawasaki tractor and mower replacement parts and repair services for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Cypress Lawn & Turf Equipment, Inc.** on its sole bid in the amount not to exceed **\$1,209,958.49** for Toro, Kohler, and Kawasaki tractor and mower replacement parts and repair services for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six-month period with two one-year options**. This award consists of three price lists for Toro, Kohler, and Kawasaki replacement parts which includes but is not limited to spacers, idler pulley flats, gaskets, air cleaner kits, oxygen sensors and oil seals. These parts will be used to repair tractors and mowers citywide. This award also includes a **\$120,890.00** labor component for the repair of equipment that cannot be performed by City maintenance personnel.

This project was advertised in accordance with the requirement of the State of Texas bid laws. Eleven prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Subsequent to receipt of the bid, vendors were contacted to determine the reason for the limited response to the ITB. Potential bidders advised that they either failed to submit their bid by the deadline stipulated on the ITB or assumed the electronic bid document was sufficient and was unaware they had to send in an original bid.

### **MWBE Subcontracting:**

Zero percent goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Cypress Lawn & Turf Equipment, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/21/2020

DocuSigned by:

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

\_\_\_\_\_  
**Department Approval Authority Signature**

### **Estimated Spending Authority**

Department	FY2021	Out Years	Total
Fleet Management	\$181,493.73	\$1,028,464.76	\$1,209,958.49

### **Amount of Funding:**

**\$1,209,958.49**

Fleet Management Fund

Fund No.: 1005

### **Contact Information:**

Desiree Heath SPD 832 393-8742

Ezechukwu Iwundu SPD 832 393-8752

Marchelle Cain FMD 832 393-6910

### **ATTACHMENTS:**

**Description**

S29567 - MWBE %0 Goal Doc  
S29567 - Bid Tabulation  
S29567 - Affidavit of Ownership  
S29567 - Form B  
S29567 - Financial Form A  
S29567 - Tax Report

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

### H29690 – Towed Vehicle Reporting Management System - MOTION

Agenda Item#: 9.

#### **Summary:**

**UR INTERNATIONAL, INC** for renewal of annual License Application for Towed Vehicle Reporting Management System for Houston Police Department - 12 Months - \$63,600.00 - Auto Dealers Fund

#### **Background:**

**H29690 - Approve the sole source purchase from UR International, Inc. in the total amount of \$63,600.00 for the renewal of annual license application for the Towed Vehicle Reporting Management System for the Houston Police Department.**

#### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase in an amount not to exceed **\$63,600.00** for the purchase of Towed Vehicle Reporting Management System (TVRMS) software licenses, hosting, maintenance and support renewals for a **12-month period**. Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to **UR International, Inc.** for the Houston Police Department(HPD).

UR International, Inc. will provide one year of license access to the TVRMS application, software maintenance, which includes 100 hours of remote help desk support, one year of website hosting and break/fix software and hardware. The TVRMS provides HPD's Auto Dealers Division detailed information related to towed vehicles, including the date and time of impound, as well as the storage lot to which a vehicle has been towed. Additionally, the system provides the hosting of the public website "[findmytowedcar.com](http://findmytowedcar.com)," which allows citizens to locate their towed vehicles.

UR International, Inc. is the sole distributor of the software components associated with the TVRMS application and sole service provider for this technology.

This recommendation is made pursuant to subsection 252.022 (a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from competitive bidding.

#### **M/WBE Participation:**

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY 2021</b>	<b>Out Years</b>	<b>Total</b>
Houston Police Department	\$63,600.00	\$0.00	\$63,600.00

**Amount of Funding:**

**\$63,600.00**

Auto Dealers Fund

Fund No.: 2200

**Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

H29690 – Towed Vehicle Reporting Management System - MOTION

Agenda Item#: 11.

### **Background:**

**H29690 - Approve the sole source purchase from UR International, Inc. in the total amount of \$63,600.00 for the renewal of annual license application for the Towed Vehicle Reporting Management System for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase in an amount not to exceed **\$63,600.00** for the purchase of Towed Vehicle Reporting Management System (TVRMS) software licenses, hosting, maintenance and support renewals for a **12-month period**. Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to **UR International, Inc.** for the Houston Police Department (HPD).

UR International, Inc. will provide one year of license access to the TVRMS application, software maintenance, which includes 100 hours of remote help desk support, one year of website hosting and break/fix software and hardware. The TVRMS provides HPD's Auto Dealers Division detailed information related to towed vehicles, including the date and time of impound, as well as the storage lot to which a vehicle has been towed. Additionally, the system provides the hosting of the public website "[findmytowedcar.com](http://findmytowedcar.com)," which allows citizens to locate their towed vehicles.

UR International, Inc. is the sole distributor of the software components associated with the TVRMS application and sole service provider for this technology.

This recommendation is made pursuant to subsection 252.022 (a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from competitive bidding.

### **M/WBE Participation:**


This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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11/17/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

### **Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Police Department	\$63,600.00	\$0.00	\$63,600.00

### **Amount of Funding:**

**\$63,600.00**

Auto Dealers Fund

Fund No.: 2200

### **Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

**Description**

H29690 Budget Form - Fund 2200  
H29690 Fair Campaign  
H29690 Ownership Forms  
H29690 UR International Quote and SSJ  
H29690 Updated quote until 12.30.2020

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/5/2020

N29664 – Gemini Compatible Diver Mounted Display Tether  
System Accessories - MOTION

Agenda Item#: 10.

### **Summary:**

**TRITECH INTERNATIONAL LTD.** for Gemini Compatible Diver Mounted Display Tether System Accessories for Public Safety and Homeland Security on behalf of the Houston Police Department - \$79,316.00 - General and Grant Funds

### **Background:**

Formal Bids Received October 15, 2020 for S84-N29664 – Approve an award to Trittech International Ltd. in the total amount of **\$79,316.00** for Gemini Compatible Diver Mounted Display Tether System Accessories for Public Safety and Homeland Security on behalf of the Houston Police Department.

### **Specific Explanation:**

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an award to **Trittech International Ltd.** (Trittech) on its low bid in the total amount of **\$79,316.00** for Gemini Compatible Diver Mounted Display Tether System Accessories and that authorization be given to issue a purchase order for the Houston Police Department (HPD).

This award consists of one (1) DMD-T System, one (1) Inodive OTS Guardian Accessories, one (1) Gemini 1200ik Multibeam Imaging Sonar, one (1) Gemini 1200ik Additional Accessories, and three (3) days on-site training. All Trittech equipment will be supplied with a twelve-month warranty. Trittech will provide telephone support beyond the twelve-month warranty period and all equipment will be provided with standard operational manuals.

The Houston Police Dive Team (Dive Team) will utilize the equipment and training for search and rescue operations. The underwater search equipment makes operations safer, faster, and more accessible. Since these operations are usually critical investigations, the Dive Team must make every effort to conduct the most effective search possible.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) prospective bidders downloaded the solicitation documents from SPD's e-bidding website, and two bids were received as outlined below.

**Trittech International Ltd.:** Award on its low bid for Bid Item No. 1, Gemini Compatible Diver

Mounted Display Tether System Accessories in the total amount of **\$79,316.00**.

<u>Company</u>	<u>Total Amount</u>
1. <b>Tritech International Ltd.</b>	<b>\$79,316.00</b>
2. Trident Training Solutions LLC	\$81,316.00

**M/WBE Participation:**

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the City's \$100,000.00 threshold.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure, because it involves the use of the federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

<b>Estimated Spending Authority:</b>			
Department	FY 2021	Out Years	Total
<b>PSHS</b>	\$79,316.00	\$0.00	\$79,316.00

**Amount of Funding:**

**\$79,316.00**

Federal State Local - Pass Through Fund  
Fund 5030

**Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-8730
Frank Rodriquez, Police Administrator	HPD	(713) 308-1717
Kim House, Grants Manager	PSHS	(832) 393-0930

**ATTACHMENTS:**

**Description**  
Cover Sheet

**Type**  
Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/5/2020

N29664 – Gemini Compatible Diver Mounted Display Tether System Accessories -  
MOTION

Agenda Item#: 14.

**Summary:**

**NOT A REAL CAPTION**

**TRITECH INTERNATIONAL LTD.** for Gemini Compatible Diver Mounted Display Tether System Accessories for Public Safety and Homeland Security on behalf of the Houston Police Department - \$79,316.00 - Grant Fund

**Background:**

Formal Bids Received October 15, 2020 for S84-N29664 – Approve an award to Trittech International Ltd. in the total amount of **\$79,316.00** for Gemini Compatible Diver Mounted Display Tether System Accessories for Public Safety and Homeland Security on behalf of the Houston Police Department.

**Specific Explanation:**

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an award to **Trittech International Ltd.** (Trittech) on its low bid in the total amount of **\$79,316.00** for Gemini Compatible Diver Mounted Display Tether System Accessories and that authorization be given to issue a purchase order for the Houston Police Department (HPD).

This award consists of one (1) DMD-T System, one (1) Inodive OTS Guardian Accessories, one (1) Gemini 1200ik Multibeam Imaging Sonar, one (1) Gemini 1200ik Additional Accessories, and three (3) days on-site training. All Trittech equipment will be supplied with a twelve-month warranty. Trittech will provide telephone support beyond the twelve-month warranty period and all equipment will be provided with standard operational manuals.

The Houston Police Dive Team (Dive Team) will utilize the equipment and training for search and rescue operations. The Dive Team adds underwater search equipment to help make their operations safer, faster, and more accessible. Since these operations are usually critical to an investigation, the Dive Team must make every effort to conduct the most effective search possible.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine (9) prospective bidders downloaded the solicitation documents from SPD’s e-bidding website, and two bids were received as outlined below.

**Trittech International Ltd.:** Award on its low bid for Bid Item No. 1, Gemini Compatible Diver Mounted Display Tether System Accessories in the total amount of **\$79,316.00**.

<u>Company</u>	<u>Total Amount</u>
1. Trittech International Ltd.	\$79,316.00
2. Trident Training Solutions LLC	\$81,316.00

**M/WBE Participation:**


This procurement is exempt from the City’s M/WBE subcontracting as the total project expenditure does not exceed the City’s \$100,000.00 threshold.

**Hire Houston First:**

Hire Houston First does not apply to this expenditure, because it involves the use of the federal funds and is subject to specific procurement rules of the federal government.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

11/23/2020

**Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
PSHS	\$79,316.00	\$0.00	\$79,316.00

**Amount of Funding:****\$79,316.00**

Federal State Local - Pass Through Fund

Fund 5030

**Contact Information:**

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-8730
Frank Rodriquez, Police Administrator	HPD	(713) 308-1717
Kim House, Grants Manager	PSHS	(832) 393-0930

**ATTACHMENTS:****Description**

N29664 - Bid Tab

N29664 - Bid Form - Trittech

N29664 - RCA Budget Funding Form- Fund 5030

N29664 - Certification of Funds - Fund 5030

N29664 - Award Recommendation Letter - HPD

N29664 - CIQ

N29664 - Ownership Information Form

Grant Funding Verification-VP

**Type**

Backup Material

Backup Material

Financial Information

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

N29291 - Polymer Feed Systems - MOTION

Agenda Item#: 11.

### **Summary:**

**ENVIRONMENTAL IMPROVEMENTS, INC** for purchase of Polymer Feed Systems for Houston Public Works - \$59,980.00 - Enterprise Fund

### **Background:**

**Formal Bids Received September 3, 2020, for S21-N29291 - Approve an award to Environmental Improvements, Inc. in the total amount of \$59,980.00 for the purchase of polymer feed systems for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Environmental Improvements, Inc.** in the total amount of **\$59,980.00** for polymer feed systems and that authorization be given to issue a purchase order.

This purchase consists of four (4) Polyblend<sup>®</sup> MM1200 Polymer Feed Systems which include, but are not limited to, dilution water inlets, polymer pumps, calibration columns, solution outlets, power assemblies, electrical and skid-mounted control panels, and other related spare parts. The new systems will help wastewater facilities regain treatment capacity, continue solids dewatering, prevent solids migration, and maintain regulatory compliance. The new systems will be delivered and operated at the Northgate, Imperial Valley, Greenridge and Southeast Waste Water Treatment Plants.

Environmental Improvements, Inc. shall deliver the assembled systems within the normal lead time for this type of equipment or within 8 - 10 weeks, whichever occurs first from receipt of the City's purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website and two (2) bids were received as outlined below:

**Environmental Improvements, Inc.:** Award on its low bid for Group I, Line Item No. 1 (polymer feed systems) in the total amount of \$59,980.00.

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>Environmental Improvements, Inc.</b>	<b>\$59,980.00</b>
2.	Kinetic Motorwerks, LLC	\$99,896.00

### **M/WBE Participation:**

This procurement is exempt from the City's MWBE subcontracting goals as the total expenditure does not exceed the \$100,000 threshold.

**Hire Houston First:**

The proposed award requires compliance with the City's Hire Houston First (HHF ordinance that promotes economic opportunity for Houston businesses and supports job creation). In this case, **Environmental Improvements, Inc.** does not meet the requirements for HHF designation, no HHF firms were within five percent for this purchase.

**Fiscal Note:**

Funding for this item is included the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E. Director  
Houston Public Works**

<b>Estimated Spending Authority</b>			
Department	FY2021	Out Years	Total
Houston Public Works	\$59,980.00	\$0.00	\$59,980.00

**Amount of Funding:**

**\$59,980.00**

Combined Utility System General Fund  
Fund No.: 8305

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754
Laura A. Guthrie	FIN/SPD	(832) 393-8735

**ATTACHMENTS:**

**Description**

Cover sheet  
HPW Signed Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

N29291 - Polymer Feed Systems - MOTION

Agenda Item#: 12.

### **Background:**

**Formal Bids Received September 3, 2020, for S21-N29291 - Approve an award to Environmental Improvements, Inc. in the total amount of \$59,980.00 for the purchase of polymer feed systems for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Environmental Improvements, Inc.** in the total amount of **\$59,980.00** for polymer feed systems and that authorization be given to issue a purchase order.

This purchase consists of four (4) Polyblend<sup>®</sup> MM1200 Polymer Feed Systems which include, but are not limited to, dilution water inlets, polymer pumps, calibration columns, solution outlets, power assemblies, electrical and skid-mounted control panels, and other related spare parts. The new systems will help wastewater facilities regain treatment capacity, continue solids dewatering, prevent solids migration, and maintain regulatory compliance. The new systems will be delivered and operated at the Northgate, Imperial Valley, Greenridge and Southeast Waste Water Treatment Plants. Environmental Improvements, Inc. shall deliver the assembled systems within the normal lead time for this type of equipment or within 8 - 10 weeks, whichever occurs first from receipt of the City's purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website and two (2) bids were received as outlined below:

**Environmental Improvements, Inc.:** Award on its low bid for Group I, Line Item No. 1 (polymer feed systems) in the total amount of \$59,980.00.

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>Environmental Improvements, Inc.</b>	<b>\$59,980.00</b>
2.	Kinetic Motorwerks, LLC	\$99,896.00

### **M/WBE Participation:**

This procurement is exempt from the City's MWBE subcontracting goals as the total expenditure does not exceed the \$100,000 threshold.

### **Hire Houston First:**

The proposed award requires compliance with the City's Hire Houston First (HHF ordinance that promotes economic opportunity for Houston businesses and supports job creation). In this case, **Environmental Improvements, Inc.** does not meet the requirements for HHF designation, no HHF firms were within five percent for this purchase.

### **Fiscal Note:**

Funding for this item is included the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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*Jerry Adams*

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11/17/2020

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E. Director  
Houston Public Works**

<b>Estimated Spending Authority</b>			
Department	FY2021	Out Years	Total
Houston Public Works	\$59,980.00	\$0.00	\$59,980.00

### **Amount of Funding:**

**\$59,980.00**

Combined Utility System General Fund

Fund No.: 8305

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754
Laura A. Guthrie	FIN/SPD	(832) 393-8735

**ATTACHMENTS:**

Description	Type
N29291 Bid Tab	Backup Material
N29291 Consolidated Ownership Form	Backup Material
N29291 Cleared Tax Report	Backup Material
N29291 Form A - Fund 8305	Financial Information
Funding Verification	Financial Information
Budget v Actuals	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/6/2020

N29291 - Polymer Feed Systems - MOTION

Agenda Item#: 12.

### **Background:**

**Formal Bids Received September 3, 2020, for S21-N29291 - Approve an award to Environmental Improvements, Inc. in the total amount of \$59,980.00 for the purchase of polymer feed systems for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an award to **Environmental Improvements, Inc.** in the total amount of **\$59,980.00** for polymer feed systems and that authorization be given to issue a purchase order.

This purchase consists of four (4) Polyblend<sup>®</sup> MM1200 Polymer Feed Systems which include, but are not limited to, dilution water inlets, polymer pumps, calibration columns, solution outlets, power assemblies, electrical and skid-mounted control panels, and other related spare parts. The new systems will help wastewater facilities regain treatment capacity, continue solids dewatering, prevent solids migration, and maintain regulatory compliance. The new systems will be delivered and operated at the Northgate, Imperial Valley, Greenridge and Southeast Waste Water Treatment Plants. Environmental Improvements, Inc. shall deliver the assembled systems within the normal lead time for this type of equipment or within 8 - 10 weeks, whichever occurs first from receipt of the City's purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website and two (2) bids were received as outlined below:

**Environmental Improvements, Inc.:** Award on its low bid for Group I, Line Item No. 1 (polymer feed systems) in the total amount of \$59,980.00.

	<b>Company</b>	<b>Total Amount</b>
1.	<b>Environmental Improvements, Inc.</b>	<b>\$59,980.00</b>
2.	Kinetic Motorwerks, LLC	\$99,896.00

### **M/WBE Participation:**

This procurement is exempt from the City's MWBE subcontracting goals as the total expenditure does not exceed the \$100,000 threshold.

### **Hire Houston First:**

The proposed award requires compliance with the City's Hire Houston First (HHF ordinance that promotes economic opportunity for Houston businesses and supports job creation). In this case, **Environmental Improvements, Inc.** does not meet the requirements for HHF designation, no HHF firms were within five percent for this purchase.

### **Fiscal Note:**

Funding for this item is included the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/17/2020

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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*Carol Haddock*  
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**Carol Ellinger Haddock, P.E. Director  
Houston Public Works**

11/24/2020

DS  
*Jb*

<b>Estimated Spending Authority</b>			
Department	FY2021	Out Years	Total
Houston Public Works	\$59,980.00	\$0.00	\$59,980.00

### **Amount of Funding:**

**\$59,980.00**

Combined Utility System General Fund

Fund No.: 8305

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754
Laura A. Guthrie	FIN/SPD	(832) 393-8735

**ATTACHMENTS:**

Description	Type
N29291 Bid Tab	Backup Material
N29291 Consolidated Ownership Form	Backup Material
N29291 Cleared Tax Report	Backup Material
N29291 Form A - Fund 8305	Financial Information
Funding Verification	Financial Information
Budget v Actuals	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/12/2020

H29685 - Managed Print Services - MOTION

Agenda Item#: 12.

### **Summary:**

**THE STEWART ORGANIZATION** through the Texas Department of Information Resources for spending authority for the purchase of Managed Print Services for Houston Public Works - 4 Years - \$528,000.00 - Building Inspection Fund

### **Background:**

**S17-H29685 – Approve spending authority for an amount not to exceed \$528,000.00 for the purchase of managed print services from The Stewart Organization through the Texas Department of Information Resources for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority for an amount not to exceed **\$528,000.00** for the purchase of managed print services through the Texas Department of Information Resources (DIR) for a **48-month term**, and that authorization be given to issue purchase orders to the DIR Go-Direct vendor, **The Stewart Organization**.

These managed print services contain unique printing and scanning needs for the Houston Permitting Center (HPC), generating on-hand receipts, permits, certifications, and renewals on demand. The vendor services will include an update to existing printing hardware and maintenance which is covered under contract no. DIR-CPO-4437 through the active managed service agreement. These services are provided at the HPC located at 1002 Washington Avenue, Houston, TX 77002. HPC houses six (6) City of Houston departments and four (4) HPW service lines, all of which utilize the managed print services.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E., Director  
Houston Public Works**

<b>Estimated Spending Authority</b>			
Department	FY21	Out Years	Total
Houston Public Works	\$132,000.00	\$396,000.00	\$528,000.00

**Amount of Funding:**

**\$528,000.00**

Building Inspection Fund  
Fund 2301

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

**Description**

Cover sheet  
HPW Signed Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/12/2020

H29685 - Managed Print Services - MOTION

Agenda Item#: 13.

### **Background:**

**S17-H29685 – Approve spending authority for an amount not to exceed \$528,000.00 for the purchase of managed print services through the Texas Department of Information Resources for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority for an amount not to exceed **\$528,000.00** for the purchase of managed print services through the Texas Department of Information Resources (DIR) for a 48-month term, and that authorization be given to issue purchase orders to the DIR Go-Direct vendor, the **Stewart Organization** for HPW.

These managed print services contain unique printing and scanning needs for the Houston Permitting Center (HPC), generating on-hand receipts, permits, certifications, and renewals on demand. The vendor services will include an update to existing printing hardware and maintenance which is covered under contract no. DIR-CPO-4437 through the active managed service agreement. These services are provided at the HPC located at 1002 Washington Avenue, Houston, TX 77002. HPC houses six (6) City of Houston departments and four (4) HPW service lines, all of which utilize the managed print services.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Public Works	\$132,000.00	\$396,000.00	\$528,000.00

### **Amount of Funding:**

**\$528,000.00** – Building Inspection Fund (2301)

### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

### **ATTACHMENTS:**

Description	Type
Ownership Information	Backup Material
Clear Tax Report	Backup Material
Coop Approval	Backup Material
Approved OBO Document	Backup Material
Quote	Backup Material
Budget Form A - Fund 2305	Financial Information

11/17/2020

DIR 4437 Contract  
DIR 4437 Contract Reseller Stewart Organization

Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/12/2020

H29685 - Managed Print Services - MOTION

Agenda Item#: 13.

### **Background:**

**S17-H29685 – Approve spending authority for an amount not to exceed \$528,000.00 for the purchase of managed print services through the Texas Department of Information Resources for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve spending authority for an amount not to exceed **\$528,000.00** for the purchase of managed print services through the Texas Department of Information Resources (DIR) for a 48-month term, and that authorization be given to issue purchase orders to the DIR Go-Direct vendor, the **Stewart Organization** for HPW.

These managed print services contain unique printing and scanning needs for the Houston Permitting Center (HPC), generating on-hand receipts, permits, certifications, and renewals on demand. The vendor services will include an update to existing printing hardware and maintenance which is covered under contract no. DIR-CPO-4437 through the active managed service agreement. These services are provided at the HPC located at 1002 Washington Avenue, Houston, TX 77002. HPC houses six (6) City of Houston departments and four (4) HPW service lines, all of which utilize the managed print services.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

11/17/2020

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

*Carol Haddock*

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**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

11/24/2020

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Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Public Works	\$132,000.00	\$396,000.00	\$528,000.00

### **Amount of Funding:**

**\$528,000.00** – Building Inspection Fund (2301)

### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

### **ATTACHMENTS:**

Description	Type
Ownership Information	Backup Material
Clear Tax Report	Backup Material
Coop Approval	Backup Material
Approved OBO Document	Backup Material
Quote	Backup Material
Budget Form A - Fund 2305	Financial Information

DIR 4437 Contract  
DIR 4437 Contract Reseller Stewart Organization

Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

S26478 - PVC Gravity SDR-35 Sewer Pipes and Fittings -  
MOTION

Agenda Item#: 13.

### **Summary:**

**CORE & MAIN LP** for PVC Gravity SDR-35 Sewer Pipes and Fitting for Houston Public Works - 3 Years with two one-year options - \$246,357.15 - Enterprise Fund

### **Background:**

**Formal Bids Received May 14, 2020 for S35-S26478 - Approve an award to Core & Main LP in the amount not to exceed \$246,357.15 for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Core & Main LP** on its low overall bid in an amount not to exceed **\$246,357.15** for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of PVC gravity SDR-35 sewer pipes and fittings to be used by the department to install new and/or replace residential and commercial PVC gravity SDR-35 sewer pipes and fittings citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine prospective bidders downloaded the solicitation document from SPD's e-bidding website, and five bids were received as outlined below.

**Core & Main LP:** Award on its low overall bid for Group I, Line Item Nos. 1 - 8 (sewer pipes); Group II, Line Item Nos. 1 - 3 and 5 - 18 (tees, elbows, inserts, Y-branches and connectors); Group III, Line Item Nos. 1 - 9 (couplings); and Group IV, Line Item Nos. 1 and 2 (solvent cleaners and cement) in the amount not to exceed \$246,357.15.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Fortiline, Inc.	\$214,372.32 (Partial Bid/Higher Unit Price)
<b>2. Core &amp; Main LP</b>	<b>\$246,357.15</b>
3. CoBurn Supply Company, Inc.	\$274,382.68
4. Atomac Ltd	\$307,584.85
5. Mann Flow Controls, Inc.	\$597,122.51

Group II, Item No. 4 is not being awarded. This item will be purchased on an as needed basis.

**MWBE Subcontracting:**

This bid was issued with a 3% goal for MWBE participation. **Core & Main LP** submitted a Good Faith Effort request to the Office of Business Opportunity which was approved. Therefore, they will not be required to meet the 3% goal.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Core & Main LP** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Director**  
**Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E.,**  
**Houston Public Works**

**Estimated Spending Authority**

<b>Department</b>	<b>FY21</b>	<b>Out Years</b>	<b>Total</b>
<b>Houston Public Works</b>	<b>\$50,000.00</b>	<b>\$196,357.15</b>	<b>\$246,357.15</b>

**Amount of Funding:**

**\$246,357.15**

HPW-Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Desiree Heath      SPD 832-393-8742

John Dearmon      SPD 832-393-8744

Jedediah Greenfield      HPW 832-395-3218

**ATTACHMENTS:**

**Description**

Cover sheet

HPW Signed Coversheet

**Type**

Signed Cover sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

S26478 - PVC Gravity SDR-35 Sewer Pipes and Fittings - MOTION

Agenda Item#: 16.

### **Background:**

**Formal Bids Received May 14, 2020 for S35-S26478 - Approve an award to Core & Main LP in the amount not to exceed \$246,357.15 for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Core & Main LP** on its low overall bid in an amount not to exceed **\$246,357.15** for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of PVC gravity SDR-35 sewer pipes and fittings to be used by the department to install new and/or replace residential and commercial PVC gravity SDR-35 sewer pipes and fittings citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine prospective bidders downloaded the solicitation document from SPD's e-bidding website, and five bids were received as outlined below.

**Core & Main LP:** Award on its low overall bid for Group I, Line Item Nos. 1 - 8 (sewer pipes); Group II, Line Item Nos. 1 - 3 and 5 - 18 (tees, elbows, inserts, Y-branches and connectors); Group III, Line Item Nos. 1 - 9 (couplings); and Group IV, Line Item Nos. 1 and 2 (solvent cleaners and cement) in the amount not to exceed \$246,357.15.

<b>Company</b>	<b>Total Amount</b>
1. Fortiline, Inc.	\$214,372.32 (Partial Bid/Higher Unit Price)
<b>2. Core &amp; Main LP</b>	<b>\$246,357.15</b>
3. CoBurn Supply Company, Inc.	\$274,382.68
4. Atomac Ltd	\$307,584.85
5. Mann Flow Controls, Inc.	\$597,122.51

Group II, Item No. 4 is not being awarded. This item will be purchased on an as needed basis.

### **MWBE Subcontracting:**

This bid was issued with a 3% goal for MWBE participation. **Core & Main LP** submitted a Good Faith Effort request to the Office of Business Opportunity which was approved. Therefore, they will not be required to meet the 3% goal.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Core & Main LP** does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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11/17/2020

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

### **Estimated Spending Authority**

<b>Department</b>	<b>FY21</b>	<b>Out Years</b>	<b>Total</b>
<b>Houston Public Works</b>	<b>\$50,000.00</b>	<b>\$196,357.15</b>	<b>\$246,357.15</b>

### **Amount of Funding:**

**\$246,357.15**

HPW-Water & Sewer System Operatinn Fund

... Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Desiree Heath SPD 832-393-8742  
John Dearmon SPD 832-393-8744  
Jedediah Greenfield HPW 832-395-3218

**ATTACHMENTS:**

**Description**

S26478 - MWBE Good Faith Effort  
S26478 Bid Tabulation  
S26478 Form B  
S26478 Affidavit of Ownership  
S26478 Attachment A  
S26478 Tax Report

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

S26478 - PVC Gravity SDR-35 Sewer Pipes and Fittings - MOTION

Agenda Item#: 16.

### **Background:**

**Formal Bids Received May 14, 2020 for S35-S26478 - Approve an award to Core & Main LP in the amount not to exceed \$246,357.15 for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Core & Main LP** on its low overall bid in an amount not to exceed **\$246,357.15** for PVC gravity SDR-35 sewer pipes and fittings for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of PVC gravity SDR-35 sewer pipes and fittings to be used by the department to install new and/or replace residential and commercial PVC gravity SDR-35 sewer pipes and fittings citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Nine prospective bidders downloaded the solicitation document from SPD's e-bidding website, and five bids were received as outlined below.

**Core & Main LP:** Award on its low overall bid for Group I, Line Item Nos. 1 - 8 (sewer pipes); Group II, Line Item Nos. 1 - 3 and 5 - 18 (tees, elbows, inserts, Y-branches and connectors); Group III, Line Item Nos. 1 - 9 (couplings); and Group IV, Line Item Nos. 1 and 2 (solvent cleaners and cement) in the amount not to exceed \$246,357.15.

<u>Company</u>	<u>Total Amount</u>
1. Fortiline, Inc.	\$214,372.32 (Partial Bid/Higher Unit Price)
<b>2. Core &amp; Main LP</b>	<b>\$246,357.15</b>
3. CoBurn Supply Company, Inc.	\$274,382.68
4. Atomac Ltd	\$307,584.85
5. Mann Flow Controls, Inc.	\$597,122.51

Group II, Item No. 4 is not being awarded. This item will be purchased on an as needed basis.

### **MWBE Subcontracting:**

This bid was issued with a 3% goal for MWBE participation. **Core & Main LP** submitted a Good Faith Effort request to the Office of Business Opportunity which was approved. Therefore, they will not be required to meet the 3% goal.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Core & Main LP** does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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DocuSigned by:

*Carol Haddock*

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11/24/2020

11/17/2020

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

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### Estimated Spending Authority

<u>Department</u>	<u>FY21</u>	<u>Out Years</u>	<u>Total</u>
Houston Public Works	\$50,000.00	\$196,357.15	\$246,357.15

### **Amount of Funding:**

**\$246,357.15**

HPW-Water & Sewer System Operatinn Fund

... Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

Desiree Heath      SPD 832-393-8742  
John Dearmon      SPD 832-393-8744  
Jedediah Greenfield   HPW 832-395-3218

**ATTACHMENTS:**

**Description**

S26478 - MWBE Good Faith Effort  
S26478 Bid Tabulation  
S26478 Form B  
S26478 Affidavit of Ownership  
S26478 Attachment A  
S26478 Tax Report

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

DR4527(COVID-19) - MULTI-VENDOR EPO AWARDS #11-  
MOTION

Agenda Item#: 14.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4527(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed \$ **6,568,736.02** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

- Office supplies and furnishings to build out the Kirby Street Contact Tracing facility
- To provide additional customer support lead over the PC refresh initiative Wave 1, 2 & 3
- To install touchless faucets in the TranStar facility
- To purchase multiple orders of hand sanitizer, disinfectant spray and wipes
- To extend the services provided to shelter the homeless including food and shelter
- To expand on the HER-PHESC initiative to educate and empower the community through the CHEFs program
- To purchase Level 4 isolation gowns and 3M masks to better protect our first responders and health care workers
- To purchase wireless equipment and setup at the Kirby call center operations in support of the Contact Tracers
- To create a strategic plan to promote equitable access to COVID-19 related public health information,

training and resources

- For the purchase and installation of Social Distancing workstations on the 18<sup>th</sup> and 23<sup>rd</sup> floors of 611 Walker Building
- To implement multiple violence prevention education initiatives in response to recent increase in reported cases as well as implement a food initiative / grocery giveaways to reduce stress
- To purchase two portable book drops for the Houston Library system
- To purchase additional computer equipment for the HHD Kirby Street operation
- To purchase and additional 30 temperature check kiosks
- To purchase and install a warehouse management system for HFD/OEM in support of the increased PPE inventory
- To purchase additional PPE items including disposable masks and gloves
- To purchase videography and media equipment for HHD
- Scott Street Corridor outreach initiative

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

**This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.**

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY2021</b>	<b>Out years</b>	<b>Total</b>
Finance	\$6,568,736.02	\$0.00	\$6,568,736.02

**Amount of Funding:**

**\$6,568,736.02**

CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover sheet	Signed Cover sheet
EPO log requires Council Process -20 nov. updated - ver. 11	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

DR4527(COVID-19) - MULTI-VENDOR EPO AWARDS #11- MOTION

Agenda Item#: 15.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4527(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed \$ **6,568,736.02** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

- Office supplies and furnishings to build out the Kirby Street Contact Tracing facility
- To provide additional customer support lead over the PC refresh initiative Wave 1, 2 & 3
- To install touchless faucets in the TranStar facility
- To purchase multiple orders of hand sanitizer, disinfectant spray and wipes
- To extend the services provided to shelter the homeless including food and shelter
- To expand on the HER-PHESC initiative to educate and empower the community through the CHEFs program
- To purchase Level 4 isolation gowns and 3M masks to better protect our first responders and health care workers
- To purchase wireless equipment and setup at the Kirby call center operations in support of the Contact Tracers
- To create a strategic plan to promote equitable access to COVID-19 related public health information, training and resources
- For the purchase and installation of Social Distancing workstations on the 18<sup>th</sup> and 23<sup>rd</sup> floors of 611 Walker Building
- To implement multiple violence prevention education initiatives in response to recent increase in reported cases as well as implement a food initiative / grocery giveaways to reduce stress
- To purchase two portable book drops for the Houston Library system
- To purchase additional computer equipment for the HHD Kirby Street operation
- To purchase and additional 30 temperature check kiosks
- To purchase and install a warehouse management system for HFD/OEM in support of the increased PPE inventory
- To purchase additional PPE items including disposable masks and gloves
- To purchase videography and media equipment for HHD
- Scott Street Corridor outreach initiative

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

### **M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:  
*Jerry Adams*  
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11/24/2020

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$6,568,736.02	\$0.00	\$6,568,736.02

**Amount of Funding:**

**\$6,568,736.02**

CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

Name	Department	Phone
Jerry Adams	FIN/ SPD	832.393.9126

EPO number	Vendor Name	Description	Amount	Department requested
SPD-JSA-11132020-001	133643 STAPLES CONTRACT & COMMERCIAL INC	Two large rooms (2030 and 2214) in the newly leased 9250 Kirby Drive facility contained furnishings that are non-COVID-19 complaint for employee protection from transmittal of the disease and are not conducive to the operational efficiency of that space. The existing furniture could not be modified to meet these requirements, so replacement workstations are being acquired to replace that furniture. This furniture is needed to make those rooms usable by the COVID-19 teams that are currently located at the GRB, but will be relocated soon to the Kirby Drive location.	\$ 85,019.66	HHD
SPD-JSA-11132020-002	135222 LUNA DATA SOLUTIONS INC / Bridge Point Consulting	The purpose of this Addendum is to provide additional Customer Support Lead over the City of Houston laptop deployment of our Wave 1, 2, and 3 shipment of HP laptops. Wave 1 deployment of 1,479 HP 745 laptops & three 85-inch HUBs are scheduled to be delivered 12/29/2020. Wave 2 & 3 are on track to be shipped 12/31/2020 and 2/19/2021 respectively. Expectation for Wave 2 & 3 will be to assist with validating and mapping out the 2021 process for deployment steps. Additionally, this addendum covers the Beta Wave 82 HP Zbooks and 56 x 360 deployment and 58 HUBS & wall mounted 85-inch HUB construction. At the request of the City of Houston, the Customer Service Lead organized survey results from Beta Wave deployment, helped to trouble shoot ServiceNow reporting and review historical documentation for all deployment projects and make a ServiceNOW system updates for recording gaps.	\$ 76,800.00	HITS
SPD-JSA-11142020-001	132775 TDINDUSTRIES	HPW is requesting an EPO for use of CRF for touchless faucets for the Houston TranStar facility. The TranStar facility was not previously included in HPW request for CRF funds.	\$ 31,298.00	HPW
SPD-JSA-11162020-001	158400 FEDERAL EASTERN INTERNATIONAL, LLC	To purchase Purell hand sanitizer in 2 oz bottles for citywide distribution.	\$ 98,400.00	Jerry

<p>SPD-JSA-11172020-002</p>	<p>135085 THE SALVATION ARMY</p>	<p>Due to pervasive, underlying health conditions and a lack of access to adequate facilities, people experiencing homelessness are especially susceptible to the coronavirus and are at higher risk of experiencing severe symptoms. Especially at-risk are individuals residing in our high-density, homeless shelters, housing up to 350 vulnerable individuals, with shared, communal rooms and items. To mitigate the public health risk, shelters are instituting social distancing. However, creating such space would cut each shelter’s capacity and displace many current shelter residents (potentially back onto the streets). Per HUD/CDC recommendations, the City created a COVID-19 Emergency Auxiliary Shelter for up to 150 displaced persons to reside, enabling our shelters to decompress and fully implement social distancing.</p> <p>The facility is currently located at the Fonde Recreation Center. In July and August of 2020, Council approved emergency purchase orders providing a total of \$704,000 for food and operations through August 14, 2020. Continuation of these services is needed through at least December 30, 2020. Therefore, it is recommended to provide up-to an additional \$1,020,000 in CRF funding for the food and operations of this vital facility.</p>	<p>\$ 1,020,000.00</p>	<p>MYR</p>
<p>SPD-JSA-11172020-003</p>	<p>MasterWord</p>	<p>The Mayor’s Office of Education (MOE) in collaboration with the Mayor’s Health Equity Response Task Force’s Public Health Education Subcommittee (HER-PHESC) was charged to create a public health education curriculum to educate and empower the community with ways to fight COVID-19. A curriculum has been created in collaboration with the Mayor’s COVID-19/Community Health Education Fellows (CHEFs) and the University of Texas Health Science Center, School of Public Health. Other partners included in the collaborative effort include MOE, HER-PHESC, and the University of Houston. This curriculum was designed to allow our CHEFs to have a central document with best practices and current CDC guidance to educate communities on how to best fight COVID-19 and what to do if a resident has COVID-19. The purpose of the curriculum is to empower our CHEFs with the knowledge to effectively advocate, mediate, and enable them to promote health in Houston’s most vulnerable and at-risk communities. The copy and content has been finalized, and it is now time to finalize the layout and design and print the work. This curriculum will be translated and made available in the six languages, digitally and in print.</p>	<p>\$ 19,813.65</p>	<p>MYR</p>

SPD-JSA-11182020-001	158400 FEDERAL EASTERN INTERNATIONAL, LLC	<p>Lysol Spray Disinfectant  <del>40</del> pallets of 84 cases = 1008 cans per pallet /  \$8,668.80 per pallet <del>\$8.60</del> per can for 40,320 cans  at \$346,752.00</p> <p>- GermX brand hand sanitizer  o \$1.85 for the 2oz X 50,000 = \$92,500  o \$2.90 for the 8oz x 50,000 = \$145,000  o \$7.40 for the quart x 25,000 = \$185,000  o \$14.85 for the ½ gal x 25000 - \$371,250</p> <p>Total PO cost \$1,140,502 plus shipping.</p>	\$ 1,165,702.00	Jerry
SPD-JSA-11182020-002	158400 FEDERAL EASTERN INTERNATIONAL, LLC	AAMI Level 4 Isolation L-200 Cases, X-Large -200 Cases, 2X Large-200 Cases(100 per case & \$4.95/each) - Total will be \$247,500 + Shipping	\$ 247,500.00	Jerry
SPD-JSA-11192020-001	133643 STAPLES CONTRACT & COMMERCIAL INC	This request is to purchase lateral file cabinets, additional task chairs and conference room chairs for the new 9250 Kirby Drive facility that will be used for COVID-19 response. The facility came equipped with many areas of systems furniture, office furniture and conference tables, but did not include many lateral file cabinets or chairs. This furniture is needed to make the building fully usable by the COVID-19 teams that are currently located at the GRB but will be relocated soon to the Kirby Drive location.	\$ 127,962.10	HHD
SPD-JSA-11192020-002	Connected Solutions Group	This procurement is for wireless equipment and setup at the Kirby call center operations location to enable connectivity for the employees working from that location.	\$ 69,057.51	HHD
SPD-JSA-11192020-003	133643 STAPLES CONTRACT & COMMERCIAL INC	Classrooms in the newly leased 9250 Kirby Drive facility will become part of the HHD lease of that facility in December. Classroom furniture is needed to make those rooms usable by the COVID-19 teams that are currently located at the GRB, but will be relocated soon to the Kirby Drive location.	\$ 37,294.74	HHD

SPD-JSA-11192020-004	161017 TIMOTHY E MOLONEY	We will work with communities to create a strategic plan to promote equitable access to COVID-19-related public health information, training, resources, and healthcare services as the public health education part of Mayor's Health Equity Response Taskforce. We seek to empower communities by advocating, mediating, and enabling them to promote health We require the professional services of a medical writer and copywriter to assist us with the creation and development of a COVID-19 community-friendly and welcoming curriculum. The writer will assist in the develop of three one-hour curriculum for 1) COVID-19 prevention, 2) COVID-19 intervention, and 3) COVID-19 mental health support and the importance of public health. The copy and content will guide the development of the larger public health education campaign.	\$ 24,900.00	MYR
SPD-JSA-11192020-005	143741 RS HUGHES	Purell Hand sanitizer that is packaged in a 8oz pump bottle – 12/case - Order Qty 520 @49.92/case	\$ 25,958.40	Jerry
SPD-JSA-11202020-001	E Contractors	HPW is requesting an EPO for use of CRF funds to utilize the services of E Contractors (an existing GSD JOC) for the removal of existing workstations and installation of new workstations on the 18th and 23rd floors at 611Walker St. Houston, Texas 77002.	\$ 629,839.12	HPW
SPD-JSA-11202020-002	132775 TDINDUSTRIES	HPW is seeking the use of CRF to purchase 30 air purifiers using HEPA filters in response to COVID-19.	\$ 267,750.00	HPW

SPD-JSA-11202020-003	Urban Bridge Consultine Co. Vendor# 15210	The services requested below are needed to implement 8 violent prevention education initiatives to counter the increased violence during the current COVID-19 pandemic. Additionally, the events will incorporate holiday grocery giveaways to address food insecurities. The 8 targeted communities include: 1 ). Southeast (Third Ward) 2). Northeast (North Forest Area) 3). Northwest (Acres Homes) 4). Greenpoint Area 5). Southwest (Gulfton Area) 6). Southeast (Southpark/Sunnyside) 7). Southwest (Bissonette Area) 8). Southwest (Hiram Clarke Area The Stop the Violence Peace Initiative is a citywide initiative to address the recent uptick in violent crime in our city during the current pandemic. Domestic violence cases have skyrocketed in the City of Houston during the Covid-19 pandemic. Our Stop the Violence campaign plans to address the importance of recognizing signs of an abusive partner, the importance of protecting women and available resources for victims of domestic violence. All activities will be completed between November 21st - December 21, 2020.	\$ 48,300.00	HHD
SPD-JSA-11202020-004	143741 RS HUGHES	3M Mask 1870+ -576 Cases =253,440 @781.51 /cases // 3M Mask 9205+ - 240 cases = 105,600@550/cases	\$ 582,149.76	Jerry
SPD-JSA-11202020-005	Home Depot	Lysol products - 500 / 19 oz cans fo disinfectant sprayand 882 canisters of disinfectant wipes	\$ 7,368.54	Jerry
SPD-JSA-11202020-006	Library Interiors of Texas, LLC	To purchase two protable book drops for customers to return books without coming inside the Library building. The book drop is part of a comprehensive strategy to ensure the safety and health of staff and customers.	\$ 3,448.20	HPL
SPD-JSA-11212020-005	Dell	Computer equipment support Kirby Contact Tracers operations. Computer equipment for Staff working on COVID 19 outreach activities and assessments. Computer equipment for Project Saving Smile Staff and iPad for children to receive individualized hygiene training to comply with social distancing requirements due to COVID, Computer equipment for the Immunization Bureau staff to build capacity for COVID Vaccinations Efforts. Computer equipment to suppmnt new conference rooms supporting COVID operations.	\$ 719,554.40	HHD
SPD-JSA-11232020-002	162203 UNITED MEDCO INC	Lyson Spray & wipes - 48,000 canisters of Lysol wipes and 10,800 cans of Lysol spray disinfectant	\$ 373,812.00	Jerry

SPD-JSA-11232020-001	DeCurtis	To purchase an additional 30 kiosks for the HR / GSD and Citywide temp check initiative. HR and GSD identified an additional 30 building entrances where the City will need to perform temp check services.	\$ 461,651.52	Jerry
SPD-JSA-11232020-003	118243 THE DATAMAX SOFTWARE GROUP INC DBA RFGEN SOFTWARE - DIV THE DATA MAX SOFTWARE GROUP INC	In support of the HFD / OEM warehouse management system for disbursement of PPE, this request is for the purchase of an asset/inventory tracking system to increase the ability to track COVID19 expenditures.	\$ 159,148.00	HFD
SPD-JSA-11212020-004	Cintas Corp. #122843	The purchase of 70 cases of Nitrile Gloves will allow HPD personnel access to the needed supplies.	\$ 31,400.00	HPD
SPD-JSA-11212020-004	B & H Photo	To purchase videography and media equipment for HHD	\$ 6,108.42	HHD
SPD-JSA-11202020-007	A.C.T.I.O.N. CDC	In partnership with Texas Southern University and University of Houston, ACTION CDC will project manage an expanded team of outreach workers including a licensed mediator, intervention case managers and substance abuse specialists doing door-to-door engagements with individuals living, working and congregating in the Scott Street Corridor.	\$ 248,500.00	MYR
		<b>Total:</b>	<b>\$ 6,568,736.02</b>	



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 9/24/2020

HPW- 20PMG10R - Substantial Modification to the City of Houston Approved Pretreatment Program – Chapter 47 Article V

Agenda Item#: 15.

### **Summary:**

**ORDINANCE AMENDING ARTICLE V AND ARTICLE XI OF CHAPTER 47 OF THE CODE OF ORDINANCES**, Houston, Texas, relating to Regulation of Discharges to the City's Wastewater System

### **Background:**

**Subject:** Substantial Modification to the City of Houston Approved Pretreatment Program including Chapter 47, Article V of the City of Houston Code of Ordinances relating to Disposal of Industrial Wastes Through City Sanitary Sewer System, and related minor modification to Chapter 47, Article XI of the City of Houston Code of Ordinances relating to Transportation and Treatment of Certain Wastes.

**Recommendation:** It is recommended that City Council adopt an ordinance approving the Substantial Modification to the City of Houston Approved Pretreatment Program including amendment to Chapter 47, Article V of the City of Houston Code of Ordinance relating to Disposal of Industrial Wastes Through City Sanitary Sewer System, as required by Texas Commission on Environmental Quality (TCEQ) regulations, and the related minor modification to Chapter 47, Article XI of the City of Houston Code of Ordinances relating to Transportation and Treatment of Certain Wastes.

**Description and Scope:** As required by the Clean Water Act and beginning in 1979, the City's National Pollutant Discharge Elimination System (NPDES) permits were modified to include a schedule for development of a pretreatment program to prevent the introduction of pollutants into the publicly owned treatment works (POTW) from industrial sources which will cause interference, pass through, harm to POTW workers, or prevent the beneficial use of sludge. The program was initially approved in 1984 and subsequently modified in 1993. In conformance with the requirements of 40 CFR Part 403, the program includes an ordinance (Chapter 47, Article V of the City of Houston Code of Ordinances), Enforcement Response Plan (ERP), technically based local limits (TBLLs), and standard operating procedures (SOPs).

In the time since the pretreatment program was modified in 1993, there have been changes to: (1) surface water quality standards, (2) Texas Pollutant Discharge Elimination System (TPDES) permit limits, (3) sludge disposal practices and limits, (4) wastewater flows, (5) wastewater treatment plants (WWTPs), and (6) contributing industrial users. As such, the City is required to redevelop the TBLLs per the requirements of 40 CFR 403.5(c). The City began the process to

redevelop the TBLLs in 2015 and received TCEQ concurrence on the limits on January 6, 2020. None of the TBLLs are changing by more than 20% and the City does not expect any significant impact to industrial users as a result of these changes.

Additionally, the City is required to amend the pretreatment program to comply with the Streamlining Rule (40 CFR Part 403), which was promulgated on October 15, 2005, and the Dental Amalgam Rule (40 CFR Part 441), which became effective on July 14, 2017. This modification includes the required changes to comply with these rules and allow for greater flexibility in implementing the requirements of the rules.

Notable changes include:

- Increasing the term of industrial wastewater permits from 2 years to 5 years;
- Allowing for the issuance of general permits as an alternative to individual permits;
- Reducing the allowable discharge concentration for Total Oil and Grease from 400 mg/L to 200 mg/L over a 3-year phase in, which is within the typical allowable range of 100-300 mg/L across Texas and will reduce sewer blockages/overflows caused by oil and grease.
- Eliminating discharge limits for Sulfide and Selenium and adding a limit for Molybdenum;
- Adopting provisions for confidentiality, recordkeeping, and best management practices; and
- Clarifying that Article XI applies to lift stations carrying city regulated waste.

The TCEQ's deadline for the City's submittal of the Council-approved pretreatment program including the TBLLs and Streamlining Rule modification is December 31, 2020.

This matter was presented to the Transportation, Technology, and Infrastructure Committee meeting on September 3, 2020, which commenced a 30-day public comment period that closed on October 5, 2020.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

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Stephen Williams  
Director  
Houston Health Department

**Amount of Funding:**

No Funding Required

**Contact Information:**

Phillip Goodwin  
Regulatory Compliance Director  
Houston Public Works  
(832) 395-3075

Naomi Macias  
Bureau Chief, Consumer Health  
Houston Health Department

(832) 393-5113

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/13/2020

ALL

Item Creation Date: 9/24/2020

HPW- 20PMG10R - Substantial Modification to the City of Houston Approved Pretreatment Program – Chapter 47 Article V

Agenda Item#: 10.

### **Background:**

**Subject:** Substantial Modification to the City of Houston Approved Pretreatment Program including Chapter 47, Article V of the City of Houston Code of Ordinances relating to Disposal of Industrial Wastes Through City Sanitary Sewer System, and related minor modification to Chapter 47, Article XI of the City of Houston Code of Ordinances relating to Transportation and Treatment of Certain Wastes.

**Recommendation:** It is recommended that City Council adopt an ordinance approving the Substantial Modification to the City of Houston Approved Pretreatment Program including amendment to Chapter 47, Article V of the City of Houston Code of Ordinance relating to Disposal of Industrial Wastes Through City Sanitary Sewer System, as required by Texas Commission on Environmental Quality (TCEQ) regulations, and the related minor modification to Chapter 47, Article XI of the City of Houston Code of Ordinances relating to Transportation and Treatment of Certain Wastes.

**Description and Scope:** As required by the Clean Water Act and beginning in 1979, the City's National Pollutant Discharge Elimination System (NPDES) permits were modified to include a schedule for development of a pretreatment program to prevent the introduction of pollutants into the publicly owned treatment works (POTW) from industrial sources which will cause interference, pass through, harm to POTW workers, or prevent the beneficial use of sludge. The program was initially approved in 1984 and subsequently modified in 1993. In conformance with the requirements of 40 CFR Part 403, the program includes an ordinance (Chapter 47, Article V of the City of Houston Code of Ordinances), Enforcement Response Plan (ERP), technically based local limits (TBLLs), and standard operating procedures (SOPs).

In the time since the pretreatment program was modified in 1993, there have been changes to: (1) surface water quality standards, (2) Texas Pollutant Discharge Elimination System (TPDES) permit limits, (3) sludge disposal practices and limits, (4) wastewater flows, (5) wastewater treatment plants (WWTPs), and (6) contributing industrial users. As such, the City is required to redevelop the TBLLs per the requirements of 40 CFR 403.5(c). The City began the process to redevelop the TBLLs in 2015 and received TCEQ concurrence on the limits on January 6, 2020. None of the TBLLs are changing by more than 20% and the City does not expect any significant impact to industrial users as a result of these changes.

Additionally, the City is required to amend the pretreatment program to comply with the Streamlining Rule (40 CFR Part 403), which was promulgated on October 15, 2005, and the Dental Amalgam Rule (40 CFR Part 441), which became effective on July 14, 2017. This modification includes the required changes to comply with these rules and allow for greater flexibility in implementing the requirements of the rules.

Notable changes include:

- Increasing the term of industrial wastewater permits from 2 years to 5 years;
- Allowing for the issuance of general permits as an alternative to individual permits;
- Reducing the allowable discharge concentration for Total Oil and Grease from 400 mg/L to 200 mg/L over a 3-year phase in, which is within the typical allowable range of 100-300 mg/L across Texas and will reduce sewer blockages/overflows caused by oil and grease.
- Eliminating discharge limits for Sulfide and Selenium and adding a limit for Molybdenum;
- Adopting provisions for confidentiality, recordkeeping, and best management practices; and
- Clarifying that Article XI applies to lift stations carrying city regulated waste.

The TCEQ's deadline for the City's submittal of the Council-approved pretreatment program including the TBLLs and Streamlining Rule modification is December 31, 2020.

This matter was presented to the Transportation, Technology, and Infrastructure Committee meeting on September 3, 2020, which commenced a 30-day public comment period that closed on October 5, 2020.

DocuSigned by:

*Carol Haddock*

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Carol Ellinger Haddock, P.E./30/2020  
Director  
Houston Public Works

DocuSigned by:

*Stephen Williams*

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Stephen Williams  
Director  
Houston Health Department

**Amount of Funding:**

No Funding Required

**Contact Information:**

Phillip Goodwin  
Regulatory Compliance Director  
Houston Public Works  
(832) 395-3075

Naomi Macias  
Bureau Chief, Consumer Health  
Houston Health Department  
(832) 393-5113

**ATTACHMENTS:**

**Description**

TTI Agenda

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HPW 20PMG13- Pretreatment Program

Agenda Item#: 16.

### **Summary:**

RESOLUTION supporting the provision of adequate resources and funding to operate the City of Houston Industrial Wastewater Pretreatment Program as required by 40 C.F.R. Section 403

**This item should only be considered after passage of Item 15 above**

### **Background:**

**SUBJECT:** A resolution supporting the provision of adequate resources and funding to operate the City of Houston industrial wastewater pretreatment program as contained in Chapter 47, Article V.

**RECOMMENDATION:** It is recommended that City Council adopt the Resolution to commit adequate resources and funding to operate the City of Houston Industrial Wastewater Pretreatment Program as contained in Chapter 47, Article V of the City of Houston Code of Ordinances.

**SPECIFIC EXPLANATION:** As required by the Clean Water Act and beginning in 1979, the City's National Pollutant Discharge Elimination System (NPDES) permits were modified to include a schedule for development of a pretreatment program to prevent the introduction of pollutants into the publicly owned treatment works (POTW) from industrial sources which will cause interference, pass through, harm to POTW workers, or prevent the beneficial use of sludge. The program was initially approved in 1984 and subsequently modified in 1993. In conformance with the requirements of 40 CFR Part 403, the program includes an ordinance (Chapter 47, Article V of the City of Houston Code of Ordinances), Enforcement Response Plan (ERP), technically based local limits (TBLLs), and standard operating procedures (SOPs). A revision to the industrial wastewater/pretreatment program is also included on this Agenda for consideration and approval and this funding resolution is a required by the state and federal regulators as part of the adoption of the revised industrial wastewater/pretreatment.

The TCEQ's deadline for the City's submittal of the Council-approved revised pretreatment program, which is also included on this Agenda for Council's consideration and adoption, and this related funding resolution is December 31, 2020.

The revision to the industrial wastewater/pretreatment ordinance was presented to the Transportation, Technology, and Infrastructure Committee on September 3, 2020, which commenced a 30-day public comment period that closed on October 5, 2020.

Funding to operate the City of Houston industrial wastewater pretreatment program is included in the annual operating budget for Houston Public Works/Houston Water.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Amount of Funding:**

No funding required at this time.

**Contact Information:**

Phillip Goodwin  
Regulatory Compliance Director  
Houston Public Works  
(832) 395-3075

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HPW 20PMG13- Pretreatment Program

Agenda Item#: 18.

### **Background:**

**SUBJECT:** A resolution supporting the provision of adequate resources and funding to operate the City of Houston industrial wastewater pretreatment program as contained in Chapter 47, Article V.

**RECOMMENDATION:** It is recommended that City Council adopt the Resolution to commit adequate resources and funding to operate the City of Houston Industrial Wastewater Pretreatment Program as contained in Chapter 47, Article V of the City of Houston Code of Ordinances.

**SPECIFIC EXPLANATION:** As required by the Clean Water Act and beginning in 1979, the City's National Pollutant Discharge Elimination System (NPDES) permits were modified to include a schedule for development of a pretreatment program to prevent the introduction of pollutants into the publicly owned treatment works (POTW) from industrial sources which will cause interference, pass through, harm to POTW workers, or prevent the beneficial use of sludge. The program was initially approved in 1984 and subsequently modified in 1993. In conformance with the requirements of 40 CFR Part 403, the program includes an ordinance (Chapter 47, Article V of the City of Houston Code of Ordinances), Enforcement Response Plan (ERP), technically based local limits (TBLLs), and standard operating procedures (SOPs). A revision to the industrial wastewater/pretreatment program is also included on this Agenda for consideration and approval and this funding resolution is a required by the state and federal regulators as part of the adoption of the revised industrial wastewater/pretreatment.

The TCEQ's deadline for the City's submittal of the Council-approved revised pretreatment program, which is also included on this Agenda for Council's consideration and adoption, and this related funding resolution is December 31, 2020.

The revision to the industrial wastewater/pretreatment ordinance was presented to the Transportation, Technology, and Infrastructure Committee on September 3, 2020, which commenced a 30-day public comment period that closed on October 5, 2020.

Funding to operate the City of Houston industrial wastewater pretreatment program is included in the annual operating budget for Houston Public Works/Houston Water.

DocuSigned by:

11/19/2020

Carol Haddock, P.E.

Director

Houston Public Works

### **Amount of Funding:**

No funding required at this time.

### **Contact Information:**

Phillip Goodwin

Regulatory Compliance Director

Houston Public Works

(832) 395-3075

### **ATTACHMENTS:**

**Description**

TTI Agenda

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District D

Item Creation Date:

HCD20-151-2 BakerRipley Third Amendment

Agenda Item#: 17.

### **Summary:**

ORDINANCE amending Ordinance No. 2020-393, as amended, to increase the maximum contract amount for contract between City of Houston and **BAKERRIPLEY, INC** for administration and related services for the Housing and Community Development Department and Mayor's Office of Complete Communities in connection with the City's Rental Assistance Program for individuals who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and provide for other financial assistance - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Chief Procurement Officer and the Director of Complete Communities are requesting Council approval of an ordinance amending Ordinance Number 2020-393 to increase the maximum contract amount by an amount not to exceed \$30,000,000.00 using funds from the City's Cares Act 2020 fund for the agreement between the City of Houston and BAKERRIPLEY, INC. ("Agreement"), with an initial disbursement of \$10,000,000.00, through which BakerRipley administers the City's COVID-19 rental assistance program for Houstonians delinquent on residential rental payments (the "Program").

It is necessary to extend the Program to assist Houstonians who are experiencing financial hardship due to COVID-19 and its secondary effects. This funding may allow for a one-time payment of \$1,200 in financial assistance for up-to 23,750 individuals (\$28,500,000.00 total financial assistance) to assist individuals and households with expenses associated with food access, health care, child care, transportation, and other necessary expenses through December 2020. A Management Fee of no more than 5.26% of financial assistance expended and not to exceed \$1,500,000.00, will be paid to BakerRipley to administer the program.

Accordingly, the proposed ordinance also authorizes the Mayor or his designee to modify the Program (which modifications may include but are not limited to assistance for direct financial assistance to Houstonians and modifying the Program's structure, guidelines, eligibility criteria, and amount of assistance to provide for direct financial assistance) and to amend the Agreement to make changes to enable and effectuate administration of the Program, as modified (which amendments may address matters such as the project scope and budget, vendor compensation, and the Program and its guidelines).

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A): "a procurement necessary to preserve or protect the public health or safety of the municipality's

residents" of the Texas Local Government Code for exempt procurement.

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Jerry Adams  
Chief Procurement Officer

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Tom McCasland  
Director of Housing and Community Development

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Shannon Buggs  
Complete Communities Director

**Prior Council Action:**

Ordinances 2020-361 & 2020-362 April 29,2020  
Ordinance 2020-393, May 6, 2020  
Ordinance 2020-0689, August 5, 2020  
Ordinance 2020-952, November 4, 2020

**Amount of Funding:**

\$30,000,000  
CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

Deidra Penny  
First Assistant City Attorney  
**Phone:** 832-383-6246

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District B

Item Creation Date: 12/30/2019

HCD19-66 A Caring Safe Place, Inc.

Agenda Item#: 18.

### **Summary:**

ORDINANCE authorizing and approving Development Agreement (CHDO Single Family Home Program) between City of Houston and **A CARING SAFE PLACE, INC** ("Developer") to provide up to \$2,286,000.00 of Federal Home Funds to assist in the development of up to nine affordable single-family homes, two of which may include Elder Cottage Housing Opportunity accessory buildings, in the Settegast Super Neighborhood for sale to qualified purchasers who may receive an affordable subsidy funded by a reduction in sales proceeds to be paid to the City by the developer - **DISTRICT B - DAVIS**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Developer Agreement (CHDO Single Family Home Development Program) between the City of Houston (City) and A Caring Safe Place, Inc. (ACSP) utilizing up to \$2,286,000.00 of Federal HOME Investment Partnerships Program (HOME) funds to assist in the development of nine (9) affordable single-family homes in the Settegast Super Neighborhood, with an option for two (2) of the homes to include accessory housing in the context of Elder Cottage Housing Opportunity (ECHO) units. The Developer Agreement will authorize separate loans and the execution of separate sets of loan documents to reimburse costs incurred by ACSP to develop each home. The Developer Agreement, related work, and sale of homes to eligible homebuyers shall be administered pursuant to the Community Housing Development Organization (CHDO) Guidelines authorized on February 12, 2019 by Ordinance No. 2019-0082.

The amount of CHDO funding provided to build a single home shall not exceed the Cost Projections set forth below for each Design Option without advance approval of the Director. The aggregate amount of the funds to be provided for each home pursuant to the Developer Agreement shall not exceed the HUD HOME Housing Trust Fund (HTF) Homeownership Value Limits set annually for the Houston Metropolitan Statistical Area. The Houston Land Bank has set-aside vacant lots that will be sold directly to ACSP for \$1.00 based on the program requirements. ACSP has secured a revolving construction loan from Capital Plus Financial to bridge pre-development and construction costs, which will be reimbursed pursuant to the Developer Agreement. Prior to the start of construction of each home, a household commitment contract must be executed with a low-income mortgage-qualified homebuyer.

The City through HCDD is promoting the CHDO Single-Family HOME Development Program with CHDOs that will develop and market affordable, sustainable, resilient single-family homes. The designs of each home will encompass: (1) elevated foundations; (2) Energy STAR certification; (3) FORTIFIED HOME Hurricane Standards [systems and components]; and (4) embrace sustainable landscape design principles. Each single-family home constructed will receive approximately \$15,000.00 of added-value resiliency enhancements. Prior to initiating development of an ECHO unit on a Property, the Developer shall work with HCDD staff to confirm the requirements for the design and marketing of the units and the amount of CHDO Set-Aside Funding available for construction of the unit. ECHO units must satisfy federal and local construction, funding and use requirements, including those set forth in 24 C.F.R. Part 92.258. Developer must obtain the Director's written approval prior to initiating the develop or marketing of ECHO units.

Each home will be sold to an eligible homebuyer who has a household income below 80% of the Area Median

Income, and the home must serve as their primary residence. Following the sale of a home, all CHDO net proceeds must be returned to the City, except that at the City's specific instruction all, or a set portion of the CHDO net proceeds may be applied, at closing as a pass-through direct homebuyer assistance. To ensure affordability, the City will establish an affordability period based on the amount of the HOME subsidy provided to the homebuyer and impose affordability recapture provisions established under HOME regulations at 24 CFR §92.254(a)(5)(ii).

The Developer's fee is set at 15% of the total development cost.

HCDD conducted a Request for Proposals (RFP), Community Housing Development Organization (CHDO) Single Family Home Development (Solicitation T28889) for CHDO Developers. ACSP was one of two CHDO Developers selected and qualified. ACSP was founded in 1997, has experience in multi-family development and provides supportive residential services for a specialized population that benefits from ACSP's 22 years of high performance. ACSP, a 501(c)3 corporation certified as a CHDO by the City of Houston, has selected Jmack Architects, LLC for the architectural design concepts and partnered with DuraPro Construction Company for the construction of their affordable single-family homes.

This Ordinance is one of two covering the CHDO Single Family Development Program. The Cost Projections and Funding Sources & Uses for ACSP are the following:

**Cost Projections**

<b>Design Option</b>	<b>Description</b>	<b>Cost Per Unit</b>
Design A	1300 – 1400 Sq. Ft, 3 Bedrooms, 2 Baths & Attached Garage	\$165,000.00
Design B	1500 – 1600 Sq. Ft, 4 Bedrooms 2½ Baths & Attached Garage	\$190,000.00
ECHO Unit	750 – 800 Sq. Ft., 1 Bedroom and 1 Bathroom	\$80,000.00

**Funding: Sources & Uses**

<b>Sources of Funds</b>		<b>Uses of Funds</b>	
HOME Program	\$2,286,000.00	4 Design A: Hard & Soft Costs	\$660,000.00
		5 Design B: Hard & Soft Costs	950,000.00
		2 ECHO Option Hard & Soft Costs	160,000.00
		Resiliency-Added Value	135,000.00
		CHDO Developer's Fees (15%)	285,750.00
		Real Estate Sales Commissions (5%)	95,250
	<b>\$2,286,000.00</b>		<b>\$2,286,000.00</b>

The Director has the authority to reassign property development among CHDO participants based on performance.

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on June 18, 2019 and March 23, 2020.

---

Tom McCasland, Director

**Prior Council Action:**

2/12/2019 (O) 2019-0082

**Amount of Funding:**

\$2,286,000.00 - Federal Government-Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District B

Item Creation Date: 12/30/2019

HCD19-66 A Caring Safe Place, Inc.

Agenda Item#: 65.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE authorizing a performance-based Second Lien Construction Financing Loan Agreement for up to \$2,286,000.00 in Federal HOME Investment Partnerships Program (HOME) funding and a Wells Fargo Priority Market grant between **A CARING SAFE PLACE, INC. (ACSP)** and **HOUSTON LOCAL INITIATIVES SUPPORT CORPORATION** and **CAPITAL PLUS FINANCIAL**, to assist in the development of nine (9) affordable single-family developments in the Settegast Super Neighborhood - **DISTRICT B - DAVIS**

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Developer Agreement (CHDO Single Family Home Development Program) between the City of Houston (City) and A Caring Safe Place, Inc. (ACSP) utilizing up to \$2,286,000.00 of Federal HOME Investment Partnerships Program (HOME) funds to assist in the development of nine (9) affordable single-family homes in the Settegast Super Neighborhood, with an option for two (2) of the homes to include accessory housing in the context of Elder Cottage Housing Opportunity (ECHO) units. The Developer Agreement will authorize separate loans and the execution of separate sets of loan documents to reimburse costs incurred by ACSP to develop each home. The Developer Agreement, related work, and sale of homes to eligible homebuyers shall be administered pursuant to the Community Housing Development Organization (CHDO) Guidelines authorized on February 12, 2019 by Ordinance No. 2019-0082.

The amount of CHDO funding provided to build a single home shall not exceed the Cost Projections set forth below for each Design Option without advance approval of the Director. The aggregate amount of the funds to be provided for each home pursuant to the Developer Agreement shall not exceed the HUD HOME Housing Trust Fund (HTF) Homeownership Value Limits set annually for the Houston Metropolitan Statistical Area. The Houston Land Bank has set-aside vacant lots that will be sold directly to ACSP for \$1.00 based on the program requirements. ACSP has secured a revolving construction loan from Capital Plus Financial to bridge pre-development and construction costs, which will be reimbursed pursuant to the Developer Agreement. Prior to the start of construction of each home, a household commitment contract must be executed with a low-income mortgage-qualified homebuyer.

The City through HCDD is promoting the CHDO Single-Family HOME Development Program with CHDOs that will develop and market affordable, sustainable, resilient single-family homes. The designs of each home will encompass: (1) elevated foundations; (2) Energy STAR certification; (3) FORTIFIED HOME Hurricane Standards [systems and components]; and (4) embrace sustainable landscape design principles. Each single-family home constructed will receive approximately \$15,000.00 of added-value resiliency enhancements. Prior to initiating development of an ECHO unit on a Property, the Developer shall work with HCDD staff to confirm the requirements for the design and marketing of the units and the amount of CHDO Set-Aside Funding available for construction of the unit. ECHO units must satisfy federal and local construction, funding and use requirements, including those set forth in 24 C.F.R. Part 92.258. Developer must obtain the Director's written approval prior to initiating the develop or marketing of ECHO units.

Each home will be sold to an eligible homebuyer who has a household income below 80% of the Area Median Income, and the home must serve as their primary residence. Following the sale of a home, all CHDO net proceeds must be returned to the City, except that at the City's specific instruction all, or a set portion of the CHDO net proceeds may be applied, at closing as a pass-through direct homebuyer assistance. To ensure affordability, the City will establish an affordability period based on the amount of the HOME subsidy provided to the homebuyer and impose affordability recapture provisions established under HOME regulations at 24 CFR §92.254(a)(5) (ii).

The Developer's fee is set at 15% of the total development cost.

HCDD conducted a Request for Proposals (RFP), Community Housing Development Organization (CHDO) Single Family Home Development (Solicitation T28889) for CHDO Developers. ACSP was one of two CHDO Developers selected and qualified. ACSP was founded in 1997, has experience in multi-family development and provides supportive residential services for a specialized population that benefits from ACSP's 22 years of high performance. ACSP, a 501(c)3 corporation certified as a CHDO by the City of Houston, has selected Jmack Architects, LLC for the architectural design concepts and partnered with DuraPro Construction Company for the construction of their affordable single-family homes.

This Ordinance is one of two covering the CHDO Single Family Development Program. The Cost Projections and Funding Sources & Uses for ACSP are the following:

**Cost Projections**

Design Option	Description	Cost Per Unit
Design A	1300 – 1400 Sq. Ft, 3 Bedrooms, 2 Baths & Attached Garage	\$165,000.00

Design B	1500 – 1600 Sq. Ft, 4 Bedrooms 2½ Baths & Attached Garage	\$190,000.00
ECHO Unit	750 – 800 Sq. Ft., 1 Bedroom and 1 Bathroom	\$80,000.00

**Funding: Sources & Uses**

Sources of Funds		Uses of Funds	
HOME Program	\$2,286,000.00	4 Design A: Hard & Soft Costs	\$660,000.00
		5 Design B: Hard & Soft Costs	950,000.00
		2 ECHO Option Hard & Soft Costs	160,000.00
		Resiliency-Added Value	135,000.00
		CHDO Developer's Fees (15%)	285,750.00
		Real Estate Sales Commissions (5%)	95,250
	<b>\$2,286,000.00</b>		<b>\$2,286,000.00</b>

The Director has the authority to reassign property development among CHDO participants based on performance.

No Fiscal Note is required on grant Items.

The Housing and Community Affairs Committee reviewed this item on June 18, 2019 and March 23, 2020.

DocuSigned by:  
  
 0916287633E6490  
 Tom McCasland, Director

**Prior Council Action:**

2/12/2019 (O) 2019-0082

**Amount of Funding:**

\$2,286,000.00 - Federal Government-Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
 (832) 394-6307

**ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet
Public Notice	Public Notice
Fair Campaign Form	Backup Material
Delinquent Tax Report	Backup Material
Affidavit of Ownership	Backup Material
SAP documents	Financial Information
3-Page PNFDF (with signatures)	Financial Information
SAM.gov	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District B

Item Creation Date: 12/31/2019

HCD19-67 Change Happens Community Development Corporation

Agenda Item#: 19.

### **Summary:**

ORDINANCE authorizing and approving Developer Agreement (CHDO Single Family Home Program) between City of Houston and **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION** to provide up to \$2,100,000.00 of Federal Home Funds to assist in the development of up to eight affordable single-family homes, two of which may include Elder Cottage Housing Opportunity accessory buildings, within the Settegast and Acres Homes Super Neighborhoods, for sale to qualified purchasers who may receive an affordability subsidy funded by a reduction in sales proceeds to be paid to the City by the developers - **DISTRICT B - DAVIS**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Developer Agreement (CHDO Single Family Home Development Program) between the City of Houston (City) and Change Happens Community Development Corporation (CHCDC) utilizing up to \$2,100,000.00 of Federal HOME Investment Partnerships Program (HOME) funds to assist in the development of eight (8) affordable single-family homes within the Settegast and Acres Homes Super Neighborhoods, with an option for two (2) of the homes to include accessory housing in the context of Elder Cottage Housing Opportunity (ECHO) units. The Developer Agreement will authorize separate loans and the execution of separate sets of loan documents to reimburse costs incurred by CHCDC to develop each home. The Developer Agreement, related work, and sale of homes to eligible homebuyers shall be administered pursuant to the Community Housing Development Organization (CHDO) Guidelines authorized on February 12, 2019 by Ordinance No. 2019-0082.

The amount of CHDO funding provided to build a single home shall not exceed the Cost Projections set forth below for each Design Option without advance approval of the Director. The aggregate amount of the funds to be provided for each home pursuant to the Developer Agreement shall not exceed the HUD HOME Housing Trust Fund (HTF) Homeownership Value Limits set annually for the Houston Metropolitan Statistical Area. The Houston Land Bank has set-aside vacant lots that will be sold directly to CHCDC for \$1.00 based on the program requirements. CHCDC has secured a revolving construction loan from Frost Bank to bridge pre-development and construction costs which will be reimbursed pursuant to the Developer Agreement. Prior to the start of construction of each home, a household commitment contract must be executed with a low-income mortgage-qualified homebuyer.

The City, through HCDD is promoting the CHDO Single-Family HOME Development Program with CHDOs that will develop and market affordable, sustainable, resilient single-family homes. The designs of each home will encompass: (1) elevated foundations; (2) Energy STAR certification; (3) FORTIFIED HOME Hurricane Standards [systems and components]; and (4) embrace sustainable landscape design principles. Each single-family home constructed will receive approximately \$15,000.00 of added-value resiliency enhancements. Prior to initiating development of an ECHO unit on a Property, the Developer shall work with HCDD staff to confirm the requirements for the design and marketing of the units and the amount of CHDO Set-Aside Funding available for construction of the unit. ECHO units must satisfy federal and local construction, funding and use requirements, including those set forth in 24 C.F.R. Part 92.258. Developer must obtain the Director's written approval prior to initiating the develop or marketing of ECHO units.

Each home will be sold to an eligible homebuyer who has a household income below 80% of the Area Median Income, and the home must serve as their primary residence. Following the sale of a home, all CHDO net proceeds must be returned to the City, except that at the City's specific instruction all, or a set portion of the CHDO net proceeds may be applied, at closing as a pass-through direct homebuyer assistance. To ensure affordability, the City will establish an affordability period based on the amount of the HOME subsidy provided to the homebuyer and impose affordability recapture provisions established under HOME regulations at 24 CFR §92.254(a)(5)(ii). The Developer's fee is set at 15% of the total development cost.

HCDD conducted a Request for Proposals (RFP), Community Housing Development Organization (CHDO) Single Family Home Development (Solicitation T28889) for CHDO Developers. CHCDC was one of two CHDO Developers selected and qualified. CHCDC, a 501(c)3 corporation certified as a CHDO by the City of Houston, was founded in 2003. The organization developed a new 27,000 square-foot three story building that serves at the headquarters for CHCDC and numerous community services. For the past 15 years, CHCDC has been renovating and leasing affordable single-family homes in Houston's Third Ward. CHCDC has partnered with Victory Custom Homes (construction contractor) and Dominion Quality Homes (project manager) for the development of their affordable single-family homes.

This Ordinance is one of two covering the CHDO Single Family Development Program. The Cost Projections, and Funding Sources & Uses for CHCDC are the following:

**Cost Projections**

<b>Design Option</b>	<b>Description</b>	<b>Cost Per Unit</b>
Design A	1300 – 1400 Sq. Ft, 3 Bedrooms, 2 Baths & Attached Garage	\$165,000.00
Design B	1500 – 1600 Sq. Ft, 4 Bedrooms 2½ Baths & Attached Garage	\$190,000.00
ECHO Unit	750 – 800 Sq. Ft., 1 Bedroom and 1 Bathroom	\$80,000.00

**Funding Sources & Uses**

<b>Sources of Funds</b>		<b>Uses of Funds</b>	
HOME Program	\$2,100,000.00	2 Design A: Hard & Soft Costs	\$330,000.00
		6 Design B: Hard & Soft Costs	1,140,000.00
		2 ECHO Option Hard & Soft Costs	160,000.00
		Resiliency Added-Value	120,000.00
		CHDO Developer's Fees (15%)	262,500.00
		Real Estate Sales Commissions (5%)	87,500
	<b>\$2,100,000.00</b>		<b>\$2,100,000.00</b>

The Director has the authority to reassign property development among CHDO participants based on performance.

No fiscal Note is required on grant Items.

The Housing and Community Affairs Committee reviewed this item on June 18, 2019 and March 23, 2020.

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Tom McCasland, Director

**Prior Council Action:**

2/12/2019 (O) 2019-0082

**Amount of Funding:**

\$2,100,000.00 - Federal Government - Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District B

Item Creation Date: 12/31/2019

HCD19-67 Change Happens Community Development Corporation

Agenda Item#: 66.

**Summary:**

**NOT A REAL CAPTION.**

ORDINANCE authorizing a performance-based Second Lien Construction Financing Loan Agreement of \$2,100,000.00 in and a Wells Fargo Priority Market grant between **CHANGE HAPPENS COMMUNITY DEVELOPMENT CORPORATION** and **FROST BANK**, for developmental assistance for eight (8) affordable single-family developments - Federal Home Investment Partnerships Program Funds - **DISTRICT B - DAVIS**

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Developer Agreement (CHDO Single Family Home Development Program) between the City of Houston (City) and Change Happens Community Development Corporation (CHCDC) utilizing up to \$2,100,000.00 of Federal HOME Investment Partnerships Program (HOME) funds to assist in the development of eight (8) affordable single-family homes within the Settegast and Acres Homes Super Neighborhoods, with an option for two (2) of the homes to include accessory housing in the context of Elder Cottage Housing Opportunity (ECHO) units. The Developer Agreement will authorize separate loans and the execution of separate sets of loan documents to reimburse costs incurred by CHCDC to develop each home. The Developer Agreement, related work, and sale of homes to eligible homebuyers shall be administered pursuant to the Community Housing Development Organization (CHDO) Guidelines authorized on February 12, 2019 by Ordinance No. 2019-0082.

The amount of CHDO funding provided to build a single home shall not exceed the Cost Projections set forth below for each Design Option without advance approval of the Director. The aggregate amount of the funds to be provided for each home pursuant to the Developer Agreement shall not exceed the HUD HOME Housing Trust Fund (HTF) Homeownership Value Limits set annually for the Houston Metropolitan Statistical Area. The Houston Land Bank has set-aside vacant lots that will be sold directly to CHCDC for \$1.00 based on the program requirements. CHCDC has secured a revolving construction loan from Frost Bank to bridge pre-development and construction costs which will be reimbursed pursuant to the Developer Agreement. Prior to the start of construction of each home, a household commitment contract must be executed with a low-income mortgage-qualified homebuyer.

The City, through HCDD is promoting the CHDO Single-Family HOME Development Program with CHDOs that will develop and market affordable, sustainable, resilient single-family homes. The designs of each home will encompass: (1) elevated foundations; (2) Energy STAR certification; (3) FORTIFIED HOME Hurricane Standards [systems and components]; and (4) embrace sustainable landscape design principles. Each single-family home constructed will receive approximately \$15,000.00 of added-value resiliency enhancements. Prior to initiating development of an ECHO unit on a Property, the Developer shall work with HCDD staff to confirm the requirements for the design and marketing of the units and the amount of CHDO Set-Aside Funding available for construction of the unit. ECHO units must satisfy federal and local construction, funding and use requirements, including those set forth in 24 C.F.R. Part 92.258. Developer must obtain the Director's written approval prior to initiating the develop or marketing of ECHO units.

Each home will be sold to an eligible homebuyer who has a household income below 80% of the Area Median Income, and the home must serve as their primary residence. Following the sale of a home, all CHDO net proceeds must be returned to the City, except that at the City's specific instruction all, or a set portion of the CHDO net proceeds may be applied, at closing as a pass-through direct homebuyer assistance. To ensure affordability, the City will establish an affordability period based on the amount of the HOME subsidy provided to the homebuyer and impose affordability recapture provisions established under HOME regulations at 24 CFR §92.254(a)(5) (ii). The Developer's fee is set at 15% of the total development cost.

HCDD conducted a Request for Proposals (RFP), Community Housing Development Organization (CHDO) Single Family Home Development (Solicitation T28889) for CHDO Developers. CHCDC was one of two CHDO Developers selected and qualified. CHCDC, a 501(c)3 corporation certified as a CHDO by the City of Houston, was founded in 2003. The organization developed a new 27,000 square-foot three story building that serves at the headquarters for CHCDC and numerous community services. For the past 15 years, CHCDC has been renovating and leasing affordable single-family homes in Houston's Third Ward. CHCDC has partnered with Victory Custom Homes (construction contractor) and Dominion Quality Homes (project manager) for the development of their affordable single-family homes.

This Ordinance is one of two covering the CHDO Single Family Development Program. The Cost Projections, and Funding Sources & Uses for CHCDC are the following:

**Cost Projections**

Design Option	Description	Cost Per Unit
Design A	1300 – 1400 Sq. Ft, 3 Bedrooms, 2 Baths & Attached Garage	\$165,000.00

Design B	1500 – 1600 Sq. Ft, 4 Bedrooms 2½ Baths & Attached Garage	\$190,000.00
ECHO Unit	750 – 800 Sq. Ft., 1 Bedroom and 1 Bathroom	\$80,000.00

**Funding Sources & Uses**

Sources of Funds		Uses of Funds	
HOME Program	\$2,100,000.00	2 Design A: Hard & Soft Costs	\$330,000.00
		6 Design B: Hard & Soft Costs	1,140,000.00
		2 ECHO Option Hard & Soft Costs	160,000.00
		Resiliency Added-Value	120,000.00
		CHDO Developer's Fees (15%)	262,500.00
		Real Estate Sales Commissions (5%)	87,500
	<b>\$2,100,000.00</b>		<b>\$2,100,000.00</b>

The Director has the authority to reassign property development among CHDO participants based on performance.

No fiscal Note is required on grant Items.

The Housing and Community Affairs Committee reviewed this item on June 18, 2019 and March 23, 2020.

DocuSigned by:

*Keith W. Bynam*

Keith W. Bynam, Director

**Prior Council Action:**

2/12/2019 (O) 2019-0082

**Amount of Funding:**

\$2,100,000.00 - Federal Government - Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet  
Updated Public Notice  
SAM.gov  
SAM.gov  
Delinquent Tax Report  
Affidavit of Ownership  
SAP documents  
3-Page PNFDF (with signatures)

**Type**

Signed Cover sheet  
Public Notice  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District D

Item Creation Date: 10/12/2020

HCD20-126 Regency Lofts

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Loan Agreement between City of Houston and **WILLIAM A. LAWSON INSTITUTE FOR PEACE AND PROSPERITY** to provide a loan of Hurricane Harvey Community Development Block Grant Disaster Recovery Funds for the City's Harvey Multifamily Program, to partially finance the new construction of Regency Lofts a 120-unit multifamily affordable rental housing community, located in the vicinity of 3232 Dixie Road, Houston, Texas - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing \$14,000,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for a Contract between the City of Houston (City) and William A. Lawson Institute for Peace & Prosperity (WALIPP), a nonprofit partner of DWR Development Group (Borrower). The loan will be used towards the land acquisition and new development of Regency Lofts, to be located at 3232 Dixie Rd. Houston, TX 77021.

Regency Lofts will be a 120-unit podium style affordable rental development serving families. The property will provide a mix of one, two, and three-bedroom units serving low- to moderate-income households at 30%, 50% 60% and 80% of the Area Median Income. The development will also include a stand-alone quality prekindergarten center available to residents and open to the neighborhood.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low to moderate income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by the HCDD.

The loan and affordability period will be 40 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. Borrower will pay an annual installment of interest from available cash flow.

<b>Sources &amp; Uses</b>			
<b>Sources:</b>		<b>Uses:</b>	
<b>City of Houston (CDBG-DR 17)</b>	<b>\$14,000,000.00</b>	Acquisition	\$5,510,000.00
LIHTC Syndication Proceeds	\$14,098,590.00	Hard Costs	\$22,239,959.00

Conventional Loan	\$5,900,000.00	Soft Costs	\$2,943,167.00
In-Kind Equity/ Def. Developer Fee	\$1,006,940.00	Other Development Costs	\$610,571.00
		Developer Fee	\$3,701,833.00
<b>Total Source of Funds:</b>	<b>\$35,005,530.00</b>	<b>Total Project Cost:</b>	<b>\$35,005,530.00</b>

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on September 15, 2020.

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Tom McCasland, Director

**Amount of Funding:**

\$14,000,000.00

Federal Government - Grant Funded  
Fund 5030

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/17/2020

District D

Item Creation Date: 10/12/2020

HCD20-126 Regency Lofts

Agenda Item#: 23.

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing \$14,000,000.00 of Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for a Contract between the City of Houston (City) and William A. Lawson Institute for Peace & Prosperity (WALIPP), a nonprofit partner of DWR Development Group (Borrower). The loan will be used towards the land acquisition and new development of Regency Lofts, to be located at 3232 Dixie Rd. Houston, TX 77021.

Regency Lofts will be a 120-unit podium style affordable rental development serving families. The property will provide a mix of one, two, and three-bedroom units serving low- to moderate-income households at 30%, 50% 60% and 80% of the Area Median Income. The development will also include a stand-alone quality prekindergarten center available to residents and open to the neighborhood.

This project is funded by CDBG-DR17 program funds awarded by the United States Department of Housing and Urban Development, through the Texas General Land Office to provide affordable rental units for low to moderate income households, in accordance with the City's Harvey Multifamily Program Guidelines, implemented by the HCDD.

The loan and affordability period will be 40 years and will commence when the construction period is completed. Loan will be non-amortizing throughout both the construction and affordability period. Following project completion, the outstanding principal balance of the note shall accrue at 1% interest. Borrower will pay an annual installment of interest from available cash flow.

<b>Sources &amp; Uses</b>			
<b>Sources:</b>		<b>Uses:</b>	
<b>City of Houston (CDBG-DR 17)</b>	<b>\$14,000,000.00</b>	Acquisition	\$5,510,000.00
LIHTC Syndication Proceeds	\$14,098,590.00	Hard Costs	\$22,239,959.00
Conventional Loan	\$5,900,000.00	Soft Costs	\$2,943,167.00
In-Kind Equity/ Def. Developer Fee	\$1,006,940.00	Other Development Costs	\$610,571.00
		Developer Fee	\$3,701,833.00
<b>Total Source of Funds:</b>	<b>\$35,005,530.00</b>	<b>Total Project Cost:</b>	<b>\$35,005,530.00</b>

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on September 15, 2020.

*Tom McLasland*  
 \_\_\_\_\_  
 Tom McLasland, Director

**Amount of Funding:**

\$14,000,000.00 Federal Government - Grant Funded (5030)

**Contact Information:**

Roxanne Lawson  
 (832) 394-6307

**ATTACHMENTS:**

**Description**

**Type**

Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

CSC- Appointing Judges for Dist B run-off - Ord

Agenda Item#: 21.

### **Summary:**

ORDINANCE appointing Presiding and Alternate Judges for the Early Voting Ballot Boards, Central Counting Station and Voting Precincts for City of Houston Runoff Election for Office of Council Member, District B to be held on December 12, 2020; prescribing the maximum number of Election Clerks for each voting precinct

### **Background:**

The City Secretary recommends that City Council approve an ordinance appointing the presiding and alternate judges for the Early Voting Ballot Boards, central counting stations, and voting precincts for the City of Houston Runoff Election for the office of Council Member, District B to be held on December 12, 2020, and prescribing the number of election clerks for each precinct and their rates of pay.

The Runoff Election for Council Member, District B was delayed because of an election contest filed under Cause No. 2019-82952 ("Election Contest"). On October 19, 2020, the 269<sup>th</sup> Judicial District Court of Harris County issued a court order that ordered the runoff election in the Election Contest for City of Houston Council Member, District B ("Election") be held on December 12, 2020. Consistent with that court order, Mayor Sylvester Turner ordered, by proclamation, that the Election be held on December 12, 2020.

As required by Texas Election Code Section 32.005, the proposed ordinance appoints presiding and alternate judges for the Early Voting Ballot Boards, central counting stations, and City election precincts for the Election to be held on December 12, 2020. The proposed ordinance also establishes the maximum number of election clerks for each City election precinct and their rates of pay.

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Pat Jefferson-Daniel  
Interim City Secretary

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover Sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

CSC- Appointing Judges for Dist B run-off - Ord

Agenda Item#: 23.

DS  
ML

### **Summary:**

ORDINANCE appointing Presiding and Alternate Judges for the Early Voting Ballot Boards, Central Counting Station and Voting Precincts for the City of Houston Runoff Election for the Office of Council Member, District B to be held on December 12, 2020; prescribing the maximum number of Election Clerks for each voting precinct

### **Background:**

The City Secretary recommends that City Council approve an ordinance appointing the presiding and alternate judges for the Early Voting Ballot Boards, central counting stations, and voting precincts for the City of Houston Runoff Election for the office of Council Member, District B to be held on December 12, 2020, and prescribing the number of election clerks for each precinct and their rates of pay.

The Runoff Election for Council Member, District B was delayed because of an election contest filed under Cause No. 2019-82952 ("Election Contest"). On October 19, 2020, the 269<sup>th</sup> Judicial District Court of Harris County issued a court order that ordered the runoff election in the Election Contest for City of Houston Council Member, District B ("Election") be held on December 12, 2020. Consistent with that court order, Mayor Sylvester Turner ordered, by proclamation, that the Election be held on December 12, 2020.

As required by Texas Election Code Section 32.005, the proposed ordinance appoints presiding and alternate judges for the Early Voting Ballot Boards, central counting stations, and City election precincts for the Election to be held on December 12, 2020. The proposed ordinance also establishes the maximum number of election clerks for each City election precinct and their rates of pay.

DocuSigned by:

*Pat Jefferson-Daniel*

2F00AB380C0B4B1  
Pat Jefferson-Daniel  
Interim City Secretary



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

CSC- Precinct Polling Places - Dist B Run-Off - Ord

Agenda Item#: 22.

### **Summary:**

ORDINANCE establishing City of Houston Election Precincts and designating Polling Places for City of Houston Runoff Election for Office of Council Member, District B to be held on December 12, 2020

### **Background:**

The City Secretary recommends that City Council approve an ordinance establishing election precincts and polling places for the City of Houston Runoff Election for the office of Council Member, District B to be held on December 12, 2020

The Runoff Election for Council Member, District B was delayed due to an election contest filed under Cause No. 2019-82952 ("Election Contest"). On October 19, 2020, the 269<sup>th</sup> Judicial District Court of Harris County issued a court order in the Election Contest that ordered the runoff election for City of Houston Council Member, District B ("Election") be held on December 12, 2020. Consistent with that court order, Mayor Sylvester Turner ordered, by proclamation, that the Election be held on December 12, 2020.

Chapter 43 of the Texas Election Code requires that the City Council establish precincts and designate polling places for the City's Election to be held on December 12, 2020. The City of Houston will enter into an election services agreement with Harris County to participate in a joint runoff election administered by the County, with the cities of Baytown, Humble, La Porte, and Nassau Bay

The Harris County Commissioners' Court has approved the division of the County into election precincts, and the County has arranged for polling locations for the precincts.

Harris County has provided the City with lists of precincts and polling places for the Election, which are contained in Exhibit A of this ordinance. Due to Harris County's participation in the countywide polling places program, District B voters residing in Harris and Montgomery County will be able to vote at any polling place on Election Day.

---

Pat Jefferson-Daniel

Interim City Secretary

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

CSC- Precinct Polling Places - Dist B Run-Off - Ord

Agenda Item#: 23.

DS

ML

### **Summary:**

ORDINANCE establishing City of Houston Election Precincts and designating Polling Places for the City of Houston Runoff Election for the Office of Council Member, District B to be held on December 12, 2020

### **Background:**

The City Secretary recommends that City Council approve an ordinance establishing election precincts and polling places for the City of Houston Runoff Election for the office of Council Member, District B to be held on December 12, 2020

The Runoff Election for Council Member, District B was delayed due to an election contest filed under Cause No. 2019-82952 ("Election Contest"). On October 19, 2020, the 269<sup>th</sup> Judicial District Court of Harris County issued a court order in the Election Contest that ordered the runoff election for City of Houston Council Member, District B ("Election") be held on December 12, 2020. Consistent with that court order, Mayor Sylvester Turner ordered, by proclamation, that the Election be held on December 12, 2020.

Chapter 43 of the Texas Election Code requires that the City Council establish precincts and designate polling places for the City's Election to be held on December 12, 2020. The City of Houston will enter into an election services agreement with Harris County to participate in a joint runoff election administered by the County, with the cities of Baytown, Humble, La Porte, and Nassau Bay

The Harris County Commissioners' Court has approved the division of the County into election precincts, and the County has arranged for polling locations for the precincts.

Harris County has provided the City with lists of precincts and polling places for the Election, which are contained in Exhibit A of this ordinance. Due to Harris County's participation in the countywide polling places program, District B voters residing in Harris and Montgomery County will be able to vote at any polling place on Election Day.

DocuSigned by:

*Pat Jefferson-Daniel*

2F39AB388C054B1  
Pat Jefferson-Daniel

Interim City Secretary



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District B

Item Creation Date: 11/6/2020

HAS - Airport Use and Lease Agreement with Southwest Airlines Co. (Southwest), for Operations in Terminal A at IAH

Agenda Item#: 23.

### **Summary:**

ORDINANCE approving and authorizing Airport Use and Lease Agreement between City of Houston and **SOUTHWEST AIRLINES CO** for Operations at George Bush Intercontinental Airport/Houston - Revenue - **DISTRICT B - DAVIS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing an Airport Use and Lease Agreement with Southwest Airlines Co. for operations in Terminal A at George Bush Intercontinental Airport/Houston (IAH).

#### **SPECIFIC EXPLANATION:**

The Terminal A Airport Use and Lease Agreement (U&L Agreement) defines the terms and conditions by which the airlines may use the airfield for aircraft operations, lease space in Terminal A and use the common areas of Terminal A at George Bush Intercontinental Airport/Houston (IAH) from which to conduct their passenger service businesses.

In the current U&L Agreement, airlines lease their private offices and operations areas such as ticket counters and queuing areas, and bag service offices exclusively. They preferentially lease the aircraft gates, holdrooms and aircraft apron areas. All Terminal A airlines have use of the common areas including baggage make-up and the security checkpoint pursuant to access and assignment procedures.

Southwest has announced plans to start operations at IAH in the first half of 2021, which can be accommodated at gate A3 in Terminal A. Accordingly, Southwest desires to sign the U&L Agreement to facilitate its planned operations in Terminal A.

The pertinent terms and conditions of the U&L Agreement are listed below:

- 1) Leased Premises      Approximately 93,000 square feet, including 85,000 square feet of aircraft apron space at Gate A3, 5,000 square feet of hold room space at Gate A3, and 3,000 square feet of operational space (ticketing, office and storage space) throughout the Terminal.

2) Rental Rental is calculated under rates and charges described in the U&L for operations and administrative space, gate, ticket counter, baggage make-up, APM charge, security checkpoint, landing fees, and common use areas. The total annual cost to Southwest is dependent on the volume of their operations but is expected to be roughly \$8 million annually.

3) Term The U&L Agreement for all airlines is currently on a month-to-month term extension. Southwest will be subject to the same agreement term. Director or Airline may terminate the current U&L at any time without cause upon thirty (30) days' advance written notice to the other party. The Houston Airport System is currently finalizing its domestic terminal redevelopment plans. Once complete, a new Terminal A use and lease agreement will be negotiated for all Terminal A carriers and presented to City Council for approval.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
 Mario C. Diaz  
 Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$2,858,113.00	\$13,734,429.00	\$16,592,542.00

**Amount of Funding:**

REVENUE

**Contact Information:**

Todd Curry 281-233-1896  
 Ian Wadsworth 281-233-1682

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District B

Item Creation Date: 11/6/2020

HAS - Airport Use and Lease Agreement with Southwest Airlines Co. (Southwest), for Operations in Terminal A at IAH

Agenda Item#:

**Background:**

**RECOMMENDATION:**

Enact an ordinance approving and authorizing an Airport Use and Lease Agreement with Southwest Airlines Co. for operations in Terminal A at George Bush Intercontinental Airport/Houston (IAH).

**SPECIFIC EXPLANATION:**

The Terminal A Airport Use and Lease Agreement (U&L Agreement) defines the terms and conditions by which the airlines may use the airfield for aircraft operations, lease space in Terminal A and use the common areas of Terminal A at George Bush Intercontinental Airport/Houston (IAH) from which to conduct their passenger service businesses.

In the current U&L Agreement, airlines lease their private offices and operations areas such as ticket counters and queuing areas, and bag service offices exclusively. They preferentially lease the aircraft gates, holdrooms and aircraft apron areas. All Terminal A airlines have use of the common areas including baggage make-up and the security checkpoint pursuant to access and assignment procedures.

Southwest has announced plans to start operations at IAH in the first half of 2021, which can be accommodated at gate A3 in Terminal A. Accordingly, Southwest desires to sign the U&L Agreement to facilitate its planned operations in Terminal A.


The pertinent terms and conditions of the U&L Agreement are listed below:

- 1) Leased Premises      Approximately 93,000 square feet, including 85,000 square feet of aircraft apron space at Gate A3, 5,000 square feet of hold room space at Gate A3, and 3,000 square feet of operational space (ticketing, office and storage space) throughout the Terminal.
- 2) Rental                      Rental is calculated under rates and charges described in the U&L for operations and administrative space, gate, ticket counter, baggage make-up, APM charge, security checkpoint, landing fees, and common use areas. The total annual cost to Southwest is dependent on the volume of their operations but is expected to be roughly \$8 million annually.
- 3) Term                         The U&L Agreement for all airlines is currently on a month-to-month term extension. Southwest will be subject to the same agreement term. Director or Airline may terminate the current U&L at any time without cause upon thirty (30) days' advance written notice to the other party. The Houston Airport System is currently finalizing its domestic terminal redevelopment plans. Once complete, a new Terminal A use and lease agreement will be negotiated for all Terminal A carriers and presented to City Council for approval.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

DS  
  
 DocuSigned by:  
 Mario C. Diaz  
 9C80F344A7CB4BB...  
 Mario C. Diaz  
 Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL

Houston Airport System	\$2,858,113.00	\$13,734,429.00	\$16,592,542.00
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**Amount of Funding:**

REVENUE

**Contact Information:**

Todd Curry      281-233-1896  
Ian Wadsworth    281-233-1682



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/2/2020

HHD\_CDC National HIV Behavioral Surveillance Grant

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing the submission of a continuation grant application to the **UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION** for the National HIV Behavioral Surveillance Grant for the City of Houston Health Department; declaring the City's eligibility for such Grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for an accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing the grant application to the United States Department of Health and Human Services (USDHHS) Centers for Disease Control and Prevention (CDC) for the National HIV Behavioral Surveillance System (NHBS). The project period is from January 1, 2021 through December 31, 2021, for a total project funding of \$514,795.00. HHD requests City Council to authorize the director of Houston Health Department to accept and expend approved funding as soon as awarded and accept supplemental awards offered by USDHHS, CDC during the project period.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded; and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and period not to exceed five years, if extended by CDC during the project period.

The grant continues an ongoing HIV program to ascertain the HIV risk behaviors and trends among men having sex with men (MSM), injection drug users (IDU) and heterosexuals at risk for HIV infection. The project will evaluate the access to and use of HIV prevention services and testing services among high risk populations.

The National HIV Behavioral Surveillance (NHBS) is a platform that monitors HIV risk-related behaviors as well as emerging infections among high-risk populations such as sexually transmitted infections (STI) and hepatitis viruses. Data from NHBS provide estimates of HIV, awareness of infection, risk behaviors, and access to and use of prevention services including HIV testing and

Pre-Exposure Prophylaxis (PrEP) among members of high-risk populations. This is critical to achieving the goals of the National HIV/AIDS Strategy (NHAS) and CDC's High-Impact Prevention (HIP) approach. The goal is to produce high-quality locally and nationally representative data on the behavioral and clinical characteristics of high-risk, hard-to-reach populations; develop a strong data dissemination plan targeted to potential local and national users; enhance collaborations among federal, state, and local partners in Houston/Harris County responsible for HIV case surveillance, prevention, and treatment; increase the proportion of persons who are aware of and linked to HIV care; and decrease the number of new HIV infections, HIV-associated morbidity, and disparities in health outcomes during the project period.

**Fiscal Note:**

No Fiscal Note is required on grant funds.

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Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

**Prior Council Action:**

01-19-2016; 2016-0025  
11-07-07; 2007-1251

**Amount of Funding:**

\$514,795.00  
Federal Fund  
Fund 5000

**Contact Information:**

Porfirio Villarreal  
**Telephone:** 832-393-5041  
Cell: 713-826-5695

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/2/2020

HHD\_CDC National HIV Behavioral Surveillance Grant

Agenda Item#: 27.

### **Summary:**

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing the grant application to the United States Department of Health and Human Services (USDHHS) Centers for Disease Control and Prevention (CDC) for the National HIV Behavioral Surveillance System (NHBS). The project period is from January 1, 2021 through December 31, 2021, for a total project funding of \$514,795.00. HHD requests City Council to authorize the director of Houston Health Department to accept and expend approved funding as soon as awarded and accept supplemental awards offered by USDHHS, CDC during the project period.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded; and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and period not to exceed five years, if extended by CDC during the project period.

The grant continues an ongoing HIV program to ascertain the HIV risk behaviors and trends among men having sex with men (MSM), injection drug users (IDU) and heterosexuals at risk for HIV infection. The project will evaluate the access to and use of HIV prevention services and testing services among high risk populations.

The National HIV Behavioral Surveillance (NHBS) is a platform that monitors HIV risk-related behaviors as well as emerging infections among high-risk populations such as sexually transmitted infections (STI) and hepatitis viruses. Data from NHBS provide estimates of HIV, awareness of infection, risk behaviors, and access to and use of prevention services including HIV testing and Pre-Exposure Prophylaxis (PrEP) among members of high-risk populations. This is critical to achieving the goals of the National HIV/AIDS Strategy (NHAS) and CDC's High-Impact Prevention (HIP) approach. The goal is to produce high-quality locally and nationally representative data on the behavioral and clinical characteristics of high-risk, hard-to-reach populations; develop a strong data dissemination plan targeted to potential local and national users; enhance collaborations among federal, state, and local partners in Houston/Harris County responsible for HIV case surveillance, prevention, and treatment; increase the proportion of persons who are aware of and linked to HIV care; and decrease the number of new HIV infections, HIV-associated morbidity, and disparities in health outcomes during the project period.

### **Fiscal Note:**

No Fiscal Note is required on grant funds.

DocuSigned by:

*Stephen L. Williams*

Stephen L. Williams, M.Ed., M.P.A.

Director - Houston Health Department

### **Prior Council Action:**

01-19-2016; 2016-0025

11-07-07; 2007-1251

### **Amount of Funding:**

Federal Fund (5000) - \$514,795.00

**Contact Information:**

Porfirio Villarreal  
Telephone: 832-393-5041  
Cell: 713-826-5695

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
CDC_RFA-PS16-1601: National HIV Behavioral Surveillance 12-month Extension Requirements	Backup Material
CDC_RFA-PS16-1601: National HIV Behavioral Surveillance Application	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HITS - FY21 Legal Case Management Appropriation

Agenda Item#: 25.

### **Summary:**

ORDINANCE appropriating \$325,000.00 out of Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related Technical Support for Houston Information Technology Services on behalf of the Legal Department

### **Background:**

**Ordinance appropriating \$325,000.00 from the Equipment Acquisition Consolidated Fund to replace the legacy legal case management system and provide related technical support for Houston Information Technology Services on behalf of the Legal Department.**

### **SPECIFIC EXPLANATION:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$325,000.00 from the Equipment Acquisition Consolidated Fund (1800) to replace the legacy legal case management system due to being outmoded and incompatible with the workflow of the Legal department. The following project is budgeted in the approved FY2021 Capital Improvement Plan adopted by City Council.

The project descriptions with allocation are as follows:

<b><u>PROJECT</u></b>	<b><u>PROJECT NO</u></b>	<b><u>AMOUNT</u></b>
<b>Legal Case Management Appropriation</b>	<b>WBS# X-900001*</b>	<b>\$325,000.00</b>

HITS will work with the Strategic Purchasing Division (SPD) to procure the software products, equipment and services and will return to council for approval as needed.

### **CIP FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Lisa Kent, Chief Information Officer**

**Prior Council Action:**

**Amount of Funding:**

\$325,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

**Contact Information:**

Linda Shelton

**Phone:** (832) 393 - 0082

**ATTACHMENTS:**

**Description**

Revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

HITS - FY21 Legal Case Management Appropriation

Agenda Item#: 23.

### **Summary:**

ORDINANCE appropriating the sum of \$325,000.00 out of the Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related technical support for Houston Information Technology Services on behalf of the Legal Department

### **Background:**

**Ordinance appropriating \$325,000.00 from the Equipment Acquisition Consolidated Fund to replace the legacy legal case management system and provide related technical support for Houston Information Technology Services on behalf of the Legal Department.**

### **SPECIFIC EXPLANATION:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$325,000.00 from the Equipment Acquisition Consolidated Fund (1800) to replace the legacy legal case management system due to being outmoded and incompatible with the workflow of the Legal department. The following project is budgeted in the approved FY2021 Capital Improvement Plan adopted by City Council.

The project descriptions with allocation are as follows:

<b><u>PROJECT</u></b>	<b><u>PROJECT NO</u></b>	<b><u>AMOUNT</u></b>
Legal Case Management Appropriation	WBS# X-900001*	\$325,000.00

HITS will work with the Strategic Purchasing Division (SPD) to procure the software products, equipment and services and will return to council for approval as needed.

### **CIP FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

*Lisa Kent*

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**Lisa Kent, Chief Information Officer**

### **Prior Council Action:**

### **Amount of Funding:**

\$325,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

### **Contact Information:**

Linda Shelton

**Phone:** (832) 393 - 0082

**ATTACHMENTS:**

**Description**

Coversheet  
FMBB  
FORMA  
Funding Requests  
Ordinance

**Type**

Signed Cover sheet  
Financial Information  
Financial Information  
Financial Information  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

FIN - HFC 2nd Amend to Lease

Agenda Item#: 26.

### **Summary:**

ORDINANCE amending Ordinance No. 2018-388 to increase the maximum contract amount for Lease Agreement between City of Houston and **HOUSTON FIRST CORPORATION, formerly HOUSTON CONVENTION CENTER HOTEL CORPORATION**; approving and authorizing an amendment to the aforementioned lease agreement approving and authorizing reimbursement for eligible COVID-19 expenditures

### **Background:**

#### **SUBJECT:**

Approve ORDINANCE amending Ordinance No. 2018-388 to add a maximum contract amount for the Lease Agreement between the City of Houston and HOUSTON FIRST CORPORATION formerly HOUSTON CONVENTION CENTER HOTEL CORPORATION; approving and authorizing a second amendment to the aforementioned Lease Agreement; authorizing the Mayor to execute Promissory Note(s) and providing reimbursement for eligible Covid-19 expenditures from CRF.

### **SPECIFIC EXPLANATION:**

The City's Chief Business Officer/Director of the Finance Department recommends City Council adopt the proposed ordinance for the second amendment to the Lease Agreement with Houston First Corporation ("Houston First") formerly Houston Convention Center Hotel Corporation to include provisions regarding the distribution of Coronavirus Relief Fund (CRF) proceeds and distribution and repayment of insurance proceeds as formalized in a Promissory Note.

On June 1, 2011, City Council adopted an ordinance approving the existing Lease under which Houston First Corporation manages several City-owned properties, such as the Wortham Theater Center, Jones Hall, Jones Plaza, and the George R. Brown Convention Center ("Leased Premises"). Under the terms of the Lease, the City insures the Leased Premises and in the event of any damage to the Leased Premises, the City will make the insurance proceeds available to Houston First to repair the Leased Premises. Hurricane Harvey damaged several of the Leased Premises, such as the landmark, City-owned Wortham Theater Center which sustained substantial flood damage from Hurricane Harvey.

Additionally, on May 9, 2018, City Council adopted the first lease amendment which made up to \$35 million available to Houston First from a combination of insurance proceeds and Commercial Paper for the repair of City-owned facilities, such as the construction necessary to ensure the Wortham Theater Center re-opened in 2018.

The second amendment allows Houston First to seek reimbursement for eligible COVID-19 or other disaster related expenses from the City to be paid out of the CRF portion of Disaster Funds. This second amendment allows the City to provide an additional approximately \$23 million from a combination of CRF (\$3 million) and insurance funds (\$20 million) to Houston First for the operation of the leased premises and/or to enable Corporation to make and expedite the necessary alterations, repairs and restorations to the leased premises. The second amendment increases the cumulative maximum dollar amount of promissory notes to \$45 million.

Disaster Note: This item is related to the impact of Hurricane Harvey DR-4332 and COVID-19 and it is the City's intent to seek reimbursement from federal, state and grant sources and/or use other federal funding sources for eligible expenditures.

Fiscal Note: No fiscal note is required for grant-funded items.

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Tantri Emo, Chief Business Officer/Director of Finance

**Prior Council Action:**

No. 2011-390

No. 2018-388

**Amount of Funding:**

\$20,000,000.00 – Disaster Recovery (Fund 5303)

\$3,028,764.58 – CARES Act 2020 (Fund 5307)

\$23,028,764.58

**Contact Information:**

Melissa Dubowski

**Phone:** 832-393-9101

Arif Rasheed

**Phone:** 832-393-9013

**ATTACHMENTS:**

**Description**

**Type**

Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

FIN - HFC 2nd Amend to Lease

Agenda Item#: 30.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE AMENDING ORDINANCE NO. 2018-388 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR THE LEASE AGREEMENT BETWEEN THE CITY OF HOUSTON AND **HOUSTON FIRST CORPORATION, FORMERLY HOUSTON CONVENTION CENTER HOTEL CORPORATION**; APPROVING AND AUTHORIZING AN AMENDMENT TO THE AFOREMENTIONED LEASE AGREEMENT APPROVING AND AUTHORIZING REIMBURSEMENT FOR ELIGIBLE COVID-19 EXPENDITURES; CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

### **Background:**

#### **SUBJECT:**

Approve ORDINANCE amending Ordinance No. 2018-388 to add a maximum contract amount for the Lease Agreement between the City of Houston and HOUSTON FIRST CORPORATION formerly HOUSTON CONVENTION CENTER HOTEL CORPORATION; approving and authorizing a second amendment to the aforementioned Lease Agreement; authorizing the Mayor to execute Promissory Note(s) and providing reimbursement for eligible Covid-19 expenditures from CRF.

### **SPECIFIC EXPLANATION:**

The City's Chief Business Officer/Director of the Finance Department recommends City Council adopt the proposed ordinance for the second amendment to the Lease Agreement with Houston First Corporation ("Houston First") formerly Houston Convention Center Hotel Corporation to include provisions regarding the distribution of Coronavirus Relief Fund (CRF) proceeds and distribution and repayment of insurance proceeds as formalized in a Promissory Note.

On June 1, 2011, City Council adopted an ordinance approving the existing Lease under which Houston First Corporation manages several City-owned properties, such as the Wortham Theater Center, Jones Hall, Jones Plaza, and the George R. Brown Convention Center ("Leased Premises"). Under the terms of the Lease, the City insures the Leased Premises and in the event of any damage to the Leased Premises, the City will make the insurance proceeds available to Houston First to repair the Leased Premises. Hurricane Harvey damaged several of the Leased Premises, such as the landmark, City-owned Wortham Theater Center which sustained substantial flood damage from Hurricane Harvey.

Additionally, on May 9, 2018, City Council adopted the first lease amendment which made up to \$35 million available to Houston First from a combination of insurance proceeds and Commercial Paper for the repair of City-owned facilities, such as the construction necessary to ensure the Wortham Theater Center re-opened in 2018.

The second amendment allows Houston First to seek reimbursement for eligible COVID-19 or other disaster related expenses from the City to be paid out of the CRF portion of Disaster Funds. This second amendment allows the City to provide an additional approximately \$23 million from a combination of CRF (\$3 million) and insurance funds (\$20 million) to Houston First for the operation of the leased premises and/or to enable Corporation to make and expedite the necessary alterations, repairs and restorations to the leased premises. The second amendment increases the cumulative maximum dollar amount of promissory notes to \$45 million.

**Disaster Note:** This item is related to the impact of Hurricane Harvey DR-4332 and COVID-19 and it is the City's intent to seek reimbursement from federal, state and grant sources and/or use other federal funding sources for eligible expenditures.

**Fiscal Note:** No fiscal note is required for grant-funded items.

DocuSigned by:

Tantri Emo

Tantri Emo, Chief Business Officer/Director of Finance

### **Prior Council Action:**

No. 2011-390

No. 2018-388

### **Amount of Funding:**

\$20,000,000.00 – Disaster Recovery (Fund 5303)

\$3,028,764.58 – CARES Act 2020 (Fund 5307).

\$23,028,764.58


**Contact Information:**

Melissa Dubowski

Arif Rasheed

**Phone:** 832-393-9101

**Phone:** 832-393-9013

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District I

Item Creation Date: 10/21/2020

25CONS453 – Award Construction Contract – FMG  
Construction Group, LLC City Hall Annex Garage  
Miscellaneous Hurricane Harvey

Agenda Item#: 27.

### **Summary:**

ORDINANCE appropriating \$522,500.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund; awarding contract to **FMG CONSTRUCTION GROUP, LLC** for City Hall Annex Garage Miscellaneous Hurricane Harvey Project; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies financed by the Miscellaneous Capital Projects/Acquisitions CP Series E - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Award construction contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** On August 26, 2017, Hurricane Harvey flooded the City Hall Annex Garage (CHA). This project will restore lighting and other miscellaneous items in the City Hall Annex Garage. Therefore, the General Services Department recommends that City Council award a construction contract to FMG Construction Group, LLC on its low bid amount of \$475,000.00 to provide construction services in connection with the CHA Garage Miscellaneous Hurricane Harvey.

**PROJECT LOCATION:** 900 Bagby St., Houston, TX 77002

**PROJECT DESCRIPTION:** This project consists of selective demolition, removal and repair of new doors, frames and hardware; interior paint; electrical power and lighting; fire sprinkler and alarm repair/replacement.

The contract duration for this project is 150 calendar days.

**BIDS:** The following ten bids were received on October 8, 2020:

	<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
1.	<b>FMG Construction Group, LLC</b>	<b>\$475,000.00</b>
2.	METCO Engineering, Inc.	\$494,517.00
3.	ERC Environmental & Construction Services, (dba ERC)	\$549,879.28
4.	WLO Construction	\$600,000.00

4.	INCO Construction	\$600,000.00
5.	Gutier, LLC	\$629,840.00
6.	Dunhill Development and Construction, LLC	\$675,000.00
7.	O'Donnell/Snider Construction, LLC	\$693,219.00
8.	W&R Construction Company, LLC	\$745,550.00
9.	E Contractors USA, LLC, a Texas Limited Liability Company	\$800,000.00
10.	Gadberry Construction Company, Inc.	\$916,000.00

**AWARD:** It is recommended that City Council award the construction contract to FMG Construction Group, LLC, and appropriate funds for the project.

**FUNDING SUMMARY:**

\$	475,000.00	Construction Contract Services
\$	<u>47,500.00</u>	10% Contingency
\$	<b>522,500.00</b>	<b>Total Contract Services</b>

**M/WBE PARTICIPATION:** An M/W/BE goal was not established for this project because the construction cost did not exceed the threshold of \$1M required for a goal-oriented contract as authorized by Houston Code of Ordinances §15-82.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to pay, providing health benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City’s intent to seek reimbursement from the Federal Emergency Management Agency (“FEMA”) and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-8640-4-02-1E

**DIRECTOR’S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

**Amount of Funding:**

\$522,500.00

Miscellaneous Capital Projects/Acquisitions CP Series E Fund  
Fund 4039

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District I

Item Creation Date: 10/21/2020

25CONS453 – Award Construction Contract – FMG Construction Group, LLC City Hall Annex Garage Miscellaneous Hurricane Harvey

Agenda Item#: 12.

**Background:**

**RECOMMENDATION:** Award construction contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** On August 26, 2017, Hurricane Harvey flooded the City Hall Annex Garage (CHA). This project will restore lighting and other miscellaneous items in the City Hall Annex Garage. Therefore, the General Services Department recommends that City Council award a construction contract to FMG Construction Group, LLC on its low bid amount of \$475,000.00 to provide construction services in connection with the CHA Garage Miscellaneous Hurricane Harvey.

**PROJECT LOCATION:** 900 Bagby St., Houston, TX 77002

**PROJECT DESCRIPTION:** This project consists of selective demolition, removal and repair of new doors, frames and hardware; interior paint; electrical power and lighting; fire sprinkler and alarm repair/replacement.

The contract duration for this project is 150 calendar days.

**BIDS:** The following ten bids were received on October 8, 2020:

	<b>Bidder</b>	<b>Bid Amount</b>
1.	FMG Construction Group, LLC	\$475,000.00
2.	METCO Engineering, Inc.	\$494,517.00
3.	ERC Environmental & Construction Services, (dba ERC)	\$549,879.28
4.	IKLO Construction	\$600,000.00
5.	Gutier, LLC	\$629,840.00
6.	Dunhill Development and Construction, LLC	\$675,000.00
7.	O'Donnell/Snider Construction, LLC	\$693,219.00
8.	W&R Construction Company, LLC	\$745,550.00
9.	E Contractors USA, LLC, a Texas Limited Liability Company	\$800,000.00
10.	Gadberry Construction Company, Inc.	\$916,000.00

**AWARD:** It is recommended that City Council award the construction contract to FMG Construction Group, LLC, and appropriate funds for the project.

**FUNDING SUMMARY:**

\$	475,000.00	Construction Contract Services
\$	47,500.00	10% Contingency
\$	<b>522,500.00</b>	<b>Total Contract Services</b>

**M/WBE PARTICIPATION:** An M/W/BE goal was not established for this project because the construction cost did not exceed the threshold of \$1M required for a goal-oriented contract as authorized by Houston Code of Ordinances §15-82.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to pay, providing health benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-8640-4-02-1E

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 11/4/2020

1E174AD77D5841F...

C. J. Messiah, Jr.  
General Services Department

**Amount of Funding:**

**\$522,500.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

DS

*JLN*

**ATTACHMENTS:**

**Description**

[Bid Tabulation](#)

[MAPS](#)

[Form 1295](#)

[Form A](#)

**Type**

Backup Material

Signed Cover sheet

Signed Cover sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

OBO - Third Additional Allocation for Small Business  
Economic Relief Program

Agenda Item#: 28.

### **Summary:**

ORDINANCE amending Ordinance No. 2020-944, as amended, to increase the maximum contract amount for a contract between the City of Houston and **HOUSTON BUSINESS DEVELOPMENT INC.** for administration and related services for the Office of Business Opportunity in connection with the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and modify the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19

### **Background:**

The Director of the Office of Business Opportunity Department is requesting Council approval of an Ordinance amending Ordinance No. 2020-944 to increase the maximum contract amount for a contract between the City of Houston and **Houston Business Development, Inc.** for administration and related services for the Office of Business Opportunity in connection with the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19.

The Amendment is to provide a third additional allocation of \$10,000,000.00 from the City's CARES Act 2020 Fund, as authorized by City Council via Ordinance 2020-944 to provide immediate and short-term grant assistance to small businesses that were and are continuing to be severely and negatively impacted economically as a result of the COVID-19 Pandemic during the period of March 1, 2020, and ends December 30, 2020.

### **MWBE Participation:**

An 11% MWBE goal is assigned to the contract.

### **Pay or Play:**

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits for eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed procurement may be funded by a federal grant; therefore, exempt from the "Hire Houston First (HHF)" Ordinance that promotes economic opportunity for Houston businesses and

supports job creation.

**Disaster Note:**

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

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Lalla V. Morris, Assistant Director for Marsha E. Murray, Director  
Office of Business Opportunity

**Prior Council Action:**

Ordinances 2020-361 & 2020-362 - April 29, 2020  
Ordinance 2020-670 – July 29, 2020  
Ordinance 2020-777 - September 9, 2020  
Ordinance 2020-944 – November 4, 2020

**Amount of Funding:**

\$10,000,000.00  
2020 CARES Act Fund  
Fund 5307

**Contact Information:**

Marsha E. Murray  
**Phone:** 832-393-0615

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

OBO - Third Additional Allocation for Small Business Economic Relief Program

Agenda Item#:

### **Summary:**

ORDINANCE amending Ordinance No. 2020-944, as amended, to increase the maximum contract amount for a contract between the City of Houston and **HOUSTON BUSINESS DEVELOPMENT INC.** for administration and related services for the Office of Business Opportunity in connection with the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and modify the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19

### **Background:**

The Director of the Office of Business Opportunity Department is requesting Council approval of an Ordinance amending Ordinance No. 2020-944 to increase the maximum contract amount for a contract between the City of Houston and **Houston Business Development, Inc.** for administration and related services for the Office of Business Opportunity in connection with the City's Small Business Economic Relief Program for small businesses who have been affected by COVID-19.

The Amendment is to provide a third additional allocation of \$10,000,000.00 from the City's CARES Act 2020 Fund, as authorized by City Council via Ordinance 2020-944 to provide immediate and short-term grant assistance to small businesses that were and are continuing to be severely and negatively impacted economically as a result of the COVID-19 Pandemic during the period of March 1, 2020, and ends December 30, 2020.

### **MWBE Participation:**

An 11% MWBE goal is assigned to the contract.

### **Pay or Play:**

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits for eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed procurement may be funded by a federal grant; therefore, exempt from the "Hire Houston First (HHF)" Ordinance that promotes economic opportunity for Houston businesses and supports job creation.

### **Disaster Note:**

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

DocuSigned by:

*Lalla V. Morris*

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Lalla V. Morris, Assistant Director for Marsha E. Murray, Director  
Office of Business Opportunity

### **Prior Council Action:**

Ordinances 2020-361 & 2020-362 - April 29, 2020

Ordinance 2020-670 – July 29, 2020

Ordinance 2020-777 - September 9, 2020

Ordinance 2020-944 – November 4, 2020

### **Amount of Funding:**

\$10,000,000.00

2020 CARES Act Fund

Fund 5307

### **Contact Information:**

Marsha E. Murray

**Phone:** 832-393-0615

11/24/2020

**ATTACHMENTS:**

**Description**

Executed Ordinance 2020-944

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C

Item Creation Date: 11/6/2020

MYR - Montrose TIRZ appropriation

Agenda Item#: 29.

### **Summary:**

ORDINANCE appropriating \$4,687,281.46 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**, for payment to the Montrose Redevelopment Authority as provided herein - **DISTRICT C - KAMIN**

### **Background:**

#### **SPECIFIC EXPLANATION**

On September 4, 2019, City Council approved Ordinance 2019-665, which established an agreement between the City, the Montrose Redevelopment Authority and the Montrose Zone ("Tri-Party Agreement").

Pursuant to the Tri-Party Agreement, the Authority has established a Revenue Fund (as defined in the Tri-Party Agreement) into which tax increments received by the City on behalf of the Montrose Zone will be deposited. The City now seeks to appropriate tax increment revenue currently held by the City for payment to the Montrose Redevelopment Authority.

The amount of the appropriation to the Montrose Redevelopment Authority is \$4,687,281.46; this amount represents the current fund balance accumulated from creation through November 2020.

---

**Andrew F. Icken, Chief Development Officer**

### **Prior Council Action:**

Ordinance No. 2015-1257, 12/9/2015;

Ordinance No. 2019-665, 9/4/2019

### **Amount of Funding:**

\$4,687,281.46

TIRZ#27 Montrose Fund

Fund 7584

**Contact Information:**

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Gwendolyn F. Tillotson  
**Phone:** (832) 393-0937

**ATTACHMENTS:**

**Description**  
Coversheet

**Type**  
Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/17/2020

District C

Item Creation Date: 11/6/2020

MYR - Montrose TIRZ appropriation

Agenda Item#: 45.

**Summary:**

ORDINANCE appropriating the sum of \$4,687,281.46 out of tax increment funds for Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (Montrose Zone), for payment to the Montrose Redevelopment Authority as provided herein - **DISTRICT C - KAMIN**

**Background:**

**SPECIFIC EXPLANATION**

On September 4, 2019, City Council approved Ordinance 2019-665, which established an agreement between the City, the Montrose Redevelopment Authority and the Montrose Zone ("Tri-Party Agreement").

Pursuant to the Tri-Party Agreement, the Authority has established a Revenue Fund (as defined in the Tri-Party Agreement) into which tax increments received by the City on behalf of the Montrose Zone will be deposited. The City now seeks to appropriate tax increment revenue currently held by the City for payment to the Montrose Redevelopment Authority.

The amount of the appropriation to the Montrose Redevelopment Authority is \$4,687,281.46; this amount represents the current fund balance accumulated from creation through November 2020.

DocuSigned by:

**Andrew F. Icken, Chief Development Officer**

**Prior Council Action:**

Ordinance No. 2015-1257, 12/9/2015;

Ordinance No. 2019-665, 9/4/2019

**Amount of Funding:**

\$4,687,281.46

TIRZ#27 Montrose Fund

Fund 7584

**Contact Information:**

DocuSigned by:

**Gwendolyn F. Tillotson**

**Phone: (832) 393-0937**

**ATTACHMENTS:**

**Description**

Creation

Tri-Party Agreement

**Type**

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MYR - HSTE 833 Arlington Street

Agenda Item#: 30.

### **Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **833 Arlington Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 833 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 833 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

### **SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
833 Arlington Street	Houston Heights South	\$144,000	\$244,262	\$1,372	\$20,585

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it

is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2011-15

**Amount of Funding:**

No Funding Required

**Contact Information:**

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Gwendolyn Tillotson

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MYR - HSTE 833 Arlington Street

Agenda Item#:

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 833 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 833 Arlington Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year’s appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District’s 2020 property valuation and the City’s TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
833 Arlington Street	Houston Heights South	\$144,000	\$244,262	\$1,372	\$20,585

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2011-15

**Amount of Funding:**

No Funding Required

**Contact Information:**

DS

Gwendolyn Tillotson

**ATTACHMENTS:**

**Description**

PCA 2019-143

PCA 2011-15

HSTE Memo

**Type**

Backup Material

Backup Material

Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MYR - HSTE 4022 Oak Ridge Street

Agenda Item#: 31.

**Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **4022 Oak Ridge Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 4022 Oak Ridge Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:**

That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 4022 Oak Ridge Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year’s appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District’s 2020 property valuation and the City’s TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
4022 Oak Ridge Street	Norhill	\$81,818	\$139,668	\$785	\$11,775

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Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2000-28

**Amount of Funding:**

No Funding Required

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MRY - HSTE 4022 Oak Ridge Street

Agenda Item#:

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 4022 Oak Ridge Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:**

That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 4022 Oak Ridge Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year’s appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District’s 2020 property valuation and the City’s TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
4022 Oak Ridge Street	Norhill	\$81,818	\$139,668	\$785	\$11,775

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

F405371A27C1498 Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2000-28

**Amount of Funding:**

No Funding Required

**Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

PCA 2019-143

PCA 2000-28

HSTE Memo

**Type**

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C

Item Creation Date: 11/12/2020

MYR - HSTE 1631 Oxford Street

Agenda Item#: 32.

### **Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **1631 Oxford Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1631 Oxford Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1631 Oxford Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

### **SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

<b>Contributing Structure</b>	<b>Historic District</b>	<b>Base Yr. Improvement Value (HCAD)</b>	<b>Total Eligible Expenditure</b>	<b>Estimated Yr. One Tax Benefit</b>	<b>Max. Estimated Tax Benefit over 15</b>
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					<b>Yr.</b>
1631 Oxford Street	Houston Heights East	\$39,089	\$103,203	\$580	\$8,700

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2008-4

**Amount of Funding:**

No funding required.

**Contact Information:**

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Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District C

Item Creation Date: 11/12/2020

MYR - HSTE 1631 Oxford Street

Agenda Item#: 12.

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1631 Oxford Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1631 Oxford Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year’s appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District’s 2020 property valuation and the City’s TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1631 Oxford Street	Houston Heights East	\$39,089	\$103,203	\$580	\$8,700

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

F405371A27C1498

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2008-4

**Amount of Funding:**

No funding required.

**Contact Information:**

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

PCA 2019-143

PCA 2018-4

HSTE Memo

**Type**

Backup Material

Backup Material

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MYR - HSTE 728 Pizer Street

Agenda Item#: 33.

### **Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **728 Pizer Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 728 Pizer Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATIONS:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 728 Pizer Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

### **SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). **The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.**

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
728 Pizer Street	N. L. 311	\$2,200	\$166,500	\$26	\$14,040

128 Pizer Street	NORM	82,200	100,000	500	14,040
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Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143  
 PCA 2000-28

**Amount of Funding:**

No Funding Required

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

**Type**

Coversheet

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/12/2020

MYR - HSTE 728 Pizer Street

Agenda Item#: 9.

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 728 Pizer Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATIONS:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 728 Pizer Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). **The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.**

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
728 Pizer Street	Norhill	82,200	\$166,599	\$936	\$14,040

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2000-28

**Amount of Funding:**

No Funding Required

**Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

PCA 2019-143

PCA 2000-28

HSTE Memo

**Type**

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date: 10/22/2020

MYR - HSTE 920 W. Temple Street

Agenda Item#: 34.

### **Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **920 W. Temple Street** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 920 W. Temple Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 920 W. Temple Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

### **SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
920 W. Temple Street	Norhill	\$153,622	\$71,267	\$100	\$6,006

920 W. Temple Street	INDM	\$ 100,020	\$ 11,207	\$ 400	\$ 0,000
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Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2000-28

**Amount of Funding:**

No funding required.

**Contact Information:**

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Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 10/22/2020

MYR - HSTE 920 W. Temple Street

Agenda Item#: 8.

**Summary:**

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 920 W. Temple Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 920 W. Temple Street, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following contributing structure in the historic district submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
920 W. Temple Street	Norhill	\$153,623	\$71,267	\$400	\$6,006

Since the property has been designated as a contributing structure in a historic district, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances.

DocuSigned by:

F405371A27C1498...

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2000-28

**Amount of Funding:**

No funding required.

**Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

Description

Type

PCA 2019-143  
PCA 2000-28  
HSTE Memo

Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/13/2020

MYR - HSTE 1114 Texas Street

Agenda Item#: 35.

### **Summary:**

ORDINANCE providing for an Ad Valorem Tax exemption on a historical site located at **1114 Texas Avenue** in Houston, Texas; containing findings and other provisions relating to the foregoing subject; providing for the revocation of such tax exemption and the recapture of taxes upon the occurrence of stated events - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1114 Texas Avenue, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1114 Texas Avenue, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

### **SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1114 Texas Avenue	Historic Landmark – Southwestern Bell	\$104,733	\$3,273,124	\$69,425	\$1,041,381

Since the property has been designated as a historic landmark, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances

**Prior Council Action:**

PCA 2019-143

PCA 2011-15

**Amount of Funding:**

No Funding Required

**Contact Information:**

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Gwendolyn Tillotson

**ATTACHMENTS:**

**Description**

Coversheet

HSTE Memo

**Type**

Signed Cover sheet

Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District H

Item Creation Date: 11/13/2020

MRY - HSTE 1114 Texas Street

Agenda Item#:

**Background:**

**SUBJECT:** Ordinance approving a Historic Site Tax Exemption for property in a Historic District for the property located at: 1114 Texas Avenue, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**RECOMMENDATION:** That City Council adopt an Ordinance approving a Historic Site Tax Exemption for the property located at: 1114 Texas Avenue, which meets the relevant eligibility requirements of Section 44-5 of the Code of Ordinances.

**SPECIFIC EXPLANATION:**

Section 44-5 of the Code of Ordinances provides an incentive for historic preservation in the form of a tax exemption for historic sites. Prior City Council designation of the property as a landmark, protected landmark, or as a contributing structure in a historic district is a prerequisite to granting a historic site tax exemption. The property owner must then demonstrate to the Chief Development Officer that restoration and preservation expenditures were made in an amount equal to at least 25% of the appraised value of the improvements and within the time frames prescribed in the Ordinance. The tax exemption amount is then calculated based on the amount spent on restoration, up to 100% of the following year's appraised value of improvements only (not land). The exemption is for a 15-year period but is capped each year at the exemption amount calculated for year one.

The owner of the following historic landmark submitted a sworn affidavit that meets the criteria set out in the Code of Ordinances. The table below shows the base value of improvement (pre-restoration), the amount of the restoration investment made by the property owner, the approximate dollar amount of the taxes that will be foregone for the first year based upon the Harris County Appraisal District's 2020 property valuation and the City's TY2021 property tax rate, and the estimated maximum amount that would be foregone over 15 years:

Contributing Structure	Historic District	Base Yr. Improvement Value (HCAD)	Total Eligible Expenditure	Estimated Yr. One Tax Benefit	Max. Estimated Tax Benefit over 15 Yr.
1114 Texas Avenue	Historic Landmark – Southwestern Bell	\$104,733	\$3,273,124	\$69,425	\$1,041,381

Since the property has been designated as a historic landmark, and meets all other criteria, it is recommended that City Council grant this property the exemption from ad valorem taxation provided under Section 44-5 of the Code of Ordinances

DocuSigned by:

F405371A27C1498...

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

PCA 2019-143

PCA 2011-15

**Amount of Funding:**

No Funding Required

**Contact Information:**

DS

Gwendolyn Tillotson

**ATTACHMENTS:**

**Description**

PCA 2019-143

PCA 2017-0025

**Type**

Backup Material

Backup Material



# CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

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[www.houstontx.gov](http://www.houstontx.gov)

**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken,   
Chief Development Officer

**Date:** November 12, 2020

**Subject:** HSTE

The Mayors' Office of Economic Development will be recommending the following Historical Site Exemptions (listed below) to City Council on December 2, 2020.

Address	Land Use	CM District	Neighborhood	Designation Type	15-Year Impact	1-Year Impact
1631 Oxford St	Residential	C	Houston Heights East	Historic District	(\$8,700)	(\$580)
833 Arlington St	Residential	C	Houston Heights South	Historic District	(\$20,585)	(\$1,372)
4022 Oak Ridge St	Residential	H	Norhill	Historic District	(\$11,775)	(\$785)
728 Pizer St	Residential	H	Norhill	Historic District	(\$14,040)	(\$936)
920 W. Temple St	Residential	H	Norhill	Historic District	(\$6,006)	(\$400)
1114 Texas Ave	Business Hotel	I	Southwestern Bell Building	Historic Landmark	(\$1,041,381)	(\$69,425)

Under the prior Ordinance 2015-967, a single-family structure that was designated as a landmark, protected landmark or contributing structure located in the City of Houston was eligible to receive an exemption on the January 1 value of the property after expending more than 100% of the value of the original structure, sometimes referred to as a "super exemption". This is not the case under the amended Ordinance 2019-143, which limits the exemption to single family structures located in qualifying census tracts defined as having at least 20% poverty or 80% of the area median income to allow for the exemption to benefit distressed and transitioning communities and multi-family properties. This year, none of the applicants are located in a qualifying census tract.

However, the Hyatt Hotel, located at 1114 Texas Street does receive a "super exemption" as the 2020 improvement value exceeded the base tax value of the improvements. The remaining five applicants are single family homes and are only eligible for an exemption based on the cost of eligible expenditures.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

HPD-HGAC FY20/21 Solid Waste Grant Program

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of grant funds through the Houston-Galveston Area Council for the **FY20/21 SOLID WASTE GRANT PROGRAM** ("Grant"); declaring the City's eligibility for such Grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the Grant Funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the electronic application and acceptance of grant funds through the Houston-Galveston Area Council (H-GAC) for the Solid Waste Grant Program. H-GAC will provide \$64,705.00 in grant funding, with a City cash match of 10% in the amount of \$6,470.50. Grant term is from March 1, 2020 to June 30, 2021 for a total of 15 months.

The purpose of the Solid Waste Program grant is to provide funding for eligible local and regional municipal solid waste management projects in support of the goals and objectives of H-GAC's adopted Regional Solid Waste Management Program (RSWMP). HPD will use the grant award to purchase a vehicle for investigators to conduct solid waste investigations in Houston and surrounding areas, and electronic equipment that will help investigators to monitor investigative leads while in the field.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

- No Fiscal Note is required on grant items.
- Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Art Acevedo  
Chief of Police

**Amount of Funding:**

\$64,705.00 Federal/State/Local Pass through Fund (5030 )  
\$ 6,470.50 General Fund (1000)

**Contact Information:**

Rhonda Smith, Deputy Director/CFO 713-308-1708  
Sonja Odat, Council Liaison 713-308-1728

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD-HGAC FY20/21 Solid Waste Grant Program

Agenda Item#:

### **Background:**

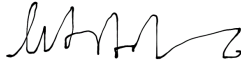
The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the electronic application and acceptance of grant funds through the Houston-Galveston Area Council (H-GAC) for the Solid Waste Grant Program. H-GAC will provide \$64,705.00 in grant funding, with a City cash match of 10% in the amount of \$6,470.50. Grant term is from March 1, 2020 to June 30, 2021 for a total of 15 months.

The purpose of the Solid Waste Program grant is to provide funding for eligible local and regional municipal solid waste management projects in support of the goals and objectives of H-GAC's adopted Regional Solid Waste Management Program (RSWMP). HPD will use the grant award to purchase a vehicle for investigators to conduct solid waste investigations in Houston and surrounding areas, and electronic equipment that will help investigators to monitor investigative leads while in the field.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

DS  
RS DocuSigned by:  
  
6AAA6065E4424AD  
\_\_\_\_\_  
Art Acevedo  
Chief of Police

### **Amount of Funding:**

\$64,705.00 Federal/State/Local Pass through Fund (5030 )  
\$ 6,470.50 General Fund (1000)

### **Contact Information:**

Rhonda Smith, Deputy Director/CFO 713-308-1708  
Sonja Odat, Council Liaison 713-308-1728

### **ATTACHMENTS:**

**Description**

Funding

**Type**

Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

Item Creation Date:

HPD - Antenna Site License Agreement

Agenda Item#: 37.

### **Summary:**

ORDINANCE further amending Ordinance No. 2011-928 to increase spending authority for Antenna Site License Agreement between City of Houston, Texas, Licensee, and **600 TRAVIS OWNER, LLC**, Licensor, from \$265,539.97 to \$587,254.14

### **Background:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase spending authority from \$265,539.97 to \$587,254.14 for the Antenna Site License Agreement between the City of Houston and 600 Travis Owner, LLC located at 600 Travis Street, Houston, Texas 77002

The Houston Police Department operates various helicopter video downlinks around the City of Houston. Chase Tower is the tallest building in the downtown area from which HPD can receive and re-transmit video downlinks to the HPD Command Center at 1200 Travis. The proposed Antenna Site License Agreement will allow HPD to use the licensed premises for the installation, operation and maintenance of its communications equipment, including antennas, cables, connectors, radios and related transmission and reception hardware.

The Antenna Site License Agreement was awarded on October 31, 2011 under Ordinance No. 2011-0928 for a five-year term with three five-year renewal options. Per terms of the agreement, the monthly license fee shall increase by two percent (2%) from the rate in effect at the end of the year immediately preceding. We are currently in the fourth year of the first renewal period and require additional spending authority. Additional spending authority is needed due to the 2% escalation and will also cover the second (5) five-year renewal period.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Art Acevedo  
Chief of Police

Jerry Adams  
Chief Procurement Officer (SPD)

**Estimated Spending Authority**

Department	FY 2021	Out Years	Total
Houston Police Department	\$25,500.00	\$296,214.17	\$321,714.17

**Prior Council Action:**

Ordinance  
2016-890  
11/22/2016

**Amount of Funding:**

\$321,714.17  
General Fund  
Fund 1000

**Contact Information:**

Rhonda Smith, Deputy Director & CFO, 713.308.1708  
Sonja Odat, Council Liaison, 713.308.1728

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

Item Creation Date:

HPD - Antenna Site License Agreement

Agenda Item#: 42.

**Summary:**

ORDINANCE further Amending Ordinance No. 2011-928 to increase spending authority for the antenna site license agreement between the City of Houston, Texas, licensee, and **600 TRAVIS OWNER, LLC**, Licensor, from \$265,539.97 to \$587,254.14

**Background:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase spending authority from \$265,539.97 to \$587,254.14 for the Antenna Site License Agreement between the City of Houston and 600 Travis Owner, LLC located at 600 Travis Street, Houston, Texas 77002

The Houston Police Department operates various helicopter video downlinks around the City of Houston. Chase Tower is the tallest building in the downtown area from which HPD can receive and re-transmit video downlinks to the HPD Command Center at 1200 Travis. The proposed Antenna Site License Agreement will allow HPD to use the licensed premises for the installation, operation and maintenance of its communications equipment, including antennas, cables, connectors, radios and related transmission and reception hardware.

The Antenna Site License Agreement was awarded on October 31, 2011 under Ordinance No. 2011-0928 for a five-year term with three five-year renewal options. Per terms of the agreement, the monthly license fee shall increase by two percent (2%) from the rate in effect at the end of the year immediately preceding. We are currently in the fourth year of the first renewal period and require additional spending authority. Additional spending authority is needed due to the 2% escalation and will also cover the second (5) five-year renewal period.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DS  
RS  
DocuSigned by:  
  
6AAA8065F4424AD...  
Art Acevedo  
Chief of Police

\_\_\_\_\_  
Jerry Adams  
Chief Procurement Officer (SPD)

**Estimated Spending Authority**

Department	FY 2021	Out Years	Total
Houston Police Department	\$25,500.00	\$296,214.17	\$321,714.17

**Prior Council Action:**

Ordinance  
2016-890  
11/22/2016

**Amount of Funding:**

\$25,500.00  
General Fund  
Fund 1000

**Contact Information:**

Rhonda Smith, Deputy Director & CFO, 713.308.1708  
Sonja Odat, Council Liaison, 713.308.1728

**ATTACHMENTS:**

**Description**

Executed Contract 2011 Antenna Site License  
Revised Funding Docs  
2016-890  
Caption (revised 11/19/20)  
Revised ordinance (2)

**Type**

Backup Material  
Financial Information  
Ordinance/Resolution/Motion  
Backup Material  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C

Item Creation Date: 10/27/2020

PLN - Amendment to Ordinance No. 2020-785 renewing the establishment of the north side of the 1700 block of Haver Street within the City of Houston as a Special Minimum Building Line Requirement Block

Agenda Item#: 38.

### **Summary:**

ORDINANCE amending Ordinance No. 2020-785 renewing the establishment of the north side of the 1700 block of Haver Street, within the City of Houston, Texas, as a special minimum building line requirement block of 15 feet to replace the map in Exhibit "B" attached thereto - **DISTRICT C - KAMIN**

### **Background:**

The Planning and Development Department recommends amending Ordinance No. 2020-785 to replace the map in Exhibit "B" with the correct map depicting the properties affected by the ordinance. Ordinance No. 2020-785, approved by City Council on September 16, 2020, renewed the establishment of a Special Minimum Building Line Requirement Block of 15 feet for the 1700 block of Haver Street, north side, between Windsor and Ridgewood Streets.

The Planning and Development Department recommends City Council to approve the amendment to Ordinance No. 2020-785.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Prior Council Action:**

Ord. 2000-401, passed on May 24, 2000  
Ord. 2020-785, passed on September 16, 2020

### **Amount of Funding:**

### **Contact Information:**

Anna Sedillo

832-393-6578

Davonte Caldwell  
832-393-6568

**ATTACHMENTS:**

**Description**

Cover Sheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 10/27/2020

PLN - Amendment to Ordinance No. 2020-785 renewing the establishment of the north side of the 1700 block of Haver Street within the City of Houston as a Special Minimum Building Line Requirement Block

Agenda Item#:

### **Background:**

The Planning and Development Department recommends amending Ordinance No. 2020-785 to replace the map in Exhibit "B" with the correct map depicting the properties affected by the ordinance. Ordinance No. 2020-785, approved by City Council on September 16, 2020, renewed the establishment of a Special Minimum Building Line Requirement Block of 15 feet for the 1700 block of Haver Street, north side, between Windsor and Ridgewood Streets.

The Planning and Development Department recommends City Council to approve the amendment to Ordinance No. 2020-785.

DocuSigned by:

51C3A0FD66F743D

Margaret Wallace Brown, AICP, CNU-A

Director

Planning and Development Department

### **Prior Council Action:**

Ord. 2000-401, passed on May 24, 2000

Ord. 2020-785, passed on September 16, 2020

### **Amount of Funding:**

### **Contact Information:**

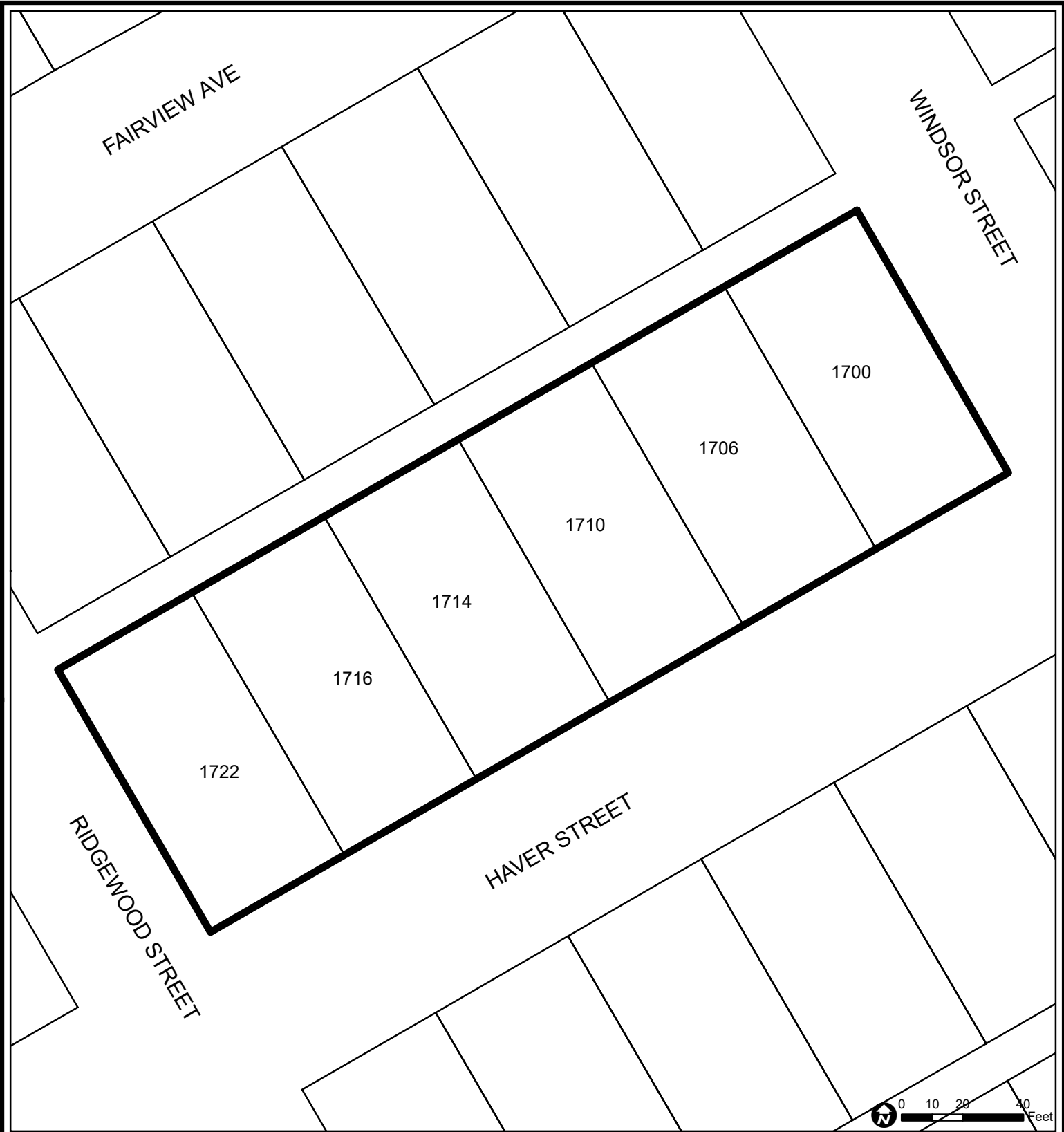
Anna Sedillo  
832-393-6578

Davonte Caldwell  
832-393-6568


### **ATTACHMENTS:**

Description	Type
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Map	Backup Material
-----	-----------------



**Special Minimum Building Line Renewal  
1700 block of Haver Street, north side,  
between Windsor and Ridgewood Streets  
15 Feet**

 Area Under Consideration

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded

Source: Harris County Appraisal District  
Date: May 18, 2020  
Reference: MBL 13REN

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C

Item Creation Date: 10/22/2020

PLN - Special Minimum Lot Size Block App No. 761 (700 block of East 24th Street, north and south sides)

Agenda Item#: 39.

### **Summary:**

ORDINANCE establishing the north and south sides of the 700 block of East 24th Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 720 East 24<sup>th</sup> Street, Lots 10 and 11, Block 68, of the Sunset Heights Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLS B). The application includes written evidence of support from the owners of 79% of the block. The Planning and Development Department mailed notifications to twenty-seven (27) property owners indicating that the SMLS B application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on June 11, 2020 and voted to recommend that the City Council establish the SMLS B.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 3,000 square feet for the 700 block of East 24<sup>th</sup> Street, north and south sides.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo  
832-393-6578

Eriq Glenn  
832-393-6554

### **ATTACHMENTS:**

**Description**

cover sheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 10/22/2020

PLN - Special Minimum Lot Size Block App No. 761 (700 block of East 24<sup>th</sup> Street, north and south sides)

Agenda Item#:

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 720 East 24<sup>th</sup> Street, Lots 10 and 11, Block 68, of the Sunset Heights Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLS<sup>B</sup>). The application includes written evidence of support from the owners of 79% of the block. The Planning and Development Department mailed notifications to twenty-seven (27) property owners indicating that the SMLS<sup>B</sup> application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on June 11, 2020 and voted to recommend that the City Council establish the SMLS<sup>B</sup>.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 3,000 square feet for the 700 block of East 24<sup>th</sup> Street, north and south sides.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown".

2A81A07011A5494

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Contact Information:**

Anna Sedillo  
832.393-6578

Eriq Glenn  
832-393-6554



**Special Minimum Lot Size**  
**700 block of East 24th Street**  
**north and south sides**  
**between North Main Street and Gostick Street**  
**3,000 Square Feet**

 Area Under Consideration

Source: Harris County Appraisal District  
 Date: February 6, 2020  
 Reference: MLS 761

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING & DEVELOPMENT DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C, District K

Item Creation Date: 8/28/2020

PLN - Special Minimum Building Line Block Renewal  
Application: MBL 15REN (1800 block of Cherryhurst Street,  
north and south sides)

Agenda Item#: 40.

### **Summary:**

ORDINANCE renewing the establishment of the north and south sides of the 1800 block of Cherryhurst Street within the City of Houston, Texas, as a special minimum building line requirement block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICTS C - KAMIN**

### **Background:**

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 2, Block 16 of the Cherryhurst subdivision initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to ten (10) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2001-0097) was passed in 2001.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 14 feet 6 inches for the 1800 block of Cherryhurst Street, north and south sides.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Prior Council Action:**

Ord. 2001-0097, passed on January 24, 2001

**Contact Information:**

Anna Sedillo  
832-393-6578

Abraham Zorrilla  
832-393-6634

**ATTACHMENTS:**

**Description**

RCA  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District C

Item Creation Date: 8/28/2020

PLN - Special Minimum Building Line Block Renewal Application: MBL 15REN (1800 block of Cherryhurst Street, north and south sides)

Agenda Item#: 16.

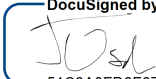
### **Background:**

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 2, Block 16 of the Cherryhurst subdivision initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to ten (10) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2001-0097) was passed in 2001.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 14 feet 6 inches for the 1800 block of Cherryhurst Street, north and south sides.

DocuSigned by:

  
51C3A6FD6F6743D

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Prior Council Action:**

Ord. 2001-0097, passed on January 24, 2001

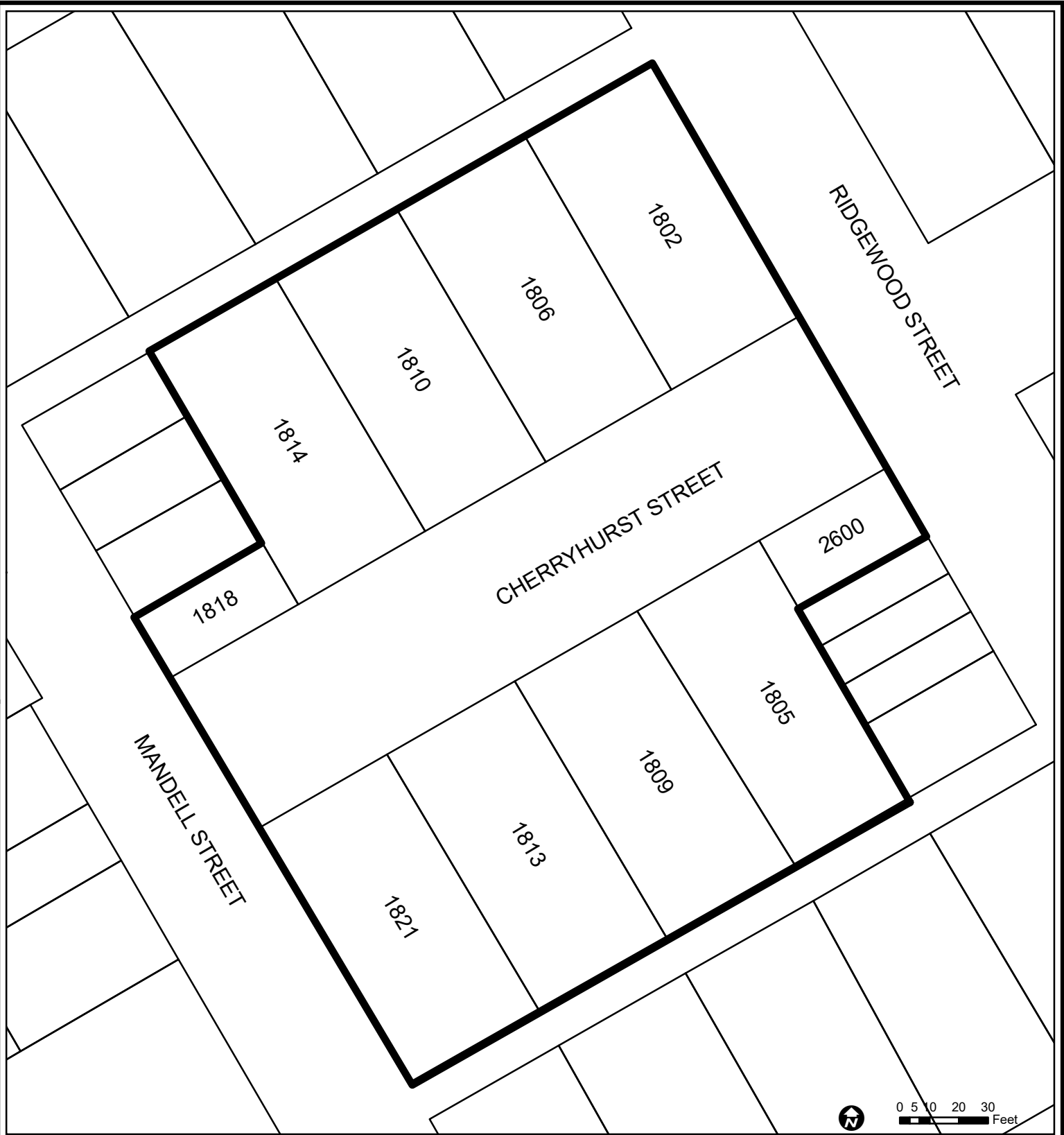
### **Contact Information:**

Anna Sedillo  
832-393-6578


Abraham Zorrilla  
832-393-6634

### **ATTACHMENTS:**

Description	Type
Map	Backup Material



**Special Minimum Building Line Renewal  
1800 block of Cherryhurst Street, north and south sides,  
between Mandell and Ridgewood Streets  
14 Feet, 6 inches**

 Area Under Consideration

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded

Source: Harris County Appraisal District  
Date: June 19, 2020  
Reference: MBL 15REN

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date:

PLN - Historic Protected Landmark 406 Henry Street

Agenda Item#: 41.

### **Summary:**

ORDINANCE designating the property municipally known as 406 Henry Street and also known as the "House at 406 Henry Street" being located within the City of Houston, Texas, as a protected landmark; containing findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT H - CISNEROS**

### **Background:**

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

This application for Protected Landmark designation of the House at 406 Henry Street was initiated by the owner.

A public hearing was held on February 27, 2020 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

---

Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Prior Council Action:**

### **Contact Information:**

Anna Sedillo  
832-393-6578

Yasmin Arslan  
832-393-6631

**ATTACHMENTS:**

**Description**

RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District H

Item Creation Date:

PLN - Historic Protected Landmark 406 Henry Street

Agenda Item#: 21.

### **Background:**

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

This application for Protected Landmark designation of the House at 406 Henry Street was initiated by the owner.

A public hearing was held on February 27, 2020 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

DocuSigned by:

A handwritten signature in black ink, appearing to read "M. Brown", enclosed in a blue DocuSign signature box.

51C3A0FDD9F743D  
Margaret Wallace Brown, AICP, CNU-A  
Director  
Planning and Development Department

### **Prior Council Action:**

### **Contact Information:**

Anna Sedillo  
832-393-6578

Yasmin Arslan  
832-393-6631

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Protected Landmark Designation Report	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ETJ

Item Creation Date:

PLN - Release of Corner Green and Muse Farms tracts  
from the ETJ of City of Houston

Agenda Item#: 42.

### **Summary:**

ORDINANCE releasing certain territory consisting of approximately 43.1035 acres of land in Waller County, Texas, located in the vicinity of U.S. Highway 290 and James R. Muse Parkway, from the extraterritorial jurisdiction of the City of Houston, Texas; approving and authorizing Release Agreement between City of Houston and City of Waller, imposing a 5-Year time period for City of Waller to complete annexation of the released territory into its municipal boundaries

### **Background:**

The Planning and Development Department has received a petition from the property owners, Corner Green, LLC and Muse Farms, LLC to release 43.10 acres of land from the ETJ. Upon release from the ETJ of Houston, it is expected that the parcels will be annexed into the ETJ of the City of Waller. After that, the property owners will apply for annexation into Waller County Municipal District No. 33 and will then be able to connect to existing trunk utilities lines in order to access the utilities provided by the City of Waller. The council district closest to the ETJ Release area is District A.

The property owners believe that the principal uses of the parcels will be light industrial and similar applications. However, the ultimate land use will depend on market acceptance since there are no presently identified uses for developed improvements on the land. The parcels are outside the flood plain zone, in the area of minimal flood hazard.

The City of Waller has provided us with a letter expressing their intent to annex the tracts if Houston releases them from the ETJ. Houston Public Works has looked at the area proposed for ETJ release and determined that the City of Houston will not be able to provide city water and wastewater in the area. It is unlikely that the City would be able to annex this property in the foreseeable future. Such a release will not impair the City's ability to annex any other territory in the vicinity. This release will also not impair mobility in the City of Houston or in the ETJ.

The Planning and Development Department recommends that City Council release the 43.10 acres of land, located at the northeast corner of the intersection of US 290 and James Muse Parkway.

---

Margaret Wallace Brown, AICP  
Director  
Planning and Development Department

**Contact Information:**

Anna Sedillo  
832-393-6578

Rupesh Koshy  
832-393-6552

**ATTACHMENTS:**

**Description**

Cover Sheet  
Cover Sheet

**Type**

Signed Cover sheet  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ETJ

Item Creation Date:

PLN - Release of Corner Green and Muse Farms tracts from the ETJ of City of Houston

Agenda Item#: 5.

### **Background:**

The Planning and Development Department has received a petition from the property owners, Corner Green, LLC and Muse Farms, LLC to release 43.10 acres of land from the ETJ. Upon release from the ETJ of Houston, it is expected that the parcels will be annexed into the ETJ of the City of Waller. After that, the property owners will apply for annexation into Waller County Municipal District No. 33 and will then be able to connect to existing trunk utilities lines in order to access the utilities provided by the City of Waller. The council district closest to the ETJ Release area is District A.

The property owners believe that the principal uses of the parcels will be light industrial and similar applications. However, the ultimate land use will depend on market acceptance since there are no presently identified uses for developed improvements on the land. The parcels are outside the flood plain zone, in the area of minimal flood hazard.

The City of Waller has provided us with a letter expressing their intent to annex the tracts if Houston releases them from the ETJ. Houston Public Works has looked at the area proposed for ETJ release and determined that the City of Houston will not be able to provide city water and wastewater in the area. It is unlikely that the City would be able to annex this property in the foreseeable future. Such a release will not impair the City's ability to annex any other territory in the vicinity. This release will also not impair mobility in the City of Houston or in the ETJ.

The Planning and Development Department recommends that City Council release the 43.10 acres of land, located at the northeast corner of the intersection of US 290 and James Muse Parkway.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown".

2A612A07011A5494  
Margaret Wallace Brown, AICP

Director

Planning and Development Department

### **Contact Information:**

Anna Sedillo  
832-393-6578

Rupesh Koshy  
832-393-6552

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Petition for Release from ETJ	Backup Material
Map from Petitioner	Backup Material
Map Identifying Parcels	Backup Material
Metes and Bounds Description	Backup Material
Warranty Deed 13.58 Acre Parcel	Backup Material
Warranty Deed 13.98 Acre Parcel	Backup Material
Warranty Deed 12.77 Acre Parcel	Backup Material
Warranty Deed 2.7735 Acre Parcel	Backup Material
City of Waller Letter	Backup Material
Survey Part Tracts	Backup Material
No Non-Disclosure Letter for Land Use	Backup Material
Muse ROW Major Thoroughfare Letter	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ETJ

Item Creation Date:

PLN - Release of Corner Green and Muse Farms tracts from the ETJ of City of Houston

Agenda Item#: 5.

### **Background:**

The Planning and Development Department has received a petition from the property owners, Corner Green, LLC and Muse Farms, LLC to release 43.10 acres of land from the ETJ. Upon release from the ETJ of Houston, it is expected that the parcels will be annexed into the ETJ of the City of Waller. After that, the property owners will apply for annexation into Waller County Municipal District No. 33 and will then be able to connect to existing trunk utilities lines in order to access the utilities provided by the City of Waller. The council district closest to the ETJ Release area is District A.

The property owners believe that the principal uses of the parcels will be light industrial and similar applications. However, the ultimate land use will depend on market acceptance since there are no presently identified uses for developed improvements on the land. The parcels are outside the flood plain zone, in the area of minimal flood hazard.

The City of Waller has provided us with a letter expressing their intent to annex the tracts if Houston releases them from the ETJ. Houston Public Works has looked at the area proposed for ETJ release and determined that the City of Houston will not be able to provide city water and wastewater in the area. It is unlikely that the City would be able to annex this property in the foreseeable future. Such a release will not impair the City's ability to annex any other territory in the vicinity. This release will also not impair mobility in the City of Houston or in the ETJ.

The Planning and Development Department recommends that City Council release the 43.10 acres of land, located at the northeast corner of the intersection of US 290 and James Muse Parkway.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown".

2A612A07011A5494  
Margaret Wallace Brown, AICP

Director

Planning and Development Department

### **Contact Information:**

Anna Sedillo  
832-393-6578

Rupesh Koshy  
832-393-6552

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Petition for Release from ETJ	Backup Material
Map from Petitioner	Backup Material
Map Identifying Parcels	Backup Material
Metes and Bounds Description	Backup Material
Warranty Deed 13.58 Acre Parcel	Backup Material
Warranty Deed 13.98 Acre Parcel	Backup Material
Warranty Deed 12.77 Acre Parcel	Backup Material
Warranty Deed 2.7735 Acre Parcel	Backup Material
City of Waller Letter	Backup Material
Survey Part Tracts	Backup Material
No Non-Disclosure Letter for Land Use	Backup Material
Muse ROW Major Thoroughfare Letter	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ETJ

Item Creation Date: 9/16/2020

HPW - 20WR249 – Petition Addition (5.9885) Northwest  
Harris County Municipal Utility District No. 15

Agenda Item#: 43.

### **Summary:**

ORDINANCE consenting to the addition of 5.9885 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.9885 acres to Northwest Harris County Municipal Utility District No. 15.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.9885 acres to Northwest Harris County Municipal Utility District No. 15 be approved.

**SPECIFIC EXPLANATION:** Northwest Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1978, and currently consists of 556.883 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 5.9885 acres, proposed to be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Lakewood Grove Sec. 3/ Spring Cypress Road, North Eldridge Parkway, Spring Cypress Road/ Gregson, and Lakewood Spring Drive/ Shady Canyon Lane. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Northpointe Regional Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 273, Harris County Municipal Utility District No. 280, Harris County Municipal Utility District No. 281, Harris County Municipal Utility District No. 282, and Northwest Harris County Municipal Utility District No. 5. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 15 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
**Phone:** (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/16/2020

HPW - 20WR249 – Petition Addition (5.9885) Northwest Harris County Municipal Utility District No. 15

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.9885 acres to Northwest Harris County Municipal Utility District No. 15.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.9885 acres to Northwest Harris County Municipal Utility District No. 15 be approved.

**SPECIFIC EXPLANATION:** Northwest Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1978, and currently consists of 556.883 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of vacant land totaling 5.9885 acres, proposed to be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Lakewood Grove Sec. 3/ Spring Cypress Road, North Eldridge Parkway, Spring Cypress Road/ Gregson, and Lakewood Spring Drive/ Shady Canyon Lane. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Northpointe Regional Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 273, Harris County Municipal Utility District No. 280, Harris County Municipal Utility District No. 281, Harris County Municipal Utility District No. 282, and Northwest Harris County Municipal Utility District No. 5. Potable water is provided by the District.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 15 is Cypress Creek, which flows into Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

10/8/2020

A93C410B72B3453...

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

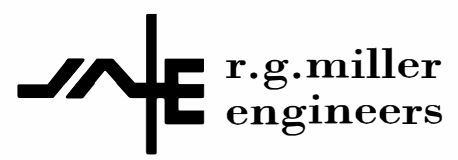
N.W.H.C.M.U.D. NO. 15

PROPOSED 1.142 AC TRACT

PROPOSED 4.8465 AC TRACT

N.W.H.C.M.U.D. NO. 15  
VICINITY MAP

 N.W.H.C.M.U.D. NO. 15  
 PROPOSED ANNEXATION

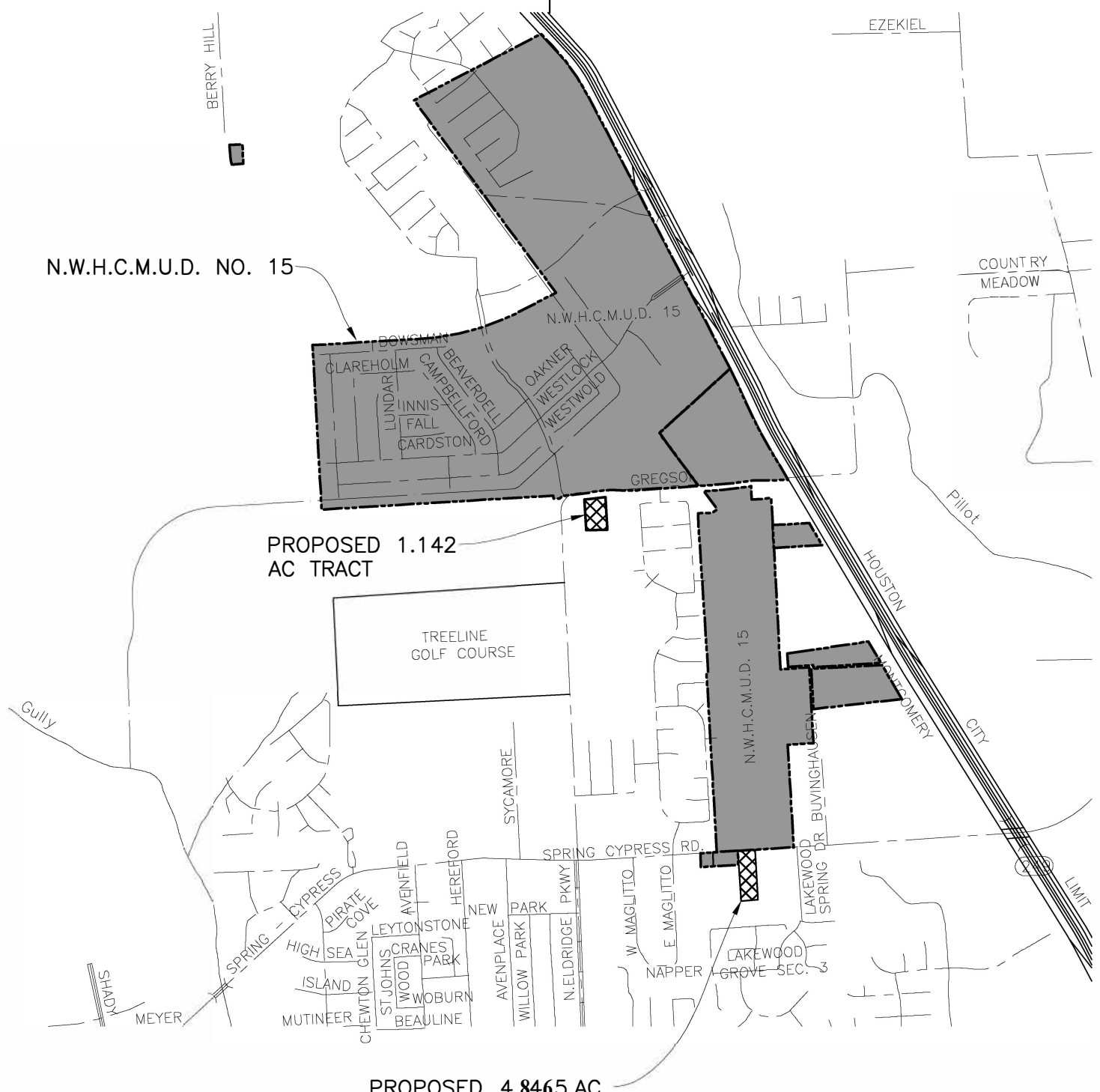


16340 Park Ten Place  
 Suite 350  
 Houston, Texas 77084  
 (713) 461-9600

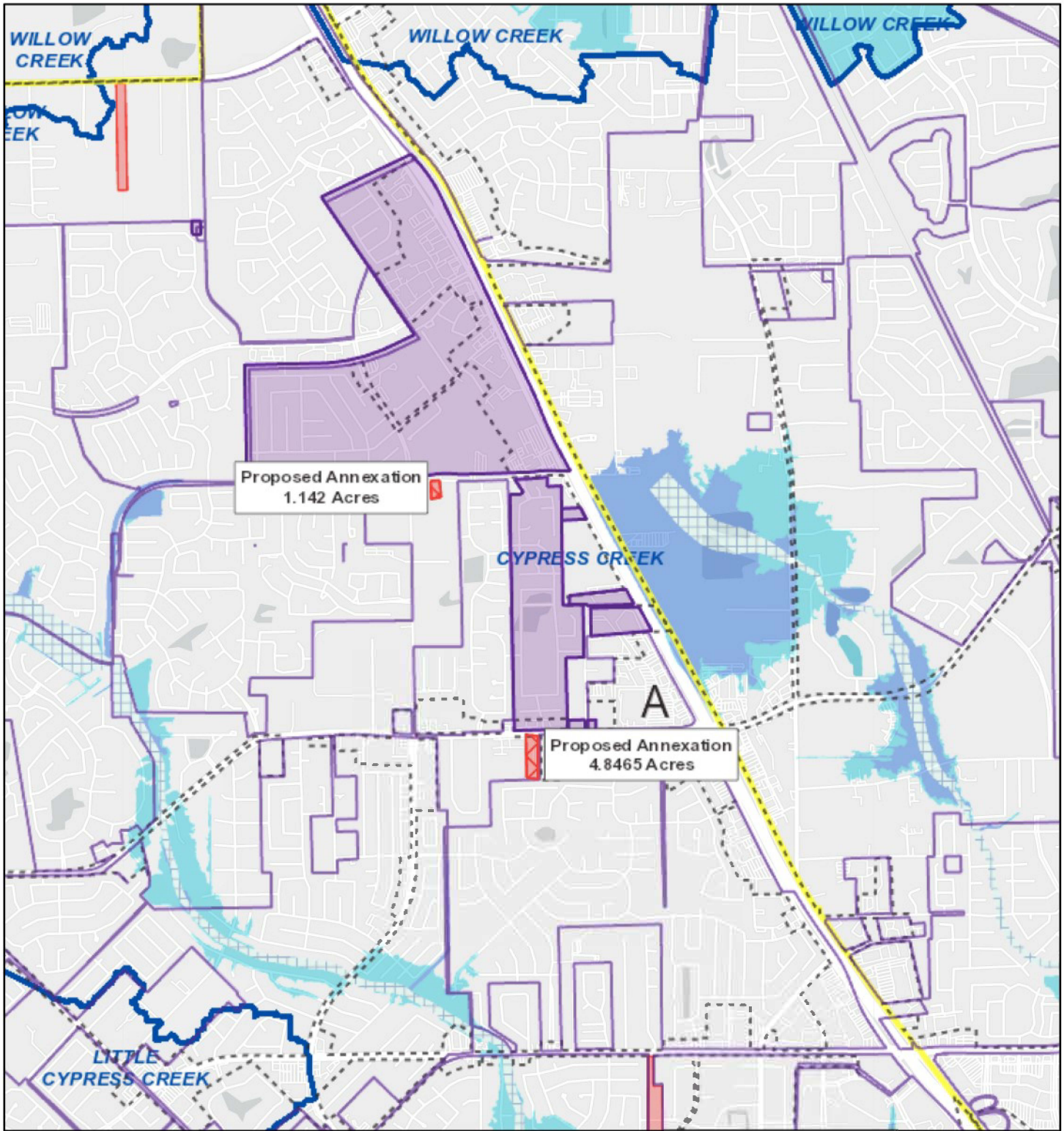
TEXAS FIRM REGISTRATION NO. F-487

DATE: MAY 2020

SCALE: N.T.S.



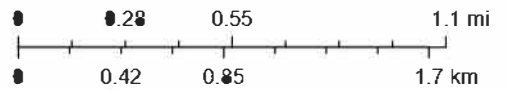
# Northwest Harris County MUD 15 (5.9885 acres)



9/15/2020, 1:29:42 PM

1:36,112

- |                           |                              |
|---------------------------|------------------------------|
| <b>Flood Hazard Zones</b> | Council Districts            |
| 100 Year Floodplain       | Existing Acreage of District |
| 500 Year Floodplain       | Proposed Annexation          |
| Floodway                  | COH Wastewater Line          |
| City Limits               | COH Water Line               |



HCFCD and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ETJ

Item Creation Date: 9/9/2020

HPW - 20WR254 – Petition Addition (23.006) North Belt  
Utility District

Agenda Item#: 44.

### **Summary:**

ORDINANCE consenting to the addition of 23.006 acres of land to **NORTH BELT UTILITY DISTRICT**, for inclusion in the district; containing findings and other provisions related to the foregoing subject

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of three (3) tracts of land totaling 23.006 acres to North Belt Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of three (3) tracts of land totaling 23.006 acres to North Belt Utility District be approved.

**SPECIFIC EXPLANATION:** North Belt Utility District (the "District") was created through the an act of Texas Legislature in 1969, and currently consists of 604.3185 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add three (3) tracts of mixed land totaling 23.006 acres, proposed be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Buschong Street, Hardy Toll Road, North Sam Houston Parkway, and Greens Bayou. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the City of Houston Intercontinental Airport Regional Wastewater Treatment Plant. This regional plant also provides wastewater treatment to North Belt Utility District. Potable water is provided by the District.

The nearest major drainage facility for North Belt Utility District is Greens Bayou, which flows into the Houston Ship Channel. The proposed annexation tracts are within the 100 and 500 year floodplain. Tract XXII is 100% in the 100 year floodplain. Tract XXIII is 100% in the 500 year floodplain. Tract XXIV is 15% in the 100 year floodplain and 85% in the 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ETJ

Item Creation Date: 9/9/2020

HPW - 20WR254 – Petition Addition (23.006) North Belt Utility District

Agenda Item#:

**Background:**

**SUBJECT:** Petition for the City’s consent to the addition of three (3) tracts of land totaling 23.006 acres to North Belt Utility District.

**RECOMMENDATION:** Petition for the City’s consent to the addition of three (3) tracts of land totaling 23.006 acres to North Belt Utility District be approved.

**SPECIFIC EXPLANATION:** North Belt Utility District (the “District”) was created through the an act of Texas Legislature in 1969, and currently consists of 604.3185 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add three (3) tracts of mixed land totaling 23.006 acres, proposed be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Buschong Street, Hardy Toll Road, North Sam Houston Parkway, and Greens Bayou. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the City of Houston Intercontinental Airport Regional Wastewater Treatment Plant. This regional plant also provides wastewater treatment to North Belt Utility District. Potable water is provided by the District.

The nearest major drainage facility for North Belt Utility District is Greens Bayou, which flows into the Houston Ship Channel. The proposed annexation tracts are within the 100 and 500 year floodplain. Tract XXII is 100% in the 100 year floodplain. Tract XXIII is 100% in the 500 year floodplain. Tract XXIV is 15% in the 100 year floodplain and 85% in the 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

9/21/2020

A93C410B72B3453

Carol Ellinger Haddock, P. E.  
Director

Houston Public Works

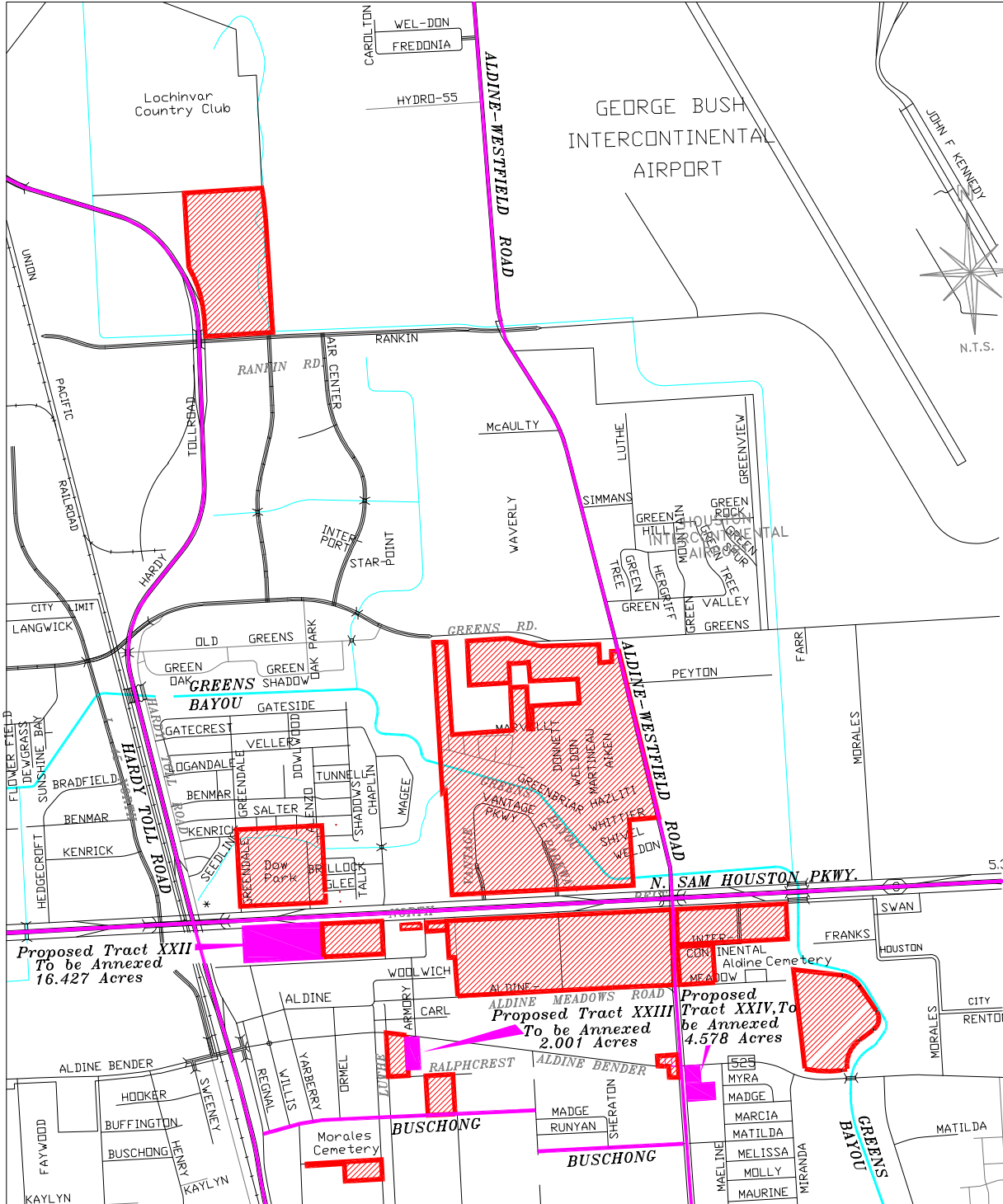
**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

**VICINITY MAP OF  
 PROPOSED TRACTS XXII, XXIII & XXIV  
 TO BE ANNEXED INTO  
 NORTH BELT UTILITY DISTRICT  
 BEING 23.006 ACRES OF LAND  
 OUT OF THE J. HOPKINS SURVEY, ABSTRACT 334,  
 THE WILLIS S. NOVELL SURVEY, ABSTRACT 602  
 AND THE S.W. UPSHAW SURVEY, ABSTRACT 821  
 HARRIS COUNTY, TEXAS**



*Proposed Tract XXII  
 To be Annexed  
 16.427 Acres*

*Proposed Tract XXIII  
 To be Annexed  
 2.001 Acres*

*Proposed Tract XXIV, To  
 be Annexed  
 4.578 Acres*

**LEGEND**



**NORTH BELT UTILITY DISTRICT BOUNDARY**

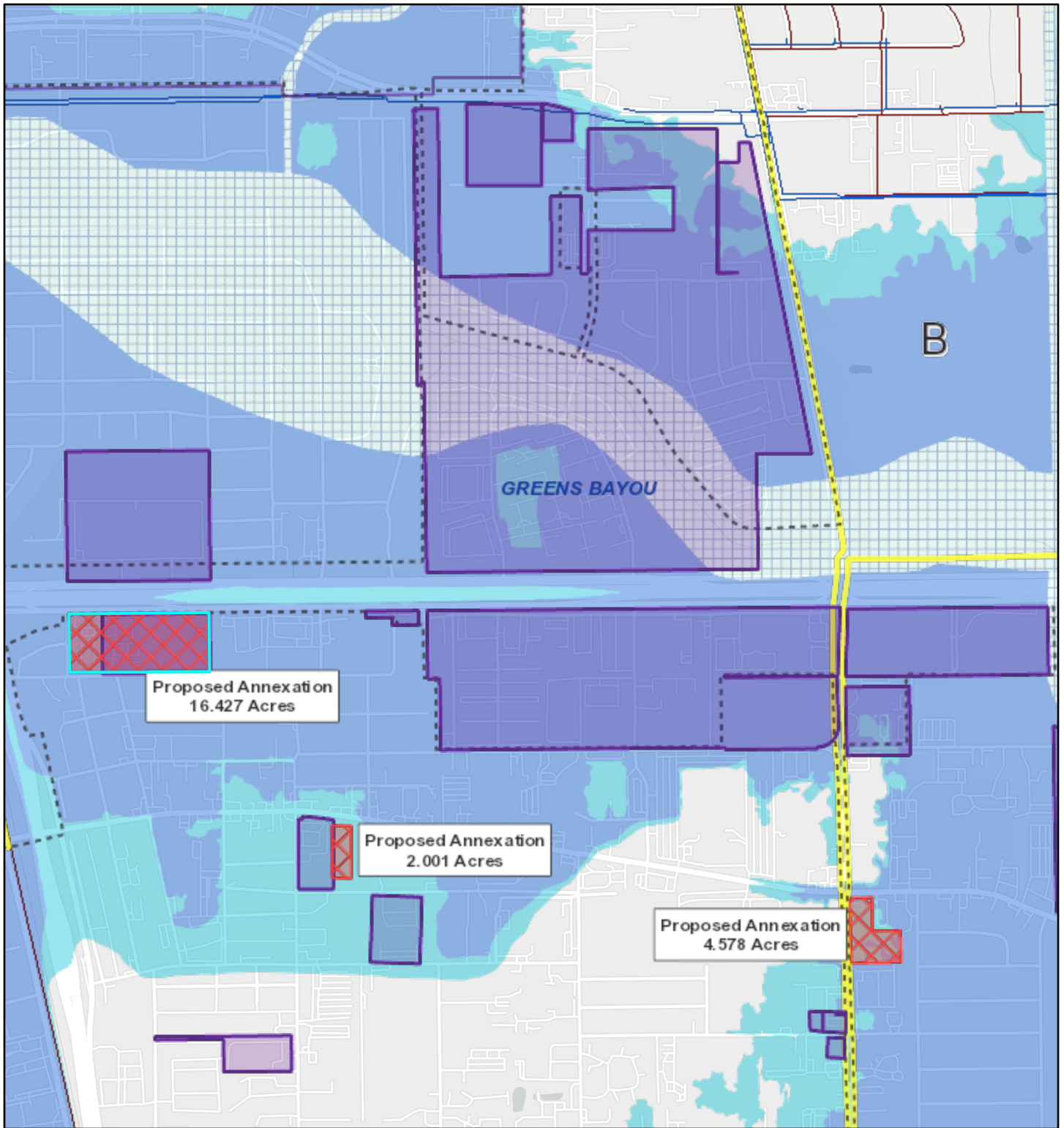


**PROPOSED ANNEXATION**

**SCALE: 1"=2640'**

**FEBRUARY, 2020**

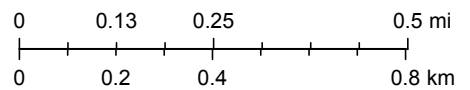
# North Belt Utility District (26.003 acres)



9/8/2020, 12:08:00 PM

1:18,056

- |                           |                              |
|---------------------------|------------------------------|
| <b>Flood Hazard Zones</b> | Council Districts            |
| 100 Year Floodplain       | Existing Acreage of District |
| 500 Year Floodplain       | Proposed Annexation          |
| Floodway                  | COH Wastewater Line          |
| City Limits               | COH Water Line               |



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ETJ

Item Creation Date: 9/4/2020

HPW - 20WR252 – Petition Addition (10.0004) Reid Road  
Municipal Utility District No. 2

Agenda Item#: 45.

### **Summary:**

ORDINANCE consenting to the addition of 10.0004 acres of land to **REID ROAD MUNICIPAL UTILITY DISTRICT NO. 2**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 10.0004 acres to Reid Road Municipal Utility District No. 2.

**RECOMMENDATION:** Petition for the City's consent to the addition of 10.0004 acres to Reid Road Municipal Utility District No. 2 be approved.

**SPECIFIC EXPLANATION:** Reid Road Municipal Utility District No. 2 (the "District") was created through the TCEQ in 1978, and currently consists of 493.5698 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 10.0004 acres of developed commercial property, to the District. The proposed annexation tract is located in the vicinity of Windfern Road, Perry Road, FM 1960, and Sam Houston Tollway. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Reid Road Municipal Utility District No. 1. Potable water is provided by the District.

The nearest major drainage facility for Reid Road Municipal Utility District No. 2 is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/4/2020

HPW - 20WR252 – Petition Addition (10.0004) Reid Road Municipal Utility District No. 2

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 10.0004 acres to Reid Road Municipal Utility District No. 2.

**RECOMMENDATION:** Petition for the City's consent to the addition of 10.0004 acres to Reid Road Municipal Utility District No. 2 be approved.

**SPECIFIC EXPLANATION:** Reid Road Municipal Utility District No. 2 (the "District") was created through the TCEQ in 1978, and currently consists of 493.5698 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 10.0004 acres of developed commercial property, to the District. The proposed annexation tract is located in the vicinity of Windfern Road, Perry Road, FM 1960, and Sam Houston Tollway. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Reid Road Municipal Utility District No. 1. Potable water is provided by the District.

The nearest major drainage facility for Reid Road Municipal Utility District No. 2 is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/26/2020

A93C410B72B3453

Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

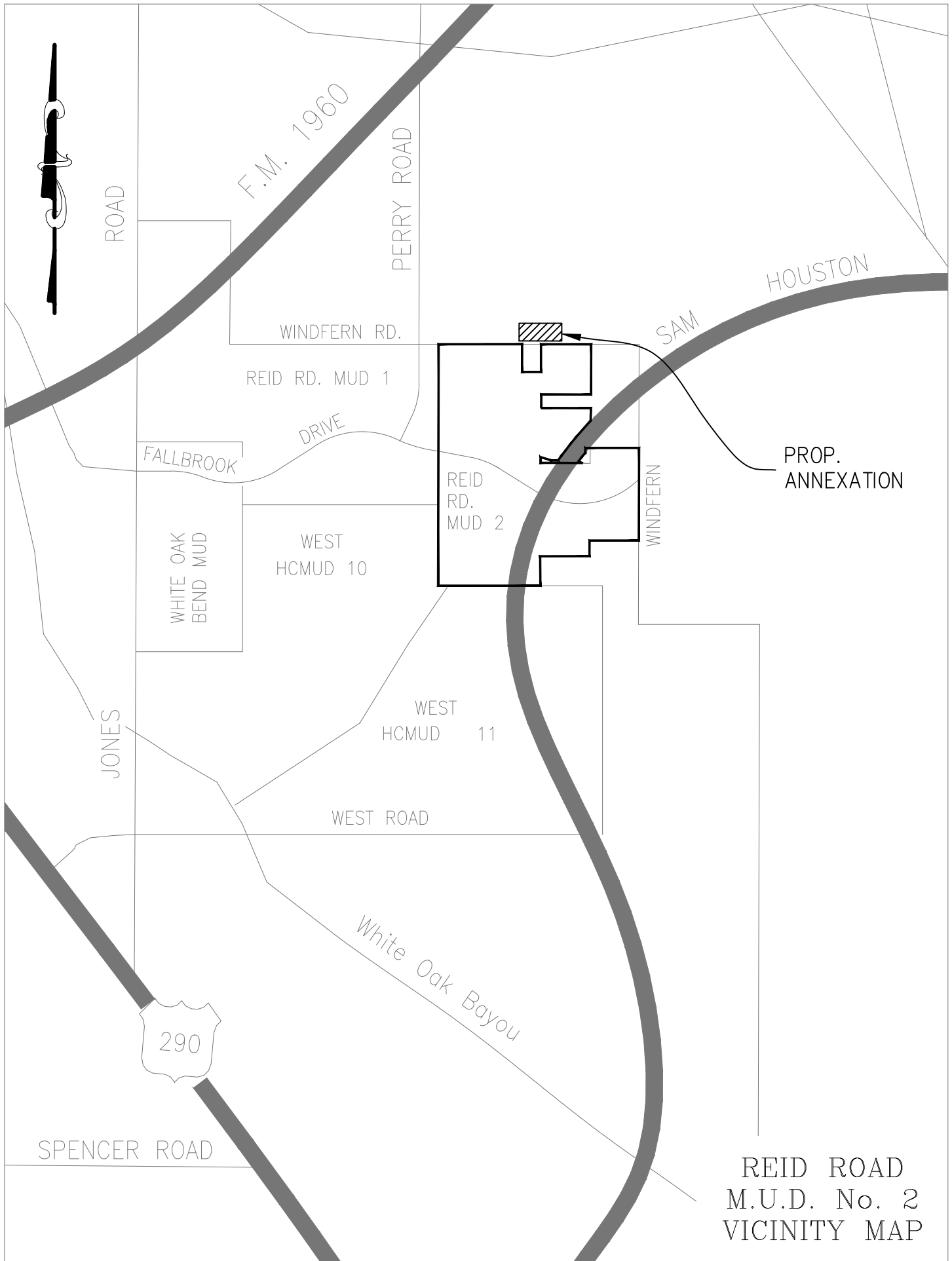
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Backup Material

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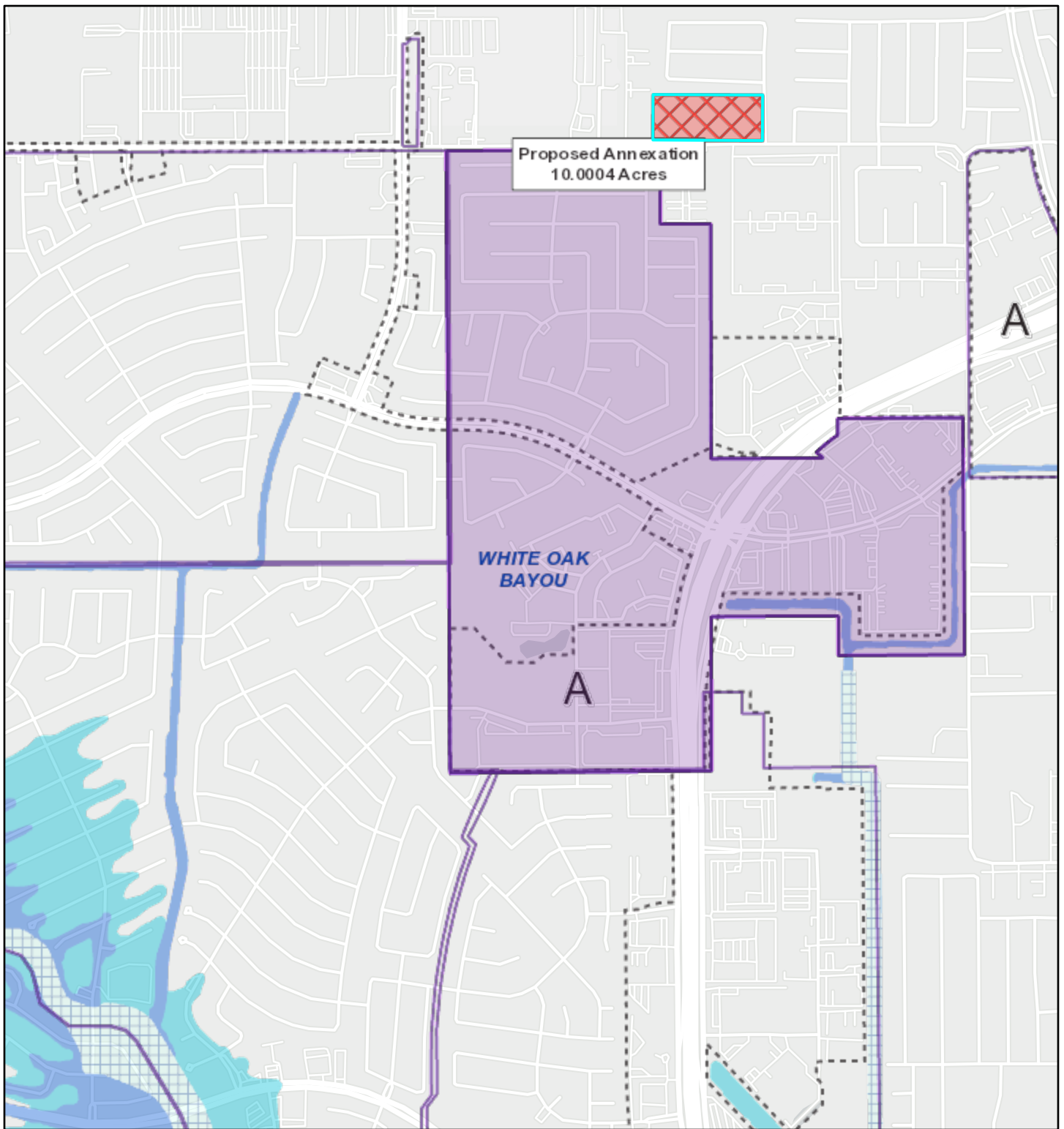
Backup Material

Backup Material



REID ROAD  
M.U.D. No. 2  
VICINITY MAP

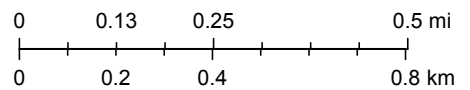
# Reid Road Municipal Utility District No. 2 (10.0004 acres)



9/21/2020, 1:20:55 PM

1:18,056

- |                           |                              |
|---------------------------|------------------------------|
| <b>Flood Hazard Zones</b> | Council Districts            |
| 100 Year Floodplain       | Existing Acreage of District |
| 500 Year Floodplain       | Proposed Annexation          |
| Floodway                  | COH Wastewater Line          |
| City Limits               | COH Water Line               |



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District K

Item Creation Date: 10/13/2020

### HPW20JDF41-R SPELLMAN DETENTION BASIN PROJECT

Agenda Item#: 46.

#### **Summary:**

ORDINANCE approving and authorizing Purchase and Sale Agreement between **KASMANI INVESTMENTS, INC**, Seller, and the City of Houston, Texas, Purchaser, for acquisition of approximately 9.9727 acres of land located at Ammar Street, Houston, Harris County, Texas [Parcel No. LY19-027] for the Spellman Detention Basin Project in the amount of \$1,303,233.00 out of funds appropriated under Ordinance No. 2019-931; declaring the City's intent to seek reimbursement from the U.S. Housing and Urban Development Department Community Development Block Grant Disaster Recovery 2015 ("CDBG-DR15") Program - **DISTRICT K - CASTEX-TATUM**

#### **Background:**

**SUBJECT:** PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027 located at 0 Ammar Street for the SPELLMAN DETENTION BASIN PROJECT

**RECOMMENDATION: (Summary)** An ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027.

#### **SPECIFIC EXPLANATION:**

This project requires the acquisition of three tracts of land, in fee, for the SPELLMAN DETENTION BASIN PROJECT (the Project). The Project is located near the 6400 block of West Belfort Avenue and adjacent to the Fondren Diversion Channel north of Willow Waterhole. The detention basin has a proposed maximum volume of 208 acre-feet, which will help mitigate flood risk to residential and commercial structures in the Willow Waterhole Bayou drainage area of the Brays Bayou watershed.

As authorized by City Council on September 2, 2020 through Ordinance 2020-761, payment of real estate acquisition costs and expenditures for the Project will come from previously appropriated Dedicated Drainage and Street Renewal Capital Fund-Ad Valorem Tax funds. Reimbursement of these expenditures will be sought from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Disaster Recovery 2015 (CDBG-DR15) program.

The City will acquire 9.9727 acres (434,411 square feet) in in fee for Parcel LY19-027. The City's offer was based on an appraisal by Todd Rothholz, MAI, of Integra Realty Resources, which was reviewed and approved by a senior staff appraiser of this department. The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

**Parcel LY19-027 (Fee)**

434,411 SF @ \$3.00 PSF ..... \$ 1,303,233.00

TOTAL CONSIDERATION..... \$ 1,303,233.00

Title Policy and Services..... \$ 7,888.00

**TOTAL AMOUNT .....\$ 1,311,121.00**

Parcel LY19-027 contains a 9.9727 acre (434,411 square feet) tract of land being Lots 1-23 and Reserve A, Block 1 and Lots 1-25 and Reserve B, block 2 of Ammar Estates, a Subdivision of 9.9727 acres of land out of the B.B.B. & C. Railroad Survey, Abstract No. 180, City of Houston, Harris County, Texas.

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Tom McCasland, Director  
Housing and Community Development Department

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s) M-420HUD-005A-2

**Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

Ordinance 2020-761, passed September 2, 2020

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2019-931)

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District K

Item Creation Date: 10/13/2020

**HPW20JDF41-R SPELLMAN DETENTION BASIN PROJECT**

Agenda Item#: 68.

**Summary:**

ORDINANCE approving and authorizing a purchase and sale agreement between **KASMANI INVESTMENTS, INC.**, seller, and the City of Houston, Texas, purchaser, for acquisition of approximately 9.9727 acres of land located at Ammar Street, Houston, Harris County, Texas [Parcel No. LY19-027] for the Spellman Detention Basin Project in the amount of \$1,303,233.00 out of funds appropriated under Ordinance No. 2019-931; declaring the City's intent to seek reimbursement from the U.S. Housing and Urban Development Department Community Development Block Grant Disaster Recovery 2015 ("CDBG-DR15") Program. - **DISTRICT K - CASTEX-TATUM**

**Background:**

**SUBJECT:** PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027 located at 0 Ammar Street for the SPELLMAN DETENTION BASIN PROJECT

**RECOMMENDATION: (Summary)** An ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027.

**SPECIFIC EXPLANATION:**

This project requires the acquisition of three tracts of land, in fee, for the SPELLMAN DETENTION BASIN PROJECT (the Project). The Project is located near the 6400 block of West Bellfort Avenue and adjacent to the Fondren Diversion Channel north of Willow Waterhole. The detention basin has a proposed maximum volume of 208 acre-feet, which will help mitigate flood risk to residential and commercial structures in the Willow Waterhole Bayou drainage area of the Brays Bayou watershed.

As authorized by City Council on September 2, 2020 through Ordinance 2020-761, payment of real estate acquisition costs and expenditures for the Project will come from previously appropriated Dedicated Drainage and Street Renewal Capital Fund-Ad Valorem Tax funds. Reimbursement of these expenditures will be sought from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant Disaster Recovery 2015 (CDBG-DR15) program.

The City will acquire 9.9727 acres (434,411 square feet) in in fee for Parcel LY19-027. The City's offer was based on an appraisal by Todd Rothholz, MAI, of Integra Realty Resources, which was reviewed and approved by a senior staff appraiser of this department. The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

**Parcel LY19-027 (Fee)**

434,411 SF @ \$3.00 PSF ..... \$ 1,303,233.00

TOTAL CONSIDERATION..... \$ 1,303,233.00

Title Policy and Services..... \$ 7,888.00

**TOTAL AMOUNT .....\$ 1,311,121.00**

Parcel LY19-027 contains a 9.9727 acre (434,411 square feet) tract of land being Lots 1-23 and Reserve A, Block 1 and Lots 1-25 and Reserve B, block 2 of Ammar Estates, a Subdivision of 9.9727 acres of land out of the B.B.B. & C. Railroad Survey, Abstract No. 180, City of Houston, Harris County, Texas.

DocuSigned by:

*Keith W. Bynam*

69AB087638E6490...

Tom McCasland, Director  
Housing and Community Development Department

DocuSigned by:

*Carol Haddock*

A93C410B72B3453...

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

11/20/2020

WBS No(s) M-420HUD-005A-2

**Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019  
Ordinance 2020-761, passed September 2, 2020

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2019-931)

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
LOCATION MAPS	Backup Material
RECORDED PLAT of SUBJECT PARCEL	Backup Material
ORDINANCE 2019-931 w/cover sheet	Ordinance/Resolution/Motion
ORDINANCE 2020-761 w/cover sheet	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/3/2020

HPW - 20WR264R Approval of a New Untreated Water Supply Contract Form and Extension of Existing Untreated Water Supply Contracts to December 31, 2021 Under Certain Conditions

Agenda Item#: 47.

### **Summary:**

ORDINANCE extending the term of existing Untreated Water Supply Contracts between City of Houston and its untreated water customers set to expire December 31, 2020, under certain conditions; approving the forms of contract for new Untreated Water Supply Contracts to be executed by City of Houston and each of its untreated water customers; authorizing the Mayor to sign the approved Untreated Water Supply Contracts between City of Houston and its untreated water customers in the form approved herein and delegating authority to the Mayor or his designee to amend the contract and modify its content

### **Background:**

SUBJECT: An ordinance extending the term of existing untreated water supply contracts between and City of Houston (City) and its customers, approving a new contract form for untreated water supply contracts and authorizing the Mayor to execute the new untreated water supply contracts in the Council-approved form.

RECOMMENDATION: Approve an ordinance extending the term of existing untreated water supply contracts due to expire on December 31, 2020, approve a new contract form for untreated water supply contracts and authorize the Mayor to execute untreated water supply contracts in the Council-approved form.

SPECIFIC EXPLANATION: The City of Houston provides water to 82 customers through untreated water supply contracts. All existing contracts will expire on December 31, 2020. The City wants to extend the term of the existing contracts for up to one year to allow the City and each customer time to execute new untreated water supply contracts, provided that the customer applies for a new contract before December 31, 2020.

The City Attorney, in conjunction with Houston Public Works, has developed a new form for untreated water supply contracts for Council's approval in order to streamline the contract renewal process. In addition, the new form updates existing policies, establishes new policies that provide for better water management, and maximizes the beneficial use of the City's untreated water supply in accordance with applicable laws.

Toward this end, the new form makes several changes to the existing contracts. First, the amount of water a customer must take each month has been increased from 25% of the contract quantity for each of 18 consecutive months to 75% of the contract quantity for each of 12 consecutive months. Second, the provision for termination of the contract for non-use has been reduced from 18 consecutive months to 12 consecutive months. Third, there is now a reservation option whereby the customer may reserve all or a portion of the contract quantity for up to 3 years upon payment of a reservation fee equal to 25% of the contract rate for years one and two, and 50% of the contract rate for year three. Finally, other additions to the contract are that the customer will be required to have backflow prevention to protect the City's untreated water system, the contract may be terminated for habitual violations of exceeding the contract quantity or peak rate, and the customer will be allowed to terminate the contract upon providing ninety days' notice.

The untreated water contract rate is specified in the City of Houston Code of Ordinances, Section 47-85. The base rate is currently \$0.7461 per thousand gallons. The City collected approximately \$54,062,560.42 in untreated water contract revenue in 2019.

This item was presented to the Transportation, Technology, and Infrastructure (TTI) Committee on October 1, 2020, which commenced a 15-day public comment period that was to end October 21, 2020 but was extended an additional 14 days and closed on November 10, 2020. Customers were notified in October 2020 of the contract expiration, public comment periods, and the requirement to submit an Application for Untreated Water by December 31, 2020.

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Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/3/2020

HPW - 20WR264R Approval of a New Untreated Water Supply Contract Form and Extension of Existing Untreated Water Supply Contracts to December 31, 2021 Under Certain Conditions

Agenda Item#: 60.

### **Summary:**

ORDINANCE extending the term of the existing untreated water supply contracts between the City of Houston and its untreated water customers set to expire December 31, 2020, under certain conditions; approving the forms of contract for new untreated water supply contracts to be executed by the City of Houston and each of its untreated water customers; authorizing the Mayor to sign the approved untreated water supply contracts between the City of Houston and its untreated water customers in the form approved herein and delegating authority to the Mayor or his designee to amend the contract and modify its content

### **Background:**

**SUBJECT:** An ordinance extending the term of existing untreated water supply contracts between and City of Houston (City) and its customers, approving a new contract form for untreated water supply contracts and authorizing the Mayor to execute the new untreated water supply contracts in the Council-approved form.

**RECOMMENDATION:** Approve an ordinance extending the term of existing untreated water supply contracts due to expire on December 31, 2020, approve a new contract form for untreated water supply contracts and authorize the Mayor to execute untreated water supply contracts in the Council-approved form.

**SPECIFIC EXPLANATION:** The City of Houston provides water to 82 customers through untreated water supply contracts. All existing contracts will expire on December 31, 2020. The City wants to extend the term of the existing contracts for up to one year to allow the City and each customer time to execute new untreated water supply contracts, provided that the customer applies for a new contract before December 31, 2020.

The City Attorney, in conjunction with Houston Public Works, has developed a new form for untreated water supply contracts for Council's approval in order to streamline the contract renewal process. In addition, the new form updates existing policies, establishes new policies that provide for better water management, and maximizes the beneficial use of the City's untreated water supply in accordance with applicable laws.

Toward this end, the new form makes several changes to the existing contracts. First, the amount of water a customer must take each month has been increased from 25% of the contract quantity for each of 18 consecutive months to 75% of the contract quantity for each of 12 consecutive months. Second, the provision for termination of the contract for non-use has been reduced from 18 consecutive months to 12 consecutive months. Third, there is now a reservation option whereby the customer may reserve all or a portion of the contract quantity for up to 3 years upon payment of a reservation fee equal to 25% of the contract rate for years one and two, and 50% of the contract rate for year three. Finally, other additions to the contract are that the customer will be required to have backflow prevention to protect the City's untreated water system, the contract may be terminated for habitual violations of exceeding the contract quantity or peak rate, and the customer will be allowed to terminate the contract upon providing ninety days' notice.

The untreated water contract rate is specified in the City of Houston Code of Ordinances, Section 47-85. The base rate is currently \$0.7461 per thousand gallons. The City collected approximately \$54,062,560.42 in untreated water contract revenue in 2019.

This item was presented to the Transportation, Technology, and Infrastructure (TTI) Committee on October 1, 2020, which commenced a 15-day public comment period that was to end October 21, 2020 but was extended an additional 14 days and closed on November 10, 2020. Customers were notified in October 2020 of the contract expiration, public comment periods, and the requirement to submit an Application for Untreated Water by December 31, 2020.

DocuSigned by:

11/17/2020

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Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
TTI Agenda  
Contract Form Draft  
Ordinance  
Signed Ordinance

**Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date:

HPW-20SWM35 Amendment & Addtn'l Approp / PM  
Construction & Rehab, LLC

Agenda Item#: 48.

### **Summary:**

ORDINANCE appropriating \$1,300,000.00 out of Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge as an additional appropriation; approving and authorizing first amendment to contract between City of Houston and **PM CONSTRUCTION & REHAB, LLC** for FY2020 Local Drainage Program Contract #1 (as Approved by Ordinance No. 2019-0977); providing funding for CIP Cost Recovery and engineering and testing services relating to construction of facilities financed by the Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge

### **Background:**

**SUBJECT:** Amendment and Additional Appropriation to FY2020 Local Drainage Program (LDP) Contract #1

**RECOMMENDATION:** Approve a first amendment to the Construction Contract for FY2020 Local Drainage Program (LDP) Contract #1 with PM Construction & Rehab, LLC., dba IPR South Central and appropriate additional funds.

**PROJECT NOTICE/JUSTIFICATION:** Transportation and Drainage Operations will provide work authorizations on a location by location basis, as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that is may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to resolve localized storm water drainage problems. The project scope is established by each work authorization.

**LOCATION:** The project is located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on December 4, 2019 under Ordinance No. 2019-977. The scope of work under the Original Contract consisted of construction for local storm water drainage system improvements and repairs as determined by work authorizations. Under this contract, the contractor successfully completed construction projects as determined by work authorizations.

**SCOPE OF THIS AMENDMENT AND FEE:** The amendment will request an extension of time to the original contract by an additional 180 days. The amendment and requested additional appropriation will accomplish the following: the continuation of construction and the coordination of drainage improvements throughout the City.

The total cost of this additional appropriation is \$1,300,000.00

· Additional Appropriation Amount	\$ 1,200,000.00
· CIP Cost Recovery	\$ 60,000.00
· Testing Services	\$ 40,000.00

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case PM Construction & Rehab, LLC. is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees, in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 7% MBE goal and 2% WBE goal. The original Contract amount totals \$3,400,000.00. The contractor has been paid \$685,862.72 (20.17%) to date. Of this amount, \$212,944.00 (31.05%) has been paid to MWBE subcontractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$4,600,000.00. The contractor proposes the following plan to meet the M/WBE goal.

	<u>Amount</u>	<u>% of Contract</u>
Paid MWBE Commitment	\$212,944.00	4.62%
Unpaid MWBE Commitment	\$93,056.00	2.02%

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1	C & A Construction, LLC	Underground construction including sewer line, and storm sewer services	\$322,000.00	7.00%

2	J. Rivas Construction LLC	Concrete and Underground Utilities	\$322,000.00	7.00%
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	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1	Buku Contractor’s Supply, LLC.	Concrete and Underground Utilities	\$92,000.00	2.00%

**TOTAL: \$1,042,000.00 22.64%**

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. M-420126-0109-4

**Prior Council Action:**

Ordinance No. 2019-977, dated December 4, 2019

**Amount of Funding:**

\$1,300,000.00

Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge

Fund No. 4042

Original (previous) appropriation of \$3,840,000.00 from Fund No. 4042 – Street and Traffic Control and Storm Drainage DDSR

**Contact Information:**

Kassime Toure, Senior Project Manager  
Transportation & Drainage Operations  
Phone: (832) 395-2381  
Email: [Kassime.toure@houstontx.gov](mailto:Kassime.toure@houstontx.gov)

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW-20SWM35 Amendment & Addn'l Approp / PM Construction & Rehab, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Amendment and Additional Appropriation to FY2020 Local Drainage Program (LDP) Contract #1

**RECOMMENDATION:** Approve a first amendment to the Construction Contract for FY2020 Local Drainage Program (LDP) Contract #1 with PM Construction & Rehab, LLC., dba IPR South Central and appropriate additional funds.

**PROJECT NOTICE/JUSTIFICATION:** Transportation and Drainage Operations will provide work authorizations on a location by location basis, as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to resolve localized storm water drainage problems. The project scope is established by each work authorization.

**LOCATION:** The project is located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on December 4, 2019 under Ordinance No. 2019-977. The scope of work under the Original Contract consisted of construction for local storm water drainage system improvements and repairs as determined by work authorizations. Under this contract, the contractor successfully completed construction projects as determined by work authorizations.

**SCOPE OF THIS AMENDMENT AND FEE:** The amendment will request an extension of time to the original contract by an additional 180 days. The amendment and requested additional appropriation will accomplish the following: the continuation of construction and the coordination of drainage improvements throughout the City.

The total cost of this additional appropriation is \$1,300,000.00

· Additional Appropriation Amount	\$ 1,200,000.00
· CIP Cost Recovery	\$ 60,000.00
· Testing Services	\$ 40,000.00

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case PM Construction & Rehab, LLC. is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees, in compliance with City policy.


**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 7% MBE goal and 2% WBE goal. The original Contract amount totals \$3,400,000.00. The contractor has been paid \$685,862.72 (20.17%) to date. Of this amount, \$212,944.00 (31.05%) has been paid to MWBE subcontractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$4,600,000.00. The contractor proposes the following plan to meet the M/WBE goal.

	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
Paid MWBE Commitment	\$212,944.00	4.62%
Unpaid MWBE Commitment	\$93,056.00	2.02%

	<b><u>MBE - Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1	C & A Construction, LLC	Underground construction including sewer line, and storm sewer services	\$322,000.00	7.00%
2	J. Rivas Construction LLC	Concrete and Underground Utilities	\$322,000.00	7.00%
	<b><u>WBE - Name of Firms</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>% of Contract</u></b>
1	Buku Contractor's Supply, LLC.	Concrete and Underground Utilities	\$92,000.00	2.00%
<b>TOTAL:</b>			<b>\$1,042,000.00</b>	<b>22.64%</b>

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
  
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 Carol Ellinger Haddock, P.E.  
 Director  
 Houston Public Works

11/5/2020

WBS No. M-420126-0109-4

**Prior Council Action:**

Ordinance No. 2019-977, dated December 4, 2019

**Amount of Funding:**

\$1,300,000.00 – Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge.

Original (previous) appropriation of \$3,840,000.00 from Fund No. 4042 – Street and Traffic Control and Storm Drainage DDSR

**Contact Information:**

Kassime Toure, Senior Project Manager  
 Transportation & Drainage Operations  
 Phone: (832) 395-2381  
 Email: Kassime.toure@houstontx.gov

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Map	Backup Material
Ownership Information Form and Tax report	Backup Material
OBO Documents	Backup Material
Form B	Backup Material
Prior Council Action	Backup Material
Form 1295	Backup Material
POP Documents	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 8/18/2020

HPW - 20SWM25 Professional Engineering Services  
Contract Award / R.G. Miller Engineers, Inc.

Agenda Item#: 49.

### **Summary:**

ORDINANCE appropriating \$1,050,000.00 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; approving and authorizing Professional Engineering Services Contract between City of Houston and **R.G. MILLER, INC** for Design of FY21 SWAT Drainage Rehabilitation Work Order Design Contract #1; providing funding for CIP Cost Recovery financed by the Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

### **Background:**

**SUBJECT:** Professional Engineering Services Contract for Design of FY21 SWAT Drainage Rehabilitation Work Order Design Contract 1.

**RECOMMENDATION:(SUMMARY)** An ordinance approving a Professional Engineering Services Contract for Design of FY21 SWAT Drainage Rehabilitation Work Order Design Contract 1 with R.G. Miller Engineers, Inc. and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Water Action Team (SWAT) program and is required to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides design services to resolve localized storm water drainage problems that have been nominated by Transportation and Drainage Operations. The project scope and cost is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

**LOCATION:** The projects are located throughout the City of Houston (City).

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design and Phase II - Final Design Services, Additional and Basic Service Fees for Phase I is based on cost of time and materials not-to-exceed agreed upon amount.

The total cost of this project is \$1,050,000.00 to be appropriated as follows: \$1,000,000.00 for Contract services and \$50,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play'

ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kuo & Associates, Inc.	Surveying and Engineering Services	\$150,000.00	15.00%
2. Geotech Engineering and Testing	Geotech Services	\$30,000.00	3.00%
3. Fivengineering, LLC.	Engineering Support	<u>\$60,000.00</u>	<u>6.00%</u>
	<b>TOTAL</b>	<b>\$240,000.00</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-430006-0009-3

**Amount of Funding:**

\$1,050,000.00

Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge  
Fund No. 4042

**Contact Information:**

M. Umer Khan, P.E., Supervising Engineer  
Transportation & Drainage Operations  
Houston Public Works  
Phone: (832) 395-2946

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 8/18/2020

HPW - 20SWM25 Professional Engineering Services Contract Award / R.G. Miller Engineers, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Professional Engineering Services Contract for Design of FY21 SWAT Drainage Rehabilitation Work Order Design Contract 1.

**RECOMMENDATION:(SUMMARY)** An ordinance approving a Professional Engineering Services Contract for Design of FY21 SWAT Drainage Rehabilitation Work Order Design Contract 1 with R.G. Miller Engineers, Inc. and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Water Action Team (SWAT) program and is required to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that it may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides design services to resolve localized storm water drainage problems that have been nominated by Transportation and Drainage Operations. The project scope and cost is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

**LOCATION:** The projects are located throughout the City of Houston (City).

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design and Phase II - Final Design Services, Additional and Basic Service Fees for Phase I is based on cost of time and materials not-to-exceed agreed upon amount.

The total cost of this project is \$1,050,000.00 to be appropriated as follows: \$1,000,000.00 for Contract services and \$50,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kuo & Associates, Inc.	Surveying and Engineering Services	\$150,000.00	15.00%
2. Geotech Engineering and Testing	Geotech Services	\$30,000.00	3.00%
3. Fivengineering, LLC.	Engineering Support	\$60,000.00	6.00%
	<b>TOTAL</b>	<b>\$240,000.00</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

DocuSigned by:

*Carol Haddock*  
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11/5/2020

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-430006-0009-3

**Amount of Funding:**

\$1,050,000.00 - Fund No. 4042 – Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

**Contact Information:**

M. Umer Khan, P.E., Supervising Engineer  
Transportation & Drainage Operations  
Houston Public Works  
Phone: (832) 395-2946

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Council Map	Backup Material
Ownership Information Form and Tax Report	Backup Material
POP	Backup Material
Form B	Backup Material
Form 1295	Backup Material
OBO Documents	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

District A, District B, District E, District F, District G, District J, District K

Item Creation Date: 8/7/2020

HPW – 20SD141 PES / Brown & Gay Engineers, Inc.

Agenda Item#: 50.

### **Summary:**

ORDINANCE appropriating \$2,096,656.80 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **BROWN & GAY ENGINEERS, INC** for rehabilitation of Water Storage Tanks at Various Locations; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK, B - DAVIS; E - MARTIN; F - THOMAS; G - TRAVIS; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Brown & Gay Engineers, Inc., for Rehabilitation of Water Storage Tanks at Various Locations.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Brown & Gay Engineers, Inc., for Rehabilitation of Water Storage Tanks at Various Locations and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the city's program to upgrade and rehabilitate ground water production facilities to meet the area's water demand and ensure compliance with the Texas Commission on Environmental Quality regulations.

**DESCRIPTION/SCOPE:** This project consists of the design of rehabilitation of water storage tanks at various locations.

**LOCATION:** The projects are located throughout the City of Houston. List of locations attached.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with not-to-exceed agreed upon amount. The total Basic Services appropriation is \$1,057,361.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The total Additional Services appropriation is \$939,455.00.

The negotiated maximum for Phase I Services is \$685,107.00.

The total cost of this project is \$2,096,656.80 to be appropriated as follows: \$1,996,816.00 for Contract services and \$99,840.80 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Surveying Services	\$13,730.00	0.69%
2. EJES, Inc.	Engineering Support Services	\$42,039.00	2.10%
3. Escalante Construction, Inc.	Water Line related Structures Construction	\$697,702.50	34.94%
4. Geotest Engineering, Inc.	Geotechnical Services	\$10,183.00	0.51%
5. V&A Consulting Engineers, Inc.	Corrosion Engineering Services	<u>\$84,222.00</u>	<u>4.22%</u>
	<b>TOTAL</b>	\$847,876.50	42.46%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works  
WBS No. S-000600-0060-3

**Amount of Funding:**

\$2,096,656.80 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

R. Jeff Masek, PE, CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District E, District F, District G, District J, District K

Item Creation Date: 8/7/2020

HPW – 20SD141 PES / Brown & Gay Engineers, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Brown & Gay Engineers, Inc., for Rehabilitation of Water Storage Tanks at Various Locations.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Brown & Gay Engineers, Inc., for Rehabilitation of Water Storage Tanks at Various Locations and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the city's program to upgrade and rehabilitate ground water production facilities to meet the area's water demand and ensure compliance with the Texas Commission on Environmental Quality regulations.

**DESCRIPTION/SCOPE:** This project consists of the design of rehabilitation of water storage tanks at various locations.

**LOCATION:** The projects are located throughout the City of Houston. List of locations attached.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with not-to-exceed agreed upon amount. The total Basic Services appropriation is \$1,057,361.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The total Additional Services appropriation is \$939,455.00.

The negotiated maximum for Phase I Services is \$685,107.00.

The total cost of this project is \$2,096,656.80 to be appropriated as follows: \$1,996,816.00 for Contract services and \$99,840.80 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24.00%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
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2. EJES, Inc.	Engineering Support Services	\$42,039.00	2.10%
3. Escalante Construction, Inc.	Water Line related Structures Construction	\$697,702.50	34.94%
4. Geotest Engineering, Inc.	Geotechnical Services	\$10,183.00	0.51%
5. V&A Consulting Engineers, Inc.	Corrosion Engineering Services	<u>\$84,222.00</u>	<u>4.22%</u>
	<b>TOTAL</b>	<b>\$847,876.50</b>	<b>42.46%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:



11/3/2020

A93C410572B3453  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works  
WBS No. S-000600-0060-3

**Amount of Funding:**

\$2,096,656.80 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

R. Jeff Masek, PE, CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

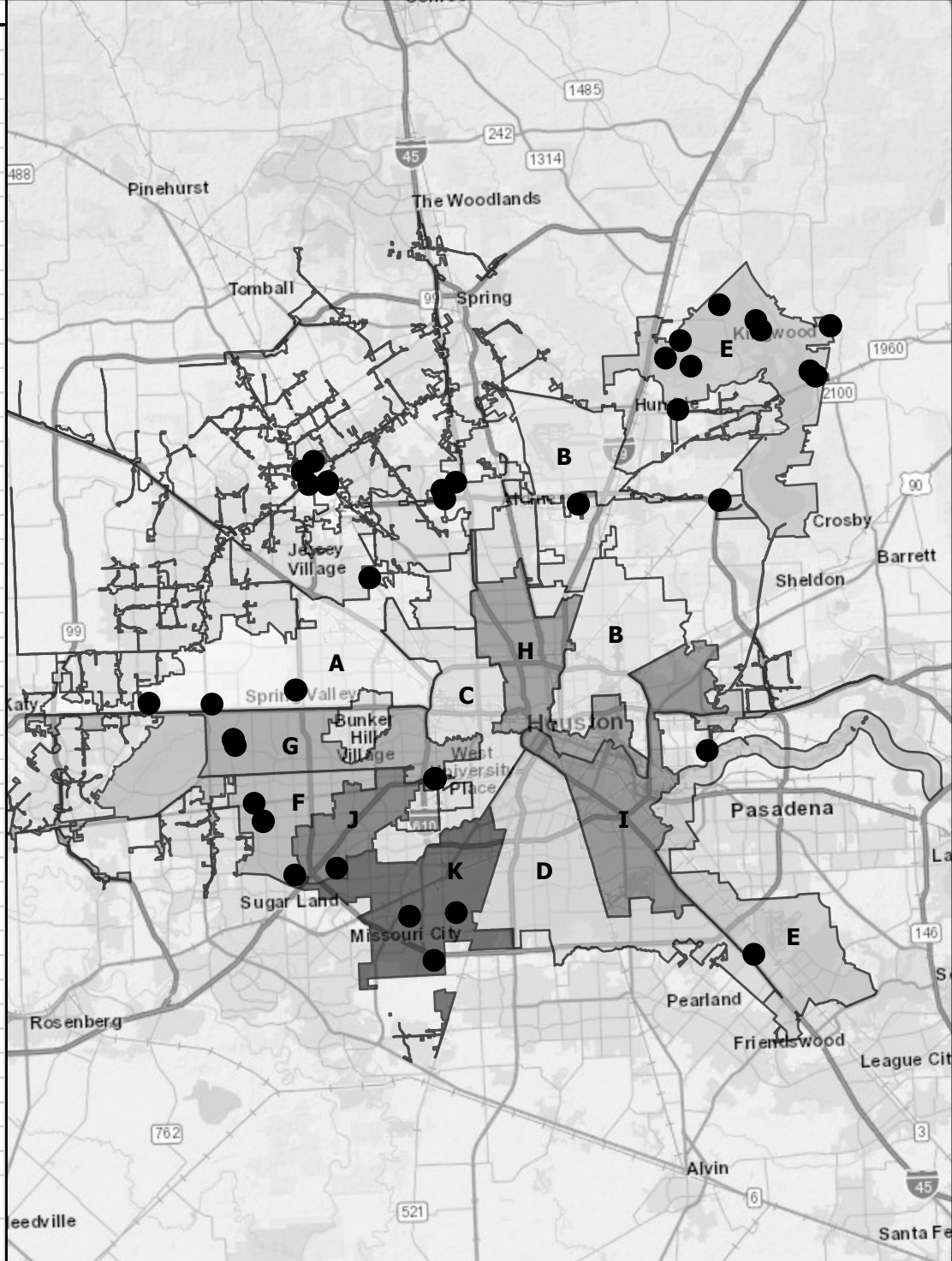
**Description**


SAP Documents  
OBO Documents (Vendor Info and Letter of Intent)  
Maps  
Form B  
Ownership Info Form & Tax Report  
Play or Pay (POP 1-3)  
Form 1295

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material

Facility Name	Tank No.	Facility Address	Key	District
Bellaire Braes	002-GS2	12423 Bellaire Blvd.	528H	F
Bellaire Braes	002-GS4	12423 Bellaire Blvd.	528H	F
Braeburn West	017-EST1	10711 Silkwood	530W	J
D-159 (Willowbrook Mall)	132-EST1	7203 W. Greens Rd.	370K	A
D-159 (Willowbrook Mall)	132-HYD1	16938 Tomball Pkwy	370K	A
D-159 (Willowbrook Mall)	132-GS1	16938 Tomball Pkwy	370K	A
D-203 (Greens Crossing)	127 EST1	10903 Ella Blvd.	372T	B
D-203 (Greens Crossing)	127-GS1	1255 Gears Rd.	372P	B
D-218 (Ashford Point)	106-GS3	12705 Brant Rock	528D	F
D-223 (Parkway Plaza)	126-HYD1	13301 Sandbridge Dr.	488L	G
D-223 (Parkway Plaza)	126-HYD2	13301 Sandbridge Dr.	488L	G
D-237 (Willowbrook West)	133-GS2	8755 Mills Rd.	370J	A
D-254 (Centerfield)	131-GS1	13685 Breston Ridge	370E	A
D-41-2 (Southmont)	042-EST	3835 W. Orem	572J	K
D-67 Sycamore Valley EST	140-EST	900 Tristar	617J	E
D-73 (Lakewood Heights-1)	050-GS2	24120 E. Lake Houston	338R	E
D-73 (Lakewood Heights-1)	050-HYD1	24120 E. Lake Houston	338R	E
D-73 (Lakewood Heights-2)	099-GS1	306 Blue Tail Dr.	338L	E
D-73 (Lakewood Heights-2)	099-GS2	306 Blue Tail Dr.	338L	E
East Water T.P. # 3	118-GS4	2300 Federal Rd.	496U	E
Enclave-2 (D-90)	137-GS1	13135 Forkland	488L	G
Forest Cove-2	154-EST1	1110 Mustang Trail	336F	E
Interwood (Interwood MUD)	130-GS1	116 Alliant	374Y	B
Interwood (Interwood MUD)	130-GS2	116 Alliant	374Y	B
Katy Addicks (KARP)	005-GS1	1456 Brittmore	449Y	A
Katy Addicks (KARP)	005-GS2	1456 Brittmore	449Y	A
Kingwood-1	156-EST4	1500 Woodland Trails	336G	E
Kingwood-1	156-EST1	2802 Kingwood Dr.	336D	E
Kingwood-2	157-EST2	3211 Appalachian Trail	297P	E
Kingwood-3	158-GS1	2050 Mill Branch Dr.	297V	E
Kingwood-3	EST3	2903 High Valley	338A	E
Moonshine Hill	GS1	19000 Moonshine Hill Loop	336T	E
Northborough-2	107-ET1	642 W. Greens Rd.	372Q	B
Northeast Water P.P.	165-GS1	12121 N. S. H. Pkwy E.	377W	E
Northeast Water P.P.	165-GS2	12121 N. S. H. Pkwy E.	377W	E
Park Ten East	128-EST1	14315 Park Row Blvd.	448W	A
Park Ten West	128-EST2	18324 Addicks Levee Dr.	447W	A
Parkglen-1	033-GS1	10923 1/2 Stancliff	529Y	F
Plantation Hills	159-GS1	26906 Plantation Hills	299V	E
Plantation Hills	159-HYD1	26906 Plantation Hills	299V	E
Plantation Hills	159-GS2	26906 Plantation Hills	299V	E
Ridgemoon (Blueridge MUD)	089-GS2	15908 Ridgeroe Lane	611D	K
Sims Bayou	008-GS2	13840 Croquet Lane	571P	K
Southwest	010-GS1	4410 Westpark Dr.	491Z	G
Southwest	010-GS4	4410 Westpark Dr.	491Z	G
Southwest	010-GS3	4410 Westpark Dr.	491Z	G
White Oak	064-GS1	9702 Deanwood	410 R	A
Willowchase Park (Willowchase MUD)	134-GS2	13135 Misty Willow	369H	A
Willowchase Park (Willowchase MUD)	134-GS1	13135 Misty Willow	369H	A






● Water Storage Tank

City of Houston Council District

- A - Amy Peck
- B - Jerry Davis
- C - Abbie Kamin
- D - Carolyn Evans-Shabazz
- E - David Martin
- F - Tiffany D. Thomas
- G - Greg Travis
- H - Karla Cisneros
- I - Robert Gallegos
- J - Edward Pollard
- K - Martha Castex-Tatum



0 21,000 42,000  
Feet

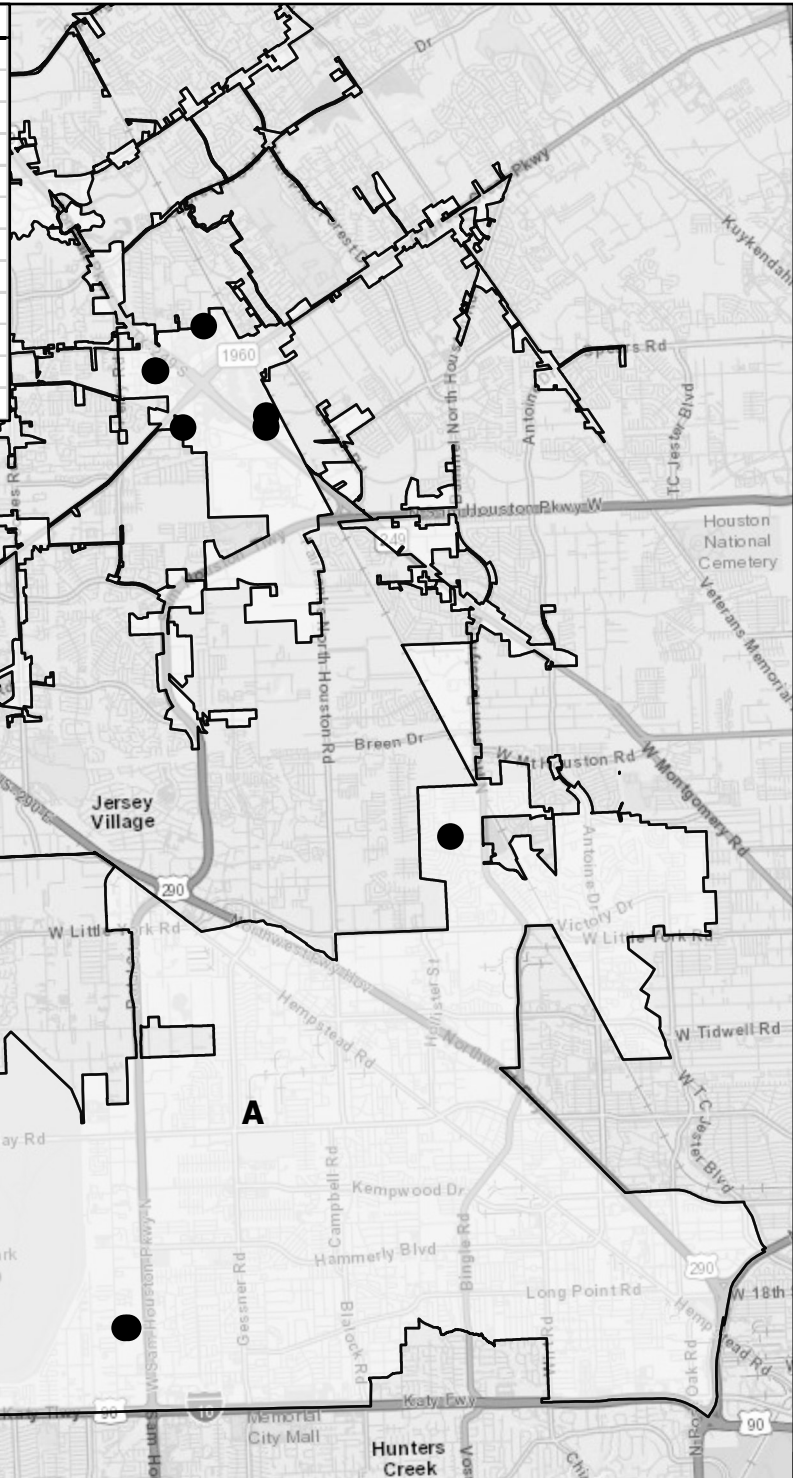
Disclaimer: Every effort has been made to ensure the accuracy of the basemap data. BGE, Inc. assumes no liability or damages due to errors or omissions.

Date: August 2020 Job No: 7756-00

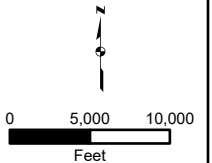
# Rehabilitation of Water Storage Tanks at Various Locations

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Facility Name	Tank No.	Facility Address	Key	District
D-159 (Willowbrook Mall)	132-EST1	7203 W. Greens Rd.	370K	A
D-159 (Willowbrook Mall)	132-HYD1	16938 Tomball Pkwy	370K	A
D-159 (Willowbrook Mall)	132-GS1	16938 Tomball Pkwy	370K	A
D-237 (Willowbrook West)	133-GS2	8755 Mills Rd.	370J	A
D-254 (Centerfield)	131-GS1	13685 Breston Ridge	370E	A
Katy Addicks (KARP)	005-GS1	1456 Brittmore	449Y	A
Katy Addicks (KARP)	005-GS2	1456 Brittmore	449Y	A
Park Ten East	128-EST1	14315 Park Row Blvd.	448W	A
Park Ten West	128-EST2	18324 Addicks Levee Dr.	447W	A
White Oak	064-GS1	9702 Deanwood	410 R	A
Willowchase Park (Willowchase MUD)	134-GS2	13135 Misty Willow	369H	A
Willowchase Park (Willowchase MUD)	134-GS1	13135 Misty Willow	369H	A



- Water Storage Tank
- City of Houston Council District
- A - Amy Peck



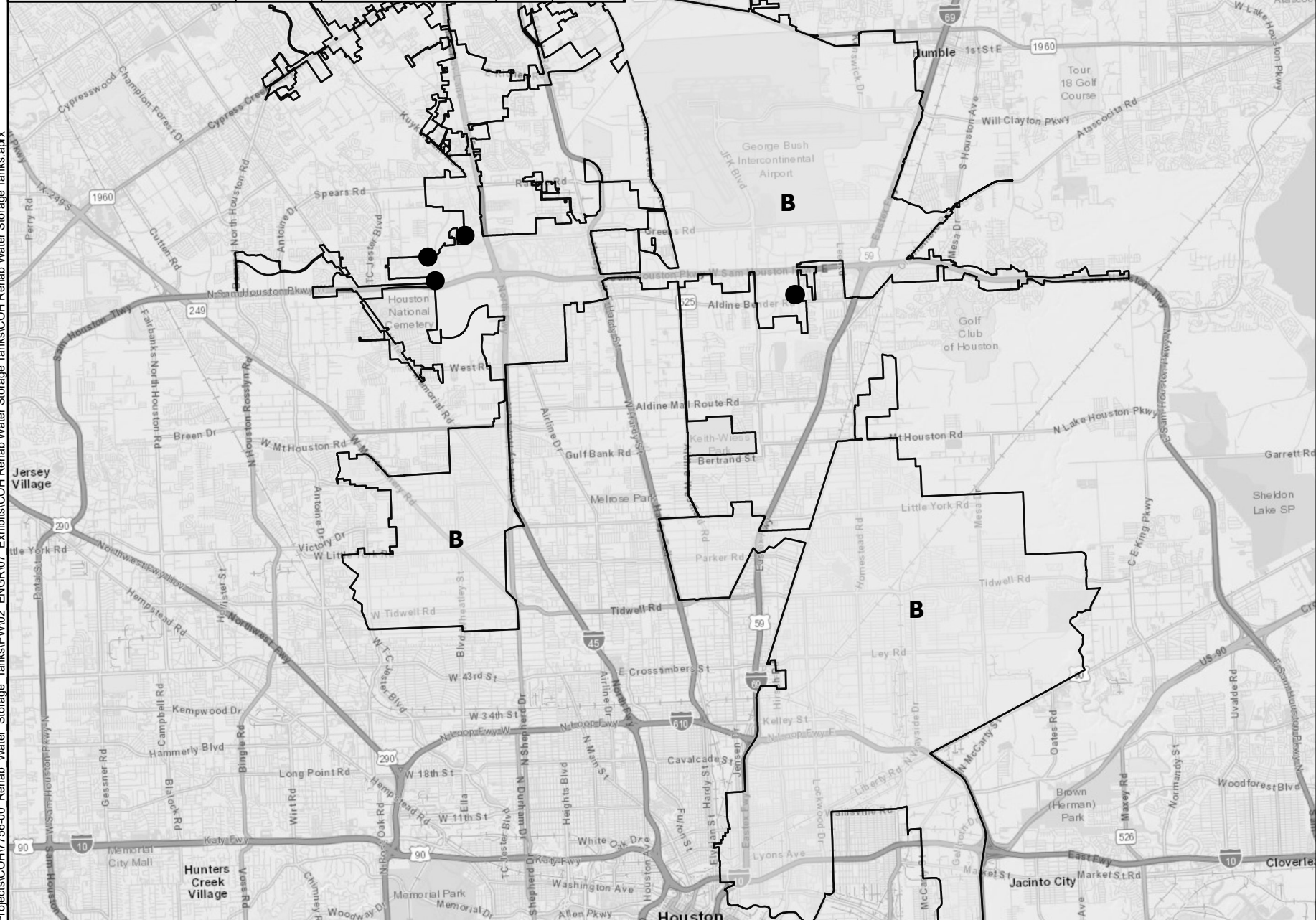
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Date: August 2020 Job No: 7756-00

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# Rehabilitation of Water Storage Tanks at Various Locations - Council District A

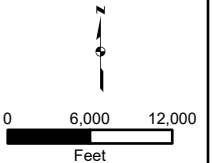
Facility Name	Tank No.	Facility Address	Key	District
D-203 (Greens Crossing)	127 EST1	10903 Ella Blvd.	372T	B
D-203 (Greens Crossing)	127-GS1	1255 Gears Rd.	372P	B
Interwood (Interwood MUD)	130-GS1	116 Alliant	374Y	B
Interwood (Interwood MUD)	130-GS2	116 Alliant	374Y	B
Northborough-2	107-ET1	642 W. Greens Rd.	372Q	B



● Water Storage Tank

City of Houston Council District

□ B - Jerry Davis



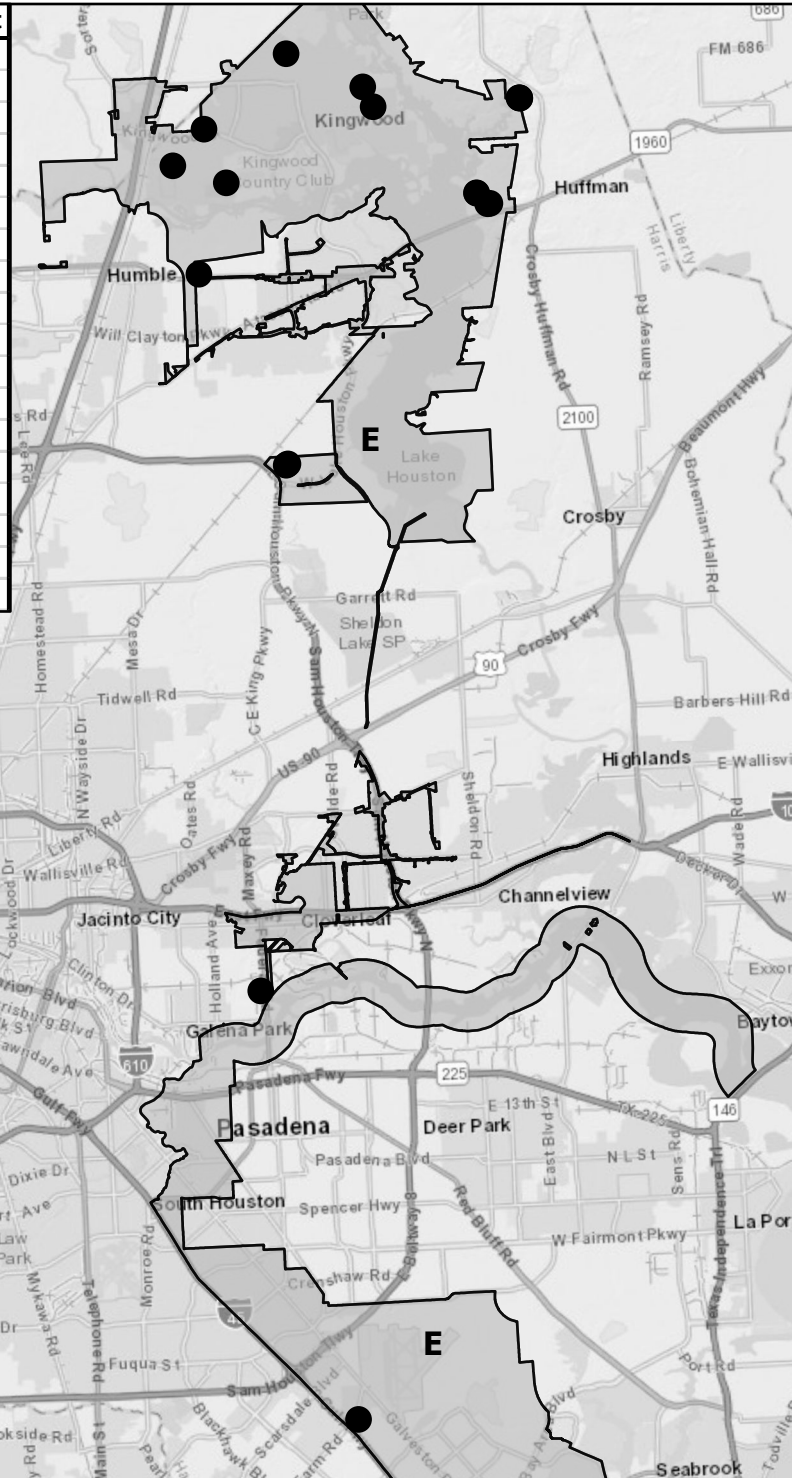

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Date: August 2020 Job No: 7756-00

# Rehabilitation of Water Storage Tanks at Various Locations - Council District B

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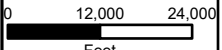
Facility Name	Tank No.	Facility Address	Key	District
D-67 Sycamore Valley EST	140-EST	900 Tristar	617J	E
D-73 (Lakewood Heights-1)	050-GS2	24120 E. Lake Houston	338R	E
D-73 (Lakewood Heights-1)	050-HYD1	24120 E. Lake Houston	338R	E
D-73 (Lakewood Heights-2)	099-GS1	306 Blue Tail Dr.	338L	E
D-73 (Lakewood Heights-2)	099-GS2	306 Blue Tail Dr.	338L	E
East Water T.P. # 3	118-GS4	2300 Federal Rd.	496U	E
Forest Cove-2	154-EST1	1110 Mustang Trail	336F	E
Kingwood-1	156-EST4	1500 Woodland Trails	336G	E
Kingwood-1	156-EST1	2802 Kingwood Dr. (Water Well Drive)	336D	E
Kingwood-2	157-EST2	3211 Appalachian Trail	297P	E
Kingwood-3	158-GS1	2050 Mill Branch Dr.	297V	E
Kingwood-3	EST3	2903 High Valley	338A	E
Moonshine Hill	GS1	19000 Moonshine Hill Loop	336T	E
Northeast Water P.P.	165-GS1	12121 N. S. H. Pkwy E.	377W	E
Northeast Water P.P.	165-GS2	12121 N. S. H. Pkwy E.	377W	E
Plantation Hills	159-GS1	26906 Plantation Hills	299V	E
Plantation Hills	159-HYD1	26906 Plantation Hills	299V	E
Plantation Hills	159-GS2	26906 Plantation Hills	299V	E

● Water Storage Tank

City of Houston Council District

■ E - David Martin

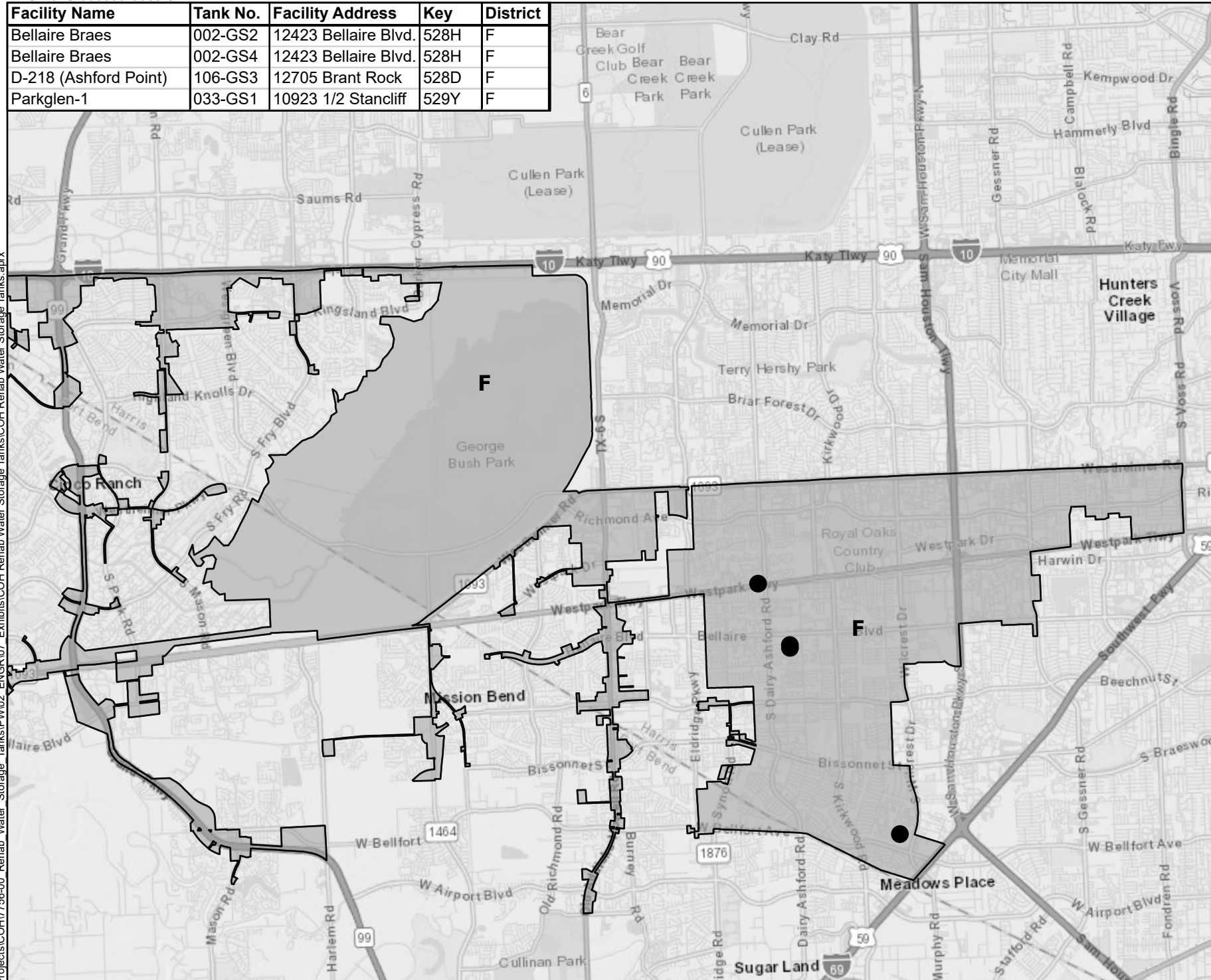
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Date: August 2020 Job No: 7756-00

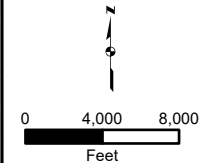
# Rehabilitation of Water Storage Tanks at Various Locations - Council District E

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Facility Name	Tank No.	Facility Address	Key	District
Bellaire Braes	002-GS2	12423 Bellaire Blvd.	528H	F
Bellaire Braes	002-GS4	12423 Bellaire Blvd.	528H	F
D-218 (Ashford Point)	106-GS3	12705 Brant Rock	528D	F
Parkglen-1	033-GS1	10923 1/2 Standliff	529Y	F



- Water Storage Tank
- City of Houston Council District
- F - Tiffany D. Thomas



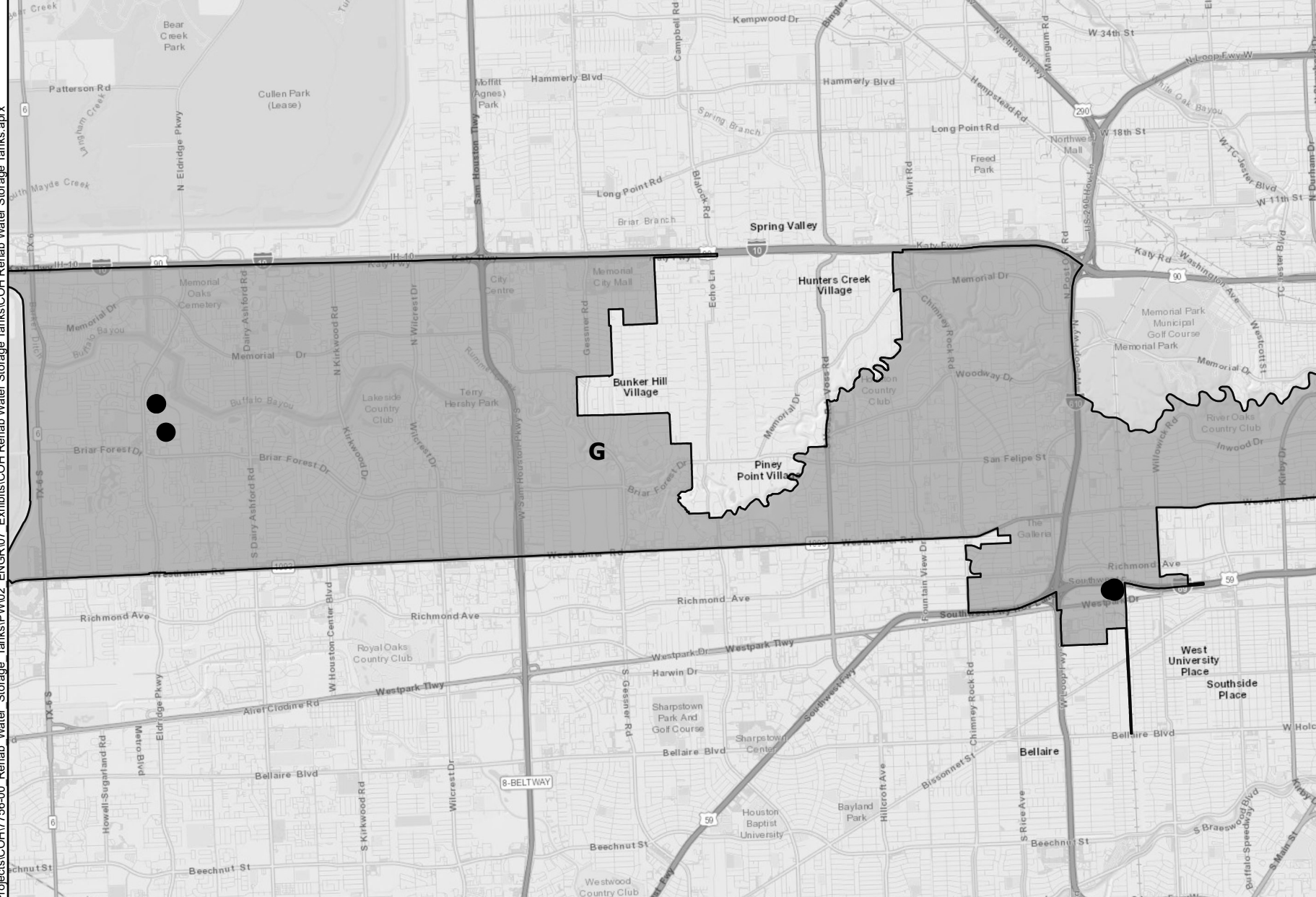
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Date: August 2020 Job No: 7756-00

# Rehabilitation of Water Storage Tanks at Various Locations - Council District F

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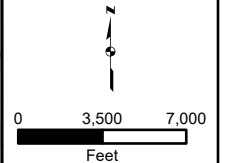
Facility	Tank No.	Facility Address	Key	District
D-223 (Parkway Plaza)	126-HYD1	13301 Sandbridge Dr.	488L	G
D-223 (Parkway Plaza)	126-HYD2	13301 Sandbridge Dr.	488L	G
Enclave-2 (D-90)	137-GS1	13135 Forkland	488L	G
Southwest	010-GS1	4410 Westpark Dr.	491Z	G
Southwest	010-GS4	4410 Westpark Dr.	491Z	G
Southwest	010-GS3	4410 Westpark Dr.	491Z	G



● Water Storage Tank

City of Houston Council District

■ G - Greg Travis



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Date: August 2020 Job No: 7756-00

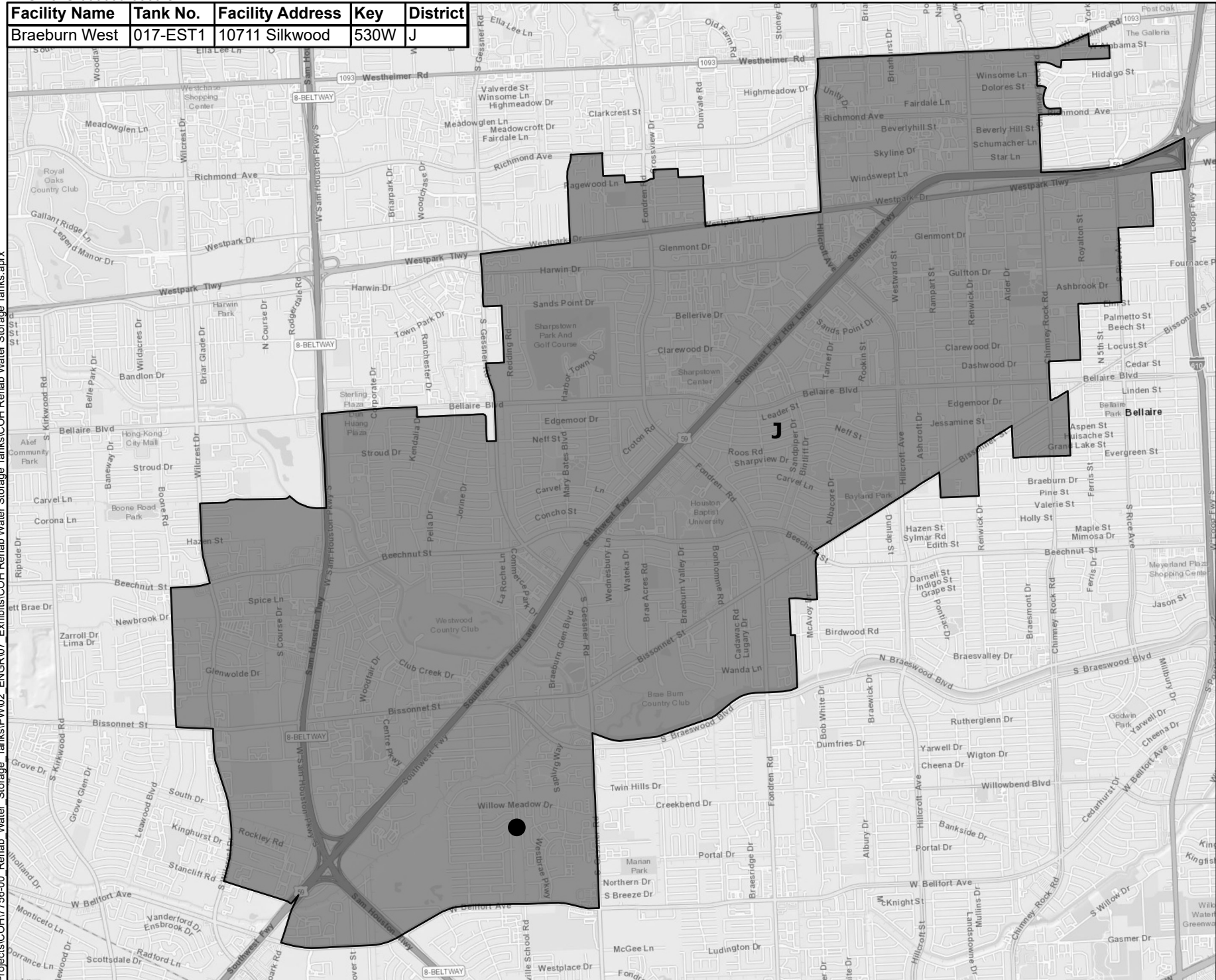
# Rehabilitation of Water Storage Tanks at Various Locations - Council District G

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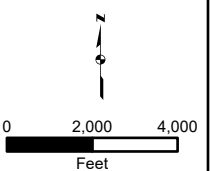
Facility Name	Tank No.	Facility Address	Key	District
Braeburn West	017-EST1	10711 Silkwood	530W	J



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- Water Storage Tank
- City of Houston Council District
- J - Edward Pollard

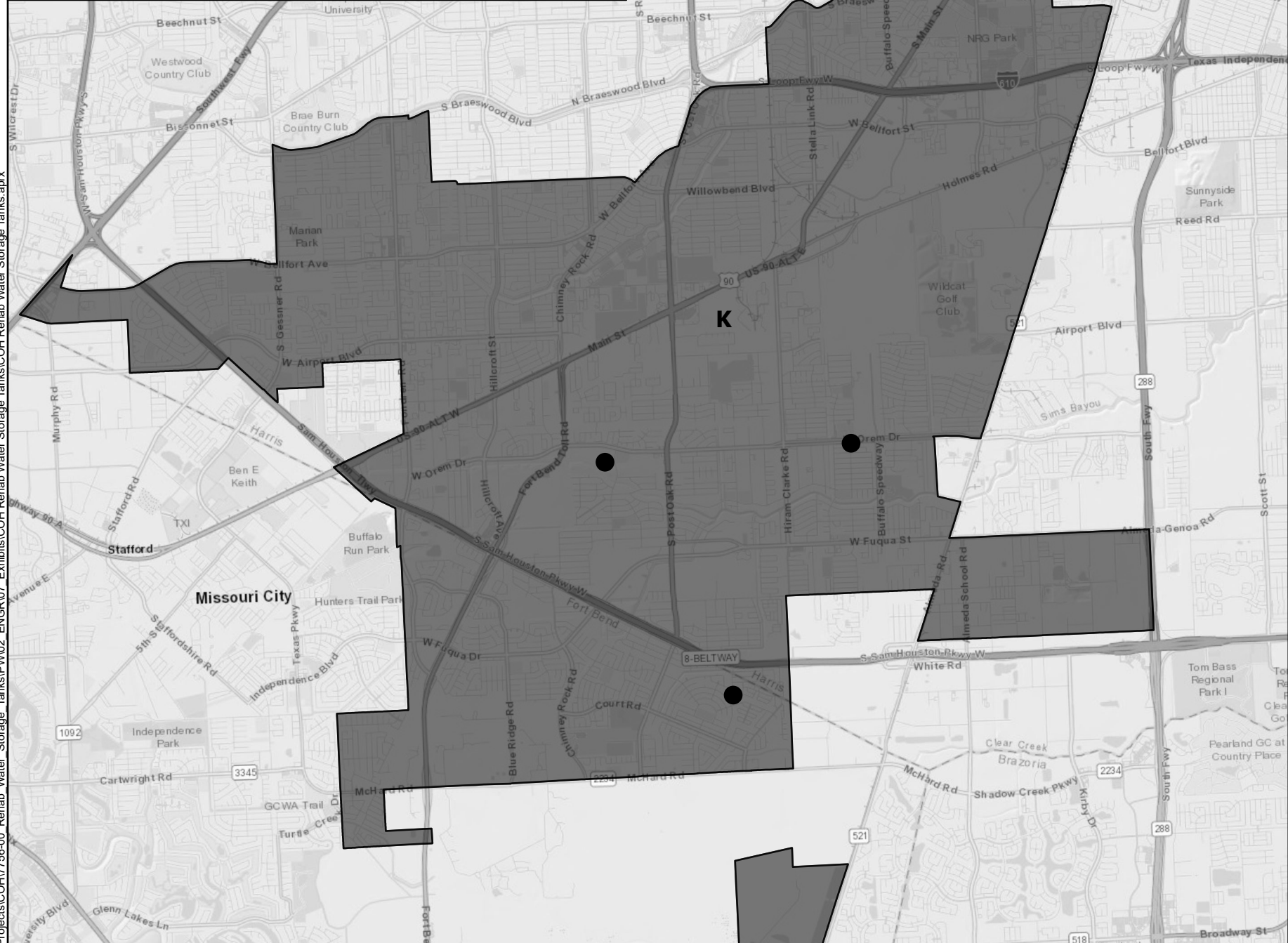


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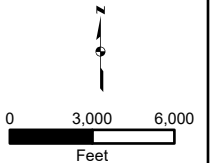
Date: August 2020 Job No: 7756-00

# Rehabilitation of Water Storage Tanks at Various Locations - Council District J

Facility Name	Tank No.	Facility Address	Key	District
D-41-2 (Southmont)	042-EST	3835 W. Orem	572J	K
Ridgemont (Blueridge MUD)	089-GS2	15908 Ridgeroe Lane	611D	K
Sims Bayou	008-GS2	13840 Croquet Lane	571P	K



- Water Storage Tank
- City of Houston Council District
- K - Martha Castex-Tatum



Disclaimer:  
Every effort has been made to ensure the accuracy of the basemap data. BGE, Inc. assumes no liability or damages due to errors or omissions.

Date: August 2020 Job No: 7756-00

# Rehabilitation of Water Storage Tanks at Various Locations - Council District K

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**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District E

Item Creation Date: 10/13/2020

HPW – 20EPR12 – Northeast Water Purification Plant Expansion Project 1st  
Scheduled Additional Appropriation to the Eighth Amendment/Houston Waterworks  
Team

Agenda Item#: 51.

**Summary:**

ORDINANCE authorizing transfer of \$2,593,947.00 from Water & Sewer System Consolidated Construction Fund into the HPW-NEWPP Construction Fund; appropriating \$2,593,947.00 from HPW-NEWPP Construction Fund and approving expenditure of said sum from the HPW-NEWPP Construction Fund for services associated with the Northeast Water Purification Plant (“NEWPP”) Expansion Project (“Project”); appropriating \$148,281,578.00 from the Water Authorities Capital Contrib-NEWPP Fund and approving the expenditure of said sum from the Water Authorities Capital Contrib-NEWPP Fund for the Northeast Water Purification Plant Expansion Project; amending Ordinance No. 2015-1260 to increase the maximum project amount

**Background:**

**Subject:** First scheduled additional appropriation to the Eighth Amendment to the Amended and Restated Design-Build Agreement between the City and Houston Waterworks Team (HWT), a joint venture between CH2M Hill Engineers., Inc. and CDM Constructors Inc. for the Northeast Water Purification Plant (NEWPP) Expansion Project Balance of Plant; Balance of Plant (BOP) Facilities.

**Recommendation:** Adopt an ordinance to amend Ordinance 2019-529 (passed on July 10, 2019) approving an additional appropriation to the Eighth Amendment to the Amended and Restated Design-Build Agreement between the City and HWT for the Northeast Water Purification Plant (NEWPP) Expansion Project to appropriate phased funding as required by the Agreement.

**Project Notice/Justification:** This project is required to meet regulatory mandates of the Texas Commission on Environmental Quality and the Groundwater Reduction Plans for the Harris-Galveston Subsidence District and the Fort Bend Subsidence District.

This project will be completed in two phases. The first phase of 80 million gallons of water per day will be substantially complete no later than January 25, 2023 and the second phase of 240 million gallons of water per day will be substantially complete no later than June 27, 2025 for a total of 320 million gallons of water per day.

The Eighth Amendment approved by Council in July 2019 established the Guaranteed Maximum Price and scheduled three appropriations with fixed dollar amounts. The first appropriation was part of the Eighth Amendment. The remaining two additional appropriations were scheduled for December 2020 and December 2021. This project was described and briefed to the Transportation, Technology, and Infrastructure (TTI) Committee on November 5, 2020.

**Location:** This project is located at 12630 Water Works Way, Humble, Texas 77396. Key Map Grids 377 U & 377W.

**Description/Scope:** The planning and final design of the expansion facilities are complete. HWT is now working to complete the Balance of Plant (BOP) construction for the NEWPP Expansion Project by furnishing equipment, labor, and materials necessary to complete the scope of work in accordance with City requirements and terms of the Agreement. The scope of work consists of eleven remaining construction packages that were not fully funded by the prior appropriation along with permitting,

construction supervision, material testing/quality control package, inspection, integration, commissioning building and system components, meeting regulatory requirements, professional services during construction, project closeout, and all general conditions. Details can be found in Exhibit A.

**Procurement:** Competitive Sealed Proposal Method was used for the procurement packages; except for the Central Plant. HWT evaluated each proposal independently. Each prospective contractor was then interviewed by HWT with the City and an Authority representative as observers. Following the interviews, HWT and the City convened for a final evaluation and scoring of the proposals on a consensus basis. Procurement details can be found in Exhibit B.

**Project Cost:** The total project cost is \$1,936,644,764.50 which includes the contract Guaranteed Maximum Price of \$1,765,532,834.00, Management Reserve of \$161,111,930.50, and CIP Cost Recovery of \$10,000,000.00. Funding for this project will be appropriated in phases through 2021, as described in the table below, for ongoing expenditures through 2025.

Date	HWT Amount	Management Reserve	CIP Cost Recovery	Total
Previously Appropriated Amount	\$1,349,726,330.00	\$30,035,070.50	\$4,871,960.00	\$1,384,633,360.50
Current Request – December 2020	\$132,060,905.00	\$16,250,600.00	\$2,564,020.00	\$150,875,525.00

Future Request – December 2021	\$283,745,599.00	\$114,826,260.00	\$2,564,020.00	\$401,135,879.00
<b>Total Project Appropriations</b>	<b>\$1,765,532,834.00</b>	<b>\$161,111,930.50</b>	<b>\$10,000,000.00</b>	<b>\$1,936,644,764.50</b>

The contract Guaranteed Maximum Price of \$1,765,532,834.00 includes the contract amount of \$449,726,330.00 for Early Work Packages (preconstruction services, preliminary services through final design, clearing of site, and early construction work packages) and \$1,315,806,504.00 for the construction of the Balance of Plant. The Balance of Plant cost includes \$876,940,751.00 for direct construction costs, \$338,165,753.00 for indirect construction costs, \$60,000,000.00 for the Design-Builder contingency and risk, and \$40,700,000.00 for construction allowances.

The indirect construction cost of \$338,165,753.00 includes the cost of \$191,026,304.00 for professional services during construction, the cost of \$32,650,000.00 for insurance and performance bonds, the cost of \$92,591,949.00 for Design-Builder fee, the cost of \$18,100,000.00 for the Start-up Commissioning & Acceptance Testing of the facility, and the cost of \$3,797,500.00 for transition services.

Although the total BOP appropriations occur in three phases, the City of Houston has contributed its entire share of 16% of the contract Guaranteed Maximum Price and the oversize cost in the July 2019 appropriation to assist HWT minimize risks associated with phased appropriations.

**Pay or Play Program:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the consultant provides health benefits to eligible employees in compliance with City policy.

**MWSBE Information:** The proposed MWSBE participation is for the entire project activities through June 2025. The overall MWSBE goal for the entire GMP (\$1,765,532,834.00) is anticipated to be 13.50%. (Memo from Office of Business Opportunity is attached.)

**a. Direct Construction Cost:** MWSBE participation for direct construction is based on Market Studies for each specific construction work package. The Market Studies identified divisible work and evaluated the capacity available within the MWSBE contracting community. For direct construction costs HWT has been authorized \$1,120,022,291.00 and has been paid \$334,733,100.64(29.89%) to date. Of this amount \$40,665,877.00(12.15%) has been paid to MWSBE subcontractors. The Design-Builder proposes a MWSBE plan of \$167,667,337.00 (14.97%) as described in Exhibit C.

**b. Construction Allowance:** Included in the direct construction cost is the construction allowance of \$40,700,000.00 for items that are in the design phase such as the site civil work, the construction of an off-site sanitary force main, the storage of major equipment, the cost of permits, and the import of suitable soils for construction. This Construction Allowance cannot be allocated without the approval of the Project Director, City of Houston. However, although the final amount for this construction allowance is not yet determined, it is anticipated that the overall MWSBE goal of 13.50% for the entire GMP can be met with the use of these funds.

**c. Professional Services:** The MWSBE participation goal for Professional Services is 24%. HWT has been authorized \$293,819,013.00 for professional services. HWT has been paid \$143,665,267.80(48.90%) to date. Of this amount, \$33,113,589.00(23.05%) has been paid to MWSBE subconsultants. The Design-Builder proposes an MWSBE participation of \$70,924,489.00 (24%) as described in Exhibit D.

**d. Indirect Construction:** The indirect construction costs for insurance and performance bonds, Design-Builder fee, the Start-up Commissioning & Acceptance Testing of the facility, and the cost for transition services have no divisible components and therefore have no MWSBE goal as approved by the Office of Business Opportunity.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E.  
 Director  
 Houston Public Works  
 WBS No. S-000065-0003-3, S-000065-0003-4

**Prior Council Action:**

Request for Council Action Item	Ordinance No.	Date	Appropriated Amount
Original Appropriation	2015-1260	12/9/2015	\$ 3,288,000.00
Amendment 1	2016-875	11/16/2016	\$ 14,950,000.00
Amendment 2	2017-231	3/29/2017	\$ 3,000,000.00
Amendment 3	2017-378	5/24/2017	\$ 66,300,000.00
Amendment 4	2017-1017	12/19/2017	\$ 37,339,594.00
Amendment 5	2018-165	2/28/2018	\$ 57,957,252.00
Amendment 6	2018-335	4/18/2018	\$ 45,515,774.00
Amendment 7	2018-1029	12/19/2018	\$ 230,487,640.50
Amendment 8	2019-529	07/10/2019	\$ 925,795,100.00
Total Appropriated to Date			\$ 1,384,633,360.50

**Amount of Funding:**

Amount of Funding: The City of Houston's contribution is \$2,593,947.00 and the Water Authorities contribute \$148,281,578.00.

The total cost for the December 2020 appropriation is \$150,875,525.00.

\$2,593,947.00 Transfer from Fund 8500 – Water and Sewer System Consolidated Construction Fund into Fund 8506 - HPW NEWPP Construction Fund and appropriate from Fund 8506 - HPW - NEWPP Construction Fund for S-000065-0003-4.

\$20,600,000.00 Appropriate from Fund 8505 – Water Authorities Capital Contrib-NEWPP Fund for S-000065-0003-3.

\$127,681,578.00 Appropriate from Fund 8505 – Water Authorities Capital Contrib-NEWPP Fund for S-000065-0003-4.

**Contact Information:**

Rajinder Singh

**Phone:** 713-725-9759

**ATTACHMENTS:**

**Description**

Signed Coversheet

Exhibits A - D

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 10/13/2020

HPW – 20EPR12 – Northeast Water Purification Plant Expansion Project 1st Scheduled  
Additional Appropriation to the Eighth Amendment/Houston Waterworks Team

Agenda Item#:

### **Background:**

**Subject:** First scheduled additional appropriation to the Eighth Amendment to the Amended and Restated Design-Build Agreement between the City and Houston Waterworks Team (HWT), a joint venture between CH2M Hill Engineers., Inc. and CDM Constructors Inc. for the Northeast Water Purification Plant (NEWPP) Expansion Project Balance of Plant; Balance of Plant (BOP) Facilities.

**Recommendation:** Adopt an ordinance to amend Ordinance 2019-529 (passed on July 10, 2019) approving an additional appropriation to the Eighth Amendment to the Amended and Restated Design-Build Agreement between the City and HWT for the Northeast Water Purification Plant (NEWPP) Expansion Project to appropriate phased funding as required by the Agreement.

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**Location:** This project is located at 12630 Water Works Way, Humble, Texas 77396. Key Map Grids 377 U & 377W.

**Description/Scope:** The planning and final design of the expansion facilities are complete. HWT is now working to complete the Balance of Plant (BOP) construction for the NEWPP Expansion Project by furnishing equipment, labor, and materials necessary to complete the scope of work in accordance with City requirements and terms of the Agreement. The scope of work consists of eleven remaining construction packages that were not fully funded by the prior appropriation along with permitting, construction supervision, material testing/quality control package, inspection, integration, commissioning building and system components, meeting regulatory requirements, professional services during construction, project closeout, and all general conditions. Details can be found in Exhibit A.

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**Project Cost:** The total project cost is \$1,936,644,764.50 which includes the contract Guaranteed Maximum Price of \$1,765,532,834.00, Management Reserve of \$161,111,930.50, and CIP Cost Recovery of \$10,000,000.00. Funding for this project will be appropriated in phases through 2021, as described in the table below, for ongoing expenditures through 2025.

Date	HWT Amount	Management Reserve	CIP Cost Recovery	Total
Previously Appropriated Amount	\$1,349,726,330.00	\$30,035,070.50	\$4,871,960.00	\$1,384,633,360.50
Current Request – December 2020	\$132,060,905.00	\$16,250,600.00	\$2,564,020.00	\$150,875,525.00
Future Request – December 2021	\$283,745,599.00	\$114,826,260.00	\$2,564,020.00	\$401,135,879.00
Total Project Appropriations	\$1,765,532,834.00	\$161,111,930.50	\$10,000,000.00	\$1,936,644,764.50

The contract Guaranteed Maximum Price of \$1,765,532,834.00 includes the contract amount of \$449,726,330.00 for Early Work Packages (preconstruction services, preliminary services through final design, clearing of site, and early construction work packages) and \$1,315,806,504.00 for the construction of the Balance of Plant. The Balance of Plant cost includes \$876,940,751.00 for direct construction costs, \$338,165,753.00 for indirect construction costs, \$60,000,000.00 for the Design-Builder contingency and risk, and \$40,700,000.00 for construction allowances.

The indirect construction cost of \$338,165,753.00 includes the cost of \$191,026,304.00 for professional services during construction, the cost of \$32,650,000.00 for insurance and performance bonds, the cost of \$92,591,949.00 for Design-Builder fee, the cost of

\$18,100,000.00 for the Start-up Commissioning & Acceptance Testing of the facility, and the cost of \$3,797,500.00 for transition services.

Although the total BOP appropriations occur in three phases, the City of Houston has contributed its entire share of 16% of the contract Guaranteed Maximum Price and the oversize cost in the July 2019 appropriation to assist HWT minimize risks associated with phased appropriations.

**Pay or Play Program:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the consultant provides health benefits to eligible employees in compliance with City policy.

**MWSBE Information:** The proposed MWSBE participation is for the entire project activities through June 2025. The overall MWSBE goal for the entire GMP (\$1,765,532,834.00) is anticipated to be 13.50%. (Memo from Office of Business Opportunity is attached.)

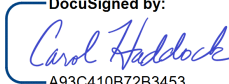
**a. Direct Construction Cost:** MWSBE participation for direct construction is based on Market Studies for each specific construction work package. The Market Studies identified divisible work and evaluated the capacity available within the MWSBE contracting community. For direct construction costs HWT has been authorized \$1,120,022,291.00 and has been paid \$334,733,100.64(29.89%) to date. Of this amount \$40,665,877.00(12.15%) has been paid to MWSBE subcontractors. The Design-Builder proposes a MWSBE plan of \$167,667,337.00 (14.97%) as described in Exhibit C.

**b. Construction Allowance:** Included in the direct construction cost is the construction allowance of \$40,700,000.00 for items that are in the design phase such as the site civil work, the construction of an off-site sanitary force main, the storage of major equipment, the cost of permits, and the import of suitable soils for construction. This Construction Allowance cannot be allocated without the approval of the Project Director, City of Houston. However, although the final amount for this construction allowance is not yet determined, it is anticipated that the overall MWSBE goal of 13.50% for the entire GMP can be met with the use of these funds.

**c. Professional Services:** The MWSBE participation goal for Professional Services is 24%. HWT has been authorized \$293,819,013.00 for professional services. HWT has been paid \$143,665,267.80(48.90%) to date. Of this amount, \$33,113,589.00(23.05%) has been paid to MWSBE subconsultants. The Design-Builder proposes an MWSBE participation of \$70,924,489.00 (24%) as described in Exhibit D.

**d. Indirect Construction:** The indirect construction costs for insurance and performance bonds, Design-Builder fee, the Start-up Commissioning & Acceptance Testing of the facility, and the cost for transition services have no divisible components and therefore have no MWSBE goal as approved by the Office of Business Opportunity.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

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11/19/2020

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. S-000065-0003-3, S-000065-0003-4

**Prior Council Action:**

Request for Council Action Item	Ordinance No.	Date	Appropriated Amount
Original Appropriation	2015-1260	12/9/2015	\$ 3,288,000.00
Amendment 1	2016-875	11/16/2016	\$ 14,950,000.00
Amendment 2	2017-231	3/29/2017	\$ 3,000,000.00
Amendment 3	2017-378	5/24/2017	\$ 66,300,000.00
Amendment 4	2017-1017	12/19/2017	\$ 37,339,594.00
Amendment 5	2018-165	2/28/2018	\$ 57,957,252.00
Amendment 6	2018-335	4/18/2018	\$ 45,515,774.00
Amendment 7	2018-1029	12/19/2018	\$ 230,487,640.50
Amendment 8	2019-529	07/10/2019	\$ 925,795,100.00
Total Appropriated to Date			\$ 1,384,633,360.50

**Amount of Funding:**

Amount of Funding: The City of Houston's contribution is \$2,593,947.00 and the Water Authorities contribute \$148,281,578.00. The total cost for the December 2020 appropriation is \$150,875,525.00.

\$2,593,947.00 Transfer from Fund 8500 – Water and Sewer System Consolidated Construction Fund into Fund 8506 - HPW NEWPP Construction Fund and appropriate from Fund 8506 - HPW - NEWPP Construction Fund for S-000065-0003-4.

\$20,600,000.00 Appropriate from Fund 8505 – Water Authorities Capital Contrib-NEWPP Fund for S-000065-0003-3.

\$127,681,578.00 Appropriate from Fund 8505 – Water Authorities Capital Contrib-NEWPP Fund for S-000065-0003-4.

**Contact Information:**

Rajinder Singh - 713-725-9759

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Project Map	Backup Material
Amended and Restated Design-Build Agreement	Backup Material
Prior Council Actions	Backup Material
Ownership Information Form and Tax Reports	Backup Material
Form B	Backup Material
Form 1295	Backup Material
Pay or Play	Backup Material
Exhibits A - D	Backup Material
Letters of Intent	Backup Material
Vendor Information	Backup Material
TTI	Backup Material
OBO Memo	Backup Material

## Exhibit A

### NEWPP Expansion Balance of Plant Construction

Direct Construction Costs	<u>Procurement Package</u>	<u>Selected Tier 1 Subcontractor</u>
	Administration Building	Horizon
	Central Plant	McCarthy
	Dewatering Building	Alberici
	Liquid Residual EQ Basins	ITX
	Ground Storage Tanks	Preload
	High Service Pump Station	Pepper-Lawson Waterworks (PLW)
	I&C SCADA	HWT - SCADA
	North Plant	Balfour Beatty
	Site Electrical	Fisk Electric
	Substation	Dashiell Corp.
	Yard Piping	PLW
<b>Total Direct Construction Cost for 11 Construction Packages</b>		<b>\$876,940,751.00</b>

Indirect Construction Costs	<u>Category</u>	<u>Contractor</u>
	Professional Services	HWT
	Insurance and Bonds	TBD
	Design Builder Fee	HWT
	Design Builder Contingency and Risk	HWT
	Construction Allowances	TBD
	Start-up & Testing	HWT
	Transition Services	HWT
<b>Total Indirect Cost for Balance of Plant</b>		<b>\$438,865,753.00</b>

<b>Previously Appropriated Amount (Includes Design and Early Work Packages)</b>	<b>\$449,726,330.00</b>
<b>Total Guaranteed Maximum Price</b>	<b>\$1,765,532,834.00</b>

## **Exhibit B**

### **Procurement Details**

Procurement: Competitive Sealed Proposal (CSP) Method was used for the procurement packages; except for the Central Plant (details for this package can be found below). HWT evaluated each proposal independently. Each prospective contractor was then interviewed by HWT with the City and an Authority representative as observers. Following the interviews, HWT and the City convened for a final evaluation and scoring of the proposals on a consensus basis.

#### **Construction Packages**

1. The Administration and Maintenance Building: The Request for Proposal (RFP) was advertised on August 16, 2018. Proposals were received on October 15, 2018 from Flinto Inc. and Horizon International Group, LLC (Horizon). Horizon was chosen as the major subcontractor to perform the work.
2. The Central Plant was a Sole Source procurement based on the recommendation from HWT to continue with the same contractor as the Early Work Package 2A (West Filters and Transfer Pump Station Deep Foundations). Market prices for this package were verified by the Project Advisor/Technical Consultant: McCarthy Building Companies, Inc. (McCarthy) was chosen as the major subcontractor to perform the work.
3. The Dewatering Building: The RFP was advertised on January 30, 2018. Proposals were received on June 27, 2018 from Alberici Constructors, Inc. (Alberici), Balfour Beatty Infrastructure, Inc. (BBI), Pepper-Lawson Waterworks LLC (PLW), and Sundt Construction (Sundt). Alberici was chosen as the major subcontractor to perform the work.
4. The Liquid Residual EQ Basins: The RFP was advertised on January 8, 2018. Proposals were received on February 5, 2018 from Allico Construction, Baker Concrete Construction Inc, and Industrial TX Corp (ITX). ITX was chosen as the major subcontractor to perform the work.
5. The Ground Storage Tanks: The RFP was advertised on June 1, 2018. Proposals were received on July 13, 2018 from DN Tanks Inc., Preload LLC (Preload), and Tarsco. Preload was chosen as the major subcontractor to perform the work.
6. The High Service Pump Station: The RFP was advertised on January 11, 2018. Proposals were received on June 15, 2018 from Alberici, PLW, and Sundt. PLW was chosen as the major subcontractor to perform the work.
7. The I&C: The RFP was advertised on June 29, 2018. Proposals were received on September 18, 2018 from HWT SCADA Team and Hatch Associates Consultants, Inc. (HACI). The Project Director has approved HWT SCADA Team to self-perform the work.
8. The North Plant: The RFP was advertised on January 5, 2018. Proposals were received on March 20, 2018 from BBI, PLW, and Sundt. BBI was chosen as the major subcontractor to perform the work.
9. The Site Electrical: The RFP was advertised on March 16, 2018. Proposals were received on May 16, 2018 from Boyer Inc., Walker, and Fisk Electric (Fisk). Fisk was chosen as the major subcontractor to perform the work.
10. The Substation: The RFP was advertised on April 30, 2018. Proposals were received on June 29, 2018 from Saber Power Services, LLC and Dashiell Corp (Dashiell). Dashiell was chosen as the major subcontractor to perform the work.
11. The Yard Piping: The RFP was advertised on January 30, 2018. Proposals were received on April 10, 2018 from Thalle Construction Company and PLW. PLW was chosen as the major subcontractor to perform the work.

#### **Professional Services**

The Material Testing/Quality Control Package: The RFP was advertised on May 4, 2018. Responses were received on May 31, 2018 from ECS Southwest, LLP, Professional Service Industries, Inc., and Geotest Engineering, Inc.(Geotest). Geotest was chosen as the major subcontractor to perform the work.



**EXHIBIT C**  
**Direct Construction Cost**

City of Houston  
Office of Business Opportunity and Contract Compliance  
Schedule of MWSBE Participation  
Updated November 10, 2020

Project Name: Northeast Water Purification Plant Expansion  
Project No.: 4600013557  
Prime Contractor: Houston Waterworks Team  
Liasion/Phone: Paul Vranesic/832-644-6287

Name of Minority/Woman/Small Business Enterprise	City OBO Certification Type	NAICS Code	Description of Work to be Performed	Prior Commitment \$	Additional Proposed Commitment	Total Proposed Commitment	Paid To Date	Unpaid Commitment (includes Retainage)	Paid Commitment % of Direct Construction Cost	Total Proposed Commitment % of Direct Construction Cost
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**DIRECT CONSTRUCTION COST**

Previous RCAs, Early Work Packages Direct Construction Costs	MBE/WBE/SBE	Various	Early Construction Work	\$35,101,278	\$0	\$35,101,278	\$27,357,797	\$7,743,481	2.44%	3.13%
Balance of Plant Direct Construction Costs										
J Simmons Group, Inc. (Yard Pipe)	MBE/SBE	238910	Earthwork (site preparation contractors)	\$4,000,000	\$0	\$4,000,000	\$0	\$4,000,000	0.00%	0.36%
KLP Commercial (Yard Pipe)	MBE/WBE/SBE	423390	Construction material wholesaler	\$0	\$288,327	\$288,327	\$112,025	\$176,302	0.01%	0.03%
NY Trucking (Yard Pipe)	MBE/SBE	484220	Dump trucking	\$0	\$150,000	\$150,000	\$93,662	\$56,338	0.01%	0.01%
Ally General Solutions (Yard Pipe)	MBE/SBE	541370	Construction surveying	\$0	\$56,000	\$56,000	\$56,559	\$0	0.01%	0.00%
Huff & Mitchell (Yard Pipe)	SBE	237110	Utility line construction	\$0	\$1,000,000	\$1,000,000	\$528,794	\$471,206	0.05%	0.09%
Jimerson Underground, Inc. (Yard Pipe)	WBE/SBE	237110	Underground utility construction	\$6,250,000	\$0	\$6,250,000	\$944,082	\$5,305,918	0.08%	0.56%
FABco LLC (Yard Pipe)	SBE	332312	Rebar supplier	\$50,000	\$0	\$50,000	\$0	\$50,000	0.00%	0.00%
Rangeline Tapping Services, Inc. (Yard Pipe)	SBE	237110	Pipe tapping	\$750,000	\$0	\$750,000	\$0	\$750,000	0.00%	0.07%
Alcott, Inc. (Site Electrical)	SBE	238910	Boring and trenching contractor	\$4,000,000	\$0	\$4,000,000	\$1,219,259	\$2,780,741	0.11%	0.36%
BL Technology, Inc. (Site Electrical)	WBE	334513	Access controls	\$750,000	\$0	\$750,000	\$0	\$750,000	0.00%	0.07%
Mbroh Engineering, Inc. (I&C)	MBE	541512	Application engineering, commissioning, & management	\$5,610,000	\$0	\$5,610,000	\$751,860	\$4,858,140	0.07%	0.50%
Horizon International Group, LLC (AMB)	MBE/WBE/SBE	236220	Construction Management	\$15,000,000	\$0	\$15,000,000	\$1,824,381	\$13,175,619	0.16%	1.34%
Gutier LLC (North Plant)	MBE/SBE	238160	Roofing contractor	\$978,830	\$0	\$978,830	\$0	\$978,830	0.00%	0.09%
Hallmark Hose Organization, Inc. (North Plant)	MBE/SBE	332996	Pipe supply	\$1,686,181	\$0	\$1,686,181	\$144,870	\$1,541,311	0.01%	0.15%



**EXHIBIT C**  
**Direct Construction Cost**

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Medcalf Fabrication, Inc. (North Plant)	MBE/SBE	238990	All other specialty trade contractors (metal fabrication)	\$5,280,654	\$0	\$5,280,654	\$85,067	\$5,195,587	0.01%	0.47%
Rustbusters Industrial Painting, Inc. (North Plant)	MBE/SBE	238990	All other specialty trade contractors (coating and painting services)	\$3,845,882	\$0	\$3,845,882	\$0	\$3,845,882	0.00%	0.34%
Saabs Construction Company, Inc. (North Plant)	MBE/SBE	238140	Masonry contractor	\$2,772,230	\$0	\$2,772,230	\$0	\$2,772,230	0.00%	0.25%
Spartan Reinforcing, LLC (North Plant)	MBE/SBE	238120 & 423510	Rebar contractor and steel merchant wholesalers	\$13,409,961	\$0	\$13,409,961	\$574,887	\$12,835,074	0.05%	1.20%
Alcott, Inc. (North Plant)	SBE	238210	Electrical excavation	\$2,066,936	\$0	\$2,066,936	\$0	\$2,066,936	0.00%	0.18%
BL Technology, Inc. (North Plant)	WBE	238210	Electrical Fire & Security Alarm	\$626,984	\$0	\$626,984	\$0	\$626,984	0.00%	0.06%
BRM Concrete (North Plant)	MBE/SBE	237320	Ready mix concrete delivered	\$0	\$4,000,000	\$4,000,000	\$18,141	\$3,981,859	0.00%	0.36%
Gralan Enterprises (North Plant)	MBE/WBE/SBE	238110	Concrete contractors	\$0	\$4,200,000	\$4,200,000	\$345,495	\$3,854,505	0.03%	0.37%
J Simmons Group (North Plant)	MBE/SBE	238910	Site preparation	\$0	\$6,000,000	\$6,000,000	\$900,022	\$5,099,978	0.08%	0.54%
Apcon Services, LLC (Central Plant)	SBE	423320	Gravel, construction merchants wholesalers and dump trucking	\$695,000	\$0	\$695,000	\$859	\$694,141	0.00%	0.06%
Rebar Reinforcement Placers LLC (Central Plant)	MBE/SBE	238120	Reinforcing steel contractor	\$1,300,000	\$0	\$1,300,000	\$15,642	\$1,284,358	0.00%	0.12%
Alcott, Inc. - Fisk (Central Plant)	SBE	238910	Boring and trenching contractor	\$1,450,000	\$0	\$1,450,000	\$0	\$1,450,000	0.00%	0.13%
Gutier LLC (Central Plant)	MBE/SBE	238160	Roofing contractor	\$900,000	\$0	\$900,000	\$0	\$900,000	0.00%	0.08%
Rustbusters Industrial Painting, Inc. (Central Plant)	MBE/SBE	238990	All other specialty trade contractors (coating and painting services)	\$3,250,000	\$0	\$3,250,000	\$0	\$3,250,000	0.00%	0.29%
Empire Acero, LLC (Central Plant)	SBE	238120	Structural steel erection	\$375,000	\$0	\$375,000	\$55,194	\$319,806	0.00%	0.03%
Lazer Construction Company, Inc. (Central Plant)	MBE	238910	Site preparation contractors, excavating, earthmoving	\$1,850,000	\$0	\$1,850,000	\$0	\$1,850,000	0.00%	0.17%
Pyramid Masonry & Construction, Inc. (Central Plant)	SBE	238140	Masonry	\$1,900,000	\$0	\$1,900,000	\$0	\$1,900,000	0.00%	0.17%



**EXHIBIT C**  
**Direct Construction Cost**

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Updated November 10, 2020

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C & B Rebar (Central Plant)	MBE	238120	Rebar contractor	\$750,000	\$0	\$750,000	\$0	\$750,000	0.00%	0.07%
Escalante Construction, Inc. (Central Plant)	MBE	237110	Concrete construction	\$180,000	\$0	\$180,000	\$0	\$180,000	0.00%	0.02%
Cohen Industrial Supply Co. (Central Plant)	SBE	423510	Supply Piping and Valves	\$900,000	\$0	\$900,000	\$0	\$900,000	0.00%	0.08%
Macaulay Controls Company (Central Plant)	WBE	334513	Install Analyzers & Piping	\$400,000	\$0	\$400,000	\$7,550	\$392,450	0.00%	0.04%
BL Technology, Inc. (Central Plant)	WBE	238210	Alarm & Electric Installation	\$6,650,000	\$0	\$6,650,000	\$0	\$6,650,000	0.00%	0.59%
FABco LLC (Central Plant)	SBE	332312	Supply of reinforcing steel	\$3,000,000	\$0	\$3,000,000	\$243,885	\$2,756,115	0.02%	0.27%
Gralan (Central Plant)	MBE/WBE/SBE	238110	Concrete contractors	\$0	\$3,000,000	\$3,000,000	\$193,212	\$2,806,788	0.02%	0.27%
Gurrolo Repro (Central Plant)	MBE	561439	Reprographic services	\$0	\$15,000	\$15,000	\$8,597	\$6,403	0.00%	0.00%
Locke Solutions (Central Plant)	SBE	327331	Precast concrete	\$0	\$2,389,000	\$2,389,000	\$264,996	\$2,124,004	0.02%	0.21%
Bevco Co - ITX (Central Plant)	WBE/SBE	423720	Plumbing supplies	\$0	\$100,000	\$100,000	\$570,057	\$0	0.05%	0.01%
C&B Rebar Construction, Inc. - ITX (Central Plant)	MBE	238120	Reinforcing Steel Contractor	\$0	\$900,000	\$900,000	\$74,145	\$825,855	0.01%	0.08%
Cohen Industrial Supply Co. - ITX (Central Plant)	SBE	423510	Supply Piping and Valves	\$0	\$320,000	\$320,000	\$389,584	\$0	0.03%	0.03%
Macaulay Controls Company - ITX (Central Plant)	WBE	334513	Install Analyzers & Piping	\$0	\$458,900	\$458,900	\$73,764	\$385,136	0.01%	0.04%
Medcalf Fabrication - ITX (Central Plant)	MBE	238990	Miscellaneous metal fabrication	\$0	\$385,000	\$385,000	\$1,900	\$383,100	0.00%	0.03%
C&B Rebar Construction, Inc. (LR EQ Basins)	MBE	238120	Reinforcing Steel Contractor	\$450,000	\$0	\$450,000	\$728,383	\$0	0.07%	0.04%
Cohen Industrial Supply Co. (LR EQ Basins)	SBE	423510	Supply Piping and Valves	\$850,000	\$0	\$850,000	\$150,124	\$699,876	0.01%	0.08%
BL Technology, Inc. (LR EQ Basins)	WBE	334513	Instrumentation and Controls	\$400,000	\$0	\$400,000	\$37,050	\$362,950	0.00%	0.04%
NY Trucking (LR EQ Basins)	MBE/SBE	484220	Dump truck services	\$0	\$40,000	\$40,000	\$41,814	\$0	0.00%	0.00%
Medcalf Fabrication, Inc. (LR EQ Basins)	SBE	238990	Misc. metals	\$75,000	\$0	\$75,000	\$0	\$75,000	0.00%	0.01%
Horizon International Group, LLC (Dewatering Bldg)	MBE/WBE/SBE	236220	Concrete	\$4,750,000	\$0	\$4,750,000	\$1,299,857	\$3,450,143	0.12%	0.42%
Rob Pelletier Construction, Inc. (Dewatering Bldg)	WBE/SBE	238390	Translucent wall panels	\$325,000	\$0	\$325,000	\$0	\$325,000	0.00%	0.03%



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Rustbusters Industrial Painting, Inc. (Dewatering Bldg)	MBE/SBE	238990	All other specialty trade contractors (coating and painting services)	\$1,000,000	\$0	\$1,000,000	\$0	\$1,000,000	0.00%	0.09%
Saabs Construction Company, Inc. (Dewatering Bldg)	MBE/SBE	238140	Masonry	\$400,000	\$0	\$400,000	\$0	\$400,000	0.00%	0.04%
BL Technology, Inc. - Fisk (Dewatering Bldg)	WBE	334513 & 238210	Instrumentation, fire alarm, & security	\$1,750,000	\$0	\$1,750,000		\$1,750,000	0.00%	0.16%
J Simmons Group, Inc. (HSPS)	MBE/SBE	415120	Trucking & materials	\$250,000	\$0	\$250,000	\$0	\$250,000	0.00%	0.02%
Empire Acero, LLC (HSPS)	SBE	238120	Steel erection	\$630,000	\$0	\$630,000	\$0	\$630,000	0.00%	0.06%
Medcalf Fabrication, Inc. (HSPS)	SBE	238990	Misc. metals	\$2,100,000	\$0	\$2,100,000	\$53,149	\$2,046,851	0.00%	0.19%
Bamex Painting, Inc. (HSPS)	MBE/SBE	238990	All other specialty trade contractors (coating and painting services)	\$900,000	\$0	\$900,000	\$32,620	\$867,380	0.00%	0.08%
Spartan Reinforcing, LLC (HSPS)	MBE/SBE	238120 & 423510	Rebar	\$850,000	\$0	\$850,000	\$187,578	\$662,422	0.02%	0.08%
Pyramid Masonry (HSPS)	SBE	238140	Masonry contractor	\$0	\$537,794	\$537,794	\$177,017	\$360,777	0.02%	0.05%
C & B Waterworks (HSPS)	MBE/SBE	238120	Rebar contractor	\$0	\$13,380	\$13,380	\$13,380	\$0	0.00%	0.00%
Hallmark Hose Organization, Inc. (GST)	MBE/SBE	332996	Supply fabricated steel and ductile iron pipe and fittings	\$2,050,000	\$0	\$2,050,000	\$917,227	\$1,132,773	0.08%	0.18%
Access Data Supply, Inc. (GST)	MBE	561110	Merchant wholesaler (steel and lumber)	\$800,000	\$0	\$800,000	\$0	\$800,000	0.00%	0.07%
Lazer Construction Company (Substation)	MBE/SBE	238910	Earthwork - Site prep	\$0	\$75,000	\$75,000	\$167,807	\$0	0.01%	0.01%
FenceMaster of Houston (Substation)	MBE/SBE	238990	Fence work	\$0	\$25,000	\$25,000	\$3,585	\$21,415	0.00%	0.00%
TBD			Various/Unallocated	\$355,000	\$0	\$355,000	\$0	\$355,000	0.00%	0.03%



**EXHIBIT C**  
**Direct Construction Cost**

City of Houston  
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Schedule of MWSBE Participation  
Updated November 10, 2020

Name of Minority/Woman/Small Business Enterprise	City OBO Certification Type	NAICS Code	Description of Work to be Performed	Prior Commitment \$	Additional Proposed Commitment	Total Proposed Commitment	Paid To Date	Unpaid Commitment (includes Retainage)	Paid Commitment % of Direct Construction Cost	Total Proposed Commitment % of Direct Construction Cost
<b>GMP PROJECT DIRECT CONSTRUCTION COST TOTALS</b>				<b>\$143,713,936</b>	<b>\$23,878,401</b>	<b>\$167,667,337</b>	<b>\$40,665,877</b>	<b>\$129,381,649</b>	<b>3.63%</b>	<b>14.97%</b>

\$1,120,022,291	Varied by contract package	\$167,667,337	14.97%
Project Direct Construction Cost (projected value, subject to change)	MWSBE Participation Goals	MWSBE Subcontract Amount (projected value, subject to change)	MWSBE % of Project Direct Construction Cost

NOTE: All firms must be certified by the City of Houston Office of Business Opportunities to count toward the MWSBE participation goal.

**THE OVERALL PROJECT MWSBE PARTICIPATION GOAL IS 13.5%**



**EXHIBIT D**  
**Professional Services**

City of Houston  
Office of Business Opportunity and Contract Compliance  
Schedule of MWSBE Participation  
Updated November 03, 2020

Project Name: Northeast Water Purification Plant Expansion  
Project No.: 4600013557  
Prime Contractor: Houston Waterworks Team  
Liasion/Phone: Paul Vranesic/832-644-6287

Name of Minority/Woman/Small Business Enterprise	City OBO Certification Type	NAICS Code	Description of Work to be Performed	Prior Commitment \$	Additional Proposed Commitment	Total Proposed Commitment	Paid to Date	Unpaid Commitment (includes Retainage)	Paid Commitment % of Professional Services Contract Value	Total Proposed Commitment % of Professional Services Contract Value
Previous RCAs Early Work Packages Professional Services	MBE/WBE	541330	Engineering/Professional Services	\$31,994,489	\$0	\$31,994,489	\$31,994,489	\$0	10.89%	10.9%
<b>Balance of Plant Professional Services</b>										
Kalluri Group, Inc.	MBE	541330	ESDC	\$1,800,000	\$0	\$1,800,000	\$45,496	\$1,754,504	0.02%	0.6%
KIT Professionals, Inc.	MBE	541330	ESDC	\$6,800,000	\$0	\$6,800,000	\$87,242	\$6,712,758	0.03%	2.3%
ISANI Consultants, L.P.	MBE/SBE	541330	EDSDC and QC/ Material Testing	\$4,100,000	\$0	\$4,100,000	\$233,318	\$3,866,682	0.08%	1.4%
IMS Engineers, Inc.	MBE	541330	ESDC	\$125,000	\$0	\$125,000	\$3,500	\$121,500	0.00%	0.0%
Mbroh Engineering, Inc.	MBE	541330	QC/Material Testing	\$210,000	\$0	\$210,000	\$15,740	\$194,260	0.01%	0.1%
Geotest Engineering, Inc.	MBE	541330 &	QC/Material Testing	\$11,000,000	\$0	\$11,000,000	\$234,830	\$10,765,170	0.08%	3.7%
TLC Engineering, Inc.	MBE/SBE	541330	QC/Material Testing	\$12,300,000	\$0	\$12,300,000	\$239,169	\$12,060,831	0.08%	4.2%
Omega Engineers, Inc.	MBE	541330	QC/Material Testing	\$1,000,000	\$0	\$1,000,000	\$34,872	\$965,128	0.01%	0.3%
Gurrola ReproGraphics, Inc.	MBE	561439	General Conditions	\$360,000	\$0	\$360,000	\$1,269	\$358,731	0.00%	0.1%
Executive Cleaning Corp.	MBE/WBE/SBE	561720	General Conditions	\$430,000	\$0	\$430,000	\$194,450	\$235,550	0.07%	0.1%
Brooklyn Sweeps	MBE	488490	General Conditions	\$0	\$105,000	\$105,000	\$6,650	\$98,350	0.00%	0.0%
Recovery Security, Inc.	WBE	561612	General Conditions	\$0	\$700,000	\$700,000	\$22,564	\$677,436	0.01%	0.2%
<b>PROF SVCS CONTRACT TOTALS</b>				<b>\$70,119,489</b>	<b>\$805,000</b>	<b>\$70,924,489</b>	<b>\$33,113,589</b>	<b>\$37,810,900</b>	<b>11.3%</b>	<b>24%</b>

\$293,819,013	24%	\$70,924,489	24%
Professional Services Contract Value (projected value, subject to potential change)	MWSBE Goal	MWSBE Subcontract Amount (projected value, subject to potential change)	MWSBE % of Project Professional Services Contract Amount

NOTE: All firms must be certified by the City of Houston Office of Business Opportunities to count toward the MWSBE participation goal.  
**THE OVERALL PROJECT MWSBE PARTICIPATION GOAL IS 13.5%**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/16/2020

E29659.A1 - Amendment to Step Van - MOTION

Agenda Item#: 52.

### **Summary:**

**AMEND MOTION #2020-538, 10/28/2020, TO INCREASE** spending authority from \$88,98.00 to \$177,976.00 for the purchase of an additional Step Van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for Fleet Management Department on behalf of the Houston Fire Department, awarded to **CHASTANG ENTERPRISE HOUSTON, LLC. dba CHASTANG FORD - REQUIRES THREE MOTIONS**

### **Background:**

**E29659.A1-H - Amend Council Motion No. 2020-0538, passed October 28, 2020, to increase the spending authority from \$88,988.00 to \$177,976.00 for the purchase of an additional step van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) for Fleet Management Department on behalf of the Houston Fire Department.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amendment to Council Motion No. 2020-0538 to increase the spending authority from **\$88,988.00 to \$177,976.00** to purchase an additional step van for the Houston Fire Department through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) and that authorization be given to reissue a purchase order to **Chastang Enterprise Houston, LLC. dba Chastang Ford**. The step van will be used by department personnel to deliver fire and EMS supplies to the various fire stations throughout the City of Houston. The funding for this vehicle is included on the FY21 Capital Improvement Plan (CIP).

This step van will come with a full three-year/36,000-mile bumper to bumper warranty, and the life expectancy is ten years. This new gasoline-powered vehicle will meet the EPA's current emission standards for vehicles with gasoline engines. This new step van will replace an existing unit that has reached its useful life and will be sent to auction for disposal.

### **M/WBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First.**

This procurement is exempt from the City's Hire Houston First Ordinance, Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Financial Notes:**

**FISCAL NOTES.**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority Signature**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Fire Department	\$88,988.00	\$0	\$88,988.00

**Prior Council Action:**

Council Motion - 2020-05385 approved by City Council October 28, 2020  
Appropriation Ordinance 2020-0712 approved by City Council August 18, 2020

**Amount of Funding:**

\$88,988.00  
Fire Consolidated Construction Fund  
Fund No.: 4500 - **Previously appropriated by Ord. No.: 2020-0712**

**Contact Information:**

Lena Farris 832-393-8729  
Marchelle Cain 832-393-6910

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover Sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/16/2020

E29659.A1 - Amendment to Step Van - MOTION

Agenda Item#: 21.

### **Background:**

**E29659.A1-H - Amend Council Motion No. 2020-0538, passed October 28, 2020, to increase the spending authority from \$88,988.00 to \$177,976.00 for the purchase of an additional step van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) for Fleet Management Department on behalf of the Houston Fire Department.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an amendment to Council Motion No. 2020-0538 to increase the spending authority from **\$88,988.00 to \$177,976.00** to purchase an additional step van for the Houston Fire Department through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) and that authorization be given to reissue a purchase order to **Chastang Enterprise Houston, LLC. dba Chastang Ford**. The step van will be used by department personnel to deliver fire and EMS supplies to the various fire stations throughout the City of Houston. The funding for this vehicle is included on the FY21 Capital Improvement Plan (CIP).

This step van will come with a full three-year/36,000-mile bumper to bumper warranty, and the life expectancy is ten years. This new gasoline-powered vehicle will meet the EPA's current emission standards for vehicles with gasoline engines. This new step van will replace an existing unit that has reached its useful life and will be sent to auction for disposal.

### **M/WBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First.**

This procurement is exempt from the City's Hire Houston First Ordinance, Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Notes:**

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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11/24/2020

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approval Authority Signature**

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Fire Department	\$88,988.00	\$0	\$88,988.00

### **Prior Council Action:**

Council Motion - 2020-05385 approved by City Council October 28, 2020  
Appropriation Ordinance 2020-0712 approved by City Council August 18, 2020

### **Amount of Funding:**

\$88,988.00

Fire Consolidated Construction Fund

Fund No.: 4500 - **Previously appropriated by Ord. No.: 2020-0712**

**Contact Information:**

Lena Farris 832-393-8729

Marchelle Cain 832-393-6910

**ATTACHMENTS:**

**Description**

E29659.A1 Fiscal Form A

OBO Waiver

E29659.A1 Fair Campagin

Form B

N29659.A1 Cleared Tax Report

N29659.A1 Affidavit of Ownership

E29659.A1 Funding Summary

HGAC Quote

HGAC Contract

Appropriation Ordinance

**Type**

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 12/1/2020

District K

Item Creation Date:

LGL - Parcel DY19-012; City of Houston v. Heang Lim, et al.; Cause No. 1157355; Westridge Regional Lift Station Construction Project;WBS/CIP No. R-000267-0128A-2

Agenda Item#: 53.

**Summary:**

RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay all costs of court in connection with eminent domain proceedings styled City of Houston v. Heang Lim, et al.; Cause No. 1157355; for acquisition of Parcel DY19-012, for the **WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT - DISTRICT K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBER KUBOSH**

This was Item 4 on Agenda of November 18, 2020

**Background:**

The Westridge Regional Lift Station Construction Project is part of the City’s ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City. The project provides for the design and construction of the required improvements as well as structural, mechanical, and electrical components at lift stations.

This eminent domain proceeding involves the acquisition of easement interest to one parcel of land containing a total of 5,011 square feet. The property is located at 9203 South Main Street in the City of Houston. The property is owned by Heang Lim. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners’ hearing was held.

**City’s Appraisal/Valuation:** .....\$238,023.00

**Landowner’s Appraisal/Valuation:** ..... \$496,089.00

**Award of the Special Commissioners’ Hearing:** .....\$310,000.00

**Court & Misc. Costs:** Special Commissioners’ fees; \$1,350.00; Court Filings; \$250.00; Service Costs; \$305.00. **Estimated Total Court & Misc. Costs:** \$1,905.00.

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Ronald C. Lewis, City Attorney

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Carol Ellinger Haddock, P.E.  
Director, Houston Public Works

**Prior Council Action:**

Ordinance No. 2019-356, passed 5/15/2019  
Ordinance No. 2018-756, passed 9/19/2018.

**Amount of Funding:**

\$310,000.00

Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

**Contact Information:**

Steven Beard .....832-393-6295

Michelle Grossman ... 832-393-6216

Suzanne Chauvin..... 832-393-6219

**ATTACHMENTS:**

**Description**

Signed Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:  
District K  
Item Creation Date:

LGL - Parcel DY19-012; City of Houston v. Heang Lim, et al.; Cause No. 1157355;  
Westridge Regional Lift Station Construction Project;WBS/CIP No. R-000267-0128A-2

Agenda Item#:

**Summary:**

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners of \$310,000.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

**Background:**

The Westridge Regional Lift Station Construction Project is part of the City's ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City. The project provides for the design and construction of the required improvements as well as structural, mechanical, and electrical components at lift stations.

This eminent domain proceeding involves the acquisition of easement interest to one parcel of land containing a total of 5,011 square feet. The property is located at 9203 South Main Street in the City of Houston. The property is owned by Heang Lim. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

**City's Appraisal/Valuation:** .....\$238,023.00

**Landowner's Appraisal/Valuation:** ..... \$496,089.00

**Award of the Special Commissioners' Hearing.** .....\$310,000.00

**Court & Misc. Costs:** Special Commissioners' fees; \$1,350.00; Court Filings; \$250.00; Service Costs; \$305.00. **Estimated Total Court & Misc. Costs:** \$1,905.00.

DocuSigned by:

*Ronald Lewis*

Ronald O. Lewis, City Attorney

DocuSigned by:

*Carol Haddock*

11/9/2020

Carol Ellinger Haddock, P.E.

Director, Houston Public Works

**Prior Council Action:**

Ordinance No. 2019-356, passed 5/15/2019; Ordinance No. 2018-756, passed 9/19/2018.

**Amount of Funding:**

\$310,000.00; Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

**Contact Information:**

Steven Beard .....832-393-6295

Michelle Grossman ... 832-393-6216

Suzanne Chauvin..... 832-393-6219



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 9/1/2020

### S28942 - Hot Mix Asphaltic Pavement Type D Concrete - MOTION

Agenda Item#: 54.

#### **Summary:**

**TEXAS MATERIALS GROUP, INC dba GULF COAST** for Hot Mix Asphaltic Pavement Type D Concrete for Various Departments - 3 Years with 2 one-year options - \$31,747,375.00 - General and Enterprise Funds

**TAGGED by COUNCIL MEMBERS MARTIN and TRAVIS**

This was Item 9 on Agenda of November 18, 2020

#### **Background:**

**Formal Bids Received May 21, 2020 for S64-S28942 – Approve an award to Texas Materials Group, Inc. dba Gulf Coast in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments.**

#### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve an award to **Texas Materials Group, Inc. dba Gulf Coast** on its low bid meeting specifications in the amount not to exceed **\$31,747,375.00** for hot mix asphaltic pavement type D concrete for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award will be used by Houston Public Works and the Parks and Recreation Department to repair pavement failures, street pot holes, and minor street repairs, as well as fill damaged areas of roadways.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded to solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

**Texas Materials Group, Inc. dba Gulf Coast:** Award on its low bid meeting specifications for Group 1, Line Item Nos. 1 thru 7 (various concrete mixes) and Group 2, Line Item Nos. 1 thru 5 (delivery and freight charges) in the amount not to exceed \$31,747,375.00.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>Texas Materials Group, Inc. dba Gulf Coast</b>	<b>\$31,747,375.00</b>
2. American Materials, Inc.	\$31,837,187.50
3. Century Asphalt	\$32,931,500.00

**MWBE Subcontracting:**

This bid was issued with an 11% goal for MWBE participation. **Texas Materials Group, Inc. dba Gulf Coast** has designated the below-named company as its certified MWBE subcontractor.

<u>Company</u>	<u>Type of Work</u>	<u>Total Amount</u>
R&A Transport, Inc.	Liquid Asphalt Sales & Delivery	\$3,492,211.25

The Office of Business Opportunity will monitor this award.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Texas Materials Group, Inc. dba Gulf Coast** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Carol Ellinger Haddock, P.E., Director**  
**Houston Public Works**

**ESTIMATED SPENDING AUTHORITY**

<b>Department</b>	<b>FY21</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$6,519,537.50	\$25,004,712.50	\$31,524,250.00
Parks and Recreation	\$ 2,000.00	\$ 221,125.00	\$ 223,125.00
<b>Total</b>	<b>\$6,521,537.50</b>	<b>\$25,225,837.50</b>	<b>\$31,747,375.00</b>

**Amount of Funding:**

\$ 2,230,500.00 HPW - Water & Sewer System Operating Fund (8300)  
 \$29,293,750.00 HPW - Dedicated Drainage and Street Renewal Fund - Metro et al (2312)  
 \$ 223,125.00 General Fund (1000)  
**\$31,747,375.00**

**Contact Information:**

Desiree Heath, SPD (832) 393-8742  
 Mary Smith SPD (832) 393-8719  
 Jedediah Greenfield HPW (832) 395-2717

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
HPW Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/1/2020

S28942 - Hot Mix Asphaltic Pavement Type D Concrete - MOTION

Agenda Item#:

Background:

Formal Bids Received May 21, 2020 for S64-S28942 – Approve an award to Texas Materials Group, Inc. dba Gulf Coast in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an award to Texas Materials Group, Inc. dba Gulf Coast on its low bid meeting specifications in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments. It is further requested that authorization be given to make purchases, as needed, for a 36-month period with two one-year options. This award will be used by Houston Public Works and the Parks and Recreation Department to repair pavement failures, street pot holes, and minor street repairs, as well as fill damaged areas of roadways.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded to solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

Texas Materials Group, Inc. dba Gulf Coast: Award on its low bid meeting specifications for Group 1, Line Item Nos. 1 thru 7 (various concrete mixes) and Group 2, Line Item Nos. 1 thru 5 (delivery and freight charges) in the amount not to exceed \$31,747,375.00.

Table with 2 columns: Company, Total Amount. Rows include Texas Materials Group, Inc. dba Gulf Coast (\$31,747,375.00), American Materials, Inc. (\$31,837,187.50), and Century Asphalt (\$32,931,500.00).

MWBE Subcontracting:

This bid was issued with an 11% goal for MWBE participation. Texas Materials Group, Inc. dba Gulf Coast has designated the below-named company as its certified MWBE subcontractor.

Table with 3 columns: Company, Type of Work, Total Amount. Row: R&A Transport, Inc., Liquid Asphalt Sales & Delivery, \$3,492,211.25.

The Office of Business Opportunity will monitor this award.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Texas Materials Group, Inc. dba Gulf Coast does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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Jerry Adams, Chief Procurement Officer Finance/Strategic Procurement Division

DocuSigned by:

Carol Haddock

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Carol Ellinger Haddock, P.E., Director Houston Public Works



ESTIMATED SPENDING AUTHORITY

Table with 4 columns: Department, FY21, Out Years, Total. Rows include Houston Public Works, Parks and Recreation, and Total (\$6,521,537.50, \$25,225,837.50, \$31,747,375.00).

**Amount of Funding:**

\$ 2,230,500.00 HPW - Water & Sewer System Operating Fund (8300)  
\$29,293,750.00 HPW - Dedicated Drainage and Street Renewal Fund - Metro et al (2312)  
\$ 223,125.00 General Fund (1000)  
**\$31,747,375.00**

**Contact Information:**

Desiree Heath, SPD (832) 393-8742  
Mary Smith SPD (832) 393-8719  
Jedediah Greenfield HPW (832) 395-2717

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
S28942 - BID TABULATION	Backup Material
S28942 - FORM B	Backup Material
S28942 - OWNERSHIP FORMS	Backup Material
S28942 - Tax Report	Backup Material
S28942 - FINANCIAL FORM A-HPW	Financial Information
S28942 - FINANCIAL FORM A - PARKS	Financial Information
Funding Verification for HPW 2312	Financial Information
Budget v Actuals	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/1/2020

ALL

Item Creation Date: 11/5/2020

LGL- Petition Circulator Ord

Agenda Item#: 55.

### **Summary:**

**ORDINANCE AMENDING CHAPTER 2, ARTICLE I, OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable

**TAGGED BY COUNCIL MEMBERS PECK and PLUMMER**

This was Item 13 on Agenda of November 18, 2020

### **Background:**

The Legal Department recommends that City Council approve an ordinance amending Chapter 2 of the City's Code of Ordinances to provide a petition circulator affidavit form for circulators of petitions under the City of Houston Charter (the "City Charter") who are not registered voters of the City of Houston.

The City Charter authorizes direct legislation by the public through the initiative and referendum petition process (Article VII-b, Sections 2 and 3) and authorizes the removal from office of any holder of public office in the City by recall petition (Article VII-a). Articles VII-a and VII-b of the City Charter provide that each signature on an initiative, referendum, and recall petition must be acknowledged (notarized) or verified with an affidavit by a circulator of the petition. The circulator's affidavit requires the circulator to swear under oath that he or she is a signer of the petition. All signers of a petition must be qualified voters registered to vote in the City of Houston.

In *Buckley v. American Constitutional Law Found., Inc.*, 525 U.S. 182, 119 S.Ct. 636 (1999) ("Buckley"), the United States Supreme Court held, among other things, that a Colorado statute requiring that initiative-petition circulators be registered voters violated the First Amendment free speech guarantee. The Fifth Circuit, in *Pool v. City of Houston*, 19-20828, 2020 WL 6253444 (5th Cir. Oct. 23, 2020), opined that absent Houston City Council action, it is not clear that the City has changed its policy and will comply with *Buckley*.

Because there is dispositive case law prohibiting a requirement that initiative/referendum petition circulators be registered voters, the Legal Department recommends that City Council adopt an ordinance formally recognizing an alternate circulator affidavit for use by circulators who are not registered to vote in the City of Houston and codifying it in the City's Code of Ordinances.

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Ronald C. Lewis  
City Attorney

**Contact Information:**

Ronald Lewis, City Attorney

**Phone:** (832) 393-6202

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 11/5/2020

LGL- Petition Circulator Ord

Agenda Item#: 48.

### **Summary:**

ORDINANCE amending Chapter 2, Article I, of the Code of Ordinances, Houston, Texas, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency

### **Background:**

The Legal Department recommends that City Council approve an ordinance amending Chapter 2 of the City's Code of Ordinances to provide a petition circulator affidavit form for circulators of petitions under the City of Houston Charter (the "City Charter") who are not registered voters of the City of Houston.

The City Charter authorizes direct legislation by the public through the initiative and referendum petition process (Article VII-b, Sections 2 and 3) and authorizes the removal from office of any holder of public office in the City by recall petition (Article VII-a). Articles VII-a and VII-b of the City Charter provide that each signature on an initiative, referendum, and recall petition must be acknowledged (notarized) or verified with an affidavit by a circulator of the petition. The circulator's affidavit requires the circulator to swear under oath that he or she is a signer of the petition. All signers of a petition must be qualified voters registered to vote in the City of Houston.

In *Buckley v. American Constitutional Law Found., Inc.*, 525 U.S. 182, 119 S.Ct. 636 (1999) ("Buckley"), the United States Supreme Court held, among other things, that a Colorado statute requiring that initiative-petition circulators be registered voters violated the First Amendment free speech guarantee. The Fifth Circuit, in *Pool v. City of Houston*, 19-20828, 2020 WL 6253444 (5th Cir. Oct. 23, 2020), opined that absent Houston City Council action, it is not clear that the City has changed its policy and will comply with *Buckley*.

Because there is dispositive case law prohibiting a requirement that initiative/referendum petition circulators be registered voters, the Legal Department recommends that City Council adopt an ordinance formally recognizing an alternate circulator affidavit for use by circulators who are not registered to vote in the City of Houston and codifying it in the City's Code of Ordinances.

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