

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

November 17 & 18, 2020

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Jerry Davis
District B

Greg Travis
District G

Abbie Kamin
District C

Karla Cisneros
District H

Carolyn Evans-Shabazz
District D

Robert Gallegos
District I

Dave Martin
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, November 17, 2020 - 1:50 PM
Virtual Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Robinson

Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 189 538 593# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 886 144 922#, however no public comment will be allowed.

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP11-17-20

RECESS

RECONVENE

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 35

MISCELLANEOUS - NUMBERS 1 through 3

1. RECOMMENDATION from Director Planning & Development Department

for approval of an Honorary Street Marker honoring **CLIFFORD BRANCH, JR.** to be located within the 4800 block of Larkspur Street at 4833 Larkspur Street - **DISTRICT D - EVANS-SHABAZZ**

2. RECOMMENDATION from Chief of Police for Extension of Injury on Duty Leave (Salary Continuation) for **Officer EMMITT SMITH**, for the period July 26, 2020 to October 23, 2020
3. RECOMMENDATION from Director Administration & Regulatory Affairs Department for the designation of residential permit parking area: 2700 block of Essex Terrace and 3800 block of Essex Green at Wesleyan - **DISTRICT C - KAMIN**

PROPERTY - NUMBERS 4 and 5

4. RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay all costs of court in connection with eminent domain proceedings styled City of Houston v. Heang Lim, et al.; Cause No. 1157355; for acquisition of Parcel DY19-012, for the **WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT - DISTRICT K - CASTEX-TATUM**
5. RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Vanessa Cole, Cole Klein Builders, on behalf of Ram Garg, Owner, declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B. H. Freeling Survey, Parcel SY21-001 - **DISTRICT D - EVANS-SHABAZZ**

PURCHASING AND TABULATIONS OF BIDS - NUMBERS 6 through 10

6. **HELI-MART, INC** for Main Rotor Hub Assembly Overhaul/Exchange for the Houston Police Department - 3 Years with two one-year options - \$504,000.00 - General Fund
7. **ROCKDALE COUNTRY FORD** - \$8,209,925.00; **ROCKDALE COUNTRY CHEVROLET** - \$532,966.00; **SILSBEE TOYOTA** - \$150,520.00; **CHASTANG FORD** - \$27,776.00 for purchase of Police Patrol Vehicles, Investigative Sedans, Utility Vehicles and Pick-Trucks through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (Buyboard) for the Fleet Management Department on behalf of the Houston Police Department - \$8,921,187.00 - General, Police Consolidated Construction and Grant Funds
8. **COBURN SUPPLY COMPANY, INC** for Fire Hydrants for Houston Public Works - 3 Years with two one-year options - \$1,142,450.00 - Enterprise Fund
9. **TEXAS MATERIALS GROUP, INC dba GULF COAST** for Hot Mix Asphaltic Pavement Type D Concrete for Various Departments - 3 Years with 2 one-year options - \$31,747,375.00 - General and Enterprise Funds

10. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

RESOLUTIONS - NUMBER 11

11. RESOLUTION authorizing the City to make a loan application with the Texas Water Development Board's Flood Infrastructure Fund (FIF) Funding - **DISTRICT I - GALLEGOS**

ORDINANCES - NUMBERS 12 through 35

12. ORDINANCE approving and authorizing the submission of a grant application under the **TEXAS WATER DEVELOPMENT BOARD FLOOD INFRASTRUCTURE FUND** to construct Stormwater Infrastructure in the Wynnewood Acres Area; declaring the City's eligibility for such grant; authorizing the Director Houston Public Works to act as the City's representative in the Grant application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program - **DISTRICT I - GALLEGOS**
13. ORDINANCE **AMENDING CHAPTER 2, ARTICLE I, OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable
14. ORDINANCE establishing the "More Space Main Street" Pilot Program authorizing the closure and use of portions of the right of way of Main Street, and suspending certain Sections of the Code of Ordinances of the City of Houston to facilitate the sale or provision of food and beverages outdoors on public sidewalks by restaurants and bars, amending Section 40-10.1, Sidewalk Cafes to add definition of reclaimed pedestrian area and apply its provision to this program; providing for other matters related to the subject; providing for severability
15. ORDINANCE amending Ordinance No. 2018-0390 to revise and update the amended and restated City of Houston's Financial Policies adopted thereunder as a result of the two-year review required in said financial policies
16. ORDINANCE approving and authorizing agreement for option to purchase real property between City of Houston, Texas and **HOUSTON 11810 CHIMNEY ROCK, LLC** for approximately 6.4591 acres of land located at 11810 Chimney Rock Road, Houston, Harris County, Texas 77035; approving a special warranty deed; approving a lease agreement - **DISTRICT K - CASTEX-TATUM**
17. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HOUSTON AREA WOMEN'S CENTER, INC** to provide up to \$494,073.00 in Community Development Block Grant Coronavirus Response Funds for providing Diversion Services and Case Management Services to persons impacted by the COVID-19 Pandemic
18. ORDINANCE appropriating \$1,221,612.50 out of Airports Renewal and

Replacement Fund and approving and authorizing Derivative Agreement between City of Houston and **THYSSENKRUPP ELEVATOR CORPORATION** for Conveyance Systems Operations and Maintenance at George Bush Intercontinental Airport/Houston, William P. Hobby Airport and Ellington Airport; providing a maximum contract amount - 18 months with one six-month option - \$12,778,267.50 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

19. ORDINANCE appropriating \$133,657.00 out of Airports Improvement Fund and \$52,382,236.00 out of Airport System Consolidated ITRP AMT Construction Fund as supplemental appropriation for Construction Manager-At-Risk (CMAR) Services Contract between City of Houston and **THE AUSTIN GILBANE JOINT VENTURE** for the Mickey Leland International Terminal Project Enabling and Early Works Packages at George Bush Intercontinental Airport/Houston (Approved by Ordinance No. 2017-0335) (Project No. 826); providing funding for the CMAR Contract, Civic Art Fund and owner's reserve relating to construction of facilities financed by such funds - **DISTRICT B - DAVIS**
20. ORDINANCE appropriating \$44,321,633.00 out of Airport System Consolidate ITRP AMT Construction Fund and \$194,335.00 out of Airports Improvement Fund as a supplemental appropriation for Construction Manager-At-Risk (CMAR) Services Contract between City of Houston and **HENSEL PHELPS CONSTRUCTION** for Federal Inspection Services Renovation and Expansion Project at George Bush Intercontinental Airport/Houston (Approved by Ordinance No. 2018-1041) (Project No. 828); providing funding for CMAR Contract, Civic Art and owner's reserve relating to construction of facilities financed by such funds - **DISTRICT B - DAVIS**
21. ORDINANCE appropriating \$571,000.00 out of Equipment Acquisition Consolidated Fund to Purchase Various Products, Services and Hardware for replacement of the Houston Emergency Center's Video Distribution System
22. ORDINANCE appropriating \$325,000.00 out of Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related technical support for Houston Information Technology Services on behalf of the Legal Department
23. ORDINANCE approving and authorizing a fourth amendment to a contract between the City of Houston and **BEE BUSY LEARNING ACADEMY, INC.**, for HIV/STD health education/risk reduction, counseling, testing referral, social marketing and school based services
24. ORDINANCE authorizing agreement between City of Houston and **LOCKE LORD, LLP** in the maximum contract amount not to exceed \$757,000.00 for Professional Lobbying Services for the Mayor's Office of Government Relations - 2 Years - General Fund
25. ORDINANCE approving and authorizing contract between City of Houston and **DELOITTE & TOUCHE, LLP** for Disaster Funding Financial Services for the Finance Department; providing a maximum contract amount - 3 Years with two one-year options - \$5,000,000.00 - General Fund
26. ORDINANCE appropriating \$17,614,638.99 out of Water & Sewer System

- Consolidated Construction Fund; approving and authorizing contract between City of Houston and **SENSUS USA INC** for installation of an Advanced Metering Infrastructure System for Houston Public Works; providing a maximum contract amount - 10 Years - \$977,710.00 - Enterprise Fund
27. ORDINANCE amending Ordinance No. 2016-0888, to increase the maximum contract amount for agreement between City of Houston and **RICOH USA, INC** for Supply, Management and Support of Multi-Function Copier/Printer Machines for Various Departments - \$2,260,461.25 - Central Service Revolving Fund
 28. ORDINANCE designating the property municipally known as 208 Westmoreland Avenue and also known as the "Joseph M. Cary House" being located within the City of Houston, Texas, as a protected landmark; containing findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT C - KAMIN**
 29. ORDINANCE designating the property municipally known as 2601 Prospect Street and also known as the "Prospect Medical Building" being located within the City of Houston, Texas, as a protected landmark containing findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT D - EVANS-SHABAZZ**
 30. ORDINANCE consenting to the addition of 16.740 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 167**, for inclusion in the district
 31. ORDINANCE consenting to the addition of 1.343 acres of land to **SPRING CREEK UTILITY DISTRICT**, for inclusion in the district
 32. ORDINANCE consenting to the addition of 31.14 acres of land to **SOUTHERN MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT**, for inclusion in the district
 33. ORDINANCE approving and authorizing purchase and sale agreement between **KASMANI INVESTMENTS, INC**, Seller, and City of Houston, Texas, Purchaser, for acquisition of approximately 9.9727 acres of land located at Ammar Street, Houston, Harris County, Texas [Parcel No. LY19-027] for the Spellman Detention Basin Project; providing Community Development Block Grant Disaster Recovery 2015 (CDBG-DR15) Flood Events Funds of \$1,303,233.00 for acquisition cost and \$7,888.00 for other related costs, for a total of \$1,311,121.00 - **DISTRICT K - CASTEX-TATUM**
 34. ORDINANCE appropriating \$2,667,894.70 out of Metro Projects Construction DDSRF, awarding contract to **DCE CONSTRUCTION, INC** for Roadway Pavement Replacement: Park Manor and Surrey Square; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, and contingencies relating to construction of facilities financed by Metro Projects Construction DDSRF - **DISTRICTS E - MARTIN and K - CASTEX-TATUM**
 35. ORDINANCE appropriating \$12,171,326.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **LEM CONSTRUCTION COMPANY, INC**, for Sims Bayou South Wastewater

Treatment Plant Improvements; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBER 36

NON-CONSENT - MISCELLANEOUS

- 36. SET A PUBLIC HEARING DATE** regarding proposed amendments to the City's Tax Abatement Ordinance relating to Green Stormwater Infrastructure and LEED Projects
SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 9, 2020

MATTERS HELD - NUMBERS 37 through 41

- 37. APPROVE** spending authority for Emergency Purchase EPO #SPD-JSA-11062020-024 to SVMP for Gift Card Incentives to provide education on health related issues including COVID and FLU related to the City's response to the COVID-19 Pandemic - **TAGGED BY COUNCIL MEMBER KNOX**
This was a portion of Item 7 on Agenda of November 10, 2020
- 38. ORDINANCE** appropriating \$5,610,000.00 out of Equipment Acquisition Consolidated Fund to upgrade portions of the On-Premise Enterprise Resource Planning (ERP)/SAP Applications to Cloud-Based Solutions for Houston Information Technology Services and Various Departments
TAGGED BY COUNCIL MEMBER POLLARD
This was Item #11 on Agenda of November 10, 2020
- 39. ORDINANCE** amending Ordinance No. 2014-0756 (Passed on August 6, 2014) to increase the maximum contract amount to Contract No. 4600012882 between City of Houston and **SAP PUBLIC SERVICES, INC** for Software Licenses and Services for the Enterprise Resource Planning System; approving and authorizing first amendment to extend the term of the contract and allow the purchase of SAP Cloud for Houston Information Technology Services - \$4,106,523.00 - Central Service Revolving Fund
This item should only be considered after passage of Item 38 above
TAGGED BY COUNCIL MEMBER POLLARD
This was Item #12 on Agenda of November 10, 2020
- 40. ORDINANCE** finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage

Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER CASTEX-TATUM

This was Item #26 on Agenda of November 10, 2020

41. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER CASTEX-TATUM

This was Item #27 on Agenda of November 10, 2020

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Evans-Shabazz first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT

THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

SP11-17-20

Agenda Item#:

ATTACHMENTS:

Description

SP11-17-20

Type

Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY
NOVEMBER 17, 2020 – 2:00 PM**

AGENDA

3 MIN

3 MIN

3 MIN

NON-AGENDA

2 MIN

2 MIN

2 MIN

3 MIN

3 MIN

3 MIN

CARL MANNING – 2215 Droxford Dr. – 77008 – 832-303-2275 – Construction on Hempstead Highway/Bike Path

ANDREW ROBINSON – 1430 Christine St. – 77017 - 832-340-5145 – Reform with HPD/Acknowledgment and help from the Mayor

DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77207 – 713-264-0127 – Outlaw from Queen Sheba

STEVE WILLIAMS – No Address – 832-394-0200 – HPD/Selective enforcement, criminal activity against Steve Williams

NIA COLBERT – 1117 Texas Ave – 77002 – 346-339-7122 – City’s role in Houston’s homeless crisis

PREVIOUS

1 MIN

1 MIN

1 MIN

ROBERT CAMPBELL – 5022 Kelso St. – 77021 – 713-737-5326 – Trash dumping



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District D

Item Creation Date: 8/13/2020

PLN - Proposed Honorary Street Marker for Clifford Branch,
Jr.

Agenda Item#: 1.

Summary:

RECOMMENDATION from Director Planning & Development Department for approval of an Honorary Street Marker honoring **CLIFFORD BRANCH, JR.** to be located within the 4800 block of Larkspur Street at 4833 Larkspur Street - **DISTRICT D - EVANS-SHABAZZ**

Background:

The Planning and Development Department received a request for an Honorary Street Marker recognizing Clifford Branch, Jr., a native of Houston's Sunnyside community. Cliff excelled in football and track had a successful 14-year career as a wide receiver in the National Football League, earning several awards and recognitions, including three Super Bowl rings. He also gave back to his community and donated a new track field to Worthing Senior High School for the school's track team.

The Honorary Street Marker will be located within the 4800 block of Larkspur Street, at 4833 Larkspur Street. The proposed marker is in compliance with the City's Honorary Marker Policy. The Planning and Development Department recommends that City Council pass a resolution establishing the street marker.

Margaret Wallace Brown, AICP
Director
Planning and Development Department

Contact Information:

Anna Sedillo
832-393-6578

ATTACHMENTS:

Description

Signed Coversheet
Location Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 8/13/2020

PLN - Proposed Honorary Street Marker for Clifford Branch, Jr.

Agenda Item#:

Background:

The Planning and Development Department received a request for an Honorary Street Marker recognizing Clifford Branch, Jr., a native of Houston's Sunnyside community. Cliff excelled in football and track had a successful 14-year career as a wide receiver in the National Football League, earning several awards and recognitions, including three Super Bowl rings. He also gave back to his community and donated a new track field to Worthing Senior High School for the school's track team.

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DocuSigned by:

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Margaret Wallace Brown, AICP

Director

Planning and Development Department

Contact Information:

Anna Sedillo

832-393-6578

ATTACHMENTS:

Description

Location Map

Request Letter

Signatures of Support

Mayoral Proclamation

Type

Backup Material

Backup Material

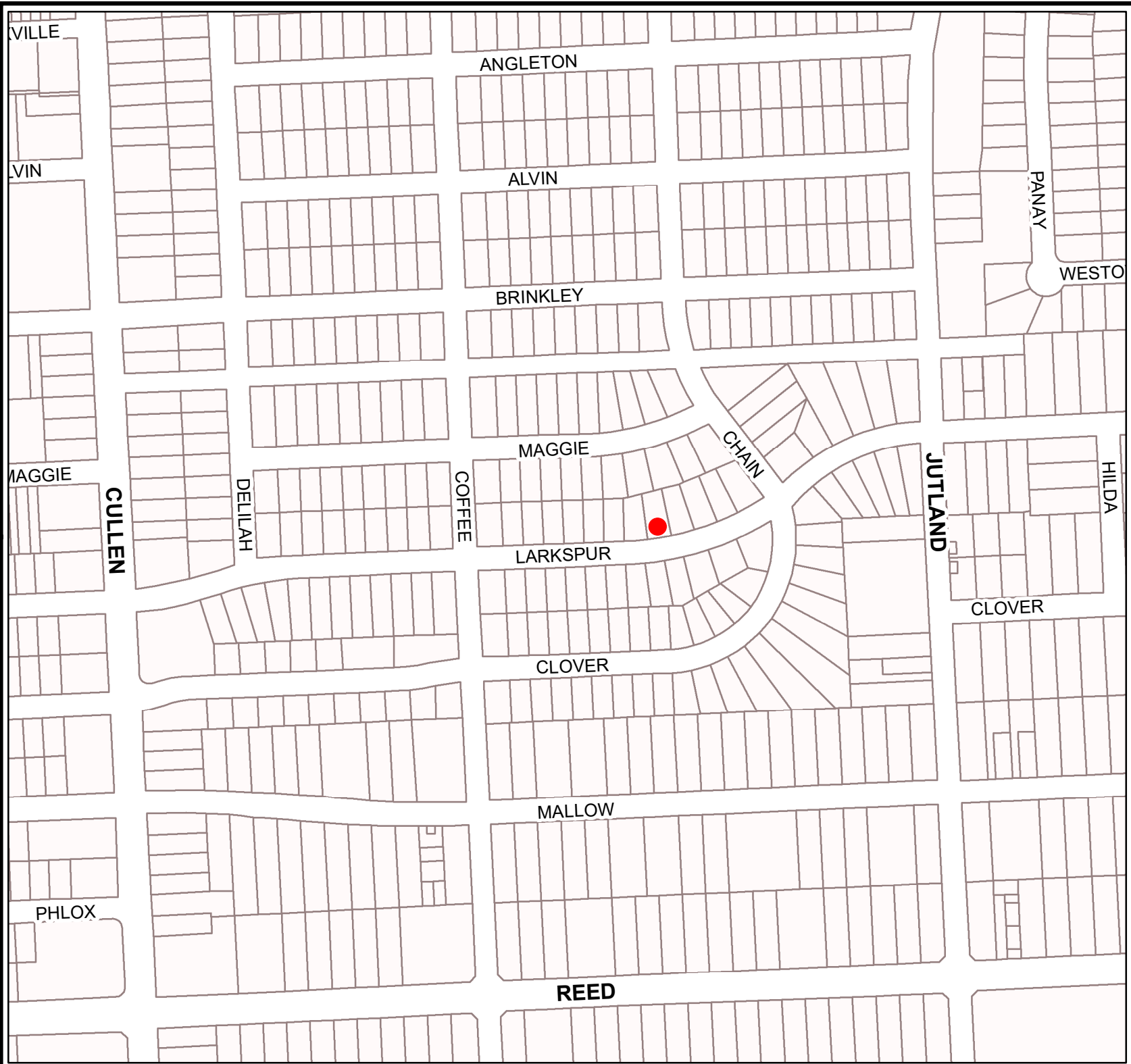
Backup Material

Backup Material


Proposed Honorary Street Marker

4800 BLOCK
LARKSPUR STREET

CLIFFORD BRANCH, JR.



Legend

 4833 Larkspur Street



0 60 120 240 360 480 Feet

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
DEVELOPMENT
DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

HPD - Extension of IOD leave - Officer Emmitt Smith

Agenda Item#: 2.

Summary:

RECOMMENDATION from Chief of Police for Extension of Injury on Duty Leave (Salary Continuation) for **Officer EMMITT SMITH**, for the period July 26, 2020 to October 23, 2020

Background:

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Officer Emmitt Smith (Employee No. 120482).

Officer Emmitt Smith was injured on May 16, 2019 when he attempted to restrain and control a suspect. Officer Emmitt Smith sustained injuries to his lower back which required extensive medical treatment and recovery time.

Officer Smith's first 12-month period of injury leave ended on July 25, 2020. Pursuant to City Ordinance 14-226 (c), City Council approval is required to extend Officer Smith's injury leave for an additional 90 days, from July 26, 2020 to October 23, 2020 which will result in salary continuation of \$10,870.20

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Art Acevedo
Chief of Police

Jane Cheeks
Human Resources Director

Amount of Funding:

\$10,870.20
General Fund
Fund 1000

Contact Information:

Betsy Ramos, HR 832.393.6167

Sonja Odat, HPD 713.308.1728

ATTACHMENTS:

Description

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Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD - Extension of IOD leave - Officer Emmitt Smith

Agenda Item#:

Background:

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Officer Emmitt Smith (Employee No. 120482).

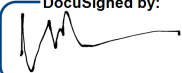
Officer Emmitt Smith was injured on May 16, 2019 when he attempted to restrain and control a suspect. Officer Emmitt Smith sustained injuries to his lower back which required extensive medical treatment and recovery time.

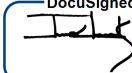
Officer Smith's first 12-month period of injury leave ended on July 25, 2020. Pursuant to City Ordinance 14-226 (c), City Council approval is required to extend Officer Smith's injury leave for an additional 90 days, from July 26, 2020 to October 23, 2020 which will result in salary continuation of \$10,870.20

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DS
RS

DocuSigned by:

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Art Acevedo
Chief of Police

DocuSigned by:

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Jane Cheeks
Human Resources Director

Amount of Funding:

\$10,870.20 General Fund (1000)

Contact Information:

Betsy Ramos, HR 832.393.6167
Sonja Odat, HPD 713.308.1728



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District C

Item Creation Date: 10/20/2020

ARA- Residential Permit Parking

Agenda Item#: 3.

Summary:

RECOMMENDATION from Director Administration & Regulatory Affairs Department for the designation of residential permit parking area: 2700 block of Essex Terrace and 3800 block of Essex Green at Wesleyan - **DISTRICT C - KAMIN**

Background:

The Administration and Regulatory Affairs Department recommends that the following proposed areas be designated as a Residential Permit Parking (RPP) area and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

RPP# 080320-23-340

- 2700 block of Essex Terrace and 3800 block of Essex Green at Wesleyan
- Days/Times: Monday-Friday, 7 AM – 6 PM, tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 187 permit parking areas have been designated.

The Administration & Regulatory Affairs and Houston Public Works reviewed the applications and held a virtual public hearing on October 20, 2020 to discuss and ensure any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200' boundary of the requested zone as well.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503

Maria Irshad

Phone: (832) 393-8643

ATTACHMENTS:

Description

Type

10.20.2020 Residential Permit Parking RCA

Signed Cover sheet

10.20.2020 Residential Permit Parking Backup

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District C

Item Creation Date: 10/20/2020

ARA- Residential Permit Parking

Agenda Item#: 22.

Background:

The Administration and Regulatory Affairs Department recommends that the following proposed areas be designated as a Residential Permit Parking (RPP) area and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

RPP# 080320-23-340

- 2700 block of Essex Terrace and 3800 block of Essex Green at Wesleyan
- Days/Times: Monday-Friday, 7 AM – 6 PM, tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 187 permit parking areas have been designated.

The Administration & Regulatory Affairs and Houston Public Works reviewed the applications and held a virtual public hearing on October 20, 2020 to discuss and ensure any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200' boundary of the requested zone as well.

Departmental Approval Authority:

DocuSigned by:

Tina Paez

606AE9EC66A94CC

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Maria Irshad Phone: (832) 393-8643

ATTACHMENTS:

Description	Type
10.20.2020 Residential Permit Parking Backup	Backup Material

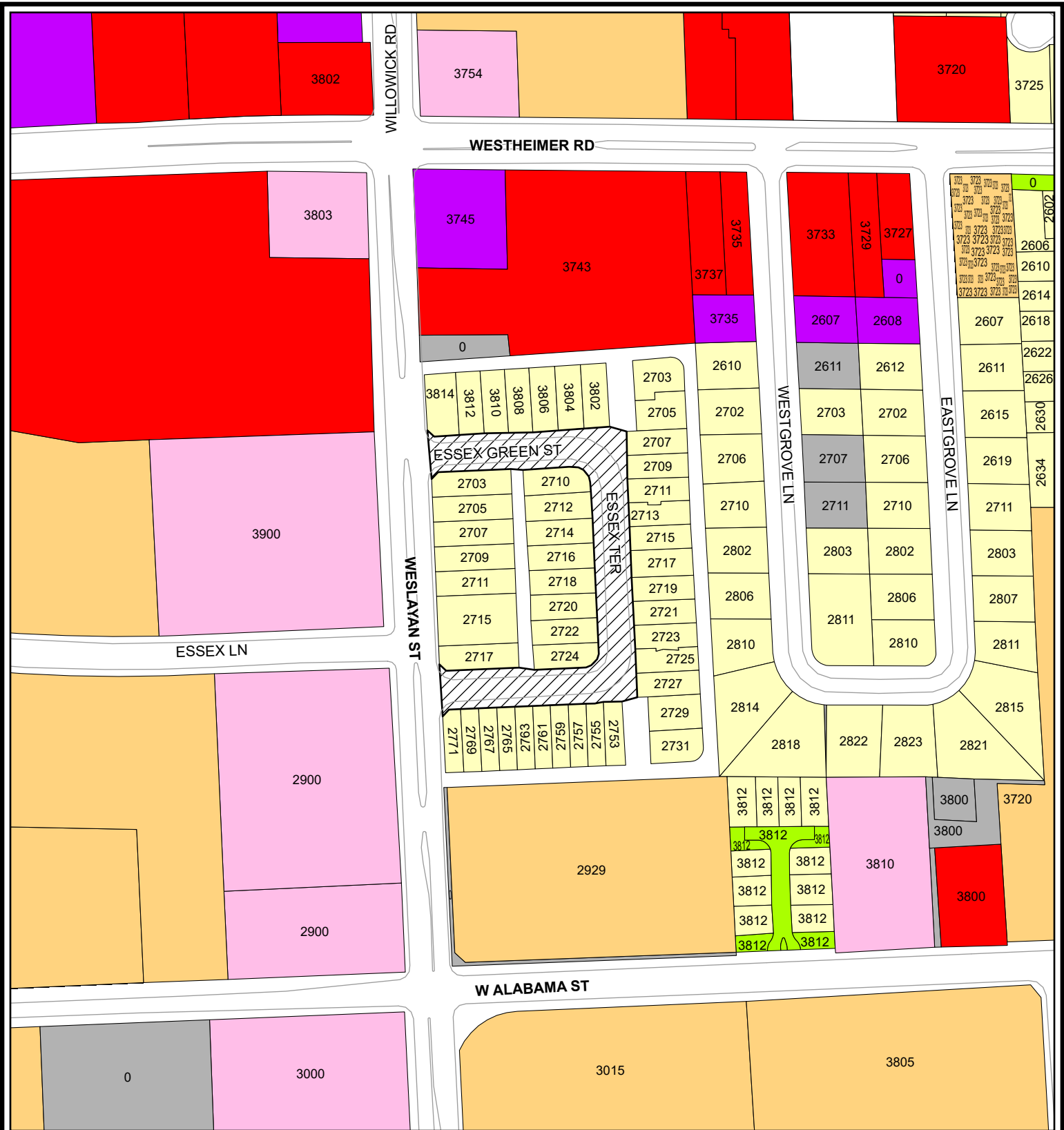
Designation of Residential Parking Permit Areas Findings













District C

Application	Area	Requested Times	Recommended Times	Neighborhood Support	Parking Occupancy	Commuter Parking	Parking Source
080320-23-340	2700 Essex Terrace 3800 Essex Green	Mon – Sun 6 AM – 8 PM	Mon – Fri 7 AM – 6 PM	88% 35 of 40 households	86% of 71 legal parking spaces	92%	Area construction workers

Public Hearing Findings:

- Testimony provided by ParkHouston and Houston Public Works
- Received public comments from two residents in support of the application
- ParkHouston received no public or written comments in opposition to the application



-  Proposed
- Land Use:**
-  Single-Family
 -  Multi-Family
 -  Commercial
 -  Office
 -  Industrial
 -  Public & Institutional
 -  Transportation & Utilities
 -  Parks & Open Areas
 -  Agriculture Production
 -  Undeveloped
 -  Unknown

Proposed Residential Parking Permit Area

Application: 080320-23-340
WILLOW PLACE

3800 ESSEX GREEN ST and
2700 ESSEX TERRACE (77027)



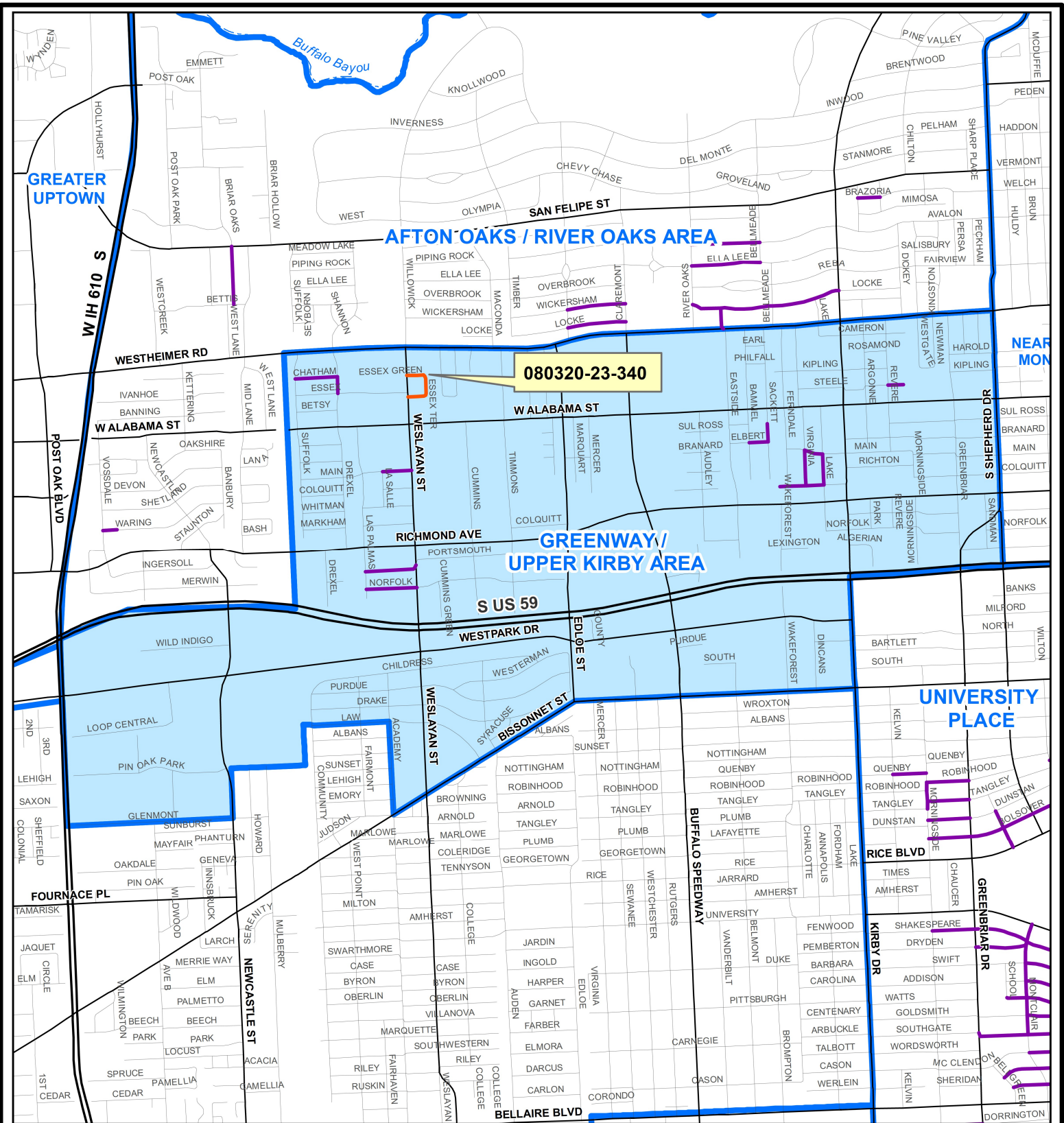
0 100 200 400 Feet

Source: COHGIS Database
 Date: August 2020
 Reference: Pj21283_willow_pl

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



080320-23-340

Residential Parking Permit Areas
Application: 080320-23-340
2700 ESSEX TERRACE and
3800 ESSEX GREEN ST (77027)

Source: COHGIS Database
 Date: October 2020
 Reference: Pj21418_essex



PLANNING & DEVELOPMENT DEPARTMENT

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

- GREENWAY/UPPER KIRBY AREA (SN#87)
- Existing Areas
- Proposed Areas
- Local Street
- Major Road
- Freeway
- Tollway
- Proposed Road
- Water Line





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date:

LGL - Parcel DY19-012; City of Houston v. Heang Lim, et al.; Cause No. 1157355; Westridge Regional Lift Station Construction Project;WBS/CIP No. R-000267-0128A-2

Agenda Item#: 4.

Summary:

RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay all costs of court in connection with eminent domain proceedings styled City of Houston v. Heang Lim, et al.; Cause No. 1157355; for acquisition of Parcel DY19-012, for the **WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT - DISTRICT K - CASTEX-TATUM**

Background:

The Westridge Regional Lift Station Construction Project is part of the City’s ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City. The project provides for the design and construction of the required improvements as well as structural, mechanical, and electrical components at lift stations.

This eminent domain proceeding involves the acquisition of easement interest to one parcel of land containing a total of 5,011 square feet. The property is located at 9203 South Main Street in the City of Houston. The property is owned by Heang Lim. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners’ hearing was held.

City’s Appraisal/Valuation:\$238,023.00

Landowner’s Appraisal/Valuation: \$496,089.00

Award of the Special Commissioners’ Hearing\$310,000.00

Court & Misc. Costs: Special Commissioners’ fees; \$1,350.00; Court Filings; \$250.00; Service Costs; \$305.00. **Estimated Total Court & Misc. Costs:** \$1,905.00.

Ronald C. Lewis, City Attorney

Carol Ellinger Haddock, P.E.
Director, Houston Public Works

Prior Council Action:

Ordinance No. 2019-356, passed 5/15/2019
Ordinance No. 2018-756, passed 9/19/2018.

Amount of Funding:

\$310,000.00

Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

Contact Information:

Steven Beard832-393-6295
Michelle Grossman ... 832-393-6216
Suzanne Chauvin..... 832-393-6219

ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District K
Item Creation Date:

LGL - Parcel DY19-012; City of Houston v. Heang Lim, et al.; Cause No. 1157355;
Westridge Regional Lift Station Construction Project;WBS/CIP No. R-000267-0128A-2

Agenda Item#:

Summary:

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners of \$310,000.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

Background:

The Westridge Regional Lift Station Construction Project is part of the City's ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation, or diversion of wastewater lift stations throughout the City. The project provides for the design and construction of the required improvements as well as structural, mechanical, and electrical components at lift stations.

This eminent domain proceeding involves the acquisition of easement interest to one parcel of land containing a total of 5,011 square feet. The property is located at 9203 South Main Street in the City of Houston. The property is owned by Heang Lim. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

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Landowner's Appraisal/Valuation: \$496,089.00

Award of the Special Commissioners' Hearing.\$310,000.00

Court & Misc. Costs: Special Commissioners' fees; \$1,350.00; Court Filings; \$250.00; Service Costs; \$305.00. **Estimated Total Court & Misc. Costs:** \$1,905.00.

DocuSigned by:

Ronald Lewis

Ronald O. Lewis, City Attorney

DocuSigned by:

Carol Haddock

11/9/2020

Carol Ellinger Haddock, P.E.

Director, Houston Public Works

Prior Council Action:

Ordinance No. 2019-356, passed 5/15/2019; Ordinance No. 2018-756, passed 9/19/2018.

Amount of Funding:

\$310,000.00; Funds previously appropriated under Ordinance No. 2018-756 out of the Water & Sewer System Consolidated Construction Fund.

Contact Information:

Steven Beard832-393-6295

Michelle Grossman ... 832-393-6216

Suzanne Chauvin..... 832-393-6219



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District D

Item Creation Date: 10/1/2020

HPW20CW9952/Non-Acceptance of Sunnyside Place
Alley/SY21-001

Agenda Item#: 5.

Summary:

RECOMMENDATION from Director Houston Public Works, reviewed and approved by the Joint Referral Committee, on request from Vanessa Cole, Cole Klein Builders, on behalf of Ram Garg, Owner, declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B. H. Freeling Survey, Parcel SY21-001 - **DISTRICT D - EVANS-SHABAZZ**

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

SPECIFIC EXPLANATION: Vanessa Cole, Cole Klein Builders, 2418 Richton Street, Houston, Texas, 77098, on behalf of Ram Garg, Owner, requested the non-acceptance of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. The applicant plans to incorporate the alley into his abutting lots to replat into one reserve. The reserve will be sold to Cole Klein Builders for future development of affordable housing. The alley has never been paved or used for utility purposes, and the City has identified no future need for it. The Joint Referral Committee reviewed and approved the request.

Therefore, it is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Contact Information:

Marjorie L. Cox
Assistant Director-Real Estate Services
(832) 395-3130

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 10/1/2020

HPW20CW9952/Non-Acceptance of Sunnyside Place Alley/SY21-001

Agenda Item#:

Background:

SUBJECT: Request for a motion declining the acceptance of, rejecting and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

RECOMMENDATION: It is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

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Therefore, it is recommended City Council approve a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey.

DocuSigned by:

Handwritten signature of Carol Ellinger Haddock in blue ink.

10/15/2020

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Carol Ellinger Haddock, P.E., Director
Houston Public Works

Contact Information:

Marjorie L. Cox
Assistant Director-Real Estate Services
(832) 395-3130

ATTACHMENTS:

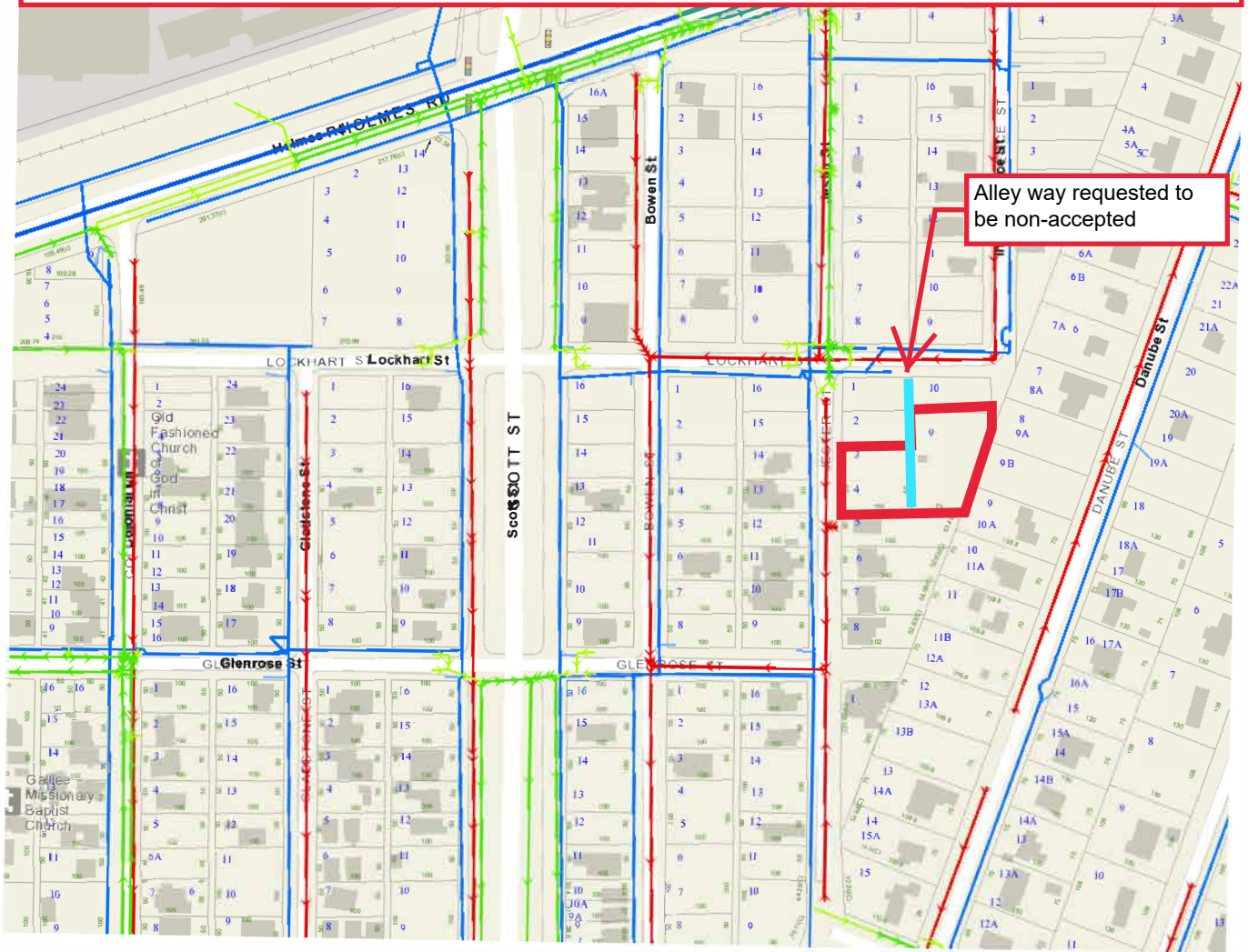
Description

Maps

Type

Backup Material

Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**



Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

Alley way requested for non-acceptance

7805 Jester St

Jester St

Independence St

Bowen St

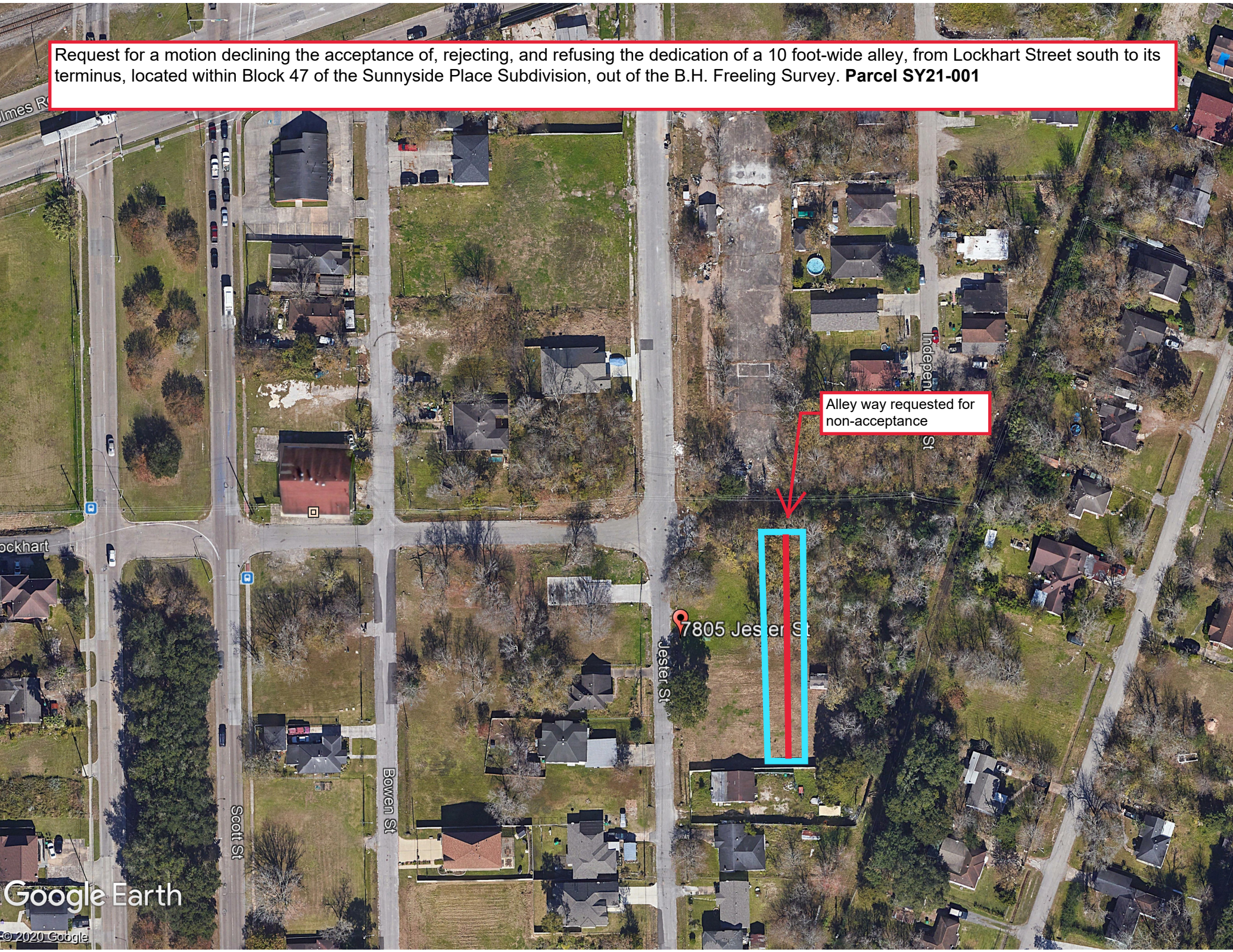
Scott St

Google Earth

© 2020 Google

Lockhart

James R



Request for a motion declining the acceptance of, rejecting, and refusing the dedication of a 10 foot-wide alley, from Lockhart Street south to its terminus, located within Block 47 of the Sunnyside Place Subdivision, out of the B.H. Freeling Survey. **Parcel SY21-001**

City of Houston

Council District D
Carolyn Evans-Shabazz

Council District D

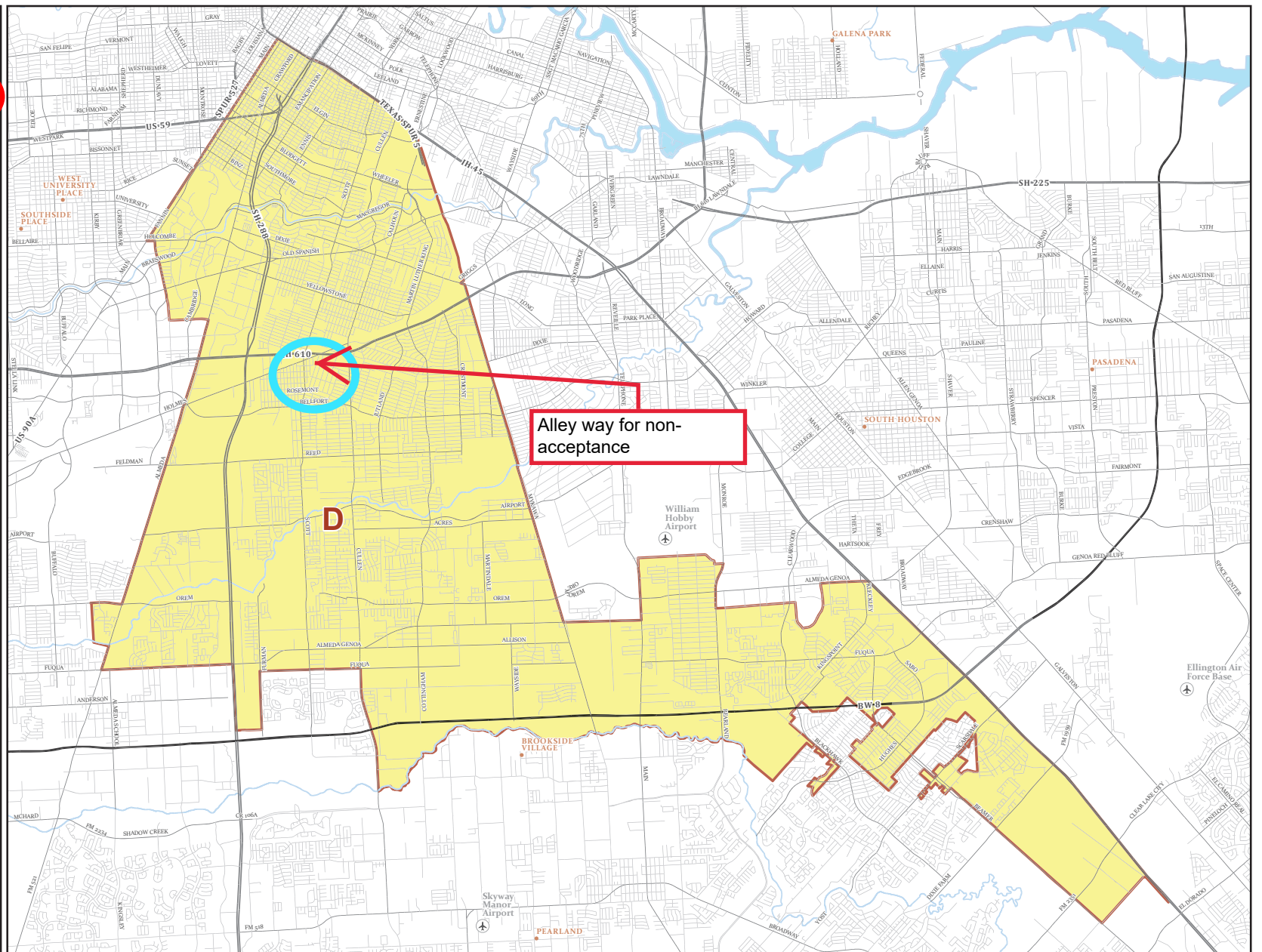
Source: COHGIS Database
Date: January 2020
Reference: P120952_D

0 0.7 1.4 Miles



PLANNING &
DEVELOPMENT
DEPARTMENT

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 9/29/2020

S29537 - Main Rotor Hub Assembly Overhaul/Exchange - MOTION

Agenda Item#: 6.

Summary:

HELI-MART, INC for Main Rotor Hub Assembly Overhaul/Exchange for the Houston Police Department - 3 Years with two one-year options - \$504,000.00 - General Fund

Background:

Formal Bids Received August 13, 2020 for S91-S29537 - Approve an award to Heli-Mart, Inc. in the amount not to exceed \$504,000.00 for main rotor hub assembly overhaul/exchange for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an award to **Heli-Mart, Inc.** on its low bid in the amount not to exceed **\$504,000.00** for main rotor hub assembly overhaul/exchange for the Houston Police Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award will be used by the department to overhaul/exchange main rotor hubs of the MD500 369E series of helicopters.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below.

Heli-Mart, Inc: Award on its low bid for Group 1 (main rotor hub assembly overhaul/exchange of MD500 369E series helicopters) in the amount not to exceed \$504,000.00.

<u>COMPANY</u>	<u>TOTAL AMOUNT</u>
1. Heli-Mart, Inc	\$504,000.00
2. Sterling Corporation dba Sterling Helicopter	\$671,287.50

Group II is not being recommended for award. This service will be performed on an as needed basis.

MWBE:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Heli-Mart, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approving Authority Signature

Estimated Spending Authority

Department	FY2021	Out Years	Total
Houston Police	\$80,000.00	\$424,000.00	\$504,000.00

Amount of Funding:

\$504,000.00

General Fund

Fund No.: 1000

Contact Information:

Desiree Heath SPD 832-393-8742

Ezechukwu Iwundu SPD 832-393-8752

Sonja Otero HPD 832-308-1728

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 9/29/2020

S29537 - Main Rotor Hub Assembly Overhaul/Exchange - MOTION

Agenda Item#: 7.

Background:

Formal Bids Received August 13, 2020 for S91-S29537 - Approve an award to Heli-Mart, Inc. in the amount not to exceed \$504,000.00 for main rotor hub assembly overhaul/exchange for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an award to **Heli-Mart, Inc.** on its low bid in the amount not to exceed **\$504,000.00** for main rotor hub assembly overhaul/exchange for the Houston Police Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award will be used by the department to overhaul/exchange main rotor hubs of the MD500 369E series of helicopters.

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<u>COMPANY</u>	<u>TOTAL AMOUNT</u>
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2. Sterling Corporation dba Sterling Helicopter	\$671,287.00

Group II is not being recommended for award. This service will be performed on an as needed basis.

MWBE:

Zero percentage goal-document approved by the Office of Business Opportunity.

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The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Heli-Mart, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approving Authority Signature

Estimated Spending Authority

Department	FY2021	Out Years	Total
Houston Police	\$80,000.00	\$424,000.00	\$504,000.00

Amount of Funding:

\$504,000.00

General Fund

Fund No.: 1000

Contact Information:

Desiree Heath SPD 832-393-8742

Ezechukwu Iwundu SPD 832-393-8752

~~EE001KRW4 HWKRU ST B 002 000 0702~~
Sonja Otero HPD 832-308-1728

ATTACHMENTS:

Description

S29537 MWBE 0% Goal
S29537 BID TABULATION
S29537 OWNERSHIP INFORMATION
S29537 FORM B
S29537 TAX REPORT
S29537 FISCAL FORMA

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/14/2020

E29655 - Police Patrol Vehicles, Investigative Sedans,
Utility Vehicles and Pick-up Trucks-MOTION

Agenda Item#: 7.

Summary:

ROCKDALE COUNTRY FORD - \$8,209,925.00; **ROCKDALE COUNTRY CHEVROLET** - \$532,966.00; **SILSBEE TOYOTA** - \$150,520.00; **CHASTANG FORD** - \$27,776.00 for purchase of Police Patrol Vehicles, Investigative Sedans, Utility Vehicles and Pick-Trucks through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (Buyboard) for the Fleet Management Department on behalf of the Houston Police Department - \$8,921,187.00 - General, Police Consolidated Construction and Grant Funds

Background:

S80-E29655-B – Approve the purchase of police patrol vehicles, investigative sedans, utility vehicles and pick-up trucks through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (BuyBoard) in the total amount of \$8,921,187.00 for the Fleet Management Department on behalf of the Houston Police Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of police patrol vehicles, investigative sedans, utility vehicles and pick-up trucks through the Interlocal Agreements for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of **\$8,921,187.00** for the Houston Police Department and that authorization be given to issue purchase orders to the cooperative purchasing contractors as shown below. These vehicles will be used citywide by the Department for patrol, investigative activities and to respond to emergency incidents. The funding for these units is included in the adopted FY21 Equipment Acquisition Plan.

BuyBoard Contractors:

Rockdale Country Ford: Approve the purchase of one hundred eighty-six (186) Ford Police Interceptors, twenty-nine (29) Ford F150 Crew Cab pick-up trucks, twenty-six (26) Ford Explorers, six (6) Ford F350 Crew Cab pick-up trucks, five (5) Ford F250 Crew Cab pick-up trucks, four (4) Ford Transit 350 15 Passenger vans and one (1) Ford Transit Cargo van in the total amount of **\$8,209,925.00**.

Rockdale Country Chevrolet: Approve the purchase of fourteen (14) Chevrolet Tahoes in the

total amount of **\$532,966.00**.

Silsbee Toyota: Approve the purchase of three (3) Toyota Camrys and three (3) Toyota Prius in the total amount of **\$150,520.00**.

Chastang Ford: Approve the purchase of on (1) Ford Transit Van, in the total amount of **\$27,776.00**.

The new gasoline powered vehicles will meet the EPA's current emission standards for vehicles with gasoline engines. The new patrol vehicles will come with a full three-year warranty, and the life expectancy is seven years or 100,000 miles. These new patrol vehicles will replace existing vehicles that have reached their life expectancy and will be sent to auction for disposition.

M/WBE Participation:

Zero Percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

- Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending

<u>Department</u>	<u>FY21</u>	<u>Out Years</u>	<u>Total</u>
Houston Police Department	\$8,921,187.00	\$0	\$8,921,187.00

Prior Council Action:

Appropriation Ordinance No. 2020-712; approved by City Council August 19, 2020

Amount of Funding:

\$ 29,175.00 - General Fund (1000)

\$8,679,002.00 - Police Consolidated Construction Fund (4504) - *Previously approved by Ord. No.: 2020-712*

\$ 213,010.00 - Federal Government Fund (5000)

\$8,921,187.00 - Total Amount

Contact Information:

Lena Farris 832-393-8729

Jordan Hargrove 832-393-9125

Marchelle Cain 832-393-6910

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/14/2020

E29655 - Police Patrol Vehicles, Investigative Sedans, Utility Vehicles and Pick-up Trucks-
MOTION

Agenda Item#:

Summary:

NOT A REAL CAPTION

ROCKDALE COUNTRY FORD - \$8,209,925.00; **ROCKDALE COUNTRY FORD** - \$532,966.00; **CHASTANG FORD** - \$150,520.00; **CHASTANG FORD** - \$27,776.00 for Police Patrol Vehicles, Investigative Sedans, Utility Vehicles and Pick-Trucks through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council and the Texas Local Purchasing Cooperative (Buyboard) for the Fleet Management Department on behalf of the Houston Police Department - \$8,921,187.00 - Police Consolidated Construction Fund, Grant and General Funds

Background:

S80-E29655-B – Approve the purchase of police patrol vehicles, investigative sedans, utility vehicles and pick-up trucks through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (BuyBoard) in the total amount of \$8,921,187.00 for the Fleet Management Department on behalf of the Houston Police Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of police patrol vehicles, investigative sedans, utility vehicles and pick-up trucks through the Interlocal Agreements for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of **\$8,921,187.00** for the Houston Police Department and that authorization be given to issue purchase orders to the cooperative purchasing contractors as shown below. These vehicles will be used citywide by the Department for patrol, investigative activities and to respond to emergency incidents. The funding for these units is included in the adopted FY21 Equipment Acquisition Plan.

BuyBoard Contractors:

Rockdale Country Ford: Approve the purchase of one hundred eighty-six (186) Ford Police Interceptors, twenty-nine (29) Ford F150 Crew Cab pick-up trucks, twenty-six (26) Ford Explorers, six (6) Ford F350 Crew Cab pick-up trucks, five (5) Ford F250 Crew Cab pick-up trucks, four (4) Ford Transit 350 15 Passenger vans and one (1) Ford Transit Cargo van in the total amount of **\$8,209,925.00**.

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M/WBE Participation:

Zero Percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer

DocuSigned by:
Victor Ayres
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Department Approval Authority

11/9/2020

11/9/2020

Finance/Strategic Procurement Division**Estimated Spending**

Department	FY21	Out Years	Total
Houston Police Department	\$8,921,187.00	\$0	\$8,921,187.00

Prior Council Action:

Appropriation Ordinance No. 2020-712; approved by City Council August 19, 2020

Amount of Funding:

\$ 29,175.00 - General Fund (1000)

\$8,679,002.00 - Police Consolidated Construction Fund (4504) - *Previously approved by Ord. No.: 2020-712*

\$ 213,010.00 - Federal Government Fund (5000)

\$8,921,187.00 - Total Amount

Contact Information:

Lena Farris 832-393-8729

Jordan Hargrove 832-393-9125

Marchelle Cain 832-393-6910

ATTACHMENTS:

Description	Type
Fiscal Form A	Financial Information
OBO Documents	Backup Material
Fair Campaign Caldwell Chevrolet	Backup Material
Fair Campaign Caldwell Ford	Backup Material
Fair Campaign Chastang Ford	Backup Material
Fair Campaign Silsbee Toyota	Backup Material
Form B	Backup Material
Delinquent Tax Report Caldwell Chevrolet	Backup Material
Delinquent Tax Report Caldwell Ford	Backup Material
Delinquent Tax Report Chastang Ford	Backup Material
Delinquent Tax Report Silsbee Toyota	Backup Material
Affidavit of Ownership Caldwell Chevrolet	Backup Material
Affidavit of Ownership Caldwell Ford	Backup Material
Affidavit of Ownership Chastang Ford	Backup Material
Affidavit of Ownership Silsbee Toyota	Backup Material
RCA Funding Summary 1000	Financial Information
RCA Funding Summary 4504	Financial Information
RCA Funding Summary 5000	Financial Information
Appropriation Ordinance	Backup Material
Funding Information GF SAP	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

S29510 - Fire Hydrants - MOTION

Agenda Item#: 8.

Summary:

COBURN SUPPLY COMPANY, INC for Fire Hydrants for Houston Public Works - 3 Years with two one-year options - \$1,142,450.00 - Enterprise Fund

Background:

Formal Bids Received July 30, 2020 for S35-S29510 - Approve an award to Coburn Supply Company, Inc. in the amount not to exceed \$1,142,450.00 for fire hydrants for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company, Inc.** on its low bid in the amount not to exceed **\$1,142,450.00** for fire hydrants for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two, one-year options**. This award will be used by the department's personnel to install new and/or replace damaged fire hydrants, as needed, in service areas citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-one prospective bidders downloaded the solicitation document from SPD's e-bidding website, and four bids were received as outlined below.

Coburn Supply Company, Inc.: Award on its low bid for Group I, Line Item Nos.1 thru 4 (3', 4', 5' and 6' fire hydrants) in the amount not to exceed \$1,142,450.00.

<u>Company</u>	<u>Total Amount</u>
1. Coburn Supply Company, Inc.	\$1,142,450.00
2. Fortiline, Inc.	\$1,252,503.91
3. Core & Main LP	\$1,312,853.62
4. Atomac Ltd	\$1,423,577.32

MWBE Subcontracting:

Zero percentage goal-document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that

promotes economic opportunity for Houston businesses and supports job creation. In this case, **Coburn Supply Company, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E., Director
Houston Public Works**

Estimated Spending Authority

Department	FY21	Out Years	Total
Houston Public Works	\$80,000.00	\$1,062,450.00	\$1,142,450.00

Amount of Funding:

\$1,142,450.00

HPW - Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

Desiree Heath SPD 832-393-8742
John Dearmon SPD 832-393-8744
Jedediah Greenfield HPW 832-395-3754

ATTACHMENTS:

Description

Type

HPW Signed Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

S29510 - Fire Hydrants - MOTION

Agenda Item#: 8.

Summary:

NOT A REAL CAPTION

COBURN SUPPLY COMPANY, INC. for fire hydrants for Houston Public Works - 3 years with two-one year options - \$1,142,450.00 - Enterprise Fund

Background:

Formal Bids Received July 30, 2020 for S35-S29510 - Approve an award to Coburn Supply Company, Inc. in the amount not to exceed \$1,142,450.00 for fire hydrants for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Coburn Supply Company, Inc.** on its low bid in the amount not to exceed **\$1,142,450.00** for fire hydrants for Houston Public Works. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two, one-year options.** This award will be used by the department's personnel to install new and/or replace damaged fire hydrants, as needed, in service areas citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-one prospective bidders downloaded the solicitation document from SPD's e-bidding website, and four bids were received as outlined below.

Coburn Supply Company, Inc.: Award on its low bid for Group I, Line Item Nos.1 thru 4 (3', 4', 5' and 6' fire hydrants) in the amount not to exceed \$1,142,450.00.

<u>Company</u>	<u>Total Amount</u>
1. Coburn Supply Company, Inc.	\$1,142,450.00
2. Fortiline, Inc.	\$1,252,503.91
3. Core & Main LP	\$1,312,853.62
4. Atomac Ltd	\$1,423,577.32

MWBE Subcontracting:


Zero percentage goal-document approved by the Office of Business Opportunity.


Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Coburn Supply Company, Inc.** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

 A93C410B72B3453...
Carol Ellinger Haddock, P.E., Director
Houston Public Works

Estimated Spending Authority

Department	FY21	Out Years	Total
Houston Public Works	\$80,000.00	\$1,062,450.00	\$1,142,450.00

Amount of Funding:

\$1,142,450.00

HPW - Water & Sewer System Operating Fund

...
Fund No.: 8300

Contact Information:

Desiree Heath	SPD	832-393-8742
John Dearmon	SPD	832-393-8744
Jedediah Greenfield	HPW	832-395-3754

ATTACHMENTS:

Description	Type
S29510 MWBE	Backup Material
S29510 Bid Tabulation	Backup Material
S29510 Ownership Information Form	Backup Material
S29510 Form B	Backup Material
S29510 - Tax Report	Backup Material
S29510 Attachment A	Financial Information
Budget v Actuals	Financial Information
S29510 COF	Financial Information
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 9/1/2020

S28942 - Hot Mix Asphaltic Pavement Type D Concrete - MOTION

Agenda Item#: 9.

Summary:

TEXAS MATERIALS GROUP, INC dba GULF COAST for Hot Mix Asphaltic Pavement Type D Concrete for Various Departments - 3 Years with 2 one-year options - \$31,747,375.00 - General and Enterprise Funds

Background:

Formal Bids Received May 21, 2020 for S64-S28942 – Approve an award to Texas Materials Group, Inc. dba Gulf Coast in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an award to **Texas Materials Group, Inc. dba Gulf Coast** on its low bid meeting specifications in the amount not to exceed **\$31,747,375.00** for hot mix asphaltic pavement type D concrete for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award will be used by Houston Public Works and the Parks and Recreation Department to repair pavement failures, street pot holes, and minor street repairs, as well as fill damaged areas of roadways.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded to solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

Texas Materials Group, Inc. dba Gulf Coast: Award on its low bid meeting specifications for Group 1, Line Item Nos. 1 thru 7 (various concrete mixes) and Group 2, Line Item Nos. 1 thru 5 (delivery and freight charges) in the amount not to exceed \$31,747,375.00.

<u>Company</u>	<u>Total Amount</u>
1. Texas Materials Group, Inc. dba Gulf Coast	\$31,747,375.00
2. American Materials, Inc.	\$31,837,187.50
3. Century Asphalt	\$32,931,500.00

MWBE Subcontracting:

This bid was issued with an 11% goal for MWBE participation. **Texas Materials Group, Inc. dba**

Gulf Coast has designated the below-named company as its certified MWBE subcontractor.

<u>Company</u>	<u>Type of Work</u>	<u>Total Amount</u>
R&A Transport, Inc.	Liquid Asphalt Sales & Delivery	\$3,492,211.25

The Office of Business Opportunity will monitor this award.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Texas Materials Group, Inc. dba Gulf Coast** does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director
Houston Public Works

ESTIMATED SPENDING AUTHORITY

Department	FY21	Out Years	Total
Houston Public Works	\$6,519,537.50	\$25,004,712.50	\$31,524,250.00
Parks and Recreation	\$ 2,000.00	\$ 221,125.00	\$ 223,125.00
Total	\$6,521,537.50	\$25,225,837.50	\$31,747,375.00

Amount of Funding:

\$ 2,230,500.00 HPW - Water & Sewer System Operating Fund (8300)
 \$29,293,750.00 HPW - Dedicated Drainage and Street Renewal Fund - Metro et al (2312)
 \$ 223,125.00 General Fund (1000)
\$31,747,375.00

Contact Information:

Desiree Heath, SPD (832) 393-8742
 Mary Smith SPD (832) 393-8719
 Jedediah Greenfield HPW (832) 395-2717

ATTACHMENTS:

Description	Type
HPW Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/1/2020

S28942 - Hot Mix Asphaltic Pavement Type D Concrete - MOTION

Agenda Item#:

Background:

Formal Bids Received May 21, 2020 for S64-S28942 – Approve an award to Texas Materials Group, Inc. dba Gulf Coast in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an award to Texas Materials Group, Inc. dba Gulf Coast on its low bid meeting specifications in the amount not to exceed \$31,747,375.00 for hot mix asphaltic pavement type D concrete for various departments. It is further requested that authorization be given to make purchases, as needed, for a 36-month period with two one-year options. This award will be used by Houston Public Works and the Parks and Recreation Department to repair pavement failures, street pot holes, and minor street repairs, as well as fill damaged areas of roadways.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded to solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

Texas Materials Group, Inc. dba Gulf Coast: Award on its low bid meeting specifications for Group 1, Line Item Nos. 1 thru 7 (various concrete mixes) and Group 2, Line Item Nos. 1 thru 5 (delivery and freight charges) in the amount not to exceed \$31,747,375.00.

Table with 2 columns: Company, Total Amount. Rows include Texas Materials Group, Inc. dba Gulf Coast (\$31,747,375.00), American Materials, Inc. (\$31,837,187.50), and Century Asphalt (\$32,931,500.00).

MWBE Subcontracting:

This bid was issued with an 11% goal for MWBE participation. Texas Materials Group, Inc. dba Gulf Coast has designated the below-named company as its certified MWBE subcontractor.

Table with 3 columns: Company, Type of Work, Total Amount. Row: R&A Transport, Inc., Liquid Asphalt Sales & Delivery, \$3,492,211.25.

The Office of Business Opportunity will monitor this award.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Texas Materials Group, Inc. dba Gulf Coast does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams, Chief Procurement Officer Finance/Strategic Procurement Division

DocuSigned by: Carol Haddock, A93C410B72B3453...

Carol Ellinger Haddock, P.E., Director Houston Public Works



ESTIMATED SPENDING AUTHORITY

Table with 4 columns: Department, FY21, Out Years, Total. Rows include Houston Public Works, Parks and Recreation, and Total (\$6,521,537.50, \$25,225,837.50, \$31,747,375.00).

Amount of Funding:

\$ 2,230,500.00 HPW - Water & Sewer System Operating Fund (8300)
\$29,293,750.00 HPW - Dedicated Drainage and Street Renewal Fund - Metro et al (2312)
\$ 223,125.00 General Fund (1000)
\$31,747,375.00

Contact Information:

Desiree Heath, SPD (832) 393-8742
Mary Smith SPD (832) 393-8719
Jedediah Greenfield HPW (832) 395-2717

ATTACHMENTS:

Description	Type
S28942 - BID TABULATION	Backup Material
S28942 - FORM B	Backup Material
S28942 - OWNERSHIP FORMS	Backup Material
S28942 - Tax Report	Backup Material
S28942 - FINANCIAL FORM A-HPW	Financial Information
S28942 - FINANCIAL FORM A - PARKS	Financial Information
Funding Verification for HPW 2312	Financial Information
Budget v Actuals	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

DR4526(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 10.

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4526(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$4,992,142.40** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

- Purchase of plexiglass partitions to separate dental chairs used to conduct screening for the Project Saving Smiles Program
- Purchase one Ford F750 Diesel Crew Cab pickup truck to pull the mobile command post trailer
- Purchase one mobile command post trailer to be used at COVID testing sites
- Purchase of 250,000 3M N95 1860 S masks for first responders
- Purchase of disinfectant cleaners, electrical mixing stations and electronic fog/misters
- To hire a programmer / developer to enhance the interfaces essential to providing COVID testing lab results in the MAVEN system
- To provide technical assistance to program the T-Mobile cell phone services for HPD
- Purchase of colored wrist bands to support the temp check program
- Purchase of hand sanitizer dispensers
- Purchase 120 temp check kiosks including dedicated printers and associated hardware and programming
- Purchase two surface hubs
- Purchase 3 ply re-usable cloth face masks
- To add additional funds to previous EPO involving the implementation of a touchless process designed to

move citations from HFD and ARA to Muni Courts

- Phase II of the mass communications and marketing plan to support the H.E.R. Task Force

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$4,992,142.40	\$0.00	\$4,992,142.40

Amount of Funding:

\$4,992,142.40

CARES Act 2020 Fund
Fund 5307

Contact Information:

Name	Department	Phone
Jerry Adams	FIN/ SPD	832.393.9126

ATTACHMENTS:

Description

DR4526(COVID-19) - MULTI-VENDOR EPO AWARDS

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4526(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4526(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$4,992,142.40** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

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- To provide technical assistance to program the T-Mobile cell phone services for HPD
- Purchase of colored wrist bands to support the temp check program
- Purchase of hand sanitizer dispensers
- Purchase 120 temp check kiosks including dedicated printers and associated hardware and programming
- Purchase two surface hubs
- Purchase 3 ply re-usable cloth face masks
- To add additional funds to previous EPO involving the implementation of a touchless process designed to move citations from HFD and ARA to Muni Courts
- Phase II of the mass communications and marketing plan to support the H.E.R. Task Force

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

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Jerry Adams
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11/12/2020

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$4,992,142.40	\$0.00	\$4,992,142.40

Amount of Funding:

\$4,992,142.40

CARES Act 2020 Fund
Fund 5307

Contact Information:

Name	Department	Phone
Jerry Adams	FIN/SPD	832.393.9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 10/30/2020

HPW - 20IPP16/Flood Infrastructure Fund (1 of 2)

Agenda Item#: 11.

Summary:

RESOLUTION authorizing the City to make a loan application with the Texas Water Development Board's Flood Infrastructure Fund (FIF) Funding - **DISTRICT I - GALLEGOS**

Background:

SUMMARY: RESOLUTION authorizing submission of a loan application to the **TEXAS WATER DEVELOPMENT BOARD'S** Flood Infrastructure Fund Program.

RECOMMENDATION: (Summary) Approve a Resolution authorizing the City to make a loan application with the Texas Water Development Board's Flood Infrastructure Fund Program for a stormwater drainage and flood mitigation project in the Wynnewood Acres area.

SPECIFIC EXPLANATION: Houston Public Works wishes to apply for a zero-interest rate loan from the Texas Water Development Board (TWDB) under the Flood Infrastructure Fund program, to improve the stormwater and drainage system in the Wynnewood Acres area. The TWDB administers loan programs for eligible municipalities and agencies through the purchase of bonds issued by the loan recipients. Authorized under the 86th Texas Legislature's Proposition 8 on November 5, 2019, the TWDB created the Flood Infrastructure Fund program to provide financial assistance in the form of loans and grants for flood control, flood mitigation and drainage projects. The Flood Intended Use plan details the structure of each funding cycle.

The City of Houston seeks to apply to the Texas Water Development Board (TWDB) for financial assistance by requesting a multi-year loan commitment from the Flood Infrastructure Fund Program to improve the City's stormwater and drainage system in the Wynnewood Acres area.

In accordance with the rules and regulations of the TWDB, the City of Houston is required to adopt a resolution to accompany such application. The estimated amount of this multi-year loan application is \$8,583,330. The interest rate on this program is zero percent for a twenty to thirty-year period.

It is recommended City Council approve a resolution authorizing the City to make a loan application with the Texas Water Development Board (TWDB) for the Flood Infrastructure Fund Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Tantri Emo, Finance Director/Chief Business Officer
Finance Department

Amount of Funding:

No funds are required at this time.

Contact Information:

Maureen Crocker
Assistant Director, Transportation & Drainage Operations.
Phone: (832) 395-3222

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/30/2020

HPW - 20IPP16/Flood Infrastructure Fund

Agenda Item#:

Background:

SUMMARY: RESOLUTION authorizing submission of a loan application to the **TEXAS WATER DEVELOPMENT BOARD'S** Flood Infrastructure Fund Program.

RECOMMENDATION: (Summary) Approve a Resolution authorizing the City to make a loan application with the Texas Water Development Board's Flood Infrastructure Fund Program for a stormwater drainage and flood mitigation project in the Wynnewood Acres area.


SPECIFIC EXPLANATION: Houston Public Works wishes to apply for a zero-interest rate loan from the Texas Water Development Board (TWDB) under the Flood Infrastructure Fund program, to improve the stormwater and drainage system in the Wynnewood Acres area. The TWDB administers loan programs for eligible municipalities and agencies through the purchase of bonds issued by the loan recipients. Authorized under the 86th Texas Legislature's Proposition 8 on November 5, 2019, the TWDB created the Flood Infrastructure Fund program to provide financial assistance in the form of loans and grants for flood control, flood mitigation and drainage projects. The Flood Intended Use plan details the structure of each funding cycle.

The City of Houston seeks to apply to the Texas Water Development Board (TWDB) for financial assistance by requesting a multi-year loan commitment from the Flood Infrastructure Fund Program to improve the City's stormwater and drainage system in the Wynnewood Acres area.

In accordance with the rules and regulations of the TWDB, the City of Houston is required to adopt a resolution to accompany such application. The estimated amount of this multi-year loan application is \$8,583,330. The interest rate on this program is zero percent for a twenty to thirty-year period.

It is recommended City Council approve a resolution authorizing the City to make a loan application with the Texas Water Development Board (TWDB) for the Flood Infrastructure Fund Program.

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by: 11/9/2020

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Carol Ellinger Haddock, P.E.
Director
Houston Public Works

DocuSigned by: 11/9/2020

Tanti Emu, Finance Director/Chief Business Officer
Finance Department

Amount of Funding:

No funds are required at this time.

Contact Information:

Maureen Crocker
Assistant Director, Transportation & Drainage Operations.
(832) 395-3222

ATTACHMENTS:

Description	Type
Application	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 10/30/2020

HPW - 20IPP15 Application/Texas Water Development
Board (2 of 2)

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing the submission of a grant application under the **TEXAS WATER DEVELOPMENT BOARD FLOOD INFRASTRUCTURE FUND** to construct Stormwater Infrastructure in the Wynnewood Acres Area; declaring the City's eligibility for such grant; authorizing the Director Houston Public Works to act as the City's representative in the Grant application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program - **DISTRICT I - GALLEGOS**

Background:

SUBJECT:

The Director of Houston Public Works recommends that City Council adopt an ordinance approving submission of a grant application under the **TEXAS WATER DEVELOPMENT BOARD (TWDB) Flood Infrastructure Fund (FIF)** to construct stormwater infrastructure in the Wynnewood Acres area; declaring the City's eligibility for such grant; authorizing the Director of Public Works ("Director") to accept and expend Grant Funds, as awarded, and to accept and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period; containing provisions to the subject.

RECOMMENDATION:

It is recommended City Council approve the submission of a grant application to the Texas Water Development Board (TWDB) to construct stormwater infrastructure in the Wynnewood Acres area.

SPECIFIC EXPLANATION:

Authorized under the 86th Texas Legislature's Proposition 8 on November 5, 2019. TWDB FIF funds will allow the City to construct stormwater infrastructure in the Wynnewood Acres area.

It is recommended that City Council authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant program and to authorize the Director or her designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the term and/or budget and project period not to exceed five years, if extended by TWDB during the project period, and which does not require cash matching funds. The non-grant amount shown is also eligible for a 0% loan through the TWDB FIF and separate Council action will be requested for the TWDB loan

application. If the loan is not authorized or awarded, DDSRF will be used to cover the non-grant funding amount. The non-grant amount will be appropriated during future project contract award(s).

Council District	Estimated Cost	Grant Award Amount	Non-Grant Amount
I	\$12,261,900	\$3,678,570	\$8,583,330

FISCAL NOTE: No Fiscal Note is required on grant items.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Amount of Funding:

\$3,678,570 State - HPW State Grant Funded – DDSRF – Fund 5410
\$8,583,330 Non-Grant - Fund TBD

Contact Information:

Maureen Crocker
Assistant Director, Transportation & Drainage Operations.
(832) 395-3222

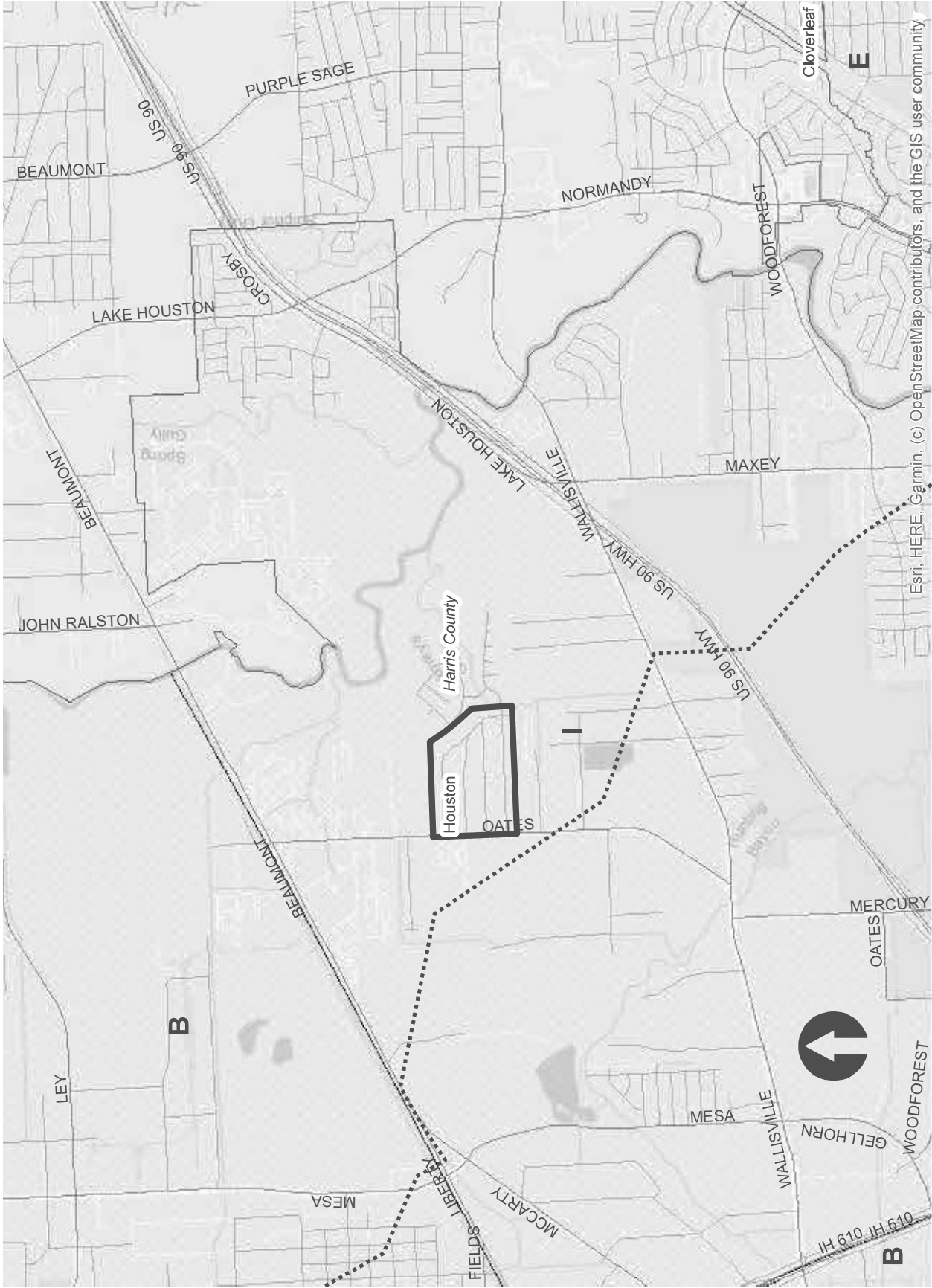
ATTACHMENTS:

Description

Map
Revised Cover sheet

Type

Backup Material
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TWDB FIF funds will allow the City to construct stormwater infrastructure in the Wynnewood Acres area.
 Council District I - Greens Bayou Watershed

City Council Vicinity Map



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 10/30/2020

HPW - 201PP15 Application/Texas Water Development Board

Agenda Item#: 22.

Background:

SUBJECT:

The Director of Houston Public Works recommends that City Council adopt an ordinance approving submission of a grant application under the **TEXAS WATER DEVELOPMENT BOARD (TWDB)** Flood Infrastructure Fund (FIF) to construct stormwater infrastructure in the Wynnewood Acres area; declaring the City's eligibility for such grant; authorizing the Director of Public Works ("Director") to accept and expend Grant Funds, as awarded, and to accept and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period; containing provisions to the subject.

RECOMMENDATION:

It is recommended City Council approve the submission of a grant application to the Texas Water Development Board (TWDB) to construct stormwater infrastructure in the Wynnewood Acres area.

SPECIFIC EXPLANATION:

Authorized under the 86th Texas Legislature's Proposition 8 on November 5, 2019. TWDB FIF funds will allow the City to construct stormwater infrastructure in the Wynnewood Acres area.

It is recommended that City Council authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant program and to authorize the Director or her designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the term and/or budget and project period not to exceed five years, if extended by TWDB during the project period, and which does not require cash matching funds. The non-grant amount shown is also eligible for a 0% loan through the TWDB FIF and separate Council action will be requested for the TWDB loan application. If the loan is not authorized or awarded, DDSRF will be used to cover the non-grant funding amount. The non-grant amount will be appropriated during future project contract award(s).

Council District	Estimated Cost	Grant Award Amount	Non-Grant Amount
I	\$12,261,900	\$3,678,570	\$8,583,330

FISCAL NOTE: No Fiscal Note is required on grant items.

DocuSigned by:

11/10/2020

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Amount of Funding:

\$3,678,570 State - HPW State Grant Funded – DDSRF – Fund 5410

\$8,583,330 Non-Grant - Fund TBD

Contact Information:

Maureen Crocker
Assistant Director, Transportation & Drainage Operations.
(832) 395-3222

ATTACHMENTS:

Description Type

Description

Map

Intent to Apply

Type

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 11/5/2020

LGL- Petition Circulator Ord

Agenda Item#: 13.

Summary:

ORDINANCE AMENDING CHAPTER 2, ARTICLE I, OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable

Background:

The Legal Department recommends that City Council approve an ordinance amending Chapter 2 of the City's Code of Ordinances to provide a petition circulator affidavit form for circulators of petitions under the City of Houston Charter (the "City Charter") who are not registered voters of the City of Houston.

The City Charter authorizes direct legislation by the public through the initiative and referendum petition process (Article VII-b, Sections 2 and 3) and authorizes the removal from office of any holder of public office in the City by recall petition (Article VII-a). Articles VII-a and VII-b of the City Charter provide that each signature on an initiative, referendum, and recall petition must be acknowledged (notarized) or verified with an affidavit by a circulator of the petition. The circulator's affidavit requires the circulator to swear under oath that he or she is a signer of the petition. All signers of a petition must be qualified voters registered to vote in the City of Houston.

In *Buckley v. American Constitutional Law Found., Inc.*, 525 U.S. 182, 119 S.Ct. 636 (1999) ("Buckley"), the United States Supreme Court held, among other things, that a Colorado statute requiring that initiative-petition circulators be registered voters violated the First Amendment free speech guarantee. The Fifth Circuit, in *Pool v. City of Houston*, 19-20828, 2020 WL 6253444 (5th Cir. Oct. 23, 2020), opined that absent Houston City Council action, it is not clear that the City has changed its policy and will comply with *Buckley*.

Because there is dispositive case law prohibiting a requirement that initiative/referendum petition circulators be registered voters, the Legal Department recommends that City Council adopt an ordinance formally recognizing an alternate circulator affidavit for use by circulators who are not registered to vote in the City of Houston and codifying it in the City's Code of Ordinances.

Ronald C. Lewis

City Attorney

Contact Information:

Ronald Lewis, City Attorney

Phone: (832) 393-6202

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 11/5/2020

LGL- Petition Circulator Ord

Agenda Item#: 48.

Summary:

ORDINANCE amending Chapter 2, Article I, of the Code of Ordinances, Houston, Texas, recognizing and affirming that certain provisions of Articles VII-a and VII-b of the City of Houston's Charter pertaining to the Qualified Voter Status of Petition Circulators are unconstitutional and unenforceable; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency

Background:

The Legal Department recommends that City Council approve an ordinance amending Chapter 2 of the City's Code of Ordinances to provide a petition circulator affidavit form for circulators of petitions under the City of Houston Charter (the "City Charter") who are not registered voters of the City of Houston.

The City Charter authorizes direct legislation by the public through the initiative and referendum petition process (Article VII-b, Sections 2 and 3) and authorizes the removal from office of any holder of public office in the City by recall petition (Article VII-a). Articles VII-a and VII-b of the City Charter provide that each signature on an initiative, referendum, and recall petition must be acknowledged (notarized) or verified with an affidavit by a circulator of the petition. The circulator's affidavit requires the circulator to swear under oath that he or she is a signer of the petition. All signers of a petition must be qualified voters registered to vote in the City of Houston.

In *Buckley v. American Constitutional Law Found., Inc.*, 525 U.S. 182, 119 S.Ct. 636 (1999) ("Buckley"), the United States Supreme Court held, among other things, that a Colorado statute requiring that initiative-petition circulators be registered voters violated the First Amendment free speech guarantee. The Fifth Circuit, in *Pool v. City of Houston*, 19-20828, 2020 WL 6253444 (5th Cir. Oct. 23, 2020), opined that absent Houston City Council action, it is not clear that the City has changed its policy and will comply with *Buckley*.

Because there is dispositive case law prohibiting a requirement that initiative/referendum petition circulators be registered voters, the Legal Department recommends that City Council adopt an ordinance formally recognizing an alternate circulator affidavit for use by circulators who are not registered to vote in the City of Houston and codifying it in the City's Code of Ordinances.

DocuSigned by:

Ronald C. Lewis

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Ronald C. Lewis

City Attorney

Contact Information:

Ronald Lewis, City Attorney

Phone: (832) 393-6202



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 9/23/2020

PLN - More Space Main Street Project

Agenda Item#: 14.

Summary:

ORDINANCE establishing the “More Space Main Street” Pilot Program authorizing the closure and use of portions of the right of way of Main Street, and suspending certain Sections of the Code of Ordinances of the City of Houston to facilitate the sale or provision of food and beverages outdoors on public sidewalks by restaurants and bars, amending Section 40-10.1, Sidewalk Cafes to add definition of reclaimed pedestrian area and apply its provision to this program; providing for other matters related to the subject; providing for severability

Background:

The Planning & Development Department (PD) recommends the closure of segments of Main Street in downtown Houston and the reallocation of the right-of-way from vehicle space to “reclaimed pedestrian area” so restaurants and bars may seat customers. The More Space: Main Street program would build off of the City’s successful implementation of the More Space Program approved by City Council on August 2, 2020 which converts unutilized vehicle space into active space for people.

This effort is intended to provide an economic boost to restaurants and bars by increasing the customer seating area while maintaining social distancing during COVID-19 occupancy restrictions, and support Downtown, as these businesses progress towards stable operations. PD has coordinated with a wide range of City departments (including Houston Public Works, Legal, Mayor’s Office for People with Disabilities, Houston Police Department, Houston Fire Department, and Houston Health Department), as well as external partners (including Downtown District and METRO) to design a program to support businesses while providing safe access and use.

Specifically, this ordinance will create the Pilot More Space: Main Street Program, which will:

- Allow the City Planning Office and City Traffic Engineer to close portions of Main Street between Commerce Street and Rusk Street not needed for continuous vehicle throughput and reallocate that street space as “reclaimed pedestrian area” to be made available to restaurants and bars that face the street to use as customer-serving spaces.
- Allow restaurants and bars to serve customers by establishing temporary enclosures and setting up tables and chairs.
- Designate PD to work with appropriate City departments to develop:
 - a Design Guide for businesses to use as guidance for enclosures, ADA access, and any other features; and
 - an Application for businesses to provide the City with sufficient information and schematics to approve participation.
- Designate Houston Public Works to design and implement the appropriate street closures,

plus implement changes to traffic signage and signals.

- Establish no fee for businesses to participate in this program.
- Start the program with approval of this ordinance and continue through March 31, 2022.
- Assign business who apply, the responsibility to apply for participation in the program, design their space per the City's Design Guide, and receive appropriate permissions or permits from the Texas Alcoholic Beverage Commission.
- Confirm this program will be entirely voluntary.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

David Fields, Chief Transportation Planner
832-393-6573

ATTACHMENTS:

Description

Revised Cover sheet
Greater Houston Restaurant Association Letter
of Support
Boundary Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 9/23/2020

PLN - More Space Main Street Project

Agenda Item#: 14.

Summary:

AN ORDINANCE ESTABLISHING THE “MORE SPACE: MAIN STREET” PILOT PROGRAM AUTHORIZING THE CLOSURE AND USE OF PORTIONS OF THE RIGHT OF WAY OF MAIN STREET, AND SUSPENDING CERTAIN SECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF HOUSTON TO FACILITATE THE SALE OR PROVISION OF FOOD AND BEVERAGES OUTDOORS ON PUBLIC SIDEWALKS BY RESTAURANTS AND BARS; AMENDING SECTION 40-10.1, SIDEWALK CAFES, TO ADD DEFINITION OF RECLAIMED PEDESTRIAN AREA AND APPLY ITS PROVISIONS TO THIS PROGRAM; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY.

Background:

The Planning & Development Department (PD) recommends the closure of segments of Main Street in downtown Houston and the reallocation of the right-of-way from vehicle space to “reclaimed pedestrian area” so restaurants and bars may seat customers. The More Space: Main Street program would build off of the City’s successful implementation of the More Space Program approved by City Council on August 2, 2020 which converts unutilized vehicle space into active space for people.

This effort is intended to provide an economic boost to restaurants and bars by increasing the customer seating area while maintaining social distancing during COVID-19 occupancy restrictions, and support Downtown, as these businesses progress towards stable operations.

PD has coordinated with a wide range of City departments (including Houston Public Works, Legal, Mayor’s Office for People with Disabilities, Houston Police Department, Houston Fire Department, and Houston Health Department), as well as external partners (including Downtown District and METRO) to design a program to support businesses while providing safe access and use.

Specifically, this ordinance will create the Pilot More Space: Main Street Program, which will:

- Allow the City Planning Office and City Traffic Engineer to close portions of Main Street between Commerce Street and Rusk Street not needed for continuous vehicle throughput and reallocate that street space as “reclaimed pedestrian area” to be made available to restaurants and bars that face the street to use as customer-serving spaces.
- Allow restaurants and bars to serve customers by establishing temporary enclosures and setting up tables and chairs.
- Designate PD to work with appropriate City departments to develop:
 - a Design Guide for businesses to use as guidance for enclosures, ADA access, and any other features; and
 - an Application for businesses to provide the City with sufficient information and schematics to approve participation.
- Designate Houston Public Works to design and implement the appropriate street closures, plus implement changes to traffic signage and signals.
- Establish no fee for businesses to participate in this program.
- Start the program with approval of this ordinance and continue through March 31, 2022.
- Assign business who apply, the responsibility to apply for participation in the program, design their space per the City’s Design Guide, and receive appropriate permissions or permits from the Texas Alcoholic Beverage Commission.
- Confirm this program will be entirely voluntary.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

David Fields, Chief Transportation Planner
832-393-6573

ATTACHMENTS:

Description

More Space: Main Street Program Guidelines

Type

Background Material

more space. main street program guidelines
Greater Houston Restaurant Association Letter of Support
Boundary Map
Cover Sheet

Backup material
Backup Material
Backup Material
Signed Cover sheet



Greater Houston Restaurant Association
550 Westcott Suite 380
Houston, Texas 77007

October 5, 2020

Honorable Mayor Sylvester Turner and Houston City Council
901 Bagby
Houston, TX 77002

Dear Mr. Mayor and Council Members:

Houston is known around the world as a Food Capital of the South. Our restaurants and bars contribute to our identity as America's most diverse city, while significantly contributing to our economy. The current pandemic has devastated our industry and we are looking for a multitude of options to recover and rebuild.

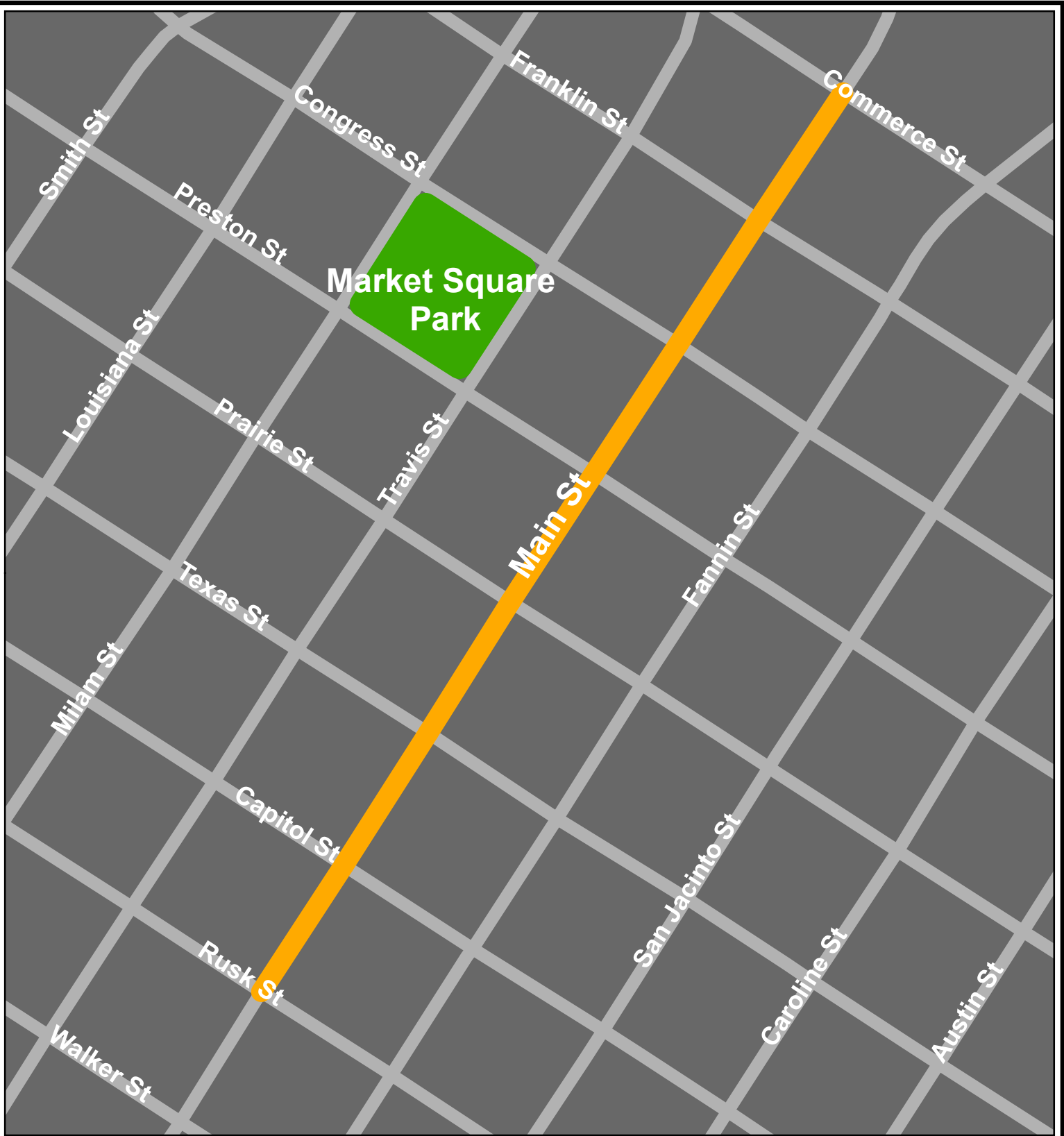
The City of Houston continues to support our local restaurant industry during the stressful times of COVID-19, in many ways. One was identifying options to convert unutilized vehicle space into seating for customers with the More Space Program approved by City Council on August 2, 2020. As we are moving out of the summer and into the fall's cooler weather, we are seeing more restaurants taking advantage of this program.

The next phase, the More Space: Main Street is an exciting follow-up step. Focusing on the businesses along Main Street in downtown Houston, and allowing for dining and customers areas to expand into the car lanes, with car traffic closed over these few blocks is a great continuation the program goals and will transform Main Street into an interesting, vibrant destination.




The Greater Houston Restaurant Association, a chapter of the Texas Restaurant Association is in favor these efforts, recognizing the City is helping support our businesses and keep Houston a thriving, economically viable city.

Sincerely,

Al Flores
Chapter President, Greater Houston Restaurant Association
General Counsel, Gringo's / Jimmy Changa's



More Space: Main Street Program Boundaries

-  Main Street Program Boundaries
-  Market Square Park
-  Streets

Source: City of Houston
 Date: November 10, 2020
 Reference: NAD 1983

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

FIN - Financial Policy

Agenda Item#: 15.

Summary:

ORDINANCE amending Ordinance No. 2018-0390 to revise and update the amended and restated City of Houston's Financial Policies adopted thereunder as a result of the two-year review required in said financial policies

Background:

Summary:

ORDINANCE amending Ordinance No. 2018-390 to revise and update the amended and restated City of Houston's financial policies adopted thereunder as a result of the two-year review required in said financial policies

Background:

Approval of this item will amend the City's financial policies as shown in attached Exhibit A and an accompanying redline version. The changes are proposed in accordance with the policies' requirements that the policies be reviewed at least every two years by the Mayor or his designee, and that any proposed revisions are included as Exhibit A to the ordinance that carries the proposed changes; a redline version highlighting the proposed changes is also included with this agenda item.

The proposed changes were presented to the Budget and Fiscal Affairs Committee on November 9, 2020

Tantri Emo, Chief Business Officer/Director of Finance

Contact Information:

Tantri Emo, Chief Business Officer/Director of Finance – 832-393-9051

Andy Icken, Chief Development Officer – 832-393-3064

Gwen Tillotson, Deputy Director, Economic Development – 832-393-0937

Ryan Elkins, Assistant Director, Chief of Staff, Finance Department – 832-393-9026

ATTACHMENTS:

Description

Coversheet
Final COH Fin Policies Redline

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

FIN - Financial Policy

Agenda Item#: 4.

Background:

Summary:

ORDINANCE amending Ordinance No. 2018-390 to revise and update the amended and restated City of Houston's financial policies adopted thereunder as a result of the two-year review required in said financial policies

Background:

Approval of this item will amend the City's financial policies as shown in attached Exhibit A and an accompanying redline version. The changes are proposed in accordance with the policies' requirements that the policies be reviewed at least every two years by the Mayor or his designee, and that any proposed revisions are included as Exhibit A to the ordinance that carries the proposed changes; a redline version highlighting the proposed changes is also included with this agenda item.

The proposed changes were presented to the Budget and Fiscal Affairs Committee on November 9, 2020

DocuSigned by:

Tantri Emo

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Tantri Emo, Chief Business Officer/Director of Finance

Contact Information:

Tantri Emo, Chief Business Officer/Director of Finance – 832-393-9051

Andy Icken, Chief Development Officer – 832-393-3064

Gwen Tillotson, Deputy Director, Economic Development – 832-393-0937

Ryan Elkins, Assistant Director, Chief of Staff, Finance Department – 832-393-9026

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RE

CITY OF HOUSTON, TEXAS

FINANCIAL POLICIES

The basic policies related to the City's financial and budgetary policies were formalized on November 10, 1987. These policies were expanded in subsequent years with the adoption of the Integrated Budgeting and Planning Resolution (88-87). New policies were adopted by Ordinance No. 2014-1078 in December 2014, and were subsequently amended by Ordinance No. 2015-0514 to include provisions regarding pay-as-you-go funding in June 2015. In May 2018, the policies were amended by Ordinance No. 2018-390 to revise and update the amended and restated financial policies as a result of the two-year review requirement.

The intent of the City's policies is to protect public assets and to foster reliance on public information for decision-making purposes at all levels both internally and externally. The policies establish a framework within which the Mayor, City Council, City Controller, Finance Director and all department directors shall establish the presence of integrity, ethics, competence and a positive control environment. Managers and supervisory personnel are responsible for establishing, executing, and maintaining the financial policies and procedures at the detail level within their specific business units.

A. Definitions

Accounting Transactions – All financial/accounting entries required to be recorded in the City's general ledger system, by the due date outlined in this policy including but not limited to fiscal year-end expenditure and revenue accruals except for the following: (a) Other Post-Employment Benefits (OPEB) - Health, (b) OPEB – Long Term Disability (LTD), (c) Workers Compensation, (d) Pension, (e) Interest Capitalization, (f) TIRZ Assets, (g) Legal Liability, (h) Grant Equalization and (i) Final Residual Transfer from Revenue Fund to -Appropriate Other Funds as Required by Ordinance/Policy. This definition is intended to align with section K.5.

Advance Refunding – A refunding under the federal tax code in which the refunded obligation is not redeemed for a period of more than 90 days after the issuance of the refunding issue.

Asset Renewal and Replacement – Cyclic repair and replacement of an asset's components [e.g., roofs, electrical systems, heating, ventilation, and air conditioning (HVAC) equipment, paving, replacement vehicles, computer servers, computer networks, and telephony systems] that extends the useful life and/or retains the usable condition of facilities, fleet, and systems not normally contained in the annual operating budget. Included are major building and infrastructure systems and components that have a maintenance cycle in excess of one year.

Balanced Budget – Budget in which revenues and other resources will be sufficient to support expenditures or uses within the fiscal year.

BFA – Budget and Fiscal Affairs Committee of City Council.

Budget Stabilization Fund, formerly called the "Rainy Day Fund" – Cash reserves available for any lawful use in the event of an emergency including temporary cash flow shortages, major disasters, economic instability, and other emergencies as determined by the City. A temporary cash flow shortage is a period of time where cash inflows are not sufficient to cover required outflows, even after the normal means for managing cash flow have been exhausted. Major disasters are any natural catastrophe including, but not limited to, hurricanes, tornados, floods, severe drought, and explosions, chemical or biological threats, or acts of terrorism. Economic instability is an unforeseen, unbudgeted dire financial situation affecting revenue and/or government spending such as declining property and sales tax revenues over the prior fiscal year and/or a very significant, rapid increase in inflation. Other emergencies are any unusual occasion or instance, unforeseen and/or unanticipated, for which the City expends funds in its efforts to save lives and to protect property, public health and safety or to lessen or avert the threat of catastrophe or major disaster.

Component Units – As defined by the Governmental Accounting Standards Board (GASB), component units are legally separate organizations that the City must include as part of its financial reporting entity for fair presentation.

CITY OF HOUSTON, TEXAS
FINANCIAL POLICIES

Current Refunding – Refunding transaction where the refunded obligation will mature or be redeemed within 90 days from the date of issuance of the refunding issue.

Current Replacement Value - The standard industry cost and/or engineering estimate of materials, supplies, and labor required to replace a facility or item of equipment at its existing size and functional capability, and to meet applicable regulatory codes. When estimating Current Replacement Value, it should be assumed that code-compliant materials and systems will be used to replace the existing asset. Current Replacement Value is to be estimated for reconstructing an asset as it currently exists, without further modifications or improvements.

Finance Working Group – Composed of the Mayor and City Controller (as used in connection with the activities of the Finance Working Group, other than the chairing of Finance Working Group meetings, the term “Mayor” or “City Controller” includes the designee of such office holder who may only be a City employee accountable to the designating office holder) and, upon the request of either the Mayor or City Controller, may also include:

- City Attorney or designees
- Finance Director or designees
- Other appropriate department directors or their designees
- Financial Advisor
- Bond Counsel
- Independent Auditor
- Any member of City Council interested in attending, or designee
- Others deemed necessary for the individual financing

Financial Advisor – With respect to a new issue of municipal securities, commonly refers to an individual or firm that advises the issuer or other obligated person on matters pertinent to the issue, such as structure, timing, marketing, fairness of pricing, terms and bond ratings. A financial advisor may also be employed to provide advice on subjects unrelated to a new issue of municipal securities, such as advising on cash flow and investment matters in connection with outstanding municipal securities.

Fiscal Note – Brief, high-level written estimate of the budgetary and fiscal impacts that may result from implementation of an ordinance, motion or resolution.

Fund Balance – Difference between fund assets and fund liabilities, also known as equity (for enterprise funds, fund balance is referred to as “Net Position” in line with GASB rules).

Major Renovation – Projects for the substantial rehabilitation or replacement of more than one building or building systems.

Non-Recurring Expenditures – Expenditures not expected to be funded each year. Examples include one-time transfers and one-time purchases.

Non-Recurring Revenues – Revenues that cannot be relied upon in future budget periods. Examples include, but are not limited to, Fund Balance, the sale of land (other than City rights-of-way), infrequent, irregular sales of City assets, bond refunding savings, infrequent, irregular revenues from development agreements, interlocal agreements, other contracts, short-term grants and one-time transfers, such as litigation settlements or non-routine transfers of fund balance from other funds.

Operating Maintenance – Preventive maintenance, where equipment, vehicles, and computer hardware are maintained before breakdown occurs in an attempt to avoid failures, and corrective maintenance, where equipment, vehicles, and computer hardware are maintained after breakdown occurs to bring it back to working order.

CITY OF HOUSTON, TEXAS
FINANCIAL POLICIES

PAYGO – “Pay-As-You-Go” capital funding is the process of paying for capital expenditures at the time the cost is incurred instead of using credit or debt for the purchase. PAYGO expenditures at the City are those capital expenditures that were historically funded by credit or debt and are now paid for with cash.

Recurring Expenditures – Expenditures expected to be funded each year in order to maintain current/status quo service levels. Recurring Expenditures appear in the budget each year. Examples include salaries, benefits, supplies and services, debt and recurring pass-through expenditures; long-term contractual obligations should also be considered, including availability payments related to participation in a public-private partnership. Other expenditures including, but not limited to, supplies, services, and transfers are recurring to the extent that expenditure levels in the current year match the expenditure levels in the previous year. For example, if computer supplies to support operations are needed every year and budgeted every year, this expenditure is considered recurring.

Recurring Revenues – Revenues expected to continue year to year with a reasonable degree of predictability. Examples include property taxes, sales taxes, licenses and permits, charges for services, fines and forfeits, franchise fees and recurring pass-through revenues. Small routine right-of-way sales are also considered Recurring Revenues, but all other land sales are Non-Recurring (one-time) Revenues. This does not include Fund Balance.

Structural Balanced Budget – Budget that balances Recurring Revenues and Recurring Expenditures and the current portion of all known long-term liabilities within the current fiscal year, including but not limited to: other post-employment benefits (OPEBs); compensated absences; and current annual service cost plus interest on unfunded pension liabilities, which is the difference between the total pension liability and the value of assets set aside in a pension plan to pay benefits, plus amortization of the unfunded liabilities over a program period (this definition is intended to align with the pension-related language in Section G.2.).

CITY OF HOUSTON, TEXAS
FINANCIAL POLICIES

B. General Policies

1. With respect to the interpretation and application of these policies, the City shall comply with all applicable federal and state laws, the City Charter and Code of City Ordinances, Financial Accounting Standards Board (FASB) and Governmental Accounting Standards Board (GASB) standards, and all bond covenants, whether existing or hereafter provided, and associated ordinances relating to all budget, accounting, reporting, disclosure, and finance activities, and financial policies. In any conflict between these policies and such governing law, standards or documents, such governing law, standards or documents shall prevail.
2. The City will seek out, apply for, and effectively administer Federal, State, and other grants that address the City's priorities and policy objectives and provide a positive benefit to the city. Local tax dollars will not be used to make up for material losses of grant aid without first City Council reviewing and approving the program and its merits as a budgetary increment.
3. The proposed operating budget and proposed five-year Capital Improvement Plan (CIP) for each year shall include statements indicating whether they are in compliance with each relevant adopted financial policy. The adopted budget shall include a comprehensive listing of all adopted financial policies indicating whether the City is in compliance with each policy; beginning in FY2020, there shall be a statement explaining why the City is, or is not, in compliance with said policy. Where the City is not in compliance, the statement shall also include a plan for how the City will achieve compliance.
4. The City's financial policies shall be reviewed at least every two years by the Mayor or the Mayor's designee; the results of the review are to be presented to BFA, and any proposed amendments are to be presented to City Council for consideration.

C. General Fund Reserve Policies

1. The City will maintain Fund Balance as additional insurance against disasters, emergencies, and economic instability. The City's desired minimum unassigned Fund Balance for any given fiscal year is 7.5% of General Fund expenditures for that fiscal year, excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures.
2. Unassigned Fund Balance in excess of the desired minimum is to be available for appropriation by City Council and shall normally be used to fund Non-Recurring Expenditures. In the event a balanced budget is not attainable, that Fund Balance may be used for Recurring Expenditures and to achieve budget balance:
 - a. If the budget imbalance is expected to last for no more than one year and can be corrected with use of Fund Balance available in excess of the desired minimum; or
 - b. If the budget imbalance is expected to continue beyond one year, provided that Fund Balance in excess of the desired minimum is used to achieve balance as part of a corresponding plan to close the gap through revenue increases and/or expenditure reductions. (Note: this is intended to align with Section G.3.'s requirement that proposed use of Non-Recurring Revenues for Recurring Expenditures must be accompanied by a justification to City Council and a plan to end dependence on Non-Recurring Revenue sources).
3. The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters or to provide short-term resources in the event of economic instability or revenue shortfalls related to circumstances beyond the City's control. Any proposed use of Fund Balance which decreases Fund Balance below the desired minimum shall include a justification presented to City Council and shall require approval from two-thirds of the City Council present and voting. Once the event causing use of Fund Balance below the desired minimum has concluded, the City shall allocate sufficient

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funds to restore unassigned Fund Balance to at least 7.5% of General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) by the end of the second subsequent full fiscal year.

4. In addition to the Fund Balance, the City shall maintain a separate Budget Stabilization Fund in an amount not less than the greater of (a) 1% of Adopted Budget General Fund expenditures (excluding debt service payments and transfers for pay-as-you-go (PAYGO) capital expenditures) or (b) \$20 million, which may be used in accordance with the definition of the fund. Transfers necessary to meet this requirement shall occur by July 31 of each fiscal year. Any proposed use of the Budget Stabilization Fund shall be accompanied by a justification to City Council and shall require approval from two-thirds of the City Council present and voting. When an event causing use of the Budget Stabilization Fund has concluded, the City shall allocate sufficient funds by the end of the second subsequent full fiscal year to restore the Budget Stabilization Fund to at least minimum levels.

D. Enterprise Funds Reserve Policy

1. Each enterprise fund, as defined by GASB, shall have an appropriate written methodology for determining minimum and maximum cash reserves to serve as a margin or buffer for meeting obligations, mitigating risks, and ensuring stable services and fees. Factors to be considered in determining minimum and maximum cash reserves include any controlling bond covenants or indentures, as well as each fund's risk and revenue volatility, and other considerations such as cash funding of capital projects. The methodology for determining minimum and maximum cash reserves should define reserves in terms of days of operating cash on hand and should identify components of cash reserves.

E. Special Revenue Fund Reserve Policy

1. The proposed and adopted operating budget each year shall include the budgets of all special revenue funds that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.
2. ~~Each~~ Certain special revenue funds shall have an appropriate written methodology for determining minimum and maximum cash reserves to serve as a margin or buffer for meeting obligations, mitigating risks, and ensuring stable services and fees. Any fiscal year-end fund balance that exceeds the established maximum cash reserve of the special revenue fund may be transferred to the General Fund, subject to City Council approval of an ordinance revising the ordinance establishing such special revenue fund and specifically authorizing such transfers, where such City Council approval is required.

F. Internal Service Fund – Health Benefit Fund Reserve Policies

1. The City will fund a catastrophic and general claim risk reserve for unexpected large losses related to self-insurance healthcare costs managed by a third-party plan administrator and paid through an internal service fund. The following reserves will be maintained within the fund:
 - a. Claim Reserve – Periodically, and at least once every fiscal year, it will be determined by the Human Resources Department in conjunction with the Finance Department whether the fund has a funded liability to pay claims that have already been incurred but not reported as of that day. The plan is also obligated to cover the cost of administering run-out claims in the event that any of the self-insured programs are terminated.

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- b. Contingency Reserve – This reserve augments the Claim Reserve and represents an estimate for claim events that are unforeseen and catastrophic. The Contingency Reserve covers costs associated with such unexpected claims and provides financial capacity for smoothing the catastrophic and general claims payments. The amount of the Contingency Reserve shall be maintained at the minimum of 10% of annual claims up to a maximum of 60 days of average claims expense paid over the prior fiscal year (12 months) for each self-insured program.

This Contingency Reserve also supports:

- i. Maintaining cost effective and competitive benefits during periods of economic downturn, reduced revenues or higher expenses;
- ii. Maintaining cost effective and competitive benefits during periods of high medical cost trends, substantial insurance/reinsurance rate increases and an ability to absorb multiple catastrophic medical claims occurring simultaneously; and
- iii. Maintaining flexibility in the fund regarding calculating the degree and amount of risk it is willing to assume on a self-funded basis.

Such reserves will be funded by the City and subscriber (active and retiree) contributions as determined appropriate by the Human Resources Department in conjunction with the Finance Department. Subscriber funds are first in and first out in claim payments; therefore, any excess health benefit contributions are City funds.

G. Operating Budget Policies – Revenues and Expenditures

1. The City will adopt a Balanced Budget annually, with each fiscal year's budget presented to and passed by City Council before the beginning of that fiscal year and in accordance with state law, the City Charter, and local ordinances.
2. All post-employment and employee benefit systems will be financed in a manner to fully and systematically fund all liabilities, with the City making all necessary payments in compliance with contractual obligations and statutory requirements and in a manner that results in full amortization of liabilities over a closed 30-year period. City Council shall be fully informed if sufficient funds are not allocated in the current budget.
3. The City's annual proposed and adopted budgets and a presentation to City Council shall identify the extent to which Recurring Revenues are aligned with Recurring Expenditures. If circumstances dictate use of Non-Recurring Revenues for Recurring Expenditures in any fund, justification must be presented to City Council with a plan to end dependence on Non-Recurring Revenue sources.
4. Each enterprise fund of the City shall maintain revenues which support the full (direct and indirect) cost of the services provided. (NOTE: This is not intended to preclude appropriate use of fund balance in line with enterprise fund balance policy described in Section D.1. above).
5. A comprehensive analysis of City fees and rates shall be performed [on a rotation basis](#) at least every five years [by Finance Department or by](#) an independent outside third-party contractor [as deemed feasible](#) in conjunction with the Department administering the fee ~~and the Finance Department~~, except for impact fees, which shall be made at least every ten years, and presented to BFA. [Legislatively mandated or contractually required fees are exempted from the comprehensive analysis.](#) Fees may be adjusted by ordinance during the interim period based

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on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery (including automatic fee and rate adjustments per City ordinance).

6. All General Fund revenues and resources, not including those identified in the adopted budget as Beginning Fund Balance – Unassigned, received in a fiscal year in excess of the adopted and amended annual operating budget (for same fiscal year) shall be designated to the Fund Balance and shall not be appropriated for expenditures except by ordinance. Pass-through funds not included in this calculation include, but are not limited to:
 - a. Sales Tax Revenues – pass-through payments related to strategic partnership agreements and transfers related to Chapter 380 agreements;
 - b. Property Tax – pass-through transfer amount to the Dedicated Drainage and Street Renewal Fund for captured revenue and transfers related to Chapter 380 agreements;
 - c. Municipal Service Fees revenues – pass-through transfer amount to Police Special Service Fund for police services in certain reinvestment zones and;
 - d. Other collection revenues – payment to vendors based on commission-based contracts.
7. A City employee compensation study shall be performed by an independent outside third-party contractor and presented to BFA at least every three years by the Human Resources Department in conjunction with the Finance Department. The compensation study shall review total compensation to include salary, overtime, medical benefits, paid leave, physical training leave, disability insurance, life insurance, retirement benefits, educational assistance programs, and all other compensation elements, and shall include appropriate comparisons to relevant competing employers from the public, non-profit and/or private sectors.
8. Operating Maintenance funding will be prioritized each year to ensure capital facilities and equipment are sufficiently maintained and maintenance is not deferred to future years. To implement this policy, funding for Operating Maintenance of General Fund facilities shall be increased by at least 0.25% biennially beginning in FY2020 and continuing until annual funding reaches at least 2% of Current Replacement Value at which time it will remain constant.
9. All Requests for Council Action that request funding not in the adopted budget (e.g., establishing a new service not in the budget, increasing enforcement above the level established in the budget, etc.) must be accompanied by a Fiscal Note that includes start-up costs of the program or project and the projected operating and maintenance costs for a minimum of five years, as well as identification of corresponding budgetary savings or other funding source necessary to meet funding needs.

H. Capital Asset Management Policies

1. The five-year CIP shall be presented to and passed by City Council annually before the end of the preceding fiscal year.
2. Capital projects may not be included in the CIP without identified funding. Identified funding includes funds that are reasonably anticipated such as grants that have been awarded but not yet funded. Identified funding may also include proceeds from an anticipated future bond election.
3. A five-year operating budget impact projection for all projects shall be reported in the CIP.
4. All CIP-related Requests for Council Action must include a Fiscal Note that includes design and construction costs of the program/project and the projected operating and maintenance costs for a minimum of five years, as well as a reference to the item in the CIP where funding for the request is designated.

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5. Beginning in FY2019, over the five-year CIP, an average of 2% of the Current Replacement Value of all General Fund facilities shall be included for capital maintenance in each fiscal year of the CIP and every CIP thereafter. Such funds may be used on any owned General Fund facility.
6. Except as required by law or legal agreements, proceeds from the sale of land or other assets shall be designated to the General Fund; and except as required by law or legal agreements, no City bond covenants or similar agreements shall prohibit such designation or limit the use of such proceeds.

I. Long-Term Financial Planning Policies

1. A five-year General Fund financial forecast shall be presented to BFA and provided to City Council annually in advance of the release of the proposed budget. The five-year forecast will include:
 - a. An in-depth analysis of economic conditions, revenues, expenditures, and all long-term obligations including debt, pensions, health benefits, accrued leave, and investment in facilities, fleet and information technology;
 - b. A plan for eliminating any funding shortfalls that would prevent adoption of a Balanced Budget in any year covered by the five-year forecast; and
 - c. Identification of requirements for achieving a Structural Balanced Budget in the upcoming fiscal year and the subsequent fiscal year, including a list of options for eliminating any funding shortfalls preventing achievement of a Structural Balanced Budget for the upcoming fiscal year and the subsequent fiscal year.
2. ~~At least once every five years~~Annually, the City shall use an independent outside third-party actuary to project the costs of its pension plans and unfunded liabilities for a period of 30 years or some other appropriate time horizon recommended by the City's actuary and approved by City Council. Costs shall be projected using the plans' assumed investment rates of return and shall include an appropriate number of downside scenarios (at least one) anticipating lower investment rates of return.
3. When a union contract is presented to City Council for adoption, supporting materials provided to the Council shall include an actuarial report estimating the impact of the proposed union agreement on pension system costs.

J. Debt Management Policies

1. It is the City's goal to at least maintain the current credit ratings on each type of City credit or enterprise fund as of the date of adoption of these policies.
2. The debt service Fund Balance as of each fiscal year end relating to debt secured by ad valorem taxes shall be no less than debt service payments due within the first 180 days of the following fiscal year.
3. A standardized presentation format for proposed debt transactions will be adopted by BFA. Presentations of debt transactions to BFA shall at least include the following information: revenue source securing the debt uses of the debt proceeds, estimated weighted average life of the debt, estimated change to the overall weighted average life of outstanding debt, estimated present value savings as applicable, estimated true interest cost, anticipated date of pricing and closing.
4. Any capital project financed through the issuance of bonds shall be financed for a period not to exceed the average expected life of the assets.
5. Each fiscal year, the City will use that year's General Obligation (GO) debt service payment as a baseline to establish an index reflecting 4% annual growth in the City's GO debt service (i.e., if the

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current fiscal year's debt service is \$100, then the debt service index for subsequent years would be \$104, \$108.16, \$112.49, \$116.99, etc.). If any proposed action by the City (e.g., adoption of the CIP, or Council authorization of debt issuance) is to cause the GO debt service schedule as projected by the City's Financial Advisor to exceed the index in FY2019 and/or any subsequent year(s), a funding mechanism (e.g., reduced expenditures or increased revenue) must be identified to offset the amount(s) by which the proposed debt service payment(s) exceed the index. For purposes of this section, "identification" of a funding mechanism is satisfied by presentation to BFA and/or City Council prior to any action that would incur GO debt.

6. To reduce the General Fund transfer for debt service while remaining in compliance with all relevant bond or other debt covenants and indentures, the maximum annual General Fund transfer for debt service is to be maintained at 20% of General Fund revenues (excluding state and federal grants) until FY2019. Beginning in FY2019 and in each subsequent fiscal year, the maximum annual General Fund transfer for debt service is to be reduced by 0.5% annually until it reaches 12% of General Fund revenues (excluding state and federal grants), at which point the maximum is to be held constant and remain at 12%.
7. The City will maintain average weighted General Obligation bond maturities of 12 years or less.
8. When refunding debt, [excluding special facility debt](#), the average weighted maturity of the refunded bonds may not be extended by more than one year unless approved by a two-thirds vote of the City Council present and voting.
9. [Excluding special facility debt, and o](#)Other than periodic refunding of commercial paper in accordance with routine City business, the City may initiate a refunding of outstanding debt when:
 - a. A refinancing is expected to relieve the City of financially restrictive covenants;
 - b. A refinancing is expected to significantly reduce the remaining term of the debt being refunded;
or
 - c. At the transaction's initiation, the City's financial advisors project net present value savings of at least:
 - i. 3% for Current Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended; and
 - ii. 5% for Advance Refundings, unless the final maturity of the refunded bonds is less than five years, in which case the bonds may be refunded for any savings if the final maturity of the bonds refunded is not extended.

The Finance Working Group will be responsible for confirming that one of the above conditions exists.

10. All City financings must be approved by the Finance Working Group and must first be analyzed for long-term affordability and compliance with the City's financial policies and other legal or administrative requirements.
11. The City shall review all outstanding debt at least annually for the purposes of identifying refunding opportunities.
12. A formal procurement process shall be conducted by the Finance Working Group [periodically annually](#) when selecting underwriters in order to promote fairness, objectivity and transparency.

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The process will be an open process that will allow the pool to remain open and allow the additional of new firms on an ongoing basis. The selection committee shall report results ~~of the process~~ to BFA and present the approved list of underwriters for the following year. Evaluation criteria- Criteria for inclusion shall include questions related to the areas listed below to distinguish firms' qualifications and experience, including but not limited to:

- a. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s);
- b. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described;
- c. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies and investor marketing strategies;
- d. Demonstration of the firm's knowledge of local political, economic, legal or other issues that may affect the proposed financing;
- e. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state;
- f. Analytic capability of the firm and assigned investment banker(s);
- g. Access to sources of current market information to provide bond pricing data before, during, and after the sale;
- h. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency.

K. Accounting, Auditing and Financial Reporting Policies

1. Single Audit Report or other audits of Federal and State grant funds will be performed in compliance with applicable provisions of the Single Audit Act, applicable Office of Management and Budget Circulars, and other relevant federal, state and local rules and regulations.
2. Annual financial statements will be prepared in accordance with Generally Accepted Accounting Principles.
3. An annual audit will be performed by an independent public accounting firm in accordance with Generally Accepted Government Auditing Standards and the opinion will be included in the Comprehensive Annual Financial Report.
4. To the extent practicable, all Component Units of the City must follow all City accounting, audit and financial reporting policies.
5. The City will complete a year-end soft close of its books within 65-calendar- 6 working days after August 31st of each year. fiscal year's end. Transactions- The Aaccounting Transactions will be booked in a timely manner and General Ledger accounts will be reconciled on a quarterly basis by departmental unit to facilitate the year-end soft close.

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6. The Single Audit Report ([SAR](#)) (annual audit) [will be uploaded to the Federal Audit Clearinghouse within the earlier of 30 calendar days after receipt of the auditor's report\(s\), or nine months after the end of the audit period.](#) The [SAR](#) and the accompanying auditor's letter to management shall be released to City Council and published prominently on the City's website within 30 days of receipt from the auditor.
7. At least every two years, the Finance Working Group shall develop and update a written disclosure policy consistent with federal securities law and the City's continuing disclosure undertakings with respect to the City's outstanding debt.

L. Internal Control Over Financial Reporting Policies

1. The City's internal control structure will be based on the Committee of Sponsoring Organizations of the Treadway Commission on Fraudulent Financial Reporting (COSO) framework and comprised of the following five elements: (a) Control Environment – Factors include integrity and ethical values, commitment to competence, leadership philosophy and operating style, assignment of authority and responsibility, and policies and procedures; (b) Risk Assessment – Routine assessment of risk and its impact on internal controls; (c) Control Activities – Such as segregation of duties, authorization of transactions, retention of records, supervision or monitoring of operations, physical safeguards, etc.; (d) Information and Communication – Policies and procedures are documented and accessible; and (e) Monitoring – Assessment of the quality of performance over time and to determine whether controls are effective and track resolution achievements of identified problems.
2. The Single Audit Report as addressed in K.6. above shall include a report on the sufficiency of the City's internal controls over financial reporting and shall include or be accompanied by management's response to the report; these shall also be released to City Council and published prominently on the City's website within 30 calendar days of receipt (for the report) or completion (for management's response if not included in the report).

M. Local Economic Development Policies

1. The City shall define its scope of economic development emphasis through three distinct priorities:

Priority 1: Foster increased economic opportunity for underserved Houstonians with the goal of reducing poverty and unemployment. To this end, the City shall ~~deploy financial resources and beneficial impact~~ [prioritize financial incentive programs and resources](#) to targeted areas (distressed, declining, brownfield or poor performing) that have poverty and unemployment rates above the City average to enhance their long-term sustainability.

Priority 2: Through collaborative development of partnerships and strategic use of [financial incentive programs to leverage third party financial](#) resources, and with an emphasis on fostering technology and innovation, continue to support the defined industries (Energy, Aerospace, Manufacturing and Distribution, Biotech and Medical) that make up our competitive advantage and are recognized as the dominant economic contributors to the employment and capital base.

Priority 3: Create programs designed to address a specific development deficiency within a defined geographic boundary with the intended outcome of stabilizing the local area. The City shall perform market and business analyses to identify target areas to focus its efforts.

CITY OF HOUSTON, TEXAS FINANCIAL POLICIES

Priorities will be established to address specific development deficiencies, high poverty and/or unemployment areas, inadequate quality of life, assets, housing disparities and insufficient access to food.

2. The City shall utilize varied market and business analyses and reports compiled by Mayor's Office of Economic Development Division or third-party sources to identify target areas to focus its efforts. Priorities will be established to address specific development deficiencies, high poverty and/or unemployment areas, inadequate quality of life, assets, housing disparities and insufficient access to food. Upon identifying target areas that are distressed or otherwise deficient in relation to any economic development priority listed above, with primary emphasis on areas where poverty, unemployment, and/or underemployment above the City average are identified, the City shall establish the criteria, guidelines and performance metric by which to evaluate projects submitted for certain incentive consideration.
3. The City shall determine the most appropriate economic development program(s) available to address one or more economic development priorities and, where applicable, engage public or private partners to contribute financial or other resources to achieve the desired economic or development outcome.
4. The City shall set forth project eligibility and/or scoring criteria to include: minimum job creation, minimum compensation levels, minimum private investment, justification for public participation, qualifying public improvements (including City infrastructure), term of incentive, financial viability of developer, public purpose for financial assistance, and where applicable, ~~risks associated with public investment, and~~ total project costs. Project eligibility and scoring criteria shall give clear preference and greater weight to projects that offer community benefits including, but not limited to: employee compensation above the minimum required; provision of employee health benefits; hiring/employment of people living in communities identified as having poverty, underemployment, and/or unemployment above the city average; open opportunities for employment and job training for individuals with barriers to employment (specifically, individuals with criminal records and low educational attainment); and quality ~~affordable-workforce~~ housing for families earning no more than 120 percent of the Houston metropolitan area's median family income. Specific minimum thresholds for all criteria shall be reflected in local ordinances ~~and~~ or policies governing use of economic development tools such as grants, loans, tax abatements and other programs.
5. Standardized application and evaluation formats will be adopted by the Economic Development Committee or the equivalent appropriate committee as defined by the Mayor for use in consideration of economic development projects.
6. The standard application format for economic development projects shall include, but is not limited to, the following:
 - a. Name of the applicant;
 - b. General nature of the applicant's investment;

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- c. Relationship between the applicant's industry and the types of jobs to be created by the applicant;
 - d. Relative level of the applicant's investment per job to be created by the applicant;
 - e. Number of each type of job to be created by the applicant, distinguishing between temporary/seasonal vs. permanent jobs, part-time vs. full-time jobs, and newly created vs. retained jobs;
 - f. Wages, salaries, and benefits to be offered by the applicant to the job holders for each type of job, the ability of the applicant to locate or relocate in another state, or another city in the region;
 - g. [Financial](#) impact the project will have on the City;
 - h. Specific plans and goals for delivery of community benefits such as those identified in Section ~~L~~ [M](#).4. above;
 - i. The City's proposed investment in the project, including total investment and investment per job proposed for creation;
 - j. Project applicant's performance on other City-incentivized projects during the five years preceding the date of application, [where applicable](#); and
 - k. Projected market value of the proposed project.
7. The standard evaluation criteria for economic development projects shall include, but are not limited to, the following:
- a. Scope and appropriateness of economic development tools;
 - b. Eligibility in accordance with Section ~~L~~ [M](#).4. above;
 - c. Compliance with the City's standard application format; and
 - d. Performance for any prior approved projects.
8. The Mayor's designee, in conjunction with the City Attorney, shall establish procedures by which the City shall recoup its investment in the event a project fails to comply with the terms of its agreement [for projects receiving local city incentives](#).
9. The Mayor's designee shall report annually to the Economic Development Committee (and/or any other committee charged with overseeing economic development activities) detailing the progress of each active project in which the City has provided an incentive. A project shall not be deemed inactive and removed from the report until the project has achieved its goals or the City has recouped its investment. Such reports shall be published prominently on the City's website within 30 calendar days of presentation to the appropriate committee. Annual reports shall include, but are not limited to, the following:
- a. Amount of the investment each recipient committed to expend or allocate;
 - b. Amount of the investment each recipient expended or allocated;
 - c. Market value of the property of each recipient as determined by appraiser;
 - d. Number of jobs each recipient of an incentive committed to create;

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- e. Number of new jobs each recipient actually created, the range of actual salaries with benefits component of the new jobs created, and the number of jobs created that provide health benefits for employees.
 - f. Community benefits to be delivered as part of the project agreement; and
 - g. Community benefits delivered, including identification of any areas where benefits delivered did not meet projected levels specified in the project agreement.
 - h. For Chapter 380 agreements, tax abatements and Texas Enterprise Zone endorsements, annual reporting shall also include:
 - i. The projected economic value to the City at the time of execution of the agreement through the respective project's completion;
 - ii. Any alterations to the projected economic value to the City;
 - iii. Economic benefits realized by the City since the execution of the respective agreements; and
 - iv. Analysis of the positive and negative impacts (economic and otherwise) on the community and immediately surrounding communities.
10. The Mayor's designee shall hold a public hearing for each recommended economic development project at least 10 days before the City Council may vote on the proposed project's application. This hearing may be held before the Economic Development Committee or other appropriate City Council committee established by the Mayor; the proposal and related unrestricted information shall be made available to the public at least three days prior to the public hearing.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date: 6/23/2020

HCD20-94 11810 Chimney Rock

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing agreement for option to purchase real property between City of Houston, Texas and **HOUSTON 11810 CHIMNEY ROCK, LLC** for approximately 6.4591 acres of land located at 11810 Chimney Rock Road, Houston, Harris County, Texas 77035; approving a special warranty deed; approving a lease agreement - **DISTRICT K - CASTEX-TATUM**

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Option Agreement between the City of Houston (City) and Houston 11810 Chimney Rock, LLC (Seller), providing \$11,479,500.00 in Community Development Block Grant - Disaster Recovery 2016 (CDBG-DR16) funds for the purchase of The Spring Village Apartments (Property), which is eligible under the CDBG-DR16 Multifamily Voluntary Buyout (MVB) Program. In collaboration with Houston Public Works (HPW), HCDD will convert this site into green space or detention to help reduce the risk of future flooding in the area.

The Property comprises approximately 6.4591 acres of land and 139,488 square feet of improvements and is located at 11810 Chimney Rock Road, Houston, TX 77035. The Purchase Price is \$11,100,000.00, is based on appraisal, plus additional due diligence, closing costs and operational costs during post-closing of approximately \$379,500.00. The MVB Program was approved by Ordinance No. 2019-109, adopted on February 19, 2019.

Seller will convey the land to the City subject to the following restrictions and conditions:

- The Property shall be dedicated and maintained in perpetuity for a use that is compatible with open space, recreational, or floodplain and wetlands management practices.
- No new structure will be erected on property acquired, accepted, or from which a structure was removed under the acquisition or relocation program other than: (a) a public facility that is open on all sides and functionally related to a designated open space (e.g., a park, campground, or outdoor recreation area); (b) a rest room; or (c) a flood control structure, provided that structure does not reduce valley storage, increase erosive velocities, or increase flood heights on the opposite bank, upstream, or downstream and that the local floodplain manager approves, in writing, before the commencement of the construction of the structure.

- No subsequent application for additional disaster assistance for any purpose or to repair damage or make improvements of any sort will be made by the recipient to any Federal entity in perpetuity.
- The foregoing covenants and agreements are adopted for, and placed upon the Property, and shall run with the land, be binding upon all parties, now and at any time hereafter, having or claiming any right, title or interest in or to the Property or any part thereof, their heirs, legal representatives, executors, administrators, successors and assigns, regardless of the source of, or the manner in which any such right, title or interest is or may be acquired and any conveyance of any interest in the Property by Grantee or a subsequent owner must reference and incorporate the foregoing covenants and require the Property to be dedicated and maintained for compatible uses in perpetuity. The foregoing covenants may be enforced by Grantee, GLO or HUD, jointly or severally; however, failure, refusal or inability by either Grantee, GLO or HUD, jointly or severally, to enforce any of the foregoing covenants shall in no event be deemed a waiver or release of the right to do so thereafter. If one or more of the foregoing covenants shall be held unenforceable, invalid or illegal in any respect, such unenforceability, invalidity or illegality shall not affect any other provision of said covenants, which shall be construed as if such unenforceable, invalid or illegal provision had never been a part hereof.

The Seller understands that there is no obligation to sell the Property under the MVB Program, but the seller does so voluntarily, and that power of eminent domain will not be used to acquire the Property. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and other approvals from the program guidelines from the Texas General Land Office.

The following is a breakdown of estimated costs:

Sources	Amount	Uses
CDBG DR 16	\$11,100,000.00	Purchase Price
CDBG DR 16	\$80,000.00	Estimated Due Diligence and closing costs
CDBG DR 16	\$299,500.00	Estimated operational costs
Total	\$11,479,500.00	Estimated Total

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on June 22, 2020.

Tom McCasland, Director

Prior Council Action:

2/19/19 (O) 2019-109

Amount of Funding:

\$11,479,500.00– Federal State Local – Pass Through Fund (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

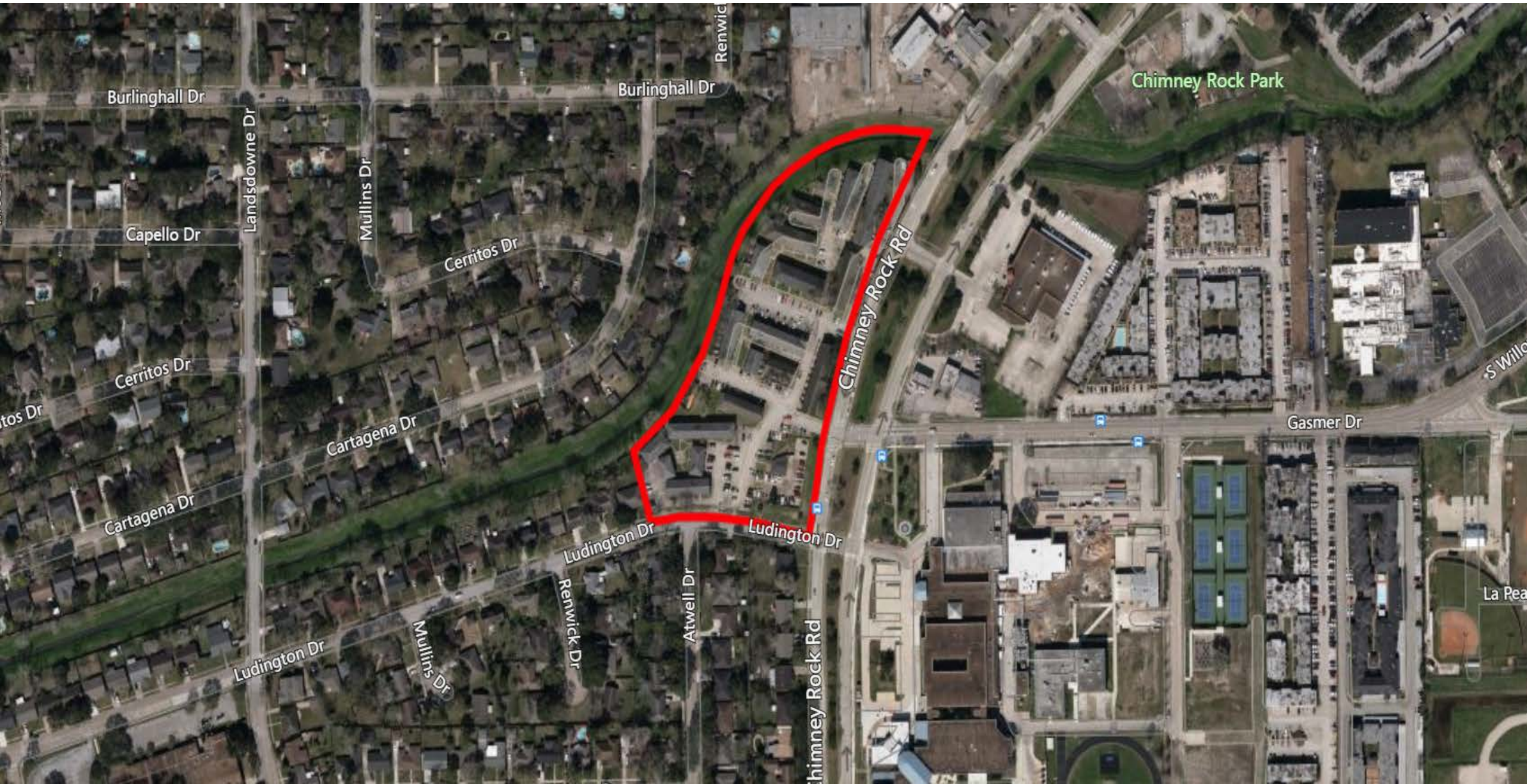
Description

Aerial map
Revised Cover sheet

Type

Backup Material
Signed Cover sheet

Exhibit A





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date: 6/23/2020

HCD20-94 11810 Chimney Rock

Agenda Item#: 27.

Summary:

NOT A REAL CAPTION

ORDINANCE authorizing an Option Agreement between the City of Houston and **Houston 11810 Chimney Rock, LLC**, for the purchase of The Spring Village Apartments - \$11,479,500.00 - Community Development Block Grant - Disaster Recovery 2016 Funds

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Option Agreement between the City of Houston (City) and Houston 11810 Chimney Rock, LLC (Seller), providing \$11,479,500.00 in Community Development Block Grant - Disaster Recovery 2016 (CDBG-DR16) funds for the purchase of The Spring Village Apartments (Property), which is eligible under the CDBG-DR16 Multifamily Voluntary Buyout (MVB) Program. In collaboration with Houston Public Works (HPW), HCDD will convert this site into green space or detention to help reduce the risk of future flooding in the area.

The Property comprises approximately 6.4591 acres of land and 139,488 square feet of improvements and is located at 11810 Chimney Rock Road, Houston, TX 77035. The Purchase Price is \$11,100,000.00, is based on appraisal, plus additional due diligence, closing costs and operational costs during post-closing of approximately \$379,500.00. The MVB Program was approved by Ordinance No. 2019-109, adopted on February 19, 2019.

Seller will convey the land to the City subject to the following restrictions and conditions:

- The Property shall be dedicated and maintained in perpetuity for a use that is compatible with open space, recreational, or floodplain and wetlands management practices.
- No new structure will be erected on property acquired, accepted, or from which a structure was removed under the acquisition or relocation program other than: (a) a public facility that is open on all sides and functionally related to a designated open space (e.g., a park, campground, or outdoor recreation area); (b) a rest room; or (c) a flood control structure, provided that structure does not reduce valley storage, increase erosive velocities, or increase flood heights on the opposite bank, upstream, or downstream and that the local floodplain manager approves, in writing, before the commencement of the construction of the structure.
- No subsequent application for additional disaster assistance for any purpose or to repair damage or make improvements of any sort will be made by the recipient to any Federal entity in perpetuity.
- The foregoing covenants and agreements are adopted for, and placed upon the Property, and shall run with the land, be binding upon all parties, now and at any time hereafter, having or claiming any right, title or interest in or to the Property or any part thereof, their heirs, legal representatives, executors, administrators, successors and assigns, regardless of the source of, or the manner in which any such right, title or interest is or may be acquired and any conveyance of any interest in the Property by Grantee or a subsequent owner must reference and incorporate the foregoing covenants and require the Property to be dedicated and maintained for compatible uses in perpetuity. The foregoing covenants may be enforced by Grantee, GLO or HUD, jointly or severally; however, failure, refusal or inability by either Grantee, GLO or HUD, jointly or severally, to enforce any of the foregoing covenants shall in no event be deemed a waiver or release of the right to do so thereafter. If one or more of the foregoing covenants shall be held unenforceable, invalid or illegal in any respect, such unenforceability, invalidity or illegality shall not affect any other provision of said covenants, which shall be construed as if such unenforceable, invalid or illegal provision had never been a part hereof.

The Seller understands that there is no obligation to sell the Property under the MVB Program, but the seller does so voluntarily, and that power of eminent domain will not be used to acquire the Property. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and other approvals from the program guidelines from the Texas General Land Office.

The following is a breakdown of estimated costs:

Sources	Amount	Uses
CDBG DR 16	\$11,100,000.00	Purchase Price
CDBG DR 16	\$80,000.00	Estimated Due Diligence and

		closing costs
CDBG DR 16	\$299,500.00	Estimated operational costs
Total	\$11,479,500.00	Estimated Total

Fiscal Note:

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on June 22, 2020.

DocuSigned by:

Tom McLasland

Tom McLasland, Director

Prior Council Action:

2/19/19 (O) 2019-109

Amount of Funding:

\$11,479,500.00– Federal State Local – Pass Through Fund (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet
Aerial map	Backup Material
Ordinance 2019-109	Backup Material
SAP documents	Financial Information
HCD20-94 11810 Chimney Rock-VP	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 9/25/2020

HCD20-142 Houston Area Women's Center

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HOUSTON AREA WOMEN'S CENTER, INC** to provide up to \$494,073.00 in Community Development Block Grant Coronavirus Response Funds for providing Diversion Services and Case Management Services to persons impacted by the COVID-19 Pandemic

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Houston Area Women's Center (HAWC) providing up to \$494,073.00 in Community Development Block Grant-CV funds to help prevent and respond to the impacts of COVID-19.

HAWC will provide diversion services and case management services to a minimum of 100 unduplicated low- to moderate-income persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
Direct Services - Program	\$449,158.00	91%
Indirect – Administration	\$44,915.00	9%
Total	\$494,073.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. HAWC was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from December 1, 2020 – November 30, 2022. This is HAWC's second Public Services agreement with the City of Houston.

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

Tom McCasland, Director

Amount of Funding:

\$494,073.00

Federal Government - Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 9/25/2020

HCD20-142 Houston Area Women's Center

Agenda Item#: 20.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Houston Area Women’s Center (HAWC) providing up to \$494,073.00 in Community Development Block Grant-CV funds to help prevent and respond to the impacts of COVID-19.

HAWC will provide diversion services and case management services to a minimum of 100 unduplicated low- to moderate-income persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
Direct Services - Program	\$449,158.00	91%
Indirect – Administration	\$44,915.00	9%
Total	\$494,073.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston’s most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston’s HCDD, Harris County’s Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. HAWC was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from December 1, 2020 – November 30, 2022. This is HAWC’s second Public Services agreement with the City of Houston.

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

Tom McLasland
Tom McLasland, Director

Amount of Funding:

\$494,073.00 Federal Government - Grant Fund (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Form B	Backup Material
Delinquent Tax Report	Backup Material
Affidavit of Ownership	Backup Material
PNFDF	Backup Material
SAP document	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020
 District B, District E, District I
 Item Creation Date: 11/4/2020

HAS - Derivative Agreement with Thyssenkrupp Elevator Corporation for Conveyance Systems Operations and Maintenance at IAH, HOU, and EFD

Agenda Item#: 18.

Summary:

ORDINANCE appropriating \$1,221,612.50 out of Airports Renewal and Replacement Fund and approving and authorizing Derivative Agreement between City of Houston and **THYSSENKRUPP ELEVATOR CORPORATION** for Conveyance Systems Operations and Maintenance at George Bush Intercontinental Airport/Houston, William P. Hobby Airport and Ellington Airport; providing a maximum contract amount - 18 months with one six-month option - \$12,778,267.50 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Derivative Agreement through a Sourcewell Cooperative Agreement with Thyssenkrupp Elevator Corporation For Conveyance Systems Operations And Maintenance at George Bush Intercontinental Airport (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD), appropriating funds, and setting a maximum contract amount.

SPECIFIC EXPLANATION:

This Contract provides operations and maintenance for all HAS-owned conveyance units at IAH, HOU, and EFD. IAH currently operates and maintains 130 conveyance units (41 Hydraulic Elevators, 29 Traction Elevators, 46 Escalators, 9 Moving Sidewalks, 1 MRL Elevator, 3 Roped-Hydraulic Elevator, and 1 Wheelchair Lift). HOU currently operates and maintains 42 conveyance units (14 Hydraulic Elevators, 12 MRL Traction Elevators, 12 Escalators and 4 Moving Sidewalks). EFD currently operates and maintains 1 Hydraulic Elevator and 1 MRL Elevator. Scope elements include Preventative Maintenance (PM) and Corrective Maintenance (CM) in accordance with applicable standards, Best Industry Practice, and Contractor’s maintenance program approved by HAS.

Procurement:

After determining that cost savings could be achieved by utilizing a cooperative purchasing agreement, informal Requests for Bids were forwarded to four vendors through a Sourcewell Cooperative Agreement. Three bids were received on September 10, 2020, and are tabulated as follows:

Firm	Total Bid Price
1. Thyssenkrupp Elevator Corporation	\$ 12,778,267.50
2. Kone	\$ 13,967,200.00
3. Schindler Elevator Corp	\$ 18,316,091.45

After a thorough review of the bids, the Infrastructure Division and Supply Chain Management recommended that Thyssenkrupp Elevator Corporation be awarded this contract based on their low responsive bid meeting specifications.

The term of the Contract is for eighteen months with a six-month extension option.

Project Costs:

	FY21	Out Years	TOTAL
Basic Services & Included Other Service Requests (OSRs)			
<i>HAS Revenue Fund (8001)</i>			

\$3,726,994.69 \$9,051,272.81 \$12,778,267.50

Additional Anticipated OSRs

HAS Renewal and Replacement Fund (8010)

\$1,221,612.50

\$1,221,612.50

Grand Total **\$4,948,607.19 \$9,051,272.81 \$13,999,880.00**

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Formal bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor will exercise the "Play" option.

M/WBE Participation:

All Subcontractors are currently certified in their respective scopes of work as listed on the M/WBE Participation Plan/Good Faith Efforts submitted by Thyssenkrupp Elevator Corporation. Their M/WBE plan committing to a M/WBE participation percentage of 20.28% has been approved by the HAS Office of Business Opportunity.

Name of Certified MWBE	Description of Work (Scope of Work)	% Participation
Escalator Cleaning Services, LLC	Escalator and moving sidewalk exterior cleaning/janitorial services	5.69%
SwettCorp. DBA Elevator Technical Services	Escalator annual inspection services	14.59%
TOTAL		20.28%

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$4,948,607.19	\$9,051,272.81	\$13,999,880.00

Amount of Funding:

\$12,778,267.50 HAS Revenue Fund (8001)

\$ 1,221,612.50 HAS Renewal & Replacement Fund (8010)

\$13,999,880.00 TOTAL

Contact Information:

Contact information:

Todd Curry 281/233-1896

Bob Barker 281/233-1953

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District E, District I
Item Creation Date: 11/4/2020

HAS - Derivative Agreement with Thyssenkrupp Elevator Corporation for Conveyance Systems Operations and Maintenance at IAH, HOU, and EFD

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a Derivative Agreement through a Sourcewell Cooperative Agreement with Thyssenkrupp Elevator Corporation For Conveyance Systems Operations And Maintenance at George Bush Intercontinental Airport (IAH), William P. Hobby Airport (HOU), and Ellington Airport (EFD), appropriating funds, and setting a maximum contract amount.

SPECIFIC EXPLANATION:

This Contract provides operations and maintenance for all HAS-owned conveyance units at IAH, HOU, and EFD. IAH currently operates and maintains 130 conveyance units (41 Hydraulic Elevators, 29 Traction Elevators, 46 Escalators, 9 Moving Sidewalks, 1 MRL Elevator, 3 Roped-Hydraulic Elevator, and 1 Wheelchair Lift). HOU currently operates and maintains 42 conveyance units (14 Hydraulic Elevators, 12 MRL Traction Elevators, 12 Escalators and 4 Moving Sidewalks). EFD currently operates and maintains 1 Hydraulic Elevator and 1 MRL Elevator. Scope elements include Preventative Maintenance (PM) and Corrective Maintenance (CM) in accordance with applicable standards, Best Industry Practice, and Contractor's maintenance program approved by HAS.

Procurement:

After determining that cost savings could be achieved by utilizing a cooperative purchasing agreement, informal Requests for Bids were forwarded to four vendors through a Sourcewell Cooperative Agreement. Three bids were received on September 10, 2020, and are tabulated as follows:

Firm	Total Bid Price
1. Thyssenkrupp Elevator Corporation	\$ 12,778,267.50
2. Kone	\$ 13,967,200.00
3. Schindler Elevator Corp	\$ 18,316,091.45

After a thorough review of the bids, the Infrastructure Division and Supply Chain Management recommended that Thyssenkrupp Elevator Corporation be awarded this contract based on their low responsive bid meeting specifications.

The term of the Contract is for eighteen months with a six-month extension option.

Project Costs:

	FY21	Out Years	TOTAL
Basic Services & Included Other Service Requests (OSRs)			
<i>HAS Revenue Fund (8001)</i>	\$3,726,994.69	\$9,051,272.81	\$12,778,267.50
Additional Anticipated OSRs			
<i>HAS Renewal and Replacement Fund (8010)</i>	\$1,221,612.50		\$1,221,612.50
Grand Total	\$4,948,607.19	\$9,051,272.81	\$13,999,880.00

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Formal bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor will exercise the "Play" option.

M/WBE Participation:

All Contractors are required to certify in their respective copies of funds listed on the M/WBE Participation Plan/Goal with Effect

All Subcontractors are currently certified in their respective scopes of work as listed on the M/WBE Participation Plan/Good Faith Efforts submitted by Thyssenkrupp Elevator Corporation. Their M/WBE plan committing to a M/WBE participation percentage of 20.28% has been approved by the HAS Office of Business Opportunity.

Name of Certified MWBE	Description of Work (Scope of Work)	% Participation
Escalator Cleaning Services, LLC	Escalator and moving sidewalk exterior cleaning/janitorial services	5.69%
SwettCorp. DBA Elevator Technical Services	Escalator annual inspection services	14.59%
TOTAL		20.28%

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
RaB

DocuSigned by:
Mario Diaz
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Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$4,948,607.19	\$9,051,272.81	\$13,999,880.00

Amount of Funding:

\$12,778,267.50 HAS Revenue Fund (8001)
\$ 1,221,612.50 HAS Renewal & Replacement Fund (8010)
\$13,999,880.00 TOTAL

Contact Information:

Todd Curry 281/233-1896
Bob Barker 281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District B

Item Creation Date: 10/29/2020

HAS - Additional Appropriation to the Construction Manager-At-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture for the Enabling and Early Works Packages for the MLIT Project at IAH; Project No. 826

Agenda Item#: 19.

Summary:

ORDINANCE appropriating \$133,657.00 out of Airports Improvement Fund and \$52,382,236.00 out of Airport System Consolidated ITRP AMT Construction Fund as supplemental appropriation for Construction Manager-At-Risk (CMAR) Services Contract between City of Houston and **THE AUSTIN GILBANE JOINT VENTURE** for the Mickey Leland International Terminal Project Enabling and Early Works Packages at George Bush Intercontinental Airport/Houston (Approved by Ordinance No. 2017-0335) (Project No. 826); providing funding for the CMAR Contract, Civic Art Fund and owner's reserve relating to construction of facilities financed by such funds - **DISTRICT B - DAVIS**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing an additional appropriation in the amount of \$52,515,893.00 for the Construction Manager-At-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture (AGJV) for the Mickey Leland International Terminal (MLIT) Project Enabling and Early Works Packages. (Project No. 826)

SPECIFIC EXPLANATION:

On May 10, 2017, City Council adopted Ordinance 2017-335, approving a Construction Manager-at-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture (AGJV) in the amount of \$5,502,000.00 for Phase 1 Pre-Construction Services and Civic Art. On October 31, 2018, City Council adopted Ordinance 2018-876, appropriating an additional \$24,486,921.00 for additional Phase 1 Pre-Construction Services and initial Enabling and Early Works Packages.

The project will replace the Old Terminal C North (OCN) Pier and refurbish the Terminal D and C-D Connector facilities. The proposed MLIT will be planned for 13 wide-body gates, including 2 gates for A380 aircraft. The existing Terminal D ticketing and curb facilities will be closed once the Terminal D carriers have relocated to the new International Central Processor.

The Design and Construction of this project must be progressed in multiple phases to allow continuation of passenger services in the existing Terminal facilities and integration with the New Pier D-West being constructed as part of this Project by the MLIT CMAR.

To support this multi-phased approach, the Enabling and Early Works will be comprised of multiple Component Guaranteed Maximum Price (CGMP) Amendments to the MLIT CMAR in support of the preferred delivery schedule.

The packages requested in this appropriation include:

1. MLIT Site Utilities, Aircraft Fuel Lines, Apron Works, and Foundations for new Sterile Corridor
2. Pier D-West Building Foundations, D-West Building Utilities, Site concrete
3. Terminal D and C-D Connector Re-life and Refurbishment - An Allowance
4. Checked Baggage Inspection System (CBIS) Building - An Allowance

The MLIT CMAR Phase 2 Construction Services, including Enabling and Early Works, will provide all labor, materials, and equipment necessary and reasonable to complete the Scope of Work in accordance with City requirements and the terms of the Contract.

After the completion of the progressed design, there may be additional appropriation required for further Phase 2 Construction Services as CGMP Amendments, after which there will be a final request for additional appropriation for Phase 2 Construction Services as part of the total Guaranteed Maximum Price (GMP) proposal.

A portion of the spending under this contract may be eligible for reimbursement under either the FAA AIP or PFC programs.

Project Costs:

Appropriations to this Contract, including this Additional Appropriation, are as follows:

Cost Type	Previous Appropriations	Committed	Remaining Uncommitted	This Appropriation
CMAR	\$29,343,406.00	\$21,073,765.00	\$8,269,641.00	\$51,882,236.00
Commissioning	\$0	\$0	\$0	\$0
Civic Art Fund	\$301,240.00	\$301,240.00	\$0	\$133,657.00
Owner's Reserve	\$366,000.00	\$366,000.00	\$0	\$500,000.00
Engineering Materials Testing & Inspections	\$344,275.00	\$344,275.00	\$0	\$0
TOTAL AMOUNT	\$30,354,921.00	\$22,085,280.00	\$8,269,641.00	\$52,515,893.00

Civic Art:

As part of this Appropriation, \$133,657.00 will be included for the City's Civic Art Fund. Further funding for Civic Art will be included in subsequent appropriation requests for Phase 2 Construction Services.

FAA AIP Grant Program:

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

M/WBE Participation:

The Minority/Women Business Enterprise (MWBE) goal for the Phase 1 Pre-Construction

Services portion of this contract was 10%. AGJV achieved 15.05% toward the 10% Pre-Construction Services goal.

The MWBE goal for the Phase 2 Construction Services, including Enabling and Early Works, is 30% (MBE 23%; WBE 7%). Currently, the MWBE participation for construction early works and advance packages is 19.21%. The current overall contract progress stands at 3%. The HAS Office of Business Opportunity will continue to monitor this project and is confident the goal will be met by the contractor.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Prior Council Action:

05/10/2017 (O) 2017-335

10/31/2018 (O) 2018-876

Amount of Funding:

\$ 52,382,236.00 Airport System Consolidated ITRP AMT Construction Fund (8207)

\$ 133,657.00 Airports Improvement Fund (8011)

\$ 52,515,893.00 TOTAL APPROPRIATION

Contact Information:

Todd Curry 281/233-1896

Robert Barker 281/233-1953

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 10/29/2020

HAS - Additional Appropriation to the Construction Manager-At-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture for the Enabling and Early Works Packages for the MLIT Project at IAH; Project No. 826

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing an additional appropriation in the amount of \$52,515,893.00 for the Construction Manager-At-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture (AGJV) for the Mickey Leland International Terminal (MLIT) Project Enabling and Early Works Packages. (Project No. 826)

SPECIFIC EXPLANATION:

On May 10, 2017, City Council adopted Ordinance 2017-335, approving a Construction Manager-at-Risk (CMAR) Services Contract with Austin Gilbane Joint Venture (AGJV) in the amount of \$5,502,000.00 for Phase 1 Pre-Construction Services and Civic Art. On October 31, 2018, City Council adopted Ordinance 2018-876, appropriating an additional \$24,486,921.00 for additional Phase 1 Pre-Construction Services and initial Enabling and Early Works Packages.

The project will replace the Old Terminal C North (OCN) Pier and refurbish the Terminal D and C-D Connector facilities. The proposed MLIT will be planned for 13 wide-body gates, including 2 gates for A380 aircraft. The existing Terminal D ticketing and curb facilities will be closed once the Terminal D carriers have relocated to the new International Central Processor.

The Design and Construction of this project must be progressed in multiple phases to allow continuation of passenger services in the existing Terminal facilities and integration with the New Pier D-West being constructed as part of this Project by the MLIT CMAR.

To support this multi-phased approach, the Enabling and Early Works will be comprised of multiple Component Guaranteed Maximum Price (CGMP) Amendments to the MLIT CMAR in support of the preferred delivery schedule.

The packages requested in this appropriation include:

1. MLIT Site Utilities, Aircraft Fuel Lines, Apron Works, and Foundations for new Sterile Corridor
2. Pier D-West Building Foundations, D-West Building Utilities, Site concrete
3. Terminal D and C-D Connector Re-life and Refurbishment - An Allowance
4. Checked Baggage Inspection System (CBIS) Building - An Allowance

The MLIT CMAR Phase 2 Construction Services, including Enabling and Early Works, will provide all labor, materials, and equipment necessary and reasonable to complete the Scope of Work in accordance with City requirements and the terms of the Contract.

After the completion of the progressed design, there may be additional appropriation required for further Phase 2 Construction Services as CGMP Amendments, after which there will be a final request for additional appropriation for Phase 2 Construction Services as part of the total Guaranteed Maximum Price (GMP) proposal.

A portion of the spending under this contract may be eligible for reimbursement under either the FAA AIP or PFC programs.

Project Costs:

Appropriations to this Contract, including this Additional Appropriation, are as follows:

Cost Type	Previous Appropriations	Committed	Remaining Uncommitted	This Appropriation
CMAR	\$29,343,406.00	\$21,073,765.00	\$8,269,641.00	\$51,882,236.00
Commissioning	\$0	\$0	\$0	\$0
Civic Art Fund	\$301,240.00	\$301,240.00	\$0	\$133,657.00
Owner's Reserve	\$366,000.00	\$366,000.00	\$0	\$500,000.00
Engineering Materials	\$344,275.00	\$344,275.00	\$0	\$0

Testing & Inspections				
TOTAL AMOUNT	\$30,354,921.00	\$22,085,280.00	\$8,269,641.00	\$52,515,893.00

Civic Art:

As part of this Appropriation, \$133,657.00 will be included for the City's Civic Art Fund. Further funding for Civic Art will be included in subsequent appropriation requests for Phase 2 Construction Services.

FAA AIP Grant Program:

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

M/WBE Participation:

The Minority/Women Business Enterprise (MWBE) goal for the Phase 1 Pre-Construction Services portion of this contract was 10%. AGJV achieved 15.05% toward the 10% Pre-Construction Services goal.

The MWBE goal for the Phase 2 Construction Services, including Enabling and Early Works, is 30% (MBE 23%; WBE 7%). Currently, the MWBE participation for construction early works and advance packages is 19.21%. The current overall contract progress stands at 3%. The HAS Office of Business Opportunity will continue to monitor this project and is confident the goal will be met by the contractor.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
BB

DocuSigned by:
Mario Diaz
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Mario C. Diaz
Houston Airport System

DocuSigned by:
Andy Kelen
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Andy Kelen
Chief Development Officer

Prior Council Action:

05/10/2017 (O) 2017-335
10/31/2018 (O) 2018-876

Amount of Funding:

\$ 52,382,236.00 Airport System Consolidated ITRP AMT Construction Fund (8207)
\$ 133,657.00 Airports Improvement Fund (8011)
\$ 52,515,893.00 TOTAL APPROPRIATION

Contact Information:

Todd Curry 281/233-1896
Robert Barker 281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District B

Item Creation Date: 10/29/2020

HAS - Additional Appropriation to the Construction Manager-at-Risk (CMAR) Services Contract with Hensel Phelps for the Enabling and Early Works Packages for the Federal Inspection Services (FIS) Renovation and Expansion Project at IAH; Project No. 828

Agenda Item#: 20.

Summary:

ORDINANCE appropriating \$44,321,633.00 out of Airport System Consolidate ITRP AMT Construction Fund and \$194,335.00 out of Airports Improvement Fund as a supplemental appropriation for Construction Manager-At-Risk (CMAR) Services Contract between City of Houston and **HENSEL PHELPS CONSTRUCTION** for Federal Inspection Services Renovation and Expansion Project at George Bush Intercontinental Airport/Houston (Approved by Ordinance No. 2018-1041) (Project No. 828); providing funding for CMAR Contract, Civic Art and owner's reserve relating to construction of facilities financed by such funds - **DISTRICT B - DAVIS**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing an additional appropriation in the amount of \$44,515,968.00 for the Construction Manager-At-Risk (CMAR) Services Contract with Hensel Phelps Construction Co. for the Federal Inspection Services (FIS) Renovation and Expansion project for the Enabling and Early Works Packages. (Project No. 828)

SPECIFIC EXPLANATION:

On December 19, 2018, City Council adopted Ordinance 2018-1041, approving a Construction Manager-at-Risk (CMAR) Services Contract with Hensel Phelps Construction Co. for the Federal Inspection Services (FIS) Renovation and Expansion Project in the amount of \$28,880,750.00.

The FIS Renovation and Expansion Project will modernize and expand the existing FIS facility to remain competitive and allow for future international passenger growth. The current facility was designed prior to the U.S. Customs and Border Protection (CBP) merger into one group. The consolidation led to duplication of space and improper functional adjacencies. The existing FIS facility requires a major building systems renovation and expansion to meet passenger demand, aircraft up-gauging, current code requirements, and new CBP processing technologies.

The Design and Construction of this project must be progressed in multiple phases to allow continuation of passenger services in the existing FIS Building and integration with the New International Central Processor (ICP) being constructed as part of this Project by the FIS CMAR.

To support this multi-phased approach, the Enabling and Early Works will be comprised of multiple Component Guaranteed Maximum Price (CGMP) Amendments to the FIS CMAR in support of the preferred delivery schedule.

The packages requested in this appropriation include:

1. FIS Toll Plaza Garage C Traffic Reroute
2. FIS BHS Reroute Pkg 1- Tunnel & Roadway Realignment
3. D/E Garage & Helix Demolition
4. RIDF Radio Room Compound; Civil & Utilities Scope
5. Terminal D/E Garage Utility Relocation
6. Baggage Handling Services (BHS) Reroute Pkg 2 and Modifications - Allowance
7. Construction of Stormwater Detention for the ITRP Project - Allowance
8. Terminal E Temporary Closure – Allowance

The FIS CMAR Phase 2 Construction Services, including Enabling and Early Works, will provide all labor, materials, and equipment necessary and reasonable to complete the Scope of Work in accordance with City requirements and the terms of the Contract.

After the completion of the progressed design, there may be additional appropriation required for further Phase 2 Construction Services as CGMP Amendments, after which there will be a final request for additional appropriation for Phase 2 Construction Services as part of the total Guaranteed Maximum Price (GMP) proposal.

A portion of the spending under this contract may be eligible for reimbursement under either the FAA AIP or PFC programs.

Project Costs:

Appropriations to this Contract, including this Additional Appropriation, are as follows:

Cost Type	Previous Appropriation	Committed	Remaining Uncommitted	This Appropriation
CMAR Contract	\$28,127,937.00	\$9,885,327.00	\$18,242,610.00	\$43,071,633.00
Commissioning	\$0.00	\$0.00	\$0.00	\$0.00
Civic Art Fund	\$351,313.00	\$0.00	\$351,313.00	\$194,335.00
Owner's Reserve	\$0.00	\$0.00	\$0.00	\$1,250,000.00
Engineering Materials & Testing	\$401,500.00	\$0.00	\$401,500.00	\$0.00
TOTAL APPROPRIATION	\$28,880,750.00	\$9,885,327.00	\$18,242,610.00	\$44,515,968.00

Civic Art:

As part of this appropriation, \$194,335.00 will be included for the City's Civic Art Fund. Further funding for Civic Art will be included in subsequent appropriation requests for Phase 2 Construction Services.

FAA AIP Grant Program:

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

M/WBE Participation:

The Minority/Women Business Enterprise (MWBE) goal for the Phase 1 Pre-Construction Services portion of this contract was 10%. Hensel Phelps achieved 13.9% toward the goal.

The MWBE goal for the Phase 2 Construction Services, including Enabling and Early Works, is 20% (MBE 15%; WBE 5%). Currently, the MWBE participation for construction early works and advance packages is 12.38%. This is however based on just 1% of the total cost of work having been expended to date. The HAS Office of Business Opportunity will continue to monitor this project and is confident the goal will be met by the contractor.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

-
-

Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Prior Council Action:

12/19/2018 (O) 2018-1041

Amount of Funding:

\$ 44,321,633.00	Airport System Consolidated ITRP AMT Construction Fund (8207)
\$ 194,335.00	Airports Improvement Fund (8011)
\$ 44,515,968.00	TOTAL APPROPRIATION

Contact Information:

Todd Curry	281/233-1896
Robert Barker	281/233-1953

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 10/29/2020

HAS - Additional Appropriation to the Construction Manager-at-Risk (CMAR) Services Contract with Hensel Phelps for the Enabling and Early Works Packages for the Federal Inspection Services (FIS) Renovation and Expansion Project at IAH; Project No. 828

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing an additional appropriation in the amount of \$44,515,968.00 for the Construction Manager-At-Risk (CMAR) Services Contract with Hensel Phelps Construction Co. for the Federal Inspection Services (FIS) Renovation and Expansion project for the Enabling and Early Works Packages. (Project No. 828)

SPECIFIC EXPLANATION:

On December 19, 2018, City Council adopted Ordinance 2018-1041, approving a Construction Manager-at-Risk (CMAR) Services Contract with Hensel Phelps Construction Co. for the Federal Inspection Services (FIS) Renovation and Expansion Project in the amount of \$28,880,750.00.

The FIS Renovation and Expansion Project will modernize and expand the existing FIS facility to remain competitive and allow for future international passenger growth. The current facility was designed prior to the U.S. Customs and Border Protection (CBP) merger into one group. The consolidation led to duplication of space and improper functional adjacencies. The existing FIS facility requires a major building systems renovation and expansion to meet passenger demand, aircraft up-gauging, current code requirements, and new CBP processing technologies.

The Design and Construction of this project must be progressed in multiple phases to allow continuation of passenger services in the existing FIS Building and integration with the New International Central Processor (ICP) being constructed as part of this Project by the FIS CMAR.

To support this multi-phased approach, the Enabling and Early Works will be comprised of multiple Component Guaranteed Maximum Price (CGMP) Amendments to the FIS CMAR in support of the preferred delivery schedule.

The packages requested in this appropriation include:

1. FIS Toll Plaza Garage C Traffic Reroute
2. FIS BHS Reroute Pkg 1- Tunnel & Roadway Realignment
3. D/E Garage & Helix Demolition
4. RIDF Radio Room Compound; Civil & Utilities Scope
5. Terminal D/E Garage Utility Relocation
6. Baggage Handling Services (BHS) Reroute Pkg 2 and Modifications - Allowance
7. Construction of Stormwater Detention for the ITRP Project - Allowance
8. Terminal E Temporary Closure – Allowance

The FIS CMAR Phase 2 Construction Services, including Enabling and Early Works, will provide all labor, materials, and equipment necessary and reasonable to complete the Scope of Work in accordance with City requirements and the terms of the Contract.

After the completion of the progressed design, there may be additional appropriation required for further Phase 2 Construction Services as CGMP Amendments, after which there will be a final request for additional appropriation for Phase 2 Construction Services as part of the total Guaranteed Maximum Price (GMP) proposal.

A portion of the spending under this contract may be eligible for reimbursement under either the FAA AIP or PFC programs.

Project Costs:

Appropriations to this Contract, including this Additional Appropriation, are as follows:

Cost Type	Previous Appropriation	Committed	Remaining Uncommitted	This Appropriation
CMAR Contract	\$28,127,937.00	\$9,885,327.00	\$18,242,610.00	\$43,071,633.00
Commissioning	\$0.00	\$0.00	\$0.00	\$0.00

Civic Art Fund	\$351,313.00	\$0.00	\$351,313.00	\$194,335.00
Owner's Reserve	\$0.00	\$0.00	\$0.00	\$1,250,000.00
Engineering Materials & Testing	\$401,500.00	\$0.00	\$401,500.00	\$0.00
TOTAL APPROPRIATION	\$28,880,750.00	\$9,885,327.00	\$18,242,610.00	\$44,515,968.00

Civic Art:

As part of this appropriation, \$194,335.00 will be included for the City's Civic Art Fund. Further funding for Civic Art will be included in subsequent appropriation requests for Phase 2 Construction Services.

FAA AIP Grant Program:

No grants have been applied for at this time. However, if applicable, grants may be applied for in the future.

M/WBE Participation:

The Minority/Women Business Enterprise (MWBE) goal for the Phase 1 Pre-Construction Services portion of this contract was 10%. Hensel Phelps achieved 13.9% toward the goal.

The MWBE goal for the Phase 2 Construction Services, including Enabling and Early Works, is 20% (MBE 15%; WBE 5%). Currently, the MWBE participation for construction early works and advance packages is 12.38%. This is however based on just 1% of the total cost of work having been expended to date. The HAS Office of Business Opportunity will continue to monitor this project and is confident the goal will be met by the contractor.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
BB
DocuSigned by:
Mario Diaz
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Mario C. Diaz
Houston Airport System

DocuSigned by:
Andy Feken
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Andy Feken
Chief Development Officer

Prior Council Action:

12/19/2018 (O) 2018-1041

Amount of Funding:

\$ 44,321,633.00 Airport System Consolidated ITRP AMT Construction Fund (8207)
\$ 194,335.00 Airports Improvement Fund (8011)
\$ 44,515,968.00 TOTAL APPROPRIATION

Contact Information:

Todd Curry 281/233-1896
Robert Barker 281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/8/2020

HEC Replacement of the Video Distribution System

Agenda Item#: 21.

Summary:

ORDINANCE appropriating \$571,000.00 out of Equipment Acquisition Consolidated Fund to Purchase Various Products, Services and Hardware for replacement of the Houston Emergency Center's Video Distribution System

Background:

The Director of the Houston Emergency Center (HEC) recommends that City Council approve an ordinance to appropriate \$571,000.00 from the Equipment Acquisition Consolidated Fund (Fund 1800). The Houston Emergency Center will follow all procurement policies and procedures and will come back to Council for approval as needed for purchase of various products, services and hardware supporting the replacement of the Houston Emergency Center's Video Distribution System.

The Houston Emergency Center's video distribution system has reached its end-of-life and parts are no longer available to replace or repair failing components. The total cost to implement the new solution is \$571,000.00.

The Director of the Houston Emergency Center is requesting that the funds for this project be appropriated from the HEC FY2021 – 2025 Capital Improvement Plan in the amount of \$571,000.00.

CIP # X-150018

Fiscal Note: No significant Fiscal Operating impact is anticipated as a result of this project.

David Cutler
Houston Emergency Center

Amount of Funding:

\$571,000.00

Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Chris Taylor

Houston Information Technology

Phone: (832) 393-9852

ATTACHMENTS:

Description

Revised Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/8/2020

HEC Replacement of the Video Distribution System

Agenda Item#: 2.

Background:

The Director of the Houston Emergency Center (HEC) recommends that City Council approve an ordinance to appropriate \$571,000.00 from the Equipment Acquisition Consolidated Fund (Fund 1800). The Houston Emergency Center will follow all procurement policies and procedures and will come back to Council for approval as needed for purchase of various products, services and hardware supporting the replacement of the Houston Emergency Center's Video Distribution System.

The Houston Emergency Center's video distribution system has reached its end-of-life and parts are no longer available to replace or repair failing components. The total cost to implement the new solution is \$571,000.00.

The Director of the Houston Emergency Center is requesting that the funds for this project be appropriated from the HEC FY2021 – 2025 Capital Improvement Plan in the amount of \$571,000.00.

CIP # X-150018

Fiscal Note: No significant Fiscal Operating impact is anticipated as a result of this project.

Amount of Funding:

\$571,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

Contact Information:

Chris Taylor

Houston Information Technology

Phone: (832) 393-9852

ATTACHMENTS:

Description

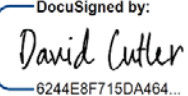

RCA

SAP Budget Document

Type

Backup Material

Financial Information

Deputy Director (HEC): David Cutler	<p>DocuSigned by:</p>  <p>6244E8F715DA464...</p>	11/5/2020
Department Director (HITS): Lisa Kent	<p>DocuSigned by:</p>  <p>44FF8FE8CCB7481...</p>	11/6/2020



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

HITS - FY21 Legal Case Management Appropriation

Agenda Item#: 22.

Summary:

ORDINANCE appropriating \$325,000.00 out of Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related technical support for Houston Information Technology Services on behalf of the Legal Department

Background:

Ordinance appropriating \$325,000.00 from the Equipment Acquisition Consolidated Fund to replace the legacy legal case management system and provide related technical support for Houston Information Technology Services on behalf of the Legal Department.

SPECIFIC EXPLANATION:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$325,000.00 from the Equipment Acquisition Consolidated Fund (1800) to replace the legacy legal case management system due to being outmoded and incompatible with the workflow of the Legal department. The following project is budgeted in the approved FY2021 Capital Improvement Plan adopted by City Council.

The project descriptions with allocation are as follows:

<u>PROJECT</u>	<u>PROJECT NO</u>	<u>AMOUNT</u>
Legal Case Management Appropriation	WBS# X-900001*	\$325,000.00

HITS will work with the Strategic Purchasing Division (SPD) to procure the software products, equipment and services and will return to council for approval as needed.

CIP FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

Lisa Kent, Chief Information Officer

Prior Council Action:

Amount of Funding:

\$325,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

Contact Information:

Linda Shelton

Phone: (832) 393 - 0082

ATTACHMENTS:

Description

Revised Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

HITS - FY21 Legal Case Management Appropriation

Agenda Item#: 23.

Summary:

ORDINANCE appropriating the sum of \$325,000.00 out of the Equipment Acquisition Consolidated Fund to replace the Legacy Legal Case Management System and provide related technical support for Houston Information Technology Services on behalf of the Legal Department

Background:

Ordinance appropriating \$325,000.00 from the Equipment Acquisition Consolidated Fund to replace the legacy legal case management system and provide related technical support for Houston Information Technology Services on behalf of the Legal Department.

SPECIFIC EXPLANATION:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$325,000.00 from the Equipment Acquisition Consolidated Fund (1800) to replace the legacy legal case management system due to being outmoded and incompatible with the workflow of the Legal department. The following project is budgeted in the approved FY2021 Capital Improvement Plan adopted by City Council.

The project descriptions with allocation are as follows:

<u>PROJECT</u>	<u>PROJECT NO</u>	<u>AMOUNT</u>
Legal Case Management Appropriation	WBS# X-900001*	\$325,000.00

HITS will work with the Strategic Purchasing Division (SPD) to procure the software products, equipment and services and will return to council for approval as needed.

CIP FISCAL NOTE:

No significant Fiscal Operating impact is anticipated as a result of this project.

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Lisa Kent

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Lisa Kent, Chief Information Officer

Prior Council Action:

Amount of Funding:

\$325,000.00

Equipment Acquisition Consolidated Fund

Fund 1800

Contact Information:

Linda Shelton

Phone: (832) 393 - 0082

ATTACHMENTS:

Description

Coversheet
FMBB
FORMA
Funding Requests
Ordinance

Type

Signed Cover sheet
Financial Information
Financial Information
Financial Information
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/20/2020

HHD - Bee Busy School Based Programs - Fourth Amendment

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing a fourth amendment to a contract between the City of Houston and **BEE BUSY LEARNING ACADEMY, INC.**, for HIV/STD health education/risk reduction, counseling, testing referral, social marketing and school based services

Background:

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing a fourth amendment to a contract between the City of Houston and Bee Busy Learning Academy, Inc., for HIV/STD Health Education/Risk Reduction, Counseling, Testing Referral, Social Marketing and School Based Programs, to extend the term from December 31, 2020 to June 30, 2021.

HHD is currently working with Strategic Purchasing to develop and publish an RFP as soon as possible. A new long-term contract is anticipated to be in place by June 30, 2021. The extension of this contract will enable the City to continue providing the services until the RFP process is completed.

The school-based prevention program includes provides a comprehensive HIV/AIDS training program that increases broad school-based support for HIV/AIDS education among school administration, teachers, school boards, parent-teacher organizations, parents, and school medical staff for HIV education and prevention activities.

Fiscal Note: No fiscal note is required for grant funds.

Stephen L. Williams MEd, M.P.A
Director Houston Health Department

Jerry Adams Chief Procurement Officer
Finance/Strategic Purchasing Division

Prior Council Action:

01/22/14, ORD-No. 2014-0055

12/05/18, ORD-No. 2018-0954

12/12/19, ORD-No 2019-0941

03/05/20, ORD-No 2020-0146

Contact Information:

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/20/2020

HHD - Bee Busy School Based Programs - Fourth Amendment

Agenda Item#: 25.

Background:

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing a fourth amendment to a contract between the City of Houston and Bee Busy Learning Academy, Inc., for HIV/STD Health Education/Risk Reduction, Counseling, Testing Referral, Social Marketing and School Based Programs, to extend the term from December 31, 2020 to June 30, 2021.

HHD is currently working with Strategic Purchasing to develop and publish an RFP as soon as possible. A new long-term contract is anticipated to be in place by June 30, 2021. The extension of this contract will enable the City to continue providing the services until the RFP process is completed.

The school-based prevention program includes provides a comprehensive HIV/AIDS training program that increases broad school-based support for HIV/AIDS education among school administration, teachers, school boards, parent-teacher organizations, parents, and school medical staff for HIV education and prevention activities.

Fiscal Note: No fiscal note is required for grant funds.

DocuSigned by:

Stephen L. Williams

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Stephen L. Williams MEd, M.P.A.
Director Houston Health Department

DocuSigned by:

Jerry Adams

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Jerry Adams Chief Procurement Officer
Finance/Strategic Purchasing Division

Prior Council Action:

01/22/14, ORD-No. 2014-0055

12/05/18, ORD-No. 2018-0954

12/12/19, ORD-No 2019-0941

03/05/20, ORD-No 2020-0146

Contact Information:

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

ATTACHMENTS:

Description

Signed Coversheet

Original Contract

First Amendment

Second Amendment

Third Amendment

Fourth Amendment

Type

Signed Cover sheet

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/27/2020

E29683 - Professional Lobbying Services - ORDINANCE

Agenda Item#: 24.

Summary:

ORDINANCE authorizing agreement between City of Houston and **LOCKE LORD, LLP** in the maximum contract amount not to exceed \$757,000.00 for Professional Lobbying Services for the Mayor's Office of Government Relations - 2 Years - General Fund

Background:

Professional Services for S36-E29683 – Approve an ordinance authorizing an agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor's Office of Government Relations.

Specific Explanation:

The Director of Government Relations and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a two (2) year agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor's Office of Government Relations.

The scope of work requires the contractor to work with the Government Relations office to provide lobbying services for proactive legislation, adverse legislation, filed legislation, and general services. Specifically, the Contractor's services shall include the following: 1) Develop and execute a government relations plan of action to lobby the state legislature and work with elected officials and state agencies on legislation identified by the City, 2) Represent the interests of the City at the state level in seeking, supporting or opposing legislation, rules, regulations, policies and programs that may affect the City, including drafting proposed legislation and amendments; identifying sponsors of legislation and amendments; and lobbying the passage or defeat of legislation and amendments, and 3) Engage subcontractors to be part of the lobby team, and pay, manage and direct the subcontractors during the 87th Legislature, Regular Session; and Government relations services required during the interim. Reference: Agreement for Professional Lobbying Services, Exhibit A, for a detailed Scope of Work.

MWBE Participation:

Zero-percentage Goal document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to

eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's 'Hire Houston First (HHF)' Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

DEPARTMENT	FY2021	OUTYEARS	TOTAL
General Government	\$672,000.00	\$85,000.00	\$757,000.00

Prior Council Action:

Amount of Funding:

\$757,000.00

General Fund

Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Bill Kelly, Director of Government Relations	MYR	(832) 393-0805

ATTACHMENTS:

Description

Cover Sheet

Cover Sheet

Type

Signed Cover sheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/27/2020

E29683 Professional Lobbying Services - ORDINANCE

Agenda Item#:

Background:

Professional Services for S36-E29683 – Approve an ordinance authorizing an agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

Specific Explanation:

The Director of Government Relations and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a one (1) year agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

The scope of work requires the contractor to work with the Government Relations office to provide lobbying services for proactive legislation, adverse legislation, filed legislation, and general services. Specifically, the Contractor’s services shall include the following: 1) Develop and execute a government relations plan of action to lobby the state legislature and work with elected officials and state agencies on legislation identified by the City, 2) Represent the interests of the City at the state level in seeking, supporting or opposing legislation, rules, regulations, policies and programs that may affect the City, including drafting proposed legislation and amendments; identifying sponsors of legislation and amendments; and lobbying the passage or defeat of legislation and amendments, and 3) Engage subcontractors to be part of the lobby team, and pay, manage and direct the subcontractors during the 87th Legislature, Regular Session; and Government relations services required during the interim. Reference: Agreement for Professional Lobbying Services, Exhibit A, for a detailed Scope of Work.

MWBE Participation:

Zero-percentage Goal document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This proposed contract requires compliance with the City’s compliance with the City’s "Hire Houston First" (HHF) ordinance. Proposals were not solicited because the department is utilizing a professional service contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

11/11/2020

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[Signature]
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Department Approval Authority Signature

11/11/2020

Estimated Spending Authority

DEPARTMENT	FY2021	OUTYEARS	TOTAL
Mayor’s Office of Government Relations	\$672,000.00	\$85,000.00	\$757,000.00

Prior Council Action:

Amount of Funding:

\$757,000.00

General Fund
Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Bill Kelly, Director of Government Relations	MYR	(832) 393-0805

ATTACHMENTS:

Description	Type
Form B	Backup Material
Professional Lobbying Services contract	Contract/Exhibit
Certification of Funds	Backup Material
City of Housotn Ownership Information Form	Backup Material
0% Goal Modification Request Approval Letter	Backup Material
Professional Services Justification	Backup Material
Goal Modificaiton Form	Backup Material
POP-1 Acknowledgement Form	Backup Material
POP-2 Certification of Compliance	Backup Material
Vendor Alcohol and Drub-Free Workplace Policy	Backup Material
Drug Forms	Backup Material
Certificate of Insurance	Backup Material
Secretary of State Registration	Backup Material
AM Best Ratings	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/27/2020

E29683 - Professional Lobbying Services - ORDINANCE

Agenda Item#: 25.

Background:

Professional Services for S36-E29683 – Approve an ordinance authorizing an agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

Specific Explanation:

The Director of Government Relations and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a two (2) year agreement between the City of Houston and Locke Lord, LLP in the maximum contract amount not to exceed \$757,000.00 for professional lobbying services for the Mayor’s Office of Government Relations.

The scope of work requires the contractor to work with the Government Relations office to provide lobbying services for proactive legislation, adverse legislation, filed legislation, and general services. Specifically, the Contractor’s services shall include the following: 1) Develop and execute a government relations plan of action to lobby the state legislature and work with elected officials and state agencies on legislation identified by the City, 2) Represent the interests of the City at the state level in seeking, supporting or opposing legislation, rules, regulations, policies and programs that may affect the City, including drafting proposed legislation and amendments; identifying sponsors of legislation and amendments; and lobbying the passage or defeat of legislation and amendments, and 3) Engage subcontractors to be part of the lobby team, and pay, manage and direct the subcontractors during the 87th Legislature, Regular Session; and Government relations services required during the interim. Reference: Agreement for Professional Lobbying Services, Exhibit A, for a detailed Scope of Work.

MWBE Participation:

Zero-percentage Goal document approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City’s ‘Hire Houston First (HHF)’ Ordinance based on the department’s determination that compliance with the ordinance would unduly interfere with contract needs.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams

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11/12/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:

Bill Kelly

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11/12/2020

Department Approval Authority Signature

Estimated Spending Authority

DEPARTMENT	FY2021	OUTYEARS	TOTAL
General Government	\$672,000.00	\$85,000.00	\$757,000.00

Prior Council Action:

Amount of Funding:

\$757,000.00

General Fund

Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Bill Kelly, Director of Government Relations	MYR	(832) 393-0805

ATTACHMENTS:**Description****Type**

Form B	Backup Material
Professional Lobbying Services contract	Contract/Exhibit
Certification of Funds	Backup Material
City of Housotn Ownership Information Form	Backup Material
0% Goal Modification Request Approval Letter	Backup Material
Professional Services Justification	Backup Material
Goal Modificaiton Form	Backup Material
POP-1 Acknowledgement Form	Backup Material
POP-2 Certification of Compliance	Backup Material
Vendor Alcohol and Drub-Free Workplace Policy	Backup Material
Drug Forms	Backup Material
Certificate of Insurance	Backup Material
Secretary of State Registration	Backup Material
AM Best Ratings	Backup Material
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 7/30/2020

T29298 - Financial Services for Disaster Related Funding - ORDINANCE

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **DELOITTE & TOUCHE, LLP** for Disaster Funding Financial Services for the Finance Department; providing a maximum contract amount - 3 Years with two one-year options - \$5,000,000.00 - General Fund

Background:

Request for Proposals Received April 9, 2020 for S36-T29298 - Approve an ordinance awarding a professional services contract to Deloitte & Touche LLP in the maximum contract amount not to exceed \$5,000,000.00 for financial services for disaster related funding for the Finance Department.

Specific Explanation:

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options** to **Deloitte & Touche LLP** in the maximum contract amount not to exceed **\$5,000,000.00** for financial services for disaster related funding for the Finance Department. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The contractor will provide financial oversight services, as well as assistance, as required, to the City staff regarding cash flow, budgetary matters, and lost tax revenues, quantifying changes to expense and capital outflows, and identifying alternative revenue and expense measures. The Finance Department Director ("Director") may issue task orders describing the services and deliverables required from the contractor.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from five (5) firms: Alvarez and Marsal Corporate Improvement LLC, Deloitte & Touche LLP, Ernst & Young LLP, Rockfleet Financial Services Inc., Stout Risius Ross LLC. The evaluation committee consisted of evaluators from the Housing and Community Development, Finance, and Houston Public Works Departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence

3. Price

Deloitte & Touche LLP received the highest overall scores and was deemed the best qualified to perform the requirements as outlined in the RFP.

M/WBE Participation:

The RFP was advertised with a 24% goal for M/WBE participation. Deloitte & Touche LLP has designated the below-named company as its certified M/WBE subcontractor.

Name	Type of Work	Percentage
Niche Assurance LLC	Cash flow modeling, finance, and accounting support services	24%

Pay or Play:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Disaster Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Fiscal Note:

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Signature
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2021	Out Years	Total
General Government	\$1,000,000.00	\$4,000,000.00	\$5,000,000.00

Prior Council Action:

Amount of Funding:

\$5,000,000.00

General Fund

Fund No.: 1000

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/30/2020

T29298 - Financial Services for Disaster Related Funding - ORDINANCE

Agenda Item#:

Background:

Request for Proposals Received April 9, 2020 for S36-T29298 - Approve an ordinance awarding a professional services contract to Deloitte & Touche LLP in the maximum contract amount not to exceed \$5,000,000.00 for financial services for disaster related funding for the Finance Department.

Specific Explanation:

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Deloitte & Touche LLP** in the maximum contract amount not to exceed **\$5,000,000.00** for financial services for disaster related funding for the Finance Department. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The contractor will provide financial oversight services, as well as assistance, as required, to the City staff regarding cash flow, budgetary matters, and lost tax revenues, quantifying changes to expense and capital outflows, and identifying alternative revenue and expense measures. The Finance Department Director ("Director") may issue task orders describing the services and deliverables required from the contractor.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from five (5) firms: Alvarez and Marsal Corporate Improvement LLC, Deloitte & Touche LLP, Ernst & Young LLP, Rockfleet Financial Services Inc., Stout Risius Ross LLC. The evaluation committee consisted of evaluators from the Housing and Community Development, Finance, and Houston Public Works Departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

Deloitte & Touche LLP received the highest overall scores and was deemed the best qualified to perform the requirements as outlined in the RFP.

M/WBE Participation:

The RFP was advertised with a 24% goal for M/WBE participation. Deloitte & Touche LLP has designated the below-named company as its certified M/WBE subcontractor.

Name	Type of Work	Percentage
Niche Assurance LLC	Cash flow modeling, finance, and accounting support services	24%

Pay or Play:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Disaster Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Fiscal Note:

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/27/2020

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Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval Authority Signature

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Estimated Spending Authority

Department	FY2021	Out Years	Total
General Government	\$1,000,000.00	\$4,000,000.00	\$5,000,000.00

Prior Council Action:

Amount of Funding:

\$5,000,000.00

General Fund

Fund No.: 1000

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

ATTACHMENTS:

Description	Type
Form B	Backup Material
City of Houston Information Form	Backup Material
Drug Form	Backup Material
POP-1 Acknowledgement Form	Backup Material
POP-2 Certification of Compliance	Backup Material
SAM Results	Backup Material
Certificate of Insurance	Backup Material
Certificate of Insurance2	Backup Material
AMBest Rating	Backup Material
Secretary of State	Backup Material
Award Recommendation	Backup Material
Certification of Funds	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date:

T29179 - Advanced Metering Infrastructure (AMI) System -
ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE appropriating \$17,614,638.99 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing contract between City of Houston and **SENSUS USA INC** for installation of an Advanced Metering Infrastructure System for Houston Public Works; providing a maximum contract amount - 10 Years - \$977,710.00 - Enterprise Fund

Background:

Request for Proposals received November 14, 2019 for S17-T29179 - Approve an ordinance authorizing the appropriation of \$17,614,638.99 out of the Water and Sewer System Consolidated Construction Fund (8500) and approve awarding a contract to Sensus USA Inc. for an initial funding amount of \$18,592,348.99 and a maximum contract amount not to exceed \$38,038,976.95 for the installation of an Advanced Metering Infrastructure (AMI) system for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing the **appropriation of \$17,614,638.99** out of the Water and Sewer System Consolidated Construction Fund and approve awarding a **ten-year work services contract to Sensus USA Inc. for an initial funding amount of \$18,592,348.99** and a **maximum contract amount not to exceed \$38,038,976.95** for the installation of an Advanced Metering Infrastructure (AMI) system for Houston Public Work. An **additional appropriation of \$19,446,627.96** will be requested at a later date. The Director of HPW may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice sent to the Chief Procurement Officer.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision for the installation of the Sensus AMI System network and Software as a Service (SaaS). Software maintenance and upgrades are covered under the terms of the SaaS service agreement. Installation of the individual meter reading devices/infrastructure will be completed by HPW field personnel and/or contractors.

The Sensus AMI System will facilitate strategic replacement of HPW's 20+ year old end-of-life legacy system. The replacement enables HPW to maintain continuity of the automated meter reading process and the continued timely and accurate billing of customer water and sewer consumption while minimizing incremental increases in operating costs.

Further, replacement of the current automated meter reading system will allow the City to phase out its existing joint use Contract with CenterPoint Energy (CNP); thereby eliminating the need to mount its hardware on CNP poles. Mounting of City assets on CNP poles presents a reliability challenge and increases HPWs operating costs. The cost savings for elimination of the CNP contract will be realized incrementally over the 10-year replacement period; however, will result in an approximate \$173,000.00 annually beginning in FY2028. Project success will be measured through the increased availability of the system resulting in fewer manual and estimated reads.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty (20) prospective proposers downloaded the solicitation document from SPD’s e-bidding website, and as result, proposals were received from Aclara Technologies LLC, Badger Meter Inc., Itron, Inc., Sensus Americas, Smart Earth Technologies, LLC, Neptune Technology Group, Inc., Core & Main.

The evaluation committee consisted of members from Houston Public Works, Solid Waste Department and the Houston Airport System. The proposals were evaluated based upon the following criteria:

- Technical Requirements
- Price Proposal/Total Life Cycle Cost
- Project Implementation Plan
- IT Integration
- Internet of Things (IOT)
- Warranties and Support
- Ease of Operation and Maintenance
- Experience of Proposed Staff
- Experience with Proposed System

Sensus USA Inc. received the highest overall score and was deemed to be the best qualified vendor to perform the requirements as outlined in the RFP.

The replacement of the automated meter reading system was presented to the Transportation, Technology & Infrastructure (TTI) Committee on April 2, 2020.

M/WBE Participation:

The request for proposal was issued with a 12% M/WBE participation goal. Sensus USA Inc. submitted a Good Faith Effort to the Office of Business Opportunity and 1.88% MWBE was approved. Therefore, Sensus USA Inc., will not be required to meet the 12% MWBE goal. Sensus USA Inc. has designated the below-named company as its certified MWBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	%
Crystal Communications	Radio Network Installation	1.88 %

Hire Houston First:

This contract requires compliance with the City’s Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. In this case, Sensus USA Inc. is not a designated company therefore the HHF preference was not applied to the award of the contract.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E., Director
Houston Public Works**

WBS# S-000956-0010-5

Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Public Works	\$6,122,748.99	\$31,916,227.96	\$38,038,976.95

Amount of Funding:

\$17,614,638.99 – Water and Sewer System Consolidated Construction Fund (8500)

\$ 977,710.00 – Water and Sewer System Operating Fund (8300)

\$18,592,348.99 – Total Initial Funding Amount

Contact Information:

Yesenia Chuca, Purchasing Manager	FIN/SPD	(832)393-8727
Murdock Smith, Sr. Procurement Specialist	FIN//SPD	(832)393-8725
Jedediah Greenfield, Assistant Director	HPW	(832)395-3754

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

T29179 - Advanced Metering Infrastructure (AMI) System - ORDINANCE

Agenda Item#:

Background:

Request for Proposals received November 14, 2019 for S17-T29179 - Approve an ordinance authorizing the appropriation of \$17,614,638.99 out of the Water and Sewer System Consolidated Construction Fund (8500) and approve awarding a contract to Sensus USA Inc. for an initial funding amount of \$18,592,348.99 and a maximum contract amount not to exceed \$38,038,976.95 for the installation of an Advanced Metering Infrastructure (AMI) system for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing the **appropriation of \$17,614,638.99** out of the Water and Sewer System Consolidated Construction Fund and approve awarding a **ten-year work services contract to Sensus USA Inc. for an initial funding amount of \$18,592,348.99** and a **maximum contract amount not to exceed \$38,038,976.95** for the installation of an Advanced Metering Infrastructure (AMI) system for Houston Public Work. An **additional appropriation of \$19,446,627.96** will be requested at a later date. The Director of HPW may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice sent to the Chief Procurement Officer.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision for the installation of the Sensus AMI System network and Software as a Service (SaaS). Software maintenance and upgrades are covered under the terms of the SaaS service agreement. Installation of the individual meter reading devices/infrastructure will be completed by HPW field personnel and/or contractors.

The Sensus AMI System will facilitate strategic replacement of HPW's 20+ year old end-of-life legacy system. The replacement enables HPW to maintain continuity of the automated meter reading process and the continued timely and accurate billing of customer water and sewer consumption while minimizing incremental increases in operating costs.

Further, replacement of the current automated meter reading system will allow the City to phase out its existing joint use Contract with CenterPoint Energy (CNP); thereby eliminating the need to mount its hardware on CNP poles. Mounting of City assets on CNP poles presents a reliability challenge and increases HPW's operating costs. The cost savings for elimination of the CNP contract will be realized incrementally over the 10-year replacement period; however, will result in an approximate \$173,000.00 annually beginning in FY2028. Project success will be measured through the increased availability of the system resulting in fewer manual and estimated reads.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty (20) prospective proposers downloaded the solicitation document from SPD's e-bidding website, and as result, proposals were received from Aclara Technologies LLC, Badger Meter Inc., Itron, Inc., Sensus Americas, Smart Earth Technologies, LLC, Neptune Technology Group, Inc., Core & Main.

The evaluation committee consisted of members from Houston Public Works, Solid Waste Department and the Houston Airport System. The proposals were evaluated based upon the following criteria:

- Technical Requirements
- Price Proposal/Total Life Cycle Cost
- Project Implementation Plan
- IT Integration
- Internet of Things (IOT)
- Warranties and Support
- Ease of Operation and Maintenance
- Experience of Proposed Staff
- Experience with Proposed System

Sensus USA Inc. received the highest overall score and was deemed to be the best qualified vendor to perform the requirements as outlined in the RFP.

The replacement of the automated meter reading system was presented to the Transportation, Technology & Infrastructure (TTI) Committee on April 2, 2020.

M/WBE Participation:

The request for proposal was issued with a 12% M/WBE participation goal. Sensus USA Inc. submitted a Good Faith Effort to the Office of Business Opportunity and 1.88% MWBE was approved. Therefore, Sensus USA Inc., will not be required to meet the 12% MWBE goal. Sensus USA Inc. has designated the below-named company as its certified MWBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	%
Crystal Communications	Radio Network Installation	1.88 %

Hire Houston First:

This contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. In this case, Sensus USA Inc. is not a designated company therefore the HHF preference was not applied to the award of the contract.

Pay or Play:


The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.


Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

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Carol Ellinger Haddock, P.E., Director
Houston Public Works



WBS# S-000956-0010-5

Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Public Works	\$6,122,748.99	\$31,916,227.96	\$38,038,976.95

Amount of Funding:

\$17,614,638.99 – Water and Sewer System Consolidated Construction Fund (8500)
 \$ 977,710.00 – Water and Sewer System Operating Fund (8300)
\$18,592,348.99 – Total Initial Funding Amount

Contact Information:

Yesenia Chuca, Purchasing Manager FIN/SPD (832)393-8727
 Murdock Smith, Sr. Procurement Specialist FIN//SPD (832)393-8725
 Jedediah Greenfield, Assistant Director HPW (832)395-3754

ATTACHMENTS:

Description	Type
OBO Document M/WBE Good	Backup Material
Houston Ownership Information	Backup Material
Clear Tax Report	Backup Material
Form B	Backup Material
Signatory Letter	Backup Material
POP 2	Backup Material
POP 3	Backup Material
FMBB	Financial Information
MWBE Checklist	Backup Material
Funding Information	Backup Material
RCA Backup	Backup Material
Fund 8500	Financial Information
TTI Agenda	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/12/2020

T25618.A1 - Supply, Management and Support of Multi-Function Copier/Printer- ORDINANCE

Agenda Item#: 27.

Summary:

ORDINANCE amending Ordinance No. 2016-0888, to increase the maximum contract amount for agreement between City of Houston and **RICOH USA, INC** for Supply, Management and Support of Multi-Function Copier/Printer Machines for Various Departments - \$2,260,461.25 - Central Service Revolving Fund

Background:

T25618.A1 - Approve an amending ordinance to Ordinance No. 2016-0888 approved on November 16, 2016 to increase the maximum contract amount from \$9,041,845.00 to \$11,302,306.25 for the contract (4600014125) between the City of Houston and Ricoh USA, Inc. for supply, management and support of multi-function copier/printer machines for various departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$9,041,845.00 to \$11,302,306.25** for the contract between the City of Houston and **Ricoh USA, Inc** for supply, management and support of multi-function copier/printer machines for various departments through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with US. Communities and that authorization be given to issue purchase orders as necessary to RICOH USA, INC.

This contract was awarded on November 16, 2016, by Ordinance No. 2016-0888 for a four-year term, with four one-year options in the original amount of \$9,041,845.00. Expenditures as of August 6, 2020 totaled \$9,041,845.00. The increase to the maximum contract will fund the first renewal year on the existing contract, as HITS's original request only covered the initial term.

The scope of services requires the contractor to provide all personnel, management, supervision, labor and equipment necessary to manage and support all copier/printer machines for various departments. The contractor shall also be required to provide toner, maintenance and repair services covered in the current contract.

This contract was presented to the Transportation, Technology & Infrastructure (TTI) Committee on September 3, 2020.

M/WBE Participation:

This contract was awarded with an 15% MWBE participation goal and Ricoh is currently achieving a 5.22% participation level. The Office of Business Opportunity will continue to monitor the contract to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority

Estimated Spending Authority			
Department	FY2021	Out Years	TOTAL
Houston Information Technology Services (HITS)	\$577,795.20	\$1,682,666.06	\$2,260,461.25
TOTAL	\$577,795.20	\$1,682,666.06	\$2,260,461.25

Prior Council Action:

Ordinance No.: 2016-0888, passed November 16, 2016

Amount of Funding:

\$2,260,461.25

Central Service Revolving Fund

Fund No.: 1002

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Division Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Linda Shelton, Sr. Staff Analyst	HITS	832.393.0137

ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/12/2020

T25618.A1 - Supply, Management and Support of Multi-Function Copier/Printer-
ORDINANCE

Agenda Item#:

Summary:

Background:

T25618.A1 - Approve an amending ordinance to Ordinance No. 2016-0888 approved on November 16, 2016 to increase the maximum contract amount from \$9,041,845.00 to \$11,302,306.25 for the contract (4600014125) between the City of Houston and Ricoh USA, Inc. for supply, management and support of multi-function copier/printer machines for various departments.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$9,041,845.00 to \$11,302,306.25 for the contract between the City of Houston and Ricoh USA, Inc for supply, management and support of multi-function copier/printer machines for various departments through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with US. Communities and that authorization be given to issue purchase orders as necessary to RICOH USA, INC.

This contract was awarded on November 16, 2016, by Ordinance No. 2016-0888 for a four-year term, with four one-year options in the original amount of \$9,041,845.00. Expenditures as of August 6, 2020 totaled \$9,041,845.00. The increase to the maximum contract will fund the first renewal year on the existing contract, as HITS's original request only covered the initial term.

The scope of services requires the contractor to provide all personnel, management, supervision, labor and equipment necessary to manage and support all copier/printer machines for various departments. The contractor shall also be required to provide toner, maintenance and repair services covered in the current contract.

This contract was presented to the Transportation, Technology & Infrastructure (TTI) Committee on September 3, 2020.

M/WBE Participation:

This contract was awarded with an 15% MWBE participation goal and Ricoh is currently achieving a 5.22% participation level. The Office of Business Opportunity will continue to monitor the contract to ensure the MWBE participation is met.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/30/2020

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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

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Department Approval Authority

10/28/2020

Estimated Spending Authority			
Department	FY2021	Out Years	TOTAL
Houston Information Technology Services (HITS)	\$577,795.20	\$1,682,666.06	\$2,260,461.25
TOTAL	\$577,795.20	\$1,682,666.06	\$2,260,461.25

Prior Council Action:

Ordinance No.: 2016-0888, passed November 16, 2016

Amount of Funding:

\$2,260,461.25

Central Service Revolving Fund

Fund No.: 1002

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Division Manager	FIN/SPD	832.393.8727
Ruby Lopez, Procurement Specialist	FIN/SPD	832.393.8705
Linda Shelton, Sr. Staff Analyst	HITS	832.393.0137

ATTACHMENTS:

Description

Contract
Ordinance No. 2016-888
Funding
M/WBE Verification Form
Affidavit of Ownership
Prior RCA
Tax Report

Type

Backup Material
Backup Material
Financial Information
Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District C

Item Creation Date: 10/22/2020

PLN - 208 Westmoreland Avenue

Agenda Item#: 28.

Summary:

ORDINANCE designating the property municipally known as 208 Westmoreland Avenue and also known as the "Joseph M. Cary House" being located within the City of Houston, Texas, as a protected landmark; containing findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT C - KAMIN**

Background:

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

This application for Protected Landmark designation of the Joseph M. Cary House at 208 Westmoreland Avenue was initiated by the owner.

A public hearing was held on February 27, 2020 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo
832-393-6578

Yasmin Arslan
832-393-6631

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 10/22/2020

PLN - 208 Westmoreland Avenue

Agenda Item#:

Background:

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

This application for Protected Landmark designation of the Joseph M. Cary House at 208 Westmoreland Avenue was initiated by the owner.

A public hearing was held on February 27, 2020 by the Houston Archeological and Historical Commission and there were no objections to the designation. The Houston Archeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown".

2A61A07011A5494

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo
832-393-6578

Yasmin Arslan
832-393-6631

ATTACHMENTS:

Description

Protected Landmark Designation Report

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District D

Item Creation Date:

PLN - Protected Landmark Prospect Medical Building

Agenda Item#: 29.

Summary:

ORDINANCE designating the property municipally known as 2601 Prospect Street and also known as the "Prospect Medical Building" being located within the City of Houston, Texas, as a protected landmark containing findings and other provisions related to the foregoing subject; providing for a penalty - **DISTRICT D - EVANS-SHABAZZ**

Background:

Chapter 33 Section 33-222 allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

The application for Protected Landmark Designation of the Prospect Medical Building, 2601 Prospect Street, was initiated by Karen and James Fain, owners of the property.

A public hearing was held on November 21, 2019 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo
832-393-6578

Yasmin Arslan
832-393-6631

ATTACHMENTS:

Description

Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date:

PLN - Protected Landmark Prospect Medical Building

Agenda Item#:

Background:

Chapter 33 Section 33-222 allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

The application for Protected Landmark Designation of the Prospect Medical Building, 2601 Prospect Street, was initiated by Karen and James Fain, owners of the property.

A public hearing was held on November 21, 2019 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Protected Landmark designation.

DocuSigned by:

2A61A07071A5494
Margaret Wallace Brown, AICP, CNU-A
Director
Planning and Development Department

Contact Information:

Anna Sedillo
832-393-6578

Yasmin Arslan
832-393-6631

ATTACHMENTS:

Description	Type
Protected Landmark Designation Report	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ETJ

Item Creation Date: 10/1/2020

HPW - 20WR258 – Petition Addition (16.740) Harris County
Municipal Utility District No. 167

Agenda Item#: 30.

Summary:

ORDINANCE consenting to the addition of 16.740 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 167**, for inclusion in the district

Background:

SUBJECT: Petition for the City's consent to the addition of 16.740 acres to Harris County Municipal Utility District No. 167.

RECOMMENDATION: Petition for the City's consent to the addition of 16.740 acres to Harris County Municipal Utility District No. 167 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 167 (the "District") was created through the TCEQ in 1978, and currently consists of 1,261.70 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 16.740 acres of vacant land, proposed be developed as institutional property, to the District. The proposed annexation tract is located in the vicinity of Clay Road, Westfield Village Drive, Keith Harrow Boulevard, and Fry Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 167. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 167 is Bear Creek, which flows to South Mayde Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Bear Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within

the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 10/1/2020

HPW - 20WR258 – Petition Addition (16.740) Harris County Municipal Utility District No. 167

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 16.740 acres to Harris County Municipal Utility District No. 167.

RECOMMENDATION: Petition for the City's consent to the addition of 16.740 acres to Harris County Municipal Utility District No. 167 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 167 (the "District") was created through the TCEQ in 1978, and currently consists of 1,261.70 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 16.740 acres of vacant land, proposed be developed as institutional property, to the District. The proposed annexation tract is located in the vicinity of Clay Road, Westfield Village Drive, Keith Harrow Boulevard, and Fry Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County Municipal Utility District No. 167. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 167 is Bear Creek, which flows to South Mayde Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Bear Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/13/2020

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Carol Ellinger Haddock, P. E.

Director

Houston Public Works

Contact Information:

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

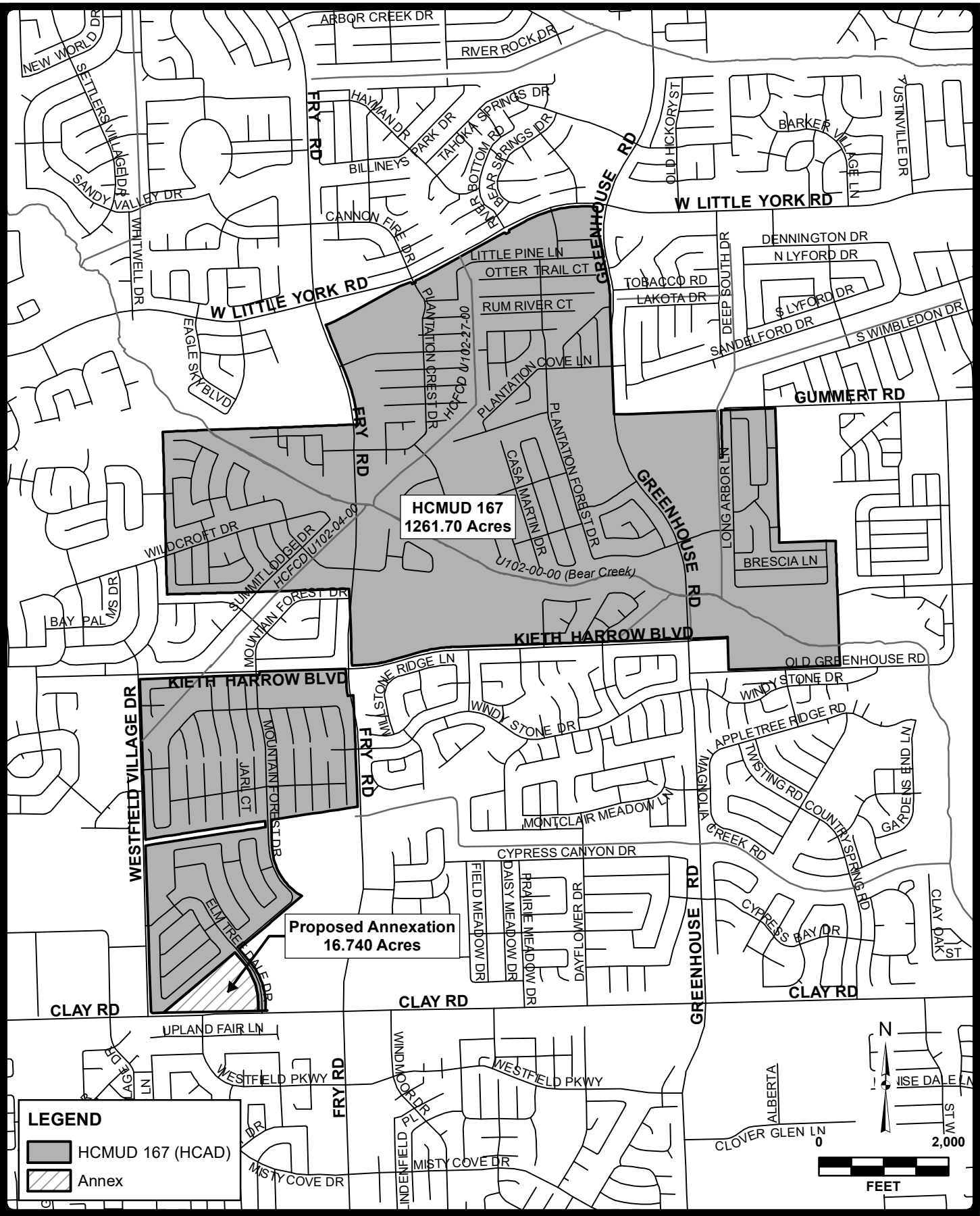
ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



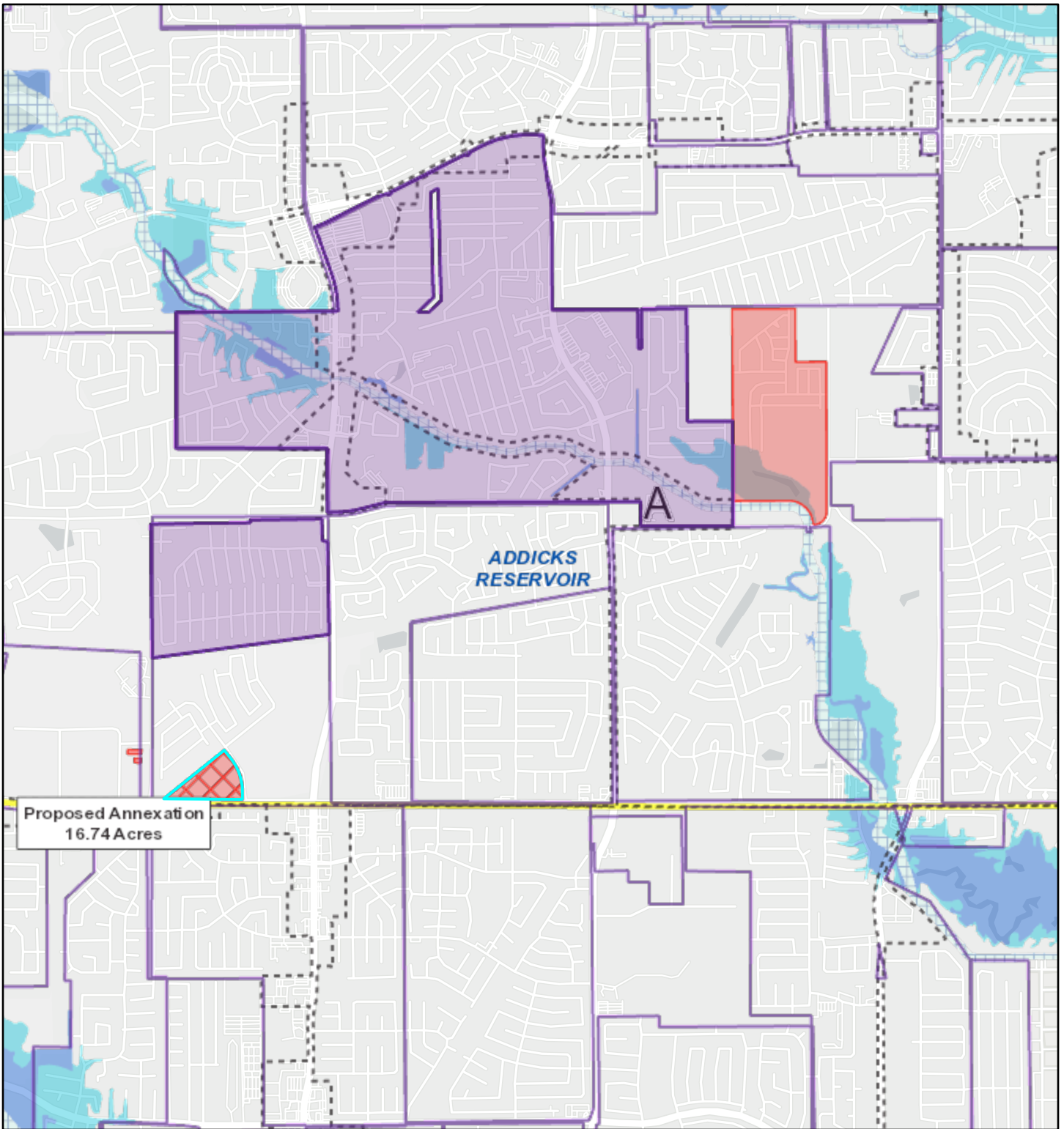
JOB NO.	---
DATE	Sep 2020
DESIGNER	BW
CHECKED	BW DRAWN NT
SHEET	2.0

HCMUD NO. 167
PROPOSED 16.740 ACRE ANNEXATION
VICINITY MAP
HARRIS COUNTY, TEXAS

PAPE-DAWSON ENGINEERS

SAN ANTONIO | AUSTIN | HOUSTON | FORT WORTH | DALLAS
 2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
 TBPE FIRM REGISTRATION #470 | TBPLS FIRM REGISTRATION #10028800

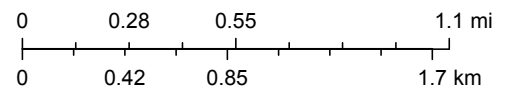
Harris County Municipal Utility District No. 167 (16.740 acres)



10/2/2020, 11:20:48 AM

1:36,112

- | | |
|---------------------------|------------------------------|
| Flood Hazard Zones | Council Districts |
| 100 Year Floodplain | Existing Acreage of District |
| 500 Year Floodplain | Proposed Annexation |
| Floodway | COH Wastewater Line |
| City Limits | COH Water Line |



HCFC and HCED,



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ETJ

Item Creation Date: 9/21/2020

HPW - 20WR251 – Petition Addition (1.343) Spring Creek
Utility District

Agenda Item#: 31.

Summary:

ORDINANCE consenting to the addition of 1.343 acres of land to **SPRING CREEK UTILITY DISTRICT**, for inclusion in the district

Background:

SUBJECT: Petition for the City's consent to the addition of 1.343 acres to Spring Creek Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 1.343 acres to Spring Creek Utility District be approved.

SPECIFIC EXPLANATION: Spring Creek Utility District (the "District") was created through the TCEQ in 1971, and currently consists of 1,052.5729 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 1.343 acres of developed commercial land, to the District. The proposed annexation tract is located in the vicinity of Riley Fuzzel Road, Interstate 45, Northridge Forest Drive, and Birnham Woods Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Spring Creek Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Spring Creek Utility District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is partially within the 100 year floodplain (70%), and within the 500 year floodplain (30%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/21/2020

HPW - 20WR251 – Petition Addition (1.343) Spring Creek Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 1.343 acres to Spring Creek Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 1.343 acres to Spring Creek Utility District be approved.

SPECIFIC EXPLANATION: Spring Creek Utility District (the "District") was created through the TCEQ in 1971, and currently consists of 1,052.5729 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 1.343 acres of developed commercial land, to the District. The proposed annexation tract is located in the vicinity of Riley Fuzzel Road, Interstate 45, Northridge Forest Drive, and Birnham Woods Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Spring Creek Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Spring Creek Utility District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is partially within the 100 year floodplain (70%), and within the 500 year floodplain (30%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

10/1/2020

A93C410B72B3453...

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



A&S Engineers, Inc.
 10377 Stella Link Road
 Houston, TX 77025
 713 / 942 / 2700
 Texas Engineering Registration No. F-000802



Legend:

- - - Existing District Boundary
- Proposed Tracts to be Annexed by the District

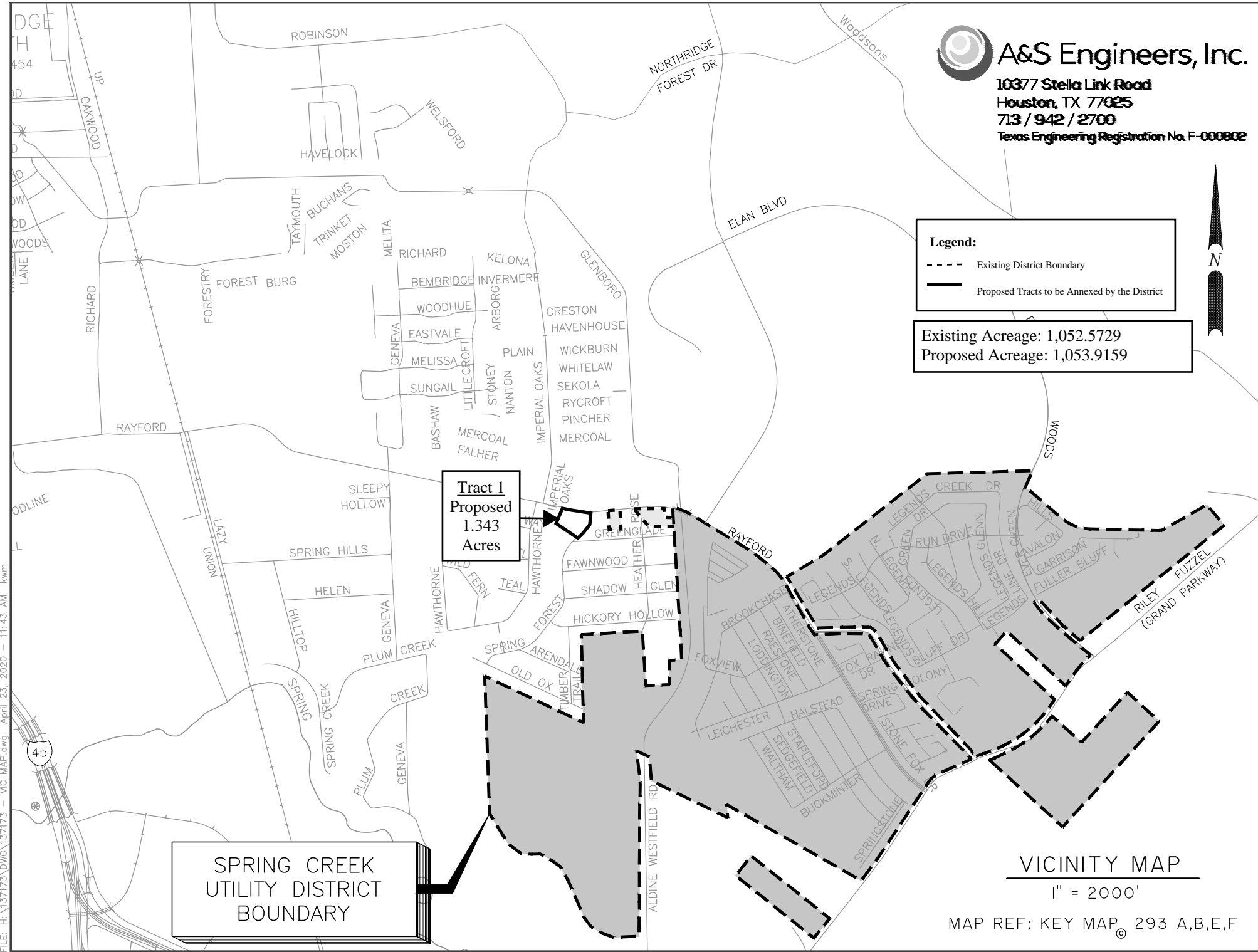
Existing Acreage: 1,052.5729
 Proposed Acreage: 1,053.9159

Tract 1
 Proposed
 1.343
 Acres

**SPRING CREEK
 UTILITY DISTRICT
 BOUNDARY**

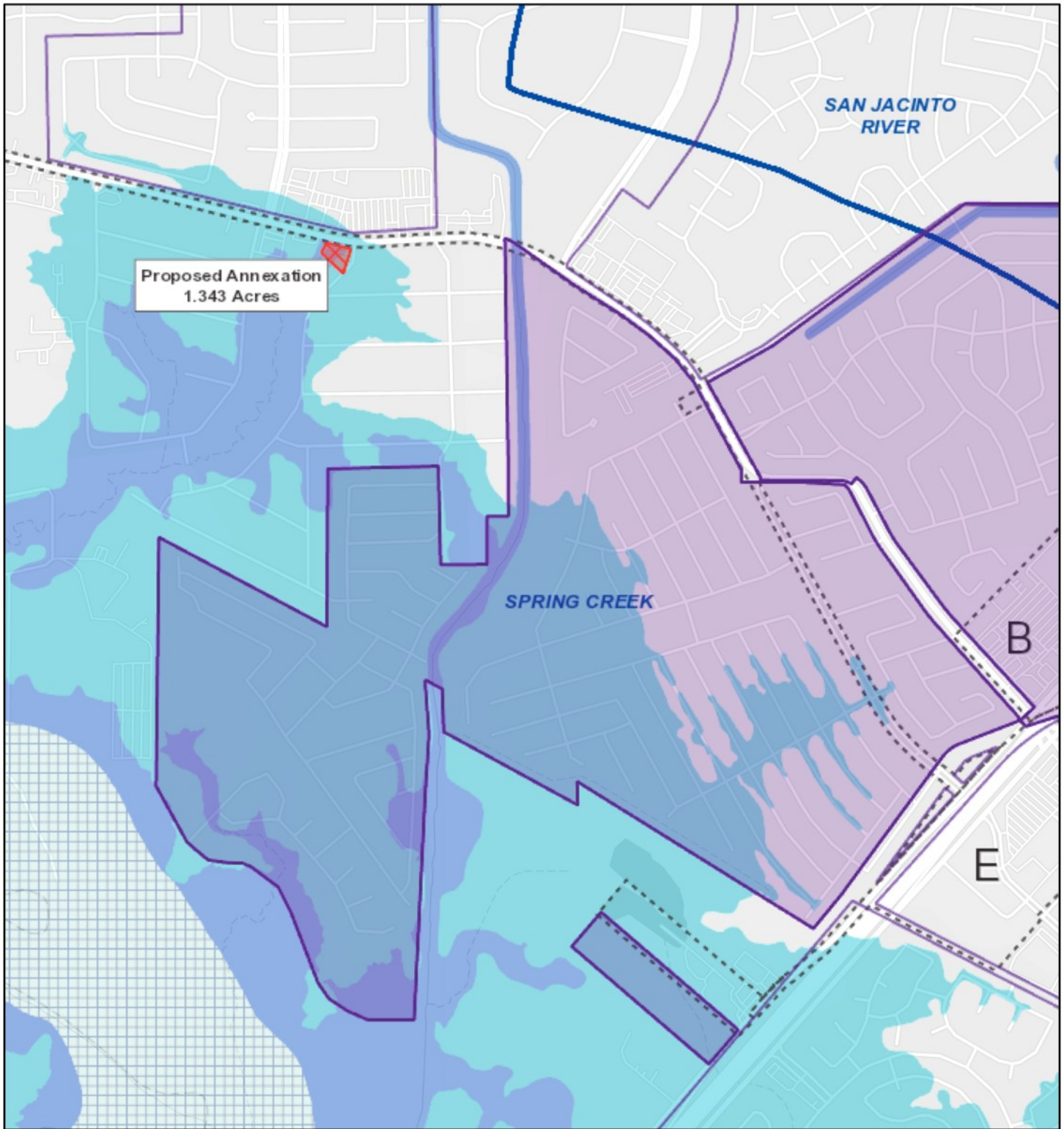
VICINITY MAP
 1" = 2000'

MAP REF: KEY MAP, 293 A,B,E,F



FILE: H:\137173\DWG\137173 - VIC MAP.dwg April 23, 2020 - 11:43 AM kwm

Spring Creek UD (1.343 acres)



9/16/2020, 12:40:17 PM

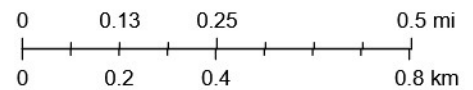
1:18,056

Flood Hazard Zones

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

Council Districts

- Existing Acreage of District
- Proposed Annexation
- COH Wastewater Line
- COH Water Line



HCFC and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ETJ

Item Creation Date: 8/31/2020

HPW - 20WR247 – Petition Addition (31.14) Southern
Montgomery County Municipal Utility District

Agenda Item#: 32.

Summary:

ORDINANCE consenting to the addition of 31.14 acres of land to **SOUTHERN MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

Background:

SUBJECT: Petition for the City's consent to the addition of seven (7) tracts of land totaling 31.14 acres to Southern Montgomery County Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of seven (7) tracts of land totaling 31.14 acres to Southern Montgomery County Municipal Utility District be approved.

SPECIFIC EXPLANATION: Southern Montgomery County Municipal Utility District (the "District") was created through the Texas Water Rights Commission, predecessor to the Texas Commission on Environmental Quality in 1972, and currently consists of 1,804.40 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add seven (7) tracts of mixed land totaling 31.14 acres, proposed to be developed as multi-family residential and commercial property, to the District. The proposed annexation tracts are located in the vicinity of Spring Creek, South Park Drive, Robinson Road, and Geneva Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Southern Montgomery County Municipal Utility District Wastewater Treatment Plant. This regional plant also provides wastewater treatment to the City of Oak Ridge North. Potable water is provided by the District.

The nearest major drainage facility for Southern Montgomery County Municipal Utility District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are within the 100 year floodplain (92%), and partially within the 500 year floodplain (4%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must

be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 8/31/2020

HPW - 20WR247 – Petition Addition (31.14) Southern Montgomery County Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of seven (7) tracts of land totaling 31.14 acres to Southern Montgomery County Municipal Utility District.

RECOMMENDATION: Petition for the City’s consent to the addition of seven (7) tracts of land totaling 31.14 acres to Southern Montgomery County Municipal Utility District be approved.

SPECIFIC EXPLANATION: Southern Montgomery County Municipal Utility District (the “District”) was created through the Texas Water Rights Commission, predecessor to the Texas Commission on Environmental Quality in 1972, and currently consists of 1,804.40 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the “City”) and has petitioned the City for consent to add seven (7) tracts of mixed land totaling 31.14 acres, proposed to be developed as multi-family residential and commercial property, to the District. The proposed annexation tracts are located in the vicinity of Spring Creek, South Park Drive, Robinson Road, and Geneva Drive. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Southern Montgomery County Municipal Utility District Wastewater Treatment Plant. This regional plant also provides wastewater treatment to the City of Oak Ridge North. Potable water is provided by the District.

The nearest major drainage facility for Southern Montgomery County Municipal Utility District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are within the 100 year floodplain (92%), and partially within the 500 year floodplain (4%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/8/2020

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Carol Ellinger Haddock, P. E.

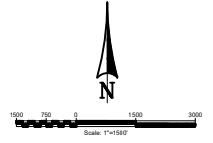
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application1	Backup Material
Application2	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



LINE TABLE		LINE TABLE			
L1	N 88°14'47" W	25.01'	L51	DELETED INTENTIONALLY	106.31'
L2	WEST	34.85'	L52	S 52°30'00" E	208.75'
L3	WEST	173.17'	L53	N 88°10'50" E	208.75'
L4	N 88°15'47" E	208.85'	L54	S 52°30'00" E	208.75'
L5	N 88°15'47" E	208.85'	L55	DELETED INTENTIONALLY	106.31'
L6	N 88°15'47" E	208.85'	L56	DELETED INTENTIONALLY	106.31'
L7	N 88°15'47" E	208.85'	L57	N 88°10'50" W	105.87'
L8	N 88°15'47" E	208.85'	L58	N 88°10'50" W	105.87'
L9	N 88°15'47" E	208.85'	L59	N 88°10'50" W	105.87'
L10	S 50°25'00" E	274.20'	L60	DELETED INTENTIONALLY	200.20'
L11	N 88°15'47" E	208.85'	L61	N 88°10'50" W	105.87'
L12	N 88°15'47" E	208.85'	L62	S 50°25'00" E	8.87'
L13	N 88°15'47" E	186.32'	L63	S 50°25'00" E	8.87'
L14	N 88°15'47" E	207.72'	L64	S 50°25'00" E	78.46'
L15	N 88°15'47" E	186.32'	L65	N 88°10'50" W	200.20'
L16	N 88°15'47" E	34.27'	L66	N 88°10'50" W	200.20'
L17	N 88°15'47" E	426.80'	L67	DELETED INTENTIONALLY	105.27'
L18	N 88°15'47" E	275.19'	L68	N 88°10'50" W	105.27'
L19	DELETED INTENTIONALLY	275.19'	L69	N 88°10'50" W	105.27'
L20	DELETED INTENTIONALLY	275.19'	L70	N 88°10'50" W	105.27'
L21	N 88°15'47" E	208.33'	L71	S 11°48'50" E	18.88'
L22	N 88°15'47" E	208.33'	L72	N 88°10'50" E	18.88'
L23	S 50°25'00" E	181.74'	L73	N 88°10'50" E	18.88'
L24	N 88°15'47" E	275.62'	L74	S 11°48'50" E	18.88'
L25	N 88°15'47" E	152.77'	L75	N 88°10'50" E	18.88'
L26	N 88°15'47" E	208.33'	L76	N 88°10'50" E	18.88'
L27	N 88°15'47" E	208.33'	L77	N 88°10'50" E	18.88'
L28	S 78°21'11" W	226.29'	L78	S 11°48'50" E	18.88'
L29	N 88°15'47" E	186.27'	L79	S 50°25'00" W	18.88'
L30	N 88°15'47" E	211.29'	L80	S 11°48'50" E	216.88'
L31	N 88°15'47" E	34.85'	L81	N 88°10'50" E	20.89'
L32	N 88°15'47" E	208.33'	L82	N 88°10'50" E	20.89'
L33	S 78°21'11" W	226.29'	L83	N 88°10'50" E	20.89'
L34	WEST	112.62'	L84	N 88°10'50" E	20.89'
L35	N 72°21'10" W	177.09'	L85	N 88°10'50" E	20.89'
L36	WEST	77.08'	L86	N 88°10'50" E	20.89'
L37	N 88°15'47" E	82.39'	L87	N 88°10'50" E	20.89'
L38	S 41°25'54" W	215.21'	L88	N 88°10'50" E	20.89'
L39	S 50°25'00" E	152.60'	L89	N 88°10'50" E	20.89'
L40	N 88°15'47" E	212.33'	L90	N 88°10'50" E	20.89'
L41	N 88°15'47" E	208.33'	L91	N 88°10'50" E	20.89'
L42	N 88°15'47" E	208.33'	L92	N 88°10'50" E	20.89'
L43	S 87°25'12" E	226.14'	L93	S 41°18'48" E	16.88'
L44	N 88°15'47" E	208.33'	L94	N 88°10'50" E	15.00'
L45	S 10°25'12" E	216.50'	L95	N 88°10'50" E	200.20'
L46	DELETED INTENTIONALLY	216.50'	L96	S 21°18'14" W	81.00'
L47	S 10°25'12" E	216.50'	L97	S 21°18'14" W	81.00'
L48	N 88°27'18" E	487.80'	L98	S 21°18'14" W	81.00'
L49	S 10°25'12" E	487.80'	L99	N 41°18'48" W	81.00'
L50	S 87°25'12" E	175.91'	L100	N 41°18'48" W	81.00'

CURVE TABLE	
C1	RADIUS=1800' ARC LENGTH=18.88'
C2	RADIUS=250.00' ARC LENGTH=10.80'

PROPOSED TRACTS	
TRACT #	ACRES
1	0.23
2	0.47
3	0.23
4	0.23
5	0.23
6	0.23
7	0.23
8	0.23
9	0.23
10	0.23
11	0.23
12	0.23
13	0.23
14	0.23
TOTAL:	31.14

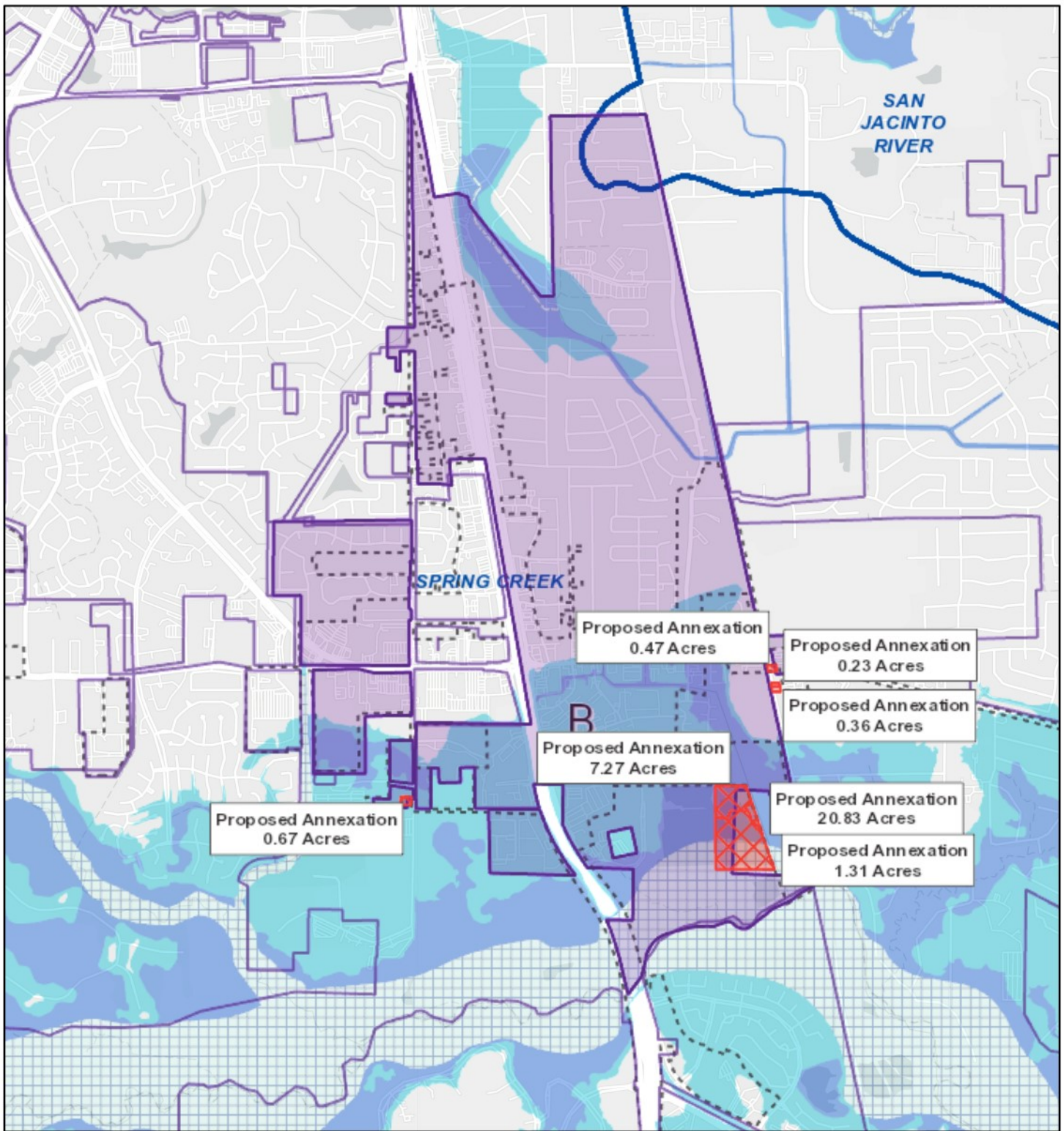
1804.40 ACRES
SOUTHERN MONTGOMERY COUNTY
MUNICIPAL UTILITY DISTRICT
VICINITY MAP

Cobb Fenley
13430 Northwest Freeway, Suite 1100
Houston, Texas 77040
TBPELS Firm Registration No. 100467
713.462.2042 | fax 713.462.2052 | www.cobbfenley.com

CFA PROJECT NO. 5110-100-01

REFERENCE CFA PROJECT NO. 5110-100-01

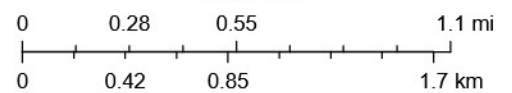
Southern Montgomery County MUD (31.14 acres)



8/30/2020, 9:08:35 PM

1:36,112

- | | |
|---------------------|------------------------------|
| 100 Year Floodplain | Council Districts |
| 500 Year Floodplain | Existing Acreage of District |
| Floodway | Proposed Annexation |
| City Limits | COH Wastewater Line |
| | COH Water Line |



HCFC and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date: 10/13/2020

HPW20JDF41 SPELLMAN DETENTION BASIN PROJECT

Agenda Item#: 33.

Summary:

ORDINANCE approving and authorizing purchase and sale agreement between **KASMANI INVESTMENTS, INC**, Seller, and City of Houston, Texas, Purchaser, for acquisition of approximately 9.9727 acres of land located at Ammar Street, Houston, Harris County, Texas [Parcel No. LY19-027] for the Spellman Detention Basin Project; providing Community Development Block Grant Disaster Recovery 2015 (CDBG-DR15) Flood Events Funds of \$1,303,233.00 for acquisition cost and \$7,888.00 for other related costs, for a total of \$1,311,121.00 - **DISTRICT K - CASTEX-TATUM**

Background:

SUBJECT: PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027 located at 0 Ammar Street for the SPELLMAN DETENTION BASIN PROJECT

RECOMMENDATION: (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027.

SPECIFIC EXPLANATION:

This project requires the acquisition of three tracts of land, in fee, for the SPELLMAN DETENTION BASIN PROJECT (the Project). The Project is located near the 6400 block of West Belfort Avenue and adjacent to the Fondren Diversion Channel north of Willow Waterhole. The detention basin has a proposed maximum volume of 208 acre-feet, which will help mitigate flood risk to residential and commercial structures in the Willow Waterhole Bayou drainage area of the Brays Bayou watershed.

The Project will utilize funding assistance from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG-DR15) program. These funds are administered by the City's Housing and Community Development Department (HCDD). HCDD has received the Authority to Use Grant Funds (AUGF). Real Estate acquisition costs and expenditures for the Project will come from the Dedicated Drainage and Street Renewal Fund-Ad Valorem Tax (Fund 2311) when expenditures are presented for payment. The reimbursement to the City of such eligible expenditures, costs, and bills for the Project will be

deposited into Fund 2311 and expenditures will be reimbursed by CDBG-DR15 funds.

The City will acquire 9.9727 acres (434,411 square feet) in in fee for Parcel LY19-027. The City's offer was based on an appraisal by Todd Rothholz, MAI, of Integra Realty Resources, which was reviewed and approved by a senior staff appraiser of this department. The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

Parcel LY19-027 (Fee)

434,411 SF @ \$3.00 PSF	\$ 1,303,233.00
TOTAL CONSIDERATION.....	\$ 1,303,233.00
Title Policy and Services.....	\$ <u>7,888.00</u>
TOTAL AMOUNT	\$ 1,311,121.00

Parcel LY19-027 contains a 9.9727 acre (434,411 square feet) tract of land being Lots 1-23 and Reserve A, Block 1 and Lots 1-25 and Reserve B, block 2 of Ammar Estates, a Subdivision of 9.9727 acres of land out of the B.B.B. & C. Railroad Survey, Abstract No. 180, City of Houston, Harris County, Texas.

Tom McCasland, Director
Housing and Community Development Department

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No(s) M-420HUD-005A-2

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019
Ordinance 2020-761, passed September 2, 2020

Amount of Funding:

No additional funding required (Funds were appropriated under Ordinance 2019-931)

Contact Information:

Marjorie L. Cox
Assistant Director – Real Estate Services
Phone: (832) 395-3130

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 10/13/2020

HPW20JDF41 SPELLMAN DETENTION BASIN PROJECT

Agenda Item#:

Background:

SUBJECT: PROPERTY: Recommendation that an ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027 located at 0 Ammar Street for the SPELLMAN DETENTION BASIN PROJECT

RECOMMENDATION: (Summary) An ordinance be passed approving the Purchase and Sale Agreement between Kasmani Investments, Inc., and the City of Houston, and authorizing payment of the purchase price for the acquisition of Parcel LY19-027.

SPECIFIC EXPLANATION:

This project requires the acquisition of three tracts of land, in fee, for the SPELLMAN DETENTION BASIN PROJECT (the Project). The Project is located near the 6400 block of West Bellfort Avenue and adjacent to the Fondren Diversion Channel north of Willow Waterhole. The detention basin has a proposed maximum volume of 208 acre-feet, which will help mitigate flood risk to residential and commercial structures in the Willow Waterhole Bayou drainage area of the Brays Bayou watershed.

The Project will utilize funding assistance from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG-DR15) program. These funds are administered by the City's Housing and Community Development Department (HCDD). HCDD has received the Authority to Use Grant Funds (AUGF). Real Estate acquisition costs and expenditures for the Project will come from the Dedicated Drainage and Street Renewal Fund-Ad Valorem Tax (Fund 2311) when expenditures are presented for payment. The reimbursement to the City of such eligible expenditures, costs, and bills for the Project will be deposited into Fund 2311 and expenditures will be reimbursed by CDBG-DR15 funds.

The City will acquire 9.9727 acres (434,411 square feet) in in fee for Parcel LY19-027. The City's offer was based on an appraisal by Todd Rothholz, MAI, of Integra Realty Resources, which was reviewed and approved by a senior staff appraiser of this department. The parties now wish to enter into a Purchase and Sale Agreement, the terms of which include the following:

Parcel LY19-027 (Fee)

Table with 2 columns: Description and Amount. Rows include: 434,411 SF @ \$3.00 PSF (\$ 1,303,233.00), TOTAL CONSIDERATION (\$ 1,303,233.00), Title Policy and Services (\$ 7,888.00), and TOTAL AMOUNT (\$ 1,311,121.00).

Parcel LY19-027 contains a 9.9727 acre (434,411 square feet) tract of land being Lots 1-23 and Reserve A, Block 1 and Lots 1-25 and Reserve B, block 2 of Ammar Estates, a Subdivision of 9.9727 acres of land out of the B.B.B. & C. Railroad Survey, Abstract No. 180,

City of Houston, Harris County, Texas.

DocuSigned by: Tom McCasland (Signature) BB4243B4670F48F Tom McCasland, Director Housing and Community Development Department

DocuSigned by: Carol Haddock (Signature) 10/29/2020 A93C410B72B3453... Carol Ellinger Haddock, P.E., Director Houston Public Works

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019

Ordinance 2020-761, passed September 2, 2020

Amount of Funding:

No additional funding required (Funds were appropriated under Ordinance 2019-931)

Contact Information:

Marjorie L. Cox

Assistant Director – Real Estate Services

Phone: (832) 395-3130

ATTACHMENTS:

Description	Type
LOCATION MAPS	Backup Material
RECORDED PLAT of SUBJECT PARCEL	Backup Material
ORDINANCE 2019-931 w/cover sheet	Ordinance/Resolution/Motion
ORDINANCE 2020-761 w/cover sheet	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District E, District K

Item Creation Date: 10/19/2020

HPW – 20MKW38 Contract Award / DCE Construction, Inc.

Agenda Item#: 34.

Summary:

ORDINANCE appropriating \$2,667,894.70 out of Metro Projects Construction DDSRF, awarding contract to **DCE CONSTRUCTION, INC** for Roadway Pavement Replacement: Park Manor and Surrey Square; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, and contingencies relating to construction of facilities financed by Metro Projects Construction DDSRF - **DISTRICTS E - MARTIN and K - CASTEX-TATUM**

Background:

SUBJECT: Contract Award for Roadway Pavement Replacement: Park Manor and Surrey Square Project

RECOMMENDATION: Award a Construction Contract to DCE Construction, Inc. for Roadway Pavement Replacement: Park Manor and Surrey Square and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Capital Improvement Plan for Roadway Pavement Replacement Program and is necessary to meet the City of Houston standards as well as provide reconstruction and rehabilitation of streets along with the repair and improvements to curbs and curb ramps.

DESCRIPTION/SCOPE: This project consists of replacing the existing pavement of thoroughfares and collector streets that have deteriorated beyond economical repair and normal maintenance. The project will improve the quality and safety of vehicular mobility. The Contract duration for this project is 182 calendar days. This project was designed by Consor Engineering.

LOCATION: The project areas are in Council District "E" and Council District "K" as shown in the table below:

Council District	Area	Description
K	Park Manor Street	From Raven Ridge Drive to FM RD 2234/McHard Road
E	Surrey Square Street	From Cripple Creek Drive to Winkler Drive

BIDS: This project was advertised for bidding on May 15, 2020. Bids were received on June 18, 2020. The eight (8) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	DCE Construction, Inc.	\$2,352,631.54
2.	JFT Construction, Inc.	\$2,471,237.93
3.	Tikon Group, Inc.	\$2,474,213.25
4.	Conrad Construction Co. Ltd	\$2,535,982.50
5.	SER Construction Partners LLC	\$2,697,868.50
6.	Main Lane Industries Ltd.	\$2,823,865.40
7.	Reytec Construction Resources, Inc	\$2,895,097.39
8.	Total Contracting Limited	\$3,345,583.00

AWARD: It is recommended that this construction contract be awarded to DCE Construction, Inc. with a low bid of \$2,352,631.54.

PROJECT COST: The total cost of this project is \$2,667,894.70 to be appropriated as follows:

· Bid Amount	\$2,352,631.54
· Contingencies	\$117,631.58
· Testing Services	\$80,000.00
· CIP Cost Recovery	\$117,631.58

Testing Services will be provided by Alpha Testing, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case DCE Construction, Inc is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 11% MBE goal and 7% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Match & Mix Construction LLC	Concrete paving	\$188,455.79	8.01%
2.	Avila Construction Products	Concrete paving, sidewalk construction, and gravel hauling local	\$ 23,600.00	1.00%
3.	Texas Concrete Enterprise Ready Mix, Inc.	Ready-Mix concrete manufacturing	\$ 71,049.48	3.02%
		TOTAL	\$283,105.27	12.03%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Procon Enterprises, Inc.	Plumbing equipment	\$ 94,575.79	4.02%
		merchant wholesalers		
		TOTAL	\$ 94,575.79	4.02%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Lazaro Garcia Trucking	Dump trucking	\$ 71,049.48	3.02%
		TOTAL	\$ 71,049.48	3.02%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-321039-001B-4

Amount of Funding:

\$2,667,894.70

METRO Projects Construction DDSRF

Fund No. 4040

Contact Information:

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

Phone: (832) 395-2441

ATTACHMENTS:

Description

Signed Coversheet

Maps

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District E, District K
Item Creation Date: 10/19/2020

HPW – 20MKW38 Contract Award / DCE Construction, Inc.

Agenda Item#:

Background:

SUBJECT: Contract Award for Roadway Pavement Replacement: Park Manor and Surrey Square Project

RECOMMENDATION: Award a Construction Contract to DCE Construction, Inc. for Roadway Pavement Replacement: Park Manor and Surrey Square and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Street and Traffic Capital Improvement Plan for Roadway Pavement Replacement Program and is necessary to meet the City of Houston standards as well as provide reconstruction and rehabilitation of streets along with the repair and improvements to curbs and curb ramps.

DESCRIPTION/SCOPE: This project consists of replacing the existing pavement of thoroughfares and collector streets that have deteriorated beyond economical repair and normal maintenance. The project will improve the quality and safety of vehicular mobility. The Contract duration for this project is 182 calendar days. This project was designed by Consor Engineering.

LOCATION: The project areas are in Council District "E" and Council District "K" as shown in the table below:

Council District	Area	Description
K	Park Manor Street	From Raven Ridge Drive to FM RD 2234/McHard Road
E	Surrey Square Street	From Cripple Creek Drive to Winkler Drive

BIDS: This project was advertised for bidding on May 15, 2020. Bids were received on June 18, 2020. The eight (8) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	DCE Construction, Inc.	\$2,352,631.54
2.	JFT Construction, Inc.	\$2,471,237.93
3.	Tikon Group, Inc.	\$2,474,213.25
4.	Conrad Construction Co. Ltd	\$2,535,982.50
5.	SER Construction Partners LLC	\$2,697,868.50
6.	Main Lane Industries Ltd.	\$2,823,865.40
7.	Reytec Construction Resources, Inc	\$2,895,097.39
8.	Total Contracting Limited	\$3,345,583.00

AWARD: It is recommended that this construction contract be awarded to DCE Construction, Inc. with a low bid of \$2,352,631.54.

PROJECT COST: The total cost of this project is \$2,667,894.70 to be appropriated as follows:

· Bid Amount	\$2,352,631.54
· Contingencies	\$117,631.58
· Testing Services	\$80,000.00
· CIP Cost Recovery	\$117,631.58

Testing Services will be provided by Alpha Testing, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case DCE Construction, Inc is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 11% MBE goal and 7% WBE goal for this project.

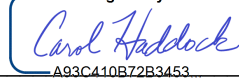
	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Match & Mix Construction LLC	Concrete paving	\$188,455.79	8.01%
2.	Avila Construction Products	Concrete paving, sidewalk construction, and gravel hauling local	\$ 23,600.00	1.00%
3.	Texas Concrete Enterprise Ready Mix, Inc.	Ready-Mix concrete manufacturing	\$ 71,049.48	3.02%
		TOTAL	\$283,105.27	12.03%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Procon Enterprises, Inc.	Plumbing equipment merchant wholesalers	\$ 94,575.79	4.02%
		TOTAL	\$ 94,575.79	4.02%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Lazaro Garcia Trucking	Dump trucking	\$ 71,049.48	3.02%
		TOTAL	\$ 71,049.48	3.02%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:

A93C410B72B3453

11/3/2020

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-321039-001B-4

Amount of Funding:

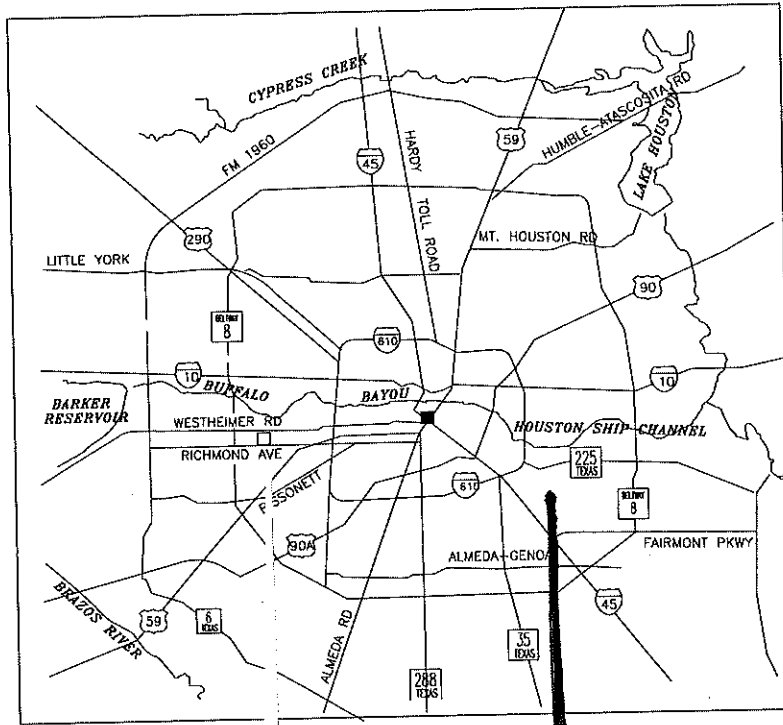
\$2,667,894.70 - Fund No. 4040 - METRO Projects Construction DDSRF

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
Maps	Backup Material
OBO Documents (470, HHF, Vendor Info Sheets & Letters of Intent)	Backup Material
Form B - Fair Campaign Ord.	Backup Material
Ownership Information Form (doc 0455) and Tax Report	Backup Material
Pay or Play (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material



LOCATION MAP

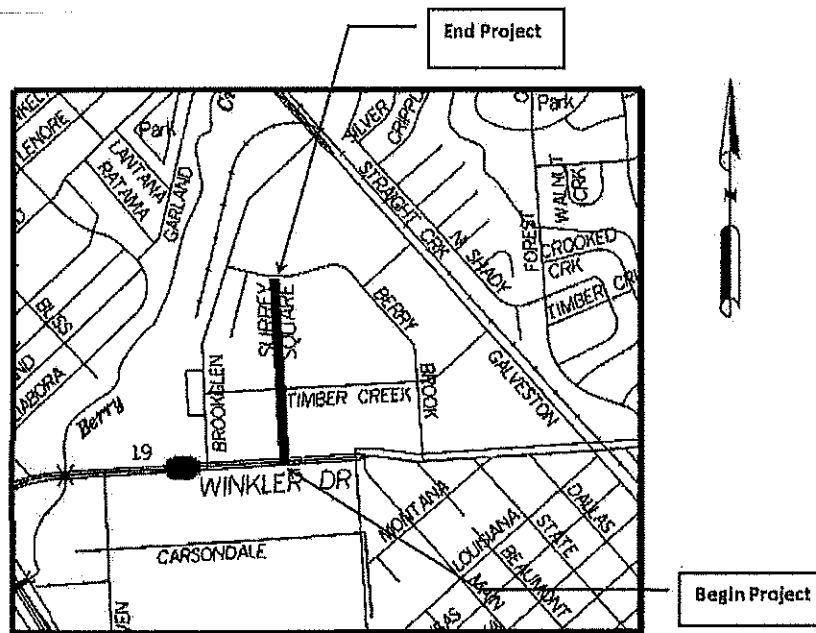
PROJECT AREA

SURREY SQUARE ST

(CRIPPLE CREEK DR TO WINKLER DR)
(KEY MAP 535V, 535Z)
(COUNCIL DISTRICT E)

WBS No. N-321039-001B-4

Roadway Pavement Replacement: Park Manor and Surrey Square Project



VICINITY MAP
SURREY SQUARE ST

(CRIPPLE CREEK DR TO WINKLER DR)
(KEY MAP 535V, 535Z)
(COUNCIL DISTRICT E)

WBS No. N-321039-001B-4

Roadway Pavement Replacement: Park Manor and Surrey Square Project



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District I

Item Creation Date: 5/1/2020

HPW – 20EN45 Contract Award / LEM Construction
Company, Inc.

Agenda Item#: 35.

Summary:

ORDINANCE appropriating \$12,171,326.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **LEM CONSTRUCTION COMPANY, INC.**, for Sims Bayou South Wastewater Treatment Plant Improvements; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

Background:

SUBJECT: Contract Award for Sims Bayou South Wastewater Treatment Plant Improvements.

RECOMMENDATION: Award a Construction Contract to LEM Construction Company, Inc., for Sims Bayou South Wastewater Treatment Plant Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve inefficient components of the existing wastewater treatment plant facilities.

DESCRIPTION/SCOPE: This project consists of the demolition of the existing blowers and the installation of new single stage centrifugal blowers, associated process mechanical equipment and piping, electrical, and instrumentation and controls at the Sims Bayou South Wastewater Treatment Plant. This project will also consist of the demolition of the existing instrument air system, the replacement of the existing process flow control valves and actuators, and other miscellaneous improvements. The Contract duration for this project is 760 calendar days. This project was designed by CDM Smith Inc.

LOCATION: The project is located at 3100 Galveston Road, Houston, Texas 77017.

BIDS: This project was advertised for bidding on December 6, 2019. Bids were received on January 23, 2020. The four (4) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	LEM Construction Company, Inc.	\$10,996,660.00

2.	Industrial TX Corp.	\$11,611,660.00
3.	CSA Construction, Inc.	\$12,093,660.00
4.	Flintco LLC	\$12,785,486.00

AWARD: It is recommended that this construction contract be awarded to LEM Construction Company, Inc., and Addenda Numbers 1 and 2 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$12,171,326.00 to be appropriated as follows:

• Bid Amount	\$10,996,660.00
• Contingencies	\$549,833.00
• Testing Services	\$75,000.00
• CIP Cost Recovery	\$549,833.00

Testing Services will be provided by Alpha Testing, Inc., under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, LEM Construction Company, Inc., is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 11.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Atlantic Petroleum & Mineral Resources, Inc. dba ATLANTIC PETROLEUM	Fuel and Oil	\$45,000.00	0.41%
2.	C & B Waterworks, Inc.	Mechanical Construction	\$750,000.00	6.82%
3.	Elec-Net Supply	Electrical Materials	\$449,000.00	4.08%
4.	Rustbusters Industrial Painting, Inc.	Painting/Coating	<u>\$68,781.00</u>	<u>0.63%</u>
		TOTAL	\$1,312,781.00	11.94%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Bevco Company, Inc.	Piping	\$425,000.00	3.86%
2.	BL Technology, Inc.	Controls & Instrumentation	<u>\$179,880.00</u>	<u>1.64%</u>

		TOTAL	\$604,880.00	5.50%
	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Automation Nation, Inc.	Software Engineering/ Programming	\$58,800.00	0.53%
2.	Cohen Industrial Supply Co.	Piping	<u>\$200,000.00</u>	<u>1.82%</u>
		TOTAL	\$258,800.00	2.35%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000265-0125-4

Amount of Funding:

\$12,171,326.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 5/1/2020

HPW – 20EN45 Contract Award / LEM Construction Company, Inc.

Agenda Item#:

Background:

SUBJECT: Contract Award for Sims Bayou South Wastewater Treatment Plant Improvements.

RECOMMENDATION: Award a Construction Contract to LEM Construction Company, Inc., for Sims Bayou South Wastewater Treatment Plant Improvements and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve inefficient components of the existing wastewater treatment plant facilities.

DESCRIPTION/SCOPE: This project consists of the demolition of the existing blowers and the installation of new single stage centrifugal blowers, associated process mechanical equipment and piping, electrical, and instrumentation and controls at the Sims Bayou South Wastewater Treatment Plant. This project will also consist of the demolition of the existing instrument air system, the replacement of the existing process flow control valves and actuators, and other miscellaneous improvements. The Contract duration for this project is 760 calendar days. This project was designed by CDM Smith Inc.

LOCATION: The project is located at 3100 Galveston Road, Houston, Texas 77017.

BIDS: This project was advertised for bidding on December 6, 2019. Bids were received on January 23, 2020. The four (4) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. LEM Construction Company, Inc.	\$10,996,660.00
2. Industrial TX Corp.	\$11,611,660.00
3. CSA Construction, Inc.	\$12,093,660.00
4. Flintco LLC	\$12,785,486.00

AWARD: It is recommended that this construction contract be awarded to LEM Construction Company, Inc., and Addenda Numbers 1 and 2 be made a part of this Contract.

PROJECT COST: The total cost of this project is \$12,171,326.00 to be appropriated as follows:

• Bid Amount	\$10,996,660.00
• Contingencies	\$549,833.00
• Testing Services	\$75,000.00
• CIP Cost Recovery	\$549,833.00

Testing Services will be provided by Alpha Testing, Inc., under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, LEM Construction Company, Inc., is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 11.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Atlantic Petroleum & Mineral Resources, Inc. dba ATLANTIC PETROLEUM	Fuel and Oil	\$45,000.00	0.41%
2.	C & B Waterworks, Inc.	Mechanical Construction	\$750,000.00	6.82%
3.	Elec-Net Supply	Electrical Materials	\$449,000.00	4.08%
4.	Rustbusters Industrial Painting, Inc.	Painting/Coating	\$68,781.00	0.63%
		TOTAL	\$1,312,781.00	11.94%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Bevco Company, Inc.	Piping	\$425,000.00	3.86%
2.	BL Technology, Inc.	Controls & Instrumentation	\$179,880.00	1.64%
		TOTAL	\$604,880.00	5.50%

	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Automation Nation, Inc.	Software Engineering/ Programming	\$58,800.00	0.53%
2.	Cohen Industrial Supply Co.	Piping	\$200,000.00	1.82%
		TOTAL	\$258,800.00	2.35%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

DocuSigned by:



10/21/2020

Carol Haddock, P.E., Director
Houston Public Works

WBS No. R-000265-0125-4

Amount of Funding:

\$12,171,326.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

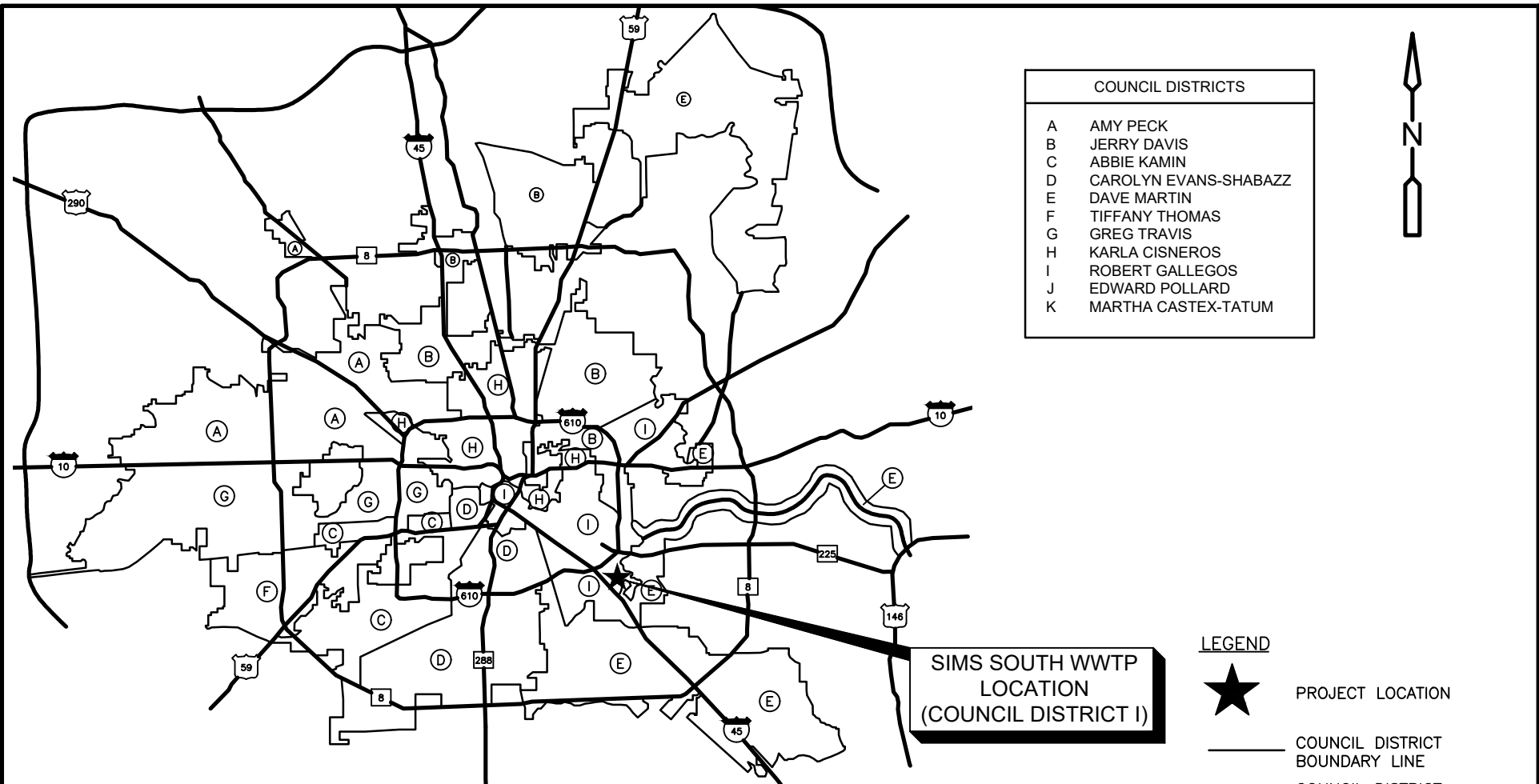
Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:




Description	Type
Maps	Backup Material
OBO Documents (HHF, Vendor Info Sheets, Letters of Intent & 00470)	Backup Material
Form B	Backup Material
Ownership Info Form & Tax Report	Backup Material
Play or Pay (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material

DWG: C:\pw_e11\Fletcher\B\0421411\SIMS SOUTH CITY COUNCIL LOC MAP.dwg
DATE: May 05, 2020 12:42pm XREFS:
USER: Fletcher/B



COUNCIL DISTRICTS	
A	AMY PECK
B	JERRY DAVIS
C	ABBIE KAMIN
D	CAROLYN EVANS-SHABAZZ
E	DAVE MARTIN
F	TIFFANY THOMAS
G	GREG TRAVIS
H	KARLA CISNEROS
I	ROBERT GALLEGOS
J	EDWARD POLLARD
K	MARTHA CASTEX-TATUM

**SIMS SOUTH WWTP
LOCATION
(COUNCIL DISTRICT I)**

- LEGEND**
-  PROJECT LOCATION
 -  COUNCIL DISTRICT BOUNDARY LINE
 -  COUNCIL DISTRICT BOUNDARY DESIGNATION

HARRIS COUNTY KEY MAP No 535-L
GIMS MAP Nos 5655C, 5655D
VICINITY MAP
NOT TO SCALE

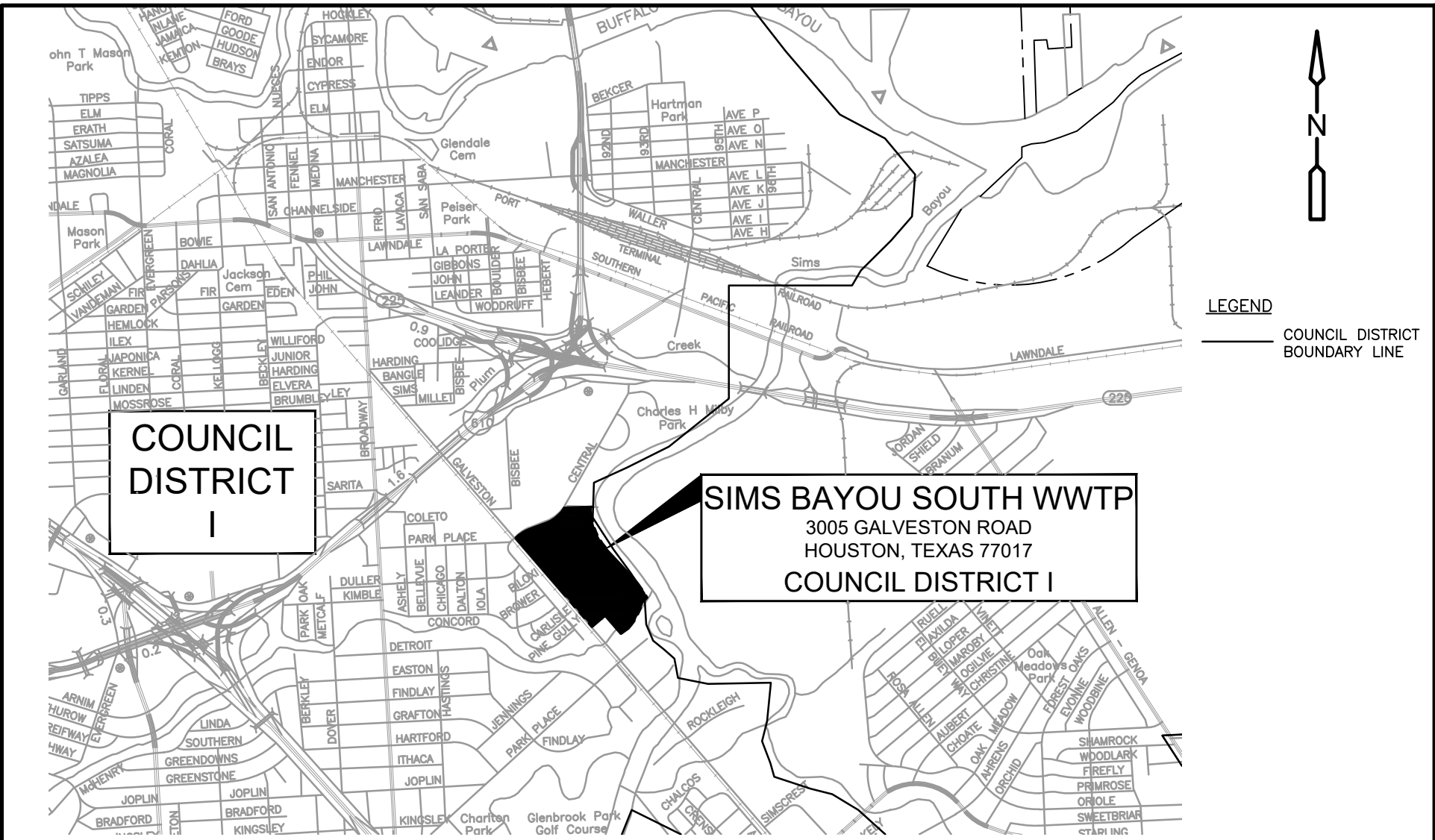


11490 Westheimer Road, Suite 700
Houston, TX 77077
Tel: (713) 423-7300
TBPE Firm Registration No. F-3043



CITY OF HOUSTON
HOUSTON PUBLIC WORKS
CAPITAL PROJECTS
SIMS BAYOU SOUTH WASTEWATER TREATMENT
PLANT IMPROVEMENTS
COUNCIL DISTRICT I
WBS No.: R-000265-0125-4

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DATE: May 05, 2020 12:43pm XREFS:
USER: FletcherB



COUNCIL DISTRICT I

SIMS BAYOU SOUTH WWTP
3005 GALVESTON ROAD
HOUSTON, TEXAS 77017
COUNCIL DISTRICT I

LOCATION MAP
NOT TO SCALE



11490 Westheimer Road, Suite 700
Houston, TX 77077
Tel: (713) 423-7300
TBPE Firm Registration No. F-3043



CITY OF HOUSTON

HOUSTON PUBLIC WORKS
CAPITAL PROJECTS
SIMS BAYOU SOUTH WASTEWATER TREATMENT
PLANT IMPROVEMENTS
COUNCIL DISTRICT I
WBS No.: R-000265-0125-4



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

MYR - Set Public Hearing to Amend City - Green
Stormwater Infrastructure

Agenda Item#: 36.

Summary:

SET A PUBLIC HEARING DATE regarding proposed amendments to the City's Tax Abatement Ordinance relating to Green Stormwater Infrastructure and LEED Projects

SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 9, 2020

Background:

RECOMMENDATION

(Summary) A motion to set a public hearing date for December 9, 2020, regarding proposed amendments to the City's tax abatement ordinance relating to green stormwater infrastructure and LEED projects.

SPECIFIC EXPLANATION:

Pursuant to Chapter 312 of the Texas Tax Code, the City has created the City of Houston Tax Abatement Program, which is codified in Article IV, Chapter 44 of the City Code (Tax Abatement Ordinance).

Pursuant to Texas Tax Code Section 312.002(c-1), before City Council can consider the adoption, amendment, repeal, or reauthorization of the City's tax abatement guidelines and criteria, which are codified in the Tax Abatement Ordinance, City Council must hold a public hearing regarding the proposed adoption, amendment, repeal, or reauthorization at which members of the public are given the opportunity to be heard. Pursuant to a series of recommendations to encourage green development in the private sector and a City Council budget amendment passed in June 2020, the proposed amendments to the Tax Abatement Ordinance will establish a green stormwater infrastructure tax abatement and make modifications to the LEED tax abatement program.

The Mayor's Office of Economic Development recommends that City Council adopt a motion to establish a public hearing date of December 9, 2020, to satisfy the public hearing requirement for amendment of the Tax Abatement Ordinance. An ordinance amending the Tax Abatement Ordinance will be presented to City Council for consideration at a subsequent City Council meeting.

Andy Icken, Chief Development Officer

Contact Information:

Gwendolyn F. Tillotson

Deputy Director

Phone: (832) 393-0937

Marissa Aho

Chief Resilience Officer

Phone: 832.393.1074

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

Item Creation Date:

Divided item - COVID EPO Log #9 - SVMP

Agenda Item#: 37.

Summary:

APPROVE spending authority for Emergency Purchase EPO #SPD-JSA-11062020-024 to SVMP for Gift Card Incentives to provide education on health related issues including COVID and FLU related to the City's response to the COVID-19 Pandemic - **TAGGED BY COUNCIL MEMBER KNOX**

This was a portion of Item 7 on Agenda of November 10, 2020

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/7/2020

HITS - FY21 SAP CIP Appropriations

Agenda Item#: 38.

Summary:

ORDINANCE appropriating \$5,610,000.00 out of Equipment Acquisition Consolidated Fund to upgrade portions of the On-Premise Enterprise Resource Planning (ERP)/SAP Applications to Cloud-Based Solutions for Houston Information Technology Services and Various Departments

TAGGED BY COUNCIL MEMBER POLLARD

This was Item #11 on Agenda of November 10, 2020

Background:

Ordinance appropriating \$5,610,000.00 from the Equipment Acquisition Consolidated Fund to upgrade portions of the on-premise Enterprise Resource Planning (ERP) / SAP applications to Cloud-based solutions for Houston Information Technology Services and various other departments.

SPECIFIC EXPLANATION:

The Chief Information Officer recommends City Council approve an ordinance to appropriate \$5,610,000.00 from the Equipment Acquisition Consolidated Fund (1800) to modernize and enhance features in the City's ERP software, (i.e. SAP), to meet the City's business needs and improve operations for Houston Information Technology Services (HITS) and various other departments.

The project descriptions with allocations are as follows:

PROJECT	PROJECT NO	AMOUNT
FIN-Contract/Procurement Management System	WBS # X-640018	
\$2,761,000.00		

This project allows the City to procure software and professional services to modernize the existing contract and procurement management systems. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

HR-HROne	WBS # X-680072	\$1,500,000.00
-----------------	-----------------------	-----------------------

This project will consolidate HR data and reduce HR software across City departments. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services, as well as, the SAP Public Services, Inc.

Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

HFD-Kronos Telestaff **WBS # X-120020** **\$528,000.00**

This project upgrades HFD's legacy scheduling software. Currently, HFD utilizes a legacy in-house custom developed employee scheduling software, known as DC Staffing. This project will replace DC Staffing software with a modernized and supportable cloud-based software. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services to assist with implementation, as well as, Kronos Incorporated for Workforce Management Systems and related products, software licenses, services, and solutions (OA#: 4600013384).

Outcome-Based Budgeting **WBS # X-640017** **\$500,000.00**

This project will hire a third-party professional services vendor perform an assessment of a public sector outcome-based budgeting (OBB) financial reporting model and recommend an implementation strategy for the proposed model and proposed software to implement. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

SAP System to Monitor Interfaces **WBS # X-680042** **\$321,000.00**

This project will allow the City to install a software to automate batch and interface monitoring software that will encrypt and transfer files, as well as, generate alerts when applications and interfaces fail. HITS will work with the Strategic Purchasing Division (SPD) to procure the professional services, and software and we will return to council for approval as needed.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of these projects.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

Lisa Kent, Chief Information Officer

Prior Council Action:

Amount of Funding:

\$5,610,000.00

Equipment Acquisition Consolidated Fund
Fund 1800

Contact Information:

Linda Shelton
(832) 393-0082

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/7/2020

HITS - FY21 SAP Appropriations

Agenda Item#: 12.

Summary:

Background:

Ordinance appropriating \$5,610,000.00 from the Equipment Acquisition Consolidated Fund to upgrade portions of the on-premise Enterprise Resource Planning (ERP) / SAP applications to Cloud-based solutions for Houston Information Technology Services and various other departments.

SPECIFIC EXPLANATION:

The Chief Information Officer recommends City Council approve an ordinance to appropriate \$5,610,000.00 from the Equipment Acquisition Consolidated Fund (1800) to modernize and enhance features in the City's ERP software, (i.e. SAP), to meet the City's business needs and improve operations for Houston Information Technology Services (HITS) and various other departments.

The project descriptions with allocations are as follows:

PROJECT	PROJECT NO	AMOUNT
FIN-Contract/Procurement Management System	WBS # X-640018	\$2,761,000.00

This project allows the City to procure software and professional services to modernize the existing contract and procurement management systems. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

HR-HROne	WBS # X-680072	\$1,500,000.00
-----------------	-----------------------	-----------------------

This project will consolidate HR data and reduce HR software across City departments. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

HFD-Kronos Telestaff	WBS # X-120020	\$528,000.00
-----------------------------	-----------------------	---------------------

This project upgrades HFD's legacy scheduling software. Currently, HFD utilizes a legacy in-house custom developed employee scheduling software, known as DC Staffing. This project will replace DC Staffing software with a modernized and supportable cloud-based software. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services to assist with implementation, as well as, Kronos Incorporated for Workforce Management Systems and related products, software licenses, services, and solutions (OA#: 4600013384).

Outcome-Based Budgeting	WBS # X-640017	\$500,000.00
--------------------------------	-----------------------	---------------------

This project will hire a third-party professional services vendor perform an assessment of a public sector outcome-based budgeting (OBB) financial reporting model and recommend an implementation strategy for the proposed model and proposed software to implement. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

SAP System to Monitor Interfaces	WBS # X-680042	\$321,000.00
---	-----------------------	---------------------

This project will allow the City to install a software to automate batch and interface monitoring software that will encrypt and transfer files, as well as, generate alerts when applications and interfaces fail. HITS will work with the Strategic Purchasing Division (SPD) to procure the professional services, and software and we will return to council for approval as needed.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of these projects.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

DocuSigned by:
Lisa Kent
44FF8FE8CCB7481...

Lisa Kent, Chief Information Officer

Prior Council Action:

N/A

Amount of Funding:

\$5,610,000.00 – Equipment Acquisition Consolidated Fund (1800)

Contact Information:

Linda Shelton
(832) 393-0082

ATTACHMENTS:

Description

FORMA
Form A X-120020
FMBB
Funding Requests

Type

Financial Information
Financial Information
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

ALL

Item Creation Date: 10/15/2020

H25006.A1 - Software Licenses and Services for Enterprise
Resource Planning System - ORDINANCE

Agenda Item#: 39.

Summary:

ORDINANCE amending Ordinance No. 2014-0756 (Passed on August 6, 2014) to increase the maximum contract amount to Contract No. 4600012882 between City of Houston and **SAP PUBLIC SERVICES, INC** for Software Licenses and Services for the Enterprise Resource Planning System; approving and authorizing first amendment to extend the term of the contract and allow the purchase of SAP Cloud for Houston Information Technology Services - \$4,106,523.00 - Central Service Revolving Fund

This item should only be considered after passage of Item 38 above

TAGGED BY COUNCIL MEMBER POLLARD

This was Item #12 on Agenda of November 10, 2020

Background:

S10-H25006.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600012882 between the City of Houston and SAP Public Services, Inc. (approved by Ordinance No. 2014-756, passed on August 6, 2014) to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to allow the purchase of SAP Cloud solutions for Houston Information Technology Services.

Specific Explanation:

The Director of Houston Information Technology Services (HITS) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and SAP Public Services, Inc. to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to purchase SAP Cloud solutions for HITS.

The scope of work in the original contract requires the contractor, SAP, to provide commodities, i.e., software, associated software licenses, annual maintenance and support for the term of the contract, and professional services (if requested). This contract was awarded in 2005 to implement the Financial, Procurement, HR and Payroll modules in a two-phase process. Phase I was successfully implemented and there was an intent to proceed to Phase II. After 2005, the user base grew due to the changing and increasing demand from City departments. This growth became apparent to SAP in late 2007 and the City of Houston was informed of the need to obtain licenses for the additional users; and would be addressed in a Phase II. However, Phase II was

not implemented and SAP licenses remained out of compliance.

The current Agreement continues with the implementation of Phase II, paying for maintenance, and providing related professional services for the continued implementation of the Enterprise Resource Planning System. The contract was awarded on August 6, 2014, by Ordinance No. 2014-0756 for a four-year term, with five one-year options to renew in the original amount of \$18,000,000.00. The expenditures as of October 15, 2020 total \$9,206,109.34. The contract currently allows for on premise solutions only. The purchase of SAP Cloud based (SaaS) solutions will modernize SAP features, enabling the City to meet its business needs and improve operations. The additional spending authority is projected to meet the Annual Maintenance and Subscription Cost of the new product until contract expiration in 2024.

Since 2006 the City of Houston's ERP environment is SAP. The City implemented SAP Financials and Logistics in 2006 (FICO), Human Capital Management and Payroll (HCM) in 2007 and Employee / Manager Self Service (ESS/MSS) in 2014. There have been several enhancements to the City's ERP application since its implementation, most recently, in 2020, implementing Contract Lease Management (CLM), based on SAP Flexible Real Estate Management (RE-FX), for the purpose of Government Accounting Standards Board (GASB) version 87 compliance for lease accounting standards. The City's version of SAP, R3 ECC6 EHP6, uses a legacy systems interface format (sFTP), which requires regular manual intervention from the ERP team and the City's business departments to move/transfer and monitor files between SAP and non-SAP systems, e.g., COH payroll file to JPMorgan. The sFTP programs/scripts created to transfer files via sFTP require manual monitoring to ensure they transfer correctly and on-time between SAP and non-SAP software or third-party vendors.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

MWBE Subcontracting:

This contract was awarded with a 35% MWBE participation goal related to consulting services. The City of Houston has not yet engaged the vendor for these services. The Office of Business Opportunity will continue to monitor this contract, work with the contractor and department, and engage when consulting services are offered to ensure MWBE participation.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUTYEARS	FY23-24 TOTAL
Houston Information Technology Services	\$0.00	\$4,106,523.00	\$4,106,523.00

Prior Council Action:

Ordinance 2014-0756 - passed August 6, 2014.

Amount of Funding:

\$4,106,523.00

Central Service Revolving Fund

Fund No.: 1002

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Susan Stone, Assistant Director	HITS	(832) 393-1042

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/15/2020

H25006.A.1 - Software Licenses and Services for Enterprise Resource Planning System -
ORDINANCE

Agenda Item#: 54.

Summary:

AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO CONTRACT NO. 4600012882 BETWEEN THE CITY OF HOUSTON AND SAP PUBLIC SERVICES, INC. FOR SOFTWARE LICENSES AND SERVICES FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM (APPROVED BY ORDINANCE 2014-0756) FOR HOUSTON INFORMATION TECHNOLOGY SERVICES TO EXTEND THE TERM OF THE CONTRACT AND TO ADD THE PURCHASE OF SAP CLOUD; AMENDING ORDINANCE NO. 2014-0756 (PASSED ON AUGUST 6, 2014) TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR CONTRACT NO. 4600012882 BETWEEN THE CITY OF HOUSTON AND SAP PUBLIC SERVICES, INC. FOR SOFTWARE LICENSES AND SERVICES FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY

Background:

S10-H25006.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600012882 between the City of Houston and SAP Public Services, Inc. (approved by Ordinance No. 2014-756, passed on August 6, 2014) to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to allow the purchase of SAP Cloud solutions for Houston Information Technology Services.

Specific Explanation:

The Director of Houston Information Technology Services (HITS) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and SAP Public Services, Inc. to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to purchase SAP Cloud solutions for HITS.

The scope of work in the original contract requires the contractor, SAP, to provide commodities, i.e., software, associated software licenses, annual maintenance and support for the term of the contract, and professional services (if requested). This contract was awarded in 2005 to implement the Financial, Procurement, HR and Payroll modules in a two-phase process. Phase I was successfully implemented and there was an intent to proceed to Phase II. After 2005, the user base grew due to the changing and increasing demand from City departments. This growth became apparent to SAP in late 2007 and the City of Houston was informed of the need to obtain licenses for the additional users; and would be addressed in a Phase II. However, Phase II was not implemented and SAP licenses remained out of compliance.

The current Agreement continues with the implementation of Phase II, paying for maintenance, and providing related professional services for the continued implementation of the Enterprise Resource Planning System. The contract was awarded on August 6, 2014, by Ordinance No. 2014-0756 for a four-year term, with five one-year options to renew in the original amount of \$18,000,000.00. The expenditures as of October 15, 2020 total \$9,206,109.34. The contract currently allows for on premise solutions only. The purchase of

SAP Cloud based (SaaS) solutions will modernize SAP features, enabling the City to meet its business needs and improve operations. The additional spending authority is projected to meet the Annual Maintenance and Subscription Cost of the new product until contract expiration in 2024.

Since 2006 the City' of Houston's ERP environment is SAP. The City implemented SAP Financials and Logistics in 2006 (FICO), Human Capital Management and Payroll (HCM) in 2007 and Employee / Manager Self Service (ESS/MSS) in 2014. There have been several enhancements to the City's ERP application since its implementation, most recently, in 2020, implementing Contract Lease Management (CLM), based on SAP Flexible Real Estate Management (RE-FX), for the purpose of Government Accounting Standards Board (GASB) version 87 compliance for lease accounting standards. The City's version of SAP, R3 ECC6 EHP6, uses a legacy systems interface format (sFTP), which requires regular manual intervention from the ERP team and the City's business departments to move/transfer and monitor files between SAP and non-SAP systems, e.g., COH payroll file to JPMorgan. The sFTP programs/scripts created to transfer files via sFTP require manual monitoring to ensure they transfer correctly and on-time between SAP and non-SAP software or third-party vendors.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.


MWBE Subcontracting:


This contract was awarded with a 35% MWBE participation goal related to consulting services. The City of Houston has not yet engaged the vendor for these services. The Office of Business Opportunity will continue to monitor this contract, work with the contractor and

department, and engage when consulting services are offered to ensure MWBE participation.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

DocuSigned by:

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DocuSigned by:

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

10/29/2020

10/29/2020

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUTYEARS	FY23-24 TOTAL
Houston Information Technology Services	\$0.00	\$4,106,523.00	\$4,106,523.00

Prior Council Action:

Ordinance 2014-0756 - passed August 6, 2014.

Amount of Funding:

\$4,106,523.00

Central Service Revolving Fund
 Fund No.: 1002

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Susan Stone, Assistant Director	HITS	(832) 393-1042

ATTACHMENTS:

Description	Type
Certification of Funds	Backup Material
COI and Endorsements	Backup Material
Delinquent Tax Report	Backup Material
Form B	Backup Material
MWBE Verification Form	Backup Material
Ordinance 2014-0756	Backup Material
Ownership Information Form	Backup Material
AM Best	Backup Material
Amendment - Partially Executed	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date: 10/20/2020

HPW20BS19R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE)

Agenda Item#: 40.

Summary:

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER CASTEX-TATUM

This was Item #26 on Agenda of November 10, 2020

Background:

SUBJECT: An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

RECOMMENDATION: (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION: Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service

area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE).

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-100008-0001-2

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019

Amount of Funding:

No additional funding required.

Contact Information:

Marjorie L. Cox
Assistant Director – Real Estate Services
Phone: (832) 395-3130

ATTACHMENTS:

Description

Revised Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

HPW20BS19R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE)

Agenda Item#: 30.

Summary:

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the Project - **DISTRICT K - CASTEX-TATUM**

Background:

SUBJECT: An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

RECOMMENDATION: (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION: Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted

to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE).

DocuSigned by:

Handwritten signature of Carol Ellinger Haddock in blue ink.

11/5/2020

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-100008-0001-2

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019

Amount of Funding:

No additional funding required.

Contact Information:

Merilee L. Cox

Marjorie L. Cox
Assistant Director – Real Estate Services
Phone: (832) 395-3130

ATTACHMENTS:

Description

Signed Coversheet
Location Map
Metes and Bounds and Surveys
Ordinance 2019-931 w/coversheet
Caption
Exhibit
Signed Ord

Type

Signed Cover sheet
Backup Material
Backup Material
Ordinance/Resolution/Motion
Other
Contract/Exhibit
Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/17/2020

District K

Item Creation Date: 10/20/2020

HPW20BS18R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD)

Agenda Item#: 41.

Summary:

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER CASTEX-TATUM

This was Item #27 on Agenda of November 10, 2020

Background:

SUBJECT: An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

RECOMMENDATION: (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION: Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service

area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD).

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-100021-0001-2

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019

Amount of Funding:

No additional funding required.

Contact Information:

Marjorie L. Cox
Assistant Director – Real Estate Services
Phone: (832) 395-3130

ATTACHMENTS:

Description

Revised Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

HPW20BS18R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD)

Agenda Item#: 31.

Summary:

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the Project - **DISTRICT K - CASTEX-TATUM**

Background:

SUBJECT: An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

RECOMMENDATION: (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION: Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted

to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD).

DocuSigned by:

11/5/2020

Carol Haddock, P.E., Director
Houston Public Works

WBS No. N-100021-0001-2

Prior Council Action:

Ordinance 2019-931, passed November 20, 2019

Amount of Funding:

No additional funding required.

Contact Information:

Meeting Date:

Marjorie L. Cox
Assistant Director – Real Estate Services
Phone: (832) 395-3130

ATTACHMENTS:

Description

Signed Coversheet
Location Map
Ordinance 2019-931 w/coversheet
Fieldnotes and maps
Caption
Exhibit
Signed Ord

Type

Signed Cover sheet
Backup Material
Ordinance/Resolution/Motion
Backup Material
Other
Contract/Exhibit
Ordinance/Resolution/Motion