

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

October 27 & 28, 2020

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Jerry Davis
District B

Greg Travis
District G

Abbie Kamin
District C

Karla Cisneros
District H

Carolyn Evans-Shabazz
District D

Robert Gallegos
District I

Dave Martin
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, October 27, 2020 - 1:50 PM
Virtual Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Martin

Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 407 657 446# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 361 966 701#, however no public comment will be allowed.

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP10-27-20

RECESS

RECONVENE

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 29

MISCELLANEOUS - NUMBERS 1 and 2

1. RECOMMENDATION from Chief of Police for Extension of Injury on Duty

Leave (Salary Continuation) for **Sergeant STEVEN BROWN**, for the period September 14, 2020 to December 12, 2020

2. RECOMMENDATION from Houston Public Works for approval of payment of 2020/2021 Membership Dues to the **WATER RESEARCH FOUNDATION** - \$476,357.71 - Enterprise Fund

ACCEPT WORK - NUMBER 3

3. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$36,698,489.00 and acceptance of work on contract with **HOUSTON WATERWORKS TEAM** for Early Work Package No. 1 for Northeast Water Purification Plant Expansion Project - 1.72% under the original contract amount - **DISTRICT E - MARTIN**

PURCHASING AND TABULATIONS OF BIDS - NUMBERS 4 through 8

4. **CHASTANG ENTERPRISE HOUSTON LLC dba CHASTANG FORD** for Purchase of one Step Van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Fire Department - \$88,988.00 - Fire Consolidated Construction Fund
5. **STAR SERVICE, INC dba STAR SERVICE, INC of HOUSTON** for approval of spending authority to Purchase Heating, Ventilation, and Air Conditioning Services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for the General Services Department - 1 Year - \$3,000,000.00 - Maintenance Renewal and Replacement Fund
6. **PRECISION DELTA CORPORATION** - \$1,057,023.00, **GALLS LLC** - \$1,809,971.50 and **GT DISTRIBUTORS, INC** - \$2,646,328.19 for Supplies and Accessories for Use of Force Training for the Houston Police Department - 3 Years with two one-year options - General Fund
7. **SET ENVIRONMENTAL, INC** for approval of spending authority for Hazardous Material Cleanup Services for Houston Public Works - 6 Months - \$432,000.00 - Enterprise and Other Funds
8. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

ORDINANCES - NUMBERS 9 through 29

9. ORDINANCE authorizing, approving, confirming and ratifying certain matters relating to the City of Houston, Texas General Obligation Commercial Paper Notes, Series H-2, in an aggregate principal amount not to exceed \$100,000,000 for the purpose of financing certain authorized purposes; approving and authorizing certain authorized officers and employees to act on behalf of the City in the selling and delivery of such notes, within the limitations and procedures specified herein; making certain covenants and

agreements in connection therewith; resolving other matters incident and related to the issuance, sale, delivery and security of the Series H-2 Notes, including the approval of an Issuing and Paying Agency Agreement, a Credit Agreement, and an Offering Memorandum and the ratification of a Commercial Paper Dealer Agreement; and declaring an emergency

10. ORDINANCE amending Ordinance No. 2020-0465 to increase the maximum contract amount for Subrecipient Agreement between City of Houston and **BAKERRIPLEY, INC** for the administration and operation of a program to provide Temporary Relocation Assistance to low-to-moderate income individuals who were affected by Hurricane Harvey; approving and authorizing Amendment No. 1 to said agreement
11. ORDINANCE amending Ordinance No. 2020-393, as amended, to increase the maximum contract amount between City of Houston and **BAKERRIPLEY, INC** for administration and related services for the Housing and Community Development Department in connection with the City's Rental Assistance Program for individuals who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and provide for Utility Assistance
12. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **NORTHWEST ASSISTANCE MINISTRIES** to provide up to \$494,074.00 in Community Development Block Grant Coronavirus Response Funds for providing Diversion Services to persons impacted by the COVID-19 Pandemic
13. ORDINANCE relating to the retail gas utility rates of **CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX** and **CENTERPOINT ENERGY TEXAS GAS** ("Centerpoint"); approving Tax Cuts and Jobs Act Refund Rider Compliance filing for gas utility customers in the City of Houston, as filed by Centerpoint; establishing the legal gas utility rates of Centerpoint until changed as provided by law
14. ORDINANCE approving and authorizing Lease Agreement between City of Houston and the **UNITED STATES OF AMERICA, acting by and through the GENERAL SERVICES ADMINISTRATION on behalf of the TRANSPORTATION SECURITY ADMINISTRATION (TSA)** for Office and Support Space at William P. Hobby Airport - **DISTRICT I - GALLEGOS**
15. ORDINANCE amending Exhibit "E1" of the City of Houston Fire Department Classified Personnel Ordinance No. 2019-446 to abolish two (2) remedial Captain positions and one (1) remedial Communications Senior Captain position and identify remaining remedial positions; providing a repealer
16. ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, as Tenant, for approximately 11,000 square feet of space at 3301, 3303 and 3305 Lyons Avenue, Houston, Texas - 3 Years with two three-year renewal options - Revenue - **DISTRICT B - DAVIS**
17. ORDINANCE approving and authorizing contract for Legal Services with

- GRANSBERRY LAW GROUP, P.C.** for Legal Representation of the City of Houston; establishing a maximum contract amount - 3 Years with two one-year options - \$200,000.00 - TIRZ Affordable Housing Fund
18. ORDINANCE approving and authorizing contract with **SOUTHERN TIRE MART, LLC** for Tire Retreading Services, for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,607,393.00 - Fleet Management Fund
 19. ORDINANCE amending Ordinance No. 2017-0613 (Passed on August 9, 2017) to increase the maximum contract amount for Contract No. 4600014404 for contract between City of Houston and **YES AMERICA NOW, INC dba YES AMERICA ENTERPRISES** for Used and Scrap Tire Disposal Services for Various Departments - \$678,750.00 - General Fund
 20. ORDINANCE approving and authorizing contract between City of Houston and **JSM & ASSOCIATES, LLC** for Baggage Handling Systems Operations and Maintenance Services for the Houston Airport System; providing a maximum contract amount - 5 Years - \$12,229,924.50 - Enterprise Fund
 21. ORDINANCE approving and authorizing the application for grant assistance to the **OFFICE OF THE GOVERNOR OF TEXAS FOR THE GENERAL VICTIM ASSISTANCE – DIRECT SERVICES PROGRAM** by the City of Houston Mayor's Office; declaring the City's eligibility for such Grant; authorizing the City of Houston Mayor to act as the City's representative in the application process, with the authority to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
 22. ORDINANCE renewing the establishment of the south side of the 1700 and 1800 block of Haver Street within the City of Houston, Texas as a special minimum building line requirement block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**
 23. ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **HOUSTON FIRST CORPORATION**, as Tenant, for approximately 2.4668 acres of land at Hermann Park; waiving Section 2-241(c) of the City Code of Ordinances - **DISTRICT D - EVANS-SHABAZZ**
 24. ORDINANCE consenting to the addition of 0.35 acres of land to **PORTER MUNICIPAL UTILITY DISTRICT**, for inclusion in the district
 25. ****PULLED – This item will not be considered on 10/28**
ORDINANCE consenting to the creation of **ACORN LAKES MUNICIPAL UTILITY DISTRICT**, containing approximately 38.1880 acres of land within the corporate limits of the City of Houston, Texas; authorizing the district to exercise road powers and to issue bonds for road facilities, subject to certain conditions - **DISTRICT C - KAMIN**
 26. ORDINANCE authorizing and approving contract between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 for 2015 Flood Mitigation Assistance

Home Elevation Project to be performed by **BYRDSON SERVICES, LLC d/b/a EXCELLO HOMES - DISTRICT C - KAMIN**

27. ORDINANCE appropriating \$267,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **JACOBS ENGINEERING GROUP, INC** for Park Ten Wastewater Treatment Plant Abandonment and Flow Diversion to Turkey Creek Wastewater Treatment Plant (Approved by Ordinance No. 2013-0229); providing funding for CIP Cost Recovery relating to construction of facilities financed by Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK and G - TRAVIS**
28. ORDINANCE appropriating \$52,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **LLOYD, SMITH & ASSOCIATES, LLC** for Large Diameter Water Line Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund
29. ORDINANCE No. 2020-883, passed second reading October 21, 2020
ORDINANCE granting to **FEDERAL MAINTENANCE SERVICES, INC, a Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **THIRD AND FINAL READING**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 30 through 37

30. ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC** and **MEMORIAL PARK CONSERVANCY, INC** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances - **DISTRICT C - KAMIN**
TAGGED BY COUNCIL MEMBERS DAVIS, GALLEGOS and PLUMMER
This was Item 7 on the Agenda of October 21, 2020
31. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$12,326,271.96 and acceptance of work on contract with **MAIN LANE INDUSTRIES, LTD**, for Woodshire Drainage and Paving Improvements Subproject 1 - 3.81% over the original contract amount and under 5% contingency amount - **DISTRICT K - CASTEX-TATUM**
TAGGED BY COUNCIL MEMBER CASTEX-TATUM
This was Item 9 on the Agenda of October 21, 2020
32. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

TAGGED BY COUNCIL MEMBERS PECK, THOMAS, POLLARD and ALCORN

This was Item 12 on the Agenda of October 21, 2020

33. ORDINANCE amending Ordinance No. 2020-427 (Passed on May 13, 2020) to increase the maximum contract amount for contract between City of Houston and **BALLARD SPAHR LLP** for Legal Assistance to the City of Houston related to matters involving Affordable Housing Federal Grants - \$500,000.00 - Property and Casualty Fund

TAGGED BY COUNCIL MEMBERS PECK, MARTIN, THOMAS and ALCORN

This was Item 16 on the Agenda of October 21, 2020

34. ORDINANCE approving and authorizing agreement between City of Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for Various City Departments - 3 Years with five one-year options - Revenue

TAGGED BY COUNCIL MEMBERS POLLARD and KUBOSH

This was Item 22 on the Agenda of October 21, 2020

35. ORDINANCE approving and authorizing contracts between City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEY CARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 Years with two one-year options - \$158,246,602.00 - Health Benefits Fund

TAGGED BY COUNCIL MEMBERS POLLARD, CASTEX-TATUM, and KUBOSH

This was Item 24 on the Agenda of October 21, 2020

36. ORDINANCE relating to Fiscal Affairs of **FOURTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FOURTEEN, CITY OF HOUSTON, TEXAS (FOURTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 27 on the Agenda of October 21, 2020

37. ORDINANCE relating to Fiscal Affairs of **UPPER KIRBY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 29 on the Agenda of October 21, 2020

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Davis first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT
THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE
PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL
WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA
ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN
THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER
CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO
ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT
THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

SP10-27-20

Agenda Item#:

ATTACHMENTS:

Description	Type
SP10-27-20	Signed Cover sheet

*CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY
OCTOBER 27, 2020 – 2:00 PM*

AGENDA

3 MIN	3 MIN	3 MIN
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NON-AGENDA

2 MIN	2 MIN	2 MIN
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MICHELE HARRIS – 12731 Braeswood Glen Ln. – 77072 – 832-876-0339 – Houston Public Works

3 MIN	3 MIN	3 MIN
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DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77207 – 713-264-0127 – Outlaw from Queen Sheba

LEE BRADLEY – 9315 Spellman Rd. – 77031 – 713-429-3084 – Speed Bumps

WHYTNE WALLACE – 4105 Lyons Ave. – 77020 – 504-758-9092 – Dangerous Building/4101 Lyons Ave.

RENE MANUEL – 2017 Rosedale St. – 77004 – 713-344-8183 – Piping promised from TxDOT

PREVIOUS

1 MIN	1 MIN	1 MIN
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DERRICK MOTEN – Post Office Box 1137 – 77383 – 346-760-6909 – Police misconduct

STEVE WILLIAMS – No address – 832-394-0200 – United States Department of Justice



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

HPD - Extension of Injury on Duty Leave - Sergeant Steven Brown

Agenda Item#: 1.

Summary:

RECOMMENDATION from Chief of Police for Extension of Injury on Duty Leave (Salary Continuation) for **Sergeant STEVEN BROWN**, for the period September 14, 2020 to December 12, 2020

Background:

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Sergeant Steven Brown (Employee No.111640).

Sergeant Steven Brown was injured on March 17, 2019 when he was involved in a motor vehicle accident. Sergeant Brown sustained major injuries to his right elbow, left knee, right ankle, neck, mid back, and lower back which required extensive medical treatment and recovery time.

Sergeant Brown's first 12-month period of injury leave ended on March 17, 2020. Pursuant to City Ordinance 14-226 (c), City Council approval is required to extend Sergeant Brown's injury leave for an additional 90 days. City Council previously approved the second 90-day extension that will expire on September 13, 2020. HPD is making its third request for a 90-day extension for the period of September 14, 2020 to December 12, 2020 which will result in salary continuation of \$13,229.40 during this period.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Art Acevedo
Chief of Police

Jane Cheeks
Human Resources Director

Prior Council Action:

Motion 2020-0363
07/21/20

Amount of Funding:

\$13,229.40
General Fund
Fund 1000

Contact Information:

Betsy Ramos, HR 832.393.6167
Sonja Odat, HPD 713.308.1728

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD - Extension of Injury on Duty Leave - Sergeant Steven Brown

Agenda Item#:

Background:

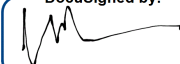
The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve to extend Injury on Duty Leave (Salary Continuation) for a classified member of the Houston Police Department, Sergeant Steven Brown (Employee No.111640).

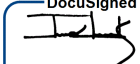
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Fiscal Note:

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DS
KS
DocuSigned by:

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Art Acevedo
Chief of Police

DocuSigned by:

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Jane Cheeks
Human Resources Director

Prior Council Action:

Motion 2020-0363
07/21/20

Amount of Funding:

\$13,229.40
General Fund
Fund 1000

Contact Information:

Betsy Ramos, HR 832.393.6167
Sonja Odat, HPD 713.308.1728

ATTACHMENTS:

Description

Motion

Type

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/15/2020

HPW-20DWO60 Water Research Foundation

Agenda Item#: 2.

Summary:

RECOMMENDATION from Houston Public Works for approval of payment of 2020/2021 Membership Dues to the **WATER RESEARCH FOUNDATION** - \$476,357.71 - Enterprise Fund

Background:

SUBJECT: Approval of payment for the 2020/2021 Membership Dues to the Water Research Foundation.

RECOMMENDATION: (SUMMARY) City Council to approve a motion to pay the 2020/2021 Membership Dues to the Water Research Foundation.

SPECIFIC EXPLANATION:

BACKGROUND: The Water Research Foundation (WRF) is a member-supported, international nonprofit 201 (c)3 organization formed in 1966, that funds, manages and publishes research on the technology, operation, and management of drinking water, wastewater, reuse and storm water collection, treatment and supply systems-all in pursuit of ensuring water quality and improving water services to the public.

The WRF (1) provides the water community with access to an expanded collection of water research, (2) leverages funding more successfully, (3) shares a greater knowledge base, and (4) more effectively communicates new results and research needs with federal and state regulators.

PURPOSES: The City of Houston, along with other member utilities, asks the Water Research Foundation to solicit research proposals to identify the best available technology, such as granular activated carbon, membrane technology, ion exchange and alternate disinfectants for the removal of contaminants which have been identified as candidates for regulation or which are being proposed for regulation. The foundation also adopts projects that deal with the study of new technologies which could help treatment plants operate more efficiently and economically or for research which could evaluate the risks and/or costs benefits associated with regulating certain contaminants.

The program is international in scope and the results will benefit all water utilities, including the City of Houston and its customers. The primary benefit that they offer to the City of Houston, and to all utility subscribers, is participation in the centralized research program that is directed by and conducted on behalf of the drinking water community.

As a result of the program, the drinking water community has realized savings of millions of dollars annually. The Foundation has demonstrated the value of an industry-sponsored research program that benefits the drinking water community and the customer.

BENEFITS: As a member of the Water Research Foundation, the City of Houston will receive research on today's most complex challenges. With the long list of proposed regulations now facing the water industry in the short term, this membership will continue to play a vital role in ensuring that the City of Houston is ready to meet these regulations in an efficient and timely manner.

DUES: The annual subscription cost is calculated based on the Total Water Produced Per Year, Average Daily Flow, and the Population Served.

Recommend that City Council approve the Houston Public Work's request to pay WRF the invoiced amount of \$476,357.71.

This matter was presented to the Transportation, Technology, and Infrastructure Committee meeting on October 1, 2020.

FISCAL NOTE: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Prior Council Action:

Motion 2019-0524, dated 10/16/19

Amount of Funding:

\$476,357.71 - Water and Sewer System Operating Fund (8300)

Contact Information:

Drew Molly
Senior Assistant Director
Phone: (832) 395-3785

ATTACHMENTS:

Description

Signed Coversheet
Annual Fees

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/15/2020

HPW-20DWO60 Water Research Foundation

Agenda Item#:

Background:

SUBJECT: Approval of payment for the 2020/2021 Membership Dues to the Water Research Foundation.

RECOMMENDATION: (SUMMARY) City Council to approve a motion to pay the 2020/2021 Membership Dues to the Water Research Foundation.

SPECIFIC EXPLANATION:

BACKGROUND: The Water Research Foundation (WRF) is a member-supported, international nonprofit 201 (c)3 organization formed in 1966, that funds, manages and publishes research on the technology, operation, and management of drinking water, wastewater, reuse and storm water collection, treatment and supply systems-all in pursuit of ensuring water quality and improving water services to the public.

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This matter was presented to the Transportation, Technology, and Infrastructure Committee meeting on October 1, 2020.

FISCAL NOTE: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A handwritten signature in blue ink that reads "Carol Haddock".

10/9/2020

A93C410B72B3453
Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Prior Council Action:

Motion 2019-0524, dated 10/16/19

Amount of Funding:

\$476,357.71 - Water and Sewer System Operating Fund (8300)

Contact Information:

Drew Molly

Senior Assistant Director

Phone: (832) 395-3785

ATTACHMENTS:**Description**

Financial Documents

Previous RCA and Motion

Invoices

TTI Agenda

Annual Fees

Type

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

**Budgeted Annual Permits, Renewals and Membership Fees
Houston Public Works**

10/8/2020

Fee Type	Description	Payee	Approximate Fee	2019 Council Action	2020 Council Action	Anticipated Month
Permit	Renewal Permit Fees for groundwater wells in Harris County	Harris-Galveston Subsidence District.	\$1,032,000.00	M#2019-0143 3/27/19	M#2020-0092 2/04/20	February
O&M Budget	Luce Bayou Project - 2020 Operations and Maintenance Budget	Coastal Water Authority	\$2,479,000.00	M#2019-0149 3/27/19	M#2020-0116 3/04/20	February
O&M Budget	Lake Houston Facilities - 2020 Operations and Maintenance Budget	Coastal Water Authority	\$5,196,900.00	M#2019-0148 3/27/19	M#2020-0105 3/04/20	February
O&M Budget	Trinity River Conveyance Project - 2020 Operations and Maintenance Budget	Coastal Water Authority	\$21,594,600.00	M#2019-0150 3/27/19	M#2020-0117 3/04/20	February
O&M Budget	Trinity River Authority - 2020 Operations and Maintenance Budget	Trinity River Authority	\$4,763,798.00	M#2019-0233 05/08/2019	M#2020-0108 3/04/20	February
Consent Decree	Consent Decree	United States and the state of Texas	\$4,600,000.00	O#2019-0561 07/24/2019	N/A	
Permit	Ground Water Well Permits in Montgomery County	Lone Star Ground Water Conservation District	<50,000.00	M#2019-0001 1/2/2019		
Joint Funding Agreement	Joint Agreement for the water resource investigation and monitoring (60-month agreement)	United States Geological Survey	\$5,225,061.45 outyear/ allocations	N/A	N/A	60 Month agreement
Purchase	Purchase of 29,916,100,000 gallons of groundwater over conversion credits.	Harris-Galveston Subsidence District.	1,218,373.77	N/A		October
Membership Fees	Annual Membership dues 2020/2021	Water Research Foundation	476,357.71	M#2019-0524 10/16/2019		October
FY20 Invoices	San Jacinto River Authority FY20 Invoices	San Jacinto River Authority	3,910,695.00	N/A		November
O&M Budget	SJRA Lake Conroe O&M Budget	San Jacinto River Authority	4,999,772.00	N/A		November
Water Quality Fee	Water Quality Fees for the Wastewater System for calendar year 2020	Texas Commission on Environmental Quality	1,794,071.20	M#2019-0562 11/6/2019		November
Water System Fee	Water System Fees for calendar year 2020	Texas Commission on Environmental Quality	2,394,585.45	M#2019-0596 12/4/2019		December



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District E

Item Creation Date:

HPW - 20EPR11 Accept Work / Houston Waterworks Team

Agenda Item#: 3.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$36,698,489.00 and acceptance of work on contract with **HOUSTON WATERWORKS TEAM** for Early Work Package No. 1 for Northeast Water Purification Plant Expansion Project - 1.72% under the original contract amount - **DISTRICT E - MARTIN**

Background:

SUBJECT: Accept Work for Early Work Package No. 1 for Northeast Water Purification Plant Expansion Project.

RECOMMENDATION: Pass a motion to approve the final Contract Amount of \$36,698,489.00 or 1.72% under the Original Contract Amount of \$37,339,549.00, accept the Work and authorize final payment.

SPECIFIC EXPLANATION: The project was part of the Northeast Water Purification Plant Expansion early construction work to meet the project milestones. This package consisted of the site development of approximately 90 acres and was subdivided into seven (7) subcontract packages: Survey, Temporary Construction Fencing, Erosion Control, Clearing and Grubbing, Earthwork, Utility Relocations, and Temporary Power and Lighting. The project was awarded to Houston Waterworks Team (a joint venture between CH2M Hill Engineers, Inc. and CDM Constructors Inc.) designed with three hundred and fifteen (315) days for construction and an original contract amount of \$37,339,594.00.

This project was described and briefed to the Transportation, Technology, and Infrastructure (TTI) Committee on August 6, 2020.

LOCATION: This project is located at 12630 Water Works Way, in Humble.

Contract Completion and Cost: The Contractor, Houston Waterworks Team, has completed the work under the subject Contract. This Amendment's schedule was subsumed within the Amended and Restated Design Build Agreement between the City and the Contractor. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 5 is \$36,698,489.00, a decrease of \$641,105.00 (1.72%) under the Original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities and unspent escalation.

M/WSBE Participation: The advertised M/WSBE contract goal for this project was 80.45%. The final achieved participation was 79.56% and was reviewed by the Office of Business Opportunity (OBO). Typically, when a project closes, a M/WSBE performance rating is assigned. However, this closeout represents only a fraction of many contract packages to be completed for the Northeast Water Purification Plant Expansion, a performance rating from OBO was not offered at this time.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works
WBS No. S-000065-0002-3 & S-000065-0002-4

Prior Council Action:

Ordinance No. 2015-1260, December 9, 2015
Ordinance No. 2016-0875, November 16, 2016
Ordinance No. 2017-0231, March 29, 2017
Ordinance No. 2017-0378, May 24, 2017
Ordinance No. 2017-1017, December 19, 2017

Amount of Funding:

No funding required.

Total (original) appropriation: was \$37,339,594.00.
\$5,974,335.04 was transferred from Fund 8434 - NEWPP Expansion - SWIFT into Fund 8506 - PWE-NEWPP Construction Fund and appropriated from Fund 8506 - PWE-NEWPP Construction Fund.
\$31,365,258.96 appropriated from Fund No. 8505-Water Authorities Capital Contrib-NEWPP Fund.

Contact Information:

Rajinder Singh – 713-725-9759

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date:

HPW - 20EPR11 Accept Work / Houston Waterworks Team

Agenda Item#:

Background:

SUBJECT: Accept Work for Early Work Package No. 1 for Northeast Water Purification Plant Expansion Project.

RECOMMENDATION: Pass a motion to approve the final Contract Amount of \$36,698,489.00 or 1.72% under the Original Contract Amount of \$37,339,549.00, accept the Work and authorize final payment.

SPECIFIC EXPLANATION: The project was part of the Northeast Water Purification Plant Expansion early construction work to meet the project milestones. This package consisted of the site development of approximately 90 acres and was subdivided into seven (7) subcontract packages: Survey, Temporary Construction Fencing, Erosion Control, Clearing and Grubbing, Earthwork, Utility Relocations, and Temporary Power and Lighting. The project was awarded to Houston Waterworks Team (a joint venture between CH2M Hill Engineers, Inc. and CDM Constructors Inc.) designed with three hundred and fifteen (315) days for construction and an original contract amount of \$37,339,594.00.

This project was described and briefed to the Transportation, Technology, and Infrastructure (TTI) Committee on August 6, 2020.

LOCATION: This project is located at 12630 Water Works Way, in Humble.

Contract Completion and Cost: The Contractor, Houston Waterworks Team, has completed the work under the subject Contract. This Amendment's schedule was subsumed within the Amended and Restated Design Build Agreement between the City and the Contractor. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 5 is \$36,698,489.00, a decrease of \$641,105.00 (1.72%) under the Original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities and unspent escalation.

M/WSBE Participation: The advertised M/WSBE contract goal for this project was 80.45%. The final achieved participation was 79.56% and was reviewed by the Office of Business Opportunity (OBO). Typically, when a project closes, a M/WSBE performance rating is assigned. However, this closeout represents only a fraction of many contract packages to be completed for the Northeast Water Purification Plant Expansion, a performance rating from OBO was not offered at this time.

DocuSigned by:

A handwritten signature in blue ink that reads "Carol Haddock".

10/8/2020

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

WBS No. S-000065-0002-3 & S-000065-0002-4

Prior Council Action:

Ordinance No. 2015-1260, December 9, 2015

Ordinance No. 2016-0875, November 16, 2016

Ordinance No. 2017-0231, March 29, 2017

Ordinance No. 2017-0378, May 24, 2017

Ordinance No. 2017-1017, December 19, 2017

Amount of Funding:

No funding required.

Total (original) appropriation: was \$37,339,594.00.

\$5,974,335.04 was transferred from Fund 8434 - NEWPP Expansion - SWIFT into Fund 8506 - PWE-NEWPP Construction Fund and appropriated from Fund 8506 - PWE-NEWPP Construction Fund.

\$31,365,258.96 appropriated from Fund No. 8505-Water Authorities Capital Contrib-NEWPP Fund.

Contact Information:

Rajinder Singh – 713-725-9759

ATTACHMENTS:

Description

Project Map

Change Order 1

Change Order 2 Part A

Change Order 2 Part B

Change Order 3

Change Order 4

Change Order 5

Prior Council Actions

OBO

TTI

Ownership Information Form and Tax Reports

Certificate of Final Completion

EWP1 Final Cost Table

Type

Backup Material

Backup Material

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date:

E29659 - Step Van - MOTION

Agenda Item#: 4.

Summary:

CHASTANG ENTERPRISE HOUSTON LLC dba CHASTANG FORD for Purchase of one Step Van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for the Fleet Management Department on behalf of the Houston Fire Department - \$88,988.00 - Fire Consolidated Construction Fund

Background:

S38-E29659.H - Approve the purchase of one (1) step van through the Interlocal for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of \$88,988.00 for the Fleet Management Department on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend the City Council approve the purchase of one (1) step van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$88,988.00** for the Houston Fire Department and that authorization be given to issue a purchase order to the H-GAC contractor **Chastang Enterprise Houston, LLC. dba Chastang Ford**. The step van will be used by department personnel to deliver supplies to the various fire stations throughout the City of Houston. The funding for this vehicles is included in the FY21 Capital Improvement Plan (CIP).

This step van will come with a full three-year/36,000-mile bumper to bumper warranty, and the life expectancy is ten years. This new gasoline-powered vehicles will meet the EPA's current emission standards for vehicles with gasoline engines. This new step van will replace an existing unit that has reached its useful life and will be sent to auction for disposal.

M/WBE Participation:

This procurement is exempt from the M/WBE, subcontracting goal participation as the total project expenditures does not exceed the **City's \$100,000.00 threshold**.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Fire Department	\$88,988.00	\$0	\$88,988.00

Prior Council Action:

Appropriation Ordinance No.: 2020-0712, approved by City Council August 18, 2020

Amount of Funding:

\$88,988.00

Fire Consolidated Construction Fund

Fund No.: 4500 - **Previously appropriate by Ord. No.:2020-712**

Contact Information:

Lena Farris SPD 832-393-8729

Marchelle Cain FMD 832-393-6910

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date:

E29659 - Step Van - MOTION

Agenda Item#: 9.

Background:

S38-E29659.H - Approve the purchase of one (1) step van through the Interlocal for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of \$88,988.00 for the Fleet Management Department on behalf of the Houston Fire Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend the City Council approve the purchase of one (1) step van through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$88,988.00** for the Houston Fire Department and that authorization be given to issue a purchase order to the H-GAC contractor **Chastang Enterprise Houston, LLC. dba Chastang Ford**. The step van will be used by department personnel to deliver supplies to the various fire stations throughout the City of Houston. The funding for this vehicles is included in the FY21 Capital Improvement Plan (CIP).

This step van will come with a full three-year/36,000-mile bumper to bumper warranty, and the life expectancy is ten years. This new gasoline-powered vehicles will meet the EPA's current emission standards for vehicles with gasoline engines. This new step van will replace an existing unit that has reached its useful life and will be sent to auction for disposal.

M/WBE Participation:

This procurement is exempt from the M/WBE, subcontracting goal participation as the total project expenditures does not exceed the **City's \$100,000.00 threshold**.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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10/19/2020

Jerry Adams, Chief Procurement Officer

Finance/Strategic Procurement Division

DocuSigned by:

Victor Ayres

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10/19/2020

Department Approval Authority Signature

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Fire Department	\$88,988.00	\$0	\$88,988.00

Prior Council Action:

Appropriation Ordinance No.: 2020-0712, approved by City Council August 18, 2020

Amount of Funding:

\$88,988.00

Fire Consolidated Construction Fund

Fund No.: 4500 - **Previously appropriate by Ord. No.:2020-712**

Contact Information:

Lena Farris SPD 832-393-8729
Marchelle Cain FMD 832-393-6910

ATTACHMENTS:

Description	Type
Fiscal Form A	Financial Information
E29659 - Fair Campaign	Backup Material
E29659 Form B	Backup Material
E29659 - Cleared Tax Report	Backup Material
E29659 - Affidavit of Ownership	Backup Material
E29659 - Funding Summary	Backup Material
E29659 - HGAC Quote	Backup Material
HGAC Contract	Backup Material
Appropriation Ordinance	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date:

L29663 - Heating, Ventilation, and Air Conditioning Services
- MOTION

Agenda Item#: 5.

Summary:

STAR SERVICE, INC dba STAR SERVICE, INC of HOUSTON for approval of spending authority to Purchase Heating, Ventilation, and Air Conditioning Services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for the General Services Department - 1 Year - \$3,000,000.00 - Maintenance Renewal and Replacement Fund

Background:

S19-L29663 – Approve Spending Authority in the amount not to exceed \$3,000,000.00 to purchase heating, ventilation, and air conditioning services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase heating, ventilation, and air conditioning (HVAC) services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) in the amount not to exceed **\$3,000,000.00** for the General Services Department. It is further requested that authorization be given to issue purchase orders, as needed, for a **12-month period** to the HCDE contractor, **Star Service, Inc. dba Star Service, Inc. of Houston**. The Harris County Department of Education contractor will enable the General Services Department to continue with heating, ventilation, and air conditioning services until the upcoming solicitation for heating, ventilation, and air conditioning services is awarded.

The scope of work requires the Contractor to furnish all personnel, management, supervision, labor, replacement parts, equipment, tools, materials, supplies, testing equipment, chemicals, associated components, expendable items, transportation, facilities, permits and training required for Heating, Ventilation and Air-Conditioning (HVAC) Services, Building Automation Services (BAS), water treatment, and related equipment and components in a safe manner and in accordance with the most recent and effective HVAC procedures.

M/WBE Subcontracting:

The Harris County Department of Education Agreement does not have a M/WBE subcontracting component; however, Star Service, Inc. dba Star Service, Inc. of Houston has agreed to

subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
Washington & Sons Air Conditioning and Heating	HVAC Services	\$ 75,000.00	2.50%
Goes Sales of Texas, Inc. dba Goes Heating Systems	Boiler Systems & Parts	\$ 75,000.00	2.50%
TLC Engineering, Inc.	Engineering Services	\$ 75,000.00	2.50%
All – N – One Services, LLC	Temporary Staffing Services	\$105,000.00	3.50%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the City is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing an Interlocal Agreement or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Signature
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

Department	FY21	Out-Years	Total Amount
General Services Department	\$100,000.00	\$2,900,000.00	\$3,000,000.00

Amount of Funding:

\$3,000,000.00

Maintenance Renewal and Replacement Fund
Fund No.: 2105

Contact Information:

Richard Morris/832-393-8736

Roy Korthals/832-393-8734
Jacquelyn Nisby/832-393-8023

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date:

L29663 - Heating, Ventilation, and Air Conditioning Services - MOTION

Agenda Item#: 10.

Background:

S19-L29663 – Approve Spending Authority in the amount not to exceed \$3,000,000.00 to purchase heating, ventilation, and air conditioning services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase heating, ventilation, and air conditioning (HVAC) services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) in the amount not to exceed **\$3,000,000.00** for the General Services Department. It is further requested that authorization be given to issue purchase orders, as needed, for a **12-month period** to the HCDE contractor, **Star Service, Inc. dba Star Service, Inc. of Houston**. The Harris County Department of Education contractor will enable the General Services Department to continue with heating, ventilation, and air conditioning services until the upcoming solicitation for heating, ventilation, and air conditioning services is awarded.

The scope of work requires the Contractor to furnish all personnel, management, supervision, labor, replacement parts, equipment, tools, materials, supplies, testing equipment, chemicals, associated components, expendable items, transportation, facilities, permits and training required for Heating, Ventilation and Air-Conditioning (HVAC) Services, Building Automation Services (BAS), water treatment, and related equipment and components in a safe manner and in accordance with the most recent and effective HVAC procedures.

M/WBE Subcontracting:

The Harris County Department of Education Agreement does not have a M/WBE subcontracting component; however, Star Service, Inc. dba Star Service, Inc. of Houston has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following companies as its certified M/WBE contractors.

<u>Subcontractor</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
Washington & Sons Air Conditioning and Heating	HVAC Services	\$ 75,000.00	2.50%
Goes Sales of Texas, Inc. dba Goes Heating Systems	Boiler Systems & Parts	\$ 75,000.00	2.50%
TLC Engineering, Inc.	Engineering Services	\$ 75,000.00	2.50%
All – N – One Services, LLC	Temporary Staffing Services	\$105,000.00	3.50%

Pay or Play Program:


The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. This procurement is exempt from the City's 'Pay or Play' Program because the City is utilizing an interlocal or Cooperative Purchasing Agreement for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the City is utilizing an Interlocal Agreement or Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

DocuSigned by:

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

10/21/2020

ESTIMATED SPENDING AUTHORITY

Department	FY21	Out-Years	Total Amount
General Services Department	\$100,000.00	\$2,900,000.00	\$3,000,000.00

Amount of Funding:

\$3,000,000.00

Maintenance Renewal and Replacement Fund
Fund No.: 2105

Contact Information:

Richard Morris/832-393-8736
Roy Korthals/832-393-8734
Jacquelyn Nisby/832-393-8023

ATTACHMENTS:

Description	Type
Ownership Information Form	Backup Material
Fair Campaign Ordinance (Form B)	Backup Material
Cooperative Agreement Contract	Contract/Exhibit
Cooperative Agreement Extension Letter	Backup Material
Cooperative Agreement Award Letter	Backup Material
MWBE Participation Plan	Backup Material
LOI Washington and Sons	Backup Material
LOI All N One Services	Backup Material
LOI Goes Sales of Texas	Backup Material
LOI TLC Engineering	Backup Material
Tax Clearance Report	Backup Material
COI and Endorsements	Backup Material
Drug Forms	Backup Material
Contractor Labor Rates	Backup Material
Funding	Financial Information
Funding Verification Information for GSD	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 3/2/2020

S29243 - Use of Force Training Supplies and Accessories - MOTION

Agenda Item#: 6.

Summary:

PRECISION DELTA CORPORATION - \$1,057,023.00, **GALLS LLC** - \$1,809,971.50 and **GT DISTRIBUTORS, INC** - \$2,646,328.19 for Supplies and Accessories for Use of Force Training for the Houston Police Department - 3 Years with two one-year options - General Fund

Background:

Formal Bids Received January 23, 2020 for S73-S29243 – Approve various awards, as shown below, in the amount not to exceed \$5,513,322.69 for the purchase of Supplies and accessories for Use of Force Training for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$5,513,322.69** for supplies and accessories for Use of Force Training for the Houston Police Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of various supplies and accessories to be used by the department for its Training, SWAT, and Narcotics Divisions.

This award allows the department to have the required and necessary supplies to train as required by existing city policies, general orders and procedures as well as mandated by State of Texas qualifications. The Texas Commission on Law Enforcement (TCOLE) requires officers to successfully complete firearms proficiency at least once each calendar year for each type of firearm carried. In addition, HPD conducts firearms proficiency training up to four (4) times a year.

In order to meet these state mandates and requirements, HPD is committed to training officers on the proper use of munitions for operational readiness during critical incidents and special threat situations such as barricaded subjects, hostage situations and rare incidents of domestic terrorism. HPD's training practices/procedures allows officers to train with less lethal munitions in order to (1) enhance de-escalation training options; (2) reduce use of force options; and (3) minimize deadly force situations.

Maintaining proper supplies ensures that cadets and officers will meet and exceed mandated training requirements by the Texas Commission on Law Enforcement. HPD receives Federal grant funding for essential equipment and training as a FEMA Type 1 Special Response Team. Not

having the capability to train for Type 1 Special Response situations will downgrade HPDs designation to a Type 3 Special Response Team. In order to continue receiving and applying for grant monies, the department must be classified as a FEMA Type I Special Response Team or depend on the general fund to replace lost grant funding.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

Precision Delta Corporation: Award on its low bid for Group 1, Line Item Nos. 2, 3, 6, 9, and 11 (ammunition); and on its sole bid for Group 1, Line Item Nos. 18 and 20 (ammunition) in the amount not to exceed \$1,057,023.00.

	<u>Company</u>	<u>Total Amount</u>	
1.	GT Distributors	\$1,021,317.40	(Partial Bid/Higher Unit Cost)
2.	Precision Delta Corporation	\$1,057,023.00	
3.	Galls, LLC	\$1,600,215.25	

Galls LLC: Award on its low bid for Group 1, Line Item Nos. 1, 8, 10, 12 thru 17, and 22 (ammunition); and Group 4, Line Item Nos. 1 and 2 (pepper ball guns and rounds) in the amount not to exceed \$1,809,971.50.

	<u>Company</u>	<u>Total Amount</u>	
1.	Precision Delta Corporation	\$1,129,454.90	(Partial Bid/Higher Unit Price)
2.	Galls, LLC	\$1,809,971.50	
3.	GT Distributors, Inc.	\$1,883,338.29	

GT Distributors, Inc: Award on its low bid for Group 1, Line Item Nos. 4, 5, 7, and 21 (ammunition); and Group 2, Line Item No. 2 (cartridges); and on its sole bid for Group 1, Line Item Nos. 23 thru 26 (ammunition); Group 2, Line Item Nos. 1, and 3 thru 10 (cartridges); Group 3, Line Item Nos. 1 thru 17 (grenade, tear gas, and triple chasers); Group 4, Line Item Nos. 3 and 4 (Skat-shells); Group 5, Line Item Nos. 1 and 2 (Skat-shells); and Group 6, Line Item Nos. 1 thru 4 (noise producing distraction devices) in the amount not to exceed \$2,646,328.19.

	<u>Company</u>	<u>Total Amount</u>	
1.	Galls, LLC	\$ 420,304.25	(Partial Bid/Higher Unit Price)
2.	Precision Delta Corporation	\$2,237,399.00	(Partial Bid/Higher Unit Price)
3.	GT Distributors, Inc.	\$2,646,328.19	

Group 1, Line Item Nos. 19 and 27; and Group 7, Line Item Nos. 1 thru 6 are not being awarded. These items will be purchased on an as needed basis by the department.

MWBE Participation:

Zero percent goal-document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" ordinance that

promotes economic opportunity for Houston businesses and supports job creation. **Precision Delta Corporation, Galls, LLC, and GT Distributors, Inc.** do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approving Authority Signature

Estimated Spending Authority

<u>Department</u>	<u>FY2021</u>	<u>Out Years</u>	<u>Total</u>
Houston Police	\$735,109.69	\$4,778,213.00	\$5,513,322.69

Prior Council Action:

Amount of Funding:

\$5,513,322.69

General Fund

Fund No.: 1000

Contact Information:

Desiree Heath SPD 832-393-8742

Chief Art Acevedo HPD 281-233-1896

ATTACHMENTS:

Description

CPO signed Corversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 3/2/2020

S29243 - Use of Force Training Supplies and Accessories - MOTION

Agenda Item#: 7.

Summary:

PRECISION DELTA CORPORATION - \$1,057,023.00, **GALLS LLC** - \$1,809,971.50 and **GT DISTRIBUTORS, INC** - \$2,646,328.19 for Supplies and Accessories for Use of Force Training for the Houston Police Department - 3 Years with two one-year options - General Fund

Background:

Formal Bids Received January 23, 2020 for S73-S29243 – Approve various awards, as shown below, in the amount not to exceed \$5,513,322.69 for the purchase of Supplies and accessories for Use of Force Training for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$5,513,322.69** for supplies and accessories for Use of Force Training for the Houston Police Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of various supplies and accessories to be used by the department for its Training, SWAT, and Narcotics Divisions.

This award allows the department to have the required and necessary supplies to train as required by existing city policies, general orders and procedures as well as mandated by State of Texas qualifications. The Texas Commission on Law Enforcement (TCOLE) requires officers to successfully complete firearms proficiency at least once each calendar year for each type of firearm carried. In addition, HPD conducts firearms proficiency training up to four (4) times a year.

In order to meet these state mandates and requirements, HPD is committed to training officers on the proper use of munitions for operational readiness during critical incidents and special threat situations such as barricaded subjects, hostage situations and rare incidents of domestic terrorism. HPD's training practices/procedures allows officers to train with less lethal munitions in order to (1) enhance de-escalation training options; (2) reduce use of force options; and (3) minimize deadly force situations.

Maintaining proper supplies ensures that cadets and officers will meet and exceed mandated training requirements by the Texas Commission on Law Enforcement. HPD receives Federal grant funding for essential equipment and training as a FEMA Type 1 Special Response Team. Not having the capability to train for Type 1 Special Response situations will downgrade HPDs designation to a Type 3 Special Response Team. In order to continue receiving and applying for grant monies, the department must be classified as a FEMA Type I Special Response Team or depend on the general fund to replace lost grant funding.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below.

Precision Delta Corporation: Award on its low bid for Group 1, Line Item Nos. 2, 3, 6, 9, and 11 (ammunition); and on its sole bid for Group 1, Line Item Nos. 18 and 20 (ammunition) in the amount not to exceed \$1,057,023.00.

<u>Company</u>	<u>Total Amount</u>	
1. GT Distributors	\$1,021,317.40	(Partial Bid/Higher Unit Cost)
2. Precision Delta Corporation	\$1,057,023.00	
3. Galls, LLC	\$1,600,215.25	

Galls LLC: Award on its low bid for Group 1, Line Item Nos. 1, 8, 10, 12 thru 17, and 22 (ammunition); and Group 4, Line Item Nos. 1 and 2 (pepper ball guns and rounds) in the amount not to exceed \$1,809,971.50.

<u>Company</u>	<u>Total Amount</u>	
1. Precision Delta Corporation	\$1,129,454.90	(Partial Bid/Higher Unit Price)
2. Galls, LLC	\$1,809,971.50	
3. GT Distributors, Inc.	\$1,883,338.29	

GT Distributors, Inc.: Award on its low bid for Group 1, Line Item Nos. 4, 5, 7, and 21 (ammunition); and Group 2, Line Item No. 2 (cartridges); and on its sole bid for Group 1, Line Item Nos. 23 thru 26 (ammunition); Group 2, Line Item Nos. 1, and 3 thru 10 (cartridges); Group 3, Line Item Nos. 1 thru 17 (grenade, tear gas, and triple chasers); Group 4, Line Item Nos. 3 and 4 (Skat-shells); Group 5, Line Item Nos. 1 and 2 (Skat-shells); and Group 6, Line Item Nos. 1 thru 4 (noise producing distraction devices) in the amount not to exceed \$2,646,328.19.

Company	Total Amount	
1. Galls, LLC	\$ 420,304.25	(Partial Bid/Higher Unit Price)
2. Precision Delta Corporation	\$2,237,399.00	(Partial Bid/Higher Unit Price)
3. GT Distributors, Inc.	\$2,646,328.19	

Group 1, Line Item Nos. 19 and 27; and Group 7, Line Item Nos. 1 thru 6 are not being awarded. These items will be purchased on an as needed basis by the department.

MWBE Participation:

Zero percent goal-document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston businesses and supports job creation. **Precision Delta Corporation, Galls, LLC, and GT Distributors, Inc.** do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams

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10/22/2020

Jerry Adams, Chief Procurement Officer

Department Approving Authority Signature

Finance/Strategic Procurement Division

Estimated Spending Authority

Department	FY2021	Out Years	Total
Houston Police	\$735,109.69	\$4,778,213.00	\$5,513,322.69

Prior Council Action:

Amount of Funding:

\$5,513,322.69
General Fund
Fund No.: 1000

Contact Information:

Desiree Heath SPD 832-393-8742

Chief Art Acevedo HPD 281-233-1896

ATTACHMENTS:

Description	Type
S29243 MWBE GOAL	Backup Material
S29243 FAIR CAMPAIGN ORDINANCE GALLS	Backup Material
S29243 FAIR CAMPAIGN ORDINANCE PRECISION	Backup Material
S29243 FAIR CAMPAIGN ORDINANCE GT DISTRIBUTORS	Backup Material
S29243 FORM B	Backup Material
S29243 AFFIDAVIT OF OWNERSHIP GALLS	Backup Material
S29243 AFFIDAVIT OF OWNERSHIP PRECISION	Backup Material
S29243 AFFIDAVIT OF OWNERSHIP GT DISTRIBUTORS	Backup Material
S29243 TAX REPORT GALLS	Backup Material
S29243 TAX REPORT PRECISION	Backup Material

S29243 TAX REPORT GT DISTRIBUTORS
S29243 FINANCIAL FORMA
Funding document

Backup Material
Financial Information
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 7/29/2020

E15430 - Hazardous Materials Cleanup Services - MOTION

Agenda Item#: 7.

Summary:

SET ENVIRONMENTAL, INC for approval of spending authority for Hazardous Material Cleanup Services for Houston Public Works - 6 Months - \$432,000.00 - Enterprise and Other Funds

Background:

S32-E15430 – Approve spending authority in an amount not to exceed \$432,000.00 for hazardous material cleanup services from SET Environmental, Inc for Houston Public Works.

SPECIFIC EXPLANATION:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$432,000.00** for hazardous material cleanup services and that authorization be given to issue a purchase order to **SET Environmental, Inc.** for Houston Public Works (HPW) for a **six-month period**.

The scope of work authorizes the vendor to provide all labor, materials, equipment, and supervision required for emergency and non-emergency identification, analyzation, removal, containment, and disposal of hazardous materials generated by, or discovered on, City property and rights of ways. The vendor will provide services pertaining to containment of spills, removal of drums and other containers, removal of transformers, and all other aspects involving the identification, removal, containment, treatment/disposal of hazardous and non-hazardous materials in accordance with all applicable local, state, and federal solid and liquid waste and hazardous materials laws and regulations. An approved hazardous materials carrier will provide transportation for hazardous and non-hazardous waste materials that follows all Department of Transportation (DOT) requirements.

HPW recently ended a service contract from the current vendor awarded last year due to poor performance and undue risk exposure to the department. This spending authority will be utilized while a new solicitation is developed, advertised and awarded. SET is a former vendor with excellent performance history.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempt procurements, "which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

MWBE Participation:

This spending authority is issued with an 11% MWBE goal. SET Environmental Inc. has designated the below-named companies as its certified MWBE subcontractors.

SUBCONTRACTOR	TYPE OF WORK	%
A&B Environmental Services	Full Service Industrial/Environmental Laboratory	5%
Leeds Environmental Services, LLC	Environmental Remediation Services and Consulting/ Land Clearing and Tank Cleaning	6%

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Health and Safety purchase justification for this purchase order.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Public Works	\$432,000.00	\$0.00	\$432,000.00

Amount of Funding:

\$245,000.00 – HPW Water and Sewer System Operating Fund (8300)

\$107,000.00 – Dedicated Drainage and Street Renewal Fund- METRO ET AL (2312)

\$80,000.00 – Stormwater Fund (2302)

\$432,000.00 – Total

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Jedediah Greenfield, Assistant Director	HPW	(832) 393-2833

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 7/29/2020

E15430 - Hazardous Materials Cleanup Services - MOTION

Agenda Item#: 7.

Background:

S32-E15430 – Approve spending authority in an amount not to exceed \$432,000.00 for hazardous material cleanup services from SET Environmental, Inc for Houston Public Works.

SPECIFIC EXPLANATION:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$432,000.00** for hazardous material cleanup services and that authorization be given to issue a purchase order to **SET Environmental, Inc.** for Houston Public Works (HPW) for a **six-month period**.

The scope of work authorizes the vendor to provide all labor, materials, equipment, and supervision required for emergency and non-emergency identification, analyzation, removal, containment, and disposal of hazardous materials generated by, or discovered on, City property and rights of ways. The vendor will provide services pertaining to containment of spills, removal of drums and other containers, removal of transformers, and all other aspects involving the identification, removal, containment, treatment/disposal of hazardous and non-hazardous materials in accordance with all applicable local, state, and federal solid and liquid waste and hazardous materials laws and regulations. An approved hazardous materials carrier will provide transportation for hazardous and non-hazardous waste materials that follows all Department of Transportation (DOT) requirements.

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This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempt procurements, "which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

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This spending authority is issued with an 11% MWBE goal. SET Environmental Inc. has designated the below-named companies as its certified MWBE subcontractors.

SUBCONTRACTOR	TYPE OF WORK	%
A&B Environmental Services	Full Service Industrial/Environmental Laboratory	5%
Leeds Environmental Services, LLC	Environmental Remediation Services and Consulting/ Land Clearing and Tank Cleaning	6%


Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Health and Safety purchase justification for this purchase order.

Fiscal Note:


Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal note is required as stated in the Financial Policies.

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:


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Carol Ellinger Haddock, P.E., Director
Houston Public Works

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Estimated Spending Authority

DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Public Works	\$432,000.00	\$0.00	\$432,000.00

Amount of Funding:

\$245,000.00 – HPW Water and Sewer System Operating Fund (8300)

\$107,000.00 – Dedicated Drainage and Street Renewal Fund- METRO ET AL (2312)

\$80,000.00 – Stormwater Fund (2302)

\$432,000.00 – Total

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Jedediah Greenfield, Assistant Director	HPW	(832) 393-2833

ATTACHMENTS:

Description

SET Environmental Inc., Tax Report

SPD Health & Safety Justification

Ownership Information Form

MWBE Goal Approval Form

Pricing

Budget v Actuals

COF and Form A

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

DR4523 (COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 8.

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4523(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$4,381,405.74** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- Office furniture to support Health Department in expanding operational venues and allow the return of rental furniture;
- Upgrade and advance the City's telecommuting capabilities by enhancing the functionality and resilience of the telecommunications operations;
- Engagement of communications and outreach services to complete the Census 2020 project;
- Purchase laptop and desktop computers and accessories to provide technology access to the City's at-risk and vulnerable populations and in neighborhoods that are historically underinvested in;
- Purchase laptop computers to support the Library computer loaner program;
- Purchase and install plexiglass shields at library facilities to provide additional protection to employees;
- Purchase assorted PPE items for multiple City departments;
- Purchase and install a modular building at the Fire Academy to support training operations;
- Purchase a software database to capture employee health data such as vaccines certain other datapoints to ensure employees are safe in their work environment
- To perform a study and make recommendations related to the communications infrastructure in City parks
- To perform a security and privacy risk assessment on the Maven web application used by HHD
- To extend electrical and telecom services at the GRB for HHD staff currently on assignment in that facility

The attached spreadsheet represents a summary of emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since October 19, 2020 and have not yet come before City Council for approval. A more complete explanation of these items can be found in the back-p material provided. This consolidated request for City Council approval is hereby made in an effort

to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$4,381,405.74	\$0.00	\$4,381,405.74

Amount of Funding:

\$4,381,405.74

CARES Act 2020 Fund
Fund 5307

Contact Information:

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

ATTACHMENTS:

Description	Type
DR4523 (COVID-19) - MULTI-VENDOR EPO	Signed Cover sheet

AWARDS

COVID EPO Log for DR4523 Coversheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4523 (COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4523(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$4,381,405.74** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

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- Office furniture to support Health Department in expanding operational venues and allow the return of rental furniture;
- Upgrade and advance the City's telecommuting capabilities by enhancing the functionality and resilience of the telecommunications operations;
- Engagement of communications and outreach services to complete the Census 2020 project;
- Purchase laptop and desktop computers and accessories to provide technology access to the City's at-risk and vulnerable populations and in neighborhoods that are historically underinvested in;
- Purchase laptop computers to support the Library computer loaner program;
- Purchase and install plexiglass shields at library facilities to provide additional protection to employees;
- Purchase assorted PPE items for multiple City departments;
- Purchase and install a modular building at the Fire Academy to support training operations;
- Purchase a software database to capture employee health data such as vaccines certain other datapoints to ensure employees are safe in their work environment
- To perform a study and make recommendations related to the communications infrastructure in City parks
- To perform a security and privacy risk assessment on the Maven web application used by HHD
- To extend electrical and telecom services at the GRB for HHD staff currently on assignment in that facility

The attached spreadsheet represents a summary of emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since October 19, 2020 and have not yet come before City Council for approval. A more complete explanation of these items can be found in the back-p material provided. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:


The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

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10/23/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$4,381,405.74	\$0.00	\$4,381,405.74

Amount of Funding:

\$4,381,405.74

CARES Act 2020 Fund

Fund 5307

Contact Information:

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

EPO number	Vendor Name	Description	Amount	Department requested	MWBE
SPD-JSA-10192020-001	136369 NETSYNC NETWORK SOLUTIONS	A reliable telecommunications system is a vital component of the City of Houston's ability to provide services. With the increased need to relay on technological solutions as an alternative to (but not limited to) face to face interactions with the general population and virtual working environments for City employees, the city has experienced numerous telecommunications system challenges throughout the pandemic response. This solution will allow the City of Houston to enhance its telecommunications infrastructure bolstering core support to operational responses.	\$ 994,062.50	HITS	No divisibility of work available.
SPD-JSA-10202020-003	133643 STAPLES CONTRACT & COMMERCIAL INC	This request is to purchase furniture for Riverside Health Center for the COVID-19 Response Team. This furniture will replace the furniture that is currently being rented for the team at this site, and reducing overall costs.	\$ 189,507.18	HHD	No divisibility of work available.
SPD-JSA-10212020-004	Compudopt	To purchase 1900 refurbished computers (950 laptops and 950 desktops) and accessories for distribution to at-risk and vulnerable populations and in neighborhoods that are historically underinvested in.	\$ 824,674.20	MYR	No divisibility of work available. Waiver Attached.
SPD-JSA-10212020-007	Dell Marketing	The Houston Library is purchasing 200 Dell laptops for the HPL loaner program.	\$ 175,550.00	MYR	No divisibility of work available. Waiver Attached.
SPD-JSA-10212020-009	Horizon International Group	The Houston Fire Department is requesting an Emergency Purchase Order (EPO) to be issued to Horizon International Group in the amount not to exceed \$700,000 to provide and install a modular building at the Fire Training Academy located at 8030 Braniff Street. This classroom building is necessary due to the cancellation of classes at Lone Star College (LSC) that typically accommodates the Houston Fire Department EMS training at the LSC facility.	\$1,000,000.00	GSD/HFD	Project is still in initial development. MWBE participation plan is being evaluated.
SPD-JSA-10222020-001	Medical Informatics Engineering Inc.	The HHD Employee Health Unit is responsible for ensuring the HHD workforce is safely screened for certain vaccines and health conditions and has necessary protections to perform their work functions in a safe manner for both the client / patient and employee. A software system is needed to capture and maintain all necessary data points for each employee and to enable the Unit to run detailed reports of such information. This need is critical and the COVID 19 pandemic exacerbated the unit's ability to maintain such information using the current method, therefore a new system is desperately needed.	\$ 130,000.00	HHD	No divisibility of work available.
SPD-JSA-10222020-002	Global Office Products	The library needs protective guards for HPL staffs as part of a comprehensive strategy to ensure the safety and health of staff members. Face-to-face interaction requires a protective barrier for in-person customer service in the new COVID-19 service environment.	\$ 98,640.00	HPL	No divisibility of work available.

SPD-JSA-10222020-003	Burns Engineering	Technology Access was identified early on by Houston's Health Equity Response (HER) Task Force as a need for at-risk and vulnerable populations and in neighborhoods that are historically underinvested in. COVID-19 cut many of these Houstonians off from health appointments, grocery trips, education and job opportunities, and having social networks, as many of these activities have moved online. As the City adapts the delivery of its services into digital solutions in response to emergencies such as COVID, improvements to the communications infrastructure in City parks will bridge the technological gaps for citizens in neighborhoods that meet the criteria for the digital inclusion initiative. This initiative will engage a vendor to develop a Digital Connectivity Master Plan for Houston Parks that will lead to expanded wireless services for citizens.	\$ 239,687.20	MYR	MWSBE Participation Plan is 24%
SPD-JSA-10222020-004	110700 SAFEWARE INC	334 cs. N95 Respirator, 4,000 pk. Non-surgical masks, 50 ea. No-touch forehead thermometer, 100 cs. Multipurpose wipes, 720 cn. Surface Cleaner	\$ 143,452.40	HPD	No divisibility of work available. Waiver Attached.
SPD-JSA-10222020-007	Triple D	HPW is requesting an EPO for use of CRF funds to purchase various branded face coverings. These will be for contract purchase under OA No. 4600015078 Item Qty Unit Cost Ext Cost Mask 10,000 \$1.76 \$17,600.00 Gaiter 10,000 \$3.24 \$32,400.00 Bandana 10,000 \$1.94 \$19,400.00 Silk Screen 30,000 \$1.45 \$43,500.00	\$ 112,900.00	HPW	No divisibility of work available.
SPD-JSA-10232020-005	Deloitte & Touche LLP	This is conduct a security and privacy risk assessment of the MAVEN web application. HHD is currently using MAVEN to conduct the City's response to COVID-19. The request will 1) identify potential technical gaps; 2) analyze the administrative, operational, and technical controls; and 3) ensure controls related to the confidentiality and availability of the MAVEN application are adequate.	\$ 68,306.26	HHD	No divisibility of work available. Waiver Attached.
SPD-JSA-10232020-004	109547 SMART CITY NETWORKS - Electric	COVID-19 response operations at the George R. Brown Convention Center are contracted to end on December 30, 2020, which extends beyond the current contract expiration, November 30, 2020, for electrical services that are required for these operations to continue with a seamless response to increasing cases.	\$ 39,900.00	HHD	No divisibility of work available.
SPD-JSA-10232020-003	109547 SMART CITY NETWORKS - Telecom	COVID-19 response operations at the George R. Brown Convention Center are contracted to end on December 30, 2020, which extends beyond the current contract expiration, November 30, 2020, for electrical services that are required for these operations to continue with a seamless response to increasing cases.	\$ 56,726.00	HHD	No divisibility of work available.
SPD-JSA-10232020-006	157571 HEAT SAFETY EQUIPMENT	To purchase 3M half masks with accompanying cartridge/filter combo for the HFD for use in applications where the standard N95 mask is not durable enough for the task.	\$ 308,000.00	HFD	No divisibility of work available. Waiver Attached.
Total:			\$ 4,381,405.74		



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

FIN - GO CP H-2

Agenda Item#: 9.

Summary:

ORDINANCE authorizing, approving, confirming and ratifying certain matters relating to the City of Houston, Texas General Obligation Commercial Paper Notes, Series H-2, in an aggregate principal amount not to exceed \$100,000,000 for the purpose of financing certain authorized purposes; approving and authorizing certain authorized officers and employees to act on behalf of the City in the selling and delivery of such notes, within the limitations and procedures specified herein; making certain covenants and agreements in connection therewith; resolving other matters incident and related to the issuance, sale, delivery and security of the Series H-2 Notes, including the approval of an issuing and Paying Agency Agreement, a Credit Agreement, and an Offering Memorandum and the ratification of a Commercial Paper Dealer Agreement; and declaring an emergency

Background:

RECOMMENDATION:

Approve an Ordinance authorizing, approving, confirming and ratifying certain matters relating to the City of Houston, Texas, General Obligation Commercial Paper Notes, Series H-2, in an aggregate principal amount not to exceed \$100,000,000 for the purpose of financing certain authorized purposes; Approving and authorizing certain authorized officers and employees to act on behalf of the City in the selling and delivery of such notes, within the limitations and procedures specified herein and making certain covenants and agreements in connection therewith.

SPECIFIC EXPLANATION:

Starting in 1993, City Council created commercial paper programs to provide appropriation capacity and "on time" funding for various capital expenditures of the City funded with proceeds of general obligation debt. The issuance of commercial paper has provided an expedient, cost-effective method of providing interim financing. Commercial paper notes are later refinanced with fixed rate bonds with maturities matching the useful lives of the projects or equipment being financed.

The existing letter of credit that supports the Series H-2 CP program has an upcoming expiration date of November 13, 2020. The Series H-2 CP program currently supports the City's Capital Improvement Program.

TD Bank, N.A. will provide a Revolving Line of Credit for the Series H-2 program in the amount of \$100 million, plus interest. The liquidity facility will have a 3-year term, with a commitment fee of 22 basis points per annum based on the City's current long-term ratings.

This transaction was presented to the Budget and Fiscal Affairs Committee on September 1, 2020.

Tantri Emo, Chief Business Officer/Director of Finance
City Controller

Chris B. Brown, Houston

Amount of Funding:

N/A

Contact Information:

Melissa Dubowski Phone: 832-393-9101
Charisse Mosely Phone: 832-393-3529

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

FIN - GO CP H-2

Agenda Item#: 4.

Summary:

Background:

RECOMMENDATION:

Approve an Ordinance authorizing, approving, confirming and ratifying certain matters relating to the City of Houston, Texas, General Obligation Commercial Paper Notes, Series H-2, in an aggregate principal amount not to exceed \$100,000,000 for the purpose of financing certain authorized purposes; Approving and authorizing certain authorized officers and employees to act on behalf of the City in the selling and delivery of such notes, within the limitations and procedures specified herein and making certain covenants and agreements in connection therewith.

SPECIFIC EXPLANATION:

Starting in 1993, City Council created commercial paper programs to provide appropriation capacity and "on time" funding for various capital expenditures of the City funded with proceeds of general obligation debt. The issuance of commercial paper has provided an expedient, cost-effective method of providing interim financing. Commercial paper notes are later refinanced with fixed rate bonds with maturities matching the useful lives of the projects or equipment being financed.

The existing letter of credit that supports the Series H-2 CP program has an upcoming expiration date of November 13, 2020. The Series H-2 CP program currently supports the City's Capital Improvement Program.

TD Bank, N.A. will provide a Revolving Line of Credit for the Series H-2 program in the amount of \$100 million, plus interest. The liquidity facility will have a 3-year term, with a commitment fee of 22 basis points per annum based on the City's current long-term ratings.

This transaction was presented to the Budget and Fiscal Affairs Committee on September 1, 2020.

DocuSigned by:

Tantri Emo

E73A5FD3453F467

Tantri Emo, Chief Business Officer/Director of Finance

DocuSigned by:

Chris Brown

2BADA90EC3654A9

Chris B. Brown, Houston City Controller

Amount of Funding:

N/A

Contact Information:

Melissa Dubowski Phone: 832-393-9101

Charisse Mosely Phone: 832-393-3529

DS
MD

DS
CM



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/18/2020

HCD20-49 BakerRipley, First Amendment

Agenda Item#: 10.

Summary:

ORDINANCE amending Ordinance No. 2020-0465 to increase the maximum contract amount for Subrecipient Agreement between City of Houston and **BAKERRIPLEY, INC** for the administration and operation of a program to provide Temporary Relocation Assistance to low-to-moderate income individuals who were affected by Hurricane Harvey; approving and authorizing Amendment No. 1 to said agreement

Background:

The Housing and Community Development Department (HCDD) is requesting Council approval of a First Amendment to the agreement between the City of Houston and BakerRipley, providing an additional \$1,500,000.00 in Community Development Block Grant – Disaster Recovery 2017 (CDBG-DR17) funds for Temporary Relocation Assistance, including moving and storage costs, to individuals currently participating in HCDD's Harvey Homeowner Assistance Program (HoAP).

BakerRipley will provide services to an additional 100 low-to-moderate income households/individuals residing within the City of Houston who were affected directly by Hurricane Harvey.

Category	Contract Amount	Percentage
Temporary Relocation Assistance Funds	\$1,500,000.00	100%
Total	\$1,500,000.00	100%

HCDD conducted a Notice of Funding Availability for CDBG-DR17 – Harvey Public Services contracts for fiscal year 2020, with a one-year renewal option. BakerRipley was one of the providers selected. The term of this agreement will continue to be June 1, 2020 – May 31, 2021.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on October 27, 2020.

*Harvey Direct Tieback: According to the 2018 City of Houston Needs Assessment, a total of 208,532 households in Houston sustained some form of damage to their home or person property because of Hurricane Harvey. Approximately half (49.6%) of the impacted households are low-to-moderate income (LMI), and one third of this group are considered low to very low income. With the loss of affordable housing stock, many renters have not been able to settle into

permanent housing situations and are now facing homelessness, temporary living in places in which they cannot sustain without outside intervention or are continuing to live in motels for which they are spending limited dollars. Others are homeowners who have not been able to obtain home repairs and are facing barriers such as delinquent taxes, inability to prove ownership, and literacy or limited English proficiency among other barriers.

Tom McCasland, Director

Prior Council Action:

5/27/2020 (O) 2020-0465

Amount of Funding:

\$1,500,000.00

Federal Government - Grant Funded
Fund 5030

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/18/2020

HCD20-49 BakerRipley, First Amendment

Agenda Item#: 10.

Background:

The Housing and Community Development Department (HCDD) is requesting Council approval of a First Amendment to the agreement between the City of Houston and BakerRipley, providing an additional \$1,500,000.00 in Community Development Block Grant – Disaster Recovery 2017 (CDBG-DR17) funds for Temporary Relocation Assistance, including moving and storage costs, to individuals currently participating in HCDD's Harvey Homeowner Assistance Program (HoAP).

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Total	\$1,500,000.00	100%

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No Fiscal Note is required on grant items.

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Tom McLasland, Director

Prior Council Action:

5/27/2020 (O) 2020-0465

Amount of Funding:

\$1,500,000.00 Federal Government - Grant Funded (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet
Delinquent Tax Report	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
BakerRipley Agreement Part 1	Backup Material
BakerRipley Agreement Part 2	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

HCD20-151 HCD/MYR - Baker Ripley Rental Assistance

Agenda Item#: 11.

Summary:

ORDINANCE amending Ordinance No. 2020-393, as amended, to increase the maximum contract amount between City of Houston and **BAKERRIPLEY, INC** for administration and related services for the Housing and Community Development Department in connection with the City's Rental Assistance Program for individuals who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and provide for Utility Assistance

Background:

The Chief Procurement Officer and the Director of Housing and Community Development Department are requesting Council approval of an ordinance amending Ordinance Number 2020-393 to increase the maximum contract amount by \$2,080,000.00 using funds from the City's Cares Act 2020 fund for the agreement between the City of Houston and **BAKERRIPLEY, INC.** ("Agreement"), through which BakerRipley administers the City's COVID-19 rental assistance program for Houstonians delinquent on residential rental payments (the "Program").

It is necessary to extend the Program to continue to reduce the spread of COVID-19 by reducing both evictions and new entries into homeless shelters and provide grants to landlords/small businesses to reimburse the costs of business interruption caused by COVID-19 closures. This funding may allow for a one-time payment of \$400 in utility assistance for up-to 5,000 individuals (\$2,000,000.00 total utility assistance) to assist with any utility needs incurred from May 2020 through December 2020. A Management Fee of no more than 4% of utility assistance expended, and not to exceed \$80,000.00, will be paid to BakerRipley to administer the program.

Accordingly, the proposed ordinance authorizes the Mayor or his designee to modify the Program (which modifications may include but are not limited to assistance for utility payments and modifying the Program's structure, guidelines, eligibility criteria, and amount of assistance) and to amend the Agreement to make changes to enable and effectuate administration of the Program, as modified (which amendments may address matters such as the project scope and budget, vendor compensation, and the Program and its guidelines).

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A): "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempt procurement.

MWBE Participation:

OBO approved the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when the service is non-divisible and/or a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Disaster Note:

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

Fiscal Note:

No Fiscal Note is required on grant items

Jerry Adams
Chief Procurement Officer

Tom McCasland, Director
Housing & Community Development Dept.

Prior Council Action:

Ordinances 2020-361 & 2020-362, April 29, 2020

Ordinance 2020-393, May 6, 2020

Ordinance 2020-0689, August 5, 2020

Amount of Funding:

\$2,080,000.00 - CARES Act 2020 (5307)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/24/2020

HCD20-134 Northwest Assistance Ministries

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **NORTHWEST ASSISTANCE MINISTRIES** to provide up to \$494,074.00 in Community Development Block Grant Coronavirus Response Funds for providing Diversion Services to persons impacted by the COVID-19 Pandemic

Background:

- The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Northwest Assistance Ministries (NAM), providing up to \$494,074.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

NAM will provide Diversion services to a minimum of 100 unduplicated persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
CDBG-CV (Direct Services)	\$449,158.00	91%
CDBG-CV (Indirect – Administration)	\$44,916.00	9%
Total	\$494,074.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. NAM was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from November 1, 2020 – October 31, 2022. This is Northwest Assistance Ministries' first Public Services contract with the City of Houston.

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the

coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

Tom McCasland, Director

Amount of Funding:

\$494,074.00 Federal Government - Grant Fund (5000)

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

Revised Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/24/2020

HCD20-134 Northwest Assistance Ministries

Agenda Item#: 23.

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Northwest Assistance Ministries (NAM), providing up to \$494,074.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

NAM will provide Diversion services to a minimum of 100 unduplicated persons who have been impacted by COVID-19.

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No Fiscal Note is required on grant items.

DocuSigned by:

Tom McCasland

Tom McCasland, Director

Amount of Funding:

\$494,074.00 Federal Government - Grant Fund (5000)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Coversheet
Delinquent Tax Report
Affidavit of Ownership
Board Members
SAP Documents

Type

Signed Cover sheet
Backup Material
Backup Material
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/13/2020

ARA - CenterPoint Gas Tax Cuts and Jobs Act Refund and
Compliance Filing

Agenda Item#: 13.

Summary:

ORDINANCE relating to the retail gas utility rates of **CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX** and **CENTERPOINT ENERGY TEXAS GAS** ("Centerpoint"); approving Tax Cuts and Jobs Act Refund Rider Compliance filing for gas utility customers in the City of Houston, as filed by Centerpoint; establishing the legal gas utility rates of Centerpoint until changed as provided by law

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Tax Cut and Jobs Act (TCJA) Refund and compliance filing. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 430,000 residential, 26,000 small general service and 1,000 large volume general service customers in Houston. The City of Houston (City or Houston) exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On July 27, 2020, CenterPoint filed with the City a compliance filing and notice of intent to reflect a net refund for the Houston Division pursuant to Section 104.111 of the Gas Utility Regulatory Act. In 2019, City Council approved CenterPoint's TCJA Rider which returns to customers the UEDIT (unprotected excess deferred income taxes) resulting from the TCJA — \$17.8 million over a three-year period. The TCJA reduced the federal corporate income tax from 35% to 21% effective January 1, 2018. In accordance with its TCJA Rider, CenterPoint is to file with the City a compliance filing, on or before August 1 each year during the term of the rider, to include a true-up of the TCJA refund amounts.

CenterPoint is proposing to refund approximately \$6.3 million to customers during year two (2021) of the three-year TCJA Rider. This includes an approximate \$131,000 true-up adjustment to account for an overage in the amount refunded to customers in year one. If adopted, residential customers would experience a \$0.35 monthly refund to their bills effective on or after January 1, 2021:

<u>CenterPoint Proposed TCJA Refund - Year Two Per Customer, Per</u>

Bill	
<u>Customer Class</u>	<u>2021 (Year)</u>
Residential	\$0.35
General Service - Small	\$0.54
General Service - Large Volume	\$8.46

The City's rate expert reviewed CenterPoint's filing. The rate expert determined that the Company's proposed TCJA refund, and compliance filing, are reasonable and recommends that the City approve the refund proposed by CenterPoint.

For the reasons outlined above, ARA recommends that Council adopt an Ordinance approving CenterPoint's TCJA Refund and compliance filing.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531

ATTACHMENTS:

Description

Type

10.13.2020 CenterPoint Gas Tax Cuts and
Jobs Act Refund and Compliance Filing RCA

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/13/2020

ARA - CenterPoint Gas Tax Cuts and Jobs Act Refund and Compliance Filing

Agenda Item#: 26.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance approving the CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) Tax Cut and Jobs Act (TCJA) Refund and compliance filing. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 430,000 residential, 26,000 small general service and 1,000 large volume general service customers in Houston. The City of Houston (City or Houston) exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

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CenterPoint Proposed TCJA Refund - Year Two Per Customer, Per Bill	
Customer Class	2021 (Year)
Residential	\$0.35
General Service - Small	\$0.54
General Service - Large Volume	\$8.46

The City's rate expert reviewed CenterPoint's filing. The rate expert determined that the Company's proposed TCJA refund, and compliance filing, are reasonable and recommends that the City approve the refund proposed by CenterPoint.

For the reasons outlined above, ARA recommends that Council adopt an Ordinance approving CenterPoint's TCJA Refund and compliance filing.

Departmental Approval Authority:

DocuSigned by:

Tina Paez

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Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Alisa Talley Phone: (832) 393-8531



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District I

Item Creation Date: 10/15/2020

**HAS - Terminal Lease Agreement with the U.S. Government
for TSA Office Space at HOU**

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing Lease Agreement between City of Houston and the **UNITED STATES OF AMERICA, acting by and through the GENERAL SERVICES ADMINISTRATION on behalf of the TRANSPORTATION SECURITY ADMINISTRATION (TSA)** for Office and Support Space at William P. Hobby Airport - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing a lease between the City of Houston, Texas and the United States of America acting by and through the Transportation Security Administration (TSA) for office space at William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

The Transportation Security Administration (TSA) currently leases office and support space at William P. Hobby Airport (HOU) in support of its operations at the airport. The lease with the United States of America is facilitated by its General Services Administration (GSA) on behalf of TSA. The current lease was approved by City Council on December 17, 2015, when City Council adopted Ordinance 2015-1243; that lease will terminate on November 30, 2020.

The pertinent terms and conditions of the new lease are listed below:

- | | |
|--------------------|--|
| 1) Leased Premises | 4,699 sq. ft of office and support space in the Terminal; |
| 2) Rental | Years 1-5: \$418,211.00 per year;
Years 6-10: \$480,942.00 per year, payable in arrears. |
| 3) Term | 10 years. The term of the lease shall commence December 1, 2020 and expire November 30, 2030, subject to federal appropriations being made therefor. |

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Mario Diaz
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$243,956.00	\$4,251,809.00	\$4,495,765.00

Amount of Funding:

REVENUE

Contact Information:

Todd Curry 281-233-1896
Ian Wadsworth 281-233-1682

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/15/2020

HAS - Terminal Lease Agreement with the U.S. Government for TSA Office Space at
HOU

Agenda Item#:

Background:

RECOMMENDATION:

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SPECIFIC EXPLANATION:

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- 2) Rental Years 1-5: \$418,211.00 per year;
Years 6-10: \$480,942.00 per year, payable in arrears.
- 3) Term 10 years. The term of the lease shall commence December 1, 2020 and expire November 30, 2030, subject to federal appropriations being made therefor.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

DocuSigned by:

Mario Diaz

Mario Diaz

Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$243,956.00	\$4,251,809.00	\$4,495,765.00

Amount of Funding:

REVENUE

Contact Information:

Todd Curry 281-233-1896
Ian Wadsworth 281-233-1682



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

HFD-Amendment to the Fire Classified Personnel Ord.
2019-446

Agenda Item#: 15.

Summary:

ORDINANCE amending Exhibit "E1" of the City of Houston Fire Department Classified Personnel Ordinance No. 2019-446 to abolish two (2) remedial Captain positions and one (1) remedial Communications Senior Captain position and identify remaining remedial positions; providing a repealer

Background:

Approval of the following amendments to the Fire Classified Personnel Ordinance.

Various positions were created by court order, in settlement of lawsuits, or in compliance with Chapter 143.102(e) of the Texas Local Government Code for the duration that the plaintiff/incumbent filled the position. Once the plaintiff/incumbent leaves his respective remedial promotion rank, the court orders, settlement terms or City of Houston ordinance require that the position must be abolished thus not creating a vacancy. The following changes are to comply with these court orders, settlement agreements and City of Houston ordinances and to improve transparency on which positions which are subject to these terms. The Fire Classified Personnel Ordinance will be amended as follows:

Authorized Job Title	Present Authorized		Proposed
	<u>Positions</u>	<u>Change</u>	<u>Positions</u>
Captain	432	-3	429
Captain (remedial promotion) *	0	+1	1
Assistant Fire Marshal	2	-1	1
Assistant Fire Marshal (remedial promotion)**	0	+1	1
Communications Senior Captain	19	-2	17
Communications Senior Captain (remedial promotion)***	0	+1	1

* Ordinance 2011-88 created 1 Senior Captain remedial promotion and 3 Captain remedial promotions. Ordinance 2012-926 abolished the 1 Senior Captain remedial promotion (Allen) due

to vacancy. Two of the three Captain positions were vacated (Bazile and Mundo) and will be abolished in accordance with the court order by approval of this amendment. One filled remedial position (Hines) remains.

**Ordinance 2015-181 created 1 remedial Assistant Fire Marshal position. This position remains filled (Galvan).

***Ordinance 2015-268 created 1 remedial Senior Communications Captain position. This position was vacated (Dugar) and will be abolished in accordance with the City of Houston ordinance by approval of this amendment. Ordinance 2015-1239 created 1 remedial Senior Communications Captain position. This position remains filled (O'Neal).

Samuel Pena
Fire Chief

Jane Cheeks
Human Resources Director

Prior Council Action:

2019-446 (Exhibit E1)
2011-88, 2012-926, 2015-181, 2015-268, 2015-1239

Contact Information:

Arilynn Ceasar 832-393-8036

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HFD-Amendment to the Fire Classified Personnel Ord. 2019-446

Agenda Item#:

Background:

Approval of the following amendments to the Fire Classified Personnel Ordinance.

Various positions were created by court order, in settlement of lawsuits, or in compliance with Chapter 143.102(e) of the Texas Local Government Code for the duration that the plaintiff/incumbent filled the position. Once the plaintiff/incumbent leaves his respective remedial promotion rank, the court orders, settlement terms or City of Houston ordinance require that the position must be abolished thus not creating a vacancy. The following changes are to comply with these court orders, settlement agreements and City of Houston ordinances and to improve transparency on which positions which are subject to these terms. The Fire Classified Personnel Ordinance will be amended as follows:

<u>Job Title</u>	<u>Present Authorized Positions</u>	<u>Change</u>	<u>Proposed Authorized Positions</u>
Captain	432	-3	429
Captain (remedial promotion) *	0	+1	1
Assistant Fire Marshal	2	-1	1
Assistant Fire Marshal (remedial promotion)**	0	+1	1
Communications Senior Captain	19	-2	17
Communications Senior Captain (remedial promotion)***	0	+1	1

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DocuSigned by:

Samuel Pena

9329BAD08AC849B...
Samuel Pena
Fire Chief

DocuSigned by:

Jane Cheeks

23571A9195CB4FE...
Jane Cheeks
Human Resources Director

Prior Council Action:

2019-446 (Exhibit E1)
2011-88, 2012-926, 2015-181, 2015-268, 2015-1239

Contact Information:

Arilynn Ceasar 832-393-8036



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District B

Item Creation Date: 9/28/2020

25CF81 Lease Agreement of Deluxe Theater between City
of Houston (Landlord) and Fifth Ward Community
Redevelopment Corp (Tenant)

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, as Tenant, for approximately 11,000 square feet of space at 3301, 3303 and 3305 Lyons Avenue, Houston, Texas - 3 Years with two three-year renewal options - Revenue - **DISTRICT B - DAVIS**

Background:

RECOMMENDATION: Approve and authorize a Lease Agreement between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corporation (Tenant) for building and adjacent parking at 3301, 3303 and 3305 Lyons Avenue, Houston, Harris County, Texas 77020, for the Housing and Community Development Department.

SPECIFIC EXPLANATION: The General Services Department recommends approval of a Lease Agreement with Fifth Ward Community Redevelopment Corporation (Tenant) for approximately 11,000 square feet of office, retail, theater, and storage space and adjacent parking at 3301, 3303 and 3305 Lyons Avenue. Fifth Ward Community Redevelopment Corporation currently occupies the building under a lease that commenced on November 5, 2015 and will expire on November 4, 2020 and uses the space for community functions and/or retail space. The proposed Lease Agreement provides for an initial term of three-years, with two consecutive three-year renewal options at the then current market rental rate. The new lease term will commence on the date of countersignature by the City Controller at the following rental payments:

Year	Price per Sq. Ft.	Annual Total	Monthly Payment
1	\$15.00	\$165,000.00	\$13,750.00
2	\$15.25	\$167,750.00	\$13,979.17
3	\$15.50	\$170,500.00	\$14,208.33

Fifth Ward Community Redevelopment Corporation will be permitted to offset its monthly rent by the value of the community services and neighborhood amenities which may include retail space that materially benefits the community. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

The City may terminate the Lease, without cause, at any time during the term. Further, the City may terminate the Lease if Fifth Ward Community Redevelopment Corporation fails to utilize the leased premises to provide outreach to the community, by providing 60 days prior written notice.

Fifth Ward Community Redevelopment Corporation accepts the leased premises in its current configuration and build out as-is where-is condition and shall be responsible for maintenance and repairs and all operating expenses.

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Tom McCasland
Housing and Community Development Department

Amount of Funding:

Revenue

Contact Information:

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District B

Item Creation Date: 9/28/2020

25CF81 Lease Agreement of Deluxe Theater between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corp (Tenant)

Agenda Item#: 9.

Background:

RECOMMENDATION: Approve and authorize a Lease Agreement between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corporation (Tenant) for building and adjacent parking at 3301, 3303 and 3305 Lyons Avenue, Houston, Harris County, Texas 77020, for the Housing and Community Development Department.

SPECIFIC EXPLANATION: The General Services Department recommends approval of a Lease Agreement with Fifth Ward Community Redevelopment Corporation (Tenant) for approximately 11,000 square feet of office, retail, theater, and storage space and adjacent parking at 3301, 3303 and 3305 Lyons Avenue. Fifth Ward Community Redevelopment Corporation currently occupies the building under a lease that commenced on November 5, 2015 and will expire on November 4, 2020 and uses the space for community functions and/or retail space.

The proposed Lease Agreement provides for an initial term of three-years, with two consecutive three-year renewal options at the then current market rental rate. The new lease term will commence on the date of countersignature by the City Controller at the following rental payments:

Year	Price per Sq. Ft.	Annual Total	Monthly Payment
1	\$15.00	\$165,000.00	\$13,750.00
2	\$15.25	\$167,750.00	\$13,979.17
3	\$15.50	\$170,500.00	\$14,208.33

Fifth Ward Community Redevelopment Corporation will be permitted to offset its monthly rent by the value of the community services and neighborhood amenities which may include retail space that materially benefits the community. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

The City may terminate the Lease, without cause, at any time during the term. Further, the City may terminate the Lease if Fifth Ward Community Redevelopment Corporation fails to utilize the leased premises to provide outreach to the community, by providing 60 days prior written notice.

Fifth Ward Community Redevelopment Corporation accepts the leased premises in its current configuration and build out as-is where-is condition and shall be responsible for maintenance and repairs and all operating expenses.

DIRECTOR'S SIGNATURE/DATE:

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C.J. Messiah, Jr. 10/5/2020

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C. J. Messiah, Jr.

General Services Department

DocuSigned by:

Tom McCasland

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Tom McCasland

Housing and Community Development Department

Amount of Funding:

Revenue

Contact Information:

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/16/2020

H29209 - Single Family Legal Services - ORDINANCE

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing contract for Legal Services with **GRANSBERRY LAW GROUP, P.C.** for Legal Representation of the City of Houston; establishing a maximum contract amount - 3 Years with two one-year options - \$200,000.00 - TIRZ Affordable Housing Fund

Background:

Professional Services for S49-H29209 - Approve an ordinance authorizing an agreement between the City of Houston and Gransberry Law Group P.C. for the maximum contract amount of \$200,000.00 for legal services to support the operation of Single-Family Programs for the Housing and Community Development Department.

Specific Explanation

The Director of Housing and Community Development Department (HCDD), the City Attorney, and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year professional services agreement, with two (2) one-year options** between the City of Houston and **Gransberry Law Group P.C.** for a maximum contract amount not to exceed **\$200,000.00** in TIRZ Affordable Housing funds for Legal Services for the Single-Family Division of HCDD. The City Attorney may terminate this agreement at any time upon 10-days written notice to the firm.

The Gransberry Law Group will perform a number of services including but not limited to the following:

1. Electronically submit prepared document templates to the City to facilitate loan closings based on tight date/timelines communicated by the City.
2. Performing title review and review of all documents in connection therewith to make sure the City's interest is secured/protected.
3. Issue title opinions noting ownership of the subject property with copies of the deed or Heirship Affidavit and making recommendations for curing title defects.
4. Preparing, executing and filing release of liens, powers of attorneys, affidavits of heirships and other similar affidavits/documents affecting property and owner.

5. Preparing and submitting required documents for recordation in the Real Property Records of Harris, Fort Bend or Montgomery Counties, as appropriate.
6. Prepare Contracts, Agreements, and/or Closing Documents
7. Provide such other services as may be requested by the program Administrators or by the City Attorney.

HCDD is requesting the approval of the agreement and the allocation for the operation of the Single-Family Programs. Based on the production goals projected at 550 properties per year, will be best attained over the next five (5) years by engaging the Gransberry Law Group, P.C. as specialized outside counsel.

Gransberry Law Group P.C. has provided legal services for the City's Single-Family Housing Programs for 1 year and has consistently met and often exceeded the expectations of the homeowners and the Division.

MWSBE Participation:

This professional service was issued as goal-oriented contract with a 24% MWBE participation level. Gransberry Law Group P.C. has designated the below-company as its certified M/WBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	PERCENTAGE
QuestUpscale, Inc d/b/a Kevin Riles Commercial	Real estate title support and administrative support.	24%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. A waiver was submitted to the Office of Business Opportunity and it was granted.

Hire Houston First:

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to the specific procurement rules of the federal government.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

**Tom McCasland, Director
Housing and Community
Development Department**

Ronald C. Lewis, City Attorney
Legal Department

Estimated Spending Authority			
DEPARTMENT	FY21	OUT YEARS	TOTAL
Housing & Community Development Department	\$40,000.00	\$160,000.00	\$200,000.00

Prior Council Action:

Ordinance No.: 2017-0759, approved October 4, 2017

Ordinance No.: 2017-0860, approved November 1, 2017

Amount of Funding:

\$200,000.00

TIRZ Affordable Housing Fund

Fund 2409

Previously Appropriated by Ord. No.'s: 2017-0759 & 2017-0860

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8765
Norbert Aguilar, Sr. Procurement Specialist	FIN/SPD	(832) 393-8751
Roxanne Lawson, Division Manager	HCDD	(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/16/2020

H29209 - Single Family Legal Services - ORDINANCE

Agenda Item#: 56.

Summary:

ORDINANCE approving and authorizing a contract for legal services with **GRANSBERRY LAW GROUP, P.C.** for legal representation of the City of Houston; establishing a maximum contract amount - 3 years with 2 one-year options - \$200,000.00 - TIRZ Fund

Background:

Professional Services for S49-H29209 - Approve an ordinance authorizing an agreement between the City of Houston and Gransberry Law Group P.C. for the maximum contract amount of \$200,000.00 for legal services to support the operation of Single-Family Programs for the Housing and Community Development Department.

Specific Explanation

The Director of Housing and Community Development Department (HCDD), the City Attorney, and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three (3) year professional services agreement, with two (2) one-year options** between the City of Houston and **Gransberry Law Group P.C.** for a maximum contract amount not to exceed **\$200,000.00** in Tax Increment Reinvestment Zone (TIRZ) funds for Legal Services for the Single-Family Division of HCDD. The City Attorney may terminate this agreement at any time upon 10-days written notice to the firm.

The Gransberry Law Group will perform a number of services including but not limited to the following:

1. Electronically submit prepared document templates to the City to facilitate loan closings based on tight date/timelines communicated by the City.
2. Performing title review and review of all documents in connection therewith to make sure the City's interest is secured/protected.
3. Issue title opinions noting ownership of the subject property with copies of the deed or Heirship Affidavit and making recommendations for curing title defects.
4. Preparing, executing and filing release of liens, powers of attorneys, affidavits of heirships and other similar affidavits/documents affecting property and owner.
5. Preparing and submitting required documents for recordation in the Real Property Records of Harris, Fort Bend or Montgomery Counties, as appropriate.
6. Prepare Contracts, Agreements, and/or Closing Documents
7. Provide such other services as may be requested by the program Administrators or by the City Attorney.

HCDD is requesting the approval of the agreement and the allocation for the operation of the Single-Family Programs. Based on the production goals projected at 550 properties per year, will be best attained over the next five (5) years by engaging the Gransberry Law Group, P.C. as specialized outside counsel.

Gransberry Law Group P.C. has provided legal services for the City's Single-Family Housing Programs for 1 year and has consistently met and often exceeded the expectations of the homeowners and the Division.

MWSBE Participation:

This professional service was issued as goal-oriented contract with a 24% MWBE participation level. Gransberry Law Group P.C. has designated the below-company as its certified M/WBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	PERCENTAGE
QuestUpscale, Inc d/b/a Kevin Riles Commercial	Real estate title support and administrative support.	24%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. A waiver was submitted to the Office of Business Opportunity and it was granted.


Hire Houston First:

Hire Houston First does not apply to this procurement because it involves the use of federal funds and is subject to the specific procurement rules of the federal government.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

10/13/2020

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

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Tom McCasland, Director
Housing and Community
Development Department

10/13/2020

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Ronald C. Lewis, City Attorney
Legal Department

10/14/2020

Estimated Spending Authority			
DEPARTMENT	FY21	OUT YEARS	TOTAL
Housing & Community Development Department	\$40,000.00	\$160,000.00	\$200,000.00

Prior Council Action:

Ordinance No.: 2017-0759, approved October 4, 2017

Ordinance No.: 2017-0860, approved November 1, 2017

Amount of Funding:

\$200,000.00

Tax Increment Reinvestment Zone (TIRZ)

Fund 2409

Previously Appropriated by Ord. No.'s: 2017-0759 & 2017-0860

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8765
Norbert Aguilar, Sr. Procurement Specialist	FIN/SPD	(832) 393-8751
Roxanne Lawson, Division Manager	HCDD	(832) 394-6307

ATTACHMENTS:

Description	Type
Ownership Inf Form	Backup Material
Clear Tax Report	Backup Material
Form B	Backup Material
Professional Services Justification	Backup Material
OBO LOI	Backup Material
OBO Participation Plan	Backup Material
OBO POP Waiver	Backup Material
Ord No 2017 0759	Backup Material
Ord No 2017 0860	Backup Material
Certification of Funds	Backup Material
Signed Ordinance	Ordinance/Resolution/Motion
Contract	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date:

L29612 – Tire Retreading Services - ORDINANCE

Agenda Item#: 18.

Summary:

ORDINANCE approving and authorizing contract with **SOUTHERN TIRE MART, LLC** for Tire Retreading Services, for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,607,393.00 - Fleet Management Fund

Background:

Formal Bids Received September 3, 2020 for S78 – L29612: Approve an ordinance awarding a contract to Southern Tire Mart, LLC in the maximum contract amount not to exceed \$4,607,393.00 for Tire Retreading Services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options** to **Southern Tire Mart, LLC** on its low bid meeting specification for Tire Retreading Services in the maximum contract amount not to exceed **\$4,607,393.00** for the Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws.

Three (3) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

Company	Bid Amount
Goodyear Tire & Rubber Company	\$3,894,439.86 (Did not meet specification)
Southern Tire Mart, LLC	\$4,607,393.00
Beasley Tire Services Inc	\$4,770,712.00

The scope of services is for the replacement of worn tire tread rubber on heavy-duty tires for vehicles owned or used by the City of Houston. The contract requires the contractor to provide all labor, materials, repairs, equipment, tools, supervision, training, and transportation necessary to execute the contract. Services include but are not limited to providing retreading and tire repair services used on commercial trucks, waste haul trucks, and tractor-trailers. In addition, the purpose of this services contract allows the Fleet Management Department to maintain and ensure the City's vehicle in a maximum safety condition for the City employees on the road.

M/WBE Participation:

M/WBE Zero Percentage Goal approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Southern Tire Mart, LLC provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract require compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Southern Tire Mart, LLC is a designated HHF, but they were the successful awardee without application of the HHF designation preference.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY2021	Out Years	Total
Fleet Management	\$691,108.92	\$3,916,284.08	\$4,607,393.00

Amount of Funding:

\$4,607,393.00

Fleet Management Fund

Fund No.: 1005

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Victor Ayres, Director	FIN/SPD	(832) 393-6901

ATTACHMENTS:

Description	Type
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Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

L29612 – Tire Retreading Services - ORDINANCE

Agenda Item#:

Background:

Formal Bids Received September 3, 2020 for S78 – L29612: Approve an ordinance awarding a contract to Southern Tire Mart, LLC in the maximum contract amount not to exceed \$4,607,393.00 for Tire Retreading Services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options** to **Southern Tire Mart, LLC** on its low bid meeting specification for Tire Retreading Services in the maximum contract amount not to exceed **\$4,607,393.00** for the Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

Company	Bid Amount
Goodyear Tire & Rubber Company	\$3,894,439.86 (Did not meet specification)
Southern Tire Mart, LLC	\$4,607,393.00
Beasley Tire Services Inc	\$4,770,712.00

The scope of services is for the replacement of worn tire tread rubber on heavy-duty tires for vehicles owned or used by the City of Houston. The contract requires the contractor to provide all labor, materials, repairs, equipment, tools, supervision, training, and transportation necessary to execute the contract. Services include but are not limited to providing retreading and tire repair services used on commercial trucks, waste haul trucks, and tractor-trailers. In addition, the purpose of this services contract allows the Fleet Management Department to maintain and ensure the City's vehicle in a maximum safety condition for the City employees on the road.

M/WBE Participation:

M/WBE Zero Percentage Goal approved by the Office of Business Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Southern Tire Mart, LLC provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract require compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Southern Tire Mart, LLC is a designated HHF, but they were the successful awardee without application of the HHF designation preference.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams

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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

10/14/2020

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Victor Ayres

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Department Approval Authority

10/14/2020

Estimated Spending Authority

Department	FY2021	Out Years	Total
Fleet Management	\$691,108.92	\$3,916,284.08	\$4,607,393.00

Amount of Funding:

\$4,607,393.00
Fleet Management Fund
Fund No.: 1005

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Victor Ayres, Director	FIN/SPD	(832) 393-6901

ATTACHMENTS:

Description	Type
Form A - Fair Campaign Ordinance	Backup Material
Form B - Fair Campaign Ordinance	Backup Material
OBO Waiver	Backup Material
Certificate of Funding	Backup Material
Award Recommendation	Backup Material
Deliquent Tax Report	Backup Material
Affidavit Ownership	Backup Material
SAP Verification of Funds	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/3/2020

L25894.A1 - Used and Scrap Tire Disposal Services - ORDINANCE

Agenda Item#: 19.

Summary:

ORDINANCE amending Ordinance No. 2017-0613 (Passed on August 9, 2017) to increase the maximum contract amount for Contract No. 4600014404 for contract between City of Houston and **YES AMERICA NOW, INC dba YES AMERICA ENTERPRISES** for Used and Scrap Tire Disposal Services for Various Departments - \$678,750.00 - General Fund

Background:

S10-L25894.A1 – Approve an ordinance amending Ordinance No. 2017-0613, passed August 9, 2017, to increase the maximum contract amount from \$2,715,000.00 to \$3,393,750.00 for Contract No. 4600014404 between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for used and scrap tire disposal services for various departments.

Specific Explanation:

The Director of Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$2,715,000.00 to \$3,393,750.00** for the contract between the City of Houston and **Yes America Now, Inc. dba Yes America Enterprises** for used and scrap tire disposal services for the Solid Waste Management and Fleet Management departments.

This contract was awarded on August 13, 2017 by Ordinance No. 2017-0613, for a three-year contract with two one-year options for a total five-year term in the original amount of \$2,715,000.00. Expenditures as of August 24, 2020 totaled \$2,256,226.00. The contract incurred expenditures at a rate higher than anticipated due to an increase in requests for facility operations, maintenance and repair services associated with the recent disasters with increased illegal dumping collections of scrap tires.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, supplies and transportation necessary to provide collection and transporting of disposable used and scrap tires from (32) citywide tire collection sites. The contractor transports tires to its facility where the tires are shredded, processed and distributed for after-market applications, such as fuel, highway materials, and other rubber-based products in strict accordance with all requirements, applicable laws, regulations and guidelines established by the U.S. Environmental Protection Agency, U.S. Department of Transportation, Texas Natural Resource Conservation Commission, and the City of Houston.

M/WBE Subcontracting:

The contract was awarded with an 11% M/WBE participation level. Yes America Now, Inc. dba Yes America Enterprises is currently achieving 11.41 participation level. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Solid Waste Management	\$400,000.00	\$278,750.00	\$678,750.00

Prior Council Action:

Ord. No. 2017-0613 -- Passed 8-9-17

Amount of Funding:

\$678,750.00

General Fund

Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748
Regina Spencer, Purchasing Manager	SWMD	832-393-0437

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/3/2020

L25894.A1 - Used and Scrap Tire Disposal Services - ORDINANCE

Agenda Item#:

Background:

S10-L25894.A1 – Approve an ordinance amending Ordinance No. 2017-0613, passed August 9, 2017, to increase the maximum contract amount from \$2,715,000.00 to \$3,393,750.00 for Contract No. 4600014404 between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for used and scrap tire disposal services for various departments.

Specific Explanation:

The Director of Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$2,715,000.00 to \$3,393,750.00** for the contract between the City of Houston and **Yes America Now, Inc. dba Yes America Enterprises** for used and scrap tire disposal services for the Solid Waste Management and Fleet Management departments.

This contract was awarded on August 13, 2017 by Ordinance No. 2017-0613, for a three-year contract with two one-year options for a total five-year term in the original amount of \$2,715,000.00. Expenditures as of August 24, 2020 totaled \$2,256,226.00. The contract incurred expenditures at a rate higher than anticipated due to an increase in requests for facility operations, maintenance and repair services associated with the recent disasters with increased illegal dumping collections of scrap tires.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, supplies and transportation necessary to provide collection and transporting of disposable used and scrap tires from (32) citywide tire collection sites. The contractor transports tires to its facility where the tires are shredded, processed and distributed for after-market applications, such as fuel, highway materials, and other rubber-based products in strict accordance with all requirements, applicable laws, regulations and guidelines established by the U.S. Environmental Protection Agency, U.S. Department of Transportation, Texas Natural Resource Conservation Commission, and the City of Houston.

M/WBE Subcontracting:

The contract was awarded with an 11% M/WBE participation level. Yes America Now, Inc. dba Yes America Enterprises is currently achieving 11.41 participation level. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams

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10/13/2020

10/13/2020

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Solid Waste Management	\$400,000.00	\$278,750.00	\$678,750.00

Prior Council Action:

Ord. No. 2017-0613 – Passed 8-9-17

Amount of Funding:

\$678,750.00

General Fund

Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748
Regina Spencer, Purchasing Manager	SWMD	832-393-0437

ATTACHMENTS:

Description	Type
ORD. NO. 2017-0613	Ordinance/Resolution/Motion
L25894.A1 CS Backup	Backup Material
L25894 CS Backup	Backup Material
Funding Form	Financial Information
MWBE Verification Form	Backup Material
Form-A	Backup Material
Form-B	Backup Material
Tax Log, 08.25.20	Backup Material
Ownership Form	Backup Material
Contract	Contract/Exhibit
COI, Endorse., AMB	Backup Material
Funding Verification	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/5/2020

T28979 - Baggage Handling Systems Operations &
Maintenance Services - ORDINANCE

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **JSM & ASSOCIATES, LLC** for Baggage Handling Systems Operations and Maintenance Services for the Houston Airport System; providing a maximum contract amount - 5 Years - \$12,229,924.50 - Enterprise Fund

Background:

Request for Proposals received May 28, 2020 for S72-T28979- Approve an ordinance awarding a contract to JSM & Associates, LLC in the maximum contract amount not to exceed \$12,229,924.50 for baggage handling systems operations & maintenance services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **five-year contract to JSM & Associates, LLC** for a total contract amount not to exceed **\$12,229,924.50** for baggage handling systems operations & maintenance services. The Director of HAS may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

JSM & Associates, LLC will provide complete operations and maintenance 24/7, 365 days per year, of existing and replacement baggage handling systems located at Bush Intercontinental Airport's Terminals A & D and the Federal Inspection Station (FIS) for the following: 21,970 LF (linear feet) of baggage belts (multiple manufacturers), seven (7) Smart Security Lanes located at Terminal D Checkpoint, and thirty (30) make-up/baggage claim carousels.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three (33) prospective proposers viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, four proposals were received by Daifuku Airport Technologies, Oxford Airport Technical, JBT AeroTech Corporation, and JSM & Associates, LLC. The evaluation committee (EC), consisted of employees from HAS and Houston Public Works.

The proposals were evaluated based upon the following criteria:

1. Personnel/Staffing Requirements
2. Reputation/Qualifications/Experience
3. Management Strategy Plan
4. Efficiency/Sustainability/Energy Savings/EAMS
5. Fee Schedule Proposal

The EC is confident JSM & Associates, LLC is well-qualified to perform the required services as outlined in the RFP.

MWBE Subcontracting:

The RFP was advertised with a 7% goal for M/WBE participation. JSM & Associates, LLC submitted a plan meeting the goal at 7% and has designated the following subcontractor as its certified M/WBE subcontractor.

Contractor	Type of Work	Goal	Amount
BE Staffing Solutions, LLC	Temporary Staffing/Labor Agency	7%	\$856,094.71

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, JSM & Associates, LLC has elected to play and will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, JSM & Associates, LLC is not a designated HHF company, but they were the successful awardee without the application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

Department	FY2021	Out-Years	Amount
Houston Airport System	\$1,768,126.87	\$10,461,797.63	\$12,229,924.50

-
-
-

Amount of Funding:

\$12,229,924.50- HAS Revenue Fund (8001)

Contact Information:

NAME:	DEPT./DIVISION	PHONE
Richard Morris, SPD Division Manager	FIN/SPD	(832) 393-8736
Yvette Smith, SPD Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Todd Curry, C.M.	HAS	(281) 233-1896

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/5/2020

T28979 - Baggage Handling Systems Operations & Maintenance Services - ORDINANCE

Agenda Item#: 53.

Summary:

Background:

Request for Proposals received May 28, 2020 for S72-T28979- Approve an ordinance awarding a contract to JSM & Associates, LLC in the maximum contract amount not to exceed \$12,229,924.50 for baggage handling systems operations & maintenance services for the Houston Airport System.

Specific Explanation:

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **five-year contract to JSM & Associates, LLC** for a total contract amount not to exceed **\$12,229,924.50** for baggage handling systems operations & maintenance services. The Director of HAS may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

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The proposals were evaluated based upon the following criteria:

1. Personnel/Staffing Requirements
2. Reputation/Qualifications/Experience
3. Management Strategy Plan
4. Efficiency/Sustainability/Energy Savings/EAMS
5. Fee Schedule Proposal

The EC is confident JSM & Associates, LLC is well-qualified to perform the required services as outlined in the RFP.

-

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Contractor	Type of Work	Goal	Amount
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-

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, JSM & Associates, LLC has elected to play and will provide health benefits to eligible employees in compliance with City policy.

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-

Fiscal Note:

Description	Type
POP 1	Backup Material
POP 2	Backup Material
Fair Campaign Form B	Backup Material
Form 1295	Backup Material
No Safety Impact Form	Backup Material
Drug Policy Compliance	Backup Material
OBO Goal Approval	Backup Material
Affidavit Information Form	Backup Material
Tax Log	Backup Material
M/WBE Participation	Backup Material
Signature of Authority	Backup Material
RCA Back-up	Backup Material
COF 10-16-20	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/15/2020

MYR - Council Approval to Accept Grant Funds Issued by
OOG for Direct Services to Victims of Human Trafficking

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing the application for grant assistance to the **OFFICE OF THE GOVERNOR OF TEXAS FOR THE GENERAL VICTIM ASSISTANCE – DIRECT SERVICES PROGRAM** by the City of Houston Mayor's Office; declaring the City's eligibility for such Grant; authorizing the City of Houston Mayor to act as the City's representative in the application process, with the authority to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

Background:

In 2018 Council approved an ordinance which provided two years of continuation funding for 3 anti-human trafficking case managers to leverage the Mayor's Office of Human Trafficking and Domestic Violence's systems-level approach in meeting the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services.

Since our direct services program's inception in 2017 we served 301 confirmed and potential victims of human trafficking and provided 8,339 units of service. Because of our unique bridge to the shelter system, 77 unique clients also achieved longer-term housing. Victims served were diverse across gender, race, and age lines, and many had intersecting vulnerabilities, such as having experienced domestic violence and/or homelessness. Because of our program, case managers were able to rehabilitate victims by providing advocacy and accompaniment, offering emotional support and safety services such as crisis intervention, connecting victims with shelter and housing services, and making referrals. Our work is especially urgent now because of COVID-19's financial impact on victims who are often unable to leave abusive relationships because of financial dependency. Case managers raised awareness of COVID-19 resources with our 48 active clients, assisted those responsive with benefits applications, and helped set up bank accounts and register with the IRS for stimulus checks, bringing in \$53,436 in resources for 26 clients.

Council is now asked to approve an Ordinance authorizing a grant application for \$139,844.37 to the Office of the Governor of Texas for the General Victim Assistance - Direct Services Program by the City of Houston Mayor's Office to fund the program for 1 additional year (grant period is October 1, 2020 to September 30, 2021 but not to exceed 5 years). The application does require, and this ordinance authorizes, the allocation of \$102,299.65 as the City's cash match contribution.

Fiscal Note:

- Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items

Minal Patel Davis

Director, Mayor's Office of Human Trafficking and Domestic Violence

Prior Council Action:

Ordinance 2018-938 - November 28, 2018

Resolution 2017-0031 - December 12, 2017

Amount of Funding:

\$139,844.37 - Federal State Local - Pass Through Fund (5030)

\$102,299.65 - General Fund (1000)

Contact Information:

Minal Patel Davis, Director

Mayor's Office of Human Trafficking and Domestic Violence

Phone: 832-393-0977 or 832-596-9965

ATTACHMENTS:**Description**

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/15/2020

MYR - Council Approval to Accept Grant Funds Issued by OOG for Direct Services to Victims of Human Trafficking

Agenda Item#: 51.

Background:

In 2018 Council approved an ordinance which provided two years of continuation funding for 3 anti-human trafficking case managers to leverage the Mayor's Office of Human Trafficking and Domestic Violence's systems-level approach in meeting the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services.

Since our direct services program's inception in 2017 we served 301 confirmed and potential victims of human trafficking and provided 8,339 units of service. Because of our unique bridge to the shelter system, 77 unique clients also achieved longer-term housing. Victims served were diverse across gender, race, and age lines, and many had intersecting vulnerabilities, such as having experienced domestic violence and/or homelessness. Because of our program, case managers were able to rehabilitate victims by providing advocacy and accompaniment, offering emotional support and safety services such as crisis intervention, connecting victims with shelter and housing services, and making referrals. Our work is especially urgent now because of COVID-19's financial impact on victims who are often unable to leave abusive relationships because of financial dependency. Case managers raised awareness of COVID-19 resources with our 48 active clients, assisted those responsive with benefits applications, and helped set up bank accounts and register with the IRS for stimulus checks, bringing in \$53,436 in resources for 26 clients.

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Fiscal Note:

- Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items

A handwritten signature in black ink, appearing to read "Minal Patel Davis".

Minal Patel Davis
Director, Mayor's Office of Human Trafficking and Domestic Violence

Prior Council Action:

Ordinance 2018-938 - November 28, 2018
Resolution 2017-0031 - December 12, 2017

Amount of Funding:

\$139,844.37 - Federal State Local - Pass Through Fund (5030)
\$102,299.65 - General Fund (1000)

Contact Information:

Minal Patel Davis, Director
Mayor's Office of Human Trafficking and Domestic Violence
Phone: 832-393-0977 or 832-596-9965

ATTACHMENTS:

Description

Ink-Signed Cover Sheet
Grant Application
Prior Ordinance 2018-938
Prior Resolution 2017-0034

Type

Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C

Item Creation Date: 8/6/2020

PLN - Special Minimum Building Line Block Renewal App
No. 14REN (1700 & 1800 block of Haver Street, south side)

Agenda Item#: 22.

Summary:

ORDINANCE renewing the establishment of the south side of the 1700 and 1800 block of Haver Street within the City of Houston, Texas as a special minimum building line requirement block pursuant to the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**

Background:

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 8, Block 14 of the Cherryhurst subdivision initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to eleven (11) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2000-0400) was passed in 2000.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 16 feet for the 1700 and 1800 block of Haver Street, south side.

Margaret Wallace Brown, AICP
Director
Planning and Development Department

Prior Council Action:

Ord. 2000-0400, passed on May 24, 2000

Contact Information:

Anna Sedillo
832-393-6578

Abraham Zorrilla
832.393.6634

ATTACHMENTS:

Description

MBL_14REN
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/29/2020

District C

Item Creation Date: 8/6/2020

PLN - Special Minimum Building Line Block Renewal App No. 14REN (1700 & 1800 block of Haver Street, south side)

Agenda Item#: 22.

Background:

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 8, Block 14 of the Cherryhurst subdivision initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to eleven (11) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2000-0400) was passed in 2000.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 16 feet for the 1700 and 1800 block of Haver Street, south side.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue line.

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Margaret Wallace Brown, AICP

Director

Planning and Development Department

Prior Council Action:

Ord. 2000-0400, passed on May 24, 2000

Contact Information:

Anna Sedillo
832-393-6578

Abraham Zorrilla
832.393.6634

ATTACHMENTS:

Description	Type
Map	Backup Material



**Special Minimum Building Line Renewal
1700 & 1800 block of Haver Street, south side
between Mandell and Windsor Streets
16 Feet**

☐ Area Under Consideration

All properties within the application area are single family unless noted as such:

- MF Multi Family
- COM Commercial
- VAC Vacant
- EXC Excluded

Source: Harris County Appraisal District
 Date: May 21, 2020
 Reference: MBL 14 REN

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
DEVELOPMENT
DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District D

Item Creation Date: 10/16/2020

PRD- Herman Park Clubhouse Master Lease

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **HOUSTON FIRST CORPORATION**, as Tenant, for approximately 2.4668 acres of land at Hermann Park; waiving Section 2-241(c) of the City Code of Ordinances - **DISTRICT D - EVANS-SHABAZZ**

Background:

Hermann Park Conservancy (HPC) intends to invest \$5.4 million to renovate and restore the historic golf clubhouse building at 6201 Hermann Park Drive (Clubhouse). Once completed, HPC will operate and maintain the Clubhouse as a special events venue for rent to the public and provide a portion of the revenue to the City.

In order for HPC to qualify for historic tax credits for the renovation and restoration of the Clubhouse, it is necessary for HPC to hold a long-term leasehold interest in the property on which the Clubhouse is located. Because Article II, Section 17 of the City's Charter provides that "no grant of any franchise or lease, or right to use the same, either on, along, through, across, under or over the same by any private corporation, association or individual, shall be granted by the City Council unless submitted to the vote of the legally qualified voters of said City, for a longer period than thirty years", the City is unable to lease its property directly to HPC for a term longer than thirty years.

Houston First Corporation (Houston First) desires to facilitate HPC's project to renovate and restore the Clubhouse by entering into a lease with the City (Master Lease) for approximately 2.4668 acres within the Park, including the Clubhouse and the parking lots adjacent to the Clubhouse. Pursuant to the Master Lease, Houston First will enter into a sublease of the Leased Premises with HPC. HPC will become directly responsible to the City for performing all duties and obligations of the tenant under the Master Lease, including the obligations to undertake the project to renovate and restore the Clubhouse, to operate and maintain the Clubhouse as a special events venue and to remit a portion of the revenues therefrom to the City.

HPC's predominant purpose is the stewardship of and improvement to the Park, which is a public purpose, and the operation and maintenance of the Clubhouse as a special events venue furthers this public purpose. Section 7.1 of City Administrative Policy Revised No. 7-5 provides that in a lease with an entity whose predominate purpose is to accomplish a public purpose, the lease may provide that a portion of the rental value be payable by the value of public services delivered by the tenant. Pursuant to the Master Lease, HPC will make revenue payments to the City in lieu of

making a monthly rent payment in the amount of the fair market rental value.

As part of the due diligence process for negotiating the Master Lease and determining a fair market rental value, Houston Public Works performed an analysis to establish a probable price estimate for the Leased Premises and determined that the value of the fee estate is estimated to exceed \$1,000,000. Section 2-241(c) of the City Code of Ordinance requires that, in any lease in which the value of the fee estate is estimated to exceed \$1,000,000, Houston Public Works or the General Services Department shall engage two qualified appraisers to determine the fair market value. HPARD recommends that City Council waive the requirements of Section 2-241(c) of the City Code for this transaction, since HPC will operate, maintain, and provide public services at the Clubhouse in lieu of making a monthly rental payment.

Director's Signature:

Steve Wright, Director
Houston Parks and Recreation Department

Contact Information:

Luci Correa
Phone:832-395-7057
Email:Luci.Correa@houstontx.gov

Jarrel Washington
Phone:832-395-7069
Email:Jarrel.Washington@houstontx.gov

ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District D

Item Creation Date: 10/16/2020

PRD- Herman Park Clubhouse Master Lease

Agenda Item#: 52.

Background:

The Houston Parks and Recreation Department (HPARD) recommends approval of a Master Lease agreement between the City of Houston and Houston First Corporation (Houston First) for the historic Hermann Park Clubhouse at 6201 Hermann Park Drive (Clubhouse). Hermann Park Conservancy (HPC) is investing \$5.4 million to renovate and restore the historic golf clubhouse building. Once completed, HPC will operate and maintain the Clubhouse as a special events venue for rent to the public and provide a portion of the revenue to the City.

In order for HPC to qualify for historic tax credits for the renovation and restoration of the Clubhouse, it is necessary for HPC to hold a long-term leasehold interest in the property on which the Clubhouse is located. Because Article II, Section 17 of the City's Charter provides that "no grant of any franchise or lease, or right to use the same, either on, along, through, across, under or over the same by any private corporation, association or individual, shall be granted by the City Council unless submitted to the vote of the legally qualified voters of said City, for a longer period than thirty years", the City is unable to lease its property directly to HPC for a term longer than thirty years.

Houston First Corporation (Houston First) desires to facilitate HPC's project to renovate and restore the Clubhouse by entering into a lease with the City (Master Lease) for approximately 2.4668 acres within the Park, including the Clubhouse and portions of the parking lots adjacent to the Clubhouse. Pursuant to the Master Lease, Houston First will enter into a sublease of the Leased Premises with HPC. HPC will become directly responsible to the City for performing all duties and obligations of the tenant under the Master Lease, including the obligations to undertake the project to renovate and restore the Clubhouse, to operate and maintain the Clubhouse as a special events venue and to remit a portion of the revenues therefrom to the City.

HPC's predominant purpose is the stewardship of and improvement to the Park, which is a public purpose, and the operation and maintenance of the Clubhouse as a special events venue furthers this public purpose. Section 7.1 of City Administrative Policy Revised No. 7-5 provides that in a lease with an entity whose predominate purpose is to accomplish a public purpose, the lease may provide that a portion of the rental value be payable by the value of public services delivered by the tenant. Pursuant to the Master Lease, HPC will make revenue payments to the City in lieu of making a monthly rent payment in the amount of the fair market rental value.

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Director's Signature:

DocuSigned by:

A handwritten signature in black ink, appearing to be "Steve Wright", is written over a horizontal line.

933FA90E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

Contact Information:

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7060

Phone: 652-595-7009

Email: Jarrel.Washington@houstontx.gov



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ETJ

Item Creation Date: 8/27/2020

HPW - 20WR245 – Petition Addition (0.35) Porter Municipal
Utility District

Agenda Item#: 24.

Summary:

ORDINANCE consenting to the addition of 0.35 acres of land to **PORTER MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

Background:

SUBJECT: Petition for the City's consent to the addition of 0.35 acres to Porter Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 0.35 acres to Porter Municipal Utility District be approved.

SPECIFIC EXPLANATION: Porter Municipal Utility District (the "District") was created through the TCEQ in 1978, and currently consists of 3995.8507 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 0.35 acres of vacant land, proposed be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of FM 1314, Valley Ranch Parkway, Azalea District Boulevard, and Partner's Way. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Porter Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Woodridge Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Porter Municipal Utility District is Ben's Branch, which flows into Lake Houston. Ben's Branch is within the San Jacinto River watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within

the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 8/27/2020

HPW - 20WR245 – Petition Addition (0.35) Porter Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 0.35 acres to Porter Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 0.35 acres to Porter Municipal Utility District be approved.

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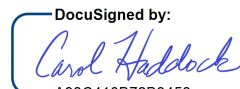
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By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A93C410B72B3453
10/7/2020
Carol Ellinger Haddock, P. E.
Director
Houston Public Works

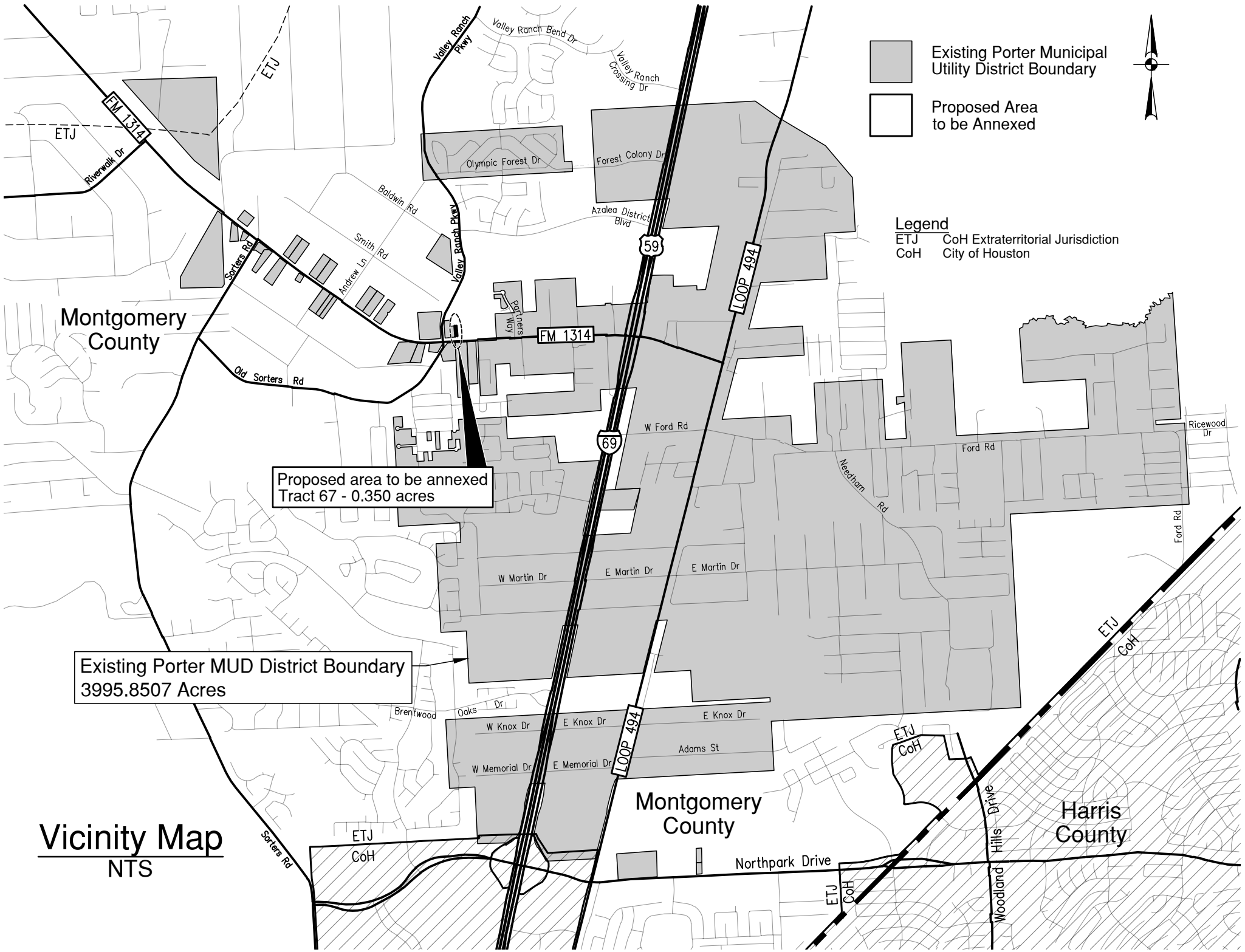
Contact Information:

Sharon Citino, J.D.

Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Fact Sheet	Backup Material



Existing Porter Municipal
Utility District Boundary

Proposed Area
to be Annexed

Legend

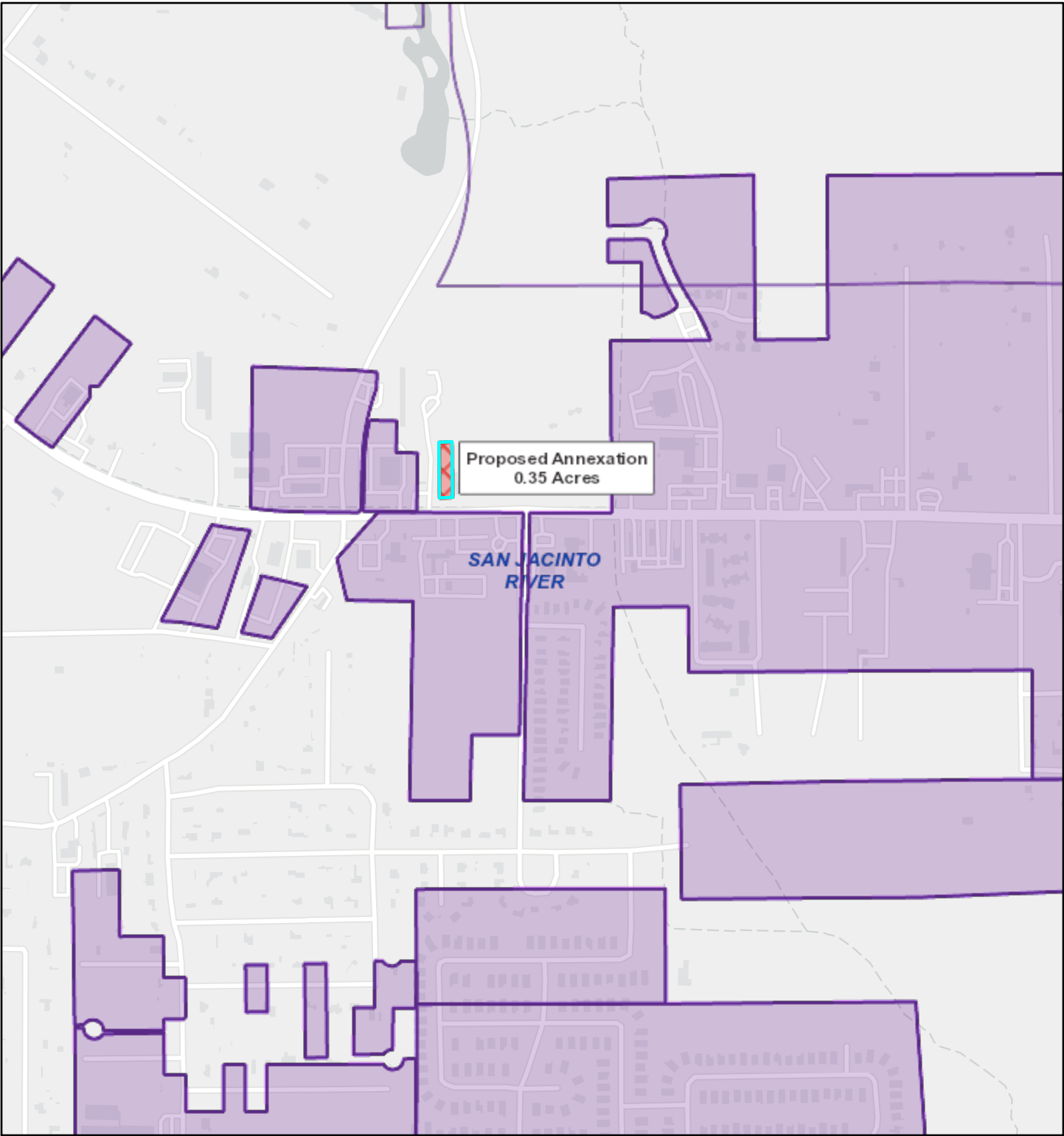
ETJ CoH Extraterritorial Jurisdiction
CoH City of Houston

Proposed area to be annexed
Tract 67 - 0.350 acres

Existing Porter MUD District Boundary
3995.8507 Acres

Vicinity Map
NTS

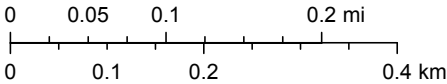
Porter Municipal Utility District (0.35 acres)



8/27/2020, 9:22:33 AM

1:9,028

- | | |
|---------------------------|------------------------------|
| Flood Hazard Zones | Council Districts |
| 100 Year Floodplain | Existing Acreage of District |
| 500 Year Floodplain | Proposed Annexation |
| Floodway | COH Wastewater Line |
| City Limits | COH Water Line |



HCFC and HCED,



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C

Item Creation Date: 6/23/2020

HPW - 20WR225 – Petition Creation (38.1880) Acorn
Lakes Municipal Utility District

Agenda Item#: 25.

Summary:

****PULLED – This item will not be considered on 10/28**

ORDINANCE consenting to the creation of **ACORN LAKES MUNICIPAL UTILITY DISTRICT**, containing approximately 38.1880 acres of land within the corporate limits of the City of Houston, Texas; authorizing the district to exercise road powers and to issue bonds for road facilities, subject to certain conditions - **DISTRICT C - KAMIN**

Background:

SUBJECT: Petition for the City's consent to the creation of 38.1880 acres as Acorn Lakes Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the creation of 38.1880 acres as Acorn Lakes Municipal Utility District be approved.

SPECIFIC EXPLANATION: The owners of 38.1880 acres of land, located within Harris County and in the corporate limits of the City of Houston (the "City"), have petitioned the City for consent to create a District. The proposed acreage consist of both; vacant and developed land and is proposed to be developed as single family residential property. The proposed District is located in the vicinity of Acorn Street, April Lane, Hardway Street, and T&BV Railroad.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will be provided with wastewater treatment by the Northwest Wastewater Treatment Plant. Wastewater treatment and potable water will be provided by the City of Houston.

The nearest major drainage facility for Acorn Lakes Municipal Utility District is Brickhouse Gully, which flows to White Oak Bayou, then to Buffalo Bayou, and finally into the Houston Ship Channel. Brickhouse Gully is within the White Oak Bayou watershed. The proposed tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 6/23/2020

HPW - 20WR225 – Petition Creation (38.1880) Acorn Lakes Municipal Utility District

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the creation of 38.1880 acres as Acorn Lakes Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the creation of 38.1880 acres as Acorn Lakes Municipal Utility District be approved.

SPECIFIC EXPLANATION: The owners of 38.1880 acres of land, located within Harris County and in the corporate limits of the City of Houston (the "City"), have petitioned the City for consent to create a District. The proposed acreage consist of both; vacant and developed land and is proposed to be developed as single family residential property. The proposed District is located in the vicinity of Acorn Street, April Lane, Hardway Street, and T&BV Railroad.

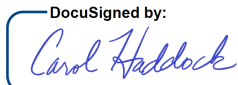
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The District will be provided with wastewater treatment by the Northwest Wastewater Treatment Plant. Wastewater treatment and potable water will be provided by the City of Houston.

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The Utility District Review Committee recommends that the subject petition be approved.

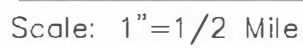
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10/2/2020
Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

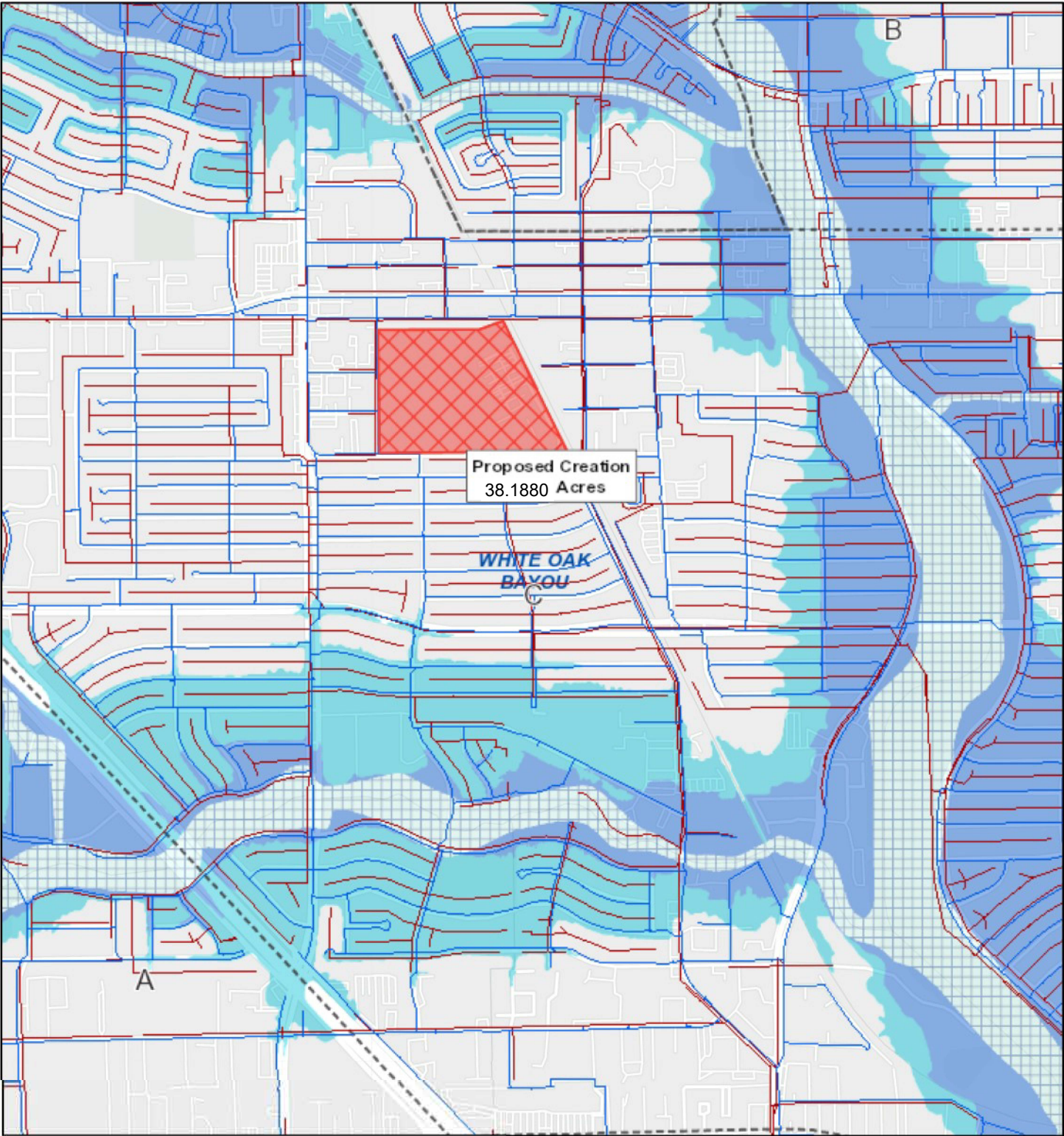
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



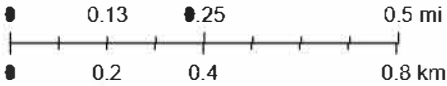
Acorn Lakes MUD (38.1880 acres)



6/1/2020, 10:40:04 AM

1:18,056

- Flood Hazard Zones
- 100 Year Floodplain
 - 500 Year Floodplain
 - Floodway
 - City Limits
- Council Districts
- Existing Acreage of District
 - Proposed Annexation
 - COH Wastewater Line
 - COH Water Line



HCFC and HCED,



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C

Item Creation Date: 8/25/2020

HPW20PDP52B 2015 FMA Home Elevation Deposit
Agreement 5115 S Braeswood Blvd

Agenda Item#: 26.

Summary:

ORDINANCE authorizing and approving contract between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 for 2015 Flood Mitigation Assistance Home Elevation Project to be performed by **BYRDSON SERVICES, LLC d/b/a EXCELLO HOMES - DISTRICT C - KAMIN**

Background:

SUBJECT: This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

DESCRIPTION: This project consists of elevating the home located at 5115 S. Braeswood Blvd., in accordance with the City of Houston flood plain ordinance (Chapter 19).

SCOPE OF THIS AGREEMENT: The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2015 Flood Mitigation Assistance grant funds to elevate their home located at 5115 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Byrdson Services, LLC d/b/a Excello Homes, as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$724.00 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The "Homeowner Agreement," Attachment F, "Non-Eligible Work Acknowledgement," requires that all Non-Eligible Work performed at the homeowner's property related to the elevation project be contracted and paid for 100% prior to the City's initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this "Deposit Agreement" is to hold the Non-Eligible Work funds in escrow for compliance of the "Non-Eligible Work Acknowledgement," and ensures the Homeowner's Non-Eligible Work will be completed by the Contractor prior to payment. The amount of \$39,373.00 is allocated for non-eligible expenses via a separate council action, Right of First Refusal Agreement and \$724.00 via this Deposit Agreement for a total of \$40,097.00.

Homeowner selected non-elevation work:

- Additional Elevation of 2.16 feet
- Upgrade to split-face block and capstone
- Upgrade standard handrails to iron handrails
- Upgrade front stairs to concrete
- Additional front and rear decking

M/WBE: The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing the "Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

FISCAL NOTE:

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Prior Council Action:

Ordinance 2016-735 Dated 09-28-2016

Amount of Funding:

The City of Houston will be depositing these funds.

\$ 724.00 - Fund 1021 - Grant Match Fund

Contact Information:

Jedediah Greenfield

Assistant Director

832.395-3754

ATTACHMENTS:

Description

Type

Signed Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 8/25/2020

HPW20PDP52B 2015 FMA Home Elevation Deposit Agreement 5115 S Braeswood Blvd

Agenda Item#:

Background:

SUBJECT: This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

DESCRIPTION: This project consists of elevating the home located at 5115 S. Braeswood Blvd., in accordance with the City of Houston flood plain ordinance (Chapter 19).

SCOPE OF THIS AGREEMENT: The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2015 Flood Mitigation Assistance grant funds to elevate their home located at 5115 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Byrdson Services, LLC d/b/a Excello Homes, as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$724.00 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The "Homeowner Agreement," Attachment F, "Non-Eligible Work Acknowledgement," requires that all Non-Eligible Work performed at the homeowner's property related to the elevation project be contracted and paid for 100% prior to the City's initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this "Deposit Agreement" is to hold the Non-Eligible Work funds in escrow for compliance of the "Non-Eligible Work Acknowledgement," and ensures the Homeowner's Non-Eligible Work will be completed by the Contractor prior to payment. The amount of \$39,373.00 is allocated for non-eligible expenses via a separate council action, Right of First Refusal Agreement and \$724.00 via this Deposit Agreement for a total of \$40,097.00.

Homeowner selected non-elevation work:

- Additional Elevation of 2.16 feet
- Upgrade to split-face block and capstone
- Upgrade standard handrails to iron handrails
- Upgrade front stairs to concrete
- Additional front and rear decking

M/WBE: The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing the "Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

FISCAL NOTE:

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:

A blue ink signature of Carol Eltinger Haddock.

10/2/2020

Carol Eltinger Haddock, P.E.

Director

Houston Public Works

Prior Council Action:

Ordinance 2016-735 Dated 09-28-2016

Amount of Funding:

The City of Houston will be depositing these funds.

\$ 724.00 - Fund 1021 - Grant Match Fund

Contact Information:

Jedediah Greenfield
Assistant Director
832.395-3754

ATTACHMENTS:

Description	Type
Prior Council Action Ordinance 2016-735	Backup Material
Ownership Information Form & Tax Report	Backup Material
Tax Memo	Backup Material
Finance Approval Email	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District A, District G

Item Creation Date: 8/3/2020

HPW – 20MEM31 First Amendment / Jacobs Engineering Group, Inc.

Agenda Item#: 27.

Summary:

ORDINANCE appropriating \$267,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing first amendment to Professional Engineering Services Contract between City of Houston and **JACOBS ENGINEERING GROUP, INC** for Park Ten Wastewater Treatment Plant Abandonment and Flow Diversion to Turkey Creek Wastewater Treatment Plant (Approved by Ordinance No. 2013-0229); providing funding for CIP Cost Recovery relating to construction of facilities financed by Water & Sewer System Consolidated Construction Fund - **DISTRICTS A - PECK and G - TRAVIS**

Background:

SUBJECT: First Amendment to Professional Engineering Services Contract between the City and Jacobs Engineering Group, Inc., for Park Ten Wastewater Treatment Plant Abandonment and Flow Diversion to Turkey Creek Wastewater Treatment Plant.

RECOMMENDATION: Approve First Amendment to the Professional Engineering Services Contract with Jacobs Engineering Group, Inc. (f/k/a CH2M Hill Engineers, Inc.), and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's program to provide for implementation of a plan for the phased consolidation of facilities.

The work to be performed under this contract award is necessary to maintain compliance with Houston's proposed wastewater consent decree with EPA and TCEQ.

DESCRIPTION/SCOPE: This project consists of the abandonment of the Park Ten Wastewater Treatment Plant and diversion of the flow to the Turkey Creek Wastewater Treatment Plant. The scope includes 17,000 linear feet of sewer line and upgrade of the Park Row Regional Lift Station and North Eldridge Lift Station to pump the increased flows when the Park Ten Wastewater Treatment Plant is decommissioned.

LOCATION:

PROJECT NAME	LOCATION	COUNCIL DISTRICT
Park Ten WWTP	16510 Park Row	A
Park Row Sewer	Park Ten WWTP to North Eldridge	A

North Eldridge Sewer	Park Row to Memorial	A & G
N. Eldridge Lift Station	608 North Eldridge Road	G

PREVIOUS HISTORY AND SCOPE: City Council approved the original Contract on March 20, 2013 under Ordinance No. 2013-0229. The scope of services under the Original Contract consisted of the demolition of Park Ten Wastewater Treatment Plant, gravity sewer to divert flow to Park Row Regional Lift Station, force main to extend Park Row Regional Lift Station for Turkey Creek Wastewater Treatment Plant service area and change pump impellers at North Eldridge Lift Station to increase capacity. Under this Contract, the Consultant completed Phase I - Preliminary Design to determine the scope of work for Phase II and III. As per the decision by the Technical Review Committee, the original scope of this contract included replacing existing pumps at North Eldridge Lift Station with dry-pit submersible pumps, and adding flood proof hatches to the top slab.

SCOPE OF THIS AMENDMENT AND FEE: Due to the flooding event from Hurricane Harvey, the North Eldridge Lift Station had to expand the original scope to include additional services under the scope of this First Amendment. The Consultant will accomplish the following under the new scope: New electrical services, electrical building and controls, new lift station pump motors, lighting, ventilation, controls and removal of the top slab structure of the lift station to raise it by 6 feet for future flood-proofing. A fee of \$201,100.00 is budgeted for Basic Services and \$42,000.00 for Additional Services.

The total requested appropriation is \$267,500.00 to be appropriated as follows: \$243,100.00 for contract services and \$24,400.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original Contract amount totals \$924,634.00. Of the total contract amount the Consultant has been paid \$729,439.55 (78.89%) to date. Of the amount paid to the Consultant, \$279,973.00 (38.38%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested amendment, the contract amount will increase to \$1,167,734.00. The M/WBE goal will be met.

	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment	\$279,973.00	23.97%
Kalluri Group, Inc.	\$7,490.00	0.64%
HVJ Associates, Inc.	\$23,625.00	2.02%
Isani Consultants, L.P.	\$65,764.00	5.63%
TOTAL	\$376,852.00	32.27%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000536-0019-3

Prior Council Action:

Ordinance No. 2013-0229, dated 03-20-2013

Amount of Funding:

\$267,500.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Original (previous) appropriation of \$1,064,000.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District A, District G
Item Creation Date: 8/3/2020

HPW – 20MEM31 First Amendment / Jacobs Engineering Group, Inc.

Agenda Item#:

Background:

SUBJECT: First Amendment to Professional Engineering Services Contract between the City and Jacobs Engineering Group, Inc., for Park Ten Wastewater Treatment Plant Abandonment and Flow Diversion to Turkey Creek Wastewater Treatment Plant.

RECOMMENDATION: Approve First Amendment to the Professional Engineering Services Contract with Jacobs Engineering Group, Inc. (f/k/a CH2M Hill Engineers, Inc.), and appropriate funds.

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LOCATION:

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Park Row Sewer	Park Ten WWTP to North Eldridge	A
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N. Eldridge Lift Station	608 North Eldridge Road	G

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SCOPE OF THIS AMENDMENT AND FEE: Due to the flooding event from Hurricane Harvey, the North Eldridge Lift Station had to expand the original scope to include additional services under the scope of this First Amendment. The Consultant will accomplish the following under the new scope: New electrical services, electrical building and controls, new lift station pump motors, lighting, ventilation, controls and removal of the top slab structure of the lift station to raise it by 6 feet for future flood-proofing. A fee of \$201,100.00 is budgeted for Basic Services and \$42,000.00 for Additional Services.

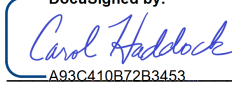
The total requested appropriation is \$267,500.00 to be appropriated as follows: \$243,100.00 for contract services and \$24,400.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24.00%. The original Contract amount totals \$924,634.00. Of the total contract amount the Consultant has been paid \$729,439.55 (78.89%) to date. Of the amount paid to the Consultant, \$279,973.00 (38.38%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested amendment, the contract amount will increase to \$1,167,734.00. The M/WBE goal will be met.

	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment	\$279,973.00	23.97%
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HVJ Associates, Inc.	\$23,625.00	2.02%
Isani Consultants, L.P.	\$65,764.00	5.63%
TOTAL	\$376,852.00	32.27%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

 10/7/2020
 A93C410B72B3453
 Carol Ellinger Haddock, P.E., Director
 Houston Public Works

WBS No. R-000536-0019-3

Prior Council Action:

Ordinance No. 2013-0229, dated 03-20-2013

Amount of Funding:

\$267,500.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Original (previous) appropriation of \$1,064,000.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

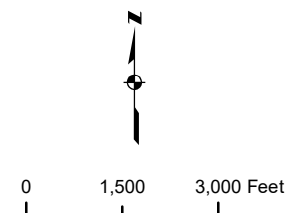
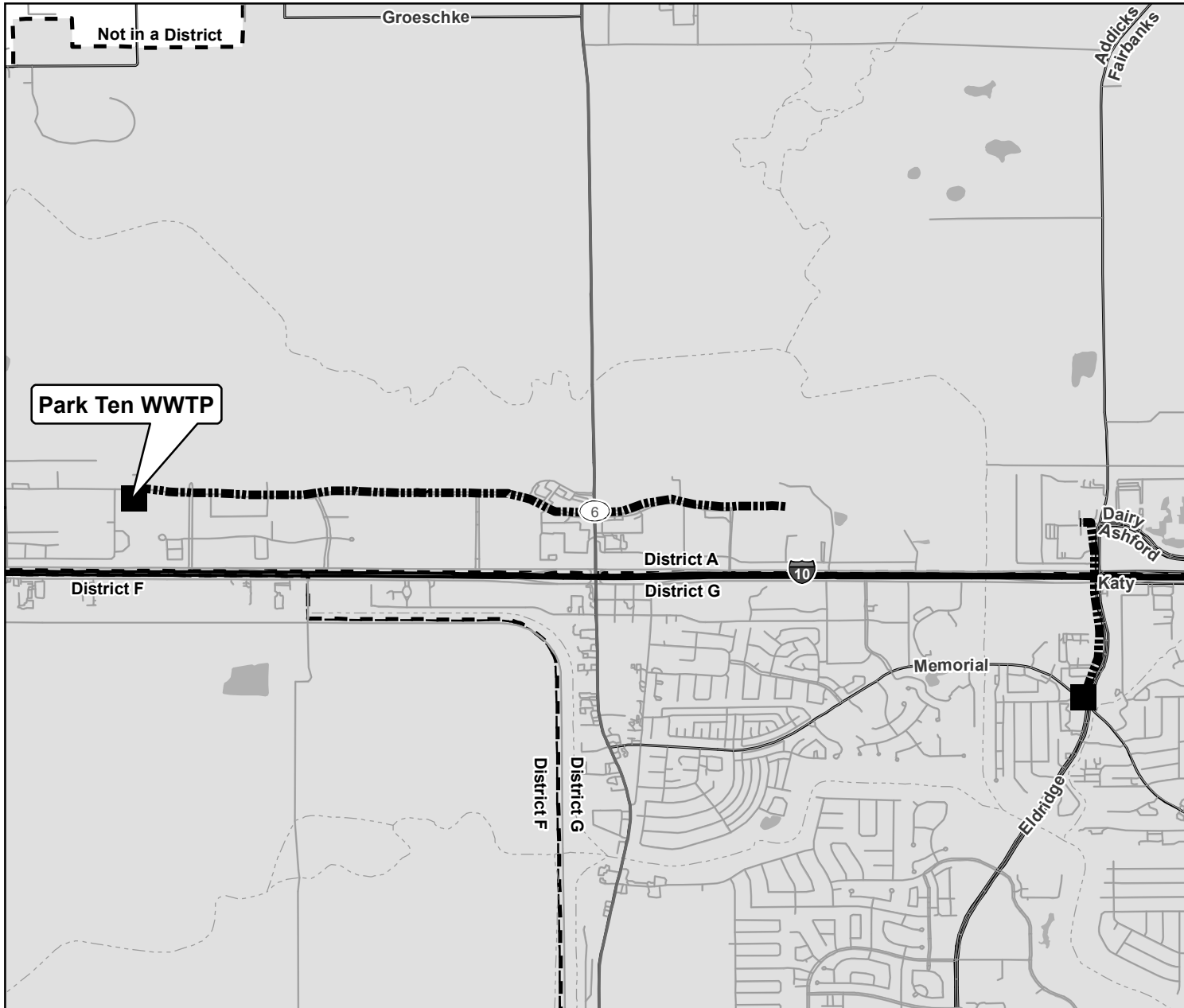
R. Jeff Masek, P.E., CCM

Assistant Director, Capital Projects

Phone: (832) 395-2387

ATTACHMENTS:

Description	Type
SAP Documents	Financial Information
OBO Document	Backup Material
Maps	Backup Material
Form B	Backup Material
Ownership Info Form & Tax Report	Backup Material
Pay or Play	Signed Cover sheet
Form 1295	Backup Material
Prior Council Action	Backup Material



2020 Council Districts

Key Map Nos.:
447Y, 447Z, 448W, 448X, 448Y, 488C

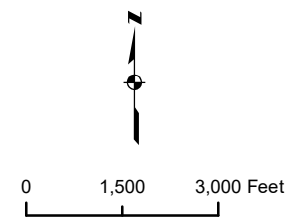
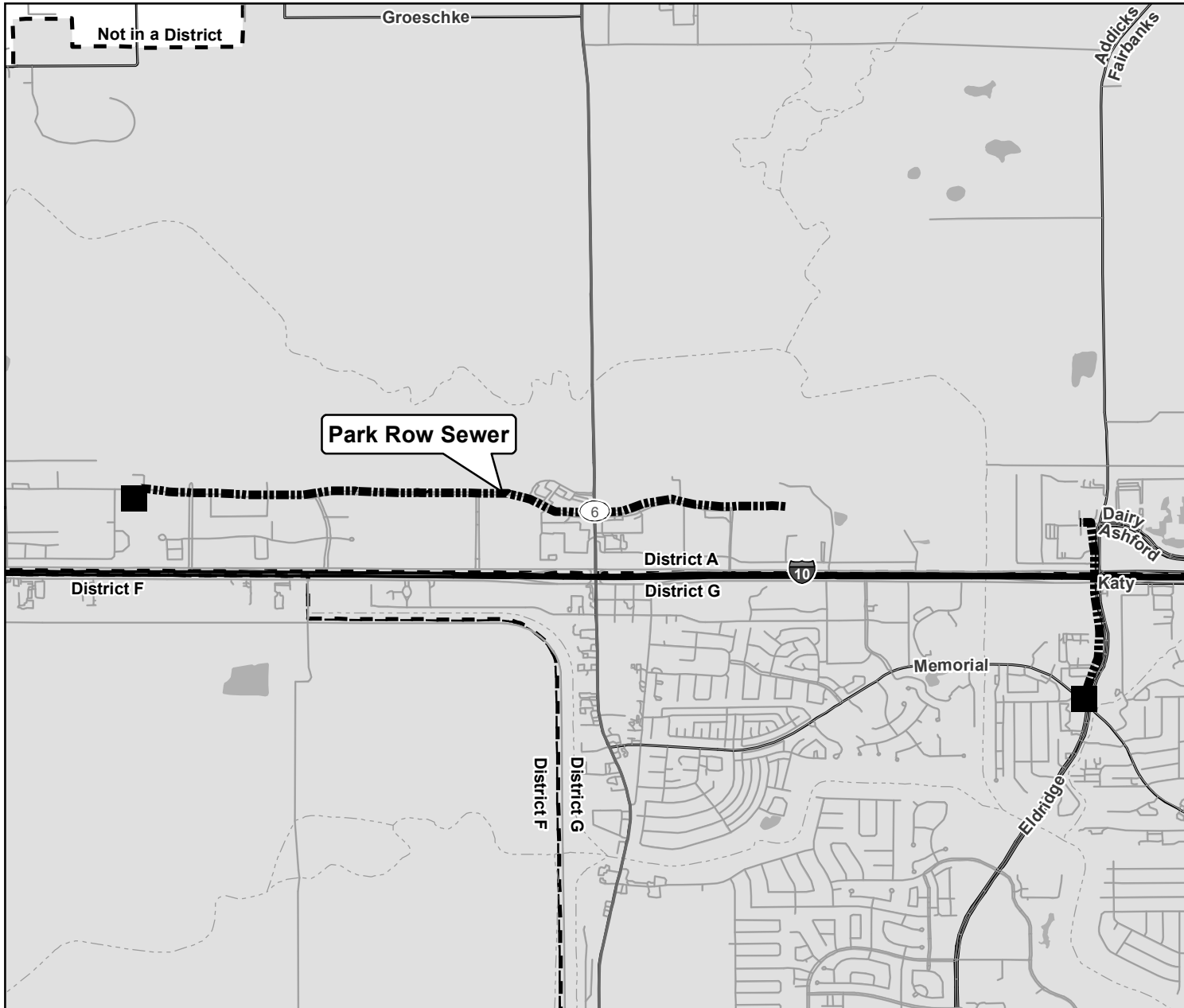
JACOBS



CITY OF HOUSTON

PARK TEN WWTP ABANDONMENT AND
DIVERSION TO TURKEY CREEK WWTP
WBS: R-000536-0019-3

LOCATION MAP - COUNCIL A

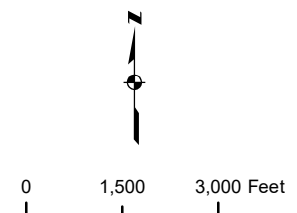
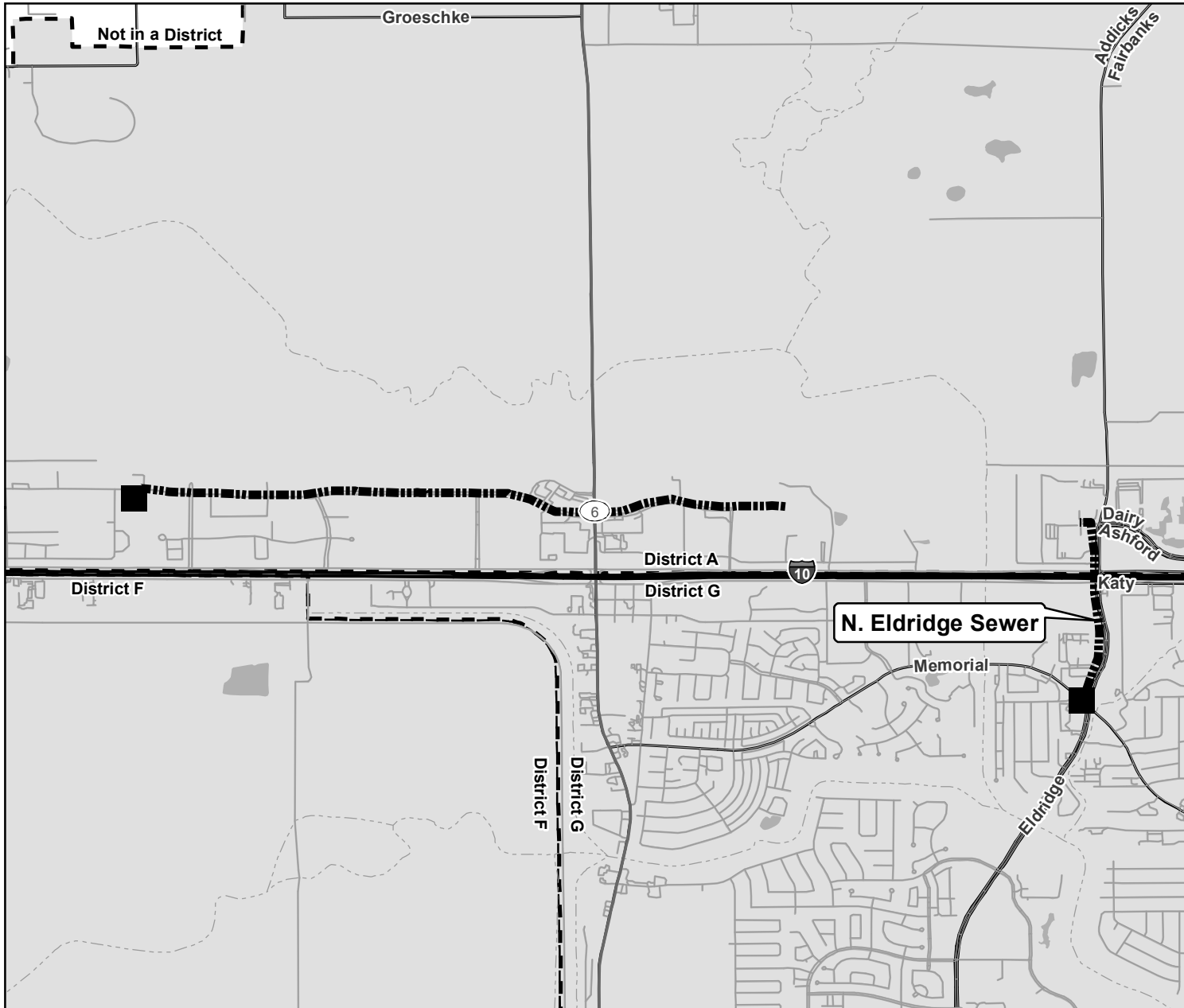


2020 Council Districts

Key Map Nos.:
447Y, 447Z, 448W, 448X, 448Y, 488C

JACOBS	
	CITY OF HOUSTON
PARK TEN WWTP ABANDONMENT AND DIVERSION TO TURKEY CREEK WWTP WBS: R-000536-0019-3	

LOCATION MAP - COUNCIL A



 2020 Council Districts

Key Map Nos.:
447Y, 447Z, 448W, 448X, 448Y, 488C

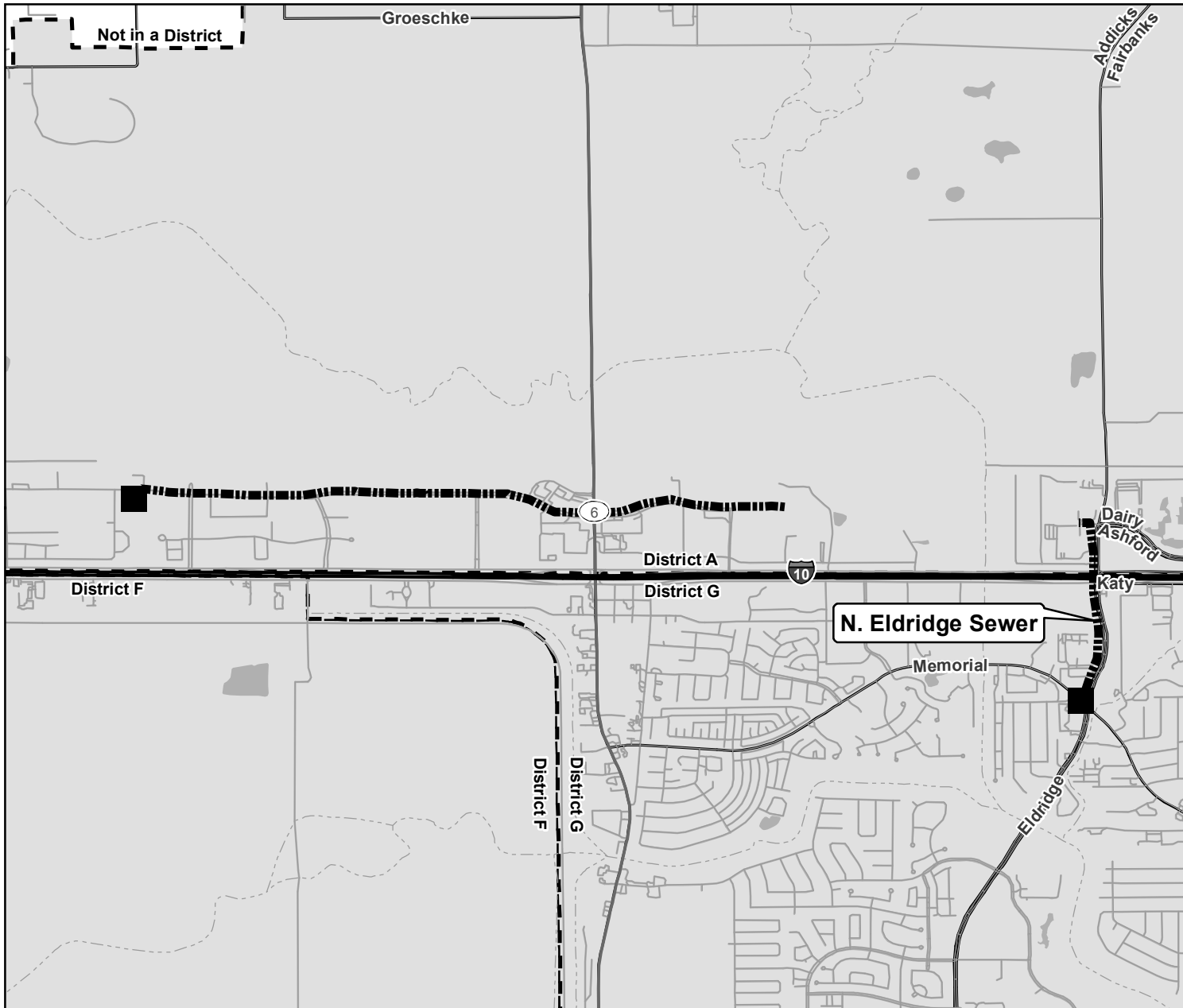
JACOBS



CITY OF HOUSTON

PARK TEN WWTP ABANDONMENT AND
DIVERSION TO TURKEY CREEK WWTP
WBS: R-000536-0019-3

LOCATION MAP - COUNCIL A



2020 Council Districts

Key Map Nos.:
447Y, 447Z, 448W, 448X, 448Y, 488C

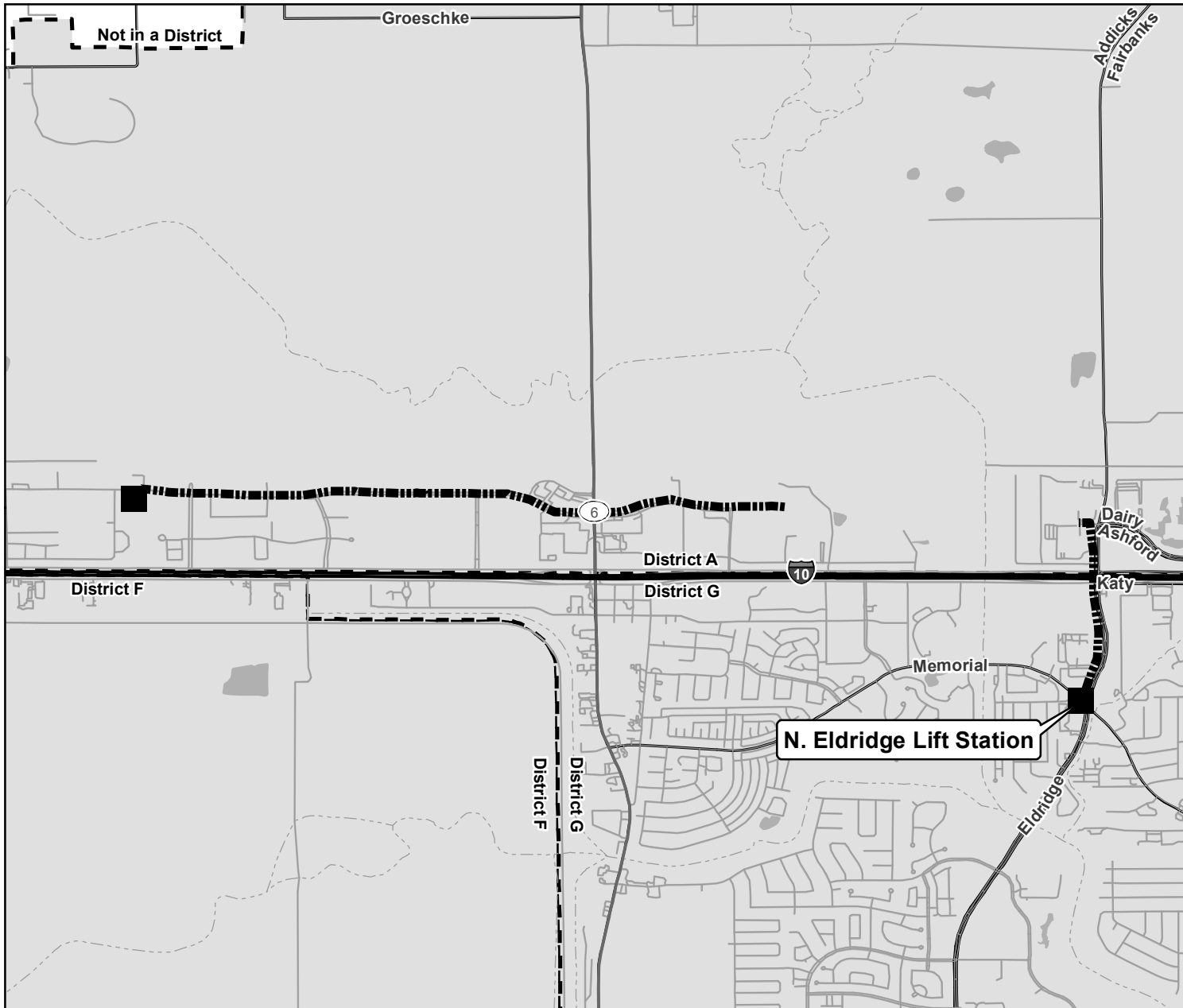
JACOBS



CITY OF HOUSTON

PARK TEN WWTP ABANDONMENT AND
DIVERSION TO TURKEY CREEK WWTP
WBS: R-000536-0019-3

LOCATION MAP - COUNCIL G



2020 Council Districts

Key Map Nos.:
447Y, 447Z, 448W, 448X, 448Y, 488C

JACOBS



CITY OF HOUSTON

PARK TEN WWTP ABANDONMENT AND
DIVERSION TO TURKEY CREEK WWTP
WBS: R-000536-0019-3

LOCATION MAP - COUNCIL G



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 8/19/2020

HPW – 20PK04 CMI Contract / Lloyd, Smitha &
Associates, LLC

Agenda Item#: 28.

Summary:

ORDINANCE appropriating \$52,500.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **LLOYD, SMITHA & ASSOCIATES, LLC** for Large Diameter Water Line Projects; providing funding for CIP Cost Recovery financed by the Water & Sewer System Consolidated Construction Fund

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Lloyd, Smitha & Associates, LLC for Construction Management & Inspection Services for Large Diameter Water Line Projects.

RECOMMENDATION: Approve Professional Construction Management and Inspection Services Contract with Lloyd, Smitha & Associates, LLC for Construction Management & Inspection Services for Large Diameter Water Line Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Large Diameter Water Line construction projects program.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for capital projects in connection with Large Diameter Water Line projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$50,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$52,500.00 to be appropriated as follows: \$50,000.00 for contract services and \$2,500.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Lloyd, Smitha & Associates, LLC has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Gunda Corporation, LLC	Construction Management and Inspection	\$6,000.00	12.00%
2. Sowell's Consulting Engineers, LLC	Construction Management and Inspection	<u>\$6,000.00</u>	<u>12.00%</u>
Total		\$12,000.00	24.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS NO. S-000020-0072-4

Amount of Funding:

\$52,500.00

Water and Sewer System Consolidated Construction Fund
Fund No. 8500

Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:

Description

Signed Coversheet
Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/19/2020

HPW – 20PK04 CMI Contract / Lloyd, Smitha & Associates, LLC

Agenda Item#:

Background:

SUBJECT: Professional Construction Management and Inspection Services Contract between the City of Houston and Lloyd, Smitha & Associates, LLC for Construction Management & Inspection Services for Large Diameter Water Line Projects.

RECOMMENDATION: Approve Professional Construction Management and Inspection Services Contract with Lloyd, Smitha & Associates, LLC for Construction Management & Inspection Services for Large Diameter Water Line Projects and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Capital Improvement Plan (CIP) for Large Diameter Water Line construction projects program.

DESCRIPTION/SCOPE: This contract provides for Construction Management and Inspection Services for capital projects in connection with Large Diameter Water Line projects.

LOCATION: The projects are located throughout the City of Houston.

SCOPE OF CONTRACT AND FEE: This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$50,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$52,500.00 to be appropriated as follows: \$50,000.00 for contract services and \$2,500.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: Lloyd, Smitha & Associates, LLC has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Gunda Corporation, LLC	Construction Management and	\$6,000.00	12.00%
	Inspection		
2. Sowell Consulting Engineers, LLC	Construction Management and	<u>\$6,000.00</u>	<u>12.00%</u>
	Inspection		
Total		\$12,000.00	24.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

A handwritten signature in blue ink that reads "Carol Haddock".

Carol Ellinger Haddock, P.E., Director
Houston Public Works

10/13/2020

WBS NO. S-000020-0072-4

Amount of Funding:

\$52,500.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:**Description**

SAP Documents
Map
OBO Documents (Vendor Info and Letters of Intent)
Form B
Ownership Info Form & Tax Report
Pay or Play (POP 1-3)
Form 1295

Type

Financial Information
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



PROJECT LOCATION MAP

WBS No. S-000020-0072-4

**Various Citywide Large Diameter Waterline Projects
Lloyd, Smitha & Associates, LLC**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/22/2020

ARA – Federal Maintenance Services, Inc SWF

Agenda Item#: 29.

Summary:

ORDINANCE No. 2020-883, passed second reading October 21, 2020

ORDINANCE granting to **FEDERAL MAINTENANCE SERVICES, INC, a Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions
- THIRD AND FINAL READING

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Federal Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 304 solid waste operator franchises. For FY 2019, the total solid waste franchise revenue to the City is projected to be \$8,173,973.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Naelah Yahya Phone: (832) 393-8530

ATTACHMENTS:**Description**

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/13/2020

ALL

Item Creation Date: 9/22/2020

ARA – Federal Maintenance Services, Inc SWF

Agenda Item#: 6.

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Federal Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

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Departmental Approval Authority:

DocuSigned by:

Tina Paez

606AE9FC66A94CC...

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham	Phone: (832) 393-8503
Naelah Yahya	Phone: (832) 393-8530



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C

Item Creation Date: 10/12/2020

PRD- Houston Open Tournament and Facilities Agreement (3 of 3)

Agenda Item#: 30.

Summary:

ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC** and **MEMORIAL PARK CONSERVANCY, INC** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances - **DISTRICT C - KAMIN** **TAGGED BY COUNCIL MEMBERS DAVIS, GALLEGOS and PLUMMER**
This was Item 7 on the Agenda of October 21, 2020

Background:

The Astros Golf Foundation (Foundation) has an agreement with PGA TOUR, Inc to host, manage and operate the Houston Open. The City, the Foundation, PGA TOUR Inc, and Memorial Park Conservancy desire to enter into an agreement to set the terms and conditions under which the Foundation will host the Houston Open at the Memorial Park Golf Course.

The Houston Open will produce public benefits, including annual charitable contributions by the Foundation, including but not limited to an annual \$500,000 contribution to The First Tee, a youth development organization, as part of their agreement with PGA TOUR, Inc. Pursuant to the Tournament Facilities Agreement, the Foundation will remit to the City an annual \$375,000 event fee for the event held in 2020, and for any other Event during the term that is not open to the general public at full capacity due to COVID-19. For all other events during the term, the Foundation will remit to the City \$500,000. The Foundation will also remit an equivalent event fee to Memorial Park Conservancy for the benefit of Memorial Park.

Section 32-7(a) of the Code of Ordinances requires that unless otherwise expressly provided by ordinance, park revenues, except revenues received by the City from City park golf facilities, shall be deposited in the parks special revenue fund to be used for repairs, replacement, and renovation of the Parks Department's revenue-producing facilities, and equipment, and for maintenance and operation of the Parks Department's revenue-producing facilities and activities. Section 32-7(b) of the City Code requires 100 percent of the revenues received by the City and derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, shall be deposited into the parks golf special fund to be used exclusively for the maintenance, operation, and improvements of any or all of such golf facilities. Section 32-69 of the City Code provides for the establishment of fees and charges for the use of park concessions, including golf course tournament fees, in the amounts set forth in the City fee schedule.

The Houston Parks and Recreation Department (HPARD) recommends Council approve a Tournament and Facilities Agreement, waiving section 32-7 and section 32-69 of the City Code for the Houston Open so that the Foundation may host the Houston Open at the Course in the manner contemplated in the Tournament Facilities Agreement and the City may utilize the revenues received under the Tournament Facilities Agreement for the benefit of all City parks.

Director's Signature:

Steve Wright, Director
Houston Parks and Recreation Department

Contact Information:

Luci Correa
Phone: 832-395-7057
Email: Luci.Correa@houstontx.gov

Jarrel Washington
Phone: 832-395-7069
Email: Jarrel.Washington@houstontx.gov

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

PRD- Houston Open Tournament and Facilities Agreement

Agenda Item#: 53.

Summary:

ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC.** and **MEMORIAL PARK CONSERVANCY, INC.** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances

Background:

The Astros Golf Foundation (Foundation) has an agreement with PGA TOUR, Inc to host, manage and operate the Houston Open. The City, the Foundation, PGA TOUR Inc, and Memorial Park Conservancy desire to enter into an agreement to set the terms and conditions under which the Foundation will host the Houston Open at the Memorial Park Golf Course.

The Houston Open will produce public benefits, including annual charitable contributions by the Foundation, including but not limited to an annual \$500,000 contribution to The First Tee, a youth development organization, as part of their agreement with PGA TOUR, Inc. Pursuant to the Tournament Facilities Agreement, the Foundation will remit to the City an annual \$375,000 event fee for the event held in 2020, and for any other Event during the term that is not open to the general public at full capacity due to COVID-19. For all other events during the term, the Foundation will remit to the City \$500,000. The Foundation will also remit an equivalent event fee to Memorial Park Conservancy for the benefit of Memorial Park.

Section 32-7(a) of the Code of Ordinances requires that unless otherwise expressly provided by ordinance, park revenues, except revenues received by the City from City park golf facilities, shall be deposited in the parks special revenue fund to be used for repairs, replacement, and renovation of the Parks Department's revenue-producing facilities, and equipment, and for maintenance and operation of the Parks Department's revenue-producing facilities and activities. Section 32-7(b) of the City Code requires 100 percent of the revenues received by the City and derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, shall be deposited into the parks golf special fund to be used exclusively for the maintenance, operation, and improvements of any or all of such golf facilities. Section 32-69 of the City Code provides for the establishment of fees and charges for the use of park concessions, including golf course tournament fees, in the amounts set forth in the City fee schedule.

The Houston Parks and Recreation Department (HPARD) recommends Council approve a Tournament and Facilities Agreement, waiving section 32-7 and section 32-69 of the City Code for the Houston Open so that the Foundation may host the Houston Open at the Course in the manner contemplated in the Tournament Facilities Agreement and the City may utilize the revenues received under the Tournament Facilities Agreement for the benefit of all City parks.

Director's Signature:

DocuSigned by:

A stylized signature of Steve Wright in black ink.

933EA00E53BA453...

Steve Wright, Director
Houston Parks and Recreation Department

Contact Information:

Luci Correa
Phone: 832-395-7057
Email: Luci.Correa@houstontx.gov

Jarrel Washington
Phone: 832-395-7069
Email: Jarrel.Washington@houstontx.gov

ATTACHMENTS:

Description

Caption

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District K

Item Creation Date: 8/28/2020

HPW - 20THV05 Accept Work / Main Lane Industries, LTD

Agenda Item#: 31.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$12,326,271.96 and acceptance of work on contract with **MAIN LANE INDUSTRIES, LTD**, for Woodshire Drainage and Paving Improvements Subproject 1 - 3.81% over the original contract amount and under 5% contingency amount - **DISTRICT K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER CASTEX-TATUM

This was Item 9 on the Agenda of October 21, 2020

Background:

SUBJECT: Accept Work for Woodshire Drainage and Paving Improvements Subproject 1.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$12,326,271.96 or 3.81% over the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvements Project (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

DESCRIPTION/SCOPE: This project provided construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. Pierce, Goodwin, Alexander, and Linville, Inc. designed the project with 540 calendar days allowed for construction. The project was awarded to Main Lane Industries, LTD with an original Contract Amount of \$11,873,870.80.

LOCATION: The project area is generally bound by S. Braeswood Blvd. on the North and West, IH-610 on the South, and Stella Link Rd. on the East.

CONTRACT COMPLETION AND COST: The Contractor, Main Lane Industries, LTD., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 29 days approved by Change Order Nos. 2, and 7. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 6 and 8 - 10 is \$12,326,271.96, an increase of \$452,401.16 or 3.81% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business

Opportunity, the participation was 23.71%. Contractor's M/WBE performance evaluation was rated Outstanding.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos. M-410001-0001-4 and S-000500-0145-4

Prior Council Action:

Ordinance No. 2017-0713, dated 09-20-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation of \$14,110,000.00.

\$1,529,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction.

\$12,581,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

Contact Information:

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

Phone: (832) 395-2441

ATTACHMENTS:

Description

Signed Coversheet

Maps

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 8/28/2020

HPW - 20THV05 Accept Work / Main Lane Industries, LTD

Agenda Item#:

Background:

SUBJECT: Accept Work for Woodshire Drainage and Paving Improvements Subproject 1.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$12,326,271.96 or 3.81% over the original Contract Amount, accept the Work and authorize final payment.


PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvements Project (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

DESCRIPTION/SCOPE: This project provided construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. Pierce, Goodwin, Alexander, and Linville, Inc. designed the project with 540 calendar days allowed for construction. The project was awarded to Main Lane Industries, LTD with an original Contract Amount of \$11,873,870.80.

LOCATION: The project area is generally bound by S. Braeswood Blvd. on the North and West, IH-610 on the South, and Stella Link Rd. on the East.

CONTRACT COMPLETION AND COST: The Contractor, Main Lane Industries, LTD., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 29 days approved by Change Order Nos. 2, and 7. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 6 and 8 - 10 is \$12,326,271.96, an increase of \$452,401.16 or 3.81% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business Opportunity, the participation was 23.71%. Contractor's M/WBE performance evaluation was rated Outstanding.


Carol Ellinger Haddock, P.E., Director
Houston Public Works

10/2/2020

WBS Nos. M-410001-0001-4 and S-000500-0145-4

Prior Council Action:

Ordinance No. 2017-0713, dated 09-20-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation of \$14,110,000.00.

\$1,529,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction.

\$12,581,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS

ATTACHMENTS:**Description**

Maps

OBO

Prior Council Action

Ownership Information Form and Tax Report

Change Orders 1 -10

Final Estimate

Type

Backup Material

Backup Material

Backup Material

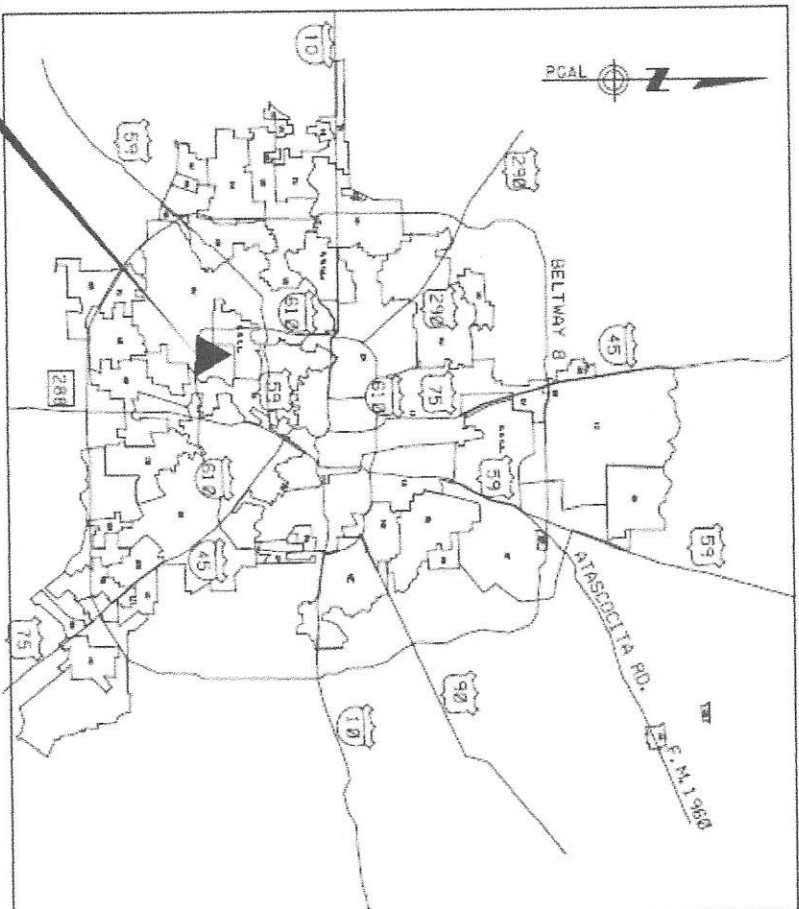
Backup Material

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Backup Material



WBS No. M-410001-0001-4



COUNCIL DISTRICT K
Key Map No. 532N

WOODSHIRE
SUBDIVISION

LOCATION MAP
(NOT TO SCALE)

PROJECT VICINITY MAP





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

DR4522(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 32.

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

TAGGED BY COUNCIL MEMBERS PECK, THOMAS, POLLARD and ALCORN

This was Item 12 on the Agenda of October 21, 2020

Background:

DR4522(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$7,257,568.35** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- Various equipment and materials to be used to sample wastewater from schools located across the City to test for COVID-19, the results of which will be used by HHD to inform additional testing efforts and policy on scaling back social distancing as well as enable early detection of subsequent outbreaks;
- Engagement of communications and outreach services to complete the Census 2020 project;
- The provision of urgent support services for residents of the City with needed expenses such as rent, utilities, moving expenses, and cleaning expenses;
- Office furniture to ensure compliance with the appropriate social distancing protocols now in place;
- N95 medical face masks for first responders
- An evaluation and analysis to identify reasons why Houstonians, specifically Hispanics with the highest risk of contracting COVID-19, do or do not get tested for COVID-19;
- Payment for the use of the FieldGlass software that provides the work order, time sheet, and invoicing for the City's temporary workers added to assist in the City's response to COVID-19;
- The conducting of an interim assessment to enable the City to enhance its planning, response, and recovery actions for the COVID-19 pandemic;
- The purchase of mobile hotspots devices and data plans for Houston Public Library customers to check out at three-week intervals to allow customers to connect multiple devices to the internet;
- The purchase of residential trash bins;
- The installation of card readers, intrusion alarm systems, and security cameras at a newly leased facility for the Houston Health Department;

- The purchase of surface hubs for various departments to enhance the teleconferencing experience; and
- The purchase of various computer hardware, equipment, and peripherals, including laptops, docking stations, port adapters and monitors.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$7,257,568.35	\$0.00	\$7,257,568.35

Amount of Funding:

\$7,257,568.35

CARES Act 2020 Fund

Fund 5307

Contact Information:

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

ATTACHMENTS:**Description**

DR4522(COVID-19) - MULTI-VENDOR EPO
AWARDS

Master EPO log -Four

Coversheet (revised)

Type

Signed Cover sheet

Backup Material

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4522(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4522(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$7,257,568.35** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

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- Various equipment and materials to be used to sample wastewater from schools located across the City to test for COVID-19, the results of which will be used by HHD to inform additional testing efforts and policy on scaling back social distancing as well as enable early detection of subsequent outbreaks;
- Engagement of communications and outreach services to complete the Census 2020 project;
- The provision of urgent support services for residents of the City with needed expenses such as rent, utilities, moving expenses, and cleaning expenses;
- Office furniture to ensure compliance with the appropriate social distancing protocols now in place;
- N95 medical face masks for first responders
- An evaluation and analysis to identify reasons why Houstonians, specifically Hispanics with the highest risk of contracting COVID-19, do or do not get tested for COVID-19;
- Payment for the use of the FieldGlass software that provides the work order, time sheet, and invoicing for the City's temporary workers added to assist in the City's response to COVID-19;
- The conducting of an interim assessment to enable the City to enhance its planning, response, and recovery actions for the COVID-19 pandemic;
- The purchase of mobile hotspots devices and data plans for Houston Public Library customers to check out at three-week intervals to allow customers to connect multiple devices to the internet;
- The purchase of residential trash bins;
- The installation of card readers, intrusion alarm systems, and security cameras at a newly leased facility for the Houston Health Department;
- The purchase of surface hubs for various departments to enhance the teleconferencing experience; and
- The purchase of various computer hardware, equipment, and peripherals, including laptops, docking stations, port adapters and monitors.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

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M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

DocuSigned by:
Jerry Adams
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10/16/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$7,257,568.35	\$0.00	\$7,257,568.35

Amount of Funding:

\$7,257,568.35

CARES Act 2020 Fund
Fund 5307

Contact Information:

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

EPO number	Vendor Name	Description	Amount	MWBE Participation or Waiver
SPD-JSA-09302020-008	133643 STAPLES CONTRACT & COMMERCIAL INC	A lease location has been secured to centralize and support the onboarding of required personnel for the COVID response. While workstations are already in place, they DO NOT have any chairs, which will allow personnel to effectively perform their tasks. This team needs to be in place and working by November 1 st . The vendor can meet the move-in deadline if the order is secured in the next two days.	\$ 151,347.68	Vendor will deliver. No divisibility of work available.
SPD-JSA-10012020-002	139846 TELEDYNE INSTRUMENTS INC	The City of Houston will be purchasing 30 composite GLS refrigerated samplers, batteries, 3/8 and 1/4 inch vinyl suction line, 33 Pro-Hangers for suspending equipment in manholes, 33 three-point suspension harness, 20 3/8 inch standard polypropylene strainer, 30 3/8 inch strainer low flow and 20 for ultra-low flow to sample wastewater influent from wastewater from schools located across the city for SARS-CoV-2. This information will be used by HHO to inform additional testing efforts and policy on scaling back social distancing, as well as potentially enable early detection of a subsequent outbreak.	\$ 221,092.00	Vendor will deliver. No divisibility of work available.
SPD-JSA-10042020-001	120825 LOPEZ NEGRETE COMMUNICATIONS INC.	Due to the uncertainty of the timeline for the termination of the census, the Planning Department engaged Lopez to continue door to door canvassing in an attempt to maximize the participation in the 2020 census count. This effort was abruptly brought to a halt by the recent Supreme Court ruling and ultimate termination of the census timeframe of Oct 15. This is to pay for outstanding invoices from Lopez for services rendered during this period.	\$ 20,000.00	Due to short duration and minimal spend on this initiative, no MWBE participation plan will be entertained.
SPD-JSA-10042020-002	Brentwood Community Foundation - 100102	The Houston Health Department, Human Services Division is seeking additional FMS providers to provide urgent support services for residents of the City of Houston with the payment for needed expenses such as rent, utilities, moving expenses, and cleaning expenses. These payments will allow the residents to remain in their homes and improve their quality of life as a result by lowering the risk of eviction during the public health emergency caused by COVID-19.	\$ 100,000.00	No divisibility of work available.
SPD-JSA-10052020-001	Catholic Charities	The Houston Health Department, Human Services Division is seeking additional FMS providers to provide urgent support services for residents of the City of Houston with the payment for needed expenses such as rent, utilities, moving expenses, and cleaning expenses. These payments will allow the residents to remain in their homes and improve their quality of life as a result by lowering the risk of eviction during the public health emergency caused by COVID-19.	\$ 107,000.00	No divisibility of work available. Waiver attached.
SPD-JSA-10062020-001	JNE Green Team LLC	JNE Green Team LLC will provide weekly cleanups of encampments throughout the City, sanitizing activities and perform remediation of biological waste when necessary. Other activities as directed by the City Public Health Authority and Health Department.	\$ 300,000.00	11 % MWBE participation plan attached.
SPD-JSA-10082020-001	131610 Genesis Network Enterprises	Several City departments have been awarded CRF funds for temporary personnel services to meet the increased demands of temporary personnel needed to respond to the COVID-19 public health emergency totaling \$43,826,944. These services are provided by FieldGlass software managed by Genesis. FieldGlass is the work order, time sheet and invoicing software utilized Citywide to process temporary workers to aid operational activities. The city is contractually obligated to pay Genesis an administrative fee of 1% of the total temporary personnel services expensed using FieldGlass.	\$ 439,000.00	Contracted vendor. No divisibility of work available.

SPD-JSA-10082020-002	148882 THE OLSON GROUP LTD	The Office of Emergency Management requested funds for an interim assessment to enable the City to enhance planning, response, and recovery actions for the COVID-19 pandemic. This includes conducting an assessment of the City's initial response and provisional recovery efforts; analyzing best practices and capability gaps with facilities and transportation, personal protective equipment, quarantine and isolation, human resources, public affairs and messaging, support for at-risk populations, supply chain, and cost recovery; and development of an improvement plan.	\$ 96,500.00	OBO waiver obtained. No divisibility of work available.
SPD-JSA-10122020-001	Star Services	The General Services Department (GSD) is requesting an Emergency Purchase Order (EPO) to be issued to Star Services in the amount not to exceed \$ 493,000.00 for following HVAC repairs listed below at SE Command Station located at 8300 MyKawa Rd, Houston Texas 77048. • Chiller Plant – repair chiller, pumps, exhaust fans and cooling tower ~ \$ 250,000.00 (Duplicate from 10/6/20 agenda with adjusted pricing) • Boiler – replace boiler ~ \$ 243,000.00 Due to covid-19, Southeast Jail will be brought back online to accommodate incoming inmates.	\$ 493,000.00	All work to be completed by Star Service. No divisibility of work available.
SPD-JSA-10122020-003	Mobile Beacon	The Library buildings have been closed due to COVID-19. Many Houstonians rely on the library for Internet access and connectivity. Due to COVID-19 many have been left without access to the Internet. Houston Public Library seeks to provide mobile hotspot devices and data plans for customers to check-out for 3 weeks allowing them to connect multiple devices to the Internet.	\$ 340,585.80	No divisibility of work available.
SPD-JSA-10132020-001	136369 NETSYNC NETWORK SOLUTIONS	HHO currently has several contact centers and hunt groups supporting the City's response to COVID-19. These contact centers/hunt groups support the scheduling for testing, general education, and public health follow-up for constituents, confirmed cases, and contacts. This request is for consulting services to develop a plan to improve the caller experience, staff coordination, and reporting of activity within the City's Cisco UCCE. This endeavor will also include assistance in fixing existing issues that can be resolved during this engagement.	\$ 227,517.40	Co-op Purchase. No divisibility of work available.
SPD-JSA-10152020-001	Office Furniture Connection	To purchase workspaces and teleconferencing rooms for the buildout of the 5th floor at 611 Walker. This furniture will provide better separation of work areas, reduce common storage areas, support social distancing and safe work environments as well as include teleconferencing rooms to enhance vendor conferences and inter-departmental meetings.	\$ 328,935.00	This purchase includes delivery and set-up. No divisibility of work available.
SPD-JSA-10142020-005	Rehrig Pacific Company	To purchase 7,020 96 gal black trash carts. Current vendor (Totter) is experiencing production delays and raw material shortages.	\$ 328,415.00	Vendor is delivering goods to COH. No divisibility of work available.
SPD-JSA-10142020-004	DAC, Inc.	Install card readers, intrusion alarm system and security cameras at the new leased space for Health Department on Kirby.	\$67,958.00	No divisibility of work available.
SPD-JSA-10142020-003	Yorktel	Purchase 53 surface hubs for various departments to enhance teleconferencing experience	\$670,992.97	No divisibility of work available. Waiver attached.
SPD-JSA-10162020-003	SHI Gov Relations	To purchase 41 laptops, docking stations and port adapters for Wave 4 of creating a mobile workforce	\$74,825.00	Co-OP purchase. No divisibility of work available.
SPD-JSA-10132020-003	HP, Inc.	To purchase 1,200 monitors at \$200.00 each for HPW associates	\$240,000.00	No divisibility of work available.
	Premier Wireless / T-Mobile	To purchase 775 interactive smart devices with six (6) inch screens including smart hotspots.	\$300,000.00	No divisibility of work available.
SPD-JSA-10152020-002	SHI Gov Solutions	To purchase 25 fifty (50) inch surface hubs for HPW office to enhance the teleconferencing experience	\$223,799.50	Co-OP purchase. No divisibility of work available.

[illegible]



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4522(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

Summary:

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

Background:

DR4522(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$7,257,568.35** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- Various equipment and materials to be used to sample wastewater from schools located across the City to test for COVID-19, the results of which will be used by HHD to inform additional testing efforts and policy on scaling back social distancing as well as enable early detection of subsequent outbreaks;
- Engagement of communications and outreach services to complete the Census 2020 project;
- The provision of urgent support services for residents of the City with needed expenses such as rent, utilities, moving expenses, and cleaning expenses;
- Office furniture to ensure compliance with the appropriate social distancing protocols now in place;
- N95 medical face masks for first responders
- An evaluation and analysis to identify reasons why Houstonians, specifically Hispanics with the highest risk of contracting COVID-19, do or do not get tested for COVID-19;
- Payment for the use of the FieldGlass software that provides the work order, time sheet, and invoicing for the City's temporary workers added to assist in the City's response to COVID-19;
- The conducting of an interim assessment to enable the City to enhance its planning, response, and recovery actions for the COVID-19 pandemic;
- The purchase of mobile hotspots devices and data plans for Houston Public Library customers to check out at three-week intervals to allow customers to connect multiple devices to the internet;
- The purchase of residential trash bins;
- The installation of card readers, intrusion alarm systems, and security cameras at a newly leased facility for the Houston Health Department;
- The purchase of surface hubs for various departments to enhance the teleconferencing experience; and
- The purchase of various computer hardware, equipment, and peripherals, including laptops, docking stations, port adapters and monitors.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

M/WBE Participation:

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

Hire Houston First:

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

Disaster Note:

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

Fiscal Note:

No Fiscal Note is required on grant items.

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Jerry Adams
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10/16/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$7,257,568.35	\$0.00	\$7,257,568.35

Amount of Funding:

\$7,257,568.35

CARES Act 2020 Fund
Fund 5307

Contact Information:

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

Item Creation Date:

LGL Amend ORD Ballard Spahr

Agenda Item#: 33.

Summary:

ORDINANCE amending Ordinance No. 2020-427 (Passed on May 13, 2020) to increase the maximum contract amount for contract between City of Houston and **BALLARD SPAHR LLP** for Legal Assistance to the City of Houston related to matters involving Affordable Housing Federal Grants - \$500,000.00 - Property and Casualty Fund

TAGGED BY COUNCIL MEMBERS PECK, MARTIN, THOMAS and ALCORN

This was Item 16 on the Agenda of October 21, 2020

Background:

An ordinance amending Ordinance No. 2020-427 (passed on May 13, 2020) to increase the maximum contract amount for a contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants; and providing a maximum contract amount.

Background:

Approve an Ordinance amending Ordinance No. 2020-427 (passed on May 13, 2020) to increase the maximum contract amount from \$700,000.00 to \$1,200,000.00 for the contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants.

Specific Explanation:

The City Attorney recommends that City Council approve an amending ordinance to increase the maximum contract amount from \$700,000.00 to \$1,200,000.00 for the contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants.

This contract was awarded by City Council on May 13, 2020, by Ordinance No. 202-427, for a three-year term with two one-year options in the amount of \$700,000.00. Ballard Spahr LLP was engaged to provide counsel on complex federal regulatory issues, assist with or handle federal, state or other dispute resolution proceedings, or litigation as may be necessary to protect and preserve the City of Houston's contractual right to implement disaster related programs, all as set forth in the contract. In the short time the contract has been in place, outside counsel handled a lawsuit in three Texas courts. In the trial court, a two-day hearing was held, and witnesses were presented and cross-examined by counsel. To prepare for the trial court proceedings, outside counsel and MWBE counsel had to review and analyze the entire program, including a recently launched Department of Housing and Urban Development Office of Inspector General

investigation.

Thereafter, the City obtained a temporary injunction that was challenged by the State in both the Austin Court of Appeals and the Texas Supreme Court, which required briefing. As a result, the maximum contract amount needs to be increased by \$500,000.00 to cover the need for continued legal services in connection with these matters.

MWBE Participation:

The contract was awarded with a 24% goal for MWBE participation. The firm's invoices to date reflect 40% MWBE participation, however, because the City is processing the invoices, payments have yet to be made. After the firm receives the City's payment and makes the corresponding payment to its subcontractors, the MWBE participation goal will reflect the actual MWBE participation.

Fiscal Note:

Funding for this item is included in the FY 2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Legal Department	\$400,000.00	\$100,000.00	\$500,000.00

Amount of Funding:

\$500,000.00
Property and Casualty Fund
Fund No. 1004

Contact Information:

NAME: DEPARTMENT/DIVISION PHONE	
Tiffany Bingham, Assistant City Attorney II Suzanne Chauvin	LGL (832) 393-6445 LGL (832) 393-6219

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 10/21/2020

Item Creation Date: 10/15/2020

LGL-Ballard Spahr LLP Professional Services Agreement for GLO Harvey

Agenda Item#: 16

Summary:

An ordinance amending Ordinance No. 2020-427 (passed on May 13, 2020) to increase the maximum contract amount for a contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants; and providing a maximum contract amount.

Background:

Approve an Ordinance amending Ordinance No. 2020-427 (passed on May 13, 2020) to increase the maximum contract amount from \$700,000.00 to \$1,200,000.00 for the contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants.

Specific Explanation:

The City Attorney recommends that City Council approve an amending ordinance to increase the maximum contract amount from \$700,000.00 to \$1,200,000.00 for the contract between Ballard Spahr LLP and the City of Houston for legal assistance to the City of Houston related to matters involving Affordable Housing Federal Grants.

This contract was awarded by City Council on May 13, 2020, by Ordinance No. 202-427, for a three-year term with two one-year options in the amount of \$700,000.00. Ballard Spahr LLP was engaged to provide counsel on complex federal regulatory issues, assist with or handle federal, state or other dispute resolution proceedings, or litigation as may be necessary to protect and preserve the City of Houston's contractual right to implement disaster related programs, all as set forth in the contract. In the short time the contract has been in place, outside counsel handled a lawsuit in three Texas courts. In the trial court, a two-day hearing was held, and witnesses were presented and cross-examined by counsel. To prepare for the trial court proceedings, outside counsel and MWBE counsel had to review and analyze the entire program, including a recently launched Department of Housing and Urban Development Office of Inspector General investigation. Thereafter, the City obtained a temporary injunction that was challenged by the State in both the Austin Court of Appeals and the Texas Supreme Court, which required briefing. As a result, the maximum contract amount needs to be increased by \$500,000.00 to cover the need for continued legal services in connection with these matters.

MWBE Participation:

The contract was awarded with a 24% goal for MWBE participation. The firm's invoices to date reflect 40% MWBE participation, however, because the City is processing the invoices, payments have yet to be made. After the firm receives the City's payment and makes the corresponding payment to its subcontractors, the MWBE participation goal will reflect the actual MWBE participation.

Fiscal Note:

Funding for this item is included in the FY 2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

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Ronald Lewis

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Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Legal Department	\$400,000.00	\$100,000.00	\$500,000.00

Prior Council Action:

Ordinance No. 2020-427 – Passed May 13, 2020

Amount of Funding:

\$500,000.00 — Property & Casualty Fund (1004)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Tiffany Bingham, Assistant City Attorney II	LGL	(832) 393-6445
Suzanne Chauvin	LGL	(832) 393-6219



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 3/15/2018

T25920 - Merchant Credit Card Services - ORDINANCE

Agenda Item#: 34.

Summary:

ORDINANCE approving and authorizing agreement between City of Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for Various City Departments - 3 Years with five one-year options - Revenue

TAGGED BY COUNCIL MEMBERS POLLARD and KUBOSH

This was Item 22 on the Agenda of October 21, 2020

Background:

Request for Proposals Received June 8, 2017 for S36-T25920 – Approve an ordinance awarding a professional services revenue contract to JPMorgan Chase Bank, N.A. for Merchant Credit Card Services for Various Departments.

Specific Explanation:

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services revenue contract, with five one-year options**, to **JPMorgan Chase Bank, N.A.** for merchant credit card services for various departments. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide merchant credit card services for electronic payment processing and gateway processing services. The merchant credit card services contract will provide both online and point-of-sales terminal payment capability to customers using credit or debit cards and e-checks, and will be used at various locations for the collection of revenue from the payment of permits, fees, fines, bond postings and specific services provided by the participating departments, which includes Administration and Regulatory Affairs, Finance, Fire, General Services, Health, Library, Houston Public Works, Municipal Courts, Planning and Development, Police and Solid Waste Departments, the Mayor's Office of Communications and HTV, and the Houston Airport System.

The Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from eleven firms: Bank of America Merchant Services, CityBase, Inc., Focus Merchant Services, JetPay Payments Services, JPMorgan Chase, N.A., JS Merchant Solution, Inc. Gila dba Municipal Services Bureau, Paymentus Corporation, TIO Network Corporation, Vantiv LLC, and Wells Fargo Merchant Services LLC. The Evaluation Committee consisted of evaluators from Administration and Regulatory Affairs, Municipal Courts, Finance, Houston Information Technology Services, Houston Public Works and the Houston Airport System Departments . The evaluation was based upon the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

JPMorgan Chase Bank N.A. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

The procurement timeline for contract award exceeded the standard timeframe due to several factors and time completion elements: (1) conducting the citywide augmentation and implementation assessment was an extensive process involving on-site equipment evaluations and system integration/ implementation analysis conducted by HITS assigned contractor, Virtuo Group, (2) developing a phased transition/ implementation plan with all associated costs relative to equipment deployment and system integrations to ensure a seamless process, and (3) negotiating a citywide revenue contract with multiple components required to transition from two providers to a single service provider to meet operational needs across city departments and generate the highest revenue for the City.

MWBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, JPMorgan Chase Bank, N.A. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

There is no impact to the fiscal budget; therefore, no fiscal note is required.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Amount of Funding:

No Funding Required (Revenue Contract)

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

ATTACHMENTS:

Description

Type

Coversheet

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/15/2018

T25920 - Merchant Credit Card Services - ORDINANCE

Agenda Item#:

Summary:

ORDINANCE approving and authorizing an agreement between the City of Houston and **JPMORGAN CHASE BANK, N.A.** for credit card processing services for various City departments - REVENUE

Background:

Request for Proposals Received June 8, 2017 for S36-T25920 – Approve an ordinance awarding a professional services revenue contract to JPMorgan Chase Bank, N.A. for Merchant Credit Card Services for Various Departments.

Specific Explanation:

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services revenue contract, with five one-year options**, to **JPMorgan Chase Bank, N.A.** for merchant credit card services for various departments. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide merchant credit card services for electronic payment processing and gateway processing services. The merchant credit card services contract will provide both online and point-of-sales terminal payment capability to customers using credit or debit cards and e-checks, and will be used at various locations for the collection of revenue from the payment of permits, fees, fines, bond postings and specific services provided by the participating departments, which includes Administration and Regulatory Affairs, Finance, Fire, General Services, Health, Library, Houston Public Works, Municipal Courts, Planning and Development, Police and Solid Waste Departments, the Mayor's Office of Communications and HTV, and the Houston Airport System.

The Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from eleven firms: Bank of America Merchant Services, CityBase, Inc., Focus Merchant Services, JetPay Payments Services, JPMorgan Chase, N.A., JS Merchant Solution, Inc. Gila dba Municipal Services Bureau, Paymentus Corporation, TIO Network Corporation, Vantiv LLC, and Wells Fargo Merchant Services LLC. The Evaluation Committee consisted of evaluators from Administration and Regulatory Affairs, Municipal Courts, Finance, Houston Information Technology Services, Houston Public Works and the Houston Airport System Departments. The evaluation was based upon the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

JPMorgan Chase Bank N.A. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

The procurement timeline for contract award exceeded the standard timeframe due to several factors and time completion elements: (1) conducting the citywide augmentation and implementation assessment was an extensive process involving on-site equipment evaluations and system integration/ implementation analysis conducted by HITS assigned contractor, Virtuo Group, (2) developing a phased transition/ implementation plan with all associated costs relative to equipment deployment and system integrations to ensure a seamless process, and (3) negotiating a citywide revenue contract with multiple components required to transition from two providers to a single service provider to meet operational needs across city departments and generate the highest revenue for the City.

MWBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, JPMorgan Chase Bank, N.A. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

There is no impact to the fiscal budget; therefore, no fiscal note is required.

10/2/2020

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Jerry Adams
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Prior Council Action:

Amount of Funding:

No Funding Required (Revenue Contract)

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

ATTACHMENTS:

Description	Type
Agreement	Contract/Exhibit
Ordinance	Ordinance/Resolution/Motion
Goal Modification Request	Backup Material
Form A (Fair Campaign Ordinance)	Backup Material
Form B (Fair Campaign Ordinance)	Backup Material
Department Award Recommendation	Backup Material
Afidavit of Ownershi or Control	Backup Material
Delinquent Tax Report	Backup Material
Drug Forms	Backup Material
Pay or Play Forms	Backup Material
SAP Document	Backup Material
Form 1295 Changes	Backup Material

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Department Approval Authority

10/6/2020

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 9/27/2020

T29422 - Medicare Advantage, Medicare Supplement, and
Medicare Part D Plans - ORDINANCE

Agenda Item#: 35.

Summary:

ORDINANCE approving and authorizing contracts between City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEY CARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 Years with two one-year options - \$158,246,602.00 - Health Benefits Fund

TAGGED BY COUNCIL MEMBERS POLLARD, CASTEX-TATUM, and KUBOSH

This was Item 24 on the Agenda of October 21, 2020

Background:

Request for Proposals received June 26, 2020 for S76-T29422 - Approve an ordinance awarding professional services contracts to Aetna Life Insurance Company for Medicare Advantage PPO Plans with Medicare Part D Plan and KS Plan Administrators LLC dba KelseyCare Advantage for a Medicare Advantage HMO Plan with Medicare Part D Plan, in the maximum contract amount not to exceed \$89,650,230.00 and \$68,596,372.00, respectively.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options** to **Aetna Life Insurance Company** and **KS Plan Administrators LLC dba KelseyCare Advantage** in the maximum contract amounts not to exceed **\$89,650,230.00** and **\$68,596,372.00, respectively**, for all services required to provide Medicare Advantage Plans, including Medicare Part D Prescription Drug Plans, to City-covered retirees and their eligible dependents. The Director of the Human Resources Department and the Chief Procurement Officer may terminate this contract at any time upon 90 days written notice to the contractor.

Since 2015, The City has successfully sponsored five Medicare Advantage Plans for its Medicare-covered retirees and their Medicare-covered dependents. These contract terms were for three years with two one-year options, all of which will expire at 12:00 midnight on December 31, 2020. These Medicare plans are the only plans available for approximately 10,000 Medicare-covered City retirees and their dependents.

The Strategic Procurement Division, on behalf of the Human Resources department, published a

Request for Proposals (RFP) on June 26, 2020. The Scope of Work required the contractors to provide Medicare Health Plans, Pharmacy benefits, and all related services to eligible City retirees and their eligible dependents who are covered by Medicare. Services will include, but are not limited to, network management, claims processing, plan design and administration, customer service, and Medicare and City-required reporting.

The Request for Proposals was advertised in accordance with the requirements of the State of Texas bid laws, and thus proposals were received from eight firms: Aetna Life Insurance Company, Cigna, Envision RX, The Hartford, Humana, KS Plan Administrators dba KelseyCare Advantage, UnitedHealthcare Group, and Well Care. The five evaluation committee members consisted of active employees from the Human Resources, General Services, and Administration and Regulatory Affairs departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

The following Contractors were deemed as having all requirements to provide Medicare Plans to the City of Houston and were recommended for award.

Medicare Advantage and Medicare Part D Plans

Contractor Name	FY21	Out years	Total
Aetna Life Insurance Company	\$7,008,147.00	\$82,642,083.00	\$89,650,230.00
KS Administrators LLC dba KelseyCare Advantage	\$5,086,368.00	\$63,510,004.00	\$68,596,372.00

MWBE Participation:

The RFP was advertised with a 3% goal for MWBE participation. Aetna Life Insurance Company and KS Plan Administrators dba KelseyCare Advantage have designated the below-named companies as their certified MWBE subcontractors:

Vendor Name	Subcontractor	Type of Work	Percentage
Aetna Life Insurance Co	Miles Insurance Agency	Retiree Education/Enrollment	3%
KS Administrators LLC dba KelseyCare Advantage	MiLingo LLC	Translation and interpretation Services	1.5%
KS Administrators LLC dba KelseyCare Advantage	Gunter Creative	Graphic Design for Plan documents & member communication	1.5%

Pay or Play:

The proposed contracts require compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that

promotes economic opportunity for Houston businesses and supports job creation. In this case, KS Plan Administrators LLC dba Kelsey Care Advantage was a successful awardee with application of the HHF preference.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department Name	FY21	Out years	Total
Human Resources	\$12,094,515.00	\$146,152,087.00	\$158,246,602.00

Prior Council Action:

Amount of Funding:

\$158,246,602.00

Health Benefits Fund

Fund No.: 9000

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jocelyn F. Wright, Deputy Assistant Director	HR	(832) 393-6121

ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/27/2020

T29422 Medicare Advantage, Medicare Supplement, and Medicare Part D Plans

Agenda Item#: 26.

Summary:

ORDINANCE approving and authorizing contracts between the City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEY CARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 years with 2 one-year options - \$158,246,602.00.

Background:

Request for Proposals received June 26, 2020 for S76-T29422 - Approve an ordinance awarding professional services contracts to Aetna Life Insurance Company for Medicare Advantage PPO Plans with Medicare Part D Plan and KS Plan Administrators LLC dba KelseyCare Advantage for a Medicare Advantage HMO Plan with Medicare Part D Plan, in the maximum contract amount not to exceed \$89,650,230.00 and \$68,596,372.00, respectively.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options to Aetna Life Insurance Company and KS Plan Administrators LLC dba KelseyCare Advantage** in the maximum contract amounts not to exceed **\$89,650,230.00 and \$68,596,372.00, respectively**, for all services required to provide Medicare Advantage Plans, including Medicare Part D Prescription Drug Plans, to City-covered retirees and their eligible dependents. The Director of the Human Resources Department and the Chief Procurement Officer may terminate this contract at any time upon 90 days written notice to the contractor.

Since 2015, The City has successfully sponsored five Medicare Advantage Plans for its Medicare-covered retirees and their Medicare-covered dependents. These contract terms were for three years with two one-year options, all of which will expire at 12:00 midnight on December 31, 2020. These Medicare plans are the only plans available for approximately 10,000 Medicare-covered City retirees and their dependents.

The Strategic Procurement Division, on behalf of the Human Resources department, published a Request for Proposals (RFP) on June 26, 2020. The Scope of Work required the contractors to provide Medicare Health Plans, Pharmacy benefits, and all related services to eligible City retirees and their eligible dependents who are covered by Medicare. Services will include, but are not limited to, network management, claims processing, plan design and administration, customer service, and Medicare and City-required reporting.

The Request for Proposals was advertised in accordance with the requirements of the State of Texas bid laws, and thus proposals were received from eight firms: Aetna Life Insurance Company, Cigna, Envision RX, The Hartford, Humana, KS Plan Administrators dba KelseyCare Advantage, UnitedHealthcare Group, and Well Care. The five evaluation committee members consisted of active employees from the Human Resources, General Services, and Administration and Regulatory Affairs departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

The following Contractors were deemed as having all requirements to provide Medicare Plans to the City of Houston and were recommended for award.

Medicare Advantage and Medicare Part D Plans

Contractor Name	FY21	Out years	Total
Aetna Life Insurance Company	\$7,008,147.00	\$82,642,083.00	\$89,650,230.00
KS Administrators LLC dba KelseyCare Advantage	\$5,086,368.00	\$63,510,004.00	\$68,596,372.00

MWBE Participation:

The RFP was advertised with a 3% goal for MWBE participation. Aetna Life Insurance Company and KS Plan Administrators dba KelseyCare Advantage have designated the below-named companies as their certified MWBE subcontractors:

[illegible]

KelseyCare Pay or Play 1	Backup Material
KelseyCare Pay or Play 2	Backup Material
KelseyCare Delinquent Tax Report	Backup Material
KelseyCare No Auto Letter	Backup Material
Aetna Drug Forms	Backup Material
Aetna Form 1295	Backup Material
Aetna MWBE forms	Backup Material
Aetna Ownership Form	Backup Material
Aetna Pay or Play 1 Form	Backup Material
Aetna Pay or Play 2 Form	Backup Material
Aetna Delinquent Tax Report	Backup Material
Aetna COI	Backup Material
Aetna COI	Backup Material
Aetna COI Endorsements	Backup Material
KelseyCare COI GL & MPL	Backup Material
KelseyCare COI WC Auto Umbrella	Backup Material
KelseyCare AM Best	Backup Material
Aetna AM Best	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 14 Fourth Ward

Agenda Item#: 36.

Summary:

ORDINANCE relating to Fiscal Affairs of **FOURTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FOURTEEN, CITY OF HOUSTON, TEXAS (FOURTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT C - KAMIN**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 27 on the Agenda of October 21, 2020

Background:

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fourth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Reinvestment Zone Number Fourteen (Fourth Ward Zone).

- The Total Operating Budget for FY21 is \$10,614,528, which includes \$2,831,270 for required fund transfers and \$7,783,258 for Project Costs primarily committed to the roadway reconstruction and streetscape enhancement of multiple neighborhood streets in the Fourth Ward area.
- The FY21 Operating Budget also includes \$251,300 for administration and overhead and a municipal services cost payment of \$98,501 for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP for the Zone totals \$26,183,358. The CIP includes provisions for the design and construction of roadway and street reconstruction, pedestrian amenities, utility replacements/upgrades and historical monuments.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget in excess of \$400,000 require City Council approval.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 2019-834, 10/30/2019

Amount of Funding:

No funding required.

Contact Information:

Gwendolyn Tillotson

Phone: (832.393.0937)

ATTACHMENTS:

Description

Coversheet

Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 14 Fourth Ward

Agenda Item#: 19.

Summary:

NOT A REAL CAPTION

ORDINANCE relating to the fiscal affairs of the **FOURTH WARD REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER FOURTEEN**, City of Houston, Texas (Fourth Ward City Zone); ratifying the Fiscal Year 2020 operating budget for the Authority and the Fiscal Years 2020-2024 Capital Improvements Budget for the Zone - **DISTRICT C - KAMIN**

Background:

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fourth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Reinvestment Zone Number Fourteen (Fourth Ward Zone).

- The Total Operating Budget for FY21 is \$10,614,528, which includes \$2,831,270 for required fund transfers and \$7,783,258 for Project Costs primarily committed to the roadway reconstruction and streetscape enhancement of multiple neighborhood streets in the Fourth Ward area.
- The FY21 Operating Budget also includes \$251,300 for administration and overhead and a municipal services cost payment of \$98,501 for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP for the Zone totals \$26,183,358. The CIP includes provisions for the design and construction of roadway and street reconstruction, pedestrian amenities, utility replacements/upgrades and historical monuments.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget in excess of \$400,000 require City Council approval.

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Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 2019-834, 10/30/2019

Amount of Funding:

No funding required.

Contact Information:

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

ATTACHMENTS:

Description

RCA
PCA 2019 - 834
FY21 Budget TIRZ 14 Fourth Ward

Type

Backup Material
Backup Material
Backup Material



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

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To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY21 Budgets

Date: October 9, 2020

TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:

TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I) was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

FY20 – FY24 CIP: \$82.1M

FY21– FY25 CIP: \$78.9M

Projects ADDED for FY21 – FY25:

- NONE

TIRZ #14 – FOURTH WARD (DISTRICT H, I) was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

FY20 – FY24 CIP: \$33.4M

FY21 – FY25 CIP: \$26.2M

Projects ADDED for FY21 – FY25:

- Visitor's Center
-

TIRZ #18 – FIFTH WARD (DISTRICT B) was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

FY20 – FY24 CIP: \$2.5M

FY21 – FY25 CIP: \$7.1M

Projects ADDED for FY21 – FY25:

- Street and Sidewalk Improvements

TIRZ #19 – Upper Kirby (DISTRICT C, G) was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

FY20 – FY24 CIP: \$76.4M

FY21 – FY25 CIP: \$74.6M

Projects ADDED for FY21 – FY25:

- NONE



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

District C, District G

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 19 Upper Kirby

Agenda Item#: 37.

Summary:

ORDINANCE relating to Fiscal Affairs of **UPPER KIRBY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**

TAGGED BY COUNCIL MEMBER KAMIN

This was Item 29 on the Agenda of October 21, 2020

Background:

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Upper Kirby Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP for Reinvestment Zone Number Nineteen (the "Zone").

- Total Operating Budget for FY21 is \$17,462,461 which includes \$3,812,890 for required fund transfers and \$13,649,571 for Project Costs committed to the construction of Shepherd Drainage system improvements, the reconstruction of Bissonnet from Kirby to Edloe, the reconstruction of West Alabama from Buffalo Speedway to Shepherd.
- The FY21 Operating budget also includes \$787,317 for administration and overhead and a municipal services cost payment in FY21 of \$3,025,573 to pay for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP Budget totals \$74,580,000 and includes provisions for the design and construction of roadway improvements, drainage system improvements and park facilities.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 2019-853, 11/06/2019

Amount of Funding:

No funding required.

Contact Information:

Gwendolyn Tillotson

Phone: (832.393.0937)

ATTACHMENTS:

Description

Coversheet

Memo

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C, District G

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 19 Upper Kirby

Agenda Item#: 51.

Summary:

NOT A REAL CAPTION

ORDINANCE relating to the Fiscal Affairs of the **UPPER KIRBY REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**

Background:

SPECIFIC EXPLANATION:

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Upper Kirby Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP for Reinvestment Zone Number Nineteen (the "Zone").

- Total Operating Budget for FY21 is \$17,462,461 which includes \$3,812,890 for required fund transfers and \$13,649,571 for Project Costs committed to the construction of Shepherd Drainage system improvements, the reconstruction of Bissonnet from Kirby to Edloe, the reconstruction of West Alabama from Buffalo Speedway to Shepherd.
- The FY21 Operating budget also includes \$787,317 for administration and overhead and a municipal services cost payment in FY21 of \$3,025,573 to pay for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP Budget totals \$74,580,000 and includes provisions for the design and construction of roadway improvements, drainage system improvements and park facilities.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.

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Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 2019-853, 11/06/2019

Amount of Funding:

No funding required.

Contact Information:

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

ATTACHMENTS:

Description

PCA 2019 - 853

RCA

FY21 Budget TIRZ 19 Upper Kirby

Type

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON

Sylvester Turner

Mayor

Andrew F. Icken
Chief Development Officer
P.O. Box 1562
Houston, Texas 77251-1562

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To: Mayor Sylvester Turner

From: Andrew F. Icken
Chief Development Officer

Subject: TIRZ FY21 Budgets

Date: October 9, 2020

TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:

TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I) was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

FY20 – FY24 CIP: \$82.1M

FY21– FY25 CIP: \$78.9M

Projects ADDED for FY21 – FY25:

- NONE

TIRZ #14 – FOURTH WARD (DISTRICT H, I) was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

FY20 – FY24 CIP: \$33.4M

FY21 – FY25 CIP: \$26.2M

Projects ADDED for FY21 – FY25:

- Visitor's Center
-

TIRZ #18 – FIFTH WARD (DISTRICT B) was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

FY20 – FY24 CIP: \$2.5M

FY21 – FY25 CIP: \$7.1M

Projects ADDED for FY21 – FY25:

- Street and Sidewalk Improvements

TIRZ #19 – Upper Kirby (DISTRICT C, G) was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

FY20 – FY24 CIP: \$76.4M

FY21 – FY25 CIP: \$74.6M

Projects ADDED for FY21 – FY25:

- NONE