

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

October 20 & 21, 2020

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Jerry Davis  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, October 20, 2020 - 1:40 PM**  
**Virtual Meeting with Virtual & In-Person Public Hearing**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Knox**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 981 741 996# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 895 633 10#, however no public comment will be allowed outside of the public hearing on the tax rate. Additionally, public comment at the public hearing on the tax rate is allowed in person at 901 Bagby, 1st floor, Houston TX 77002, Legacy Room**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE:** If a translator is required, please advise when reserving time to speak

**SP10-20-20**

**RECESS**

**RECONVENE**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**HEARINGS**

1. PUBLIC HEARING regarding the proposed 2020 tax rate of \$0.561840 on each \$100 of taxable value
2. ORDINANCE providing for the Assessment, Levying and Collection of Ad Valorem Taxes for the City of Houston, Texas for the Tax Year 2020

3. RECOMMENDATION from Director of Finance Department that Council adopt a motion in conformance with the requirements of Section 26.05(b) of the Texas Tax Code.

**This item should only be considered after passage of Item 2 above**

#### **MAYOR'S REPORT**

#### **CONSENT AGENDA NUMBERS 4 through 44**

#### **MISCELLANEOUS - NUMBERS 4 through 7**

4. REQUEST from Mayor for confirmation of the appointment of **ZION ESCOBAR** to Position Two of the **BICYCLE ADVISORY COMMITTEE**, for a term to expire January 1, 2022
5. RECOMMENDATION from Director Parks and Recreation Department for proposed Non-Resident Greens Fee for Memorial Park Golf Course - **DISTRICT C - KAMIN**
6. ORDINANCE approving and authorizing first amendment to the Development and Construction Agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION**, and **MEMORIAL PARK CONSERVANCY, INC** relating to Memorial Park Golf Course - **DISTRICT C - KAMIN**
7. ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC** and **MEMORIAL PARK CONSERVANCY, INC** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances - **DISTRICT C - KAMIN**

#### **ACCEPT WORK - NUMBERS 8 and 9**

8. RECOMMENDATION from Director General Services Department for approval of final contract amount of \$133,372.13 and acceptance of work on contract with **JERDON ENTERPRISE, L.P.** for Swiney and Independence Heights Community Center's Entry Project - 1.71% over the original contract amount and under the 10% contingency - **DISTRICTS B - DAVIS and H - CISNEROS**
9. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$12,326,271.96 and acceptance of work on contract with **MAIN LANE INDUSTRIES, LTD**, for Woodshire Drainage and Paving Improvements Subproject 1 - 3.81% over the original contract amount and under 5% contingency amount - **DISTRICT K - CASTEX-TATUM**

#### **PURCHASING AND TABULATIONS OF BIDS NUMBERS - 10 through 12**

10. **PENLINK, LTD.** for approval of sole source purchase of Annual Software License, Maintenance Renewal, Support and Servers of the Penlink Plx

Professional Software for Houston Police Department \$106,810.35 - General and Grant Funds

11. **VULCAN, INC dba VULCAN ALUMINUM; dba VULCAN SIGNS** for Aluminum Traffic Sign Blanks for Various Departments - 3 Years with two one-year options - \$711,962.90 - Enterprise Fund
12. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **RESOLUTIONS - NUMBER 13**

13. RESOLUTION supporting the adoption of City of Houston Climate Action Plan as the basis for the goals, strategies, actions, and policies to be used by the City of Houston to mitigate Anthropogenic Greenhouse Gas Emissions and the Associated Climatic Impacts

### **ORDINANCES - NUMBERS 14 through 44**

14. ORDINANCE ADDING A NEW DIVISION 2 TO ARTICLE XVI, CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, creating the City of Houston Office of Sustainability
15. ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **SOUTHWEST AIRLINES CO**, as Tenant, for approximately 28.47 acres of land at 7901 Braniff Avenue at William P. Hobby Airport for a new Maintenance Hangar Complex - **DISTRICT I - GALLEGOS**
16. ORDINANCE amending Ordinance No. 2020-427 (Passed on May 13, 2020) to increase the maximum contract amount for contract between City of Houston and **BALLARD SPAHR LLP** for Legal Assistance to the City of Houston related to matters involving Affordable Housing Federal Grants - \$500,000.00 - Property and Casualty Fund
17. ORDINANCE approving and authorizing agreement for Professional Services between City and **CHANGE HAPPENS** related to My Brother's Keeper Community Mentoring Program - \$160,000.00 - Essential Public Health Services Fund
18. ORDINANCE approving and authorizing Lease Agreement between **IND HOUTX TTP LEGACY, LLC**, a Delaware Limited Liability Company, as Landlord, and City of Houston, Texas, as Tenant, for office space located at 9250 Kirby Drive, Suite 100, Houston, Texas 77054 - 2 Years - \$4,019,793.98 - Grant Fund - **DISTRICT K - CASTEX-TATUM**
19. ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, as Tenant, for approximately 11,000 square feet of space at 3301, 3303 and 3305 Lyons Avenue, Houston, Texas - 3 Years with two three-year renewal options - Revenue - **DISTRICT B - DAVIS**
20. ORDINANCE approving and authorizing increase in spending authority for

Lease Agreement between **G&I VIII JEFFERSON LP (as successor in interest to CULLEN CONTINENTAL II CO. L.P.)**, Landlord, and City of Houston, Texas, Tenant, Approved by Ordinance No. 2010-705 - **DISTRICT I - GALLEGOS**

21. ORDINANCE awarding contract to **BEAR SERVICES, L.P.** for Maintenance and Repairs of Fuel Dispensers and Automated Network Services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$2,083,267.10 - Fleet Management Fund
22. ORDINANCE approving and authorizing agreement between City of Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for Various City Departments - 3 Years with five one-year options - Revenue
23. ORDINANCE approving and authorizing first amendment to Contract No. 4600011672 between City of Houston and **SIRSI CORPORATION d/b/a SIRSIDYNIX** to extend contract term for Integrated Library System and Discovery Services for the Houston Public Library (Approved by Ordinance No. 2012-1055)
24. ORDINANCE approving and authorizing contracts between City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEYCARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 Years with two one-year options - \$158,246,602.00 - Health Benefits Fund
25. ORDINANCE approving and authorizing second amendment to first Interlocal Agreement between City of Houston, and **HOUSTON FORENSIC SCIENCE CENTER, INC** (previously Approved by Resolution No. 2012-17 and Ordinance Nos. 2014-165 & 2019-0117); allocating and approving the payment of an amount not to exceed \$1,358,652.00 from the CARES Act 2020 Fund to Houston Forensic Science Center, Inc for Forensic Operation Service Expenditures related to COVID-19 - **DISTRICT I - GALLEGOS**
26. ORDINANCE relating to Fiscal Affairs of **MAIN STREET/MARKET SQUARE REDEVELOPMENT AUTHORITY d/b/a DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER THREE, CITY OF HOUSTON, TEXAS (MAIN STREET/MARKET SQUARE ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICTS C - KAMIN; H - CISNEROS and I - GALLEGOS**
27. ORDINANCE relating to Fiscal Affairs of **FOURTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FOURTEEN, CITY OF HOUSTON, TEXAS (FOURTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT C - KAMIN**
28. ORDINANCE relating to Fiscal Affairs of **FIFTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT**

- ZONE NUMBER EIGHTEEN, CITY OF HOUSTON, TEXAS (FIFTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICT B - DAVIS**
29. ORDINANCE relating to Fiscal Affairs of **UPPER KIRBY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**
30. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Case for Kids City Connections Program; providing a maximum contract amount - \$770,000.00 - General Fund
31. ORDINANCE approving and authorizing the submission of an electronic grant application to the **TEXAS PARKS & WILDLIFE DEPARTMENT FOR URBAN OUTDOOR GRANT PROGRAMS** related to the development of Sunset Heights Park for the City of Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
32. ORDINANCE approving and authorizing the submission of an electronic grant application to the **TEXAS PARKS & WILDLIFE DEPARTMENT FOR THE COMMUNITY OUTDOOR OUTREACH PROGRAM** for the City of Houston Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant
33. ORDINANCE consenting to the addition of 108.097 acres of land to **NORTHWEST FREEWAY MUNICIPAL UTILITY DISTRICT**, for inclusion in the district
34. ORDINANCE consenting to the addition of 1.067 acres of land to **SHELDON ROAD MUNICIPAL UTILITY DISTRICT**, for inclusion in the district
35. ORDINANCE consenting to the addition of 1.7159 acres of land to **SPRING CREEK UTILITY DISTRICT**, for inclusion in the district
36. ORDINANCE approving and authorizing submission of five (5) grant applications to the **TEXAS DEPARTMENT OF TRANSPORTATION'S HIGHWAY SAFETY IMPROVEMENT PROGRAM** for the construction of Various Roadway and Intersection Safety Projects within the City of Houston; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works Department ("Director") to apply for, accept, and expend Grant Funds, if awarded, and to apply for, accept and expend all

subsequent awards, if any, and/or to pass the funds through to the external funding partners, as appropriate

37. ORDINANCE approving and authorizing new contract between City and the **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for Flood Mitigation Assistance Home Elevation Project to be performed by **BYRDSON SERVICES, LLC dba EXCELLO HOMES** (Approved by Ordinance No. 2016-0735); repealing Ordinance No. 2018-0046 (Passed Council on January 17, 2018); providing a maximum contract amount - \$390,880.32 - Grant and Enterprise Funds - **DISTRICT C - KAMIN**
38. ORDINANCE authorizing and approving contract between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement; appropriating an additional amount of \$724.00 from the Grant Match Fund to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 for 2015 Flood Mitigation Assistance Home Elevation Project to be performed by **BYRDSON SERVICES, LLC d/b/a EXCELLO HOMES - DISTRICT C - KAMIN**  
**This item should only be considered after passage of Item 37 above**
39. ORDINANCE approving and authorizing a Right of First Refusal Agreement for completion for Flood Mitigation Assistance Home Elevation Project between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 - DISTRICT C - KAMIN**  
**This item should only be considered after passage of Item 38 above**
40. ORDINANCE appropriating of \$875,600.00 out of Federal Government – Grant Funded Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **TETRA TECH, INC** for DR15 5A Spellman Detention Basin; providing funding for CIP Cost Recovery financed by Federal Government - Grant Funded Fund - **DISTRICT K - CASTEX-TATUM**
41. ORDINANCE appropriating the \$6,081,761.70 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; approving and authorizing Professional Engineering Services Contract between City of Houston and **HALFF ASSOCIATES, INC** for Professional Services and Technical Support for Paving and Drainage Projects; providing funding for CIP Cost Recovery financed by Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge
42. ORDINANCE awarding contract to **GRAVA, LLC** for FY2021 Ditch Maintenance Work Order Contract; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for Cost Recovery relating to construction of facilities financed by the Stormwater Fund; providing a maximum contract amount - \$850,000.00
43. ORDINANCE appropriating \$979,616.76 out of Metro Projects Construction DDSRF, awarding contract to **ISI CONTRACTING, INC** for On-Call Neighborhood Traffic Management Program #3; setting a deadline for the

bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery and contingencies relating to construction of facilities financed by the Metro Projects Construction-DDSRF

- 44.** ORDINANCE No. 2020-883, passed first reading October 14, 2020  
ORDINANCE granting to **FEDERAL MAINTENANCE SERVICES, INC, a Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions  
**-SECOND READING**

### **END OF CONSENT AGENDA**

### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

### **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Peck first**

### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

Item Creation Date:

SP10-20-20

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP10-20-20	Signed Cover sheet

*CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY  
OCTOBER 20, 2020 – 2:00 PM*

*AGENDA*

3 MIN	3 MIN	3 MIN
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*NON-AGENDA*

1 MIN	1 MIN	1 MIN
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3 MIN	3 MIN	3 MIN
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JANET M. POE – 10413 Sierra Dr. – 77051 – 832-202-6120 – Poor Police response time

**PREVIOUS**

1 MIN	1 MIN	1 MIN
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STEVE WILLIAMS – No Address – 832-394-0200 – United States Department of Justice

DERRICK MOTEN – Post Office Box 1137 – 77383 – 346-760-6909 – Police misconduct



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date:

FIN Truth in Taxation 2020 #4 - Ordinance

Agenda Item#: 2.

### **Summary:**

ORDINANCE providing for the Assessment, Levying and Collection of Ad Valorem Taxes for the City of Houston, Texas for the Tax Year 2020

### **Background:**

The proposed tax rate of \$0.561840 on each \$100 of taxable value must be apportioned between Maintenance and Operations (M&O) and Interest and Sinking Fund (I&S). The M&O rate is \$0.423094 on each \$100 of taxable value and the I&S rate is \$0.138746 on each \$100 of taxable value which, when combined, equals the total tax rate of \$0.561840 on each \$100 of taxable value. Therefore, it is recommended that City Council adopt a Tax Year 2020 tax rate for Maintenance and Operations of \$0.423094 on each \$100 of taxable value and a tax rate for the Debt Service of \$0.138746 on each \$100 of taxable value.

The 2020 proposed tax rate (\$0.561840) is **lower** than Tax Year 2019's adopted tax rate (\$0.567920) by about 1.07%, or 0.6 cents. Pursuant to the Tax Code, because the proposed tax rate exceeds the No-New-Revenue tax rate, the motion to adopt the ordinance setting the tax rate must be made in conformance with Section 26.05(b) of the Tax Code.

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Tantri Emo, Chief Business Officer/Finance Director

### **Prior Council Action:**

Motion 2020-0523 (10/14/2020)

### **Contact Information:**

Melissa Dubowski, Deputy Director  
Alma Tamborello, Division Manager

**Phone:** 832-393-9101

**Phone:** 832-393-9099

### **ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date:

FIN Truth in Taxation 2020 #4

Agenda Item#: 16.

### **Summary:**

ORDINANCE providing for the assessment, levying and collection of ad valorem taxes for the City of Houston, Texas for the year 2020

### **Background:**

The proposed tax rate of \$0.561840 on each \$100 of taxable value must be apportioned between Maintenance and Operations (M&O) and Interest and Sinking Fund (I&S). The M&O rate is \$0.423094 on each \$100 of taxable value and the I&S rate is \$0.138746 on each \$100 of taxable value which, when combined, equals the total tax rate of \$0.561840 on each \$100 of taxable value.

Therefore, it is recommended that City Council adopt a Tax Year 2020 tax rate for Maintenance and Operations of \$0.423094 on each \$100 of taxable value and a tax rate for the Debt Service of \$0.138746 on each \$100 of taxable value.

The 2020 proposed tax rate (\$0.561840) is **lower** than Tax Year 2019's adopted tax rate (\$0.567920) by about 1.07%, or 0.6 cents. Pursuant to the Tax Code, because the proposed tax rate exceeds the No-New-Revenue tax rate, the motion to adopt the ordinance setting the tax rate must be made in conformance with Section 26.05(b) of the Tax Code.

DocuSigned by:

*Tantri Emo*

E73A5FD3483F467

Tantri Emo, Chief Business Officer/Finance Director

### **Prior Council Action:**

Motion 2020-0523 (10/14/2020)

### **Contact Information:**

Melissa Dubowski, Deputy Director  
Alma Tamborello, Division Manager

Phone: 832-393-9101  
Phone: 832-393-9099

DS

*MD*

### **ATTACHMENTS:**

#### **Description**

Caption

#### **Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

Item Creation Date:

FIN Truth in Taxation 2020 #4 - Motion

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Director of Finance Department that Council adopt a motion in conformance with the requirements of Section 26.05(b) of the Texas Tax Code.

**This item should only be considered after passage of Item 2 above**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

Item Creation Date: 10/2/2020

MYR ~ 2020 Bicycle Advisory Committee Appt. ltr 10-2-2020

Agenda Item#: 4.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment of **ZION ESCOBAR** to Position Two of the **BICYCLE ADVISORY COMMITTEE**, for a term to expire January 1, 2022

### **Background:**

September 16, 2020

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to the City of Houston Code of Ordinances, Section 33-403(b), I am appointing the following individual to the Bicycle Advisory Committee, subject to Council confirmation:

Zion Escobar, appointment to Position Two, for a term to expire January 1, 2022.

The résumé of the nominee is attached for your review.

Sincerely,

Sylvester Turner  
Mayor

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

PRD - Non-Resident Greens Fee at Memorial Park Golf  
Course (1 of 3)

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Parks and Recreation Department for proposed Non-Resident Greens Fee for Memorial Park Golf Course - **DISTRICT C - KAMIN**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends adopting a maximum non-resident greens fee for Memorial Park Golf Course. If Council approves the proposed fee, HPARD projects an increase in revenue to cover costs needed to operate and maintain the course to PGA Tour, Inc standards. In partnership with the Astros Golf Foundation, PGA Tour, Inc., and Memorial Park Conservancy, the City will host the Houston Open on November 2-8, 2020.

The proposed non-resident greens fee is a maximum fee and is only applicable to individuals who do not pay City of Houston taxes. The published green fees may be lower than the proposed maximum fees listed below to allow for market adjustments. HPARD will request Council approval only if higher fees are warranted. There will be no change to the current resident greens fee, and residents will have preferential access to the tournament course by limiting the number of rounds available to non-residents. The proposed fees derive from an evaluation of fees for similar regional tournament standard golf courses and an analysis of Memorial Park Golf Course players' zip codes over the past five years.

### **NEW PROPOSED NON-RESIDENT MAXIMUM FEE**

Junior (Mon. – Thur. Only) \$60

Senior/Disabled (Mon. – Thur. Only) \$80

Monday - Thursday \$120

Friday - Sunday & Holidays \$140

Monday – Thursday Twilight \$90

Friday – Sunday & Holiday \$110

### **Director's Signature:**

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Steve Wright, Director  
Houston Parks and Recreation Department

**Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

PRD - Non-Resident Greens Fee at Memorial Park Golf Course

Agenda Item#: 3.

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends adopting a maximum non-resident greens fee for Memorial Park Golf Course. If Council approves the proposed fee, HPARD projects an increase in revenue to cover costs needed to operate and maintain the course to PGA Tour, Inc standards. In partnership with the Astros Golf Foundation, PGA Tour, Inc., and Memorial Park Conservancy, the City will host the Houston Open on November 2-8, 2020.

The proposed non-resident greens fee is a maximum fee and is only applicable to individuals who do not pay City of Houston taxes. The published green fees may be lower than the proposed maximum fees listed below to allow for market adjustments. HPARD will request Council approval only if higher fees are warranted. There will be no change to the current resident greens fee, and residents will have preferential access to the tournament course by limiting the number of rounds available to non-residents. The proposed fees derive from an evaluation of fees for similar regional tournament standard golf courses and an analysis of Memorial Park Golf Course players' zip codes over the past five years.

### **NEW PROPOSED NON-RESIDENT MAXIMUM FEE**

Junior (Mon. – Thur. Only) \$60

Senior/Disabled (Mon. – Thur. Only) \$80

Monday - Thursday \$120

Friday - Sunday & Holidays \$140

Monday – Thursday Twilight \$90

Friday – Sunday & Holiday \$110

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to be "Steve Wright", is written over a blue DocuSign verification line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

PRD- Memorial Park Development and Construction  
Agreement First Amendment (2 of 3)

Agenda Item#: 6.

### **Summary:**

ORDINANCE approving and authorizing first amendment to the Development and Construction Agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION**, and **MEMORIAL PARK CONSERVANCY, INC** relating to Memorial Park Golf Course - **DISTRICT C - KAMIN**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Development and Construction Agreement between the City of Houston, the Memorial Park Conservancy, and the Astros Golf Foundation (Foundation) for improvements to the Memorial Park Golf Course and Tennis Center.

In an Ordinance approved by City Council on January 9, 2019 (Ordinance No.2019-0025), the Foundation, Memorial Park Conservancy, and the City entered into an agreement to set forth the terms and conditions for the development and construction of improvements to the 18-hole golf course located within Memorial Park.

Through this first amendment, the Foundation, Memorial Park Conservancy, and the City desire to amend the agreement to authorize the development and construction by the Foundation to include a new building for education and golf as well as improvements to the Memorial Park Tennis Center, croquet courts, and driving range.

### **Director's Signature:**

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Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

Ordinance No.2019-0025  
January 9, 2019

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houstontx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

PRD- Memorial Park Development and Construction Agreement First Amendment

Agenda Item#: 51.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to the development and construction agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION**, and **MEMORIAL PARK CONSERVANCY, INC.** relating to Memorial Park Golf Course - **DISTRICT C - KAMIN**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Development and Construction Agreement between the City of Houston, the Memorial Park Conservancy, and the Astros Golf Foundation (Foundation) for improvements to the Memorial Park Golf Course and Tennis Center.

In an Ordinance approved by City Council on January 9, 2019 (Ordinance No.2019-25), the Foundation, Memorial Park Conservancy, and the City entered into an agreement to set forth the terms and conditions for the development and construction of improvements to the 18-hole golf course located within Memorial Park.

Through this first amendment, the Foundation, Memorial Park Conservancy, and the City desire to amend the agreement to authorize the development and construction by the Foundation to include a new building for education and golf as well as improvements to the Memorial Park Tennis Center, croquet courts, and driving range.

### **Director's Signature:**

DocuSigned by:

A stylized signature of Steve Wright in black ink.

933FA00E53BA453

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

Ordinance No.2019-25

January 9, 2019

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houston.tx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houston.tx.gov

### **ATTACHMENTS:**

#### **Description**

Ordinance

Captions

PCA- Ordinance 2019-25

#### **Type**

Ordinance/Resolution/Motion

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

### PRD- Houston Open Tournament and Facilities Agreement (3 of 3)

Agenda Item#: 7.

#### **Summary:**

ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC** and **MEMORIAL PARK CONSERVANCY, INC** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances - **DISTRICT C - KAMIN**

#### **Background:**

The Astros Golf Foundation (Foundation) has an agreement with PGA TOUR, Inc to host, manage and operate the Houston Open. The City, the Foundation, PGA TOUR Inc, and Memorial Park Conservancy desire to enter into an agreement to set the terms and conditions under which the Foundation will host the Houston Open at the Memorial Park Golf Course.

The Houston Open will produce public benefits, including annual charitable contributions by the Foundation, including but not limited to an annual \$500,000 contribution to The First Tee, a youth development organization, as part of their agreement with PGA TOUR, Inc. Pursuant to the Tournament Facilities Agreement, the Foundation will remit to the City an annual \$375,000 event fee for the event held in 2020, and for any other Event during the term that is not open to the general public at full capacity due to COVID-19. For all other events during the term, the Foundation will remit to the City \$500,000. The Foundation will also remit an equivalent event fee to Memorial Park Conservancy for the benefit of Memorial Park.

Section 32-7(a) of the Code of Ordinances requires that unless otherwise expressly provided by ordinance, park revenues, except revenues received by the City from City park golf facilities, shall be deposited in the parks special revenue fund to be used for repairs, replacement, and renovation of the Parks Department's revenue-producing facilities, and equipment, and for maintenance and operation of the Parks Department's revenue-producing facilities and activities. Section 32-7(b) of the City Code requires 100 percent of the revenues received by the City and derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, shall be deposited into the parks golf special fund to be used exclusively for the maintenance, operation, and improvements of any or all of such golf facilities. Section 32-69 of the City Code provides for the establishment of fees and charges for the use of park concessions, including golf course tournament fees, in the amounts set forth in the City fee schedule.

The Houston Parks and Recreation Department (HPARD) recommends Council approve a Tournament and Facilities Agreement, waiving section 32-7 and section 32-69 of the City Code for the Houston Open so that the Foundation may host the Houston Open at the Course in the manner contemplated in the Tournament Facilities Agreement and the City may utilize the revenues received under the Tournament Facilities Agreement for the benefit of all City parks.

**Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houstontx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 10/12/2020

### PRD- Houston Open Tournament and Facilities Agreement

Agenda Item#: 53.

#### **Summary:**

ORDINANCE approving and authorizing a tournament facilities agreement between the City of Houston, Texas, **THE ASTROS GOLF FOUNDATION, PGA TOUR, INC.** and **MEMORIAL PARK CONSERVANCY, INC.** relating to the Houston Open at Memorial Park Golf Course; waiving Section 32-7 and Section 32-69 of the City Code of Ordinances

#### **Background:**

The Astros Golf Foundation (Foundation) has an agreement with PGA TOUR, Inc to host, manage and operate the Houston Open. The City, the Foundation, PGA TOUR Inc, and Memorial Park Conservancy desire to enter into an agreement to set the terms and conditions under which the Foundation will host the Houston Open at the Memorial Park Golf Course.

The Houston Open will produce public benefits, including annual charitable contributions by the Foundation, including but not limited to an annual \$500,000 contribution to The First Tee, a youth development organization, as part of their agreement with PGA TOUR, Inc. Pursuant to the Tournament Facilities Agreement, the Foundation will remit to the City an annual \$375,000 event fee for the event held in 2020, and for any other Event during the term that is not open to the general public at full capacity due to COVID-19. For all other events during the term, the Foundation will remit to the City \$500,000. The Foundation will also remit an equivalent event fee to Memorial Park Conservancy for the benefit of Memorial Park.

Section 32-7(a) of the Code of Ordinances requires that unless otherwise expressly provided by ordinance, park revenues, except revenues received by the City from City park golf facilities, shall be deposited in the parks special revenue fund to be used for repairs, replacement, and renovation of the Parks Department's revenue-producing facilities, and equipment, and for maintenance and operation of the Parks Department's revenue-producing facilities and activities. Section 32-7(b) of the City Code requires 100 percent of the revenues received by the City and derived from all city-owned golf facilities, whether operated by the City or private entities, including all related concession fees, shall be deposited into the parks golf special fund to be used exclusively for the maintenance, operation, and improvements of any or all of such golf facilities. Section 32-69 of the City Code provides for the establishment of fees and charges for the use of park concessions, including golf course tournament fees, in the amounts set forth in the City fee schedule.

The Houston Parks and Recreation Department (HPARD) recommends Council approve a Tournament and Facilities Agreement, waiving section 32-7 and section 32-69 of the City Code for the Houston Open so that the Foundation may host the Houston Open at the Course in the manner contemplated in the Tournament Facilities Agreement and the City may utilize the revenues received under the Tournament Facilities Agreement for the benefit of all City parks.

#### **Director's Signature:**

DocuSigned by:

A stylized signature of Steve Wright in blue ink.

933EA00E53BA453...

Steve Wright, Director  
Houston Parks and Recreation Department

#### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov

#### **ATTACHMENTS:**

##### **Description**

Caption

##### **Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District B, District H

Item Creation Date: 9/15/2020

25PARK363 - Accept Work - Jerdon Enterprise, L.P. -  
Swiney and Independence Heights Community Centers  
Entry Project

Agenda Item#: 8.

### **Summary:**

RECOMMENDATION from Director General Services Department for approval of final contract amount of \$133,372.13 and acceptance of work on contract with **JERDON ENTERPRISE, L.P.** for Swiney and Independence Heights Community Center's Entry Project - 1.71% over the original contract amount and under the 10% contingency - **DISTRICTS B - DAVIS and H - CISNEROS**

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of final contract amount of \$133,372.13 and acceptance of work on contract with Jerdon Enterprise, L.P. for Swiney and Independence Heights Community Centers Entry Project – 1.71% over the original contract amount and under the 10% contingency.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve the final contract amount of \$133,372.13, accept the work and authorize final payment to Jerdon Enterprise, L.P. for construction services in connection with Swiney and Independence Heights Community Centers Entry Project, for the Houston Parks and Recreation Department.

### **PROJECT LOCATIONS:**

Swiney Park	2812 Cline Street, Houston, Texas 77020	District B
Independence Heights Park	601 East 35 <sup>th</sup> Street, Houston, Texas 77022	District H

**PROJECT DESCRIPTION:** The project demolished existing sidewalk at curb, installed two accessible parking spaces with regulatory signage, sidewalks, and trees with associated landscaping at each park.

M2L Associates, Inc. was the design consultant for this project.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 163 days: the original contract time of 120 days, plus 43 days approved by Change Orders. The final cost of the project including Change Orders is \$133,372.13, an increase of \$2,241.00 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Order No. 1 removed an existing electrical box and replaced an electrical box; lowered an electrical conduit; and removed and replaced 8 linear feet of concrete curb in Independence Heights Park. Change Order No. 2 added non-compensable days to the contract to address parking striping issues in Independence Heights and Swiney Parks.

**M/W/SBE PARTICIPATION:** This contract is exempt from M/W/SBE subcontracting provisions because the value of the contract did not exceed the threshold of \$1 million required for a goal-oriented contract as provided in §15-82 of the Houston Code of Ordinances.

**WBS No:** F-000855-0001-4/F-000856-0001-4

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Steve Wright  
Houston Parks and Recreation Department

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Tom McCasland  
Housing and Community Development Department

**Prior Council Action:**

Ordinance No. 2019-816; October 23, 2019

**Amount of Funding:**

No Additional Funding Required

**Previous Funding:**

\$ 66,105.18 Federal Government - Grant Funded (5000) CDBG

\$ 83,739.82 Federal Government- Grant Funded (5000) Special Purpose Grant

**\$149,845.00 Total Funding**

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832-393-8023

**ATTACHMENTS:**

Description	Type
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Signed Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/13/2020

District B, District H

Item Creation Date: 9/15/2020

25PARK363 - Accept Work - Jerdon Enterprise, L.P. - Swiney and Independence Heights  
Community Centers Entry Project

Agenda Item#: 4.

### Summary:

#### **NOT A REAL CAPTION**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$133,372.13 and acceptance on contract with **JERDON ENTERPRISE, L.P.** for Swiney and Independence Heights Community Centers Entry Project - 1.71% over original contract - **DISTRICT B - DAVIS** and **DISTRICT H - CISNEROS**

### Background:

**RECOMMENDATION:** The General Services Department recommends approval of final contract amount of \$133,372.13 and acceptance of work on contract with Jerdon Enterprise, L.P. for Swiney and Independence Heights Community Centers Entry Project - 1.71% over the original contract amount and under the 10% contingency.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve the final contract amount of \$133,372.13, accept the work and authorize final payment to Jerdon Enterprise, L.P. for construction services in connection with Swiney and Independence Heights Community Centers Entry Project, for the Houston Parks and Recreation Department.

### **PROJECT LOCATIONS:**

Swiney Park	2812 Cline Street, Houston, Texas 77020	District B
Independence Heights Park	601 East 35 <sup>th</sup> Street, Houston, Texas 77022	District H

**PROJECT DESCRIPTION:** The project demolished existing sidewalk at curb, installed two accessible parking spaces with regulatory signage, sidewalks, and trees with associated landscaping at each park.

M2L Associates, Inc. was the design consultant for this project.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 163 days: the original contract time of 120 days, plus 43 days approved by Change Orders. The final cost of the project including Change Orders is \$133,372.13, an increase of \$2,241.00 over the original contract amount.

**PREVIOUS CHANGE ORDERS:** Change Order No. 1 removed an existing electrical box and replaced an electrical box; lowered an electrical conduit; and removed and replaced 8 linear feet of concrete curb in Independence Heights Park. Change Order No. 2 added non-compensable days to the contract to address parking striping issues in Independence Heights and Swiney Parks.

**M/W/SBE PARTICIPATION:** This contract is exempt from M/W/SBE subcontracting provisions because the value of the contract did not exceed the threshold of \$1 million required for a goal-oriented contract as provided in §15-82 of the Houston Code of Ordinances.

**WBS No:** F-000855-0001-4/F-000856-0001-4

DocuSigned by:

/DATE:

*C. J. Messiah, Jr.*

10/1/2020

1E174AD77D5841F...

C. J. Messiah, Jr.

General Services Department

DocuSigned by:

*Steve Wright*

10/2/2020

933FA00E53BA453...

Steve Wright

Houston Parks and Recreation Department

DocuSigned by:

*Tom McCasland*

10/7/2020

0D4243D4670F4B...

Tom McCasland

Housing and Community Development Department

**Prior Council Action:**

Ordinance No. 2019-816; October 23, 2019

**Amount of Funding:**

No Additional Funding Required

**Previous Funding:**

\$ 66,105.18 Federal Government - Grant Funded (5000) CDBG

\$ 83,739.82 Federal Government- Grant Funded (5000) Special Purpose Grant

**\$149,845.00 Total Funding**

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

Phone: 832-393-8023

DS  
*JLN*

**ATTACHMENTS:**

**Description**

Tax Delinquent Report

Certificate of Final Completion

Change Orders

Previously Approved Award RCA

Clearance Letter

Maps

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District K

Item Creation Date: 8/28/2020

HPW - 20THV05 Accept Work / Main Lane Industries, LTD

Agenda Item#: 9.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$12,326,271.96 and acceptance of work on contract with **MAIN LANE INDUSTRIES, LTD**, for Woodshire Drainage and Paving Improvements Subproject 1 - 3.81% over the original contract amount and under 5% contingency amount - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Accept Work for Woodshire Drainage and Paving Improvements Subproject 1.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$12,326,271.96 or 3.81% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Capital Improvements Project (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

**DESCRIPTION/SCOPE:** This project provided construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. Pierce, Goodwin, Alexander, and Linville, Inc. designed the project with 540 calendar days allowed for construction. The project was awarded to Main Lane Industries, LTD with an original Contract Amount of \$11,873,870.80.

**LOCATION:** The project area is generally bound by S. Braeswood Blvd. on the North and West, IH-610 on the South, and Stella Link Rd. on the East.

**CONTRACT COMPLETION AND COST:** The Contractor, Main Lane Industries, LTD., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 29 days approved by Change Order Nos. 2, and 7. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 6 and 8 - 10 is \$12,326,271.96, an increase of \$452,401.16 or 3.81% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business Opportunity, the participation was 23.71%. Contractor's M/WBE performance evaluation was rated Outstanding.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. M-410001-0001-4 and S-000500-0145-4

**Prior Council Action:**

Ordinance No. 2017-0713, dated 09-20-2017

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$14,110,000.00.

\$1,529,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction.

\$12,581,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

**Contact Information:**

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet

Maps

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 8/28/2020

HPW - 20THV05 Accept Work / Main Lane Industries, LTD

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Woodshire Drainage and Paving Improvements Subproject 1.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$12,326,271.96 or 3.81% over the original Contract Amount, accept the Work and authorize final payment.


**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Capital Improvements Project (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

**DESCRIPTION/SCOPE:** This project provided construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities. Pierce, Goodwin, Alexander, and Linville, Inc. designed the project with 540 calendar days allowed for construction. The project was awarded to Main Lane Industries, LTD with an original Contract Amount of \$11,873,870.80.

**LOCATION:** The project area is generally bound by S. Braeswood Blvd. on the North and West, IH-610 on the South, and Stella Link Rd. on the East.

**CONTRACT COMPLETION AND COST:** The Contractor, Main Lane Industries, LTD., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 29 days approved by Change Order Nos. 2, and 7. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 - 6 and 8 - 10 is \$12,326,271.96, an increase of \$452,401.16 or 3.81% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business Opportunity, the participation was 23.71%. Contractor's M/WBE performance evaluation was rated Outstanding.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

10/2/2020

WBS Nos. M-410001-0001-4 and S-000500-0145-4

### **Prior Council Action:**

Ordinance No. 2017-0713, dated 09-20-2017

### **Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$14,110,000.00.

\$1,529,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction.

\$12,581,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

ATTACHMENTS

**ATTACHMENTS:****Description**

Maps

OBO

Prior Council Action

Ownership Information Form and Tax Report

Change Orders 1 -10

Final Estimate

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

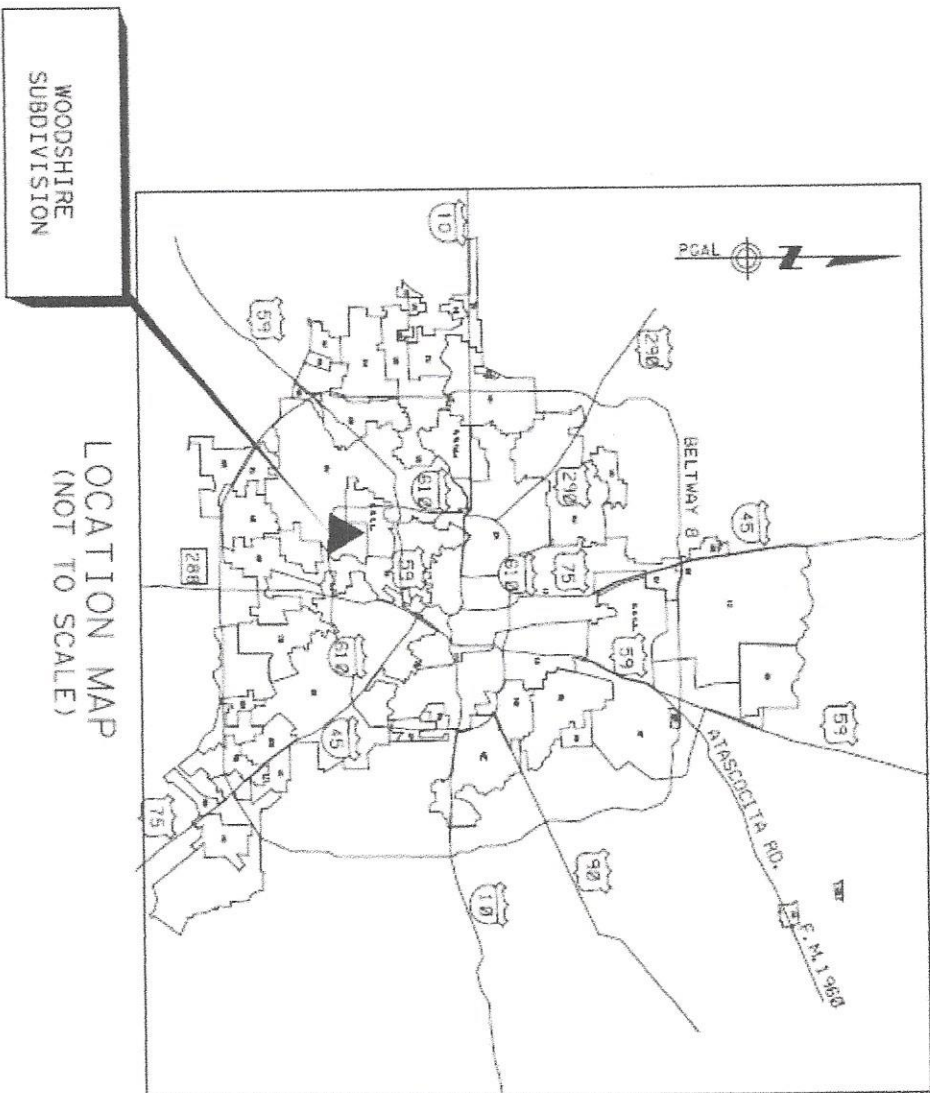
Backup Material



# Woodshire Area Drainage and Paving

WBS No. M-410001-0001-4

COUNCIL DISTRICT K  
Key Map No. 532N



## PROJECT VICINITY MAP





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/11/2020

### N29598 - PENLINK PLX Software License Renewal - MOTION

Agenda Item#: 10.

#### **Summary:**

**PENLINK, LTD.** for approval of sole source purchase of Annual Software License, Maintenance Renewal, Support and Servers of the Penlink Plx Professional Software for Houston Police Department \$106,810.35 - General and Grant Funds

#### **Background:**

**Sole Source for S84-N29598 - Approve the sole source purchase from PENLINK, LTD. in the total amount of \$106,810.35 for the annual software license, maintenance renewal, support and servers of the PENLINK PLX Professional Software for Houston Police Department.**

#### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase from **PENLINK, LTD.** in the total amount of **\$106,810.35** for the annual software license, maintenance renewal, support and servers of the PENLINK PLX professional software edition, and that authorization be given to issue a purchase order for Houston Police Department (HPD).

PENLINK, Ltd. will provide one year of license access to the PLX application, which includes three (3) PLX software license-professional edition (telephone), three (3) add-on cell phone forensic for PLX software license-professional edition (telephone), three (3) PLX software license-search warrant edition (IP), one (1) PLX enterprise server, two (2) laptop monitoring workstations, five (5) windows server device (CAL), one (1) annual training subscription which includes access to Pen-Link's video library and one (1) third-party shipping charge and (1) PLX software maintenance and support-premium. The PLX software license offers the capability to ingest and analyze service provider source files for details records, toll records, cell tower and sector locations, cell tower dumps, search warrant returns and other data. The software combines the investigative collection and analysis tools into one all-inclusive platform. The one (1) year license software includes regular maintenance, software updates to the current version on Pen-Link, upgrades to the next release of Pen-Link and telephone technical support. The vendor will set up the workstations at 2500 E. TC Jester (Texas Anti-Gang Center).

PENLINK, LTD is the sole distributor of the software components associated with Pen-Link software application and exclusive service provider for this technology. This software is a

registered trademark of PENLINK with registration number 4,605,528.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from one source because of patents, copyrights, secret processes, or natural monopolies, of the Texas Local Government Code for exempted procurement."

**M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source vendor for this purchase.

**Fiscal Note:**

- Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.

-----  
**Jerry Adams, Chief Procurement Officer**  
**Authority**  
**Finance/Strategic Procurement Division**

**Department Approval**

**Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Police Department	\$106,810.35	\$0.00	\$106,810.35

**Amount of Funding:**

\$58,793.85 - Federal Government – Grant Fund (5000)

\$48,016.50 - General Fund (1000)

**\$106,810.35**

**Contact Information:**

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-8730
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

**Description**

**Type**

Coversheet (revised)

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/11/2020

N29598 - PENLINK PLX Software License Renewal - MOTION

Agenda Item#: 7.

### **Summary:**

#### **NOT A REAL CAPTION**

**PENLINK, LTD.** for the annual software license, maintenance renewal, support and servers of the PENLINK PLX Professional Software for Houston Police Department - \$106,810.35

### **Background:**

**Sole Source for S84-N29598 - Approve the sole source purchase from PENLINK, LTD. in the total amount of \$106,810.35 for the annual software license, maintenance renewal, support and servers of the PENLINK PLX Professional Software for Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase from **PENLINK, LTD.** in the total amount of **\$106,810.35** for the annual software license, maintenance renewal, support and servers of the PENLINK PLX professional software edition, and that authorization be given to issue a purchase order for Houston Police Department (HPD).

PENLINK, Ltd. will provide one year of license access to the PLX application, which includes three (3) PLX software license-professional edition (telephone), three (3) add-on cell phone forensic for PLX software license-professional edition (telephone), three (3) PLX software license-search warrant edition (IP), one (1) PLX enterprise server, two (2) laptop monitoring workstations, five (5) windows server device (CAL), one (1) annual training subscription which includes access to Pen-Link's video library and one (1) third-party shipping charge and (1) PLX software maintenance and support-premium. The PLX software license offers the capability to ingest and analyze service provider source files for details records, toll records, cell tower and sector locations, cell tower dumps, search warrant returns and other data. The software combines the investigative collection and analysis tools into one all-inclusive platform. The one (1) year license software includes regular maintenance, software updates to the current version on Pen-Link, upgrades to the next release of Pen-Link and telephone technical support. The vendor will set up the workstations at 2500 E. TC Jester (Texas Anti-Gang Center).

PENLINK, LTD is the sole distributor of the software components associated with Pen-Link software application and exclusive service provider for this technology. This software is a registered trademark of PENLINK with registration number 4,605,528.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from one source because of patents, copyrights, secret processes, or natural monopolies, of the Texas Local Government Code for exempted procurement."

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source vendor for this purchase.

### **Fiscal Note:**

- Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
- No Fiscal Note is required on grant items.

DocuSigned by:

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

10/13/2020

**Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Police Department	\$106,810.35	\$0.00	\$106,810.35

**Amount of Funding:**

\$58,793.85 - Federal Government – Grant Fund (5000)

\$48,016.50 - General Fund (1000)

**\$106,810.35**

**Contact Information:**

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-8730
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:****Description**

N29598 - Affidavit of Ownership\_PENLINK  
 N29598 - Cleared Tax Report 05.2020  
 N29598 - Fair Campaigning\_PENLINK  
 N29598 - Sole Source Letter - PENLINK  
 N29598 - FY21 Fund Certification RV1  
 N29598 - OBO Approval 09 08 20  
 N29598 - CPO Approval 09 21 20  
 N29598 - Updated Quote 00011791  
 N29598 - RCA Funding Information RV1

**Type**

Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Financial Information  
 Backup Material  
 Backup Material  
 Backup Material  
 Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/6/2020

S29473 - Aluminum Traffic Sign Blanks - MOTION

Agenda Item#: 11.

### **Summary:**

**VULCAN, INC dba VULCAN ALUMINUM; dba VULCAN SIGNS** for Aluminum Traffic Sign Blanks for Various Departments - 3 Years with two one-year options - \$711,962.90 - Enterprise Fund

### **Background:**

**Formal Bids Received July 2, 2020 for S92-S29473 – Approve an award to Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs in the amount not to exceed \$711,962.90 for aluminum traffic sign blanks for various departments.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs** on its low overall bid in the amount not to exceed **\$711,962.90** for aluminum traffic sign blanks for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of aluminum traffic sign blanks to be utilized by the departments for the production of various types and sizes of aluminum-fabricated traffic signs.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-four prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as shown below.

**Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs:** Award on its low overall bid for Group I, Item Nos. 1, 3, 4, 9, 11, 13 thru 16, 18 thru 32, 34, 36 thru 41, 43, and 46 (aluminum traffic sign blanks in various sizes with holes and corner radius except when noted) in the amount not to exceed \$711,962.90.

	<b><u>Company</u></b>	<b><u>Line Item Total</u></b>
1.	<b>Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs</b>	<b>\$ 711,962.90</b>
2.	The Fixts Group LLC	\$ 1,014,829.10
3.	Hansen Manufacturing, Inc.	\$ 3,113,364.00

- Due to the disparity between the bids, the Strategic Procurement Division (SPD) buyer contacted the potential supplier to discuss the scope of work for this procurement. During the discussion, Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs' representative stated that its bid includes all cost associated with supplying the items required in the bid specifications. Based on the aforementioned, the SPD and the departments are confident that the recommended supplier can provide the specified items for the price bid.

Group I, Item Nos. 2, 5 thru 8, 10, 12, 17, 33, 35, 42, 44, and 45 are not being awarded. These items are no longer required by the departments.

### **MWBE Participations:**

Zero percentage goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case **Vulcan, Inc. dba Vulcan Aluminum;**

**dba Vulcan Signs** does not meet the requirements for HHF destination, no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Carol Ellinger Haddock, P.E., Director**  
**Houston Public Works**

**Estimated Spending Authority**

<b>Department</b>	<b>FY21</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$134,964.79	\$534,259.16	\$669,223.95
Houston Airport System	\$ 7,200.00	\$ 35,538.95	\$ 42,738.95
<b>Total Amount</b>	<b>\$142,164.79</b>	<b>\$569,798.11</b>	<b>\$711,962.90</b>

**Amount of Funding:**

\$669,223.95 HPW - Dedicated Drainage and Street Renewal Fund - Metro-et al (2312)

\$ 42,738.95 HAS - Revenue Fund (8001)

\$711,962.90

**Contact Information:**

Desiree Heath	SPD (832) 393-8742
Lien-Huong Nguyen	SPD (832) 395-3666
Jedediah Greenfield	HPW (832) 395-3754

**ATTACHMENTS:**

**Description**

HPW Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/6/2020

S29473 - Aluminum Traffic Sign Blanks

Agenda Item#:

## Background:

**Formal Bids Received July 2, 2020 for S92-S29473 – Approve an award to Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs in the amount not to exceed \$711,962.90 for aluminum traffic sign blanks for various departments.**

## Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs** on its low overall bid in the amount not to exceed **\$711,962.90** for aluminum traffic sign blanks for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. This award consists of aluminum traffic sign blanks to be utilized by the departments for the production of various types and sizes of aluminum-fabricated traffic signs.

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	<b>Company</b>	<b>Line Item Total</b>
1.	<b>Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs</b>	<b>\$ 711,962.90</b>
2.	The Fixts Group LLC	\$ 1,014,829.10
3.	Hansen Manufacturing, Inc.	\$ 3,113,364.00

- Due to the disparity between the bids, the Strategic Procurement Division (SPD) buyer contacted the potential supplier to discuss the scope of work for this procurement. During the discussion, Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs' representative stated that its bid includes all cost associated with supplying the items required in the bid specifications. Based on the aforementioned, the SPD and the departments are confident that the recommended supplier can provide the specified items for the price bid.

Group I, Item Nos. 2, 5 thru 8, 10, 12, 17, 33, 35, 42, 44, and 45 are not being awarded. These items are no longer required by the departments.

## MWBE Participations:

Zero percentage goal-document approved by the Office of Business Opportunity.

## Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case **Vulcan, Inc. dba Vulcan Aluminum; dba Vulcan Signs** does not meet the requirements for HHF destination, no HHF firms were within three percent.

## Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:

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**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

10/12/2020

## Estimated Spending Authority

Department	FY21	Out Years	Total
Houston Public Works	\$134,964.79	\$534,259.16	\$669,223.95

DS

10/9/2020

Houston Airport System	\$ 7,200.00	\$ 35,538.95	\$ 42,738.95
Total Amount	\$142,164.79	\$569,798.11	\$711,962.90

**Amount of Funding:**

\$669,223.95 HPW - Dedicated Drainage and Street Renewal Fund - Metro-et al (2312)  
\$ 42,738.95 HAS - Revenue Fund (8001)  
\$711,962.90

**Contact Information:**

Desiree Heath SPD (832) 393-8742  
Lien-Huong Nguyen SPD (832) 395-3666  
Jedediah Greenfield HPW (832) 395-3754

**ATTACHMENTS:**

Description	Type
S29473-MWBE	Backup Material
S29473-BID TABULATION	Backup Material
S29473-FORM B	Backup Material
S29473-OWNERSHIP INFORMATION	Backup Material
S29473-TAX REPORT	Backup Material
S29473-FINANCIAL FORM A	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

Item Creation Date:

DR4522(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 12.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4522(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$7,257,568.35** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- Various equipment and materials to be used to sample wastewater from schools located across the City to test for COVID-19, the results of which will be used by HHD to inform additional testing efforts and policy on scaling back social distancing as well as enable early detection of subsequent outbreaks;
- Engagement of communications and outreach services to complete the Census 2020 project;
- The provision of urgent support services for residents of the City with needed expenses such as rent, utilities, moving expenses, and cleaning expenses;
- Office furniture to ensure compliance with the appropriate social distancing protocols now in place;
- N95 medical face masks for first responders
- An evaluation and analysis to identify reasons why Houstonians, specifically Hispanics with the highest risk of contracting COVID-19, do or do not get tested for COVID-19;
- Payment for the use of the FieldGlass software that provides the work order, time sheet, and invoicing for the City's temporary workers added to assist in the City's response to COVID-19;
- The conducting of an interim assessment to enable the City to enhance its planning, response, and recovery actions for the COVID-19 pandemic;
- The purchase of mobile hotspots devices and data plans for Houston Public Library customers to check out at three-week intervals to allow customers to connect multiple devices to the internet;
- The purchase of residential trash bins;
- The installation of card readers, intrusion alarm systems, and security cameras at a newly leased facility for the Houston Health Department;
- The purchase of surface hubs for various departments to enhance the teleconferencing experience; and
- The purchase of various computer hardware, equipment, and peripherals, including laptops, docking

stations, port adapters and monitors.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

**This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.**

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$7,257,568.35	\$0.00	\$7,257,568.35

**Amount of Funding:**

**\$7,257,568.35**

CARES Act 2020 Fund

Fund 5307

**Contact Information:**

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**

**Description**

DR4522(COVID-19) - MULTI-VENDOR EPO  
AWARDS

Master EPO log -Four

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4522(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4522(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

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- Various equipment and materials to be used to sample wastewater from schools located across the City to test for COVID-19, the results of which will be used by HHD to inform additional testing efforts and policy on scaling back social distancing as well as enable early detection of subsequent outbreaks;
- Engagement of communications and outreach services to complete the Census 2020 project;
- The provision of urgent support services for residents of the City with needed expenses such as rent, utilities, moving expenses, and cleaning expenses;
- Office furniture to ensure compliance with the appropriate social distancing protocols now in place;
- N95 medical face masks for first responders
- An evaluation and analysis to identify reasons why Houstonians, specifically Hispanics with the highest risk of contracting COVID-19, do or do not get tested for COVID-19;
- Payment for the use of the FieldGlass software that provides the work order, time sheet, and invoicing for the City's temporary workers added to assist in the City's response to COVID-19;
- The conducting of an interim assessment to enable the City to enhance its planning, response, and recovery actions for the COVID-19 pandemic;
- The purchase of mobile hotspots devices and data plans for Houston Public Library customers to check out at three-week intervals to allow customers to connect multiple devices to the internet;
- The purchase of residential trash bins;
- The installation of card readers, intrusion alarm systems, and security cameras at a newly leased facility for the Houston Health Department;
- The purchase of surface hubs for various departments to enhance the teleconferencing experience; and
- The purchase of various computer hardware, equipment, and peripherals, including laptops, docking stations, port adapters and monitors.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

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### **M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

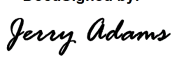
The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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10/16/2020

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$7,257,568.35	\$0.00	\$7,257,568.35

**Amount of Funding:**

**\$7,257,568.35**

CARES Act 2020 Fund  
 Fund 5307

**Contact Information:**

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

EPO number	Vendor Name	Description	Amount	MWBE Participation or Waiver
SPD-JSA-09302020-008	133643 STAPLES CONTRACT & COMMERCIAL INC	A lease location has been secured to centralize and support the onboarding of required personnel for the COVID response. While workstations are already in place, they DO NOT have any chairs, which will allow personnel to effectively perform their tasks. This team needs to be in place and working by November 1 <sup>st</sup> . The vendor can meet the move-in deadline if the order is secured in the next two days.	\$ 151,347.68	Vendor will deliver. No divisibility of work available.
SPD-JSA-10012020-002	139846 TELEDYNE INSTRUMENTS INC	The City of Houston will be purchasing 30 composite GLS refrigerated samplers, batteries, 3/8 and 1/4 inch vinyl suction line, 33 Pro-Hangers for suspending equipment in manholes, 33 three-point suspension harness, 20 3/8 inch standard polypropylene strainer, 30 3/8 inch strainer low flow and 20 for ultra-low flow to sample wastewater influent from wastewater from schools located across the city for SARS-CoV-2. This information will be used by HHO to inform additional testing efforts and policy on scaling back social distancing, as well as potentially enable early detection of a subsequent outbreaks.	\$ 221,092.00	Vendor will deliver. No divisibility of work available.
SPD-JSA-10042020-001	120825 LOPEZ NEGRETE COMMUNICATIONS INC.	Due to the uncertainty of the timeline for the termination of the census, the Planning Department engaged Lopez to continue door to door canvassing in an attempt to maximize the participation in the 2020 census count. This effort was abruptly brought to a halt by the recent Supreme Court ruling and ultimate termination of the census timeframe of Oct 15. This is to pay for outstanding invoices from Lopez for services rendered during this period.	\$ 20,000.00	Due to short duration and minimal spend on this initiative, no MWBE participation plan will be entertained.
SPD-JSA-10042020-002	Brentwood Community Foundation - 100102	The Houston Health Department, Human Services Division is seeking additional FMS providers to provide urgent support services for residents of the City of Houston with the payment for needed expenses such as rent, utilities, moving expenses, and cleaning expenses. These payments will allow the residents to remain in their homes and improve their quality of life as a result by lowering the risk of eviction during the public health emergency caused by COVID-19.	\$ 100,000.00	No divisibility of work available.
SPD-JSA-10052020-001	Catholic Charities	The Houston Health Department, Human Services Division is seeking additional FMS providers to provide urgent support services for residents of the City of Houston with the payment for needed expenses such as rent, utilities, moving expenses, and cleaning expenses. These payments will allow the residents to remain in their homes and improve their quality of life as a result by lowering the risk of eviction during the public health emergency caused by COVID-19.	\$ 107,000.00	No divisibility of work available. Waiver attached.
SPD-JSA-10062020-001	JNE Green Team LLC	JNE Green Team LLC will provide weekly cleanups of encampments throughout the City, sanitizing activities and perform remediation of biological waste when necessary. Other activities as directed by the City Public Health Authority and Health Department.	\$ 300,000.00	11 % MWBE participation plan attached.
SPD-JSA-10082020-001	131610 Genesis Network Enterprises	Several City departments have been awarded CRF funds for temporary personnel services to meet the increased demands of temporary personnel needed to respond to the COVID-19 public health emergency totaling \$43,826,944. These services are provided by FieldGlass software managed by Genesis. FieldGlass is the work order, time sheet and invoicing software utilized Citywide to process temporary workers to aid operational activities. The city is contractually obligated to pay Genesis an administrative fee of 1% of the total temporary personnel services expensed using Fieldglass.	\$ 439,000.00	Contracted vendor. No divisibility of work available.

SPD-JSA-10082020-002	148882 THE OLSON GROUP LTD	The Office of Emergency Management requested funds for an interim assessment to enable the City to enhance planning, response, and recovery actions for the COVID-19 pandemic. This includes conducting an assessment of the City's initial response and provisional recovery efforts; analyzing best practices and capability gaps with facilities and transportation, personal protective equipment, quarantine and isolation, human resources, public affairs and messaging, support for at-risk populations, supply chain, and cost recovery; and development of an improvement plan.	\$ 96,500.00	OBO waiver obtained. No divisibility of work available.
SPD-JSA-10122020-001	Star Services	The General Services Department (GSD) is requesting an Emergency Purchase Order (EPO) to be issued to Star Services in the amount not to exceed \$ 493,000.00 for following HVAC repairs listed below at SE Command Station located at 8300 MyKawa Rd, Houston Texas 77048. • Chiller Plant – repair chiller, pumps, exhaust fans and cooling tower ~ \$ 250,000.00 (Duplicate from 10/6/20 agenda with adjusted pricing) • Boiler – replace boiler ~ \$ 243,000.00 Due to covid-19, Southeast Jail will be brought back online to accommodate incoming inmates.	\$ 493,000.00	All work to be completed by Star Service. No divisibility of work available.
SPD-JSA-10122020-003	Mobile Beacon	The Library buildings have been closed due to COVID-19. Many Houstonians rely on the library for Internet access and connectivity. Due to COVID-19 many have been left without access to the Internet. Houston Public Library seeks to provide mobile hotspot devices and data plans for customers to check-out for 3 weeks allowing them to connect multiple devices to the Internet.	\$ 340,585.80	No divisibility of work available.
SPD-JSA-10132020-001	136369 NETSYNC NETWORK SOLUTIONS	HHO currently has several contact centers and hunt groups supporting the City's response to COVID-19. These contact centers/hunt groups support the scheduling for testing, general education, and public health follow-up for constituents, confirmed cases, and contacts. This request is for consulting services to develop a plan to improve the caller experience, staff coordination, and reporting of activity within the City's Cisco UCCE. This endeavor will also include assistance in fixing existing issues that can be resolved during this engagement.	\$ 227,517.40	Co-op Purchase. No divisibility of work available.
SPD-JSA-10152020-001	Office Furniture Connection	To purchase workspaces and teleconferencing rooms for the buildout of the 5th floor at 611 Walker. This furniture will provide better separation of work areas, reduce common storage areas, support social distancing and safe work environments as well as include teleconferencing rooms to enhance vendor conferences and inter-departmental meetings.	\$ 328,935.00	This purchase includes delivery and set-up. No divisibility of work available.
SPD-JSA-10142020-005	Rehrig Pacific Company	To purchase 7,020 96 gal black trash carts. Current vendor (Totter) is experiencing production delays and raw material shortages.	\$ 328,415.00	Vendor is delivering goods to COH. No divisibility of work available.
SPD-JSA-10142020-004	DAC, Inc.	Install card readers, intrusion alarm system and security cameras at the new leased space for Health Department on Kirby.	\$67,958.00	No divisibility of work available.
SPD-JSA-10142020-003	Yorktel	Purchase 53 surface hubs for various departments to enhance teleconferencing experience	\$670,992.97	No divisibility of work available. Waiver attached.
SPD-JSA-10162020-003	SHI Gov Relations	To purchase 41 laptops, docking stations and port adapters for Wave 4 of creating a mobile workforce	\$74,825.00	Co-OP purchase. No divisibility of work available.
SPD-JSA-10132020-003	HP, Inc.	To purchase 1,200 monitors at \$200.00 each for HPW associates	\$240,000.00	No divisibility of work available.
	Premier Wireless / T-Mobile	To purchase 775 interactive smart devices with six (6) inch screens including smart hotspots.	\$300,000.00	No divisibility of work available.
SPD-JSA-10152020-002	SHI Gov Solutions	To purchase 25 fifty (50) inch surface hubs for HPW office to enhance the teleconferencing experience	\$223,799.50	Co-OP purchase. No divisibility of work available.

[illegible]



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

ALL

Item Creation Date: 10/6/2020

ARA - Houston Climate Action Plan Resolution

Agenda Item#: 13.

### **Summary:**

RESOLUTION supporting the adoption of City of Houston Climate Action Plan as the basis for the goals, strategies, actions, and policies to be used by the City of Houston to mitigate Anthropogenic Greenhouse Gas Emissions and the Associated Climatic Impacts

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council approve a resolution supporting the Houston Climate Action Plan (CAP) as the basis for the goals, strategies, actions, and policies to be used by the city of Houston to mitigate greenhouse gas (GHG) emissions and the associated climatic impacts.

The Houston Climate Action Plan (CAP) – released on April 22, 2020 – is a science-based, community-driven strategy for the City of Houston to reduce GHG emissions, meet the Paris Agreement goal of carbon neutrality by 2050, and lead a global energy transition.

The City is already seeing increased rainfall from hurricanes and other flood events that have caused extensive damage and disruption. Without any action to reduce global greenhouse gas emissions, the City can expect greater severity and occurrences of extreme events like heat waves, floods, and droughts. As the City continues to grow, the associated GHG emissions that cause the atmosphere to warm are also expected to grow. The CAP is a critical part of Mayor Turner's Hurricane Harvey recovery effort and builds upon Resilient Houston, the City's recently released resilience strategy, which identified climate change as a key threat to the City's future.

Reducing Houston's emissions and leading a global energy transition is a community-wide effort and will require action from residents and the business community. The City of Houston's Office of Sustainability consulted with community stakeholders, students, businesses, non-profits, Houston's academic institutions, environmental experts, and the energy sector for over a year to ensure the plan had buy-in from the community and was viewed as both ambitious and achievable. The CAP focuses on reducing emissions in the four areas – Transportation, Energy Transition, Building Optimization, and Materials Management – which generate most of the region's GHG emissions. Each focus area identifies goals, strategies, actions and targets for residents, businesses, and the City to follow.

### **Departmental Approval Authority:**

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Lara Cottingham  
**Phone:** (832) 393-8503

**ATTACHMENTS:**

**Description**

10.8.2020 Houston Climate Action Plan  
Resolution RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 10/6/2020

ARA - Houston Climate Action Plan Resolution

Agenda Item#: 1.

### **Summary:**

RESOLUTION supporting the adoption of a City of Houston Climate Action Plan as the basis for the goals, strategies, actions, and policies to be used by the City of Houston to mitigate anthropogenic greenhouse gas emissions and the associated climatic impacts

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council approve a resolution supporting the Houston Climate Action Plan (CAP) as the basis for the goals, strategies, actions, and policies to be used by the city of Houston to mitigate greenhouse gas (GHG) emissions and the associated climatic impacts.

The Houston Climate Action Plan (CAP) – released on April 22, 2020 – is a science-based, community-driven strategy for the City of Houston to reduce GHG emissions, meet the Paris Agreement goal of carbon neutrality by 2050, and lead a global energy transition.

The City is already seeing increased rainfall from hurricanes and other flood events that have caused extensive damage and disruption. Without any action to reduce global greenhouse gas emissions, the City can expect greater severity and occurrences of extreme events like heat waves, floods, and droughts. As the City continues to grow, the associated GHG emissions that cause the atmosphere to warm are also expected to grow. The CAP is a critical part of Mayor Turner's Hurricane Harvey recovery effort and builds upon Resilient Houston, the City's recently released resilience strategy, which identified climate change as a key threat to the City's future.

Reducing Houston's emissions and leading a global energy transition is a community-wide effort and will require action from residents and the business community. The City of Houston's Office of Sustainability consulted with community stakeholders, students, businesses, non-profits, Houston's academic institutions, environmental experts, and the energy sector for over a year to ensure the plan had buy-in from the community and was viewed as both ambitious and achievable. The CAP focuses on reducing emissions in the four areas – Transportation, Energy Transition, Building Optimization, and Materials Management – which generate most of the region's GHG emissions. Each focus area identifies goals, strategies, actions and targets for residents, businesses, and the City to follow.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

606AE9FC66A04CC...

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham      Phone: (832) 393-8503



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

ALL

Item Creation Date: 10/6/2020

ARA- Office of Sustainability Ordinance

Agenda Item#: 14.

### **Summary:**

**ORDINANCE ADDING A NEW DIVISION 2 TO ARTICLE XVI, CHAPTER 2 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, creating the City of Houston Office of Sustainability

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance amending Article XVI, Chapter 2 of the City's Code of Ordinances by creating the Office of Sustainability to implement the Houston Climate Action Plan (CAP) and provide support on matters pertaining to greenhouse gas (GHG) mitigation.

Although the City of Houston has maintained an office dedicated to sustainability efforts since the Brown Administration, neither the City's Office of Sustainability nor GHG mitigation responsibilities have ever been formally established. By codifying the Office of Sustainability and Climate Action Plan and planning process, the City is formally recognizing its commitment to GHG emission mitigation and institutionalizing the City's climate action planning process.

Under the proposed ordinance, the Office of Sustainability shall:

- Require the city to establish, adopt, implement, and regularly update a CAP (at least every 5 years) and greenhouse gas (GHG) inventory (at least 4 years);
- Coordinate city-wide GHG emissions, climate, energy, and sustainability reporting;
- Educate the public and private sectors regarding best practices to reduce GHG emissions from building, energy, transportation, and materials management activities;
- Develop policies and procedures to guide city departments in implementing the CAP and reducing municipal GHG emissions;
- Establish an open, inclusive, public process for engaging the diverse ethnic, cultural, and economic communities in the development, implementation and update of the CAP; and
- Require city departments to designate a sustainability liaison and coordinate with the Sustainability Office on emission reduction programs and the CAP.

The Office of Sustainability will maintain, and strive to increase, both awareness of the CAP and participation in its implementation, from large GHG emitters to communities most adversely impacted by climate change. The ordinance will go into effect immediately.

### **Departmental Approval Authority:**

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Lara Cottingham  
**Phone:** (832) 393-8503

**ATTACHMENTS:**

**Description**

**Type**

10.8.2020 Office of Sustainability Ordinance  
RCA

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 10/6/2020

ARA- Office of Sustainability Ordinance

Agenda Item#: 2.

### **Summary:**

ORDINANCE adding a new Division 2 to Article XVI, Chapter 2 of the Code of Ordinances, Houston, Texas, creating the City of Houston Office of Sustainability

### **Background:**

The Administration and Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance amending Article XVI, Chapter 2 of the City's Code of Ordinances by creating the Office of Sustainability to implement the Houston Climate Action Plan (CAP) and provide support on matters pertaining to greenhouse gas (GHG) mitigation.

Although the City of Houston has maintained an office dedicated to sustainability efforts since the Brown Administration, neither the City's Office of Sustainability nor GHG mitigation responsibilities have ever been formally established. By codifying the Office of Sustainability and Climate Action Plan and planning process, the City is formally recognizing its commitment to GHG emission mitigation and institutionalizing the City's climate action planning process.

Under the proposed ordinance, the Office of Sustainability shall:

- Require the city to establish, adopt, implement, and regularly update a CAP (at least every 5 years) and greenhouse gas (GHG) inventory (at least 4 years);
- Coordinate city-wide GHG emissions, climate, energy, and sustainability reporting;
- Educate the public and private sectors regarding best practices to reduce GHG emissions from building, energy, transportation, and materials management activities;
- Develop policies and procedures to guide city departments in implementing the CAP and reducing municipal GHG emissions;
- Establish an open, inclusive, public process for engaging the diverse ethnic, cultural, and economic communities in the development, implementation and update of the CAP; and
- Require city departments to designate a sustainability liaison and coordinate with the Sustainability Office on emission reduction programs and the CAP.

The Office of Sustainability will maintain, and strive to increase, both awareness of the CAP and participation in its implementation, from large GHG emitters to communities most adversely impacted by climate change. The ordinance will go into effect immediately.

### **Departmental Approval Authority:**

DocuSigned by:

Tina Paez

Tina Paez, Director

Other Authorization

Administration & Regulatory  
Affairs Department

### **Contact Information:**

Lara Cottingham Phone: (832) 393-8503

### **ATTACHMENTS:**

#### **Description**

Caption

#### **Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District I

Item Creation Date: 10/5/2020

HAS - Southwest Airlines Maintenance Hangar Ground  
Lease at HOU

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **SOUTHWEST AIRLINES CO**, as Tenant, for approximately 28.47 acres of land at 7901 Braniff Avenue at William P. Hobby Airport for a new Maintenance Hangar Complex - **DISTRICT I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an Ordinance approving and authorizing a ground lease agreement with Southwest Airlines Co. at William P. Hobby Airport (HOU) in connection with its aircraft maintenance facility development.

#### **SPECIFIC EXPLANATION:**

By authority of Ordinance No. 2016-945, passed and adopted on December 7, 2016, the City and Southwest Airlines entered into Memorandum of Agreement No. 4600014143, countersigned on December 19, 2016, (the "MOA"), with respect to the construction and development of Southwest's Maintenance Hangar Development Project ("Project") at HOU. Pursuant to rights conveyed in the MOA, Southwest commenced construction on the Project at 7901 Braniff Avenue, and Southwest received a certificate of occupancy for the Project on July 15, 2020. Southwest has completed the City Project Components Managed by Southwest, subject to final invoicing by Southwest, for which funds were appropriated under the MOA.

The pertinent terms and conditions of the ground lease are listed below:

- |                        |   |
|------------------------|---|
| 1) Leased Premises:    | Approximately 1,239,965 sq. ft. (28.47 acres) at 7901 Braniff Road on the south side of HOU.  |
| 2) Rental:             | \$396,788.80 per year   |
| 3) Term:               | 40 years  |
| 4) Permitted Use:      | Operation as an aircraft maintenance facility   |
| 5) Termination Rights: | Southwest shall have the right to terminate for convenience after the 30 <sup>th</sup> anniversary of the Effective Date. The City shall also have the right to terminate this after the 30 <sup>th</sup> anniversary of the Effective Date, by giving 36 months' advance written |

6) Other:

notice, conditioned upon the approval and appropriation from City Council of the payment to Southwest for the appraised value of Southwest's leasehold interest under this Lease.

Southwest will provide standard insurance and indemnification as required in the lease, as well as compliance with the Living Wage Executive Order.

**Fiscal Note:**

Funding for this item is included in the FY2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$264,525.87	\$21,623,548.20	\$21,888,074.07

**Prior Council Action:**

12/7/2016 (O) 2016-945

**Amount of Funding:**

REVENUE

**Contact Information:**

Todd Curry 281/233-1796  
Ian Wadsworth 281/233-1682

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/5/2020

HAS - Southwest Airlines Maintenance Hangar Ground Lease at HOU

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an Ordinance approving and authorizing a ground lease agreement with Southwest Airlines Co. at William P. Hobby Airport (HOU) in connection with its aircraft maintenance facility development.

### **SPECIFIC EXPLANATION:**

By authority of Ordinance No. 2016-945, passed and adopted on December 7, 2016, the City and Southwest Airlines entered into Memorandum of Agreement No. 4600014143, countersigned on December 19, 2016, (the "MOA"), with respect to the construction and development of Southwest's Maintenance Hangar Development Project ("Project") at HOU. Pursuant to rights conveyed in the MOA, Southwest commenced construction on the Project at 7901 Braniff Avenue, and Southwest received a certificate of occupancy for the Project on July 15, 2020. Southwest has completed the City Project Components Managed by Southwest, subject to final invoicing by Southwest, for which funds were appropriated under the MOA.

The pertinent terms and conditions of the ground lease are listed below:

- 1) Leased Premises: Approximately 1,239,965 sq. ft. (28.47 acres) at 7901 Braniff Road on the south side of HOU.
- 2) Rental: \$396,788.80 per year
- 3) Term: 40 years
- 4) Permitted Use: Operation as an aircraft maintenance facility
- 5) Termination Rights: Southwest shall have the right to terminate for convenience after the 30<sup>th</sup> anniversary of the Effective Date. The City shall also have the right to terminate this after the 30<sup>th</sup> anniversary of the Effective Date, by giving 36 months' advance written notice, conditioned upon the approval and appropriation from City Council of the payment to Southwest for the appraised value of Southwest's leasehold interest under this Lease.
- 6) Other: Southwest will provide standard insurance and indemnification as required in the lease, as well as compliance with the Living Wage Executive Order.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

DocuSigned by:

Mario Diaz

Mario C. Diaz  
Houston Airport System

### **Estimated Revenue**

DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$264,525.87	\$21,623,548.20	\$21,888,074.07

### **Prior Council Action:**

12/7/2016 (O) 2016-945

**Amount of Funding:**

REVENUE

**Contact Information:**

Todd Curry	281/233-1796
Ian Wadsworth	281/233-1682



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date:

HHD - Change Happens

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing agreement for Professional Services between City and **CHANGE HAPPENS** related to My Brother's Keeper Community Mentoring Program - \$160,000.00 - Essential Public Health Services Fund

### **Background:**

The Houston Health Department (HHD) request City Council approval of an ordinance approving and authorizing an agreement for Change Happens in the amount of **\$160,000.00** for an effective term from the date of city controller's countersignature and continuing for nine (9) months thereafter.

HHD seeks to enter into an agreement with Change Happens to implement the My Brother's Keeper (MBK) Community Mentoring program. Change Happens' *Each One of Us* Mentoring program replicates evidence-based, in-school mentoring program designed to facilitate relationships for students from low-income communities. Over the project period, 50 boys and young men of color attending Jack Yates High School will participate in the program. Outcomes include 85 percent of program participants will demonstrate: a decrease in attitudes supporting violence; strong emotional connections to mentors; improvement in their overall grade point average; an increase in desire and aspiration to attend college; improved school attendance; increased confidence to apply and complete college applications; and graduate from high school.

The national MBK initiative was launched in 2014 to address persistent opportunity gaps in employment, educational outcomes, career skills and to eliminate barriers preventing youths from realizing their potential. Houston accepted the MBK Community Challenge as part of the local MBK initiative. Change Happens has been actively engaged in supporting Houston's MBK Community Challenge and the Local Action Plan released in May 2015. It participates in work groups, community engagement, and policy scans.

Under this agreement Change Happens will:

- Manage, implement and monitor the *Each One of Us* mentoring program,
- Conduct ongoing training with adult mentors to enhance skills in creating opportunities for positive youth outcomes.
- Facilitate and arrange training on evidence-based practices, positive youth development, trauma-informed care, and other topics as deemed warranted
- Engage in planning, piloting, and readiness period, including engaging diverse organizations,

developing a shared vision, establishing effective channels for communication, educating the community, and disseminating best practices

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal note is required.

---

Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUTYEARS	TOTAL
Houston Health Department	\$160,000.00	\$0.00	\$160,000.00

**Amount of Funding:**

**\$160,000**

Essential Public Health Services  
Fund 2010

**Contact Information:**

Porfirio Villarreal  
Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date:

HHD - Change Happens

Agenda Item#: 54.

### **Background:**

The Houston Health Department (HHD) request City Council approval of an ordinance approving and authorizing an agreement for Change Happens in the amount of **\$160,000.00** for an effective term from the date of city controller's countersignature and continuing for nine (9) months thereafter.

HHD seeks to enter into an agreement with Change Happens to implement the My Brother's Keeper (MBK) Community Mentoring program. Change Happens' *Each One of Us* Mentoring program replicates evidence-based, in-school mentoring program designed to facilitate relationships for students from low-income communities. Over the project period, 50 boys and young men of color attending Jack Yates High School will participate in the program. Outcomes include 85 percent of program participants will demonstrate: a decrease in attitudes supporting violence; strong emotional connections to mentors; improvement in their overall grade point average; an increase in desire and aspiration to attend college; improved school attendance; increased confidence to apply and complete college applications; and graduate from high school.

The national MBK initiative was launched in 2014 to address persistent opportunity gaps in employment, educational outcomes, career skills and to eliminate barriers preventing youths from realizing their potential. Houston accepted the MBK Community Challenge as part of the local MBK initiative. Change Happens has been actively engaged in supporting Houston's MBK Community Challenge and the Local Action Plan released in May 2015. It participates in work groups, community engagement, and policy scans.

Under this agreement Change Happens will:

- Manage, implement and monitor the *Each One of Us* mentoring program,
- Conduct ongoing training with adult mentors to enhance skills in creating opportunities for positive youth outcomes.
- Facilitate and arrange training on evidence-based practices, positive youth development, trauma-informed care, and other topics as deemed warranted
- Engage in planning, piloting, and readiness period, including engaging diverse organizations, developing a shared vision, establishing effective channels for communication, educating the community, and disseminating best practices

### **MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal note is required.

DocuSigned by:

*Stephen Williams*

Stephen Williams, M.Ed., M.P.A.

Director - Houston Health Department

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUTYEARS	TOTAL
Houston Health Department	\$160,000.00	\$0.00	\$160,000.00

### **Amount of Funding:**

**\$160,000**

Essential Public Health Services

Fund 2010

Porfirio Villarreal  
Telephone: 832-393-5041; 713-826-5695

### Description

Description	Type
Bidder's Statement of Residency	Backup Material
Certification of Funds	Backup Material
Drug and Alcohol Policy	Backup Material
Drug Policy Forms	Backup Material
Ownership Information Form	Backup Material
CIQ	Backup Material
Form 1295	Backup Material
Log Purdue Report	Backup Material
Change Happens Signed Agreement	Backup Material
Pay of Play Acknowledgement Form	Backup Material
Pay of Play Certification Form	Backup Material
Professional Service Approval	Backup Material
Professional Service Signed Form	Backup Material
Goal Modification Form	Backup Material
OBO Approval Memo	Backup Material
Novus Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District K

Item Creation Date: 9/28/2020

25CF80 Lease for HHD at 9250 Kirby

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving and authorizing Lease Agreement between **IND HOUTX TTP LEGACY, LLC**, a Delaware Limited Liability Company, as Landlord, and City of Houston, Texas, as Tenant, for office space located at 9250 Kirby Drive, Suite 100, Houston, Texas 77054 - 2 Years - \$4,019,793.98 - Grant Fund - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between IND HOUTX TTP LEGACY, LLC (Landlord) and City of Houston (Tenant) for office space and parking at 9250 Kirby Drive, Suite 100, Houston, Texas 77054, for the Houston Health Department.

**SPECIFIC EXPLANATION:** The Houston Health Department (HHD) desires to enter into a Lease Agreement with IND HOUTX TTP LEGACY, LLC (Landlord) at 9250 Kirby Drive, Suite 100, for general office purposes, including a call center for COVID-19 contact tracing. The call center will house 400-450 employees who will identify, monitor, and support individuals who may have been exposed to a person with COVID-19 in order to protect public health and mitigate the risk of spread of the virus.

The proposed Lease Agreement initially provides for 76,011 square feet of office space and 304 parking spaces, and approximately two months later, an additional 7,489 square feet of adjacent Expansion Space and 30 parking spaces, totaling 83,500 square feet which encompasses the entire building. The lease term is two years with an option to extend for two periods of 12 months each at \$25.00/SF for the first extension period and \$25.50/SF for the second extension period.

The Landlord, at its sole cost and expense, will build out the premises to meet HHD's specifications. The lease for the 76,011 square feet of space will commence on the later of November 1, 2020 or after substantial completion and acceptance of the tenant improvements. The lease for the adjacent Expansion Space will commence after substantial completion and acceptance of the tenant improvements, which date is expected to be January 1, 2021.

HHD shall be responsible for electricity, telephone and other communications, alarm and other security, and janitorial services and supplies. The Landlord shall furnish the leased premises with office furniture for HHD's use during the term, including cubicles, desks and conference room tables, but the office furniture shall remain the property of the Landlord.

The following is a breakdown of rental costs:

#### **76,011 square feet:**

Months	Annual Rent/SF	Monthly Rent
1 - 12	\$24.00/sf	\$152,022.00
13 - 24	\$24.50/sf	\$155,189.13

#### **Expansion Space - 7,489 square feet:**

Months	Annual Rent/SF	Monthly Rent

3 – 12	\$24.00/sf	\$14,978.00
13 – 24	\$24.50/sf	\$15,290.04

Therefore, the General Services Department recommends approval of a Lease Agreement with IND HOUTX TTP LEGACY, LLC (Landlord) for 83,500 square feet of building space and parking at 9250 Kirby Drive, Suite 100, for HHD to address the COVID-19 public health emergency.

**DISASTER RECOVERY NOTE:** This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund.

**FISCAL NOTE:** No Fiscal Note is required on grant items.

**FUNDING SUMMARY:**

\$1,306,044.00 (FY2021)

\$2,713,749.98 (Out-going years)

**\$4,019,793.98 Total**

**DIRECTOR'S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

\_\_\_\_\_  
Stephen L. Williams, M.Ed., M.P.A.  
Houston Health Department

**Amount of Funding:**

\$ 3,720,653.92 Federal Government – Grant Funded (5000) Epidemiology and the Lab  
Capacity Act

\$ 299,140.06 CARES Act 2020 Fund (5307)

**\$ 4,019,793.98 Total Funding**

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed GSD/HHD Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District K

Item Creation Date: 9/28/2020

25CF80 Lease for HHD at 9250 Kirby

Agenda Item#: 7.

### **Summary:**

ORDINANCE approving and authorizing a lease agreement between **IND HOUTX TTP LEGACY, LLC**, a Delaware limited liability company, as landlord, and the City of Houston, Texas, as tenant, for office space located at 9250 Kirby Drive, Suite 100, Houston, Texas 77054 - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between IND HOUTX TTP LEGACY, LLC (Landlord) and City of Houston (Tenant) for office space and parking at 9250 Kirby Drive, Suite 100, Houston, Texas 77054, for the Houston Health Department.

**SPECIFIC EXPLANATION:** The Houston Health Department (HHD) desires to enter into a Lease Agreement with IND HOUTX TTP LEGACY, LLC (Landlord) at 9250 Kirby Drive, Suite 100, for general office purposes, including a call center for COVID-19 contact tracing. The call center will house 400-450 employees who will identify, monitor, and support individuals who may have been exposed to a person with COVID-19 in order to protect public health and mitigate the risk of spread of the virus.

The proposed Lease Agreement initially provides for 76,011 square feet of office space and 304 parking spaces, and approximately two months later, an additional 7,489 square feet of adjacent Expansion Space and 30 parking spaces, totaling 83,500 square feet which encompasses the entire building. The lease term is two years with an option to extend for two periods of 12 months each at \$25.00/SF for the first extension period and \$25.50/SF for the second extension period.

The Landlord, at its sole cost and expense, will build out the premises to meet HHD's specifications. The lease for the 76,011 square feet of space will commence on the later of November 1, 2020 or after substantial completion and acceptance of the tenant improvements. The lease for the adjacent Expansion Space will commence after substantial completion and acceptance of the tenant improvements, which date is expected to be January 1, 2021.

HHD shall be responsible for electricity, telephone and other communications, alarm and other security, and janitorial services and supplies. The Landlord shall furnish the leased premises with office furniture for HHD's use during the term, including cubicles, desks and conference room tables, but the office furniture shall remain the property of the Landlord.

The following is a breakdown of rental costs:

#### **76,011 square feet:**

Months	Annual Rent/SF	Monthly Rent
1 - 12	\$24.00/SF	\$152,022.00
13 - 24	\$24.50/SF	\$155,189.13

#### **Expansion Space - 7,489 square feet:**

Months	Annual Rent/SF	Monthly Rent
3 - 12	\$24.00/SF	\$14,978.00
13 - 24	\$24.50/SF	\$15,290.04

Therefore, the General Services Department recommends approval of a Lease Agreement with IND HOUTX TTP LEGACY, LLC (Landlord) for 83,500 square feet of building space and parking at 9250 Kirby Drive, Suite 100, for HHD to address the COVID-19 public health emergency.

**DISASTER RECOVERY NOTE:** This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund.

**FISCAL NOTE:** No Fiscal Note is required on grant items.

**FUNDING SUMMARY:**

\$1,306,044.00 (FY2021)  
\$2,713,749.98 (Out-going years)  
**\$4,019,793.98 Total**

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C.J. Messiah, Jr.* 10/7/2020

1E174AD77D5841F...  
C. J. Messiah, Jr.

General Services Department

DS

DocuSigned by:

*cm* *Stephen J Williams* 10/8/2020

Stephen J. Williams, M.Ed., M.P.A.

Houston Health Department

**Amount of Funding:**

\$ 3,720,653.92 Federal Government – Grant Funded (5000) Epidemiology and the Lab  
Capacity Act  
\$ 299,140.06 CARES Act 2020 Fund (5307)  
**\$ 4,019,793.98 Total Funding**

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison

**Phone:** 832.393.8023

DS

*JLn*

**ATTACHMENTS:**

**Description**

[Lease Agreement 9250 Kirby](#)

[Source of funding](#)

[Ordinance \(revised\)](#)

**Type**

Contract/Exhibit

Backup Material

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District B

Item Creation Date: 9/28/2020

25CF81 Lease Agreement of Deluxe Theater between City  
of Houston (Landlord) and Fifth Ward Community  
Redevelopment Corp (Tenant)

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing Lease Agreement between City of Houston, Texas, as Landlord, and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, as Tenant, for approximately 11,000 square feet of space at 3301, 3303 and 3305 Lyons Avenue, Houston, Texas - 3 Years with two three-year renewal options - Revenue - **DISTRICT B - DAVIS**

### **Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corporation (Tenant) for building and adjacent parking at 3301, 3303 and 3305 Lyons Avenue, Houston, Harris County, Texas 77020, for the Housing and Community Development Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a Lease Agreement with Fifth Ward Community Redevelopment Corporation (Tenant) for approximately 11,000 square feet of office, retail, theater, and storage space and adjacent parking at 3301, 3303 and 3305 Lyons Avenue. Fifth Ward Community Redevelopment Corporation currently occupies the building under a lease that commenced on November 5, 2015 and will expire on November 4, 2020 and uses the space for community functions and/or retail space. The proposed Lease Agreement provides for an initial term of three-years, with two consecutive three-year renewal options at the then current market rental rate. The new lease term will commence on the date of countersignature by the City Controller at the following rental payments:

Year	Price per Sq. Ft.	Annual Total	Monthly Payment
1	\$15.00	\$165,000.00	\$13,750.00
2	\$15.25	\$167,750.00	\$13,979.17
3	\$15.50	\$170,500.00	\$14,208.33

Fifth Ward Community Redevelopment Corporation will be permitted to offset its monthly rent by the value of the community services and neighborhood amenities which may include retail space that materially benefits the community. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

The City may terminate the Lease, without cause, at any time during the term. Further, the City may terminate the Lease if Fifth Ward Community Redevelopment Corporation fails to utilize the leased premises to provide outreach to the community, by providing 60 days prior written notice.

Fifth Ward Community Redevelopment Corporation accepts the leased premises in its current configuration and build out as-is where-is condition and shall be responsible for maintenance and repairs and all operating expenses.

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

---

Tom McCasland  
Housing and Community Development Department

**Amount of Funding:**

Revenue

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District B

Item Creation Date: 9/28/2020

25CF81 Lease Agreement of Deluxe Theater between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corp (Tenant)

Agenda Item#: 9.

### **Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between City of Houston (Landlord) and Fifth Ward Community Redevelopment Corporation (Tenant) for building and adjacent parking at 3301, 3303 and 3305 Lyons Avenue, Houston, Harris County, Texas 77020, for the Housing and Community Development Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a Lease Agreement with Fifth Ward Community Redevelopment Corporation (Tenant) for approximately 11,000 square feet of office, retail, theater, and storage space and adjacent parking at 3301, 3303 and 3305 Lyons Avenue. Fifth Ward Community Redevelopment Corporation currently occupies the building under a lease that commenced on November 5, 2015 and will expire on November 4, 2020 and uses the space for community functions and/or retail space.

The proposed Lease Agreement provides for an initial term of three-years, with two consecutive three-year renewal options at the then current market rental rate. The new lease term will commence on the date of countersignature by the City Controller at the following rental payments:

Year	Price per Sq. Ft.	Annual Total	Monthly Payment
1	\$15.00	\$165,000.00	\$13,750.00
2	\$15.25	\$167,750.00	\$13,979.17
3	\$15.50	\$170,500.00	\$14,208.33

Fifth Ward Community Redevelopment Corporation will be permitted to offset its monthly rent by the value of the community services and neighborhood amenities which may include retail space that materially benefits the community. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

The City may terminate the Lease, without cause, at any time during the term. Further, the City may terminate the Lease if Fifth Ward Community Redevelopment Corporation fails to utilize the leased premises to provide outreach to the community, by providing 60 days prior written notice.

Fifth Ward Community Redevelopment Corporation accepts the leased premises in its current configuration and build out as-is where-is condition and shall be responsible for maintenance and repairs and all operating expenses.

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C.J. Messiah, Jr.* 10/5/2020

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C. J. Messiah, Jr.

General Services Department

DocuSigned by:

*Tom McCasland*

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Tom McCasland

Housing and Community Development Department

**Amount of Funding:**

Revenue

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

DS  
*JLN*



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District I

Item Creation Date: 10/1/2020

25CF78 – Increase spending authority for HFD Lease at  
600 Jefferson

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing increase in spending authority for Lease Agreement between **G&I VIII JEFFERSON LP (as successor in interest to CULLEN CONTINENTAL II CO. L.P.)**, Landlord, and City of Houston, Texas, Tenant, Approved by Ordinance No. 2010-705 - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Approve an Ordinance to increase the spending authority by \$668,949.87, from \$13,737,753.17 to \$14,406,703.04 for the Lease Agreement between G&I VIII Jefferson LP successor in interest to Cullen Continental II Co. L.P. (Landlord) and the City of Houston (Tenant) for the property located at 600 Jefferson Street, for the Houston Fire Department (HFD).

**SPECIFIC EXPLANATION:** On September 1, 2010, by Ordinance No. 2010-705, City Council approved a lease agreement with Cullen Continental II Co. L.P., for approximately 63,850 square feet of office space, on Floors 6, 7 and 8, and 166 parking spaces at 600 Jefferson Street. HFD operates its headquarters from this location which houses its Office of Emergency Medical Services, Public Affairs and Community Outreach, Command Staff and administrative personnel.

The lease agreement provides for a base term of ten years with an option to renew for up to ten years at the then current market rate, in an amount not to exceed \$13,737,753.17. The lease commenced on January 21, 2011 for Suite 700; January 28, 2011 for Suite 800; and February 4, 2011 for Suite 600 and will terminate on February 28, 2021 for all three suites. The approved spending authority will be exhausted at the end of November 2020, resulting in a deficit of \$140,697.55 during the base term. Additionally, HFD is exploring other rental properties in the Central Business District and has chosen not to exercise the option to renew. HFD anticipates that it will exercise the holdover provision under the lease for four months for the period of March 2021 through June 2021, while it secures other rental space. The monthly holdover rent is \$132,063.08, totaling \$528,252.32. The deficit amount and the holdover rent total \$668,949.87 (\$140,697.55+\$528,252.32=\$668,949.87). Therefore, the General Services Department recommends that City Council approve an increase in spending authority of \$668,949.87 for the lease at 600 Jefferson Street, for HFD.

**FISCAL NOTE:** Funding for this item is included in the FY2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Samuel Peña  
Fire Chief  
Houston Fire Department

**Prior Council Action:**

Ordinance No. 2010-705; September 1, 2010

**Amount of Funding:**

**\$668,949.87**

General Fund

Fund 1000

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District I

Item Creation Date: 10/1/2020

25CF78 – Increase spending authority for HFD Lease at 600 Jefferson

Agenda Item#: 17.

### **Background:**

**RECOMMENDATION:** Approve an Ordinance to increase the spending authority by \$668,949.87, from \$13,737,753.17 to \$14,406,703.04 for the Lease Agreement between G&I VIII Jefferson LP successor in interest to Cullen Continental II Co. L.P. (Landlord) and the City of Houston (Tenant) for the property located at 600 Jefferson Street, for the Houston Fire Department (HFD).

**SPECIFIC EXPLANATION:** On September 1, 2010, by Ordinance No. 2010-705, City Council approved a lease agreement with Cullen Continental II Co. L.P., for approximately 63,850 square feet of office space, on Floors 6, 7 and 8, and 166 parking spaces at 600 Jefferson Street. HFD operates its headquarters from this location which houses its Office of Emergency Medical Services, Public Affairs and Community Outreach, Command Staff and administrative personnel.

The lease agreement provides for a base term of ten years with an option to renew for up to ten years at the then current market rate, in an amount not to exceed \$13,737,753.17. The lease commenced on January 21, 2011 for Suite 700; January 28, 2011 for Suite 800; and February 4, 2011 for Suite 600 and will terminate on February 28, 2021 for all three suites. The approved spending authority will be exhausted at the end of November 2020, resulting in a deficit of \$140,697.55 during the base term. Additionally, HFD is exploring other rental properties in the Central Business District and has chosen not to exercise the option to renew. HFD anticipates that it will exercise the holdover provision under the lease for four months for the period of March 2021 through June 2021, while it secures other rental space. The monthly holdover rent is \$132,063.08, totaling \$528,252.32. The deficit amount and the holdover rent total \$668,949.87 (\$140,697.55+\$528,252.32=\$668,949.87). Therefore, the General Services Department recommends that City Council approve an increase in spending authority of \$668,949.87 for the lease at 600 Jefferson Street, for HFD.

**FISCAL NOTE:** Funding for this item is included in the FY2021 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

C. J. Messiah, Jr. 10/6/2020

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C. J. Messiah, Jr.

General Services Department

DocuSigned by:

Samuel Peña

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Fire Chief

Houston Fire Department

### **Prior Council Action:**

Ordinance No. 2010-705; September 1, 2010

### **Amount of Funding:**

**\$668,949.87** – FY2021 General Fund (1000)

### **Contact Information:**

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

DS  
JLN



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/18/2020

### L29413 - Maintenance and Repairs of Fuel Dispensers and Automated Network Services - ORDINANCE

Agenda Item#: 21.

#### **Summary:**

ORDINANCE awarding contract to **BEAR SERVICES, L.P.** for Maintenance and Repairs of Fuel Dispensers and Automated Network Services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$2,083,267.10 - Fleet Management Fund

#### **Background:**

**Formal Bid Received on June 4, 2020 for S63-L29413 - Approve an ordinance awarding a contract to Bear Services, LP in an amount not to exceed \$2,083,267.10 for Maintenance and Repairs of Fuel Dispensers and Automated Network Services for Fleet Management.**

#### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommends that City Council approve an ordinance awarding a three-year contract, with two (2) one-year renewal options to Bear Services, L.P. on its sole bid meeting specifications for Maintenance and Repairs of Fuel Dispensers and Automated Network Services in the amount not to exceed \$2,083,267.10 for the Fleet Management Department.

The scope of work requires the contractor to provide all supervision, labor and materials to provide repair services and maintenance to various fuel dispensers and automated networks. The contractor shall provide all replacement parts and equipment necessary to maintain and repair fuel dispensers, automated fuel systems, as well as liquid removal from any sump, containment or tank and other services needed for aboveground and underground storage tanks. The Contractor must be registered with the TCEQ (Texas Commission on Environmental Quality) as an Underground Storage Tank Contractor and hold an on-site supervisor License A and B. The contractor must be registered as an LPST (Leaking Petroleum Storage Tank) Correction Action Specialist and must have OSHA certification. The Contractor must be factory trained and certified with Multiforce Systems at various City locations. The Contractor shall have replacement parts readily available, and at the repair site during the repair visit. Services described shall be executed only upon issuance of a work request by an authorized representative of the Fleet Management Department (FMD). The Contractor shall perform on-site diagnostics and repair utilizing where possible, spare parts provided by the City. The Contractor will communicate with the MultiForce customer service group as necessary to identify and correct problems. The operation of the fuel equipment is essential in the daily operation of all City departments and adherence to the response time for Standard and Emergency Service is a critical

issue.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division canvassed the City's registered vendor data base, as well as the market, to identify potential bidders who could possibly provide the type of services needed. Several prospective respondents downloaded the solicitation from SPD's e-bidding website, and one response was received. Subsequent to the receipt of the response, prospective bidders were contacted to determine the reason for the limited response to the ITB. Potential bidders advised that they did not have the resources required to fulfill the scope of work completely.

<u>Company</u>	<u>Bid Amount</u>
1. Bear Services, LP	\$ 2,083,267.10

**M/WBE Subcontracting:**

This Invitation to Bid was issued as a goal-oriented contract with an 11% MWBE participation level. Bear Services L.P. has designated the below-named company as its certified MWBE subcontractor.

<u>SUBCONTRACTOR</u>	<u>TYPE OF WORK</u>	<u>AMOUNT</u>	<u>%</u>
Holcomb Environmental Oil Services LLC	Water disposal and vacuum truck services	\$229,159.39	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to play by providing health benefits to each covered employee in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Bear Services L.P. does not meet the requirements for HHF designation.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approving Authority**

**Estimated Spending Authority**

<u>Department</u>	<u>FY21</u>	<u>Out-Years</u>	<u>Total Amount</u>
Fleet Management Department	\$348,930.23	\$1,734,336.87	\$2,083,267.10

**Amount of Funding:**

**\$2,083,267.10**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Eloise Gonzalez, Procurement Specialist	FIN/SPD	832.393.8798
Victor Ayres, Director	FMD	832.393.6901

**ATTACHMENTS:**

**Description**

L29413 - Maintenance and Repairs of Fuel  
Dispensers and Automated Network Services

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/18/2020

### L29413 - Maintenance and Repairs of Fuel Dispensers and Automated Network Services - ORDINANCE

Agenda Item#:

#### **Background:**

**Formal Bid Received on June 4, 2020 for S63-L29413 - Approve an ordinance awarding a contract to Bear Services, LP in an amount not to exceed \$2,083,267.10 for Maintenance and Repairs of Fuel Dispensers and Automated Network Services for Fleet Management.**

#### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommends that City Council approve an ordinance awarding a three-year contract, with two (2) one-year renewal options to Bear Services, L.P. on its sole bid meeting specifications for Maintenance and Repairs of Fuel Dispensers and Automated Network Services in the amount not to exceed \$2,083,267.10 for the Fleet Management Department.

The scope of work requires the contractor to provide all supervision, labor and materials to provide repair services and maintenance to various fuel dispensers and automated networks. The contractor shall provide all replacement parts and equipment necessary to maintain and repair fuel dispensers, automated fuel systems, as well as liquid removal from any sump, containment or tank and other services needed for aboveground and underground storage tanks. The Contractor must be registered with the TCEQ (Texas Commission on Environmental Quality) as an Underground Storage Tank Contractor and hold an on-site supervisor License A and B. The contractor must be registered as an LPST (Leaking Petroleum Storage Tank) Correction Action Specialist and must have OSHA certification. The Contractor must be factory trained and certified with Multiforce Systems at various City locations. The Contractor shall have replacement parts readily available, and at the repair site during the repair visit. Services described shall be executed only upon issuance of a work request by an authorized representative of the Fleet Management Department (FMD). The Contractor shall perform on-site diagnostics and repair utilizing where possible, spare parts provided by the City. The Contractor will communicate with the MultiForce customer service group as necessary to identify and correct problems. The operation of the fuel equipment is essential in the daily operation of all City departments and adherence to the response time for Standard and Emergency Service is a critical issue.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Prior to issuing the solicitation, the Strategic Procurement Division canvassed the City's registered vendor data base, as well as the market, to identify potential bidders who could possibly provide the type of services needed. Several prospective respondents downloaded the solicitation from SPD's e-bidding website, and one response was received. Subsequent to the receipt of the response, prospective bidders were contacted to determine the reason for the limited response to the ITB. Potential bidders advised that they did not have the resources required to fulfill the scope of work completely.

<b><u>Company</u></b>	<b><u>Bid Amount</u></b>
1. <b>Bear Services, LP</b>	<b>\$ 2,083,267.10</b>

#### **M/WBE Subcontracting:**

This Invitation to Bid was issued as a goal-oriented contract with an 11% MWBE participation level. Bear Services L.P. has designated the below-named company as its certified MWBE subcontractor.

<b>SUBCONTRACTOR</b>	<b>TYPE OF WORK</b>	<b>AMOUNT</b>	<b>%</b>
Holcomb Environmental Oil Services LLC	Water disposal and vacuum truck services	\$229,159.39	11%

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to play by providing health benefits to each covered employee in compliance with City policy.


#### **Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Bear Services L.P. does not meet the requirements for HHF designation.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/27/2020

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10/6/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approving Authority**

**Estimated Spending Authority**

Department	FY20	Out-Years	Total Amount
Fleet Management Department	\$348,930.23	\$1,734,336.87	\$2,083,267.10

**Amount of Funding:****\$2,083,267.10**

Fleet Management Fund

Fund No.: 1005

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Eloise Gonzalez, Procurement Specialist	FIN/SPD	832.393.8798
Victor Ayres, Director	FMD	832.393.6901

**ATTACHMENTS:****Description**

Delinquent Tax Report

Secretary of State Registration

Certificate of Funds

Ownership Information Form

L29413 Bid Tabulation

L29413 Award Recommendation

L29413 POP 1 &amp; 2

L29413 MWBE

L29413 Drug Forms

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 3/15/2018

T25920 - Merchant Credit Card Sevicees - ORDINANCE

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing agreement between City of Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for Various City Departments - 3 Years with five one-year options - Revenue

### **Background:**

**Request for Proposals Received June 8, 2017 for S36-T25920 – Approve an ordinance awarding a professional services revenue contract to JPMorgan Chase Bank, N.A. for Merchant Credit Card Services for Various Departments.**

### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services revenue contract, with five one-year options**, to **JPMorgan Chase Bank, N.A.** for merchant credit card services for various departments. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide merchant credit card services for electronic payment processing and gateway processing services. The merchant credit card services contract will provide both online and point-of-sales terminal payment capability to customers using credit or debit cards and e-checks, and will be used at various locations for the collection of revenue from the payment of permits, fees, fines, bond postings and specific services provided by the participating departments, which includes Administration and Regulatory Affairs, Finance, Fire, General Services, Health, Library, Houston Public Works, Municipal Courts, Planning and Development, Police and Solid Waste Departments, the Mayor's Office of Communications and HTV, and the Houston Airport System.

The Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from eleven firms: Bank of America Merchant Services, CityBase, Inc., Focus Merchant Services, JetPay Payments Services, JPMorgan Chase, N.A., JS Merchant Solution, Inc. Gila dba Municipal Services Bureau, Paymentus Corporation, TIO Network Corporation, Vantiv LLC, and Wells Fargo Merchant Services LLC. The Evaluation Committee consisted of evaluators from Administration and Regulatory Affairs, Municipal Courts, Finance, Houston Information Technology Services, Houston Public Works and the Houston Airport System Departments . The evaluation was based upon the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

JPMorgan Chase Bank N.A. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

The procurement timeline for contract award exceeded the standard timeframe due to several factors and time completion elements: (1) conducting the citywide augmentation and implementation assessment was an extensive process involving on-site equipment evaluations and system integration/ implementation analysis conducted by HITS assigned contractor, Virtuo Group, (2) developing a phased transition/ implementation plan with all associated costs relative to equipment deployment and system integrations to ensure a seamless process, and (3) negotiating a citywide revenue contract with multiple components required to transition from two providers to a single service provider to meet operational needs across city departments and generate the highest revenue for the City.

**MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, JPMorgan Chase Bank, N.A. does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

There is no impact to the fiscal budget; therefore, no fiscal note is required.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Prior Council Action:**

**Amount of Funding:**

No Funding Required (Revenue Contract)

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/15/2018

T25920 - Merchant Credit Card Services - ORDINANCE

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing an agreement between the City of Houston and **JPMORGAN CHASE BANK, N.A.** for credit card processing services for various City departments - REVENUE

### **Background:**

**Request for Proposals Received June 8, 2017 for S36-T25920 – Approve an ordinance awarding a professional services revenue contract to JPMorgan Chase Bank, N.A. for Merchant Credit Card Services for Various Departments.**

### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services revenue contract, with five one-year options**, to **JPMorgan Chase Bank, N.A.** for merchant credit card services for various departments. The Chief Procurement Officer or the Director of the Finance Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide merchant credit card services for electronic payment processing and gateway processing services. The merchant credit card services contract will provide both online and point-of-sales terminal payment capability to customers using credit or debit cards and e-checks, and will be used at various locations for the collection of revenue from the payment of permits, fees, fines, bond postings and specific services provided by the participating departments, which includes Administration and Regulatory Affairs, Finance, Fire, General Services, Health, Library, Houston Public Works, Municipal Courts, Planning and Development, Police and Solid Waste Departments, the Mayor's Office of Communications and HTV, and the Houston Airport System.

The Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from eleven firms: Bank of America Merchant Services, CityBase, Inc., Focus Merchant Services, JetPay Payments Services, JPMorgan Chase, N.A., JS Merchant Solution, Inc. Gila dba Municipal Services Bureau, Paymentus Corporation, TIO Network Corporation, Vantiv LLC, and Wells Fargo Merchant Services LLC. The Evaluation Committee consisted of evaluators from Administration and Regulatory Affairs, Municipal Courts, Finance, Houston Information Technology Services, Houston Public Works and the Houston Airport System Departments. The evaluation was based upon the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

JPMorgan Chase Bank N.A. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

The procurement timeline for contract award exceeded the standard timeframe due to several factors and time completion elements: (1) conducting the citywide augmentation and implementation assessment was an extensive process involving on-site equipment evaluations and system integration/ implementation analysis conducted by HITS assigned contractor, Virtuo Group, (2) developing a phased transition/ implementation plan with all associated costs relative to equipment deployment and system integrations to ensure a seamless process, and (3) negotiating a citywide revenue contract with multiple components required to transition from two providers to a single service provider to meet operational needs across city departments and generate the highest revenue for the City.

### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.


### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, JPMorgan Chase Bank, N.A. does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

There is no impact to the fiscal budget; therefore, no fiscal note is required.

10/2/2020

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Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

**Prior Council Action:****Amount of Funding:**

No Funding Required (Revenue Contract)


**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

**ATTACHMENTS:**

Description	Type
Agreement	Contract/Exhibit
Ordinance	Ordinance/Resolution/Motion
Goal Modification Request	Backup Material
Form A (Fair Campaign Ordinance)	Backup Material
Form B (Fair Campaign Ordinance)	Backup Material
Department Award Recommendation	Backup Material
Affidavit of Ownership or Control	Backup Material
Delinquent Tax Report	Backup Material
Drug Forms	Backup Material
Pay or Play Forms	Backup Material
SAP Document	Backup Material
Form 1295 Changes	Backup Material

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10/6/2020

Department Approval Authority

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/26/2020

T23965.A3 - Integrated Library System - ORDINANCE

Agenda Item#: 23.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Contract No. 4600011672 between City of Houston and **SIRSI CORPORATION d/b/a SIRSIDYNIX** to extend contract term for Integrated Library System and Discovery Services for the Houston Public Library (Approved by Ordinance No. 2012-1055)

### **Background:**

**T23965.A3 - Approve an ordinance authorizing the first amendment to Contract No. 4600011672 between the City of Houston and Sirsi Corporation, dba SirsiDynix (approved by Ordinance No. 2012-1055 on December 11, 2012) to extend the contract term from December 27, 2020 to June 26, 2021 for Integrated Library System and Discovery Services for the Houston Public Library.**

### **Specific Explanation:**

The Houston Public Library Director and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a first amendment to the contract between the City of Houston and Sirsi Corporation, dba SirsiDynix to extend the contract term from December 27, 2020 to June 26, 2021 for Integrated Library System and Discovery Services for the Houston Public Library.

The contract was awarded by City Council on December 12, 2012 by Ordinance No. 2012-1055 for a five (5) year term, with three one (1) year renewal options in the amount not to exceed \$1,500,000.00. On November 15, 2017, per Ordinance No. 2017-879, the contract amount was increased by \$375,000.00. On February 12, 2020, per Ordinance No. 2020-107, the contract amount was increased by \$200,000.00. The contract not-to-exceed amount is now \$2,075,000.00. Expenditures as of August 24, 2020 totaled \$2,026,924.76.

The primary purpose of extending the term of this contract is to continue providing Integrated Library System and Discovery services without interruption while the City of Houston's Strategic Procurement Division prepares and finalizes a formal procurement (RFP) to solicit these services for the next multi-year term. A procurement (RFP) was planned for advertisement in the spring of 2020, but the outbreak of Coronavirus (COVID-19) frustrated this plan. Extending this contract for the recommended six-month period will permit the City ample time to finalize the RFP.

The scope of work requires the contractor to provide an integrated open, versatile, and scalable library management solution for managing all collection-oriented technical and public services within the Houston area Library Automated Network (HALAN) libraries. All new members added to the network will receive the services under the terms of the existing contract.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Authorize Approval**

### **Prior Council Action:**

Ordinance No. 2012-1055, passed on December 12, 2012  
Ordinance No. 2017-879, passed on November 15, 2017  
Ordinance No. 2020-107, passed on February 12, 2020

**Amount of Funding:**

No Funding Require

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
BJ Hubbard, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707
Saima Kadir, Division Manager	HPL	(832) 395-1698
Rick Peralez, Chief Technology Officer	HPL	(832_ 393-1400

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/26/2020

T23965.A3 - Integrated Library System - ORDINANCE

Agenda Item#:

### **Background:**

**T23965.A3 - Approve an ordinance authorizing the first amendment to Contract No. 4600011672 between the City of Houston and Sirsi Corporation, dba SirsiDynix (approved by Ordinance No. 2012-1055 on December 11, 2012) to extend the contract term from December 27, 2020 to June 26, 2021 for Integrated Library System and Discovery Services for the Houston Public Library.**

### **Specific Explanation:**

The Houston Public Library Director and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a first amendment to the contract between the City of Houston and Sirsi Corporation, dba SirsiDynix to extend the contract term from December 27, 2020 to June 26, 2021 for Integrated Library System and Discovery Services for the Houston Public Library.

The contract was awarded by City Council on December 12, 2012 by Ordinance No. 2012-1055 for a five (5) year term, with three one (1) year renewal options in the amount not to exceed \$1,500,000.00. On November 15, 2017, per Ordinance No. 2017-879, the contract amount was increased by \$375,000.00. On February 12, 2020, per Ordinance No. 2020-107, the contract amount was increased by \$200,000.00. The contract not-to-exceed amount is now \$2,075,000.00. Expenditures as of August 24, 2020 totaled \$2,026,924.76.

The primary purpose of extending the term of this contract is to continue providing Integrated Library System and Discovery services without interruption while the City of Houston's Strategic Procurement Division prepares and finalizes a formal procurement (RFP) to solicit these services for the next multi-year term. A procurement (RFP) was planned for advertisement in the spring of 2020, but the outbreak of Coronavirus (COVID-19) frustrated this plan. Extending this contract for the recommended six-month period will permit the City ample time to finalize the RFP.

The scope of work requires the contractor to provide an integrated open, versatile, and scalable library management solution for managing all collection-oriented technical and public services within the Houston area Library Automated Network (HALAN) libraries. All new members added to the network will receive the services under the terms of the existing contract.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

DocuSigned by:

*Jerry Adams*

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10/2/2020

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Authorize Approval**

### **Prior Council Action:**

Ordinance No. 2012-1055, passed on December 12, 2012

Ordinance No. 2017-879, passed on November 15, 2017

Ordinance No. 2020-107, passed on February 12, 2020

### **Amount of Funding:**

No Funding Require

### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
BJ Hubbard, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707
Saima Kadir, Division Manager	HPL	(832) 395-1698
Rick Perez, Chief Technology Officer	HPL	(832) 393-1400

**ATTACHMENTS:**

Description	Type
Tax Report	Backup Material
Ownership Form	Backup Material
Fully Executed Contract	Backup Material
Original Ordinance (Ordinance No. 2012-1055)	Backup Material
Ordinance No. 2017-879	Backup Material
Ordinance No. 2020-107	Backup Material
OBO Approved Waiver	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/27/2020

T29422 - Medicare Advantage, Medicare Supplement, and  
Medicare Part D Plans - ORDINANCE

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing contracts between City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEY CARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 Years with two one-year options - \$158,246,602.00 - Health Benefits Fund

### **Background:**

Request for Proposals received June 26, 2020 for S76-T29422 - Approve an ordinance awarding professional services contracts to Aetna Life Insurance Company for Medicare Advantage PPO Plans with Medicare Part D Plan and KS Plan Administrators LLC dba KelseyCare Advantage for a Medicare Advantage HMO Plan with Medicare Part D Plan, in the maximum contract amount not to exceed \$89,650,230.00 and \$68,596,372.00, respectively.

### **Specific Explanation:**

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options** to **Aetna Life Insurance Company** and **KS Plan Administrators LLC dba KelseyCare Advantage** in the maximum contract amounts not to exceed **\$89,650,230.00** and **\$68,596,372.00, respectively**, for all services required to provide Medicare Advantage Plans, including Medicare Part D Prescription Drug Plans, to City-covered retirees and their eligible dependents. The Director of the Human Resources Department and the Chief Procurement Officer may terminate this contract at any time upon 90 days written notice to the contractor.

Since 2015, The City has successfully sponsored five Medicare Advantage Plans for its Medicare-covered retirees and their Medicare-covered dependents. These contract terms were for three years with two one-year options, all of which will expire at 12:00 midnight on December 31, 2020. These Medicare plans are the only plans available for approximately 10,000 Medicare-covered City retirees and their dependents.

The Strategic Procurement Division, on behalf of the Human Resources department, published a Request for Proposals (RFP) on June 26, 2020. The Scope of Work required the contractors to provide Medicare Health Plans, Pharmacy benefits, and all related services to eligible City retirees

and their eligible dependents who are covered by Medicare. Services will include, but are not limited to, network management, claims processing, plan design and administration, customer service, and Medicare and City-required reporting.

The Request for Proposals was advertised in accordance with the requirements of the State of Texas bid laws, and thus proposals were received from eight firms: Aetna Life Insurance Company, Cigna, Envision RX, The Hartford, Humana, KS Plan Administrators dba KelseyCare Advantage, UnitedHealthcare Group, and Well Care. The five evaluation committee members consisted of active employees from the Human Resources, General Services, and Administration and Regulatory Affairs departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

The following Contractors were deemed as having all requirements to provide Medicare Plans to the City of Houston and were recommended for award.

**Medicare Advantage and Medicare Part D Plans**

<b>Contractor Name</b>	<b>FY21</b>	<b>Out years</b>	<b>Total</b>
Aetna Life Insurance Company	\$7,008,147.00	\$82,642,083.00	\$89,650,230.00
KS Administrators LLC dba KelseyCare Advantage	\$5,086,368.00	\$63,510,004.00	\$68,596,372.00

**MWBE Participation:**

The RFP was advertised with a 3% goal for MWBE participation. Aetna Life Insurance Company and KS Plan Administrators dba KelseyCare Advantage have designated the below-named companies as their certified MWBE subcontractors:

<b>Vendor Name</b>	<b>Subcontractor</b>	<b>Type of Work</b>	<b>Percentage</b>
Aetna Life Insurance Co	Miles Insurance Agency	Retiree Education/Enrollment	3%
KS Administrators LLC dba KelseyCare Advantage	MiLingo LLC	Translation and interpretation Services	1.5%
KS Administrators LLC dba KelseyCare Advantage	Gunter Creative	Graphic Design for Plan documents & member communication	1.5%

**Pay or Play:**

The proposed contracts require compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, KS Plan Administrators LLC dba Kelsey Care Advantage was a successful awardee with

application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

\_\_\_\_\_  
**Department Approval Authority Signature**

**Estimated Spending Authority**

Department Name	FY21	Out years	Total
Human Resources	\$12,094,515.00	\$146,152,087.00	\$158,246,602.00

**Prior Council Action:**

**Amount of Funding:**

**\$158,246,602.00**

Health Benefits Fund

Fund No.: 9000

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jocelyn F. Wright, Deputy Assistant Director	HR	(832) 393-6121

**ATTACHMENTS:**

**Description**

Signed Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/27/2020

T29422 Medicare Advantage, Medicare Supplement, and Medicare Part D Plans

Agenda Item#: 26.

### **Summary:**

ORDINANCE approving and authorizing contracts between the City and (1) **AETNA LIFE INSURANCE COMPANY** and (2) **KS PLAN ADMINISTRATORS LLC, dba KELSEY CARE ADVANTAGE**, respectively, for Medicare Advantage Health Plans for eligible City retirees and their eligible dependents; providing maximum contract amounts - 3 years with 2 one-year options - \$158,246,602.00.

### **Background:**

Request for Proposals received June 26, 2020 for S76-T29422 - Approve an ordinance awarding professional services contracts to Aetna Life Insurance Company for Medicare Advantage PPO Plans with Medicare Part D Plan and KS Plan Administrators LLC dba KelseyCare Advantage for a Medicare Advantage HMO Plan with Medicare Part D Plan, in the maximum contract amount not to exceed \$89,650,230.00 and \$68,596,372.00, respectively.

### **Specific Explanation:**

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options to Aetna Life Insurance Company and KS Plan Administrators LLC dba KelseyCare Advantage** in the maximum contract amounts not to exceed **\$89,650,230.00 and \$68,596,372.00, respectively**, for all services required to provide Medicare Advantage Plans, including Medicare Part D Prescription Drug Plans, to City-covered retirees and their eligible dependents. The Director of the Human Resources Department and the Chief Procurement Officer may terminate this contract at any time upon 90 days written notice to the contractor.

Since 2015, The City has successfully sponsored five Medicare Advantage Plans for its Medicare-covered retirees and their Medicare-covered dependents. These contract terms were for three years with two one-year options, all of which will expire at 12:00 midnight on December 31, 2020. These Medicare plans are the only plans available for approximately 10,000 Medicare-covered City retirees and their dependents.

The Strategic Procurement Division, on behalf of the Human Resources department, published a Request for Proposals (RFP) on June 26, 2020. The Scope of Work required the contractors to provide Medicare Health Plans, Pharmacy benefits, and all related services to eligible City retirees and their eligible dependents who are covered by Medicare. Services will include, but are not limited to, network management, claims processing, plan design and administration, customer service, and Medicare and City-required reporting.

The Request for Proposals was advertised in accordance with the requirements of the State of Texas bid laws, and thus proposals were received from eight firms: Aetna Life Insurance Company, Cigna, Envision RX, The Hartford, Humana, KS Plan Administrators dba KelseyCare Advantage, UnitedHealthcare Group, and Well Care. The five evaluation committee members consisted of active employees from the Human Resources, General Services, and Administration and Regulatory Affairs departments. The evaluation was based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

The following Contractors were deemed as having all requirements to provide Medicare Plans to the City of Houston and were recommended for award.

**Medicare Advantage and Medicare Part D Plans**

Contractor Name	FY21	Out years	Total
Aetna Life Insurance Company	\$7,008,147.00	\$82,642,083.00	\$89,650,230.00
KS Administrators LLC dba KelseyCare Advantage	\$5,086,368.00	\$63,510,004.00	\$68,596,372.00

### **MWBE Participation:**

The RFP was advertised with a 3% goal for MWBE participation. Aetna Life Insurance Company and KS Plan Administrators dba KelseyCare Advantage have designated the below-named companies as their certified MWBE subcontractors:

[illegible]

KelseyCare Pay or Play 1	Backup Material
KelseyCare Pay or Play 2	Backup Material
KelseyCare Delinquent Tax Report	Backup Material
KelseyCare No Auto Letter	Backup Material
Aetna Drug Forms	Backup Material
Aetna Form 1295	Backup Material
Aetna MWBE forms	Backup Material
Aetna Ownership Form	Backup Material
Aetna Pay or Play 1 Form	Backup Material
Aetna Pay or Play 2 Form	Backup Material
Aetna Delinquent Tax Report	Backup Material
Aetna COI	Backup Material
Aetna COI	Backup Material
Aetna COI Endorsements	Backup Material
KelseyCare COI GL & MPL	Backup Material
KelseyCare COI WC Auto Umbrella	Backup Material
KelseyCare AM Best	Backup Material
Aetna AM Best	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District I

Item Creation Date: 10/13/2020

MYR - Houston Forensic Science Center 2nd Amend

Agenda Item#: 25.

### **Summary:**

ORDINANCE approving and authorizing second amendment to first Interlocal Agreement between City of Houston, and **HOUSTON FORENSIC SCIENCE CENTER, INC** (previously Approved by Resolution No. 2012-17 and Ordinance Nos. 2014-165 & 2019-0117); allocating and approving the payment of an amount not to exceed \$1,358,652.00 from the CARES Act 2020 Fund to Houston Forensic Science Center, Inc for Forensic Operation Service Expenditures related to COVID-19 - **DISTRICT I - GALLEGOS**

### **Background:**

Resolution No. 2012-17, passed and adopted by the City Council of the City of Houston, Texas (the "City") on June 6, 2012, created the Houston Forensic Science LGC, Inc. (the "HFSLGC"), a local government corporation, to operate a forensic science center to provide the City with accurate and timely analysis of forensic evidence and related services which would enhance the welfare and safety of the public and which is independent from actual or perceived influence by law enforcement, prosecutors, elected officials, and special interest groups. Pursuant to Ordinance no. 2014-165, passed and adopted by the City Council on February 26, 2014, the City and HFSLGC entered into that certain First Interlocal Agreement (the "Original ILA") whereby the City transferred into HFSLGC the control of, and responsibility for, the "Forensic Operations" as defined by the Original ILA.

Ordinance 2019-117, the First Amendment to the Original ILA was passed and adopted by City Council on February 20, 2019. The First Amendment provided for the following: 1) ratified the name of HFSLGC to the Houston Forensic Science Center, Inc. (the "HFSC"); 2) ratified HFSC's change of corporate address; and 3) made the terms of the Original ILA and the Sublease coterminous with the Lease Term.

The President of the United States, the Governor of the State of Texas, the County Judge of Harris County, and the Mayor of the City of Houston have issued emergency declarations and executive orders in response to the Coronavirus Disease 2019 ("COVID – 19") pandemic. On March 27, 2020, the President signed into federal law the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), which established the Coronavirus Relief ("CRF") Fund and appropriated \$150 billion out of the Fund for the Department of Treasury to make payments to, among other governmental entities, certain local governments. As a result of COVID – 19, HFSC has incurred, or may incur in the future, operating expenses relating to services that are critical to support ongoing criminal investigations and adjudications and are eligible for reimbursement from the CRF Fund or other sources including, but not limited to, funds administered by the Federal

Emergency Management Agency (“FEMA”) or funds from federal or state agencies relating to COVID – 19 or other declared disasters (the “Disaster Funds”).

The Second Amendment to the Original ILA allows for HSFC to seek reimbursement for eligible COVID – 19 expenditures or other disaster-related expenses from the City subject to the terms in the Second Amendment, not to exceed \$1,358,652. HFSC agrees to comply with all applicable local, state and federal laws, regulations, executive orders, policies, procedures and directives regarding the use of Disaster Funds, including CRF Funds.

The Mayor’s Office recommends approval of a Second Amendment to the Original ILA.

**Disaster Note:**

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

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**Andrew F. Icken, Chief Development Officer**

**Prior Council Action:**

Resolution No. 2012-17, 6/6/12  
Ordinance No. 2014-165, 2/26/14  
Ordinance No. 2019-117, 2/20/19

**Amount of Funding:**

\$1,358,652  
CARES Act 2020  
Fund 5307

**Contact Information:**

Andy Icken  
**Phone:** 832-393-1064

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/13/2020

MYR - Houston Forensic Science Center 2nd Amend

Agenda Item#:

### **Background:**

Resolution No. 2012-17, passed and adopted by the City Council of the City of Houston, Texas (the "City") on June 6, 2012, created the Houston Forensic Science LGC, Inc. (the "HFSLGC"), a local government corporation, to operate a forensic science center to provide the City with accurate and timely analysis of forensic evidence and related services which would enhance the welfare and safety of the public and which is independent from actual or perceived influence by law enforcement, prosecutors, elected officials, and special interest groups. Pursuant to Ordinance no. 2014-165, passed and adopted by the City Council on February 26, 2014, the City and HFSLGC entered into that certain First Interlocal Agreement (the "Original ILA") whereby the City transferred into HFSLGC the control of, and responsibility for, the "Forensic Operations" as defined by the Original ILA.

Ordinance 2019-117, the First Amendment to the Original ILA was passed and adopted by City Council on February 20, 2019. The First Amendment provided for the following: 1) ratified the name of HFSLGC to the Houston Forensic Science Center, Inc. (the "HFSC"); 2) ratified HFSC's change of corporate address; and 3) made the terms of the Original ILA and the Sublease coterminous with the Lease Term.

The President of the United States, the Governor of the State of Texas, the County Judge of Harris County, and the Mayor of the City of Houston have issued emergency declarations and executive orders in response to the Coronavirus Disease 2019 ("COVID - 19") pandemic. On March 27, 2020, the President signed into federal law the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"), which established the Coronavirus Relief ("CRF") Fund and appropriated \$150 billion out of the Fund for the Department of Treasury to make payments to, among other governmental entities, certain local governments. As a result of COVID - 19, HFSC has incurred, or may incur in the future, operating expenses relating to services that are critical to support ongoing criminal investigations and adjudications and are eligible for reimbursement from the CRF Fund or other sources including, but not limited to, funds administered by the Federal Emergency Management Agency ("FEMA") or funds from federal or state agencies relating to COVID - 19 or other declared disasters (the "Disaster Funds").

The Second Amendment to the Original ILA allows for HFSC to seek reimbursement for eligible COVID - 19 expenditures or other disaster-related expenses from the City subject to the terms in the Second Amendment, not to exceed \$1,358,652. HFSC agrees to comply with all applicable local, state and federal laws, regulations, executive orders, policies, procedures and directives regarding the use of Disaster Funds, including CRF Funds.

The Mayor's Office recommends approval of a Second Amendment to the Original ILA.

### **Disaster Note:**

This item is related to the impact of COVID-19 and expenditures eligible to be paid under the federal funding source are subject to applicable requirements of the Federal Government related to the funding source.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "A. Icken", is written over a horizontal line.

Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Resolution No. 2012-17, 6/6/12; Ordinance No. 2014-165, 2/26/14; Ordinance No. 2019-117, 2/20/19

### **Amount of Funding:**

\$1,358,652

CARES Act 2020

Fund 5307

### **Contact Information:**

Andy Icken

Phone: 832-393-1064

### **ATTACHMENTS:**

Description

Page

**Description**

PCA - Res 2012-17 Creation

PCA - Ord 2014-165 Original ILA

PCA - Ord 2019-117 1ST Amend Original ILA

**Type**

Backup Material

Backup Material

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020  
District C, District H, District I  
Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 03 Main Street / Market Square

Agenda Item#: 26.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **MAIN STREET/MARKET SQUARE REDEVELOPMENT AUTHORITY d/b/a DOWNTOWN REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER THREE, CITY OF HOUSTON, TEXAS (MAIN STREET/MARKET SQUARE ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICTS C - KAMIN; H - CISNEROS and I - GALLEGOS**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Main Street/Market Square Redevelopment Authority (the "Authority") and FY21 – FY25 CIP for Reinvestment Zone Number Three (the "Zone").

- Total Operating Budget for FY21 \$45,965,645 which includes \$6,322,964 for required fund transfers and \$39,642,681 for Project Costs committed to the redevelopment of Jones Plaza, the construction of Bagby Street Improvements and the construction of Southern Downtown Pocket Park near newly constructed multi-family units.
- The FY21 Operating Budget includes \$403,000 for administration and overhead and a municipal services cost payment in FY21 of \$1,065,000 to pay for the incremental cost of providing services to the area and \$980,000 for supplemental police services.
- The FY21 – FY25 CIP Budget totals \$78,870,000 and includes provisions for the design and construction of Bagby Street improvements, a pocket park in the southern area of downtown and renovations to Jones Plaza.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval..

**Prior Council Action:**

Ord. No. 2019-874, 11/13/2019

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

Memo

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020  
District C, District H, District I  
Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 03 Main Street / Market Square

Agenda Item#: 18.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE relating to the Fiscal Affairs of the **MAIN STREET/MARKET SQUARE REDEVELOPMENT AUTHORITY d/b/a DOWNTOWN REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER THREE, CITY OF HOUSTON, TEXAS (MAIN STREET/MARKET SQUARE ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone **DISTRICTS C - KAMIN; H - CISNEROS and I - GALLEGOS**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Main Street/Market Square Redevelopment Authority (the "Authority") and FY21 – FY25 CIP for Reinvestment Zone Number Three (the "Zone").

- Total Operating Budget for FY21 \$45,965,645 which includes \$6,322,964 for required fund transfers and \$39,642,681 for Project Costs committed to the redevelopment of Jones Plaza, the construction of Bagby Street Improvements and the construction of Southern Downtown Pocket Park near newly constructed multi-family units.
- The FY21 Operating Budget includes \$403,000 for administration and overhead and a municipal services cost payment in FY21 of \$1,065,000 to pay for the incremental cost of providing services to the area and \$980,000 for supplemental police services.
- The FY21 – FY25 CIP Budget totals \$78,870,000 and includes provisions for the design and construction of Bagby Street improvements, a pocket park in the southern area of downtown and renovations to Jones Plaza.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval..

DocuSigned by:

—F405374A27G1498—  
Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-874, 11/13/2019

### **Contact Information:**

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

FY21 Budget TIRZ 03 Main Street / Market Square  
PCA 2019 - 874  
RCA

#### **Type**

Backup Material  
Backup Material  
Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

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F - 832-393-0844  
[www.houstontx.gov](http://www.houstontx.gov)

**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Subject:** TIRZ FY21 Budgets

**Date:** October 9, 2020

**TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:**

**TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I)** was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

**FY20 – FY24 CIP:** \$82.1M

**FY21– FY25 CIP:** \$78.9M

**Projects ADDED for FY21 – FY25:**

- NONE

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**TIRZ #14 – FOURTH WARD (DISTRICT H, I)** was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

**FY20 – FY24 CIP:** \$33.4M

**FY21 – FY25 CIP:** \$26.2M

**Projects ADDED for FY21 – FY25:**

- Visitor's Center
-

**TIRZ #18 – FIFTH WARD (DISTRICT B)** was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

**FY20 – FY24 CIP:**      \$2.5M

**FY21 – FY25 CIP:**      \$7.1M

**Projects ADDED for FY21 – FY25:**

- Street and Sidewalk Improvements

---

**TIRZ #19 – Upper Kirby (DISTRICT C, G)** was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

**FY20 – FY24 CIP:**      \$76.4M

**FY21 – FY25 CIP:**      \$74.6M

**Projects ADDED for FY21 – FY25:**

- NONE



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 14 Fourth Ward

Agenda Item#: 27.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **FOURTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER FOURTEEN, CITY OF HOUSTON, TEXAS (FOURTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT C - KAMIN**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fourth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Reinvestment Zone Number Fourteen (Fourth Ward Zone).

- The Total Operating Budget for FY21 is \$10,614,528, which includes \$2,831,270 for required fund transfers and \$7,783,258 for Project Costs primarily committed to the roadway reconstruction and streetscape enhancement of multiple neighborhood streets in the Fourth Ward area.
- The FY21 Operating Budget also includes \$251,300 for administration and overhead and a municipal services cost payment of \$98,501 for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP for the Zone totals \$26,183,358. The CIP includes provisions for the design and construction of roadway and street reconstruction, pedestrian amenities, utility replacements/upgrades and historical monuments.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget in excess of \$400,000 require City Council approval.

**Prior Council Action:**

Ord. No. 2019-834, 10/30/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

Memo

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 14 Fourth Ward

Agenda Item#: 19.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE relating to the fiscal affairs of the **FOURTH WARD REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER FOURTEEN**, City of Houston, Texas (Fourth Ward City Zone); ratifying the Fiscal Year 2020 operating budget for the Authority and the Fiscal Years 2020-2024 Capital Improvements Budget for the Zone - **DISTRICT C - KAMIN**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fourth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Reinvestment Zone Number Fourteen (Fourth Ward Zone).

- The Total Operating Budget for FY21 is \$10,614,528, which includes \$2,831,270 for required fund transfers and \$7,783,258 for Project Costs primarily committed to the roadway reconstruction and streetscape enhancement of multiple neighborhood streets in the Fourth Ward area.
- The FY21 Operating Budget also includes \$251,300 for administration and overhead and a municipal services cost payment of \$98,501 for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP for the Zone totals \$26,183,358. The CIP includes provisions for the design and construction of roadway and street reconstruction, pedestrian amenities, utility replacements/upgrades and historical monuments.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget in excess of \$400,000 require City Council approval.

DocuSigned by:

F405371A27C1498...

Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-834, 10/30/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

RCA  
PCA 2019 - 834  
FY21 Budget TIRZ 14 Fourth Ward

#### **Type**

Backup Material  
Backup Material  
Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
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**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Subject:** TIRZ FY21 Budgets

**Date:** October 9, 2020

**TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:**

**TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I)** was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

**FY20 – FY24 CIP:** \$82.1M

**FY21– FY25 CIP:** \$78.9M

**Projects ADDED for FY21 – FY25:**

- NONE

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**TIRZ #14 – FOURTH WARD (DISTRICT H, I)** was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

**FY20 – FY24 CIP:** \$33.4M

**FY21 – FY25 CIP:** \$26.2M

**Projects ADDED for FY21 – FY25:**

- Visitor's Center
-

**TIRZ #18 – FIFTH WARD (DISTRICT B)** was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

**FY20 – FY24 CIP:**      \$2.5M

**FY21 – FY25 CIP:**      \$7.1M

**Projects ADDED for FY21 – FY25:**

- Street and Sidewalk Improvements

---

**TIRZ #19 – Upper Kirby (DISTRICT C, G)** was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

**FY20 – FY24 CIP:**      \$76.4M

**FY21 – FY25 CIP:**      \$74.6M

**Projects ADDED for FY21 – FY25:**

- NONE



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

District B

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 18 Fifth Ward

Agenda Item#: 28.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **FIFTH WARD REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER EIGHTEEN, CITY OF HOUSTON, TEXAS (FIFTH WARD ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICT B - DAVIS**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fifth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Tax Increment Reinvestment Zone Number Eighteen (Zone).

- Total Operating Budget for FY21 is \$4,879,653 which includes \$476,253 for required fund transfers as required by the tri-party agreement between the City, the Zone, and the Authority; and the interlocal agreement between the City, the Zone and Houston Independent School District.
- The FY21 Budget also includes \$4,403,400 for Project Costs committed to property acquisition, streetscape enhancements along Lyons Avenue, environmental remediation, area parks and cultural facilities.
- The FY21 Operating Budget includes \$550,000 in Developer Reimbursements
- The FY21 Operating Budget includes \$94,800 for administration and overhead.
- The FY21 – FY25 CIP Budget for the Zone totals \$7,147,000 for affordable housing (land acquisition, design, and construction), sidewalks, cultural facilities, historic preservation and community parks.
- The FY21 Budget provides for the transfer of \$291,890 to the City's Housing and Community Development Department for Affordable Housing.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.

- The FY21 operating budget does not have a municipal service charge.

Attachments: FY21 Operating Budget and FY21 – FY25 CIP Budget

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. No. 2019-807, 10/23/2019

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

Memo

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District B

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 18 Fifth Ward

Agenda Item#: 50.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE relating to the fiscal affairs of the **FIFTH WARD REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER EIGHTEEN, CITY OF HOUSTON, TEXAS (FIFTH WARD ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICTS B - DAVIS**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Fifth Ward Redevelopment Authority (Authority) and the FY21 – FY25 CIP Budget for Tax Increment Reinvestment Zone Number Eighteen (Zone).

- Total Operating Budget for FY21 is \$4,879,653 which includes \$476,253 for required fund transfers as required by the tri-party agreement between the City, the Zone, and the Authority; and the interlocal agreement between the City, the Zone and Houston Independent School District.
- The FY21 Budget also includes \$4,403,400 for Project Costs committed to property acquisition, streetscape enhancements along Lyons Avenue, environmental remediation, area parks and cultural facilities.
- The FY21 Operating Budget includes \$550,000 in Developer Reimbursements
- The FY21 Operating Budget includes \$94,800 for administration and overhead.
- The FY21 – FY25 CIP Budget for the Zone totals \$7,147,000 for affordable housing (land acquisition, design, and construction), sidewalks, cultural facilities, historic preservation and community parks.
- The FY21 Budget provides for the transfer of \$291,890 to the City's Housing and Community Development Department for Affordable Housing.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed the lesser of \$400,000 or 5% of Project Costs require City Council approval.
- The FY21 operating budget does not have a municipal service charge.

Attachments: FY21 Operating Budget and FY21 – FY25 CIP Budget

DocuSigned by:

Andrew F. Tucker, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-807, 10/23/2019

### **Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

Description

Type

RCA  
FY21 Budget TIRZ 18 Fifth Ward  
PCA 2019 - 807

Backup Material  
Backup Material  
Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

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**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Subject:** TIRZ FY21 Budgets

**Date:** October 9, 2020

**TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:**

**TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I)** was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

**FY20 – FY24 CIP:** \$82.1M

**FY21– FY25 CIP:** \$78.9M

**Projects ADDED for FY21 – FY25:**

- NONE

---

**TIRZ #14 – FOURTH WARD (DISTRICT H, I)** was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

**FY20 – FY24 CIP:** \$33.4M

**FY21 – FY25 CIP:** \$26.2M

**Projects ADDED for FY21 – FY25:**

- Visitor's Center
-

**TIRZ #18 – FIFTH WARD (DISTRICT B)** was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

**FY20 – FY24 CIP:**      \$2.5M

**FY21 – FY25 CIP:**      \$7.1M

**Projects ADDED for FY21 – FY25:**

- Street and Sidewalk Improvements

---

**TIRZ #19 – Upper Kirby (DISTRICT C, G)** was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

**FY20 – FY24 CIP:**      \$76.4M

**FY21 – FY25 CIP:**      \$74.6M

**Projects ADDED for FY21 – FY25:**

- NONE



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

District C, District G

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 19 Upper Kirby

Agenda Item#: 29.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **UPPER KIRBY REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvement Plan Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Upper Kirby Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP for Reinvestment Zone Number Nineteen (the "Zone").

- Total Operating Budget for FY21 is \$17,462,461 which includes \$3,812,890 for required fund transfers and \$13,649,571 for Project Costs committed to the construction of Shepherd Drainage system improvements, the reconstruction of Bissonnet from Kirby to Edloe, the reconstruction of West Alabama from Buffalo Speedway to Shepherd.
  - The FY21 Operating budget also includes \$787,317 for administration and overhead and a municipal services cost payment in FY21 of \$3,025,573 to pay for the incremental cost of providing services to the area.
  - The FY21 – FY25 CIP Budget totals \$74,580,000 and includes provisions for the design and construction of roadway improvements, drainage system improvements and park facilities.
  - The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.
-

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

**Ord. No.** 2019-853, 11/06/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

Memo

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C, District G

Item Creation Date: 10/9/2020

MYR - FY21 TIRZ 19 Upper Kirby

Agenda Item#: 51.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE relating to the Fiscal Affairs of the **UPPER KIRBY REDEVELOPMENT AUTHORITY on behalf of REINVESTMENT ZONE NUMBER NINETEEN, CITY OF HOUSTON, TEXAS (UPPER KIRBY ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Budget for the Zone - **DISTRICTS C - KAMIN and G - TRAVIS**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Upper Kirby Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP for Reinvestment Zone Number Nineteen (the "Zone").

- Total Operating Budget for FY21 is \$17,462,461 which includes \$3,812,890 for required fund transfers and \$13,649,571 for Project Costs committed to the construction of Shepherd Drainage system improvements, the reconstruction of Bissonnet from Kirby to Edloe, the reconstruction of West Alabama from Buffalo Speedway to Shepherd.
- The FY21 Operating budget also includes \$787,317 for administration and overhead and a municipal services cost payment in FY21 of \$3,025,573 to pay for the incremental cost of providing services to the area.
- The FY21 – FY25 CIP Budget totals \$74,580,000 and includes provisions for the design and construction of roadway improvements, drainage system improvements and park facilities.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.

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F405371A27C1498...  
Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-853, 11/06/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

PCA 2019 - 853

RCA

FY21 Budget TIRZ 19 Upper Kirby

#### **Type**

Backup Material

Backup Material

Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
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**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Subject:** TIRZ FY21 Budgets

**Date:** October 9, 2020

**TIRZ budgets to be presented to City Council on October 21, 2020 for consideration and approval on are listed below:**

**TIRZ #3 – MAIN ST/MARKET SQUARE (DISTRICT C, G, H, I)** was created in 1995 to stimulate new residential development in the 9-Block area surrounding the Rice Hotel. In 1998, the Zone was expanded to include Main Street and the northern Blocks of the Central Business District along Buffalo Bayou. The projected incremental property tax revenue is \$24.5M, which comprises \$18.7M from City increment, \$393K from County increment, and \$5.4M from HISD. The FY21 budget is \$46.0M and allocates \$39.6M for project costs. Projects include improvements to Jones Plaza (\$6.0M) and Bagby Street (\$12.5M), as well as a pocket park in the southern region of the zone (\$7.5M). Developer reimbursements amount to \$8.6M, and debt service equal to \$4.3M. The budget also includes \$6.3M in transfers, the majority of which being for educational facilities (\$2.5M) and municipal services (\$2.0M).

**FY20 – FY24 CIP:** \$82.1M

**FY21– FY25 CIP:** \$78.9M

**Projects ADDED for FY21 – FY25:**

- NONE

---

**TIRZ #14 – FOURTH WARD (DISTRICT H, I)** was created to facilitate the revitalization of the historic Fourth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial development, affordable housing, infrastructure improvements, educational facilities, parks, property acquisition, and the preservation and restoration of historic structures. The projected incremental property tax revenue is \$5.3M, which comprises \$2.9M from City increment and \$2.4M from HISD. The FY21 budget is \$10.6M and allocates \$7.8M for project costs. Projects include Fourth Ward Street Reconstruction Project (4.7M) and New Affordable Housing Development (\$1.0M). The budget also includes \$2.8M in transfers, the majority of which being for affordable housing (\$1.8M) and educational facilities (\$803K).

**FY20 – FY24 CIP:** \$33.4M

**FY21 – FY25 CIP:** \$26.2M

**Projects ADDED for FY21 – FY25:**

- Visitor's Center
-

**TIRZ #18 – FIFTH WARD (DISTRICT B)** was created to facilitate the revitalization of the historic Fifth Ward from a blighted and deteriorated neighborhood into a viable residential community with supporting commercial and retail development. Proposed improvements would address inadequate or deteriorated streets, utilities and sidewalks, parks and affordable housing. The FY21 budget is \$4.9M and allocates \$4.4M for project costs. Project costs include reimbursement to developers for infrastructure related to a new affordable and market residential development (\$550K). Projects include acquisition of land to address the "deserts" retail, food and other (\$1.8M) and street and sidewalk improvements (\$1.0M). The budget also includes \$476K in transfers, the majority of which being for educational facilities (\$115K) and affordable housing (\$292K).

**FY20 – FY24 CIP:**      \$2.5M

**FY21 – FY25 CIP:**      \$7.1M

**Projects ADDED for FY21 – FY25:**

- Street and Sidewalk Improvements

---

**TIRZ #19 – Upper Kirby (DISTRICT C, G)** was created to provide plans and programs needed to support an environment attractive to private investment needed to attract residential, commercial and retail development in the Upper Kirby area through the design and construction of roadway and streets, public utility infrastructure, street lighting, pedestrian improvements, parks and real property acquisition. The projected incremental revenue is \$15.7M, all of which is City increment. The FY21 budget is \$17.5M and allocates \$13.6M for project costs. Projects include drainage system improvements along Shepherd Drive (\$6.8M), and street reconstruction along West Alabama (\$750K). The budget also includes \$3.8M in transfers, the majority of which being for municipal services (\$3.0M).

**FY20 – FY24 CIP:**      \$76.4M

**FY21 – FY25 CIP:**      \$74.6M

**Projects ADDED for FY21 – FY25:**

- NONE



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/30/2020

PRD – Interlocal Agreement HCDE Case for Kids FY2021

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston and **HARRIS COUNTY DEPARTMENT OF EDUCATION** for Case for Kids City Connections Program; providing a maximum contract amount - \$770,000.00 - General Fund

### **Background:**

The Houston Parks and Recreation Department recommends Council approval of an interlocal agreement between the City of Houston and Harris County Department of Education (HCDE) to provide funding to support youth out-of-school programs and activities. The program will be managed by the HCDE's after-school division, the Cooperative for After-School Enrichment (CASE) and will be called CASE for Kids City Connections (the Program). If Council approves, this will be the sixth year the program will be implemented with City funding.

Applicants selected for funding must serve children between kindergarten through 12th grade during the hours before school, after school, on weekends and/or during summer. Projects funded by the Program will take place in a variety of locations, including schools, community centers, and churches. Eligible applicants must be a Texas school district or be an IRS-designated 501(c)3 and be formally registered with the Texas Secretary of State as a Not-for-Profit entity for at least one calendar year prior to August 30, 2020. Program fund recipients must match the total amount of funding on a dollar-for-dollar basis. The match may be cash or in-kind support from other sources.

Among other responsibilities, HCDE agrees to develop and publish a Request for Proposals (RFP), evaluate and score eligible applicant proposals, coordinate the dispersion of Program funds to selected recipients, conduct evaluations of Program fund recipients' projects, and provide an annual report organized by Council District. The contract allows for Additional Community Awards totaling up to \$220,000 should District Council Members opt to fund additional awards through their Council District Service Fund budgets.

HCDE agrees to deliver services within the following time frame:

City Connections Grant Period: October 26, 2020 to April 30, 2021

### **Program Funding Details:**

Community Awards (\$45,000 per Council District) \$495,000

HCDE CASE Administration Fee \$55,000

Additional CDSF Community Awards Up to \$ 220,000

Maximum Contract Amount \$770,000

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no fiscal Note is required as stated in the Financial Policy.

**Director's Signature:**

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Steve Wright, Director  
Houston Parks and Recreation Department

**Amount of Funding:**

\$770,000.00  
General Fund  
Fund 1000

**Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/13/2020

ALL

Item Creation Date: 9/30/2020

PRD – Interlocal Agreement HCDE Case for Kids FY2021

Agenda Item#: 19.

### **Background:**

The Houston Parks and Recreation Department recommends Council approval of an interlocal agreement between the City of Houston and Harris County Department of Education (HCDE) to provide funding to support youth out-of-school programs and activities. The program will be managed by the HCDE's after-school division, the Cooperative for After-School Enrichment (CASE) and will be called CASE for Kids City Connections (the Program). If Council approves, this will be the sixth year the program will be implemented with City funding.

Applicants selected for funding must serve children between kindergarten through 12th grade during the hours before school, after school, on weekends and/or during summer. Projects funded by the Program will take place in a variety of locations, including schools, community centers, and churches. Eligible applicants must be a Texas school district or be an IRS-designated 501(c)3 and be formally registered with the Texas Secretary of State as a Not-for-Profit entity for at least one calendar year prior to August 30, 2020. Program fund recipients must match the total amount of funding on a dollar-for-dollar basis. The match may be cash or in-kind support from other sources.

Among other responsibilities, HCDE agrees to develop and publish a Request for Proposals (RFP), evaluate and score eligible applicant proposals, coordinate the dispersion of Program funds to selected recipients, conduct evaluations of Program fund recipients' projects, and provide an annual report organized by Council District. The contract allows for Additional Community Awards totaling up to \$220,000 should District Council Members opt to fund additional awards through their Council District Service Fund budgets.

HCDE agrees to deliver services within the following time frame:

City Connections Grant Period: October 26, 2020 to April 30, 2021

### **Program Funding Details:**

Community Awards (\$45,000 per Council District) \$495,000

HCDE CASE Administration Fee \$55,000

Additional CDSF Community Awards Up to \$ 220,000

Maximum Contract Amount \$770,000

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no fiscal Note is required as stated in the Financial Policy.

### **Director's Signature:**

DocuSigned by:

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10/6/2020

933FA00E53BA453

Steve Wright, Director

Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/29/2020

PRD - TPWD Urban Outdoor Grant Programs Application

Agenda Item#: 31.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic grant application to the **TEXAS PARKS & WILDLIFE DEPARTMENT FOR URBAN OUTDOOR GRANT PROGRAMS** related to the development of Sunset Heights Park for the City of Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

The Houston Parks and Recreation Department (HPARD) requests Council approval authorizing the submission of an Urban Outdoor Recreation grant application to the Texas Parks & Wildlife Department (TPWD). The grant application must be submitted to TPWD by November 6, 2020. Also, authorizing the HPARD Director or designee to act as the city's representative in the application process, with the authority to accept and expend such grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant. HPARD is requesting \$898,000 in grant assistance for the development of the Sunset Heights Park at 6000 North Main Street, Houston TX 77009; the location of the former METRO Heights Transit Center of the Metropolitan Transit Authority. The total proposed grant project cost estimate is \$1,796,000. The source of the City's required \$898,000 match is from the Park Special Fund, Bond Funds and in-kind resources such as landscaping performed in-house or by volunteers.

The former METRO Heights Transit Center is an .88-acre (38,333 sf) property located in a prime commercial area of the Greater Heights, one of Houston's major historic and cultural neighborhoods. This neighborhood is also one of the earliest planned communities in Texas just 4 miles (6.4 km) northwest of Downtown Houston. HPARD acquired the property to preserve open space in this area of high need for parks. The neighboring community has been involved in determining the needs for the park and will be included during the design phase of the project. The project scope will preserve the architectural feature at this property while working with the existing amenities to create a park. Proposed new concepts for the Sunset Heights Park include improvements to the existing structure, a small stage, an ADA accessible playground (a portion of which will be undercover), restroom improvements, a splash pad, open lawn area, a walking path, tricycle track, perimeter fencing, parking, detention and bioswale or rain garden with educational signage. Existing native trees will be preserved. Benches, picnic tables and game tables will also be strategically placed for year-round enjoyment.

**Fiscal Note:** No fiscal note required on grant item

**Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Amount of Funding:**

\$898,000.00-State-Grant Funded (5010)  
\$700,000.00-Parks and Recreation Dedication Fund (4035)  
\$78,000.00-Parks Consolidated Construction Funds (4502) (already appropriated)  
\$120,000.00 - In-kind Contribution  
TOTAL - \$1,796,000.00

**Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/29/2020

PRD - TPWD Urban Outdoor Grant Programs Application

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic grant application to the Texas Parks & Wildlife Department for Urban Outdoor Grant Programs related to the development of Sunset Heights Park for the City of Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

### **Background:**

The Houston Parks and Recreation Department (HPARD) requests Council approval authorizing the submission of an Urban Outdoor Recreation grant application to the Texas Parks & Wildlife Department (TPWD). The grant application must be submitted to TPWD by November 6, 2020. Also, authorizing the HPARD Director or designee to act as the city's representative in the application process, with the authority to accept and expend such grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant. HPARD is requesting \$898,000 in grant assistance for the development of the Sunset Heights Park at 6000 North Main Street, Houston TX 77009; the location of the former METRO Heights Transit Center of the Metropolitan Transit Authority. The total proposed grant project cost estimate is \$1,796,000. The source of the City's required \$898,000 match is from the Park Special Fund, Bond Funds and in-kind resources such as landscaping performed in-house or by volunteers.

The former METRO Heights Transit Center is an .88-acre (38,333 sf) property located in a prime commercial area of the Greater Heights, one of Houston's major historic and cultural neighborhoods. This neighborhood is also one of the earliest planned communities in Texas just 4 miles (6.4 km) northwest of Downtown Houston. HPARD acquired the property to preserve open space in this area of high need for parks. The neighboring community has been involved in determining the needs for the park and will be included during the design phase of the project. The project scope will preserve the architectural feature at this property while working with the existing amenities to create a park. Proposed new concepts for the Sunset Heights Park include improvements to the existing structure, a small stage, an ADA accessible playground (a portion of which will be undercover), restroom improvements, a splash pad, open lawn area, a walking path, tricycle track, perimeter fencing, parking, detention and bioswale or rain garden with educational signage. Existing native trees will be preserved. Benches, picnic tables and game tables will also be strategically placed for year-round enjoyment.

**Fiscal Note:** No fiscal note required on grant item

### **Director's Signature:**

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Steve Wright", is placed over a blue DocuSign verification line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Amount of Funding:**

\$898,000.00-State-Grant Funded (5010)

\$700,000.00-Parks and Recreation Dedication Fund (4035)

\$78,000.00-Parks Consolidated Construction Funds (4502) (already appropriated)

\$120,000.00 - In-kind Contribution

TOTAL - \$1,796,000.00

### **Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Cover Sheet

Revised ordinance

Sunset Heights Application

**Type**

Signed Cover sheet

Ordinance/Resolution/Motion

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/29/2020

PRD - TPWD COOP Grant Application

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic grant application to the **TEXAS PARKS & WILDLIFE DEPARTMENT FOR THE COMMUNITY OUTDOOR OUTREACH PROGRAM** for the City of Houston Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

The Houston Parks and Recreation Department (HPARD) requests Council approval authorizing the submission of a Community Outdoor Outreach Program (COOP) grant application to the Texas Parks & Wildlife Department (TPWD). The grant application must be submitted to TPWD by November 6, 2020. Also, authorizing the HPARD Director or designee to act as the city's representative in the application process, with the authority to accept and expend such grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant. HPARD is requesting \$30,000 in grant assistance to implement Houston PARKS Adventures – a program geared toward exposing minority and low-income urban youth to nature through environmental education and outdoor recreation. Project partners include Public Works and Engineering Department WaterWorks Education Center, Artist Boat, Texas Parks and Wildlife Department, and Student Conservation Association.

Matching funds are not required, however, points are awarded based on documented applicant contributions to the project. HPARD and project partners will be providing staff and volunteer time, facility use, supplies and equipment to earned these extra points. TPWD requires a Resolution by the City's governing body to authorize application submission, any applicant contribution, and must designate a project official.

Houston PARKS Adventure enhances the quality and diversity of programming and recreation opportunities offered to HPARD's After-School and Summer Enrichment Program participants. The program will provide hands-on exposure and outdoor learning experiences to connect children with nature and the outdoors. Activities will include field trips to State Parks, bird watching, fishing, camping, outdoor safety, outdoor cooking, hiking and trail exploration, kayaking, and interaction with a variety of wildlife. The program also provides environmental education on topics such as preserving habitat for wildlife, non-point source pollution, water quality, native plants and wildscapes.

**Fiscal Note:** No fiscal note required on grant item

**Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Amount of Funding:**

\$30,000.00 - State-Grant Funded (5010)

**Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/29/2020

PRD - TPWD COOP Grant Application

Agenda Item#: 31.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic grant application to the **TEXAS PARKS & WILDLIFE DEPARTMENT FOR THE COMMUNITY OUTDOOR OUTREACH PROGRAM** for the City of Houston Parks and Recreation Department (the "Grant"); declaring the City's eligibility for such Grant; authorizing the Director of the Parks and Recreation Department to act as the City's representative in the application process; authorizing the Director of the Parks and Recreation Department to accept the Grant and expend the Grant Funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the Grant

### **Background:**

The Houston Parks and Recreation Department (HPARD) requests Council approval authorizing the submission of a Community Outdoor Outreach Program (COOP) grant application to the Texas Parks & Wildlife Department (TPWD). The grant application must be submitted to TPWD by November 6, 2020. Also, authorizing the HPARD Director or designee to act as the city's representative in the application process, with the authority to accept and expend such grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant. HPARD is requesting \$30,000 in grant assistance to implement Houston PARKS Adventures – a program geared toward exposing minority and low-income urban youth to nature through environmental education and outdoor recreation. Project partners include Public Works and Engineering Department WaterWorks Education Center, Artist Boat, Texas Parks and Wildlife Department, and Student Conservation Association.

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Houston PARKS Adventure enhances the quality and diversity of programming and recreation opportunities offered to HPARD's After-School and Summer Enrichment Program participants. The program will provide hands-on exposure and outdoor learning experiences to connect children with nature and the outdoors. Activities will include field trips to State Parks, bird watching, fishing, camping, outdoor safety, outdoor cooking, hiking and trail exploration, kayaking, and interaction with a variety of wildlife. The program also provides environmental education on topics such as preserving habitat for wildlife, non-point source pollution, water quality, native plants and wildscapes.

**Fiscal Note:** No fiscal note required on grant item

### **Director's Signature:**

DocuSigned by:

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Steve Wright, Director  
Houston Parks and Recreation Department

### **Amount of Funding:**

\$30,000.00 - State-Grant Funded (5010)

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houston.tx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houston.tx.gov

### **ATTACHMENTS:**

Description	Type
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**Description**

Cover Sheet

Ordinance

COOP Application

**Type**

Signed Cover sheet

Ordinance/Resolution/Motion

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ETJ

Item Creation Date: 9/22/2020

HPW - 20WR257 – Petition Addition (108.097) Northwest  
Freeway Municipal Utility District

Agenda Item#: 33.

### **Summary:**

ORDINANCE consenting to the addition of 108.097 acres of land to **NORTHWEST FREEWAY MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

### **Background:**

SUBJECT: Petition for the City's consent to the addition of 108.097 acres to Northwest Freeway Municipal Utility District.

RECOMMENDATION: Petition for the City's consent to the addition of 108.097 acres to Northwest Freeway Municipal Utility District be approved.

SPECIFIC EXPLANATION: Northwest Freeway Municipal Utility District (the "District") was created through the TCEQ in 1977, and currently consists of 399.178 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 108.097 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of U.S. 290, Roberts Road, Little Cypress Creek, and Becker Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Freeway Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Northwest Freeway Municipal Utility District is Little Cypress Creek, which flows into Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/22/2020

HPW - 20WR257 – Petition Addition (108.097) Northwest Freeway Municipal Utility District

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 108.097 acres to Northwest Freeway Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of 108.097 acres to Northwest Freeway Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Northwest Freeway Municipal Utility District (the "District") was created through the TCEQ in 1977, and currently consists of 399.178 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 108.097 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of U.S. 290, Roberts Road, Little Cypress Creek, and Becker Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Freeway Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Northwest Freeway Municipal Utility District is Little Cypress Creek, which flows into Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/6/2020

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Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

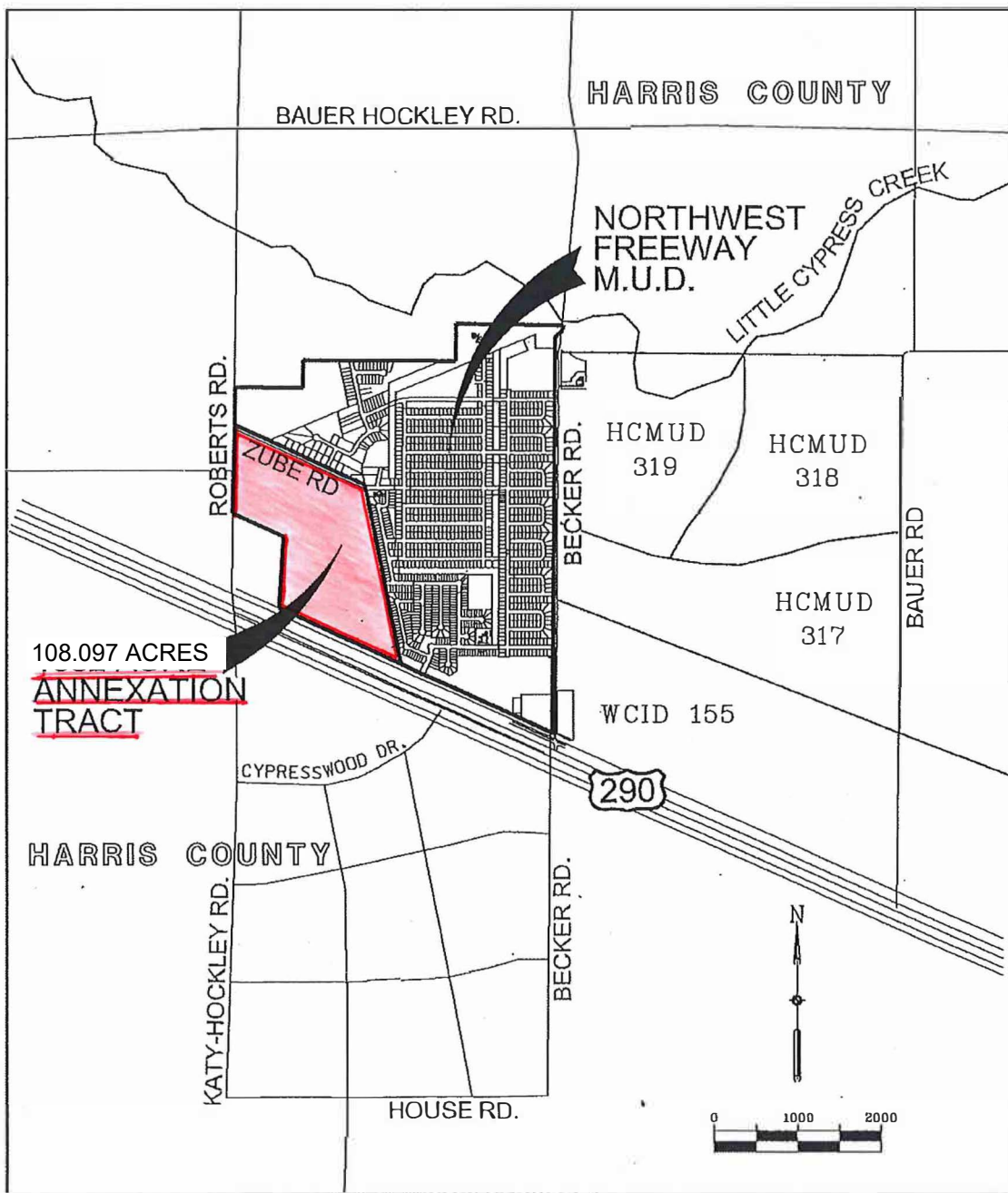
Backup Material

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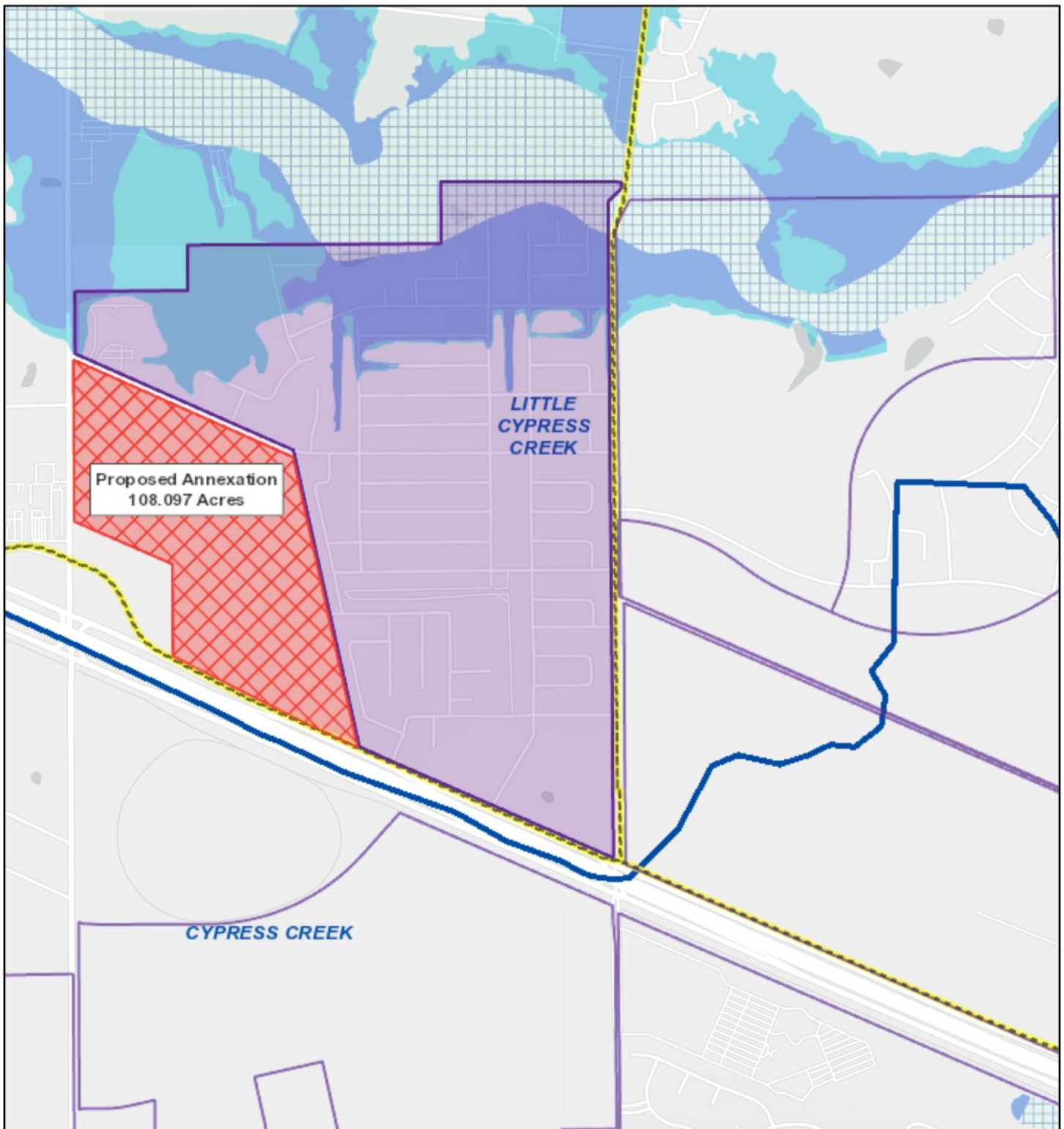
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N.T.S.

KEY MAP NO. 324-M

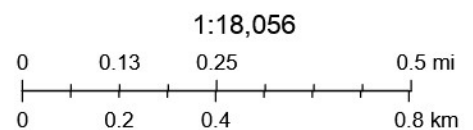
ZIP CODE NO. 77447

# Northwest Freeway MUD (108.097 acres)



9/21/2020, 3:55:22 PM

- Flood Hazard Zones
- 100 Year Floodplain
  - 500 Year Floodplain
  - Floodway
  - City Limits
- Council Districts
- Existing Acreage of District
  - Proposed Annexation
  - COH Wastewater Line
  - COH Water Line



HCFC and HCED,



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

ETJ

Item Creation Date: 9/4/2020

HPW - 20WR253 – Petition Addition (1.067) Sheldon Road  
Municipal Utility District

Agenda Item#: 34.

### **Summary:**

ORDINANCE consenting to the addition of 1.067 acres of land to **SHELDON ROAD MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 1.067 acres to Sheldon Road Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 1.067 acres to Sheldon Road Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Sheldon Road Municipal Utility District (the "District") was created through the County in 1959, and currently consists of 425.9985 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add a 0.774 acre tract of developed commercial property and a 0.293 acre tract of vacant land that will not be developed for a total of 1.067 acres, to the District. The developed tract is currently an out of district water and wastewater customer and is requesting to be annexed so that it can qualify for in district rates. The proposed annexation tracts are located in the vicinity of US Highway 90, Miller Road 2, Garrett Road, and Vrana Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Sheldon Woods Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Sheldon Road Municipal Utility District is San Jacinto River, which flows into the Houston Ship Channel. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/4/2020

HPW - 20WR253 – Petition Addition (1.067) Sheldon Road Municipal Utility District

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 1.067 acres to Sheldon Road Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 1.067 acres to Sheldon Road Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Sheldon Road Municipal Utility District (the "District") was created through the County in 1959, and currently consists of 425.9985 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add a 0.774 acre tract of developed commercial property and a 0.293 acre tract of vacant land that will not be developed for a total of 1.067 acres, to the District. The developed tract is currently an out of district water and wastewater customer and is requesting to be annexed so that it can qualify for in district rates. The proposed annexation tracts are located in the vicinity of US Highway 90, Miller Road 2, Garrett Road, and Vrana Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Sheldon Woods Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Sheldon Road Municipal Utility District is San Jacinto River, which flows into the Houston Ship Channel. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/6/2020

A93C410B72D3453...  
Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

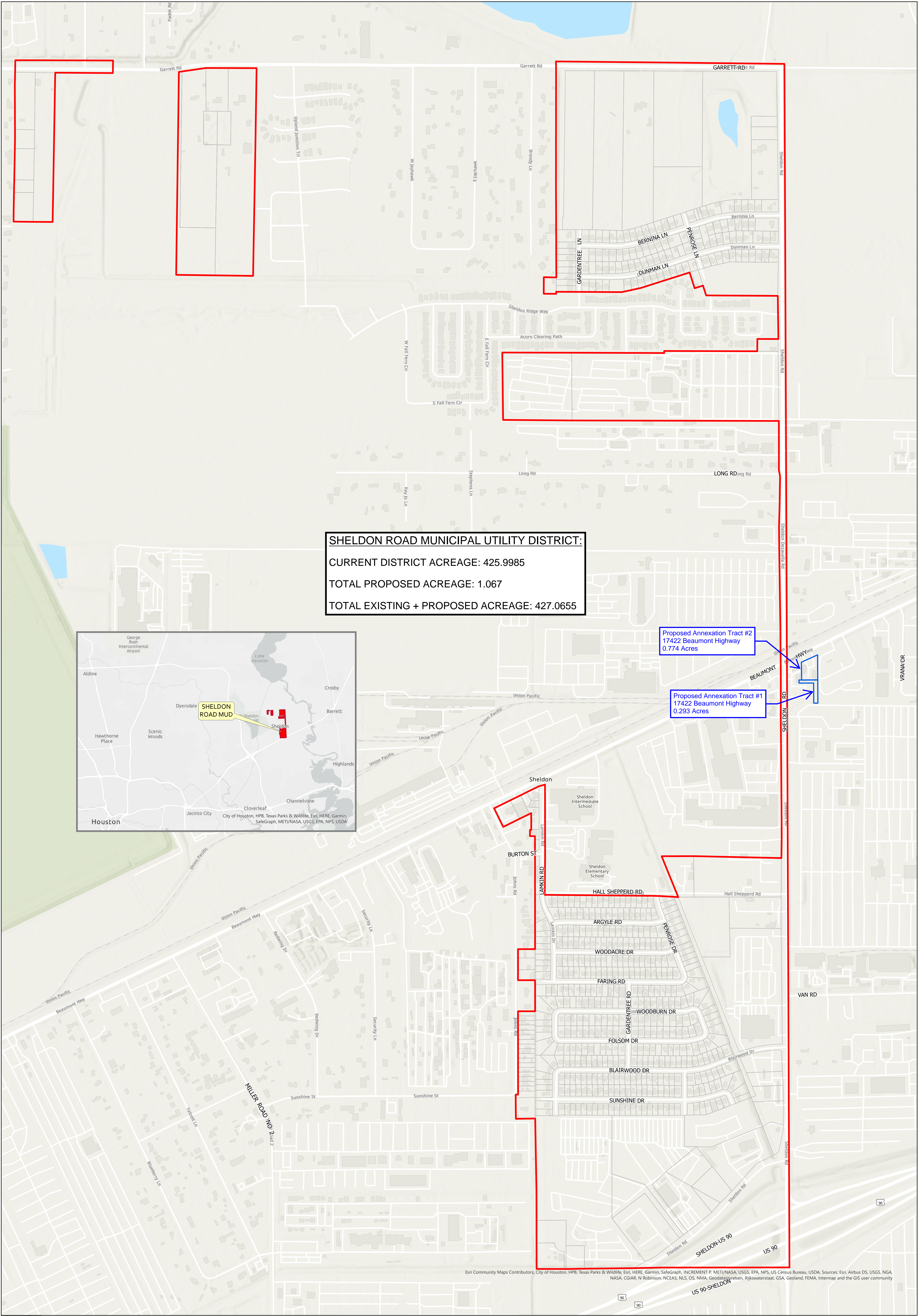
### **ATTACHMENTS:**

#### **Description**

Maps  
Application  
Petition  
Backup Material  
Fact Sheet

#### **Type**

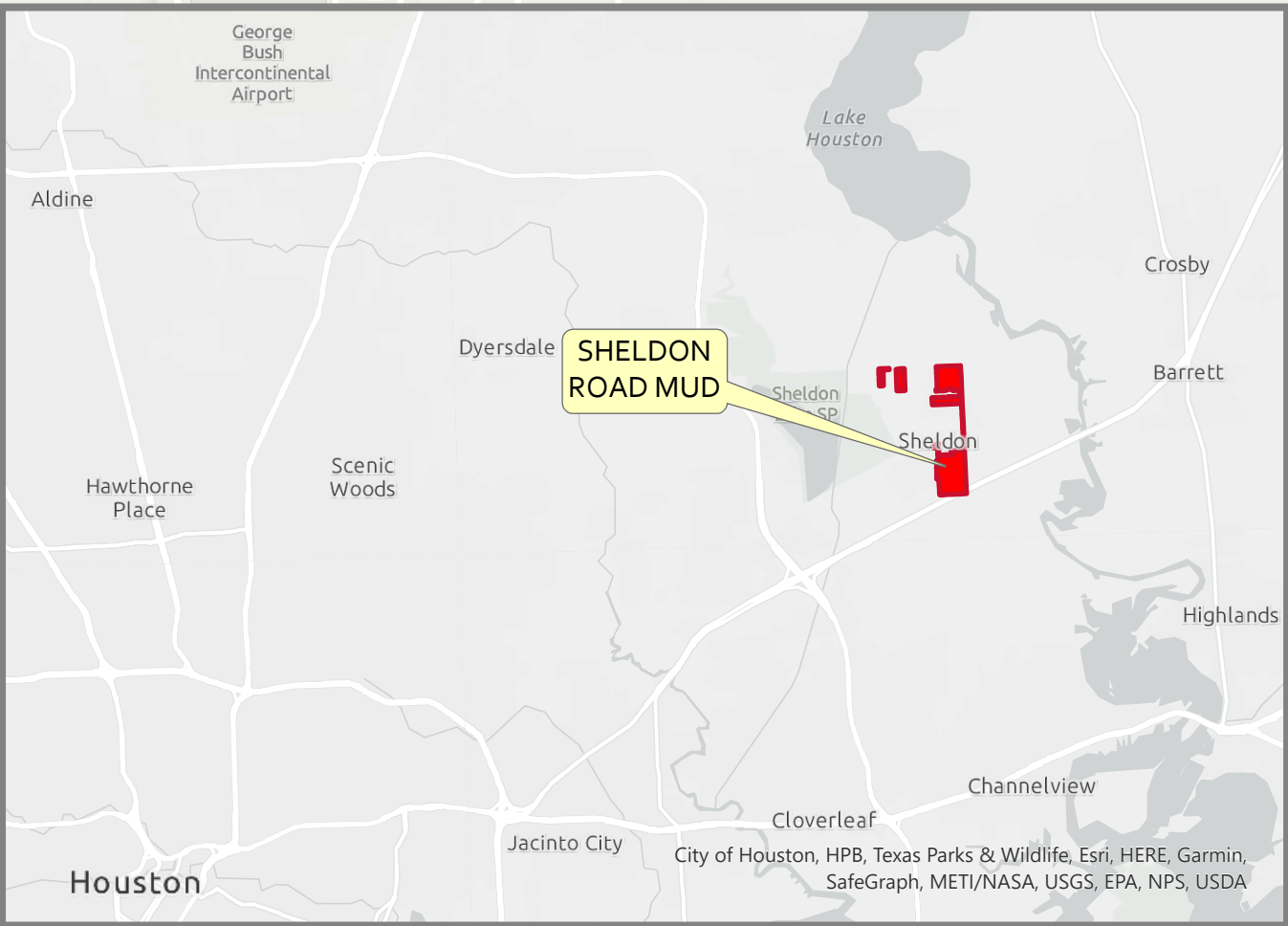
Backup Material  
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**SHELDON ROAD MUNICIPAL UTILITY DISTRICT:**  
CURRENT DISTRICT ACREAGE: 425.9985  
TOTAL PROPOSED ACREAGE: 1.067  
TOTAL EXISTING + PROPOSED ACREAGE: 427.0655

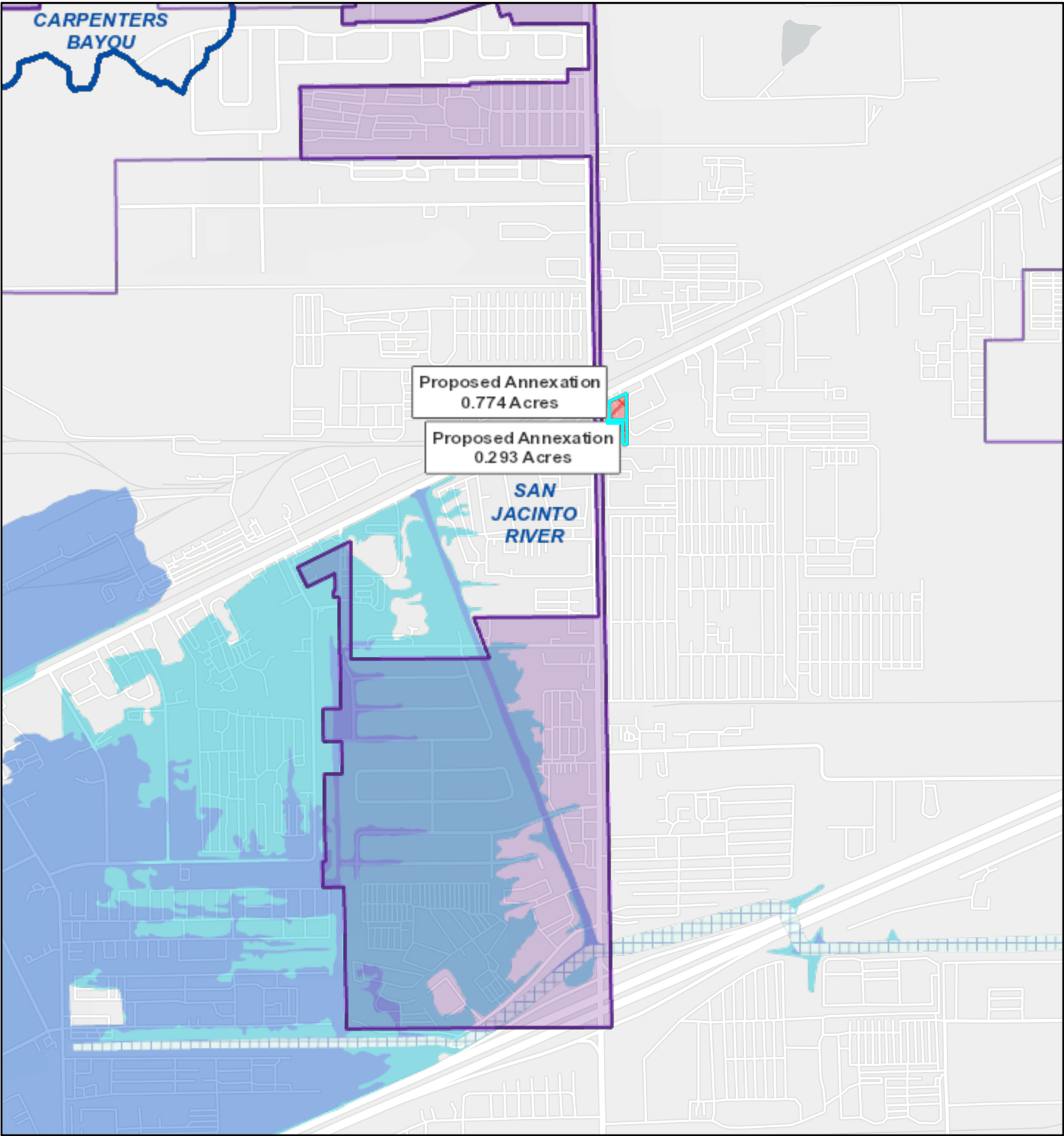
Proposed Annexation Tract #2  
17422 Beaumont Highway  
0.774 Acres

Proposed Annexation Tract #1  
17422 Beaumont Highway  
0.293 Acres



Esri Community Maps Contributors; City of Houston, HPB, Texas Parks & Wildlife, Esri, HERE, Garmin, SafeGraph, INCREMENT P, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Sources: Esri, Airbus DS, USGS, NGA, NASA, CGIAR, N Robinson, NCEAS, NLS, OS, NMA, Geodatasgriens, Rijkswaterstaat, GSA, Geoland, FEMA, Intermap and the GIS user community

# Sheldon Road Municipal Utility District (1.067 acres)

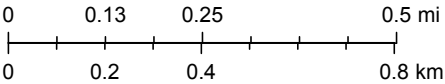


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1:18,056

- Flood Hazard Zones

  - 100 Year Floodplain
  - 500 Year Floodplain
  - Floodway
  - City Limits
- Council Districts
  - Existing Acreage of District
  - Proposed Annexation
  - COH Wastewater Line
  - COH Water Line



HCFC and HCED,



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

ETJ

Item Creation Date: 9/8/2020

HPW - 20WR250 – Petition Addition (1.7159) Spring Creek  
Utility District

Agenda Item#: 35.

### **Summary:**

ORDINANCE consenting to the addition of 1.7159 acres of land to **SPRING CREEK UTILITY DISTRICT**, for inclusion in the district

### **Background:**

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 1.7159 acres to Spring Creek Utility District.

RECOMMENDATION: Petition for the City's consent to the addition two (2) tracts of land totaling 1.7159 acres to Spring Creek Utility District be approved.

SPECIFIC EXPLANATION: Spring Creek Utility District (the "District") was created through the TCEQ in 1971, and currently consists of 1,052.5729 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of mixed land totaling 1.7159 acres, proposed to be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Riley Fuzzel Road, Interstate 45, Northridge Forest Drive, and Brinham Woods Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by Spring Creek Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Spring Creek Utility District is Spring Creek, which flows into the San Jacinto River, and finally Lake Houston. The proposed annexation tracts are not within the 100 year floodplain, but tract 1 and tract 2 are within the 500 year floodplain (95% & 50%) respectively.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/8/2020

HPW - 20WR250 – Petition Addition (1.7159) Spring Creek Utility District

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 1.7159 acres to Spring Creek Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition two (2) tracts of land totaling 1.7159 acres to Spring Creek Utility District be approved.

**SPECIFIC EXPLANATION:** Spring Creek Utility District (the "District") was created through the TCEQ in 1971, and currently consists of 1,052.5729 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add two (2) tracts of mixed land totaling 1.7159 acres, proposed to be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of Riley Fuzzel Road, Interstate 45, Northridge Forest Drive, and Brinham Woods Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

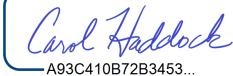
The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by Spring Creek Wastewater Treatment Facility. Potable water is provided by the District.

The nearest major drainage facility for Spring Creek Utility District is Spring Creek, which flows into the San Jacinto River, and finally Lake Houston. The proposed annexation tracts are not within the 100 year floodplain, but tract 1 and tract 2 are within the 500 year floodplain (95% & 50%) respectively.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

  
A93C410B72B3453...

9/22/2020

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps  
Application  
Petition  
Backup Material  
Fact Sheet

#### **Type**

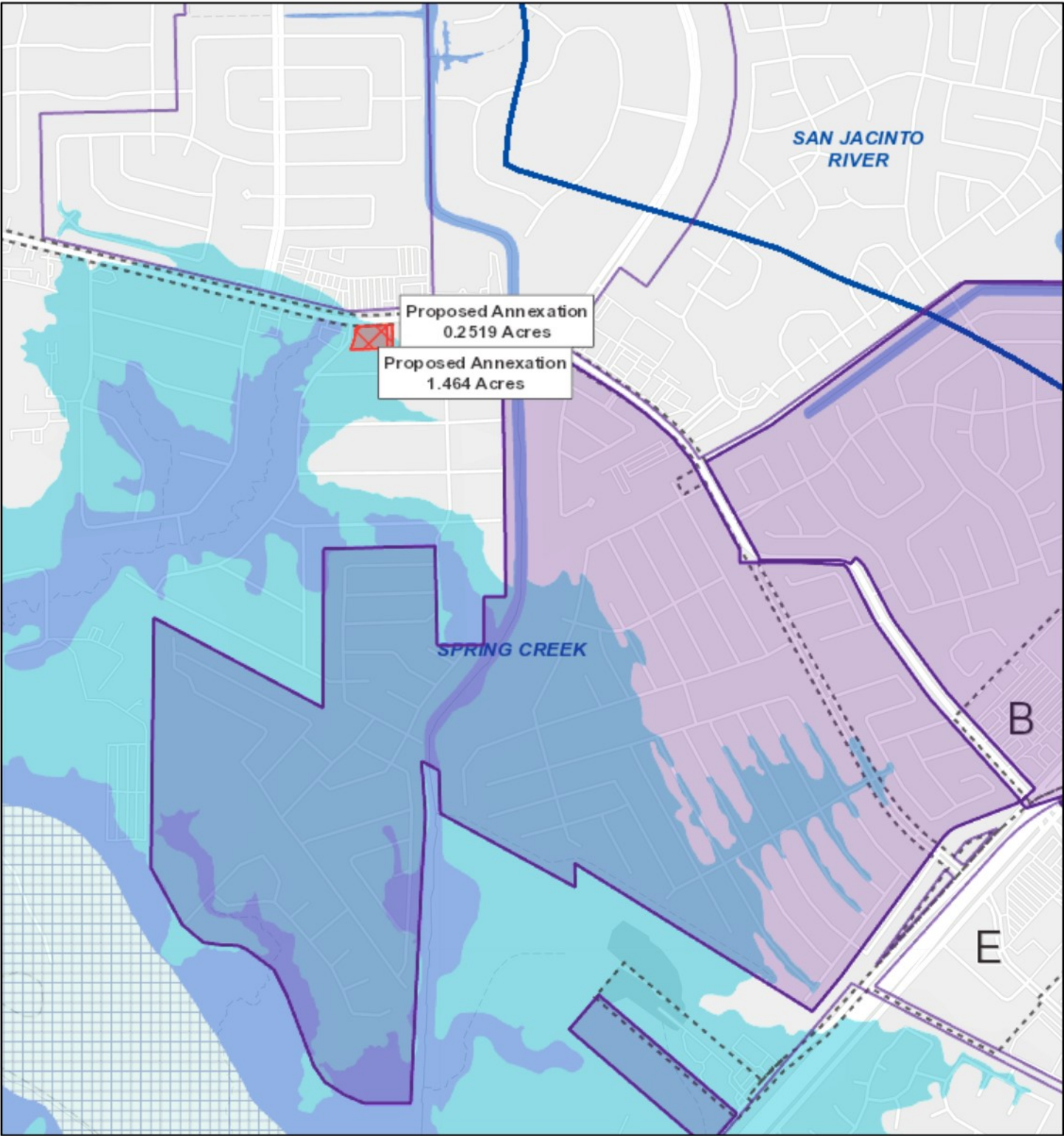
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material

### Proposed Tracts to be Annexed by the District

Proposed Acreage: 1,054.2888

MAP REF: KEY MAP<sup>©</sup> 293 A,B,E,F

Spring Creek UD (1.7159 acres)

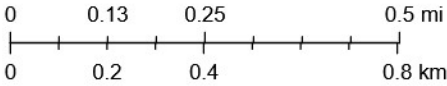


9/8/2020, 8:27:42 AM

1:18,056

- Flood Hazard Zones

  - 100 Year Floodplain
  - 500 Year Floodplain
  - Floodway
  - City Limits
- Council Districts
  - Existing Acreage of District
  - Proposed Annexation
  - COH Wastewater Line
  - COH Water Line



HCFC and HCED



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C, District D, District F, District H, District J

Item Creation Date: 10/5/2020

HPW - 20TMG03 - Highway Safety Improvement Program - Grant Applications

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing submission of five (5) grant applications to the **TEXAS DEPARTMENT OF TRANSPORTATION'S HIGHWAY SAFETY IMPROVEMENT PROGRAM** for the construction of Various Roadway and Intersection Safety Projects within the City of Houston; declaring the City's eligibility for such Grants; authorizing the Director of the City of Houston Public Works Department ("Director") to apply for, accept, and expend Grant Funds, if awarded, and to apply for, accept and expend all subsequent awards, if any, and/or to pass the funds through to the external funding partners, as appropriate

### **Background:**

#### **SUBJECT:**

The Director of Houston Public Works recommends that City Council support an ordinance approving submission of five (5) grant applications to the Texas Department of Transportation's Highway Safety Improvement Program ("HSIP") for the construction of roadway and intersection safety projects within the City of Houston based on identified crash and safety problems; declaring the City's eligibility for such grant; authorizing the Director of Houston Public Works to apply for, accept, and expend Grant Funds if awarded, and to apply for, accept, and expend all subsequent awards, if any, and/or to pass the funds through to the external funding partner, as appropriate.

#### **RECOMMENDATION:**

It is recommended City Council approve the submission of five (5) grant applications to the Texas Department of Transportation's Highway Safety Improvement Program ("HSIP") for the construction of roadway and intersection safety projects within the City of Houston based on identified crash and safety problems.

#### **SPECIFIC EXPLANATION:**

Houston Public Works seeks to apply for grant funding from the Texas Department of Transportation (TxDOT) under the Highway Safety Improvement Program ("HSIP"). The grant funding will be utilized to construct roadway and intersection safety projects within the City of Houston based on identified crash and safety problems.

The Texas Highway Safety Improvement Program (HSIP) is a federally mandated program managed by TxDOT. HSIP, directed by Texas' Strategic Highway Safety Plan (SHSP), works to achieve the main objective of significantly reducing traffic fatalities and serious injuries on all public roads by providing a standardized approach for identifying and reviewing specific traffic safety concerns throughout the state. Texas' SHSP identifies the emphasis areas and strategies that the HSIP will focus on to meet the state's objectives of reducing fatal and serious injury crashes in Texas.

It is recommended that City Council authorize the Director or her designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Houston Public Works will submit applications for the following projects for consideration for HSIP grant funding.

Total Estimated Project Costs: City of Houston Cost Share Applications

Location	Type	Council District	Estimated Cost	Grant	City Funding	External Funding
Hillcroft at Dashwood <sup>1</sup>	New traffic signal	J	\$272,227.00	\$245,004.00	\$27,223.00	\$0.00
Renwick at Dashwood <sup>1</sup>	New roundabout	J	\$337,505.00	\$303,755.00	\$33,751.00	\$0.00
Irvington at Patton <sup>2</sup>	New roundabout	H	\$231,210.00	\$208,089.00	\$23,121.00	\$0.00
		TOTAL	\$840,942.00	\$756,848.00	\$84,094.00	\$0.00

<sup>1</sup> – in Gulfton Complete Community

## 2 – in Near Northside Complete Community

For those projects identified above as utilizing City funds, the City will contribute the local match to the grant from Fund 4040 – METRO Projects Construction DDSRF, to be appropriated with future contract awards.

Total Estimated Project Costs: External Partner Cost Share Applications

Location	Type	Council District	Estimated Cost	Grant	City Funding	External Funding
Yale at Center	Rebuild traffic signal	C	\$881,134.00	\$793,021.00	\$0.00	\$88,113.00 <sup>3</sup>
Richmond at Hayes	New traffic signal	F	\$534,750.00	\$481,275.00	\$0.00	\$53,475.00 <sup>4</sup>
		TOTAL	\$1,415,884.00	\$1,274,296.00	\$0.00	\$141,588.00

3 – funding from TIRZ5 – Memorial Heights

4 – funding from Westchase District

For those projects identified above as utilizing external funding, HPW will submit applications on behalf of the identified funding partners. These partners are ineligible to submit projects directly, but the City is eligible to submit on their behalf.

**FISCAL NOTE:** No fiscal note is required on grant items.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

### **Amount of Funding:**

\$2,031,144.00 Fund 5430 - Federal State Local - HPW Pass thru DDSRF

\$ 84,094.00 Fund 4040- METRO Projects Construction DDSRF

\$ 141,588.00 External Partner Local Share Amount - Fund TBD

\$2,256,826.00 Total Amount

### **Contact Information:**

Katrina Bayer  
Deputy Assistant Director, Transportation & Drainage Operations.  
**Phone:** (832) 395-3010

### **ATTACHMENTS:**

#### **Description**

Signed Coversheet

#### **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C, District D, District F, District H, District J

Item Creation Date: 10/5/2020

### HPW - 20TMG03 - Highway Safety Improvement Program - Grant Applications

Agenda Item#: 52.

#### **Background:**

#### **SUBJECT:**

The Director of Houston Public Works recommends that City Council support an ordinance approving submission of five (5) grant applications to the Texas Department of Transportation's Highway Safety Improvement Program ("HSIP") for the construction of roadway and intersection safety projects within the City of Houston based on identified crash and safety problems; declaring the City's eligibility for such grant; authorizing the Director of Houston Public Works to apply for, accept, and expend Grant Funds if awarded, and to apply for, accept, and expend all subsequent awards, if any, and/or to pass the funds through to the external funding partner, as appropriate.

#### **RECOMMENDATION:**

It is recommended City Council approve the submission of five (5) grant applications to the Texas Department of Transportation's Highway Safety Improvement Program ("HSIP") for the construction of roadway and intersection safety projects within the City of Houston based on identified crash and safety problems.

#### **SPECIFIC EXPLANATION:**

Houston Public Works seeks to apply for grant funding from the Texas Department of Transportation (TxDOT) under the Highway Safety Improvement Program ("HSIP"). The grant funding will be utilized to construct roadway and intersection safety projects within the City of Houston based on identified crash and safety problems.

The Texas Highway Safety Improvement Program (HSIP) is a federally mandated program managed by TxDOT. HSIP, directed by Texas' Strategic Highway Safety Plan (SHSP), works to achieve the main objective of significantly reducing traffic fatalities and serious injuries on all public roads by providing a standardized approach for identifying and reviewing specific traffic safety concerns throughout the state. Texas' SHSP identifies the emphasis areas and strategies that the HSIP will focus on to meet the state's objectives of reducing fatal and serious injury crashes in Texas.

It is recommended that City Council authorize the Director or her designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Houston Public Works will submit applications for the following projects for consideration for HSIP grant funding.

#### Total Estimated Project Costs: City of Houston Cost Share Applications

Location	Type	Council District	Estimated Cost	Grant	City Funding	External Funding
Hillcroft at Dashwood <sup>1</sup>	New traffic signal	J	\$272,227.00	\$245,004.00	\$27,223.00	\$0.00
Renwick at Dashwood <sup>1</sup>	New roundabout	J	\$337,505.00	\$303,755.00	\$33,751.00	\$0.00
Irvington at Patton <sup>2</sup>	New roundabout	H	\$231,210.00	\$208,089.00	\$23,121.00	\$0.00
		TOTAL	\$840,942.00	\$756,848.00	\$84,094.00	\$0.00

1 – in Gulfton Complete Community

2 – in Near Northside Complete Community

For those projects identified above as utilizing City funds, the City will contribute the local match to the grant from Fund 4040 – METRO Projects Construction DDSRF, to be appropriated with future contract awards.

#### Total Estimated Project Costs: External Partner Cost Share Applications

Location	Type	Council District	Estimated Cost	Grant	City Funding	External Funding
Yale at Center	Rebuild traffic signal	C	\$881,134.00	\$793,021.00	\$0.00	\$88,113.00 <sup>3</sup>





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/25/2020

HPW20PDP52A 2015 FMA Elevation Grant Agreement  
5115 S Braeswood Blvd

Agenda Item#: 37.

### **Summary:**

ORDINANCE approving and authorizing new contract between City and the **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for Flood Mitigation Assistance Home Elevation Project to be performed by **BYRDSON SERVICES, LLC dba EXCELLO HOMES** (Approved by Ordinance No. 2016-0735); repealing Ordinance No. 2018-0046 (Passed Council on January 17, 2018); providing a maximum contract amount - \$390,880.32 - Grant and Enterprise Funds - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Repeal and replace ordinance 2018-0046 and adopt an ordinance approving and authorizing a Homeowner Agreement for the 2015 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2015 Flood Mitigation Assistance Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$14,846,975.92 for 42 approved homes.

The City of Houston adopted Ordinance 2018-0046 on January 17, 2018, authorizing the Home Elevation Agreement between the property owner and Titan Lifetime Foundations, LLC and Linda Heaner d/b/a Absolute Concrete. Soon after, the contractor experienced financial trouble and could not complete the work, bringing about the necessity to authorize another contractor to complete the project.

**DESCRIPTION:** This project consists of elevating the home at least 2 feet to comply with the

current flood plan ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 42 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Byrdson Services, LLC d/b/a Excello Homes was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$362,828.12. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$362,828.12), inspection and survey fee (\$5,000.00), lodging (\$7,392.00) and Administration/Project Management (\$15,660.20) totaling \$ 390,880.32. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost not including the City of Houston Cost Share (\$438.50). The residence is being elevated **7.8** feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$390,880.32 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$362,828.12	\$362,828.12	\$ 0.00	\$ 0.00
Subcontractor/Inspector	\$5,000.00	\$5,000.00	\$ 0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$7,392.00	\$7,392.00	\$ 0.00	\$ 0.00
Administration/Project Management	\$15,660.20	\$15,221.70	\$ 0.00	\$ 438.50
Total Project Cost	\$390,880.32	\$390,441.82	\$ 0.00	\$ 438.50

City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$409,927.38. Funding does not include the City's Cost Share Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate a not-to-exceed maximum Grant approved budget amount of \$409,927.38 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-0735, Date 09-28-2016

Ordinance 2018-0046, Date 01-17-2018

**Amount of Funding:**

Total Amount: \$390,880.32

\$390,441.82 – Fund 5030 – Federal State Local- Pass Through Fund

\$ 438.50 – Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield

Assistant Director

**Phone:** (832)395-3218

**ATTACHMENTS:****Description**

Coversheet (updated)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/25/2020

HPW20PDP52A 2015 FMA Elevation Grant Agreement 5115 S Braeswood Blvd

Agenda Item#: 22.

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Repeal and replace ordinance 2018-0046 and adopt an ordinance approving and authorizing a Homeowner Agreement for the 2015 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2015 Flood Mitigation Assistance Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$14,846,975.92 for 42 approved homes.

The City of Houston adopted Ordinance 2018-0046 on January 17, 2018, authorizing the Home Elevation Agreement between the property owner and Titan Lifetime Foundations, LLC and Linda Heaner d/b/a Absolute Concrete. Soon after, the contractor experienced financial trouble and could not complete the work, bringing about the necessity to authorize another contractor to complete the project.

**DESCRIPTION:** This project consists of elevating the home at least 2 feet to comply with the current flood plan ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 42 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Byrdson Services, LLC d/b/a Excello Homes was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$362,828.12. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$362,828.12), inspection and survey fee (\$5,000.00), lodging (\$7,392.00) and Administration/Project Management (\$15,660.20) totaling \$ 390,880.32. Per the terms of the Agreement, the Grant will be responsible

for 100% of the construction cost not including the City of Houston Cost Share (\$438.50). The residence is being elevated **7.8** feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$390,880.32 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$362,828.12	\$362,828.12	\$ 0.00	\$ 0.00
Subcontractor/Inspector	\$5,000.00	\$5,000.00	\$ 0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$7,392.00	\$7,392.00	\$ 0.00	\$ 0.00
Administration/Project Management	\$15,660.20	\$15,221.70	\$ 0.00	\$ 438.50
Total Project Cost	\$390,880.32	\$390,441.82	\$ 0.00	\$ 438.50

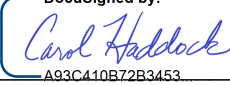
City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$409,927.38. Funding does not include the City's Cost Share Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate a not-to-exceed maximum Grant approved budget amount of \$409,927.38 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:  
 10/12/2020  
A93C410B72B3453  
Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-0735, Date 09-28-2016

Ordinance 2018-0046, Date 01-17-2018

**Amount of Funding:**

Total Amount: \$390,880.32

\$390,441.82 – Fund 5030 – Federal State Local- Pass Through Fund

\$ 438.50 – Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield

Assistant Director

**Phone:** (832)395-3218

**ATTACHMENTS:**

Description	Type
Prior Council Action Ordinance 2016-735	Backup Material
Prior Council Action Ordinance 2018-046	Backup Material
Ownership Information Form & Tax Report	Backup Material
Tax Memo	Backup Material
Financial Documents	Financial Information
Funding Verification for Fund8300	Financial Information
Coversheet (updated)	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/25/2020

HPW20PDP52B 2015 FMA Home Elevation Deposit  
Agreement 5115 S Braeswood Blvd

Agenda Item#: 38.

### **Summary:**

ORDINANCE authorizing and approving contract between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096** for 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement; appropriating an additional amount of \$724.00 from the Grant Match Fund to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 for 2015 Flood Mitigation Assistance Home Elevation Project to be performed by **BYRDSON SERVICES, LLC d/b/a EXCELLO HOMES - DISTRICT C - KAMIN**  
**This item should only be considered after passage of Item 37 above**

### **Background:**

**SUBJECT:** This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home located at 5115 S. Braeswood Blvd., in accordance with the City of Houston flood plain ordinance (Chapter 19).

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2015 Flood Mitigation Assistance grant funds to elevate their home located at 5115 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Byrdson Services, LLC d/b/a Excello Homes, as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$724.00 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The "Homeowner Agreement," Attachment F, "Non-Eligible Work Acknowledgement," requires that all Non-Eligible Work performed at the homeowner's property related to the elevation project be contracted and paid for 100% prior to the City's initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this "Deposit Agreement" is to hold the Non-Eligible Work funds in escrow for compliance of the "Non-Eligible Work Acknowledgement," and ensures the Homeowner's Non-Eligible Work will be completed by the Contractor prior to payment. The amount of \$39,373.00 is allocated for non-eligible expenses via a separate council action, Right of First Refusal Agreement and \$724.00 via this Deposit Agreement for a total of \$40,097.00.

Homeowner selected non-elevation work:

- Additional Elevation of 2.16 feet
- Upgrade to split-face block and capstone
- Upgrade standard handrails to iron handrails
- Upgrade front stairs to concrete
- Additional front and rear decking

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the "Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-735 Dated 09-28-2016

**Amount of Funding:**

The City of Houston will be depositing these funds.

\$ 724.00 - Fund 1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
832.395-3754

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 8/25/2020

HPW20PDP52B 2015 FMA Home Elevation Deposit Agreement 5115 S Braeswood Blvd

Agenda Item#:

### **Background:**

**SUBJECT:** This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2015 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 5115 S. Braeswood Blvd., Houston, Texas 77096 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home located at 5115 S. Braeswood Blvd., in accordance with the City of Houston flood plain ordinance (Chapter 19).

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2015 Flood Mitigation Assistance grant funds to elevate their home located at 5115 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Byrdson Services, LLC d/b/a Excelllo Homes, as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$724.00 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The "Homeowner Agreement," Attachment F, "Non-Eligible Work Acknowledgement," requires that all Non-Eligible Work performed at the homeowner's property related to the elevation project be contracted and paid for 100% prior to the City's initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this "Deposit Agreement" is to hold the Non-Eligible Work funds in escrow for compliance of the "Non-Eligible Work Acknowledgement," and ensures the Homeowner's Non-Eligible Work will be completed by the Contractor prior to payment. The amount of \$39,373.00 is allocated for non-eligible expenses via a separate council action, Right of First Refusal Agreement and \$724.00 via this Deposit Agreement for a total of \$40,097.00.

Homeowner selected non-elevation work:

- Additional Elevation of 2.16 feet
- Upgrade to split-face block and capstone
- Upgrade standard handrails to iron handrails
- Upgrade front stairs to concrete
- Additional front and rear decking

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the "Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5115 S. Braeswood Blvd., Houston, Texas 77096.

### **FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:

A blue ink signature of Carol Eltinger Haddock.

10/2/2020

Carol Eltinger Haddock, P.E.

Director

Houston Public Works

**Prior Council Action:**

Ordinance 2016-735 Dated 09-28-2016

**Amount of Funding:**

The City of Houston will be depositing these funds.

\$ 724.00 - Fund 1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
832.395-3754

**ATTACHMENTS:**

Description	Type
Prior Council Action Ordinance 2016-735	Backup Material
Ownership Information Form & Tax Report	Backup Material
Tax Memo	Backup Material
Finance Approval Email	Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/20/2020

District C

Item Creation Date: 8/25/2020

**HPW20PDP52C Right of First Refusal Agreement for  
Home Elevation Project 5115 S Braeswood Blvd**

Agenda Item#: 39.

### **Summary:**

ORDINANCE approving and authorizing a Right of First Refusal Agreement for completion for Flood Mitigation Assistance Home Elevation Project between City of Houston and **Property Owner(s) at 5115 South Braeswood Boulevard, Houston, Texas 77096 - DISTRICT C - KAMIN**

**This item should only be considered after passage of Item 38 above**

### **Background:**

**SUBJECT:** Right of First Refusal Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston, and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing acceptance of the Right of First Refusal Agreement for Completion of Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Flood Mitigation Assistance Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as subapplicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the floodprone homes up to \$14,846,975.92 for 42 approved homes.

The City of Houston adopted Ordinance 2018-0046 on January 17, 2018, authorizing the Home Elevation Agreement between the property owner and Titan Lifetime Foundations, LLC and Linda Heaner d/b/a Absolute Concrete. The Home Elevation Agreement required the homeowner to pay for all work which was non-eligible under the grant (an additional 2.16 feet of elevation, an upgrade to split-faced block and capstone, an upgrade to iron handrails, an upgrade to concrete front stairs, and an additional 265.2 sq. ft. of deck/landing) prior to construction because it is a federal requirement that no liens or encumbrances can be placed on the property for non-payment. The homeowner paid the non-eligible amount to the contractor. Soon after, the contractor experienced financial trouble and could not complete the work. The owner of the contracting company passed

away during this time leaving no recourse for the property owner. Because the non-eligible grant work is not covered by the required bond, the homeowner had no other options. Houston Public Works desires to assist the Homeowner to complete the unfinished non-eligible work, and, in consideration of such funding, the homeowner has agreed to grant the city the Right of First Refusal to purchase the property, and agreed to comply with certain responsibilities during the term of the Agreement.

This Council action authorizes payment in the amount of \$39,373.00 for the non-eligible costs provided in the bid of the new contractor, Byrdson Services, LLC d/b/a Excello Homes, contained within the Home Elevation Agreement processed separately for City Council approval, upon execution and acceptance of this Right of First Refusal Agreement.

**ACTION RECOMMENDED:** Adopt an ordinance approving and authorizing acceptance of the Right of First Refusal Agreement for Completion for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate funds.

**FISCAL NOTE:** Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-0735, dated 09-28-2016  
Ordinance 2018-0046, dated 01-17-2018

**Amount of Funding:**

\$ 39,373.00 – Building Inspection Fund (2301)

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832)395-3218

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 8/25/2020

HPW20PDP52C Right of First Refusal Agreement for Home Elevation Project 5115 S  
Braeswood Blvd

Agenda Item#:

### **Background:**

**SUBJECT:** Right of First Refusal Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston, and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing acceptance of the Right of First Refusal Agreement for Completion of Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Flood Mitigation Assistance Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as subapplicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the floodprone homes up to \$14,846,975.92 for 42 approved homes.

The City of Houston adopted Ordinance 2018-0046 on January 17, 2018, authorizing the Home Elevation Agreement between the property owner and Titan Lifetime Foundations, LLC and Linda Heaner d/b/a Absolute Concrete. The Home Elevation Agreement required the homeowner to pay for all work which was non-eligible under the grant (an additional 2.16 feet of elevation, an upgrade to split-faced block and capstone, an upgrade to iron handrails, an upgrade to concrete front stairs, and an additional 265.2 sq. ft. of deck/landing) prior to construction because it is a federal requirement that no liens or encumbrances can be placed on the property for non-payment. The homeowner paid the non-eligible amount to the contractor. Soon after, the contractor experienced financial trouble and could not complete the work. The owner of the contracting company passed away during this time leaving no recourse for the property owner. Because the non-eligible grant work is not covered by the required bond, the homeowner had no other options. Houston Public Works desires to assist the Homeowner to complete the unfinished non-eligible work, and, in consideration of such funding, the homeowner has agreed to grant the city the Right of First Refusal to purchase the property, and agreed to comply with certain responsibilities during the term of the Agreement.

This Council action authorizes payment in the amount of \$39,373.00 for the non-eligible costs provided in the bid of the new contractor, Byrdson Services, LLC d/b/a Excelllo Homes, contained within the Home Elevation Agreement processed separately for City Council approval, upon execution and acceptance of this Right of First Refusal Agreement.

**ACTION RECOMMENDED:** Adopt an ordinance approving and authorizing acceptance of the Right of First Refusal Agreement for Completion for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5115 S. Braeswood Blvd., Houston, Texas 77096 and allocate funds.

**FISCAL NOTE:** Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock, written in a cursive style.

10/1/2020

A93C410B72B3453...

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

### **Prior Council Action:**

Ordinance 2016-0735, dated 09-28-2016

Ordinance 2018-0046, dated 01-17-2018

### **Amount of Funding:**

\$ 39,373.00 – Building Inspection Fund (2301)

### **Contact Information:**

Isadiah Crossfield

Jedediah Greenfield  
Assistant Director  
(832)395-3218

**ATTACHMENTS:**

**Description**

Prior Council Action Ordinance 2016-735  
Prior Council Action Ordinance 2018-046  
Ownership Information Form & Tax Report  
Tax Memo  
Financial Documents

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

District K

Item Creation Date: 7/27/2020

HPW – 20KFH09 PES / Tetra Tech, Inc.

Agenda Item#: 40.

### **Summary:**

ORDINANCE appropriating of \$875,600.00 out of Federal Government – Grant Funded Fund; approving and authorizing Professional Engineering Services Contract between City of Houston and **TETRA TECH, INC** for DR15 5A Spellman Detention Basin; providing funding for CIP Cost Recovery financed by Federal Government - Grant Funded Fund - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Tetra Tech, Inc. for DR15 5A Spellman Detention Basin.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Tetra Tech, Inc. for DR15 5A Spellman Detention Basin and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Department of Housing and Urban Development's (HUD) Community Development Block Grant. This project will reduce the risk of future flood losses including loss of mobility consistent with disaster relief, long term recovery, restoration of infrastructure, housing and economic revitalization priorities established through City Council and HUD Community Development Block Grant Disaster Recovery (CDBG-DR) Action Plans.

**DESCRIPTION/SCOPE:** This project consists of the design, right-of-way acquisition and construction of an approximately 208-acre-foot storm water detention basin using HUD CDBG-DR funds allocated to the City.

**LOCATION:** The project area is generally bound by Willowbend Boulevard on the north, West Belfort Avenue on the south, Sandpiper Drive on the east and HCFCD Unit No. D140-00-00 (Fondren Diversion Channel) on the west.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase II – Final Design, Phase III - Construction Phase Services, and Additional Services. Basic Services Fee for Phase II is based on negotiated lump sum amount. The Basic Services fees for Phase III will be negotiated on a lump sum amount after the completion of Phase II. The total Basic Services appropriation is \$457,769.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a

reimbursable basis. The Additional Services include route topographic survey, geotechnical investigation, environmental site assessment, environmental remediation for hazardous waste cleanup (as required), storm water pollution and prevention report, traffic control plans, tree protection plans, reproduction, travel expenses, and public involvement meetings / presentations. The total Additional Services appropriation is \$338,231.00.

The total cost of this project is \$875,600.00 to be appropriated as follows: \$796,000.00 for Contract services and \$79,600.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. DAE & Associates Ltd., DBA Geotech Engineering and Testing	Geotechnical	\$ 60,107.20	7.55%
2. United Engineers, Inc.	Survey	\$ 55,000.00	6.91%
3. Trilogy Engineering Services LLC	Employment Placement	\$125,000.00	15.70%
	<b>TOTAL</b>	<u>\$240,107.20</u>	<u>30.16%</u>

**FISCAL NOTE:** No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

---

Tom McCasland, Director  
Housing and Community Development

WBS No. M-420HUD-005A-3

**Amount of Funding:**

\$875,600.00 - Fund No. 5000 - Federal Government – Grant Funded

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:****Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 7/27/2020

HPW – 20KFH09 PES / Tetra Tech, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Tetra Tech, Inc. for DR15 5A Spellman Detention Basin.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Tetra Tech, Inc. for DR15 5A Spellman Detention Basin and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Department of Housing and Urban Development's (HUD) Community Development Block Grant. This project will reduce the risk of future flood losses including loss of mobility consistent with disaster relief, long term recovery, restoration of infrastructure, housing and economic revitalization priorities established through City Council and HUD Community Development Block Grant Disaster Recovery (CDBG-DR) Action Plans.

**DESCRIPTION/SCOPE:** This project consists of the design, right-of-way acquisition and construction of an approximately 208-acre-foot storm water detention basin using HUD CDBG-DR funds allocated to the City.

**LOCATION:** The project area is generally bound by Willowbend Boulevard on the north, West Bellfort Avenue on the south, Sandpiper Drive on the east and HCFCD Unit No. D140-00-00 (Fondren Diversion Channel) on the west.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase II – Final Design, Phase III - Construction Phase Services, and Additional Services. Basic Services Fee for Phase II is based on negotiated lump sum amount. The Basic Services fees for Phase III will be negotiated on a lump sum amount after the completion of Phase II. The total Basic Services appropriation is \$457,769.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The Additional Services include route topographic survey, geotechnical investigation, environmental site assessment, environmental remediation for hazardous waste cleanup (as required), storm water pollution and prevention report, traffic control plans, tree protection plans, reproduction, travel expenses, and public involvement meetings / presentations. The total Additional Services appropriation is \$338,231.00.

The total cost of this project is \$875,600.00 to be appropriated as follows: \$796,000.00 for Contract services and \$79,600.00 for CIP Cost Recovery.

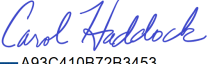
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. DAE & Associates Ltd., DBA Geotech Engineering and Testing	Geotechnical	\$ 60,107.20	7.55%
2. United Engineers, Inc.	Survey	\$ 55,000.00	6.91%
3. Trilogy Engineering Services LLC	Employment Placement	\$125,000.00	15.70%
	<b>TOTAL</b>	<u>\$240,107.20</u>	<u>30.16%</u>

**FISCAL NOTE:** No Fiscal Note is required on grant items.


DocuSigned by:



10/1/2020

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

DocuSigned by:



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Tom McCasland, Director  
Housing and Community Development

WBS No. M-420HUD-005A-3

**Amount of Funding:**

\$875,600.00 - Fund No. 5000 - Federal Government – Grant Funded

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

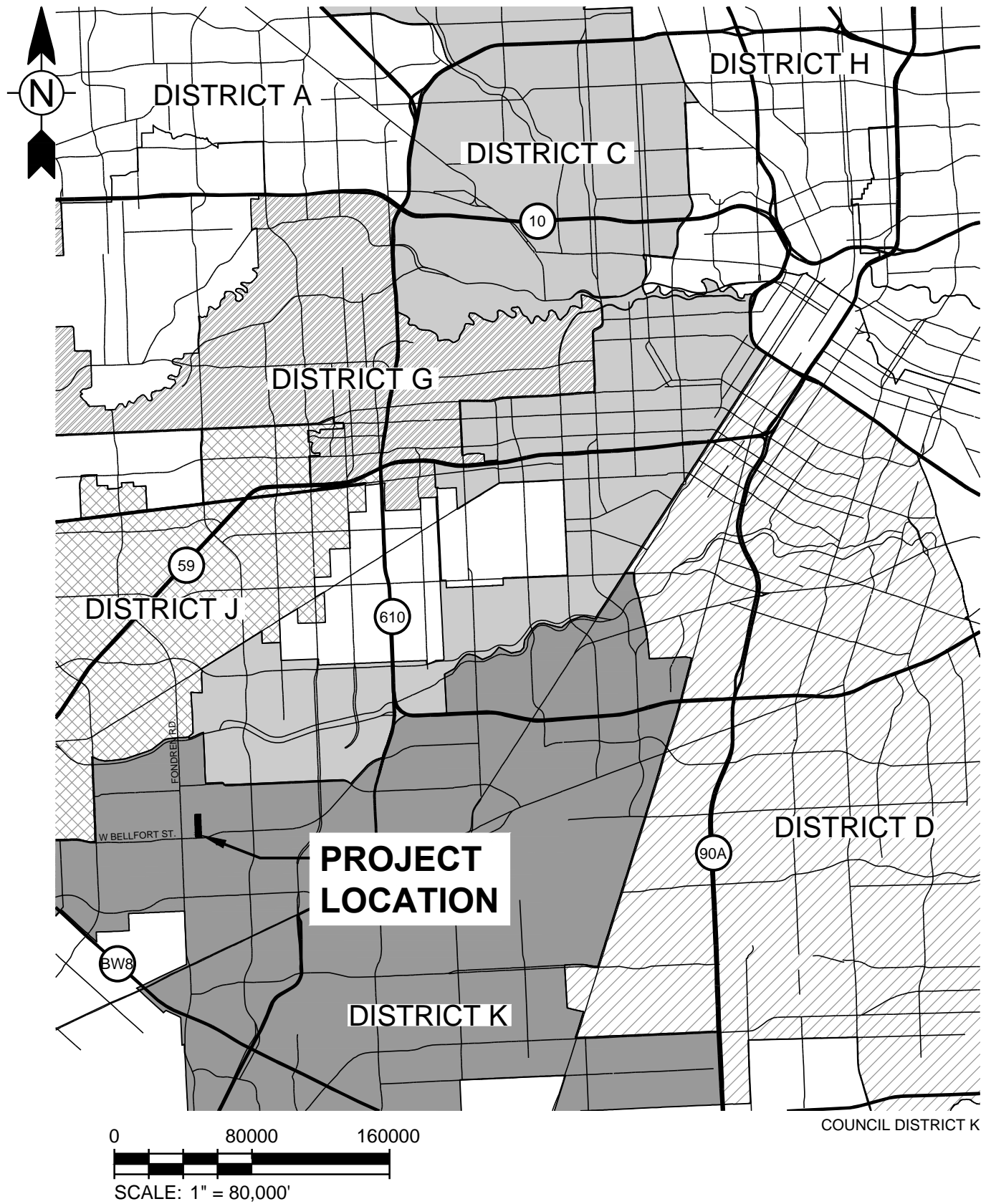
**Description**

SAP Documents  
Maps  
OBO Documents (Vendor Info Sheets & Letters of Intent)  
  
Form B - Fair Campaign Ord.  
Ownership Information Form (doc 0455) and Tax Report  
Pay or Play (POP 1-3)  
Form 1295

**Type**

Financial Information  
Backup Material  
Backup Material  
  
Backup Material  
Backup Material  
Backup Material  
Backup Material

11/7/2017 4:21:56 PM - O:\HOUSTON\DR15\_SPELLMAN\CAD\EXHIBITS\EXHIBIT01\_VICINITYMAP.DWG - MARTINEZ, RUBEN



**TETRA TECH**

[www.tetrattech.com](http://www.tetrattech.com)

700 N. SAINT MARY'S STREET, STE. 300  
SAN ANTONIO, TEXAS 78205  
PH 210.299-7900

HOUSTON PUBLIC WORKS

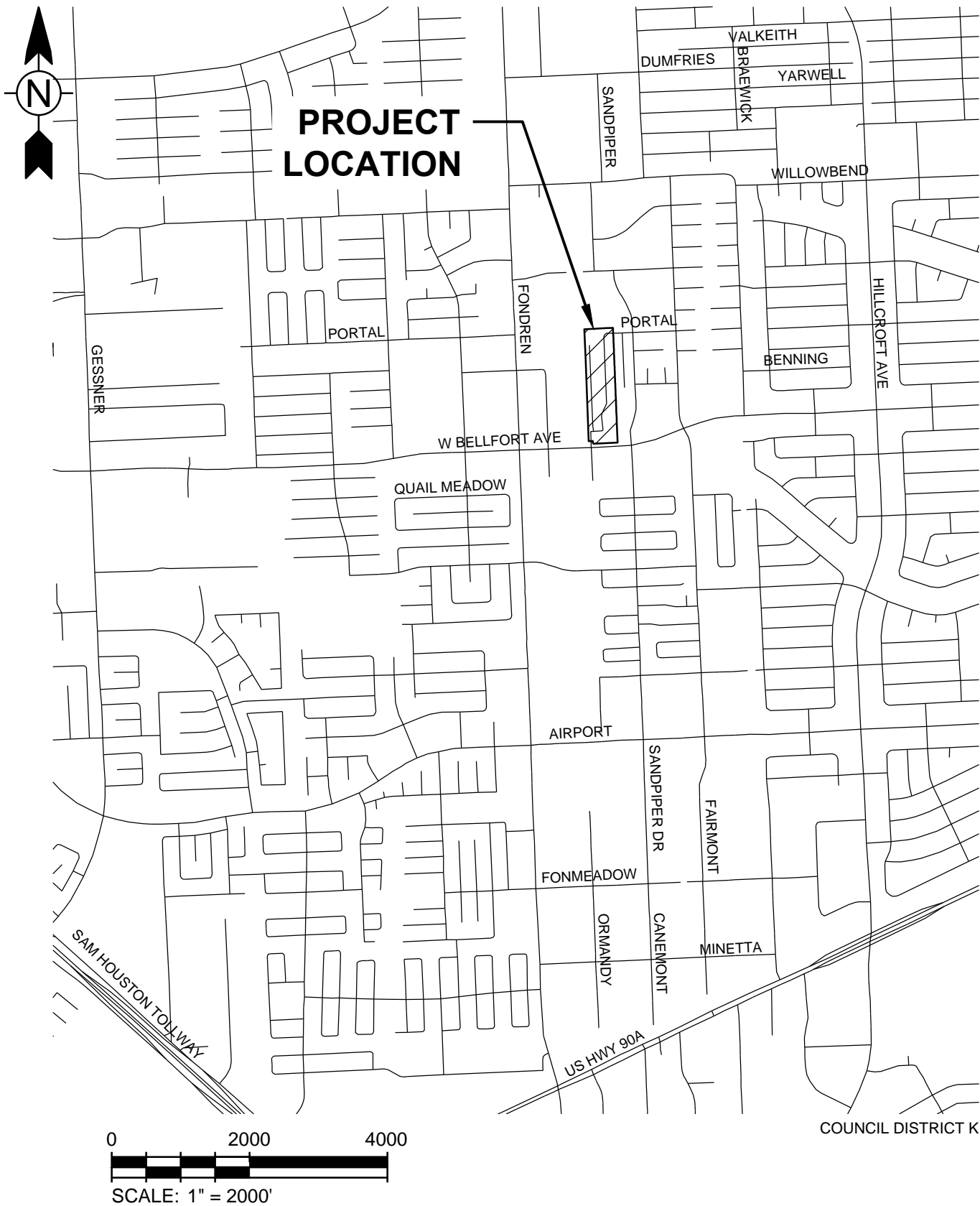
DR15 SPELLMAN DETENTION BASIN  
WBS No. M-420HUD-005A-3

## VICINITY MAP

**EXHIBIT 1**

Bar Measures 1 inch

11/7/2017 4:46:24 PM - O:\HOUSTON\DR15\_SPELLMAN\CAD\EXHIBITS\EXHIBIT02\_LOCATIONMAP.DWG - MARTINEZ, RUBEN



**TETRA TECH**

[www.tetrattech.com](http://www.tetrattech.com)

700 N. SAINT MARY'S STREET, STE. 300  
SAN ANTONIO, TEXAS 78205  
PH 210.299-7900

HOUSTON PUBLIC WORKS

DR15 SPELLMAN DETENTION BASIN  
WBS No. M-420HUD-005A-3

## LOCATION MAP

**EXHIBIT 2**

Bar Measures 1 inch



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 8/25/2020

HPW – 20MRJ02 PES / Halff Associates, Inc.

Agenda Item#: 41.

### **Summary:**

ORDINANCE appropriating the \$6,081,761.70 out of Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge; approving and authorizing Professional Engineering Services Contract between City of Houston and **HALFF ASSOCIATES, INC** for Professional Services and Technical Support for Paving and Drainage Projects; providing funding for CIP Cost Recovery financed by Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) and is required to assist the City with implementation of drainage and paving improvement projects to reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established for each separate work order prior to authorization of the project by the City.

**LOCATION:** The projects and limit shall be established by each separate work order.

**SCOPE OF CONTRACT AND FEE:** Under the terms and scope of the Contract, the Consultant will primarily perform project management, staff augmentation, and technical support services. When authorized by the City, engineering design services shall consist of Basic and Additional Services, including public meetings, as applicable for Phase I - Preliminary Design, Phase II - Final Design and Phase III - Construction Phase Services.

The Contract shall be allocated as: Program Management and Staff Augmentation, Technical Services and Support, and Engineering Design Services.

The total cost of this project is \$6,081,761.70 to be appropriated as follows: \$5,792,154.00 for Contract services and \$289,607.70 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

	<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1.	Amani Engineering, Inc.	Surveying	\$ 60,000.00	1.04%
2.	Gunda Corporation, LLC	Engineering, Administrative Management, and Construction Management	\$ 400,000.00	6.91%
3.	HVJ Associates, Inc.	Geotechnical and Environmental	\$ 25,000.00	0.43%
4.	JAG Engineering, Inc.	Land Surveying	\$ 60,000.00	1.04%
5.	KIT Professionals, Inc.	Engineering	\$ 650,000.00	11.22%
6.	Langrand and Company, LLC, DBA Langrand	Public Relations, Communications, and Marketing	\$ 60,000.00	1.04%
7.	Trilogy Engineering Services LLC	Project Management and Staffing	\$ 200,000.00	3.45%
		<b>TOTAL</b>	<u>\$1,455,000.00</u>	<u>25.13%</u>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-430220-0040-3

**Amount of Funding:**

\$6,081,761.70

Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge  
Fund No. 4042

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2441

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet
Maps	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/25/2020

HPW – 20MRJ02 PES / Halff Associates, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Halff Associates, Inc. for Professional Services and Technical Support for Paving and Drainage Projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) and is required to assist the City with implementation of drainage and paving improvement projects to reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project consists of project management and staff augmentation, technical services and support, and engineering design services. The specific scope, budget, and schedule shall be established for each separate work order prior to authorization of the project by the City.

**LOCATION:** The projects and limit shall be established by each separate work order.

**SCOPE OF CONTRACT AND FEE:** Under the terms and scope of the Contract, the Consultant will primarily perform project management, staff augmentation, and technical support services. When authorized by the City, engineering design services shall consist of Basic and Additional Services, including public meetings, as applicable for Phase I - Preliminary Design, Phase II - Final Design and Phase III - Construction Phase Services.

The Contract shall be allocated as: Program Management and Staff Augmentation, Technical Services and Support, and Engineering Design Services.

The total cost of this project is \$6,081,761.70 to be appropriated as follows: \$5,792,154.00 for Contract services and \$289,607.70 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering, Inc.	Surveying	\$ 60,000.00	1.04%
2. Gunda Corporation, LLC	Engineering, Administrative Management, and Construction Management	\$ 400,000.00	6.91%
3. HVJ Associates, Inc.	Geotechnical and Environmental	\$ 25,000.00	0.43%
4. JAG Engineering, Inc.	Land Surveying	\$ 60,000.00	1.04%
5. KIT Professionals, Inc.	Engineering	\$ 650,000.00	11.22%
6. Langrand and Company, LLC, DBA Langrand	Public Relations, Communications, and Marketing	\$ 60,000.00	1.04%
7. Trilogy Engineering Services LLC	Project Management and Staffing	\$ 200,000.00	3.45%
	<b>TOTAL</b>	<b>\$1,455,000.00</b>	<b>25.13%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:



9/30/2020

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-430220-0040-3

**Amount of Funding:**

\$6,081,761.70 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

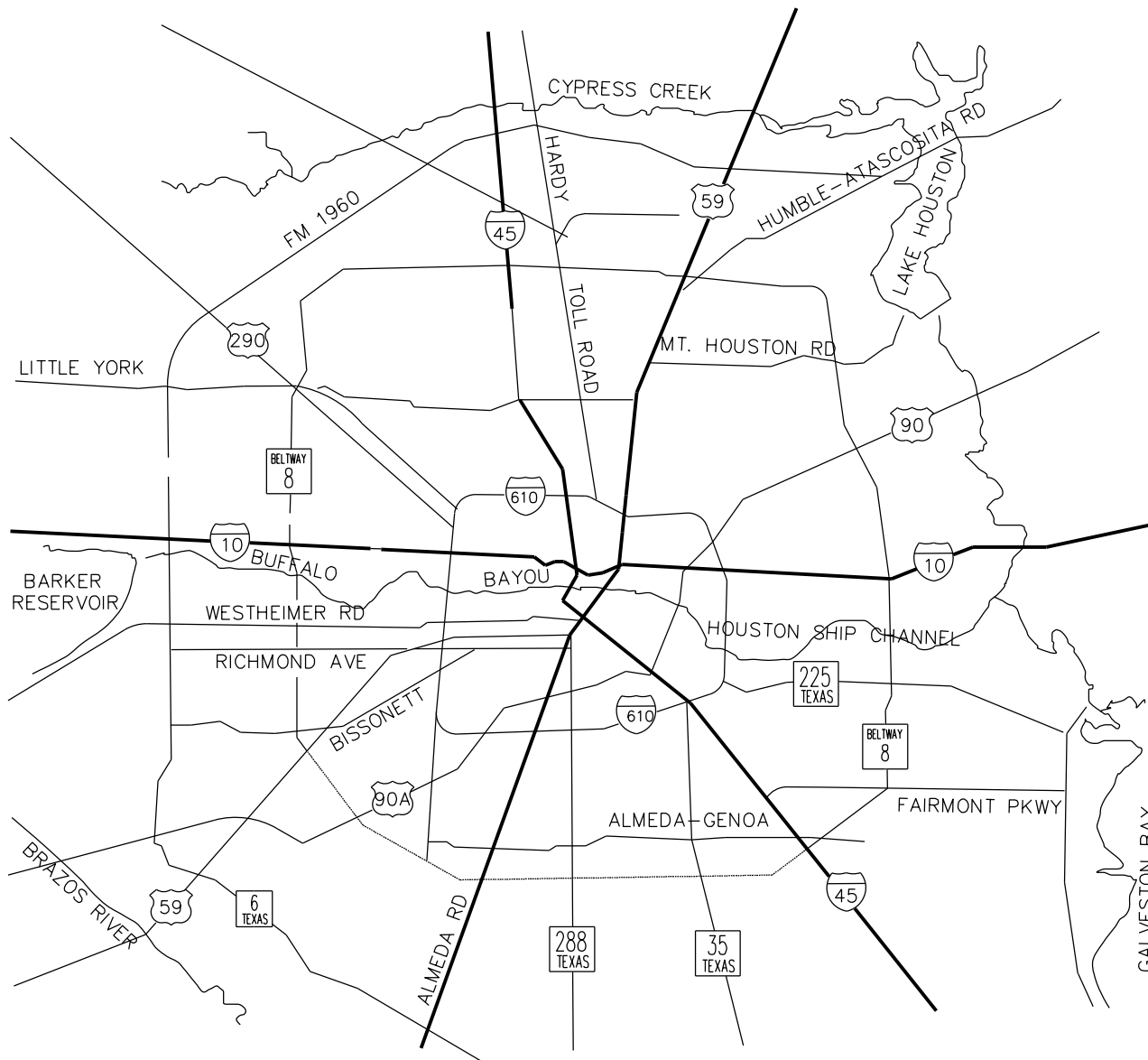
**ATTACHMENTS:**

**Description**

SAP Documents  
Maps  
OBO Documents (Vendor Info Sheets & Letters of Intent)  
Form B - Fair Campaign Ord.  
Ownership Information Form (doc 0455) and Tax Report  
Pay or Play (POP 1-3)  
Form 1295

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



**HALFF®**

14800 ST. MARY'S LANE, SUITE 160  
HOUSTON, TEXAS 77079-2943  
TEL (713) 588-2450  
FAX (281) 310-5259

Professional Services and Technical Support  
for Paving and Drainage Projects

WBS: M-430220-0040-3

**VICINITY MAP**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date:

HPW-20SWM30 Contract Award / Grava, LLC

Agenda Item#: 42.

### **Summary:**

ORDINANCE awarding contract to **GRAVA, LLC** for FY2021 Ditch Maintenance Work Order Contract; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for Cost Recovery relating to construction of facilities financed by the Stormwater Fund; providing a maximum contract amount - \$850,000.00

### **Background:**

**SUBJECT:** Contract Award for FY2021 Ditch Maintenance Work Order Contract.

**RECOMMENDATION: (SUMMARY)** Accept low bid, award construction contract to Grava , LLC for FY2021 Ditch Maintenance Work Order Contract and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Transportation & Operations Program and will provide work authorization on a location buy location as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that is may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to maintain the City of Houston's open drainage systems. The scope is established by each work authorization. The contract duration for this project is 365 calendar days.

**LOCATION:** The projects are located throughout the City of Houston (City).

**BIDS:** The project was advertised for bidding on July 31, 2020. Bids were received on August 20, 2020. The eight (8) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor</u>
1. Grava, LLC	0.760
2. DL Glover, Inc.	0.800
3. JFT Construction, Inc.	0.810
4. Reliance Construction Services, LP.	0.894
5. RJ&M Utility Construction LLC	0.895
6. T Construction LLC	0.985
7. RAC Industries	1.090

8. Total Contracting Limited

1.390

**AWARD:** It is recommended that this construction contract be awarded to Grava, LLC with a low bid of \$850,000.00 (0.760 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$850,000.00 to be allocated as follows:

· Bid Amount                                      \$ 850,000.00

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. M-43M003-0001-4

<b>Estimated Spending Authority</b>		
FY21	Outyears	Total
\$500,000.00	\$350,000.00	\$850,000.00

**Amount of Funding:**

\$850,000.00  
Stormwater Fund  
Fund No. 2302

**Contact Information:**

Bryan Gropp, Project Manager  
Transportation & Drainage Operations

**Phone:** (832) 395-2965

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW-20SWM30 Contract Award / Grava, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for FY2021 Ditch Maintenance Work Order Contract.

**RECOMMENDATION: (SUMMARY)** Accept low bid, award construction contract to Grava, LLC for FY2021 Ditch Maintenance Work Order Contract and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Transportation & Operations Program and will provide work authorization on a location buy location as needed, to preserve, repair, rehabilitate or reconstruct the storm water drainage asset to such a condition that is may be effectively used for its designated functional purpose.

**DESCRIPTION/SCOPE:** This Citywide program provides construction services to maintain the City of Houston's open drainage systems. The scope is established by each work authorization. The contract duration for this project is 365 calendar days.

**LOCATION:** The projects are located throughout the City of Houston (City).

**BIDS:** The project was advertised for bidding on July 31, 2020. Bids were received on August 20, 2020. The eight (8) bids are as follows:

<u>Bidder</u>	<u>Adjustment Factor</u>
1. Grava, LLC	0.760
2. DL Glover, Inc.	0.800
3. JFT Construction, Inc.	0.810
4. Reliance Construction Services, LP.	0.894
5. RJ&M Utility Construction LLC	0.895
6. T Construction LLC	0.985
7. RAC Industries	1.090
8. Total Contracting Limited	1.390

**AWARD:** It is recommended that this construction contract be awarded to Grava, LLC with a low bid of \$850,000.00 (0.760 Adjustment Factor).

**PROJECT COST:** The total cost of this project is \$850,000.00 to be allocated as follows:


· Bid Amount	\$ 850,000.00
--------------	---------------

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Grava, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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10/1/2020

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. M-43M003-0001-4

Estimated Spending Authority		
FY21	Outyears	Total
\$500,000.00	\$350,000.00	\$850,000.00

**Amount of Funding:**

\$850,000.00 from Fund No. 2302 – Stormwater Fund

**Contact Information:**

Bryan Gropp, Project Manager  
Transportation & Drainage Operations  
Phone: (832) 395-2965

**ATTACHMENTS:**

**Description**

Map  
Form B  
Hire Houston First

Form 1295  
Ownership Information and Tax report  
POP Documents  
SAP Docs  
Bid Tabulation

**Type**

Backup Material  
Backup Material  
Backup Material  
  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/9/2020

HPW-20PMO15 Contract Award / ISI Contracting, Inc.

Agenda Item#: 43.

### **Summary:**

ORDINANCE appropriating \$979,616.76 out of Metro Projects Construction DDSRF, awarding contract to **ISI CONTRACTING, INC** for On-Call Neighborhood Traffic Management Program #3; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery and contingencies relating to construction of facilities financed by the Metro Projects Construction-DDSRF

### **Background:**

**SUBJECT:** Contract Award for On-Call Neighborhood Traffic Management Program #3.

**RECOMMENDATION: (SUMMARY)** Accept low bid, award construction contract to ISI Contracting, Inc., for On-Call Neighborhood Traffic Management Program # 3 and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting construction to increase safety of the neighborhood.

**DESCRIPTION/SCOPE:** This contract is for construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City of Houston. Signing and pavement markings may also be required to accompany these devices. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City of Houston (City).

**BIDS:** This project was advertised for bidding on July 17, 2020 and on July 24, 2020. The Bids were received on July 30, 2020. The four (4) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	ISI Contracting, Inc.	\$858,742.50
2.	Tikon Group, Inc.	\$1,358,900.00
3.	JFT Construction, Inc.	\$1,463,500.00
4.	Total Contracting Limited	\$1,604,250.00

**AWARD:** It is recommended that this construction contract be awarded to ISI Contracting, Inc. with a low bid of \$858,742.50.

**PROJECT COST:** The total cost of this project is \$979,616.76 to be appropriated as follows:

• Bid Amount	\$858,742.50
• Contingencies	\$42,937.13
• Testing Services	\$35,000.00

Testing Services will be provided by Aviles Engineering Corporation under a previously approved contract.

The appropriations for CIP Cost Recovery are necessary to fund project management costs but will not be charged to CDSF.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, ISI Contracting, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No, N-322017-0014-4

**Amount of Funding:**

\$979,616.76

METRO Projects Construction – DDSRF

Fund No. 4040

**Contact Information:**

Michael T. Wahl, P.E., PTOE

Assistant Director, Transportation & Drainage Operations

**Phone:** (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/9/2020

HPW-20PMO15 Contract Award / ISI Contracting, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for On-Call Neighborhood Traffic Management Program #3.

**RECOMMENDATION: (SUMMARY)** Accept low bid, award construction contract to ISI Contracting, Inc., for On-Call Neighborhood Traffic Management Program # 3 and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting construction to increase safety of the neighborhood.

**DESCRIPTION/SCOPE:** This contract is for construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City of Houston. Signing and pavement markings may also be required to accompany these devices. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City of Houston (City).

**BIDS:** This project was advertised for bidding on July 17, 2020 and on July 24, 2020. The Bids were received on July 30, 2020. The four (4) bids are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. ISI Contracting, Inc.	\$858,742.50
2. Tikon Group, Inc.	\$1,358,900.00
3. JFT Construction, Inc.	\$1,463,500.00
4. Total Contracting Limited	\$1,604,250.00

**AWARD:** It is recommended that this construction contract be awarded to ISI Contracting, Inc. with a low bid of \$858,742.50.

**PROJECT COST:** The total cost of this project is \$979,616.76 to be appropriated as follows:

• Bid Amount	\$858,742.50
• Contingencies	\$42,937.13
• Testing Services	\$35,000.00
• CIP Cost Recovery	\$42,937.13

Testing Services will be provided by Aviles Engineering Corporation under a previously approved contract.

The appropriations for CIP Cost Recovery are necessary to fund project management costs but will not be charged to CDSF.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, ISI Contracting, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

DocuSigned by:  
*Carol Haddock*  
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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No, N-322017-0014-4

**Amount of Funding:**

\$979,616.76 – Fund No. 4040 METRO Projects Construction – DDSRF

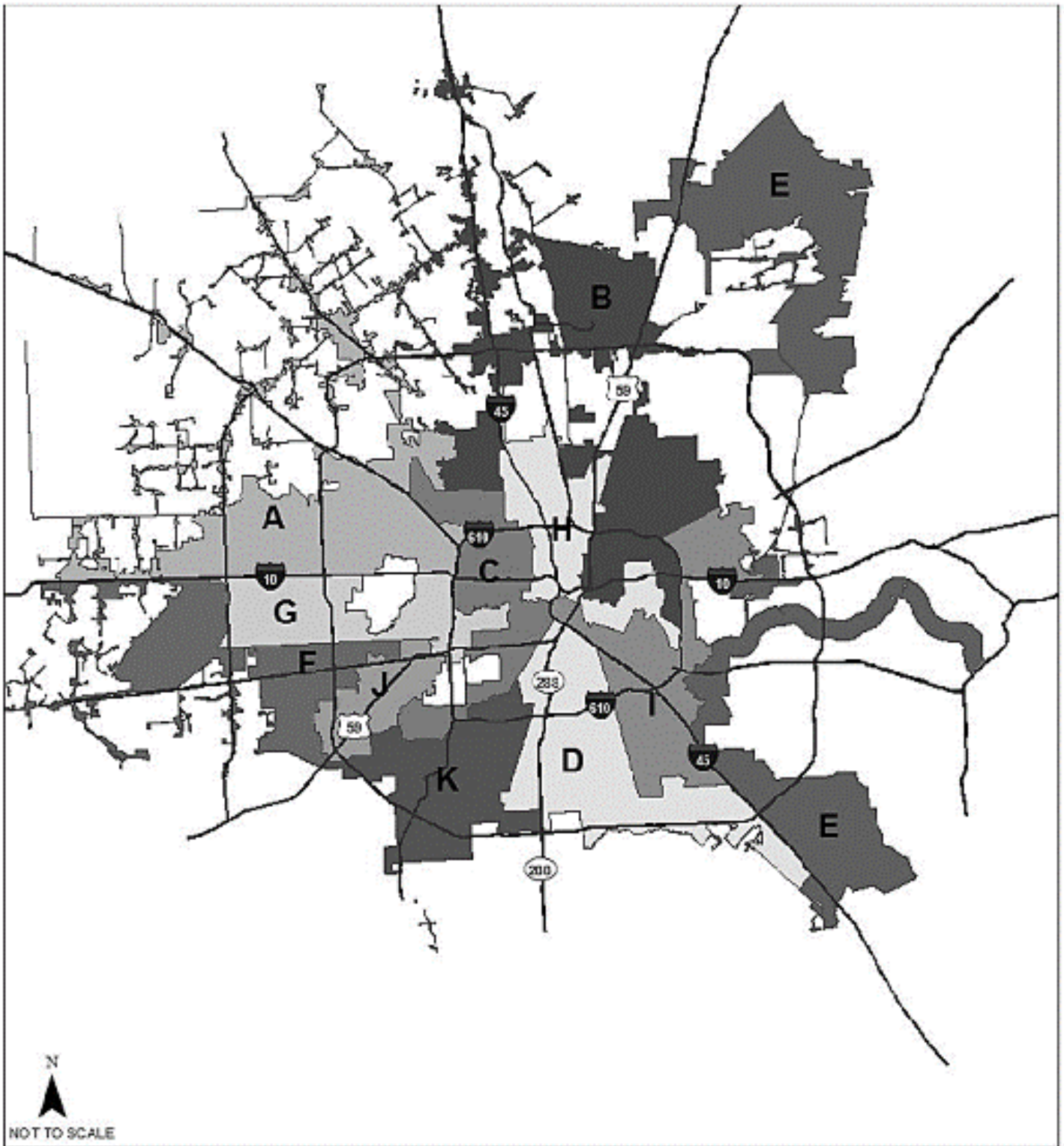
**Contact Information:**

Michael T. Wahl, P.E., PTOE  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

Description	Type
SAP Documents	Financial Information
Map	Backup Material
Ownership Information Form and Tax Report	Backup Material
Pay or Play (POP 1-3)	Backup Material
OBO Documentation	Backup Material
Hire Houston First	Backup Material
Form 1295	Backup Material
Bid Tabs	Backup Material

**CITY OF HOUSTON**  
**HOUSTON PUBLIC WORKS**



**LOCATION AND VICINITY MAP**  
**CITYWIDE WORK ORDERS**

**(VARIOUS DISTRICT LOCATIONS)**

On-Call NTMP #3

ISI Contracting, Inc.

WBS No. N-322017-0014-4



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/20/2020

ALL

Item Creation Date: 9/22/2020

ARA – Federal Maintenance Services, Inc SWF

Agenda Item#: 44.

### **Summary:**

ORDINANCE No. 2020-883, passed first reading October 14, 2020

ORDINANCE granting to **FEDERAL MAINTENANCE SERVICES, INC, a Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions  
**-SECOND READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Federal Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 304 solid waste operator franchises. For FY 2019, the total solid waste franchise revenue to the City is projected to be \$8,173,973.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

---

**Other Authorization**

**Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Naelah Yahya      Phone: (832) 393-8530

**ATTACHMENTS:****Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/13/2020

ALL

Item Creation Date: 9/22/2020

ARA – Federal Maintenance Services, Inc SWF

Agenda Item#: 6.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Federal Maintenance Services, Inc. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 304 solid waste operator franchises. For FY 2019, the total solid waste franchise revenue to the City is projected to be \$8,173,973.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

606AE9FC66A94CC...

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Naelah Yahya      Phone: (832) 393-8530