

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

September 15 & 16, 2020

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Jerry Davis  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, September 15, 2020 - 1:50 PM**  
**Virtual Meeting**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Kamin**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 675 143 291# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 547 585 793#, however no public input will be allowed.**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**SP09-15-20**

**RECESS**

**RECONVENE**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 33**

**MISCELLANEOUS - NUMBERS 1 through 3**

1. **\*\*\*PULLED – This item will not be considered on Sept. 16<sup>th</sup>**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON MEDIA SOURCE (Formerly known as HOUSTON CABLE CORPORATION)**:

Position One - **SYLVIA CAVAZOS**, reappointment for a term to expire 12/31/2020

Position Two - **MANISHA N. MEHTA**, reappointment for a term to expire 12/31/2021

Position Three - **GENE B. PREUSS**, appointment for a term to expire 12/31/2020

Position Four - **PHAN DUY**, reappointment for a term to expire 12/31/2021

Position Six - **JASON M. WITCHET**, reappointment for a term to expire 12/31/2021

Position Seven - **J. ALLEN PROVOST**, reappointment for a term to expire 12/31/2020

Position Eight - **NOEL C. BEZETTE-FLORES**, reappointment for a term to expire 12/31/2021

Position Nine - **ALEX LUSTER**, reappointment for a term to expire 12/31/2020

Position Ten - **JESSE A. RODRIGUEZ**, reappointment for a term to expire 12/31/2021

2. REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **COASTAL WATER AUTHORITY BOARD OF DIRECTORS**:

Position One - **GITI ZARINKELK**, for a term to expire 3/31/2022

Position Two - **JOSEPH G. SOLIZ**, for a term to expire 3/31/2022

Position Three - **TONY L. COUNCIL**, for a term to expire 3/31/2021

Position Four - **D. WAYNE KLOTZ**, for a term to expire 3/31/2021

3. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals for a two-year term upon passage of Council to the **DEFERRED COMPENSATION ADVISORY COMMITTEE**:

Position One - **COUNCIL MEMBER JERRY V. DAVIS**, reappointment

Position Two - **TANTRI EMO**, appointment

Position Three - **JANE E. CHEEKS**, reappointment

Position Four - **DAVID DONNELLY**, appointment

Position Five - **ALVIN L. BURROUGHS**, appointment

Position Six - **GEORGE GUERRERO**, appointment

Position Seven - **JIA WEN PETER NG**, reappointment

**ACCEPT WORK - NUMBER 4**

4. RECOMMENDATION from Director of General Services Department for approval of final contract amount of \$222,360.10 and acceptance of work on contract with **DNB ENTERPRISES, INC** for Underground Storage Tank Replacement at the Environmental Service Center - South, and the Installation of Stormwater Interceptors at Environmental Service Center - North, and Northwest Service Center, for the Solid Waste Management

Department - 5.33% below the original contract amount - **DISTRICTS C - KAMIN; H - CISNEROS and K - CASTEX-TATUM**

**PURCHASING AND TABULATION OF BIDS - NUMBERS 5 through 9**

5. **GETAC, INC** for sole source purchase of Accessories Upgrades for 90 Getac A140 Tablets for Houston Public Works - \$62,995.50 - Enterprise Fund
6. **JOHN DEERE & COMPANY** - \$19,466.86 and **HLAVINKA EQUIPMENT CO. INC** - \$135,893.22 for purchase of Utility Carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for the Fleet Management Department on behalf of Various Departments - Contributed Capital Projects Fund
7. **CALDWELL COUNTRY CHEVROLET** - \$129,584.00 and **SILSBEE FORD** - \$1,763,558.00 for Vans, Utility Pursuit Vehicles, and Light Duty Pickup Trucks for the Fleet Management Department on behalf of Houston Police Department - Misc. Acquisition CP Series E Fund
8. **TACTICAL MEDICAL SOLUTIONS, INC** for approval of spending authority for purchase of Naloxone HCL Nasal Spray through the General Services Administration Schedule 84 Contract through the Cooperative Purchasing Program for the Houston Police Department - \$425,306.55 - Grant Fund
9. **APPROVE** spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

**RESOLUTIONS - NUMBER 10**

10. **RESOLUTION** approving the issuance and sale by **HOUSTON HOUSING FINANCE CORPORATION** of Multifamily Housing Mortgage Revenue Bonds to finance the construction of the (Avenue on 34th Apartments Project) Series 2020 - **DISTRICT C - KAMIN**

**ORDINANCES - NUMBERS 11 through 33**

11. **ORDINANCE** readopting the Houston Youth Recreation Program's Standards of Care as codified at Article XII of Chapter 32 of the Code of Ordinances, Houston, Texas; containing findings and other provisions related to the subject; providing an effective date; providing for severability
12. **ORDINANCE** approving and authorizing a grant application to and acceptance of an award from the **NATIONAL FISH AND WILDLIFE FOUNDATION** for the Resilient Communities Program (the "Grant"); by the City of Houston Mayor's Office of Resilience; declaring the City's eligibility for such grant; authorizing the Mayor's Office of Resilience to act as the City's representative in the application process; authorizing the Director of the City of Houston's Office of Resilience to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards,



if any, pertaining to the grant

13. ORDINANCE approving and authorizing the acceptance of a grant award from the **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES** for the administration of the Texas Nurse-Family Partnership Program (the "Grant") to the City of Houston Health Department; declaring the City's eligibility for such grant; authorizing the Director of the City of Houston Health Department ("Director") to accept and expend the grant funds, as awarded, and to apply for, accept and expend all subsequent grant awards, if any, pertaining to the grant
14. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **FAMILY ENDEAVORS, INC, d/b/a ENDEAVORS**, to provide up to \$2,010,016.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services and Diversion Services to households impacted by the COVID-19 Pandemic
15. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES**, to provide up to \$1,136,960.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services and Navigation Services to households impacted by the COVID-19 Pandemic
16. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SPRING BRANCH COMMUNITY HEALTH CENTER** to provide up to \$668,071.00 in Emergency Solutions Grant Coronavirus Response Funds and \$66,807.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services to households impacted by the COVID-19 Pandemic
17. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **CAREER AND RECOVERY RESOURCES, INC** to provide up to \$1,254,731.00 in Emergency Solutions Grant Coronavirus Response Funds and \$125,473.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services to households impacted by the COVID-19 Pandemic
18. ORDINANCE appropriating \$5,022,635.00 out of HAS Consolidated ITRP AMT Construction Fund and \$87,896.00 out of HAS Airports Improvement Fund as an additional appropriation and approving and authorizing Amendment No. 1 to contract between City of Houston and **HELLMUTH, OBATA & KASSABAUM, INC (Formerly HELLMUTH, OBATA, AND KASSABAUM, LP)** for Professional Architectural and Engineering Design Services for Federal Inspection Services (FIS) Renovation and Expansion Project at George Bush Intercontinental Airport/Houston for Houston Airport System (as Approved by Ordinance No. 2018-1040); providing funding for Civic Art relating to construction of facilities financed by such funds - **DISTRICT B - DAVIS**
19. ORDINANCE appropriating \$13,700.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund for Hurricane Harvey damage repairs for Looscan Neighborhood Library for Houston Public Library;

declaring the City's intent to seek reimbursement from the Federal Emergency Management Agency and other eligible sources for such expenditure - **DISTRICT G - TRAVIS**

20. ORDINANCE appropriating funds totaling \$16,994,000.00 from the following funds: \$660,000.00 from the General Improvement Consolidated Construction Fund; \$400,000.00 from the Equipment Acquisition Consolidated Fund; \$592,000.00 from the Miscellaneous Capital Projects/Acquisitions CP Series E Fund; \$3,610,000.00 from the Police Consolidated Construction Fund; \$152,000.00 from the Contributed Capital Project Fund; \$371,000.00 from the Miscellaneous Capital Projects Acquisitions CP Series E Fund; \$833,000.00 from the Equipment Acquisition Consolidated Fund; \$3,757,000.00 from the Fire Consolidated Construction Fund; \$550,000.00 from the Equipment Acquisition Consolidated Fund; \$1,176,000.00 from the Public Health Consolidated Construction Fund; \$308,000.00 from the Equipment Acquisition Consolidated Fund; \$500,000.00 from the Public Library Consolidated Construction Fund; \$57,000.00 from the Miscellaneous Capital Projects/Acquisitions CP Series E Fund; \$972,000.00 from the Solid Waste Consolidated Construction Fund; \$590,000.00 from the Parks & Recreation Dedication Fund; \$2,466,000.00 from the Parks Consolidated Construction Fund, for the Task Order and Job Order (TOC/JOC) Contracting Program for various City Departments for Professional and Construction Services; (Approved by Ordinance Nos. 2016-0264, 2019-0391, 2019-0677, 2020-0090) - **DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; H - CISNEROS; I - GALLEGOS; J - POLLARD and K - CASTEX-TATUM**
21. ORDINANCE appropriating \$7,500,000.00 out of Airports Renewal and Replacement Fund and approving and authorizing Professional Services Contract between City of Houston and **FREESE AND NICHOLS, INC** to provide Environmental On-Call Professional Services for Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options
22. ORDINANCE approving and authorizing Sole Source Contract between City of Houston and **LIBRARY IDEAS, LLC** for Digital Services for Houston Public Library; providing a maximum contract - 3 Years with 2 one-year options - \$375,000.00 - General Fund
23. ORDINANCE amending Ordinance No. 2018-1037 (Passed December 19, 2018, and amending Ordinance No. 2015-0858, Passed on September 9, 2015) to increase the maximum contract amount to \$47,992,404.60 for contract between City of Houston and **TDINDUSTRIES, INC** for Facility Operations, Maintenance and Repair Services for Various Departments - \$5,142,043.35 - Maintenance, Renewal and Replacement Fund
24. ORDINANCE approving and authorizing fourth amendment to the agreement for Credit Card Processing Services between the City of Houston and **WELLS FARGO BANK, N.A. and WELLS FARGO MERCHANT SERVICES, LLC** - Revenue
25. **\*\*PULLED – This item will not be considered on 9/16**  
ORDINANCE approving and authorizing agreement between the City of

- Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for various City Departments - Revenue
26. **ORDINANCE** approving and authorizing agreement for Professional Services for Pension Actuarial Consulting and Advisory Services between the City and **RETIREMENT HORIZONS INC** - 3 Years with 2 one-year options - \$2,050,000.00 - General Fund
27. **ORDINANCE** relating to Fiscal Affairs of **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SEVEN, CITY OF HOUSTON, TEXAS (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICT D - EVANS-SHABAZZ**
28. **ORDINANCE** relating to Fiscal Affairs of **UPTOWN DEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SIXTEEN, CITY OF HOUSTON, TEXAS (UPTOWN ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICTS C - KAMIN; G - TRAVIS and J - POLLARD**
29. **ORDINANCE** approving and authorizing an interlocal agreement between the City of Houston, Texas, and the **HARRIS CENTER FOR MENTAL HEALTH** and **IDD** relating to funding of the COVID-19 Homeless Mental Health Response Center, a Respite, Rehabilitation and Re-Entry Center for acutely mentally ill, homeless individuals who are at risk of contracting COVID-19; providing a maximum contract amount - \$5,000,000.00 - Grant Fund
30. **ORDINANCE** renewing the establishment of the north side of the 1700 block of Haver Street within the City of Houston, Texas, as a special minimum building line requirement block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**
31. **ORDINANCE** finding and determining that public convenience and necessity no longer require the continued use of a 38-foot-wide alley, in Block 34, Houston Heights Subdivision, lying between Lots 8 through 24 and Lots 25 through 40 of said Block 34, located in the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning the alley to Slate Heights, LP, the abutting property owner, in consideration of its conveyance to the City of a 10-foot-wide access easement, and other good and valuable consideration - **DISTRICT C - KAMIN**
32. **ORDINANCE** appropriating \$5,950,000.00 out of Metro Projects Construction DDSRF as an additional appropriation; approving and authorizing first amendment to Construction Contract between City of Houston and **DCE CONSTRUCTION, INC** for City Wide Panel Replacement FY2018 part of the Concrete Panel Replacement Program (Approved by Ordinance No. 2018-0643); providing funding for contingencies, CIP Cost Recovery and testing services relating to construction of facilities financed by Metro Projects Construction DDSRF
33. **ORDINANCE** appropriating \$385,000.00 out of Dedicated Drainage Street Renewal Capital Fund - Drainage Charge as a third additional appropriation

to Professional Engineering Services Contract between City of Houston and **NEDU ENGINEERING SERVICES, INC** for FY 17 Local Drainage Project Work Order Design Contract 2 (Approved by Ordinance No. 2017-0372, as amended); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage Street Renewal Capital Fund - Drainage Charge

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

**MATTERS HELD - NUMBERS 34 through 37**

34. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,877,978.12 and acceptance of work on contract with **GRAVA LLC** for Concrete and Asphalt Restoration Work - 0.51% under the original contract amount and under the 5% contingency amount  
**TAGGED BY COUNCIL MEMBER CASTEX-TATUM**  
This was Item 14 on Agenda of September 9, 2020
35. ORDINANCE appropriating an additional \$250,110.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund to the Professional Architectural Services Contract between City of Houston and **ROBERT ADAMS, INC** for additional design services for the Kendall Neighborhood Library (Approved by Ordinance No. 2019-0242) - **DISTRICT G - TRAVIS**  
**TAGGED BY COUNCIL MEMBERS TRAVIS AND GALLEGOS**  
This was Item 27 on Agenda of September 9, 2020
36. ORDINANCE relating to the Fiscal Affairs of the **SAINT GEORGE PLACE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS (SAINT GEORGE PLACE ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICTS G - TRAVIS and J - POLLARD**  
**TAGGED BY COUNCIL MEMBER POLLARD**  
This was Item 29 on Agenda of September 9, 2020
37. ORDINANCE awarding contract to **PRIME TREES INC** for Tree Removal, Trimming and Pruning Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,435,365.00 - General Fund  
**DELAYED BY MOTION #2020-481, 9/9/2020**  
This was Item 39 on Agenda of September 9, 2020

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Robinson first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT

THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

Item Creation Date:

SP09-15-20

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP09-15-20	Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY  
SEPTEMBER 15, 2020 – 2:00 PM**

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

LAURIE SCHULTZ – 11002 Hammerly Blvd., Apt. #233 – 77043 – 281-709-8783 – Unregistered food truck parked for more than seven days

3 MIN

3 MIN

3 MIN

ELLEN BENNINGHOVEN – 5203 Stamper Way – 77056 – 773-383-9675 – Police discrimination

AUSTIN MITCHELL – 307 Stratford St. – 77001 – 817-291-1925 – HPD Union Contract

BESSIE MANSFIELD – 4927 Glenridge Ln. – 77053 – 713-434-9130 – Correctional facility in the middle of subdivision

CEDRIC WASHINGTON – 411 E. 40th St. – 77022 – 505-720-4686 - Water meter and bill

NIA COLBERT – 1117 Texas Ave. – 77002 – 346-339-7122 – City’s role in homeless crisis

CYRUS FLEMING – 4216 River Dr. – 77017 – 281-827-0349 – Homeless under Bellfort/I-45 bridge

YVONNE SILVA – 2502 Mona Lee Ln. – 77080 – 713-464-2078 – Houston Public Works

MARY LEE EDWARDS – 5767 Belmark St. – 77033 – 713-306-6132 – JWTC/Home Building

**PREVIOUS**

1 MIN

1 MIN

1 MIN

STEVE WILLIAMS – No Address – 832-394-0200 – Houston Police Department



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

Item Creation Date:

CONSENT AGENDA NUMBERS 1 through 33

Agenda Item#:





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date: 9/1/2020

MYR ~ 2020 Houston Media Source ReAppts. ltr. 9-1-2020

Agenda Item#: 1.

### **Summary:**

**\*\*\*PULLED – This item will not be considered on Sept. 16<sup>th</sup>**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HOUSTON MEDIA SOURCE (Formerly known as HOUSTON CABLE CORPORATION)**:

- Position One - **SYLVIA CAVAZOS**, reappointment for a term to expire 12/31/2020
- Position Two - **MANISHA N. MEHTA**, reappointment for a term to expire 12/31/2021
- Position Three - **GENE B. PREUSS**, appointment for a term to expire 12/31/2020
- Position Four - **PHAN DUY**, reappointment for a term to expire 12/31/2021
- Position Six - **JASON M. WITCHET**, reappointment for a term to expire 12/31/2021
- Position Seven - **J. ALLEN PROVOST**, reappointment for a term to expire 12/31/2020
- Position Eight - **NOEL C. BEZETTE-FLORES**, reappointment for a term to expire 12/31/2021
- Position Nine - **ALEX LUSTER**, reappointment for a term to expire 12/31/2020
- Position Ten - **JESSE A. RODRIGUEZ**, reappointment for a term to expire 12/31/2021

### **Background:**

September 3, 2020

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to the authority conferred on this office by Article V, Sec. 4 of the bylaws of Houston Media Source (formerly known as Houston Cable Corporation), approved by Ordinance No. 86-1733 and Resolution No. 2014-0026, I hereby appoint or reappoint the following individuals to the Houston Media Source Board of Directors, subject to confirmation by the City Council:

Sylvia Cavazos, reappointment to Position One, for a term to expire December 31, 2020;  
Manisha N. Mehta, reappointment to Position Two, for a term to expire December 31, 2021;  
Gene B. Preuss, appointment to Position Three, for a term to expire December 31, 2020;  
Phan Duy, reappointment to Position Four, for a term to expire December 31, 2021;  
Jason M. Witchet, reappointment to Position Six, for a term to expire December 31, 2021;

J. Allen Provost, reappointment to Position Seven, for a term to expire December 31, 2020;  
Noel C. Bezette-Flores, reappointment to Position Eight, for a term to expire December 31, 2021;  
Alex Luster, reappointment to Position Nine, for a term to expire December 31, 2020; and  
Jesse A. Rodriguez, reappointment to Position Ten, for a term to expire December 31, 2021.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date: 8/25/2020

MYR ~ 2020 Coastal Water Authority ReAppts ltr. 8-25-2020

Agenda Item#: 2.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of the following individuals to the **COASTAL WATER AUTHORITY BOARD OF DIRECTORS**:

Position One - **GITI ZARINKELK**, for a term to expire 3/31/2022

Position Two - **JOSEPH G. SOLIZ**, for a term to expire 3/31/2022

Position Three - **TONY L. COUNCIL**, for a term to expire 3/31/2021

Position Four - **D. WAYNE KLOTZ**, for a term to expire 3/31/2021

### **Background:**

The Honorable City Council  
Houston, Texas

Dear Council Members:

Pursuant to Tex. Rev. Civ. Stat. Art. 8280-355, I am reappointing the following individuals to the Coastal Water Authority Board of Directors, subject to Council confirmation:

Giti Zarinkelk, reappointment to Position One, for a term to expire March 31, 2022;

Joseph G. Soliz, reappointment to Position Two, for a term to expire March 31, 2022;

Tony L. Council, reappointment to Position Three, for a term to expire March 31, 2021;

and

D. Wayne Klotz, reappointment to Position Four, for a term to expire March 31, 2021.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner

Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date: 8/25/2020

MYR ~ 2020 Houston Deferred Compensation Appt. Itr 8-25-2020

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals for a two-year term upon passage of Council to the **DEFERRED COMPENSATION ADVISORY COMMITTEE**:

- Position One - **COUNCIL MEMBER JERRY V. DAVIS**, reappointment
- Position Two - **TANTRI EMO**, appointment
- Position Three - **JANE E. CHEEKS**, reappointment
- Position Four - **DAVID DONNELLY**, appointment
- Position Five - **ALVIN L. BURROUGHS**, appointment
- Position Six - **GEORGE GUERRERO**, appointment
- Position Seven - **JIA WEN PETER NG**, reappointment

### **Background:**

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Article XV of the First Amended Section 457 Eligible Deferred Compensation Plan Document, adopted by Ordinance 2005-1113, I hereby appoint or reappoint the following individuals to the City of Houston Deferred Compensation Advisory Committee for a two-year term, subject to Council confirmation:

Council Member Jerry V. Davis, reappointment to Position One;  
Tantri Emo, appointment to Position Two;  
Jane E. Cheeks, reappointment to Position Three;  
David Donnelly, appointment to Position Four;  
Alvin L. Burroughs, appointment to Position Five;  
George Guerrero, appointment to Position Six; and  
Jia Wen Peter Ng, reappointment to Position Seven.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District C, District H, District K

Item Creation Date: 8/1/2020

25GM343 – Accept Work – DNB Enterprises, Inc. –  
Underground Storage Tank Removal, Remediation, and  
Installation at Environmental Service Center - South and  
Stormwater Interceptor Installation at Environmental Service  
Center - North and Northwest Service Center

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from Director of General Services Department for approval of final contract amount of \$222,360.10 and acceptance of work on contract with **DNB ENTERPRISES, INC** for Underground Storage Tank Replacement at the Environmental Service Center - South, and the Installation of Stormwater Interceptors at Environmental Service Center - North, and Northwest Service Center, for the Solid Waste Management Department - 5.33% below the original contract amount - **DISTRICTS C - KAMIN; H - CISNEROS and K - CASTEX-TATUM**

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of final contract amount of \$1,664,632.66 and acceptance of work on contract with DNB Enterprises, Inc., for underground storage tank replacement at the Environmental Service Center – South, and the installation of stormwater interceptors at Environmental Service Center – North, and Northwest Service Center, for the Solid Waste Management Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve the final contract amount of \$1,664,632.66 or 5.33% below the original contract amount, accept the work and authorize final payment to DNB Enterprises, Inc., for construction services in connection with storage tank removal, remediation, and installation at the Environmental Service Center – South, and the installation of stormwater interceptors at Environmental Service Center – North, and Northwest Service Center.

### **PROJECT LOCATIONS:**

**Council**

#### **District**

ESC – South 11500 S. Post Oak Road, Houston, Texas 77035

K

ESC – North 5614 Neches Street, Houston, Texas 77026

H

Northwest Service Center 1245 Judiway Street, Houston, Texas 77018

C

**PROJECT DESCRIPTION:** The project removed four underground storage tanks, installed three new underground storage tanks, installed one new above ground storage tank, completed regulatory reporting and site closure, and installed three stormwater interceptors.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 692

days: the original contract time of 180 days, plus 512 days approved by Change Orders. The final cost of the project including Change Orders is \$1,664,632.66, a decrease of \$93,633.34 below the original contract amount. The project was under budget because equipment purchases were not required.

**PREVIOUS CHANGE ORDERS:** Change Order Nos. 1 – 10 added modification of pipe trench layout; relocation of previously unmarked water utilities, including trench safety and plumbing permit; supply and installation of electrical transformer; removal of additional tank hold-down concrete slab; additional concrete removal and disposal; installation of housekeeping slab and extended awning for waste oil tank; addition of fuel canopy maintenance and painting, and replacement of lighting; additional temporary tank rental; supply and installation of replacement air and water hoses and reels; supply and installation of revised connectors for rapid fueling reels; sampling of soil and groundwater and preparation of a risk-based site assessment; provided credits to the City for materials and work not required to complete the project; and added days to the contract duration due to the time required for regulatory reviews by the Texas Commission on Environmental Quality and addressing their comments.

**M/W/SBE PARTICIPATION:** The contract contained a 15% MBE goal and 13% WBE goal. According to the Office of Business Opportunity, the contractor achieved 16.74% MBE/SBE participation and 14.82% WBE participation and was assigned an outstanding rating.

**WBS No:** L-000080-0002-4-01-01 and L-000099-0002-4-01-01

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

---

Harry J. Hayes  
Solid Waste Management Department

**Prior Council Action:**

Ordinance No. 2018-0408; Dated May 16, 2018

**Amount of Funding:**

No Additional Funding Required

**Previous Funding:**

**\$1,955,684.64** Solid Waste Consolidated Construction Fund (4503)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



Site Map

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020  
District C, District H, District K  
Item Creation Date: 8/1/2020

25GM343 – Accept Work – DNB Enterprises, Inc. – Underground Storage Tank Removal, Remediation, and Installation at Environmental Service Center - South and Stormwater Interceptor Installation at Environmental Service Center - North and Northwest Service Center

Agenda Item#: 1.

### **Background:**

**RECOMMENDATION:** The General Services Department recommends approval of final contract amount of \$1,664,632.66 and acceptance of work on contract with DNB Enterprises, Inc., for underground storage tank replacement at the Environmental Service Center – South, and the installation of stormwater interceptors at Environmental Service Center – North, and Northwest Service Center, for the Solid Waste Management Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve the final contract amount of \$1,664,632.66 or 5.33% below the original contract amount, accept the work and authorize final payment to DNB Enterprises, Inc., for construction services in connection with storage tank removal, remediation, and installation at the Environmental Service Center – South, and the installation of stormwater interceptors at Environmental Service Center – North, and Northwest Service Center.

### **PROJECT LOCATIONS:**

ESC – South	11500 S. Post Oak Road, Houston, Texas 77035
ESC – North	5614 Neches Street, Houston, Texas 77026
Northwest Service Center	1245 Judiway Street, Houston, Texas 77018

### **Council District**

K
H
C

**PROJECT DESCRIPTION:** The project removed four underground storage tanks, installed three new underground storage tanks, installed one new above ground storage tank, completed regulatory reporting and site closure, and installed three stormwater interceptors.

**CONTRACT COMPLETION AND COST:** The contractor completed the project within 692 days: the original contract time of 180 days, plus 512 days approved by Change Orders. The final cost of the project including Change Orders is \$1,664,632.66, a decrease of \$93,633.34 below the original contract amount. The project was under budget because equipment purchases were not required.

**PREVIOUS CHANGE ORDERS:** Change Order Nos. 1 – 10 added modification of pipe trench layout; relocation of previously unmarked water utilities, including trench safety and plumbing permit; supply and installation of electrical transformer; removal of additional tank hold-down concrete slab; additional concrete removal and disposal; installation of housekeeping slab and extended awning for waste oil tank; addition of fuel canopy maintenance and painting, and replacement of lighting; additional temporary tank rental; supply and installation of replacement air and water hoses and reels; supply and installation of revised connectors for rapid fueling reels; sampling of soil and groundwater and preparation of a risk-based site assessment; provided credits to the City for materials and work not required to complete the project; and added days to the contract duration due to the time required for regulatory reviews by the Texas Commission on Environmental Quality and addressing their comments.

**M/W/SBE PARTICIPATION:** The contract contained a 15% MBE goal and 13% WBE goal. According to the Office of Business Opportunity, the contractor achieved 16.74% MBE/SBE participation and 14.82% WBE participation and was assigned an outstanding rating.

**WBS No:** L-000080-0002-4-01-01 and L-000099-0002-4-01-01

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.*

8/26/2020

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C. J. Messiah, Jr.  
General Services Department

\_\_\_\_\_  
Harry J. Hayes  
Solid Waste Management Department

**Prior Council Action:**

Ordinance No. 2018-0408; Dated May 16, 2018

**Amount of Funding:**

No Additional Funding Required

**Previous Funding:**

**\$1,955,684.64** Solid Waste Consolidated Construction Fund (4503)

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:****Description**

[Site Map](#)

[Vicinity Map](#)

[Previous RCA](#)

[Ordinance](#)

[Certificate of Final Completion](#)

[Contractors Certification of Final Completion](#)

[Affirmative Action Clearance Letter](#)

[Change Order No. 1](#)

[Change Order No. 2](#)

[Change Order No. 3](#)

[Change Order No. 4](#)

[Change Order No. 5](#)

[Change Order No. 6](#)

[Change Order No. 7](#)

[Change Order No. 8](#)

[Change Order No. 9](#)

[Change Order No. 10](#)

[Delinquent Tax Report](#)

[Preliminary Final Estimate](#)

[Final Consent of Surety](#)

**Type**

Backup Material

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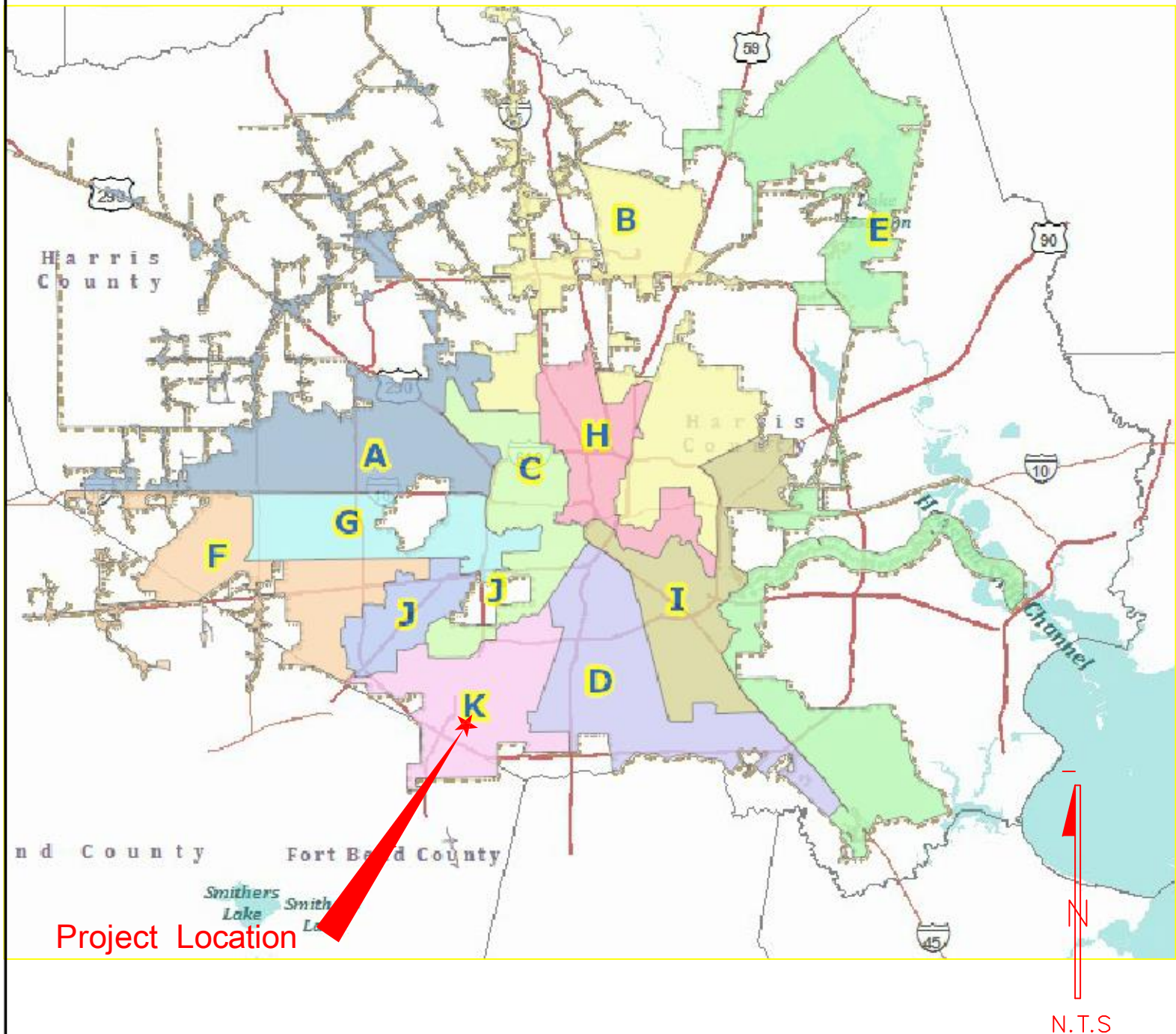
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CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



Underground Storage Tank Removal and Installation  
Southwest Solid Waste Service Center

11500 South Post Oak  
Houston, TX 77035



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/20/2020

N29599 - Accessories upgrades for Getac A140 tablets -  
MOTION

Agenda Item#: 5.

### **Summary:**

**GETAC, INC** for sole source purchase of Accessories Upgrades for 90 Getac A140 Tablets for Houston Public Works - \$62,995.50 - Enterprise Fund

### **Background:**

**Sole Source for S84-N29599 - Approve the sole source purchase in the total amount of \$62,995.50 for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchased from Getac, Inc. for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the sole source purchase in the total amount of **\$62,995.50** for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchase from Getac, Inc. and that authorization is given to issue a purchase order to **Getac, Inc.**

This purchase is for the upgrade of 90 Getac A140 fully rugged tablets. HPW purchased these units for the Customer Account Services Division through the Hewlett-Packard contract but did not include the upgrade option features of 1) webcams, 2) 8MP front/rear cameras, and 3) multi-functional carrying/mounting hard handles. These three upgrade option features are necessary to allow HPW inspector teams to perform their work in the field, including the recording of pictures for investigative purposes and the transfer of data to the department's Information Public Sector work order system. The total cost of this upgrade covers the installation of the components and labor. Getac, Inc.'s standard three-year warranty is included with the upgraded equipment.

Getac, Inc. is the exclusive service provider for the maintenance and upgrade services of Getac components. Parts from any other brand would not be functionally compatible with the tablets. Additionally, installation from any entity other than Getac would void the warranty of the current equipment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempt procurement.

### **M/WBE Participation:**

This procurement is exempt from the City's M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 City's threshold.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E., Director**  
**Houston Public Works**

**Estimated Spending Authority:**

Department	FY 2021	Out Years	Total
Houston Public Works	\$62,995.50	\$0.00	\$62,995.50

**Amount of Funding:**

**\$62,995.50**

W & S System Operating Fund

Fund No.: 8300

**Contact Information:**

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN / SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN / SPD	(832) 393-8730
Brian Blum, Deputy Assistant Director	DPU / HPW	(832) 395-2717
Jedediah Greenfield, Assistant Director	DPU / HPW	(832) 395-3754

**ATTACHMENTS:****Description**

Coversheet (revised)

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/20/2020

N29599 - Accessories upgrades for Getac A140 tablets - MOTION

Agenda Item#: 5.

## Summary:

## Background:

**Sole Source for S84-N29599 - Approve the sole source purchase in the total amount of \$62,995.50 for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchased from Getac, Inc. for Houston Public Works.**

## Specific Explanation:

The Director of Houston Public Works (HPW) and the Chief Procurement Officer recommend that City Council approve the sole source purchase in the total amount of **\$62,995.50** for accessories upgrades for 90 Getac A140 fully rugged tablets previously purchase from Getac, Inc. and that authorization is given to issue a purchase order to **Getac, Inc.**

This purchase is for the upgrade of 90 Getac A140 fully rugged tablets. HPW purchased these units for the Customer Account Services Division through the Hewlett-Packard contract but did not include the upgrade option features of 1) webcams, 2) 8MP front/rear cameras, and 3) multi-functional carrying/mounting hard handles. These three upgrade option features are necessary to allow HPW inspector teams to perform their work in the field, including the recording of pictures for investigative purposes and the transfer of data to the department's Information Public Sector work order system. The total cost of this upgrade covers the installation of the components and labor. Getac, Inc.'s standard three-year warranty is included with the upgraded equipment.

Getac, Inc. is the exclusive service provider for the maintenance and upgrade services of Getac components. Parts from any other brand would not be functionally compatible with the tablets. Additionally, installation from any entity other than Getac would void the warranty of the current equipment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempt procurement.

## M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting requirements as the total expenditure does not exceed the \$100,000.00 City's threshold.

## Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

## Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required, as stated in the Financial Policies.

DocuSigned by:  
*Jerry Adams*

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DocuSigned by:  
*Carol Haddock*

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9/10/2020

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Carol Ellinger Haddock, P.E., Director**  
Houston Public Works

DS

*JS*

## Estimated Spending Authority:

Department	FY 2021	Out Years	Total
Houston Public Works	\$62,995.50	\$0.00	\$62,995.50

## Amount of Funding:

**\$62,995.50**

W & S System Operating Fund  
Fund No.: 8300

## Contact Information:

**Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Laura A. Guthrie, Purchasing Manager	FIN / SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN / SPD	(832) 393-8730
Brian Blum, Deputy Assistant Director	DPU / HPW	(832) 395-2717
Jedediah Greenfield, Assistant Director	DPU / HPW	(832) 395-3754

**ATTACHMENTS:****Description**

N29599 - Sole Source - CPO Approved 08.07.20

N29599 - HPW IT - CTO Approved 06.09.20

N29599 - RCA Budget Funding Form

N29599 - Quote

N29599 - Ownership Information Form 06.08.20

N29599 - Clear Tax Report 06.16.20

Funding Verification

Budget v Actuals

Cover Sheet

**Type**

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information

Signed Cover sheet





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/6/2020

E29551 - Utility Carts- MOTION

Agenda Item#: 6.

### **Summary:**

**JOHN DEERE & COMPANY** - \$19,466.86 and **HLAVINKA EQUIPMENT CO. INC** - \$135,893.22 for purchase of Utility Carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council for the Fleet Management Department on behalf of Various Departments - Contributed Capital Projects Fund

### **Background:**

**S87-E29551 – Purchase of utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of \$155,360.08 for the Fleet Management Department on behalf of Various Departments.**

### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of seven (7) utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$155,360.08** for various departments and that authorization be given to issue purchase orders to the H-GAC contract vendors shown below. The department's personnel will utilize these utility carts to transport operators and equipment around to the work areas. **Funding for these utility carts is included in the adopted FY2021 Capital Improvement Plan.**

### **H-GAC Contractors:**

**John Deere & Company:** Approve the purchase of on one (1) utility cart in the amount of **\$19,466.86**.

**Hlavinka Equipment Co. Inc.:** Approve the purchase of six (6) utility carts in the amount of **\$135,893.22**.

These utility carts will come with a one year warranty. These new vehicles will replace existing vehicles that have reached their useful life expectancy and will be sent to auction for disposal.

### **MWBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is

required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2021</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$135,893.22	0	\$135,893.22
Houston Parks and Rec.	\$19,466.86	0	\$19,466.86
<b>Total</b>			<b>\$155,360.08</b>

**Prior Council Action:**

Appropriated Ordinance No. 2020-0712, Approved August 18, 2020

**Amount of Funding:**

\$19,466.86 - Contributed Capital Projects Fund - (4515) - **Previously Appropriated by Ord. No.: 2020-0712**

\$45,297.74 - Combined Utility Systems General Fund - (8305)

\$90,595.48 - Project Cost Recovery Fund - (1001)

**\$155,360.08 Total**

**Contact Information:**

Coryie Gilmore 832-393-8743

Lena Farris 832-393-8729

Marchelle Cain 832-393-6910

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/6/2020

E29551 - Utility Carts- MOTION

Agenda Item#: 11.

## **Summary:**

### **Not Real Caption**

Purchase of utility carts through the Interlocal Agreement for Cooperative Purchasing with the **Houston-Galveston Area Council (H-GAC)** in the total amount of \$155,360.08 for the Fleet Management Department on behalf of Various Departments.

## **Background:**

**S87-E29551 – Purchase of utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of \$155,360.08 for the Fleet Management Department on behalf of Various Departments.**

## **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of seven (7) utility carts through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$155,360.08** for various departments and that authorization be given to issue purchase orders to the H-GAC contract vendors shown below. The department's personnel will utilize these utility carts to transport operators and equipment around to the work areas. **Funding for these utility carts is included in the adopted FY2021 Capital Improvement Plan.**

## **H-GAC Contractors:**

**John Deere & Company:** Approve the purchase of on one (1) utility cart in the amount of **\$19,466.86**.

**Hlavinka Equipment Co. Inc.:** Approve the purchase of six (6) utility carts in the amount of **\$135,893.22**.

These utility carts will come with a one year warranty. These new vehicles will replace existing vehicles that have reached their useful life expectancy and will be sent to auction for disposal.

## **MWBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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9/9/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

## **Estimated Spending Authority**

Department	FY2021	Out Years	Total
Houston Public Works	\$135,893.22	0	\$135,893.22
Houston Parks and Rec.	\$19,466.86	0	\$19,466.86
<b>Total</b>			<b>\$155,360.08</b>

## **Prior Council Action:**

Appropriated Ordinance No. 2020-0712, Approved August 18, 2020

## **Amount of Funding:**

~~\$19,466.86~~ - Contributed Capital Projects Fund - (4515)-**Previously Appropriated by Ord. No.: 2020-0712**  
~~\$45,297.74~~ - Combined Utility Systems General Fund - (8305)  
~~\$90,595.48~~ - Project Cost Recovery Fund - (1001)  
**\$155,360.08 Total**

**Contact Information:**

Coryie Gilmore 832-393-8743  
 Lena Farris 832-393-8729  
 Marchelle Cain 832-393-6910

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
E29551 - Fiscal Form A - HPW	Financial Information
E29551 - Fiscal Form A - HPARD	Financial Information
E29551 - OBO Goal Modification	Backup Material
E29551 - Fair Campaign - Deere & Co - Brookside Equip	Backup Material
E29551 - Fair Campaign - Hlavinka	Backup Material
E29551 - Form B	Backup Material
E29551 - Delinquent Tax Report - Hvalinka	Backup Material
E29551 - Delinquent Tax Report - Brookside	Backup Material
E29551 - Affidavit of Ownership - Deere & Company - Brookside Equipment	Backup Material
E29551 - Affidavit of Ownership - Hlavinka	Backup Material
E29551 - Funding Summary	Backup Material
E29551 - HGAC Quote - Deere & Company	Backup Material
E29551 - HGAC Quote - Hvalinka Equipment	Backup Material
E29551 - FY21 Fleet Appropriation Ordinance	Backup Material
E29551 - HGAC Contract - Deere & Company	Backup Material
E29551 - HGAC Contract - Hvalinka Equipment	Backup Material
Funding Verification for Fund 8305	Financial Information
Funding Verification	Financial Information
HPW Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/18/2020

N29468 - Harvey Light-Duty Replacement Vehicles  
Package No. 2 -MOTION

Agenda Item#: 7.

### **Summary:**

**CALDWELL COUNTRY CHEVROLET** - \$129,584.00 and **SILSBEE FORD** - \$1,763,558.00 for Vans, Utility Pursuit Vehicles, and Light Duty Pickup Trucks for the Fleet Management Department on behalf of Houston Police Department - Misc. Acquisition CP Series E Fund

### **Background:**

**Formal bids received August 6, 2020 for S87-N29468 - Approve various awards, as shown below, in the total amount of \$1,893,142.00 for vans, utility vehicles, and light-duty pickup trucks for the Fleet Management Department on behalf of Houston Police Department.**

### **Specific Explanations:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve various awards as shown below, **in the total amount of \$1,893,142.00** for vans, utility vehicles, and light-duty trucks for Houston Police Department and that authorization be given to issue purchase orders. These vehicles will be used citywide by department personnel to conduct City business. **The funding for these vehicles is included in the adopted FY20 Capital Improvement Plan (CIP).**

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

**Caldwell Country Chevrolet:** Award on its low bid for Item No. 2, four (4) full size cargo vans in the total amount of **\$129,584.00**.

<b><u>Company</u></b>	<b><u>Amount</u></b>
1. Caldwell Country Chevrolet	<b>\$129,584.00</b>
2. Silsbee Ford	\$131,584.00 (Higher Unit Price/Partial Bid)

**Silsbee Ford:** Award on its low bid for Item No. 3, two (2) full size crew cab pickup trucks; and Item No. 4, fifty (50) full size utility pursuit vehicles in the total amount of **\$1,763,558.00**.

<b><u>Company</u></b>	<b><u>Amount</u></b>
1. Silsbee Ford	<b>\$1,763,558.00</b>

- |                               |  |
|-------------------------------|--|
| 2. Caldwell Country Chevrolet | \$54,750.00 (Higher Unit Price/Partial Bid)    |
| 3. Caldwell Country Ford      | \$1,727,200.00 (Higher Unit Price/Partial Bid) |

These vans, utility vehicles and light-duty trucks will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these vehicles is seven years or 100,000 miles. These vehicles will meet the EPA's current emission standards for low emission vehicles and replace vehicles that have reached their life expectancy. The old vehicles will be sent to auction for disposal.

This FEMA Harvey Light-Duty Replacement Vehicle package No. 2 consists of fifty-six (56) vehicles.

**M/WBE Participation:**

Zero-percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

**Disaster Recovery Note:**

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

No significant Fiscal Operation impact is anticipated as a result of this project.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

**Estimated Spending Authority**

Department	FY2021	Out Years	Total
Houston Police	\$1,893,142.00	\$0	\$1,893,142.00

**Prior Council Action:**

Appropriated Ordinance No. 2019-0645, Approved August 20, 2019

**Amount of Funding:**

\$1,893,142.00 - Misc. Acquisition CP Ser E Fund (4039) - **Previously appropriated by Ord.**

**No.: 2019-045**

**Contact Information:**

Coryie Gilmore	832-393-8743
Lena Farris	832-393-8729
Marchelle Cain	832-393-6910

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/18/2020

N29468 - Harvey Light-Duty Replacement Vehicles Package No. 2 -MOTION

Agenda Item#: 12.

### **Summary:**

#### **Not Real Caption**

Approve various awards, as shown below, in the total amount of \$1,893,142.00 for vans, utility vehicles, and light-duty pickup trucks for the Fleet Management Department on behalf of Houston Police Department.

### **Background:**

**Formal bids received August 6, 2020 for S87-N29468 - Approve various awards, as shown below, in the total amount of \$1,893,142.00 for vans, utility vehicles, and light-duty pickup trucks for the Fleet Management Department on behalf of Houston Police Department.**

### **Specific Explanations:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve various awards as shown below, **in the total amount of \$1,893,142.00** for vans, utility vehicles, and light-duty trucks for Houston Police Department and that authorization be given to issue purchase orders. These vehicles will be used citywide by department personnel to conduct City business. **The funding for these vehicles is included in the adopted FY20 Capital Improvement Plan (CIP).**

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

**Caldwell Country Chevrolet:** Award on its low bid for Item No. 2, four (4) full size cargo vans in the total amount of **\$129,584.00**.

#### **Company**

#### **Amount**

- |                                      |  |
|--------------------------------------|--|
| <b>1. Caldwell Country Chevrolet</b> | <b>\$129,584.00</b>                          |
| 2. Silsbee Ford                      | \$131,584.00 (Higher Unit Price/Partial Bid) |

**Silsbee Ford:** Award on its low bid for Item No. 3, two (2) full size crew cab pickup trucks; and Item No. 4, fifty (50) full size utility pursuit vehicles in the total amount of **\$1,763,558.00**.

#### **Company**

#### **Amount**

- |                               |  |
|-------------------------------|--|
| <b>1. Silsbee Ford</b>        | <b>\$1,763,558.00</b>                          |
| 2. Caldwell Country Chevrolet | \$54,750.00 (Higher Unit Price/Partial Bid)    |
| 3. Caldwell Country Ford      | \$1,727,200.00 (Higher Unit Price/Partial Bid) |

These vans, utility vehicles and light-duty trucks will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these vehicles is seven years or 100,000 miles. These vehicles will meet the EPA's current emission standards for low emission vehicles and replace vehicles that have reached their life expectancy. The old vehicles will be sent to auction for disposal.

This FEMA Harvey Light-Duty Replacement Vehicle package No. 2 consists of fifty-six (56) vehicles.

### **M/WBE Participation:**

Zero-percentage Goal Document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

### **Disaster Recovery Note:**

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.



**ATTACHMENTS:**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/31/2020

N29602 - Naloxone HCL Nasal Spray - MOTION

Agenda Item#: 8.

### **Summary:**

**TACTICAL MEDICAL SOLUTIONS, INC** for approval of spending authority for purchase of Naloxone HCL Nasal Spray through the General Services Administration Schedule 84 Contract through the Cooperative Purchasing Program for the Houston Police Department - \$425,306.55 - Grant Fund

### **Background:**

**S17-N29602 - Approve spending authority for the purchase of Naloxone HCL nasal spray from Tactical Medical Solutions, Inc. through the General Services Administration (GSA) Schedule 84 contract through the Cooperative Purchasing Program in the total amount of \$425,306.55 for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the purchase of Naloxone HCL nasal spray from the General Services Administration (GSA) Schedule 84 contract through the Cooperative Purchasing Program in the total amount of **\$425,306.55** for the Houston Police Department (HPD) and that authorization be given to issue a purchase order to the GSA contractor, **Tactical Medical Solutions, Inc.**

HPD seeks to purchase Naloxone HCL, an FDA approved nasal spray for the treatment of individuals known or suspected to be experiencing an opioid overdose. The two-dose kit will be used by police officers who come in contact with opioids or encounter individuals suffering from an apparent opioid-related overdose. HPD has been awarded a grant in the amount of \$425,922.72 from the State of Texas for the purchase of this nasal spray.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (12) (D) "under an interlocal contractor for cooperative purchasing administered by a regional planning commission established under Chapter 391" of the Texas Local Government Code for exempted procurement.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business of Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY21</b>	<b>Out Years</b>	<b>Total</b>
Houston Police Department	\$425,306.55	\$0.00	\$425,306.55

**Amount of Funding:**

**\$425,306.55**

State - Grant Funded

Fund 5010

**Contact Information:**

<b>NAME:</b>	<b>DEPT./DIVISION</b>	<b>PHONE</b>
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Senior Procurement Specialist	FIN/SPD	(832) 393-8725
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/31/2020

N29602 - Naloxone HCL Nasal Spray - MOTION

Agenda Item#: 12.

### **Background:**

**S17-N29602 - Approve spending authority for the purchase of Naloxone HCL nasal spray from Tactical Medical Solutions, Inc. through the General Services Administration (GSA) Schedule 84 contract through the Cooperative Purchasing Program in the total amount of \$425,306.55 for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the purchase of Naloxone HCL nasal spray from the General Services Administration (GSA) Schedule 84 contract through the Cooperative Purchasing Program in the total amount of **\$425,306.55** for the Houston Police Department (HPD) and that authorization be given to issue a purchase order to the GSA contractor, **Tactical Medical Solutions, Inc.**

HPD seeks to purchase Naloxone HCL, an FDA approved nasal spray for the treatment of individuals known or suspected to be experiencing an opioid overdose. The two-dose kit will be used by police officers who come in contact with opioids or encounter individuals suffering from an apparent opioid-related overdose. HPD has been awarded a grant in the amount of \$425,922.72 from the State of Texas for the purchase of this nasal spray.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (12) (D) "under an interlocal contractor for cooperative purchasing administered by a regional planning commission established under Chapter 391" of the Texas Local Government Code for exempted procurement.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business of Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:

*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
Department	FY21	Out Years	Total
Houston Police Department	\$425,306.55	\$0.00	\$425,306.55

### **Amount of Funding:**

**\$425,306.55**

State - Grant Funded

Fund 5010

### **Contact Information:**

NAME:	DEPT./DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Senior Procurement Specialist	FIN/SPD	(832) 393-8725
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
OBO Approval	Backup Material
Co-opo Justification	Backup Material
Ownership Information	Backup Material
Quote	Backup Material
COF	Financial Information
Clear Tax Reoort	Backup Material
GSA Contract No. and Unit Cost Pricing	Backup Material
Grant Funding Verification-VP	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date:

DR4520(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 9.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4519(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$12,279,249.90** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- The purchase of various types of laptops, docking stations, display port adapters, and imaging services to assist in the creation of a socially distant and mobile workforce;
- Installation services, including set up of new laptop equipment, installation of department-specific software/ applications, and data migration;
- The purchase of a covered structure for use at COVID-19 testing sites to provide optimal safety of workers, expedient handling of testing, and safe and efficient curbside testing for the public;
- The purchase of PPE, including isolation gowns;
- The purchase of the SARS-CoV-2 testing portfolio to serve as an additional testing platform for the Houston Health Department;
- The purchase of a custom nationwide plan and mobile broadband plan for services needed by both sworn and non-sworn HPD personnel;
- Automation of process for issuance of citations and subpoenas to eliminate in-person activity for both ARA and HFD inspection teams;
- The purchase of enhanced virtual services for HPL, including increased storage and virtualization due to a higher demand for online services since the closure of HPL facilities in March due to COVID-19;
- The purchase and installation of automatic (touchless) flush valves (toilets) and touchless faucets for restrooms and kitchens in all HPW facilities that do not currently have such equipment;
- The purchase of 15 temperature-controlled storage containers to store HPD's PPE supplies and equipment in the field to ensure personnel have adequate and timely access to necessary equipment;
- The purchase of technology to assist with contact tracing, allowing HHD to electronically notify a person that they are a close person of a confirmed positive case and providing that person with the opportunity to select a location and time to be tested;

- The rental of portable toilets and associated services for use by clients at testing sites; and
- The implementation of an externship program at the City of Houston for vulnerable youth to become community health workers to support Houston's most vulnerable and at-risk communities for COVID-19.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since August 20, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

**This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.**

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$12,279,249.90	\$0.00	\$12,279,249.90

**Amount of Funding:**

**\$12,279,249.90**

CARES Act 2020 Fund

Fund 5307

**Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>
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Candice M. Gambrell  
Jerry Adams

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FIN/ SPD  
FIN/ SPD

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832.393.9129  
832.393.9126

**ATTACHMENTS:**

**Description**

Signed coversheet  
COVID EPO Log 9.10.2020

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4520(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4519(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$12,279,249.90** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- The purchase of various types of laptops, docking stations, display port adapters, and imaging services to assist in the creation of a socially distant and mobile workforce;
- Installation services, including set up of new laptop equipment, installation of department-specific software/ applications, and data migration;
- The purchase of a covered structure for use at COVID-19 testing sites to provide optimal safety of workers, expedient handling of testing, and safe and efficient curbside testing for the public;
- The purchase of PPE, including isolation gowns;
- The purchase of the SARS-CoV-2 testing portfolio to serve as an additional testing platform for the Houston Health Department;
- The purchase of a custom nationwide plan and mobile broadband plan for services needed by both sworn and non-sworn HPD personnel;
- Automation of process for issuance of citations and subpoenas to eliminate in-person activity for both ARA and HFD inspection teams;
- The purchase of enhanced virtual services for HPL, including increased storage and virtualization due to a higher demand for online services since the closure of HPL facilities in March due to COVID-19;
- The purchase and installation of automatic (touchless) flush valves (toilets) and touchless faucets for restrooms and kitchens in all HPW facilities that do not currently have such equipment;
- The purchase of 15 temperature-controlled storage containers to store HPD's PPE supplies and equipment in the field to ensure personnel have adequate and timely access to necessary equipment;
- The purchase of technology to assist with contact tracing, allowing HHD to electronically notify a person that they are a close person of a confirmed positive case and providing that person with the opportunity to select a location and time to be tested;
- The rental of portable toilets and associated services for use by clients at testing sites; and
- The implementation of an externship program at the City of Houston for vulnerable youth to become community health workers to support Houston's most vulnerable and at-risk communities for COVID-19.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since August 20, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

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**M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**


The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:  
  
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9/10/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$12,279,249.90	\$0.00	\$12,279,249.90

**Amount of Funding:**

**\$12,279,249.90**

CARES Act 2020 Fund  
 Fund 5307

**Contact Information:**

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
COVID EPO Log 9.10.2020	Backup Material

EPO number	Vendor Name	Description	Amount	OBO Comments
SPD-JSA-08202020-001	116424 DELL MARKETING LP	Currently, the Houston Police Department (HPD) is having to adjust to social distancing protocols put in place in order to mitigate the COVID-19 pandemic. In an effort to better serve the citizens of the City of Houston HPD staff has been required to telework in efforts to provide proper distance from one another and, to the extent possible, prevent exposure risk. Although HPD has historically restricted telework opportunities for its sworn and non-sworn personnel because of the nature of the work we perform, guidance related to the Covid19pandemic suggests that social distancing is one of the greatest ways we can protect the strength of our workforce. The purchase of 779 rugged laptops and 779 docking stations will allow HPD the issuance of equipment needed by sworn and non-sworn personnel.	\$ 2,196,297.02	Sole Source vendor with direct shipment to end user. No divisibility of work available.
SPD-JSA-08202020-003	115251 SHI-GOVERNMENT SOLUTIONS INC	Wave 1 order of 850 HP Laptops, Docking Stations, Display Port Adapters, and Imaging Services to create a more mobile workforce. These are to be used as Primary devices for the end users. The end users can leverage monitors/accessories while in the office and use the laptop when away from the office. Shipping and storage for these devices prior to deployment will be fully managed by SHI Government Solutions and are included in this cost.	\$ 853,480.00	Purchased via CO-OP.
SPD-JSA-08202020-004	115251 SHI-GOVERNMENT SOLUTIONS INC	The purpose of this request is to purchase Installation Services for the Wave 1 order of 850 HP Laptops purchased on a separate EPO. The plan is to for SHI to deploy these laptops to the end users centrally at multiple City of Houston "Depot" locations. The Installation Services scope includes setup of the new laptop for the specific user, installation of department specific applications, data migration, and return of old device(s).	\$ 98,600.00	Purchased via Co-OP.
SPD-JSA-08252020-002	117983 SINGLE SOURCE EVENTS	Rental and Installation of covered structure for the COVID-19 virus drive-up testing sites. Sites designed for optimal safety of workers, expedient handling of testing, and safe and efficient curbside testing for the public. Service has been in place for several months. This request is for additional funding.	\$ 800,000.00	Continuance of current service. No waiver was submitted.
SPD-JSA-08252020-006	123476 LIFE-ASSIST INC	Isolation Gown, Level 4, Sterile, XL - 250 cases - @\$673.33/Case. Level 4 gowns for HFD special request. Single source vendor - due to availability of product to meet desired lead time.	\$ 168,332.50	Single source vendor. Level 4 gowns are extremely difficult to locate in today's market. Direct shipment - No divisibility of work available.
SPD-JSA-08272020-002	131854 EPPENDORF NORTH AMERICA	Due to supply chain difficulties it is necessary for the HHD Lab to purchase multiple testing platforms to diversify. It's SARS-CoV-2 testing portfolio.	\$ 179,460.95	Due to urgency of increasing testing capacity, system has already been ordered.
SPD-JSA-08292020-001	135222 LUNA DATA SOLUTIONS INC / Bridge Point Consulting	The purpose of this Addendum to describe the additional IT Liaison services added to the Program and Project Management Services Proposal given to the City of Houston HITS department on August 12, 2020	\$ 367,200.00	Addendum to existing contract for additional services. No divisibility of work available.
SPD-JSA-09012020-001	110876 GTE MOBILENT OF SOUTH TEXAS LIMITED PARTNERSHIP DBA VERIZON WIRELESS	Purchase of 4610 Custom nationwide plan and 958 mobile broadband plan will allow HPD the issuance of services needed by sworn and non-sworn personnel.	\$ 2,460,027.84	Single Source purchase. Direct delivery to end client. No divisibility of work available.
SPD-JSA-09022020-005	Sierra Digital	Inspectors from the ARA and HFD inspection teams are issuing manual paper citations and deliver to the court in person. ARA and HFD also must pick up subpoenas in person from the court house. Due to the requirements of social distancing and the necessity to minimize in-person activity during COVID19, the licensing and permitting divisions within ARA and HFD departments seek to automate the process for issuing citations and subpoenas to increase efficiency and safety.	\$ 140,029.52	Single Source of specialized equipment. Direct shipped - no divisibility of work available.
SPD-JSA-09022020-008	Revel Technology	The Library buildings have been closed since March 2020 due to COVID-19. The library has been providing enhanced virtual services. The Library needs Nutanix Server and Storage. Nutanix server and storage needed to continue the supporting services and increased demands for managing storage and virtualization in the new COVID-19 service environment.	\$ 114,509.36	Specialized service. Virtual database - no divisibility of work available.

EPO number	Vendor Name	Description	Amount	OBO Comments
SPD-JSA-09032020-002	115251 SHI-GOVERNMENT SOLUTIONS INC	The purpose of this request is to purchase a Wave 2 order of 1,011 HP Laptops, Docking Stations, Display Port Adapters, and Imaging Services to create a more mobile workforce. These are to be used as Primary devices for the end users. The end users can leverage monitors/accessories while in the office and use the laptop when away from the office. Shipping and storage for these devices prior to deployment will be fully managed by SHI Government Solutions and are included in this cost.	\$ 1,067,019.00	Purchased via CO-OP.
SPD-JSA-09032020-003	TD Industries	655 Automatic (touchless) Flush Valves (Toilets) 506 Touchless Faucets (Restroom) 47 touchless faucets (Kitchens) These will be used at all HPW facilities that currently do not have them installed, as part of HPWs COVID-19 response.	\$ 627,630.58	Purchase and installation under existing services contract with TDIndustries. 15% MWBE goal on contract. Vendor is achieving 28.05%.
SPD-JSA-09032020-004	115251 SHI-GOVERNMENT SOLUTIONS INC	The purpose of this request is to purchase Installation Services for the Wave 2 order of 1,011 HP Laptops purchased on a separate EPO. The plan is to for SHI to deploy these laptops to the end users centrally at multiple City of Houston "Depot" locations. The Installation Services scope includes setup of the new laptop for the specific user, installation of department specific applications, data migration, and return of old device(s). Display Port Adapters, and Imaging Services to create a more mobile workforce. These are to be used as Primary devices for the end users. The end users can leverage monitors/accessories while in the office and use the laptop when away from the office. Shipping and storage for these devices prior to deployment will be fully managed by SHI Government Solutions and are included in this cost.	\$ 117,276.00	Purchase via CO-OP.
SPD-JSA-09042020-001	161442 BIZON GROUP, INC.CONEXWEST	Due to a lack of facility storage capacity and the need for frequent distribution to testing locations and patrol stations across the city, the department expends a sizeable amount of resources distributing this equipment. To reduce the long-term impact of this effort, HPD proposes to restock its PPE supply and store the equipment in on-site temperature controlled storage containers in the field. Doing so will ensure personnel have adequate and timely access to necessary equipment. The purchase of 15 storage containers will allow HPD personnel access to the needed supplies.	\$ 192,635.00	Specialized equipment. Temperature controlled storage. Waiver In process.
SPD-JSA-09062020-001	Clear Channel Outdoor	The COVID-19 pandemic has affected the City of Houston with significant disease and devastating fatal outcomes, especially in disadvantaged and vulnerable communities. Oftentimes these communities prove to be hard to reach for a multitude of reasons; and therefore, we must utilize every form of communication strategy at our disposal. Billboard signs are a readily visible way to educate large numbers of people at one time and provide awareness and public health messages simultaneously. An essential portion of this plan includes neighborhood coverage on poster panels. Clear Channel Outdoor has a proven track record of working with municipalities and providing excellent customer service as a sole proprietor of this type of product directed to neighborhoods. These billboards will assist with the rapid dissemination of critical COVID-19 disease prevention and containment information that will save lives. Partnering with Clear Channel Outdoor will allow HHD to penetrate the Houston communities that are experiencing a significant rate of community spread, have high positivity rates and need more testing, outreach and education as it relates to COVID-19. This level of community awareness is essential in flattening the curve of COVID-19 and helping to put all of us on the path to wellness.	\$ 84,000.00	Captive vendor base. No divisibility of work available.
SPD-JSA-09062020-003	139437 LANGRAND AND COMPANY	Professional services for the development of a microsite and the HER.PHESC's public health education campaign for the 22 most vulnerable communities targeted by the H.E.R. Task Force.	\$ 298,182.00	Purchased under Professional Services exemption. No divisibility of work.

EPO number	Vendor Name	Description	Amount	OBO Comments
SPD-JSA-09062020-004	121372 CARAHSOFT TECHNOLOGY CORPORATION	Testing, contact tracing and unlimited responses to the COVID-19. With the over 2.5 million residents in the City of Houston proper, HHD is experiencing an increasing need to contact the individuals who are identified as close contacts to positive cases. Additionally, as public health follow-up, we must do a pulse on positive cases and contacts to ensure symptoms have resolved, and communicate the necessary next steps in the event of they have not. HHD is proposing to procure technology to assist in the tracing of the contacts of positive cases and conduct periodic checks on known cases/contacts. This solution will allow HHD to electronically (via email or text) notify a person that they are a close contact of a confirmed positive case. This tool will capture key epidemiological data elements and allow the person to select a location and time to be tested. The system also can notify HHD of individuals who do not respond to the electronic communication that will require human engagement.	\$ 1,486,702.13	Specialized technology for contact tracing initiative. No divisibility of work available.
	123356 TEXAS OUTHOUSE	Portable toilet rental and services for various HHD COVID-19 testing sites. The vendor will be responsible for all supervision, labor, parts, tools, materials, supplies, engineering and facilities necessary. The supplemental restroom will be for clients at the testing sites.	\$ 800,000.00	Dept emailed OBO on Friday. Vendor has current contract with 15% goal
	113864 EMPLOYMENT & TRAINING CENTERS, INC.	The COVID-19 Community Health Education Fellowship (CHEFs) is a program designed to empower vulnerable youth via a 10-week "earn and learn" program (4-weeks training; and 6 or 7-week externship program at the City to become community health workers to support Houston's most vulnerable and at-risk for COVID-19 communities. CHEFs will be working with the City and Mayor's Office to help combat COVID19 and assist with the dissemination of COVID19 materials and contact tracing. There is a total of 4 cohorts that will be educated and trained by the various institutions mentioned above. For subsequent cohorts, we will recruit youth and young adults from the 22 communities in focus between the ages of 18-30. Participants will complete a training program to receive their certification through a local, postsecondary institutions (i.e. Houston Community College, Lone Star College, University of Houston Medical School, Prairie View A&M Nursing School, and/or University of Texas Health Science Center). All participants will obtain a public health certificate and master the HER Taskforce's PHESC 3-hour curriculum (described above). To cover the cost of the externship/work experience, the HER-PHE subcommittee has been granted \$227,868 to cover the cost of extern/Fellow salary. Pay for completing the externship at \$15/hour for 32 hours per week for 7 weeks (\$3360), plus 33% (est. \$1108.80) mark up for payroll. Estimated total: \$4468.00. Employment and Training Centers (ETC) is the contracted vendor for Hire Houston Youth through the end of FY 2021. ETC will manage the payroll of 51 COVID19 CHEFs. The City of Houston will be invoiced per payroll period.	\$ 227,868.00	Purchased under Professional Services exemption. No divisibility of work.
<b>Total:</b>			<b>\$ 12,279,249.90</b>	



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District C

Item Creation Date: 8/19/2020

HCD20-115 Avenue on 34th Bond Issuance Resolution

Agenda Item#: 10.

### **Summary:**

RESOLUTION approving the issuance and sale by **HOUSTON HOUSING FINANCE CORPORATION** of Multifamily Housing Mortgage Revenue Bonds to finance the construction of the (Avenue on 34th Apartments Project) Series 2020 - **DISTRICT C - KAMIN**

### **Background:**

The Housing and Community Development Department recommends adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (the "Issuer") of tax-exempt Multifamily Housing Revenue Bonds to finance the construction of the Avenue on 34th multifamily residential rental development at 2136 W. 34<sup>th</sup> St, Houston, TX 77018.

On September 10, 2020, the Issuer's Board of Directors (the "Board"), adopted a resolution to use its Multifamily Housing Revenue Bonds (Avenue on 34th Apartments Project) Series 2020 (the "Bonds"), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$12,000,000. The proceeds of the Bonds will be loaned to Avenue on 34th LP, a Texas limited partnership (the "Borrower"), to finance a portion of the costs of land acquisition and construction of a 70-unit residential rental development to be known as Avenue on 34th Apartments (the "Project").

Section 147(f) of the United States Internal Revenue Code of 1986, as amended (the "Code"), and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction wherein the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

---

Tom McCasland, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Coversheet

#### **Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District C

Item Creation Date: 8/19/2020

HCD20-115 Avenue on 34th Bond Issuance Resolution

Agenda Item#: 10.

### **Background:**

The Housing and Community Development Department recommends adoption of a Resolution approving the issuance and sale by Houston Housing Finance Corporation (the "Issuer") of tax-exempt Multifamily Housing Revenue Bonds to finance the construction of the Avenue on 34th multifamily residential rental development at 2136 W. 34<sup>th</sup> St, Houston, TX 77018.

On September 10, 2020, the Issuer's Board of Directors (the "Board"), adopted a resolution to use its Multifamily Housing Revenue Bonds (Avenue on 34th Apartments Project) Series 2020 (the "Bonds"), to be issued in one or more series of tax-exempt bonds in an aggregate principal amount not to exceed \$12,000,000. The proceeds of the Bonds will be loaned to Avenue on 34th LP, a Texas limited partnership (the "Borrower"), to finance a portion of the costs of land acquisition and construction of a 70-unit residential rental development to be known as Avenue on 34th Apartments (the "Project").

Section 147(f) of the United States Internal Revenue Code of 1986, as amended (the "Code"), and the Issuer's bylaws require the Issuer to obtain the approval of the City of Houston as the local jurisdiction wherein the Project is situated before the Bonds can be issued.

Although tax-exempt bonds are exempt from Federal income tax, the property itself will not be exempt from local ad valorem taxes.

DocuSigned by:

A handwritten signature in black ink that reads "Tom McCasland".

Tom McCasland, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

ALL

Item Creation Date: 9/3/2020

PRD- Standards of Care

Agenda Item#: 11.

### **Summary:**

ORDINANCE readopting the Houston Youth Recreation Program's Standards of Care as codified at Article XII of Chapter 32 of the Code of Ordinances, Houston, Texas; containing findings and other provisions related to the subject; providing an effective date; providing for severability

### **Background:**

The Standards of Care are intended to be the minimum standards HPARD will use to operate the After-School Enrichment Program. The program offers a wide range of recreational activities including arts and crafts, sports, games, field trips, and cultural and special events.

HPARD's After-School Enrichment Program is subject to regulation. However, the Texas Human Resources Code 42.041 (b) (14) provides an exemption for a recreation program for elementary children (ages 5-13) with the following criteria:

- A municipality operates the program
- The governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs
- The program provides these standards of care to the parents of each program participant
- The ordinance includes child/caregiver ratios, minimum employee qualifications, minimum employee qualifications, minimum building, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards
- The program informs the parents that the state does not license the program and
- The program does not advertise itself as a child-care operation

The HPARD After-School Enrichment Program meets all of the above criteria for exemption. HPARD is not recommending any changes to the Ordinance.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Prior Council Action:**

August 7,2019 Ordinance 2019-593

Motion to Set Date for Public Hearing on Standards of Care 09/02/2020

**Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 9/3/2020

PRD- Standards of Care

Agenda Item#: 39.

### **Background:**

The Standards of Care are intended to be the minimum standards HPARD will use to operate the After-School Enrichment Program. The program offers a wide range of recreational activities including arts and crafts, sports, games, field trips, and cultural and special events.


HPARD's After-School Enrichment Program is subject to regulation. However, the Texas Human Resources Code 42.041 (b) (14) provides an exemption for a recreation program for elementary children (ages 5-13) with the following criteria:

- A municipality operates the program
- The governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs
- The program provides these standards of care to the parents of each program participant
- The ordinance includes child/caregiver ratios, minimum employee qualifications, minimum employee qualifications, minimum building, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards
- The program informs the parents that the state does not license the program and
- The program does not advertise itself as a child-care operation

The HPARD After-School Enrichment Program meets all of the above criteria for exemption. HPARD is not recommending any changes to the Ordinance.

### **Director's Signature:**

DocuSigned by:

  
933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

August 7, 2019 Ordinance 2019-593

Motion to Set Date for Public Hearing on Standards of Care 09/02/2020

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

PCA- 2019-593 Ordinance

#### **Type**

Backup Material





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District D

Item Creation Date: 8/20/2020

MYR – Urban Prairie Project Grant

Agenda Item#: 12.

### **Summary:**

ORDINANCE approving and authorizing a grant application to and acceptance of an award from the **NATIONAL FISH AND WILDLIFE FOUNDATION** for the Resilient Communities Program (the "Grant"); by the City of Houston Mayor's Office of Resilience; declaring the City's eligibility for such grant; authorizing the Mayor's Office of Resilience to act as the City's representative in the application process; authorizing the Director of the City of Houston's Office of Resilience to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

### **Background:**

The City of Houston Mayor's Office of Resilience requests City Council approval of an ordinance approving and authorizing a grant application to and acceptance of an award from the National Fish and Wildlife Foundation for the Urban Prairie Project (the "Grant") on behalf of the City of Houston Mayor's Office of Resilience; declaring the City's eligibility for such grant; authorizing the Mayor's Chief Resilience Officer (the "Chief") to act as the City's Representative in the application process authorizing the Chief to accept the grant and expend the grant funds as awarded, and to apply for, accept and expend all subsequent awards, if any, pertaining to the Grant.

The budget and project period are from December 1, 2020 through December 31, 2022. The grant award amount is \$400,000. The Mayor's Office of Resilience requests approval of the use of proposed in-kind contribution match in the pledged amounts totaling \$400,575 from various organizations and certain City departments for this Project.

The Mayor's Office of Resilience also requests City Council to authorize the Mayor to execute all related contracts, agreements, and documents with the approval as to form of the City Attorney in connection with the grant award. Further, the Chief Resilience Officer or his/her designee requests to act as the City's representative with the authority to apply for, accept and expend the grant funds if and as awarded, and to apply for, accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by the NFWF during the project period.

The grant will support the Urban Prairie Project - National Fish and Wildlife Foundation – Resilient Communities Category 3: Green Infrastructure for Affordable Housing Grants ("Project"), which will integrate principles of resilience within New Hope Housing's Reed Campus affordable housing development and consists of two components: (1) restoration of a prairie ecosystem, that demonstrates their importance for climate adaptation throughout the 48 acre complex and (2) developing a green corridor within existing gas line easement for community growth and integration. The Project will serve as a demonstration for how best to integrate green stormwater infrastructure and incorporate an urban prairie ecosystem that prepares the community to be more resilient. It will

demonstrate the restoration of natural habitat in developed areas and highlight the benefits to communities in terms of flood mitigation, reduction of urban heat island effect, ecosystem restoration, water capture, and improved quality of life. It will also serve as a model for education for children, families, and workforce development and integrating additional amenities to improve quality of life.

The funds are needed to advance the goals outlined in Resilient Houston, Sunnyside Complete Communities Action Plan – currently in development - and the work at New Hope Housing and Star of Hope. The Project can address poor air quality, environmental degradation, flooding, climate change, drought, inequity, and urban heat island effect through tallgrass prairie ecosystem restoration. At the same time, it will create opportunities to grow nature-based infrastructure jobs through the alignment of these projects with education, training and work-force development opportunities geared toward local residents. The proposed Project will take less than 24 months to complete, and include design, outreach, construction and training and education components. Houston has an opportunity to work with partners to transform and lift the most vulnerable while encouraging multi-functional design that result in prepared and thriving Houstonians. No Fiscal Note is required on grant items.

---

Marissa Aho, AICP  
Chief Resilience Officer

**Amount of Funding:**

\$400,000.00

Other Government

Fund 5040

**Contact Information:**

Marissa Aho, AICP  
Chief Resilience Officer  
832-393-1074

**ATTACHMENTS:**

**Description**

Mayor's Office of Resilience – Urban Prairie  
Project Grant

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District D

Item Creation Date: 8/20/2020

Mayor's Office of Resilience – Urban Prairie Project Grant

Agenda Item#: 6.

### **Summary:**

ORDINANCE approving and authorizing a grant application to and acceptance of an award from the National Fish and Wildlife Foundation for the Urban Prairie Project (the "Grant") on behalf of the City of Houston Mayor's Office of Resilience; declaring the City's eligibility for such grant; authorizing the Mayor's Office Chief Resilience Officer (the "Chief") to act as the City's representative in the application process; authorizing the Chief to accept the grant and expend the grant funds, as awarded, and to apply for, accept and expend all subsequent awards, if any, pertaining to the grant

### **Background:**

The City of Houston Mayor's Office of Resilience requests City Council approval of an ordinance approving and authorizing a grant application to and acceptance of an award from the National Fish and Wildlife Foundation for the Urban Prairie Project (the "Grant") on behalf of the City of Houston Mayor's Office of Resilience; declaring the City's eligibility for such grant; authorizing the Mayor's Chief Resilience Officer (the "Chief") to act as the City's Representative in the application process authorizing the Chief to accept the grant and expend the grant funds as awarded, and to apply for, accept and expend all subsequent awards, if any, pertaining to the Grant.

The budget and project period are from December 1, 2020 through December 31, 2022. The grant award amount is \$400,000. The Mayor's Office of Resilience requests approval of the use of proposed in-kind contribution match in the pledged amounts totaling \$400,575 from various organizations and certain City departments for this Project.

The Mayor's Office of Resilience also requests City Council to authorize the Mayor to execute all related contracts, agreements, and documents with the approval as to form of the City Attorney in connection with the grant award. Further, the Chief Resilience Officer or his/her designee requests to act as the City's representative with the authority to apply for, accept and expend the grant funds if and as awarded, and to apply for, accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by the NFWF during the project period.

The grant will support the Urban Prairie Project - National Fish and Wildlife Foundation – Resilient Communities Category 3: Green Infrastructure for Affordable Housing Grants ("Project"), which will integrate principles of resilience within New Hope Housing's Reed Campus affordable housing development and consists of two components: (1) restoration of a prairie ecosystem, that demonstrates their importance for climate adaptation throughout the 48 acre complex and (2) developing a green corridor within existing gas line easement for community growth and integration. The Project will serve as a demonstration for how best to integrate green stormwater infrastructure and incorporate an urban prairie ecosystem that prepares the community to be more resilient. It will demonstrate the restoration of natural habitat in developed areas and highlight the benefits to communities in terms of flood mitigation, reduction of urban heat island effect, ecosystem restoration, water capture, and improved quality of life. It will also serve as a model for education for children, families, and workforce development and integrating additional amenities to improve quality of life.

The funds are needed to advance the goals outlined in Resilient Houston, Sunnyside Complete Communities Action Plan – currently in development - and the work at New Hope Housing and Star of Hope. The Project can address poor air quality, environmental degradation, flooding, climate change, drought, inequity, and urban heat island effect through tallgrass prairie ecosystem restoration. At

the same time, it will create opportunities to grow nature-based infrastructure jobs through the alignment of these projects with education, training and work-force development opportunities geared toward local residents. The proposed Project will take less than 24 months to complete, and include design, outreach, construction and training and education components. Houston has an opportunity to work with partners to transform and lift the most vulnerable while encouraging multi-functional design that result in prepared and thriving Houstonians. No Fiscal Note is required on grant items.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Marissa Aho", is written over a horizontal line.

987019399645461

Marissa Aho, AICP

Chief Resilience Officer

### **Amount of Funding:**

\$400,000.00

Other Government

Fund 5040

**Contact Information:**

Marissa Aho, AICP  
Chief Resilience Officer  
832-393-1074

**ATTACHMENTS:****Description**

Urban Prairie Project Application

**Type**

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 9/2/2020

HHD - Texas Nurse-Family Partnership Program Grant

Agenda Item#: 13.

### **Summary:**

ORDINANCE approving and authorizing the acceptance of a grant award from the **TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES** for the administration of the Texas Nurse-Family Partnership Program (the "Grant") to the City of Houston Health Department; declaring the City's eligibility for such grant; authorizing the Director of the City of Houston Health Department ("Director") to accept and expend the grant funds, as awarded, and to apply for, accept and expend all subsequent grant awards, if any, pertaining to the grant

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance to accept a grant award in the amount of \$1,736,321.09 from the Texas Department of Family Protective services (DFPS) for the continued administration of the City of Houston's Nurse Family Partnership Program. The budget period is 09/01/2020 - 08/31/2021. The project period extends from 09/01/2015 to 08/31/2021. The required in-kind match (\$308,173.62) will be compensated by personnel salaries, administrative costs and other program costs.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant program and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to apply for, accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by DFPS during the project period, and which does not require cash matching funds.

Funding from this grant is cost reimbursement for meeting program objectives of using registered nurses to regularly visit the homes of low-income, first-time mothers to provide services that help: 1) improve pregnancy outcomes; 2) improve child health and development; 3) improve family economic self-sufficiency and stability; and 4) reduce the incidence of child abuse and neglect.

Funding will allow HHD to continue to provide services that include enrolling clients who are first time mothers meeting the low-income criteria, linking clients to a network of agencies offering social services and support, maintaining a home visit schedule with each client, and building community support for the program and the program benefits. Since January 2009 a total of 1,265 clients have enrolled in the NFP program, nurses completed 25,060 home visits completed and 99 percent of the enrollees' children are up to date with their immunizations. HHD anticipates serving 250 clients annually.

**Fiscal Note**

No Fiscal Note is required on grant items.

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Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

**Amount of Funding:**

\*Grant Funding Amount: \$1,736,321.09  
Required Match (In-Kind): 308,173.62  
Total Amount: \$2,044,494.71

\*Federal/Local/State Pass Through Fund  
Fund 5030

**Contact Information:**

Porfirio Villarreal  
Telephone: 832-393-5041; 713-826-5695

-

**ATTACHMENTS:****Description**

Signed Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 9/2/2020

HHD - NFP

Agenda Item#: 32.

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance to accept a grant award in the amount of \$1,736,321.09 from the Texas Department of Family Protective services (DFPS) for the continued administration of the City of Houston's Nurse Family Partnership Program. The budget period is 09/01/2020 - 08/31/2021. The project period extends from 09/01/2015 to 08/31/2021. The required in-kind match (\$308,173.62) will be compensated by personnel salaries, administrative costs and other program costs.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements, amendments and documents with the approval as to form of the City Attorney in connection with the grant program and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to apply for, accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by DFPS during the project period, and which does not require cash matching funds.

Funding from this grant is cost reimbursement for meeting program objectives of using registered nurses to regularly visit the homes of low-income, first-time mothers to provide services that help: 1) improve pregnancy outcomes; 2) improve child health and development; 3) improve family economic self-sufficiency and stability; and 4) reduce the incidence of child abuse and neglect.

Funding will allow HHD to continue to provide services that include enrolling clients who are first time mothers meeting the low-income criteria, linking clients to a network of agencies offering social services and support, maintaining a home visit schedule with each client, and building community support for the program and the program benefits. Since January 2009 a total of 1,265 clients have enrolled in the NFP program, nurses completed 25,060 home visits completed and 99 percent of the enrollees' children are up to date with their immunizations. HHD anticipates serving 250 clients annually.

### **Fiscal Note**

No Fiscal Note is required on grant items.

DocuSigned by:

*Stephen Williams*

E05932C1B99C46C

Stephen L. Williams, M.Ed., M.P.A.

Director, Houston Health Department

### **Amount of Funding:**

*Grant Funding Amount:	\$1,736,321.09
Required Match (In-Kind):	<u>308,173.62</u>
Total Amount:	\$2,044,494.71

\*Federal/Local/State Pass Through Fund  
Fund 5030

### **Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

-



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date:

HCD20-117 Endeavors

Agenda Item#: 14.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **FAMILY ENDEAVORS, INC, d/b/a ENDEAVORS**, to provide up to \$2,010,016.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services and Diversion Services to households impacted by the COVID-19 Pandemic

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Family Endeavors, Inc., dba Endeavors, providing up to \$2,010,016.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

Endeavors will provide Rapid Rehousing case management services to a minimum of 200 unduplicated persons and Diversion services to a minimum of 100 unduplicated persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
CDBG-CV (Direct Services)	\$1,827,287.00	91%
CDBG-CV (Indirect – Administration)	\$182,729.00	9%
<b>Total</b>	<b>\$2,010,016.00</b>	<b>100%</b>

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. Endeavors was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 – September 30, 2022. This is Endeavors' first Public Services contract with the City of Houston.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

---

Tom McCasland, Director

**Amount of Funding:**

\$2,010.016.00

Federal Government - Grant Fund

Grant 5000

**Contact Information:**

Roxanne Lawson

**Phone:** 832-394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date:

HCD20-117 Endeavors

Agenda Item#: 38.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE authorizing a Subrecipient Agreement between the City of Houston and **FAMILY ENDEAVORS, INC., dba ENDEAVORS**, providing up to \$2,010,016.00 in Community Development Block Grant - Coronavirus funds to help prevent and respond to the impacts of COVID-19

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and Family Endeavors, Inc., dba Endeavors, providing up to \$2,010,016.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

Endeavors will provide Rapid Rehousing case management services to a minimum of 200 unduplicated persons and Diversion services to a minimum of 100 unduplicated persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
CDBG-CV (Direct Services)	\$1,827,287.00	91%
CDBG-CV (Indirect – Administration)	\$182,729.00	9%
<b>Total</b>	<b>\$2,010,016.00</b>	<b>100%</b>

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. Endeavors was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 – September 30, 2022. This is Endeavors' first Public Services contract with the City of Houston.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

*Tom McLasland*

Tom McLasland, Director

### **Amount of Funding:**

\$2,010,016.00

Federal Government - Grant Fund

Grant 5000

### **Contact Information:**

Roxanne Lawson

Phone: 832-394-6307

### **ATTACHMENTS:**

#### **Description**

Coversheet

Form A

#### **Type**

Signed Cover sheet

Backup Material

Form B  
Delinquent Tax Report

Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/19/2020

HCD20-119 SEARCH Homeless Services

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SEARCH HOMELESS SERVICES**, to provide up to \$1,136,960.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services and Navigation Services to households impacted by the COVID-19 Pandemic

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and SEARCH Homeless Services (SEARCH), providing up to \$1,136,960.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

SEARCH will provide Rapid Rehousing case management services and navigation services for a minimum of 150 households that have been impacted by COVID-19.

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>	<b>PERCENT</b>
CDBG-CV (Direct Services)	\$1,043,137.00	91.75%
CDBG-CV (Indirect - Administration)	\$93,823.00	8.25%
Total	\$1,136,960.00	100.00%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 - people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. SEARCH was one of the applicants recommended by the CCHP partners in the first round of funding.

SEARCH was recommended by the CCHP partners in this first round of funding. This agreement provides funding from October 1, 2020 – September 30, 2022. SEARCH began receiving grant funds for various activities through the City in 2000.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing



and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

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Tom McCasland, Director

**Amount of Funding:**

\$1,136,960.00 Federal Government - Grant Fund (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/19/2020

HCD20-119 SEARCH Homeless Services

Agenda Item#: 39.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE authorizing a Subrecipient Agreement between the City of Houston and SEARCH Homeless Services (SEARCH), providing up to \$1,136,960.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and SEARCH Homeless Services (SEARCH), providing up to \$1,136,960.00 in Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

SEARCH will provide Rapid Rehousing case management services and navigation services for a minimum of 150 households that have been impacted by COVID-19.

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>	<b>PERCENT</b>
CDBG-CV (Direct Services)	\$1,043,137.00	91.75%
CDBG-CV (Indirect - Administration)	\$93,823.00	8.25%
Total	\$1,136,960.00	100.00%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 - people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. SEARCH was one of the applicants recommended by the CCHP partners in the first round of funding.

SEARCH was recommended by the CCHP partners in this first round of funding. This agreement provides funding from October 1, 2020 – September 30, 2022. SEARCH began receiving grant funds for various activities through the City in 2000.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

Designated by:



Tom McLasland, Director

### **Amount of Funding:**

\$1,136,960.00 Federal Government - Grant Fund (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Coversheet  
Delinquent Tax Report  
Affidavit of Ownership - SEARCH

#### **Type**

Signed Cover sheet  
Backup Material  
Backup Material

SAP Funding Documents  
PNFDF Funding Documents SEARCH CDBG-CV

Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date:

HCD20-120 Spring Branch Community Health Center  
(SBCHC) CCHP 2020

Agenda Item#: 16.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **SPRING BRANCH COMMUNITY HEALTH CENTER** to provide up to \$668,071.00 in Emergency Solutions Grant Coronavirus Response Funds and \$66,807.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services to households impacted by the COVID-19 Pandemic

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Spring Branch Community Health Center (SBCHC), providing up to \$734,878.00 in Emergency Solutions Grant -Coronavirus (ESG-CV) funds and Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

SBCHC will provide Rapid Rehousing case management services to a minimum of 100 households that have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
ESG-CV (Direct Services)	\$668,071.00	90.91%
CDBG-CV (Indirect – Administration)	\$66,807.00	9.09%
Total	\$734,878.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. SBCHC was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 – March 31, 2022. This is SBCHC's first agreement with the City.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus

pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

---

Tom McCasland, Director

**Amount of Funding:**

\$734,878.00 Federal Government - Grant Fund (5000)

**Contact Information:**

Roxanne Lawson  
832-394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date:

HCD20-120 Spring Branch Community Health Center (SBCHC) CCHP 2020

Agenda Item#: 25.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Spring Branch Community Health Center (SBCHC), providing up to \$734,878.00 in Emergency Solutions Grant -Coronavirus (ESG-CV) funds and Community Development Block Grant - Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

SBCHC will provide Rapid Rehousing case management services to a minimum of 100 households that have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
ESG-CV (Direct Services)	\$668,071.00	90.91%
CDBG-CV (Indirect – Administration)	\$66,807.00	9.09%
Total	\$734,878.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. SBCHC was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 – March 31, 2022. This is SBCHC's first agreement with the City.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

DocuSigned by:

*Tom McLasland*

Tom McLasland, Director

### **Amount of Funding:**

\$734,878.00 Federal Government - Grant Fund (5000)

### **Contact Information:**

Roxanne Lawson  
832-394-6307

### **ATTACHMENTS:**

#### **Description**

Coversheet  
Delinquent Tax Report  
Affidavit of Ownership and Fair Campaign Form  
SAP Documents

#### **Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/25/2020

HCD20-121 Career and Recovery Resources, Inc

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **CAREER AND RECOVERY RESOURCES, INC** to provide up to \$1,254,731.00 in Emergency Solutions Grant Coronavirus Response Funds and \$125,473.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services to households impacted by the COVID-19 Pandemic

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Career and Recovery Resources, Inc. (CRR), providing up to \$1,380,204.00 in Emergency Solutions Grants Coronavirus (ESG-CV) and Community Development Block Grant Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

CRR will provide Rapid Rehousing case management services to a minimum of 75 households that have been impacted by COVID-19. Case Management services include vocational training and job placement support, transportation, referrals to health care providers, behavioral health, and household management so that households can obtain economic stability.

FUNDING SOURCE	AMOUNT	Percent
ESG-CV (Direct Services)	\$1,254,731.00	91%
CDBG-CV (Indirect – Administration)	\$125,473.00	9%
Total	\$1,380,204.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. CRR was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 - March 31, 2022. This is CRR's first Cares Act agreement with the City.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban

Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.

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Tom McCasland, Director

**Amount of Funding:**

\$1,380,204.00 Federal Government - Grant Fund (5000)

**Contact Information:**

Roxanne Lawson  
832-394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 8/25/2020

HCD20-121 Career and Recovery Resources, Inc

Agenda Item#: 18.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Career and Recovery Resources, Inc. (CRR), providing up to \$1,380,204.00 in Emergency Solutions Grants Coronavirus (ESG-CV) and Community Development Block Grant Coronavirus (CDBG-CV) funds to help prevent and respond to the impacts of COVID-19.

CRR will provide Rapid Rehousing case management services to a minimum of 75 households that have been impacted by COVID-19. Case Management services include vocational training and job placement support, transportation, referrals to health care providers, behavioral health, and household management so that households can obtain economic stability.

FUNDING SOURCE	AMOUNT	Percent
ESG-CV (Direct Services)	\$1,254,731.00	91%
CDBG-CV (Indirect - Administration)	\$125,473.00	9%
Total	\$1,380,204.00	100%

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. CRR was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from October 1, 2020 - March 31, 2022. This is CRR's first Cares Act agreement with the City.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on September 15, 2020.



Tom McCasland, Director

### **Amount of Funding:**

\$1,380,204.00 Federal Government - Grant Fund (5000)

### **Contact Information:**

Roxanne Lawson  
832-394-6307

### **ATTACHMENTS:**

#### **Description**

Affidavit of Ownership  
Cover Sheet  
SAP Documents

#### **Type**

Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District B

Item Creation Date: 9/4/2020

HAS – Amendment No. 1 to the Professional Services  
Contract with Hellmuth, Obata & Kassabaum, Inc. (HOK) for  
A/E Design Services for the FIS Renovation and Expansion  
Project at IAH; Project No. 828

Agenda Item#: 18.

### **Summary:**

ORDINANCE appropriating \$5,022,635.00 out of HAS Consolidated ITRP AMT Construction Fund and \$87,896.00 out of HAS Airports Improvement Fund as an additional appropriation and approving and authorizing Amendment No. 1 to contract between City of Houston and **HELLMUTH, OBATA & KASSABAUM, INC (Formerly HELLMUTH, OBATA, AND KASSABAUM, LP)** for Professional Architectural and Engineering Design Services for Federal Inspection Services (FIS) Renovation and Expansion Project at George Bush Intercontinental Airport/Houston for Houston Airport System (as Approved by Ordinance No. 2018-1040); providing funding for Civic Art relating to construction of facilities financed by such funds  
**- DISTRICT B - DAVIS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing Amendment No. 1 to the Professional Services Contract with Hellmuth, Obata & Kassabaum, Inc. (HOK) and appropriating \$5,022,635.00 out of the HAS Consolidated ITRP AMT Construction Fund (8207) and \$87,896.00 for Civic Art out of the HAS Airports Improvement Fund (8011) for the Federal Inspection Services (FIS) Renovation and Expansion Project at George Bush Intercontinental Airport/Houston (IAH). (Project No. 828)

#### **SPECIFIC EXPLANATION:**

On December 19, 2018, City Council approved Ordinance 2018-1040, approving and authorizing a Professional Services Contract with Hellmuth, Obata, and Kassabaum, LP (now Hellmuth, Obata & Kassabaum, Inc.) for Architectural and Engineering (A/E) Design Services for the Federal Inspection Services (FIS) Renovation and Expansion Project, appropriating \$33,188,883.00 out of the HAS Consolidated ITRP AMT Construction Fund (8207) and \$541,710.00 for Civic Art out of the HAS Airports Improvement Fund (8011).

The scope of the Amendment No. 1 is to include the design of a regional detention pond or ponds and the design for two additional parking levels on Terminal C East Parking Garage with adjacent infrastructure at IAH. The City of Houston requires detention ponds for new projects and has recently modified the detention ratio requirements to project development areas. It was determined that the existing detention ponds at IAH do not meet the detention requirements for the new ITRP

Projects. This project Amendment will address the required detention requirements.

The FIS Renovation and Expansion Project requires the demolition of the Terminal D/E parking garage. The demolition of the D/E garage will eliminate 1,995 parking spaces which will reduce revenue and customer services. The Terminal C Garage can absorb some, but not all, of the D/E garage parkers. Enplanement growth from ITRP and the planned expansion of Terminal A will add to parking demands. Additional public parking in the Central Terminal Area (CTA) will be made available by the construction of the two new parking decks on Terminal C Garage, which will add up to 1,200 parking spaces.

The Project will modernize and expand the existing FIS facility to allow for future international passenger growth. Total passengers for international markets have more than quadrupled since the FIS facility opened in 2005.

It is now requested City Council approve an ordinance to authorize Amendment No. 1 to the contract with Hellmuth, Obata & Kassabaum, Inc. for Project No. 828 at IAH.

**Project Costs:**

The total appropriation, including this additional appropriation is as follows:

	Previous Appropriation	Committed to Date	Remaining Uncommitted	This Appropriation
AE Design Services	\$ 33,188,883.00	\$25,004,726.00	\$8,184,157.00	\$5,022,635.00
Civic Art	\$541,710.00	\$541,710.00	\$0.00	\$87,896.00
<b>Total Amount</b>	<b>\$33,730,593.00</b>	<b>\$25,546,436.00</b>	<b>\$8,184,157.00</b>	<b>\$5,110,531.00</b>

**MWBE Participation:**

The Minority/Women Business Enterprise (M/WBE) goal for this contract is 30%. Currently, HOK is achieving 22.22%. The HAS Office of Business Opportunity will continue to monitor this agreement and is confident the goal will be met by the contractor.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

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Mario C. Diaz  
Houston Airport System

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Andy Icken  
Chief Development Officer

**Prior Council Action:**

12/19/2018 (O) 2018-1040

**Amount of Funding:**

\$ 5,022,635.00 HAS - Consolidated ITRP AMT Construction Fund (8207)  
\$ 87,896.00 HAS - Airport Improvement Fund (8011)  
**\$ 5,110,531.00 TOTAL**

**Contact Information:**

Todd Curry 281/233-1896  
Bob Barker 281/233-1953

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 9/4/2020

HAS – Amendment No. 1 to the Professional Services Contract with Hellmuth, Obata & Kassabaum, Inc. (HOK) for A/E Design Services for the FIS Renovation and Expansion Project at IAH; Project No. 828

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing Amendment No. 1 to the Professional Services Contract with Hellmuth, Obata & Kassabaum, Inc. (HOK) and appropriating \$5,022,635.00 out of the HAS Consolidated ITRP AMT Construction Fund (8207) and \$87,896.00 for Civic Art out of the HAS Airports Improvement Fund (8011) for the Federal Inspection Services (FIS) Renovation and Expansion Project at George Bush Intercontinental Airport/Houston (IAH). (Project No. 828)

### **SPECIFIC EXPLANATION:**

On December 19, 2018, City Council approved Ordinance 2018-1040, approving and authorizing a Professional Services Contract with Hellmuth, Obata, and Kassabaum, LP (now Hellmuth, Obata & Kassabaum, Inc.) for Architectural and Engineering (A/E) Design Services for the Federal Inspection Services (FIS) Renovation and Expansion Project, appropriating \$33,188,883.00 out of the HAS Consolidated ITRP AMT Construction Fund (8207) and \$541,710.00 for Civic Art out of the HAS Airports Improvement Fund (8011).

The scope of the Amendment No. 1 is to include the design of a regional detention pond or ponds and the design for two additional parking levels on Terminal C East Parking Garage with adjacent infrastructure at IAH. The City of Houston requires detention ponds for new projects and has recently modified the detention ratio requirements to project development areas. It was determined that the existing detention ponds at IAH do not meet the detention requirements for the new ITRP Projects. This project Amendment will address the required detention requirements.

The FIS Renovation and Expansion Project requires the demolition of the Terminal D/E parking garage. The demolition of the D/E garage will eliminate 1,995 parking spaces which will reduce revenue and customer services. The Terminal C Garage can absorb some, but not all, of the D/E garage parkers. Enplanement growth from ITRP and the planned expansion of Terminal A will add to parking demands. Additional public parking in the Central Terminal Area (CTA) will be made available by the construction of the two new parking decks on Terminal C Garage, which will add up to 1,200 parking spaces.

The Project will modernize and expand the existing FIS facility to allow for future international passenger growth. Total passengers for international markets have more than quadrupled since the FIS facility opened in 2005.

It is now requested City Council approve an ordinance to authorize Amendment No. 1 to the contract with Hellmuth, Obata & Kassabaum, Inc. for Project No. 828 at IAH.

### **Project Costs:**

The total appropriation, including this additional appropriation is as follows:

	Previous Appropriation	Committed to Date	Remaining Uncommitted	This Appropriation
AE Design Services	\$ 33,188,883.00	\$25,004,726.00	\$8,184,157.00	\$5,022,635.00
Civic Art	\$541,710.00	\$541,710.00	\$0.00	\$87,896.00
<b>Total Amount</b>	<b>\$33,730,593.00</b>	<b>\$25,546,436.00</b>	<b>\$8,184,157.00</b>	<b>\$5,110,531.00</b>

### **MWBE Participation:**

The Minority/Women Business Enterprise (M/WBE) goal for this contract is 30%. Currently, HOK is achieving 22.22%. The HAS Office of Business Opportunity will continue to monitor this agreement and is confident the goal will be met by the contractor.

### **CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DocuSigned by:

*Mario Diaz*

F8C107BBB8A045F

Mario C. Diaz  
Houston Airport System

Andy Icken  
Chief Development Officer

**Prior Council Action:**

12/19/2018 (O) 2018-1040

**Amount of Funding:**

\$ 5,022,635.00 HAS - Consolidated ITRP AMT Construction Fund (8207)

\$ 87,896.00 HAS - Airport Improvement Fund (8011)

**\$ 5,110,531.00 TOTAL**

**Contact Information:**

Todd Curry 281/233-1896

Bob Barker 281/233-1953



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District G

Item Creation Date: 8/7/2020

25CONS419 – Appropriate funds for the Restoration of  
Looscan Neighborhood Library - Hurricane Harvey

Agenda Item#: 19.

### **Summary:**

ORDINANCE appropriating \$13,700.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund for Hurricane Harvey damage repairs for Looscan Neighborhood Library for Houston Public Library; declaring the City's intent to seek reimbursement from the Federal Emergency Management Agency and other eligible sources for such expenditure - **DISTRICT G - TRAVIS**

### **Background:**

**RECOMMENDATION:** Appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council appropriate \$13,700.00 out of the Miscellaneous Capital Projects/Acquisitions CP Series E Fund for Hurricane Harvey Damage Repairs for Looscan Neighborhood Library, for the Houston Public Library.

**PROJECT LOCATION:** 2510 Willowick Rd., Houston, TX 77027

**PROJECT DESCRIPTION:** On August 26, 2017, flood waters from Hurricane Harvey flooded Looscan Neighborhood Library causing interior damage. Wind driven rain entered the main entrance, reading rooms, circulation and emergency exit areas on the first floor; and the Garden Room, Information Technology (IT) Room and adjacent area on the second floor. This project will reseal windows; repair and repaint all damaged drywall ceiling; replace wood laminate baseboard and trim molding; refinish wood laminated flooring; repair and repaint all damaged wall partitions; replace missing and damaged acoustical ceiling tiles; and clean and seal concrete flooring.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** E-HARVEY-8046-4-01-2E

**DIRECTOR'S SIGNATURE**

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C. J. Messiah, Jr.  
General Services Department

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Rhea Brown Lawson, Ph.D.  
Houston Public Library

**Amount of Funding:**

**\$13,700.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/9/2020

District G

Item Creation Date: 8/7/2020

25CONS419 – Appropriate funds for the Restoration of Looscan Neighborhood Library - Hurricane Harvey

Agenda Item#: 6.

### **Background:**

**RECOMMENDATION:** Appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council appropriate \$13,700.00 out of the Miscellaneous Capital Projects/Acquisitions CP Series E Fund for Hurricane Harvey Damage Repairs for Looscan Neighborhood Library, for the Houston Public Library.

**PROJECT LOCATION:** 2510 Willowick Rd., Houston, TX 77027

**PROJECT DESCRIPTION:** On August 26, 2017, flood waters from Hurricane Harvey flooded Looscan Neighborhood Library causing interior damage. Wind driven rain entered the main entrance, reading rooms, circulation and emergency exit areas on the first floor; and the Garden Room, Information Technology (IT) Room and adjacent area on the second floor. This project will reseal windows; repair and repaint all damaged drywall ceiling; replace wood laminate baseboard and trim molding; refinish wood laminated flooring; repair and repaint all damaged wall partitions; replace missing and damaged acoustical ceiling tiles; and clean and seal concrete flooring.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** E-HARVEY-8046-4-01-2E

### **DIRECTOR'S SIGNATURE**

DocuSigned by:

C. J. Messiah, Jr. 8/20/2020

1E174AD77D5841F...

C. J. Messiah, Jr.

General Services Department

Rhea Brown Lawson, Ph.D.  
Houston Public Library

### **Amount of Funding:**

**\$13,700.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

DS

JLN

### **Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

### **ATTACHMENTS:**

**Description**

**Type**

[Scope of Work](#)

[Form A](#)

[SAP Req Printscreen](#)

Backup Material

Backup Material

Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District B, District C, District D, District H, District I, District J, District K

Item Creation Date: 8/26/2020

25CONS447 – Appropriation for the Task Order and Job Order (TOC/JOC) Contracting Program

Agenda Item#: 20.

### **Summary:**

ORDINANCE appropriating funds totaling \$16,994,000.00 from the following funds: \$660,000.00 from the General Improvement Consolidated Construction Fund; \$400,000.00 from the Equipment Acquisition Consolidated Fund; \$592,000.00 from the Miscellaneous Capital Projects/Acquisitions CP Series E Fund; \$3,610,000.00 from the Police Consolidated Construction Fund; \$152,000.00 from the Contributed Capital Project Fund; \$371,000.00 from the Miscellaneous Capital Projects Acquisitions CP Series E Fund; \$833,000.00 from the Equipment Acquisition Consolidated Fund; \$3,757,000.00 from the Fire Consolidated Construction Fund; \$550,000.00 from the Equipment Acquisition Consolidated Fund; \$1,176,000.00 from the Public Health Consolidated Construction Fund; \$308,000.00 from the Equipment Acquisition Consolidated Fund; \$500,000.00 from the Public Library Consolidated Construction Fund; \$57,000.00 from the Miscellaneous Capital Projects/Acquisitions CP Series E Fund; \$972,000.00 from the Solid Waste Consolidated Construction Fund; \$590,000.00 from the Parks & Recreation Dedication Fund; \$2,466,000.00 from the Parks Consolidated Construction Fund, for the Task Order and Job Order (TOC/JOC) Contracting Program for various City Departments for Professional and Construction Services; (Approved by Ordinance Nos. 2016-0264, 2019-0391, 2019-0677, 2020-0090) - **DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; H - CISNEROS; I - GALLEGOS; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

**RECOMMENDATION:** Appropriate funds for the TOC/JOC Contracting Program.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services; mechanical, electrical and plumbing services; roof consulting services; construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to facility needs. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate a sum of \$16,994,000.00 to the TOC/JOC Contracting Program for professional and construction services for General Government, Police, Fire, Health, Library, Solid Waste Management, and Parks and Recreation Departments.

**BACKGROUND:** The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project is negotiated based upon the size and complexity of the tasks involved. Work orders for JOC are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

**PROJECT LOCATIONS:** Citywide

**PROJECT DESCRIPTION:** See attached list.

**PREVIOUS HISTORY AND PROJECT SCOPE:**

**TOC CONTRACTORS:** Currently, GSD utilizes thirteen TOC contractors: (1) CSF Consulting, L.P. (CSF); (2) Jaymark Engineering Corporation (Jaymark); (3) Walter P. Moore and Associates, Inc. (WPM); (4) Infrastructure Associates, Inc. (Infrastructure); (5) Building Envelope Consultants, LLC (BEC); (6) Wiss, Janney, Elstner Associates, Inc. (WJE); (7) AT3+RDC Architects, (AT3); (8) Brown Reynolds & Watford Architects, Inc. (Brown); (9) Collaborate Architects, LLC (Collaborate); (10) English & Associates Architects (English); (11) Interiors Architects, Inc. (IA); (12) Powers Brown Architecture of Texas, LLC. (PBA); and (13) Ryden Architecture, LLC (Ryden).

On April 6, 2016, Ordinance No. 2016-0264, Council approved professional engineering services task order contracts with CSF, Jaymark, WPM, Hunt & Hunt Engineering Corporation, and Infrastructure, for a term of three-years with two one-year renewal options. Each contract has a maximum contract amount of \$1,000,000.

On May 29, 2019, Ordinance No. 2019-0391, Council approved building envelope consulting services task order contracts with BEC; WPM; and WJE, for a term of three-years with three one-year renewal options. Each contract has a maximum contract amount of \$2,500,000.

On January 29, 2020, Ordinance No. 2020-0090, Council approved professional architectural services task order contracts with English, Collaborate, PBA, Brown, IA, AT3, and Ryden, for a term of three-years with two one-year renewal options. Each contract has a maximum contract amount of \$2,000,000.

**JOC CONTRACTORS:** Currently, GSD utilizes five JOC contractors. On September 4, 2019, Ordinance No. 2019-0677, Council awarded five job order contracts to: (1) Brown & Root Industrial Services LLC (BRI); (2) E-Contractors USA LLC (ECON); (3) ERC Environmental & Construction Services Inc. (ERC); (4) Jamail & Smith Construction LP (JAM); and (5) Horizon International Group (HOR) for a term of two-years with three one-year renewal options. Each contract has a maximum contract amount of \$20,000,000.

**M/WBE/SBE PARTICIPATION:**

**TOC CONTRACTORS:** An 8.0% M/WBE goal has been established for the professional engineering task order contracts with CSF; Jaymark; WPM; and Infrastructure. To date, CSF has achieved 25.2% participation; Jaymark has achieved 8.8% participation; WPM has achieved 5.9% participation; and Infrastructure has achieved 13.5% participation. WPM has made a good faith effort to meet the M/WBE goal and has projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that WPM will achieve the goal by the completion of

the contract.

A 5.0% M/WBE goal has been established for the building envelope consulting services task order contracts with BEC, WPM, and WJE. To date, BEC has achieved 9.1% participation. There is no utilization to report for WPM and WJE because many of the assigned projects have not commenced. However, it is anticipated that WPM and WJE will achieve the goal by the completion of their respective contracts.

A 13.35% M/WBE goal has been established for the professional architectural services task order contracts with AT3; Brown; Collaborate; English; IA; PBA; and Ryden. To date, English has achieved 46.2% participation and Ryden has achieved 30.4% participation. There is no utilization to report for AT3, Brown, Collaborate, IA and PBA because many of the assigned projects have not commenced. However, it is anticipated that the consultants will achieve the goal by the completion of their respective contracts.

**JOC CONTRACTORS:** A 16% MBE goal and 4% WBE goal have been established for each contract. To date, BRI has achieved 17.3% MBE participation and 2.8% WBE participation; HOR has achieved 1.7% MBE participation and 0.8% WBE participation; and JAM has achieved 8.3% MBE participation and 1.3% WBE participation. BRI, HOR, and JAM have made a good faith effort to meet the M/WBE goals and have projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that they will achieve the goals by the completion of the contract. There is no utilization to report for ECON and ERC because many of the assigned projects have not commenced. However, it is anticipated that the contractors will achieve the goals by the completion of their respective contracts.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of these projects.

**Capital Project Information:** See each attached Form A for a breakdown of capital costs.

**WBS Nos:** D-000224, D-000209, D-000223, G-000153, G-000162, G-000184, G-000150, G-000204, G-000128, G-000176, C-000220, C-000174, C-000214, C-000213, C-000217, H-000080, H-000124, H-000128, H-000121, E-000242, L-000086, L-000105, L-000104, L-000048, F-000708, F-000878, F-000880, F-000710, F-000846, F-000876

**DIRECTOR'S SIGNATURE/DATE:  
SIGNATURE/DATE:**

**DIRECTOR'S**

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C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M.Ed., MPA  
Houston Health Department

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Harry Hayes  
Solid Waste Management Department

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Art Acevedo, Chief of Police  
Houston Police Department

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Steve Wright  
Houston Parks and Recreation Department

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Rhea Brown Lawson, Ph.D.  
Houston Public Library

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Samuel Peña, Fire Chief  
Houston Fire Department

**Prior Council Action:**

Ordinance No. 2016-0264; April 6, 2016  
Ordinance No. 2019-0391; May 29, 2019  
Ordinance No. 2019-0677, September 4, 2019  
Ordinance No. 2020-0090, January 29, 2020

**Amount of Funding:**

\$ 660,000.00 – General Improvement Consolidated Construction Fund (4509)  
\$ 400,000.00 – Equipment Acquisition Consolidated Fund (1800) – General Services  
\$ 592,000.00 – Misc. Capital Projects/Acquisitions CP Series E (4039) – General Services  
\$ 3,610,000.00 – Police Consolidated Construction Fund (4504)  
\$ 152,000.00 – Contributed Capital Project Fund (4515) – Police  
\$ 371,000.00 – Misc. Capital Projects/Acquisitions CP Series E (4039) – Police  
\$ 833,000.00 – Equipment Acquisition Consolidated Fund (1800) – Police  
\$ 3,757,000.00 – Fire Consolidated Construction Fund (4500)  
\$ 550,000.00 – Equipment Acquisition Consolidated Fund (1800) – Fire  
\$ 1,176,000.00 – Public Health Consolidated Construction Fund (4508)  
\$ 308,000.00 – Equipment Acquisition Consolidated Fund (1800) – Health  
\$ 500,000.00 – Public Library Consolidated Construction Fund (4507)  
\$ 57,000.00 – Misc. Capital Projects/Acquisitions CP Series E (4039) – Library  
\$ 972,000.00 – Solid Waste Consolidated Construction Fund (4503)  
\$ 590,000.00 – Parks & Recreation Dedication Fund (4035)  
\$ 2,466,000.00 – Parks Consolidated Construction Fund (4502)  
**\$16,994,000.00 – Total Appropriation**

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District B, District C, District D, District H, District I, District J, District K

Item Creation Date: 8/26/2020

### 25CONS447 – Appropriation for the Task Order and Job Order (TOC/JOC) Contracting Program

Agenda Item#: 32.

#### **Background:**

**RECOMMENDATION:** Appropriate funds for the TOC/JOC Contracting Program.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services; mechanical, electrical and plumbing services; roof consulting services; construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to facility needs. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate a sum of \$16,994,000.00 to the TOC/JOC Contracting Program for professional and construction services for General Government, Police, Fire, Health, Library, Solid Waste Management, and Parks and Recreation Departments.

**BACKGROUND:** The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project is negotiated based upon the size and complexity of the tasks involved. Work orders for JOC are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

**PROJECT LOCATIONS:** Citywide

**PROJECT DESCRIPTION:** See attached list.

#### **PREVIOUS HISTORY AND PROJECT SCOPE:**

**TOC CONTRACTORS:** Currently, GSD utilizes thirteen TOC contractors: (1) CSF Consulting, L.P. (CSF); (2) Jaymark Engineering Corporation (Jaymark); (3) Walter P. Moore and Associates, Inc. (WPM); (4) Infrastructure Associates, Inc. (Infrastructure); (5) Building Envelope Consultants, LLC (BEC); (6) Wiss, Janney, Elstner Associates, Inc. (WJE); (7) AT3+RDC Architects, (AT3); (8) Brown Reynolds & Watford Architects, Inc. (Brown); (9) Collaborate Architects, LLC (Collaborate); (10) English & Associates Architects (English); (11) Interiors Architects, Inc. (IA); (12) Powers Brown Architecture of Texas, LLC. (PBA); and (13) Ryden Architecture, LLC (Ryden).

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#### **M/WBE/SBE PARTICIPATION:**

**TOC CONTRACTORS:** An 8.0% M/WBE goal has been established for the professional engineering task order contracts with CSF; Jaymark; WPM; and Infrastructure. To date, CSF has achieved 25.2% participation; Jaymark has achieved 8.8% participation; WPM

has achieved 5.9% participation; and Infrastructure has achieved 13.5% participation. WPM has made a good faith effort to meet the M/WBE goal and has projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that WPM will achieve the goal by the completion of the contract.

A 5.0% M/WBE goal has been established for the building envelope consulting services task order contracts with BEC, WPM, and WJE. To date, BEC has achieved 9.1% participation. There is no utilization to report for WPM and WJE because many of the assigned projects have not commenced. However, it is anticipated that WPM and WJE will achieve the goal by the completion of their respective contracts.

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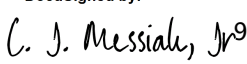
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**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of these projects.

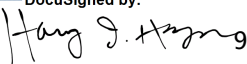
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**DIRECTOR'S SIGNATURE/DATE:**

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 9/3/2020  
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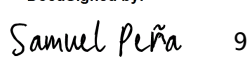
General Services Department

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 9/4/2020  
Harry Hayes  
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Solid Waste Management Department

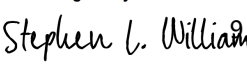
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 9/4/2020  
Steve Wright  
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Houston Parks and Recreation Department

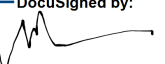
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 9/4/2020  
Samuel Peña  
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Samuel Peña, Fire Chief  
Houston Fire Department

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:  
 9/4/2020  
Stephen L. Williams, M.Ed., MPA  
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Houston Health Department

DocuSigned by:  
 9/5/2020  
Art Acevedo, Chief of Police  
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Houston Police Department

Rhea Brown Lawson, Ph.D.  
Houston Public Library

**Prior Council Action:**

Ordinance No. 2016-0264; April 6, 2016  
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**\$16,994,000.00 – Total Appropriation**

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

DS  
*JLN*

**ATTACHMENTS:**

**Description**

Prior Council Actions/Ordinances

CIP Form A

Project Locations\_Descriptions

**Type**

Ordinance/Resolution/Motion

Backup Material

Backup Material

**25CONS447 RCA CIP FY21 Appropriation**  
**TASK ORDER & JOB ORDER (TOC/JOC) CONTRACTING PROGRAM - PROJECT LIST**

PROJECT	DISTRICT	FUND	CIP	TOC	JOC	AMOUNT
<b>GENERAL GOVERNMENT</b>						
Roof Replacements	H	4039	D-000224	\$ -	\$ 592,000	\$ 592,000
<b>TOTAL FUND 4039</b>				<b>\$ -</b>	<b>\$ 592,000</b>	<b>\$ 592,000</b>
City Hall to Annex Tunnel Excavation	I	4509	D-000209	\$ -	\$ 660,000	\$ 660,000
<b>TOTAL FUND 4509</b>				<b>\$ -</b>	<b>\$ 660,000</b>	<b>\$ 660,000</b>
HVAC Replacements	Various	1800	D-000223	\$ -	\$ 400,000	\$ 400,000
<b>TOTAL FUND 1800</b>				<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>
<b>TOTAL GENERAL GOVERNMENT</b>				<b>\$ -</b>	<b>\$ 1,652,000</b>	<b>\$ 1,652,000</b>
<b>HOUSTON POLICE DEPARTMENT</b>						
Facility Paving Improvements	Various	4504	G-000153	\$ -	\$ 100,000	\$ 100,000
Mounted Patrol Site Improvements	B	4504	G-000162	\$ -	\$ 350,000	\$ 350,000
Office Renovations	Various	4504	G-000184	\$ -	\$ 210,000	\$ 210,000
Police Academy Improvements	B	4504	G-000150	\$ -	\$ 500,000	\$ 500,000
Roof Replacement-Various HPD Facilities	Various	4504	G-000128	\$ -	\$ 2,000,000	\$ 2,000,000
Police Academy Lead & Equipment	B	4504	G-000196	\$ -	\$ 450,000	\$ 450,000
<b>TOTAL FUND 4504</b>				<b>\$ -</b>	<b>\$ 3,610,000</b>	<b>\$ 3,610,000</b>
Houston Forensic Science Center-Vehicle Exam Bldg Improvements	H	4515	G-000204	\$ -	\$ 152,000	\$ 152,000
<b>TOTAL FUND 4515</b>				<b>\$ -</b>	<b>\$ 152,000</b>	<b>\$ 152,000</b>
Roof Replacement-Various HPD Facilities	Various	4039	G-000128	\$ -	\$ 371,000	\$ 371,000
<b>TOTAL FUND 4039</b>				<b>\$ -</b>	<b>\$ 371,000</b>	<b>\$ 371,000</b>
HVAC Replacements	Various	1800	G-000176	\$ -	\$ 833,000	\$ 833,000
<b>TOTAL FUND 1800</b>				<b>\$ -</b>	<b>\$ 833,000</b>	<b>\$ 833,000</b>
<b>TOTAL HOUSTON POLICE DEPARTMENT</b>				<b>\$ -</b>	<b>\$ 4,966,000</b>	<b>\$ 4,966,000</b>
<b>HOUSTON FIRE DEPARTMENT</b>						
Fire Facilities Roof Replacements	Various	4500	C-000220	\$ -	\$ 1,000,000	\$ 1,000,000
Fire Station 22 Parking Expansion	I	4500	C-000174	\$ 37,000	\$ 345,000	\$ 382,000
Training Academy Road Paving	D	4500	C-000214	\$ 102,000	\$ 1,611,000	\$ 1,713,000
Training Academy Gear and Cadet Lockers	D	4500	C-000213	\$ 38,000	\$ 624,000	\$ 662,000
<b>TOTAL FUND 4500</b>				<b>\$ 177,000</b>	<b>\$ 3,580,000</b>	<b>\$ 3,757,000</b>
HVAC Replacements	Various	1800	C-000217	\$ -	\$ 550,000	\$ 550,000
<b>TOTAL FUND 1800</b>				<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ 550,000</b>
<b>TOTAL HOUSTON FIRE DEPARTMENT</b>				<b>\$ 177,000</b>	<b>\$ 4,130,000</b>	<b>\$ 4,307,000</b>
<b>HOUSTON HEALTH DEPARTMENT</b>						
Southwest MSC - Renovation	J	4508	H-000080	\$ 171,000	\$ -	\$ 171,000
Vital Statistics Redesign	K	4508	H-000124	\$ -	\$ 565,000	\$ 565,000
N. Stadium Domestic/Fire Water Tank	K	4508	H-000128	\$ -	\$ 440,000	\$ 440,000
<b>TOTAL FUND 4508</b>				<b>\$ 171,000</b>	<b>\$ 1,005,000</b>	<b>\$ 1,176,000</b>
Commerce Warehouse - Generator	H	1800	H-000121	\$ 40,000	\$ 268,000	\$ 308,000
<b>TOTAL FUND 1800</b>				<b>\$ 40,000</b>	<b>\$ 268,000</b>	<b>\$ 308,000</b>
<b>TOTAL HOUSTON HEALTH DEPARTMENT</b>				<b>\$ 211,000</b>	<b>\$ 1,273,000</b>	<b>\$ 1,484,000</b>
<b>HOUSTON PUBLIC LIBRARY</b>						
Roof Replacements & Envelope	Various	4507	E-000242	\$ -	\$ 500,000	\$ 500,000
<b>TOTAL FUND 4507</b>				<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>
Roof Replacements & Envelope	Various	4039	E-000242	\$ -	\$ 57,000	\$ 57,000
<b>TOTAL FUND 4039</b>				<b>\$ -</b>	<b>\$ 57,000</b>	<b>\$ 57,000</b>
<b>TOTAL HOUSTON PUBLIC LIBRARY</b>				<b>\$ -</b>	<b>\$ 557,000</b>	<b>\$ 557,000</b>
<b>SOLID WASTE MANAGEMENT DEPARTMENT</b>						
Concrete & Pavement Repairs	Various	4503	L-000086	\$ -	\$ 63,000	\$ 63,000
Locker Room Upgrades - Svc Centers	Various	4503	L-000105	\$ -	\$ 212,000	\$ 212,000
Occupancy Code Compliance	Various	4503	L-000104	\$ -	\$ 330,000	\$ 330,000
Roof Replacements	C,H,K	4503	L-000048	\$ -	\$ 367,000	\$ 367,000
<b>TOTAL FUND 4503</b>				<b>\$ -</b>	<b>\$ 972,000</b>	<b>\$ 972,000</b>
<b>TOTAL SOLID WASTE DEPARTMENT</b>				<b>\$ -</b>	<b>\$ 972,000</b>	<b>\$ 972,000</b>
<b>PARKS &amp; RECREATION DEPARTMENT</b>						
Playground Replacements	Various	4035	F-000708	\$ -	\$ 590,000	\$ 590,000
<b>TOTAL FUND 4035</b>				<b>\$ -</b>	<b>\$ 590,000</b>	<b>\$ 590,000</b>
Independence Heights Roof Replacement	H	4502	F-000878	\$ -	\$ 300,000	\$ 300,000
Mason Park Roof Replacement	I	4502	F-000880	\$ -	\$ 409,000	\$ 409,000
Parks Facilities Roof Replacements	Various	4502	F-000710	\$ 140,000	\$ 1,267,000	\$ 1,407,000
Ballfield Lighting Upgrades	Various	4502	F-000846	\$ -	\$ 300,000	\$ 300,000
Brock Park Clubhouse Force Main	B	4502	F-000876	\$ 50,000	\$ -	\$ 50,000
<b>TOTAL FUND 4502</b>				<b>\$ 190,000</b>	<b>\$ 2,276,000</b>	<b>\$ 2,466,000</b>
<b>TOTAL PARKS &amp; RECREATION DEPARTMENT</b>				<b>\$ 190,000</b>	<b>\$ 2,866,000</b>	<b>\$ 3,056,000</b>
<b>TOTAL APPROPRIATION</b>				<b>\$ 578,000</b>	<b>\$ 16,416,000</b>	<b>\$ 16,994,000</b>
General Improvement Consolidated Construction Fund (4509)		660,000				
Equipment Acquisition Consolidated Fund (1800) General Services		400,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) General Services		592,000				
Police Consolidated Construction Fund (4504)		3,610,000				
Contributed Capital Project Fund (4515) Police		152,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) Police		371,000				
Equipment Acquisition Consolidated Fund (1800) Police		833,000				
Fire Consolidated Construction Fund (4500)		3,757,000				
Equipment Acquisition Consolidated Fund (1800) Fire		550,000				
Public Health Consolidated Construction Fund (4508)		1,176,000				
Equipment Acquisition Consolidated Fund (1800) Health		308,000				
Public Library Consolidated Construction Fund (4507)		500,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) Library		57,000				
Solid Waste Management Consolidated Construction Fund (4503)		972,000				
Parks & Recreation Dedication Fund (4035)		590,000				
Parks Consolidated Construction Fund (4502)		2,466,000				
<b>Total Appropriation</b>	<b>\$</b>	<b>16,994,000</b>				



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/10/2020

### Q29204 - Environmental On-Call Professional Services - ORDINANCE

Agenda Item#: 21.

#### **Summary:**

ORDINANCE appropriating \$7,500,000.00 out of Airports Renewal and Replacement Fund and approving and authorizing Professional Services Contract between City of Houston and **FREESE AND NICHOLS, INC** to provide Environmental On-Call Professional Services for Houston Airport System; providing a maximum contract amount - 3 Years with 2 one-year options

#### **Background:**

**Request for Qualifications received December 12, 2019 for S33-Q29204 – Approve an ordinance authorizing the appropriation of \$7,500,000.00 out of HAS Renewal and Replacement Fund (8010) and approve awarding a professional services contract to Freese and Nichols, Inc. in the maximum contract amount not to exceed \$7,500,000.00 to provide Environmental On-Call Professional Services for the Houston Airport System.**

#### **Specific Explanation:**

The Director of Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing the appropriation of \$7,500,000.00 out of HAS Renewal and Replacement Fund and approve awarding a **three-year professional services contract, with two one-year options to Freese and Nichols, Inc.** in the maximum contract amount not to exceed **\$7,500,000.00** to provide Environmental On-Call Professional Services for the Houston Airport System. The Director of Houston Airport System may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide the skills and expertise in environmental services (e.g. Air Quality Assessments and Permitting) to address airport environmental issues at George Bush Intercontinental Airport (IAH), William P. Hobby Airport (HOU) and Ellington Airport (EFD).

The contractor will be required to provide a variety of the services including but not limited to the following:

- Air quality Assessment and Permitting
- Asbestos, Lead-Based Paint and Mold Consulting Services
- Aviation noise services
- Water quality assessment, permitting and reporting
- Indoor Air Quality permitting and investigations

- Model Air Quality permitting and investigations
- Mitigation of Leaking Petroleum Storage Tanks (LPSTs)
- National Environmental Policy Act (NEPA) and General Conformity review of capital development projects.
- Ecological and biological resources
- Emergency response coordination, sampling, and oversight
- Sustainability Master Plan (Services)
- Environmental Grants & Funding
- Environmental Management Information Systems (EMS)
- Wetlands Study/Delineation and Wildlife Management

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, submissions were received from: Apex, APTIM, Burns & McDonnell, Freese and Nichols, Inc., Jacobs Consulting, InControl Tech, Intertek PSI, L'Environmental, Michael Baker, RS&H, Terracon, and Tetra Tech. The evaluation committee consisted of members from the Houston Airport System, General Services, and Houston Health Departments. The submissions were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence

After a detailed evaluation Freese and Nichols, Inc. is best qualified to perform the required services as outlined in the RFQ.

#### **DBE Subcontracting:**

The RFQ was advertised with a 35% goal for DBE participation. Freese and Nichols, Inc. has designated the below named company as its certified DBE subcontractor(s). The following percentages represent the contractor's current commitment for services under this contract.

<b>Vendor Name</b>	<b>Type of Work</b>	<b>Percentage</b>
Terra Nova Consulting, Inc.	Site assessment and Remediation Services	12
Hollaway Environmental & Communications	NEPA, Public Involvement and Website Design	5
Blue Water Environmental	Asbestos/Lead Paint/HazMat Surveys	5
Xenco Laboratory Services	Environmental Laboratory Services	8
MBCO Engineering, LLC	Surveying	5

#### **Hire Houston First:**

This contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. Freese and Nichols, Inc. is not a designated company therefore the HHF preference was not applied to the award of the contract

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

#### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
Department Name	FY2021	Out-Years	Total
Houston Airport System	\$1,500,000.00	\$6,000,000.00	\$7,500,000.00

**Amount of Funding:**

**\$7,500,000.00**

HAS Renewal and Replacement Fund

Fund No.: 8010

**Contact Information:**

Contact Person	Department	Telephone No.
Candice Gambrell	Deputy Asst. Director	832.393.9129
Conley Jackson	Sr. Proc. Specialist	832.393.8733
Devon Tiner	Deputy Director	281.233.1942

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/10/2020

Q29204 - Environmental On-Call Professional Services - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Qualifications received December 12, 2019 for S33-Q29204 – Approve an ordinance authorizing the appropriation of \$7,500,000.00 out of HAS Renewal and Replacement Fund (8010) and approve awarding a professional services contract to Freese and Nichols, Inc. in the maximum contract amount not to exceed \$7,500,000.00 to provide Environmental On-Call Professional Services for the Houston Airport System.**

### **Specific Explanation:**

The Director of Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing the appropriation of \$7,500,000.00 out of HAS Renewal and Replacement Fund and approve awarding a **three-year professional services contract, with two one-year options** to **Freese and Nichols, Inc.** in the maximum contract amount not to exceed **\$7,500,000.00** to provide Environmental On-Call Professional Services for the Houston Airport System. The Director of Houston Airport System may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide the skills and expertise in environmental services (e.g. Air Quality Assessments and Permitting) to address airport environmental issues at George Bush Intercontinental Airport (IAH), William P. Hobby Airport (HOU) and Ellington Airport (EFD).

The contractor will be required to provide a variety of the services including but not limited to the following:

- Air quality Assessment and Permitting
- Asbestos, Lead-Based Paint and Mold Consulting Services
- Aviation noise services
- Water quality assessment, permitting and reporting
- Indoor Air Quality permitting and investigations
- Mitigation of Leaking Petroleum Storage Tanks (LPSTs)
- National Environmental Policy Act (NEPA) and General Conformity review of capital development projects.
- Ecological and biological resources
- Emergency response coordination, sampling, and oversight
- Sustainability Master Plan (Services)
- Environmental Grants & Funding
- Environmental Management Information Systems (EMS)
- Wetlands Study/Delineation and Wildlife Management

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. As a result submissions were received from: Apex, APTIM, Burns & McDonnell, Freese and Nichols, Inc., Jacobs Consulting, InControl Tech Intertek PSI, LT Environmental, Michael Baker, RS&H, Terracon, and Tetra Tech. The evaluation committee consisted of members from the Houston Airport System, General Services, and Houston Health Departments. The submissions were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence

After a detailed evaluation Freese and Nichols, Inc. is best qualified to perform the required services as outlined in the RFQ.

### **DBE Subcontracting:**

The RFQ was advertised with a 35% goal for DBE participation. Freese and Nichols, Inc. has designated the below named company as its certified DBE subcontractor(s). The following percentages represent the contractor's current commitment for services under this contract.

Vendor Name	Type of Work	Percentage
Terra Nova Consulting, Inc.	Site assessment and Remediation Services	12
Hollaway Environmental & Communications	NEPA, Public Involvement and Website Design	5
Blue Water Environmental	Asbestos/Lead Paint/HazMat Surveys	5

DBE Vendor Environmental	ROBERTSON/LEED Environmental Services	5
Xenco Laboratory Services	Environmental Laboratory Services	8
MBCO Engineering, LLC	Surveying	5

**Hire Houston First:**


The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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8/18/2020

**Jerry Adams, Chief Procurement Officer**  
 Finance/Strategic Procurement Division

**Department Approval Authority**

Estimated Spending Authority			
Department Name	FY2021	Out-Years	Total
Houston Airport System	\$1,500,000.00	\$6,000,000.00	\$7,500,000.00

**Amount of Funding:****\$7,500,000.00**

HAS Renewal and Replacement Fund  
 Fund No.: 8010

**Contact Information:**

Contact Person	Department	Telephone No.
Candice Gambrell	Deputy Asst. Director	832.393.9129
Conley Jackson	Sr. Proc. Specialist	832.393.8733
Devon Tiner	Deputy Director	281.233.1942

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Fair Campaign	Backup Material
Taxes	Backup Material
Fomr B	Backup Material
DBE Documents	Backup Material
DBE Percentage	Backup Material
Funding	Backup Material
Funding Backup for Fund 8001	Backup Material
Environmental Consulting Services Agreement	Contract/Exhibit
Ordinance	Ordinance/Resolution/Motion
Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 6/1/2020

N29453 - Digital Services Agreement - ORDINANCE

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing Sole Source Contract between City of Houston and **LIBRARY IDEAS, LLC** for Digital Services for Houston Public Library; providing a maximum contract - 3 Years with 2 one-year options - \$375,000.00 - General Fund

### **Background:**

**Sole Source for S21-N29453 - Approve an ordinance awarding a sole source contract to Library Ideas, LLC in the maximum contract amount not to exceed \$375,000.00 for Digital Services Agreement for the Houston Public Library.**

### **Specific Explanation:**

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year sole source contract with two one-year options** to **Library Ideas, LLC** in the maximum contract amount not to exceed **\$375,000.00** for the digital services agreement for the Houston Public Library (HPL).

Freegal<sup>®</sup> Music is a database of over 40,000 music videos and 15 million songs holding from over 40,000 music labels that originate in over 100 countries. Freegal<sup>®</sup> provides access to thousands of library patrons to stream music as well as the ability to download and catalog songs from a variety of popular musical artists and genres, including the entire Sony music collection. HPL's goals are to provide entertainment to the citizens of Houston as they are no longer purchasing music CD's. Streaming and downloadable music is the only method our patrons have in accessing this type of material. The services provided allows our customers to access and utilize resources while visiting the various library branches or from the comfort of their residence.

Under the proposed scope of services, Library Ideas, LLC will provide HPL with the digital music services for an aggregate usage for an annual subscription fee of \$75,000.00 which includes:

- Five (5) downloads per patron per week and;
- Five (5) hours streaming per patron per day

Library Ideas, LLC is the sole developer, owner and marketing source for the Freegal<sup>®</sup> Music and related licensed, copyrighted services. These products are not available through distributors or dealerships, nor are they supported or maintained by any other entity. These are proprietary products licensed and copyrighted by Library Ideas, LLC and all services contracted pertaining to the installation, customization, conversion, maintenance, support and training can only be obtained through Library Ideas, LLC.



This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(A) "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

**M/WBE Subcontracting:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, Library Ideas, LLC provides health benefits to eligible employees in compliance with the City policy.

**Hire Houston First (HHF):**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a sole source contractor for the purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2021	OUTYEARS	TOTAL
Houston Public Library	\$75,000.00	\$300,000.00	\$375,000.00

**Amount of Funding:**

\$375,000.00 - General Fund (1000)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8723
Patrick Atkins, LMS Manager	HPL	(832) 393-1561
Hope Waobikeze, CFO	HPL	(832) 393-1348

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/1/2020

N29453 - Digital Services Agreement - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for S21-N29453 - Approve an ordinance awarding a sole source contract to Library Ideas, LLC in the maximum contract amount not to exceed \$375,000.00 for Digital Services Agreement for the Houston Public Library.**

### **Specific Explanation:**

The Director of the Houston Public Library and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year sole source contract with two one-year options** to **Library Ideas, LLC** in the maximum contract amount not to exceed **\$375,000.00** for the digital services agreement for the Houston Public Library (HPL).

Freegal® Music is a database of over 40,000 music videos and 15 million songs holding from over 40,000 music labels that originate in over 100 countries. Freegal® provides access to thousands of library patrons to stream music as well as the ability to download and catalog songs from a variety of popular musical artists and genres, including the entire Sony music collection. HPL's goals are to provide entertainment to the citizens of Houston as they are no longer purchasing music CD's. Streaming and downloadable music is the only method our patrons have in accessing this type of material. The services provided allows our customers to access and utilize resources while visiting the various library branches or from the comfort of their residence.

Under the proposed scope of services, Library Ideas, LLC will provide HPL with the digital music services for an aggregate usage for an annual subscription fee of \$75,000.00 which includes:

- Five (5) downloads per patron per week and;
- Five (5) hours streaming per patron per day

Library Ideas, LLC is the sole developer, owner and marketing source for the Freegal® Music and related licensed, copyrighted services. These products are not available through distributors or dealerships, nor are they supported or maintained by any other entity. These are proprietary products licensed and copyrighted by Library Ideas, LLC and all services contracted pertaining to the installation, customization, conversion, maintenance, support and training can only be obtained through Library Ideas, LLC.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(A) "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

### **M/WBE Subcontracting:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, Library Ideas, LLC provides health benefits to eligible employees in compliance with the City policy.

### **Hire Houston First (HHF):**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposals were not solicited because the department is utilizing a sole source contractor for the purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

6/24/2020

Estimated Spending Authority			
DEPARTMENT	FY2021	OUTYEARS	TOTAL
Houston Public Library	\$75,000.00	\$300,000.00	\$375,000.00

**Amount of Funding:**

\$375,000.00 - General Fund (1000)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8723
Patrick Atkins, LMS Manager	HPL	(832) 393-1561
Hope Waobikeze, CFO	HPL	(832) 393-1348

**ATTACHMENTS:**

Description	Type
Sole Source Justification - Approved	Backup Material
Library Ideas, LLC License Agreement	Backup Material
Fair Campaign Ordinance	Backup Material
Statement of Residency	Backup Material
References	Backup Material
OBO Approved	Backup Material
Budget Form A General Fund (1000)	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date:

T25319.A2 - Facility Operations, Maintenance, and Repair  
Services - ORDINANCE

Agenda Item#: 23.

### **Summary:**

ORDINANCE amending Ordinance No. 2018-1037 (Passed December 19, 2018, and amending Ordinance No. 2015-0858, Passed on September 9, 2015) to increase the maximum contract amount to \$47,992,404.60 for contract between City of Houston and **TDINDUSTRIES, INC** for Facility Operations, Maintenance and Repair Services for Various Departments - \$5,142,043.35 - Maintenance, Renewal and Replacement Fund

### **Background:**

**S19-T25319.A2 - Approve an amending ordinance to Ordinance No. 2015-0858 (Passed September 9, 2015, as amended by Ordinance No. 2018-1037, Passed December 19, 2018) to increase the maximum contract amount from \$42,850,361.25 to \$47,992,404.60 for Contract No. 4600013438 between the City of Houston and TDIndustries, Inc. for facility operations, maintenance, and repair services for various departments.**

### **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$42,850,361.25 to \$47,992,404.60** for the contract between the City of Houston and **TDIndustries, Inc.** for facility operations, maintenance, and repair services for various departments.

This contract was award on September 9, 2015, by ordinance No. 2015-0858, for a five-year term with two one-year options in an amount of \$34,280,289.00 and was subsequently amended on December 19, 2018, by Ordinance No. 2018-1037, to increase the maximum contract amount from \$34,289,289.00 to \$42,850,361.25. Expenditures as of August 4, 2020 totaled \$40,835,706.31. The contract incurred expenditures at a rate higher than anticipated due to an increase in requests for facility operations, maintenance, and repair services for various departments due to a large number of system deficiencies, maintenance work, code violations, and COVID-19 cleaning services. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue until the upcoming solicitation for facility operations, maintenance, and repair services is awarded.

The scope of work requires the contractor to provide all labor, supervision, parts, materials,

equipment, tools, and transportation necessary to provide maintenance and repair services on heating, ventilation, and air conditioning (HVAC), building automation, plumbing, lighting, and electrical power supply systems at forty (40) Library locations, six (6) Houston Public Works locations, the Houston Emergency Center, Holcombe Lab, HPD Headquarters, one (1) Municipal Courts location, and Houston Transtar facilities. The Contractor shall also be required to provide trash removal and window washing services at the aforementioned locations.

**M/WBE Subcontracting:**

The contract was awarded with a 15% M/WBE participation goal. TDIndustries, Inc. is currently achieving 28.50% of the required M/WBE goal.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Department	FY2021	OUT YEARS	TOTAL
General Services	\$3,000,000.00	\$2,142,043.35	\$5,142,043.35

**Prior Council Action:**

Ord. No. 2015-0858 - Passed 9-9-15

Ord. No. 2018-1037 – Passed 12-19-18

**Amount of Funding:**

**\$5,142,043.35**

Maintenance, Renewal and Replacement Fund

Fund No.: 2105

**Contact Information:**

Jacquelyn Nisby/832-393-8023

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/1/2020

Item Creation Date:

T25319.A2 - Facility Operations, Maintenance, and Repair Services - ORDINANCE

Agenda Item#: 37.

## **Background:**

**S19-T25319.A2 - Approve an amending ordinance to Ordinance No. 2015-0858 (Passed September 9, 2015, as amended by Ordinance No. 2018-1037, Passed December 19, 2018) to increase the maximum contract amount from \$42,850,361.25 to \$47,992,404.60 for Contract No. 4600013438 between the City of Houston and TDIndustries, Inc. for facility operations, maintenance, and repair services for various departments.**

## **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$42,850,361.25 to \$47,992,404.60** for the contract between the City of Houston and **TDIndustries, Inc.** for facility operations, maintenance, and repair services for various departments.

This contract was award on September 9, 2015, by ordinance No. 2015-0858, for a five-year term with two one-year options in an amount of \$34,280,289.00 and was subsequently amended on December 19, 2018, by Ordinance No. 2018-1037, to increase the maximum contract amount from \$34,289,289.00 to \$42,850,361.25. Expenditures as of August 4, 2020 totaled \$40,835,706.31. The contract incurred expenditures at a rate higher than anticipated due to an increase in requests for facility operations, maintenance, and repair services for various departments due to a large number of system deficiencies, maintenance work, code violations, and COVID-19 cleaning services. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue until the upcoming solicitation for facility operations, maintenance, and repair services is awarded.


The scope of work requires the contractor to provide all labor, supervision, parts, materials, equipment, tools, and transportation necessary to provide maintenance and repair services on heating, ventilation, and air conditioning (HVAC), building automation, plumbing, lighting, and electrical power supply systems at forty (40) Library locations, six (6) Houston Public Works locations, the Houston Emergency Center, Holcombe Lab, HPD Headquarters, one (1) Municipal Courts location, and Houston Transtar facilities. The Contractor shall also be required to provide trash removal and window washing services at the aforementioned locations.

## **M/WBE Subcontracting:**

The contract was awarded with a 15% M/WBE participation goal. TDIndustries, Inc. is currently achieving 28.50% of the required M/WBE goal.

## **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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8/27/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Department	FY2021	OUT YEARS	TOTAL
General Services	\$3,000,000.00	\$2,142,043.35	\$5,142,043.35

## **Prior Council Action:**

Ord. No. 2015-0858 - Passed 9-9-15

Ord. No. 2018-1037 - Passed 12-19-18

## **Amount of Funding:**

**\$5,142,043.35**

Maintenance, Renewal and Replacement Fund

Fund No.: 2105

## **Contact Information:**

**Contact Information:**

**Contact Information:**

Jacquelyn Nisby/832-393-8023

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

**ATTACHMENTS:**

**Description**

Contract 4600013438 - Part A

Contract 4600013438 - Part B

Contract 4600013438 - Part C

Contract 4600013438 - Part D

Contract 4600013438 - Part E

Contract 4600013438 - Part F

Contract 4600013438 - Part G

RCA T25319

Ordinance 2015-0858

RCA T25319-A1

Ordinance 2018-1037

Form B (Fair Campaign Ordinance)

Ownership Information Form

Tax Clearance Report

Funding

Funding Verification Information

Cover Sheet

**Type**

Contract/Exhibit

Contract/Exhibit

Contract/Exhibit

Contract/Exhibit

Contract/Exhibit

Contract/Exhibit

Contract/Exhibit

Backup Material

Ordinance/Resolution/Motion

Backup Material

Ordinance/Resolution/Motion

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information

Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/28/2020

### **C73974.A4 - Credit Card Processing Services - ORDINANCE**

Agenda Item#: 24.

#### **Summary:**

ORDINANCE approving and authorizing fourth amendment to the agreement for Credit Card Processing Services between the City of Houston and **WELLS FARGO BANK, N.A.** and **WELLS FARGO MERCHANT SERVICES, LLC** - Revenue

#### **Background:**

**S36-C73974.A4 - Approve an ordinance authorizing a fourth amendment to the professional services contract no. 4600010361 between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC (approved by Ord. No. 2010-0727 on September 15, 2010) to extend the contract term from October 3, 2020 to October 3, 2021 for credit card processing services for Various Departments.**

#### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a fourth amendment to the contract between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC to extend the agreement term for a maximum of twelve (12) months (October 3, 2020 to October 3, 2021) for credit card processing services for various departments.

The contract was originally awarded by City Council on September 15, 2010, per Ordinance No. 2010-0727 for a five year term with three one-year options. On July 6, 2016, per Ordinance No. 2016-0553, City Council approved a first amendment approving the Contractor's amended Exhibit "B" to revise the Contractor's processing fees. On September 5, 2018, per Ordinance No. 2018-0697, City Council approved a second amendment to extend the contract term to October 3, 2019. On September 4, 2019, per Ordinance No. 2019-0660, City Council approved a third amendment to extend the contract term to October 3, 2020. This is a Revenue Contract, therefore no expenditures are reflected. The extension will allow time for the City to complete its negotiations for a new contract.

The Contractor is required to provide electronic payment processing and gateway processing services to various City departments for accepting payments issued for various City fees, fines, and commercial burglar and fire permits. The payments are made by payees using credit card, debit card, and potentially electronic check or Automated Clearing House (ACH) payments. The



Contractor provides customers with web-based payment portals and Point-of-Sale (POS) processing systems, including the Internet, Kiosks, telephone and POS payment modules for both remote clients and in-office payments.

**M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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**Jerry Adams, Chief Procurement Officer**  
**Signature**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2010-0727, passed September 15, 2010

Ordinance No. 2016-0553, passed July 6, 2016

Ordinance No. 2018-0697, passed September 5, 2018

Ordinance No. 2019-0660, passed September 4, 2019

**Amount of Funding:**

No funding required - REVENUE

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Alma Tamborello, Interim Division Manager	FIN	(832) 393-9099

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/28/2020

C73974.A4 - Credit Card Processing Services - ORDINANCE

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing a fourth amendment to the agreement for credit card processing services between the City of Houston and **WELLS FARGO BANK, N.A.** and **WELLS FARGO MERCHANT SERVICES, LLC**

### **Background:**

**S36-C73974.A4 - Approve an ordinance authorizing a fourth amendment to the professional services contract no. 4600010361 between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC (approved by Ord. No. 2010-0727 on September 15, 2010) to extend the contract term from October 3, 2020 to October 3, 2021 for credit card processing services for Various Departments.**

### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a fourth amendment to the contract between the City of Houston and Wells Fargo Bank, N.A. and Wells Fargo Merchant Services, LLC to extend the agreement term for a maximum of twelve (12) months (October 3, 2020 to October 3, 2021) for credit card processing services for various departments.

The contract was originally awarded by City Council on September 15, 2010, per Ordinance No. 2010-0727 for a five year term with three one-year options. On July 6, 2016, per Ordinance No. 2016-0553, City Council approved a first amendment approving the Contractor's amended Exhibit "B" to revise the Contractor's processing fees. On September 5, 2018, per Ordinance No. 2018-0697, City Council approved a second amendment to extend the contract term to October 3, 2019. On September 4, 2019, per Ordinance No. 2019-0660, City Council approved a third amendment to extend the contract term to October 3, 2020. This is a Revenue Contract, therefore no expenditures are reflected. The extension will allow time for the City to complete its negotiations for a new contract.

The Contractor is required to provide electronic payment processing and gateway processing services to various City departments for accepting payments issued for various City fees, fines, and commercial burglar and fire permits. The payments are made by payees using credit card, debit card, and potentially electronic check or Automated Clearing House (ACH) payments. The Contractor provides customers with web-based payment portals and Point-of-Sale (POS) processing systems, including the Internet, Kiosks, telephone and POS payment modules for both remote clients and in-office payments.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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*Jerry Adams*

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9/3/2020

DocuSigned by:

*Tantri Emo*

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9/9/2020

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

### **Prior Council Action:**

Ordinance No. 2010-0727, passed September 15, 2010

Ordinance No. 2016-0553, passed July 6, 2016

Ordinance No. 2018-0697, passed September 5, 2018

Ordinance No. 2019-0660, passed September 4, 2019

### **Amount of Funding:**

No funding required - REVENUE

### **Contact Information:**

DS  
*MD*

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Alma Tamborello, Interim Division Manager	FIN	(832) 393-9099

**ATTACHMENTS:**

Description	Type
Form B	Backup Material
MWBE Zero Percentage Goal	Backup Material
Delinquent Tax Report	Backup Material
Ordinance no. 2010-0727	Ordinance/Resolution/Motion
Ordinance No. 2016-0053	Ordinance/Resolution/Motion
Ordinance No. 2018-0697	Ordinance/Resolution/Motion
Ordinance No. 2019-0660	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/28/2020

### C73154.A7 - Payment Processing Services - ORDINANCE

Agenda Item#: 25.

#### **Summary:**

**\*\*PULLED** – This item will not be considered on 9/16

ORDINANCE approving and authorizing agreement between the City of Houston and **JPMORGAN CHASE BANK, N.A.** for Credit Card Processing Services for various City Departments - Revenue

#### **Background:**

**S36-C73154.A7 - Approve an ordinance authorizing a seventh amendment to the professional services contract no. 4600007232 between the City of Houston and JPMorgan Chase Bank, N.A. (approved by Ord. No. 2009-0010 on January 7, 2009) to extend the contract term from October 3, 2020 to October 3, 2021 for pay connexion - payment processing services for Various Departments.**

#### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a Seventh Amendment to the contract between the City of Houston and **JPMorgan Chase Bank, N.A.** to extend the agreement term for a maximum of twelve (12) months (**October 3, 2020 to October 3, 2021**) for pay connexion - payment processing services for various departments.

The contract was originally awarded by City Council on January 7, 2009, per Ordinance No. 2009-0010 with a three year term with five one-year options. On May 27, 2009, per Ordinance No. 2009-0433, City Council approved a first amendment to allow citywide participation on the contract, and to provide for flexibility in the convenience fee schedule to accommodate the range in transaction amounts for other City departments. On September 1, 2010, per Ordinance No. 2010-0690, City Council approved a second amendment to provide point-of-sale payment processing services for all City departments. On January 25, 2012, per Ordinance No. 2012-0067, City Council approved a third amendment to add web-based processing services specific to the Municipal Courts Department. On November 9, 2016, per Ordinance No. 2016-0867, City Council approved a fourth amendment to transfer payment transaction fees assessed by the card association and credit processor to JPMorgan Chase Bank N.A. for increased card processing business with the City. On September 5, 2018, per Ordinance No. 2018-0696, City Council approved a fifth amendment to extend the contract term to October 3, 2019. On September 4, 2019, per Ordinance No. 2019-0661, City Council approved a sixth amendment to extend the contract term

to October 3, 2020. This is a Revenue Contract; therefore, no expenditures are reflected. The extension will allow the City to complete its contract negotiations of a new contract.

The Contractor is required to provide online and point-of-sales payment processing for all City departments. The services allow citizens to obtain their permits online without the requirement of traveling to the City location.

**M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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**Jerry Adams, Chief Procurement Officer**  
**Signature**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2009-0010, passed January 7, 2009  
Ordinance No. 2009-0433, passed May 27, 2009  
Ordinance No. 2010-0690, passed September 1, 2010  
Ordinance No. 2012-0067, passed January 25, 2012  
Ordinance No. 2016-0867, passed November 9, 2016  
Ordinance No. 2018-0696, passed September 5, 2018  
Ordinance No. 2019-0661, passed September 4, 2019

**Amount of Funding:**

No Funding Required. (Revenue Contract)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior. Procurement Specialist	FIN/SPD	(832) 393-8749
Alma Tamborello, Interim Division Manager	FIN	(832) 393-9099

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/28/2020

C73154.A7 - Payment Processing Services - ORDINANCE

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing a seventh amendment to the pay connexion service terms contract between the City and JPMORGAN CHASE BANK, N.A.;

### **Background:**

**S36-C73154.A7 - Approve an ordinance authorizing a seventh amendment to the professional services contract no. 4600007232 between the City of Houston and JPMorgan Chase Bank, N.A. (approved by Ord. No. 2009-0010 on January 7, 2009) to extend the contract term from October 3, 2020 to October 3, 2021 for pay connexion - payment processing services for Various Departments.**

### **Specific Explanation:**

The Chief Business Officer/ Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance authorizing a Seventh Amendment to the contract between the City of Houston and **JPMorgan Chase Bank, N.A.** to extend the agreement term for a maximum of twelve (12) months (**October 3, 2020 to October 3, 2021**) for pay connexion - payment processing services for various departments.

The contract was originally awarded by City Council on January 7, 2009, per Ordinance No. 2009-0010 with a three year term with five one-year options. On May 27, 2009, per Ordinance No. 2009-0433, City Council approved a first amendment to allow citywide participation on the contract, and to provide for flexibility in the convenience fee schedule to accommodate the range in transaction amounts for other City departments. On September 1, 2010, per Ordinance No. 2010-0690, City Council approved a second amendment to provide point-of-sale payment processing services for all City departments. On January 25, 2012, per Ordinance No. 2012-0067, City Council approved a third amendment to add web-based processing services specific to the Municipal Courts Department. On November 9, 2016, per Ordinance No. 2016-0867, City Council approved a fourth amendment to transfer payment transaction fees assessed by the card association and credit processor to JPMorgan Chase Bank N.A. for increased card processing business with the City. On September 5, 2018, per Ordinance No. 2018-0696, City Council approved a fifth amendment to extend the contract term to October 3, 2019. On September 4, 2019, per Ordinance No. 2019-0661, City Council approved a sixth amendment to extend the contract term to October 3, 2020. This is a Revenue Contract; therefore, no expenditures are reflected. The extension will allow the City to complete its contract negotiations of a new contract.

The Contractor is required to provide online and point-of-sales payment processing for all City departments. The services allow citizens to obtain their permits online without the requirement of traveling to the City location.

### **M/WBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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*Jerry Adams*

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9/3/2020

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

DocuSigned by:

*Tantri Emo*

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9/9/2020

**Department Approval Authority Signature**

DS

*MP*

### **Prior Council Action:**

Ordinance No. 2009-0010, passed January 7, 2009  
Ordinance No. 2009-0433, passed May 27, 2009  
Ordinance No. 2010-0690, passed September 1, 2010  
Ordinance No. 2012-0067, passed January 25, 2012  
Ordinance No. 2016-0867, passed November 9, 2016  
Ordinance No. 2018-0696, passed September 5, 2018  
Ordinance No. 2019-0661, passed September 4, 2019

**Amount of Funding:**

No Funding Required. (Revenue Contract)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Valerie Player-Kaufman, Senior Procurement Specialist	FIN/SPD	(832) 393-8749
Alma Tamborello, Interim Division Manager	FIN	(832) 393-9099

**ATTACHMENTS:**

Description	Type
Form B	Backup Material
Delinquent Tax Report	Backup Material
Ordinance No. 2009-0010	Ordinance/Resolution/Motion
Ordinance No. 2009-0433	Ordinance/Resolution/Motion
Ordinance No. 2010-0690	Ordinance/Resolution/Motion
Ordinance No. 2012-0067	Ordinance/Resolution/Motion
Ordinance No. 2016-0867	Ordinance/Resolution/Motion
Ordinance No. 2018-0696	Ordinance/Resolution/Motion
Ordinance No. 2019-0661	Ordinance/Resolution/Motion
MWBE Participation Form	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/28/2020

T29409 - Actuarial Consulting Services- ORDINANCE

Agenda Item#: 26.

### **Summary:**

ORDINANCE approving and authorizing agreement for Professional Services for Pension Actuarial Consulting and Advisory Services between the City and **RETIREMENT HORIZONS INC** - 3 Years with 2 one-year options - \$2,050,000.00 - General Fund

### **Background:**

**Request for Proposals received May 28, 2020 for S33-T29409 – Approve an ordinance awarding a professional services contract to Retirement Horizons, Inc. in the maximum contract amount not to exceed \$2,050,000.00 for actuarial consulting services for the Finance Department.**

### **Specific Explanation:**

The Chief Business Officer/Director of Finance and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Retirement Horizons, Inc.** in the maximum contract amount not to exceed **\$2,050,000.00** for actuarial consulting services for the Finance Department. The Chief Procurement Officer/Director of Finance may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide actuarial consulting services in connection with the City's role as the plan sponsor of the retirement systems covering its employees.

The actuarial consultant will provide the following services, including, but not limited to:

- Annually recurring Risk Sharing Valuation Studies (RSVS) for the City's three pension systems;
- Actuarial review of any Experience Studies performed by the three pension systems;
- Actuarial consulting for the City's Legal Department associated with pension-related litigation matters;
- Annual updates to the confidentiality agreements with the three pension systems;
- Actuarial reports estimating the impact of proposed union agreements;
- Attendance at meetings and conferences requested by the City; and
- Consulting on GASB Standards relating to pension evaluation and reporting.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Deloitte, Retirement Horizons, Inc., Segal, and The Benefit Practice. The evaluation committee consisted of members from the Finance Department, Legal Department, Human Resources Department and the Controller's

Office. The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation, Retirement Horizons, Inc. offered the best overall value and is best qualified to perform the required services as outlined in the RFP.

**M/WBE Subcontracting:**

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. Retirement Horizons, Inc. is not a designated company, therefore the HHF preference was not applied to the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
Fund Name	FY2021	Out-Years	Total
General Government	\$450,000.00	\$1,600,000.00	\$2,050,000.00

**Amount of Funding:**

**\$2,050,000.00**

General Fund

Fund No.: 1000

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Conley Jackson, Senior Procurement Specialist	FIN/SPD	(832) 393-8733
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/28/2020

T29409 - Actuarial Consulting Services- ORDINANCE

Agenda Item#: 28.

### **Summary:**

ORDINANCE approving and authorizing an agreement for professional services for pension actuarial consulting and advisory services between the City and **RETIREMENT HORIZONS INC.** - Three years with 2 one-year options - \$2,050,000.00 - General Fund

### **Background:**

**Request for Proposals received May 28, 2020 for S33-T29409 – Approve an ordinance awarding a professional services contract to Retirement Horizons, Inc. in the maximum contract amount not to exceed \$2,050,000.00 for actuarial consulting services for the Finance Department.**

### **Specific Explanation:**

The Chief Business Officer/Director of Finance and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Retirement Horizons, Inc.** in the maximum contract amount not to exceed **\$2,050,000.00** for actuarial consulting services for the Finance Department. The Chief Procurement Officer/Director of Finance may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide actuarial consulting services in connection with the City's role as the plan sponsor of the retirement systems covering its employees.

The actuarial consultant will provide the following services, including, but not limited to:

- Annually recurring Risk Sharing Valuation Studies (RSVS) for the City's three pension systems;
- Actuarial review of any Experience Studies performed by the three pension systems;
- Actuarial consulting for the City's Legal Department associated with pension-related litigation matters;
- Annual updates to the confidentiality agreements with the three pension systems;
- Actuarial reports estimating the impact of proposed union agreements;
- Attendance at meetings and conferences requested by the City; and
- Consulting on GASB Standards relating to pension evaluation and reporting.

The Request for Proposals (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Deloitte, Retirement Horizons, Inc., Segal, and The Benefit Practice. The evaluation committee consisted of members from the Finance Department, Legal Department, Human Resources Department and the Controller's Office. The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation, Retirement Horizons, Inc. offered the best overall value and is best qualified to perform the required services as outlined in the RFP.

### **M/WBE Subcontracting:**

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This contract requires compliance with the City's Hire Houston First ordinance which promotes economic opportunity for Houston businesses and supports job creation. Retirement Horizons, Inc. is not a designated company, therefore the HHF preference was not applied to the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY 2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

9/10/2020

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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*Tantri Emo*  
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**Department Approval Authority**

9/10/2020

DS  
*MP*

Estimated Spending Authority			
Fund Name	FY2021	Out-Years	Total
General Government	\$450,000.00	\$1,600,000.00	\$2,050,000.00

**Amount of Funding:**

**\$2,050,000.00**  
General Fund  
Fund No.: 1000

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Conley Jackson, Senior Procurement Specialist	FIN/SPD	(832) 393-8733
Melissa Dubowski, Deputy Director	FIN	(832) 393-9101

**ATTACHMENTS:**

Description	Type
Fair Campaign	Backup Material
Certification of Funds	Backup Material
MWBE	Backup Material
Affidavit of Ownership	Backup Material
Form B	Backup Material
Taxes	Backup Material
Draft contract	Backup Material
Ordinance	Ordinance/Resolution/Motion
Contract	Contract/Exhibit
Cover sheet	Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District D

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 07 OST/ALMEDA

Agenda Item#: 27.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SEVEN, CITY OF HOUSTON, TEXAS (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends the approval of the FY21 Operating Budget for the OST/Almeda Corridors Redevelopment Authority (the Authority) and the approval of the FY21 - FY25 CIP Budget for Reinvestment Zone Number Seven (the OST/Almeda Corridors Zone).

- Total Operating Budget for FY21 is \$46,705,673 which includes \$2,819,780 for required fund transfers and \$35,896,217 for capital expenditures committed to such projects as the reconstruction of Emancipation Avenue from Southmore Blvd. to Elgin St. and McGowen St. to Pierce St.; neighborhood street and underground utility reconstruction, street improvements on Old Spanish Trail between MLK and Calhoun to improve mobility and pedestrian access around the MacGregor Park and Tennis Center, and Emancipation Park performance stage and parking garage infrastructure.
- The FY21 Operating Budget also includes \$794,500 for administration and overhead and \$457,951 in developer reimbursements for the demolition, site remediation and new construction of a mixed use, mixed income development with retail space, 222 multi-family units, a parking garage and public street.
- The FY21 Operating Budget includes an Enhanced Public Safety Service fee of \$150,000 and municipal services cost payment of \$887,566 to the City to pay for the incremental cost of providing services to the area.
- The FY21 - FY25 CIP Budget totals \$82,344,185 and includes provisions for the design and construction of roadways and streets, parks, landscaping, cultural and public facilities improvements and land acquisition.

- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.

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Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. No. 2019-862, 11/06/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

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Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District D

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 07 OST/ALMEDA

Agenda Item#: 21.

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends the approval of the FY21 Operating Budget for the OST/Alameda Corridors Redevelopment Authority (the Authority) and the approval of the FY21 - FY25 CIP Budget for Reinvestment Zone Number Seven (the OST/Alameda Corridors Zone).

- Total Operating Budget for FY21 is \$46,705,673 which includes \$2,819,780 for required fund transfers and \$35,896,217 for capital expenditures committed to such projects as the reconstruction of Emancipation Avenue from Southmore Blvd. to Elgin St. and McGowen St. to Pierce St.; neighborhood street and underground utility reconstruction, street improvements on Old Spanish Trail between MLK and Calhoun to improve mobility and pedestrian access around the MacGregor Park and Tennis Center, and Emancipation Park performance stage and parking garage infrastructure.
- The FY21 Operating Budget also includes \$794,500 for administration and overhead and \$457,951 in developer reimbursements for the demolition, site remediation and new construction of a mixed use, mixed income development with retail space, 222 multi-family units, a parking garage and public street.
- The FY21 Operating Budget includes an Enhanced Public Safety Service fee of \$150,000 and municipal services cost payment of \$887,566 to the City to pay for the incremental cost of providing services to the area.
- The FY21 - FY25 CIP Budget totals \$82,344,185 and includes provisions for the design and construction of roadways and streets, parks, landscaping, cultural and public facilities improvements and land acquisition.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.

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Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-862, 11/06/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

PCA 2019 - 862  
FY21 Budget TIRZ 07 OST\Alameda  
Memo  
RCA - TIRZ 07 OST\Alameda

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District C, District G, District J

Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 16 UPTOWN

Agenda Item#: 28.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **UPTOWN DEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER SIXTEEN, CITY OF HOUSTON, TEXAS (UPTOWN ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICTS C - KAMIN; G - TRAVIS and J - POLLARD**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Uptown Development Authority (the "Authority") and the Fiscal Years 2021 – 2025 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Sixteen (the "Zone").

- Total Operating Budget for FY21 is \$80,271,138 which includes \$28,743,018 for required fund transfers and \$51,528,120 for Project Costs committed to the completion of Post Oak Boulevard Reconstruction and the redevelopment and implementation of the Memorial Park Master Plan.
- The FY21 Operating Budget also includes \$343,000 for administration/overhead and a municipal services cost payment in FY21 of \$5,272,994 to pay for the incremental cost of providing services to the area and \$250,000 for supplemental debt service payments.
- The FY21 – FY25 CIP totals \$102,137,750 and includes provisions for the design and construction of a multi modal transit terminal, development and implementation of a master plan for Memorial Park and infrastructure upgrades.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.

**Prior Council Action:**

Ord. No. 2019-922, 11/20/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020  
District C, District G, District J  
Item Creation Date: 8/31/2020

MYR - FY21 TIRZ 16 UPTOWN

Agenda Item#: 27.

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Uptown Development Authority (the "Authority") and the Fiscal Years 2021 – 2025 Capital Improvement Plan (CIP) Budget for Reinvestment Zone Number Sixteen (the "Zone").

- Total Operating Budget for FY21 is \$80,271,138 which includes \$28,743,018 for required fund transfers and \$51,528,120 for Project Costs committed to the completion of Post Oak Boulevard Reconstruction and the redevelopment and implementation of the Memorial Park Master Plan.
- The FY21 Operating Budget also includes \$343,000 for administration/overhead and a municipal services cost payment in FY21 of \$5,272,994 to pay for the incremental cost of providing services to the area and \$250,000 for supplemental debt service payments.
- The FY21 – FY25 CIP totals \$102,137,750 and includes provisions for the design and construction of a multi modal transit terminal, development and implementation of a master plan for Memorial Park and infrastructure upgrades.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the Operating Budget that exceed \$400,000 require City Council approval.

DocuSigned by:

F405371A27C1498  
Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-922, 11/20/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DS

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

PCA 2019 - 922  
FY21 Budget TIRZ 16 Uptown  
RCA - TIRZ 16 Uptown  
Memo

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date:

MYR - ILA with Harris Center

Agenda Item#: 29.

### **Summary:**

ORDINANCE approving and authorizing an interlocal agreement between the City of Houston, Texas, and the **HARRIS CENTER FOR MENTAL HEALTH and IDD** relating to funding of the COVID-19 Homeless Mental Health Response Center, a Respite, Rehabilitation and Re-Entry Center for acutely mentally ill, homeless individuals who are at risk of contracting COVID-19; providing a maximum contract amount - \$5,000,000.00 - Grant Fund

### **Background:**

#### **RECOMMENDATION:**

Creation of a COVID-19 Homeless Mental health Response Center through an interlocal agreement between the City of Houston and **HARRIS COUNTY CENTER FOR MENTAL HEALTH AND IDD** (Intellectual and Developmental Disability Services).

Per CDC guidelines, during pandemics like COVID-19, it is imperative, as a public health response, to transition high-risk individuals off our streets and out of our shelters. However, an estimated 15-25% of unsheltered individuals experiencing homelessness in the greater Houston area suffer from severe mental health issues that prevent the city, county and local partners from quickly assisting and housing them out of harm's way. A small population of Houston's homeless are suffering from mental health issues severe enough as to prevent quickly assisting and housing this community.

These extremely acute individuals have the largest impact on first responders and hospitals, routinely requiring emergency interventions and utilizing critical hospital emergency rooms for non-emergency care, enhancing the risk COVID-19 exposure to first responders and utilizing vital hospital beds needed for COVID-19 patients. Furthermore, if infected with COVID-19, it is often very challenging to successfully treat this population and prevent communal spread.

The COVID-19 Homeless Mental Health Response Center will consist of 108 beds, providing medical, rehabilitative and respite programs. This will help stabilize this population so they can be permanently housed through the Community COVID-19 Homeless Housing Program.

City Council is here approving \$5,000,000.00, to be used toward the \$7,500,000.00 purchase price of the land and improvements on the property. The balance of this purchase and other costs will be provided by Harris County.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government

Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**Disaster Note:** This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

---

Andy Icken  
Mayor's Office  
Deputy Director

---

Marc Eichenbaum  
Mayor's Office  
Special Assistant

**Amount of Funding:**

\$5,000,000.00  
CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

Marc Eichenbaum - Phone: (832) 393-0959  
Andy Icken - Phone: (832) 393-1064

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

Item Creation Date:

MYR - ILA with Harris Center

Agenda Item#: 29.

DS

ML

### **Summary:**

ORDINANCE approving and authorizing an interlocal agreement between the City of Houston, Texas, and the **HARRIS CENTER FOR MENTAL HEALTH and IDD** relating to funding of the COVID-19 Homeless Mental Health Response Center, Respite, Rehabilitation and Re-Entry Center for acutely mentally ill, homeless individuals who are at risk of contracting COVID-19; providing a maximum contract amount

### **Background:**

#### **RECOMMENDATION:**

Creation of a COVID-19 Homeless Mental health Response Center through an interlocal agreement between the City of Houston and **HARRIS COUNTY CENTER FOR MENTAL HEALTH AND IDD** (Intellectual and Developmental Disability Services).

Per CDC guidelines, during pandemics like COVID-19, it is imperative, as a public health response, to transition high-risk individuals off our streets and out of our shelters. However, an estimated 15-25% of unsheltered individuals experiencing homelessness in the greater Houston area suffer from severe mental health issues that prevent the city, county and local partners from quickly assisting and housing them out of harm's way. A small population of Houston's homeless are suffering from mental health issues severe enough as to prevent quickly assisting and housing this community.

These extremely acute individuals have the largest impact on first responders and hospitals, routinely requiring emergency interventions and utilizing critical hospital emergency rooms for non-emergency care, enhancing the risk COVID-19 exposure to first responders and utilizing vital hospital beds needed for COVID-19 patients. Furthermore, if infected with COVID-19, it is often very challenging to successfully treat this population and prevent communal spread.

The COVID-19 Homeless Mental Health Response Center will consist of 108 beds, providing medical, rehabilitative and respite programs. This will help stabilize this population so they can be permanently housed through the Community COVID-19 Homeless Housing Program.

City Council is here approving \$5,000,000.00, to be used toward the \$7,500,000.00 purchase price of the land and improvements on the property. The balance of this purchase and other costs will be provided by Harris County.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**Disaster Note:** This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

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Andy Icken  
Mayor's Office  
Deputy Director

DocuSigned by:

34F174F89555473...

Marc Eichenbaum  
Mayor's Office  
Special Assistant

### **Amount of Funding:**

\$5,000,000.00  
CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

Marc Eickenbaum - Phone: (832) 393-0959

Andy Icken - Phone: (832) 393-1064

**ATTACHMENTS:****Description**

Funding justification

**Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District C

Item Creation Date: 7/20/2020

PLN - Special Minimum Building Line Block Renewal App  
No. 13REN (1700 block of Haver Street, north side)

Agenda Item#: 30.

### **Summary:**

ORDINANCE renewing the establishment of the north side of the 1700 block of Haver Street within the City of Houston, Texas, as a special minimum building line requirement block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - KAMIN**

### **Background:**

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 5, Block 15 of the Cherryhurst subdivision, initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to six (6) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2000-401) was passed in 2000.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 15 feet for the 1700 block of Haver Street, north side.

---

Margaret Wallace Brown, AICP  
Director  
Planning and Development Department

### **Prior Council Action:**

Ord. 2000-401, passed on May 24, 2000

### **Contact Information:**

Anna Sedillo



832-393-6578

Davonte Caldwell  
832-393-6568

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District C

Item Creation Date: 7/20/2020

PLN - Special Minimum Building Line Block Renewal App No. 13REN (1700 block of Haver Street, north side)

Agenda Item#: 2.

### **Background:**

In accordance with Section 42-170 of the Code of Ordinances, the property owner of Lot 5, Block 15 of the Cherryhurst subdivision, initiated an application to renew a Special Minimum Building Line Block (SMBLB). The Planning and Development Department mailed notifications to six (6) property owners indicating that the SMBLB renewal application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The neighborhood and building line have remained essentially the same since the original ordinance (2000-401) was passed in 2000.

The Planning and Development Department recommends that City Council adopt an ordinance renewing a Special Minimum Building Line of 15 feet for the 1700 block of Haver Street, north side.

DocuSigned by:

A handwritten signature in black ink, appearing to read "Margaret Wallace Brown", is written over a blue horizontal line.

2A61A07911A5494

Margaret Wallace Brown, AICP

Director

Planning and Development Department

### **Prior Council Action:**

Ord. 2000-401, passed on May 24, 2000

### **Contact Information:**

Anna Sedillo  
832-393-6578

Davonte Caldwell  
832-393-6568

### **ATTACHMENTS:**

Description	Type
Map	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District C

Item Creation Date: 7/28/2020

HPW20TP9860/Abandonment and Sale of Heights  
Alley/SY19-062 and AY19-121

Agenda Item#: 31.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 38-foot-wide alley, in Block 34, Houston Heights Subdivision, lying between Lots 8 through 24 and Lots 25 through 40 of said Block 34, located in the John Austin Survey, Abstract No. 1, Harris County, Texas; abandoning the alley to Slate Heights, LP, the abutting property owner, in consideration of its conveyance to the City of a 10-foot-wide access easement, and other good and valuable consideration - **DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. **Parcels SY19-062 and AY19-121**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for a cash consideration of \$1,134,000.00 and conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. **Parcels SY19-062 and AY19-121**

**SPECIFIC EXPLANATION:** Ben Allsop of Kimley-Horn and Associates, on behalf of Slate Heights, LP (Courtney Blackburn, Managing Director) requested the abandonment and sale of an alley, from North Durham Drive east 426 feet, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. The applicant plans to construct a new apartment complex within the subject area. The Joint Referral Committee reviewed and approved the request subject to the conveyance to the City of a 10 foot-wide access easement. Slate Heights, LP, has completed the transaction requirements, has accepted the City's offer and has rendered payment.

The City will abandon and sell to Slate Heights, LP:

### **Parcel SY19-062**

15,675 square feet of right-of-way easement \$1,254,000.00

Valued at \$80.00 per square foot x 100%

**TOTAL ABANDONMENT AND SALE      \$1,254,000.00**

In exchange, Slate Heights, LP, has paid:

Cash \$1,134,000.00

Plus Slate Heights, LP, will convey to the City:

**Parcel AY19-121**

1,500 square feet of accesseasement     \$120,000.00

Valued at \$80.00 per square foot x 100%

**TOTAL CASH AND CONVEYANCE**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for a cash consideration of \$1,134,000.00 and conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Parcel Aerial Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 7/28/2020

HPW20TP9860/Abandonment and Sale of Heights Alley/SY19-062 and AY19-121

Agenda Item#:

### **Summary:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. **Parcels SY19-062 and AY19-121**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for a cash consideration of \$1,134,000.00 and conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. **Parcels SY19-062 and AY19-121**

**SPECIFIC EXPLANATION:** Ben Allsop of Kimley-Horn and Associates, on behalf of Slate Heights, LP (Courtney Blackburn, Managing Director) requested the abandonment and sale of an alley, from North Durham Drive east 426 feet, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. The applicant plans to construct a new apartment complex within the subject area. The Joint Referral Committee reviewed and approved the request subject to the conveyance to the City of a 10 foot-wide access easement. Slate Heights, LP, has completed the transaction requirements, has accepted the City's offer and has rendered payment.

The City will abandon and sell to Slate Heights, LP:

#### **Parcel SY19-062**

15,675 square feet of right-of-way easement                      \$1,254,000.00  
Valued at \$80.00 per square foot x 100%

**TOTAL ABANDONMENT AND SALE                      \$1,254,000.00**

In exchange, Slate Heights, LP, has paid:

Cash                      \$1,134,000.00

Plus Slate Heights, LP, will convey to the City:

#### **Parcel AY19-121**

1,500 square feet of access easement                      \$120,000.00  
Valued at \$80.00 per square foot x 100%

#### **TOTAL CASH AND CONVEYANCE**

Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for a cash consideration of \$1,134,000.00 and conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1.

DocuSigned by:

*Carol Haddock*

8/20/2020

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Contact Information:**

Marjorie L. Cox  
Assistant Director-Real Estate Services  
(832) 395-3130

**ATTACHMENTS:****Description**

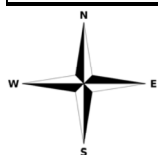
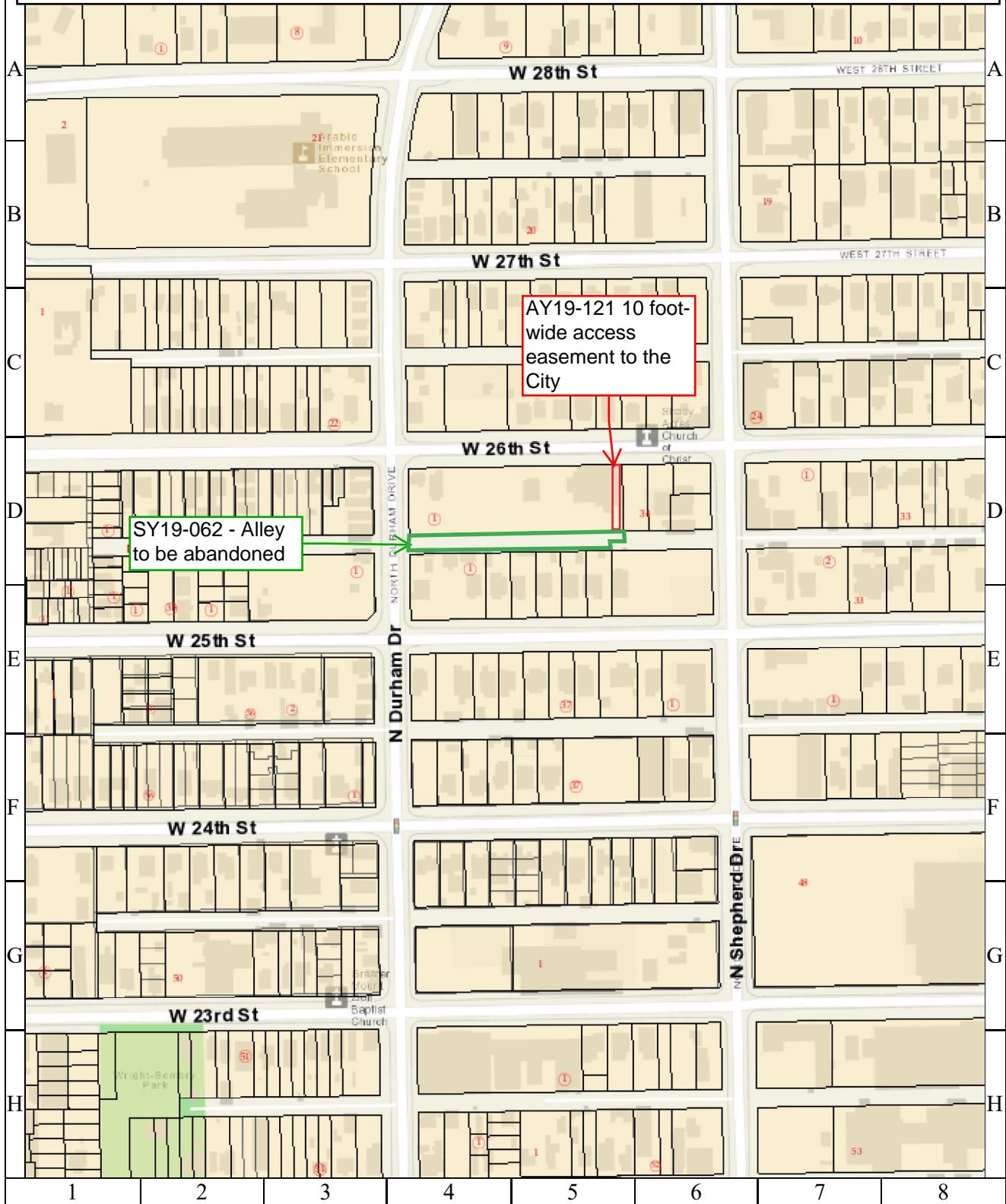
Parcel Aerial Map  
Council District C Map  
Survey Maps

**Type**

Backup Material  
Backup Material  
Backup Material

# Parcel Map

Abandonment and sale of an alley, from North Durham Drive east 426 feet, in exchange for conveyance to the City of a 10 foot-wide access easement, between West 25<sup>th</sup> Street and West 26<sup>th</sup> Street, within Block 34 of the Houston Heights Addition, out of the John Austin Survey, Abstract 1. **Parcels SY19-062 and AY19-121**



1 inch = 91 feet

**CITY OF HOUSTON**  
Department of Public Works and Engineering  
Geographic Information & Management System (GIMS)

DISCLAIMER: THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.  
THE CITY DOES NOT WARRANT ITS ACCURACY OR COMPLETENESS.





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 3/26/2019

HPW - 20CH38R Amendment / DCE Construction, Inc.

Agenda Item#: 32.

### **Summary:**

ORDINANCE appropriating \$5,950,000.00 out of Metro Projects Construction DDSRF as an additional appropriation; approving and authorizing first amendment to Construction Contract between City of Houston and **DCE CONSTRUCTION, INC** for City Wide Panel Replacement FY2018 part of the Concrete Panel Replacement Program (Approved by Ordinance No. 2018-0643); providing funding for contingencies, CIP Cost Recovery and testing services relating to construction of facilities financed by Metro Projects Construction DDSRF

### **Background:**

**SUBJECT:** First Amendment to Construction Contract between the City and DCE Construction, Inc. for City Wide Panel Replacement FY-2018.

**RECOMMENDATION:** (SUMMARY) Approve First Amendment to the Construction Contract with DCE Construction, Inc. and appropriate additional funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Concrete Panel Replacement program and is required to improve and maintain a safe road surface and accessibility and to prolong the life of the roadway.

**DESCRIPTION/SCOPE:** This project consists of the rehabilitation of arterial and major thoroughfare streets by panel replacement along with the repair and improvements to curbs and accessible ramps as necessary. The project involves construction of concrete panels, base repairs, and pavement markings as needed. The work focuses on streets, which have deteriorated to a point that rehabilitation and possible base repair are required to improve and maintain ride quality and a safe road surface.

**LOCATION:** The project is located throughout the City.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on August 15, 2018 under Ordinance No. 2018-0643. The scope of services under the Original Contract consisted of construction of concrete panels, base repair, and pavement marking as determined by work orders.

**SCOPE OF THIS AMENDMENT AND FEE:** The amendment will request an additional appropriation and a new CIP number as a result of consolidating several budgets into one CIP for all Citywide Street and Traffic Rehabilitation projects. The work will accomplish the following: Construction



services for rehabilitation of arterial and major thoroughfare streets by panel replacement along with the repair and improvements to curbs and accessible ramps as determined and authorized by each work order citywide.

The total cost of this additional appropriation is \$5,950,000.00.

· Additional Appropriation Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 200,000.00
· CIP Cost Recovery	\$ 500,000.00

Testing services will be provided by Austin- Reed Engineers, LLC under a previously approved Contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, DCE Construction, Inc. is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 16% MWSBE. The original Contract amount totals \$5,197,359.75. The contractor has been paid \$5,174,990.69 (99.57%) to date. Of this amount, \$1,228,129.00 (23.73%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$10,197,359.75. The contractor proposes the following plan to meet the M/WBE goal.

	Amount	%of Contract
Paid Prior Commitment	\$1,228,129.00	12.04%
Un-Paid Prior Commitment	\$ 355,736.00	3.49%
Subtotal	\$1,583,865.00	15.53%

MBE-Name of Firms	Work Description	Amount	%of Contract
1.Avila Construction Products	Material Hauling	\$155,000.00	1.52%
2.Lazaro Garcia Trucking	Material Hauling	\$192,000.00	1.88%
3.Texas Concrete Enterprise Ready Mix, Inc	Concrete Supplier	\$380,000.00	3.73%
	Sub-total	\$727,000.00	7.13%

WBE-Name of Firms	Work Description	Amount	%of Contract
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1. Procon Enterprises, Inc	Steel/Rebar Supplier	\$280,000.00	2.75%
	Sub-total	\$280,000.00	2.75%
SBE-Name of Firms	Work Description	Amount	%of Contract
1. Royal Traffic Sign Co.	Pavement Markings Flagging	\$ 44,000.00	0.43%
	Sub-total	\$ 44,000.00	0.43%
	Total	\$2,634,865.00	25.84%

**FISCAL:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-321040-0017-4 (WBS No. N-321038-0017-4)

**Prior Council Action:**

Ordinance No. 2018-0643, dated 08-15-2018

**Amount of Funding:**

\$5,950,000.00 - Fund No. 4040 - METRO Projects Construction DDSRF  
(Supported by Third Party Funds: METRO)

Original (previous) appropriation of \$6,466,831.70 from Fund No. 4040 – METRO Projects Construction DDSRF

**Contact Information:**

Walter Hambrick  
Assistant Director, Transportation and Drainage and Operations  
Phone: (832) 395-3219

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 3/26/2019

HPW - 20CH38R Amendment / DCE Construction, Inc.

Agenda Item#: 36.

### **Summary:**

ORDINANCE appropriating the sum of \$5,950,000.00 out of the Metro Projects Construction DDSRF as an additional appropriation; approving and authorizing a first amendment to the construction contract between the City of Houston and **DCE CONSTRUCTION, INC.** for City Wide Panel Replacement FY2018 (approved by Ordinance No. 2018-0643); providing funding for contingencies, CIP Cost Recovery and testing services relating to construction of facilities financed by the Metro Projects Construction DDSRF

### **Background:**

**SUBJECT:** First Amendment to Construction Contract between the City and DCE Construction, Inc. for City Wide Panel Replacement FY-2018.

**RECOMMENDATION:** (SUMMARY) Approve First Amendment to the Construction Contract with DCE Construction, Inc. and appropriate additional funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Concrete Panel Replacement program and is required to improve and maintain a safe road surface and accessibility and to prolong the life of the roadway.

**DESCRIPTION/SCOPE:** This project consists of the rehabilitation of arterial and major thoroughfare streets by panel replacement along with the repair and improvements to curbs and accessible ramps as necessary. The project involves construction of concrete panels, base repairs, and pavement markings as needed. The work focuses on streets, which have deteriorated to a point that rehabilitation and possible base repair are required to improve and maintain ride quality and a safe road surface.

**LOCATION:** The project is located throughout the City.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original Contract on August 15, 2018 under Ordinance No. 2018-0643. The scope of services under the Original Contract consisted of construction of concrete panels, base repair, and pavement marking as determined by work orders.

**SCOPE OF THIS AMENDMENT AND FEE:** The amendment will request an additional appropriation and a new CIP number as a result of consolidating several budgets into one CIP for all Citywide Street and Traffic Rehabilitation projects. The work will accomplish the following: Construction services for rehabilitation of arterial and major thoroughfare streets by panel replacement along with the repair and improvements to curbs and accessible ramps as determined and authorized by each work order citywide.

The total cost of this additional appropriation is \$5,950,000.00.

· Additional Appropriation Amount	\$5,000,000.00
· Contingencies	\$ 250,000.00
· Testing Services	\$ 200,000.00
· CIP Cost Recovery	\$ 500,000.00

Testing services will be provided by Austin- Reed Engineers, LLC under a previously approved Contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, DCE Construction, Inc. is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 16% MWSBE. The original Contract amount totals \$5,197,359.75. The contractor has been paid \$5,174,990.69 (99.57%) to date. Of this amount, \$1,228,129.00 (23.73%) has been paid to M/WBE sub-contractors to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$10,197,359.75. The contractor proposes the following plan to meet the M/WBE goal.

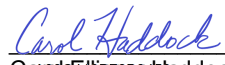
	Amount	% of Contract
Paid Prior Commitment	\$1,228,129.00	12.04%
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Subtotal	\$1,583,865.00	15.53%

MBE-Name of Firms	Work Description	Amount	% of Contract
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	Sub-total	\$727,000.00	7.13%

WBE-Name of Firms	Work Description	Amount	% of Contract
1. Procon Enterprises, Inc	Steel/Rebar Supplier	\$280,000.00	2.75%
	Sub-total	\$280,000.00	2.75%

SBE-Name of Firms	Work Description	Amount	% of Contract
1. Royal Traffic Sign Co.	Pavement Markings Flagging	\$ 44,000.00	0.43%
	Sub-total	\$ 44,000.00	0.43%
	Total	\$2,634,865.00	25.84%

**FISCAL:** No significant Fiscal Operating impact is anticipated as a result of this project.

  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

9/3/2020

WBS No. N-321040-0017-4 (WBS No. N-321038-0017-4)

**Prior Council Action:**

Ordinance No. 2018-0643, dated 08-15-2018

**Amount of Funding:**

\$5,950,000.00 - Fund No. 4040 - METRO Projects Construction DDSRF  
 (Supported by Third Party Funds: METRO)

Original (previous) appropriation of \$6,466,831.70 from Fund No. 4040 – METRO Projects Construction DDSRF

**Contact Information:**

Walter Hambrick  
 Assistant Director, Transportation and Drainage and Operations  
 Phone: (832) 395-3219

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet
SAP Docs	Financial Information
Maps	Backup Material
POP	Backup Material
OBO Documents	Backup Material
HHF Document	Backup Material
Prior Council Action	Backup Material

Form B  
Form 1295  
Ownership 00455 Form and Tax Report  
First Amend  
Ordinance (revised)

Backup Material  
Backup Material  
Backup Material  
Contract/Exhibit  
Ordinance/Resolution/Motion



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

ALL

Item Creation Date:

HPW-20SWM26 / Nedu Engineering Services, Inc.

Agenda Item#: 33.

### **Summary:**

ORDINANCE appropriating \$385,000.00 out of Dedicated Drainage Street Renewal Capital Fund - Drainage Charge as a third additional appropriation to Professional Engineering Services Contract between City of Houston and **NEDU ENGINEERING SERVICES, INC** for FY 17 Local Drainage Project Work Order Design Contract 2 (Approved by Ordinance No. 2017-0372, as amended); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Dedicated Drainage Street Renewal Capital Fund - Drainage Charge

### **Background:**

**SUBJECT:** Third additional Appropriation to the Professional Engineering Services Contract between the City of Houston (City) and Nedu Engineering Services, Inc. for FY17 Local Drainage Project Work Order Design Contract 2.

**RECOMMENDATION:** (SUMMARY) Approve an ordinance appropriating additional funds for FY17 Local Drainage Project Work Order Design Contract 2 with Nedu Engineering Services, Inc.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Plan (CIP) Program. This program is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

**DESCRIPTION/SCOPE:** This project consists of professional engineering services to resolve localized storm water drainage problems that have been nominated by the Transportation and Drainage Operations. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

**LOCATION:** The projects are located throughout the City.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on May 24, 2017 by Ordinance 2017-372. The scope of work under the original contract consisted of professional engineering services for Local Drainage Project work orders. Under this contract, the Consultant completed engineering investigations and design work. On November 28, 2018, City council approved Ordinance No. 2018-0944 for the first additional appropriation, a second additional appropriation was approved on October 9, 2019 by Ordinance No. 2019-0772.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** The requested third additional

appropriation will continue Phase I Preliminary Design Basic and Additional Services, Phase II Final Design Basic and Additional Services, and Phase III Construction Phase Services, as they relate to existing and future storm water maintenance, rehabilitation and reconstruction projects. The Basic an Additional Services fee for each work order will be negotiated based on the scope of service required and all Phases will be paid on a reimbursable basis with authorization not-to-exceed the agreed amount.

The total requested appropriation is \$385,000.00 to be appropriated as follows: \$350,000.00 for contract services and \$35,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 15%. The original contract and subsequent additional appropriation amount total \$800,000.00. The Consultant has been paid \$535,388.41(66.92%) to date. Of the amount paid to consultant, \$90,937.85 (16.98%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,150,000.00. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$90,937.85	7.90%
Unpaid Prior M/WBE Commitment		\$29,062.15	2.53%
1. Rehman & Associates, Inc. DBA Western Group Consultants.	Surveying Services	\$45,000.00	3.92%
2. Jag Engineering, Inc.	Surveying Services	\$7,000.00	0.61%
<b>TOTAL</b>		<b>\$172,000.00</b>	<b>15.00%</b>

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. M-420126-0098-3

**Prior Council Action:**

Ordinance 2017-0372, dated 05/24/2017  
Ordinance 2018-0945, dated 11/28/2018  
Ordinance 2019-0772 dated 10/9/2019

**Amount of Funding:**

\$385,000.00 From Fund No. 4042-DDSRF Fund –Dedicated Drainage Street Renewal Capital Fund - Drainage Charge

Original (previous) appropriation of \$300,000.00 from Fund No. 4042-DDSRF Capital Fund - Drainage Fee and subsequent additional appropriation of \$605,000.00 From Find No. 4042 – DDSRF Capital Fund – Drainage Fee

**Contact Information:**

Pareshkumar Bhatt  
Senior Project Manager  
Transportation & Drainage Operations  
Phone: (832) 395-2095

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW-20SWM26 / Nedu Engineering Services, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Third additional Appropriation to the Professional Engineering Services Contract between the City of Houston (City) and Nedu Engineering Services, Inc. for FY17 Local Drainage Project Work Order Design Contract 2.

**RECOMMENDATION:** (SUMMARY) Approve an ordinance appropriating additional funds for FY17 Local Drainage Project Work Order Design Contract 2 with Nedu Engineering Services, Inc.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Capital Improvement Plan (CIP) Program. This program is required to provide professional engineering services to address necessary local storm water drainage system and roadside ditch improvements and repairs citywide.

**DESCRIPTION/SCOPE:** This project consists of professional engineering services to resolve localized storm water drainage problems that have been nominated by the Transportation and Drainage Operations. The project scope is established by each work order. The work orders are prioritized based on a range of factors from public safety to level-of-service.

**LOCATION:** The projects are located throughout the City.

**PREVIOUS HISTORY AND SCOPE:** City Council approved the original contract on May 24, 2017 by Ordinance 2017-372. The scope of work under the original contract consisted of professional engineering services for Local Drainage Project work orders. Under this contract, the Consultant completed engineering investigations and design work. On November 28, 2018, City council approved Ordinance No. 2018-0944 for the first additional appropriation, a second additional appropriation was approved on October 9, 2019 by Ordinance No. 2019-0772.

**SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE:** The requested third additional appropriation will continue Phase I Preliminary Design Basic and Additional Services, Phase II Final Design Basic and Additional Services, and Phase III Construction Phase Services, as they relate to existing and future storm water maintenance, rehabilitation and reconstruction projects. The Basic and Additional Services fee for each work order will be negotiated based on the scope of service required and all Phases will be paid on a reimbursable basis with authorization not-to-exceed the agreed amount.

The total requested appropriation is \$385,000.00 to be appropriated as follows: \$350,000.00 for contract services and \$35,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project is 15%. The original contract and subsequent additional appropriation amount total \$800,000.00. The Consultant has been paid \$535,388.41 (66.92%) to date. Of the amount paid to consultant, \$90,937.85 (16.98%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$1,150,000.00. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
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Unpaid Prior M/WBE Commitment		\$29,062.15	2.53%
1. Rehman & Associates, Inc. DBA Western Group Consultants.	Surveying Services	\$45,000.00	3.92%
2. Jag Engineering, Inc.	Surveying Services	\$7,000.00	0.61%

**TOTAL**    \$172,000.00                    15.00%

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

DocuSigned by:



8/26/2020

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. M-420126-0098-3

**Prior Council Action:**

Ordinance 2017-0372, dated 05/24/2017

Ordinance 2018-0945, dated 11/28/2018

Ordinance 2019-0772 dated 10/9/2019

**Amount of Funding:**

\$385,000.00 From Fund No. 4042-DDSRF Fund –Dedicated Drainage Street Renewal Capital Fund - Drainage Charge

Original (previous) appropriation of \$300,000.00 from Fund No. 4042-DDSRF Capital Fund - Drainage Fee and subsequent additional appropriation of \$605,000.00 From Fund No. 4042 – DDSRF Capital Fund – Drainage Fee

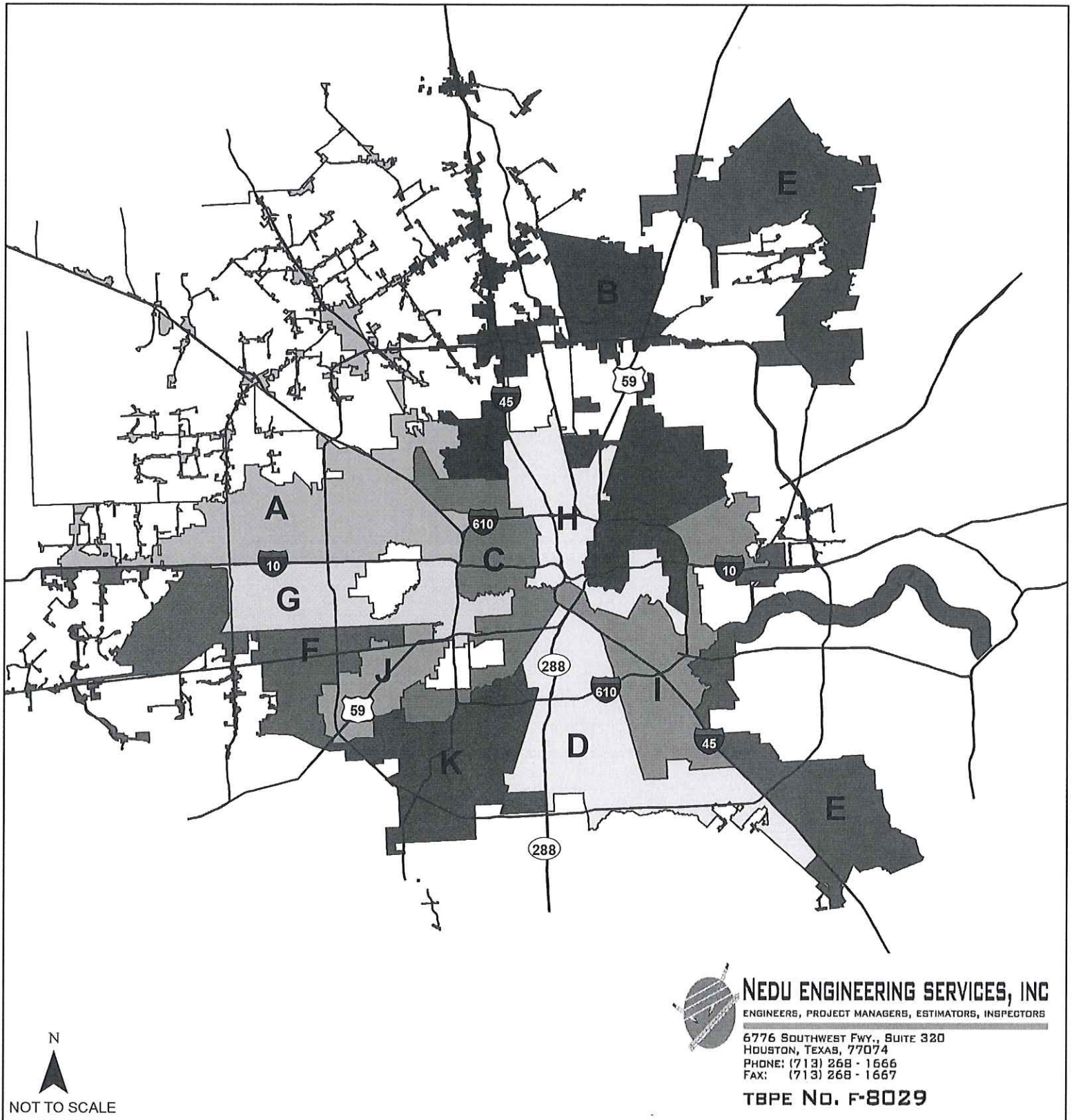
**Contact Information:**

Pareshkumar Bhatt  
Senior Project Manager  
Transportation & Drainage Operations  
Phone: (832) 395-2095

**ATTACHMENTS:**

Description	Type
SAP Documents	Financial Information
Map	Backup Material
Prior Council Action 2019-772	Backup Material
Prior Council Action 2018-945	Backup Material
Prior Council Action 2017-372	Backup Material
Pay or Play	Backup Material
OBO Documentation	Backup Material
Ownership Information Form – Doc00455	Backup Material
Form 1295	Backup Material
Form B	Backup Material

CITY OF HOUSTON  
HOUSTON PUBLIC WORKS  
ENGINEERING AND CONSTRUCTION DIVISION



**LOCATION AND VICINITY MAP**  
**CITYWIDE WORK ORDERS**

FY17 LOCAL DRAINAGE PROJECT WORK ORDER DESIGN [CONTRACT 2]  
WBS NO. M-420126-0098-3



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 11/14/2019

HPW 20HW10 Accept Work/Grava, LLC

Agenda Item#: 34.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,877,978.12 and acceptance of work on contract with **GRAVA LLC** for Concrete and Asphalt Restoration Work - 0.51% under the original contract amount and under the 5% contingency amount

**TAGGED BY COUNCIL MEMBER CASTEX-TATUM**

This was Item 14 on Agenda of September 9, 2020

### **Background:**

**SUBJECT:** Accept Work for Concrete and Asphalt Restoration Work

### **RECOMMENDATION: (Summary)**

Pass a motion to approve the final contract amount of \$2,877,978.12 which is .51% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** The project provided restoration of concrete and asphalt sections of roads within City limits following the repair of water and wastewater sewer lines. The restoration included both small sections of various sizes and panel to panel repairs.

**DESCRIPTION/SCOPE:** The original contract was awarded to Grava LLC., with an original amount of \$2,892,817.90. The Notice to Proceed was issued on May 19, 2017 with a commencement date of June 7, 2017. The duration for the project was two-years, with a one-year option to renew, for a total of three years. This was a work order based contract on an as-needed-basis.

**LOCATION:** The project was located at various locations within all Council Districts.

**CONTRACT COMPLETION AND COST:** The contractor, Grava, LLC., has completed the work under the contract with in the contract time. The final cost of the project is \$2,877,978.12, a decrease of \$14,839.78 or .51% under the original contract amount. Less concrete and asphalt were needed than anticipated.

**MWDBE PARTICIPATION:** The advertised MWSBE contract goal for this project was 15.00%. The MWSBE plan established for this project was awarded at 18.00%. According to the Office of Business Opportunity, the actual participation was 17.54%. The Contractor's MWSBE performance evaluation was rated Satisfactory due to Good Faith Efforts.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

S-MA1000-0006-4  
File No. WA11142-02

**Prior Council Action:**

Ordinance No. 2017-324, dated 5/10/2017

**Amount of Funding:**

No additional funding required.

(Original allocation of \$3,262,817.90 from the Water and Sewer System Operating Fund No. 8300)

**Contact Information:**

Larry Holman  
Houston Water  
Acting Deputy Assistant Director  
(832) 395-4070

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Council District Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/14/2019

HPW 20HW10 Accept Work/Grava, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Concrete and Asphalt Restoration Work

### **RECOMMENDATION: (Summary)**

Pass a motion to approve the final contract amount of \$2,877,978.12 which is .51% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** The project provided restoration of concrete and asphalt sections of roads within City limits following the repair of water and wastewater sewer lines. The restoration included both small sections of various sizes and panel to panel repairs.

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**LOCATION:** The project was located at various locations within all Council Districts.

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**MWDBE PARTICIPATION:** The advertised MWSBE contract goal for this project was 15.00%. The MWSBE plan established for this project was awarded at 18.00%. According to the Office of Business Opportunity, the actual participation was 17.54%. The Contractor's MWSBE performance evaluation was rated Satisfactory due to Good Faith Efforts.

DocuSigned by:

*Carol Ellinger Haddock*

8/20/2020

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

S-MA1000-0006-4  
File No. WA11142-02

### **Prior Council Action:**

Ordinance No. 2017-324, dated 5/10/2017

### **Amount of Funding:**

No additional funding required.

(Original allocation of \$3,262,817.90 from the Water and Sewer System Operating Fund No. 8300)

### **Contact Information:**

Larry Holman  
Houston Water  
Acting Deputy Assistant Director  
(832) 395-4070

### **ATTACHMENTS:**

Description	Type
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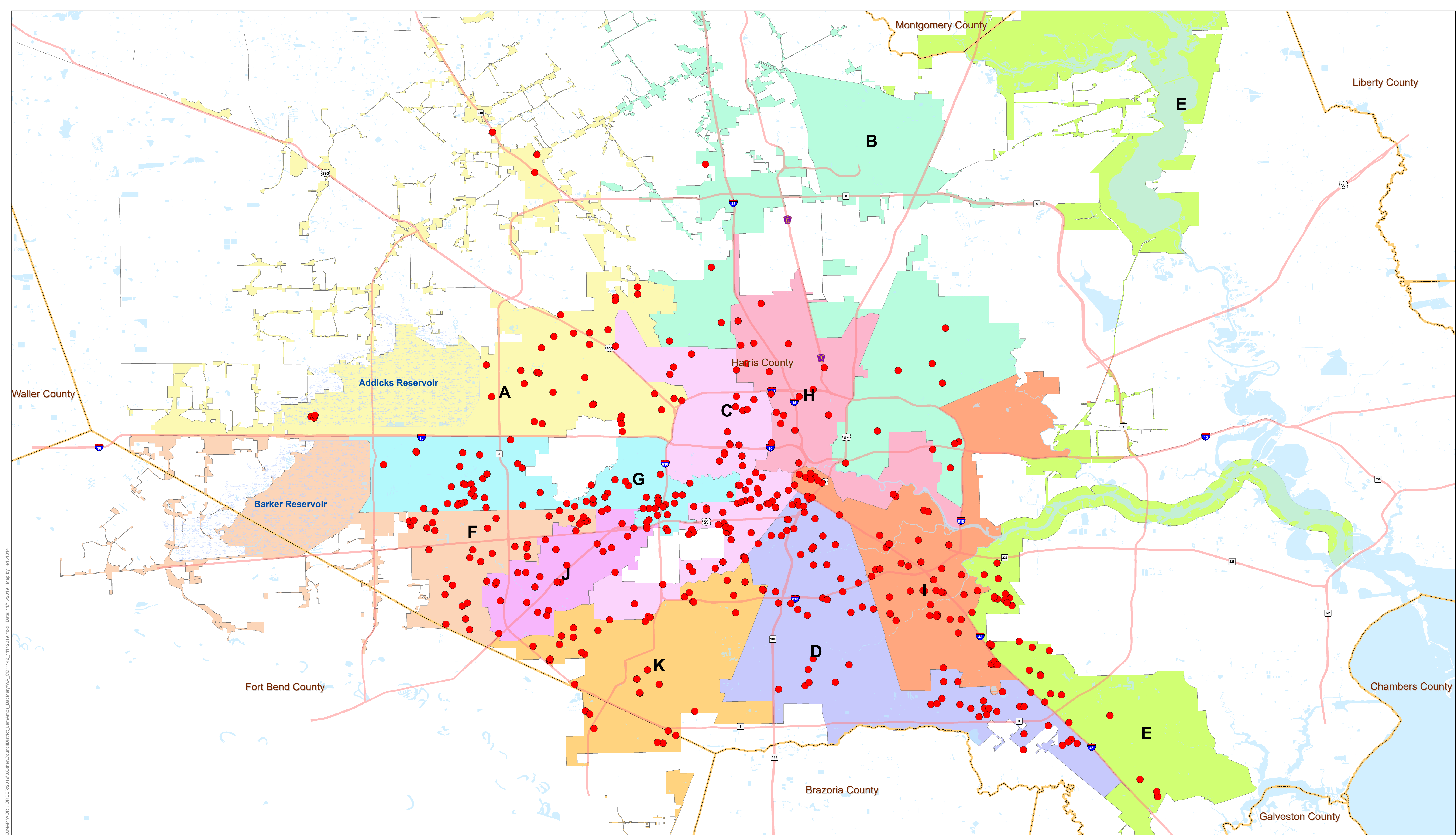
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Council District Map  
Council District List Work Orders  
Prior RCA/Ordinance  
OBO Information  
Tax Report and Affidavit  
Final Pay Estimate

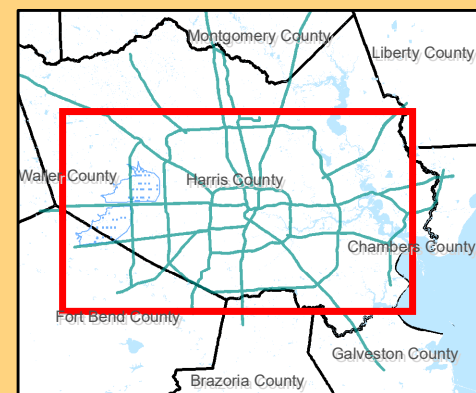
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Path: P:\GENS Shared\GIS\Hatched\Areas\GIS\Projects\10 MAP WORK ORDER\2019\3 Other\CouncilDistrict\_LanArms\_Bachlary\WA\_CD1142\_11142019.mxd Date: 11/15/2019 Map by: s151314



Location

**Legend**

- 466 Work Orders
- Freeways
- County Boundaries
- Water Bodies
- Reservoirs

**2019 Council Districts**

A	F
B	G
C	H
D	I
E	J
	K

# WA 11142-04: 466 Work Orders 2019 Council Districts

**CITY OF HOUSTON**  
Houston Public Works  
Houston Water

THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.  
THE CITY DOES NOT WARRANT ITS ACCURACY OR COMPLETENESS.  
FIELD VERIFICATION SHOULD BE DONE AS NECESSARY.



0 0.75 1.5 3 4.5 Miles

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1) Refer the request to us at: (PWE/Open Records Coordinator; 832-395-2456), and  
2) Notify the requestor of the referral.







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

District G

Item Creation Date: 8/12/2020

25DSGN124 – Appropriate Additional Funds to  
Professional Architectural Services Contract Robert Adams,  
Inc. – Kendall Neighborhood Library Restoration (Harvey)

Agenda Item#: 35.

### **Summary:**

ORDINANCE appropriating an additional \$250,110.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund to the Professional Architectural Services Contract between City of Houston and **ROBERT ADAMS, INC** for additional design services for the Kendall Neighborhood Library (Approved by Ordinance No. 2019-0242) - **DISTRICT G - TRAVIS**

**TAGGED BY COUNCIL MEMBERS TRAVIS AND GALLEGOS**

This was Item 27 on Agenda of September 9, 2020

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council appropriate an additional \$250,110.00 to the existing professional architectural services contract with Robert Adams, Inc. to perform additional design services including building envelope repairs and mitigation. The mitigation design services will provide water resistance at the exterior walls and relocate electrical and elevator equipment above the flood elevation.

**PROJECT LOCATION:** 609 N Eldridge Pkwy, Houston, TX 77079

**PROJECT DESCRIPTION:** The project involves a complete restoration of the entire first floor including the elevators, restrooms, gymnasium, and conference rooms. The additional scope of work funded by this appropriation will include repairs to the building exterior, roofing, finishes on the second and third floors, and mitigation design services.

**PREVIOUS HISTORY AND PROJECT SCOPE:** On April 3, 2019, Ordinance No. 2019-242, City Council approved a professional architectural services contract with Robert Adams, Inc. to perform design and construction phase services to restore the Kendall Neighborhood Library and Community Center to pre-Hurricane Harvey conditions.

**MWBE INFORMATION:** The original contract and this additional appropriation have a 24% M/WBE goal. To date, the architect has achieved 24.44% participation.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-1073-4

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

---

Rhea Brown Lawson, Ph.D.  
Houston Public Library

---

Steve Wright  
Houston Parks and Recreation Department

**Prior Council Action:**

Ordinance No. 2019-242; Dated: April 3, 2019

**Amount of Funding:**

**\$ 250,110.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Previous Funding:**

**\$ 266,700.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.802

**ATTACHMENTS:**

**Description**

25DSGN124 - Coversheet (revised)  
25DSGN124 - Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/9/2020

District G

Item Creation Date: 8/12/2020

25DSGN124 – Appropriate Additional Funds to Professional Architectural Services  
Contract Robert Adams, Inc. – Kendall Neighborhood Library Restoration (Harvey)

Agenda Item#: 10.

### **Summary:**

### **Background:**

**RECOMMENDATION:** Appropriate additional funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council appropriate an additional \$250,110.00 to the existing professional architectural services contract with Robert Adams, Inc. to perform additional design services including building envelope repairs and mitigation. The mitigation design services will provide water resistance at the exterior walls and relocate electrical and elevator equipment above the flood elevation.

**PROJECT LOCATION:** 609 N Eldridge Pkwy, Houston, TX 77079

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**PREVIOUS HISTORY AND PROJECT SCOPE:** On April 3, 2019, Ordinance No. 2019-242, City Council approved a professional architectural services contract with Robert Adams, Inc. to perform design and construction phase services to restore the Kendall Neighborhood Library and Community Center to pre-Hurricane Harvey conditions.

**MWBE INFORMATION:** The original contract and this additional appropriation have a 24% M/WBE goal. To date, the architect has achieved 24.44% participation.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-1073-4

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiahy, Jr.*

8/20/2020

C. J. Messiahy, Jr.

General Services Department

Rhea Brown Lawson, Ph.D.  
Houston Public Library

Steve Wright  
Houston Parks and Recreation Department

**Prior Council Action:**

Ordinance No. 2019-242; Dated: April 3, 2019

**Amount of Funding:**

**\$ 250,110.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Previous Funding:**

\$ 266,700.00 Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:** <sup>DS</sup>

Jacquelyn L. Nisby  
Council Liaison

*JLN*

**Phone:** 832.393.802

**ATTACHMENTS:**

**Description**

[25DSGN124 - Coversheet](#)

[25DSGN124 - Maps](#)

[25DSGN124 - Previous RCA & Ordinance](#)

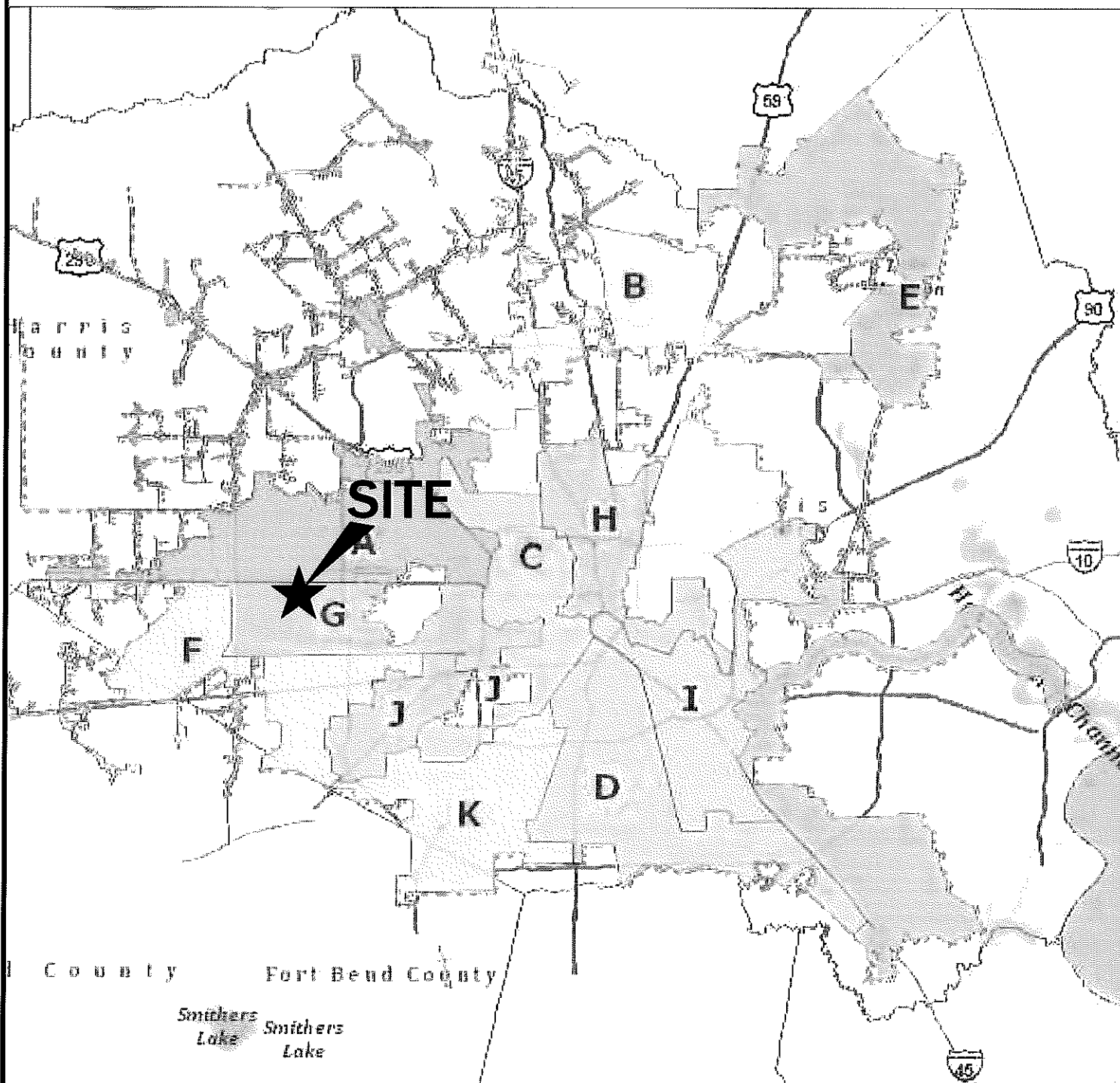
**Type**

Backup Material

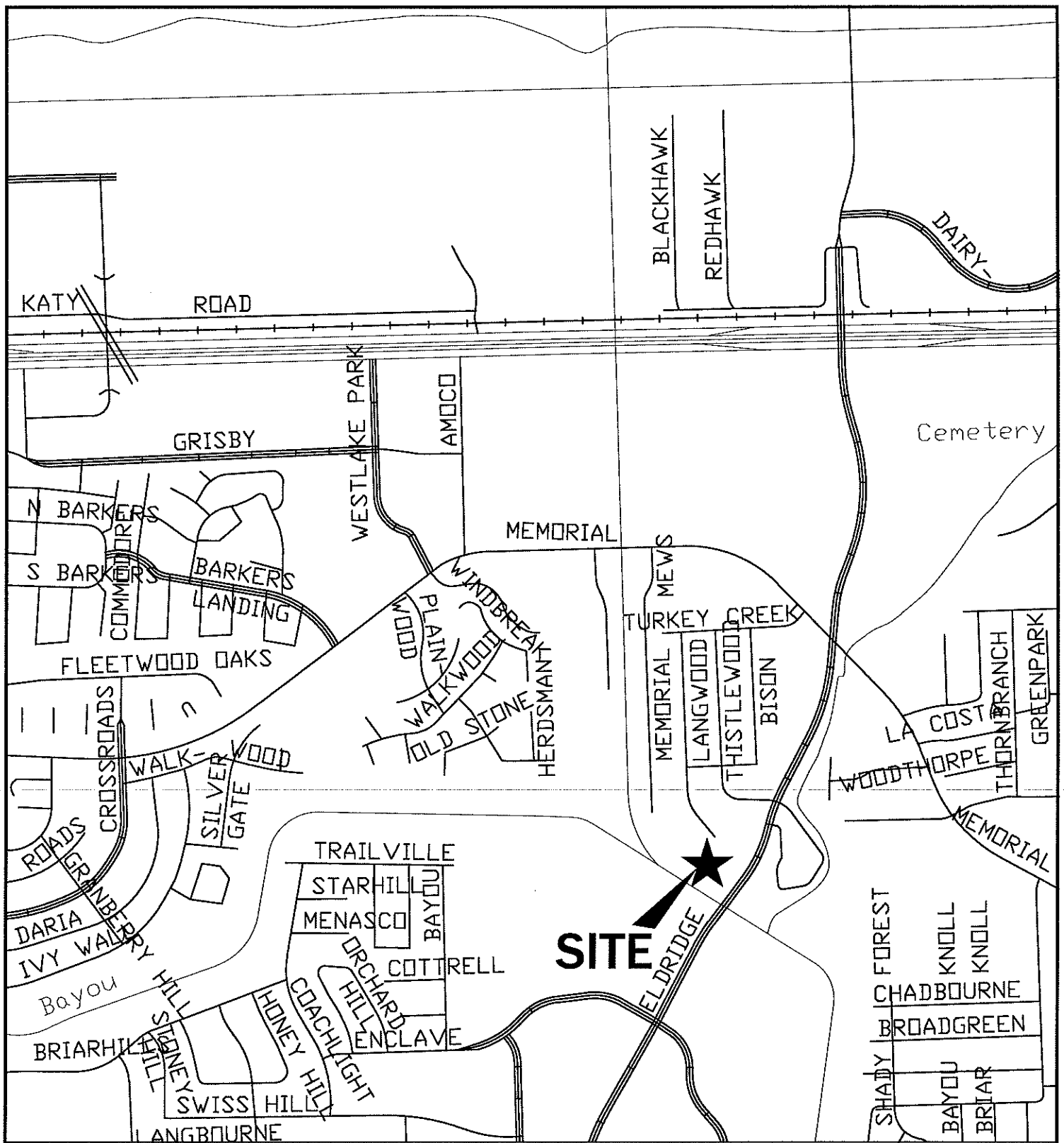
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CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



**KENDALL NEIGHBORHOOD LIBRARY**  
**609 N. ELDRIDGE PKWY. HOUSTON, TX 77079**



**KENDALL NEIGHBORHOOD LIBRARY**  
**609 N. ELDRIDGE PKWY. HOUSTON, TX 77079**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/15/2020

District G, District J

Item Creation Date: 8/24/2020

MYR - FY21 TIRZ 1 St.George Place

Agenda Item#: 36.

### **Summary:**

ORDINANCE relating to the Fiscal Affairs of the **SAINT GEORGE PLACE REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER ONE, CITY OF HOUSTON, TEXAS (SAINT GEORGE PLACE ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvements Budget for the Zone - **DISTRICTS G - TRAVIS and J - POLLARD**

**TAGGED BY COUNCIL MEMBER POLLARD**

This was Item 29 on Agenda of September 9, 2020

### **Background:**

### **SPECIFIC EXPLANATION:**

The administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Saint George Place Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP Budget for Reinvestment Zone Number One (the "Zone").

- Total Operating Budget for FY21 is \$11,512,188 which includes \$2,947,475 for fund transfers required by the tri-party agreement between the Zone, the Authority and the City and the interlocal agreement between the City, the Zone, the Authority and Houston Independent School District.
- The Operating Budget also includes \$6,797,600 for capital expenditures committed to regional flood mitigation, roadway reconstruction, sidewalk replacement and improvements; and \$84,100 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.
- The FY21 – FY25 CIP Budget totals \$30,247,600 and includes provisions for regional flood mitigation, street reconstruction, and sidewalk improvements.
- The FY21 Operating Budget includes a municipal services cost payment in FY21 of \$232,718 to pay for the incremental cost of providing services to the area.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. No. 2019-832, 10/30/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/9/2020

District G, District J

Item Creation Date: 8/24/2020

MYR - FY21 TIRZ 1 St. George Place

Agenda Item#: 20.

### **Background:**

### **SPECIFIC EXPLANATION:**

The administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for the Saint George Place Redevelopment Authority (the "Authority") and the FY21 - FY25 CIP Budget for Reinvestment Zone Number One (the "Zone").

- Total Operating Budget for FY21 is \$11,512,188 which includes \$2,947,475 for fund transfers required by the tri-party agreement between the Zone, the Authority and the City and the interlocal agreement between the City, the Zone, the Authority and Houston Independent School District.
- The Operating Budget also includes \$6,797,600 for capital expenditures committed to regional flood mitigation, roadway reconstruction, sidewalk replacement and improvements; and \$84,100 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.
- The FY21 – FY25 CIP Budget totals \$30,247,600 and includes provisions for regional flood mitigation, street reconstruction, and sidewalk improvements.
- The FY21 Operating Budget includes a municipal services cost payment in FY21 of \$232,718 to pay for the incremental cost of providing services to the area.

DocuSigned by:

A handwritten signature in black ink, appearing to read "A. Icken", is written over a horizontal line.

F405371A27C1498...

Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-832, 10/30/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DS

A handwritten signature in black ink, appearing to read "GT", is written over a horizontal line.

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

PCA 2019 - 832

FY21 Budget TIRZ 01 St. George Place

RCA - TIRZ 01 St. George Place

#### **Type**

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/15/2020

ALL

Item Creation Date: 7/8/2020

### L29316 – Tree Removal, Trimming and Pruning Services – ORDINANCE

Agenda Item#: 37.

#### **Summary:**

ORDINANCE awarding contract to **PRIME TREES INC** for Tree Removal, Trimming and Pruning Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,435,365.00 - General Fund

**DELAYED BY MOTION #2020-481, 9/9/2020**

This was Item 39 on Agenda of September 9, 2020

#### **Background:**

**Formal Bids Received April 2, 2020 for S10-L29316 – Approve an ordinance awarding a contract to Prime Trees Inc. in the maximum contract amount not to exceed \$4,435,365.00 for tree removal, trimming and pruning services for the Houston Parks & Recreation Department.**

#### **Specific Explanation:**

The Director of the Houston Parks & Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Prime Trees Inc.** on its low bid meeting specifications for tree removal, trimming and pruning services in the the maximum contract amount not to exceed **\$4,435,365.00** for Parks & Recreation Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-seven prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below:

The Project Manager contacted Shawnee Mission Tree Service to better understand the disparity in bid pricing between Shawnee and the low bidder - Prime Trees Inc. Shawnee Mission Tree Service explained that due to their distance from the City of Houston and along with "stump grinding" being their core service function, overall they felt that they were not able to compete on the other collective service areas requested within this solicitation as the other local bidders.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Rufus Tree, Inc.	\$3,966,973.00 (Did not meet specs.)
2. <b>Prime Trees Inc.</b>	<b>\$4,435,365.00</b>
3. Shawnee Mission Tree Service, Inc.	\$8,483,320.00

The scope of work requires the contractor to provide all supervision, labor, parts, tools, materials, equipment and transportation necessary to perform tree removal, stump grinding, sod replacement, back-fill of topsoil, debris removal, safety controls, sodding and pest control services at various Houston Parks & Recreation Department locations.

#### **M/WBE Participation:**

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Prime Trees Inc. has designated the below-named companies as its certified M/WBE subcontractors:

<b>Name</b>	<b>Type of Work</b>	<b>Amount</b>	<b>%</b>
F&F Tree Service LLC	Tree Removal, Trimming and Pruning Services	\$332,652.38	7.5%
D.H. Tire, Inc.	Full Tire Service	\$88,707.30	2.0%
Wayside Auto & Truck Parts	Truck Parts	\$66,530.47	1.5%
<b>TOTAL:</b>		<b>\$487,890.15</b>	<b>11%</b>

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Prime Trees Inc. provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Prime Trees Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Parks & Recreation	\$250,000.00	\$4,185,365.00	<b>\$4,435,365.00</b>

**Amount of Funding:**

**\$4,435,365.00**  
General Fund  
Fund No.: 1000

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Maria Padilla, Administrative Manager	HPRD	832.395.7170

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/8/2020

L29316 – Tree Removal, Trimming and Pruning Services – ORDINANCE

Agenda Item#:

### **Background:**

**Formal Bids Received April 2, 2020 for S10-L29316 – Approve an ordinance awarding a contract to Prime Trees Inc. in the maximum contract amount not to exceed \$4,435,365.00 for tree removal, trimming and pruning services for the Houston Parks & Recreation Department.**

### **Specific Explanation:**

The Director of the Houston Parks & Recreation Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Prime Trees Inc.** on its low bid meeting specifications for tree removal, trimming and pruning services in the the maximum contract amount not to exceed **\$4,435,365.00** for Parks & Recreation Department.

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**Fiscal Note:**

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DocuSigned by:  
  
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7/19/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Parks & Recreation	\$250,000.00	\$4,185,365.00	<b>\$4,435,365.00</b>

**Amount of Funding:**

**\$4,435,365.00**

General Fund

Fund No.: 1000

**Contact Information:**

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Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Maria Padilla, Administrative Manager	HPRD	832.395.7170

**ATTACHMENTS:****Description**

Award Recommendation  
 Bid Tab  
 Cover Sheet Backup  
 Funding Form Info.  
 Affidavit  
 Form-B  
 Pay or Play  
 Hire Houston First (LB)  
 Tax Log  
 Texas Secretary of State  
 COI, Endorsements, AMB  
 Vendor-signed Contract  
 MWBE 11%, Participation Plan  
 Form-A

**Type**

Backup Material  
 Backup Material  
 Backup Material  
 Financial Information  
 Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Backup Material  
 Contract/Exhibit  
 Backup Material  
 Backup Material