

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

August 25 & 26, 2020

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Amy Peck  
District A

Tiffany D. Thomas  
District F

Jerry Davis  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, August 25, 2020 - 2:00 PM**  
**Virtual Meeting**

**PRESENTATIONS**

**No presentations will be made**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Plummer**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 745 111 643# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 235 076 716#, however no public input will be allowed.**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

**SP08-25-20**

**RECESS**

**RECONVENE**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 33**

**MISCELLANEOUS - NUMBER 1**

1. RECOMMENDATION from the Director of the Houston Health Department for approval to extend Unpaid Leave of Absence for **TERESITA LADRILLO, Bureau Chief, DDS, Bureau of Oral Health**, for the period July 7, 2020 to January 2, 2021

#### **ACCEPT WORK - NUMBERS 2 and 3**

2. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,416,114.70, and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods - 0.43% under the original contract amount (4257-148) - **DISTRICTS A - PECK; B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS; G - TRAVIS and H - CISNEROS**
3. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,431,936.30 and acceptance of work on contract with **VACA UNDERGROUND UTILITIES, INC** for Water Line Replacement in Commerce Area - 10.9% under the original contract amount - **DISTRICTS D - EVANS-SHABAZZ and H - CISNEROS**

#### **PROPERTY - NUMBER 4**

4. RECOMMENDATION from Director Houston Public Works to purchase Parcel CY20-001 located at 2105 Ferguson Way, owned by Elbar Investments, Inc, for the **LIFT STATION RENEWAL AND REPLACEMENT - BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT - DISTRICT B - DAVIS**

#### **PURCHASING AND TABULATION OF BIDS - 5 through 7**

5. **ATOMAC, LTD** - \$1,012,099.85 and **ENVIRONMENTAL SORBENT, LLC** - \$101,229.00 for Runway and Taxiway Repair Materials for the Houston Airport System - 3 Years with two one-year options - Enterprise Fund
6. **STAPLES CONTRACT** and **COMMERCIAL INC** for Purchase and Installation of Modular Furnishings and Furniture for Houston Health Department - \$105,537.48 - Grant Fund - **DISTRICTS H - CISNEROS and J - POLLARD**
7. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

#### **RESOLUTIONS - NUMBER 8**

8. RESOLUTION approving and authorizing the nomination of **SOUTHWEST AIRLINES CO**, located at 7800 Airport Blvd., Houston, Texas, 77061, to the

Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project - **DISTRICT I - GALLEGOS**

**ORDINANCES - NUMBERS 9 through 33**

9. ORDINANCE approving the creation of the Energy Efficiency Fund ("The Fund") to receive incentive payments from the City's retail electricity providers, rebates received from utility providers, and other sources of funding intended for energy efficiency for the City of Houston; establishing the sources and uses of the funds therein for the implementation of energy efficiency programs and projects for the purpose of reducing energy costs and consumption throughout City of Houston facilities; appropriating any and all funds received into the fund for the purposes set out herein and authorizing expenditures consistent with the purpose thereof
10. ORDINANCE approving and authorizing a financing agreement between City of Houston and **THE TEXAS WATER DEVELOPMENT BOARD**
11. ORDINANCE approving and authorizing agreement between City of Houston and **NEST QUEST HOUSTON, INC** to provide Community Development Block Grant Funds for the administration and operation of their Voucher Mobility Program, which will help move low-to-moderate income families with school aged children to higher opportunity neighborhoods within attendance zones of highly ranked public schools - 1 Year - \$276,044.15 - Grant Fund
12. ORDINANCE approving and authorizing Professional Contract between City of Houston and **ISANI CONSULTANTS, L.P.** for Building Standards Group Extension of Staff Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport and Ellington Airport for the Houston Airport System; providing a maximum contract amount - 5 Years with one three-year option - \$13,245,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**
13. ORDINANCE appropriating \$10,168,627.00 out of Airport System Consolidated 2011 AMT Construction Fund and \$16,407,809.00 out of Airports Renewal and Replacement Fund and approving and authorizing Professional Services Contract between City of Houston and **PARSONS TRANSPORTATION GROUP, INC** for Infrastructure Division Extension of Staff Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport (Project No. 795); providing funding for design contingency - 5 Years with one three-year option - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**
14. ORDINANCE appropriating \$13,000,000.00 out of Airport System Consolidated ITRP AMT Construction Fund as an additional appropriation for two Professional Services Agreements between City Of Houston and **HOUSTON AVIATION ALLIANCE, a Joint Venture**, and **PARSONS & H. J. RUSSELL IAH TEAM, a Joint Venture**, for Program Management Support Services for the Houston Airport System (Approved by Ordinance No. 2015-314, 2016-801, 2018-174 and 2019-349); (Project No. 801) -



## **DISTRICT B - DAVIS**

15. ORDINANCE approving and authorizing first amendment to Ordinance No. 2010-577 to increase spending authority to fund the extension of the Lease Agreement between City of Houston, Texas, Lessee, and **UNIVERSITY OF HOUSTON SYSTEM**, Lessor - 5 Years - \$90,000.00 - Central Service Revolving Fund
16. ORDINANCE awarding contract to **HOV SERVICES, INC, an EXELA TECHNOLOGIES COMPANY** for Mail Processing Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$3,613,144.55 - General and Other Funds
17. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Burnett-Bayland Park - **DISTRICT J - POLLARD**
18. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Eldridge Park - **DISTRICT F - THOMAS**
19. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Freed Park - **DISTRICT A - PECK**
20. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Lansdale Park - **DISTRICT J - POLLARD**
21. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Nob Hill Park - **DISTRICT A - PECK**
22. ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Nottingham Park - **DISTRICT G - TRAVIS**
23. ORDINANCE approving and authorizing a first amendment to Interlocal Agreement between the City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Sand Canyon Park - **DISTRICT F - THOMAS**
24. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Schwartz Park - **DISTRICT A - PECK**
25. ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER SIX, CITY OF HOUSTON, TEXAS (EASTSIDE ZONE)**; approving Fiscal Year 2021 Operating Budget for the Zone - **DISTRICT I - GALLEGOS**
26. ORDINANCE relating to Fiscal Affairs of **SOUTH POST OAK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINE, CITY OF HOUSTON, TEXAS (SOUTH POST OAK ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT K - CASTEX-TATUM**

27. ORDINANCE relating to Fiscal Affairs of **CITY PARK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority - **DISTRICT C - KAMIN**
28. ORDINANCE appropriating \$4,421,890.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E; awarding contract to **FMG CONSTRUCTION GROUP, LLC** for City Hall Basement Restoration Hurricane Harvey Project; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing services, contingencies and civic art relating to construction of facilities financed by the Miscellaneous Capital Projects/Acquisitions CP Series E - **DISTRICT I - GALLEGOS**
29. ORDINANCE approving and authorizing contract between City of Houston and the **Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025** for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT, INC**; providing a maximum contract amount - **DISTRICT K - CASTEX-TATUM**
30. ORDINANCE authorizing and approving contract between City of Houston and the **Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025** for 2016 Flood Mitigation Assistance Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and the Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025 for 2016 Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT, INC** - **DISTRICT K - CASTEX-TATUM**  
**This item should only be considered after passage of Item 29 above**
31. ORDINANCE appropriating of \$12,232,430.50 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **T CONSTRUCTION, LLC** for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, and contingencies relating to construction of facilities financed by Water & Sewer System Consolidated Construction Fund - **DISTRICTS F - THOMAS; J - POLLARD and K - CASTEX-TATUM**
32. ORDINANCE appropriating \$22,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge; and of \$22,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **ENTECH CIVIL ENGINEERS, INC** for Paving and Drainage Projects; providing funding for CIP Cost Recovery financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge and the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax
33. ORDINANCE granting to **FARGO WASTE SERVICES, LLC, a Texas**

**Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **FIRST READING**

### **END OF CONSENT AGENDA**

### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **NON CONSENT AGENDA - NUMBERS 34 and 35**

#### **NON-CONSENT - MISCELLANEOUS**

- 34. SET A PUBLIC HEARING DATE** regarding the adoption of Article XII Chapter 32, Code of Ordinances, City of Houston, regarding Standards of Care for the Houston Parks & Recreation Department Youth Recreation Programs

**HEARING DATE - 9:00 A.M. - WEDNESDAY - SEPTEMBER 2, 2020**

#### **PURCHASING AND TABULATION OF BIDS**

- 35. AMEND MOTION #2020-374, 7/15/2020, TO REFLECT** the correct funding to **INLAND ENVIRONMENTAL** and **HORIZON INTERNATIONAL** to Repair vandalism at the City's Jensen Facility from the Contributed Capital Project Fund - **REQUIRES THREE MOTIONS**

#### **MATTERS HELD - NUMBER 36**

- 36. ORDINANCE** approving and authorizing Purchase and Sale Agreement between **LAVENDER APARTMENTS, LLC** and City of Houston, Texas for 2.4926 acres of land located at 5117 Lavender Street, Houston, Harris County, Texas; approving a Special Warranty Deed - \$4,100,000.00 - Grant Fund - **DISTRICT B - DAVIS**  
**TAGGED BY COUNCIL MEMBER TRAVIS**  
This was item 17 on agenda of August 19, 2020

#### **SUPPLEMENTAL POSTING - NUMBER 37**

- 37. ORDINANCE** approving and authorizing agreement between City of Houston and **MCCALL, PARKHURST & HORTON LLP** for Bond Counsel Services for Various Departments; providing a maximum contract amount **Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance various public projects. The proposed bond counsel, McCall, Parkhurst & Horton, LLP ("McCall"), is a nationally recognized public finance law firm and has the necessary competence, qualification and experience to serve as bond counsel for the City. McCall has represented various issuers in connection**

with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

**MATTERS TO BE PRESENTED BY COUNCIL - Council Member Martin first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

Item Creation Date:

SP08-25-20

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP08-25-20	Signed Cover sheet

CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY  
AUGUST 25, 2020 – 2:00 PM

AGENDA

3 MIN	3 MIN	3 MIN
-------	-------	-------

NON-AGENDA

1 MIN	1 MIN	1 MIN
-------	-------	-------

2 MIN	2 MIN	2 MIN
-------	-------	-------

3 MIN	3 MIN	3 MIN
-------	-------	-------

HAMID SHOJAEI – 220 Page Ln. - Huffman, TX – 77336 – 832-461-7899 – Neighbor has blocked road with gate

ALICIA RICE – 4910 Burma Rd. – 77033 – 832-890-4100 - Harvey rebuild concerns

CHARLOTTE SORRELL – 8018 Sterlingshire St. – 77078 – 713-631-1544 – Discrepancy in Houston Public Works and Solid Waste Management Departments

STEVEN WILLIAMS – No Address – No Phone – Will appear to express personal opinion

JASON SCHEINTHAL – 15 Greenway Plaza, Apt. #12D – 77046 – 713-253-2138 – Funds for small businesses

PREVIOUS

1 MIN	1 MIN	1 MIN
-------	-------	-------



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

Item Creation Date: 7/13/2020

HHD - Leave of Absence Approval Request

Agenda Item#: 1.

### **Summary:**

RECOMMENDATION from the Director of the Houston Health Department for approval to extend Unpaid Leave of Absence for **TERESITA LADRILLO, Bureau Chief, DDS, Bureau of Oral Health**, for the period July 7, 2020 to January 2, 2021

### **Background:**

The Houston Health Department (HHD) requests City Council approval for Teresita Ladrillo, I.D. # 132327, to take an additional unpaid leave of absence for a total of 180 days, beginning July 7, 2020 and ending on January 2, 2021, pursuant the City of Houston Ordinance 14-172.

Dr. Teresita Ladrillo is the Bureau Chief of the Bureau of Oral Health (Bureau) in HHD. She is a valuable resource to HHD and plays a crucial role in the success of the Bureau. She is unable to return to work at this time due to personal reasons. The department is requesting to maintain her in an unpaid status to allow her an opportunity to take care of her personal affairs and return to work.

On February 11, 2020, the Civil Service Commission (CSC) approved the following unpaid leave for Dr. Ladrillo:

- 90 days, beginning July 13, 2019 and ending October 10, 2019
- 90 days, beginning October 11, 2019 and ending January 8, 2020

On March 24, 2020 by Motion #2020-0121, City Council approved an additional unpaid leave for 180 days starting January 9, 2020 and ending on July 6, 2020.

---

Stephen L. Williams, M.Ed., M.P.A.  
Director

### **Prior Council Action:**

Motion #2020-0121

### **Contact Information:**

Megha Maheshwari  
Human Resources Department

Phone: 832-393-1473

Porfirio Villarreal  
Health and Human Services Department  
Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

Item Creation Date: 7/13/2020

HHD - Leave of Absence Approval Request

Agenda Item#: 1.

### **Summary:**

RECOMMENDATION from the Director of the Houston Health Department for approval to extend Unpaid Leave of Absence for **TERESITA LADRILLO, Bureau Chief, DDS, Bureau of Oral Health**, for the period July 7, 2020 to January 2, 2021

### **Background:**

The Houston Health Department (HHD) requests City Council approval for Teresita Ladrillo, I.D. # 132327, to take an additional unpaid leave of absence for a total of 180 days, beginning July 7, 2020 and ending on January 2, 2021, pursuant the City of Houston Ordinance 14-172.

Dr. Teresita Ladrillo is the Bureau Chief of the Bureau of Oral Health (Bureau) in HHD. She is a valuable resource to HHD and plays a crucial role in the success of the Bureau. She is unable to return to work at this time due to personal reasons. The department is requesting to maintain her in an unpaid status to allow her an opportunity to take care of her personal affairs and return to work.

On February 11, 2020, the Civil Service Commission (CSC) approved the following unpaid leave for Dr. Ladrillo:

- 90 days, beginning July 13, 2019 and ending October 10, 2019
- 90 days, beginning October 11, 2019 and ending January 8, 2020

On March 24, 2020 by Motion #2020-0121, City Council approved an additional unpaid leave for 180 days starting January 9, 2020 and ending on July 6, 2020.

DocuSigned by:

*Stephen Williams*

Stephen Williams, M.Ed., M.P.A.  
Director

### **Prior Council Action:**

Motion #2020-0121

### **Contact Information:**

Megha Maheshwari  
Human Resources Department  
Phone: 832-393-1473

Porfirio Villarreal  
Health and Human Services Department  
Telephone: 832-393-5041; 713-826-5695

### **ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet
Civil Service Comm LoA Approvals	Backup Material
Motion 2020-0121	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District A, District B, District C, District D, District F, District G, District H

Item Creation Date: 6/19/2020

HPW - 20WWO866 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,416,114.70, and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods - 0.43% under the original contract amount (4257-148) - **DISTRICTS A - PECK; B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS; G - TRAVIS and H - CISNEROS**

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$3,416,114.70, which is 0.43% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$3,430,860.75. The Notice to Proceed date was 04/20/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, F, G and H.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$3,416,114.70, a decrease of \$14,746.05 or 0.43% under the original contract amount. Less pavement restoration was needed than anticipated.

**MWDBE PARTICIPATION:** The advertised MWDBE contract goal for this project was 21.66%.

The MWBE plan established for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 26.23%. The Contractor's MWBE performance evaluation was rated Satisfactory.

-

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0237-4  
File No. 4257-148

**Prior Council Action:**

Ordinance No. 2015-761 dated 08/12/2015

**Amount of Funding:**

No additional funding required.

Original appropriation of \$3,662,404.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District A, District B, District C, District D, District F, District G, District H

Item Creation Date: 6/19/2020

HPW - 20WWO866 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 4.

### **Summary:**

#### **NOT A REAL CAPTION**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,416,114.70 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods - 0.43% under the original contract amount (4257-148) - **DISTRICTS A - PECK; B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; F - THOMAS; G - TRAVIS; and H - CISNEROS**

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$3,416,114.70, which is 0.43% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.


**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$3,430,860.75. The Notice to Proceed date was 04/20/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, F, G and H.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$3,416,114.70, a decrease of \$14,746.05 or 0.43% under the original contract amount. Less pavement restoration was needed than anticipated.

**MWDBE PARTICIPATION:** The advertised MWDBE contract goal for this project was 21.66%. The MWBE plan established for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 26.23%. The Contractor's MWBE performance evaluation was rated Satisfactory.

8/19/2020

  
Carol E. Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0237-4  
File No. 4257-148

### **Prior Council Action:**

Ordinance No. 2015-761 dated 08/12/2015

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$3,662,404.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

### **ATTACHMENTS:**

**Description**

Council District Map  
Council District List  
Prior RCA & Ordinance  
Final Pay Estimate Items  
Work Order Maps  
00455 - Ownership Information & Tax Report  
OBO Information (revised)

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District D, District H

Item Creation Date: 6/5/2020

HPW - 20MZ01 Accept Work / Vaca Underground Utilities,  
Inc.

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$3,431,936.30 and acceptance of work on contract with **VACA UNDERGROUND UTILITIES, INC** for Water Line Replacement in Commerce Area - 10.9% under the original contract amount - **DISTRICTS D - EVANS-SHABAZZ and H - CISNEROS**

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Commerce Area.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$3,431,936.30 or 10.9% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement Program and was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** This project consisted of the construction of approximately 31,300 linear feet of water lines consisting of 12,311 linear feet of 12-inch, 18,309 linear feet of 8-inch, 353 linear feet of 6-inch, 225 linear feet of 4-inch and 30 linear feet of 2-inch water lines which included construction of service lines, fire hydrants, valves, fittings, connections, and other related appurtenances. Sander Engineering Corporation designed the project with 320 calendar days allowed for construction. The project was awarded to Vaca Underground Utilities, Inc. with an original Contract Amount of \$3,851,760.00.

**LOCATION:** The project area is generally bound by 1. Engelke Street on the north, Hawkins on the south, Palmer on the east and Franklin on the west. 2. Holmes Road from FM521 to SH288.

**CONTRACT COMPLETION AND COST:** The Contractor, Vaca Underground Utilities, Inc., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 347 days approved by Change Order Nos. 1-13. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 3, 4, 5, 6, 10, 11, and 12 is \$3,431,936.30, a decrease of \$419,823.70 or 10.9% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 21.66%.

The M/WBE plan established for this project was 21.66%. According to Office of Business Opportunity, the participation was 16.29%. Contractor's M/WBE performance evaluation was rated Satisfactory due to Good Faith Efforts.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0153-4

**Prior Council Action:**

Ordinance No. 2015-1284, dated 12-16-2015

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$4,414,000.00 from Fund 8500 - Water and Sewer System Consolidated Construction. This project was eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District D, District H  
Item Creation Date: 6/5/2020

HPW - 20MZ01 Accept Work / Vaca Underground Utilities, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Commerce Area.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$3,431,936.30 or 10.9% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement Program and was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** This project consisted of the construction of approximately 31,300 linear feet of water lines consisting of 12,311 linear feet of 12-inch, 18,309 linear feet of 8-inch, 353 linear feet of 6-inch, 225 linear feet of 4-inch and 30 linear feet of 2-inch water lines which included construction of service lines, fire hydrants, valves, fittings, connections, and other related appurtenances. Sander Engineering Corporation designed the project with 320 calendar days allowed for construction. The project was awarded to Vaca Underground Utilities, Inc. with an original Contract Amount of \$3,851,760.00.

**LOCATION:** The project area is generally bound by 1. Engelke Street on the north, Hawkins on the south, Palmer on the east and Franklin on the west. 2. Holmes Road from FM521 to SH288.

**CONTRACT COMPLETION AND COST:** The Contractor, Vaca Underground Utilities, Inc., has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 347 days approved by Change Order Nos. 1-13. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 3, 4, 5, 6, 10, 11, and 12 is \$3,431,936.30, a decrease of \$419,823.70 or 10.9% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 21.66%. The M/WBE plan established for this project was 21.66%. According to Office of Business Opportunity, the participation was 16.29%. Contractor's M/WBE performance evaluation was rated Satisfactory due to Good Faith Efforts.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock is written over a horizontal line.

7/29/2020

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000035-0153-4

### **Prior Council Action:**

Ordinance No. 2015-1284, dated 12-16-2015

### **Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$4,414,000.00 from Fund 8500 - Water and Sewer System Consolidated Construction. This project was eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441



**ATTACHMENTS:****Description**

Maps

OBO

Prior Council Action

Ownership Information Form and Tax Report

Change Orders 1-13

Final Estimate

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

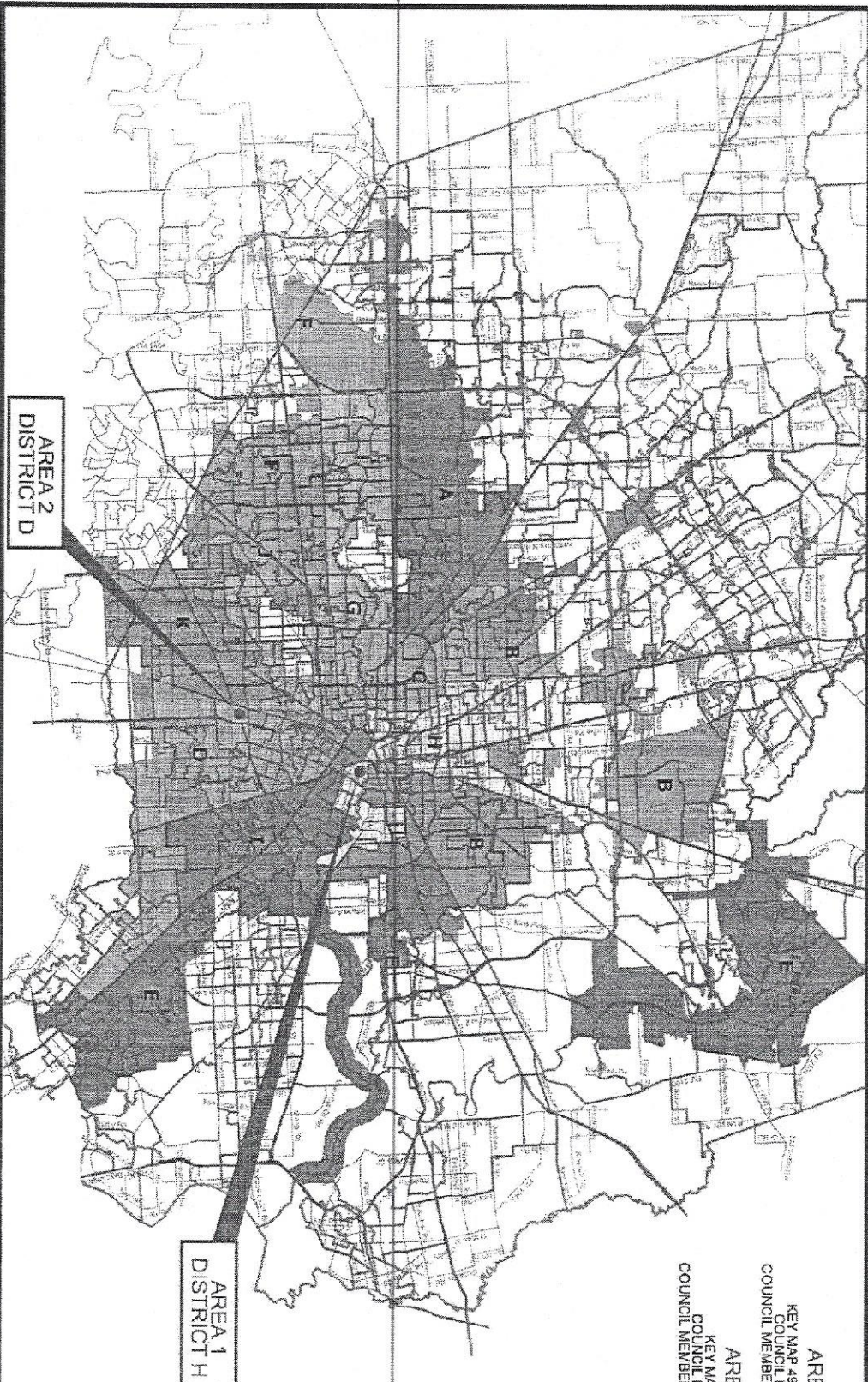


WATER LINE REPLACEMENT IN COMMERCE AREA  
WBS NO. S-000035-0153-4

COUNCIL DISTRICT MAP

**SANDER ENGINEERING  
CORPORATION**  
1850 W. SAGE HOLLOW PKWY. S.  
HOUSTON, TEXAS 77042  
(713) 794-4890

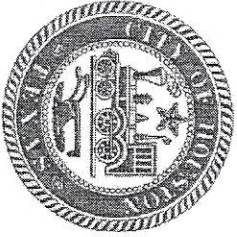
TEXAS BOARD OF PROFESSIONAL ENGINEERS, LICENSE 1240  
DATE: OCTOBER 2013 SCALE: NTS



**AREA 1**  
KEY MAP 493-R, 494-J, 495-N  
COUNCIL DISTRICT H  
COUNCIL MEMBER: ED GONZALEZ

**AREA 2**  
KEY MAP 533-S  
COUNCIL DISTRICT D  
COUNCIL MEMBER: WANDA ADAMS

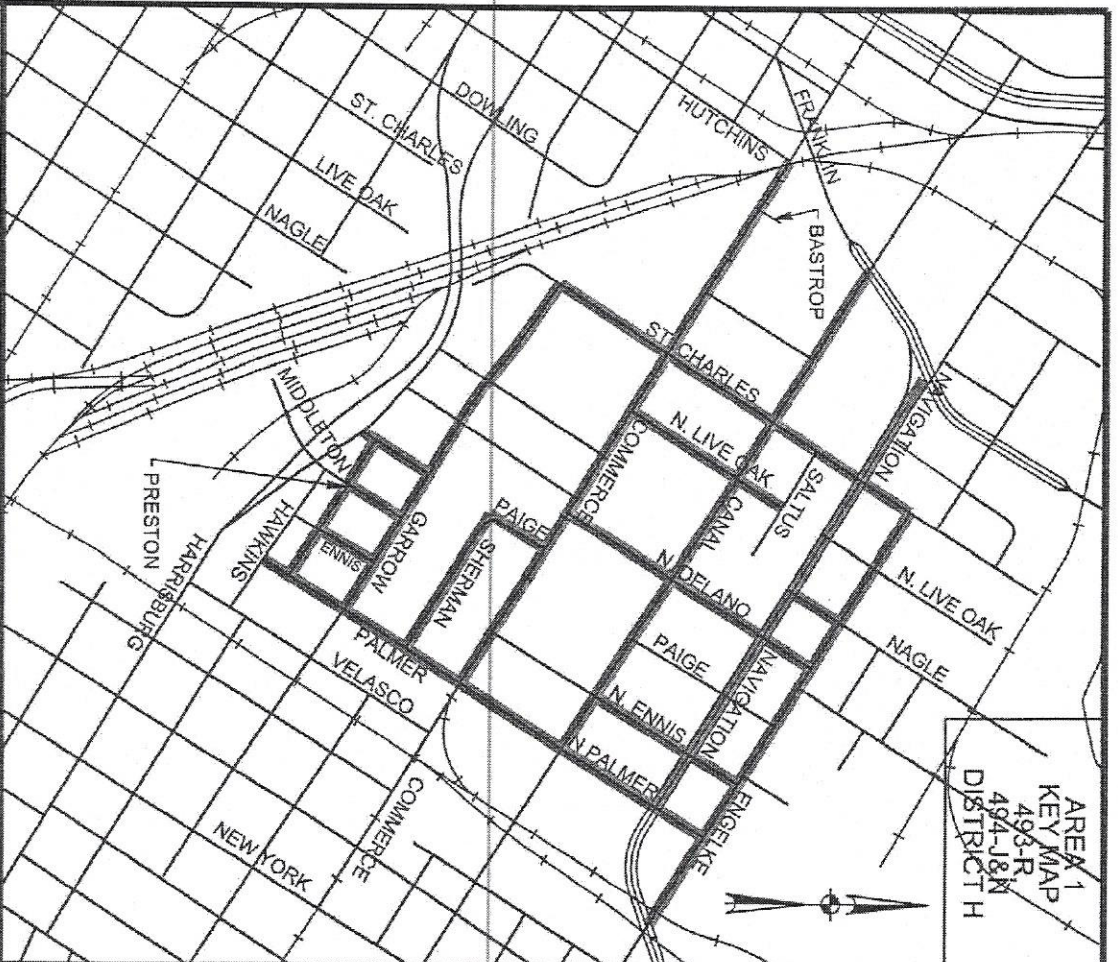




# CITY OF HOUSTON

## DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

WATER LINE REPLACEMENT IN  
COMMERCE AREA  
WBS NO. S-000035-0153-4



AREA 1  
KEY MAP  
493-R  
494-J8N  
DISTRICT H

STREET NAME	FROM	TO	SIZE (INCH)	TOTAL PROPOSED LENGTH (LF)	COUNCIL DISTRICT
AREA 1					
Navigation	N. Palmer	Jensen	12	2,300	H
Canal	N. Palmer	Navigation	12	2,660	H
Commerce	N. Palmer	Hutchins	8	3,050	H
Sherman	Palmer	Paige	8	750	H
Garrow	Palmer	St. Charles	12	1,900	H
Preston	Palmer	Paige	8	800	H
Engelke	Navigation	St. Charles	8	2,250	H
Nagle	Engelke	Navigation	8	280	H
St. Charles	Engelke	Garrow	8	2,020	H
N. Live Oak	Salus	Commerce	8	820	H
N. Delano	Engelke	Commerce	8	1,380	H
Paige	Commerce	Sherman	8	330	H
Paige	Garrow	Harrisburg	8	400	H
Middleton	Garrow	Preston	8	340	H
Ennis	Garrow	Preston	8	340	H
N. Ennis	Engelke	Canal	8	860	H
N. Palmer	Engelke	Commerce	8	1,400	H
Palmer	Commerce	Hawkins	8	1,120	H
TOTAL				23,000	

EXHIBIT B-1

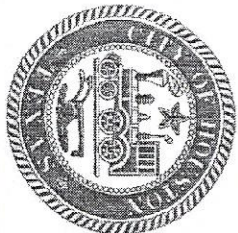
COMMERCE VICINITY MAP

**SANDER ENGINEERING CORPORATION**

1250 W SAM HOUSTON PKWY S.  
SUITE 400  
HOUSTON TEXAS, 77042  
(713) 704-4830

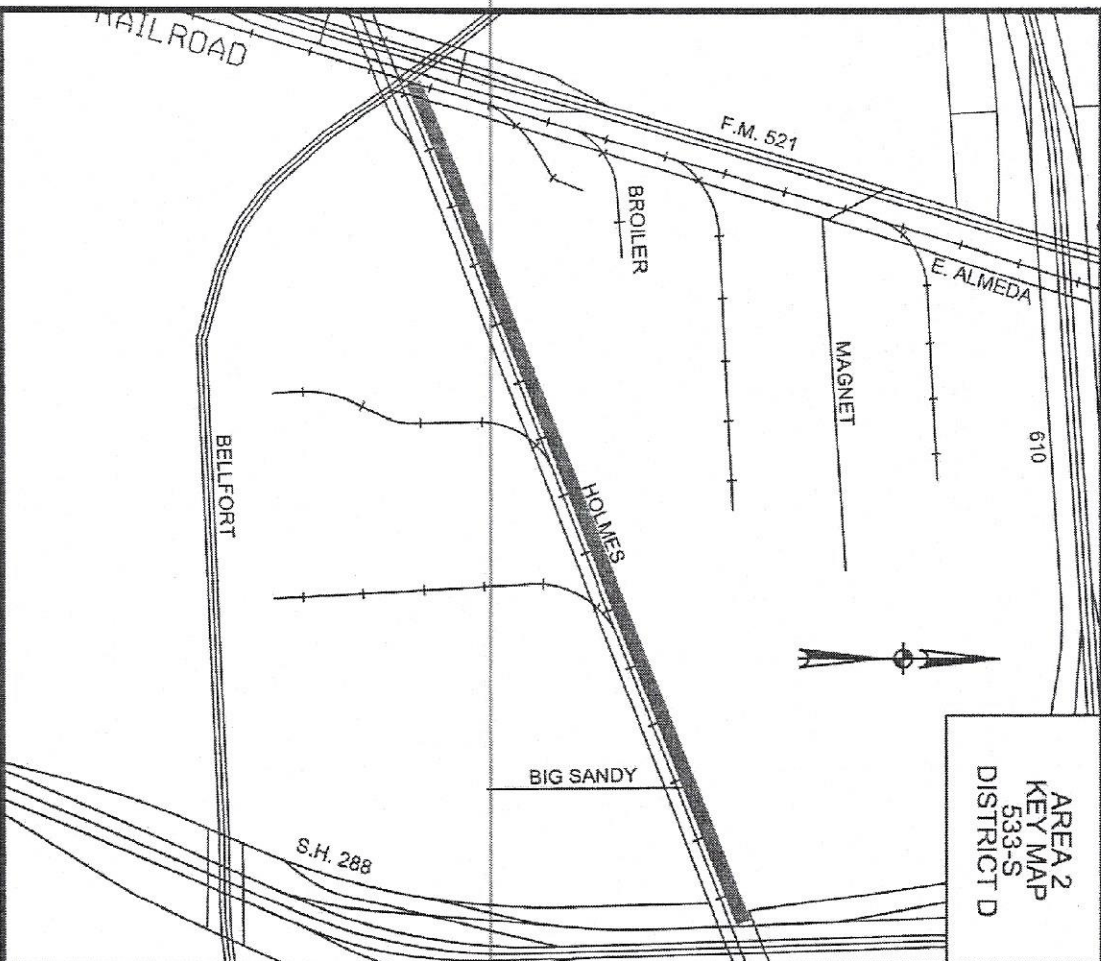
TEXAS BOARD OF PROFESSIONAL ENGINEERS PROJ NO. F517  
DATE: OCTOBER, 2015 SCALE: NTS





**CITY OF HOUSTON**  
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

WATER LINE REPLACEMENT IN  
COMMERCE AREA  
WBS NO. S-000035-0153-4



**AREA 2  
KEY MAP  
533-S  
DISTRICT D**

STREET NAME	FROM	TO	SIZE (INCH)	TOTAL PROPOSED LENGTH (LF)	COUNCIL DISTRICT
AREA 2					
Holmes	West of SH-288	Alameda	12	4,600	D
TOTAL				4,600	

EXHIBIT B-2

HOLMES VICINITY MAP

**SANDER ENGINEERING  
CORPORATION**

1850 W SAM HOUSTON PKWY S.  
SUITE 400  
HOUSTON, TEXAS 77042  
(713) 784-4890

DATE: OCTOBER 2015 SCALE: NTS  
TEXAS BOARD OF PROFESSIONAL ENGINEERS REG. NO. 5417



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District B

Item Creation Date: 7/2/2020

### HPW20DLT06 LIFT STATION RENEWAL AND REPLACEMENT – BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT

Agenda Item#: 4.

#### **Summary:**

RECOMMENDATION from Director Houston Public Works to purchase Parcel CY20-001 located at 2105 Ferguson Way, owned by Elbar Investments, Inc, for the **LIFT STATION RENEWAL AND REPLACEMENT - BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT - DISTRICT B - DAVIS**

#### **Background:**

**SUBJECT:** PROPERTY: Purchase of Parcel CY20-001 located at 2105 Ferguson Way for the LIFT STATION RENEWAL AND REPLACEMENT – BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT.

**RECOMMENDATION:** (Summary) Authority be given through Council Motion to PURCHASE Parcel CY20-001.

**SPECIFIC EXPLANATION:** This program is to rehabilitate, replace, consolidate or divert wastewater lift stations throughout the City. It provides for design and construction of the required improvements; structural, mechanical and electrical components at the lift stations. This program is needed for reliable and efficient collection of wastewater throughout the City. It protects public health and ensures compliance with regulatory requirements.

The City will acquire Parcel CY20-001 in fee, which consists of 14,634 square feet. The City's offer was based on an appraisal by Frank D. Flores, dated 05/06/2020. The valuation was reviewed and recommended for approval by a senior staff appraiser of this department. The purchase price is set forth below:

#### **Parcel CY20-001 (Fee)**

##### **LAND**

14,634 (unencumbered) square feet @ \$5.50 PSF x 100%	\$ 80,487.00
Title Policy and Services	\$ 1,400.00

**TOTAL AMOUNT...**

**\$ 81,887.00**

.....

It is recommended that authority be given through Council Motion to PURCHASE the land and any improvements thereon for Parcel CY20-001 located at 2105 Ferguson Way, owned by Elbar Investments, Inc.

Parcel CY20-001 contains 14,634 square feet or 0.3360 acres situated in the J. Erwin Survey, Abstract 258 in Harris County, Texas. Said 14,634-square foot tract being all of Lot 27 in Block 1 of Highland Acre Homes Subdivision, a subdivision according to the plat thereof recorded in Volume 3, Page 45 of the Harris County Map Records in Said Harris County, Texas. Said Lot 27 conveyed unto Elbar Investment Inc. by Constable's deed (Cause No. 89-19143) recorded under Harris County Clerk's File No. U285800 of the Official Public Records for Real Property in said Harris County, Texas according to City of Houston approved field notes.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-0130-2

**Prior Council Action:**

Ordinance 2018-756, passed September 19, 2018

Ordinance 2020-343, passed April 22, 2020

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2018-756)

**Contact Information:**

Marjorie L. Cox

Assistant Director – Real Estate Services

Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 7/2/2020

### HPW20DLT06 LIFT STATION RENEWAL AND REPLACEMENT – BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT

Agenda Item#:

#### **Background:**

**SUBJECT:** PROPERTY: Purchase of Parcel CY20-001 located at 2105 Ferguson Way for the LIFT STATION RENEWAL AND REPLACEMENT – BRETSHIRE NO. 2, FERGUSON WAY, BAYFIELD, HEMPSTEAD NO. 1, and HIGHLAND MEADOW LIFT STATIONS PROJECT.

**RECOMMENDATION: (Summary)** Authority be given through Council Motion to PURCHASE Parcel CY20-001.

**SPECIFIC EXPLANATION:** This program is to rehabilitate, replace, consolidate or divert wastewater lift stations throughout the City. It provides for design and construction of the required improvements; structural, mechanical and electrical components at the lift stations. This program is needed for reliable and efficient collection of wastewater throughout the City. It protects public health and ensures compliance with regulatory requirements.

The City will acquire Parcel CY20-001 in fee, which consists of 14,634 square feet. The City's offer was based on an appraisal by Frank D. Flores, dated 05/06/2020. The valuation was reviewed and recommended for approval by a senior staff appraiser of this department. The purchase price is set forth below:

#### **Parcel CY20-001 (Fee)**

##### **LAND**

14,634 (unencumbered) square feet @ \$5.50 PSF x 100%	\$ 80,487.00
Title Policy and Services	\$ 1,400.00

**TOTAL AMOUNT..... \$ 81,887.00**

It is recommended that authority be given through Council Motion to PURCHASE the land and any improvements thereon for Parcel CY20-001 located at 2105 Ferguson Way, owned by Elbar Investments, Inc.

Parcel CY20-001 contains 14,634 square feet or 0.3360 acres situated in the J. Erwin Survey, Abstract 258 in Harris County, Texas. Said 14,634-square foot tract being all of Lot 27 in Block 1 of Highland Acre Homes Subdivision, a subdivision according to the plat thereof recorded in Volume 3, Page 45 of the Harris County Map Records in Said Harris County, Texas. Said Lot 27 conveyed unto Elbar Investment Inc. by Constable's deed (Cause No. 89-19143) recorded under Harris County Clerk's File No. U285800 of the Official Public Records for Real Property in said Harris County, Texas according to City of Houston approved field notes.

DocuSigned by:

7/22/2020

A03C410B72B3453

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-0130-2

#### **Prior Council Action:**

Ordinance 2018-756, passed September 19, 2018

Ordinance 2020-343, passed April 22, 2020

#### **Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2018-756)

#### **Contact Information:**

Marjorie L. Cox

Assistant Director – Real Estate Services

Phone: (832) 395-3130

**ATTACHMENTS:****Description**

Field notes and surveys  
Ordinance 2018-756 w/coversheet  
Ordinance 2020-343 w/coversheet  
Location Map

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 7/27/2020

S29365 - Runway and Taxiway Repair Materials - MOTION

Agenda Item#: 5.

### **Summary:**

**ATOMAC, LTD** - \$1,012,099.85 and **ENVIRONMENTAL SORBENT, LLC** - \$101,229.00 for Runway and Taxiway Repair Materials for the Houston Airport System - 3 Years with two one-year options - Enterprise Fund

### **Background:**

**Formal Bids Received April 2, 2020 for S88-S29365 - Approve various awards, as shown below, in the amount not to exceed \$1,113,328.85 for runway and taxiway repair materials for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$1,113,328.85** for runway and taxiway repair materials for the Houston Airport System. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of runway and taxiway repair materials to be used by the Houston Airport System to repair cracks, spalls, pavement joints, and full failures at George Bush Intercontinental Airport, William P. Hobby Airport, and Ellington Airport.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-nine prospective bidders downloaded the solicitation document from SPD's e-bidding website and two bids were received as outlined below.

**Atomac, LTD:** Award on its sole bid for Group 1, Item Nos. 1, 2, and 4 thru 11 (joint sealant kits, rapid set concrete mix, various single component silicone sealants, bonding primer, epoxy patching, flex patch kits, and fastpatch sealant) in the amount not to exceed \$1,012,099.85.

**Environmental Sorbent, LLC:** Award on its low bid for Group 1, Item No. 3 (asphalt patching material) in the amount not to exceed \$101,229.00.

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>Environmental Sorbent, LLC</b>	<b>\$101,229.00</b>
2.	Atomac, LTD	\$118,859.00

- Subsequent to receipt of the bid, the Strategic Procurement Division (SPD) contacted prospective bidders to determine the reason for the limited response to the ITB. A representative for one bidder informed SPD that they had other projects they were committed to which would not

allow them to participate. Another bidder stated they could not respond to the ITB before the closing date. Other potential bidders did not respond to SPD's survey.

Group 1, Item Nos. 12 and 13 are not being awarded. These items will be purchased on an as needed basis.

**MWBE Subcontractor:**

Zero percentage goal-document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Atomac, LTD** is a designated HHF company, but they were the successful awardee without application of the HHF preference. **Environmental Sorbent, LLC** does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority Signature

**Estimated Spending Authority**

<b><u>Department</u></b>	<b><u>FY2021</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Houston Airport System	\$222,665.77	\$890,663.08	\$1,113,328.85

**Amount of Funding:**

**\$1,113,328.85**

HAS – Revenue Fund

Fund No.: 8001

**Contact Information:**

Desiree Heath	FIN/SPD	832-393-8742
Adeola Otukoya	FIN/SPD	832-393-8786
Todd Curry	HAS	281-233-1896

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 7/27/2020

S29365 - Runway and Taxiway Repair Materials - MOTION

Agenda Item#: 11.

### **Summary:**

#### **Not Real Caption**

**Approve various awards, as shown below, in the amount not to exceed \$1,113,328.85 for runway and taxiway repair materials for the Houston Airport System.**

### **Background:**

**Formal Bids Received April 2, 2020 for S88-S29365 - Approve various awards, as shown below, in the amount not to exceed \$1,113,328.85 for runway and taxiway repair materials for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$1,113,328.85** for runway and taxiway repair materials for the Houston Airport System. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of runway and taxiway repair materials to be used by the Houston Airport System to repair cracks, spalls, pavement joints, and full failures at George Bush Intercontinental Airport, William P. Hobby Airport, and Ellington Airport.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-nine prospective bidders downloaded the solicitation document from SPD's e-bidding website and two bids were received as outlined below.

**Atomac, LTD:** Award on its sole bid for Group 1, Item Nos. 1, 2, and 4 thru 11 (joint sealant kits, rapid set concrete mix, various single component silicone sealants, bonding primer, epoxy patching, flex patch kits, and fastpatch sealant) in the amount not to exceed \$1,012,099.85.

**Environmental Sorbent, LLC:** Award on its low bid for Group 1, Item No. 3 (asphalt patching material) in the amount not to exceed \$101,229.00.

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>Environmental Sorbent, LLC</b>	<b>\$101,229.00</b>
2.	<b>Atomac, LTD</b>	<b>\$118,859.00</b>

- Subsequent to receipt of the bid, the Strategic Procurement Division (SPD) contacted prospective bidders to determine the reason for the limited response to the ITB. A representative for one bidder informed SPD that they had other projects they were committed to which would not allow them to participate. Another bidder stated they could not respond to the ITB before the closing date. Other potential bidders did not respond to SPD's survey.

Group 1, Item Nos. 12 and 13 are not being awarded. These items will be purchased on an as needed basis.

### **MWBE Subcontractor:**

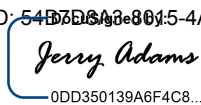
Zero percentage goal-document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Atomac, LTD** is a designated HHF company, but they were the successful awardee without application of the HHF preference. **Environmental Sorbent, LLC** does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



0DD350139A6F4C8...

8/17/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY2021</b>	<b>Out Years</b>	<b>Total</b>
Houston Airport System	\$222,665.77	\$890,663.08	\$1,113,328.85

**Amount of Funding:**

**\$1,113,328.85**

HAS – Revenue Fund

Fund No.: 8001

**Contact Information:**

Desiree Heath	FIN/SPD	832-393-8742
Adeola Otukoya	FIN/SPD	832-393-8786
Todd Curry	HAS	281-233-1896

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
S88-S29365 MWBE 0% WAIVER	Backup Material
S88-S29365 BID TABULATION	Backup Material
S88-S29365 OWNERSHIP INFORMATION FORM - ATOMAC	Backup Material
S88-S29365 OWNERSHIP INFORMATION FORM - ENVIRONMENTAL	Backup Material
S88-S29365 FORM B	Backup Material
S88-S29365 FINANCIAL FORM A	Financial Information
S88-S29365 TAX REPORT - ATOMAC	Backup Material
S88-S29365 TAX REPORT - ENVIRONMENTAL	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District H, District J

Item Creation Date: 7/29/2020

25MSCL133 –Issuance of a Purchase Order – Staples  
Contract and Commercial Inc. – Purchase and Installation of  
Modular Furnishings at Various Houston Health Department  
W.I.C Locations

Agenda Item#: 6.

### **Summary:**

**STAPLES CONTRACT** and **COMMERCIAL INC** for Purchase and Installation of Modular  
Furnishings and Furniture for Houston Health Department - \$105,537.48 - Grant Fund -  
**DISTRICTS H - CISNEROS and J - POLLARD**

### **Background:**

**RECOMMENDATION:** Authorize the issuance of a purchase order to Staples Contract and  
Commercial Inc., for the purchase and installation of modular furnishings and furniture for the  
Houston Health Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council  
authorize the issuance of a purchase order in the amount of \$105,537.48 to Staples Contract and  
Commercial Inc., through the Texas Cooperative Purchasing Network Contract, for the purchase  
and installation of modular furnishings and furniture for various Women, Infants and Children  
(W.I.C) locations.

The Houston Health Department has received a State grant for the purchase of new furnishings  
and furniture for the following three W.I.C locations. This purchase will provide support and  
improve infrastructure response to the Houston Health Department in the surge of W.I.C services  
related to COVID-19.

-

### **PROJECT LOCATIONS:**

<b>W.I.C Location</b>		<b>Council District</b>
Airline W.I.C	5990 Airline Drive, Houston, TX. 77076	H
Southwest MSC	6400 High Star, Houston, TX. 77074	J
W.I.C Administration	1906 Cochran Street, Houston, TX. 77009	H

**PROJECT DESCRIPTION:** The project involves the purchase and installation of waiting room  
and exam room modular furnishings for three W.I.C. locations. Furniture includes free standing  
modular desks, task seating, children's toy areas and waiting room seating.

### **FUNDING SUMMARY:**

\$102,463.57      Purchase and Installation

\$ 3,073.91	3% Contingent
<b>\$105,537.48</b>	<b>Total</b>

-  
**FISCAL NOTE:** No fiscal note is required for Grant items.

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.  
General Services Department

---

Stephen L. Williams, M.Ed. MPA  
Houston Health Department

---

Jerry Adams  
Chief Procurement Officer  
Finance/Strategic Procurement Division

**Amount of Funding:**

**\$105,537.48**  
Federal State Local – Pass Through Fund  
Fund 5030

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet  
RCA MAPS

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/18/2020

District H, District J

Item Creation Date: 7/29/2020

25MSCL133 –Issuance of a Purchase Order – Staples Contract and Commercial Inc. –  
Purchase and Installation of Modular Furnishings at Various Houston Health Department  
W.I.C Locations

Agenda Item#: 15.

### **Summary:**

#### **Not Real Caption**

**Authorize the issuance of a purchase order to Staples Contract and Commercial Inc., for the purchase and installation of modular furnishings and furniture for the Houston Health Department.**

### **Background:**

**RECOMMENDATION:** Authorize the issuance of a purchase order to Staples Contract and Commercial Inc., for the purchase and installation of modular furnishings and furniture for the Houston Health Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council authorize the issuance of a purchase order in the amount of \$105,537.48 to Staples Contract and Commercial Inc., through the Texas Cooperative Purchasing Network Contract, for the purchase and installation of modular furnishings and furniture for various Women, Infants and Children (W.I.C) locations.

The Houston Health Department has received a State grant for the purchase of new furnishings and furniture for the following three W.I.C locations. This purchase will provide support and improve infrastructure response to the Houston Health Department in the surge of W.I.C services related to COVID-19.

### **PROJECT LOCATIONS:**

<b>W.I.C Location</b>		<b>Council District</b>
Airline W.I.C	5990 Airline Drive, Houston, TX. 77076	H
Southwest MSC	6400 High Star, Houston, TX. 77074	J
W.I.C Administration	1906 Cochran Street, Houston, TX. 77009	H

**PROJECT DESCRIPTION:** The project involves the purchase and installation of waiting room and exam room modular furnishings for three W.I.C. locations. Furniture includes free standing modular desks, task seating, children's toy areas and waiting room seating.

### **FUNDING SUMMARY:**

\$102,463.57	Purchase and Installation
\$ 3,073.91	3% Contingency
<b>\$105,537.48</b>	<b>Total</b>

**FISCAL NOTE:** No fiscal note is required for Grant items.

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C.J. Messiah, Jr.* 8/6/2020

1E174AD77D5041F...

C. J. Messiah, Jr.

General Services Department

Stephen L. Williams, M.Ed. MPA  
Houston Health Department

Jerry Adams  
Chief Procurement Officer  
Finance/Strategic Procurement Division

**Amount of Funding:**

**\$105,537.48** Federal State Local – Pass Through Fund (5030) – Bureau of Nutrition Services- (W.I.C.)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison

**Phone:** 832.393.8023

DS  
*JLN*

**ATTACHMENTS:**

**Description**

[Form B](#)

[RCA MAPS](#)

[Clear Tax Report](#)

[Quote - 3 WIC Clinics](#)

**Type**

Backup Material

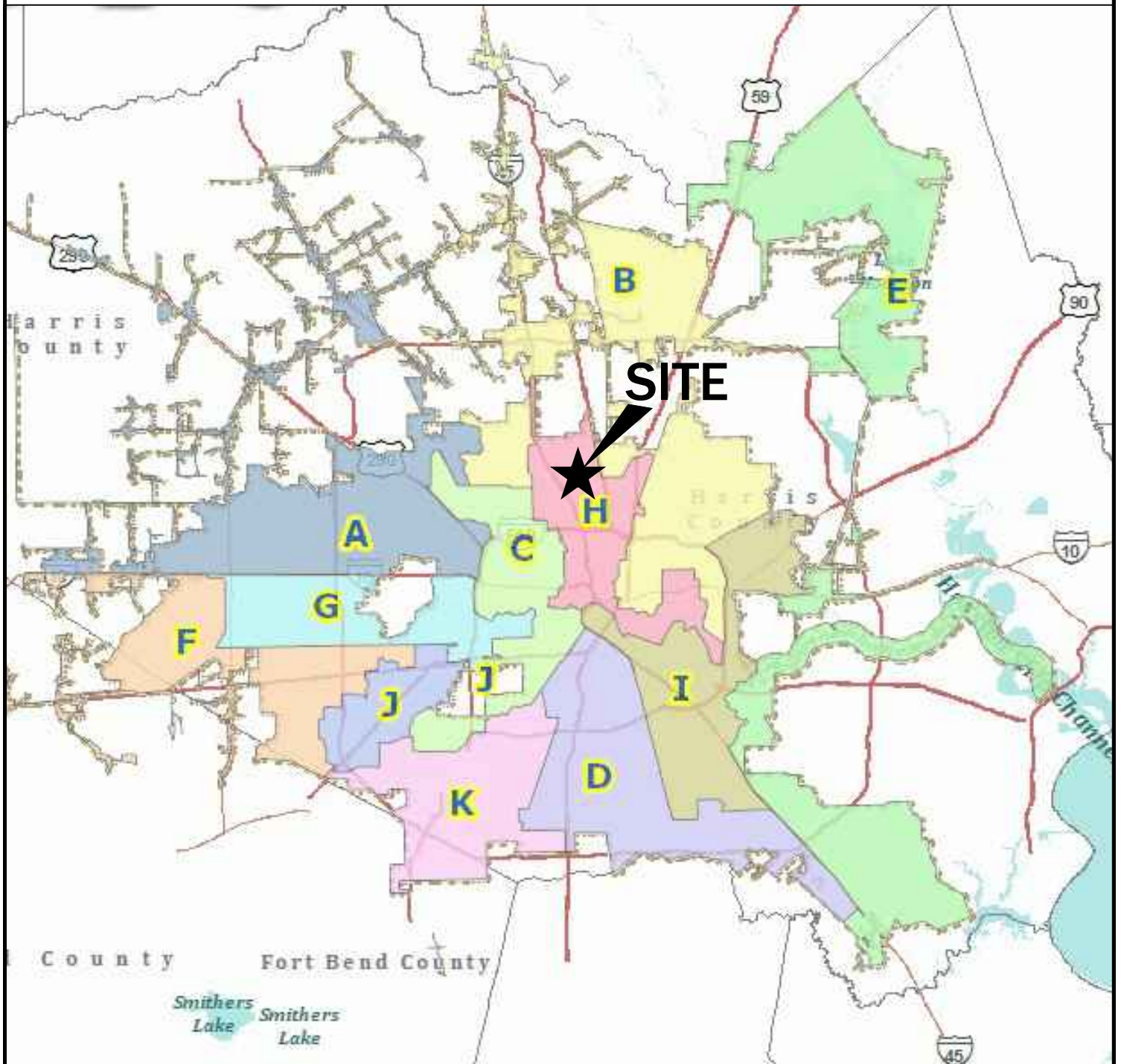
Backup Material

Backup Material

Backup Material



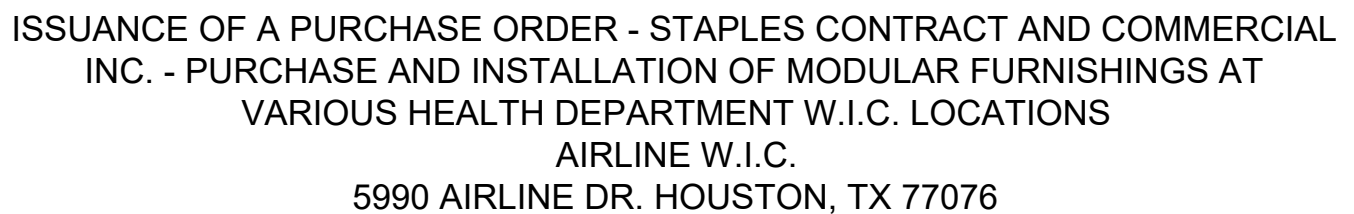
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



ISSUANCE OF A PURCHASE ORDER - STAPLES CONTRACT AND COMMERCIAL  
INC. - PURCHASE AND INSTALLATION OF MODULAR FURNISHINGS AT  
VARIOUS HEALTH DEPARTMENT W.I.C. LOCATIONS  
AIRLINE W.I.C.  
5990 AIRLINE DR. HOUSTON, TX 77076

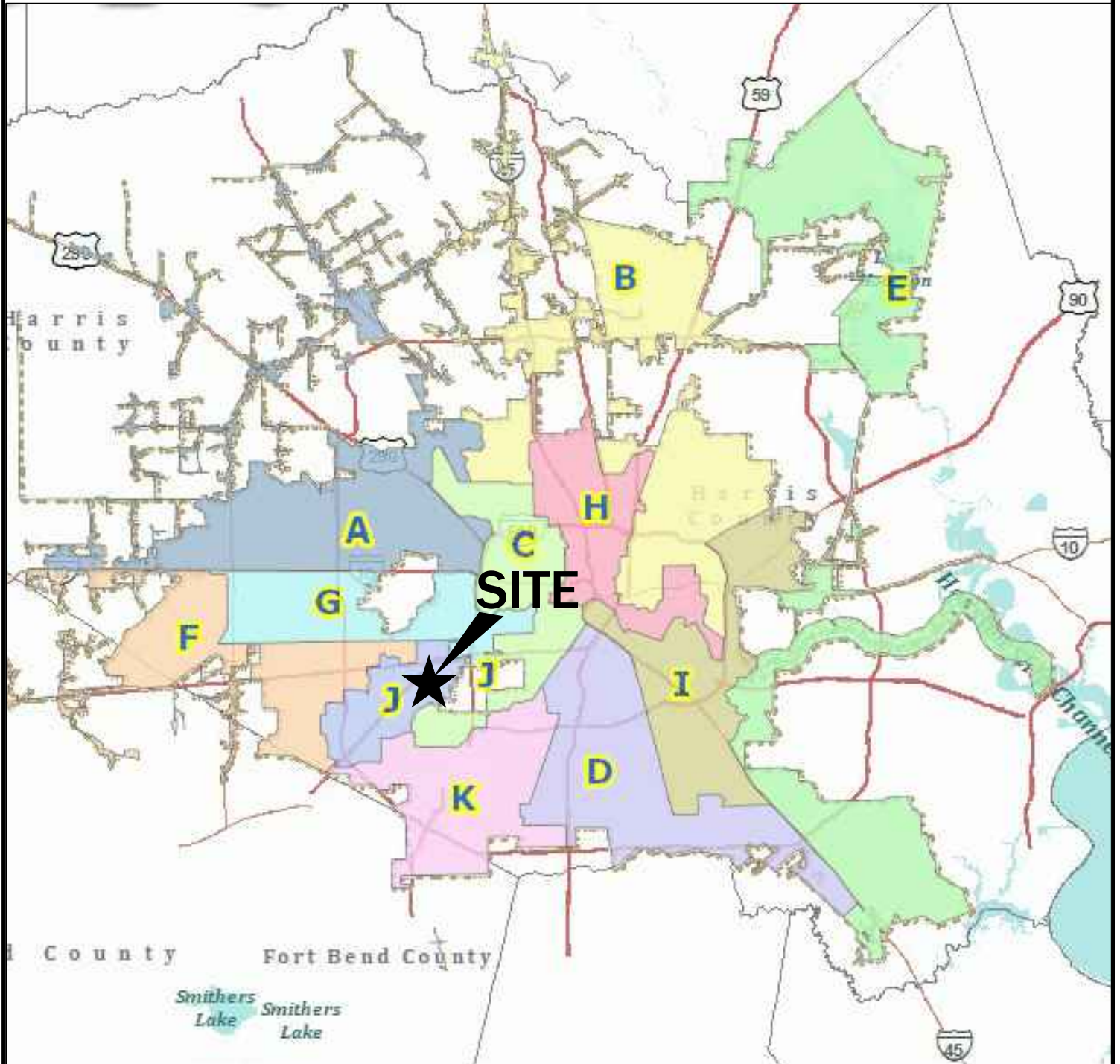
COUNCIL DISTRICT "H"

KEY MAP NO. 453B

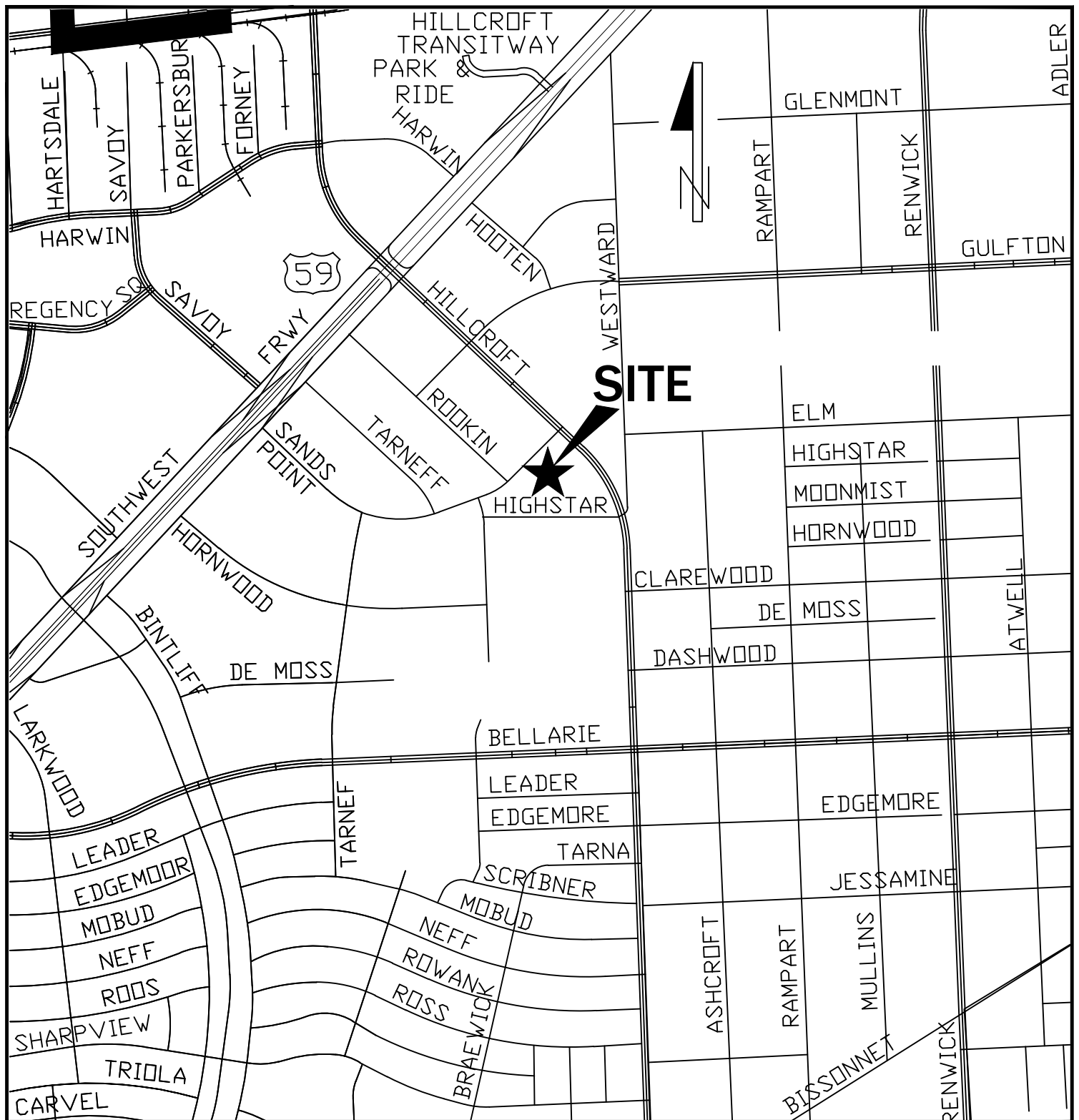


KEY MAP NO. 453B

CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



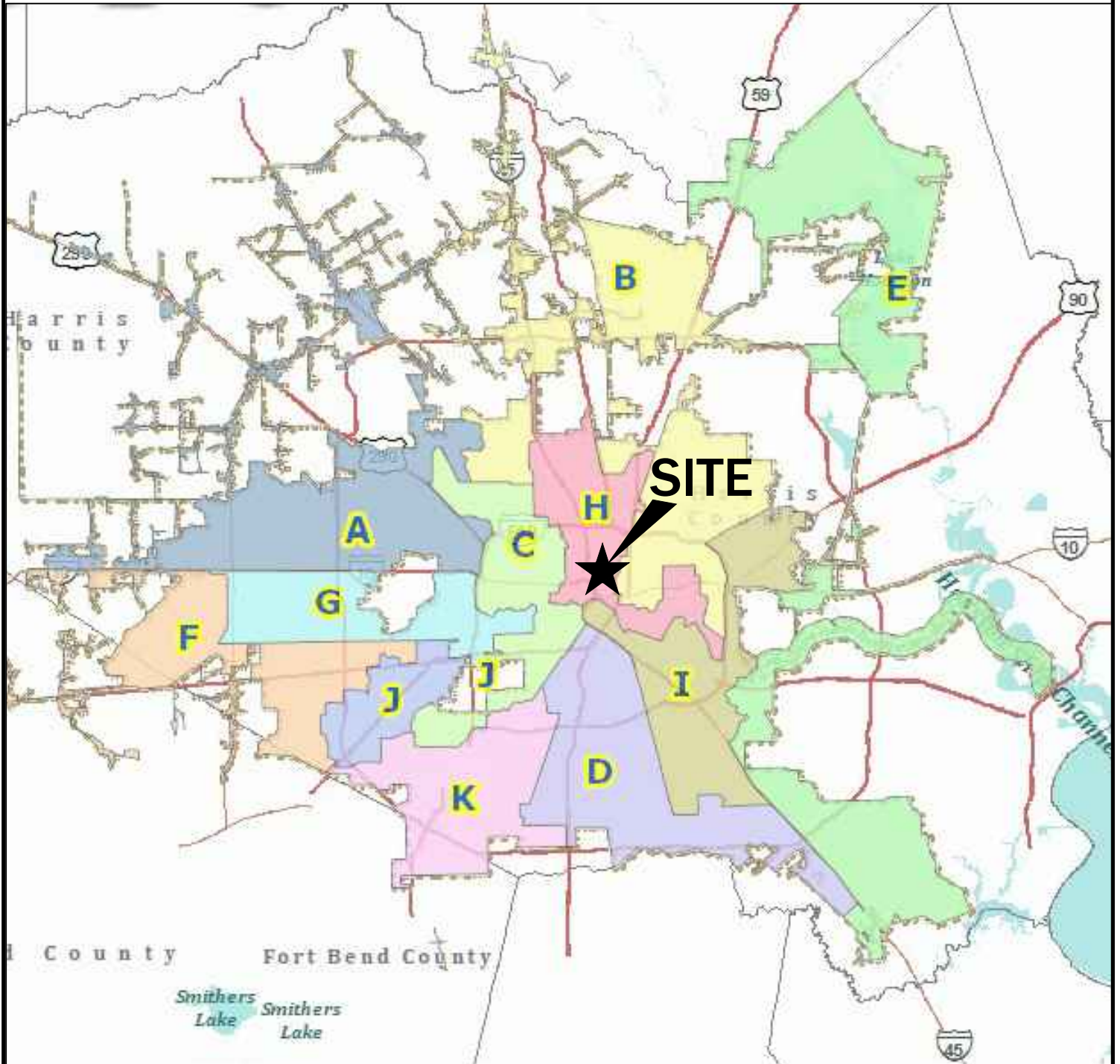
ISSUANCE OF A PURCHASE ORDER - STAPLES CONTRACT AND COMMERCIAL  
INC. - PURCHASE AND INSTALLATION OF MODULAR FURNISHINGS AT  
VARIOUS HEALTH DEPARTMENT W.I.C. LOCATIONS  
SOUTHWEST MULTI-SERVICE CENTER  
6400 HIGH STAR DR. HOUSTON, TX 77074



ISSUANCE OF A PURCHASE ORDER - STAPLES CONTRACT AND COMMERCIAL  
INC. - PURCHASE AND INSTALLATION OF MODULAR FURNISHINGS AT  
VARIOUS HEALTH DEPARTMENT W.I.C. LOCATIONS  
SOUTHWEST MULTI-SERVICE CENTER  
6400 HIGH STAR DR. HOUSTON, TX 77074



CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



ISSUANCE OF A PURCHASE ORDER - STAPLES CONTRACT AND COMMERCIAL  
INC. - PURCHASE AND INSTALLATION OF MODULAR FURNISHINGS AT  
VARIOUS HEALTH DEPARTMENT W.I.C. LOCATIONS  
W.I.C. ADMINISTRATION  
1906 COCHRAN ST. HOUSTON, TX 77009

COUNCIL DISTRICT "H"

KEY MAP NO. 493H



KEY MAP NO. 493H



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

Item Creation Date:

DR4519(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 7.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4519(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$59,734,192.82** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- The purchase of disinfectant wipes and PPE, including N95 1860 masks;
- The management of COVID-19 testing sites, including staffing, PPE, and testing supplies;
- The purchase of COVID-19 testing kits and laboratory services for COVID-19 testing;
- Digital materials and content, including books, music, movies, and language classes for the Houston Public Library due to an increased demand for digital materials in response to the shutdown of the library facilities due to the COVID-19 pandemic;
- Replacement of radios, batteries, and chargers for all radio communication equipment used between and among COVID-19 testing facilities;
- The continued provision of shelter, meals, COVID-19 testing, and case management for the at-risk homeless population and victims of domestic violence;
- Operation of a surveillance testing program to routinely test a small, random sample of residents and staff at congregate, homeless shelters located within the city through the end of the calendar year;
- Assistance with the transition of at-risk homeless individuals out of shelters and encampments into long-term housing, including the provision of rental support and case management;
- Updating the operating system of the Houston Health Department's Bureau of Vital Statistics to allow efficient communication with the City's servers during the development and issuance of death certificates;
- Hardware upgrades to the City Hall Annex television control room;
- The purchase of radios for use by all police officers and five new cadet classes;
- The purchase of 550 laptops for the Houston Police Department's non-sworn personnel to enable social distancing and telecommuting; and

- The purchase of additional layers of cyber-security protection for an increasing remote workforce to protect against increased threats from cyber-attacks ranging from data theft to ransomware.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since July 25, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**M/WBE Participation:**

These procurements will be subject to review by OBO and will utilize the appropriate aspirational M/WBE participation goal whenever possible.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

**This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.**

**Fiscal Note:**

No Fiscal Note is required on grant items.

---

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$59,734,192.82	\$0.00	\$59,734,192.82

**Amount of Funding:**

**\$59,734,192.82**

CARES Act 2020 Fund

Fund 5307

**Contact Information:**

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**



**Description**

Revised Cover sheet

EPO Log as of 08.19.2020

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4519(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4519(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$59,734,192.82** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- The purchase of disinfectant wipes and PPE, including N95 1860 masks;
- The management of COVID-19 testing sites, including staffing, PPE, and testing supplies;
- The purchase of COVID-19 testing kits and laboratory services for COVID-19 testing;
- Digital materials and content, including books, music, movies, and language classes for the Houston Public Library due to an increased demand for digital materials in response to the shutdown of the library facilities due to the COVID-19 pandemic;
- Replacement of radios, batteries, and chargers for all radio communication equipment used between and among COVID-19 testing facilities;
- The continued provision of shelter, meals, COVID-19 testing, and case management for the at-risk homeless population and victims of domestic violence;
- Operation of a surveillance testing program to routinely test a small, random sample of residents and staff at congregate, homeless shelters located within the city through the end of the calendar year;
- Assistance with the transition of at-risk homeless individuals out of shelters and encampments into long-term housing, including the provision of rental support and case management;
- Updating the operating system of the Houston Health Department's Bureau of Vital Statistics to allow efficient communication with the City's servers during the development and issuance of death certificates;
- Hardware upgrades to the City Hall Annex television control room;
- The purchase of radios for use by all police officers and five new cadet classes;
- The purchase of 550 laptops for the Houston Police Department's non-sworn personnel to enable social distancing and telecommuting; and
- The purchase of additional layers of cyber-security protection for an increasing remote workforce to protect against increased threats from cyber-attacks ranging from data theft to ransomware.

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since July 25, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

### **M/WBE Participation:**

These procurements will be subject to review by OBO and will utilize the appropriate aspirational M/WBE participation goal whenever possible.

**Hire Houston First:**


The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.

**Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:  
  
 0DD350139A6F4C8...

8/20/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
Department	FY2021	Out years	Total
Finance	\$59,734,192.82	\$0.00	\$59,734,192.82

**Amount of Funding:**

**\$59,734,192.82**

CARES Act 2020 Fund  
 Fund 5307

**Contact Information:**

Name	Department	Phone
Candice M. Gambrell	FIN/ SPD	832.393.9129
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**

Description	Type
EPO Log as of 08.19.2020	Backup Material

CRF EPO Log as of 08/19/2020			
Department	Vendor Name	Description	Amount
HHD	All Printing	Disinfect Wipes (CPO approved \$27,000 on 07/25/2020 & \$62,500 on 08/01/2020)	\$ 89,500.00
HHD	118113 GEN-PROBE SALES & SERVICE	Diagnostic System, Detection assays & instrumentation	\$ 10,000,000.00
HHD	United Medical Memorial Center	Manage COVID-19 testing site - Staffing/PPE/Test supplies	\$ 33,241,250.00
HHD	146876 Illumina	COVID-19 testing kits	\$ 241,218.75
HITS	Kudelski Security	This solution provides utilizes Artificial Intelligence (AI) and Machine Learning (ML) to detect signature-less and hidden threats to the City of Houston's network. This item supports the Cyber Security initiative.	\$ 499,850.00
HHD	Gene by Gene	Lab Services for COVID -19	\$ 3,000,000.00
HPL	141399 OVERDRIVE INC	Digital materials for HPL to replace those that have been used the maximum number of times are no longer available to be checked out. The pandemic created a huge shift in demand for digital materials. HPL estimates needing to purchase 25,000 units to offset the increased demand post-COVID.	\$ 802,723.31
HPL	111077 BAKER & TAYLOR BOOKS	For the purchase of approximately 8,000 ebooks and e-audios for the Library network. From March through June, over 3,500 new books were purchased in Axis360 costing more than \$64,000. More money for future purchases will also be needed.	\$ 150,000.00
HPL	106347 MIDWEST TAPE LLC	Hoopla is a service that provides cost per use access to music, movies, tv shows, e-books and e-audiobooks. Much of the content provided by Hoopla is sole source and cannot be accessed through other vendors. Customer usage of Hoopla has gone up 219% from the two weeks prior to the library closing to the most recent two week time period.	\$ 116,000.00
HPL	161149 CREATIVE EMPIRE LLC DBA MANGO LANGUAGES	Mango Languages contains detailed lessons in over 70 different world languages. Also, Mango includes over 20 English as a Second Language classes for speakers of various languages.	\$ 56,000.00
Fin - PPE	161430 METRON MARKETING & DISTRBUTION LLC	3M N95 1860 Mask - 375,000 @2.75/ea.	\$ 1,031,250.00
HITS	Motorola Solutions	Replace radios, batteries, chargers for all failure damage radio communication between COVID-19 test facilities.	\$ 849,184.00
HCD - Housing	135085 THE SALVATION ARMY	The Salvation Army is currently operating out of the the Fonde Recreation Center. On July 1, 2020, Council approved an emergency purchase order providing \$500,000.00 in TIRZ Affordable Housing funds for previous expenditures. Continuation of these services is needed through at least December 2020.	\$ 460,000.00
HCD - Housing	Catholic Charities	Provision of an unused facility that can provide 23 new units of non-congregate, emergency shelter (recommended by the CDC and HUD) for women and families, including case management and meals. Clients would stay in this needed temporary facility, while they work with housing navigators for placement into permanent housing through the city and county's joint Community COVID-19 Homeless Housing Initiative.	\$ 276,345.00

Department	Vendor Name	Description	Amount
HCD - Housing	Coalition for the Homeless	Assisted in the planning, management, and coordination of the city's response for homeless population, including the planning of the Homeless COVID-19 Testing Program, securing the operator and project managed the COVID Emergency Auxiliary Shelter, distributing city-secured PPE's and supplies, coordinating food distribution, overseeing communications with more than 100 city partners working on homelessness, providing technical assistance for the Quarantine/Isolation facility, and more.	\$ 265,000.00
HCD - Housing	Healthcare for the Homeless - Houston	This surveillance testing program is needed to routinely test a small, random sample of residents and staff at congregate, homeless shelters located within the city to prevent and mitigate multiple "outbreaks" that have occurred in shelters. The surveillance testing team will be comprised of medical professionals who are experienced at working with vulnerable populations. The team will set a schedule to visit and test each shelter on a regular basis through the end of the year. Upon positive test results, Harris Health will be dispatched to test the entire shelter, enabling epidemiologist from the city's Health Department to quickly work with shelters to identify and isolate all positive residents, mitigating communal spread inside and outside the facility. Epidemiologist from both the city's Health Department and The University of Texas Health Science Center are assisting with the creation of this program.	\$ 414,695.00
HCD - Housing	Coalition for the Homeless	Therefore, the city and Harris County are collaborating on a needed, Community COVID-19 Homeless Housing Program to permanently house 5,000 at-risk individuals in approximately one-year. This program utilizes housing interventions to slow the spread of COVID-19. This program is comprised of three components: (1) Bridge to Permanent Housing- providing long-term housing and wrap-around supportive services to approximately 1,000 individuals, primarily living on our streets and in our encampments; (2) Rapid Rehousing- provide up to 1-year of rental support and case management to approximately 1,700 individuals who are currently or newly homeless; and (3) Diversion- providing a range of services and/or up to 3-months of rental assistance to prevent approximately 2,000 individuals from entering the homeless system. Additionally, the initiative will also provide non-congregate emergency shelter for victims of domestic violence, as well as enhanced mental health services for high-risk, recently housed households.	\$ 5,027,431.00

Department	Vendor Name	Description	Amount
HHD	Granicus	Update to the Bureau of Vital Statistics' operating system to issue death certificates. The current operating system is outdated and requires staff to take additional steps to ensure the Vital Statistics Bureau is able to perform the critical functions associated with the COVID response efforts. The current operating system does not have the capacity to properly communicate with the City's servers because the updated security permissions causes data to be corrupted, causing the Vital Statistics staff to have to manually extract information to ensure it is complete and accurate.	\$ 280,000.00
HPL	Envisionware	Lockable storage area for dispensing tablets without direct contact with library visitors. This purchase is for 20 units to be utilized at multiple library locations.	\$ 197,095.00
HTV	Digital Resources Inc.	Annex TV control room Hardware upgrade.	\$ 300,000.00
HPD	Motorola Solutions	Purchase of 268 radios will allow the full insurance to all officers and 5 cadet classes. This will reduce the number of shared resources.	\$ 1,091,296.00
HFD	113018 MUNICIPAL EMERGENCY SERVICES	To purchase 4000 re-usable respirators and 12,000 replacement cartridges from Scott Safety Equipment for HFD First Responders. These respirators fit inside the standard SCBA faceshield used by HFD.	\$ 308,000.00
HITS	128428 VIRTUO GROUP CORPORATION	Software solution that provides additional layers of security to help protect the confidentiality, integrity and availability of City of Houston data, information and systems as the City's remote workforce increases in response to COVID-19.	\$ 627,643.26
HPD	110907 HP Inc.	The purchase of 550 laptops for HPD for non-sworn personnel to work remotely and social distance in order to prevent exposure risk.	\$ 409,711.50
		<b>Total:</b>	<b>\$ 59,734,192.82</b>



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District I

Item Creation Date: 8/11/2020

MYR - TEZ Southwest Airlines

Agenda Item#: 8.

### **Summary:**

RESOLUTION approving and authorizing the nomination of **SOUTHWEST AIRLINES CO**, located at 7800 Airport Blvd., Houston, Texas, 77061, to the Texas Economic Development Bank established by the Texas Economic Development and Tourism Office within the Office of the Governor for designation as an Enterprise Project - **DISTRICT I - GALLEGOS**

### **Background:**

#### **SPECIFIC EXPLANATION:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund is based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, there is a refund to the company of \$2,500 and up to \$7,500 per job.

City Council adopted an ordinance authorizing the City to nominate projects for this state-funded incentive. This project was presented to the Economic Development committee on August 19. The City is nominating Southwest Airlines Co. as its fourth TEZ project in the FY20 – FY21 biennium with a planned capital investment of \$5 million, and retention of 500 jobs. The amount of the investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged.

Southwest Airlines Co. is the world's largest low-cost carrier. Southwest Airlines Co. is a domestic airline that provides primarily short-haul, high-frequency, and point-to-point services. Southwest Co. is seeking a Texas Enterprise Zone designation in order to retain its employee base at the Hobby Airport which is a significant benefit to Houston's economy as we move towards the recovery phase of the Covid-19 pandemic. The company plans to invest in updating technology and equipment for use at the project site.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

**Ord No.** 2015 – 0515, June 3, 2015; Res. 2018-25, May 23, 2018

**Amount of Funding:**

No funding required

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

RCA - TEZ Southwest Airlines

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 8/11/2020

MYR - TEZ Southwest Airlines

Agenda Item#:

### **Background:**

### **SPECIFIC EXPLANATION:**

The Texas Enterprise Zone Program is an economic development tool for local communities to partner with the State of Texas to promote job creation and capital investment. A State Enterprise Zone is any census tract block group that has a 20% or higher poverty rate, as determined by the U.S. Census Bureau during each decennial census.

State law requires a municipality or county to nominate a project of a qualified business for designation as an Enterprise Project to participate in the Enterprise Zone Program. Legislation limits allocations to the state and local communities per biennium; the City is limited to a maximum of 9 project designations. Chapter 2303 of the Texas Government Code grants municipalities the authority to nominate projects located within their extraterritorial jurisdiction (ETJ).

Enterprise Projects are eligible to apply for state sales and use tax refunds on qualified expenditures. The level and amount of a refund is based on the capital investment and jobs created or retained at the qualified business site. Depending on the investment amount, there is a refund to the company of \$2,500 and up to \$7,500 per job.

City Council adopted an ordinance authorizing the City to nominate projects for this state-funded incentive. This project was presented to the Economic Development committee on August 19. The City is nominating Southwest Airlines Co. as its fourth TEZ project in the FY20 – FY21 biennium with a planned capital investment of \$5 million, and retention of 500 jobs. The amount of the investment for this project will produce a maximum reimbursement of \$2,500 for up to 500 jobs or \$1,250,000 over a five-year term, at an annual rate not to exceed \$250,000. The project site is located within a Texas Enterprise Zone and therefore 25% of new jobs must be filled by residents of an enterprise zone or individuals who are economically disadvantaged.

Southwest Airlines Co. is the world's largest low-cost carrier. Southwest Airlines Co. is a domestic airline that provides primarily short-haul, high-frequency, and point-to-point services. Southwest Co. is seeking a Texas Enterprise Zone designation in order to retain its employee base at the Hobby Airport which is a significant benefit to Houston's economy as we move towards the recovery phase of the Covid-19 pandemic. The company plans to invest in updating technology and equipment for use at the project site.

DocuSigned by:

Andrew P. Ticken, Chief Development Officer

### **Prior Council Action:**

Ord No. 2015 – 0515, June 3, 2015; Res. 2018-25, May 23, 2018

### **Amount of Funding:**

No funding required

### **Contact Information:**

DocuSigned by:

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

RCA - TEZ Southwest Airlines

#### **Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/17/2020

FIN - Energy Efficiency Fund (EEF)

Agenda Item#: 9.

### **Summary:**

ORDINANCE approving the creation of the Energy Efficiency Fund ("The Fund") to receive incentive payments from the City's retail electricity providers, rebates received from utility providers, and other sources of funding intended for energy efficiency for the City of Houston; establishing the sources and uses of the funds therein for the implementation of energy efficiency programs and projects for the purpose of reducing energy costs and consumption throughout City of Houston facilities; appropriating any and all funds received into the fund for the purposes set out herein and authorizing expenditures consistent with the purpose thereof

### **Background:**

The Director of the Finance Department recommends that City Council approve an ordinance authorizing the creation of an Energy Efficiency Fund (EEF) and appropriate funds for use on City energy efficiency programs. This fund will be utilized to implement energy efficiency programs and projects that reduce energy costs and consumption throughout City of Houston facilities. The funding source for the EEF will include incentive payments from our retail electricity provider, rebates received from utility providers, and other sources of funding intended for energy efficiency.

### **SPECIFIC EXPLANATION:**

The EEF will benefit the City in many ways including: reducing the need to incur debt and maintaining positive cash flow for each energy efficiency project, allowing for the flexibility to develop and implement projects quickly. Through the EEF the City can leverage utility rebates and incentives for future investment in energy savings retrofits.

On April 29, 2020, the City of Houston approved an Electricity Supply Agreement with Reliant Energy Retail Services, LLC. As part of this agreement, Reliant has included a variety of value-add programs and initiatives benefitting the City of Houston in many ways. One such value-add is an energy conservation incentive payment totaling \$1,250,000 over the life of the contract. This payment will be deposited in the EEF to go towards energy efficiency programs and projects conducted by the City.

### **Fiscal Note:**

No Fiscal Note is required

Tantri Emo

Chief Business Officer / Finance Director

---

**Contact Information:**

Contact Information:

William Jones - (832) 393-9080

Larissa Williams - (832) 393-9075

**ATTACHMENTS:**

**Description**

**Type**

Energy Efficiency Fund Cover Sheet\_Signed

Signed Cover sheet

**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/17/2020

FIN Energy Efficiency Fund (EEF)

Agenda Item#:

**Summary:****RECOMMENDATION:**

The Director of the Finance Department recommends that City Council approve an ordinance authorizing the creation of an Energy Efficiency Fund (EEF) and appropriate funds for use on City energy efficiency programs. This fund will be utilized to implement energy efficiency programs and projects that reduce energy costs and consumption throughout City of Houston facilities. The funding source for the EEF will include incentive payments from our retail electricity provider, rebates received from utility providers, and other sources of funding intended for energy efficiency.


**SPECIFIC EXPLANATION:**

The EEF will benefit the City in many ways including: reducing the need to incur debt and maintaining positive cash flow for each energy efficiency project, allowing for the flexibility to develop and implement projects quickly. Through the EEF, the City can leverage utility rebates and incentives for future investment in energy savings retrofits.

On April 29, 2020, the City of Houston approved an Electricity Supply Agreement with Reliant Energy Retail Services, LLC. As part of this agreement, Reliant has included a variety of value-added programs and initiatives benefiting the City of Houston in many ways. One such value-add is an energy conservation incentive payment totaling \$1,250,000 over the life of the contract. This payment will be deposited in the EEF for the City's energy efficiency programs and projects.

**M/WBE Subcontracting:****Fiscal Note:**

No Fiscal Note is required.

DocuSigned by:  
  
E73A5FD3483F467...  
Tantri Emo  
Chief Business Officer / Finance Director

**Funding:**

**Prior Council Action:**

**Contact Information:**

William Jones – (832) 393-9080

Larissa Williams – (832) 393-9075



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date:

20FMS12 Financing Agreement (SWIRFT) - TWDB

Agenda Item#: 10.

### **Summary:**

ORDINANCE approving and authorizing a financing agreement between City of Houston and **THE TEXAS WATER DEVELOPMENT BOARD**

### **Background:**

**SUBJECT:** Ordinance approving Financing Agreement between City of Houston and Texas Water Development Board (TWDB) for the State Water Implementation Revenue Fund for Texas (SWIRFT) Low Interest Loan for the design and construction of the Northeast plant water transmission lines.

**RECOMMENDATION:** It is recommended that City Council pass an Ordinance approving the Financing Agreement for the Northeast plant water transmission lines with TWDB for a SWIRFT Low Interest Loan.

### **SPECIFIC EXPLANATION:**

In 2015 and 2018, City Council approved resolutions for the City's applications to TWDB for multi-year SWIRFT financing commitments of an estimated \$296 million and \$153 million related to the City's prorated share of the design and construction of the NEWPP expansion and related transmission lines. The City has previously issued all commitments. The City applied for, and TWDB on July 23, 2020 approved, an additional \$38 million commitment for additional financing related to the Northeast plant water transmission lines project.

Approval of this ordinance is step one in the financing arrangement. The Financing Agreement covers the 2020 financing commitment in the amount of \$38 million.

The Financing Agreement commits both TWDB and the City to complete the loan, and imposes certain penalties on the City if the Financing Agreement is terminated or if the City does not close the loan in a timely manner by December 31, 2020. The penalties can range up to \$2,106,025.00 plus a proportionate share of TWDB's issuance costs associated with its 2020 SWIRFT financing (this would be the penalty for a complete failure to close, with no notice to TWDB prior to TWDB's pricing date).

The second step in this transaction relates to the issuance of the bonds. It will be covered in a subsequent ordinance, expected to be brought to City Council for consideration in October. City is expected to close on the loan around November 17, 2020.

This item was presented to the Budget & Fiscal Affairs Committee meeting on June 2, 2020.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Resolution 2015-21 on May 27, 2015  
Resolution 2018-22 on April 18, 2018  
Resolution 2020-30 on Jun 10, 2020

**Contact Information:**

Samir Solanki  
**Phone:** 832-395-2658

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

20FMS12 Financing Agreement (SWIRFT) - TWDB

Agenda Item#:

### **Background:**

**SUBJECT:** Ordinance approving Financing Agreement between City of Houston and Texas Water Development Board (TWDB) for the State Water Implementation Revenue Fund for Texas (SWIRFT) Low Interest Loan for the design and construction of the Northeast plant water transmission lines.

**RECOMMENDATION:** It is recommended that City Council pass an Ordinance approving the Financing Agreement for the Northeast plant water transmission lines with TWDB for a SWIRFT Low Interest Loan.

### **SPECIFIC EXPLANATION:**

In 2015 and 2018, City Council approved resolutions for the City's applications to TWDB for multi-year SWIRFT financing commitments of an estimated \$296 million and \$153 million related to the City's prorated share of the design and construction of the NEWPP expansion and related transmission lines. The City has previously issued all commitments. The City applied for, and TWDB on July 23, 2020 approved, an additional \$38 million commitment for additional financing related to the Northeast plant water transmission lines project.

Approval of this ordinance is step one in the financing arrangement. The Financing Agreement covers the 2020 financing commitment in the amount of \$38 million.

The Financing Agreement commits both TWDB and the City to complete the loan, and imposes certain penalties on the City if the Financing Agreement is terminated or if the City does not close the loan in a timely manner by December 31, 2020. The penalties can range up to \$2,106,025.00 plus a proportionate share of TWDB's issuance costs associated with its 2020 SWIRFT financing (this would be the penalty for a complete failure to close, with no notice to TWDB prior to TWDB's pricing date).

The second step in this transaction relates to the issuance of the bonds. It will be covered in a subsequent ordinance, expected to be brought to City Council for consideration in October. City is expected to close on the loan around November 17, 2020.

This item was presented to the Budget & Fiscal Affairs Committee meeting on June 2, 2020.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

8/5/2020

A93C410B72B3453...

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

### **Prior Council Action:**

Resolution 2015-21 on May 27, 2015; Resolution 2018-22 on April 18, 2018; Resolution 2020-30 on Jun 10, 2020

### **Contact Information:**

Samir Solanki

Phone: 832-395-2658

### **ATTACHMENTS:**

#### **Description**

BFA Agenda

Prior Council Action - Resolution No. 2015-21

Prior Council Action - Resolution No. 2018-22

Prior Council Action - Resolution No. 2020-30

#### **Type**

Backup Material

Backup Material

Backup Material

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/11/2020

HCD20-35 CDBG-DR17 NestQuest Houston, Inc.

Agenda Item#: 11.

### **Summary:**

ORDINANCE approving and authorizing agreement between City of Houston and **NEST QUEST HOUSTON, INC** to provide Community Development Block Grant Funds for the administration and operation of their Voucher Mobility Program, which will help move low-to-moderate income families with school aged children to higher opportunity neighborhoods within attendance zones of highly ranked public schools - 1 Year - \$276,044.15 - Grant Fund

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and NestQuest Houston, Inc. (NestQuest) to receive up to \$276,044.15 in Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for the administration and operation of a Voucher Mobility Program.

Through this program, a minimum of 43 very low-income Houston families with school-aged children will be given an opportunity to move to a high opportunity neighborhood. These homes will be located within attendance zones of public schools that have received rankings of "A" or "B".

CDBG – DR17 funds are providing 18% of the cost for this program.

Category	Amount	Percentage
Program Administration	\$30,000.00	10.87%
Program Services	\$246,044.15	89.13%
<b>Total</b>	<b>\$276,044.15</b>	<b>100%</b>

HCDD conducted a Notice of Funding Availability for Harvey Public Services program contracts in Fiscal Year 2020, with a one-year renewal option for Fiscal Year 2021. NestQuest was one of the providers selected. The contract period is from September 1, 2020 – August 31, 2021. This is NestQuest's first Public Services contract with the City of Houston.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

No Fiscal Note is required on grant items.

\*Harvey Indirect Tie Back: Catastrophic flooding caused by Hurricane Harvey resulted in increased competitiveness in the rental market and reduced supply of affordable units. Low-income renters have been disproportionately impacted by Hurricane Harvey and could face years of recovery

(Texas Law Review – Vol 96, 2018). NestQuest places low-income families in stable, safe and comfortable rental units zoned to the best schools in the region. Further access to stable housing and social services means that NestQuest clients could be less vulnerable to future catastrophic events.

---

Tom McCasland, Director

**Prior Council Action:**

**Amount of Funding:**

\$276,044.15 Federal State Local - Pass Through Fund 5030

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/11/2020

HCD20-35 CDBG-DR17 NestQuest Houston, Inc.

Agenda Item#: 55.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston (City) and NestQuest Houston, Inc. (NestQuest) to receive up to \$276,044.15 in Community Development Block Grant - Disaster Recovery 2017 (CDBG-DR17) funds, for the administration and operation of a Voucher Mobility Program.

Through this program, a minimum of 43 very low-income Houston families with school-aged children will be given an opportunity to move to a high opportunity neighborhood. These homes will be located within attendance zones of public schools that have received rankings of "A" or "B".

CDBG – DR17 funds are providing 18% of the cost for this program.

Category	Amount	Percentage
Program Administration	\$30,000.00	10.87%
Program Services	\$246,044.15	89.13%
<b>Total</b>	<b>\$276,044.15</b>	<b>100%</b>

HCDD conducted a Notice of Funding Availability for Harvey Public Services program contracts in Fiscal Year 2020, with a one-year renewal option for Fiscal Year 2021. NestQuest was one of the providers selected. The contract period is from September 1, 2020 – August 31, 2021. This is NestQuest's first Public Services contract with the City of Houston.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

No Fiscal Note is required on grant items.

\*Harvey Indirect Tie Back: Catastrophic flooding caused by Hurricane Harvey resulted in increased competitiveness in the rental market and reduced supply of affordable units. Low-income renters have been disproportionately impacted by Hurricane Harvey and could face years of recovery (Texas Law Review – Vol 96, 2018). NestQuest places low-income families in stable, safe and comfortable rental units zoned to the best schools in the region. Further access to stable housing and social services means that NestQuest clients could be less vulnerable to future catastrophic events.

  
Tom McCasland, Director

### **Prior Council Action:**

### **Amount of Funding:**

\$276,044.15 Federal State Local - Pass Through Fund 5030

### **Contact Information:**

Roxanne Lawson

Phone: (832) 394-6307

### **ATTACHMENTS:**

Description	Type
Form A	Backup Material
Form B	Backup Material
Delinquent Tax Report	Backup Material
Affidavit of Ownership	Backup Material
PNFDF	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District B, District E, District I

Item Creation Date: 8/7/2020

HAS - Professional Services Contract with Isani  
Consultants, L.P. for Building Standards Group Extension of  
Staff (BSGEOS) Services at IAH, HOU, and EFD

Agenda Item#: 12.

### **Summary:**

ORDINANCE approving and authorizing Professional Contract between City of Houston and **ISANI CONSULTANTS, L.P.** for Building Standards Group Extension of Staff Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport and Ellington Airport for the Houston Airport System; providing a maximum contract amount - 5 Years with one three-year option - \$13,245,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Services Contract with Isani Consultants, L.P. and setting a maximum contract amount.

#### **SPECIFIC EXPLANATION:**

The Building Standards Group (BSG) in the HAS Infrastructure Division is responsible for effective and efficient building plan review, issuance and closeout of building code permitting actions, and issuance of certificates of occupancy throughout the Houston Airport System; it operates under Memoranda of Understanding (MOU) between HAS, HPW, and HFD. Extension of staff services will provide BSG with the resources to perform functions related to construction permitting and code enforcement.

Positions may include:

- Building Official
- Permit Coordinators
- Plans Examiners/ Code Enforcement Inspectors

Extension of staff may include the following infrastructure-related roles:

- Plans Examination
- Permit Coordination
- Permit Management
- Inspection
- Building Code Enforcement
- Plumbing Code Enforcement
- Mechanical Code Enforcement

- Electrical Code Enforcement
- Fire Code Enforcement

On March 20, 2020 and March 27, 2020, a Request for Qualifications (RFQ) for Building Standards Group Extension of Staff (BSGEOS) Services was advertised in the *Houston Chronicle*.

Three (3) responses to the RFQ were received on April 29, 2020, from the following proposers:

1. CMTS LLC;
2. Energy Systems Laboratory; and
3. Isani Consultants, L.P.

The Evaluation Committee (EC) was comprised of five City of Houston voting members and one chairperson from Supply Chain Management. The EC members evaluated the Statements of Qualifications received from the three firms in response to the RFQ in accordance with the pre-established evaluation criteria outlined in the solicitation document. The EC recommended Isani Consultants, L.P. for award.

Throughout the Contract duration, a wide variety of skills and capabilities in project management will be required, and assignments of work will be determined by the HAS Infrastructure staff. Detailed scopes of work and cost estimates will be prepared on an individual basis for each assignment, and task orders (Letters of Authorization (LOAs)) will be executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

The Contract term is five years with one three-year renewal option.

The services to be provided by Isani Consultants, L.P. were previously budgeted and authorized under the ITRP Program Management Support Services contracts. In the interest of transparency and improved cost accounting, these services have now been procured separately.

#### **Project Costs:**

\$13,245,000.00	Professional Extension of Staff Services
\$13,245,000.00	TOTAL

#### **Pay or Play:**

This Agreement requires compliance with the City's "Play or Pay" ordinance regarding health benefits for employees of City contractors. In this case, Isani Consultants, L.P. will exercise both options in compliance with City policy.

#### **MWBE Participation:**

The MWBE goal for this agreement is 7%. Isani Consultants, L.P. has committed to fulfilling 10% participation toward the goal using the following firm:

Firms	Type of Work	Amount	%
VERSA Infrastructure LLC	Inspection	\$1,324,500.00	10%
	<b>TOTAL</b>	<b>\$1,324,500.00</b>	<b>10%</b>

**Fiscal Note:**

Funding for this item is included in FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$2,245,000.00	\$11,000,000.00	\$13,245,000.00

**Amount of Funding:**

\$13,245,000.00  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry        281/233-1896  
Robert Barker    281/233-1953

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District E, District I

Item Creation Date: 8/7/2020

HAS - Professional Services Contract with Isani Consultants, L.P. for Building Standards Group Extension of Staff (BSGEOS) Services at IAH, HOU, and EFD

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Services Contract with Isani Consultants, L.P. and setting a maximum contract amount.

### **SPECIFIC EXPLANATION:**

The Building Standards Group (BSG) in the HAS Infrastructure Division is responsible for effective and efficient building plan review, issuance and closeout of building code permitting actions, and issuance of certificates of occupancy throughout the Houston Airport System; it operates under Memoranda of Understanding (MOU) between HAS, HPW, and HFD. Extension of staff services will provide BSG with the resources to perform functions related to construction permitting and code enforcement.

Positions may include:

- Building Official
- Permit Coordinators
- Plans Examiners/ Code Enforcement Inspectors

Extension of staff may include the following infrastructure-related roles:

- Plans Examination
- Permit Coordination
- Permit Management
- Inspection
- Building Code Enforcement
- Plumbing Code Enforcement
- Mechanical Code Enforcement
- Electrical Code Enforcement
- Fire Code Enforcement

On March 20, 2020 and March 27, 2020, a Request for Qualifications (RFQ) for Building Standards Group Extension of Staff (BSGEOS) Services was advertised in the *Houston Chronicle*.

Three (3) responses to the RFQ were received on April 29, 2020, from the following proposers:

1. CMTS LLC;
2. Energy Systems Laboratory; and
3. Isani Consultants, L.P.

The Evaluation Committee (EC) was comprised of five City of Houston voting members and one chairperson from Supply Chain Management. The EC members evaluated the Statements of Qualifications received from the three firms in response to the RFQ in accordance with the pre-established evaluation criteria outlined in the solicitation document. The EC recommended Isani Consultants, L.P. for award.

Throughout the Contract duration, a wide variety of skills and capabilities in project management will be required, and assignments of work will be determined by the HAS Infrastructure staff. Detailed scopes of work and cost estimates will be prepared on an individual basis for each assignment, and task orders (Letters of Authorization (LOAs)) will be executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

The Contract term is five years with one three-year renewal option.

The services to be provided by Isani Consultants, L.P. were previously budgeted and authorized under the ITRP Program Management Support Services contracts. In the interest of transparency and improved cost accounting, these services have now been procured separately.

**Project Costs:**

\$13,245,000.00 Professional Extension of Staff Services  
 \$13,245,000.00 TOTAL

**Pay or Play:**

This Agreement requires compliance with the City's "Play or Pay" ordinance regarding health benefits for employees of City contractors. In this case, Isani Consultants, L.P. will exercise both options in compliance with City policy.

**MWBE Participation:**

The MWBE goal for this agreement is 7%. Isani Consultants, L.P. has committed to fulfilling 10% participation toward the goal using the following firm:

Firms	Type of Work	Amount	%
VERSA Infrastructure LLC	Inspection	\$1,324,500.00	10%
	<b>TOTAL</b>	<b>\$1,324,500.00</b>	<b>10%</b>


**Fiscal Note:**

Funding for this item is included in FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

DS  
 RaB

DocuSigned by:



F8C4D7E8B8A045F...

Mario C. Diaz

Houston Airport System

DocuSigned by:



F405371A27C1496...

Andy Icken

Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$2,245,000.00	\$11,000,000.00	\$13,245,000.00

**Amount of Funding:**

\$13,245,000.00  
 HAS Revenue Fund  
 Fund 8001

**Contact Information:**

Todd Curry 281/233-1896  
 Robert Barker 281/233-1953





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District B, District E, District I

Item Creation Date: 8/10/2020

HAS - Professional Services Contract with Parsons  
Transportation Group, Inc. for Infrastructure Division  
Extension of Staff (IDES) Services at IAH, HOU, and EFD;  
Project 795

Agenda Item#: 13.

### **Summary:**

ORDINANCE appropriating \$10,168,627.00 out of Airport System Consolidated 2011 AMT Construction Fund and \$16,407,809.00 out of Airports Renewal and Replacement Fund and approving and authorizing Professional Services Contract between City of Houston and **PARSONS TRANSPORTATION GROUP, INC** for Infrastructure Division Extension of Staff Services at George Bush Intercontinental Airport/Houston, William P. Hobby Airport, and Ellington Airport (Project No. 795); providing funding for design contingency - 5 Years with one three-year option - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Services Contract with Parsons Transportation Group, Inc. and appropriating \$26,576,436.00 to finance the cost of these services. (Project 795)

#### **SPECIFIC EXPLANATION:**

The extension of staff will provide Project Management, Design Management, and Construction Management systems, services, and staffing in support of and under the direction of HAS Infrastructure staff. These services will be necessary to support the non-ITRP projects on the development list, including the possible expansion of gates at William P. Hobby Airport (HOU), the redevelopment of George Bush Intercontinental Airport/Houston (IAH) Terminal A, the development of Ellington Airport (EFD), and the continuing overhaul of airfield, structural, and mechanical systems throughout the airport system. The services to be provided were previously budgeted and authorized under the ITRP Program Management Support Services (PMSS) contracts. In the interest of transparency and improved cost accounting, these services have now been procured separately.

The IDES team is expected to provide services for all phases of the assigned projects, including the following:

- Program Initiation Phase
- Program Definition Phase
- Design Phase Review and Approval

- Procurement Phase
- Construction Phase
- Commissioning and Activation Phase
- Contract Closeout Phase

On March 13, 2020 and March 20, 2020, a Request for Qualifications (RFQ) for Professional Services for Infrastructure Division Extension of Staff (IDES) Services was advertised in the *Houston Chronicle*. Eight (8) responses were received on April 29, 2020 from the following proposers:

1. Atser;
2. Fronza & Francis;
3. Gunda Corporation;
4. Hill International;
5. Jacobsen Daniels;
6. Parsons Transportation Group, Inc.;
7. Stantec Consulting Services; and
8. VRX, Inc.

The Evaluation Committee (EC) was comprised of five City of Houston voting members and one chairperson from Supply Chain Management. The EC members evaluated the Statements of Qualifications received from the eight firms in response to the RFQ in accordance with the pre-established evaluation criteria outlined in the solicitation document. The EC recommended Parsons Transportation Group, Inc. for award.

Throughout the Contract duration, a wide variety of skills and capabilities in project management will be required, and assignments of work to be carried out by the IDES team will be determined by HAS Infrastructure staff. Detailed scopes of work and cost estimates will be prepared on an individual basis for each assignment, and task orders (Letters of Authorization (LOA)) will be executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

The Contract term is five years, with one three-year renewal option. HAS intends to return to City Council throughout the term of the contract for additional appropriations of funds as may be required to support the larger of the projects listed earlier such as the redevelopment of IAH Terminal A, for example.

#### **Project Costs:**

\$26,576,436.00	Professional Extension of Staff Services
\$26,576,436.00	TOTAL

#### **Pay or Play:**

This Agreement requires compliance with the City's "Play or Pay" ordinance regarding health benefits for employees of City contractors. In this case, Parsons Transportation Group, Inc. will exercise both options in compliance with City policy.

#### **MWBE Participation:**

The MWBE goal for this agreement is 30%. Because of the on-call nature of this Contract, specific amounts and percentages are not known, but Parsons Transportation Group, Inc. has

committed to fulfilling 35% participation towards the goal using the following firms:

Firms	Type of Work
Leibowitz & Horton Airport Management Consultants	Financial Controls and Fiscal Management
Olivier, Inc. Corporation	SME Stakeholder Manager
Taylor Construction Management, LLC	Project and Asset Management Estimating
VERSA Infrastructure LLC	Project Management, Estimating

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

**Amount of Funding:**

\$10,168,627.00 HAS-Consolidated 2011 AMT Construction Fund (8205)  
\$16,407,809.00 HAS-Renewal & Replacement Fund (8010)  
\$26,576,436.00 TOTAL

**Contact Information:**

Todd Curry 281/233-1896  
Robert Barker 281/233-1953

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District E, District I

Item Creation Date: 8/10/2020

HAS - Professional Services Contract with Parsons Transportation Group, Inc. for Infrastructure Division Extension of Staff (IDES) Services at IAH, HOU, and EFD; Project 795

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Services Contract with Parsons Transportation Group, Inc. and appropriating \$26,576,436.00 to finance the cost of these services. (Project 795)

### **SPECIFIC EXPLANATION:**

The extension of staff will provide Project Management, Design Management, and Construction Management systems, services, and staffing in support of and under the direction of HAS Infrastructure staff. These services will be necessary to support the non-ITRP projects on the development list, including the possible expansion of gates at William P. Hobby Airport (HOU), the redevelopment of George Bush Intercontinental Airport/Houston (IAH) Terminal A, the development of Ellington Airport (EFD), and the continuing overhaul of airfield, structural, and mechanical systems throughout the airport system. The services to be provided were previously budgeted and authorized under the ITRP Program Management Support Services (PMSS) contracts. In the interest of transparency and improved cost accounting, these services have now been procured separately.

The IDES team is expected to provide services for all phases of the assigned projects, including the following:

- Program Initiation Phase
- Program Definition Phase
- Design Phase Review and Approval
- Procurement Phase
- Construction Phase
- Commissioning and Activation Phase
- Contract Closeout Phase

On March 13, 2020 and March 20, 2020, a Request for Qualifications (RFQ) for Professional Services for Infrastructure Division Extension of Staff (IDES) Services was advertised in the *Houston Chronicle*. Eight (8) responses were received on April 29, 2020 from the following proposers:

1. Atser;
2. Fronza & Francis;
3. Gunda Corporation;
4. Hill International;
5. Jacobsen Daniels;
6. Parsons Transportation Group, Inc.;
7. Stantec Consulting Services; and
8. VRX, Inc.

The Evaluation Committee (EC) was comprised of five City of Houston voting members and one chairperson from Supply Chain Management. The EC members evaluated the Statements of Qualifications received from the eight firms in response to the RFQ in accordance with the pre-established evaluation criteria outlined in the solicitation document. The EC recommended Parsons Transportation Group, Inc. for award.

Throughout the Contract duration, a wide variety of skills and capabilities in project management will be required, and assignments of work to be carried out by the IDES team will be determined by HAS Infrastructure staff. Detailed scopes of work and cost estimates will be prepared on an individual basis for each assignment, and task orders (Letters of Authorization (LOA)) will be executed prior to the issuance of a Notice to Proceed (NTP) on any given specific assignment.

The Contract term is five years, with one three-year renewal option. HAS intends to return to City Council throughout the term of the contract for additional appropriations of funds as may be required to support the larger of the projects listed earlier such as the redevelopment of IAH Terminal A, for example.

### **Project Costs:**

\$26,576,436.00 Professional Extension of Staff Services  
\$26,576,436.00 TOTAL

**Pay or Play:**

This Agreement requires compliance with the City's "Play or Pay" ordinance regarding health benefits for employees of City contractors. In this case, Parsons Transportation Group, Inc. will exercise both options in compliance with City policy.

**MWBE Participation:**

The MWBE goal for this agreement is 30%. Because of the on-call nature of this Contract, specific amounts and percentages are not known, but Parsons Transportation Group, Inc. has committed to fulfilling 35% participation towards the goal using the following firms:

Firms	Type of Work
Leibowitz & Horton Airport Management Consultants	Financial Controls and Fiscal Management
Olivier, Inc. Corporation	SME Stakeholder Manager
Taylor Construction Management, LLC	Project and Asset Management Estimating
VERSA Infrastructure LLC	Project Management, Estimating

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DS  
Rab

DocuSigned by:  
  
 FBC107BBB8A045F

Mario C. Diaz  
 Houston Airport System

DocuSigned by:  
  
 F406371A27C1498...

Andy Icken  
 Chief Development Officer

**Amount of Funding:**

\$10,168,627.00 HAS-Consolidated 2011 AMT Construction Fund (8205)  
\$16,407,809.00 HAS-Renewal & Replacement Fund (8010)  
\$26,576,436.00 TOTAL

**Contact Information:**

Todd Curry 281/233-1896  
 Robert Barker 281/233-1953



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District B

Item Creation Date: 8/12/2020

HAS – Additional Appropriation for the Program  
Management Support Services (PMSS) Contracts with the  
Houston Aviation Alliance (HAA) and Parsons & HJ Russell  
IAH Team; Project No. 801

Agenda Item#: 14.

### **Summary:**

ORDINANCE appropriating \$13,000,000.00 out of Airport System Consolidated ITRP AMT Construction Fund as an additional appropriation for two Professional Services Agreements between City Of Houston and **HOUSTON AVIATION ALLIANCE, a Joint Venture**, and **PARSONS & H. J. RUSSELL IAH TEAM, a Joint Venture**, for Program Management Support Services for the Houston Airport System (Approved by Ordinance No. 2015-314, 2016-801, 2018-174 and 2019-349); (Project No. 801) - **DISTRICT B - DAVIS**

### **Background:**

#### **RECOMMENDATION:**

Enact an Ordinance appropriating \$13,000,000.00 for the Program Management Support Services (PMSS) contracts with the Houston Aviation Alliance (HAA), a Joint Venture, and the Parsons & HJ Russell IAH Team, a Joint Venture. (Project No. 801)

#### **SPECIFIC EXPLANATION:**

The Program Management Support Services (PMSS) scope of services includes the provision for staffing, services, and systems in support of the Project Management, Design Management, and Construction Management (PM/DM/CM) and Project Controls Services of the IAH Terminal Redevelopment Program (ITRP) (an estimated \$1.3 billion undertaking).

On April 8, 2015, Houston City Council enacted Ordinance 2015-314, approving and authorizing two PMSS Contracts—one with the Houston Aviation Alliance (HAA) and one with the Parsons & HJ Russell IAH Team—and appropriating an initial amount of \$21,000,000.00. These contracts have terms of 8 years with two-year extensions each, and it was estimated the total cost for essential services under the contracts would tally to \$125 Million, or just less than 10% of the total program cost. To date costs incurred sum to \$80,044,400.00.

On October 19, 2016, City Council enacted Ordinance 2016-801, approving and authorizing Amendment No. 1 to the Contract and appropriating an additional \$22,000,000.00.

On March 7, 2018, City Council enacted Ordinance 2018-174, appropriating an additional \$18,144,400.00.

On April 30, 2019, City Council enacted Ordinance 2019-349, approving and authorizing Amendment No. 2 to the Contract and appropriating an additional \$18,900,000.00. Amendment No. 2 updated the Contract's *Exhibit B: PMSS Consultant's Raw Salary Rates* due to increases caused by inflation and annual cost of employment increases.

Over the course of the contract, a wide variety of skills and capabilities are required under the PMSS contracts by the Houston Airport System. Resource requirements are prepared on an individual basis for each assignment, and Letters of Authorization (LOAs) are executed prior to the commencement of any given assignment.

It is now requested that City Council approve an additional appropriation of \$13,000,000.00 for continued and uninterrupted delivery of Program Management Support Services in support of ITRP.

**Project Costs:**

The \$13,000,000.00 will be allocated to the two contracts (HAA and Parsons & HJ Russell IAH Team) as needed through Letters of Authorization (LOAs). A portion of the spending may be eligible for reimbursement under either the FAA AIP or PFC Programs. It is anticipated that City Council approval of additional funds for these contracts will be requested on a periodic basis through the end of the program.

**M/WBE Participation:**

The M/WBE goal for these contracts is 35%. Currently, HAA is achieving 38.70% participation and Parsons & HJ Russell IAH Team is achieving 39.65% participation toward the 35% goal. The HAS Office of Business Opportunity will continue to monitor these contracts in accordance with its procedures.

**CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

---

Mario C. Diaz  
Houston Airport System

---

Andy Icken  
Chief Development Officer

**Prior Council Action:**

04/07/2015 (O) 2015-0314  
10/19/2016 (O) 2016-0801  
03/06/2018 (O) 2018-174  
04/30/2019 (O) 2019-349

**Amount of Funding:**

\$13,000,000.00  
HAS - Consolidated ITRP AMT Construction

Fund 8207

**Contact Information:**

Todd Curry	281/233-1896
Robert Barker	281/233-1953

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 8/12/2020

HAS – Additional Appropriation for the Program Management Support Services (PMSS) Contracts with the Houston Aviation Alliance (HAA) and Parsons & HJ Russell IAH Team; Project No. 801

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an Ordinance appropriating \$13,000,000.00 for the Program Management Support Services (PMSS) contracts with the Houston Aviation Alliance (HAA), a Joint Venture, and the Parsons & HJ Russell IAH Team, a Joint Venture. (Project No. 801)

### **SPECIFIC EXPLANATION:**

The Program Management Support Services (PMSS) scope of services includes the provision for staffing, services, and systems in support of the Project Management, Design Management, and Construction Management (PM/DM/CM) and Project Controls Services of the IAH Terminal Redevelopment Program (ITRP) (an estimated \$1.3 billion undertaking).

On April 8, 2015, Houston City Council enacted Ordinance 2015-314, approving and authorizing two PMSS Contracts—one with the Houston Aviation Alliance (HAA) and one with the Parsons & HJ Russell IAH Team—and appropriating an initial amount of \$21,000,000.00. These contracts have terms of 8 years with two-year extensions each, and it was estimated the total cost for essential services under the contracts would tally to \$125 Million, or just less than 10% of the total program cost. To date costs incurred sum to \$80,044,400.00.

On October 19, 2016, City Council enacted Ordinance 2016-801, approving and authorizing Amendment No. 1 to the Contract and appropriating an additional \$22,000,000.00.

On March 7, 2018, City Council enacted Ordinance 2018-174, appropriating an additional \$18,144,400.00.

On April 30, 2019, City Council enacted Ordinance 2019-349, approving and authorizing Amendment No. 2 to the Contract and appropriating an additional \$18,900,000.00. Amendment No. 2 updated the Contract's *Exhibit B: PMSS Consultant's Raw Salary Rates* due to increases caused by inflation and annual cost of employment increases.

Over the course of the contract, a wide variety of skills and capabilities are required under the PMSS contracts by the Houston Airport System. Resource requirements are prepared on an individual basis for each assignment, and Letters of Authorization (LOAs) are executed prior to the commencement of any given assignment.

It is now requested that City Council approve an additional appropriation of \$13,000,000.00 for continued and uninterrupted delivery of Program Management Support Services in support of ITRP.

### **Project Costs:**

The \$13,000,000.00 will be allocated to the two contracts (HAA and Parsons & HJ Russell IAH Team) as needed through Letters of Authorization (LOAs). A portion of the spending may be eligible for reimbursement under either the FAA AIP or PFC Programs. It is anticipated that City Council approval of additional funds for these contracts will be requested on a periodic basis through the end of the program.

### **M/WBE Participation:**

The M/WBE goal for these contracts is 35%. Currently, HAA is achieving 38.70% participation and Parsons & HJ Russell IAH Team is achieving 39.65% participation toward the 35% goal. The HAS Office of Business Opportunity will continue to monitor these contracts in accordance with its procedures.

### **CIP Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

### **Director's Signature:**

DS  
RAB

DocuSigned by:

Mario Diaz

F8C107BB8A045E...

Mario C. Diaz

Houston Airport System

DocuSigned by:

Andy Icken

F405971A27C1498...

Andy Icken

Chief Development Officer

**Prior Council Action:**

04/07/2015 (O) 2015-0314

10/19/2016 (O) 2016-0801

03/06/2018 (O) 2018-174

04/30/2019 (O) 2019-349

**Amount of Funding:**

\$13,000,000.00

HAS - Consolidated ITRP AMT Construction

Fund 8207

**Contact Information:**

Todd Curry 281/233-1896

Robert Barker 281/233-1953



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/5/2020

HITS - FY21 UH Radio Lease Renewal

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Ordinance No. 2010-577 to increase spending authority to fund the extension of the Lease Agreement between City of Houston, Texas, Lessee, and **UNIVERSITY OF HOUSTON SYSTEM**, Lessor - 5 Years - \$90,000.00 - Central Service Revolving Fund

### **Background:**

#### **RECOMMENDATION:**

Approve and authorize first amendment to Ordinance No. 2010-0577, passed on July 14, 2010 to increase spending authority from \$280,000.00 to \$370,000.00 for the Lease Agreement between University of Houston System on behalf of University of Houston-Clear Lake (Lessor) and the City of Houston (Lessee), at 14211 Middlebrook Drive, Pasadena, Texas for the continued lease space and operation and maintenance of the communications tower and equipment for Houston Information Technology Services (HITS).

#### **SPECIFIC EXPLANATION:**

The Chief Information Officer (CIO) recommends that City Council approve an amending ordinance authorizing the first amendment to the Lease Agreement between the City of Houston and the University of Houston System, on behalf of University of Houston-Clear Lake, to increase the spending authority from \$280,000.00 to \$370,000.00 for the continued lease space and the operation and maintenance of a communications tower and related equipment enclosure space supporting the Houston's Public Safety Radio Communications System for Houston Information Technology Services (HITS).

The original contract was awarded on July 14, 2010 by Ordinance No. 2010-0577, for a ten-year (10) term with two five-year (5) renewal options for the construction and installation of a communications tower and equipment space in connection with the Public Safety Radio System located at 14211 Middlebrook Drive, Pasadena, Texas. Expenditures as of August 3, 2020 totaled \$199,105.56. The lease agreement has been renewed through an Extension Lease Agreement signed by the City's General Services Department and the University of Houston. The additional spending authority requested will cover the first five-year (5) renewal period.

The Radio Communications System requires tower-mounted antennas and equipment throughout the City of Houston to ensure continuous radio communications coverage for HPD, HFD, HPW and other city departments and public entities. This lease agreement with the University of Houston System, on behalf of University of Houston-Clear Lake will allow HITS to continue to

lease the space and operate and maintain the existing antennas and other communication equipment located at 14211 Middlebrook Drive, Pasadena, Texas.

All other terms and conditions of the original lease agreement remain the same.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

<b>ESTIMATED SPENDING AUTHORITY</b>			
<b>Department</b>	<b>FY2021</b>	<b>Out Years</b>	<b>Total</b>
Houston Information Technology Services	\$18,000.00	\$72,000.00	<b>\$90,000.00</b>

---

Lisa Kent, Chief Information Officer  
Houston Information Technology Services

**Prior Council Action:**

Ordinance No. 2010-577; dated July 14, 2010

**Amount of Funding:**

\$18,000.00 – FY2021 Central Service Revolving Fund (1002)

\$72,000.00 – Out Years Central Service Revolving Fund (1002)

**\$90,000.00 - TOTAL**

**Contact Information:**

Linda Shelton

**Telephone:** 832.393.0082

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/5/2020

HITS - FY21 UH Radio Lease Renewal

Agenda Item#: 6.

### **Summary:**

### **Background:**

#### **RECOMMENDATION:**

Approve and authorize first amendment to Ordinance No. 2010-0577, passed on July 14, 2010 to increase spending authority from \$280,000.00 to \$370,000.00 for the Lease Agreement between University of Houston System on behalf of University of Houston-Clear Lake (Lessor) and the City of Houston (Lessee), at 14211 Middlebrook Drive, Pasadena, Texas for the continued lease space and operation and maintenance of the communications tower and equipment for Houston Information Technology Services (HITS).

#### **SPECIFIC EXPLANATION:**

The Chief Information Officer (CIO) recommends that City Council approve an amending ordinance authorizing the first amendment to the Lease Agreement between the City of Houston and the University of Houston System, on behalf of University of Houston-Clear Lake, to increase the spending authority from \$280,000.00 to \$370,000.00 for the continued lease space and the operation and maintenance of a communications tower and related equipment enclosure space supporting the Houston's Public Radio Communications System for Houston Information Technology Services (HITS).

The original contract was awarded on July 14, 2010 by Ordinance No. 2010-0577, for a ten-year (10) term with two five-year (5) renewal options for the construction and installation of a communications tower and equipment space in connection with the Public Safety Radio System located at 14211 Middlebrook Drive, Pasadena, Texas. Expenditures as of August 3, 2020 totaled \$199,105.56. The lease agreement has been renewed through an Extension Lease Agreement signed by the City's General Services Department and the University of Houston. The additional spending authority requested will cover the first five-year (5) renewal period.

The Radio Communications System requires tower-mounted antennas and equipment throughout the City of Houston to ensure continuous radio communications coverage for HPD, HFD, HPW and other city departments and public entities. This lease agreement with the University of Houston System, on behalf of University of Houston-Clear Lake will allow HITS to continue to lease the space and operate and maintain the existing antennas and other communication equipment located at 14211 Middlebrook Drive, Pasadena, Texas.

All other terms and conditions of the original lease agreement remain the same.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

ESTIMATED SPENDING AUTHORITY			
Department	FY2021	Out Years	Total
Houston Information Technology Services	\$18,000.00	\$72,000.00	<b>\$90,000.00</b>

DocuSigned by:

*Lisa Kent*

Lisa Kent, Chief Information Officer  
Houston Information Technology Services

**Prior Council Action:**

Ordinance No. 2010-577; dated July 14, 2010

**Amount of Funding:**

\$18,000.00 – FY2021 Central Service Revolving Fund (1002)

\$72,000.00 – Out Years Central Service Revolving Fund (1002)

**\$90,000.00 - TOTAL**

**Contact Information:**

Linda Shelton

X-30082

**ATTACHMENTS:****Description**

Ordinance  
Certification of Funds  
Funding Requests  
Extension Letter  
Original Ordinance

**Type**

Ordinance/Resolution/Motion  
Financial Information  
Financial Information  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date:

L29295 - Mail Processing Services - ORDINANCE

Agenda Item#: 16.

### **Summary:**

ORDINANCE awarding contract to **HOV SERVICES, INC, an EXELA TECHNOLOGIES COMPANY** for Mail Processing Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$3,613,144.55 - General and Other Funds

### **Background:**

**Formal Bids received on March 19, 2020 for S89-L29295 - Approve an ordinance awarding a contract to HOV Services, Inc., an Exela Technologies Company in an amount not to exceed \$3,613,144.55 for Mail Processing Services for Various Departments.**

### **Specific Explanation:**

The Director and Presiding Judge of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approved an ordinance awarding a **three-year contract, with two one-year options** to **HOV Services, Inc., an Exela Technologies Company** on its low bid, meeting specifications in the amount of \$628,570.27 and \$2,984,574.28 for reimbursement of postage costs, for a total amount not to exceed **\$3,613,144.55** for mail processing services for the Municipal Courts Department (MCD) and the Administration and Regulatory Affairs Department (ARA).

The scope of work requires the Contractor to provide all facilities, personnel, transportation and supplies necessary to process and mail all official correspondence including invoices, delinquent notices, certificates, court notices and parking citations for MCD and ARA.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Fourteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and seven bids were received as outlined below:

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>HOV Services, Inc., an Exela Technologies company</b>	<b>\$ 628,570.27</b>
2.	Level One	\$ 650,069.96
3.	American Business Forms	\$ 833,545.16
4.	Absolute Color Mailplex	\$ 1,256,821.94
5.	The Pathlight Company	\$ 2,848,043.04

6.	RR Donnelley	\$ 4,060,648.26
7.	COVELA Construction, LLC	\$ 9,291,956.22

- *The maximum contract amount includes a spending authority of \$2,984,574.28, which is the estimated spend for postage over the five-year term of the contract. The contractor will pay for the postage upfront and subsequently bill the City.*

#### **M/WBE Subcontracting:**

This bid was issued with a 11% M/WBE participation. HOV Services, Inc., an Exela Technologies Company submitted a Good Faith Effort to the Office of Business Opportunity, which was approved for a 0% MWBE goal. Therefore, HOV Services, Inc., an Exela Technologies Company will not be required to meet the 11% M/WBE goal.

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay and play into the Contractor Responsibility Fund in compliance with City policy.

#### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case HOV Services, Inc., an Exela Technologies Company is not a designated HHF company, but they were the successful awardee without application of the preference.

#### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approving Authority**

#### **Estimated Spending Authority**

Department	FY2021	Out-Years	Total Amount
Municipal Courts Department	\$155,133.32	\$2,352,936.87	\$2,508,070.19
Administration and Regulatory Affairs	\$208,679.07	\$896,395.29	\$1,105,074.36
<b>Totals</b>	<b>\$363,812.39</b>	<b>\$3,249,332.16</b>	<b>\$3,613,144.55</b>

#### **Amount of Funding:**

\$2,508,070.19 – General Fund (1000)  
\$ 798,088.16 – Parking Management Fund (8700)  
\$ 306,986.20 – BARC Special Revenue Fund (2427)  
**\$3,613,144.55 - Total**



**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Sue Ellen Arredondo, Procurement Specialist	FIN/SPD	832.393.9131
Lilly Warden, Assistant Director	MCD	713.247.8749

**ATTACHMENTS:****Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

L29295 - Mail Processing Services - ORDINANCE

Agenda Item#:

### **Background:**

**Formal Bids received on March 19, 2020 for S89-L29295 - Approve an ordinance awarding a contract to HOV Services, Inc., an Exela Technologies Company in an amount not to exceed \$3,613,144.55 for Mail Processing Services for Various Departments.**

### **Specific Explanation:**

The Director and Presiding Judge of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approved an ordinance awarding a **three-year contract, with two one-year options** to **HOV Services, Inc., an Exela Technologies Company** on its low bid, meeting specifications in the amount of \$628,570.27 and \$2,984,574.28 for reimbursement of postage costs, for a total amount not to exceed **\$3,613,144.55** for mail processing services for the Municipal Courts Department (MCD) and the Administration and Regulatory Affairs Department (ARA).

The scope of work requires the Contractor to provide all facilities, personnel, transportation and supplies necessary to process and mail all official correspondence including invoices, delinquent notices, certificates, court notices and parking citations for MCD and ARA.

This Invitation to Bid (ITB) was advertised in accordance with the requirements of the State of Texas bid laws. Fourteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and seven bids were received as outlined below:

	<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1.	<b>HOV Services, Inc., an Exela Technologies company</b>	<b>\$ 628,570.27</b>
2.	Level One	\$ 650,069.96
3.	American Business Forms	\$ 833,545.16
4.	Absolute Color Mailplex	\$ 1,256,821.94
5.	The Pathlight Company	\$ 2,848,043.04
6.	RR Donnelley	\$ 4,060,648.26
7.	COVELA Construction, LLC	\$ 9,291,956.22

- *The maximum contract amount includes a spending authority of \$2,984,574.28, which is the estimated spend for postage over the five-year term of the contract. The contractor will pay for the postage upfront and subsequently bill the City.*

### **M/WBE Subcontracting:**

This bid was issued with a 11% M/WBE participation. HOV Services, Inc., an Exela Technologies Company submitted a Good Faith Effort to the Office of Business Opportunity, which was approved for a 0% MWBE goal. Therefore, HOV Services, Inc., an Exela

Technologies Company will not be required to meet the 11% M/WBE goal.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay and play into the Contractor Responsibility Fund in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case HOV Services, Inc., an Exela Technologies Company is not a designated HHF company, but they were the successful awardee without application of the preference.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
*Jerry Adams*  
0DD350139A6F4C8...

DocuSigned by:  
*Elaine Marshall*  
8FEE8FC6E79F48D...

8/17/2020

8/12/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approving Authority**

DS  
*W*

**Estimated Spending Authority**

Department	FY2021	Out-Years	Total Amount
Municipal Courts Department	\$155,133.32	\$2,352,936.87	\$2,508,070.19
Administration and Regulatory Affairs	\$208,679.07	\$896,395.29	\$1,105,074.36
<b>Totals</b>	<b>\$363,812.39</b>	<b>\$3,249,332.16</b>	<b>\$3,613,144.55</b>

**Amount of Funding:**

\$2,508,070.19 – General Fund (1000)

\$ 798,088.16 – Parking Management Fund (8700)

\$ 306,986.20 – BARC Special Revenue Fund (2427)

**\$3,613,144.55 - Total**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Sue Ellen Arredondo, Procurement Specialist	FIN/SPD	832.393.9131
Lilly Warden, Assistant Director	MCD	713.247.8749

**ATTACHMENTS:**

**Description**

Bid Tab

POP 1

POP 2

Campaign Finance Ordinance

Drug Policy Compliance

Drug Policy - No Safety Impact

Drug Policy Compliance Declaration

Ownership Form

MWBE Waiver

Tax Report

MCD Award Recommendation & Budget

ARA Award Recommendation & Budget

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District J

Item Creation Date: 8/3/2020

PRD - First Amendment Burnett-Bayland Park ILA

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Burnett-Bayland Park - **DISTRICT J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Burnett-Bayland Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on August 21, 1996 (Ordinance No.96-789), the County and the City entered into an agreement pursuant to which the City would maintain and operate a portion of the Park that is owned by the County. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

August 21, 1996 (Ordinance No.96-789).

### **Contact Information:**

Luci Correa  
**Phone:**832-395-7057  
**Email:**Luci.Correa@houstontx.gov

Jarrel Washington  
**Phone:**832-395-7069  
**Email:**Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
--------------------	-------------

Cover Sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District J

Item Creation Date: 8/3/2020

PRD- First Amendment Burnett-Bayland Park ILA

Agenda Item#: 38.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Burnett-Bayland Park - **DISTRICT J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Burnett-Bayland Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on August 21, 1996 (Ordinance No.96-789), the County and the City entered into an agreement pursuant to which the City would maintain and operate a portion of the Park that is owned by the County. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to be "Steve Wright", is written over a blue line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

August 21, 1996 (Ordinance No.96-789).

### **Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

Interlocal Agreement

Ordinance

#### **Type**

Contract/Exhibit

Ordinance/Resolution/Motion



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District F

Item Creation Date: 8/3/2020

PRD- First Amendment Eldridge Park ILA

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Eldridge Park - **DISTRICT F - THOMAS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Eldridge Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on August 21, 1996 (Ordinance No. 96-804), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park, which is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

August 21, 1996 (Ordinance No. 96-804).

### **Contact Information:**

Luci Correa  
**Phone:**832-395-7057  
**Email:**Luci.Correa@houstontx.gov

Jarrel Washington  
**Phone:**832-395-7069  
**Email:**Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
--------------------	-------------

Cover Sheet

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District F

Item Creation Date: 8/3/2020

PRD- First Amendment Eldridge Park ILA

Agenda Item#: 34.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Eldridge Park - **DISTRICT F - THOMAS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Eldridge Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on August 21, 1996 (Ordinance No. 96-804), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park, which is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to read "Steve Wright", is written over a blue DocuSign signature line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

August 21, 1996 (Ordinance No. 96-804).

### **Contact Information:**

Luci Correa

**Phone:** 832-395-7057

**Email:** Luci.Correa@houstontx.gov

Jarrel Washington

**Phone:** 832-395-7069

**Email:** Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

1st Amendment to Interlocal Agreement  
Ordinance

#### **Type**

Contract/Exhibit  
Ordinance/Resolution/Motion



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District A

Item Creation Date: 8/3/2020

PRD- First Amendment Freed Park ILA

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Freed Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Freed Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on May 13, 2015 (Ordinance No.2015-0439), the County and the City entered into an agreement pursuant to which the County would maintain and operate a portion of the Park, which is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045. On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

May 13, 2015 (Ordinance No.2015-0439)

### **Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District A

Item Creation Date: 8/3/2020

PRD- First Amendment Freed Park ILA

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Freed Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Freed Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on May 13, 2015 (Ordinance No.2015-0439), the County and the City entered into an agreement pursuant to which the County would maintain and operate a portion of the Park, which is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to be "Steve Wright", is enclosed within a blue DocuSigned signature line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

May 13, 2015 (Ordinance No.2015-0439)

### **Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

Ordinance

1st Amendment to Interlocal Agreement Freed Park

#### **Type**

Ordinance/Resolution/Motion

Contract/Exhibit



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District J

Item Creation Date: 8/3/2020

PRD- First Amendment Lansdale Park ILA

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Lansdale Park - **DISTRICT J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Lansdale Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on July 5, 2000 (Ordinance No. 2000-0634), the County and the City entered into an agreement pursuant to which the County would maintain and operate a portion of the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

July 5, 2000 (Ordinance No. 2000-0634)

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houstontx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
--------------------	-------------

Cover Sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District J

Item Creation Date: 8/3/2020

PRD- First Amendment Lansdale Park ILA

Agenda Item#: 33.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Lansdale Park - **DISTRICT J - POLLARD**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Lansdale Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on July 5, 2000 (Ordinance No. 2000-0634), the County and the City entered into an agreement pursuant to which the County would maintain and operate a portion of the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to read "Steve Wright", is enclosed within a blue DocuSign signature box.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

July 5, 2000 (Ordinance No. 2000-0634)

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

Description	Type
Ordinance	Ordinance/Resolution/Motion
1st Amendment to Interlocal Agreement Lansdale Park	Contract/Exhibit



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District A

Item Creation Date: 8/3/2020

PRD- First Amendment Nob Hill Park ILA

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Nob Hill Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Nob Hill Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on December 31, 2002 (Ordinance No. 2002-1196), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

December 31, 2002 (Ordinance No. 2002-1196)

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houstontx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
--------------------	-------------



Cover Sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District A

Item Creation Date: 8/3/2020

PRD- First Amendment Nob Hill Park ILA

Agenda Item#: 34.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Nob Hill Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Nob Hill Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on December 31, 2002 (Ordinance No. 2002-1196), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:  
  
933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

December 31, 2002 (Ordinance No. 2002-1196)

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

Ordinance

1st Amendment to Interlocal Agreement Nob Hill Park

#### **Type**

Ordinance/Resolution/Motion

Contract/Exhibit



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District G

Item Creation Date: 8/3/2020

PRD-First Amendment Nottingham Park ILA

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing first amendment to Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Nottingham Park - **DISTRICT G - TRAVIS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Nottingham Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on May 12, 2004 (Ordinance No.2004-468), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

May 12, 2004 (Ordinance No. 2004-468).

### **Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District G

Item Creation Date: 8/3/2020

PRD-First Amendment Nottingham Park ILA

Agenda Item#: 31.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Nottingham Park - **DISTRICT G - TRAVIS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Nottingham Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on May 12, 2004 (Ordinance No.2004-468), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in black ink, appearing to be "Steve Wright", is written over a horizontal line.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

May 12, 2004 (Ordinance No. 2004-468).

### **Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

Ordinance

1st Amendment to Interlocal Agreement Nottingham

PCA- Ordinance

#### **Type**

Ordinance/Resolution/Motion

Contract/Exhibit

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District F

Item Creation Date: 8/3/2020

PRD-First Amendment Sand Canyon Park ILA

Agenda Item#: 23.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to Interlocal Agreement between the City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Sand Canyon Park - **DISTRICT F - THOMAS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Sand Canyon Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on November 18, 2015 (Ordinance No. 2015-1151), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

November 18, 2015 (Ordinance No. 2015-1151).

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: Luci.Correa@houstontx.gov

Jarrel Washington  
Phone: 832-395-7069  
Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District F

Item Creation Date: 8/3/2020

PRD-First Amendment Sand Canyon Park ILA

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Sand Canyon Park - **DISTRICT F - THOMAS**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve a first amendment to the Interlocal Agreement for operation and maintenance of Sand Canyon Park between Harris County and the City of Houston. The park is located in Precinct 3.

In an Ordinance passed and adopted by City Council on November 18, 2015 (Ordinance No. 2015-1151), the County and the City entered into an agreement pursuant to which the County would maintain and operate the Park that is owned by the City. Through this first amendment, the County and City desire to extend this agreement until December 31, 2045.

On July 28, 2020, County Commissioners Court voted to approve this amendment.

### **Director's Signature:**

DocuSigned by:

A stylized signature of Steve Wright in black ink.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

November 18, 2015 (Ordinance No. 2015-1151).

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houston.tx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houston.tx.gov

### **ATTACHMENTS:**

#### **Description**

Ordinance

1st Amendment to Interlocal Agreement Sand Canyon Park

PCA-Ordinance

#### **Type**

Ordinance/Resolution/Motion

Contract/Exhibit

Backup Material





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District A

Item Creation Date: 7/28/2020

PRD - Schwartz Park ILA

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, and **HARRIS COUNTY** for Operation and Maintenance of Schwartz Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve an Interlocal Agreement between Harris County and the City of Houston for the maintenance and operation of Schwartz Park.

Harris County owns and HPARD will operate and maintain Schwartz Park located in at 8203 Vogue Street, Houston, Texas 77055 in City Council District A and Precinct 3. The park is 15 acres and includes a pool, playground, basketball court, baseball field, and trail.

The proposed agreement is not a sale or lease of the park. The proposed agreement authorizes the City to develop, operate, and maintain recreational facilities within the park at the City's expense until December 31, 2045. The City will operate the park in accordance with City's rules, which include ensuring that it remains open to the public.

The County may but is not obligated to contribute funds, materials, and supplies for the park's operation and maintenance.

On July 28, 2020, County Commissioners Court voted to approve this interlocal agreement.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa

**Phone:**832-395-7057

**Email:**Luci.Correa@houstontx.gov

Jarrel Washington

**Phone:**832-395-7069

**Email:**Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District A

Item Creation Date: 7/28/2020

PRD - First Amendment Schwartz Park ILA

Agenda Item#: 29.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to an interlocal agreement between the City of Houston, Texas, and **HARRIS COUNTY** for operation and maintenance of Schwartz Park - **DISTRICT A - PECK**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends Council approve an Interlocal Agreement between Harris County and the City of Houston for the maintenance and operation of Schwartz Park.

Harris County owns and HPARD will operate and maintain Schwartz Park located in at 8203 Vogue Street, Houston, Texas 77055 in City Council District A and Precinct 3. The park is 15 acres and includes a pool, playground, basketball court, baseball field, and trail.

The proposed agreement is not a sale or lease of the park. The proposed agreement authorizes the City to develop, operate, and maintain recreational facilities within the park at the City's expense until December 31, 2045. The City will operate the park in accordance with City's rules, which include ensuring that it remains open to the public.

The County may but is not obligated to contribute funds, materials, and supplies for the park's operation and maintenance.

On July 28, 2020, County Commissioners Court voted to approve this interlocal agreement.

### **Director's Signature:**

DocuSigned by:  
  
933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov

Jarrel Washington

Phone: 832-395-7069

Email: Jarrel.Washington@houstontx.gov

### **ATTACHMENTS:**

#### **Description**

1st Amendment to Interlocal Agreement  
Ordinance

#### **Type**

Contract/Exhibit  
Ordinance/Resolution/Motion



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District I

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 06 Eastside

Agenda Item#: 25.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **REINVESTMENT ZONE NUMBER SIX, CITY OF HOUSTON, TEXAS (EASTSIDE ZONE)**; approving Fiscal Year 2021 Operating Budget for the Zone - **DISTRICT I - GALLEGOS**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Reinvestment Zone Number Six (Eastside Zone).

- Total Operating Budget for FY21 is \$8,040,636 which includes \$8,040,636 for required fund transfers to HISD as defined in the Interlocal Agreement between the City of Houston, Houston Independent School District, and the Eastside Zone.
- The FY21 Operating Budget does not have a municipal services charge; the Eastside Zone does not have a Capital Improvement Plan (CIP) Budget.

---

Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-786, 10/16/19

### **Amount of Funding:**

No funding required

### **Contact Information:**

---

Gwendolyn Tillotson

Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet  
TIRZ Budget Memo (final)

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/18/2020

District I

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 06 Eastside

Agenda Item#: 24.

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for Reinvestment Zone Number Six (Eastside Zone).

- Total Operating Budget for FY21 is \$8,040,636 which includes \$8,040,636 for required fund transfers to HISD as defined in the Interlocal Agreement between the City of Houston, Houston Independent School District, and the Eastside Zone.
- The FY21 Operating Budget does not have a municipal services charge; the Eastside Zone does not have a Capital Improvement Plan (CIP) Budget.

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Andrew F. Loken", is written over a horizontal line.

Andrew F. Loken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-786, 10/16/19

### **Amount of Funding:**

No funding required

### **Contact Information:**

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Gwendolyn Tillotson", is written over a horizontal line.

Gwendolyn Tillotson  
945862285/77440...

Phone: (832.393.0937)

### **ATTACHMENTS:**

Description	Type
FY21 Budget TIRZ 06 Eastside	Backup Material
PCA 2019 - 786	Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

T - 832-393-1064  
F - 832-393-0844  
[www.houstontx.gov](http://www.houstontx.gov)

**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Date:**

**Subject:** TIRZ FY21 Budgets

**TIRZ budgets to be presented to City Council for consideration and approval on are listed below:**

**TIRZ #6 – EASTSIDE (DISTRICT E, I)** was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes. The projected incremental property tax revenue is \$8.0M, which comprises \$2.3M from City increment, \$5.7M from HISD. The FY21 budget is \$8.0M, with \$25K for administration fees and the remaining to be spent on debt issued to construct Caesar Chavez High School. There is currently no Five-Year CIP.

**TIRZ #9 – SOUTH POST OAK (DISTRICT K)** was created to facilitate the development of a master-planned community that includes commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing, currently known as Corinthian Pointe. The projected incremental property tax revenue is \$1.4M, which comprises \$712K from HISD and \$662K from City increment. The FY21 budget is \$6.1M and allocates \$5.7M for project costs. Projects include various intersection improvements along South Post Oak (\$2.3M), and public infrastructure improvements to support affordable housing (\$750K), as well as corridor improvements, including roadways, bike lanes, and sidewalks. The budget also includes \$406K in transfers, the majority of which being for educational facilities (\$352K). The Five-Year CIP (FY21 – FY25) totals \$10.0M and prioritizes affordable housing infrastructure (\$3.7M) and South Post Oak Intersection Improvements (3.1M).

**TIRZ #12 – CITY PARK (DISTRICT C)** was created to facilitate the construction of single family and multi-family housing and associated retail and commercial development, and associated roadway and street reconstruction including utilities, sidewalks and lighting. Additional efforts consisted of the design and construction of recreational facilities, environmental remediation and land acquisition. The projected incremental property tax revenue is \$799K, which comprises \$399K from City increment and \$400K from HISD. The FY21 budget is \$2.5M and allocates \$2.3M for project costs, which includes \$1.3M for various developer reimbursements. The budget also includes \$223K in transfers, the majority of which is for educational facilities (\$178K). There is currently no Five-Year CIP, but over the next five years (FY21 – FY25), the zone anticipates continuing developer reimbursement payments.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District K

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 09 South Post Oak

Agenda Item#: 26.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **SOUTH POST OAK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER NINE, CITY OF HOUSTON, TEXAS (SOUTH POST OAK ZONE)**; approving Fiscal Year 2021 Operating Budget for the Authority and the Fiscal Years 2021-2025 Capital Improvement Projects Budget for the Zone - **DISTRICT K - CASTEX-TATUM**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed Fiscal Year 2021 (FY21) TIRZ budgets and recommends approval of the FY20 Operating Budget for South Post Oak Redevelopment Authority (the Authority) and the Fiscal Years 2021 – 2025 (FY21 – FY25) CIP Budget for Reinvestment Zone Number Nine (the Zone).

- The total Operating Budget for FY21 is \$6,125,184 which includes \$406,584 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the Zone and the Authority) and the interlocal agreement (an agreement between the City, the Zone, the Authority and Houston ISD).
- The FY21 Operating Budget also includes \$5,115,600 for capital expenditures committed to intersection improvements, bus-stop crossing improvements, curb and sidewalk improvements, hardscape improvements within a basin to form an amphitheater and open-air market. The budget allocates \$455,000 to debt service and \$54,000 for administration and overhead.
- The FY21 – FY25 CIP Budget totals \$9,999,100, providing infrastructure to improve safety and mobility and promote economic development.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the FY21 Operating Budget that exceed \$400,000 require City Council approval.



- The FY21 Operating Budget does not include a municipal services charge.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. No. 2019-787, 10/16/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

TIRZ Budget Memo (final)

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 09 South Post Oak

Agenda Item#:

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of proposed Fiscal Year 2021 (FY21) TIRZ budgets and recommends approval of the FY20 Operating Budget for South Post Oak Redevelopment Authority (the Authority) and the Fiscal Years 2021 – 2025 (FY21 – FY25) CIP Budget for Reinvestment Zone Number Nine (the Zone).

- The total Operating Budget for FY21 is \$6,125,184 which includes \$406,584 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the Zone and the Authority) and the interlocal agreement (an agreement between the City, the Zone, the Authority and Houston ISD).
- The FY21 Operating Budget also includes \$5,115,600 for capital expenditures committed to intersection improvements, bus-stop crossing improvements, curb and sidewalk improvements, hardscape improvements within a basin to form an amphitheater and open-air market. The budget allocates \$455,000 to debt service and \$54,000 for administration and overhead.
- The FY21 – FY25 CIP Budget totals \$9,999,100, providing infrastructure to improve safety and mobility and promote economic development.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the Project Costs in the FY21 Operating Budget that exceed \$400,000 require City Council approval.
- The FY21 Operating Budget does not include a municipal services charge.

DocuSigned by:

Andrew F. Iken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-787, 10/16/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DocuSigned by:

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

FY21 TIRZ 09 South Post Oak  
PCA 2019-787

#### **Type**

Backup Material  
Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

T - 832-393-1064  
F - 832-393-0844  
[www.houstontx.gov](http://www.houstontx.gov)

**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Date:**

**Subject:** TIRZ FY21 Budgets

**TIRZ budgets to be presented to City Council for consideration and approval on are listed below:**

**TIRZ #6 – EASTSIDE (DISTRICT E, I)** was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes. The projected incremental property tax revenue is \$8.0M, which comprises \$2.3M from City increment, \$5.7M from HISD. The FY21 budget is \$8.0M, with \$25K for administration fees and the remaining to be spent on debt issued to construct Caesar Chavez High School. There is currently no Five-Year CIP.

**TIRZ #9 – SOUTH POST OAK (DISTRICT K)** was created to facilitate the development of a master-planned community that includes commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing, currently known as Corinthian Pointe. The projected incremental property tax revenue is \$1.4M, which comprises \$712K from HISD and \$662K from City increment. The FY21 budget is \$6.1M and allocates \$5.7M for project costs. Projects include various intersection improvements along South Post Oak (\$2.3M), and public infrastructure improvements to support affordable housing (\$750K), as well as corridor improvements, including roadways, bike lanes, and sidewalks. The budget also includes \$406K in transfers, the majority of which being for educational facilities (\$352K). The Five-Year CIP (FY21 – FY25) totals \$10.0M and prioritizes affordable housing infrastructure (\$3.7M) and South Post Oak Intersection Improvements (3.1M).

**TIRZ #12 – CITY PARK (DISTRICT C)** was created to facilitate the construction of single family and multi-family housing and associated retail and commercial development, and associated roadway and street reconstruction including utilities, sidewalks and lighting. Additional efforts consisted of the design and construction of recreational facilities, environmental remediation and land acquisition. The projected incremental property tax revenue is \$799K, which comprises \$399K from City increment and \$400K from HISD. The FY21 budget is \$2.5M and allocates \$2.3M for project costs, which includes \$1.3M for various developer reimbursements. The budget also includes \$223K in transfers, the majority of which is for educational facilities (\$178K). There is currently no Five-Year CIP, but over the next five years (FY21 – FY25), the zone anticipates continuing developer reimbursement payments.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

District C

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 12 City Park

Agenda Item#: 27.

### **Summary:**

ORDINANCE relating to Fiscal Affairs of **CITY PARK REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE)**; approving the Fiscal Year 2021 Operating Budget for the Authority - **DISTRICT C - KAMIN**

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for City Park Redevelopment Authority (the Authority) on behalf of Reinvestment Zone Number Twelve (City Park Zone).

- Total Operating Budget for FY21 is \$2,485,804 which includes \$222,825 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the City Park Zone and the Authority) and the interlocal agreement (an agreement between the City, the City Park Zone, the Authority and Houston ISD).
- The Operation Budget allocates \$2,262,979 for Project Costs, which include an estimated developer reimbursement of \$1,323,157 for roadway and intersection improvements constructed in the East TC Jester area and \$39,100 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.
- The FY21 Operating Budget does not have a municipal services charge; the City Park Zone does not have a Capital Improvement Plan (CIP) Budget.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ord. No. 2019-788, 10/16/2019

**Amount of Funding:**

No funding required.

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet  
TIRZ Budget Memo (final)

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/18/2020

District C

Item Creation Date: 8/10/2020

MYR - FY21 TIRZ 12 City Park

Agenda Item#: 2.

### **Background:**

### **SPECIFIC EXPLANATION:**

The Administration has undertaken a comprehensive review of the proposed FY21 TIRZ budgets and recommends approval of the FY21 Operating Budget for City Park Redevelopment Authority (the Authority) on behalf of Reinvestment Zone Number Twelve (City Park Zone).

- Total Operating Budget for FY21 is \$2,485,804 which includes \$222,825 for fund transfers to the City of Houston and Houston Independent School District (Houston ISD) as required by the tri-party agreement (an agreement between the City, the City Park Zone and the Authority) and the interlocal agreement (an agreement between the City, the City Park Zone, the Authority and Houston ISD).
- The Operation Budget allocates \$2,262,979 for Project Costs, which include an estimated developer reimbursement of \$1,323,157 for roadway and intersection improvements constructed in the East TC Jester area and \$39,100 for administration and overhead.
- The Authority must advise the Chief Development Officer of any budget amendments. Adjustments to the budget that exceed \$400,000 require City Council approval.
- The FY21 Operating Budget does not have a municipal services charge; the City Park Zone does not have a Capital Improvement Plan (CIP) Budget.

DocuSigned by:

Andrew P. Hoken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-788, 10/16/2019

### **Amount of Funding:**

No funding required.

### **Contact Information:**

DocuSigned by:

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

FY21 Budget TIRZ 12 City Park  
PCA 2019-788

#### **Type**

Backup Material  
Backup Material



# CITY OF HOUSTON

**Sylvester Turner**

Mayor

Andrew F. Icken  
Chief Development Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

T - 832-393-1064  
F - 832-393-0844  
[www.houstontx.gov](http://www.houstontx.gov)

**To:** Mayor Sylvester Turner

**From:** Andrew F. Icken  
*Chief Development Officer*

**Date:**

**Subject:** TIRZ FY21 Budgets

**TIRZ budgets to be presented to City Council for consideration and approval on are listed below:**

**TIRZ #6 – EASTSIDE (DISTRICT E, I)** was created to build a shared educational facility and to encourage further industrial development within the Zone. The new shared educational facility would alleviate overcrowding at Stephen F. Austin and Milby High School, and provide the City with ball fields, tennis courts and other outdoor recreational areas for municipal recreational purposes. The projected incremental property tax revenue is \$8.0M, which comprises \$2.3M from City increment, \$5.7M from HISD. The FY21 budget is \$8.0M, with \$25K for administration fees and the remaining to be spent on debt issued to construct Caesar Chavez High School. There is currently no Five-Year CIP.

**TIRZ #9 – SOUTH POST OAK (DISTRICT K)** was created to facilitate the development of a master-planned community that includes commercial, recreational, and residential improvements and amenities, of which 80% of the homes constructed would be available as affordable housing, currently known as Corinthian Pointe. The projected incremental property tax revenue is \$1.4M, which comprises \$712K from HISD and \$662K from City increment. The FY21 budget is \$6.1M and allocates \$5.7M for project costs. Projects include various intersection improvements along South Post Oak (\$2.3M), and public infrastructure improvements to support affordable housing (\$750K), as well as corridor improvements, including roadways, bike lanes, and sidewalks. The budget also includes \$406K in transfers, the majority of which being for educational facilities (\$352K). The Five-Year CIP (FY21 – FY25) totals \$10.0M and prioritizes affordable housing infrastructure (\$3.7M) and South Post Oak Intersection Improvements (3.1M).

**TIRZ #12 – CITY PARK (DISTRICT C)** was created to facilitate the construction of single family and multi-family housing and associated retail and commercial development, and associated roadway and street reconstruction including utilities, sidewalks and lighting. Additional efforts consisted of the design and construction of recreational facilities, environmental remediation and land acquisition. The projected incremental property tax revenue is \$799K, which comprises \$399K from City increment and \$400K from HISD. The FY21 budget is \$2.5M and allocates \$2.3M for project costs, which includes \$1.3M for various developer reimbursements. The budget also includes \$223K in transfers, the majority of which is for educational facilities (\$178K). There is currently no Five-Year CIP, but over the next five years (FY21 – FY25), the zone anticipates continuing developer reimbursement payments.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District I

Item Creation Date: 7/14/2020

25CONS442 – Award Construction Contract – FMG Construction Group, LLC –  
City Hall Basement Restoration – Hurricane Harvey

Agenda Item#: 28.

### **Summary:**

ORDINANCE appropriating \$4,421,890.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E; awarding contract to **FMG CONSTRUCTION GROUP, LLC** for City Hall Basement Restoration Hurricane Harvey Project; setting a deadline for the bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing services, contingencies and civic art relating to construction of facilities financed by the Miscellaneous Capital Projects/Acquisitions CP Series E - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Award a construction contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** On August 26, 2017, Hurricane Harvey inundated the basement of City Hall causing extensive damage. This project will restore the entire basement level. Therefore, the General Services Department recommends that City Council award a construction contract to FMG Construction Group, LLC on its low bid amount of \$3,948,000.00 to provide construction services for the Restoration of City Hall Basement.

**PROJECT LOCATION:** 901 Bagby St. Houston, Texas 77002

**PROJECT DESCRIPTION:** The project consists of selective demolition of existing walls; new mechanical, electrical and plumbing systems to accommodate the new layout; complete restoration of restrooms, training rooms, swing spaces and conference rooms; and new furniture and finishes.

The contract duration for this project is 150 calendar days.

**BIDS:** The following nine bids were received May 28, 2020:

<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
1. Bratton Construction (non-responsive)	\$3,659,029.54*
2. E Contractors USA, LLC	\$3,940,000.00**
3. <b>FMG Construction Group, LLC</b>	<b>\$3,948,000.00</b>
4. O'Donnell/Snider Construction	\$4,064,938.00
5. Gadberry Construction Company, Inc.	\$4,218,389.54
6. Tellepsen Interiors Constructors, LLC	\$4,314,312.00
7. Horizon International Group, LLC	\$4,436,800.00
8. Carrera Construction, Inc.	\$4,664,000.00
9. Times Construction, Inc.	\$4,983,000.00

\*The lowest bidder was non-responsive because they failed to include a Bid Bond.

\*\* The second lowest bidder was non-responsive because they failed to meet the MWBE Plan.

**AWARD:** It is recommended that City Council award the construction contract to FMG Construction Group, LLC, and appropriate funds for the project, including an additional appropriation of \$10,000.00 for materials testing services under the existing contract with Geotest Engineering, Inc.

### **FUNDING SUMMARY:**



\$ 3,948,000.00	Construction Contract Services
\$ 394,800.00	10% Contingency
<b>\$ 4,342,800.00</b>	<b>Total Contract Services</b>
\$ 10,000.00	Materials Testing Services
\$ 69,090.00	Civic Art (1.75%)
<b>\$ 4,421,890.00</b>	<b>Total Funding</b>

**CONSTRUCTION GOALS:** An 18% MBE goal and 10% WBE goal have been established for this contract. The contractor has submitted the following certified firms to achieve the goals:

Firm	Work Description	Certificate Type	% of Contract
Alliance Industrial and Commercial Services	Structural Concrete, drywall and Finishes	WBE	10.00%
Q Recycling & Construction Services Inc.	Demolition	MBE	18.00%
		<b>Total</b>	<b>28.00%</b>

**PLAY OR PAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-7382-4-01-1E

**DIRECTOR'S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

**Amount of Funding:**

**\$4,421,890.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.802

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/18/2020

District I

Item Creation Date: 7/14/2020

25CONS442 – Award Construction Contract – FMG Construction Group, LLC – City Hall  
Basement Restoration – Hurricane Harvey

Agenda Item#: 10.

### **Background:**

**RECOMMENDATION:** Award a construction contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** On August 26, 2017, Hurricane Harvey inundated the basement of City Hall causing extensive damage. This project will restore the entire basement level. Therefore, the General Services Department recommends that City Council award a construction contract to FMG Construction Group, LLC on its low bid amount of \$3,948,000.00 to provide construction services for the Restoration of City Hall Basement.

**PROJECT LOCATION:** 901 Bagby St. Houston, Texas 77002

**PROJECT DESCRIPTION:** The project consists of selective demolition of existing walls; new mechanical, electrical and plumbing systems to accommodate the new layout; complete restoration of restrooms, training rooms, swing spaces and conference rooms; and new furniture and finishes.

The contract duration for this project is 150 calendar days.

**BIDS:** The following nine bids were received May 28, 2020:

<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
1. Bratton Construction (non-responsive)	\$3,659,029.54*
2. E Contractors USA, LLC	\$3,940,000.00**
3. <b>FMG Construction Group, LLC</b>	<b>\$3,948,000.00</b>
4. O'Donnell/Snider Construction	\$4,064,938.00
5. Gadberry Construction Company, Inc.	\$4,218,389.54
6. Tellepsen Interiors Constructors, LLC	\$4,314,312.00
7. Horizon International Group, LLC	\$4,436,800.00
8. Carrera Construction, Inc.	\$4,664,000.00
9. Times Construction, Inc.	\$4,983,000.00

\*The lowest bidder was non-responsive because they failed to include a Bid Bond.

\*\* The second lowest bidder was non-responsive because they failed to meet the MWBE Plan.

**AWARD:** It is recommended that City Council award the construction contract to FMG Construction Group, LLC, and appropriate funds for the project, including an additional appropriation of \$10,000.00 for materials testing services under the existing contract with Geotest Engineering, Inc.

### **FUNDING SUMMARY:**

\$ 3,948,000.00	Construction Contract Services
\$ 394,800.00	10% Contingency
<b>\$ 4,342,800.00</b>	<b>Total Contract Services</b>
\$ 10,000.00	Materials Testing Services
\$ 69,090.00	Civic Art (1.75%)
<b>\$ 4,421,890.00</b>	<b>Total Funding</b>

**CONSTRUCTION GOALS:** An 18% MBE goal and 10% WBE goal have been established for this contract. The contractor has submitted the following certified firms to achieve the goals:

<b>Firm</b>	<b>Work Description</b>	<b>Certificate Type</b>	<b>% of Contract</b>
Alliance Industrial and Commercial Services	Structural Concrete, drywall and Finishes	WBE	10.00%
Q Recycling & Construction Services Inc.	Demolition	MBE	18.00%

		<b>Total</b>	<b>28.00%</b>

**PLAY OR PAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**DISASTER RECOVERY NOTE:** This item is related to the impact of Hurricane Harvey DR4332, and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**WBS No:** D-HARVEY-7382-4-01-1E

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 7/31/2020

C. J. Messiah, Jr.

General Services Department

**Amount of Funding:**

**\$4,421,890.00** Miscellaneous Capital Projects/Acquisitions CP Series E (4039)

**Contact Information:**

JLN  
Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.802

**ATTACHMENTS:**

**Description**

[CIP Form A](#)

[SAP](#)

[Form 1295](#)

[Tax Delinquent Report](#)

**Type**

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District K

Item Creation Date: 4/3/2020

HPW20PDP44A 2016 FMA Elevation grant 3805 S.  
Braeswood Blvd

Agenda Item#: 29.

### **Summary:**

ORDINANCE approving and authorizing contract between City of Houston and the **Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025** for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT, INC**; providing a maximum contract amount - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-0103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home to comply with the current flood plain ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development, Inc. was selected by the

homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$241,514.19. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$241,514.19), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$253,906.19. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The residence is being elevated 7.38 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$266,092.14, to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$ 241,514.19	\$ 241,514.19	\$ 0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$ 0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$ 0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$ 0.00	\$ 551.30
Total Project Cost	\$ 266,092.14	\$ 265,540.84	\$ 0.00	\$ 551.30

City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$273,152.87. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and allocate a not-to-exceed maximum Grant approved budget amount of \$273,152.87 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

---

Carol Ellinger Haddock, P.E.

Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-0103, Date 02-14-2018

**Amount of Funding:**

Total Amount: \$266,092.14

\$265,540.84 – Fund 5030 – Federal State Local - Pass Through Fund

\$ 551.30 – Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield

Assistant Director

(832)395-3218

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 4/3/2020

HPW20PDP44A 2016 FMA Elevation grant 3805 S. Braeswood Blvd

Agenda Item#:

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-0103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home to comply with the current flood plain ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development, Inc. was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$241,514.19. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$241,514.19), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$253,906.19. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The residence is being elevated 7.38 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$266,092.14, to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$ 241,514.19	\$ 241,514.19	\$ 0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$ 0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$ 0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$ 0.00	\$ 551.30
Total Project Cost	\$ 266,092.14	\$ 265,540.84	\$ 0.00	\$ 551.30

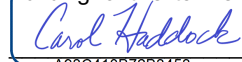
City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$273,152.87. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and allocate a not-to-exceed maximum Grant approved budget amount of \$273,152.87 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

  
\_\_\_\_\_  
Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

8/11/2020

**Prior Council Action:**

Ordinance 2018-0103, Date 02-14-2018

**Amount of Funding:**

Total Amount: \$266,092.14

\$265,540.84 – Fund 5030 – Federal State Local - Pass Through Fund

\$ 551.30 – Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832)395-3218

**ATTACHMENTS:**

**Description**

Prior Council Action Ordinance 2018-103  
Ownership Information Form & Tax Report  
Financial Information and Finance Approval  
SAP Document

**Type**

Backup Material  
Backup Material  
Financial Information  
Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District K

Item Creation Date: 4/6/2020

HPW20PDP44B 2016 FMA Deposit Agreement 3805 S.  
Braeswood Blvd

Agenda Item#: 30.

### **Summary:**

ORDINANCE authorizing and approving contract between City of Houston and the **Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025** for 2016 Flood Mitigation Assistance Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and the Property Owner(s) at 3805 S. Braeswood Boulevard, Houston, Texas 77025 for 2016 Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT, INC - DISTRICT K - CASTEX-TATUM**  
**This item should only be considered after passage of Item 29 above**

### **Background:**

**SUBJECT:** This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2016 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home to comply with the current flood plain ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2016 Flood Mitigation Assistance grant funds to elevate their home located at 3805 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Arkitektura Development, Inc., as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$11,847.64 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor

as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The “Homeowner Agreement,” Attachment F, “Non-Eligible Work Acknowledgement,” requires that all Non-Eligible Work performed at the homeowner’s property related to the elevation project be contracted and paid for 100% prior to the City’s initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this “Deposit Agreement” is to hold the Non-Eligible Work funds in escrow for compliance of the “Non-Eligible Work Acknowledgement,” and ensures the Homeowner’s Non-Eligible Work will be completed by the Contractor prior to payment.

Homeowner selected non-elevation work:

- Additional elevation
- Upgrade to split-face block and capstone

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City’s M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the “Deposit Agreement” for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-0103, Date 02-14-2018

**Amount of Funding:**

The City of Houston will be depositing these funds

\$ 11,847.64 Fund-1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832)395-3218

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 4/6/2020

HPW20PDP44B 2016 FMA Deposit Agreement 3805 S. Braeswood Blvd

Agenda Item#:

### **Background:**

**SUBJECT:** This Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2016 Flood Mitigation Assistance Home Elevation Project Deposit Agreement between the City of Houston and the Homeowner(s) located at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home to comply with the current flood plain ordinance requirement of 2 feet above the 500 year flood level.

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) will enter into a contract ("Homeowner Contract") with the City of Houston to accept 2016 Flood Mitigation Assistance grant funds to elevate their home located at 3805 S. Braeswood Blvd. in a separate Council action. In addition, the Homeowner(s) will also enter into a contract ("Contractor Agreement") with Arkitektura Development, Inc., as part of the aforementioned separate Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$11,847.64 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

The "Homeowner Agreement," Attachment F, "Non-Eligible Work Acknowledgement," requires that all Non-Eligible Work performed at the homeowner's property related to the elevation project be contracted and paid for 100% prior to the City's initial Notice to Proceed, to prevent any possible liens or encumbrances. The purpose of this "Deposit Agreement" is to hold the Non-Eligible Work funds in escrow for compliance of the "Non-Eligible Work Acknowledgement," and ensures the Homeowner's Non-Eligible Work will be completed by the Contractor prior to payment.

Homeowner selected non-elevation work:

- Additional elevation
- Upgrade to split-face block and capstone

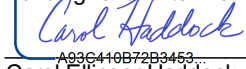
**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the "Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 3805 S. Braeswood Blvd., Houston, Texas 77025-3536.

### **FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

  
A03C410B72B3453  
Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

8/11/2020

### **Prior Council Action:**

Ordinance 2018-0103, Date 02-14-2018

### **Amount of Funding:**

The City of Houston will be depositing these funds

\$ 11,847.64 Fund-1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832)395-3218

**ATTACHMENTS:**

**Description**

Prior Council Action Ordinance 2018-103  
Ownership Information Form & Tax Report  
Finance Approval Email

**Type**

Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District F, District J, District K

Item Creation Date: 6/22/2020

HPW – 20MEM35 Contract Award / T Construction, LLC

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating of \$12,232,430.50 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **T CONSTRUCTION, LLC** for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, and contingencies relating to construction of facilities financed by Water & Sewer System Consolidated Construction Fund - **DISTRICTS F - THOMAS; J - POLLARD and K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Contract Award for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem.

**RECOMMENDATION:** Award a Construction Contract to T Construction, LLC, for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem Lift Stations and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plan (CIP) for Wastewater Facilities to upgrade its lift station facilities and is required to meet compliance with regulatory requirements.

The work to be performed under this contract award is necessary to maintain compliance with Houston's proposed wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of abandonment of the existing force main and sanitary sewer of the Eldridge Parkway section and construction of approximately 3,865 linear feet of 24-inch sanitary sewer line by trenchless construction method, approximately 29 linear feet of 10-inch sanitary sewer by open cut method, and removal of approximately 855 linear feet of existing 12-inch force main within Harris County Flood Control District easements. Beechnut and West Orem sections include construction of approximately 6,622 linear feet of force main and gravity sewers that include installation of 122 linear feet of 18-inch gravity sewer, 25 linear feet of 30-inch gravity sewer, approximately 3,890 linear feet of 10-inch force main and approximately 2,585 linear feet of 20-inch force main. The project also includes installation of fittings, air release valves, sanitary sewer manholes, discharge manholes, bypass manholes, and appurtenances

complete in place, site and pavement restoration, tree protection, storm water pollution prevention plan and traffic control. The Contract duration for this project is 635 calendar days. This project was designed by 5engineering, LLC.

**LOCATION:**

Project Name	Location	Council District
Eldridge Parkway Lift Station	3840 Eldridge Parkway	F
Beechnut Lift Station	9213 Beechnut Street	J
West Orem Lift Station	12500 Zavalla Street	K

**BIDS:** This project was advertised for bidding on March 13, 2020. Bids were received on April 2, 2020. The two (2) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	T Construction, LLC	\$10,489,070.00
2.	BRH-Garver Construction, LP	\$10,644,743.00

**AWARD:** It is recommended that this construction contract be awarded to T Construction, LLC, with a low bid of \$10,489,070.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

**PROJECT COST:** The total cost of this project is \$12,232,430.50 to be appropriated as follows:

• Bid Amount	\$10,489,070.00
• Contingencies	\$524,453.50
• Testing Services	\$170,000.00
• CIP Cost Recovery	\$1,048,907.00

Testing Services will be provided by Geotest Engineering, Inc., under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, T Construction, L.L.C., is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Chief Solutions, Inc.	Construction Services	\$272,716.34	2.60%
2.	J. Rivas Construction LLC	Construction Services	\$272,716.34	2.60%
3.	Royal Traffic Sign Co.	Construction Services	\$272,716.34	2.60%

4.	TB Environmental, Inc.	Construction Services	\$272,716.34	2.60%
5.	T. Gray Utility & Rehab Co. L.L.C.	Construction Services	<u>\$272,716.34</u>	<u>2.60%</u>
<b>TOTAL</b>			<b>\$1,363,581.70</b>	<b>13.00%</b>

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Construction Supplies	\$183,558.72	1.75%
2.	BuKu Contractor's Supply, LLC	Construction Supplies	\$183,558.72	1.75%
3.	L.I.Z. Enterprises	Construction Services	\$183,558.72	1.75%
4.	SAK Sisters Contractors	Construction Services	\$183,558.72	1.75%
<b>TOTAL</b>			<b>\$734,234.88</b>	<b>7.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000035-0013-4

**Amount of Funding:**

\$12,232,430.50 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

R. Jeff Masek, P.E., CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District F, District J, District K  
Item Creation Date: 6/22/2020

HPW – 20MEM35 Contract Award / T Construction, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem.

**RECOMMENDATION:** Award a Construction Contract to T Construction, LLC, for Force Main Renewal and Replacement - Eldridge Parkway, Beechnut and West Orem Lift Stations and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plan (CIP) for Wastewater Facilities to upgrade its lift station facilities and is required to meet compliance with regulatory requirements.

The work to be performed under this contract award is necessary to maintain compliance with Houston's proposed wastewater consent decree with EPA and TCEQ.

**DESCRIPTION/SCOPE:** This project consists of abandonment of the existing force main and sanitary sewer of the Eldridge Parkway section and construction of approximately 3,865 linear feet of 24-inch sanitary sewer line by trenchless construction method, approximately 29 linear feet of 10-inch sanitary sewer by open cut method, and removal of approximately 855 linear feet of existing 12-inch force main within Harris County Flood Control District easements. Beechnut and West Orem sections include construction of approximately 6,622 linear feet of force main and gravity sewers that include installation of 122 linear feet of 18-inch gravity sewer, 25 linear feet of 30-inch gravity sewer, approximately 3,890 linear feet of 10-inch force main and approximately 2,585 linear feet of 20-inch force main. The project also includes installation of fittings, air release valves, sanitary sewer manholes, discharge manholes, bypass manholes, and appurtenances complete in place, site and pavement restoration, tree protection, storm water pollution prevention plan and traffic control. The Contract duration for this project is 635 calendar days. This project was designed by 5engineering, LLC.

### **LOCATION:**

Project Name	Location	Council District
Eldridge Parkway Lift Station	3840 Eldridge Parkway	F
Beechnut Lift Station	9213 Beechnut Street	J
West Orem Lift Station	12500 Zavalla Street	K

**BIDS:** This project was advertised for bidding on March 13, 2020. Bids were received on April 2, 2020. The two (2) bids are as follows:

Bidder	Bid Amount
1. T Construction, LLC	\$10,489,070.00
2. BRH-Garver Construction, LP	\$10,644,743.00

**AWARD:** It is recommended that this construction contract be awarded to T Construction, LLC, with a low bid of \$10,489,070.00 and Addenda Numbers 1 and 2 be made a part of this Contract.

**PROJECT COST:** The total cost of this project is \$12,232,430.50 to be appropriated as follows:

• Bid Amount	\$10,489,070.00
• Contingencies	\$524,453.50
• Testing Services	\$170,000.00
• CIP Cost Recovery	\$1,048,907.00

Testing Services will be provided by Geotest Engineering, Inc., under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, T Construction, L.L.C., is a designated HHF company, but they were the successful awardee without application of the HHF preference.




**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13.00% MBE goal and 7.00% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Chief Solutions, Inc.	Construction Services	\$272,716.34	2.60%
2. J. Rivas Construction LLC	Construction Services	\$272,716.34	2.60%
3. Royal Traffic Sign Co.	Construction Services	\$272,716.34	2.60%
4. TB Environmental, Inc.	Construction Services	\$272,716.34	2.60%
5. T. Gray Utility & Rehab Co. L.L.C.	Construction Services	\$272,716.34	2.60%
<b>TOTAL</b>		<b>\$1,363,581.70</b>	<b>13.00%</b>

<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Access Data Supply, Inc.	Construction Supplies	\$183,558.72	1.75%
2. BuKu Contractor's Supply, LLC	Construction Supplies	\$183,558.72	1.75%
3. L.I.Z. Enterprises	Construction Services	\$183,558.72	1.75%
4. SAK Sisters Contractors	Construction Services	\$183,558.72	1.75%
<b>TOTAL</b>		<b>\$734,234.88</b>	<b>7.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

8/5/2020

WBS No. R-000035-0013-4

**Amount of Funding:**

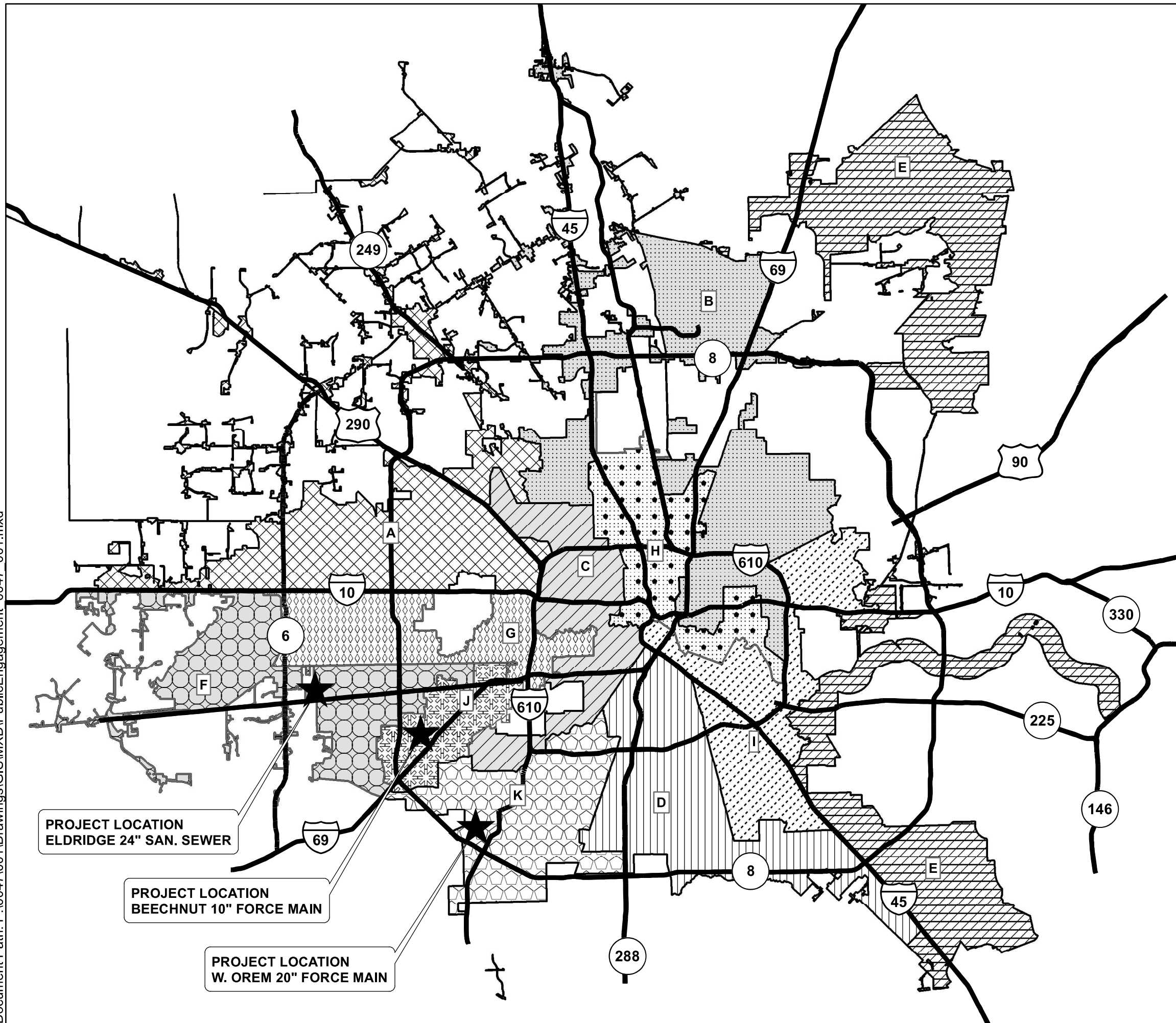
\$12,232,430.50 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

R. Jeff Masek, P.E., CCM  
 Assistant Director, Capital Projects  
 Phone: (832) 395-2387












**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Maps	Backup Material
OBO Documents (HHF, Vendor Info Sheets & Letters of Intent)	Backup Material
Form B	Backup Material
Ownership Info & Tax Report	Backup Material
Play or Pay (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material



## Legend

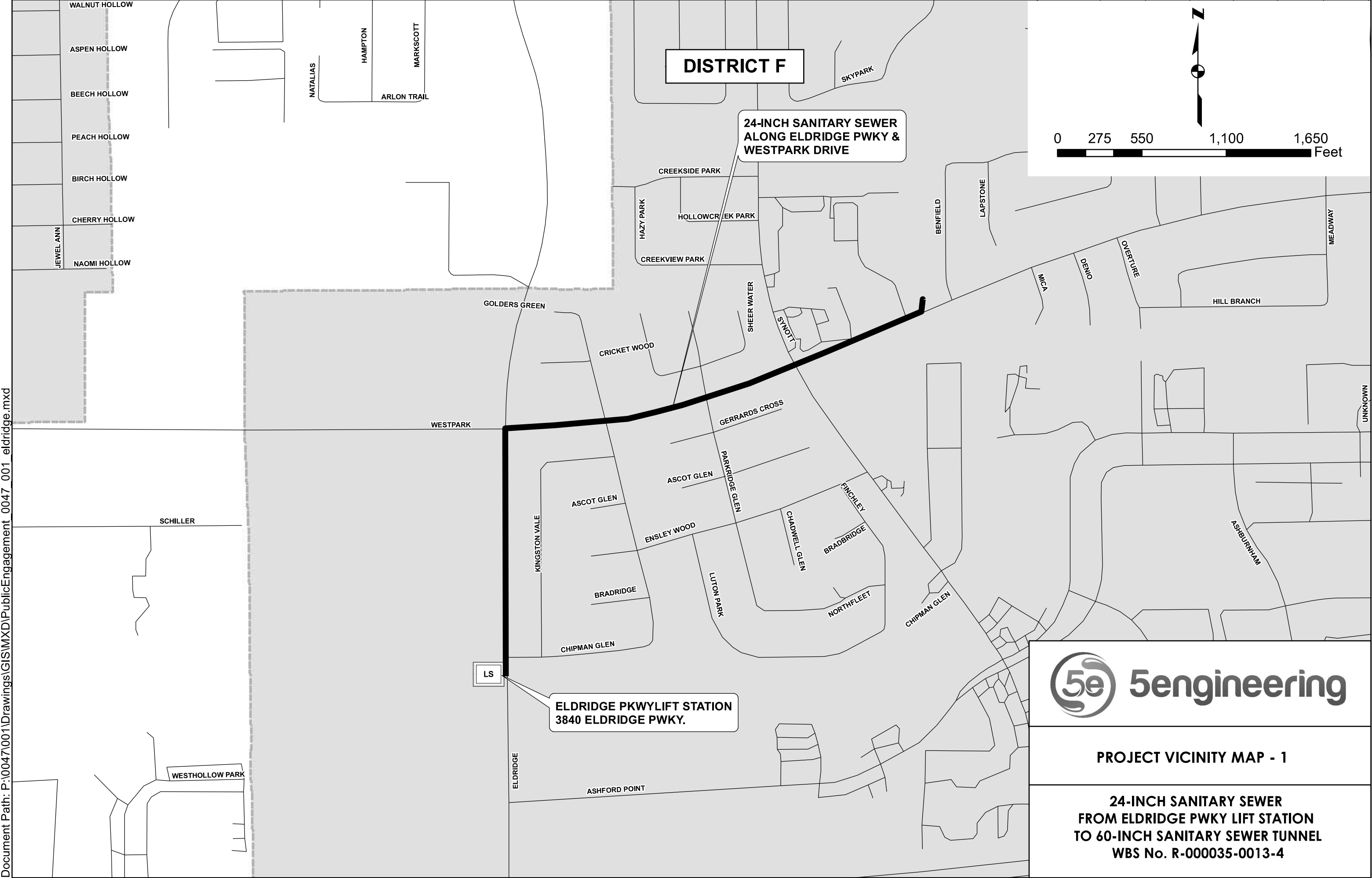
### CITY COUNCIL DISTRICTS

-  A - AMY PECK
-  B - JERRY DAVIS
-  C - ABBIE KAMIN
-  D - CAROLYN EVANS-SHABAZZ
-  E - DAVE MARTIN
-  F - TIFFANY THOMAS
-  G - GREG TRAVIS
-  H - KARLA CISNEROS
-  I - ROBERT GALLEGOS
-  J - EDWARD POLLARD
-  K - MARTHA CASTEX-TATUM

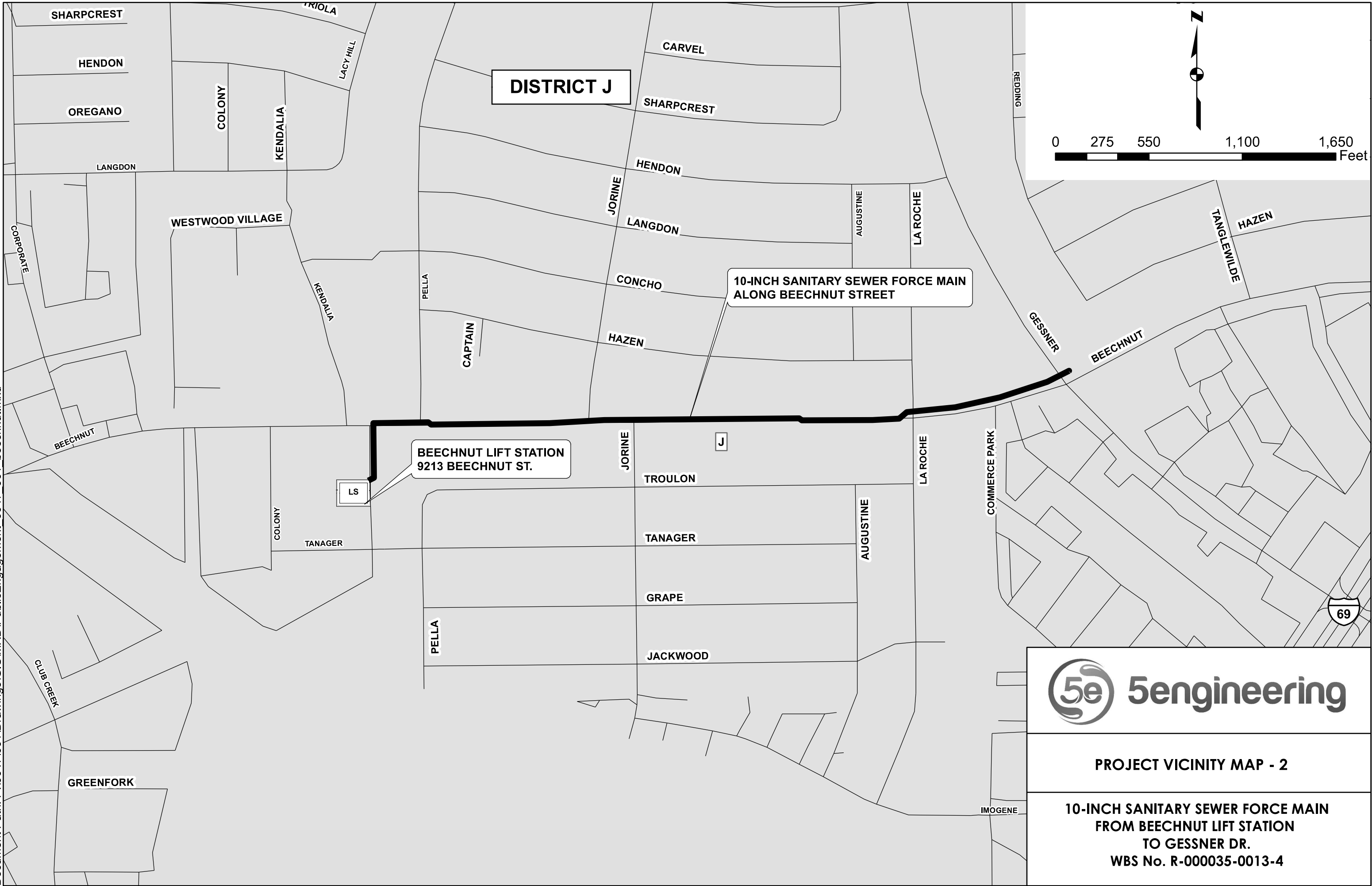


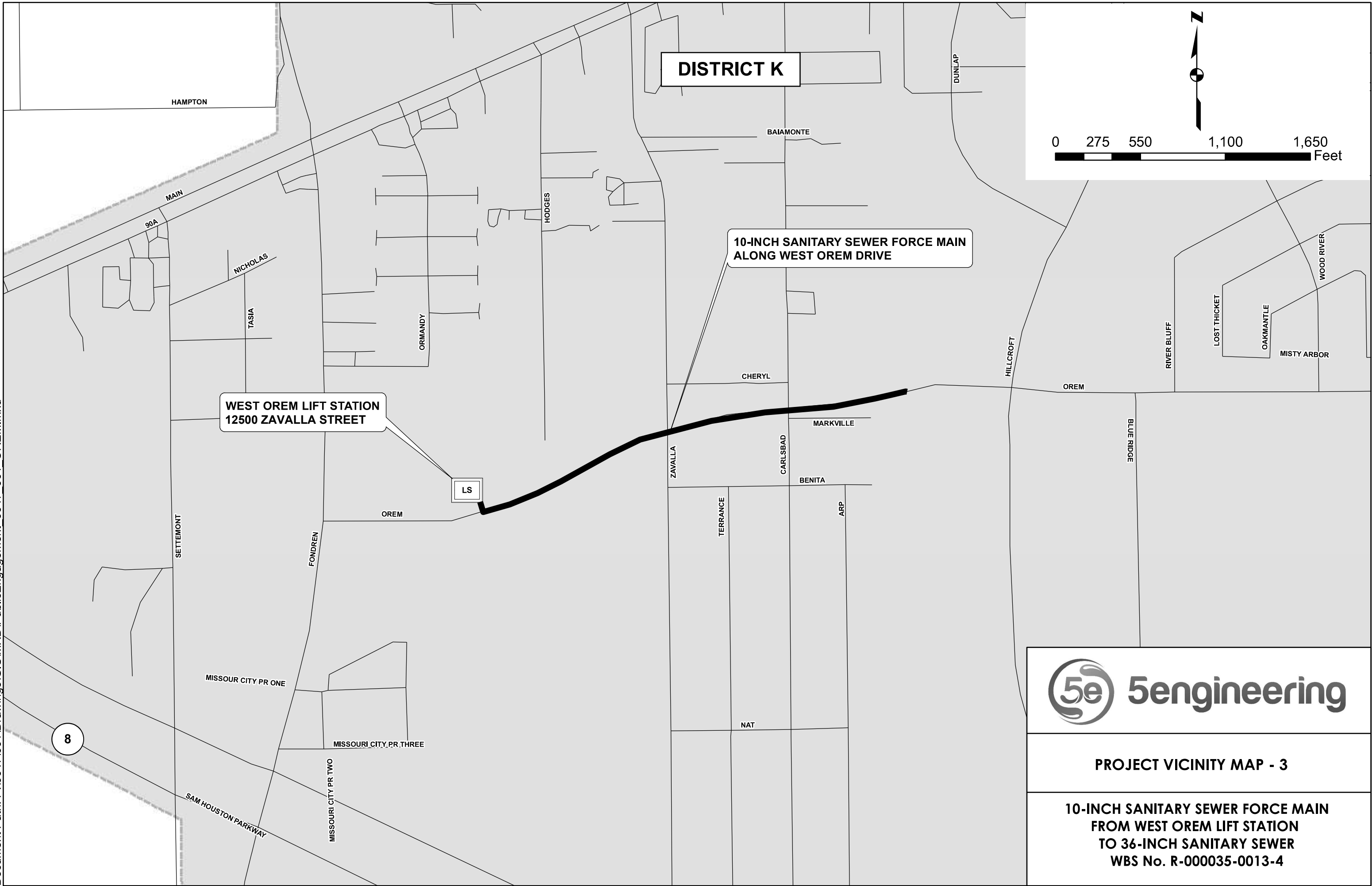
**CITY OF HOUSTON**  
**FORCE MAIN RENEWAL AND REPLACEMENT**  
**WBS No. R-000035-0013-4**

**COUNCIL DISTRICT MAP**



Document Path: P:\0047\001\Drawings\GIS\MXD\PublicEngagement 0047 001 beechnut.mxd







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 6/26/2020

HPW – 20SIK83 CMI Contract / Entech Civil Engineers

Agenda Item#: 32.

### **Summary:**

ORDINANCE appropriating \$22,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge; and of \$22,000.00 out of Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax; approving and authorizing Professional Construction Management and Inspection Services Contract between City of Houston and **ENTECH CIVIL ENGINEERS, INC** for Paving and Drainage Projects; providing funding for CIP Cost Recovery financed by the Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge and the Dedicated Drainage and Street Renewal Capital Fund – Ad Valorem Tax

### **Background:**

**SUBJECT:** Professional Construction Management and Inspection Services Contract between the City of Houston and Entech Civil Engineers for paving and drainage projects.

**RECOMMENDATION:** Approve Professional Construction Management and Inspection Services Contract with Entech Civil Engineers for Paving and Drainage projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of City's Capital Improvement Plan (CIP) for paving and drainage construction projects.

**DESCRIPTION/SCOPE:** This contract provides for Construction Management and Inspection Services for capital projects in connection with paving and drainage construction projects.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$40,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$44,000.00 to be appropriated as follows: \$40,000.00 for contract services and \$4,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** Entech Civil Engineers has proposed the following firms to achieve the 24% goal for this project.

<b><u>Name of Firm</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>Percentage</u></b>
1. VERSA Infrastructure LLC	Construction Management and Inspection Paving and Drainage	\$10,560.00	26.40%
	Total	\$10,560.00	26.40%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. M-430220-0039-4 and N-320668-0048-4

**Amount of Funding:**

Total \$44,000.00

\$22,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

\$22,000.00 - Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/26/2020

HPW – 20SIK83 CMI Contract / Entech Civil Engineers

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Construction Management and Inspection Services Contract between the City of Houston and Entech Civil Engineers for paving and drainage projects.

**RECOMMENDATION:** Approve Professional Construction Management and Inspection Services Contract with Entech Civil Engineers for Paving and Drainage projects and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of City's Capital Improvement Plan (CIP) for paving and drainage construction projects.

**DESCRIPTION/SCOPE:** This contract provides for Construction Management and Inspection Services for capital projects in connection with paving and drainage construction projects.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$40,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$44,000.00 to be appropriated as follows: \$40,000.00 for contract services and \$4,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** Entech Civil Engineers has proposed the following firms to achieve the 24% goal for this project.

<b><u>Name of Firm</u></b>	<b><u>Work Description</u></b>	<b><u>Amount</u></b>	<b><u>Percentage</u></b>
1. VERSA Infrastructure LLC	Construction Management and Inspection Paving and Drainage	\$10,560.00	26.40%
Total		\$10,560.00	26.40%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:

8/5/2020

A93C410B72B3453  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. M-430220-0039-4 and N-320668-0048-4

### **Amount of Funding:**

Total \$44,000.00

\$22,000.00 - Fund No. 4042 - Dedicated Drainage and Street Renewal Capital Fund - Drainage Charge

\$22,000.00 - Fund No. 4046 - Dedicated Drainage and Street Renewal Capital Fund - Ad Valorem Tax



**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

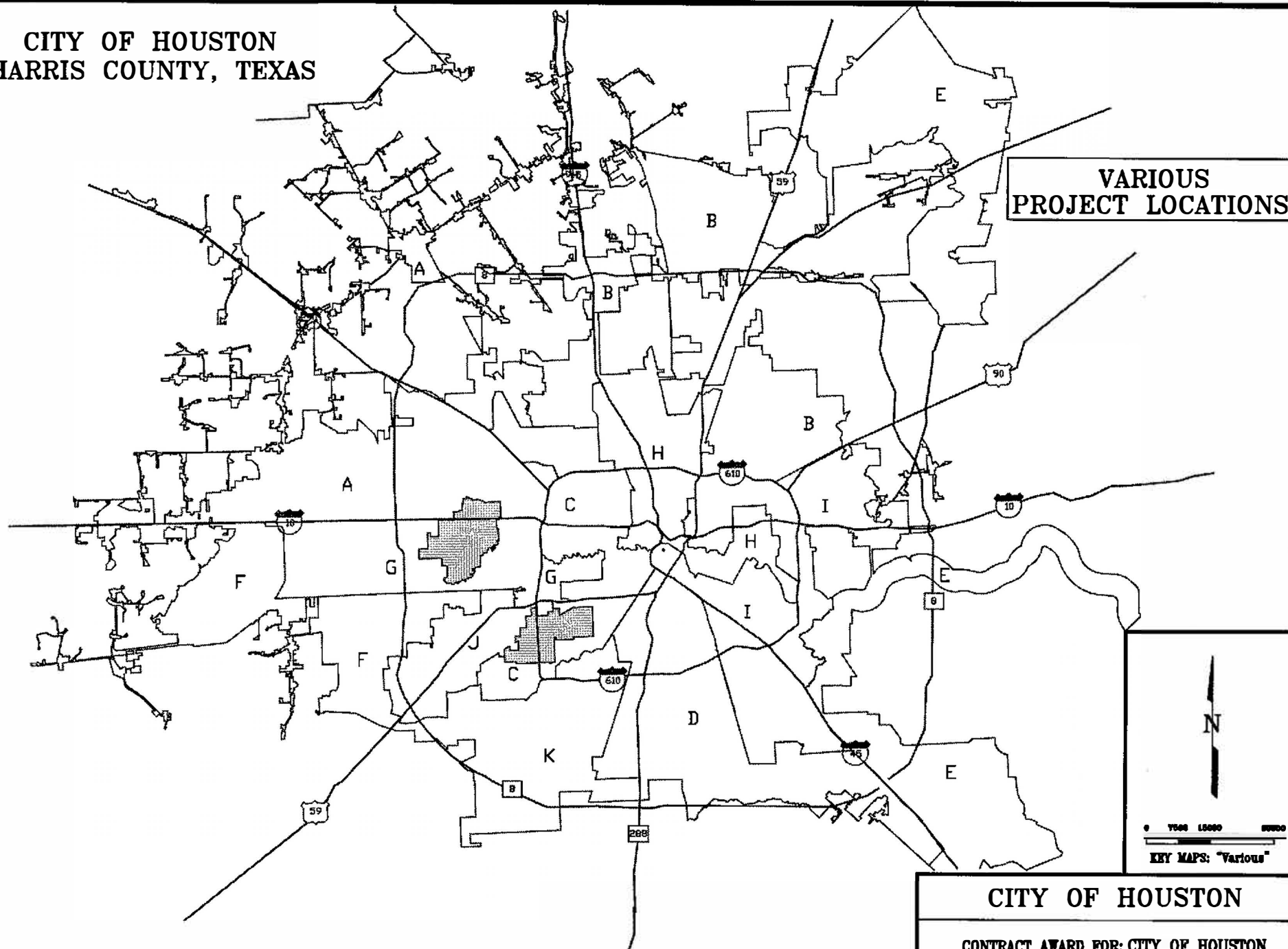
**ATTACHMENTS:****Description**

SAP Documents  
Maps  
OBO Documents (Vendor Info Sheets & Letters of Intent)  
Form B - Fair Campaign Ord.  
Ownership Information Form (doc 0455 ) and Tax Report  
Pay or Play (POP 1-3)  
Form 1295

**Type**

Financial Information  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material

**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/7/2020

ARA - Fargo Waste Services, LLC SWF

Agenda Item#: 33.

### **Summary:**

ORDINANCE granting to **FARGO WASTE SERVICES, LLC, a Texas Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **FIRST READING**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Fargo Waste Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 303 solid waste operator franchises. For FY 2019, the total solid waste franchise revenue to the City is projected to be \$8,173,973.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

---

**Other Authorization**

### **Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Naelah Yahya      Phone: (832) 393-8530

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
8.7.2020 Fargo Waste Services, LLC RCA	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/7/2020

ARA - Fargo Waste Services, LLC SWF

Agenda Item#: 13.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Fargo Waste Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 303 solid waste operator franchises. For FY 2019, the total solid waste franchise revenue to the City is projected to be \$8,173,973.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

Tina Paez, Director

Administration & Regulatory  
Affairs Department

Other Authorization

### **Contact Information:**

Lara Cottingham Phone: (832) 393-8503  
Naelah Yahya Phone: (832) 393-8530



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/13/2020

PRD- Motion to Set Date for Public Hearing on Standards  
of Care

Agenda Item#: 34.

### **Summary:**

**SET A PUBLIC HEARING DATE** regarding the adoption of Article XII Chapter 32, Code of Ordinances, City of Houston, regarding Standards of Care for the Houston Parks & Recreation Department Youth Recreation Programs

**HEARING DATE - 9:00 A.M. - WEDNESDAY - SEPTEMBER 2, 2020**

### **Background:**

In order to comply with 42.041 (b) (14) of the Texas Human Resources Code, the Houston Parks and Recreation Department (HPARD) requests City Council hold a public hearing regarding the Houston Youth Recreation Program Standards of Care codified at Article XII of Chapter 32 of the City of Houston Code of Ordinances. The Standards of Care are intended to be the minimum standards HPARD will use to operate the After-School Enrichment Program. The program offers a wide range of recreational activities including arts and crafts, sports, games, field trips, and cultural and special events.

HPARD's After-School Enrichment Program is subject to regulation. However, the Texas Human Resources Code 42.041 (b) (14) provides an exemption for a recreation program for elementary age children (ages 5 – 13) with the following criteria:

- A municipality operates the program
- The governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs
- The program provides these standards of care to the parents of each program participant
- The ordinance includes child/caregiver ratios, minimum employee qualifications, minimum building, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards
- The program informs the parents that the state does not license the program
- The program does not advertise itself as a child-care operation

The HPARD After-School Enrichment Program meets all of the above criteria for exemption.

The suggested hearing date is Sept 2, 2020.

**Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Prior Council Action:**

August 7, 2019 (Ordinance No.2019-593)

**Contact Information:**

Luci Correa  
Phone:832-395-7057  
Email:Luci.Correa@houstontx.gov

Jarrel Washington  
Phone:832-395-7069  
Email:Jarrel.Washington@houstontx.gov

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

ALL

Item Creation Date: 8/13/2020

PRD- Motion to Set Date for Public Hearing on Standards of Care

Agenda Item#: 58.

### **Summary:**

#### **NOT A REAL CAPTION**

**SET A PUBLIC HEARING DATE** regarding the adoption of Article XII Chapter 32, Code of Ordinances, City of Houston, regarding Standards of Care for the Houston Parks & Recreation Department Youth Recreation Programs

### **Background:**

In order to comply with 42.041 (b) (14) of the Texas Human Resources Code, the Houston Parks and Recreation Department (HPARD) requests City Council hold a public hearing regarding the Houston Youth Recreation Program Standards of Care codified at Article XII of Chapter 32 of the City of Houston Code of Ordinances. The Standards of Care are intended to be the minimum standards HPARD will use to operate the After-School Enrichment Program. The program offers a wide range of recreational activities including arts and crafts, sports, games, field trips, and cultural and special events.

HPARD's After-School Enrichment Program is subject to regulation. However, the Texas Human Resources Code 42.041 (b) (14) provides an exemption for a recreation program for elementary age children (ages 5 – 13) with the following criteria:

- A municipality operates the program
- The governing body of the municipality annually adopts standards of care by ordinance after a public hearing for such programs
- The program provides these standards of care to the parents of each program participant
- The ordinance includes child/caregiver ratios, minimum employee qualifications, minimum building, health and safety standards, and mechanisms for monitoring and enforcing the adopted local standards
- The program informs the parents that the state does not license the program
- The program does not advertise itself as a child-care operation

The HPARD After-School Enrichment Program meets all of the above criteria for exemption.

The suggested hearing date is Sept 2, 2020.

### **Director's Signature:**

DocuSigned by:

A stylized signature of Steve Wright in blue ink.

933FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Prior Council Action:**

August 7, 2019 (Ordinance No.2019-593)

### **Contact Information:**

Luci Correa

Phone:832-395-7057

Email:Luci.Correa@houstontx.gov

Jarrel Washington

Phone:832-395-7069

Email:Jarrel.Washington@houstontx.gov



**ATTACHMENTS:**

**Description**

PCA- 2019-593 Ordinance Update

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

Item Creation Date:

### DR4516(COVID-19) A1 - MULTI-VENDOR EPO AWARDS AMENDMENT - MOTION

Agenda Item#: 35.

#### **Summary:**

**AMEND MOTION #2020-374, 7/15/2020, TO REFLECT** the correct funding to **INLAND ENVIRONMENTAL** and **HORIZON INTERNATIONAL** to Repair vandalism at the City's Jensen Facility from the Contributed Capital Project Fund - **REQUIRES THREE MOTIONS**

#### **Background:**

DR4516(COVID-19) A1 - Motion to amend Council Motion No. 2020-0374 to remove two items from the emergency purchases to be paid from CARES Act 2020 Fund (5307) to instead be paid with insurance proceeds from the Contributed Capital Project Fund (4515).

On July 15, 2020, City Council approved spending authority for emergency purchases of various goods and services to multiple vendors with the passage of Council Motion No. 2020-0374. Two vendors, Inland Environmental and Horizon International, listed on the emergency purchase order log each received \$105,000.00, for a total of \$210,000.00.

Both of these vendors performed services to repair vandalism which occurred on or about July 2019 at the City's Jensen facility. The City of Houston has received an insurance settlement to pay for services performed to repair the facility.

Funding for both Inland Environmental and Horizon International should not come from the CARES Act 2020 fund (5307) and will instead come from insurance proceeds in the Contributed Capital Project Fund (4515).

The General Services Department has previously appropriated the funds via Ordinance Number 2020-512 passed by City Council on June 17, 2020.

#### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

---

**Jerry Adams, Chief Procurement Officer**

**Finance/Strategic Procurement Division**

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
General Services Department	\$210,000.00	\$0.00	\$210,000.00

---

**Prior Council Action:**

Motion No. 2020-0374, approved by Council on July 15, 2020

Ordinance No. 2020-0512, approved by Council on June 17, 2020

**Amount of Funding:**

**\$210,000.00**

Contributed Capital Project Fund

Fund 4515

Previously appropriated by Ord. No. 2020-0512.

**Contact Information:**

**Name Department Phone**

Jerry Adams FIN/SPD 832.393.9126

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

DR4516(COVID-19) A1 - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#:

## **Background:**

DR4516(COVID-19) A1 - Motion to amend Council Motion No. 2020-0374 to remove two items from the emergency purchases to be paid from CARES Act 2020 Fund (5307) to instead be paid with insurance proceeds from the Contributed Capital Project Fund (4515).

On July 15, 2020, City Council approved spending authority for emergency purchases of various goods and services to multiple vendors with the passage of Council Motion No. 2020-0374. Two vendors, Inland Environmental and Horizon International, listed on the emergency purchase order log each received \$105,000.00, for a total of \$210,000.00.


Both of these vendors performed services to repair vandalism which occurred on or about July 2019 at the City's Jensen facility. The City of Houston has received an insurance settlement to pay for services performed to repair the facility.

Funding for both Inland Environmental and Horizon International should not come from the CARES Act 2020 fund (5307) and will instead come from insurance proceeds in the Contributed Capital Project Fund (4515).

The General Services Department has previously appropriated the funds via Ordinance Number 2020-512 passed by City Council on June 17, 2020.

## **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
  
 0DD350139A6F4C8...

8/20/2020

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
General Services Department	\$210,000.00	\$0.00	\$210,000.00

## **Prior Council Action:**

Motion No. 2020-0374, approved by Council on July 15, 2020

Ordinance No. 2020-0512, approved by Council on June 17, 2020

## **Amount of Funding:**

**\$210,000.00**

Contributed Capital Project Fund

Fund 4515

Previously appropriated by Ord. No. 2020-0512.

## **Contact Information:**

**Name Department Phone**

Jerry Adams FIN/SPD 832.393.9126

## **ATTACHMENTS:**

Description	Type
Council Motion No. 2020-0374	Ordinance/Resolution/Motion
Ord. No. 2020-512 appropriating ord	Ordinance/Resolution/Motion

EPO Log as of 07.10.2020 - Inland & Horizon highlighted

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

District B

Item Creation Date:

HCD20-86 5117 Lavender St

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing Purchase and Sale Agreement between **LAVENDER APARTMENTS, LLC** and City of Houston, Texas for 2.4926 acres of land located at 5117 Lavender Street, Houston, Harris County, Texas; approving a Special Warranty Deed - \$4,100,000.00 - Grant Fund - **DISTRICT B - DAVIS**

**TAGGED BY COUNCIL MEMBER TRAVIS**

This was item 17 on agenda of August 19, 2020

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Option Agreement between the City of Houston (City) and Lavender Apartments, LLC (Seller), providing \$4,100,000.00 in Community Development Block Grant - Disaster Recovery 2017 (CDBG - DR17) funds for the purchase of 5117 Lavender Street (Property), which is eligible under the CDBG - DR17 Harvey Buyout (HB) Program.

The Property comprises approximately 2.4926 acres of land and 40,000 square feet of improvements, and is located at 5117 Lavender Street, Houston, TX 77026. The \$4,000,000.00 purchase price is based on appraisal, plus additional due diligence and closing costs totaling approximately \$100,000.00. The HB Program was approved by Ordinance No. 2020-0181, adopted on March 10, 2020.

Seller will convey the land to the City subject to the following restrictions and conditions:

1. The Property shall be dedicated and maintained in perpetuity for a use that is compatible with open space, recreational, or floodplain and wetlands management practices.
2. No new structure will be erected on property acquired, accepted, or from which a structure was removed under the acquisition or relocation program other than: (a) a public facility that is open on all sides and functionally related to a designated open space (e.g., a park, campground, or outdoor recreation area); (b) a rest room; or (c) a flood control structure, provided that structure does not reduce valley storage, increase erosive velocities, or increase flood heights on the opposite bank, upstream, or downstream and that the local floodplain manager approves, in writing, before the commencement of the construction of the structure.
3. No subsequent application for additional disaster assistance for any purpose or to repair damage or make improvements of any sort will be made by the recipient to any Federal entity

in perpetuity.

4. The foregoing covenants and agreements are adopted for, and placed upon the Property, and shall run with the land, be binding upon all parties, now and at any time hereafter, having or claiming any right, title or interest in or to the Property or any part thereof, their heirs, legal representatives, executors, administrators, successors and assigns, regardless of the source of, or the manner in which any such right, title or interest is or may be acquired and any conveyance of any interest in the Property by Grantee or a subsequent owner must reference and incorporate the foregoing covenants and require the Property to be dedicated and maintained for compatible uses in perpetuity. The foregoing covenants may be enforced by Grantee, General Land Office (GLO) or U.S. Department of Housing & Urban Development (HUD) jointly or severally; however, failure, refusal or inability by either Grantee, GLO or HUD, jointly or severally, to enforce any of the foregoing covenants shall in no event be deemed a waiver or release of the right to do so thereafter. If one or more of the foregoing covenants shall be held unenforceable, invalid or illegal in any respect, such unenforceability, invalidity or illegality shall not affect any other provision of said covenants, which shall be construed as if such unenforceable, invalid or illegal provision had never been a part hereof.

The Seller understands that there is no obligation to sell the Property under the HB Program, but the seller does so voluntarily, and that power of eminent domain will not be used to acquire the Property. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and other approvals from the program guidelines from the Texas General Land Office.

The following is a breakdown of expected costs:

Sources	Amount	Uses
CDBG- DR17	\$4,000,000.00	Estimated Purchase Price
CDBG- DR17	\$100,000.00	Estimated Due Diligence closing post maintenance costs
<b>Total</b>	<b>\$4,100,000.00</b>	<b>Estimated Total</b>

**Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 22, 2020.

---

Tom McCasland, Director

**Prior Council Action:**

3/10/2020 (O) 2020-0181

**Amount of Funding:**

\$4,100,000.00

Federal State Local – Pass Through Fund  
Fund 5030

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet  
Lavendar Map

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/28/2020

District B

Item Creation Date:

HCD20-86 5117 Lavender St

Agenda Item#: 2.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing an Option Agreement between the City of Houston (City) and Lavender Apartments, LLC (Seller), providing \$4,100,000.00 in Community Development Block Grant - Disaster Recovery 2017 (CDBG - DR17) funds for the purchase of 5117 Lavender Street (Property), which is eligible under the CDBG - DR17 Harvey Buyout (HB) Program.

The Property comprises approximately 2.4926 acres of land and 40,000 square feet of improvements, and is located at 5117 Lavender Street, Houston, TX 77026. The \$4,000,000.00 purchase price is based on appraisal, plus additional due diligence and closing costs totaling approximately \$100,000.00. The HB Program was approved by Ordinance No. 2020-0181, adopted on March 10, 2020.

Seller will convey the land to the City subject to the following restrictions and conditions:

1. The Property shall be dedicated and maintained in perpetuity for a use that is compatible with open space, recreational, or floodplain and wetlands management practices.
2. No new structure will be erected on property acquired, accepted, or from which a structure was removed under the acquisition or relocation program other than: (a) a public facility that is open on all sides and functionally related to a designated open space (e.g., a park, campground, or outdoor recreation area); (b) a rest room; or (c) a flood control structure, provided that structure does not reduce valley storage, increase erosive velocities, or increase flood heights on the opposite bank, upstream, or downstream and that the local floodplain manager approves, in writing, before the commencement of the construction of the structure.
3. No subsequent application for additional disaster assistance for any purpose or to repair damage or make improvements of any sort will be made by the recipient to any Federal entity in perpetuity.
4. The foregoing covenants and agreements are adopted for, and placed upon the Property, and shall run with the land, be binding upon all parties, now and at any time hereafter, having or claiming any right, title or interest in or to the Property or any part thereof, their heirs, legal representatives, executors, administrators, successors and assigns, regardless of the source of, or the manner in which any such right, title or interest is or may be acquired and any conveyance of any interest in the Property by Grantee or a subsequent owner must reference and incorporate the foregoing covenants and require the Property to be dedicated and maintained for compatible uses in perpetuity. The foregoing covenants may be enforced by Grantee, General Land Office (GLO) or U.S. Department of Housing & Urban Development (HUD) jointly or severally; however, failure, refusal or inability by either Grantee, GLO or HUD, jointly or severally, to enforce any of the foregoing covenants shall in no event be deemed a waiver or release of the right to do so thereafter. If one or more of the foregoing covenants shall be held unenforceable, invalid or illegal in any respect, such unenforceability, invalidity or illegality shall not affect any other provision of said covenants, which shall be construed as if such unenforceable, invalid or illegal provision had never been a part hereof.

The Seller understands that there is no obligation to sell the Property under the HB Program, but the seller does so voluntarily, and that power of eminent domain will not be used to acquire the Property. The purchase of the Property is subject to environmental clearance from the U.S. Department of Housing and Urban Development and other approvals from the program guidelines from the Texas General Land Office.

The following is a breakdown of expected costs:

Sources	Amount	Uses
CDBG- DR17	\$4,000,000.00	Estimated Purchase Price
CDBG- DR17	\$100,000.00	Estimated Due Diligence closing post maintenance costs
<b>Total</b>	<b>\$4,100,000.00</b>	<b>Estimated Total</b>

### **Fiscal Note:**

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 22, 2020.

*Tom McLasland*

Tom McLasland, Director

**Prior Council Action:**

3/10/2020 (O) 2020-0181

**Amount of Funding:**

\$4,100,000.00 – Federal State Local – Pass Through Fund (5030)

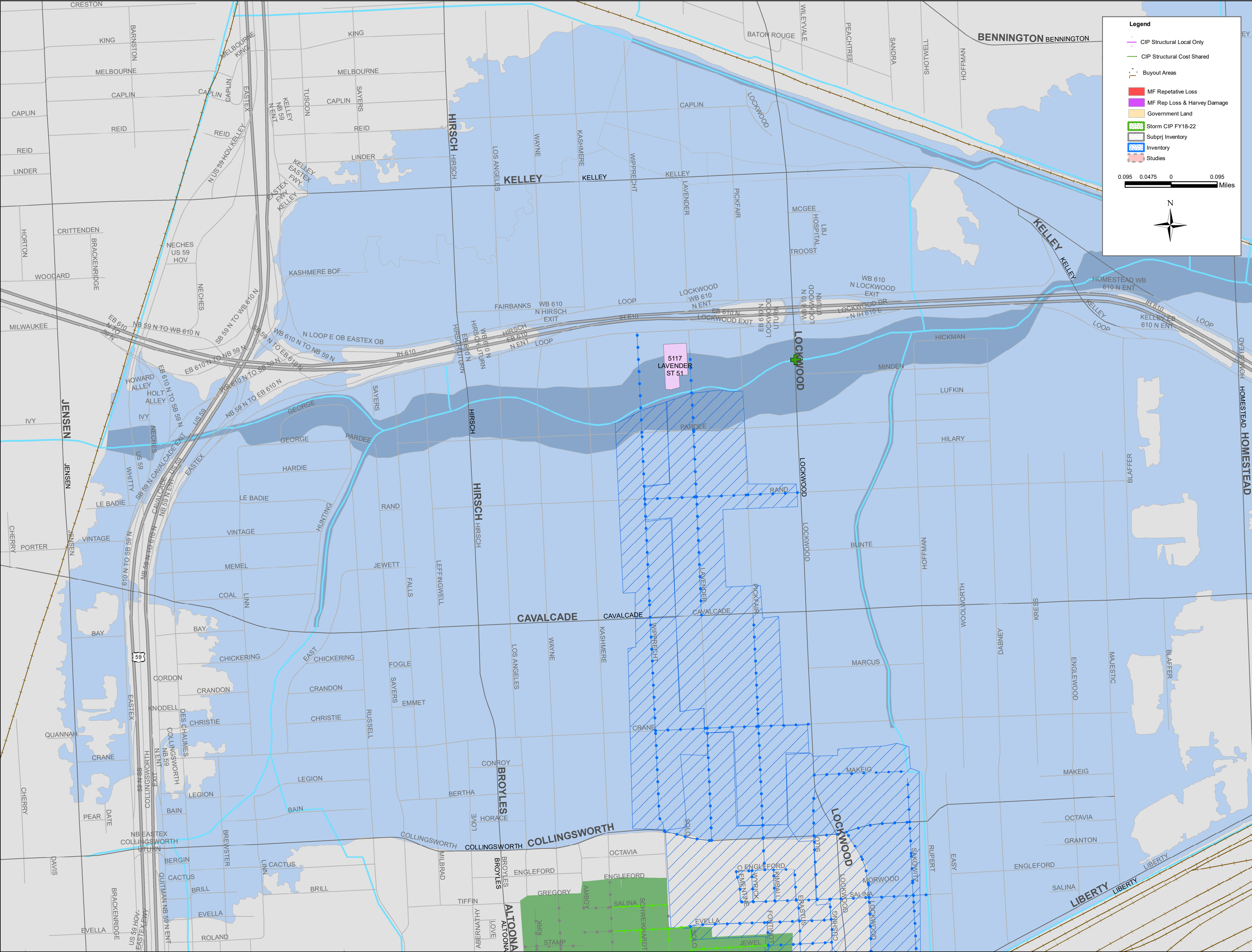
**Contact Information:**

Roxanne Lawson

(832) 394-6307

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Lavendar Map	Backup Material
Ordinance 2020-181	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/25/2020

Item Creation Date:

LGL - bond counsel eng.Ltr - TWDB 2020E

Agenda Item#: 37.

### **Summary:**

ORDINANCE approving and authorizing agreement between City of Houston and **MCCALL, PARKHURST & HORTON LLP** for Bond Counsel Services for Various Departments; providing a maximum contract amount

**Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance various public projects. The proposed bond counsel, McCall, Parkhurst & Horton, LLP ("McCall"), is a nationally recognized public finance law firm and has the necessary competence, qualification and experience to serve as bond counsel for the City. McCall has represented various issuers in connection with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.**

### **Background:**

RFQ received for S67-Q26565 - Approve agreement with McCall, Parkhurst & Horton LLP ("McCall") for bond counsel services in an amount not to exceed \$150,000.

### **Specific Explanation:**

The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with McCall for bond counsel services in an amount not to exceed \$150,000, for the purpose of representing the City of Houston in connection with the issuance of Combined Utility System Revenue Bonds, Series 2020E.

### **MWBE Participation:**

This contract is issued with a 24% MWBE participation goal. McCall will utilize the services of co-bond counsel Burney & Foreman, attorneys at law.

### **Pay or Play:**

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits

for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Required Authorization:

---

Ronald C. Lewis, City Attorney

**Amount of Funding:**

Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed \$150,000 and will be paid from the proceeds of said bonds.

**Contact Information:**

Joseph Crawford 832-393-6454

Rahat Huq 832-393-6428

Gary Wood 832-393-6440

**ATTACHMENTS:**

**Description**

MWBE LOI  
coversheet  
ordinance  
engagement letter

**Type**

Backup Material  
Signed Cover sheet  
Ordinance/Resolution/Motion  
Contract/Exhibit



Letter of Intent



THIS AGREEMENT IS SUBJECT TO MEDIATION AND CAN BE INITIATED BY THE COMPANIES SIGNED BELOW OR THE OFFICE OF BUSINESS OPPORTUNITY.

To: City of Houston  
Administering Department

Date: 8.13.20

Project Name and Number 0632000118001 CUS 2020E

Bid Amount: \$ 150,000 M/W/SBE Goal: 24 %

McCall, Parkhurst & Horton L.L.P., agrees to enter into a contractual agreement  
Prime Contractor

with Burney & Foreman, who will provide the following goods/  
MWSBE Subcontractor

services in connection with the above referenced contract:

bond counsel

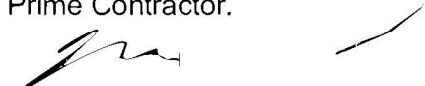
for an estimated amount of \$ 36,000 or 24 % of the total contract value.

Burney & Foreman is currently certified with the City of Houston's Office of Business Opportunity to function in the aforementioned capacity.  
(M/W/SBE Subcontractor)

McCall, Parkhurst & Horton L.L.P.

Prime Contractor

intend to work on the above-named contract in accordance with the M/W/SBE Participation Section of the City of Houston Bid Provisions, contingent upon award of the contract to the aforementioned Prime Contractor.

  
Signed (Prime Contractor)

Printed Signature

Mark Malveux

8.13.20

Title

Date

Burney & Foreman

M/W/SBE Subcontractor

  
Signed (M/W/SBE Subcontractor)

Peggy Foreman

Printed Signature

Partner

8.13.20

Title

Date

**Attachment “       ”**

**CITY OF HOUSTON CERTIFIED MWSBE SUBCONTRACTING AGREEMENT  
TERMS**

Contractor shall ensure that all subcontracting agreements with M/WSBE Subcontractors and suppliers are clearly labeled “**THIS CONTRACT IS SUBJECT TO MEDIATION**” contain the following terms:

1. Burney & Foreman (M/WSBE Subcontractor/Supplier) shall not delegate or subcontract more than 50% of the work under this subcontracting agreement to any other Subcontractor or supplier without the express written consent of the City of Houston’s Office of Business Opportunity.
2. Burney & Foreman (M/WSBE Subcontractor/Supplier) shall permit representatives of the City of Houston, at all reasonable times, to perform 1) audits of the books and records of the Subcontractor, and 2) inspections of all places where work is to be undertaken in connection with this subcontracting agreement. Subcontractor shall keep such books and records available for such purpose for at least four (4) years after the end of its performance under this subcontract. Nothing in this provision shall affect the time for bringing a cause of action or the applicable statute of limitations.
3. Within five (5) business days of execution of this subcontracting agreement, Contractor (prime contractor) and Subcontractor shall designate in writing to the Office of Business Opportunity an agent for receiving any notice required or permitted to be given pursuant to Chapter 15 of the Houston City Code of Ordinances, along with the street and mailing address and phone number of such agent.

These provisions apply to goal-oriented and regulated contracts as defined in City Code of Ordinances, Chapter 15, Article 5.

The MWSBE policy of the City of Houston will be discussed during the pre-Bid /Pre-proposal conference. For information, assistance, and/or to receive a copy of the City’s Office of Business Opportunity policies and/or governing ordinance, contact the Office of Business Opportunity Division at 832.393.0600, 611 Walker Street, 7<sup>th</sup> Floor, Houston, Texas 77002

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 8/25/2020

Item Creation Date:

LGL - bond counsel eng.Ltr - TWDB 2020E

Agenda Item#: 22.

**Summary:**

ORDINANCE APPROVING AND AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF HOUSTON AND MCCALL, PARKHURST & HORTON LLP FOR BOND COUNSEL SERVICES FOR VARIOUS DEPARTMENTS; PROVIDING A MAXIMUM CONTRACT AMOUNT

**Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance various public projects. The proposed bond counsel, McCall, Parkhurst & Horton, LLP ("McCall"), is a nationally recognized public finance law firm and has the necessary competence, qualification and experience to serve as bond counsel for the City. McCall has represented various issuers in connection with the issuance of various bonds and other obligations. The engagement of McCall is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.**

**Background:**

RFQ received for S67-Q26565 - Approve agreement with McCall, Parkhurst & Horton LLP ("McCall") for bond counsel services in an amount not to exceed \$150,000.

**Specific Explanation:**

The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with McCall for bond counsel services in an amount not to exceed \$150,000, for the purpose of representing the City of Houston in connection with the issuance of Combined Utility System Revenue Bonds, Series 2020E.

**MWBE Participation:**

This contract is issued with a 24% MWBE participation goal. McCall will utilize the services of co-bond counsel Burney & Foreman, attorneys at law.

**Pay or Play:**

The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

**Required Authorization:**

DocuSigned by:

A handwritten signature in blue ink that reads "Ronald C. Lewis".

Ronald C. Lewis, City Attorney

**Amount of Funding:**

Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed \$150,000 and will be paid from the proceeds of said bonds.

**Contact Information:**

Joseph Crawford 832-393-6454

Rahat Huq 832-393-6428

Gary Wood 832-393-6440

**ATTACHMENTS:****Description****Type**



[aff. ownership](#)

[MWBE LOI](#)

Backup Material

Backup Material

## Certificate Of Completion

Envelope Id: 0F60F579A1964366B7E602692694D4E1

Status: Completed

Subject: Please DocuSign: 2020.08.26 coversheet.pdf

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 4

Initials: 0

Joe Crawford

AutoNav: Enabled

611 Walker St.

Enveloped Stamping: Disabled

HITS

Time Zone: (UTC-06:00) Central Time (US & Canada)

Houston, TX 77002

Joe.Crawford@houston.tx.gov

IP Address: 204.235.227.150

## Record Tracking

Status: Original

Holder: Joe Crawford

Location: DocuSign

8/14/2020 9:36:56 AM

Joe.Crawford@houston.tx.gov

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: City of Houston IT Services

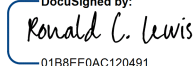
Location: DocuSign

## Signer Events

### Signature

### Timestamp

Ronald C. Lewis

DocuSigned by:  
  
01B8EE0AC120491...

Sent: 8/14/2020 9:38:26 AM

ronald.lewis@houston.tx.gov

Viewed: 8/14/2020 11:00:13 AM

City Attorney

Signed: 8/14/2020 11:00:29 AM

City of Houston IT Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication  
(None)

Using IP Address: 204.235.227.150

## Electronic Record and Signature Disclosure:

Accepted: 8/27/2017 8:22:16 PM

ID: e050776b-1cc3-4232-9102-deb80b637209

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

## Witness Events

### Signature

### Timestamp

## Notary Events

### Signature

### Timestamp

## Envelope Summary Events

### Status

### Timestamps

Envelope Sent

Hashed/Encrypted

8/14/2020 9:38:26 AM

Certified Delivered

Security Checked

8/14/2020 11:00:13 AM

Signing Complete

Security Checked

8/14/2020 11:00:29 AM

Completed

Security Checked

8/14/2020 11:00:29 AM

## Payment Events

### Status

### Timestamps

## Electronic Record and Signature Disclosure

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Carahsoft OBO City of Houston (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Carahsoft OBO City of Houston:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: reenie.askew@houstontx.gov

**To advise Carahsoft OBO City of Houston of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at reenie.askew@houstontx.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from Carahsoft OBO City of Houston**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carahsoft OBO City of Houston**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>•Allow per session cookies</li><li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li></ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO City of Houston as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO City of Houston during the course of my relationship with you.

**Controller's Office**

**To the Honorable Mayor and City Council of the City of Houston, Texas:**

I hereby certify, with respect to the money required for the contract, agreement, obligation or expenditure contemplated by the ordinance set out below that:

- ( ) Funds have been encumbered out of funds previously appropriated for such purpose.
- ( ) Funds have been certified and designated to be appropriated by separate ordinance to be approved prior to the approval of the ordinance set out below.
- ( ) Funds will be available out of current or general revenue prior to the maturity of any such obligation.
- ( ) No pecuniary obligation is to be incurred as a result of approving the ordinance set out below.
- ( ) The money required for the expenditure or expenditures specified below is in the treasury, in the fund or funds specified below, and is not appropriated for any other purposes.
- ( ) A certificate with respect to the money required for the expenditure or expenditures specified below is attached hereto and incorporated herein by this reference.
- ( ) Other - Grant Funds Available

Date: \_\_\_\_\_, 20\_\_\_\_

**City Controller of the City of Houston, Texas**

FUND REF:	AMOUNT:	ENCUMB. NO.:

**City of Houston, Texas Ordinance No.**

**AN ORDINANCE APPROVING AND AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF HOUSTON AND MCCALL, PARKHURST & HORTON LLP FOR BOND COUNSEL SERVICES FOR VARIOUS CITY DEPARTMENTS; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.**

\* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HOUSTON,  
TEXAS, THAT:

**Section 1.** The City Council hereby approves and authorizes the contract, agreement or other undertaking described in the title of this Ordinance, in substantially the form as shown in the document which is attached hereto and incorporated herein by this reference. The Mayor, or, in the absence of the Mayor, the Mayor Pro Tem is hereby authorized to execute such document and all related documents on behalf of the City of Houston. The City Secretary, or, in the absence of the City Secretary, any Assistant City Secretary, is hereby authorized to attest to all such signatures and to affix the seal of the City to all such documents.

**Section 2.** The Mayor is hereby authorized to take all actions necessary to effectuate the City's intent and objectives in approving such agreement, agreements, or other undertaking described in the title of this ordinance, in the event of changed circumstances.

**Section 3.** The City Attorney is hereby authorized to take all action necessary to enforce all legal obligations under said contract without further authorization from Council.

**Section 4.** The total allocation for the contract, agreements, or other undertakings approved and authorized in the attached contract shall never exceed **\$150,000.00**, unless and until this sum is increased by ordinance of City Council.

**Section 5.** The City of Houston hereby finds and declares: (i) there is a substantial need for the legal services to be provided by McCall, Parkhurst & Horton LLP; (ii) the legal services cannot be adequately performed by the attorneys and supporting personnel of the City; and (iii) the legal services cannot reasonably be obtained from attorneys in private practice under a contract providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which the services will be obtained.

**Section 6.** There exists a public emergency requiring that this Ordinance be passed finally on the date of its introduction as requested in writing by the Mayor; therefore, this Ordinance shall be passed finally on such date and shall take effect immediately upon its passage and approval by the Mayor; however, in the event that the Mayor fails to sign this Ordinance within five days after its passage and adoption, it shall take effect in accordance with Article VI, Section 6, Houston City Charter.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

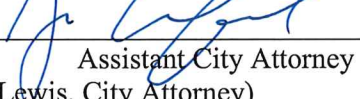
**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

Mayor of the City of Houston, Texas

Pursuant to Article VI, Section 6, Houston City Charter, the effective date of the foregoing Ordinance is \_\_\_\_\_.

\_\_\_\_\_  
City Secretary

(Prepared by Legal Dept.  )  
(JRC/naj 08-26-2020) Assistant City Attorney  
(Requested by Ronald C. Lewis, City Attorney)  
(L.D. No. 0632000118001)



August 26, 2020

Mr. Ronald C. Lewis  
City Attorney  
City of Houston  
900 Bagby, 4th Floor  
Houston, Texas 77002

Re: *City of Houston, Texas Combined Utility System Subordinate Lien Revenue Bonds,  
Series 2020E (the "Series 2020E Bonds")*

Dear Mr. Lewis:

We are pleased to submit to you a proposed agreement for McCall, Parkhurst & Horton LLP ("Bond Counsel"), to serve as Bond Counsel in connection with the Series 2020E Bonds (the "*Bonds*"). When approved by you (the "City Attorney"), this letter, including Exhibits A through D, attached hereto ("Engagement Letter"), will become effective and will evidence an agreement between the City of Houston, Texas ("City") and Bond Counsel, as further described herein, subject to all applicable provisions of the Charter and Code of Ordinances of the City.

#### BOND COUNSEL SERVICES

As Bond Counsel, we will prepare, or assist the City's Legal Department in the preparation of all required legal proceedings and will perform certain other necessary legal work in connection with the Bonds. Our services as Bond Counsel will include the following ("Bond Counsel Services"), which we will carry out directly or in concert with officials and staff of the City, as directed by the City Attorney or his designee, as follows:

- (1) Preparing ordinances and necessary legal documents to be acted upon and executed in connection with the authorization, issuance, and sale of the Bonds, and other related financing documents;
- (2) Preparation of the offering documents for the Bonds;
- (3) Providing assistance in structuring the transaction for the Bonds to achieve the goals and objectives of the City;

- (4) Assisting in any required meetings with appropriate officials of the City, the underwriters, rating agencies, credit enhancers, the City's financial advisor and other counsel;
- (5) Issuing our legal opinion as bond counsel as to matters of state law authorization;
- (6) Preparing and submitting transcripts of legal proceedings pertaining to obtaining the approving opinion of the Attorney General of Texas; and
- (7) Providing assistance as requested by you or your assistants as to state law issues, federal tax law issues, and certain other legal issues for the Bonds, as designated by the City.

#### BOND COUNSEL FEES

Subject to the Section, Limitation of City's Duties, (a) Bond Counsel will be paid a fee for the Bonds calculated on an hourly rate basis pursuant to the schedule of rates attached hereto as Exhibit A; (b) the aggregate maximum fees paid to Bond Counsel for Bond Counsel Services set forth above shall not exceed \$150,000 ("Bond Counsel Fees"); (c) payment of our fees shall be made after closing of the Bonds, within 30 days after receipt by the City of an approved invoice therefor; and (d) such fees shall be paid from the proceeds of the sale of the Bonds.

#### INVOICES

Each invoice must include an itemization of the hours worked by each attorney and legal assistant, the rate for each individual and a description of the work performed by the individual.

Bond Counsel shall provide sufficient detail in its invoices to enable the City Attorney to determine the extent of work done and the expenses incurred, if any, including providing any supporting documentation that the City Attorney may reasonably request. Bond Counsel shall retain all records of work done and expenses incurred, if any, for a period of four years after such work is completed and provide reasonable access to the City of such books and records as will enable City to perform an audit of the foregoing items.

#### EXPENSES

Subject to (a) City Council approval of the Bonds and (b) the Section, Limitation of City's Duties, in addition to the Bond Counsel Fees, Bond Counsel will be reimbursed for their reasonable and actual out-of-pocket expenses, such as the cost of reproduction of documents, deliveries, filing fees, and all items paid for by Bond Counsel on behalf of the City, incurred in connection with the performance of all services hereunder. All of such expenses will be reasonable and subject to approval of the City Attorney, provided, however, that aggregate maximum reimbursable expenses

shall not exceed \$5,000, plus an Attorney General of Texas transcript fee in the amount of \$9,500 per transaction or series or subseries of Bonds, if paid by Bond Counsel on behalf of the City.

#### LIMITATION OF CITY'S DUTIES

THE CITY SHALL NOT HAVE ANY OBLIGATION TO PAY AND SHALL NOT PAY FOR SERVICES RENDERED OR EXPENSES INCURRED UNTIL THE BONDS ARE SOLD AND THE PROCEEDS FROM THE SALE OF THE BONDS ARE RECEIVED BY THE CITY. The City's duty to pay Bond Counsel is contingent on City Council approving an ordinance authorizing the Bonds and approving Bond Counsel receiving payment from the proceeds of the sale of the Bonds. Nothing herein shall be construed as creating personal liability on the part of any officer of the City.

#### TERM AND TERMINATION

This Engagement Letter is effective on the date signed by the City Attorney ("Effective Date") and remains in effect until all services hereunder have been provided. This Engagement Letter may be terminated by the City by giving 30 days' written notice to Bond Counsel.

#### MINORITY AND WOMEN BUSINESS ENTERPRISES

Bond Counsel shall comply with the City's Minority and Women Business Enterprise ("MWBE") programs as set out in Chapter 15, Article V of the City of Houston Code of Ordinances. Bond Counsel shall make good faith efforts to award subcontracts or supply agreements in at least 24% of the value of this Engagement Letter to MWBEs. To the extent Bond Counsel enters into an arrangement with a law firm that is a qualified Minority and Women Business Enterprise certified by the City, such law firm shall serve as Co-Counsel with Bond Counsel. Bond Counsel will allocate between itself and such Co-Counsel the performance of Bond Counsel Services under this Engagement Letter. Bond Counsel will include such Co-Counsel's portion of the fee in its invoice to the City for fees for the performance of services under this Engagement Letter. In providing services to the City, Bond Counsel and Co-Counsel will act independently. Each of Bond Counsel and Co-Counsel will separately represent the City, and will not be a partnership. Co-Counsel will not act as an employee or contractor of Bond Counsel, will not act under the direction of Bond Counsel, and will be separately responsible to the City for its services as Co-Counsel. Bond Counsel will not be responsible for Co-Counsel's performance or services. Bond Counsel acknowledges that it has reviewed the requirements for good faith efforts on file with the City's Office of Business Opportunity ("OBO"), and will comply with them.

Bond Counsel shall submit to the City Attorney at the beginning of each calendar year a schedule showing the ethnic and gender make-up of partners and associates of our respective firms.

#### RELEASE

**BOND COUNSEL AGREES TO AND SHALL RELEASE THE CITY, ITS AGENTS, EMPLOYEES, OFFICERS AND LEGAL REPRESENTATIVES (COLLECTIVELY IN THIS SECTION THE "CITY") FROM ALL LIABILITY FOR INJURY, DEATH, DAMAGE OR LOSS TO PERSONS OR PROPERTY SUSTAINED IN CONNECTION WITH OR INCIDENTAL TO PERFORMANCE UNDER THIS ENGAGEMENT LETTER, EVEN IF THE INJURY, DEATH, DAMAGE OR LOSS IS CAUSED BY THE CITY'S SOLE OR CONCURRENT NEGLIGENCE AND/OR THE CITY'S STRICT PRODUCTS LIABILITY OR STRICT STATUTORY LIABILITY. BOND COUNSEL HEREBY COVENANTS AND AGREES NOT TO SUE THE CITY FOR ANY CLAIMS, DEMANDS, OR CAUSES OF ACTION DIRECTLY OR INDIRECTLY RELATED TO ITS RELEASE UNDER THIS SECTION. FOR THE AVOIDANCE OF DOUBT, THIS COVENANT NOT TO SUE DOES NOT APPLY TO CLAIMS FOR BREACH OF THIS ENGAGEMENT LETTER.**

#### INSURANCE

Bond Counsel shall maintain in effect certain insurance coverage and shall furnish evidence of insurance satisfactory to the City Attorney, in duplicate form, before beginning its performance under this Engagement. All liability policies must be issued by a company with a Certificate of Authority from the State Department of Insurance to conduct insurance business in Texas or a rating of at least B+ and a financial size of Class VI or better according to the current year's Best's Key Rating Guide, Property-Casualty United States or that is otherwise satisfactory to the City Attorney. Bond Counsel shall maintain the following insurance coverage in the following amounts:

Professional Liability

\$1,000,000 per occurrence; \$3,000,000 aggregate

Aggregate limits are per 12-month policy period unless otherwise indicated.

Bond Counsel shall give 30 days' written notice to the City before the policy may be canceled, materially changed, or non-renewed. Within the 30-day period, Bond Counsel shall provide other suitable policies in lieu of those about to be canceled, materially changed, or non-renewed so as to maintain in effect the required coverage. If Bond Counsel does not comply with this requirement, the City Attorney, at his or her sole discretion, may immediately suspend Bond Counsel from any further performance under this Engagement Letter and begin procedures to terminate for default.

#### COMPLIANCE WITH EQUAL OPPORTUNITY ORDINANCE

Bond Counsel shall comply with the City's Equal Employment Opportunity Ordinance as set out in Section 15-17 of the Code of Ordinances.

#### PAY OR PLAY

The requirements and terms of the City of Houston Pay or Play program, as set out in Executive Order 1-7, as revised from time to time, are incorporated into this Engagement Letter for all purposes. Bond Counsel has reviewed Executive Order No. 1-7 Revised and, to the extent applicable to this Engagement Letter, shall comply with its terms and conditions.

#### DRUG POLICY

The requirements and terms of the City of Houston Drug Detection and Deterrence procedures for ("Drug Policy") for Bond Counsel, as set out in Executive Order 1-31, are incorporated into this Engagement Letter for all purposes. Bond Counsel has reviewed Executive Order 1-31 and, to the extent applicable to this Engagement Letter, shall comply with all the requirements and procedures set forth in the Mayor's Drug Abuse Detection and Deterrence Procedures for Contractors, Executive Order No. 1-31 (the "Executive Order"), which is incorporated into this Engagement Letter and is on file in the City Secretary's Office. A Contractor who does not utilize Safety Impact Positions, as defined in the Drug Policy, in the performance of this Engagement Letter shall be deemed to have satisfied the requirements of the Drug Policy if it (i) completes and executes a Drug Policy Compliance Agreement, in the form attached as Exhibit "C"; (ii) completes and executes a Contractor's Certification of No Safety Impact Positions in Performance of a City Contract, in the form attached as Exhibit "D"; and (iii) delivers a copy of its existing Drug Policy to the City Attorney.

Bond Counsel shall require that its subcontractors comply with the Executive Order, and Bond Counsel shall secure and maintain the required documents for City inspection.

#### ZERO TOLERANCE POLICY FOR HUMAN TRAFFICKING AND RELATED ACTIVITIES

The requirements and terms of the City of Houston's Zero Tolerance Policy for Human Trafficking and Related Activities, as set forth in Executive Order 1-56, as revised from time to time, are incorporated into this Engagement Letter for all purposes. Bond Counsel has reviewed Executive Order 1-56, as revised, and shall comply with its terms and conditions as they are set out at the time of the effective date. Bond Counsel shall notify the City's Chief Procurement Officer and City Attorney of any information regarding possible violation of Bond Counsel or its subcontractors providing services or goods under this Engagement Letter within 7 days of Bond Counsel becoming aware of or having a reasonable belief that such violations may have occurred, have occurred, or are reasonably likely to occur.

ANTI-BOYCOTT OF ISRAEL

Bond Counsel certifies that Bond Counsel is not currently engaged in, and agrees for the duration of this Engagement Letter not to engage in, the boycott of Israel as defined by Section 808.001 of the Texas Government Code.

BOND COUNSEL DEBT

IF BOND COUNSEL, AT ANY TIME DURING THE TERM OF THIS ENGAGEMENT LETTER, INCURS A DEBT, AS THE WORD IS DEFINED IN SECTION 15-122 OF THE HOUSTON CITY CODE OF ORDINANCES, IT SHALL IMMEDIATELY NOTIFY THE CITY CONTROLLER IN WRITING. IF THE CITY CONTROLLER BECOMES AWARE THAT BOND COUNSEL HAS INCURRED A DEBT, CITY CONTROLLER SHALL IMMEDIATELY NOTIFY BOND COUNSEL IN WRITING. IF BOND COUNSEL DOES NOT PAY THE DEBT WITHIN 30 DAYS OF EITHER SUCH NOTIFICATION, THE CITY CONTROLLER MAY DEDUCT FUNDS IN AN AMOUNT EQUAL TO THE DEBT FROM ANY PAYMENTS OWED TO BOND COUNSEL UNDER THIS ENGAGEMENT LETTER, AND BOND COUNSEL WAIVES ANY RECOURSE THEREFOR.

BOND COUNSEL SHALL FILE A NEW AFFIDAVIT OF OWNERSHIP, USING THE FORM DESIGNATED BY CITY, BETWEEN FEBRUARY 1 AND MARCH 1 OF EVERY YEAR DURING THE TERM OF THIS ENGAGEMENT LETTER.


SIGNATURES

If this proposed Engagement Letter for the services of Bond Counsel is satisfactory, please evidence your acceptance and approval by signing in the space provided below.

The Parties agree that each Party may sign and deliver this Engagement Letter electronically or by electronic means and that an electronic transmittal of a signature, including but not limited to, a scanned signature page, will be as good, binding, and effective as an original signature.

**McCALL, PARKHURST &  
HORTON LLP**

**CITY OF HOUSTON, TEXAS**

By:   
Name: Mark Malveaux  
Title: Partner

\_\_\_\_\_  
Mayor

ATTEST/SEAL:

\_\_\_\_\_  
City Secretary

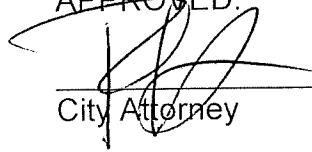
COUNTERSIGNATURE:

\_\_\_\_\_  
City Controller

DATE OF COUNTERSIGNATURE:

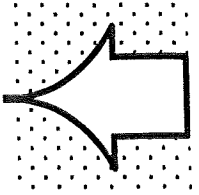
\_\_\_\_\_

APPROVED:



---

City Attorney



APPROVED AS TO FORM:



---

Assistant City Attorney

L.D. File No. 0632000118001