

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

July 21 & 22, 2020

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Amy Peck
District A

Tiffany D. Thomas
District F

Jerry Davis
District B

Greg Travis
District G

Abbie Kamin
District C

Karla Cisneros
District H

Carolyn Evans-Shabazz
District D

Robert Gallegos
District I

Dave Martin
District E

Edward Pollard
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Letitia Plummer
Position 4

Sallie Alcorn
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, July 21, 2020 - 2:00 PM
Virtual Meeting

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Robinson

Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Tuesday via teleconference at (936) 755-1521; Conference ID# 918 318 646# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Members of the public may call in Wednesday via teleconference at (936) 755-1521; Conference ID# 499 723 543#, however no public input will be allowed outside of the Hearing on Walkable Places and Transit Oriented Design.

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP07-21-20

RECESS

RECONVENE

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

HEARINGS

- 1. PUBLIC HEARING** regarding Walkable Places and Transit Oriented Development to encourage pedestrian friendly, mixed-use development with an enhanced, walkable public realm along certain urban corridors, light rails and the Rapid Bus Transit Routes

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 2 through 29

MISCELLANEOUS - NUMBER 2

2. RECOMMENDATION from Director Houston Airport System for approval of the issuance of a Work Order under the Job Order Contract with **HORIZON INTERNATIONAL GROUP** to make ready the modular building to be used as the temporary facility for Houston Fire Department (HFD) personnel during construction of a new facility to replace the existing ARFF Station 81 at William P. Hobby Airport (HOU), Project No. 516L - **DISTRICT I - GALLEGOS**

ACCEPT WORK - NUMBER 3

3. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$15,463,712.02 and acceptance of work on contract with **HARPER BROTHERS CONSTRUCTION, LLC** for Gillette Trunkline (Tuam, Smith, & Elgin Segments) Drainage and Paving Improvements - 0.83% under the original contract amount - **DISTRICT C - KAMIN**

PROPERTY - NUMBER 4

4. RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay the City's costs of court in connection with eminent domain proceedings styled City of Houston v. Diajeff, LLC, et al.; Cause No. 1145937; for acquisition of 2696 square feet of land, for Easement Acquisition for the **WEST BELLFORT PAVING AND DRAINAGE PROJECT - DISTRICT F - THOMAS**

PURCHASING AND TABULATION OF BIDS - NUMBERS 5 through 7

5. ****PULLED – This item will not be considered on 7/22**
DOGGETT HEAVY MACHINERY SERVICES, LLC for purchase of Various Trailers to transport material and equipment through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (BuyBoard) and the Houston-Galveston Area Council for the Fleet Management Department on behalf of Houston Public Works - \$282,500.00 - Enterprise and Other Funds
6. **D7 ROOFING & METAL, LLC** for Emergency Purchase of Roof Replacement of the East Water Purification Plant (EWPP) for the Houston Public Works - \$154,700.00 - Enterprise Fund
7. **THE YELLOWSTONE LANDSCAPE - CENTRAL, INC** for approval of spending authority for Grounds Maintenance and Landscaping Services through the Interlocal Agreement for Cooperative Purchasing with the Harris

County Department of Education for Various Departments - \$248,875.75 -
General and Central Service Revolving Funds

ORDINANCES - NUMBERS 8 through 29

8. ORDINANCE amending City of Houston Ordinance No. 2019-964 relating to the rescheduling or postponement of certain City Council Meetings to postpone the meeting scheduled for Tuesday, August 11 and Wednesday, August 12, 2020
9. ORDINANCE approving and authorizing Grant Agreement between City of Houston and **BP CORPORATION NORTH AMERICA INC** for support of the City of Houston's Climate Action Plan; declaring the City's eligibility for such Grant; approving and authorizing the acceptance of such Grant from BP Corporation North America Inc to the City; authorizing the Director of the City of Houston's Administration and Regulatory Affairs Department to act on behalf of the City for the purpose of the Grant and to apply for and accept all subsequent awards, if any
10. ORDINANCE amending and ratifying Ordinance Nos. 2015-77, 2017-821, & 2013-89 relating to the Series G, H-2 and J Commercial Paper Programs pertaining to the authorized purposes of such Commercial Paper Programs
11. ORDINANCE amending Ordinance No. 2017-0949 (passed on December 5, 2017, and amending Ordinance No. 2017-0080 of February 5, 2017) to increase the maximum contract amount for contract between City of Houston and **TETRA TECH, INC** for Disaster Management Recovery and Consulting Services; declaring the City's intent to seek reimbursement from the Federal Emergency Management Agency and other eligible sources for such expenditures - \$21,000,000.00 - Grant Fund
12. ORDINANCE approving and authorizing payment to **HOUSTON RECOVERY CENTER LGC** for full Fiscal Year 2021 operating expenses for the Houston Center for Sobriety pursuant to an Interlocal Agreement between City of Houston and the **HOUSTON RECOVERY CENTER LGC** - \$1,646,624.00 - General Fund
13. ORDINANCE approving and authorizing an agreement between City of Houston and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds for the administration and operation of the Homeownership Promotion and Preservation Program to provide Counseling Services to low-to-moderate income persons to obtain Financial Coaching, Foreclosure Counseling, Post Purchase Counseling while they rebuild their homes and assist displaced residents in finding safe housing - \$726,512.00 - Grant Fund - **DISTRICT B - DAVIS**
14. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HOUSTON AREA COMMUNITY SERVICES, INC d/b/a AVENUE 360** to provide up to \$185,755.00 in Housing Opportunities for Persons With AIDS Coronavirus Funds for Short-Term Rent, Mortgage, and Utility Assistance, along with Supportive Services, to HOPWA eligible clients impacted by COVID-19 to help prevent homelessness

15. ORDINANCE approving and authorizing Transportation Network Company (TNC) Operating Agreements between City of Houston, Texas, and **RAISER INC, doing business as UBER, and LYFT INC**, at George Bush Intercontinental Airport/Houston and William P. Hobby Airport - 5 Years - **DISTRICTS B - DAVIS and I - GALLEGOS**
16. ORDINANCE appropriating \$2,878,320.60 out of Airports Renewal and Replacement Fund, awarding construction contract to **THE GONZALEZ GROUP, LP** for the Restroom Renovation Project (Project 209); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing, and contingencies relating to restroom renovations financed by Airport System Airports Renewal and Replacement Fund - **DISTRICT I - GALLEGOS**
17. ORDINANCE appropriating \$2,500,000.00 from HAS Renewal and Replacement Fund, deappropriating \$22,500,000.00 from HAS Airport Improvement Fund, and appropriating \$22,500,000.00 from Airport System Consolidated 2011 NonAMT Construction Fund for On-Call Design Services Contracts between City of Houston and **REYNOLDS, SMITH AND HILLS, INC, JACOBS ENGINEERING GROUP, INC, HKS, INC, and ATKINS NORTH AMERICA, INC**, (Projects Nos. 715D, 715E, 715F and 715G) - 5 Years - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**
18. ORDINANCE appropriating \$2,975,000.00 from HAS Renewal and Replacement Fund, deappropriating \$4,043,000.00 from HAS Airport Improvement Fund, and appropriating \$4,043,000.00 from Airport System Consolidated 2011 NonAMT Construction Fund for On-Call Design Services Contracts between City of Houston and **MOLINA WALKER ALMAGUER ARCHITECTS, INC, ENGLISH & ASSOCIATES ARCHITECTS, INC, OTHON, INC, IEA, INC, TEAM PLUS BUILD, LLC, RDLR ARCHITECTS, GUNDA CORPORATION, and ATSER, LP** (Project Nos. 925A, 925B, 925C, 925D, 925E, 925F, 925G and 925H) 5 Years - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**
19. ORDINANCE approving and authorizing contract between City of Houston and **GOLDWATER PROJECT, LLC**, for Wholesale Water Provider Platform Solution and Related Services for Houston Public Works; providing a maximum contract amount - 1 Year with two one-year options - \$111,000.00 - Enterprise Fund
20. ORDINANCE awarding contract to **MISTER SWEEPER, LP** for Downtown Street Sweeping Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$892,714.75 - Enterprise Fund
21. ORDINANCE approving and authorizing Revocable Outgrant License for non-federal use of property between City of Houston, Texas, and **THE UNITED STATES OF AMERICA, DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION**, for certain premises at 8862 Everglade Drive, Houston, Texas, for the Settegast Communications Tower and Equipment Shelter for the Radio Communications Division of Houston Information Technology Services;

establishing a maximum contract amount - \$183,360.00 - Central Service Revolving Fund - **DISTRICT I - GALLEGOS**

22. ORDINANCE approving and authorizing first amendment to an Interlocal Agreement between City of Houston and **TEXAS A&M ENGINEERING EXPERIMENT STATION** for Energy Services (Approved by Ordinance 2020-0395) - **DISTRICTS H - CISNEROS and I - GALLEGOS**
23. ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of Grant Funds from the **MOTOR VEHICLE CRIME PREVENTION AUTHORITY** ("Grant"); declaring the City's eligibility for such Grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative to act as the City's representative in the application process, to apply for, accept, and expend the Grant Funds if awarded, and to apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period
24. ORDINANCE consenting to the addition of 9.1076 acres of land to **FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25**, for inclusion in its district
25. ****PULLED – This item will not be considered on 7/22**
ORDINANCE consenting to the addition of 3.225 acres of land to **NORTHWOOD MUNICIPAL UTILITY DISTRICT NO. 1**, for inclusion in its district
26. ORDINANCE consenting to the addition of 7.907 acres of land to **NORTHPOINTE WATER CONTROL and IMPROVEMENT DISTRICT**, for inclusion in its district
27. ORDINANCE consenting to the addition of 89.778 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in its district
28. ORDINANCE consenting to the addition of 30.57 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in its district
29. ORDINANCE approving and authorizing second amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as Approved by Ordinance No. 2016-0735)

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBER 30

30. REQUEST from Mayor for the confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE HOUSTON LAND BANK (HLB)**, formerly known as **LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY (LARA)** for terms scheduled to expire December 31, 2021:

Position One - **DAVID L. COLLINS**, reappointment
Position Two - **VICTOR A. MONDRAGÓN**, appointment (*due to clerical error, was previously listed as VINCENT A. MONDRAGÓN*)
Position Three - **MATT ZEIS**, reappointment and to serve as Chair
Position Four - **JESUS DEANDA**, reappointment
Position Five - **LAURIE VIGNAUD**, appointment

NON-VOTING ADVISORY MEMBERS:

NICHOLAS J. FORAN

ELIJAH J. WILLIAMS

KELLEN ZALE

DELAYED BY MOTION #2020-372, 7/15/2020

This was Item 4 on Agenda of July 15, 2020

MATTERS TO BE PRESENTED BY COUNCIL - Council Member Evans-Shabazz first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

Item Creation Date:

SP07-21-20

Agenda Item#:

ATTACHMENTS:

Description

SP07-21-20

Type

Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – TUESDAY
JULY 21, 2020 – 2:00 PM**

AGENDA

3 MIN

3 MIN

3 MIN

NON-AGENDA

3 MIN

3 MIN

3 MIN

SYNETHIA HALL – 1515 Sydnor St. – 77020 – 832-886-7771 – COVID-19

ART SMITH – 5309 Sonora St. – 77020 – 832-258-5776 – Houston District B

PREVIOUS

1 MIN

1 MIN

1 MIN



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District I

Item Creation Date: 7/9/2020

HAS - Job Order Contract (JOC) Work Order - Horizon
International Group, LLC; Project 516L

Agenda Item#: 2.

Summary:

RECOMMENDATION from Director Houston Airport System for approval of the issuance of a Work Order under the Job Order Contract with **HORIZON INTERNATIONAL GROUP** to make ready the modular building to be used as the temporary facility for Houston Fire Department (HFD) personnel during construction of a new facility to replace the existing ARFF Station 81 at William P. Hobby Airport (HOU), Project No. 516L - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION:

Pass a Motion approving the issuance of a Job Order Contract (JOC) Work Order in an amount not to exceed \$1,000,000.00 for work on a modular building to function as the temporary facility to house the existing Aircraft Rescue and Firefighting (ARFF) Station 81 located at William P. Hobby Airport (HOU) until a new facility can be built. (Project 516L)

SPECIFIC EXPLANATION:

On June 7, 2017, City Council approved Job Order Contracts (JOC) with Jamail & Smith Construction, LP (516J), Brown & Root Industrial Services, LLC (516K), Horizon International Group, LLC (516L), and Centennial Contractors Enterprises, Inc. (516M) for Operations/Maintenance and Capital Project Services for the Houston Airport System (HAS). The cumulative maximum contract amount was set at \$20,000,000.00, and the term of the contracts are two years with three one-year options.

The Job Order Contracting delivery method is used for construction, repairs, rehabilitations, or alterations of various facilities. This alternative delivery method allows HAS to expedite smaller construction projects by having contracts in place that provide these services. Additionally, JOC contracts can help HAS respond quickly to emergency situations. The Contracts require that work orders exceeding \$450,000.00 be submitted for City Council approval.

On August 15, 2018, City Council approved Motion 2018-0405 authorizing the issuance of a Not-to-Exceed Work Order of \$800,000.00 to Brown & Root Industrial Services (Project 516K) for the purpose of repairing a critical column that supports the IAH Terminal B West Flight Station.

On April 10, 2019, City Council approved a \$7,500,000.00 appropriation to the Project 516JKLM Contracts from the HAS Renewal and Replacement Fund (8010) to replace equivalent funding

from the HAS Revenue Fund (8001).

On December 4, 2019, City Council approved the lease of one modular building through the Texas Local Government Purchasing Cooperative (BuyBoard) for HAS. The modular building will be used as the temporary facility for Houston Fire Department (HFD) personnel during construction of a new facility to replace the existing ARFF Station 81.

To become operational and building code compliant, the modular building will require the construction of utility connections, ADA ramps, fire protection, and information technology systems. Due to the urgency of this project, HAS elected to use JOC to complete the necessary construction to make the modular building operational and code compliant.

On May 22, 2020, HAS received the draft budget and schedule from Horizon International Group (JOC contractor) to construct and install the utility connections at a cost of \$493,400.00. Costs for fire protection, IT and PA systems, ADA ramps and decks, and building improvements and modifications are estimated at \$405,913.00. Total costs for this project are thus estimated at \$899,313.00

It is now requested that City Council approve the issuance of a Work Order in an amount not to exceed \$1,000,000.00. No additional appropriations to the contract are required.

M/WBE Goal:

The M/WBE goal for this contract is 30% (MBE 22% and 8% WBE), and Horizon International Group is currently achieving 30.98% participation.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Mario C. Diaz
Houston Airport System

Prior Council Action:

06/07/17 (O) 2017-0397
08/15/18 (M) 2018-0405
04/10/19 (O) 2019-0246

Contact Information:

Todd Curry 281/233-1896
Bob Barker 281/233-1953

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 7/9/2020

HAS - Job Order Contract (JOC) Work Order - Horizon International Group, LLC; Project 516L

Agenda Item#:

Background:

RECOMMENDATION:

Pass a Motion approving the issuance of a Job Order Contract (JOC) Work Order in an amount not to exceed \$1,000,000.00 for work on a modular building to function as the temporary facility to house the existing Aircraft Rescue and Firefighting (ARFF) Station 81 located at William P. Hobby Airport (HOU) until a new facility can be built. (Project 516L)

SPECIFIC EXPLANATION:

On June 7, 2017, City Council approved Job Order Contracts (JOC) with Jamail & Smith Construction, LP (516J), Brown & Root Industrial Services, LLC (516K), Horizon International Group, LLC (516L), and Centennial Contractors Enterprises, Inc. (516M) for Operations/Maintenance and Capital Project Services for the Houston Airport System (HAS). The cumulative maximum contract amount was set at \$20,000,000.00, and the term of the contracts are two years with three one-year options.

The Job Order Contracting delivery method is used for construction, repairs, rehabilitations, or alterations of various facilities. This alternative delivery method allows HAS to expedite smaller construction projects by having contracts in place that provide these services. Additionally, JOC contracts can help HAS respond quickly to emergency situations. The Contracts require that work orders exceeding \$450,000.00 be submitted for City Council approval.

On August 15, 2018, City Council approved Motion 2018-0405 authorizing the issuance of a Not-to-Exceed Work Order of \$800,000.00 to Brown & Root Industrial Services (Project 516K) for the purpose of repairing a critical column that supports the IAH Terminal B West Flight Station.

On April 10, 2019, City Council approved a \$7,500,000.00 appropriation to the Project 516JKLM Contracts from the HAS Renewal and Replacement Fund (8010) to replace equivalent funding from the HAS Revenue Fund (8001).

On December 4, 2019, City Council approved the lease of one modular building through the Texas Local Government Purchasing Cooperative (BuyBoard) for HAS. The modular building will be used as the temporary facility for Houston Fire Department (HFD) personnel during construction of a new facility to replace the existing ARFF Station 81.

To become operational and building code compliant, the modular building will require the construction of utility connections, ADA ramps, fire protection, and information technology systems. Due to the urgency of this project, HAS elected to use JOC to complete the necessary construction to make the modular building operational and code compliant.

On May 22, 2020, HAS received the draft budget and schedule from Horizon International Group (JOC contractor) to construct and install the utility connections at a cost of \$493,400.00. Costs for fire protection, IT and PA systems, ADA ramps and decks, and building improvements and modifications are estimated at \$405,913.00. Total costs for this project are thus estimated at \$899,313.00

It is now requested that City Council approve the issuance of a Work Order in an amount not to exceed \$1,000,000.00. No additional appropriations to the contract are required.

M/WBE Goal:

The M/WBE goal for this contract is 30% (MBE 22% and 8% WBE), and Horizon International Group is currently achieving 30.98% participation.

CIP Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DocuSigned by:

Mario Diaz

Mario C. Diaz

Houston Airport System

DS

BB

Prior Council Action:

06/07/17 (O) 2017-0397

08/15/18 (M) 2018-0405

04/10/19 (O) 2019-0246

Contact Information:

Todd Curry

281/233-1896

Bob Barker

281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District C

Item Creation Date: 5/22/2020

HPW - 20NHK11 Accept Work / Harper Brothers
Construction, LLC

Agenda Item#: 3.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$15,463,712.02 and acceptance of work on contract with **HARPER BROTHERS CONSTRUCTION, LLC** for Gillette Trunkline (Tuam, Smith, & Elgin Segments) Drainage and Paving Improvements - 0.83% under the original contract amount - **DISTRICT C - KAMIN**

Background:

SUBJECT: Accept Work for Gillette Trunkline (Tuam, Smith, & Elgin Segments) Drainage and Paving Improvements.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$15,463,712.02 or 0.83% under the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvement (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

DESCRIPTION/SCOPE: This project consisted of the construction of paving, sidewalks, curbs, storm sewer, waste water, and water line improvements. HR Green, Inc. designed the project with 750 calendar days allowed for construction. The project was awarded to Harper Brothers Construction, LLC with an original Contract Amount of \$15,592,561.30.

LOCATION: The project area is generally bound by Tuam on the north, W. Alabama on the south, Milam St. on the east and Helena St. on the west.

CONTRACT COMPLETION AND COST: The Contractor, Harper Brothers Construction, LLC., has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1-3 is \$15,463,712.02 a decrease of \$128,849.28 or 0.83% under the original Contract Amount. The decrease cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business Opportunity, the participation was 30.23%. Contractor's M/WBE performance evaluation was rated Outstanding.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos. M-410290-0004-4, R-000500-0222-4 and S-000500-0222-4

Prior Council Action:

Ordinance No. 2017-0653, dated 08-23-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation: \$18,090,000.00

\$2,470,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction
\$15,620,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 5/22/2020

HPW - 20NHK11 Accept Work / Harper Brothers Construction, LLC

Agenda Item#:

Background:

SUBJECT: Accept Work for Gillette Trunkline (Tuam, Smith, & Elgin Segments) Drainage and Paving Improvements.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$15,463,712.02 or 0.83% under the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvement (CIP) program and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

DESCRIPTION/SCOPE: This project consisted of the construction of paving, sidewalks, curbs, storm sewer, waste water, and water line improvements. HR Green, Inc. designed the project with 750 calendar days allowed for construction. The project was awarded to Harper Brothers Construction, LLC with an original Contract Amount of \$15,592,561.30.

LOCATION: The project area is generally bound by Tuam on the north, W. Alabama on the south, Milam St. on the east and Helena St. on the west.

CONTRACT COMPLETION AND COST: The Contractor, Harper Brothers Construction, LLC., has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1-3 is \$15,463,712.02 a decrease of \$128,849.28 or 0.83% under the original Contract Amount. The decrease cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.00%. According to Office of Business Opportunity, the participation was 30.23%. Contractor's M/WBE performance evaluation was rated Outstanding.

DocuSigned by:

7/7/2020

AS3C410872B3453
Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos. M-410290-0004-4, R-000500-0222-4 and S-000500-0222-4

Prior Council Action:

Ordinance No. 2017-0653, dated 08-23-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation: \$18,090,000.00

\$2,470,000.00 from Fund 8500 – Water and Sewer System Consolidated Construction
\$15,620,000.00 Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description

Maps

OBO

Prior Council Action

Ownership Information Form and Tax Report

Change Orders 1-3

Final Estimate

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District F

Item Creation Date: 6/5/2020

LGL - Parcel AY18-056; City of Houston v. Diajeff, LLC, et al.; Cause No. 1145937; West Belfort Paving & Drainage Improvement Project; WBS/CIP No. N-100022-0001-02

Agenda Item#: 4.

Summary:

RECOMMENDATION from City Attorney to deposit the amount of the Award of Special Commissioners into the Registry of the Court and pay the City's costs of court in connection with eminent domain proceedings styled City of Houston v. Diajeff, LLC, et al.; Cause No. 1145937; for acquisition of 2696 square feet of land, for Easement Acquisition for the **WEST BELLFORT PAVING AND DRAINAGE PROJECT - DISTRICT F - THOMAS**

Background:

The West Belfort Paving and Drainage Project intends to improve drainage, reduce the risk of structural flooding, and improve traffic circulation by providing for the design and construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities as well as providing for shared use paths along the project and the replacement of traffic signals.

This eminent domain proceeding involves the acquisition of one street widening and drainage easement containing a total of 2696 square feet of land. The property is located at 11502 S. Wilcrest Drive in the City of Houston. The property is owned by Diajeff LLC. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

City's Testimony for the Special Commissioners:\$94,415.00

Landowner's Testimony for the Special Commissioners:\$177,500.00

Award of the Special Commissioners' Hearing:\$117,000.00

Court & Misc. Costs: Special Commissioners' fees; \$3,000.00 (\$1,000.00 x 3); Process Service; \$305.00; Court Filings; \$250.00; **Estimated Total Court & Misc. Costs:** \$3,555.00.

Ronald C. Lewis, City Attorney

Carol Ellinger Haddock, P.E.

Director, Houston Public Works

Prior Council Action:

Ordinance No. 2017-373, passed 5/24/2017; Ordinance No. 2018-597, passed 7/25/2018.

Amount of Funding:

\$117,000.00

Funds previously appropriated under Ordinance No. 2017-373 out of the Street & Traffic Control and Storm Drainage Fund.

Contact Information:

Steven Beard832-393-6295

Michelle Grossman ... 832-393-6216

Suzanne Chauvin..... 832-393-6219

ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District F

Item Creation Date: 6/5/2020

LGL - Parcel AY18-056; City of Houston v. Diajeff, LLC, et al.; Cause No. 1145937; West Belfort Paving & Drainage Improvement Project; WBS/CIP No. N-100022-0001-02

Agenda Item#:

Summary:

Authorize the City Attorney, by Motion, to deposit the amount of the Award of the Special Commissioners of \$117,000.00 into the registry of the court and pay all costs. Funding will be provided by a previously approved blanket appropriation ordinance.

Background:

The West Belfort Paving and Drainage Project intends to improve drainage, reduce the risk of structural flooding, and improve traffic circulation by providing for the design and construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways, and underground utilities as well as providing for shared use paths along the project and the replacement of traffic signals.

This eminent domain proceeding involves the acquisition of one street widening and drainage easement containing a total of 2696 square feet of land. The property is located at 11502 S. Wilcrest Drive in the City of Houston. The property is owned by Diajeff LLC. Prior to sending the matter to the Legal Department, the City attempted to negotiate a purchase of the property, but those efforts were unsuccessful. The matter was then referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain petition and a Special Commissioners' hearing was held.

City's Testimony for the Special Commissioners:\$94,415.00

Landowner's Testimony for the Special Commissioners:\$177,500.00

Award of the Special Commissioners' Hearing.\$117,000.00

Court & Misc. Costs: Special Commissioners' fees; \$3,000.00 (\$1,000.00 x 3); Process Service; \$305.00; Court Filings; \$250.00;
Estimated Total Court & Misc. Costs: \$3,555.00.

DocuSigned by:
Ronald Lewis
01B8EE0AC120491
Ronald C. Lewis, City Attorney

DocuSigned by:
Carol Haddock
A93C410B72B3453
Carol Ellinger Haddock, P.E.
Director, Houston Public Works

7/7/2020

Prior Council Action:

Ordinance No. 2017-373, passed 5/24/2017; Ordinance No. 2018-597, passed 7/25/2018.

Amount of Funding:

\$117,000.00; Funds previously appropriated under Ordinance No. 2017-373 out of the Street & Traffic Control and Storm Drainage Fund.

Contact Information:

Steven Beard832-393-6295
Michelle Grossman ... 832-393-6216
Suzanne Chauvin..... 832-393-6219



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 6/3/2020

E29523 - Various Trailers - MOTION

Agenda Item#: 5.

Summary:

****PULLED – This item will not be considered on 7/22**

DOGGETT HEAVY MACHINERY SERVICES, LLC for purchase of Various Trailers to transport material and equipment through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Purchasing Cooperative (BuyBoard) and the Houston-Galveston Area Council for the Fleet Management Department on behalf of Houston Public Works - \$282,500.00 - Enterprise and Other Funds

Background:

S87-E29523 - Approve spending authority to purchase various trailers from Doggett Heavy Machinery Services, LLC in the total amount of \$282,500.00 through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approves spending authority to purchase twelve (12) trailers through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$282,500.00** for Houston Public Works and that authorization be given to issue a purchase order to the H-GAC contractor **Doggett Heavy Machinery Services, LLC**. The Department will use these trailers to transport material and equipment to various job-sites throughout the city. **The funding for these trailers is included in the adopted FY2021 Capital Improvement Plan (CIP).**

These trailers come with warranties ranging from one (1) to ten (10) years on parts and manufacturer defects. These trailers will replace older units that have reached their life expectancy. The old trailers will be sent to auction for disposal.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer Finance/Strategic Procurement Division	Department Approval Authority
--	-------------------------------

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Public Works	\$282,500.00	\$0.00	\$282,500.00

Amount of Funding:

\$202,000.00 – Combined Utility System Gen Pur Fund – Fund 8305

\$ 80,500.00 – Dedicated Drainage & Street Renewal Fund – Drainage Charge

\$282,500.00 – Total

Contact Information:

Lena Farris SPD 832-393-8729
Coryie Gilmore SPD 832-393-8743
Marchelle Cain SPD 832-393-6910

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 6/3/2020

E29523 - Various Trailers - MOTION

Agenda Item#: 5.

Background:

Background:

S87-E29523 - Approve spending authority to purchase various trailers from Doggett Heavy Machinery Services, LLC in the total amount of \$282,500.00 through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) for the Fleet Management Department on behalf of Houston Public Works.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approves spending authority to purchase twelve (12) trailers through the Interlocal Agreement for Cooperative Purchasing with the Houston-Galveston Area Council (H-GAC) in the total amount of **\$282,500.00** for Houston Public Works and that authorization be given to issue a purchase order to the H-GAC contractor **Doggett Heavy Machinery Services, LLC**. The Department will use these trailers to transport material and equipment to various job-sites throughout the city. **The funding for these trailers is included in the adopted FY2021 Capital Improvement Plan (CIP).**

These trailers come with warranties ranging from one (1) to ten (10) years on parts and manufacturer defects. These trailers will replace older units that have reached their life expectancy. The old trailers will be sent to auction for disposal.

MWBE Participation:

Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as in the Financial Policies.

DocuSigned by:
Jerry Adams
0DD350139A6F4C8...

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

DocuSigned by:
Carol Haddock
A93C410B72B3453...
Department Approval Authority Signature 

Estimated Spending Authority

Department	FY2021	Out Years	Total
Houston Public Works	\$282,500.00	0	\$282,500.00

Amount of Funding:

\$202,000.00 - Combined Utility System Gen Pur Fund - Fund 8305

\$53,130.00 - Dedicated Drainage & Street Renewal Fund (2310) - Metro

\$27,370.00 - Dedicated Drainage & Street Renewal Fund (2310) - Ad Valorem

\$282,500.00 Total

Contact Information:

Lena Farris SPD 832-393-8729
Coryie Gilmore SPD 832-393-8743
Marchelle Cain SPD 832-393-6910



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/6/2020

E29570 - Roof Replacement for EWPP - MOTION

Agenda Item#: 6.

Summary:

D7 ROOFING & METAL, LLC for Emergency Purchase of Roof Replacement of the East Water Purification Plant (EWPP) for the Houston Public Works - \$154,700.00 - Enterprise Fund

Background:

S17-E29570 - Approve payment to D7 Roofing & Metal, LLC in the total amount of \$154,700.00 for Roof Replacement of the East Water Purification Plant (EWPP) for the Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve payment to **D7 Roofing & Metal LLC** in the total amount of **\$154,700.00** for roof replacement for the Houston Public Works (HPW) East Water Purification Plant (EWPP).

The Strategic Procurement Division issued an emergency purchase order to D7 Roofing & Metal, LLC on or about May 15, 2020 to replace and elevate the roof at the East Water Purification Plant (EWPP) located at 2600 Federal Road, Houston, Texas 77015. The west side roof of EWPP's distribution pump station was leaking and the incoming water posed a threat to high value equipment and interrupted operations at the plant. D7 Roofing & Metal, LLC was selected for their quality of services and the immediate response time to address the emergency. It was imperative that the contractor could mobilize and perform the work services to ensure the water plant would remain operational. The final invoices were received and reconciled on June 23, 2020.

The scope of work requires the contractor to provide all permits, insurance, labor, materials, supervision and the transport of debris removal necessary.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempt procurement, "which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents".

MWBE Participation:

This procurement is exempt from the M/WBE subcontracting participation goal because the department is utilizing an emergency order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock P.E. Director
Houston Public Works**

ESTIMATED SPENDING AUTHORITY

Department	FY2021	Out Years	Total
Houston Public Works	\$154,700.00	\$0	\$154,700.00

Amount of Funding:

\$154,700.00

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

NAME:	DEPT./DIVISION	PHONE
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8723
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-5374
Sherri Winslow, Deputy Director	HPW	(832) 395-6377

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/6/2020

E29570 - Roof Replacement for EWPP - MOTION

Agenda Item#: 4.

Background:

S17-E29570 - Approve payment to D7 Roofing & Metal, LLC in the total amount of \$154,700.00 for Roof Replacement of the East Water Purification Plant (EWPP) for the Houston Public Works.

Specific Explanation:

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve payment to **D7 Roofing & Metal LLC** in the total amount of **\$154,700.00** for roof replacement for the Houston Public Works (HPW) East Water Purification Plant (EWPP).

The Strategic Procurement Division issued an emergency purchase order to D7 Roofing & Metal, LLC on or about May 15, 2020 to replace and elevate the roof at the East Water Purification Plant (EWPP) located at 2600 Federal Road, Houston, Texas 77015. The west side roof of EWPP's distribution pump station was leaking and the incoming water posed a threat to high value equipment and interrupted operations at the plant. D7 Roofing & Metal, LLC was selected for their quality of services and the immediate response time to address the emergency. It was imperative that the contractor could mobilize and perform the work services to ensure the water plant would remain operational. The final invoices were received and reconciled on June 23, 2020.

The scope of work requires the contractor to provide all permits, insurance, labor, materials, supervision and the transport of debris removal necessary.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempt procurement, "which provides a procurement necessary to preserve or protect the public health or safety of the municipality's residents".

MWBE Participation:

This procurement is exempt from the M/WBE subcontracting participation goal because the department is utilizing an emergency order for this purchase.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
0DD350139A6F4C8...

DocuSigned by:
Carol Haddock
A93C410B72B3453...

7/14/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Carol Ellinger Haddock P.E. Director
Houston Public Works

DS
JG

ESTIMATED SPENDING AUTHORITY

Department	FY2021	Out Years	Total
Houston Public Works	\$154,700.00	\$0	\$154,700.00

Amount of Funding:

\$154,700.00

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

NAME -

DEPT / DIVISION PHONE

<u>NAME.</u>	<u>DEPT./DIVISION</u>	<u>PHONE</u>
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8723
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-5374
Sherri Winslow, Deputy Director	HPW	(832) 395-6377

ATTACHMENTS:**Description**

Ownership Information

COI

EPO Justification - APPROVED

Drug Forms

Backup

D7 Invoices

Procurement Request

Certification of Funds

Funding Verification

Type

Backup Material

Financial Information

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date:

L29522 - Ground Maintenance and Landscaping Services -
MOTION

Agenda Item#: 7.

Summary:

THE YELLOWSTONE LANDSCAPE - CENTRAL, INC for approval of spending authority for Grounds Maintenance and Landscaping Services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for Various Departments - \$248,875.75 - General and Central Service Revolving Funds

Background:

S78-L29522 - Approve Spending Authority in the amount not to exceed \$248,875.75 to purchase ground maintenance and landscaping services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for various departments.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase ground maintenance and landscaping services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) in the amount not to exceed \$248,875.75 and that authorization be given to issue purchase orders, as needed, to the HCDE contractor, The Yellowstone Landscape – Central, Inc. The Harris County Department of Education contractor will enable Houston Information Technology Services, Houston Parks and Recreation, Administration and Regulatory Affairs and General Services departments to continue with ground maintenance and landscaping services until the upcoming solicitation for ground maintenance and landscaping services is awarded in September of 2020.

The scope of work requires the Contractor to provide all equipment, labor, materials, supplies, supervision, and transportation necessary to provide grounds maintenance and landscaping services. Additional service requirements include litter pickup, mowing, pruning, watering and irrigation, and other associated work services as required.

M/WBE Subcontracting:

The Harris County Department of Education Agreement does not have a M/WBE subcontracting component; however, the Yellowstone Landscaping – Central, Inc has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following company as its certified M/WBE contractors.

Subcontractor	Type of Work	Percentage
S.R.B. Landscaping and Sprinkler	Landscape	11%

Pay or Play:

The procurement requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Yellowstone Landscape – Central, Inc will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the City is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority Signature

Estimated Spending Authority

DEPARTMENT	FY21
General Services	\$176,017.75
Houston Information Technology Services	\$ 12,858.00
Parks and Recreation	\$ 60,000.00
Totals	\$248,875.75

Amount of Funding:

\$236,017.75 – General Fund (1000)

\$ 12,858.00 – Central Service Revolving Fund (1002)

\$248,875.75 - Total

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Jacquelyn Nisby, Executive Staff Analyst	GSD	(832) 393-8023

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date:

L29522 - Ground Maintenance and Landscaping Services - MOTION

Agenda Item#: 7.

Summary:

THE YELLOWSTONE LANDSCAPE - CENTRAL, INC for approval of spending authority for Grounds Maintenance and Landscaping Services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for Various Departments - \$248,875.75 - General and Central Service Revolving Funds

Background:

S78-L29522 - Approve Spending Authority in the amount not to exceed \$248,875.75 to purchase ground maintenance and landscaping services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education for various departments.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase ground maintenance and landscaping services through the Interlocal Agreement for Cooperative Purchasing with the Harris County Department of Education (HCDE) in the amount not to exceed \$248,875.75 and that authorization be given to issue purchase orders, as needed, to the HCDE contractor, The Yellowstone Landscape – Central, Inc. The Harris County Department of Education contractor will enable Houston Information Technology Services, Houston Parks and Recreation, Administration and Regulatory Affairs and General Services departments to continue with ground maintenance and landscaping services until the upcoming solicitation for ground maintenance and landscaping services is awarded in September of 2020.

The scope of work requires the Contractor to provide all equipment, labor, materials, supplies, supervision, and transportation necessary to provide grounds maintenance and landscaping services. Additional service requirements include litter pickup, mowing, pruning, watering and irrigation, and other associated work services as required.

M/WBE Subcontracting:

The Harris County Department of Education Agreement does not have a M/WBE subcontracting component; however, the Yellowstone Landscaping – Central, Inc has agreed to subcontract 11% of the work to certified City of Houston M/WBE firms and has designated the following company as its certified M/WBE contractors.

Subcontractor	Type of Work	Percentage
S.R.B. Landscaping and Sprinkler Systems	Landscape Maintenance	11%

Pay or Play:

The procurement requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Yellowstone Landscape – Central, Inc will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the City is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
0DD350139A6F4C8...

7/16/2020

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority Signature

Estimated Spending Authority:

Estimated Spending Authority

DEPARTMENT	FY21
General Services	\$176,017.75
Houston Information Technology Services	\$ 12,858.00
Parks and Recreation	\$ 60,000.00
Totals	\$248,875.75

Amount of Funding:

\$236,017.75 – General Fund (1000)

\$ 12,858.00 – Central Service Revolving Fund (1002)

\$248,875.75 - Total**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Jacquelyn Nisby, Executive Staff Analyst	GSD	(832) 393-8023

ATTACHMENTS:

Description	Type
Affidavite Ownership	Backup Material
Form B - Fair Campaign Ordinance	Backup Material
HCDE Price Quotation	Backup Material
HCDE Award Letter	Backup Material
HCDE Contract - 20/030MR	Backup Material
Tax Clearance Report	Backup Material
Form A - Fair Campaign Ordinance	Backup Material
POP 1A Acknowledgement Form	Backup Material
POP 2 - Certification of Compliance	Backup Material
Funding Verification for Fund 8300	Financial Information
Ltr of Intent	Backup Material
COF	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

Item Creation Date:

MYR - Council Meeting Rescheduling 2020 - Add Summer
Break Week

Agenda Item#: 8.

Summary:

ORDINANCE amending City of Houston Ordinance No. 2019-964 relating to the rescheduling or postponement of certain City Council Meetings to postpone the meeting scheduled for Tuesday, August 11 and Wednesday, August 12, 2020

Background:

Per the Charter of the City of Houston, City Council meets weekly in two sessions, one on Tuesday afternoon and one on Wednesday morning, unless Council adopts specific exceptions to the schedule. On December 4, 2019, Council approved Ordinance 2019-964 establishing the Consolidated meetings and Break Weeks for 2020. Council is now asked to amend that ordinance to add a Summer Office Work Week (**shown below in bold**).

Unless otherwise noted, all meetings begin at 9:00 a.m.

Consolidated/Special Meetings:

Wednesday January 22, 2020	Martin Luther King Jr. Holiday (Mon., Jan. 20)
Wednesday May 27, 2020	Memorial Day Holiday (Mon., May 25)
Wednesday September 9, 2020	Labor Day Holiday (Mon., Sept .7)
Wednesday November 4, 2020	Election Day (Tue., Nov. 3)
Tuesday November 10, 2020	Veteran's Day (Wed., Nov.11)

No Council Meetings (postponed to following week):

Week of March 15-21, 2020	Spring Office Work Week
**Week of August 9-15, 2020	**Summer Office Work Week
Week of November 22-28, 2020	Thanksgiving Holiday Week (includes Thanksgiving holidays, Nov. 26 & 27)
Week of December 20-26, 2020	Winter Holiday Week (includes Christmas holidays, Dec. 24 & 25)

Marta Crinejo, Agenda Director

Prior Council Action:

Ordinance 2019-0964 - 12/4/19

Contact Information:

Marta Crinejo, Agenda Director

Phone: 832.393.1091

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

Item Creation Date:

MYR - Council Meeting Rescheduling 2020 - Add Summer Break Week

Agenda Item#: 10.

Summary:

ORDINANCE AMENDING CITY OF HOUSTON ORDINANCE NO. 2019-964 RELATING TO THE RESCHEDULING OR POSTPONEMENT OF CERTAIN CITY COUNCIL MEETINGS TO POSTPONE THE MEETING SCHEDULED FOR TUESDAY, AUGUST 11, AND WEDNESDAY, AUGUST 12, 2020

Background:

Per the Charter of the City of Houston, City Council meets weekly in two sessions, one on Tuesday afternoon and one on Wednesday morning, unless Council adopts specific exceptions to the schedule. On December 4, 2019, Council approved Ordinance 2019-964 establishing the Consolidated meetings and Break Weeks for 2020. Council is now asked to amend that ordinance to add a Summer Office Work Week (**shown below in bold**).

Unless otherwise noted, all meetings begin at 9:00 a.m.

Consolidated/Special Meetings:

Wednesday January 22, 2020	Martin Luther King Jr. Holiday (Mon., Jan. 20)
Wednesday May 27, 2020	Memorial Day Holiday (Mon., May 25)
Wednesday September 9, 2020	Labor Day Holiday (Mon., Sept. 7)
Wednesday November 4, 2020	Election Day (Tue., Nov. 3)
Tuesday November 10, 2020	Veteran's Day (Wed., Nov. 11)

No Council Meetings (postponed to following week):

Week of March 15-21, 2020	Spring Office Work Week
**Week of August 9-15, 2020	**Summer Office Work Week
Week of November 22-28, 2020	Thanksgiving Holiday Week (includes Thanksgiving holidays, Nov. 26 & 27)
Week of December 20-26, 2020	Winter Holiday Week (includes Christmas holidays, Dec. 24 & 25)

DocuSigned by:

Marta Crinejo

2764C0107A6E4C6...

Marta Crinejo, Agenda Director

Prior Council Action:

Ordinance 2019-0964 - 12/4/19

Contact Information:

Marta Crinejo, Agenda Director

Phone: 832.393.1091

ATTACHMENTS:

Description

Previous Coversheet

PCA Ord 2019-0964

Type

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/1/2020

ARA - Accept BP CAP Implementation Grant

Agenda Item#: 9.

Summary:

ORDINANCE approving and authorizing Grant Agreement between City of Houston and **BP CORPORATION NORTH AMERICA INC** for support of the City of Houston's Climate Action Plan; declaring the City's eligibility for such Grant; approving and authorizing the acceptance of such Grant from BP Corporation North America Inc to the City; authorizing the Director of the City of Houston's Administration and Regulatory Affairs Department to act on behalf of the City for the purpose of the Grant and to apply for and accept all subsequent awards, if any

Background:

The Administration and Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance authorizing the Director of the ARA Department to accept a grant award from BP to support the City's Sustainability Office's implementation of the Houston Climate Action Plan (CAP). The budget and project period are from July 31, 2020 through July 31, 2024. The grant award amount is \$2,000,000. Cash matching funds are not required.

ARA also requests that City Council authorize the Director or her designee to act as the City's representative with the authority to 1) apply for, accept, and expend the grant funds as awarded, 2) accept and expend all subsequent supplemental awards, if any, and 3) extend the term and/or budget and project period not to exceed five years, if mutually agreed to by BP and no matching funds are required.

The CAP – released on April 22, 2020 – is a science-based, community-driven strategy for the City of Houston to reduce GHG emissions, meet the Paris Agreement goal of carbon neutrality by 2050, and lead a global energy transition. The CAP is a critical part of Mayor Turner's Hurricane Harvey recovery effort and builds upon Resilient Houston, the city's recently released resilience strategy, which identified climate change as a key threat to the city's future. The CAP focuses on reducing emissions in the four areas -- Transportation, Energy Transition, Building Optimization, and Materials Management – which generate most of the region's GHG emissions. Each focus area identifies goals, strategies, actions and targets for residents, businesses, and the City to follow.

Reducing Houston's emissions and leading a global energy transition is a community-wide effort and will require action from residents and the business community. The City of Houston's Office of Sustainability consulted with community stakeholders, students, businesses, non-profits, Houston's academic institutions, environmental experts and the energy sector for over a year to ensure the plan had buy-in from the community and was viewed as both ambitious and achievable.

BP participated in the creation of the CAP and recently announced its ambition to be a net zero company by 2050 or sooner while helping the world get to net zero. In recognition of the Mayor's and the City of Houston's leadership and ongoing efforts on behalf of climate action, BP has agreed to fund a grant to the City in the amount of \$2,000,000 for the purpose of providing resources to assist the City of Houston's Sustainability Office in

implementing the CAP.

The grant will directly support staffing of the City’s Sustainability Office to implement programs that will reduce community GHG emissions from Transportation, Energy Transition, Building Optimization, and Materials Management -- the focus areas of the CAP. BP will also offer support in terms of technical assistance and consulting. By supporting staffing, the grant will additionally assist the Sustainability Office to increase awareness and participation in the CAP implementation, from both large GHG emitters as well as communities most adversely impacted by climate change.

Fiscal Note:

No fiscal note language is needed for grant funded items

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Amount of Funding:

\$2,000,000
Other Government
Fund 5040

Contact Information:

Lara Cottingham
Phone: (832) 393-8503

ATTACHMENTS:

Description

7.22.2020 Accept BP CAP Implementation
Grant RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/1/2020

ARA - Accept BP CAP Implementation Grant

Agenda Item#: 18.

Background:

The Administration and Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance authorizing the Director of the ARA Department to accept a grant award from BP to support the City's Sustainability Office's implementation of the Houston Climate Action Plan (CAP). The budget and project period are from July 31, 2020 through July 31, 2024. The grant award amount is \$2,000,000. Cash matching funds are not required.

ARA also requests that City Council authorize the Director or her designee to act as the City's representative with the authority to 1) apply for, accept, and expend the grant funds as awarded, 2) accept and expend all subsequent supplemental awards, if any, and 3) extend the term and/or budget and project period not to exceed five years, if mutually agreed to by BP and no matching funds are required.

The CAP – released on April 22, 2020 – is a science-based, community-driven strategy for the City of Houston to reduce GHG emissions, meet the Paris Agreement goal of carbon neutrality by 2050, and lead a global energy transition. The CAP is a critical part of Mayor Turner's Hurricane Harvey recovery effort and builds upon Resilient Houston, the city's recently released resilience strategy, which identified climate change as a key threat to the city's future. The CAP focuses on reducing emissions in the four areas -- Transportation, Energy Transition, Building Optimization, and Materials Management – which generate most of the region's GHG emissions. Each focus area identifies goals, strategies, actions and targets for residents, businesses, and the City to follow.

Reducing Houston's emissions and leading a global energy transition is a community-wide effort and will require action from residents and the business community. The City of Houston's Office of Sustainability consulted with community stakeholders, students, businesses, non-profits, Houston's academic institutions, environmental experts and the energy sector for over a year to ensure the plan had buy-in from the community and was viewed as both ambitious and achievable.

BP participated in the creation of the CAP and recently announced its ambition to be a net zero company by 2050 or sooner while helping the world get to net zero. In recognition of the Mayor's and the City of Houston's leadership and ongoing efforts on behalf of climate action, BP has agreed to fund a grant to the City in the amount of \$2,000,000 for the purpose of providing resources to assist the City of Houston's Sustainability Office in implementing the CAP.

The grant will directly support staffing of the City's Sustainability Office to implement programs that will reduce community GHG emissions from Transportation, Energy Transition, Building Optimization, and Materials Management -- the focus areas of the CAP. BP will also offer support in terms of technical assistance and consulting. By supporting staffing, the grant will additionally assist the Sustainability Office to increase awareness and participation in the CAP implementation, from both large GHG emitters as well as communities most adversely impacted by climate change.

Fiscal Note:

No fiscal note language is needed for grant funded items

Departmental Approval Authority:

DocuSigned by:

Tina Paez

006AE9FC06A94CC...

Tina Paez, Director

Administration & Regulatory
Affairs Department

Other Authorization

Amount of Funding:

\$2,000,000 – Fund 5040, Other Government

Contact Information:

Lara Cottingham Phone: (832) 393-8503



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/15/2020

FIN - Commercial Paper FY2021

Agenda Item#: 10.

Summary:

ORDINANCE amending and ratifying Ordinance Nos. 2015-77, 2017-821, & 2013-89 relating to the Series G, H-2 and J Commercial Paper Programs pertaining to the authorized purposes of such Commercial Paper Programs

Background:

RECOMMENDATION: APPROVE AN ORDINANCE AMENDING AND RATIFYING ORDINANCE NOS. 2015-77, 2017-821, & 2013-89 RELATING TO THE SERIES G, H-2, & J COMMERCIAL PAPER PROGRAMS PERTAINING TO THE AUTHORIZED PURPOSES OF SUCH COMMERCIAL PAPER PROGRAMS; AND MAKING FINDINGS RELATING THERETO AND DECLARING AN EMERGENCY.

SPECIFIC EXPLANATION:

In 1993, City Council authorized commercial paper programs to provide appropriation capacity and on-time funding for capital projects. The commercial paper notes are later refinanced to long-term fixed rate public improvement bonds with amortizations that match the useful life of the projects being financed.

City Council has previously authorized commercial paper issuance in support of the voter authorized public improvement bonds (2012 and 2017 Bond Elections). There is capacity under the General Obligation Commercial Paper Notes, Series G, H-2, & J, to continue to support the 2012 and 2017 Bond Elections. By authorizing an additional allocation, and approving the amending ordinance, Council will allow the commercial paper program to meet anticipated appropriation needs through the end of Fiscal Year 2021.

The recommended allocation is based on the FY2021 Capital Improvement Plan as follows:

Program and Department	Election Authorization	Approved by City Council for CP Issuance	Requested Additional CP Capacity Allocation	New CP Allocation	Remaining Balance
2012 Bond Election (in thousands)					
Public Safety	144,000	144,000	0	144,000	0
Parks and Recreation	166,000	166,000	0	166,000	0
Permanent and General Improvements	57,000	57,000	0	57,000	0
Public Libraries	28,000	28,000	0	28,000	0
Low Income Housing	15,000	6,188	880	7,068	7,932

Total	410,000	401,188	880	402,068	7,932
Program and Department	Election Authorization	Approved by City Council for CP Issuance	Requested Additional CP Capacity Allocation	New CP Allocation	Remaining Balance
2017 Bond Election (in thousands)					
Public Safety	159,000	51,455	56,844	108,299	50,701
Parks	104,000	40,357	7,100	47,457	56,543
Permanent and General Improvements	109,000	65,978	13,043	79,021	29,979
Library	123,000	42,503	5,579	48,082	74,918
Total	495,000	200,293	82,566	282,859	212,141

Total Request	83,446
----------------------	---------------

DIRECTOR'S SIGNATURE

Tantri Emo, Chief Business Officer / Director

Prior Council Action:

10/24/2006 2006-1074; 7/18/2007 2007-0846; 2/27/2008 2008-0130; 7/30/2008 2008-0670; 12/10/2008 2008-1147; 6/16/2009 2009-0527; 12/15/2010 2010-1034 04/28/2010 2010-327; 09/19/2012 2012-0833 07/23/2013 2013-0666; 09/03/2014 2014-0803; 08/15/2015 2015-765; 08/03/2016 2016-578; 07/26/2017 2017-544 & 04/11/2018 2018-0287; 07/17/2018 2018-0558; 07/10/2019 2019-0522

Amount of Funding:

N/A

Contact Information:

Melissa Dubowski **Phone:** 832-393-9101
Jaime Alvarez **Phone:** 832-393-9066

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/15/2020

FIN - Commercial Paper FY2021

Agenda Item#: 9.

Summary:

ORDINANCE amending and ratifying Ordinance Nos. 2015-77, 2017-821, & 2013-89 relating to the Series G, H-2 and J Commercial Paper Programs pertaining to the authorized purposes of such commercial paper programs; and making findings relating thereto and declaring an emergency.

Background:

RECOMMENDATION: APPROVE AN ORDINANCE AMENDING AND RATIFYING ORDINANCE NOS. 2015-77, 2017-821, & 2013-89 RELATING TO THE SERIES G, H-2, & J COMMERCIAL PAPER PROGRAMS PERTAINING TO THE AUTHORIZED PURPOSES OF SUCH COMMERCIAL PAPER PROGRAMS; AND MAKING FINDINGS RELATING THERETO AND DECLARING AN EMERGENCY.

SPECIFIC EXPLANATION:

In 1993, City Council authorized commercial paper programs to provide appropriation capacity and on-time funding for capital projects. The commercial paper notes are later refinanced to long-term fixed rate public improvement bonds with amortizations that match the useful life of the projects being financed.

City Council has previously authorized commercial paper issuance in support of the voter authorized public improvement bonds (2012 and 2017 Bond Elections). There is capacity under the General Obligation Commercial Paper Notes, Series G, H-2, & J, to continue to support the 2012 and 2017 Bond Elections. By authorizing an additional allocation, and approving the amending ordinance, Council will allow the commercial paper program to meet anticipated appropriation needs through the end of Fiscal Year 2021.

The recommended allocation is based on the FY2021 Capital Improvement Plan as follows:

Program and Department	Election Authorization	Approved by City Council for CP Issuance	Requested Additional CP Capacity Allocation	New CP Allocation	Remaining Balance
2012 Bond Election (in thousands)					
Public Safety	144,000	144,000	0	144,000	0
Parks and Recreation	166,000	166,000	0	166,000	0
Permanent and General Improvements	57,000	57,000	0	57,000	0
Public Libraries	28,000	28,000	0	28,000	0
Low Income Housing	15,000	6,188	880	7,068	7,932
Total	410,000	401,188	880	402,068	7,932
Program and Department	Election Authorization	Approved by City Council for CP Issuance	Requested Additional CP Capacity Allocation	New CP Allocation	Remaining Balance
2017 Bond Election (in thousands)					
Public Safety	159,000	51,455	56,844	108,299	50,701
Parks	104,000	40,357	7,100	47,457	56,543
Permanent and General Improvements	109,000	65,978	13,043	79,021	29,979
Library	123,000	42,503	5,579	48,082	74,918
Total	495,000	200,293	82,566	282,859	212,141

Total Request	83,446
----------------------	---------------

DIRECTOR'S SIGNATURE

DocuSigned by:

 E73A5FD3483F467

 Tantri Emo, Chief Business Officer / Director

Prior Council Action:

10/24/2006 2006-1074; 7/18/2007 2007-0846; 2/27/2008 2008-0130; 7/30/2008 2008-0670; 12/10/2008 2008-1147; 6/16/2009 2009-0527; 12/15/2010 2010-1034 04/28/2010 2010-327; 09/19/2012 2012-0833 07/23/2013 2013-0666; 09/03/2014 2014-0803; 08/15/2015 2015-765; 08/03/2016 2016-578; 07/26/2017 2017-544 & 04/11/2018 2018-0287; 07/17/2018 2018-0558; 07/10/2019 2019-0522

Amount of Funding:

N/A

Contact Information:

Melissa Dubowski **Phone:** 832-393-9101
 Jaime Alvarez **Phone:** 832-393-9066



ATTACHMENTS:

Description

[Ordinance](#)

Type

Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 6/25/2020

FIN-Disaster Recovery and Consulting Services Amendment

Agenda Item#: 11.

Summary:

ORDINANCE amending Ordinance No. 2017-0949 (passed on December 5, 2017, and amending Ordinance No. 2017-0080 of February 5, 2017) to increase the maximum contract amount for contract between City of Houston and **TETRA TECH, INC** for Disaster Management Recovery and Consulting Services; declaring the City's intent to seek reimbursement from the Federal Emergency Management Agency and other eligible sources for such expenditures - \$21,000,000.00 - Grant Fund

Background:

On February 8, 2017, City Council approved a contract with Tetra Tech, Inc. for Disaster Public Assistance Recovery and Consulting Services, Ordinance 2017-0080 with a maximum contract amount of \$5,000,000.00. The contract was subsequently amended to increase the contract cap to \$37,000,000.00 on December 5, 2017, Ordinance Number 2017-0949. The agreement, Contract Number 4600014152, became effective on February 15, 2017 through February 14, 2020, with two one-year renewal terms. The Finance Director recommends that the City Council approve an increase to the new maximum contract amount by \$21,000,000.00, for a new maximum of \$58,000,000.00.

The purpose for this increase is to continue the process of project development and submitting claims for Public Assistance (PA) to the Federal Emergency Management Agency (FEMA) for reimbursement for an estimated 500 projects that will be needed as a result of Hurricane Harvey, and to negotiate the reports received by FEMA in order to maximize revenue recovery to rebuild City assets and infrastructure including mitigation activities. In addition, this Contractor is providing assistance with the COVID-19 pandemic for both FEMA PA and Coronavirus Relief Fund (CRF) activities.

This item was presented to the Budget and Fiscal Affairs Committee on June 30, 2020.

M/WBE Participation:

The contract was awarded with a 24% M/WBE participation goal. Tetra Tech, Inc. is on track to meet its commitment and is currently at 19% with approximately 18 months remaining in the contract term.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and COVID-19 and it is the City's intent to seek reimbursement from FEMA and other eligible sources for such expenditures.

Fiscal Note:

No Fiscal Note is required on grant items.

Tantri Emo, Chief Business Officer/Director of Finance

Prior Council Action:

Ordinance 2017-0080, February 8, 2017
Ordinance 2017-0949, December 5, 2017

Amount of Funding:

\$21,000,000.00:
\$12,000,000.00 - Fund 5303, Disaster Recovery
\$ 1,000,000.00 - Fund 5306, COVID-19
\$ 8,000,000.00 - Fund 5307, CARES Act 2020

Contact Information:

Arif Rasheed, 832.393.9013
Gloria Moreno, 832.393.9005

ATTACHMENTS:

Description

Coversheet -revised 7.16.20

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 6/25/2020

FIN-Disaster Recovery and Consulting Services Amendment

Agenda Item#: 19.

Summary:

Approve an ordinance amending Ordinance No. 2017-0949 to increase the maximum contract amount to \$58,000,000.00 for the disaster management and consulting services contract with Tetra Tech, Inc.

Background:

On February 8, 2017, City Council approved a contract with Tetra Tech, Inc. for Disaster Public Assistance Recovery and Consulting Services, Ordinance 2017-0080 with a maximum contract amount of \$5,000,000.00. The contract was subsequently amended to increase the contract cap to \$37,000,000.00 on December 5, 2017, Ordinance Number 2017-0949. The agreement, Contract Number 4600014152, became effective on February 15, 2017 through February 14, 2020, with two one-year renewal terms. The Finance Director recommends that the City Council approve an increase to the new maximum contract amount by \$21,000,000.00, for a new maximum of \$58,000,000.00.

The purpose for this increase is to continue the process of project development and submitting claims for Public Assistance (PA) to the Federal Emergency Management Agency (FEMA) for reimbursement for an estimated 500 projects that will be needed as a result of Hurricane Harvey, and to negotiate the reports received by FEMA in order to maximize revenue recovery to rebuild City assets and infrastructure including mitigation activities. In addition, this Contractor is providing assistance with the COVID-19 pandemic for both FEMA PA and Coronavirus Relief Fund (CRF) activities.

This item was presented to the Budget and Fiscal Affairs Committee on June 30, 2020.

M/WBE Participation:

The contract was awarded with a 24% M/WBE participation goal. Tetra Tech, Inc. is on track to meet its commitment and is currently at 19% with approximately 18 months remaining in the contract term.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and COVID-19 and it is the City's intent to seek reimbursement from FEMA and other eligible sources for such expenditures.

Fiscal Note:

No Fiscal Note is required on grant items.

DocuSigned by:

Tantri Emo

E73A5FD3483F467

Tantri Emo, Chief Business Officer/Director of Finance

Prior Council Action:

Ordinance 2017-0080, February 8, 2017
Ordinance 2017-0949, December 5, 2017

Amount of Funding:

\$21,000,000.00:
\$12,000,000.00 - Fund 5303, Disaster Recovery
\$ 1,000,000.00 - Fund 5306, COVID-19
\$ 8,000,000.00 - Fund 5307, CARES Act 2020

Contact Information:

Arif Rasheed, 832.393.9013
Gloria Moreno, 832.393.9005

AR



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/1/2020

FIN - Houston Recovery Center FY21 Payment

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing payment to **HOUSTON RECOVERY CENTER LGC** for full Fiscal Year 2021 operating expenses for the Houston Center for Sobriety pursuant to an Interlocal Agreement between City of Houston and the **HOUSTON RECOVERY CENTER LGC** - \$1,646,624.00 - General Fund

Background:

The Finance Department (FIN) is requesting City Council to approve and authorize payment to Houston Recovery Center for FY21 operating expenses. Funds for this payment are included in the City's General Government approved budget for FY2021.

On May 16, 2012, City Council approved Resolution 2012-14 which authorized the creation of the Houston Recovery Center Local Government Corporation (the "LGC") to operate and manage the Houston Center for Sobriety (the "Sobering Center") on behalf of the City of Houston. The Sobering Center is an alternative to jail for inebriates. Instead, law enforcement officers will bring them to the Sobering Center where they will be kept a minimum of eight hours for sobering purposes. The facility will provide triage, observation and necessary outpatient services which will enable staff to manage intoxication and ensure safe withdrawal for admitted individuals. Additionally, the Sobering Center building will house the Houston Police Department Mental Health Unit and other community agencies to facilitate efforts in reducing substance abuse through intervention.

To continue LGC operations for the full FY2021 the Sobering Center requires funding of operating capital in the amount of \$1,646,624.00. Funds for this payment are included in the City's General Government approved budget for FY2021.

FISCAL NOTE:

Funding for this item is included in the approved FY2021 Adopted Budget in the City's General Government. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Prior Council Action:

Ord. # 2012-208, 3/7/12; Res. # 2012-14, 5/16/12
Ord. # 2012-449, 5/16/12; Ord. # 2013-0069, 1/23/13;
Ord. # 2013-0434, 5/8/13; Ord. # 2014-782, 8/13/14;
Ord. # 2015-724, 7/29/15; Ord. # 2016-570, 7/14/16;
Ord. # 2017-488, 7/11/17; Ord. # 2018-622, 8/7/18;
Ord. # 2019-541, 7/16/19

Amount of Funding:

\$1,646,624.00

General Fund

Fund 1000

Contact Information:

Arif Rasheed

Phone: (832) 393-9013

ATTACHMENTS:

Description

Signed HRC Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 7/1/2020

FIN - Houston Recovery Center FY21 Payment

Agenda Item#: 11.

Summary:

ORDINANCE approving and authorizing payment to the **HOUSTON RECOVERY CENTER LGC** for full Fiscal Year 2021 operating expenses for the Houston Center for Sobriety pursuant to an interlocal agreement between the City of Houston and the **HOUSTON RECOVERY CENTER LGC**

Background:

The Finance Department (FIN) is requesting City Council to approve and authorize payment to Houston Recovery Center for FY21 operating expenses. Funds for this payment are included in the City's General Government approved budget for FY2021.

On May 16, 2012, City Council approved Resolution 2012-14 which authorized the creation of the Houston Recovery Center Local Government Corporation (the "LGC") to operate and manage the Houston Center for Sobriety (the "Sobering Center") on behalf of the City of Houston. The Sobering Center is an alternative to jail for inebriates. Instead, law enforcement officers will bring them to the Sobering Center where they will be kept a minimum of eight hours for sobering purposes. The facility will provide triage, observation and necessary outpatient services which will enable staff to manage intoxication and ensure safe withdrawal for admitted individuals. Additionally, the Sobering Center building will house the Houston Police Department Mental Health Unit and other community agencies to facilitate efforts in reducing substance abuse through intervention.

To continue LGC operations for the full FY2021 the Sobering Center requires funding of operating capital in the amount of \$1,646,624.00. Funds for this payment are included in the City's General Government approved budget for FY2021.

FISCAL NOTE:

Funding for this item is included in the approved FY2021 Adopted Budget in the City's General Government. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Tahri Emg, Director of Finance

Prior Council Action:

- Ord. # 2012-208, 3/7/12; Res. # 2012-14, 5/16/12
- Ord. # 2012-449, 5/16/12; Ord. # 2013-0069, 1/23/13;
- Ord. # 2013-0434, 5/8/13; Ord. # 2014-782, 8/13/14;
- Ord. # 2015-724, 7/29/15; Ord. # 2016-570, 7/14/16;
- Ord. # 2017-488, 7/11/17; Ord. # 2018-622, 8/7/18;
- Ord. # 2019-541, 7/16/19

Amount of Funding:

\$1,646,624.00
General Fund (Fund 1000)

Contact Information:

Primary: Arif Rasheed **Phone:** (832) 393-9013

ATTACHMENTS:

Description	Type
Houston Recovery Center FY21 Target Letter	Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B

Item Creation Date: 1/30/2020

HCD20-02 Fifth Ward Community Redevelopment
Corporation

Agenda Item#: 13.

Summary:

ORDINANCE approving and authorizing an agreement between City of Houston and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION** to provide Community Development Block Grant Funds for the administration and operation of the Homeownership Promotion and Preservation Program to provide Counseling Services to low-to-moderate income persons to obtain Financial Coaching, Foreclosure Counseling, Post Purchase Counseling while they rebuild their homes and assist displaced residents in finding safe housing - \$726,512.00 - Grant Fund - **DISTRICT B - DAVIS**

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Fifth Ward Community Redevelopment Corporation (Fifth Ward CRC), providing up to \$726,512.00 in Community Development Block Grant – Disaster Recovery Hurricane Harvey (CDBG-DR17) funds for the following services: Financial Coaching, Foreclosure Counseling and Post Purchase Services

Through their Homeownership Promotion and Preservation Program, Fifth Ward CRC will provide counseling services to a minimum of 250 low-to moderate- income Houston residents who were affected by Hurricane Harvey. The program will provide approximately 48-72 hours of services and develop a housing plan for each resident that will be implemented over a six (6) to twelve (12) month period. The plan will be reviewed by staff with residents on a monthly basis.

CDBG – DR17 funds are providing 59% of the cost for this program.

Category	Contract Amount	Percentage
Program Administration	\$79,255.64	10.91%
Program Services	\$647,256.36	89.09%
Total	\$726,512.00	100.00%

HCDD conducted a Notice of Funding Availability for CDBG-DR17 - Harvey Public Services program contracts in fiscal year 2020, with a one-year renewal option. Fifth Ward CRC was one of

the providers selected. The contract period is from August 1, 2020 – July 31, 2021. This is Fifth Ward CRC's first Public Services contract with the City of Houston.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

*Harvey Tieback: As a result of the flooding and resulting displacement, many homeowners faced loss of income, mounting expenses and precarious housing situations. According to the Houston Chronicle, there was a significant increase in mortgage delinquencies in 2018 while homeowners awaited the processing of their insurance claims. Prior to Hurricane Harvey, only 5.7 percent of Houston's mortgages were delinquent, but jumped to 10 percent by December 2017. With 29 percent of residents affected by Harvey, many residents have fallen behind on their rent or mortgage and need housing counseling to help them get back on their feet financially. This program aims to assist homeowners avoid displacement and set up a financial recovery plan.

Tom McCasland, Director

Prior Council Action:

N/A

Amount of Funding:

\$726,512.00 Federal State Local - Pass Through Fund (5030)

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B

Item Creation Date: 1/30/2020

HCD20-02 Fifth Ward Community Redevelopment Corporation

Agenda Item#: 5.

Summary:

NOT A REAL CAPTION

ORDINANCE approving and authorizing \$726,512.00 in Community Development Block Grant – Disaster Recovery 2017 funds to **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION** for various financial services in connection with their Homeownership Promotion and Preservation Program - **DISTRICT B - DAVIS**

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Fifth Ward Community Redevelopment Corporation (Fifth Ward CRC), providing up to \$726,512.00 in Community Development Block Grant – Disaster Recovery Hurricane Harvey (CDBG-DR17) funds for the following services: Financial Coaching, Foreclosure Counseling and Post Purchase Services

Through their Homeownership Promotion and Preservation Program, Fifth Ward CRC will provide counseling services to a minimum of 250 low-to moderate- income Houston residents who were affected by Hurricane Harvey. The program will provide approximately 48-72 hours of services and develop a housing plan for each resident that will be implemented over a six (6) to twelve (12) month period. The plan will be reviewed by staff with residents on a monthly basis.

CDBG – DR17 funds are providing 59% of the cost for this program.

Category	Contract Amount	Percentage
Program Administration	\$79,255.64	10.91%
Program Services	\$647,256.36	89.09%
Total	\$726,512.00	100.00%

HCDD conducted a Notice of Funding Availability for CDBG-DR17 - Harvey Public Services program contracts in fiscal year 2020, with a one-year renewal option. Fifth Ward CRC was one of the providers selected. The contract period is from August 1, 2020 – July 31, 2021. This is Fifth Ward CRC’s first Public Services contract with the City of Houston.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

*Harvey Tieback: As a result of the flooding and resulting displacement, many homeowners faced loss of income, mounting expenses and precarious housing situations. According to the Houston Chronicle, there was a significant increase in mortgage delinquencies in 2018 while homeowners awaited the processing of their insurance claims. Prior to Hurricane Harvey, only 5.7 percent of Houston’s mortgages were delinquent, but jumped to 10 percent by December 2017. With 29 percent of residents affected by Harvey, many residents have fallen behind on their rent or mortgage and need housing counseling to help them get back on their feet financially. This program aims to assist homeowners avoid displacement and set up a financial recovery plan.

Tom McLasland

Tom McLasland, Director

Prior Council Action:

N/A

Amount of Funding:

\$726,512.00 Federal State Local - Pass Through Fund (5030)

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

Form A (Fair Campaign Ordinance)
Form B (Fair Campaign Ordinance)
Delinquent Tax Report
Affidavit of Ownership
PNFDF
SAP Documents

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 5/15/2020

HCD20-97 Houston Area Community Services dba Avenue
360

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **HOUSTON AREA COMMUNITY SERVICES, INC d/b/a AVENUE 360** to provide up to \$185,755.00 in Housing Opportunities for Persons With AIDS Coronavirus Funds for Short-Term Rent, Mortgage, and Utility Assistance, along with Supportive Services, to HOPWA eligible clients impacted by COVID-19 to help prevent homelessness

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Houston Area Community Services (HACS), dba Avenue 360, to provide up to \$185,755.00 in Housing Opportunities for Persons with AIDS - Coronavirus (HOPWA-CV) funds to help prevent and respond to the impacts of COVID-19.

HACS will provide Short Term Rent, Mortgage, and Utility Assistance (STRMUA) with supportive services for a minimum of seventy (70) HOPWA-eligible households that have been impacted by COVID-19 to prevent homelessness. Supportive services include case management services, nutrition services, transportation, and infection control supplies/ personal protective equipment.

Category	Total Contract Amount	Percent
Administrative	\$18,575.00	10%
Supportive Services	\$60,000.00	32.3%
STRMUA	\$107,180.00	57.7%
Total	\$185,755.00	100%

HACS is one of the participating agencies in the City's HOPWA program and has been selected to expand their capacity amid the COVID-19 pandemic to further assist in homeless prevention. This agreement provides funding for a 12-month period from August 1, 2020 – July 31, 2021. HACS began receiving HOPWA funds through the City in 2000.

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing

and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 22, 2020.

Tom McCasland, Director

Prior Council Action:

Amount of Funding:

\$185,755.00

Federal Government-Grant Fund

Fund 5000

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 5/15/2020

HCD20-97 Houston Area Community Services dba Avenue 360

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing a subrecipient agreement between the City of Houston and **HOUSTON AREA COMMUNITY SERVICES, INC. d/b/a AVENUE 360** to provide up to \$185,755.00 in Housing Opportunities for Persons with AIDS Coronavirus (HOPWA-CV) Funds for short-term rent, mortgage, and utility assistance, along with supportive services, to HOPWA eligible clients impacted by COVID-19 to help prevent homelessness

Background:

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing a Subrecipient Agreement between the City of Houston and Houston Area Community Services (HACS), dba Avenue 360, to provide up to \$185,755.00 in Housing Opportunities for Persons with AIDS - Coronavirus (HOPWA-CV) funds to help prevent and respond to the impacts of COVID-19.

HACS will provide Short Term Rent, Mortgage, and Utility Assistance (STRMUA) with supportive services for a minimum of seventy (70) HOPWA-eligible households that have been impacted by COVID-19 to prevent homelessness. Supportive services include case management services, nutrition services, transportation, and infection control supplies/ personal protective equipment.

Category	Total Contract Amount	Percent
Administrative	\$18,575.00	10%
Supportive Services	\$60,000.00	32.3%
STRMUA	\$107,180.00	57.7%
Total	\$185,755.00	100%

HACS is one of the participating agencies in the City's HOPWA program and has been selected to expand their capacity amid the COVID-19 pandemic to further assist in homeless prevention. This agreement provides funding for a 12-month period from August 1, 2020 – July 31, 2021. HACS began receiving HOPWA funds through the City in 2000.

*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

Fiscal Note:

No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on June 22, 2020.

DocuSigned by:

Tom McCasland, Director

Prior Council Action:

Amount of Funding:

\$185,755.00
Federal Government-Grant Fund
Fund 5000

Contact Information:

Roxanne Lawson
Phone: (832) 394-6307

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet

Coversheet

Delinquent Tax Report

Affidavit of Ownership

Board of Directors

Fair Campaign Ordinance

HACS SAP Funding

HACS PNFDL Funding

CAPTION

Ordinance

Contract

Signed Coversheet

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information

Backup Material

Ordinance/Resolution/Motion

Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B, District I

Item Creation Date: 7/1/2020

HAS - Transportation Network Company (TNC) Operating Agreements for IAH and HOU

Agenda Item#: 15.

Summary:

ORDINANCE approving and authorizing Transportation Network Company (TNC) Operating Agreements between City of Houston, Texas, and **RAISER INC, doing business as UBER, and LYFT INC**, at George Bush Intercontinental Airport/Houston and William P. Hobby Airport - 5 Years - **DISTRICTS B - DAVIS and I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing Transportation Network Company (TNC) Operating Agreements with Raiser Inc., doing business as Uber (Uber), and Lyft Inc. (Lyft) at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

Transportation Network Companies (TNCs), such as Uber and Lyft, currently operate in the City of Houston under the regulations of the Texas Occupations Code, Title 14, Subtitle C, Chapter 2402 and the Texas Administrative Code, Title 16, Part 4, Chapter 95. These regulations allow airports to establish operating rules on airport property and set airport access fees, which the City has done through Chapter 9 of the Code of Ordinances, Houston, Texas, (Aviation). Now, Uber and Lyft wish to enter into Transportation Network Company Operating Agreements with the City to establish certain privileges, service standards, and obligations.

The pertinent terms of the TNC Operating Agreements are as follows:

1. *Term.* The TNC Operating Agreements shall run for five (5) consecutive years. Either party may terminate for convenience upon thirty (30) days' prior written notice.
2. *Use of Airports.* The City grants TNCs the non-exclusive right and privilege to provide TNC service at IAH and HOU subject to applicable regulations, TNC rules and operating procedures.
3. *Enforcement of Regulations by TNC.* TNC shall establish and enforce policies requiring compliance with the applicable provisions of the TNC Operating Agreement by TNC drivers. City will notify TNC in writing of all violation notices that it issues for TNC drivers and TNC agrees that it will either warn the TNC Driver or prohibit the TNC Driver from providing TNC service at IAH and HOU depending on the seriousness of the violation.

4. *TNC Operations.* TNC shall establish a virtual perimeter boundary, or geofence, around each of the airports, inside of which TNC vehicles shall not be visible on the TNC's digital network as being available to accept customers unless such TNC vehicles are within the TNC staging area. TNC shall require TNC drivers, while waiting to pick up customers, to use the TNC staging area that is designated by the Director at each of the airports. TNC shall require TNC drivers to use the pick-up and drop-off areas at each of the airports that are designated by the Director for use by TNCs. TNC drivers shall not accept any customers for pick-up other than those arranged through the TNC digital network.

5. *Digital Identification and Tracking.* TNC agrees to provide the City with access to TNC vehicle information, locations and movements, including proof of insurance in accordance with Chapter 1954 of the Texas Insurance Code, and an electronic waybill in a form acceptable to the Director.

6. *Pre-Match/Pre-Dispatch and Re-Match.* Pre-Match/Pre-Dispatch and Re-Match are permitted features of the TNC digital networks at the airports. Pre-Match/Pre-Dispatch is a feature of the TNC digital networks that prompts TNC drivers in the TNC staging lot to begin heading toward the airport terminals a few minutes before TNC anticipates a pick-up request, for the purpose of minimizing TNC driver idle time in the TNC staging lot and decreasing the time a customer would wait to be picked up. Re-match is a feature of the TNC digital networks that allows a TNC driver who just completed an airport drop-off to receive a pick-up request without having to go to the TNC staging area.

7. *Future Innovations.* TNC and Director shall cooperate to identify and implement on a mutually agreeable schedule new programs, services, and operational changes that improve customer service and/or operational efficiency.

8. *Airport Access Fees.* Currently, TNCs pay \$2.75 per customer pick-up at IAH and \$1.25 per customer pick-up at HOU. (There is no fee currently for customer drop-offs.) Under the TNC Operating Agreements, TNCs shall pay the City the below airport access fees that are comparable to those in place at other airports.

IAH Fees. \$3.00 per customer pick-up and \$3.00 per customer drop-off occurring anywhere inside the geofence at IAH.

HOU Fees. Prior to the City making certain improvements to the TNC staging area and pick-up and drop-off areas, including repaving and improved lighting and signage, \$1.25 per customer pick-up and \$1.25 per customer drop-off occurring anywhere inside the geofence at HOU. Following completion of the improvements, \$2.75 per customer pick-up and \$2.75 per customer drop-off occurring anywhere inside the geofence at HOU.

9. *Insurance Requirements.* TNC shall, at its cost and expense, obtain and maintain in full force and effect the policies of insurance applicable to TNC's as set forth in Chapter 2402 of the Texas Occupations Code.

10. *Release and Indemnification.* Except for the City's gross negligence or willful misconduct, TNC agrees to and shall release the City from all liability for injury, death, damage, or loss to persons or property. TNC shall defend, indemnify, and hold harmless the City from and against claims arising from TNC operations at the airports.

11. *Other.* TNC agrees to the City's standard legal provisions on (i) Certain Federal Requirements, (ii) Prohibition on Contracts with Companies Boycotting Israel, (iii) Prohibition on Business with Iran, Sudan, or Any Foreign Terrorist Organization, and (iv) Human Trafficking.

Fiscal Note: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Mario C. Diaz
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$11,832,782.00	\$47,331,128.00	\$59,163,910.00

Amount of Funding:

REVENUE

Contact Information:

Todd Curry 281/233-1896
Ian Wadsworth 281/233-1682

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District I

Item Creation Date: 7/1/2020

HAS - Transportation Network Company (TNC) Operating Agreements for IAH and HOU

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance approving and authorizing Transportation Network Company (TNC) Operating Agreements with Raiser Inc., doing business as Uber (Uber), and Lyft Inc. (Lyft) at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU).

SPECIFIC EXPLANATION:

Transportation Network Companies (TNCs), such as Uber and Lyft, currently operate in the City of Houston under the regulations of the Texas Occupations Code, Title 14, Subtitle C, Chapter 2402 and the Texas Administrative Code, Title 16, Part 4, Chapter 95. These regulations allow airports to establish operating rules on airport property and set airport access fees, which the City has done through Chapter 9 of the Code of Ordinances, Houston, Texas, (Aviation). Now, Uber and Lyft wish to enter into Transportation Network Company Operating Agreements with the City to establish certain privileges, service standards, and obligations.

The pertinent terms of the TNC Operating Agreements are as follows:

1. *Term.* The TNC Operating Agreements shall run for five (5) consecutive years. Either party may terminate for convenience upon thirty (30) days' prior written notice.
2. *Use of Airports.* The City grants TNCs the non-exclusive right and privilege to provide TNC service at IAH and HOU subject to applicable regulations, TNC rules and operating procedures.
3. *Enforcement of Regulations by TNC.* TNC shall establish and enforce policies requiring compliance with the applicable provisions of the TNC Operating Agreement by TNC drivers. City will notify TNC in writing of all violation notices that it issues for TNC drivers and TNC agrees that it will either warn the TNC Driver or prohibit the TNC Driver from providing TNC service at IAH and HOU depending on the seriousness of the violation.
4. *TNC Operations.* TNC shall establish a virtual perimeter boundary, or geofence, around each of the airports, inside of which TNC vehicles shall not be visible on the TNC's digital network as being available to accept customers unless such TNC vehicles are within the TNC staging area. TNC shall require TNC drivers, while waiting to pick up customers, to use the TNC staging area that is designated by the Director at each of the airports. TNC shall require TNC drivers to use the pick-up and drop-off areas at each of the airports that are designated by the Director for use by TNCs. TNC drivers shall not accept any customers for pick-up other than those arranged through the TNC digital network.
5. *Digital Identification and Tracking.* TNC agrees to provide the City with access to TNC vehicle information, locations and movements, including proof of insurance in accordance with Chapter 1954 of the Texas Insurance Code, and an electronic waybill in a form acceptable to the Director.
6. *Pre-Match/Pre-Dispatch and Re-Match.* Pre-Match/Pre-Dispatch and Re-Match are permitted features of the TNC digital networks at the airports. Pre-Match/Pre-Dispatch is a feature of the TNC digital networks that prompts TNC drivers in the TNC staging lot to begin heading toward the airport terminals a few minutes before TNC anticipates a pick-up request, for the purpose of minimizing TNC driver idle time in the TNC staging lot and decreasing the time a customer would wait to be picked up. Re-match is a feature of the TNC digital networks that allows a TNC driver who just completed an airport drop-off to receive a pick-up request without having to go to the TNC staging area.
7. *Future Innovations.* TNC and Director shall cooperate to identify and implement on a mutually agreeable schedule new programs, services, and operational changes that improve customer service and/or operational efficiency.
8. *Airport Access Fees.* Currently, TNCs pay \$2.75 per customer pick-up at IAH and \$1.25 per customer pick-up at HOU. (There is no fee currently for customer drop-offs.) Under the TNC Operating Agreements, TNCs shall pay the City the below airport access fees that are comparable to those in place at other airports.

IAH Fees. \$3.00 per customer pick-up and \$3.00 per customer drop-off occurring anywhere inside the geofence at IAH.

HOU Fees. Prior to the City making certain improvements to the TNC staging area and pick-up and drop-off areas, including repaving and improved lighting and signage. \$1.25 per customer pick-up and \$1.25 per customer drop-off occurring anywhere inside the

geofence at HOU. Following completion of the improvements, \$2.75 per customer pick-up and \$2.75 per customer drop-off occurring anywhere inside the geofence at HOU.

9. *Insurance Requirements.* TNC shall, at its cost and expense, obtain and maintain in full force and effect the policies of insurance applicable to TNC's as set forth in Chapter 2402 of the Texas Occupations Code.

10. *Release and Indemnification.* Except for the City's gross negligence or willful misconduct, TNC agrees to and shall release the City from all liability for injury, death, damage, or loss to persons or property. TNC shall defend, indemnify, and hold harmless the City from and against claims arising from TNC operations at the airports.

11. *Other.* TNC agrees to the City's standard legal provisions on (i) Certain Federal Requirements, (ii) Prohibition on Contracts with Companies Boycotting Israel, (iii) Prohibition on Business with Iran, Sudan, or Any Foreign Terrorist Organization, and (iv) Human Trafficking.

Fiscal Note: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

ds
11

DocuSigned by:
Mario Diaz
F8C107BBB8A045F...

Mario C. Diaz
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$11,832,782.00	\$47,331,128.00	\$59,163,910.00

Amount of Funding:

REVENUE
HAS Revenue Fund
Fund 8001

Contact Information:

Todd Curry 281/233-1896
Ian Wadsworth 281/233-1682



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District I

Item Creation Date: 7/7/2020

HAS - Construction Contract with The Gonzalez Group, LP
for the Restrooms Renovation Project at HOU, Project No.
209

Agenda Item#: 16.

Summary:

ORDINANCE appropriating \$2,878,320.60 out of Airports Renewal and Replacement Fund, awarding construction contract to **THE GONZALEZ GROUP, LP** for the Restroom Renovation Project (Project 209); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing, and contingencies relating to restroom renovations financed by Airport System Airports Renewal and Replacement Fund - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance to approve a Construction Contract with The Gonzalez Group, LP to renovate four restrooms at William P. Hobby Airport (HOU) and appropriate the necessary funds to finance the cost of these services.

SPECIFIC EXPLANATION:

The Houston Airport System (HAS) will renovate 18 total restrooms at William P. Hobby Airport (HOU) over the course of five years. Phase 1 of the restroom renovation project will upgrade four (two sets) of public restrooms that have reached the end of their useful life. The improvements will enhance the overall passenger experience, modernize and make more efficient restroom standards, and improve HOU's potential qualification for 5-Star Airport status.

An Invitation to Bid was advertised in the *Houston Chronicle* on February 28 and March 6, 2020. Seven bids were received on April 23, 2020 and are as follows:

<u>Firm</u>	<u>Total Bid Price</u>
The Gonzalez Group, LP	\$2,573,021.00
Ardent Construction, LLC	\$2,663,672.00
Teal Construction	\$2,706,970.00
Patriot Contracting, LLC	\$2,833,000.00
Holt Construction Corporation	\$2,841,902.00
Centennial Contractors Enterprises, Inc.	\$2,918,818.79
Gadberry Construction Company, Inc.	\$3,016,896.00

The Gonzalez Group, LP was deemed as the lowest responsive responsible bidder.

The work requires demolition of the existing interior finishes and interior architecture prior to the commencement of new work. The scope of work will include the following:

- Floor, Wall, and Ceiling Finishes;
- Counters, Sinks, Soap Dispensers, Tile Back Splash;
- Flooring;
- Stall Design;
- New Toilet Accessories;
- New Signage;
- Mechanical, Engineering, and Plumbing Renovation Work;
- Temporary Secure Construction Screen Walls.

The reconstruction process will be coordinated and phased to minimize operational restrictions and passenger inconvenience. HAS now requests that City Council approve this contract to renovate four restrooms.

The term of the Contract is sixteen (16) months.

Project Costs:

Four restrooms (2 sets) will be renovated at the cost listed below:

\$2,573,021.00	Construction Services
\$ 257,302.10	10% Contingency
<u>\$ 47,997.50</u>	Engineering & Testing
\$2,878,320.60	TOTAL

Engineering & Testing Services:

Engineering and testing services are being provided as part of the existing contract with Associated Testing Laboratories, Inc. (Contract Number 4600014041).

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, The Gonzalez Group, LP will exercise the "Play" option.

M/WBE Participation:

The M/WBE goal for this project is 38% (22% MBE, 16% WBE). The Gonzalez Group, LP has submitted a participation plan of 46.6% using the following subcontractors:

Firms	Type	Type of Work	Amount	%
Chavez Service Companies, Inc.	WBE	Drywall and Interiors	\$ 425,320.37	16.53%
Dominion Air & Heat LLC	SBE	HVAC	\$ 63,296.31	2.46%
EDH Plumbing Contractors, LLC	MBE	Plumbing	\$ 483,727.94	18.80%
N. Gill Electric Company, LP	MBE	Electrical	\$ 226,683.15	8.81%

TOTAL \$1,199,027.77 46.60%

Capital Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Amount of Funding:

\$2,878,320.60
HAS Renewal & Replacement Fund
Fund 8010

Contact Information:

Todd Curry 281/233-1896
Bob Barker 281/233-1953

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District I

Item Creation Date: 7/7/2020

HAS - Construction Contract with The Gonzalez Group, LP for the Restrooms Renovation Project at HOU, Project No. 209

Agenda Item#: 16.

Summary:

ORDINANCE appropriating \$2,878,320.60 out of Airports Renewal and Replacement Fund, awarding construction contract to **THE GONZALEZ GROUP, LP** for the Restroom Renovation Project (Project 209); setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing, and contingencies relating to restroom renovations financed by Airport System Airports Renewal and Replacement Fund - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance to approve a Construction Contract with The Gonzalez Group, LP to renovate four restrooms at William P. Hobby Airport (HOU) and appropriate the necessary funds to finance the cost of these services.

SPECIFIC EXPLANATION:

The Houston Airport System (HAS) will renovate 18 total restrooms at William P. Hobby Airport (HOU) over the course of five years. Phase 1 of the restroom renovation project will upgrade four (two sets) of public restrooms that have reached the end of their useful life. The improvements will enhance the overall passenger experience, modernize and make more efficient restroom standards, and improve HOU's potential qualification for 5-Star Airport status.

An Invitation to Bid was advertised in the *Houston Chronicle* on February 28 and March 6, 2020. Seven bids were received on April 23, 2020 and are as follows:

<u>Firm</u>	<u>Total Bid Price</u>
The Gonzalez Group, LP	\$2,573,021.00
Ardent Construction, LLC	\$2,663,672.00
Teal Construction	\$2,706,970.00
Patriot Contracting, LLC	\$2,833,000.00
Holt Construction Corporation	\$2,841,902.00
Centennial Contractors Enterprises, Inc.	\$2,918,818.79
Gadberry Construction Company, Inc.	\$3,016,896.00

The Gonzalez Group, LP was deemed as the lowest responsive responsible bidder.

The work requires demolition of the existing interior finishes and interior architecture prior to the commencement of new work. The scope of work will include the following:

- Floor, Wall, and Ceiling Finishes;
- Counters, Sinks, Soap Dispensers, Tile Back Splash;
- Flooring;
- Stall Design;
- New Toilet Accessories;
- New Signage;
- Mechanical, Engineering, and Plumbing Renovation Work;
- Temporary Secure Construction Screen Walls.

The reconstruction process will be coordinated and phased to minimize operational restrictions and passenger inconvenience. HAS now requests that City Council approve this contract to renovate four restrooms.

The term of the Contract is sixteen (16) months.

Project Costs:

Four restrooms (2 sets) will be renovated at the cost listed below:

\$2,573,021.00	Construction Services
\$ 257,302.10	10% Contingency
\$ 47,997.50	Engineering & Testing
<u>\$2,878,320.60</u>	TOTAL

Engineering & Testing Services:

Engineering and testing services are being provided as part of the existing contract with Associated Testing Laboratories, Inc. (Contract Number 4600014041).

Pay or Play:

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In compliance with the policy, The Gonzalez Group, LP will exercise the "Play" option.

M/WBE Participation:

The M/WBE goal for this project is 38% (22% MBE, 16% WBE). The Gonzalez Group, LP has submitted a participation plan of 46.6% using the following subcontractors:

Firms	Type	Type of Work	Amount	%
Chavez Service Companies, Inc.	WBE	Drywall and Interiors	\$ 425,320.37	16.53%
Dominion Air & Heat LLC	SBE	HVAC	\$ 63,296.31	2.46%
EDH Plumbing Contractors, LLC	MBE	Plumbing	\$ 483,727.94	18.80%
N. Gill Electric Company, LP	MBE	Electrical	\$ 226,683.15	8.81%
TOTAL			\$1,199,027.77	46.60%

Capital Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this project.

Director's Signature:

DS
RaB

DocuSigned by:
Mario Diaz
F8C107BB88A045F...

Mario C. Diaz
Houston Airport System

Andy Icken
Chief Development Officer

Amount of Funding:

\$2,878,320.60
HAS Renewal & Replacement Fund
Fund 8010

Contact Information:

Todd Curry 281/233-1896
Bob Barker 281/233-1953

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet
CIP Form A	Financial Information
Tax Report	Backup Material
Affidavit of Ownership	Backup Material
Fair Campaign Form A	Backup Material
Fair Campaign Form B	Backup Material
Form 1295	Backup Material
Conflict of Interest Questionnaire	Backup Material
Ordinance	Ordinance/Resolution/Motion



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B, District E, District I

Item Creation Date: 6/11/2020

HAS – Funding Source Changes for On-Call Aviation
Design Services for Large Projects at IAH, HOU, and EFD;
Projects 715D-E-F-G

Agenda Item#: 17.

Summary:

ORDINANCE appropriating \$2,500,000.00 from HAS Renewal and Replacement Fund, deappropriating \$22,500,000.00 from HAS Airport Improvement Fund, and appropriating \$22,500,000.00 from Airport System Consolidated 2011 NonAMT Construction Fund for On-Call Design Services Contracts between City of Houston and **REYNOLDS, SMITH AND HILLS, INC, JACOBS ENGINEERING GROUP, INC, HKS, INC,** and **ATKINS NORTH AMERICA, INC**, (Projects Nos. 715D, 715E, 715F and 715G) - 5 Years - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance appropriating \$2,500,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$22,500,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$22,500,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for On-Call Design Services contracts. (Projects 715D-E-F-G).

SPECIFIC EXPLANATION:

On March 27, 2019, City Council approved Ordinance 2019-0175 for the Professional On-Call Design Services contracts with RS&H, Inc., Jacobs Engineering Group, Inc., HKS, Inc., and Atkins North America, Inc. and set a maximum contract amount of \$25,000,000.00 (\$22,500,000.00 appropriated from the HAS Airports Improvement Fund (8011) and \$2,500,000.00 allocated from the HAS Revenue Fund (8001)). The contract term is 5 years, and services are obtained through Letters of Authorization (LOAs).

Guidance pertaining to the Houston Airport System's Master Bond Ordinance recommended a reclassification of professional services costs to the HAS Renewal and Replacement Fund (8010). The chief reason for this guidance has to do with the reference in the Bond Ordinance related to use of the Renewal and Replacement Fund for costs associated with the repair, replacement or renovation of depreciable property when the cost does not qualify as a capital expenditure per generally accepted accounting. Similar language is found in the master lease agreements with the airlines operating at both Intercontinental and Hobby airports. Therefore, it is now requested that City Council enact an ordinance appropriating \$2,500,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$22,500,000.00 of the HAS Airport

Improvement Fund (8011), and appropriating \$22,500,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for these contracts.

The maximum contract amount will remain \$25,000,000.00.

DBE Participation:

The current DBE goal for these projects is 31%. Due to a small amount of work being done to date, the current participation is as follows:

715D	Reynolds, Smith and Hills, Inc	0%
715E	Jacobs Engineering Group	3%
715F	HKS, Inc.	3%
715G	Atkins North America, Inc.	17%

The Houston Airport System's Office of Business Opportunity will continue to monitor these contracts and is confident that the goals will be met or exceeded.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this contract.

Director's Signature:

Mario C. Diaz
Houston Airport System

Prior Council Action:

03/27/2019 (O) 2019-0175

Amount of Funding:

\$ 2,500,000.00 HAS Renewal and Replacement Fund (8010)
\$22,500,000.00 Airport System Consolidated 2011 NonAmt Construction Fund (8206)
\$25,000,000.00 TOTAL

Contact Information:

Todd A. Curry	281/233-1896
Robert Barker	281/233-1953

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District E, District I
Item Creation Date: 6/11/2020

HAS – Funding Source Changes for On-Call Aviation Design Services for Large Projects
at IAH, HOU, and EFD; Projects 715D-E-F-G

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance appropriating \$2,500,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$22,500,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$22,500,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for On-Call Design Services contracts. (Projects 715D-E-F-G).

SPECIFIC EXPLANATION:

On March 27, 2019, City Council approved Ordinance 2019-0175 for the Professional On-Call Design Services contracts with RS&H, Inc., Jacobs Engineering Group, Inc., HKS, Inc., and Atkins North America, Inc. and set a maximum contract amount of \$25,000,000.00 (\$22,500,000.00 appropriated from the HAS Airports Improvement Fund (8011) and \$2,500,000.00 allocated from the HAS Revenue Fund (8001)). The contract term is 5 years, and services are obtained through Letters of Authorization (LOAs).

Guidance pertaining to the Houston Airport System’s Master Bond Ordinance recommended a reclassification of professional services costs to the HAS Renewal and Replacement Fund (8010). The chief reason for this guidance has to do with the reference in the Bond Ordinance related to use of the Renewal and Replacement Fund for costs associated with the repair, replacement or renovation of depreciable property when the cost does not qualify as a capital expenditure per generally accepted accounting. Similar language is found in the master lease agreements with the airlines operating at both Intercontinental and Hobby airports. Therefore, it is now requested that City Council enact an ordinance appropriating \$2,500,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$22,500,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$22,500,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for these contracts.

The maximum contract amount will remain \$25,000,000.00.

DBE Participation:

The current DBE goal for these projects is 31%. Due to a small amount of work being done to date, the current participation is as follows:

715D	Reynolds, Smith and Hills, Inc	0%
715E	Jacobs Engineering Group	3%
715F	HKS, Inc.	3%
715G	Atkins North America, Inc.	17%

The Houston Airport System’s Office of Business Opportunity will continue to monitor these contracts and is confident that the goals will be met or exceeded.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this contract.

Director’s Signature:

DocuSigned by:
Mario Diaz
Mario Diaz
Houston Airport System

Prior Council Action:

03/27/2019 (O) 2019-0175

Amount of Funding:

\$ 2,500,000.00 HAS Renewal and Replacement Fund (8010)
\$22,500,000.00 Airport System Consolidated 2011 NonAmt Construction Fund (8206)

\$25,000,000.00 TOTAL

Contact Information:

Todd A. Curry
Robert Barker

281/233-1896
281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B, District E, District I

Item Creation Date: 6/11/2020

HAS – Funding Source Changes for On-Call Design Services for Small Projects at IAH, HOU, and EFD; Projects. 925 A-B-C-D-E-F-G-H

Agenda Item#: 18.

Summary:

ORDINANCE appropriating \$2,975,000.00 from HAS Renewal and Replacement Fund, deappropriating \$4,043,000.00 from HAS Airport Improvement Fund, and appropriating \$4,043,000.00 from Airport System Consolidated 2011 NonAMT Construction Fund for On-Call Design Services Contracts between City of Houston and **MOLINA WALKER ALMAGUER ARCHITECTS, INC, ENGLISH & ASSOCIATES ARCHITECTS, INC, OTHON, INC, IEA, INC, TEAM PLUS BUILD, LLC, RDLR ARCHITECTS, GUNDA CORPORATION, and ATSER, LP** (Project Nos. 925A, 925B, 925C, 925D, 925E, 925F, 925G and 925H) 5 Years - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

Background:

RECOMMENDATION:

Enact an ordinance appropriating \$2,975,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$4,043,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$4,043,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for On-Call Design Services contracts. (Projects 925 A-B-C-D-E-F-G-H)

SPECIFIC EXPLANATION:

On July 31, 2019, City Council approved Ordinance 2019-0583 for the Professional On-Call Design Services contracts with Molina Walker Almaguer Architects, Inc., English & Associates Architects, Inc., Othon, Inc., IEA, Inc., Team Plus Build, LLC, RDLR Architects, Gunda Corporation, and Atser, LP and set a maximum contract amount of \$7,018,000.00 (\$4,043,000.00 appropriated from the HAS Airport Improvement Fund (8011) and \$2,975,000.00 allocated from the HAS Revenue Fund (8001)). The contract term is 5 years, and services are obtained through Letters of Authorization (LOAs).

Guidance pertaining to the Houston Airport System's Master Bond Ordinance recommended a reclassification of professional services costs to the HAS Renewal and Replacement Fund (8010). The chief reason for this guidance has to do with the reference in the Bond Ordinance related to use of the Renewal and Replacement Fund for costs associated with the repair, replacement or renovation of depreciable property when the cost does not qualify as a capital expenditure per generally accepted accounting. Similar language is found in the master lease agreements with the airlines operating at both Intercontinental and Hobby airports. Therefore, it is

now requested that City Council enact an ordinance appropriating \$2,975,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$4,043,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$4,043,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for these projects.

The maximum contract amount will remain \$7,018,000.00.

DBE Participation:

The DBE goal for these projects is 24%. Due to a small amount of work being done to date, the currently no participation. However, the Houston Airport System's Office of Business Opportunity will continue to monitor these contracts and is confident that the goals will be met or exceeded.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this contract.

Director's Signature:

Mario C. Diaz
Houston Airport System

Prior Council Action:

07/31/2019 (O) 2019-0583

Amount of Funding:

\$2,975,000.00 HAS Renewal and Replacement Fund (8010)
\$4,043,000.00 Airport System Consolidated 2011 NonAmt Construction Fund (8206)
\$7,018,000.00 TOTAL

Contact Information:

Todd A. Curry 281/233-1896
Robert Barker 281/233-1953

ATTACHMENTS:

Description	Type
Signed Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District B, District E, District I
Item Creation Date: 6/11/2020

HAS – Funding Source Changes for On-Call Design Services for Small Projects at IAH,
HOU, and EFD; Projects. 925 A-B-C-D-E-F-G-H

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance appropriating \$2,975,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$4,043,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$4,043,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for On-Call Design Services contracts. (Projects 925 A-B-C-D-E-F-G-H)

SPECIFIC EXPLANATION:

On July 31, 2019, City Council approved Ordinance 2019-0583 for the Professional On-Call Design Services contracts with Molina Walker Almaguer Architects, Inc., English & Associates Architects, Inc., Othon, Inc., IEA, Inc., Team Plus Build, LLC, RDLR Architects, Gunda Corporation, and Atser, LP and set a maximum contract amount of \$7,018,000.00 (\$4,043,000.00 appropriated from the HAS Airport Improvement Fund (8011) and \$2,975,000.00 allocated from the HAS Revenue Fund (8001)). The contract term is 5 years, and services are obtained through Letters of Authorization (LOAs).

Guidance pertaining to the Houston Airport System's Master Bond Ordinance recommended a reclassification of professional services costs to the HAS Renewal and Replacement Fund (8010). The chief reason for this guidance has to do with the reference in the Bond Ordinance related to use of the Renewal and Replacement Fund for costs associated with the repair, replacement or renovation of depreciable property when the cost does not qualify as a capital expenditure per generally accepted accounting. Similar language is found in the master lease agreements with the airlines operating at both Intercontinental and Hobby airports. Therefore, it is now requested that City Council enact an ordinance appropriating \$2,975,000.00 from the HAS Renewal and Replacement Fund (8010), de-appropriating \$4,043,000.00 of the HAS Airport Improvement Fund (8011), and appropriating \$4,043,000.00 from the Airport System Consolidated 2011 NonAMT Construction Fund (8206) for these projects.

The maximum contract amount will remain \$7,018,000.00.

DBE Participation:

The DBE goal for these projects is 24%. Due to a small amount of work being done to date, the currently no participation. However, the Houston Airport System's Office of Business Opportunity will continue to monitor these contracts and is confident that the goals will be met or exceeded.

Fiscal Note:

No significant Fiscal Operating impact is anticipated as a result of this contract.

Director's Signature:

DocuSigned by:

Mario G Diaz CB4BB...
Houston Airport System

Prior Council Action:

07/31/2019 (O) 2019-0583

Amount of Funding:

\$2,975,000.00 HAS Renewal and Replacement Fund (8010)
\$4,043,000.00 Airport System Consolidated 2011 NonAmt Construction Fund (8206)
\$7,018,000.00 TOTAL

Contact Information:

Todd A. Curry 281/233-1896
Robert Barker 281/233-1953



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 5/7/2020

E29488 - Water Conservation Software and Services - ORDINANCE

Agenda Item#: 19.

Summary:

ORDINANCE approving and authorizing contract between City of Houston and **GOLDWATER PROJECT, LLC**, for Wholesale Water Provider Platform Solution and Related Services for Houston Public Works; providing a maximum contract amount - 1 Year with two one-year options - \$111,000.00 - Enterprise Fund

Background:

Sole Source for S76-E29488 - Approve an ordinance awarding a sole source contract to Goldwater Project, LLC in the maximum contract amount not to exceed \$111,000.00 for Water Conservation Software and Services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **one-year sole source contract with two one-year options to Goldwater Project, LLC** in the maximum contract amount not to exceed **\$111,000.00** for Water Conservation Software and Services for Houston Public Works.

The scope of work requires the contractor to provide a Wholesale Water Provider Platform (the "Platform"): a software solution that enables the City to connect with its many wholesale water customer utilities to achieve short and long term water demand reduction and to access real-time water consumption data during periods of high demand and water crises of all kinds. The Goldwater Project, LLC software-as-a-service Platform makes it easy to plan, quantify conservation activities, communicate, and give cost-effective options to unlimited customer water utilities to reach shared conservation goals. The Platform lets wholesalers identify scenarios with available conservation measures (best management practices) for wholesale customers. Wholesalers will be able to chose a scenario of their choice, which will be presented in the form of a report to the wholesale customer. The report will show cost savings resulting from the conservation measures selected. These cost savings will include avoided costs (e.g. reduction in treatment chemicals, infrastructure expansions and other associated costs). The Platform makes conservation easy and financially attractive to every decision maker in the wholesale water supply process.

This contract is a sole source. There is no other technology solution in the wholesale water provider market that accomplishes the same tasks or is customized for the special needs of Houston Public Works. It is the first such software in the market.

This recommendation is made pursuant to section 252.022(a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because Houston Public Works is utilizing a sole source contractor for purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Public Works	\$15,000.00	\$96,000.00	\$111,000.00

Amount of Funding:

\$111,000.00

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Candice M. Gambrell, JD Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jedidiah Greenfield, Assistant Director	HPW	(832) 395-3754

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/7/2020

E29488 - Water Conservation Software and Services - ORDINANCE

Agenda Item#:

Background:

Sole Source for S76-E29488 - Approve an ordinance awarding a sole source contract to Goldwater Project, LLC in the maximum contract amount not to exceed \$111,000.00 for Water Conservation Software and Services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **one-year sole source contract with two one-year options** to **Goldwater Project, LLC** in the maximum contract amount not to exceed **\$111,000.00** for Water Conservation Software and Services for Houston Public Works.

The scope of work requires the contractor to provide a Wholesale Water Provider Platform (the "Platform"): a software solution that enables the City to connect with its many wholesale water customer utilities to achieve short and long term water demand reduction and to access real-time water consumption data during periods of high demand and water crises of all kinds. The Goldwater Project, LLC software-as-a-service Platform makes it easy to plan, quantify conservation activities, communicate, and give cost-effective options to unlimited customer water utilities to reach shared conservation goals. The Platform lets wholesalers identify scenarios with available conservation measures (best management practices) for wholesale customers. Wholesalers will be able to chose a scenario of their choice, which will be presented in the form of a report to the wholesale customer. The report will show cost savings resulting from the conservation measures selected. These cost savings will include avoided costs (e.g. reduction in treatment chemicals, infrastructure expansions and other associated costs). The Platform makes conservation easy and financially attractive to every decision maker in the wholesale water supply process.

This contract is a sole source. There is no other technology solution in the wholesale water provider market that accomplishes the same tasks or is customized for the special needs of Houston Public Works. It is the first such software in the market.

This recommendation is made pursuant to section 252.022(a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from the competitive requirements for purchases.

MWBE Participation:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because Houston Public Works is utilizing a sole source contractor for purchase.

Fiscal Note:

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

6/27/2020

DocuSigned by:
Jerry Adams
0DD350139A6F4C8...

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

DocuSigned by:
Carol Haddock
A93C410B72B3453...

**Carol Ellinger Haddock, P.E., Director
Houston Public Works**

6/29/2020

DS
J6

Estimated Spending Authority

DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Public Works	\$15,000.00	\$96,000.00	\$111,000.00

Amount of Funding:

\$111,000.00

Water & Sewer System Operating Fund

Fund No.: 8300

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Candice M. Gambrell, JD Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jedidiah Greenfield, Assistant Director	HPW	(832) 395-3754

ATTACHMENTS:

Description	Type
AM Best	Backup Material
Certification of Funds	Backup Material
Sole Source Justification Form	Backup Material
MWBE Approved Goal Waiver	Backup Material
Certificate of Insurance	Backup Material
COI-AI and Waiver of Subrogation	Backup Material
Workers Comp Affidavit	Backup Material
Delinquent Tax Report	Backup Material
Drug Forms	Backup Material
Form 1295	Backup Material
Form B	Backup Material
Ownership Information Form	Backup Material
Texas Secretary of State	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date: 6/3/2020

L29180 – Downtown Street Sweeping Services – ORDINANCE

Agenda Item#: 20.

Summary:

ORDINANCE awarding contract to **MISTER SWEEPER, LP** for Downtown Street Sweeping Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$892,714.75 - Enterprise Fund

Background:

Formal Bids Received April 9, 2020 for S10-L29180 – Approve an ordinance awarding a contract to Mister Sweeper LP in the maximum contract amount not to exceed \$892,714.75 for downtown street sweeping services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Mister Sweeper LP** on its low bid meeting specifications for downtown street sweeping services in the maximum contract amount not to exceed **\$892,714.75** for Houston Public Works.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-nine prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Mister Sweeper LP	\$ 892,714.75
2. Sweeping Services of Texas- Operating, LP	\$1,047,520.30
3. Yes America Now, Inc.	\$1,260,075.00

The scope of work requires the contractor to provide all supervision, labor, parts, tools, materials, equipment and transportation necessary to perform all operations in connection with the sweeping of City streets covering a total of 107 curb miles within the designated area of downtown Houston. The contractor shall also perform emergency response and special event sweeping services and submit monthly activity logs.

M/WBE Participation:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Mr. Sweeper LP has designated the below-named company as its certified M/WBE subcontractor:

Name	Type of Work	Amount	%
XD Ventures, LLC, dba Fidelity Fuels and Specialty	Provider of Fuels/Petroleum Products	\$98,198.63	11%

Pay or Play Program:

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Mr. Sweeper LP has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Mr. Sweeper LP does not meet the requirements of HHF designation, and no firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

**Carol Ellinger Haddock, P.E., Director
Houston Public Works**

Estimated Spending Authority			
DEPARTMENT	FY21	OUT YEARS	TOTAL
Houston Public Works	\$178,542.95	\$714,171.80	\$892,714.75

Amount of Funding:

\$892,714.75

Stormwater Fund

Fund No.: 2302

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Jedediah Greenfield, Assistant Director	HPW	832.395.3754

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 6/3/2020

L29180 – Downtown Street Sweeping Services – ORDINANCE

Agenda Item#:

Background:

Formal Bids Received April 9, 2020 for S10-L29180 – Approve an ordinance awarding a contract to Mister Sweeper LP in the maximum contract amount not to exceed \$892,714.75 for downtown street sweeping services for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options to Mister Sweeper LP** on its low bid meeting specifications for downtown street sweeping services in the maximum contract amount not to exceed **\$892,714.75** for Houston Public Works.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-nine prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and three bids were received as outlined below:

Company	Total Amount
1. Mister Sweeper LP	\$ 892,714.75
2. Sweeping Services of Texas- Operating, LP	\$1,047,520.30
3. Yes America Now, Inc.	\$1,260,075.00

The scope of work requires the contractor to provide all supervision, labor, parts, tools, materials, equipment and transportation necessary to perform all operations in connection with the sweeping of City streets covering a total of 107 curb miles within the designated area of downtown Houston. The contractor shall also perform emergency response and special event sweeping services and submit monthly activity logs.

M/WBE Participation:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Mr. Sweeper LP has designated the below-named company as its certified M/WBE subcontractor:

Name	Type of Work	Amount	%
XD Ventures, LLC, dba Fidelity Fuels and Specialty	Provider of Fuels/Petroleum Products	\$98,198.63	11%

Pay or Play Program:

The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Mr. Sweeper LP has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Mr. Sweeper LP does not meet the requirements of HHF designation, and no firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY21 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

 0DD350139A6F4C8...

DocuSigned by:

 A93C410B72B3453...

6/29/2020

Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Carol Ellinger Haddock, P.E., Director
 Houston Public Works

DS

6/24/2020

Estimated Spending Authority			
DEPARTMENT	FY21	OUT YEARS	TOTAL
Houston Public Works	\$178,542.95	\$714,171.80	\$892,714.75

Amount of Funding:

\$892,714.75

Stormwater Fund

Fund No.: 2302

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Jedediah Greenfield, Assistant Director	HPW	832.395.3754

ATTACHMENTS:

Description	Type
Bid Tab	Backup Material
Form-A	Backup Material
Form-B	Backup Material
MWBE 11% LOI	Backup Material
Pay or Play	Backup Material
HHF-Non-Designated	Backup Material
Texas SOS	Backup Material
Tax Log, Affidavit	Backup Material
Ordinance, Legal	Ordinance/Resolution/Motion
Award Recommendation	Backup Material
Funding Form	Financial Information
Cover Sheet Backup	Backup Material
COI, Endorse., AMB	Backup Material
CPO-signed Contract	Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District I

Item Creation Date: 7/2/2020

25DW49- Radio Tower License Agreement with Federal
Aviation Administration at 8862 Everglade Dr

Agenda Item#: 21.

Summary:

ORDINANCE approving and authorizing Revocable Outgrant License for non-federal use of property between City of Houston, Texas, and **THE UNITED STATES OF AMERICA, DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION**, for certain premises at 8862 Everglade Drive, Houston, Texas, for the Settegast Communications Tower and Equipment Shelter for the Radio Communications Division of Houston Information Technology Services; establishing a maximum contract amount - \$183,360.00 - Central Service Revolving Fund - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION: Approve and authorize Revocable License Agreement (License), between the Federal Aviation Administration (FAA) (Licensor) and the City of Houston (City) (Licensee), for 260-foot tower, equipment building and waveguide at 8862 Everglade Drive, Houston, Texas, for the Radio Communications Division of Houston Information Technology Services.

SPECIFIC EXPLANATION: The General Services Department recommends approval of a License with the FAA for use of its 260-foot self-supporting tower, equipment building and waveguide for the transmission and reception of communications signals to support the City's radio system for coverage in the northeast corridor of the City. The FAA has allowed the City to utilize this site, at no cost, since 2010. The FAA has now decommissioned the tower for its own purposes and requires compensation for the City's continued use of the tower site.

The proposed License provides for an annual rent in the amount of \$9,168.00 or \$764.00 per month, with no annual rent escalator. The term of the License will continue until September 30, 2038. The City is responsible for all utility, maintenance and regulatory costs.

The License is revocable at the will of the FAA. The City agrees to provide FAA thirty days written notice of its intent to surrender the site. The City shall pay the FAA prorated rent for the portion of the fiscal year prior to the City surrendering the site to the FAA.

OPERATING BUDGET FISCAL NOTE: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

FUNDING SUMMARY:

\$ 27,504.00 - FY 2021 Central Service Revolving Fund (1002)
\$ 155,856.00 - Out-Years - Central Service Revolving Fund (1002)
\$ 183,360.00 - TOTAL

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Lisa Kent, Chief Information Officer
Houston Information Technology Services

Amount of Funding:

\$ 183,360.00 - Central Service Revolving Fund (1002)

Contact Information:

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District I

Item Creation Date: 7/2/2020

25DW49- Radio Tower License Agreement with Federal Aviation Administration at 8862
Everglade Dr

Agenda Item#: 24.

Summary:

ORDINANCE approving and authorizing a Revocable Outgrant License for non-federal use of property between the City of Houston, Texas, and **THE UNITED STATES OF AMERICA, DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION**, for certain premises at 8862 Everglade Drive, Houston, Texas, for the Settegast communications tower and equipment shelter for the Radio Communications Division of Houston Information Technology Services; establishing a maximum contract amount - \$183,360.00 - Central Service Revolving Fund - **DISTRICT I - GALLEGOS**

Background:

RECOMMENDATION: Approve and authorize Revocable License Agreement (License), between the Federal Aviation Administration (FAA) (Licensor) and the City of Houston (City) (Licensee), for 260-foot tower, equipment building and waveguide at 8862 Everglade Drive, Houston, Texas, for the Radio Communications Division of Houston Information Technology Services.

SPECIFIC EXPLANATION: The General Services Department recommends approval of a License with the FAA for use of its 260-foot self-supporting tower, equipment building and waveguide for the transmission and reception of communications signals to support the City's radio system for coverage in the northeast corridor of the City. The FAA has allowed the City to utilize this site, at no cost, since 2010. The FAA has now decommissioned the tower for its own purposes and requires compensation for the City's continued use of the tower site.

The proposed License provides for an annual rent in the amount of \$9,168.00 or \$764.00 per month, with no annual rent escalator. The term of the License will continue until September 30, 2038. The City is responsible for all utility, maintenance and regulatory costs.

The License is revocable at the will of the FAA. The City agrees to provide FAA thirty days written notice of its intent to surrender the site. The City shall pay the FAA prorated rent for the portion of the fiscal year prior to the City surrendering the site to the FAA.

OPERATING BUDGET FISCAL NOTE: Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

FUNDING SUMMARY:

\$ 27,504.00 - FY 2021 Central Service Revolving Fund (1002)
\$ 155,856.00 - Out-Years - Central Service Revolving Fund (1002)
\$ 183,360.00 - TOTAL

-

DIRECTOR'S SIGNATURE/DATE:

DocuSigned by:

C. J. Messiah, Jr. 7/16/2020

C. J. Messiah, Jr...

General Services Department

Lisa Kent, Chief Information Officer
Houston Information Technology Services

Amount of Funding:

\$ 183,360.00 - Central Service Revolving Fund (1002)

Contact Information:

Jacquelyn L. Nisby
Council Liaison

Phone: 832.393.8023



ATTACHMENTS:

Description

[License Agreement - FAA](#)

[Certification of Funds](#)

[Tower Site Map](#)

[Ordinance - 25DW49- Radio Tower License Agreement with
Federal Aviation Administration at 8862 Everglade Dr](#)

[Exhibit A to Ordinance - Settegast Tower License](#)

Type

Contract/Exhibit

Backup Material

Backup Material

Ordinance/Resolution/Motion

Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District H, District I

Item Creation Date: 6/30/2020

25ENRG002 - First Amendment to Interlocal Agreement for
Energy Services

Agenda Item#: 22.

Summary:

ORDINANCE approving and authorizing first amendment to an Interlocal Agreement between City of Houston and **TEXAS A&M ENGINEERING EXPERIMENT STATION** for Energy Services (Approved by Ordinance 2020-0395) - **DISTRICTS H - CISNEROS and I - GALLEGOS**

Background:

RECOMMENDATION: Approve and authorize a First Amendment to an Interlocal Agreement between City of Houston and Texas A&M Engineering Experiment Station (TEES) for energy services related to the development of a Utility Assessment Report.

SPECIFIC EXPLANATION: On May 6, 2020, by Ordinance No. 2020-395, City Council authorized an Interlocal Agreement with TEES to implement energy savings conservation measures related to the development of a Utility Assessment Report (UAR) for City Hall, City Hall Annex, Bob Lanier Public Works Building and the Houston Permitting Center. The UAR is a comprehensive engineering report that outlines detailed costs, savings and return on investment calculations.

The Agreement contemplated the City's submittal of the UAR to the State Energy Conservation Office (SECO) to obtain energy efficiency funding, no later than July 13, 2020. However, the impact of COVID-19, resulting in travel restrictions and the closure of City offices, has prohibited TEES from completing the required tasks for UAR development. The City and TEES wish to extend the time for submittal for 60 days, or no later than September 14, 2020. Therefore, the General Services Department recommends that City Council approve and authorize a First Amendment to an Interlocal Agreement between City of Houston and TEES for energy services related to the development of a UAR.

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Prior Council Action:

Ordinance No. 2020-395; May 6, 2020

Contact Information:

Larissa Williams

Energy Manager

Phone: 832.393.9075

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/14/2020

District H, District I

Item Creation Date: 6/30/2020

25ENRG002 - First Amendment to Interlocal Agreement for Energy Services

Agenda Item#: 29.

Background:

RECOMMENDATION: Approve and authorize a First Amendment to an Interlocal Agreement between City of Houston and Texas A&M Engineering Experiment Station (TEES) for energy services related to the development of a Utility Assessment Report.

SPECIFIC EXPLANATION: On May 6, 2020, by Ordinance No. 2020-395, City Council authorized an Interlocal Agreement with TEES to implement energy savings conservation measures related to the development of a Utility Assessment Report (UAR) for City Hall, City Hall Annex, Bob Lanier Public Works Building and the Houston Permitting Center. The UAR is a comprehensive engineering report that outlines detailed costs, savings and return on investment calculations.

The Agreement contemplated the City's submittal of the UAR to the State Energy Conservation Office (SECO) to obtain energy efficiency funding, no later than July 13, 2020. However, the impact of COVID-19, resulting in travel restrictions and the closure of City offices, has prohibited TEES from completing the required tasks for UAR development. The City and TEES wish to extend the time for submittal for 60 days, or no later than September 14, 2020. Therefore, the General Services Department recommends that City Council approve and authorize a First Amendment to an Interlocal Agreement between City of Houston and TEES for energy services related to the development of a UAR.

DIRECTOR'S SIGNATURE/DATE:

Digitally signed by

C.J. Messiah, Jr. 6/30/2020

C. J. Messiah, Jr.

General Services Department

Prior Council Action:

Ordinance No. 2020-395; May 6, 2020

Contact Information:

Larissa Williams
Energy Manager
Phone: 832.393.9075

DS

JLN

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

Item Creation Date:

HPD - FY21 Motor Vehicle Crime Prevention Authority
(MVCPA) Grant

Agenda Item#: 23.

Summary:

ORDINANCE approving and authorizing the submission of an electronic application for and acceptance of Grant Funds from the **MOTOR VEHICLE CRIME PREVENTION AUTHORITY** ("Grant"); declaring the City's eligibility for such Grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative to act as the City's representative in the application process, to apply for, accept, and expend the Grant Funds if awarded, and to apply for, accept, and expend all subsequent awards, if any, pertaining to the Grant and to extend the budget period

Background:

The Chief of Police for the Houston Police Department is requesting an ordinance be approved authorizing the submission of an electronic grant application and acceptance of funding from the Motor Vehicle Crime Prevention Authority (MVCPA) in support of the Houston Auto Crimes Task Force (HACTF). The grant amount is \$995,000.00 with a City cash match of \$1,387,828.00 and an In-Kind contribution of \$777,880.00. If approved, this will be the 29th year of HPD receiving this grant funding which aids in the reduction of the auto theft rate in Houston and surrounding areas. If awarded, the grant period is for one year from September 1, 2020 to August 31, 2021.

As the lead agency, HPD has successfully fostered an increased level of cooperation with other police agencies including the Texas Department of Public Safety and the Metropolitan Transit Authority of Harris County Police Department. These agencies provide personnel that assist in the apprehension and prosecution of suspected buyers and sellers of stolen motor vehicles and automotive parts.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Fiscal Notes:

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

Art Acevedo
Chief of Police

Amount of Funding:

\$ 995,000.00 State - Grant Fund (5010)
\$1,387,828.00 General Fund Cash Match (1000)

Contact Information:

Rhonda Smith, CFO and Deputy Director 713-308-1708
Sonja Odat, Council Liaison 713-308-1728

ATTACHMENTS:

Description

Signed RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD - FY21 Motor Vehicle Crime Prevention Authority (MVCPA) Grant

Agenda Item#:

Background:

The Chief of Police for the Houston Police Department is requesting an ordinance be approved authorizing the submission of an electronic grant application and acceptance of funding from the Motor Vehicle Crime Prevention Authority (MVCPA) in support of the Houston Auto Crimes Task Force (HACTF). The grant amount is \$995,000.00 with a City cash match of \$1,387,828.00 and an In-Kind contribution of \$777,880.00. If approved, this will be the 29th year of HPD receiving this grant funding which aids in the reduction of the auto theft rate in Houston and surrounding areas. If awarded, the grant period is for one year from September 1, 2020 to August 31, 2021.

As the lead agency, HPD has successfully fostered an increased level of cooperation with other police agencies including the Texas Department of Public Safety and the Metropolitan Transit Authority of Harris County Police Department. These agencies provide personnel that assist in the apprehension and prosecution of suspected buyers and sellers of stolen motor vehicles and automotive parts.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Fiscal Notes:

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy.

DS

RS

DocuSigned by:

Art Acevedo

Chief of Police

Amount of Funding:

\$ 995,000.00 State - Grant Fund (5010)

\$1,387,828.00 General Fund Cash Match (1000)

Contact Information:

Rhonda Smith, CFO and Deputy Director 713-308-1708

Sonja Odat, Council Liaison 713-308-1728



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ETJ

Item Creation Date: 1/28/2020

HPW - 20WR179 – Petition Addition (9.1076) Fort Bend
County Municipal Utility District No. 25

Agenda Item#: 24.

Summary:

ORDINANCE consenting to the addition of 9.1076 acres of land to **FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 25**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 9.1076 acres to Fort Bend County Municipal Utility District No. 25.

RECOMMENDATION: Petition for the City's consent to the addition of 9.1076 acres to Fort Bend County Municipal Utility District No. 25 be approved.

SPECIFIC EXPLANATION: Fort Bend County Municipal Utility District No. 25 (the "District") was created through the TCEQ in 1978, and currently consists of 1,508.9824 acres within Fort Bend County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 9.1076 acres of developed commercial land, a public storage facility, to the District. The proposed annexation tract is located in the vicinity of Voss Road, Old Richmond Road, West Airport Boulevard, and Highway 6. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Fort Bend County Municipal Utility District No. 25 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Fort Bend County Fresh Water Supply District No. 2. Potable water is provided by the District.

The nearest major drainage facility for the District is Oyster Creek which flows to the Brazos River and finally into the Gulf of Mexico. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/28/2020

HPW - 20WR179 – Petition Addition (9.1076) Fort Bend County Municipal Utility District
No. 25

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 9.1076 acres to Fort Bend County Municipal Utility District No. 25.

RECOMMENDATION: Petition for the City's consent to the addition of 9.1076 acres to Fort Bend County Municipal Utility District No. 25 be approved.

SPECIFIC EXPLANATION: Fort Bend County Municipal Utility District No. 25 (the "District") was created through the TCEQ in 1978, and currently consists of 1,508.9824 acres within Fort Bend County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 9.1076 acres of developed commercial land, a public storage facility, to the District. The proposed annexation tract is located in the vicinity of Voss Road, Old Richmond Road, West Airport Boulevard, and Highway 6. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Fort Bend County Municipal Utility District No. 25 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Fort Bend County Fresh Water Supply District No. 2. Potable water is provided by the District.

The nearest major drainage facility for the District is Oyster Creek which flows to the Brazos River and finally into the Gulf of Mexico. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A handwritten signature in blue ink that reads "Carol Haddock".

A93C410B72B3453...

7/1/2020

Carol Ellinger Haddock, P. E.
Director

Houston Public Works

Contact Information:

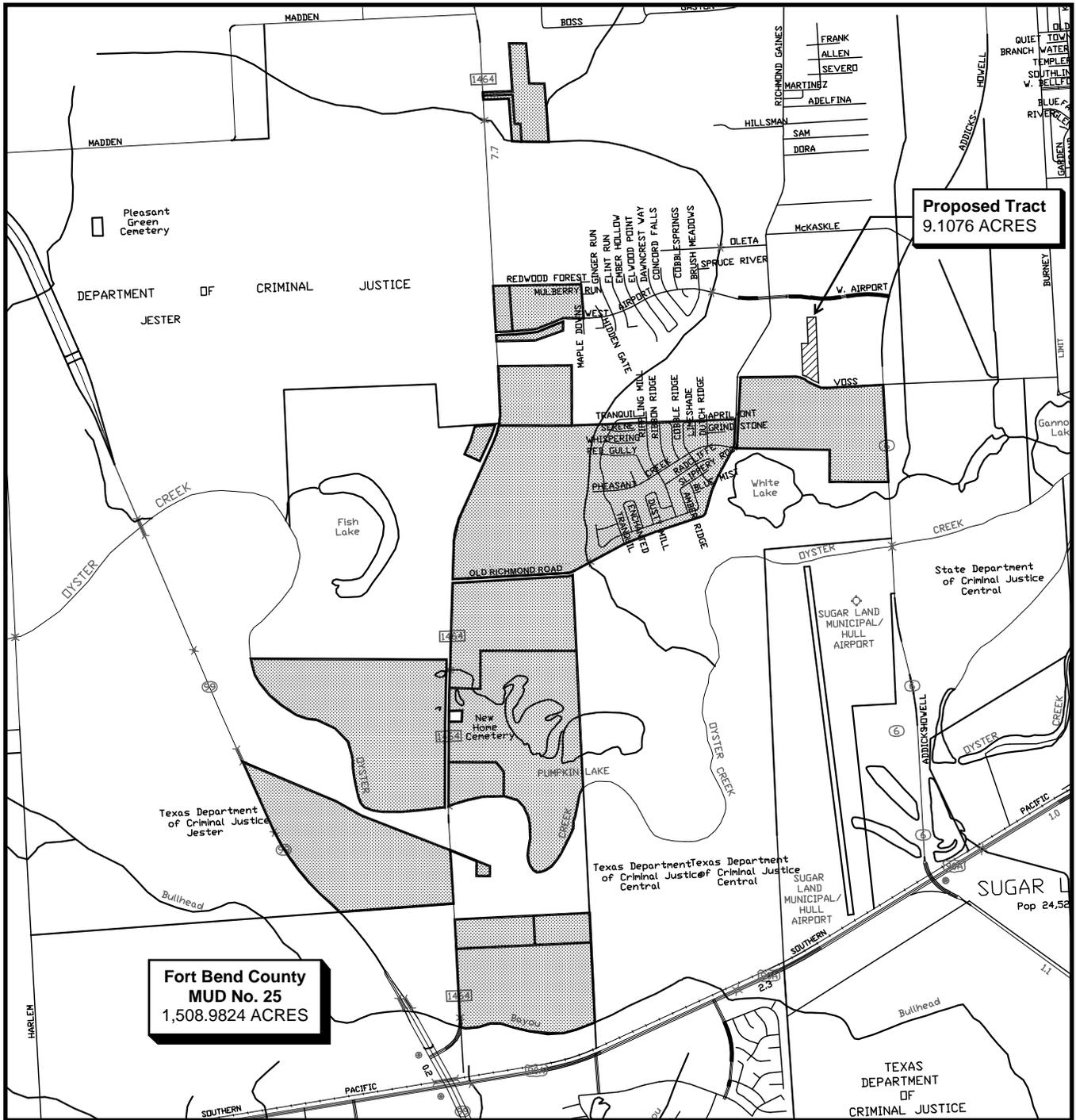
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

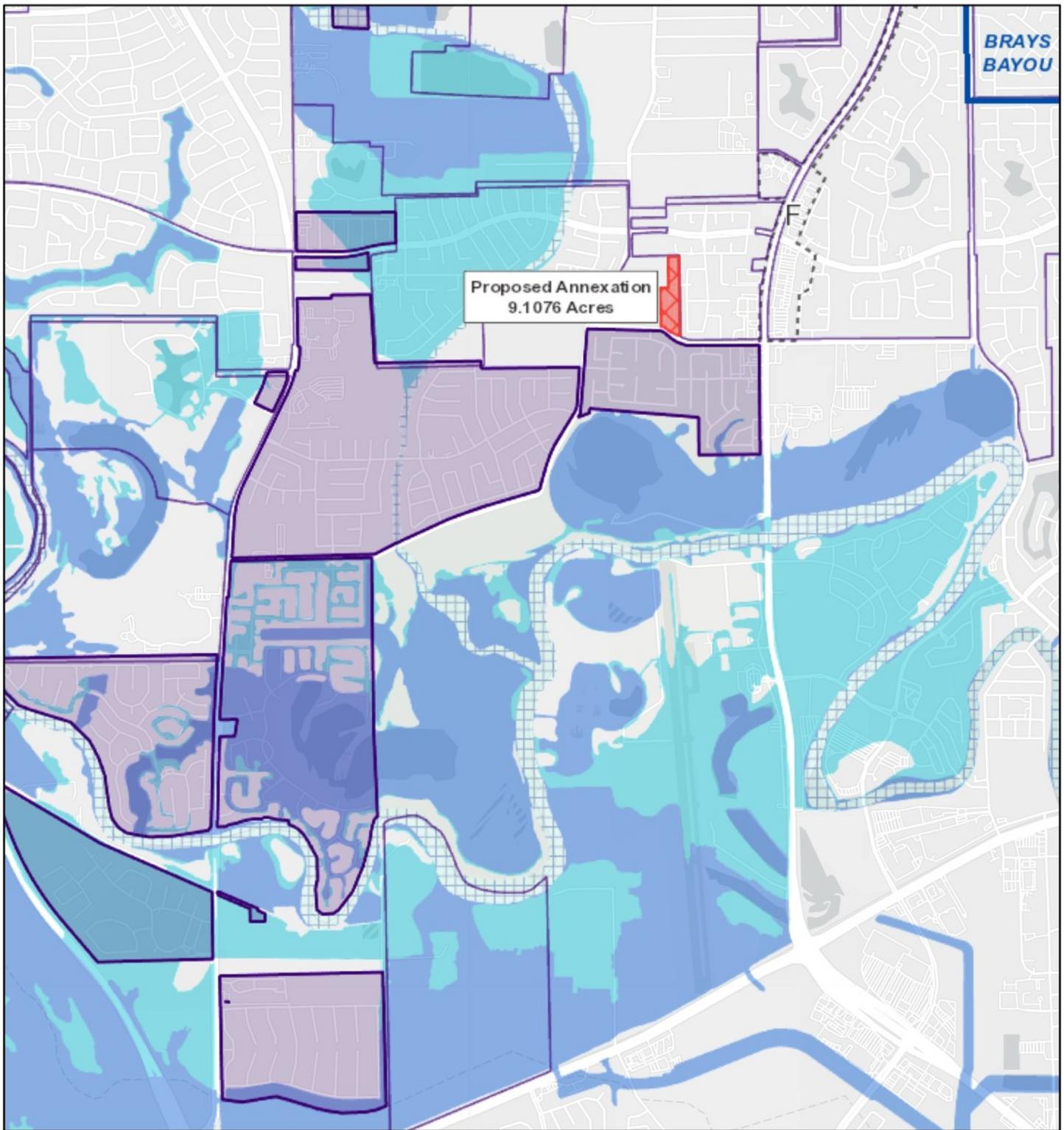
FORT BEND COUNTY MUD NO. 25

9.1076 ACRES to be Annexed, Key Map No. 567H



VICINITY MAP
N.T.S.

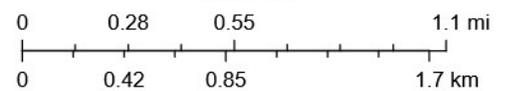
Fort Bend County MUD 25 (9.1076 acres)



6/18/2020, 3:02:12 PM

1:36,112

- | | |
|---------------------------|------------------------------|
| Flood Hazard Zones | Council Districts |
| 100 Year Floodplain | Existing Acreage of District |
| 500 Year Floodplain | Proposed Annexation |
| Floodway | COH Wastewater Line |
| City Limits | COH Water Line |



HCFC and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

District B, ETJ

Item Creation Date: 2/26/2020

HPW - 20WR182 – Petition Addition (3.225) Northwood
Municipal Utility District No. 1

Agenda Item#: 25.

Summary:

****PULLED – This item will not be considered on 7/22**

ORDINANCE consenting to the addition of 3.225 acres of land to **NORTHWOOD MUNICIPAL UTILITY DISTRICT NO. 1**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 3.225 acres to Northwood Municipal Utility District No. 1.

RECOMMENDATION: Petition for the City's consent to the addition of 3.225 acres to Northwood Municipal Utility District No. 1 be approved.

SPECIFIC EXPLANATION: Northwood Municipal Utility District No. 1 (the "District") was created through the TCEQ in 1986, and currently consists of 501.401 acres within Harris County. The District is within the corporate limits of the City of Houston (the "City") and has petitioned the City for consent to add 3.225 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is within the City's extraterritorial jurisdiction and is pending annexation into the City's corporate limits. The proposed annexation tract is located in the vicinity of Farrell Road, Hardy Toll Road, Richey Road and Aldine Westfield.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and is provided with wastewater treatment by the City's Intercontinental Airport Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Northwood Municipal Utility District No. 1 is Turkey Creek which flows to Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally to Lake Houston. Turkey Creek is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, ETJ

Item Creation Date: 2/26/2020

HPW - 20WR182 – Petition Addition (3.225) Northwood Municipal Utility District No. 1

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 3.225 acres to Northwood Municipal Utility District No. 1.

RECOMMENDATION: Petition for the City's consent to the addition of 3.225 acres to Northwood Municipal Utility District No. 1 be approved.

SPECIFIC EXPLANATION: Northwood Municipal Utility District No. 1 (the "District") was created through the TCEQ in 1986, and currently consists of 501.401 acres within Harris County. The District is within the corporate limits of the City of Houston (the "City") and has petitioned the City for consent to add 3.225 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tract is within the City's extraterritorial jurisdiction and is pending annexation into the City's corporate limits. The proposed annexation tract is located in the vicinity of Farrell Road, Hardy Toll Road, Richey Road and Aldine Westfield.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and is provided with wastewater treatment by the City's Intercontinental Airport Wastewater Treatment Plant. Potable water is provided by the District.

The nearest major drainage facility for Northwood Municipal Utility District No. 1 is Turkey Creek which flows to Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally to Lake Houston. Turkey Creek is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

7/2/2020

A93C410B72B3453

Carol Ellinger Haddock, P. E.

Director

Houston Public Works

Contact Information:

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

ATTACHMENTS:

Description

Maps

Application

Petition

Backup Material

Fact Sheet

Type

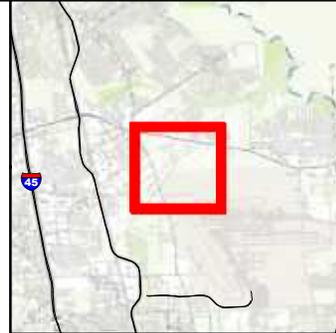
Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



VICINITY MAP
1 INCH = 5 MILES

LEGEND

-  District Boundary
-  To Be Annexed
-  HCAD Parcels

VICINITY MAP

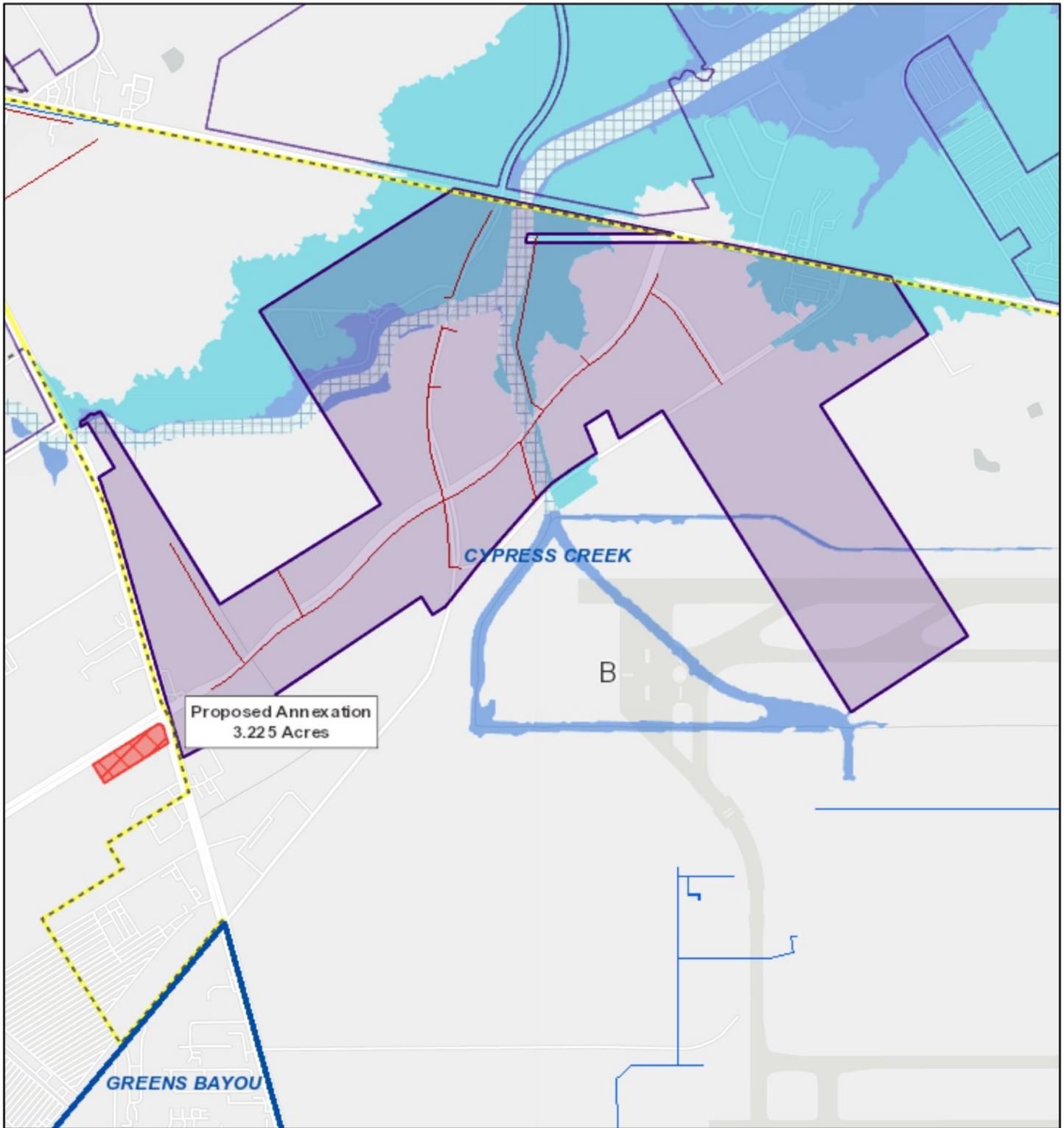
NORTHWOOD MUD
HARRIS COUNTY, TEXAS

Disclaimer: This product is offered for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property, governmental and/or political boundaries or related facilities to said boundary. No express warranties are made by Jones & Carter, Inc. concerning the accuracy, completeness, reliability, or usability of the information included within this exhibit.



JONES CARTER
Texas Board of Professional Engineers Registration No. F-439

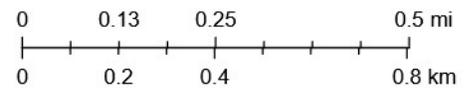
Northwood MUD No. 1 (3.225 acres)



6/18/2020, 8:11:57 AM

1:18,056

- | | |
|---------------------------|------------------------------|
| Flood Hazard Zones | Council Districts |
| 100 Year Floodplain | Existing Acreage of District |
| 500 Year Floodplain | Proposed Annexation |
| Floodway | COH Wastewater Line |
| City Limits | COH Water Line |



HCFCD and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ETJ

Item Creation Date: 1/31/2020

HPW - 20WR192 – Petition Addition (7.907) Northpointe
Water Control and Improvement District

Agenda Item#: 26.

Summary:

ORDINANCE consenting to the addition of 7.907 acres of land to **NORTHPOINTE WATER CONTROL and IMPROVEMENT DISTRICT**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 7.907 acres to Northpointe Water Control and Improvement District.

RECOMMENDATION: Petition for the City's consent to the addition of 7.907 acres to Northpointe Water Control and Improvement District be approved.

SPECIFIC EXPLANATION: Northpointe Water Control and Improvement District (the "District") was created through the TCEQ in 1985, and currently consists of 1,967.972 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 7.907 acres proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Northpointe Boulevard, Shaw Road, Boudreaux Road, and SH 249. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will only provide stormwater drainage facilities and recreational facilities to the annexation tract. The District overlaps Harris County Municipal Utility District No. 281 which will provide water and wastewater collection services to the site. Wastewater treatment is provided to Harris County Municipal Utility District No. 281 by Northwest Harris County Municipal Utility District No. 15 which also provides wastewater treatment to Northwest Harris County Municipal Utility District No. 5 and Harris County Municipal Utility District Nos. 273, 280, and 282.

The nearest major drainage facility for the District is Faulkey Gully which flows to Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally to Lake Houston. Faulkey Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction

of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/31/2020

HPW - 20WR192 – Petition Addition (7.907) Northpointe Water Control and Improvement District

Agenda Item#:

Background:

SUBJECT: Petition for the City’s consent to the addition of 7.907 acres to Northpointe Water Control and Improvement District.

RECOMMENDATION: Petition for the City’s consent to the addition of 7.907 acres to Northpointe Water Control and Improvement District be approved.

SPECIFIC EXPLANATION: Northpointe Water Control and Improvement District (the “District”) was created through the TCEQ in 1985, and currently consists of 1,967.972 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 7.907 acres proposed to be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Northpointe Boulevard, Shaw Road, Boudreaux Road, and SH 249. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will only provide stormwater drainage facilities and recreational facilities to the annexation tract. The District overlaps Harris County Municipal Utility District No. 281 which will provide water and wastewater collection services to the site. Wastewater treatment is provided to Harris County Municipal Utility District No. 281 by Northwest Harris County Municipal Utility District No. 15 which also provides wastewater treatment to Northwest Harris County Municipal Utility District No. 5 and Harris County Municipal Utility District Nos. 273, 280, and 282.

The nearest major drainage facility for the District is Faulkey Gully which flows to Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally to Lake Houston. Faulkey Gully is within the Cypress Creek watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A93C410B72B3453...

7/1/2020

Carol Ellinger Haddock, P. E.

Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

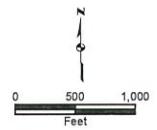
ATTACHMENTS:

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

\\browngar.net\panzura\Regions\TX\HProjects\Districts\Northpoint\WCID_General District Services\02_ENSR\Plan Review\WDM Annexation\GIS\Exhibit\Vicinity_Map.mxd



- Northpointe WCID
- Proposed Annexation Tract (7.907 Acres)
- Parcel (HCAD)



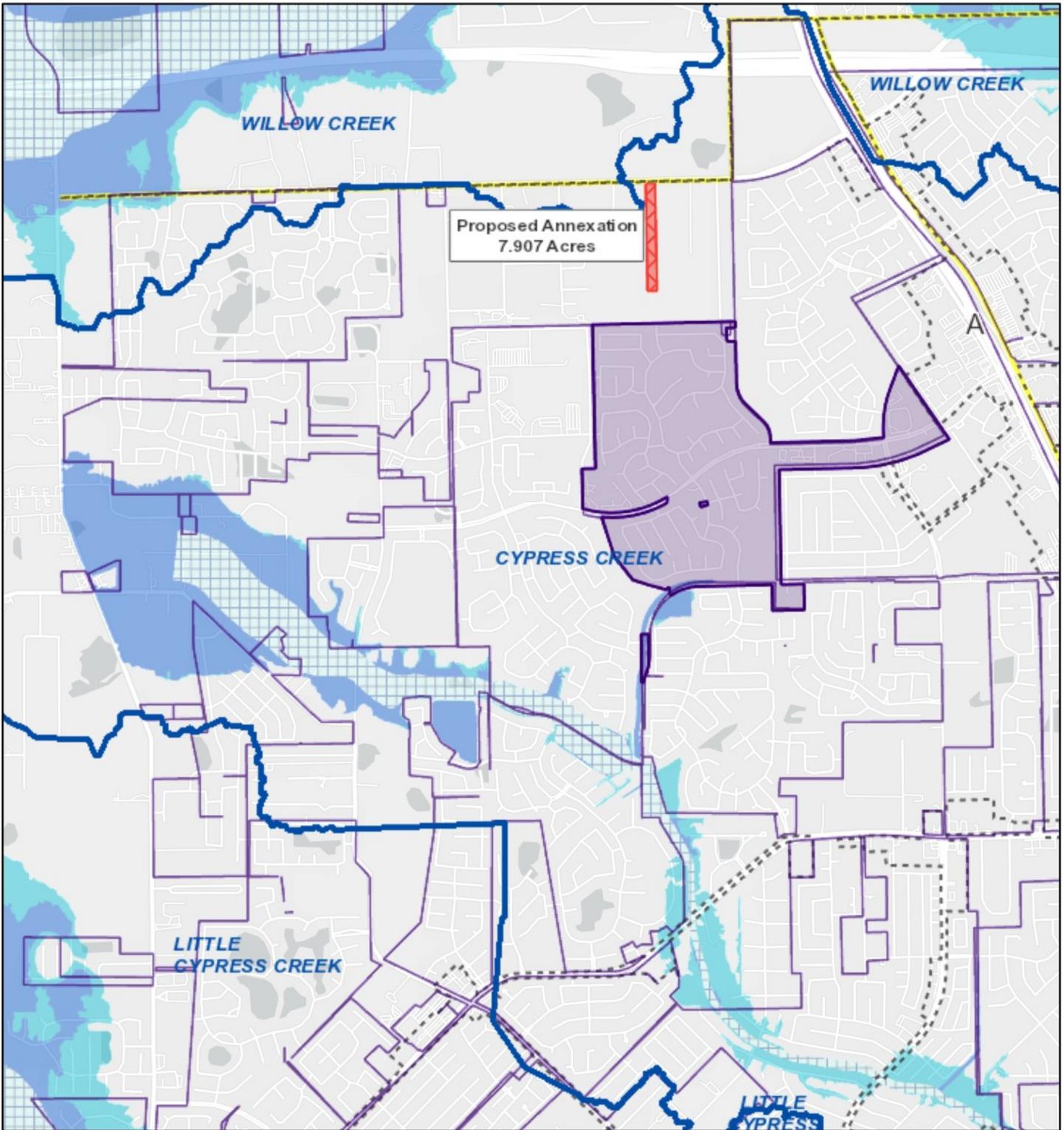
Disclaimer: Every effort has been made to ensure the accuracy of the base map data. BGE, Inc. assumes no liability or damages due to errors or omissions.

Exhibit D - Vicinity Map
Date: Oct. 2018 Job No: 5296-00

Northpointe WCID Annexation Vicinity Map

BGE, Inc.
Tel: 281-558-8700
www.bgeinc.com

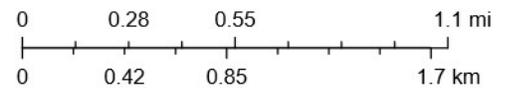
Northpointe WCID (7.907 acres)



6/22/2020, 3:15:38 PM

1:36,112

- | | |
|---------------------------|------------------------------|
| Flood Hazard Zones | Council Districts |
| 100 Year Floodplain | Existing Acreage of District |
| 500 Year Floodplain | Proposed Annexation |
| Floodway | COH Wastewater Line |
| City Limits | COH Water Line |



HCFC and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ETJ

Item Creation Date: 3/18/2020

HPW - 20WR213 – Petition Addition (89.778) West Harris
County Municipal Utility District No. 15

Agenda Item#: 27.

Summary:

ORDINANCE consenting to the addition of 89.778 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 89.778 acres to West Harris County Municipal Utility District No. 15.

RECOMMENDATION: Petition for the City's consent to the addition of 89.778 acres to West Harris County Municipal Utility District No. 15 be approved.

SPECIFIC EXPLANATION: West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.664 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 89.778 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Tuckerton Road, Queenston Boulevard, NW Lake Drive, and Telge Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is Horsepen Creek, which flows to Langham Creek, then to Buffalo Bayou, and finally to the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must

be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/18/2020

HPW - 20WR213 – Petition Addition (89.778) West Harris County Municipal Utility District
No. 15

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 89.778 acres to West Harris County Municipal Utility District No. 15.

RECOMMENDATION: Petition for the City's consent to the addition of 89.778 acres to West Harris County Municipal Utility District No. 15 be approved.

SPECIFIC EXPLANATION: West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.664 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 89.778 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Tuckerton Road, Queenston Boulevard, NW Lake Drive, and Telge Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is Horsepen Creek, which flows to Langham Creek, then to Buffalo Bayou, and finally to the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

6/19/2020

ASSC41057253453
Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

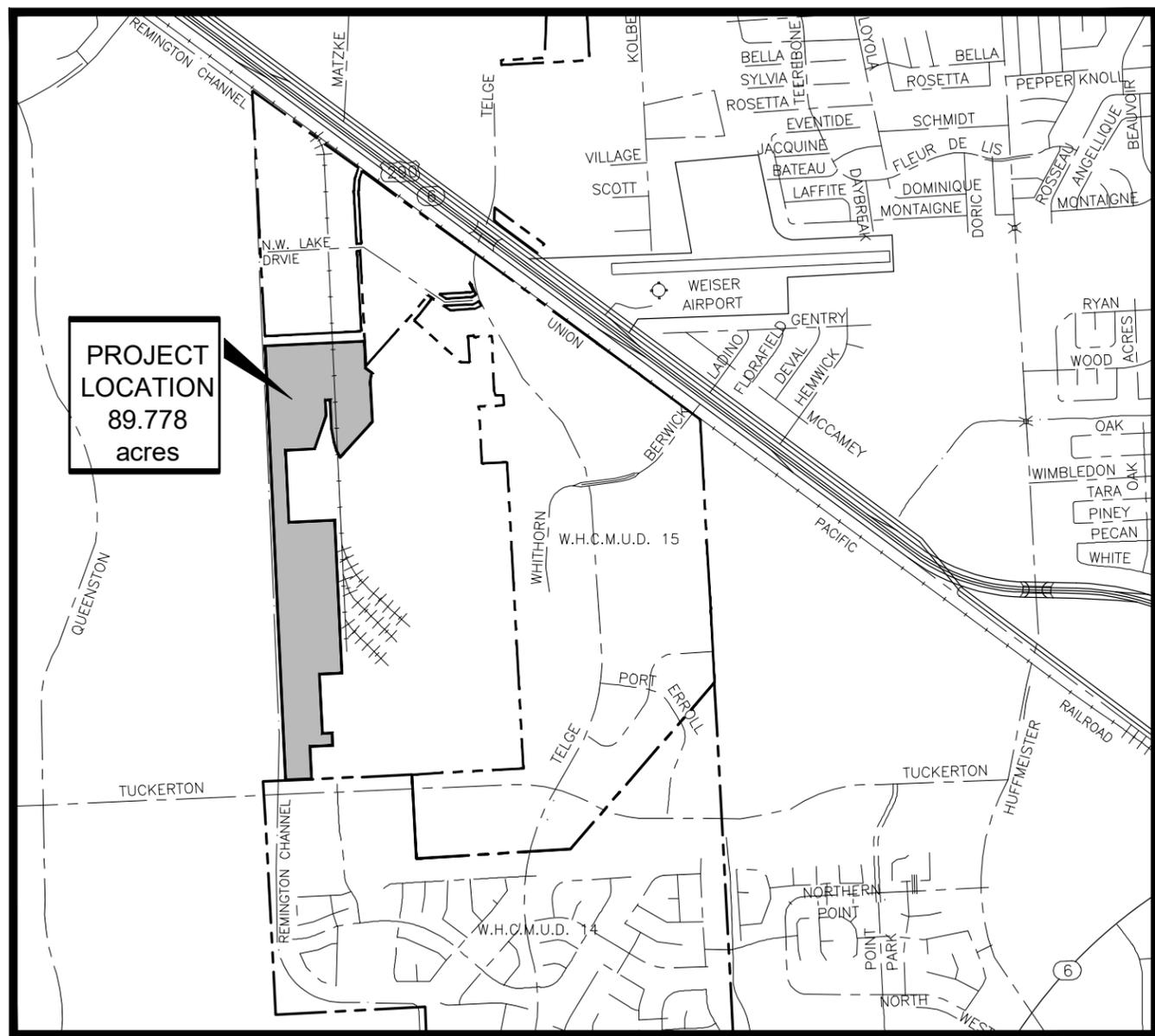
ATTACHMENTS:

Description

Maps
Application
Petition
Backup Material
Fact Sheet

Type

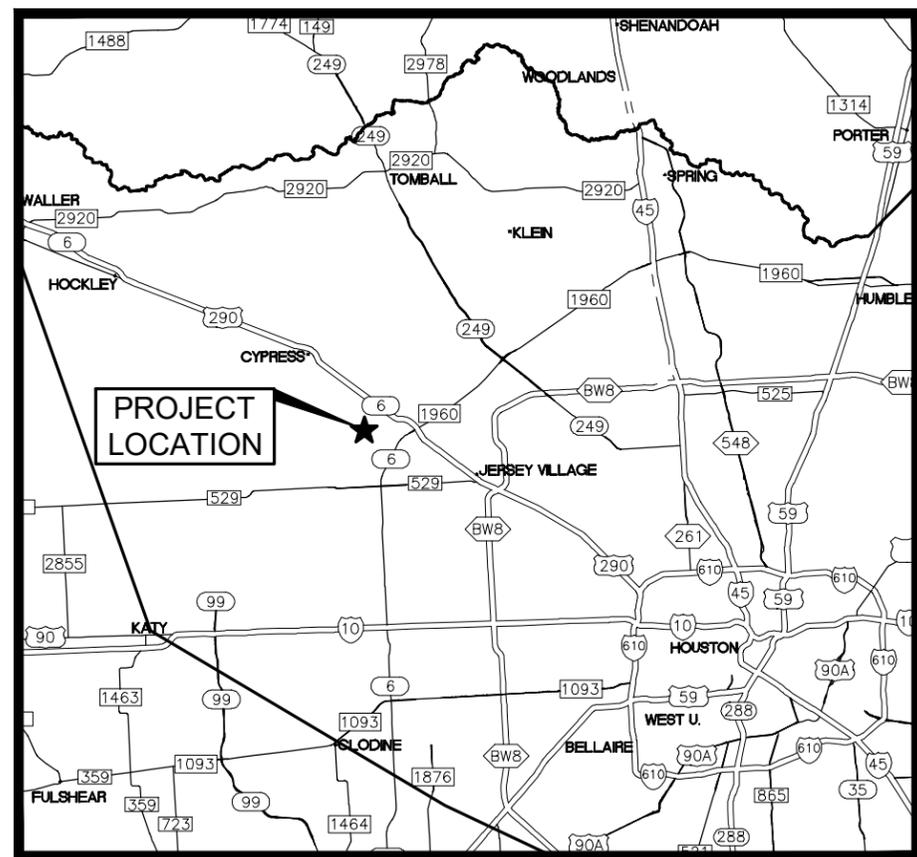
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



N.T.S.

VICINITY MAP

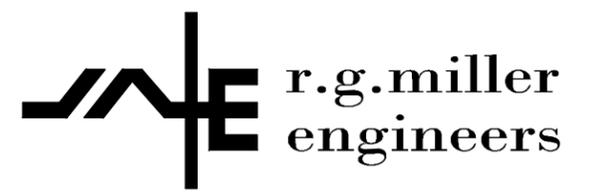
KEY MAP # 367 V
LAMBERT GRID # 4664
ZIP CODE 77095



LOCATION MAP

N.T.S.

89.778 AC TRACT
LOCATION MAP EXHIBIT

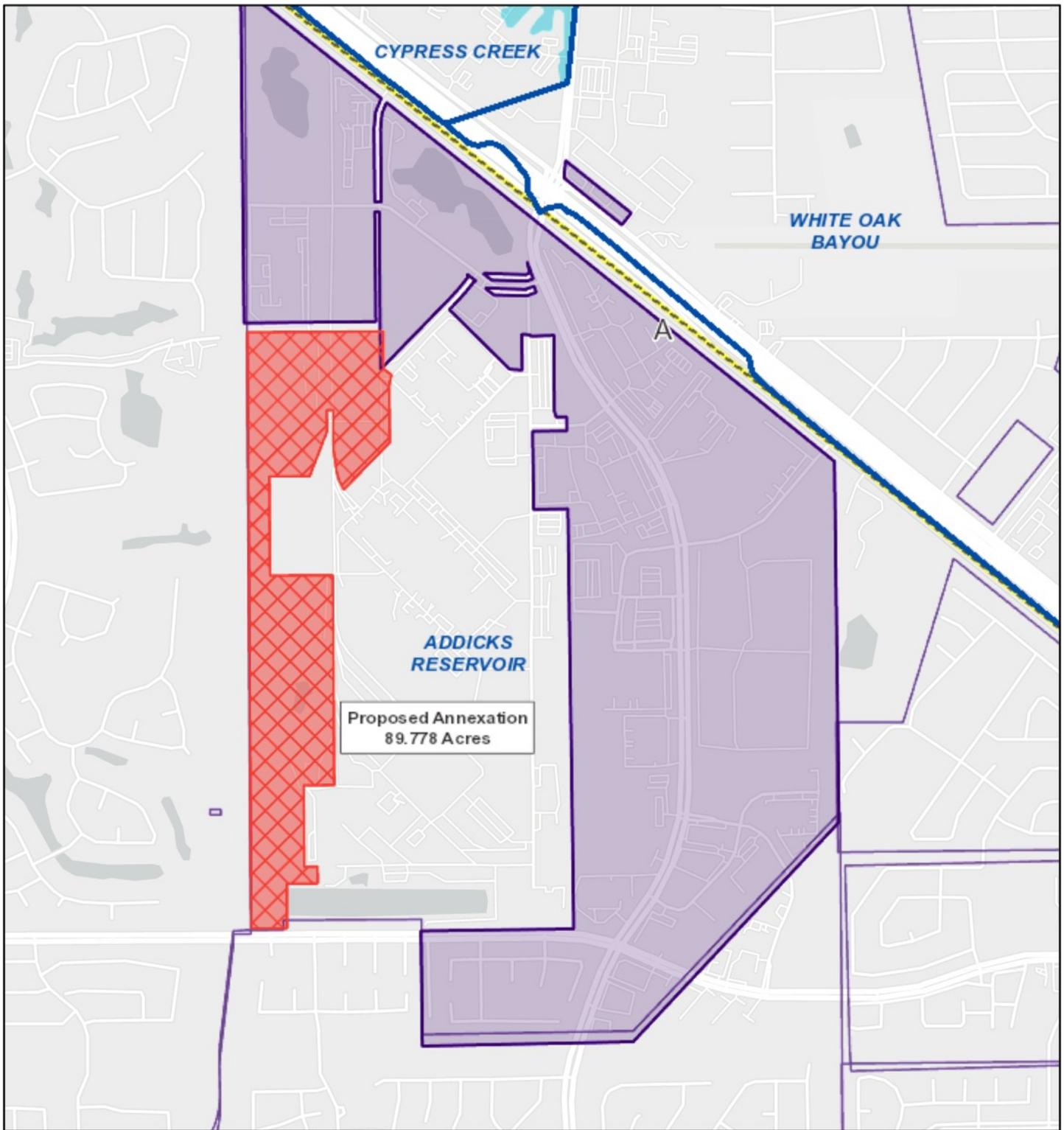


16340 Park Ten Place
Suite 350
Houston, Texas 77084
(713) 461-9600

TEXAS FIRM REGISTRATION NO. F-487
DATE: NOVEMBER 2019 SCALE: N.T.S.

L:\2025_WHCMUD_15\2025.000 UNION CROSSING PH_II\CAD\EXHIBITS\2025.400_VICINITY MAP.DWG Nov. 6, 2019-2:59 PM ZACH STEGENT

West Harris County MUD 15 (89.778 acres)



6/5/2020, 8:09:30 AM

1:18,056

Flood Hazard Zones

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

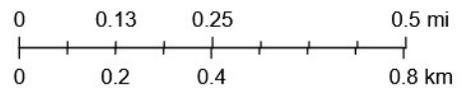
Council Districts

Existing Acreage of District

Proposed Annexation

COH Wastewater Line

COH Water Line



HCFC and HCED.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ETJ

Item Creation Date: 3/11/2020

HPW - 20WR214 – Petition Addition (30.570) West Harris
County Municipal Utility District No. 15

Agenda Item#: 28.

Summary:

ORDINANCE consenting to the addition of 30.57 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in its district

Background:

SUBJECT: Petition for the City's consent to the addition of 30.570 acres to West Harris County Municipal Utility District No. 15.

RECOMMENDATION: Petition for the City's consent to the addition of 30.570 acres to West Harris County Municipal Utility District No. 15 be approved.

SPECIFIC EXPLANATION: West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.644 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 30.570 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Tuckerton Road, Cameron Road, North Berwick Drive, and Telge Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is Horsepen Creek, which flows to Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 3/11/2020

HPW - 20WR214 – Petition Addition (30.570) West Harris County Municipal Utility District
No. 15

Agenda Item#:

Background:

SUBJECT: Petition for the City's consent to the addition of 30.570 acres to West Harris County Municipal Utility District No. 15.

RECOMMENDATION: Petition for the City's consent to the addition of 30.570 acres to West Harris County Municipal Utility District No. 15 be approved.

SPECIFIC EXPLANATION: West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.644 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 30.570 acres of vacant land, proposed to be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Tuckerton Road, Cameron Road, North Berwick Drive, and Telge Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is Horsepen Creek, which flows to Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. Horsepen Creek is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

6/19/2020

Carol Ellinger Haddock, P. E.
Director

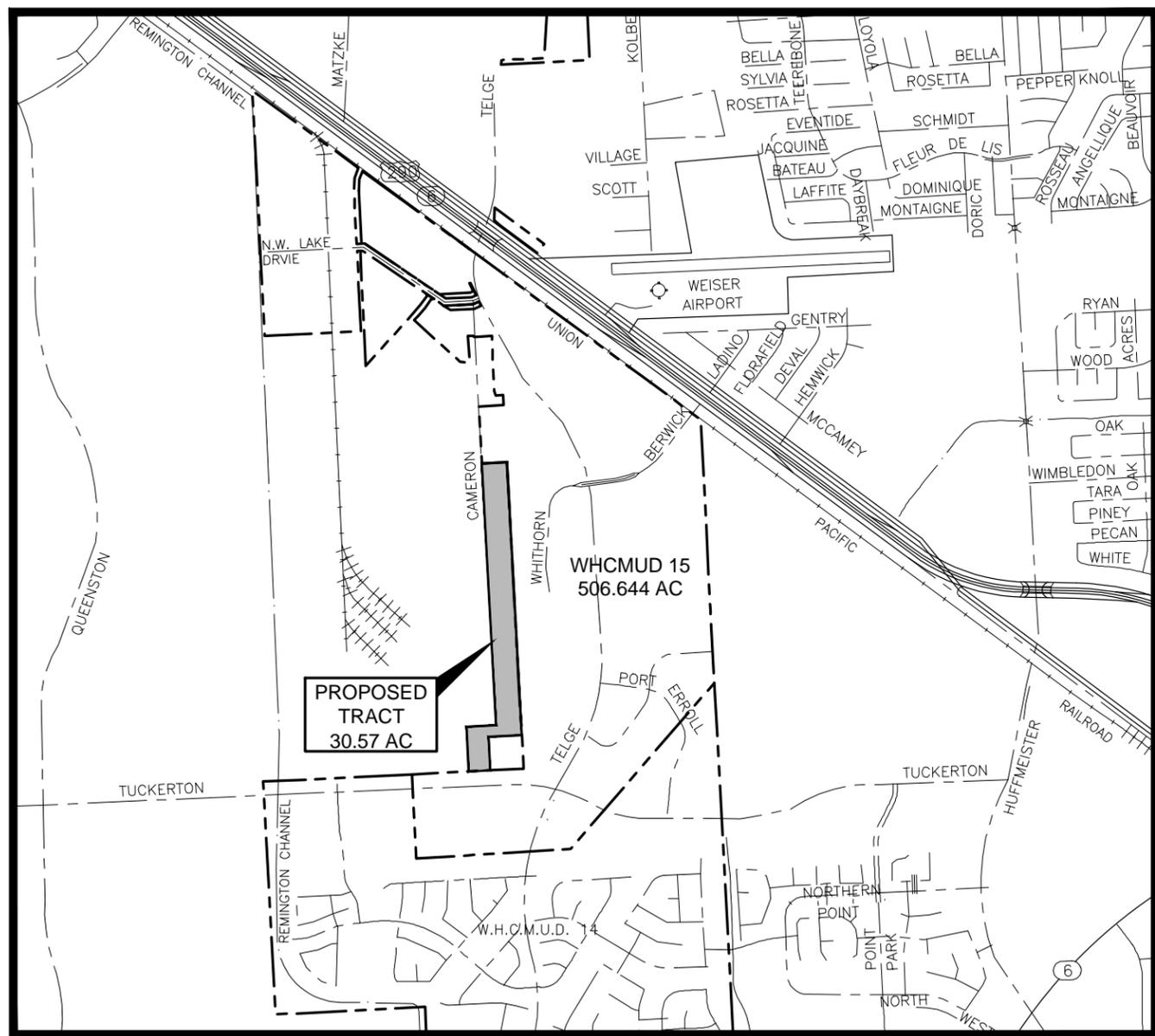
Houston Public Works

Contact Information:

Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:

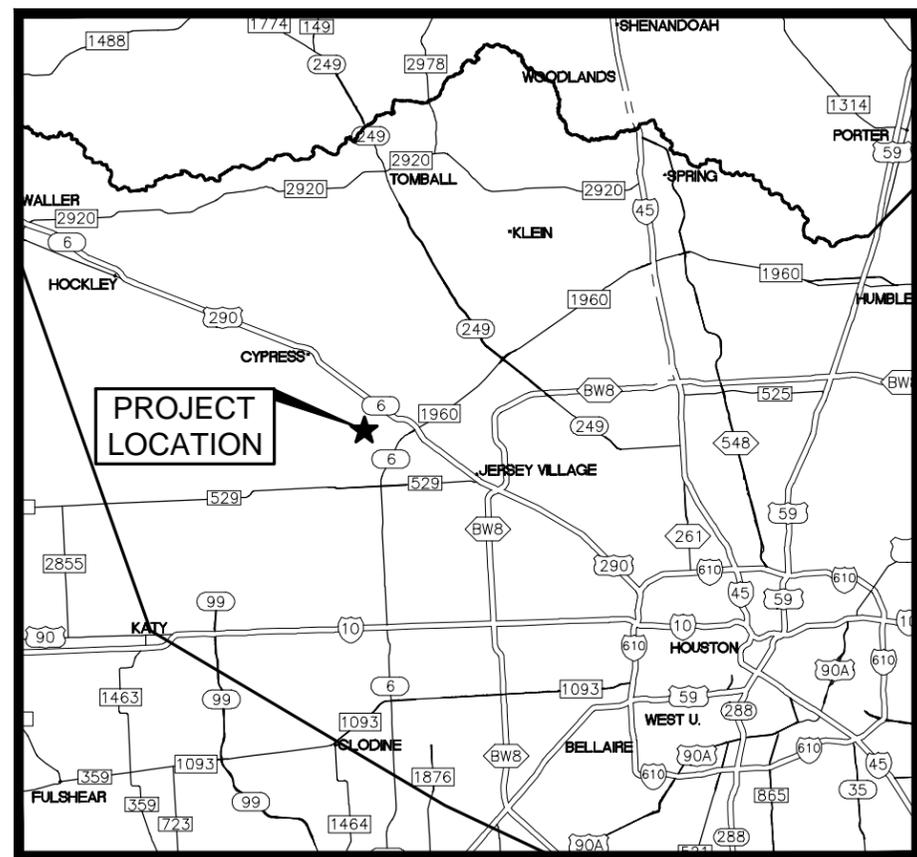
Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material



VICINITY MAP

KEY MAP # 367 V
LAMBERT GRID # 4664
ZIP CODE 77095

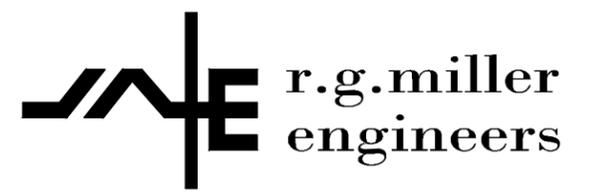
N.T.S.



LOCATION MAP

N.T.S.

30.57 AC TRACT
LOCATION MAP EXHIBIT

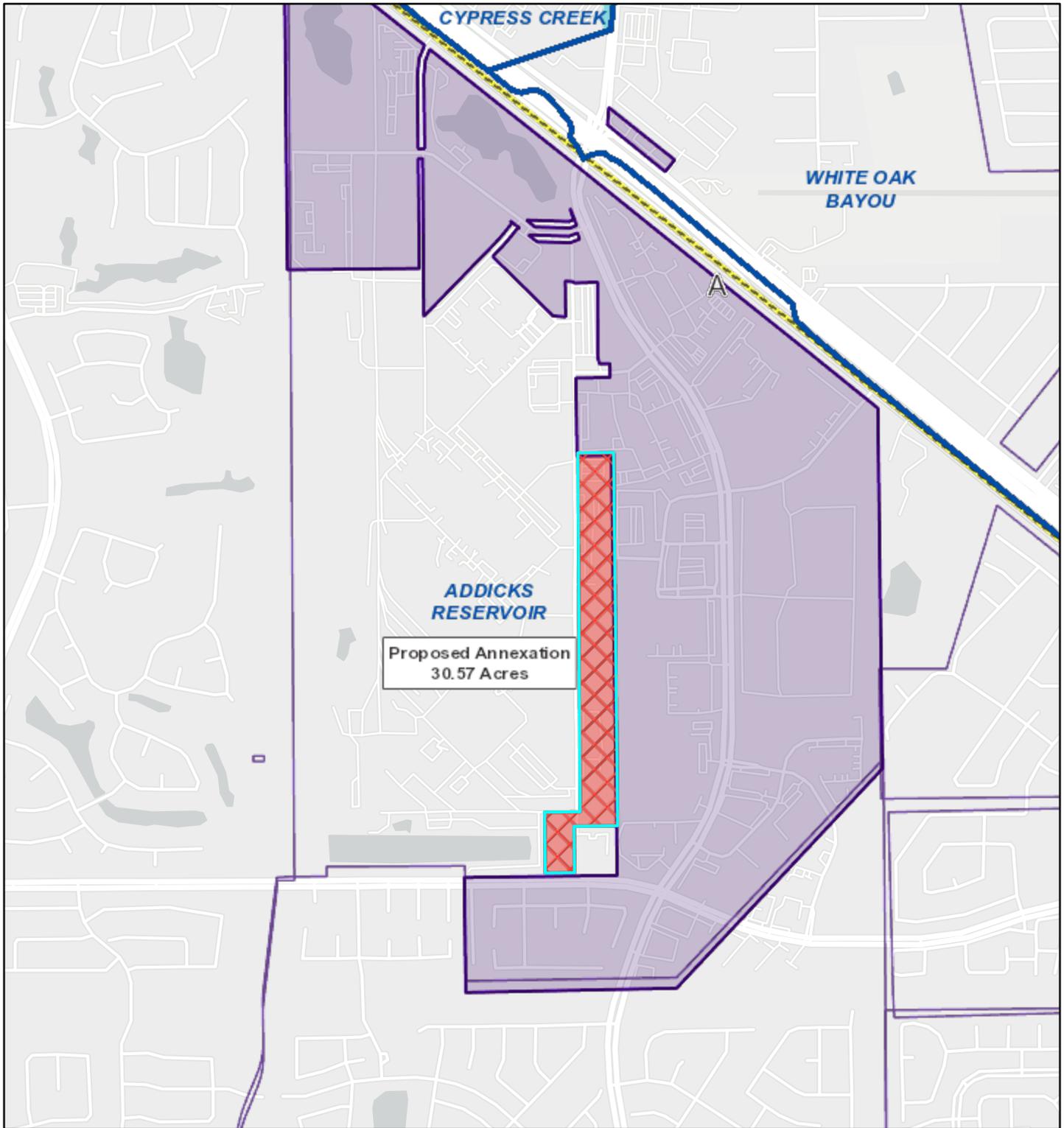


16340 Park Ten Place
Suite 350
Houston, Texas 77084
(713) 461-9600

TEXAS FIRM REGISTRATION NO. F-487
DATE: SEPTEMBER 2019 SCALE: N.T.S.

\\RGM-SRV14\LAND\2025_WHCMUD_15\2025.402_ENERFLEX TRACT ANNEXATION\CAD\EXHIBITS\2025.402_VICINITY MAP.DWG Mar. 12, 2020-8:48 AM EDWIN CORCUJERA

West Harris County MUD No. 15 (30.570 acres)



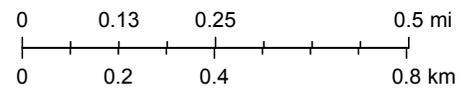
6/16/2020, 7:51:43 AM

1:18,056

Flood Hazard Zones

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

- Council Districts
- Existing Acreage of District
- Proposed Annexation
- COH Wastewater Line
- COH Water Line



HCFC and HCED,



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

ALL

Item Creation Date:

HPW20PDP43 Second Amendment to Agreement for
Flood Mitigation Grant Program for Extension of Time

Agenda Item#: 29.

Summary:

ORDINANCE approving and authorizing second amendment to agreement between City of Houston and **TEXAS WATER DEVELOPMENT BOARD** for administering the Federal Emergency Management Agency's Flood Mitigation Assistance Program (as Approved by Ordinance No. 2016-0735)

Background:

SUBJECT: Approving and Authorizing a Second Amendment for the extension of time (one-year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing a second amendment to the agreement with TWDB for the extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2015 FMA Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

TWDB and FEMA previously awarded the City a one-year time extension through October 30, 2019 via a first amendment that was accepted by the City. TWDB and FEMA have now awarded the City a second one-year extension through October 30, 2020 for continued administration of the FMA Grant. This Council action extends the agreement by one year which allows the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing a second amendment for the extension of time (one-year) to the agreement between the City of Houston and the TWDB for Administering the FEMA FMA Program.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Prior Council Action:

Ordinance 2016-0735, dated 09-28-2016

Contact Information:

Jedediah Greenfield
Assistant Director
(832)395-3218

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW20PDP43 Second Amendment to Agreement for Flood Mitigation Grant Program for Extension of Time

Agenda Item#:

Background:

SUBJECT: Approving and Authorizing a Second Amendment for the extension of time (one-year) to the agreement between the City of Houston and the Texas Water Development Board (TWDB) for Administering the Federal Emergency Management Agency (FEMA) Flood Mitigation Assistance (FMA) Program.

RECOMMENDATION: (SUMMARY) Adopt an ordinance approving and authorizing a second amendment to the agreement with TWDB for the extension of time.

PROJECT NOTICE/JUSTIFICATION: The 2015 FMA Grant for 42 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and TWDB for administering the Grant and to receive funds as sub-applicant from the TWDB for reimbursement of the cost to complete the elevation of the flood-prone homes.

TWDB and FEMA previously awarded the City a one-year time extension through October 30, 2019 via a first amendment that was accepted by the City. TWDB and FEMA have now awarded the City a second one-year extension through October 30, 2020 for continued administration of the FMA Grant. This Council action extends the agreement by one year which allows the City to continue administration of the FMA grant program for an additional year.

ACTION RECOMMENDED: It is recommended that the City Council adopt an ordinance approving and authorizing a second amendment for the extension of time (one-year) to the agreement between the City of Houston and the TWDB for Administering the FEMA FMA Program.

DocuSigned by:

A93C410B72B3453

7/7/2020

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

Prior Council Action:

Ordinance 2016-0735, dated 09-28-2016

Contact Information:

Jedediah Greenfield

Assistant Director

(832)395-3218

ATTACHMENTS:

Description

Prior Council Action Ordinance 2016-735
First Amendment of Agreement for Flood Mitigation Grant Program for Extension of Time
Finance approval

Type

Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 7/21/2020

Item Creation Date:

MYR ~ 2020 Houston Land Bank Appts. ltr. 6-25-2020

Agenda Item#: 30.

Summary:

REQUEST from Mayor for the confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE HOUSTON LAND BANK (HLB)**, formerly known as **LAND ASSEMBLAGE REDEVELOPMENT AUTHORITY (LARA)** for terms scheduled to expire December 31, 2021:

Position One - **DAVID L. COLLINS**, reappointment

Position Two - **VICTOR A. MONDRAGÓN**, appointment (*due to clerical error, was previously listed as VINCENT A. MONDRAGÓN*)

Position Three - **MATT ZEIS**, reappointment and to serve as Chair

Position Four - **JESUS DEANDA**, reappointment

Position Five - **LAURIE VIGNAUD**, appointment

NON-VOTING ADVISORY MEMBERS:

NICHOLAS J. FORAN

ELIJAH J. WILLIAMS

KELLEN ZALE

DELAYED BY MOTION #2020-372, 7/15/2020

This was Item 4 on Agenda of July 15, 2020

Background:

June 22, 2020

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Texas Transportation Code, Chapter 431; Texas Local Government Code, Chapter 394; City of Houston Resolution No. 1999-59; and City of Houston Ordinance Nos. 2003-1018, 2014-1057, and Ordinance No. 2018-598 which approved and authorized the change of name from the Land Assemblage Redevelopment Authority (LARA) to the Houston Land Bank (HLB), the amendment to the Certificate of Formation of the HLB and the adoption of Amended and Restated Bylaws of the HLB:

I am appointing or reappointing the following individuals to the Board of Directors of the HLB, subject to Council confirmation:

David L. Collins, reappointment to Position One, for a term scheduled to expire December 31, 2021; Victor Mondragón, appointment to Position Two, for a term scheduled to expire December 31, 2021; Matt Zeis, reappointment to Position Three, for a term scheduled to expire December 31, 2021, and to serve as Chair; Jesus DeAnda, reappointment to Position Four, for a term scheduled to expire December 31, 2021; and Laurie Vignaud, appointment to Position Five, for a term scheduled to expire December 31, 2021.

I am also appointing the following individuals to serve as non-voting advisory members of the Board of Directors of the HLB, subject to Council confirmation:

Nicholas J. Foran, for a term scheduled to expire on December 31, 2021; Elijah J. Williams, for a term scheduled to expire on December 31, 2021; and Kellen Zale, for a term scheduled to expire on December 31, 2021.

The résumés of the appointees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ATTACHMENTS:

Description	Type
Revised Houston Land Bank appointment letter	Backup Material



SYLVESTER TURNER
MAYOR

OFFICE OF THE MAYOR
CITY OF HOUSTON
TEXAS

July 13, 2020

REVISED

The Honorable City Council
Houston, Texas

Dear Council Members:

Pursuant to Texas Transportation Code, Chapter 431; Texas Local Government Code, Chapter 394; City of Houston Resolution No. 1999-59; and City of Houston Ordinance Nos. 2003-1018, 2014-1057, and Ordinance No. 2018-598 which approved and authorized the change of name from the Land Assemblage Redevelopment Authority (LARA) to the Houston Land Bank (HLB), the amendment to the Certificate of Formation of the HLB and the adoption of Amended and Restated Bylaws of the HLB:

I am appointing or reappointing the following individuals to the Board of Directors of the HLB, subject to Council confirmation:

David L. Collins, reappointment to Position One, for a term scheduled to expire December 31, 2021;
Victor Mondragón, appointment to Position Two, for a term scheduled to expire December 31, 2021;
Matt Zeis, reappointment to Position Three, for a term scheduled to expire December 31, 2021, and to serve as Chair;
Jesus DeAnda, reappointment to Position Four, for a term scheduled to expire December 31, 2021; and
Laurie Vignaud, appointment to Position Five, for a term scheduled to expire December 31, 2021.

I am also appointing the following individuals to serve as non-voting advisory members of the Board of Directors of the HLB, subject to Council confirmation:

Nicholas J. Foran, for a term scheduled to expire on December 31, 2021;
Elijah J. Williams, for a term scheduled to expire on December 31, 2021; and
Kellen Zale, for a term scheduled to expire on December 31, 2021.

The résumés of the appointees are attached for your review.

Sincerely,

Sylvester Turner
Mayor

ST:MDPM:jsk

Attachments

cc: Ms. Anne Haynes, CEO, Houston Land Bank

POST OFFICE BOX 1562 • HOUSTON, TEXAS 77251