In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at http://houston.novusagenda.com/agendapublic/. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for $52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak
AGENDA - COUNCIL MEETING Tuesday, March 10, 2020 - 1:30 PM
City Hall Chamber

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Castex-Tatum

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP03-10-20

RECESS

RECONVENE

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY THE CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR’S REPORT

CONSENT AGENDA NUMBERS 1 through 39

PURCHASING AND TABULATION OF BIDS - NUMBERS 1 through 6

1. **MEREDITH ENVIRONMENTAL, INC** for Mold Remediation, Asbestos Abatement and Build Back Services for the Houston Fire Department facility at 6903 Perimeter Park Drive, Houston, Texas for the General Services Department - $69,777.93 - Miscellaneous Capital Projects/Acquisitions Series E Fund

2. **RNDI COMPANIES, INC** for Mold Remediation and Asbestos Abatement Services for the Houston Health Department facility at 1115 South Braeswood, Houston, Texas for the General Services Department - $73,638.90 - Miscellaneous Capital Projects/Acquisitions Series E Fund

3. **E-N-G MOBILE SYSTEMS** for purchase of a complete Mobile Ambient Air Monitoring Laboratory for the Houston Health Department - $256,800.00 - Grant Fund

4. **CONSOLIDATED TRAFFIC CONTROLS, INC** for sole source purchase of Traffic Signal Hardware and Controller Equipment for Houston Public Works - 3 Years with two one-year options - $1,550,659.00 - Enterprise Fund
5. **OW INVESTORS, LLC dba MARS COMPANY** for a Gravimetric Water Meter Test Bench System for Houston Public Works - $124,834.00 - Enterprise Fund

6. **ENTERGY TEXAS, INC** for approval of spending authority to purchase Electricity - $1,785,734.00 - Central Service Revolving Fund

**ORDINANCES - NUMBERS 7 through 39**

7. **ORDINANCE** establishing New Fees for Services Offered by the Houston Health Department and **AMENDING SECTION 21-225 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**

8. **ORDINANCE** amending Ordinance No. 2019-0796 to increase the maximum contract amount for contract between City of Houston and **HARRIS COUNTY** relating to the Joint Election held on November 5, 2019 - $26,438.79 - General Fund

9. Amended and Restated **ORDINANCE** supplementing the Master Ordinance and authorizing the issuance of Airport System Senior Lien Commercial Paper Notes, Series A and Series B Program; authorizing the amendment and restatement of such Program and providing for the security and payment with respect thereto; authorizing certain designated officials to approve certain terms including interest rate, price and terms relating to the sale and delivery of the Notes; authorizing the execution and delivery of an amended and restated Credit Agreement relating to the security of the Notes, one or more Dealer Agreements, an issuing and paying Agency Agreement and other related Agreements; approving the form of Agreement with a Debt Service Reserve Fund Surety Policy Provider; authorizing an official to declare intent to reimburse; making certain findings and other declarations necessary and incidental to the issuance of Notes; and declaring an emergency

10. **ORDINANCE** approving and authorizing submission of a grant application to the **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION**, for grant titled "Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States" for the City of Houston Health Department's HIV/STD and Viral Hepatitis Prevention Program (the "Grant"); declaring the City's eligibility for such grant; authorizing the Director of the Houston Health Department to act as the City's representative in the application process; authorizing the Director of the Houston Health Department to accept the grant and expend the grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

11. **ORDINANCE** adopting City of Houston Harvey Buyout Program Guidelines for Hurricane Harvey Disaster Recovery

12. **ORDINANCE** appropriating $350,251.41 from the TIRZ Affordable Housing Fund for use in the City’s Single-Family Housing Programs to address unforeseen infrastructure issues

13. **ORDINANCE** approving and authorizing fifth amendment to contract between City of Houston and **CHILD CARE COUNCIL OF GREATER**
14. ORDINANCE approving and authorizing a fifth Amendment to contract between City of Houston and CHILD CARE COUNCIL OF GREATER HOUSTON to extend the term of the contract and provide additional Community Development Block Grant Funds for the continuing administration and operation of the City’s Child Care Program - 1 Year - $360,000.00 - Grant Fund

15. ORDINANCE approving and authorizing fifth amendment to contract between City of Houston and CHILD CARE COUNCIL OF GREATER HOUSTON to extend the term of the contract and provide additional Community Development Block Grant Funds for the continuing administration and operation of a Juvenile Delinquency Program - 1 Year - $360,000.00 - Grant Fund

16. ORDINANCE providing for a cash match; approving and authorizing the submission of a grant application to the US DEPARTMENT OF JUSTICE: CRIMINAL JUSTICE DIVISION-FY2019 Critical Incident Stress Debriefing Program and the acceptance of the award for the Houston Fire Department; declaring the City's eligibility for such grant; authorizing the Director of the Houston Fire Department (“Director”) to act as the City's representative in the application process; authorizing the Director to accept the grant award and expend the grant funds, as awarded, to extend the grant period and to apply for and accept all subsequent awards, if any, pertaining to the grant

17. ORDINANCE providing for a cash match; approving and authorizing the submission of a grant application to the US DEPARTMENT OF JUSTICE CRIMINAL JUSTICE DIVISION-FY2019 First Responder Mental Health Resiliency Program and the acceptance of the award for the Houston Fire Department; declaring the city’s eligibility for such grant; authorizing the Director of the Houston Fire Department (“Director”) to act as the City’s representative in the application process; authorizing the Director to accept the grant award and expend the grant funds, as awarded, to extend the grant period and to apply for and accept all subsequent awards, if any, pertaining to the grant

18. ORDINANCE accepting proposal from UNDERWRITERS at LLOYDS, approving and authorizing the purchase of Terrorism Insurance for the proposed City-Wide Insurance Policy for all scheduled City of Houston locations

19. ORDINANCE accepting individual proposals from WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; UNDERWRITERS at LLOYDS; RSUI INDEMNITY
COMPANY; ARCH SPECIALTY INSURANCE COMPANY; CRUM &
FORSTER SPECIALTY INSURANCE COMPANY; NATIONAL FIRE &
MARINE INSURANCE COMPANY; FIRST SPECIALTY INSURANCE
CORPORATION; COLONY INSURANCE COMPANY; EVEREST
INDEMNITY INSURANCE COMPANY; and EVANSTON INSURANCE
COMPANY, which are participating in the Layered Property Insurance
Program, and approving and authorizing the purchase of a General City
Property Insurance Policy

20. ORDINANCE accepting individual proposal from HARTFORD FIRE
INSURANCE COMPANY, and approving and authorizing the purchase of a
General Property Insurance Policy for the George R. Brown Convention
Center

21. ORDINANCE accepting the individual proposals from the
WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE
AMERICAN SPECIALTY INSURANCE COMPANY; IRONSIDE
SPECIALITY INSURANCE COMPANY; SCOTTSDALE INSURANCE
COMPANY; STARR SURPLUS LINES INSURANCE COMPANY;
INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE
FIRE & CASUALTY COMPANY; UNDERWRITERS at LLOYDS; RSUI
INDEMNITY COMPANY; ARCH SPECIALTY INSURANCE COMPANY;
GREAT LAKES INSURANCE SE; AXIS SURPLUS INSURANCE
COMPANY; THE PRINCETON EXCESS AND SURPLUS LINES
INSURANCE COMPANY; MAXUM INDEMNITY COMPANY; JAMES
RIVER INSURANCE COMPANY; QBE SPECIALTY INSURANCE
COMPANY; GENERAL SECURITY INDEMNITY COMPANY OF
ARIZONA; STARSTONE SPECIALTY INSURANCE COMPANY;
NATIONAL FIRE & MARINE INSURANCE COMPANY; FIRST
SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE
COMPANY; EVEREST INDEMNITY INSURANCE COMPANY; and
EVANSTON INSURANCE COMPANY, which are participating in the
Layered Property Insurance Program, and approving and authorizing
purchase of a General Property Insurance Policy for Houston First
Corporation Leased Properties, excluding the George R. Brown Convention
Center

22. ORDINANCE appropriating $5,500,000.00 out of Airports Improvement
Fund and approving and authorizing three contracts for Professional
Information Technology Consulting Services for Houston Airport System
between City of Houston and GCR, INC, BURNS ENGINEERING, INC
and JACOBS ENGINEERING GROUP, INC; providing a maximum contract
amount - 3 Years with two one-year options - $5,000,000.00 - Enterprise
Fund

23. ORDINANCE relating to the development of a new Convention Center Hotel
(the “Hotel”) to be located at 701 Avenida de las Americas, within 1,000 feet
of the George R. Brown Convention Center; designating the Hotel as a
qualified Hotel Project pursuant to Chapter 2303 of the Texas Government
Code; establishing an Economic Development Program (the “Program”) to
provide incentives for development of the Hotel; authorizing and approving an
agreement between City of Houston and HOUSTON FIRST
CORPORATION ("HFC") for administration of the Program; authorizing and approving the following agreements between the City and TExAS HOSPITALITY PARTNERS I, LP ("Owner"): (1) Qualified Hotel Project Tax Rebate Agreement, (2) Rebate Economic Development Agreement, and (3) Ad Valorem Tax Economic Development Agreement - DISTRICT I - GALLEGOs

24. ORDINANCE approving and authorizing an agreement between City of Houston and GREENBERG TRAURIG, LLP for Special Disclosure Counsel Services for Various Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure counsel, Greenberg Traurig LLP ("Greenberg"), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Greenberg has previously represented the City in connection with the issuance of various bonds and other obligations for many years. The engagement of Greenberg is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

25. ORDINANCE approving and authorizing a Subaward Agreement between City of Houston and THE MEADOWS MENTAL HEALTH POLICY INSTITUTE FOR TEXAS for the City's Be-Well-Be-Connected Program; providing a maximum contract amount - 4 Years with two one-year options - $725,000.00 - Grant Fund

26. ORDINANCE approving and authorizing a subaward agreement between the City of Houston and BAYLOR COLLEGE of MEDICINE for the City's Be-Well-Be-Connected Program; providing a maximum contract amount - 4 Years with two one-year options - $2,785,000.00 - Grant Fund

27. ORDINANCE amending Ordinance No. 2016-0183 (Passed on March 9, 2016) to increase the maximum contract amount for Contract No. 4600013704 for contract between City of Houston and YES AMERICA NOW, INC dba YES AMERICA ENTERPRISES for Street Sweeping Services for Houston Public Works - $1,133,976.00 - Stormwater Fund

28. ORDINANCE approving and authorizing first amendment to contract between City of Houston and AMBASSADOR SERVICES, LLC for Janitorial, Cleaning and Associated Services (approved by Ordinance 2019-0803)
29. ORDINANCE approving and authorizing an agreement between City of Houston and BFI WASTE SERVICES OF TEXAS, L.P for Solid Waste Management Services; providing a maximum contract amount - 5 Years with one five-year option - $240,671,368.00 - General Fund

30. ORDINANCE approving and authorizing an agreement between City of Houston and WASTE MANAGEMENT OF TEXAS, INC. for Solid Waste Management Services; providing a maximum contract amount - 5 Years with one five-year option - $42,757,025.00 - General Fund

31. ORDINANCE approving and authorizing an Interlocal Agreement between City of Houston and HOUSTON-GALVESTON AREA COUNCIL, for the Freeway Crash Removal Pilot Program

32. ORDINANCE approving a Memorandum of Understanding between City of Houston and the DEPARTMENT OF PUBLIC SAFETY providing for a Public Safety Grant to the City of Houston in the amount of $7,500,000.00 for the purchase of a Helicopter with Hoisting Capability

33. ORDINANCE amending Section 2 of City of Houston Ordinance No. 96-86; to increase the allowance paid to any police officers furnishing their own motorcycle for use on official business; providing a repealer

34. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 6-foot-wide utility easement, being out of and a part of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, out of the Luke Moore Survey, Abstract No. 51, Harris County, Texas; abandoning such portion to HARRIS COUNTY HOUSING AUTHORITY, the abutting owners, in consideration of its payment to the City in the amount of $9,854.00, and other good and valuable consideration - DISTRICT I - GALLEGOS

35. ORDINANCE consenting to the addition of 0.8831 acres of land to NORTHGATE CROSSING MUNICIPAL UTILITY DISTRICT NO. 2, for inclusion in its district

36. ORDINANCE consenting to the addition of 11.2560 acres of land to HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61, for inclusion in its district

37. ORDINANCE appropriating $1,320,000.00 out of Metro Projects Construction DDSRF; approving and authorizing an Interlocal Agreement between City of Houston and GULFGATE REDEVELOPMENT AUTHORITY for a project to construct improvements on Park Place Boulevard for Houston Public Works; providing funding for CIP Cost Recovery relating to construction of the Project - DISTRICT I - GALLEGOS

38. ORDINANCE appropriating $269,214.68 out of Metro Projects Construction DDSRF as an additional appropriation to contract between City of Houston and ISI CONTRACTING, INC for On-Call Neighborhood Traffic Management Program (approved by Ordinance No. 2018-0339); providing funding for CIP Cost Recovery relating to construction of facilities financed by Metro Projects Construction DDSRF - DISTRICT A - PECK

39. ORDINANCE appropriating $2,077,954.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional
Engineering Services Contract between the City of Houston and CP&Y, INC for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearbourn Place, Montlew Place and Lancaster Place Subdivisions; providing funding for CIP Cost Recovery financed by Water & Sewer System Consolidated Construction Fund - DISTRICT C - KAMIN

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 40 through 42

40. ORDINANCE approving and authorizing an agreement between the City of Houston and BRACEWELL LLP for Bond Counsel Services for various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Bracewell LLP (“Bracewell”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Bracewell has previously represented the City in connection with the issuance of various bonds and other obligations since 2012, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Bracewell is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 14 on the Agenda of March 4, 2020

41. ORDINANCE approving and authorizing an agreement between the City of Houston and HAYNES AND BOONE, LLP for Special Disclosure Counsel Services for Various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure
counsel, Haynes and Boone, LLP ("Haynes and Boone"), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Haynes and Boone has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of Haynes and Boone is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 15 on Agenda of March 4, 2020

42. ORDINANCE approving and authorizing an agreement between the City of Houston and ORRICK HERRINGTON & SUTCLIFFE LLP for Bond Counsel Services for Various Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Orrick Herrington & Sutcliffe LLP ("Orrick"), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Orrick has previously represented the City in connection with the issuance of various bonds and other obligations since 2018, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Orrick is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 16 on Agenda of March 4, 2020

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Kamin first
ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020

Item Creation Date:

SP03-10-20

Agenda Item#:

ATTACHMENTS:
Description | Type
--- | ---
SP03-10-20 | Signed Cover sheet
NON-AGENDA

3 MIN 3 MIN 3 MIN

AMIR RASHID – 14930 Brookpoint Dr. – 77062 – 832-205-0251 – Help with Cybercrimes investigation

STEVEN HERZOG – 11815 Durette Dr. – 77024 – 713-203-6480 – Houston Tennis

JEANETTE HARRIS – 1807 B Welch St. – 77006 – 832-709-6793 – Art and Politics Conference

PREVIOUS

1 MIN 1 MIN 1 MIN

VATSAL SHARDA - 1250 Glenwood Canyon Ln. – 77077 – 281-785-9042 – Height adjustable changing table for the disabled

VHRITTI KOYLYLA - 1250 Glenwood Canyon Ln. – 77077 – 281-785-9042 – Height adjustable changing table for the disabled

LOVELY WASHINGTON – 4135 W. Bellfort St. 77025 – 713-904-0334 – Safety tips
Summary:
MEREDITH ENVIRONMENTAL, INC for Mold Remediation, Asbestos Abatement and Build Back Services for the Houston Fire Department facility at 6903 Perimeter Park Drive, Houston, Texas for the General Services Department - $69,777.93 - Miscellaneous Capital Projects/Acquisitions Series E Fund

Background:
Formal Bids received July 18, 2019 for S78 – N28973 – Approve an award to Meredith Environmental, Inc. for a total amount not to exceed $69,777.93 for Mold Remediation, Asbestos Abatement and Build Back Services for the General Service Department.

Specific Explanation:
The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an award to Meredith Environmental, Inc. on its low bid meeting specification in the amount of $63,443.58 and contingencies (for unforeseen changes within the scope of work) in the amount of $6,334.35 for a total amount not to exceed $69,777.93 for the General Services Department and that authorization be given to issue a purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and four (4) bids were received as detailed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meredith Environmental, Inc.</td>
<td>$63,443.58</td>
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<td>$99,013.00</td>
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<tr>
<td>RNDI Companies, Inc.</td>
<td>$269,960.00</td>
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<tr>
<td>DASHM Studio Box, LLC</td>
<td>$1,200,000.00</td>
</tr>
</tbody>
</table>

The scope of work requires the contractor to provide all labor, materials, equipment, and supplies for the abatement and disposal of mold-damaged building materials and build back for the Houston Fire Department facility located at 6903 Perimeter Park Drive, Houston, Texas.

The primary purpose of this service is needed due to the Hurricane Harvey flooding in August 2017; the storm water as well as sewage backup entered the Houston Fire Department facility resulting in an
impact on floors, walls and equipment.

**M/WBE Participation:**
According to the City of Houston Code of Ordinances, Chapter 15, Articles for Goal-oriented contracts, this procurement does not require an M/WBE goal, because it falls beneath the $1,000,000 threshold requiring an M/WBE subcontractor for construction work.

**Hire Houston First:**
The proposed procurement may be funded by a federal grant; therefore, exempt from “Hire Houston First” (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

**Disaster Recovery Note:**
This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

**Fiscal Note:**
No significant Fiscal Operating impact is anticipated as a result of this project.

---

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

---

### Estimated Spending Authority

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>FY2020</th>
<th>OUT YEARS</th>
<th>TOTAL</th>
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<tr>
<td>General Services Department</td>
<td>$69,777.93</td>
<td>$0.0</td>
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**Prior Council Action:**
Ordinance No. 2020-105; Passed: February 12, 2020

**Amount of Funding:**
$69,777.93

Miscellaneous Capital Projects/Acquisitions Series E Fund
Fund 4039
Previously appropriated by Ord No.: 2020-105

**Contact Information:**

<table>
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<tr>
<td>Richard Morris, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8736</td>
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<tr>
<td>Katie Moore, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-8710</td>
</tr>
<tr>
<td>Jacquelyn Nisby, Executive Staff Analyst</td>
<td>GSD</td>
<td>(832) 393-8023</td>
</tr>
</tbody>
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**ATTACHMENTS:**

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Summary:
NOT A REAL CAPTION
MEREDITH ENVIRONMENTAL, INC. for mold remediation, asbestos abatement and build back services for the General Services Department for the Houston Fire Department facility at 6903 Perimeter Park Drive, Houston, Texas - $69,777.93 - Miscellaneous Capital Projects/Acquisitions CP Series Fund

Background:
Formal Bids received July 18, 2019 for S78 – N28973 – Approve an award to Meredith Environmental, Inc. for a total amount not to exceed $69,777.93 for Mold Remediation, Asbestos Abatement and Build Back Services for the General Service Department.

Specific Explanation:
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Hire Houston First:
The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

Disaster Recovery Note:
This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Fiscal Note:
No significant Fiscal Operating impact is anticipated as a result of this project.
### Estimated Spending Authority

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### Prior Council Action:

Ordinance No. 2020-105; Passed: February 12, 2020

### Amount of Funding:

$69,777.93

Miscellaneous Capital Projects/ Acquisitions CP Series Fund

Fund 4039 - Previously appropriated by Ord No.: 2020-105

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<td>Jacquelyn Nisby, Executive Staff Analyst</td>
<td>GSD</td>
<td>(832) 393-8023</td>
</tr>
</tbody>
</table>

### ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form B - Fair Campaign Ordinance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>GSD Award Recommendation</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Bid Tab</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Form A - Fair Campaign Ordinance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Certificate of Funding</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Ordinance 2020-105</td>
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</tr>
<tr>
<td>4812-4753-7546 v.1 Attachments A and B (Perimeter Dr. Environmental Services)</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Affidavit of Ownership</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
Summary:
RNDI COMPANIES, INC for Mold Remediation and Asbestos Abatement Services for the Houston Health Department facility at 1115 South Braeswood, Houston, Texas for the General Services Department - $73,638.90 - Miscellaneous Capital Projects/Acquisitions Series E Fund

Background:
Formal Bids received July 11, 2019 for S78 - N28967 - Approve an award to RNDI Companies, Inc. for a total amount not to exceed $73,638.90 for Mold Remediation and Asbestos Abatement Services for the General Service Department.

Specific Explanation:
The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an award to RNDI Companies, Inc. on its low bid meeting specifications in the amount of $66,969.00 and contingencies (for unforeseen changes within the scope of work) in the amount of $6,669.90 for a total amount not to exceed $73,638.90 for the General Services Department and that authorization be given to issue a purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two (2) prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and two (2) bids were received as detailed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>RNDI Companies, Inc</td>
<td>$66,969.00</td>
</tr>
<tr>
<td>Inland Environments Ltd</td>
<td>$68,880.00</td>
</tr>
</tbody>
</table>

The scope of work requires the vendor to provide all labor, materials, equipment, and supplies for the cleanup and disposal of mold and asbestos damaged building materials for the Houston Health Department (HHD) facility located at 1115 South Braeswood, Houston, Texas.

This remediation of services were due to the Hurricane Harvey flooding in August 2017. The storm water as well as sewage water entered the HHD facility. Thus, the flood water and sewage back-up resulted in an impact on floors, walls, equipment, and related building materials, creating the need to remediate and/or remove for disposal of the impacted articles.
M/WBE Participation:
According to the City of Houston Code of Ordinances, Chapter 15, Articles for Goal-oriented contracts, this procurement does not require an M/WBE goal, because it falls beneath the $1,000,000 threshold requiring an M/WBE subcontractor for construction work.

Hire Houston First:
The proposed procurement may be funded by a federal grant; therefore, exempt from “Hire Houston First” (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

Disaster Recovery Note:
This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Fiscal Note:
No significant Fiscal Operating impact is anticipated as a result of this project.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>FY2020</th>
<th>OUT YEARS</th>
<th>TOTAL</th>
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</thead>
<tbody>
<tr>
<td>General Services Department</td>
<td>$73,638.90</td>
<td>$0.0</td>
<td>$73,638.90</td>
</tr>
</tbody>
</table>

Prior Council Action:
Ordinance No. 2020-106; Passed February 12, 2020

Amount of Funding:
$73,638.90
Miscellaneous Capital Projects/Acquisitions Series E Fund
Fund 4039 - Previously appropriated by Ord. No.: 2020-106

Contact Information:

<table>
<thead>
<tr>
<th>NAME:</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Morris, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8736</td>
</tr>
<tr>
<td>Katie Moore, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-8710</td>
</tr>
<tr>
<td>Jacquelyn Nisby, Executive Staff Analyst</td>
<td>GSD</td>
<td>(832) 393-8023</td>
</tr>
</tbody>
</table>

ATTACHMENTS:

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cover sheet</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Summary:
NOT A REAL CAPTION
RNDI COMPANIES, INC. for mold remediation and asbestos abatement services for the General Services Department - $73,638.00
- Miscellaneous Capital Projects/Acquisitions CP Series Fund

Background:
Formal Bids received July 11, 2019 for S78 - N28967 - Approve an award to RNDI Companies, Inc. for a total amount not to exceed $73,638.90 for Mold Remediation and Asbestos Abatement Services for the General Service Department.

Specific Explanation:
The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an award to RNDI Companies, Inc. on its low bid meeting specifications in the amount of $66,969.00 and contingencies (for unforeseen changes within the scope of work) in the amount of $6,669.90 for a total amount not to exceed $73,638.90 for the General Services Department and that authorization be given to issue a purchase order.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two (2) prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and two (2) bids were received as detailed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
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<tbody>
<tr>
<td>RNDI Companies, Inc</td>
<td>$66,969.00</td>
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<tr>
<td>Inland Environments Ltd</td>
<td>$68,880.00</td>
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</tbody>
</table>

The scope of work requires the vendor to provide all labor, materials, equipment, and supplies for the cleanup and disposal of mold and asbestos damaged building materials for the Houston Health Department (HHD) facility located at 1115 South Braeswood, Houston, Texas.

This remediation of services were due to the Hurricane Harvey flooding in August 2017. The storm water as well as sewage water entered the HHD facility. Thus, the flood water and sewage back-up resulted in an impact on floors, walls, equipment, and related building materials, creating the need to remediate and/or remove for disposal of the impacted articles.

MWBE Participation:
According to the City of Houston Code of Ordinances, Chapter 15, Articles for Goal-oriented contracts, this procurement does not require an MWBE goal, because it falls beneath the $1,000,000 threshold requiring an MWBE subcontractor for construction work.

Hire Houston First:
The proposed procurement may be funded by a federal grant; therefore, exempt from “Hire Houston First” (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

Disaster Recovery Note:
This item is related to the impact of Hurricane Harvey DR4332 and it is the City’s intent to seek reimbursement from the Federal Emergency Management Agency (“FEMA”) and other eligible sources for such expenditures.

Fiscal Note:
No significant Fiscal Operating impact is anticipated as a result of this project.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>FY2020</th>
<th>OUT YEARS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Services Department</td>
<td>$73,638.90</td>
<td>$0.0</td>
<td>$73,638.90</td>
</tr>
</tbody>
</table>
General Services Department | $73,638.90 | $0.0 | $73,638.90

**Prior Council Action:**
Ordinance No. 2020-106; Passed February 12, 2020

**Amount of Funding:**
$73,638.90
Miscellaneous Capital Projects/Acquisitions CP Series Fund
Fund 4039 - Previously appropriated by Ord. No.: 2020-106

**Contact Information:**

<table>
<thead>
<tr>
<th>NAME:</th>
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<td>Jacquelyn Nisby, Executive Staff Analyst</td>
<td>GSD</td>
<td>(832) 393-8023</td>
</tr>
</tbody>
</table>

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Form A - Campaign Ordinance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Form B - Fair Campaign Ordinance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>GSD - Award Recommendation</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Bid Tab</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Certificate of Funding</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Ordinance 2020-106</td>
<td>Backup Material</td>
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<tr>
<td>N28967 - Affidavit Ownership</td>
<td>Backup Material</td>
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</tbody>
</table>
Summary:
E-N-G MOBILE SYSTEMS for purchase of a complete Mobile Ambient Air Monitoring Laboratory for the Houston Health Department - $256,800.00 - Grant Fund

Background:
Formal Bids received January 30, 2020 for S38-N29312 - Approve an award to E-N-G Mobile Systems in the amount of $256,800.00 for the purchase of a complete Mobile Ambient Air Monitoring Laboratory (MAAML) for Houston Health Department.

Specific Explanation:
The Director of Houston Health Department and the Chief Procurement Officer recommend that City Council approve the purchase of a complete Mobile Ambient Air Monitoring Laboratory (MAAML) in the total amount of $256,800.00 and that authorization be given to issue a purchase order to E-N-G Mobile Systems on its low bid. E-N-G Mobile Systems, shall have three (3) months to deliver the MAAML to the City of Houston upon receipt of the purchase order. Houston Health Department personnel will use the MAAML to test air quality throughout the City of Houston.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and two (2) bids were received as detailed below.

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. E-N-G Mobile Solutions, LLC</td>
<td>$256,800.00</td>
</tr>
<tr>
<td>2. Vector Control, LLC</td>
<td>$325,293.05 (Higher Unit Price)</td>
</tr>
</tbody>
</table>

The scope of work requires the contractor to provide all labor, materials, equipment, transportation and supervision necessary to provide a complete mobile ambient air monitoring laboratory turnkey vehicle including, but not limited to, exterior and interior drawings and plans, engineering, equipment integration and testing. The purchase of the MAAML includes a two (2) year bumper to bumper warranty.

MWBE Subcontracting:
Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:
The proposed award requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **E-N-G Mobile Solutions, LLC**, does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

**Fiscal Note:**
No Fiscal Note is required on grant items.

---

**Jerry Adams, Chief Procurement Officer**

**Department Approval Authority**

**Finance/Strategic Procurement Division**

<table>
<thead>
<tr>
<th>Estimated Spending Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
</tr>
<tr>
<td>Houston Health Department</td>
</tr>
</tbody>
</table>

**Amount of Funding:**
$256,800.00
Federal Government -Grant Fund
Fund No.: 5000

**Contact Information:**
Lena Farris  SPD  832-393-8729
Porfirio Villarreal  HHD  832-393-5041

**ATTACHMENTS:**
<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
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<tbody>
<tr>
<td>Coversheet</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Background:
Formal Bids received January 30, 2020 for S38-N29312 - Approve an award to E-N-G Mobile Systems in the amount of $256,800.00 for the purchase of a complete Mobile Ambient Air Monitoring Laboratory (MAAML) for Houston Health Department.

Specific Explanation:
The Director of Houston Health Department and the Chief Procurement Officer recommend that City Council approve the purchase of a complete Mobile Ambient Air Monitoring Laboratory (MAAML) in the total amount of $256,800.00 and that authorization be given to issue a purchase order to E-N-G Mobile Systems on its low bid. E-N-G Mobile Systems, shall have three (3) months to deliver the MAAML to the City of Houston upon receipt of the purchase order. Houston Health Department personnel will use the MAAML to test air quality throughout the City of Houston.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD’s e-bidding website, and two (2) bids were received as detailed below.

Company: 1. E-N-G Mobile Solutions, LLC Amount: $256,800.00
2. Vector Control, LLC $325,293.05 (Higher Unit Price)

The scope of work requires the contractor to provide all labor, materials, equipment, transportation and supervision necessary to provide a complete mobile ambient air monitoring laboratory turnkey vehicle including, but not limited to, exterior and interior drawings and plans, engineering, equipment integration and testing. The purchase of the MAAML includes a two (2) year bumper to bumper warranty.

MWBE Subcontracting:
Zero-percent goal document approved by the Office of Business Opportunity.

Hire Houston First:
The proposed award requires compliance with the City’s ‘Hire Houston First’ (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, E-N-G Mobile Solutions, LLC, does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

Fiscal Note:
No Fiscal Note is required on grant items.

3/2/2020
Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

3/3/2020
Department Approval Authority

Estimated Spending Authority

<table>
<thead>
<tr>
<th>Department</th>
<th>FY 20</th>
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<tbody>
<tr>
<td>Houston Health Department</td>
<td>$256,800.00</td>
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<td>$256,800.00</td>
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Amount of Funding:
$256,800.00
Federal Government -Grant Fund
Fund No.: 5000

Contact Information:
Lena Farris                  SPD     832-393-8729
<table>
<thead>
<tr>
<th>Description</th>
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<tr>
<td>N29312 - Fiscal Form A</td>
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<td>N29312 - OBO Waiver</td>
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<tr>
<td>N29312 - Fair Campaign</td>
<td>Backup Material</td>
</tr>
<tr>
<td>N29312 - Form B</td>
<td>Backup Material</td>
</tr>
<tr>
<td>N29312 - Affidavit of Ownership</td>
<td>Backup Material</td>
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<tr>
<td>N29312 - Bid Tab</td>
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</tr>
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<td>N29312 - Mobile Ambient Air Monitoring Lab-Grant Funding-YL</td>
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</table>
Summary:
CONSOLIDATED TRAFFIC CONTROLS, INC for sole source purchase of Traffic Signal Hardware and Controller Equipment for Houston Public Works - 3 Years with two one-year options - $1,550,659.00 - Enterprise Fund

Background:
Sole Source for S71-S28895 - Approve the sole source purchase of traffic signal hardware and controller equipment from Consolidated Traffic Controls, Inc. in the amount not to exceed $1,550,659.00 for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of traffic signal hardware and controller equipment from Consolidated Traffic Controls, Inc. in the amount not to exceed $1,550,659.00 for Houston Public Works and that authorization be given to make purchases, as needed, for a 36-month period with two one-year options. This award is for traffic signal hardware and controller equipment such as traffic signal mounting components, vehicular and pedestrian signal heads and backplates, light-emitting diode (LED) lenses, and controller central processing unit (CPU) modules to be used by the department to assemble, mount, and operate traffic signal infrastructure.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

MWBE Participation:
Consolidated Traffic Controls, Inc. submitted a Good Faith Effort request to the Office of Business Opportunity which was approved. Therefore, they will not be required to meet the 3.94% goal.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division  
Houston Public Works

**Carol Ellinger Haddock, P.E., Director**  
Finance/Strategic Procurement Division  
Houston Public Works

<table>
<thead>
<tr>
<th>Department</th>
<th>FY20</th>
<th>Out Years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houston Public Works</td>
<td>$200,000.00</td>
<td>$1,350,659.00</td>
<td>$1,550,659.00</td>
</tr>
</tbody>
</table>

**Amount of Funding:**

- $ 1,023,434.94 Dedicated Drainage & Street Renewal Fund – Metro (2310)
- $ 527,224.06 Dedicated Drainage & Street Renewal Fund – Ad Valorem Tax (2310)
- $ 1,550,659.00 Total

**Contact Information:**

Desiree Heath (832) 393-8742  
Jedediah Greenfield (832) 395-3754

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>S28895 - Traffic Signal Hardware and Controller Equipment</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
Summary:
**Description has been revised - money has not changed - okay for 3/10**

CONSOLIDATED TRAFFIC CONTROLS, INC for sole source purchase of Traffic Signal Hardware and Controller Equipment for Houston Public Works - 3 Years with two one-year options - $1,550,659.00 - Enterprise Fund

Background:
Sole Source for S71-S28895 - Approve the sole source purchase of traffic signal hardware and controller equipment from Consolidated Traffic Controls, Inc. in the amount not to exceed $1,550,659.00 for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase of traffic signal hardware and controller equipment from Consolidated Traffic Controls, Inc. in the amount not to exceed $1,550,659.00 for Houston Public Works and that authorization be given to make purchases, as needed, for a 36-month period with two one-year options.

This award is for traffic signal hardware and controller equipment such as traffic signal mounting components, vehicular and pedestrian signal heads and backplates, light-emitting diode (LED) lenses, and controller central processing unit (CPU) modules to be used by the department to assemble, mount, and operate traffic signal infrastructure.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a)(7)(A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

MWBE Participation:
Consolidated Traffic Controls, Inc. submitted a Good Faith Effort request to the Office of Business Opportunity which was approved. Therefore, they will not be required to meet the 3.94% goal.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Estimated Spending Authority

<table>
<thead>
<tr>
<th>Department</th>
<th>FY20</th>
<th>Out Years</th>
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<tbody>
<tr>
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<td>$200,000.00</td>
<td>$1,350,659.00</td>
<td>$1,550,659.00</td>
</tr>
</tbody>
</table>

Amount of Funding:
- $1,023,434.94 Dedicated Drainage & Street Renewal Fund – Metro (2310)
- $527,224.06 Dedicated Drainage & Street Renewal Fund – Ad Valorem Tax (2310)
- $1,550,659.00 Total

Contact Information:
Desiree Heath (832) 393-8742
Jedediah Greenfield (832) 395-3754

ATTACHMENTS:
Description                                           Type
<table>
<thead>
<tr>
<th>Good Faith Effort</th>
<th>Backup Material</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Tabulation</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Fair Campaign Ordinance-Consolidated Traffic Control Inc</td>
<td>Backup Material</td>
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<tr>
<td>Form B</td>
<td>Backup Material</td>
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<tr>
<td>Sole Source Approval</td>
<td>Backup Material</td>
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<tr>
<td>Fiscal Form A</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Budget v Actuals</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Funding Verification</td>
<td>Financial Information</td>
</tr>
<tr>
<td>Budget V Actuals</td>
<td>Financial Information</td>
</tr>
<tr>
<td>S28895 - Affidavit</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
Summary:
OW INVESTORS, LLC dba MARS COMPANY for a Gravimetric Water Meter Test Bench System for Houston Public Works - $124,834.00 - Enterprise Fund

Background:
Formal Bids Received November 7, 2019 for S85-N29158 – Approve an award to OW Investors, LLC dba MARS Company, in the total amount of $124,834.00 for the purchase of a Gravimetric Water Meter Test Bench System for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to OW INVESTORS, LLC dba MARS COMPANY in the total amount of $124,834.00 for the purchase of a Gravimetric Water Meter Test Bench System and that authorization be given to issue a purchase order for Houston Public Works (HPW). This purchase is for one (1) MARS Company Series 5-1000 Gravimetric Water Meter Test Bench System that will be utilized by HPW's meter operations personnel to accurately test and calibrate water meters citywide. This purchase includes a one-time installation and (10) ten day training by the vendor for HPW operations personnel. The training will be conducted in (2) two phases and will be held at 2700 Dalton Street, Houston, Texas 77017. The existing system is beyond economic repair and obsolete and HPW's personnel will salvage and dispose of the unit. This new system will come with a one-year warranty and a life expectancy of 25-30 years.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD’s e-bidding website and three (3) bids were received as outlined below:

**OW Investors, LLC dba MARS Company:** Award on its bid meeting specifications for Line Item No. 1 (Gravimetric Water Meter Test Bench System) and Line Item No. 2 (Installation and Training Services) in the total amount of $124,834.00.

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Ferguson Waterworks</td>
<td>$102,620.74 (Did Not Meet Specifications)</td>
</tr>
<tr>
<td>2. OW Investors, LLC dba MARS Company</td>
<td>$124,834.00</td>
</tr>
</tbody>
</table>
The Strategic Procurement Division surveyed the prospective bidders that downloaded the solicitation and determined that Core and Main LP made exceptions to the City’s Terms and Conditions; therefore, the bid could not be considered for an award.

A lower bid was received from Ferguson Waterworks but did not meet specifications. Specifically, Ferguson Waterworks could not provide the minimum design requirement of a water-resistant computer touch-screen utilizing a Windows 10 operating system.

**M/WBE Participation:**
Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**
The proposed contract required compliance with the City “Hire Houston First” (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, the prospective bidders do not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

**Fiscal Note:**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<table>
<thead>
<tr>
<th>Department</th>
<th>FY 2020</th>
<th>Out Years</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Houston Public Works</td>
<td>$124,834.00</td>
<td>$0.00</td>
<td>$124,834.00</td>
</tr>
</tbody>
</table>

**Amount of Funding:**
$109,059.00 Combined Utility System General Purpose Fund (8305)
$ 15,775.00 Water & Sewer System Operating Fund (8300)
$124,834.00 Total

**Contact Information:**

<table>
<thead>
<tr>
<th>NAME:</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Guthrie, Purchasing Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8735</td>
</tr>
<tr>
<td>Alejandro Velasquez-Auza, Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-8701</td>
</tr>
<tr>
<td>Jedediah Greenfield, Assistant Director</td>
<td>HPW</td>
<td>(832) 395-3754</td>
</tr>
</tbody>
</table>

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>N29158 - Gravimetric Water Meter Test Bench System</td>
<td>Signed Cover sheet</td>
</tr>
</tbody>
</table>
**Background:**
Formal Bids Received November 7, 2019 for S85-N29158 – Approve an award to OW Investors, LLC dba MARS Company, in the total amount of $124,834.00 for the purchase of a Gravimetric Water Meter Test Bench System for Houston Public Works.

**Specific Explanation:**
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to OW Investors, LLC dba MARS Company in the total amount of $124,834.00 for the purchase of a Gravimetric Water Meter Test Bench System and that authorization be given to issue a purchase order for Houston Public Works (HPW). This purchase is for one (1) MARS Company Series 5-1000 Gravimetric Water Meter Test Bench System that will be utilized by HPW’s meter operations personnel to accurately test and calibrate water meters citywide. This purchase includes a one-time installation and (10) ten day training by the vendor for HPW operations personnel. The training will be conducted in (2) two phases and will be held at 2700 Dalton Street, Houston, Texas 77017. The existing system is beyond economic repair and obsolete and HPW’s personnel will salvage and dispose of the unit. This new system will come with a one-year warranty and a life expectancy of 25-30 years.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three (3) prospective bidders downloaded the solicitation document from SPD’s e-bidding website and three (3) bids were received as outlined below:

**OW Investors, LLC dba MARS Company:** Award on its bid meeting specifications for Line Item No. 1 (Gravimetric Water Meter Test Bench System) and Line Item No. 2 (Installation and Training Services) in the total amount of $124,834.00.

<table>
<thead>
<tr>
<th>Company</th>
<th>Total Amount</th>
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</thead>
<tbody>
<tr>
<td>1. Ferguson Waterworks</td>
<td>$102,620.74 (Did Not Meet Specifications)</td>
</tr>
<tr>
<td>2. OW Investors, LLC dba MARS Company</td>
<td>$124,834.00</td>
</tr>
</tbody>
</table>

The Strategic Procurement Division surveyed the prospective bidders that downloaded the solicitation and determined that Core and Main LP made exceptions to the City's Terms and Conditions; therefore, the bid could not be considered for an award.

A lower bid was received from Ferguson Waterworks but did not meet specifications. Specifically, Ferguson Waterworks could not provide the minimum design requirement of a water-resistant computer touch-screen utilizing a Windows 10 operating system.

**M/WBE Participation:**
Zero-Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**
The proposed contract required compliance with the City “Hire Houston First” (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, the prospective bidders do not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

**Fiscal Note:**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Estimated Spending Authority:**

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<th>Department</th>
<th>FY 2020</th>
<th>Out Years</th>
<th>Total</th>
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<tbody>
<tr>
<td>Houston Public</td>
<td>$124,834.00</td>
<td>$0.00</td>
<td>$124,834.00</td>
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</table>
Amount of Funding:
$109,059.00  Combined Utility System General Purpose Fund (8305)
$ 15,775.00  Water & Sewer System Operating Fund (8300)
$124,834.00  Total

Contact Information:

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<tr>
<td>Alejandro Velasquez-Auza, Procurement Specialist</td>
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<td>(832) 393-8701</td>
</tr>
<tr>
<td>Jedediah Greenfield, Assistant Director</td>
<td>HPW</td>
<td>(832) 395-3754</td>
</tr>
</tbody>
</table>

ATTACHMENTS:

<table>
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<tr>
<th>Description</th>
<th>Type</th>
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<tbody>
<tr>
<td>Certificate of Insurance</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Conflict of Interest Questionnaire</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Drug Policy Agreement &amp; Declaration</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Fair Campaign (Form A)</td>
<td>Backup Material</td>
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<tr>
<td>Statement of Residency</td>
<td>Backup Material</td>
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<tr>
<td>OBO Waiver</td>
<td>Backup Material</td>
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<tr>
<td>Bid Tabulation</td>
<td>Backup Material</td>
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<tr>
<td>Vendor's Official Bid Page</td>
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<tr>
<td>HPW Award Recommendation</td>
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<tr>
<td>Budget Form A</td>
<td>Financial Information</td>
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<tr>
<td>Affidavit of Ownership</td>
<td>Backup Material</td>
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<tr>
<td>Budget v Actuals</td>
<td>Financial Information</td>
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<tr>
<td>Funding Verification</td>
<td>Financial Information</td>
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<td>HPW approval</td>
<td>Backup Material</td>
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</table>
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
District E
Item Creation Date:

E29393 – Purchase of Electricity - MOTION

Agenda Item#: 6.

Summary:
ENTERGY TEXAS, INC for approval of spending authority to purchase Electricity - $1,785,734.00 - Central Service Revolving Fund

Background:
E29393 – Approve a spending authority to purchase electricity from Entergy Texas, Inc. in an amount not to exceed $1,785,734.00 for City of Houston facilities.

Specific Explanation:
The Chief Business Officer/Director of Finance Department and the Chief Procurement Officer recommend that City Council approve a spending authority to purchase electricity from Entergy Texas, Inc. (Entergy) in the amount of $1,785,734.00 and that authorization be given to issue purchase orders, as needed, for a seven-year term or until all funds are expended, whichever is longer.

Entergy is the sole electrical provider authorized by the Public Utilities Commission of Texas (PUCT) to provide electrical services in the “regulated” eastern portion of the state, which is outside of the jurisdiction of the Electrical Reliability Council of Texas (ERCOT). Entergy provides electrical services to City owned and operated facilities, including street, traffic and area lighting North and East of downtown, primarily located in the Kingwood and Lake Houston areas.

This recommendation is made pursuant to section 252.022 (a)(15) of the Texas Local Government Code which provides an exception from competitive bidding or competitive proposals for electricity.

M/WBE Subcontracting:
M/WBE Zero-Percentage Goal Document Approved by the Office of Business Opportunity.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:
Funding for this item is included in the FY 2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division  

Department Approval Authority

<table>
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<td>$117,639.00</td>
<td>$1,668,095.00</td>
<td>$1,785,734.00</td>
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**Amount of Funding:**

$1,785,734.00  
Central Service Revolving Fund  
Fund No.: 1002

**Contact Information:**

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<tr>
<th>NAME</th>
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<tbody>
<tr>
<td>Yesenia Chuca, Sr. Staff Analyst</td>
<td>FIN/SPD</td>
<td>(832) 393-8727</td>
</tr>
<tr>
<td>Tantri Emo, Finance Director</td>
<td>FIN</td>
<td>(832) 393-9076</td>
</tr>
<tr>
<td>William Jones, Assistant Director</td>
<td>FIN</td>
<td>(832) 393-9080</td>
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**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
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</table>
Summary:
ORDINANCE establishing New Fees for Services Offered by the Houston Health Department and AMENDING SECTION 21-225 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS

Background:
ORDINANCE establishing new fees for services offered by the Houston Health Department and amending Section 21-225 of the Code of Ordinances, Houston, Texas. The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing the addition of seven new fees to the citywide fee schedule for the Community Re-Entry Program and the Vital Statistics Bureau (VSB) and amending section 21-225 of the City Code of Ordinances to account for the new vital statistic fees.

Pursuant to AP 4-9, the City of Houston Finance Department performed a cost analysis at the request of the HHD and recommended the following fees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drug Offender Education Class</td>
<td>Drug offender education on dangers of drug abuse</td>
<td>$71.00</td>
</tr>
<tr>
<td>Anger Management Class</td>
<td>Anger management to identify and resolve anger/violence issues</td>
<td>$252.00</td>
</tr>
<tr>
<td>Convenience Fee</td>
<td>Online convenience fee</td>
<td>$5.00</td>
</tr>
<tr>
<td>Expedited Processing Fee I</td>
<td>Order birth or death certificates &amp; pick up the same day</td>
<td>$15.00</td>
</tr>
<tr>
<td>Expedited Processing Fee II</td>
<td>Order birth or death certificates &amp; ship next day</td>
<td>$26.00</td>
</tr>
<tr>
<td>FedEx Envelope Fee Cost</td>
<td>Together with Expedited Processing Fee II</td>
<td>$20.00</td>
</tr>
<tr>
<td>Standard Delivery Fee</td>
<td>Order birth or death certificate &amp; ship regular mail</td>
<td>$3.00</td>
</tr>
</tbody>
</table>

**Drug Offender Education Class:** The HHD Community Re-Entry Program will provide drug offender education designed to increase the knowledge of drug offenders about the dangers of drug abuse and associated illegal activities, to identify their own individual drug-use patterns, and the development of a personal action plan that helps prevent future drug use and illegal behavior. Upon class completion, each client will receive a certificate, which is submitted to a court or the Department of Public Safety as
Verification. The class duration is 15 hours, completed within one week, with an average of 10 attendees.

**Anger Management Class:** The HHD Re-Entry Program will provide this 12-week class designed to identify and resolve anger and violence issues. The class includes a summary of core concepts and worksheets to complete homework assignments. The concepts and skills presented are best learned by practice and review. Clients anticipated to attend this class are in some cases: court ordered as a condition of supervision, recommended by a parole or probation officer, a recommendation by a Child Protective Services (CPS) caseworker, a referral from a school district or a referral from a defense or family lawyer due to a case pending disposition. The class duration is one hour per week, with an average of 10 attendees per class.

**VSB Delivery Option Fees:** HHD offers consumers the option of ordering death and birth certificates online. The proposed fees represent the various timeframes for individuals to receive their vital records.

HHD provided details of the proposed fees to the Quality of Life Committee during a presentation in October 2019.

_______________________________________
Stephen L. Williams, M.Ed., M.P.A.
Director - Houston Health Department

**Contact Information:**
Porfirio Villarreal
Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

<table>
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<th>Description</th>
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</table>
CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HHD - Fee Schedule

Agenda Item#:

Background:
The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing the addition of seven new fees to the citywide fee schedule for the Community Re-Entry Program and the Vital Statistics Bureau (VSB) and amending section 21-225 of the City Code of Ordinances to account for the new vital statistic fees.

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**VSB Delivery Option Fees:** HHD offers consumers the option of ordering death and birth certificates online. The proposed fees represent the various timeframes for individuals to receive their vital records.

HHD provided details of the proposed fees to the Quality of Life Committee during a presentation in October 2019.

Stephen L. Williams, M.Ed., M.P.A.
Director - Houston Health Department

Prior Council Action:
Not Applicable

Amount of Funding:
Not Applicable

Contact Information:
Porfirio Villarreal
Telephone: 832-393-5041; 713-826-5695
Summary:
ORDINANCE amending Ordinance No. 2019-0796 to increase the maximum contract amount for contract between City of Houston and HARRIS COUNTY relating to the Joint Election held on November 5, 2019 - $26,438.79 - General Fund

Background:
Recommendation:
The City Council approve an ordinance amending Ordinance No. 2019-0796 to increase the maximum contract amount of the agreement relating to joint elections with Harris County held on November 5, 2019.

Specific Explanation:
The proposed ordinance approves the new maximum contract allocation of $726,438.79 for the Agreement between Harris County and the City of Houston relating to joint elections held on November 5, 2019. Under the Agreement, each participating governmental entity was allocated its pro rata share of the estimated cost of the election, including expenses for polling locations and election personnel. The final actual cost invoiced by Harris County in the amount of $726,438.79 exceeds the original estimated cost of $700,000.00 previously allocated and approved by City Council under Ordinance 2019-0796, as the City’s share of the total election cost, by $26,438.79. At the time the estimate was generated, the polling place locations and accompanying personnel expenses had not been determined and these costs were underestimated. The other governmental entities have been billed for their respective shares of the election costs.

Therefore, an additional amount of $26,438.79 is needed to meet the City’s obligation under the Agreement. Council approval is requested for this additional amount that is due to Harris County under the Agreement.

Pat Jefferson-Daniel
Interim City Secretary

Prior Council Action:
2019-0796 (passed 10/16/2019)

Amount of Funding:
$26,438.79
General Fund (1000)

**Contact Information:**
Pat Jefferson-Daniel
Interim City Secretary
**Phone:** 832.393.1100

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
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</thead>
<tbody>
<tr>
<td>Coversheet</td>
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</table>
Summary:
ORDINANCE approving a maximum contract amount between HARRIS COUNTY and the City of Houston relating to the Joint Election held on November 5, 2019

Background:
Recommendation:
The City Council approve an ordinance amending Ordinance No. 2019-0796 to increase the maximum contract amount of the agreement relating to joint elections with Harris County held on November 5, 2019.

Specific Explanation:
The proposed ordinance approves the new maximum contract allocation of $726,438.79 for the Agreement between Harris County and the City of Houston relating to joint elections held on November 5, 2019. Under the Agreement, each participating governmental entity was allocated its pro rata share of the estimated cost of the election, including expenses for polling locations and election personnel. The final actual cost invoiced by Harris County in the amount of $726,438.79 exceeds the original estimated cost of $700,000.00 previously allocated and approved by City Council under Ordinance 2019-0796, as the City's share of the total election cost, by $26,438.79. At the time the estimate was generated, the polling place locations and accompanying personnel expenses had not been determined and these costs were underestimated. The other governmental entities have been billed for their respective shares of the election costs.

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Pat Jefferson-Daniel
Interim City Secretary

Prior Council Action:
2019-0796 (passed 10/16/2019)

Amount of Funding:
$26,438.79
General Fund (1000)

Contact Information:
Pat Jefferson-Daniel
Interim City Secretary
Phone: 832.393.1100

ATTACHMENTS:
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<thead>
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<th>Description</th>
<th>Type</th>
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<tbody>
<tr>
<td>Ordinance</td>
<td>Ordinance/Resolution/Motion</td>
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</tbody>
</table>
Summary:
Amended and Restated ORDINANCE supplementing the Master Ordinance and authorizing the issuance of Airport System Senior Lien Commercial Paper Notes, Series A and Series B Program; authorizing the amendment and restatement of such Program and providing for the security and payment with respect thereto; authorizing certain designated officials to approve certain terms including interest rate, price and terms relating to the sale and delivery of the Notes; authorizing the execution and delivery of an amended and restated Credit Agreement relating to the security of the Notes, one or more Dealer Agreements, an issuing and paying Agency Agreement and other related Agreements; approving the form of Agreement with a Debt Service Reserve Fund Surety Policy Provider; authorizing an official to declare intent to reimburse; making certain findings and other declarations necessary and incidental to the issuance of Notes; and declaring an emergency.

Background:
RECOMMENDATION:
Approve an ordinance supplementing the master ordinance and authorizing the issuance of Airport System Senior Lien Commercial Paper Notes, Series A and B Program; authorizing the amendment and restatement of such program and providing for the security and payment with respect thereto.

SPECIFIC EXPLANATION:
Starting in 1993, City Council began authorizing commercial paper (“CP”) programs to provide appropriation capacity and “on time” funding for various capital expenditures of the City to be funded with proceeds of debt. The issuance of CP has provided an expedient, cost-effective method of providing interim financing. CP notes are later refinanced with fixed rate bonds with maturities matching the useful lives of the projects or equipment being financed.

The Houston Airport System’s (“HAS”) existing $150 million senior lien CP program, Series A (AMT) and Series B (Non-AMT) currently supports capital expenditures related to HAS’s Capital Improvement Plan (“CIP”) projects. HAS is seeking to increase its senior lien CP program by an additional $200 million which will allow HAS to continue with existing and planned projects as detailed in the CIP.

The Finance Working Group (the “FWG”) recommends increasing the current commercial paper
program with its current provider Sumitomo Mitsui Banking Corporation by an additional $200 million. The aggregate principal amount of outstanding CP will not exceed $350 million and the expiration of the facility will be extended to 2025.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 4, 2020.

__________________________________________  ____________________________
Tantri Emo, Chief Business Officer/Director of Finance                        Chris B. Brown, Houston
City Controller

Prior Council Action:
(O) 2016-847

Contact Information:
Melissa Dubowski Phone: 832-393-9101
Charisse Mosely Phone: 832-393-3529

ATTACHMENTS:
Description                     Type
Coversheet                      Signed Cover sheet
Background:

RECOMMENDATION:
Approve an ordinance supplementing the master ordinance and authorizing the issuance of Airport System Senior Lien Commercial Paper Notes, Series A and B Program; authorizing the amendment and restatement of such program and providing for the security and payment with respect thereto.

SPECIFIC EXPLANATION:

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The Finance Working Group (the "FWG") recommends increasing the current commercial paper program with its current provider Sumitomo Mitsui Banking Corporation by an additional $200 million. The aggregate principal amount of outstanding CP will not exceed $350 million and the expiration of the facility will be extended to 2025.

This transaction was presented to the Budget and Fiscal Affairs Committee on February 4, 2020.

Tanis Emo, Chief Business Officer/Director of Finance

Chris B. Brown, Houston City Controller

Prior Council Action:
2016-847

Amount of Funding:
 n/a

Contact Information:
Melissa Dubowski  Phone: 832-393-9101
Charlase Mosely  Phone: 832-393-3528
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
ALL
Item Creation Date: 2/19/2020

HHD - 2020 CDC HIV/STD End the Epidemic Grant

Agenda Item#: 10.

Summary:
ORDINANCE approving and authorizing submission of a grant application to the U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CENTERS FOR DISEASE CONTROL AND PREVENTION, for grant titled "Integrated HIV Programs for Health Departments to Support Ending the HIV Epidemic in the United States” for the City of Houston Health Department’s HIV/STD and Viral Hepatitis Prevention Program (the "Grant"); declaring the City’s eligibility for such grant; authorizing the Director of the Houston Health Department to act as the City’s representative in the application process; authorizing the Director of the Houston Health Department to accept the grant and expend the grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant.

Background:
The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing a grant application to the United States Department of Health and Human Services, Centers for Disease Control and Prevention, to support the Ending the HIV Epidemic: A Plan for America initiative for HHD’s HIV/STD and Viral Hepatitis Prevention program. The total project period is from June 01, 2020 to May 31, 2025, for a total amount requested of $21,450,475.00. The initial budget period is from June 1, 2020 to May 31, 2021 for an amount requested of $4,290,095.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City’s representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by CDC during the project period and does not require cash matching funds.

The funding opportunity is designed to support ending the country’s HIV epidemic by leveraging powerful data, tools and resources to reduce new HIV infections by 75% in 5 years. Funding will allow HHD to increase its current testing, linkage to care, re-engagement in treatment services, routine screening and pre-exposure prophylaxis (PrEP) medication efforts. The Ending the HIV Epidemic initiative will focus on a strategic combination of scientifically proven, cost effective, and scalable structural, behavioral, and biomedical interventions targeting people with and without HIV who live in 48 U.S. counties and cities where more than 50 percent of the country’s HIV diagnoses occurred in 2016 and 2017. HHD will engage its community partners to assist in reaching the
maximum number of clients to meet the goals of the initiative.

Fiscal Note No Fiscal Note is required on grant items

Stephen L. Williams, MEd., M.P.A.
Director, Houston Health Department

**Amount of Funding:**
$21,450,475.00
Federal Fund
Fund 5000

**Contact Information:**
Porfirio Villarreal -
Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

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</table>
Background:
The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing a grant application to the United States Department of Health and Human Services, Centers for Disease Control and Prevention, to support the Ending the HIV Epidemic: A Plan for America initiative for HHD’s HIV/STD and Viral Hepatitis Prevention program. The total project period is from June 01, 2020 to May 31, 2025, for a total amount requested of $21,450,475.00. The initial budget period is from June 1, 2020 to May 31, 2021 for an amount requested of $4,290,095.

HHD also requests City Council authorize the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant application and to authorize the Director or his designee to act as the City’s representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period not to exceed five years, if extended by CDC during the project period and does not require cash matching funds.

The funding opportunity is designed to support ending the country’s HIV epidemic by leveraging powerful data, tools and resources to reduce new HIV infections by 75% in 5 years. Funding will allow HHD to increase its current testing, linkage to care, re-engagement in treatment services, routine screening and pre-exposure prophylaxis (PrEP) medication efforts. The Ending the HIV Epidemic initiative will focus on a strategic combination of scientifically proven, cost effective, and scalable structural, behavioral, and biomedical interventions targeting people with and without HIV who live in 48 U.S. counties and cities where more than 50 percent of the country’s HIV diagnoses occurred in 2016 and 2017. HHD will engage its community partners to assist in reaching the maximum number of clients to meet the goals of the initiative.

Fiscal Note
No Fiscal Note is required on grant items

Stephen L. Williams, MEd., M.P.A.
Director, Houston Health Department

Amount of Funding:
$21,450,475.00 - Federal Fund - 5000

Contact Information:
Porfirio Villarreal -
Telephone: 832-393-5041; 713-826-5695

ATTACHMENTS:

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Summary:
ORDINANCE adopting City of Houston Harvey Buyout Program Guidelines for Hurricane Harvey Disaster Recovery

Background:
The Housing and Community Development (HCDD) recommends City Council approval of an ordinance adopting guidelines for the Harvey Buyout Program ("HB"). This is one of the programs identified in the 2017 Flood Events ("Texas Hurricane Harvey") application.

These guidelines are the first step towards implementing buyout opportunities, designed to protect Houston's low-to-moderate income residents from unsafe multifamily structures damaged during Hurricane Harvey and any previous flood events. Approval of guidelines are necessary prior to the receipt of funds. Funding for this program from the Texas General Land Office (GLO) is estimated not to exceed $40,800,000.00 in Community Development Block Grant- Disaster Recover (CDBG-DR) funds. Proposed sites will be selected internally by HCDD in coordination with Houston Public Works (HPW) identify developments that are environmentally vulnerable to future disasters. All purchases will be brought to City Council for approval.

The objective of the HB program is to help prevent localized flooding and reduce streambank erosion downstream. Program prioritization will be determined based on the following preferences:
- Properties affected by Hurricane Harvey
- Properties located in a Floodway and/or Floodplain
- Properties will repetitive flood loss from the years 2015-2017 in conjunction with Harvey damages
- Properties located or adjacent to an ongoing HPW mitigation project, which supports the overall program to reduce the risk of future flooding.

In addition, eligible activities and cost can be applied to the following:
1. Acquisition of existing properties/land and soft costs directly related for acquisition.
2. Post-closing related to acquiring the property
3. Demolition of structures
4. Asbestos abatement cost
5. Relocation to remove owner-occupants and/or tenants from vulnerable areas.

This program was approved by GLO on December 19, 2019.
Fiscal Note:
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on October 15, 2019.

______________________________
Tom McCasland, Director

Amount of Funding:

Contact Information:
Roxanne Lawson
Phone: (832) 394-6307

ATTACHMENTS:
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Summary:
NOT A REAL CAPTION
Ordinance adopting guidelines for the Harvey 2017 Flood Events Buyout Program

Background:
The Housing and Community Development (HCDD) recommends City Council approval of an ordinance adopting guidelines for the Harvey Buyout Program ("HB"). This is one of the programs identified in the 2017 Flood Events ("Texas Hurricane Harvey") application.

These guidelines are the first step towards implementing buyout opportunities, designed to protect Houston's low-to-moderate income residents from unsafe multifamily structures damaged during Hurricane Harvey and any previous flood events. Approval of guidelines are necessary prior to the receipt of funds. Funding for this program from the Texas General Land Office (GLO) is estimated not to exceed $40,800,000.00 in Community Development Block Grant- Disaster Recover (CDBG-DR) funds. Proposed sites will be selected internally by HCDD in coordination with Houston Public Works (HPW) identify developments that are environmentally vulnerable to future disasters. All purchases will be brought to City Council for approval.

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2. Post-closing related to acquiring the property
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4. Asbestos abatement cost
5. Relocation to remove owner-occupants and/or tenants from vulnerable areas.

This program was approved by GLO on December 19, 2019.

Fiscal Note:
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on October 15, 2019.

Amount of Funding:

Contact Information:
Roxanne Lawson
(832) 394-6307

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Summary:
ORDINANCE appropriating $350,251.41 from the TIRZ Affordable Housing Fund for use in the City's Single-Family Housing Programs to address unforeseen infrastructure issues

Background:
The Housing and Community Development Department (HCDD) recommends City Council authorization and approval of an Ordinance authorizing HCDD to mitigate life, health and safety issues and continue serving City residents as follows:

1. Appropriating $350,251.41 in TIRZ Affordable Housing Funds (2409) and authorizing their use in HCDD’s Single-Family Housing Programs to address unforeseen infrastructure issues and cover the cost of rehabilitation and reconstruction exceeding the programs’ current cap amount of $200,000.00, up to a maximum amount of $275,000.00 per home.
2. Authorize and approve the HCDD Director or his/her authorized designee to have the discretion to approve future projects requiring infrastructure improvements (including the design and installation of sanitary sewer and water lines) required by Houston Public Works (HPW) Code Enforcement Division (CED).

HCDD is encountering several contract related challenges on projects that have unforeseen infrastructure needs. Additional repairs have caused the projects to exceed the program cap of $200,000.00 per home, as well as the original contracted price increasing beyond 25%. Currently, HCDD has at least four (4) homes that share community sewer lines, and/or outdated water lines that do not meet current code requirements. HCDD is faced with the choice of either designing and installing sanitary sewer lines and water lines to meet current code requirements or abandoning the projects.

If HCDD is not to proceed with these infrastructural repair issues, HCDD will have no other alternative but to abandon the projects, leaving the homeowners in unsafe and unsanitary living conditions. HCDD will also have to reimburse the contractors for their incurred costs, as well as paying rental assistance, moving and storage fees on behalf of the applicants.

The existing construction pipeline consists of approximately 600 applicants awaiting assistance. Any additional work will be identified upon the submission of the contractor's plans to permitting.

Fiscal Note:
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.
Tom McCasland, Director

**Prior Council Action:**
1/24/2018 (O) 2018-56
1/31/2018 (O) 2018-67
2/7/2018   (O) 2018-84
8/5/2019   (O) 2019-629

**Amount of Funding:**
$350,251.41
TIRZ Affordable Housing Funding
Fund 2409

**Contact Information:**
Roxanne Lawson
Phone: (832) 394-6307

**ATTACHMENTS:**

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Summary:
ORDINANCE APPROPRIATING $350,251.41 IN TAX INCREMENT REINVESTMENT ZONE (TIRZ) FUNDS FROM FUND 2409 AND ALLOCATING THESE FUNDS FOR USE IN THE CITY’S SINGLE-FAMILY HOUSING PROGRAMS TO ADDRESS UNFORESEEN INFRASTRUCTURE ISSUES; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

Background:
The Housing and Community Development Department (HCDD) recommends City Council authorization and approval of an Ordinance authorizing HCDD to mitigate life, health and safety issues and continue serving City residents as follows:

1. Appropriating $350,251.41 in TIRZ Affordable Housing Funds (2409) and authorizing their use in HCDD's Single-Family Housing Programs to address unforeseen infrastructure issues and cover the cost of rehabilitation and reconstruction exceeding the programs' current cap amount of $200,000.00, up to a maximum amount of $275,000.00 per home.
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HCDD is encountering several contract related challenges on projects that have unforeseen infrastructure needs. Additional repairs have caused the projects to exceed the program cap of $200,000.00 per home, as well as the original contracted price increasing beyond 25%. Currently, HCDD has at least four (4) homes that share community sewer lines, and/or outdated water lines that do not meet current code requirements. HCDD is faced with the choice of either designing and installing sanitary sewer lines and water lines to meet current code requirements or abandoning the projects.

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The existing construction pipeline consists of approximately 600 applicants awaiting assistance. Any additional work will be identified upon the submission of the contractor's plans to permitting.

Fiscal Note:
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

Prior Council Action:
1/24/2018 (O) 2018-56
1/31/2018 (O) 2018-67
2/7/2018 (O) 2018-84
8/5/2019 (O) 2019-629

Amount of Funding:
$350,251.41
TIRZ Affordable Housing Funding
Fund 2409

Contact Information:
Roxanne Lawson
Phone: (832) 394-6307
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Summary:
ORDINANCE approving and authorizing fifth amendment to contract between City of Houston and CHILD CARE COUNCIL OF GREATER HOUSTON to extend the term of the contract and provide additional Emergency Solutions Grant Funds, Community Development Block Grant Funds and Homeless Housing and Services Program Funds for the continuing administration and operation of the City's Homeless Services Program - 1 Year - $2,279,024.50 - Grant Fund

Background:
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston (CCC) to administer the City’s Homeless Services Program (HSP). The City will grant CCC $2,279,024.50 in Emergency Solutions Grant ($1,163,990.50), Community Development Block Grant ($500,000.00), and Homeless Housing Services Program ($615,034.00) funds to provide services to approximately 1673 homeless or near homeless persons.

The HSP is designed to address the needs of families and individuals who are homeless or at risk of becoming homeless. HSP activities include: emergency shelter for individuals, families, and persons fleeing domestic violence; medical and mental health services; assistance in obtaining permanent housing; assistance in obtaining services or benefits; and assistance with short-term rent and utility payments to prevent eviction or termination of services.

CCC administers contracts with nine nonprofit homeless services agencies that were selected through a Request for Proposal process. These nine agencies are: Bay Area Turning Point, The Bridge Over Troubled Waters, Catholic Charities, Covenant House, Fort Bend County Women's Center, Harris County Social Services, Houston Area Women's Center, Salvation Army, and SEARCH Homeless Services.

CCC also processes reimbursement requests, monitors providers for performance and compliance with HUD regulations, and provides technical assistance and training. The City funds 100% of the costs for this program.

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<th>Category</th>
<th>Contract Amount</th>
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<tr>
<td>Program Services</td>
<td>$1,745,564.87</td>
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HCDD conducted a Request for Proposals for Homeless Services Program administrative services in COHFY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2016 – March 31, 2017, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

**Fiscal Note:**
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

Tom McCasland, Director

**Prior Council Action:**
4-20-16 (O) 2016-315
3-29-17 (O) 2017-223
8-23-17 (O) 2017-657
3-21-18 (O) 2018-201

**Amount of Funding:**
$1,663,990.50 Federal Government - Grant Funded (5000)
$615,034.00 State – Grant Funded (5010)

**Contact Information:**
Roxanne Lawson
832-394-6307

**ATTACHMENTS:**
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**Background:**
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston (CCC) to administer the City’s Homeless Services Program (HSP). The City will grant CCC $2,279,024.50 in Emergency Solutions Grant ($1,163,990.50), Community Development Block Grant ($500,000.00), and Homeless Housing Services Program ($615,034.00) funds to provide services to approximately 1673 homeless or near homeless persons.

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CCC administers contracts with nine nonprofit homeless services agencies that were selected through a Request for Proposal process. These nine agencies are: Bay Area Turning Point, The Bridge Over Troubled Waters, Catholic Charities, Covenant House, Fort Bend County Women’s Center, Harris County Social Services, Houston Area Women’s Center, Salvation Army, and SEARCH Homeless Services.

CCC also processes reimbursement requests, monitors providers for performance and compliance with HUD regulations, and provides technical assistance and training. The City funds 100% of the costs for this program.

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<tr>
<td>Total</td>
<td>$2,279,024.50</td>
<td>100%</td>
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HCDD conducted a Request for Proposals for Homeless Services Program administrative services in COHY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2016 – March 31, 2017, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

**Fiscal Note:**
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

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**Prior Council Action:**
4-20-16 (O) 2016-315  
3-29-17 (O) 2017-223  
8-23-17 (O) 2017-657  
3-21-18 (O) 2018-201

**Amount of Funding:**
$1,663,990.50  Federal Government - Grant Funded (5000)  
$615,034.00  State – Grant Funded (5010)

**Contact Information:**
Roxanne Lawson  
832-394-6307
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Summary:
ORDINANCE approving and authorizing a fifth Amendment to contract between City of Houston and CHILD CARE COUNCIL OF GREATER HOUSTON to extend the term of the contract and provide additional Community Development Block Grant Funds for the continuing administration and operation of the City’s Child Care Program - 1 Year - $360,000.00 - Grant Fund

Background:
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston (CCC) to administer the City’s Child Care Program, which provides quality child care services and parental development to approximately 75 low- and moderate-income families. The City will grant CCC $360,000.00 in Community Development Block Grant funds to administer the Child Care Program.

The purpose of the Child Care Program is to provide quality child care services and positive parenting training to support low- and moderate-income families, where the parents are working, in job training, or seeking employment. Child care services include full-day child care, before or after school care, full-day summer programs for school-age children, infant care, and special needs care. The Child Care Program enhances positive parenting through training in discipline and guidance, child abuse prevention, coping with stress, nutrition, and health.

CCC administers contracts with five nonprofit agencies that were selected through a Request for Proposal process. These five agencies are: Association for the Advancement of Mexican Americans, Chinese Community Center, Community Family Center, SEARCH Homeless Services, and Wesley Community Centers, Inc.

CCC is responsible for processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City funds 100% of the costs for this program.

<table>
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<tr>
<th>Category</th>
<th>Contract Amount</th>
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<tr>
<td>Program Services</td>
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<tr>
<td>Total</td>
<td>$360,000.00</td>
<td>100%</td>
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HCDD conducted a Request for Proposals (RFP) for Child Care Program administrative services in COH FY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2015 – March 31, 2016, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

**Fiscal Note:**
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

________________________________
Tom McCasland, Director

**Prior Council Action:**
4-15-15 (O) 2015-341
3-30-16 (O) 2016-249
3-29-17 (O) 2017-222
3-21-18 (O) 2018-200
5-22-19 (O)2019-283

**Amount of Funding:**
$360,000.00  Federal Government - Grant Funded (5000)

**Contact Information:**
Roxanne Lawson
832-394-6307

**ATTACHMENTS:**

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<td>Coversheet</td>
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</table>
Background:
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston Inc. (CCC) to administer the City’s Child Care Program, which provides quality child care services and parental development to approximately 75 low- and moderate-income families. The City will grant CCC $360,000.00 in Community Development Block Grant funds to administer the Child Care Program.

The purpose of the Child Care Program is to provide quality child care services and positive parenting training to support low- and moderate-income families, where the parents are working, in job training, or seeking employment. Child care services include full-day child care, before or after school care, full-day summer programs for school-age children, infant care, and special needs care. The Child Care Program enhances positive parenting through training in discipline and guidance, child abuse prevention, coping with stress, nutrition, and health.

CCC administers contracts with five nonprofit agencies that were selected through a Request for Proposal process. These five agencies are: Association for the Advancement of Mexican Americans, Chinese Community Center, Community Family Center, SEARCH Homeless Services, and Wesley Community Centers, Inc.

CCC is responsible for processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City funds 100% of the costs for this program.

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<td>Total</td>
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<td>100%</td>
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</table>

HCDD conducted a Request for Proposals (RFP) for Child Care Program administrative services in COH FY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2015 – March 31, 2016, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

Fiscal Note:
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.
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Summary:
ORDINANCE approving and authorizing fifth amendment to contract between City of Houston and CHILD CARE COUNCIL OF GREATER HOUSTON to extend the term of the contract and provide additional Community Development Block Grant Funds for the continuing administration and operation of a Juvenile Delinquency Program - 1 Year - $360,000.00 - Grant Fund

Background:
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston (CCC) to administer the City's Juvenile Delinquency Prevention (JDP) program to 800 at-risk youth. The City will grant CCC $360,000.00 in Community Development Block Grant funds to administer the JDP program.

The purpose of the JDP program is to deter delinquency for at-risk youth or to prevent further delinquency from youth who are status offenders. The JDP services include substance abuse deterrence and treatment, adolescent health education, educational services designed to prevent/decrease school drop-outs, youth employability programs, whole family functioning, prevention of gang membership, and cultural enrichment and recreational activities. CCC administers contracts with seven nonprofit agencies that were selected through a Request for Proposal process. These seven agencies are: Boys and Girls Club of Greater Houston, Children's Assessment Center Foundation, Chinese Community Center, Inc., Fifth Ward Enrichment Program, Project GRAD Houston, Pro-Vision, Inc., and Unlimited Visions Aftercare, Inc.

CCC is responsible for processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City funds 100% of the costs for this program.

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<td>Program Services</td>
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<td>79%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$360,000.00</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

HCDD conducted a Request for Proposals (RFP) for JDP Program administrative services in
COH FY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2015 – March 31, 2016, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

**Fiscal Note:**
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

Tom McCasland, Director

**Prior Council Action:**
4-15-15 (O) 2015-343  
3-30-16 (O) 2016-248  
3-29-17 (O) 2017-224  
3-21-18 (O) 2018-202  
5-22-19 (O) 2019-383

**Amount of Funding:**
$360,000.00  Federal Government - Grant Funded (5000)

**Contact Information:**
Roxanne Lawson  
832-394-6307

**ATTACHMENTS:**
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<tr>
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**Background:**
The Housing and Community Development Department (HCDD) recommends approval of a fifth contract amendment between the City of Houston and Child Care Council of Greater Houston (CCC) to administer the City’s Juvenile Delinquency Prevention (JDP) program to 800 at-risk youth. The City will grant CCC $360,000.00 in Community Development Block Grant funds to administer the JDP program.

The purpose of the JDP program is to deter delinquency for at-risk youth or to prevent further delinquency from youth who are status offenders. The JDP services include substance abuse deterrence and treatment, adolescent health education, educational services designed to prevent/decrease school drop-outs, youth employability programs, whole family functioning, prevention of gang membership, and cultural enrichment and recreational activities. CCC administers contracts with seven nonprofit agencies that were selected through a Request for Proposal process. These seven agencies are: Boys and Girls Club of Greater Houston, Children's Assessment Center Foundation, Chinese Community Center, Inc., Fifth Ward Enrichment Program, Project GRAD Houston, Pro-Vision, Inc., and Unlimited Visions Aftercare, Inc.

CCC is responsible for processing reimbursement requests, monitoring providers for performance and compliance with HUD regulations, and providing technical assistance and training. The City funds 100% of the costs for this program.

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<th>Category</th>
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<td>Total</td>
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HCDD conducted a Request for Proposals (RFP) for JDP Program administrative services in COH FY2015. CCC was selected as the Administrative Agency. The initial contract period was April 1, 2015 – March 31, 2016, with the option to renew in one-year increments. Four subsequent contract amendments were approved by ordinance, which extended services through March 31, 2020. This fifth amendment provides funding through March 31, 2021.

**Fiscal Note:**
No Fiscal Note is required on grant items.

This item was reviewed by the Housing and Community Affairs Committee on February 18, 2020.

**Contact Information:**
Roxanne Lawson  
832-394-6307

**ATTACHMENTS:**
- Description: original contract  
  Type: Backup Material
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  Type: Backup Material
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Summary:
ORDINANCE providing for a cash match; approving and authorizing the submission of a grant application to the US DEPARTMENT OF JUSTICE: CRIMINAL JUSTICE DIVISION-FY2019 Critical Incident Stress Debriefing Program and the acceptance of the award for the Houston Fire Department; declaring the City’s eligibility for such grant; authorizing the Director of the Houston Fire Department (“Director”) to act as the City’s representative in the application process; authorizing the Director to accept the grant award and expend the grant funds, as awarded, to extend the grant period and to apply for and accept all subsequent awards, if any, pertaining to the grant

Background:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 Critical Incident Stress Debriefing Program Grant in the amount of $58,450 with a cash match of $14,613 for a total program cost of $73,063.

SPECIFIC EXPLANATION:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 Critical Incident Stress Debriefing Program Grant in the amount of $58,450 with a cash match of $14,613 for a total program cost of $73,063.
The intent of this program is to provide The Houston fire Department Critical Incident Stress Management Team training of incident-related psychological and emotional support services to 4,000 firefighters and EMS personnel who encounter extraordinary stresses on a daily basis. The team is comprised of 50 specially trained emergency personnel who volunteer to provide these services to their peers as an additional job duty. The team will provide a comprehensive, confidential peer support to employees, retirees, and their family members. This training will fulfill our mission of providing a comprehensive peer support through the CISM Team by offering a variety of individual and group services, including stress management education, crisis intervention, and appropriate follow-up care.

Fiscal Note:
Funding for the cash match is included in FY20 Adopted Budget.
Fiscal Note:
No fiscal note is required on grant items.
Amount of Funding:
$14,613, General Fund (1000)
$58,450 Fed/Local/State Pass Grant (5030)
Overall Total: $73,063

Contact Information:
Richard Mann                   Phone: 832-394-6712
Richard Galvan                 Phone: 832-394-7223
Rodney West                    Phone: 832-394-6731

ATTACHMENTS:
Description                     Type
Cover sheet                     Signed Cover sheet
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
Item Creation Date:
HFD - Critical Incident Stress Debriefing Program Grant
Agenda Item#: 21.

Summary:
ORDINANCE providing for a cash match; approving and authorizing the submission of a grant application to the US DEPARTMENT of JUSTICE: CRIMINAL JUSTICE DIVISION-FY2019 Critical Incident Stress Debriefing Program and the acceptance of the award for the Houston Fire Department; declaring the City's eligibility for such grant; authorizing the Director of the Houston Fire Department ("Director") to act as the City's representative in the application process; authorizing the Director to accept the grant award and expend the grant funds, as awarded, to extend the grant period and to apply for and accept all subsequent awards, if any, pertaining to the grant.

Background:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 Critical Incident Stress Debriefing Program Grant in the amount of $58,450 with a cash match of $14,613 for a total program cost of $73,063.

SPECIFIC EXPLANATION:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 Critical Incident Stress Debriefing Program Grant in the amount of $58,450 with a cash match of $14,613 for a total program cost of $73,063.

The intent of this program is to provide The Houston fire Department Critical Incident Stress Management Team training of incident-related psychological and emotional support services to 4,000 firefighters and EMS personnel who encounter extraordinary stresses on a daily basis. The team is comprised of 50 specially trained emergency personnel who volunteer to provide these services to their peers as an additional job duty. The team will provide a comprehensive, confidential peer support to employees, retirees, and their family members. This training will fulfill our mission of providing a comprehensive peer support through the CISM Team by offering a variety of individual and group services, including stress management education, crisis intervention, and appropriate follow-up care.

Fiscal Note:
Funding for the cash match is included in FY20 Adopted Budget.

Fiscal Note:
No fiscal note is required on grant items.

Samuel Peña, Fire Chief
Houston Fire Department

Amount of Funding:
$14,613, General Fund (1000)
$58,450 Fed/Local/State Pass Grant (5030)
Overall Total: $73,063

Contact Information:
Richard Mann Phone: 832-394-6712
Richard Galvan Phone: 832-394-7223
Rodney West Phone: 832-394-6731

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https://houston.novusagenda.com/AgendaWeb/CoverSheet.aspx?ItemID=19032

3/4/2020
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
ALL
Item Creation Date:

HFD - First Responder Mental Health Resilience Program
Grant

Agenda Item#: 17.

Summary:
ORDINANCE providing for a cash match; approving and authorizing the submission of a grant application to the US DEPARTMENT OF JUSTICE CRIMINAL JUSTICE DIVISION-FY2019 First Responder Mental Health Resiliency Program and the acceptance of the award for the Houston Fire Department; declaring the city's eligibility for such grant; authorizing the Director of the Houston Fire Department (“Director”) to act as the City’s representative in the application process; authorizing the Director to accept the grant award and expend the grant funds, as awarded, to extend the grant period and to apply for and accept all subsequent awards, if any, pertaining to the grant

Background:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 First Responder Mental Health Resiliency Program Grant in the amount of $76,960 with a cash match of $19,240 for a total program cost of $96,200.

SPECIFIC EXPLANATION:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 First Responder Mental Health Resiliency Program Grant in the amount of $76,960 with a cash match of $19,240 for a total program cost of $96,200.
The intent of this program is to reduce the rate of Post-Traumatic Stress Disorder (PTSD) among firefighters employed by the City of Houston. Recent research found that firefighters have a greater risk of dying by suicide than in the line of duty. The specially trained Critical Incident Stress Management (CISM) team will deliver a video, PowerPoint presentation, and facilitate a discussion on PTSD, developed by our Staff Psychologists. Presentations will be delivered to all 93 stations, which includes 4 shifts, over a six-month period, approximately reaching 4,000 firefighters. The goal is to provide Suicide Prevention programs to HFD Firefighters.

Fiscal Note: Funding for the cash match is included in FY20 Adopted Budget.

Fiscal Note: No fiscal note is required on grant items.
Samuel Peña, Fire Chief  
Houston Fire Department

**Amount of Funding:**  
$19,240 General Fund (1000)  
$76,960 Fed/Local/State Pass Grant (5030)  
Overall Total: $96,200

**Contact Information:**  
Richard Mann                   Phone: 832-394-6712  
Richard Galvan                 Phone: 832-394-7223  
Rodney West                    Phone: 832-394-6731

**ATTACHMENTS:**  
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<td>Cover sheet</td>
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Summary:
AN ORDINANCE PROVIDING FOR A CASH MATCH; APPROVING AND AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE US DEPARTMENT OF JUSTICE CRIMINAL JUSTICE DIVISION-FY2019 FIRST RESPONDER MENTAL HEALTH RESILIENCY PROGRAM AND THE ACCEPTANCE OF THE AWARD FOR THE HOUSTON FIRE DEPARTMENT; DECLARING THE CITY’S ELIGIBILITY FOR SUCH GRANT; AUTHORIZING THE DIRECTOR OF THE HOUSTON FIRE DEPARTMENT (“DIRECTOR”) TO ACT AS THE CITY’S REPRESENTATIVE IN THE APPLICATION PROCESS; AUTHORIZING THE DIRECTOR TO ACCEPT THE GRANT AWARD AND EXPEND THE GRANT FUNDS, AS AWARDED, TO EXTEND THE GRANT PERIOD AND TO APPLY FOR AND ACCEPT ALL SUBSEQUENT AWARDS, IF ANY, PERTAINING TO THE GRANT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 First Responder Mental Health Resiliency Program Grant in the amount of $76,960 with a cash match of $19,240 for a total program cost of $96,200.

SPECIFIC EXPLANATION:
The Fire Chief recommends that City Council approve an ordinance authorizing the application and acceptance of award for the U.S. Department of Justice: Criminal Justice Division FY 2019 First Responder Mental Health Resiliency Program Grant in the amount of $76,960 with a cash match of $19,240 for a total program cost of $96,200.

The intent of this program is to reduce the rate of Post-Traumatic Stress Disorder (PTSD) among firefighters employed by the City of Houston. Recent research found that firefighters have a greater risk of dying by suicide than in the line of duty. The specially trained Critical Incident Stress Management (CISM) team will deliver a video, PowerPoint presentation, and facilitate a discussion on PTSD, developed by our Staff Psychologists. Presentations will be delivered to all 93 stations, which includes 4 shifts, over a six-month period, approximately reaching 4,000 firefighters. The goal is to provide Suicide Prevention programs to HFD Firefighters.

Fiscal Note:
Funding for the cash match is included in FY20 Adopted Budget.

Fiscal Note:
No fiscal note is required on grant items.

Amount of Funding:
$19,240 General Fund (1000)
$76,960 Fed/Local/State Pass Grant (5030)
Overall Total: $96,200

Contact Information:
Richard Mann Phone: 832-394-6712
Richard Galvan Phone: 832-394-7223
Rodney West Phone: 832-394-6731
<table>
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<tr>
<th>Description</th>
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<tr>
<td>First Responder Mental Health Grant Agreement</td>
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<td>Ordinance</td>
<td>Signed Cover sheet</td>
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<tr>
<td>Funding information</td>
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Summary:
ORDINANCE accepting proposal from UNDERWRITERS at LLOYDS, approving and authorizing the purchase of Terrorism Insurance for the proposed City-Wide Insurance Policy for all scheduled City of Houston locations

Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed Terrorism insurance policy for all scheduled City of Houston locations, including the City of Houston properties leased and managed by the Houston First Corporation (“HFC”); and (2) accept the proposal from Underwriters at Lloyds for Terrorism coverage, providing a $250M aggregate loss limit (including $25M sub-limit for nuclear, chemical, biological and biochemical coverage), with a $500,000 deductible on all claims (except a 48-hour waiting period deductible on business interruption). The recommended funding of $348,725 includes the policy premium of $343,350 and $5,375 as contingency for properties added during the policy year. The policy period is April 1, 2020 to April 1, 2021.

Background:
A Request for Proposals (RFP) for General Property Insurance was issued and advertised on December 27, 2019 and January 3, 2020. A proposal for Terrorism coverage was presented as an option in the General Property Insurance RFP. The City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc., solicited proposals from 7 domestic and international insurance carriers; only the Underwriters at Lloyds submitted a proposal for the Terrorism coverage.

The proposed policy terms and conditions are the same as the current terrorism policy, at a 30% premium reduction for this renewal year. The loss limit remains at $250M with a deductible of $500,000. Coverage also includes Business Interruption for loss of the insured revenue stream at scheduled Houston Airport System and General Services Department locations, as well as City of Houston properties leased and managed by HFC. The insured value of scheduled facilities, including Business Interruption, is $11,608,801,327. The proposed annual premium of $348,725 represents a savings of $146,582 in premium over the current policy.

The proposed Terrorism coverage applies to damaged City of Houston owned property resulting from both, foreign and domestic, terrorist acts as part of an effort to coerce the civilian population of the United States, influence the policy of, or affect the conduct of the United States government by coercion. Terrorism also includes any act, which is certified or recognized by the United States Government as an act of Terrorism.
**Fiscal Note:**
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

______________________________
Tina Paez, Director
Administration & Regulatory Affairs Department

**Prior Council Action:**
3-27-19; Ordinance No. 2019-190

**Amount of Funding:**
$ 343,350.00 Policy Premium
$ 5,375.00 Contingency Premium
$ 348,725.00 Total Proposed Premium - Property / Casualty Fund: 1004

**Contact Information:**
Lara Cottingham Phone: (832) 393-8503
Tina Paquet Phone: (832) 393-8792

**ATTACHMENTS:**
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<td>2.26.2020 ARA-Terrorism Insurance Renewal 2020 RCA</td>
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Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed Terrorism insurance policy for all scheduled City of Houston locations, including the City of Houston properties leased and managed by the Houston First Corporation (“HFC”); and (2) accept the proposal from Underwriters at Lloyds for Terrorism coverage, providing a $250M aggregate loss limit (including $25M sub-limit for nuclear, chemical, biological and biochemical coverage), with a $500,000 deductible on all claims (except a 48-hour waiting period deductible on business interruption). The recommended funding of $348,725 includes the policy premium of $343,350 and $5,375 as contingency for properties added during the policy year. The policy period is April 1, 2020 to April 1, 2021.

A Request for Proposals (RFP) for General Property Insurance was issued and advertised on December 27, 2019 and January 3, 2020. A proposal for Terrorism coverage was presented as an option in the General Property Insurance RFP. The City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc., solicited proposals from 7 domestic and international insurance carriers; only the Underwriters at Lloyds submitted a proposal for the Terrorism coverage.

The proposed policy terms and conditions are the same as the current terrorism policy, at a 30% premium reduction for this renewal year. The loss limit remains at $250M with a deductible of $500,000. Coverage also includes Business Interruption for loss of the insured revenue stream at scheduled Houston Airport System and General Services Department locations, as well as City of Houston properties leased and managed by HFC. The insured value of scheduled facilities, including Business Interruption, is $11,608,801,327. The proposed annual premium of $348,725 represents a savings of $146,582 in premium over the current policy.

The proposed Terrorism coverage applies to damaged City of Houston owned property resulting from both, foreign and domestic, terrorist acts as part of an effort to coerce the civilian population of the United States, influence the policy of, or affect the conduct of the United States government by coercion. Terrorism also includes any act, which is certified or recognized by the United States Government as an act of Terrorism.

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory Affairs Department

Prior Council Action:
3-27-19; Ordinance No. 2019-190

Amount of Funding:
$ 343,350.00 Policy Premium
$ 5,375.00 Contingency Premium
$ 348,725.00 Total Proposed Premium - Property / Casualty Fund: 1004

Contact Information:
Lara Cottingham  Phone: (832) 393-8503
Tina Paquet  Phone: (832) 393-8792
Summary:
ORDINANCE accepting individual proposals from WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; UNDERWRITERS at LLOYDS; RSUI INDEMNITY COMPANY; ARCH SPECIALTY INSURANCE COMPANY; CRUM & FORSTER SPECIALTY INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE COMPANY; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; EVEREST INDEMNITY INSURANCE COMPANY; and EVANSTON INSURANCE COMPANY, which are participating in the Layered Property Insurance Program, and approving and authorizing the purchase of a General City Property Insurance Policy

Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed general property insurance policies recommended by the City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. (McGriff) for City of Houston-owned properties – excluding those City of Houston properties leased and managed by the Houston First Corporation (“HFC”); and (2) accept the individual proposals from the insurance carriers listed below that are participating in the Layered Property Insurance Program recommended by McGriff.

The details regarding the solicitation, the City’s Property Insurance program, and the proposed renewal was presented to City Council’s Budget and Fiscal Affairs Committee on March 3, 2020.

A Request for Proposal (RFP) for General Property Insurance was issued and advertised on December 27, 2019 and January 3, 2020, for coverage effective April 1, 2020. McGriff solicited proposals from 49 domestic and international insurance carriers; 16 carriers submitted proposals.

The recommended funding of $15,427,912.00 includes premium of $15,256,100.00 for the policy term and $171,812.00 as contingent premium for coverage of any properties added during the policy year.

No individual insurance company submitted a proposal to provide coverage for the City’s total property value. Therefore, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. The terms of the proposed policy are:
- **Term:** April 1, 2020 to April 1, 2021  
- **Insurance Carriers:** Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Crum & Forster Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.  
- **Total Premium:** $15,427,912.00 ($15,256,100.00 Premium + $171,812.00 Contingency Premium)  
- **Rate:** $0.143 per $100 of insured property value  
- **Insured Property Value:** $10,201,217,121 (Replacement Cost Basis)  
- **Business Interruption:** $454,246,502 Insured Revenue Stream (Actual Loss Sustained Basis)  
- **Total Insured Value:** $10,655,463,623  
- **Type of Coverage:** All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled Houston Airport System and General Services Department locations.  
- **Deductibles:** $2,000,000 per occurrence, except (1) 3% of values for flood at any location from a named storm, subject to a $2,500,000 minimum and $15,000,000 maximum, (2) 3% of values for windstorm losses from a named storm, subject to a $2,500,000 minimum and $15,000,000 maximum and (3) 3% of value for wind driven rain (other than named storm) at any location, subject to a $100,000 minimum.  
- **Loss Limit:** $175,000,000  
- **Flood Loss Limit:** $175,000,000 which may apply fully to Flood Zone A (100-year flood plain).

**Fiscal Note:**  
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

__________________________________________  __________________________________________  
Tina Paez, Director  
Administration & Regulatory Affairs Department

**Prior Council Action:**  
3-27-19; Ordinance No. 2019-191

**Amount of Funding:**  
$15,256,100.00 Policy Premium 
$171,812.00 Contingency Premium 
$15,427,912.00 Total Proposed Premium – Property / Casualty Fund: 1004

**Contact Information:**  
Lara Cottingham  
Phone: (832) 393-8503 
Tina Paquet  
Phone: (832) 393-8792
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Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed general property insurance policies recommended by the City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. (McGriff) for City of Houston-owned properties – excluding those City of Houston properties leased and managed by the Houston First Corporation (“HFC”); and (2) accept the individual proposals from the insurance carriers listed below that are participating in the layered Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal was presented to City Council’s Budget and Fiscal Affairs Committee on March 3, 2020.

A Request for Proposal (RFP) for General Property Insurance was issued and advertised on December 27, 2019 and January 3, 2020, for coverage effective April 1, 2020. McGriff solicited proposals from 49 domestic and international insurance carriers; 16 carriers submitted proposals.

The recommended funding of $15,427,912.00 includes premium of $15,256,100.00 for the policy term and $171,812.00 as contingent premium for coverage of any properties added during the policy year.

No individual insurance company submitted a proposal to provide coverage for the City’s total property value. Therefore, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. The terms of the proposed policy are:

- **Term**: April 1, 2020 to April 1, 2021
- **Insurance Carriers**: Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Crum & Forster Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- **Total Premium**: $15,427,912.00 ($15,256,100.00 Premium + $171,812.00 Contingency Premium)
- **Rate**: $0.143 per $100 of insured property value
- **Insured Property Value**: $10,201,217,121 (Replacement Cost Basis)
- **Business Interruption**: $454,246,502 Insured Revenue Stream (Actual Loss Sustained Basis)
- **Total Insured Value**: $10,655,463,623
- **Type of Coverage**: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled Houston Airport System and General Services Department locations.
- **Deductibles**: $2,000,000 per occurrence, except (1) 3% of values for flood at any location from a named storm, subject to a $2,500,000 minimum and $15,000,000 maximum, (2) 3% of values for windstorm losses from a named storm, subject to a $2,500,000 minimum and $15,000,000 maximum and (3) 3% of value for wind driven rain (other than named storm) at any location, subject to a $100,000 minimum.
- **Loss Limit**: $175,000,000
- **Flood Loss Limit**: $175,000,000 which may apply fully to Flood Zone A (100-year flood plain).

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory Affairs Department

Prior Council Action:
3-27-19; Ordinance No. 2019-191
Amount of Funding:
$15,256,100.00 Policy Premium
$171,812.00 Contingency Premium
$15,427,912.00 Total Proposed Premium – Property / Casualty Fund: 1004

Contact Information:
Lara Cottingham Phone: (832) 393-8503
Tina Paquet Phone: (832) 393-8792
Summary:
ORDINANCE accepting individual proposal from HARTFORD FIRE INSURANCE COMPANY, and approving and authorizing the purchase of a General Property Insurance Policy for the George R. Brown Convention Center

Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. (“McGriff”) for the George R. Brown Convention Center (“GRB”) that is leased and managed by the Houston First Corporation (“HFC”) and (2) accept the proposal from Hartford Fire Insurance Company recommended by McGriff.

The details regarding the solicitation, the City’s Property Insurance program, and the proposed renewal were presented to City Council’s Budget and Fiscal Affairs Committee on March 3, 2020.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the GRB, was issued and advertised on December 27, 2019 and January 3, 2020 for coverage, effective April 1, 2020. McGriff solicited proposals from 48 domestic and international insurance carriers. Of those carriers solicited, a single carrier proposed to provide coverage for the stand-alone policy for the GRB.

The total premium for the GRB is $759,938.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

Terms of the proposed GRB General Property Insurance policy are:

George R. Brown Convention Center
- **Term**: April 1, 2020 to April 1, 2021
- **Insurance Carriers**: Hartford Fire Insurance Company
- **Total Premium Cost**: $759,938.00
- **Rate**: $0.1475 per $100 of insured property value
- **Insured Property Value**: $499,521,701 (Replacement Cost Basis)
- **Business Interruption**: $15,655,611 Insured Revenue Stream (Actual Loss Sustained Basis)
- **Total Insured Value**: $515,177,312
- **Type of Coverage**: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage for the GRB.
- **Deductibles:** $500,000 per occurrence, except (1) 2% of values for flood from a named storm, subject to a $500,000 minimum (2) 2% of values for windstorm losses from a named storm, subject to a $500,000 minimum.
- **Loss Limits:** $515,177,312
- **Named Storm Limits:** $200,000,000
- **Flood Loss Limit:** $200,000,000

**Departmental Approval Authority:**

<table>
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<tr>
<th>Tina Paez, Director</th>
<th>Other Authorization</th>
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<tbody>
<tr>
<td>Administration &amp; Regulatory Affairs Department</td>
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**Prior Council Action:**
3-27-19; Ordinance No. 2019-193

**Amount of Funding:**
Houston First Corporation

**Contact Information:**

<table>
<thead>
<tr>
<th>Lara Cottingham</th>
<th>Phone: (832) 393-8503</th>
</tr>
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<tr>
<td>Tina Paquet</td>
<td>Phone: (832) 393-8792</td>
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**ATTACHMENTS:**

<table>
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</table>
Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for the George R. Brown Convention Center ("GRB") that is leased and managed by the Houston First Corporation ("HFC") and (2) accept the proposal from Hartford Fire Insurance Company recommended by McGriff.

The details regarding the solicitation, the City’s Property Insurance program, and the proposed renewal were presented to City Council’s Budget and Fiscal Affairs Committee on March 3, 2020.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the GRB, was issued and advertised on December 27, 2019 and January 3, 2020 for coverage, effective April 1, 2020. McGriff solicited proposals from 48 domestic and international insurance carriers. Of those carriers solicited, a single carrier proposed to provide coverage for the stand-alone policy for the GRB.

The total premium for the GRB is $759,938.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

Terms of the proposed GRB General Property Insurance policy are:

**George R. Brown Convention Center**
- **Term:** April 1, 2020 to April 1, 2021
- **Insurance Carriers:** Hartford Fire Insurance Company
- **Total Premium Cost:** $759,938.00
- **Rate:** $0.1475 per $100 of insured property value
- **Insured Property Value:** $499,521,701 (Replacement Cost Basis)
- **Business Interruption:** $15,655,611 Insured Revenue Stream (Actual Loss Sustained Basis)
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- **Deductibles:** $500,000 per occurrence, except (1) 2% of values for flood from a named storm, subject to a $500,000 minimum (2) 2% of values for windstorm losses from a named storm, subject to a $500,000 minimum.
- **Loss Limits:** $515,177,312
- **Named Storm Limits:** $200,000,000
- **Flood Loss Limit:** $200,000,000

Departmental Approval Authority:

Signed by: Tina Paez, Director
Administration & Regulatory Affairs Department

Other Authorization

Prior Council Action:
3-27-19; Ordinance No. 2019-193

Amount of Funding:
Houston First Corporation

Contact Information:
Lara Cottingham Phone: (832) 393-8503
Tina Paquet Phone: (832) 393-8792
Summary:
ORDINANCE accepting the individual proposals from the WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; IRONSIDE SPECIALITY INSURANCE COMPANY; SCOTTSDALE INSURANCE COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; UNDERWRITERS at LLOYDS; RSUI INDEMNITY COMPANY; ARCH SPECIALTY INSURANCE COMPANY; GREAT LAKES INSURANCE SE; AXIS SURPLUS INSURANCE COMPANY; THE PRINCETON EXCESS AND SURPLUS LINES INSURANCE COMPANY; MAXUM INDEMNITY COMPANY; JAMES RIVER INSURANCE COMPANY; QBE SPECIALTY INSURANCE COMPANY; GENERAL SECURITY INDEMNITY COMPANY OF ARIZONA; STARSTONE SPECIALTY INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE COMPANY; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; EVEREST INDEMNITY INSURANCE COMPANY; and EVANSTON INSURANCE COMPANY, which are participating in the Layered Property Insurance Program, and approving and authorizing purchase of a General Property Insurance Policy for Houston First Corporation Leased Properties, excluding the George R. Brown Convention Center.

Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for City of Houston properties leased and managed by the Houston First Corporation ("HFC"), excluding the George R. Brown Convention Center ("GRB") and (2) accept the individual proposals from the insurance carriers listed below that are participating in the proposed Houston First Corporation Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal were presented to City Council's Budget and Fiscal Affairs Committee on March 3, 2020. The proposed purchase includes an insurance policy for the City of Houston owned properties leased and managed by HFC, excluding the GRB.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the City of Houston properties leased and managed by HFC, was issued and
advertised on December 27, 2019 and January 3, 2020 for coverage, effective April 1, 2020. McGriff solicited proposals from 48 domestic and international insurance carriers. Of those carriers solicited, 23 submitted proposals for COH-owned properties managed and leased by HFC.

The total premium for the HFC leased and managed properties, excluding the GRB is $3,057,491.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

No individual insurance company submitted a proposal to provide coverage for the whole package; thus, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. Terms of the proposed HFC General Property Insurance policy, excluding the GRB are:

**HFC Leased Properties, excluding GRB**

- **Term:** April 1, 2020 to April 1, 2021
- **Insurance Carriers:** Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Scottsdale Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Great Lakes Insurance SE; AXIS Surplus Insurance Company; The Princeton Excess and Surplus Lines Insurance Company; Maxum Indemnity Company; James River Insurance Company; QBE Specialty Insurance Company; General Security Indemnity Company of Arizona; Starstone Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- **Total Premium Cost:** $3,057,491.00
- **Rate:** $0.6978 per $100 of insured property value
- **Insured Property Value:** $425,894,471 (Replacement Cost Basis)
- **Business Interruption:** $12,265,921 Insured Revenue Stream (Actual Loss Sustained Basis)
- **Total Insured Value:** $438,160,392
- **Type of Coverage:** All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents and Business Interruption coverage at scheduled HFC leased properties, excluding GRB.
- **Deductibles:** $500,000 per occurrence, except (1) 2% of values for flood at any location from a named storm, subject to a $500,000 minimum and $7,500,000 maximum, (2) 2% of values for windstorm losses from a named storm, subject to a $500,000 minimum and $7,500,000 maximum.
- **Loss Limits:** $300,000,000
- **Named Storm Limits:** $300,000,000
- **Flood Loss Limit:** $150,000,000; which may apply fully to Flood Zone A (100-year flood plain).

**Departmental Approval Authority:**

______________________________  __________________________________________
Tina Paez, Director  Other Authorization
Administration & Regulatory Affairs Department

**Prior Council Action:**
3-27-19; Ordinance No. 2019-192

**Amount of Funding:**
Houston First Corporation

**Contact Information:**
Lara Cottingham  Phone:  (832) 393-8503  
Tina Paquet  Phone:  (832) 393-8792

**ATTACHMENTS:**

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<td>Renewal 2020 - HFC RCA</td>
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</table>
Background:
The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City’s Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for City of Houston properties leased and managed by the Houston First Corporation ("HFC"), excluding the George R. Brown Convention Center ("GRB") and (2) accept the individual proposals from the insurance carriers listed below that are participating in the proposed Houston First Corporation Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City’s Property Insurance program, and the proposed renewal were presented to City Council’s Budget and Fiscal Affairs Committee on March 3, 2020. The proposed purchase includes an insurance policy for the City of Houston owned properties leased and managed by HFC, excluding the GRB.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the City of Houston properties leased and managed by HFC, was issued and advertised on December 27, 2019 and January 3, 2020 for coverage, effective April 1, 2020. McGriff solicited proposals from 48 domestic and international insurance carriers. Of those carriers solicited, 23 submitted proposals for COH-owned properties managed and leased by HFC.

The total premium for the HFC leased and managed properties, excluding the GRB is $3,057,491.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

No individual insurance company submitted a proposal to provide coverage for the whole package; thus, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. Terms of the proposed HFC General Property Insurance policy, excluding the GRB are:

### HFC Leased Properties, excluding GRB
- **Term:** April 1, 2020 to April 1, 2021
- **Insurance Carriers:** Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Scottsdale Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Great Lakes Insurance SE; AXIS Surplus Insurance Company; The Princeton Excess and Surplus Lines Insurance Company; Maxum Indemnity Company; James River Insurance Company; QBE Specialty Insurance Company; General Security Indemnity Company of Arizona; Starstone Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- **Total Premium Cost:** $3,057,491.00
- **Rate:** $0.6978 per $100 of insured property value
- **Insured Property Value:** $425,894,471 (Replacement Cost Basis)
- **Business Interruption:** $12,265,921 Insured Revenue Stream (Actual Loss Sustained Basis)
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- **Deductibles:** $500,000 per occurrence, except (1) 2% of values for flood at any location from a named storm, subject to a $500,000 minimum and $7,500,000 maximum, (2) 2% of values for windstorm losses from a named storm, subject to a $500,000 minimum and $7,500,000 maximum.
- **Loss Limits:** $300,000,000
- **Named Storm Limits:** $300,000,000
- **Flood Loss Limit:** $150,000,000; which may apply fully to Flood Zone A (100-year flood plain).
Administration & Regulatory Affairs Department

**Prior Council Action:**
3-27-19; Ordinance No. 2019-192

**Amount of Funding:**
Houston First Corporation

**Contact Information:**
Lara Cottingham  Phone: (832) 393-8503
Tina Paquet  Phone: (832) 393-8792
Summary:
ORDINANCE appropriating $5,500,000.00 out of Airports Improvement Fund and approving and authorizing three contracts for Professional Information Technology Consulting Services for Houston Airport System between City of Houston and GCR, INC, BURNS ENGINEERING, INC and JACOBS ENGINEERING GROUP, INC; providing a maximum contract amount - 3 Years with two one-year options - $5,000,000.00 - Enterprise Fund

Background:
RECOMMENDATION:
Enact an ordinance approving and authorizing Professional Information Technology Consulting Services contracts with GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group Inc. for the Houston Airport System, setting a maximum contract amount, and appropriating funds.

SPECIFIC EXPLANATION:
The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve three-year contracts, with two one-year options, to GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group, Inc. for Professional Information Technology Consulting Services for the Houston Airport System (HAS). The cumulative amount of the contracts shall not exceed $10,500,000.00, and work will be authorized through letters of authorization.

A Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws, and seven responses were received. Responses were received from Recruiting Source International, Stellar Services Inc., Prolim Global Corp, Presidio Network Solutions, Jacobs Engineering Group Inc., GCR Inc., and Burns Engineering, Inc.

The evaluation committee was comprised of HAS and HPD personnel and observed by Strategic Procurement Division (SPD) staff. Three firms were shortlisted and interviewed, resulting in the evaluation committee recommending to award contracts to GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group Inc.

The contractors will provide consulting services in support of HAS’ strategic initiatives, including:

- Technology Planning & Studies
- Application Development & Hosting
- Design Services
- Program/Project Management
- Information Technology Security Services

M/WBE Subcontracting:
The M/WBE goal for this contract is 24% and will be met by the following firms:

<table>
<thead>
<tr>
<th>GCR</th>
<th>Company</th>
<th>Certification</th>
<th>Scope</th>
</tr>
</thead>
<tbody>
<tr>
<td>7th Echelon, LLC</td>
<td>MBE</td>
<td>IT Security Services</td>
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<tr>
<td>BKJ Global Management Consulting, LLC</td>
<td>WBE</td>
<td>Project Mgmt. Services</td>
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<tr>
<td>Cipher Business Solutions, LLC</td>
<td>MBE</td>
<td>Application Development</td>
<td></td>
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<tr>
<td>Sunland Group Inc</td>
<td>WBE</td>
<td>Program/Project Mgmt. Design Services</td>
<td></td>
</tr>
</tbody>
</table>
The HAS Office of Business Opportunity has reviewed and approved the participation plans of all three vendors and will monitor participation during the life of the contracts.

**Pay or Play Program:**
The proposed contract requires compliance with the City’s “Pay or Play” ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**CIP Fiscal Note:**
No significant Fiscal Operating impact is anticipated as a result of this project.

**Director’s Signature:**

__________________________________________  ___________________________
Mario C. Diaz                                                                  Jerry Adams
Houston Airport System                                                Chief Procurement Officer

___________________________
Andy Icken
Chief Development Officer

**ESTIMATED SPENDING AUTHORITY**

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<th>Department</th>
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<th>Out-Years</th>
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<td>$9,840,000.00</td>
<td>$10,500,000.00</td>
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**Amount of Funding:**
$ 5,000,000.00 – HAS Revenue Fund (8001)
$ 5,000,000.00 – HAS Revenue Fund (8001)
$5,500,000.00 – HAS Airports Improvement Fund (8011)
$10,500,000.00 TOTAL

**Contact Information:**
Todd Curry 281-233-1896
Tanya Acevedo 281-233-1931

**ATTACHMENTS:**

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<tr>
<td>Coversheet (revised)</td>
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HAS - Professional Information Technology Consulting Services Contracts with GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group Inc.

Background:

RECOMMENDATION:
Enact an ordinance approving and authorizing Professional Information Technology Consulting Services contracts with GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group Inc. for the Houston Airport System, setting a maximum contract amount, and appropriating funds.

SPECIFIC EXPLANATION:
The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve three-year contracts, with two one-year options, to GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group, Inc. for Professional Information Technology Consulting Services for the Houston Airport System (HAS). The cumulative amount of the contracts shall not exceed $10,500,000.00, and work will be authorized through letters of authorization.

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The evaluation committee was comprised of HAS and HPD personnel and observed by Strategic Procurement Division (SPD) staff. Three firms were shortlisted and interviewed, resulting in the evaluation committee recommending to award contracts to GCR Inc., Burns Engineering, Inc., and Jacobs Engineering Group Inc.

The contractors will provide consulting services in support of HAS’ strategic initiatives, including:

• Technology Planning & Studies
• Application Development & Hosting
• Design Services
• Program/Project Management
• Information Technology Security Services

M/WBE Subcontracting:
The M/WBE goal for this contract is 24% and will be met by the following firms:

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<td>Sunland Group, Inc.</td>
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<td>Program/Project Mgmt., Design Services</td>
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<td>PGA Engineers, Inc.</td>
<td>M/WBE</td>
<td>Technology Systems Design</td>
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<td>Vesta Rea &amp; Associates, LLC</td>
<td>WBE</td>
<td>Project Mgmt. Support, Project Deliverable Review</td>
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<td>Cybersecurity</td>
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<td>WBE</td>
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<tr>
<td>Ferguson Consulting, Inc.</td>
<td>WBE</td>
<td>Tech planning, design services, program mgmt.</td>
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</table>
The HAS Office of Business Opportunity has reviewed and approved the participation plans of all three vendors and will monitor participation during the life of the contracts.

**Pay or Play Program:**
The proposed contract requires compliance with the City’s “Pay or Play” ordinance regarding health benefits for employees of City contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**CIP Fiscal Note:**
No significant Fiscal Operating impact is anticipated as a result of this project.
CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
District I
Item Creation Date: 2/17/2020

CEFD - Approve an ordinance for the development of a new convention center hotel

Agenda Item#: 23.

Summary:
ORDINANCE relating to the development of a new Convention Center Hotel (the “Hotel”) to be located at 701 Avenida de las Americas, within 1,000 feet of the George R. Brown Convention Center; designating the Hotel as a qualified Hotel Project pursuant to Chapter 2303 of the Texas Government Code; establishing an Economic Development Program (the “Program”) to provide incentives for development of the Hotel; authorizing and approving an agreement between City of Houston and HOUSTON FIRST CORPORATION (“HFC”) for administration of the Program; authorizing and approving the following agreements between the City and TEXAS HOSPITALITY PARTNERS I, LP (“Owner”): (1) Qualified Hotel Project Tax Rebate Agreement, (2) Rebate Economic Development Agreement, and (3) Ad Valorem Tax Economic Development Agreement - DISTRICT I - GALLEGOS

Background:
In 2011, Urban Land Institute (ULI) Houston conducted an analysis on improvements needed to enhance the destination appeal of the area around the George R. Brown Convention Center (GRB) for Houstonians, as well as for visitors. The resulting recommendations identified a need for additional hotel rooms in close proximity to the GRB, and the need for more retail, dining, and entertainment options in the area. As a result of the ULI’s study, Houston First (HFC) partnered with the City to renovate the GRB and its front plaza and to incentivize the development of the Marriott Marquis, which was a much needed second convention center hotel connected by skybridge to the GRB. In addition to the restaurants, retail, and visitors center located in the newly renovated GRB, HFC partnered with Free Range Concepts for the development of The Rustic, which added a live music venue to the south end of Avenida Houston.

In conjunction with reimagining the area around the GRB described above, the decision was made to build an office tower to house the major organizations with responsibility for marketing and promoting Houston. As part of the development of the office space, now known as Partnership Tower, HFC invested resources to engineer the building in a way that allows for upward expansion through the development of a hotel, for which a Request for Proposals (RFP) was released in late 2014. As a result of the RFP, HFC selected Texas Hospitality Partners (THP) as the hotel developer shortly thereafter. Though contract negotiations were delayed by a number of factors, including Hurricane Harvey and the need for the Department of Justice and Federal Trade Commission to provide federal antitrust approval to the merger between Starwood and Marriott, HFC’s Board of Directors voted on January 16, 2020 to recommend the City enter into an agreement with THP for the development of a W Hotel.

The proposed W Hotel - Houston will be the first W Hotel in the United States that is directly connected to a convention center, and will include 308 rooms, an indoor/outdoor restaurant with retractable roof, an outdoor swimming pool, and a spa and fitness center.

As has been the case with other hotel developments supporting the GRB, economic incentives are proposed to facilitate development. In this case, the incentives will take the form of a rebate for a variety of taxes paid to the city and the state, as well as an abatement by HFC of rent for a portion of the lease term. In exchange, the
the city and the state, as well as an abatement by HFC of rent for a portion of the lease term. In exchange, the developer will enter into a hotel room availability agreement with HFC allowing HFC to leverage W Hotel – Houston as it pursues major events and conventions for Houston. Specifically, the ordinance authorizes the following incentives:

- Designates the hotel project as a Qualified Hotel Project pursuant to Ch. 2803 of the Texas Government Code, which qualifies the project for rebate of 100% of the State of Texas’ Hotel Occupancy Taxes for 10 years;
- Approves a Qualified Hotel Project rebate program, which will provide THP a rebate of 75% of the City’s Hotel Occupancy Tax generated by the hotel for 12 years;
- Approves a rebate economic development agreement between the City and THP, which will rebate 100% of the City’s sales and mixed beverage taxes generated by the hotel for 12 years;
- Approves an ad valorem economic development agreement between the City and THP, which will rebate 100% of the ad valorem taxes generated by the hotel for 12 years.

The W Hotel - Houston will fulfill an identified area of need for Houston’s hotel offerings, bookend the GRB with an entertainment destination, and elevate the destination appeal of Avenida Houston for Houstonians and visitors alike.

Brenda Bazan, Director, Convention & Entertainment Facilities Department
President & CEO, Houston First Corporation

**Contact Information:**
Rob Jackson
Phone: 713-853-8116

**ATTACHMENTS:**

<table>
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<tr>
<td>Coversheet</td>
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CITY OF HOUSTON - CITY COUNCIL
Meeting Date:
District I
Item Creation Date: 2/17/2020

Approve an ordinance for the development of a new convention center hotel

Agenda Item#: 

Summary:
Approve an ordinance for the development of a new convention center hotel to be located at 701 Avenida de las Americas.

Background:
In 2011, Urban Land Institute (ULI) Houston conducted an analysis on improvements needed to enhance the destination appeal of the area around the George R. Brown Convention Center (GRB) for Houstonians, as well as for visitors. The resulting recommendations identified a need for additional hotel rooms in close proximity to the GRB, and the need for more retail, dining, and entertainment options in the area. As a result of the ULI's study, Houston First (HFC) partnered with the City to renovate the GRB and its front plaza and to incentivize the development of the Marriott Marquis, which was a much needed second convention center hotel connected by skybridge to the GRB. In addition to the restaurants, retail, and visitors center located in the newly renovated GRB, HFC partnered with Free Range Concepts for the development of The Rustic, which added a live music venue to the south end of Avenida Houston.

In conjunction with reimagining the area around the GRB described above, the decision was made to build an office tower to house the major organizations with responsibility for marketing and promoting Houston. As part of the development of the office space, now known as Partnership Tower, HFC invested resources to engineer the building in a way that allows for upward expansion to accommodate the development of a hotel, for which a Request for Proposals (RFP) was released in late 2014. As a result of the RFP, HFC selected Texas Hospitality Partners (THP) as the hotel developer shortly thereafter. Though contract negotiations were delayed by a number of factors, including Hurricane Harvey and the need for the Department of Justice and Federal Trade Commission to provide federal antitrust approval to the merger between Starwood and Marriott, HFC's Board of Directors voted on January 16, 2020 to recommend the City enter into an agreement with THP for the development of a W Hotel.

The proposed W Hotel - Houston will be the first W Hotel in the United States that is directly connected to a convention center, and will include 308 rooms, an indoor/outdoor restaurant with retractable roof, an outdoor swimming pool, and a spa and fitness center.

As has been the case with other hotel developments supporting the GRB, economic incentives are proposed to facilitate development. In this case, the incentives will take the form of a rebate for a variety of taxes paid to the city and the state, as well as an abatement by HFC of rent for a portion of the lease term. In exchange, the developer will enter into a hotel room availability agreement with HFC allowing HFC to leverage W Hotel – Houston as it pursues major events and conventions for Houston. Specifically, the ordinance authorizes the following incentives:

- Designates the hotel project as a Qualified Hotel Project pursuant to Ch. 2803 of the Texas Government Code, which qualifies the project for rebate of 100% of the State of Texas' Hotel Occupancy Taxes for 10 years;
- Approves a Qualified Hotel Project rebate program, which will provide THP a rebate of 75% of the City's Hotel Occupancy Tax generated by the hotel for 12 years;
- Approves a rebate economic development agreement between the City and THP, which will rebate 100% of the City's sales and mixed beverage taxes generated by the hotel for 12 years; and
- Approves an ad valorem economic development agreement between the City and THP, which will rebate 100% of the ad valorem taxes generated by the hotel for 12 years.

The W Hotel - Houston will fulfill an identified area of need for Houston's hotel offerings, bookend the GRB with an entertainment destination, and elevate the destination appeal of Avenida Houston for Houstonians and visitors alike.

Brenda Bazan, Director, Convention & Entertainment Facilities Department
President & CEO, Houston First Corporation

Prior Council Action:
N/A

Amount of Funding:
N/A

Contact Information:
Contact Information:
Rob Jackson
713-853-8116
Summary:
ORDINANCE approving and authorizing an agreement between City of Houston and GREENBERG TRAURIG, LLP for Special Disclosure Counsel Services for Various Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure counsel, Greenberg Traurig LLP (“Greenberg”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Greenberg has previously represented the City in connection with the issuance of various bonds and other obligations for many years. The engagement of Greenberg is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:
RFQ received for S67-Q26565 – Approve agreement Greenberg Traurig, LLP for special disclosure counsel services in an amount not to exceed $300,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Greenberg Traurig, LLP ("Firm") for special disclosure counsel services in an amount not to exceed $300,000 for the purposes of representing the Combined Utility System in connection with (i) the remarketing of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012A, and (ii) the issuance of Combined Utility System First Lien Revenue Refunding Bonds, Series 2020 ("Matter").
MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-special disclosure counsel, The Chevalier Law Firm.

Pay or Play:
The contract requires compliance with the City’s Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Fiscal Note:
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Required Authorization:

_________________________
Ronald C. Lewis, City Attorney

Amount of Funding:
Fund 8301 - Combined Utility System Operating Fund

Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $300,000. Up to $100,000 will be paid from Combined Utility System Operating Fund (8301), and up to $200,000 will be paid from the proceeds of said bonds.

Contact Information:
Joseph Crawford 832-393-6454
Rahat Huq 832-393-6428
Gary Wood 832-393-6440

ATTACHMENTS:

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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and GREENBERG TRAURIG, LLP for special disclosure counsel services for various departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure counsel, Greenberg Traurig LLP ("Greenberg"), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Greenberg has previously represented the City in connection with the issuance of various bonds and other obligations for many years. The engagement of Greenberg is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:
RFQ received for S67-Q26565 – Approve agreement Greenberg Traurig, LLP for special disclosure counsel services in an amount not to exceed $300,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Greenberg Traurig, LLP ("Firm") for special disclosure counsel services in an amount not to exceed $300,000 for the purposes of representing the Combined Utility System in connection with (i) the remarketing of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012A, and (ii) the issuance of Combined Utility System First Lien Revenue Refunding Bonds, Series 2020 ("Matter").

MWBE Participation:
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Pay or Play:
The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Fiscal Note:
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Required Authorization:
Ronald C. Lewis, City Attorney

Amount of Funding:
Fund 8301 - Combined Utility System Operating Fund

Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $300,000. Up to $100,000 will be paid from Combined Utility System Operating Fund (8301), and up to $200,000 will be paid from the proceeds of
said bonds.

**Contact Information:**
Joseph Crawford 832-393-6454  
Rahat Huq 832-393-6428  
Gary Wood 832-393-6440
Summary:
ORDINANCE approving and authorizing a Subaward Agreement between City of Houston and THE MEADOWS MENTAL HEALTH POLICY INSTITUTE FOR TEXAS for the City’s Be-Well-Be-Connected Program; providing a maximum contract amount - 4 Years with two one-year options - $725,000.00 - Grant Fund

Background:
Professional Services for E29363 – Approve an ordinance awarding a Subaward Agreement between the City of Houston and The Meadows Mental Health Policy Institute for Texas (MMHPI) in the maximum contract amount not to exceed $725,000.00 for the City’s Be-Well Be-Connected Program for the Mayor’s Office of Education.

Specific Explanation:
The Mayor's Office of Education is requesting City Council approval of a subaward agreement between the City of Houston and The Meadows Mental Health Policy Institute for Texas (MMHPI) for the City's Be-Well Be-Connected Program. This is a subaward agreement for professional services. The term of this contract is effective on the Date of Countersignature for four (4) years, with two (2) one-year renewal terms in the maximum contract amount not exceed $725,000.00. MMHPI will separately contribute an amount of $60,000.00 annually as a non-federal match required under the grant.

Council previous approved the grant application and acceptance from the Substance Abuse and Mental Health Services Administration on April 10, 2019, Ord # 2019-255 which provides terms for the Be-Well Be-Connected Program. Mayor’s Office of Education is now partnering with The Meadows Mental Health Policy Institute for Texas and Baylor College of Medicine (separate council action) to enact the program.

This program is funded by the recently received grant from the Substance Abuse and Mental Health Services Administration for the development of the system of care for at risk school aged youth from 6-17 years of age at partner school campuses. MMHPI will hire key personnel to lead, evaluate, and provide executive oversight of the project. They will also provide additional project management services and clinical staff to carry out the federally required evaluation activities. MMHPI will provide additional project training and clinical staff to oversee and support the provision of First Episode Psychosis (FEP) Training. MMPI will also contract with a qualified training entity acceptable to Baylor College of Medicine with experience providing training in evidence-based FEP service delivery.
The goals of this program are to address youth at risk for developing a serious emotional disturbance (SED) by: 1) increasing clinical infrastructure and capacity for screening youth; 2) Increasing the capacity for long-term monitoring of youth; 3) providing emergency mental health assessments through a tele-health platform that utilizes a culturally competent interview process with the goal of reach 150 children and youth each year; 4) providing appropriate community referrals; 5) providing evidence-based, intensive home and community-based services for 40 youth per year who have bipolar disorders and first episode psychotic disorders, as well as enhanced family support; 6) assessing the overall effectiveness and efficiency of an assessment/monitoring platform through a comparison to standardized interview assessments; and 7) working to ensure sustainability of this program through enhanced clinical programming and system coordination.

**MWBE Participation:**
The Office of Business Opportunity has approved a waiver of the MWBE goal on this contract.

**Pay or Play Program:**
This contract does not require compliance with the City’s Pay or Pay ordinance as the Office of Business Opportunity has approved a waiver of the Pay or Play requirements.

**Hire Houston First:**
Hire Houston First does not apply to this expenditure, because it involve the use of federal funds and is subject to specific procurement rules and of the federal government.

**Fiscal Note:**
No fiscal note is required on grant funded items.

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**Prior Council Action:**
April 10, 2019; Ord No.: 2019-255

**Amount of Funding:**
Amount of Funding:
$725,000.00
Federal Government - Grant Funded
Fund No.: 5000

Contact Information:
Juliet Stipeche,
Phone: 832.393.6282
Jerry Adams
Phone: 832-393-9126

ATTACHMENTS:

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Summary:
ORDINANCE approving and authorizing a Subaward Agreement between City of Houston and THE MEADOWS MENTAL HEALTH POLICY INSTITUTE FOR TEXAS for the City's Be-Well Be-Connected Program; providing a maximum contract amount - 4 Years with two one-year options - $725,000.00 - Grant Fund

Background:
Professional Services for E29363 – Approve an ordinance awarding a Subaward Agreement between the City of Houston and The Meadows Mental Health Policy Institute for Texas (MMHPI) in the maximum contract amount not to exceed $725,000.00 for the City's Be-Well Be-Connected Program for the Mayor's Office of Education.

Specific Explanation:
The Mayor's Office of Education is requesting City Council approval of a subaward agreement between the City of Houston and The Meadows Mental Health Policy Institute for Texas (MMHPI) for the City's Be-Well Be-Connected Program. This is a subaward agreement for professional services. The term of this contract is effective on the Date of Countersignature for four (4) years, with two (2) one-year renewal terms in the maximum contract amount not exceed $725,000.00. MMHPI will separately contribute an amount of $60,000.00 annually as a non-federal match required under the grant.

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This program is funded by the recently received grant from the Substance Abuse and Mental Health Services Administration for the development of the system of care for at-risk school-aged youth from 6-17 years of age at partner school campuses. MMHPI will hire key personnel to lead, evaluate, and provide executive oversight of the project. They will also provide additional project management services and clinical staff to carry out the federally required evaluation activities. MMHPI will provide additional project training and clinical staff to oversee and support the provision of First Episode Psychosis (FEP) Training. MMPI will also contract with a qualified training entity acceptable to Baylor College of Medicine with experience providing training in evidence-based FEP service delivery.

The goals of this program are to address youth at risk for developing a serious emotional disturbance (SED) by: 1) increasing clinical infrastructure and capacity for screening youth; 2) Increasing the capacity for long-term monitoring of youth; 3) providing emergency mental health assessments through a tele-health platform that utilizes a culturally competent interview process with the goal of reach 150 children and youth each year; 4) providing appropriate community referrals; 5) providing evidence-based, intensive home and community-based services for 40 youth per year who have bipolar disorders and first episode psychotic disorders, as well as enhanced family support; 6) assessing the overall effectiveness and efficiency of an assessment/monitoring platform through a comparison to standardized interview assessments; and 7) working to ensure sustainability of this program through enhanced clinical programming and system coordination.

MWBE Participation:
The Office of Business Opportunity has approved a waiver of the MWBE goal on this contract.

Pay or Play Program:
This contract does not require compliance with the City's Pay or Pay ordinance as the Office of Business Opportunity has approved a waiver of the Pay or Play requirements.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involve the use of federal funds and is subject to specific procurement rules and of the federal government.
Fiscal Note:
No fiscal note is required on grant funded items.

ESTIMATED SPENDING AUTHORITY

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Prior Council Action:
April 10, 2019; Ord No.: 2019-255

Amount of Funding:
$725,000.00
Federal Government - Grant Funded
Fund No.: 5000

Contact Information:
Juliet Stipeche,
Phone: 832.393.6282
Jerry Adams
Phone: 832-393-9126

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3/6/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Juliet Stipeche, Director
Mayor’s Office of Education

3/6/2020
Summary:
ORDINANCE approving and authorizing a subaward agreement between the City of Houston and BAYLOR COLLEGE of MEDICINE for the City’s Be-Well-Be-Connected Program; providing a maximum contract amount - $2,785,000.00 - Grant Funds

Background:
Professional Services for E29218 – Approve an ordinance awarding a subaward agreement between the City of Houston and the Baylor College of Medicine (BCM) for the maximum contract amount not to exceed $2,785,000.00 for the City’s Be-Well Be-Connected Program for Mayor’s Office of Education.

Specific Explanation:
The Mayor’s Office of Education is requesting City Council approval of a subaward agreement between the City of Houston and Baylor College of Medicine (BCM) for the City's Be-Well-Be-Connected Program. This subaward agreement is for professional services. The term of this contract is effective on the Date of Countersignature for four (4) years, with two (2) one-year renewal terms in the maximum contract amount not to exceed $2,785,000.00. BCM will separately contribute an amount of $273,332.00 annually as a non-federal match required under the grant.

Council previous approved the grant application and acceptance from the Substance Abuse and Mental Health Services Administration on April 10, 2019, Ord # 2019-255 which provides terms for the Be-Well Be-Connected Program. Mayor’s Office of Education is now partnering with Baylor and Meadows Health (separate council action) to enact the program.

This program is funded by the recently received grant from the Substance Abuse and Mental Health Services Administration for the development of the system of care for at risk school aged youth from 6-17 years of age at partner school campuses. BCM will lead the overall strategic vision and implementation for the project including the coordination and hiring of key personnel to inform the grant processes and successful deployment of evidence-based therapies for Severe Emotional Disturbance (SED) and to manage the daily operations of the grant and coordinate project services and activities. A Lead Family Coordinator will assist the Be-Well-Be-Connected Team in ensuring that the families and patients’ goals and needs are met through the work of the project, will participate in trainings, and will be engaged in the steering committee. A Child and Adolescent Psychiatrist (CAP) will assist in performing clinical assessments and ongoing care for youth. A Licensed Clinical Therapist (LCT) will perform the main component of the project by providing evidence based in-home intensive therapy to the youth identified with SED who require this level of service. A Research Psychologist (PhD) will collaborate to develop an IRB approved project to assess the data collection and management system, Trayt.

The goals of this program are to address youth at risk for developing a serious emotional disturbance (SED) by: 1) increasing clinical infrastructure and capacity for screening youth; 2) Increasing the capacity for long-term monitoring of youth; 3) providing emergency mental health assessments through a tele-health platform that utilizes a culturally competent interview process with the goal of reach 150 children and youth each year; 4) providing appropriate community referrals; 5) providing evidence-based, intensive home and community-based services for 40 youth per year who have bipolar disorders and first episode psychotic disorders, as well as enhanced family support; 6) assessing the overall effectiveness and efficiency of an assessment/monitoring platform through a comparison to standardized interview assessments; and 7) working to ensure sustainability of this program through enhanced clinical programming and system coordination.

MWBE Participation:
The Office of Business Opportunity has approved a waiver of the MWBE goal on this contract.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of the City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involve the use of federal funds and is subject to specific procurement rules and of the federal government.
**Fiscal Note:**
No fiscal note is required on grant funded items.

---

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Juliet Stipeche, Director**  
Mayor’s Office of Education

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### ESTIMATED SPENDING AUTHORITY

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**Prior Council Action:**  
April 10, 2019, Ord # 2019-255

**Amount of Funding:**  
$2,785,000.00  
Federal Government - Grant Funded  
Fund No.: 5000

**Contact Information:**  
Juliet Stipeche,  
Phone: 832-393-6282  
Jerry Adams  
Phone: 832-393-9126

**ATTACHMENTS:**

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Subject: Please DocuSign: E29363(1of2)- City's Be-Well Be-Connected Program (The Meadows Mental Health Pro... 

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- Certificate Pages: 5
- AutoNav: Enabled
- Envelopeld Stamping: Enabled
- Time Zone: (UTC-06:00) Central Time (US & Canada)

**Record Tracking**

- Status: Original
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- Security Appliance Status: Connected
- Storage Appliance Status: Connected

**Signer Events**

- **Jerry Adams**
  - jerry.adams@houstontx.gov
  - City of Houston IT Services
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  - Signed: 3/6/2020 7:28:39 AM

- **Juliet Stipeche**
  - juliet.stipeche@houstontx.gov
  - City of Houston IT Services
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  - Signature Adoption: Pre-selected Style
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**Electronic Record and Signature Disclosure:**
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- ID: c980a723-4015-490b-a1de-4361beecefd2

**In Person Signer Events**

- **Karen Kelly**
  - karen.kelly@houstontx.gov
  - City of Houston IT Services
  - Security Level: Email, Account Authentication (None)

**Editor Delivery Events**

**Agent Delivery Events**

**Intermediary Delivery Events**

**Certified Delivery Events**

**Carbon Copy Events**

- **Karen Kelly**
  - karen.kelly@houstontx.gov
  - City of Houston IT Services
  - Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**
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Stella Ortega  
Estella.Ortega@houstontx.gov  
City of Houston IT Services  
Security Level: Email, Account Authentication (None)

**Electronic Record and Signature Disclosure:**  
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## Payment Events

**Electronic Record and Signature Disclosure**
**ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**
From time to time, Carahsoft OBO City of Houston (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

**Withdrawing your consent**
If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosures in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

**Consequences of changing your mind**
If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

**All notices and disclosures will be sent to you electronically**
Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.
How to contact Carahsoft OBO City of Houston:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: reenie.askew@houstontx.gov

To advise Carahsoft OBO City of Houston of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at reenie.askew@houstontx.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.
In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Carahsoft OBO City of Houston
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Carahsoft OBO City of Houston
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

  i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
  ii. send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

Required hardware and software

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<td>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</td>
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** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.
Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify Carahsoft OBO City of Houston as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO City of Houston during the course of my relationship with you.
Summary:
ORDINANCE approving and authorizing a subaward agreement between the City of Houston and BAYLOR COLLEGE of MEDICINE for the City’s Be-Well-Be-Connected Program; providing a maximum contract amount - 4 Years with two one-year options - $2,785,000.00 - Grant Fund

Background:
Professional Services for E29218 – Approve an ordinance awarding a subaward agreement between the City of Houston and the Baylor College of Medicine (BCM) for the maximum contract amount not to exceed $2,785,000.00 for the City’s Be-Well Be-Connected Program for Mayor's Office of Education.

Specific Explanation:
The Mayor’s Office of Education is requesting City Council approval of a subaward agreement between the City of Houston and Baylor College of Medicine (BCM) for the City’s Be-Well Be-Connected Program. This subaward agreement is for professional services. The term of this contract is effective on the Date of Countersignature for four (4) years, with two (2) one-year renewal terms in the maximum contract amount not to exceed $2,785,000.00. BCM will separately contribute an amount of $273,332.00 annually as a non-federal match required under the grant.

Council previous approved the grant application and acceptance from the Substance Abuse and Mental Health Services Administration on April 10, 2019, Ord # 2019-255 which provides terms for the Be-Well Be-Connected Program. Mayor’s Office of Education is now partnering with Baylor and Meadows Health (separate council action) to enact the program.

This program is funded by the recently received grant from the Substance Abuse and Mental Health Services Administration for the development of the system of care for at risk school aged youth from 6-17 years of age at partner school campuses. BCM will lead the overall strategic vision and implementation for the project including the coordination and hiring of key personnel to inform the grant processes and successful deployment of evidence-based therapies for Severe Emotional Disturbance (SED) and to manage the daily operations of the grant and coordinate project services and activities. A Lead Family Coordinator will assist the Be-Well-Be-Connected Team in ensuring that the families and patients’ goals and needs are met through the work of the project, will participate in trainings, and will be engaged in the steering committee. A Child and Adolescent Psychiatrist (CAP) will assist in performing clinical assessments and ongoing care for youth. A Licensed Clinical Therapist (LCT) will perform the main component of the project by providing evidence based in-home intensive therapy to the youth identified with SED who require this level of service. A Research Psychologist (PhD) will collaborate to
identified with SED who require this level of service. A Research Psychologist (PhD) will collaborate to develop an IRB approved project to assess the data collection and management system, Trayt.

The goals of this program are to address youth at risk for developing a serious emotional disturbance (SED) by: 1) increasing clinical infrastructure and capacity for screening youth; 2) Increasing the capacity for long-term monitoring of youth; 3) providing emergency mental health assessments through a tele-health platform that utilizes a culturally competent interview process with the goal of reach 150 children and youth each year; 4) providing appropriate community referrals; 5) providing evidence-based, intensive home and community-based services for 40 youth per year who have bipolar disorders and first episode psychotic disorders, as well as enhanced family support; 6) assessing the overall effectiveness and efficiency of an assessment/monitoring platform through a comparison to standardized interview assessments; and 7) working to ensure sustainability of this program through enhanced clinical programming and system coordination.

MWBE Participation:
The Office of Business Opportunity has approved a waiver of the MWBE goal on this contract.

Pay or Play Program:
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of the City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involve the use of federal funds and is subject to specific procurement rules and of the federal government.

Fiscal Note:
No fiscal note is required on grant funded items.

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Prior Council Action:
April 10, 2019, Ord # 2019-255

Amount of Funding:
$2,785,000.00
Federal Government - Grant Funded
Fund No.: 5000

Contact Information:
Contact Information:
Juliet Stipeche,
Phone: 832.393.6282
Jerry Adams
Phone: 832-393-9126

**ATTACHMENTS:**

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Summary:
ORDINANCE approving and authorizing a subaward agreement between the City of Houston and BAYLOR COLLEGE of MEDICINE for the City's Be-Well-Be-Connected Program; providing a maximum contract amount - $2,785,000.00 - Grant Funds

Background:
Professional Services for E29218 – Approve an ordinance awarding a subaward agreement between the City of Houston and the Baylor College of Medicine (BCM) for the maximum contract amount not to exceed $2,785,000.00 for the City’s Be-Well Be-Connected Program for Mayor’s Office of Education.

Specific Explanation:
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MWBE Participation:
The Office of Business Opportunity has approved a waiver of the MWBE goal on this contract.

Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of the City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:
Hire Houston First does not apply to this expenditure, because it involve the use of federal funds and is subject to specific procurement rules and of the federal government.
**Fiscal Note:**
No fiscal note is required on grant funded items.

---

**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Juliet Stipeche, Director**  
Mayor's Office of Education

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**Prior Council Action:**
April 10, 2019, Ord # 2019-255

**Amount of Funding:**
$2,785,000.00  
Federal Government - Grant Funded  
Fund No.: 5000

**Contact Information:**
Juliet Stipeche,  
Phone: 832.393.6282  
Jerry Adams  
Phone: 832-393-9126

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Summary:
ORDINANCE amending Ordinance No. 2016-0183 (Passed on March 9, 2016) to increase the maximum contract amount for Contract No. 4600013704 for contract between City of Houston and YES AMERICA NOW, INC dba YES AMERICA ENTERPRISES for Street Sweeping Services for Houston Public Works - $1,133,976.00 - Stormwater Fund

Background:
S19-L25469.A1 - Approve an amending ordinance to Ordinance No. 2016-0183, passed on March 9, 2016 to increase the maximum contract amount from $4,535,907.10 to $5,669,883.10 for the contract (No. 4600013704) between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for street sweeping services for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from $4,535,907.10 to $5,669,883.10 for the contract between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for street sweeping services for Houston Public Works.

This contract was awarded on March 9, 2016, by ordinance No.2016-0183 for a three-year term with two one-year options in an amount not to exceed $4,535,907.10. Expenditures as of January 17, 2020 totaled $4,493,485.38. The contract incurred expenditures at a rate higher than anticipated, due to relinquishing services with a second contractor for non-compliance of services. The contractor is now rendering sweeping services for all quadrants of the City. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase in the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment, permits, insurance, and transportation necessary to provide street sweeping services in all designated quadrants of the City. Sweeping operations are categorized into regular route sweeping, emergency response sweeping, and special event sweeping. The contractor shall also be required to maintain a log which indicates dates, times, route, streets, miles swept, and miles not swept.

M/WBE Subcontracting:
The contract was awarded with a 5% M/WBE participation goal. Yes America Now, Inc. dba Yes America Now Enterprises is currently achieving 5.11% of the required M/WBE goal.
Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

__________________________________
______________________________
Jerry Adams, Chief Procurement Officer                Carol Ellinger Haddock, P.E., Director
Finance/Strategic Procurement Division                 Houston Public Works

<table>
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Prior Council Action:
Ord. No. 2016-0183, Passed 3-9-16

Amount of Funding:
$1,133,976.00
Stormwater Fund
Fund No.: 2302

Contact Information:
Richard Morris/832-393-8736
Roy Korthals/832-393-8734
Jedediah Greenfield/832-395-3754

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Summary:
ORDINANCE amending Ordinance No. 2016-0183 (Passed on March 9, 2016) to increase the maximum contract amount for Contract No. 4600013704 for contract between the City of Houston and YES AMERICA NOW, INC dba YES AMERICA ENTERPRISES for Street Sweeping Services for Houston Public Works - $1,133,976.00 - Stormwater Fund

Background:
S19-L25469.A1 - Approve an amending ordinance to Ordinance No. 2016-0183, passed on March 9, 2016 to increase the maximum contract amount from $4,535,907.10 to $5,669,883.10 for the contract (No. 4600013704) between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for street sweeping services for Houston Public Works.

Specific Explanation:
The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from $4,535,907.10 to $5,669,883.10 for the contract between the City of Houston and Yes America Now, Inc. dba Yes America Enterprises for street sweeping services for Houston Public Works.

This contract was awarded on March 9, 2016, by ordinance No. 2016-0183 for a three-year term with two one-year options in an amount not to exceed $4,535,907.10. Expenditures as of January 17, 2020 totaled $4,493,485.38. The contract incurred expenditures at a rate higher than anticipated, due to relinquishing services with a second contractor for non-compliance of services. The contractor is now rendering sweeping services for all quadrants of the City. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase in the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment, permits, insurance, and transportation necessary to provide street sweeping services in all designated quadrants of the City. Sweeping operations are categorized into regular route sweeping, emergency response sweeping, and special event sweeping. The contractor shall also be required to maintain a log which indicates dates, times, route, streets, miles swept, and miles not swept.

M/WBE Subcontracting:
The contract was awarded with a 5% M/WBE participation goal. Yes America Now, Inc. dba Yes America Now Enterprises is currently achieving 5.11% of the required M/WBE goal.

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Department | FY20 | OUT YEARS | TOTAL |
---|---|---|---|
Houston Public Works | $750,000.00 | $383,976.00 | $1,133,976.00 |

Prior Council Action:
Ord. No. 2016-0183, Passed 3-9-16

Amount of Funding:
$1,133,976.00
Stormwater Fund
Fund No.: 2302

Contact Information:
Richard Morris/832-393-8736
Roy Korthals/832-393-8734
Jedediah Greenfield/832-395-3754
### ATTACHMENTS:

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Summary:
ORDINANCE approving and authorizing first amendment to contract between City of Houston and AMBASSADOR SERVICES, LLC for Janitorial, Cleaning and Associated Services (approved by Ordinance 2019-0803)

Background:
S75-T28964.1 – Approve an Ordinance authorizing a first amendment to Contract No. 4600015660 to replace Exhibit "B" for the contract between the City of Houston and Ambassador Services LLC (approved by Ord. No. 2019-0803, passed October 16, 2019) for janitorial cleaning and associated services for various departments.

SPECIFIC EXPLANATION:
The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to replace Exhibit “B” for the contract between the City of Houston and Ambassador Services LLC for janitorial cleaning and associated services for various departments.

The contract was awarded on October 16, 2019, by Ordinance No. 2019-0803 for a three-year term, with two one-year options in the original amount of $17,092,261.26. The City and the Contractor agree to replace Exhibit “B” with the revised Exhibit “B” to reflects the inclusion of paper goods and floor cleaning per the scope.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, and other work services as required.

M/WBE Subcontracting:
The contract was awarded with a 11% participation goal. No payment information has been recorded. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

Fiscal Note:
There is no funding required for this item.
Prior Council Action:
Ordinance 2019-0803, passed October 16, 2019

Contact Information:

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<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Morris, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8736</td>
</tr>
<tr>
<td>Elnora Smith, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-0209</td>
</tr>
<tr>
<td>Jacquelyn Nisby, Council Liaison</td>
<td>GSD</td>
<td>(832) 393-8023</td>
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<tr>
<td>Coversheet</td>
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Background:
S75-T28964.1 – Approve an Ordinance authorizing a first amendment to Contract No. 4600015660 to replace Exhibit “B” for the contract between the City of Houston and Ambassador Services LLC (approved by Ord. No. 2019-0803, passed October 16, 2019) for janitorial cleaning and associated services for various departments.

SPECIFIC EXPLANATION:
The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to replace Exhibit “B” for the contract between the City of Houston and Ambassador Services LLC for janitorial cleaning and associated services for various departments.
The contract was awarded on October 16, 2019, by Ordinance No. 2019-0803 for a three-year term, with two one-year options in the original amount of $17,092,261.26. The City and the Contractor agree to replace Exhibit “B” with the revised Exhibit “B” to reflect the inclusion of paper goods and floor cleaning per the scope.
The scope of work requires the contractor to provide all supervision, labor, equipment, materials supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, and other work services as required.

M/WBE Subcontracting:
The contract was awarded with a 11% participation goal. No payment information has been recorded. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

Fiscal Note:
There is no funding required for this item.

2/3/2020

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

C.J. Messiah, GSD Director

Prior Council Action:
Ordinance 2019-0803, passed October 16, 2019

Amount of Funding:
No funding required

Contact Information:

<table>
<thead>
<tr>
<th>NAME</th>
<th>DEPARTMENT/DIVISION</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard Morris, Division Manager</td>
<td>FIN/SPD</td>
<td>(832) 393-8736</td>
</tr>
<tr>
<td>Elnora Smith, Sr. Procurement Specialist</td>
<td>FIN/SPD</td>
<td>(832) 393-0209</td>
</tr>
<tr>
<td>Jacquelyn Nisby, Council Liaison</td>
<td>GSD</td>
<td>(832) 393-8023</td>
</tr>
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ATTACHMENTS:

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<td>EXECUTED CONTRACT - 4600015660</td>
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<tr>
<td>RCA T28964.1</td>
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<td>1ST AMENDMENT</td>
<td>Backup Material</td>
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Summary:
ORDINANCE approving and authorizing an agreement between City of Houston and BFI WASTE SERVICES OF TEXAS, L.P for Solid Waste Management Services; providing a maximum contract amount - 5 Years with one five-year option - $240,671,368.00 - General Fund

Background:
Requests for Proposals Received May 30, 2019 for S30-T28984 – Approve an ordinance awarding a contract to C in the maximum contract amount not to exceed $240,671,368.00 for municipal solid waste disposal and management of City of Houston transfer stations.

Specific Explanation:
The Director of the Solid Waste Management Department and Chief Procurement Officer recommend that City Council approve an ordinance awarding a five-year contract with one five-year option, to BFI Waste Services of Texas, LP in the maximum contract not to exceed $240,671,368.00 for municipal solid waste disposal (MSW) and disposal and management of City of Houston transfer stations. The contract award includes a final payment in the amount of $2,500,000.00 to BFI Waste Services of Texas, LP for services provided from January 1, 2020 to February 29, 2020 as set out in this contract.

The scope of work requires the contractor to provide all labor, supervision, supplies, materials and transportation necessary for the operation of the City's transfer stations and transportation and disposal of City of Houston municipal solid waste. All facilities utilized meet the State of Texas Commission on Environmental Quality rules and regulations regarding municipal solid waste management transfer and/or disposal. While it is the City’s responsibility to provide for the management of MSW collected from the citizens of Houston, the City owns no landfills for waste disposal. In pursuing this service from the private sector, the City must determine that the selected Contractor(s) has the necessary qualifications, facilities, equipment, staffing and financial resources to respond without interruption. The reliability of the Contractor(s) to provide the required services while meeting the financial and environmental goals of the City is necessary for the health, safety and convenience of the public as required by city ordinance and state/federal laws and regulations.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-seven prospective proposers downloaded the solicitation document from SPD’s e-bidding
website, and as a result proposals were received from BFI Waste Services of Texas, LP, Waste Management of Texas, Inc., and Waste Corporation of Texas, L. P. The evaluation committee was comprised of three evaluators from the Solid Waste Management Department, and one each from the Houston Airport System and Houston Public Works. The proposals were evaluated based upon the following criteria:

- Responsiveness to RFP
- Permitted Waste Disposal Facilities
- Vendor Owned Transfer Stations
- City Transfer Station Management
- Financial Strength
- M/WBE Participation
- Cost

BFI Waste Services of Texas, LP is one of three vendors recommended for award.

**M/WBE Subcontracting:**
This request for proposal was issued as a goal-oriented contract with a 11% M/WBE participation level. BFI Waste Services of Texas, LP has designated the below-named company as its certified M/WBE subcontractor.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Type of Work</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>XD Ventures, LLC dba</td>
<td>Fuel</td>
<td>11%</td>
</tr>
<tr>
<td>Fidelity Fuels and Specialty Products</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Pay or Play Program:**
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, BFI Waste Services of Texas, LP provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**
The proposed contract requires compliance with the City’s Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, BFI Waste Services of Texas, LP does not meet the requirements for HHF designation.

**Fiscal Note:**
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

_______________________________________
Jerry Adams, Chief Procurement Officer Department Approval Authority
Finance/Strategic Procurement Division
Estimated Spending Authority

<table>
<thead>
<tr>
<th>Department</th>
<th>FY2020</th>
<th>Out Years</th>
<th>Total</th>
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<tr>
<td>Solid Waste Management</td>
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<td>$234,671,368.00</td>
<td>$240,671,368.00</td>
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</table>

**Amount of Funding:**

$240,671,368.00

General Fund

Fund No.: 1000

**Contact Information:**

Richard Morris - 832-393-8736

Harry Hayes - 832-393-0454

Joanne Song-Yu - 832-393-0484

**ATTACHMENTS:**

<table>
<thead>
<tr>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>RCA</td>
<td>Signed Cover sheet</td>
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Background:
Requests for Proposals Received May 30, 2019 for S30-T28984 – Approve an ordinance awarding a contract to C in the maximum contract amount not to exceed $240,671,368.00 for municipal solid waste disposal and management of City of Houston transfer stations.

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The scope of work requires the contractor to provide all labor, supervision, supplies, materials and transportation necessary for the operation of the City's transfer stations and transportation and disposal of City of Houston municipal solid waste. All facilities utilized meet the State of Texas Commission on Environmental Quality rules and regulations regarding municipal solid waste management transfer and/or disposal. While it is the City's responsibility to provide for the management of MSW collected from the citizens of Houston, the City owns no landfills for waste disposal. In pursuing this service from the private sector, the City must determine that the selected Contractor(s) has the necessary qualifications, facilities, equipment, staffing and financial resources to respond without interruption. The reliability of the Contractor(s) to provide the required services while meeting the financial and environmental goals of the City is necessary for the health, safety and convenience of the public as required by city ordinance and state/federal laws and regulations.

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• Responsiveness to RFP
• Permitted Waste Disposal Facilities
• Vendor Owned Transfer Stations
• City Transfer Station Management
• Financial Strength
• M/WBE Participation
• Cost

BFI Waste Services of Texas, LP is one of three vendors recommended for award.

M/WBE Subcontracting:
This request for proposal was issued as a goal-oriented contract with a 11% M/WBE participation level. BFI Waste Services of Texas, LP has designated the below-named company as its certified M/WBE subcontractor.

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Pay or Play Program:
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, BFI Waste Services of Texas, LP provides health benefits to eligible employees in compliance with City policy.
**Hire Houston First:**
The proposed contract requires compliance with the City’s Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, BFI Waste Services of Texas, LP does not meet the requirements for HHF designation.

**Fiscal Note:**
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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Harry Hayes - 832-393-0454

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<td>POP 2</td>
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<td>Fair Campaign A</td>
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<tr>
<td>MWBE Letter of Intent</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Budget Form</td>
<td>Backup Material</td>
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Summary:
ORDINANCE approving and authorizing an agreement between City of Houston and WASTE MANAGEMENT OF TEXAS, INC. for Solid Waste Management Services; providing a maximum contract amount - 5 Years with one five-year option - $42,757,025.00 - General Fund

Background:
Requests for Proposals Received May 30, 2019 for S30-T28984 – Approve an ordinance awarding a contract to Waste Management of Texas, Inc. in the maximum contract amount not to exceed $42,757,025.00 for municipal solid waste disposal and management of City of Houston transfer stations.

Specific Explanation:
The Director of the Solid Waste Management Department and Chief Procurement Officer recommend that City Council approve an ordinance awarding a five-year contract with one five-year option to Waste Management of Texas, Inc. in the maximum contract amount not to exceed $42,757,025.00 for municipal solid waste disposal (MSW) at Waste Management of Texas, Inc. facilities. This contract award includes a final payment in the amount of $957,500.00 to Waste Management of Texas, Inc. for services provided from July 2019 to February 2020 for similar services as set out in this contract.

The scope of work requires the contractor to provide all labor, supervision, supplies, materials and transportation necessary for disposal and/or transfer of City of Houston municipal solid waste. All facilities utilized meet the State of Texas Commission on Environmental Quality rules and regulations regarding municipal solid waste management transfer and/or disposal. While it is the City’s responsibility to provide for the management of MSW collected from the citizens of Houston, the city owns no landfills for waste disposal. In pursuing this service from the private sector, the City must determine that the selected Contractor(s) has the necessary qualifications, facilities, equipment, staffing and financial resources to respond without interruption. The reliability of the Contractor(s) to provide the required services while meeting the financial and environmental goals of the City is necessary for the health, safety and convenience of the public as required by city ordinance and state/federal laws and regulations.

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- Responsiveness to RFP
- Permitted Waste Disposal Facilities
- Vendor Owned Transfer Stations
- City Transfer Station Management
- Financial Strength
- M/WBE Participation
- Cost

Waste Management of Texas, Inc. is one of three vendors recommended for award.

**M/WBE Subcontracting:**
This request for proposal was issued as a goal-oriented contract with a 11% M/WBE participation level. Waste Management of Texas, Inc. has designated the below-named company as its certified M/WBE subcontractor.

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**Pay or Play Program:**
The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, Waste Management of Texas, Inc. provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**
The proposed contract requires compliance with the City’s Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Waste Management of Texas, Inc. is a designated HHF company.

**Fiscal Note:**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

_________________________________________________________
Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division Department Approval Authority

**Estimated Spending Authority**

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<th>Department</th>
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<td>Solid Waste Management</td>
<td>$3,338,359.00</td>
<td>$39,418,666</td>
<td>$42,757,025.00</td>
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</table>
**Amount of Funding:**
$42,757,025.00
General Fund
Fund No. 1000

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- Cost

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Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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Amount of Funding:
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General Fund
Fund No.: 1000

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<td>Form B</td>
<td>Backup Material</td>
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<td>POP 1</td>
<td>Backup Material</td>
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<td>POP 2</td>
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<td>Affidavit</td>
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<td>MWBE Letter of Intent</td>
<td>Backup Material</td>
</tr>
<tr>
<td>Budget Form</td>
<td>Backup Material</td>
</tr>
</tbody>
</table>
1. **What is the purpose of the contracts?**
   - The contracts are for the following:
     i. Type I putrescible waste disposal (garbage – black can) which the city must collect once weekly per ordinance and state law. This material may only be disposed of in a state permitted Type I municipal solid waste landfill.
     ii. Type IV bulky waste, commonly referred to as heavy trash which the city collects every other month, or in special illegal dumping campaigns, must also be collected regularly to comply with state law and local ordinances to maintain public health and vector control. Heavy Trash material may be dumped in a Type I or Type IV state permitted landfill.
     iii. Management of the City of Houston’s 3 Municipal Solid Waste Transfer stations, located in SW, NW and SE Houston.

2. **Who are the selected vendors and what portion of the City’s waste will each receive?**
   - Republic Services/BFI will provide operational management of the city’s 3 transfer stations as well as landfill disposal of Type I and Type IV solid waste. The landfills are McCarty Road in Northeast Houston; Blue Ridge Landfill in Fresno/South Houston on FM 521; and Whispering Pines Landfill in Northeast Houston (as necessary). **Based on current routing and ease of disposal, Republic/BFI will receive about 90% of waste via transfer station or direct haul.**
   - Waste Management will provide Type I and IV landfill and transfer station services at the following sites: Atascocita Landfill in Far North Houston near Kingwood; Hawthorne Park landfill in Northwest Houston on Tanner Road at Beltway 8; and the Koenig Street Waste Management Transfer Station in Pasadena, Texas. **Based on current routing and ease of disposal, Waste Management will receive about 10% of waste via transfer station or direct haul.**

3. **What are the terms and dollar values for the two contracts?**
   - Both contracts are for 5-year terms with one 5-year renewal for a 10-year total term if completed.
   - The Waste Management contract is approximately $43 million for the 10-year term.
   - The BFI/Republic is approximately $240 million for the 10-year term.

4. **Are there significant rate increases from the previous contracts?**
   - No. Please see the old/new rate comparison below. Negotiations were intense, yet positive for the City’s budget and tax payers while considering landfill airspace is a depleting and necessary commodity.

<table>
<thead>
<tr>
<th></th>
<th>Old Rate (Per Ton)</th>
<th>New Rate (Per Ton)</th>
</tr>
</thead>
<tbody>
<tr>
<td>WM Landfill ATAS Comp</td>
<td>$26.49</td>
<td>$26.80</td>
</tr>
<tr>
<td>WM Transfer Station</td>
<td>-</td>
<td>$34.50</td>
</tr>
<tr>
<td>COH Trans Stations Comp</td>
<td>$26.47</td>
<td>$25.11</td>
</tr>
<tr>
<td>BFI/RWS Landfills Comp</td>
<td>$26.47</td>
<td>$25.11</td>
</tr>
</tbody>
</table>
5. Why does the City of Houston need multiple contracts?
   • The City of Houston does not own any landfills and covers 640 square miles. The geographic area requires multiple disposal outlets.

6. Are these new agreements extensions of prior contracts or new procurements?
   • These are new competitively procured contracts managed by SPD processes and procedures to comply with state procurement laws.

7. How much interest was there for the procured services?
   • 283 parties downloaded the bid.
   • 6 distinct companies attended the pre-proposal conference
     i. BFI/Republic Services
     ii. Santek Waste Services of Tennessee
     iii. Stella Environmental
     iv. Waste Connections of Texas
     v. Waste Management of Texas
     vi. WCA Waste Corporation
   • Specific bid information is found at this link:
   • 3 companies submitted formal bid documents for waste disposal and transfer station management: WCA Waste, Waste Management and BFI/Republic Services. These same companies also were part of BAFO process.

8. Why is there such a large difference in the size of the two agreements?
   • Approximately 90% of waste collected by the department goes to a BFI/Republic managed site. This includes the three (3) city-owned transfer stations.
   • The city transfer stations are strategically located near major transportation networks in SW, NW and SE Houston. The stations are the “easiest” locations for city vehicles to dump as they are concrete pad with rapid turnaround times.
   • The chart below highlights the previous 3 years of city waste disposed at contracted sites:

```
<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>COH Transfer Station</td>
<td>326,299</td>
<td>333,754</td>
<td>330,934</td>
</tr>
<tr>
<td>BFI Landfill</td>
<td>226,527</td>
<td>230,633</td>
<td>209,256</td>
</tr>
<tr>
<td>WM Landfill</td>
<td>53,634</td>
<td>71,148</td>
<td>57,670</td>
</tr>
<tr>
<td>WM T-Station</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>WCA T-Station</td>
<td>-</td>
<td>5,690</td>
<td>355</td>
</tr>
<tr>
<td>WCA Landfill</td>
<td>-</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>
```

9. Where are the Type 1 and Type IV landfills located in the City of Houston?
   • [https://tceq.maps.arcgis.com/apps/webappviewer/index.html?id=33ac0b935f434cee927affd480307b14](https://tceq.maps.arcgis.com/apps/webappviewer/index.html?id=33ac0b935f434cee927affd480307b14)
10. What is the difference between a landfill and transfer station?
   - The transfer station serves as a quick intermediate waste transition site for collection vehicles to return quickly to their garbage collection route. All waste at the transfer stations must be reloaded and transported to a landfill for final disposal per state laws and regulations.

11. Will there be enough landfill airspace for the term of these contracts, and what is the City working on as a long-term disposal solution?
   - According to TCEQ data, Houston area landfills have enough airspace to get through the next 15 – 20 years. These agreements last up to 10 years and assure Houston tax-payers affordable pricing for solid waste disposal. At least two landfills used by the City of Houston, Atascocita and McCarty Road have about 20 years combined life remaining at the current usage rates.
   - The City also has robust recycling programs (curbside, yard waste, e-waste, HHW) to divert material from the landfill to viable reuse markets. The city’s current waste diversion rate is 27%.
   - The Long-Range Solid Waste Plan is near completion and will have recommendations beyond currently available landfills and their shrinking airspace.
Summary:
ORDINANCE approving and authorizing an Interlocal Agreement between City of Houston and HOUSTON-GALVESTON AREA COUNCIL, for the Freeway Crash Removal Pilot Program

Background:
The Chief of Police for the Houston Police Department recommends that City Council approve an Interlocal Agreement between the City of Houston and the Houston-Galveston Area Council (H-GAC) for participation in the Freeway Crash Removal Pilot Program. The Houston Police Department, with assistance from the Houston Fire Department, is the lead agency tasked with investigating crashes on the freeway. During these crashes, HFD blocks freeway lanes to protect first responders and occupants of crashed vehicles while determining the extent of injuries. HFD does not have authority to order the vehicles removed from the freeway and therefore must await HPD authorization to move the vehicles. The City of Houston, through HPD, is developing a pilot program to remove crashes from the freeway through remote investigation. HPD officers will remotely investigate crashes and authorize their removal from the freeway, if appropriate. The goal of the program is to remove crashes efficiently to restore traffic flow, reduce calls for service, and protect the public and first responders from the risk of secondary crashes on extended scenes. H-GAC will provide grant funding of up to $210,000.00 with no cost obligation to the City. A pre-program evaluation period will be March 1, 2020 to May 30, 2020, and the pilot program will begin June 1, 2020 to November 30, 2020. A post-program evaluation will be conducted from December 1, 2020 to January 31, 2021.

Fiscal Note:
No Fiscal Note is required for grant items.

Art Acevedo
Chief of Police

Amount of Funding:
Federal State Local Pass Through Fund (5030) - $210,000.00
Contact Information:
Rhonda Smith, CFO & Deputy Director     713.308.1708
Sonja Odat, City Council Liaison               713.308.1728

ATTACHMENTS:
Description                     Type
Signed RCA                       Signed Cover sheet
**Summary:**

NOT A REAL CAPTION

ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and the HOUSTON-GALVESTON AREA COUNCIL (H-GAC) for participation in the Freeway Crash Removal Pilot Program.

**Background:**

The Chief of Police for the Houston Police Department recommends that City Council approve an Interlocal Agreement between the City of Houston and the Houston-Galveston Area Council (H-GAC) for participation in the Freeway Crash Removal Pilot Program.

The Houston Police Department, with assistance from the Houston Fire Department, is the lead agency tasked with investigating crashes on the freeway. During these crashes, HFD blocks freeway lanes to protect first responders and occupants of crashed vehicles while determining the extent of injuries. HFD does not have authority to order the vehicles removed from the freeway and therefore must await HPD authorization to move the vehicles.

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**Fiscal Note:**

No Fiscal Note is required for grant items.

---

Art Acevedo  
Chief of Police

**Prior Council Action:**

None

**Amount of Funding:**

Federal State Local Pass Through Fund (5030) - $210,000.00

**Contact Information:**

Rhonda Smith, CFO & Deputy Director  713.308.1708  
Sonja Odat, City Council Liaison  713.308.1728
Summary:
ORDINANCE approving a Memorandum of Understanding between City of Houston and the DEPARTMENT OF PUBLIC SAFETY providing for a Public Safety Grant to the City of Houston in the amount of $7,500,000.00 for the purchase of a Helicopter with Hoisting Capability

Background:
The Chief of Police for the Houston Police Department (HPD) requests that City Council approve an ordinance authorizing the acceptance of a grant award in the amount of $7.5 million from the Department of Public Safety (DPS) to purchase a helicopter with hoisting capability. HPD will use the helicopter to assist in regional and statewide efforts to enhance security and combat gangs, criminal activity and terrorism.

As background, DPS was appropriated funds in the 2020-2021 General Appropriations Act, Art. V, Department of Public Safety, Strategy A.1.2, Criminal Interdiction. A portion of these funds includes $7.5 million of fiscal year 2020 General Revenue funds for this public safety grant.

A Memorandum of Understanding between the Department of Public Safety and City formalizes the agreement that DPS will transfer $7.5 million of appropriated funds to HPD to purchase the helicopter, and HPD will provide appropriate oversight to ensure funds are used solely for this purpose. HPD will work with the Strategic Purchasing Division for the purchase of the helicopter to ensure compliance with the City’s procurement policies and procedures. HPD will transfer to DPS all unencumbered funds remaining, if any, no later than 30 days after the final acceptance of the helicopter.

Fiscal Note:
No Fiscal Note is required on grant items.

_______________________________________
Art Acevedo
Chief of Police
Amount of Funding:
$7,500,000.00
State Grant Fund (5010)

Contact Information:
Rhonda Smith, CFO and Deputy Director  (713) 308-1708
Sonja Odat, Council Liaison  (713) 308-1728

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Background:
The Chief of Police for the Houston Police Department (HPD) requests that City Council approve an ordinance authorizing the acceptance of a grant award in the amount of $7.5 million from the Department of Public Safety (DPS) to purchase a helicopter with hoisting capability. HPD will use the helicopter to assist in regional and statewide efforts to enhance security and combat gangs, criminal activity and terrorism.

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Fiscal Note:
No Fiscal Note is required on grant items.

Amount of Funding:
$7,500,000.00
State Grant Fund (5010)

Contact Information:
Rhonda Smith, CFO and Deputy Director (713) 308-1708
Sonja Odat, Council Liaison (713) 308-1728

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Summary:
ORDINANCE amending Section 2 of City of Houston Ordinance No. 96-86; to increase the allowance paid to any police officers furnishing their own motorcycle for use on official business; providing a repealer

Background:
The Chief of Police for the Houston Police Department (HPD) recommends amending Section 2 of the City of Houston Ordinance No. 96-86 (the “Police Department Classified Personnel Ordinance”) to increase the allowance paid to any officers in any grade or classification furnishing their own personal motorcycle for use on official business while in the employment of the City of Houston from Four Hundred Twenty-Five dollars and Zero cents ($425.00) to Five Hundred Twenty-Five dollars and Zero cents ($525.00). This allowance shall be paid in addition to the base pay and longevity pay provided.

As background, the Motorcycle Detail Unit in our Traffic Enforcement Division, is a special assignment team responsible for maintaining the flow of traffic on Houston's freeway system. Commonly referred to as the SOLO Unit, the Motorcycle Detail Unit's responsibilities include responding to vehicular crashes, community events, sporting events, parades, school safety events, conducting funeral escorts and dignitary escorts. During national events hosted by the City, such as the Super Bowl or March Madness college playoffs, the SOLO unit is responsible for escorting professional and collegiate sports teams, owners, sponsors, City Council Members and the Mayor.

The Motorcycle Detail Unit is currently comprised of 34 Police Officers, 5 Sergeants and 1 Lieutenant. All members of this unit ride and operate motorcycles as their primary duty on a daily basis. Members are responsible for all motorcycle operating costs which include maintenance, repairs, parts, warranties and insurance. An increase in the monthly stipend is essential to sustain the continued staffing of motorcycle services within the Houston Police Department.

The last increase in the allowance paid to officers furnishing their own personal motorcycle for use on official business was in 1987.

Fiscal Note:
Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.
Art Acevedo  
Chief of Police

Prior Council Action:  
Ordinance 87-208  
Passed on February 10, 1987

Ordinance 96-86  
Passed on January 24, 1996

Amount of Funding:  
$16,000.00  
General Fund (1000)

Contact Information:  
Rhonda Smith, CFO & Deputy Director, 713.308.1708  
Sonja Odat, City Council Liaison, 713.308.1728

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Summary:

ORDINANCE amending Section 2 of City of Houston Ordinance No. 96-86 (the “Police Department Classified Personnel Ordinance”); to increase the allowance paid to police officers furnishing their own motorcycle for use on official business.

Background:

The Chief of Police for the Houston Police Department (HPD) recommends amending Section 2 of the City of Houston Ordinance No. 96-86 (the “Police Department Classified Personnel Ordinance”) to increase the allowance paid to any officers in any grade or classification furnishing their own personal motorcycle for use on official business while in the employment of the City of Houston from Four Hundred Twenty-Five dollars and Zero cents ($425.00) to Five Hundred Twenty-Five dollars and Zero cents ($525.00). This allowance shall be paid monthly and funds are disbursed in the first paycheck of the month. This allowance is also in addition to the base pay and longevity pay provided.

As background, the Motorcycle Detail Unit in our Traffic Enforcement Division, is a special assignment team responsible for maintaining the flow of traffic on Houston’s freeway system. Commonly referred to as the SOLO Unit, the Motorcycle Detail Unit’s responsibilities include responding to vehicular crashes, community events, sporting events, parades, school safety events, conducting funeral escorts and dignitary escorts. During national events hosted by the City, such as the Super Bowl or March Madness college playoffs, the SOLO unit is responsible for escorting professional and collegiate sports teams, owners, sponsors, City Council Members and the Mayor.

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The last increase in the allowance paid to officers furnishing their own personal motorcycle for use on official business was in 1987.

Fiscal Note:

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Art Acevedo
Chief of Police

Prior Council Action:

Ordinance 67-208
Passed on February 10, 1987

Ordinance 96-86
Passed on January 24, 1996

Amount of Funding:

$16,000.00
General Fund (1000)

Contact Information:

Rhonda Smith, CFO & Deputy Director, 713.308.1708
Sonja Odat, City Council Liaison, 713.308.1728
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Summary:
ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a 6-foot-wide utility easement, being out of and a part of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, out of the Luke Moore Survey, Abstract No. 51, Harris County, Texas; abandoning such portion to HARRIS COUNTY HOUSING AUTHORITY, the abutting owners, in consideration of its payment to the City in the amount of $9,854.00, and other good and valuable consideration - DISTRICT I - GALLEGOS

Background:
SUBJECT: Ordinance authorizing the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51. Parcel SY18-028
RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51, in exchange for a consideration of $9,854.00. Parcel SY18-028

SPECIFIC EXPLANATION:
William McAshan, Jones | Carter, on behalf of Harris County Housing Authority, requested the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51. Harris County Housing Authority plans to construct an apartment building within the subject easement to be abandoned.

Harris County Housing Authority has completed the transaction requirements, has accepted the City’s offer, and has rendered payment in full.

The City will abandon and sell to Harris County Housing Authority:
Parcel SY18-028
758 square-foot utility easement: $9,854.00
Valued at $26.00 PSF x 50%

TOTAL ABANDONMENT AND SALE: $9,854.00
Therefore, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51, in exchange for a consideration of $9,854.00.

____________________________________
Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:
Marjorie L. Cox
Assistant Director-Real Estate Services
(832) 395-3130

ATTACHMENTS:
Description                        Type
Signed Coversheet                 Signed Cover sheet
Council District Map              Backup Material
Aerial Map                       Backup Material
Parcel Survey                    Backup Material
Background:
SUBJECT: Ordinance authorizing the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51. Parcel SY18-028

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of a 6 foot-wide utility easement, located within a portion of Unrestricted Reserve “B”, out of Block 1 of Cullen at 45 Reserves, situated in the Luke Moore Survey, Abstract No. 51, in exchange for a consideration of $9,854.00. Parcel SY18-028

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758 square-foot utility easement: $9,854.00
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Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:
Marjorie L. Cox
Assistant Director-Real Estate Services
(832) 395-3130

ATTACHMENTS:
Description Type
Council District Map Backup Material
Aerial Map Backup Material
Parcel Survey Backup Material
Summary:
ORDINANCE consenting to the addition of 0.8831 acres of land to NORTHGATE CROSSING MUNICIPAL UTILITY DISTRICT NO. 2, for inclusion in its district

Background:
SUBJECT: Petition for the City’s consent to the addition of 0.8831 acres to Northgate Crossing Municipal Utility District No. 2 (Key Map No. 292F).

RECOMMENDATION: Petition for the City’s consent to the addition of 0.8831 acres to Northgate Crossing Municipal Utility District No. 2 be approved.

SPECIFIC EXPLANATION: Northgate Crossing Municipal Utility District No. 2 (the “District”) was created through an act of the Texas Legislature in 1985, and currently consists of 469.047 acres within Harris County. The District is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add 0.8831 acres of developed commercial land, a car dealership/retail center, to the District. The proposed annexation tract is located in the vicinity of Crossgate Boulevard, I-45 North, Hardy Toll Road, and Northgate Crossing Boulevard. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northgate Crossing Municipal Utility District No. 2 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Northgate Crossing Municipal Utility District No. 1. Potable water is provided by the District.

The nearest major drainage facility for the District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 year floodplain, but is partially within the 500 year floodplain (50%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.
The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

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SUBJECT: Petition for the City's consent to the addition of 0.8831 acres to Northgate Crossing Municipal Utility District No. 2 (Key Map No. 292F).

RECOMMENDATION: Petition for the City's consent to the addition of 0.8831 acres to Northgate Crossing Municipal Utility District No. 2 be approved.

SPECIFIC EXPLANATION: Northgate Crossing Municipal Utility District No. 2 (the “District”) was created through an act of the Texas Legislature in 1985, and currently consists of 469.047 acres within Harris County. The District is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add 0.8831 acres of developed commercial land, a car dealership/retail center, to the District. The proposed annexation tract is located in the vicinity of Crossgate Boulevard, I-45 North, Hardy Toll Road, and Northgate Crossing Boulevard.

The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northgate Crossing Municipal Utility District No. 2 Wastewater Treatment Plant. This regional plant also provides wastewater treatment to Northgate Crossing Municipal Utility District No. 1. Potable water is provided by the District.

The nearest major drainage facility for the District is Spring Creek, which flows into the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 year floodplain, but is partially within the 500 year floodplain (50%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P. E.
Director
Houston Public Works

Contact Information:
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

ATTACHMENTS:
Description | Type
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Maps | Backup Material
Application | Backup Material
Petition | Backup Material
Backup Material | Backup Material
Fact Sheet | Backup Material
Proposed 0.8831 Acre Annex Tract
~0.44 Ac. - Zone X (Shaded)
~0.44 Ac. - Zone X (Unshaded)
Summary:
ORDINANCE consenting to the addition of 11.2560 acres of land to HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 61, for inclusion in its district

Background:
SUBJECT: Petition for the City’s consent to the addition of three (3) tracts of land totaling 11.2560 acres to Harris County Fresh Water Supply District No. 61 (Key Map No. 369T).

RECOMMENDATION: Petition for the City’s consent to the addition of three (3) tracts of land totaling 11.2560 acres to Harris County Fresh Water Supply District No. 61 be approved.

SPECIFIC EXPLANATION: Harris County Fresh Water Supply District No. 61 (the “District”) was created through the Harris County Commissioner’s Court in 1967, and currently consists of 1,814.1046 acres within Harris County. The District is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add three (3) tracts of land totaling 11.2560 acres of vacant land, proposed to be developed as commercial property, to the District. The proposed annexation tracts are located in the vicinity of FM 1960 Road West, Beck Masten, Jones Road West, and Jones Road. The addition of land to the District does not release it from the City’s extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by two (2) regional plants, Barwood Wastewater Treatment Plant and Hastings Green Wastewater Treatment Plant. Barwood Wastewater Treatment Plant also provides wastewater treatment to Harris County Municipal Utility District No. 69 and Hastings Green Wastewater Treatment Plant also provides wastewater treatment to Harris County Municipal Utility District No. 222 and Harris County Municipal Utility District No. 248. Potable water is provided by the District.

The nearest major drainage facility for the District is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction
of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

_______________________________
Carol Ellinger Haddock, P. E.
Director
Houston Public Works

**Contact Information:**
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

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SUBJECT: Petition for the City’s consent to the addition of three (3) tracts of land totaling 11.2560 acres to Harris County Fresh Water Supply District No. 61 (Key Map No. 369T).

RECOMMENDATION: Petition for the City’s consent to the addition of three (3) tracts of land totaling 11.2560 acres to Harris County Fresh Water Supply District No. 61 be approved.

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The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by two (2) regional plants, Barwood Wastewater Treatment Plant and Hastings Green Wastewater Treatment Plant. Barwood Wastewater Treatment Plant also provides wastewater treatment to Harris County Municipal Utility District No. 69 and Hastings Green Wastewater Treatment Plant also provides wastewater treatment to Harris County Municipal Utility District No. 222 and Harris County Municipal Utility District No. 248. Potable water is provided by the District.

The nearest major drainage facility for the District is White Oak Bayou, which flows to Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:
Sharon Citino, J.D.
Planning Director
Houston Water
Phone: (832) 395-2712

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HARRIS COUNTY FWSD 61
TRACT 61 - BEING 2.4622 ACRES OF LAND OUT OF THE W.D.
SLOSSON SURVEY, ABSTRACT NO. 1606 IN HARRIS COUNTY, TEXAS
TRACT 62 - BEING 1.8352 ACRES OF LAND OUT OF THE W.D.
SLOSSON SURVEY, ABSTRACT NO. 1606 IN HARRIS COUNTY, TEXAS
TRACT 63 - BEING 6.9586 ACRES OF LAND OUT OF THE FINLEY
MCNAUGHTON SURVEY, A-553 IN HARRIS COUNTY, TEXAS

EXISTING ACREAGE: 1,814.1046 ACRES
PROPOSED ACREAGE: 1,825.3606 ACRES
TRACT 61 = 2.4622 ACRES
TRACT 62 = 1.8352 ACRES
TRACT 63 = 6.9586 ACRES

-11.2560 ACRES

1 inch equals 0.5 miles

TRACT 1 KEY MAP PAGE: 369T
Summary:
ORDINANCE appropriating $1,320,000.00 out of Metro Projects Construction DDSRF; approving and authorizing an Interlocal Agreement between City of Houston and GULFGATE REDEVELOPMENT AUTHORITY for a project to construct improvements on Park Place Boulevard for Houston Public Works; providing funding for CIP Cost Recovery relating to construction of the Project - DISTRICT I - GALLEGOS

Background:
SUBJECT: Approve an Interlocal Agreement between the City of Houston and Gulfgate Redevelopment Authority (Authority), on behalf of Reinvestment Zone Number Eight.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston and Gulfgate Redevelopment Authority on behalf of Reinvestment Zone Number Eight to contribute funds necessary to construct roadway and sidewalk improvements on Park Place Blvd., from I-45 Northbound Frontage Road to SH-3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This Agreement is made and entered into pursuant to the Interlocal Cooperation Act (Texas Gov't Code Ann. Ch. 791) by and between the City and the Authority. Whereas, the Authority will construct Street Improvements including the infrastructure and improvements on Park Place Boulevard and located at the area depicted in the Project Map in Exhibit B.

DESCRIPTION: This project includes the infrastructure and the construction of roadway and sidewalk improvements within the Authority area. Construction of 5,200 linear feet of Park Place Boulevard from I-45 Northbound Frontage Road to SH-3, as described in Exhibit A attached to the Agreement and incorporated herein.

LOCATION: The project is located on Park Place Boulevard from I-45 Northbound Frontage Road to SH-3, within the boundaries of the Gulfgate Redevelopment Authority.

SCOPE OF THE AGREEMENT AND FEE: The Authority shall be obligated to fund and pay for all costs to construct the street improvements in excess of the City’s contribution and use the City’s contribution solely for the payment of construction costs.
The City hereby commits $1,200,000.00 to the Authority for construction of Street Improvements. Within 30 days of the Director’s receipt and approval of a written request from the Authority for payment and detailing the Construction cost, the City shall transfer the City Contribution to the Authority. Unless City Council makes further appropriations for this agreement, the City’s obligation must not exceed $1,200,000.00.

The total requested amount of $1,320,000.00 to be appropriated as follows: $1,200,000.00 for the cost of the project and $120,000.00 CIP Cost Recovery.

**FISCAL NOTE**: No significant Fiscal Operating Impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS No. N-T08001-0001-7
TIRZ No. 8

**Amount of Funding:**
$1,320,000.00 - Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)

---

**Contact Information:**
Michael T. Wahl, P.E.
Assistant Director
Transportation and Drainage Operation
Phone: (832) 395-2443

---

**ATTACHMENTS:**

<table>
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<tr>
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</table>
Signed Coversheet
Signed Cover sheet
Map
Backup Material
Background:

SUBJECT: Approve an Interlocal Agreement between the City of Houston and Gulfgate Redevelopment Authority (Authority), on behalf of Reinvestment Zone Number Eight.

RECOMMENDATION: Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston and Gulfgate Redevelopment Authority on behalf of Reinvestment Zone Number Eight to contribute funds necessary to construct roadway and sidewalk improvements on Park Place Blvd., from I-45 Northbound Frontage Road to SH-3 and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This Agreement is made and entered into pursuant to the Interlocal Cooperation Act (Texas Gov't Code Ann. Ch. 791) by and between the City and the Authority. Whereas, the Authority will construct Street Improvements including the infrastructure and improvements on Park Place Boulevard and located at the area depicted in the Project Map in Exhibit B.

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LOCATION: The project is located on Park Place Boulevard from I-45 Northbound Frontage Road to SH-3, within the boundaries of the Gulfgate Redevelopment Authority.

SCOPE OF THE AGREEMENT AND FEE: The Authority shall be obligated to fund and pay for all costs to construct the street improvements in excess of the City’s contribution and use the City’s contribution solely for the payment of construction costs.

The City hereby commits $1,200,000.00 to the Authority for construction of Street Improvements. Within 30 days of the Director’s receipt and approval of a written request from the Authority for payment and detailing the Construction cost, the City shall transfer the City Contribution to the Authority. Unless City Council makes further appropriations for this agreement, the City’s obligation must not exceed $1,200,000.00.

The total requested amount of $1,320,000.00 to be appropriated as follows: $1,200,000.00 for the cost of the project and $120,000.00 CIP Cost Recovery.

FISCAL NOTE: No significant Fiscal Operating Impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS No. N-T08001-0001-7
TIRZ No. 8

Amount of Funding:
$1,320,000.00 - Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)
**Contact Information:**
Michael T. Wahl, P.E.
Assistant Director
Transportation and Drainage Operation
Phone: (832) 395-2443

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<td>Financial Information</td>
</tr>
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<td>Interlocal Agreement</td>
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CITY OF HOUSTON - CITY COUNCIL
Meeting Date: 3/10/2020
District A
Item Creation Date: 1/3/2020

HPW – 20PMO02-A Addtn'l Approp / ISI Contracting, Inc.

Agenda Item#: 38.

Summary:
ORDINANCE appropriating $269,214.68 out of Metro Projects Construction DDSRF as an additional appropriation to contract between City of Houston and ISI CONTRACTING, INC for On-Call Neighborhood Traffic Management Program (approved by Ordinance No. 2018-0339); providing funding for CIP Cost Recovery relating to construction of facilities financed by Metro Projects Construction DDSRF - DISTRICT A - PECK

Background:
SUBJECT: Additional Appropriation to construction contract between the City of Houston (City) and ISI Contracting, Inc. for On-Call Neighborhood Traffic Management Program.

RECOMMENDATION: (SUMMARY) Approve an ordinance appropriating additional funds to On-Call Neighborhood Traffic Management Program construction contract with ISI Contracting, Inc.

PROJECT NOTICE/JUSTIFICATION: The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting for construction capacity.

DESCRIPTION/SCOPE: This project consists of construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City. Signing and pavement markings may also be required to accompany these devices. The contract duration for this project is 365 calendar days. This is a work order-based contract with work orders assigned on an as-needed basis.

LOCATION: The projects are located in Council District A, list of locations attached.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on April 25, 2018 under Ordinance No. 2018-0339. The scope of services under the original contract consisted of construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City. Signing and pavement markings were required to accompany these devices. Currently there are $1,800,000.00 in approved traffic calming plans that are waiting for construction.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The requested additional appropriation will allow completion of the three pending FY2018 NTMP projects.
The total requested appropriation is $269,214.68 to be appropriated as follows: $244,740.62 for contract services and $24,474.06 for CIP Cost Recovery. The original Contract amount total was $978,962.50, assuming approval of the requested addition appropriation, the contract will increase to $1,223,703.12.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that economic opportunity for Houston business and supports job creation. In this case the proposed contractor meets the require Hire Houston First.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** No City M/WBE goal was established for this project as the original contract amount did not exceeded the threshold of $1,000,000.00, required for goal-oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-322017-0002-4

**Prior Council Action:**
Ordinance No. 2018-0339, dated 4/25/2018

**Amount of Funding:**
$269,214.68 - Fund No. 4040 - METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO).

Original (previous) appropriation of $1,034,000.00 from Fund 4040 – METRO Projects Construction DDSRF.

**Contact Information:**
Michael T. Wahl, P.E., PTOE
Assistant Director
Traffic and Drainage Operations/Rapid Delivery
Phone: (832) 395-2443

**ATTACHMENTS:**
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<td>Revised Signed Coversheet</td>
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Summary:
**PULLED** – This item will not be considered on 2/19
ORDINANCE appropriating the $269,214.68 out of Metro Projects Construction DDSRF as an additional appropriation to contract between the City of Houston and ISI CONTRACTING, INC for On-Call Neighborhood Traffic Management Program (approved by Ordinance No. 2018-0339); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF - DISTRICTS A - PECK and K - CASTEX-TATUM

Background:
SUBJECT: Additional Appropriation to construction contract between the City of Houston (City) and ISI Contracting, Inc. for On-Call Neighborhood Traffic Management Program.

RECOMMENDATION: (SUMMARY) Approve an ordinance appropriating additional funds to On-Call Neighborhood Traffic Management Program construction contract with ISI Contracting, Inc.

PROJECT NOTICE/JUSTIFICATION: The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting for construction capacity.

DESCRIPTION/SCOPE: This project consists of construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City. Signing and pavement markings may also be required to accompany these devices. The contract duration for this project is 365 calendar days. This is a work order-based contract with work orders assigned on an as-needed basis.

LOCATION: The projects are located in Council District A, list of locations attached.

PREVIOUS HISTORY AND SCOPE: City Council approved the original contract on April 25, 2018 under Ordinance No. 2018-0339. The scope of services under the original contract consisted of construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City. Signing and pavement markings were required to accompany these devices. Currently there are $1,800,000.00 in approved traffic calming plans that are waiting for construction.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The requested additional appropriation will allow completion of the three pending FY2018 NTMP projects.

The total requested appropriation is $269,214.68 to be appropriated as follows: $244,740.62 for contract services and $24,474.06 for CIP Cost Recovery. The original Contract amount total was $978,962.50, assuming approval of the requested addition appropriation, the contract will increase to $1,223,703.12.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City’s ‘Hire Houston First’ ordinance that economic opportunity for Houston business and supports job creation. In this case the proposed contractor meets the require Hire Houston First.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WBE PARTICIPATION: No City M/WBE goal was established for this project as the original contract amount did not exceeded the threshold of $1,000,000.00, required for goal-oriented contract per Section 15-82 of the Code of Ordinances.

FISCAL NOTE: No significant fiscal operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works
WBS No. N-322017-0002-4

**Prior Council Action:**
Ordinance No. 2018-0339, dated 4/25/2018

**Amount of Funding:**
$269,214.68 - Fund No. 4040 - METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO).

Original (previous) appropriation of $1,034,000.00 from Fund 4040 – METRO Projects Construction DDSRF.

**Contact Information:**
Michael T. Wahl, P.E., PTOE
Assistant Director
Traffic and Drainage Operations/Rapid Delivery
Phone: (832) 395-2443

**ATTACHMENTS:**

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<td>Financial Information</td>
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<td>Fair Campaign &amp; Form B</td>
<td>Backup Material</td>
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<td>POP Docs</td>
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<td>Form 1295</td>
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<tr>
<td>Prior Council Action</td>
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<td>Original Contract</td>
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<tr>
<td>Ordinance</td>
<td>Ordinance/Resolution/Motion</td>
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</table>
Summary:
ORDINANCE appropriating $2,077,954.00 out of Water & Sewer System Consolidated Construction Fund; approving and authorizing Professional Engineering Services Contract between the City of Houston and CP&Y, INC for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearbourn Place, Montlew Place and Lancaster Place Subdivisions; providing funding for CIP Cost Recovery financed by Water & Sewer System Consolidated Construction Fund - DISTRICT C - KAMIN

Background:
SUBJECT: Professional Engineering Services Contract between the City and CP&Y, Inc. for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearbourn Place, Montlew Place and Lancaster Place Subdivisions.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with CP&Y, Inc. for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearbourn Place, Montlew Place and Lancaster Place Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase circulation and availability of water.

DESCRIPTION/SCOPE: The water main replacement at Mandell Place, Montrose, Westmoreland, and Courtland Place Subdivisions consists of the design of approximately 39,200 linear feet of waterline ranging from 6-inch to 12-inch diameter waterline with related appurtenances. The water main replacement at Midtown Area and Winlow Place, Dearbourn Place, Montlew Place and Lancaster Place Subdivisions consists of the design of approximately 49,420 linear feet of waterline ranging from 6-inch to 16-inch diameter waterline with related appurtenances.

LOCATION: The project area is generally bound by the following:

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Location</th>
<th>Council District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions</td>
<td>Westheimer Rd. on the north, W Alabama St. on the south, Bagby St., Brazos St. and TX 527 Spur on the east and Dunlavy St. on the west.</td>
<td>C</td>
</tr>
<tr>
<td>Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions</td>
<td>Westheimer Rd. on the north, Richmond Ave. on the south, Dunlavy St. on the east and S. Shepherd Dr. on the west.</td>
<td>C</td>
</tr>
</tbody>
</table>
**Area 1**

Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions

**Area 2**

W. Gray St. on the north, Southwest Fwy. on the south, Main St. on the east and Milam St and TX 527 Spur on the west.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III will be negotiated on a lump sum amount after the completion of Phase I. The total Basic Services appropriation is $934,054.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The Additional Services include surveying, geotechnical investigation, environmental assessment, traffic control, storm water pollution prevention, and tree protection services. The total Additional Services appropriation is $954,900.00.

The negotiated maximum for Phase I Services is $146,353.00.

The total cost of this project is $2,077,954.00 to be appropriated as follows: $1,888,954.00 for Contract services and $189,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City’s ‘Pay or Play’ ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<table>
<thead>
<tr>
<th>Name of Firms</th>
<th>Work Description</th>
<th>Amount</th>
<th>% of Total Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Associated Testing Laboratories, Inc.</td>
<td>Geotechnical</td>
<td>$226,400.00</td>
<td>11.99%</td>
</tr>
<tr>
<td>2. EJES Incorporated</td>
<td>Traffic Control and SWPPP</td>
<td>$30,000.00</td>
<td>1.59%</td>
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<td>3. MBCO Engineering, LLC</td>
<td>Surveying and Environmental Site Assessments</td>
<td>$541,500.00</td>
<td>28.67%</td>
</tr>
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<td>4. Trigon Associates, LLC</td>
<td>Engineering Support</td>
<td>$100,000.00</td>
<td>5.29%</td>
</tr>
<tr>
<td>5. WJ International Environmental Services, Inc.</td>
<td>Engineering Support</td>
<td>$50,000.00</td>
<td>2.65%</td>
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<tr>
<td>TOTAL</td>
<td></td>
<td>$947,900.00</td>
<td>50.19%</td>
</tr>
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</table>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS Nos. S-000035-0266-3 and S-000035-0269-3
**Amount of Funding:**
$2,077,954.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**
Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C
Item Creation Date: 10/17/2019

HPW – 20NJ04 PES / CP&Y, Inc.

Agenda Item#: 1160318

Background:

SUBJECT: Professional Engineering Services Contract between the City and CP&Y, Inc. for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions.

RECOMMENDATION: An ordinance approving a Professional Engineering Services Contract with CP&Y, Inc. for Water Main Replacement in Mandell Place, Montrose, Westmoreland and Courtland Place Subdivisions and Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions and appropriate funds.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City’s Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase circulation and availability of water.

DESCRIPTION/SCOPE: The water main replacement at Mandell Place, Montrose, Westmoreland, and Courtland Place Subdivisions consists of the design of approximately 39,200 linear feet of waterline ranging from 6-inch to 12-inch diameter waterline with related appurtenances. The water main replacement at Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions consists of the design of approximately 49,420 linear feet of waterline ranging from 6-inch to 16-inch diameter waterline with related appurtenances.

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<td>Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions Area 1</td>
<td>Westheimer Rd. on the north, Richmond Ave. on the south, Dunlavy St. on the east and S. Shepherd Dr. on the west.</td>
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<td>Water Main Replacement in Midtown Area and Winlow Place, Dearborn Place, Montlew Place and Lancaster Place Subdivisions Area 2</td>
<td>W. Gray St. on the north, Southwest Fwy. on the south, Main St. on the east and Milam St and TX 527 Spur on the west.</td>
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SCOPE OF CONTRACT AND FEE: Under the scope of the Contract, the Consultant will perform Phase I - Preliminary Design, Phase II – Final Design, Phase III - Construction Phase Services and Additional Services. Basic Services Fee for Phase I is based on cost of time and materials with not-to-exceed agreed upon amount. The Basic Services fees for Phase II and Phase III will be negotiated on a lump sum amount after the completion of Phase I. The total Basic Services appropriation is $934,054.00.

The Contract also includes certain Additional Services to be paid either as lump sum or on a reimbursable basis. The Additional Services include surveying, geotechnical investigation, environmental assessment, traffic control, storm water pollution prevention, and tree protection services. The total Additional Services appropriation is $954,900.00.

The negotiated maximum for Phase I Services is $146,353.00.

The total cost of this project is $2,077,954.00 to be appropriated as follows: $1,888,954.00 for Contract services and $189,000.00 for CIP Cost Recovery.
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FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

WBS Nos. S-000035-0266-3 and S-000035-0269-3

Amount of Funding: $2,077,954.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Contact Information:
Juan Chavira, P.E., PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

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<td>Backup Material</td>
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<td>OBO Docs (Vendor Info Sheets &amp; Letters of Intent)</td>
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<tr>
<td>Form A - Contractor’s Submission List (doc 00452)</td>
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<tr>
<td>Form B - Fair Campaign Ord.</td>
<td>Backup Material</td>
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<tr>
<td>Affidavit of Ownership (doc 0455) and Tax Report</td>
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<td>Pay or Play (POP 1-3)</td>
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<td>Form 1295</td>
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WATER MAIN REPLACEMENT PROJECTS
(COUNCIL DISTRICT C)

COUNCIL DISTRICTS
COUNCIL MEMBER:
C - ABBIE KAMIN

WBS NO. S-000035-0266-3
WATER MAIN REPLACEMENT IN MANDELL PLACE, MONTROSE, WESTMORELAND AND COURTLAND PLACE SUBDIVISIONS

CITY OF HOUSTON
HOUSTON PUBLIC WORKS
WATER MAIN REPLACEMENT PROJECTS

PROJECT LOCATION AND COUNCIL MAP

WBS NO. S-000035-0266-3
NOOREEN JILANI, PE
DRAWING SCALE N.T.S.
DATE 9/2/19
EXHIBIT A
WATER MAIN REPLACEMENT PROJECTS (COUNCIL DISTRICT C)

COUNCIL DISTRICTS
COUNCIL MEMBER:
C - ABBI EKAMIN

WBS NO. S-000035-0269-3
WATER MAIN REPLACEMENT IN MIDTOWN AREA AND WINLOW PLACE, DEARBORN PLACE, MONTLEW PLACE AND LANCASTER PLACE SUBDIVISIONS

CITY OF HOUSTON
HOUSTON PUBLIC WORKS
WATER MAIN REPLACEMENT PROJECTS

PROJECT LOCATION AND COUNCIL MAP

WBS NO. CITY OF HOUSTON PM
S-000035-0269-3 NOOREEN JILANI, PE
DRAWING SCALE DATE EXHIBIT
N.T.S. 9/2/19 A
WATER MAIN REPLACEMENT PROJECTS
VICINITY MAP

STREET NAME | FROM | TO | OLD SIZE | NEW SIZE | LF | Keymap
---|---|---|---|---|---|---
Huldy | Kipling | W Alabama | 6 | 6 | 510 | 492V
McDuffie | Harold | Kipling | 8 | 8 | 450 | 492V
McDuffie | W Alabama | Richmond | 8 | 8 | 1610 | 492V
Hazard/Hawthorne | Westheimer | Harold | 1.5 | 8 | 1250 | 492V
Driscoll | W Alabama | Colquitt | 6 | 6 | 1240 | 492V
Driscoll | Colquitt | Richmond | 0 | 0 | 350 | 492Z
Lanier Middle School | Start(North) | Harold | 6 | 6 | 240 | 492V
Woodhead | Westheimer | Colquitt | 8 | 8 | 2970 | 492V
Hawthorne | Woodhead | Dunlavy | 6 | 6 | 730 | 492V
Harold | McDuffie | Hazard | 1.5 | 8 | 390 | 492V
Harold | McDuffie | Dunlavy | 8 | 8 | 1930 | 492V
Harold | Shepherd | McDuffie | 8 | 8 | 800 | 492U,V
Kipling | Shepherd | McDuffie | 8 | 8 | 790 | 492U,V
Kipling | McDuffie | Dunlavy | 8 | 8 | 1990 | 492V
Marshall | Shepherd | End(East) | 6 | 6 | 700 | 492U,V
Marshall | Hazard | Dunlavy | 8 | 8 | 1690 | 492V
Sul Ross | Shepherd | Woodhead | 8 | 8 | 2000 | 492U,V
Sul Ross | Woodhead | End(East) | 4 | 4 | 270 | 492V
Branard | McDuffie | Shepherd | 6 | 6 | 850 | 492U,V
Branard | McDuffie | Woodhead | 6 | 6 | 1240 | 492V
Branard | Woodhead | End(East) | 4 | 4 | 290 | 492V
W Main | Shepherd | McDuffie | 8 | 8 | 880 | 492U,V
W Main | McDuffie | Dunlavy | 6 | 6 | 1850 | 492U,V
Colquitt | Shepherd | Dunlavy | 8 | 8 | 2740 | 492V

LEGEND:
- STREET WITH PROPOSED WATER LINE REPLACEMENT
- VICINITY STREETS

KEY MAP: 492 U,V,Y,Z

COUNCIL DISTRICT: C
COUNCIL MEMBER: ABBIE KAMIN

WBS NO. S-000035-0269-3
WATER MAIN REPLACEMENT IN MIDTOWN AREA AND WINLOW PLACE, DEARBORN PLACE, MONTLEW PLACE AND LANCASTER PLACE SUBDIVISIONS

CITY OF HOUSTON
HOUSTON PUBLIC WORKS
WATER MAIN REPLACEMENT PROJECTS
VICINITY MAP
CITY OF HOUSTON
HOUSTON PUBLIC WORKS
WATER MAIN REPLACEMENT PROJECTS
VICINITY MAP

WBS NO. S-000035-0269-3
WATER MAIN REPLACEMENT IN MIDTOWN AREA AND WINLOW PLACE, DEARBOROUGH PLACE, MONTLEW PLACE, AND LANCASTER PLACE SUBDIVISIONS

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KEY MAP: 493 P,T,W:

COUNCIL DISTRICT: C
COUNCIL MEMBER: ABBIE KAMIN

LEGEND:

--- PROPOSED WATER LINE REPLACEMENT
VICINITY STREETS
Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and BRACEWELL LLP for Bond Counsel Services for various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Bracewell LLP (“Bracewell”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Bracewell has previously represented the City in connection with the issuance of various bonds and other obligations since 2012, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Bracewell is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 14 on the Agenda of March 4, 2020

Background:
RFQ received for S67-Q26565 – Approve an agreement with Bracewell LLP for bond counsel services in an amount not to exceed $595,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Bracewell LLP (“Firm”) for bond counsel services in an amount not to exceed $595,000, for the purposes of representing the Houston Airport System in connection with the issuance of Airport System Subordinate Lien Revenue Refunding Bonds in one or more series (“System”).

MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, West & Associates L.L.P.

Pay or Play:
The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Required Authorization:
__________________________
Ronald C. Lewis, City Attorney

Amount of Funding:
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $595,000.00 and will be paid from the proceeds of said bonds.

Contact Information:
Joseph Crawford 832-393-6454
Rahat Huq 832-396-6428
Gary Wood 832-393-6440

ATTACHMENTS:
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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and BRACEWELL LLP for Bond Counsel Services for various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Bracewell LLP ("Bracewell"), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Bracewell has previously represented the City in connection with the issuance of various bonds and other obligations since 2012, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Bracewell is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:
RFQ received for S67-Q26565 – Approve an agreement with Bracewell LLP for bond counsel services in an amount not to exceed $595,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Bracewell LLP ("Firm") for bond counsel services in an amount not to exceed $595,000, for the purposes of representing the Houston Airport System in connection with the issuance of various bonds and other obligations since 2012, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Bracewell is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, West & Associates L.L.P.

Pay or Play:
The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Amount of Funding:
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $595,000.00 and will be paid from the proceeds of said bonds.

Contact Information:
Joseph Crawford 832-393-6454
Rahat Huq 832-396-6428
Gary Wood 832-393-6440

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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and HAYNES AND BOONE, LLP for Special Disclosure Counsel Services for Various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure counsel, Haynes and Boone, LLP (“Haynes and Boone”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Haynes and Boone has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of Haynes and Boone is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 15 on Agenda of March 4, 2020

Background:
RFQ received for S67-Q26565 – Approve an agreement with Haynes and Boone, LLP for special disclosure counsel services in an amount not to exceed $350,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Haynes and Boone, LLP ("Firm") for special disclosure counsel services in an amount not to exceed $350,000, for the purpose of representing the Houston Airport System in connection with the issuance of Airport System Subordinate Lien Revenue Refunding Bonds in one or more series ("Matter").
MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-special disclosure counsel, The Law Offices of Francisco Medina.

Pay or Play:
The contract requires compliance with the City’s Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Required Authorization:

Ronald C. Lewis, City Attorney

**Amount of Funding:**
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $350,000 and will be paid from the proceeds of said bonds.

**Contact Information:**
Joseph Crawford 832-393-6454
Rahat Huq 832-393-6428
Gary Wood 832-393-6440

**ATTACHMENTS:**

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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and HAYNES AND BOONE, LLP for Special Disclosure Counsel Services for Various City Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed special disclosure counsel, Haynes and Boone, LLP (“Haynes and Boone”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as special disclosure counsel for the City. Haynes and Boone has previously represented the City in connection with the issuance of various bonds and other obligations. The engagement of Haynes and Boone is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:
RFQ received for S67-Q26565 – Approve an agreement with Haynes and Boone, LLP for special disclosure counsel services in an amount not to exceed $350,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Haynes and Boone, LLP (“Firm”) for special disclosure counsel services in an amount not to exceed $350,000, for the purpose of representing the Houston Airport System in connection with the issuance of Airport System Subordinate Lien Revenue Refunding Bonds in one or more series (“Matter”).

MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-special disclosure counsel, The Law Offices of Francisco Medina.

Pay or Play:
The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City's Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Required Authorization:

Ronald C. Lewis, City Attorney

Amount of Funding:
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $350,000 and will be paid from the proceeds of said bonds.

Contact Information:
Joseph Crawford 832-393-6454
Rahat Huq 832-393-6428
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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and ORRICK HERRINGTON & SUTCLIFFE LLP for Bond Counsel Services for Various Departments; providing a maximum contract amount

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Orrick Herrington & Sutcliffe LLP (“Orrick”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Orrick has previously represented the City in connection with the issuance of various bonds and other obligations since 2018, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Orrick is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

TAGGED BY COUNCIL MEMBER POLLARD
This was Item 16 on Agenda of March 4, 2020

Background:
RFQ received for S67-Q26565 – Approve agreement with Orrick Herrington & Sutcliffe LLP for bond counsel services in an amount not to exceed $650,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Orrick Herrington & Sutcliffe LLP ("Firm") for bond counsel services in an amount not to exceed $650,000, for the purposes of representing the Combined Utility System in connection with (i) the remarketing of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012A, and (ii) the issuance of Combined Utility System First Lien Revenue Refunding Bonds, Series 2020 ("Matter").
MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, Bates and Coleman, P.C.

Pay or Play:
The contract requires compliance with the City’s Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

**Fiscal Note**
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Required Authorization:

________________________
Ronald C. Lewis, City Attorney

**Amount of Funding:**
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $650,000. Up to $250,000 will be paid from Combined Utility System Operating Fund (8301), and up to $400,000 will be paid from the proceeds of said bonds.

**Contact Information:**
Joseph Crawford 832-393-6454
Rahat Huq 832-393-6428
Gary Wood 832-393-6440

**ATTACHMENTS:**

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Summary:
ORDINANCE approving and authorizing an agreement between the City of Houston and ORRICK HERRINGTON & SUTCLIFFE LLP for bond counsel services for various departments; providing a maximum contract amount.

Pursuant to Texas Government Code Section 2254.1036, the following written notice is given to the public: The City desires to sell bonds for public purposes as authorized by State law and as further set forth in the ordinance to finance or refinance various public projects. The proposed bond counsel, Orrick Herrington & Sutcliffe LLP (“Orrick”), is a full service firm that includes a national public finance practice and has the necessary competence, qualification and experience to serve as bond counsel for the City. Orrick has previously represented the City in connection with the issuance of various bonds and other obligations since 2018, and prior to such time the same attorneys represented the City in connection with the issuance of bonds at a prior firm. The engagement of Orrick is in the best interest of the City, since the legal services requested require specialized experience in municipal finance, federal tax, and state securities law and therefore cannot be adequately performed by the attorneys and supporting personnel of the City. Furthermore, such legal services cannot be reasonably obtained from attorneys in private practice for the payment of hourly fees without contingency because the City will not be obligated to pay any legal fees unless the transaction successfully closes.

Background:
RFQ received for S67-Q26565 – Approve agreement with Orrick Herrington & Sutcliffe LLP for bond counsel services in an amount not to exceed $650,000.

Specific Explanation:
The Office of the City Attorney recommends that the City Council approve an ordinance authorizing a legal services agreement with Orrick Herrington & Sutcliffe LLP (“Firm”) for bond counsel services in an amount not to exceed $650,000, for the purposes of representing the Combined Utility System in connection with (i) the remarketing of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012A, and (ii) the issuance of Combined Utility System First Lien Revenue Refunding Bonds, Series 2020 (“Matter”).

MWBE Participation:
This contract is issued with a 24% MWBE participation goal. The Firm will utilize the services of co-bond counsel, Bates and Coleman, P.C.

Pay or Play:
The contract requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits for eligible employees in compliance with City policy.

Hire Houston First:
This procurement is exempt from the City’s Hire Houston First Ordinance. The Legal Department is utilizing a professional services procurement.

Fiscal Note
Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Amount of Funding:
Funding for this item is contingent on the issuance of the above-referenced bonds. Payment for services will not exceed $650,000. Up to $250,000 will be paid from Combined Utility System Operating Fund (8301), and up to $400,000 will be paid from the proceeds of said bonds.

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