

# AGENDA

CITY OF HOUSTON ■ CITY COUNCIL  
November 10, 2020

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

**DISTRICT COUNCIL MEMBERS**

Amy Peck  
District A

Tiffany D. Thomas  
District F

Jerry Davis  
District B

Greg Travis  
District G

Abbie Kamin  
District C

Karla Cisneros  
District H

Carolyn Evans-Shabazz  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Edward Pollard  
District J

Martha Castex-Tatum  
District K

**AT-LARGE COUNCIL MEMBERS**

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Letitia Plummer  
Position 4

Sallie Alcorn  
Position 5

Marta Crinejo Director - City Council Agenda

Pat Jefferson Daniel Interim City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, November 10, 2020 - 9:00 AM**  
**Virtual Meeting**

**INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Gallegos**

**Due to health and safety concerns related to COVID-19, this meeting will be conducted virtually via Microsoft Teams, a web-conferencing platform and streamed as usual on the City's website (<https://www.houstontx.gov/htv/index.html>), Facebook site (<https://www.facebook.com/pg/HoustonTelevision/videos/>) and the municipal channel on public television. The Council Members will be participating by videoconference in accordance with the provisions of Section 551.127 of the Texas Government Code that have not been suspended by order of the Governor. Public comment will be allowed on Wednesday during the Public Session portion of the meeting via teleconference at (936)755-1521; Conference ID# 120 433 925# and details for signing up and participating are posted at <https://www.houstontx.gov/council/meetingsinfo.html>. Public comment will not be allowed outside of the Public Session portion of the meeting.**

**9:00 AM - ROLL CALL**

**ADOPT MINUTES OF PREVIOUS MEETING**

**9:30 AM - PUBLIC SPEAKERS**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP11-10-20**

**REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY** including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds and a Quarterly Investment Report by the City Controller

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 31**

**MISCELLANEOUS - NUMBER 1**

1. RECOMMENDATION from Director Houston Airport System for approval of membership fees in the Airports Council International - North America for the Calendar Year 2021 - \$134,447.20 - Enterprise Fund

**ACCEPT WORK - NUMBER 2**

2. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$9,049,332.00 and acceptance of work on contract with **BOYER, INC** for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector @ HCFCD P 155-00-00 to Greens Road - 1.71% under the original contract amount - **DISTRICT B - DAVIS**

#### **PURCHASING AND TABULATION OF BIDS - NUMBERS 3 through 7**

3. **COWBOY CHRYSLER DODGE JEEP RAM** - \$593,846.00 and **SILSBEE FORD** - \$26,295.00 for Harvey Light-Duty Replacement Vehicles for Fleet Management Department on behalf of Houston Police Department and Houston Fire Department - \$620,141.00 - Misc. Acquisition CP Ser E Fund
4. APPROVE spending authority for Emergency Purchase of Fleet Vehicle Upfitting Services from **DANA SAFETY SUPPLY, INC** for Fleet Management Department - \$550,000.00 - General and Police Consolidated Construction Funds
5. APPROVE spending authority for Purchase of Binocular Night Vision Devices through the Texas Local Government Purchasing Cooperative (BuyBoard) from **GT DISTRIBUTORS, INC** for Public Safety and Homeland Security on behalf of the Houston Police Department - \$117,146.00 - Grant Fund
6. **GLOBAL SOFTWARE, LLC dba INSIGHT SOFTWARE** for Spreadsheet Server Software for the Houston Airport System - \$21,920.02 - Enterprise Fund
7. APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

#### **ORDINANCES - NUMBERS 8 through 31**

8. ORDINANCE appropriating \$3,000,000.00 in TIRZ Affordable Housing Funds to provide assistance through the Homebuyer Choice Program for purchase of homes selected by income eligible homebuyers who will purchase the improvements located on land that will be acquired and held by Houston Community Land Trust to preserve long term affordability
9. ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **BAKERRIPLEY** to provide up to \$6,273,654.00 in Emergency Solutions Grant Coronavirus Response Funds and \$627,365.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services, Navigation Services, and Rental Subsidy to persons impacted by the COVID-19 Pandemic
10. ORDINANCE approving and authorizing the submission of a Substantial Amendment to the 2019 Annual Action Plan, as amended, to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including a revised application and budget for the Community Development Block Grant Coronavirus Program in the amount of \$35,797,809.00; to accept funds from the aforementioned Grant, if awarded
11. ORDINANCE appropriating \$5,610,000.00 out of Equipment Acquisition Consolidated Fund to upgrade portions of the On-Premise Enterprise Resource Planning (ERP)/SAP Applications to Cloud-Based Solutions for Houston Information Technology Services and Various Departments
12. ORDINANCE amending Ordinance No. 2014-0756 (Passed on August 6, 2014) to increase the maximum contract amount to Contract No. 4600012882 between City of Houston and **SAP PUBLIC SERVICES, INC** for Software Licenses and Services for the Enterprise Resource Planning System; approving and authorizing first amendment to extend the term of the contract and allow the purchase of SAP Cloud for Houston Information Technology Services - \$4,106,523.00 - Central Service Revolving Fund  
**This item should only be considered after passage of Item 11 above**
13. ORDINANCE de-appropriating \$450,000.00 out of Construction Manager At Risk contract

with **TIMES CONSTRUCTION INC.** for the 611 Walker Renovation Project (previously approved by Ordinance No. 2018-1018), and appropriating the sum of \$450,000.00 out of HPW - Water & Sewer System Consolidated Construction Fund to the Task Order and Job Order Contracting Program to renovate the 5th floor of 611 Walker for Houston Public Works - **DISTRICT I - GALLEGOS**

14. ORDINANCE approving and authorizing Interlocal Cooperation Contract between City and **DEPARTMENT OF STATE HEALTH SERVICES** for Drinking Water Laboratory Testing Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$287,913.26 - Enterprise Fund
15. ORDINANCE approving and authorizing first amendment to agreement between City of Houston and **ENFORCEMENT VIDEO, LLC, dba WATCHGUARD VIDEO** for Body Worn Camera Solution and Video Evidence Management System for the Houston Police Department, to extend the term of the agreement
16. ORDINANCE awarding Professional Services Contract to **CONCEPT ENGINEERS, INC** and **FCM ENGINEERS, PC** for Professional Structural Engineering Services for the Department of Neighborhoods; providing a maximum contract amount - 3 Years with two one-year options - \$190,000.00 - Dangerous Building Fund
17. ORDINANCE amending Ordinance No. 2017-1008, as amended, to increase the maximum contract amount; approving and authorizing second amendment to contract for Professional Services between City of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP** - \$75,000.00 - General and Tourism Promotion Funds - **DISTRICT E - MARTIN**
18. ORDINANCE appropriating \$11,509,764.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBERS ONE (SAINT GEORGE PLACE ZONE), TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), SIX (EASTSIDE ZONE), SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE), EIGHT (GULFGATE ZONE), NINE (SOUTH POST OAK ZONE), TWELVE (CITY PARK ZONE), and THIRTEEN (OLD SIXTH WARD ZONE), CITY OF HOUSTON, TEXAS**, for payment of Affordable Housing Costs, payments to Houston Independent School District, and payments to certain Redevelopment Authorities as provided herein
19. ORDINANCE appropriating \$3,838,385.35 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), FIFTEEN (EAST DOWNTOWN ZONE), and TWENTY-FIVE (HIRAM CLARKE/FORT BEND ZONE)** for payment of Administrative Expenses, payment to Harris County, and payments to certain Redevelopment Authorities as provided herein
20. ORDINANCE approving and authorizing Operating and Maintenance Agreement between City of Houston, Texas, and **GREATER SOUTHEAST MANAGEMENT DISTRICT** for Park at Palm Center - **DISTRICT D - EVANS-SHABAZZ**
21. ORDINANCE approving and authorizing fourth restated and amended Hermann Park Golf Course Concession Agreement between City of Houston and **BSL GOLF CORP** to extend the contract term - Revenue - **DISTRICT D - EVANS-SHABAZZ**
22. ORDINANCE consenting to the addition of 5.304 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 542**, for inclusion in the district
23. ORDINANCE consenting to the addition of 5.304 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 558**, for inclusion in the district
24. ORDINANCE consenting to the addition of 2.0929 acres of land to **PORTER MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

25. ORDINANCE consenting to the addition of 25.12 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in the District.
26. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**
27. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**
28. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Hillcroft Paving and Drainage Project: from Bissonnet to Beechnut; authorizing the acquisition of fee simple or easement interest to parcels of land required for the project with twenty parcels situated in the H.T. & B.R.R. Survey, Abstract No. 417 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the twenty parcels of land required for the project - **DISTRICTS C - KAMIN and J - POLLARD**
29. ORDINANCE authorizing and approving contract between City and **Property Owner(s) at 5031 Braesheather Drive, Houston, Texas 77096** for 2016 Flood Mitigation Assistance Second Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5031 Braesheather Drive, Houston, Texas 77096 for 2016 Flood Mitigation Assistance Home Elevation Project to be performed by **PLANET THREE CONSULTING CORP - DISTRICT C - KAMIN**
30. ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, **METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS**, and **HARRIS COUNTY FLOOD CONTROL DISTRICT** for the Langham Creek Conveyance Improvement Project - **DISTRICT A - PECK**
31. ORDINANCE appropriating \$4,244,000.00 out of Water & Sewer System Consolidated Construction Fund and \$1,000,000.00 out of Dedicated Drainage & Street Renewal Capital Fund-Drainage Charge for Fiscal Year 2021 Funding for Developer Participation Contracts (Approved by Ordinance No. 2008-0307, as amended)

**END OF CONSENT AGENDA**

## **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

NON CONSENT AGENDA - NUMBER 32

### **MISCELLANEOUS**

32. **SET A PUBLIC HEARING DATE** regarding proposed project plan amendments, annexations, deannexations and life extensions, as applicable, for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN), THREE (MAIN STREET/MARKET SQUARE), SEVEN (OST/ALMEDA), EIGHT (GULFGATE), TEN (LAKE HOUSTON), TWELVE (CITY PARK), FOURTEEN (FOURTH WARD), TWENTY-TWO (LELAND WOODS), TWENTY-FIVE (HIRAM CLARKE), TWENTY-SIX (SUNNYSIDE), and TWENTY-SEVEN (MONTROSE) - DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; E - MARTIN; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**  
**SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 2, 2020**

### **MATTERS HELD - NUMBER 33**

33. ORDINANCE consenting to the addition of 24.1582 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 460**, for inclusion in the district; granting consent to exercise road powers and authorizing the district to issue bonds for road facilities within the City of Houston, Texas, subject to certain conditions - **DISTRICT D - EVANS-SHABAZZ**  
**TAGGED BY COUNCIL MEMBER PLUMMER**  
This was Item 10 on Agenda of November 4, 2020

### **MATTERS TO BE PRESENTED BY COUNCIL - Council Member Pollard first**

#### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

Item Creation Date:

SP11-10-20

Agenda Item#:

### **ATTACHMENTS:**

**Description**

SP11-10-20

**Type**

Signed Cover sheet

**CITY COUNCIL CHAMBER – VIRTUAL MEETING – WEDNESDAY  
NOVEMBER 4, 2020 – 9:30 AM**

**AGENDA**

2 MIN 2 MIN 2 MIN

3 MIN 3 MIN 3 MIN

**NON-AGENDA**

1 MIN 1 MIN 1 MIN

WILLIAM FOSTER – 8409 Winthrop – 77075 – 713-991-7535 – Heavy trash collection date/COH employees not returning phone calls

3 MIN 3 MIN 3 MIN

DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77207 – 713-264-0127 – Outlaw from Queen Sheba

ASHLEY WRIGHT – 9010 Wrenwood Circle – 77099 – 832-923-5371 – Brother’s Cold Case

MANUEL SANDERS – 712 East 37th St. – 77022 – 832-840-0773 – SBA Loan/ Drug burglary ring

**PREVIOUS**

1 MIN 1 MIN 1 MIN

ANDREW ROBINSON – 1430 Christine St. – 77017 – 832-340-5145 – Reform within HPD and the acknowledgement/Help from the Mayor



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

Item Creation Date: 10/22/2020

HAS - Renewal of Aviation Organization Membership Fees  
for Calendar Year 2021 - Airports Council International-North  
America (ACI-NA)

Agenda Item#: 1.

### **Summary:**

RECOMMENDATION from Director Houston Airport System for approval of membership fees in the Airports Council International - North America for the Calendar Year 2021 - \$134,447.20 - Enterprise Fund

### **Background:**

#### **RECOMMENDATION:**

Pass a motion approving membership fees in Airports Council International-North America (ACI-NA) for calendar year 2021 in an amount not to exceed \$134,447.20.

#### **SPECIFIC EXPLANATION:**

Airports Council International (ACI) is the trade association of airport owners and operators worldwide. Headquartered in Montreal, Canada, ACI has 646 members operating over 1,960 airports in 176 countries. ACI is comprised of five geographical regions: Africa, Asia-Pacific, Europe, Latin America-Caribbean, and North America. The North America region, which includes Canada and the United States, is represented by ACI-NA, based in Washington, D.C.

Membership in ACI-NA provides the department with 1) a means of keeping current on the latest techniques of the many functional aspects of airport management; 2) advocacy on legislative issues before the Congress and world forums; 3) a way to exchange information with other airports facing similar situations; 4) a single airport voice in dealing with the federal government; 5) representation in the bilateral negotiating process for international air routes; and 6) training and certification opportunities by a world leader in airport management and operations education.

Base membership dues are formula-based and are a function of an airport's passenger and cargo activity, where each enplaned and deplaned passenger and each 100 kilograms of enplaned and deplaned cargo equal one traffic unit. For 2019, Houston had 64,986,368.00 traffic units. Base dues for 2021 are \$102,947.20, reflecting a 15% COVID-19 discount and a 5% early payment discount. International air service dues are based on enplaned international passengers; for 2019, Houston had 11,972,839 international passengers, bringing the fee to \$9,000.00. A legislative assessment of \$15,000.00 and a policy assessment of \$7,500.00, both discounted rates, are also included. Total dues for 2021 are \$134,447.20

Support of this organization provides member airports with constant communication concerning our position in various legislative and regulatory processes and international civil aviation organizations, such as security issues impacting our airports, and enables our airports to make their voices heard at critical points along the way. Benefits from membership and participation in this organization far outweigh the cost of dues and serve the best interest of the Houston Airport System in meeting the current airport needs of the community, customers, and users.

**Fiscal Note:**

Funding for this item was included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director’s Signature:**

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Mario C. Diaz  
Houston Airport System

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Airport System	\$134,447.20	\$0.00	\$134,447.20

**Amount of Funding:**

\$134,447.20  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry      281/233-1896  
Saba Abashawl   281/233-1829

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

Item Creation Date: 10/22/2020

HAS - Renewal of Aviation Organization Membership Fees for Calendar Year 2021 - Airports Council International-North America (ACI-NA)

Agenda Item#:

**Background:**

**RECOMMENDATION:**

Pass a motion approving membership fees in Airports Council International-North America (ACI-NA) for calendar year 2021 in an amount not to exceed \$134,447.20.

**SPECIFIC EXPLANATION:**

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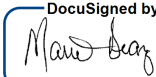
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**Fiscal Note:**

Funding for this item was included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

DS  
Sl  
 DocuSigned by:  
  
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 Mario C. Diaz  
 Houston Airport System

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$134,447.20	\$0.00	\$134,447.20

**Amount of Funding:**

\$134,447.20 -  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry 281/233-1896  
Saba Abashawl 281/233-1829



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District B

Item Creation Date:

HPW – 20MEM38 Accept Work / Boyer, Inc.

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$9,049,332.00 and acceptance of work on contract with **BOYER, INC** for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector @ HCFCD P 155-00-00 to Greens Road - 1.71% under the original contract amount - **DISTRICT B - DAVIS**

### **Background:**

**SUBJECT:** Accept Work for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector @ HCFCD P155-00-00 to Greens Rd.

**RECOMMENDATION: (SUMMARY)** Pass a motion to approve the final Contract Amount of \$9,049,332.00 or 1.71% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's program to implement a consolidation plan for the wastewater treatment plant facilities located in the north central area.

**DESCRIPTION/SCOPE:** This project consisted of the installation of a 54-inch sewer tunnel. Half Associates, Inc. designed the project with 450 calendar days allowed for construction. The project was awarded to Boyer, Inc. with an original Contract Amount of \$9,206,488.00.

**LOCATION:** The project area is generally bound by Rankin Road on the north, North Sam Houston Parkway East on the south, Aldine Westfield Road on the east and Hardy Toll Road on the west.

**CONTRACT COMPLETION AND COST:** The Contractor, Boyer, Inc., has completed the work under the subject Contract. The project was completed within the original Contract item. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$9,049,332.00, a decrease of \$157,156.00 or 1.71% under the original Contract Amount. The decrease cost is a result of the difference between planned and measured quantities.

**MWSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 20.00%. The M/WBE plan established for this project was 20.00%. According to Office of Business Opportunity, the participation was 27.28%. Contractor's M/WBE performance evaluation was rated Outstanding.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000536-0018-4

**Prior Council Action:**

Ordinance No. 2019-0223, dated 03-27-2019

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$10,764,600.00 from Fund 8500-Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

R. Jeff Masek, P.E. CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:  
District B  
Item Creation Date:

HPW – 20MEM38 Accept Work / Boyer, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Accept Work for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector @ HCFCD P155-00-00 to Greens Rd.

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DocuSigned by:

10/20/2020

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000536-0018-4

**Prior Council Action:**

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**Amount of Funding:**

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**Contact Information:**

R. Jeff Masek, P.E. CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

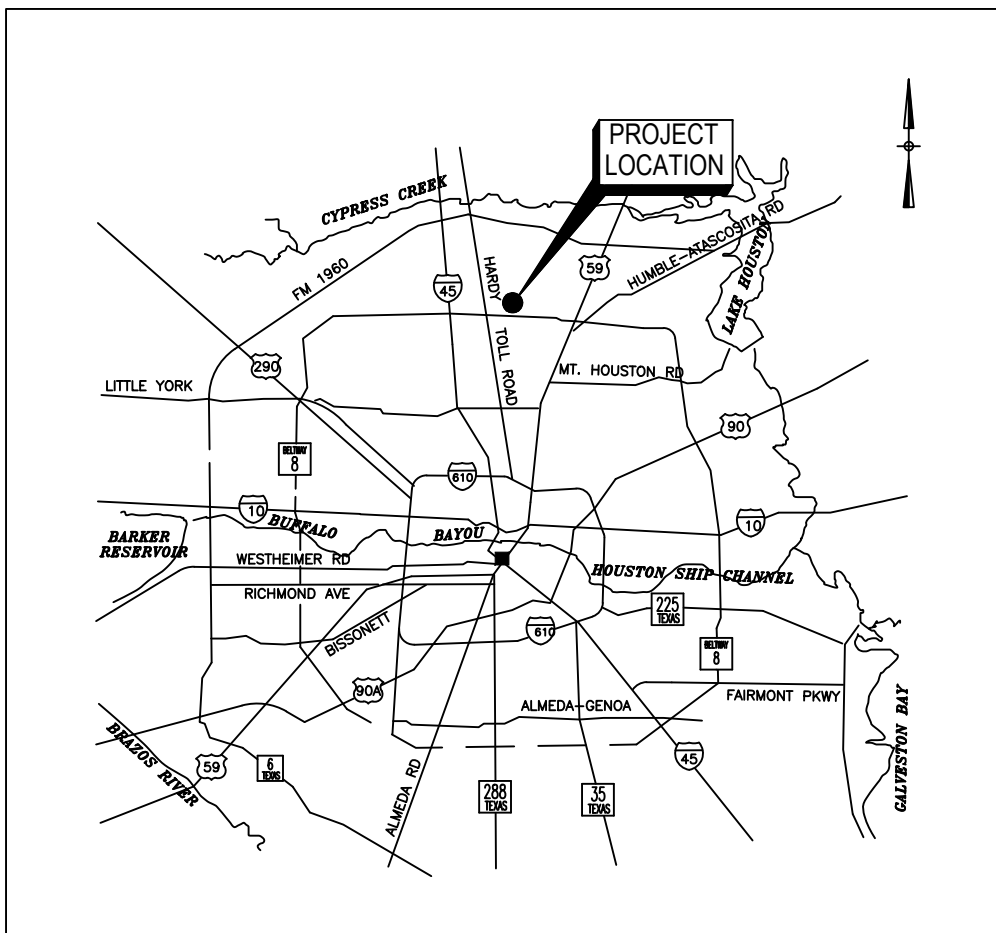
Description	Type
Maps	Backup Material
OBO	Backup Material
Prior Council Action	Backup Material
Ownership Form and Tax Report	Backup Material
Final Estimate	Backup Material



**CITY OF HOUSTON**  
**NORTH CORRIDOR PLANT CONSOLIDATION - PACKAGE 1B**  
**W.B.S. NO. R-000536-0018-4**

**COUNCIL DISTRICT B**

KEY MAP NO 373L, P, & Q



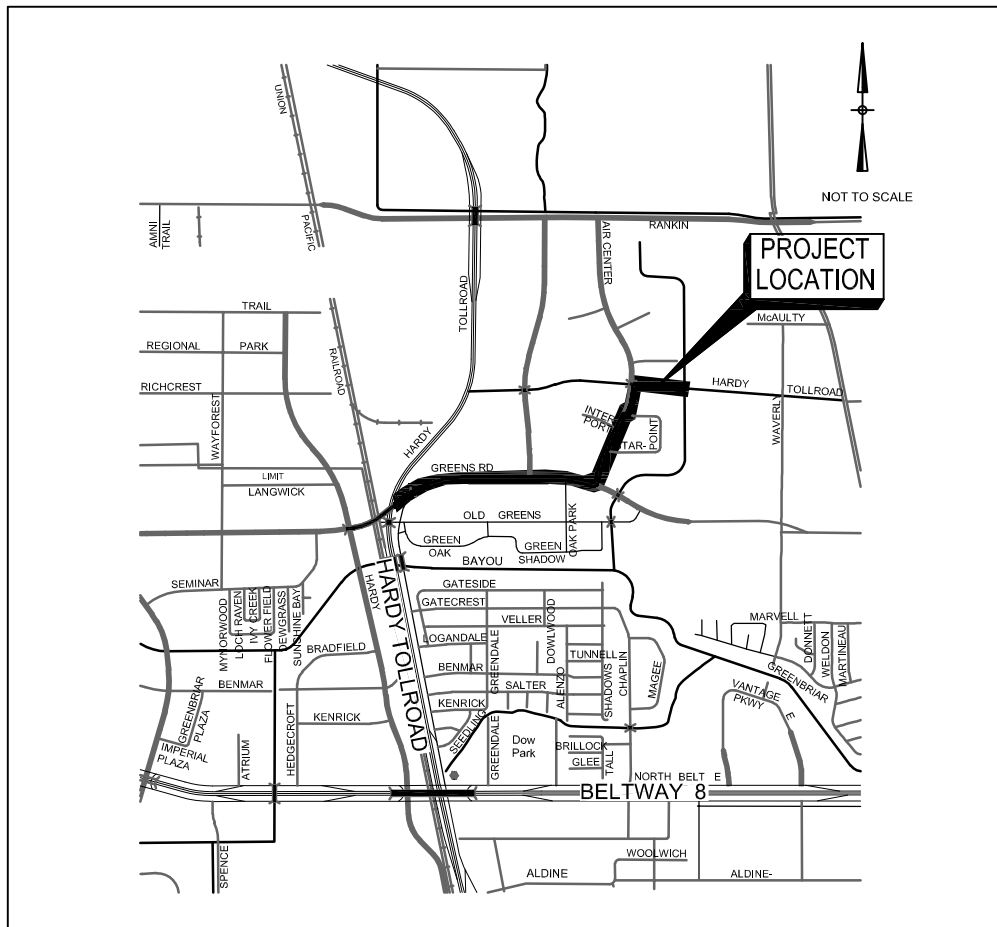
**LOCATION MAP**

**NTS**

**CITY OF HOUSTON**  
**NORTH CORRIDOR PLANT CONSOLIDATION - PACKAGE 1B**  
**W.B.S. NO. R-000536-0018-4**

**COUNCIL DISTRICT B**

KEY MAP NO 373L, P, & Q



VICINITY MAP

NTS



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/15/2020

N29629 - Harvey Light-Duty Replacement Vehicles No. 3

Agenda Item#: 3.

### **Summary:**

**COWBOY CHRYSLER DODGE JEEP RAM** - \$593,846.00 and **SILSBEE FORD** - \$26,295.00 for Harvey Light-Duty Replacement Vehicles for Fleet Management Department on behalf of Houston Police Department and Houston Fire Department - \$620,141.00 - Misc. Acquisition CP Ser E Fund

### **Background:**

**Formal bids received October 1, 2020 for S87 - N29629 - Approve various awards, as shown below, in the total amount of \$620,141.00 for Harvey Light-Duty Replacement Vehicles for the Fleet Management Department on behalf of Houston Police Department and Houston Fire Department.**

### **Specific Explanations:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve various awards as shown below, **in the total amount of \$620,141.00** for twenty two (22) patrol units for the Houston Police Department and (1) cargo van for the Houston Fire Department and authorization be given to issue purchase orders to the vendors shown below. The vehicles will be used citywide by department personnel to conduct City business. **The funding for these vehicles is included in the adopted FY20 Capital Improvement Plan (CIP).**

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

**Cowboy Chrysler Dodge Jeep Ram:** Award on its low bid for Item No. 1, twenty two (22) light-duty police sedans in the total amount of **\$593,846.00**.

<b><u>Company</u></b>	<b><u>Amount</u></b>
<b>1. Cowboy Chrysler Dodge Jeep Ram</b>	<b>\$593,846.00</b>

**Silsbee Ford:** Award on its low bid for Item No. 2, one (1) small cargo van in the total amount of **\$26,295.00**.

<b><u>Company</u></b>	<b><u>Amount</u></b>
-----------------------	----------------------

1. **Silsbee Ford \$26,295.00**
2. Caldwell Country Ford \$26,915.00 (Higher Unit Price/Partial Bid)

The sedans and van will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these vehicles is seven years or 100,000 miles. These vehicles will meet the EPA's current emission standards for low emission vehicles and will replace vehicles that have reached their life expectancy. The old vehicles will be sent to auction for disposal.

This FEMA Harvey Light-Duty Replacement Vehicle Package No. 3 consists of twenty-three (23) vehicles.

**M/WBE Participation:**

Zero-percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed procurement may be funded by a federal grant, exempt from the "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

**Disaster Recovery Note:**

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

No significant Fiscal Operation impact is anticipated as a result of this project.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

---

**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY20</b>	<b>Out Years</b>	<b>Total</b>
Houston Fire	\$26,295.00	\$0	\$26,295.00
Houston Police	\$593,846.00	\$0	\$593,846.00
			<b>\$620,141.00</b>

**Prior Council Action:**

Appropriated Ordinance No. 2019-0645, Approved August 20, 2019.

**Amount of Funding:**

\$620,141.00  
Misc. Acquisition CP Ser E Fund  
Fund 4039

**Previously appropriated by Ord. No.: 2019-0645**

**Contact Information:**

Coryie Gilmore 832-393-8743

Lena Farris 832-393-8729

Marchelle Cain 832-393-6910

**ATTACHMENTS:**

**Description**

Signed Coverpage

**Type**

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/15/2020

N29629 - Harvey Light-Duty Replacement Vehicles No. 3

Agenda Item#: 19.

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**Background:**

Formal bids received October 1, 2020 for S87 - N29629 - Approve various awards, as shown below, in the total amount of \$620,141.00 for Harvey Light-Duty Replacement Vehicles for the Fleet Management Department on behalf of Houston Police Department and Houston Fire Department.

**Specific Explanations:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve various awards as shown below, in the total amount of \$620,141.00 for one (1) cargo van and twenty two (22) light-duty police units for Houston Police Department and Houston Fire Department and authorization be given to issue purchase orders to the vendors shown below. The vehicles will be used citywide by department personnel to conduct City business. **The funding this purchase is included in the adopted FY20 Capital Improvement Plan (CIP).**

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four (4) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three (3) bids were received as detailed below:

**Cowboy Chrysler Dodge Jeep Ram:** Award on its low bid for Item No. 1, twenty two (22) light-duty police sedans in the total amount of \$593,846.00.

<u>Company</u>	<u>Amount</u>
1. Cowboy Chrysler Dodge Jeep Ram	\$593,846.00

**Silsbee Ford:** Award on its low bid for Item No. 2, one (1) small cargo van in the total amount of \$26,295.00.

<u>Company</u>	<u>Amount</u>
1. Silsbee Ford	\$26,295.00
2. Caldwell Country Ford	\$26,915.00 (Higher Unit Price/Partial Bid)

The sedans and van will come with a full three-year/36,000-mile bumper-to-bumper warranty. The life expectancy of these vehicles is seven years or 100,000 miles. These vehicles will meet the EPA's current emission standards for low emission vehicles and will replace vehicles that have reached their life expectancy. The old vehicles will be sent to auction for disposal.

This FEMA Harvey Light-Duty Replacement Vehicle Package No. 3 consists of twenty-three (23) vehicles.

**M/WBE Participation:**

Zero-percentage Goal Document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed procurement may be funded by a federal grant, exempt from the "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Businesses and supports job creation.

**Disaster Recovery Note:**

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency (FEMA) and other eligible sources for such expenditures.

**Fiscal Note:**

No significant Fiscal Operation impact is anticipated as a result of this project.

\_\_\_\_\_  
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority Signature



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/29/2020

E29686 - Fleet Vehicle Upfitting Services - MOTION

Agenda Item#: 4.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Fleet Vehicle Upfitting Services from **DANA SAFETY SUPPLY, INC** for Fleet Management Department - \$550,000.00 - General and Police Consolidated Construction Funds

### **Background:**

S21-E29686 - Approve spending authority in the total amount not to exceed \$550,000.00 for the purchase of fleet vehicle upfitting services from DANA Safety Supply, Inc. for the Fleet Management Department.

### **Specific Explanation:**

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of fleet vehicle upfitting services in the total amount not to exceed \$550,000.00 and that authorization is given to issue a purchase order to DANA Safety supply, Inc. for the Fleet Management Department.

The Strategic Procurement Division issued an emergency purchase order (EPO) to DANA Safety Supply, Inc. on September 18, 2020 to address the backlog of the Houston Police Department's (HPD's) 2020 fleet replacement vehicles in queue for upfitting. HPD anticipates receiving approximately 140 vehicles as part of the 2020 fleet replacement. The City currently holds an agreement with CAP Fleet Upfitters for upfitting of vehicles including, but not limited to, the installation of lights, consoles, radios, passenger separation barriers, etc. Due to the overall volume of work and the current vendor's production capacity, it is necessary to engage a second upfitting service in order to put these vehicles in service in a timely manner. FMD engaged DANA Safety Supply, Inc. to receive approximately 50 of the 2020 fleet replacement vehicles to provide additional capacity to the upfitting process and minimize the delay in placing these units into service for HPD. The cost of the upfitting service is \$11,000.00 per unit. These services are expected to be complete by February 28, 2021. The Strategic Procurement Division is actively working a new solicitation for the upfitting of vehicles containing the option of multiple awards to ensure adequate capacity by each vendor, thereby minimizing the risks of both overwhelming a single vendor and delaying entry of vehicles into service.

This recommendation is made pursuant to subsection 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" is exempt from competitive bidding.

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

<b><u>Estimated Spending Authority:</u></b>			
<b>Department</b>	<b>FY 2021</b>	<b>Out Years</b>	<b>Total</b>
<b>Houston Police Department</b>	\$550,000.00	\$0.00	\$550,000.00

**Prior Council Action:**

Ordinance 2019-0645; Passed: 08/27/2019

**Amount of Funding:**

**\$516,247.72** - Police Consolidated Construction Fund (4505)- *Previously appropriated by Ord. No.: 2019-0645*

**\$ 33,752.28** - General Fund (1000)

**\$550,000.00** - Total

**Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Jerry Adams, Chief Procurement Officer	FIN/SPD	(832) 395-9126
Vic Ayers, Director	FMD	(832) 393-6901

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/29/2020

E29686 - Fleet Vehicle Upfitting Services - MOTION

Agenda Item#:

**Background:**

**S21-E29686 - Approve spending authority in the total amount not to exceed \$550,000.00 for the purchase of fleet vehicle upfitting services from DANA Safety Supply, Inc. for the Fleet Management Department.**

**Specific Explanation:**

The Director of the Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of fleet vehicle upfitting services in the total amount not to exceed **\$550,000.00** and that authorization is given to issue a purchase order to **DANA Safety supply, Inc.** for the Fleet Management Department.

The Strategic Procurement Division issued an emergency purchase order (EPO) to DANA Safety Supply, Inc. on September 18, 2020 to address the backlog of the Houston Police Department's (HPD's) 2020 fleet replacement vehicles in queue for upfitting. HPD anticipates receiving approximately 140 vehicles as part of the 2020 fleet replacement. The City currently holds an agreement with CAP Fleet Upfitters for upfitting of vehicles including, but not limited to, the installation of lights, consoles, radios, passenger separation barriers, etc. Due to the overall volume of work and the current vendor's production capacity, it is necessary to engage a second upfitting service in order to put these vehicles in service in a timely manner. FMD engaged DANA Safety Supply, Inc. to receive approximately 50 of the 2020 fleet replacement vehicles to provide additional capacity to the upfitting process and minimize the delay in placing these units into service for HPD. The cost of the upfitting service is \$11,000.00 per unit. These services are expected to be complete by February 28, 2021. The Strategic Procurement Division is actively working a new solicitation for the upfitting of vehicles containing the option of multiple awards to ensure adequate capacity by each vendor, thereby minimizing the risks of both overwhelming a single vendor and delaying entry of vehicles into service.

This recommendation is made pursuant to subsection 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" is exempt from competitive bidding.

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an emergency purchase order contractor for this purchase.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

11/3/2020

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

<b>Estimated Spending Authority:</b>			
<b>Department</b>	<b>FY 2021</b>	<b>Out Years</b>	<b>Total</b>
<b>Fleet Management Department</b>	\$550,000.00	\$0.00	\$550,000.00

**Prior Council Action:**

Ordinance 2019-0645; Passed: 08/27/2019

**Amount of Funding:****\$516,247.72** - Police Consolidated Construction Fund (4505)- *Previously appropriated by Ord. No.: 2019-0645***\$ 33,752.28** - General Fund (1000)**\$550,000.00** - Total**Contact Information:**

<b>Name:</b>	<b>Department / Division</b>	<b>Phone</b>
Jerry Adams, Chief Procurement Officer	FIN/SPD	(832) 395-9126
Vic Ayers, Director	FMD	(832) 393-6901

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
MWBE Zero Percent Goal Approved	Backup Material
EPO Justification - CPO APPROVED	Backup Material
2019-0645 Ordinance - Fund 4504	Backup Material
DANA Ownership Forms	Backup Material
DANA Estimate 348509-E	Backup Material
DANA Estimate 358831-A	Backup Material
COF - Fund 4504	Financial Information
Budget Form A - Fund 4504	Financial Information
COF Fund 1000	Financial Information
Budget Form A - Fund 1000	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/5/2020

E29642 - Binocular Night Vision Devices - MOTION

Agenda Item#: 5.

### **Summary:**

APPROVE spending authority for Purchase of Binocular Night Vision Devices through the Texas Local Government Purchasing Cooperative (BuyBoard) from **GT DISTRIBUTORS, INC** for Public Safety and Homeland Security on behalf of the Houston Police Department - \$117,146.00 - Grant Fund

### **Background:**

**S17-E29642 - Approve spending authority for the purchase of binocular night vision devices from GT Distributors, Inc. through the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of \$117,146.00 for the Public Safety and Homeland Security on behalf of the Houston Police Department**

### **Specific Explanation:**

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of binocular night vision devices from **GT Distributors, Inc.** through the Texas Local Government Purchasing Cooperative (BuyBoard<sup>®</sup> Contract 603-20) in the total amount of **\$117,146.00** and that authorization be given to issue a purchase order for the Houston Police Department (HPD).

This purchase consists of ten (10) binocular night vision devices that will be utilized by HPD's SWAT unit during life-threatening situations, such as hostage, active shooter, and terrorist-related events. The new devices will improve the officers' situational awareness, mobility, and protection.

The scope of work requires GT Distributors, Inc. to deliver the new devices in accordance with the terms and conditions set forth in Buyboard Contract<sup>®</sup> 603-20. The equipment will be delivered to the department for inventory and asset control. The vendor shall have 90 days to deliver upon receipt of the City purchase order.

This recommendation is made pursuant to subsection 252.022 (a) (12) (D) of the Texas Local Government Code which provide that purchases for personal property "under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391" of the Texas Local Government Code are exempt from competitive bidding.

### **MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposal were not solicited because the department is utilizing an Interlocal Agreement or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Public Safety and Homeland Security	\$117,146.00	\$0.00	\$117,146.00

**Amount of Funding:**

\$117,146.00  
Federal State Local - Pass Through Fund  
Fund 5030

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Kim House, Division Manager	PSHS	(832) 393-0930

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover Sheet	Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/5/2020

E29642 - Binocular Night Vision Devices - MOTION

Agenda Item#: 4.

**Summary:**

NOT A REAL CAPTION

**GT DISTRIBUTORS, INC.** for the purchase of Binocular Night Vision Devices through the General Services Administration Interlocal Agreement for Cooperative Purchasing Program for Public Safety and Homeland Security on behalf of the Houston Police Department - \$117,146.00 - Grant Fund

**Background:**

**S17-E29642 - Approve spending authority for the purchase of binocular night vision devices from GT Distributors, Inc. through the Texas Local Government Purchasing Cooperative (BuyBoard) in the total amount of \$117,146.00 for the Public Safety and Homeland Security on behalf of the Houston Police Department**

**Specific Explanation:**

The Director of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve spending authority for the purchase of binocular night vision devices from **GT Distributors, Inc.** through the Texas Local Government Purchasing Cooperative (BuyBoard® Contract 603-20) in the total amount of **\$117,146.00** and that authorization be given to issue a purchase order for the Houston Police Department (HPD).

This purchase consists of ten (10) binocular night vision devices that will be utilized by HPD's SWAT unit during life-threatening situations, such as hostage, active shooter, and terrorist-related events. The new devices will improve the officers' situational awareness, mobility, and protection.

The scope of work requires GT Distributors, Inc. to deliver the new devices in accordance with the terms and conditions set forth in Buyboard Contract® 603-20. The equipment will be delivered to the department for inventory and asset control. The vendor shall have 90 days to deliver upon receipt of the City purchase order.

This recommendation is made pursuant to subsection 252.022 (a) (12) (D) of the Texas Local Government Code which provide that purchases for personal property "under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391" of the Texas Local Government Code are exempt from competitive bidding.

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposal were not solicited because the department is utilizing an Interlocal Agreement or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

11/6/2020

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:  
*George Buenik*  
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**Department Approval Authority**

11/6/2020

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KH

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Public Safety and Homeland Security	\$117,146.00	\$0.00	\$117,146.00

**Amount of Funding:**

\$117,146.00

\$ 117,140.00

Federal State Local - Pass Through Fund  
Fund 5030

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Division Manager	FIN/SPD	(832) 393-8735
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Kim House, Division Manager	PSHS	(832) 393-0930

**ATTACHMENTS:**

Description	Type
Approved OBO Goal	Backup Material
CPO Co-op Approval	Backup Material
Ownership Informaiton	Backup Material
Quote	Backup Material
Clear Tax Report	Backup Material
Certification of Funds	Financial Information
Form B	Backup Material
GT Distributors Contract 603-20	Backup Material
Cooperative Justification Form - HPD	Backup Material
E29642 - Binocular Night Vision Devices - MOTION-VP	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

Item Creation Date: 10/29/2020

HAS - Spending Authority for Spreadsheet Server Software  
from Global Software, LLC, dba Insight Software

Agenda Item#: 6.

### **Summary:**

**GLOBAL SOFTWARE, LLC dba INSIGHT SOFTWARE** for Spreadsheet Server Software for the Houston Airport System - \$21,920.02 - Enterprise Fund

### **Background:**

#### **RECOMMENDATION:**

Pass a motion approving spending authority for Spreadsheet Server software from Global Software, LLC, dba Insight Software, for the Houston Airport System (HAS) Finance Division.

#### **SPECIFIC EXPLANATION:**

Spreadsheet Server software is a live interface software between Excel and SAP. Insight Software's Spreadsheet Server helps automate the HAS Finance Division's key processes and improve data integrity in financial reporting. The software has been used by HAS for financial reporting since 2012. Over the years, its use has been expanded to improve process efficiency throughout the HAS Finance Division. Other software options were considered but did not provide the same level of functionality as this product by Global Software, LLC, dba Insight Software.

FY21 year-to-date spending on Insight Software is \$43,387.23 for software licenses, but additional funds in the amount of \$21,920.02 are needed for software maintenance and support through August 2021. As this additional amount will drive expenditures over the threshold requiring Council action, spending authority in the amount of \$21,920.02 is requested.

#### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

#### **Director's Signature:**

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Mario C. Diaz  
Houston Airport System

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Airport System	\$21,920.02	\$0.00	\$21,920.02

**Amount of Funding:**

\$21,920.02

HAS Revenue Fund

Fund 8001

**Contact Information:**

Todd Curry      281/233-1896

J'Maine Chubb      281/233-1382

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 10/29/2020

HAS - Spending Authority for Spreadsheet Server Software from Global Software, LLC,  
dba Insight Software

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Pass a motion approving spending authority for Spreadsheet Server software from Global Software, LLC, dba Insight Software, for the Houston Airport System (HAS) Finance Division.

### **SPECIFIC EXPLANATION:**

Spreadsheet Server software is a live interface software between Excel and SAP. Insight Software's Spreadsheet Server helps automate the HAS Finance Division's key processes and improve data integrity in financial reporting. The software has been used by HAS for financial reporting since 2012. Over the years, its use has been expanded to improve process efficiency throughout the HAS Finance Division. Other software options were considered but did not provide the same level of functionality as this product by Global Software, LLC, dba Insight Software.

FY21 year-to-date spending on Insight Software is \$43,387.23 for software licenses, but additional funds in the amount of \$21,920.02 are needed for software maintenance and support through August 2021. As this additional amount will drive expenditures over the threshold requiring Council action, spending authority in the amount of \$21,920.02 is requested.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

DS  
K

DocuSigned by:

*Mario Diaz*  
F8C107BBB8A045E

Mario C. Diaz  
Houston Airport System

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Houston Airport System	\$21,920.02	\$0.00	\$21,920.02

### **Amount of Funding:**

\$21,920.02

HAS Revenue Fund

Fund 8001

### **Contact Information:**

Todd Curry 281/233-1896

J'Maine Chubb 281/233-1382



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

Item Creation Date:

DR4525(COVID-19) - MULTI-VENDOR EPO AWARDS - MOTION

Agenda Item#: 7.

### **Summary:**

APPROVE spending authority for Emergency Purchase of Various Goods and Services related to the City's response to the COVID-19 Pandemic

### **Background:**

**DR4525(COVID-19) - Approve spending authority for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic.**

### **Specific Explanation:**

The Chief Procurement Officer recommends that City Council approve spending authority in an amount not to exceed **\$29,332,751.81** for the emergency purchase of various goods and services related to the City's response to the COVID-19 pandemic. Additionally, it is also requested that authorization be given to issue purchase orders to the vendors listed on the attached spreadsheet for the provision of such goods and services.

In response to the Mayor's initial proclamation issued on March 11, 2020 declaring a Local State of Disaster Due to a Public Health Emergency, and the indefinite extension of the declaration issued on March 17, 2020, the City has engaged numerous vendors to assist with responding to the public health emergency resulting from the COVID-19 pandemic. The goods and services provided by these various vendors include, but are not limited to, the following:

- Additional billboards for the rapid dissemination of critical COVID prevention and containment information
- Transportation for individuals effected by COVID-19 to testing sites and medical appointments
- Purchase vehicles for HHD operations including transporting individuals, delivering meals, medication, vouchers, and other basic needs
- Provide chilled meals for families impacted by COVID-19 through to carry them through the holidays
- Develop digital marketing plans targeting individuals impacted by COVID-19
- Provide home collection kits for COVID-19 testing
- Provide funding to support Houston Area Women's Center focusing on victims of domestic abuse
- Purchase Medical supplies to distribute to the community during outreach programs
- Purchase public health messaging through mass media buys for the second phase of "Better Together" program
- Purchase coordinated media buys focused on the Domestic Abuse Campaign in Coordination with the Mayors HHD, HPD and Office of Human Trafficking
- Purchase Ophthalmology equipment to add additional lanes and adjust for social distancing
  
- Purchase printed supplies for COVID-19 education and prevention
- Purchase work apparel / uniforms for staff conducting COVID outreach
- Design a messaging campaign to support enhanced reporting and to provide support for victims of domestic abuse
- To conduct an assessment of the security and privacy of the MAVEN web application and underlying infrastructure

- Vehicle repairs for the HHD mobile COVID testing unit
- Monitor symptom development among individuals who test negative for COVID-19.
- Purchase vendor services to aid in the concept and strategy development, creating commercials and script content along with multiple media buys
- To expand laboratory capacity in order to comply with COVID social distancing
- Design a portal that will support the standardization of data, streamline data ingestion capabilities and ensure accuracy of required information
- Complete assessment and recommendation for a document management solution and evaluation of Qualtrics software
- Purchase additional computer equipment to support the increase of utilization for staff who are working with contract tracing and outreach activities
- Vendor services to include project management and aid in the concept and strategy development to successfully communicate public health messaging
- Provide cabling and connectivity for new call center at Kirby
- Install an interface to connect to Greater Houston Health Connect with is the City's health information exchange
- Purchase additional dental chairs to adjust service delivery of Project Saving Smiles and allow for social distancing
- Purchase Protection essentials kits including masks, hand sanitizer and thermometers
- Purchase server and storage infrastructure upgrades for our contract tracing activities
- Purchase basic office supplies
- To purchase gift card incentives for hard to reach vulnerable communities to provide education on health related issues including COVID and FLU
- Upgrade Talent LMS to allow individuals to do self-paced learning for COVID related education and prevention
- To stand up and operate mental health helpline for abusers and victims
- Vendor will conduct mental health assessments to determine level of patient care
- To purchase postage to mail COVID related health information and updates to community partners
- To purchase wireless equipment to support Kirby call center
- To provide samplers for the City wastewater sampling program
- Vendor to collaborate with HHD lab to collect, process, analyze and model samples from wastewater.
- To enlist vendor for door to door outreach strategy to increase education and awareness regarding the virus
- Company will provide capability for mass texting of public safety information
- To purchase advertising space from a private party at both Houston Airports
- To purchase wrapping of 2 HHD vehicles with Covid related messaging
- To Purchase portable dental equipment to provide additional lanes to adjust for social distancing
- To provide housing for victims of abuse including short and long term facilities as well as case management
- To provide equipment and resources to support the Domestic Abuse Response Team (DART) program
- To continue testing support for Houston area residents
- To continue laboratory testing on behalf of the HHD
- To hire a systems analyst to serve as lead in the implementation of the HHD storage and infrastructure project
- To continue to lease space at the GRB for contact tracers
- CHEFS program to "earn and learn" public health education related to COVID 19
- Purchase PPE including face masks
- To initiate a program designed to engage local restaurants identified in 22 priority neighborhoods
- To install a HIPPA compliant GIS portal
- To Purchase testing kits

The attached spreadsheet represents emergency purchase orders that have been approved to-date by the Chief Procurement Officer in response to the COVID-19 pandemic since September 30, 2020 and have not yet come before City Council for approval. This consolidated request for City Council approval is hereby made

in an effort to streamline the procurement process and allow the City to be agile and timely in responding to the ever-changing needs of both the City's residents and the demands of the pandemic.

This recommendation is made pursuant to section 252.022(a)(2) of the Texas Local Government Code, which provides that "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" is exempt from the competitive bidding process.

**M/WBE Participation:**

These Emergency Purchase Orders have been reviewed for possible MWBE participation. In cases where participation is possible, appropriation OBO documentation will be provided.

**Hire Houston First:**

The proposed procurements are exempt from the City's Hire Houston First ordinance. Bids/ proposals were not solicited because the departments are utilizing emergency purchase orders for these procurements.

**Disaster Note:**

**This item is related to the impact of COVID-19 and it is the City's intent to use other federal funding sources for eligible expenditures, namely the Coronavirus Relief Fund dollars.**

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY2021</b>	<b>Out years</b>	<b>Total</b>
Finance	\$29,332,751.81	\$0.00	\$29,332,751.81

**Amount of Funding:**

\$29,332,751.81  
CARES Act 2020 Fund  
Fund 5307

**Contact Information:**

<b>Name</b>	<b>Department</b>	<b>Phone</b>
Jerry Adams	FIN/ SPD	832.393.9126

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
EPO log	Backup Material

EPO Number	Vendor name	Description	Amount	OBO Comments	
SPD-JSA-11062020-035	109448 Clear Channel	Additional billboards will be purchased from Clear Channel for the rapid dissemination of critical Covid prevention and containment information.	\$ 250,000.00	Non-Divisible	HHD
SPD-JSA-11072020-009	115655 RIDES	This program will provide transport to individuals effected by COVID -19 to testing sites and or medical appointments.	\$ 20,000.00	Below threshold	HHD
SPD-JSA-11072020-012	115734 Caldwell Automotive Partners	Traverse SUV with Marketing Wrap to be used to meet the immediate from individuals that tested positive for Covid and/or are required to isolate or quarantine in home. Staff will deliver food, medication, vouchers, gift cards, or other required items to meet basic needs.	\$ 30,000.00	Below threshold	HHD
SPD-JSA-11072020-015	128199 PurFoods (Mom's Meals)	Provide a 7 pack of chilled meals for Re-Entry (400), Per-Wellness (300), Systems of Care (300), and On time Grad (400) participants and their families that have been impacted by COVID -19 through the Holidays (6 weeks).	\$ 1,343,932.00	Drop Ship	HHD
SPD-JSA-11062020-017	136518 Luby's Fuddrucker's Restaurants	Vendor will provide meals and or vouchers for anyone impacted by COVID -19 (Nov and Dec.) Including Holiday meals.	\$ 120,000.00	Non-Divisible	HHD
SPD-JSA-11072020-010	139780 MCM - National Cinemedia	MCM will develop two digital marketing plans: one to target individuals impacted by Covid who are uninsured and need assistance - HHD Client Access Eligibility Team will connect them with health coverage or health care. The other plan will target individuals. impacted by Covid who are older adults, people with disabilities and caregivers who may need various services related to Covid	\$ 45,000.00	Below threshold	HHD
SPD-JSA-11072020-001	160411 Mircodop, LLC	Microdrop, LLC will provide home collection kits for Covid-19 testing. The home collection tests minimize exposure and risk associated with public testing. This will enhance HHD's ability to identify additional cases, conduct enhanced contact tracing and follow-up. This home-based solution will support testing of household contacts to identify additional transmission.	\$ 120,750.00	Drop Ship	HHD
SPD-JSA-11062020-029	161723 Houston Area Women Center	Funding is to support the Houston Area Women's Center crisis intervention 24-hour domestic violence and sexual assault hotlines, which have seen a large increase in demand during the COVID-19 pandemic, as they also have during other crises this city has faced – from natural disasters to economic recessions.	\$ 125,000.00	Specialized	HHD
SPD-JSA-11062020-008	4 Imprint	Medical supplies such as medical cuffs, face masks, thermometers and hand sanitizers to be distributed to the community during outreach events.	\$ 125,000.00	Drop Ship	HHD
SPD-JSA-11052020-004	Advantage Communications Group	The vendor services will be to successfully communicate public health messaging both mass and precision targeting with emphasis on the African Americans through mass ad buys for the second phrase of the "Better Together" campaign which encompasses COVID-19 vaccine and awareness.	\$ 190,800.00	MWBE Goal in progress	HHD
SPD-JSA-11072020-006	Alpine Team Advertising (MOHT&DV)	Alpine Media will coordinate media buys for the Domestic Abuse campaign in coordination with Health HS, HPD and Mayor's Office of Human Trafficking/Abuse. Campaign will be designed by Brad Ashton.	\$ 499,815.00	Specialized	HHD
SPD-JSA-11062020-033	Bayou Ophthalmic Instruments	Ophthalmology equipment is need to add additional lanes to adjust service delivery for the See to Succeed Program to comply with social distancing requirements due to Covid.	\$ 787,549.00	Drop Ship	HHD
SPD-JSA-11062020-007	Bayside Printing	Printing of COVID related education and prevention materials.	\$ 150,000.00	MWBE Goal in progress	HHD
SPD-JSA-11062020-003	BMP Partners	Work apparel/uniforms for staff conducting COVID outreach in the community.	\$ 20,000.00	Below threshold	HHD
SPD-JSA-11072020-007	Brad Ashton (MOHT&DV)	Due to increase in domestic abuse associated with Covid Pandemic and economic pressures, messaging campaign will be designed to support enhanced reporting and support for victims and aide to abusers to cease behaviors. Alpine Media will coordinate the media buys for the designed campaign.	\$ 190,185.00	MWBE Goal in progress	HHD
SPD-JSA-11062020-013	Criner Daniels	Provide 110 PCs for the new call center at Kirby where contact tracing activities will occur.	\$ 309,215.00	Drop Ship	HHD
SPD-JSA-11072020-018	DataVox	Kirby Call Center site conference room teleconference and presentation capabilities to support COVID call center operations.	\$ 100,000.00	MWBE Goal in progress	HHD
SPD-JSA-11062020-031	Channelview Supply Co	Vehicle repairs for mobile unit being used for mobile COVID testing in the community.	\$ 50,000.00	Below threshold	HHD
SPD-JSA-11072020-013	Freedman's Health	Monitor symptom development among individuals who test negative for COVID-19. Individuals who enroll are issued a tablet installed with a case management platform that monitors COVID-19 symptoms such as temperature. Enrollees may also elect to have their chronic conditions monitored by HHD staff and a contract nurse practitioner. The purpose of ongoing monitoring is to identify COVID-19 symptoms at the first indication of development and connect enrollees to medical personnel for assistance with addressing symptoms.	\$ 75,000.00	Below threshold	HHD

SPD-JSA-11-52020-003	Gilbreath Communications	The vendor services will include aiding in the concept and strategy development, creating commercials and script content along with multi-media buys to successfully communicate public health messaging both mass and precision targeting for the second phrase of the "Better Together" campaign which encompasses COVID-19 vaccine and awareness.	\$ 780,000.00	MWBE Goal in progress	HHD
SPD-JSA-11052020-005	Human Age Digital	The vendor services will be to successfully communicate public health messaging both mass and precision targeting with emphasis on social media through a mass digital media buy for the second phrase of the "Better Together" campaign which encompasses COVID-19 vaccine and awareness.	\$ 100,000.00	MWBE Goal in progress	HHD
Spd-JSA-11072020-008	Ibn Sina Foundation- Dental Clinic 105868	The expansion of the laboratory capacity in order to comply with Covid social distancing requirements for seniors receiving dental treatment	\$ 435,000.00	Need scope	HHD
SPD-JSA-11062020-026	IVC Productions	In order to increase the standardization of data, streamlined data ingestion capabilities and ensure accuracy of required information submitted to HHD from Partners (Hospitals, Clinics, Providers, Agencies, etc.), Vendor will create and deliver a Technology State of the Art Lab Processing Portal. The Portal will provide a central secure location for HHD Partners, to report on required activities to conduct business with HHD. The implementation of this Portal will increase the speed of data processing and information sharing, supporting the need for COVID-19 results to be processed by HHD's Contact Tracers in the required timeframe. In addition, Vendor will provide an overall architectural assessment, analysis and diagrams of HHD software/application investments ensuring Executives have visibility to existing investments and how they are being leveraged, integrated with other software/application, business functionality being provided and data being created, stored and managed and provide a plan and roadmap on how to maintain and leverage this	\$ 570,000.00	Need scope	HHD
SPD-JSA-11072020-021	Direct Line 2 Compliance	Complete assessment and recommendation for a Document Management Solution and evaluation of Qualtrics Software to meet new COVID-19 Automation requirements to assist with COVID Response	\$ 60,000.00	Below threshold	HHD
SPD-JSA-11062020-014	M&T Consulting, LLC.	Purchase additional computer equipment to support the increase of utilization for staff who are working with COVID- 19 contact tracing, outreach activities and assessments for Telehealth Services, Immunizations, Project Saving Smile, and the COVID-19 Contact Tracing Operations	\$ 432,715.00	Drop Ship	HHD
SPD-JSA-11062020-009	Neutral Grey LLC	The vendor services will include project management and aid in the concept and strategy development to successfully communicate public health messaging both mass and precision targeting, along with mass ad	\$ 320,000.00	MWBE Goal in progress	HHD
SPD-JSA-11072020-020	NWN	Provide cabling and connectivity for new call center at Kirby where contact tracing activities will occur.	\$ 16,357.00	Below threshold	HHD
SPD-JSA-11062020-012	Patterson Dental	Additional dental chairs to adjust service delivery of Project Saving Smiles Program to comply with social distancing requirements due to Covid	\$ 108,000.00	Drop Ship	HHD
SPD-JSA-11072020-011	Positive Promotions	Deluxe Protection Essential Kits: masks, hand sanitizers, and thermometers	\$ 117,068.00	Drop Ship	HHD
SPD-JSA-11062020-025	Presidio	Server and storage infrastructures upgrades for our Contact tracing activities and other COVID related activities including reporting.	\$ 2,315,840.00	Need Scope	HHD
SPD-JSA-11072020-016	Ron Hoover RV & Marine Centers	EMU vehicle to be used for COVID outreach and assessment by staff.	\$ 393,701.00	Drop Ship	HHD
SPD-JSA-11062020-027	Staples	As we are approaching into the flu season, the need for continued and sustainable engagement, awareness and education to prevent co-spread of both COVID and flu is an immediate public health concern and urgent priority. Including the purchase of partitions to comply with social distancing and this necessitate an urgent need to have basic office supplies and packing supplies to disseminate print materials on covid, flu, underlying disease, mental health and vaccines in multiple languages for multiple audiences.	\$ 60,000.00	Below threshold	HHD
SPD-JSA-11062020-024	SVMP	As we are approaching into the flu season, the need for continued and sustainable engagement, awareness and education to prevent co-spread of both COVID and flu is an immediate public health concern and urgent priority. This necessitate an urgent need to have the preferred incentive options – Gift Cards to encourage participation of hard-to-reach vulnerable community members in education and prevention on the subject of COVID safety, getting tested and Flu.	\$ 10,000.00	Below threshold	HHD
SPD-JSA-11062020-022	Talent LMS	Hardware and software upgrade to Talent LMS - will allow individuals to do self paced learning for COVID education and prevention	\$ 30,000.00	Below threshold	HHD

SPD-JSA-11072020-005	The Alliance (MOHT&DV)	Vendor will stand up and operate mental health helpline for abusers and victims. Helpline will be available (24 hours/7 days week) through the end of this calendar year (CARES Funding Period). Helpline will be staffed with therapists and psychiatrists who specialize in trauma and crisis counseling.	\$ 310,000.00	MWBE Goal in progress	HHD
SPD-JSA-11072020-004	The Harris Center for Mental Health and IDD	The vendor will conduct mental health assessments to determine the level of patient care, linkage to services, education of mental health services and community resources to patient and family members, assistance with obtaining hospital beds for patient stabilization and treatment, and referrals for follow up treatment.	\$ 167,000.00	Specialized	HHD
SPD-JSA-11062020-015	USPS	Postage to mail COVID related health information and updates to community partners.	\$ 50,000.00	Below threshold	HHD
SPD-JSA-11072020-017	Verizon	Equipment and setup of wireless equipment to support Kirby call center operations	\$ 100,000.00	Sole source	HHD
SPD-JSA-11062020-021	HACH	The Vendor will provide 110 Sampler for City wide wastewater Sampling. HHD will expand its wastewater sampling project to provide sampling across the City of Houston to identify where testing and prevention activities need to be focused to prevent the spread of COVID-19. This will help identify hotspots and focus prevention activities needed in the Houston area.	\$ 658,429.85	Drop Ship	HHD
SPD-JSA-11062020-023	Rice	Vendor will collaborate with HHD lab to analyze samples for the wastewater and collaborate with Houston Health department Lab in interpretation and expansion of the wastewater sampling. In collaboration with the Houston Health Department and Houston Public water, Rice will collect, process, analyze, model and interpret samples of SARS-CoV-2 in waste water to perform SARS-CoV-2 wastewater surveillance to provide insight into the presence of COVID-19 in Houston's communities	\$ 1,133,799.00	Specialized	HHD
SPD-JSA-11062020-032	St. Julian	As part of HHD Community Engagement and Outreach strategy, St. Julien will provide door to door outreach on the ground in the high COVID-19 positive communities to increase education and awareness regarding the virus.	\$ 125,000.00	MWBE Goal in progress	HHD
SPD-JSA-11062020-01	Teletext Texting	As part of the HHD Community Engagement and Outreach Strategy, company will provide capability for department to send text communications of COVID-19 education and public information messages	\$ 20,000.00	Below threshold	HHD
SPD-JSA-11072020-014	Vetry	The consequences of COVID-19 is creating an increased need to more swiftly identify COVID related deaths. The Power BI Dashboard enhancement will improve reporting capabilities for COVID-19 deaths and prevent the possibility of error as the data grows more diverse every day. The data received and housed locally is needed and accessed daily in response efforts. The indexed information has been critical to the reporting process the Epidemiology team is using to verify and confirm deaths before they are added to the City total and reported to the State	\$ 150,000.00	Non-Divisible	HHD
SPD-JSA-1102020-030	JC Deceaux (Airport Vendor)	The COVID-19 pandemic has affected the City of Houston with significant disease and devastating fatal outcomes, especially in disadvantaged and vulnerable communities. Oftentimes these communities prove to be hard to reach for a multitude of reasons; and therefore, we must utilize every form of communication strategy at our disposal. Since Houston is home to large commercial airports that are also hubs to several major airlines, this	\$ 200,000.00	MWBE Goal in progress	HHD
SPS_JSA-11062020-004	Houston Signs	This purchase is for vehicle wrapping of 2 HHD vehicles with COVID related marketing	\$ 10,000.00	Below threshold	HHD
SPD-JSA-11062020-010	Aseptic	Portable Dental equipment is need to add additional lanes to adjust service delivery for the Project Savings Smiles Program to comply with social distancing requirements due to Covid.	\$ 169,500.00	Drop Ship	HHD
SPD-JSA-11062020-002	HISD	Provide a 7 pack of chilled meals ( breakfast and Dinner) families that have been impacted by COVID -19 through the Holidays (6 weeks). We will also provide meals for students who attend HISD schools and their families in the High positivity zip codes of Houston.	880,000.00	Drop Ship	HHD
SPD-JSA-11062020-034	Midwest Dental	Dental equipment is need to add additional lanes to adjust service delivery for the Project Savings Smiles Program to comply with social distancing requirements due to Covid.	\$ 47,244.00	Below threshold	HHD

SPD-JSA-11062020-018	The Bridge	To provide appropriate housing to domestic abuse victims which include access to emergency short-term and long-term housing, counseling, legal advocacy, access to healthcare and case management as a result of the increase in domestic violence due to the COVID-19 Pandemic.	\$ 100,000.00	Non-Divisible	HHD
SPD-JSA-11062020-006	The Empowered Survivor	To provide appropriate housing to victims which include access to emergency short-term and long-term housing, counseling, legal advocacy, access to healthcare and case management	\$ 225,000.00	Non-Divisible	HHD
SPD-JSA-11062020-020	Remix Medical	HPD- Domestic Abuse Response Team will purchase additional resources used for three programs' data collection as the COVID-19 Pandemic has negatively impacted Houstonians especially where the victim's partner's work schedule has been strained resulting in increased financial hardship and stress in intimate partner relationships. Vendor will provide forensic medical exams, as well nurses will ride with HPD-Domestic Abuse Response Team to provide on site medical forensic exams for victims of domestic abuse.	\$ 38,880.00	Below threshold	HHD
SPD-JSA-11062020-019	Texas Forensic Nurse Examiners	HPD- Domestic Abuse Response Team will purchase cameras and accessories used for three programs' data collection as the COVID-19 Pandemic has negatively impacted Houstonians especially where the victim's partner's work schedule has been strained resulting in increased financial hardship and stress in intimate partner relationships.	\$ 25,920.00	Below threshold	HHD
SPD-JSA-11062020-005	Southern Computer Warehouse	HPD- Domestic Abuse Response Team will purchase cameras and accessories used for three program's data collection as the COVID-19 Pandemic has negatively impacted Houstonians especially where the victim's partner's work schedule has been strained resulting in increased financial hardship and stress in intimate partner relationships.	\$ 11,326.25	Below threshold	HHD
SPD-JSA-11062020-028	The Montrose Center	Agency will pay for Medical Expenses, Transportation, food support, workforce development and counseling for victims of Domestic Violence as a result of the COVID-19 Pandemic.	\$ 24,810.04	Below threshold	HHD
SPD-JSA-11072020-019	Harris County Domestic Violence Coordinating Council	Agency will pay for Medical Expenses, Transportation, food support, workforce development and counseling for victims of Domestic Violence as a result of the COVID-19 Pandemic.	\$ 64,200.00	Below threshold	HHD
SPD-JSA-11072020-002	Acadian	Acadian has been conducting Covid testing on behalf of COH. Their original contract amount needs to be increased in order cover the cost through December 30.	\$ 3,300,000.00	Non-Divisible	HHD
SPD-JSA-11072020-003	Baylor Genetics	Baylor genetics has been conducting Covid laboratory testing on behalf of HHD. This amount is required to enable the testing to continue through December 30.	\$ 3,000,000.00	Non-Divisible	HHD
SPD-JSA-10302020-001	Apex	HHD is seeking to hire a System Analyst to serve as the lead to assist in the implementation of the HHD storage and infrastructure COVID-19 project.	\$ 45,000.00	Below threshold	HHD
SPD-JSA-10302020-002	115273 HOUSTON FIRST CORPORATION / GRB Convention Center	Space rental at GRB	\$ 620,000.00	Non-Divisible	HHD
SPD-JSA-10302020-004	133643 STAPLES CONTRACT & CON	The new contract tracing location at 9750 Kirby has a large room that was previously being used as a warehouse that is available for our COVID response teams to use as office space. HHD is purchasing workstations, chairs, and filing cabinets for this space that will allow personnel to continue COVID response work.	\$ 353,322.67	Non-Divisible	HHD

SPD-JSA-10302020-006	113864 EMPLOYMENT & TRAINING CENTERS, INC.	<p>The COVID-19/Community Health Education Fellowship (herein after referred to as "CHEFs") is a Health Equity Response (HER) Task Force program that is designed to empower local community members with a valuable "earn and learn" opportunity to provide public health education to fight COVID-19 in the City of Houston. CHEFs work with City of Houston, Mayor's Office, and his HER Task Force to combat COVID-19 by disseminating public health education materials, sharing resources and supports to Houston's most vulnerable communities, collecting and aggregating data for the city's usage, preparing reports, and completing assignments and projects.</p> <p>Our prior CHEF cohorts received training and certification as community health workers from Houston Community College and Lone Star College, and this final cohort is conducted in collaboration with the University of Houston. All CHEF participants earn certification as community health workers and contact tracing. They will also master the HER Task Force's COVID-19 curriculum that was created in partnership with prior CHEFs cohorts and the University of Texas Health Science Center's School of Public Health, which they will use to educate the community.</p> <p>The Mayor's Office of Education in collaboration with the HER Task Force's Public Health Education Subcommittee was granted \$227,868 to cover the cost of externship salary for 51 CHEFs with Employment and Training Centers (ETC) serving as the third-party payor. EPO# SPDOJSA-09172020-002, COUNCIL MOTION# 2020-0489; Council Motion Passed Date: 09/16/2020. PO# 4500335237 has been set up and is awaiting the PO addendum before it is released.</p>	\$ 69,143.00	Below threshold	MYR
SPD-JSA-11022020-002	130735 MED TECH RESOURCE INC	3M N95 1860 Mask - 1,000,000 @2.65/ea.	\$ 2,650,000.00	Drop Ship	Jerry
SPD-JSA-11022020-004	Chancellor's Ballroom LLC DBA Lemond Kitchen	<p>The Mayor's Health Equity Response (H.E.R.) Task Force identified 22 "priority" neighborhoods that, due to underlying social vulnerability and historical inequity, were more likely to be adversely impacted by the effects of the COVID-19 pandemic. Since March 2020, the residents of these neighborhoods have experienced higher rates of COVID-19 infection and higher rates of job loss or salary decline as compared to the average Houston population. As a result, food insecurity (already an underlying stressor) has been exacerbated.</p> <p>Local restaurants in these 22 neighborhoods have also been adversely impacted. Due to health and safety restrictions limiting their capacity, a general public fear of gathering indoors, and an unstable economy, restaurants' incomes have declined significantly. The hospitality industry, specifically restaurants, has been one of the most devastated industries impacted by the COVID-19 pandemic.</p> <p>To address these two critical issues, the H.E.R. Task Force will work with an Administrator to create and operate the Houston Eats Restaurant Support (H.E.R.S.) Program. This program will provide support to local restaurants in underinvested neighborhoods by subsidizing meals and delivery services for vulnerable community members residing in these neighborhoods. H.E.R.S. is intended to provide this critical food access and small business support through the end of the year, when Houstonians need additional assistance to feed their families and small businesses need additional assistance to stay open.</p> <p>This program has two main goals: 1.To provide food insecure individuals affected by COVID-19 with subsidized, nutritional meals. 2.To deliver economic stimulus to local restaurants and their employees.</p>	\$ 4,000,000.00	Specialized	MYR
SPD-JSA-11032020-001	Burns Engineering	<p>Technology Access was identified early on by Houston's Health Equity Response (HER) Task Force as a need for at-risk and vulnerable populations and in neighborhoods that are historically underinvested in. COVID-19 cut many of these Houstonians off from health appointments, grocery trips, education and job opportunities, and having social networks, as many of these activities have moved online. As the City adapts the delivery of its services into digital solutions in response to emergencies such as COVID, improvements to the communications infrastructure in City parks will bridge the technological gaps for citizens in neighborhoods that meet the criteria for the digital inclusion initiative. This initiative will engage a vendor to develop a Digital Connectivity Master Plan for Houston Parks that will lead to expanded wireless services for citizens.</p>	\$ 20,000.00	Specialized	MYR

SPD-JSA-11042020-002	158380 GEOGRAPHIC INFORMATI	Working without the HIPAA-compliant GIS portal creates delays in communicating location-based information to those responsible for planning and carrying-out the department's Covid response. The on-going need for manual spatial data preparation and mapping also prevents GIS staff from providing more innovative solutions for response planning.	\$ 93,250.00	Specialized	HHD
SPD-JSA-11052020-001	117025 BIO-RAD LABORATORIES IN	COVID Platelia SARS Co V-2 15 kits are needed to support pandemic testing initiative. The kits will be used to test for antibodies to COVID-19.	\$ 79,200.00	Drop Ship	HHD
SPD-JSA-11052020-004	158517 MEDIA ADVANTAGE COMMUNICATIONS GROUP LLC	Advantage Communication Group services will be to successfully communicate public health messaging both mass and precision targeting, through mass ad buys for the second phrase of the "Better Together" Campaign which encompasses COVID-19 vaccine and awareness.	\$ 190,800.00	Specialized	HHD
SPD-JSA-11052020-005	158720 BENJAMIN HERNANDEZ - HUMAN AGE DIGITAL	Human Age Digital services will be to successfully communicate public health messaging both mass and precision targeting, through social media for the second phrase of the "Better Together" Campaign which encompasses COVID-19 vaccine and awareness.	\$ 100,000.00	Specialized	HHD
		<b>TOTAL</b>	\$ 29,332,751.81		



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 3/6/2020

HCD20-63 (Pilot) Homebuyer Choice Program Funding

Agenda Item#: 8.

### **Summary:**

ORDINANCE appropriating \$3,000,000.00 in TIRZ Affordable Housing Funds to provide assistance through the Homebuyer Choice Program for purchase of homes selected by income eligible homebuyers who will purchase the improvements located on land that will be acquired and held by Houston Community Land Trust to preserve long term affordability

### **Background:**

The Housing and Community Development Department (HCDD) requests Council approval of an Ordinance appropriating \$3,000,000.00 of previously deappropriated TIRZ Affordable Housing funds pursuant to ORD No. 2020-406, to provide financial assistance for the acquisition of homes whose improvements will be acquired by income eligible homebuyers and whose land will be acquired by the Houston Community Land Trust (HCLT) and leased to the homebuyer pursuant to a long term ground lease payment and closing costs assistance to the income eligible homebuyers purchasing the improvements.

The objective of the Homebuyer Choice Program (HCP) is to provide additional purchasing choices and options to eligible homebuyers within the City of Houston (City). Homebuyer eligibility will be based on the Area Median Family Income (AMFI) for the City of Houston. The City and HCLT have partnered to provide qualified residents the option to select a home within the City whose purchase will receive financial assistance from HCDD. The properties that are acquired with HCP subsidies are intended to retain their affordable status for a period of at least 99 years.

The HCP will be administered under a two-tiered subsidy structure based on AMFI. For both tiers, the family/homebuyer income must be less than 80% AMFI.

Tier I subsidy: Households selecting a home zoned to at least one A- or B- rated school are eligible to have "Tier I" HCP subsidy funds up to \$150,000.00 applied toward the purchase of the home.

Tier II subsidy: Households selecting homes in other areas of the City are eligible to have "Tier II" HCP subsidy funds up to \$100,000.00 applied toward the purchase of a home.

After purchase, HCLT will receive a deed to and own the land for each home subject to restrictive covenants that require that it own, lease and administer the land to preserve its long-term use to provide affordable housing to current and future generations of low-income homebuyers. As the

program sponsor, HCDD will provide the subsidy funding necessary to permit the acquisition of a home's land and improvements so that low- and moderate-income homebuyers may afford to purchase the improvements and lease the land from HCLT for long-term affordable occupancy. The HCP Pilot Program guidelines will govern the planning and implementation of this program.

Each HCP homeowner will receive a deed, own the improvements of the selected home, and will lease from HCLT the land on which the home is located. In exchange for financial assistance to enable them to purchase the improvements and occupy a home they would not otherwise be able to afford, HCP homeowners agree to limit the price at which they can sell their interest in their homes, so that the home will remain affordable to future limited-income households without requiring the investment of additional public or private subsidies.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Tom McCasland, Director

**Prior Council Action:**

2/19/2020 (O) 2020-136

5/13/2020 (O) 2020-406

**Amount of Funding:**

\$3,000,000.00

TIRZ Affordable Housing Fund

Fund 2409

Previously appropriated

**Contact Information:**

Roxanne Lawson

**Phone:** 832-394-6307

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 3/6/2020

HCD20-63 (Pilot) Homebuyer Choice Program Funding

Agenda Item#: 17.

### **Summary:**

ORDINANCE appropriating \$3,000,000.00 in TIRZ Affordable Housing Funds to provide assistance through the Homebuyer Choice Program for the purchase of homes selected by income eligible homebuyers who will purchase the improvements located on land that will be acquired and held by the Houston Community Land Trust to preserve long term affordability

### **Background:**

The Housing and Community Development Department (HCDD) requests Council approval of an Ordinance appropriating \$3,000,000.00 of previously deappropriated TIRZ Affordable Housing funds pursuant to ORD No. 2020-406, to provide financial assistance for the acquisition of homes whose improvements will be acquired by income eligible homebuyers and whose land will be acquired by the Houston Community Land Trust (HCLT) and leased to the homebuyer pursuant to a long term ground lease payment and closing costs assistance to the income eligible homebuyers purchasing the improvements.

The objective of the Homebuyer Choice Program (HCP) is to provide additional purchasing choices and options to eligible homebuyers within the City of Houston (City). Homebuyer eligibility will be based on the Area Median Family Income (AMFI) for the City of Houston. The City and HCLT have partnered to provide qualified residents the option to select a home within the City whose purchase will receive financial assistance from HCDD. The properties that are acquired with HCP subsidies are intended to retain their affordable status for a period of at least 99 years.

The HCP will be administered under a two-tiered subsidy structure based on AMFI. For both tiers, the family/homebuyer income must be less than 80% AMFI.

Tier I subsidy: Households selecting a home zoned to at least one A- or B- rated school are eligible to have "Tier I" HCP subsidy funds up to \$150,000.00 applied toward the purchase of the home.

Tier II subsidy: Households selecting homes in other areas of the City are eligible to have "Tier II" HCP subsidy funds up to \$100,000.00 applied toward the purchase of a home.

After purchase, HCLT will receive a deed to and own the land for each home subject to restrictive covenants that require that it own, lease and administer the land to preserve its long-term use to provide affordable housing to current and future generations of low-income homebuyers. As the program sponsor, HCDD will provide the subsidy funding necessary to permit the acquisition of a home's land and improvements so that low- and moderate-income homebuyers may afford to purchase the improvements and lease the land from HCLT for long-term affordable occupancy. The HCP Pilot Program guidelines will govern the planning and implementation of this program.

Each HCP homeowner will receive a deed, own the improvements of the selected home, and will lease from HCLT the land on which the home is located. In exchange for financial assistance to enable them to purchase the improvements and occupy a home they would not otherwise be able to afford, HCP homeowners agree to limit the price at which they can sell their interest in their homes, so that the home will remain affordable to future limited-income households without requiring the investment of additional public or private subsidies.

### **Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Tom McCasland*

Tom McCasland, Director

### **Prior Council Action:**

2/19/2020 (O) 2020-136

5/13/2020 (O) 2020-406

### **Amount of Funding:**

\$3,000,000.00

IRZ Affordable Housing Fund  
Fund 2409  
Previously appropriated

**Contact Information:**

Roxanne Lawson  
**Phone:** 832-394-6307

**ATTACHMENTS:**

**Description**

Coversheet  
PNFDF  
Updated SAP  
2020-406 Ordinance  
2020-136 Ordinance  
ordinance  
Exhibits 1 of 3  
Exhibits 2 of 3  
Exhibits 3 of 3

**Type**

Signed Cover sheet  
Financial Information  
Financial Information  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Contract/Exhibit  
Contract/Exhibit  
Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/18/2020

HCD20-139 BakerRipley

Agenda Item#: 9.

### **Summary:**

ORDINANCE approving and authorizing Subrecipient Agreement between City of Houston and **BAKERRIPLEY** to provide up to \$6,273,654.00 in Emergency Solutions Grant Coronavirus Response Funds and \$627,365.00 in Community Development Block Grant Coronavirus Response Funds for providing Rapid Rehousing Case Management Services, Navigation Services, and Rental Subsidy to persons impacted by the COVID-19 Pandemic

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an ordinance authorizing a subrecipient agreement between the City of Houston (City) and BakerRipley, providing up to \$6,901,019.00 (\$627,365.00 Community Development Block Grant-CV and \$6,273,654.00 Emergency Solutions Grants-CV) funds to help prevent and respond to the impacts of COVID-19.

BakerRipley will provide Rapid Rehousing case management, navigation, and rental subsidy to a minimum of 375 unduplicated persons who have been impacted by COVID-19.

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>	<b>Percent</b>
ESG-CV (Direct Services)	\$6,273,654.00	91%
CDBG-CV (Indirect – Administration)	\$627,365.00	9%
<b>Total</b>	<b>\$6,901,019.00</b>	<b>100%</b>

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. BakerRipley was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from November 15, 2020 – October 31, 2022. This is BakerRipley's third Public Services agreement with the City of Houston.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act),

Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

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Tom McCasland, Director

**Amount of Funding:**

\$6,901,019.00

Federal Government - Grant Fund

Fund 5000

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/18/2020

COPY HCD20-139 BakerRipley

Agenda Item#: 50.

**Summary:**

ORDINANCE amending Ordinance No. 2020-393, as amended, to increase the maximum contract amount between the City of Houston and **BAKERRIPLEY, INC.** for administration and related services for the Housing and Community Development Department in connection with the City's Rental Assistance Program for individuals who have been affected by COVID-19; delegating authority to the Mayor or his designee to amend the contract and provide for utility assistance - \$6,901,019.00 - Grant Fund

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an ordinance authorizing a subrecipient agreement between the City of Houston (City) and BakerRipley, providing up to \$6,901,019.00 (\$627,365.00 Community Development Block Grant-CV and \$6,273,654.00 Emergency Solutions Grants-CV) funds to help prevent and respond to the impacts of COVID-19.

BakerRipley will provide Rapid Rehousing case management, navigation, and rental subsidy to a minimum of 375 unduplicated persons who have been impacted by COVID-19.

FUNDING SOURCE	AMOUNT	Percent
ESG-CV (Direct Services)	\$6,273,654.00	91%
CDBG-CV (Indirect – Administration)	\$627,365.00	9%
<b>Total</b>	<b>\$6,901,019.00</b>	<b>100%</b>

The Way Home developed the COVID CARES Housing Plan (CCHP) to support Houston's most vulnerable residents impacted by COVID-19 – people experiencing homelessness. Through The Way Home a collaborative partnership was developed specifically to support CCHP, which includes: City of Houston's HCDD, Harris County's Community Services Department, and the Coalition for the Homeless of Houston and Harris County. Applications for Request for Expression of Interest (REI) from qualified agencies were accepted by the three partners in July 2020. BakerRipley was one of the applicants recommended by the CCHP partners in the first round of funding.

This agreement provides funding from November 15, 2020 – October 31, 2022. This is BakerRipley's third Public Services agreement with the City of Houston.

\*On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, authorized a special allocation of funds from the U.S. Department of Housing and Urban Development to states and local jurisdictions to prevent, prepare for and respond to the coronavirus pandemic (COVID-19).

No Fiscal Note is required on grant items.

DocuSigned by:

*Tom McLasland*

Tom McLasland, Director

**Amount of Funding:**

\$6,901,019.00

Federal Government - Grant Fund

Fund 5000

**Contact Information:**

Roxanne Lawson

Phone: (832) 394-6307

**ATTACHMENTS:**

**Description**

**Type**

Coversheet  
Form B  
Delinquent Tax Report  
Affidavit of Ownership  
SAP Documents  
Vendor Information  
Funding Documents  
Tax Receipt  
COPY HCD20-139 BakerRipley-VP

Signed Cover sheet  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Other  
Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/12/2020

HCD20-146 Authorizing Submission of the Amended 2019  
Annual Action Plan

Agenda Item#: 10.

### **Summary:**

ORDINANCE approving and authorizing the submission of a Substantial Amendment to the 2019 Annual Action Plan, as amended, to the **UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**, including a revised application and budget for the Community Development Block Grant Coronavirus Program in the amount of \$35,797,809.00; to accept funds from the aforementioned Grant, if awarded

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing the following:

1. The submission of the Amended 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), which includes a revised application for the Community Development Block Grant Coronavirus (CDBG-CV) entitlement grants to be received from HUD.
2. The execution of the agreement between the City of Houston and HUD for the grants by the Mayor, or the Mayor's designee; and
3. The execution of related forms and documents for the grants by the Mayor, or the Mayor's designee. The application estimates an additional of \$21,274,068.00 in CDBG-CV funds.

On March 27, 2020 the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law-116-136, authorized a special allocation of CDBG-CV, HOPWA-CV, and ESG-CV (collectively, CV funds) to states and local jurisdictions to prevent, prepare for, and respond to the coronavirus (COVID-19). The City has already received approximately \$45 million in CV funds. In September 2020, HUD announced the additional allocation of \$21,274,068.00 in CDBG-CV funding to the City through the CARES Act. This funding will be used to prevent and respond to COVID-19 impacts in Houston through grant- eligible activities, in alignment with the Amended 2019 Annual Action Plan.

The format and information presented in the amended 2019 Annual Action Plan are based on federal guidance and requirements. HCDD proposes to fund \$21,274,068.00 in CDBG-CV activities as follows:

<b>Community Development Block Grant - CV</b>				
Activity	Current Amount	Additional Grant Amount	New Total Amount	Percent
Public Services	\$10,596,769.00	\$ 8,509,628.00	\$19,106,397.00	53.4%
Housing Services	\$ 1,022,224.00	\$ 0.00	\$ 1,022,224.00	2.8%
Public Facilities	\$ 0.00	\$ 8,509,627.00	\$ 8,509,627.00	23.8%
Planning and Administration	\$ 2,904,748.00	\$ 4,254,813.00	\$ 7,159,561.00	20.0%
<b>Total</b>	<b>\$14,523,741.00</b>	<b>\$21,274,068.00</b>	<b>\$35,797,809.00</b>	<b>100.0%</b>

As stipulated by federal regulations and recent waivers granted by HUD, residents had 5 days to comment on the proposed 2019 Annual Action Plan before it is approved by City Council. The 5-day review period extended from October 26, 2020 through October 31, 2020.

No Fiscal Note is required for grant items.

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Tom McCasland, Director

**Prior Council Action:**

08/19/2020 (O) 2020-694  
06/17/2020 (O) 2020-511  
05/06/2020 (O) 2020-394  
05/22/2019 (O) 2019-381

**Amount of Funding:**

\$21,274,068.00 (to be received)  
Federal Government – Grant Fund  
Fund 5000

**Contact Information:**

Roxanne Lawson  
**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/12/2020

HCD20-146 Authorizing Submission of the Amended 2019 Annual Action Plan

Agenda Item#: 57.

**Summary:**

**NOT A REAL CAPTION**

ORDINANCE authorizing the submission of the Amended 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), execution of the agreement between the City of Houston and HUD for the grants by the Mayor, or the Mayor's designee, execution of related forms and documents for the grants by the Mayor, or the Mayor's designee

**Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of an Ordinance authorizing the following:

1. The submission of the Amended 2019 Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), which includes a revised application for the Community Development Block Grant Coronavirus (CDBG-CV) entitlement grants to be received from HUD.
2. The execution of the agreement between the City of Houston and HUD for the grants by the Mayor, or the Mayor's designee; and
3. The execution of related forms and documents for the grants by the Mayor, or the Mayor's designee. The application estimates an additional of \$21,274,068.00 in CDBG-CV funds.

On March 27, 2020 the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law-116-136, authorized a special allocation of CDBG-CV, HOPWA-CV, and ESG-CV (collectively, CV funds) to states and local jurisdictions to prevent, prepare for, and respond to the coronavirus (COVID-19). The City has already received approximately \$45 million in CV funds. In September 2020, HUD announced the additional allocation of \$21,274,068.00 in CDBG-CV funding to the City through the CARES Act. This funding will be used to prevent and respond to COVID-19 impacts in Houston through grant- eligible activities, in alignment with the Amended 2019 Annual Action Plan.

The format and information presented in the amended 2019 Annual Action Plan are based on federal guidance and requirements. HCDD proposes to fund \$21,274,068.00 in CDBG-CV activities as follows:

Community Development Block Grant - CV				
Activity	Current Amount	Additional Grant Amount	New Total Amount	Percent
Public Services	\$10,596,769.00	\$ 8,509,628.00	\$19,106,397.00	53.4%
Housing Services	\$ 1,022,224.00	\$ 0.00	\$ 1,022,224.00	2.8%
Public Facilities	\$ 0.00	\$ 8,509,627.00	\$ 8,509,627.00	23.8%
Planning and Administration	\$ 2,904,748.00	\$ 4,254,813.00	\$ 7,159,561.00	20.0%
<b>Total</b>	<b>\$14,523,741.00</b>	<b>\$21,274,068.00</b>	<b>\$35,797,809.00</b>	<b>100.0%</b>

As stipulated by federal regulations and recent waivers granted by HUD, residents had 5 days to comment on the proposed 2019 Annual Action Plan before it is approved by City Council. The 5-day review period extended from October 26, 2020 through October 31, 2020.

No Fiscal Note is required for grant items.

DocuSigned by:

*Tom McLasland*

Tom McLasland, Director

**Prior Council Action:**

- 08/19/2020 (O) 2020-694
- 06/17/2020 (O) 2020-511
- 05/06/2020 (O) 2020-394
- 05/22/2019 (O) 2019-381

**Amount of Funding:**

\$21,274,068.00 (to be received)  
Federal Government – Grant Fund  
Fund 5000

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/7/2020

HITS - FY21 SAP CIP Appropriations

Agenda Item#: 11.

### **Summary:**

ORDINANCE appropriating \$5,610,000.00 out of Equipment Acquisition Consolidated Fund to upgrade portions of the On-Premise Enterprise Resource Planning (ERP)/SAP Applications to Cloud-Based Solutions for Houston Information Technology Services and Various Departments

### **Background:**

Ordinance appropriating \$5,610,000.00 from the Equipment Acquisition Consolidated Fund to upgrade portions of the on-premise Enterprise Resource Planning (ERP) / SAP applications to Cloud-based solutions for Houston Information Technology Services and various other departments.

### **SPECIFIC EXPLANATION:**

The Chief Information Officer recommends City Council approve an ordinance to appropriate \$5,610,000.00 from the Equipment Acquisition Consolidated Fund (1800) to modernize and enhance features in the City's ERP software, (i.e. SAP), to meet the City's business needs and improve operations for Houston Information Technology Services (HITS) and various other departments.

The project descriptions with allocations are as follows:

<b>PROJECT</b>	<b>PROJECT NO</b>	<b>AMOUNT</b>
<b>FIN-Contract/Procurement Management System</b>	<b>WBS # X-640018</b>	
<b>\$2,761,000.00</b>		

This project allows the City to procure software and professional services to modernize the existing contract and procurement management systems. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

<b>HR-HROne</b>	<b>WBS # X-680072</b>	<b>\$1,500,000.00</b>
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This project will consolidate HR data and reduce HR software across City departments. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise

Resource Planning System.

**HFD-Kronos Telestaff** **WBS # X-120020** **\$528,000.00**

This project upgrades HFD's legacy scheduling software. Currently, HFD utilizes a legacy in-house custom developed employee scheduling software, known as DC Staffing. This project will replace DC Staffing software with a modernized and supportable cloud-based software. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services to assist with implementation, as well as, Kronos Incorporated for Workforce Management Systems and related products, software licenses, services, and solutions (OA#: 4600013384).

**Outcome-Based Budgeting** **WBS # X-640017** **\$500,000.00**

This project will hire a third-party professional services vendor perform an assessment of a public sector outcome-based budgeting (OBB) financial reporting model and recommend an implementation strategy for the proposed model and proposed software to implement. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

**SAP System to Monitor Interfaces** **WBS # X-680042** **\$321,000.00**

This project will allow the City to install a software to automate batch and interface monitoring software that will encrypt and transfer files, as well as, generate alerts when applications and interfaces fail. HITS will work with the Strategic Purchasing Division (SPD) to procure the professional services, and software and we will return to council for approval as needed.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of these projects.

**This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.**

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Lisa Kent, Chief Information Officer

**Prior Council Action:**

**Amount of Funding:**

\$5,610,000.00

Equipment Acquisition Consolidated Fund  
Fund 1800

**Contact Information:**

Linda Shelton  
(832) 393-0082

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/27/2020

ALL

Item Creation Date: 10/7/2020

HITS - FY21 SAP Appropriations

Agenda Item#: 12.

### **Summary:**

### **Background:**

Ordinance appropriating \$5,610,000.00 from the Equipment Acquisition Consolidated Fund to upgrade portions of the on-premise Enterprise Resource Planning (ERP) / SAP applications to Cloud-based solutions for Houston Information Technology Services and various other departments.

### **SPECIFIC EXPLANATION:**

The Chief Information Officer recommends City Council approve an ordinance to appropriate \$5,610,000.00 from the Equipment Acquisition Consolidated Fund (1800) to modernize and enhance features in the City's ERP software, (i.e. SAP), to meet the City's business needs and improve operations for Houston Information Technology Services (HITS) and various other departments.

The project descriptions with allocations are as follows:

<b>PROJECT</b>	<b>PROJECT NO</b>	<b>AMOUNT</b>
<b>FIN-Contract/Procurement Management System</b>	<b>WBS # X-640018</b>	<b>\$2,761,000.00</b>

This project allows the City to procure software and professional services to modernize the existing contract and procurement management systems. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

<b>HR-HROne</b>	<b>WBS # X-680072</b>	<b>\$1,500,000.00</b>
-----------------	-----------------------	-----------------------

This project will consolidate HR data and reduce HR software across City departments. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

<b>HFD-Kronos Telestaff</b>	<b>WBS # X-120020</b>	<b>\$528,000.00</b>
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This project upgrades HFD's legacy scheduling software. Currently, HFD utilizes a legacy in-house custom developed employee scheduling software, known as DC Staffing. This project will replace DC Staffing software with a modernized and supportable cloud-based software. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for the purchase of professional services to assist with implementation, as well as, Kronos Incorporated for Workforce Management Systems and related products, software licenses, services, and solutions (OA#: 4600013384).

<b>Outcome-Based Budgeting</b>	<b>WBS # X-640017</b>	<b>\$500,000.00</b>
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This project will hire a third-party professional services vendor perform an assessment of a public sector outcome-based budgeting (OBB) financial reporting model and recommend an implementation strategy for the proposed model and proposed software to implement. The existing agreement for Enterprise Application Support Services (OA#: 4600015374) will be utilized for this purchase of professional services, as well as, the SAP Public Services, Inc. Agreement (OA#: 4600012882) for software, licenses and services related to an Enterprise Resource Planning System.

<b>SAP System to Monitor Interfaces</b>	<b>WBS # X-680042</b>	<b>\$321,000.00</b>
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This project will allow the City to install a software to automate batch and interface monitoring software that will encrypt and transfer files, as well as, generate alerts when applications and interfaces fail. HITS will work with the Strategic Purchasing Division (SPD) to procure the professional services, and software and we will return to council for approval as needed.

### **Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of these projects.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

DocuSigned by:  
*Lisa Kent*  
44FF8FE8CCB7481...

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Lisa Kent, Chief Information Officer

**Prior Council Action:**

N/A

**Amount of Funding:**

\$5,610,000.00 – Equipment Acquisition Consolidated Fund (1800)

**Contact Information:**

Linda Shelton  
(832) 393-0082

**ATTACHMENTS:**

**Description**

FORMA  
Form A X-120020  
FMBB  
Funding Requests

**Type**

Financial Information  
Financial Information  
Financial Information  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/15/2020

H25006.A1 - Software Licenses and Services for  
Enterprise Resource Planning System - ORDINANCE

Agenda Item#: 12.

### **Summary:**

ORDINANCE amending Ordinance No. 2014-0756 (Passed on August 6, 2014) to increase the maximum contract amount to Contract No. 4600012882 between City of Houston and **SAP PUBLIC SERVICES, INC** for Software Licenses and Services for the Enterprise Resource Planning System; approving and authorizing first amendment to extend the term of the contract and allow the purchase of SAP Cloud for Houston Information Technology Services - \$4,106,523.00 - Central Service Revolving Fund

**This item should only be considered after passage of Item 11 above**

### **Background:**

**S10-H25006.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600012882 between the City of Houston and SAP Public Services, Inc. (approved by Ordinance No. 2014-756, passed on August 6, 2014) to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to allow the purchase of SAP Cloud solutions for Houston Information Technology Services.**

### **Specific Explanation:**

The Director of Houston Information Technology Services (HITS) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and SAP Public Services, Inc. to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to purchase SAP Cloud solutions for HITS.

The scope of work in the original contract requires the contractor, SAP, to provide commodities, i.e., software, associated software licenses, annual maintenance and support for the term of the contract, and professional services (if requested). This contract was awarded in 2005 to implement the Financial, Procurement, HR and Payroll modules in a two-phase process. Phase I was successfully implemented and there was an intent to proceed to Phase II. After 2005, the user base grew due to the changing and increasing demand from City departments. This growth became apparent to SAP in late 2007 and the City of Houston was informed of the need to obtain licenses for the additional users; and would be addressed in a Phase II. However, Phase II was not implemented and SAP licenses remained out of compliance.

The current Agreement continues with the implementation of Phase II, paying for maintenance, and providing related professional services for the continued implementation of the Enterprise Resource Planning System. The contract was awarded on August 6, 2014, by Ordinance No. 2014-0756 for a four-year term, with five one-year options to renew in the original amount of \$18,000,000.00. The expenditures as of October 15, 2020 total \$9,206,109.34. The contract currently allows for on premise solutions only. The purchase of SAP Cloud based (SaaS) solutions will modernize SAP features, enabling the City to meet its business needs and improve operations. The additional spending authority is projected to meet the Annual Maintenance and Subscription Cost of the new product until contract expiration in 2024.

Since 2006 the City of Houston's ERP environment is SAP. The City implemented SAP Financials and Logistics in 2006 (FICO), Human Capital Management and Payroll (HCM) in 2007 and Employee / Manager Self Service (ESS/MSS) in 2014. There have been several enhancements to the City's ERP application since its implementation, most recently, in 2020, implementing Contract Lease Management (CLM), based on SAP Flexible Real Estate Management (RE-FX), for the purpose of Government Accounting Standards Board (GASB) version 87 compliance for lease accounting standards. The City's version of SAP, R3 ECC6 EHP6, uses a legacy systems interface format (sFTP), which requires regular manual intervention from the ERP team and the City's business departments to move/transfer and monitor files between SAP and non-SAP systems, e.g., COH payroll file to JPMorgan. The sFTP programs/scripts created to transfer files via sFTP require manual monitoring to ensure they transfer correctly and on-time between SAP and non-SAP software or third-party vendors.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.

**MWBE Subcontracting:**

This contract was awarded with a 35% MWBE participation goal related to consulting services. The City of Houston has not yet engaged the vendor for these services. The Office of Business Opportunity will continue to monitor this contract, work with the contractor and department, and engage when consulting services are offered to ensure MWBE participation.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority Signature**

<b>ESTIMATED SPENDING AUTHORITY</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUTYEARS</b>	<b>FY23-24 TOTAL</b>
Houston Information Technology Services	\$0.00	\$4,106,523.00	\$4,106,523.00

**Prior Council Action:**

Ordinance 2014-0756 - passed August 6, 2014.

**Amount of Funding:**

**\$4,106,523.00**

Central Service Revolving Fund

Fund No.: 1002

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Susan Stone, Assistant Director	HITS	(832) 393-1042

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/15/2020

H25006.A.1 - Software Licenses and Services for Enterprise Resource Planning System -  
ORDINANCE

Agenda Item#: 54.

### **Summary:**

**AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO CONTRACT NO. 4600012882 BETWEEN THE CITY OF HOUSTON AND SAP PUBLIC SERVICES, INC. FOR SOFTWARE LICENSES AND SERVICES FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM (APPROVED BY ORDINANCE 2014-0756) FOR HOUSTON INFORMATION TECHNOLOGY SERVICES TO EXTEND THE TERM OF THE CONTRACT AND TO ADD THE PURCHASE OF SAP CLOUD; AMENDING ORDINANCE NO. 2014-0756 (PASSED ON AUGUST 6, 2014) TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR CONTRACT NO. 4600012882 BETWEEN THE CITY OF HOUSTON AND SAP PUBLIC SERVICES, INC. FOR SOFTWARE LICENSES AND SERVICES FOR ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY**

### **Background:**

**S10-H25006.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600012882 between the City of Houston and SAP Public Services, Inc. (approved by Ordinance No. 2014-756, passed on August 6, 2014) to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to allow the purchase of SAP Cloud solutions for Houston Information Technology Services.**

### **Specific Explanation:**

The Director of Houston Information Technology Services (HITS) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and SAP Public Services, Inc. to increase the maximum contract amount from \$18,000,000.00 to \$22,106,523.00, extend the contract term from August 18, 2023 to August 17, 2024, and to purchase SAP Cloud solutions for HITS.

The scope of work in the original contract requires the contractor, SAP, to provide commodities, i.e., software, associated software licenses, annual maintenance and support for the term of the contract, and professional services (if requested). This contract was awarded in 2005 to implement the Financial, Procurement, HR and Payroll modules in a two-phase process. Phase I was successfully implemented and there was an intent to proceed to Phase II. After 2005, the user base grew due to the changing and increasing demand from City departments. This growth became apparent to SAP in late 2007 and the City of Houston was informed of the need to obtain licenses for the additional users; and would be addressed in a Phase II. However, Phase II was not implemented and SAP licenses remained out of compliance.

The current Agreement continues with the implementation of Phase II, paying for maintenance, and providing related professional services for the continued implementation of the Enterprise Resource Planning System. The contract was awarded on August 6, 2014, by Ordinance No. 2014-0756 for a four-year term, with five one-year options to renew in the original amount of \$18,000,000.00. The expenditures as of October 15, 2020 total \$9,206,109.34. The contract currently allows for on premise solutions only. The purchase of

SAP Cloud based (SaaS) solutions will modernize SAP features, enabling the City to meet its business needs and improve operations. The additional spending authority is projected to meet the Annual Maintenance and Subscription Cost of the new product until contract expiration in 2024.

Since 2006 the City' of Houston's ERP environment is SAP. The City implemented SAP Financials and Logistics in 2006 (FICO), Human Capital Management and Payroll (HCM) in 2007 and Employee / Manager Self Service (ESS/MSS) in 2014. There have been several enhancements to the City's ERP application since its implementation, most recently, in 2020, implementing Contract Lease Management (CLM), based on SAP Flexible Real Estate Management (RE-FX), for the purpose of Government Accounting Standards Board (GASB) version 87 compliance for lease accounting standards. The City's version of SAP, R3 ECC6 EHP6, uses a legacy systems interface format (sFTP), which requires regular manual intervention from the ERP team and the City's business departments to move/transfer and monitor files between SAP and non-SAP systems, e.g., COH payroll file to JPMorgan. The sFTP programs/scripts created to transfer files via sFTP require manual monitoring to ensure they transfer correctly and on-time between SAP and non-SAP software or third-party vendors.

This item was presented to the Transportation, Technology & Infrastructure (TTI) Committee on October 1, 2020.


### **MWBE Subcontracting:**


This contract was awarded with a 35% MWBE participation goal related to consulting services. The City of Houston has not yet engaged the vendor for these services. The Office of Business Opportunity will continue to monitor this contract, work with the contractor and

department, and engage when consulting services are offered to ensure MWBE participation.

**Fiscal Note:**

Funding for this item is included in the FY2021 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

10/29/2020

10/29/2020

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2021	OUTYEARS	FY23-24 TOTAL
Houston Information Technology Services	\$0.00	\$4,106,523.00	\$4,106,523.00

**Prior Council Action:**

Ordinance 2014-0756 - passed August 6, 2014.

**Amount of Funding:**

**\$4,106,523.00**

Central Service Revolving Fund  
 Fund No.: 1002

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Susan Stone, Assistant Director	HITS	(832) 393-1042

**ATTACHMENTS:**

Description	Type
Certification of Funds	Backup Material
COI and Endorsements	Backup Material
Delinquent Tax Report	Backup Material
Form B	Backup Material
MWBE Verification Form	Backup Material
Ordinance 2014-0756	Backup Material
Ownership Information Form	Backup Material
AM Best	Backup Material
Amendment - Partially Executed	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District I

Item Creation Date: 10/28/2020

25CONS454 – De-Appropriate/Appropriate Funds to the  
TOC/JOC Contracting Program for 611 Walker Level 5  
Renovation

Agenda Item#: 13.

### **Summary:**

ORDINANCE de-appropriating \$450,000.00 out of Construction Manager At Risk contract with **TIMES CONSTRUCTION INC.** for the 611 Walker Renovation Project (previously approved by Ordinance No. 2018-1018), and appropriating the sum of \$450,000.00 out of HPW - Water & Sewer System Consolidated Construction Fund to the Task Order and Job Order Contracting Program to renovate the 5th floor of 611 Walker for Houston Public Works - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Approve an Ordinance de-appropriating \$450,000 out of the Construction Manager at Risk (CMAR) contract with Times Construction, Inc. (previously appropriated by Ordinance No. 2018-1018), and appropriating an equivalent amount to the Task Order and Job Order (TOC/JOC) Contracting Program for the project.

**SPECIFIC EXPLANATION:** On December 19, 2018, Ordinance No. 2018-1018, City Council awarded a CMAR contract to Times Construction, Inc., for pre-construction and construction phase services for the renovation of floors 5, 8 and 9 at 611 Walker. While Times Construction has completed renovation of floors 8 and 9, it has been determined that it is more cost-effective to utilize the General Services Department TOC/JOC Contracting Program to renovate the 5<sup>th</sup> floor to accommodate the Strategic Procurement Division (SPD). Although it was initially contemplated to relocate SPD and Fleet Management, it is less disruptive to city operations to move one department instead of two. As such, Fleet Management will remain at its current location in the City Hall Annex, Ground Level.

Therefore, the General Services Department recommends that City Council de-appropriate \$450,000 out of the CMAR contract with Times Construction, Inc., and appropriate those funds to the TOC/JOC Contracting Program for renovation of the 5<sup>th</sup> floor of 611 Walker for the Houston Public Works Department.

**PROJECT LOCATION:** 611 Walker Street, Houston, TX 77002

**PROJECT DESCRIPTION:** The scope of work includes the selective demolition of existing walls and carpet as well as the buildout of a new conference room, copy and storage rooms, new paint and flooring.

WBS No: D-200002-0001-4

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Carol Ellinger Haddock, P.E.  
Houston Public Works

**Prior Council Action:**

Ordinance No. 2018-1018; Dated December 19, 2018

**Amount of Funding:**

**De-appropriate/Appropriate:**

**\$450,000.00** HPW – W&S System Consolidated Construction Fund (8500)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

**ATTACHMENTS:**

**Description**

Signed coversheet  
25CONS454 - Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District I

Item Creation Date: 10/28/2020

25CONS454 – De-Appropriate/Appropriate Funds to the TOC/JOC Contracting Program  
for 611 Walker Level 5 Renovation

Agenda Item#: 60.

### **Background:**

**RECOMMENDATION:** Approve an Ordinance de-appropriating \$450,000 out of the Construction Manager at Risk (CMAR) contract with Times Construction, Inc. (previously appropriated by Ordinance No. 2018-1018), and appropriating an equivalent amount to the Task Order and Job Order (TOC/JOC) Contracting Program for the project.

**SPECIFIC EXPLANATION:** On December 19, 2018, Ordinance No. 2018-1018, City Council awarded a CMAR contract to Times Construction, Inc., for pre-construction and construction phase services for the renovation of floors 5, 8 and 9 at 611 Walker. While Times Construction has completed renovation of floors 8 and 9, it has been determined that it is more cost-effective to utilize the General Services Department TOC/JOC Contracting Program to renovate the 5<sup>th</sup> floor to accommodate the Strategic Procurement Division (SPD). Although it was initially contemplated to relocate SPD and Fleet Management, it is less disruptive to city operations to move one department instead of two. As such, Fleet Management will remain at its current location in the City Hall Annex, Ground Level.

Therefore, the General Services Department recommends that City Council de-appropriate \$450,000 out of the CMAR contract with Times Construction, Inc., and appropriate those funds to the TOC/JOC Contracting Program for renovation of the 5<sup>th</sup> floor of 611 Walker for the Houston Public Works Department.

**PROJECT LOCATION:** 611 Walker Street, Houston, TX 77002

**PROJECT DESCRIPTION:** The scope of work includes the selective demolition of existing walls and carpet as well as the buildout of a new conference room, copy and storage rooms, new paint and flooring.

WBS No: D-200002-0001-4

### **DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C.J. Messiah, Jr.* 10/29/2020

C. J. Messiah, Jr.  
General Services Department

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Carol Ellinger Haddock, P.E.  
Houston Public Works

### **Prior Council Action:**

Ordinance No. 2018-1018; Dated December 19, 2018

### **Amount of Funding:**

#### **De-appropriate/Appropriate:**

**\$450,000.00** HPW – W&S System Consolidated Construction Fund (8500)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023



**ATTACHMENTS:**

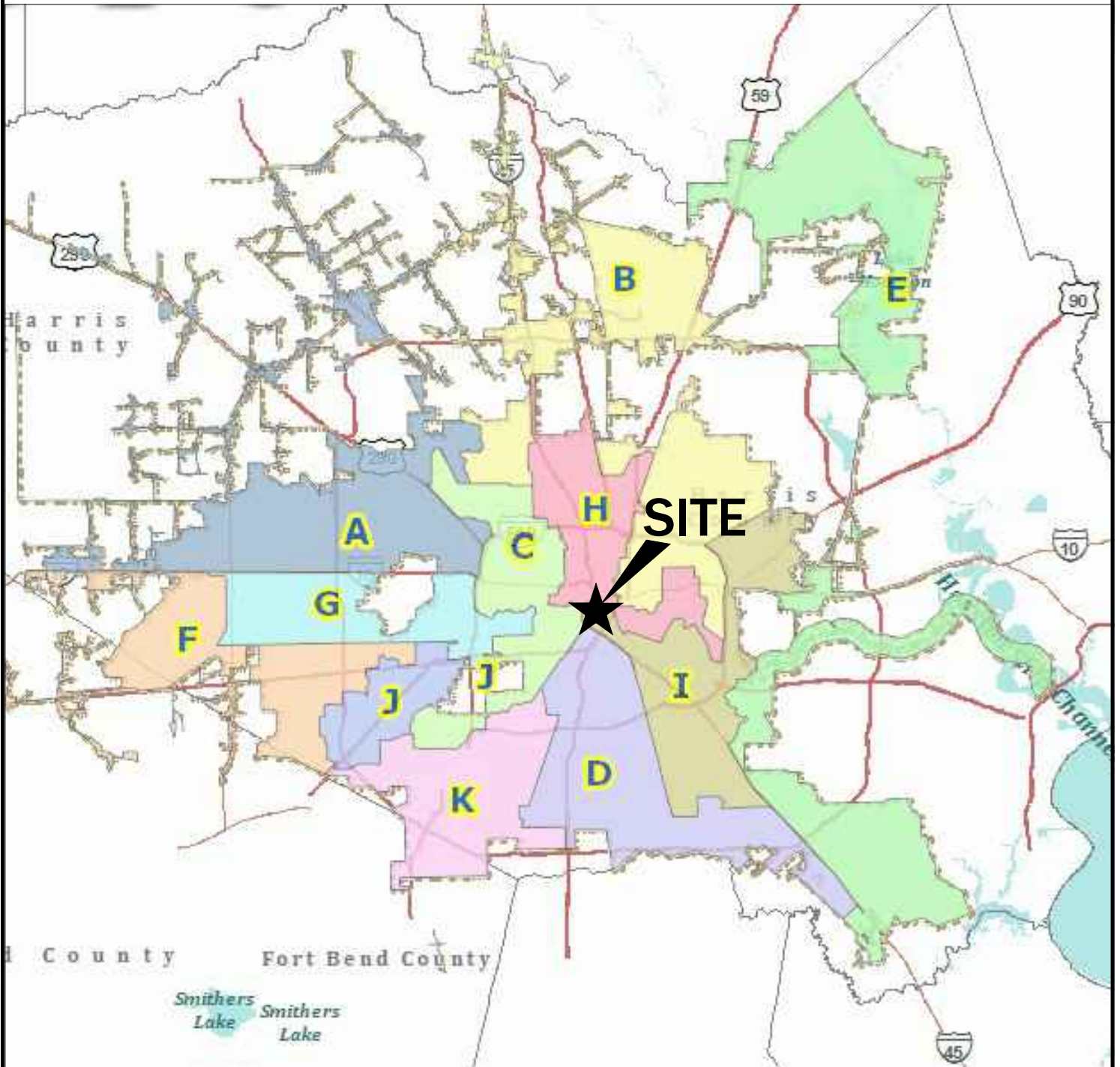
**Description**

- [25CONS454 - Maps](#)
- [25CONS454 - Tax Delinquent](#)
- [25CONS454 - CIP Form A](#)
- [25CONS454 - Previous RCA & Ordinances](#)

**Type**

- Backup Material
- Backup Material
- Backup Material
- Backup Material

**CITY OF HOUSTON  
HARRIS COUNTY, TEXAS**



**HITS LEVELS 5, 8 & 9 OFFICE RENOVATION  
611 WALKER ST. HOUSTON, TX 77002**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

Item Creation Date: 8/13/2020

### L29615 - Analytical Laboratory Testing Services - ORDINANCE

Agenda Item#: 14.

#### **Summary:**

ORDINANCE approving and authorizing Interlocal Cooperation Contract between City and **DEPARTMENT OF STATE HEALTH SERVICES** for Drinking Water Laboratory Testing Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$287,913.26 - Enterprise Fund

#### **Background:**

**S94-L29615 - Approve an Ordinance Authorizing an Interlocal Agreement for Analytical Laboratory Testing Services between the City of Houston and the Department of State Health Services for Houston Public Works.**

#### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing an Interlocal Agreement for analytical laboratory testing services between the City of Houston and the **Department of State Health Services** in an amount not to exceed **\$287,913.26** for a **three (3) year contract with two (2) one-year options** for Houston Public Works. The contractor will be required to perform laboratory testing of the City's drinking water to ensure compliance with Federal, State and local regulations.

The Federal Safe Drinking Water Act, as amended in 1996, authorizes the Environmental Protection Agency (EPA) to develop and enforce rules and regulations that govern drinking water quality nationally. The EPA has authorized the Texas Commission on Environmental Quality (TCEQ) to administer the program in the State of Texas. The EPA and the TCEQ require that all public water systems be regularly monitored for compliance with established limits for approximately 90 regulated and up to 26 unregulated, chemical, physical, microbiological and radiological contaminants. Samples are collected from approximately 85 locations in the City of Houston's water system and analyzed either quarterly, annually, or tri-annually depending on the regulated contaminant and source of water. These certified analyses are reported to the TCEQ and the City of Houston. TCEQ, further reports to the EPA the compliance status of each system, based on these results.

The Department of State Health Services will continue testing the City's potable drinking water samples, including potable drinking water samples from other public water systems the City may acquire during the term of this Agreement, using EPA methodology and any additional analyses

required by EPA or TCEQ.

This recommendation is made pursuant to Chapter 791 of the Texas Local Government Code, entitled the Interlocal Cooperation Act for exempt procurement.

**MWBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/Proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

**Pay or Play:**

This procurement is exempt from the City's 'Pay or Play' Ordinance because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Proposed Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUTYEARS</b>	<b>TOTAL</b>
Houston Public Works	\$ 65,752.55	\$222,160.71	\$287,913.26

**Amount of Funding:**

**\$287,913.26**

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Jedediah Greenfield, Assistant Director-HPW/PSB-(832) 395-3754

Richard Morris, Division Manager-FIN/SPD-(832) 393-8736

Maira Artola, Sr. Procurement Specialist-FIN/SPD-(832) 393-8724

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

Item Creation Date: 8/13/2020

L29615 - Analytical Laboratory Testing Services - ORDINANCE

Agenda Item#: 27.

**Summary:**

ORDINANCE APPROVING AND AUTHORIZING AN INTERLOCAL COOPERATION CONTRACT BETWEEN THE CITY AND THE DEPARTMENT OF STATE HEALTH SERVICES FOR DRINKING WATER LABORATORY TESTING SERVICES FOR THE HOUSTON PUBLIC WORKS DEPARTMENT; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

**Background:**

**S94-L29615 - Approve an Ordinance Authorizing an Interlocal Agreement for Analytical Laboratory Testing Services between the City of Houston and the Department of State Health Services for Houston Public Works.**

**Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing an Interlocal Agreement for analytical laboratory testing services between the City of Houston and the **Department of State Health Services** in an amount not to exceed **\$287,913.26** for a **three (3) year contract with two (2) one-year options** for Houston Public Works. The contractor will be required to perform laboratory testing of the City's drinking water to ensure compliance with Federal, State and local regulations.

The Federal Safe Drinking Water Act, as amended in 1996, authorizes the Environmental Protection Agency (EPA) to develop and enforce rules and regulations that govern drinking water quality nationally. The EPA has authorized the Texas Commission on Environmental Quality (TCEQ) to administer the program in the State of Texas. The EPA and the TCEQ require that all public water systems be regularly monitored for compliance with established limits for approximately 90 regulated and up to 26 unregulated, chemical, physical, microbiological and radiological contaminants. Samples are collected from approximately 85 locations in the City of Houston's water system and analyzed either quarterly, annually, or tri-annually depending on the regulated contaminant and source of water. These certified analyses are reported to the TCEQ and the City of Houston. TCEQ, further reports to the EPA the compliance status of each system, based on these results.

The Department of State Health Services will continue testing the City's potable drinking water samples, including potable drinking water samples from other public water systems the City may acquire during the term of this Agreement, using EPA methodology and any additional analyses required by EPA or TCEQ.

This recommendation is made pursuant to Chapter 791 of the Texas Local Government Code, entitled the Interlocal Cooperation Act for exempt procurement.

**MWBE Subcontracting:**

Zero-percent goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/Proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

**Pay or Play:**

This procurement is exempt from the City's 'Pay or Play' Ordinance because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2021 Proposed Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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*Carol Haddock*  
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**Department Approval Authority**

11/5/2020

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<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2021</b>	<b>OUTYEARS</b>	<b>TOTAL</b>
Houston Public Works	\$ 65,752.55	\$222,160.71	\$287,913.26

**Amount of Funding:****\$287,913.26**

Water &amp; Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

Jedediah Greenfield, Assistant Director-HPW/PSB-(832) 395-3754

Richard Morris, Division Manager-FIN/SPD-(832) 393-8736

Maira Artola, Sr. Procurement Specialist-FIN/SPD-(832) 393-8724

**ATTACHMENTS:****Description**

Interlocal Agreement Contract

FY21 Certificate of Funds

Memo\_Specification Review

Memo for MWBE Goal Modification

Back-Up Information

Caption

ILA- DSHS Drinking Water

ordinance

OBO Approved Waiver

**Type**

Contract/Exhibit

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Contract/Exhibit

Ordinance/Resolution/Motion

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/27/2020

T25327-A1 - Body-Worn Camera Solution and Video  
Evidence Management System - ORDINANCE

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing first amendment to agreement between City of Houston and **ENFORCEMENT VIDEO, LLC, dba WATCHGUARD VIDEO** for Body Worn Camera Solution and Video Evidence Management System for the Houston Police Department, to extend the term of the agreement

### **Background:**

**S85-T25327.A1 Approve an ordinance authorizing a first amendment to Contract No. 4600013541 between the City of Houston and Enforcement Video, LLC dba. WatchGuard Video (approved by Ord. No. 2015-1156, passed on November 18, 2015) to extend the contract term from December 1, 2020 to November 30, 2021, for a body-worn camera solution and video evidence management system for the Houston Police Department.**

### **SPECIFIC EXPLANATION:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Enforcement Video, LLC dba. WatchGuard Video** to extend the contract term from **December 1, 2020 to November 30, 2021** for a body-worn camera (BWC) solution and video evidence management system for the Houston Police Department.

This contract was awarded on November 18, 2015, by Ordinance No. 2015-1156 for a three-year term, with two one-year renewal options in the original amount of \$6,332,747.00. The contract commenced on December 1, 2015, and it is currently on the second one-year renewal term that expires November 30, 2020. To date, there is a remaining balance of \$386,809.00 in the contract.

The original timeline for an updated procurement for BWCs was delayed to receive recommendations from the Mayor's Task Force on Policing Reform. Their report has been provided with recommendations for BWCs. HPD and SPD will now revise the BWC procurement and incorporate many recommended or needed technological enhancements which better support policing needs and reform recommendations.

This extension requires no additional funding and simply adds time (up to 1 year) to accomplish an updated technology procurement.

The scope of work requires the contractor to provide a video evidence management system (VEMS) with a body-worn camera (BWC) solution and system integration that offers equipment and tools to increase the effectiveness, accountability, and productivity of HPD. The VEMS with a BWC solution collects, stores, and manages videos from BWC's in-car cameras, DWI-Intox rooms, and other video evidence. The system also interacts with the Harris County District Attorney's Office systems.

**M/WBE Participation**

This contract was awarded with a 2.9% M/WBE participation level. Enforcement Video, LLC dba. WatchGuard Video is currently achieving a 3.2% participation level. The Office of Business Opportunity will continue to monitor this contract.

**Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2015-1156, passed November 18, 2015

**Amount of Funding:**

No funding required

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Sonja Odat, Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

**Description**

Coversheet  
Cover Sheet (HPD signature)

**Type**

Signed Cover sheet  
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**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/27/2020

**T25327-A1 - Body-Worn Camera Solution and Video Evidence Management System -  
ORDINANCE**

Agenda Item#: 16.

**Summary:**

ORDINANCE approving and authorizing a first amendment to the agreement between the City of Houston and **ENFORCEMENT VIDEO, LLC., dba WATCHGUARD VIDEO** for a Body Worn Camera Solution and Video Evidence Management System for the Houston Police Department, to extend the term of the agreement

**Background:**

**S85-T25327.A1 Approve an ordinance authorizing a first amendment to Contract No. 4600013541 between the City of Houston and Enforcement Video, LLC dba. WatchGuard Video (approved by Ord. No. 2015-1156, passed on November 18, 2015) to extend the contract term from December 1, 2020 to November 30, 2021, for a body-worn camera solution and video evidence management system for the Houston Police Department.**

**SPECIFIC EXPLANATION:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Enforcement Video, LLC dba. WatchGuard Video** to extend the contract term from **December 1, 2020 to November 30, 2021** for a body-worn camera (BWC) solution and video evidence management system for the Houston Police Department.

This contract was awarded on November 18, 2015, by Ordinance No. 2015-1156 for a three-year term, with two one-year renewal options in the original amount of \$6,332,747.00. The contract commenced on December 1, 2015, and it is currently on the second one-year renewal term that expires November 30, 2020. To date, there is a remaining balance of \$386,809.00 in the contract.

The original timeline for an updated procurement for BWCs was delayed to receive recommendations from the Mayor’s Task Force on Policing Reform. Their report has been provided with recommendations for BWCs. HPD and SPD will now revise the BWC procurement and incorporate many recommended or needed technological enhancements which better support policing needs and reform recommendations.

This extension requires no additional funding and simply adds time (up to 1 year) to accomplish an updated technology procurement.

The scope of work requires the contractor to provide a video evidence management system (VEMS) with a body-worn camera (BWC) solution and system integration that offers equipment and tools to increase the effectiveness, accountability, and productivity of HPD. The VEMS with a BWC solution collects, stores, and manages videos from BWC’s in-car cameras, DWI-Intox rooms, and other video evidence. The system also interacts with the Harris County District Attorney’s Office systems.

**M/WBE Participation**

This contract was awarded with a 2.9% M/WBE participation level. Enforcement Video, LLC dba. WatchGuard Video is currently achieving a 3.2% participation level. The Office of Business Opportunity will continue to monitor this contract.

**Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

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*Jerry Adams*  
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11/6/2020

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2015-1156, passed November 18, 2015

**Amount of Funding:**

Not to exceed \$386,809.00

No funding required

**Contact Information:**

<u>NAME:</u>	<u>DEPARTMENT/DIVISION</u>	<u>PHONE</u>
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Sonja Odat, Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Original Contract	Backup Material
Prior Ordinance 2015-356	Backup Material
1st Amendment signed by CPO, Police, Vendor, Legal	Backup Material
HPD Amendment Request	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
MWBE Compliance	Backup Material
OA Details	Backup Material
Ordinance	Ordinance/Resolution/Motion



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/27/2020

**T25327-A1 - Body-Worn Camera Solution and Video Evidence Management System -  
ORDINANCE**

Agenda Item#: 16.

**Summary:**

ORDINANCE approving and authorizing a first amendment to the agreement between the City of Houston and **ENFORCEMENT VIDEO, LLC., dba WATCHGUARD VIDEO** for a Body Worn Camera Solution and Video Evidence Management System for the Houston Police Department, to extend the term of the agreement

**Background:**

**S85-T25327.A1 Approve an ordinance authorizing a first amendment to Contract No. 4600013541 between the City of Houston and Enforcement Video, LLC dba. WatchGuard Video (approved by Ord. No. 2015-1156, passed on November 18, 2015) to extend the contract term from December 1, 2020 to November 30, 2021, for a body-worn camera solution and video evidence management system for the Houston Police Department.**

**SPECIFIC EXPLANATION:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and **Enforcement Video, LLC dba. WatchGuard Video** to extend the contract term from **December 1, 2020 to November 30, 2021** for a body-worn camera (BWC) solution and video evidence management system for the Houston Police Department.

This contract was awarded on November 18, 2015, by Ordinance No. 2015-1156 for a three-year term, with two one-year renewal options in the original amount of \$6,332,747.00. The contract commenced on December 1, 2015, and it is currently on the second one-year renewal term that expires November 30, 2020. To date, there is a remaining balance of \$386,809.00 in the contract.

The original timeline for an updated procurement for BWCs was delayed to receive recommendations from the Mayor’s Task Force on Policing Reform. Their report has been provided with recommendations for BWCs. HPD and SPD will now revise the BWC procurement and incorporate many recommended or needed technological enhancements which better support policing needs and reform recommendations.

This extension requires no additional funding and simply adds time (up to 1 year) to accomplish an updated technology procurement.

The scope of work requires the contractor to provide a video evidence management system (VEMS) with a body-worn camera (BWC) solution and system integration that offers equipment and tools to increase the effectiveness, accountability, and productivity of HPD. The VEMS with a BWC solution collects, stores, and manages videos from BWC’s in-car cameras, DWI-Intox rooms, and other video evidence. The system also interacts with the Harris County District Attorney’s Office systems.

**M/WBE Participation**

This contract was awarded with a 2.9% M/WBE participation level. Enforcement Video, LLC dba. WatchGuard Video is currently achieving a 3.2% participation level. The Office of Business Opportunity will continue to monitor this contract.

**Fiscal Note:**

There is no impact to the fiscal budget, therefore, no fiscal note is required.

DocuSigned by:  
*Jerry Adams*  
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11/6/2020 DocuSigned by:  
*[Signature]*  
6AAA6065E4424AD

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2015-1156, passed November 18, 2015

**Amount of Funding:**

No funding required

**Contact Information:**

<u>NAME:</u>	<u>DEPARTMENT/DIVISION</u>	<u>PHONE</u>
Yesenia Chuca, Purchasing Manager	FIN/SPD	(832) 393-8727
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Sonja Odat, Council Liaison	HPD	(713) 308-1728

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Original Contract	Backup Material
Prior Ordinance 2015-356	Backup Material
1st Amendment signed by CPO, Police, Vendor, Legal	Backup Material
HPD Amendment Request	Backup Material
Ownership Form	Backup Material
Tax Report	Backup Material
MWBE Compliance	Backup Material
OA Details	Backup Material
Ordinance	Ordinance/Resolution/Motion

## Certificate Of Completion

Envelope Id: 10D52C89E4C74093BDF75F53F3D788C4	Status: Sent
Subject: Please DocuSign: T25327-Body-Worn Camera coversheet revised.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Disabled	Estella Ortega
Time Zone: (UTC-06:00) Central Time (US & Canada)	611 Walker St.
	HITS
	Houston, TX 77002
	Estella.Ortega@houston.tx.gov
	IP Address: 104.8.86.212

## Record Tracking

Status: Original 11/6/2020 8:35:37 AM	Holder: Estella Ortega Estella.Ortega@houston.tx.gov	Location: DocuSign
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: City of Houston IT Services	Location: DocuSign

## Signer Events

Art Acevedo  
 Art.Acevedo@HoustonPolice.org  
 City of Houston IT Services  
 Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:  
  
 6AAA6065F4424AD...  
 Signature Adoption: Drawn on Device  
 Using IP Address: 204.235.229.17

## Timestamp

Sent: 11/6/2020 8:43:29 AM  
 Viewed: 11/6/2020 2:50:18 PM  
 Signed: 11/6/2020 2:50:23 PM

### Electronic Record and Signature Disclosure: Not Offered via DocuSign

marta crinejo  
 marta.crinejo@houston.tx.gov  
 Chief Administrative  
 City of Houston-Agenda Office  
 Security Level: Email, Account Authentication (None)

Sent: 11/6/2020 2:50:25 PM

### Electronic Record and Signature Disclosure: Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Sonya ODat  
 sonja.odat@houstonpolice.org  
 Security Level: Email, Account Authentication (None)

### Electronic Record and Signature Disclosure: Not Offered via DocuSign

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
---------------------------	---------------	------------------

Monique Adams-Jones

monique.adams-jones@houstontx.gov

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**

Accepted: 8/25/2020 11:31:54 AM

ID: 33aabe37-5ad6-45d7-852a-954d3c52cad1

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent

Hashed/Encrypted

11/6/2020 8:43:29 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Carahsoft OBO City of Houston (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact Carahsoft OBO City of Houston:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: reenie.askew@houstontx.gov

**To advise Carahsoft OBO City of Houston of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at reenie.askew@houstontx.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

**To request paper copies from Carahsoft OBO City of Houston**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with Carahsoft OBO City of Houston**

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> <li>•Allow per session cookies</li> <li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li> </ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO City of Houston as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO City of Houston during the course of my relationship with you.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 1/16/2020

### Q26263 - Professional Structural Engineering Services - ORDINANCE

Agenda Item#: 16.

#### **Summary:**

ORDINANCE awarding Professional Services Contract to **CONCEPT ENGINEERS, INC** and **FCM ENGINEERS, PC** for Professional Structural Engineering Services for the Department of Neighborhoods; providing a maximum contract amount - 3 Years with two one-year options - \$190,000.00 - Dangerous Building Fund

#### **Background:**

**Request for Qualifications received August 10, 2017 for S76-Q26263 - Approve an ordinance awarding a professional services contract to Concept Engineers, Inc. and FCM Engineers, PC in the maximum contract amount not to exceed \$190,000.00 for Professional Structural Engineering services for the Department of Neighborhoods.**

#### **Specific Explanation:**

The Director of the Department of Neighborhoods and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options** to **Concept Engineers, Inc.** and **FCM Engineers, PC** in the maximum contract amount not to exceed **\$190,000.00** to provide professional structural engineering services to the Department of Neighborhoods. The Director of the Department of Neighborhoods and the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The scope of work requires the Contractor to evaluate publicly and/or privately owned buildings/structures for structural stability and outline remediation recommendations to the Director or assigned designee at the Department. The Contractor will issue these recommendations in the form of a Structural Engineering Report. The Contractor shall furnish all supervision, labor, materials, supplies, tools, and equipment necessary for the completion of Structural Engineering Reports. Structural Engineering Reports may be requested for residential, multi-family, or commercial buildings.

The Request for Qualifications was advertised in accordance with the State of Texas bid laws, and thus, submittals were received from four firms: Concept Engineers, Inc., FCM Engineers, PC, Walker Restoration, and Wiss, Janney, Elstner Assoc. The three evaluation committee members consisted of active employees from the Department of Neighborhoods. The evaluation was based upon the following criteria:

1. Responsiveness of Submission
2. Technical Competence

The following Contractors were deemed as having met all requirements and recommended for contract award.

<b>Professional Structural Engineering Services</b>			
<b>Contractor Name</b>	<b>FY21</b>	<b>Out Years</b>	<b>Maximum Contract Award</b>
Concept Engineers, Inc.	\$20,000.00	\$75,000.00	\$95,000.00
FCM Engineering, P. C.	\$20,000.00	\$75,000.00	\$95,000.00

Several factors caused this procurement timeline to far exceed that of a standard procurement including lengthy negotiations and gathering updated vendor documentation.

**MWBE Participation:**

This professional services contract is being issued with a 24% goal for MWBE participation and the below named companies have been named as certified MWBE subcontractors:

<b>Contracting Firm</b>	<b>Subcontractor</b>	<b>Type of Work</b>	<b>Percentage</b>
FCM Engineers, PC	APEX Consulting Group, Inc.	Structural Engineering and Field investigation	25%
Concept Engineers, Inc.	Robert Adams, Inc.	Architect	5%
	Blackline Engineering, LLC	Civil Engineering	5%
	Texas Geotechnical Consultants, LLC	Geotechnical	5%
	B&E Reprographics, Inc	Reprographics	5%
	SAPO Engineering Consultants	Forensic Engineering	5%

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, both companies are designated HHF companies, but they were the successful awardees without application of the HHF preference.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Department of Neighborhoods	\$40,000.00	\$150,000.00	\$190,000.00

**Amount of Funding:**

**\$190,000.00**

Dangerous Building Consolidated Fund  
Fund No.: 1801

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Candice M. Gambrell, JD Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Herbert Sims, Financial Services Manager	DON	(832) 393-1051

**ATTACHMENTS:**

**Description**

Coversheet  
Cover Sheet

**Type**

Signed Cover sheet  
Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/16/2020

Q26263 - Professional Structural Engineering Services - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Qualifications received August 10, 2017 for S76-Q26263 - Approve an ordinance awarding a professional services contract to Concept Engineers, Inc. and FCM Engineers, PC in the maximum contract amount not to exceed \$190,000.00 for Professional Structural Engineering services for the Department of Neighborhoods.**

### **Specific Explanation:**

The Director of the Department of Neighborhoods and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options to Concept Engineers, Inc. and FCM Engineers, PC** in the maximum contract amount not to exceed **\$190,000.00** to provide professional structural engineering services to the Department of Neighborhoods. The Director of the Department of Neighborhoods and the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The scope of work requires the Contractor to evaluate publicly and/or privately owned buildings/structures for structural stability and outline remediation recommendations to the Director or assigned designee at the Department. The Contractor will issue these recommendations in the form of a Structural Engineering Report. The Contractor shall furnish all supervision, labor, materials, supplies, tools, and equipment necessary for the completion of Structural Engineering Reports. Structural Engineering Reports may be requested for residential, multi-family, or commercial buildings.

The Request for Qualifications was advertised in accordance with the State of Texas bid laws, and thus, submittals were received from four firms: Concept Engineers, Inc., FCM Engineers, PC, Walker Restoration, and Wiss, Janney, Elstner Assoc. The three evaluation committee members consisted of active employees from the Department of Neighborhoods. The evaluation was based upon the following criteria:

1. Responsiveness of Submission
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The following Contractors were deemed as having met all requirements and recommended for contract award.

Professional Structural Engineering Services			
Contractor Name	FY21	Out Years	Maximum Contract Award
Concept Engineers, Inc.	\$20,000.00	\$75,000.00	\$95,000.00
FCM Engineering, P. C.	\$20,000.00	\$75,000.00	\$95,000.00

### **MWBE Participation:**

This professional services contract is being issued with a 24% goal for MWBE participation and the below named companies have been named as certified MWBE subcontractors:

Contracting Firm	Subcontractor	Type of Work	Percentage
FCM Engineers, PC	APEX Consulting Group, Inc.	Structural Engineering and Field investigation	25%
Concept Engineers, Inc.	Robert Adams, Inc.	Architect	5%
	Blackline Engineering, LLC	Civil Engineering	5%
	Texas Geotechnical Consultants, LLC	Geotechnical	5%
	B&E Reprographics, Inc	Reprographics	5%
	SAPO Engineering Consultants	Forensic Engineering	5%

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, both companies are designated HHF companies, but they were the successful awardees without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2021 adopted budget. Therefore, no Fiscal Note is required as stated in the Financial policies.

DocuSigned by:  
*Jerry Adams*  
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DocuSigned by:  
*Takasha Francis, Director* 8/7/2020  
014AFB85730F4BB...

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

DS  
*AT*

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Department of Neighborhoods	\$40,000.00	\$150,000.00	\$190,000.00

**Amount of Funding:**

**\$190,000.00**

Dangerous Bldg. Fund  
Fund No.: 1801

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Candice M. Gambrell, JD Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Herbert Sims, Financial Services Manager	DON	(832) 393-1051

**ATTACHMENTS:**

Description	Type
Department Award Recommendation	Backup Material
FCM - AM Best Ratings	Backup Material
FCM Delinquent Tax Report	Backup Material
FCM Drug forms	Backup Material
FCM Form 1295	Backup Material
FCM COI Workers Comp and Endorsements	Backup Material
FCM Form B	Backup Material
FCM MWBE Exhibit II Attachments A-D	Backup Material
FCM Texas Secretary of State	Backup Material
FCM Pay or Play 1A & 2	Backup Material
Concept Eng - Drug Forms	Backup Material
Concept Eng - COI and Endorsements	Backup Material
Concept Eng - Form B	Backup Material
Concept Eng - MWBE Exhibit II Attachment A-D	Backup Material
Concept Eng - Form 1295	Backup Material
Concept Eng TX Secretary of State	Backup Material
Concept Eng - Form POP 1A	Backup Material
Concept Eng - Form POP 2	Backup Material
Concept Eng - AM Best Ratings	Backup Material
Certification of Funds 07.24.20	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 1/16/2020

Q26263 - Professional Structural Engineering Services - ORDINANCE

Agenda Item#: 44.

### **Summary:**

ORDINANCE awarding a professional services contract to **CONCEPT ENGINEERS, INC.** and **FCM ENGINEERS, PC** for professional structural engineering services for the Department of Neighborhoods; providing a maximum contract amount

### **Background:**

**Request for Qualifications received August 10, 2017 for S76-Q26263 - Approve an ordinance awarding a professional services contract to Concept Engineers, Inc. and FCM Engineers, PC in the maximum contract amount not to exceed \$190,000.00 for Professional Structural Engineering services for the Department of Neighborhoods.**

### **Specific Explanation:**

The Director of the Department of Neighborhoods and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year professional services contract with two one-year options to Concept Engineers, Inc. and FCM Engineers, PC** in the maximum contract amount not to exceed **\$190,000.00** to provide professional structural engineering services to the Department of Neighborhoods. The Director of the Department of Neighborhoods and the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The scope of work requires the Contractor to evaluate publicly and/or privately owned buildings/structures for structural stability and outline remediation recommendations to the Director or assigned designee at the Department. The Contractor will issue these recommendations in the form of a Structural Engineering Report. The Contractor shall furnish all supervision, labor, materials, supplies, tools, and equipment necessary for the completion of Structural Engineering Reports. Structural Engineering Reports may be requested for residential, multi-family, or commercial buildings.

The Request for Qualifications was advertised in accordance with the State of Texas bid laws, and thus, submittals were received from four firms: Concept Engineers, Inc., FCM Engineers, PC, Walker Restoration, and Wiss, Janney, Elstner Assoc. The three evaluation committee members consisted of active employees from the Department of Neighborhoods. The evaluation was based upon the following criteria:

1. Responsiveness of Submission
2. Technical Competence

The following Contractors were deemed as having met all requirements and recommended for contract award.

Professional Structural Engineering Services			
Contractor Name	FY21	Out Years	Maximum Contract Award
Concept Engineers, Inc.	\$20,000.00	\$75,000.00	\$95,000.00
FCM Engineering, P. C.	\$20,000.00	\$75,000.00	\$95,000.00

Several factors caused this procurement timeline to far exceed that of a standard procurement including lengthy negotiations and gathering updated vendor documentation.

### **MWBE Participation:**

This professional services contract is being issued with a 24% goal for MWBE participation and the below named companies have been named as certified MWBE subcontractors:

Contracting Firm	Subcontractor	Type of Work	Percentage
FCM Engineers, PC	APEX Consulting Group, Inc.	Structural Engineering and Field investigation	25%
Concept Engineers, Inc.	Robert Adams, Inc.	Architect	5%

	Blackline Engineering, LLC	Civil Engineering	5%
	Texas Geotechnical Consultants, LLC	Geotechnical	5%
	B&E Reprographics, Inc	Reprographics	5%
	SAPO Engineering Consultants	Forensic Engineering	5%

**Pay or Play Program:**


The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractors provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, both companies are designated HHF companies, but they were the successful awardees without application of the HHF preference.

**Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
  
 0DD350139A6F4C8... 11/6/2020

Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2021	OUT YEARS	TOTAL
Department of Neighborhoods	\$40,000.00	\$150,000.00	\$190,000.00

**Amount of Funding:**

**\$190,000.00**

Dangerous Bldg. Fund  
 Fund No.: 1801

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Candice M. Gambrell, JD Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Herbert Sims, Financial Services Manager	DON	(832) 393-1051

**ATTACHMENTS:**

Description	Type
Department Award Recommendation	Backup Material
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FCM Delinquent Tax Report	Backup Material
FCM Drug forms	Backup Material
FCM Form 1295	Backup Material
FCM COI Workers Comp and Endorsements	Backup Material
FCM Form B	Backup Material
FCM MWBE Exhibit II Attachments A-D	Backup Material
FCM Texas Secretary of State	Backup Material
FCM Pay or Play 1A & 2	Backup Material
Concept Eng - Drug Forms	Backup Material
Concept Eng - COI and Endorsements	Backup Material
Concept Eng - Form B	Backup Material
Concept Eng - MWBE Exhibit II Attachment A-D	Backup Material

Concept Eng - MY DE EXHIBIT / Attachment A  
Concept Eng - Form 1295  
Concept Eng TX Secretary of State  
Concept Eng - Form POP 1A  
Concept Eng - Form POP 2  
Concept Eng - AM Best Ratings  
Certification of Funds 07.24.20  
Department approval  
Coversheet  
Signed Ordinance  
Signed Contracts

Backup material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Signed Cover sheet  
Signed Cover sheet  
Ordinance/Resolution/Motion  
Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District E

Item Creation Date: 10/13/2020

MYR - Second Amendment to a Contract for Professional Services between the City of Houston and Bay Area HEP

Agenda Item#: 17.

### **Summary:**

ORDINANCE amending Ordinance No. 2017-1008, as amended, to increase the maximum contract amount; approving and authorizing second amendment to contract for Professional Services between City of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP** - \$75,000.00 - General and Tourism Promotion Funds - **DISTRICT E - MARTIN**

### **Background:**

#### **SPECIFIC EXPLANATION**

Bay Area Houston Economic Partnership (BAHEP), a non-profit organization founded in 1983, has been under contract with the City since 1999 to provide services to enhance Houston's tourism and economic development. Funding under the proposed contract is to be provided by the City of Houston utilizing hotel occupancy tax proceeds retained by the City as part of its creation of the Houston First Corporation.

In collaboration with the City's economic development team, the Houston First Corporation, the Greater Houston Partnership Economic Development Division and the Houston First Corporation, BAHEP will seek to expand the existing tourism industry and continue targeted efforts to coordinate and assist projects such as the Bay Area Houston Convention & Visitors Bureau, development of new visitor attractions and international marketing of the City of Houston. BAHEP will also identify and promote programs aimed at developing Houston's workforce through strategic partnerships with regional economic development agencies, educational institutions, and industry groups.

In December 2017, City Council approved a three-year, \$150,000 contract with BAHEP for a term beginning January 1, 2018 through December 31, 2020 by Ordinance No. 2017-1008.

In July 2018, by Ordinance No. 2018-0560, City Council approved an expanded scope of service described in the 2017 agreement and increased the contract amount by \$100,000 to include additional services. This action was requested by the Administration, with support from the Council District E office.

In October 2019, the Administration recognized the value of the expanded services and with support from the Council District E office, requested that Council approve Ordinance No. 2019-

0746 which further increased the amount of the contract by an additional \$50,000 for the delivery of the expanded services. The ordinance increased the maximum contract amount to \$300,000.

The Administration, with support of District E Council District Service Funds, now requests council approval of a Second Amendment to the contract for Professional Services between the City and Bay Area Houston Economic Partnership (Contract No. 4600014659 approved by Ordinance No. 2017-1008, passed on July 18, 2018) to increase the maximum contract amount from \$300,000 to \$375,000 for an additional scope of services and to extend the contract term from December 31, 2020 to June 30, 2021.

BAHEP will work in partnership with the Chief Development Office, the private industry sector and colleges to identify workforce needs, related training and development programs and resources to develop an implementation plan to help meet those needs. Specifically, BAHEP will develop and implement a program of work focused on workforce development for existing minority businesses (MBEs) located in the City of Houston Council District E. BAHEP will also continue working with the Chief Development Officer and the Houston Spaceport System to develop bylaws/operating procedures for the Spaceport Development Corporation. Finally, BAHEP will work with Texas A&M University Engineering Experiment Station (TEES) to continue implementation of the Texas Aerospace Scholars (TAS) Program and Technology Outreach Program (TOP), or Space Alliance Technology Outreach Program (SATOP)

**Fiscal Note:**

Funding for this item is included in FY2021 Budget. Therefore, no fiscal note is required as stated in the Financial Policy.

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Andrew F. Icken, Chief Development Officer

<b>Estimated Spending Authority</b>			
<b>Department</b>	<b>FY2021</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Mayor's Office	\$25,000.00	\$0	\$25,000.00
Council Offices	\$50,000.00	\$0	\$50,000.00
<b>TOTAL</b>			<b>\$75,000.00</b>

**Prior Council Action:**

**Ord No.** 2017-1008, 12/19/17; 2018-0560, 7/18/18; 2019-0746, 10/2/2019

**Amount of Funding:**

\$25,000.00  
 Tourism Promotion Fund  
 Fund 2429

\$50,000.00  
 General Fund  
 Fund 1000

**Contact Information:**

Gwendolyn Tillotson  
Phone: (832.393.0937)

**ATTACHMENTS:**

**Description**

Revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District E

Item Creation Date: 10/13/2020

MYR - Second Amendment to a Contract for Professional Services between the City of Houston and Bay Area HEP

Agenda Item#: 23.

DS  
ML

### **Summary:**

ORDINANCE amending Ordinance No. 2017-1008, as amended, to increase the maximum contract amount; approving and authorizing a second amendment to a contract for professional services between the city of Houston and **BAY AREA HOUSTON ECONOMIC PARTNERSHIP - DISTRICT E - MARTIN**

### **Background:**

#### **SPECIFIC EXPLANATION**

Bay Area Houston Economic Partnership (BAHEP), a non-profit organization founded in 1983, has been under contract with the City since 1999 to provide services to enhance Houston's tourism and economic development. Funding under the proposed contract is to be provided by the City of Houston utilizing hotel occupancy tax proceeds retained by the City as part of its creation of the Houston First Corporation.

In collaboration with the City's economic development team, the Houston First Corporation, the Greater Houston Partnership Economic Development Division and the Houston First Corporation, BAHEP will seek to expand the existing tourism industry and continue targeted efforts to coordinate and assist projects such as the Bay Area Houston Convention & Visitors Bureau, development of new visitor attractions and international marketing of the City of Houston. BAHEP will also identify and promote programs aimed at developing Houston's workforce through strategic partnerships with regional economic development agencies, educational institutions, and industry groups.

In December 2017, City Council approved a three-year, \$150,000 contract with BAHEP for a term beginning January 1, 2018 through December 31, 2020 by Ordinance No. 2017-1008.

In July 2018, by Ordinance No. 2018-0560, City Council approved an expanded scope of service described in the 2017 agreement and increased the contract amount by \$100,000 to include additional services. This action was requested by the Administration, with support from the Council District E office.

In October 2019, the Administration recognized the value of the expanded services and with support from the Council District E office, requested that Council approve Ordinance No. 2019-0746 which further increased the amount of the contract by an additional \$50,000 for the delivery of the expanded services. The ordinance increased the maximum contract amount to \$300,000.

The Administration, with support of District E Council District Service Funds, now requests council approval of a Second Amendment to the contract for Professional Services between the City and Bay Area Houston Economic Partnership (Contract No. 4600014659 approved by Ordinance No. 2017-1008, passed on July 18, 2018) to increase the maximum contract amount from \$300,000 to

\$375,000 for an additional scope of services and to extend the contract term from December 31, 2020 to June 30, 2021.

BAHEP will work in partnership with the Chief Development Office, the private industry sector and colleges to identify workforce needs, related training and development programs and resources to develop an implementation plan to help meet those needs. Specifically, BAHEP will develop and implement a program of work focused on workforce development for existing minority businesses (MBEs) located in the City of Houston Council District E. BAHEP will also continue working with the Chief Development Officer and the Houston Spaceport System to develop bylaws/operating procedures for the Spaceport Development Corporation. Finally, BAHEP will work with Texas A&M University Engineering Experiment Station (TEES) to continue implementation of the Texas Aerospace Scholars (TAS) Program and Technology Outreach Program (TOP), or Space Alliance Technology Outreach Program (SATOP)

### **Fiscal Note:**

Funding for this item is included in FY2021 Budget. Therefore, no fiscal note is required as stated in the Financial Policy.

DocuSigned by:

E405371A27C1498

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

**Ord No.** 2017-1008, 12/19/17; 2018-0560, 7/18/18; 2019-0746, 10/2/2019

**Amount of Funding:**

\$25,000.00

Tourism Promotion Fund  
Fund 2429

\$50,000.00

General Fund  
Fund 1000

**Contact Information:**

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Coversheet

Contract

Ordinance

**Type**

Signed Cover sheet

Contract/Exhibit

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/21/2020

MYR - FY21 Appropriating \$11,509,764 ISD Increment

Agenda Item#: 18.

### **Summary:**

ORDINANCE appropriating \$11,509,764.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBERS ONE (SAINT GEORGE PLACE ZONE), TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), SIX (EASTSIDE ZONE), SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE), EIGHT (GULFGATE ZONE), NINE (SOUTH POST OAK ZONE), TWELVE (CITY PARK ZONE), and THIRTEEN (OLD SIXTH WARD ZONE), CITY OF HOUSTON, TEXAS**, for payment of Affordable Housing Costs, payments to Houston Independent School District, and payments to certain Redevelopment Authorities as provided herein

### **Background:**

The appropriation of \$11,509,764 results from tax increment payments received in the City's Fiscal Year 2021 from HISD for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$254,365 will be transferred to the City's Affordable Housing Fund; \$9,511,405 will be paid to HISD for Educational Facilities Project Costs, \$1,670,587 will be paid to the Midtown Redevelopment Authority for their affordable housing program and \$73,407 will be paid to the South Post Oak Redevelopment Authority for their affordable housing program.

All tri-party agreements and creation documents can be found on the following website:  
<http://www.houstontx.gov/ecodev/>

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Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-726, 9/18/2019

### **Amount of Funding:**

No Funding Required

**Contact Information:**

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Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

**Type**

Cover Sheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/21/2020

MYR - FY21 Appropriating \$11,509,764 ISD Increment

Agenda Item#: 24.

### **Summary:**

ORDINANCE appropriating \$11,509,764.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBERS ONE (SAINT GEORGE PLACE ZONE), TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), SIX (EASTSIDE ZONE), SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE), EIGHT (GULFGATE ZONE), NINE (SOUTH POST OAK ZONE), TWELVE (CITY PARK ZONE), and THIRTEEN (OLD SIXTH WARD ZONE), CITY OF HOUSTON, TEXAS**, for payment of Affordable Housing Costs, payments to Houston Independent School District, and payments to certain Redevelopment Authorities as provided herein

### **Background:**

The appropriation of \$11,509,764 results from tax increment payments received in the City's Fiscal Year 2021 from HISD for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$254,365 will be transferred to the City's Affordable Housing Fund; \$9,511,405 will be paid to HISD for Educational Facilities Project Costs, \$1,670,587 will be paid to the Midtown Redevelopment Authority for their affordable housing program and \$73,407 will be paid to the South Post Oak Redevelopment Authority for their affordable housing program.

All tri-party agreements and creation documents can be found on the following website:

<http://www.houstontx.gov/ecodev/>

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Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019-726, 9/18/2019

### **Amount of Funding:**

No Funding Required

### **Contact Information:**

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

PCA 2019-726  
FY21 Houston ISD pass through schedule  
Ordinance

#### **Type**

Backup Material  
Backup Material  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/21/2020

MYR - Appropriating \$3,838,385.35 in Tax Increment Revenue Payments made by Houston Community College, Harris County, Harris County Flood Control, and Fort Bend County

Agenda Item#: 19.

### **Summary:**

ORDINANCE appropriating \$3,838,385.35 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), FIFTEEN (EAST DOWNTOWN ZONE),** and **TWENTY-FIVE (HIRAM CLARKE/FORT BEND ZONE)** for payment of Administrative Expenses, payment to Harris County, and payments to certain Redevelopment Authorities as provided herein

### **Background:**

#### **SPECIFIC EXPLANATION:**

The appropriation of \$3,838,385.35 results from tax increment payments received in the City's Fiscal Year 2020 from Houston Community College, Harris County, Harris County Flood Control and Fort Bend County for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$44,161.35 will be transferred to the General fund for TIRZ administrative costs; \$263,886 will be transferred to Harris County's Community Services Department for the County's Homeless Housing Program; and \$3,530,338 will be paid to the various redevelopment authorities on behalf of the TIRZ.

All tri-party agreements and creation documents can be found on the following website:  
<http://www.houstontx.gov/ecodev/>

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Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019 – 709, 9/18/19

### **Amount of Funding:**

No Funding Required.

**Contact Information:**

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Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date: 10/21/2020

MYR - Appropriating \$3,838,385.35 in Tax Increment Revenue Payments made by Houston Community College, Harris County, Harris County Flood Control, and Fort Bend County

Agenda Item#: 26.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE appropriating \$3,838,385.35 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), ELEVEN (GREATER GREENSPPOINT ZONE), FIFTEEN (EAST DOWNTOWN ZONE), and TWENTY-FIVE (HIRAM CLARKE/FORT BEND ZONE)** for payment of Administrative Expenses, payment to Harris County, and payments to certain Redevelopment Authorities as provided herein - **DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

### **Background:**

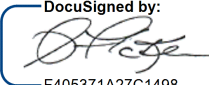
#### **SPECIFIC EXPLANATION:**

The appropriation of \$3,838,385.35 results from tax increment payments received in the City's Fiscal Year 2020 from Houston Community College, Harris County, Harris County Flood Control and Fort Bend County for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$44,161.35 will be transferred to the General fund for TIRZ administrative costs; \$263,886 will be transferred to Harris County's Community Services Department for the County's Homeless Housing Program; and \$3,530,338 will be paid to the various redevelopment authorities on behalf of the TIRZ.

All tri-party agreements and creation documents can be found on the following website:

<http://www.houstontx.gov/ecodev/>

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F405371A27C1498...

Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

Ord. No. 2019 – 709, 9/18/19

### **Amount of Funding:**

No Funding Required.

### **Contact Information:**

Gwendolyn Tillotson

Phone: (832.393.0937)

### **ATTACHMENTS:**

#### **Description**

RCA  
PCA 2019-709  
TY19 County CommunityCollege

#### **Type**

Backup Material  
Backup Material  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District D

Item Creation Date: 10/22/2020

PRD- Park at Palm Center Operating and Maintenance Agreement

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Operating and Maintenance Agreement between City of Houston, Texas, and **GREATER SOUTHEAST MANAGEMENT DISTRICT** for Park at Palm Center - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends City Council approve an agreement between the City of Houston and the Greater Southeast Management District for the operation and maintenance of the Park and Palm Center, a 2.17-acre tract of land located at 5400 Griggs Road.

The City owns Park at Palm Center, and the District desires to assume operational and maintenance responsibilities for the Park at Palm Center. The 30-year proposed agreement is not a sale or lease of the Park. The proposed agreement authorizes the District to develop, operate, and maintain all areas within the Park at the District's expense. The City will provide water to the Park, for drinking and irrigation purposes.

The District will operate the Park in accordance with the City's rules, which include ensuring that it remains open to the public.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa  
Phone: 832-395-7057  
Email: [Luci.Correa@houstontx.gov](mailto:Luci.Correa@houstontx.gov)

Jarrel Washington  
Phone: 832-395-7069  
Email: [Jarrel.Washington@houstontx.gov](mailto:Jarrel.Washington@houstontx.gov)

**ATTACHMENTS:**

**Description**

Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District D

Item Creation Date: 10/22/2020

PRD- Park at Palm Center Operating and Maintenance Agreement

Agenda Item#: 51.

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends City Council approve an agreement between the City of Houston and the Greater Southeast Management District for the operation and maintenance of the Park and Palm Center, a 2.17-acre tract of land located at 5400 Griggs Road.

The City owns Park at Palm Center, and the District desires to assume operational and maintenance responsibilities for the Park at Palm Center. The 30-year proposed agreement is not a sale or lease of the Park. The proposed agreement authorizes the District to develop, operate, and maintain all areas within the Park at the District's expense. The City will provide water to the Park, for drinking and irrigation purposes.

The District will operate the Park in accordance with the City's rules, which include ensuring that it remains open to the public.

### **Director's Signature:**

DocuSigned by:

A handwritten signature in blue ink, appearing to read "Steve Wright".

023FA00E53BA453...

Steve Wright, Director

Houston Parks and Recreation Department

### **Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: [Luci.Correa@houstontx.gov](mailto:Luci.Correa@houstontx.gov)

Jarrel Washington

Phone: 832-395-7069

Email: [Jarrel.Washington@houstontx.gov](mailto:Jarrel.Washington@houstontx.gov)



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District D

Item Creation Date: 11/3/2020

PRD - Hermann Park Golf Course Contract Extension

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing fourth restated and amended Hermann Park Golf Course Concession Agreement between City of Houston and **BSL GOLF CORP** to extend the contract term - Revenue - **DISTRICT D - EVANS-SHABAZZ**

### **Background:**

The Houston Parks and Recreation Department (HPARD) recommends City Council approve the Fourth Amended and Restated Hermann Park Golf Course Concession Agreement between the City of Houston and BSL Golf Corp. (BSL).

The purpose of the Fourth Amended and Restated Agreement is to extend the contract term from November 30, 2020 to November 30, 2021. During the extended term, BSL agrees to pay the City the same consideration for concession: a minimum guaranteed amount of \$150,000 or 7.75% of gross receipts for greens fees, cart fees and driving range revenue as well as 4.25% of all other revenue including food and beverage and merchandise. The concession revenue will be collected in the Parks Golf Special Fund (2104).

HPARD will commence management and operation of the Hermann Park Golf Course on December 1, 2021.

### **Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

### **Prior Council Action:**

Ordinance No. 2012-0798 - September 12, 2012

Ordinance No. 2013-0188 - March 6, 2013

Ordinance No. 2019-0133 - February 27, 2019

Ordinance No. 2019-0878 - November 13, 2019

### **Amount of Funding:**

Revenue contract

**Contact Information:**

Luci Correa

Phone: 713-594-6385

Email: Luci.Correa@houstontx.gov

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ETJ

Item Creation Date: 8/26/2020

HPW - 20WR243 – Petition Addition (5.304) Harris County  
Municipal Utility District No. 542

Agenda Item#: 22.

### **Summary:**

ORDINANCE consenting to the addition of 5.304 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 542**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.304 acres to Harris County Municipal Utility District No. 542.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.304 acres to Harris County Municipal Utility District No. 542 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 542 (the "District") was created through the TCEQ in 2016, and currently consists of 336.123 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City"). This district shares a boundary north of Harris County Municipal Utility District No. 558 that cuts through existing single family residential lots. In order to shift the shared boundary of the districts to follow major roadways, the district has petitioned the City for consent to add two (2) tracts of vacant land totaling 5.304 acres, proposed be developed as single family residential property, to the District. The proposed annexation tracts are located in the vicinity of SH 99/Grand Parkway, Mueschke Road, FM 2920, and Rosehill Church Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Rosehill Reserve-Harris County MUD No. 542 Wastewater Treatment Facility 1. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 542 is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 8/26/2020

HPW - 20WR243 – Petition Addition (5.304) Harris County Municipal Utility District No. 542

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.304 acres to Harris County Municipal Utility District No. 542.

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 5.304 acres to Harris County Municipal Utility District No. 542 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 542 (the "District") was created through the TCEQ in 2016, and currently consists of 336.123 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City"). This district shares a boundary north of Harris County Municipal Utility District No. 558 that cuts through existing single family residential lots. In order to shift the shared boundary of the districts to follow major roadways, the district has petitioned the City for consent to add two (2) tracts of vacant land totaling 5.304 acres, proposed be developed as single family residential property, to the District. The proposed annexation tracts are located in the vicinity of SH 99/Grand Parkway, Mueschke Road, FM 2920, and Rosehill Church Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tracts will be provided with wastewater treatment by the Rosehill Reserve-Harris County MUD No. 542 Wastewater Treatment Facility 1. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 542 is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into the San Jacinto River, and finally into Lake Houston. The proposed annexation tracts are not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A handwritten signature in blue ink that reads "Carol Haddock".

10/2/2020

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Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

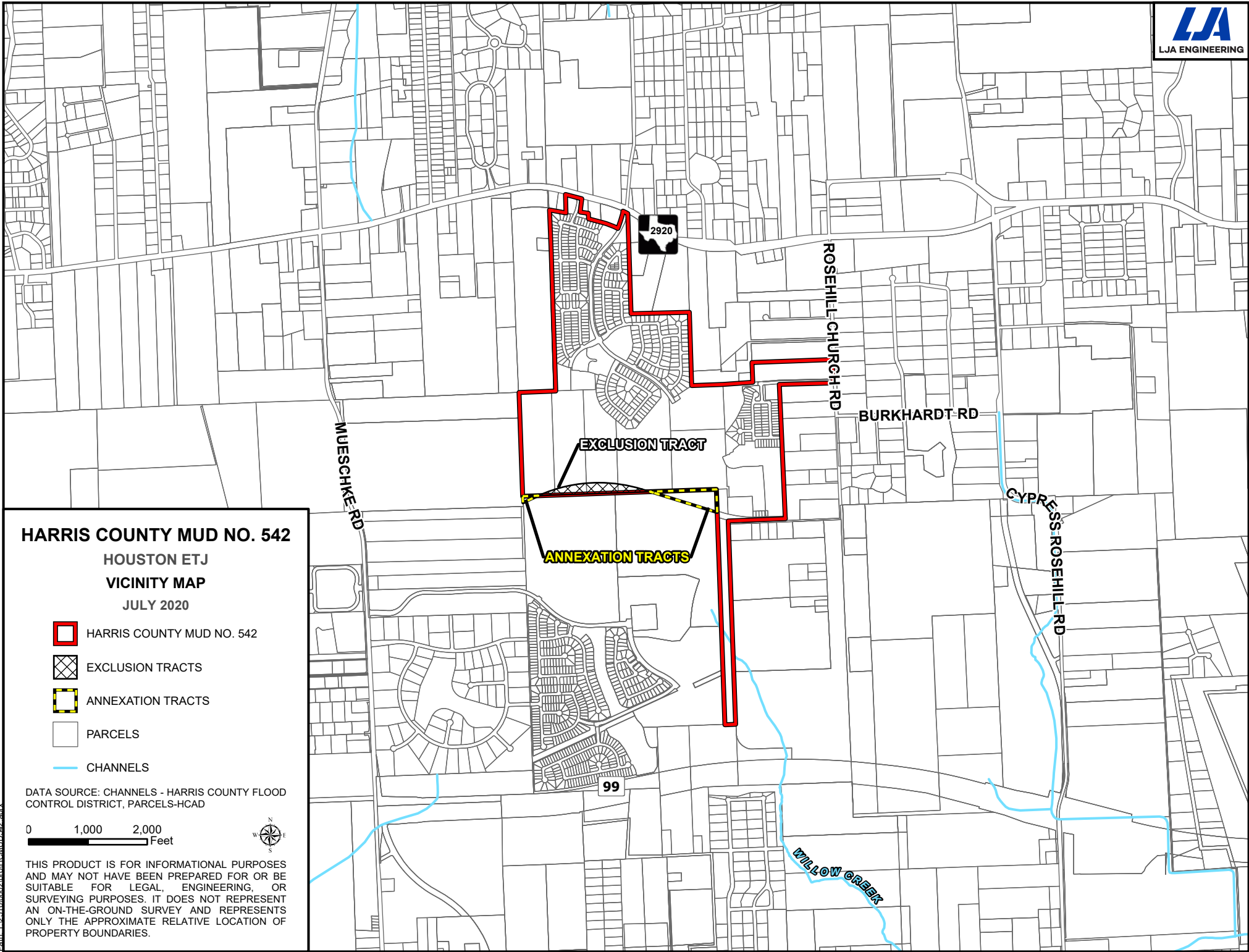
### **ATTACHMENTS:**

#### **Description**






Maps  
Application  
Petition  
Backup Material  
Fact Sheet

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



**HARRIS COUNTY MUD NO. 542**  
**HOUSTON ETJ**  
**VICINITY MAP**  
**JULY 2020**

-  HARRIS COUNTY MUD NO. 542
-  EXCLUSION TRACTS
-  ANNEXATION TRACTS
-  PARCELS
-  CHANNELS

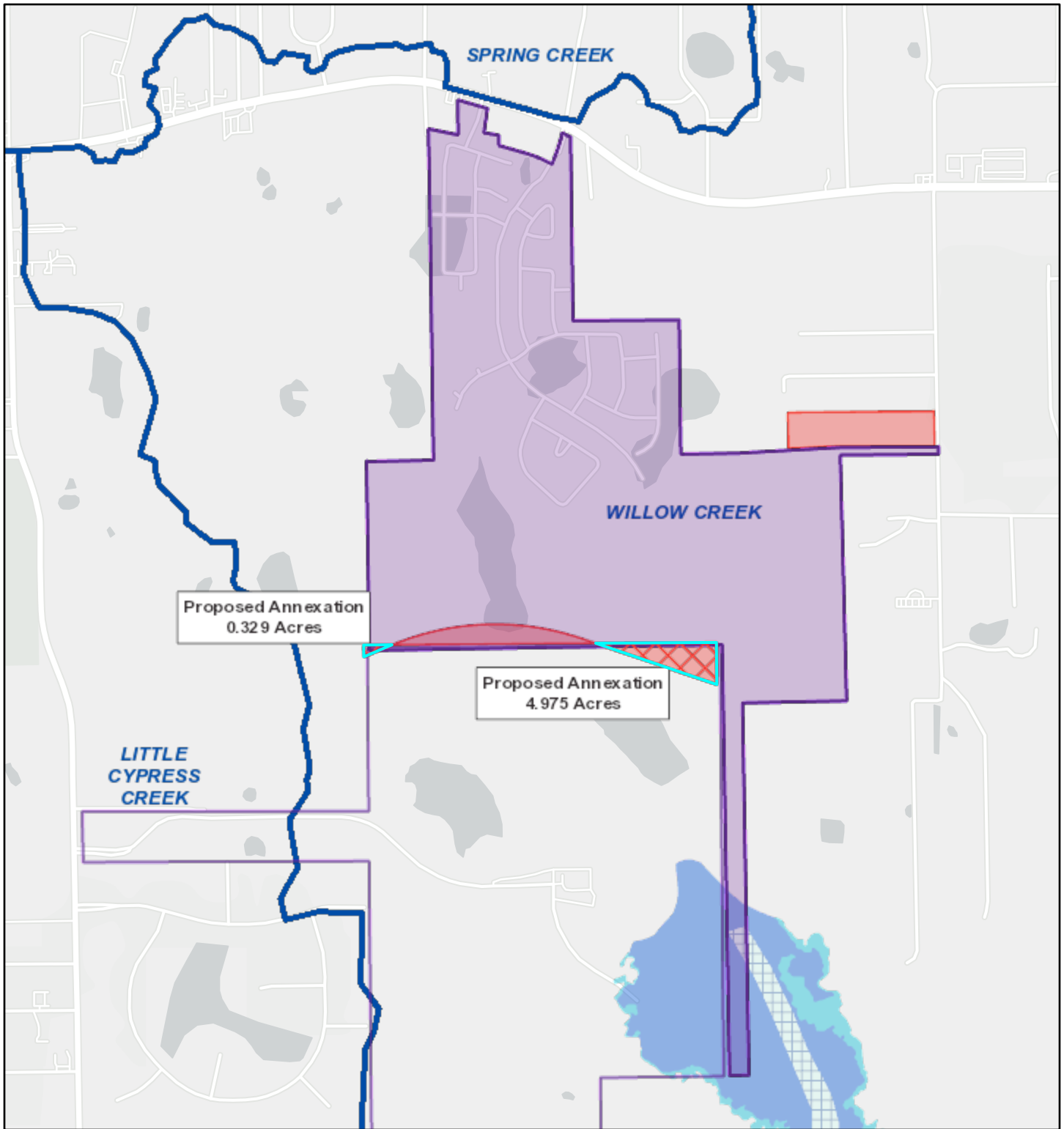
DATA SOURCE: CHANNELS - HARRIS COUNTY FLOOD CONTROL DISTRICT, PARCELS-HCAD

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 Feet



THIS PRODUCT IS FOR INFORMATIONAL PURPOSES AND MAY NOT HAVE BEEN PREPARED FOR OR BE SUITABLE FOR LEGAL, ENGINEERING, OR SURVEYING PURPOSES. IT DOES NOT REPRESENT AN ON-THE-GROUND SURVEY AND REPRESENTS ONLY THE APPROXIMATE RELATIVE LOCATION OF PROPERTY BOUNDARIES.

# Harris County Municipal Utility District No. 542 (5.304 acres)



Proposed Annexation  
0.329 Acres

Proposed Annexation  
4.975 Acres

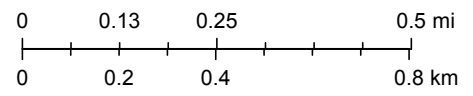
9/2/2020, 10:40:34 AM

1:18,056

**Flood Hazard Zones**

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

- Council Districts
- Existing Acreage of District
- Proposed Annexation
- COH Wastewater Line
- COH Water Line



HCFCD and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ETJ

Item Creation Date: 8/26/2020

HPW - 20WR244 – Petition Addition (5.304) Harris County  
Municipal Utility District No. 558

Agenda Item#: 23.

### **Summary:**

ORDINANCE consenting to the addition of 5.304 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 558**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 5.304 acres to Harris County Municipal Utility District No. 558.

**RECOMMENDATION:** Petition for the City's consent to the addition of 5.304 acres to Harris County Municipal Utility District No. 558 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 558 (the "District") was created through the TCEQ in 2019, and currently consists of 371.81 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City"). This district shares a boundary south of Harris County Municipal Utility District No. 542 that cuts through existing single family residential lots. In order to shift the shared boundary of the districts to follow major roadways, the district has petitioned the City for consent to add 5.304 acres of vacant land, proposed be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of SH 99, Mueschke Road, FM 2920, and Rosehill Church Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Rosehill Reserve-Harris County MUD No. 542 Wastewater Treatment Facility 1. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 542. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 558 is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 or 500 year

floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 8/26/2020

HPW - 20WR244 – Petition Addition (5.304) Harris County Municipal Utility District No. 558

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 5.304 acres to Harris County Municipal Utility District No. 558.

**RECOMMENDATION:** Petition for the City's consent to the addition of 5.304 acres to Harris County Municipal Utility District No. 558 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 558 (the "District") was created through the TCEQ in 2019, and currently consists of 371.81 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City"). This district shares a boundary south of Harris County Municipal Utility District No. 542 that cuts through existing single family residential lots. In order to shift the shared boundary of the districts to follow major roadways, the district has petitioned the City for consent to add 5.304 acres of vacant land, proposed be developed as single family residential property, to the District. The proposed annexation tract is located in the vicinity of SH 99, Mueschke Road, FM 2920, and Rosehill Church Road. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Rosehill Reserve-Harris County MUD No. 542 Wastewater Treatment Facility 1. This regional plant also provides wastewater treatment to Harris County Municipal Utility District No. 542. Potable water is provided by the District.

The nearest major drainage facility for Harris County Municipal Utility District No. 558 is Willow Creek, which flows to Cypress Creek, then into Spring Creek, then into San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

10/2/2020

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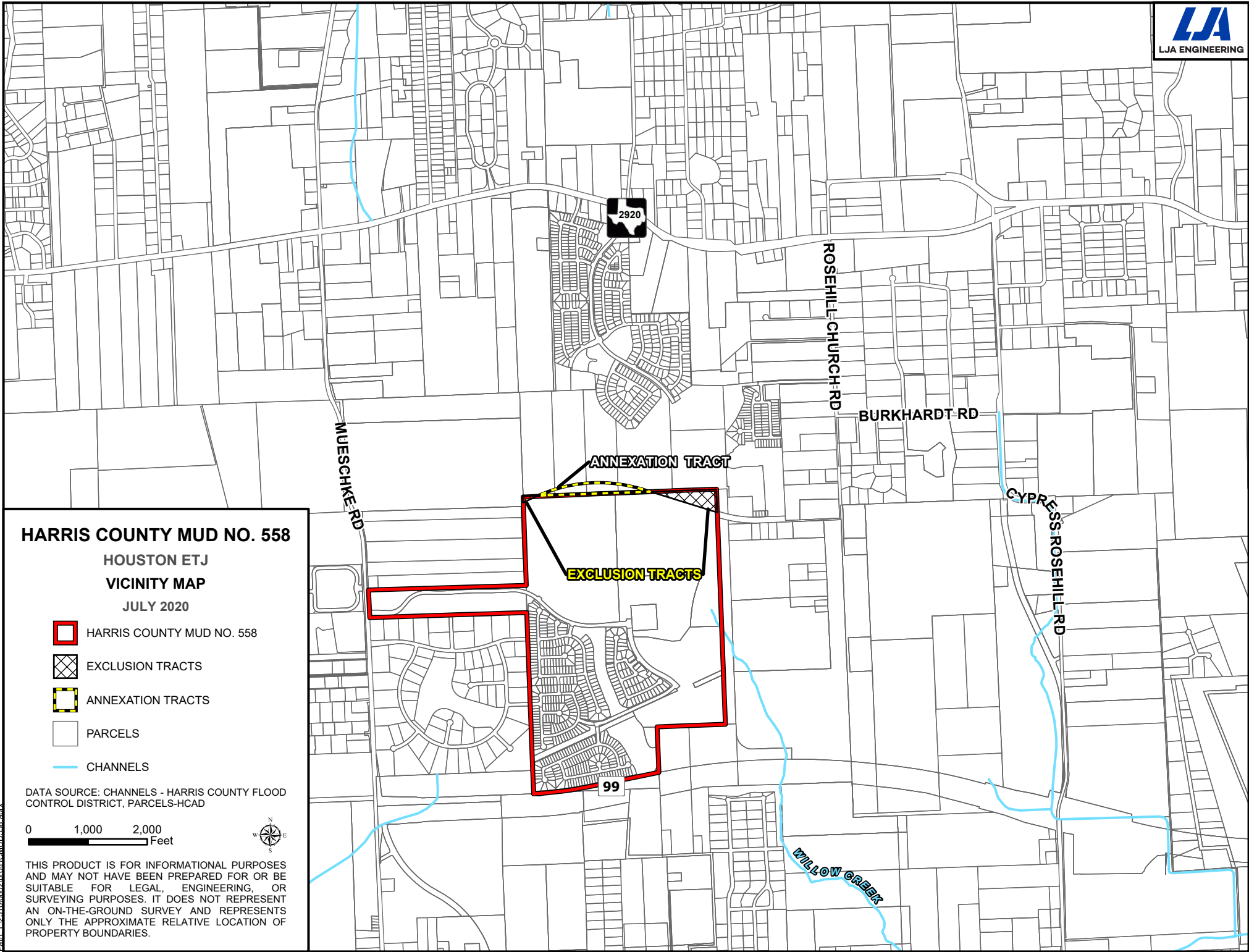
Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material








### HARRIS COUNTY MUD NO. 558

HOUSTON ETJ

VICINITY MAP

JULY 2020

-  HARRIS COUNTY MUD NO. 558
-  EXCLUSION TRACTS
-  ANNEXATION TRACTS
-  PARCELS
-  CHANNELS

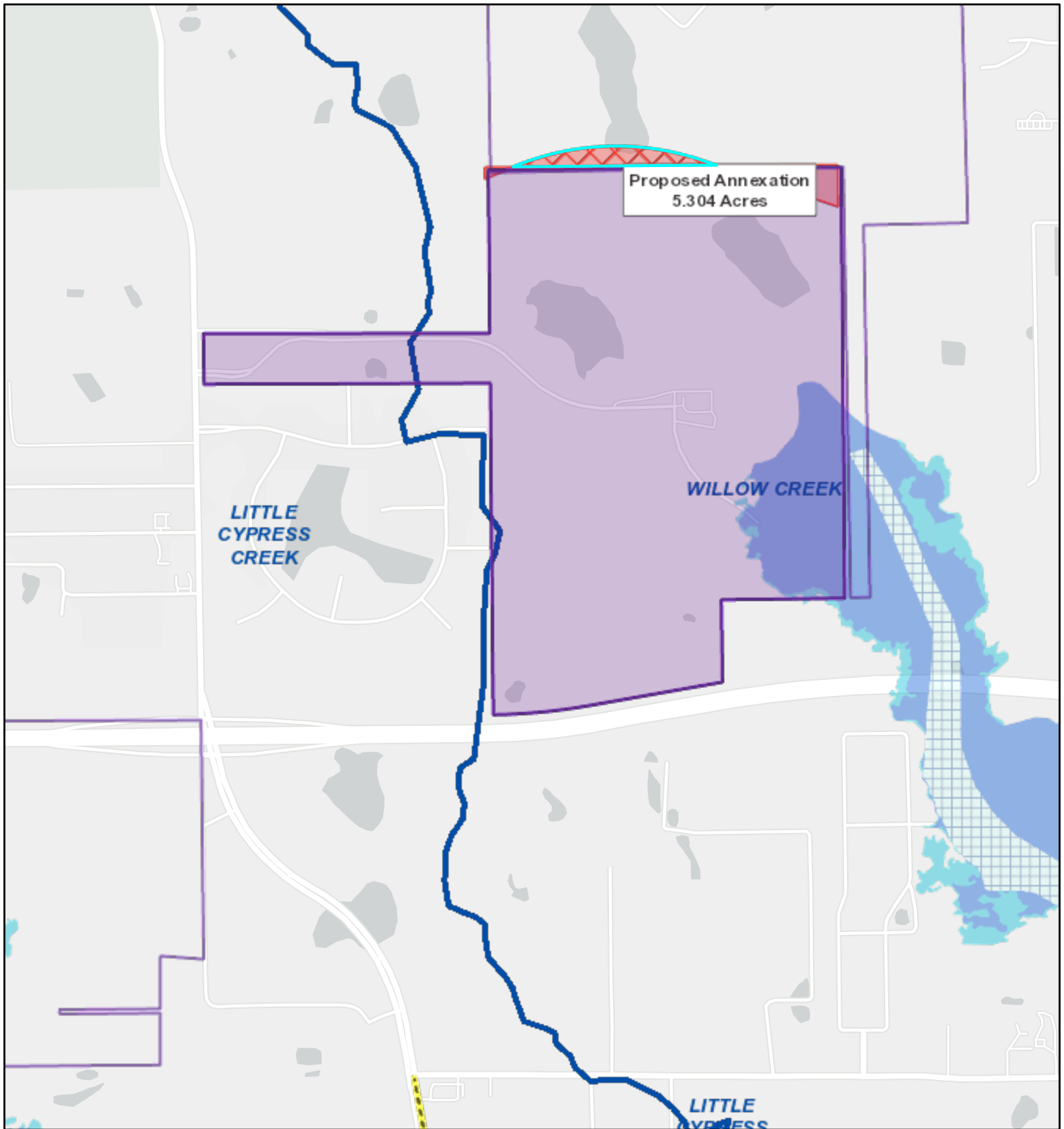
DATA SOURCE: CHANNELS - HARRIS COUNTY FLOOD CONTROL DISTRICT, PARCELS-HCAD

0 1,000 2,000 Feet



THIS PRODUCT IS FOR INFORMATIONAL PURPOSES AND MAY NOT HAVE BEEN PREPARED FOR OR BE SUITABLE FOR LEGAL, ENGINEERING, OR SURVEYING PURPOSES. IT DOES NOT REPRESENT AN ON-THE-GROUND SURVEY AND REPRESENTS ONLY THE APPROXIMATE RELATIVE LOCATION OF PROPERTY BOUNDARIES.

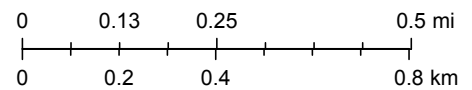
# Harris County Municipal Utility District No. 558 (5.304 acres)



8/26/2020, 10:07:47 AM

1:18,056

- |                           |                              |
|---------------------------|------------------------------|
| <b>Flood Hazard Zones</b> | Council Districts            |
| 100 Year Floodplain       | Existing Acreage of District |
| 500 Year Floodplain       | Proposed Annexation          |
| Floodway                  | COH Wastewater Line          |
| City Limits               | COH Water Line               |



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ETJ

Item Creation Date: 9/9/2020

HPW - 20WR255 – Petition Addition (2.0929) Porter  
Municipal Utility District

Agenda Item#: 24.

### **Summary:**

ORDINANCE consenting to the addition of 2.0929 acres of land to **PORTER MUNICIPAL UTILITY DISTRICT**, for inclusion in the district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 2.0929 acres to Porter Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of 2.0929 acres to Porter Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Porter Municipal Utility District (the "District") was created through the TCEQ in 1978, and currently consists of 3,995.851 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 2.0929 acres of mixed land, proposed be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Canterbury Lane, Kennedy Lane, FM 1314, and US 59. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Porter Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Woodridge Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Porter Municipal Utility District is Ben's Branch, which flows into Lake Houston. Ben's Branch is within the San Jacinto River watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within

the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 9/9/2020

HPW - 20WR255 – Petition Addition (2.0929) Porter Municipal Utility District

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 2.0929 acres to Porter Municipal Utility District.

**RECOMMENDATION:** Petition for the City's consent to the addition of 2.0929 acres to Porter Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Porter Municipal Utility District (the "District") was created through the TCEQ in 1978, and currently consists of 3,995.851 acres within Montgomery County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 2.0929 acres of mixed land, proposed be developed as commercial property, to the District. The proposed annexation tract is located in the vicinity of Canterbury Lane, Kennedy Lane, FM 1314, and US 59. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Porter Municipal Utility District Wastewater Treatment Facility. This regional plant also provides wastewater treatment to Woodridge Municipal Utility District. Potable water is provided by the District.

The nearest major drainage facility for Porter Municipal Utility District is Ben's Branch, which flows into Lake Houston. Ben's Branch is within the San Jacinto River watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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10/12/2020  
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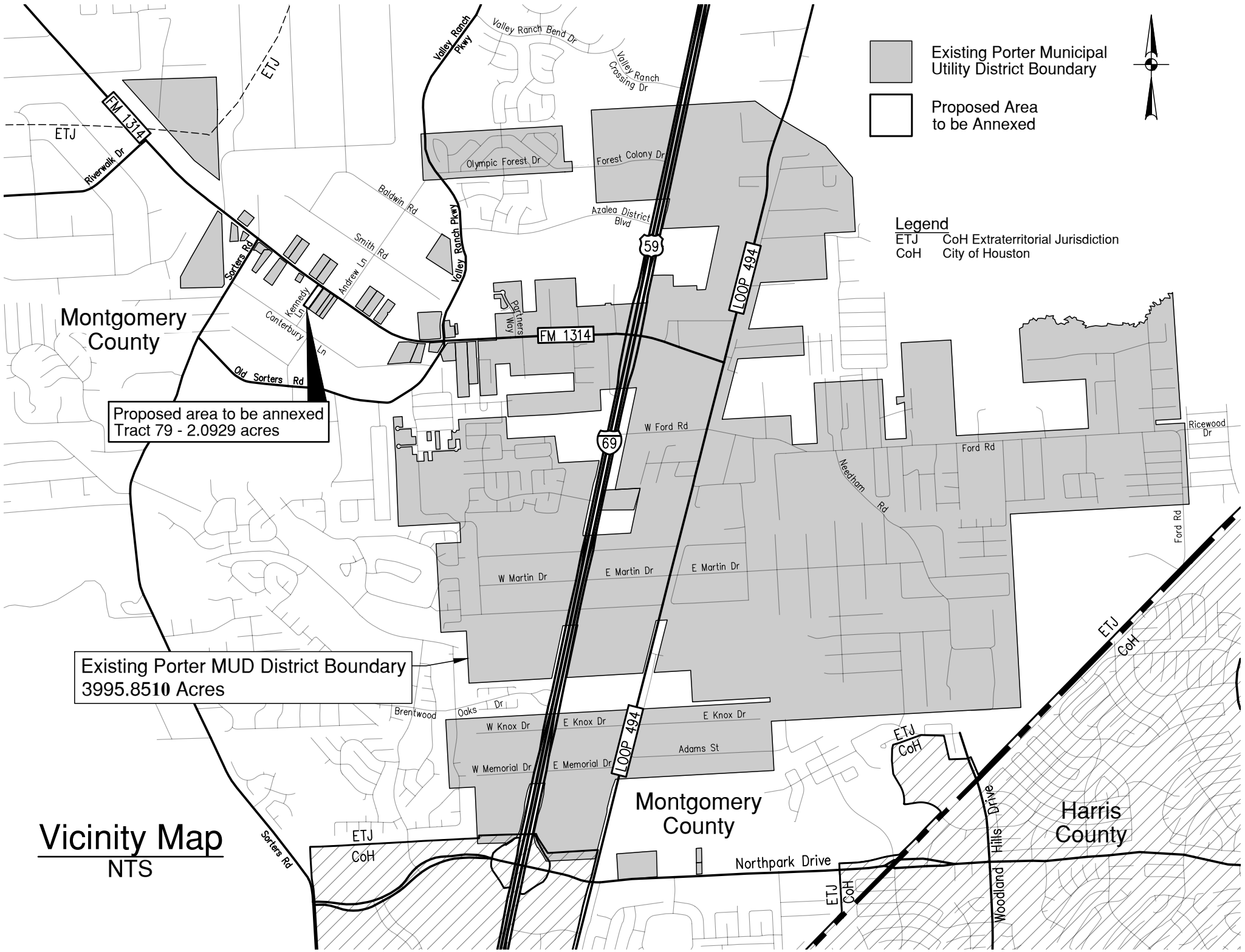
Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Fact Sheet	Backup Material



- Existing Porter Municipal Utility District Boundary
- Proposed Area to be Annexed



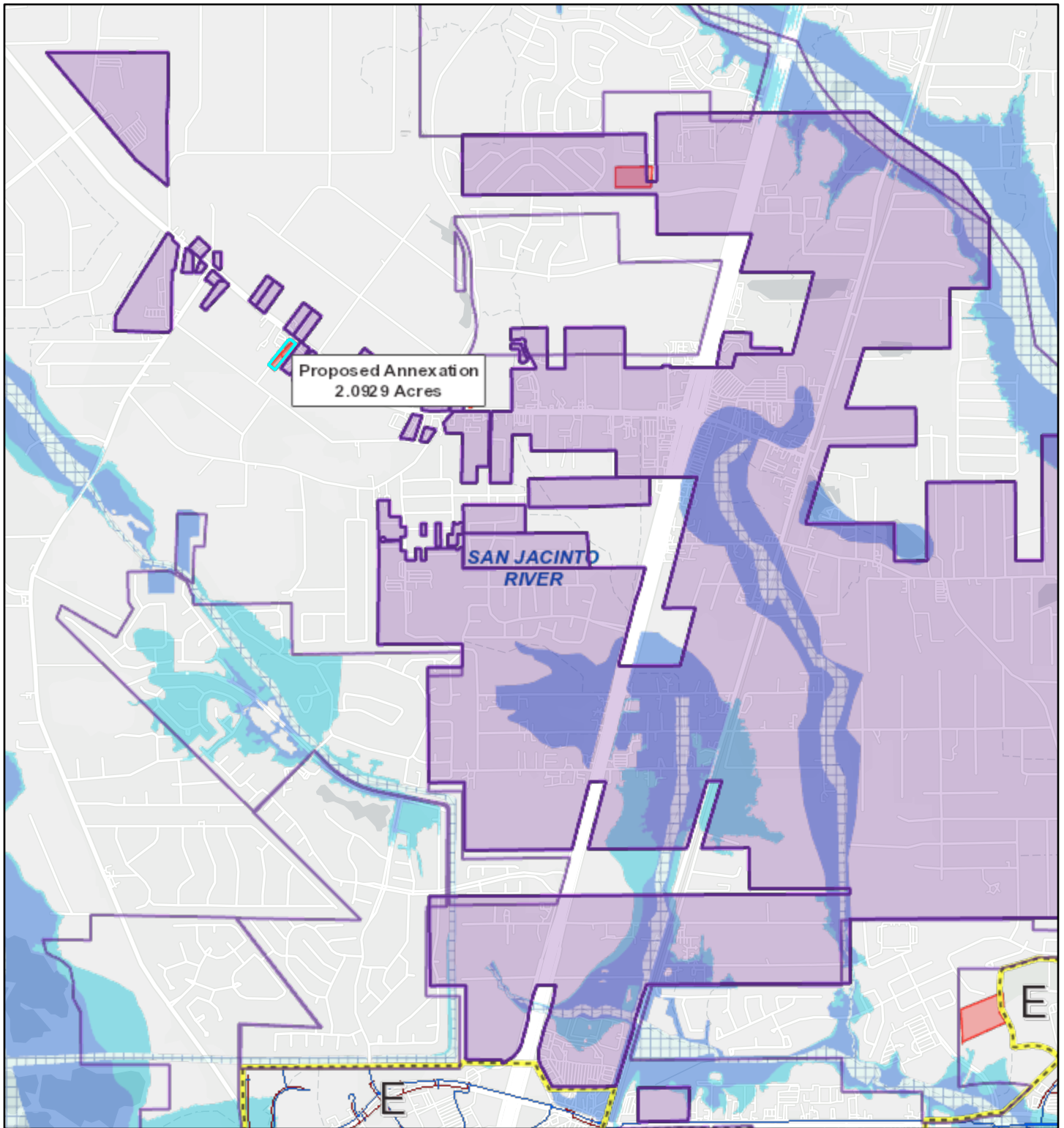
**Legend**  
 ETJ CoH Extraterritorial Jurisdiction  
 CoH City of Houston

Proposed area to be annexed  
 Tract 79 - 2.0929 acres

Existing Porter MUD District Boundary  
 3995.8510 Acres










**Vicinity Map**  
 NTS

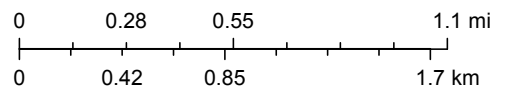
# Porter Municipal Utility District (2.0929 acres)



9/9/2020, 11:29:15 AM

1:36,112

- |  |  |
|--|--|
|  100 Year Floodplain |  Council Districts            |
|  500 Year Floodplain |  Existing Acreage of District |
|  Floodway            |  Proposed Annexation          |
|  City Limits         |  COH Wastewater Line          |
|  |  COH Water Line               |



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ETJ

Item Creation Date: 8/12/2020

HPW - 20WR242 – Petition Addition (25.12) West Harris  
County Municipal Utility District No. 15

Agenda Item#: 25.

### **Summary:**

ORDINANCE consenting to the addition of 25.12 acres of land to **WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15**, for inclusion in the District.

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 25.12 acres to West Harris County Municipal Utility District No. 15.

**RECOMMENDATION:** Petition for the City's consent to the addition of 25.12 acres to West Harris County Municipal Utility District No. 15 be approved.

**SPECIFIC EXPLANATION:** West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.644 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 25.12 acres of vacant land, proposed be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Clover Crest Drive, Telge Road, Highway 290, and Corvallis Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is HCFCD Unit U106-09-00, which flows to Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. HCFCD Unit U106-09-00 is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

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Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 8/12/2020

HPW - 20WR242 – Petition Addition (25.12) West Harris County Municipal Utility District  
No. 15

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 25.12 acres to West Harris County Municipal Utility District No. 15.

**RECOMMENDATION:** Petition for the City's consent to the addition of 25.12 acres to West Harris County Municipal Utility District No. 15 be approved.

**SPECIFIC EXPLANATION:** West Harris County Municipal Utility District No. 15 (the "District") was created through the TCEQ in 1980, and currently consists of 506.644 acres within Harris County. The District is within the extraterritorial jurisdiction of the City of Houston (the "City") and has petitioned the City for consent to add 25.12 acres of vacant land, proposed be developed as industrial property, to the District. The proposed annexation tract is located in the vicinity of Clover Crest Drive, Telge Road, Highway 290, and Corvallis Drive. The addition of land to the District does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the West Harris County Municipal Utility District No. 15 Wastewater Treatment Facility. This regional plant also provides wastewater treatment to West Harris County Municipal Utility District No. 14. Potable water is provided by the District.

The nearest major drainage facility for West Harris County Municipal Utility District No. 15 is HCFCD Unit U106-09-00, which flows to Langham Creek, then to Buffalo Bayou, and finally into the Houston Ship Channel. HCFCD Unit U106-09-00 is within the Addicks Reservoir watershed. The proposed annexation tract is not within the 100 or 500 year floodplain.

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

A blue ink signature of Carol Ellinger Haddock.

10/15/2020

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Carol Ellinger Haddock, P. E.  
Director

Houston Public Works

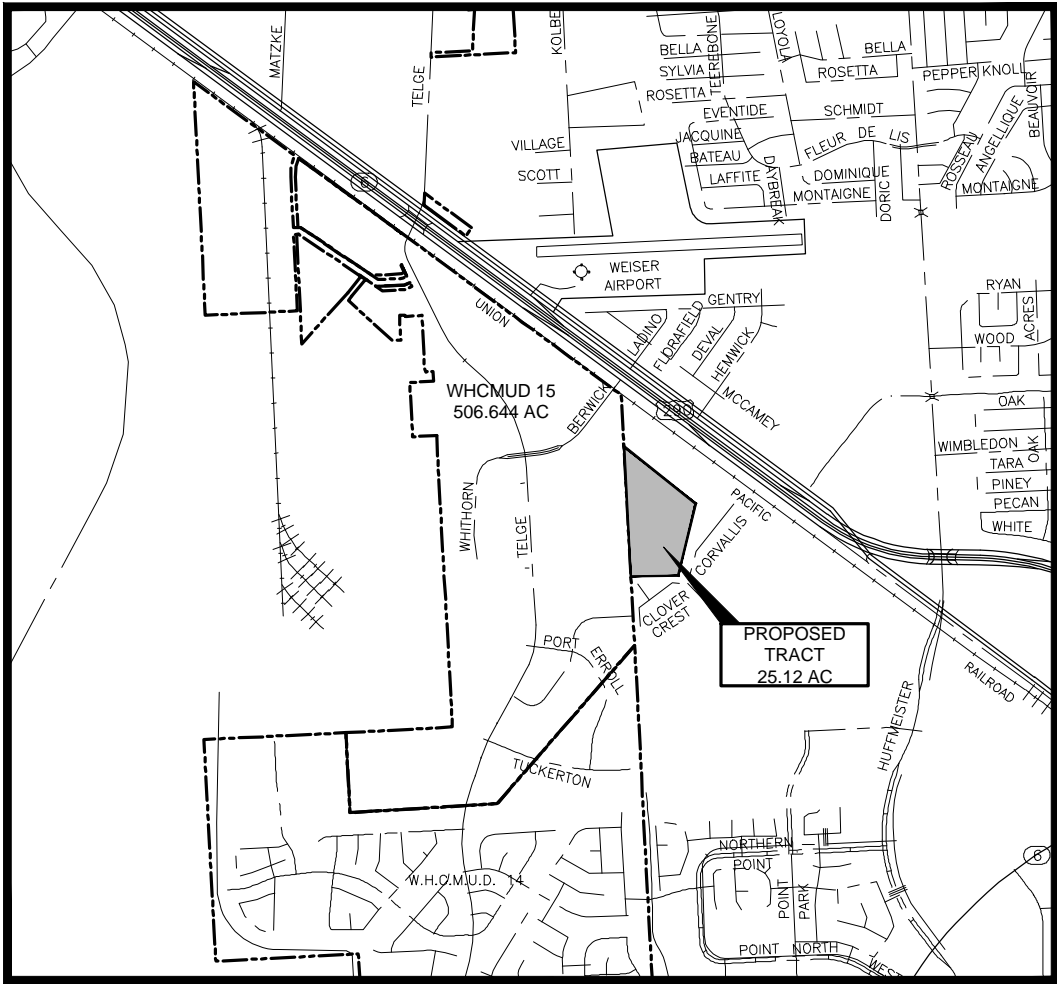
### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material
Fact Sheet	Backup Material

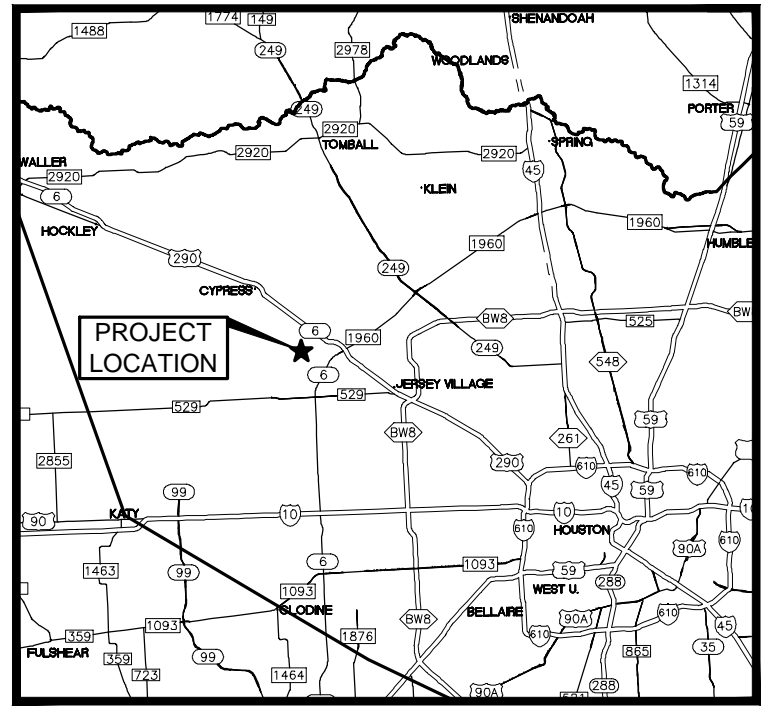
\\\\RGM-SRV14\LAND\2025\_WHCMUD\_15\2025.403\_HIGHLAND GROVE PH 2\CAD\EXHIBITS\VICINITY MAP.DWG Jan. 22, 2020-2:36 PM EDWIN CORCUERA



**VICINITY MAP**

KEY MAP # 367 V  
LAMBERT GRID # 4664  
ZIP CODE 77095

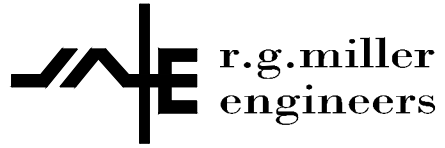
N.T.S.



**LOCATION MAP**

N.T.S.

**HIGHLAND GROVE PH.2  
ANNEXATION  
VICINITY MAP**

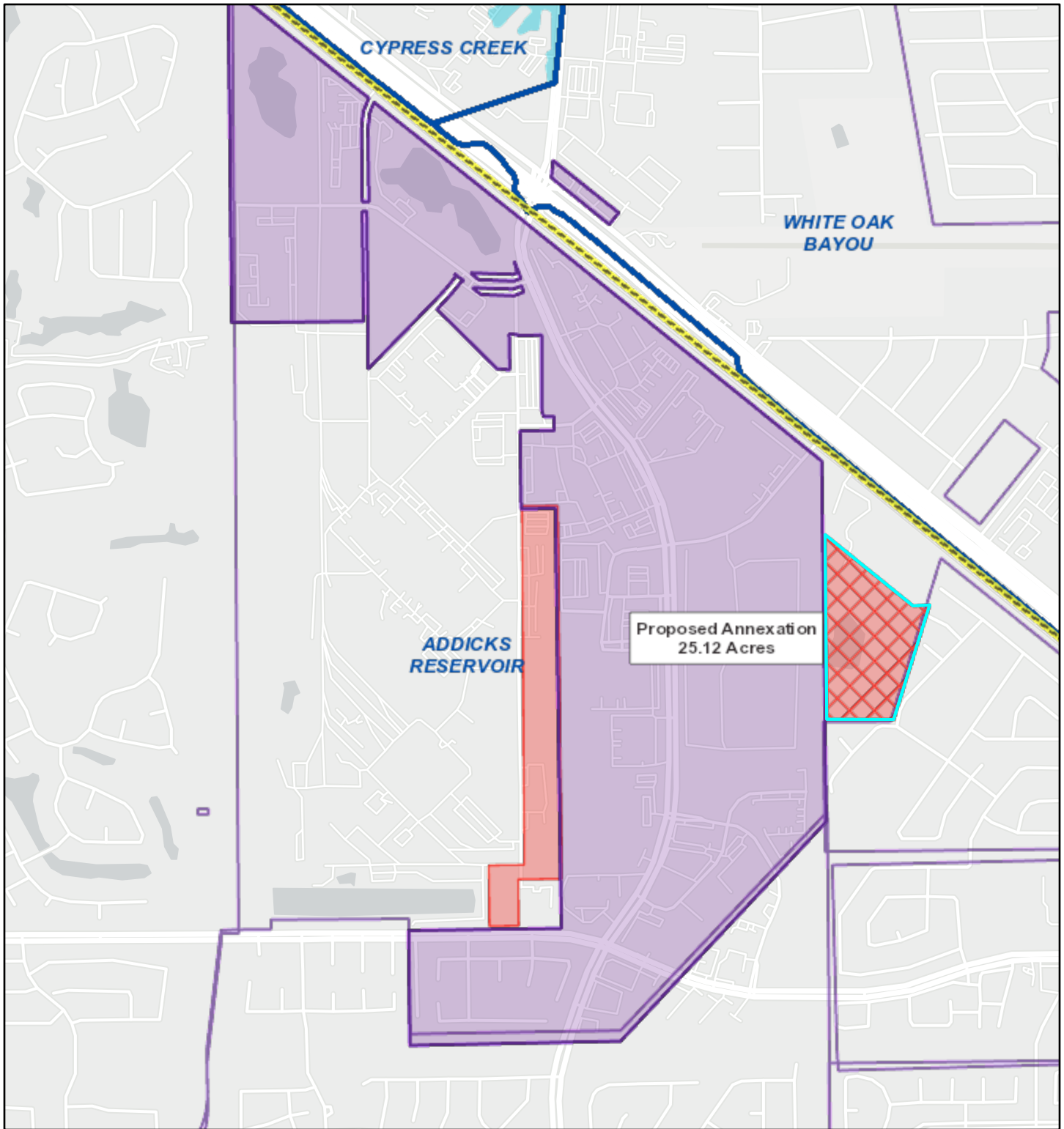


16340 Park Ten Place  
Suite 350  
Houston, Texas 77084  
(713) 461-9600

TEXAS FIRM REGISTRATION NO. F-487

DATE: JANUARY 2020 SCALE: N.T.S.

# West Harris County Municipal Utility District No. 15 (25.12 acres)



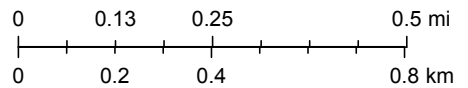
8/12/2020, 12:26:29 PM

1:18,056

**Flood Hazard Zones**

- 100 Year Floodplain
- 500 Year Floodplain
- Floodway
- City Limits

- Council Districts
- Existing Acreage of District
- Proposed Annexation
- COH Wastewater Line
- COH Water Line



HCFC and HCED,



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

### HPW20BS19R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE)

Agenda Item#: 26.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

#### **Background:**

**SUBJECT:** An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE).

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100008-0001-2

**Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

**Amount of Funding:**

No additional funding required.

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

### HPW20BS19R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE)

Agenda Item#: 30.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from South Braeswood Boulevard to Creekbend Drive); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 5 parcels situated in the B.B.B. and C. Railroad company Survey, Abstract No. 180 in Harris County, Texas and 6 parcels situated in the J.R. Black Survey, Abstract No. 134 in Harris County, Texas by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple or easement interests to the eleven parcels of land required for the Project - **DISTRICT K - CASTEX-TATUM**

#### **Background:**

**SUBJECT:** An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted

to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM SOUTH BRAESWOOD BOULEVARD TO CREEKBEND DRIVE).

DocuSigned by:

11/5/2020

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100008-0001-2

#### **Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

#### **Amount of Funding:**

No additional funding required.

#### **Contact Information:**

Merilee L. Cox

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Location Map  
Metes and Bounds and Surveys  
Ordinance 2019-931 w/coversheet  
Caption  
Exhibit  
Signed Ord

**Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Other  
Contract/Exhibit  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

### HPW20BS18R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD)

Agenda Item#: 27.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the project - **DISTRICT K - CASTEX-TATUM**

#### **Background:**

**SUBJECT:** An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD).

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100021-0001-2

**Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

**Amount of Funding:**

No additional funding required.

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District K

Item Creation Date: 10/20/2020

### HPW20BS18R / FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD)

Agenda Item#: 31.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Fondren Road Paving and Drainage Project (from Creekbend Drive to West Airport Boulevard); authorizing the acquisition of fee simple or easement interest to parcels of land required for the Project with 11 parcels situated in the Demas Elliot Survey, Abstract No. 1071 in Harris County, Texas and 2 parcels situated in the B.B.B. & C.R.R. Co. Survey, Abstract No. 180 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple or easement interests to the thirteen parcels of land required for the Project - **DISTRICT K - CASTEX-TATUM**

#### **Background:**

**SUBJECT:** An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD) be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project provides for the design and reconstruction of Fondren Road including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted

to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the FONDREN ROAD PAVING AND DRAINAGE PROJECT (FROM CREEKBEND DRIVE TO WEST AIRPORT BOULEVARD).

DocuSigned by:

11/5/2020

Carol Haddock, P.E., Director  
Houston Public Works

WBS No. N-100021-0001-2

#### **Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

#### **Amount of Funding:**

No additional funding required.

#### **Contact Information:**

Media Contact:

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Location Map  
Ordinance 2019-931 w/coversheet  
Fieldnotes and maps  
Caption  
Exhibit  
Signed Ord

**Type**

Signed Cover sheet  
Backup Material  
Ordinance/Resolution/Motion  
Backup Material  
Other  
Contract/Exhibit  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District C, District J

Item Creation Date: 9/3/2020

### HPW20GS07R / HILLCROFT PAVING AND DRAINAGE PROJECT (from Bissonnet to Beechnut)

Agenda Item#: 28.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Hillcroft Paving and Drainage Project: from Bissonnet to Beechnut; authorizing the acquisition of fee simple or easement interest to parcels of land required for the project with twenty parcels situated in the H.T. & B.R.R. Survey, Abstract No. 417 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for Relocation Assistance, Appraisal Fees, Title Policies/Services, Recording Fees, Court Costs, and Expert Witness Fees in connection with the acquisition of fee simple or easement interests to the twenty parcels of land required for the project - **DISTRICTS C - KAMIN and J - POLLARD**

#### **Background:**

**SUBJECT:** An ordinance for the HILLCROFT PAVING AND DRAINAGE PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the HILLCROFT PAVING AND DRAINAGE PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** This project provides for the design and reconstruction of Hillcroft Avenue including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court

costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the HILLCROFT PAVING AND DRAINAGE PROJECT.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100012-0001-2

**Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

**Amount of Funding:**

No additional funding required.

(Funds were appropriated under Ordinance 2019-931)

**Contact Information:**

Marjorie L. Cox

Assistant Director - Real Estate Services

**Phone:** (832) 395-3130

**ATTACHMENTS:**

**Description**

Revised Signed Coversheet

Location Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District G

Item Creation Date: 9/3/2020

HPW20GS07R / HILLCROFT PAVING AND DRAINAGE PROJECT (from Bissonnet to Beechnut)

Agenda Item#: 43.

### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Hillcroft Paving and Drainage Project: from Bissonnet to Beechnut; authorizing the acquisition of fee simple or easement interest to parcels of land required for the project with twenty parcels situated in the H.T. & B.R.R. Survey, Abstract No. 417 in Harris County, Texas, by gift, dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple or easement interests to the twenty parcels of land required for the project - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** An ordinance for the HILLCROFT PAVING AND DRAINAGE PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**RECOMMENDATION:** (Summary) An ordinance for the HILLCROFT PAVING AND DRAINAGE PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** This project provides for the design and reconstruction of Hillcroft Avenue including curbs, sidewalks, driveways, street lighting, traffic control and necessary underground utilities. The project will be designed and constructed to improve traffic circulation, drainage and safety in the service area.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the HILLCROFT PAVING AND DRAINAGE PROJECT.

DocuSigned by:

Handwritten signature of Carol Ellinger Haddock in blue ink.

11/4/2020

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Carol Ellinger Haddock, P.E., Director

Houston Public Works

WBS No. N-100012-0001-2

### **Prior Council Action:**

Ordinance 2019-931, passed November 20, 2019

### **Amount of Funding:**

No additional funding required. (Funds were appropriated under Ordinance 2019-931)

### **Contact Information:**

Marjorie L. Cox  
Assistant Director - Real Estate Services  
Phone: (832) 395-3130

### **ATTACHMENTS:**

Description

Type

**Description**

Signed Coversheet  
Location Map  
Field notes and maps  
Ordinance 2019-931 w/coversheet  
Ordinance  
Caption  
Metes and Bounds

**Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Ordinance/Resolution/Motion  
Other  
Backup Material

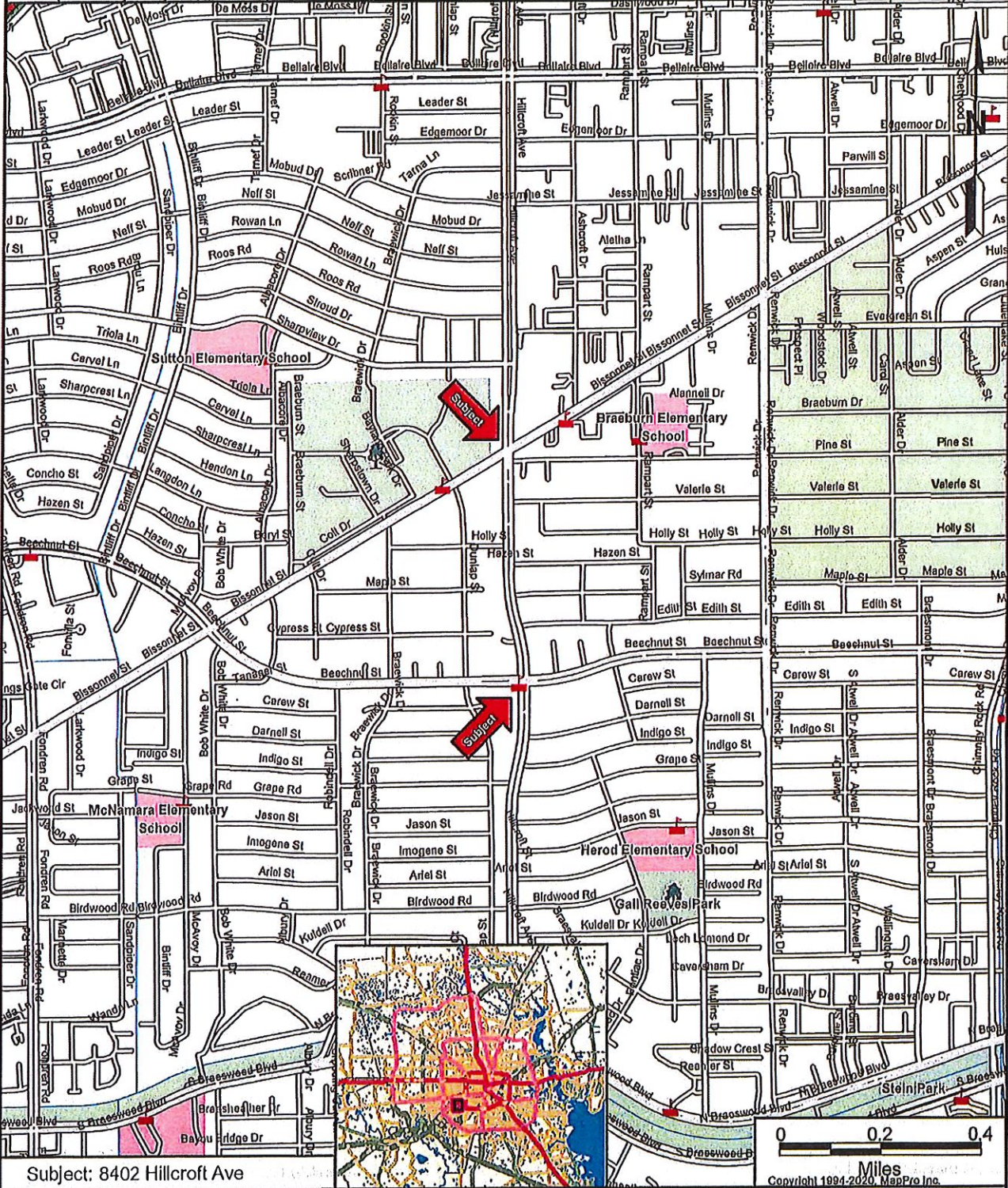
# LOCATION MAP

Description: Hillcroft Avenue Paving and Drainage Project (Beechnut to Bissonnet)

WBS N-100012-0001-2; Parcels AY19-211 - AY19-230; Council Dist. C ; Key Map 531J, N

Subject Address: 7600-8400 Block of Hillcroft Ave., Houston, TX 77074

Prepared by: City of Houston, 611 Walker, 19th Floor, Houston, TX 77002



Subject: 8402 Hillcroft Ave

**CAUTION:**

The location of property arrows shown on this map are approximate only. Inaccuracies may exist on map such as missing, incorrectly drawn, or incorrectly addressed streets. Please report any such inaccuracy to MapPro, Inc. so that appropriate corrections can be made.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District C

Item Creation Date: 9/28/2020

HPW20PDP53 2016 FMA Home Elevation Second  
Deposit Agreement 5031 Braesheather Drive

Agenda Item#: 29.

### **Summary:**

ORDINANCE authorizing and approving contract between City and **Property Owner(s) at 5031 Braesheather Drive, Houston, Texas 77096** for 2016 Flood Mitigation Assistance Second Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to contract between City of Houston and Property Owner(s) at 5031 Braesheather Drive, Houston, Texas 77096 for 2016 Flood Mitigation Assistance Home Elevation Project to be performed by **PLANET THREE CONSULTING CORP - DISTRICT C - KAMIN**

### **Background:**

**SUBJECT:** This Second Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5031 Braesheather Drive, Houston, Texas 77096.

**RECOMMENDATION:(SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2016 Flood Mitigation Assistance Home Elevation Project Second Deposit Agreement between the City of Houston and the Homeowner(s) located at 5031 Braesheather Drive, Houston, Texas 77096 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home located at 5031 Braesheather Drive, in accordance with the City of Houston flood plain ordinance (Chapter 19).

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) entered into a contract ("Homeowner Contract") with the City of Houston to accept 2016 Flood Mitigation Assistance grant funds to elevate their home located at 5031 Braesheather Drive. City Council approved this action on October 2, 2019, under Ordinance 2019-747. The Homeowner(s) also entered into a contract ("Contractor Agreement") with Planet Three Consulting Corp., as part of the aforementioned Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Also on October 2, 2019, City Council approved Ordinance 2019-748, authorizing a deposit agreement in the amount of \$19,062.68. This agreement included funds to elevate the home to a height of 7.14 feet and to upgrade to split-face block and capstone.

Subsequent to the passage of those Ordinances, the Homeowner has selected the additional

non-eligible work:

- Additional Elevation of 2.86 feet
- Upgrade to split-face block and capstone for the additional elevation

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$28,315.90 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the "Second Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5031 Braesheather Drive, Houston, Texas 77096.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-103 Dated 02-14-2018  
Ordinance 2019-747 Dated 10-2-2019  
Ordinance 2019-748 Dated 10-2-2019

**Amount of Funding:**

The City of Houston will be depositing these funds.

\$ 28,315.90 - Fund 1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
832.395-3754

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District C

Item Creation Date: 9/28/2020

HPW20PDP53 2016 FMA Home Elevation Second Deposit Agreement 5031  
Braesheather Drive

Agenda Item#: 19.

### **Summary:**

ORDINANCE authorizing and approving a contract between the City and the property owner(s) at 5031 Braesheather Drive, Houston, Texas 77096 for a 2016 Flood Mitigation Assistance Second Home Elevation Project Deposit Agreement to pay for non grant-eligible work related to the contract between the City of Houston and the property owner(s) at 5031 Braesheather Drive, Houston, Texas 77096 for 2016 Flood Mitigation Assistance Home Elevation Project to be performed by **PLANET THREE CONSULTING CORP.**

### **Background:**

**SUBJECT:** This Second Home Elevation Project Deposit Agreement is entered into by and between the City of Houston and the property owner(s) at 5031 Braesheather Drive, Houston, Texas 77096.

**RECOMMENDATION:(SUMMARY)** Adopt an ordinance approving and authorizing the City of Houston / Homeowner 2016 Flood Mitigation Assistance Home Elevation Project Second Deposit Agreement between the City of Houston and the Homeowner(s) located at 5031 Braesheather Drive, Houston, Texas 77096 and disburse funds.

**DESCRIPTION:** This project consists of elevating the home located at 5031 Braesheather Drive, in accordance with the City of Houston flood plain ordinance (Chapter 19).

**SCOPE OF THIS AGREEMENT:** The Homeowner(s) entered into a contract ("Homeowner Contract") with the City of Houston to accept 2016 Flood Mitigation Assistance grant funds to elevate their home located at 5031 Braesheather Drive. City Council approved this action on October 2, 2019, under Ordinance 2019-747. The Homeowner(s) also entered into a contract ("Contractor Agreement") with Planet Three Consulting Corp., as part of the aforementioned Council action, to complete the engineering and construction of the home elevation project described in the Contractor Agreement.

Also on October 2, 2019, City Council approved Ordinance 2019-748, authorizing a deposit agreement in the amount of \$19,062.68. This agreement included funds to elevate the home to a height of 7.14 feet and to upgrade to split-face block and capstone.

Subsequent to the passage of those Ordinances, the Homeowner has selected the additional non-eligible work:

- Additional Elevation of 2.86 feet
- Upgrade to split-face block and capstone for the additional elevation

Upon City Council approval of this agreement the Homeowner(s) have agreed to deposit the amount of \$28,315.90 with the City to hold and disburse, as appropriate, to pay for costs associated with the engineering and construction of the elevation project not covered by the Flood Mitigation Assistance Grant ("Non-Eligible Work"). The City will disburse funds to the Contractor as the Homeowner(s) verifies completion of non-eligible grant contracted work.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the "Second Deposit Agreement" for Non-Eligible Grant Work between the City of Houston and the Homeowner(s) at 5031 Braesheather Drive, Houston, Texas 77096.

### **FISCAL NOTE:**

No Fiscal Note is required on grant items.

*Carol Haddock*  
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11/4/2020

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-103 Dated 02-14-2018  
Ordinance 2019-747 Dated 10-2-2019  
Ordinance 2019-748 Dated 10-2-2019

**Amount of Funding:**

The City of Houston will be depositing these funds.

\$ 28,315.90 - Fund 1021 - Grant Match Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
832.395-3754

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Prior Council Action Ordinance 2018-103  
Prior Council Action Ordinance 2019-747  
Prior Council Action Ordinance 2019-748  
Ownership Information Form and Tax Report  
Finance Approval Email  
Ordinance  
2nd Deposit Agreement

**Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District A

Item Creation Date: 7/28/2020

HPW – 20IPP03R Agreement / Metropolitan Transit  
Authority of Harris County and Harris County Flood Control  
District

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Agreement between City of Houston, Texas, **METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY, TEXAS**, and **HARRIS COUNTY FLOOD CONTROL DISTRICT** for the Langham Creek Conveyance Improvement Project - **DISTRICT A - PECK**

### **Background:**

**SUBJECT:** Interlocal Agreement between the City of Houston (City), Metropolitan Transit Authority of Harris County (METRO), and Harris County Flood Control District (HCFCD) for the Langham Creek Conveyance Improvement Project.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston, Metropolitan Transit Authority of Harris County and Harris County Flood Control District for the Langham Creek Conveyance Improvement Project.

**PROJECT NOTICE/JUSTIFICATION:** This Interlocal Agreement defines terms between the City, METRO, and HCFCD for the management of the preliminary engineering study and terms of the obligation of each project partner to pay an equal share of the total project cost.

**DESCRIPTION:** This project consists of the preparation and delivery of a preliminary engineering study to improve the conveyance capacity of Langham Creek by modifying the Clay Road bridge over Langham Creek. The Clay Road Bridge (The Bridge) is currently the only location that provides for the flow of water from Langham Creek into the Addicks Reservoir. The current span of the Bridge does not adequately convey storm water from the approximately two-mile floodplain upstream of Clay Road into the downstream Addicks Reservoir contributing to upstream flooding in extreme events.

**LOCATION:** The project area is Clay Road in the Addicks Reservoir, generally bound by War Memorial Street on the east and Bear Creek Drive on the west.

**SCOPE OF THE AGREEMENT AND FEE:** Under the scope of the Agreement, the City will be responsible for the preparation and delivery of the preliminary engineering study, with input from METRO and HCFCD. The City will utilize an existing professional engineering services contract

with HDR, Inc., approved by City Council on April 23, 2014 under Ordinance 2014-0350 and Amended by Ordinance 2019-0353 on May 15, 2019, to conduct the study.

The total cost of the study is estimated to be \$332,087.30. The City will pay for the study using funds previously appropriated for the contract with HDR, Inc. The HCFCD and METRO will each reimburse the City for one-third of the cost of the study, with each entity remitting an amount not to exceed \$110,695.76.

Expenditures under the contract with HDR come from the Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge (Fund 4042) and cause an automatic transfer of funds from the Dedicated Drainage and Street Renewal Fund-Drainage Charge (Fund 2310) when invoices are presented for payment. Consequently, reimbursement to the City of eligible study expenditures from amounts remitted by HCFCD and METRO will be deposited into Fund 2310.

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston, Metropolitan Transit Authority of Harris County, and Harris County Flood Control District.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). M-430100-0016-3

**Prior Council Action:**

Ordinance 2014-0350, passed April 23, 2014  
Ordinance 2019-0353, passed May 15, 2019

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2014-0350)

**Contact Information:**

Maureen Crocker  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-3222

**ATTACHMENTS:**

**Description**

Coversheet (revised)  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/4/2020

District A

Item Creation Date: 7/28/2020

HPW – 201PP03R Agreement / Metropolitan Transit Authority of Harris County and Harris County Flood Control District

Agenda Item#: 17.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE approving and authorizing the Langham Creek Conveyance Improvement Project Cost Share Interlocal Agreement, a tri-party agreement between the City of Houston, Texas, Metropolitan Transit Authority of Harris County, Texas, and Harris County Flood Control District, approving and authorizing transfer of reimbursements to the Dedicated Drainage & Street Renewal Fund for expenditures made out of the Street & Traffic Control and Storm Drainage DDSRF - **DISTRICT A - PECK**

### **Background:**

**SUBJECT:** Interlocal Agreement between the City of Houston (City), Metropolitan Transit Authority of Harris County (METRO), and Harris County Flood Control District (HCFCD) for the Langham Creek Conveyance Improvement Project.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston, Metropolitan Transit Authority of Harris County and Harris County Flood Control District for the Langham Creek Conveyance Improvement Project.

**PROJECT NOTICE/JUSTIFICATION:** This Interlocal Agreement defines terms between the City, METRO, and HCFCD for the management of the preliminary engineering study and terms of the obligation of each project partner to pay an equal share of the total project cost.

**DESCRIPTION:** This project consists of the preparation and delivery of a preliminary engineering study to improve the conveyance capacity of Langham Creek by modifying the Clay Road bridge over Langham Creek. The Clay Road Bridge (The Bridge) is currently the only location that provides for the flow of water from Langham Creek into the Addicks Reservoir. The current span of the Bridge does not adequately convey storm water from the approximately two-mile floodplain upstream of Clay Road into the downstream Addicks Reservoir contributing to upstream flooding in extreme events.

**LOCATION:** The project area is Clay Road in the Addicks Reservoir, generally bound by War Memorial Street on the east and Bear Creek Drive on the west.

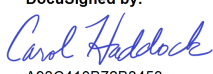
**SCOPE OF THE AGREEMENT AND FEE:** Under the scope of the Agreement, the City will be responsible for the preparation and delivery of the preliminary engineering study, with input from METRO and HCFCD. The City will utilize an existing professional engineering services contract with HDR, Inc., approved by City Council on April 23, 2014 under Ordinance 2014-0350 and Amended by Ordinance 2019-0353 on May 15, 2019, to conduct the study.

The total cost of the study is estimated to be \$332,087.30. The City will pay for the study using funds previously appropriated for the contract with HDR, Inc. The HCFCD and METRO will each reimburse the City for one-third of the cost of the study, with each entity remitting an amount not to exceed \$110,695.76.

Expenditures under the contract with HDR come from the Dedicated Drainage and Street Renewal Capital Fund-Drainage Charge (Fund 4042) and cause an automatic transfer of funds from the Dedicated Drainage and Street Renewal Fund-Drainage Charge (Fund 2310) when invoices are presented for payment. Consequently, reimbursement to the City of eligible study expenditures from amounts remitted by HCFCD and METRO will be deposited into Fund 2310.

**FISCAL NOTE:** No significant fiscal operating impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Interlocal Agreement between the City of Houston, Metropolitan Transit Authority of Harris County, and Harris County Flood Control District.

DocuSigned by:  
  
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10/29/2020

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). M-430100-0016-3

**Prior Council Action:**

Ordinance 2014-0350, passed April 23, 2014  
Ordinance 2019-0353, passed May 15, 2019

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2014-0350)

**Contact Information:**

Maureen Crocker  
Assistant Director, Transportation & Drainage Operations  
Phone: (832) 395-3222

**ATTACHMENTS:**

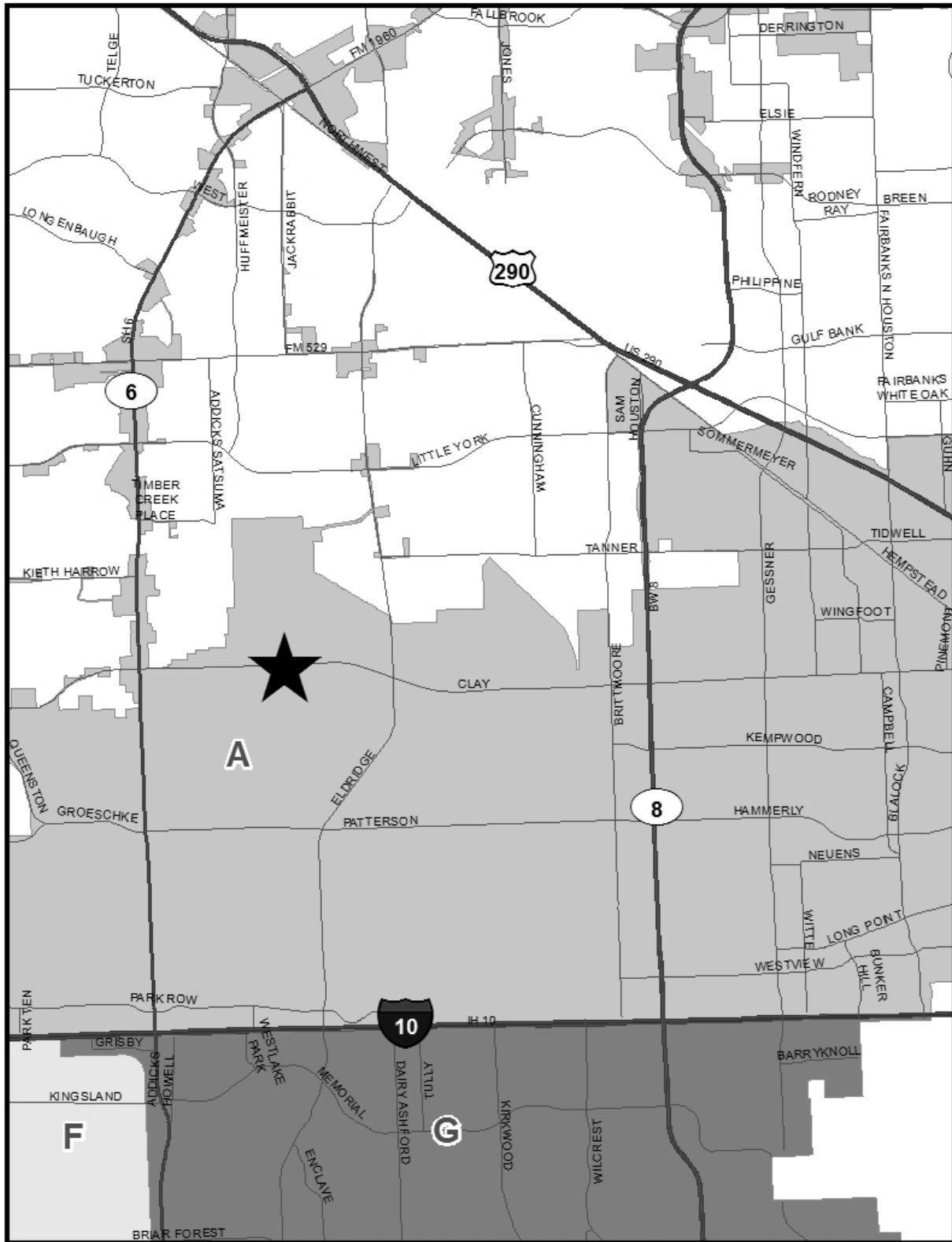
**Description**

Signed Coversheet  
Map  
Ordinance

**Type**

Signed Cover sheet  
Backup Material  
Ordinance/Resolution/Motion

Houston Public Works



A joint project between the City of Houston, Metropolitan Transit Authority of Harris County, and Harris County Flood Control District to evaluate alternatives to improve conveyance of Langham Creek beneath Clay Road and develop a preliminary engineering report that identifies the alternative recommended for final design.

**Council District A – Addicks Reservoir**

City Council District Map/Vicinity Map

★ Project Location



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

ALL

Item Creation Date:

HPW - 20UPA404 - Appropriating FY21 DPC Funds

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating \$4,244,000.00 out of Water & Sewer System Consolidated Construction Fund and \$1,000,000.00 out of Dedicated Drainage & Street Renewal Capital Fund- Drainage Charge for Fiscal Year 2021 Funding for Developer Participation Contracts (Approved by Ordinance No. 2008-0307, as amended)

### **Background:**

**SUBJECT:** Ordinance appropriating FY21 funds for the Developer Participation Contracts.

**RECOMMENDATION:** Adopt an ordinance appropriating funds for the Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY21.

**DESCRIPTION:** In accordance with Chapter 47 regarding the Developer Participation Program, City Council passed on April 9, 2008, Ordinance Number 2008-0307, amending Section 47-164 of the Code of Ordinance to facilitate and improve the administration of developer contracts.

The Director of Houston Public Works is requesting City Council approve the appropriation necessary to fund Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY21. When a DPC application is administratively complete, but at least 10 days prior to being approved by the Director, Houston Public Works shall provide the members of the City Council notice of the scope and location of the proposed budget as well as contact information for the developer.

The funding being requested in FY21 will provide for new development in water, sanitary sewer and storm drainage projects.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project

Director  
Houston Public Works

S-000800-DPC1-7, R-000800-DPC1-7, M-430800-DPC1-7

**Prior Council Action:**

Ordinance No. 2008-0307, dated April 9, 2008

**Amount of Funding:**

Total Amount \$5,244,000.00

\$4,244,000.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction

\$1,000,000.00 - Fund No. 4042 — Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge.

**Contact Information:**

Sharon Citino  
Planning Director  
832-395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

HPW - 20UPA404 - Appropriating FY21 DPC Funds

Agenda Item#:

### **Background:**

**SUBJECT:** Ordinance appropriating FY21 funds for the Developer Participation Contracts.

**RECOMMENDATION:** Adopt an ordinance appropriating funds for the Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY21.

**DESCRIPTION:** In accordance with Chapter 47 regarding the Developer Participation Program, City Council passed on April 9, 2008, Ordinance Number 2008-0307, amending Section 47-164 of the Code of Ordinance to facilitate and improve the administration of developer contracts.

The Director of Houston Public Works is requesting City Council approve the appropriation necessary to fund Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY21. When a DPC application is administratively complete, but at least 10 days prior to being approved by the Director, Houston Public Works shall provide the members of the City Council notice of the scope and location of the proposed budget as well as contact information for the developer.

The funding being requested in FY21 will provide for new development in water, sanitary sewer and storm drainage projects.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project

DocuSigned by:

10/27/2020

A blue ink signature of Carol Ellinger Haddock.

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Carol Ellinger Haddock, P.E.

Director

Houston Public Works

S-000800-DPC1-7, R-000800-DPC1-7, M-430800-DPC1-7

### **Prior Council Action:**

Ordinance No. 2008-0307, dated April 9, 2008

### **Amount of Funding:**

Total Amount \$5,244,000.00

\$4,244,000.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction

\$1,000,000.00 - Fund No. 4042 — Dedicated Drainage and Street Renewal Capital Fund – Drainage Charge.

### **Contact Information:**

Sharon Citino

Planning Director

832-395-2712

### **ATTACHMENTS:**

#### **Description**

SAP Documents

Prior Council Action

#### **Type**

Financial Information

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District B, District C, District D, District E, District H, District  
I, District K

Item Creation Date: 10/23/2020

MYR - Motion to Set Public Hearing

Agenda Item#: 32.

### **Summary:**

**SET A PUBLIC HEARING DATE** regarding proposed project plan amendments, annexations, deannexations and life extensions, as applicable, for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN), THREE (MAIN STREET/MARKET SQUARE), SEVEN (OST/ALMEDA), EIGHT (GULFGATE), TEN (LAKE HOUSTON), TWELVE (CITY PARK), FOURTEEN (FOURTH WARD), TWENTY-TWO (LELAND WOODS), TWENTY-FIVE (HIRAM CLARKE), TWENTY-SIX (SUNNYSIDE), and TWENTY-SEVEN (MONTROSE) - DISTRICTS B - DAVIS; C - KAMIN; D - EVANS-SHABAZZ; E - MARTIN; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

**SUGGESTED HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 2, 2020**

### **Background:**

To set a public hearing date on Wednesday, December 2, 2020, regarding:

- (1) Project plan amendments and annexations for Reinvestment Zone Numbers Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose);
- (2) Project plan amendment and life extension for Reinvestment Zone Number Twenty-Two (Leland Woods);
- (3) Project plan amendments, annexations, and life extensions for Reinvestment Zone Numbers Two (Midtown) and Fourteen (Fourth Ward) and;
- (4) Project plan amendments and deannexations for Reinvestment Zone Numbers Three (Main Street/Market Square) and Seven (Old Spanish Trail/Almeda Corridors).

### **SPECIFIC EXPLANATION:**

Pursuant to Texas Tax Code Sections 311.007(c) and 311.011(e), because each plan amendment will involve an extension of the term of the zone or an increase or decrease in the geographic area of the zone, a public hearing must be held prior to City Council's consideration of ordinances to amend the respective project plans for Reinvestment Zone Numbers Two (Midtown), Three (Main

Street/Market Square), Seven (OST/Alameda), Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Fourteen (Fourth Ward), Twenty-Two (Leland Woods), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose).

---

**Andrew F. Icken, Chief Development Officer**

**Prior Council Action:**

**Amount of Funding:**

**Contact Information:**

---

Gwendolyn Tillotson

**Phone:** (832.393.0937)

**ATTACHMENTS:**

**Description**

**Type**

Coversheet

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District B, District C, District D, District E, District H, District I, District K

Item Creation Date: 10/23/2020

MYR - Motion to Set Public Hearing

Agenda Item#: 38.

### **Summary:**

#### **NOT A REAL CAPTION**

To set a public hearing date on Wednesday, December 2, 2020, regarding proposed project plan amendments, annexations, deannexations and life extensions, *as applicable*, for Reinvestment Zone Numbers Two (Midtown), Three (Main Street/Market Square), Seven (OST/Almeda), Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Fourteen (Fourth Ward), Twenty-Two (Leland Woods), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose).

### **Background:**

To set a public hearing date on Wednesday, December 2, 2020, regarding:

- (1) Project plan amendments and annexations for Reinvestment Zone Numbers Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose);
- (2) Project plan amendment and life extension for Reinvestment Zone Number Twenty-Two (Leland Woods);
- (3) Project plan amendments, annexations, and life extensions for Reinvestment Zone Numbers Two (Midtown) and Fourteen (Fourth Ward) and;
- (4) Project plan amendments and deannexations for Reinvestment Zone Numbers Three (Main Street/Market Square) and Seven (Old Spanish Trail/Almeda Corridors).

### **SPECIFIC EXPLANATION:**

Pursuant to Texas Tax Code Sections 311.007(c) and 311.011(e), because each plan amendment will involve an extension of the term of the zone or an increase or decrease in the geographic area of the zone, a public hearing must be held prior to City Council's consideration of ordinances to amend the respective project plans for Reinvestment Zone Numbers Two (Midtown), Three (Main Street/Market Square), Seven (OST/Almeda), Eight (Gulfgate), Ten (Lake Houston), Twelve (City Park), Fourteen (Fourth Ward), Twenty-Two (Leland Woods), Twenty-Five (Hiram Clarke), Twenty-Six (Sunnyside), and Twenty-Seven (Montrose).

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Andrew F. Icken, Chief Development Officer

### **Prior Council Action:**

### **Amount of Funding:**

### **Contact Information:**

DocuSigned by:

Gwendolyn Tillotson

Phone: (832.393.0937)



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/10/2020

District D

Item Creation Date: 7/21/2020

HPW - 20WR238 – Petition Addition (24.1582) Harris  
County Municipal Utility District No. 460

Agenda Item#: 33.

### **Summary:**

ORDINANCE consenting to the addition of 24.1582 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 460**, for inclusion in the district; granting consent to exercise road powers and authorizing the district to issue bonds for road facilities within the City of Houston, Texas, subject to certain conditions - **DISTRICT D - EVANS-SHABAZZ**

**TAGGED BY COUNCIL MEMBER PLUMMER**

This was Item 10 on Agenda of November 4, 2020

### **Background:**

SUBJECT: Petition for the City's consent to the addition of four (4) tracts of land totaling 24.1582 acres to Harris County Municipal Utility District No. 460.

RECOMMENDATION: Petition for the City's consent to the addition of four (4) tracts of land totaling 24.1582 acres to Harris County Municipal Utility District No. 460 be approved.

SPECIFIC EXPLANATION: Harris County Municipal Utility District No. 460 (the "District") was created through an act of Texas Legislature in 2005, and currently consists of 628.2753 acres within Harris County. The District is within the corporate limits of the City of Houston (the "City") and has petitioned the City for consent to add four (4) tracts of vacant land, totaling 24.1582 acres, to the District. The tracts are proposed to be developed as single family residential property. The proposed annexation tracts are located in the vicinity of Sam Houston Parkway East, Cullen Boulevard, Airport Boulevard, and Mykawa Road.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District is provided with wastewater treatment by the City's Chocolate Bayou Wastewater Treatment Plant. Potable water is provided by the City.

The nearest major drainage facility for Harris County Municipal Utility District No. 460 is Sims Bayou, which flows into the Houston Ship Channel. The proposed tracts are not within the 100 year floodplain. One of the proposed tracts (tract 2) is within the 500 year floodplain (100%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction

of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 7/21/2020

HPW - 20WR238 – Petition Addition (24.1582) Harris County Municipal Utility District No. 460

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of four (4) tracts of land totaling 24.1582 acres to Harris County Municipal Utility District No. 460.

**RECOMMENDATION:** Petition for the City's consent to the addition of four (4) tracts of land totaling 24.1582 acres to Harris County Municipal Utility District No. 460 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 460 (the "District") was created through an act of Texas Legislature in 2005, and currently consists of 628.2753 acres within Harris County. The District is within the corporate limits of the City of Houston (the "City") and has petitioned the City for consent to add four (4) tracts of vacant land, totaling 24.1582 acres, to the District. The tracts are proposed to be developed as single family residential property. The proposed annexation tracts are located in the vicinity of Sam Houston Parkway East, Cullen Boulevard, Airport Boulevard, and Mykawa Road.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District is provided with wastewater treatment by the City's Chocolate Bayou Wastewater Treatment Plant. Potable water is provided by the City.

The nearest major drainage facility for Harris County Municipal Utility District No. 460 is Sims Bayou, which flows into the Houston Ship Channel. The proposed tracts are not within the 100 year floodplain. One of the proposed tracts (tract 2) is within the 500 year floodplain (100%).

By executing the Petition for Consent, the District has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the District must be approved by the City prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

DocuSigned by:

Handwritten signature of Carol Ellinger Haddock in blue ink.

9/16/2020

Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

Backup Material

Backup Material

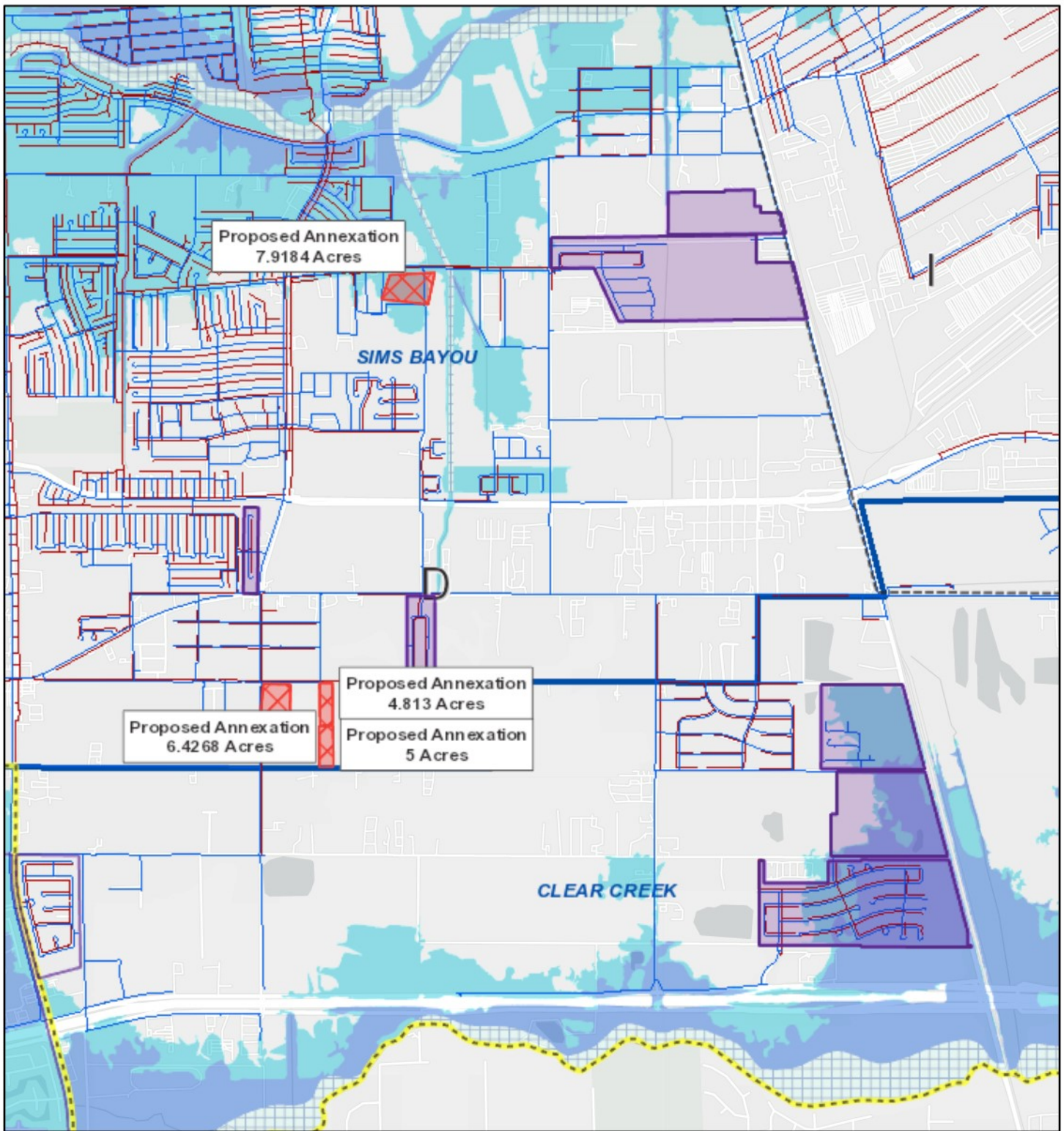
Backup Material

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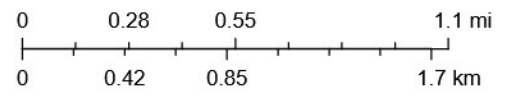
# Harris County MUD 460 (24.1582 acres)



7/14/2020, 8:54:55 AM

1:36,112

- |                     |                              |
|---------------------|------------------------------|
| 100 Year Floodplain | Council Districts            |
| 500 Year Floodplain | Existing Acreage of District |
| Floodway            | Proposed Annexation          |
| City Limits         | COH Wastewater Line          |
|                     | COH Water Line               |



HCFCD and HCED.