

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

September 17th & 18th, 2019

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Brenda Stardig  
District A

Steve Le  
District F

Jerry Davis  
District B

Greg Travis  
District G

Ellen R. Cohen  
District C

Karla Cisneros  
District H

Dwight A. Boykins  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Mike Laster  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Amanda K. Edwards  
Position 4

Jack Christie D.C.  
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, September 17, 2019 - 1:30 PM**  
**City Hall Chamber**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Robinson**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP091719**

**RECESS**

**RECONVENE**

**WEDNESDAY - SEPTEMBER 18, 2019 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 43**

**MISCELLANEOUS - NUMBERS 1 through 5**

1. REQUEST from Mayor for confirmation of the reappointment of **J. KENT FRIEDMAN** as Chair of the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY**, for a term to expire August 31, 2021
2. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY BOARD OF DIRECTORS**:
  - Position One - **CINDY CLIFFORD**, reappointment, for a term to expire August 31, 2020
  - Position Two - **JUAN SANCHEZ MUÑOZ**, appointment, for a term to expire August 31, 2020
  - Position Three - **WILLIE J. ALEXANDER**, reappointment, for a term to expire August 31, 2020
  - Position Four - **MARTYE M. KENDRICK**, reappointment, for a term to expire August 31, 2021

Position Five - **LAURA G. MURILLO**, reappointment, for a term to expire August 31, 2021

Position Eleven - **ROBERT WOODS**, reappointment, for a term to expire August 31, 2021

3. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**

Position Two - **RANDY MITCHMORE**, reappointment, for a term to expire December 31, 2020 and to serve as Chair for a term to expire December 31, 2019

Position Four - **SHERRY WEESNER**, reappointment, for a term to expire December 31, 2020

Position Six - **JOVON ALFON B. TYLER**, appointment, for a term to expire December 31, 2020

Position Seven - **RAYMOND L. VALDEZ**, appointment, for a term to expire December 31, 2019

4. ORDINANCE appropriating \$3,538,881.52 out of Street & Traffic Control and Storm Drainage DDSRF; \$82,000.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston and **OSCAR RENDA CONTRACTING, INC** for the Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway for Change Order No. 7 (Approved by Ordinance No. 2015-1254); providing funding for CIP Cost Recovery, testing services, construction management and contingencies to construction of facilities financed by Street & Traffic Control and Storm Drainage DDSRF and Water & Sewer System Consolidated Construction Fund - **DISTRICT G - TRAVIS**

5. RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 7 in the amount of \$2,388,981.33 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway on contract with **OSCAR RENDA CONTRACTING, INC** - 7.03% above the original contract amount - **DISTRICT G - TRAVIS**

**This item should only be considered after passage of Item 4 above**

**ACCEPT WORK - NUMBERS 6 through 10**

6. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$584,290.40 and acceptance of work on contract with **TEXAS PRIDE UTILITIES, LLC** for Force Main Renewal and Replacement for Piping Rock and Woodsman Trail (Package 1) - 34.36% under the original contract amount and under the 5% contingency - **DISTRICTS A - STARDIG and G - TRAVIS**

7. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,425,235.41 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 5.85% under the original contract amount (4235-80)

8. RECOMMENDATION from Director Houston Public Works for approval of

final contract amount of \$2,606,178.52 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 1.22% under the original contract amount (4235-81)

9. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,707,317.88 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 4.99% over the original contract amount (4235-82)
10. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,716,778.79 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 2.52% over the original contract amount and under the 5% contingency (4235-69)

#### **PROPERTY - NUMBER 11**

11. RECOMMENDATION from Director Houston Public Works to purchase Parcels AY17-032, AY17-033 and AY17-034, located along Hirsch Road between Tampico Street and Plaag Street, for the **HIRSCH ROAD PAVING AND DRAINAGE PROJECT (from Laura Koppe to Crosstimbers) - DISTRICT B - DAVIS**

#### **PURCHASING AND TABULATION OF BIDS - NUMBERS 12 through 14**

12. ORDINANCE appropriating \$150,000.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBER TWO (MIDTOWN ZONE)** for Professional Planning Services related to the Complete Communities Program from the University of Houston, College of Architecture, Community Design Resource Center
13. **UNIVERSITY OF HOUSTON COLLEGE OF ARCHITECTURE, COMMUNITY DESIGN RESOURCE CENTER** for Professional Planning Services related to the Complete Communities Program for Planning & Development - \$150,000.00 - TIRZ #2 Fund  
**This item should only be considered after passage of Item 12 above**
14. **SAFE BOATS INTERNATIONAL, LLC** for a 35-foot Aluminum Custom Built Boat and Trailer from the General Services Administration Schedule 84 Contract for Fleet Management Department on behalf of the Houston Police Department - \$519,667.17 - Grant Fund

#### **RESOLUTIONS - NUMBER 15**

15. RESOLUTION confirming No Objection to an application for Non-Competitive 4% Federal Tax Credits for development of certain properties as Affordable Rental Housing, each located in the Extraterritorial Jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for limited



purposes, or to the submittal of applications for Housing Tax Credits for such developments

**ORDINANCES - NUMBERS 16 through 43**

16. **ORDINANCE AMENDING AND CONTINUING THE CITY'S JUVENILE CURFEW ORDINANCE**; containing a repealer; containing findings and other provisions relating to the foregoing subject; providing for severability
17. **ORDINANCE** approving and authorizing an Air Service Incentive Program for the Houston Airport System; providing a maximum contract amount - \$18,000,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS and I - GALLEGOS**
18. **ORDINANCE** approving an Award Modification to the Transportation Security Administration Law Enforcement Officer Reimbursement Agreement Program Other Transaction Agreement for William P. Hobby Airport; authorizing the Director of the Houston Airport System to act as the City's representative in the application process; authorizing the Director to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any pertaining to the grant - \$110,000.00 - Grant Fund - **DISTRICT I - GALLEGOS**
19. **ORDINANCE** approving and authorizing Ground Lease Agreement for Aeronautical Training Facility between the City of Houston, Texas, and **FLIGHTSAFETY INTERNATIONAL INC**, for certain premises at Houston Spaceport at Ellington Airport - **DISTRICT E - MARTIN**
20. **ORDINANCE** approving and authorizing the submission of an application for and acceptance of the **U. S. DEPARTMENT OF JUSTICE BJA FY19 PROJECT SAFE NEIGHBORHOODS GRANT** for the Intelligence-Led Policing Makes Communities Safer Program ("Grant"); declaring the City's eligibility for such grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the grant funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the program and to extend the budget period - \$1,000,000.00 - Grant Fund
21. **ORDINANCE** approving and authorizing the submission of an application for and acceptance of the **U. S. DEPARTMENT OF JUSTICE FY19 ENHANCED COLLABORATIVE MODEL TASK FORCE** to Combat Human Trafficking Grant; declaring the City's eligibility for such grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the grant funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the grant and to extend the budget period - \$900,000.00 - Grant Fund
22. **ORDINANCE** approving and authorizing an Interlocal Agreement between the City of Houston and the **METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY** for participation in the Houston Auto Crimes Task Force - \$30,827.00 - Grant Funds
23. **ORDINANCE** awarding sole source contract to **GE DIGITAL LLC** for

Computer Software Licenses, Training, and Technical Support Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$1,665,800.00 - Enterprise Fund

24. ORDINANCE approving and authorizing contract between the City and **OCHIN, INC** for Maintenance and Technical Support of the Clinical Management Information System for the Houston Health Department; providing a maximum contract amount - 1 Year with four one-year options - \$2,591,312.50 - Health Special Revenue Fund
25. ORDINANCE approving and authorizing restatement and amendment to the Pension Actuarial Services Agreement between the City and **RETIREMENT HORIZONS, INC** for the Finance Department; providing a maximum contract amount - 1 Year - \$362,132.39 - General Fund
26. ORDINANCE approving and authorizing contract between the City of Houston and **NORSTAN COMMUNICATIONS, INC dba BLACK BOX NETWORK SERVICES** for Managed Telecommunications Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with two one-year options - \$10,770,632.36 - Enterprise Fund
27. ORDINANCE approving and authorizing contract between the City of Houston and **MASTERSON ADVISORS LLC** for Financial Advisory Services for the Finance Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,770,000.00 - Enterprise and Other Funds
28. ORDINANCE approving and authorizing contract between the City of Houston and **AMBASSADOR SERVICES, LLC** for Janitorial Cleaning and Associated Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$17,092,261.26 - General and Park Special Revenue Funds
29. ORDINANCE approving and authorizing contract between the City of Houston and **MCLEMORE BUILDING MAINTENANCE, INC** for Janitorial Cleaning and Associated Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$8,237,158.00 - General, Enterprise and Other Funds
30. ORDINANCE appropriating \$385,000.00 from Equipment Acquisition Consolidated Fund for the Two-Factor Authentication Project for Houston Information Technology Services Department
31. ORDINANCE approving and authorizing first amendments to the Vendor Agreements between the City and **HERMAN HAMMONDS** and **J HUERTA CONSTRUCTION LLC**, respectively, for Residential Repair and Restoration Services provided to Older Adults through Harris County Area Agency on Aging of the Houston Health Department
32. ORDINANCE approving and authorizing first amendment to the Vendor Agreement between the City and **BRUCE MATSON, D.D.S.**, for Professional Services provided to Older Adults through Harris County Area Agency on Aging of the Houston Health Department; amending Ordinance No. 2014-1153 to increase the maximum contract amount for the Agreement with **BRUCE MATSON D.D.S. ONLY** - \$200,000.00 - Grant Funds

33. ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT of EDUCATION** for CASE for Kids City Connections Program; providing a maximum contract amount
34. ORDINANCE appropriating \$4,216,973.71 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), ELEVEN (GREATER GREENSPPOINT ZONE), FIFTEEN (EAST DOWNTOWN ZONE), and TWENTY-FIVE (HIRAM CLARKE/FORT BEND ZONE)** for payment of administrative expenses, payment to Harris County, and payments to certain redevelopment authorities as provided herein - **DISTRICTS B - DAVIS; C - COHEN; D - BOYKINS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**
35. ORDINANCE appropriating \$9,083,116.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBERS ONE (SAINT GEORGE PLACE ZONE), TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), SIX (EASTSIDE ZONE), SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE), EIGHT (GULFGATE ZONE), NINE (SOUTH POST OAK ZONE), TWELVE (CITY PARK ZONE), and THIRTEEN (OLD SIXTH WARD ZONE)**, City of Houston, Texas, for payment of affordable housing costs, payments to **HOUSTON INDEPENDENT SCHOOL DISTRICT**, and payments to certain redevelopment authorities as provided herein - **DISTRICTS C - COHEN; D - BOYKINS and K - CASTEX-TATUM**
36. ORDINANCE consenting to the creation of **HARRIS COUNTY IMPROVEMENT DISTRICT NO. 24** within the corporate limits of the City of Houston, Texas, and the inclusion of 15.1155 acres of land into the district - **DISTRICT G - TRAVIS**
37. ORDINANCE designating the property municipally known as **711 Milby Street** and within the City of Houston, Texas, as a landmark and designated the "Cameron Iron Works" - **DISTRICT I - GALLEGOS**
38. ORDINANCE establishing the south side of the **3400-3500 blocks**, and the north side of the **3500 block, of Charleston Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**
39. ORDINANCE establishing the north and south sides of the **3400-3500 blocks of Ozark Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**
40. ORDINANCE establishing the north and south sides of the **2400-2500 blocks of Rosewood Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**
41. ORDINANCE appropriating \$220,000.00 out of Metro Construction – Other Fund; approving and authorizing an Interlocal Agreement between the City of Houston and **EAST END DISTRICT** for the Design, Construction and Installation of Sidewalks within the municipal boundaries - **DISTRICTS H -**

**CISNEROS and I - GALLEGOS**

42. ORDINANCE appropriating \$44,000.00 out of Water & Sewer System Consolidated Construction Fund and approving and authorizing Professional Construction Management and Inspection Services contract between the City of Houston and **WESTON SOLUTIONS, INC** for Wastewater Facilities Construction Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund
43. ORDINANCE awarding contract to **ISI CONTRACTING, INC** for On-Call NTMP Construction – Group B; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing and contingencies relating to construction of facilities financed by the Contributed Capital Project Fund

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

**MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Kubosh first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

Item Creation Date:

SP091719

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP091719	Signed Cover sheet

**CITY COUNCIL CHAMBER - CITY HALL - 2nd FLOOR – TUESDAY**  
**September 17, 2019 – 2:00 PM**

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

MELVA ROY – Post Office Box 376 – 77001 – 832-969-1098 - Senior Curbside Program/Solid Waste

3 MIN

3 MIN

3 MIN

JOHNSON PALOMO – 8797 Hammerly Blvd., #2710 – 77080 – 346-303-0917 – Horse drawn carriages

CELESTE GONZALES – 4911 Canyon Blanco Dr. – 77045 – 832-916-8221 - Horse drawn carriages

LINDA HARROD – 2737 Bay Area Blvd. – 77058 – 281-614-9250 – Horse drawn carriages

SUSAN BROCK – 6926 Navigation Blvd. – 77011 – 281-965-7678 – Horse drawn carriages

ZAF TAHIR – 16 Shadow Ln. – 77080 – 713-504-0156 – Houstonians for peace and harmony in Houston  
South Asian communities

ATIF KHAN – 17411 Fountain View Cir. – Sugar Land, TX – 77479 – No Phone - Houstonians for peace and  
harmony in Houston South Asian communities

SAJTAD BURKI – 7207 Regency Square, Apt. #247 – 77036 – No Phone - Houstonians for peace and  
harmony in Houston South Asian communities

M. J. KHAN – 11201 Wilding Ln. – 77024 – 713-398-4829 - Houstonians for peace and harmony in Houston  
South Asian communities

NISHAN KAHN – 17006 Summer Hollow Dr. – Sugar Land, TX – 77498 – 713-398-4254 - Houstonians for  
peace and harmony in Houston South Asian communities

MOHAMMAD TAHIR – 3802 Windmill Links Dr. – Richmond, TX – 77407 – 281-786-7088 - Houstonians  
for peace and harmony in Houston South Asian communities

ARTHUR ROBINSON – 8202 Gaines Meadow Dr. – 77083 – 832-767-9273 – Issues with water bill

BRENDA MURCHINSON – 3106 Webster St. – 77004 – 713-650-8510 – No notification for the Gregory  
Lincoln Library

THELMA SCOTT – 15331 Kuykendahl Rd., Apt. #1201 – 77090 – 832-654-2737 – Invitation to the Diversity  
Olympic Spirit Day

DEMETRIA SMITH – 2500 Old Farm Rd. – 77063 – 832-671-9712 – Election interference

STEVEN GUTTERUD – 12103 Double Tree Dr. – 77070 – 713-367-7985 – Providing housing for low income  
veterans/3D printing

RITA MITCHELL – Post Office Box 14055 – 77221 – No Phone – Funding mechanism for pay parity for  
Firemen

DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77207 – 713-264-0127 – Wrongdoing to the nation  
of people

KATHERINE MILLIKEN – Post Office Box 131454 – 77219 – 713-775-6874 – HPD

ROY BRADLEY – 9315 Spellman Rd. – 77031 – 713-433-7555 – Issues with a Police Officer



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date: 8/28/2019

MYR ~ 2019 Harris County-Houston Sports Authority Chair  
ReAppt. ltr. 8-28-19

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the reappointment of **J. KENT FRIEDMAN** as Chair of the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY**, for a term to expire August 31, 2021

### **Background:**

August 23, 2019

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to Section 335.035 of the Texas Local Government Code, I am reappointing Mr. J. Kent Friedman as Chair of the Harris County-Houston Sports Authority, for a term to expire August 31, 2021, subject to confirmation by the City Council and the concurrent reappointment of Mr. Friedman as Chair by the Harris County Commissioners Court.

Mr. Friedman's résumé is attached for your review.

Sincerely,

Sylvester Turner  
Mayor

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date: 9/3/2019

MYR ~ 2019 Harris County-Houston Sports Authority  
ReAppt ltr

Agenda Item#: 2.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **HARRIS COUNTY-HOUSTON SPORTS AUTHORITY BOARD OF DIRECTORS**:

Position One - **CINDY CLIFFORD**, reappointment, for a term to expire August 31, 2020  
Position Two - **JUAN SANCHEZ MUÑOZ**, appointment, for a term to expire August 31, 2020  
Position Three - **WILLIE J. ALEXANDER**, reappointment, for a term to expire August 31, 2020  
Position Four - **MARTYE M. KENDRICK**, reappointment, for a term to expire August 31, 2021  
Position Five - **LAURA G. MURILLO**, reappointment, for a term to expire August 31, 2021  
Position Eleven - **ROBERT WOODS**, reappointment, for a term to expire August 31, 2021

### **Background:**

August 29, 2019

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Section 335.035 of the Texas Local Government Code, I am appointing or reappointing the following individuals to the Harris County-Houston Sports Authority Board of Directors, subject to City Council confirmation:

Cindy Clifford, reappointment to Position One, for a term to expire August 31, 2020;  
Juan Sanchez Muñoz, appointment to Position Two, for a term to expire August 31, 2020;  
Willie J. Alexander, reappointment to Position Three, for a term to expire August 31, 2020.  
Martye M. Kendrick, reappointment to Position Four, for a term to expire August 31, 2021;  
Laura G. Murillo, reappointment to Position Five, for a term to expire August 31, 2021;  
and  
Robert Woods, reappointment to Position Eleven, for a term to expire August 31, 2021.

The résumés of the nominees are attached for your review.



Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date: 9/3/2019

2019 TIRZ # 27 Montrose ReAppt. ltr. 9-3-19

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS (MONTROSE ZONE)**

Position Two - **RANDY MITCHMORE**, reappointment, for a term to expire December 31, 2020 and to serve as Chair for a term to expire December 31, 2019

Position Four - **SHERRY WEESNER**, reappointment, for a term to expire December 31, 2020

Position Six - **JOVON ALFON B. TYLER**, appointment, for a term to expire December 31, 2020

Position Seven - **RAYMOND L. VALDEZ**, appointment, for a term to expire December 31, 2019

### **Background:**

August 23, 2019

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311 and City of Houston, Texas Ordinance No. 2015-1257, I am nominating the following individuals for appointment or reappointment to the Board of Directors of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (Montrose Zone), subject to City Council confirmation:

Randy Mitchmore, reappointment to Position Two, for a term to expire December 31, 2020, and to serve as Chair for a term to expire December 31, 2019;

Sherry Weesner, reappointment to Position Four, for a term to expire December 31, 2020;

Jovon Alfon B. Tyler, appointment to Position Six, for a term to expire December 31, 2020;

and

Raymond L. Valdez, appointment to Position Seven, for a term to expire December 31, 2019.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District G

Item Creation Date: 6/4/2019

HPW – 20MR108-A Addtn'l Approp / Oscar Renda  
Contracting, Inc.

Agenda Item#: 4.

### **Summary:**

ORDINANCE appropriating \$3,538,881.52 out of Street & Traffic Control and Storm Drainage DDSRF; \$82,000.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston and **OSCAR RENDA CONTRACTING, INC** for the Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway for Change Order No. 7 (Approved by Ordinance No. 2015-1254); providing funding for CIP Cost Recovery, testing services, construction management and contingencies to construction of facilities financed by Street & Traffic Control and Storm Drainage DDSRF and Water & Sewer System Consolidated Construction Fund - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** Adopt an Ordinance approving Additional Appropriation for Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**RECOMMENDATION: (SUMMARY)** Adopt an Ordinance approving Additional Appropriation of \$3,620,881.52 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Capital Improvement Project (CIP) and is required to meet City of Houston standards as well as improve traffic circulation, mobility, and drainage in the service area. Deterioration of existing pavement and future traffic volume requires that the roadway be constructed. This project was approved by the Texas Transportation Commission in the 2013-2016 Transportation Improvement Program (TIP). The state shall refund the city 80% of the construction cost up to a maximum of \$12,647,308.00, which will be reimbursed through monthly billings as costs are incurred.

**DESCRIPTION/SCOPE:** The project includes the construction of approximately 16,600 linear feet of roadway to major thoroughfare standards. The proposed project includes reconstruction of a four-lane divided roadway consisting of approximately 89,864 square yards of 10-inch reinforced concrete pavements with curbs and gutters, approximately 5,000 linear feet of 24 to 84-inch diameter storm sewer pipe, approximately 8,725 linear feet of 4 to 24-inch diameter water line, and approximately 9,400 linear feet of 6 to 30-inch diameter sanitary sewer line, including all appurtenances. The project also includes installation of seven new traffic signal systems along Memorial Drive, construction of wheelchair ramps, driveways, sidewalks, and street lighting, and the

replacement of an existing bridge at Turkey Creek with a triple 10-foot bridge-rated box culvert structure. The Project was awarded to Oscar Renda Contracting, Inc. with an original Contract Amount of \$32,720,726.00 and a subsequent additional appropriation in the amount of \$1,277,115.80 increasing the contract to \$33,997,841.80.

**LOCATION:** The project area is generally bound by IH-10 on the north, Briarforest Drive on the south, North Kirkwood Road on the east and North Eldridge Parkway on the west. The project is located in Key Map Grids 488G, 488H, and 489E.

**ADDITIONAL APPROPRIATION:** An Approval is requested for an additional appropriation of \$3,620,881.52 and an extension of 161 days of contract time for additional work described in Change Order No. 7. This scope of work is necessary to complete the execution of the project to incorporate landscaping and design modifications, traffic control measures, utility conflict resolution cost, cost for additional testing, removal and replacement of medians and stamped concrete. This scope of work is necessary to complete the execution of this project due to the inspection results. The requested appropriation will cover the additional work identified, leaving the 5% contingency balance for the completion of the remaining contract work.

The total cost of this additional appropriation is \$3,620,881.52 to be appropriated as follows:

- |                           |                 |
|---------------------------|-----------------|
| • Contract Services       | \$ 2,388,981.33 |
| • Contingencies           | \$ 119,449.06   |
| • CIP Cost Recovery       | \$ 238,898.13   |
| • Testing Services        | \$ 250,000.00   |
| • Construction Management | \$ 623,553.00   |

Testing Services will be provided by Terracon Consultants, Inc., under a previously approved contract.

Construction Management Services will be provided by WSP USA, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** Hire Houston First does not apply to this expenditure because it involves the use of state funds and is subject to specific procurement rules of the state government. However, Oscar Renda Contracting, Inc. is registered under Hire Houston First as a City/Local Business.

**PAY OR PLAY PROGRAM:** This contract is exempt for the City's Pay or Play Ordinance, because it involves the use of federal funds and is subject to specific contract rules of the federal government.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 10.00%. The original Contract approved by Ordinance No. 2015-1254 is in the amount of \$32,720,726.00 and a subsequent additional appropriation by Ordinance No. 2018-0747 in the amount of

\$1,277,115.80. Assuming approval of this appropriation, the Contract amount will total to \$36,386,823.13. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 15.80%.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. N-000798-0001-4, R-000500-0178-4, and S-000500-0178-4

**Prior Council Action:**

Ordinance No. 2015-1254, dated 12-09-2015

Ordinance No. 2018-0747, dated 09-19-2018

Motion No. 2018-0488, dated 09-19-2018

**Amount of Funding:**

**Total Appropriation:**

Total Cost: \$3,620,881.52

\$3,538,881.52 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF  
(Supported by Drainage Utility Charge)

\$82,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Previous Appropriations:**

Total Cost: \$1,340,971.59

\$967,636.35 from Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)

\$112,425.75 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge)

\$260,909.49 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Original (previous) Appropriation:**

Total Cost: \$39,001,000.00

\$12,647,308.00 from Fund No. 5430 – Federal State Local – PWE Pass Thru DDSR

\$20,787,611.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

\$5,566,081.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

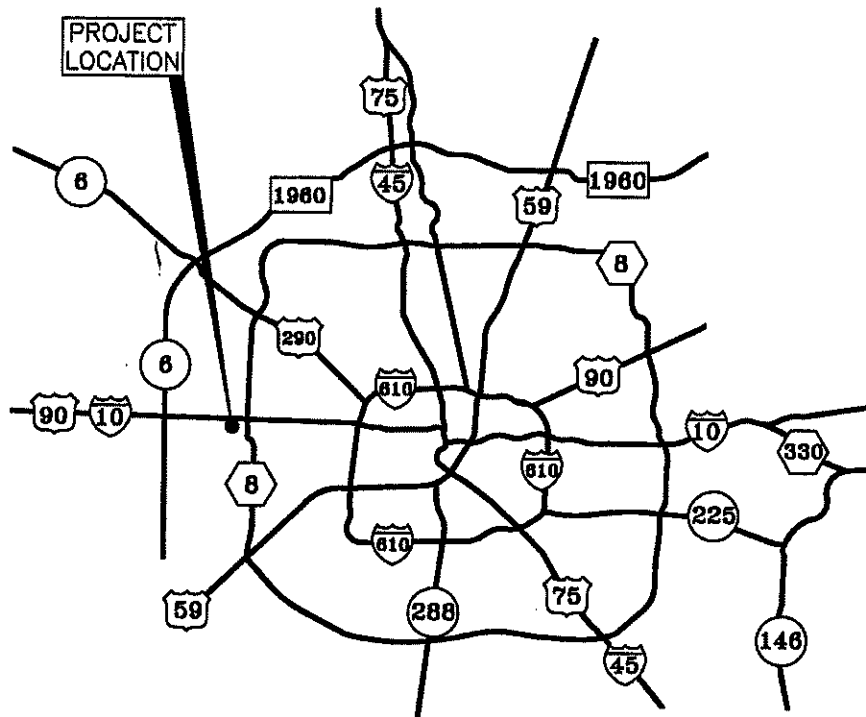
Phone: (832) 395-2441

**ATTACHMENTS:**

Description	Type
Maps	Backup Material
Cover sheet	Signed Cover sheet



CITY OF HOUSTON  
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
WBS N-000798-0001-3



LOCATION MAP

**MEMORIAL DRIVE  
PAVEMENT IMPROVEMENTS  
PROJECT LOCATION MAP**  
COUNCIL DISTRICT G  
KEY MAP NO. 488 G,H & 489 E

**CivilTech  
Engineering, Inc.**

11821 Telge Road  
Cypress, Texas 77429  
(281) 304-0200 Fax (281) 304-0210  
Registration No. F-382

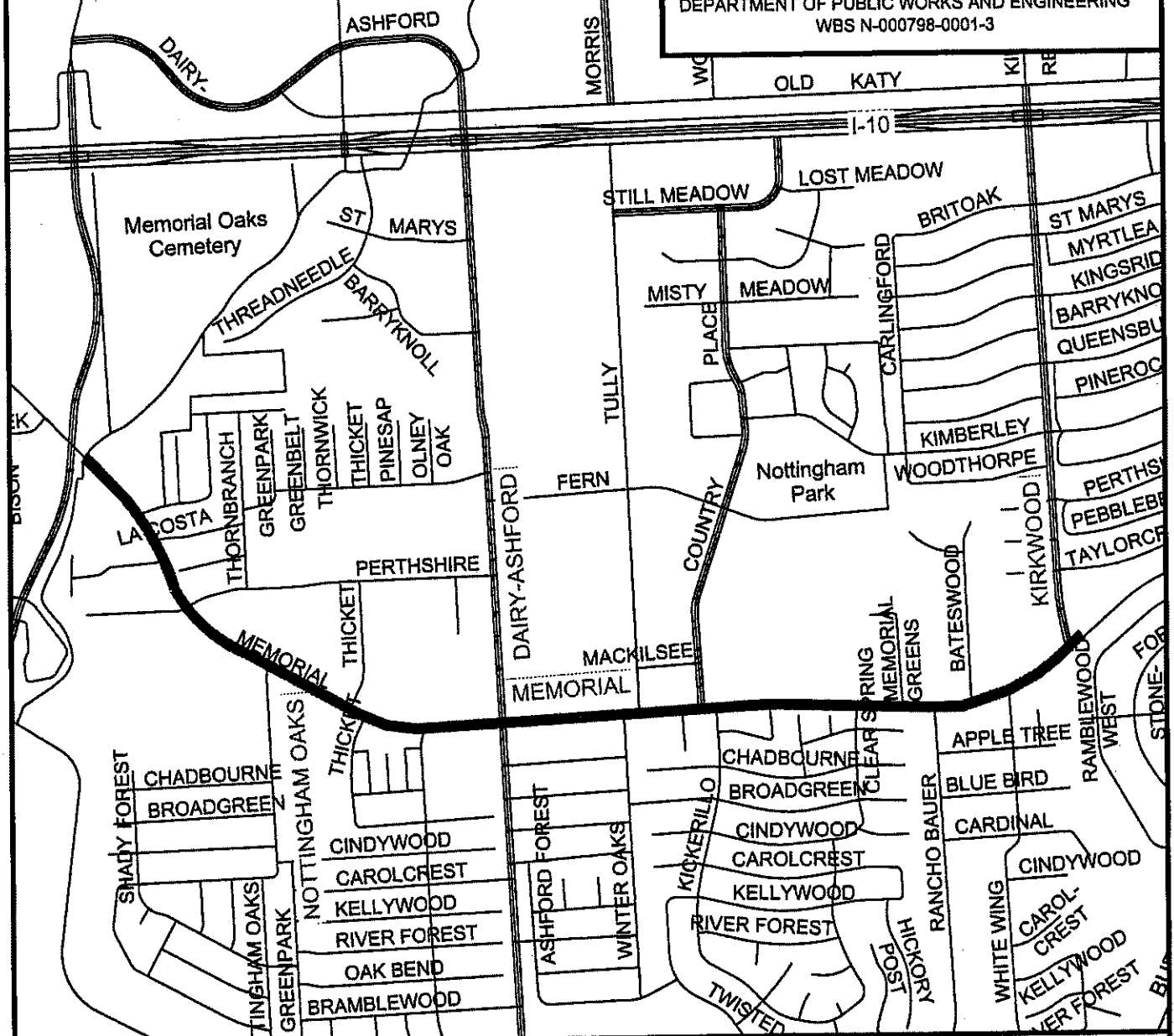


NOT TO SCALE



CITY OF HOUSTON

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
WBS N-000798-0001-3



**MEMORIAL DRIVE  
PAVEMENT IMPROVEMENTS  
KIRKWOOD TO N. ELDRIDGE  
VICINITY MAP**  
COUNCIL DISTRICT G  
KEY MAP NO. 488 G,H & 489 E

**CivilTech  
Engineering, Inc.**

11821 Telge Road  
Cypress, Texas 77429  
(281) 304-0200 Fax (281) 304-0210  
Registration No. F-382





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/20/2019

District G

Item Creation Date: 6/4/2019

HPW – 20MR108-A Addn'l Approp / Oscar Renda Contracting, Inc.

Agenda Item#: 2.

### **Summary:**

ORDINANCE appropriating \$3,538,881.52 out of Street & Traffic Control and Storm Drainage DDSRF; \$82,000.00 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston and **OSCAR RENDA CONTRACTING, INC** for the Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway for Change Order No. 7 (Approved by Ordinance No. 2015-1254); providing funding for CIP Cost Recovery, testing services, construction management and contingencies to construction of facilities financed by Street & Traffic Control and Storm Drainage DDSRF and Water & Sewer System Consolidated Construction Fund - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** Adopt an Ordinance approving Additional Appropriation for Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**RECOMMENDATION: (SUMMARY)** Adopt an Ordinance approving Additional Appropriation of \$3,620,881.52 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Capital Improvement Project (CIP) and is required to meet City of Houston standards as well as improve traffic circulation, mobility, and drainage in the service area. Deterioration of existing pavement and future traffic volume requires that the roadway be constructed. This project was approved by the Texas Transportation Commission in the 2013-2016 Transportation Improvement Program (TIP). The state shall refund the city 80% of the construction cost up to a maximum of \$12,647,308.00, which will be reimbursed through monthly billings as costs are incurred.

**DESCRIPTION/SCOPE:** The project includes the construction of approximately 16,600 linear feet of roadway to major thoroughfare standards. The proposed project includes reconstruction of a four-lane divided roadway consisting of approximately 89,864 square yards of 10-inch reinforced concrete pavements with curbs and gutters, approximately 5,000 linear feet of 24 to 84-inch diameter storm sewer pipe, approximately 8,725 linear feet of 4 to 24-inch diameter water line, and approximately 9,400 linear feet of 6 to 30-inch diameter sanitary sewer line, including all appurtenances. The project also includes installation of seven new traffic signal systems along Memorial Drive, construction of wheelchair ramps, driveways, sidewalks, and street lighting, and the replacement of an existing bridge at Turkey Creek with a triple 10-foot bridge-rated box culvert structure. The Project was awarded to Oscar Renda Contracting, Inc. with an original Contract Amount of \$32,720,726.00 and a subsequence additional appropriation in the amount of \$1,277,115.80 increasing the contract to \$33,997,841.80.

**LOCATION:** The project area is generally bound by IH-10 on the north, Briarforest Drive on the south, North Kirkwood Road on the east and North Eldridge Parkway on the west. The project is located in Key Map Grids 488G, 488H, and 489E.

**ADDITIONAL APPROPRIATION:** An Approval is requested for an additional appropriation of \$3,620,881.52 and an extension of 161 days of contract time for additional work described in Change Order No. 7. This scope of work is necessary to complete the execution of the project to incorporate landscaping and design modifications, traffic control measures, utility conflict resolution cost, cost for additional testing, removal and replacement of medians and stamped concrete. This scope of work is necessary to complete the execution of this project due to the inspection results. The requested appropriation will cover the additional work identified, leaving the 5% contingency balance for the completion of the remaining contract work.

The total cost of this additional appropriation is \$3,620,881.52 to be appropriated as follows:

• Contract Services	\$ 2,388,981.33
• Contingencies	\$ 119,449.06
• CIP Cost Recovery	\$ 238,898.13
• Testing Services	\$ 250,000.00
• Construction Management	\$ 623,553.00

Testing Services will be provided by Terracon Consultants, Inc., under a previously approved contract.

Construction Management Services will be provided by WSP USA, Inc. under a previously approved contract.


**HIRE HOUSTON FIRST:** Hire Houston First does not apply to this expenditure because it involves the use of state funds and is

**HIRE HOUSTON FIRST:** This provision does not apply to this expenditure because it involves the use of state funds and is subject to specific procurement rules of the state government. However, Oscar Renda Contracting, Inc. is registered under Hire Houston First as a City/Local Business.

**PAY OR PLAY PROGRAM:** This contract is exempt for the City's Pay or Play Ordinance, because it involves the use of federal funds and is subject to specific contract rules of the federal government.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 10.00%. The original Contract approved by Ordinance No. 2015-1254 is in the amount of \$32,720,726.00 and a subsequence additional appropriation by Ordinance No. 2018-0747 in the amount of \$1,277,115.80. Assuming approval of this appropriation, the Contract amount will total to \$36,386,823.13. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 15.80%.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

DocuSigned by:  
  
A93C410B72B3453...  
\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. N-000798-0001-4, R-000500-0178-4, and S-000500-0178-4

**Prior Council Action:**  
Ordinance No. 2015-1254, dated 12-09-2015  
Ordinance No. 2018-0747, dated 09-19-2018  
Motion No. 2018-0488, dated 09-19-2018

**Amount of Funding:**  
**Total Appropriation:**  
Total Cost: \$3,620,881.52  
\$3,538,881.52 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge)  
\$82,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Previous Appropriations:**  
Total Cost: \$1,340,971.59  
\$967,636.35 from Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)  
\$112,425.75 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge)  
\$260,909.49 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Original (previous) Appropriation:**  
Total Cost: \$39,001,000.00  
\$12,647,308.00 from Fund No. 5430 – Federal State Local – PWE Pass Thru DDSR  
\$20,787,611.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF  
\$5,566,081.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**  
Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2441

<u><b>ATTACHMENTS:</b></u>	
Description	Type
Signed Coversheet	Signed Cover sheet
SAP Documents	Financial Information
Maps	Backup Material
OBO	Backup Material
Prior Council Action	Backup Material
Affidavit of Ownership and Tax Report	Backup Material
Change Orders 1-6	Backup Material
Change Order 7	Backup Material
Revised Ordin	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District G

Item Creation Date: 6/5/2019

HPW – 20MR108-B Change Order / Oscar Renda  
Contracting, Inc.

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 7 in the amount of \$2,388,981.33 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway on contract with **OSCAR RENDA CONTRACTING, INC** - 7.03% above the original contract amount - **DISTRICT G - TRAVIS**  
**This item should only be considered after passage of Item 4 above**

### **Background:**

**SUBJECT:** Pass a motion approving Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**RECOMMENDATION: (SUMMARY)** Pass a motion approving Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Capital Improvement Project (CIP) and is required to meet City of Houston standards as well as improve traffic circulation, mobility, and drainage in the service area. Deterioration of existing pavement and future traffic volume requires that the roadway be constructed. This project was approved by the Texas Transportation Commission in the 2013-2016 Transportation Improvement Program (TIP). The state shall refund the city 80% of the construction cost up to a maximum of \$12,647,308.00, which will be reimbursed through monthly billings as costs are incurred.

**LOCATION:** The project area is generally bound by IH-10 on the north, Briarforest Drive on the south, North Kirkwood Road on the east and North Eldridge Parkway on the west. The project is located in Key Map Grids 488G, 488H and 489E.

**CHANGE ORDER No. 7:** This work is required for the additional work described in Change Order No. 7 to complete the execution of the project to incorporate landscaping and design modifications, traffic control measures, utility conflict resolution cost, cost for additional testing, removal and replacement of medians and stamped concrete. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 1165 calendar days. The project was awarded to Oscar

Renda Contracting, Inc. with an original Contract Amount of \$32,720,726.00 and a subsequent additional appropriation in the amount of \$1,277,115.80 increasing the contract to \$33,997,841.80.

The proposed Change Order No. 7 is in the amount of \$2,388,981.33 or 7.03% above the original contract amount and extends the contract time by 161 days. This will increase the original contract amount to \$36,386,823.13; leaving the 5% contingency balance for completing the remaining work.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 10.00%. The original Contract approved by Ordinance No. 2015-1254 is in the amount of \$32,720,726.00 and a subsequent additional appropriation by Ordinance No. 2018-0747 in the amount of \$1,277,115.80. Assuming approval of this appropriation, the Contract amount will total to \$36,386,823.13. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 15.80%.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. N-000798-0001-4, R-000500-0178-4, and S-000500-0178-4

**Prior Council Action:**

Ordinance No. 2015-1254, dated 12-09-2015

Ordinance No. 2018-0747, dated 09-19-2018

Motion No. 2018-0488, dated 09-19-2018

**Amount of Funding:**

No additional funding required.

**Original (previous) Appropriation:**

Total Cost: \$39,001,000.00

\$12,647,308.00 from Fund No. 5430 – Federal State Local – PWE Pass Thru DDSR

\$20,787,611.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF

\$5,566,080.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction

**Subsequent Appropriations:**

Total Cost: \$1,340,971.59

\$967,636.35 from Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)

\$112,425.75 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge).

\$260,909.49 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Additional Appropriation:**

Total Cost: \$3,620,881.52

\$3,538,881.52 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge)

\$82,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

**Phone:** (832) 395-2441

**ATTACHMENTS:****Description**

Maps  
cover sheet

**Type**

Backup Material  
Signed Cover sheet



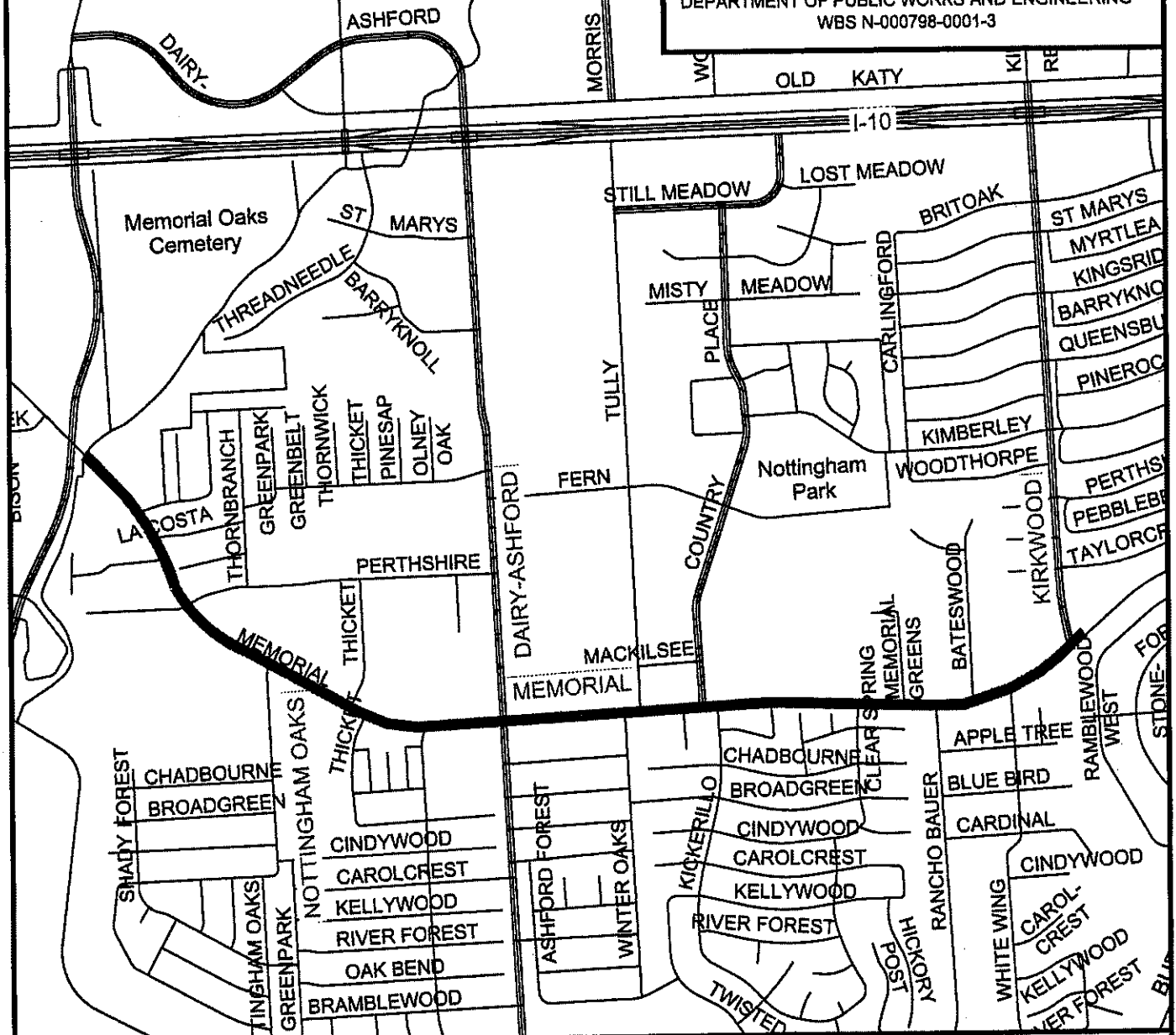


NOT TO SCALE



CITY OF HOUSTON

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
WBS N-000798-0001-3



**MEMORIAL DRIVE  
PAVEMENT IMPROVEMENTS  
KIRKWOOD TO N. ELDRIDGE  
VICINITY MAP**  
COUNCIL DISTRICT G  
KEY MAP NO. 488 G,H & 489 E

**CivilTech  
Engineering, Inc.**

11821 Telge Road  
Cypress, Texas 77429  
(281) 304-0200 Fax (281) 304-0210  
Registration No. F-382



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/20/2019

District G

Item Creation Date: 6/5/2019

HPW – 20MR108-B Change Order / Oscar Renda Contracting, Inc.

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 7 in the amount of \$2,388,981.33 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway on contract with **OSCAR RENDA CONTRACTING, INC** - 7.03% above the original contract amount - **DISTRICT G - TRAVIS**

**This item should only be considered after passage of Item 2 above**

### **Background:**

**SUBJECT:** Pass a motion approving Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**RECOMMENDATION: (SUMMARY)** Pass a motion approving Change Order No. 7 for Memorial Drive Paving and Drainage Improvements from North Kirkwood Road to North Eldridge Parkway.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street and Traffic Capital Improvement Project (CIP) and is required to meet City of Houston standards as well as improve traffic circulation, mobility, and drainage in the service area. Deterioration of existing pavement and future traffic volume requires that the roadway be constructed. This project was approved by the Texas Transportation Commission in the 2013-2016 Transportation Improvement Program (TIP). The state shall refund the city 80% of the construction cost up to a maximum of \$12,647,308.00, which will be reimbursed through monthly billings as costs are incurred.

**LOCATION:** The project area is generally bound by IH-10 on the north, Briarforest Drive on the south, North Kirkwood Road on the east and North Eldridge Parkway on the west. The project is located in Key Map Grids 488G, 488H and 489E.

**CHANGE ORDER No. 7:** This work is required for the additional work described in Change Order No. 7 to complete the execution of the project to incorporate landscaping and design modifications, traffic control measures, utility conflict resolution cost, cost for additional testing, removal and replacement of medians and stamped concrete. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 1165 calendar days. The project was awarded to Oscar Renda Contracting, Inc. with an original Contract Amount of \$32,720,726.00 and a subsequence additional appropriation in the amount of \$1,277,115.80 increasing the contract to \$33,997,841.80.

The proposed Change Order No. 7 is in the amount of \$2,388,981.33 or 7.03% above the original contract amount and extends the contract time by 161 days. This will increase the original contract amount to \$36,386,823.13; leaving the 5% contingency balance for completing the remaining work.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 10.00%. The original Contract approved by Ordinance No. 2015-1254 is in the amount of \$32,720,726.00 and a subsequence additional appropriation by Ordinance No. 2018-0747 in the amount of \$1,277,115.80. Assuming approval of this appropriation, the Contract amount will total to \$36,386,823.13. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 15.80%.

DocuSigned by:

*Carol Ellinger Haddock*

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. N-000798-0001-4, R-000500-0178-4, and S-000500-0178-4

### **Prior Council Action:**

Ordinance No. 2015-1254, dated 12-09-2015

Ordinance No. 2018-0747, dated 09-19-2018

Motion No. 2018-0488, dated 09-19-2018



**Amount of Funding:**

No additional funding required.

**Original (previous) Appropriation:**

Total Cost: \$39,001,000.00  
\$12,647,308.00 from Fund No. 5430 – Federal State Local – PWE Pass Thru DDSR  
\$20,787,611.00 from Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF  
\$5,566,080.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction

**Subsequent Appropriations:**

Total Cost: \$1,340,971.59  
\$967,636.35 from Fund No. 4040 – METRO Projects Construction DDSRF (Supported by Third Party Funds: METRO)  
\$112,425.75 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge).  
\$260,909.49 from Fund No. 8500 – Water and Sewer System Consolidated Construction

**Additional Appropriation:**

Total Cost: \$3,620,881.52  
\$3,538,881.52 from Fund No. 4042 – Street & Traffic Control & Storm Drainage DDSRF (Supported by Drainage Utility Charge)  
\$82,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet
Maps	Backup Material
OBO	Backup Material
Affidavit of Ownership and Tax Report	Backup Material
Prior Council Action	Backup Material
Change Order 7	Backup Material
Change Orders 1-6	Backup Material
Ordinance	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District A, District G

Item Creation Date: 5/14/2019

HPW – 20MEM16 Accept Work / Texas Pride Utilities, LLC

Agenda Item#: 6.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$584,290.40 and acceptance of work on contract with **TEXAS PRIDE UTILITIES, LLC** for Force Main Renewal and Replacement for Piping Rock and Woodsman Trail (Package 1) - 34.36% under the original contract amount and under the 5% contingency - **DISTRICTS A - STARDIG and G - TRAVIS**

### **Background:**

**SUBJECT:** Accept Work for Force Main Renewal and Replacement for Piping Rock, and Woodsman Trail (Package 1).

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$584,290.40 or 34.36% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's ongoing force main renewal and replacement program.

**DESCRIPTION/SCOPE:** This project consisted of the force main renewal and/or replacement associated with Piping Rock and Woodsman Trail Lift Stations. Kit Professionals, Inc. designed the project with 180 calendar days allowed for construction. The project was awarded to Texas Pride Utilities, LLC with an original Contract Amount of \$890,192.00.

**LOCATION:** This project consists of the following lift stations:

Name	Address	Key Map	Council District
Piping Rock	13910 Piping Rock	488N, 488S	G
Woodsman Trail	7027 Woodsman Trail	411N	A

**CONTRACT COMPLETION AND COST:** The Contractor, Texas Pride Utilities, LLC, has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 174 days approved by Change Order Nos. 1, 2, and 3. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 and 2 is \$584,290.40 a decrease of \$305,901.60 or 34.36%

under the original Contract Amount and under 5% contingency amount. The decrease cost is a result of the difference between planned and measured quantities.

**MWSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 20%. The M/WBE plan established for this project was 20%. According to Office of Business Opportunity, the participation was 4.26%. Contractor's M/WBE performance evaluation was rated "Unsatisfactory". Texas Pride Utilities, LLC failed to achieve both MBE and WBE goals. The city removed one of the packages causing a loss of 34% of the work originally contracted. The prime failed to utilize the only MBE firm listed on the RCA, choosing to self-perform underground utility work. The prime did not make good faith efforts to replace the shortage, and failed to utilize the deviation process as required by their contract.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000035-0011-4

**Prior Council Action:**

Ordinance 2017-0438, Passed and adopted 6-21-2017

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$1,027,000.00 from Fund 8500 - Water and Sewer System Consolidated Construction.

**Contact Information:**

R. Jeff Masek, PE., CCM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District A, District G  
Item Creation Date: 5/14/2019

HPW – 20MEM16 Accept Work / Texas Pride Utilities, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Force Main Renewal and Replacement for Piping Rock, and Woodsman Trail (Package 1).

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$584,290.40 or 34.36% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's ongoing force main renewal and replacement program.

**DESCRIPTION/SCOPE:** This project consisted of the force main renewal and/or replacement associated with Piping Rock and Woodsman Trail Lift Stations. Kit Professionals, Inc. designed the project with 180 calendar days allowed for construction. The project was awarded to Texas Pride Utilities, LLC with an original Contract Amount of \$890,192.00.

**LOCATION:** This project consists of the following lift stations:

Name	Address	Key Map	Council District
Piping Rock	13910 Piping Rock	488N, 488S	G
Woodsman Trail	7027 Woodsman Trail	411N	A

**CONTRACT COMPLETION AND COST:** The Contractor, Texas Pride Utilities, LLC, has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 174 days approved by Change Order Nos. 1, 2, and 3. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 1 and 2 is \$584,290.40 a decrease of \$305,901.60 or 34.36% under the original Contract Amount and under 5% contingency amount. The decrease cost is a result of the difference between planned and measured quantities.

**MWSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 20%. The M/WBE plan established for this project was 20%. According to Office of Business Opportunity, the participation was 4.26%. Contractor's M/WBE performance evaluation was rated "Unsatisfactory". Texas Pride Utilities, LLC failed to achieve both MBE and WBE goals. The city removed one of the packages causing a loss of 34% of the work originally contracted. The prime failed to utilize the only MBE firm listed on the RCA, choosing to self-perform underground utility work. The prime did not make good faith efforts to replace the shortage, and failed to utilize the deviation process as required by their contract.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000035-0011-4

### **Prior Council Action:**

Ordinance 2017-0438, Passed and adopted 6-21-2017

### **Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$1,027,000.00 from Fund 8500 - Water and Sewer System Consolidated Construction.

### **Contact Information:**

R. Jeff Masek, PE., CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:****Description**

Maps

OBO

Affidavit of Ownership and Tax Report

Prior Council Action

Change Orders 1-3

Final Estimate

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

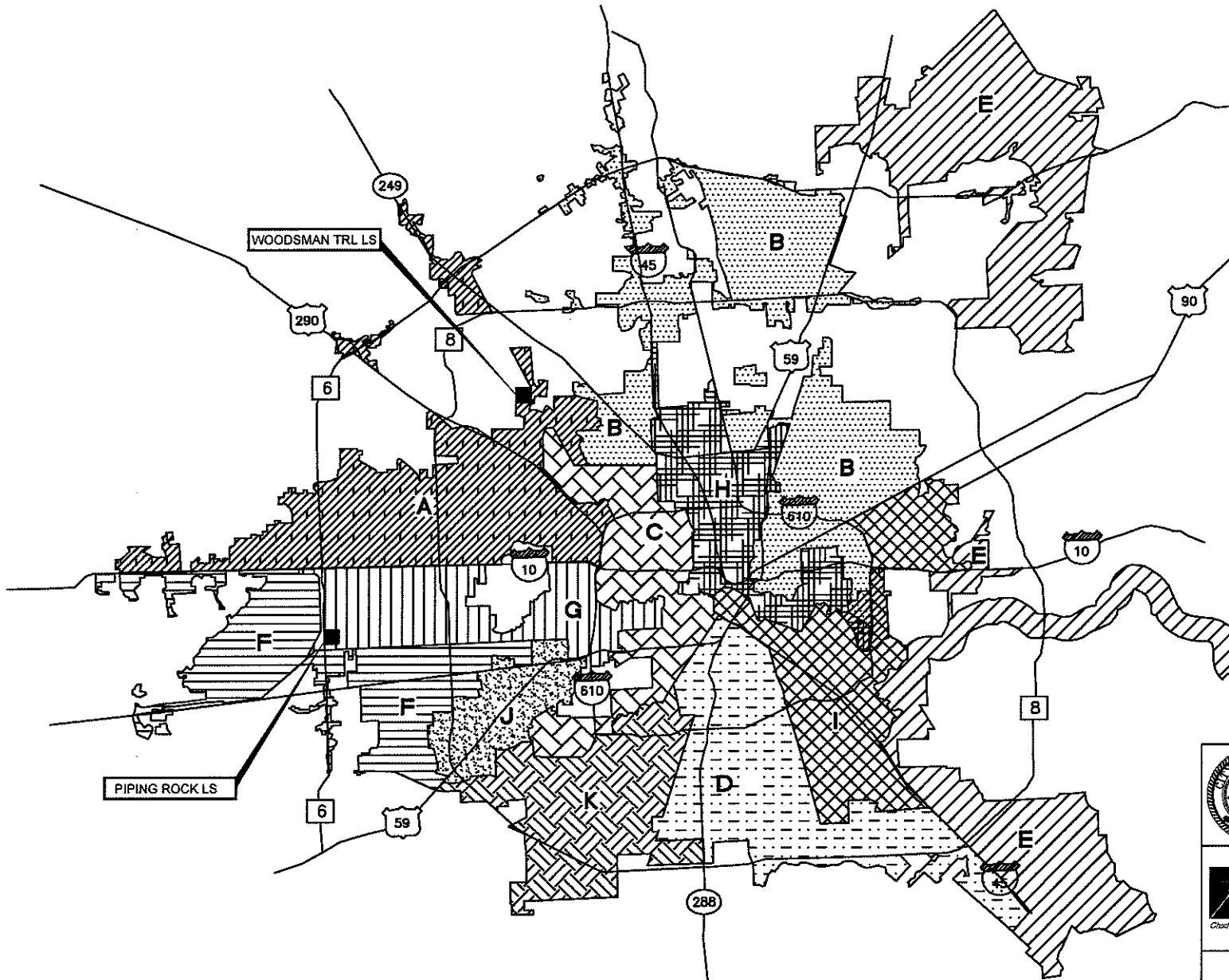
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
ENGINEERING & CONSTRUCTION DIVISION



LIFT STATIONS

WOODSMAN TRAIL LS  
COUNCIL DISTRICT: A  
KEY MAP No.: 411N  
7027 WOODSMAN TRAIL  
HOUSTON, TX 77040

PIPING ROCK LS  
COUNCIL DISTRICT: G  
KEY MAP No.: 488N, 488S  
13910 PIPING ROCK LANE  
HOUSTON, TX 77077

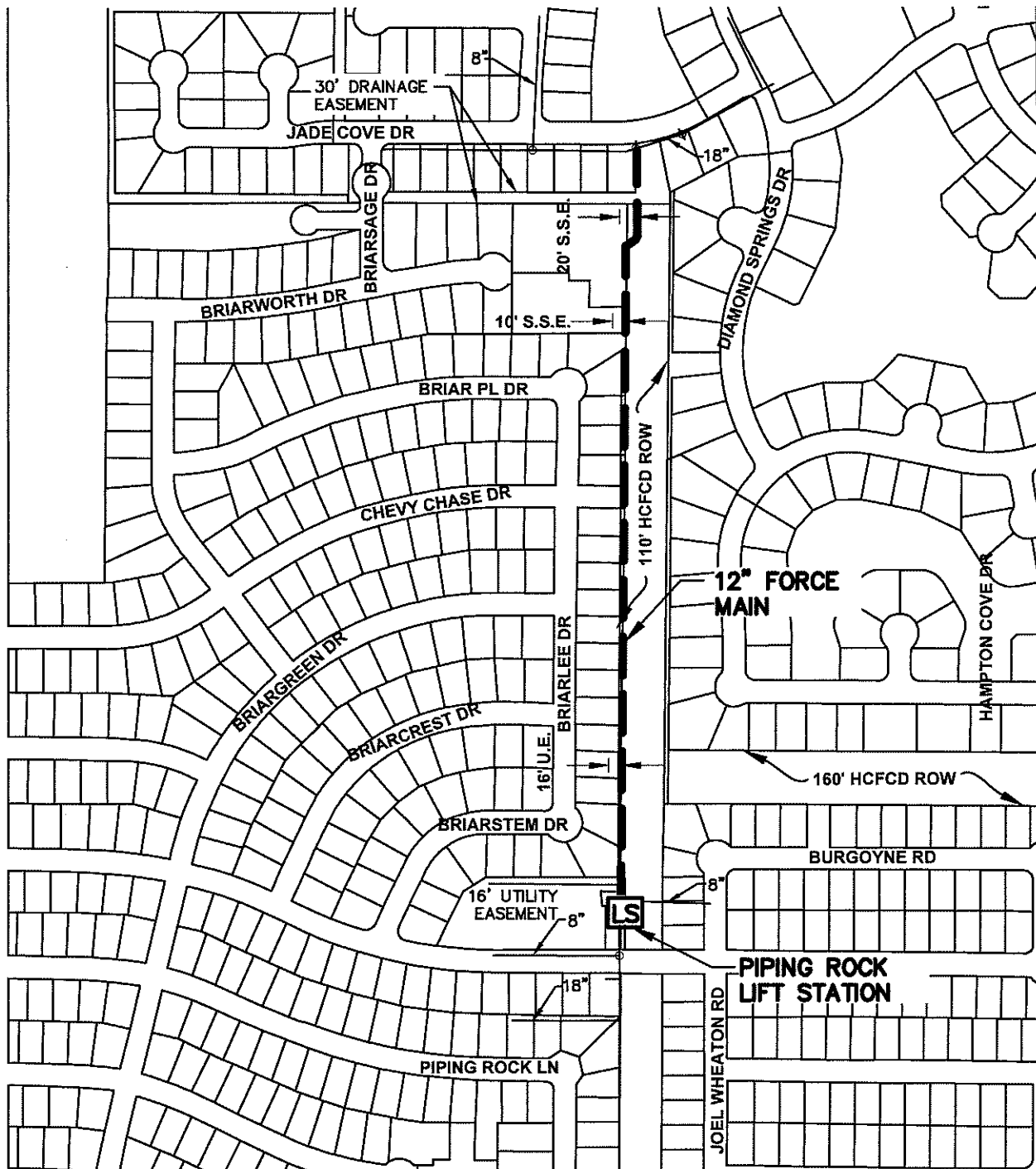


**CITY OF HOUSTON**  
**WASTEWATER FORCE MAIN**  
**RENEWAL & REPLACEMENT**  
R-000035-0011-4






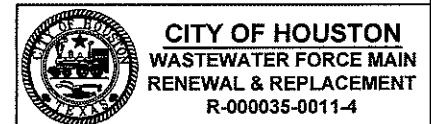
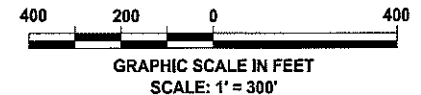
**KIT Professionals, Inc.**  
Engineers • Planners • Construction Managers  
2000 W. Sam Houston Pkwy S., Suite 1400  
Houston, Texas 77042  
Phone: (713) 763-8700; Fax: (713) 763-8747  
TSPCE Firm Registration No. F-4991

**CITY COUNCIL DISTRICT MAP**

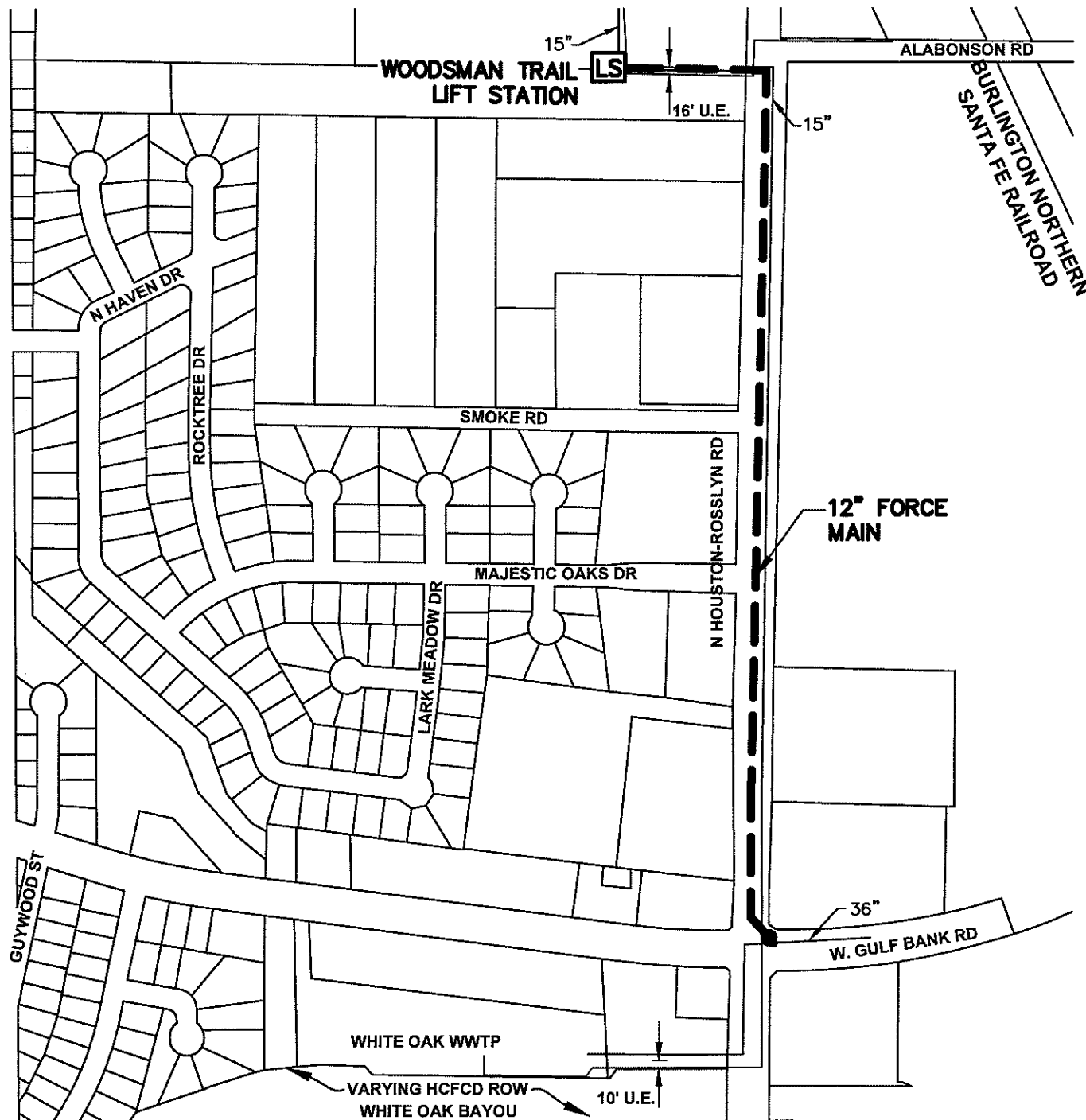


**LEGEND:**

-  PROJECT FM
-  EXIST SAN SWR
-  LIFT STATION

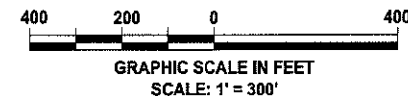


PIPING ROCK L.S. AREA  
13910 PIPING ROCK LANE  
HOUSTON, TX 77077  
KEY MAP NO.: 488N, 488S



**LEGEND:**

- PROJECT FM
- EXIST SAN SWR
- LS LIFT STATION



**CITY OF HOUSTON**  
WASTEWATER FORCE MAIN  
RENEWAL & REPLACEMENT  
R-000035-0011-4



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2000 W. Sam Houston Pkwy S., Suite 1400  
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T&E Firm Registration No. F-4991

**WOODSMAN TRAIL L.S. AREA**  
7027 WOODSMAN TRAIL  
HOUSTON, TX 77040  
KEY MAP NO.: 411N





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/7/2019

HPW - 20WWO851 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 7.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,425,235.41 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 5.85% under the original contract amount (4235-80)

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,425,235.41, which is 5.85% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repair, pipe replacement and pipe bursting to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,575,792.68. The Notice to Proceed date was 05/19/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,425,235.41, a decrease of \$150,557.27 or 5.85% under the original contract amount. Less pipe bursting was needed than anticipated.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 51.66%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0232-4  
File No. 4235-80

**Prior Council Action:**

Ordinance No. 2015-989 dated 10/14/2015

**Amount of Funding:**

No additional funding required.

Original appropriation of \$2,734,582.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
**Phone:** (832) 395-5036

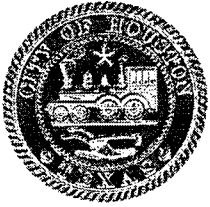
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/7/2019

HPW - 20WWO851 Accept Work/PM Construction & Rehab, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,425,235.41, which is 5.85% under the original contract amount, accept the work, and authorize final payment.

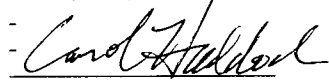
**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repair, pipe replacement and pipe bursting to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,575,792.68. The Notice to Proceed date was 05/19/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,425,235.41, a decrease of \$150,557.27 or 5.85% under the original contract amount. Less pipe bursting was needed than anticipated.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 51.66%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0232-4  
File No. 4235-80

### **Prior Council Action:**

Ordinance No. 2015-989 dated 10/14/2015

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$2,734,582.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

### **ATTACHMENTS:**

#### **Description**

Council District Map  
Council District List  
Contract Wage Rate and MWBE Compliance  
Performance Evaluation

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material

Performance Evaluation  
Prior Council Action  
Tax Report  
Affidavit of Ownership  
Final Pay Estimate Items

Backup Material  
Backup Material  
Backup Material  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/7/2019

HPW - 20WWO852 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 8.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,606,178.52 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 1.22% under the original contract amount (4235-81)

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,606,178.52, which is 1.22% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs and pipe replacement to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs and pipe replacement. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,638,439.45. The Notice to Proceed date was 09/14/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 180 days approved by Change Order No. 1. The final cost of the project is \$2,606,178.52, a decrease of \$32,260.93 or 1.22% under the original contract amount. Less pipe bursting was needed than anticipated.

The final amount of this work order contract was not affected by Change Order No. 1.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the

Office of Business Opportunity, the actual participation was 35.38%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0233-4  
File No. 4235-81

**Prior Council Action:**

Ordinance No. 2015-1145 dated 11/18/2015

**Amount of Funding:**

No additional funding required.

Original appropriation of \$2,800,361.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
**Phone:** (832) 395-5036

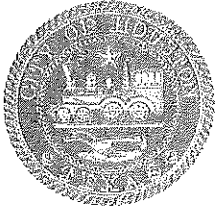
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/7/2019

HPW - 20WWO852 Accept Work/PM Construction & Rehab, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,606,178.52, which is 1.22% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs and pipe replacement to deteriorated sewer collection systems throughout the City.

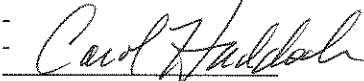
**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs and pipe replacement. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,638,439.45. The Notice to Proceed date was 09/14/2016 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 180 days approved by Change Order No. 1. The final cost of the project is \$2,606,178.52, a decrease of \$32,260.93 or 1.22% under the original contract amount. Less pipe bursting was needed than anticipated.

The final amount of this work order contract was not affected by Change Order No. 1.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 35.38%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0233-4  
File No. 4235-81

### **Prior Council Action:**

Ordinance No. 2015-1145 dated 11/18/2015

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$2,800,361.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

### **ATTACHMENTS:**

#### **Description**

Council District Map  
Council District List

#### **Type**

Backup Material  
Backup Material

Contract Wage Rate and MWBE Compliance  
Performance Evaluation  
Prior Council Action  
Tax Report  
Affidavit of Ownership  
Change Order  
Final Pay Estimate Items

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
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Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/19/2019

HPW - 20WWO853 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 9.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,707,317.88 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 4.99% over the original contract amount (4235-82)

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,707,317.88, which is 4.99% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs and pipe replacement to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs and pipe replacement. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,578,556.51. The Notice to Proceed date was 01/12/2017 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 90 days approved by Change Order No. 1. The final cost of the project is \$2,707,317.88, an increase of \$128,761.37 or 4.99% over the original contract amount. More point repairs and pipe replacements were needed than anticipated.

The final amount of this work order contract was not affected by Change Order No. 1.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the

Office of Business Opportunity, the actual participation was 21.45%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0234-4  
File No. 4235-82

**Prior Council Action:**

Ordinance No. 2016-39 dated 01/13/2016

**Amount of Funding:**

No additional funding required.

Original appropriation of \$2,737,484.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
**Phone:** (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/19/2019

HPW - 20WWO853 Accept Work/PM Construction & Rehab, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,707,317.88, which is 4.99% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs and pipe replacement to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs and pipe replacement. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,578,556.51. The Notice to Proceed date was 01/12/2017 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 90 days approved by Change Order No. 1. The final cost of the project is \$2,707,317.88, an increase of \$128,761.37 or 4.99% over the original contract amount. More point repairs and pipe replacements were needed than anticipated.

The final amount of this work order contract was not affected by Change Order No. 1.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 21.45%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.



Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0234-4  
File No. 4235-82

### **Prior Council Action:**

Ordinance No. 2016-39 dated 01/13/2016

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$2,737,484.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

### Description

Council District Map

## Council District List

### Contract Wage Rate and MWBE Compliance

### Performance Evaluation

### Prior Council Action

Tax Report

## Affidavit of Ownership

## Change Order

### Final Pay Estimate Items

## Type

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/19/2019

HPW - 20WWO864 Accept Work/PM Construction & Rehab, LLC

Agenda Item#: 10.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,716,778.79 and acceptance of work on contract with **PM CONSTRUCTION & REHAB, LLC** for Wastewater Collection System Rehabilitation and Renewal - 2.52% over the original contract amount and under the 5% contingency (4235-69)

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,716,778.79, which is 2.52% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs, pipe replacement and pipe bursting to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,649,968.11. The Notice to Proceed date was 03/19/2014 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,716,778.79, an increase of \$66,810.68 or 2.52% under the original contract amount. More traffic control plans were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3, No. 4, No. 5, No. 6, No. 7, No. 8 and No. 9.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 50.90%. The contractor was awarded a “Satisfactory” rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0203-4  
File No. 4235-69

**Prior Council Action:**

Ordinance No. 2013-888 dated 10/02/2013

**Amount of Funding:**

No additional funding required.

Original appropriation of \$2,812,467.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
**Phone:** (832) 395-5036

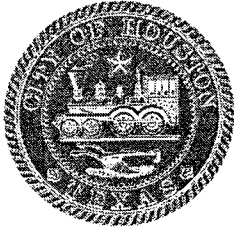
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 8/19/2019

HPW - 20WWO864 Accept Work/PM Construction & Rehab, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,716,778.79, which is 2.52% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sewer point repairs, pipe replacement and pipe bursting to deteriorated sewer collection systems throughout the City.

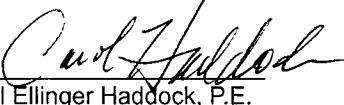
**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer point repairs, pipe replacement and pipe bursting. The project was awarded to PM Construction & Rehab, LLC with an original contract amount of \$2,649,968.11. The Notice to Proceed date was 03/19/2014 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, D, E, F, G, H, I and K.

**CONTRACT COMPLETION AND COST:** The contractor, PM Construction & Rehab, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,716,778.79, an increase of \$66,810.68 or 2.52% under the original contract amount. More traffic control plans were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3, No. 4, No. 5, No. 6, No. 7, No. 8 and No. 9.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 50.90%. The contractor was awarded a "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0203-4  
File No. 4235-69

### **Prior Council Action:**

Ordinance No. 2013-888 dated 10/02/2013

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$2,812,467.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:****Description**Council District MapCouncil District ListContract Wage Rate and MWBE CompliancePerformance EvaluationPrior Council ActionTax ReportAffidavit of OwnershipChange OrdersFinal Pay Estimate Items**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District B

Item Creation Date: 7/24/2019

HPW20MRH24 Hirsch Road Paving and Drainage Project  
(from Laura Koppe to Crosstimbers)

Agenda Item#: 11.

### **Summary:**

RECOMMENDATION from Director Houston Public Works to purchase Parcels AY17-032, AY17-033 and AY17-034, located along Hirsch Road between Tampico Street and Plaag Street, for the **HIRSCH ROAD PAVING AND DRAINAGE PROJECT (from Laura Koppe to Crosstimbers) - DISTRICT B - DAVIS**

### **Background:**

**SUBJECT:** PROPERTY: Purchase of Parcels AY17-032, AY17-033 and AY17-034 located along Hirsch Road between Tampico Street and Plaag Street for the Hirsch Road Paving and Drainage Project (from Laura Koppe to Crosstimbers).

**RECOMMENDATION: (Summary)** Authority be given through Council Motion to PURCHASE Parcels AY17-032, AY17-033 and AY17-034.

### **SPECIFIC EXPLANATION:**

The Hirsch Road Paving and Drainage Project (from Laura Koppe to Crosstimbers) is needed to replace segments of Hirsch Road that have deteriorated beyond economical repair and normal maintenance. The current project design calls for the construction of a two-lane, half boulevard, curb and gutter section as well as upgrades to storm water drainage and wastewater lines as needed. The City and its citizens will benefit from the improved traffic circulation, drainage, and safety in the service area. The City will acquire three parcels totaling 1,817 square feet in street right-of-way easements.

The City's offer was based on an appraisal by Gary S. Brown, MAI, AI-GRS. The landowner presented an unsupported counteroffer requesting an additional \$.50 PSF for each parcel. The counteroffer request was reviewed and accepted by Real Estate Services in order to avoid the additional litigation expense incurred by the City when acquiring property via condemnation and the resulting delay of the project. The breakdown of the accepted counteroffer is as follows:

### **Parcel AY17-032 (Easement)**

#### **LAND:**

541 square feet @ \$3.00 PSF.....	\$	1,623.00
541 square feet @ \$ .50 PSF (negotiated increase).....	\$	271.00

Improvements.....	\$ 2,938.00
Cost to Cure.....	\$ 41,634.00
<b>TOTAL CONSIDERATION FOR PARCEL AY17-032.....</b>	<b>\$ 46,466.00</b>

**Parcel AY17-033 (Easement)**

LAND:

604 square feet @ \$3.00 PSF.....	\$ 1,812.00
604 square feet @ \$ .50 PSF (negotiated increase).....	\$ 302.00
Improvements.....	\$ 560.00
Cost to Cure.....	\$ 600.00
<b>TOTAL CONSIDERATION FOR PARCEL AY17-033.....</b>	<b>\$ 3,274.00</b>

**Parcel AY17-034 (Easement)**

LAND:

672 square feet @ \$3.00 PSF.....	\$ 2,016.00
672 square feet @ \$ .50 PSF (negotiated increase).....	\$ 336.00
Improvements.....	\$ 725.00
Cost to Cure.....	\$ 600.00
<b>TOTAL CONSIDERATION FOR PARCEL AY17-034.....</b>	<b>\$ 3,677.00</b>

<b>TOTAL CONSIDERATION FOR PARCELS AY17-032, AY17-033 and AY17-034.....</b>	<b>\$ 53,417.00</b>
Title Policy and Services.....	\$ 2,000.00
<b>TOTAL AMOUNT</b>	<b>\$ 55,417.00</b>

It is recommended that authority be given through Council Motion to PURCHASE the land and improvements thereon for Parcels AY17-032, AY17-033 and AY17-034 located on Hirsch Road between Tampico Street and Plaag Street.

Parcel AY17-032 is a 541 square feet parcel of land situated in the William P. Harris & Robert Wilson Survey, Abstract No. 32, in Harris County, Texas, being out of a 50 x 141.5 feet tract, out of Lot 27 and Lot 28, Block 2, of Tampico Gardens as recorded in Volume 1163, Page 534, of the Harris County Deed Records (H.C.D.R.) and further described in deed executed on June 30, 1953 to James Davis and wife, Fayette Davis, as recorded in Volume 2678, Page 14 of the H.C.D.R., shown as Gospel Hill Baptist Church, according to City of Houston approved field notes.

Parcel AY17-033 is a 604 square feet parcel of land situated in the William P. Harris & Robert Wilson Survey, Abstract No. 32, in Harris County, Texas, being out of Lot 27C and 28C, Block 2, of Tampico Gardens as recorded in Volume 1163, Page 534, of the Harris County Deed Records (H.C.D.R.) according to the Harris County Appraisal District (H.C.A.D.) and recorded by deed of trust to John W. Davis, under H.C.C.F. No. K494790 and by Release of Lien to Gospel Hill Baptist Church, under Harris County Clerk File (H.C.C.F.) No. M860880, according to City of Houston approved field notes.

Parcel AY17-034 is a 672 square feet parcel of land situated in the William P. Harris & Robert Wilson Survey, Abstract No. 32, in Harris County, Texas, being out of the North 50 feet of Lot 27

and Lot 28, Block 2, of Tampico Gardens, as recorded in Volume 1163, Page 534, of the Harris County Deed Records (H.C.D.R.), and further described in deed executed December 19, 1962, to M.C. Martin, Ed McAroy and Francis H. Williams, trustees of Gospel Hill Baptist Church, as recorded in Volume 4974, Page 156 of the H.C.D.R., and the owner per Harris County Appraisal District (H.C.A.D.) No. 0720740020029, according to City of Houston approved field notes.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s).  
N-100024-0001-2

**Prior Council Action:**

Ordinance 2017-373, passed May 24, 2017  
Ordinance 2017-771, passed October 4, 2017  
Ordinance 2019-030, passed January 16, 2019

**Amount of Funding:**

No additional funding required  
(Funds were appropriated under Ordinance 2017-373)

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
**Phone:** (832) 365-3130

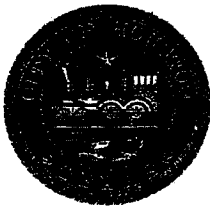
**ATTACHMENTS:**

**Description**

Signed Coversheet  
Location Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 7/24/2019

HPW20MRH24 Hirsch Road Paving and Drainage Project (from Laura Koppe to Crosstimbers)

Agenda Item#:

### **Background:**

**SUBJECT:** PROPERTY: Purchase of Parcels AY17-032, AY17-033 and AY17-034 located along Hirsch Road between Tampico Street and Plaag Street for the Hirsch Road Paving and Drainage Project (from Laura Koppe to Crosstimbers).

**RECOMMENDATION:** (Summary) Authority be given through Council Motion to PURCHASE Parcels AY17-032, AY17-033 and AY17-034.

### **SPECIFIC EXPLANATION:**

The Hirsch Road Paving and Drainage Project (from Laura Koppe to Crosstimbers) is needed to replace segments of Hirsch Road that have deteriorated beyond economical repair and normal maintenance. The current project design calls for the construction of a two-lane, half boulevard, curb and gutter section as well as upgrades to storm water drainage and wastewater lines as needed. The City and its citizens will benefit from the improved traffic circulation, drainage, and safety in the service area. The City will acquire three parcels totaling 1,817 square feet in street right-of-way easements.

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<b>Title Policy and Services.....</b>	<b>\$ 2,000.00</b>
<b>TOTAL AMOUNT</b>	<b>\$ 55,417.00</b>

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s).  
N-100024-0001-2

**Prior Council Action:**

Ordinance 2017-373, passed May 24, 2017  
Ordinance 2017-771, passed October 4, 2017  
Ordinance 2019-030, passed January 16, 2019

**Amount of Funding:**

No additional funding required (Funds were appropriated under Ordinance 2017-373)

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 365-3130

**ATTACHMENTS:**

Description	Type
Location Map	Backup Material
Ordinance 2017-373	Ordinance/Resolution/Motion
Ordinance 2017-771	Ordinance/Resolution/Motion
Ordinance 2019-030	Ordinance/Resolution/Motion
Field notes and Surveys	Backup Material

Date: 07/24/2019

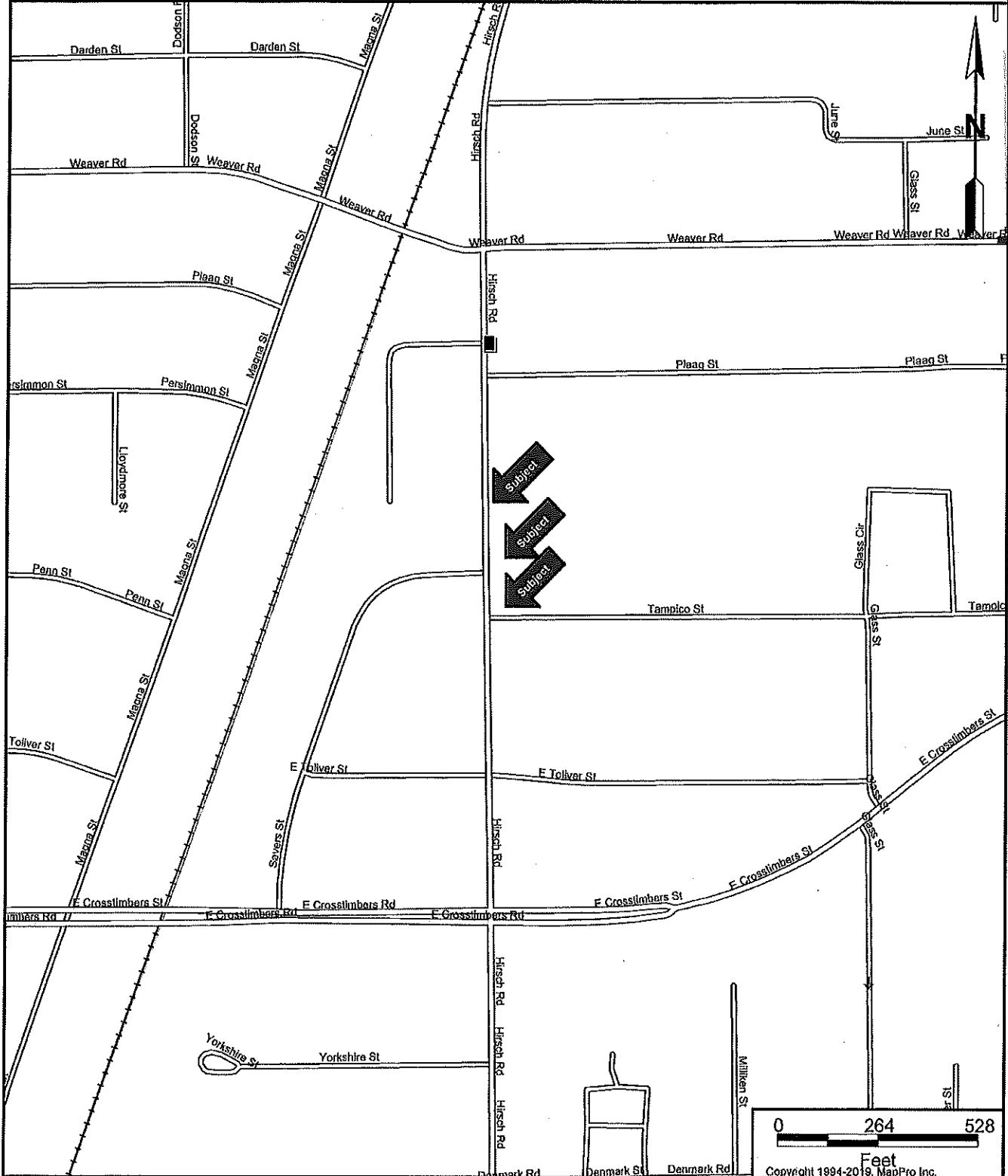
## LOCATION MAP

Description: Hirsch Road Paving & Drainage Project (from Laura Koppe to Crosstimbers)

WBS N-100024-0001-2; Parcels AY17-032 to 034; Council District B; Key Map 454K

Subject Address: Houston, TX 77016

Prepared by: City of Houston, 611 Walker, 19th Floor, Houston, TX 77002



### CAUTION:

The location of property arrows shown on this map are approximate only. Inaccuracies may exist on map such as missing, incorrectly drawn, or incorrectly addressed streets. Please report any such inaccuracy to MapPro, Inc. so that appropriate corrections can be made.

Prepared by City of Houston using MapPro Service. MapPro Inc., PO Box 37427, Houston, TX 77237 1-866-3MAPPRO.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District B, District D, District F, District J, District K

Item Creation Date:

E28897a - Appropriating Ordinance

Agenda Item#: 12.

### **Summary:**

ORDINANCE appropriating \$150,000.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBER TWO (MIDTOWN ZONE)** for Professional Planning Services related to the Complete Communities Program from the University of Houston, College of Architecture, Community Design Resource Center

### **Background:**

Approve appropriating \$150,000 out of the TIRZ#2Midtown Fund (7550) for the purchase of Professional Planning Services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center for the Planning and Development Department.

### **Specific Explanation:**

The Directors of Planning and Development Department and the Mayor's Office of Complete Communities recommend that City Council approve professional planning services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center in an amount not to exceed \$150,000.00 for the Planning and Development Department.

---

**Andrew F. Icken, Chief Development Officer**

### **Amount of Funding:**

\$150,000

TIRZ#2Midtown

Fund No.: 7550

### **Contact Information:**

Gwen Tillotson, Deputy Director

(832) 393 - 0937

### **ATTACHMENTS:**

**Description**

**Type**

revised coversheet

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/10/2019

District B, District D, District F, District J, District K

Item Creation Date:

E28897a - Appropriating Ordinance

Agenda Item#: 12.

### **Summary:**

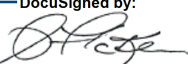
ORDINANCE appropriating \$150,000.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBER TWO (MIDTOWN ZONE)** for Professional Planning Services related to the Complete Communities Program from the University of Houston, College of Architecture, Community Design Resource Center

### **Background:**

Approve appropriating \$150,000 out of the TIRZ#2Midtown Fund (7550) for the purchase of Professional Planning Services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center for the Planning and Development Department.

### **Specific Explanation:**

The Directors of Planning and Development Department and the Mayor's Office of Complete Communities recommend that City Council approve professional planning services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center in an amount not to exceed \$150,000.00 for the Planning and Development Department.

DocuSigned by:  


Andrew F. Icken, Chief Development Officer

### **Amount of Funding:**

\$150,000

TIRZ#2Midtown

Fund No.: 7550

### **Contact Information:**

Gwen Tillotson, Deputy Director

(832) 393 - 0937

### **ATTACHMENTS:**

Description	Type
Signed coversheet	Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District B, District D, District F, District I, District J, District K

Item Creation Date: 8/14/2019

E28897b - Complete Communities Phase 2 - MOTION

Agenda Item#: 13.

### **Summary:**

**UNIVERSITY OF HOUSTON COLLEGE OF ARCHITECTURE, COMMUNITY DESIGN RESOURCE CENTER** for Professional Planning Services related to the Complete Communities Program for Planning & Development - \$150,000.00 - TIRZ #2 Fund

**This item should only be considered after passage of Item 12 above**

### **Background:**

**S76-E28897 - Approve spending authority to purchase Professional Planning Services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center in an amount not to exceed \$150,000.00 for the Planning and Development Department.**

### **Specific Explanation:**

The Directors of the Planning and Development Department and the Mayor's Office of Complete Communities, along with the Chief Procurement Officer recommend that City Council approve professional planning services related to the Complete Communities Program from the University of Houston College of Architecture, Community Design Resource Center in an amount not to exceed \$150,000.00 for the Planning and Development Department.

Complete Communities is a Mayor-led initiative focused on improving neighborhoods so that all of Houston's residents and business owners can have access to quality services and amenities. The Complete Communities planning process works closely with all facets of each community chosen for the program including residents, businesses, non-profits, schools, religious institutions, philanthropic organizations, and others. Through an approximate 18-month collaborative, community-driven engagement process, the Community Design Resource Center will assist the Planning and Development Department staff in developing a Complete Communities Action Plan for each of the following five neighborhoods being added to the 2019-2020 Complete Communities program: Alief, Fort Bend Houston, Kashmere Gardens, Magnolia Park-Manchester, and Sunnyside. Each plan will identify a vision, goals, projects, and strategies. The plans will also set priorities, engage partners, create benchmarks or other objectives as identified by the community and are in support of the city's objectives.

### **M/WBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Planning & Development Department	\$150,000.00	\$0.00	\$150,000.00

**Amount of Funding:**

\$150,000.00  
TIRZ #2 - Midtown Fund  
Fund 7550

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Candice Gambrell, Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jennifer Ostlind, Division Manager	P&D	(832) 393-6569

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date:

E29137- Custom Built Boat and Trailer - MOTION

Agenda Item#: 14.

### **Summary:**

**SAFE BOATS INTERNATIONAL, LLC** for a 35-foot Aluminum Custom Built Boat and Trailer from the General Services Administration Schedule 84 Contract for Fleet Management Department on behalf of the Houston Police Department - \$519,667.17 - Grant Fund

### **Background:**

**S38-E29137 - Approve a purchase from SAFE Boats International, LLC for a 35-foot aluminum custom built boat and trailer from the General Services Administration (GSA) Schedule 84 Contract in the amount of \$519,667.17 for Fleet Management Department on behalf of the Houston Police Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of a 35-foot, aluminum custom built and designed for law enforcement, power-driven boat and trailer from the GSA Schedule 84 Contract through the Cooperative Purchasing Program under the Local Preparedness Acquisition Act, in the amount of **\$519,667.17** for the Houston Police Department (HPD), and that authorization be given to issue a purchase order to the GSA contractor, **SAFE Boats International, LLC**. This new 26-passenger capacity boat will be utilized by the Department's Port Patrol Unit personnel in support of joint homeland security protection and response missions in the Port of Houston area.

The Port Patrol Unit routinely conducts operations in all Houston-area waterways. This new boat will enhance HPD's capacity for coordinated, joint-protection and response missions, and will provide HPD with the ability to maintain patrol of areas that are currently inaccessible to the Harris County Sheriff's Office and the United States Coast Guard (USCG) power driven vessels. This boat will be used in conjunction with the USCG Houston Sector station, where HPD will maintain a base of operations for regular and coordinated patrol operations.

The new boat will come with warranties of five years on the boat's materials and workmanship for commercial use, five years on the fuel tanks, two years on the superstructure, two years on the collar systems and one year on the power plants, electrical equipment, doors, windows, fasteners and miscellaneous other systems. The life expectancy of the boat is twenty years.

Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the State of Texas Purchasing Program.

### **M/WBE Participation:**

MWRB Zero Percentage Goal document approved by the Office of Business Opportunity

INTERLOCAL COOPERATIVE PURCHASING AGREEMENT APPROVED BY THE CHIEF OF BUSINESS OPPORTUNITY.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

<b>Department</b>	<b>FY20</b>	<b>Out Years</b>	<b>Total</b>
Houston Police	\$519,667.17	\$0	\$519,667.17

**Amount of Funding:**

**\$519,667.17**

Federal Government - Grant Fund

Fund No.: 5000

**Contact Information:**

Lena Farris      SPD      832-393-8729  
Marchelle Cain    FMD      832-393-6910

**ATTACHMENTS:**

**Description**

E29137- Custom Built Boat and Trailer

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date:

E29137- Custom Built Boat and Trailer - MOTION

Agenda Item#: 12.

### **Background:**

**S38-E29137 - Approve a purchase from SAFE Boats International, LLC for a 35-foot aluminum custom built boat and trailer from the General Services Administration (GSA) Schedule 84 Contract in the amount of \$519,667.17 for Fleet Management Department on behalf of the Houston Police Department.**

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Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the State of Texas Purchasing Program.

### **M/WBE Participation:**

MWBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the Department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:  
*Jerry Adams*  
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9/5/2019

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

### **Estimated Spending Authority**

Department	FY20	Out Years	Total
Houston Police	\$519,667.17	\$0	\$519,667.17

### **Amount of Funding:**

**\$519,667.17**

Federal Government - Grant Fund

Fund No.: 5000

[illegible]



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ETJ

Item Creation Date: 8/27/2019

### HCD19-79 Resolutions of No Objection - Dancy Estates and The Hollows

Agenda Item#: 15.

#### **Summary:**

RESOLUTION confirming No Objection to an application for Non-Competitive 4% Federal Tax Credits for development of certain properties as Affordable Rental Housing, each located in the Extraterritorial Jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for limited purposes, or to the submittal of applications for Housing Tax Credits for such developments

#### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approve a Resolution of No Objection for two applicants seeking 4% Housing Tax Credits (HTCs) for the multifamily developments listed below:

Property Name	Tax Credit Applicant	Type of Project	Number of Units	Location
Dancy Estates	LDG Tanner, LP	New	240	Beltway 8 and Tanner Rd
The Hollows	LDG Channelview, LP	New	192	Wallisville Rd and Dell Dale

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located (including the City's Extraterritorial Jurisdiction).

HCDD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Poverty rate is less than 25%
- Not located in a floodway or 100-year floodplain
- None of the zoned schools are on the Texas Education Agency Improvement Required List

A public hearing on this Resolution was held on September 11, 2019.

The Housing and Community Affairs Committee reviewed this item on August 20, 2019.



---

Tom McCasland, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ETJ

Item Creation Date: 8/27/2019

HCD19-79 Resolutions of No Objection - Dancy Estates and The Hollows

Agenda Item#: 16.

### **Summary:**

RESOLUTION confirming No Objection to an application for Non-Competitive 4% Federal Tax Credits for development of certain properties as Affordable Rental Housing, each located in the Extraterritorial Jurisdiction of the City of Houston, Texas or having been annexed into the City of Houston only for limited purposes, or to the submittal of applications for Housing Tax Credits for such developments

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DocuSigned by:

*Tom McCasland*

EFC376944CC245F...  
Tom McCasland, Director

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

Description	Type
Resolution	Ordinance/Resolution/Motion
Schedule 1	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date:

HPD-Juvenile Curfew Ordinance (Sec. 28-171 - 28-175)

Agenda Item#: 16.

### **Summary:**

**ORDINANCE AMENDING AND CONTINUING THE CITY'S JUVENILE CURFEW ORDINANCE**; containing a repealer; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

State law requires cities that have adopted a juvenile curfew ordinance to conduct hearings every three years to determine whether to abolish, continue, or modify the curfew restrictions. City Council last acted to continue the current City of Houston Juvenile Curfew Ordinance (Sections 28-171 – 28-175, City Code of Ordinances) in 2016.

Two public hearings were held before City Council on June 26, 2019 and July 10, 2019. The Chief of Police for the Houston Police Department requests City Council to approve an ordinance to continue the Juvenile Curfew Ordinance, with the following proposed amendments prepared by the City Legal Department to address concerns raised at the public hearings:

### **Amend Section 28-171. Definitions.**

*Curfew hours* means the period between the hours of 11:00 p.m. on any Sunday, Monday, Tuesday, Wednesday or Thursday and 6:00 a.m. of the following day; or between the hours of 12:00 a.m. (midnight) and 6:00 a.m. on any Saturday or Sunday; or between the hours of 9:00 a.m. and 2:30 p.m. on a Monday, Tuesday, Wednesday, Thursday or Friday, and, if recommended by the chief of police and ordered by the mayor, from time to time shall include the hours between 9:00 a.m. and 2:30 p.m. on a Monday, Tuesday, Wednesday, Thursday or Friday for such time as may be determined by the mayor, not to exceed 180 consecutive days.

### **Delete Section 28-172(c). Offenses.**

Delete section Section 28-172(c) - Violations of this section shall be punishable as provided in section 1-6 of this Code.

### **Amend Section 28-175. Enforcement in its entirety to read:**

(a) A police officer may issue a citation for a violation of this article if prior to issuing the citation:

(1) The officer has attempted to ascertain whether the minor is homeless, and, the officer has concluded the minor is not homeless; and

(2) The officer has attempted to contact the minor's parent or guardian and has been unsuccessful.

(b) If the officer is able to contact the minor's parent or guardian, the officer shall transport the minor home to his parent or guardian without issuing a citation.

(c) If a police officer determines that a minor is homeless, the officer may not issue a citation and shall instead take the minor to a shelter or other safe harbor.

(d) In all instances, the officer may transport the minor home without issuing a citation.

(e) The Houston Police Department will provide enforcement procedures and data that relates to the enforcement of this article upon request in writing.

(f) At any time that daytime curfew hours are to be enforced, the city shall notify the public by posting curfew hours on the city's webpages for the municipal courts department, the police department, and the department of neighborhoods, and at such other locations as may be determined by the mayor, at least seven days before the daytime curfew becomes effective.

**Add Sec. 28-176.Penalties.**

(a) Violations of this article shall be punishable by a fine not to exceed \$50.

(b) Any minor charged with a violation of this article will be referred to the Municipal Courts Department Teen Court program by order of the presiding judge.

(c) Upon making a court appearance, any minor charged with a violation of this article shall receive information from the office of the chief clerk of the municipal courts outlining the process for expunction of the violation.

---

Art Acevedo  
Chief of Police

**Prior Council Action:**

(O) 2007-536

**Contact Information:**

Rhonda Smith, CFO and Deputy Director (713) 308-1770  
Sonja D. Otero, Sr. Staff Analyst (713) 308-1728  
Clifton Journet III, Police Administrator (713) 308-1779

**ATTACHMENTS:**

Description	Type
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District B, District I

Item Creation Date: 8/22/2019

HAS - Air Service Incentive Program 2019-2021

Agenda Item#: 17.

### **Summary:**

ORDINANCE approving and authorizing an Air Service Incentive Program for the Houston Airport System; providing a maximum contract amount - \$18,000,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS and I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing an Air Service Incentive Program for the Houston Airport System.

#### **SPECIFIC EXPLANATION:**

On October 25, 2017 City Council enacted Ordinance No. 2017-824 approving and authorizing a two-year Air Service Incentive Program for the Houston Airport System (HAS) to attract air service in new markets and bring new carriers to Houston.

The current program has contributed to welcoming new airlines and opening numerous new routes, including:

- BahamasAir to Nassau, Bahamas
- United Airlines to Mazatlan, Mexico
- United Airlines to Sydney, Australia
- Turkish Airlines Cargo to Istanbul, Turkey
- Boutique Air to Victoria, Texas
- CAL Cargo to Tel Aviv, Israel

With the current Air Service Incentive Program reaching the end of its two-year term, HAS is requesting to renew the program, with minor revisions, for another two years, to be effective from October 2019 to September 2021 with a budget of \$18 million as was established in the previous program.

The program provides various incentives, including the abatement of Landing Fees, abatement of Federal Inspection Services Charges, Marketing Support, and abatement of Turn Charges. The program will only pay an incentive if qualifying new air service materializes, and funding will be on a first-come first-served basis. The program is designed to comply with the FAA's airport revenue standards which restrict the amount, duration, and terms of incentives that an airport may offer to attract new air service.

With the success of previous programs, the components and conditions for the next two-year program are proposed to remain largely unchanged. However, for the coming program, HAS proposes including Europe and South America as Tier 1 for international market qualification along with Africa and Asia, adding a new “market expansion” category for service to a net new market for the applicable carrier (regardless of current service levels) and incentivizing domestic growth by creating benefit for routes not served from Houston.

Under the proposed program, by way of example, a new daily international flight to/from India would receive approximately \$4 million in reduced fees and other incentives. Such a flight would produce more than 75,000 annual enplaned passengers, providing a positive economic impact to the City. These passengers would also generate roughly \$575,000 in non-airline revenue each year for the airport, which would cover the \$4 million incentive cost in seven years.

A summary of the program is as follows:

A. Incentives for New Markets to/from Houston

1. Scheduled Passenger Service

*Tier 1* – International Service to Asia, Africa, Europe and South America

- Two-year abatement of Central Federal Inspection Services charges
- Two-year abatement of Landing Fees
- \$500,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 2* – International Service to Other Markets

- Two-year abatement of Central Federal Inspection Services charges
- Two-year abatement of Landing Fees
- \$400,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 3* – Domestic Service

- Two-year abatement of Landing Fees

2. Scheduled or Scheduled Charter International Cargo Service (IAH)

- Two-year abatement of Landing Fees
- \$100,000 (for 4-7 weekly flights) or \$50,000 (for 1-3 weekly flights) for marketing support during year one

B. Incentives for New Entrant Carriers to Houston

1. Scheduled Passenger Service

*Tier 1* – International Service to Asia, Africa, Europe and South America

- One-year abatement of Turn Charges (arrival/departure area charge and ticketing area fee per passenger)
- \$500,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 2* – International Service to Other Markets

- One-year abatement of Turn Charges (arrival/departure area charge and ticketing area fee per passenger)
- \$400,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 3* – Domestic Service

- \$250,000 for marketing support during year one for daily service for routes greater

- than 500 nautical miles (prorated if less than daily)
  - \$100,000 for marketing support during year one for daily service for routes less than 500 nautical miles (prorated if less than daily)
- 2. Scheduled or Scheduled Charter International Cargo Service (IAH)
  - One-year abatement of Landing Fees
  - \$100,000 (for 4-7 weekly flights) or \$50,000 (for 1-3 weekly flights) for marketing support during year one

C. Incentives for Market Expansion by an airline starting service on a route that is new to them. An airline is eligible to apply under this new category only if the new service does not qualify for benefit under the “New Entrant” or the “New Market” categories of the program.

1. Scheduled Passenger Service to International Markets
  - One-year abatement of Central Federal Inspection Services charges
  - One-year abatement of Landing Fees
2. Scheduled Passenger Service to Domestic Markets
  - One-year abatement of Landing Fees
3. Scheduled or Scheduled Charter Cargo Service to or from International Markets
  - One-year abatement of Landing Fees

Fiscal Note:

Funding for this item is included in the FY20 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Airport System	\$1,950,000.00	\$16,050,000.00	\$18,000,000.00

**Amount of Funding:**

\$18,000,000.00  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry      281/233-1618  
Ian Wadsworth    281/233-1682

**ATTACHMENTS:**



**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District B, District I  
Item Creation Date: 8/22/2019

HAS - Air Service Incentive Program 2019-2021

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing an Air Service Incentive Program for the Houston Airport System.

#### **SPECIFIC EXPLANATION:**

On October 25, 2017 City Council enacted Ordinance No. 2017-824 approving and authorizing a two-year Air Service Incentive Program for the Houston Airport System (HAS) to attract air service in new markets and bring new carriers to Houston.

The current program has contributed to welcoming new airlines and opening numerous new routes, including:

- BahamasAir to Nassau, Bahamas
- United Airlines to Mazatlan, Mexico
- United Airlines to Sydney, Australia
- Turkish Airlines Cargo to Istanbul, Turkey
- Boutique Air to Victoria, Texas
- CAL Cargo to Tel Aviv, Israel

With the current Air Service Incentive Program reaching the end of its two-year term, HAS is requesting to renew the program, with minor revisions, for another two years, to be effective from October 2019 to September 2021 with a budget of \$18 million as was established in the previous program.

The program provides various incentives, including the abatement of Landing Fees, abatement of Federal Inspection Services Charges, Marketing Support, and abatement of Turn Charges. The program will only pay an incentive if qualifying new air service materializes, and funding will be on a first-come first-served basis. The program is designed to comply with the FAA's airport revenue standards which restrict the amount, duration, and terms of incentives that an airport may offer to attract new air service.

With the success of previous programs, the components and conditions for the next two-year program are proposed to remain largely unchanged. However, for the coming program, HAS proposes including Europe and South America as Tier 1 for international market qualification along with Africa and Asia, adding a new "market expansion" category for service to a net new market for the applicable carrier (regardless of current service levels) and incentivizing domestic growth by creating benefit for routes not served from Houston.

Under the proposed program, by way of example, a new daily international flight to/from India would receive approximately \$4 million in reduced fees and other incentives. Such a flight would produce more than 75,000 annual enplaned passengers, providing a positive economic impact to the City. These passengers would also generate roughly \$575,000 in non-airline revenue each year for the airport, which would cover the \$4 million incentive cost in seven years.

A summary of the program is as follows:

#### A. Incentives for New Markets to/from Houston

##### 1. Scheduled Passenger Service

*Tier 1 – International Service to Asia, Africa, Europe and South America*

- Two-year abatement of Central Federal Inspection Services charges
- Two-year abatement of Landing Fees
- \$500,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 2 – International Service to Other Markets*

- Two-year abatement of Central Federal Inspection Services charges
- Two-year abatement of Landing Fees
- \$400,000 for marketing support during year one for daily service (prorated if less than daily)

*Tier 3 – Domestic Service*

- Two-year abatement of Landing Fees

##### 2. Scheduled or Scheduled Charter International Cargo Service (IAH)

- Two-year abatement of Landing Fees
- \$100,000 (for 4-7 weekly flights) or \$50,000 (for 1-3 weekly flights) for marketing support during year one

**B. Incentives for New Entrant Carriers to Houston****1. Scheduled Passenger Service*****Tier 1 – International Service to Asia, Africa, Europe and South America***

- One-year abatement of Turn Charges (arrival/departure area charge and ticketing area fee per passenger)
- \$500,000 for marketing support during year one for daily service (prorated if less than daily)

***Tier 2 – International Service to Other Markets***

- One-year abatement of Turn Charges (arrival/departure area charge and ticketing area fee per passenger)
- \$400,000 for marketing support during year one for daily service (prorated if less than daily)

***Tier 3 – Domestic Service***

- \$250,000 for marketing support during year one for daily service for routes greater than 500 nautical miles (prorated if less than daily)
- \$100,000 for marketing support during year one for daily service for routes less than 500 nautical miles (prorated if less than daily)

**2. Scheduled or Scheduled Charter International Cargo Service (IAH)**

- One-year abatement of Landing Fees
- \$100,000 (for 4-7 weekly flights) or \$50,000 (for 1-3 weekly flights) for marketing support during year one

**C. Incentives for Market Expansion by an airline starting service on a route that is new to them.** An airline is eligible to apply under this new category only if the new service does not qualify for benefit under the “New Entrant” or the “New Market” categories of the program.

**1. Scheduled Passenger Service to International Markets**

- One-year abatement of Central Federal Inspection Services charges
- One-year abatement of Landing Fees

**2. Scheduled Passenger Service to Domestic Markets**

- One-year abatement of Landing Fees


**3. Scheduled or Scheduled Charter Cargo Service to or from International Markets**

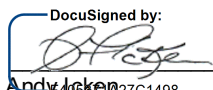
- One-year abatement of Landing Fees

**Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

**Director's Signature:**

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DocuSigned by:  
  
Mario Diaz  
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Houston Airport System

DocuSigned by:  
  
Andy Joke  
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Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Airport System	\$1,950,000.00	\$16,050,000.00	\$18,000,000.00

**Amount of Funding:**

\$18,000,000.00

HAS Revenue Fund

Fund 8001

**Contact Information:**

Todd Curry 281/233-1618

Ian Wadsworth 281/233-1682



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District I

Item Creation Date: 8/29/2019

HAS - Award Modification to TSA LEO Reimbursement  
Agreement Program OTA for HOU

Agenda Item#: 18.

### **Summary:**

ORDINANCE approving an Award Modification to the Transportation Security Administration Law Enforcement Officer Reimbursement Agreement Program Other Transaction Agreement for William P. Hobby Airport; authorizing the Director of the Houston Airport System to act as the City's representative in the application process; authorizing the Director to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any pertaining to the grant - \$110,000.00 - Grant Fund - **DISTRICT I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing the execution of an Award Modification to the Transportation Security Administration (TSA) Law Enforcement Officer (LEO) Reimbursement Agreement Program Other Transaction Agreement (OTA) for William P. Hobby Airport (HOU).

#### **SPECIFIC EXPLANATION:**

On July 7, 2016, pursuant to Ordinance 2015-1117 enacted by City Council on November 10, 2015, the City entered into an Other Transaction Agreement (OTA) with the Transportation Security Administration (TSA) for the Law Enforcement Officer (LEO) Reimbursement Agreement Program. This Program provides partial reimbursement for the cost of posting one Houston Police Department (HPD) officer at the passenger security screening checkpoint during the hours of operation. The total monthly cost for the HPD officer is approximately \$20,000.00, and the TSA Program provides average monthly reimbursement of approximately \$12,000.00. Thus, the unreimbursed portion is approximately \$8,000.00 monthly, which is funded by HAS enterprise funds.

It is now requested that City Council enact an ordinance to approve and authorize the execution of an Award Modification to the OTA with TSA to extend the OTA to December 31, 2019. The amount obligated by the TSA under the Award Modification is \$110,000.00 (funds to reimburse HAS), and all other terms and conditions of the OTA remain unchanged. This ordinance further designates the HAS Director to accept and expend funds under the program and to apply for and accept all subsequent awards and authorizes the Mayor to execute all related agreements for periods not to exceed five years.

#### **Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

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Mario C. Diaz  
Houston Airport System

**Prior Council Action:**

11/10/2015 (O) 2015-1117

**Amount of Funding:**

\$110,000.00  
HAS Revenue Fund  
Fund 8001

**Contact Information:**

Todd Curry      281-233-1896  
Liliana Rambo    713-641-7712

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 8/29/2019

HAS - Award Modification to TSA LEO Reimbursement Agreement Program OTA for HOU

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing the execution of an Award Modification to the Transportation Security Administration (TSA) Law Enforcement Officer (LEO) Reimbursement Agreement Program Other Transaction Agreement (OTA) for William P. Hobby Airport (HOU).

### **SPECIFIC EXPLANATION:**

On July 7, 2016, pursuant to Ordinance 2015-1117 enacted by City Council on November 10, 2015, the City entered into an Other Transaction Agreement (OTA) with the Transportation Security Administration (TSA) for the Law Enforcement Officer (LEO) Reimbursement Agreement Program. This Program provides partial reimbursement for the cost of posting one Houston Police Department (HPD) officer at the passenger security screening checkpoint during the hours of operation. The total monthly cost for the HPD officer is approximately \$20,000.00, and the TSA Program provides average monthly reimbursement of approximately \$12,000.00. Thus, the unreimbursed portion is approximately \$8,000.00 monthly, which is funded by HAS enterprise funds.

It is now requested that City Council enact an ordinance to approve and authorize the execution of an Award Modification to the OTA with TSA to extend the OTA to December 31, 2019. The amount obligated by the TSA under the Award Modification is \$110,000.00 (funds to reimburse HAS), and all other terms and conditions of the OTA remain unchanged. This ordinance further designates the HAS Director to accept and expend funds under the program and to apply for and accept all subsequent awards and authorizes the Mayor to execute all related agreements for periods not to exceed five years.

### **Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

DocuSigned by:

*Mario Diaz*

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Mario C. Diaz

Houston Airport System

### **Prior Council Action:**

11/10/2015 (O) 2015-1117

### **Amount of Funding:**

\$110,000.00 HAS Revenue Fund (8001)

### **Contact Information:**

Todd Curry 281/233-1896

Liliana Rambo 713/641-7712



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District E

Item Creation Date: 8/7/2019

HAS - Ground Lease Agreement with FlightSafety  
International, Inc. at Houston Spaceport at Ellington Airport  
(EFD)

Agenda Item#: 19.

### **Summary:**

ORDINANCE approving and authorizing Ground Lease Agreement for Aeronautical Training Facility between the City of Houston, Texas, and **FLIGHTSAFETY INTERNATIONAL INC.**, for certain premises at Houston Spaceport at Ellington Airport - **DISTRICT E - MARTIN**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a ground lease agreement with FlightSafety International, Inc. (FSI) for land at Houston Spaceport at Ellington Airport (EFD).

#### **SPECIFIC EXPLANATION:**

FlightSafety International, Inc. (FSI) provides professional pilot training through advanced simulators to operators of commercial, business, government, and military aircraft at learning centers worldwide in addition to unmanned systems training through a series of remote pilot ground, maintenance, and flight training courses. FSI plans to construct and operate an aeronautical training facility at Houston Spaceport at Ellington Airport (EFD) in order to relocate and expand its current operations located near William P. Hobby Airport (HOU).

The proposed lease agreement with FSI contains the following provisions:

**Leased Premises:** An initial tract of approximately 269,808 square feet (approximately 6.193 acres) of unimproved land within Houston Spaceport's Phase 1 Infrastructure Project, near Space Center Boulevard. FSI will also have a 176,934 square feet (approximately 4.062 acres) adjacent option tract which it may exercise within the first five years of the lease term to construct additional facilities.

**Capital Expenditure:** FSI will expend a minimum of \$16 million for the initial development of a 90,000 square foot building accommodating 10-12 flight simulators and a parking area to accommodate approximately 200 vehicles. If the option tract is exercised, FSI will be able to expand the facility to 16 flight simulators.

**Rent:** During the due diligence and construction period, FSI will pay \$100 per month (\$1,200 per year), which shall increase to full rental (\$80,942.40 per year) on the first anniversary of the

project's completion. Rent will increase 15% every five years. Commencing at the beginning of Lease Year 6, Lessee shall pay an operations and maintenance (O&M) fee, equal to 10% of the annual base rent to recover the City's operating and maintenance expenses related to airport infrastructure.

Term: The term will be 30 years with two additional five-year option periods.

Fiscal Note: Revenue for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

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Mario C. Diaz  
Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Airport System	\$1,000.00	\$5,548,237.06	\$5,549,237.06

**Amount of Funding:**

REVENUE

**Contact Information:**

Todd Curry      281/233-1896  
Ian Wadsworth    281/233-1682

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 8/7/2019

HAS - Ground Lease Agreement with FlightSafety International, Inc. at Houston Spaceport at Ellington Airport (EFD)

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a ground lease agreement with FlightSafety International, Inc. (FSI) for land at Houston Spaceport at Ellington Airport (EFD).

### **SPECIFIC EXPLANATION:**

FlightSafety International, Inc. (FSI) provides professional pilot training through advanced simulators to operators of commercial, business, government, and military aircraft at learning centers worldwide in addition to unmanned systems training through a series of remote pilot ground, maintenance, and flight training courses. FSI plans to construct and operate an aeronautical training facility at Houston Spaceport at Ellington Airport (EFD) in order to relocate and expand its current operations located near William P. Hobby Airport (HOU).

The proposed lease agreement with FSI contains the following provisions:

**Leased Premises:** An initial tract of approximately 269,808 square feet (approximately 6.193 acres) of unimproved land within Houston Spaceport's Phase 1 Infrastructure Project, near Space Center Boulevard. FSI will also have a 176,934 square feet (approximately 4.062 acres) adjacent option tract which it may exercise within the first five years of the lease term to construct additional facilities.

**Capital Expenditure:** FSI will expend a minimum of \$16 million for the initial development of a 90,000 square foot building accommodating 10-12 flight simulators and a parking area to accommodate approximately 200 vehicles. If the option tract is exercised, FSI will be able to expand the facility to 16 flight simulators.

**Rent:** During the due diligence and construction period, FSI will pay \$100 per month (\$1,200 per year), which shall increase to full rental (\$80,942.40 per year) on the first anniversary of the project's completion. Rent will increase 15% every five years. Commencing at the beginning of Lease Year 6, Lessee shall pay an operations and maintenance (O&M) fee, equal to 10% of the annual base rent to recover the City's operating and maintenance expenses related to airport infrastructure.

**Term:** The term will be 30 years with two additional five-year option periods.

**Fiscal Note:** Revenue for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Director's Signature:**

DocuSigned by:

Mario Diaz

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Mario C. Diaz

Houston Airport System

Estimated Revenue			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Airport System	\$1,000.00	\$5,548,237.06	\$5,549,237.06

### **Amount of Funding:**

REVENUE

HAS Revenue Fund (8001)

### **Contact Information:**

Todd Curry 281/233-1896

Ian Wadsworth 281/233-1682



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date:

HPD FY2019 PSN - Intelligence-Led Policing Makes  
Communities Safer

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing the submission of an application for and acceptance of the **U. S. DEPARTMENT OF JUSTICE BJA FY19 PROJECT SAFE NEIGHBORHOODS GRANT** for the Intelligence-Led Policing Makes Communities Safer Program ("Grant"); declaring the City's eligibility for such grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the grant funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the program and to extend the budget period - \$1,000,000.00 - Grant Fund

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY19 PSN - Intelligence-Led Policing Makes Communities Safer Grant. The grant period becomes effective October 1, 2019, and ends on September 30, 2022, for a total of 36 months. DOJ will provide \$1,000,000 in grant funding and does not require a cash or in-kind match.

The purpose of the FY19 PSN - Intelligence-Led Policing Makes Communities Safer Grant is to use grant funding over a period of three years to strengthen technical, analytical and intelligence support capabilities in order to hold criminals accountable for the crimes they commit. The funds will be used to create an Intelligence Center that will more efficiently combine the collection of social media and digital evidence with information obtained through other traditional and non-traditional investigative methods to develop a more accurate picture of criminal networks. This information will help organize investigative priorities and assign resources and operations.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

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Art Acevedo  
Chief of Police

**Amount of Funding:**

\$1,000,000 Federal Fund (Fund 5000)

**Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708  
Clifton Journet III, Police Administrator (713) 308-1779

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD FY2019 PSN - Intelligence-Led Policing Makes Communities Safer

Agenda Item#:

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY19 PSN - Intelligence-Led Policing Makes Communities Safer Grant. The grant period becomes effective October 1, 2019, and ends on September 30, 2022, for a total of 36 months. DOJ will provide \$1,000,000 in grant funding and does not require a cash or in-kind match.

The purpose of the FY19 PSN - Intelligence-Led Policing Makes Communities Safer Grant is to use grant funding over a period of three years to strengthen technical, analytical and intelligence support capabilities in order to hold criminals accountable for the crimes they commit. The funds will be used to create an Intelligence Center that will more efficiently combine the collection of social media and digital evidence with information obtained through other traditional and non-traditional investigative methods to develop a more accurate picture of criminal networks. This information will help organize investigative priorities and assign resources and operations.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Fiscal Note:

No Fiscal Note is required on grant items.

A blue ink signature of Art Acevedo, written over a horizontal line.

Art Acevedo  
Chief of Police

### **Amount of Funding:**

\$1,000,000 Federal Fund (Fund 5000)

### **Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708  
Clifton Journet III, Police Administrator (713) 308-1779





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

Item Creation Date:

HPD FY2019 The Human Trafficking Rescue Alliance of the  
Southern District of Texas

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing the submission of an application for and acceptance of the **U. S. DEPARTMENT OF JUSTICE FY19 ENHANCED COLLABORATIVE MODEL TASK FORCE** to Combat Human Trafficking Grant; declaring the City's eligibility for such grant; authorizing the Police Chief of the City of Houston Police Department to act as the City's representative in the application process, to apply for, accept, and expend the grant funds if awarded and to apply for, accept, and expend all subsequent awards, if any, pertaining to the grant and to extend the budget period - \$900,000.00 - Grant Fund

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY19 Human Trafficking Rescue Alliance of the Southern District of Texas Grant. The grant period becomes effective October 1, 2019, and ends on September 30, 2022, for a total of 36 months. DOJ will provide \$900,000 in grant funding.

For more than 15 years, the crime of human trafficking in the greater Houston area is addressed by the Houston Trafficking Rescue Alliance (HTRA), a multi-disciplinary human trafficking task force. The grant funding will allow the HTRA to expand their collaborative law enforcement partnerships by funding law enforcement partners in Fort Bend, Galveston, Chambers, and Liberty Counties, training specialized officers to target online traffickers, funding analysts with expertise in human trafficking, and providing services for victims of human trafficking.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

---

Art Acevedo  
Chief of Police

**Amount of Funding:**

\$900,000 Federal Fund (Fund 5000)

**Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708

Sonja D. Otero, Sr. Staff Analyst (713) 308-1728

Clifton Journet III, Police Administrator (713) 308-1779

**ATTACHMENTS:**

**Description**

Signed Coversheet (RCA)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date:

HPD FY2019 The Human Trafficking Rescue Alliance of the Southern District of Texas

Agenda Item#:

### **Background:**

The Chief of Police for the Houston Police Department (HPD) recommends that City Council approve an ordinance authorizing the application for and acceptance of grant funds through the U.S. Department of Justice (DOJ) for the FY19 Human Trafficking Rescue Alliance of the Southern District of Texas Grant. The grant period becomes effective October 1, 2019, and ends on September 30, 2022, for a total of 36 months. DOJ will provide \$900,000 in grant funding. DOJ is requiring a 25% cash or in-kind match of \$300,000.

The purpose of the FY19 Human Trafficking Rescue Alliance of the Southern District of Texas Grant is to expand their collaborative law enforcement partnerships in the GHA by - 1) hiring a task force coordinator; 2) funding law enforcement investigators and prosecutors in Galveston, Brazoria, Chambers and Liberty counties; 3) adding full time investigators from Fort Bend County law enforcement agencies, as well as the Texas Alcoholic Beverage Commission; 4) adding a full-time investigator from the Department of Family and Protective Services; 5) recruiting and training specialized decoy officers; 6) adding a part-time research partner and a full-time analyst; 7) adding a full-time specialized HT analyst; 8) expanding the TF co-location; and 9) enhancing current peer-to-peer mentoring resources.

The Houston Police Department also requests City Council to authorize the Chief of Police or his designee to act as the City's representative in the application process with the authority to apply for, accept and expend the grant funds as awarded, and apply for, accept and expend all subsequent awards, if any, to extend the budget period, and to authorize the Mayor to execute all related agreements with the approval of the City Attorney in connection with the grant not to exceed five years.

Fiscal Note:

No Fiscal Note is required on grant items.

A blue ink signature of Art Acevedo, written in a cursive style.

Art Acevedo  
Chief of Police

### **Amount of Funding:**

\$900,000 Federal Fund (Fund 5000)

\$300,000 General Fund (Fund 1000) - In-kind Match

### **Contact Information:**

Rhonda Smith, Deputy Director/CFO (713) 308-1708

Clifton Journet III, Police Administrator (713) 308-1779



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

Item Creation Date:

HPD - Interlocal Agreement with METRO - ABTPA

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and the **METROPOLITAN TRANSIT AUTHORITY OF HARRIS COUNTY** for participation in the Houston Auto Crimes Task Force - \$30,827.00 - Grant Funds

### **Background:**

The Houston Police Department recommends that City Council approve an Interlocal Agreement between the City of Houston and the Metropolitan Transit Authority of Harris County (METRO) for participation in the Houston Auto Crimes Task Force.

As background, the City of Houston, through HPD, applied for and received grant funding from the Texas Automobile Burglary and Theft Prevention Authority (ABTPA) (Ordinance #2019-402). This is the 28th year of HPD receiving grant funding for its ABTPA program, which has been instrumental in reducing the auto theft rate in Houston and the surrounding areas. The grant period is from September 1, 2019 to August 31, 2020.

HPD is the lead agency tasked with collaborating with other police agencies in forming the Houston Auto Crimes Task Force. These agencies provide personnel that participate on the task force to assist in the apprehension and prosecution of suspected buyers and sellers of stolen motor vehicles and automotive parts. Pursuant to the terms of the grant, HPD seeks City Council approval of an Interlocal Agreement with the METRO police department, which sets forth that the ABTPA grant will fund any allowable expenses for one METRO police officer participating in the Houston Auto Crimes Task Force, including fifty percent (50%) of the METRO officer's base salary.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

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Art Acevedo  
Chief of Police

### **Prior Council Action:**



(O) 2019-402  
May 29, 2019

**Amount of Funding:**

\$30,827.00  
State Grant Fund  
Fund 5010

**Contact Information:**

Rhonda Smith, CFO and Deputy Director (713) 308-1770  
Clifton Journet III, Police Administrator (713) 308-1779

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 8/20/2019 9/17

Item Creation Date:

HPD - Interlocal Agreement with METRO - ABTPA

Agenda Item#: 37.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE approving and authorizing interlocal agreement between the City of Houston and the **METROPOLITAN TRANSIT AUTHORITY of HARRIS COUNTY (METRO)** for participation in the Houston Auto Crimes Task Force

### **Background:**

The Houston Police Department recommends that City Council approve an Interlocal Agreement between the City of Houston and the Metropolitan Transit Authority of Harris County (METRO) for participation in the Houston Auto Crimes Task Force.

As background, the City of Houston, through HPD, applied for and received grant funding from the Texas Automobile Burglary and Theft Prevention Authority (ABTPA) (Ordinance #2019-402). This is the 28th year of HPD receiving grant funding for its ABTPA program, which has been instrumental in reducing the auto theft rate in Houston and the surrounding areas. The grant period is from September 1, 2019 to August 31, 2020.

HPD is the lead agency tasked with collaborating with other police agencies in forming the Houston Auto Crimes Task Force. These agencies provide personnel that participate on the task force to assist in the apprehension and prosecution of suspected buyers and sellers of stolen motor vehicles and automotive parts. Pursuant to the terms of the grant, HPD seeks City Council approval of an Interlocal Agreement with the METRO police department, which sets forth that the ABTPA grant will fund any allowable expenses for one METRO police officer participating in the Houston Auto Crimes Task Force, including fifty percent (50%) of the METRO officer's base salary.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

Art Acevedo  
Chief of Police

### **Prior Council Action:**

(O) 2019-402\_\_  
May 29, 2019

### **Amount of Funding:**

\$30,827.00  
State Pass-through Fund  
Fund 5010

### **Contact Information:**

Rhonda Smith, CFO and Deputy Director (713) 308-1770  
Clifton Journet III, Police Administrator (713) 308-1779



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date:

E26605 - Computer Software Licenses, Training, and Technical Support Services - ORDINANCE

Agenda Item#: 23.

### **Summary:**

ORDINANCE awarding sole source contract to **GE DIGITAL LLC** for Computer Software Licenses, Training, and Technical Support Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$1,665,800.00 - Enterprise Fund

### **Background:**

**Sole Source for S76-E26605 - Approve an ordinance awarding a sole source contract to GE Digital LLC in the maximum contract amount not to exceed \$1,665,800.00 for Computer Software Licenses, Training, and Technical Support Services for Houston Public Works (HPW).**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year sole source contract, with two one-year options** to **GE Digital LLC** in the maximum contract amount not to exceed **\$1,665,800.00** for Computer Software Licenses, Training, and Technical Support Services for Houston Public Works. The Director of Houston Public Works and the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The scope of work requires the contractor to provide iFIX software application licenses, training, 24/7 maintenance support services, along with software product updates, patches, and any modifications required for the operation and maintenance of the iFIX software application for HPW Wastewater Operations and Drinking Water Operation Branches Supervisory Control and Data Acquisition systems. The additional software being licensed under this contract will allow HPW to remain current with both operational requirements and cyber security requirements for the control systems. The iFIX software is utilized to facilitate the production of approximately (an average) 504 million gallons of drinking water and processes 250 million gallons of waste water a day by our Houston water service line. It is designed to help operational staff visualize, control, and monitor production and processing facilities. The software will run in a Windows based environment along with workstations at the wastewater control center, thirty remote wastewater treatment plants, three surface water control centers, two ground water control centers, and fifty remote groundwater treatment plants.

This is a sole source contract. Houston Public Works' control and data acquisition systems and equipment were developed and customized through the Proficy/HMI Software products. GE Digital

LLC is the sole developer and licensor of this software, equipment, technology, and/or service in the marketplace, holding all proprietary, copyright, trademark, and related rights to the Proficy Software

statements, including all proprietary, copyright, trademark, and related rights to the City, certain Products. No functional equivalents or alternatives are available.

This sole source recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

**MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY20	OUT YEARS	TOTAL
Houston Public Works	\$301,500.00	\$1,364,300.00	\$1,665,800.00

**Amount of Funding:**

**\$1,665,800.00**

Water and Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Candice Gambrell, Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jedidiah Greenfield, Assistant Director	UPDW	(832) 395-3754

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

E26605 - Computer Software Licenses, Training, and Technical Support Services -  
ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for S76-E26605 - Approve an ordinance awarding a sole source contract to GE Digital LLC in the maximum contract amount not to exceed \$1,665,800.00 for Computer Software Licenses, Training, and Technical Support Services for Houston Public Works (HPW).**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year sole source contract, with two one-year options to GE Digital LLC** in the maximum contract amount not to exceed **\$1,665,800.00** for Computer Software Licenses, Training, and Technical Support Services for Houston Public Works. The Director of Houston Public Works and the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The scope of work requires the contractor to provide iFIX software application licenses, training, 24/7 maintenance support services, along with software product updates, patches, and any modifications required for the operation and maintenance of the iFIX software application for HPW Wastewater Operations and Drinking Water Operation Branches Supervisory Control and Data Acquisition systems. The additional software being licensed under this contract will allow HPW to remain current with both operational requirements and cyber security requirements for the control systems. The iFIX software is utilized to facilitate the production of approximately (an average) 504 million gallons of drinking water and processes 250 million gallons of waste water a day by our Houston water service line. It is designed to help operational staff visualize, control, and monitor production and processing facilities. The software will run in a Windows based environment along with workstations at the wastewater control center, thirty remote wastewater treatment plants, three surface water control centers, two ground water control centers, and fifty remote groundwater treatment plants.

This is a sole source contract. Houston Public Works' control and data acquisition systems and equipment were developed and customized through the Proficy/HMI Software products. GE Digital LLC is the sole developer and licensor of this software, equipment, technology, and/or service in the marketplace, holding all proprietary, copyright, trademark, and related rights to the Proficy Software Products. No functional equivalents or alternatives are available.

This sole source recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

### **MWBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

8/1/2019

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*Carl Haddad*

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Department Approval Authority

8/14/2019

DS

*JG*

Water and Sewer System Operating Fund  
Fund No.: 8300

NAME	DEPARTMENT/DIVISION	PHONE
Candice Gambrell, Deputy Assistant Director	FIN/SPD	(832) 393-9129
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Jedidiah Greenfield, Assistant Director	HPW	(832) 395-3754

Affidavit of Ownership or Control  
Delinquent Tax Report  
Form A - Fair Campaign Ordinance  
Form B  
Secretary of State Filing  
Sole Source Justification  
Certificate of Insurance ACORD  
COI Endorsements  
Pay or Play 1a and 2  
AM Best Ratings  
E26605 0% approved Goal Modification Request  
Certification of Funds FY2020

[illegible]



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 2/28/2019

### E28920 - Clinical Management Information System - ORDINANCE - OCHIN

Agenda Item#: 24.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City and **OCHIN, INC** for Maintenance and Technical Support of the Clinical Management Information System for the Houston Health Department; providing a maximum contract amount - 1 Year with four one-year options - \$2,591,312.50 - Health Special Revenue Fund

#### **Background:**

**Sole Source for S69-E28920 – Approve an ordinance authorizing a sole source contract between the City of Houston and OCHIN, Inc. in the maximum contract amount not to exceed \$2,591,312.50 for maintenance, enhancements, and support for the Clinical Management Information System for the Houston Health Department.**

#### **SPECIFIC EXPLANATION:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a sole source contract for **one year with four one-year options to OCHIN, Inc.** in the maximum contract amount not to exceed **\$2,591,312.50** for maintenance, enhancements, and support for the Clinical Management Information System (CMIS) for the Houston Health Department. The Director of the Houston Health Department and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the contractor.

The purpose of the CMIS is to track patient medical records, health history, and health-related conditions. This is a proprietary system and no other vendor can provide the services requested. It is utilized by several bureaus within the Houston Health Department, including Health Clinics, Dental Clinics, and STD Clinics.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment, software, and incidentals necessary to maintain and support the CMIS that will interface with various HHD clinics/labs, as well as other public health agencies within the region.

#### **M/WBE Participation:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, OCHIN, Inc. has selected to provide health benefits to eligible employees in compliance with City policy.

#### **Hire Houston First**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.



**Fiscal Note**

Funding for this item was included in the FY2020 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Health Department	\$144,412.00	\$2,446,900.50	\$2,591,312.50

**Amount of Funding:**

**\$2,591,312.50**

Health Special Revenue Fund

Fund No.: 2002

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Michele Austin, Division Manager	HHD	(832) 393-5006
Regina Spencer, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707

**ATTACHMENTS:****Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/28/2019

E28920 - Clinical Management Information System - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for S69-E28920 – Approve an ordinance authorizing a sole source contract between the City of Houston and OCHIN, Inc. in the maximum contract amount not to exceed \$2,591,312.50 for maintenance, enhancements, and support for the Clinical Management Information System for the Houston Health Department.**

### **SPECIFIC EXPLANATION:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a sole source contract for **one year with four one-year options to OCHIN, Inc.** in the maximum contract amount not to exceed **\$2,591,312.50** for maintenance, enhancements, and support for the Clinical Management Information System (CMIS) for the Houston Health Department. The Director of the Houston Health Department and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the contractor.

The purpose of the CMIS is to track patient medical records, health history, and health-related conditions. This is a proprietary system and no other vendor can provide the services requested. It is utilized by several bureaus within the Houston Health Department, including Health Clinics, Dental Clinics, and STD Clinics.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment, software, and incidentals necessary to maintain and support the CMIS that will interface with various HHD clinics/labs, as well as other public health agencies within the region.

### **M/WBE Participation:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, OCHIN, Inc. has selected to provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note**

Funding for this item was included in the FY2020 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/29/2019

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:  
*Stephen Williams*  
E05932C1B99C46C...

**Department Approval Authority**

7/29/2019

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Health Department	\$144,412.00	\$2,446,900.50	\$2,591,312.50

### **Amount of Funding:**

**\$2,591,312.50**

Health Special Revenue Fund

Fund No.: 2002

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Michele Austin, Division Manager	HHD	(832) 393-5006
Regina Spencer, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707

**ATTACHMENTS:**

Description	Type
Pay or Play	Backup Material
Controller's Waiver of Tax Report	Backup Material
Form B (Fair Campaign Ordinance)	Backup Material
Sole Source Justification	Backup Material
MWBE Waiver	Backup Material
Coversheet	Signed Cover sheet
2019 - OCHIN Certification of Funds - Fund 2002	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 7/10/2019

H29113 - Pension Actuarial Services- ORDINANCE (2)

Agenda Item#: 25.

### **Summary:**

ORDINANCE approving and authorizing restatement and amendment to the Pension Actuarial Services Agreement between the City and **RETIREMENT HORIZONS, INC** for the Finance Department; providing a maximum contract amount - 1 Year - \$362,132.39 - General Fund

### **Background:**

**S33-H29113 - Approve an ordinance authorizing a restatement and amendment to the pension actuarial services agreement between the City and Retirement Horizons, Inc. (RHI) for a maximum contract amount not to exceed \$362,132.39 for the Finance Department.**

### **Specific Explanation:**

The Finance Director and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a restatement and amendment to the pension actuarial services agreement between the City and **Retirement Horizons, Inc. (RHI)** for a maximum contract amount not to exceed **\$362,132.39** for the Finance Department. The original agreement expired June 30, 2019; however, the City and RHI desire to enter into a restated and amended agreement, which fully incorporates the original agreement, to allow RHI to continue to perform additional services for the City under the same terms and conditions except as restated and amended in this agreement. The term of this restated and amended agreement is **one year from the date of countersignature** by the City Controller. The Finance Director and/or the Chief Procurement Officer may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires RHI to annually perform actuarial consulting services related to the City's three retirement systems. These services include recurring as well as special actuarial consulting services. The following is a list of potential RHI services for the upcoming year.

- Annually recurring Risk Sharing Valuation Studies (RSVS) for the City's three retirement systems
- Actuarial review of any Experience Studies performed by HFRRF or HMEPS
- Actuarial consulting for the legal department associated with pension matters
- Updates to the RSVS Confidentiality Agreements with HMEPS, HPOPS and HFRRF
- Attendance at Meetings and Conferences requested by client
- Consulting on GASB Statement Nos. 67 and 68

Over the years, RHI has gained unique in-depth institutional knowledge of the pension challenges facing the City of Houston by performing independent actuarial audits, independent replication of actuarial valuations, and analysis of alternative actuarial assumptions and methods. In addition, RHI continues the study of possible plan design alternatives, actuarial analysis and consulting support for pension negotiations. RHI has developed a proprietary actuarial modeling system, and has gathered and input employee data necessary to

developed a proprietary actuarial modeling system, and has gathered and input employee data necessary to complete many of the overall tasks.

Strategic Procurement Division will work with the Finance Department to develop and issue a new solicitation for pension actuarial services in order to have a new contract in place by the expiration of the term of this one-year contract.

**M/WBE Subcontracting:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/Proposals were not solicited because the department is utilizing a sole source contractor.

**Fiscal Note:**

Funding for this item is included in the FY 2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT-YEARS	TOTAL
General Government	\$300,000.00	\$62,132.39	\$362,132.39

**Amount of Funding:**

**\$362,132.39** - General Fund (1000)

**Contact Information:**

Contact	Department/Division	Phone
Candice Gambrell, Deputy Asst. Director	FIN/SPD	3-9129
Conley Jackson, Sr. Proc. Spec.	FIN/SPD	3-8733
Melissa Dubowski, Asst. Director	FIN	3-9101

**ATTACHMENTS:**

Description	Type
revised Cover sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/10/2019

H29113 - Pension Actuarial Services- ORDINANCE

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing a restatement and amendment to the pension actuarial services agreement between the City and **RETIREMENT HORIZONS INC.** for the Finance Department; providing a maximum contract amount; containing provisions relating to the subject; and declaring an emergency

### **Background:**

**S33-H29113 - Approve an ordinance authorizing a restatement and amendment to the pension actuarial services agreement between the City and Retirement Horizons, Inc. (RHI) for a maximum contract amount not to exceed \$362,132.39 for the Finance Department.**

### **Specific Explanation:**

The Finance Director and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a restatement and amendment to the pension actuarial services agreement between the City and Retirement Horizons, Inc. (RHI) for a maximum contract amount not to exceed \$362,132.39 for the Finance Department. The original agreement expired June 30, 2019; however, the City and RHI desire to enter into a restated and amended agreement, which fully incorporates the original agreement, to allow RHI to continue to perform additional services for the City under the same terms and conditions except as restated and amended in this agreement. The term of this restated and amended agreement is one year from the date of countersignature by the City Controller. The Finance Director and/or the Chief Procurement Officer may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires RHI to annually perform actuarial consulting services related to the City's three retirement systems. These services include recurring as well as special actuarial consulting services. The following is a list of potential RHI services for the upcoming year.

- Annually recurring Risk Sharing Valuation Studies (RSVS) for the City's three retirement systems
- Actuarial review of any Experience Studies performed by HFRRF or HMEPS
- Actuarial consulting for the legal department associated with pension matters
- Updates to the RSVS Confidentiality Agreements with HMEPS, HPOPS and HFRRF
- Attendance at Meetings and Conferences requested by client
- Consulting on GASB Statement Nos. 67 and 68

Over the years, RHI has gained unique in-depth institutional knowledge of the pension challenges facing the City of Houston by performing independent actuarial audits, independent replication of actuarial valuations, and analysis of alternative actuarial assumptions and methods. In addition, RHI continues the study of possible plan design alternatives, actuarial analysis and consulting support for pension negotiations. RHI has developed a proprietary actuarial modeling system, and has gathered and input employee data necessary to complete many of the overall tasks.

Strategic Procurement Division will work with the Finance Department to develop and issue a new solicitation for pension actuarial services in order to have a new contract in place by the expiration of the term of this one-year contract.

### **M/WBE Subcontracting:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/Proposals were not solicited because the department is utilizing a sole source contractor.

### **Fiscal Note:**

Funding for this item is included in the FY 2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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*Tantri Emo*

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
General Government	\$300,000.00	\$62,132.39	\$362,132.39

**Amount of Funding:****\$362,132.39** - General Fund (1000)**Contact Information:**

Contact	Department/Division	Phone
Candice Gambrell, Deputy Asst. Director	FIN/SPD	3-9129
Conley Jackson, Sr. Proc. Spec.	FIN/SPD	3-8733
Melissa Dubowski, Asst. Director	FIN	3-9101

**ATTACHMENTS:**

Description	Type
Cover sheet	Signed Cover sheet
Affidavit of Ownership	Backup Material
Fair Campaign	Backup Material
Form B	Backup Material
Taxes	Backup Material
MWBE	Backup Material
Sole Source Justification	Backup Material
Signed Certification of Funds - Revised 07.24.2019	Financial Information
backup info	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 2/5/2019

### T26574 - Managed Telecommunications Maintenance Services - ORDINANCE

Agenda Item#: 26.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **NORSTAN COMMUNICATIONS, INC dba BLACK BOX NETWORK SERVICES** for Managed Telecommunications Maintenance Services for the Houston Airport System; providing a maximum contract amount - 3 Years with two one-year options - \$10,770,632.36 - Enterprise Fund

#### **Background:**

**Request for Proposals Received August 9, 2018 for S36-T26574 – Approve an ordinance awarding a Professional Services contract to Norstan Communications, Inc. d/b/a Black Box Network Services in the maximum contract amount not to exceed \$10,770,632.36 for Managed Telecommunications Maintenance Services for the Houston Airport System.**

#### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options** to **Norstan Communications, Inc. d/b/a Black Box Network Services** in the maximum contract amount not to exceed **\$10,770,632.36** for managed telecommunications maintenance services for the Houston Airport System. The Chief Procurement Officer or the Director of the Houston Airport System may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide managed telecommunication maintenance services, which includes, but is not limited to, remote monitoring, incident and escalation management, and parts replacement. In addition, the services shall include systems, preventative and remedial maintenance, quarterly audits, and backups for Cisco and Avaya telecommunications systems for the George Bush Intercontinental, William P. Hobby, and Ellington Airports, and related properties for the Houston Airport System.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from four firms: ConvergeOne, Inc., Netsync Network Solutions, Norstan Communications, Inc. d/b/a Black Box Network Services, and One Diversified LLC. The Evaluation Committee consisted of evaluators from Houston Public Works, Houston Information Technology Services and Human Resources Departments, and the Houston Airport System. The evaluation was based on the following criteria.



1. Responsiveness of Proposal
2. Technical Competence
3. Price

Norstan Communications, Inc. d/b/a Black Box Network Services received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

**MWBE Participation:**

This RFP was issued with an 18% goal for MWBE participation. **Norstan Communications, Inc. d/b/a Black Box Network Services** has designated the below-named company as its certified MWBE subcontractor.

Name	Type of Work	Percentage
S&S Professional Services	Staff Augmentation	18%

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required for FY20 as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

DEPARTMENT	FY2020	OUT-YEARS	TOTAL
Houston Airport System	\$2,608,855.34	\$8,161,777.02	\$10,770,632.36

**Amount of Funding:**

**\$10,770,632.36**

HAS Revenue Fund

Fund No.: 8001

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Candice Gambrell, Deputy Assistant Director	FIN/SPD	(832) 393-9129
Valerie Player-Kaufman, Sr. Procurement Specialist	FIN/SPD	(832) 393-8749
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

**Description**

T26574 - Managed Telecommunications  
Maintenance Services

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/5/2019

T26574 - Managed Telecommunications Maintenance Services - ORDINANCE

Agenda Item#:

### **Summary:**

### **Background:**

**Request for Proposals Received August 9, 2018 for S36-T26574 – Approve an ordinance awarding a Professional Services contract to Norstan Communications, Inc. d/b/a Black Box Network Services in the maximum contract amount not to exceed \$10,770,632.36 for Managed Telecommunications Maintenance Services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options** to **Norstan Communications, Inc. d/b/a Black Box Network Services** in the maximum contract amount not to exceed **\$10,770,632.36** for managed telecommunications maintenance services for the Houston Airport System. The Chief Procurement Officer or the Director of the Houston Airport System may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide managed telecommunication maintenance services, which includes, but is not limited to, remote monitoring, incident and escalation management, and parts replacement. In addition, the services shall include systems, preventative and remedial maintenance, quarterly audits, and backups for Cisco and Avaya telecommunications systems for the George Bush Intercontinental, William P. Hobby, and Ellington Airports, and related properties for the Houston Airport System.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from four firms: ConvergeOne, Inc., Netsync Network Solutions, Norstan Communications, Inc. d/b/a Black Box Network Services, and One Diversified LLC. The Evaluation Committee consisted of evaluators from Houston Public Works, Houston Information Technology Services and Human Resources Departments, and the Houston Airport System. The evaluation was based on the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

Norstan Communications, Inc. d/b/a Black Box Network Services received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

### **MWBE Participation:**

This RFP was issued with an 18% goal for MWBE participation. **Norstan Communications, Inc. d/b/a Black Box Network Services** has designated the below-named company as its certified MWBE subcontractor.

Name	Type of Work	Percentage
S&S Professional Services	Staff Augmentation	18%

### **Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Norstan Communications, Inc. d/b/a Black Box Network Services does not meet the requirements for HHF designation; no HHF firms were within three percent.

Description	Type
MWBE Documents	Backup Material
Form A -Fair Campaign Ordinance	Backup Material
Form B	Backup Material
Pay or Play-1	Backup Material
Pay or Play-2	Backup Material
Affidavit of Ownership or Control	Backup Material
Delinquent Tax Report	Backup Material
Department Recommendation	Backup Material
Drug Compliance Agreement Policy	Backup Material
Drug Free Workforce Policy	Backup Material
AM Best Documents	Backup Material
Certificate of insurance and Endorsements	Backup Material
Non-Owned Auto Letter	Backup Material
Secretary of State	Backup Material
Form 1295	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/6/2019

T28811 - Financial Advisory Services - ORDINANCE

Agenda Item#: 27.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **MASTERSON ADVISORS LLC** for Financial Advisory Services for the Finance Department; providing a maximum contract amount - 3 Years with two one-year options - \$4,770,000.00 - Enterprise and Other Funds

### **Background:**

**Request for Proposal received April 25, 2019 for S33-T28811 - Approve an ordinance awarding a professional services contract to Masterson Advisors, LLC in the maximum contract amount not to exceed \$4,770,000.00 for Financial Advisory Services for the Finance Department.**

### **Specific Explanation:**

The Chief Business Officer/Director of Finance and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Masterson Advisors, LLC** in the maximum contract amount not to exceed **\$4,770,000.00** for Financial Advisory Services for the Finance Department. The Chief Business Officer/Director of Finance may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide financial advisory services to include, but not limited to, related to new-money and refunding bonds sold on a competitive and negotiated basis, pre-pricing and post-pricing analysis of competitive and negotiated sales, refunding analysis and other debt restructurings, managing the process for securing and negotiating new credit facilities, re-investment analysis, development of debt management policies and procedures, monitoring of secondary-market activities, training, assistance in the procurement of debt management-related services, and analysis of debt management-related fees. Additionally, the contractor shall provide assistance with the preparation of disclosures and the review of disclosure letters in connection with the Municipalities Continuing Disclosure Cooperation (MCDC) Initiative.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Estrada Hinojosa Investment Bankers, Frasca & Associates, LLC, George K. Baum & Company, Hilltop Securities, Masterson Advisors, LLC, PFM Financial Advisors, LLC, and Rockfleet Financial Services, Inc. The evaluation committee consisted of members from the Controller's Office, Houston Airport System, Finance and Houston Public Works department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness

2. Technical Competence
3. Price Proposal

After a detailed evaluation, Masterson Advisors, LLC received the highest overall score and is well qualified to perform the required services as outlined in the RFP.

**M/WBE Subcontracting:**

The RFP solicitation was advertised with a 24% goal for M/WBE participation. Masterson Advisors, LLC has designated the below named companies as its certified M/WBE subcontractors.

Vendor Name	Type of Work	Percentage
TKG & Associates	Co-Financial Advisor	12%
RSI, LLC	Co-Financial Advisor	12%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First (HHF):**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Masterson Advisors, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY 2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
Department Name	FY2020	Out-Years	Total
General Gov't	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Houston Airport System	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Houston Public Works	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Convention and Entertainment	\$67,500.00	\$382,500.00	\$450,000.00
<b>Total</b>	<b>\$715,500.00</b>	<b>\$4,054,500.00</b>	<b>\$4,770,000.00</b>

**Amount of Funding:**

\$1,440,000.00 - General Fund - Capital Projects - \$1,440,000.00

\$1,440,000.00 – General Debt Service Admin. Fund (3000)  
\$1,440,000.00 – HAS Revenue Fund (8001)  
\$1,440,000.00 – Combined Utility System Gen Pur Fund (8305)  
\$ 450,000.00 – C&E – Facility Revenue Fund (8601)  
**\$4,770,000.00 – Total**

**Contact Information:**

Candice Gambrell, Deputy Asst. Director FIN 3-9129  
Conley Jackson, Sr. Proc. Specialist FIN 3-8733  
Melissa Dubowski, Asst. Director FIN 3-9101

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
signed cover sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/10/2019

ALL

Item Creation Date: 8/6/2019

T28811 - Financial Advisory Services - ORDINANCE

Agenda Item#: 30.

### **Summary:**

#### **NOT A REAL CAPTION**

ORDINANCE approving and authorizing a contract between the City of Houston and **MASTERTSON ADVISORS, LLC** for professional services for financial advisory services for the Finance Department - \$4,770,000.00 - three years with two one-year options - Enterprise and Other Funds

### **Background:**

**Request for Proposal received April 25, 2019 for S33-T28811 - Approve an ordinance awarding a professional services contract to Masterson Advisors, LLC in the maximum contract amount not to exceed \$4,770,000.00 for Financial Advisory Services for the Finance Department.**

### **Specific Explanation:**

The Chief Business Officer/Director of Finance and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to Masterson Advisors, LLC** in the maximum contract amount not to exceed **\$4,770,000.00** for Financial Advisory Services for the Finance Department. The Chief Business Officer/Director of Finance may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to provide financial advisory services to include, but not limited to, related to new-money and refunding bonds sold on a competitive and negotiated basis, pre-pricing and post-pricing analysis of competitive and negotiated sales, refunding analysis and other debt restructurings, managing the process for securing and negotiating new credit facilities, re-investment analysis, development of debt management policies and procedures, monitoring of secondary-market activities, training, assistance in the procurement of debt management-related services, and analysis of debt management-related fees. Additionally, the contractor shall provide assistance with the preparation of disclosures and the review of disclosure letters in connection with the Municipalities Continuing Disclosure Cooperation (MCDC) Initiative.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Estrada Hinojosa Investment Bankers, Frasca & Associates, LLC, George K. Baum & Company, Hilltop Securities, Masterson Advisors, LLC, PFM Financial Advisors, LLC, and Rockfleet Financial Services, Inc. The evaluation committee consisted of members from the Controller's Office, Houston Airport System, Finance and Houston Public Works department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation, Masterson Advisors, LLC received the highest overall score and is well qualified to perform the required services as outlined in the RFP.

### **M/WBE Subcontracting:**

The RFP solicitation was advertised with a 24% goal for M/WBE participation. Masterson Advisors, LLC has designated the below named companies as its certified M/WBE subcontractors.

Vendor Name	Type of Work	Percentage
TKG & Associates	Co-Financial Advisor	12%
RSI, LLC	Co-Financial Advisor	12%

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First (HHF):**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case Masterson Advisors, LLC is a designated HHF company, but they were the successful awardee without application of the HHF preference.



**Fiscal Note:**

Funding for this item is included in the FY 2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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*Jerry Adams*

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

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*Tantri Emo*

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**Department Approval Authority**

Estimated Spending Authority			
Department Name	FY2020	Out-Years	Total
General Gov't	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Houston Airport System	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Houston Public Works	\$216,000.00	\$1,224,000.00	\$1,440,000.00
Convention and Entertainment	\$67,500.00	\$382,500.00	\$450,000.00
<b>Total</b>	<b>\$715,500.00</b>	<b>\$4,054,500.00</b>	<b>\$4,770,000.00</b>

**Amount of Funding:**

\$1,440,000.00 – General Debt Service Admin. Fund (3000)

\$1,440,000.00 – HAS Revenue Fund (8001)

\$1,440,000.00 – Combined Utility System Gen Pur Fund (8305)

\$ 450,000.00 – C&E – Facility Revenue Fund (8601)

**\$4,770,000.00 – Total**

**Contact Information:**

Candice Gambrell, Deputy Asst. Director FIN 3-9129

Conley Jackson, Sr. Proc. Specialist FIN 3-8733

Melissa Dubowski, Asst. Director FIN 3-9101

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Fair Campaign	Backup Material
HHF	Backup Material
MWBE	Backup Material
Form B	Backup Material
Certification of Funds	Backup Material
Supplemental Info	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/21/2019

### T28964.1 - Janitorial Cleaning and Associated Services for Various Departments (Ambassador Services, LLC) - ORDINANCE

Agenda Item#: 28.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **AMBASSADOR SERVICES, LLC** for Janitorial Cleaning and Associated Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$17,092,261.26 - General and Park Special Revenue Funds

#### **Background:**

**Request for Proposals Received July 11, 2019, for S75-T28964 – Approve an ordinance awarding a contract to Ambassador Services, LLC in the maximum contract amount not to exceed \$17,092,261.26 for Janitorial Cleaning and Associated Services for Various Departments.**

#### **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding **a three-year contract, with two one-year options to Ambassador Services LLC** on their most responsive and responsible proposals for packages 2 - 6 in the maximum contract amount of **\$17,092,261.26** for Janitorial Cleaning and Associated Services for Houston Public Library, Houston Public Works, Municipal Courts, General Services, Houston Parks & Recreation, Houston Fire, Fleet Management, Houston Police and Houston Health Departments.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, window washing, power washing and other work services as required.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Ninety-two (92) prospective respondents viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, eleven respondents submitted proposals for various packages as outlined below:

1. Ambassador Services, LLC (packages 1 – 7)
2. Caring Commercial Cleaning Inc. (packages 1,3,4, & 6)
3. Complete Maintenance, Inc. (packages 1 – 6)
4. DELMET Services, LLC (packages 1 – 6)
5. Facilities Management Resources, LLC (Package 3)
6. Glisterina Spaces. Inc. dba Deluxe Cleaning Concepts (packages 2,3,4 & 5)

7. J E Specialties dba J & E Associates (packages 1 – 7)
8. McLemore Building Maintenance, Inc. (packages 1 – 7)
9. On the Go Janitorial Services (packages 4 & 5)
10. Villa 13, LLC dba Trooper USA LLC (packages 2 & 5)
11. Yes America Now, Inc. dba Yes America Enterprises (packages 1, 3, 4, 5 & 6)

The evaluation committee was comprised of evaluators from the General Services Department, Houston Health Department, Houston Municipal Courts Department and Houston Parks and Recreation Department. The proposals were evaluated based on the following criteria:

1. Cost
2. Expertise / Experience / Qualifications
3. Financial Strength of Offeror
4. Labor Relations Plan

**Ambassador Services, LLC** received the highest overall scores for packages 2 through 6.

**M/WBE Participation:**

The RFP was issued as a goal-oriented contract with a 11% M/WBE participation level. Ambassador Services, LLC has designated the below-named companies as its certified M/WBE subcontractors:

<b>Name</b>	<b>Type of Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
Houston Janitorial Services	Janitorial Services	\$176,862.59	4%
Diversified Chemical and Supply, Inc.	Janitorial Supplies	\$309,509.52	7%

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case Ambassador Services, LLC will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston Businesses and support job creation. In this case the proposed contractor Ambassador Services, LLC is HHF designated, proposals were evaluated based on the RFP requirements but the HHF points were not a deciding factor in the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

ESTIMATED SPENDING AUTHORITY			
Department	FY2020	Out-Years	Total Amount
General Services Department	\$1,856,408.60	\$14,575,936.10	\$16,432,344.70
Houston Parks & Recreation Department	\$4,000.00	\$655,916.56	\$659,916.56
<b>TOTAL</b>	<b>\$1,860,408.60</b>	<b>\$15,231,852.66</b>	<b>\$17,092,261.26</b>

**Amount of Funding:**

\$17,040,749.26 - General Fund (1000)

\$ 51,512.00 - Park Special Revenue Fund (2100)

**\$17,092,261.26**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Elnora Williams, Sr. Procurement Specialist	FIN/SPD	(832) 393-0209
Jacquelyn Nisby, Council Liaison	GSD	(832) 393-8023

**ATTACHMENTS:**

Description	Type
T28964.1 - Janitorial Cleaning and Associated Services for Various Departments (Ambassador Services,	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/21/2019

T28964.1 - Janitorial Cleaning and Associated Services for Various Departments  
(Ambassador Services, LLC) - ORDINANCE

Agenda Item#: 65.

### **Background:**

**Request for Proposals Received July 11, 2019, for S75-T28964 – Approve an ordinance awarding a contract to Ambassador Services, LLC in the maximum contract amount not to exceed \$17,092,261.26 for Janitorial Cleaning and Associated Services for Various Departments.**

### **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding **a three-year contract, with two one-year options to Ambassador Services LLC** on their most responsive and responsible proposals for packages 2 - 6 in the maximum contract amount of **\$17,092,261.26** for Janitorial Cleaning and Associated Services for Houston Public Library, Houston Public Works, Municipal Courts, General Services, Houston Parks & Recreation, Houston Fire, Fleet Management, Houston Police and Houston Health Departments.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, window washing, power washing and other work services as required.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Ninety-two (92) prospective respondents viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, eleven respondents submitted proposals for various packages as outlined below:

1. Ambassador Services, LLC (packages 1 – 7)
2. Caring Commercial Cleaning Inc. (packages 1,3,4, & 6)
3. Complete Maintenance, Inc. (packages 1 – 6)
4. DELMET Services, LLC (packages 1 – 6)
5. Facilities Management Resources, LLC (Package 3)
6. Glistening Spaces, Inc. dba Deluxe Cleaning Concepts (packages 2,3,4 & 5)
7. J E Specialties dba J & E Associates (packages 1 – 7)
8. McLemore Building Maintenance, Inc. (packages 1 – 7)
9. On the Go Janitorial Services (packages 4 & 5)
10. Villa 13, LLC dba Trooper USA LLC (packages 2 & 5)
11. Yes America Now, Inc. dba Yes America Enterprises (packages 1,3,4,5 & 6)

The evaluation committee was comprised of evaluators from the General Services Department, Houston Health Department, Houston Municipal Courts Department and Houston Parks and Recreation Department. The proposals were evaluated based on the following criteria:

1. Cost
2. Expertise / Experience / Qualifications
3. Financial Strength of Offeror
4. Labor Relations Plan

**Ambassador Services, LLC** received the highest overall scores for packages 2 - 6.

### **M/WBE Participation:**

The RFP was issued as a goal-oriented contract with a 11% M/WBE participation level. Ambassador Services, LLC has designated the below-named companies as its certified M/WBE subcontractors:

Name	Type of Work	Dollar Amount	Percentage
Houston Janitorial Services	Janitorial Services	\$176,862.59	4%
Diversified Chemical	Janitorial Supplies	\$309,509.52	7%

## Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/21/2019

### T28964.2 - Janitorial Cleaning and Associated Services for Various Departments (McLemore Building Maintenance, Inc.) - ORDINANCE

Agenda Item#: 29.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **MCLEMORE BUILDING MAINTENANCE, INC** for Janitorial Cleaning and Associated Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$8,237,158.00 - General, Enterprise and Other Funds

#### **Background:**

**Request for Proposals Received July 11, 2019, for S75-T28964 – Approve an ordinance awarding a contract to McLemore Building Maintenance, Inc. in the maximum contract amount not to exceed \$8,237,158.00 for Janitorial Cleaning and Associated Services for Various Departments.**

#### **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding **a three-year contract, with two one-year options to McLemore Building Maintenance, Inc.** on their most responsive and responsible proposals for packages 1 and 7 in the maximum contract amount of **\$8,237,158.00** for Janitorial Cleaning and Associated Services for Houston Public Library, Houston Public Works, Municipal Courts, General Services, Houston Parks & Recreation, Houston Fire, Fleet Management, Houston Police and Houston Health Departments.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, window washing, power washing and other work services as required.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Ninety-two (92) prospective respondents viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, eleven respondents submitted proposals for various packages as outlined below:

1. Ambassador Services, LLC (packages 1 – 7)
2. Caring Commercial Cleaning Inc. (packages 1,3,4, & 6)
3. Complete Maintenance, Inc. (packages 1 – 6)
4. DELMET Services, LLC (packages 1 – 6)
5. Facilities Management Resources. LLC (Package 3)

6. Glistering Spaces, Inc. dba Deluxe Cleaning Concepts (packages 2,3,4 & 5)
7. J E Specialties dba J & E Associates (packages 1 – 7)
8. McLemore Building Maintenance, Inc. (packages 1 – 7)
9. On the Go Janitorial Services (packages 4 & 5)
10. Villa 13, LLC dba Trooper USA LLC (packages 2 &5)
11. Yes America Now, Inc. dba Yes America Enterprises (packages 1,3,4,5 &6)

The evaluation committee was comprised of evaluators from the General Services Department, Houston Health Department, Houston Municipal Courts Department and Houston Parks and Recreation Department. The proposals were evaluated based on the following criteria:

1. Cost
2. Expertise / Experience / Qualifications
3. Financial Strength of Offeror
4. Labor Relations Plan

**McLemore Building Maintenance, Inc.** received the highest overall scores for packages 1 and 7.

**M/WBE Participation:**

The RFP was issued as a goal-oriented contract with a 11% M/WBE participation level. McLemore Building Maintenance, Inc. has designated the below-named companies as its certified M/WBE subcontractors:

<b>Name</b>	<b>Type of Work</b>	<b>Dollar Amount</b>	<b>Percentage</b>
DRD Cleaning Solutions LLC	Janitorial/Floor Care	\$876,386.00	11.92%
Cervantes Building Maintenance, Inc.	Janitorial/Floor Care	\$2,578,668.00	35.07%

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case McLemore Building Maintenance, Inc. has elected to pay into the Contractor responsibility Fund and provide health benefits to eligible employees in compliance with City policy

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston Businesses and support job creation. In this case the proposed contractor McLemore Building Maintenance, Inc. is HHF designated, proposals were evaluated based on the RFP requirements but the HHF points were not a deciding factor in the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

<b>ESTIMATED SPENDING AUTHORITY</b>			
<b>Department</b>	<b>FY2020</b>	<b>Out-Years</b>	<b>Total Amount</b>
General Services Department	\$1,096,032.75	\$7,023,241.25	\$8,119,274.00
Houston Parks and Recreation Department	\$0	\$49,488.00	\$49,488.00
Houston Public Works	\$11,668.00	\$56,728.00	\$68,396.00
<b>TOTAL</b>	<b>\$1,107,700.75</b>	<b>\$7,129,457.25</b>	<b>\$8,237,158.00</b>

**Amount of Funding:**

\$8,119,274.00 - General Fund (1000)  
\$ 49,488.00 - Park Special Revenue Fund (2100)  
\$ 64,560.00 - Water & Sewer System Operating Fund (8300)  
\$ 3,836.00 - Dedicated Drainage & Street Renewal Fund (2310)  
(\$2,531.76 METRO and \$1,304.24 Ad Valorem)

**\$8,237,158.00**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Elnora Williams, Sr. Procurement Specialist	FIN/SPD	(832) 393-0209
Jacquelyn Nisby, Council Liaison	GSD	(832) 393-8023

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet (revised)	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/21/2019

T28964.2 - Janitorial Cleaning and Associated Services for Various Departments  
(McLemore Building Maintenance, Inc.) - ORDINANCE

Agenda Item#: 33.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **McLEMORE BUILDING MAINTENANCE, INC** for Janitorial Cleaning and Associated Services for Various Departments; providing a maximum contract amount - 3 Years with two one-year options - \$8,237,158.00 - Enterprise and Other Funds

### **Background:**

**Request for Proposals Received July 11, 2019, for S75-T28964 – Approve an ordinance awarding a contract to McLemore Building Maintenance, Inc. in the maximum contract amount not to exceed \$8,237,158.00 for Janitorial Cleaning and Associated Services for Various Departments.**

### **Specific Explanation:**

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options** to **McLemore Building Maintenance, Inc.** on their most responsive and responsible proposals for packages 1 and 7 in the maximum contract amount of **\$8,237,158.00** for Janitorial Cleaning and Associated Services for Houston Public Library, Houston Public Works, Municipal Courts, General Services, Houston Parks & Recreation, Houston Fire, Fleet Management, Houston Police and Houston Health Departments.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide janitorial and cleaning services at City facilities. The janitorial cleaning and associated services requirements include porter, recycling, window washing, power washing and other work services as required.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Ninety-two (92) prospective respondents viewed the solicitation document on the Strategic Procurement Division's e-bidding website, and as a result, eleven respondents submitted proposals for various packages as outlined below:

1. Ambassador Services, LLC (packages 1 – 7)
2. Caring Commercial Cleaning Inc. (packages 1,3,4, & 6)
3. Complete Maintenance, Inc. (packages 1 – 6)
4. DELMET Services, LLC (packages 1 – 6)
5. Facilities Management Resources, LLC (Package 3)
6. Glistering Spaces, Inc. dba Deluxe Cleaning Concepts (packages 2,3,4 & 5)
7. J E Specialties dba J & E Associates (packages 1 – 7)
8. McLemore Building Maintenance, Inc. (packages 1 – 7)
9. On the Go Janitorial Services (packages 4 & 5)
10. Villa 13, LLC dba Trooper USA LLC (packages 2 & 5)
11. Yes America Now, Inc. dba Yes America Enterprises (packages 1,3,4,5 & 6)

The evaluation committee was comprised of evaluators from the General Services Department, Houston Health Department, Houston Municipal Courts Department and Houston Parks and Recreation Department. The proposals were evaluated based on the following criteria:

1. Cost
2. Expertise / Experience / Qualifications
3. Financial Strength of Offeror
4. Labor Relations Plan

**McLemore Building Maintenance, Inc.** received the highest overall scores for packages 1 and 7.

### **M/WBE Participation:**

The RFP was issued as a goal-oriented contract with a 11% M/WBE participation level. McLemore Building Maintenance, Inc. has designated the below-named companies as its certified M/WBE subcontractors:

Name	Type of Work	Dollar Amount	Percentage
DRD Cleaning Solutions LLC	Janitorial/Floor Care	\$876,386.00	11.92%
Cervantes Building Maintenance, Inc.	Janitorial/Floor Care	\$2,578,668.00	35.07%

**Pay or Play Program:**


The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case McLemore Building Maintenance, Inc. has elected to pay into the Contractor responsibility Fund and provide health benefits to eligible employees in compliance with City policy

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" ordinance that promotes economic opportunity for Houston Businesses and support job creation. In this case the proposed contractor McLemore Building Maintenance, Inc. is HHF designated, proposals were evaluated based on the RFP requirements but the HHF points were not a deciding factor in the award of the contract.

**Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
  
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9/12/2019

Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY			
Department	FY2020	Out-Years	Total Amount
General Services Department	\$1,096,032.75	\$7,023,241.25	\$8,119,274.00
Houston Parks and Recreation Department	\$0	\$49,488.00	\$49,488.00
Houston Public Works	\$11,668.00	\$56,728.00	\$68,396.00
<b>TOTAL</b>	<b>\$1,107,700.75</b>	<b>\$7,129,457.25</b>	<b>\$8,237,158.00</b>

**Amount of Funding:**

\$8,119,274.00 - General Fund (1000)  
 \$ 49,488.00 - Park Special Revenue Fund (2100)  
 \$ 64,560.00 - Water & Sewer System Operating Fund (8300)  
 \$ 3,836.00 - Dedicated Drainage & Street Renewal Fund (2310)  
 (\$2,531.76 METRO and \$1,304.24 Ad Valorem)

**\$8,237,158.00**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Elnora Williams, Sr. Procurement Specialist	FIN/SPD	(832) 393-0209
Jacquelyn Nisby, Council Liaison	GSD	(832) 393-8023

**ATTACHMENTS:**

Description	Type
FORM A	Backup Material
FORM B	Backup Material
DRUG FORMS	Backup Material
AFFIDAVIT OF OWNERSHIP	Backup Material
TAX REPORT	Backup Material
INSURANCE/ENDORSEMENTS	Backup Material

FUNDING INFORMATION

MWBE PARTICIPATION PLAN-LETTER OF INTENT  
SOS

T28964.2 - Janitorial Cleaning and Associated Services for  
Various Departments (McLemore Building Ma

Funding Verification for HPW Fund 2310

Funding Verification for Fund 8300

Ordinance

Contract

GSD General fund Backup

Budget vs. Actual T28964 HPW Fund 8300 & 2310

Pay or Play forms updated 9-12-19

Backup Material

Backup Material

Backup Material

Signed Cover sheet

Financial Information

Financial Information

Ordinance/Resolution/Motion

Contract/Exhibit

Backup Material

Financial Information

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/6/2019

HITS- Two Factor Authentication Appropriation

Agenda Item#: 30.

### **Summary:**

ORDINANCE appropriating \$385,000.00 from Equipment Acquisition Consolidated Fund for the Two-Factor Authentication Project for Houston Information Technology Services Department

### **Background:**

#### **Specific Explanation:**

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$385,000.00 from the FY2019 Equipment Acquisition Consolidated Fund (1800). The funding will be utilized under an existing contract previously approved by City Council.

<b><u>PROJECT</u></b>	<b><u>PROJECT NO.</u></b>	<b><u>AMOUNT</u></b>
<b>1. Two Factor Authentication</b>	<b>WBS# X-68C003</b>	<b>\$385,000.00</b>

This purchase is for a two factor authentication solution to add supplemental security to the City of Houston user logon sequence.

Purchases made for this project will support the policies, procedures and practices initiated by EO 1-48 and would help reduce the risk of unauthorized access to COH systems, data and information.

#### **Estimated Fiscal Operating Impact**

Recurring or One-Time	
-----------------------	--

<b>Fund Name</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Total</b>
Central Service revolving Fund (1002)	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Lisa Kent  
Chief Information Officer

**Amount of Funding:**

\$385,000.00  
Equipment Acquisition Consolidated Fund  
Fund 1800

**Contact Information:**

Linda Shelton  
**Phone:** 832-393-0137

**ATTACHMENTS:**

**Description**

Signed Cover Sheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/6/2019

HITS- Two Factor Authentication Appropriation

Agenda Item#: 24.

## Summary:

ORDINANCE appropriating \$385,000.00 from Equipment Acquisition Fund for the Two-Factor Authentication Project for Houston Information Technology Department

## Background:

### Specific Explanation:

The Chief Information Officer recommends that City Council approve an ordinance to appropriate \$385,000.00 from the FY2019 Equipment Acquisition Consolidated Fund (1800). The funding will be utilized under an existing contract previously approved by City Council.

### PROJECT

1. Two Factor Authentication

### PROJECT NO.

WBS# X-68C003

### AMOUNT

\$385,000.00

This purchase is for a two factor authentication solution to add supplemental security to the City of Houston user logon sequence.

Purchases made for this project will support the policies, procedures and practices initiated by EO 1-48 and would help reduce the risk of unauthorized access to COH systems, data and information.

### Estimated Fiscal Operating Impact

Recurring or One-Time	
-----------------------	--

Fund Name	FY20	FY21	FY22	FY23	FY24	Total
Central Service revolving Fund (1002)	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Christopher Mitchell  
on behalf of Lisa Kent

DocuSigned by:  
*Chris Mitchell*  
069AF5FC39374DC...

Lisa Kent  
Chief Information Officer

## Amount of Funding:

\$385,000.00

Equipment Acquisition Consolidated Fund  
Fund 1800

## Contact Information:

Linda Shelton

Phone: 832-393-0137

## ATTACHMENTS:

### Description

[Ordinance](#)
[FMBB](#)

### Type

Ordinance/Resolution/Motion

Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

ALL

Item Creation Date:

HHD J Huerta and Herman Hammonds First Amendments

Agenda Item#: 31.

### **Summary:**

ORDINANCE approving and authorizing first amendments to the Vendor Agreements between the City and **HERMAN HAMMONDS** and **J HUERTA CONSTRUCTION LLC**, respectively, for Residential Repair and Restoration Services provided to Older Adults through Harris County Area Agency on Aging of the Houston Health Department

### **Background:**

The Houston Health Department (HHD) requests City Council approve and authorize a first amendment to an agreement between the City of Houston and Herman Hammonds and J Huerta Construction LLC, respectively, for residential repair and restoration services. These amendment will extend the contracts for one year, extending the terms from September 30, 2019 to September 30, 2020.

The amendments will enable Herman Hammonds and J Huerta Construction LLC to continue to provide residential repair and restoration services to homes for individuals 60 years of age and older who reside within Harris County, TX. The type of repairs includes, but are not limited to, grab bars, ramps, and installing a walk-in shower. The repairs or modifications of the dwellings will help the homeowners preserve their home and allow them to remain in their home in a safe and healthy environment which will assist the eligible seniors with a better quality of life.

The program is grant funded by the Texas Health and Human Services Commission (HHSC).

Harris County Area Agency Aging (HCAAA) coordinates supportive services for older adults age 60 and above in Harris County through a direct or community-based service delivery system.

### **Fiscal Note:**

No fiscal note is required for grant items.

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Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

### **Prior Council Action:**



Ordinance 2016-655; passed 08/31/2016

**Amount of Funding:**

**Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

**Description**

RCA Coversheet

**Type**

Signed Cover sheet



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

ALL

Item Creation Date:

HHD J Huerta and Herman Hammonds First Amendments

Agenda Item#: 7.

### **Summary:**

AN ORDINANCE APPROVING AND AUTHORIZING FIRST AMENDMENTS TO THE VENDOR AGREEMENTS BETWEEN THE CITY AND HERMAN HAMMONDS AND J HUERTA CONSTRUCTION LLC, RESPECTIVELY, FOR RESIDENTIAL REPAIR AND RESTORATION SERVICES PROVIDED TO OLDER ADULTS THROUGH HARRIS COUNTY AREA AGENCY ON AGING OF THE HOUSTON HEALTH DEPARTMENT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; PROVIDING FOR SEVERABILITY, AND DECLARING AN EMERGENCY.

### **Background:**

The Houston Health Department (HHD) requests City Council approve and authorize a first amendment to an agreement between the City of Houston and Herman Hammonds and J Huerta Construction LLC, respectively, for residential repair and restoration services. These amendment will extend the contracts for one year, extending the terms from September 30, 2019 to September 30, 2020.

The amendments will enable Herman Hammonds and J Huerta Construction LLC to continue to provide residential repair and restoration services to homes for individuals 60 years of age and older who reside within Harris County, TX. The type of repairs includes, but are not limited to, grab bars, ramps, and installing a walk-in shower. The repairs or modifications of the dwellings will help the homeowners preserve their home and allow them to remain in their home in a safe and healthy environment which will assist the eligible seniors with a better quality of life.

The program is grant funded by the Texas Health and Human Services Commission (HHSC).

Harris County Area Agency Aging (HCAAA) coordinates supportive services for older adults age 60 and above in Harris County through a direct or community-based service delivery system.

### **Fiscal Note:**

No fiscal note is required for grant items.

DocuSigned by:

*Stephen Williams*

Stephen L. Williams, M.Ed., M.P.A.

Director - Houston Health Department

### **Prior Council Action:**

Ordinance 2016-655; passed 08/31/2016

### **Amount of Funding:**

No Additional Funding Needed

### **Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

### **ATTACHMENTS:**

Description	Type
Orginal Ordinance	Ordinance/Resolution/Motion
Orginal J Huerta Contract	Financial Information
Orginal Herman Hammonds Contract	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date:

HHD - Bruce Matson D.D.S. Amendment

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing first amendment to the Vendor Agreement between the City and **BRUCE MATSON, D.D.S.**, for Professional Services provided to Older Adults through Harris County Area Agency on Aging of the Houston Health Department; amending Ordinance No. 2014-1153 to increase the maximum contract amount for the Agreement with **BRUCE MATSON D.D.S. ONLY** - \$200,000.00 - Grant Funds

### **Background:**

The Houston Health Department (HHD) requests City Council approval and authorization of a first amendment to an agreement between the City of Houston and Bruce Matson D.D.S. for dental services for older adults. This amendment will extend the term of the agreement from September 30, 2019 to September 30, 2020 and add \$200,000.00, to increase the maximum contract amount to \$1,150,000.00.

The amendment will allow Bruce Matson D.D.S. to continue to provide dental and screening services and prescribe diagnostic, preventive, restorative, endodontics, prosthodontics and related services for people 60 years of age and older who reside within Harris County, TX. Dental services will be provided to eligible elderly individuals who need assistance in overcoming dental health issues contributing to a poor quality of life.

The program is grant funded by the Texas Health and Human Services Commission (HHSC).

Harris County Area Agency Aging (HCAAA) coordinates supportive services for older adults age 60 and older in Harris County through a direct or community-based service delivery system.

### **Fiscal Note:**

No fiscal note is required for grant items.

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Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

### **Prior Council Action:**

Ordinance 2014-1153; passed and adopted 12/17/2014

**Amount of Funding:**

\$200,000.00

Federal/State/Local Pass Through Fund  
Fund 5030

**Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:****Description**

RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date:

HHD - Bruce Matson D.D.S. Amendment

Agenda Item#: 6.

### **Summary:**

**AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO THE VENDOR AGREEMENT BETWEEN THE CITY AND BRUCE MATSON, D.D.S., FOR PROFESSIONAL SERVICES PROVIDED TO OLDER ADULTS THROUGH HARRIS COUNTY AREA AGENCY ON AGING OF THE HOUSTON HEALTH DEPARTMENT; AMENDING ORDINANCE NO. 2014-1153 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR THE AGREEMENT WITH BRUCE MATSON D.D.S. ONLY; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.**

### **Background:**

The Houston Health Department (HHD) requests City Council approval and authorization of a first amendment to an agreement between the City of Houston and Bruce Matson D.D.S. for dental services for older adults. This amendment will extend the term of the agreement from September 30, 2019 to September 30, 2020 and add \$200,000.00, to increase the maximum contract amount to \$1,150,000.00.

The amendment will allow Bruce Matson D.D.S. to continue to provide dental and screening services and prescribe diagnostic, preventive, restorative, endodontics, prosthodontics and related services for people 60 years of age and older who reside within Harris County, TX. Dental services will be provided to eligible elderly individuals who need assistance in overcoming dental health issues contributing to a poor quality of life.

The program is grant funded by the Texas Health and Human Services Commission (HHSC).

Harris County Area Agency Aging (HCAAA) coordinates supportive services for older adults age 60 and older in Harris County through a direct or community-based service delivery system.

### **Fiscal Note:**

No fiscal note is required for grant items.

DocuSigned by:

*Stephen Williams*

Stephen L. Williams, M.Ed., M.P.A.

Director - Houston Health Department

### **Prior Council Action:**

Ordinance 2014-1153; passed and adopted 12/17/2014

### **Amount of Funding:**

Estimated Spending Authority		
DEPARTMENT	Allocation Increase	New Maximum Contract Amount
Houston Health Department	\$200,000.00	\$1,150,000.00

\$200,000.00 - Federal/State/Local Pass Through Fund (5030)

### **Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

**Description**

Original Ordinance  
Orginal Contract  
Certification of Funds

**Type**

Ordinance/Resolution/Motion  
Contract/Exhibit  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 8/21/2019

PRD – Interlocal Agreement HCDE Case for Kids FY2020

Agenda Item#: 33.

### **Summary:**

ORDINANCE approving and authorizing an Interlocal Agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT of EDUCATION** for CASE for Kids City Connections Program; providing a maximum contract amount

### **Background:**

The Houston Parks and Recreation Department recommends Council approval of an interlocal agreement between the City of Houston and Harris County Department of Education (HCDE) to provide funding to support youth out-of-school programs and activities. The program will be managed by the HCDE's after-school division, the Cooperative for After-School Enrichment (CASE) and will be called CASE for Kids City Connections (the Program). If Council approves, this will be the fifth year the program will be implemented with City funding.

Applicants selected for funding must serve children between kindergarten through 12th grade during the hours before school, after school, on weekends and/or during summer. Projects funded by the Program will take place in a variety of locations, including schools, community centers, and churches. Eligible applicants must be a Texas school district or be an IRS-designated 501(c)3 and be formally registered with the Texas Secretary of State as a Not-for-Profit entity for at least one calendar year prior to August 30, 2019. Program fund recipients must match the total amount of funding on a dollar-for-dollar basis. The match may be cash or in-kind support from other sources.

Among other responsibilities, HCDE agrees to develop and publish a Request for Proposals (RFP), evaluate and score eligible applicant proposals, coordinate the dispersion of Program funds to selected recipients, conduct evaluations of Program fund recipients' projects, and provide an annual report organized by Council District. The contract allows for Additional Community Awards totaling up to \$220,000 should District Council Members opt to fund additional awards through their Council District Service Fund budgets.

HCDE agrees to deliver services within the following time frame:

City Connections Grant Period I: October 14, 2019 to December 31, 2019

And/Or

City Connections Grant Period II: March 9, 2020 to May 15, 2020

### **Program Funding Details:**



Community Awards (\$45,000 per Council District)	\$495,000
HCDE CASE Administration Fee	\$55,000
Additional CDSF Community Awards	Up to \$ 220,000
Maximum Contract Amount	\$770,000

**Fiscal Note:**

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no fiscal Note is required as state in the Financial Policies.

**Director's Signature:**

---

Steve Wright, Director  
Houston Parks and Recreation Department

**Amount of Funding:**

\$770,000.00  
General Fund  
Fund 1000

**Contact Information:**

Luci Correa  
**Phone:** 832-395-7057  
**Email:** Luci.Correa@houstontx.gov

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/10/2019

ALL

Item Creation Date: 8/21/2019

PRD – Interlocal Agreement HCDE Case for Kids FY2020

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing an interlocal agreement between the City of Houston and **HARRIS COUNTY DEPARTMENT of EDUCATION** for Case for Kids City Connections Program; providing a maximum contract amount; containing provisions relating to the subject; and declaring an emergency

### **Background:**

The Houston Parks and Recreation Department recommends Council approval of an interlocal agreement between the City of Houston and Harris County Department of Education (HCDE) to provide funding to support youth out-of-school programs and activities. The program will be managed by the HCDE's after-school division, the Cooperative for After-School Enrichment (CASE) and will be called CASE for Kids City Connections (the Program). If Council approves, this will be the fifth year the program will be implemented with City funding.

Applicants selected for funding must serve children between kindergarten through 12th grade during the hours before school, after school, on weekends and/or during summer. Projects funded by the Program will take place in a variety of locations, including schools, community centers, and churches. Eligible applicants must be a Texas school district or be an IRS-designated 501(c)3 and be formally registered with the Texas Secretary of State as a Not-for-Profit entity for at least one calendar year prior to August 30, 2019. Program fund recipients must match the total amount of funding on a dollar-for-dollar basis. The match may be cash or in-kind support from other sources.

Among other responsibilities, HCDE agrees to develop and publish a Request for Proposals (RFP), evaluate and score eligible applicant proposals, coordinate the dispersion of Program funds to selected recipients, conduct evaluations of Program fund recipients' projects, and provide an annual report organized by Council District. The contract allows for Additional Community Awards totaling up to \$220,000 should District Council Members opt to fund additional awards through their Council District Service Fund budgets.

HCDE agrees to deliver services within the following time frame:

City Connections Grant Period I: October 14, 2019 to December 31, 2019

And/Or

City Connections Grant Period II: March 9, 2020 to May 15, 2020

### **Program Funding Details:**

Community Awards (\$45,000 per Council District)	\$495,000
HCDE CASE Administration Fee	\$55,000
Additional CDSF Community Awards	Up to \$ 220,000
Maximum Contract Amount	\$770,000

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no fiscal Note is required as state in the Financial Policy.

### **Director's Signature:**

DocuSigned by:

*Steve Wright*

933FA00E53BA453  
Steve Wright, Director  
Houston Parks and Recreation Department

**Prior Council Action:**

Not applicable

**Amount of Funding:**

\$770,000.00 - General Fund (1000)

**Contact Information:**

Luci Correa

Phone: 832-395-7057

Email: Luci.Correa@houstontx.gov



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District B, District C, District D, District H, District I, District  
K

Item Creation Date:

MYR - TIRZ HC, FBC, CC Appropriating \$4,215,973.71

Agenda Item#: 34.

### **Summary:**

ORDINANCE appropriating \$4,216,973.71 out of Tax Increment Funds for **REINVESTMENT ZONE NUMBERS TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), ELEVEN (GREATER GREENSPPOINT ZONE), FIFTEEN (EAST DOWNTOWN ZONE),** and **TWENTY-FIVE (HIRAM CLARKE/FORT BEND ZONE)** for payment of administrative expenses, payment to Harris County, and payments to certain redevelopment authorities as provided herein - **DISTRICTS B - DAVIS; C - COHEN; D - BOYKINS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

### **Background:**

The appropriation of \$4,216,973.71 results from tax increment payments received in the City's Fiscal Year 2019 from Houston Community College, Lone Star College, Harris County, and Fort Bend County for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$65,167.15 will be transferred to the General fund for TIRZ administrative costs; \$248,780.55 will be transferred to Harris County's Community Services Department for affordable housing; and \$3,903,026.01 will be paid to the various redevelopment authorities on behalf of the TIRZ.

All tri-party agreements and creation documents can be found on the following website:  
<http://www.houstontx.gov/ecodev/>

### **Recommendation:**

City Council approve an ordinance appropriating \$4,216,973.71 in tax increment revenue payments made by Houston Community College, Lone Star College, Harris County, and Fort Bend County and authorizing the transfer of tax increment revenues to various TIRZ funds pursuant to the City's Interlocal Agreements with Houston Community College, Lone Star College, Harris County, and Fort Bend County.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ordinance 2018 - 578, 7/25/18

**Amount of Funding:**

No funding required

**Contact Information:**

Gwendolyn F. Tillotson, Deputy Director

**Phone:** (832) 393-0937

**ATTACHMENTS:**

**Description**

Appropriation BKUP

**Type**

Backup Material

#	TIRZ	Jurisdiction New/Old	Fund #	Increment Payments		Harris County Affordable Housing	Administrative Transfer to General Fund		Net Increment due to Redevelopment Authority	Payee	SAP Budget
<b>Community College Increment</b>											
2	Midtown		7550	\$ 1,382,989.73		NA	\$ 25,000.00		\$ 1,357,989.73	Midtown RA	100616585
	Houston	300		\$ 786,068.20			\$ 8,333.33		\$ 777,734.87		
	Community	302		\$ 405,007.24			\$ 8,333.33		\$ 396,673.91		
	College	304		\$ 191,914.29			\$ 8,333.34		\$ 183,580.95		
11	Greenspoint					NA				Greenspoint RA	100616586
	Lone Star College	570	7559	\$ 816,826.00			\$ 25,000.00		\$ 791,826.00		
	<b>Subtotal</b>			\$ 2,199,815.73			\$ 50,000.00		\$ 2,149,815.73		
<b>County</b>											
3	Market Square		7551	\$ 303,343.00		N/A	\$ 15,167.15		\$ 288,175.85	Market Square RA	100616587
	County	259		283,800.00			14,190.00		269,610.00		
	Flood Control	259		19,543.00			977.15		18,565.85		
15	East Downtown		7563	\$ 1,658,537.00		\$ 248,780.55	\$ -	<sup>(1)</sup>	\$ 1,409,756.45	Special Pay	100616588
	Original	923/596		558,775.00		83,816.25	-	<sup>(2)</sup>	474,958.75		
	Annexed	929/938		1,099,762.00		164,964.30	-	<sup>(2)</sup>	934,797.70		
25	Hiram Clarke		7582	\$ 55,277.98		N/A	-		\$ 55,277.98	Hiram Clarke RA	100616589
	Original			55,277.98		-	-		55,277.98		
	<b>Subtotal</b>			\$ 2,017,157.98		\$ 248,780.55	\$ 15,167.15		\$ 1,753,210.28		
<b>Total</b>				\$ 4,216,973.71		\$ 248,780.55	\$ 65,167.15		\$ 3,903,026.01		

**Notes:**

- 1) County does not contribute to the Administrative Fee per the Interlocal Agreement.
- 2) Amount of affordable housing set-aside to be transferred to Harris County's Homeless Housing Program (15%)

**Special Pay Instructions:**

Transfer Harris County Affordable Housing to Harris County Community Services Department	\$ 248,780.55
Transfer net increment to East Downtown Redevelopment Authority	\$ 1,409,756.45
Total East Downtown Increment	\$ 1,658,537.00



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District C, District D, District K

Item Creation Date:

**MYR - TIRZ ISD Pass Through Appropriating \$9,083,116**

Agenda Item#: 35.

### **Summary:**

ORDINANCE appropriating \$9,083,116.00 out of City of Houston, Texas Tax Increment Funds for **REINVESTMENT ZONE NUMBERS ONE (SAINT GEORGE PLACE ZONE), TWO (MIDTOWN ZONE), THREE (MAIN STREET/MARKET SQUARE ZONE), SIX (EASTSIDE ZONE), SEVEN (OLD SPANISH TRAIL/ALMEDA CORRIDORS ZONE), EIGHT (GULFGATE ZONE), NINE (SOUTH POST OAK ZONE), TWELVE (CITY PARK ZONE), and THIRTEEN (OLD SIXTH WARD ZONE)**, City of Houston, Texas, for payment of affordable housing costs, payments to **HOUSTON INDEPENDENT SCHOOL DISTRICT**, and payments to certain redevelopment authorities as provided herein - **DISTRICTS C - COHEN; D - BOYKINS and K - CASTEX-TATUM**

### **Background:**

The appropriation of \$9,083,116 results from tax increment payments received in the City's Fiscal Year 2020 from HISD for transfer to the various TIRZs.

As shown in the attached spreadsheet, \$213,438 will be transferred to the City's Affordable Housing Fund; \$7,455,583 will be paid to HISD for Educational Facilities Project Costs, \$1,351,393 will be paid to the Midtown Redevelopment Authority for their affordable housing program and \$62,702 will be paid to the South Post Oak Redevelopment Authority for their affordable housing program.

All tri-party agreements and creation documents can be found on the following website:  
<http://www.houstontx.gov/ecodev/>

### **Recommendation:**

City Council approve an ordinance appropriating \$9,083,116 in tax increment revenue payments made by Houston Independent School District ("HISD") and authorizing the transfer of tax increment revenues to various TIRZ funds pursuant to the City's Interlocal Agreements with HISD and the TIRZs.

---

Andrew F. Icken, Chief Development Officer

**Prior Council Action:**

Ordinance 2018 - 792, 10/3/18

**Amount of Funding:**

No funding required

**Contact Information:**

Gwendolyn F. Tillotson

Phone: (832) 393-0937

**ATTACHMENTS:**

**Description**

Appropriation BKUP

**Type**

Backup Material



**Tax Year 2018 Houston ISD  
Pass Through Distribution**

<b>Zone</b>	<b>TIRZ</b>	<b>Fund</b>	<b>Houston ISD Pass Through Funds Tax Year 2018</b>	<b>City Affordable Housing</b>	<b>Zone/RDA Affordable Housing</b>	<b>Payment Amount to Houston ISD for Educational Facilities</b>	<b>FMBB Document</b>
1	St Georges Place	7512	504,185	168,062	-	336,123	100616566
2	Midtown	7550	4,054,178	-	1,351,393	2,702,785	100616567
3	Main Street	7551	1,836,329	-	-	1,836,329	100616568
6	Eastside	7554	1,433,750	-	-	1,433,750	100616569
7	Old Spanish Trail	7555	570,007	-	-	570,007	100616580
8	Gulfgate	7556	215,847	-	-	215,847	100616581
9	South Post Oak	7557	188,106	-	62,702	125,404	100616582
12	City Park	7560	144,586	-	-	144,586	100616583
13	Old Sixth Ward	7561	136,128	45,376	-	90,752	100616584
	<b>Total</b>		<b>9,083,116</b>	<b>213,438</b>	<b>1,414,095</b>	<b>7,455,583</b>	

The following sets forth several requested appropriations: a) TY2018 Houston ISD pass through b) Transfer of affordable housing proceeds to fund 2409, Midtown Redevelopment Authority, and Post Oak Redevelopment Authority



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District G

Item Creation Date: 7/26/2019

PLN - Petition for Consent to the Creation of Harris County  
Improvement District No. 24

Agenda Item#: 36.

### **Summary:**

ORDINANCE consenting to the creation of **HARRIS COUNTY IMPROVEMENT DISTRICT NO. 24** within the corporate limits of the City of Houston, Texas, and the inclusion of 15.1155 acres of land into the district - **DISTRICT G - TRAVIS**

### **Background:**

Management Districts are special districts created by the Texas Legislature. Generally, these districts are empowered to promote, develop, encourage and maintain employment, commerce, transportation, water and sewerage improvements, housing, tourism, recreation, arts, entertainment, economic development, safety and public welfare. Typically, management districts are given the power to finance their operations by issuing bonds or other obligations, payable in whole or in part as valorem taxes, assessments, impact fees or other funds of the district to provide improvements and services.

The Board of Directors of Harris County Improvement District No. 24 has submitted a petition requesting the City of Houston's consent to the creation of the 15.1155-acre management district. This District will be located entirely inside Houston's city limits in District G and will include the commercial tracts that are part of Highland Village. The creation is necessary for mixed-use development, sidewalk improvements, landscaping and reorganization of parking facilities and infrastructure that will make the area more pedestrian friendly.

A management district is intended to supplement, not supplant, existing public services. The addition of land to this district would not release the City of Houston from its obligations to provide services to the area, nor does it require additional services from the City. The City assumes no liability for the debts, obligations or liabilities of the district.

The Planning and Development Department recommends City Council consent to the creation of Harris County Improvement District No. 24.

---

Margaret Wallace Brown  
Interim Director

Planning and Development Department

**Contact Information:**

Rupesh Koshy

Planning and Development Department

**Phone:** 832-393-6552

**ATTACHMENTS:**

**Description**

RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District G

Item Creation Date: 7/26/2019

PLN - Petition for Consent to the Creation of Harris County Improvement District No. 24

Agenda Item#:

### **Background:**

Management Districts are special districts created by the Texas Legislature. Generally, these districts are empowered to promote, develop, encourage and maintain employment, commerce, transportation, water and sewerage improvements, housing, tourism, recreation, arts, entertainment, economic development, safety and public welfare. Typically, management districts are given the power to finance their operations by issuing bonds or other obligations, payable in whole or in part as valorem taxes, assessments, impact fees or other funds of the district to provide improvements and services.

The Board of Directors of Harris County Improvement District No. 24 has submitted a petition requesting the City of Houston's consent to the creation of the 15.1155-acre management district. This District will be located entirely inside Houston's city limits in District G and will include the commercial tracts that are part of Highland Village. The creation is necessary for mixed-use development, sidewalk improvements, landscaping and reorganization of parking facilities and infrastructure that will make the area more pedestrian friendly.

A management district is intended to supplement, not supplant, existing public services. The addition of land to this district would not release the City of Houston from its obligations to provide services to the area, nor does it require additional services from the City. The City assumes no liability for the debts, obligations or liabilities of the district.

The Planning and Development Department recommends City Council consent to the creation of Harris County Improvement District No. 24.

DocuSigned by:

*Margaret Wallace Brown*

C2683DA70BB140C

Margaret Wallace Brown

Interim Director

Planning and Development Department

### **Contact Information:**

Rupesh Koshy  
Planning and Development Department  
832-393-6552

### **ATTACHMENTS:**

#### **Description**

Petition for Consent

Creation Legislation

Map

Map Identifying Parcels

#### **Type**

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District I

Item Creation Date: 7/18/2019

PLN - Historic Landmark - Cameron Iron Works (2)

Agenda Item#: 37.

### **Summary:**

ORDINANCE designating the property municipally known as **711 Milby Street** and within the City of Houston, Texas, as a landmark and designated the "Cameron Iron Works" - **DISTRICT I - GALLEGOS**

### **Background:**

Chapter 33, Section 33-222 of the Code of Ordinances allows for City Council to designate a Landmark or Protected Landmark upon application by property owner.

This application for Landmark designation of the Cameron Iron Works at 711 Milby Street was initiated by the owner.

A public hearing was held on July 18, 2019 by the Houston Archaeological and Historical Commission and there were no objections to the designation. The Houston Archaeological and Historical Commission determined that the application satisfied applicable criteria of the ordinance and unanimously recommended approval of the Landmark designation.

---

Margaret Wallace Brown  
Interim Director  
Planning and Development Department

### **Contact Information:**

Sarah Fanelli - 832-393-6544

### **ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District D

Item Creation Date: 7/17/2019

PLN - Special Minimum Lot Size Block App No. 750 (3400-3500 block of Charleston Street, south side, and 3500 block of Charleston Street, north side)

Agenda Item#: 38.

### **Summary:**

ORDINANCE establishing the south side of the **3400-3500 blocks**, and the north side of the **3500 block, of Charleston Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3527 Charleston Street, Lot 19, Block 3, of the Terrace Oak Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to thirty-two (32) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,280 square feet for the 3400-3500 block of Charleston Street, south side, and 3500 block of Charleston Street, north side.

---

Margaret Wallace Brown  
Interim Director  
Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

**Contact Information:**

Abraham Zorrilla

832.393.6634

**ATTACHMENTS:****Description**

RCA

MAP

**Type**

Signed Cover sheet

Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District D

Item Creation Date: 7/17/2019

PLN - Special Minimum Lot Size Block App No. 750 (3400-3500 block of Charleston Street, south side, and 3500 block of Charleston Street, north side)

Agenda Item#: 20.

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3527 Charleston Street, Lot 19, Block 3, of the Terrace Oak Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 55% of the block. The Planning and Development Department mailed notifications to thirty-two (32) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,280 square feet for the 3400-3500 block of Charleston Street, south side, and 3500 block of Charleston Street, north side.

DocuSigned by:

*Margaret Wallace Brown*

C2683DA70BB140C

Margaret Wallace Brown

Interim Director

Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

### **Contact Information:**

Abraham Zorrilla

832.393.6634

### **ATTACHMENTS:**

#### **Description**

RCA

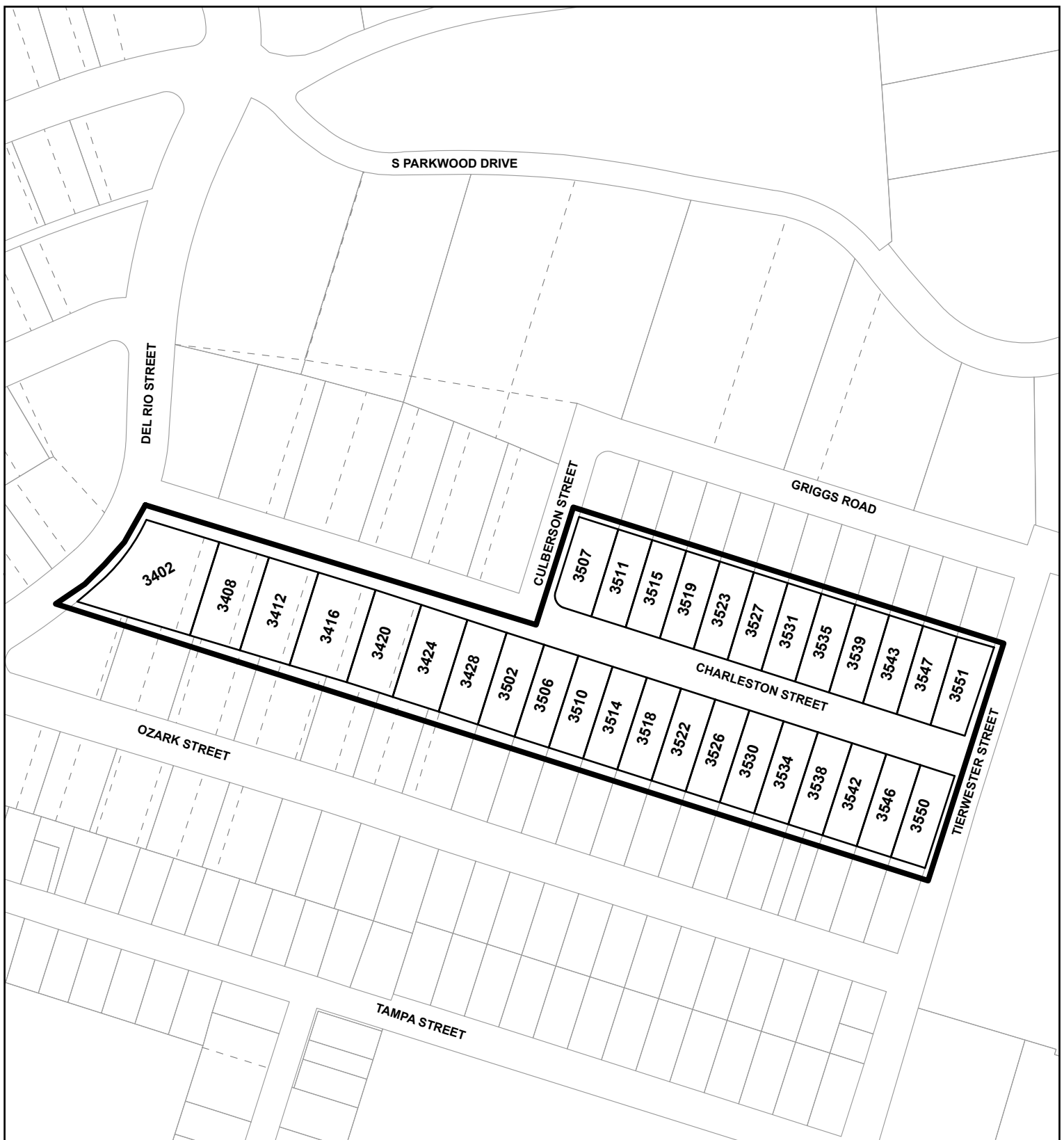
MAP

#### **Type**

Signed Cover sheet

Other





**Special Minimum Lot Size Block Designation**  
**3500 Block of Charleston Street, north side,**  
**between Culberson and Tierwester Streets, and**  
**3400 - 3500 Block of Charleston Street, south side,**  
**between Del Rio and Tierwester Streets**  
**7,280 square feet**

 Area Under Consideration

All properties within the application area are single family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District  
 Date: May 20, 2019  
 Reference: MLS 750

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District D

Item Creation Date: 7/29/2019

PLN - Special Minimum Lot Size Block App No. 752 (3400-3500 block of Ozark Street, north and south sides)

Agenda Item#: 39.

### **Summary:**

ORDINANCE establishing the north and south sides of the **3400-3500 blocks of Ozark Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3523 Ozark Street, Lot 20, Block 2, of the Terrace Oaks Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 52% of the block. The Planning and Development Department mailed notifications to forty-four (44) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,280 square feet for the 3400-3500 block of Ozark Street, north and south sides.

---

Margaret Wallace Brown  
Interim Director  
Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

### **Contact Information:**

Abraham Zorrilla  
832.393.6634

**ATTACHMENTS:**

**Description**

RCA  
Boundary Map

**Type**

Signed Cover sheet  
Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 7/29/2019

PLN - Special Minimum Lot Size Block App No. 752 (3400-3500 block of Ozark Street,  
north and south sides)

Agenda Item#:

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 3523 Ozark Street, Lot 20, Block 2, of the Terrace Oaks Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 52% of the block. The Planning and Development Department mailed notifications to forty-four (44) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed and no action is required by the Houston Planning Commission, the application may be submitted directly to City Council for consideration.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,280 square feet for the 3400-3500 block of Ozark Street, north and south sides.

DocuSigned by:

*Margaret Wallace Brown*

C2683DA7D8B140C

Margaret Wallace Brown

Interim Director

Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

### **Contact Information:**

Abraham Zorrilla

832.393.6634

### **ATTACHMENTS:**

Description	Type
Boundary Map	Other



**Special Minimum Lot Size Block Designation**  
**3400 - 3500 Block of Ozark Street,**  
**north and south sides, between**  
**Del Rio and Tierwester Streets**  
**7,280 square feet**

 Area Under Consideration

All properties within the application area are single family unless noted as such:

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded

Source: Harris County Appraisal District  
 Date: June 18, 2019  
 Reference: MLS 752

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/17/2019

District D

Item Creation Date: 7/29/2019

PLN - Special Minimum Lot Size Block App No. 751 (2400-  
2500 block of Rosewood Street, north and south sides)

Agenda Item#: 40.

### **Summary:**

ORDINANCE establishing the north and south sides of the **2400-2500 blocks of Rosewood Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT D - BOYKINS**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the President of the Washington Terrace Civic Association, which encompasses the 2400 and 2500 blocks of Rosewood Street, Lots 12 - 22 and Tract 18A, Block 13, and Lots 1 - 11, Block 14, of the Washington Terrace Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 54% of the block. The Planning and Development Department mailed notifications to twenty-two (22) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One protest was filed. The Houston Planning Commission considered the protest on July 25, 2019, and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,250 square feet for the 2400 and 2500 blocks of Rosewood Street, north and south sides.

---

Margaret Wallace Brown  
Interim Director  
Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

### **Contact Information:**

Abraham Zorrilla  
832.393.6634

**ATTACHMENTS:**

**Description**

RCA  
Boundary Map

**Type**

Signed Cover sheet  
Other



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District D

Item Creation Date: 7/29/2019

PLN - Special Minimum Lot Size Block App No. 751 (2400-2500 block of Rosewood Street, north and south sides)

Agenda Item#:

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the President of the Washington Terrace Civic Association, which encompasses the 2400 and 2500 blocks of Rosewood Street, Lots 12 - 22 and Tract 18A, Block 13, and Lots 1 - 11, Block 14, of the Washington Terrace Subdivision, initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 54% of the block. The Planning and Development Department mailed notifications to twenty-two (22) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One protest was filed. The Houston Planning Commission considered the protest on July 25, 2019, and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,250 square feet for the 2400 and 2500 blocks of Rosewood Street, north and south sides.

DocuSigned by:

*Margaret Wallace Brown*

C2683DA70BB140C

Margaret Wallace Brown

Interim Director

Planning and Development Department

### **Prior Council Action:**

N/A

### **Amount of Funding:**

N/A

### **Contact Information:**

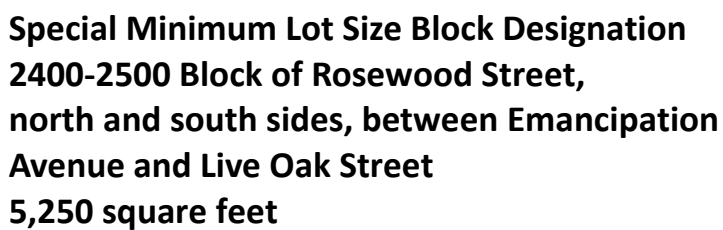
Abraham Zorrilla

832.393.6634

### **ATTACHMENTS:**

Description	Type
Boundary Map	Other





This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.

MF	Multi Family
COM	Commercial
VAC	Vacant
EXC	Excluded



**PLANNING &  
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DEPARTMENT**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

District H, District I

Item Creation Date: 12/14/2018

HPW-20TAA204 Interlocal Agreement / East End District

Agenda Item#: 41.

### **Summary:**

ORDINANCE appropriating \$220,000.00 out of Metro Construction – Other Fund; approving and authorizing an Interlocal Agreement between the City of Houston and **EAST END DISTRICT** for the Design, Construction and Installation of Sidewalks within the municipal boundaries - **DISTRICTS H - CISNEROS and I - GALLEGOS**

### **Background:**

**SUBJECT:** Interlocal Agreement to contribute funds necessary to design, construct, and the installation of sidewalks within the municipal boundaries between the City of Houston (City) and the East End District (District).

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement to contribute funds between the City of Houston and the East End District and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This Agreement is part of the Interlocal Cooperation Act (Tex. Gov't Code Ann., Ch. 791) by and between the City of Houston and the East End District, Whereas, the East End District desires to cooperate in the design, construction, and installation of sidewalks within the municipal boundaries.

**DESCRIPTION:** The Parties desire to cooperate in the design, construction, and installation of sidewalks (the Project) within the municipal boundaries described in Exhibit "A", attached to the Agreement and incorporated herein.

**LOCATION:** The proposed Project is located in Council Districts H and I within the Greater East End District in various Key Map Grids.

**SCOPE OF THE AGREEMENT AND FEE:** The Agreement between the City and the East End District entails the East End District applying for a grant with the Federal Transit Administration ("FTA") and use awarded grant funds to pay for the design and construction of sidewalks located in the East End area and the City intends to provide a cash match with regards to the District's application for an "FTA" grant in the amount of \$200,000.00 (the City Contribution). The City Contribution to the Project shall not exceed \$200,000.00 without the approval of the City Council.

The total requested amount of \$220,000.00 is to be appropriated as follows: \$200,000.00 for cost of the project and \$20,000.00 for CIP Cost Recovery. The appropriations for CIP Cost Recovery are necessary to fund project management costs but will not be charged to Council District Service Fund

(CDSF). Contractual costs will be charged to individual Councilmember CDSF as follows: \$100,000.00 for District H and \$100,000.00 for District I.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Agreement to contribute funds for an Interlocal Agreement between the City of Houston and the East End District and appropriate funds.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No.N-322017-0007-7  
East End District (ILA)

**Amount of Funding:**

\$220,000.00  
METRO Construction-Other  
Fund No. 4040A  
(Supported by Third Party Funds: METRO)

**Contact Information:**

Michael T. Wahl, P.E., PTOE  
Assistant Director, Transportation and Drainage Operations  
**Phone:** (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District H, District I  
Item Creation Date: 12/14/2018

HPW-20TAA204 Interlocal Agreement / East End District

Agenda Item#:

### **Background:**

**SUBJECT:** Interlocal Agreement to contribute funds necessary to design, construct, and the installation of sidewalks within the municipal boundaries between the City of Houston (City) and the East End District (District).

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Interlocal Agreement to contribute funds between the City of Houston and the East End District and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This Agreement is part of the Interlocal Cooperation Act (Tex. Gov't Code Ann., Ch. 791) by and between the City of Houston and the East End District, Whereas, the East End District desires to cooperate in the design, construction, and installation of sidewalks within the municipal boundaries.

**DESCRIPTION:** The Parties desire to cooperate in the design, construction, and installation of sidewalks (the Project) within the municipal boundaries described in Exhibit "A", attached to the Agreement and incorporated herein.

**LOCATION:** The proposed Project is located in Council Districts H and I within the Greater East End District in various Key Map Grids.

**SCOPE OF THE AGREEMENT AND FEE:** The Agreement between the City and the East End District entails the East End District applying for a grant with the Federal Transit Administration ("FTA") and use awarded grant funds to pay for the design and construction of sidewalks located in the East End area and the City intends to provide a cash match with regards to the District's application for an "FTA" grant in the amount of \$200,000.00 (the City Contribution). The City Contribution to the Project shall not exceed \$200,000.00 without the approval of the City Council.

The total requested amount of \$220,000.00 is to be appropriated as follows: \$200,000.00 for cost of the project and \$20,000.00 for CIP Cost Recovery. The appropriations for CIP Cost Recovery are necessary to fund project management costs but will not be charged to Council District Service Fund (CDSF). Contractual costs will be charged to individual councilmember CDSF as follows: \$100,000.00 for District H and \$100,000.00 for District I.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Agreement to contribute funds for an Interlocal Agreement between the City of Houston and the East End District and appropriate funds.

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No.N-322017-0007-7  
East End District (ILA)

### **Amount of Funding:**

\$220,000.00 Fund No. 4040A - METRO Construction-Other (Supported by Third Party Funds: METRO)

**Contact Information:**

Michael T. Wahl, P.E., PTOE  
Assistant Director, Transportation and Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

SAP Documents  
Map  
Agreement

**Type**

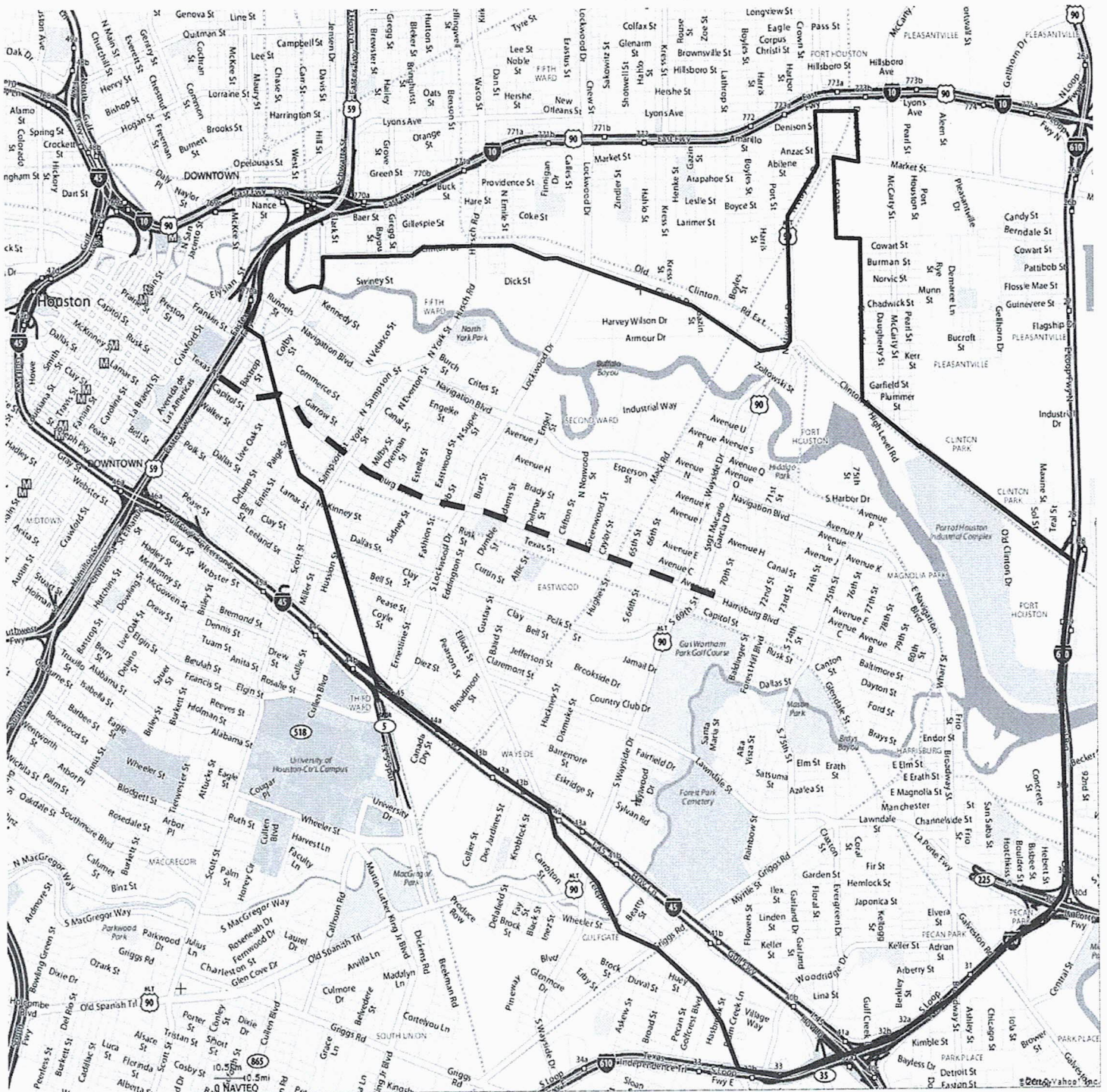
Financial Information  
Backup Material  
Backup Material





# Greater East End Management District \*

## District Boundary Map



— East End District Boundary



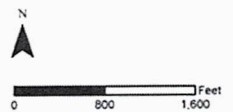
### General Boundaries

\* The District is 16 square miles east of Downtown Houston.












North: Clinton Drive  
East: 610 Loop  
South: Telephone Road to I-45 Gulf Freeway  
West: Houston Belt and Terminal Railroad to U.S. 59 North



# Exhibit A - Project Map



## Legend

-  Proposed Project Sidewalks
-  Completed/Funded Sidewalk Improvement
-  Shared-Use Path
-  Roadway
-  METRORail
-  METRORail Stations
-  Senior Living Facility
-  Community & Multiservice Center
-  Waterway
-  Park
-  Greater East End Management District Boundary



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 5/23/2019

HPW – 20EN22 CMI Contract / Weston Solutions, Inc.

Agenda Item#: 42.

### **Summary:**

ORDINANCE appropriating \$44,000.00 out of Water & Sewer System Consolidated Construction Fund and approving and authorizing Professional Construction Management and Inspection Services contract between the City of Houston and **WESTON SOLUTIONS, INC** for Wastewater Facilities Construction Projects; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund

### **Background:**

**SUBJECT:** Professional Construction Management and Inspection Services Contract between the City of Houston and Weston Solutions, Inc., for Wastewater Facilities Construction Projects.

**RECOMMENDATION:** Approve Professional Construction Management and Inspection Services Contract with Weston Solutions Inc., and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plant (CIP) for rehabilitation of Wastewater Facilities.

**DESCRIPTION/SCOPE:** This contract provides for Construction Management and Inspection Services for the Capital Projects of Houston Public Works in connection with Wastewater Facility Projects.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$40,000.00 will provide for limited pre-construction review and preparation as required.

The total requested appropriation is \$44,000.00 to be appropriated as follows: \$40,000.00 for contract services and \$4,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** Weston Solutions Inc. has proposed the following firms to achieve the



WBS No. R-000020-0063-4 Houston Solutions, Inc., has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Certification Type</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Gupta & Associates, Inc.	MBE	Construction Management & Inspection Services	\$3,200.00	8.00%
2. Lloyd, Smitha & Associates, LLC	MBE	Inspections Services & Review	\$3,200.00	8.00%
3. Zarinkelk Engineering Services, Inc.	WBE	Construction Management & Inspection Services	\$3,200.00	8.00%
<b>Total</b>			<b>\$9,600.00</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000020-0063-4

**Amount of Funding:**

\$44,000.00

Water and Sewer System Consolidated Construction  
Fund No. 8500

**Contact Information:**

R. Jeff Masek, P.E., CCM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/23/2019

HPW – 20EN22 CMI Contract / Weston Solutions, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Construction Management and Inspection Services Contract between the City of Houston and Weston Solutions, Inc., for Wastewater Facilities Construction Projects.

**RECOMMENDATION:** Approve Professional Construction Management and Inspection Services Contract with Weston Solutions Inc., and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Capital Improvement Plant (CIP) for rehabilitation of Wastewater Facilities.

**DESCRIPTION/SCOPE:** This contract provides for Construction Management and Inspection Services for the Capital Projects of Houston Public Works in connection with Wastewater Facility Projects.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** This contract will provide Construction Management and Inspection Services, including contract administration, processing pay estimates, coordinating schedules, evaluating proposals and change orders, site representation, inspection, document control, project closeout, constructability review, and other tasks requested by the Director of the Houston Public Works.

Project funding for construction management services will be appropriated with the contract award. The requested appropriation of \$40,000.00 will provide for limited pre-construction review and preparation as required.

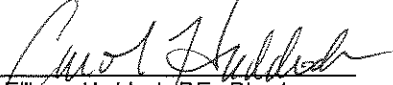
The total requested appropriation is \$44,000.00 to be appropriated as follows: \$40,000.00 for contract services and \$4,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** Weston Solutions, Inc., has proposed the following firms to achieve the 24.00% goal for this project.

<u>Name of Firm</u>	<u>Certification Type</u>	<u>Work Description</u>	<u>Amount</u>	<u>Percentage</u>
1. Gupta & Associates, Inc.	MBE	Construction Management & Inspection Services	\$3,200.00	8.00%
2. Lloyd, Smitha & Associates, LLC	MBE	Inspections Services & Review	\$3,200.00	8.00%
3. Zarinkel Engineering Services, Inc.	WBE	Construction Management & Inspection Services	\$3,200.00	8.00%
<b>Total</b>			<b>\$9,600.00</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000020-0063-4

**Amount of Funding:**

\$44,000.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**Contact Information:**

R. Jeff Masek, P.E., CCM

Assistant Director, Capital Projects

Phone: (832) 395-2387

**ATTACHMENTS:****Description**

SAP Documents

Map

OBO Documents

Form A

Form B

Affidavit of Ownership & Tax Report

Pay or Play (POP 1-3)

Form 1295

**Type**

Financial Information

Backup Material

Backup Material

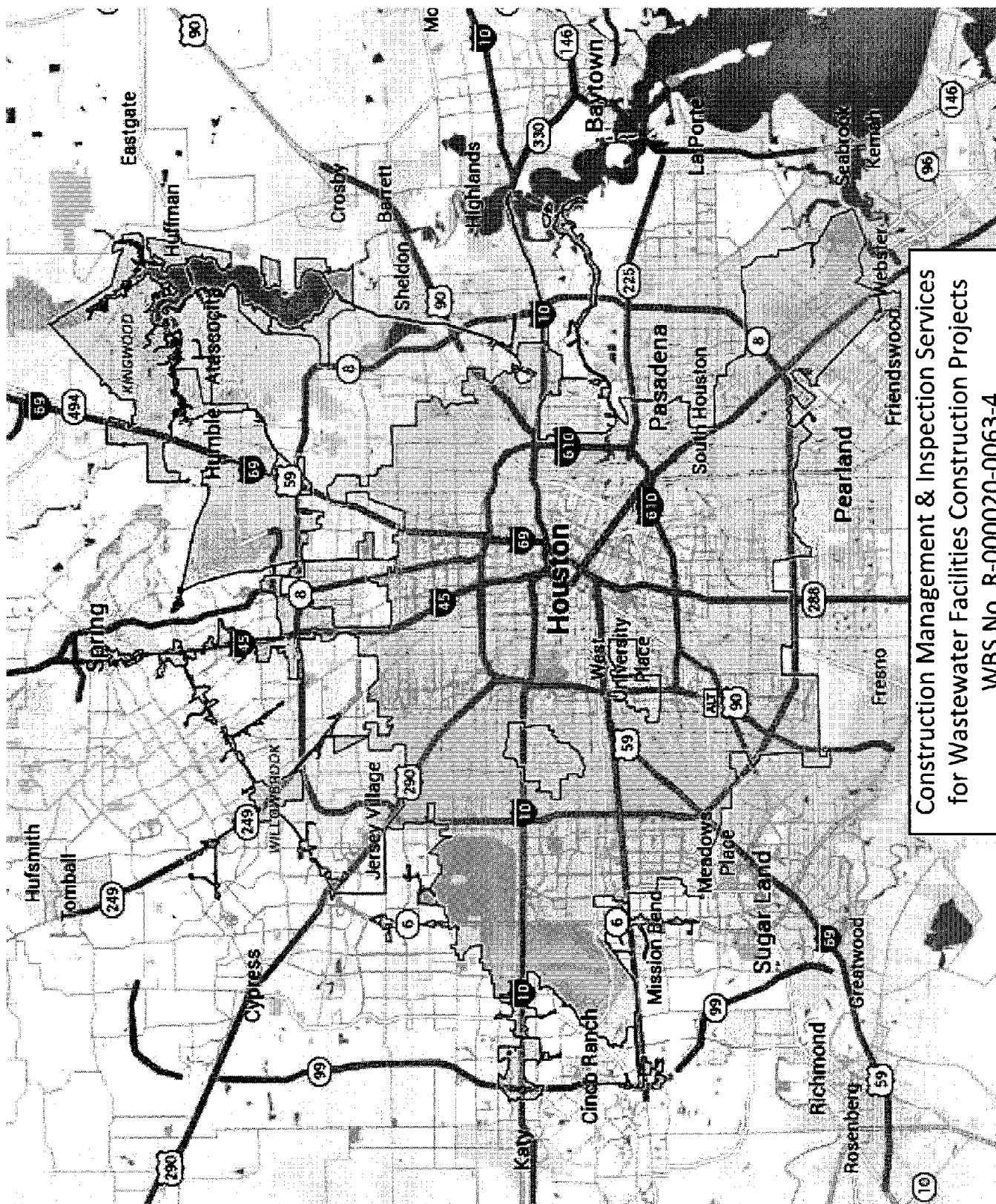
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Construction Management & Inspection Services  
for Wastewater Facilities Construction Projects  
WBS No. R-000020-0063-4  
Citywide



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/17/2019

ALL

Item Creation Date: 1/16/2019

HPW-20PKC48R Contract Award/ISI Contracting, Inc.

Agenda Item#: 43.

### **Summary:**

ORDINANCE awarding contract to **ISI CONTRACTING, INC** for On-Call NTMP Construction – Group B; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing and contingencies relating to construction of facilities financed by the Contributed Capital Project Fund

### **Background:**

**SUBJECT:** Contract Award for On-Call NTMP Construction – Group B.

**RECOMMENDATION:** Accept low bid, award construction contract to ISI Contracting, Inc., for On-Call Neighborhood Traffic Management Program Construction – Group B and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting construction to increase safety of the neighborhood.

**DESCRIPTION/SCOPE:** This contract is for construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City of Houston (City). Signing and pavement markings may also be required to accompany these devices. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City.

**PREVIOUS HISTORY:** On September 13, 2017, City Council approved the amount of \$4,939,517.59 out of the Contributed Capital Project Fund for various council district service fund projects under Ordinance No. 2017-0704.

**BIDS:** This project was advertised for bidding on March 16, 2018 and March 23, 2018. Bids were received on March 29th, 2018. One bid was received as follows:

<u>Bidder</u>	<u>Bid Amount</u>
ISI Contracting, Inc.	\$864,797.50

**AWARD:** It is recommended that this construction contract be awarded to ISI Contracting, Inc. with a low bid of \$864,797.50.

**PROJECT COST:** The total cost of this project is \$933,037.36 to be allocated as follows:

Bid Amount	\$864,797.50
Contingencies	\$43,239.86
Testing Services	\$25,000.00

Testing Services will be provided by Gorronadona & Associates, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case ISI Contracting, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00, per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-322017-0006-4

**Prior Council Action:**

Ordinance No. 2017-0704, dated September 13, 2017

**Amount of Funding:**

No additional funding required.

\$933,037.36 allocated from the previously approved Ordinance No. 2017-0704 from Fund 4515 -

Capital Budget

Contributed Capital Project.

**Contact Information:**

Michael Wahl, P.E., PTOE

Assistant Director, Transportation and Drainage Operations

**Phone:** (832) 395-2443

**ATTACHMENTS:**

**Description**

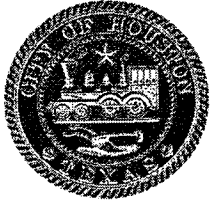
Signed Coversheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/16/2019

HPW-20PKC48R Contract Award/ISI Contracting, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for On-Call NTMP Construction – Group B.

**RECOMMENDATION:** Accept low bid, award construction contract to ISI Contracting, Inc., for On-Call Neighborhood Traffic Management Program Construction – Group B and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Neighborhood Traffic Management Program (NTMP) installs traffic calming devices to minimize speeding and cut-through traffic problems in residential neighborhoods. The NTMP currently has a backlog of approved traffic calming plans that are waiting construction to increase safety of the neighborhood.

**DESCRIPTION/SCOPE:** This contract is for construction of traffic calming devices such as traffic circles, speed cushions, entrance/exit islands, directional islands and bulb-out islands in various locations throughout the City of Houston (City). Signing and pavement markings may also be required to accompany these devices. The Contract duration for this project is 365 calendar days. This is a work order based contract with work orders assigned on an as-needed basis.

**LOCATION:** The projects are located throughout the City.

**PREVIOUS HISTORY:** On September 13, 2017, City Council approved the amount of \$4,939,517.59 out of the Contributed Capital Project Fund for various council district service fund projects under Ordinance No. 2017-0704.

**BIDS:** This project was advertised for bidding on March 16, 2018 and March 23, 2018. Bids were received on March 29th, 2018. One bid was received as follows:

<u>Bidder</u>	<u>Bid Amount</u>
ISI Contracting, Inc.	\$864,797.50

**AWARD:** It is recommended that this construction contract be awarded to ISI Contracting, Inc. with a low bid of \$864,797.50.

**PROJECT COST:** The total cost of this project is \$933,037.36 to be allocated as follows:

Bid Amount	\$864,797.50
Contingencies	\$43,239.86
Testing Services	\$25,000.00

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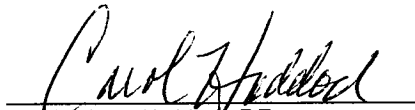
**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case ISI Contracting, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00, per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.





Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-322017-0006-4

**Prior Council Action:**

Ordinance No. 2017-0704, dated September 13, 2017

**Amount of Funding:**

No additional funding required.

\$933,037.36 allocated from the previously approved Ordinance No. 2017-0704 from Fund 4515 - Contributed Capital Project.

**Contact Information:**

Michael Wahl, P.E., PTOE  
Assistant Director, Transportation and Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

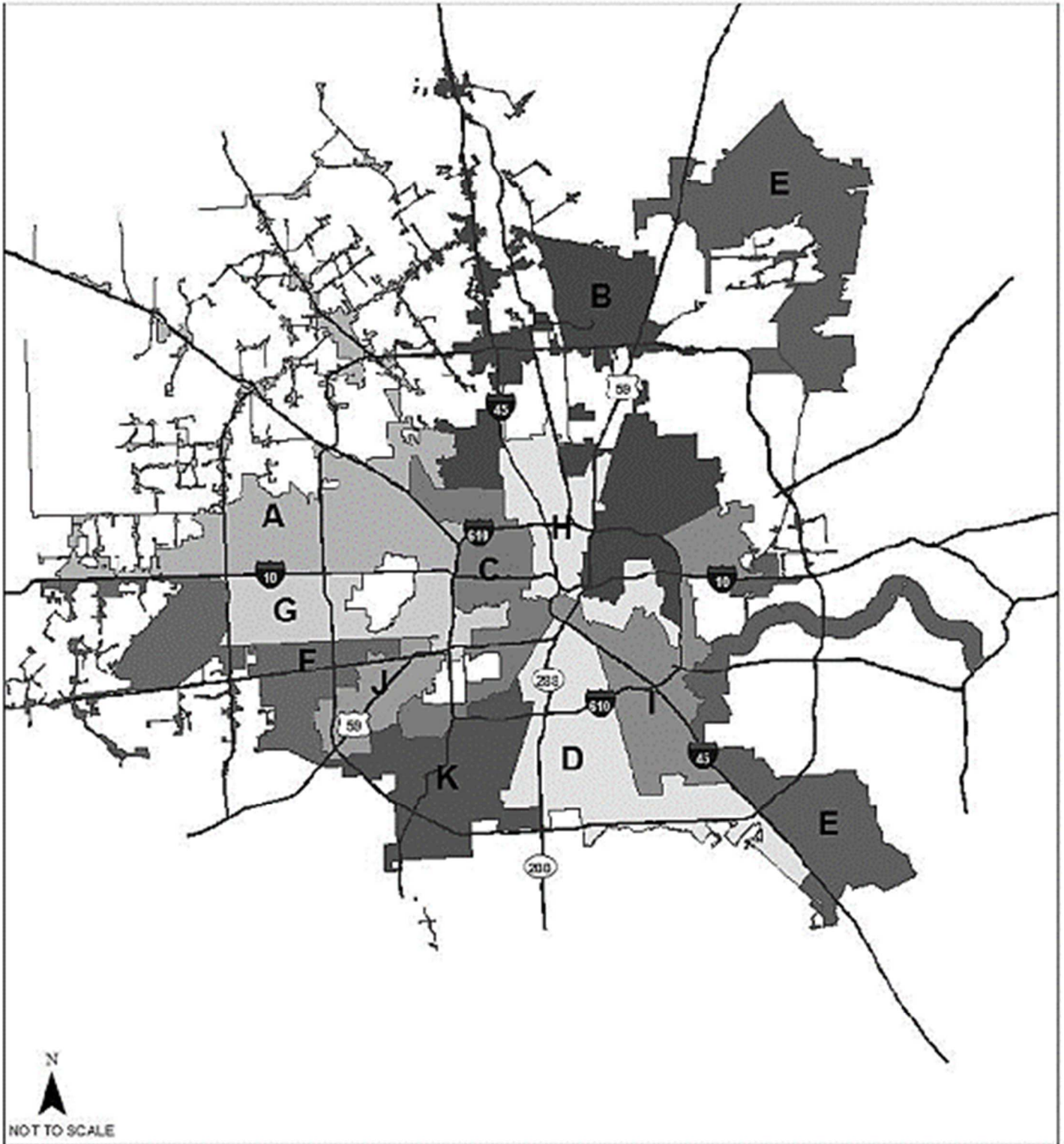
SAP Documents  
Map  
Fair Campaign Form & Form B  
Affidavit of Ownership - Tax Report  
Pay or Play Documents  
HHF

Form 1295  
Bid Tabs  
Bid Extension Letter

**Type**

Financial Information  
Backup Material  
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**CITY OF HOUSTON**  
**HOUSTON PUBLIC WORKS**



**LOCATION AND VICINITY MAP**  
**CITYWIDE WORK ORDERS**

**(VARIOUS DISTRICT LOCATIONS)**

On Call NTMP Construction – Group B

ISI Contracting, Inc.

WBS No. N-322017-0006-4