

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

May 14th & 15th, 2019

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Brenda Stardig  
District A

Steve Le  
District F

Jerry Davis  
District B

Greg Travis  
District G

Ellen R. Cohen  
District C

Karla Cisneros  
District H

Dwight A. Boykins  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Mike Laster  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Amanda K. Edwards  
Position 4

Jack Christie D.C.  
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, May 14, 2019 - 1:30 PM**  
**City Hall Chamber**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Robinson**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP051419**

**RECESS**

**RECONVENE**

**WEDNESDAY - May 15, 2019 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 35**

**MISCELLANEOUS - NUMBERS 1 through 3**

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals on the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS**:

**Class A terms to expire December 31, 2021 :**

Position One	-	Alex Brennan-Martin, reappointment
Position Two	-	Bobby V.P. Singh, reappointment
Position Three	-	Tom M. Segesta, appointment
Position Four	-	Paul J. Puente, reappointment

**Class C term to expire December 31, 2021:**

Position Twelve	-	Reginald L. Martin, appointment
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2. RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave (salary continuation) for **Communications Captain GABRIEL LOZANO** for the period February 15, 2019 through May 15, 2019

3. RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave (salary continuation) for **Communications Captain EMT/ARFF ANTONIO MESA** for the period February 22, 2019 through May 22, 2019

#### **ACCEPT WORK - NUMBERS 4 and 5**

4. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$5,316,487.22 and acceptance of work on contract with **SER CONSTRUCTION PARTNERS, LLC** for Yorkshire Area Drainage and Paving Improvements - 0.47% over the original contract amount and under the 5% contingency amount - **DISTRICT G - TRAVIS**
5. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,740,010.94 and acceptance of work on contract with **SCOIL CONSTRUCTION SERVICES, LLC** for Water Line Replacement in Harrisburg Area - 1.83% under the original contract amount and under the 5% contingency amount - **DISTRICTS E - MARTIN and I - GALLEGOS**

#### **PURCHASING AND TABULATION OF BIDS - NUMBERS 6 through 13**

6. **HWY 6 TRANSMISSION CENTER AND AUTO REPAIR, INC** for Rebuild and Remanufactured Automatic Transmissions for Light Duty Vehicles for the Fleet Management Department - 3 Years with two one-year options - \$1,933,172.28 - Fleet Management Fund
7. **ALAMO GROUP (TX), INC** for spending authority to purchase Mower Replacement Parts for Alamo and Mott's Rotary, Flail, and Sickle Bar Attachment Mowers through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) 1 Year - \$787,388.53 - Fleet Management Fund
8. **CHILDREN'S MUSEUM, INC** to purchase Houston Basics Video Production for the Houston Health Department - \$60,000.00 - Essential Public Health Services Fund
9. **PCM-G, INC. d/b/a PC MALL GOV, INC** for spending authority to purchase of Learning Management System Software Subscription Services through the General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program for Houston IT Services - 3 Years - \$570,707.40 - Central Service Revolving Fund
10. **ALTIVIA CHEMICALS, LLC** for the Supply of Liquid Ferrous Iron Solution and Inorganic Metal Salt Coagulant (Ferric Sulfate) for Houston Public Works - 5 Years - \$24,496,921.00 - Enterprise Fund
11. **BRENTAG SOUTHWEST INC** for spending authority to purchase Sodium Hypochlorite for Houston Public Works - \$8,786,092.00 - Enterprise Fund
12. **TOTER, LLC** for Recycling Carts and Cart Lids through the Interlocal Agreement for Cooperative Purchasing with the City of Tucson, Arizona for the Solid Waste Management Department - \$571,408.45 - General Fund

13. **SWAN ANALYTICAL USA, INC** for Water Analysis Instrumentation for Houston Public Works - \$89,174.00 - Enterprise Fund

**RESOLUTIONS - NUMBERS 14 and 15**

14. RESOLUTION of the City Council prescribing the date, time, and location of a public hearing on the City budgets for the time period July 1, 2019 through June 30, 2020; authorizing notice of such public hearing and making other provisions related to the subject  
**HEARING DATE - 9:00 AM - WEDNESDAY - JUNE 5, 2019**
15. RESOLUTION expressing no objection to an application for non-competitive 4% federal tax credits for acquisition and development of Green Oaks Apartments, an affordable housing community to be located near 1475 Gears Road in the City of Houston, Texas - **DISTRICT B - DAVIS**

**ORDINANCES - NUMBERS 16 through 35**

16. ORDINANCE relating to the issuance of one or more series of Airport System Special Facilities Revenue Bonds; authorizing a public hearing, publication of notice and appointment of hearing officer; declaring intent to reimburse certain project costs from bond proceeds thereof; authorizing matters relating thereto and making certain findings necessary and incidental to the project; declaring an emergency.
17. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a variable width utility easement, from Lawrence Street to Nicholson Street, located in Block 92 of Houston Heights, situated in the J. Austin Survey, Abstract No. 1, Harris County, Texas; abandoning the easement to 19th Street Property, LLC, the underlying fee owner in consideration of its conveyance to the City of a 15-foot-wide sanitary sewer easement, and other good and valuable consideration - **DISTRICT C - COHEN**
18. ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Westridge Regional Lift Station Construction Project authorizing the acquisition of fee simple title interests in or easement interests to two parcels of land required for the project which are situated in the Pleasant W. Rose, Abstract No. 645; and thirteen parcels of land required for the project which are situated in the D. White Survey, Abstract No. 887; all in Harris County, Texas, by gift dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple title interest in or easement to all the parcels of land required for the project
19. ORDINANCE appropriating \$2,200,000.00 out of Airport Improvement Fund and approving and authorizing Professional Engineering Services



Contract between the City of Houston and **KIMLEY-HORN and ASSOCIATES, INC**, for the Parking Access and Revenue Control System Project at George Bush Intercontinental Airport, Houston and William P. Hobby Airport, Houston; providing a maximum contract amount - \$2,476,233.00 - Enterprise Fund - **DISTRICTS B - DAVIS and I - GALLEGOS**

20. ORDINANCE approving and authorizing Settlement and Release Agreement between the City of Houston and **DENISE GARCIA** to settle a lawsuit (USDC Civil Action Number 4:16-CV-2134)
21. ORDINANCE approving and authorizing contract between the City of Houston and **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** for the Collection of Delinquent Ad Valorem Taxes.
22. ORDINANCE approving and authorizing contract between the City of Houston and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP and GREENBERG TRAUIG, LLP**, functioning as a joint venture for the Collection of Delinquent Ad Valorem Taxes.
23. ORDINANCE authorizing the transfer of \$24,000.00 from the NEWPP Expansion-Swift Fund to the HPW-NEWPP Construction Fund and appropriating said sum out of HPW-NEWPP Construction Fund; appropriating \$126,000.00 out of Water Authorities Capital CONTRIB-NEWPP Fund; approving the expenditure of both sums as the fourth additional appropriation to the agreement for Professional Services between the City of Houston and **HAWKINS DELAFIELD & WOOD LLP** (Approved by Ordinance 2014-1183, as amended); amending Ordinance 2014-1183 to increase the maximum contract amount by \$150,000.00 for a maximum contract amount of \$1,931,590.00
24. ORDINANCE approving and authorizing the submission of an electronic application and acceptance for grant assistance to the Federal Emergency Management Agency (FEMA) for the FY 2018 Assistance to Firefighters Grant Program; declaring the City's eligibility for such grants; authorizing the Chief of the Houston Fire Department to act as the City's representative in the application process, to accept and expend the grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program
25. ORDINANCE denying the application of **ENTERGY TEXAS, INC**, to establish its distribution cost recovery factor filed with Houston, Texas on March 28, 2019; containing findings and provisions related to the foregoing subject; providing for severability - **DISTRICT E - MARTIN**
26. ORDINANCE suspending for forty-five days the implementation of the interim rate adjustment filing pertaining to the retail gas utility rates by CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Entex and as CenterPoint Energy Texas Gas and otherwise maintaining current rates in effect until changed; containing findings and other provisions relating to the foregoing subject; providing for severability
27. ORDINANCE accepting the proposal from the **HANOVER INSURANCE GROUP**, through member company, The Hanover Insurance Company, and approving and authorizing the purchase of Crime Insurance for Public

- Employee Dishonesty; providing a maximum contract amount - \$31,512.00 - Property & Casualty Fund
28. ORDINANCE amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834), as most recently amended by City of Houston Ordinance No. 2017-703, to add seven new job classifications, change pay grades for three job classifications, change two job classification titles, and delete eight job classifications; providing a repealer; providing for severability
  29. ORDINANCE amending Ordinance No. 2016-0458 to increase the maximum contract amount and approving and authorizing first amendment to an agreement between the City of Houston and **GREATER HOUSTON HEALTHCONNECT, INC**, to extend the contract term and provide for additional services for the Emergency Telehealth and Navigation Program (ETHAN)
  30. ORDINANCE approving and authorizing the Director of the Municipal Courts Department to extend the term of the agreement between the City of Houston and 1) **LINEBARGER GOGGAN BLAIR & SAMPSON LLP**, 2) **GILA LLC d/b/a MUNICIPAL SERVICES BUREAU**, and 3 ) **GC SERVICES LIMITED PARTNERSHIP** for Unpaid Account Collection Services for the Municipal Courts Department (as Approved by Ordinance No. 2014-0518)
  31. ORDINANCE appropriating \$99,000.00 out of Street & Traffic Control and Storm Drainage DDSRF to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** for Fondren Road Widening; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage DDSRF - **DISTRICT K - CASTEX-TATUM**
  32. ORDINANCE approving and authorizing contract between the City and the property owner(s) at **14239 Kellywood Lane, Houston, Texas 77079** for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT INC** - \$294,257.47 - Grant and Enterprise Funds - **DISTRICT G - TRAVIS**
  33. ORDINANCE appropriating \$149,883.80 out of Contribution for Capital Projects; \$1,650,000.00 out of Street and Traffic Control and Storm Drainage DDSRF as an additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between the City of Houston and **HDR ENGINEERING, INC** for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements (Approved by Ordinance No. 2014-0350); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage DDSRF
  34. ORDINANCE appropriating \$440,000.00 out of Metro Projects Construction DDSRF and approving and authorizing Professional Engineering Services Contract between the City of Houston and **GRADIENT GROUP, LLC** for Citywide Street and Traffic Rehabilitation 1; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF
  35. ORDINANCE appropriating \$5,009,000.00 out of Public Library Consolidated Construction Fund; approving and authorizing Construction

Manager At Risk Contract between the City of Houston and **J.E. DUNN CONSTRUCTION COMPANY** to provide Pre-Construction and Construction Phase Services for the Barbara Bush Literacy Plaza – Phase 2 Project for the Houston Public Library; providing funding for materials testing services, construction costs, civic art program and contingencies financed by the Public Library Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

**NON-CONSENT AGENDA - NUMBER 36**

**NON-CONSENT - MISCELLANEOUS**

36. RECEIVE nominations for Positions E and F of the **HOUSTON CLEAN CITY COMMISSION BOARD OF DIRECTORS**, for terms ending January 1, 2021

**MATTERS HELD - NUMBERS 37 and 38**

37. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works for approval of final contract amount of \$3,642,769.79 and acceptance of work on contract with **REPIPE CONSTRUCTION, LLC dba IPR SOUTH CENTRAL**, for Sanitary Sewer Rehabilitation by Cured-In-Place Pipe Method (4258-61) - 0.61% over the original contract amount and under the 5% contingency amount - **DISTRICTS A - STARDIG; B - DAVIS; C - COHEN; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**  
**TAGGED BY COUNCIL MEMBERS EDWARDS and CASTEX-TATUM**  
This was Item 9 on Agenda of May 8, 2019
38. ORDINANCE consenting to the creation of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 539**, containing 620.6117 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas; authorizing the district to exercise road powers and to issue bonds for road facilities, subject to certain conditions  
**TAGGED BY COUNCIL MEMBER STARDIG**  
This was Item 18 on Agenda of May 8, 2019

**MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Kubosh first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT

THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

Item Creation Date:

SP051419

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP051419	Signed Cover sheet

***CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR – TUESDAY  
MAY 14, 2019 – 2:00 PM***

**NON-AGENDA**

3 MIN

3 MIN

3 MIN

ROBERT HORTON – 3714 Bain St. – 77026 – 832-748-4010 – Contribution theft

SEAN MURPHY – No Address – 713-447-9179 – TXDOT/Installing sound walls at 288

WILL HILL – 3215 Lyons Ave. – 77026 – 281-964-5388 – Public affairs

DEBRA PORTER – 8241 Creekbend Dr. – 77071 – 281-961-4569 – We need a place to live



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

Item Creation Date: 4/29/2019

MYR Houston First Corporation Appointments

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals on the **HOUSTON FIRST CORPORATION BOARD OF DIRECTORS:**

#### **Class A terms to expire December 31, 2021 :**

Position One	-	Alex Brennan-Martin, reappointment
Position Two	-	Bobby V.P. Singh, reappointment
Position Three	-	Tom M. Segesta, appointment
Position Four	-	Paul J. Puente, reappointment

#### **Class C term to expire December 31, 2021:**

Position Twelve	-	Reginald L. Martin, appointment
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### **Background:**

April 25, 2019

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to Article VI of the Amended and Restated Certificate of Formation of Houston First Corporation approved by Ordinance No. 2014-757 and filed with the Texas Secretary of State on August 15, 2014, I hereby nominate the following individuals for appointment or reappointment on the Houston First Corporation Board of Directors, subject to Council confirmation:

#### **Class A terms to expire December 31, 2021 :**

Alex Brennan-Martin, reappointment to Position One;  
Bobby V.P. Singh, reappointment to Position Two;  
Tom M. Segesta, appointment to Position Three; and  
Paul J. Puente, reappointment to Position Four;

#### **Class C term to expire December 31, 2021:**

Reginald L. Martin, appointment to Position Twelve.

The resumes of the nominees are attached for your review.

Sincerely,

Sylvester Turner Mayor

**ATTACHMENTS:**

**Description**

Mayor's Appointment Letter

**Type**

Signed Cover sheet





SYLVESTER TURNER  
MAYOR

OFFICE OF THE MAYOR  
CITY OF HOUSTON  
TEXAS

COPY TO EACH MEMBER OF COUNCIL:

CITY SECRETARY: 4-30-19  
date

April 25, 2019

COUNCIL MEMBER: \_\_\_\_\_

The Honorable City Council  
City of Houston

Dear Council Members:

Pursuant to Article VI of the Amended and Restated Certificate of Formation of Houston First Corporation approved by Ordinance No. 2014-757 and filed with the Texas Secretary of State on August 15, 2014, I hereby nominate the following individuals for appointment or reappointment on the Houston First Corporation Board of Directors, subject to Council confirmation:

**Class A terms to expire December 31, 2021:**

Alex Brennan-Martin, reappointment to Position One;  
Bobby V.P. Singh, reappointment to Position Two;  
Tom M. Segesta, appointment to Position Three; and  
Paul J. Puente, reappointment to Position Four;

**Class C term to expire December 31, 2021:**

Reginald L. Martin, appointment to Position Twelve.

The résumés of the nominees are attached for your review.

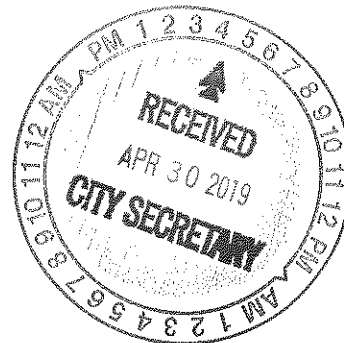
Sincerely,

Sylvester Turner  
Mayor

ST:MDPM:jsk

Attachments

cc: Ms. Brenda Bazan, President and CEO, Houston First Corporation





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

Item Creation Date:

HFD-Lozano Extension of Injury Leave

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave (salary continuation) for **Communications Captain GABRIEL LOZANO** for the period February 15, 2019 through May 15, 2019

### **Background:**

Recommendation from Fire Chief for Extension of Injury on Duty Leave for Captain Lozano.

Request approval for injury on duty leave (Salary Continuation) extension for Communications Captain Gabriel Lozano.

Gabriel Lozano was first injured while on duty on April 24, 2017 while lifting up a patient on the stretcher and felt a pop in R side of back and pain radiated down R leg.

Communications Captain Lozano was approved for initial 1-year injury leave beginning on November 17, 2018 through February 14, 2019. An additional 90-day request from City Council approval is required for the following days beginning on February 15, 2019 through May 15, 2019, which will result in the amount of \$5325.50.

### **Amount of Funding:**

\$5,325.50

General Fund

Fund 1000

### **Contact Information:**

Michelle Bentley Phone: 832-394-6742

Felicia Douglas Phone: 832-394-6603

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed RCA	Signed Cover sheet

REQUEST FOR COUNCIL ACTION  
Item Creation Date: 02/12/2019

Summary:

RECOMMENDATION from Fire Chief for Extension of injury on Duty Leave for Captain Gabriel Lozano


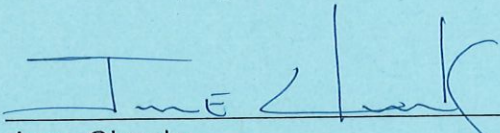
Background:

Request approval for injury on duty leave (Salary Continuation) extension for Communications Captain Gabriel Lozano

Specific Explanation:

Gabriel Lozano was first injured while on duty on April 24, 2017 while lifting up a patient on the stretcher and felt a pop in R side of back and pain radiated down R leg.

Communications Captain Lozano was approved for initial 1-year injury leave beginning on November 17, 2018 through February 14, 2019. An additional 90-day request from City Council approval is required for the following days beginning on February 15, 2019 through May 15, 2019, which will result in the amount of \$ 5,325.50

  
\_\_\_\_\_  
Sam Pena  
Fire Chief  
\_\_\_\_\_  
Jane Cheeks  
Human Resource Director

Amount of Funding:

\$5,325.50

General Fund (Fund 1000)

Contact Information

Michelle Bentley      Phone: 832-394-6742

Felicia Douglas      Phone: 832-394-6603



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

Item Creation Date: 3/14/2019

HFD-Mesa Extension of Injury Leave

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave (salary continuation) for **Communications Captain EMT/ARFF ANTONIO MESA** for the period February 22, 2019 through May 22, 2019

### **Background:**

Recommendation from Fire Chief for Extension of injury on Duty Leave for Captain EMT/ARFF Antonio Mesa.

Request approval for injury leave (Salary Continuation) extension for Communications Captain EMT/ARFF Antonio Mesa.

Antonio Mesa, a captain EMT/ARFF was first injured while on duty on July 13, 2018. Captain EMT/ARFF Mesa was attending an apartment fire. While trying to open a door he kicked it and felt a twinge in his back.

Captain EMT/ARFF Mesa's second approval for 1-year injury leave began on November 24, 2018 through February 21, 2019. An additional 90-day request from City Council approval is required for the following days beginning on February 22, 2019 through May 22, 2019 which will result in the amount of \$7,202.50.

### **Amount of Funding:**

\$7202.50

General Fund

Fund 1000

### **Contact Information:**

Michelle Bentley Phone: 832-394-6742

Felicia Douglas Phone: 832-394-6603

### **ATTACHMENTS:**

#### **Description**

Signed RCA

#### **Type**

Signed Cover sheet



REQUEST FOR COUNCIL ACTION

Item Creation Date: 02/01/2019

Summary:

RECOMMENDATION from Fire Chief for Extension of injury on Duty Leave for Captain EMT / ARFF Antonio Mesa

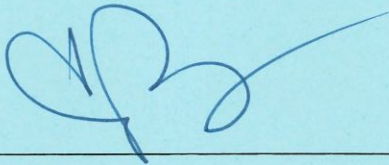
Background:

Request approval for injury on duty leave (Salary Continuation) extension for Communications Captain EMT / ARFF Antonio Mesa

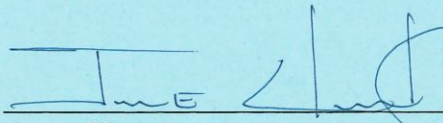
Specific Explanation:

Antonio Mesa an Captain EMT / ARFF was first injured while on duty on July 13, 2018. Captain EMT / ARFF Mesa, he was attending an apartment fire. While trying to open a door he kicked it and felt a twinge in his back.

Captain EMT / ARFF Mesa second approval for 1-year injury leave began on November 24, 2018 through February 21, 2019. An additional 90-day request from City Council approval is required for the following days beginning on February 22, 2019 through May 22, 2019 which will result in the amount of \$7,202.50.



Sam Pena  
Fire Chief



Jane Cheeks  
Human Resource Director

Amount of Funding:

\$7,202.50

General Fund (Fund 1000)

Contact Information

Michelle Bentley Phone: 832-394-6742

Felicia Douglas Phone: 832-394-6603



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District G

Item Creation Date: 4/2/2019

HPW - 20NHK09 Accept Work / SER Construction  
Partners, LLC

Agenda Item#: 4.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$5,316,487.22 and acceptance of work on contract with **SER CONSTRUCTION PARTNERS, LLC** for Yorkshire Area Drainage and Paving Improvements - 0.47% over the original contract amount and under the 5% contingency amount - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** Accept Work for Yorkshire Area Drainage and Paving Improvements .

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$ 5,316,487.22 or 0.47% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Capital Improvements Program (CIP) and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

**DESCRIPTION/SCOPE:** This project consisted of construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways and underground utilities. CivilTech Engineering, Inc. designed the project with 420 calendar days allowed for construction. The project was awarded to SER Construction Partners, LLC with an original Contract Amount of \$5,291,584.60.

**LOCATION:** The project area is generally bound by Memorial Drive on the north, Buffalo Bayou on the south, Regentview Street on the east and Kirkwood Road on the west. The project was located in Key Map Grids 489 E & F.

**CONTRACT COMPLETION AND COST:** The Contractor, SER Construction Partners, LLC has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos 1 - 5 is \$5,316,487.22, an increase of \$24,902.62 or 0.47% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.08%. According to Office of Business Opportunity, the participation was 43.95%. Contractor's M/WBE performance evaluation was rated

Outstanding.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-000247-0002-4

**Prior Council Action:**

Ordinance No. 2017-0868, dated 11-08-2017

**Amount of Funding:**

No additional funding required.

\$6,350,000.00 – Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF  
(Supported by Drainage Utility Charge).

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District G

Item Creation Date: 4/2/2019

HPW - 20NHK09 Accept Work / SER Construction Partners, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Yorkshire Area Drainage and Paving Improvements.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$ 5,316,487.22 or 0.47% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Capital Improvements Program (CIP) and was required to resolve inadequate drainage system and reduce the potential for structural flooding.

**DESCRIPTION/SCOPE:** This project consisted of construction of storm drainage improvements, necessary concrete paving, curbs, sidewalks, driveways and underground utilities. CivilTech Engineering, Inc. designed the project with 420 calendar days allowed for construction. The project was awarded to SER Construction Partners, LLC with an original Contract Amount of \$5,291,584.60.

**LOCATION:** The project area is generally bound by Memorial Drive on the north, Buffalo Bayou on the south, Regentview Street on the east and Kirkwood Road on the west. The project was located in Key Map Grids 489 E & F.

**CONTRACT COMPLETION AND COST:** The Contractor, SER Construction Partners, LLC has completed the work under the subject Contract. The project was completed within the original Contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos 1 - 5 is \$5,316,487.22, an increase of \$24,902.62 or 0.47% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 18.00%. The M/WBE plan established for this project was 18.08%. According to Office of Business Opportunity, the participation was 43.95%. Contractor's M/WBE performance evaluation was rated Outstanding.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-000247-0002-4

### **Prior Council Action:**

Ordinance No. 2017-0868, dated 11-08-2017

### **Amount of Funding:**

No additional funding required.

\$6,350,000.00 – Fund No. 4042 – Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge).

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director Capital Projects  
Phone: (832) 395-2441



**ATTACHMENTS:****Description**

Maps

OBO

Affidavit of Ownership and Tax Report

Prior Council Action

Change Orders 1 - 5

Final Estimate

**Type**

Backup Material

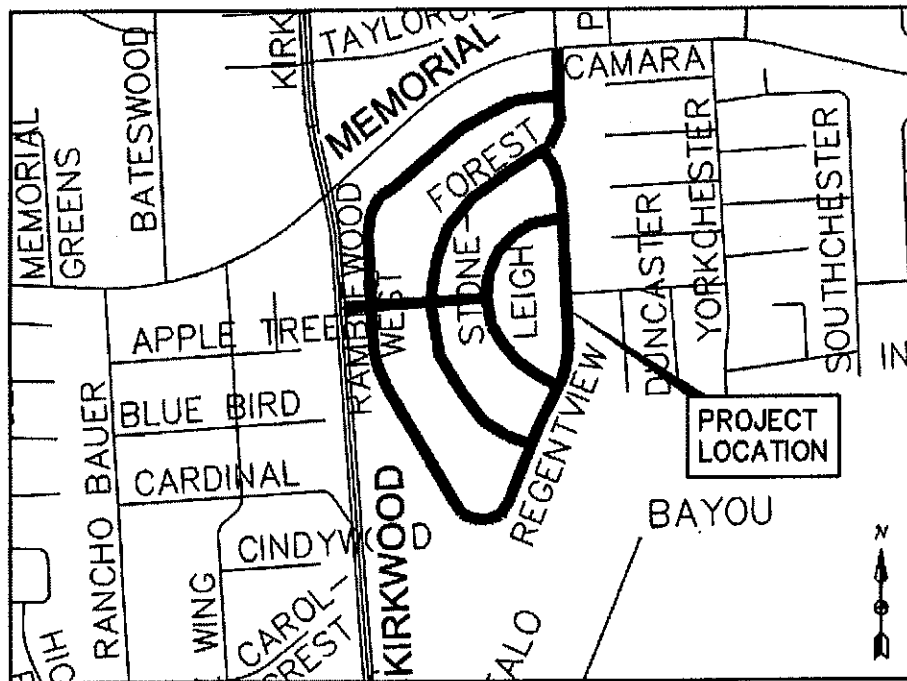
Backup Material

Backup Material

Backup Material

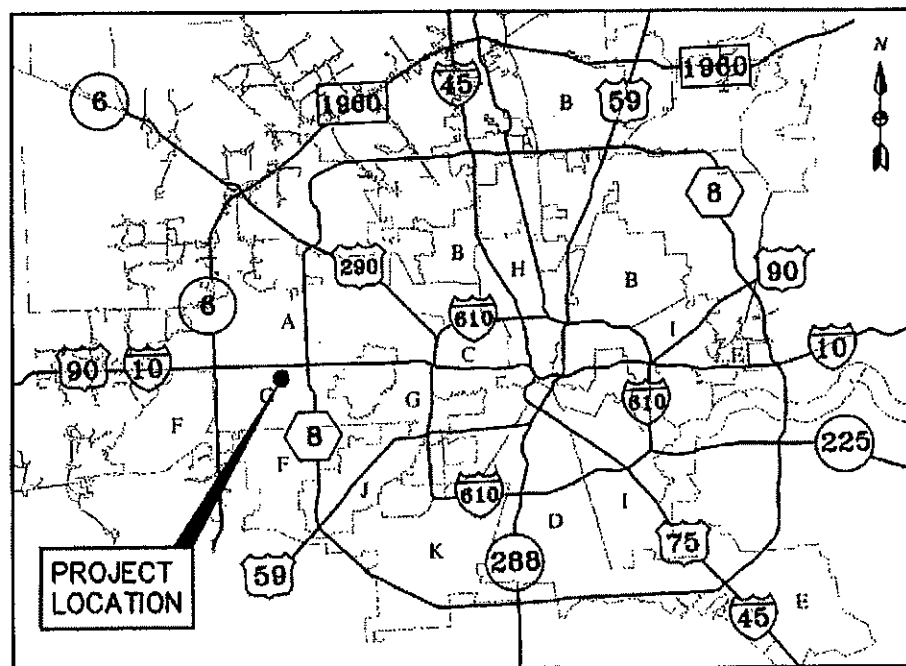
Backup Material

Backup Material



LOCATION MAP  
NTS

COUNCIL DISTRICT G  
KEY MAP NO. 489 E & F  
GIMS/WATER BLOCK MAP NO. 4857 B



VICINITY MAP  
NTS

YORKSHIRE AREA DRAINAGE AND  
PAVING IMPROVEMENTS  
WBS NO. M-000247-0002-4

**CivilTech** Engineering, Inc.  
11821 Telge Road  
Cypress, Texas 77429  
(281) 304-0200 Fax (281) 304-0210  
Registration No. F-382



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District E, District I

Item Creation Date: 2/28/2019

HPW - 20UN02 Accept Work / Scohil Construction  
Services, LLC

Agenda Item#: 5.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$2,740,010.94 and acceptance of work on contract with **SCOIL CONSTRUCTION SERVICES, LLC** for Water Line Replacement in Harrisburg Area - 1.83% under the original contract amount and under the 5% contingency amount - **DISTRICTS E - MARTIN and I - GALLEGOS**

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Harrisburg Area.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$2,740,010.94 or 1.83% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement Program and was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** This project consisted of the construction of approximately 37,093 of linear feet of water lines with related appurtenances in the Harrisburg Area. Charles D. Gooden designed the project with 350 calendar days allowed for construction. The project was awarded to Scohil Construction Services, LLC with an original Contract Amount of \$2,791,055.00.

**LOCATION:** Area 1: Hockley Street on the north, Lawndale Street on the south, San Saba Street on the east and Kellogg on the west. Key Map Grids 495 X, 535 A & B; Council District I. Area 2: Oriole Street on the north, Allendale Road on the south, Mosa Creek Court on the east, and Berrydale Street on the west. Key Map Grid Number 535 R & V, 536 N; Council Districts E and I.

**CONTRACT COMPLETION AND COST:** The Contractor, Scohil Construction Services, LLC has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 50 days approved by Change Order Nos. 1 - 3. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Orders 1 - 3 is \$2,740,010.94, a decrease of \$51,044.06 or 1.83% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WSBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 20.00%. The M/WBE plan established for this project was 20.00%. According to Office of Business

Opportunity, the participation was 28.90%. Contractor's M/WBE performance evaluation was rated Outstanding.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. S-000035-0199-4

**Prior Council Action:**

Ordinance No. 2017-0606, dated 08/09/2017

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$3,291,000.00 from Fund 8500-Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District E, District I  
Item Creation Date: 2/28/2019

HPW - 20UN02 Accept Work / Scohill Construction Services, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Water Line Replacement in Harrisburg Area.

**RECOMMENDATION:** (SUMMARY) Pass a motion to approve the final Contract Amount of \$2,740,010.94 or 1.83% under the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's Water Line Replacement Program and was required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** This project consisted of the construction of approximately 37,093 of linear feet of water lines with related appurtenances in the Harrisburg Area. Charles D. Gooden designed the project with 350 calendar days allowed for construction. The project was awarded to Scohill Construction Services, LLC with an original Contract Amount of \$2,791,055.00.

**LOCATION:** Area 1: Hockley Street on the north, Lawndale Street on the south, San Saba Street on the east and Kellogg on the west. Key Map Grids 495 X, 535 A & B; Council District I. Area 2: Oriole Street on the north, Allendale Road on the south, Mosa Creek Court on the east, and Berrydale Street on the west. Key Map Grid Number 535 R & V, 536 N; Council Districts E and I.

**CONTRACT COMPLETION AND COST:** The Contractor, Scohill Construction Services, LLC has completed the work under the subject Contract. The project was completed beyond the established completion date with an additional 50 days approved by Change Order Nos. 1 - 3. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Orders 1 - 3 is \$2,740,010.94, a decrease of \$51,044.06 or 1.83% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

**M/WBE PARTICIPATION:** The advertised M/WBE contract goal for this project was 20.00%. The M/WBE plan established for this project was 20.00%. According to Office of Business Opportunity, the participation was 28.90%. Contractor's M/WBE performance evaluation was rated Outstanding.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. S-000035-0199-4

### **Prior Council Action:**

Ordinance No. 2017-0606, dated 08/09/2017

### **Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$3,291,000.00 from Fund 8500-Water and Sewer System Consolidated Construction Fund.

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:****Description**

MAPS

OBO

Affidavit of Ownership and Tax Report

Prior Council Action

Changes Orders 1 - 3

Final Estimate

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/18/2019

S25799 - Rebuild and Remanufactured Automatic  
Transmissions for Light Duty Vehicles - MOTION

Agenda Item#: 6.

### **Summary:**

**HWY 6 TRANSMISSION CENTER AND AUTO REPAIR, INC** for Rebuild and Remanufactured Automatic Transmissions for Light Duty Vehicles for the Fleet Management Department - 3 Years with two one-year options - \$1,933,172.28 - Fleet Management Fund

### **Background:**

**Formal Bids Received January 3, 2019 for S79-S25799 - Approve an award to HWY 6 Transmission Center and Auto Repair, Inc. in the amount not to exceed \$1,933,172.28 for rebuild and remanufactured automatic transmissions for light duty vehicles for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **HWY 6 Transmission Center and Auto Repair, Inc.** on its low bid in the amount not to exceed **\$1,933,172.28** for rebuild and remanufactured automatic transmissions for light duty vehicles for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six (36) month period with two one-year options**. This award consists of a price list for various types of light duty vehicle transmissions to be used by the department to complete repairs to the City's light duty vehicles.

This is a price list award. The best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Eight prospective bidders downloaded the solicitation document from SPD's e-bidding website and two bids were received.

<b><u>Company</u></b>	<b><u>Sample Pricing</u></b>
1. HWY 6 Transmission Center and Auto Repair, Inc.	\$25,900.00
2. Trans Star Transmission Exchange	\$62,300.00

- Due to the disparity between the bids, the Strategic Procurement Division buyer contacted the potential supplier to discuss the scope of work for this procurement. During the discussion, **HWY 6 Transmission and Auto Repair, Inc.**'s representative stated that its bid includes all cost associated with supplying the items requested in the bid specifications. Based on the aforementioned, the Strategic Procurement Division and the department are confident that the recommended company can provide the specified items for the price bid.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **HWY 6 Transmission Center and Auto Repair, Inc.** does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

**MWBE:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

**Department Approval Authority Signature**

**Estimated Spending Authority**

Department	FY19	Out Years	Total
Fleet Management	\$24,164.65	\$1,909,007.63	\$1,933,172.28

**Amount of Funding:**

\$1,933,172.28 - Fleet Management Fund (1005)

**Contact Information:**

832-393-8742 Desiree Heath  
832-393-8740 Joshua Emo  
832-393-6910 Marchelle Cain

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/18/2019

S25799 - Rebuild and Remanufactured Automatic Transmissions for Light Duty Vehicles -  
MOTION

Agenda Item#: 11.

**Background:**

Formal Bids Received January 3, 2019 for S79-S25799 - Approve an award to HWY 6 Transmission Center and Auto Repair, Inc. in the amount not to exceed \$1,933,172.28 for rebuild and remanufactured automatic transmissions for light duty vehicles for the Fleet Management Department.

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **HWY 6 Transmission Center and Auto Repair, Inc.** on its low bid in the amount not to exceed \$1,933,172.28 for rebuild and remanufactured automatic transmissions for light duty vehicles for the Fleet Management Department. It is further requested that authorization be given to make purchases, as needed, for a **thirty-six (36) month period with two one-year options**. This award consists of a price list for various types of light duty vehicle transmissions to be used by the department to complete repairs to the City's light duty vehicles.

This is a price list award. The best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Eight prospective bidders downloaded the solicitation document from SPD's e-bidding website and two bids were received.

<u>Company</u>	<u>Sample Pricing</u>
1. HWY 6 Transmission Center and Auto Repair, Inc.	\$25,900.00
2. Trans Star Transmission Exchange	\$62,300.00

- Due to the disparity between the bids, the Strategic Procurement Division buyer contacted the potential supplier to discuss the scope of work for this procurement. During the discussion, **HWY 6 Transmission Center and Auto Repair, Inc.**'s representative stated that its bid includes all cost associated with supplying the items requested in the bid specifications. Based on the aforementioned, the Strategic Procurement Division and the department are confident that the recommended company can provide the specified items for the price bid.

**Hire Houston First:**

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **HWY 6 Transmission Center and Auto Repair, Inc.** does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

**MWBE:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority Signature

**Estimated Spending Authority**

Department	FY19	Out Years	Total
Fleet Management	\$24,164.65	\$1,909,007.63	\$1,933,172.28



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/1/2019

**E28784 - Mower Replacement Parts - MOTION**

Agenda Item#: 7.

### **Summary:**

**ALAMO GROUP (TX), INC** for spending authority to purchase Mower Replacement Parts for Alamo and Mott's Rotary, Flail, and Sickle Bar Attachment Mowers through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) 1 Year - \$787,388.53 - Fleet Management Fund

### **Background:**

**S79 - E28784 - Approve spending authority to purchase mower replacement parts through the Texas Local Government Purchasing Cooperative (BuyBoard) in the amount not to exceed \$787,388.53 for the Fleet Management Department.**

### **Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase mower replacement parts for Alamo and Mott's rotary, flail, and sickle bar attachment mowers through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in the amount not to exceed **\$787,388.53** for the Fleet Management Department and that authorization be given to make purchases, as needed, from the BuyBoard contract supplier **Alamo Group (TX), Inc. for a twelve month period.**

Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the Texas Local Government Purchasing Cooperative.

### **M/WBE:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority**

<b>Department</b>	<b>FY 19</b>	<b>Out Years</b>	<b>Total</b>
<b>Fleet Management</b>	<b>\$104,985.12</b>	<b>\$682,403.41</b>	<b>\$787,388.53</b>

**Amount of Funding:**

\$787,388.53 - Fleet Management Fund (1005)

**Contact Information:**

Desiree Heath 832-393-8742

Joshua Emo 832-393-8740

Marchelle Cain 832-393-6910

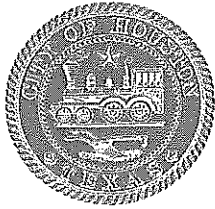
**ATTACHMENTS:**

**Description**

Signed cover sheet

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/1/2019

E28784 - Mower Replacement Parts - MOTION

Agenda Item#: 8.

**Background:**

S79 - E28784 - Approve spending authority to purchase mower replacement parts through the Texas Local Government Purchasing Cooperative (BuyBoard) in the amount not to exceed \$787,388.53 for the Fleet Management Department.

**Specific Explanation:**

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve spending authority to purchase mower replacement parts for Alamo and Mott's rotary, flail, and sickle bar attachment mowers through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in the amount not to exceed \$787,388.53 for the Fleet Management Department and that authorization be given to make purchases, as needed, from the BuyBoard contract supplier Alamo Group (TX), Inc. for a twelve month period.

Sections 271.081 through 271.083 of the Texas Local Government Code provide the legal authority for local governments to participate in the Texas Local Government Purchasing Cooperative.

**M/WBE:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

  
Department Approval Authority

**Estimated Spending Authority**

Department	FY 19	Out Years	Total
Fleet Management	\$104,985.12	\$682,403.41	\$787,388.53

**Amount of Funding:**

\$787,388.53 - Fleet Management Fund (1005)

**Contact Information:**

Desiree Heath 832-393-8742  
Joshua Emo 832-393-8740  
Marchelle Cain 832-393-6910

**ATTACHMENTS:****Description**

E28784 MWBE  
E28784 - Alamo Fair Campaign Ordinance  
E28784 Form B  
E28784 - Tax Report  
E28784 Alamo Affidavit of Ownership  
E28784 Fiscal Form A  
E28784 - Buyboard Contract

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/30/2019

N29023 - Houston Basics Video Production - MOTION

Agenda Item#: 8.

### **Summary:**

**CHILDREN'S MUSEUM, INC** to purchase Houston Basics Video Production for the Houston Health Department - \$60,000.00 - Essential Public Health Services Fund

### **Background:**

**Sole Source for S21-N29023 - Approve the sole source purchase from the Children's Museum, Inc. for the Houston Basics Video Production in the total amount of \$60,000.00 for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase from the **Children's Museum, Inc.** for the Houston Basics video production in the total amount of **\$60,000.00** and that authorization be given to issue a purchase order for the Houston Health Department (HHD).

The scope of work requires the vendor to manage the production of 12 Houston Basics videos which include, but not limited to two (2) intro videos, two (2) "Maximize Love Manage Stress" videos, two (2) "Count Group & Compare" videos, two (2) "Talk, Sing, & Point" videos, and two (2) "Read & Discuss" videos. Each video produced will have a time span of 3-5 minutes and include both English and Spanish. The Houston Basics are five evidence-based parenting and caregiving principles that encompass much of what experts find important in the early stages of childhood. The video footage will be filmed in the museum exhibits of the Children's Museum of Houston located at 1500 Binz Street Houston, Texas 77004. The museum will use their internal media production capabilities to manage the project. Additionally, the videos will be designed to reflect Houston, respond to focus group data collected by HHD in September 2018, to uniquely integrate and compliment the Houston Basics parent/child workshops developed by the museum and in collaboration with the department's campaign and program solution for My Brother's Keeper milestone initiatives. These videos will be aired in locations such as the Women, Infants, and Children's (WIC) clinics, public libraries, and through social media. The videos will be solely owned by the City of Houston, managed by HHD, and available for unlimited use.

This recommendation is made pursuant to Section 252.022 (a)(7)(A)(B) of the Texas Local Government Code, which provides "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies, films, manuscripts, or books" is exempt from the general bidding requirements.

**M/WBE Participation:**

This procurement is exempt from the M/WBE, subcontracting goal participation as the total project amount does not exceed the \$100,000.00 threshold.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for the purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority Signature

**Estimated Spending Authority**

Department	FY19	Out Years	Total
Houston Health Department	\$60,000.00	\$0.00	\$60,000.00

**Amount of Funding:**

\$60,000.00

Essential Public Health Services Fund  
Fund 2010

**Contact Information:**

Laura Guthrie, Purchasing Manager	FIN/SPD	832-393-8735
Porfirio Villarreal, Public Information Officer	HHD	832-393-5041

**ATTACHMENTS:****Description**

Cover sheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/30/2019

N29023 - Houston Basics Video Production - MOTION

Agenda Item#: 11.

## **Background:**

**Sole Source for S21-N29023 - Approve the sole source purchase from the Children's Museum, Inc. for the Houston Basics Video Production in the total amount of \$60,000.00 for the Houston Health Department.**

## **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase from the **Children's Museum, Inc.** for the Houston Basics video production in the total amount of **\$60,000.00** and that authorization be given to issue a purchase order for the Houston Health Department (HHD).

The scope of work requires the vendor to manage the production of 12 Houston Basics videos which include, but not limited to two (2) intro videos, two (2) "Maximize Love Manage Stress" videos, two (2) "Count Group & Compare" videos, two (2) "Talk, Sing, & Point" videos, and two (2) "Read & Discuss" videos. Each video produced will have a time span of 3-5 minutes and include both English and Spanish. The Houston Basics are five evidence-based parenting and caregiving principles that encompass much of what experts find important in the early stages of childhood. The video footage will be filmed in the museum exhibits of the Children's Museum of Houston located at 1500 Binz Street Houston, Texas 77004. The museum will use their internal media production capabilities to manage the project. Additionally, the videos will be designed to reflect Houston, respond to focus group data collected by HHD in September 2018, to uniquely integrate and compliment the Houston Basics parent/child workshops developed by the museum and in collaboration with the department's campaign and program solution for My Brother's Keeper milestone initiatives. These videos will be aired in locations such as the Women, Infants, and Children's (WIC) clinics, public libraries, and through social media. The videos will be solely owned by the City of Houston, managed by HHD, and available for unlimited use.

This recommendation is made pursuant to Section 252.022 (a)(7)(A)(B) of the Texas Local Government Code, which provides "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies, films, manuscripts, or books" is exempt from the general bidding requirements.

## **M/WBE Participation:**

This procurement is exempt from the M/WBE, subcontracting goal participation as the total project amount does not exceed the \$100,000.00 threshold.

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for the purchase.

## **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

5/2/2019

DocuSigned by:  
*Jerry Adams*  
0DD350139A6F4C8...

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:  
*Stephen Williams*  
E05932C1B99C46C...

Department Approval Authority Signature

5/2/2019

## **Estimated Spending Authority**

Department	FY19	Out Years	Total
Houston Health Department	\$60,000.00	\$0.00	\$60,000.00

## **Amount of Funding:**

**\$60,000.00** - Essential Public Health Services Fund (2010)

**Contact Information:**

Laura Guthrie, Purchasing Manager	FIN/SPD	832-393-8735
Porfirio Villarreal, Public Information Officer	HHD	832-393-5041

**ATTACHMENTS:**

Description	Type
N29023 Quote dated 02/13/2019	Backup Material
N29023 Sole Source Justification - CPO Approved	Backup Material
N29023 Scope of Work for Video Production	Backup Material
N29023 HHD's Justification for Video Production	Backup Material
N29023 Budget Form A Fund 2010	Backup Material
N29023 Form A Fair Campaign	Backup Material
N29023 Form B Fair Campaign Ordinance	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/15/2019

H29041 - Learning Management System Software  
Subscription Services- MOTION

Agenda Item#: 9.

### **Summary:**

**PCM-G, INC. d/b/a PC MALL GOV, INC** for spending authority to purchase of Learning Management System Software Subscription Services through the General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program for Houston IT Services - 3 Years - \$570,707.40 - Central Service Revolving Fund

### **Background:**

**S49-H29041 - Approve the spending authority to purchase learning management system software subscription services from PCM-G, Inc. d/b/a PC Mall Gov, Inc. in the amount of \$570,707.40 through General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program for Houston IT Services.**

### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$570,707.40** for the purchase of Saba learning management system software subscription services for **three years** through the General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program. Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to the GSA contractor, **PCM-G, Inc. d/b/a PC Mall Gov., Inc.** for Houston IT Services.

Saba software is the current cloud-based Talent Management Solution (**TMS**) used citywide to develop employees through learning and performance management for the Human Resources Department (HR). Saba TMS allows employees and their managers to schedule and track employee training as well as the Houston Employee Assessment and Review (HEAR) performance management process. Saba TMS provides two-way channel of communication between employees and their supervisors regarding work plans that are aligned with citywide and departmental goals. Employees and their management are also able to track, monitor and maintain information about job performance.

The Saba TMS provides application cloud hosting and storage of data, version updates, patches and technical support for both the learning and performance management modules.

**M/WBE Participation:**

M/WBE Zero-Percent Goal Documents Approved by the Office of Business Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Signature**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2019</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Information Technology Services	\$190,235.80	\$380,471.60	\$570,707.40

**Amount of Funding:**

\$570,707.40 – Central Service Revolving Fund (1002)

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Norbert Aguilar, Procurement Specialist	FIN/SPD	(832) 393-8751
Somayya Scott, Deputy Assistant Director	HITS	(832) 395-0082

**ATTACHMENTS:****Description**

cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/15/2019

H29041 - Learning Management System Software Subscription Services- MOTION

Agenda Item#: 9.

### **Background:**

**S49-H29041 - Approve the spending authority to purchase learning management system software subscription services from PCM-G, Inc. d/b/a PC Mall Gov, Inc. in the amount of \$570,707.40 through General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program for Houston IT Services.**

### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority in an amount not to exceed **\$570,707.40** for the purchase of Saba learning management system software subscription services for **three years** through the General Services Administration (GSA) Schedule 70 Contract through the Cooperative Purchasing Program. Additionally, it is also recommended that authorization be given to issue purchase orders, as necessary, to the GSA contractor, **PCM-G, Inc. d/b/a PC Mall Gov., Inc.** for Houston IT Services.

Saba software is the current cloud-based Talent Management Solution (**TMS**) used citywide to develop employees through learning and performance management for the Human Resources Department (HR). Saba TMS allows employees and their managers to schedule and track employee training as well as the Houston Employee Assessment and Review (HEAR) performance management process. Saba TMS provides two-way channel of communication between employees and their supervisors regarding work plans that are aligned with citywide and departmental goals. Employees and their management are also able to track, monitor and maintain information about job performance.

The Saba TMS provides application cloud hosting and storage of data, version updates, patches and technical support for both the learning and performance management modules.

### **M/WBE Participation:**

M/WBE Zero-Percent Goal Documents Approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

5/2/2019

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:

*Lisa Kent*

5/2/2019

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**Department Approval Authority Signature**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Information Technology Services	\$190,235.80	\$380,471.60	\$570,707.40

### **Amount of Funding:**

\$570,707.40 – Central Service Revolving Fund (1002)

### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chanova, Division Manager	FIN/SPD	(832) 393-8723

Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8728
Norbert Aguilar, Procurement Specialist	FIN/SPD	(832) 393-8751
Somayya Scott, Deputy Assistant Director	HITS	(832) 395-0082

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Fair Campaign Ordinance Form A	Backup Material
Fair Campaign Ordinance Form B	Backup Material
PCMG Quote	Backup Material
Certification of Funds	Backup Material
Cooperative/Interlocal Approval	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/23/2019

S28712 – Chemical, Liquid Ferrous Iron Solution and Inorganic Metal Salt Coagulant (Ferric Sulfate) - MOTION

Agenda Item#: 10.

### **Summary:**

**ALTIVIA CHEMICALS, LLC** for the Supply of Liquid Ferrous Iron Solution and Inorganic Metal Salt Coagulant (Ferric Sulfate) for Houston Public Works - 5 Years - \$24,496,921.00 - Enterprise Fund

### **Background:**

**Formal Bids Received February 28, 2019 for S63-S28712 – Approve an award to ALTIVIA Chemicals, LLC in an amount not to exceed \$24,496,921.00 for the supply of liquid ferrous iron solution and inorganic metal salt coagulant (ferric sulfate) for Houston Public Works**

### **SPECIFIC EXPLANATION:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **ALTIVIA Chemicals, LLC** on its low bid in an amount not to exceed **\$24,496,921.00** for the supply of liquid ferrous iron solution and inorganic metal salt coagulant (ferric sulfate) chemicals to the City of Houston Water Treatment Plants for Houston Public Works. It is further requested that authorization be given to issue purchase orders, as needed, **for a 60-month period** upon approval of City Council.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifty-three bidders downloaded the solicitation document from SPD's e-bidding website and four bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>ALTIVIA Chemicals, LLC</b>	<b>\$24,496,921.00</b>
2. Atomac, Ltd.	\$34,886,894.00
3. Pencco, Inc.	\$46,843,705.50
4. Chemtrade Chemiclcs US, LLC.	\$49,279,476.00

This award consists of approximately 14,205,000 gallons of liquid ferrous iron solution and 175,346 wet tons of inorganic metal salt coagulant (ferric sulfate), which will be utilized on a daily basis by the City's Water Treatment Plants. Liquid ferrous iron solution is used to eliminate hydrogen sulfide (odor control) in the raw domestic wastewater treatment process. Ferric sulfate is used as the primary coagulant in the domestic water treatment for the removal of suspended and colloidal particles from surface water in the coagulation and flocculation process. Both liquid ferrous iron solution and ferric sulfate are essential to maintain compliance with the Texas Commission on Environmental Quality and the Environmental

Protection Agency's water quality mandates and standards necessary to preserve and protect the public's health and safety.

**M/WBE Subcontracting:**

This bid was issued with an 11% goal for M/WBE participation. ALTIVIA Chemicals, LLC has designated the below-named company as its certified M/WBE subcontractor.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Percentage</u></b>
Mai True Transport, LLC.	Tanker Trucking	11%

This award will be monitored by the Mayor's Office of Business Opportunity.

**Hire Houston First:**

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case ALTIVIA Chemicals, LLC is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority:**

<b>Department</b>	<b>FY 2019</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$843,450.00	\$23,653,471.00	\$24,496,921.00

**Amount of Funding:**

\$24,496,921.00

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yesenia Chuca, Senior Staff Analyst	FIN/SPD	(832) 393-8727
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Cover sheet	Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/7/2019

ALL

Item Creation Date: 4/23/2019

S28712 – Chemical, Liquid Ferrous Iron Solution and Inorganic Metal Salt Coagulant  
(Ferric Sulfate) - MOTION

Agenda Item#: 10.

## **Background:**

**Formal Bids Received February 28, 2019 for S63-S28712 – Approve an award to ALTIVIA Chemicals, LLC in an amount not to exceed \$24,496,921.00 for the supply of liquid ferrous iron solution and inorganic metal salt coagulant (ferric sulfate) for Houston Public Works**

## **SPECIFIC EXPLANATION:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an award to **ALTIVIA Chemicals, LLC** on its low bid in an amount not to exceed **\$24,496,921.00** for the supply of liquid ferrous iron solution and inorganic metal salt coagulant (ferric sulfate) chemicals to the City of Houston Water Treatment Plants for Houston Public Works. It is further requested that authorization be given to issue purchase orders, as needed, **for a 60-month period** upon approval of City Council.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifty-three bidders downloaded the solicitation document from SPD's e-bidding website and four bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. ALTIVIA Chemicals, LLC	<b>\$24,496,921.00</b>
2. Atomac, Ltd.	\$34,886,894.00
3. Pencco, Inc.	\$46,843,705.50
4. Chemtrade Chemicals US, LLC.	\$49,279,476.00

This award consists of approximately 14,205,000 gallons of liquid ferrous iron solution and 175,346 wet tons of inorganic metal salt coagulant (ferric sulfate), which will be utilized on a daily basis by the City's Water Treatment Plants. Liquid ferrous iron solution is used to eliminate hydrogen sulfide (odor control) in the raw domestic wastewater treatment process. Ferric sulfate is used as the primary coagulant in the domestic water treatment for the removal of suspended and colloidal particles from surface water in the coagulation and flocculation process. Both liquid ferrous iron solution and ferric sulfate are essential to maintain compliance with the Texas Commission on Environmental Quality and the Environmental Protection Agency's water quality mandates and standards necessary to preserve and protect the public's health and safety.

## **M/WBE Subcontracting:**

This bid was issued with an 11% goal for M/WBE participation. ALTIVIA Chemicals, LLC has designated the below-named company as its certified M/WBE subcontractor.

<u>Name</u>	<u>Type of Work</u>	<u>Percentage</u>
Mai True Transport, LLC.	Tanker Trucking	11%

This award will be monitored by the Mayor's Office of Business Opportunity.

## **Hire Houston First:**

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case ALTIVIA Chemicals, LLC is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

## **Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

4/25/2019

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*Carol Haddock*

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Department Approval Authority

4/25/2019

DocuSigned by:

*[Signature]*

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**Estimated Spending Authority:**

Department	FY 2019	Out Years	Total
Houston Public Works	\$843,450.00	\$23,653,471.00	\$24,496,921.00

**Amount of Funding:**

**\$24,496,921.00**  
Water & Sewer System Operating Fund  
Fund No.: 8300

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yesenia Chuca, Senior Staff Analyst	FIN/SPD	(832) 393-8727
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

Description	Type
OBO Documents	Backup Material
Form A - Campaign Finance Ordinance	Backup Material
Form B	Backup Material
Tax Report	Backup Material
Affidavit of Ownership	Backup Material
Award Recommendation from Dept.	Backup Material
Funding - Form A	Financial Information
Bid Tabulation	Backup Material
HHF Designation	Backup Material





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/26/2019

S22472 - Chemical, Sodium Hypochlorite - MOTION

Agenda Item#: 11.

### **Summary:**

**BRENNTAG SOUTHWEST INC** for spending authority to purchase Sodium Hypochlorite for Houston Public Works - \$8,786,092.00 - Enterprise Fund

### **Background:**

**S72-S22472 – Approve spending authority to purchase sodium hypochlorite in the amount not to exceed \$8,786,092.00 from Brenntag Southwest Inc. for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a spending authority to purchase sodium hypochlorite in the amount not to exceed **\$8,786,092.00** from Brenntag Southwest Inc. for Houston Public Works (HPW) and that authorization be given to issue purchase orders as needed. The request for spending authority is to allow the department to meet its ongoing operational needs for approximately eight months, while Strategic Procurement Division completes the solicitation process to identify a new award that can be presented to City Council by HPW in the coming months.

Sodium hypochlorite (bleach) is imperative in the process of treating both drinking water and wastewater to protect the health and safety of the citizens of Houston. It is required on a daily basis to meet ongoing operational needs to disinfect and treat potable drinking water and wastewater at HPW's Drinking Water Operations and Wastewater Operations. HPW uses approximately 22 truckloads of sodium hypochlorite every week in its operations. Weather, including increased rainfall, has caused higher usage of the chemical, and as a result, HPW now uses approximately 32 truckloads every week. Due to this higher usage, HPW has exhausted its current funding. Authorization to purchase sodium hypochlorite will allow the City to preserve and protect the health and safety of the citizens of Houston.

This recommendation is made pursuant to section 252.022 (a)(2) of the Texas Local Government Code, which provides an exemption to the requirement of a competitive bidding process for "a procurement necessary to preserve or protect the public health and safety of the municipality's residents".

### **Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority:**

<b>Department</b>	<b>FY 2019</b>	<b>Out Years</b>	<b>Total</b>
Houston Public Works	\$2,670,000.00	\$6,116,092.00	\$8,786,092.00

**Amount of Funding:**

**\$8,786,092.00**

Water & Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

<b>NAME:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3218

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/26/2019

S22472 - Chemical, Sodium Hypochlorite - MOTION

Agenda Item#: 13.

### **Summary:**

### **Background:**

**S72-S22472 – Approve spending authority to purchase sodium hypochlorite in the amount not to exceed \$8,786,092.00 from Brenntag Southwest Inc. for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve a spending authority to purchase sodium hypochlorite in the amount not to exceed **\$8,786,092.00** from Brenntag Southwest Inc. for Houston Public Works (HPW) and that authorization be given to issue purchase orders as needed. The request for spending authority is to allow the department to meet its ongoing operational needs for approximately eight months, while Strategic Procurement Division completes the solicitation process to identify a new award that can be presented to City Council by HPW in the coming months.

Sodium hypochlorite (bleach) is imperative in the process of treating both drinking water and wastewater to protect the health and safety of the citizens of Houston. It is required on a daily basis to meet ongoing operational needs to disinfect and treat potable drinking water and wastewater at HPW's Drinking Water Operations and Wastewater Operations. HPW uses approximately 22 truckloads of sodium hypochlorite every week in its operations. Weather, including increased rainfall, has caused higher usage of the chemical, and as a result, HPW now uses approximately 32 truckloads every week. Due to this higher usage, HPW has exhausted its current funding. Authorization to purchase sodium hypochlorite will allow the City to preserve and protect the health and safety of the citizens of Houston.

This recommendation is made pursuant to section 252.022 (a)(2) of the Texas Local Government Code, which provides an exemption to the requirement of a competitive bidding process for "a procurement necessary to preserve or protect the public health and safety of the municipality's residents".

### **Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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5/7/2019

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

### **Estimated Spending Authority:**

Department	FY 2019	Out Years	Total
Houston Public Works	\$2,670,000.00	\$6,116,092.00	\$8,786,092.00

### **Amount of Funding:**

**\$8,786,092.00**

Water & Sewer System Operating Fund  
Fund No.: 8300

### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3218

**ATTACHMENTS:**

**Description**

Cover Sheet  
Tax Log  
Fair Campaign  
Statement of Residency  
Form B  
Affidavit of Ownership  
COF  
Budget vs Actual RCA S22472

**Type**

Signed Cover sheet  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information  
Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/24/2019

**E28948 - Recycling Carts and Cart Lids - MOTION**

Agenda Item#: 12.

### **Summary:**

**TOTER, LLC** for Recycling Carts and Cart Lids through the Interlocal Agreement for Cooperative Purchasing with the City of Tucson, Arizona for the Solid Waste Management Department - \$571,408.45 - General Fund

### **Background:**

**S77-E28948 - Approve the purchase from Toter, LLC for recycling carts and cart lids through the Interlocal Agreement with the City of Tucson in the total amount of \$571,408.45 for the Solid Waste Management Department.**

### **Specific Explanation:**

The Director of the Solid Waste Management Department and the Chief Procurement Officer recommend that City Council approve the purchase of recycling carts and cart lids through the Interlocal Agreement for Cooperative Purchasing between the City of Houston and the City of Tucson, Arizona in the total amount of **\$571,408.45** for the Solid Waste Management Department and that authorization be given to issue a purchase order to the City of Tucson contractor, **Toter, LLC**.

This purchase consists of 9,000, 96-gallon capacity two-wheel recycling carts and 5,000 recycling cart lids. The carts will be issued to new customers and as replacements for carts that were lost, stolen, or damaged beyond repair. These carts will also be available for customers who contract extra carts for disposal of recycling waste. The new carts will come with a full 12-year warranty and the life expectancy is ten to twenty years. The recycling lids will be used to repair carts that are not covered under warranty.

### **MWBE:**

Zero percent goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Signature**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

**Total Amount**

<b><u>Department</u></b>	<b><u>FY19</u></b>	<b><u>Out Years</u></b>	<b><u>Total</u></b>
Solid Waste Management	\$571,408.45	\$ 00.00	\$571,408.45

**Amount of Funding:**

**\$571,408.45** - General Fund (1000)

**Contact Information:**

Desiree Heath	SPD	832-393-8742
Joanne Song	SWMD	832-393-0484

**ATTACHMENTS:**

**Description**

Cover sheet

**Type**

Signed Cover sheet

Item Creation Date: 4/24/2019

Agenda Item#: 19.

Financial Information

E28948 - Financial Form A  
E28948 - Toter Contract

Financial Information  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/30/2019

N28982 - Water Analysis Instrumentation - MOTION

Agenda Item#: 13.

### **Summary:**

**SWAN ANALYTICAL USA, INC** for Water Analysis Instrumentation for Houston Public Works - \$89,174.00 - Enterprise Fund

### **Background:**

**Sole Source for S85-N28982 – Approve the sole source purchase from Swan Analytical USA, Inc. for water analysis instrumentation in the total amount of \$89,174.00 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase for water analysis instrumentation from **Swan Analytical USA, Inc.** in the total amount of **\$89,174.00** for Houston Public Works, and that authorization be given to issue a purchase order.

The scope of work requires the vendor to remove existing equipment, to furnish and install four (4) chlorine, three (3) fluoride, and two (2) turbidity analyzers at 2300 Federal Rd. East Water Purification Plant (EWPP); and one (1) additional turbidity analyzer at 12250 Water Works Way - Northeast Water Purification Plant (NWPP). This procurement includes downloadable operator's manual and training for plant personnel.

These analyzers will be used to continuously and automatically measure the levels of chlorine, fluoride and turbidity in surface water. The new analyzers will replace 10-year old units which have become obsolete and that have exceeded their life cycle. The importance of procuring these units is to ensure that the purification plants are operating in compliance with the Texas Commission on Environmental Quality (TCEQ). The new units will come with a standard one-year manufacturer warranty.

Swan Analytical USA, Inc. is the sole manufacturer of its original equipment manufacturer products. Furthermore, there are no other representatives in Texas that are authorized to sell, repair, replace, or provide technical support for these units.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" is exempt from the general competitive bidding requirements.

**MWBE Participation:**

This procurement is exempt from the M/WBE subcontracting goal participation as the total project expenditure does not exceed the City's \$100,000.00 threshold.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$89,174.00	\$0.00	<b>\$89,174.00</b>

**Amount of Funding:**

\$89,174.00

Combined Utility System General Purpose Fund  
Fund 8305

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:****Description**

cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/30/2019

N28982 - Water Analysis Instrumentation - MOTION

Agenda Item#: 15.

### **Background:**

**Sole Source for S85-N28982 – Approve the sole source purchase from Swan Analytical USA, Inc. for water analysis instrumentation in the total amount of \$89,174.00 for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve the sole source purchase for water analysis instrumentation from **Swan Analytical USA, Inc.** in the total amount of **\$89,174.00** for Houston Public Works, and that authorization be given to issue a purchase order.

The scope of work requires the vendor to remove existing equipment, to furnish and install four (4) chlorine, three (3) fluoride, and two (2) turbidity analyzers at 2300 Federal Rd. East Water Purification Plant (EWPP); and one (1) additional turbidity analyzer at 12250 Water Works Way - Northeast Water Purification Plant (NWPP). This procurement includes downloadable operator's manual and training for plant personnel.

These analyzers will be used to continuously and automatically measure the levels of chlorine, fluoride and turbidity in surface water. The new analyzers will replace 10-year old units which have become obsolete and that have exceeded their life cycle. The importance of procuring these units is to ensure that the purification plants are operating in compliance with the Texas Commission on Environmental Quality (TCEQ). The new units will come with a standard one-year manufacturer warranty.

Swan Analytical USA, Inc. is the sole manufacturer of its original equipment manufacturer products. Furthermore, there are no other representatives in Texas that are authorized to sell, repair, replace, or provide technical support for these units.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" is exempt from the general competitive bidding requirements.

### **MWBE Participation:**

This procurement is exempt from the M/WBE subcontracting goal participation as the total project expenditure does not exceed the City's \$100,000.00 threshold.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

0DD350139A6F4C8...

5/2/2019

DocuSigned by:

*Carol Haddock*

5/9/2019

9BD8FF8A3C3440C...

**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority Signature**

DS

*JG*

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$89,174.00	\$0.00	<b>\$89,174.00</b>

### **Amount of Funding:**

\$89,174.00 – Combined Utility System General Purpose Fund (8305)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3754

**ATTACHMENTS:**

Description	Type
Affidavit of Ownership	Backup Material
Fair Campaign (Form A)	Backup Material
Fair Campaign (Form B)	Backup Material
Funding Info (Form A)	Backup Material
Quote - Swan Analytical OF-US18-1442	Backup Material
Sole Source Justification Approved with MFR Letter	Backup Material

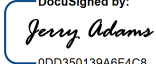
## Certificate Of Completion

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Subject: Please DocuSign: N28982 - Water Analysis Instrumentation.pdf	
Source Envelope:	
Document Pages: 2	Signatures: 2
Certificate Pages: 5	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Dina Ramos
Time Zone: (UTC-06:00) Central Time (US & Canada)	611 Walker St.
	HITS
	Houston, TX 77002
	Dina.Ramos@houston.tx.gov
	IP Address: 204.235.227.150

## Record Tracking


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5/2/2019 3:17:13 PM	Dina.Ramos@houston.tx.gov	
Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: City of Houston IT Services	Location: DocuSign

## Signer Events

Signer Events	Signature	Timestamp
Jerry Adams	DocuSigned by:  0DD350139A6F4C8...	Sent: 5/2/2019 3:18:54 PM
jerry.adams@houston.tx.gov		Viewed: 5/2/2019 4:15:45 PM
City of Houston IT Services		Signed: 5/2/2019 4:16:35 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 204.235.227.150	


## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jedediah Greenfield	DS 	Sent: 5/2/2019 4:16:37 PM
Jedediah.greenfield@houston.tx.gov		Viewed: 5/7/2019 11:04:41 AM
Assistant Director		Signed: 5/7/2019 11:05:19 AM
City of Houston IT Services	Signature Adoption: Uploaded Signature Image	
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## Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Carol Haddock	DocuSigned by:  9BD8FF8A3C3440C...	Sent: 5/7/2019 11:05:20 AM
carol.haddock@houston.tx.gov		Viewed: 5/9/2019 5:14:31 PM
Director		Signed: 5/9/2019 5:15:05 PM
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 174.207.15.255	

## Electronic Record and Signature Disclosure:

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
Ruth Gonzales ruth.gonzales@houstontx.gov City of Houston IT Services Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>VIEWED</div>  Using IP Address: 50.58.210.13	Sent: 5/7/2019 11:05:20 AM Viewed: 5/7/2019 11:17:34 AM
Carbon Copy Events	Status	Timestamp
Nola Boone Nola.Boone@houstontx.gov Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 5/2/2019 4:16:37 PM Viewed: 5/3/2019 8:08:53 AM
Laura Guthrie laura.guthrie@houstontx.gov Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 5/9/2019 5:15:07 PM
Keren Kelly keren.kelly@houstontx.gov Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 5/9/2019 5:15:06 PM
Stella Ortega Estella.Ortega@houstontx.gov City of Houston IT Services Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	<div>COPIED</div>	Sent: 5/9/2019 5:15:07 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	5/9/2019 5:15:07 PM
Completed	Security Checked	5/9/2019 5:15:07 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: reenie.askew@houstontx.gov

**To advise Carahsoft OBO City of Houston of your new e-mail address**

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at reenie.askew@houstontx.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

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- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to reenie.askew@houstontx.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>•Allow per session cookies</li><li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li></ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.



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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Carahsoft OBO City of Houston as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Carahsoft OBO City of Houston during the course of my relationship with you.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/29/2019

FIN RESO FY2020 Public Hearing

Agenda Item#: 14.

### **Summary:**

RESOLUTION of the City Council prescribing the date, time, and location of a public hearing on the City budgets for the time period July 1, 2019 through June 30, 2020; authorizing notice of such public hearing and making other provisions related to the subject

**HEARING DATE - 9:00 AM - WEDNESDAY - JUNE 5, 2019**

### **Background:**

A resolution providing for a Public Hearing on the FY2020 Proposed Operating Budget.

### **RECOMMENDATION: (Summary)**

City Council calls a public hearing on the Proposed FY2020 Operating Budget for June 5, 2019 and authorize the City Secretary to publish notice.

### **SPECIFIC EXPLANATION:**

In order to allow for public input and in accordance with the state statute governing municipal budgets (Chapter 102, Section 102.006), a public hearing is required on the proposed FY2020 Operating Budget. The hearing will be held at 9:00 a.m. on June 5, 2019 in the City Council Chambers.

---

Tantri Emo  
Chief Business Officer/Director of Finance

### **Prior Council Action:**

Resolution 2019-0010, April 24, 2019

### **Contact Information:**

William Jones, Deputy Director

**Phone:** 832.393.9080

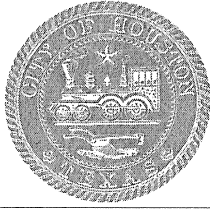
**ATTACHMENTS:**

**Description**

Signed Public Hearing RCA

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 6/4/2019

ALL

Item Creation Date: 3/29/2019

FY-20 Public Hearing

Agenda Item#: 1.

**Background:**

A resolution providing for a Public Hearing on the FY2020 Proposed Operating Budget.

**RECOMMENDATION: (Summary)**

City Council calls a public hearing on the Proposed FY2020 Operating Budget for June 5, 2019 and authorize the City Secretary to publish notice.

**SPECIFIC EXPLANATION:**

In order to allow for public input and in accordance with the state statute governing municipal budgets (Chapter 102, Section 102.006), a public hearing is required on the proposed FY2020 Operating Budget. The hearing will be held at 9:00 a.m. on June 5, 2019 in the City Council Chambers.

A handwritten signature in cursive script, appearing to read "Tantri Emo".

Tantri Emo  
Chief Business Officer/Director of Finance

**Contact Information:**

William Jones, Deputy Director

Phone: 832.393.9080



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District B

Item Creation Date: 4/15/2019

### HCD19-39 Green Oaks Apartments Resolution of No Objection

Agenda Item#: 15.

#### **Summary:**

RESOLUTION expressing no objection to an application for non-competitive 4% federal tax credits for acquisition and development of Green Oaks Apartments, an affordable housing community to be located near 1475 Gears Road in the City of Houston, Texas - **DISTRICT B - DAVIS**

#### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approve a Resolution of No Objection for the 4% tax credit application of AMTEX Multi-Housing, LLC.

AMTEX Multi-Housing, LLC intends to submit an application to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the new construction of Green Oaks Apartments, a 177-unit affordable housing community located at 1475 Gears Road.

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located.

In tandem, HCDD is evaluating this project for City of Houston funds. Upon successful completion of the underwriting process, HCDD may provide gap financing in support of their development, and will submit a subsequent request to council for approval.

HCDD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Located in TIRZ 11
- Preservation of affordable housing
- Not located in a floodway or 100-year floodplain

A public hearing on this item was held on May 8, 2019.

The Housing and Community Affairs Committee reviewed this item on April 16, 2019.

---

Tom McCasland, Director

**Contact Information:**

Roxanne Lawson  
(832) 394-6307

**ATTACHMENTS:**

Description	Type
-------------	------



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

Item Creation Date:

FIN - HAS S.Facility 2019 - Inducement Resolution

Agenda Item#: 16.

### **Summary:**

ORDINANCE relating to the issuance of one or more series of Airport System Special Facilities Revenue Bonds; authorizing a public hearing, publication of notice and appointment of hearing officer; declaring intent to reimburse certain project costs from bond proceeds thereof; authorizing matters relating thereto and making certain findings necessary and incidental to the project; declaring an emergency.

### **Background:**

#### **SPECIFIC EXPLANATION:**

Pursuant to the bond ordinances adopted by the City of Houston, Texas (the "City") authorizing the issuance of the City's outstanding airport system revenue bonds, the City reserves the right to issue certain airport system special facilities revenue bonds payable from receipts under net leases or loan agreements entered into with United Airlines, Inc. ("United"). Bonds issued secured by such rental or loan receipts are not secured by any other revenues of the Houston Airport System.

The proposed City of Houston, Texas Houston Airport System Special Facilities Revenue Bonds, Series 2019 ("2019 Special Facilities Bonds") will finance United Airlines' replacement of the baggage handling system in Terminals C and E at IAH, as well as a new early bag storage system, a new baggage control center, digital technology distribution spaces, personnel areas, spare part storage space, and other airport facilities related thereto. The anticipated size of the transaction is currently estimated not to exceed \$390 million.

On or prior to the issuance of the 2019 Special Facilities Bonds, United and the City may enter into a new loan agreement or a special facilities lease, and/or amend one or more existing special facilities leases between the City and United in order to provide security for the bonds. The loan agreement and any related special facilities leases will remain for as long as the bonds remain outstanding. United will be obligated to make net payments equal to all bond payments due on the 2019 Special Facilities Bonds. Prompt payment of principal and interest on the 2019 Special Facilities Bonds will be unconditionally guaranteed by United.

This transaction was presented to the Budget and Fiscal Affairs Committee on April 2, 2019.

The Finance Working Group recommends the approval of this item.

---

Tantri Emo, Chief Business Officer/Director of Finance  
Controller

---

Chris B. Brown, Houston City

**Amount of Funding:**

n/a

**Contact Information:**

Melissa Dubowski

**Phone:** 832-393-9101

Charisse Mosely

**Phone:** 832-393-3529





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District C

Item Creation Date: 3/13/2019

HPW20BAM9775/Abandonment and Sale of Easement at  
Lawrence and Nicholson - Heights/SY18-027

Agenda Item#: 17.

### **Summary:**

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of a variable width utility easement, from Lawrence Street to Nicholson Street, located in Block 92 of Houston Heights, situated in the J. Austin Survey, Abstract No. 1, Harris County, Texas; abandoning the easement to 19th Street Property, LLC, the underlying fee owner in consideration of its conveyance to the City of a 15-foot-wide sanitary sewer easement, and other good and valuable consideration - **DISTRICT C - COHEN**

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1. **Parcel SY18-027 and DY18-025**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15 foot-wide sanitary sewer easement, all located within Block 92 of the Houston Heights Addition, out of the John Austin Survey, A-1.

### **SPECIFIC EXPLANATION:**

19<sup>th</sup> Street Property, LLC, the underlying fee property owner, requested the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, located within Block 92 of the Houston Heights Addition, out of the John Austin Survey, A-1. The applicant plans to incorporate the subject utility easement into the property to develop a 160-unit senior living facility and 255 multi-family units. The Joint Referral Committee reviewed and approved the request subject to the conveyance to the City of a 15-foot wide sanitary sewer easement. 19<sup>th</sup> Street Property, LLC has complied with the transaction requirements and has accepted the City's offer.

The City will abandon and sell to 19<sup>th</sup> Street Property, LLC:

#### **Parcel SY18-027**

11,071 square-foot utility easement

\$415,163.00 (R)

Valued at \$75.00 per square foot x 50%

**TOTAL ABANDONMENT AND SALE:** **\$415,163.00 (R)**

In exchange, 19th Street Property, LLC will convey to the City:

**Parcel DY18-025**

11,135 square-foot sanitary sewer easement: \$417,563.00 (R)

Valued at \$75.00 per square foot x 50%

**TOTAL CONVEYANCE:** **\$417,563.00 (R)**

Inasmuch as the value of the sanitary sewer easement being conveyed to the City is greater than the value of the utility easement being abandoned and sold, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1.

---

**Carol Ellinger Haddock, P.E.**  
**Director**  
**Houston Public Works**

**Contact Information:**

Marjorie L. Cox  
Assistant Director - Real Estate Services  
**Phone:** (832) 395-3130

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet
Council District Map	Backup Material
Parcel/Aerial Map	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 3/13/2019

HPW20BAM9775/Abandonment and Sale of Easement at Lawrence and Nicholson -  
Heights/SY18-027

Agenda Item#:

### **Background:**

**SUBJECT:** Ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1. **Parcel SY18-027 and DY18-025**

**RECOMMENDATION:** It is recommended City Council approve an ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15 foot-wide sanitary sewer easement, all located within Block 92 of the Houston Heights Addition, out of the John Austin Survey, A-1.

### **SPECIFIC EXPLANATION:**

19<sup>th</sup> Street Property, LLC, the underlying fee property owner, requested the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, located within Block 92 of the Houston Heights Addition, out of the John Austin Survey, A-1. The applicant plans to incorporate the subject utility easement into the property to develop a 160-unit senior living facility and 255 multi-family units. The Joint Referral Committee reviewed and approved the request subject to the conveyance to the City of a 15-foot wide sanitary sewer easement. 19<sup>th</sup> Street Property, LLC has complied with the transaction requirements and has accepted the City's offer.

The City will abandon and sell to 19<sup>th</sup> Street Property, LLC:

#### **Parcel SY18-027**

11,071 square-foot utility easement                      \$415,163.00 (R)  
Valued at \$75.00 per square foot x 50%

**TOTAL ABANDONMENT AND SALE:                      \$415,163.00 (R)**

In exchange, 19th Street Property, LLC will convey to the City:

#### **Parcel DY18-025**

11,135 square-foot sanitary sewer easement:                      \$417,563.00 (R)  
Valued at \$75.00 per square foot x 50%

**TOTAL CONVEYANCE:                      \$417,563.00 (R)**

Inasmuch as the value of the sanitary sewer easement being conveyed to the City is greater than the value of the utility easement being abandoned and sold, it is recommended City Council approve an ordinance authorizing the abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1.

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

### **Contact Information:**

Marjorie L. Cox

Assistant Director - Real Estate Services

Phone: (832) 395-3130

**ATTACHMENTS:**

**Description**

Council District Map

Parcel/Aerial Map

**Type**

Backup Material

Backup Material

# Council District Map - Parcels SY18-027 and DY18-025

Abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1. District C as verified by GIMS



1 inch = 79 feet

**CITY OF HOUSTON**  
 Department of Public Works and Engineering  
 Geographic Information & Management System (GIMS)

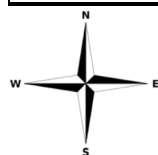
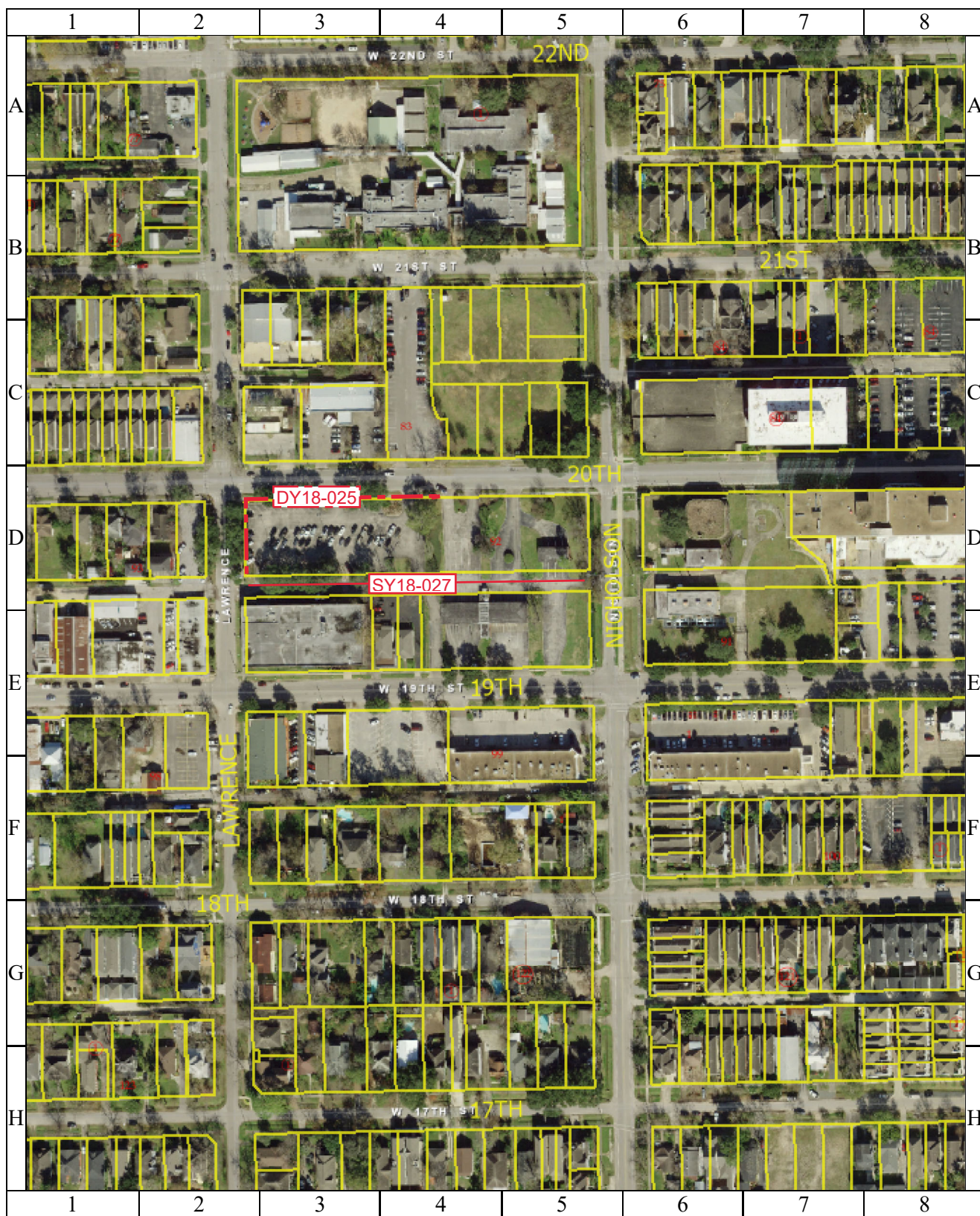
DISCLAIMER: THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.  
 THE CITY DOES NOT WARRANT ITS ACCURACY OR COMPLETENESS.





# Parcel Map/Aerial Map - Parcels SY18-027 and DY18-025

Abandonment and sale of a variable width utility easement, from Lawrence Street to Nicholson Street, in exchange for conveyance to the City of a 15-foot wide sanitary sewer easement, all located within Block 92, of the Houston Heights Addition, out of the John Austin Survey, A-1.



1 inch = 79 feet

**CITY OF HOUSTON**  
 Department of Public Works and Engineering  
 Geographic Information & Management System (GIMS)

DISCLAIMER: THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.  
 THE CITY DOES NOT WARRANT ITS ACCURACY OR COMPLETENESS.





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/18/2019

### **HPW20CMS04/WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT**

Agenda Item#: 18.

#### **Summary:**

ORDINANCE finding and determining public convenience and necessity for the acquisition of real property interests in connection with the public improvement project known as the Westridge Regional Lift Station Construction Project authorizing the acquisition of fee simple title interests in or easement interests to two parcels of land required for the project which are situated in the Pleasant W. Rose, Abstract No. 645; and thirteen parcels of land required for the project which are situated in the D. White Survey, Abstract No. 887; all in Harris County, Texas, by gift dedication, purchase and the use of eminent domain and further authorizing payment of the costs of such purchases and/or eminent domain proceedings and associated costs for relocation assistance, appraisal fees, title policies/services, recording fees, court costs, and expert witness fees in connection with the acquisition of fee simple title interest in or easement to all the parcels of land required for the project

#### **Background:**

**SUBJECT: PROPERTY:** Recommendation that an ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

WBS No. R-000267-128A-2

**RECOMMENDATION:** (Summary) An ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project is part of the City's ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation or diversion of wastewater lift stations throughout the City. The subject project provides for the design and construction of the required improvements; structural, mechanical and electrical components at the lift stations. The subject project is needed for reliable and efficient collection of wastewater throughout the City and to ensure compliance with regulatory requirements and to protect public health.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT.

**No significant Fiscal Operating Impact is anticipated as a result of this action.**

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-128A-2

**Prior Council Action:**

Ordinance No. 2018-756, passed September 19, 2018

**Amount of Funding:**

No additional funding required.

**Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
**Phone:** (832) 365-3130

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 3/18/2019

### HPW20CMS04/WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT

Agenda Item#:

#### **Background:**

**SUBJECT: PROPERTY:** Recommendation that an ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

WBS No. R-000267-128A-2

**RECOMMENDATION:** (Summary) An ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

**SPECIFIC EXPLANATION:** Houston Public Works is requesting that an ordinance for the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT be passed approving and authorizing the acquisition of parcels by dedication, purchase, or condemnation.

This project is part of the City's ongoing program to improve its wastewater infrastructure through rehabilitation, replacement, consolidation or diversion of wastewater lift stations throughout the City. The subject project provides for the design and construction of the required improvements; structural, mechanical and electrical components at the lift stations. The subject project is needed for reliable and efficient collection of wastewater throughout the City and to ensure compliance with regulatory requirements and to protect public health.

This action authorizes payment for costs of land purchases/condemnations, relocation assistance expenses, appraisal fees, title policies/services, recording fees and other acquisition costs in connection with negotiations to settle purchases; finds a public necessity for the project; and approves and authorizes the condemnation of the land and improvements thereon. If negotiations to acquire the property cannot be concluded as a dedication or purchase or for any reason for which acquisition by condemnation is warranted, this action authorizes the City Attorney to file or cause Eminent Domain proceedings to be filed and acquire land, rights-of-way and/or easements for said purposes and authorizes payment for the Award of Special Commissioners and court costs associated with condemnation proceedings. Parcels with a consideration that exceeds the spending authority threshold set by State law will be submitted to City Council as they are finalized. This will expedite the process of acquiring land, rights-of-way and/or easements in support of the WESTRIDGE REGIONAL LIFT STATION CONSTRUCTION PROJECT.

**No significant Fiscal Operating Impact is anticipated as a result of this action.**

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-128A-2

#### **Prior Council Action:**

Ordinance No. 2018-756, passed September 19, 2018

#### **Amount of Funding:**

No additional funding required.

#### **Contact Information:**

Marjorie L. Cox  
Assistant Director – Real Estate Services  
Phone: (832) 365-3130

**ATTACHMENTS:**

**Description**

Funding Ordinance

Location Map

Metes & Bounds and Surveys

**Type**

Ordinance/Resolution/Motion

Backup Material

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

District B, District I

Item Creation Date: 4/22/2019

HAS - Engineering Contract with Kimley-Horn and Associates for the Parking Access and Revenue Control System (PARCS) Project at IAH and HOU; Project No. 783

Agenda Item#: 19.

### **Summary:**

ORDINANCE appropriating \$2,200,000.00 out of Airport Improvement Fund and approving and authorizing Professional Engineering Services Contract between the City of Houston and **KIMLEY-HORN and ASSOCIATES, INC**, for the Parking Access and Revenue Control System Project at George Bush Intercontinental Airport, Houston and William P. Hobby Airport, Houston; providing a maximum contract amount - \$2,476,233.00 - Enterprise Fund - **DISTRICTS B - DAVIS and I - GALLEGOS**

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Engineering Services Contract with Kimley-Horn and Associates, Inc. for the Parking Access and Revenue Control System (PARCS) Project at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU), appropriating the necessary funds, and setting a maximum contract amount. (Project No. 783)

#### **SPECIFIC EXPLANATION:**

Parking is an important element in the passenger experience and the largest source of non-airline revenue for the Houston Airport System (HAS), with gross sales of approximately \$110 million annually. HAS offers passengers roughly 30,000 parking spaces in numerous garages and surface lots at both George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU). HAS and its parking operator controls access to these spaces and collects the revenues using a parking access and revenue control system (PARCS) that, in real time, administers a complex set of rules to verify access rights, determine parking fees, and process customer payments.

The current PARCS is a 2002 vintage Amano-McGann system, which is at the end of its useful life. The system lacks state-of-the art functionality, such as license plate recognition (LPR) capability and is suffering from latency and reliability issues. It is becoming increasingly difficult to find support technicians trained on our version of the system. To improve the customer experience, parking revenues, and operational efficiencies, the current PARCS needs to be replaced. A new PARCS will offer improved reliability, greater revenue control, enhanced functionality, and compatibility with other systems that HAS is installing, such as the Automated Parking Guidance

## System (APGS).

The first step towards replacing the current PARCS is to hire an engineering services firm with expertise and experience in designing and developing the technical specifications for the City to procure a new PARCS. On July 20, 2018, a Request for Qualifications (RFQ) was issued, and on August 16, 2018 proposals were received from the following firms:

1. Kimley-Horn and Associates, Inc.
2. Wantman Group – Lumin Advisors (Joint Venture)

Upon completion of the Evaluation Committee's review of the proposals, Kimley-Horn and Associates, Inc. (Kimley-Horn) was recommended for award. Kimley-Horn will be paid on a lump sum basis, with monthly progress payments. The scope of work for this engineering services contract encompasses three elements:

(i) PARCS Technical Specifications - Kimley-Horn will review and assess the current PARCS and related systems, make recommendations for upgrades, and write the technical specifications to be included the City's procurement of a new PARCS.

(ii) Parking Infrastructure Design – Kimley-Horn will design infrastructure for the new system, including entry and exit lanes/plazas and all communication connections in the parking facilities, and will prepare construction drawings to include in the City's procurement of a new PARCS.

(iii) Construction Management – Kimley-Horn will manage the construction, installation, and testing of the new PARCS infrastructure, equipment, and software following the City's procurement process.

### **Project Costs:**

\$ 171,103.00 Preliminary Design  
\$ 350,640.00 Final Design and Bidding  
\$1,954,490.00 Construction Services  
\$2,476,233.00 TOTAL

### **MWBE Participation:**

This contract has a 24% MWBE goal. Kimley-Horn and Associates, Inc. has submitted a participation plan approved by the HAS Office of Business Opportunity and will meet or exceed the goal using the following certified firm:

Firm	Type	Scope	%	\$
Ferguson Consulting, Inc.	WBE	Electrical/Telecom	24	594,296.00

### **Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **O&M Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is

required as stated in the Financial Policies.

**Capital Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$100,000.00	\$176,233.00	\$276,233.00

**Amount of Funding:**

\$ 2,200,000.00 HAS – Airport Improvement Fund (8011)

\$ 276,233.00 HAS – Revenue Fund (8001)

\$ 2,476,233.00 Total

**Contact Information:**

Todd Curry 281/233-1896

Ian Wadsworth 281/233-1682

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District I

Item Creation Date: 4/22/2019

HAS - Engineering Contract with Kimley-Horn and Associates for the Parking Access and Revenue Control System (PARCS) Project at IAH and HOU; Project No. 783

Agenda Item#:

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance approving and authorizing a Professional Engineering Services Contract with Kimley-Horn and Associates, Inc. for the Parking Access and Revenue Control System (PARCS) Project at George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU), appropriating the necessary funds, and setting a maximum contract amount. (Project No. 783)

#### **SPECIFIC EXPLANATION:**

Parking is an important element in the passenger experience and the largest source of non-airline revenue for the Houston Airport System (HAS), with gross sales of approximately \$110 million annually. HAS offers passengers roughly 30,000 parking spaces in numerous garages and surface lots at both George Bush Intercontinental Airport/Houston (IAH) and William P. Hobby Airport (HOU). HAS and its parking operator controls access to these spaces and collects the revenues using a parking access and revenue control system (PARCS) that, in real time, administers a complex set of rules to verify access rights, determine parking fees, and process customer payments.

The current PARCS is a 2002 vintage Amano-McGann system, which is at the end of its useful life. The system lacks state-of-the-art functionality, such as license plate recognition (LPR) capability and is suffering from latency and reliability issues. It is becoming increasingly difficult to find support technicians trained on our version of the system. To improve the customer experience, parking revenues, and operational efficiencies, the current PARCS needs to be replaced. A new PARCS will offer improved reliability, greater revenue control, enhanced functionality, and compatibility with other systems that HAS is installing, such as the Automated Parking Guidance System (APGS).

The first step towards replacing the current PARCS is to hire an engineering services firm with expertise and experience in designing and developing the technical specifications for the City to procure a new PARCS. On July 20, 2018, a Request for Qualifications (RFQ) was issued, and on August 16, 2018 proposals were received from the following firms:

1. Kimley-Horn and Associates, Inc.
2. Wantman Group – Lumin Advisors (Joint Venture)

Upon completion of the Evaluation Committee's review of the proposals, Kimley-Horn and Associates, Inc. (Kimley-Horn) was recommended for award. Kimley-Horn will be paid on a lump sum basis, with monthly progress payments. The scope of work for this engineering services contract encompasses three elements:

(i) PARCS Technical Specifications - Kimley-Horn will review and assess the current PARCS and related systems, make recommendations for upgrades, and write the technical specifications to be included in the City's procurement of a new PARCS.

(ii) Parking Infrastructure Design – Kimley-Horn will design infrastructure for the new system, including entry and exit lanes/plazas and all communication connections in the parking facilities, and will prepare construction drawings to include in the City's procurement of a new PARCS.

(iii) Construction Management – Kimley-Horn will manage the construction, installation, and testing of the new PARCS infrastructure, equipment, and software following the City's procurement process.

#### **Project Costs:**

\$ 171,103.00 Preliminary Design  
\$ 350,640.00 Final Design and Bidding  
\$1,954,490.00 Construction Services  
\$2,476,233.00 TOTAL

#### **MWBE Participation:**

This contract has a 24% MWBE goal. Kimley-Horn and Associates, Inc. has submitted a participation plan approved by the HAS Office of Business Opportunity and will meet or exceed the goal using the following certified firm:

Firm	Type	Scope	%	\$
Ferguson Consulting, Inc.	WBE	Electrical/Telecom	24	594,296.00

**Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**O&M Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Capital Fiscal Note:**

No significant Fiscal Operating impact is anticipated as a result of this project.

**Director's Signature:**

DocuSigned by:

*Mario Diaz*

F8C167B8B8A045F...

Mario C. Diaz  
Houston Airport System

DocuSigned by:

*Andy Icken*

FFE547D8437E417...

Andy Icken  
Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$100,000.00	\$176,233.00	\$276,233.00

**Amount of Funding:**

\$ 2,200,000.00 HAS – Airport Improvement Fund (8011)

\$ 276,233.00 HAS – Revenue Fund (8001)

\$ 2,476,233.00 Total

**Contact Information:**

Todd Curry 281/233-1896

Ian Wadsworth 281/233-1682



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 5/2/2019

LGL-Denise Garcia v. COH Settlement & Release

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Settlement and Release Agreement between the City of Houston and **DENISE GARCIA** to settle a lawsuit (USDC Civil Action Number 4:16-CV-2134)

### **Background:**

On or about July 18, 2016, Plaintiff filed her lawsuit entitled *Denise Garcia v. The State of Texas, Harris County, City of Houston and Raul Leal III, Individually*, under the cause number 4:16-cv-2134 in the United States District Court for the Southern District of Texas, Houston Division. Subsequently, Plaintiff amended her complaint to add as defendants HPD Officers Richard Leal, III, Timothy Huerta, Brittany Jones, and an undercover narcotics officer known as "Officer M.S." Plaintiff claimed that her civil and constitutional rights were violated by City Defendants during and after a traffic stop on November 14, 2014. Specifically, Plaintiff's Fourth Amended Original Complaint alleged that Officers Leal, Huerta, Jones and M.S. violated her 4<sup>th</sup> Amendment rights (unreasonable search and seizure and unlawful detention); violated her 14<sup>th</sup> Amendment rights (racial profiling); and violated her 1st Amendment rights (threatening to arrest her for speaking to her passenger and reporting the incident to her employer). As to the City of Houston, Plaintiff claimed violation of her 14<sup>th</sup> Amendment rights (racial profiling); and failure to train, supervise and discipline Houston police officers.

The facts underlying the lawsuit are: On or about November 14, 2014, Officer M.S. observed Garcia's vehicle stop at a residence that was under surveillance for drug trafficking. Officers Leal and Huerta responded to a request for assistance and pulled the vehicle over after observing traffic violations. In addition to Garcia, there was an adult passenger, a 3-year old child, and a sick 7-month old in the vehicle. The adult passenger was arrested for outstanding municipal warrants, and the vehicle was searched after the 3-year old stated "daddy put candy in the car seat." Officer Jones conducted a search of Garcia and detained her in Jones' patrol car while the vehicle search was conducted. No narcotics were found. The entire traffic stop lasted approximately 52 minutes. Garcia was not arrested and did not receive a ticket. She complained her sick baby missed a doctor's appointment as a result.

The parties participated in court-ordered mediation. The City Attorney recommends that City Council adopt an ordinance approving and authorizing the compromise, settlement and release of Plaintiff's claims against the City Defendants by issuing a check to Denise Garcia and her attorney, Randall Kallinen, in exchange for a payment of \$60,000.

Fiscal Note: Funding for this item is included in the FY19 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policies.

### **Prior Council Action:**



N/A

**Amount of Funding:**

\$60,000.00 – Fund 1004 – Property and Casualty Fund

**Contact Information:**

Don Fleming, Section Chief of LECR: 832-393-6303

Marjorie Cohen, Sr. Assistant City Attorney: 832-393-6457

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/10/2019

LGL-Delinquent Tax Agreement Ordinance for Linebarger

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** for the Collection of Delinquent Ad Valorem Taxes.

### **Background:**

The City is seeking a contract for professional legal services with the firm of Linebarger, Goggan, Blair & Sampson, LLP (the "Firm") to represent the City as needed in collection of delinquent ad valorem property taxes.

The firm is one of two dominant delinquent tax collection firms in Harris, Montgomery, and Fort Bend Counties. The City began a dual-vendor approach to tax collections with two firms in 2014. The City has since received exemplary service from both firms in this specialized field, even though the dual-vendor approach to delinquent ad valorem tax collections is likely the first of its kind in Texas. The Firms' overlapping collections activity for other taxing jurisdictions makes them well-suited to deliver efficient service that is easy for both the City and the taxpayers.

The proposed changes include:

- Reassignments: The account assignment committee is removed – reassignments are made by the City Attorney after eligibility is determined based on the formula below, and are subject to Council approval.
- Eligibility for additional, reassigned accounts is determined based on the following formula using Harris County Tax Office reports:
  - "levy paid" from July 1 to January 31 divided by total delinquent amount
- The collection goal is modified to exclude refunds, and includes a provision that the City Attorney may waive the goal in the case of extraordinary circumstances
- Linebarger alone will check whether City vendors have delinquent balances and are therefore unable to enter into City contracts. Under the prior contract, the firm alternates this duty each year with another tax collection firm.
- 3-year term with two one-year renewal options.
- Meetings with the firms will be quarterly instead of monthly, and certain reports will be made available on demand, as opposed to each month.

**Hire Houston First:** This procurement is exempt from the City's Hire Houston First Ordinance based on the legal department's determination that compliance with the ordinance would unduly interfere with contract needs.

**Pay or Play:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits to eligible employees in compliance with City policy.

**M/WBE Information:** This professional services contract is being issued with a 24% goal for M/WBE participation. Per information maintained by the Office of Business Opportunity, as of May 4, 2019, the Contractor is currently performing above that goal.

**Fiscal Note:** Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11 therefore no Fiscal Note is required as stated in the Financial Policies.

---

Ronald C. Lewis, City Attorney

**Prior Council Action:**

Ordinance 2014-687, passed 06/25/2014

Ordinance 2017-194, passed 03/22/2017

**Amount of Funding:**

Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11

**Contact Information:**

Assistant City Attorney Joseph R. Crawford ..... 832.393.6454

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 5/14/2019

District ALL

Item Creation Date: 4/10/2019

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **LINEBARGER GOGGAN BLAIR & SAMPSON, LLP** for the Collection of Delinquent Ad Valorem Taxes.

### **Background:**

The City is seeking a contract for professional legal services with the firm of Linebarger, Goggan, Blair & Sampson, LLP (the "Firm") to represent the City as needed in collection of delinquent ad valorem property taxes.

The firm is one of two dominant delinquent tax collection firms in Harris, Montgomery, and Fort Bend Counties. The City began a dual-vendor approach to tax collections with two firms in 2014. The City has since received exemplary service from both firms in this specialized field, even though the dual-vendor approach to delinquent ad valorem tax collections is likely the first of its kind in Texas. The Firms' overlapping collections activity for other taxing jurisdictions makes them well-suited to deliver efficient service that is easy for both the City and the taxpayers.

The proposed changes include:

- Reassignments: The account assignment committee is removed – reassignments are made by the City Attorney after eligibility is determined based on the formula below, and are subject to council approval.
- Eligibility for additional, reassigned accounts is determined based on the following formula using Harris County Tax Office reports:
  - "levy paid" from July 1 to January 31 divided by total delinquent amount
- The collection goal is modified to exclude refunds, and includes a provision that the City Attorney may waive the goal in the case of extraordinary circumstances.
- Linebarger alone will check whether City vendors have delinquent balances and are therefore unable to enter into City contracts. Under the prior contract, the firm alternates this duty each year with another tax collection firm.
- 3-year term with two one-year renewal options.
- Meetings with the firms will be quarterly instead of monthly, and certain reports will be made available on demand, as opposed to each month.

**Hire Houston First:** This procurement is exempt from the City's Hire Houston First Ordinance based on the legal department's determination that compliance with the ordinance would unduly interfere with contract needs.

**Pay or Play:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits to eligible employees in compliance with City policy.

**M/WBE Information:** This professional services contract is being issued with a 24% goal for M/WBE participation. Per information maintained by the Office of Business Opportunity, as of May 4, 2019, the Contractor is currently performing above that goal.



**Fiscal Note:** Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11 therefore no Fiscal Note is required as stated in the Financial Policies.

---

Ronald C. Lewis, City Attorney

**Prior Council Action:**

Ordinance 2014-687, passed 06/25/2014

Ordinance 2017-194, passed 03/22/2017

**Amount of Funding:**

Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11.

**Contact Information:**

Assistant City Attorney Joseph R. Crawford ..... 832.393.6454



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/10/2019

LGL-Delinquent Tax Agreement Ordinance for Perdue

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP and GREENBERG TRAUIG, LLP**, functioning as a joint venture for the Collection of Delinquent Ad Valorem Taxes.

### **Background:**

The City is seeking a contract for professional legal services with Perdue, Brandon, Fielder, Collins & Mott, LLP and Greenberg Traurig, LLP, functioning as a joint venture (the "Firm") to represent the City as needed in collection of delinquent ad valorem property taxes.

The firm is one of two dominant delinquent tax collection firms in Harris, Montgomery, and Fort Bend Counties. The City began a dual-vendor approach to tax collections with two firms in 2014. The City has since received exemplary service from both firms in this specialized field, even though the dual-vendor approach to delinquent ad valorem tax collections is likely the first of its kind in Texas. The Firms' overlapping collections activity for other taxing jurisdictions makes them well-suited to deliver efficient service that is easy for both the City and the taxpayers.

The proposed changes include:

- Reassignments: The account assignment committee is removed – reassignments are made by the City Attorney after eligibility is determined based on the formula below, and are subject to council approval.
- Eligibility for additional, reassigned accounts is determined based on the following formula using Harris County Tax Office reports:
  - "levy paid" from July 1 to January 31 divided by total delinquent amount
- The collection goal is modified to exclude refunds, and includes a provision that the City Attorney may waive the goal in the case of extraordinary circumstances
- The Firm will no longer check whether City vendors have delinquent balances and are therefore unable to enter into City contracts. Currently, the firm alternates this duty each year with another tax collection firm.
- 3-year term with two one-year renewal options.
- Meetings with the firms will be quarterly instead of monthly, and certain reports will be made available on demand, as opposed to each month.

**Hire Houston First:** This procurement is exempt from the City's Hire Houston First Ordinance based on the legal department's determination that compliance with the ordinance would unduly interfere with contract needs.

**Pay or Play:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits to eligible employees in compliance with City policy.

**M/WBE Information:** This professional services contract is being issued with a 24% goal for M/WBE participation. Per information maintained by the Office of Business Opportunity, as of May 4, 2019, the Contractor is currently performing above that goal.

**Fiscal Note:** Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11 therefore no Fiscal Note is required as stated in the Financial Policies.

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Ronald C. Lewis, City Attorney

**Prior Council Action:**

Ordinance 2014-686; passed 06/25/2014

**Amount of Funding:**

Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11

**Contact Information:**

Assistant City Attorney Joseph R. Crawford ..... 832.393.6454

**ATTACHMENTS:**

**Description**

Signed coversheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 5/14/2019

District ALL

Item Creation Date: 4/10/2019

Agenda Item#:

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP and GREENBERG TRAUIG, LLP**, functioning as a joint venture for the Collection of Delinquent Ad Valorem Taxes.

### **Background:**

The City is seeking a contract for professional legal services with Perdue, Brandon, Fielder, Collins & Mott, LLP and Greenberg Traurig, LLP, functioning as a joint venture (the "Firm") to represent the City as needed in collection of delinquent ad valorem property taxes.

The firm is one of two dominant delinquent tax collection firms in Harris, Montgomery, and Fort Bend Counties. The City began a dual-vendor approach to tax collections with these two firms in 2014. The City has since received exemplary service from both firms in this specialized field, even though the dual-vendor approach to delinquent ad valorem tax collections is likely the first of its kind in Texas. The Firm's overlapping collections activity for other taxing jurisdictions makes them well-suited to deliver efficient service that is easy for both the City and the taxpayers.

The proposed changes include:

- Reassignments: The account assignment committee is removed – reassignments are made by the City Attorney after eligibility is determined based on the formula below, and are subject to council approval.
- Eligibility for additional, reassigned accounts is determined based on the following formula using Harris County Tax Office reports:
  - "levy paid" from July 1 to January 31 / total delinquent amount
- The collection goal is modified to exclude refunds, and includes a provision that the City Attorney may waive the goal in the case of extraordinary circumstances
- The Firm will no longer check whether City vendors have delinquent balances, and are therefore unable to enter into City contracts. Under the prior contract, the firm alternates this duty each year with another tax collection firm.
- 3-year term with two one-year renewal options.
- Meetings with the firms will be quarterly instead of monthly, and certain reports will be made available on demand, as opposed to each month.

**Hire Houston First:** This procurement is exempt from the City's Hire Houston First Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

**Pay or Play:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits to eligible employees in compliance with City policy.

**M/WBE Information:** This professional services contract is being issued with a 24% goal for M/WBE participation. Per information maintained by the Office of Business Opportunity as of May 4, 2019, the Contractor is currently performing above that goal.



**Fiscal Note:** Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11 therefore no Fiscal Note is required as stated in the Financial Policies.



Ronald C. Lewis, City Attorney

**Prior Council Action:**

Ordinance 2014-686; passed 06/25/2014

**Amount of Funding:**

Funding for this item is paid from amounts collected under Tax Code §§ 33.07, 33.08, and 33.11.

**Contact Information:**

Joseph R. Crawford ..... 832.393.6454



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/11/2019

LGL – Hawkins Delafield & Wood LLP – Fourth  
Supplemental Appropriation NEWPP

Agenda Item#: 23.

### **Summary:**

ORDINANCE authorizing the transfer of \$24,000.00 from the NEWPP Expansion-Swift Fund to the HPW-NEWPP Construction Fund and appropriating said sum out of HPW-NEWPP Construction Fund; appropriating \$126,000.00 out of Water Authorities Capital CONTRIB-NEWPP Fund; approving the expenditure of both sums as the fourth additional appropriation to the agreement for Professional Services between the City of Houston and **HAWKINS DELAFIELD & WOOD LLP** (Approved by Ordinance 2014-1183, as amended); amending Ordinance 2014-1183 to increase the maximum contract amount by \$150,000.00 for a maximum contract amount of \$1,931,590.00

### **Background:**

Fourth supplemental appropriation to the Agreement for Professional Services between the City of Houston and Hawkins Delafield & Wood LLP, special counsel for the Northeast Water Purification Plant ("NEWPP") Expansion Project, WBS No. S-000066-L032-7-01-01.

### **RECOMMENDATION:**

Adopt an Ordinance authorizing the transfer of \$24,000.00 from the NEWPP Expansion-Swift Fund to the HPW-NEWPP Construction Fund and appropriating said sum out of the HPW-NEWPP Construction Fund; appropriating \$126,000.00 out of the Water Authorities Capital Contrib-NEWPP Fund; approving the expenditure of both sums as the fourth additional appropriation to the Agreement for Professional Services between the City of Houston and Hawkins Delafield & Wood LLP (approved by Ordinance 2014-1183, as amended); amending Ordinance 2014-1183 to increase the maximum contract amount by \$150,000.00 for a maximum contract amount of \$1,931,590.00; containing provisions related to the subject; and declaring an emergency.

### **SPECIFIC EXPLANATION:**

The NEWPP Expansion Project ("Project") will provide approximately 320 million gallons of water per day to the City and its regional water authority partners in Harris and North Fort Bend Counties ("Authorities") at an estimated cost of \$1.7 billion. The Project, which is the largest of its kind in the world currently under construction, is funded by the City and the Authorities, with the City responsible for 16% of Project costs, and the Authorities responsible for 84% of Project costs.

Hawkins Delafield & Wood LLP ("Hawkins") serves as special counsel to the City for the Project

pursuant to an Agreement for Professional Services dated January 6, 2015 ("Agreement"). Special counsel was sought due to the size and complexity of the Project, and the unique project delivery method selected. Hawkins has advised and assisted the City in negotiating and drafting the progressive design-build contract with Houston Waterworks Team ("Contract") for delivery of the Project. Hawkins continues to advise the City regarding Contract application and implementation, and to advise and assist the City in negotiating and drafting Contract amendments for incremental service delivery and to establish a Guaranteed Maximum Price. Hawkins' legal advice is critical to the City's successful navigation of novel legal issues presented by the Contract, the Project, and the seldom-used state procurement laws applicable to the Project.

The Agreement is included in the Project costs and is therefore funded by the City and the Authorities at 16% and 84% respectively. The amount of \$600,000.00 was originally appropriated and allocated to the Agreement. On July 29, 2015, an additional sum of \$674,200.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,274,200.00. On June 21, 2017, an additional sum of \$353,390.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,627,590.00. On August 22, 2018, an additional sum of \$154,000.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,781,590.00.

**MWBE:**

The MWBE Zero Percent Goal Document approved by the Office of Business Opportunity is attached.

**PAY OR PLAY:**

The Agreement requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, Hawkins provides health benefits for eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:**

The Agreement is exempt for the City's Hire Houston First Ordinance based on a determination by the Legal Department and the Houston Public Works Department that it would unduly interfere with contract needs.

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this Project.

**REQUIRED AUTHORIZATION:**

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Ronald C. Lewis, City Attorney

**Prior Council Action:**

Ord. 2014-1183, adopted 12/17/2014

Ord. 2015-733, adopted 07/29/2015

Ord. 2017-458, adopted 06/21/2017

Ord. 2018-669, adopted 08/22/2018

**Amount of Funding:**

\$24,000.00, to be transferred from the NEWPP Expansion-Swift Fund (Fund 8434) to the HPW-NEWPP Construction Fund (Fund 8506), and appropriated out of Fund 8506; plus \$126,000.00, to be appropriated out of the Water Authorities Capital Contrib-NEWPP Fund (Fund 8505).

**Contact Information:**

Ronald C. Lewis, City Attorney

Carol Ellinger Haddock, P.E., Director, Houston Public Works

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 3/11/2019

LGL – Hawkins Delafield &amp; Wood LLP – Fourth Supplemental Appropriation NEWPP

Agenda Item#:

**Summary:**

AN ORDINANCE AUTHORIZING THE TRANSFER OF \$24,000.00 FROM THE NEWPP EXPANSION-SWIFT FUND TO THE HPW-NEWPP CONSTRUCTION FUND AND APPROPRIATING SAID SUM OUT OF THE HPW-NEWPP CONSTRUCTION FUND; APPROPRIATING \$126,000.00 OUT OF THE WATER AUTHORITIES CAPITAL CONTRIB-NEWPP FUND; APPROVING THE EXPENDITURE OF BOTH SUMS AS THE FOURTH ADDITIONAL APPROPRIATION TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF HOUSTON AND HAWKINS DELAFIELD & WOOD LLP (APPROVED BY ORDINANCE 2014-1183, AS AMENDED); AMENDING ORDINANCE 2014-1183 TO INCREASE THE MAXIMUM CONTRACT AMOUNT BY \$150,000.00 FOR A MAXIMUM CONTRACT AMOUNT OF \$1,931,590.00; CONTAINING PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EMERGENCY.

**Background:**

Fourth supplemental appropriation to the Agreement for Professional Services between the City of Houston and Hawkins Delafield & Wood LLP, special counsel for the Northeast Water Purification Plant ("NEWPP") Expansion Project, WBS No. S-000066-L032-7-01-01.

**RECOMMENDATION:**

Adopt an Ordinance authorizing the transfer of \$24,000.00 from the NEWPP Expansion-Swift Fund to the HPW-NEWPP Construction Fund and appropriating said sum out of the HPW-NEWPP Construction Fund; appropriating \$126,000.00 out of the Water Authorities Capital Contrib-NEWPP Fund; approving the expenditure of both sums as the fourth additional appropriation to the Agreement for Professional Services between the City of Houston and Hawkins Delafield & Wood LLP (approved by Ordinance 2014-1183, as amended); amending Ordinance 2014-1183 to increase the maximum contract amount by \$150,000.00 for a maximum contract amount of \$1,931,590.00; containing provisions related to the subject; and declaring an emergency.

**SPECIFIC EXPLANATION:**

The NEWPP Expansion Project ("Project") will provide approximately 320 million gallons of water per day to the City and its regional water authority partners in Harris and North Fort Bend Counties ("Authorities") at an estimated cost of \$1.7 billion. The Project, which is the largest of its kind in the world currently under construction, is funded by the City and the Authorities, with the City responsible for 16% of Project costs, and the Authorities responsible for 84% of Project costs.

Hawkins Delafield & Wood LLP ("Hawkins") serves as special counsel to the City for the Project pursuant to an Agreement for Professional Services dated January 6, 2015 ("Agreement"). Special counsel was sought due to the size and complexity of the Project, and the unique project delivery method selected. Hawkins has advised and assisted the City in negotiating and drafting the progressive design-build contract with Houston Waterworks Team ("Contract") for delivery of the Project. Hawkins continues to advise the City regarding Contract application and implementation, and to advise and assist the City in negotiating and drafting Contract amendments for incremental service delivery and to establish a Guaranteed Maximum Price. Hawkins' legal advice is critical to the City's successful navigation of novel legal issues presented by the Contract, the Project, and the seldom-used state procurement laws applicable to the Project.

The Agreement is included in the Project costs and is therefore funded by the City and the Authorities at 16% and 84% respectively. The amount of \$600,000.00 was originally appropriated and allocated to the Agreement. On July 29, 2015, an additional sum of \$674,200.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,274,200.00. On June 21, 2017, an additional sum of \$353,390.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,627,590.00. On August 22, 2018, an additional sum of \$154,000.00 was appropriated and allocated to the Agreement, increasing the not-to-exceed amount to \$1,781,590.00.

**MWBE:**

The MWBE Zero Percent Goal Document approved by the Office of Business Opportunity is attached.

**PAY OR PLAY:**

The Agreement requires compliance with the City's Pay or Play Ordinance regarding health benefits for employees of City contractors. In this case, Hawkins provides health benefits for eligible employees in compliance with City policy.

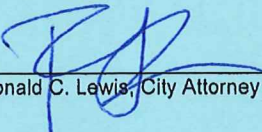
**HIRE HOUSTON FIRST:**



The Agreement is exempt for the City's Hire Houston First Ordinance based on a determination by the Legal Department and the Houston Public Works Department that it would unduly interfere with contract needs.

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this Project.

**REQUIRED AUTHORIZATION:**  
\_\_\_\_\_  
Ronald C. Lewis, City Attorney**Prior Council Action:**

Ord. 2014-1183, adopted 12/17/2014

Ord. 2015-733, adopted 07/29/2015

Ord. 2017-458, adopted 06/21/2017

Ord. 2018-669, adopted 08/22/2018

**Amount of Funding:**

\$24,000.00, to be transferred from the NEWPP Expansion-Swift Fund (Fund 8434) to the HPW-NEWPP Construction Fund (Fund 8506), and appropriated out of Fund 8506; plus \$126,000.00, to be appropriated out of the Water Authorities Capital Contrib-NEWPP Fund (Fund 8505).

**Contact Information:**

Ronald C. Lewis, City Attorney

Carol Ellinger Haddock, P.E., Director, Houston Public Works

**ATTACHMENTS:****Description**

HDW-Goal Modification Form

**Type**

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/9/2019

HFD – 2018 Assistance to Firefighters Grant

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing the submission of an electronic application and acceptance for grant assistance to the Federal Emergency Management Agency (FEMA) for the FY 2018 Assistance to Firefighters Grant Program; declaring the City's eligibility for such grants; authorizing the Chief of the Houston Fire Department to act as the City's representative in the application process, to accept and expend the grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program

### **Background:**

Approval of an ordinance authorizing the application and acceptance of award for the Federal Emergency Management Agency (FEMA) FY 2018 Assistance to Firefighters Grant Program.

### **SPECIFIC EXPLANATION:**

The Houston Fire Department (HFD) requests City Council approve an ordinance authorizing the application and acceptance of award for the Federal Emergency Management Agency (FEMA) FY 2018 Assistance to Firefighters Grant Program in the amount of \$2,701,780 with a cash match of \$405,266 for a total program cost of \$3,107,046.

For the 2018 Assistance to Firefighters Grant (AFG), HFD proposes two projects; Vehicle Exhaust Extraction Systems project and Blue Card Incident Command training program.

In the prior grant period, HFD was awarded the 2017 AFG to install vehicle exhaust removal systems in our 15 busiest fire stations. To continue to improve the health of its workforce by reducing firefighter exposure to vehicle exhaust, a known carcinogen, HFD is now requesting \$1,800,017 to install vehicle exhaust removal systems at 30 additional fire stations. These fire stations house multiple emergency response vehicles; all of which release toxic fumes throughout the day. These stations are staffed on a 24/7/365 basis. Installation of vehicle exhaust systems are expected to improve the health of emergency response firefighters permanently assigned to staff those stations.

Previously, HFD secured funding from the 2016 AFG to certify every officer and Incident Command Technician in the Blue Card Program. The intent of this program is to address multiple core competencies identified in the National Preparedness Goal through the introduction of the Blue Card Hazard Zone Incident Command Training and Certification Program (Blue Card). The Blue Card program enables HFD to improve upon issues related to fire management and suppression, threat and hazard identification, operational coordination, and operational communication. As HFD implemented the training and certification process, the need to include our Engineer Operators (EO) became apparent, as EOs are capable of functioning as an officer

for HFD. Therefore, HFD is now seeking \$1,307,029 to continue the Blue Card training for 650 EOs and 30 recently promoted officers.

**Fiscal Note:**

Funding for this item will be included in the FY2020 Proposed Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

No significant Fiscal Operating impact is anticipated as a result of this project.

**Amount of Funding:**

Total: \$3,107,046.00

\$234,784.00 Cash Match (Fund 1800)

\$170,482.00 Cash Match (Fund 1000)

\$2,701,780 Federal Grant (Fund 5000)

**Contact Information:**

Richard Mann Phone: 832-394-6712

Richard Galvan Phone: 832-394-7223

**ATTACHMENTS:**

**Description**

Signed RCA

**Type**

Signed Cover sheet



**REQUEST FOR COUNCIL ACTION****TO:** Mayor via City Secretary**Subject:**

An ordinance authorizing the Director of the Houston Fire Department to apply for a grant from the FEMA Assistance to Firefighters Grant ("AFG") Program.

**Category #**

4

**Page 1 of 2****Agenda Item****From:** (Department or other point of origin):

Samuel Peña

Fire Chief

Fire Department

**Origination Date****Agenda Date****DIRECTOR'S SIGNATURE****Council District(s) Affected:** All**For additional information contact:**

Richard Mann

Phone: 832-394-6712

**Date and Identification of prior authorizing Council Action:****RECOMMENDATION: (Summary)**

Approval of an ordinance authorizing the application and acceptance of award for the Federal Emergency Management Agency (FEMA) FY 2018 Assistance to Firefighters Grant Program.

**Amount and Source of Funding:**

Total: \$3,107,046

\$234,784 Cash Match (Fund 1800)

\$170,482 Cash Match (Fund 1000)

\$2,701,780 Federal Grant (Fund 5000)

**Finance Budget****SPECIFIC EXPLANATION:**

The Houston Fire Department (HFD) requests City Council approve an ordinance authorizing the application and acceptance of award for the Federal Emergency Management Agency (FEMA) FY 2018 Assistance to Firefighters Grant Program in the amount of \$2,701,780 with a cash match of \$405,266 for a total program cost of \$3,107,046.

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capable of functioning as an officer for HFD. Therefore, HFD is now seeking \$1,307,029 to continue the Blue Card training for 650 EOs and 30 recently promoted officers.

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District E

Item Creation Date: 4/25/2019

ARA-Entergy DCRF Deny

Agenda Item#: 25.

### **Summary:**

ORDINANCE denying the application of **ENTERGY TEXAS, INC**, to establish its distribution cost recovery factor filed with Houston, Texas on March 28, 2019; containing findings and provisions related to the foregoing subject; providing for severability - **DISTRICT E - MARTIN**

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of Entergy Texas, Inc. (Entergy or Company) for approval to establish its distribution cost recovery factor filed with the City of Houston (City or Houston). The City exercises original jurisdiction over the rates, operations and services of Entergy under the provisions of the Public Utility Regulatory Act (PURA) for customers inside city limits. Houston participates in Entergy proceedings, including rate proceedings, as a member of the Steering Committee of Cities (the Coalition), a group of similarly situated cities with Entergy customers within their city limits.

On March 28, 2019, Entergy filed an application to establish its DCRF rate rider within its service territory, including the City of Houston. Entergy is requesting an approximate \$3.2 million increase in rates for service to retail electric customers, of which approximately \$2.0 million will be collected from residential customers. If Entergy's current request is approved, the average residential customer using 1,000 kWh per month would experience an approximate \$0.34 increase to the monthly electric bill. The proposed rate request will impact approximately 1,800 customers in the Kingwood area — 1,500 residential and 300 commercial customers.

The enabling statute permitting implementation of a DCRF was approved during the 82<sup>nd</sup> Legislative Session and allows an electric utility to adjust its rates for changes in certain distribution costs outside of a full base rate proceeding. Pursuant to State Law, the City has 60 days to review the filing and make a final decision approving, modifying or rejecting the application. Therefore, the City's deadline to adopt a rate ordinance is May 27, 2019. Unlike a full base rate proceeding, the City does not have the option to suspend a DCRF rate request and only has 60 days to review the filing to make a final determination on the reasonableness of the request.

Because of the expedited nature of the filing, the Coalition experts recommend that the City adopt an ordinance denying Entergy's application for approval to amend its DCRF. After the 60-day deadline has passed, the City's rate decision will be joined with the Company's DCRF application pending with the Public Utility Commission (PUC). The City, as a member of the coalition, will participate in the PUC proceeding.

**Departmental Approval Authority:**

---

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Contact Information:**

Lara Cottingham **Phone:**(832) 393-8503

Alisa Talley **Phone:**(832) 393-8531

**ATTACHMENTS:**

**Description**

4.25.2019 Entergy DCRF Deny RCA

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District E

Item Creation Date: 4/25/2019

ARA-Entergy DCRF Deny

Agenda Item#: 10.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of Entergy Texas, Inc. (Entergy or Company) for approval to establish its distribution cost recovery factor filed with the City of Houston (City or Houston). The City exercises original jurisdiction over the rates, operations and services of Entergy under the provisions of the Public Utility Regulatory Act (PURA) for customers inside city limits. Houston participates in Entergy proceedings, including rate proceedings, as a member of the Steering Committee of Cities (the Coalition), a group of similarly situated cities with Entergy customers within their city limits.

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Because of the expedited nature of the filing, the Coalition experts recommend that the City adopt an ordinance denying Entergy's application for approval to amend its DCRF. After the 60-day deadline has passed, the City's rate decision will be joined with the Company's DCRF application pending with the Public Utility Commission (PUC). The City, as a member of the coalition, will participate in the PUC proceeding.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

606AE9EC66A94CC

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham **Phone:**(832) 393-8503

Alisa Talley **Phone:**(832) 393-8531



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/22/2019

ARA-CenterPoint GRIP Suspend

Agenda Item#: 26.

### **Summary:**

ORDINANCE suspending for forty-five days the implementation of the interim rate adjustment filing pertaining to the retail gas utility rates by CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Entex and as CenterPoint Energy Texas Gas and otherwise maintaining current rates in effect until changed; containing findings and other provisions relating to the foregoing subject; providing for severability

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending for 45 days implementation of the CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 390,000 residential, 25,000 small general service and 900 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On March 28, 2019, CenterPoint filed an annual GRIP interim rate adjustment for customers within their Houston Division. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. The GRIP was established during the 78<sup>th</sup> Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$7.8 million for service to retail gas customers within the Houston Division. The filing captures changes in invested capital from January 1, 2018 through December 31, 2018 — a \$43.5 million increase in net investment. If the requested adjustment is adopted, the monthly fixed customer charge for all customer classes would increase as follows:

<b>Customer Class</b>	<b><u>Current</u> Rate</b>	<b><u>Proposed</u> Rate</b>	<b><u>Proposed</u> Increase</b>
Residential	\$ 15.93	\$ 16.51	\$ 0.58
General Service Small	\$ 18.68	\$ 19.54	\$ 0.86
General Service Large	\$ 188.90	\$ 203.52	\$ 14.62

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect May 27, 2019 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to July 11, 2019. The suspension period will provide City staff the time necessary to review the request, address any potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current 2019 GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days the implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

---

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Contact Information:**

Lara Cottingham Phone:(832) 393-8503  
Alisa Talley Phone:(832) 393-8531

**ATTACHMENTS:**

**Description**

**Type**

4.22.2019 CenterPoint GRIP Suspend RCA

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/22/2019

ARA-CenterPoint GRIP Suspend

Agenda Item#: 4.

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance suspending for 45 days implementation of the CenterPoint Energy Resources Corp., D/B/A CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint) Gas Reliability Infrastructure Program (GRIP) interim rate adjustment. CenterPoint provides natural gas distribution services in the Houston metropolitan area, serving approximately 390,000 residential, 25,000 small general service and 900 large volume customers in Houston. The City of Houston exercises original jurisdiction over the rates, operations, and services of CenterPoint under the provisions of the Texas Utilities Code for customers inside city limits.

On March 28, 2019, CenterPoint filed an annual GRIP interim rate adjustment for customers within their Houston Division. The GRIP permits CenterPoint to implement an interim rate adjustment to recover return on the change in invested capital and changes in depreciation and property taxes related to the new investment without filing a full base rate change request. The GRIP was established during the 78<sup>th</sup> Legislative Session to incentivize investment in Texas' gas pipeline infrastructure to meet continuing growth in the state and to enhance safety by replacing aging facilities. Pursuant to State Law, the City's role in the GRIP proceeding is to review the application to ensure compliance with GRIP statutory requirements. This includes a ministerial review of the filing to test whether GRIP calculations are correct.

CenterPoint is requesting a revenue requirement increase of \$7.8 million for service to retail gas customers within the Houston Division. The filing captures changes in invested capital from January 1, 2018 through December 31, 2018 — a \$43.5 million increase in net investment. If the requested adjustment is adopted, the monthly fixed customer charge for all customer classes would increase as follows:

Customer Class	Current Rate	Proposed Rate	Proposed Increase
Residential	\$ 15.93	\$ 16.51	\$ 0.58
General Service Small	\$ 18.68	\$ 19.54	\$ 0.86
General Service Large	\$ 188.90	\$ 203.52	\$ 14.62

Pursuant to the Texas Utilities Code, CenterPoint's request will take effect May 27, 2019 — 60 days after filing — unless City Council adopts an ordinance suspending the proposed effective date for 45 days — to July 11, 2019. The suspension period will provide City staff the time necessary to review the request, address any potential ministerial corrections to the calculations with CenterPoint, if any, and to prepare a final recommendation for consideration by the Mayor and City Council. The City must complete its review of the current 2019 GRIP request within this statutory timeframe.

ARA recommends that City Council adopt an ordinance suspending for 45 days the implementation of the CenterPoint Energy Entex GRIP interim rate adjustment.

DocuSigned by:

*Tina Paez*

606AE9EC66A94CC

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham Phone:(832) 393-8503

Alisa Talley Phone:(832) 393-8531





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/17/2019

### ARA-Crime Insurance Policy for Public Employee Dishonesty

Agenda Item#: 27.

#### **Summary:**

ORDINANCE accepting the proposal from the **HANOVER INSURANCE GROUP**, through member company, The Hanover Insurance Company, and approving and authorizing the purchase of Crime Insurance for Public Employee Dishonesty; providing a maximum contract amount - \$31,512.00 - Property & Casualty Fund

#### **Background:**

The Administration and Regulatory Affairs Department recommends that Council approve the annual Crime Insurance Policy for Public Employee Dishonesty proposed by the Hanover Group, through member company, the Hanover Insurance Company. The annual policy term begins May 29, 2019. The proposed policy premium for the annual term is **\$31,512**. In addition to Crime insurance for employee theft, the proposed policy provides computer fraud coverage that protects the City from the use of computers to fraudulently transfer City funds and other property to a third party.

Section 2-39 of the City of Houston Code of Ordinances ("the Code") requires that Public Employee Dishonesty coverage be maintained for all employees not covered by the individual public official bonds required in Section 2-37 of the Code. Public Employee Dishonesty coverage required in Section 2-39 of the Code protects the City from losses resulting from theft committed by an employee acting alone or in collusion with others. Section 2-40 (b) of the Code requires that Council approve the blanket crime policy form for public employees.

A Request for Proposals for a Crime Insurance Policy for Public Employee Dishonesty was advertised in the Houston Business Journal on February 22, 2019 and on March 1, 2019. The City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc., solicited proposals from five insurance carriers. The incumbent carrier, American International Group, Inc. (AIG) and Hanover Insurance Group are the only carriers that submitted proposals. AIG's proposal did not meet minimum specifications.

The recommended Hanover Insurance Group policy proposal meets minimum specifications and the requirements of Section 2-39 of the Code.

The details of the proposed policy are as follows:

Policy Term: May 29, 2019 to May 29, 2020

Insurance Carrier: Hanover Insurance Company

Limit: \$2,000,000 per occurrence  
Deductible: \$10,000 per occurrence  
Total Premium: \$31,512.00

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

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**Other Authorization**

**Prior Council Action:**

5-17-17 Ordinance No. 2017-349

**Amount of Funding:**

\$ 31,512.00 Policy Premium--Property / Casualty Fund: 1004

**Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Tina Paquet          Phone: (832) 393-8792

**ATTACHMENTS:**

**Description**

4.19.2019 Crime Insurance Policy for Public  
Employee Dishonesty RCA.pdf

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 4/17/2019

ARA-Crime Insurance Policy for Public Employee Dishonesty

Agenda Item#: 3.

### **Background:**

The Administration and Regulatory Affairs Department recommends that Council approve the annual Crime Insurance Policy for Public Employee Dishonesty proposed by the Hanover Group, through member company, the Hanover Insurance Company. The annual policy term begins May 29, 2019. The proposed policy premium for the annual term is **\$31,512**. In addition to Crime insurance for employee theft, the proposed policy provides computer fraud coverage that protects the City from the use of computers to fraudulently transfer City funds and other property to a third party.

Section 2-39 of the City of Houston Code of Ordinances ("the Code") requires that Public Employee Dishonesty coverage be maintained for all employees not covered by the individual public official bonds required in Section 2-37 of the Code. Public Employee Dishonesty coverage required in Section 2-39 of the Code protects the City from losses resulting from theft committed by an employee acting alone or in collusion with others. Section 2-40 (b) of the Code requires that Council approve the blanket crime policy form for public employees.

A Request for Proposals for a Crime Insurance Policy for Public Employee Dishonesty was advertised in the Houston Business Journal on February 22, 2019 and on March 1, 2019. The City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc., solicited proposals from five insurance carriers. The incumbent carrier, American International Group, Inc. (AIG) and Hanover Insurance Group are the only carriers that submitted proposals. AIG's proposal did not meet minimum specifications.

The recommended Hanover Insurance Group policy proposal meets minimum specifications and the requirements of Section 2-39 of the Code.

The details of the proposed policy are as follows:

Policy Term: May 29, 2019 to May 29, 2020  
Insurance Carrier: Hanover Insurance Company  
Limit: \$2,000,000 per occurrence  
Deductible: \$10,000 per occurrence  
Total Premium: \$31,512.00

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

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**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Prior Council Action:**

5-17-17 Ordinance No. 2017-349

### **Amount of Funding:**

\$ 31,512.00 Policy Premium--Property / Casualty Fund: 1004

### **Contact Information:**

Lara Cottingham Phone: (832) 393-8503  
Tina Paquet Phone: (832) 393-8792



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 3/10/2019

HR-Master Class Ord Amend 2017-0703

Agenda Item#: 28.

### **Summary:**

ORDINANCE amending the City's Master Classification Plan (City of Houston Ordinance No. 1998-834), as most recently amended by City of Houston Ordinance No. 2017-703, to add seven new job classifications, change pay grades for three job classifications, change two job classification titles, and delete eight job classifications; providing a repealer; providing for severability

### **Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes.

These revisions can be found on Exhibit A of the ordinance.

#### **A. Change job titles**

<b><u>Current Job Title</u></b>	<b><u>Proposed New Title</u></b>	<b><u>Current</u></b>
<b><u>Grade</u></b>		
Information Security Officer (ISO)	Information Security Officer (ISO) (Exe Lvl)	34
Chief Operating Officer	Chief Operating Officer (Exe Lvl)	37

**We need to add the term (Exe Lvl) to the title of these jobs.**

<b><u>B. Change job grades</u></b>	<b><u>Current Grade</u></b>	<b><u>New Grade</u></b>
Airport Communications Operator	13	14
Senior Airport Communications Operator	15	16
Airport Communications Supervisor	20	23

**We are changing the grades of these Airport Communications jobs to maintain a competitive pay range.**

**No pay changes for these jobs are needed in FY 2019 or beyond.**

#### **C. Add job classifications**

<b><u>Proposed Job Title</u></b>	<b><u>Proposed Pay Grade</u></b>
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- For Health, Library and other Departments as needed:  
 Assistant Director – Chief Technology Officer (Exe Lvl) 34

**We have an operating need to establish a second, lower level of the Chief Technology Officer job (PG 36) to fit the role of IT Chief for smaller departments.**

<b><u>Proposed Job Title</u></b>	<b><u>Proposed Pay Grade</u></b>
----------------------------------	----------------------------------

For Houston Airport System

Assistant Airport Operations Supervisor – Custodial	18
Airport Operations Supervisor – Custodial	21

These jobs will complete the classification scheme for custodial jobs at HAS at the fully budgeted cost of \$21,507.52 noted above.

For Houston Public Works

Public Infrastructure Inspector Trainee	12
Public Infrastructure Inspector	17
Senior Public Infrastructure Inspector	19
Public Infrastructure Inspector Supervisor	21

We are creating these jobs to modernize our classification and compensation scheme for infrastructure inspection at the fully budgeted cost of \$146,082 noted above.

<b><u>Proposed Titles to be Deleted/Delimited</u></b>	<b><u>Proposed Action</u></b>
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For Convention and Entertainment Facilities

Account Executive	Delimit Title
Assistant C&E Facilities Manager	Delimit Title
C&E Facilities Director	Delimit Title
C&E Facilities Manager	Delimit Title
Senior Account Executive	Delimit Title
Stage Manager	Delimit Title
Stagehand	Delimit Title
Theater Event Coordinator	Delimit Title

**From time to time we may delete/delimit job titles we have in our system that we are certain are obsolete and outmoded to the point they will not be used again.**

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jane E. Cheeks – Human Resources Director  
(832) 393-6043

**Contact Information:**

Jane E. Cheeks – Human Resources Director

**Prior Council Action:**

Ord. No. 2017-703

**Amount of Funding:**

\$21,507.52- HAS – Revenue Fund (8001)

\$146,082 - Project Recovery Fund (1001)

**Contact Information:**

Jane E. Cheeks, Human Resources Director  
(832) 393-6043

**ATTACHMENTS:**

**Description**

Amended-Cover Sheet-HR Master Class  
Amend 2017-0703

**Type**

Signed Cover sheet

**CITY OF HOUSTON – CITY COUNCIL**

Meeting Date:

District ALL

Item Creation Date: 3/11/2019

Agenda Item#:

**Summary:**

Approve the proposed revisions to the Master Classification Ordinance by adding 7 new job classifications, changing 3 job grades, changing 2 classification titles and deleting/delimiting 8 classifications.

**Background:**

The Human Resources Department recommends the following revisions to the civilian Master Classification Listing. We ask Council to approve these changes in the interests of updating our classification and compensation programs to better support departmental operations. No positions will be added as a result of these changes.

These revisions can be found on Exhibit A of the ordinance.

Per Financial Policies for the City of Houston (Ordinance 2018 390), no Fiscal Note is needed for items included in the FY 2019 Adopted Budget.

**\$21,507.52 – HAS Grants Fund (8000)**

**New Custodial jobs fully budgeted in FY 2019 for anticipated organizational changes.**

**\$146,082 – Project Recovery Fund (1001)**

**New Infrastructure Inspector jobs fully budgeted in FY 2019 for anticipated organizational changes.**

**A. Change job titles**

<u>Current Job Title</u>	<u>Proposed New Title</u>	<u>Current Grade</u>
Information Security Officer (ISO)	Information Security Officer (ISO) (Exe Lvl)	34
Chief Operating Officer	Chief Operating Officer (Exe Lvl)	37

**We need to add the term (Exe Lvl) to the title of these jobs.**

**B. Change job grades**

	<u>Current Grade</u>	<u>New Grade</u>
Airport Communications Operator	13	14
Senior Airport Communications Operator	15	16
Airport Communications Supervisor	20	23

**We are changing the grades of these Airport Communications jobs to maintain a competitive pay range.**

**No pay changes for these jobs are needed in FY 2019 or beyond.**

**C. Add job classifications**

<u><b>Proposed Job Title</b></u>	<u><b>Proposed Pay Grade</b></u>
----------------------------------	----------------------------------

<u>For Health, Library and other Departments as needed:</u> Assistant Director – Chief Technology Officer (Exe Lvl)	34
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**We have an operating need to establish a second, lower level of the Chief Technology Officer job (PG 36) to fit the role of IT Chief for smaller departments.**

<u><b>Proposed Job Title</b></u>	<u><b>Proposed Pay Grade</b></u>
----------------------------------	----------------------------------

<u>For Houston Airport System</u>	
Assistant Airport Operations Supervisor – Custodial	18
Airport Operations Supervisor – Custodial	21

**These jobs will complete the classification scheme for custodial jobs at HAS at the fully budgeted cost of \$21,507.52 noted above.**

<u>For Houston Public Works</u>	
Public Infrastructure Inspector Trainee	12
Public Infrastructure Inspector	17
Senior Public Infrastructure Inspector	19
Public Infrastructure Inspector Supervisor	21

**We are creating these jobs to modernize our classification and compensation scheme for infrastructure inspection at the fully budgeted cost of \$146,000 noted above.**

<u><b>Proposed Titles to be Deleted/Delimited</b></u>	<u><b>Proposed Action</b></u>
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<u>For Convention and Entertainment Facilities</u>	
Account Executive	Delimit Title
Assistant C&E Facilities Manager	Delimit Title
C&E Facilities Director	Delimit Title



C&E Facilities Manager  
Senior Account Executive  
Stage Manager  
Stagehand  
Theater Event Coordinator

Delimit Title  
Delimit Title  
Delimit Title  
Delimit Title  
Delimit Title

**From time to time we may delete/delimit job titles we have in our system that we are certain are obsolete and outmoded to the point they will not be used again.**

DocuSigned by:  
  
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Jane E. Cheeks – Human Resources Director  
(832) 393-6043

**Amount of Funding:**

\$21,507.52-HAS – Grants Fund (8000)  
\$146,082- Project Recovery Fund (1001)

**Contact Information:**

Jane E. Cheeks – Human Resources Director  
(832) 393-6043



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 12/6/2018

### L12618.A1 - Emergency Telehealth and Navigation Program - ORDINANCE

Agenda Item#: 29.

#### **Summary:**

ORDINANCE amending Ordinance No. 2016-0458 to increase the maximum contract amount and approving and authorizing first amendment to an agreement between the City of Houston and **GREATER HOUSTON HEALTHCONNECT, INC.**, to extend the contract term and provide for additional services for the Emergency Telehealth and Navigation Program (ETHAN)

#### **Background:**

**S10-L12618.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600013851 between the City of Houston and Greater Houston Healthconnect, Inc. (Approved by Ordinance No. 2016-0458, passed on June 15, 2016) to increase the maximum contract amount from \$969,807.00 to \$1,874,104.00, and to extend the contract term from June 27, 2021 to September 30, 2021 for the emergency telehealth and navigation (ETHAN) program for the Houston Fire Department**

#### **Specific Explanation:**

The Chief of Houston Fire Department and the Chief Procurement Officer recommend City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and Greater Houston Healthconnect, Inc. to increase the maximum contract amount from **\$969,807.00 to \$1,874,104.00**, and to extend the contract term **from June 27, 2021 to September 30, 2021** for the emergency telehealth and navigation (ETHAN) program for Houston Fire Department.

This contract was awarded on June 15, 2016 by Ordinance No. 2016-0458, for a three-year term with two one-year options in the original amount of \$969,807.00. Expenditures as of April 25, 2019 totaled \$880,000.00.

The ETHAN program, which originates from the Office of Business Opportunity, allows the Houston Fire Department to triage low acuity patients and connects them with primary care resources and alternative transportation options. Due to the program's high success, ETHAN has experienced a significant increase in the City of Houston patient transports and sustainability through effective Population Health Management. The increased spending authority shall enable the HFD ETHAN program to sustain services for the balance of the program ending on September 30, 2021. The three-month extension to this contract will allow for this funding to terminate concurrently with the existing ETHAN Texas 1115 Waiver Program. (The Texas 1115 Waiver is a Federal funding methodology that is managed through the Texas Health and Human Services and appropriated through the City of

Houston Health Department for specific programs.) These programs are designed to enhance access to health care, increase quality of care and improve the effectiveness of health care to patients. The

to health care, increase quality of care and improve the effectiveness of health care to patients. The ETHAN program is one of these projects that receives funding from the Texas 1115 Waiver and expires on September 30, 2021. In this event, the ETHAN Office of Business Opportunity contract and TX 1115 Waiver will expire on the same date.

The scope of work requires the contractor to provide or arrange to provide HFD Base Station access to an online scheduling system that allows ETHAN physicians to schedule appointments at participating clinics for patients; provide subcontracting with community clinics to act as safety-net clinics and other partners as requested by HFD; provide subcontracting with the University of Texas Health Science Center-Houston to conduct studies on the program; and provide subcontracting with Harris County RIDES or other transportation providers approved by HFD for patient transportation services to clinic appointments.

**M/WBE Participation:**

M/WBE participation zero-percentage goal document approved by the Office of Business Opportunity.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Fire Department	\$399,216.00	\$505,081.00	\$904,297.00

**Prior Council Action:**

Ordinance 2016-0458, Passed 6/15/16

**Amount of Funding:**

**\$904,297.00**

Contractor Responsibility Fund  
Fund No.: 2424

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Ruy Lozano, Assistant Fire Chief	HFD	281.886.9974
Dr. David Persse, Director of Public Health	HHD	832.394.6818

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
L12618.A1 - Emergency Telehealth and Navigation Program	Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 12/6/2018

L12618.A1 - Emergency Telehealth and Navigation Program - ORDINANCE

Agenda Item#: 21.

## **Summary:**

## **Background:**

**S10-L12618.A1 - Approve an ordinance authorizing a first amendment to Contract No. 4600013851 between the City of Houston and Greater Houston Healthconnect, Inc. (Approved by Ordinance No. 2016-0458, passed on June 15, 2016) to increase the maximum contract amount from \$969,807.00 to \$1,874,104.00, and to extend the contract term from June 27, 2021 to September 30, 2021 for the emergency telehealth and navigation (ETHAN) program for the Houston Fire Department**

## **Specific Explanation:**

The Chief of Houston Fire Department and the Chief Procurement Officer recommend City Council approve an ordinance authorizing a first amendment to the contract between the City of Houston and Greater Houston Healthconnect, Inc. to increase the maximum contract amount from **\$969,807.00 to \$1,874,104.00**, and to extend the contract term **from June 27, 2021 to September 30, 2021** for the emergency telehealth and navigation (ETHAN) program for Houston Fire Department.

This contract was awarded on June 15, 2016 by Ordinance No. 2016-0458, for a three-year term with two one-year options in the original amount of \$969,807.00. Expenditures as of April 25, 2019 totaled \$880,000.00.

The ETHAN program, which originates from the Office of Business Opportunity, allows the Houston Fire Department to triage low acuity patients and connects them with primary care resources and alternative transportation options. Due to the program's high success, ETHAN has experienced a significant increase in the City of Houston patient transports and sustainability through effective Population Health Management. The increased spending authority shall enable the HFD ETHAN program to sustain services for the balance of the program ending on September 30, 2021. The three-month extension to this contract will allow for this funding to terminate concurrently with the existing ETHAN Texas 1115 Waiver Program. (The Texas 1115 Waiver is a Federal funding methodology that is managed through the Texas Health and Human Services and appropriated through the City of Houston Health Department for specific programs.) These programs are designed to enhance access to health care, increase quality of care and improve the effectiveness of health care to patients. The ETHAN program is one of these projects that receives funding from the Texas 1115 Waiver and expires on September 30, 2021. In this event, the ETHAN Office of Business Opportunity contract and TX 1115 Waiver will expire on the same date.

The scope of work requires the contractor to provide or arrange to provide HFD Base Station access to an online scheduling system that allows ETHAN physicians to schedule appointments at participating clinics for patients; provide subcontracting with community clinics to act as safety-net clinics and other partners as requested by HFD; provide subcontracting with the University of Texas Health Science Center-Houston to conduct studies on the program; and provide subcontracting with Harris County RIDES or other transportation providers approved by HFD for patient transportation services to clinic appointments.

## **M/WBE Participation:**

M/WBE participation zero-percentage goal document approved by the Office of Business Opportunity.

## **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

4/30/2019

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Fire Department	\$399,216.00	\$505,081.00	\$904,297.00

## **Prior Council Action:**

**Final Council Action:**

Ordinance 2016-0458, Passed 6/15/16

**Amount of Funding:**

**\$904,297.00**

Contractor Responsibility Fund

Fund No.: 2424

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Ruy Lozano, Assistant Fire Chief	HFD	281.886.9974
Dr. David Persse, Director of Public Health	HHD	832.394.6818

**ATTACHMENTS:**

Description	Type
Ord 2016-0458 & Contract	Backup Material
Form-A	Backup Material
Previous RCA	Backup Material
OBO-MWBE	Backup Material
Affidavit Greater Houston Healthconnet	Backup Material
COI, Endorsements	Backup Material
Tax report Great Houston HelathConnect, Inc.	Backup Material
RCA Fiscal Note- funding information	Financial Information
ETHAN Contract Budget Info	Financial Information
cover sheet	Signed Cover sheet
OA Balance Verification	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 10/24/2018

T24217.A1 - Unpaid Account Collection Services  
(LINEBARGER) - ORDINANCE

Agenda Item#: 30.

### **Summary:**

ORDINANCE approving and authorizing the Director of the Municipal Courts Department to extend the term of the agreement between the City of Houston and 1) **LINEBARGER GOGGAN BLAIR & SAMPSON LLP**, 2) **GILA LLC d/b/a MUNICIPAL SERVICES BUREAU**, and 3) **GC SERVICES LIMITED PARTNERSHIP** for Unpaid Account Collection Services for the Municipal Courts Department (as Approved by Ordinance No. 2014-0518)

### **Background:**

**S46-T24217 - Approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of Master Agreement (C75801) between the City of Houston and 1) Linebarger Goggan Blair & Sampson LLP ("Linebarger"), 2) GILA LLC d/b/a Municipal Services Bureau ("MSB"), and 3) GC Services Limited Partnership ("GC Services") for Unpaid Account Collection Services for the Municipal Courts Department, as approved by Ordinance No. 2014-0518.**

### **Specific Explanation:**

The Director of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of the Master Agreement between the City of Houston and Linebarger Goggan Blair & Sampson LLP, GILA LLC d/b/a Municipal Services Bureau, and GC Services Limited Partnership, for an additional five-years from June 10, 2019 to June 9, 2024 for unpaid account collection services for the Municipal Courts Department.

The Scope of Work requires the service provider to collect unpaid collection accounts for the Municipal Courts Department. The master agreement was approved on May 28, 2014 by Ordinance 2014-518 for a five-year term. In order to allow maximum flexibility for the City, the master agreement includes multiple vendors. The Department Director is authorized to issue specific Letters of Engagement to vendors, assigning particular accounts, establishing fees and setting our metrics for achieving acceptable collection rates or reassignment of accounts. The master agreement also permits the addition of vendors who meet the minimum standard set out in the ordinance on an as needed basis.

### **MWBE Participation:**

The contract was awarded with a 15% MWBE goal and current participation is as follows:

Name	Total MWBE Amount Paid (\$)	Percentage
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Linebarger, Goggan, Blair & Sampson LLP	\$539,900.00	47%
GILA d/b/a Municipal Service Bureau (MSB)	\$101,861.00	16.6%
GC Services Limited Partnership	\$12, 898.00	6.2%

**Fiscal Note:**

There is no impact to the FY19 Adopted Operating Budget for this item; therefore, no fiscal note is required.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

**Prior Council Action:**

Ordinance No. 2014-518 approved by City Council on May 28, 2014.

**Amount of Funding:**

**REVENUE**

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Ty Davis, Sr. Contract Administrator	MCD	(832) 393-9698

**ATTACHMENTS:**

**Description**

Cover sheet  
Revised Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet





# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/7/2019

ALL

Item Creation Date: 10/24/2018

T24217.A1 - Unpaid Account Collection Services (LINEBARGER) - ORDINANCE

Agenda Item#: 9.

## Summary:

ORDINANCE approving and authorizing the Director of the Municipal Courts Department to extend the term of the agreement between the City of Houston and 1) **LINEBARGER GOGGAN BLAIR & SAMPSON LLP**, 2) **GILA LLC d/b/a MUNICIPAL SERVICES BUREAU**, and 3) **GC SERVICES LIMITED PARTNERSHIP** for Unpaid Account Collection Services for the Municipal Courts Department (as Approved by Ordinance No. 2014-0518)

## Background:

**S46-T24217 - Approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of Master Agreement (C75801) between the City of Houston and 1) Linebarger Goggan Blair & Sampson LLP ("Linebarger"), 2) GILA LLC d/b/a Municipal Services Bureau ("MSB"), and 3) GC Services Limited Partnership ("GC Services") for Unpaid Account Collection Services for the Municipal Courts Department, as approved by Ordinance No. 2014-0518.**

## Specific Explanation:

The Director of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of the Master Agreement between the City of Houston and Linebarger Goggan Blair & Sampson LLP, GILA LLC d/b/a Municipal Services Bureau, and GC Services Limited Partnership, for an additional five-years from June 10, 2019 to June 9, 2024 for unpaid account collection services for the Municipal Courts Department.

The Scope of Work requires the service provider to collect unpaid collection accounts for the Municipal Courts Department. The master agreement was approved on May 28, 2014 by Ordinance 2014-518 for a five-year term. In order to allow maximum flexibility for the City, the master agreement includes multiple vendors. The Department Director is authorized to issue specific Letters of Engagement to vendors, assigning particular accounts, establishing fees and setting our metrics for achieving acceptable collection rates or reassignment of accounts. The master agreement also permits the addition of vendors who meet the minimum standard set out in the ordinance on an as needed basis.

## MWBE Participation:

The contract was awarded with a 15% MWBE goal and current participation is as follows:

Name	Total MWBE Amount Paid (\$)	Percentage
Linebarger, Goggan, Blair & Sampson LLP	\$539,900.00	47%
GILA d/b/a Municipal Service Bureau (MSB)	\$101,861.00	16.6%
GC Services Limited Partnership	\$12,898.00	2.3%

## Fiscal Note:

There is no impact to the FY19 Adopted Operating Budget for this item; therefore, no fiscal note is required.

4/24/2019

DocuSigned by:

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

DocuSigned by:

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**Department Approval Authority**

4/24/2019

## Prior Council Action:

Ordinance No. 2014-518 approved by City Council on May 28, 2014.

## Amount of Funding:

**REVENUE**

## Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Ty Davis, Sr. Contract Administrator	MCD	(832) 393-9698

**ATTACHMENTS:**

### Description

Linebarger Form B  
Linebarger Certificate of Insurance  
GILA Form B  
GILA Certificate of Insurance  
GC Services Form B  
GC Services Certificate of Insurance  
Ordinance No. 2014-518  
Original Contract C75801  
Ordinance  
Affidavit of Ownership GC Services  
Affidavit of Ownership or Control GILA  
Affidavit of Ownership or Control  
Delinquent Tax Report - GC Services  
Delinquent Tax Report - GILA  
Delinquent Tax Report - Linebarger  
OBO Verification of MWBE Participation

## Type

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 10/24/2018

T24217.A1 - Unpaid Account Collection Services (LINEBARGER) - ORDINANCE

Agenda Item#: 32.

## Summary:

ORDINANCE approving and authorizing the Director of the Municipal Courts Department to extend the term of the agreement between the City of Houston and 1) **LINEBARGER GOGGAN BLAIR & SAMPSON LLP**, 2) **GILA LLC d/b/a MUNICIPAL SERVICES BUREAU**, and 3) **GC SERVICES LIMITED PARTNERSHIP** for Unpaid Account Collection Services for the Municipal Courts Department (as Approved by Ordinance No. 2014-0518)

## Background:

**S46-T24217 - Approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of Master Agreement (C75801) between the City of Houston and 1) Linebarger Goggan Blair & Sampson LLP ("Linebarger"), 2) GILA LLC d/b/a Municipal Services Bureau ("MSB"), and 3) GC Services Limited Partnership ("GC Services") for Unpaid Account Collection Services for the Municipal Courts Department, as approved by Ordinance No. 2014-0518.**

## Specific Explanation:

The Director of the Municipal Courts Department and the Chief Procurement Officer recommend that City Council approve an Ordinance authorizing the Director of the Municipal Courts Department to extend the term of the Master Agreement between the City of Houston and Linebarger Goggan Blair & Sampson LLP, GILA LLC d/b/a Municipal Services Bureau, and GC Services Limited Partnership, for an additional five-years from June 10, 2019 to June 9, 2024 for unpaid account collection services for the Municipal Courts Department.

The Scope of Work requires the service provider to collect unpaid collection accounts for the Municipal Courts Department. The master agreement was approved on May 28, 2014 by Ordinance 2014-518 for a five-year term. In order to allow maximum flexibility for the City, the master agreement includes multiple vendors. The Department Director is authorized to issue specific Letters of Engagement to vendors, assigning particular accounts, establishing fees and setting our metrics for achieving acceptable collection rates or reassignment of accounts. The master agreement also permits the addition of vendors who meet the minimum standard set out in the ordinance on an as needed basis.

## MWBE Participation:

The contract was awarded with a 15% MWBE goal and current participation is as follows:

Name	Total MWBE Amount Paid (\$)	Percentage
Linebarger, Goggan, Blair & Sampson LLP	\$539,900.00	47%
GILA d/b/a Municipal Service Bureau (MSB)	\$101,861.00	16.6%
GC Services Limited Partnership	\$12,898.00	6.2%

## Fiscal Note:

There is no impact to the FY19 Adopted Operating Budget for this item; therefore, no fiscal note is required.

DocuSigned by:

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

## Prior Council Action:

Ordinance No. 2014-518 approved by City Council on May 28, 2014.

## Amount of Funding:

REVENUE

## Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Ty Davis, Sr. Contract Administrator	MCD	(832) 393-9698

5/9/2019

**ATTACHMENTS:****Description**

Cover sheet  
 Linebarger Form B  
 Linebarger Certificate of Insurance  
 GILA Form B  
 GILA Certificate of Insurance  
 GC Services Form B  
 GC Services Certificate of Insurance  
 Ordinance No. 2014-518  
 Original Contract C75801  
 Affidavit of Ownership GC Services  
 Affidavit of Ownership or Control GILA  
 Affidavit of Ownership or Control  
 Delinquent Tax Report - GC Services  
 Delinquent Tax Report - GILA  
 Delinquent Tax Report - Linebarger  
 OBO Verification of MWBE Participation  
 Revised Ordinance 4.26.19  
 GILA COI  
 Certificate of Ins.

**Type**

Signed Cover sheet  
 Backup Material  
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District K

Item Creation Date: 1/3/2019

HPW - 20MKW35 AFA / TXDOT

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating \$99,000.00 out of Street & Traffic Control and Storm Drainage DDSRF to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** for Fondren Road Widening; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage DDSRF - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston and Texas Department of Transportation for Fondren Road Widening.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and TxDOT and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Texas Transportation Commission passed Minute Order Number 115291, authorizing the State to undertake and complete a highway improvement. This project will improve vehicle traffic and pedestrian safety. The project also includes betterments to the sanitary sewer and waterlines as needed.

**DESCRIPTION:** This project consists of the design and the widening of Fondren Road, from Braeswood Boulevard (Blvd) S. to Airport Blvd. W. from 4 lanes to 6 lanes. The project will install modern traffic signalization at intersections, improve major drainage systems and replace sanitary sewer and waterlines as needed.

**LOCATION:** The project area is generally bound by North Braeswood Boulevard on the north, West Airport Boulevard on the south, Hillcroft Street on the east and South Gessner Road on the west. The project is located in Key Map Grids 530H, 530U and 570C.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City of Houston and TxDOT entails 80% Federal Funding and 20% local Government funding. The total cost of the project is \$23,501,764.00.

The total requested amount of \$99,000.00 is to be appropriated as follows: \$90,000.00 Initial payment to the State, \$9,000.00 CIP Cost Recovery.

### **ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and TxDOT and appropriate funds.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100008-0001-7; N-100021-0001-7

**Amount of Funding:**

\$99,000.00

Street & Traffic Control and Storm Drainage DDSRF

Fund No. 4040

(Supported by Drainage Utility Charge).

**Contact Information:**

Juan Chavira, PE, PMP, CEM

Assistant Director, Capital Projects

**Phone:** 832-395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet

Maps

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 1/3/2019

HPW - 20MKW35 AFA / TXDOT

Agenda Item#:

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston and Texas Department of Transportation for Fondren Road Widening.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and TxDOT and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Texas Transportation Commission passed Minute Order Number 115291, authorizing the State to undertake and complete a highway improvement. This project will improve vehicle traffic and pedestrian safety. The project also includes betterments to the sanitary sewer and waterlines as needed.

**DESCRIPTION:** This project consists of the design and the widening of Fondren Road, from Braeswood Boulevard (Blvd) S. to Airport Blvd. W. from 4 lanes to 6 lanes. The project will install modern traffic signalization at intersections, improve major drainage systems and replace sanitary sewer and waterlines as needed.

**LOCATION:** The project area is generally bound by North Braeswood Boulevard on the north, West Airport Boulevard on the south, Hillcroft Street on the east and South Gessner Road on the west. The project is located in Key Map Grids 530H, 530U and 570C.

**SCOPE OF THE AGREEMENT AND FEE:** The agreement between the City of Houston and TxDOT entails 80% Federal Funding and 20% local Government funding. The total cost of the project is \$23,501,764.00.

The total requested amount of \$99,000.00 is to be appropriated as follows: \$90,000.00 Initial payment to the State, \$9,000.00 CIP Cost Recovery.

### **ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and TxDOT and appropriate funds.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-100008-0001-7; N-100021-0001-7

### **Amount of Funding:**

\$99,000.00 - Fund No. 4040 Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge).

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: 832-395-2441

### **ATTACHMENTS:**

#### **Description**

Maps  
Copy of Agreement  
SAP Documents

#### **Type**

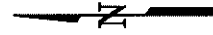
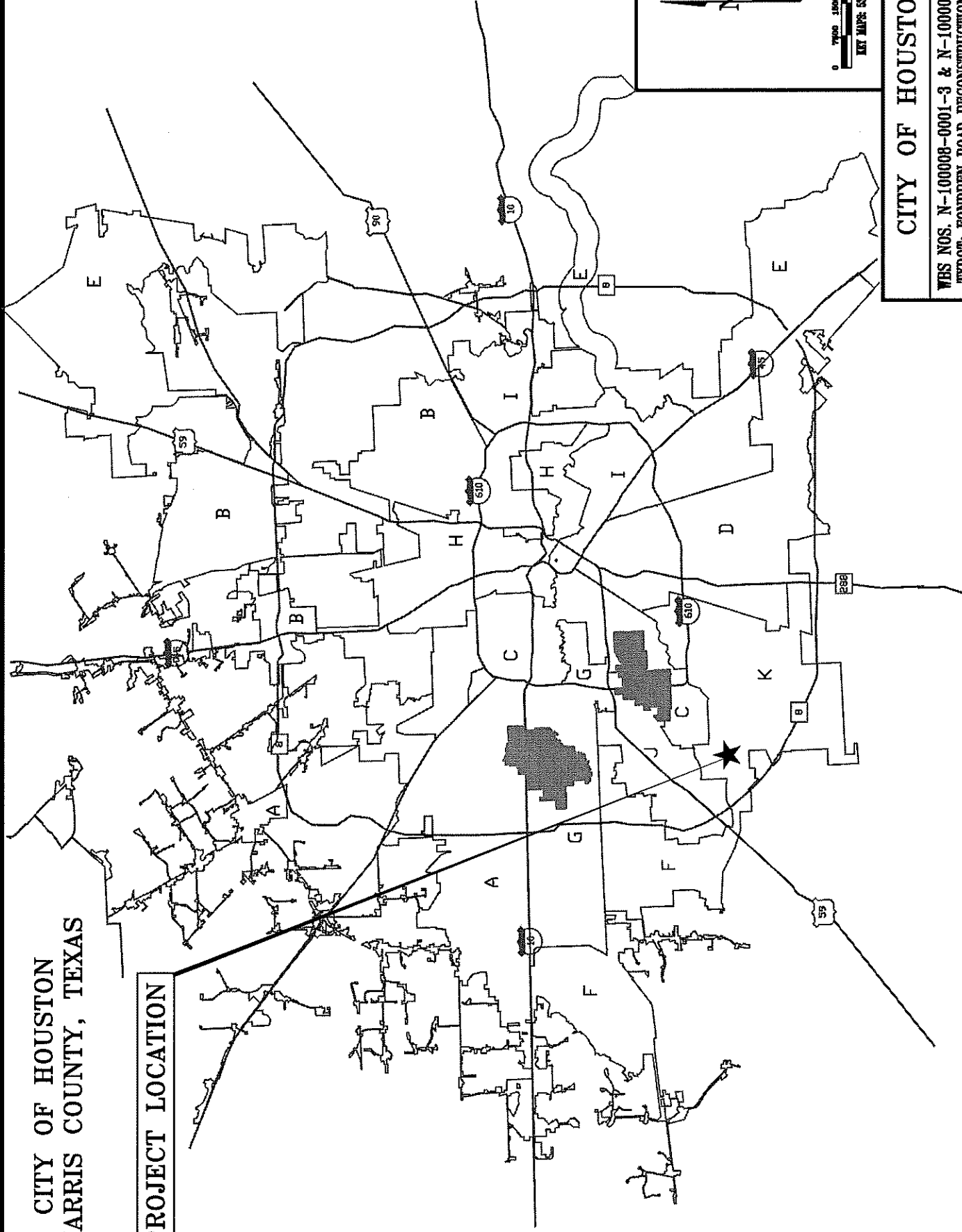
Backup Material  
Backup Material  
Financial Information





CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

PROJECT LOCATION



CITY OF HOUSTON

WBS NOS. N-100008-0001-3 & N-1000021-0001-3  
TXDOT: FONDREN ROAD RECONSTRUCTION PROJECT,  
FROM: BRAESWOOD BOULEVARD TO  
SOUTH WEST AIRPORT BOULEVARD  
COUNCIL DISTRICT "K"



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

District G

Item Creation Date: 4/2/2019

HPW-20PDP16 2016 FMA Elevation grant 14239

Kellywood

Agenda Item#: 32.

### **Summary:**

ORDINANCE approving and authorizing contract between the City and the property owner(s) at **14239 Kellywood Lane, Houston, Texas 77079** for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT INC** - \$294,257.47 - Grant and Enterprise Funds - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home in accordance with the City of Houston flood plain ordinance (Chapter 19).

**LOCATION: The Property is located in Key Map Grid 531 R**

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development Inc. was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$269,679.52. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$269,679.52), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$282,071.52. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The City's administrative and construction management costs were calculated and assessed for the approved 40 homes. The City's Administrative contribution is \$551.30 and the Grant and Project Management contribution is \$12,185.95.

The residence is being elevated 6.13 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above the 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$294,257.47 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$269,679.52	\$269,679.52	\$0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$0.00	\$ 551.30
Total Project Cost	\$294,257.47	\$293,706.17	\$0.00	\$ 551.30

City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$294,257.47. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 and allocate a not-to-exceed maximum Grant approved budget amount of \$294,257.47 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is

required as stated in the Financial Policies

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-103 Dated 02-14-2018

**Amount of Funding:**

Total amount: \$294,257.47

\$293,706.17 Fund 5030 – Federal State Local -Pass Through Fund

\$ 551.30 Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832) 395-3218

**ATTACHMENTS:**

**Description**

Signed coversheet  
map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District G

Item Creation Date: 4/2/2019

HPW-20PDP16 2016 FMA Elevation grant 14239 Kellywood

Agenda Item#: 15.

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On February 14, 2018, City Council passed Ordinance No. 2018-103 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home in accordance with the City of Houston flood plain ordinance (Chapter 19).

**LOCATION: The Property is located in Key Map Grid 531 R**

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development Inc. was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$269,679.52. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$269,679.52), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$282,071.52. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The City's administrative and construction management costs were calculated and assessed for the approved 40 homes. The City's Administrative contribution is \$551.30 and the Grant and Project Management contribution is \$12,185.95.

The residence is being elevated 6.13 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above the 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$294,257.47 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$269,679.52	\$269,679.52	\$0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$0.00	\$ 551.30
Total Project Cost	\$294,257.47	\$293,706.17	\$0.00	\$ 551.30

City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$294,257.47. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 14239 Kellywood, Houston, Texas 77079 and allocate a not-to-exceed maximum Grant approved budget amount of \$294,257.47 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:

*Carol Haddock*

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2018-103 Dated 02-14-2018

**Amount of Funding:**

Total amount: \$294,257.47

\$293,706.17 Fund 5030 – Federal State Local -Pass Through Fund

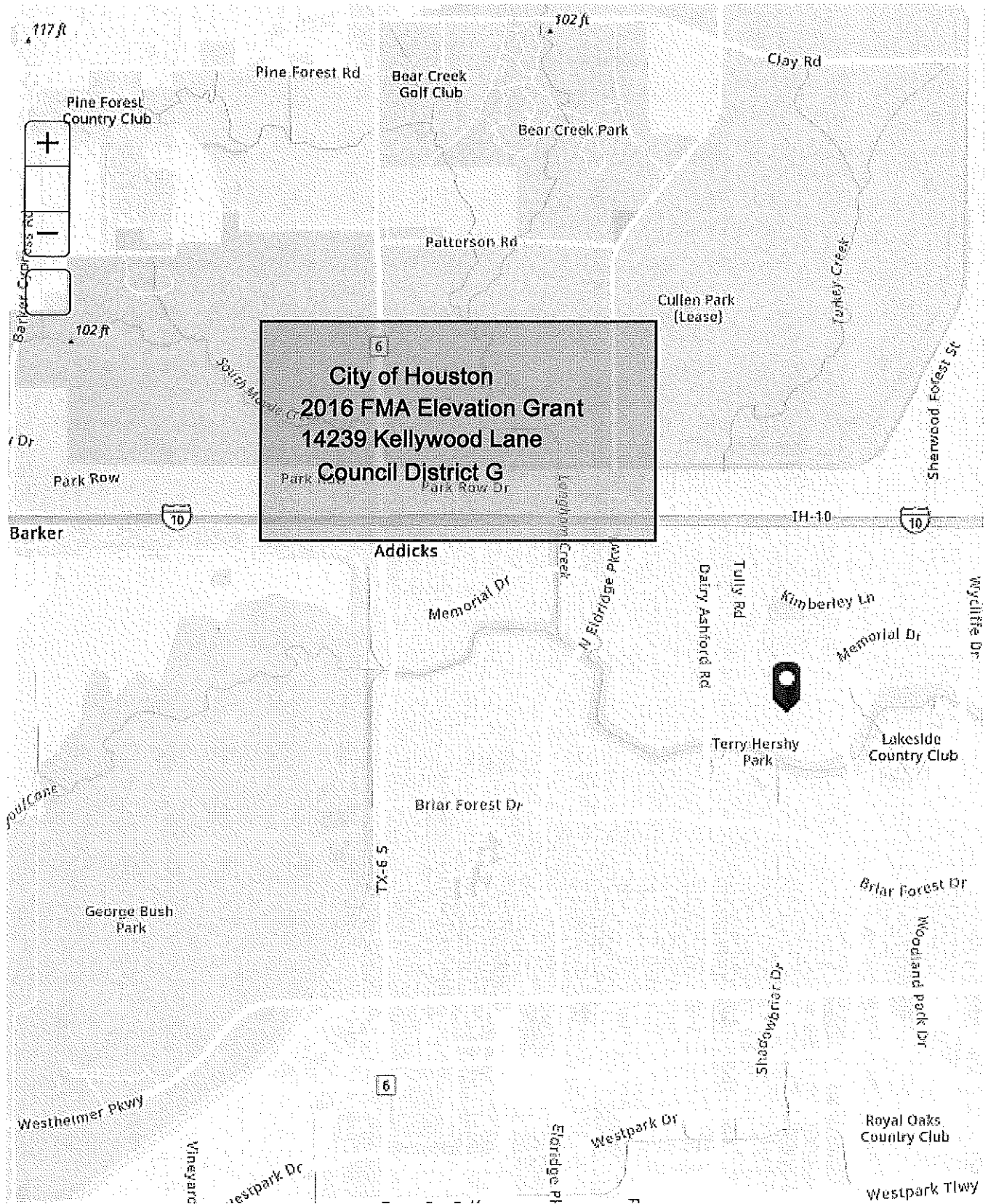
\$ 551.30 Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield  
Assistant Director  
(832) 395-3218

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet
map	Backup Material
Prior Council Action	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
SAP Documents	Financial Information
Funding Information for Fund 8300	Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 12/13/2018

HPW-20TDP02 / Amendment / HDR Engineering, Inc.

Agenda Item#: 33.

### **Summary:**

ORDINANCE appropriating \$149,883.80 out of Contribution for Capital Projects; \$1,650,000.00 out of Street and Traffic Control and Storm Drainage DDSRF as an additional appropriation; approving and authorizing first amendment to Professional Engineering Services Contract between the City of Houston and **HDR ENGINEERING, INC** for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements (Approved by Ordinance No. 2014-0350); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage DDSRF

### **Background:**

**SUBJECT:** First Amendment and Additional Appropriation to Professional Engineering Services Contract between the City and HDR Engineering, Inc. for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements.

**RECOMMENDATION:** Approve First Amendment for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements with HDR Engineering, Inc. and Ordinance appropriating additional funds.

**PROJECT NOTICE/JUSTIFICATION:** This contract is to perform pre-engineering of storm water drainage improvements. Developing specific detailed projects to address the identified highest needs will provide candidate projects with both costs and benefits defined for citywide comparison and ranking for implementation.

**DESCRIPTION/SCOPE:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) program and is required to provide professional engineering services to investigate, verify, and define storm water drainage problems, structural flooding, and storm sewer system capacity issues on a work order basis. The project will identify feasible, warranted, and cost-effective solutions.

**LOCATION:** The projects will be located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** The original Contract was approved by Council on April 23, 2014, under Ordinance No. 2014-0350 to provide professional engineering services and investigate, verify and define storm water drainage problems, structural flooding, and storm sewer system capacity issues. The scope of services consisted of the execution of pre-engineering services and preparation of an engineering report. The pre-engineering services were to develop specific detailed solutions to address highest needs areas and to define the candidate projects with detailed scopes, cost estimates and benefits.



An Interlocal Agreement between the City of Houston and Harris County Flood Control District was approved by Council on September 5, 2018 under Ordinance No. 2018-0713 to study Brick House Gully and collect and review data, identify drainage improvements scenarios upstream of US 290, provide an estimate regarding the new level of service with improvement scenarios, and estimate any required mitigation volume for the proposed drainage scenarios. The estimated Study cost is \$249,767.60 with the City contributing 40% or \$99,883.80 and the District contributing 60% or a total maximum sum of \$149,883.80. The contribution from the District were received and placed into Fund 4510 - Contribution for Capital Projects.

**SCOPE OF THIS AMENDMENT AND FEE:** Under the scope of the amendment, the Consultant will perform Pre-Engineering Design Services and Additional Services negotiated on a reimbursable basis with a not-to-exceed agreed upon amount based on the scope of the work order to develop specific detailed solutions to address highest needs areas and to define the candidate projects with detailed scopes, cost estimates and benefits.

The total requested appropriation is \$1,799,883.80 to be appropriated as follows: \$1,649,883.80 for contract services and \$150,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Original Contract amount totals \$750,000.00. The Consultant has been paid \$607,971.00 or 81.06% to date. Of this amount, \$214,998.00 or 35.36% has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$2,399,883.80. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$214,998.00	8.96%
Unpaid Prior M/WBE Commitment		\$22,141.00	0.92%
1. Fivengineering, LLC, DBA 5engineering	Professional Engineering Services	\$44,851.70	1.87%
2. H T & J, LLC, DBA HT&J, LLC of Texas	Professional Engineering Services	\$101,990.70	5.17%
3. Landtech, Inc. DBA Landtech consultants, Inc.	Surveying Services	\$191,990.70	8.00%
<b>TOTAL</b>		<b>\$575,972.10</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. M-430100-0016-3.

**Prior Council Action:**

Ordinance No. 2014-0350; Dated: 04/23/2014

Ordinance No. 2018-0713; Dated: 09/5/2018

**Amount of Funding:**

Total amount of funding - \$1,799,883.80.

\$149,883.80 from Fund 4510 - Contribution for Capital Projects

\$1,650,000.00 from Fund 4042 - Street & Traffic Control and Storm Drainage DDSRF - Supported by Drainage Fee

Original (previous) appropriation of \$750,000.00 from Street & Traffic Control and Storm Drainage DDSRF-A, Fund 4042A

**Contact Information:**

Maureen Crocker, Assistant Director  
Transportation Drainage Planning

**Phone:** (832) 395-3222

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/13/2018

HPW-20TDP02 / Amendment / HDR Engineering, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** First Amendment and Additional Appropriation to Professional Engineering Services Contract between the City and HDR Engineering, Inc. for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements.

**RECOMMENDATION:** Approve First Amendment for Negotiated Work Orders for Pre-Engineering of Storm Water Drainage Improvements with HDR Engineering, Inc. and Ordinance appropriating additional funds.

**PROJECT NOTICE/JUSTIFICATION:** This contract is to perform pre-engineering of storm water drainage improvements. Developing specific detailed projects to address the identified highest needs will provide candidate projects with both costs and benefits defined for citywide comparison and ranking for implementation.

**DESCRIPTION/SCOPE:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) program and is required to provide professional engineering services to investigate, verify, and define storm water drainage problems, structural flooding, and storm sewer system capacity issues on a work order basis. The project will identify feasible, warranted, and cost-effective solutions.

**LOCATION:** The projects will be located throughout the City of Houston.

**PREVIOUS HISTORY AND SCOPE:** The original Contract was approved by Council on April 23, 2014, under Ordinance No. 2014-0350 to provide professional engineering services and investigate, verify and define storm water drainage problems, structural flooding, and storm sewer system capacity issues. The scope of services consisted of the execution of pre-engineering services and preparation of an engineering report. The pre-engineering services were to develop specific detailed solutions to address highest needs areas and to define the candidate projects with detailed scopes, cost estimates and benefits.

An Interlocal Agreement between the City of Houston and Harris County Flood Control District was approved by Council on September 5, 2018 under Ordinance No. 2018-0713 to study Brick House Gully and collect and review data, identify drainage improvements scenarios upstream of US 290, provide an estimate regarding the new level of service with improvement scenarios, and estimate any required mitigation volume for the proposed drainage scenarios. The estimated Study cost is \$249,767.60 with the City contributing 40% or \$99,883.80 and the District contributing 60% or a total maximum sum of \$149,883.80. The contribution from the District were received and placed into Fund 4510 - Contribution for Capital Projects.

**SCOPE OF THIS AMENDMENT AND FEE:** Under the scope of the amendment, the Consultant will perform Pre-Engineering Design Services and Additional Services negotiated on a reimbursable basis with a not-to-exceed agreed upon amount based on the scope of the work order to develop specific detailed solutions to address highest needs areas and to define the candidate projects with detailed scopes, cost estimates and benefits.

The total requested appropriation is \$1,799,883.80 to be appropriated as follows: \$1,649,883.80 for contract services and \$150,000.00 for CIP Cost Recovery.


**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Original Contract amount totals \$750,000.00. The Consultant has been paid \$607,971.00 or 81.06% to date. Of this amount, \$214,998.00 or 35.36% has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$2,399,883.80. The Consultant proposes the following plan to meet the M/WBE goal.

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1. Fivengineering, LLC, DBA 5engineering	Professional Engineering Services	\$44,851.70	1.87%
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3. Landtech, Inc. DBA Landtech consultants, Inc.	Surveying Services	\$191,990.70	8.00%
<b>TOTAL</b>		<b>\$575,972.10</b>	<b>24.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. M-430100-0016-3.

**Prior Council Action:**

Ordinance No. 2014-0350; Dated: 04/23/2014  
 Ordinance No. 2018-0713; Dated: 09/5/2018

**Amount of Funding:**

Total amount of funding - \$1,799,883.80.

\$149,883.80 from Fund 4510 - Contribution for Capital Projects

\$1,650,000.00 from Fund 4042 - Street & Traffic Control and Storm Drainage DDSRF - Supported by Drainage Fee

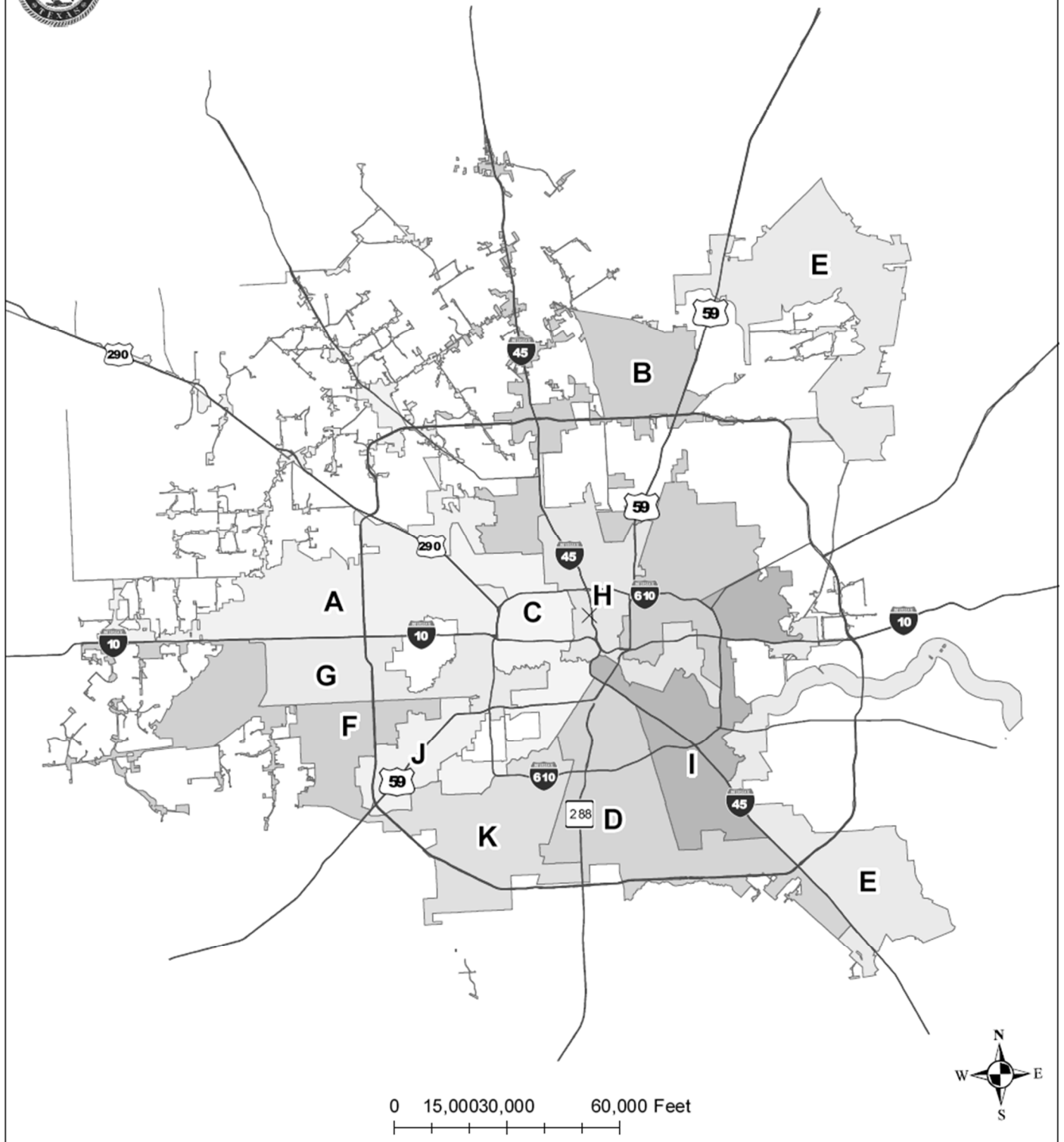
Original (previous) appropriation of \$750,000.00 from Street & Traffic Control and Storm Drainage DDSRF-A, Fund 4042A

**Contact Information:**

Maureen Crocker, Assistant Director  
 Transportation Drainage Planning  
 Phone: (832) 395-3222

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SAP Documents	Financial Information
Map	Backup Material
OBO Docs	Backup Material
POP Docs	Backup Material
Fair Campaign & Form B	Backup Material
Form 1295	Backup Material
Prior Council Action 9/5/2018 & Agreement	Backup Material
Prior Council Action 4/23/2014 & Original Contract	Backup Material



Negotiated Work Orders for Pre-  
Engineering of Storm Water Drainage  
Improvements

WBS No. M-430100-0016-3  
Citywide

City Council District Map/Vicinity Map



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

ALL

Item Creation Date: 1/10/2019

HPW – 20PKC56 PES / Gradient Group, LLC

Agenda Item#: 34.

### **Summary:**

ORDINANCE appropriating \$440,000.00 out of Metro Projects Construction DDSRF and approving and authorizing Professional Engineering Services Contract between the City of Houston and **GRADIENT GROUP, LLC** for Citywide Street and Traffic Rehabilitation 1; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Metro Projects Construction DDSRF

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Gradient Group, LLC for Citywide Street and Traffic Rehabilitation 1.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Gradient Group, LLC and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Traffic Improvement Program and is needed to meet City of Houston design and safety standards and improve traffic mobility.

**DESCRIPTION/SCOPE:** This project consists of traffic safety design improvements as well as construction ready plans, specifications and estimates for traffic intersections. This project will improve mobility and enhance safety on a work order basis as identified by the Transportation and Drainage Operations Division.

**LOCATION:** The project will be located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform a variety of services such as data collection, traffic analysis, signal warrant analysis, signal timing development, traffic signal designs, conceptual geometric designs, and construction documents for minor roadway geometric improvements. The term of this contract is two years with three one-year options. The total Basic Services appropriation is \$300,000.00.

The Contract also includes certain Additional Services to be paid on a reimbursable basis. The Additional Services include Surveying, Engineering Design Support, Reproduction Services and Texas Department of Licensing and Regulation Services. The total Additional Services appropriation is \$100,000.00.

The total cost of this project is \$440,000.00 to be appropriated as follows: \$400,000.00 for Contract Services and \$40,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has

proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Midtown Engineers, LLC	Traffic Engineering Services	\$60,000.00	15%
2. Amani Engineering, Inc.	Surveying	\$32,000.00	8%
3. Geotest Engineering, Inc.	Geotechnical Investigations	<u>\$8,000.00</u>	<u>2%</u>
<b>TOTAL</b>		\$100,000.00	25%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-321040-0001-3

**Amount of Funding:**

\$440,000.00

METRO Projects Construction DDSRF

Fund No. 4040

Supported by Third Party Funds (METRO)

**Contact Information:**

Michael T. Wahl, P.E., PTOE

Assistant Director

Transportation and Drainage Operations

Phone: (832) 395-2443

**ATTACHMENTS:**

**Description**

Signed Coversheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/10/2019

HPW – 20PKC56 PES / Gradient Group, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Gradient Group, LLC for Citywide Street and Traffic Rehabilitation 1.

**RECOMMENDATION:** An ordinance approving a Professional Engineering Services Contract with Gradient Group, LLC and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Traffic Improvement Program and is needed to meet City of Houston design and safety standards and improve traffic mobility.

**DESCRIPTION/SCOPE:** This project consists of traffic safety design improvements as well as construction ready plans, specifications and estimates for traffic intersections. This project will improve mobility and enhance safety on a work order basis as identified by the Transportation and Drainage Operations Division.

**LOCATION:** The project will be located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform a variety of services such as data collection, traffic analysis, signal warrant analysis, signal timing development, traffic signal designs, conceptual geometric designs, and construction documents for minor roadway geometric improvements. The term of this contract is two years with three one-year options. The total Basic Services appropriation is \$300,000.00.

The Contract also includes certain Additional Services to be paid on a reimbursable basis. The Additional Services include Surveying, Engineering Design Support, Reproduction Services and Texas Department of Licensing and Regulation Services. The total Additional Services appropriation is \$100,000.00.

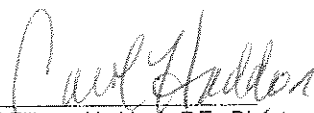
The total cost of this project is \$440,000.00 to be appropriated as follows: \$400,000.00 for Contract Services and \$40,000.00 for CIP Cost Recovery.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Midtown Engineers, LLC	Traffic Engineering Services	\$60,000.00	15%
2. Amani Engineering, Inc.	Surveying	\$32,000.00	8%
3. Geotest Engineering, Inc.	Geotechnical Investigations	<u>\$8,000.00</u>	<u>2%</u>
<b>TOTAL</b>		<b>\$100,000.00</b>	<b>25%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works



**Amount of Funding:**

\$440,000.00 from Fund No. 4040 METRO Projects Construction DDSRF  
Supported by Third Party Funds (METRO)

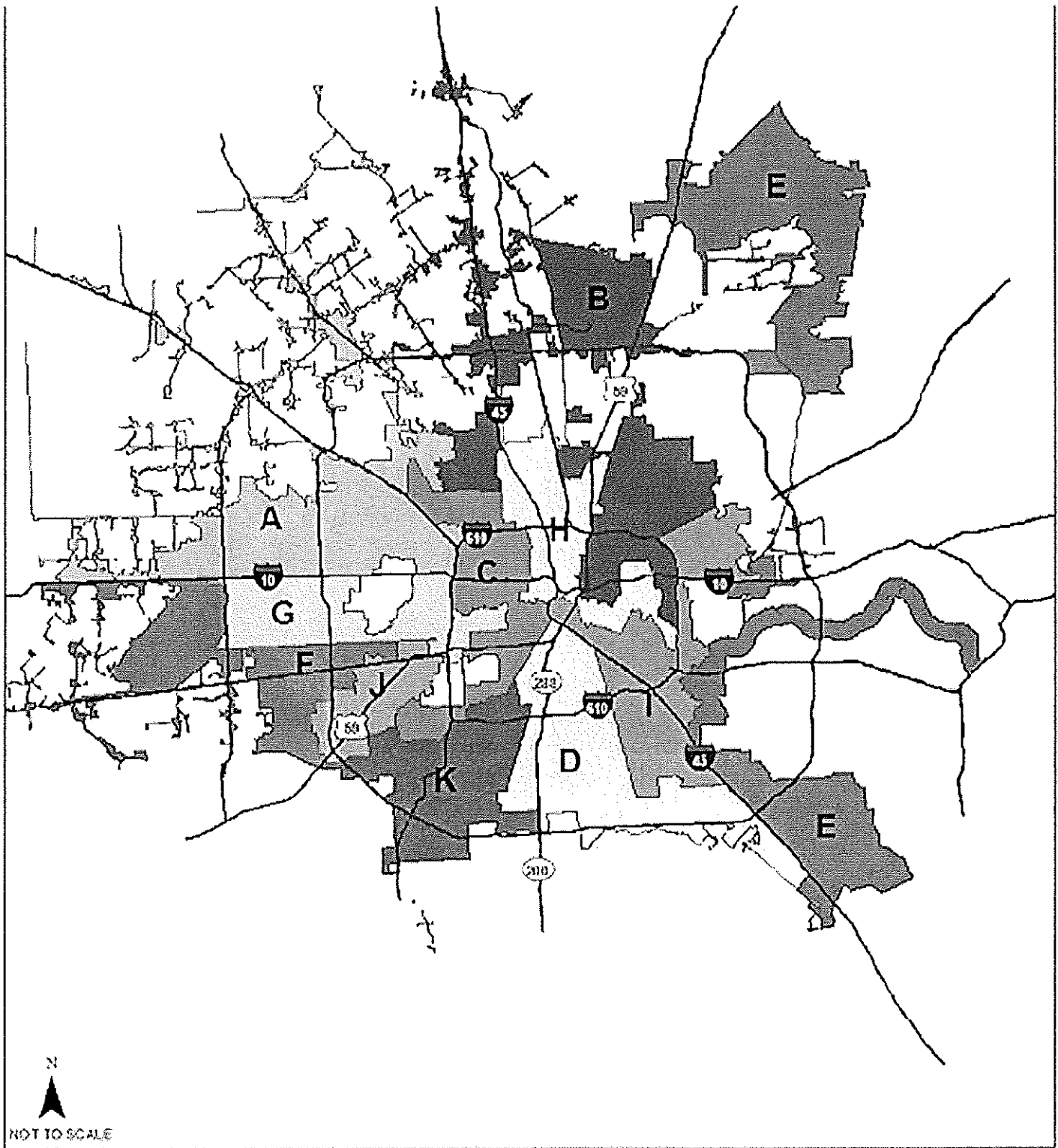
**Contact Information:**

Michael T. Wahl, P.E., PTOE  
Assistant Director  
Transportation and Drainage Operations  
Phone: (832) 395-2443

**ATTACHMENTS:**

Description	Type
SAP Documents	Financial Information
Map	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Form 1295	Backup Material
OBO Docs	Backup Material
Form A - Contractor's Submission List	Backup Material
Tax Report	Backup Material
Pay or Place (POP 1-3)	Backup Material

**CITY OF HOUSTON**  
**HOUSTON PUBLIC WORKS**



**LOCATION AND VICINITY MAP**  
**CITYWIDE WORK ORDERS**

**(VARIOUS DISTRICT LOCATIONS)**

Citywide Street and Traffic Rehabilitation 1

Gradient Group, LLC

WBS No. N-321040-0001-3



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

District I

Item Creation Date: 2/26/2019

25CONS370 – Award Construction Manager at Risk  
Contract – J.E. Dunn Construction Company – Barbara  
Bush Literacy Plaza – Phase II

Agenda Item#: 35.

### **Summary:**

ORDINANCE appropriating \$5,009,000.00 out of Public Library Consolidated Construction Fund; approving and authorizing Construction Manager At Risk Contract between the City of Houston and **J.E. DUNN CONSTRUCTION COMPANY** to provide Pre-Construction and Construction Phase Services for the Barbara Bush Literacy Plaza – Phase 2 Project for the Houston Public Library; providing funding for materials testing services, construction costs, civic art program and contingencies financed by the Public Library Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

### **Background:**

**RECOMMENDATION:** Award construction manager at risk contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) Contract to J.E. Dunn Construction Company to provide pre-construction and construction phase services for the Barbara Bush Literacy Plaza – Phase II Project for the Houston Public Library.

On July 6 and July 13, 2018, GSD advertised a Request for Qualifications containing selection criteria ranking a respondent's pre-construction and construction management experience, key personnel, office location, firm's safety rating and Hire Houston First designation. The Statements of Qualifications (SOQ) were due on July 26, 2018, and seven firms responded. GSD evaluated the respondents and interviewed the three highest ranked firms. J.E. Dunn Construction Company ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 500 McKinney, Houston, TX 77002

**PROJECT DESCRIPTION:** The renovation of the outdoor plaza space located between the Julia Ideson Library Building and the Jesse H. Jones Library Building will extend the Houston Public Library's mission outside of its physical walls and into the outdoors.

The scope of Phase II includes new plaza paving, raised artificial lawn, planters with trees and groundcover, Adult Reading Room Area, Children's Reading Area with three relocated, modified

existing shade structures, associated lighting and electrical, perimeter planting, irrigation, video display, water wall, mister system for the existing stage shade structure, a new café building and site furnishings.

**FUNDING SUMMARY:** It is recommended that City Council award a CMAR contract to J.E. Dunn Construction Company, and appropriate funds for pre-construction and construction phase services, including an additional appropriation of \$85,000 for materials testing services under the existing contract with Raba Kistner Consultants, Inc.

The following amounts for construction and contingency are based on the construction manager's estimate of costs. The final cost of construction will be submitted to the director for approval as part of the Guaranteed Maximum Price (GMP) proposal.

\$ 50,000.00	Pre-Construction Phase Services
\$ 4,362,000.00	Construction Cost (Estimate)
\$ 436,000.00	10% Construction Cost Contingency (Estimate)
<b>\$ 4,848,000.00</b>	<b>Total Estimated Contract Services</b>
\$ 85,000.00	Materials Testing
\$ 76,000.00	Civic Art (1.75%)
<b>\$ 5,009,000.00</b>	<b>Total Funding</b>

**CONSTRUCTION GOALS:** An 18% MBE goal and 10% WBE goal have been established for the construction phase of this contract. The construction manager will submit the list of proposed certified sub-consultants with the issuance of the GMP proposal.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to play; providing health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** This procurement is exempt from the City's Hire Houston First Ordinance. Proposals were not solicited because the Department is utilizing CMAR for this project.

**CIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

**Capital Project Information:** See the attached Form A for a breakdown of capital costs.

**WBS No:** E-000197-0001-4-02-01

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Rhea Brown Lawson, Ph.D.  
Houston Public Library

**Amount of Funding:****\$ 5,009,000.00**

Public Library Consolidated Construction Fund  
Fund 4507

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:****Description**

Coversheet (revised)

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 6/7/2019

District 1

Item Creation Date: 2/26/2019

25CONS370 - Award Construction Manager at Risk Contract - J.E. Dunn Construction Company - Barbara Bush Literacy Plaza - Phase II

Agenda Item#: 24.

## **Background:**

**RECOMMENDATION:** Award construction manager at risk contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) Contract to J.E. Dunn Construction Company to provide pre-construction and construction phase services for the Barbara Bush Literacy Plaza - Phase II Project for the Houston Public Library.

On July 6 and July 13, 2018, GSD advertised a Request for Qualifications containing selection criteria ranking a respondent's pre-construction and construction management experience, key personnel, office location, firm's safety rating and Hire Houston First designation. The Statements of Qualifications (SOQ) were due on July 26, 2018, and seven firms responded. GSD evaluated the respondents and interviewed the three highest ranked firms. J.E. Dunn Construction Company ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 500 McKinney, Houston, TX 77002

**PROJECT DESCRIPTION:** The renovation of the outdoor plaza space located between the Julia Ideson Library Building and the Jesse H. Jones Library Building will extend the Houston Public Library's mission outside of its physical walls and into the outdoors.

The scope of Phase II includes new plaza paving, raised artificial lawn, planters with trees and groundcover, Adult Reading Room Area, Children's Reading Area with three relocated, modified existing shade structures, associated lighting and electrical, perimeter planting, irrigation, video display, water wall, mister system for the existing stage shade structure, a new café building and site furnishings.

**FUNDING SUMMARY:** It is recommended that City Council award a CMAR contract to J.E. Dunn Construction Company, and appropriate funds for pre-construction and construction phase services, including an additional appropriation of \$85,000 for materials testing services under the existing contract with Raba Kistner Consultants, Inc.

The following amounts for construction and contingency are based on the construction manager's estimate of costs. The final cost of construction will be submitted to the director for approval as part of the Guaranteed Maximum Price (GMP) proposal.

\$ 50,000.00	Pre-Construction Phase Services
\$ 4,382,000.00	Construction Cost (Estimate)
\$ 436,000.00	10% Construction Cost Contingency (Estimate)
\$ 4,848,000.00	Total Estimated Contract Services
\$ 85,000.00	Materials Testing
\$ 76,000.00	Civic Art (1.75%)
\$ 5,009,000.00	Total Funding

**CONSTRUCTION GOALS:** An 18% MBE goal and 10% WBE goal have been established for the construction phase of this contract. The construction manager will submit the list of proposed certified sub-consultants with the issuance of the GMP proposal.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to play; providing health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** This procurement is exempt from the City's Hire Houston First Ordinance. Proposals were not solicited because the Department is utilizing CMAR for this project.

**GIP FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

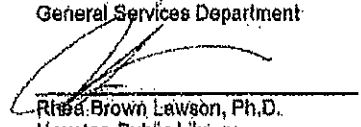
**Capital Project Information:** See the attached Form A for a breakdown of capital costs.

WBS No: E-000197-0001-4-02-01

**DIRECTOR'S SIGNATURE/DATE:**

Designated by: C.J. Messiah, Jr. 4/29/2019

C.J. Messiah, Jr.  
General Services Department

  
Rita Brown Lawson, Ph.D.  
Houston Public Library

**Amount of Funding:**

\$ 5,009,000.00 Public Library Consolidated Construction Fund (4807)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.6023

**ATTACHMENTS:**

Description

Signed Coversheet

MAPS

CIP FORM A

CLEAR TAX REPORT

452 FAIR CAMPAIGN FORM A

FAIR CAMPAIGN FORM B

1296

Client signature coversheet

Type

Signed Cover sheet

Backup Material

Backup Material

Backup Material

Backup Material

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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

Item Creation Date:

MYR - Clean City CNL appointments - Pos E & F

Agenda Item#: 36.

### **Summary:**

RECEIVE nominations for Positions E and F of the **HOUSTON CLEAN CITY COMMISSION BOARD OF DIRECTORS**, for terms ending January 1, 2021





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/14/2019

District A, District B, District C, District E, District F, District G, District H, District I, District K

Item Creation Date: 2/6/2019

20WWO801 Accept Work/rePipe Construction, LLC dba  
IPR South Central, LLC

Agenda Item#: 37.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works for approval of final contract amount of \$3,642,769.79 and acceptance of work on contract with **REPIPE CONSTRUCTION, LLC dba IPR SOUTH CENTRAL**, for Sanitary Sewer Rehabilitation by Cured-In-Place Pipe Method (4258-61) - 0.61% over the original contract amount and under the 5% contingency amount - **DISTRICTS A - STARDIG; B - DAVIS; C - COHEN; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBERS EDWARDS and CASTEX-TATUM** This was Item 9 on Agenda of May 8, 2019

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Cured-In-Place Pipe Method.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$3,642,769.79, which is 0.61% over the original contract amount under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by cured-in-place pipe method to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer rehabilitation by cured-in-place method. The project was awarded to rePipe Construction, LLC dba IPR South Central, LLC with an original contract amount of \$3,620,538.02. The Notice to Proceed date was 06/03/2015 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, E, F, G, H, I and K.

**CONTRACT COMPLETION AND COST:** The contractor, rePipe Construction, LLC dba IPR South Central LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 330 days approved by Change Orders No. 1, No. 2, and No. 4.

The final cost of the project is \$3,642,769.79, an increase of \$22,231.77 or 0.61% over the original contract amount. More cured-in-place pipe rehab was needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 14.29%. The contractor was awarded an "Unsatisfactory" rating from the Office of Business Opportunity.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0225-4  
File No. 4258-61

**Prior Council Action:**

Ordinance No. 2015-175, dated 02/25/2015

**Amount of Funding:**

No additional funding required.

Original appropriation of \$3,831,565.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
**Phone:** (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District B, District C, District E, District F, District G, District H, District I, District K

Item Creation Date: 2/6/2019

20WWO801 Accept Work/rePipe Construction, LLC dba IPR South Central, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Cured-In-Place Pipe Method.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$3,642,769.79, which is 0.61% over the original contract amount under the 5% contingency amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by cured-in-place pipe method to deteriorated sewer collection systems throughout the City.

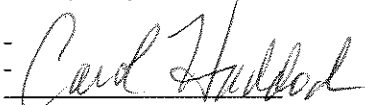
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**LOCATION:** This work order project was located at various locations within Council Districts A, B, C, E, F, G, H, I and K.

**CONTRACT COMPLETION AND COST:** The contractor, rePipe Construction, LLC dba IPR South Central LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 330 days approved by Change Orders No. 1, No. 2, and No. 4. The final cost of the project is \$3,642,769.79, an increase of \$22,231.77 or 0.61% over the original contract amount. More cured-in-place pipe rehab was needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 14.29%. The contractor was awarded an "Unsatisfactory" rating from the Office of Business Opportunity.

- 

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0225-4

File No. 4258-61

### **Prior Council Action:**

Ordinance No. 2015-175, dated 02/25/2015

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$3,831,565.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (281) 365-5036

Phone: (852) 395-3030

**ATTACHMENTS:**

Description	Type
Council District Map	Backup Material
Council District List	Backup Material
Contract Wage Rate and MWBE Compliance	Backup Material
Performance Evaluation	Backup Material
Prior Council Action	Backup Material
Tax Report	Backup Material
Affidavit of Ownership	Backup Material
Change Orders	Backup Material
Final Pay Estimate Items	Backup Material
Work Order Maps	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/14/2019

ETJ

Item Creation Date: 1/22/2019

HPW - 20WR112 – Petition Creat (620.6117) Harris County  
Municipal Utility District No. 539

Agenda Item#: 38.

### **Summary:**

ORDINANCE consenting to the creation of **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 539**, containing 620.6117 acres of land within the extraterritorial jurisdiction of the City of Houston, Texas; authorizing the district to exercise road powers and to issue bonds for road facilities, subject to certain conditions

**TAGGED BY COUNCIL MEMBER STARDIG**

This was Item 18 on Agenda of May 8, 2019

### **Background:**

**SUBJECT:** Petition for the City's consent to the creation of 620.6117 acres as Harris County Municipal Utility District No. 539 (Key Map No. 404T, N, P, S, U, Q, Y, X, W).

**RECOMMENDATION:** Petition for the City's consent to the creation of 620.6117 acres as Harris County Municipal Utility District No. 539 be approved.

**SPECIFIC EXPLANATION:** The owners of 620.6117 acres of land, located within Harris County and in the extraterritorial jurisdiction of the City, have petitioned the City for consent to create a district. All of the land to be developed is vacant and is proposed to be developed as single family residential and commercial property. The proposed annexation tract is located in the vicinity of Beckendorf Road, Pitts Road, FM 529 (Freeman Road), and Katy Hockley Road. The creation of the district does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system and treatment facility. The District's proposed wastewater treatment plant will be Harris County MUD No. 539 Wastewater Treatment Facility. Potable water will be provided by the district.

The nearest major drainage facility for Harris County Municipal Utility District No. 539 is South Mayde Creek, which flows into Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is in the 100 year floodplain (98.4%) and partially in the 500 year floodplain (1.6%).

By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

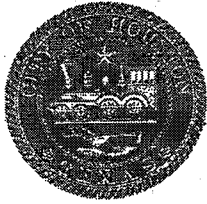
**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/22/2019

HPW - 20WR112 – Petition CREAT (620.6117) Harris County Municipal Utility District No. 539

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the creation of 620.6117 acres as Harris County Municipal Utility District No. 539 (Key Map No. 404T, N, P, S, U, Q, Y, X, W).

**RECOMMENDATION:** Petition for the City's consent to the creation of 620.6117 acres as Harris County Municipal Utility District No. 539 be approved.

**SPECIFIC EXPLANATION:** The owners of 620.6117 acres of land, located within Harris County and in the extraterritorial jurisdiction of the City, have petitioned the City for consent to create a district. All of the land to be developed is vacant and is proposed to be developed as single family residential and commercial property. The proposed annexation tract is located in the vicinity of Beckendorf Road, Pitts Road, FM 529 (Freeman Road), and Katy Hockley Road. The creation of the district does not release it from the City's extraterritorial jurisdiction.

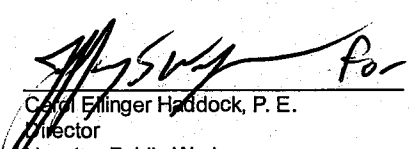
The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District will have a wastewater collection system and treatment facility. The District's proposed wastewater treatment plant will be Harris County MUD No. 539 Wastewater Treatment Facility. Potable water will be provided by the district.

The nearest major drainage facility for Harris County Municipal Utility District No. 539 is South Mayde Creek, which flows into Buffalo Bayou, and finally into the Houston Ship Channel. The proposed annexation tract is in the 100 year floodplain (98.4%) and partially in the 500 year floodplain (1.6%).

By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

  
Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

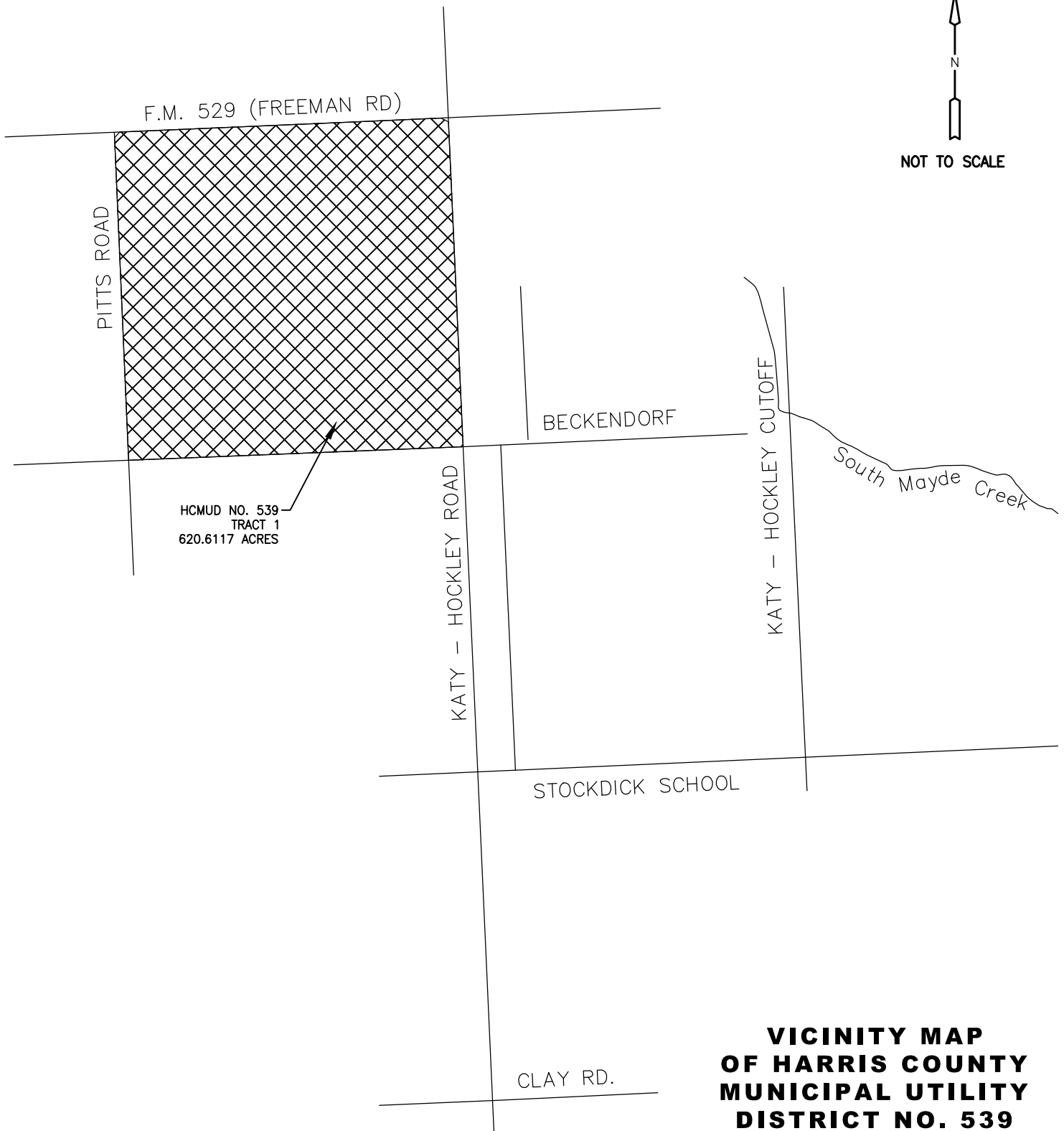
Maps  
Application  
Petition  
Backup Material  
Fact Sheet

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



NOT TO SCALE



<b>AREA SUMMARY</b>	
HCMUD 539 TRACT 1	620.6117 ACRES

<b>TOTAL</b>	<b>620.6117 ACRES</b>
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**VICINITY MAP  
OF HARRIS COUNTY  
MUNICIPAL UTILITY  
DISTRICT NO. 539  
BEING  
620.6117 ACRES  
OUT OF AND PART OF  
H.&T.C. R.R. CO. SURVEY, A-463  
HARRIS COUNTY, TEXAS**

DECEMBER 2018

JOB NO. 2654-0539

LJA Engineering, Inc.

2929 Briarpark Drive  
Suite 600  
Houston, Texas 77042

Phone 713.953.5200  
Fax 713.953.5026  
T.B.P.L.S. Firm No. 10110501









# Harris County Municipal Utility District No. 539 (620.6117) acres



3/1/2019 11:02:33 AM

1:36,112

- Proposed Creation
- Floodway
- Council Districts
- City Limits

- Flood Zone**
- 100 Year Floodplain
  - 500 Year Floodplain

